

**IN THE COURT OF COMMON PLEAS  
DOMESTIC RELATIONS DIVISION  
BUTLER COUNTY, OHIO**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Telephone No. – i.e. (111) 222 – 3333

\_\_\_\_\_  
Date of Birth – i.e. (11/05/2022)

**Plaintiff/1st Petitioner**

- vs/and -

\_\_\_\_\_  
Case No.

\_\_\_\_\_  
Judge

**Request for Remote Appearance  
AND Order for Remote Appearance**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Telephone No. – i.e. (111) 222 – 3333

\_\_\_\_\_  
Date of Birth – i.e. (11/05/2022)

**Defendant/2nd Petitioner**

\_\_\_\_\_, who is a party attorney witness other:

\_\_\_\_\_, requests to appear by by telephone by video for the hearing set on

\_\_\_\_\_ (Date) at \_\_\_\_\_ (Time) before \_\_\_\_\_

(Name of Hearing Officer) for the following reason(s):

Max 500 Characters - if more space is needed, a signed and notarized statement can be attached (Ref. Hearing Reason)

All necessary contact information to appear remotely is as follows:

Telephone Number: \_\_\_\_\_ (Required if requesting to appear by Telephone)

Email Address: \_\_\_\_\_ (Required if requesting to appear by video conference).

Opposing counsel or party and any other party requiring notice and the opposing counsel or party were advised of this request and

DO NOT OPPOSE appearance by telephone or video.

OPPOSE appearance by telephone or video because, \_\_\_\_\_

WERE NOT AVAILABLE to discuss the request.

It is understood that the Hearing Officer may grant or deny the request, regardless of whether both parties agree. Unless granted, the requesting party is expected to attend the hearing in person.

The requesting party herein certifies that a copy of this Request has been served to all parties and counsel of record on \_\_\_\_\_ (Date) by \_\_\_\_\_ (Method of Service).

\_\_\_\_\_  
Signature - Plaintiff/Defendant/Attorney/Requesting Party

IT IS HEREBY ORDERED:

\_\_\_\_\_ is permitted to appear by telephone as requested at the phone number listed herein.

\_\_\_\_\_ is permitted to appear via video conference as requested and the email provided shall be used.

In order to appear via video conference, all participating court parties must have a smart phone or computer with camera and audio capabilities. At the time of hearing, all participants must be dressed appropriately and be in a quiet place, without interruptions, noise, or distractions.

The request for to appear telephonically or via video conference is denied.

If a Magistrate has issued this Order, either party may appeal the Order by filing a Motion to Set Aside the Order within ten (10) days of the date this Order is filed. The pendency of a Motion to Set Aside the Order does not stay the effectiveness of this Order unless the Magistrate or Judge grants a stay.

\_\_\_\_\_  
Signature – Judge/Magistrate

**EGTVHE CVG'QHUGTXIEG'**

I hereby certify that a copy of the within Entry was emailed at \_\_\_\_\_ OR  
on \_\_\_\_\_, mailed by U.S. regular mail to the following, at their respective residences  
or offices:

Plaintiff/1<sup>st</sup> Petitioner/Petitioner  
" Attorney for Plaintiff/1<sup>st</sup> Petitioner/Petitioner  
Other Party \_\_\_\_\_  
Other Attorney" \_\_\_\_\_

Defendant/2<sup>nd</sup> Petitioner/Respondent  
Attorney for Defendant/2<sup>nd</sup> Petitioner/Respondent  
Other Party \_\_\_\_\_  
Other Attorney \_\_\_\_\_ "

aaaaaaaaaaaaaaaaaaaaaaaaaaaaaa  
Signature - Court Officer/Deputy Clerk