

3. This Agreement addresses allocation of parental rights and responsibilities, spousal support, property and debt division.
4. This Agreement is the complete agreement of the parties.
5. There are no other representation, agreements, statements or prior writings that shall have any effect on this Agreement.
6. Each party fully understands this Agreement and has knowingly and voluntarily signed this Agreement.
7. No change to the terms of this Agreement shall be valid unless in writing and knowingly and voluntarily signed by both parties and incorporated into a Court order.

The parties agree as follows:

FIRST: SEPARATION

The parties shall live separate and apart. Neither party shall interfere with the activities, personal life, or privacy of the other, harass the other, or engage in any conduct calculated to restrain, embarrass, injure, or hinder the other in any way.

SECOND: ALLOCATION OF PARENTAL RIGHTS AND RESPONSIBILITIES:

The following is a Separation Agreement for the minor child(ren) of the parents, namely:

<u>Name Child(ren)</u>	<u>Date of Birth</u>

PARENTING

A Shared Parenting Plan is Attached
 OR
 Parenting Time and Child Support are as follows:

_____ (Parent) will be the residential parent and legal custodian of the children.

1. Parenting Time: The parents will share parenting time for weekday parenting time, holidays, school holidays, vacations and days of special importance as follows:

as set forth in the attached Guidelines for Parent Time (Form DR610.1)

OR:

as set forth in the attached parenting time schedule.

The parties may voluntarily modify the parenting time schedule, if agreed; however, the Court cannot enforce any change in the parenting time schedule unless it is made an Order of the Court.

2. The child(ren) and parent have no duty to wait for the other parent to arrive for more than 30 minutes. The parent who is more than 30 minutes late for a particular period of time shall forfeit that period of time. Exception shall be made if, and only if, the tardiness of a parent is for just cause and the other parent receives both prompt notification and a reasonable estimated arrival time.
3. A parent more than 30 minutes late in returning the child(ren) without calling to make arrangements and without just cause shall be subject to contempt.
4. When a parent will be gone overnight regardless of the age of the child(ren), the other parent shall be afforded the opportunity to exercise overnight parenting time.
5. Make-up days shall be given if, due to an emergency, the child(ren) or parent is not available at the scheduled time or if the other parent denies access to the child(ren) without just cause. All make-up dates shall be rescheduled and exercised within 30 days.
6. The parents shall make every effort to consider the child(ren)'s school schedule and extracurricular activities to serve the best interest of the child(ren).
7. Unless otherwise agreed, the parent whose parenting time is commencing shall provide transportation at the beginning of the parenting time period.
8. Each parent is entitled to reasonable (i.e., no more than once a day) media contact (e.g., telephone, FaceTime, Skype) with the child(ren) when the child(ren) are with the other parent for more than 24 hours. Both parents shall provide each other with their address, phone number and email address. If parents remove the child(ren) from their residence overnight for holiday/extended parenting time or any other purpose, the parents shall provide each other with an emergency telephone number where the child(ren) can be reached.
9. Parenting time which cannot take place because of serious illness of the child(ren) will be made up at the same time the following week.
10. When the holiday parenting time of a parent falls on a Monday following that parent's regular weekend parenting time, then the parenting time will be continuous, i.e., the child(ren) will stay overnight on Sunday and return to the other parent on Monday at 7:00 p.m. When a conflict occurs between the holiday parenting time and the alternate weekend/Monday parenting time, the holiday parenting time will take precedence.
11. Neither parent shall restrict the child(ren) from taking those personal items which facilitate personal comfort and enjoyment to the home of the other parent. Any items taken shall be returned with the child(ren).
12. In the event of a conflict, the following is the order of precedence: 1st Holidays; 2nd Extended periods; 3rd Regular Schedule.
13. Child support, health insurance, intent to relocate, access to records and tax exemptions are according to the terms set for in the attached Appendix 1 form, which is attached and incorporated herein as if fully rewritten.
14. **IT IS FURTHER ORDERED THAT** the children are subject to a parenting order through Juvenile Court, another Court has jurisdiction over any of the children of the

marriage, or any of the children are subject to a parenting order through a “DS” case from this Court. A copy of the order is attached.

