

Village of Burr Ridge, Illinois
HOTEL AND MOTEL ROOM TAX RETURN

Name of Establishment: _____

Address: _____

Period Covered: From _____ to _____

Gross Revenues: _____

Less Other Sales: _____

Gross Rental & Leasing Charges: (1) _____

Tax at 4%: _____

Penalty: (2) _____

Amount Due: _____

Signature of Authorized Official: _____

Title: _____

Date: _____

- (1) The tax is computed on gross room sale (rental) revenues exclusive of revenues received from food, beverage and other sales (Section 60-7-2 of Ordinance No. A-383-01-10 & A-383-02-10)
- (2) The tax is due ten (10) days after the close of the month. A penalty of 1% per month shall be assessed on late payments. In addition, a penalty of ten percent (10%) of the tax and interest due shall be assessed and collected against any hotel or motel owner, manager, or operator who shall fail to collect and remit the tax imposed by ordinance (Section 60-7-6 of Ordinance No. A-383-1-10).

Please return this completed form to:

Village of Burr Ridge
Attn: Finance Department
7660 S. County Line Road
Burr Ridge, Illinois 60527