



## MEMORANDUM

**TO:** Mayor and Trustees  
**FROM:** Village Administrator Evan Walter and Staff  
**DATE:** June 24, 2022  
**RE:** Village Administrator's Weekly Report

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The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

- **Monday, June 27: Board of Trustees – 7 PM; Board Room**
- **Thursday, June 30: Concerts on the Green (Fuze) – 7 PM; Village Green**
- **Monday, July 4: Independence Day – Village Offices Closed**
- ~~**Wednesday, July 6: Economic Development Committee – 7PM; Board Room**~~
- **Thursday, July 7: Concerts on the Green (Whiskey Road) – 7 PM; Village Green**
- **Monday, July 11: Board of Trustees – 7 PM; Board Room**
- **Tuesday, July 12: Police Pension Board – 7 PM; PD Conference Room**
- **Wednesday, July 13: Board of Fire & Police Commissions – 7PM; PD Conf. Room**
- **Thursday, July 14: Concerts on the Green (R-gang) – 7 PM; Village Green**
- **Monday, July 18: Plan Commission – 7PM; Board Room**
- **Thursday, July 21: Concerts on the Green (Reckless) – 7 PM; Village Green**
- **Friday, July 22: Blood Drive – 9AM; Village Hall Parking Lot**
- **Monday, July 25: Board of Trustees – 7 PM; Board Room**
- **Thursday, July 28: Concerts on the Green (Chicago Experience) – 7 PM; Village Green**
- **Monday, August 1: Plan Commission – 7PM; Board Room**
- **Wednesday, August 3: Economic Development Committee – 7PM; Board Room**
- **Monday, August 8: Board of Trustees – 7 PM; Board Room**
- **Tuesday, August 9: Stormwater Management Commission – 7PM; Board Room**
- **Wednesday, August 10: Board of Fire & Police Commissions – 7PM; PD Conf. Room**

## **Village Highlights and Updates**

**Concerts on the Green:** Concert attendees packed the Village Green this Thursday as Brooklyn Charmers dazzled the audience with Steely Dan songs. Brooklyn Charmers' performance at the Village Green has been delayed twice due to rescheduling from the pandemic and imminent weather. It was a true pleasure to see the large crowd enjoying themselves. Last night's concert helped demonstrate that the "Concerts on the Village Green" continue to be a popular event, especially so when high-demand musicians take the stage.



Next week promises to be just as much fun as we enjoy *Fuze* and their Latin Fusion & Santana sound!

**GFOA Lauds Village's 2023 Budget:** The Village has been awarded its 5th Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for their FY2023 budget. GFOA established the Distinguished Budget Presentation Awards program as a vehicle to recognize local governments whose budget documents reflect the guidelines of the National Advisory Council on State and Local Budgeting, as well as the GFOA's best practices on budgeting. As the attached letter explains, to earn this prestigious award, budget documents must meet program criteria and excel as a policy document, financial plan, operations guide, and communication tool. This award is the highest form of recognition in governmental budgeting and is a proud achievement for the Village. Congratulations to everyone who took part in this collaborative effort!

**Road Program Delayed:** The Village's Road Resurfacing program is well underway but has been delayed due to an expanding region-wide unfair-labor practices dispute against three major suppliers of sand, crushed stone, and gravel. This action has resulted in escalating and severe shortages of asphalt and concrete. The National Labor Relations Board is involved with this action and Village staff anticipates a delay in the Road Program. Staff is working with our contractor to make our Road Program streets as safe as possible in their present conditions. The early stages of our project are completed, i.e., drainage grate repairs, sidewalk repairs, and concrete curb replacement; however, the barricades must remain in place until the pavement milling and asphalt resurfacing can be scheduled. The Village is reaching out to affected homeowners and appreciates their patience with our road construction delay.

**Fire Hydrants to be Painted:** 200 fire hydrants will be refurbished and repainted in the coming weeks. This process includes sandblasting the hydrant down to bare metal, applying a (white) rust-inhibiting primer coat, and then painting two coats of high-gloss red enamel paint. There is a brief lag time between the primer coat and the application of the final glossy red paint. Please be aware that during these few days the hydrants will be white and quite noticeable in their incongruity.

