



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on October 20, 2021:

Commissioner Tom Jeffers, American Legion Representative
Commissioner Bruce Jones, AmVets Representative
Commissioner David Reed, DAV Representative
Commissioner Chuck Weber, Member-at-Large

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Executive Director/CVSO, Matt Jones
Administrative Assistant, Loren McKenzie

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Weber, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Jones, and seconded by Commissioner Reed, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners September 8, 2021 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
a) **September 8, 2021 minutes.** A motion was made by Commissioner Weber, and seconded by Commissioner Jones, to approve the minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve regular mtg. min				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
a) **Invoices paid September 1, 2021 – October 1, 2021.** A motion to approve was made by Commissioner Jones, and seconded by Commissioner Reed.

BCVSC OCTOBER 20, 2021 MEETING MINUTES CONTINUED:

VOTE: To approve listed expenses				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners** (*No action needed*):

a) Thank you letter from Missions in Motion

8. **Office Outreach and Training Items**

a) September 2021 Statistical Report was shared for discussion

b) October outreach calendar

1) Veterans Day – Butler County

2) Hospice of Middletown hosting drive-thru luncheon again

9. **Old Business:**

a) None

10. **New Business:**

a) **Vote on Dental Program Proposal.** A motion was made by Commissioner Weber, and seconded by Commissioner Reed, to approve the Dental Program Proposal as presented beginning in 2022.

VOTE: To approve Dental Program Proposal as presented				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

Approval of Thanksgiving and Christmas food assistance vouchers. A motion was made by Commissioner Jones, and seconded by Commissioner Jeffers, to approve the Thanksgiving and Christmas food assistance vouchers amount, NTE \$6,000.

VOTE: To approve as written				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

11. **Guests:**

a) None

12. A motion was made by Commissioner Jeffers, and seconded by Commissioner Jones, to go into closed executive session to discuss Financial Applications adjudicated in September 2021, 3rd Quarter Financial Assistance Application Audit, Employee of the Quarter, 2020 Veteran of the Year Applications and 4 appeals for

BCVSC OCTOBER 20, 2021 MEETING MINUTES CONTINUED:

Financial Assistance.

VOTE: To go into closed session				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during September 2021, 3rd quarter financial assistance application audit, employee of the quarter, 2020 veteran of the year and 4 appeals for financial assistance.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session

- a) **Accept applications as adjudicated in September 2021.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Jones, to accept applications from September 1-30, 2021 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- b) **Approve 3rd Quarter Financial Assistance Application Audit.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Jones, to accept the 3rd Quarter Financial Assistance Application Audit as written.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- c) **Vote on appeal to lift suspension c/o widow Atherton.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed, to lift suspension c/o widow Atherton.

VOTE: To lift suspension				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- d) **Vote on appeal for assistance c/o spouse Combs.** A motion was made by Commissioner Weber, and seconded by Commissioner Jones, to deny assistance c/o spouse Combs.

VOTE: To deny				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

BCVSC OCTOBER 20, 2021 MEETING MINUTES CONTINUED:

- e) **Vote on appeal for assistance c/o spouse Mendoza.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Jones, to deny assistance c/o spouse Mendoza.

VOTE: To deny				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- f) **Vote on appeal to life suspension c/o veteran Hunt.** A motion was made by Commissioner Weber, and seconded by Commissioner Reed, to lift suspension c/o veteran Hunt.

VOTE: To lift suspension				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

14. Office Operations:

- a) **Vote on 3rd Quarter Employee of the Quarter.** A motion was made by Commissioner Jones, and seconded by Commissioner Reed, to approve Anita Lewis, as nominated, to be 3rd Quarter Employee of the Quarter, 2021.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- b) **Vote on 2020 Veteran of the Year Nominations.** A motion was made by Commissioner Jones, and seconded by Commissioner Weber, to approve nomination Barney M. Landry Jr. as Veteran of the Year for 2020.

VOTE: To approve as written				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- c) **Approval of 5 Commissioners to attend Fall Conference.** A motion was made by Commissioner Jones, and seconded by Commissioner Weber, to approve up to 5 Commissioners to attend Fall Conference 11/19 – 11/21/2021.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

15. Statements, comments and/or discussion by:

- a) **Executive Director:** Have a lot of outreach coming up, Veterans day. Still working with MAPSYS on the financial assistance program and should be wrapping that up in the next couple of weeks. Approval of dental program, moving forward with policies and have them in the December packet, as well as,

BCVSC OCTOBER 20, 2021 MEETING MINUTES CONTINUED:

market campaigns to get that ready for 2022. Commissioner Jones and myself had the budget hearing on Monday and they suggested we use more Social Media such as YouTube. Staff doing well, holidays coming up, worry about their mental health and their families and will be having some time coming off coming up. Thank you to the staff and the Commissioners.

