

# Village of Burr Ridge Fiscal Year 2018-2019



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

## Proposed Budget and Five Year Financial Plan

# Table of Contents

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# Section 1

## Introduction



The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.

**April 9, 2018**

**Dear Mayor Straub, Board of Trustees, and Residents of Burr Ridge:**

Presented herein is the proposed budget for fiscal year 2018-19. In order to plan for and gain insight into future operations, projections are also provided for fiscal years 2019-20 through 2022-23. The budget is divided into six sections:

1. Introduction – Contains the Administrator's budget messages, vision statement, strategic goals, policies.
2. Summary – A Village wide summary along with highlights of the three main funds of General, Water, and Sewer.
3. Detail – The main budgetary data for all funds and all departments.
4. Salaries – Village wide salaries and personnel data for all funds and departments.
5. Statistical – Various charts, graphs, and table of interest.
6. Glossary – Terminology of items relevant to the budget.

The budget is further separated into 12 active fund classifications each with a distinctive purpose. These classifications are listed on Section 1 – Page 21. Preparation of the budget follows generally accepted accounting principles for public finance relative to state and local governments.

### **Summary Budget (Section 2 – Pages 1-14)**

The Summary section combines all fund and departmental financial operations. Section 2 – Page 1, shows the 12 active funds with their estimated and available resources. Although the main General Fund is always balanced, by combining all fund classifications together, a decrease in overall reserves

sometimes occurs. This happens when funds are transferred from the General Fund or the General Fund reserves to other funds, such as the capital project funds, to be used for future major projects or purchases. By using this “savings account funds” strategy, major capital projects and acquisitions are planned for in a financially sound process. Overall, the Village has healthy reserves of approximately \$33 million; which is ample security for the continued and uninterrupted operation of the Village government.

Pages 2 – 5 in the Summary section provides overall financial highlights of the Village, breaking down overall revenue and expenditure classifications and highlighting historical trends. The remainder of the Summary (pages 6 – 14) also highlights the three main operational funds of General, Water, and Sewer. More information on these funds are provided further on in the budget message.

### **Detail Budget (Section 3 – Pages 1-106)**

#### **Village Wide Summary (Pages 1-3)**

Listed in this section is the summary of financial operations for the entire Village. The Village will begin next fiscal year with an estimated \$33.3 million in reserves. Revenues for all funds total approximately \$19.1 million with Expenditures totally \$19.4 million. There will be a planned drawdown on reserves of \$351K due to funds set aside to be utilized for the road program; various capital improvements; and major equipment replacement. The total estimated Village reserves at the end of next fiscal year will be \$33.0 million.

#### **General Fund**

The General Fund is the budget for all municipal services and

operations. The General Fund is always a balanced budget. Excess surpluses from time to time are transferred to other capital funds for various projects. The General Fund Summary of Operations (page 4) summarizes the financial activity of the fund.

- For the remainder of the 2017-18 fiscal year a surplus is projected, with \$175,000 of that surplus to be transferred to the Equipment Replacement Fund and \$34,710 added to the General Fund reserves.
- For fiscal year 2018-19 a surplus budget is projected, with \$215,000 of that surplus to be transferred to the Capital Improvement fund and \$25,010 added to the General Fund reserves.
- Balanced budgets are projected in the General Fund through fiscal year 2019-21, with any excess surpluses transferred to the Equipment Replacement Fund to plan for future major equipment replacement.
- Equity in the General Fund is estimated to increase from \$5.57 million at the end of fiscal year 2017-18 to at \$5.60 million at the end of fiscal year 2018-19.

#### General Fund Revenues (Pages 5 – 7)

- Revenues of \$8.9 million for the coming fiscal year are projected, with a slight growth of 2.0%
- Municipal Sales Tax is continuing to perform strong, with a 11.2% growth and \$2.5 million in anticipated revenue.
- Place-of-Eating Tax continues to be a stable, growing source of revenue.
- Building Permit revenues are also being projected to be relatively stable, with some slight growth.

#### General Fund Departmental Expenditures (Pages 8 – 47):

There are three key areas of operations in this section of the budget: Village Hall (Administration, Community Development, Finance), Police, and Public Works. All personnel services, contractual services, supplies, equipment and technology are presented in each departmental budget. The overall \$8.8 million expenditure budget for next year has a modest 2.8% growth. Below are highlights from the General Fund departments.

- Boards and Commission (Pages 9-13):
  - a) The FY 2018-19 budget for Boards and Commissions is 3.8% less than the current fiscal year (primarily due to fluctuations in legal fees for Police and Public Works union contracts).
- Administration/Community Development (Pages 14-22):
  - a) The consolidation of Administration and Community Development Departments (pages 15-23) are shown. This includes the replacement of two part-time positions (Code Compliance Officer and Secretary) with a full time position (Secretary).
  - b) The re-organization of the Code Compliance program will begin in FY 2018-19 (i.e. inspection duties being transferred to the Project Engineer in Public Works and clerical support being provided by the new full time Secretary in Administration/ Community Development.)
  - c) The proposed \$870,435 FY 2018-19 budget for the reorganized department is \$83,480 less than the FY 2017-18 combined budget of \$953,915 for the two separate departments.

- Finance (Pages 23-27):
  - a) Next year's budget is 2.8% more than last year's budget.
  - b) The major item funded in Finance is the annual audit and actuarial services.
- Central Services (Pages 23-27):
  - a) Central Services is utilized for a general catch-all for any expenditures not associated with a specific department.
  - b) 80% of the Village's liability insurance is expensed out of Central Services. The other 20% is accounted for in the Water Fund.
  - c) Transfers of surpluses from the General Fund to other funds are reflected in Central Services. For the FY 2017-18, \$175,000 is anticipated to be transferred to the Equipment Replacement Fund. For FY 2018-19, \$215,000 is proposed to be transferred to the Capital Improvement Fund.
- Police (Pages 29-35):
  - a) Providing Police services to the Village utilizes 58.2% of the General Fund Budget.
  - b) The FY 2018-19 Budget of \$5.15 million is 0.9% more than the previous year's budget.
  - c) In addition to Salaries, other major line items in the budget include Overtime, Police Pension, and Dispatching.
  - d) New equipment included in the proposed budget are automated defibrillators; armor vests; ballistic helmets; carbines, and replacement of two existing patrol vehicles.

- Public Works/Buildings & Grounds: (Pages 36-47):
  - a) The Public Works Department provides engineering services; street and facilities maintenance; forestry and grounds upkeep; and water and wastewater operations.
  - b) The budget for purchase of road salt is up due to rising costs and the heavy use of salt during the 2017-18 winter.
  - c) Buildings & Grounds provides for the maintenance of all Village owned facilities, landscaping, and open space.
  - d) \$47,000 of various building maintenance projects are planned for next fiscal year.

#### **Motor Fuel Tax Fund (Special Revenue)**

The Motor Fuel Tax Fund (pages 52-54) is used simply to receive revenues from the State of Illinois and transfer those revenues to the Capital Projects Fund. Motor Fuel Tax Revenues can only be used for street improvements. For the proposed budget, \$285,000 of Motor Fuel Tax receipts will be transferred to the Capital Improvement Fund to partially fund the road program.

#### **Hotel/Motel Fund (Special Revenue)**

The Hotel/Motel Tax Fund (pages 55-58) is restricted by state law to expenditures that will promote tourism and conventions within the Village or to attract non-resident overnight visitors to the Village. The 4% tax from the 5 hotels is projected to generate \$692K next fiscal year. The Village partners with the local hotels through the Hotel Marketing Committee to spend up to \$325,000 of this fund for marketing the hotels. The remaining funds are used for community events such as the Concerts on

the Green and maintenance of public landscaping areas in the vicinity of the hotels.

### **Capital Improvement Fund (Capital Projects)**

The Capital Improvement Fund (pages 62-67) is used to pay for the annual road program, arterial street improvements, facility improvements, and other related projects. For several years, this fund has been the source of the most concern by the Board of Trustees and the Village Administrator; primarily due to the lack of a dedicated funding source that is sufficient to cover the cost of infrastructure maintenance and construction. Highlights of the Capital Improvement Fund include:

- The Village has always taken a pro-active approach to local street maintenance to ensure high quality streets and to avoid major reconstruction projects.
- The only continuous source of revenue for this fund is the Motor Fuel Tax (MFT), approximately \$285K of which is applied to the annual Road Program.
- The typical cost of the Road Program hovers around \$750,000 per year.
- For the proposed budget there are \$1,086,345 in major capital improvements (including Village Hall improvements) which are programmed to be paid for via MFT funds and transfers of surpluses from other accounts.
- The Road Program and other Capital Improvement projects have been funded over the years through various alternative funding sources. Transfers from the General Fund have gone down substantially over the years (due primarily to reductions in new development and building permit fees).
- Tables on page 65 highlight how we used alternative funding

strategies to currently fund capital projects. These include transfers in from the General Fund, and various reserves and escrows (Other Revenues).

- The Board of Trustees is committed to research funding for capital improvements prior to the next budget cycle. Options include continuing to use alternative funding methods as we have done in the past (which would threaten long term reserves and credit), reduce the road program or other services provided, or search for new revenue sources for this fund.

### **Sidewalk/Pathway Fund (Capital Projects)**

The Sidewalk/Pathway Fund (pages 68 – 70) accounts for the maintenance and construction of sidewalks and pathways throughout the Village. Funding comes from grants and from developer donations. Under the subdivision code, subdivision developers who choose not to build sidewalks pay a donation into this fund in an amount equal to the cost of the sidewalk.

- With fewer subdivisions being built in Burr Ridge and with the need for ongoing sidewalk construction and maintenance, this fund will be depleted in FY 2019-20.
- A transfer from another source will be necessary to pay for projects already planned (County Line Road and Garfield Avenue).

### **Equipment Replacement Fund (Capital Projects)**

The Equipment Replacement Fund (pages 71 – 73) is funded with transfers from the General Fund and is used to pay for purchase of vehicles and similar equipment, primarily for the purchase of major fleet equipment for the Public Works Operations.

- A General Fund surplus of \$175,000 will be transferred to the Equipment Replacement Fund in FY 2018-19.
- Major equipment being replaced this year are 2 dump trucks and a backhoe totaling \$464,000
- With added General Fund surplus and stretching the service life of fleet vehicles in Public Works, the capital equipment replacement fund will be sufficiently funded for the foreseeable future.

### **Stormwater Management Fund (Capital Projects)**

The Stormwater Management Fund (Pages 74 – 76) accounts for the periodic maintenance of the Village's stormwater system. Fees from permits assist in providing funding for these projects.

### **Debt Service Fund**

Presented on pages 77-81, the Debt Service Fund accounts for the payment of general long-term debt principal and interest. The Village currently has two outstanding debts; which are summarized below:

- Page 80 shows the debt schedule for the Police Facility. Annual interest payments of \$119,400 for the Police Facility bonds are paid for by the approximately \$120,000 of interest earnings from the reserves of the fund.
- The principal amount of \$5,970,000 for the Police Facility will become due in December 2022.
- The Village has a 4 year call feature on the bond, meaning we can retire the 5-year debt a year early, saving the last interest payment of \$119,400.

- \$4.7 million dollars of equity thus far has been set aside for payment of the \$5,970,000 bond principal. Sources of this equity came from the General Fund (\$800K); Water Fund (\$2.0M); and the sale of the Pump Center property (\$1.9M). Sale of the Rustic Acres property has also been planned to go toward this debt.
- A loan taken in 2009 in an amount of \$375,000 and used for the County Line Road and Burr Ridge Parkway gateway improvements will be paid off at the end of FY 2018-19.
- Page 81 lists, for referencing purposes, the Lake Michigan Water Bonds (1996 refinanced in 2003). This issue was retired last fiscal year and is no longer on the Village's property tax bills. It should be noted that over the years, \$3.7 million of that issue's interest and principal were abated to the residents. The abatements were done largely due to surpluses being generated by development activities in the late 1990's and early 2000's. These abatements were the reason why \$2.8 million of Water Fund reserves were able to be transferred to the Debt Service Fund for the future repayment of the Police Facility bonds.

### **Water Fund (Enterprise)**

The Water Fund (pages 82-90) accounts for all financial activities associated with the municipal water service. Fees from consumption of water (utility billing) and tap on fees from building activities provide the primary source of revenue for the fund. Revenues are used to purchase water and to maintain the distribution system.

- The Summary of Operations (page 82) summarizes the financial activity of the fund. Reserves in the fund have been decreasing over the years to pay for repairs and improvements. The FY 2018-19 budget has a planned



drawdown of reserves of \$78,550, lowering the reserves to \$1.75 million.

- The largest line item expense is the wholesale purchase of water from Bedford Park. Water Purchases (page 88) amounts to over 60% of the Water Fund budget.
- Page 89 details the cost associated with the maintaining the water distribution system which will include painting the two water towers in fiscal year 2020-21 and 2021-22.
- The Improvements table (page 90) details projects planned for the FY 2018-19 and future years.
- Maintenance costs for the Water fund continue to be a concern as we have experienced water main breaks and the water towers will need to be painted in the near future. *The Water Committee has met to review the Water Fund. The proposed recommendation regarding rate changes to pay for long term infrastructure maintenance have been programmed into the budget.*

### **Sewer Fund (Enterprise)**

The Sewer Fund (pages 91-97) accounts for all financial activities associated with the municipal sewer service in Cook County. Du Page County residents are provided service by the Du Page County Public Works Department. Fees for the use of the system provide a source of revenue for the fund. Expenses and reserves are used to maintain the distribution system and provide for the repair and replacement of the sewer system infrastructure.

- The Sewer Fund is a stable fund, growing fund reserves annually.
- No improvements are planned for next fiscal year and any

future improvements will utilize available reserves of the Fund.

### **Information Technology (Internal Service)**

The Information Technology Fund (pages 98-102) was established to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund are transfers from the General Fund and the Water and Sewer Funds. Village information technology costs for both ongoing operations and future replacement of hardware and software are accounted for in this fund. Funds and departments share in the transfer of funds to pay for these technology services.

- A major component of the budget is Data Processing Services (page 101). This line item properly licenses all the software utilized in all Village departments.
- Information technology replacement projects planned for FY 2018-19 (page 102) include replacing the Village Hall scanner with a new multifunctioning plotter/scanner, an upgrade to the Laserfiche Document Imaging System, and expansion of the popular neighborhood video surveillance program to arterial streets.

### **Police Pension Fund (Fiduciary)**

The Police Pension Fund (pages 103 – 106) holds assets, in a trustee capacity by the Village, to provide a defined benefit pension plan for sworn police officers employed by the Village.

- Currently there are 27 active members in the fund with 14 retirees, 1 survivor spouse, and 5 former employees receiving disability benefits.