**Fire Hydrant Clearance Requirements:** The Fire Code, as well as our two Fire Protection Districts, require a minimum of 3 feet of clear space around every fire hydrant. All property owners are required to maintain their landscaping to avoid any such encroachment.

**Village Sponsored Blood Drive:** As part of the Wellness Committee's focus on community well-being, they have organized a mobile blood drive on Friday, July 22. Versiti Blood Center will be stationed in the Village Hall parking lot with their mobile unit. See attached flyer for more information.

**Groot Rate Increase:** Per our contract, Groot's single family rate increase will go into effect on August 1, 2022, and last until July 30, 2023; the new rate is 2.5% higher than the previous. The attached letter provides the rate breakout by individual service.

**Public Works Providing Free Wood Chips:** Once again, Public Works is offering free wood chips to Burr Ridge residents. Residents can pick them up at 451 Commerce Street where they are piled in the street for easy access any time of day. Loading assistance will not be available, so it is recommended that residents bring their own shovels and containers and make as many trips as needed.

**Watering Restrictions:** Seasonal watering restrictions are now in force. Until September 15, residents and businesses are reminded to please conserve water and follow these lawn and landscaping irrigation restrictions:

- North of 83rd Street: watering allowed Monday, Thursday, and Saturday from midnight to noon and 6pm to midnight.
- South of 83rd Street: watering allowed Tuesday, Friday and Sunday during same times.
- No watering is permitted on Wednesdays, or any day between noon and 6pm.

**Board Room Ramp:** Construction has begun on the Board Room ADA ramp and is on track to be completed by the July 11 Board meeting, with Plan Commission meetings returning to the Board Room in mid-July as well.

### **Reports and Briefings**

- ❖ **IML Statehouse Briefing:** Attached is the Illinois Municipal League Statehouse Briefing dated June 20, 2022.
- ❖ **IML Conference Registration:** Attached is the registration flyer for the Illinois Municipal League 109<sup>th</sup> Annual Conference (September 15-17)

EBW:pkf  
cc: Department Heads



# CONCERTS ON THE VILLAGE GREEN

**EVERY THURSDAY EVENING**

**June 2 - July 28 | 7:00 p.m. – 8:30 p.m.**

**JUNE 2**

Fortunate Sons

**JUNE 9**

Anthem

**JUNE 16**

The Plant Band

**JUNE 23**

Brooklyn Charmers

**JUNE 30**

Fuze

**JULY 7**

Whiskey Road

**JULY 14**

R-Gang

**JULY 21**

Reckless

**JULY 28**

Chicago Experience



**RSVP HERE**

Scan here to stay up  
to date with the latest  
event info and updates.

VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

[Burr-Ridge.gov](http://Burr-Ridge.gov)

**BURR RIDGE**  
VILLAGE CENTER

[ShopBurrRidge.com](http://ShopBurrRidge.com)

June 23, 2022

Annmarie Mampe  
Financial Consultant  
Village of Burr Ridge  
7660 S. County Line Road  
Burr Ridge, IL 60504

Dear Ms. Mampe:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next annual budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. Information about how to submit an application for the Distinguished Budget Program application is posted on GFOA's website.

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

**Village of Burr Ridge, Illinois**

Continuing participants will receive a brass medallion that will be mailed separately. First-time recipients will receive an award plaque within eight to ten weeks. Enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. The following standardized text should be used:

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Village of Burr Ridge, Illinois**, for its Annual Budget for the fiscal year beginning **May 01, 2022**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

Upon request, GFOA can provide a video from its Executive Director congratulating your specific entity for winning the Budget Award.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at [www.gfoa.org](http://www.gfoa.org). If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink, reading "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine  
Director, Technical Services Center

Enclosure



## FOR IMMEDIATE RELEASE

June 23, 2022

**For more information, contact:**

**Technical Services Center**

**Phone: (312) 977-9700**

**Fax: (312) 977-4806**

**E-mail: [budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)**

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **Village of Burr Ridge, Illinois**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Village of Burr Ridge, Illinois**.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 22,500 members and the communities they serve.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Burr Ridge  
Illinois**

For the Fiscal Year Beginning

**May 01, 2022**

*Christopher P. Morill*

**Executive Director**





**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Village of Burr Ridge, Illinois  
Village of Burr Ridge, Illinois**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards*

