



## MEMORANDUM

**TO:** Mayor and Trustees  
**FROM:** Village Administrator Evan Walter and Staff  
**DATE:** August 26, 2022  
**RE:** Village Administrator's Weekly Report

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The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

- **Monday, September 5: Labor Day – Village Non-Emergency Offices Closed**
- **Wednesday, September 7: Economic Development Committee – 6PM; Board Room**
- **Monday, September 12: Board of Trustees – 7PM; Board Room**
- **Tuesday, September 13: Stormwater Management Committee – 7PM; VH Conf Room**
- **Wednesday, September 14: BFPC – 7PM; PD Training Room**
- **Monday, September 19: Plan Commission – 7PM; Board Room**
- **Monday, September 26: Board of Trustees – 7PM; Board Room**
- **Saturday, October 1: Taste of Burr Ridge & Car Show – 11AM-8PM; Village Center**
- **Monday, October 3: Plan Commission – 7PM; Board Room**
- **Wednesday, October 5: Board of Trustees (Goal Setting Workshop) – 6PM; PD Training Room**
- ~~**Wednesday, October 5: Economic Development Committee – 6PM; Board Room (to be rescheduled)**~~
- **Monday, October 10: Board of Trustees – 7PM; Board Room**
- **Tuesday, October 11: Police Pension Board – 7PM; PD Conference Room**
- **Wednesday, October 12: BFPC – 7PM; PD Training Room**
- **Monday, October 17: Plan Commission – 7PM; Board Room**
- **Monday, October 24: Board of Trustees – 7PM; Board Room**
- **Wednesday, November 2: Economic Development Committee – 6PM; Board Room**
- **Tuesday, November 8: Stormwater Management Committee – 7PM; VH Conf Room**

## Village Highlights and Updates

**Final Miscellaneous Memo:** After careful evaluation of the Village's communication methods, it was determined that the Miscellaneous Memo is a redundancy of the information provided by the Oak Leaf newsletter. Therefore, this will be the final issue. If you would like to sign up for the Oak Leaf newsletter, [click here](#).

**2022 Road Program Completed:** The majority of the Village's Road Program wraps up this week, with only some landscaping and punch list items left to be completed. While this year's program has experienced a number of setbacks, the end result was worth the effort. Over 8,000 feet (1.52 mi) of pavement was resurfaced and a new storm sewer was installed along Woodcreek Drive.



**IML Annual Conference:** The Illinois Municipal League's 109<sup>th</sup> Annual Conference will take place September 15–17, 2022 at the Hilton Chicago. Mayor Grasso and Village Administrator Walter are scheduled to speak on Saturday, September 17 on the subject of non-home rule status. See the attached flyer for more details or let [Pam Foy](#) know if you would like to attend.

**Public Works Providing Free Wood Chips:** Public Works is offering free wood chips to Burr Ridge residents. Residents can pick them up at 451 Commerce Street at any time; loading assistance will not be available, so it is recommended that residents bring their own shovels and containers and make as many trips as needed.

**Watering Restrictions:** Seasonal watering restrictions are now in force. Until September 15, residents and businesses are reminded to please conserve water and follow these lawn and landscaping irrigation restrictions:

- North of 83rd Street: watering allowed Monday, Thursday, and Saturday from midnight to noon and 6pm to midnight.
- South of 83rd Street: watering allowed Tuesday, Friday, and Sunday during same times.
- No watering is permitted on Wednesdays, or any day between noon and 6pm.

## Reports and Briefings

- ❖ **IML Statehouse Briefing:** Attached is the Illinois Municipal League Statehouse Briefing dated August 22, 2022.
- ❖ **IML Federal Focus:** Attached is the Illinois Municipal League Federal Focus dated August 17, 2022.

EBW:pkf

cc: Department Heads

**From:** [IML Conferences](#)  
**Subject:** IML - 109th Annual Conference - Register Today  
**Date:** Tuesday, July 19, 2022 2:49:40 PM  
**Attachments:** [image002.png](#)



REGISTER TODAY!  
ILLINOIS MUNICIPAL LEAGUE'S 109th ANNUAL CONFERENCE  
September 15-17, 2022

### Register Today!

Register today for the Illinois Municipal League's (IML) 109th Annual Conference – the premier educational and networking opportunity for municipal officials and staff. Our lineup of dynamic speakers offer solutions to address challenges facing your community.

Visit our website [conference.iml.org](http://conference.iml.org) to register for the conference and reserve your hotel room today.