- Revenues come from 4 sources. Interest income on investments; employee contributions of 9.91% from active members; employer contributions (annual property tax levy) and market gains from investment activities.
- After revenue sources are collected, and pension benefits and expenses are paid, there will be an estimated cash surplus of \$272,435 for next year's budget.
- In addition to cash surplus, the fund stocks and bonds are adjusted to the market value. It is anticipated that asset growth will also be added to the fund at the end of the current fiscal year.

#### **Salaries (Section 4 – Pages 1-8)**

The Salaries section of the budget summarizes and details all full and part time salaries paid to employees.

- As per our union contracts, cost of living increases and step increases for Police (2.5%) and Public Works (2.25%) union members are included.
- Cost of living salary increases for non-union employees are projected at 2.0%.

#### **Summary Comments from the Village Administrator**

The above summary and the attached budget document reflect a stable and healthy financial condition for the Village of Burr Ridge. Municipal services, and the personnel, equipment and facilities to provide those services, are supported by a diverse and stable revenue base. Costs, as a function of services provided, are manageable; primarily due to significant operational efficiencies. Once again, our annual budget is

indicative of a community with a vibrant present and a promising future.

The General Fund budget remains balanced with surpluses anticipated for the next several years. Recent changes in personnel and anticipated future reductions in health insurance costs have helped to increase or maintain General Fund surpluses and have accommodated continued transfers to other funds.

The primary budget challenge for Burr Ridge remains funding of the Road Program and Capital Improvement Fund. Burr Ridge has a highly valued tradition of aggressively maintaining local streets without borrowing money or assessing residents. In the long term, aggressive maintenance saves money by avoiding major reconstructions. Our Road Program also ensures that one of our most important functions as a local government is provided in a manner consistent with the overall quality of the community, with resident expectations, and with the needs of our business community.

Historically, the Road Program has been funded with surpluses from the General Fund and other sources (see Table on Page 65). Those surpluses are no longer available (primarily due to reduced building activity) and when available, are unreliable. Indicative of its pro-active stance toward Village finances, the Board of Trustees and Village staff are committed to pursuing alternative funding strategies for the Road Program during the upcoming fiscal year and in anticipation of future budgets.

Submittal of this budget document is the culmination of a process that begins in December of each year and concludes with the approval of the final budget in April. Review and monitoring of the Village budget is ongoing throughout the year. The approved budget document is used to guide decision

making and expenditures by each Department throughout the fiscal year.

All of the Village staff are involved to some degree in the preparation and implementation of the budget. Special acknowledgment is due to Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski. The budget is now presented to the Mayor and Board of Trustees for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 2018-19 and beyond.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "J Douglas Pollock". The signature is fluid and cursive, with a large initial "J" and a stylized "P" at the end.

J. Douglas Pollock, AICP  
Village Administrator

# Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational “stake in the ground”.
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



# Vision Statement

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place

# 2017-2019 STRATEGIC GOALS

After each municipal election, the Village Board holds a strategic planning session to determine its strategic goals for the subsequent two years and beyond. Below are the goals for 2017 to 2019. These goals were developed by the Mayor and Board of Trustees at workshops conducted in October and November of 2017.

# STRATEGIC PLAN

## **Community:**

<b>Community Events</b>	Identify and implement more community interest generating events (for example, Taste of Burr Ridge)
<b>Community Events - Revenues</b>	Evaluate opportunities for community events to generate revenue
<b>Zip Code</b>	Pursue a single zip code for the Village of Burr Ridge
<b>Sidewalks &amp; Pathways</b>	Create adequate funding for continuation of the pathway system
<b>I-55 Pedestrian Bridge</b>	Research options for pedestrian bridge over I-55

## **Economic Development:**

<b>EDC Promotions</b>	Encourage economic development commission to promote the village
<b>I-55 IDOT Sign</b>	Identify the promotional opportunity and possible cost for an IDOT sponsored Village of Burr Ridge and/or points of interest sign on I-55
<b>Monitor Economic Development Plan</b>	Establish an economic development plan progress review process;
<b>Attract Revenue Businesses</b>	Identify and attract revenue generating businesses; Consider boutique restaurants, boutique shops, tech firms, healthcare centers
<b>Full Commercial Occupancy</b>	Work toward full occupancy of retail and commercial property
<b>Assess TCF Property</b>	Determine best course of action for TCF Bank property



# STRATEGIC PLAN

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<b>I-55 IDOT Sign</b>	Identify the promotional opportunity and possible cost for an IDOT sponsored Village of Burr Ridge and/or points of interest sign on I-55
<b>Monitor Economic Development Plan</b>	Establish an economic development plan progress review process;
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<b>Full Commercial Occupancy</b>	Work toward full occupancy of retail and commercial property
<b>Assess TCF Property</b>	Determine best course of action for TCF Bank property



# STRATEGIC PLAN

## **Village Finances:**

<b>Become Debt Free</b>	Move toward becoming debt free with a plan to retire the police station debt.
<b>Identify Cost Savings</b>	Identify village costs savings opportunities
<b>Maintain Expenses</b>	Maintain comparable expenses for next 2 years while continuing to provide equivalent or greater village service levels.
<b>Diversify Village Revenues</b>	Increase and diversify village revenues including: Evaluate other community's revenue generating approaches; and Research and pursue businesses that are appropriate for Burr Ridge industrial/business parks and may be sources of revenue such as sales taxes.
<b>Improve Property Values</b>	Study methods for improving property values and determine appropriate course of action

## **Governance:**

<b>Communication Strategies</b>	Refine the villages communication strategy/approach with residences and business owners -Consider 311 and social media expansion
<b>On-Boarding</b>	Develop a formal process for On-Boarding trustees and commissioners
<b>Intergovernmental Cooperation</b>	Through staff and board of trustees, engage other surrounding government bodies in areas of mutual benefit and cooperation and potential shared service opportunities

## **Residential:**

<b>Evaluate Housing</b>	Evaluate the need for additional empty nester/early nester housing; Consider the image/brand of the community; and Determine if there is potential builder interest
<b>Stormwater Facilities</b>	Maintain stormwater retention and detention areas within the village and create a plan for proper future funding of these areas

# STRATEGIC PLAN

## **Village Services:**

<b>Department Reviews</b>	Conduct departmental reviews to evaluate capabilities of departments to deliver needed services consistently -Begin with public works
<b>Performance Metrics</b>	Develop a set of performance metrics for village services and a process to assess service outcomes
<b>Video Surveillance</b>	Continue to expand the video security program including public areas
<b>Service Needs</b>	Study resident and business service needs

# BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

# BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year’s projections, use a straight-line inflation factor of 3.0%.

# Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 14 funds to manage it's financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has it's own use and restrictions.
- The annual budget actually consists of 14 separate budgets.



# Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.



# BUDGET CALENDAR

Monday, November 13 , 2017	Presentation and Consideration of the 2017 Tax Levy.
Friday, November 30, 2017	Notice of the 2017 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 11, 2017	Public Hearing of 2017 Tax Levy.
Monday, December 11, 2017	Board of Trustees adopts 2017 Tax Levy Ordinance.
Tuesday, December 5, 2017	Budget Manual for fiscal year 2018-2019 distributed to Department Heads.
Friday, January 5, 2018	Department Heads submit list of fiscal year 2018-2019 Goals and Objectives to Village Administrator.
January 8-12, 2018	Finance Director and Village Administrator review fiscal year 2018-2019 revenue estimates.
Friday, January 12, 2018	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
January 15 – January 26, 2018	Individual department budget review sessions with Village Administrator and Finance Director.
Week of January 29, 2018 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
February 1 – February 23, 2018	Village Administrator and Finance Director to finalize budget document.
February 26 – March 2, 2018	Preparation of Budget Message.
February 26 – March 2, 2018	Budget printing and assembly.
Friday, – March 2, 2018	Proposed fiscal year 2018-2019 Budget Document submitted to Board of Trustees.
Week of March 12, 2018 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 26, 2018 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday March 30, 2018	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 9, 2018	Public Hearing on fiscal year 2018-2019 Proposed Budget; Budget Ordinance adopted by Board of Trustees.
Friday, April 27, 2018	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

# Section 2

## Summary Budget



The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds:  
the General Fund, Water Fund and Sewer Fund.



**VILLAGE OF BURR RIDGE**  
**ESTIMATED AND AVAILABLE RESERVES BY FUND**  
**2018/2019 Budget**                      **FOR FISCAL YEAR ENDING APRIL 30, 2019**

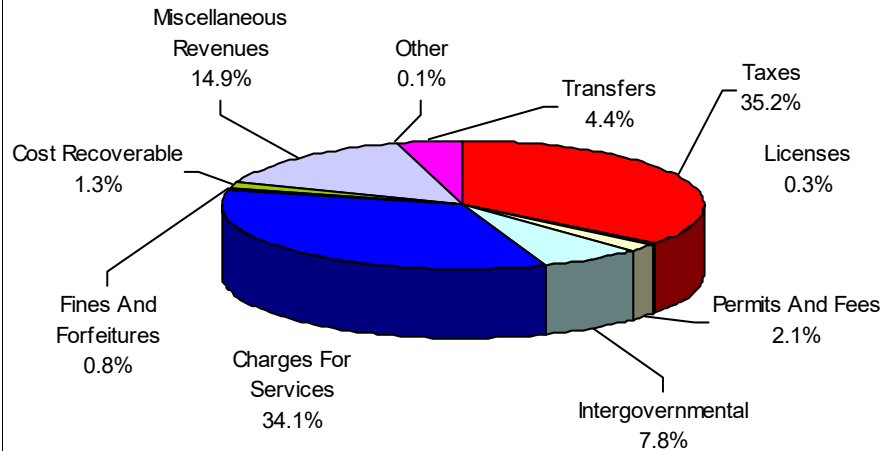
<b>Fund</b>	<b>Beginning Reserves</b>	<b>Estimated Revenue</b>	<b>Estimated Available</b>	<b>Budgeted Expenditure</b>	<b>Reserves Inc/Dec</b>	<b>Ending Reserves</b>
General Fund	5,573,257	8,871,650	14,444,907	8,846,640	25,010	5,598,267
<b>Special Revenue Funds</b>						
Motor Fuel Tax Fund	28,771	278,400	307,171	285,440	-7,040	21,731
Hotel/Motel Tax Fund	362,428	709,955	1,072,383	663,940	46,015	408,443
<b>Capital Project Funds</b>						
Capital Improvements Fund	20,469	1,066,150	1,086,619	1,086,345	-20,195	274
Sidewalks/Pathway Fund	246,431	5,000	251,431	76,825	-71,825	174,606
Equipment Replacement Fund	860,438	11,400	871,838	464,900	-453,500	406,938
Storm Water Management Fund	108,818	26,000	134,818	134,250	-108,250	568
<b>Debt Service Funds</b>						
Debt Service Fund	4,732,724	165,910	4,898,634	175,865	-9,955	4,722,769
<b>Enterprise Funds</b>						
Water Fund	1,829,680	5,693,410	7,523,090	5,771,960	-78,550	1,751,130
Sewer Fund	1,728,585	400,610	2,129,195	320,895	79,715	1,808,300
<b>Internal Service Funds</b>						
Information Technology Fund	351,479	289,660	641,139	314,490	-24,830	326,649
<b>Fiduciary Funds</b>						
Police Pension Fund	17,470,594	1,547,375	19,017,969	1,274,940	272,435	17,743,029

The Village of Burr Ridge has 12 active funds. Each fund is a separate, fiscal operating entity with it's own available reserves and budget.

# VILLAGE WIDE - REVENUES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

**Village Revenue Classification**



**The annual budget is broken down into four main levels:**

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

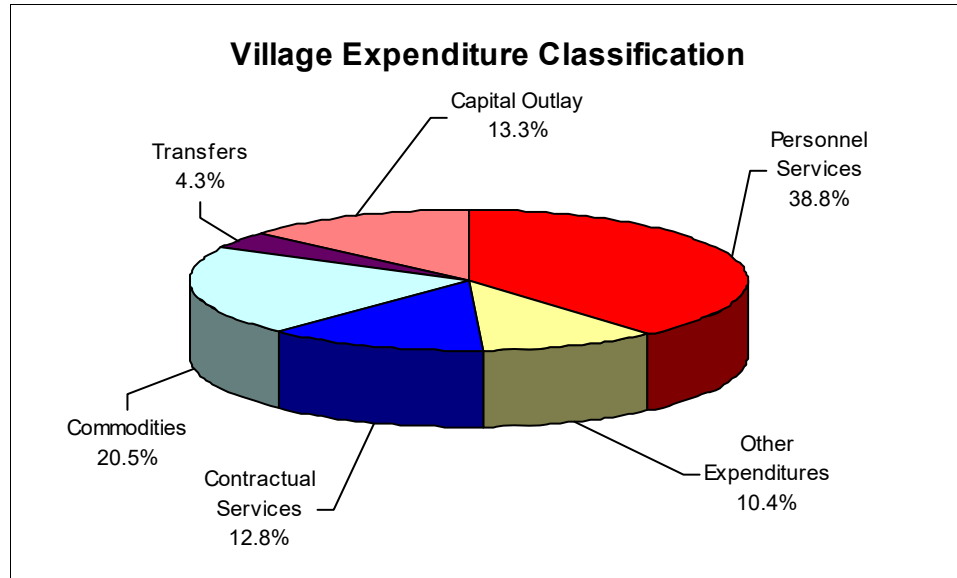
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

**Village Revenue Classification**

Taxes	6,707,645
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,322,020
Charges For Services	6,504,160
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	2,838,495
Other	15,000
Transfers	834,150

# VILLAGE WIDE - EXPENDITURES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

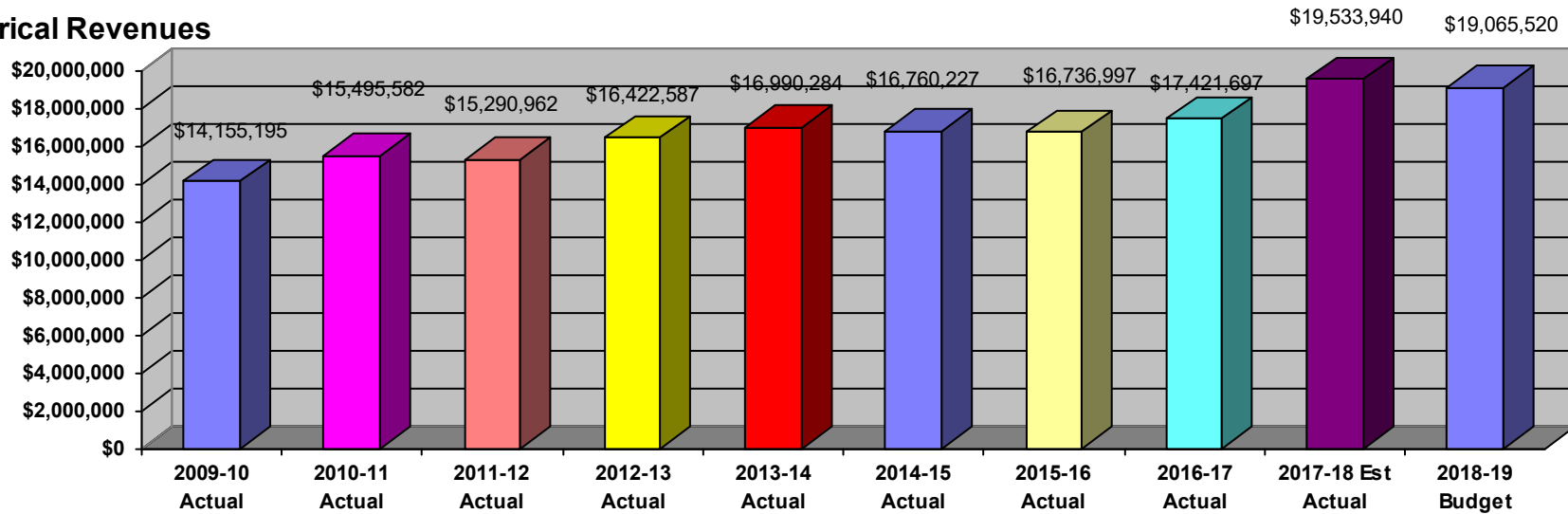
### Village Expenditure Classification

Personnel Services	7,528,695
Contractual Services	2,477,565
Commodities	3,979,015
Capital Outlay	2,586,205
Other Expenditures	2,010,860
Transfers	834,150