Executive Director

*Christopher P. Morill*

Date: **June 23, 2022**

**BUDGET REVIEW COMPOSITE RATING FORM**  
**GFOA Distinguished Budget Presentation Awards Program**  
For budgets beginning January 1, 2022 or later

Agency: **Village of Burr Ridge**

Fiscal Year beginning: **5/1/22**

Document number: **B9946634**

At least 2 of the three reviewers must rate the document "proficient" or "outstanding" on all four overall categories and all mandatory criteria in order for the document to receive the award

Information Not Present (1)			Does Not Satisfy (2)			Proficient (3)			Outstanding (4)			
R1	R2	R3	R1	R2	R3	R1	R2	R3	R1	R2	R3	
												<b>Introduction and Overview</b>
						✓	✓	✓	✓			* C1 Table of contents (mandatory)
						✓	✓	✓				* P1 Strategic goals & strategies (mandatory)
						✓	✓	✓				* P2 Priorities and issues (mandatory)
						✓	✓	✓				* C2 Budget overview (mandatory)
												<b>Financial Structure, Policy, and Process</b>
							✓		✓		✓	* O1 Organizational chart (mandatory)
							✓		✓		✓	F1 Fund descriptions and fund structure
							✓				✓	O2 Department/fund relationship
				✓		✓	✓	✓	✓			F2 Basis of budgeting
						✓	✓				✓	* P3 Financial policies (mandatory)
												* P4 Budget process (mandatory)
												<b>Financial Summaries</b>
						✓	✓	✓			✓	* F3 Consolidated financial schedule (mandatory)
						✓	✓				✓	F4 Three (four) year consolidated & fund financial schedules
						✓	✓				✓	* F5 Fund balance (mandatory)
						✓	✓	✓	✓			* F6 Revenues (mandatory)
												F7 Long-range operating financial plans
												<b>Capital &amp; Debt</b>
							✓	✓	✓			* F8 Capital program (mandatory)
							✓	✓	✓			* F9 Debt (mandatory)
												<b>Departmental Information</b>
						✓	✓	✓				* O3 Position summary schedule (mandatory)
						✓	✓	✓				* O4 Departmental/program descriptions (mandatory)
						✓	✓	✓			✓	O5 Departmental/program goals and objectives
							✓	✓	✓			* O6 Performance measures (mandatory)
												<b>Document-wide Criteria</b>
						✓	✓				✓	C3 Statistical/supplemental section
						✓	✓	✓	✓			C4 Glossary
							✓				✓	C5 Charts and graphs
							✓	✓	✓			C6 Understandability and usability
												<b>Overall</b>
						✓	✓	✓				Overall as a policy document
						✓	✓	✓				Overall as a financial plan
						✓	✓	✓				Overall as a operations guide
						✓	✓				✓	Overall as a communications device

- N** Special Capital recognition (three "outstanding ratings on F8)
- N** Special Performance Measure recognition (three "outstanding" ratings on O6)
- N** Special Strategic Goals and Strategies recognition (three "outstanding" ratings on P1)
- N** Special Financial Policies recognition (three "outstanding" ratings on P3)
- N** Special Budget Process recognition (three "outstanding" ratings on P4)
- N** Special Long Range Financial Plans recognition (three "outstanding" ratings on F7)

**Name of Entity:**  
Village of Burr Ridge  
**Reviewer ID**  
254  
**Fiscal Year:** 2021-2022

**State/Province:**  
Illinois  
**Document Number:**  
B9946634  
**Record Number**

## Introduction and Overview

- C1. **Mandatory:** Include a table of contents that makes it easier to locate information in the document. **4 - Comments:** *The table of contents is good; easy to locate the information; nice and clear.*
- P1. **Mandatory:** Provide a coherent statement of organization-wide, strategic goals and strategies that address long-term concerns and issues. **3 - Comments:** *Good discussion of strategic goals and priorities, addressing the long-term issues and concerns of the government, although brief.*
- P2. **Mandatory:** Provide a budget message that articulates priorities and issues for the upcoming year. The message should describe significant changes in priorities from the current year and explain the factors that led to those changes. The message may take one of several forms (e.g., transmittal letter, budget summary section). **3 - Comments:** *The budget message is good, as it highlights the issues, concerns, and priorities for the upcoming budget year.*
- C2. **Mandatory:** An overview of significant budgetary items and trends should be provided. The overview should be presented within the budget document either in a separate section (e.g., *budget-in-brief*) or integrated within the transmittal letter. **3 - Comments:** *Good overview of significant budgetary items and trends.*