### Session Tracks

The IML Annual Conference provides attendees the opportunity to attend the educational sessions most beneficial to them through our 11 specially-designed session tracks.

Attendees are encouraged to participate in sessions from other (or multiple) tracks to gain even more knowledge about different issues impacting communities. Below are this year's tracks:

- [Attorneys](#)
- [Clerks](#)
- [Communications](#)
- [Economic Development](#)
- [Finance](#)
- [Human Resources](#)
- [Managers](#)
- [Newly Elected Officials](#)
- [Public Safety](#)
- [Public Works](#)
- [Risk Management](#)
- [Students](#)

[All conference sessions are available via this link.](#)

### Affordability

Attendance at the IML Annual Conference is an investment in your city, village or town. We work to keep the event affordable by offering an IML member discount and no price increases since 2016.

<b>Total Conference Package</b> \$310 Members <i>*Early Bird Discount</i> \$360 Non-Members	<b>Thursday, Friday or Saturday (One Day Only)</b> \$165 Members <i>*Early Bird Discount</i> \$180 Non-Members
<b>Hotel Reservation Deadline:</b> Friday, August 19 <b>Early Bird Online Registration Deadline:</b> Friday, September 2 <i>After September 2, IML member registration fees are \$360 for the entire conference and \$180 for one day only.</i>	

**From:** [IML Legislation](#)  
**Subject:** Illinois Municipal League Statehouse Briefing - August 22, 2022  
**Date:** Monday, August 22, 2022 11:04:50 AM

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August 22, 2022

This week's *Statehouse Briefing* includes information on the 109th Illinois Municipal League (IML) Annual Conference, the Illinois Department of Revenue's (IDOR) State Fiscal Year (SFY) 2023 Personal Property Replacement Tax (PPRT) estimates, proposed rules filed by the Illinois Environmental Protection Agency (IEPA) on the Charging Infrastructure Grant Program, a home repair and accessibility improvement grant-funding announcement from the Illinois Housing Development Authority (IHDA) and an update on COVID-19.

### **Register Today for the 109th IML Annual Conference**

IML is returning to the Hilton Chicago for our 109th IML Annual Conference, from September 15-17, 2022. IML is excited to host this conference, with more than 50 educational sessions featuring local, regional and national leaders and more than 100 exhibitors of interest to local governments.

More information about the IML Annual Conference, including links to registration and hotel accommodations, is available on our website at [conference.iml.org](https://conference.iml.org) (available via this link).

### **IDOR Releases SFY 2023 PPRT Estimates**

The Illinois Department of Revenue (IDOR) has released the statutorily-required estimated entitlements for SFY 2023 for each entity eligible for Personal Property Replacement Tax (PPRT) revenues. IDOR estimates PPRT allocations for approximately 6,500 local taxing districts to be \$4.320 billion. This is an increase of 7.5% from SFY 2022 PPRT allocations that totaled \$4.018 billion. IDOR provided the following reasons for the higher estimates:

- There will be three transfers from the Income Tax Refund Fund to the Personal Property Tax Fund in August, September and October 2022 totaling approximately \$359 million. These statutory transfers are because the estimated deposits into the Income Tax Refund Fund exceeded the money paid out for PPRT refunds in SFY 2022.
- A decline in the Refund Fund diversion rate will lead to an additional \$23 million deposited into the PPRT fund.

[A breakdown of the estimated revenues for each local taxing entity for PPRT revenues is available via this link.](#)

IML opposes any PPRT diversions and has proposed finding a long-term solution to eliminate the annual fight to retain this funding for municipalities. [IML's fact sheet on PPRT is available via this link.](#)

### **IEPA Files Proposed Rules on the Charging Infrastructure Grant Program**

On August 9, the Illinois Environmental Protection Agency (IEPA) [filed rules for the Charging Infrastructure Grant Program](#) (available via this link), which was part of the [2021 Climate and](#)

[Equitable Jobs Act \(CEJA\)](#). On August 19, the proposed rules [were published for First Notice in the Illinois Register](#). There are 45 days for public comment on the proposed rules. Individuals wishing to submit a comment on the proposed rules may do so by contacting the following IEPA staff: Gina Roccaforte, Division of Legal Counsel, by email at [Gina.Roccaforte@illinois.gov](mailto:Gina.Roccaforte@illinois.gov) or phone at (217) 782-5544.