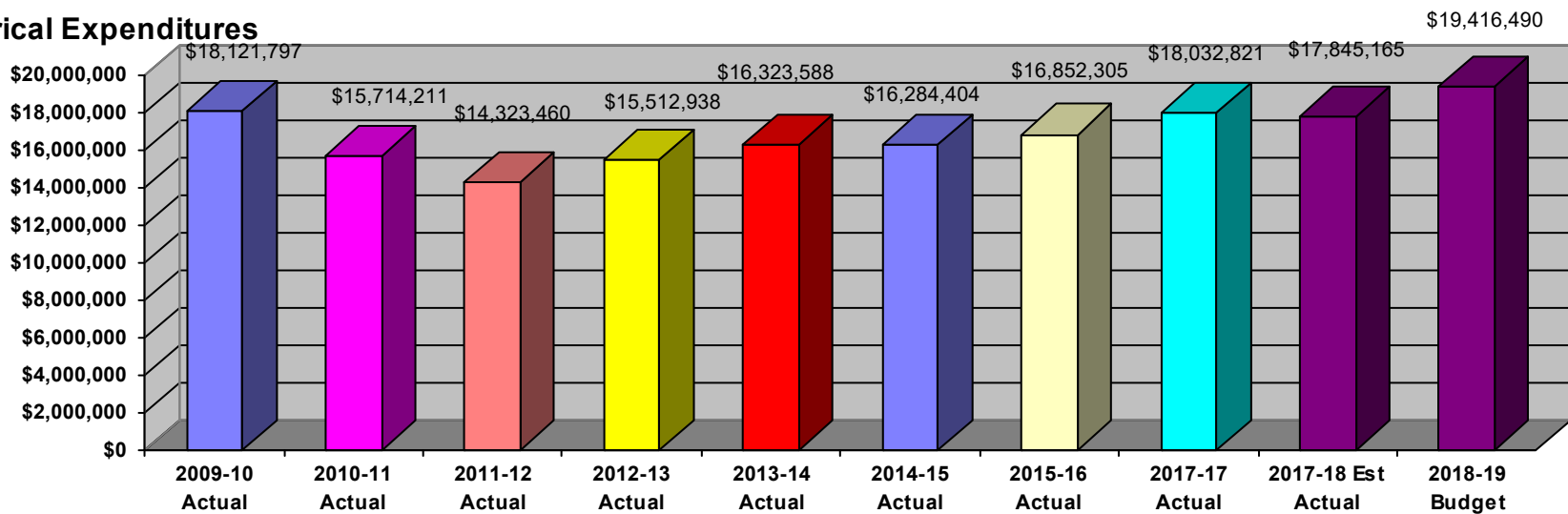
# VILLAGE WIDE SUMMARY

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

### Historical Revenues

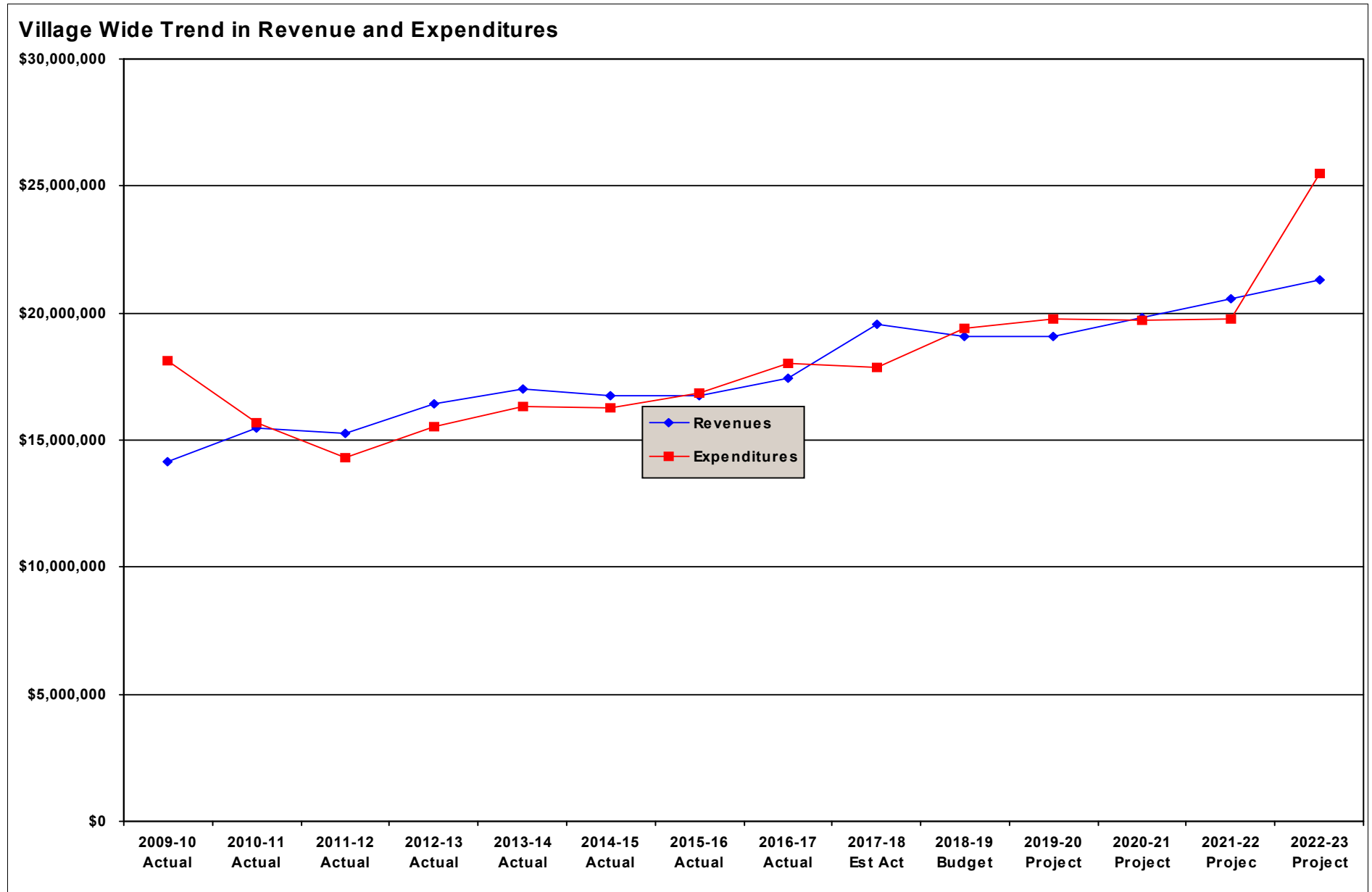


### Historical Expenditures



# VILLAGE WIDE

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



## GENERAL FUND - REVENUES

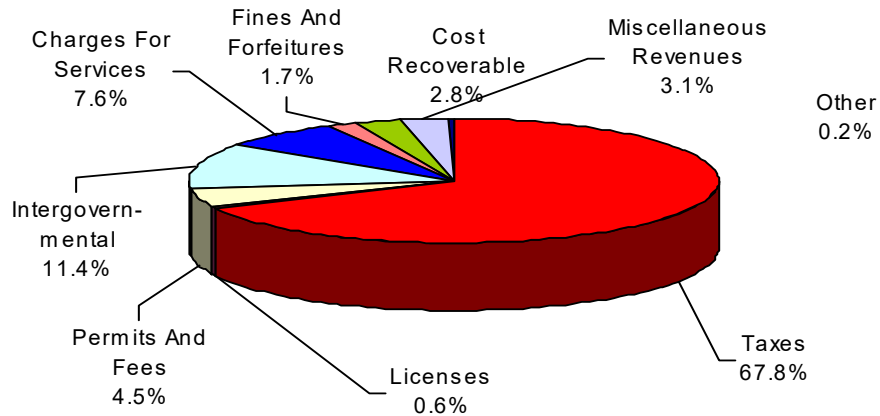
General Fund	
Beginning Reserves	5,573,257
Revenue	8,871,650
Expenditure	8,846,640
Inc/Dec	25,010
Ending Reserves	5,598,267

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

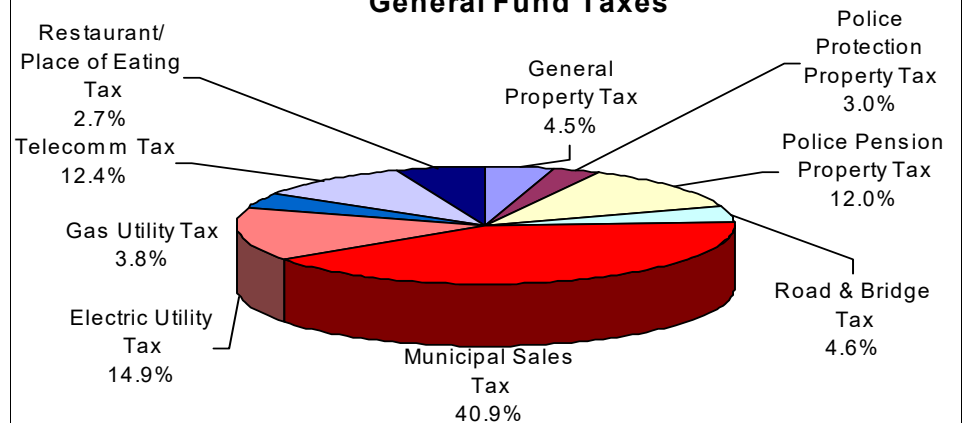
- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
30 Taxes	5,847,675	5,803,150	6,015,300	3.7%
31 Licenses	50,880	49,680	51,680	4.0%
32 Permits And Fees	520,945	441,975	396,325	-10.3%
33 Intergovernmental	1,002,350	1,102,660	1,050,130	-4.8%
34 Charges For Services	654,180	654,870	672,170	2.6%
35 Fines And Forfeitures	141,160	150,000	150,000	0.0%
36 Cost Recoverable	235,185	224,725	246,045	9.5%
37 Miscellaneous Revenues	276,780	251,515	275,000	9.3%
38 Other	14,855	15,000	15,000	0.0%
39 Transfers	0	0	0	
<b>Total Revenues</b>	<b>8,744,010</b>	<b>8,693,575</b>	<b>8,871,650</b>	<b>2.0%</b>

**General Fund Revenue Classification**



**General Fund Taxes**



## GENERAL FUND - REVENUES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

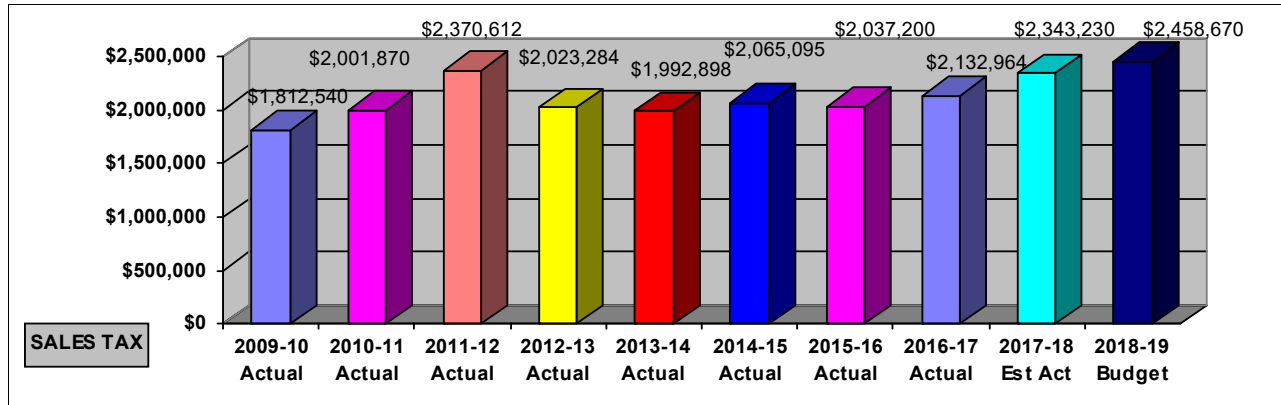
Other Revenues	17-18	17-18	18-19
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	17,800	17,800	13,000
IPBC Escrow-Wellness Program			25,000
Wellness Program Rebate	1,715	1,715	
Nicor Franchise Agreement	17,415	20,000	20,000
Westmont Speedway Response-PW & PD	25,850		
Other	20,000	20,000	25,000
	94,780	71,515	95,000



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- Less than \$.02 per dollar on a tax bill goes to the Village.

