



MEMORANDUM

TO: Mayor and Trustees
FROM: Village Administrator Evan Walter and Staff
DATE: January 21, 2022
RE: Village Administrator's Weekly Report

The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

Upcoming Public Meetings

- ~~Monday, January 24: Board of Trustees – 7 PM; Board Room~~ Canceled
- Wednesday, February 2: Economic Development – 6 PM; Board Room
- Monday, February 7: Plan Commission – 7 PM; Board Room
- Tuesday, February 8: Stormwater Committee – 7 PM; Board Room
- Wednesday, February 9: Board of Fire & Police – 7 PM; PD Conference Room
- Monday, February 14: Board of Trustees – 7 PM; Board Room
- Monday, February 21: Plan Commission – 7 PM; Board Room
- Monday, February 28: Board of Trustees – 7 PM; Board Room
- Wednesday, March 2: Economic Development – 6 PM; Board Room
- Monday, March 7: Plan Commission – 7 PM; Board Room
- Wednesday, March 9: Board of Fire & Police – 7 PM; PD Conference Room
- Thursday, March 10: Pathway Commission – 7 PM; Board Room
- Monday, March 14: Board of Trustees – 7 PM; Board Room
- Monday, March 21: Plan Commission – 7 PM; Board Room

Village Highlights and Updates

New Community Development Director: We are extremely happy to welcome Janine Farrell as our new Community Development Director who started on Monday. Many of you know Janine from her time as a Plan Commissioner, but she brings many years of planning and zoning experience to the Village having previously worked for Will County and the Village of Frankfort. We look forward to working with Janine and wish her much success.

Commission and Committee Volunteers Needed: The Village is seeking volunteers to serve on various committees and commissions. There are vacancies on the Plan Commission/Zoning Board of Appeals, Pathway Commission, Police Pension Board, Economic Development Committee, and Stormwater Management Committee. If you or someone you know is interested in participating on a Village committee, complete and return a Volunteer Questionnaire to Julie Tejkowski at jtejkowski@burr-ridge.gov. The form is attached and available on our website.

FY2023 Budget Update: Staff has finalized the preliminary data collection phase of the budget process and now moves to the analysis and review phase, where all departmental and fund-level budgets are reviewed and adjusted based upon available revenues, staff capacity, and Board feedback. Staff plans to distribute the budget to the Board and the public on Friday, February 25. I am grateful for all the work that staff puts into this guiding community document.

Community Blood Drive: The Village is once again assisting Versiti Blood Center and hosting a blood drive on Thursday, February 3. The mobile van will be in the Village Hall parking lot from 9:30 am to 3:30 pm. The event is open to the public; appointments are suggested but walk-ins are welcome. See the attached flyer for more information.

Reports and Briefings

❖ **IML Statehouse Briefing:** Attached is the Illinois Municipal League Statehouse Briefing dated January 18, 2022.

EBW:jat
ec: Department Heads

**VILLAGE OF BURR RIDGE
BOARDS AND COMMISSIONS DESCRIPTIONS**

PLAN COMMISSION & ZONING BOARD OF APPEALS

MEETINGS: 1st & 3rd Monday - 7:00 p.m.

Members of the Plan Commission/Zoning Board of Appeals serve **5-year terms** without compensation, attending meetings twice a month. The Plan Commission/Zoning Board of Appeals hears all requests for zoning text amendments, rezoning, special uses and variations and forwards recommendations to the Board of Trustees. The Commission also reviews all proposals to subdivide property and is charged with Village planning, including the updating of the Comprehensive Plan for Land Use.

POLICE PENSION BOARD

MEETINGS: 2nd Tuesday in January, April, July & October - 7:00 p.m.

The Police Pension Board administers the pension fund of the Police Officers. Two members of this Board are residents appointed by the Village for **2-year terms**. The remainder of the members represent the police officers.

PATHWAY COMMISSION

MEETINGS: 2nd Thursday Every Other Month - 7:00 p.m.

Members of the Pathway Commission are your neighbors who have planned and implemented the construction of the sidewalks and pathways which have made the Village of Burr Ridge a welcome place to stroll. Appointed by the Village President with the consent of the Board of Trustees, Commission members serve **3-year terms** without compensation.

ENVIRONMENTAL QUALITY COMMISSION

MEETINGS: As needed

The Environmental Quality Commission (EQC) is tasked with advising and making recommendations to the Board of Trustees regarding possible ways to improve, preserve, and protect the environment. EQC members are appointed for **3-year terms**.

