

Village of Burr Ridge
Fiscal Year 2019-2020



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Proposed Budget
and Five Year Financial Plan

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Section 1

Introduction



The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.



**STATEMENT OF COMPLIANCE WITH VILLAGE PRESIDENT AND BOARD OF TRUSTEES
POLICY ESTABLISHING A FUND BALANCE FOR THE GENERAL FUND AND
MAINTAINING A BALANCED BUDGET**

The Fiscal Year 2019-20 budget provided herein is in full compliance with the Village of Burr Ridge General Fund and Balanced Budget Policy (Resolution R-16-18). Said policy is intended to maintain Village services and operations in a prudent and fiscally responsible manner for the present and for the future, to establish a minimum fund balance in the General Fund, and to maintain a balanced budget for all Funds.

- The unreserved fund balance level of the General Fund should be a minimum of 20% of the current fiscal year's operating expenditures.

At the end of FY 19-20, unreserved fund balance in the General Fund is projected to be 55% of total expenditures for FY 19-20:

<i>Total General Fund Expenditures in FY 19-20</i>	<i>= \$8,958,985</i>
<i>20% of Total General Fund Expenditures</i>	<i>= \$1,791,797</i>
<i>Total General Fund Reserves at End of FY 19-20</i>	<i>= \$5,056,772</i>

- Total budgeted expenditures in the General Fund should not exceed total anticipated revenues for a given fiscal year.

The total revenues in Fiscal Year 2019-20 are less than total expenditures for FY 19-20:

<i>Total General Fund Revenues in FY 19-20</i>	<i>= \$8,976,380</i>
<i>Total General Fund Expenditures in FY 19-20*</i>	<i>= \$8,958,985</i>

**Total General Fund Expenditures in FY 19-20 include transfer of \$250,000 to the Capital Improvement Fund and \$50,000 to the Equipment Replacement Fund.*

- Total expenditures in all funds should not exceed total anticipated revenues for a given fiscal year plus any unreserved funds over and above the minimum 20% unreserved General Fund balance referenced herein.

Expenditures in all funds will be less than total revenues plus the required General Fund reserves.

<i>Total Available Reserves at beginning of FY 19-20</i>	<i>= \$35,179,637</i>
<i>Required Minimum General Fund Reserves</i>	<i>= <u>\$1,791,797</u></i>
<i>Available Reserves and Revenues</i>	<i>= \$33,387,840</i>
<i>Total expenditures in all Funds for FY 19-20</i>	<i>= \$21,189,870</i>



TO: Village of Burr Ridge Board of Trustees
FROM: Doug Pollock, AICP, Village Administrator
DATE: April 8, 2019
RE: Fiscal Year 2019-20 Budget

ADMINISTRATOR'S BUDGET MESSAGE

On behalf of the entire Village Staff, I am pleased to submit the Budget for Fiscal Year 2019-20. The FY 19-20 Budget is a balanced budget, it maintains services from the previous fiscal year, and it includes some new initiatives.

Assessment of Fiscal Year 2018-19 Budget: Preparation of the annual budget begins with an assessment of the current fiscal year. The FY 19-20 budget benefits significantly from savings realized in the FY 18-19 Budget. FY 18-19 General Fund savings are projected to exceed \$800,000 and include:

- Revenues exceeding budget by \$221,000. Building permit revenues in particular performed extremely well this year.
- Expenditures for Health Insurance being \$150,000 less than budgeted. This is due primarily to staff initiated changes that maintained services but reduced costs.
- Expenditures in Police and Public Works being \$258,000 under budget due to savings in overtime and personnel.
- Payment of the IRMA general liability insurance premium from excess IRMA reserves resulting in a reduction in General Fund expenditures of \$195,000.

Equally important, several major projects were completed in FY 18-19 including: the Annual Road Program (\$646,525); replacement of the Deer Path Trail at County Line Road storm sewer (\$313,030); and replacement vehicles and equipment were purchased for the Public Works Department (\$445,440).

Progress was also made relative to the Village Board Strategic Goals (see Page 11, Section 1) and the Village was able to take advantage of new opportunities in FY 18-19; including:

- \$119,886 for the replacement of the Chasemoor pathway;
- Hiring new staff to fill re-classified positions in the Administration and Finance Departments and adding a part time Secretary to support our Public Works staff;
- Awarding of a \$51,750 contract to study the feasibility of a sports facility/hotel/cultural facility in Downtown Burr Ridge;
- Purchase of a \$15,990 speed radar trailer for the Police Department with \$7,995 paid for by a Com Ed grant; and
- Approval for a Downtown Burr Ridge sign on Interstate 55.

As noted, the implementation of the Fiscal Year 2018-19 Budget is projected to result in a General Fund surplus in excess of \$800,000. That surplus will be applied to funding of capital improvement projects for Fiscal Year 2019-20.

The Fiscal Year 2019-20 Budget: As noted, the FY 19-20 Budget is a balanced budget and is in full compliance with the Village of Burr Ridge policy establishing a minimum fund balance for the General Fund and maintaining a balanced budget. The General Fund, which is the budget for ongoing operations of the Village government, once again is a surplus budget with ample reserves.

The tradition of funding capital projects through surpluses in the General Fund continues for Fiscal Year 2019-20. The FY 19-20 Budget includes over \$1,000,000 in transfers from the FY 18-19 and FY 19-20 General Fund to the various Capital Projects Funds. These savings and transfers enable all capital projects to be funded in FY 19-20 without debt or additional expenses to residents or businesses.

The following pages provide a more detailed summary of the Fiscal Year 2019-20 Budget.

SUMMARY OF FISCAL YEAR 2019-20 BUDGET

Presented herein is the proposed Fiscal Year 2019-20 Budget. In order to plan for and gain insight into future operations, projections are also provided for the next four fiscal years. The budget is divided into six sections:

1. Introduction – Contains the Administrator’s budget messages, vision statement, strategic goals, policies.
2. Summary – A Village wide summary along with highlights of the three main funds of General, Water, and Sewer.
3. Detail – The main budgetary data for all funds and all departments.
4. Salaries – Village wide salaries and personnel data for all funds and departments.
5. Statistical – Various charts, graphs, and table of interest.
6. Glossary – Terminology of items relevant to the budget.

The budget is further separated into 12 active fund classifications each with a distinctive purpose. These classifications are listed in Section 1 – Page 21. Preparation of the budget follows generally accepted accounting principles for public finance relative to state and local governments.

Section 2: Summary Budget

The Summary section combines all fund and departmental financial operations. Section 2 – Page 1, shows the 12 active funds with their estimated and available resources. The General Fund is always balanced. Other Funds are used to finance capital expenditures or are transfer accounts wherein funds are restricted to specific uses and transferred to other accounts for expenditures. By definition, these types of funds will show a deficit when major purchases or transfers are made. By using this “savings account funds” strategy, major capital projects and acquisitions are planned for in a financially sound process. Overall, the Village is projected to have a healthy

reserve of approximately \$33.6 million at the end of FY 19-20, which is ample security for the continued and uninterrupted operation of the Village government.

Section 3: Detail Budget

This section includes all General Fund expenditures necessary for the operation of each Department of the Village government. It begins with a Village wide summary.

Total available funds for Fiscal Year 2019-20 are projected to be \$54.9 million (\$35.2 million in reserves plus \$19.7 million in new revenues). Total expenditures for Fiscal Year 2019-20 are projected to be \$21.1 million. The total estimated Village reserves at the end of next fiscal year will be \$33.6 million. The drop in reserves between the beginning and end of FY 19-20 is due to the transfer of General Fund surplus to the Capital Projects Funds.

General Fund Summary (pages 1-8): The General Fund is the budget for all municipal services and operations. Surpluses from the General Fund are transferred to other capital project funds. The General Fund Summary of Operations (page 4) summarizes the financial activity of the fund.

For Fiscal Year 2018-19, total revenues exceeded total expenditures except for a one-time transfer of \$332,740 from reserves to the Sidewalk/Pathway Fund to pay for the Village’s portion of the County Line Road sidewalk project (east side between Longwood Drive and 60th Street). Despite this transfer, available reserves in the General Fund at the end of FY 18-19 will remain in excess of 50% of the annual operating budget (a minimum of 20% is required). General Fund reserves are expected to increase by the end of Fiscal Year 2019-20.

As always, the single largest source of revenue for the General Fund is sales tax. Sales taxes are projected to increase 2% in FY 19-20 (\$2,463,370 total). Sales taxes also represent the single largest potential growth in revenues. Many of the

Village's strategic goals are focused on supporting businesses and growing sales tax revenue.

Total General Fund revenues of \$8.9 million are projected for FY 19-20, which is a slight decrease from FY 18-19 (due primarily to the spike in building permit revenues in FY 18-19). Total expenditures for FY 19-20 are about 6% below expenditures for FY 18-19.

The rest of Section 3 is divided into detailed budgets for Boards and Commissions and each of the operating departments of the Village.

Boards and Commissions (Pages 9 – 13): This budget provides funding in direct support of the Village Board and the various Committees, Commissions and Boards of the Village. Expenditures for FY 19-20 have increased from \$224,270 to 270,675 due primarily to the addition of a business license program and dedicating \$40,000 in revenue from that program for the Economic Development Committee.

Expenses incurred for the services of the Village Attorney (Scott Uhler - Klein, Thorpe, and Jenkins) are paid from this account. Other expenditures in this account include stipends to elected officials, member dues to various municipal organizations, training and travel for board and commission members, and public/employee relations events.

Administration Department (Pages 14-22): The Administration Department and the Community Development Department were consolidated in FY 18-19; thus, all revenues or expenditures that were previously shown in Community Development are now in Administration.

The Administration Department is being adjusted once again in FY 19-20. Assistant to the Administrator Evan Walter is being promoted to Assistant Village Administrator and is assuming more management duties within the Department. The revised organizational chart also reflects the re-classification of the

Executive Secretary position to Management Analyst which was approved in FY 18-19.

Overall, expenditures are down in the Administration Department by approximately \$87,000 due primarily to a reduction in health insurance costs and Building & Enforcement costs.

Finance Department (Pages 23-26): Due to a retirement, there was an opportunity to reclassify a position and promote a part time employee within the Finance Department. The Organizational Chart reflects this change that was approved by the Board of Trustees in FY 18-19. Overall, FY 19-20 expenditures in the Finance Department decreased by 0.4% relative to FY 18-19. Besides personnel, the major item funded in Finance is the annual audit and actuarial services.

Central Services (Pages 23-27): Central Services is utilized for any expenditures not associated with a specific department. It is managed under the direction of the Finance Department. 80% of the Village's liability insurance is expensed out of Central Services. The other 20% is accounted for in the Water Fund.

Transfers of surpluses from the General Fund to other funds are reflected in Central Services and include:

- In FY 18-19, \$332,740 is being transferred from the General Fund reserves to the Sidewalk/Pathway Fund to pay for the County Line Road sidewalk project (east side from Longwood Drive to 60th Street).
- In FY 18-19, the General Fund has a surplus of \$750,000 which is being transferred to the Capital Improvement Fund.
- In FY 18-19, \$80,000 is being transferred from the General Fund to the Stormwater Management Fund.
- In FY 19-20, a General Fund surplus of \$250,000 is being transferred to the Capital Improvement Fund.
- In FY 19-20 a General Fund surplus of \$125,000 is being transferred to the Sidewalk/Pathway Fund.

- In FY 19-20, a General Fund surplus of \$50,000 is being transferred to the Equipment Replacement Fund.

Police Department (Pages 29-35): Providing Police services to the Village utilizes 58.6% of the General Fund Budget. The FY 2019-20 Budget for the Police Department includes \$5,237,695, a 2% increase over FY 18-19. The major expenses in the Police Department are salaries and benefits (including overtime, insurance and police pension). Dispatching services are provided by Du Comm at a cost of \$324,380 for FY 19-20. Other expenses include replacement vehicles and equipment.

Public Works/Buildings & Grounds: (Pages 36-47): The Public Works Department provides engineering services; street and facilities maintenance; forestry and grounds upkeep; and water and wastewater operations. Total expenditures in Public Works declined by 7.9% from FY 18-19 to FY 19-20 due primarily to personnel changes. Other expenses remained relatively flat.

Special Revenue Funds (Pages 48-61): Special revenue funds include Motor Fuel Tax Fund and Hotel/Motel Tax Fund. Revenue in these funds are restricted by Illinois State Statute to specific purposes.

The **Motor Fuel Tax Fund** is used simply to receive revenues from the State of Illinois and transfer those revenues to the Capital Projects Fund. Motor Fuel Tax Revenues can only be used for street improvements. For FY 19-20, the Motor Fuel Tax distributed to the Village was \$269,780. Those funds will be used as the Village's portion of the Burr Ridge Parkway Resurfacing Project.

Revenues in the **Hotel/Motel Tax Fund** are generated from a tax on all overnight stays at Burr Ridge hotels. Hotel taxes are restricted by state law to expenditures that will promote tourism and conventions within the Village or attract non-resident overnight visitors to the Village. The 4% tax from the 5 hotels is projected to generate \$647,415 in FY 19-20. Over half of the

hotel tax funds (\$350,000 = 52%) are used for marketing. The remaining funds are used for community events such as the Concerts on the Green and maintenance of public landscaping areas in the vicinity of the hotels.

For FY 19-20, the Village has hired a new marketing firm – Kivvit. Kivvit is developing a new marketing strategy with the intention of improving overall economic activity in the Village and to specifically generate additional overnight stays and additional hotel tax revenue.

Capital Projects Funds (Pages 62-76): Capital Projects Funds include the Capital Improvement Fund (streets and buildings), the Sidewalk/Pathway Fund, the Equipment Replacement Fund, and the Stormwater Fund.

The **Capital Improvement Fund** is used to pay for the annual road program, arterial street improvements, facility improvements, and other related projects. Besides the Motor Fuel Tax and the occasional grant, this fund relies on surpluses and transfers from the General Fund and other sources. In fact, one of the main objectives in preparing the budget each year is finding or creating surpluses in the General Fund in order to fund Capital Improvements.

Capital Improvements for FY 19-20 are being funded with transfers from the General Fund of \$1,100,000. Highlights of the Capital Improvement Fund include:

- The FY 2018-19 General Fund surplus of \$750,000 will be transferred to the Capital Improvement Fund. That transfer results in available reserves for FY 18-19 of \$571,190.
- In FY 2019-20, a General Fund surplus of \$250,000 will be transferred to the Capital Improvement Fund.
- Total Capital Improvement Fund expenditures for FY 19-20 are \$1,188,425.
- The FY 19-20 Annual Road Program, which includes maintenance of local residential streets, is \$727,035.

- Another capital improvement for FY 19-20 is the resurfacing of Burr Ridge Parkway which is being paid for via a Surface Transportation Program Grant and Motor Fuel Tax.
- \$12,500 has been set aside for engineering services that may be needed in the Village's ongoing monitoring of the Central Tri State Tollway project.
- \$90,000 is budgeted for engineering services related to the 71st Street at Wolf Road Bridge. If this project proceeds, revenue will be transferred from a reserve fund set aside specifically for this project (see Opus escrow fund).

Revenue for the **Sidewalk/Pathway Fund** was historically generated via developer donations. As the Village matures and new subdivisions become fewer, this fund has become dependent upon transfers much the same as the other Capital Projects Funds. For FY 19-20, sidewalk projects include:

- County Line Road; east side between Longwood Drive and 60th Street: this \$609,310 project has long been planned and is ready for construction. Partial grant funding was received several years ago and that funding will be lost if the Village does not proceed with the project in 2019. To complete the project, a one-time transfer of \$322,740 is required from General Fund reserves.
- Garfield Avenue from 63rd Street south to Willowbrook: Grant funding is anticipated for this project. If grant funding is not awarded, this project may be reconsidered or postponed.

The **Equipment Replacement Fund** is funded with transfers from the General Fund and is used to pay for purchase of vehicles and similar equipment, primarily for the purchase of major fleet equipment for the Public Works Operations.

- A General Fund surplus of \$50,000 will be transferred to the Equipment Replacement Fund in FY 2019-20.
- Major equipment being replaced this year include a

\$199,000 dump truck (50% from the Water Fund) and a \$55,500 pick-up truck.

The **Stormwater Management Fund** accounts for the periodic maintenance of the Village's stormwater system. Fees from permits assist in providing funding for these projects. Engineering for the replacement of the Elm Street culvert is the major new expenditure in this fund for FY 19-20.

Debt Service Fund (Pages 77-81): The Debt Service Fund accounts for the payment of general long-term debt principal and interest. The Village currently has two outstanding debts; which are summarized below:

- Page 80 shows the debt schedule for the Police Facility. Annual interest payments of \$119,400 for the Police Facility bonds are paid for by the approximately \$120,000 of interest earnings from the reserves of the fund.
- The principal amount of \$5,970,000 for the Police Facility will become due in December 2022.
- The Village has a 4 year call feature on the bond, meaning we can retire the 5-year debt a year early, saving the last interest payment of \$119,400.
- This fund has \$4.7 million dollars currently available for payment of the \$5,970,000 bond principal. Sources of this equity came from the General Fund (\$800K); Water Fund (\$2.0M); and the sale of the Pump Center property (\$1.9M). Sale of the Rustic Acres property is planned to go toward this debt and should be sufficient to retire the debt.
- A loan taken in 2009 in an amount of \$375,000 and used for the County Line Road and Burr Ridge Parkway gateway improvements will be paid off at the end of FY 2018-19.

Enterprise Funds (Pages 82-106): The Water Fund and the Sewer Fund are referred to as Enterprise Funds; meaning that they are self-contained funds wherein all expenses are paid for by revenues generated by the fund. Bills paid by water and

sewer customers are restricted to be used for the purchase of water and maintenance the water and sewer systems.

The **Water Fund** accounts for all financial activities associated with the municipal water service. Fees from consumption of water (utility billing) and tap on fees from building activities provide the primary source of revenue for the fund. Revenues are used to purchase water and to maintain the distribution system. The Village purchases water from the Village of Bedford Park (original source is Lake Michigan and the City of Chicago).

In 2018, the Board of Trustees approved rate changes that were intended to maintain sufficient reserves in the Water Fund to pay for anticipated and unanticipated water distribution costs. In particular, the FY 19-20 budget includes \$900,000 for replacement water mains and future year budgets include more than \$1,500,000 for maintenance of the two water towers and more than \$3,500,000 in other water main replacements.

The **Sewer Fund** accounts for all financial activities associated with the municipal sewer service in Cook County. Du Page County residents are provided service by the Du Page County Public Works Department. Fees for the use of the system provide a source of revenue for the fund. Expenses and reserves are used to maintain the distribution system and provide for the repair and replacement of the sewer system infrastructure. The Sewer Fund is stable and is growing fund reserves annually.

Information Technology (Pages 98 - 102): The Information Technology Fund was established to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund are transfers from the General Fund and the Water and Sewer Funds. Village information technology costs for both ongoing operations and future replacement of hardware and software are accounted for in this fund. Funds and departments share in the transfer of funds to pay for these technology services.

Information Technology replacement projects planned for FY 19-20 include a work order system for Public Works, business licensing software, a replacement copier for the Police Department, and a new fiber data link between the Village Hall and the Police Station.

Police Pension Fund (Pages 103 - 106): The Police Pension Fund holds assets, in a trustee capacity by the Village, to provide a defined benefit pension plan for sworn police officers employed by the Village. Highlights of the Police Pension Fund include:

- Currently there are 27 active members in the fund with 14 retirees, 1 survivor spouse, and 5 former employees receiving disability benefits.
- Revenues come from 4 sources. Interest income on investments; employee contributions of 9.91% from active members; employer contributions (annual property tax levy) and market gains from investment activities.
- After revenue sources are collected, and pension benefits and expenses are paid, there will be an estimated cash surplus of \$409,720 for next year's budget.
- In addition to cash surplus, the fund stocks and bonds are adjusted to the market value. It is anticipated that asset growth will also be added to the fund at the end of the current fiscal year.

Section 4 - Salaries (Pages 1-8)

The Salaries section of the budget summarize and details all full and part time salaries paid to employees. As per our union contracts, cost of living increases and step increases for Police and Public Works union members are included. Salary increases for non-union employees are as determined by the Board of Trustees and subject to annual performance evaluations.

Summary Comments from the Village Administrator

The above summary and the attached budget document reflect a stable and healthy financial condition for the Village of Burr Ridge. Municipal services, and the personnel, equipment and facilities to provide those services, are supported by a diverse and stable revenue base. Costs, as a function of services provided, are manageable; primarily due to significant operational efficiencies. Once again, our annual budget is indicative of a community with a vibrant present and a promising future.

The General Fund budget remains balanced with surpluses anticipated for the next several years. Recent changes in personnel and reductions in health insurance costs have helped to increase or maintain General Fund surpluses and have accommodated continued transfers to other funds.

All of the Village staff are involved to some degree in the preparation and implementation of the budget. Special acknowledgment is due to Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski. The budget is now presented to the Mayor and Board of Trustees for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for Fiscal Year 2019-20 and beyond.

Respectfully submitted,



J. Douglas Pollock, AICP
Village Administrator

Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational "stake in the ground".
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



Vision Statement

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place



2018 Annual Report - Board of Trustees Strategic Goals

The Board of Trustees adopted strategic goals in 2017 to guide staff work and Board decision making. Quarterly and annual updates are published for all goals. The following is the 2018 annual report for the Board of Trustees 2017-19 Strategic Goals:

Goal:	<u>2018 Annual Report - Ongoing Goals</u>
Become Debt Free	<i>In 2018, the Village sold its property on German Church Road and added the proceeds to the Debt Service Fund. An additional \$1.3M is needed in order to pay off the \$6.0M Police Facility Bonds. The Debt Service Fund is currently self-sustaining with interest income paying all debt service costs and final payment of outstanding debt not due until 2022. Village staff continues to pursue sale of Rustic Acres property which should be sufficient to retire the debt before the 2022 deadline.</i>
Communication Strategies	<i>In addition to adding a chat function to the web site and developing a broader email database, staff has completed a review of Village's various forms of communications. That review was presented to the Board of Trustees in January, 2019. The next step is for staff to prepare a Communications Policy and Guideline manual for Board review.</i>
Community Events	<i>The Events Committee, with the assistance of Village staff, was quite active in 2018 managing current events and considering new event options for the Village. Among the new events that are being considered are: An Arts Week in Burr Ridge, Taste of Burr Ridge, and a recent inquiry from the operators of the Naperville Ribs Fest who are looking for a new location. Several bicycle related events are also being considered for 2020 with the input of the Bicycle Committee.</i>
Community Events - Revenues	<i>With each new event being considered, the possibility of revenue generation will be considered. At this time, the Events Committee is not in favor of charging admissions to current events, as their purpose is for community involvement for all. The Committee believes that any new events designed for revenue would need to be more specific and smaller scale.</i>
Define Burr Ridge	<i>The Village has hired Kivvit from Chicago to take over its marketing program. Two meetings with hotel, restaurant, and other partners have been scheduled for 1/21 and 1/24 to receive input on re-designing this program. The budget was also increased to \$350,000.</i>
I-55 IDOT Sign	<i>After an application was prepared and submitted by staff, we have been informed that IDOT has approved the erection of a "Downtown Burr Ridge" sign on I-55. We are awaiting written confirmation and implementation information.</i>



2018 Annual Report - Board of Trustees Strategic Goals

<i>EDC Promotions</i>	<p><i>The Village joined the Du Page Convention and Visitors Bureau which has resulted in several opportunities for economic growth in the Village including attraction of meetings and guests to hotels and possible grant funding for a hotel/sports facility feasibility study in Downtown Burr Ridge.</i></p> <p><i>Also in 2018, the EDC made significant strides toward re-constituting itself as a more pro-active economic development agent for the Village. The EDC mission was redefined, the membership was expanded from 7 to 11 members, and monthly meetings will be scheduled during business hours; all with the intent of attracting key stakeholders to become more involved with the committee and to expand the committee's presence in the business community (see also Strategic Goal related to "Maintain Economic Development Plan").</i></p>
<i>Identify Cost Savings</i>	<p><i>Changes in personnel in the Finance and Administration Departments are anticipated to save \$17,000 for fiscal year 2019-20.</i></p> <p><i>Elimination of spring brush pick up as a result of weekly lawn waste pick up reduced costs by \$16,000.</i></p> <p><i>PW Sweeping Contract successfully started in May 2018, is \$18,636 under budget and will eliminate \$312,000 sweeper replacement from FY19-20 budget.</i></p> <p><i>Mini hydraulic excavator purchased by PW and is \$8,045 less than budgeted for a combination backhoe unit. Over three purchase contracts, PW has saved \$18,560 in FY18-19 Capital Equipment Replacement Fund using joint-purchasing agreements.</i></p> <p><i>Motor Fuel Tax funding was moved to the Burr Ridge Parkway resurfacing project thus allowing road program bids to be scheduled early and without IDOT oversight; should result in more competitive bidding and lower costs.</i></p> <p><i>Staff was able to move the employees into a smaller health insurance network without any disruptions resulting in a 5% cost reduction.</i></p>
<i>Maintain Expenses</i>	<p><i>In addition to the cost cost savings referenced above, Village staff is in the process of analyzing our health insurance benefit package and our building inspectional services to determine if there is opportunity to maintain cost control and possibly reduce costs.</i></p> <p><i>The increase in the General Fund budget approved in 2018 for fiscal year 18-19 was limited to a 2.8% increase over fiscal year 2017-18.</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Monitor Economic Development Plan	<p>An update of the Economic Development Plan was completed in 2018. Steps taken to reconstitute the EDC (see Strategic Goal related to "EDC Promotions") will also contribute toward maintaining and implementing the economic development plan.</p> <p>Additionally, one of the intentions for creating the position of Management Analyst in the Administration Department and filling that position with Andrez Beltran, is to direct more Village resources to implementation of the Economic Development Plan. To these ends, the EDC plans to take steps to develop both short- and long-term goals related to its jurisdictional purview, and to allow for greater resident and business community input and oversight into the Village's general development goals and plans.</p>
On-Boarding	<p><i>On-boarding and training opportunities have been provided through College of Du Page; Orientation meetings have been held with new appointments to the Plan Commission and Pension Board; and SWAG bags are provided for all new appointments to Committees.</i></p> <p><i>On January 9, 2019, a very successful planning and zoning workshop was conducted by staff for the Board of Trustees and Plan Commission. The PowerPoint used for this workshop has been printed and will be used as the Orientation Manual for new PC members.</i></p> <p><i>A revised and updated Orientation Manual has been prepared for the Board of Trustees and will be distributed in January, 2019.</i></p>
Zip Code	<p><i>After applications and appeals, the Village has been notified by the United States Postal Service that they have denied our request for a zip code unique to Burr Ridge.</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Goal:	<u>2018 Annual Report - Prioritized Goals</u>
Diversify Village Revenues	<p><i>Revenue diversity has been pursued in a variety of ways:</i></p> <p><i>Possible sidewalk grant has been recommended by State Sen. John Curran for \$100,000 which will be used for the Garfield Avenue sidewalk (award notice is tentatively scheduled for March 2019);</i></p> <p><i>\$8,000 Invest in Cook grant obtained to purchase Police Department speed trailer;</i></p> <p><i>\$2,100 Com Ed grant obtained for Village Hall chiller replacement;</i></p> <p><i>Grant application has been submitted to DuPage Convention and Visitors Bureau to conduct a hotel and sports facility feasibility study for Downtown Burr Ridge; hotel and sports facility may provide five sources of revenue to the Village (sales, place of eating, hotel, amusement, and property taxes).</i></p> <p><i>McDonald's is set to open a facility on 91st Street in 2019 which is anticipated to provide approximately \$40- 50,000 in new and consistent sales and place of eating tax revenue annually.</i></p> <p><i>Staff and EDC has been working with construction material company to bring office to Burr Ridge which would be point of sales and may bring in substantial sales tax revenue;</i></p> <p><i>Board of Trustees and EDC endorsed Class 6B property tax incentive for Medwest which is moving into 101 Tower Drive and will provide sales tax revenue to the Village.</i></p>
Attract Revenue Businesses	<p><i>See Strategic Goal related to "Diversify Village Revenue" for information regarding new sources of sales tax in the Village. Additionally, County Line Square is 100% leased and several businesses have elected to open or expand within the shopping center. Design Bar's successful expansion will be a reliable source of sales taxes in the future. Staff has also met with the new owners of the Village Center to identify different types of businesses that are needed within the Village.</i></p>
Department Reviews	<p><i>Review and evaluation of each department is ongoing. In 2018, changes in Department personnel were completed as follows:</i></p> <p><i>In Public Works, a Part Time Secretary was hired to provide improved service to customers and to provide clerical support to existing staff. Due to vacancies, several promotions and transfers were completed.</i></p> <p><i>In Administration and Finance, after retirements of 2 long term employees, comprehensive reviews of each Department were conducted and 2 clerical positions were re-classified as Analysts with the intention of providing improved performance and service at a similar or reduced cost.</i></p> <p><i>See also Strategic Goal related to "Performance Metrics".</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Improve Property Values	<p>The Board of Trustees created the Local School Committee with the intention of providing support to local schools and to contribute to maintaining property values in Burr Ridge.</p> <p>Village staff is continuing its efforts to study property values in Burr Ridge.</p>
Performance Metrics	<p>Fiscal Year 2019-20 budget will include work order software to be used by Public Works and Utility billing to conduct performance measurements. Suitability to other functions and departments will be evaluated.</p>
Evaluate Housing	<p>The budget allocation for the Comprehensive Plan study is not planned for expenditure in FY 18-19. This line item has been re-submitted for funding consideration for FY 19-20.</p>
Full Commercial Occupancy	<p>Staff has supported the full occupancy at County Line Square by establishing a good working relationship with the ownership's leasing agent. Staff has also met with the incoming owners of the Village Center to determine how the Village can assist in achieving full occupancy at the Village Center.</p> <p>Regulatory amendments have been completed relative to truck parking and the sign regulations to accommodate current business and attract new business in manufacturing districts.</p>
Stormwater Facilities	<p>The Stormwater Committee continues to evaluate options to support private maintenance of stormwater facilities by homeowners associations. The Public Works staff has begun an inventory of stormwater facilities which should be completed in summer, 2019.</p>
Sidewalks & Pathways	<p>Staff presented a comprehensive review of capital funding to the Board of Trustees at their December, 2018 meeting. Consideration of funding options will continue with the FY 2019-20 budget.</p> <p>A \$100,000 sidewalk grant to be used for the Garfield Avenue sidewalk is pending with an award notice scheduled March, 2019.</p> <p>Staff has successfully negotiated an easement to complete the sidewalk on County Line Road north of 87th Street, which would complete the sidewalk stretching from 91st Street to Interstate 55 along County Line Road.</p> <p>The Chasemoor-Lincolnshire Pathway was also re-built using an open space developer donation.</p>
Video Surveillance	<p>Proposal was presented to the Burr Ridge Village Center to join the Village camera network. Staff is developing a location analysis for placement of public area cameras in other locations in the Village. Both actions are pending for further implementation in the spring and summer of 2019.</p>
Assess TCF Property	<p>Staff has identified a potential hotel and sports tourism facility for the TCF property. The Board has approved up to \$75,000 to study this opportunity through feasibility studies. This development would include a primary facility with 8-12 indoor courts, a hotel, anchor restaurant, and a parking deck.</p>



2018 Annual Report - Board of Trustees Strategic Goals

<i>Business Service Needs</i>	<i>Business survey was distributed to all local businesses but did not receive sufficient response to be valid. In the meantime, staff has received direction from the Economic Development Committee to begin analysis on a potential annual business license program. The annual business survey will be incorporated into this license, allowing for rich data collection on a recurring basis. The concept will continue to be vetted by the EDC and sent to the Board for final consideration and approval.</i>
<i>I-55 Pedestrian Bridge</i>	<i>Two (2) concepts were analyzed and presented to the Pathway Commission on Jan. 10, 2019. Estimates are \$1.8M for location west of CLR, and \$2.1M east of CLR. Neither estimate includes property acquisition, which will substantially increase cost and public involvement. Report has been filed pending further direction from the Board of Trustees.</i>
<i>Intergovernmental Cooperation</i>	<i>Village staff continues to participate in the various committees of the Du Page Mayors and Managers Committee including Village Administrator Doug Pollock serving on the Managers Committee and the Regulatory Committee and Assistant to the Village Administrator Evan Walter serving on the Legislative Committee and the Human Resources Committee. Evan is also working with other Village's and DMMC to develop reforms to Hotel/Motel legislation, tourism grant funding, and annexation reform. Village staff has been working closely with Hinsdale regarding the KLM culvert pipe improvements and engineering study and on the resurfacing of 59th Street. In 2018, the Village Board approved an updated Agreement with Hinsdale and Clarendon Hills regarding reciprocal notification agreement with school districts. Implementation of the Intergovernmental Agreement with the Village of Willow Springs regarding Buege Lane development is nearing a successful completion/implementation. Joint purchasing contracts with DuPage County and municipalities have been used for pavement marking, crack sealing, and sidewalk replacement. This process has proven to achieve lower bid prices. Extensive interaction is ongoing regarding Sterigenics with Willowbrook, Darien, and Hinsdale plus Western Springs, Willow Springs, and Indian Head Park.</i>

BUDGET POLICIES

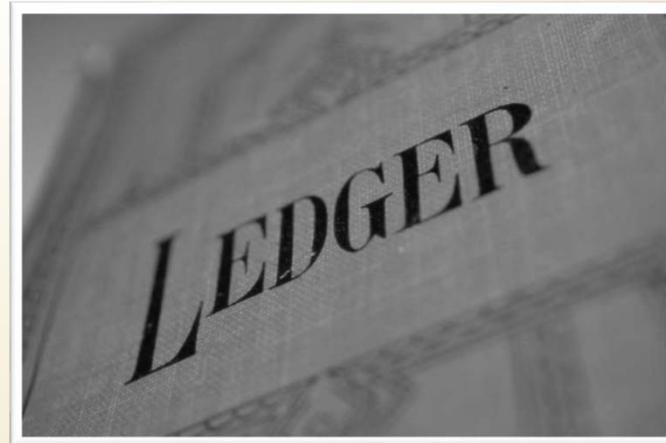
- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year’s projections, use a straight-line inflation factor of 3.0%.

Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 12 funds to manage it's financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has it's own use and restrictions.
- The annual budget actually consists of 12 separate budgets.



Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

BUDGET CALENDAR

Monday, November 12 , 2018	Presentation and Consideration of the 2018 Tax Levy.
Thursday, December 6, 2018	Notice of the 2018 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 10, 2018	Public Hearing of 2018 Tax Levy.
Monday, December 10, 2018	Board of Trustees adopts 2018 Tax Levy Ordinance.
Tuesday, December 4, 2018	Budget Manual distributed to Department Heads.
Friday, January 4, 2019	Department Heads submit list of fiscal year 2019-2020 Goals and Objectives to Village Administrator.
January 7-11, 2019	Finance Director and Village Administrator review fiscal year 2019-2020 revenue estimates.
Friday, January 11, 2019	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
January 14 – January 25, 2019	Individual department budget review sessions with Village Administrator and Finance Director.
Week of January 28, 2019 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
February 1 – February 22, 2019	Village Administrator and Finance Director to finalize budget document.
February 25 – March 1, 2019	Preparation of Budget Message.
February 25 – March 1, 2019	Budget printing and assembly.
Friday, – March 1, 2019	Proposed Budget Document submitted to Board of Trustees.
Week of March 11, 2019 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 25, 2019 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday March 29, 2019	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 8, 2019	Public Hearing on Proposed Budget; Budget Ordinance adopted by Board of Trustees.
Friday, April 26, 2019	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

Section 2

Summary Budget



The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds: the General Fund, Water Fund and Sewer Fund.

VILLAGE OF BURR RIDGE
ESTIMATED AND AVAILABLE RESERVES BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020

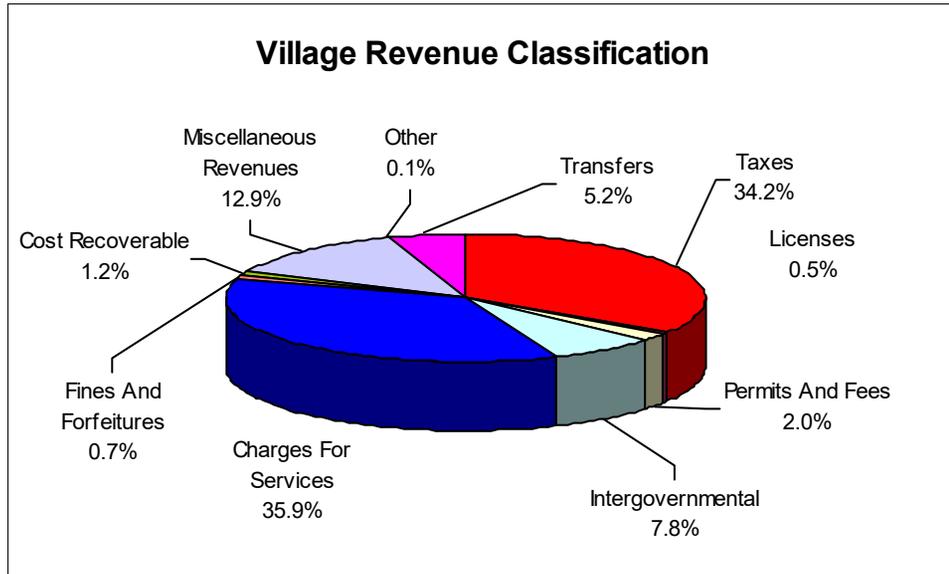
2019/2020 Budget

Fund	Beginning Reserves	Estimated Revenue	Estimated Available	Budgeted Expenditure	Ending Reserves
General Fund	5,261,637	8,976,380	14,238,017	8,933,405	5,304,612
Special Revenue Funds					
Motor Fuel Tax Fund	13,213	276,380	289,593	275,400	14,193
Hotel/Motel Tax Fund	372,221	665,175	1,037,396	754,425	282,971
Capital Project Funds					
Capital Improvements Fund	571,190	626,540	1,197,730	1,189,225	8,505
Sidewalks/Pathway Fund	632,475	263,215	895,690	892,805	2,885
Equipment Replacement Fund	386,326	61,540	447,866	112,000	335,866
Storm Water Management Fund	31,423	36,000	67,423	62,100	5,323
Debt Service Funds					
Debt Service Fund	4,767,593	120,000	4,887,593	130,750	4,756,843
Enterprise Funds					
Water Fund	2,356,740	6,167,875	8,524,615	6,667,705	1,856,910
Sewer Fund	1,864,159	491,200	2,355,359	494,780	1,860,579
Internal Service Funds					
Information Technology Fund	309,674	334,645	644,319	372,780	271,539
Fiduciary Funds					
Police Pension Fund	18,561,236	1,715,605	20,276,841	1,305,885	18,970,956

The Village of Burr Ridge has 12 active funds. Each fund is a separate, fiscal operating entity with it's own available reserves and budget.