# GENERAL FUND - REVENUES

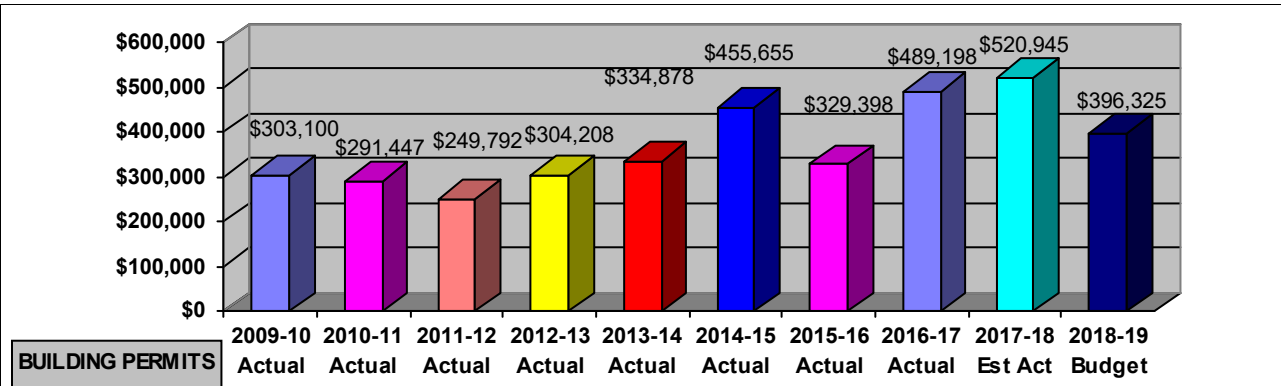
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



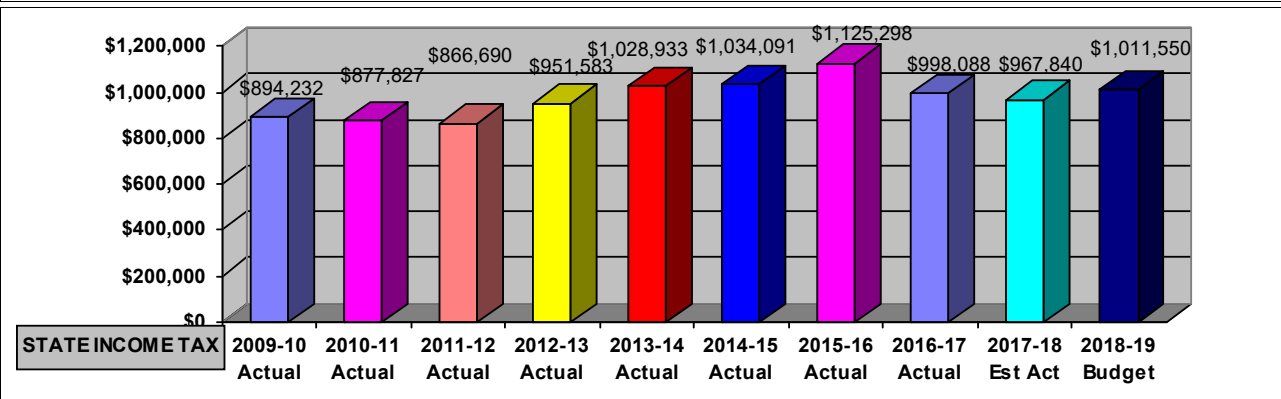
Sales Tax	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Base	1,652,515	1,528,700	1,702,090
Village Center	357,640	333,865	368,370
Non Home Rule	333,075	349,230	388,210
	2,343,230	2,211,795	2,458,670

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: 1/4% of the 1/2% approved by referendum



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.



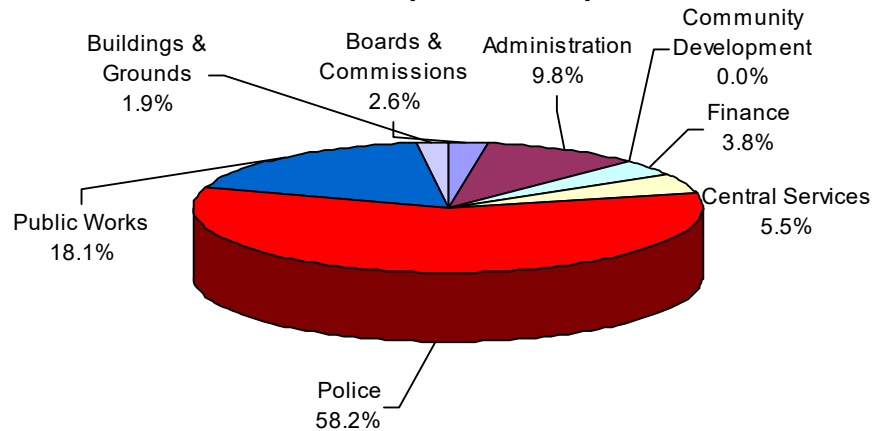
## GENERAL FUND - EXPENDITURES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

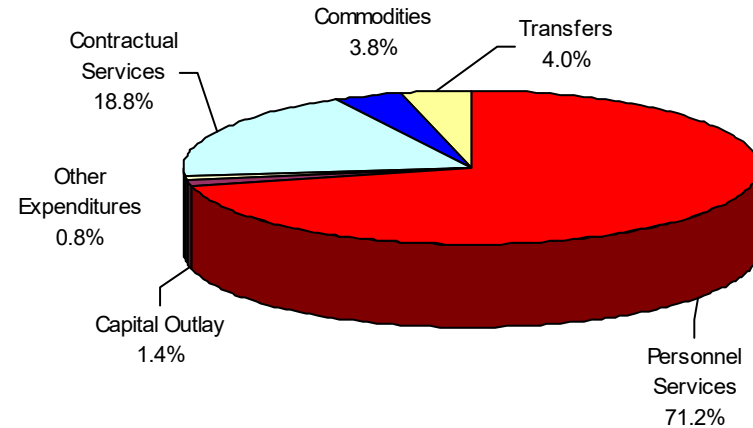
General Fund	
Beginning Reserves	5,573,257
Revenue	8,871,650
Expenditure	8,846,640
Inc/Dec	25,010
Ending Reserves	5,598,267

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

**General Fund Department Expenditures**



**General Fund Expenditure Classification**

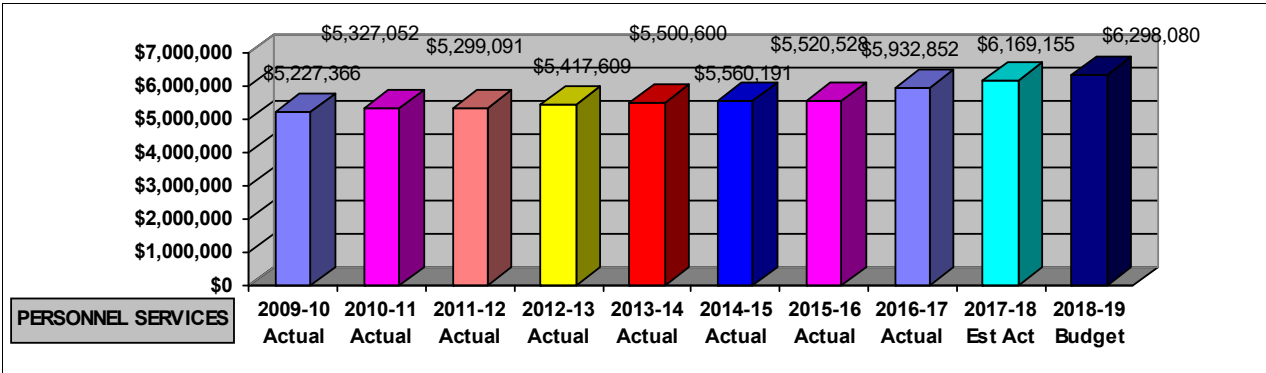


10	General Fund Expenditure Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
1010	Boards & Commissions	252,460	236,765	227,830	-3.8%
2010	Administration	524,060	526,495	870,435	65.3%
3010	Community Development	501,225	427,420	0	
4010	Finance	327,125	331,420	340,565	2.8%
4020	Central Services	417,205	267,090	483,800	81.1%
5010	Police	4,965,550	5,105,875	5,151,360	0.9%
6010	Public Works	1,481,680	1,507,020	1,603,240	6.4%
6020	Buildings & Grounds	239,995	207,525	169,410	-18.4%
<b>Total</b>	<b>General Fund</b>	<b>8,709,300</b>	<b>8,609,610</b>	<b>8,846,640</b>	<b>2.8%</b>

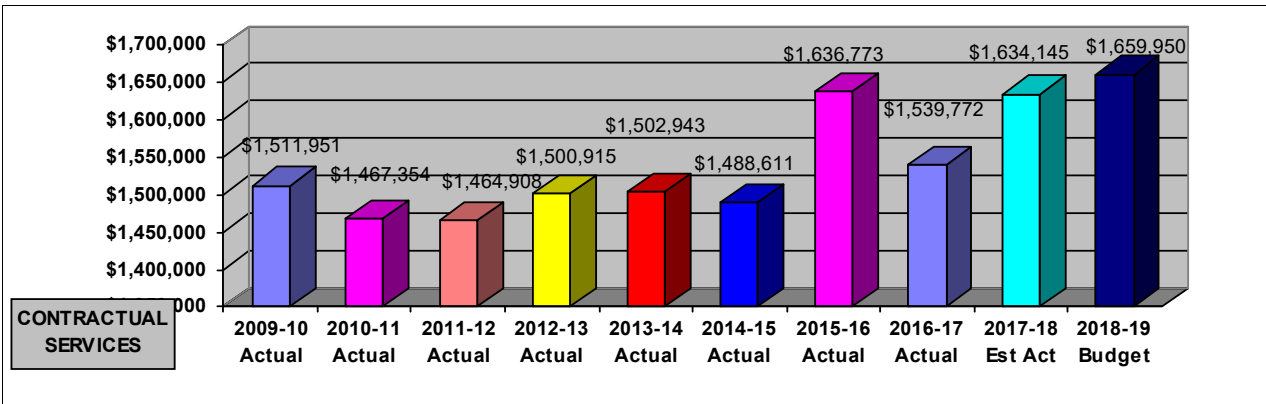
10	General Fund Expenditure Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
40	Personnel Services	6,169,155	6,286,745	6,298,080	0.2%
50	Contractual Services	1,634,145	1,584,520	1,659,950	4.8%
60	Commodities	303,490	318,785	340,375	6.8%
70	Capital Outlay	204,165	204,505	124,720	-39.0%
80	Other Expenditures	86,475	78,185	69,395	-11.2%
90	Transfers	311,870	136,870	354,120	158.7%
<b>Total</b>	<b>General Fund</b>	<b>8,709,300</b>	<b>8,609,610</b>	<b>8,846,640</b>	<b>2.8%</b>

## GENERAL FUND - EXPENDITURES

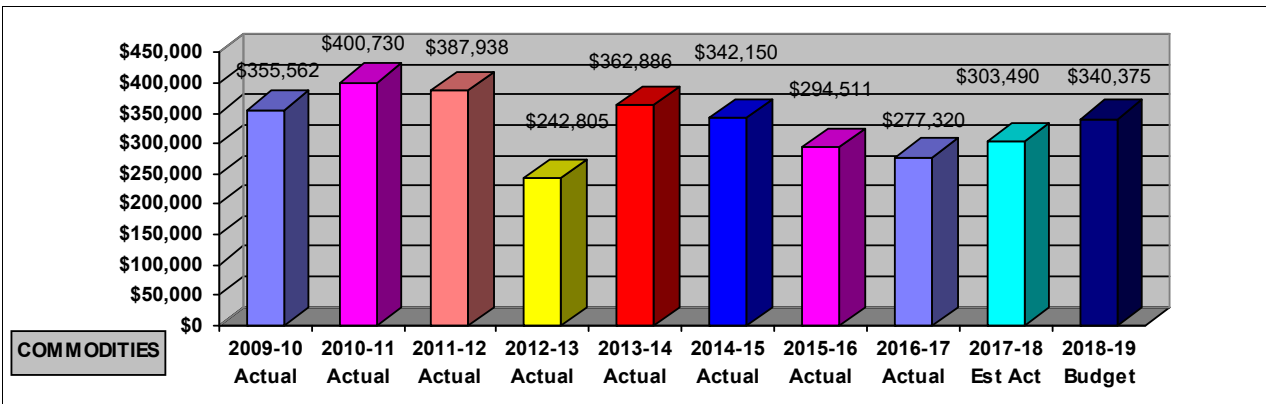
### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

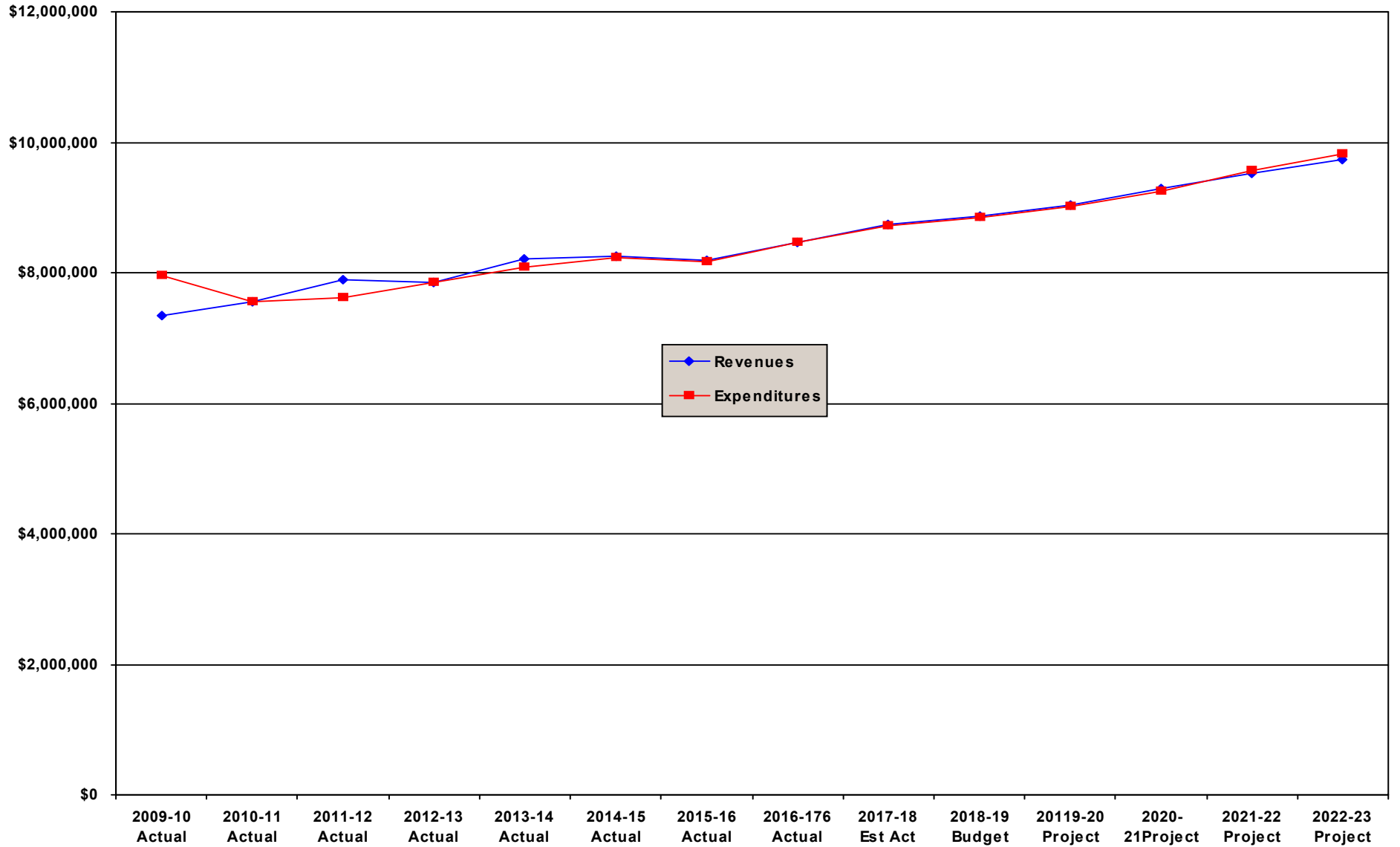


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

# GENERAL FUND

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

General Fund Trend in Revenue and Expenditures



## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	1,829,680
Revenue	5,693,410
Expenditure	5,771,960
Inc/Dec	-78,550
Ending Reserves	1,751,130

