



MEMORANDUM

TO: Mayor and Trustees
FROM: Village Administrator Evan Walter and Staff
DATE: February 12, 2021
RE: Village Administrator's Weekly Report

The following is the Village Staff's weekly report of upcoming Village meetings, staff updates, and various reports. This memo is provided every Friday and distributed to Trustees, Staff, and posted on the Village web site. Any concerns or questions should be directed to the Village staff at (630) 654-8181.

Upcoming Public Meetings

- ~~Monday, February 15: Plan Commission – 7 PM; ZOOM CANCELED~~
- Monday, February 22: Water Committee – 5 PM; ZOOM
- Monday, February 22: Board of Trustees – 7 PM; ZOOM
- Wednesday, February 24: Veteran's Memorial Committee – 4 PM; Board Room
- Monday, March 1: Plan Commission – 7 PM; ZOOM
- Wednesday, March 3: Economic Development Committee – 5 PM; ZOOM
- Monday, March 8: Board of Trustees Budget Workshop – 5 PM; ZOOM
- Monday, March 8: Board of Trustees – 7 PM; ZOOM
- Wednesday, March 10: Board of Fire & Police – 7 PM; Police Department
- Thursday, March 11: Pathway Commission – 7 PM; ZOOM
- Monday, March 15: Plan Commission – 7 PM; ZOOM
- Wednesday, March 17: Bicycle Committee – 6:30 PM; ZOOM
- Monday, March 22: Board of Trustees – 7 PM; ZOOM
- Wednesday, March 31: Veteran's Memorial Committee – 4 PM; Board Room
- Tuesday, April 6: Election Day – Board Room and Police Training Room
- Wednesday, April 7: Economic Development Committee – 5 PM; ZOOM

Village Highlights and Updates

- **COVID Update:** Both Regions 8 and 10 have moved to Phase 4 of Restore Illinois as of this week. Phase 4 permits indoor dining so long as all tables are six feet apart, with no set capacity limit. Now that indoor dining is accepted under Restore Illinois guidance everywhere in Burr Ridge, please consider supporting a Village restaurant or retail establishment in whatever fashion meets with your personal preferences.
- **Staff COVID Vaccines:** Through a partnership with D86 and Jewel Osco, all Village staff had the opportunity to receive the Pfizer vaccine at Hinsdale Central High School this past Wednesday. Those that participated will receive the second dose on March 3. The event was very well attended and proficiently organized. We owe our thanks to D86 Superintendent Tammy Prentiss, Hinsdale Village Manager Kathleen Gargano, as well as their staff for leading the organization of this event. I also want to thank the following Village staff for volunteering to work the event: Cindy Pavelchik, Tina Henderson, Shirley Benedict, Janet Kowal, and Julie Tejkowski.
- **Tollway Work Scheduled:** The Tollway has published its Notice to Proceed regarding the installation of new noise abatement walls in both the northbound and southbound direction of I-294 between the Hinsdale Oasis and 55th Street. The wooden fence will also be removed, and a noisewall will be installed in its place. In the areas where noisewalls will be removed, just north of the Hinsdale Oasis, those noisewalls will be removed and replaced within 75 days. This anticipated timing is spring to early summer, with installation anticipated to start mid-summer. The Tollway will send a letter that residents who live adjacent to the oasis will receive prior to the work starting. We will be sure to create additional notifications as they are received.
- **Draft Budget Release:** Acting Finance Director Amy Nelson and I plan to release the draft budget to the Board and community as a whole on Friday, February 26 as scheduled. We are very appreciative for all of the work that the budget team has put in to date, but much work is still to be done. We look forward to working with the Board to create a final version later this spring.
- **Staff Appointment:** Acting Finance Director Amy Nelson was notified of her appointment to the IRMA Finance and Administration Committee. The nine-member Committee meets quarterly to review the budget and administrative policies of the Village's risk management agency. Congratulations Amy - we look forward to this opportunity for your professional development!
- **More Winter Weather:** Expect another weekend with extreme cold and snowy weather. Snow is forecast to begin late this evening and continue into tomorrow evening, for a total of 2 to 3 inches in Burr Ridge. Public Works crews are monitoring conditions and will be plowing and treating roadways as needed. Keep parked vehicles in your garages and driveways – and locked - while our plow trucks are working this weekend to clear snow and ice from our neighborhood streets and cul-de-sacs.