As part of CEJA, IEPA is required to provide funding to public and private organizations and companies to install and maintain Level 2 or Level 3 charging stations. Up to 80% of the cost of the installation of charging stations may be funded. Additional awards may incentivize installing charging infrastructure in eligible communities.

### **Governor Pritzker Announces Issuance of Third Wave of Conditional Adult Use Cannabis Dispensary Licenses**

On August 19, Governor JB Pritzker and the Illinois Department of Financial and Professional Regulation (IDFPR) issued the three remaining Conditional Adult Use Dispensing Organization Licenses to applicants selected in lotteries held last summer. On August 12, the Governor and IDFPR announced five additional licenses had been awarded. All 185 available licenses from the original round of licenses have now been issued. [The list of the awardees is available via this link.](#)

[More detailed information on the next steps in this process is available via this link.](#)

**All conditional licensees must complete a [Notice of Proper Zoning Form \(available via this link\)](#), attested by the local zoning office, within 180 days upon receiving a conditional license. Licensees may receive an additional 180-day extension to complete the Notice of Proper Zoning Form, or risk having their conditional license revoked.**

Individuals with questions or concerns may contact IDFPR by email at [FPR.AdultUseCannabis@illinois.gov](mailto:FPR.AdultUseCannabis@illinois.gov). IDFPR hosts additional information pertaining to adult cannabis on [a dedicated website \(available via this link\)](#).

### **IDOT Bureau of Local Roads (BLR) Forms Now Accepting Electronic Signatures**

On August 19, the Illinois Department of Transportation (IDOT) [issued Circular Letter 2022-21 \(available via this link\)](#) announcing that several BLR forms have been converted to allow for electronic signature. A list of the revised forms that are now accepting electronic signatures is included in the Circular Letter.

### **IHDA Announces Home Repair and Accessibility Program**

On August 11, the Illinois Housing Development Authority (IHDA) announced requests for applications for the Home Repair and Accessibility Program (HRAP). HRAP will provide funding for local governments and nonprofit organizations to assist eligible households in addressing health, safety and accessibility issues in homes. Eligible households may receive up to \$45,000 in assistance for eligible repairs and/or accessibility improvements. [Additional information on HRAP is available via this link.](#)

[Applications are due on or before September 8, 2022, at 3:00 p.m. CT, via this link.](#)

IHDA hosted a webinar on August 18 that provided additional information on the program and the application. [A recording of the webinar is available via this link.](#)

For more information, please contact IHDA's Community Affairs Department by email at [HRAPinfo@ihda.org](mailto:HRAPinfo@ihda.org) or by phone at (312) 324-4431.

### **State of Illinois Submits Application for BEAD Planning Funds**



The State of Illinois has submitted its application for \$5 million in planning funds available through the Broadband Equity, Access and Deployment (BEAD) Program. This \$42.5 billion federal program was established in the 2021 Infrastructure Investment and Jobs Act. Illinois' proposed project, *Connect Illinois for Universal Broadband Access and Digital Equity (Connect Illinois)* will utilize federal funding and cross-sector collaborations to continue the early successes of the Connect Illinois Broadband Grant Program.

Through the BEAD-funded planning process, Illinois will craft a plan to ensure access to broadband statewide. The project is focused on advancing the objectives of the BEAD program, including achieving universal access to basic broadband, establishing a plan for and making progress toward universal access and identifying and eliminating various digital equity gaps. [More information on Illinois' BEAD application is available via this link.](#)

### **Revitalizing Energy Communities in the Illinois Basin Workshop**

The [Interagency Working Group on Coal and Power Plant Communities and Economic Revitalization \(Energy Communities IWG\)](#), in partnership with Southern Illinois University Carbondale (SIUC), is hosting a free, public workshop designed to engage community leaders and identify opportunities for regional economic diversification and growth in the Illinois basin in response to coal mine and plant closures.

The workshop is on Thursday, September 29, 2022, from 9:00 a.m. to 2:30 p.m. CT on the campus of SIUC. [More information on the workshop, along with registration, is available via this link.](#)

### **Updated CDC Guidance – Governor Extends Disaster Declaration Through September 17**

On August 11, the Centers for Disease Control and Prevention (CDC) announced it was streamlining its COVID-19 guidance to help individuals better understand their risk, how to protect themselves and others, what actions to take if exposed to COVID-19 and what actions to take if they are sick or test positive for COVID-19. [The updated CDC guidance is available via this link.](#)

On August 19, Governor Pritzker signed a new [Gubernatorial Disaster Proclamation \(available via this link\)](#) extending the statewide disaster declaration through Saturday, September 17, 2022. Additionally, the Governor signed [Executive Order \(EO\) 2022-18 \(available via this link\)](#) extending previous executive orders.