## Financial Structure, Policy, and Process

- O1. **Mandatory:** Provide an organization chart(s) for the entire entity. **4 - Comments:** *Good organizational charts; nice and clear.*
- F1. Describe all funds that are subject to appropriation. **4 - Comments:** *Good discussion of funds the government currently maintains; nice and clear.*
- O2. Provide narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and non-major funds in the aggregate. **3 - Comments:** *Good use of narratives, tables, and schedules throughout the document.*
- F2. Explain the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis. **3 - Comments:** *Good discussion of basis of budgeting; although brief.*
- P3. **Mandatory:** Include a coherent statement of entity-wide long-term financial policies. **4 - Comments:** *Good discussion of organization-wide long-term financial policies; nice and clear.*
- P4. **Mandatory:** Describe the process for preparing, reviewing, and adopting the budget for the coming fiscal year. It also should describe the procedures for amending the budget after adoption. **3 - Comments:** *Good discussion of the budget process, including the calendar, but needs to*

*highlight a little on post-adoption amendment.*

## Financial Summaries

- F3. **Mandatory:** Present a summary of major revenues and expenditures, as well as other financing sources and uses, to provide an overview of the total resources budgeted by the organization. **3 - Comments:** *Good summary of major revenues and expenditures.*
- F4. Include summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and/or estimated current year actual, and the proposed budget year. **3 - Comments:** *Good summary of revenues and other financing sources, as well as of expenditures and other financing uses; covers the requisite years.*
- F5. **Mandatory:** Include projected changes in fund balance/net position for appropriated governmental funds included in the budget presentation. **3 - Comments:** *Good discussion of changes in fund balances; covers the requisite years.*
- F6. **Mandatory:** Describe major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends. **3 - Comments:** *Good discussion of major revenue sources and their underlying assumptions and trends.*
- F7. Explain long-range operating financial plan and its effect upon the budget and the budget process. **4 - Comments:** *Good discussion of long-range financial plan, including a good summary of revenues and expenditures, including a multiyear forecast through 2028; nice and clear.*

## Capital & Debt

- F8. **Mandatory:** Include budgeted capital expenditures, whether authorized in the operating budget or in a separate capital budget. **4 - Comments:** *Good discussion of capital improvement projects, their projected costs, and sources of funding; nice and clear.*
- F9. **Mandatory:** Include financial data on current debt obligations, describe the relationship between current debt levels and legal debt limits, and explain the effects of existing debt levels on current operations. **4 - Comments:** *Good discussion of debt policy, debt obligations, payment schedule, and legal debt limit; would be useful to highlight a little on the effect the existing debt levels have on current operations of the government; overall, nice and clear.*

## Departmental/Program Information

- O3. **Mandatory:** A schedule or summary table of personnel or position counts for prior, current and budgeted years shall be provided. **3 - Comments:** *Good summary of position counts; covers the requisite years.*
- O4. **Mandatory:** Include departmental/program descriptions. **3 - Comments:** *Good description of programs and activities, as carried out by various units of the government.*

- O5. Include clearly stated goals and objectives of the department or program. **3 - Comments:** *Good discussion of mission, goals, and objectives.*
- O6. **Mandatory:** Provide objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific units and programs. **4 - Comments:** *Good summary of performance measures; covers the requisite years; nice and clear.*

### Document-wide Criteria

- C3. Include statistical and supplemental data that describe the organization, its community, and population. It should also furnish other pertinent background information related to the services provided. **3 - Comments:** *Good supplementary information about the government and the community it serves.*
- C4. A glossary should be included for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader. **4 - Comments:** *The glossary of terms is good; nice and clear.*
- C5. Charts and graphs should be used, where appropriate, to highlight financial and statistical information. Narrative interpretation should be provided when the messages conveyed by the graphs are not self-evident. **3 - Comments:** *Good mixture of graphs and charts.*
- C6. The budget information should be produced and formatted in such a way as to enhance its understanding by the average reader. It should be attractive, consistent, and oriented to the reader's needs. **4 - Comments:** *Good document, overall; well-structured and presented.*

GOVERNMENT FINANCE OFFICERS ASSOCIATION  
DISTINGUISHED BUDGET PRESENTATION AWARDS PROGRAM  
BUDGET REVIEWER'S COMMENTS AND SUGGESTIONS

For: VILLAGE OF BURR RIDGE, IL

Fiscal Year: 2022-23

Introduction and Overview:

The Village of Burr Ridge presented a linked table of contents, their priorities, focus areas, initiatives, issues and challenges that guided them in the budget development process.