- **Great Job Buzz!** A resident called to compliment the work of Public Works employee Buzz Herdzina, working in Fieldstone. He appreciated the care the driver of the truck took as to not leave excess snow in front of his driveway and was impressed with the snow removal that occurred throughout the rest of his street. Thanks for all you do to take care of the residents, Buzz!
- **Village Hall Analysis:** Public Works Director Preissig and I met with Legat Architects on Thursday to kick off the facility analysis of Village Hall. This study will recommend options for optimizing space needs for our staff as well as provide the Village with a 20-year capital assessment for maintaining the building. Staff anticipates presenting both the Village Hall and Public Works facilities assessments in late spring.
- **Taste of Burr Ridge:** The Burr Ridge Community Park Foundation is sponsoring a "Taste of Burr Ridge" on Saturday March 13 at 6:30pm. The fundraiser is an interactive cooking class with the Executive chef of Eddie Merlot's. You will be provided with everything you need to prepare a gourmet meal along with access to a live Zoom cooking class. See the attached flyer for more information, to check out the menu, and to purchase tickets.
- **Server Relocation:** Due to the lack of air conditioning in the server room at Village Hall, Orbis will be performing a planned relocation of servers to the Police Department on Saturday, February 27 from 9am-1pm. Access to the Village non-emergency network will be unavailable during this time. Moving the servers will allow them to be placed in a secure and air-conditioned space, which allows for greater IT security and reduces wear and tear on Village equipment, extending their useful lives.

Reports and Briefings

- ❖ **IML Federal Focus:** Attached is the Illinois Municipal League Federal Focus dated February 8, 2021.

EBW:jat

cc: Department Heads

The Burr Ridge Community Park Foundation
invites you to a *Taste of Burr Ridge*



Saturday, March 13th
(pre-register by March 6th)

Time: 6:30 pm

Ticket price: \$125 for dinner for 2

*Cooking
With
the Chefs*

**An interactive dining experience with
Executive Chef Dan Tucker of Eddie Merlot's**

Join Eddie Merlot's Executive Chef, Dan Tucker and Burr Ridge Park District's Mary Gail Bennett, chef and host, as they guide you through a behind the scenes cooking class with the restaurant chef and learn how to prepare his signature dishes from your home.



prime aged beef and seafood

Menu

Baby Kale Salad with Lemon Vinaigrette
Roasted Brussel Sprouts
Short Rib Stroganoff
Bananas Foster

Tickets include a carryout meal kit for two provided by Eddie Merlot's featuring fresh, pre-measured ingredients for a gourmet meal, cooking instructions, a bottle of wine, giveaways, and exclusive access to the live Zoom interactive cooking class.

**For more information and to purchase tickets, go to:
www.BurrRidgeParkFoundation.org or call 630-920-1969**

Proceeds to benefit The Burr Ridge Community Park Foundation a 501 (c)(3) organization

The Burr Ridge Community Park Foundation is an independent, non-profit organization that secures and distributes funding to provide for the enhancement of the environmental, educational and recreational programs, and facilities of the Burr Ridge Park District and its users.



From: [IML Legislation](#)
Subject: Illinois Municipal League Statehouse Briefing - February 8, 2021
Date: Monday, February 8, 2021 11:01:13 AM



February 8, 2021

This edition of the *Statehouse Briefing* provides information about Illinois Municipal League (IML) initiatives introduced last week, a new resource page regarding diversity, equity and inclusion and compliance alerts from the Illinois Department of Revenue (IDOR) concerning the state's online sales tax law.

On Tuesday, February 2, Illinois Senate President Don Harmon (D-Oak Park) announced that the Senate's session days scheduled in February would be canceled. The Senate cancellation primarily aligns with the House of Representatives' earlier announcement that they canceled all session days in February, except February 10 when the House will return to vote on its rules.

The Senate is expected to host remote committee meetings throughout the month of February and those will be posted on the [Illinois General Assembly's website via this link](#). IML will track the progress of all committee action, as usual.