List the case number: _____

List the children subject to the order below:

<u>Name Child(ren)</u>	<u>Date of Birth</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The case addresses the following allocation of parenting rights and responsibilities: parenting time child support tax exemptions health insurance. The “DS” case will be dismissed upon filing of the decree and final order. All further parenting issues will be addressed in the “DR” case.

THIRD: PROPERTY

Marital property as defined in R.C. 3105.171 is the property owned by either or both spouses and property in which either spouse has an interest in the property. Separate property as defined in R.C. 3105.171 is real or person property that was inherited, acquired by one spouse prior to the date of the marriage, acquired after a decree of legal separation under R.C. 3107.17, excluded by a valid antenuptial agreement, compensation for personal injury, except for loss of marital earning and compensation for expenses paid from marital assets, or any gift of property that was given to only one spouse.

*****ALL property and debts MUST be listed, regardless of the titled owner or whether the property is considered marital or separate.*****

A. REAL ESTATE (Select One)

Real estate includes, but is not limited to, land, mortgaged properties, buildings, fixtures attached to buildings, attached structures (for example, garage, in-ground pool), condominiums, time shares, mobile homes officially converted to real estate, natural condition stakes (for example, gas, oil, mineral rights, existing soil, including trees and landscape), and remainder rights in real estate.

Neither party has any ownership interest in any real estate.

One or both parties has/have an interest in real estate and agree to distribute the interest(s) as follows:

Address or Parcel Number of Property	Marital Status	Party	Value
	marital separate		
	marital separate		
	marital separate		
	marital separate		
	marital separate		
	marital separate		

Other debt payment arrangements, including refinancing and quit claim deeds:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Real Estate)

Each party will pay and hold the other harmless from any debt owing on the real estate he/she receives unless otherwise stated in this Agreement.

If the real estate is not in the name of the party to whom it is distributed, the parties shall transfer the property to the proper party no later than thirty (30) days after filling the Final Judgment Entry unless otherwise provided in this Agreement.

B. FINANCIAL ACCOUNTS: (Select One)

Financial accounts include, but are not limited to, checking, savings, certificates of deposit, money market accounts, medical or health savings accounts, education or college saving plans (for example, 529 Plan), and trusts.

The parties do not have any financial accounts.

The parties have financial accounts:

Plaintiff/1st Petitioner shall receive the following:

Institution	Name(s) on Account	Marital Status	Type of Account
		marital separate	checking saving other
		marital separate	checking saving other
		marital separate	checking saving other

		marital separate	checking	saving	other
		marital separate	checking	saving	other
		marital separate	checking	saving	other

Defendant/2nd Petitioner shall receive the following:

Institution	Name(s) on Account	Marital Status	Type of Account		
		marital separate	checking	saving	other
		marital separate	checking	saving	other
		marital separate	checking	saving	other
		marital separate	checking	saving	other
		marital separate	checking	saving	other
		marital separate	checking	saving	other

Other arrangements regarding financial accounts

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Financial Account)

Each party will pay for and hold harmless from any debt owing on the financial accounts they receive unless otherwise stated in this Agreement.

If any financial account is not held in the name of the party to whom it is distributed, the parties shall transfer the financial account to the proper party no later than thirty (30) days after filing the Final Judgment Entry unless otherwise provided in this Agreement.

C. STOCKS, BONDS, SECURITIES, AND MUTUAL FUNDS: (Select One)

The parties do not have an interest in any stocks, bonds, securities, or mutual funds.

The parties have stocks, bonds, securities, and mutual funds:

Plaintiff/1st Petitioner shall receive the following:

Institution	Name(s) on Account	Marital Status	Quantity and Description
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

Defendant/2nd Petitioner shall receive the following:

Institution	Name(s) on Account	Marital Status	Quantity and Description
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

Other arrangements regarding stocks, bonds, securities or mutual funds (list arrangements in the space below):

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Stocks, Bonds, etc.)