Financial Structure, Policy and Process:

All criteria were rated at least proficient. Department organization charts enhanced the overall chart. A funds chart enhanced fund descriptions. A departments to funds chart enhance O2. The budget process was enhanced with a detailed calendar.

Financial Summaries:

All criteria were rated at least proficient. A multi-year categorized summary with fund balances was presented. Fund balances were projected and discussed. Revenues were enhanced with trend charts.

Capital and Debt:

Each criterion was rated proficient. Capital was presented. Debt information was provided.

Departmental Information:

All criteria were rated at least proficient. Departments presented mission, objectives, organization chart, highlights and accomplishments, budget-year strategic goals linked to Village priorities, 2017 – 2021 measures of input and output linked to the Village goals (project them through the proposed budget year), and multi-year financial summary and line-item detail. Provide a one-line, multi-year total of FTEs within the departments to earn outstanding on O3 from this reviewer.

Document-Wide Criteria

All criteria were rated at least proficient. Extensive and informative economic and demographic information was presented. Add balanced budget, fiduciary fund, full-time equivalent, governmental fund, major fund, non-major fund, and proprietary fund to the glossary and list of acronyms. Charts and graphs were effectively presented.

Comments/Suggestions:

The GFOA publication, Building A Better Budget Document, 2nd edition, by John Fishbein and the GFOA website under Best Practices are valuable resources available to assist you in further enhancing your budget document to earn additional outstanding ratings. Staff is to be commended for their efforts.

Control: B9946634

Record #26321002

Reviewer: S411

JUN 2022

## Introduction and Overview

- C1. **Mandatory:** Include a table of contents that makes it simple to locate information. **Proficient, page links and bookmarks provided the appropriate navigation.**
- P1. **Mandatory:** Provide a coherent statement of organization-wide, strategic goals and strategies that address long-term concerns and issues. **Proficient, provided goals and measurements.**
- P2. **Mandatory:** Provide a budget message that articulates priorities and issues for the upcoming year. The message should describe significant changes in priorities from the current year and explain the factors that led to those changes. The message may take one of several forms (*e.g., transmittal letter, budget summary section*). **Proficient**
- C2. **Mandatory:** An overview of significant budgetary items and trends should be provided. The overview should be presented within the budget as a separate section (*e.g., budget-in brief*) or integrated within the transmittal letter. **Proficient, trends are included throughout the document.**

## Financial Structure, Policy, and Process

- O1. **Mandatory:** Provide an organization chart(s) for the entire entity. **Proficient**
- F1. Describe all funds that are subject to appropriation. **Proficient**
- O2. Provide narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and nonmajor funds in the aggregate. **Proficient, presentation was in chart.**
- F2. Explain the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis. **Proficient, the village addressed the various method of accounting and the difference between the audit and budget statements.**
- P3. **Mandatory:** Include a coherent statement of entity-wide long-term financial policies. **Does not meet requirements, the town should include the following policies, capital planning, debt. Long-term forecasting, reserves, one-time revenues, and budgeting policy.**
- P4. **Mandatory:** Describe the process for preparing, reviewing, and adopting the budget for the coming fiscal year. It also should describe the procedures for amending the budget after adoption. **Proficient, in the document the processes are presented.**

## Financial Summaries

- F3. **Mandatory:** Present a summary of major revenues and expenditures, as well as other financing sources and uses, to provide an overview of the total resources budgeted by the organization. **Proficient, presentation includes tables and narrative, which is provide the detail.**
- F4. Include summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and/or estimated current year actual, and the proposed budget year. **Proficient, the charts are well done with the narrative.**
- F5. **Mandatory:** Include projected changes in fund balance/net position for appropriated funds included in the budget presentation. **Proficient.**
- F6. **Mandatory:** Describe major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends. **Proficient, well prepared and charts are utilized.**