With the signing of a new disaster proclamation, public meetings may continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. [IML's fact sheet on the requirements for holding remote meetings during a disaster is available via this link.](#)

IML is posting all of this information and more on our COVID-19 resources page available at [iml.org/covid](http://iml.org/covid).

### **Contact Us**

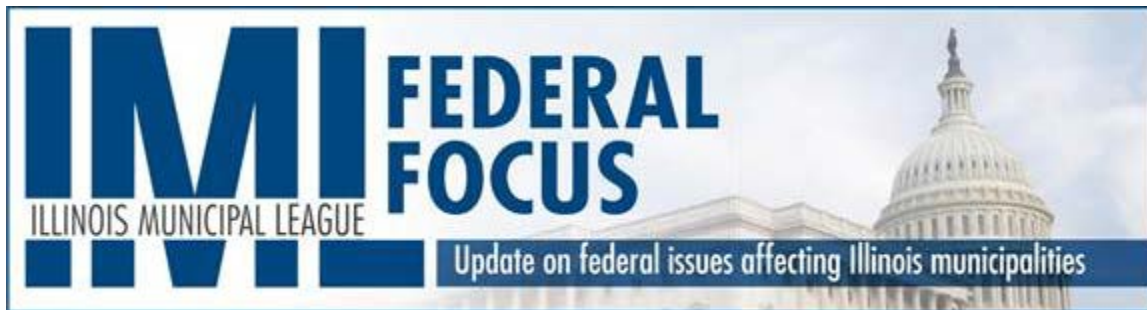
As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org). Thank you.

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If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

**From:** [IML Legislation](#)  
**Subject:** IML - Federal Focus  
**Date:** Wednesday, August 17, 2022 11:03:55 AM

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**August 17, 2022**

This month's *Federal Focus* contains a reminder on American Rescue Plan Act (ARPA) disbursements, program updates and information from the U.S. Department of Transportation (DOT), a program from the Federal Railroad Administration (FRA) for eliminating railroad crossings, a Federal Emergency Management Agency (FEMA) funding announcement, information on funding for state and local cybersecurity improvement and a webinar from the U.S. Census Bureau.

#### **American Rescue Plan Act (ARPA) Reminder**

Under ARPA, non-entitlement units (NEUs) of local government receive ARPA funding disbursements through the State of Illinois. Metropolitan units of government, such as states and counties, receive their funding directly from the U.S. Department of the Treasury.

IML has been contacted by municipal officials with concerns that they have not yet received their second tranche of funding. It is our understanding that the State of Illinois will be distributing funds to all NEUs later this summer. Individuals with questions or concerns should contact the Illinois Department of Commerce and Economic Opportunity (DCEO) or their third-party administrator, Crowe LLP. Questions can be submitted by email to [ILARPA@crowe.com](mailto:ILARPA@crowe.com) or [CEO.CURE@illinois.gov](mailto:CEO.CURE@illinois.gov).

[Additional information from DCEO on NEU disbursements is available via this link.](#)

#### **DOT Safe Streets and Roads for All Program Update**

On August 1, the U.S. Department of Transportation (DOT) issued [a technical amendment to the Safe Streets and Roads for All \(SS4A\) Program Notice of Funding Opportunity \(NOFO\)](#) (available via [this link](#)). The amendment was issued to clarify instructions for making data calculations necessary for the Action Plan and Implementation Grant applications. [Additional information on the technical amendment is available via this link.](#)

SS4A was established in the 2021 Infrastructure Investment and Jobs Act (IIJA) to provide \$5 billion during the next five years for regional, local and tribal initiatives to prevent roadway deaths and serious injuries.

