

**Tentative Agenda for the November 18, 2020**

**BUTLER COUNTY VETERANS SERVICE COMMISSION REGULAR MEETING**

- 1) Roll call of members present: Tom Jeffers, Member  
David Reed, Member  
Dave Smith, Member  
Bruce Jones, Member  
Chuck Weber, Member  
  
Staff in Attendance: Mike Farmer, Executive Director/CVSO  
Matt Jones, Chief Service Officer  
Loren McKenzie, Administrative Assistant
- 2) Call meeting to order.
- 3) Approval of this *AGENDA* for **November 18, 2020** BCVSC-Board of Commissioners' regular meeting.
- 4) READ TO GUESTS if ***NOT*** waived by guests or no guests present. (**Laminated Script**)
  - a) The Open Meeting Act (The Sunshine Law)
  - b) NOTICE: Guest(s) Attending Butler County Veterans' Service Commission-Board of Commissioner's Meeting(s).
- 5) Approval of prior meeting minutes:
  - a) Minutes of the October 21, 2020 regular meeting approval.
- 6) Approval of BCVSC Expenses:
  - a) Billings approved for invoices paid 10/10/2020 – 11/09/2020
- 7) Correspondence/Communication
  - a) Partners In Prime
  - b) Mrs. Tumire
  - c) Mrs. Lynne
- 8) Office Outreach Programs, Staff Training Items, and Advertising Items
  - a) Statistical Reports October 2020
  - b) Outreach Calendar
    1. November Outreach Calendar
- 9) Old Business:
  - a) None.
- 10) New Business:
  - a) None
- 11) Guest Statements and Comments: Guest(s) will be permitted three (3) minutes each to make statements, comments, and/or suggestions to the Commissioners.

- 12) Closed Executive Session to discuss Financial Applications and 2 appeals for financial assistance
  - a) Review of cases adjudicated October 2020
  - b) 2 appeals for financial assistance
- 13) Butler County Veterans Service Commission case votes on Executive Session items
  - a) Approve Applications as adjudicated October 2020
  - b) Decision on appeals for financial assistance
- 14) Office Operations
  - a) Information Systems Update
  - b) Personnel
- 15) Statements, Suggestions, Comments
  - a) Executive Director:
  - b) Commissioners
- 16) Next meeting:

Date:	December 16, 2020
Time:	<u>9:30 AM</u>
Place:	VSC Hamilton Conference Room.
- 17) Meeting adjourned.

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