Each party shall pay and hold the other harmless from any debt owing on the stocks, bonds, securities, or mutual funds they receive unless otherwise stated in this Agreement.

If any stock, bond, security, or mutual fund is not held in the name of the party to whom it is distributed, the parties shall transfer the stock, bond, security, or mutual fund to the proper party no later than thirty (30) days after filing the Final Judgment Entry unless otherwise provided in this Agreement.

D. LIFE INSURANCE POLICIES: (Select One)

Neither party has any interest in any life insurance policy(ies) with a cash value.

The parties have cash value life insurance policies that shall be divided as follows

Plaintiff/1st Petitioner shall receive the following marital separate policy(ies):

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. 1st Petitioner Life Insurance)

Defendant/2nd Petitioner shall receive the following marital separate policy(ies):

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. 2nd Petitioner Life Insurance)

Other arrangements regarding life insurance policy(ies) with a cash value (list arrangements in space below):

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Other Life Insurance)

Each party shall pay and hold the other harmless from any debt owing on the life insurance policies they receive unless otherwise stated in this Agreement.

If any life insurance policy(ies) is/are not held in the name of the party to whom it is distributed, the parties shall transfer the stock, bond, security, or mutual fund to the proper party no later than thirty (30) days after filing the Final Judgment Entry unless otherwise provided in this Agreement.

E. DEBTS (Select All that Apply)

Neither party owes any debt(s) including, but not limited to, credit cards, medical bills, student loans, tax obligations and 401(k) or insurance loans.

The parties have debt(s):

Plaintiff/1st Petitioner shall receive the following:

Creditor	Name(s) on Account	Marital Status	Balance
		marital separate	

		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

Defendant/2nd Petitioner shall receive the following:

Creditor	Name(s) on Account	Marital Status	Balance
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

Other arrangements regarding debt(s), including refinancing:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Debts)

The parties have no debt(s) that have been discharged in bankruptcy proceedings.

The parties have debt(s) that have been discharged in bankruptcy proceedings:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Bankruptcy Proceeding)

Each party shall pay and hold the other harmless from the above listed debt unless otherwise stated in this Agreement.

The Court has continuing jurisdiction to determine whether a debt assigned to a party qualifies as an exception to discharge in bankruptcy.

Neither party shall incur liabilities in the name of the other party in the future.

F. TITLED VEHICLES (Select All that Apply)

Titled vehicles include, but are not limited to, boats, trailers, automobiles, motorcycles, trucks, mobile homes not officially converted to real estate, golf carts, motor scooters, sport utility vehicles (SUV), recreational vehicles (RV), and all purpose vehicles (APV). For each vehicle, provide year, make and model. In addition, if a vehicle title is to be transferred, provide the vehicle identification number.

Neither party has any ownership interest in any titled vehicles(s).

Vehicles are are not already titled to the receiving party.

Plaintiff/1st Petitioner shall receive the following titled vehicle(s) free and clear of any claim of Defendant/2nd Petitioner:

YEAR	MAKE	MODEL	VIN/SN

Defendant/2nd Petitioner shall receive the following titled vehicle(s) free and clear of any claim of Defendant/2nd Petitioner:

YEAR	MAKE	MODEL	VIN/SN

Each party shall pay and hold the other harmless from any debt owing on the titled vehicle(s) received unless otherwise stated in this Agreement.

Other debt payment arrangements regarding titled vehicle(s):

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Titled Vehicles)

If the vehicle's title is not in the name of the party to whom the vehicle is awarded, the current title holder must transfer that title to the proper party as soon as the title is available for transfer. If title cannot be transferred immediately to the party to whom the vehicle is awarded, the party holding the title must make the following arrangements to obtain and pay for license plates, registration, and insurance.

G. HOUSEHOLD GOODS AND FURNISHINGS: (Select One)

Household goods and personal property include, but are not limited to, pets, appliances, electronics, tools air conditioner window units, doghouses, lawn mowers, above-ground pools, safety deposit boxes, jewelry, furniture, firearms, silverware, collections, china and books.