VILLAGE WIDE - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



The annual budget is broken down into four main levels:

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

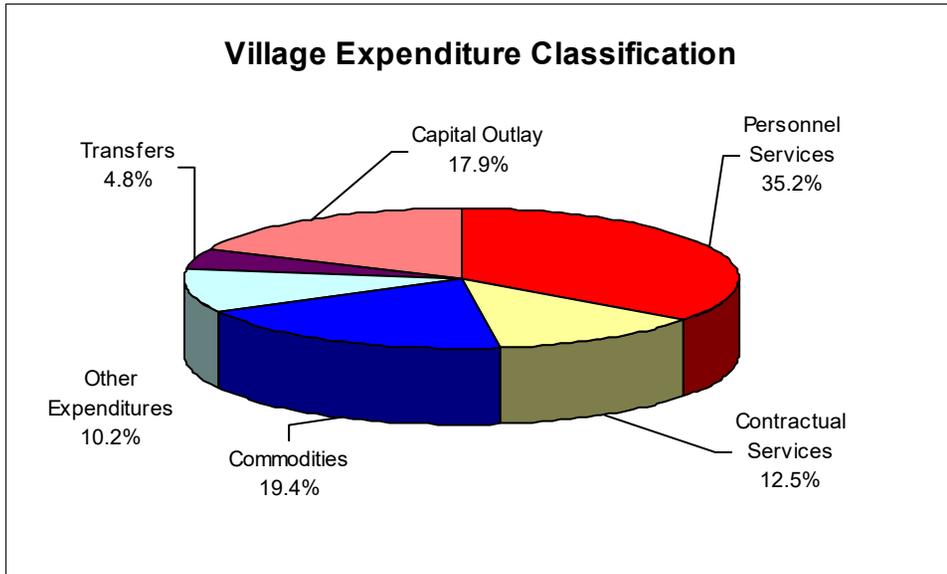
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

Village Revenue Classification

Taxes	6,744,890
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,441,190
Charges For Services	7,090,055
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	2,552,680
Other	15,000
Transfers	1,023,115

VILLAGE WIDE - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

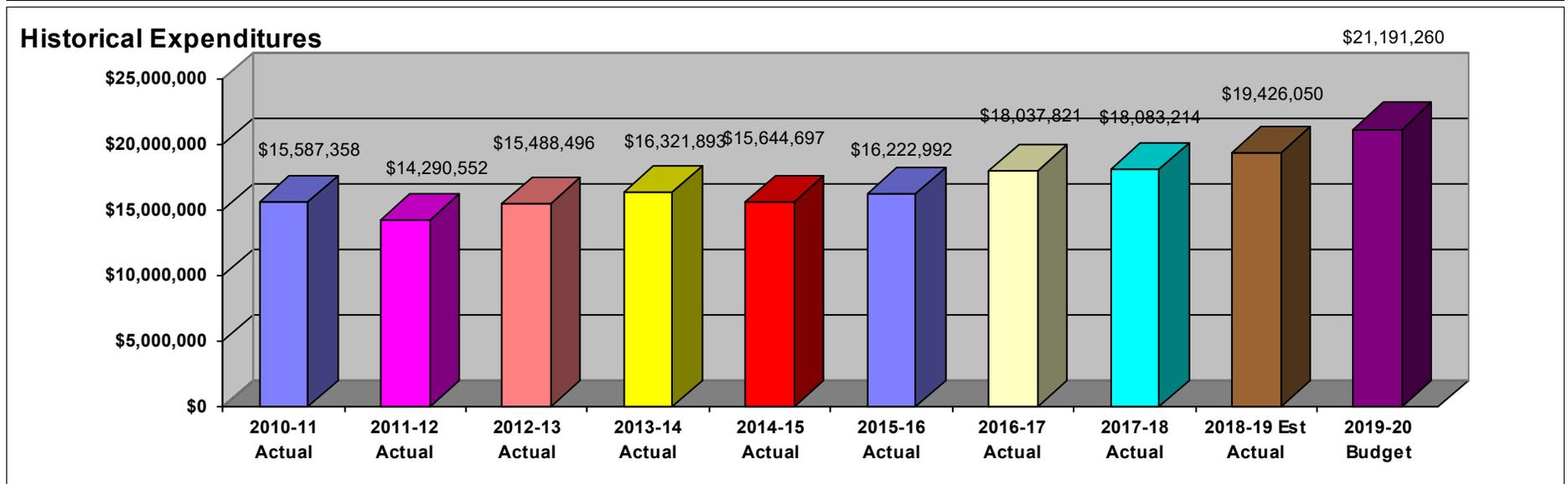
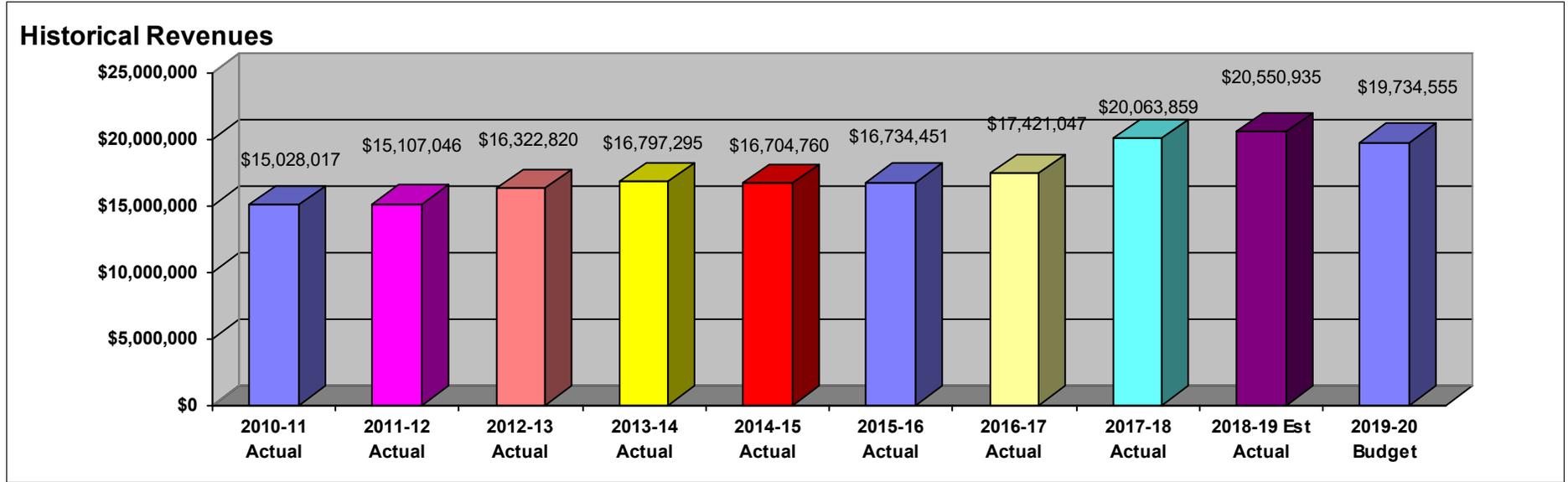
- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

Village Expenditure Classification

Personnel Services	7,459,010
Contractual Services	2,639,290
Commodities	4,106,340
Capital Outlay	3,797,760
Other Expenditures	2,165,745
Transfers	1,023,115

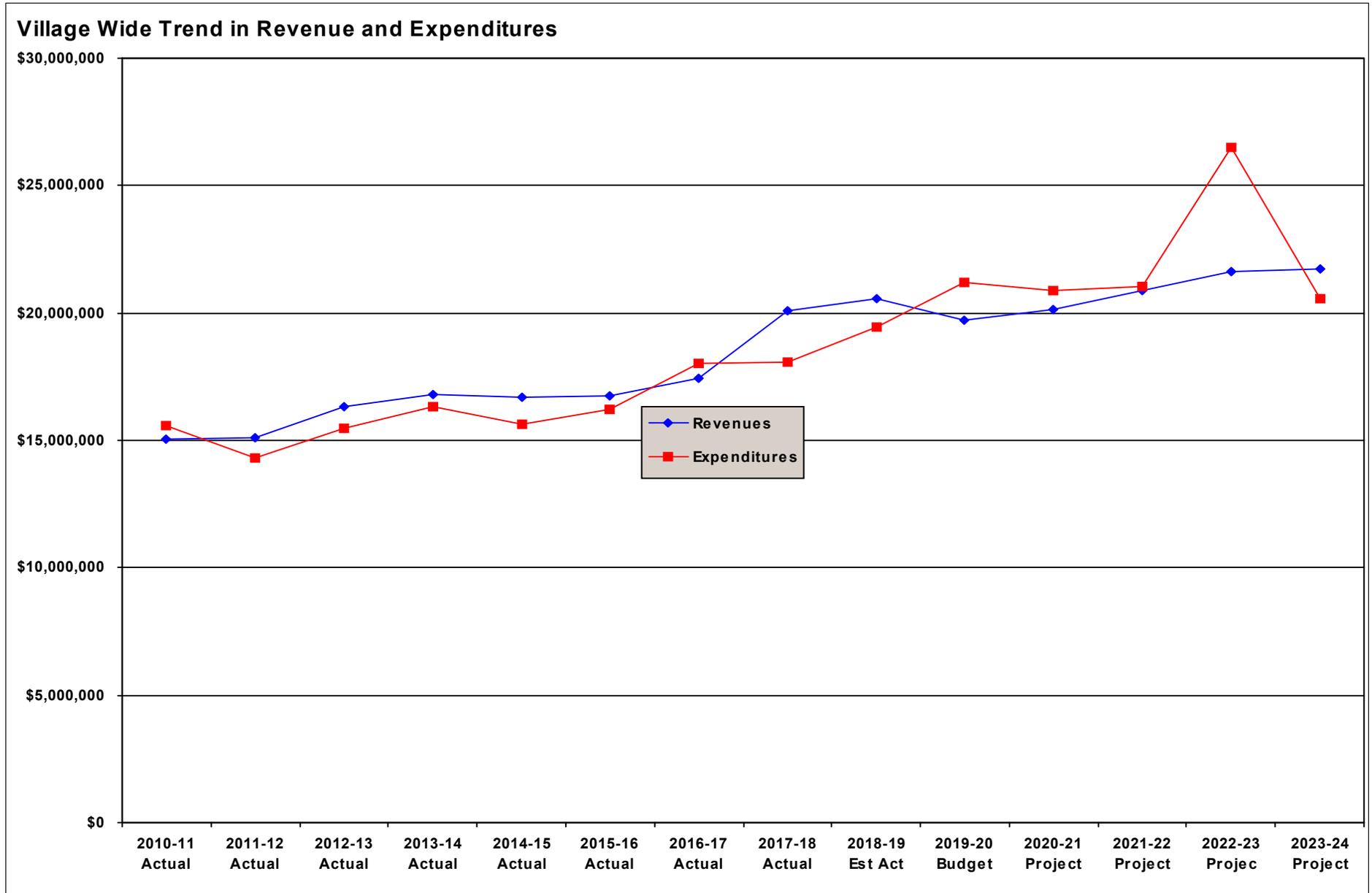
VILLAGE WIDE SUMMARY

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



VILLAGE WIDE

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



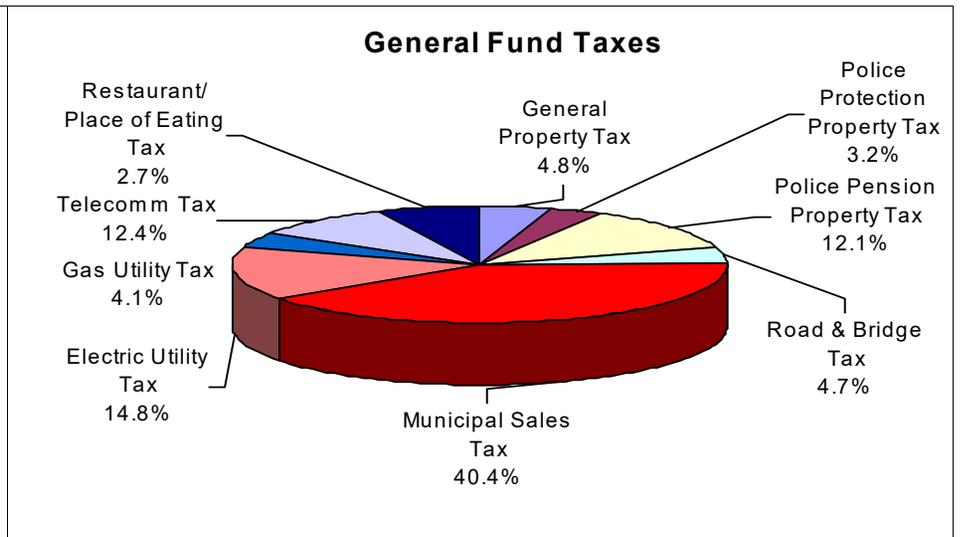
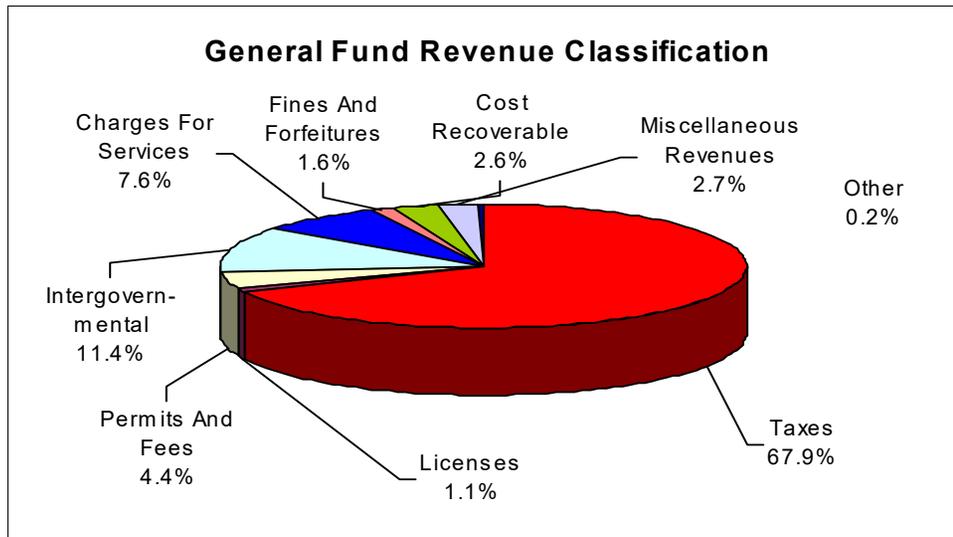
GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

General Fund	
Beginning Reserves	5,261,637
Revenue	8,976,380
Expenditure	8,933,405
Inc/Dec	42,975
Ending Reserves	5,304,612

- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
30 Taxes	5,945,905	6,015,300	6,097,475	1.4%
31 Licenses	50,880	51,680	96,385	86.5%
32 Permits And Fees	690,050	396,325	396,100	-0.1%
33 Intergovernmental	1,068,480	1,050,130	1,071,410	2.0%
34 Charges For Services	660,440	672,170	682,870	1.6%
35 Fines And Forfeitures	129,400	150,000	145,000	-3.3%
36 Cost Recoverable	243,330	246,045	230,140	-6.5%
37 Miscellaneous Revenues	289,295	275,000	242,000	-12.0%
38 Other	15,000	15,000	15,000	0.0%
Total Revenues	9,092,780	8,871,650	8,976,380	1.2%



GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

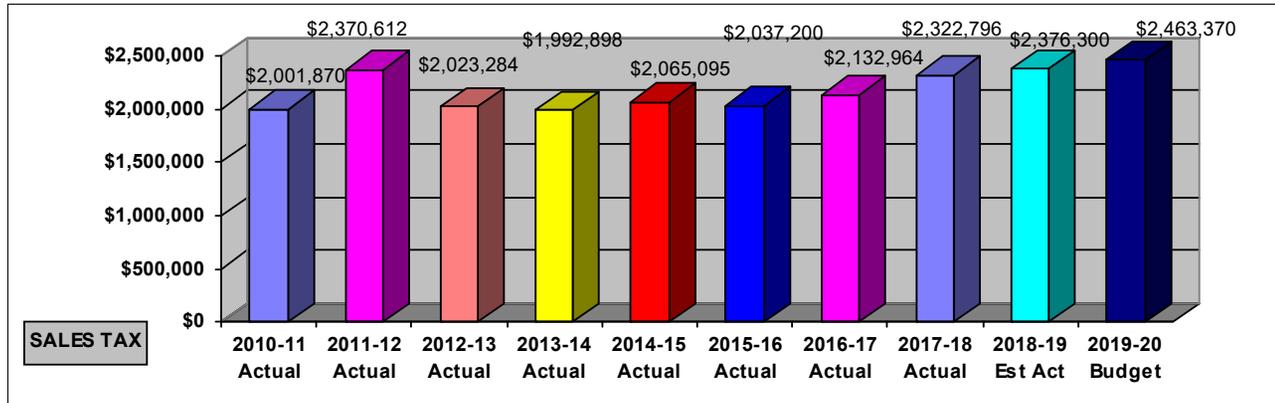
Other Revenues	17-18	18-19	19-20
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	13,000	13,000	
IPBC Escrow-Wellness Program	18,115	25,000	
Nicor Franchise Agreement	17,720	20,000	20,000
Other	51,460	25,000	30,000
	<u>112,295</u>	<u>95,000</u>	<u>62,000</u>



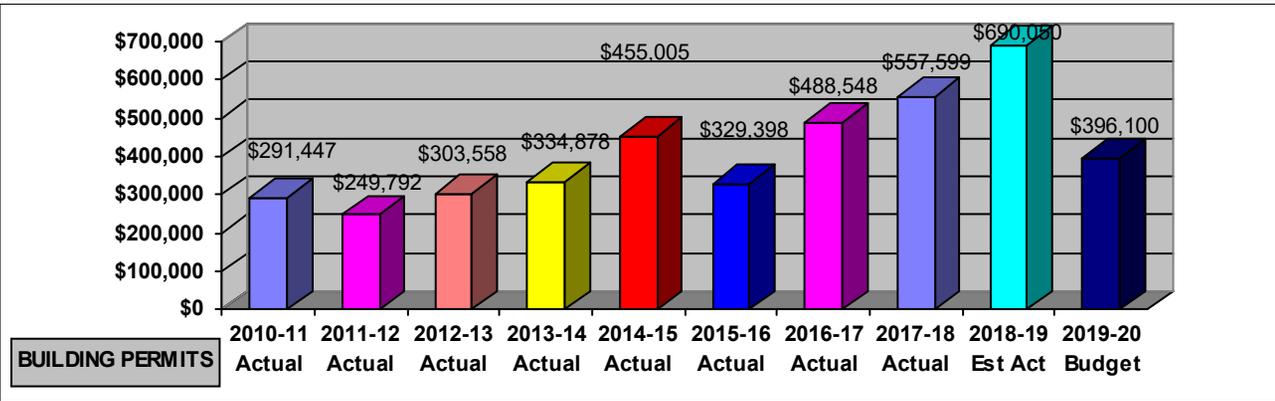
- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- Less than \$.02 per dollar on a tax bill goes to the Village.

GENERAL FUND - REVENUES

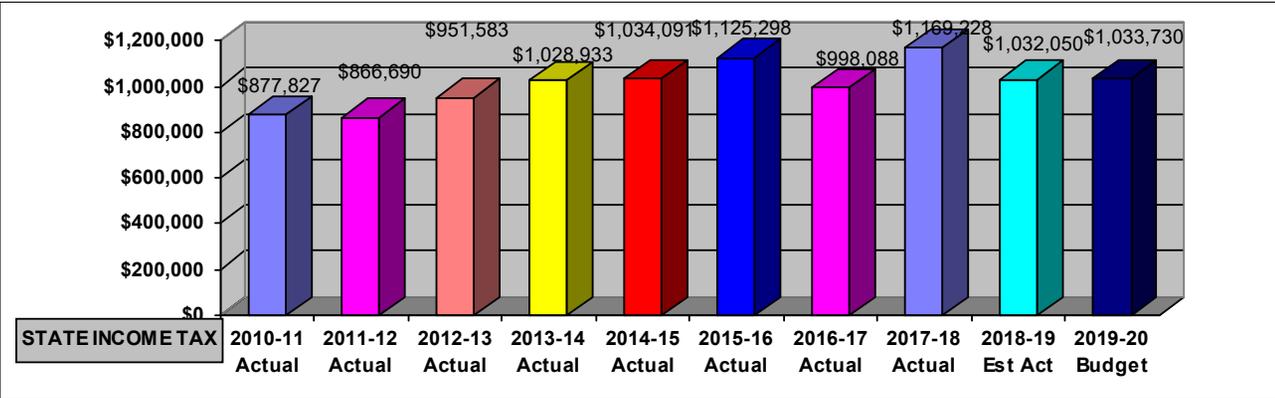
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



Sales Tax	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Municipal Tax	2,014,000	2,070,460	2,074,420
Non Home Rule	362,310	388,210	388,950
	<u>2,376,310</u>	<u>2,458,670</u>	<u>2,463,370</u>



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



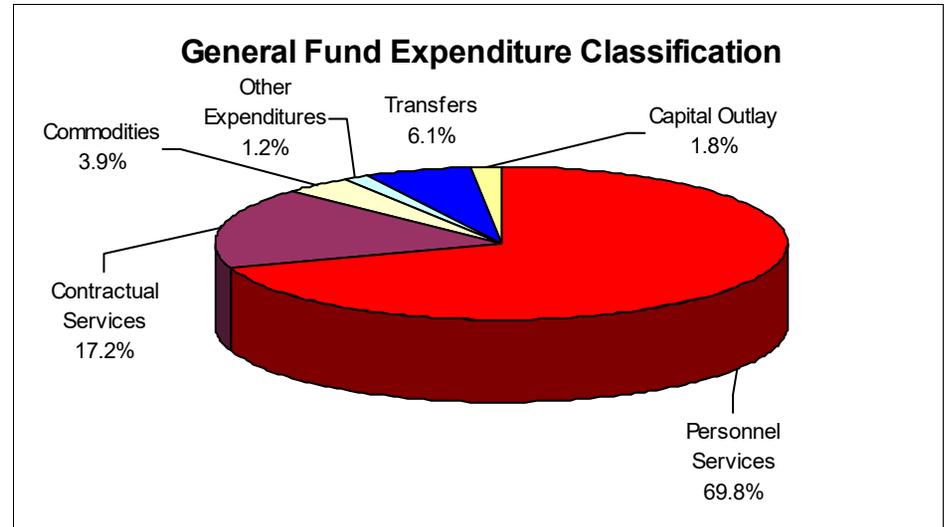
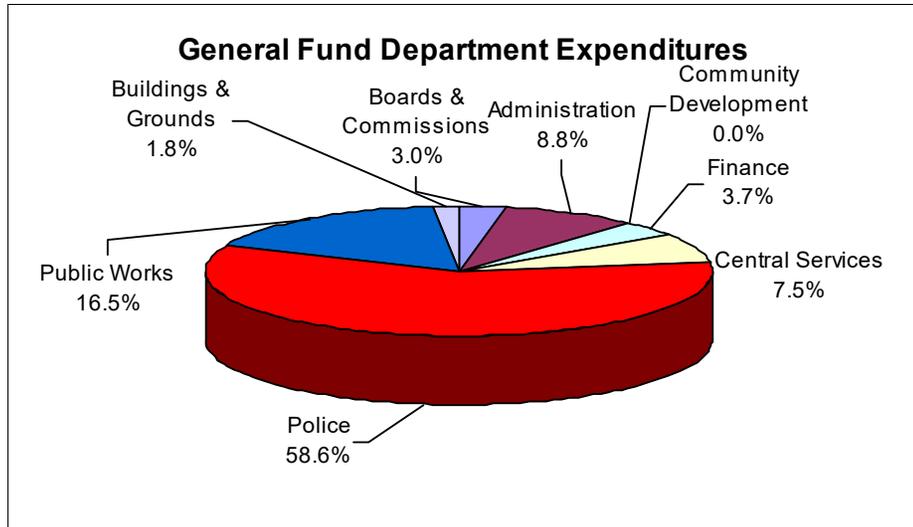
- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

GENERAL FUND - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

General Fund	
Beginning Reserves	5,261,637
Revenue	8,976,380
Expenditure	8,933,405
Inc/Dec	42,975
Ending Reserves	5,304,612

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

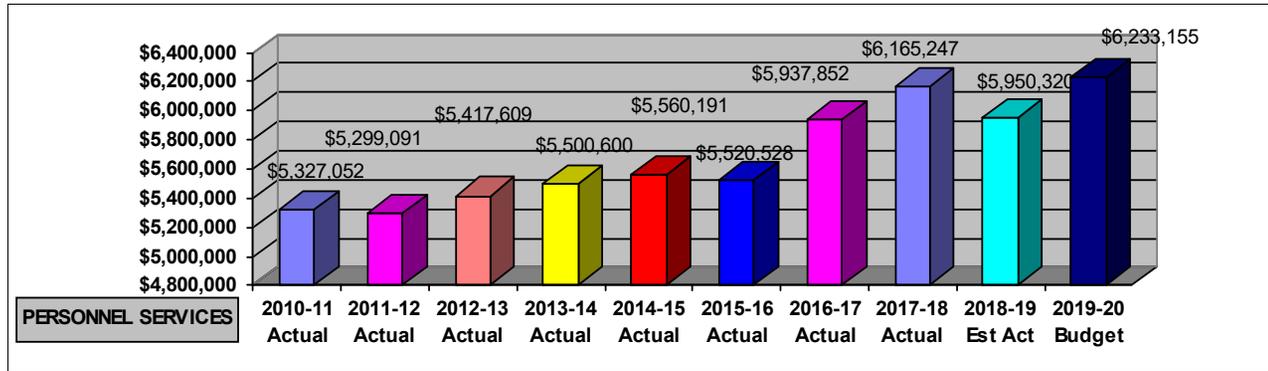


10	General Fund Expenditure Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
1010	Boards & Commissions	224,270	227,830	270,675	18.8%
2010	Administration	846,915	870,435	783,775	-10.0%
3010	Community Development	0	0	0	
4010	Finance	346,105	340,565	330,490	-3.0%
4020	Central Services	1,208,950	483,800	673,525	39.2%
5010	Police	4,952,620	5,151,360	5,237,695	1.7%
6010	Public Works	1,526,490	1,603,240	1,476,100	-7.9%
6020	Buildings & Grounds	187,380	169,410	161,145	-4.9%
Total	General Fund	9,292,730	8,846,640	8,933,405	1.0%

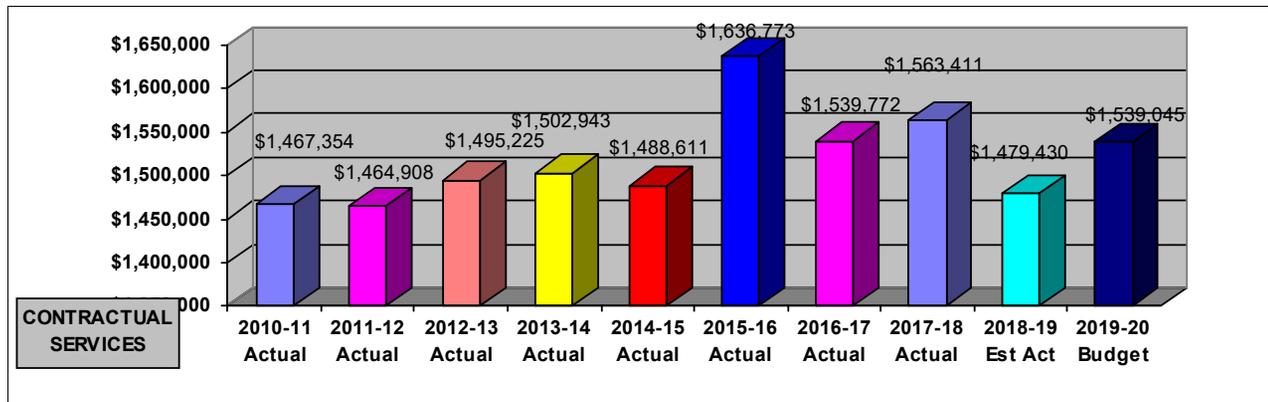
10	General Fund Expenditure Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
40	Personnel Services	5,950,320	6,298,080	6,233,155	-1.0%
50	Contractual Services	1,479,430	1,659,950	1,539,045	-7.3%
60	Commodities	376,050	340,375	348,120	2.3%
70	Capital Outlay	123,255	124,720	158,400	27.0%
80	Other Expenditures	61,815	69,395	109,030	57.1%
90	Transfers	1,301,860	354,120	545,655	54.1%
Total	General Fund	9,292,730	8,846,640	8,933,405	1.0%

GENERAL FUND - EXPENDITURES

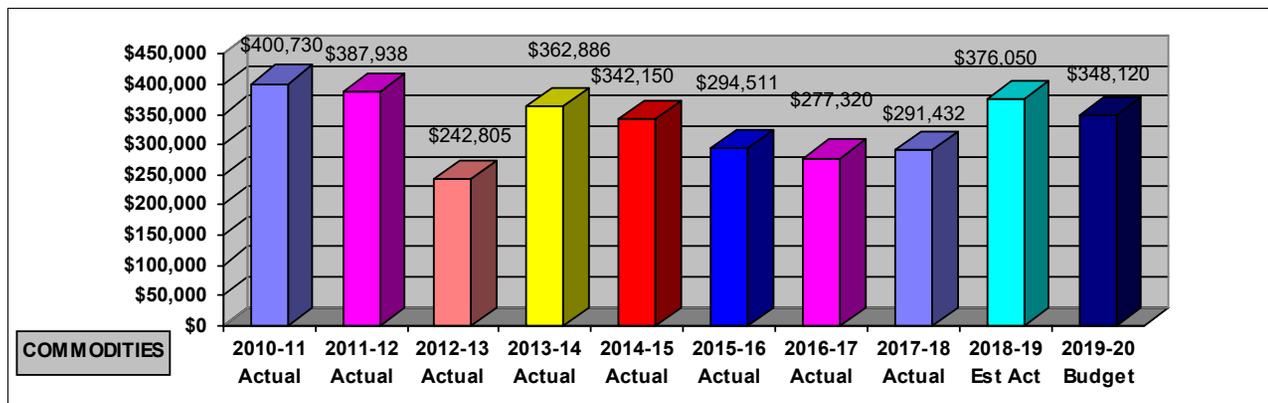
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



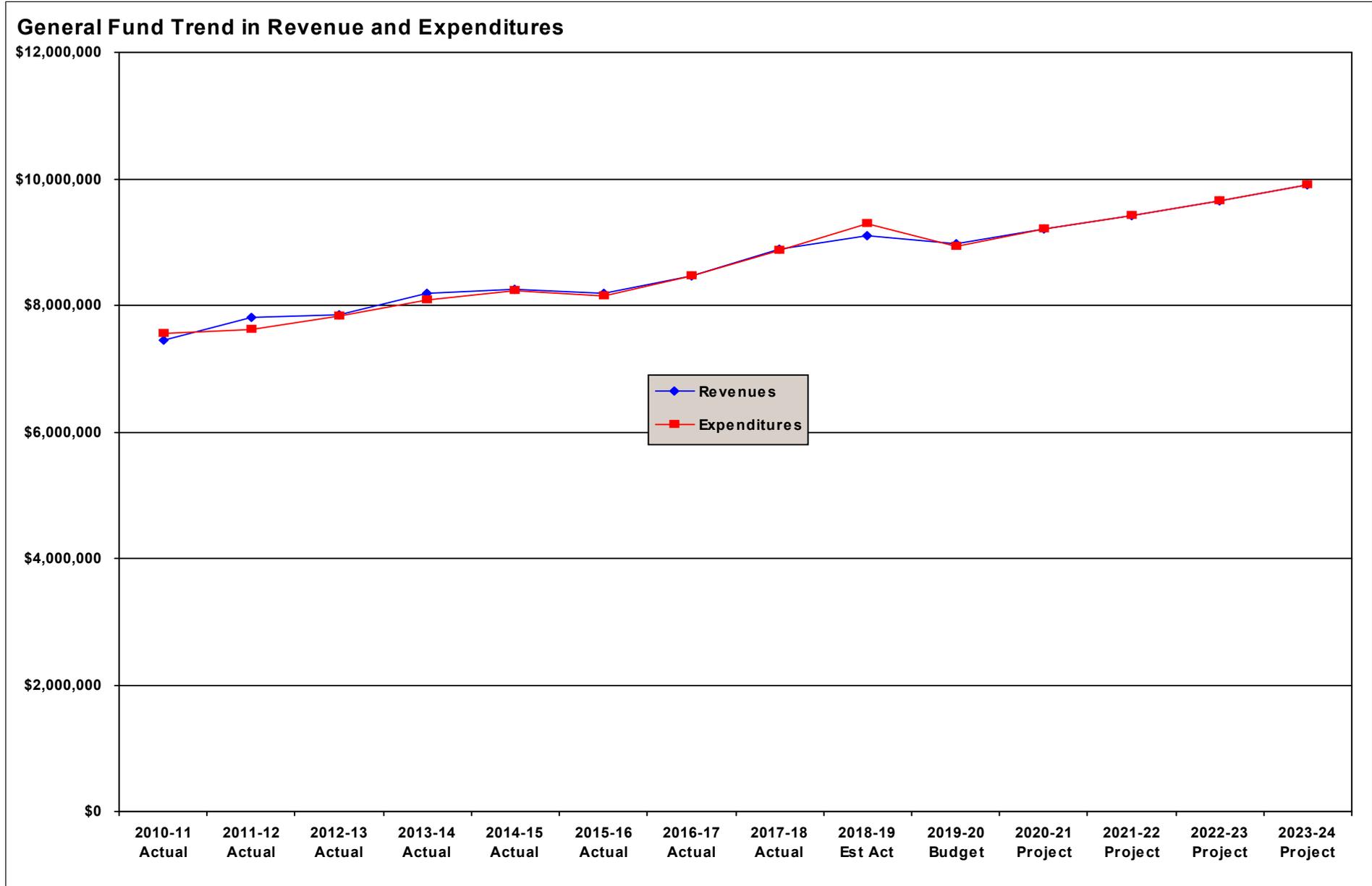
- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.



- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

GENERAL FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



ENTERPRISE FUNDS

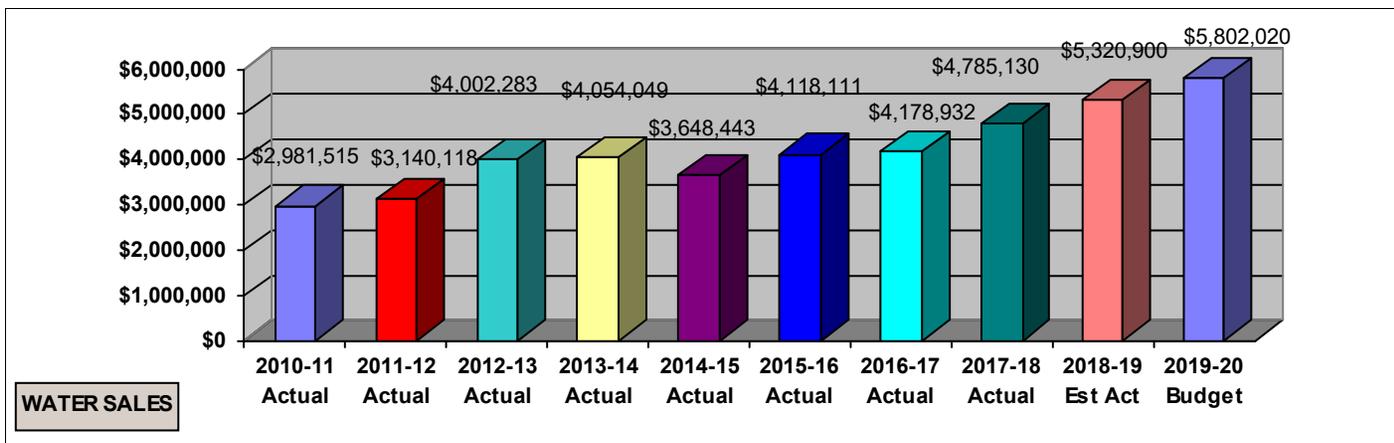
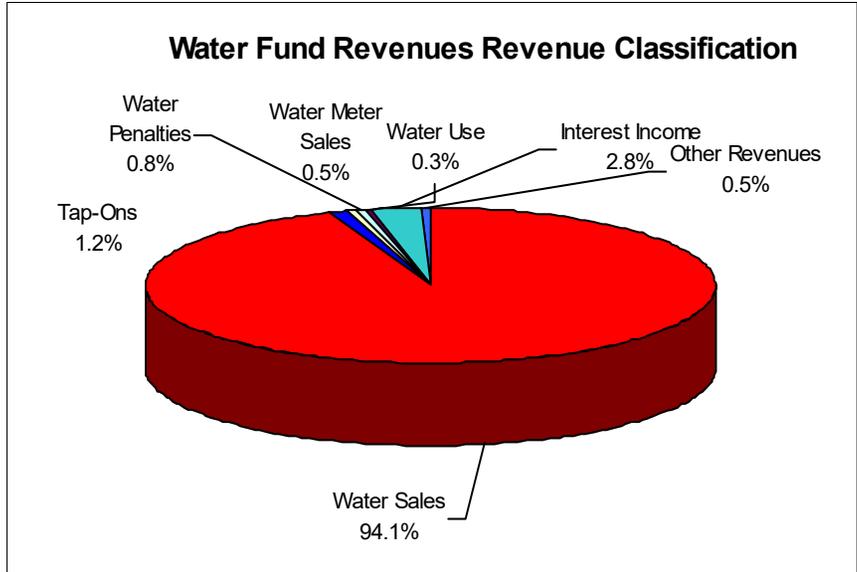
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

Water Fund	
Beginning Reserves	2,356,740
Revenue	6,167,875
Expenditure	6,667,705
Inc/Dec	-499,830
Ending Reserves	1,856,910

WATER FUND REVENUES

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Sales			2018-19		2019-20			
Tier/Class	Consumption	Rate	Est.	Act.	Tier/Class	Consumption	Rate	Budget
00-70	371,554	\$7.56	2,808,948		00-70	353,035	\$8.16	2,880,762
71-90	8,322	\$11.48	95,537		71-90	8,309	\$12.40	103,027
91-Above	9,932	\$14.32	142,226		91-Above	32,287	\$15.47	499,480
Residential	389,808		3,046,711		Residential	393,630		3,483,269
Fixed Rate	Residential	\$10.00	240,000		Fixed Rate	Residential	\$10.00	240,000
	Commercial	\$20.00	36,000			Commercial	\$20.00	36,000
Apartments	7,966	\$7.56	60,223		Apartments	7,605	\$8.16	62,058
Commercial	116,791	\$10.77	1,257,839		Commercial	111,213	\$11.64	1,294,519
Industrial	47,542	\$10.77	512,027		Industrial	47,620	\$11.64	554,297
Public	15,608	\$10.77	168,098		Public	11,330	\$11.64	131,881
Totals	577,715		\$5,320,900		Totals	571,398		\$5,802,020

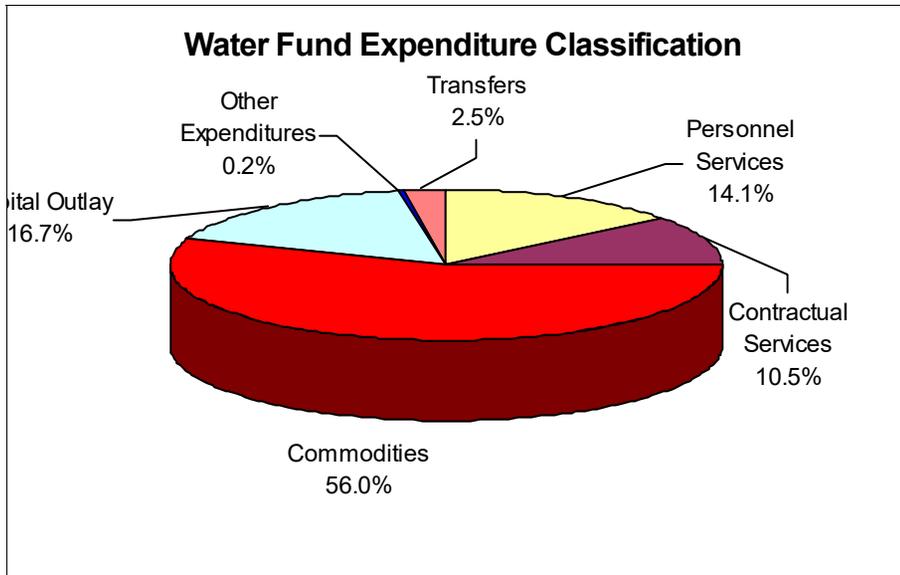


ENTERPRISE FUNDS

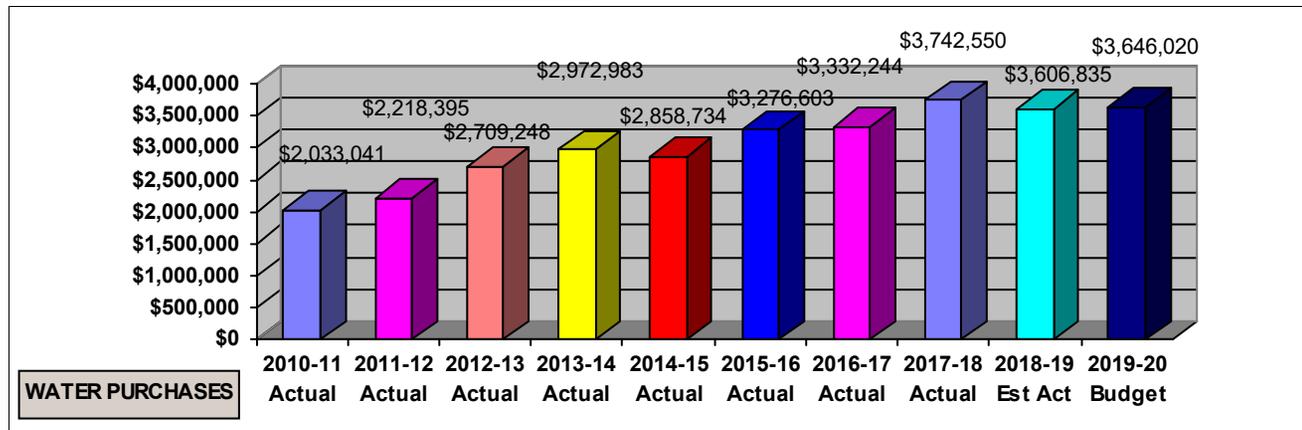
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

Water Fund	
Beginning Reserves	2,356,740
Revenue	6,167,875
Expenditure	6,667,705
Inc/Dec	-499,830
Ending Reserves	1,856,910

WATER FUND EXPENDITURES



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.

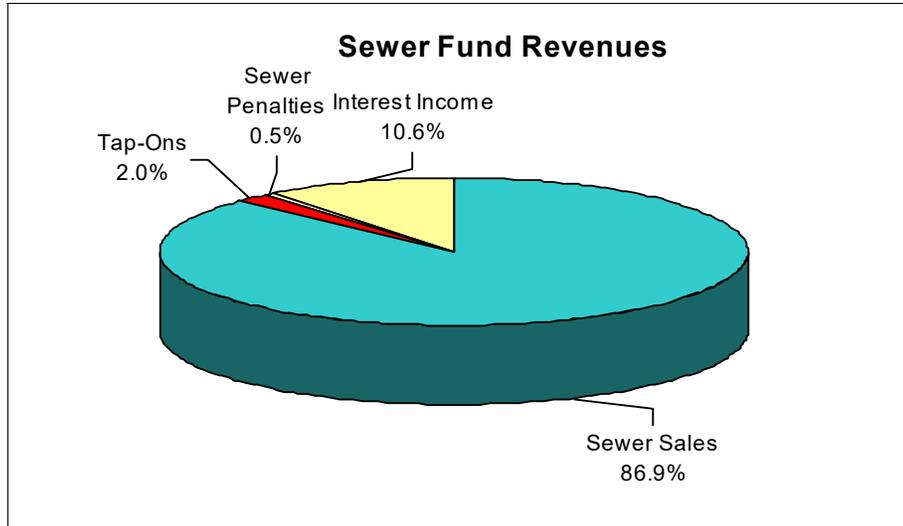


ENTERPRISE FUNDS

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

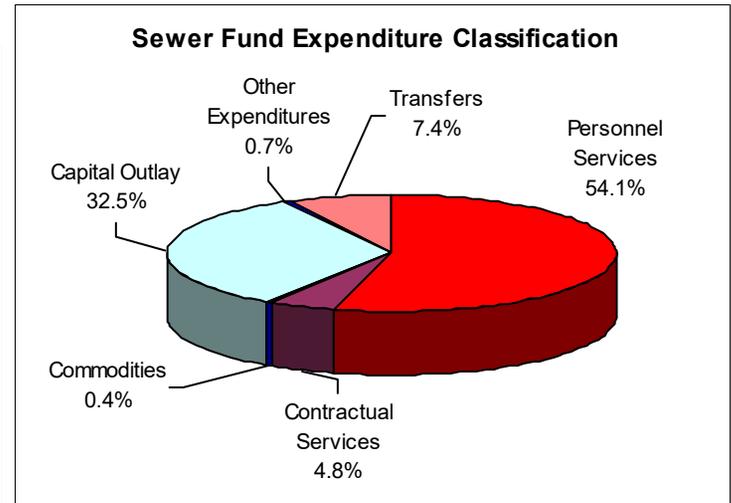
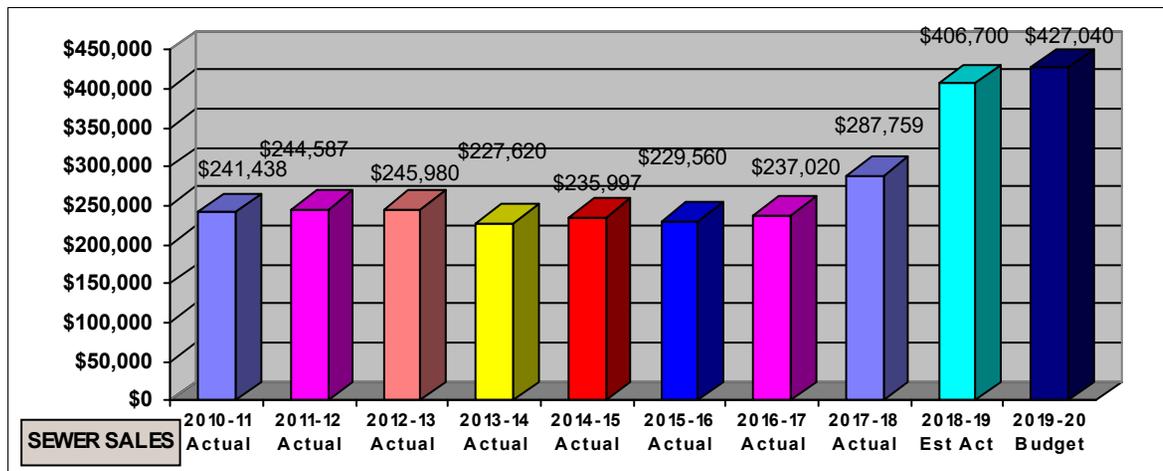
Sewer Fund	
Beginning Reserves	1,864,159
Revenue	491,200
Expenditure	494,780
Inc/Dec	-3,580
Ending Reserves	1,860,579

SEWER FUND



- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

- Current Sewer Rates
- Residential rates per cycle = flat rate of \$20.00
 - Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.
 - Sewer rates scheduled to increase \$5 per year for the next 5 years.



Section 3

Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	32,633,888	32,022,357	34,003,002	35,127,887	33,671,182	32,926,832	32,764,392	27,876,707
Total Revenues	17,421,047	20,063,859	20,550,935	19,734,555	20,117,055	20,870,685	21,640,175	21,757,255
Total Expenditures	18,032,579	18,083,214	19,426,050	21,191,260	20,861,405	21,033,125	26,527,860	20,565,860
Net Increase (Decrease)	-611,532	1,980,646	1,124,885	-1,456,705	-744,350	-162,440	-4,887,685	1,191,395
Available - April 30	32,022,357	34,003,002	35,127,887	33,671,182	32,926,832	32,764,392	27,876,707	29,068,102

Estimated Reserves May 1, 2019

35,127,887

Estimated Revenues:

Taxes	6,744,890
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,441,190
Charges For Services	7,090,055
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	2,552,680
Other	15,000
Transfers	1,023,115

Total Estimated Revenues

19,734,555

Estimated Expenditures:

Personnel Services	7,459,010
Contractual Services	2,639,290
Commodities	4,106,340
Capital Outlay	3,797,760
Other Expenditures	2,165,745
Transfers	1,023,115

Total Estimated Expenditures

21,191,260

Net Increase (Decrease)

-1,456,705

Estimated Reserves April 30, 2020

33,671,182

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Revenue Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865
Special Revenue										
21 E-911 Fund	57,684	0	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	273,770	275,916	277,665	278,400	276,380	-0.7%	281,780	287,280	292,900	298,620
23 Hotel/Motel Tax Fund	500,509	573,995	646,010	709,955	665,175	-6.3%	684,715	704,840	725,565	746,915
24 Places of Eating Tax	25,000	0	0	0	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	429,882	396,212	1,503,810	1,066,150	626,540	-41.2%	291,770	297,010	302,250	307,500
32 Sidewalks/Pathway Fund	57,601	74,838	507,675	5,000	263,215	5164.3%	0	0	0	0
33 Equipment Replacement Fund	312,870	160,729	11,310	11,400	61,540	439.8%	201,770	177,010	87,250	12,500
34 Storm Water Management Fund	23,005	195,349	116,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490
Debt Service Funds										
41 Debt Service Fund	675,919	2,047,693	164,615	165,910	120,000	-27.7%	120,000	120,000	120,000	0
Enterprise Funds										
51 Water Fund	4,599,334	5,090,196	5,707,240	5,693,410	6,167,875	8.3%	6,611,285	7,087,985	7,605,655	7,607,695
52 Sewer Fund	300,031	346,482	489,770	400,610	491,200	22.6%	513,660	537,210	561,900	587,790
Internal Service Funds										
61 Information Technology Fund	298,775	284,469	289,540	289,660	334,645	15.5%	396,375	369,450	384,420	343,620
Fiduciary Funds										
71 Police Pension Fund	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260
Total Revenues	17,421,047	20,063,859	20,550,935	19,065,520	19,734,555	3.5%	20,117,055	20,870,685	21,640,175	21,757,255

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Expenditure Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815
Special Revenue										
21 E-911 Fund	109,218	0	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	275,430	300,400	285,360	285,440	275,400	-3.5%	280,400	285,400	290,400	295,400
23 Hotel/Motel Tax Fund	475,389	522,283	667,215	663,940	754,425	13.6%	682,065	683,790	688,620	693,540
24 Places of Eating Tax	25,000	6,247	0	0	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	876,082	744,093	946,560	1,086,345	1,189,225	9.5%	888,715	820,630	817,950	850,565
32 Sidewalks/Pathway Fund	248,617	60,737	216,180	76,825	892,805	1062.1%	12,315	12,330	12,350	12,365
33 Equipment Replacement Fund	255,459	301,723	446,160	464,900	112,000	-75.9%	336,815	321,080	165,850	108,870
34 Storm Water Management Fund	9,591	31,326	355,395	134,250	62,100	-53.7%	15,410	15,415	15,425	15,435
Debt Service Funds										
41 Debt Service Fund	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0
Enterprise Funds										
51 Water Fund	5,087,450	5,261,814	5,170,825	5,771,960	6,667,705	15.5%	7,122,705	7,135,700	6,541,635	6,474,890
52 Sewer Fund	290,422	295,967	305,835	320,895	494,780	54.2%	527,165	513,670	484,450	439,990
Internal Service Funds										
61 Information Technology Fund	241,975	312,439	318,280	314,490	372,780	18.5%	330,720	323,915	347,175	330,495
Fiduciary Funds										
71 Police Pension Fund	998,164	1,129,694	1,244,995	1,274,940	1,305,885	2.4%	1,333,085	1,368,070	1,407,675	1,446,495
Total Expenditures	18,032,579	18,083,214	19,426,050	19,416,490	21,191,260	9.1%	20,861,405	21,033,125	26,527,860	20,565,860

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	5,424,376	5,425,250	5,461,587	5,261,637	5,304,612	5,305,522	5,309,227	5,309,922
Total Revenues	8,460,533	8,898,279	9,092,780	8,976,380	9,202,170	9,426,080	9,656,275	9,898,865
Total Expenditures	8,459,659	8,861,942	9,292,730	8,933,405	9,201,260	9,422,375	9,655,580	9,897,815
Net Increase (Decrease)	874	36,337	-199,950	42,975	910	3,705	695	1,050
Available Reserves - April 30	5,425,250	5,461,587	5,261,637	5,304,612	5,305,522	5,309,227	5,309,922	5,310,972

Estimated Reserves May 1, 2019

5,261,637

Estimated Revenues:

Taxes	6,097,475
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,071,410
Charges For Services	682,870
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	242,000
Other	15,000

Total Estimated Revenues

8,976,380

Estimated Expenditures:

Personnel Services	6,233,155
Contractual Services	1,539,045
Commodities	348,120
Capital Outlay	158,400
Other Expenditures	109,030
Transfers	545,655

Total Estimated Expenditures

8,933,405

Net Increase (Decrease)

42,975

Estimated Reserves April 30, 2020

5,304,612

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Revenue Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes	5,504,823	5,810,559	5,945,905	6,015,300	6,097,475	1.4%	6,249,925	6,406,470	6,567,220	6,735,250
31 Licenses	47,230	51,841	50,880	51,680	96,385	86.5%	96,385	96,385	96,385	96,385
32 Permits And Fees	488,548	557,599	690,050	396,325	396,100	-0.1%	403,120	410,285	417,590	428,040
33 Intergovernmental	1,043,516	1,206,288	1,068,480	1,050,130	1,071,410	2.0%	1,103,550	1,136,660	1,170,760	1,205,880
34 Charges For Services	638,165	648,555	660,440	672,170	682,870	1.6%	703,170	724,080	745,630	767,810
35 Fines And Forfeitures	126,919	125,184	129,400	150,000	145,000	-3.3%	145,000	145,000	145,000	145,000
36 Cost Recoverable	269,196	217,795	243,330	246,045	230,140	-6.5%	241,020	247,200	253,690	260,500
37 Miscellaneous Revenues	333,336	263,240	289,295	275,000	242,000	-12.0%	245,000	245,000	245,000	245,000
38 Other	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Revenues	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3000 General Property Tax	243,719	236,775	273,670	273,240	289,865	6.1%	295,660	301,575	307,605	313,760
3010 Police Protection Property Tax	189,913	205,407	183,240	182,160	193,240	6.1%	197,105	201,045	205,070	209,170
3015 Police Pension Property Tax	697,784	780,713	727,015	724,335	736,280	1.6%	751,005	766,025	781,345	799,975
3020 Road & Bridge Tax	255,333	266,792	279,340	274,345	287,230	4.7%	292,975	298,835	304,810	310,905
3030 Municipal Sales Tax	2,132,964	2,322,796	2,376,300	2,458,670	2,463,370	0.2%	2,537,270	2,613,390	2,691,790	2,772,540
3040 Electric Utility Tax	888,891	867,671	903,320	894,410	904,350	1.1%	931,480	959,420	988,210	1,017,850
3050 Gas Utility Tax	230,776	249,910	252,040	230,940	249,130	7.9%	256,600	264,300	272,240	280,410
3060 Telecommunication Tax	586,042	543,541	550,670	628,290	565,690	-10.0%	571,340	577,060	582,830	588,650
3070 Places of Eating Tax	279,401	336,955	400,310	348,910	408,320	17.0%	416,490	424,820	433,320	441,990
Total Taxes	5,504,823	5,810,559	5,945,905	6,015,300	6,097,475	1.4%	6,249,925	6,406,470	6,567,220	6,735,250
31 Licenses										
3110 Liquor Licenses	42,450	45,020	45,600	46,400	45,600	-1.7%	45,600	45,600	45,600	45,600
3120 Other Licenses	4,780	6,821	5,280	5,280	5,785	9.6%	5,785	5,785	5,785	5,785
3130 Business Licenses		0	0	0	45,000		45,000	45,000	45,000	45,000
Total Licenses	47,230	51,841	50,880	51,680	96,385	86.5%	96,385	96,385	96,385	96,385
32 Permits And Fees										
3200 Building Permits	394,127	522,970	605,050	361,325	351,100	-2.8%	358,120	365,285	372,590	383,040
3265 Plat Fees	79,871	20,729	70,000	20,000	30,000	50.0%	30,000	30,000	30,000	30,000
3275 Public Hearing Fees	14,550	13,900	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Permits And Fees	488,548	557,599	690,050	396,325	396,100	-0.1%	403,120	410,285	417,590	428,040
33 Intergovernmental										
3300 State Income Tax	998,088	1,169,228	1,032,050	1,011,550	1,033,730	2.2%	1,064,740	1,096,680	1,129,580	1,163,470
3310 Corporate Replacement Tax	45,428	37,060	36,430	38,580	37,680	-2.3%	38,810	39,980	41,180	42,410
Total Intergovernmental	1,043,516	1,206,288	1,068,480	1,050,130	1,071,410	2.0%	1,103,550	1,136,660	1,170,760	1,205,880
34 Charges For Services										
3410 Franchise Tax - Cable TV	282,823	285,397	285,720	296,950	294,290	-0.9%	303,120	312,210	321,580	331,220
3415 Rent Revenue	355,342	363,158	374,720	375,220	388,580	3.6%	400,050	411,870	424,050	436,590
Total Charges For Services	638,165	648,555	660,440	672,170	682,870	1.6%	703,170	724,080	745,630	767,810
35 Fines And Forfeitures										
3500 Circuit Court Fines	105,426	99,681	104,330	125,000	120,000	-4.0%	120,000	120,000	120,000	120,000
3510 Village Fines	21,493	25,503	25,070	25,000	25,000	0.0%	25,000	25,000	25,000	25,000

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

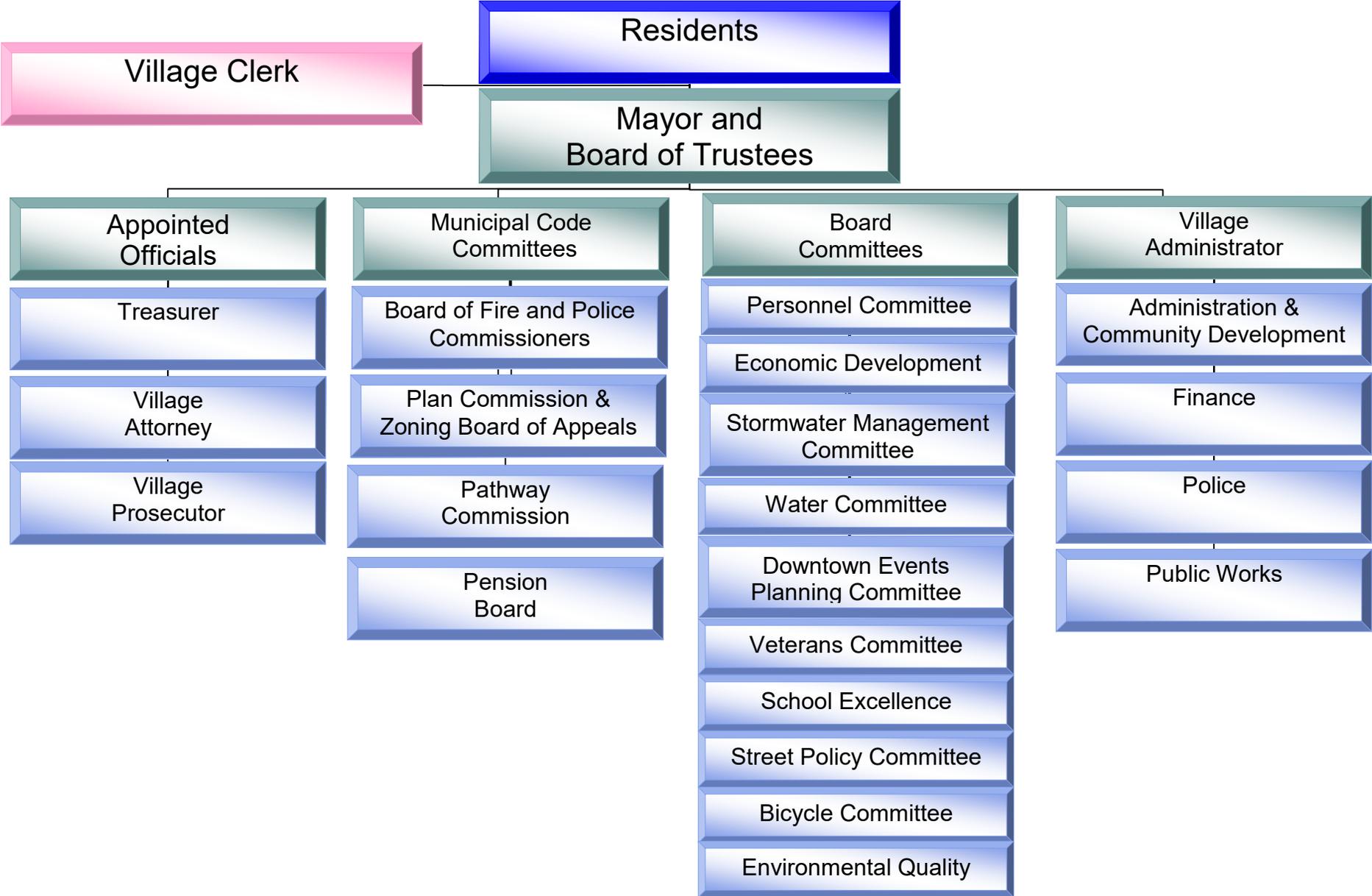
Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Total Fines And Forfeitures	126,919	125,184	129,400	150,000	145,000	-3.3%	145,000	145,000	145,000	145,000
36 Cost Recoverable										
3600 Recoverable-Employee Share In	124,598	134,335	112,040	141,545	117,640	-16.9%	123,520	129,700	136,190	143,000
3610 Recoverable-Legal Fees	3,224	1,943	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3630 Recoverable-Tree Purchases	2,215	1,739	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
3650 Recoverable-Inspection Fees	39,470	44,547	41,940	37,000	40,000	8.1%	40,000	40,000	40,000	40,000
3680 Recoverable-Special Detail	6,879	5,677	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	92,811	29,555	76,850	55,000	60,000	9.1%	65,000	65,000	65,000	65,000
Total Cost Recoverable	269,196	217,795	243,330	246,045	230,140	-6.5%	241,020	247,200	253,690	260,500
37 Miscellaneous Revenues										
3700 Interest Income	174,542	164,072	177,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	15,000	5,000	0	0	0		0	0	0	0
3795 Other Revenues	143,794	94,168	112,295	95,000	62,000	-34.7%	65,000	65,000	65,000	65,000
Total Miscellaneous Revenues	333,336	263,240	289,295	275,000	242,000	-12.0%	245,000	245,000	245,000	245,000
38 Other										
3800 Proceeds From Sale Of Assets	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Other	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Revenues	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Expenditure Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
1010 Boards & Commissions	202,415	252,584	224,270	227,830	270,675	18.8%	252,360	290,250	267,525	280,990
2010 Administration	471,115	545,917	846,915	870,435	783,775	-10.0%	820,670	846,765	876,295	903,195
3010 Community Development	557,945	462,383	0	0	0		0	0	0	0
4010 Finance	325,174	326,967	346,105	340,565	330,490	-3.0%	353,820	362,490	377,175	386,120
4020 Central Services	262,597	655,644	1,208,950	483,800	673,525	39.2%	441,520	420,930	335,405	264,980
5010 Police	4,801,839	4,932,458	4,952,620	5,151,360	5,237,695	1.7%	5,574,895	5,718,750	5,966,580	6,157,965
6010 Public Works	1,634,623	1,465,645	1,526,490	1,603,240	1,476,100	-7.9%	1,593,945	1,616,450	1,662,110	1,731,265
6020 Buildings & Grounds	203,950	220,344	187,380	169,410	161,145	-4.9%	164,050	166,740	170,490	173,300
Total General Fund	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815

Summary By Classification Expenditure Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services	5,932,610	6,165,247	5,950,320	6,298,080	6,233,155	-1.0%	6,503,405	6,778,085	7,033,560	7,310,185
50 Contractual Services	1,539,772	1,563,411	1,479,430	1,659,950	1,539,045	-7.3%	1,638,090	1,640,445	1,661,875	1,705,590
60 Commodities	277,320	291,432	376,050	340,375	348,120	2.3%	352,195	357,385	363,495	368,675
70 Capital Outlay	201,164	198,159	123,255	124,720	158,400	27.0%	252,955	201,125	254,100	254,690
80 Other Expenditures	63,809	81,824	61,815	69,395	109,030	57.1%	91,540	119,485	100,070	109,660
90 Transfers	444,985	561,870	1,301,860	354,120	545,655	54.1%	363,075	325,850	242,480	149,015
Total Expenditure Budget	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815

VILLAGE OF BURR RIDGE ORGANIZATIONAL CHART



10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4002 Salaries Part-Time	29,229	34,224	33,760	33,825	35,980	6.4%	32,220	36,650	32,945	36,955
4011 IMRF Contribution	637	1,113	1,080	1,115	1,255	12.6%	955	1,610	1,240	1,945
4012 FICA/Medicare Taxes	2,208	2,578	2,580	2,585	2,750	6.4%	2,460	2,800	2,520	2,825
4040 Due & Subscriptions	9,162	9,208	9,720	9,280	9,800	5.6%	9,800	10,000	10,000	10,000
4042 Training & Travel Expense	2,243	2,070	2,995	4,995	5,300	6.1%	5,000	5,300	5,000	5,300
Total Personnel Services	43,478	49,192	50,135	51,800	55,085	6.3%	50,435	56,360	51,705	57,025
50 Contractual Services										
5010 Legal Services	80,369	99,274	96,500	90,000	90,000	0.0%	90,000	95,000	95,000	95,000
5015 Prosecution Services	9,876	10,281	8,500	12,000	10,000	-16.7%	10,000	10,000	11,000	11,000
5020 Other Professional Services	3,000	9,107	2,920	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
5025 Postage	4,911	2,586	2,500	3,150	3,210	1.9%	3,270	3,340	3,410	3,480
5030 Telephone	1,378	1,419	1,300	1,445	1,630	12.8%	1,670	1,710	1,750	1,790
5040 Printing	488	529	1,000	600	1,000	66.7%	1,000	1,000	1,000	1,000
Total Contractual Services	100,022	123,196	112,720	109,695	108,340	-1.2%	108,440	113,550	114,660	114,770
60 Commodities										
6010 Operating Supplies	828	632	650	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	828	632	650	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
80 Other Expenditures										
8010 Public/Employee Relations	22,430	39,158	21,000	21,500	29,300	36.3%	20,000	29,000	20,000	29,000
8020 Village Clerk	1,569	963	2,000	2,000	2,200	10.0%	2,200	2,200	2,200	2,200
8025 Fire & Police Comm	10,419	14,372	13,650	15,170	19,120	26.0%	4,430	23,150	12,500	12,850
8030 Cable TV	11,975	11,650	13,225	13,225	13,225	0.0%	13,500	13,500	13,500	13,500
8035 Economic Development Comm	4,509	3,651	950	3,500	34,000	871.4%	40,000	40,000	40,000	40,000
Total Other Expenditures	50,902	69,793	50,825	55,395	97,845	76.6%	80,130	107,850	88,200	97,550
90 Transfers										
9061 Transfer To Info Tech Fund	7,185	9,770	9,940	9,940	8,405	-15.4%	12,355	11,490	11,960	10,645
Total Transfers	7,185	9,770	9,940	9,940	8,405	-15.4%	12,355	11,490	11,960	10,645
Total Boards & Commissions	202,415	252,584	224,270	227,830	270,675	18.8%	252,360	290,250	267,525	280,990

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries Part-Time			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk (Hours vary depending on Police Testing years)			

	Dues & Subscriptions		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Ill. Municipal League Dues	1,250	1,250	1,250
Dupage Mayors And Managers	7,140	6,850	7,200
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
CMAF Dues	400	425	420
Metropolitan Mayors Caucus	475	500	475
Miscellaneous	350	150	350
	<u>9,720</u>	<u>9,280</u>	<u>9,800</u>

	Training & Travel Expense		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Special Events/Training-Trustees	200	2,000	2,000
Special Events/Training-Mayor	1,110	1,500	1,500
DMMC/Drive Down	555	1,070	800
Other Meetings	1,055	300	500
Mileage Reimbursement	75	125	125
Handbooks & Materials	0	0	375
	<u>2,995</u>	<u>4,995</u>	<u>5,300</u>

- IML Handbooks purchased every other year: 19-20, 21-22, 23-24
-Chamber of Commerce Lunches covered under special events/training

	Legal Services		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
General Services - KTJ	80,000	60,000	60,000
Reimbursable Services	2,500	5,000	5,000
Fire & Police Comm.	1,500	3,000	1,500
Plan Commission	500	2,000	1,000
Lawsuits	5,000	10,000	10,000
Police Union Negotiation	7,000	10,000	7,500
Public Works Union Negotiations	0	0	5,000
Public Works Union Arbitration	0	0	0
Public Works Union Arbitration - Attorney	0	0	0
Miscellaneous	0	0	0
	<u>96,500</u>	<u>90,000</u>	<u>90,000</u>

	Other Professional Services		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Transmission Line/Forestry Consultant	0	2,500	0
Miscellaneous	2,920	0	2,500
	<u>2,920</u>	<u>2,500</u>	<u>2,500</u>

	Telephone		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Monthly Phone Charge	810	670	830
Mayor Mobile Phone Allowance	490	775	800
	<u>1,300</u>	<u>1,445</u>	<u>1,630</u>

10 General Fund
 1010 Boards & Commissions

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Public/Employee Relations	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Para-transit Program	1,000	1,000	0
Christmas Employee Recognition	3,600	4,000	4,000
Recognition Plaques	750	500	500
Burr Ridge Briefs Printing/Postage	10,000	10,000	10,000
Board & Commission Dinner	0	0	9,000
Employee Recognition/Retirement Parties	700	1,200	1,000
Flowers / Wreaths	650	500	500
Donation to Senior Organizations	4,200	4,200	4,200
Secretary of State MDSF Event	100	100	100
	21,000	21,500	29,300

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
- Newsletters printed in February, April, and September
- Resident Survey conducted every two years in FY 19-20, 21-22, 23-24

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Village Clerk	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	300	300	500
Publishing	500	500	500
Recording Fees	1,000	1,000	1,000
Office Supplies	200	500	200
	<u>2,000</u>	<u>2,300</u>	<u>2,200</u>

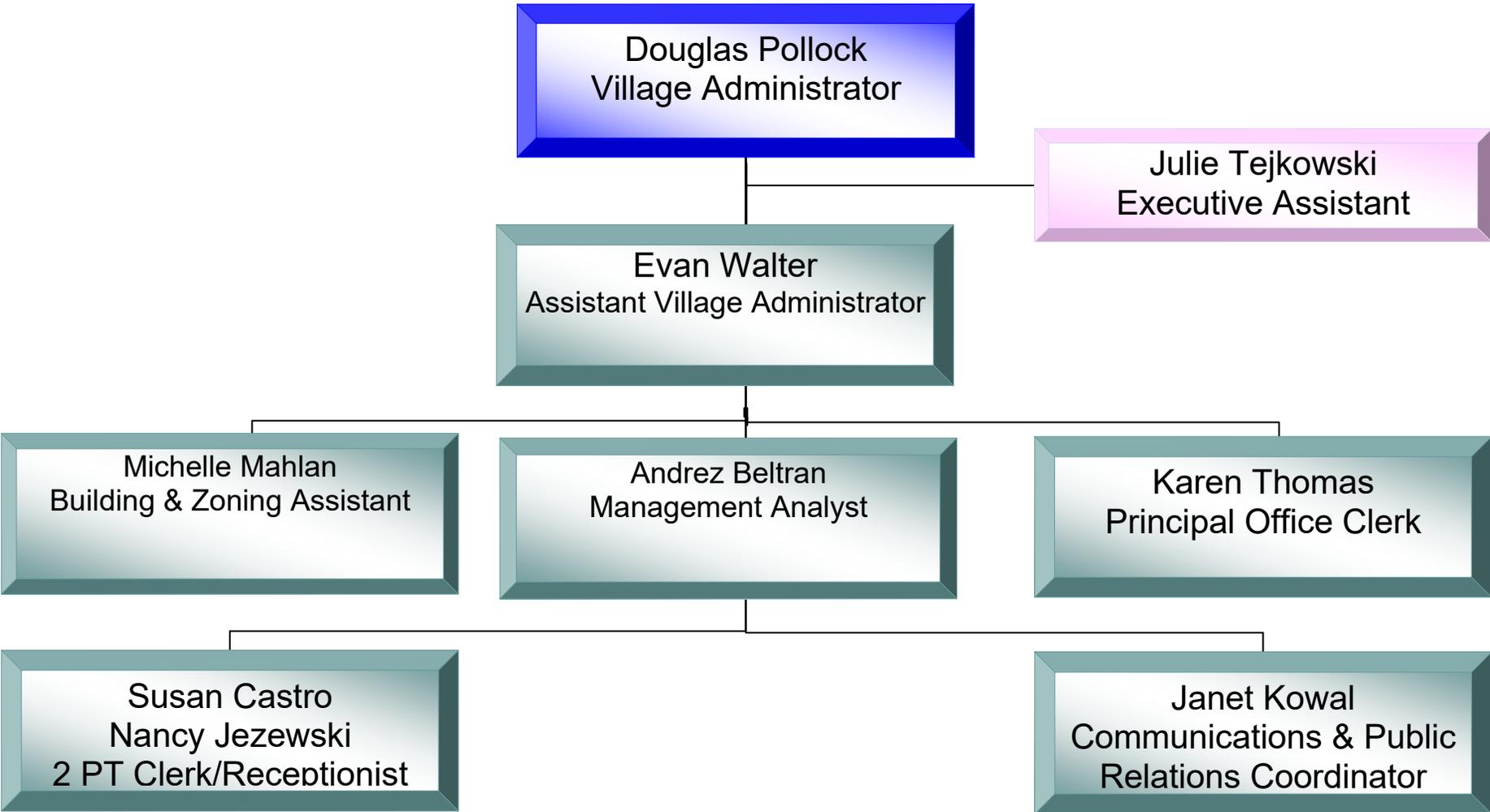
Fire & Police Commission	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	2,000	2,940	2,950
Testing	10,500	10,150	14,140
Publishing (Testing Notice)	100	100	100
Dues	375	380	380
Postage	50	100	100
Printing	0	0	0
Seminars	500	1,200	1,300
Facility Rental	0	0	0
Travel/Meal Expense	75	200	100
Office/Operating Supplies	50	100	50
	<u>13,650</u>	<u>15,170</u>	<u>19,120</u>
Patrol Officer Testing FY 17-18, 19-20, 21-22, 23-24			
Cpl. Promotional Testing FY 18-19, 21-22, 24-25			
Sgt. Promotional Testing FY 16-17, 19-20, 22-23			

Cable TV	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Record Board Meetings	13,225	13,225	13,225

