

Butler County Common Pleas Court

General Division

Government Services Center
315 High Street, 3rd Floor
Hamilton, Ohio 45011

REQUEST TO WAIVE JURY SERVICE DUE TO TRAVEL

Badge # _____

WHY IS THIS REQUEST BEING SUBMITTED?

I have travel plans during the summonsed term and do not have the documentation (flight itinerary, hotel confirmation, college class schedule, college identification or military orders) to be excused from jury service.

DETAILED EXPLANATION OF TRAVEL WITHOUT DOCUMENTATION:

WHAT HAPPENS NEXT?

After uploading this request form to your Jury+ Web Solution account, you will receive a response electronically. You will be notified whether the request is accepted, denied or if more information is required.

All prospective jurors can be assured that special circumstances will be addressed on an individual basis. A request does not guarantee an excusal.

NOTE: Deferring jury service is always preferred to excusing a prospective juror. Unless the original summons states that the service cannot be rescheduled, prospective jurors may request a one time deferral of their jury service. Prospective jurors should refer to their summons for instructions on deferring their term of service.

SUBMISSION OF THIS CERTIFICATE CERTIFIES THAT THE FOREGOING IS TRUE AND CORRECT.

Juror's Signature (ORIGINAL ONLY PLEASE)

Date

Please print or type your name

Please return this form promptly by uploading to your Jury+ Web Solution account.