



MEMORANDUM

TO: Mayor and Trustees
FROM: Village Administrator Evan Walter and Staff
DATE: March 11, 2022
RE: Village Administrator's Weekly Report

The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

Upcoming Public Meetings

- **Monday, March 14: Board Meeting – 5:30 PM; Board Room**
- **Wednesday, March 16: Mobile DMV – 10 AM – 2 PM; Board Room**
- **Monday, March 21: Plan Commission – 7 PM; Board Room**
- **Monday, March 28: Board of Trustees – 7 PM; Board Room**
- **Monday, April 4: Plan Commission – 7 PM; Board Room**
- **Wednesday, April 6: Economic Development – 6 PM; Board Room**
- **Monday, April 11: Board of Trustees – 7 PM; Board Room**
- **Tuesday, April 12: Police Pension Board – 7PM; Conference Room**
- **Wednesday, April 13: Board of Fire & Police – 7 PM; PD Conference Room**
- **Monday, April 18: Plan Commission – 7 PM; Board Room**
- **Monday, April 25: Board of Trustees – 7 PM; Board Room**
- **Monday, May 2: Plan Commission – 7 PM; Board Room**
- **Wednesday, May 4: Economic Development – 6 PM; Board Room**
- **Monday, May 9: Board of Trustees – 7 PM; Board Room**
- **Tuesday, May 10: Stormwater Committee – 7 PM; Board Room**
- **Wednesday, May 11: Board of Fire & Police – 7 PM; PD Conference Room**

Village Highlights and Updates

Elm Street Culvert Grant Award: On Wednesday, the Village was notified of its successful award of a \$785,000 Community Project Funding grant for the Elm Street Culvert project through Rep Sean Casten's office. This grant now allows the Village to construct the largest possible culvert beneath Elm Street compared to the minimum improvement that would be provided if the Village solely funded the entire project. With this grant, we anticipate construction to begin in summer 2023 on a substantially larger project that significantly reduces flooding. A press release will be issued by the Village on Monday.

Senator Duckworth Visit: Senator Tammy Duckworth will be visiting Burr Ridge to tour the Elm Street Culvert project on Saturday, March 26 at 2pm. Senator Duckworth is touring projects that will be funded (at least partially) by a federal allocation from the American Rescue Plan Act (ARPA), such as the Elm Street Culvert. Please RSVP to me if you would like to attend this event.

Tri-State Tollway (I-294) Project: The Village is in receipt of a letter from the Illinois Tollway that was sent to residents in the area of the I-294 project advising them of the proposed schedule for the removal of the over-the-road building and bridge at the Hinsdale Oasis. Preparation for this phase of the project will begin in March with removal of the building planned for this spring, followed by removal of the bridge in the summer. Work is anticipated to be completed by the end of fall. A copy of the letter is attached.

Daylight Savings Time: Daylight savings time begins at 2 am on Sunday, March 13. Clocks "spring forward" an hour, so you'll lose an hour of sleep and will have to wait until November 6 to get that hour of sleep back.

Summer Employment at Public Works: The Burr Ridge Public Works Department is accepting applications for a summer seasonal worker and also an Engineering Intern. Both positions are for a duration of 3 – 4 months over the summer. More information and a link to file a job application can be found [here](#).

Mobile DMV: The Secretary of State will hold a mobile driver services event at the Village Hall next week Wednesday, March 16 from 10 am to 2 pm. Services are limited and do not include written or driving tests. Real IDs cannot be obtained at this event.

Reports and Briefings

- ❖ **Finance Department Report:** Attached is the Utility Billing report for the month of January and February, 2022, prepared by Accounting Analyst Preeti Goel.
- ❖ **IML Statehouse Briefing:** Attached is the Illinois Municipal League Statehouse Briefing dated March 7, 2022.

EBW:jat
ec: Department Heads

**ILLINOIS TOLLWAY**

2700 Ogden Avenue, Downers Grove, IL 60515
(630) 241-6800 • illinoistollway.com

March 3, 2022

Dear Resident:

The Illinois Tollway's Central Tri-State Tollway (I-294) Project is underway to reconstruct and widen the roadway from Balmoral Avenue to 95th Street. The project is replacing old infrastructure and providing congestion relief to meet future transportation demands and address regional needs. The project began in 2018 and is scheduled to be complete in 2026.

To accommodate new roadway and local improvements in your area, the project will require the removal of the over-the-road building and bridge at the Hinsdale Oasis in 2022. The remainder of the oasis will remain open to Tollway customers during and after construction is complete, with parking as well as the 7-Eleven fuel stations with food, restrooms and fuel accessible for customers on both sides of I-294.

