



# BUTLER COUNTY VETERANS SERVICE COMMISSION

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## BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on March 16, 2022:

Commissioner Bruce Jones, AMVETS Representative  
Commissioner Dave Reed, DAV Representative  
Commissioner Tom Jeffers, American Legion Representative  
Commissioner Jim Eriksen Jr., VFW Representative  
Commissioner Chuck Weber, Member at Large

Office Staff Present: Executive Director/CVSO, Mike Farmer  
Assistant Director/CVSO, Matt Jones  
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Dave Reed, and seconded by Commissioner Eriksen, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners March 16, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were completed.
5. **Meeting minutes approval:**
  - a) February 16, 2022 minutes. Motion made by Commissioner Jeffers, and seconded by Commissioner Eriksen, to approve the minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve regular mtg. min				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**

a) Invoices paid February 1, 2022 – February 28, 2022. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Eriksen.

VOTE: To approve listed expenses				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

b) Then and Now billing approval for Sprint Invoice number 55137095 totaling \$104.97. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Eriksen.

VOTE: To approve Then and Now Sprint invoice				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

c). Then and Now billing approval for Dental invoices 2022001, 2022002. 2022004 totaling \$1285.00. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Reed.

VOTE: To approve Then and Now Dental invoices				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners** *(No action needed):*

a) Veteran Trammell expressed appreciation for dental program.

8. **Office Outreach and Training Items**

a) February 2022 Statistical Report was shared for discussion

b) March Outreach Calendar

c). Approval of sponsorship and booth at Butler County Fair NTE \$3,400.00. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Reed.

VOTE: To approve Fair sponsor and booth NTE \$3,400.00				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

9. **Old Business:**

a) RFP 2022-01-VSC1. Approval of 1 year contract April 1, 2022 through March 31, 2023 for transportation services to Hamilton County. A public question and discussion was held with UTS. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Eriksen.

<b>VOTE: To approve 1 year contract</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

10. **New Business:** None

11. **Guests:** None

12. A motion was made by Commissioner Jones, and seconded by Commissioner Jeffers to go into closed executive session to discuss financial applications for February 2022, three (3) appeals for Financial Assistance and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

<b>VOTE: To go into closed session</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

Discussion on Financial Applications adjudicated during February 2022, three (3) Financial Application Appeals and the discussion of future personnel positions.

*At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.*

13. Veteran case votes on items from Executive Session

- a) **Accept applications as adjudicated in February 2022.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Weber to accept the applications from February 1-28, 2022 as adjudicated by Executive Director. (Exhibit 1)

<b>VOTE: To accept applications</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				



- b) **Vote on appeal for assistance c/o Veteran Taylor.** A motion was made by Commissioner Jones and seconded by Commissioner Reed to continue the denial based on no appearance.

VOTE: To deny application				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- c) **Vote on appeal for assistance c/o Veteran Mincey.** A motion was made by Commissioner Jeffers and seconded by Commissioner Jones to continue the denial.

VOTE: To deny application				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- d) **Vote on appeal for assistance c/o Veteran Williams.** A motion was made by Commissioner Eriksen and seconded by Commissioner Jones to continue the denial.

VOTE: To deny application				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

14. **Office Operations:**

- a) **Spring Conference for Commissioners.** A motion was made by Commissioner Reed and seconded by Commissioner Eriksen to approve an amount NTE \$3,511.25 for Commissioners to attend Spring Conference, April 8-10, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- b) **NACVSO Conference.** A motion was made by Commissioner Jones and seconded by Commissioner Weber to approve an amount NTE \$12,000 for 5 Service Officers to attend NACVSO Conference June 3-10, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- c) **New Service Officer School.** A motion was made by Commissioner Reed and seconded by Commissioner Eriksen to approve an amount NTE \$1,300 for Steve Harbin to attend New Service Officer School April 3-8, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- d) Executive Director explained new phone system that was implemented.  
e) Executive Director explained that we will follow the CDC Community Level Map for masking protocols.

15. **Statements, comments and/or discussion by:**

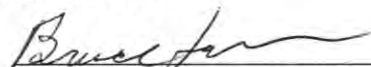
- a) Executive Director: Expressed thanks for teamwork within the office and mentioned that there have been many appeals granted recently due to the great work of the Service Officers. He also encouraged everyone to call their Senators in regards to supporting the PACT Act.
- b) Commissioners: Commissioner Jones mentioned that April 20, 2022 is picture day at 9:00AM, online training is available for commissioners now through November, and asked that commissioners refer clients to schedule through the office front desk.

