



MEMORANDUM

TO: Mayor and Trustees
FROM: Village Administrator Evan Walter and Staff
DATE: July 09, 2021
RE: Village Administrator's Weekly Report

The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

Upcoming Public Meetings

- ~~Monday, July 12: Board of Trustees – 7 PM; Board Room - Canceled~~
- Tuesday, July 13: Police Pension Board – 7 PM; Board Room
- Wednesday, July 14: Board of Fire & Police – 7 PM; Police Station
- Wednesday, July 14: Pathway Commission – 7 PM; Board Room
- Monday, July 19: Plan Commission – 7 PM; Board Room
- Monday, July 26: Board of Trustees – 7 PM; Board Room
- Wednesday, July 28: Veteran's Memorial Committee – 4 PM; Board Room
- Monday, August 2: Plan Commission – 7 PM; Board Room
- Wednesday, August 4: Economic Development Committee – 5 PM; Board Room
- Thursday, August 5: Concert on the Green – 7 PM; The Millennials
- Monday, August 9: Board of Trustees – 7 PM; Board Room
- Tuesday, August 10: Stormwater Management Committee – 7 PM;
- Wednesday, August 11: Board of Fire & Police – 7 PM; Police Station
- Thursday, August 12: Concert on the Green - 7 PM; Brooklyn Charmers
- Monday, August 16: Plan Commission – 7 PM; Board Room
- Thursday, August 19: Concert on the Green – 7 PM; Billy Elton
- Monday, August 23: Board of Trustees – 7 PM; Board Room

Village Highlights and Updates

- **Farewell and Thank You:** After 21 years of dedicated service to the Burr Ridge Police Department, Records Specialist Cristina Henderson is retiring. Tina has been very instrumental in many special projects during her career and has always performed her duties with a high level of expertise and professionalism. Tina's last day in the office is today, July 9, but we will have a chance to thank her and wish her well at a retirement luncheon in the coming weeks. Tina is looking forward to spending more time with her family.
- **Groot Disposal Rates Increase:** We were informed by Groot Industries of the scheduled rate increases for the various levels of residential service. The rate increase is pursuant to our contract with Groot, and the new prices will be effective August 1, 2021. A copy of the letter from Groot is attached.
- **Community Blood Drive:** The Village of Burr Ridge will once again host a community blood drive. The Versiti mobile blood unit will be in the Village Hall parking lot on Friday, July 23rd from 9:30am to 3:00pm. Registration is recommended, but walk-ins are welcome. See the attached flyer for details and registration information.
- **IML Annual Conference:** The Illinois Municipal League's 108th Annual Conference will take place September 23 – 25, 2021 at the Hilton Chicago. More details can be found on their website at www.conference.iml.org. See the attached flyer.
- **Watering Restrictions:** Seasonal watering restrictions are now in force. Until September 15, residents and businesses are reminded to please conserve water and follow these lawn and landscaping irrigation restrictions:
 - North of 83rd Street: watering allowed Monday, Thursday and Saturday from Midnight to Noon and 6PM to Midnight.
 - South of 83rd Street: watering allowed Tuesday, Friday and Sunday during the same times.
 - No watering is permitted on Wednesdays, or any day between Noon and 6PM.
- **Public Works Providing Free, Sustainable, and Environmentally-Friendly Landscape Materials:** In partnership with Metropolitan Water Reclamation District of Greater Chicago (MWRD), many of the Village's wood chips are being turned into compost and returned to Burr Ridge at no charge for YOUR uses. MWRD's Exceptional Quality (EQ) Compost is a sustainable and environmentally beneficial product derived from the water reclamation process, which has been amended with woodchips, grass clippings, and leaves, in a way that destroys pathogens. For more on this free compost, check out <https://mwrdd.org/eq-compost>.

Compost and wood chips are available for free from our Public Works Department and piled on the street at 400 Commerce Street, for easy pick up any time on any day. You must load them yourself, so please bring your own shovels and containers, and make as many trips as needed.

Reports and Briefings

- ❖ **Finance Department Update:** Attached is the Utility Billing report dated July 9 as prepared by Accounting Specialist Preeti Goel.

EBW:jat

ec: Department Heads



**Groot
Industries, Inc.**

8475 West 53rd Street
McCook, IL 60525
Phone: 708/485-0900
Fax: 708/442-0037
www.groot.com

Since 1914

June 8, 2021

Evan Walter
Village Administrator
Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Dear Evan:

Please accept this letter concerning the scheduled rate increase for the single-family solid waste collections in the Village of Burr Ridge. Pursuant to Appendix A of the current agreement, the new rates will be effective **August 1, 2021**.

<u>Description</u>	<u>Current Rate</u>	<u>New Rate Effective August 1, 2021</u>
Single-Family General	\$18.14 per month	\$18.59 per month
Single-Family Senior Discount	\$17.33 per month	\$17.76 per month
Top of Drive Service	\$26.76 per month	\$27.43 per month
Back Door Refuse Service	\$36.29 per month	\$37.20 per month
Collection of White Goods	\$26.93 per month	\$27.60 per month

Groot Industries appreciates the continued opportunity to provide these very important collection services to the Village of Burr Ridge. As always, do not hesitate to contact me with any questions concerning this matter.

Sincerely,

Josh Molnar
Municipal Manager
Groot Industries, Inc.