- F7. Explain long-range operating financial plans and its effect upon the budget and the budget process. **Proficient, please refer to [Long-Term Financial Planning \(gfoa.org\)](http://gfoa.org) for all of the required information.**

### **Capital & Debt**

- F8. ***Mandatory:*** Include budgeted capital expenditures, whether authorized in the operating budget or in a separate capital budget. **Proficient, very nice presentation, village should consider adding pictures.**
- F9. ***Mandatory:*** Include financial data on current debt obligations, describe the relationship between current debt levels and legal debt limits, and explain the effects of existing debt levels on current operations. **Proficient, provided legal debt limits, village should add debt servicing schedule to maturity.**

### **Departmental/Program Information**

- O3. ***Mandatory:*** A schedule or summary table of personnel or position counts for prior, current and budgeted years shall be provided. **Proficient, provided the changes in personnel and table for budgeted years.**
- O4. ***Mandatory:*** Include departmental/program descriptions. **Proficient, it appears that each department is identified and the functions are described.**
- O5. **Include clearly stated goals and objectives of the department or program. Proficient, goals and measurements are provided with each department.**
- O6. ***Mandatory:*** Provide objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific departments and programs. **Proficient, the goals and objectives are stated in the department summary, which includes the measurement and status.**

### **Document-wide Criteria**

- C3. Include statistical and supplemental data that describe the organization, its community, and population. It should also furnish other pertinent background information related to the services provided. **Proficient, provide the statistical information for the area.**
- C4. A glossary should be included for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader. **Proficient.**
- C5. Charts and graphs should be used, where appropriate, to highlight financial and statistical information. Narrative interpretation should be provided when the messages conveyed by the graphs are not self-evident. **Proficient, the charts and graphs are well done, and complements the narrative, the history graphs are useful for the trends of the village.**
- C6. The budget information should be produced and formatted in such a way as to enhance its understanding by the average reader. It should be attractive, consistent, and oriented to the reader's needs. **Proficient.**



DONATE BLOOD

heART  
OF COMMUNITY



 versiti™  
Blood Centers





**Groot  
Industries, Inc.**

8475 West 53rd Street  
McCook, IL 60525  
Phone: 708/485-0900  
Fax: 708/442-0037  
www.groot.com

**Since 1914**

June 7, 2022

Evan Walter  
Village Administrator  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527

Dear Evan:

Please accept this letter concerning the scheduled rate increase for the single-family solid waste collections in the Village of Burr Ridge. Pursuant to Appendix A of the current agreement, the new rates will be effective **August 1, 2022**.

<u>Description</u>	<u>Current Rate</u>	<u>New Rate Effective August 1, 2022</u>
Single-Family General	\$18.59 per month	\$19.05 per month
Single-Family Senior Discount	\$17.76 per month	\$18.20 per month
Top of Drive Service	\$27.43 per month	\$28.12 per month
Back Door Refuse Service	\$37.20 per month	\$38.13 per month
Collection of White Goods	\$27.60 per month	\$28.29 per month

Groot Industries appreciates the continued opportunity to provide these very important collection services to the Village of Burr Ridge. As always, do not hesitate to contact me with any questions concerning this matter.

Sincerely,

Josh Molnar  
Municipal Manager  
Groot Industries, Inc.

Service Locations  
in Elk Grove Village, Chicago, McCook,  
West Chicago, Round Lake Park

- Waste Collection
- Recycling Processor
- Dumpster Services
- Document Destruction
- Waste Audits
- Demolition Recycling



**From:** [IML Legislation](#)  
**Subject:** Illinois Municipal League Statehouse Briefing - June 20, 2022  
**Date:** Monday, June 20, 2022 3:07:19 PM  
**Attachments:** [image003.png](#)

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June 20, 2022

This week's *Statehouse Briefing* includes legislation of municipal interest enacted into law by Governor JB Pritzker, information on a video gaming court case, a request for information on lead service line replacement from the Illinois Municipal League (IML), tax relief information from the Illinois Department of Revenue (IDOR), and grant opportunities from the Illinois Department of Transportation (IDOT).