Economic Development Commission	18-19	18-19	19-20
	Est. Act.	Budget	Budget
EDC Breakfast meetings	0	3,000	0
EDC Realtor Lunch	0	0	0
EDC Promotions	0	0	33,600
Postage	200	200	200
Printing/ Supplies	750	300	200
	<u>950</u>	<u>3,500</u>	<u>34,000</u>

Realtor Lunch budgeted every two years
Anticipated Revenues from Business License \$40,000

**VILLAGE OF BURR RIDGE
ADMINISTRATION DEPARTMENT
ORGANIZATIONAL CHART**



DESCRIPTION OF OPERATIONS

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	272,078	343,816	405,065	393,030	401,180	2.1%	414,775	428,645	442,570	457,070
4002 Salaries Part-Time	26,430	32,840	29,870	34,950	31,095	-11.0%	32,505	34,485	35,535	37,650
4003 Salaries Overtime	0	0	300	600	600	0.0%	600	600	600	600
4011 IMRF Contribution	34,968	37,778	56,280	47,895	46,830	-2.2%	53,765	61,100	68,810	76,985
4012 FICA/Medicare Taxes	21,639	25,796	34,650	34,140	35,860	5.0%	37,305	38,830	40,300	41,915
4030 Health/Life Insurance	77,336	76,847	70,270	111,140	65,085	-41.4%	68,340	71,755	75,345	79,110
4040 Dues & Subscriptions	1,954	479	1,040	1,950	1,445	-25.9%	1,500	1,500	1,500	1,500
4041 Employee Recruitment Expense	1,297	0	225	0	0		0	0	0	0
4042 Training & Travel Expense	8,730	7,000	10,100	13,750	14,700	6.9%	15,000	15,000	15,000	15,000
Total Personnel Services	444,431	524,556	607,800	637,455	596,795	-6.4%	623,790	651,915	679,660	709,830
50 Contractual Services										
5020 Other Professional Services	0	0	15,000	36,000	15,000	-58.3%	15,000	15,000	15,000	15,000
5025 Postage	1,332	1,122	2,700	2,930	2,990	2.0%	3,050	3,110	3,170	3,230
5030 Telephone	5,727	6,331	17,050	14,540	17,610	21.1%	17,960	18,320	18,690	19,060
5035 Publishing	0	0	1,000	6,000	2,500	-58.3%	2,500	2,500	2,500	2,500
5040 Printing	0	0	700	700	500	-28.6%	500	500	500	500
5051 Maintenance-Vehicles	0	0	0	1,000	750	-25.0%	750	750	750	750
5075 Building/Zoning Enforcement	0	0	172,620	141,340	114,300	-19.1%	115,000	115,000	115,000	115,000
Total Contractual Services	7,059	7,453	209,070	202,510	153,650	-24.1%	154,760	155,180	155,610	156,040
60 Commodities										
6000 Office Supplies	0	41	300	300	300	0.0%	300	300	300	300
6010 Operating Supplies	0	178	1,800	2,100	7,000	233.3%	7,000	7,000	7,000	7,000
6020 Gasoline & Oil	0	0	125	250	200	-20.0%	200	200	225	225
Total Commodities	0	219	2,225	2,650	7,500	183.0%	7,500	7,500	7,525	7,525
70 Capital Outlay										
7000 Equipment	475	0	0	0	1,750		0	0	0	0
Total Capital Outlay	475	0	0	0	1,750		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	19,150	13,690	27,820	27,820	24,080	-13.4%	34,620	32,170	33,500	29,800
Total Transfers	19,150	13,690	27,820	27,820	24,080	-13.4%	34,620	32,170	33,500	29,800
Total Administration	471,115	545,917	846,915	870,435	783,775	-10.0%	820,670	846,765	876,295	903,195

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Employees		Fund Allocation		
	FY18-19	FY19-20	General	Water	Sewer
Village Administrator	1.0	1.0	65%	30%	5%
Asst to the Village Administrator	1.0	0.0	65%	30%	5%
Assistant Village Administrator **	0.0	1.0	65%	30%	5%
Communications & PR Coordinator**	1.0	1.0			
Executive Assistant	1.0	1.0			
Principal Office Clerk	1.0	1.0			
Building/Zoning Assistant	1.0	1.0			
Administrative Secretary	1.0	0.0	75%	20%	5%
Management Analyst	0.0	1.0	75%	20%	5%
PT Receptionist	0.5	0.5			
PT Receptionist	0.5	0.5			
	<u>8.0</u>	<u>8.0</u>			

** 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax Fund

** 25% of Assistant Village Administrator allocated to Hotel/Motel in FY19-20

Training & Travel Expense	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Administrator National Conference(s)	0	2,500	2,500
Asst Conference(s)	750	1,500	2,500
DMMC/Drive Down	250	1,000	0
Auto Allowance-Pollock	6,000	6,000	6,000
Metro Meetings/IAMMA Luncheons	50	150	150
Training	1,000	1,000	1,000
Chamber Luncheons	400	400	600
Mileage Reimbursement	650	200	950
Misc. Dues and Expenses	1,000	1,000	1,000
	<u>10,100</u>	<u>13,750</u>	<u>14,700</u>

Telephone	18-19	18-19	19-20
	Est.Act.	Budget	Budget
Monthly Phone Charge	13,350	11,045	13,755
Verizon (5)	3,700	3,495	3,855
	<u>17,050</u>	<u>14,540</u>	<u>17,610</u>

add'l cell phone added for A.Beltran

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Professional Orgs.	800	1,000	1,200
Newspapers	95	90	100
Notary Dues	110	105	110
IL Revised Statutes	0	225	0
IL Code Association	25	25	25
ABCI	10	5	10
Code Books	0	500	0
	<u>1,040</u>	<u>1,950</u>	<u>1,445</u>

**VILLAGE OF BURR RIDGE
COMMUNITY DEVELOPMENT DEPARTMENT
ORGANIZATIONAL CHART**

Combined With
Administration

Beginning in FY 2018-19 the Administration Department and Community Development Departments were merged.

DESCRIPTION OF OPERATIONS

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

MISSION STATEMENT

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund
 3010 Community Development

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	192,148	151,899	0	0	0		0	0	0	0
4002 Salaries Part-Time	26,860	18,421	0	0	0		0	0	0	0
4003 Salaries Overtime	233	0	0	0	0		0	0	0	0
4011 IMRF Contribution	23,113	16,874	0	0	0		0	0	0	0
4012 FICA/Medicare Taxes	16,077	12,656	0	0	0		0	0	0	0
4030 Health/Life Insurance	22,759	23,780	0	0	0		0	0	0	0
4040 Dues & Subscriptions	649	699	0	0	0		0	0	0	0
4041 Employee Recruitment Expense	538	111	0	0	0		0	0	0	0
4042 Training & Travel Expense	8,217	3,578	0	0	0		0	0	0	0
Total Personnel Services	290,593	228,018	0	0	0		0	0	0	0
50 Contractual Services										
5020 Other Professional Services	17,070	16,519	0	0	0		0	0	0	0
5025 Postage	1,579	2,053	0	0	0		0	0	0	0
5030 Telephone	8,029	8,221	0	0	0		0	0	0	0
5035 Publishing	6,689	1,118	0	0	0		0	0	0	0
5040 Printing	926	535	0	0	0		0	0	0	0
5051 Maintenance-Vehicles	647	3,177	0	0	0		0	0	0	0
5075 Building/Zoning Enforcement	216,094	187,304	0	0	0		0	0	0	0
Total Contractual Services	251,033	218,927	0	0	0		0	0	0	0
60 Commodities										
6000 Office Supplies	21	7	0	0	0		0	0	0	0
6010 Operating Supplies	1,939	1,742	0	0	0		0	0	0	0
Total Commodities	1,959	1,749	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	14,360	13,690	0	0	0		0	0	0	0
Total Transfers	14,360	13,690	0	0	0		0	0	0	0
Total Community Development	557,945	462,383	0	0	0		0	0	0	0

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries			
Salaries include the following positions:			
Assistant to the Village Administrator			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			
Community Development Director promoted to Village Manager and Assistant to Village Administrator added.			

Training & Travel Expense	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Car Allowance - Director	1,000	1,000	0
APA National Conference - Director	620	0	0
Seminar/Training - Staff	500	500	0
APA Chapter Meetings	90	90	0
Mileage Reimbursement	0	0	0
ABCI Meetings	90	90	0
	<u>2,300</u>	<u>1,680</u>	<u>0</u>

Other Professional Services	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Forestry	4,500	5,500	0
Health Inspections	3,000	3,000	0
Elevator Inspections	6,000	7,500	0
Surveying/Engineering	0	0	0
Traffic Analysis	1,000	0	0
	<u>14,500</u>	<u>16,000</u>	<u>0</u>

75% or more of costs are billed directly to developers and permit applicants.

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	0
Building Assistant & Secretary-Notary Fees	25	25	0
IL Code Enforcement Association Membership	25	25	0
ABCI Membership - Bldg and Zon Asst.	5	5	0
Code Books	0	500	0
	<u>655</u>	<u>1,155</u>	<u>0</u>

Printing	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Zoning Map	200	200	0
Blue Prints, Etc.	100	200	0
Building Permit Forms	385	300	0
	<u>685</u>	<u>700</u>	<u>-</u>

Telephone	17-18	17-18
	Est. Act.	Budget
Monthly Phone Charge	6,495	6,495
Verizon (2)	1,715	1,725
	<u>8,210</u>	<u>8,220</u>

Operating Supplies	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Inspector Boots	125	125	0
Inspector Shirts	0	100	0
Plat Pages	200	200	0
Public Hearing Notice Signs	400	400	0
Code of Conduct Signs	1,200	1,200	0
Misc.	225	225	0
	<u>2,150</u>	<u>2,250</u>	<u>0</u>

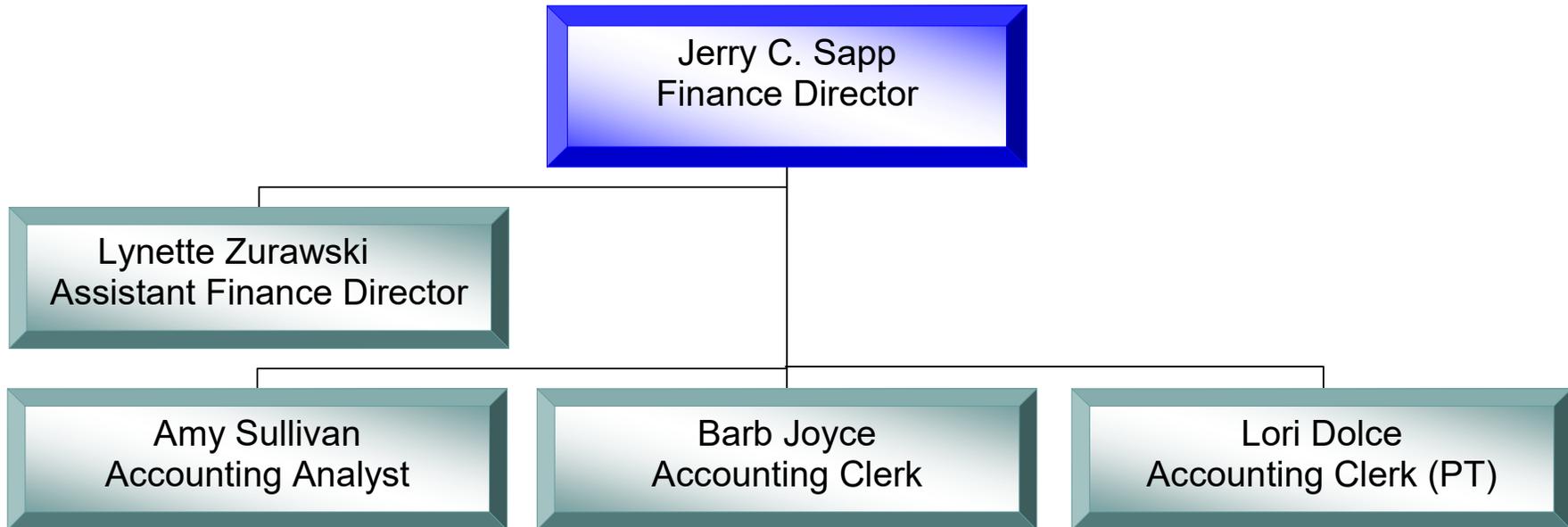
10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Building Enforcement	2017-18 Estimated Actual			2017-18 Budget			2018-19 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	18	18,000	120,833	30	\$25,650	\$199,500	0	\$0	\$0
Res, Addition	14	10,195	28,420	10	\$6,950	\$20,000	0	\$0	\$0
Res, Alteration	31	26,350	45,372	30	\$20,850	\$36,000	0	\$0	\$0
Res, Other	167	0	22,861	##	\$0	\$15,000	0	\$0	\$0
Com, New	7	34,162	50,988	1	\$10,000	\$18,750	0	\$0	\$0
Com, Addition	0	0	0	0	\$0	\$0	0	\$0	\$0
Com, Alteration	22	121,685	181,620	30	\$60,000	\$112,500	0	\$0	\$0
Com, All Other	17	14,251	21,270	15	\$3,750	\$5,625	0	\$0	\$0
Signs	19	0	3,201	20	\$0	\$2,500	0	\$0	\$0
Right-of-Way	75	0	10,650	30	\$0	\$2,100	0	\$0	\$0
Revenue			\$485,215			\$411,975			\$0
#10-0300-32-3210									
Costs		\$224,643			\$127,200			\$0	
#10-3010-50-5075									

VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
 - Administration of the Village's wide area network system.
 - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
 - Support and maintenance of the Village's web site and emerging Internet technologies.
 - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	176,452	178,512	177,250	183,105	184,670	0.9%	191,010	196,685	201,430	207,240
4002 Salaries Part-Time	21,082	20,854	17,430	21,835	15,795	-27.7%	16,510	17,260	18,050	19,365
4003 Salaries Overtime	2,542	1,513	245	1,140	0		0	0	0	0
4011 IMRF Contribution	21,199	20,203	19,650	20,975	19,335	-7.8%	22,200	25,125	27,980	31,175
4012 FICA/Medicare Taxes	14,752	15,074	14,685	15,535	15,135	-2.6%	15,835	16,395	16,790	17,350
4030 Health/Life Insurance	23,252	24,204	21,680	25,055	23,595	-5.8%	24,775	26,015	27,315	28,680
4040 Dues & Subscriptions	300	680	490	700	1,465	109.3%	1,465	1,465	1,465	1,465
4042 Training & Travel Expense	341	1,902	2,900	4,800	4,800	0.0%	4,800	4,800	4,800	4,800
Total Personnel Services	259,920	262,942	254,330	273,145	264,795	-3.1%	276,595	287,745	297,830	310,075
50 Contractual Services										
5020 Other Professional Services	30	29	25,140	200	0		0	0	0	0
5025 Postage	1,490	1,521	1,560	1,810	1,850	2.2%	1,890	1,930	1,970	2,010
5030 Telephone	4,032	4,194	4,925	4,315	5,150	19.4%	5,260	5,370	5,480	5,590
5035 Publishing	1,079	588	1,070	1,550	1,100	-29.0%	1,120	1,145	1,170	1,190
5040 Printing	828	1,185	1,110	1,150	1,150	0.0%	1,175	1,195	1,220	1,245
5060 Auditing Services	38,400	36,575	37,800	37,925	39,075	3.0%	42,450	41,525	44,975	44,120
Total Contractual Services	45,859	44,091	71,605	46,950	48,325	2.9%	51,895	51,165	54,815	54,155
60 Commodities										
6000 Office Supplies	171	271	100	300	300	0.0%	300	300	300	300
6010 Operating Supplies	73	112	200	300	300	0.0%	300	300	300	300
Total Commodities	245	383	300	600	600	0.0%	600	600	600	600
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	19,150	19,550	19,870	19,870	16,770	-15.6%	24,730	22,980	23,930	21,290
Total Transfers	19,150	19,550	19,870	19,870	16,770	-15.6%	24,730	22,980	23,930	21,290
Total Finance	325,174	326,967	346,105	340,565	330,490	-3.0%	353,820	362,490	377,175	386,120

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Full Time: 4			
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Analyst	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

Overtime 2018-19		Hours		General	Water	Sewer	Total
Rate	Budget	Est	65%	30%	5%		
Accounting Clerk Carman	\$43,8221	40	8.5	\$242	\$112	\$19	\$372
				0%	95%	5%	Total
Accounting Clerk Joyce	\$43,8221	40	30	\$0	\$1,249	\$66	\$1,315
Total		80	39	\$242	\$1,361	\$84	\$1,687

Overtime 2019-20		Hours		General	Water	Sewer	Total
Rate	Budget			0%	95%	5%	
Accounting Clerk Joyce	\$44,6973	40		\$0	\$1,698	\$89	\$1,788
Total		40		\$0	\$1,698	\$89	\$1,788

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act.	Budget	Budget
National GFOA Membership	190	200	200
Illinois GFOA Membership	300	400	400
GFOA Distinguish Budget Award Program			330
GFOA Excellence in Financial Reporting Award Program			435
Miscellaneous Dues/Subscriptions	0	100	100
	490	700	1,465

Other Professional Services

Use of temporary accounting services from retirement of Accounting Clerk.

Training & Travel Expense	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Finance Director Conference	1,635	2,500	2,500
Asst Finance Director Conference	760	1,500	1,500
Chicago Metro GFOA Meetings	100	100	100
Staff Training	250	500	500
Mileage	150	200	200
	2,900	4,800	4,800

Telephone	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Charge	4,040	3,415	4,240
Verizon (1)	885	900	910
	4,925	4,315	5,150

Publishing	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Annual Treasurer's Report	470	500	500
Property Tax Levy Notice	300	400	300
Budget Hearing Notice	300	650	300
Miscellaneous	0	0	0
	1,070	1,550	1,100

Auditing Services		Audit	Fiscal	Audit	Other	Other	Total
Year	Year	Amount	Year	Amount	Description		
2015-16	2016-17	31,900	2016-17	6,500	L&A Actuarial Services	38,400	
2016-17	2017-18	32,325	2017-18	4,250	L&A Actuarial Services	36,575	
2017-18	2018-19	33,550	2018-19	4,375	L&A Actuarial Services	37,925	
2018-19	2019-20	34,825	2019-20	4,250	L&A Actuarial Services	39,075	
2019-20	2020-21	35,870	2020-21	6,580	L&A Actuarial Services	42,450	
2020-21	2021-22	36,950	2021-22	4,575	L&A Actuarial Services	41,525	
2021-22	2022-23	38,060	2022-23	6,915	L&A Actuarial Services	44,975	
2022-23	2023-24	39,200	2023-24	4,920	L&A Actuarial Services	44,120	
2023-24	2024-25	40,380	2024-25	7,270	L&A Actuarial Services	47,650	

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4099 Other Personnel Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
Total Personnel Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
50 Contractual Services										
5040 Printing	5,708	3,745	2,200	3,300	4,900	48.5%	3,350	3,375	3,375	3,400
5050 Maintenance-Equipment	3,078	2,603	2,200	3,000	2,700	-10.0%	3,000	3,050	3,100	3,150
5081 Insurance	231,529	198,313	20,000	214,720	215,750	0.5%	219,660	223,660	227,740	231,890
5085 Rentals	2,294	1,377	920	1,880	1,890	0.5%	1,900	1,910	1,920	1,930
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
Total Contractual Services	242,609	206,038	25,320	222,900	225,240	1.0%	227,910	231,995	236,135	240,370
60 Commodities										
6000 Office Supplies	2,201	2,561	2,100	2,200	2,200	0.0%	2,200	2,200	2,200	2,200
6010 Operating Supplies	4,881	6,105	4,800	4,700	4,900	4.3%	5,000	5,100	5,200	5,300
Total Commodities	7,082	8,666	6,900	6,900	7,100	2.9%	7,200	7,300	7,400	7,500
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	12,907	12,030	10,860	14,000	11,185	-20.1%	11,410	11,635	11,870	12,110
8099 Other Expenses	0	0	130	0	0		0	0	0	0
Total Other Expenditures	12,907	12,030	10,990	14,000	11,185	-20.1%	11,410	11,635	11,870	12,110
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	50,000	750,000	215,000	250,000	16.3%	0	0	0	0
9032 Transfer To Sidewalk/Pathway Fund	0	50,000	332,740	0	125,000		0	0	0	0
9033 Transfer To Equipment Replace.	0	150,000	0	0	50,000		190,000	165,000	75,000	0
9034 Transfer To Storm Water Manage	0	175,000	80,000	0	0		0	0	0	0
Total Transfers	0	425,000	1,162,740	215,000	425,000	97.7%	190,000	165,000	75,000	0
Total Central Services	262,597	655,644	1,208,950	483,800	673,525	39.2%	441,520	420,930	335,405	264,980

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance Equipment	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	300	450	400
Copier Maintenance Costs	1,900	2,550	2,300
Excess Copy Charge	0	0	0
	<u>2,200</u>	<u>3,000</u>	<u>2,700</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

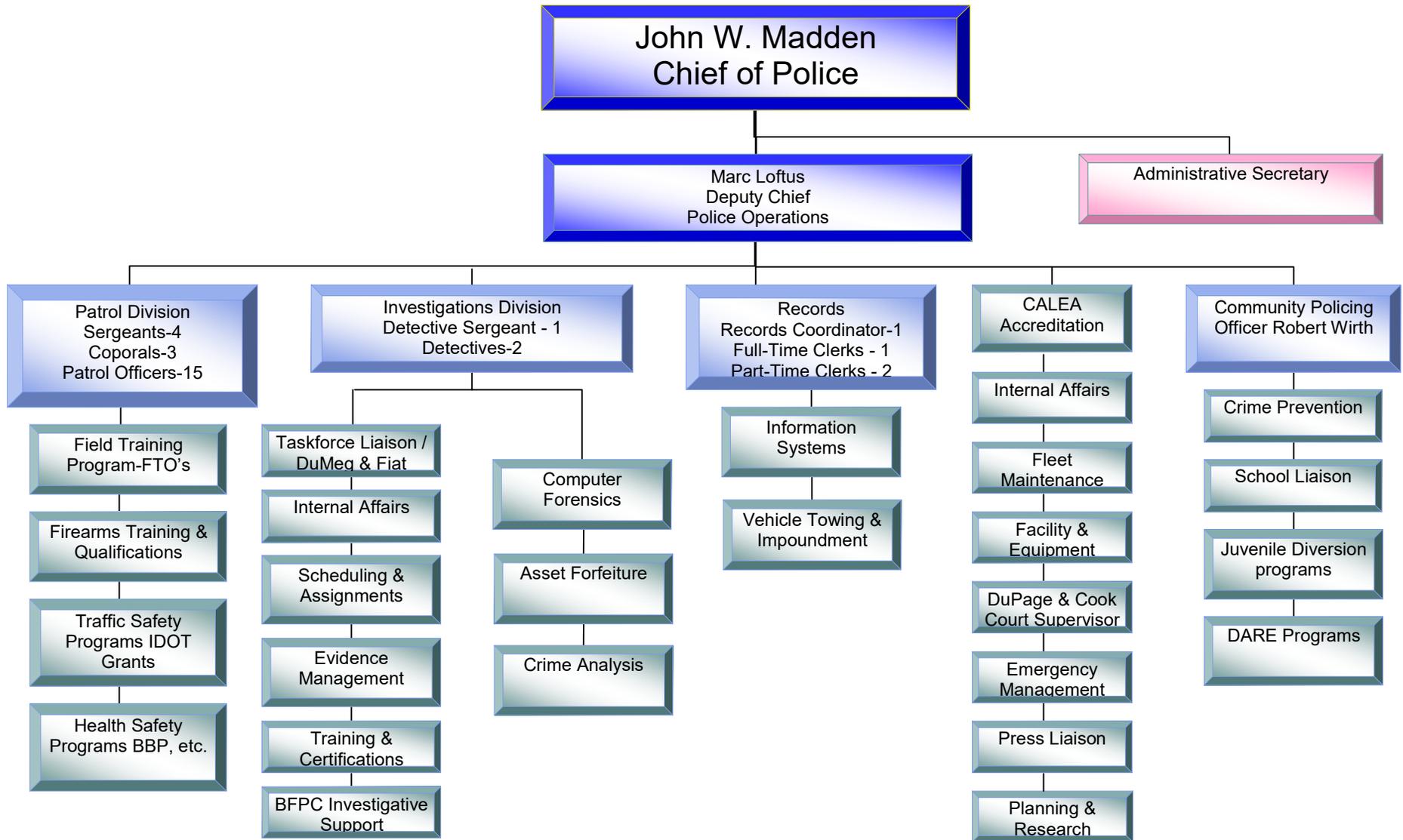
Insurance				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2018-19 the Village has an available IRMA excess surplus in the amount of \$830,507				
The current year premium of \$201,070 will be paid directly out of the surplus resulting in an estimated IRMA excess surplus of \$629,437				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2018-19 Est. Actual	201,070	20,000	20,000	0
2019-20 Budget	244,690	20,000	215,750	48,940
2020-21 Project	249,580	20,000	219,660	49,920
2021-22 Project	254,580	20,000	223,660	50,920
2022-23 Project	259,670	20,000	227,740	51,930
2023-24 Project	264,860	20,000	231,890	52,970

Other Personnel Services			
Employee Wellness Program - \$25,000			
Village will be partially reimbursed thru IPBC for Wellness incentives			
\$500 in FY 18-19 for new employee fingerprinting/background checks. Account replenished every four years.			

Operating Supplies	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Coffee Supplies	2,300	2,200	2,400
Copier Paper	1,800	1,800	1,800
Miscellaneous	700	700	700
	<u>4,800</u>	<u>4,700</u>	<u>4,900</u>

Transfer to the Cap. Improve. Fund	
Transfer out available surplus to assist funding the Road Program.	

VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



DESCRIPTION OF OPERATIONS

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

MISSION STATEMENT

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	2,571,158	2,541,766	2,617,435	2,661,465	2,750,095	3.3%	2,859,965	2,968,365	3,075,725	3,179,825
4002 Salaries Part-Time	29,160	31,612	33,670	34,115	35,635	4.5%	37,255	38,950	41,725	42,575
4003 Salaries Overtime	202,105	236,464	165,000	222,800	205,000	-8.0%	209,100	213,280	217,545	221,900
4011 IMRF Contribution	16,127	15,564	16,850	17,320	16,640	-3.9%	19,275	21,860	24,605	27,595
4012 FICA/Medicare Taxes	208,171	209,014	214,615	222,440	228,055	2.5%	237,105	246,075	255,070	263,490
4030 Health/Life Insurance	390,925	424,176	386,115	452,990	411,970	-9.1%	432,570	454,200	476,910	500,755
4031 Pension Contributions	697,784	780,713	748,665	748,665	758,505	1.3%	810,000	850,000	880,000	920,000
4032 Uniform Allowance	28,211	31,732	28,680	30,175	50,575	67.6%	46,485	47,415	48,365	49,330
4040 Dues & Subscriptions	3,060	3,854	3,880	3,880	4,550	17.3%	4,640	4,730	4,825	4,925
4041 Employment Recruitment	1,024	2,070	1,500	800	800	0.0%	800	800	800	800
4042 Training & Travel Expense	26,607	20,430	24,485	30,535	30,885	1.1%	33,540	34,215	34,895	35,595
4043 Tuition Reimbursement	9,000	6,000	9,000	9,000	6,000	-33.3%	6,000	6,000	6,000	6,000
Total Personnel Services	4,183,332	4,303,394	4,249,895	4,434,185	4,498,710	1.5%	4,696,735	4,885,890	5,066,465	5,252,790
50 Contractual Services										
5020 Other Professional Services	33,525	32,902	44,485	44,545	46,900	5.3%	47,840	48,795	49,770	50,765
5025 Postage	1,911	1,267	1,500	1,760	1,800	2.3%	1,840	1,880	1,920	1,960
5030 Telephone	29,652	30,726	34,745	31,370	36,010	14.8%	36,730	37,470	38,220	38,980
5040 Printing	1,370	1,401	1,315	1,200	1,200	0.0%	1,800	1,840	1,875	1,910
5045 Dispatching	189,113	290,921	315,345	315,345	324,380	2.9%	330,870	337,485	344,235	351,120
5050 Maintenance-Equipment	27,961	16,927	18,845	30,675	24,590	-19.8%	25,080	25,585	26,095	26,615
5051 Maintenance-Vehicles	33,037	17,679	37,145	30,850	31,200	1.1%	31,825	32,460	33,110	33,770
5095 Other Contractual Services	5,486	2,432	5,065	6,175	6,175	0.0%	6,300	6,430	6,560	6,695
Total Contractual Services	322,056	394,255	458,445	461,920	472,255	2.2%	482,285	491,945	501,785	511,815
60 Commodities										
6000 Office Supplies	698	588	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	22,951	21,897	26,255	30,160	30,970	2.7%	31,590	32,225	32,870	33,525
6020 Gasoline & Oil	46,608	47,839	50,640	56,375	55,000	-2.4%	56,100	57,225	58,370	59,535
Total Commodities	70,257	70,324	77,895	87,535	86,970	-0.6%	88,690	90,450	92,240	94,060
70 Capital Outlay										
7000 Equipment	26,028	24,439	17,995	19,330	27,800	43.8%	28,355	28,925	29,500	30,090
7020 Vehicles	112,517	85,295	92,740	92,740	102,800	10.8%	209,600	157,200	209,600	209,600

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Total Capital Outlay	138,545	109,734	110,735	112,070	130,600	16.5%	237,955	186,125	239,100	239,690
90 Transfers										
9033 Transfer To Equipment Replace.	30,200	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	57,450	54,750	55,650	55,650	49,160	-11.7%	69,230	64,340	66,990	59,610
Total Transfers	87,650	54,750	55,650	55,650	49,160	-11.7%	69,230	64,340	66,990	59,610
Total Police	4,801,839	4,932,458	4,952,620	5,151,360	5,237,695	1.7%	5,574,895	5,718,750	5,966,580	6,157,965

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	
1	Police Chief
1	Deputy Police Chief
4	Sergeants - Patrol (3), Investigations (1)
3	Corporals - Patrol
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)
27	Sworn
1	Administrative Secretary
1	Data Clerk I
1	Data Clerk II
30	Full-Time
2	Part-Time Data Clerk I

Training & Travel Expense	18-19 Est. Act.	18-19 Budget	19-20 Budget
Basic Academies	0	3,115	3,115
CALEA Accreditation Conference	2,000	2,000	0
Dept Head Annual Conference	2,500	2,500	2,500
Asst Dept Head Prof Development Conference	590	1,500	1,500
Mileage	110	200	200
Miscellaneous Meetings	830	995	995
Nemrt	2,565	2,565	2,565
C.O.D. Training Membership	2,565	2,565	2,565
NIPAS	325	650	650
Special Training	13,000	8,045	9,395
Supervision	0	6,400	7,400
	<u>24,485</u>	<u>30,535</u>	<u>30,885</u>

- Basic Academy: Basic academy tuition reimbursed by the State.
- NEMRT includes 27 personnel @ \$95 each.
- Supervision includes the goal of 1 Sergeant attending Staff & Command and 1 Corporal attending Supervision of Police Personnel or similar.
- College of DuPage Homeland Security Training Membership includes access to firearms simulation, firearms range, and tuition for numerous classes. 27 personnel @ \$95.00 each.
- CALEA Conference attendance for one. Process has changed requiring Accreditation Manager Training, and training a back-up AM.
- Meetings Include: FBI National Academy Retrainer; Hosted NEMRT Training; Hosted West Suburban Detectives Meetings; LEAP Meetings; LERMI Meetings

Salaries Overtime	18-19 Est. Act.	18-19 Budget	19-20 Budget	
Clerical	2,000	4,300	2,000	
Court	14,000	34,000	34,000	(1)
Holiday	53,000	63,000	63,000	(2)
Investigation	22,000	33,000	33,000	(3 & 4)
Meetings	4,500	7,000	7,000	(5)
OIC Pay	3,000	4,500	4,500	(6)
Shift Relief	38,400	46,000	30,000	(7)
Training	7,600	7,500	7,500	(8)
Comp time Close Out	3,000	3,000	3,000	(9)
Firearms Training	7,500	7,500	7,500	(10)
CALEA Accreditation	0	0	0	
Special Assignment	7,000	9,000	9,000	(11)
Special Programs	0	1,500	1,500	(12)
Patrol Ofc Retro Pay	0	0	0	
Traffic Enforcement	0	0	0	
FTO Pay	3,000	2,500	3,000	
Total	165,000	222,800	205,000	

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th 2018 Detail Reimbursement is 50% split w/ith P-Dale Park Dist. Aproximately \$500.
- (3) Includes Shift holdover to investigate criminal incidents and residential burglary directed
- (4) Detectives Overtime. Major Investigations, FIAT Response
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower er. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay increased pending Union contract.
- (9) Comp-Time Close Out, May 2019 \$3000 approximate
- (10) Quarterly Firearms Training.
- (11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events
NIPAS Training Reimbursed by ILEAS. Includes billable Details to Hotel Motel & General Funds
- (12) Includes DARE, Citizens Police Academy, and Public Relations

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Uniform Allowance			
- Normal replacement program-coats, patches, badges, etc.			
- Patrol officers \$700 / Sergeants, Corporals, DC, & Chief \$800 uniform allowance. Detectives \$800 - Det. Sgt \$900 Clothing Allowance.			
- Five (5) Civillian Employees \$2375 allotment on a quartermaster replacement program.			
- New officers @ \$3,000 initial purchase.			
- NIPAS Quartermaster:\$15,000 for Replacement officer on SWAT team FY 19-20 only.			
- FY17-18 NIPAS Quartermaster \$15,000 not spent due to personnel change defered to FY 18-19 and again to FY 19-20			

	18-19	18-19	19-20
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	4,745	5,000	4,745
ILEAP IL Accreditation	0	0	800
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	4,000
Hepatitis "B" Shots	0	1,000	1,000
NIPAS	6,205	6,205	1,405
LPR Cameras Registration Fee	4,350	4,350	4,350
Vigilant LEARN Database (LPR)	6,995	5,000	7,200
Notary Bonds/Fees	500	500	500
Accurant Services	800	1,250	1,250
Speed Trailer Software/Support	0	0	0
Chaplain Counseling Services	0	0	3,900
Other	350	700	710
Total	44,485	44,545	46,900

- CALEA fee was increased to \$4745
- DuPage County Children's Center-specialized team handling child abuse cases.
- Felony Investigation Assistance Team is a Major Crimes Task Force.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan
NIPAS Mobile Field Force Annual Membership Fee \$1,005.
- Accurant Services is a public records database used by Investigations. Used for all Village new hire background checks & Liquor License applications.
- Dumeg @ \$520 per officer x 27

Telephone	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Charge	22,240	18,410	22,905
Outside Emergency Line	565	560	595
Verizon (11 Squads)	5,940	6,230	6,230
Verizon (7 Phones)	6,000	6,170	6,280
	34,745	31,370	36,010

Maintenance Equipment	18-19	18-19	19-20
	Est Act	Budget	Budget
StarCom BDA Maint Agreement	600	580	600
Fulton Technologies (2 Weather Sirens)	385	720	1140
Braniff Communications	1,140	1,140	0
Copier Maintenance Agreement	1,710	2,410	500
Miscellaneous Equipment Repair	4,065	5,000	5,000
Facility Security Equip (Non-contract)	3,000	5,000	5,000
Opticom Repair	0	3,000	3,000
Radar Calibration	350	450	450
Radio Maintenance (Contract)	305	500	500
Radio Maintenance (Non-Contract)	0	2,000	2,000
L3 Mobile Video Server Maint Agreement	2,665	3,400	3,400
Forensic Computer Hardware Maint	0	500	500
TASER Assurance Plan	1,625	1,625	1,625
LPR Camera Maintenance	3,000	4,350	0
Porter Lee Corp. (The BEAST Support)	0	0	875
	18,845	30,675	24,590

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equipment Repair includes in-car video, emergency lighting, etc.
- LPR Maintenance: 6 cameras @ \$725 ea.
- Facility security equipment includes video and access control hardware.
- Taser Assurance Plan covers 5 year replacement of department Tasers/Cams
- Fulton Technologies - \$360 per siren for telemetry monitoring & Siren Maintenance.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Dispatching	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Joint Dispatch	299,570	299,570	308,910
DUCOMM Annual Facility Cost	15,775	15,775	15,470
	<u>315,345</u>	<u>315,345</u>	<u>324,380</u>

- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communications (DUCOMM) for dispatching services for the Burr Ridge Police Dept.
 - DUCOMM Assessment for 2018-2019 \$11,442 per Officer
 - FY 18-19 agency share includes Comcast CAD/RMS network connectivity. Annual facility cost includes interest and loan total for year 1 through 15

Maintenance Vehicle	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Maintenance	27,960	20,000	20,000
Miscellaneous	1,000	1,000	1,000
Tires	5,285	6,950	7,300
Wash	2,900	2,900	2,900
	<u>37,145</u>	<u>30,850</u>	<u>31,200</u>

-One vehicle accident costs \$8,700 for repairs, which will be reimbursed through insurance to the General Fund.
 - Tires purchased in State of Illinois Contract
 - Misc expenses include vehicle detailing and vehicle registration
 - 2015 and newer vehicles covered by an extended warranty.