All personal property has been divided and exchanged.

All personal property has not been divided and exchanged. The parties shall exchange and divide all personal property no later than ninety-days (90) after the filing date of the final decree. If the parties cannot agree upon a date to conduct this division and exchange, the date for the division and exchange of personal property shall be at 12:00 noon on the 90th day following the filing of the decree. If either party fails to abide by the terms of the final decree regarding the division and exchange of personal property, the court shall entertain a motion for contempt or a motion to compel the division or exchange of personal property. The court will only entertain these motions if filed by a party on or before the 60th day after the expiration of the 90-day period.

Each party shall pay and hold the other harmless from any debt owing on the household goods and personal property they receive unless otherwise stated in this Agreement.

Other arrangements regarding household goods and personal property:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Household Goods & Personal Property)

FOURTH: SPOUSAL SUPPORT

Neither **Plaintiff/1st Petitioner** nor **Defendant/2nd Petitioner** shall pay support to the other, subject to any jurisdiction reserved below.

Spousal support shall be paid by _____ to _____.
(obligor) (obligee)

Statutory factors which justify such an award:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Statutory Factors)

The Court (please check the appropriate box(es) below):

- retains jurisdiction over the amount but not the duration of spousal support
- retains jurisdiction over the duration but not the amount of spousal support
- retains jurisdiction over both the amount and duration of spousal support
- does not retain jurisdiction over either the amount or duration of spousal support

The monthly amount of the spousal support obligation is _____

which does does not include a two percent (2%) processing fee. The spousal support shall be paid for a period of _____ month(s)/ year(s) beginning on the Effective Date listed below.

Spousal support is effective: _____ (Effective Date)

Arrears are \$ _____ as of _____;

OR

There are no spousal support arrears as of _____.

Spousal support payments shall be made directly to the obligee, OR through the Butler County Child Support Enforcement Agency (CSEA) or the Ohio Child Support Payment Central (OCSPC).

Support should be made payable in increments that coincide with the obligor's pay period.

IT IS FURTHER ORDERED, all support payment made through the Butler County Child Support Enforcement Agency (CSEA) or the Ohio Child Support Payment Central (OCSPC) should be made payable in increments which coincide with the Obligor's pay periods.

IT IS FURTHER ORDERED, all support under this order shall be withheld or deducted from the income or assets of the Obligor pursuant to a withholding or deduction notice or appropriate court order issued in accordance with sections 3121.02 to 3121.07 of the O.R.C. or a withdrawal directive issued pursuant to section 3123.37 of the O.R.C. and shall be forwarded to the Obligee in accordance with section 3121.50 of the O.R.C.

IT IS FURTHER ORDERED, until such time as a withholding or deduction order is in effect, the Obligor shall discharge his or her obligation by making payments directly to the CSEA or the division of child support in the Ohio Department of Job and Family Services, as appropriate.

IT IS FURTHER ORDERED, the Obligor is restrained from making said payments directly to the Obligee, and the Obligee is enjoined from accepting direct payments from the Obligor. Any payments of support not made through the CSEA or the division of child support in the Ohio Department of Job and Family Services, as appropriate, shall be deemed a gift.

EACH PARTY TO THIS SUPPORT ORDER MUST NOTIFY THE CHILD SUPPORT ENFORCEMENT AGENCY IN WRITING OF HIS OR HER CURRENT MAILING ADDRESS, CURRENT RESIDENCE ADDRESS, CURRENT RESIDENCE TELEPHONE NUMBER, CURRENT DRIVER'S LICENSE NUMBER, AND OF ANY CHANGES IN THAT INFORMATION. EACH PARTY MUST NOTIFY THE AGENCY OF ALL CHANGES UNTIL FURTHER NOTICE FROM THE COURT OR AGENCY, WHICHEVER ISSUED THE SUPPORT ORDER. IF YOU ARE THE OBLIGOR UNDER A CHILD SUPPORT ORDER AND YOU FAIL TO MAKE THE REQUIRED NOTIFICATIONS YOU MAY BE FINED UP TO \$50.00 FOR A FIRST OFFENSE, \$100.00 FOR A SECOND OFFENSE, AND \$500.00 FOR EACH SUBSEQUENT OFFENSE. IF YOU ARE AN OBLIGOR OR OBLIGEE UNDER ANY SUPPORT ORDER ISSUED BY A COURT AND YOU WILLFULLY FAIL TO MAKE THE REQUIRED NOTIFICATIONS

YOU MAY BE FOUND IN CONTEMPT OF COURT AND BE SUBJECTED TO FINES UP TO \$1,000.00 AND IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS.