#### **Status of Legislation Enacted by Governor Pritzker**

Of the 410 bills that passed both chambers of the General Assembly during the Spring Legislative Session, only four items await further action by Governor Pritzker. Legislation of municipal interest is highlighted in our [2022 Legislation of Municipal Interest Approved by Both Chambers report \(available via this link\)](#).

When Governor Pritzker signs legislation into law, IML incorporates that information into the [New Laws Taking Effect in 2022 report \(available via this link\)](#).

As an additional resource, municipal officials can check the status of any piece of legislation, including IML's position on legislation we are tracking, on IML's website at [iml.org/billtracking](http://iml.org/billtracking).

#### **Governor Pritzker Signs Latex Glove Ban**

On June 14, Governor Pritzker signed [HB 209 \(Rep. Mussman, D-Schaumburg/Sen. Jones, D-Chicago\)](#), now P.A. 102-1095, which creates the Latex Glove Ban Act and prohibits the use of latex gloves in food preparation and by Emergency Medical Services (EMS) and health care facility personnel after specified dates. The law takes effect for food service establishments and EMS personnel on January 1, 2023, and for health care facility personnel on January 4, 2024. [A press release from the Governor's Office is available via this link](#).

#### **Governor Pritzker Signs New Grant Accountability and Transparency Act (GATA) Exemption**

On June 10, Governor Pritzker signed [HB 4489 \(Rep. Hoffman, D-Swansea/Sen. Bennett, D-Champaign\)](#), now P.A. 102-1092, which provides that requirements under GATA do not apply to awards made by IDOT to units of local government for the purposes of transportation projects using state funds, federal funds or both state and federal funds. [IML's GATA fact sheet has been updated to reflect this change and is available via this link](#).

#### **Governor Pritzker Signs Law Creating Decennial Committees on Local Government Efficiency**

On June 10, Governor Pritzker signed [SB 3789 \(Sen. Morrison, D-Lake Forest/Rep. Carroll, D-Northbrook\)](#), now P.A. 102-1088, which creates the Decennial Committees on Local Government Efficiency Act. The Act requires certain units of local government to establish a committee within one year of the effective date to study local efficiencies. [As a resource to our members, IML's fact sheet on this Act is available via this link](#).

#### **Governor Pritzker Signs Family Bereavement Leave Act**

On June 9, Governor Pritzker signed [SB 3120 \(Sen. Bush, D-Grayslake/Rep. Moeller, D-Elgin\)](#), now P.A. 102-1050, which amends the Child Bereavement Leave Act and requires employers to grant unpaid leave time to employees for specified incidents or events pertaining to pregnancy, parenthood

and fertility. The Act also mandates employers to grant leave to employees after the loss of certain family members not previously covered under the Act.

Specifically, the Act requires employers to provide two weeks of unpaid leave for employees who experience a miscarriage, an unsuccessful round of intrauterine insemination or other assisted reproductive procedure, a failed or non-finalized adoption match, a failed surrogacy agreement, a diagnosis affecting fertility or a stillbirth. The Act further allows employees to utilize the time off to support a spouse or parent experiencing one of these losses. [A press release from the Governor's Office is available via this link.](#)

### **Governor Pritzker Signs Law to Reduce Pollution**

On June 8, Governor Pritzker signed [HB 4818 \(Rep. Greenwood, D-East St. Louis/Sen. Belt, D-Swansea\)](#), now P.A. 102-1048, to prohibit the disposal by incineration of any perfluoroalkyl and polyfluoroalkyl substances (PFAS), including aqueous film forming foam (AFFF). PFAS are a group of approximately 5,000 human-made chemicals that are manufactured for their oil and water-resistant properties. Since the 1940s, PFAS have been used in a wide range of consumer products, industrial processes and in AFFF. The result has been the release of PFAS into the air, water and soil. [A press release from the Governor's Office is available via this link.](#)

### **Video Gaming Push Tax Update**

On May 18, the Circuit Court of Lake County entered a judgment in favor of the City of Waukegan (City), finding that the City's ordinance imposing a penny-per-play fee (also called a "push tax") on individual users of video gaming terminals is a valid exercise of the City's home rule authority. On May 20, 2022, [IML provided an update on this issue \(available via this link\).](#)

On June 16, the Plaintiffs in the case, the Illinois Gaming Machine Operators Association and other video gaming entities, filed a notice of appeal with the Lake County Circuit Court. IML will continue to keep communities informed on this issue as more information is made available on this case.