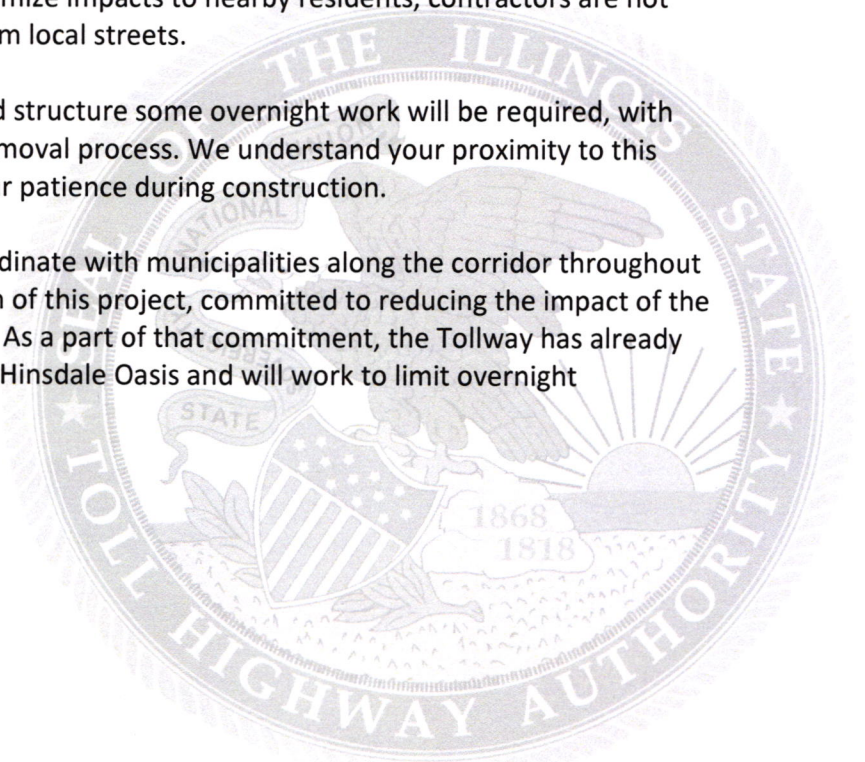
We are reaching out to share information about the upcoming construction activity and to provide a point of contact for questions.

Work to prepare for the removal of the over-the-road building and bridge is scheduled to begin in early March, including establishing a secure construction work zone with temporary fencing and lighting. Removal of the over-the-road building is scheduled to take place this spring followed by removal of the bridge structure in early summer, with all work at the oasis anticipated to be complete by the end of fall.

All contractor vehicles associated with the construction activity are required to enter and exit the work site via the Tollway. To minimize impacts to nearby residents, contractors are not authorized to access the worksite from local streets.

For safe removal of the over-the-road structure some overnight work will be required, with some anticipated noise during the removal process. We understand your proximity to this construction area and appreciate your patience during construction.

The Illinois Tollway continues to coordinate with municipalities along the corridor throughout the design, planning and construction of this project, committed to reducing the impact of the project on neighboring communities. As a part of that commitment, the Tollway has already installed a new noisewall around the Hinsdale Oasis and will work to limit overnight construction to the extent possible.




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(630) 241-6800 • illinoistollway.com

If you have any questions or concerns, please reach out to our construction communications team via our 24/7 construction hotline at 630-246-2930 or email at I-294@getipass.com.

For more information on the Central Tri-State Tollway Project, visit the Projects section on the Illinois Tollway's website at www.illinoistollway.com.

Sincerely,


Lanyea Griffin (Mar 4, 2013 11:02 CST)

Lanyea Griffin, P.E., LEED AP
Deputy Chief of Program Implementation

CC:

Kathleen A. Gargano, Village Manager, Village of Hinsdale
Ellen J. Baer, Village Manager, Village of Western Springs
Evan Walter, Village Administrator, Village of Burr Ridge