IF YOU ARE AN OBLIGOR OR OBLIGEE AND YOU FAIL TO GIVE THE REQUIRED NOTICES TO THE CHILD SUPPORT ENFORCEMENT AGENCY, YOU MAY NOT RECEIVE NOTICE OF THE CHANGES AND REQUESTS TO CHANGE THE CHILD SUPPORT AMOUNT, HEALTH CARE PROVISIONS, OR TERMINATION OF THE CHILD SUPPORT ORDER. IF YOU ARE AN OBLIGOR AND YOU FAIL TO MAKE THE REQUIRED NOTIFICATIONS YOU MAY NOT RECEIVE NOTICE OF THE FOLLOWING ENFORCEMENT LIENS AGAINST YOU: IMPOSITION OF LIENS AGAINST YOUR PROPERTY; LOSS OF YOUR PROFESSIONAL OR OCCUPATIONAL LICENSE, DRIVER'S LICENSE, OR RECREATIONAL LICENSE; WITHHOLDING FROM YOUR INCOME; ACCESS RESTRICTION AND DEDUCTION FROM YOUR ACCOUNTS IN FINANCIAL INSTITUTIONS; AND ANY OTHER ACTION PERMITTED BY LAW TO OBTAIN MONEY FROM YOU TO SATISFY YOUR SUPPORT OBLIGATION."

IT IS FURTHER ORDERED, Obligor and Obligee shall immediately notify the CSEA in writing of any change in the Obligor's income source and of the availability of any other sources of income that can be the subject of a withholding or deduction order. This duty to notify the CSEA shall continue until further notice from the Court. A failure to provide such notification may make the Obligor liable for retroactive support that would otherwise have been ordered."

IT IS FURTHER ORDERED, if the Obligee is to receive spousal support from the Obligor, the Obligee shall immediately notify the CSEA, in writing, of remarriage if the remarriage would terminate the obligation to pay spousal support.

To make payments through the Butler County CSEA:

Make cash or credit card payments *only* at the following location: Butler County Child Support Enforcement Agency, Government Services Center, 315 High Street, 7th Floor, Hamilton, Ohio 45011.

Acceptable methods of payment are as follows: Visa, MasterCard, ATM, and Cash payments may be made locally in person only. **Do not send cash by mail. Personal checks will not be accepted by the Butler County CSEA.**

To make payments to the Ohio Child Support Payment Central (OCSPC):

The Obligor shall send payments to the following location: Ohio Child Support Payment Central, P.O. Box 182372, Columbus, Ohio 43218.

The employer shall send payments to the following location: Ohio Child Support Payment Central, P.O. Box 182394, Columbus, Ohio 43218.

Acceptable methods of payment to OCSPC are as follows: certified check, cashier's check, personal check, or money order.

FIFTH: PENSION, PROFIT SHARING, IRA, 401(k) AND OTHER RETIREMENT PLANS
(Select One)

All retirement plans have been disclosed.

The parties do not have any pension, profit sharing, IRA, 401(k), or other retirement plans.

The parties have pension, profit sharing, IRA, 401(k), or other retirement plans.