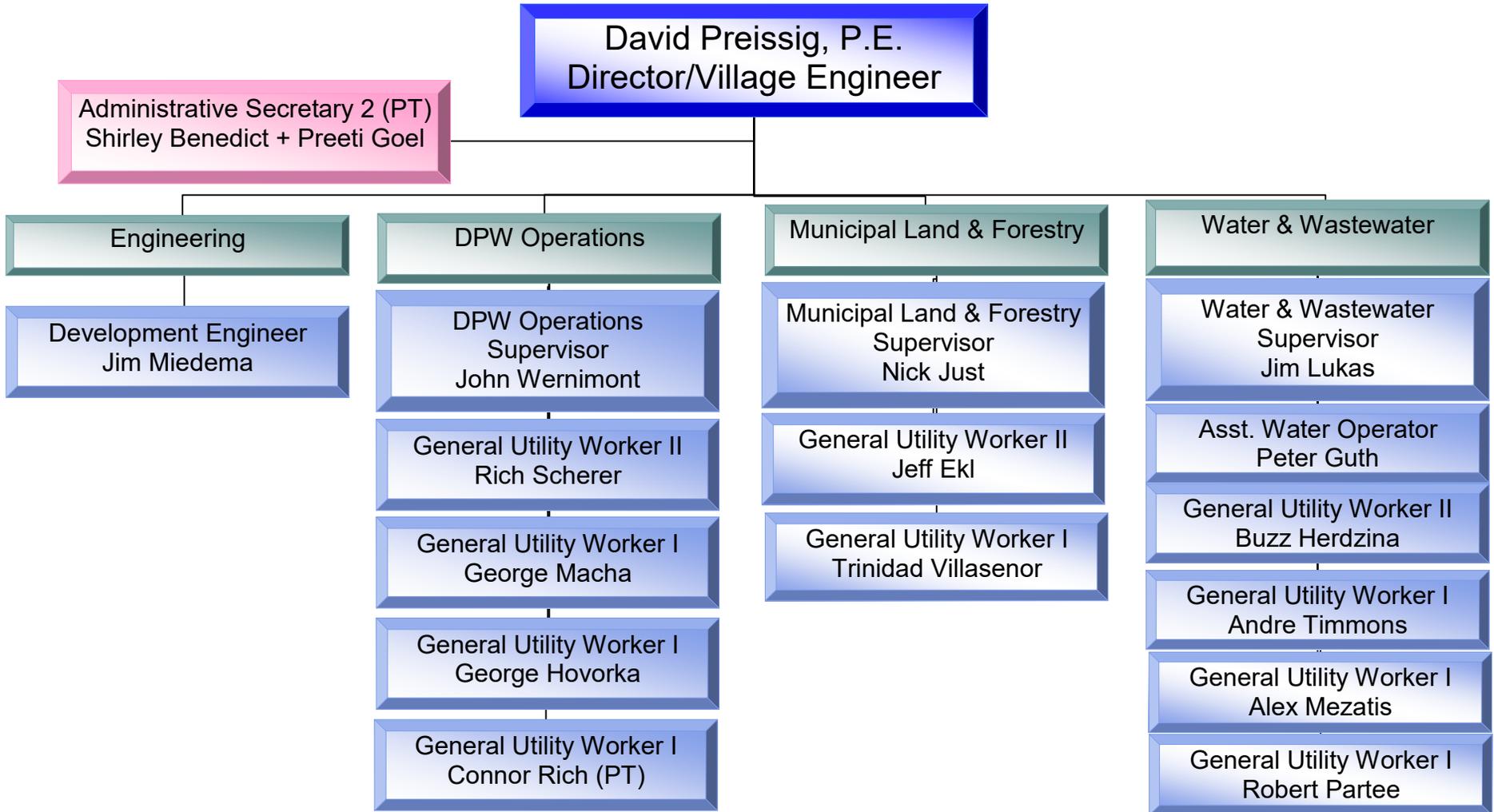
Equipment	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Defensive Tactics Training Equipment	0	0	0
Automated External Defibrillator (AED) (4)	2,700	3,400	5,600
Armor Vests (5)	2,300	2,300	5,500
Ballistic Helmets (15)	3,780	3,780	0
Personnel Protection Equipment	800	800	800
Avon FM12 Gas Masks	0	0	0
Stalker Radar Units (5)	0	0	0
In-Car Video Cameras (3)	0	0	15,900
AR-15 Carbine (6)	0	0	0
Equipment for AR 15 Carbines (see notes)	8,415	9,050	0
Interview Room Recording System	0	0	0
	<u>17,995</u>	<u>19,330</u>	<u>27,800</u>

-Replacement Bullet Proof Vest grant program - 50% reimbursement for FY 19-20
 - FY19-20 includes five (5) vests. Price listed above does not include grant reimbursement.
 - AR-15 Carbine replacement completed in FY 17-18
 - AR 15 equipment includes 6 Aimpoint sights and 13 Eotech 3X Flip to Side Magnifiers
 -Interview Room Recording System deferred to FY 20-21
 -Axon Body Cameras deferred to FY20-21
 - L3 In Car Video Server deferred to FY19-20

Vehicles	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act.	Budget	Budget	Project	Project	Project	Project
<i>Number of Vehicles</i>	<u>2</u>	<u>2</u>	<u>2</u>	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>
Vehicles	68,525	68,800	78,800	157,600	118,200	157,600	157,600
Decals	1,810	2,000	2,000	8,000	6,000	8,000	8,000
Vehicle Equipment	16,420	18,000	18,000	36,000	27,000	36,000	36,000
Equipment Transfer	5,985	3,940	4,000	8,000	6,000	8,000	8,000
	<u>92,740</u>	<u>92,740</u>	<u>102,800</u>	<u>209,600</u>	<u>157,200</u>	<u>209,600</u>	<u>209,600</u>

- FY 19-20 includes replacement of two patrol vehicles.
 - FY 19-20 Decals include \$300 for removal and \$700 application to squad cars
 - FY 19-20 Equipment Transfer -\$1725 for installation and \$275 removal of equipment
 -FY 19-20 Cost per vehicle is \$37,500 + \$1,900 Ford Premium Care Warranty
 - FY 18-19 Vehicle equipment includes upfitting 3 vehicles. One additional due to traffic crash replacement.
 NOTE: Police Discretionary Account Funds (Seizure Funds) used to supplement budget.

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



DESCRIPTION OF OPERATIONS

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

MISSION STATEMENT

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	442,784	472,296	478,260	508,875	495,505	-2.6%	516,190	537,985	560,200	582,505
4002 Salaries Part-Time	42,262	42,579	47,525	56,260	56,930	1.2%	58,205	59,535	61,160	62,590
4003 Salaries Overtime	23,315	47,082	40,800	46,500	47,500	2.2%	48,450	49,500	50,400	51,500
4011 IMRF Contribution	53,431	56,391	57,120	63,090	56,850	-9.9%	65,555	74,905	84,810	95,290
4012 FICA/Medicare Taxes	36,979	40,898	42,815	46,380	45,525	-1.8%	47,385	49,350	51,360	53,290
4030 Health/Life Insurance	96,105	119,456	92,775	131,615	88,900	-32.5%	93,345	98,010	102,910	108,060
4032 Uniform Allowance	7,823	7,139	9,220	9,500	8,150	-14.2%	8,310	8,480	8,650	8,820
4040 Dues & Subscriptions	1,817	1,968	2,255	2,405	2,405	0.0%	2,405	2,405	2,405	2,405
4041 Employee Recruitment Expense	3,225	2,106	4,500	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	3,114	3,321	9,890	10,870	10,005	-8.0%	10,005	10,005	10,005	10,005
Total Personnel Services	710,855	793,235	785,160	876,495	812,770	-7.3%	850,850	891,175	932,900	975,465
50 Contractual Services										
5025 Postage	99	61	200	700	700	0.0%	710	720	730	740
5030 Telephone	12,545	13,104	14,890	13,270	15,625	17.7%	15,940	16,260	16,580	16,900
5040 Printing	0	0	260	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	13,962	11,028	16,895	10,700	12,600	17.8%	12,600	12,600	12,600	12,600
5051 Maintenance-Vehicles	35,503	36,302	40,185	41,700	41,200	-1.2%	42,020	42,870	43,720	44,600
5053 Maintenance-Streets	1,320	25,412	53,610	53,600	48,150	-10.2%	49,110	50,090	51,100	52,120
5054 Maintenance-Lighting	43,651	30,642	31,700	32,000	32,600	1.9%	33,250	33,920	34,600	35,290
5055 Maintenance-Signals	7,500	9,975	10,360	12,860	12,860	0.0%	12,860	12,860	12,860	12,860
5056 Maintenance-Trees	70,891	60,692	78,240	80,850	10,250	-87.3%	101,700	93,250	87,500	108,910
5065 Street Lighting-Electric	34,493	31,786	32,605	33,900	30,500	-10.0%	30,500	30,500	31,110	31,730
5066 Garbage Hauling	8,750	11,000	15,550	22,000	17,000	-22.7%	17,000	17,000	17,000	17,000
5085 Rentals	354	294	600	1,000	9,700	870.0%	9,700	9,700	9,700	9,700
5095 Other Contractual Services	84,254	83,241	68,320	85,215	90,155	5.8%	91,960	93,800	95,680	97,590
5096 Reimbursable Contractor Svcs	2,342	3,497	4,920	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	116,465	115,487	71,640	78,520	69,200	-11.9%	52,100	37,000	36,900	36,800
Total Contractual Services	432,128	432,521	439,975	474,615	398,840	-16.0%	477,750	458,870	458,380	485,140
60 Commodities										
6000 Office Supplies	429	642	650	700	700	0.0%	700	700	700	700
6010 Operating Supplies	5,097	5,398	5,400	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
6020 Gasoline & Oil	29,195	37,141	37,005	37,990	36,250	-4.6%	36,145	37,065	37,810	38,560
6040 Supplies-Equipment	7,015	5,213	10,980	12,000	12,000	0.0%	12,000	12,000	12,000	12,000

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
6041 Supplies-Vehicles	13,518	6,633	13,560	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	14,316	23,207	16,960	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
6043 Supplies-Trees	18,996	18,703	16,380	19,000	19,000	0.0%	19,000	19,000	19,000	19,000
6050 Small Tools	1,431	890	1,350	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6060 Salts & Chemicals	87,910	101,758	168,790	112,000	118,000	5.4%	120,360	122,770	125,220	127,730
Total Commodities	177,906	199,588	271,075	221,690	225,950	1.9%	228,205	231,535	234,730	237,990
70 Capital Outlay										
7000 Equipment	16,244	14,881	4,440	4,600	16,300	254.3%	5,000	5,000	5,000	5,000
Total Capital Outlay	16,244	14,881	4,440	4,600	16,300	254.3%	5,000	5,000	5,000	5,000
90 Transfers										
9033 Transfer To Equipment Replace.	271,160	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	26,330	25,420	25,840	25,840	22,240	-13.9%	32,140	29,870	31,100	27,670
Total Transfers	297,490	25,420	25,840	25,840	22,240	-13.9%	32,140	29,870	31,100	27,670
Total Public Works	1,634,623	1,465,645	1,526,490	1,603,240	1,476,100	-7.9%	1,593,945	1,616,450	1,662,110	1,731,265

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Supervisor Forestry & Grounds	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Supervisor Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%

Salaries Part-Time	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	13,325	18,625	18,780
Seasonal Summer Worker (2) *	8,840	9,600	9,600
Engineering Intern	5,365	5,760	5,760
P/t Administrative Secretary (2)	15,995	18,275	18,790
Administrative Secretary - VH (1)	0	0	0
	<u>47,525</u>	<u>56,260</u>	<u>56,930</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal summer workers reduce to 2 in FY16-17 @ \$10-12/ hour-12 weeks
- 1 Engineering intern @ \$12 per hour (12 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GUII in 2016
- 1 F/T General Utility Worker I replaced 2 P/T GUI in 2017

Salaries Overtime	18-19	18-19	19-20.
	Est. Act.	Budget	Budget
Public Works Operations			
Snow & Ice Control	30,400	29,000	30,000
Storm & Other Response	7,100	10,000	10,000
Special Events	1,600	3,000	3,000
Forestry/Grounds			
General duties	1,200	3,000	3,000
EAB	400	1,000	1,000
Com Ed	100	500	500
	<u>40,800</u>	<u>46,500</u>	<u>47,500</u>

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	4,040	4,040	4,040
Safety shoes	1,650	1,110	1,110
Short Sleeve Shirts	220	740	740
Rainwear & Hip Boots	370	370	370
Coveralls	310	310	310
Jackets	1,890	1,800	450
Winter Coats	0	185	185
Safety Equipment	615	755	755
Hats	0	80	80
T-Shirts	70	70	70
Glasses, Miscellaneous	55	40	40
Total	<u>9,220</u>	<u>9,500</u>	<u>8,150</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Safety shoes \$150 per collective bargaining contract
- Uniform contract expires 9/2018, no price increases expected in FY19-20

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act	Budget	Budget
APWA - Agency Member (3)	450	450	450
ISPE/NSPE (1)	250	250	250
PE License Renewal- Village Engineer	0	70	70
PE License Renewal- Project Engineer	0	70	70
Illinois Pesticide applicator license renewal	75	75	75
ISA - Arborist	260	260	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers	315	315	315
Municipal Fleet Managers Assoc.	30	40	40
Publications	200	200	200
	<u>2,255</u>	<u>2,405</u>	<u>2,405</u>

- PE License Renewal every two years (renews November 30, 2019)
 - The State of Illinois began charging pesticide license fees in 2013
 - ISA Certified Arborist (Village Arborist) renewed every three years (next FY)

Employee Recruitment Expense
Employment ads; pre-employment physicals and screenings for new PW employees

Training & Travel Expense	18-19	18-19	19-20
	Est. Act	Budget	Budget
Directors Conferences	1,905	2,500	2,500
APWA Chapter Meetings	200	200	200
Continuing Education - licensed positions	300	300	300
Arboriculture Training	450	500	500
Safety classes/seminars	1,245	1,500	1,500
CDL Reimbursement	310	250	310
Misc. Training - Engineering	75	250	250
Misc. Training - Oper.	300	300	300
Staff Mileage Reimbursements	800	800	800
Class A CDL Training	2,880	2,880	1,920
College of DuPage Prof. Dev. Program	1,425	1,390	1,425
	<u>9,890</u>	<u>10,870</u>	<u>10,005</u>

Telephone	18-19	18-19	19-20
	Est Act	Budget	Budget
Monthly Phone Charge	8,700	7,435	9,135
Barn	565	580	590
Fax Line	565	580	590
Verizon (10)	5,060	4,675	5,310
	<u>14,890</u>	<u>13,270</u>	<u>15,625</u>

*Verizon Cell Phone Upgrade

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Engineering Equipment	498	400	400
Tractor and mower repairs	162	300	200
Compressor and generator repairs	4,190	2,000	3,000
Backhoes and payloader*	4,945	4,000	5,000
Plows and salt spreaders	1,050	1,000	1,000
Miscellaneous	6,050	3,000	3,000
	<u>16,895</u>	<u>10,700</u>	<u>12,600</u>

- Engineering Equipment includes Savin Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)
- Miscellaneous equipment: chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also skid steer (50% PW/50% Water)
* Wheel loader purchased new FY17-18, and under warranty to FY21-22.
Decrease budget in FY18-19 if Unit 41 (1996 backhoe) is replaced.

Maintenance Vehicles	18-19	18-19	19-20
	Est. Act	Budget	Budget
Vehicle safety testing	970	1,200	1,200
Tire repair/maintenance	5,025	3,000	3,500
Plow truck tires	6,039	6,500	6,500
Other vehicle repairs	26,820	28,000	30,000
Street sweeper re-build/tune-up*	1,331	3,000	0
	<u>40,185</u>	<u>41,700</u>	<u>41,200</u>

- Contracted maintenance and repairs to licensed trucks, autos. operated by the Engineering, Operations, and Muni. Land & Forestry Divisions.
* Eliminate sweeper in FY19-20 since sweeping is contracted.

Maintenance Streets	18-19	18-19	19-20
	Est. Act	Budget	Budget
Storm sewer rodding	8,410	2,000	2,000
Storm sewer repair	0	3,000	3,000
Miscellaneous *	14,659	1,000	10,000
Weather Forecasting Service	2,465	2,600	4,150
Street Sweeping Contract	28,076	45,000	29,000
	<u>53,610</u>	<u>53,600</u>	<u>48,150</u>

Maintenance Lighting	18-19	18-19	19-20
	Est. Act	Budget	Budget
Street Light Maintenance	17,950	22,000	22,600
Repairs/Knockdowns*	13,750	10,000	10,000
	<u>31,700</u>	<u>32,000</u>	<u>32,600</u>

* Many streetlight repairs are the result of traffic accidents and costs reimburseable
- Streetlight Maintenance Contract: RAG's Electric, T&M extension since April 2017
- Includes lighting maintenance of County Line Road bridge over I-55

Maintenance-Signals	18-19	18-19	19-20
	Est. Act	Budget	Budget
BR Prkwy @ Bridewell	2,260	2,500	2,500
Cook County Signals	4,410	4,840	4,840
DuPage County Signals	0	0	0
IDOT Signal	0	2,000	2,000
Burr Ridge Middle School	215	200	200
Wayside Horn**	3,475	3,000	3,000
Pleasantdale School (2)	0	320	320
	<u>10,360</u>	<u>12,860</u>	<u>12,860</u>

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.
- Cook County has new maintenance contract effect 1/1/2017
- IDOT signal: Madison St. at North Frontage Rd., and 91st St. at IL 83
- BR Middle School - Village share of flashing light maint.
** \$3K annually for wayside horn repairs is reimburseable from DG Township
- Additional \$200 pedestrian signal for Pleasantdale School

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Trees	18-19	18-19	19-20	20-21
	Est. Act	Budget	Budget	Project.
Removals	10,000	10,000	10,000	10,000
Parkway Tree Trimming	48,320	48,600	0	65,950
Gypsy Moth trap supplies	250	250	250	250
ComEd transmission line trim*	19,670	22,000	0	25,500
	<u>78,240</u>	<u>80,850</u>	<u>10,250</u>	<u>101,700</u>

- The Village is divided into 7 areas for maintaining a cyclical 7-year tree program. Area 1 will be trimmed in FY 18-19 and Area 2 in FY 19-20.
- Trimming generally excludes untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated treatment program. EAB management has a dedicated account; #5097
* Com Ed agreement for Burr Ridge Vegetation Management Plan expires

Maintenance-EAB	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Treatment	12,240	14,520	11,700	11,300	10,900	10,500	10,100
Tree Removal	47,800	51,000	44,000	27,000	12,000	12,000	12,000
Replanting	11,600	13,000	13,500	13,800	14,100	14,400	14,700
	<u>71,640</u>	<u>78,520</u>	<u>69,200</u>	<u>52,100</u>	<u>37,000</u>	<u>36,900</u>	<u>36,800</u>

- EAB peak infestation began FY 15-16.
- The extended budget reflects the managed decline program, with most untreated ash trees removed in FY 19-20, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY 16-17 due to EAB problem. Costs are for trees only, to be planted by PW/Forestry Division.

Street Lighting-Electrical
- Village electric rate locked with Dynegy Energy Services, LLC: July 2016 - July 2019 - current rate \$0.03256/kWh - anticipated rate is 10% less starting in July 2019

Rentals	18-19	18-19	19-20
	Est. Act	Budget	Budget
Other Rentals	600	1,000	1,000
Catchbasin Vacuum			8,700
Total	<u>600</u>	<u>1,000</u>	<u>9,700</u>

- Catchbasin vacuum replaces the street sweeper vacuum attachment, since sweeper unit no longer in PW fleet.
- Other Rentals includes PW shop towels and miscellaneous

Garbage Hauling	18-19	18-19	19-20
	Est. Act	Budget	Budget
Street sweeping removal	3,850	15,000	5,000
Woodchip disposal	6,150	5,000	6,000
Waste disposal	5,550	2,000	6,000
	<u>15,550</u>	<u>22,000</u>	<u>17,000</u>

- Street sweeping disposal reduced as routine sweepings are removed contractually.

Reimbursable Contractor Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Weed lot mowing	4,620	5,000	5,000
Contractor clean-up, ROW damage/insurance	300	3,000	3,000
	<u>4,920</u>	<u>8,000</u>	<u>8,000</u>

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Other Contractual Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Mosquito Abatement	45,080	43,015	45,840
Miscellaneous	2,680	1,000	1,000
West Nile Virus Gravit Trap	0	3,000	3,000
Mandatory CDL Drug Testing	870	1,200	1,200
Fall Brush Pickup	19,690	22,000	24,115
Emergency Brush Pickup	0	15,000	15,000
	<u>68,320</u>	<u>85,215</u>	<u>90,155</u>

- Mosquito Abatement 3-year contract expires December 2020
- Brush pick-up by contractor to be reduced to Fall only.

Supplies - Equipment
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.
- Shared equipment includes: Payloader, Backhoe & Skidsteer (50% PW/50% Water)

Supplies - Trees	18-19	18-19	19-20
	Est. Act	Budget	Budget
Parkway Trees	14,390	12,000	12,000
Resident Tree Program *	0	5,000	5,000
Forestry Supplies	1,035	1,000	1,000
Tree Treatments	955	1,000	1,000
	<u>16,380</u>	<u>19,000</u>	<u>19,000</u>

* The resident tree program is reimbursable
In Fall 2018, program was not offered.
In Fall 2017, residents purchased 8 trees.
In Fall 2016, residents purchased 13 trees
In Fall 2015, residents purchased 9 trees
- Tree planting funded by Stafford Woods escrow account

Supplies - Streets
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000.

Salts & Chemicals	18-19	18-19	19-20
	Est. Act	Budget	Budget
Contract Order (Tons)	1,600	1,500	1,500
Cost per ton	67.15	70.00	70.00
Subtotal	<u>107,440</u>	<u>105,000</u>	<u>105,000</u>
Emergency Purchase (Tons)	750		
Cost per ton	67.15	0.00	
Subtotal	<u>50,363</u>	<u>0</u>	
Brine	9,980	6,000	12,000
De-icing chemicals/salt extender	1,000	1,000	1,000
Total	<u>168,783</u>	<u>112,000</u>	<u>118,000</u>

- Rock salt cost projections based on awarded State/County contracts
- 2016-17 salt price: \$56.35 / ton, DuPage County joint bid process
- 2017-18 salt price: \$51.49 / ton, DuPage County joint bid process
- 2018-19 salt price: \$67.15 / ton, DuPage County joint bid process
- 2019-20 forecast salt price: \$70.00 / ton
* 2019-20 Brine budget increased for use with anti-icing equipment

Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Safety cones and barricades	2,795	3,000	3,700
Stihl 16" chainsaw MS 193	387	300	
Fluid Transfer Pump	1,258	1,300	
Porta Power Jack Set			2,400
RR Wayside Horn Stock Parts			10,200
	<u>4,440</u>	<u>4,600</u>	<u>16,300</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5052 Maintenance-Buildings	72,024	70,711	69,145	47,000	48,440	3.1%	49,410	50,400	51,400	52,430
5057 Maintenance-Grounds	16,092	15,674	16,550	17,470	17,595	0.7%	17,950	18,300	18,670	19,050
5058 Janitorial Services	31,618	29,034	36,170	39,790	40,060	0.7%	40,860	41,680	42,510	43,360
5080 Utilities	17,093	19,453	21,160	20,100	21,000	4.5%	21,420	21,850	22,290	22,730
5095 Other Contractual Services	2,180	2,059	19,270	17,000	5,300	-68.8%	5,410	5,510	5,620	5,730
Total Contractual Services	139,007	136,930	162,295	141,360	132,395	-6.3%	135,050	137,740	140,490	143,300
60 Commodities										
6010 Operating Supplies	19,043	9,870	17,005	20,000	19,000	-5.0%	19,000	19,000	20,000	20,000
Total Commodities	19,043	9,870	17,005	20,000	19,000	-5.0%	19,000	19,000	20,000	20,000
70 Capital Outlay										
7010 Improvements	45,900	73,544	8,080	8,050	9,750	21.1%	10,000	10,000	10,000	10,000
Total Capital Outlay	45,900	73,544	8,080	8,050	9,750	21.1%	10,000	10,000	10,000	10,000
Total Buildings & Grounds	203,950	220,344	187,380	169,410	161,145	-4.9%	164,050	166,740	170,490	173,300

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Building	18-19	18-19	19-20
	Est. Act	Budget	Budget
DPW security, fire, and sprinkler (ADS)	2,490	2,620	2,620
VH security, fire, and sprinkler (ADS)	2,480	2,610	2,610
PD security, fire, and sprinkler (ADS)	1,095	1,150	1,150
Fire Extinguisher Maint - VH, DPW	1,380	850	850
Fire Extinguisher Maint - PD	800	800	800
HVAC Contract - VH, DPW	9,505	9,545	9,545
HVAC Contract - PD**	5,930	5,970	7,410
HVAC Repairs (VH)	12,055	5,000	5,000
HVAC Repairs (PD)	12,280	5,000	5,000
HVAC Repairs (DPW)	3,515	5,000	5,000
Pest Control	875	800	800
Generator Maint. - VH & DPW	4,430	1,695	1,695
Generator Maint. - PD	600	960	960
Miscellaneous *	11,710	5,000	5,000
	<u>69,145</u>	<u>47,000</u>	<u>48,440</u>

- Alarm and sprinkler system testing consolidated FY15-16 (ADS).
Contract prices will not increase FY17-18.

** In FY18-19 includes annual service agreement for Trane B.A.S.

* In FY18-19 includes VH elevator repairs, electronic entry repairs, PW generator repair
HVAC repairs expected to moderate in FY19-20 with PD supplemental measures.

Maintenance-Grounds	18-19	18-19	19-20
	Est. Act	Budget	Budget
Miscellaneous (animal control/elec/weed control)	3,177	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,725	8,000	8,000
Irrigation System Maint - VH	380	1,200	1,200
Irrigation System Maint - PD	150	500	500
Consolidate Mowing: Roadsides & Easement Areas	6,118	6,270	6,395
	<u>16,550</u>	<u>17,470</u>	<u>17,595</u>
- Landscape contracts aggregated bid since 2016			

Utilities	18-19	18-19	19-20
	Est. Act	Budget	Budget
Gas Heating Charges	18,230	16,100	18,000
Dupage & Hinsdale Sewer	1,505	2,000	1,500
Electric for Aerator Pumps	1,425	2,000	1,500
	<u>21,160</u>	<u>20,100</u>	<u>21,000</u>

New franchise agreement in FY16-17,
heating charges are reimb by NICOR

Other Contractual Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	5,270	3,000	5,300
Public Works Consolidated Sites Design	14,000	14,000	
	<u>19,270</u>	<u>17,000</u>	<u>5,300</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Operating Supplies	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,330	2,700	2,500
Janitorial Supplies - PD (liners, towels, etc.)	1,290	1,500	1,500
Electrical/Lighting/Bulbs - VH & DPW	2,550	2,200	2,200
Electrical/Lighting/Bulbs - PD	1,480	1,500	1,500
Landscape Materials (Annuals/flowers)	880	1,200	1,200
First Aid Supplies - VH & DPW	390	700	600
First Aid Supplies - PD	360	600	600
Building Supplies - VH & DPW	2,355	2,400	2,400
Building Supplies - PD	825	1,400	1,400
Sidewalk salt for public buildings	2,380	2,500	2,500
Miscellaneous	1,290	1,500	1,500
Grass carp for aquatic weed control	350	400	400
Forestry Hand Tools	350	400	400
Holiday lights/Millage Hall	175	1,000	300
	<u>17,005</u>	<u>20,000</u>	<u>19,000</u>

Janitorial Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Janitorial Service - VH	8,120	8,280	8,400
Janitorial Service - DPW	4,650	4,745	4,820
Janitorial Service - PD	9,990	10,190	10,340
Carpet Cleaning - VH & DPW	2,380	2,940	2,940
Carpet Cleaning - PD	1,770	2,185	2,185
Mat Rental - VH & DPW	1,155	1,675	1,675
Mat Rental - PD	1,095	1,600	1,600
Window & Blind Cleaning - VH & DPW	1,075	1,330	1,200
Window & Blind Cleaning - PD	1,125	1,390	1,200
Strip Floors	530	1,085	1,000
Furniture & Drapery Cleaning	560	570	600
Sanitize Jail Cells	3,695	3,500	4,000
Miscellaneous	25	300	100
	<u>36,170</u>	<u>39,790</u>	<u>40,060</u>

- Janitorial services contract since Jan. 2017, renewable to Dec. 2021

Improvements	18-19	18-19	19-20
	Est. Act	Budget	Budget
VH Fire Sprinkler Compressor	4,590	5,450	
Windsor Pond Aerator Replacement	3,490	2,600	
VH & PW Security Doors			8,700
VH Fire Sprinkler Valve Tamper Switch			1,050
Ped. Bridge Painting (91st St., Grant St.)			0
	<u>8,080</u>	<u>8,050</u>	<u>9,750</u>

**VILLAGE OF BURR RIDGE
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	51,534	0	0	0	0	0	0	0
Total Revenues	57,684	0	0	0	0	0	0	0
Total Expenditures	109,218	0	0	0	0	0	0	0
Net Increase (Decrease)	-51,534	0	0	0	0	0	0	0
Available Reserves - April 30	0	0	0	0	0	0	0	0

Estimated Reserves May 1, 2019

0

Estimated Revenues:

Charges For Services 0

Total Estimated Revenues

0

Estimated Expenditures:

Contractual Services 0

Capital Outlay 0

Total Estimated Expenditures

0

Net Increase (Decrease)

0

Estimated Reserves April 30, 2020

0

Due to new State law the Village entered into an intergovernmental agreement with the DuPage Emergency Telephone System Board and therefore this fund will be closed out as of the end of 2016-17.

21 E-911 Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3420 E-911 Surcharge	57,684	0	0	0	0		0	0	0	0
Total Charges For Services	57,684	0	0	0	0		0	0	0	0
Total Revenues	57,684	0	0	0	0		0	0	0	0

21 E-911 Fund
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5095 Other Contractual Services	95,728	0	0	0	0		0	0	0	0
Total Contractual Services	95,728	0	0	0	0		0	0	0	0
70 Capital Outlay										
7000 Equipment	13,490	0	0	0	0		0	0	0	0
Total Capital Outlay	13,490	0	0	0	0		0	0	0	0
Total Special Revenue E-911	109,218	0	0	0	0		0	0	0	0

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

E911 Surcharge - Revenues	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
	2016-17 Est Actual	2016-17 Budget	2017-18 Budget	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Residual Surcharge while DuPage ETSB membership was established.	57,684						
Other Contractual Services							
SWCD Final Withdrawal	14,252						
Police Dispatching Costs Offset	81,476						
	95,728						
Equipment Reserves							
Tri-State Fire Protection District	0	0	0	0	0	0	0
Pleasantdale Fire Protection District	0	0	0	0	0	0	0
Village of Burr Ridge	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

- E-911 Fund is eliminated after FY 2016-17.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

Available Reserves	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

**VILLAGE OF BURR RIDGE
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	47,053	45,392	20,908	13,213	14,193	15,573	17,453	19,953
Total Revenues	273,770	275,916	277,665	276,380	281,780	287,280	292,900	298,620
Total Expenditures	275,430	300,400	285,360	275,400	280,400	285,400	290,400	295,400
Net Increase (Decrease)	-1,661	-24,484	-7,695	980	1,380	1,880	2,500	3,220
Available Reserves - April 30	45,392	20,908	13,213	14,193	15,573	17,453	19,953	23,173

Estimated Reserves May 1, 2019

13,213

Estimated Revenues:

Intergovernmental	269,780
Miscellaneous Revenues	6,600

Total Estimated Revenues

276,380

Estimated Expenditures:

Other Expenditures	400
Transfers	275,000

Total Estimated Expenditures

275,400

Net Increase (Decrease)

980

Estimated Reserves April 30, 2020

14,193

22 Motor Fuel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
33 Intergovernmental										
3340 State Allotments	267,634	269,603	271,350	271,890	269,780	-0.8%	275,180	280,680	286,300	292,020
Total Intergovernmental	267,634	269,603	271,350	271,890	269,780	-0.8%	275,180	280,680	286,300	292,020
37 Miscellaneous Revenues										
3700 Interest Income	6,136	6,313	6,315	6,510	6,600	1.4%	6,600	6,600	6,600	6,600
Total Miscellaneous Revenues	6,136	6,313	6,315	6,510	6,600	1.4%	6,600	6,600	6,600	6,600
Total Revenues	273,770	275,916	277,665	278,400	276,380	-0.7%	281,780	287,280	292,900	298,620

22 Motor Fuel Tax Fund
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	430	400	360	440	400	-9.1%	400	400	400	400
Total Other Expenditures	430	400	360	440	400	-9.1%	400	400	400	400
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
Total Transfers	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
Total Special Revenue MFT	275,430	300,400	285,360	285,440	275,400	-3.5%	280,400	285,400	290,400	295,400

Notes

Road Program Funding

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	316,595	341,715	393,426	372,221	282,971	285,621	306,671	343,616
Total Revenues	500,509	573,995	646,010	665,175	684,715	704,840	725,565	746,915
Total Expenditures	475,389	522,283	667,215	754,425	682,065	683,790	688,620	693,540
Net Increase (Decrease)	25,120	51,711	-21,205	-89,250	2,650	21,050	36,945	53,375
Emergency Maintenance CLR/I55 (Reserve)	75,000	90,000	105,000	120,000	135,000	150,000	165,000	180,000
Available Reserves - April 30 (Unreserved)	326,715	363,426	267,221	162,971	150,621	156,671	178,616	216,991
Available Reserves - April 30 (Total Reserves)	341,715	393,426	372,221	282,971	285,621	306,671	343,616	396,991

Estimated Reserves May 1, 2019

372,221

Estimated Revenues:

Taxes	647,415
Miscellaneous Revenues	17,760

Total Estimated Revenues

665,175

Estimated Expenditures:

Contractual Services	141,370
Other Expenditures	613,055
Transfers	0

Total Estimated Expenditures

754,425

Net Increase (Decrease)

-89,250

Estimated Reserves April 30, 2020

282,971

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3080 Hotel/Motel Taxes	486,004	551,730	628,560	692,345	647,415	-6.5%	666,835	686,840	707,445	728,675
Total Taxes	486,004	551,730	628,560	692,345	647,415	-6.5%	666,835	686,840	707,445	728,675
37 Miscellaneous Revenues										
3700 Interest Income	5,755	5,364	5,650	5,610	5,760	2.7%	5,880	6,000	6,120	6,240
3710 Donations	8,750	16,900	11,800	12,000	12,000	0.0%	12,000	12,000	12,000	12,000
Total Miscellaneous Revenues	14,505	22,264	17,450	17,610	17,760	0.9%	17,880	18,000	18,120	18,240
Total Revenues	500,509	573,995	646,010	709,955	665,175	-6.3%	684,715	704,840	725,565	746,915

23 Hotel/Motel Tax Fund
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5069 Maintenance-Gateway Landscape	82,820	82,896	98,700	96,580	102,370	6.0%	104,415	106,500	108,630	110,800
5075 Gateway Projects	28,339	41,294	31,440	32,000	39,000	21.9%	34,000	34,000	34,000	34,000
Total Contractual Services	111,159	124,190	130,140	128,580	141,370	9.9%	138,415	140,500	142,630	144,800
80 Other Expenditures										
8012 Special Events	66,819	63,250	62,120	78,300	106,055	35.4%	108,640	111,275	113,965	116,705
8040 Bank/Investment Fees	430	400	360	550	400	-27.3%	410	415	425	435
8050 Programs/Tourism Promotions	19,073	16,926	103,680	75,600	156,600	107.1%	84,600	81,600	81,600	81,600
8055 Hotel/Motel Marketing	231,994	271,601	325,000	325,000	350,000	7.7%	350,000	350,000	350,000	350,000
Total Other Expenditures	318,316	352,178	491,160	479,450	613,055	27.9%	543,650	543,290	545,990	548,740
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	10,000	0		0	0	0	0
9041 Transfer To Debt Service	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Transfers	45,915	45,915	45,915	55,910	0		0	0	0	0
Total Special Revenue Hotel/Motel	475,389	522,283	667,215	663,940	754,425	13.6%	682,065	683,790	688,620	693,540

23 Hotel/Motel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Hotel/Motel Taxes	4%	4%	4%	4%	4%	4%	4%
	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	3%	124,030	99,440	127,750	131,580	135,530	139,600
Extended Stay	3%	42,280	36,890	43,550	44,855	46,200	47,580
Hampton Inn	3%	61,800	151,400	63,655	65,565	67,530	69,556
Spring Hill Suites	3%	144,770	151,400	149,110	153,585	158,195	162,940
Marriot	3%	255,680	253,215	263,350	271,250	279,385	287,770
Total		628,560	692,345	647,415	666,833	686,840	707,445

Hotel/Motel Marketing	52%	47%	54%	52%	51%	49%	48%
	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Total		325,000	325,000	350,000	350,000	350,000	350,000

Donations	Est Actual	Budget	Budget
	18-19	18-19	19-20
Concert/Car/JM Donations	11,800	12,000	12,000
	11,800	12,000	12,000

Programs/Tourism Promotion

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%. The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

Program Costs	2018-2019	2018-2019	2019-2020
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	220	600	600
5K Races Public Works & Police detail	1,125	2,500	2,500
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	4,185	6,000	6,000
Pathway Map	0	0	0
DuPage Convention & Visitor Bureau	30,000	36,000	36,000
Convention Grant Program	0	14,000	14,000
Sports Facility Consulting/Investment	51,750	0	75,000
Village of Burr Ridge Merchandise	0	0	6,000
Total	103,680	75,600	156,600

Special Events	Est Actual	Budget	Budget
	18-19	18-19	19-20
Concerts	18,055	25,000	25,000
Car Show	2,170	4,200	4,200
Jingle Mingle	7,000	9,000	10,000
5K	1,040	1,250	1,250
Event Staffing	0	1,200	1,200
Sound System Maint	0	2,000	2,000
Sound Supply Tech	5,000	5,000	5,500
Sound System Equipmt	0	1,000	1,000
Crowd Control	0	300	300
ASCAP License	355	350	360
BMI License	0	0	360
Misc	500	1,000	1,000
Staff Costs	28,000	28,000	53,885
	62,120	78,300	106,055

- In FY19-20 Staff Costs will include 25% of E. Walter salary and 50% of J. Kowal salary.