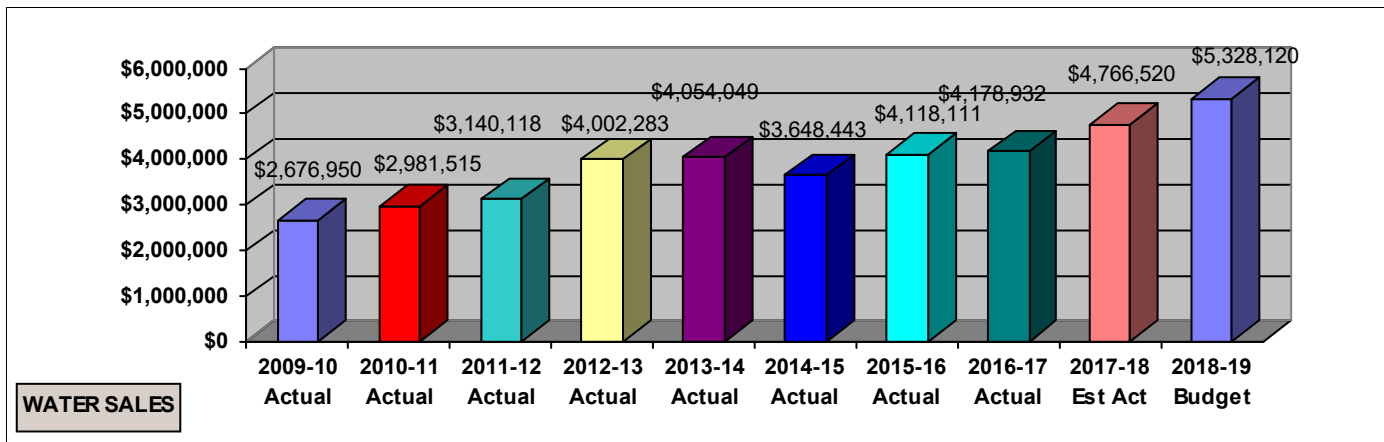
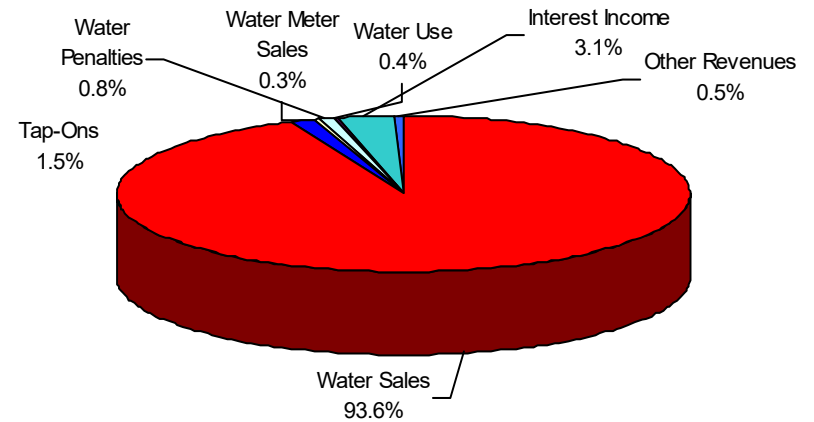
## WATER FUND REVENUES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Sales			2017-18				2018-19
Tier/Class	Consumption	Rate	Est. Act.	Tier/Class	Consumption	Rate	Budget
00-70	377,837	\$6.75	2,550,967	00-70	354,134	\$7.43	2,630,031
71-90	11,050	\$10.25	113,240	71-90	9,135	\$11.27	102,977
91-Above	17,240	\$12.79	220,482	91-Above	35,066	\$14.07	493,305
Residential	406,127		2,884,689	Residential	398,335		3,226,313
Fixed Rate		\$7.48	188,518	Fixed Rate		\$10.00	270,000
Apartments	6,406	\$6.75	43,250	Apartments	6,972	\$7.43	51,780
Commercial	112,158	\$9.62	1,078,736	Commercial	109,961	\$10.58	1,163,363
Industrial	46,532	\$9.62	447,545	Industrial	48,101	\$10.58	508,903
Public	12,870	\$9.62	123,784	Public	10,186	\$10.58	107,762
Totals	584,093		\$4,766,520	Totals	573,555		\$5,328,120

### Water Fund Revenues Revenue Classification



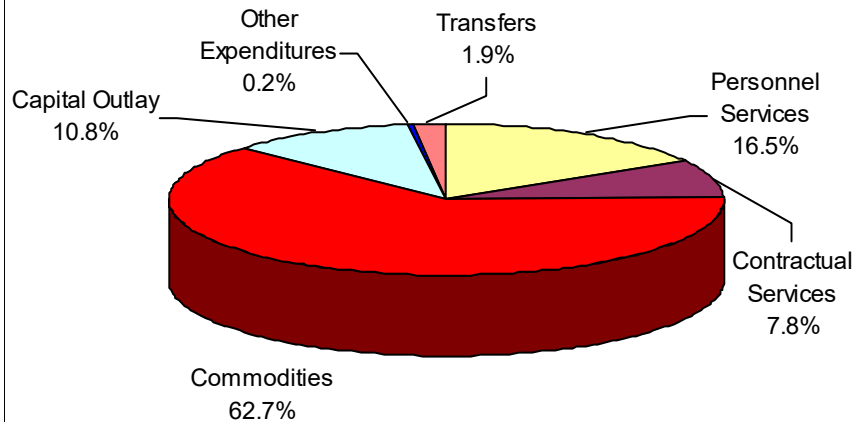
## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	1,829,680
Revenue	5,693,410
Expenditure	5,771,960
Inc/Dec	-78,550
Ending Reserves	1,751,130

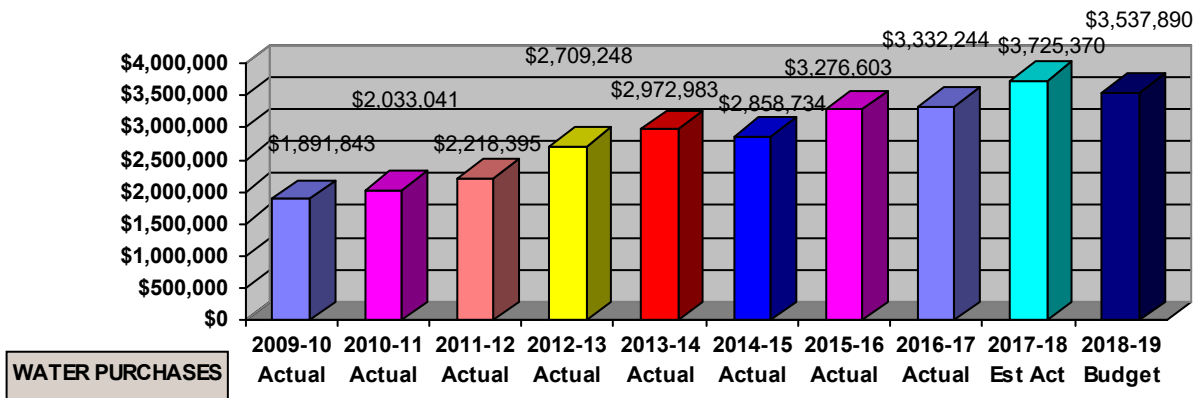
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

### WATER FUND EXPENDITURES

#### Water Fund Expenditure Classification



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



# ENTERPRISE FUNDS

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

Sewer Fund	
Beginning Reserves	1,728,585
Revenue	400,610
Expenditure	320,895
Inc/Dec	79,715
Ending Reserves	1,808,300

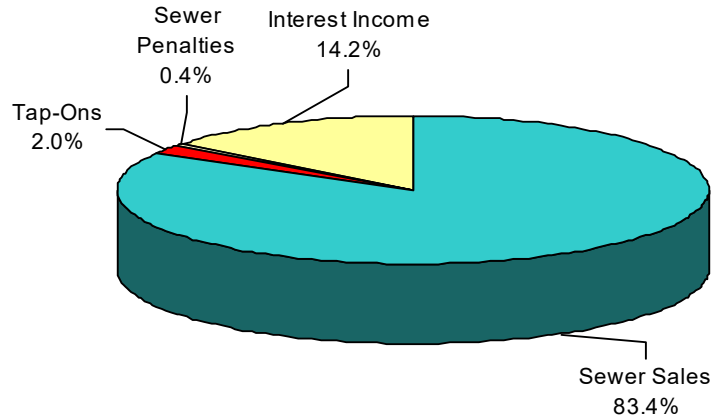
### SEWER FUND

- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

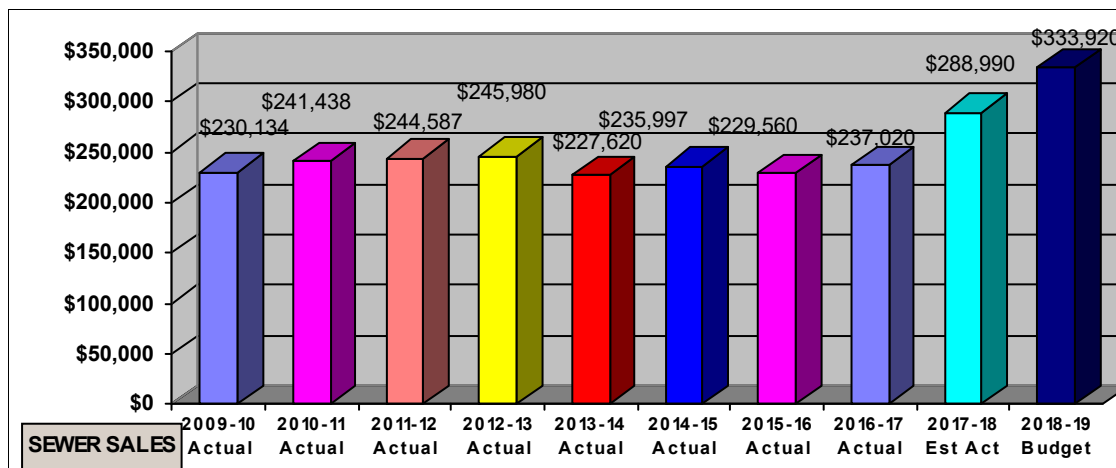
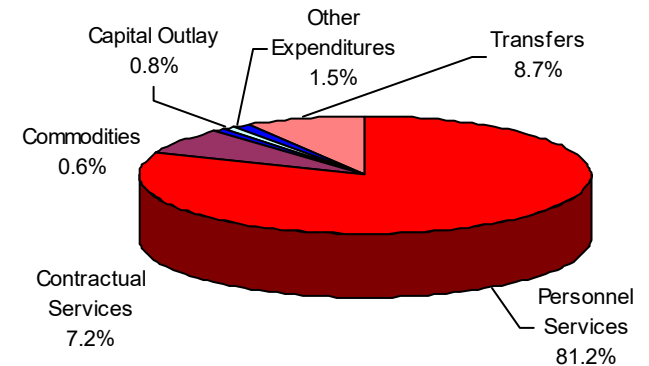
#### Current Sewer Rates

- Residential rates per cycle = flat rate of \$20.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.
- Sewer rates scheduled to increase \$5 per year for the next 5 years.

### Sewer Fund Revenues



### Sewer Fund Expenditure Classification



# Section 3

## Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	32,346,290	32,236,025	31,624,901	<b>33,313,676</b>	32,962,706	32,300,996	32,383,571	33,135,586
Total Revenues	16,736,997	17,421,697	19,533,940	<b>19,065,520</b>	19,087,860	19,811,450	20,542,615	21,327,750
Total Expenditures	16,847,261	18,032,821	17,845,165	<b>19,416,490</b>	19,749,570	19,728,875	19,790,600	25,485,775
Net Increase (Decrease)	-110,264	-611,124	1,688,775	<b>-350,970</b>	-661,710	82,575	752,015	-4,158,025
<b>Available - April 30</b>	32,236,025	31,624,901	33,313,676	<b>32,962,706</b>	32,300,996	32,383,571	33,135,586	28,977,561

**Estimated Reserves May 1, 2018**

**33,313,676**

Estimated Revenues:

Taxes	6,707,645
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,322,020
Charges For Services	6,504,160
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	2,838,495
Other	15,000
Transfers	834,150

Total Estimated Revenues

**19,065,520**

Estimated Expenditures:

Personnel Services	7,528,695
Contractual Services	2,477,565
Commodities	3,979,015
Capital Outlay	2,586,205
Other Expenditures	2,010,860
Transfers	834,150

Total Estimated Expenditures

**19,416,490**

Net Increase (Decrease)

**-350,970**

**Estimated Reserves April 30, 2019**

**32,962,706**



**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016	2016/2017	2017/2018	2017/2018	2018/2019	Budget	2019/2020	2020/2021	2021/2022	2022/2023
Revenue Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
<b>General Fund</b>										
10 General Fund	8,180,757	8,461,183	8,744,010	8,693,575	8,871,650	2.0%	9,044,855	9,281,020	9,520,995	9,739,205
<b>Special Revenue</b>										
21 E-911 Fund	39,336	57,684	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	276,028	273,770	278,700	278,510	278,400	0.0%	283,840	289,390	295,050	300,820
23 Hotel/Motel Tax Fund	547,914	500,509	536,490	615,980	709,955	15.3%	730,845	752,350	774,490	797,305
24 Places of Eating Tax	25,000	25,000	0	0	0		0	0	0	0
<b>Capital Projects</b>										
31 Capital Improvements Fund	370,463	429,882	331,665	502,720	1,066,150	112.1%	344,630	301,860	307,100	312,340
32 Sidewalks/Pathway Fund	93,783	57,601	14,050	10,000	5,000	-50.0%	0	0	0	0
33 Equipment Replacement Fund	160,473	312,870	186,180	13,060	11,400	-12.7%	136,630	136,860	62,100	37,340
34 Storm Water Management Fund	21,491	23,005	26,000	20,010	26,000	29.9%	15,500	15,500	15,500	15,500
<b>Debt Service Funds</b>										
41 Debt Service Fund	673,914	675,919	1,955,335	155,910	165,910	6.4%	120,000	120,000	120,000	120,000
<b>Enterprise Funds</b>										
51 Water Fund	4,429,484	4,599,334	5,133,255	5,277,040	5,693,410	7.9%	6,047,350	6,486,150	6,956,970	7,468,600
52 Sewer Fund	299,156	300,031	350,510	352,035	400,610	13.8%	408,480	416,500	424,690	433,040
<b>Internal Service Funds</b>										
61 Information Technology Fund	255,413	298,775	284,940	286,800	289,660	1.0%	355,940	351,420	355,080	363,160
<b>Fiduciary Funds</b>										
71 Police Pension Fund	1,363,787	1,406,132	1,692,805	1,528,265	1,547,375	1.3%	1,599,790	1,660,400	1,710,640	1,740,440
<b>Total Revenues</b>	<b>16,736,997</b>	<b>17,421,697</b>	<b>19,533,940</b>	<b>17,733,905</b>	<b>19,065,520</b>	<b>7.5%</b>	<b>19,087,860</b>	<b>19,811,450</b>	<b>20,542,615</b>	<b>21,327,750</b>