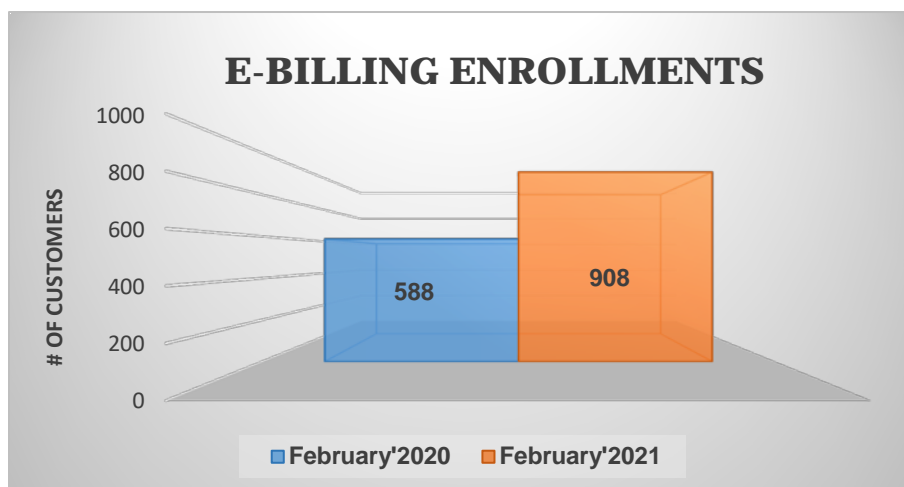
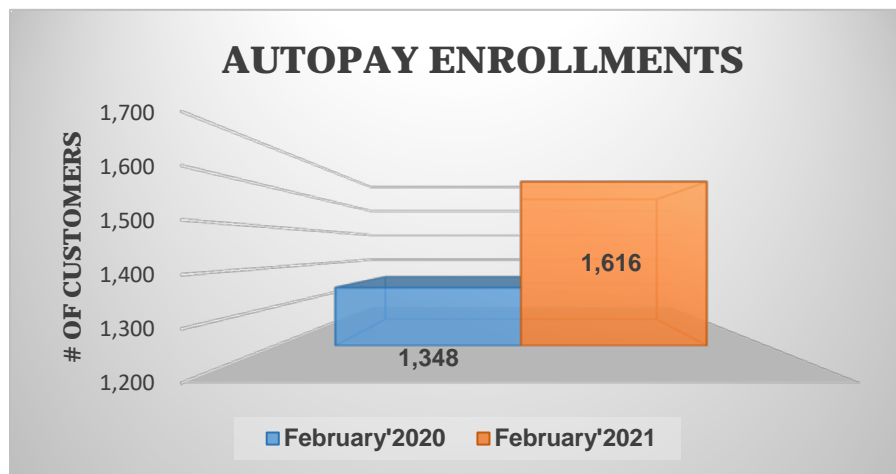
MEMORANDUM



To: Evan Walter, Village Administrator
From: Preeti Goel, Accounting Analyst
Date: March 10, 2022
Subject: Utility Billing Update

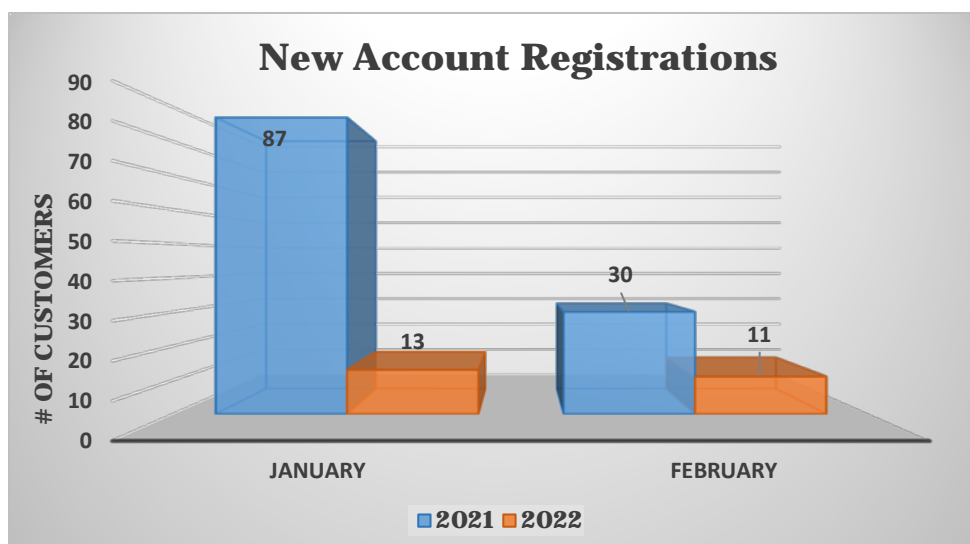
Invoice Cloud – Utility Billing Update

The months of January & February had a total of **39** new residents' sign-ups for automatic payment and **55** new enrollments in paperless billing. There are now **908** accounts enrolled in e-billing and **1,616** accounts signed up for automatic payments. The charts below show a comparison between the current statistics and same month last year. There has been an increase of **20%** in auto-pay enrollments and **54%** in paperless billing during this period.



Utility Billing Update (continued)

The Finance Department processed **13** new account applications in the month of January and **11** in February. Below is a comparison of these months with the same period last year.



From: [IML Legislation](#)
Subject: Illinois Municipal League Statehouse Briefing - March 7, 2022
Date: Monday, March 7, 2022 11:08:49 AM



March 7, 2022

This edition of the *Statehouse Briefing* highlights weekly bills of concern, the Illinois Municipal League's (IML) efforts to modify the Statement of Economic Interests form, an update on COVID-19, an IML resource on municipal reporting on contracts, a local government workshop from the Illinois Department of Revenue (IDOR) and a call for projects from the Illinois Department of Transportation (IDOT).