23 Hotel/Motel Tax Fund

Notes

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Gateway Projects	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Electric for median	2,510	2,850	2,850
Holiday lights Village Hall	5,400	4,500	4,500
Village Center event signs	5,000	5,000	5,000
South Median Landscape Improvements	880	1,000	1,000
Holiday Décor	5,500	6,000	6,000
CLR Tallgrass Establish	2,900	3,000	3,000
CLR Turf Repair	1,500	1,500	1,500
CLR Bridge Decorations	150	150	150
CLR Trees	0	1,000	1,000
Two Annual Plantings	6,280	6,000	6,000
Village Hall Plant Bed Rehabilitation	260	1,000	1,000
Bucket Truck Rental	1,060	0	0
Entryway Sign Replacement	0	0	7,000
	<u>31,440</u>	<u>32,000</u>	<u>39,000</u>

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements
-Final Loan Payment will be in December 2018

Maintenance-Gateway Landscape	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Medians/Gateways/CLR/BR Parkway	98,410	94,580	100,370
Irrigation Maintenance	290	2,000	2,000
	<u>98,700</u>	<u>96,580</u>	<u>102,370</u>

**VILLAGE OF BURR RIDGE
RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	6,247	6,247	0	0	0	0	0	0
Total Revenues	25,000	0	0	0	0	0	0	0
Total Expenditures	25,000	6,247	0	0	0	0	0	0
Net Increase (Decrease)	0	-6,247	0	0	0	0	0	0
Available Reserves - April 30	6,247	0	0	0	0	0	0	0
Estimated Reserves May 1, 2019						0		
Estimated Revenues:								
Taxes						0		
Total Estimated Revenues						0		
Estimated Expenditures:								
Other Expenditures						0		
Total Estimated Expenditures						0		
Net Increase (Decrease)						0		
Estimated Reserves April 30, 2020						0		

24 Places of Eating Tax
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3070 Places of Eating Tax	25,000	0	0	0	0		0	0	0	0
Total Taxes	25,000	0	0	0	0		0	0	0	0
Total Revenues	25,000	0	0	0	0		0	0	0	0

24 Places of Eating Tax
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8056 Restaurant/Place of Eating Mktg	25,000	6,247	0	0	0		0	0	0	0
Total Other Expenditures	25,000	6,247	0	0	0		0	0	0	0
Total Restaurant/Place of Eating Tax	25,000	6,247	0	0	0		0	0	0	0

24 Places of Eating Tax

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Restaurant/Place of Eating Marketing

\$25,000 of the 1% of the Place of Eating tax was budgeted in FY 16-17 for a Restaurant Week Program. Due to declining revenues in the General Fund, this expense will no longer be budgeted.

**VILLAGE OF BURR RIDGE
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	808,022	361,822	13,940	571,190	8,505	-588,440	-1,112,060	-1,627,760
Total Revenues	429,882	396,212	1,503,810	626,540	291,770	297,010	302,250	307,500
Total Expenditures	876,082	744,093	946,560	1,189,225	888,715	820,630	817,950	850,565
Net Increase (Decrease)	-446,200	-347,882	557,250	-562,685	-596,945	-523,620	-515,700	-543,065
Available Reserves - April 30	361,822	13,940	571,190	8,505	-588,440	-1,112,060	-1,627,760	-2,170,825

Estimated Reserves May 1, 2019

571,190

Estimated Revenues:

Miscellaneous Revenues	101,540
Transfers	525,000

Total Estimated Revenues

626,540

Estimated Expenditures:

Capital Outlay	1,188,425
Other Expenditures	800

Total Estimated Expenditures

1,189,225

Net Increase (Decrease)

-562,685

Estimated Reserves April 30, 2020

8,505

31 Capital Improvements Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
3710 Donations	0	20,483	2,000	0	0		0	0	0	0
3711 Developer Donations	143,371	15,000	500	9,750	0		0	0	0	0
3795 Other Revenue	0	0	445,000	535,000	90,000	-83.2%	0	0	0	0
Total Miscellaneous Revenues	154,882	46,212	458,810	556,150	101,540	-81.7%	11,770	12,010	12,250	12,500
39 Transfers										
3910 Transfer From General Fund	0	50,000	750,000	215,000	250,000	16.3%	0	0	0	0
3922 Transfer From Motor Fuel Tax	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
3923 Transfer From Hotel/Motel Tax	0	0	10,000	10,000	0		0	0	0	0
Total Transfers	275,000	350,000	1,045,000	510,000	525,000	2.9%	280,000	285,000	290,000	295,000
Total Revenues	429,882	396,212	1,503,810	1,066,150	626,540	-41.2%	291,770	297,010	302,250	307,500

31 Capital Improvements Fund
8010 Capital Improvement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7010 Improvements	249,453	157,353	172,865	302,370	426,390	41.0%	0	0	0	0
7055 Village Facility Improvements	0	0	126,450	175,600	35,000	-80.1%	68,000	50,000	50,000	50,000
7074 2016 Road Program	625,768	0	0	0	0		0	0	0	0
7077 2017 Road Program	0	585,940	0	0	0		0	0	0	0
7078 2018 Road Program	0	0	646,525	607,490	0		0	0	0	0
7079 2019 Road Program	0	0	0	0	727,035		819,900	769,800	767,100	799,700
Total Capital Outlay	875,221	743,293	945,840	1,085,460	1,188,425	9.5%	887,900	819,800	817,100	849,700
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	885	800	-9.6%	815	830	850	865
Total Other Expenditures	860	800	720	885	800	-9.6%	815	830	850	865
Total Capital Improvement	876,082	744,093	946,560	1,086,345	1,189,225	9.5%	888,715	820,630	817,950	850,565

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Transfer From General Fund	18-19	19-20	20-21	21-22	22-23	23-24
	Budget	Budget	Project	Project	Project	Project
Road Program	215,000	250,000	0	0	0	0
Additional Transfer of Surplus	535,000					
	<u>750,000</u>					

Transfer in of available General Fund surplus to help pay for the Road Program.

Transfers From Motor Fuel Tax Fund
Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

Other Revenues	18-19	18-19	19-20
	Est. Act.	Budget	Budget
IRMA reserves to fund Village facilities improvements	175,000	175,000	
OPUS escrow to fund engineering for 71st Street	0	90,000	90,000
IPBC reserves to balance out the fund	270,000	270,000	
	<u>445,000</u>	<u>535,000</u>	<u>90,000</u>

Various reserves used to pay for capital improvements.

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Improvements	18-19 Est. Act.	18-19 Budget	19-20 Budget	20-21 Project.	21-22 Project.	22-23 Project.	23-24 Project.
CLR/I-55 Bridge ITEP Grant							
CLR/I-55 Bridge Construction Grant Match	\$ -	\$ 10,000	\$ -				
Garfield Street LAPP (75% Construction Grant)							
STP Construction Grant Match	\$ -	\$ 5,400	\$ 5,400				
79th Street LAFO (75% Construction Grant)							
STP Construction Grant Match (25%)	\$ 83,980	\$ 99,470	\$ 15,490				
Construction Engineering & Material Testing							
Wolf Road Pedestrian Crossing Project							
Phase II Engineering							
Construction. Paid by grant, School, Park Dist.							
Burr Ridge Parkway LAPP (70% Construction Grant)							
Phase II Engineering	\$ 83,885	\$ 85,000					
STP Construction Grant Match (transf. from MFT)			\$ 216,000				
Construction Engineering & Material Testing			\$ 87,000				
I-294 Tri-State Tollway							
Owner's Engineering Services ⁽¹⁾	\$ -	\$ 12,500	\$ 12,500				
71st Street at Wolf Road: Design Engineering ⁽²⁾	\$ 5,000	\$ 90,000	\$ 90,000				
TOTALS:	\$ 172,865	\$ 302,370	\$ 426,390	\$ -	\$ -	\$ -	\$ -

(1) Split 50% with Water Fund (\$12,500 in 51-6030-50-5070)
(2) \$90K would be transfer from OPUS reserve

Village Facility Improvements	18-19 Est Act.	18-19 Budget	19-20 Budget	20-21 Project.
VH Chiller Replacement	98,511	131,000		
PD Roof Top Unit Compressors Replaced	14,950			
VH Window Replacement, Phase 1	12,989	24,600		
VH Foyer Bathroom Remodeling	0	20,000	0	
PD HVAC Supplemental Heating			35,000	
VH Window Replacement, Phase 2			0	
VH Window Replacement, Phase 3				15,000
VH Garage Roof Replacement				53,000
	126,450	175,600	35,000	68,000

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Road Program	2018-2019	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Resurfacing & Repair Program	580,049	542,490	627,035	724,900	674,800	672,100	704,700
Drainage Improvements / Other							
Pavement Maintenance	50,387	50,000	85,000	80,000	80,000	80,000	80,000
Material Testing	16,090	15,000	15,000	15,000	15,000	15,000	15,000
	646,526	607,490	727,035	819,900	769,800	767,100	799,700

2019 Road Program (FY 2019-20)	2021 Road Program (FY 2021-22)*
<u>Resurfacing Program:</u>	<u>Resurfacing Program:</u>
Countryside Court 14,860	89th St. 89,400
Ridge Farm Road 48,990	90th & Grant St. 71,300
Deerpath Trail, Faw n Court 104,180	Hillcrest Dr & Rucci Ct 148,100
Todor Court 47,580	Shady Ln & Lee Ct 101,000
Vine Street (N. of 90th St.) 21,340	Heather Dr & Ct 100,400
Forest Hill Road (N. of Burr Oak Ln.) 94,870	Lakewood Cir 101,400
73rd Place - Arbor Avenue 155,595	Wedgewood Dr (North of 87th St.) 63,200
75th Street 36,480	Crack Sealing 60,000
Circle Drive, Dana Way 103,140	Pavement Marking 20,000
Crack Sealing 65,000	Material Testing 15,000
Pavement Marking 20,000	
Material Testing 15,000	769,800
727,035	
2020 Road Program (FY 2020-21)*	2022 Road Program (FY 2022-23)*
<u>Resurfacing Program:</u>	<u>Resurfacing Program:</u>
Devon of Burr Ridge Subdivision 256,200	Dartmouth Ct 50,200
Devon Ridge Dr & Ct	Lake Ridge Subdivision 329,300
Circle Ridge Dr & Ct	82nd Street 57,800
Robert Bartlett's Hinsdale Countryside Estates 468,700	Braemoor, Units 1 & 2 (partial) 234,800
75th St & 77th St	Crack Sealing 60,000
Drew Ave & Hamilton Ave	Pavement Marking 20,000
Crack Sealing 60,000	Material Testing 15,000
Pavement Marking 20,000	767,100
Material Testing 15,000	
819,900	
2023 Road Program (FY 2023-24)*	
<u>Resurfacing Program:</u>	
Forest Edge Subdivision 123,000	
Highland Fields Subdivision 581,700	
Crack Sealing 60,000	
Pavement Marking 20,000	
Material Testing 15,000	
799,700	

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**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	517,896	326,880	340,980	632,475	2,885	-9,430	-21,760	-34,110
Total Revenues	57,601	74,838	507,675	263,215	0	0	0	0
Total Expenditures	248,617	60,737	216,180	892,805	12,315	12,330	12,350	12,365
Net Increase (Decrease) In Fund Balance	-191,016	14,100	291,495	-629,590	-12,315	-12,330	-12,350	-12,365
Available Reserves - April 30	326,880	340,980	632,475	2,885	-9,430	-21,760	-34,110	-46,475

Estimated Reserves May 1, 2019

632,475

Estimated Revenues:

Intergovernmental	100,000
Miscellaneous Revenues	38,215
Transfers	125,000

Total Estimated Revenues

263,215

Estimated Expenditures:

Capital Outlay	892,005
Other Expenditures	800

Total Estimated Expenditures

892,805

Net Increase (Decrease)

-629,590

Estimated Reserves April 30, 2020

2,885

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	100,000		0	0	0	0
Total Intergovernmental	0	0	0	0	100,000		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	5,000	5,000	0.0%	0	0	0	0
3710 Donations	46,091	14,109	163,625	0	33,215		0	0	0	0
Total Miscellaneous Revenues	57,601	24,838	174,935	5,000	38,215	664.3%	0	0	0	0
39 Transfers										
3910 Transfers From General Fund	0	50,000	332,740	0	125,000		0	0	0	0
Total Transfers	0	50,000	332,740	0	125,000		0	0	0	0
Total Revenues	57,601	74,838	507,675	5,000	263,215	5164.3%	0	0	0	0

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	236,257	47,736	197,540	64,425	823,005	1177.5%	0	0	0	0
7053 Sidewalk/Pathway Maint Project	11,500	12,201	17,920	11,500	69,000	500.0%	11,500	11,500	11,500	11,500
Total Capital Outlay	247,757	59,937	215,460	75,925	892,005	1074.9%	11,500	11,500	11,500	11,500
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	865
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	865
Total Sidewalks/Pathway	248,617	60,737	216,180	76,825	892,805	1062.1%	12,315	12,330	12,350	12,365

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Sidewalk/Pathway Projects	18-19	18-19	19-20	20-21
	Est. Act.	Budget	Budget	Project
CLR Longwood to Katherine Legge Park (east side):				
Phase II engineering	71,629	38,500		
Construction engineering			95,700	
Construction (Total \$797,610, STP Grant \$284,000)			513,610	
German Church Road sidewalk ext. (Greystone Ct. to CLR):				
Construction (local match)	0	25,925	25,925	
Chasemoor-Lincolnshire Pathway Replacement				
Construction	114,911	0		
Garfield Avenue Connection				
Phase II engineering	11,000	0		
Construction engineering			8,300	
Construction			99,300	
8600-8670 County Line Road Connection				
Phase II engineering			18,000	
Construction			62,170	
Total	197,540	64,425	823,005	0

The FY 19-20 Budget shows insufficient funds to complete the construction of a new sidewalk on CLR. The Village has several options:

- 1) Obtain additional STP Funds to pay for the shortfall (unsuccessful in May 2017)
- 2) Obtain a Cook County Grant to pay for the shortfall (unsuccessful in July 2017)

Sidewalk/Pathway Maintenance Projects
\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc. This program ends after FY 18-19 due to lack of funds.
- FY19-20 includes repair of retaining walls at Co. Line Rd & 87th St. and 91st St. east of Enclave Dr., [Est. 58,000]

State Grants
DCEO Grant for Garfield Street Sidewalk \$100,000

Donations
KB House Conduit Bond Fee - \$15,000
2018-19 Lakeside Pointe - \$77,000
2018-19 Secret Forest Donation Transfer - \$71,625
2019-20 Dremonas \$33,215

Transfers From General Fund
\$50,000 of General Fund Surplus was transferred in at the end of FY 2017-18.

**VILLAGE OF BURR RIDGE
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	904,759	962,170	821,176	386,326	335,866	200,821	56,751	-21,849
Total Revenues	312,870	160,729	11,310	61,540	201,770	177,010	87,250	12,500
Total Expenditures	255,459	301,723	446,160	112,000	336,815	321,080	165,850	108,870
Net Increase (Decrease)	57,412	-140,994	-434,850	-50,460	-135,045	-144,070	-78,600	-96,370
Available Reserves - April 30	962,170	821,176	386,326	335,866	200,821	56,751	-21,849	-118,219
Estimated Reserves May 1, 2019						386,326		
Estimated Revenues:								
			Miscellaneous Revenues	11,540				
			Transfers	50,000				
			Total Estimated Revenues		61,540			
Estimated Expenditures:								
			Capital Outlay	111,200				
			Other Expenditures	800				
			Total Estimated Expenditures		112,000			
			Net Increase (Decrease)		-50,460			
Estimated Reserves April 30, 2020						335,866		

33 Equipment Replacement Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
Total Miscellaneous Revenues	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
39 Transfers										
3910 Transfers From General Fund	301,360	150,000	0	0	50,000		190,000	165,000	75,000	0
Total Transfers	301,360	150,000	0	0	50,000		190,000	165,000	75,000	0
Total Revenues	312,870	160,729	11,310	11,400	61,540	439.8%	201,770	177,010	87,250	12,500

33 Equipment Replacement Fund
8030 Equipment Replacement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	254,598	300,923	445,440	464,000	111,200	-76.0%	336,000	320,250	165,000	108,000
Total Capital Outlay	254,598	300,923	445,440	464,000	111,200	-76.0%	336,000	320,250	165,000	108,000
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	870
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	870
Total Equipment Replacement	255,459	301,723	446,160	464,900	112,000	-75.9%	336,815	321,080	165,850	108,870

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

Unit # Num	Vehicle Description	Department Assigned	Acquistion Date	Historical Cost	Replace Cycle	2018-19 Est. Actual	2018-19 Budget	2019-20 Budget	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	41,456	14,945	5						17,000		
17	2009 Ford Escape (50G/50W)	Public Works	39,895	11,767	5					15,000			
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	40,940	28,249	10						57,000		
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	38,838	9,936	10			0		29,250			
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	41,834	25,950	10								30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	42,248	28,850	10								30,000
23	2002 Navistar 4900 Dump Truck	Public Works	37,690	87,916	10	0	201,000		212,000				
24	2013 Ford Explorer-Build. Inspector (PD Transfer)	Comm Dev	41,395	16,880	5					3,000			
26	2017 Ford F-550 4WD Super Cab w/ Versalift Aerial Equip	Public Works	42,767	125,550	10								140,000
28	2001 Johnson 605 Sweeper	Public Works	37,130	137,500	10			0					0
29	2017 International 7400 Dump Truck	Public Works	42,746	155,954	10								215,000
30	2017 Ford F-550 4WD Reg Cab Dump Truck	Public Works	43,160	82,513	10		0						
31	2013 Ford F350 Dump Truck	Public Works	41,395	47,799	10							108,000	
32	2013 Navistar 7400 Dump Truck	Public Works	41,640	147,071	10								215,000
33	2004 Navistar 6 wheel Dump Truck (50G/50W)	Public Works	38,292	98,000	10			99,500					
34	2019 Ford F-550 4WD Reg Cab Dump Truck	Public Works	43,525	79,435	10	106,210	115,000						
35	2008 Navistar 2-Ton Dump Truck	Public Works	39,462	106,305	10					209,000			
37	2015 International 7400 Plow Truck	Public Works	42,317	135,915	10								215,000
39	2019 Peterbilt 348 Dump Truck	Public Works	43,525	82,513	10	199,275	0						
41	2019 Caterpillar Model 308E2 Mini Hydraulic Excavator	Public Works	43,437	58,866	15	139,955	148,000						
44	2018 Caterpillar Model 926M Wheel Loader	Public Works	43,081	65,000	15								
51	2003 New Holland Tractor Model TC45D	Public Works	37,886	19,226	15						58,000		
101	2013 Scag Sabre Tooth Mower	Public Works	41,358	14,441	5								15,000
102	2011 Kubota Mower	Public Works	40,756	11,665	5								16,000
103	2009 Mobark 14R Brush Chipper	Public Works	40,052	27,572	15				74,000				
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	38,261	8,750	15								8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	34,700	8,714	15				20,000				
107	1998 Beaver Creek 1 axle trailer	Public Works	35,796	3,000	15			3,700					
108	2001 Ready Haul trailer	Public Works	38,292	6,000	15								7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	43,191	3,500	15		0						
110	2004 Arrowboard trailer	Public Works	37,987	5,000	15			8,000					
111	2004 Water tank trailer	Public Works	37,987	5,000	15								7,500
PD10	2015 Ford Interceptor Sedan (#1510)	Police	42,177	26,024	5					32,000			
PD01	2017 Ford SUV (#1701)	Police	42,867	30,285	5		0				33,000		
PD08	2015 Ford Escape (#1508)	Police	42,177	24,100	5					32,000			
PD15	2013 Ford Interceptor-Sedan (#1315)	Police	41,578	25,384	5					30,000			
Total				1,765,574		445,440	464,000	111,200	336,000	320,250	165,000	108,000	899,750

The following vehicles are funded in the Water and Sewer Funds

Unit # Num	Vehicle Description	Department Assigned	Acquistion Date	Historical Cost	Replace Cycle	2018-19 Est. Actual	2018-19 Budget	2019-20 Budget	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected	Future Years
50	2000 Ford F-350 Pickup Truck		36,647	11,767	10			55,500					
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)		38,838	9,936	10					29,250			
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)		38,261	8,750	15								10,000
20	2014 John Deere Skid Steer Loader (50G/50W)		41,834	25,950	10								30,000
25	2005 F-150 (100 W)		38,749	25,000	10				56,600				
16	2014 Ford Explorer (50G/50W)		41,456	15,000	5						17,000		
17	2009 Ford Escape (50G/50W)		39,895	11,767	10					15,000			
33	2004 Navistar 6 wheel Dump Truck (50G/50W)							99,500					
36	2019 Ford F-150 4x4 Pickup Truck w/ Utility Body		43,525	22,000	10	48,835	49,000						
104	2005 Pipehunter Jetter, trailer (100 Sewer)		38,961	67,000	15								75,000
18	2011 Ford F-350 Utility Truck (50G/50W)		40,940	28,249	10						57,000		30,000
21	2014 Ford F-350 Utility Truck (100W)		41,487	35,963	10							116,000	
42	2013 Case Backhoe Model 590		41,518	130,000	15								130,000
112	2015 Redi-Haul Flatbed Trailer		42,107	10,727	10								15,000
Total				390,341		48,835	49,000	155,000	56,600	44,250	74,000	116,000	290,000

**VILLAGE OF BURR RIDGE
 STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
 FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	93,286	106,700	270,723	31,423	5,323	26,033	46,858	67,793
Total Revenues	23,005	195,349	116,095	36,000	36,120	36,240	36,360	36,490
Total Expenditures	9,591	31,326	355,395	62,100	15,410	15,415	15,425	15,435
Net Increase (Decrease)	13,414	164,023	-239,300	-26,100	20,710	20,825	20,935	21,055
Available Reserves - April 30	106,700	270,723	31,423	5,323	26,033	46,858	67,793	88,848

Estimated Reserves May 1, 2019	31,423
Estimated Revenues:	
Miscellaneous Revenues	36,000
Transfers	0
Total Estimated Revenues	36,000
Estimated Expenditures:	
Capital Outlay	61,700
Other Expenditures	400
Total Estimated Expenditures	62,100
Net Increase (Decrease)	-26,100
Estimated Reserves April 30, 2020	5,323

**34 Storm Water Management Fund
0300 Revenues**

**VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	5,755	5,364	6,000	6,000	6,000	0.0%	6,120	6,240	6,360	6,490
3795 Other Revenue	17,250	14,985	30,095	20,000	30,000	50.0%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	23,005	20,349	36,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490
39 Transfers										
3910 Transfers From General Fund	0	175,000	80,000	0	0		0	0	0	0
Total Transfers	0	175,000	80,000	0	0		0	0	0	0
Total Revenues	23,005	195,349	116,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490

**34 Storm Water Management Fund
8040 Storm Water Management**

**VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7051 Storm Water Management	9,161	30,926	354,995	133,800	61,700	-53.9%	15,000	15,000	15,000	15,000
Total Capital Outlay	9,161	30,926	354,995	133,800	61,700	-53.9%	15,000	15,000	15,000	15,000
80 Other Expenditures										
8040 Bank/Investment Fees	430	400	400	450	400	-11.1%	410	415	425	435
Total Other Expenditures	430	400	400	450	400	-11.1%	410	415	425	435
Total Storm Water Management	9,591	31,326	355,395	134,250	62,100	-53.7%	15,410	15,415	15,425	15,435

34 Storm Water Management Fund

VILLAGE OF BURR RIDGE
 REVENUE AND EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Storm Water Management	18-19	18-19	19-20
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee *	0	1,000	0
Windsor Pond bi-annual burn	2,725	2,800	2,800
Enhancement Area Monitoring	1,335		
IEPA Minimum Measures by IGA	1,500	5,000	5,000
Miscellaneous/emergency maintenance**	349,435	125,000	
Chloride Variance, DRSCWG/LDWG			6,900
Ravine Stabilization at Oak Hill Ct/94th St			12,000
Elm St. Culvert Engineering			35,000
	354,995	133,800	61,700

- Enhancement Area Monitoring includes Waterview Est. and Stone Creek Est.
 - IGA executed October 2017 with DuPage County.

**FY18-19: KLM grate study, Deer Path Tr. outfall at CLR, Road Program (Peppermill Ct)
 KLM Culvert Study: \$521 remaining of \$5,640 Engineering
 Deer Path Trail: \$268,490 Const., \$40,260 of \$44,540 Engineering.
 Road Prog. Storm Sewer Modifications: \$40,164

* FY19-20: NPDES fee is waived with Joint Program through DuPage County.

**VILLAGE OF BURR RIDGE
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	2,990,550	2,986,347	4,779,493	4,767,593	4,756,843	4,746,093	4,735,343	-1,245,407
Total Revenues	675,919	2,047,693	164,615	120,000	120,000	120,000	120,000	0
Total Expenditures	680,122	254,547	176,515	130,750	130,750	130,750	6,100,750	0
Net Increase (Decrease)	-4,203	1,793,146	-11,900	-10,750	-10,750	-10,750	-5,980,750	0
Available Reserves - April 30	2,986,347	4,779,493	4,767,593	4,756,843	4,746,093	4,735,343	-1,245,407	-1,245,407

Estimated Reserves May 1, 2019

4,767,593

Estimated Revenues:

Taxes	0
Miscellaneous Revenues	120,000
Other	0
Transfers	0

Total Estimated Revenues

120,000

Estimated Expenditures:

Other Expenditures	130,750
--------------------	---------

Total Estimated Expenditures

130,750

Net Increase (Decrease)

-10,750

Estimated Reserves April 30, 2020

4,756,843

41 Debt Service Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3000 General Property Tax	520,656	0	0	0	0		0	0	0	0
Total Taxes	520,656	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	109,349	107,271	118,700	120,000	120,000	0.0%	120,000	120,000	120,000	0
Total Miscellaneous Revenues	109,349	107,271	118,700	120,000	120,000	0.0%	120,000	120,000	120,000	0
38 Other										
3800 Proceeds From Sale of Assets	0	1,894,507	0	0	0		0	0	0	0
Total Other	0	1,894,507	0	0	0		0	0	0	0
39 Transfers										
3923 Transfer From Hotel/Motel Tax	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Transfers	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Revenues	675,919	2,047,693	164,615	165,910	120,000	-27.7%	120,000	120,000	120,000	0

41 Debt Service Fund
4030 Debt Service

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	9,692	99,325	11,350	10,550	11,350	7.6%	11,350	11,350	11,350	0
8064 Principal-G.O. Series 2003	505,000	0	0	0	0		0	0	0	0
8074 Interest-G.O. Series 2003	15,655	0		0	0		0	0	0	0
8110 Principal-Hotel/Motel Install	41,256	42,920	44,430	44,580	0		0	0	0	0
8111 Interest-Hotel/Motel Install	4,657	2,992	1,335	1,335	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	51,931		0	0		0	0	0	0
8116 Principal-Debt Crt Series 2017	0	0	0	0	0		0	0	5,970,000	0
8117 Interest-Debt Crt Series 2017	0	57,378	119,400	119,400	119,400	0.0%	119,400	119,400	119,400	0
Total Other Expenditures	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0
Total Debt Service	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0

41 Debt Service Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements
- Final Loan payment will be in December 2018

Refunding Debt Certificate Series 2017						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2017-18		0	57,378	57,378	57,378	1.75%
2018-19		59,700	59,700	119,400	119,400	1.75%
2019-20		59,700	59,700	119,400	119,400	1.75%
2020-21		59,700	59,700	119,400	119,400	1.75%
2021-22		59,700	59,700	119,400	119,400	1.75%
2022-23	5,970,000	59,700	59,700	119,400	6,089,400	1.75%
	5,970,000			654,378	6,624,378	

Police Station Funding

- The 2017 issue is the refinancing of Debt Certificate Series 2012.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M).
- \$1.9 million added to the fund from the sale of the Pump Center property.
- Reserves in the fund provide Interest Earnings to pay bond Interest Expense.
- Reserves will be used to pay off the Principal of the bonds.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	
Abatements							
Levy	Extension	Billed	Fiscal Year	Abatement Description			
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				<u>3,727,117</u>			

- FY 2016-17 is the last year for the Lake Michigan Water Main Bonds.

**VILLAGE OF BURR RIDGE
WATER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	2,480,059	1,991,944	1,820,325	2,356,740	1,856,910	1,345,490	1,297,775	2,361,795
Total Revenues	4,599,334	5,090,196	5,707,240	6,167,875	6,611,285	7,087,985	7,605,655	7,607,695
Total Expenditures	5,087,450	5,261,814	5,170,825	6,667,705	7,122,705	7,135,700	6,541,635	6,474,890
Net Increase (Decrease)	-488,116	-171,619	536,415	-499,830	-511,420	-47,715	1,064,020	1,132,805
Available Reserves - April 30	1,991,944	1,820,325	2,356,740	1,856,910	1,345,490	1,297,775	2,361,795	3,494,600

Estimated Reserves May 1, 2019

2,356,740

Estimated Revenues:

Charges For Services	5,967,875
Miscellaneous Revenues	200,000

Total Estimated Revenues

6,167,875

Estimated Expenditures:

Personnel Services	942,250
Contractual Services	697,585
Commodities	3,736,220
Capital Outlay	1,115,000
Other Expenditures	11,000
Transfers	165,650

Total Estimated Expenditures

6,667,705

Net Increase (Decrease)

-499,830

Estimated Reserves April 30, 2020

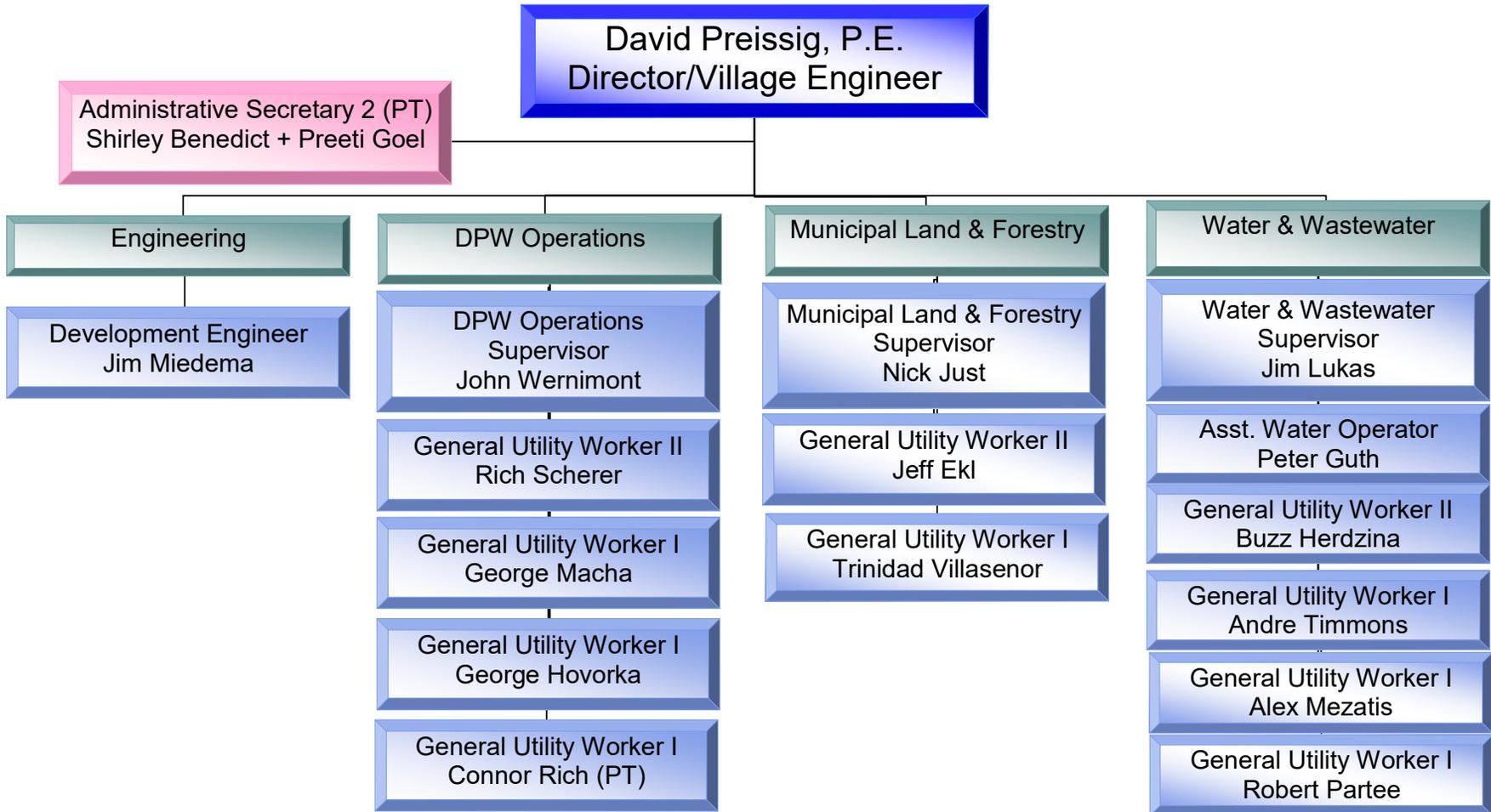
1,856,910

51 Water Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Revenue Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3430 Water Sales	4,178,932	4,785,130	5,320,900	5,328,120	5,802,020	8.9%	6,246,560	6,721,330	7,237,020	7,237,020
3434 Tap-Ons	85,989	49,270	89,830	83,430	75,170	-9.9%	72,170	72,170	72,170	72,170
3435 Water Meter Sales	23,690	17,016	41,040	19,400	28,325	46.0%	28,325	28,325	28,325	28,325
3436 Water Penalties	29,431	32,367	42,790	36,830	44,070	19.7%	45,390	46,750	48,150	49,590
3437 Water Use	16,867	24,150	17,760	20,630	18,290	-11.3%	18,840	19,410	19,990	20,590
Total Charges For Services	4,334,909	4,907,933	5,512,320	5,488,410	5,967,875	8.7%	6,411,285	6,887,985	7,405,655	7,407,695
37 Miscellaneous Revenues										
3700 Interest Income	172,656	158,259	163,920	175,000	170,000	-2.9%	170,000	170,000	170,000	170,000
3710 Donations	71,686	0	1,000	0	0		0	0	0	0
3795 Other Revenues	20,084	24,004	30,000	30,000	30,000	0.0%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	264,425	182,263	194,920	205,000	200,000	-2.4%	200,000	200,000	200,000	200,000
Total Revenues	4,599,334	5,090,196	5,707,240	5,693,410	6,167,875	8.3%	6,611,285	7,087,985	7,605,655	7,607,695

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Water Fund
DESCRIPTION OF OPERATIONS

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	559,769	578,190	621,585	627,640	636,515	1.4%	659,865	682,675	705,235	728,665
4002 Salaries Part-Time	34,996	21,410	12,795	14,620	15,030	2.8%	15,715	16,430	17,430	18,210
4003 Salaries Overtime	35,399	51,551	43,060	62,200	61,700	-0.8%	62,935	64,190	65,475	66,785
4011 IMRF Contribution	69,705	71,383	73,125	78,320	73,850	-5.7%	84,760	96,170	108,190	120,810
4012 FICA/Medicare Taxes	45,491	47,788	50,870	53,050	54,385	2.5%	56,535	58,625	60,745	62,810
4030 Health/Life Insurance	82,949	87,713	83,950	102,185	84,935	-16.9%	89,180	93,640	98,320	103,235
4032 Uniform Allowance	7,847	6,412	9,980	10,325	8,950	-13.3%	8,950	8,950	8,950	8,950
4040 Due & Subscriptions	2,115	2,446	2,540	2,595	2,595	0.0%	2,595	2,595	2,595	2,595
4041 Employee Recruitment Expense	1,935	0	150	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	1,342	1,774	1,895	3,790	3,790	0.0%	3,790	3,790	3,790	3,790
Total Personnel Services	841,548	868,668	899,950	955,225	942,250	-1.4%	984,825	1,027,565	1,071,230	1,116,350
50 Contractual Services										
5020 Professional Services	14,650	19,771	20,775	23,000	23,000	0.0%	23,000	23,000	23,000	23,000
5025 Postage	20,764	5,608	15,000	16,350	12,080	-26.1%	12,320	12,570	12,820	13,070
5030 Telephone	25,394	20,435	21,120	21,530	22,185	3.0%	22,620	23,070	23,530	24,000
5040 Printing	398	0	750	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5050 Maintenance-Equipment	3,364	15,535	7,890	24,600	24,600	0.0%	8,600	8,770	8,950	9,130
5051 Maintenance-Vehicles	841	766	5,370	4,500	5,000	11.1%	5,000	5,000	5,000	5,000
5052 Maintenance-Buildings	6,310	4,930	5,370	6,740	7,110	5.5%	7,250	7,400	7,550	7,700
5067 Maintenance-Distribution System	90,528	132,855	84,190	143,300	178,500	24.6%	118,000	1,137,000	647,000	87,000
5070 Engineering Services	0	0	49,920	59,500	276,000	363.9%	148,000	185,000	115,000	100,000
5080 Utilities	69,067	68,723	70,590	80,400	80,000	-0.5%	80,000	80,000	81,600	83,230
5081 Insurance	49,408	47,255	0	48,680	48,940	0.5%	49,920	50,920	51,930	52,970
5085 Rentals	0	3,862	2,015	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	17,294	17,076	17,400	18,670	18,670	0.0%	19,040	19,420	19,810	20,210
Total Contractual Services	298,019	336,814	300,390	448,770	697,585	55.4%	495,250	1,553,650	997,690	426,810
60 Commodities										
6000 Office Supplies	103	21	250	600	600	0.0%	600	600	600	600
6010 Operating Supplies	23,976	35,348	36,140	27,800	37,800	36.0%	38,560	39,330	40,110	40,920
6020 Gasoline & Oil	5,699	8,603	9,945	9,850	9,300	-5.6%	9,520	9,710	9,900	10,100
6040 Supplies-Equipment	26,217	50,492	59,400	41,500	41,500	0.0%	42,330	43,180	44,040	44,920
6041 Supplies-Vehicles	919	436	450	1,000	1,000	0.0%	1,000	1,000	1,000	1,000

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
6070 Water Purchases	3,332,244	3,742,550	3,606,835	3,537,890	3,646,020	3.1%	3,669,720	3,564,420	3,593,900	3,617,260
Total Commodities	3,389,159	3,837,451	3,713,020	3,618,640	3,736,220	3.2%	3,761,730	3,658,240	3,689,550	3,714,800
70 Capital Outlay										
7000 Equipment	402,658	97,468	24,680	57,800	51,000	-11.8%	40,000	40,000	40,000	40,000
7010 Improvements	0	0	62,190	518,000	909,000	75.5%	1,600,000	640,000	490,000	900,000
7020 Vehicles	28,249	0	48,835	49,000	155,000	216.3%	56,600	44,250	74,000	116,000
Total Capital Outlay	430,907	97,468	135,705	624,800	1,115,000	78.5%	1,696,600	724,250	604,000	1,056,000
80 Other Expenditures										
8040 Bank/Investment Fees	12,907	11,915	10,460	13,225	11,000	-16.8%	11,220	11,445	11,675	11,910
Total Other Expenditures	12,907	11,915	10,460	13,225	11,000	-16.8%	11,220	11,445	11,675	11,910
90 Transfers										
9061 Transfer To Info Tech Fund	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,550	167,490	149,020
Total Transfers	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,550	167,490	149,020
Total Water Operations	5,087,450	5,261,814	5,170,825	5,771,960	6,667,705	15.5%	7,122,705	7,135,700	6,541,635	6,474,890

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Training & Travel Expense	18-19	18-19	19-20
	Est. Act	Budget	Budget
Continuing Education PE lic	200	500	500
Water Operators Training*	1,480	3,000	3,000
MCWWA Meetings	175	250	250
Water license renewal **	40	40	40
Water license class	0	0	0
	<u>1,895</u>	<u>3,790</u>	<u>3,790</u>

* Continuing education for all water operators.