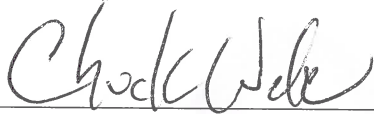
- b) **Commissioners:** Bruce – The County Commissioners were very pleased with the operations coming from our office. They had nothing but good things to say about The Butler County Veterans Service Commission

16. The date and time of the next regular meeting is posted as:

Date: **Wednesday, November 17, 2021**
Time: **09:30 AM**
Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Weber, seconded by Commissioner Jones, and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Chuck Weber, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission

BCVSC October 20, 2021 MEETING MINUTES CONTINUED:

Veteran Name	Dependent	Occupation/ relationship	City	Zip	Adjudication	Amount	Jan Meeting
Bailey Jr., Robert C.		Disabled	Hamilton	45013	Initial	\$ 1,445.32	5 for-0 against
Becker, Lara L.		Bar Tender	Hamilton	45013	Initial	\$ 1,638.86	5 for-0 against
Berry, Brian K.		Disabled	Middletown	45042	Initial	\$ 2,167.65	5 for-0 against
Birgel Jr., Joseph L	Donna	Widow	Hamilton	45011	Initial	\$ 1,782.05	5 for-0 against
Blake, James L.		Retired	Middletown	45044	Initial	\$ 2,146.42	5 for-0 against
Boggs Jr., James F.		Disabled	Hamilton	45013	Initial	\$ 1,696.84	5 for-0 against
Bonham, Michael E.		Unemployed	Middletown	45044	Initial	\$ 675.81	5 for-0 against
Bowling, Lloyd E.		Disabled	Hamilton	45011	Initial	\$ 465.00	5 for-0 against
Clark, William T.	Arizona	Widow	Middletown	45044	Initial	\$ 1,689.26	5 for-0 against
Cremeans, Robert		Retired	Fairfield	45014	Initial	\$ 1,185.00	5 for-0 against
Crouch, Melissa R.		Dental Assistant	Hamilton	45011	Initial	\$ 932.00	5 for-0 against
Davis, John P.		Disabled	Middletown	45044	Initial	\$ 560.00	5 for-0 against
Dearth, Gregory S.		Carpentry	Middletown	45042	Initial	\$ 2,493.50	5 for-0 against
Dillingham, Michael A.		Unemployed	Fairfield	45014	Initial	\$ 1,219.40	5 for-0 against
Flanders, Brian M.		Fulfillment	Middletown	45042	Initial	\$ 2,475.07	5 for-0 against
Gaither, James D.		Unemployed	Hamilton	45013	Initial	\$ 1,030.00	5 for-0 against
Harrison, Tony L.	Terry	Widow	Hamilton	45013	Initial	\$ 994.21	5 for-0 against
Houston, Warren V.		Student	Middletown	45044	Initial	\$ 2,487.59	5 for-0 against

Hovey, George J.	Catherine	Widow	Middletown	45044	Initial	\$ 1,750.00	5 for-0 against
Hymer, Tommy	Edna	Widow	Hamilton	45011	Initial	\$ 1,000.00	5 for-0 against
Jarvis, Timothy L.		Disabled	Hamilton	45015	Initial	\$ 1,655.52	5 for-0 against
Kovac, Eric L.	Audrey	Widow	Hamilton	45013	Initial	\$ 1,550.85	5 for-0 against
Mazion, Otis	Janice	Widow	Fairfield	45014	Initial	\$ 895.00	5 for-0 against
McQuinn II, Arthur A.	Dora	Widow	Middletown	45044	Initial	\$ 1,270.00	5 for-0 against
Mincey, Willie E.		Retired	Fairfield	45014	Initial	\$ 1,656.79	5 for-0 against
Page Sr., Erskine A.		Retired	Middletown	45044	Initial	\$ 581.11	5 for-0 against
Parish, Suzanne M.		Shift Leader	Hamilton	45011	Initial	\$ 2,151.69	5 for-0 against
Partin, Danny E.		Disabled	Hamilton	45015	Initial	\$ 864.07	5 for-0 against
Saucedo Jr., Craciano J.		Unemployed	Middletown	45044	Initial	\$ 1,026.70	5 for-0 against
Sims, Thomas		Landscaping	Middletown	45044	Initial	\$ 423.00	5 for-0 against
Sizemore, Douglas W.		Disabled	Hamilton	45011	Initial	\$ 1,770.57	5 for-0 against
Sullivan, Johnny C.		Disabled	Hamilton	45011	Initial	\$ 1,136.00	5 for-0 against
Townsend, David		Disabled	Middletown	45042	Initial	\$ 656.52	5 for-0 against
Turner, Randy		Temp Service	Hamilton	45011	Initial	\$ 860.55	5 for-0 against