Plaintiff/1st Petitioner shall receive the following:

Institution	Name(s) on Plan	Marital Status	Amount/Share
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

Defendant/2nd Petitioner shall receive the following:

Institution	Name on Plan	Marital Status	Amount/Share
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	
		marital separate	

The intent of the order is to fairly distribute to the Alternate Payee his or her share of the marital portion of the retirement plan. In the event there is a defect in the wording of the QDRO, the court shall retain jurisdiction to modify the QDRO, DOPO or other order. The Alternate Payee and the Alternate Payee's trial counsel shall prepare all documents required by the Plan Administrator, or any other named account holder. The Plan Participant and the Plan's Participants Trial Counsel shall cooperate to facilitate the preparation of the QDRO, DOPO, or any other order dividing a retirement plan. Both parties and attorneys shall sign the QDRO, DOPO, or any other order dividing a retirement plan prior to submission to the Case Management Office. The QDRO, DOPO, or any other order dividing a retirement plan shall be consistent with the terms of the division of retirement plan set out in the separation agreement or Separation Agreement. The QDRO, DOPO, or any other order dividing a retirement plan shall be filed within forty-five (45) days of the file-stamped date of Judgment Entry and Separation Agreement. The

Court specifically reserves jurisdiction over the filing of the QDRO, DOPO, or other order dividing retirement plans. The Court also reserves the jurisdiction to impose all costs, including attorney fees, upon a party and/or attorney not complying with section DR49(B).

SIXTH: COURT COSTS

The parties agree to the following additional matters regarding court costs:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Court Costs)

SEVENTH: OTHER

The parties agree to the following additional matters:

Max 1,000 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Additional Matters)

EIGHTH: NON-USE OF OTHER'S CREDIT

Neither party shall incur any debt or obligation upon the credit of the other or in their joint names. If a party incurs such debt or obligation that party shall repay, indemnify, and hold the other harmless as to any such debt or obligation. All joint credit card accounts shall be immediately cancelled. All joint credit cards shall be immediately destroyed.

NINTH: INCORPORATION INTO JUDGMENT ENTRY

If one or both of the parties institute or have instituted proceedings for dissolution, divorce, or separation, this Agreement shall be presented to the Court with the request that it be adjudicated to be fair, just, and proper, and incorporated into a Judgment Entry.

TENTH: PERFORMANCE OF NECESSARY ACTS

Upon execution and approval of this Agreement by the Court, each party shall deliver to the other party, or permit the other party to take possession of all items of property to which each is entitled under the terms of this Agreement, and shall make all periodic payments required under the terms of this Agreement.

ELEVENTH: SEVERABILITY

If any provision of this Agreement is held to be invalid or unenforceable, all other provisions shall continue in full force and effect.

TWELTH: APPLICABLE LAW

All of the provisions of this Agreement shall be construed and enforced in accordance with the laws of the State of Ohio.

THIRTEEN: MUTUAL RELEASE

Except as otherwise provided, the parties release and forever discharge each other from any and all actions, suits, debts, claims, demands, and obligations whatsoever, both in law and in equity, which either of them ever had, now has, or may have or assert against the other upon or by reason of any matter or cause to the date of the execution of this Agreement. Each party waives all rights of inheritance and the right to share in the estate of the other, and waives all rights which would otherwise be available as a surviving spouse, except payments or rights included in this Agreement.

OATH

(Do Not Sign Until Notary is Present)

I, (Print Name) _____, swear or affirm that I have read this document and, to the best of my knowledge and belief, the facts and information stated in this document are true, accurate and complete. I understand that if I do not tell the truth, I may be subject to penalties for perjury.

Your Signature

Subscribed and duly sworn before me according to law, by the above named applicant this _____ day of _____, _____, at _____, County of _____, State of Ohio.

Signature – Administer Oath

Title (example: Notary, Deputy Clerk of Courts, etc.)

OATH

(Do Not Sign Until Notary is Present)

I, (Print Name) _____, swear or affirm that I have read this document and, to the best of my knowledge and belief, the facts and information stated in this document are true, accurate and complete. I understand that if I do not tell the truth, I may be subject to penalties for perjury.

Your Signature

Subscribed and duly sworn before me according to law, by the above named applicant this _____ day of _____, _____, at _____, County of _____, State of Ohio.

Signature – Administer Oath

Title (example: Notary, Deputy Clerk of Courts, etc.)