** Class C Water Supply Operators Licenses renewed every 3 years:
Dir. 7/1/20; Superv. 7/1/19, Asst. Op. 7/1/18, GU2 & GU1 7/1/21

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act	Budget	Budget
MCWWA Annual Membership (7)	175	175	175
AWWA Annual Membership (3)	2,270	2,270	2,270
Publications/Misc	95	150	150
	<u>2,540</u>	<u>2,595</u>	<u>2,595</u>

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	4,550	4,580	4,580
Safety Shoes	750	750	750
Short Sleeve Shirts	655	700	700
Rainwear & Hip Boots	305	350	350
Coveralls	900	900	900
Jackets*	1,715	1,775	400
Winter Coats	170	200	200
Safety Equipment	790	845	845
Hats	45	100	100
T-Shirts	70	80	80
Miscellaneous	30	45	45
Total	<u>9,980</u>	<u>10,325</u>	<u>8,950</u>

- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018, Breen's rates unchanged in extension.
- * In FY18-19, includes replacing 3-season jackets for 7 employee

Professional Services	18-19	18-19	19-20
	Budget	Budget	Budget
Water Lab Testing Services	4,980	6,000	6,000
IEPA standby well sampling	1,730	500	500
IEPA stage 2 DBP testing	320	2,000	2,000
Meter Testing	21	2,000	2,000
Leak Detection	6,005	5,000	5,000
JULIE	5,796	6,000	6,000
Miscellaneous	1,428	1,000	1,000
Backflow prevention monitoring	495	500	500
	<u>20,775</u>	<u>23,000</u>	<u>23,000</u>

- Copper and lead testing required every 3 years (next due Sep 2020)
- Standby well sampling is IEPA required every 3 years (next due Feb 2019)

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Telephone	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Service	6,065	4,990	6,370
Data Line/Modem	2,440	4,945	2,560
Well Monitor Line	6,670	5,340	7,000
Verizon (17)	5,945	6,255	6,255
	<u>21,120</u>	<u>21,530</u>	<u>22,185</u>

Data lines reduced due to change to cellular modems.

Maintenance-Buildings	18-19	18-19	19-20
	Est. Act	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,310	1,800	1,800
Contractual Mowing	2,986	2,690	3,060
PC HVAC Maintenance	574	1,000	1,000
Miscellaneous repairs	250	1,000	1,000
	<u>5,370</u>	<u>6,740</u>	<u>7,110</u>

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.
- HVAC contract on quarterly maintenance beginning Dec. 2016

Maintenance-Distribution System	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project.	Project.	Project.	Project.
Water main/hydrant repairs	41,500	50,000	50,000	50,000	50,000	50,000	50,000
Pavement patching	25,990	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	15,050	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,650	1,800	2,000	2,000	2,000	2,000	2,000
Water Tower Cleaning (North)			8,000				
Water Tower Cleaning (South)				6,000			
Water Tower painting (North)					1,030,000		
Water Tower painting (South)						560,000	
Leak Detection Survey					20,000		
PC Controls Upgrade	0	50,000	50,000				
Bedford Park Meter Replacement			15,000				
PC Reservoir Inspect/Cleaning			10,000				
North Water Tower Interior Inspection							
South Water Tower Interior Inspector	0	6,500	8,500				
Large Commercial Meter Replacement				25,000			
	<u>84,190</u>	<u>143,300</u>	<u>178,500</u>	<u>118,000</u>	<u>1,137,000</u>	<u>647,000</u>	<u>87,000</u>

- Available reserves in the fund will be used for unanticipated maintenance issues.

Insurance				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2018-19 the Village has an available IRMA excess surplus in the amount of \$830,507				
The current year premium of \$201,070 will be paid directly out of the surplus resulting in an estimated IRMA excess surplus of \$629,437				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2018-19 Est. Actual	201,070	20,000	20,000	0
2019-20 Budget	244,690	20,000	215,750	48,940
2020-21 Project	249,580	20,000	219,660	49,920
2021-22 Project	254,580	20,000	223,660	50,920
2022-23 Project	259,670	20,000	227,740	51,930
2023-24 Project	264,860	20,000	231,890	52,970

Utilities	18-19	18-19	19-20
	Est. Act	Budget	Budget
Pump Center heating	1,030	2,000	2,000
Pump Center electric ⁽¹⁾	54,660	60,900	60,500
2MG Tank electric	1,990	2,500	2,500
Wells electric	11,650	13,000	13,000
Bedford Park sump electric	1,160	1,500	1,500
Misc.	100	500	500
	<u>70,590</u>	<u>80,400</u>	<u>80,000</u>

(1) Contract award 04/2018 to Dynegy Energy through 05/2022
Rates locked at \$0.05835 /kWh

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Water Purchases	18-19	18-19	19-20
	Est. Act	Budget	Budget
Village of Hinsdale	15,368	15,880	15,490
Bedford Park	3,591,467	3,522,010	3,630,530
	<u>3,606,835</u>	<u>3,537,890</u>	<u>3,646,020</u>

- Chicago water rate increase expected June 1 by City ordinance, based on the CPI: Urban Wage Earners and Clerical Workers (Chicago All Items) published by the U.S. Bureau of Labor Statistics for 365-day period ending January 1.

Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Meters/valves (new construction)	3,080	10,000	10,000
Residential Meter Replacement Prog.			
Commercial meter replacements	19,800	30,000	30,000
Trenching and shoring equipment			
Pump Center Reservoir Hatch Repl.	0	16,000	
SCBA Replacement at Pump Center	1,800	1,800	
Portable Water Analyzer			6,000
Copper Press Tool Kit			3,500
Ccut-off Machine Saw			1,500
	<u>24,680</u>	<u>57,800</u>	<u>51,000</u>

Vehicle	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project	Project	Project	Project
#16-'14 Ford Explorer*						17,000	
#17-'09 Ford Escape*					15,000		
#18-'11 Ford F350*						57,000	
#19-'06 Ford F150*					29,250		
#20 2014 Deere skid steer							
#21-'14 F350 Utility Truck							116,000
#25-'05 Ford F150				56,600			
#33 2004 Navistar 6 Wheel Dump Truck*			99,500				
#42 2013 Case 590 backhoe							
#50 2000 Ford F-350			55,500				
#112 2015 Redi-haul flatbed trailer							
	<u>0</u>	<u>0</u>	<u>155,000</u>	<u>56,600</u>	<u>44,250</u>	<u>74,000</u>	<u>116,000</u>

*50% Water 50% PW

Improvements	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project	Project	Project	Project
CLR & Carriage Way Sub. Ph I	0	352,000	708,000				
Chasmoor Drive WM Replacemen	0	100,000	201,000				
HIP Hydrant Replacement	62,190	66,000					
Hinsdale interconnection ¹						100,000	
CLR & Carriage Way Sub. Ph II				1,600,000			
PC Pump 4 replacement ²					160,000		
89th WM extension					480,000		
Meadow brook Drive WM ³						390,000	
Misc. WM replacements							900,000
	<u>62,190</u>	<u>518,000</u>	<u>909,000</u>	<u>1,600,000</u>	<u>640,000</u>	<u>490,000</u>	<u>900,000</u>

- Available reserves in the fund will be used for unanticipated improvement issues.

¹ Hinsdale interconnection/w atermain improvement is necessary to provide main isolation during w atermain breaks; deferred to FY20-21 to coordinate with Hinsdale & Tollw ay.

² After Bedford Park main relocation by Tollw ay. Includes HVAC replacement, & seeking grant assistance.

³ Connects Meadow brook Place subdivision to existing main north at 8331 Meadow brook Dr.

**VILLAGE OF BURR RIDGE
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	1,620,100	1,629,709	1,680,224	1,864,159	1,860,579	1,847,074	1,870,614	1,948,064
Total Revenues	300,031	346,482	489,770	491,200	513,660	537,210	561,900	587,790
Total Expenditures	290,422	295,967	305,835	494,780	527,165	513,670	484,450	439,990
Net Increase (Decrease)	9,609	50,515	183,935	-3,580	-13,505	23,540	77,450	147,800
Available Reserves - April 30	1,629,709	1,680,224	1,864,159	1,860,579	1,847,074	1,870,614	1,948,064	2,095,864

Estimated Reserves May 1, 2019

1,864,159

Estimated Revenues:

Charges For Services	439,310
Miscellaneous Revenues	51,890

Total Estimated Revenues

491,200

Estimated Expenditures:

Personnel Services	267,670
Contractual Services	23,960
Commodities	2,000
Capital Outlay	160,840
Other Expenditures	3,500
Transfers	36,810

Total Estimated Expenditures

494,780

Net Increase (Decrease)

-3,580

Estimated Reserves April 30, 2020

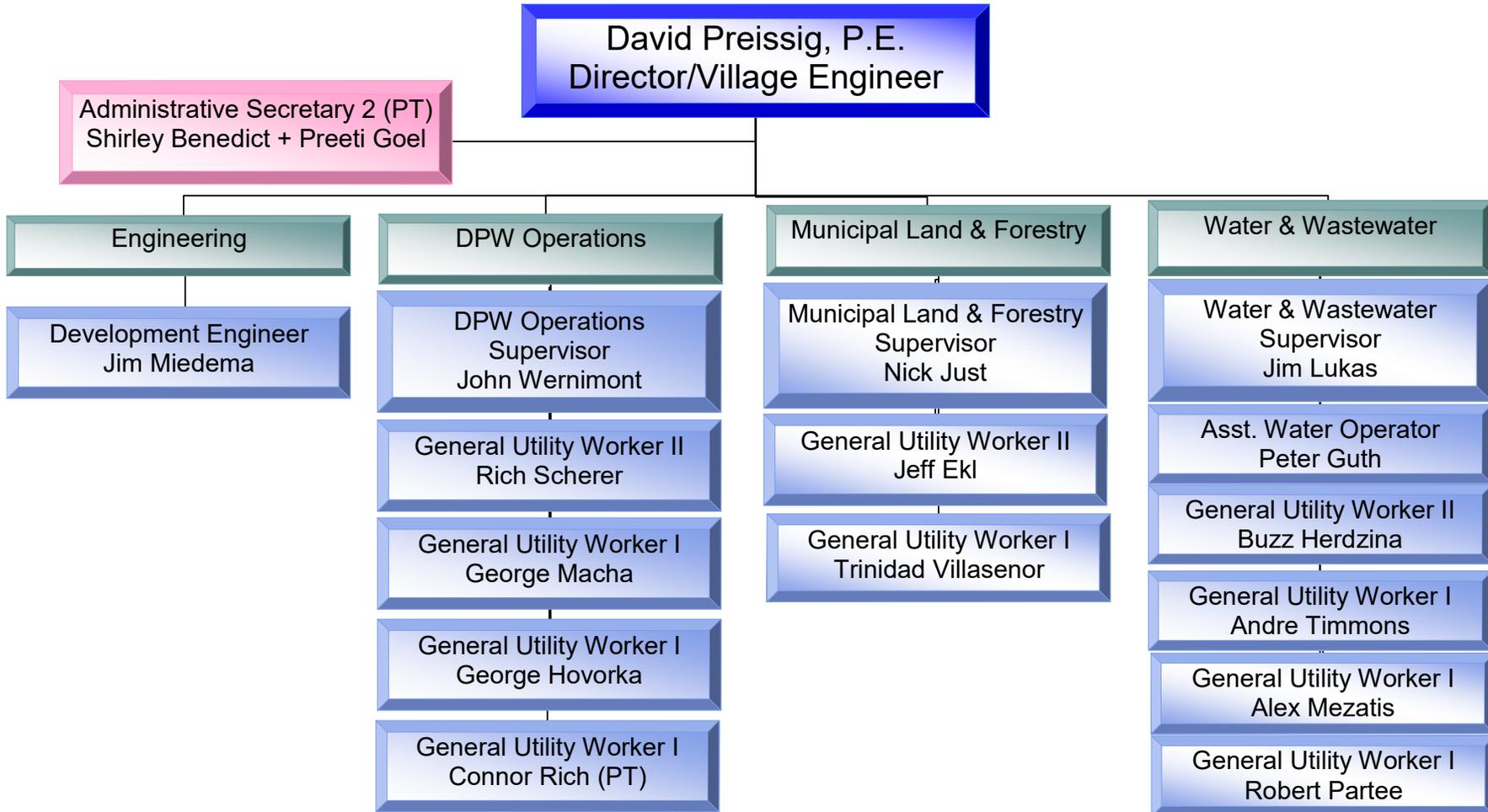
1,860,579

52 Sewer Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3440 Sewer Sales	237,020	287,759	406,700	333,920	427,040	27.9%	448,390	470,810	494,350	519,070
3444 Tap-Ons	4,000	6,000	30,000	8,000	10,000	25.0%	10,000	10,000	10,000	10,000
3446 Sewer Penalties	1,459	1,753	2,200	1,660	2,270	36.7%	2,340	2,410	2,480	2,550
Total Charges For Services	242,479	295,512	438,900	343,580	439,310	27.9%	460,730	483,220	506,830	531,620
37 Miscellaneous Revenues										
3700 Interest Income	57,552	50,971	50,870	57,030	51,890	-9.0%	52,930	53,990	55,070	56,170
Total Miscellaneous Revenues	57,552	50,971	50,870	57,030	51,890	-9.0%	52,930	53,990	55,070	56,170
Total Revenues	300,031	346,482	489,770	400,610	491,200	22.6%	513,660	537,210	561,900	587,790

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Sewer Fund**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	165,637	175,188	184,780	185,200	194,705	5.1%	202,840	210,870	218,745	226,685
4002 Salaries Part-Time	2,342	2,719	3,200	3,655	3,755	2.7%	3,930	4,105	4,295	4,490
4003 Salaries Overtime	3,244	2,794	2,945	3,180	3,090	-2.8%	3,150	3,215	3,275	3,345
4011 IMRF Contribution	19,688	19,941	20,755	21,400	20,835	-2.6%	24,060	27,460	31,030	34,785
4012 FICA/Medicare Taxes	12,421	13,262	14,435	14,530	15,365	5.7%	16,050	16,725	17,390	18,040
4030 Health/Life Insurance	22,758	26,571	25,845	29,785	27,160	-8.8%	28,515	29,945	31,440	33,015
4032 Uniform Allowance	2,467	1,637	2,545	2,910	2,760	-5.2%	2,760	2,760	2,760	2,760
Total Personnel Services	228,555	242,112	254,505	260,660	267,670	2.7%	281,305	295,080	308,935	323,120
50 Contractual Services										
5030 Telephone	1,880	1,143	1,085	1,355	1,140	-15.9%	1,160	1,180	1,200	1,220
5068 Maintenance-Utility System	18,798	14,506	11,245	16,360	17,320	5.9%	17,670	18,020	18,380	18,750
5080 Utilities	5,260	4,368	5,120	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
Total Contractual Services	25,938	20,017	17,450	23,215	23,960	3.2%	24,330	24,700	25,080	25,470
60 Commodities										
6010 Operating Supplies	624	2,232	1,230	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	0	207	835	500	500	0.0%	500	500	500	500
Total Commodities	624	2,440	2,065	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
70 Capital Outlay										
7000 Equipment	2,273	116	750	2,500	10,840	333.6%	2,500	2,500	2,500	2,500
7010 Improvements	0	0	0	0	150,000		175,000	150,000	105,000	50,000
Total Capital Outlay	2,273	116	750	2,500	160,840	6333.6%	177,500	152,500	107,500	52,500
80 Other Expenditures										
8040 Bank/Investment Fees	4,302	3,912	3,245	4,700	3,500	-25.5%	3,570	3,640	3,715	3,790
Total Other Expenditures	4,302	3,912	3,245	4,700	3,500	-25.5%	3,570	3,640	3,715	3,790
90 Transfers										
9061 Transfer To Info Tech Fund	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Transfers	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Sewer Operations	290,422	295,967	305,835	320,895	494,780	54.2%	527,165	513,670	484,450	439,990

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	1,325	1,410	1,410
Safety Shoes	300	375	375
Short Sleeve Shirts	170	250	250
Rainwear & Hip Boots	95	125	125
Coveralls	85	100	100
Jackets*	315	325	175
Safety Equipment	230	255	255
Hats	0	30	30
T-Shirts	25	25	25
Miscellaneous	0	15	15
Total	2,545	2,910	2,760

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%)
- Uniform contract expires 9/2018
- * In FY18-19 included replacing 3-season jacket for one (1) employee

Maintenance-Utility System	18-19	18-19	19-20
	Est. Act	Budget	Budget
Lift Station Maintenance	9,740	9,360	10,320
Lift Station Repairs	1,505	4,000	4,000
Sewer Rodding/Repairs	0	3,000	3,000
	11,245	16,360	17,320

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Utilities	18-19	18-19	19-20
	<u>Est. Act</u>	<u>Budget</u>	<u>Budget</u>
Electric	5,120	5,500	5,500
- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.			

**VILLAGE OF BURR RIDGE
INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	309,584	366,384	338,414	309,674	271,539	337,194	382,729	419,974
Total Revenues	298,775	284,469	289,540	334,645	396,375	369,450	384,420	343,620
Total Expenditures	241,975	312,439	318,280	372,780	330,720	323,915	347,175	330,495
Net Increase (Decrease)	56,800	-27,970	-28,740	-38,135	65,655	45,535	37,245	13,125
Available Reserves - April 30	366,384	338,414	309,674	271,539	337,194	382,729	419,974	433,099

Estimated Reserves May 1, 2019

309,674

Estimated Revenues:

Miscellaneous Revenues	11,530
Transfers	323,115

Total Estimated Revenues

334,645

Estimated Expenditures:

Personnel Services	13,060
Contractual Services	228,730
Commodities	20,000
Capital Outlay	110,190
Other Expenditures	800

Total Estimated Expenditures

372,780

Net Increase (Decrease)

-38,135

Estimated Reserves April 30, 2020

271,539

61 Information Technology Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,300	11,420	11,530	1.0%	11,760	12,000	12,240	12,480
Total Miscellaneous Revenues	11,510	10,729	11,300	11,420	11,530	1.0%	11,760	12,000	12,240	12,480
39 Transfers										
3910 Transfers From General Fund	143,625	136,870	139,120	139,120	120,655	-13.3%	173,075	160,850	167,480	149,015
3951 Transfers From Water Fund	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,850	167,480	149,015
3952 Transfers From Sewer Fund	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Transfers	287,265	273,740	278,240	278,240	323,115	16.1%	384,615	357,450	372,180	331,140
Total Revenues	298,775	284,469	289,540	289,660	334,645	15.5%	396,375	369,450	384,420	343,620

61 Information Technology Fund
 4040 Information Technology

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4002 Salaries Part-Time	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	443	1,340	1,340	2,060	53.7%	2,100	2,145	2,185	2,230
4042 Training & Travel Expense	2,423	3,023	4,025	4,500	5,000	11.1%	5,000	5,000	5,000	5,000
Total Personnel Services	7,093	11,158	11,365	11,840	13,060	10.3%	13,100	13,145	13,185	13,230
50 Contractual Services										
5020 Other Professional Services	58,829	65,299	58,900	60,000	60,000	0.0%	60,000	60,000	60,000	60,000
5030 Telephone	912	1,915	460	530	480	-9.4%	490	500	510	520
5050 Maintenance-Equipment	7,175	14,593	14,600	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	56,282	79,727	130,800	133,220	153,250	15.0%	156,315	159,440	162,630	165,880
Total Contractual Services	123,199	161,534	204,760	208,750	228,730	9.6%	231,805	234,940	238,140	241,400
60 Commodities										
6010 Operating Supplies	16,521	22,164	20,000	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
Total Commodities	16,521	22,164	20,000	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
70 Capital Outlay										
7000 Equipment	94,302	116,782	81,435	75,000	110,190	46.9%	65,000	55,000	75,000	55,000
Total Capital Outlay	94,302	116,782	81,435	75,000	110,190	46.9%	65,000	55,000	75,000	55,000
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	865
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	865
Total Information Technology	241,975	312,439	318,280	314,490	372,780	18.5%	330,720	323,915	347,175	330,495

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries Part-Time			
- Intern to assist with GIS development.			

Other Professional Services			
	18-19	18-19	19-20
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	58,900	60,000	60,000

Operating Supplies			
	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Printer Toner/Developer	13,000	13,000	14,000
Contingency	7,000	5,000	6,000
	20,000	18,000	20,000

Transfers						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Budget	Budget	Project	Project	Project	Project
General Fund (50%)	139,120	120,655	173,075	160,850	167,480	149,015
Water Fund (40%)	111,300	165,650	173,080	160,850	167,490	149,020
Sewer Fund (10%)	27,820	36,810	38,460	35,750	37,220	33,110
	278,240	323,115	384,615	357,450	372,190	331,145
Operations	195,525	267,590	280,720	253,915	297,175	280,495
Equipment Replacement	82,715	55,525	103,895	103,535	75,015	50,650

Data Processing Service			
	18-19	18-19	19-20
	Est. Act.	Budget	Budget
<u>Village Wide</u>			
BSA Systems	15,510	15,510	15,820
Microsoft Software Annual Licensing	12,845	12,845	12,845
Adobe Software Annual Licensing	1,550	1,550	1,550
LaserFiche	2,985	4,500	4,500
Cisco Phone System	2,350	0	2,400
CyLance Antivirus Cyber Security Support	4,710	3,930	4,800
FortiGate Firewall & EDR Cyber Security Support	6,700	0	6,700
Fortimail Email Cyber Security Support	2,325	1,120	3,500
Solar Winds Network Monitoring	1,420	1,360	1,450
Wireless Manager	510	510	520
Survey Monkey	310	310	320
Como Web App System	630	630	640
GIS Development	38,400	50,000	40,000
ArcGis	2,750	0	2,810
AutoCAD Civil	4,070	4,070	4,150
Teamviewer-Pump Center	690	580	700
Contingency	1,655	2,000	2,000
<u>Police</u>			
Capers Police Records	5,000	0	0
DuJis RMS	7,410	15,990	29,260
Power DMS-Policy	1,970	1,950	2,030
Power DMS-Standards and Assessments	450	450	450
Pace Scheduling	1,800	1,800	1,800
CJIS Transactions	325	325	325
Datacomm Complaints	450	480	460
eLineup	600	600	600
Identi-Kit Sketching Program	495	0	495
Cook County CABS & WAN	3,270	3,330	3,340
Guardian Tracking-Police Personnel	1,465	1,220	1,465
Leads Online Investigative Software	2,850	2,910	2,910
Nixle 360-Mass Communication System-Reverse 911	5,305	5,250	5,410
	130,800	133,220	153,250

61 Information Technology Fund

VILLAGE OF BURR RIDGE
 REVENUE AND EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Equipment	18-19	18-19	19-20	21-22	21-22	22-23	23-24
	Est Act	Budget	Budget	Project	Project	Project	Project
Printer & Equip Replacement Contingency	7,025	5,000	5,000	5,000	5,000	5,000	5,000
Replace Document Imaging Blueprint Scanner	6,495	8,000					
Laserfiche – Platform Upgrade	10,380	12,000					
BS&A Work Orders System – Public Works			9,990				
BS&A Business Licensing – Administration			9,460				
Upgrade Main Firewall and Monitoring – Village Wide			9,240				
Police Copier			6,500				
Boring and Installation-Fiber Cable Link-VH to PD			20,000				
Public Works Copier				10,000			
Village Hall Copier						20,000	
Video Surveillance/Wireless Networking	57,535	50,000	50,000	50,000	50,000	50,000	50,000
	81,435	75,000	110,190	65,000	55,000	75,000	55,000

Video Surveillance/Wireless Networking

To be used for extending video surveillance to public streets and expansion and maintenance of the wireless network. Current year expenditure went to the replacement of the wireless backbone which began malfunctioning this year.

**VILLAGE OF BURR RIDGE
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	17,063,830	17,471,798	18,061,806	18,561,236	18,970,956	19,415,281	19,874,791	20,334,716
Total Revenues	1,406,132	1,719,701	1,744,425	1,715,605	1,777,410	1,827,580	1,867,600	1,917,260
Total Expenditures	998,164	1,129,694	1,244,995	1,305,885	1,333,085	1,368,070	1,407,675	1,446,495
Net Increase (Decrease)	407,969	590,008	499,430	409,720	444,325	459,510	459,925	470,765
Available Reserves - April 30	17,471,798	18,061,806	18,561,236	18,970,956	19,415,281	19,874,791	20,334,716	20,805,481

Estimated Reserves May 1, 2019

18,561,236

Estimated Revenues:

Miscellaneous Revenues 1,715,605

Total Estimated Revenues

1,715,605

Estimated Expenditures:

Personnel Services 2,875

Contractual Services 8,600

Other Expenditures 1,294,410

Total Estimated Expenditures

1,305,885

Net Increase (Decrease)

409,720

Estimated Reserves April 30, 2020

18,970,956

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	473,587	706,011	750,000	550,000	700,000	27.3%	700,000	700,000	700,000	700,000
3720 Employee Contributions	234,761	232,978	245,760	248,710	257,100	3.4%	267,410	277,580	287,600	297,260
3730 Employer Contributions	697,784	780,713	748,665	748,665	758,505	1.3%	810,000	850,000	880,000	920,000
Total Miscellaneous Revenues	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260
Total Revenues	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260

71 Police Pension Fund
4050 Police Pension

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4040 Dues & Subscriptions	795	795	875	890	875	-1.7%	905	920	935	955
4042 Training & Travel Expense	818	1,696	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
Total Personnel Services	1,613	2,491	2,875	2,890	2,875	-0.5%	2,905	2,920	2,935	2,955
50 Contractual Services										
5025 Postage	0	0	100	200	200	0.0%	200	200	200	200
5062 Actuarial Services	3,950	3,896	4,500	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	3,099	3,088	3,380	3,100	3,400	9.7%	3,400	3,400	3,400	3,400
Total Contractual Services	7,049	6,984	7,980	8,300	8,600	3.6%	8,600	8,600	8,600	8,600
80 Other Expenditures										
8040 Bank/Investment Fees	40,129	44,382	46,240	40,370	47,160	16.8%	48,100	49,060	50,040	51,040
8090 Pension/Disability Payments	949,373	1,075,836	1,162,400	1,208,380	1,232,250	2.0%	1,258,480	1,292,490	1,331,100	1,368,900
8091 Pension Refunds	0	0	25,500	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	989,502	1,120,218	1,234,140	1,263,750	1,294,410	2.4%	1,321,580	1,356,550	1,396,140	1,434,940
Total Police Pension	998,164	1,129,694	1,244,995	1,274,940	1,305,885	2.4%	1,333,085	1,368,070	1,407,675	1,446,495

71 Police Pension Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Proposed Tax Levy			2018-2019		2019-2020
	2017	2018-2019	Est. Actual	2018	Budget
Fund	Levy	Budget	2017 Final	Levy	2017 Request
General Fund (60%)	\$282,416	\$273,237	\$273,672	\$298,614	\$289,865
Police Protection (40%)	\$188,278	\$182,159	\$183,241	\$199,076	\$193,243
Police Pension	\$748,665	\$724,333	\$727,016	\$758,505	\$736,281
Subtotal	\$1,219,359	\$1,179,730	\$1,183,929	\$1,256,195	\$1,219,388
Bond & Interest	\$0	\$0	\$0	\$0	\$0
Total	\$1,219,359	\$1,179,730	\$1,183,929	\$1,256,195	\$1,219,388

Employee Contributions

9.91% Contributions of sworn officers's regular salaries.

Training & Travel Expense

Pension Trustee Training Requirements

Actuarial Services

The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.

VILLAGE OF BURR RIDGE
 REVENUE AND EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Pension Disability Payments						
Benefit payments to 14 retirees, 1 Survivor Spouse and 5 disabilities.						
Pensioners	2018-19 Est.Act.	2019-20 Budget	2020-21 Project	2021-22 Project	2022-23 Project	2023-24 Project
DeYoung, Don-Retiree	68,279	70,328	72,437	74,611	76,849	79,154
Paradis-Retiree	53,240	54,837	56,483	58,177	59,922	61,720
Mayor-Retiree	40,553	41,770	43,023	44,313	45,643	47,012
Le Desma-Disability-Line of Duty	40,282	40,878	41,473	42,068	42,663	43,259
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,202
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,593
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	67,996	69,519	71,041	72,563	74,086	75,608
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	60,316	62,126	63,990	65,909	67,887	69,923
Franke-Retiree	71,980	74,136	76,360	78,650	81,010	83,440
Timm-Retiree	59,564	61,351	63,192	65,088	67,040	69,052
DeYoung, Bryan-Retiree	69,077	71,150	73,284	75,483	77,747	80,080
Phillips-Retiree	71,746	73,898	76,115	78,399	80,751	83,173
Vaclav-Retiree	70,375	72,486	74,660	76,900	79,207	81,583
Farrar-Retiree	73,686	75,895	78,172	80,517	82,933	85,421
Wilhelmi-Retiree	54,720	54,720	57,456	63,557	65,464	67,428
Thompson-Retiree	52,887	54,474	56,108	57,791	59,525	61,310
Karceski-Retiree	79,482	79,482	79,482	83,258	91,717	94,468
O'Connor-Retiree	60,038	59,498	59,498	59,498	62,953	70,562
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	1,162,400	1,232,250	1,258,480	1,292,490	1,331,100	1,368,900

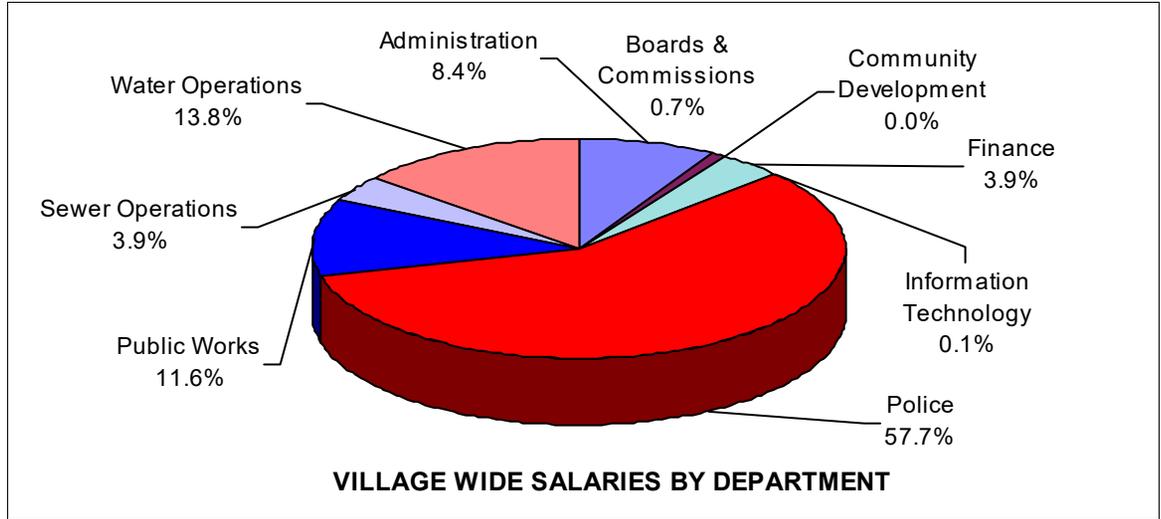
Section 4

Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SALARIES BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**



Expenditure Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010 Boards & Commissions	29,229	34,224	33,760	33,825	35,980	6.4%	32,220	36,650	32,945	36,955
2010 Administration	298,508	376,655	435,235	428,580	432,875	1.0%	447,880	463,730	478,705	495,320
3010 Community Development	219,241	170,320	0	0	0		0	0	0	0
4010 Finance	200,076	200,879	194,925	206,080	200,465	-2.7%	207,520	213,945	219,480	226,605
4020 Central Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
5010 Police	2,802,423	2,809,842	2,816,105	2,918,380	2,990,730	2.5%	3,106,320	3,220,595	3,334,995	3,444,300
6010 Public Works	508,361	561,956	566,585	611,635	599,935	-1.9%	622,845	647,020	671,760	696,595
Total General Fund	4,057,837	4,157,786	4,049,610	4,223,500	4,264,985	1.0%	4,421,785	4,586,940	4,742,885	4,904,775
6030 Water Operations	630,164	651,151	677,440	704,460	713,245	1.2%	738,515	763,295	788,140	813,660
Total Water Fund	630,164	651,151	677,440	704,460	713,245	1.2%	738,515	763,295	788,140	813,660
6040 Sewer Operations	171,222	180,701	190,925	192,035	201,550	5.0%	209,920	218,190	226,315	234,520
Total Sewer Fund	171,222	180,701	190,925	192,035	201,550	5.0%	209,920	218,190	226,315	234,520
4040 Information Technology	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Information Technology Fund	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Salaries	4,863,768	4,997,331	4,923,975	5,125,995	5,185,780	1.2%	5,376,220	5,574,425	5,763,340	5,958,955

**VILLAGE OF BURR RIDGE
PERSONNEL BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**

<u>DEPARTMENT</u>	2018-2019 ACTUAL		2018-2019 BUDGET		2019-2020 BUDGET		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	7.00	2.00	7.00	2.00	7.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	<u>15.00</u>	<u>3.00</u>	<u>15.00</u>	<u>3.00</u>	<u>15.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL PERSONNEL	<u>56.00</u>	<u>9.00</u>	<u>56.00</u>	<u>9.00</u>	<u>56.00</u>	<u>9.00</u>	<u>3.00</u>

**VILLAGE OF BURR RIDGE
SALARY SCHEDULE FOR FISCAL YEAR 2019-20
EFFECTIVE MAY 1, 2019**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2018-2019			2019-2020			2020-21	2021-22	2022-23	2023-24
		Min	Mid	Max	Min 2.25%	Mid 2.25%	Max 2.25%	Max 2.25%	Max 2.25%	Max 2.25%	Max 2.25%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	35,307	41,494	47,682	36,101	42,428	48,755	49,852	50,974	52,120	53,293
103A	Receptionist Receptionist (PT)	37,452 14,390	44,023 16,915	50,595 19,440	38,294 14,714	45,014 17,296	51,733 19,878	52,897 20,325	54,088 20,782	55,305 21,250	56,549 21,728
104	Police Data Clerk I Police Data Clerk (PT)	39,581 15,208	46,549 17,886	53,518 20,563	40,472 15,550	47,597 18,288	54,722 21,026	55,953 21,499	57,212 21,983	58,499 22,477	59,816 22,983
104	General Utility Worker I General Utility Worker I (PT)	43,597 17,802	51,262 20,929	58,926 24,056	46,010 18,781	54,018 22,053	62,026 25,325	63,421 25,894	64,848 26,477	66,307 27,073	67,799 27,682
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	43,483	52,125	60,765	44,462	53,298	62,132	63,530	64,960	66,421	67,916
105A	Police Data Clerk II Building/Zoning Assistant	46,083	55,282	64,482	47,120	56,526	65,932	67,416	68,933	70,484	72,070
106	Executive Assistant Management Analyst Communications & PR Coordinator General Utility Worker II	48,686	58,443	68,198	49,781	59,758	69,733	71,302	72,906	74,546	76,224
106	Water Operator Accounting Analyst	48,797	58,573	68,349	49,878	59,883	69,888	71,460	73,068	74,712	76,393
107	Police Officer	53,810	65,926	78,042	55,016	67,402	79,789	81,584	83,420	85,297	87,216
107A	Vacant	64,708	79,266	93,824	66,326	81,248	96,170	98,574	101,038	103,564	106,153
108	Assistant Finance Director Crew Leader/Supervisors Public Works Operations Supervisor	58,906	72,159	85,413	60,231	73,783	87,335	89,300	91,309	93,363	95,464
108A	Police Corporal	61,274	75,063	88,851	62,653	76,752	90,850	92,894	94,984	97,121	99,306
108B	Project Engineer/Development Code Inspector (P/T)	69,900	86,121	102,342	71,647	88,274	104,901	107,523	110,211	112,967	115,791
110	Police Sergeant	67,269	82,414	97,558	68,783	84,268	99,753	101,997	104,292	106,639	109,038
110A	Assistant to Village Administrator	16,427	19,947	23,467	16,797	20,396	23,995	24,535	25,087	25,652	26,229
112	Deputy Chief	77,482	94,927	112,371	79,419	97,300	115,179	118,059	121,010	124,035	127,136
114	Finance Director Assistant Village Administrator Community Development Director	77,104	94,464	111,823	78,839	96,590	114,338	116,911	119,542	122,231	124,982
114A	Police Chief Public Works Director	85,177	104,454	123,730	87,093	106,805	126,514	129,360	132,271	135,247	138,290
116	Village Administrator	91,610	113,218	134,825	93,671	115,766	137,859	140,961	144,132	147,375	150,691
		96,191	118,879	141,571	98,355	121,554	144,757	148,014	151,344	154,749	158,231
		130,911	149,605	168,300	133,857	152,972	172,087	175,959	179,918	183,966	188,105