ECONOMIC DEVELOPMENT COMMITTEE

MEETINGS: 1st Wednesday Each Month – 6:00 p.m.

The mission of the Economic Development Committee (EDC) is to grow a stronger business climate by being an active partner with businesses, investors, and residents. The EDC shall strengthen economic development in the Village by developing business retention, expansion, and attraction programs; the creation and implementation of economic development plans and policies; being business ambassadors to the community; coordinating with other governments on projects; and submitting an annual Economic Development Position Report to the Village Board at the beginning of the fiscal year.

STORMWATER MANAGEMENT COMMITTEE

MEETINGS: 2nd Tuesday in February, May, August, November – 7:00 p.m.

The Stormwater Management Committee makes recommendations to the Village Board and Staff on ways to maintain and enhance the Village's overall stormwater management system. The Committee is charged with minimizing the impact that future development will have on the Village's stormwater system, promote sound engineering practices through the periodic review and update of the Village's stormwater and flood ordinances, review citizen drainage and flood complaints and make recommendations to correct these problems and to study current deficiencies in the stormwater system and make recommendations to minimize and possibly eliminate historic stormwater problems throughout the Village.

VETERANS MEMORIAL COMMITTEE

MEETINGS: Last Wednesday of each Month – 4:00 p.m.

The Veterans Memorial Committee was originally formed as a fund raising committee to construct the Veterans Memorial on the Village Hall campus. After completion of the Memorial, the Committee continues to meet to maintain the Memorial, to coordinate and promote events at the Memorial and to conduct other activities to honor America's veterans.



**VILLAGE OF BURR RIDGE
QUESTIONNAIRE for VOLUNTEERS
for VILLAGE BOARDS & COMMISSIONS**

DATE: _____

NAME: _____

ADDRESS: _____

DAYTIME PHONE: _____ **EVENING PHONE:** _____

CELL PHONE: _____ **EMAIL ADDRESS:** _____

1st Choice Commission/Committee you are applying for: _____
(Also, if interested in more than one, please mark list below)

NUMBER OF YEARS AS A BURR RIDGE RESIDENT: _____

| | | |
|--|------------------------------|------------------------|
| <u>EDUCATION</u> | <u>UNDER-GRADUATE</u> | <u>GRADUATE</u> |
| COLLEGE or OTHER: _____ | _____ | _____ |
| MAJOR: _____ | _____ | _____ |
| DEGREE OR CERTIFICATIONS: _____ | _____ | _____ |

PROFESSIONAL

Please list the last 2 positions held, starting with the most recent, and briefly describe your responsibilities/experience.

COMPANY: _____

NUMBER OF YEARS EMPLOYED: _____

TITLE: _____

RESPONSIBILITIES/EXPERIENCE: _____

COMPANY: _____

NUMBER OF YEARS EMPLOYED: _____

TITLE: _____

RESPONSIBILITIES/EXPERIENCE: _____

PARTICIPATION IN OTHER BURR RIDGE AREA ORGANIZATIONS (Please list and describe)

ORGANIZATION: _____

#OF YEARS: _____

DESCRIPTION: _____

ORGANIZATION: _____

#OF YEARS: _____

DESCRIPTION: _____

PLEASE RANK 3-5 OF THE FOLLOWING IN THE ORDER OF YOUR INTEREST:

| | |
|--|---|
| | Board of Fire & Police Commissioners |
| | Economic Development Committee |
| | Pathway Commission |
| | Plan Commission/Zoning Board of Appeals |
| | Police Pension Board |
| | Veterans Memorial Committee |
| | Stormwater Management Committee |
| | Environmental Quality Commission |
| | Other _____ |

OPTIONAL

Include resume or letter of interest with completed questionnaire.

People need people

GIVE BLOOD

Schedule an appointment today



From: [IML Legislation](#)
Subject: Illinois Municipal League Statehouse Briefing - January 18, 2022
Date: Tuesday, January 18, 2022 11:02:40 AM



January 18, 2022

This edition of the *Statehouse Briefing* provides weekly bills of concern, an update on Tax Increment Financing (TIF) legislation, an announcement about a new grant program for small businesses from the Illinois Department of Commerce and Economic Opportunity (DCEO) and a virtual public hearing opportunity being hosted by the Illinois Department of Transportation (IDOT) on the state's rail system.