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

<b>Expenditure Budget</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Actual</b>	<b>2017/2018 Est Actual</b>	<b>2017/2018 Budget</b>	<b>2018/2019 Budget</b>	<b>Budget vs Budget</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>	<b>2022/2023 Projected</b>
<b>General Fund</b>										
10 General Fund	8,154,068	8,459,901	8,709,300	8,609,610	8,846,640	2.8%	9,015,130	9,258,305	9,566,275	9,821,270
<b>Special Revenue</b>										
21 E-911 Fund	158,005	109,218	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	257,015	275,430	300,440	300,470	285,440	-5.0%	285,440	290,440	295,440	300,440
23 Hotel/Motel Tax Fund	503,691	475,389	520,895	608,525	663,940	9.1%	613,010	616,030	619,090	622,190
24 Places of Eating Tax	16,941	25,000	6,245	6,245	0		0	0	0	0
<b>Capital Projects</b>										
31 Capital Improvements Fund	626,491	876,082	683,255	758,430	1,086,345	43.2%	1,034,585	759,785	707,385	694,085
32 Sidewalks/Pathway Fund	103,348	248,617	104,735	42,350	76,825	81.4%	504,460	108,500	900	900
33 Equipment Replacement Fund	215,738	255,459	298,150	326,285	464,900	42.5%	667,400	111,900	291,900	50,900
34 Storm Water Management Fund	6,760	9,591	29,000	13,930	134,250	863.7%	14,050	14,050	14,050	14,050
<b>Debt Service Funds</b>										
41 Debt Service Fund	680,347	680,122	212,355	192,310	175,865	-8.6%	129,950	129,950	129,950	6,099,950
<b>Enterprise Funds</b>										
51 Water Fund	4,666,359	5,087,450	5,253,200	5,091,705	5,771,960	13.4%	5,537,815	6,456,885	6,112,810	5,794,900
52 Sewer Fund	259,783	290,422	293,775	303,945	320,895	5.6%	341,410	355,710	368,890	383,640
<b>Internal Service Funds</b>										
61 Information Technology Fund	231,200	241,975	310,670	312,815	314,490	0.5%	307,165	299,890	322,675	305,515
<b>Fiduciary Funds</b>										
71 Police Pension Fund	967,516	998,164	1,123,145	1,102,380	1,274,940	15.7%	1,299,155	1,327,430	1,361,235	1,397,935
<b>Total Expenditures</b>	<b>16,847,261</b>	<b>18,032,821</b>	<b>17,845,165</b>	<b>17,669,000</b>	<b>19,416,490</b>	<b>9.9%</b>	<b>19,749,570</b>	<b>19,728,875</b>	<b>19,790,600</b>	<b>25,485,775</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	5,510,575	5,537,265	5,538,547	<b>5,573,257</b>	5,598,267	5,627,992	5,650,707	5,605,427
Total Revenues	8,180,757	8,461,183	8,744,010	<b>8,871,650</b>	9,044,855	9,281,020	9,520,995	9,739,205
Total Expenditures	8,154,068	8,459,901	8,709,300	<b>8,846,640</b>	9,015,130	9,258,305	9,566,275	9,821,270
Net Increase (Decrease)	26,690	1,282	34,710	<b>25,010</b>	29,725	22,715	-45,280	-82,065
<b>Available Reserves - April 30</b>	5,537,265	5,538,547	5,573,257	<b>5,598,267</b>	5,627,992	5,650,707	5,605,427	5,523,362

**Estimated Reserves May 1, 2018**

**5,573,257**

Estimated Revenues:

Taxes	6,015,300
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,050,130
Charges For Services	672,170
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	275,000
Other	15,000
Transfers	0

Total Estimated Revenues

**8,871,650**

Estimated Expenditures:

Personnel Services	6,298,080
Contractual Services	1,659,950
Commodities	340,375
Capital Outlay	124,720
Other Expenditures	69,395
Transfers	354,120

Total Estimated Expenditures

**8,846,640**

Net Increase (Decrease)

**25,010**

**Estimated Reserves April 30, 2019**

**5,598,267**

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Revenue Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes	5,391,377	5,504,823	5,847,675	5,803,150	6,015,300	3.7%	6,201,290	6,389,030	6,570,940	6,737,375
31 Licenses	50,130	47,230	50,880	49,680	51,680	4.0%	54,185	54,185	54,185	54,185
32 Permits And Fees	329,398	489,198	520,945	441,975	396,325	-10.3%	326,725	319,225	319,725	312,225
33 Intergovernmental	1,168,568	1,043,516	1,002,350	1,102,660	1,050,130	-4.8%	1,081,640	1,114,090	1,147,510	1,181,930
34 Charges For Services	621,387	638,165	654,180	654,870	672,170	2.6%	692,140	712,730	733,930	755,780
35 Fines And Forfeitures	147,683	126,919	141,160	150,000	150,000	0.0%	150,000	150,000	150,000	150,000
36 Cost Recoverable	215,073	269,196	235,185	224,725	246,045	9.5%	248,875	251,760	254,705	257,710
37 Miscellaneous Revenues	257,143	333,336	276,780	251,515	275,000	9.3%	275,000	275,000	275,000	275,000
38 Other	0	8,799	14,855	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	8,180,757	8,461,183	8,744,010	8,693,575	8,871,650	2.0%	9,044,855	9,281,020	9,520,995	9,739,205

**10 General Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>30 Taxes</b>										
3000 General Property Tax	290,662	243,719	236,400	236,560	273,240	15.5%	278,705	284,280	289,965	295,765
3010 Police Protection Property Tax	217,143	189,913	157,250	157,710	182,160	15.5%	185,805	189,520	193,310	197,175
3015 Police Pension Property Tax	593,000	697,784	755,635	757,215	724,335	-4.3%	766,300	814,800	853,600	873,000
3020 Road & Bridge Tax	256,726	255,333	266,830	274,530	274,345	-0.1%	288,490	294,260	300,150	306,150
3030 Municipal Sales Tax	2,037,200	2,132,964	2,343,230	2,211,795	2,458,670	11.2%	2,532,430	2,608,400	2,686,655	2,767,255
3040 Electric Utility Tax	860,750	888,891	880,950	904,350	894,410	-1.1%	921,230	948,860	977,330	1,006,650
3050 Gas Utility Tax	195,325	230,776	253,140	264,770	230,940	-12.8%	237,870	244,980	252,330	259,900
3060 Telecommunication Tax	670,121	586,042	610,050	685,650	628,290	-8.4%	634,570	640,920	647,330	653,800
3070 Places of Eating Tax	270,450	279,401	344,190	310,570	348,910	12.3%	355,890	363,010	370,270	377,680
<b>Total Taxes</b>	<b>5,391,377</b>	<b>5,504,823</b>	<b>5,847,675</b>	<b>5,803,150</b>	<b>6,015,300</b>	<b>3.7%</b>	<b>6,201,290</b>	<b>6,389,030</b>	<b>6,570,940</b>	<b>6,737,375</b>
<b>31 Licenses</b>										
3110 Liquor Licenses	44,850	42,450	45,600	44,400	46,400	4.5%	48,400	48,400	48,400	48,400
3120 Other Licenses	5,280	4,780	5,280	5,280	5,280	0.0%	5,785	5,785	5,785	5,785
<b>Total Licenses</b>	<b>50,130</b>	<b>47,230</b>	<b>50,880</b>	<b>49,680</b>	<b>51,680</b>	<b>4.0%</b>	<b>54,185</b>	<b>54,185</b>	<b>54,185</b>	<b>54,185</b>
<b>32 Permits And Fees</b>										
3200 Building Permits	292,198	394,127	485,215	411,975	361,325	-12.3%	291,725	284,225	284,725	277,225
3265 Plat Fees	10,000	79,871	20,730	15,000	20,000	33.3%	20,000	20,000	20,000	20,000
3275 Public Hearing Fees	27,200	14,550	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3285 Annexation Fees	0	650	0	0	0		0	0	0	0
<b>Total Permits And Fees</b>	<b>329,398</b>	<b>489,198</b>	<b>520,945</b>	<b>441,975</b>	<b>396,325</b>	<b>-10.3%</b>	<b>326,725</b>	<b>319,225</b>	<b>319,725</b>	<b>312,225</b>
<b>33 Intergovernmental</b>										
3300 State Income Tax	1,125,298	998,088	967,840	1,066,460	1,011,550	-5.1%	1,041,900	1,073,160	1,105,350	1,138,510
3310 Corporate Replacement Tax	43,269	45,428	34,510	36,200	38,580	6.6%	39,740	40,930	42,160	43,420
3320 Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>1,168,568</b>	<b>1,043,516</b>	<b>1,002,350</b>	<b>1,102,660</b>	<b>1,050,130</b>	<b>-4.8%</b>	<b>1,081,640</b>	<b>1,114,090</b>	<b>1,147,510</b>	<b>1,181,930</b>
<b>34 Charges For Services</b>										
3410 Franchise Tax - Cable TV	276,460	282,823	288,300	288,810	296,950	2.8%	305,850	315,030	324,480	334,220
3415 Rent Revenue	344,927	355,342	365,880	366,060	375,220	2.5%	386,290	397,700	409,450	421,560
<b>Total Charges For Services</b>	<b>621,387</b>	<b>638,165</b>	<b>654,180</b>	<b>654,870</b>	<b>672,170</b>	<b>2.6%</b>	<b>692,140</b>	<b>712,730</b>	<b>733,930</b>	<b>755,780</b>
<b>35 Fines And Forfeitures</b>										
3500 Circuit Court Fines	128,455	105,426	112,870	125,000	125,000	0.0%	125,000	125,000	125,000	125,000

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

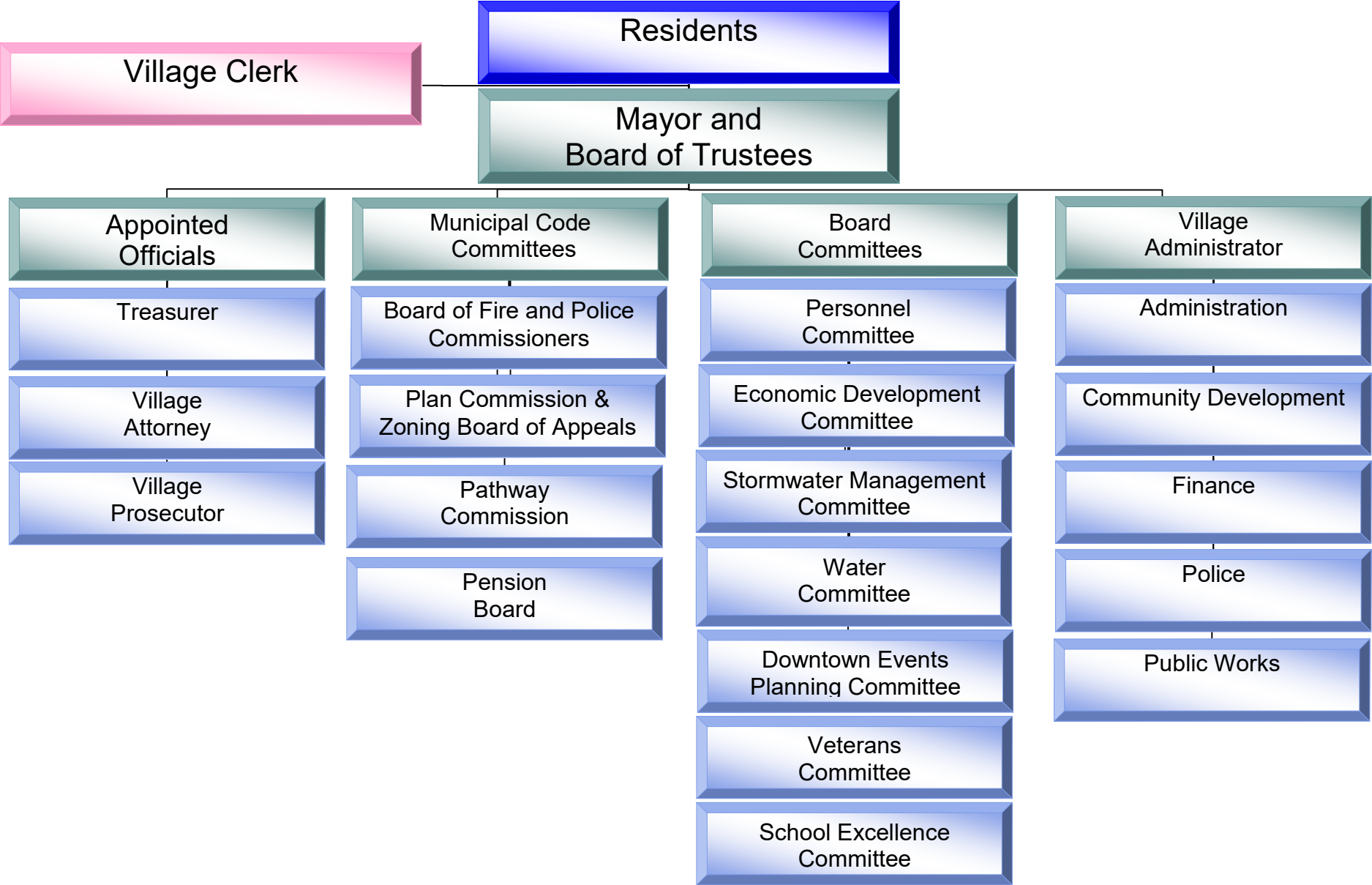
Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
3510 Village Fines	19,228	21,493	28,290	25,000	25,000	0.0%	25,000	25,000	25,000	25,000
<b>Total Fines And Forfeitures</b>	<b>147,683</b>	<b>126,919</b>	<b>141,160</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>36 Cost Recoverable</b>										
3600 Recoverable-Employee Share In	117,461	124,598	134,495	127,225	141,545	11.3%	144,375	147,260	150,205	153,210
3610 Recoverable-Legal Fees	4,786	3,224	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3620 Recoverable-Engineering Fees	0	0	0	0	0		0	0	0	0
3630 Recoverable-Tree Purchases	2,600	2,215	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
3650 Recoverable-Inspection Fees	36,540	39,470	37,515	35,000	37,000	5.7%	37,000	37,000	37,000	37,000
3680 Recoverable-Special Detail	5,352	6,879	5,675	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	48,334	92,811	50,000	50,000	55,000	10.0%	55,000	55,000	55,000	55,000
<b>Total Cost Recoverable</b>	<b>215,073</b>	<b>269,196</b>	<b>235,185</b>	<b>224,725</b>	<b>246,045</b>	<b>9.5%</b>	<b>248,875</b>	<b>251,760</b>	<b>254,705</b>	<b>257,710</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	177,066	174,542	177,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	0	15,000	5,000	0	0		0	0	0	0
3795 Other Revenues	80,076	143,794	94,780	71,515	95,000	32.8%	95,000	95,000	95,000	95,000
<b>Total Miscellaneous Revenues</b>	<b>257,143</b>	<b>333,336</b>	<b>276,780</b>	<b>251,515</b>	<b>275,000</b>	<b>9.3%</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale Of Assets	0	8,799	14,855	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
<b>Total Other</b>	<b>0</b>	<b>8,799</b>	<b>14,855</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>39 Transfers</b>										
3932 Transfer from Sidewalk/Pathway	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>8,180,757</b>	<b>8,461,183</b>	<b>8,744,010</b>	<b>8,693,575</b>	<b>8,871,650</b>	<b>2.0%</b>	<b>9,044,855</b>	<b>9,281,020</b>	<b>9,520,995</b>	<b>9,739,205</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