Weekly Bills of Concern

In the House

- [SB 1794 – Local Government Utilities \(Support\)](#)
- [SB 2553 – Local Official Vacancy Posting \(Neutral, Mandate Bill, Preemption Bill\)](#)
- [SB 3106 – Municipal Code - TIF Contiguous Parcels \(Support, IML Initiative, Key Bill\)](#)

In the Senate

- [HB 3057 – Violence Prevention Grants \(Support\)](#)

Municipal officials can register their position on legislation assigned to legislative committee hearings at my.ilga.gov ([available via this link](#)). All legislation, as well as IML's position on the bills we are tracking, is available on our website at iml.org/billtracking.

IML Letter Regarding Statement of Economic Interests Forms

On March 4, [IML Executive Director Brad Cole sent a letter \(available via this link\)](#) to the four legislative caucus leaders requesting that the General Assembly revisit and modify the changes that were made in 2021 to the Statement of Economic Interests form that many municipal officials are required to complete.

IML has heard from hundreds of municipal officials expressing serious concerns about how to accurately and adequately complete the new form. As a resource to our members, IML has developed a fact sheet to assist municipal officials in the completion of the Statement of Economic Interests form ([available via this link](#)).

Governor Extends COVID-19 Disaster Proclamation Through April 2

On March 4, Governor JB Pritzker signed a new [Gubernatorial Disaster Proclamation \(available via this link\)](#) extending the statewide declaration through April 2, 2022. Additionally, Governor Pritzker signed [Executive Order \(EO\) 2022-07 \(available via this link\)](#) to extend some previous executive orders.

With the signing of a new disaster proclamation, public meetings may continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. [The Illinois Municipal League's \(IML\) fact sheet on the requirements for holding remote meetings during a disaster is available via this link.](#)

On February 28, 2022, Governor Pritzker issued [EO 2022-06 \(available via this link\)](#), altering indoor face covering requirements. A press release from the Governor's Office regarding the executive order and [updated face covering guidelines is available via this link.](#)

IML is posting all of this information and more on our COVID-19 resources page [available at iml.org/covid](#).

Municipal Reporting on Contracts

[Public Act 102-0265](#) mandates specified taxing districts, including both home rule and non-home rule municipalities, to make a good faith effort to collect and publish certain demographic information provided by vendors and subcontractors doing business with the taxing district. Specifically, all municipalities that have an annual property tax levy of more than \$5 million are required to make a good faith effort to collect information as to whether the vendor or subcontractor is a minority, women or veteran-owned business. More information on these new requirements can be found on IML's fact sheet, [available via this link.](#)

IDOR Announces Virtual 2022 Local Government Workshop – June 15, 2022

IDOR has announced that their 2022 Local Government Workshop will be held virtually on Wednesday, June 15, from 9:00 a.m. to 12:00 p.m. This year's workshop will focus on correspondence that is sent by the Local Tax Allocation Division (LTAD) and how local government officials should respond; reports that are available and how to order and utilize them; and, information that is available on the IDOR website to assist local government officials.

Interested officials can register by contacting LTAD by phone at (217) 785-6518 or by email at REV.LocalTax@illinois.gov.

IDOT Announces Call for Projects for Statewide Planning and Research Funds (SPR)

IDOT recently announced a Notice of Funding Opportunity for SPR funds. These federal funds are used to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions and to carryout transportation research activities throughout the State. The funding available for this program in Fiscal Year 2023 is approximately \$10 million.

More information on the SPR Call for Projects can be found in [Circular Letter 2022-05 \(available via this link\)](#).

IDOT Announces 2022 Hot Mix Asphalt Program

IDOT is offering two online educational events for local agencies, which will cover the following topics and more:

- Removing the minimum tonnage requirements, such that locals are anchored into the known QC/QA requirements, but still provided with the option to employ Quality Control for Performance (QMP) or Pay for Performance (PEP) requirements when requested and approved.
- Providing the option to choose to use either core samples or nuclear density testing.
- Sample security procedures.
- Wider acceptance limits than those in the 2016 QC/QA specifications.

- Feedback opportunities.

The first event will be held on March 10, 2022 ([available via this link](#)), and a second event on March 18, 2022 ([available via this link](#)). Registration is free, but is required, and will be available until 24 hours before each event. The events are expected to last approximately 90 minutes.

Municipal Attorneys Seminars

The Spring Municipal Attorneys Seminars previously scheduled for April 26 in Bloomington and April 28 in Mount Vernon have been canceled.

The Fall Municipal Attorneys Seminar, which will be held during the 109th IML Annual Conference at the Hilton Chicago, is scheduled for Thursday, September 15, 2022. More information is or will be available at iml.org/conference.

Contact Us

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or IMLLegislation@iml.org. Thank you.

If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

Illinois Municipal League
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Springfield, IL 62701
IMLLegislation@iml.org
217-525-1220