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019	2018-2019	2019-2020 Proposed Salary				
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA			
1010 Boards & Commissions																
5/1/13		Straub	Mickey	Village Mayor		500.00	Per Month			6,000	6,000		6,000			
		Board	Members	Trustees (6)		250.00	Per Month			18,000	18,000		18,000			
12/16/87		Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800			
		Pavelchik	Cindy	Fire/Police Comm. Clerk	106	34.30			41.00	1,406			7,182			
8/9/93		Popp	Barbara A	Fire/Police Comm. Clerk	106	49.18		Hours	72.25	3,553	5,016		0			
Total Boards & Commissions										33,760	33,816	0	35,982			
2010 Administration																
9/30/02	10/4/2018	Feehan	Kellie A	Receptionist	103A	19.46		392	999	7,628	19,440					
11/7/18	P/T	Castro	Susan	Receptionist	103A	14.43		467	999	6,739		477	14,416			
8/31/16	P/T	Jezevski	Nancy	Receptionist	103A	15.63		992	999	15,505	15,509	692	15,509			
Longevity Bonus P/T										0	0	0	0			
10/8/18		Beltran	Andrez	Management Analyst	106	25.87	2,069.61	14		28,975		1,877	53,810			
10/28/13		Kowal	Janet	Comm & PR Coordinator	106	28.22	2,257.92	26		58,130	58,130	2,572	58,130			
5/1/18	promo	Mahlan	Michelle	Planning Assistant	105A	24.04	1,923.07	16		30,769		2,231	50,000			
	promo	Mahlan	Michelle	Administrative Secretary	105	21.13	1,690.38	10		8,452	21,795					
8/9/93	9/14/2018	Popp	Barbara A	Executive Secretary	106	32.79	2,623.01	11		39,103	68,197					
10/9/95		Pollock	Doug	Village Administrator	116	71.11	5,688.46	26		147,900	147,900	3,328	147,900			
8/1/01	promo	Tejkowski	Julie A	Executive Assistant	106	32.34	2,587.27	26		65,699	63,728	2,208	67,269			
12/16/87		Thomas	Karen J	Principal Office Clerk	105	29.21	2,337.18	26		60,767	60,764	1,368	60,764			
5/30/17		Walter	Evan	Asst to Village Administrator	110A	38.01	3,041.18	26		78,892	78,892	16,643	78,892			
Longevity Bonus F/T										1,000	1,000	0	0			
Subtotal Part Time										29,872	34,949	1,169	29,925			
Subtotal Full Time										519,686	500,406	30,228	516,765			
Overtime										300	600		600			
Total Full Time & Part Time Administration										549,858	535,955	31,397	547,289			

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary		
												Merit/COLA	Salary Before Merit/COLA	
4010 Finance														
6/30/88	6/22/2018	Carman	Sandra G	Accounting Clerk	105	29.21	2,337.18	4		18,847	60,764			
9/17/18	promo	Sullivan	Amy	Accounting Analyst	106	26.54	2,123.20	16		32,910		2,024	55,203	
12/26/95		Joyce	Barbara L	Accounting Clerk	105	29.21	2,337.18	26		60,764	60,764	1,368	60,764	
6/23/08		Zurawski	Lynette	Assistant Finance Director	108A	41.11	3,288.97	26		85,191	85,191	3,835	85,191	
8/19/96		Sapp	Jerry C	Finance Director	114	64.82	5,185.59	26		134,825	134,825	3,034	134,825	
Longevity Bonus F/T										1,000	1,000		0	
Part Time														
8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	21.56		430	999	9,270	21,835			
8/7/18	P/T	Dolce	Lori	Accounting Clerk	105	15.22		536	999	8,160		584	15,208	
Longevity Bonus P/T										0	0		0	
Subtotal Full Time										333,536	342,544	10,261	335,983	
Subtotal Part Time										17,430	21,835	584	15,208	
Overtime Carman budget 40 Overtime													0	
Overtime	Joyce			Overtime				Hours	9	372	1,757			
Overtime				Overtime				Hours	30	1,315	1,757		1,788	
Total Finance										352,653	367,893	10,845	352,979	

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary	
												Merit/COLA	Salary Before Merit/COLA
5010 Police													
1/3/00		Allen	David	Police Sergeant	110A	54.02	4,321.96	26		112,371	112,371	2,808	112,371
6/10/96		Barnes	Michael	Police Sergeant	108B	54.02	4,321.96	26		112,371	112,371	2,808	112,371
3/1/05		Firnsin	Mike	Police Corporal	108B	49.20	3,936.24	26		102,342	102,342	2,559	102,342
9/16/14		Pavelchik	Cindy	Administrative Secretary	104	22.86	1,829.18	26		47,200	47,200	2,102	47,200
3/7/16		Strama	Malgorzata	Police Data Clerk I	104	20.65	1,652.21	26		42,212	42,212	1,826	42,212
3/11/02		Glosky	Michelle	Police Corporal	107A	49.20	3,936.24	26		102,342	102,342	2,559	102,342
6/13/05		Husarik	Ryan	Police Sergeant	108B	51.93	4,154.27	26		107,820	107,820	5,814	107,820
6/24/02		Helms	John	Police Corporal	107A	49.20	3,936.24	26		101,017	97,697	3,883	101,017
2/14/00		Henderson	Cristina R	Police Data Clerk II	105A	30.80	2,464.07	26		63,051	63,051	2,538	63,051
9/1/98		Loftus	Mark	Deputy Chief	110A	59.49	4,758.90	26		123,729	123,729	2,784	123,729
10/1/89		Madden	John W	Police Chief	114A	68.06	5,445.03	26		141,571	141,571	3,186	141,571
10/6/94		Vulpo	Luke	Police Sergeant	110A	54.02	4,321.96	26		112,371	112,371	2,808	112,371
12/4/17	P/T	Rothbard	Cathy	Police Data Clerk I	104	16.90		995	999	16,819	16,683	733	16,683
6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	17.52		962	999	16,850	17,432	785	17,432
Longevity Bonus P/T										0	0	0	0
5010 Police-Union													
9/2/97		McNabb	Thomas	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
12/10/01		Wirth	Robert	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
6/3/02		Cervenka	Michael	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
6/13/05		Moravecek	Louis	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
1/3/07		Wisch	Robert	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
10/25/07		Gutierrez	Brian	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824
10/19/09		Garcia	Kristopher	Police Officer	107A	45.11	3,608.63	26		93,824	94,286	2,345	93,824
5/2/12		Weeks	Lukas	Police Officer	107A	41.61	3,328.70	26		86,546	86,971	5,894	86,546
7/5/12		Valentino	Brandon	Police Officer	107A	41.61	3,328.70	26		85,986	86,411	5,881	85,986
1/2/13		Smith-Garcia	Megan	Police Officer	107A	39.86	3,188.70	26		84,166	84,581	5,835	84,166
7/2/13	8/9/2018	Essig	Michael	Police Officer	107A	39.86	3,188.70	9		28,698	82,751		
7/1/14		Overton	Matthew	Police Officer	107A	38.11	3,048.70	26		78,707	79,093	5,698	78,707
3/23/15		Lesniak	Timothy	Police Officer	107A	36.36	2,908.71	26		76,048	76,421	5,632	76,048
9/26/16		Hoster	Thomas	Police Officer	107A	34.61	2,768.77	26		70,447	70,793	5,492	70,447
9/26/16		Jarolimek	Kyle	Police Officer	107A	34.61	2,768.77	26		70,447	70,793	5,492	70,447
1/3/18	5/8/2018	Payne	Romond	Police Officer	107A	30.50	2,440.00	2		4,880	66,291		
1/3/18		Watson	Brandon	Police Officer	107A	31.11	2,488.78	26		65,968	66,291	5,380	65,968
4/26/18	1/15/2019	Santiago	Juan	Police Officer	107A	31.11	2,488.78	19		47,287	65,000		
6/20/18		Kroll	Jamie	Police Officer	107A	31.11	2,488.78	21		52,264		4,918	64,708
9/13/18		Scheidel	Margaret	Police Officer	107A	31.11	2,488.78	15		37,332		4,057	64,708
		New	Officer	Police Officer	107A	31.11	2,488.78	1		2,489			66,326
Longevity Bonus F/T										1,000	1,000		4,500
Subtotal Full Time										2,617,434	2,661,469	106,371	2,643,725
Subtotal Part Time										33,669	34,115	1,518	34,115
Overtime										165,000	222,800		205,000
Total Police										2,816,104	2,918,384	107,890	2,882,840

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary	
												Merit/COLA	Salary Before Merit/COLA
Public Works													
8/31/15		Preissig	David T	Public Works Director	114A	68.06	5,445.03	26		141,571	141,571	3,186	141,571
5/1/18	promo	Mahlan	Michelle	Administrative Secretary	105	21.13	1,690.38	10		8,452	21,795		
8/8/12		Miedema	Jim	Project Engineer/Development	110	46.49	3,719.22	26		96,116	96,116	3,367	96,116
6/18/01	8/21/2018	Gatlin	Gary M	Crew Leader/Supervisor	108A	42.72	3,417.34	8		34,339	88,850		
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	42.72	3,417.34	26		88,850	88,850	1,999	88,850
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	28.33	2,266.40	26		58,926	58,926	3,099	58,926
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	39.88	3,190.63	26		82,706	82,706	3,732	82,706
10/29/12	10/9/2018	Voorhees	John	General Utility Worker II	106	26.89	2,151.20	12		25,814	56,805		
7/2/12		Guth, Jr	Peter	Water Operator	107	37.52	3,001.60	26		78,042	78,042	1,747	78,042
6/24/13		Herdzina	Ron	General Utility Worker II	106	31.16	2,492.80	26		64,531	64,531	3,287	64,531
10/11/13	promo	Just	Nicholas	Crew Leader/Supervisor	108A	33.66	2,692.80	26		64,055	55,526	2,504	70,013
10/19/15	transfer	Macha	George	General Utility Worker I-Oper	104	24.12	1,929.60	9		16,603	49,152	4,954	49,152
		Macha	George	General Utility Worker I-Water	104	24.12	1,929.60	17		32,548			
12/30/13	promo	Ekl	Jeffery	General Utility Worker II	106	28.60	2,288.00	26		54,826	53,026	1,888	59,488
3/30/15	promo	Scherer	Richard	General Utility Worker II-Oper	106	27.73	2,218.40	11		25,261	50,338	1,451	57,678
		Scherer	Richard	General Utility Worker I-Water	104	24.12	1,929.60	15		27,014			
7/25/16		Timmons	Andre	General Utility Worker I	104	23.06	1,844.80	26		47,377	47,377	4,881	47,377
11/7/16	12/21/2018	Arnquist	Nathan	General Utility Worker I	104	23.06	1,844.80	17		31,823	46,792		
9/23/18	t/f from p/t	Hovorka	George	General Utility Worker I	104	20.96	1,676.80	15		25,152		3,733	43,597
11/12/18		Mezatis	Alexander	General Utility Worker I	104	20.96	1,676.80	11		20,122		3,469	43,597
12/11/18		Partee	Robert	General Utility Worker I	104	20.96	1,676.80	11		15,091		3,205	43,597
Longevity Bonus F/T				Longevity Bonus						2,500	2,500		1,500
Subtotal Full Time										1,041,718	1,082,903	46,500	1,026,741
Part Time				Temporary Seasonal & Snowplow									4,000
				Summer Help (2 employees) Spacone & Stoltz					884	8,840	9,600		9,600
				Engineering Intern-H.Beikircher		12.00		447		5,364	5,760		5,760
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	20.14		995	999	19,740	19,802	860	19,802
8/7/18	t/f to Finance	Dolce	Lori	Administrative Secretary	105	16.35		191		3,123			
10/4/18	P/T	Goel	Preeti	Administrative Secretary	105	16.35		558	999	9,123	16,750	584	16,334
5/22/17	t/f to GUI PT	Hovorka	George	General Utility Worker I	104	18.71		417		7,802	18,623		
		Rich	Connor	General Utility Worker I	104	17.82		310		5,524		979	17,802
Longevity Bonus P/T										0	0		0
Overtime-Public Works				Overtime-Public Works						40,800	46,500		47,500
Overtime-Water Fund				Overtime-Water Fund						41,700	60,000		60,000
Overtime-Sewer Fund				Overtime-Sewer Fund						2,860	3,000		3,000
Total Public Works										1,190,594	1,266,938	48,924	1,210,539
Information Technology Fund (GIS)													
10/8/07		Temporary	GIS	Employee	105				100%	6,000	6,000		6,000
Estimated Merit Pool													199,056
Total Village Wide										4,948,969	5,128,986	199,056	5,035,629

**VILLAGE OF BURR RIDGE
SALARIES DISTRIBUTION
EFFECTIVE MAY 1, 2019-APRIL 30, 2020**

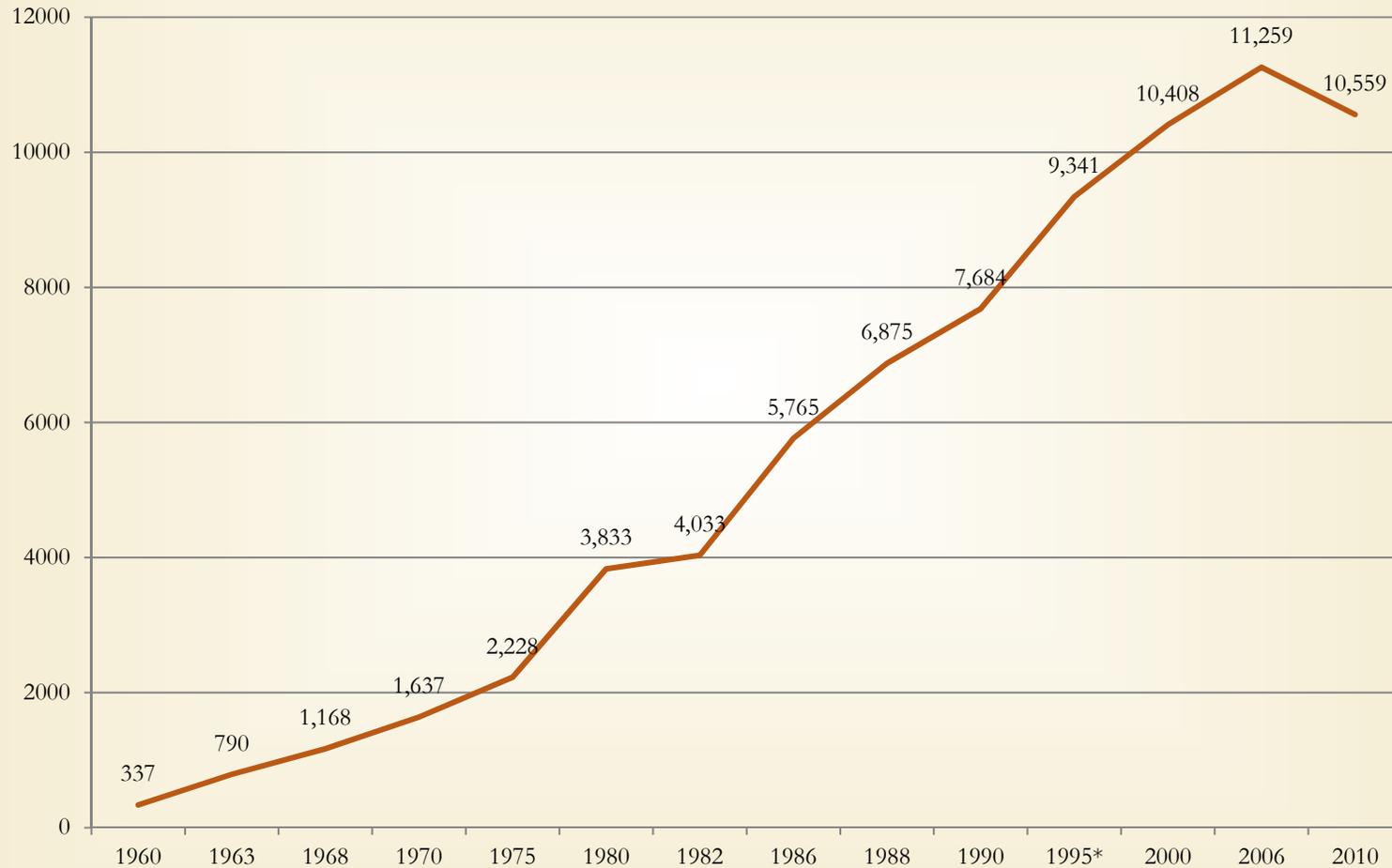
Last Name	First Name	Title				2018-2019 Estimated Actual			2019-2020 Budget		
			General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Beltran	Andrez	Management Analyst	75%	20%	5%	21,731	5,795	1,449	41,765	11,137	2,784
Pollock	Doug	Village Administrator	65%	30%	5%	96,135	44,370	7,395	98,298	45,368	7,561
Walter	Evan	Asst to Village Administrator	65%	30%	5%	51,280	23,668	3,945	62,098	28,661	4,777
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	12,250	5,654	942	0	0	0
Sullivan	Amy	Accounting Analyst	65%	30%	5%	21,391	9,873	1,645	37,197	17,168	2,861
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	57,726	3,038	0	59,026	3,107
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	55,374	25,557	4,260	57,867	26,708	4,451
Sapp	Jerry C	Finance Director	65%	30%	5%	87,636	40,447	6,741	89,608	41,358	6,893
Longevity Bonus			60%	40%		600	400	0	0	0	0
Overtime	Carman		65%	30%	5%	242	112	19	0	0	0
Overtime	Joyce		0%	95%	5%	0	1,249	66	0	1,698	89
6010 Public Works											
Preissig	David T	Public Works Director	50%	40%	10%	70,785	56,628	14,157	72,378	57,903	14,476
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	4,226	3,381	845	0	0	0
Miedema	Jim	Project Engineer/Development	50%	40%	10%	48,058	38,446	9,612	49,742	39,793	9,948
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	34,339	0	0	0	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	66,637	22,212	0	68,137	22,712
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	58,926	0	0	62,026	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	41,353	20,677	20,677	43,219	21,609	21,609
Voorhees	John	General Utility Worker II	100%	0%	0%	25,814	0	0	0	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	58,531	19,510	0	59,842	19,947
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	48,398	16,133	0	50,863	16,954
Just	Nicholas	Crew Leader/Supervisor	100%	0%	0%	64,055	0	0	72,517	0	0
Macha	George	General Utility Worker I-Oper	50%	40%	10%	8,302	6,641	1,660	27,053	21,642	5,411
Ekl	Jeffery	General Utility Worker II	100%	0%	0%	54,826	0	0	61,376	0	0
Scherer	Richard	General Utility Worker II-Oper	100%	0%	0%	25,261	0	0	59,130	0	0
Timmons	Andre	General Utility Worker I	0%	0%	100%	0	0	47,377	0	0	52,258
Arnquist	Nathan	General Utility Worker I	50%	40%	10%	15,911	12,729	3,182	0	0	0
Hovorka	George	General Utility Worker I	100%	0%	0%	25,152	0	0	47,330	0	0
Mezatis	Alexander	General Utility Worker I	0%	100%	0%	0	20,122	0	0	47,066	0
Partee	Robert	General Utility Worker I	0%	100%	0%	0	15,091	0	0	46,802	0
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	1,250	1,250	0	750	600	150
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (2 employees)		Spacone & Stoltz	100%	0%	0%	8,840	0	0	9,600	0	0
Engineering Intern-H.Beikircher			100%	0%	0%	5,364	0	0	5,760	0	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	9,870	7,896	1,974	10,331	8,265	2,066
Dolce	Lori	Administrative Secretary	50%	40%	10%	1,561	1,249	312	0	0	0
Goel	Preeti	Administrative Secretary	50%	40%	10%	4,562	3,649	912	8,459	6,767	1,692
Hovorka	George	General Utility Worker I	100%	0%	0%	7,802	0	0	0	0	0
Rich	Connor	General Utility Worker I	100%	0%	0%	5,524	0	0	18,781	0	0
						0	0	0	0	0	0
Overtime	Public Works		100%			40,800			47,500		
Overtime	Water			100%			41,700			60,000	
Overtime	Sewer				100%			2,860			3,000
						913,222	617,877	190,923	986,785	720,412	202,748

Section 5 Statistics

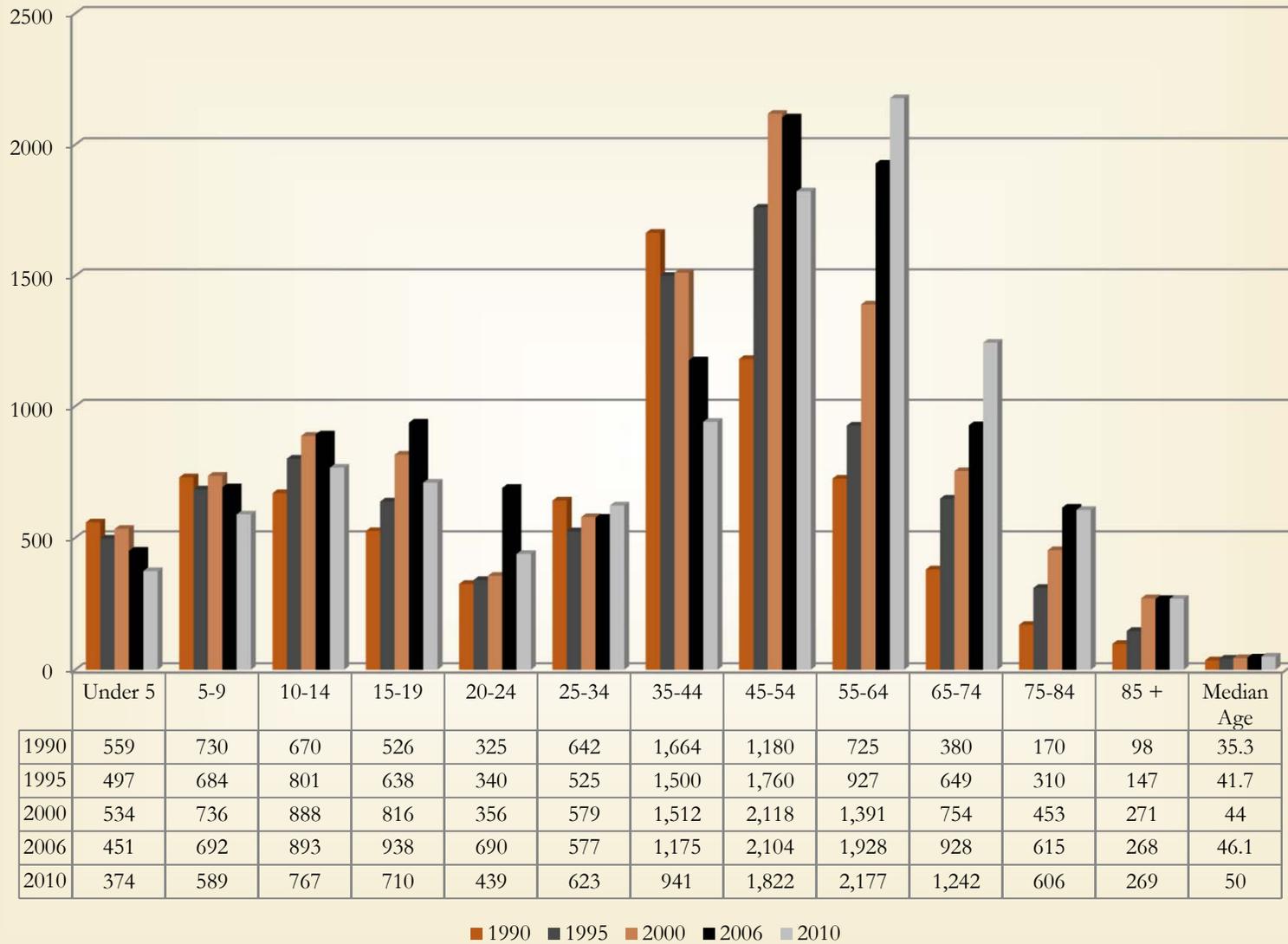


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

Burr Ridge Population History



Population by Age*



Population Information

Educational Attainment*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 th Grade	2.3%	1.4%	1.3%
9 th – 12 th Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

Gender*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

Income*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

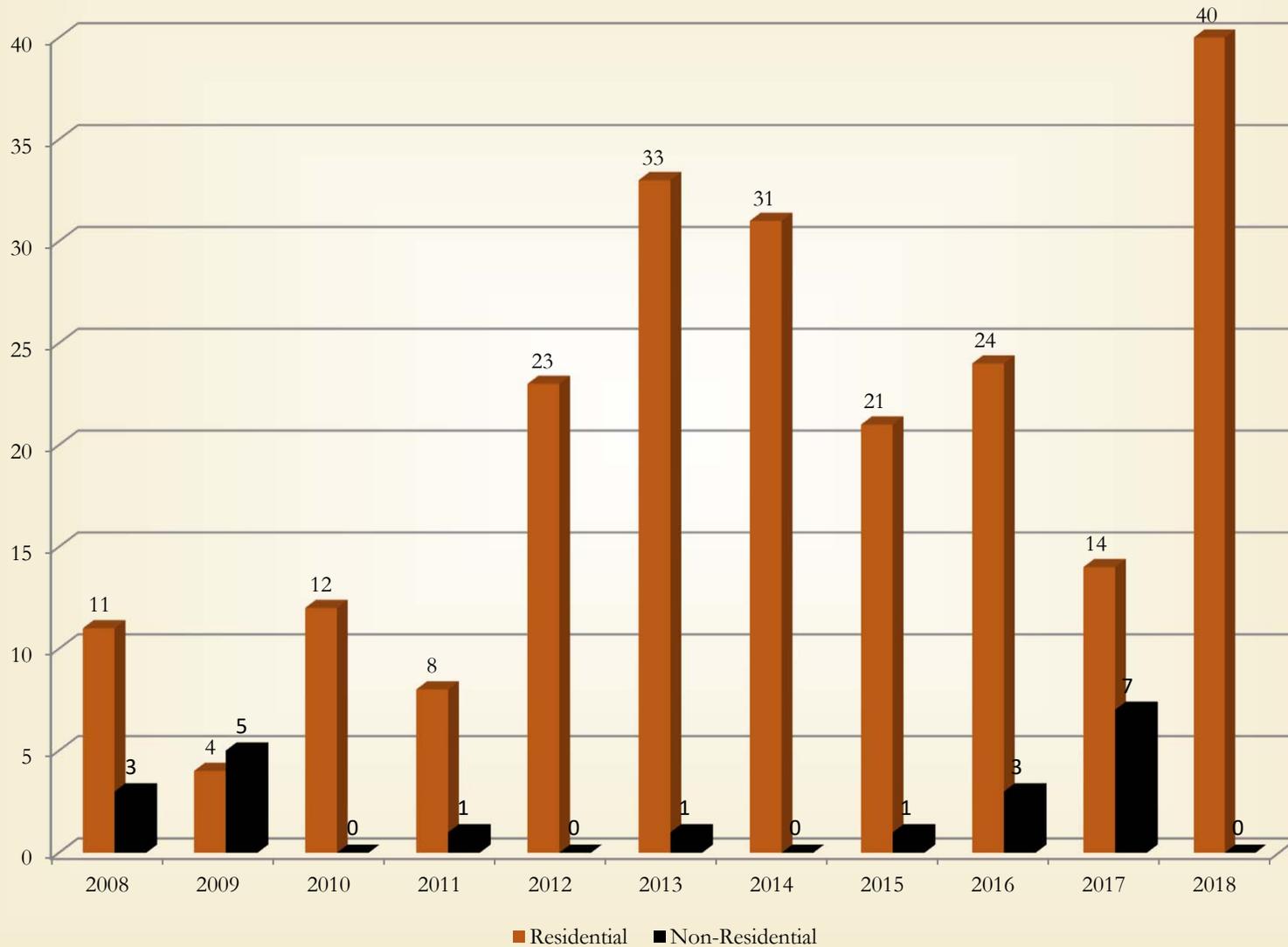
Housing

Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

** 1995 Census data did not include Oak Hill residents*

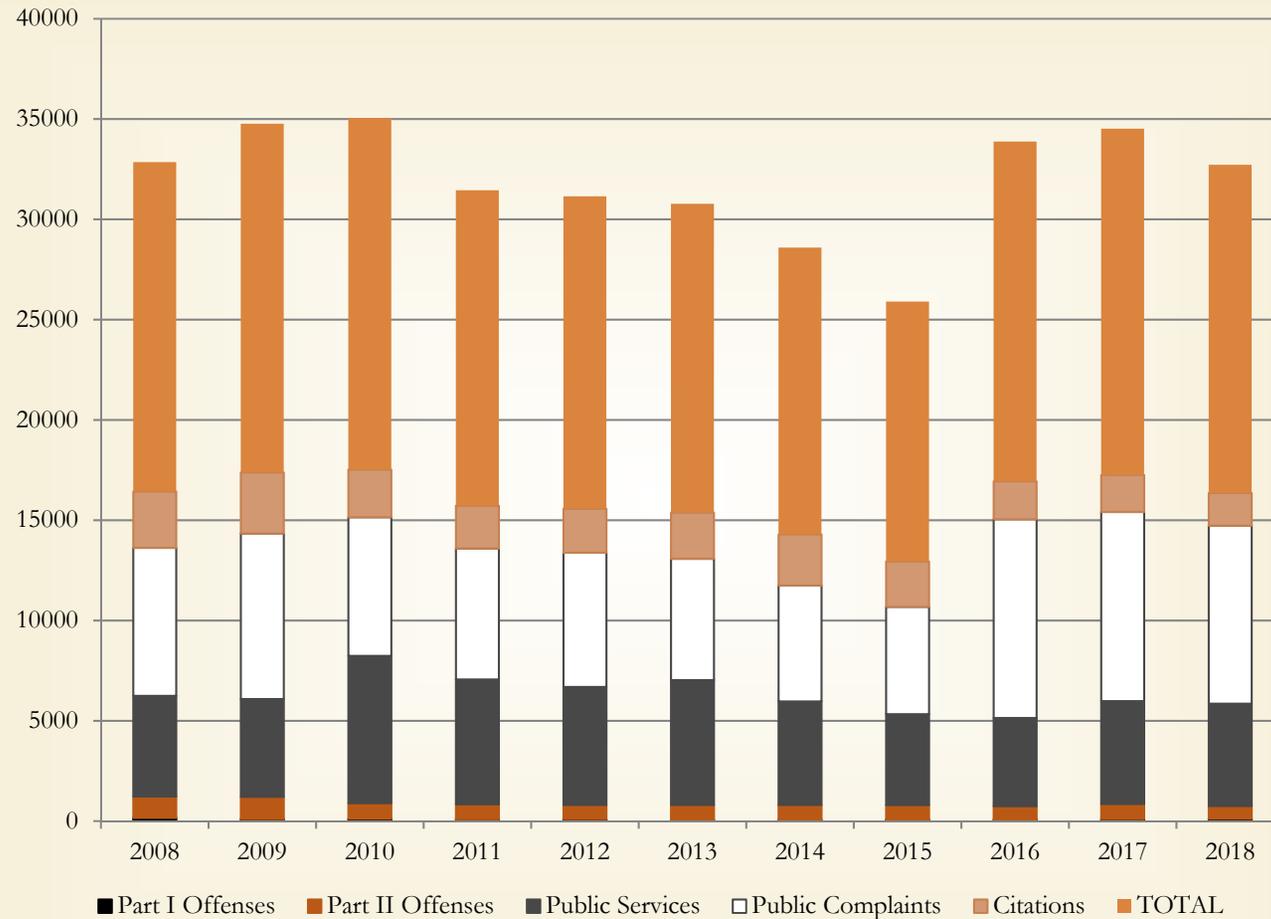
Building Permit Activity



New Construction Value (in millions)

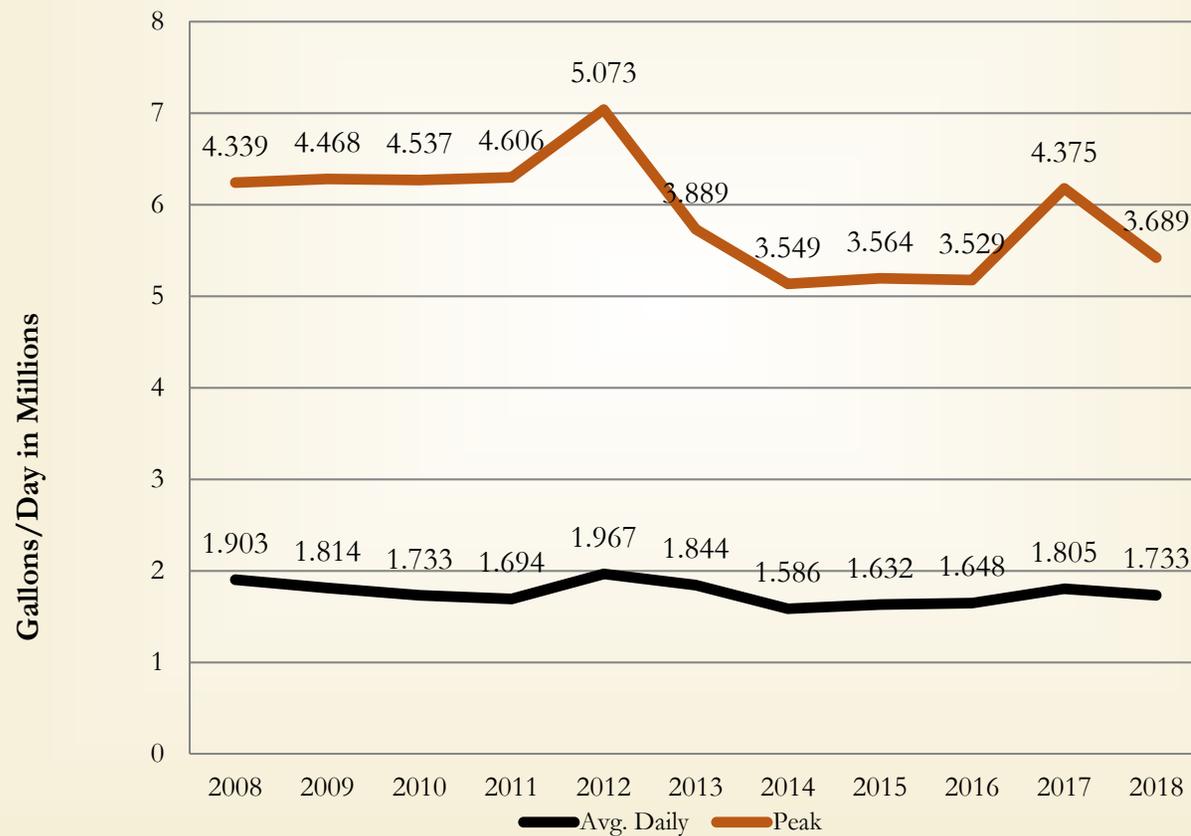


Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

Lake Michigan Annual Water Consumption



Economic Profile

Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Neme, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

Top 10 Sales Tax Producers

Quinlan & Fabish Music Store
 Bearing Distributors
 Finkbiner Equipment Company
 JPD Kitchen Depot
 Midwest Promotional Group
 Cooper's Hawk Restaurant & Winery
 PersonalizationMall.com
 CJAJ Inc. – Brookhaven Market
 Platinum Restaurants LLC – Eddie Merlots
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$652,495 in sales tax revenue for Burr Ridge during fiscal year 2018, representing 38% of all sales tax received by the Village in that year.

Village Contracts

Vendor Name	Description of Services	FY 19-20 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$6,380
BKD, LLP	Auditing Services	\$34,825
Breen's Cleaners	Uniform Rental	\$10,030
Charkewycz, Christine	Prosecution Services	\$10,000
Clark Baird Smith	Legal Services - Police Union	\$8,000
Clarke Mosquito Control	Mosquito Abatement	\$45,840
Desiderio Landscaping	Landscape Maintenance Services	\$100,370
Desiderio Landscaping	Parkway Tree Removal	\$44,000
Detroit Salt Co	Road Salt	\$105,000
Dynamic Heating & Piping Co	HVAC Maintenance – V.H., P.W., & P.D.	\$13,630
Eco-Clean Maintenance	Janitorial Services – V.H., P.W., & P.D.	\$27,890
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,300
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Kramer Tree Specialists	EAB Treatment	\$12,240
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$92,500
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500

Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 19-20 Budget
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$10,320
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC/Dynegy Energy	Electricity	\$33,000
Proven Business Systems	Copier Maintenance – Police Department	\$500
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
Winkler's Tree Service	Parkway Tree Trimming	\$48,320

General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
Deposits Donations	\$139,169	<i>Restricted</i>
School and park donations submitted by developers (Fallingwater, Lakeside, Highland Fields)		
Deposits Right of Way	\$51,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
Deposits Veteran's Memorial	\$28,808	<i>Restricted</i>
Money held for Veteran's Committee		
Performance Bonds	\$799,894	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
Deposits Stafford of BR LOC	\$40,736	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
Security Deposits	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
Planning Review Deposits	\$17,000	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
Deposits Other		
Slesser penalty & 7950 CLR unauthorized tree removal-to be used for Village tree planting	\$13,270	<i>Unrestricted</i>
93 rd Place Subdivision Letter of Credit	\$63,641	<i>Restricted</i>
Opus Contribution – Fund Balance	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked for any particular project, could be set aside for future construction of a 71st Street bridge		
IRMA Reserves	\$895,207	<i>Unrestricted</i>
Excess surplus from liability insurance		

Section 6 Glossary



Glossary of Terms relevant to the budget.

GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

Assets: Property owned by a government that has a monetary value

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

Budget Adjustment/Amendment: A procedure for the Village Board to revise the budget after it has been approved.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the Village.

Comprehensive Annual Financial Report (C.A.F.R.): A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Plan (C.I.P.): A five-year plan that projects proposed capital expenditures.

GLOSSARY OF TERMS

Capital Outlay: Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects: Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the Village to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Funds: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

Eliminations: When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

GLOSSARY OF TERMS

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at $33\frac{1}{3}$ % of market value.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

GLOSSARY OF TERMS

Fund Accounting: The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Generally Accepted Accounting Principals (G.A.A.P.): Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

Governmental Accounting Standards Board (G.A.S.B.): The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

General Fund: The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be in accounted for in another fund.

General Obligation Bonds: Bonds for whose payments the full faith and credit of the municipality are pledged.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Health Insurance Fund: A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

GLOSSARY OF TERMS

Levy: (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

MFT: Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenue Bond: A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

GLOSSARY OF TERMS

Revenues: Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

Worker's Compensation Fund: A non-operating budgetary unit used to account for all worker's compensation expenditures.