<b>Expenditure Budget</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Actual</b>	<b>2017/2018 Est Actual</b>	<b>2017/2018 Budget</b>	<b>2018/2019 Budget</b>	<b>Budget vs Budget</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>	<b>2022/2023 Projected</b>
1010 Boards & Commissions	225,049	202,415	252,460	236,765	227,830	-3.8%	258,600	219,360	255,440	223,685
2010 Administration	444,735	471,115	524,060	526,495	870,435	65.3%	864,035	891,895	920,560	949,190
3010 Community Development	475,013	557,945	501,225	427,420	0		0	0	0	0
4010 Finance	299,701	325,174	327,125	331,420	340,565	2.8%	358,235	368,515	379,910	391,765
4020 Central Services	428,784	267,840	417,205	267,090	483,800	81.1%	277,180	285,840	294,845	304,175
5010 Police	4,623,417	4,801,339	4,965,550	5,105,875	5,151,360	0.9%	5,413,545	5,601,920	5,791,420	5,982,910
6010 Public Works	1,505,506	1,630,123	1,481,680	1,507,020	1,603,240	6.4%	1,643,685	1,688,385	1,719,120	1,761,925
6020 Buildings & Grounds	151,862	203,950	239,995	207,525	169,410	-18.4%	199,850	202,390	204,980	207,620
<b>Total General Fund</b>	<b>8,154,068</b>	<b>8,459,901</b>	<b>8,709,300</b>	<b>8,609,610</b>	<b>8,846,640</b>	<b>2.8%</b>	<b>9,015,130</b>	<b>9,258,305</b>	<b>9,566,275</b>	<b>9,821,270</b>

<b>Summary By Classification Expenditure Budget</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Actual</b>	<b>2017/2018 Est Actual</b>	<b>2017/2018 Budget</b>	<b>2018/2019 Budget</b>	<b>Budget vs Budget</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>	<b>2022/2023 Projected</b>
40 Personnel Services	5,515,485	5,932,852	6,169,155	6,286,745	6,298,080	0.2%	6,562,835	6,807,085	7,064,030	7,313,595
50 Contractual Services	1,636,773	1,539,772	1,634,145	1,584,520	1,659,950	4.8%	1,632,525	1,640,400	1,655,385	1,671,830
60 Commodities	294,511	277,320	303,490	318,785	340,375	6.8%	345,690	350,880	355,920	361,040
70 Capital Outlay	174,629	201,164	204,165	204,505	124,720	-39.0%	218,825	219,220	230,595	231,005
80 Other Expenditures	80,160	63,809	86,475	78,185	69,395	-11.2%	83,115	68,450	88,865	68,400
90 Transfers	452,510	444,985	311,870	136,870	354,120	158.7%	172,140	172,270	171,480	175,400
<b>Total Expenditure Budget</b>	<b>8,154,068</b>	<b>8,459,901</b>	<b>8,709,300</b>	<b>8,609,610</b>	<b>8,846,640</b>	<b>2.8%</b>	<b>9,015,130</b>	<b>9,258,305</b>	<b>9,566,275</b>	<b>9,821,270</b>

**VILLAGE OF BURR RIDGE  
ORGANIZATIONAL CHART**





10 General Fund  
1010 Boards & Commissions

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	32,832	29,229	36,560	39,215	33,825	-13.7%	38,985	33,540	39,445	34,295
4011 IMRF Contribution	1,024	637	1,440	1,755	1,115	-36.5%	1,870	1,300	2,280	1,640
4012 FICA/Medicare Taxes	2,470	2,208	2,800	3,000	2,585	-13.8%	2,980	2,565	3,015	2,625
4040 Due & Subscriptions	6,776	9,162	8,000	9,280	9,280	0.0%	9,280	9,300	9,300	9,300
4042 Training & Travel Expense	2,658	2,243	3,150	3,395	4,995	47.1%	3,600		3,600	3,400
<b>Total Personnel Services</b>	<b>45,760</b>	<b>43,478</b>	<b>51,950</b>	<b>56,645</b>	<b>51,800</b>	<b>-8.6%</b>	<b>56,715</b>	<b>46,705</b>	<b>57,640</b>	<b>51,260</b>
<b>50 Contractual Services</b>										
5010 Legal Services	86,857	80,369	91,500	80,000	90,000	12.5%	95,000	85,000	85,000	85,000
5015 Prosecution Services	10,513	9,876	10,000	12,350	12,000	-2.8%	12,000	12,500	12,500	12,500
5020 Other Professional Services	0	3,000	10,870	7,500	2,500	-66.7%	7,500	2,500	7,500	2,500
5025 Postage	6,623	4,911	2,790	3,090	3,150	1.9%	3,210	3,270	3,340	3,410
5030 Telephone	1,282	1,378	1,405	1,425	1,445	1.4%	1,470	1,500	1,530	1,560
5040 Printing	162	488	600	600	600	0.0%	600	625	625	625
<b>Total Contractual Services</b>	<b>105,438</b>	<b>100,022</b>	<b>117,165</b>	<b>104,965</b>	<b>109,695</b>	<b>4.5%</b>	<b>119,780</b>	<b>105,395</b>	<b>110,495</b>	<b>105,595</b>
<b>60 Commodities</b>										
6010 Operating Supplies	684	828	600	1,200	1,000	-16.7%	1,000	1,100	1,100	1,100
<b>Total Commodities</b>	<b>684</b>	<b>828</b>	<b>600</b>	<b>1,200</b>	<b>1,000</b>	<b>-16.7%</b>	<b>1,000</b>	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8010 Public/Employee Relations	29,121	22,430	36,300	29,500	21,500	-27.1%	30,000	22,000	30,000	22,000
8020 Village Clerk	1,065	1,569	1,950	2,300	2,000	-13.0%	2,000	2,200	2,200	2,200
8025 Fire & Police Comm	16,077	10,419	15,000	12,660	15,170	19.8%	17,090	12,650	21,765	12,000
8030 Cable TV	12,350	11,975	13,225	13,225	13,225	0.0%	13,225	13,500	13,500	13,500
8035 Economic Development Comm	8,455	4,509	6,500	6,500	3,500	-46.2%	6,500	3,500	6,500	3,500
<b>Total Other Expenditures</b>	<b>67,067</b>	<b>50,902</b>	<b>72,975</b>	<b>64,185</b>	<b>55,395</b>	<b>-13.7%</b>	<b>68,815</b>	<b>53,850</b>	<b>73,965</b>	<b>53,200</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	6,100	7,185	9,770	9,770	9,940	1.7%	12,290	12,310	12,240	12,530
<b>Total Transfers</b>	<b>6,100</b>	<b>7,185</b>	<b>9,770</b>	<b>9,770</b>	<b>9,940</b>	<b>1.7%</b>	<b>12,290</b>	<b>12,310</b>	<b>12,240</b>	<b>12,530</b>
<b>Total Boards &amp; Commissions</b>	<b>225,049</b>	<b>202,415</b>	<b>252,460</b>	<b>236,765</b>	<b>227,830</b>	<b>-3.8%</b>	<b>258,600</b>	<b>219,360</b>	<b>255,440</b>	<b>223,685</b>

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries Part-Time</b>			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk			
( Hours vary depending on Police Testing years)			

<b>Dues &amp; Subscriptions</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Ill. Municipal League Dues	1,020	1,250	1,250
Dupage Mayors And Managers	6,000	6,850	6,850
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
CMAF Dues	400	425	425
Metropolitan Mayors Caucus	475	500	500
Miscellaneous	0	150	150
	8,000	9,280	9,280

<b>Training &amp; Travel Expense</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Dupage M&M Meetings	320	320	320
Other Meetings	105	50	300
Dupage M & M Annual Dinner	150	150	150
Dupage M & M Springfield Drivedown	450	600	600
Mileage Reimbursement	100	125	125
IML Handbooks	375	250	0
Special Events/Training-Trustees	900	900	2,000
Special Events/Training-Mayor	750	1,000	1,500
	3,150	3,395	4,995

- IML Handbooks purchased every other year: 17-18, 19-20, 21-22  
 -Chamber of Commerce Lunches covered under special events/training

<b>Legal Services</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
General Services	60,000	60,000	60,000
Reimbursable Services	3,000	5,000	5,000
Fire & Police Comm.	0	3,000	3,000
Plan Commission	1,000	2,000	2,000
Lawsuits	7,500	10,000	10,000
Police Union Negotiation	20,000	0	10,000
Public Works Union Negotiations	0	0	0
Public Works Union Arbitration	0	0	0
Public Works Union Arbitration - Attorney	0	0	0
Miscellaneous	0	0	0
	91,500	80,000	90,000

<b>Other Professional Services</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Strategic Goal Planning	5,000	5,000	0
Transmission Line/Forestry Consultant	2,500	2,500	2,500
Appraisal	3,370	0	0
Miscellaneous	0	0	0
	10,870	7,500	2,500

\*Strategic goal planning done every other year: 17-18, 19-20, 21-22

<b>Telephone</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Charge	650	650	670
Mayor Mobile Phone Allowance	755	775	775
	1,405	1,425	1,445

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Public/Employee Relations</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Para-transit Program	1,000	1,000	1,000
Christmas Employee Recognition	4,000	4,000	4,000
Recognition Plaques	500	500	500
Burr Ridge Briefs Printing/Postage	10,000	10,000	10,000
Board And Commission Dinner	8,000	8,000	0
Employee Recognition/Retirement Parties	8,000	1,200	1,200
Flowers / Wreaths	500	500	500
Donation to Senior Organizations	4,200	4,200	4,200
Recycling Programs	0	0	0
Secretary of State MDSF Event	100	100	100
	36,300	29,500	21,500

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
  - Newsletters printed in February, April, and September
  - Resident Survey conducted every two years in FY 17-18, 19-20, 21-22 cost included in Burr Ridge Briefs Printing
- Line for retirement dinner higher due to Stricker retirement party (one-time expense)

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Village Clerk</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	300	300	300
Publishing	500	500	500
Recording Fees	950	1,000	1,000
Office Supplies	200	500	200
	1,950	2,300	2,000

<b>Fire &amp; Police Commission</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	6,410	2,430	2,940
Testing	3,970	5,200	10,150
Publishing (Testing Notice)	3,210	2,500	100
Dues	375	380	380
Postage	105	100	100
Printing	0	0	0
Seminars	0	1,050	1,200
Facility Rental	700	500	0
Travel/M meal Expense	230	200	200
Office/Operating Supplies	0	300	100
	15,000	12,660	15,170

Patrol Officer Testing FY 17-18, 19-20, 21-22  
Cpl. Promotional Testing FY 18-19, 21-22, 24-25  
Sgt. Promotional Testing FY 16-17, 19-20, 22-23

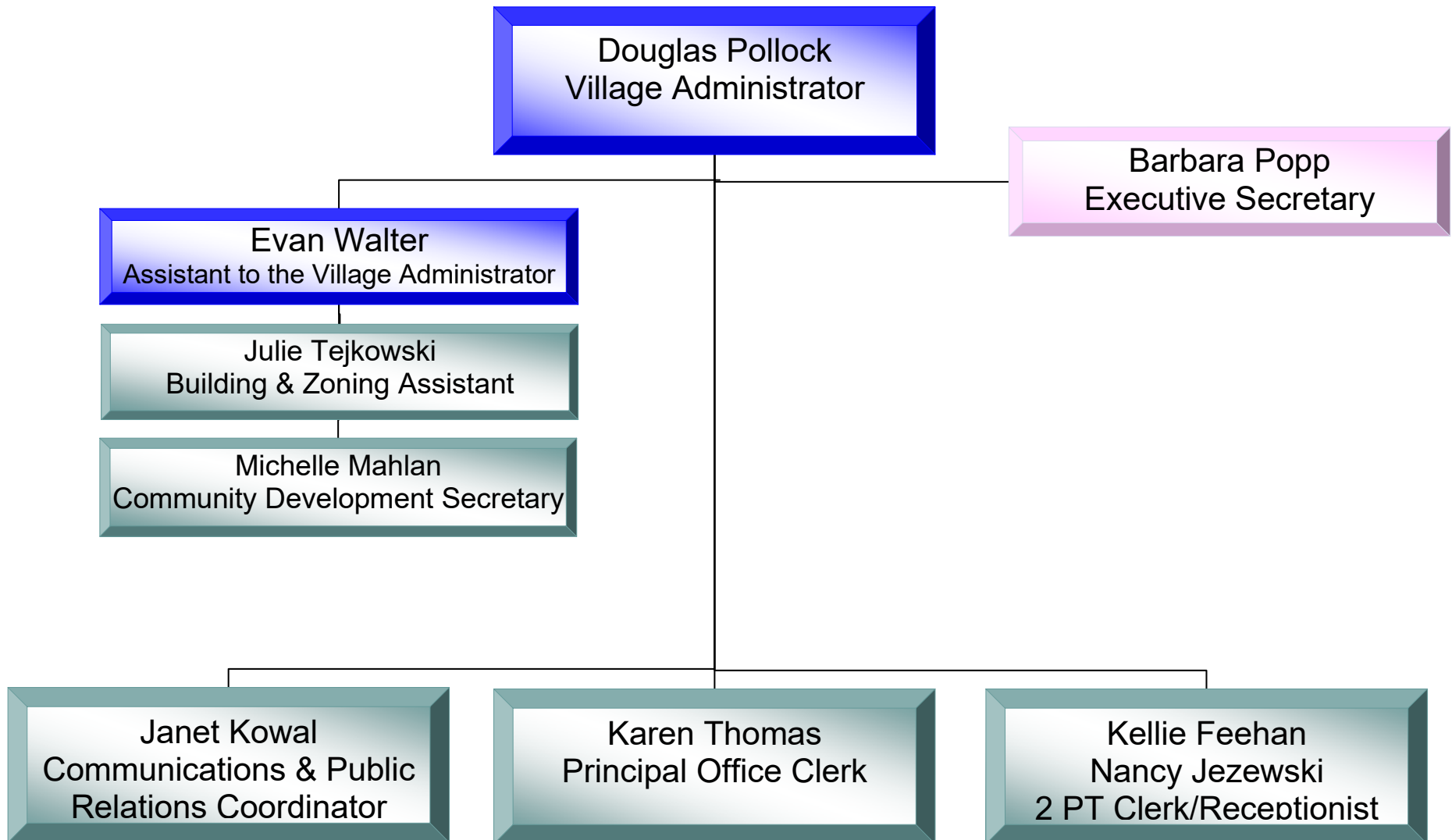
  

<b>Cable TV</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Record Board Meetings	13,225	13,225	13,225