More information, including IML's fact sheet regarding video gaming laws, is available at [iml.org/pushtax](http://iml.org/pushtax).

### **Request for Lead Service Line Replacement Information**

P.A. 102-0613 created the Lead Service Line Replacement and Notification Act. [IML's fact sheet on the Act is available via this link.](#)

A provision of the law also created the Lead Service Line Replacement Advisory Board to provide technical assistance to the Illinois Environmental Protection Agency (IEPA) in implementing the Act. This 28-member Advisory Board includes 10 members who are mayors of the largest municipalities in the state, or their designee, two members who are members representing municipalities south of Sangamon County, or their designee, and an IML representative.

The next meeting of the Advisory Board is scheduled for July 27, 2022, with additional meetings on November 16, 2022, January 25, 2023, and March 8, 2023. The Advisory Board is tasked with preparing and submitting a report to Governor Pritzker and the General Assembly by July 1, 2023, addressing the following topics:

1. The sufficiency of various revenue sources to adequately fund replacement of all lead service lines in Illinois;
2. The financial burden, if any, on households falling below 150% of the federal poverty limit;
3. Revenue options that guarantee low-income households are protected from rate increases;
4. An assessment of the ability of community water supplies to assess and collect revenue;
5. Variations in financial resources among individual households within a service area; and,
6. The protection of low-income households from rate increases.

IML is requesting municipal officials submit their input or data on any of these topics, to IML by email at [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org). IML will compile this and other, similar information to share with the Advisory Board at future meetings.

### **IDOR Publishes Tax Relief Information**

[SB 157 \(Sen. Hastings, D-Frankfort/Rep. Zalewski, D-Riverside\)](#), now P.A. 102-0700, contains several provisions intended to provide tax relief. Specifically, the Act temporarily suspends the state's 1% sales and use tax on the retail sale of groceries from July 1, 2022, through June 30, 2023. [IDOR has published an informational bulletin on this grocery tax holiday \(available via this link\).](#)



The Act also includes a six-month suspension of the scheduled inflationary increase in the state's Motor Fuel Tax (MFT) from July 1, 2022, through December 31, 2022. [IDOR has published an informational bulletin on the implementation of this suspension \(available via this link\).](#)

Additionally, the Act includes a state sales tax holiday on certain clothing and school-related items beginning August 5, 2022, through August 14, 2022. [IDOR has published an informational bulletin on the implementation of this 10-day sales tax holiday \(available via this link\).](#)

### **IDOT Announces Federal Funds for Rail Crossing Safety**

On June 8, IDOT announced a Notice of Funding Opportunity (NOFO) for the Highway Grade Crossing Safety Program for Federal Section 130 Funds. IDOT is now accepting applications for Fiscal Years 2023 and 2024. [An IDOT Circular Letter announcing the opportunity and additional information is available via this link.](#)

The application deadline for this program is no later than 11:59 p.m. on July 29. Please direct any questions to William Pearsall, Rail Safety Projects Unit Chief at (217) 785-2986 or [William.Pearsall@illinois.gov](mailto:William.Pearsall@illinois.gov).

### **Downstate Transit Agencies Eligible for IDOT Grants**

On June 9, IDOT announced a third and final round of proposals are being accepted from downstate transit providers as part of the Rebuild Illinois Transit Capital Grant Program. This round of funding will distribute up to \$132 million for projects that expand and improve transit service, increase transportation options and enhance quality of life in downstate communities.

The first two rounds awarded \$223 million in grants to 42 transit agencies. The Rebuild Round 3 application webinar [will be held on June 23 at 1:30 p.m., via this link](#). The deadline to apply is July 29.

[More information is available on IDOT's website, via this link.](#)

### **Contact Us**

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org). Thank you.

If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

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**From:** [IML Conferences](#)  
**Subject:** IML - 109th IML Annual Conference Registration Now Open  
**Date:** Wednesday, June 15, 2022 9:36:04 AM

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**Illinois Municipal League | P.O. Box 5180 | Springfield, IL 62705-5180 | Phone: 217-525-1220 | [www.iml.org](http://www.iml.org)**