Weekly Bills of Concern

- [HB 419 – Municipal Special Events Permitting Mandate \(Oppose – Preemption Bill\)](#)
- [HB 454 – Government Liability – Failure to Diagnose \(Oppose\)](#)
- [HB 593 – Remove Municipal Liability from Cyberattacks \(Support – IML Initiative, Key Bill\)](#)
- [SB 95 – Codification of the Public Duty Rule \(Support – IML Initiative, Key Bill\)](#)
- [SB 96 – Remove Municipal Liability from Cyberattacks \(Support – IML Initiative, Key Bill\)](#)
- [SB 120 – Statewide Expansion of Non-Home Rule Motor Fuel Tax \(MFT\) \(Support – IML Initiative, Key Bill\)](#)

Legislators have filed more than 750 proposals, all of which IML has reviewed. All legislative proposals, as well as IML's position on legislation we are tracking, are available on our website at iml.org/billtracking.

IML Legislation Addressing Cybersecurity, Public Duty Rule and MFT Introduced

Below are summaries of IML initiatives that were introduced last week:

[HB 593 \(Rep. Kifowit, D-Oswego\)](#) and [SB 96 \(Sen. Holmes, D-Aurora\)](#) would remove the liability for municipalities when cyberattacks occur. The legislation would ensure that funding for critical local services is protected from being spent on costly liability lawsuits. [IML's position paper on HB 593 and SB 96 is available via this link.](#)

[SB 95 \(Sen. Holmes, D-Aurora\)](#) would restore the protections previously provided under the Public Duty Rule and codify those protections in statute. This would protect local governments, public safety personnel and taxpayers from unnecessary litigation and preserve financial resources for essential municipal services. [IML's position paper on SB 95 is available via this link.](#)

[SB 120 \(Sen. Joyce, D-Essex\)](#) would allow non-home rule municipalities statewide to impose a Motor Fuel Tax (MFT) of up to \$0.03 per gallon. This legislation would assist all non-home rule municipalities in addressing their local infrastructure needs, whereas the current law only allows those communities within Cook County to impose a local MFT. [IML's position paper on SB 120 is available via this link.](#)

IML thanks all of the legislators who are sponsoring IML initiatives. If they represent your community, please do so also.

IML Provides Diversity, Equity and Inclusion Resources

As a new resource for its members, IML has created a [resource page \(available via this link\)](#) providing a compilation of information related to diversity, equity and inclusion measures implemented in communities and organizations throughout the state and country.

IML continues to seek additional resources to assist other communities in addressing these important issues. If your community would like to contribute a report, ordinance, study, article or other document, please email IMLLegal@iml.org either a PDF or a link to the resource to be reviewed for inclusion.

IDOR Issues Compliance Alerts Regarding Applicability of Online Sales Tax

IDOR is issuing [Compliance Alert 2021-01 \(available via this link\)](#) and [Compliance Alert 2021-02 \(available via this link\)](#). The compliance alerts seek to clarify the responsibility of remote retailers, marketplace sellers and marketplace facilitators to collect certain taxes and fees.

[Compliance Alert 2021-01 \(available via this link\)](#) clarifies that remote retailers and marketplace sellers are liable, if applicable for taxes such as the Prepaid Wireless E911 Surcharge, Illinois Telecommunications Access Corporation Assessment and the Tire User Fee. The alert also provides solutions for those retailers and sellers.

[Compliance Alert 2021-02 \(available via this link\)](#) clarifies that eligible restaurants and other food and beverage establishments should continue to remit the Metropolitan Pier and Exposition Authority (MPEA) Food and Beverage Retailers' Occupation Tax, not marketplace facilitators.

Contact Us

As always, IML staff will continue to monitor any prospective legislative developments and aggressively advocate on behalf of our membership. Should you have any questions, please contact our Legislative Department at (217) 525-1220 or IMLLegislation@iml.org. Thank you.

If you do not wish to receive information from the Illinois Municipal League via email, please reply to this email, include the words "Please remove from list" along with your name, municipality and email address included in the message. If you have updates to your contact information, please submit them similarly. Thank you.

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