16. The date and time of the next regular meeting is posted as:

Date: **Wednesday, April 20, 2022**  
Time: **09:30 AM.**  
Place: **VSC Hamilton Conference Room/WebEx**

17. A motion was made by Commissioner Weber seconded by Commissioner Eriksen and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:

  
Bruce Jones, President

  
Tom Jeffers, Secretary  
Butler County Veterans Service Commission



# BUTLER COUNTY VETERANS SERVICE COMMISSION

## Monthly Meeting Minutes Application Period 2/1/2022 to 2/28/2022

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
GABBARD , RICHARD	GABBARD MAIDEN: BARNES, LAURA	SPOUSE	HAMILTON	45013	Appeal / Approved	\$500.00	5 for - 0 against
ATHERTON , ROBERT	ATHERTON, LINDA	WIDOW	HAMILTON	45011	Initial Application - Approved	\$505.00	5 for - 0 against
BARRETT, AARON		BARBER STUDENT	HAMILTON	45013	Initial Application - Approved	\$2,389.20	5 for - 0 against
BENSON , TANISHA		RN	HAMILTON	45013	Initial Application - Approved	\$2,115.78	5 for - 0 against
BLEVINS, JAMES		UNEMPLOYED	HAMILTON	45013	Initial Application - Approved	\$1,271.63	5 for - 0 against
BRONKHORST, JOHN		DISABLED	HAMILTON	45011	Initial Application - Approved	\$455.00	5 for - 0 against
BUEHLER, CRISTIN	BUEHLER, GREG	SPOUSE			Initial Application - Approved	\$2,250.00	5 for - 0 against
BUTLER , JAMES	BUTLER MAIDEN: GREENE, LULA	WIDOW	MIDDLETOWN	45044	Initial Application - Approved	\$1,846.72	5 for - 0 against
CULBERTSON, MARK		JACOBUS ENERGY (DRIVER)	HAMILTON	45013	Initial Application - Approved	\$1,234.59	5 for - 0 against
CUNAGIN, GENE		RETIRED	HAMILTON	45011	Initial Application - Approved	\$1,952.00	5 for - 0 against
DURAN , MARK		SALES	HAMILTON	45013	Initial Application - Approved	\$2,471.61	5 for - 0 against
GARCIA JR, ALBERT		BANKER	MIDDLETOWN	45042	Initial Application - Approved	\$1,594.88	5 for - 0 against
GATES, DAVID		UNEMPLOYED	MIDDLETOWN	45044	Initial Application - Approved	\$1,462.75	5 for - 0 against
GLASSBERG, MELVIN		RETIRED	HAMILTON	45013	Initial Application - Approved	\$505.00	5 for - 0 against
HARRISON, TONY	HARRISON, TERRI	WIDOW	HAMILTON	45013	Initial Application - Approved	\$387.28	5 for - 0 against
HELTON, HAROLD		RETIRED	MIDDLETOWN	45044	Initial Application - Approved	\$1,327.91	5 for - 0 against
HILL, ROY	HILL, DOROTHY	WIDOW	WEST CHESTER	45069	Initial Application - Approved	\$1,060.31	5 for - 0 against
LOOP, CHARLES		UNEMPLOYED	FAIRFIELD	45014	Initial Application - Approved	\$2,478.19	5 for - 0 against
MEIBERS, JOSEPH			WEST CHESTER	45069	Initial Application - Approved	\$2,221.67	5 for - 0 against
MENSE, PETER		FED EX DRIVER	HAMILTON	45013	Initial Application - Approved	\$662.51	5 for - 0 against
MILLER, MELISSA		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$2,176.22	5 for - 0 against





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<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
NOES , DONALD	NOES MAIDEN: NANTZ, LINDA	WIDOW	HAMILTON	45013	Initial Application - Approved	\$892.40	5 for - 0 against
PAYNE, WILLIAM			HAMILTON	45013	Initial Application - Approved	\$905.00	5 for - 0 against
PERRY, DEANDRE		FORK LIFT DRIVER	MIDDLETOWN	45044	Initial Application - Approved	\$395.00	5 for - 0 against
RISK, DRU		POLICE OFFICER	MONROE	45050	Initial Application - Approved	\$2,485.00	5 for - 0 against
STEPHENS , DOUGLAS		CARPENTER	HAMILTON	45013	Initial Application - Approved	\$1,740.63	5 for - 0 against
TAYLOR, DAVID		UNEMPLOYED	HAMILTON	45013	Initial Application - Approved	\$963.00	5 for - 0 against
WILDE, MICHAEL		RETIRED	MIDDLETOWN	45042	Initial Application - Approved	\$2,494.31	5 for - 0 against
WILLIAMS, DALTON			TRENTON	45067	Initial Application - Approved	\$2,190.00	5 for - 0 against
BELCHER, REBECCA					Initial Application - Denied	\$0.00	5 for - 0 against
PIAZZA, DUANE		DISABLED	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
SMILEY , EARNEST		RETIRED	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
BREEDLOVE, CALVIN		DOORDASH DRIVER	MIDDLETOWN	45044	Initial Application - Incomplete	\$0.00	5 for - 0 against