Weekly Bills of Concern

- [HB 0308 – Pension Code - Downstate Police & Fire - Financing \(Support – IML Initiative. Key Bill\)](#)
- [HB 4169 – Income Tax-LGDF Increase \(Support – Key Bill\)](#)
- [HB 4411 – Property Taxes-Homestead Database \(Support\)](#)
- [HB 4424 – Non-Home Rule Motor Fuel Tax \(Support – IML Initiative. Key Bill\)](#)
- [HB 4432 – Prevailing Wage in Redevelopment Project Area \(Under Review\)](#)
- [SB 3038 – Government Nondisclosure Agreements \(Under Review\)](#)
- [SB 3106 – TIF Contiguity \(Support – IML Initiative. Key Bill\)](#)

All legislation, as well as the Illinois Municipal League's (IML) position on the bills we are tracking, is available on our website at iml.org/billtracking.

General Assembly Cancels Upcoming Session Days

Both chambers of the Illinois General Assembly canceled session days scheduled for this week (January 18-20). The Senate is currently scheduled to return on February 1, and the House is scheduled to return on January 25. Linked below are the legislative calendars, which have not been updated to reflect cancellations:

[The Illinois Senate's 2022 Spring Legislative Session calendar is available via this link.](#)

[The Illinois House of Representatives' 2022 Spring Legislative Session calendar is available via this link.](#)

As detailed on the calendars, important upcoming legislative deadlines and events are scheduled on the following dates:

- **January 21** – Senate Bill Introduction Deadline
- **January 28** – House Bill Introduction Deadline
- **February 2** – Governor's Combined State of the State Address and Budget Address

Tax Increment Financing Legislation Update

Throughout the past year, IML has been engaged in discussions with Senator Gillespie (D-Arlington Heights) and representatives of public taxing bodies concerning perceived issues with, and potential changes to, Tax Increment Financing (TIF). [IML has compiled correspondence with Senator Gillespie, as well as other information and resources related to TIF on our website at \[iml.org/tif\]\(http://iml.org/tif\), available via this link.](#)

On December 22, 2021, IML met with Senator Gillespie and other stakeholders in furtherance of those discussions and offered feedback on those proposals on December 28.

On January 11, [SB 2298 \(Sen. Gillespie, D-Arlington Heights\)](#) was moved to Third Reading in the Senate. IML is **opposed** to this legislation in its current form. It is expected that a new amendment to the bill will be filed in the coming days and this version will not be acted upon.

IML will oppose any changes to the TIF Act that are detrimental to the benefit of TIF as an economic development incentive or to our members. We will update our members on this legislation continually and welcome input.

DCEO Announces Small Business/Commercial Corridor Grant Program

On January 10, DCEO announced \$8.4 million in grants for small businesses and commercial corridors located around the state to help rebuild and revitalize in the wake of last year's civil unrest. [A press release announcing the program is available via this link.](#)

Additional information on the Rebuild Distressed Communities Program, including an informational webinar and the types of costs eligible for reimbursement, can be found on DCEO's website ([available via this link](#)).

IDOT Releases Circular Letter Concerning Federal Funding Allotments

On January 13, 2022, IDOT released [Circular Letter 2022-01 \(available via this link\)](#) and a listing of the state fiscal year 2023 federal Surface Transportation Program, Local Bridge Formula Program and State Matching Assistance Program allotments.

IDOT Hosting Virtual Public Hearing on State's Rail System Through January 21

IDOT is hosting a virtual public hearing through January 21, as part of an ongoing study assessing the state's rail system to help identify potential improvements and solutions.

The event, hosted at illinoisrailneeds.org, will include a short video and information on feedback received since the study launched a year ago.

The information gathered will be used in the development of a statewide rail plan. It also will serve to inform IDOT's ongoing Illinois Long-Range Transportation Plan, providing strategic direction for the development of the state's transportation system.

Register Today for IML's 2022 Lobby Day

The Illinois Municipal League's (IML) Lobby Day will be held on Wednesday, March 23, 2022. This popular event allows IML members to connect with state leaders and legislators, learn more about IML's legislative agenda and key issues of municipal concern, while networking with other local officials from throughout Illinois. [More information and registration is available at \[iml.org/lobbyday\]\(http://iml.org/lobbyday\).](#)

Contact Us

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or IMLLegislation@iml.org. Thank you.

If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

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