[Applications are due on or before September 15, via this link.](#) Municipalities seeking letters of support can contact their Illinois Department of Transportation (IDOT) district office for assistance. A map of IDOT's regions and district boundaries, [along with IDOT district contact information, is available via this link.](#)

#### **DOT Reconnecting Communities Pilot (RCP) Discretionary Grant Program Webinars**

The U.S. Department of Transportation (DOT) is hosting a webinar series on the new RCP

discretionary grant program aimed at applicants representing small communities. The first webinar was held on August 4 and provided a general overview of the program, examples and strategies for small communities and a thorough explanation of eligibility and match requirements. [A recording of the August 4 webinar is available via this link.](#)

Two additional webinars are scheduled as follows:

- August 22 at 1:00 p.m. CT – Capital Construction Webinar, [registration available via this link.](#)
- August 30 at 2:00 p.m. CT – Benefit Cost Analysis Webinar, [registration available via this link.](#)

[Additional information on RCP can be found on DOT's website, available via this link.](#)

### **DOT Rural Opportunities To Use Transportation for Economic Success (ROUTES) Initiative**

The U.S. Department of Transportation (DOT) ROUTES Initiative addresses disparities in rural transportation infrastructure by developing user-friendly tools and information, aggregating DOT resources and providing technical assistance. The ROUTES initiative was codified as part of IIJA to engage rural communities through a series of events, harmonize DOT programs to implement rural policy by re-constituting the ROUTES Council to help implement IIJA and to utilize a whole-of-government approach by partnering with rural-focused federal agencies and regional commissions to expand DOT's presence in rural communities.

Earlier this year, ROUTES released [a Rural Electric Vehicle \(EV\) Infrastructure Toolkit \(available via this link\)](#) to help rural communities plan for and fund EV charging infrastructure.

[More information on the ROUTES Initiative can be found on DOT's website, available via this link.](#)

### **Railroad Crossing Elimination Program**

The Federal Railroad Administration (FRA) is accepting applications for the Railroad Crossing Elimination Program. The total amount of funding available nationally is \$573 million. Eligible projects include:

- Grade separation or closure, including through the use of a bridge, embankment, tunnel or combination thereof;
- Track relocation;
- Improvement or installation of protective devices, signals, signs or other related systems;
- Measures to improve safety related to a separation, closure or track relocation project;
- Other means to improve safety if related to the mobility of people and goods at highway-rail grade crossings; and/or,
- Planning, environmental review and other preliminary design elements.

The Illinois Department of Transportation (IDOT) released [Circular Letter 2022-19 \(available via this link\) with additional information](#) on the program. [Applications must be submitted to FRA by October 4 through grants.gov \(available via this link\).](#)

### **FEMA Announces Funding for Climate Resilience**

On August 1, the Federal Emergency Management Agency (FEMA) announced finalists for \$1.16 billion in climate resilience funding through two competitive grant programs to help communities across the nation enhance climate and disaster resiliency: [the Building Resilient Infrastructure and Communities \(BRIC\) national competition](#) and [the Flood Mitigation Assistance \(FMA\) Grant](#). Selected projects will help improve community resiliency to include floods, droughts and wildfires.

FEMA announced the City of Downers Grove was included in the pre-selection of sub-applicants to



receive funding through FMA. The City's proposed \$1.5 million project will acquire and remove a 14-unit apartment building and its parking lot within the 100-year floodplain of St. Joseph Creek. The land will then be deed-restricted as open space, increasing the community's greenspace.

To provide stakeholders with an understanding about the mitigation programs offered, FEMA is launching a series of webinars about the Hazard Mitigation Grant Program, BRIC and FMA. [Information on the webinar series, including topics to be covered and registration, is available via this link.](#)

### **State and Local Cybersecurity Improvement**

As part of IIJA, the State and Local Cybersecurity Improvement Act appropriates \$1 billion in funding between 2022 and 2025 for state and local cybersecurity. The Act requires the federal and state governments to develop strategies to bolster state and local cybersecurity capabilities and provides funding to ensure those strategies are implemented. The Act includes a requirement that states submit a cybersecurity plan to the Cybersecurity and Infrastructure Security Agency (CISA). The plan must contain several elements, including an explanation of how the state will manage, monitor and track information, as well as an overview of how the state plans to enhance preparation, response and resiliency of IT systems against threats. The Act requires that 80% of funding go to local, tribal and territorial governments.

Sub-awards will be made by each state to local units of government in the form of cash or in-kind assistance. A Notice of Funding Opportunity (NOFO) will be issued by FEMA and CISA on a later date. [More information on this cyber federal funding opportunity is available via this link.](#)

### **U.S. Census Bureau Webinar**

On August 18, the U.S. Census Bureau will host an Exploring Census Data webinar series on the public sector. Subject matter experts from the Census Bureau will present the different types of data available from the public sector including tax statistics, employment, pensions and state and local government finances. [Demographic data from the American Community Survey will also be included.](#)

[Information on the webinar, which will begin at 1 p.m. CT, is available via this link.](#)

### **Contact Us**

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org). Thank you.

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