Service Locations
in Elk Grove Village, Chicago, McCook,
West Chicago, Round Lake Park

- Waste Collection
- Recycling Processor
- Dumpster Services
- Document Destruction
- Waste Audits
- Demolition Recycling



be the **PULSE** of SUMMER

Donate Blood

SUMMERFEST
SEPTEMBER 2-4 • 9-11 • 16-18 AMERICAN FAMILY RECREATION



From: [IML Conferences](#)
Subject: IML - 108th Annual Conference Registration is Now Open
Date: Tuesday, June 15, 2021 8:54:20 AM
Attachments: [image008.png](#)
[image009.png](#)



[Registration for the
108th IML Annual Conference
is now open.](#)



Thursday – Saturday
September 23 – 25, 2021
Hilton Chicago
720 S. Michigan Ave.
For details, please see
conference.iml.org.

Reasons to attend the
IML Annual Conference:

- Premier statewide educational event for municipal officials and staff
- Three days of learning and networking with other officials
- Nearly 50 educational sessions with local, regional and national speakers
- An exhibit hall with vendors from across the country



Register today at conference.iml.org.

If you do not wish to receive information on the IML Annual Conference via email, please reply to this email - include the words "Please remove from list" along with your name, municipality and email address in the message.

ILLINOIS MUNICIPAL LEAGUE

500 East Capitol Avenue | PO Box 5180 | Springfield, Illinois 62705

217.525.1220 phone | 217.525.7438 fax

www.iml.org | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

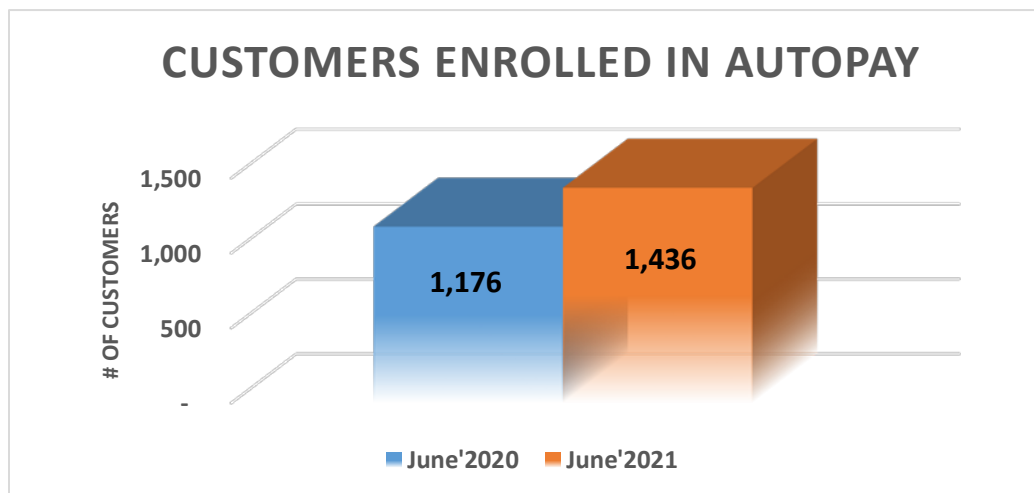
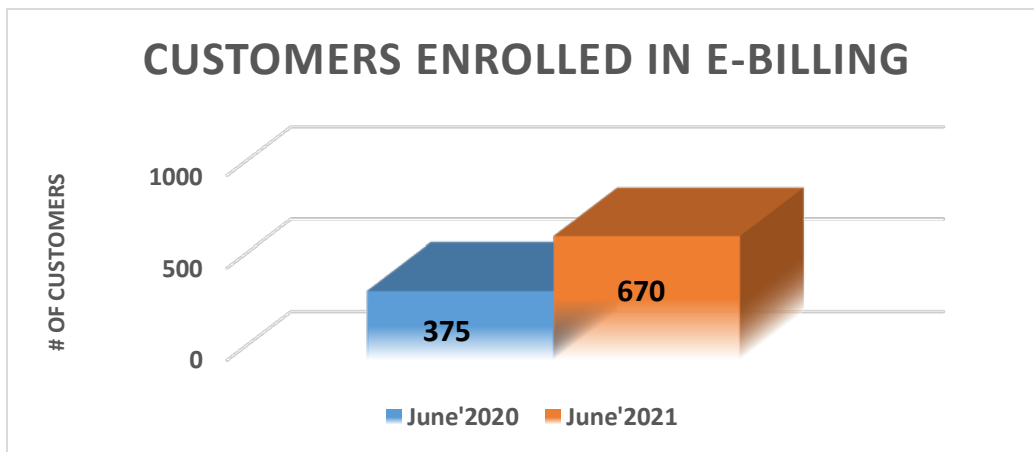
MEMORANDUM



To: Evan Walter, Interim Village Administrator
From: Preeti Goel, Accounting Specialist
Date: July 9, 2021
Subject: Utility Billing Update

Utility Billing Update

The Village's online payment system through Invoice Cloud continues to see an upward trend in the beginning of our new fiscal year. In the months of May & June a total of **41** new residents signed up for automatic payment and **46** new residents enrolled in paperless billing. Of the Village's **4028** residential accounts, there are now **670 or 16.6 %** accounts enrolled in e-billing and **1,436 or 35.6%** accounts signed up for automatic payments. The charts below show a comparison between the current statistics and same period last year.



Utility Billing Update (continued)

The Finance Department processed **13** new account applications in the month May in comparison to **1** application processed the same month last year. The month of June saw **22** new applications in comparison to **8** processed in June'2020.