<b>Economic Development Commission</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
EDC Breakfast meetings	3,000	3,000	3,000
EDC Realtor Lunch	3,000	3,000	0
Postage	200	200	200
Printing/ Supplies	300	300	300
	6,500	6,500	3,500

Realtor Lunch budgeted every two years

# VILLAGE OF BURR RIDGE ADMINISTRATION DEPARTMENT ORGANIZATIONAL CHART



## **DESCRIPTION OF OPERATIONS**

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund  
2010 Administration

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	261,135	272,078	313,990	313,990	393,030	25.2%	402,740	413,780	424,540	435,655
4002 Salaries Part-Time	19,173	26,430	33,380	34,410	34,950	1.6%	35,965	37,010	38,595	39,715
4003 Salaries Overtime	0	0	0	100	600	500.0%	600	600	600	600
4011 IMRF Contribution	34,254	34,968	34,115	34,300	47,895	39.6%	54,040	60,610	67,415	74,545
4012 FICA/Medicare Taxes	20,318	21,639	28,640	28,685	34,140	19.0%	35,180	36,330	37,510	38,700
4030 Health/Life Insurance	76,193	77,336	80,635	80,635	111,140	37.8%	116,700	122,535	128,660	135,095
4040 Dues & Subscriptions	2,001	1,954	1,000	2,175	1,950	-10.3%	1,450	2,000	1,500	2,000
4041 Employee Recruitment Expense	0	1,297	0	0	0		0	0	0	0
4042 Training & Travel Expense	8,828	8,730	10,900	10,900	13,750	26.1%	13,750	13,750	13,750	13,750
<b>Total Personnel Services</b>	<b>421,901</b>	<b>444,431</b>	<b>502,660</b>	<b>505,195</b>	<b>637,455</b>	<b>26.2%</b>	<b>660,425</b>	<b>686,615</b>	<b>712,570</b>	<b>740,060</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	0	0	0	0	36,000		16,000	16,700	16,700	16,700
5025 Postage	1,100	1,332	1,150	1,260	2,930	132.5%	2,990	3,050	3,110	3,170
5030 Telephone	5,477	5,727	6,210	5,950	14,540	144.4%	14,840	15,140	15,440	15,740
5035 Publishing		0	0	0	6,000		6,000	6,300	6,300	6,300
5040 Printing		0	0	0	700		700	740	740	740
5051 Maintenance-Vehicles		0	0	0	1,000		1,000	1,100	1,100	1,100
5075 Building/Zoning Enforcement		0	0	0	141,340		125,000	125,000	127,500	127,500
<b>Total Contractual Services</b>	<b>6,578</b>	<b>7,059</b>	<b>7,360</b>	<b>7,210</b>	<b>202,510</b>	<b>2708.7%</b>	<b>166,530</b>	<b>168,030</b>	<b>170,890</b>	<b>171,250</b>
<b>60 Commodities</b>										
6000 Office Supplies	0	0	150	200	300	50.0%	300	300	300	300
6010 Operating Supplies	17	0	200	200	2,100	950.0%	2,100	2,225	2,225	2,225
6020 Gasoline & Oil		0	0	0	250		250	275	275	275
<b>Total Commodities</b>	<b>17</b>	<b>0</b>	<b>350</b>	<b>400</b>	<b>2,650</b>	<b>562.5%</b>	<b>2,650</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	475	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>475</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	16,240	19,150	13,690	13,690	27,820	103.2%	34,430	34,450	34,300	35,080
<b>Total Transfers</b>	<b>16,240</b>	<b>19,150</b>	<b>13,690</b>	<b>13,690</b>	<b>27,820</b>	<b>103.2%</b>	<b>34,430</b>	<b>34,450</b>	<b>34,300</b>	<b>35,080</b>
<b>Total Administration</b>	<b>444,735</b>	<b>471,115</b>	<b>524,060</b>	<b>526,495</b>	<b>870,435</b>	<b>65.3%</b>	<b>864,035</b>	<b>891,895</b>	<b>920,560</b>	<b>949,190</b>

**10 General Fund  
2010 Administration**

**VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>	<b>#Employees</b>		<b>Fund Allocation</b>		
	<b>FY18</b>	<b>FY19</b>	<b>Genera</b>	<b>Water</b>	<b>Sewer</b>
Village Administrator	1.0	1.0	65%	30%	5%
Asst to the Village Administrator*	1.0	1.0	65%	30%	5%
Community Development Director*	1.0	0.0			
Communications & PR Coordinator**	1.0	1.0			
Executive Secretary	1.0	1.0			
Principal Office Clerk	1.0	1.0			
Building/Zoning Assistant*	1.0	1.0			
Administrative Secretary	0.0	1.0	75%	20%	5%
PT Receptionist	0.5	0.5			
PT Receptionist	0.5	0.5			
PT Code Compliance Officer*	0.5	0.0			
PT Administrative Secretary*	0.5	0.0			
	<u>9.0</u>	<u>8.0</u>			

\* In Community Development in FY17-18

\*\* 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax Fund

<b>Dues &amp; Subscriptions</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Professional Orgs.	685	1,800	1,000
Newspapers	70	70	90
Notary Dues	80	80	105
IL Revised Statutes	165	225	225
IL Code Association	0	0	25
ABCI	0	0	5
Code Books	0	0	500
	<u>1,000</u>	<u>2,175</u>	<u>1,950</u>

<b>Training &amp; Travel Expense</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Administrator National Conference(s)	0	0	2,500
Asst Conference(s)	0	0	1,500
Dupage M & M Springfield Drive Down	600	600	600
Auto Allowance-Stricker	3,000	3,000	0
Auto Allowance-Pollock	5,000	5,000	6,000
Dupage M & M Meetings	400	400	400
Metro Meetings/IAMMA Luncheons	100	100	150
Training	200	200	1,000
Chamber Luncheons	400	400	400
Mileage Reimbursement	200	200	200
Misc. Dues and Expenses	1,000	1,000	1,000
	<u>10,900</u>	<u>10,900</u>	<u>13,750</u>

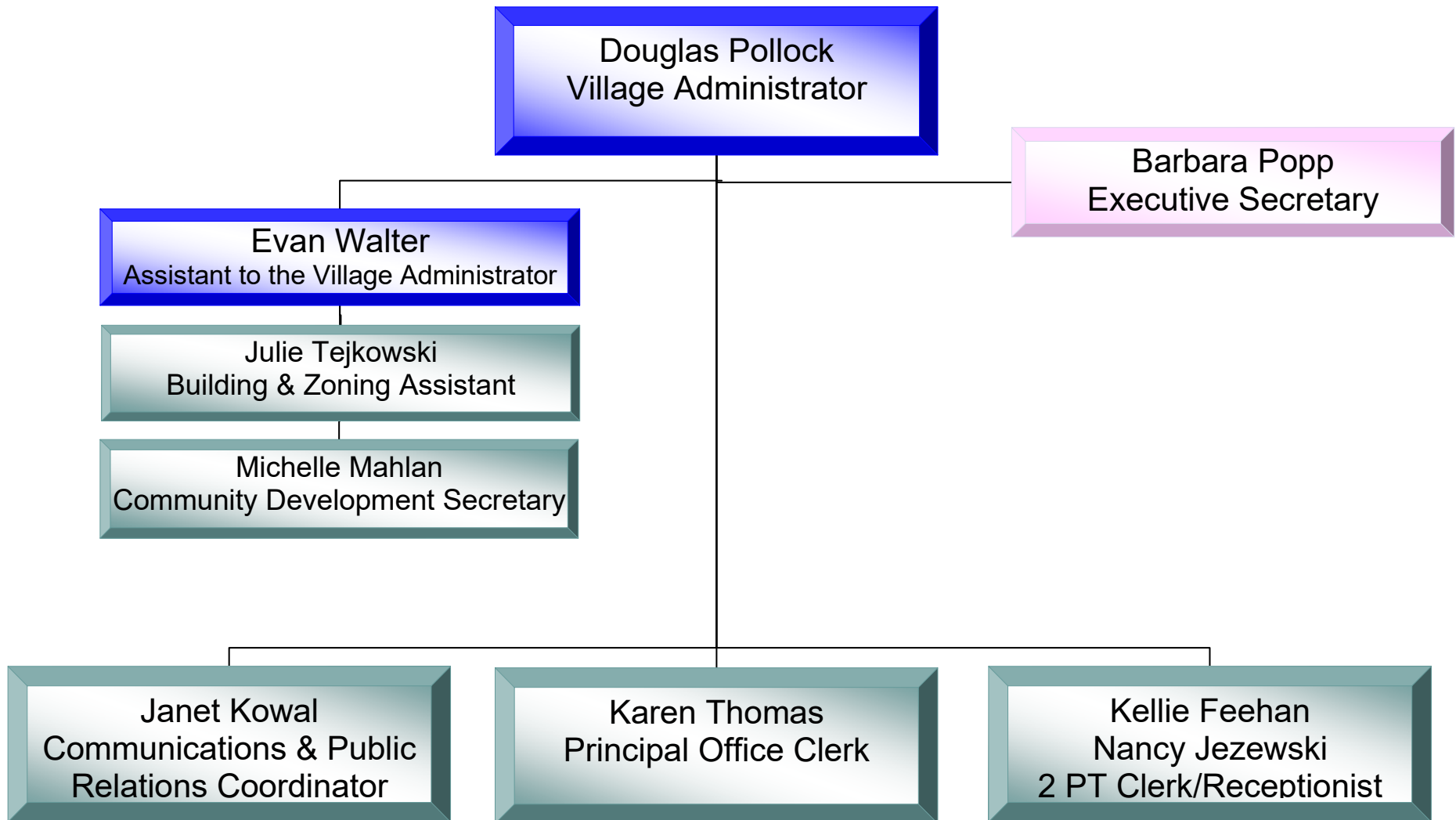
<b>Telephone</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
Monthly Phone Charge	4,225	4,300	11,045
Verizon (4)	1,985	1,650	3,495
	<u>6,210</u>	<u>5,950</u>	<u>14,540</u>

add'l cell phone added for B.Popp

remove cell phone for Code Compliance Officer



# VILLAGE OF BURR RIDGE COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATIONAL CHART



Beginning in FY 2018-19 the Administration Department and Community Development Departments will be merged.

## **DESCRIPTION OF OPERATIONS**

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

## **MISSION STATEMENT**

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund  
3010 Community Development

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	183,197	192,148	153,320	159,165	0		0	0	0	0
4002 Salaries Part-Time	26,319	26,860	19,225	30,035	0		0	0	0	0
4003 Salaries Overtime	0	233	0	500	0		0	0	0	0
4011 IMRF Contribution	22,409	23,113	17,585	18,410	0		0	0	0	0
4012 FICA/Medicare Taxes	15,413	16,077	13,200	14,515	0		0	0	0	0
4030 Health/Life Insurance	22,385	22,759	25,360	25,360						
4040 Dues & Subscriptions	618	649	655	1,155	0		0	0	0	0
4041 Employee Recruitment Expense	108	538	0	0	0		0	0	0	0
4042 Training & Travel Expense	5,682	8,217	2,300	1,680	0		0	0	0	0
<b>Total Personnel Services</b>	<b>276,131</b>	<b>290,593</b>	<b>231,645</b>	<b>250,820</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	37,265	17,070	14,500	16,000	0		0	0	0	0
5025 Postage	1,337	1,579	1,250	1,340						
5030 Telephone	7,662	8,029	8,210	8,220						
5035 Publishing	8,802	6,689	1,000	6,000	0		0	0	0	0
5040 Printing	591	926	685	700	0		0	0	0	0
5051 Maintenance-Vehicles	1,769	647	3,400	1,000	0		0	0	0	0
5075 Building/Zoning Enforcement	124,501	216,094	224,645	127,200	0		0	0	0	0
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>181,927</b>	<b>251,033</b>	<b>253,690</b>	<b>160,460</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>60 Commodities</b>										
6000 Office Supplies	47	21	50	200	0		0	0	0	0
6010 Operating Supplies	1,352	1,939	2,150	2,250	0		0	0	0	0
<b>Total Commodities</b>	<b>1,399</b>	<b>1,959</b>	<b>2,200</b>	<b>2,450</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	3,375	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	12,180	14,360	13,690	13,690	0		0	0	0	0
<b>Total Transfers</b>	<b>15,555</b>	<b>14,360</b>	<b>13,690</b>	<b>13,690</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Community Development</b>	<b>475,013</b>	<b>557,945</b>	<b>501,225</b>	<b>427,420</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**10 General Fund**  
**3010 Community Development**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>			
Salaries include the following positions:			
Assistant to the Village Administrator			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			
Community Development Director promoted to Village Manager and Assistant to Village Administrator added.			

<b>Training &amp; Travel Expense</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Car Allowance - Director	1,000	1,000	0
APA National Conference - Director	620	0	0
Seminar/Training - Staff	500	500	0
APA Chapter Meetings	90	90	0
Mileage Reimbursement	0	0	0
ABCI Meetings	90	90	0
	2,300	1,680	0

<b>Other Professional Services</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Forestry	4,500	5,500	0
Health Inspections	3,000	3,000	0
Elevator Inspections	6,000	7,500	0
Surveying/Engineering	0	0	0
Traffic Analysis	1,000	0	0
	14,500	16,000	0
75% or more of costs are billed directly to developers and permit applicants.			

<b>Dues &amp; Subscriptions</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	0
Building Assistant & Secretary-Notary Fees	25	25	0
IL Code Enforcement Association Membership	25	25	0
ABCI Membership - Bldg and Zon Asst.	5	5	0
Code Books	0	500	0
	655	1,155	0

<b>Printing</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Zoning Map	200	200	0
Blue Prints, Etc.	100	200	0
Building Permit Forms	385	300	0
	685	700	-

<b>Telephone</b>			17-18	17-18
	Est. Act.	Budget		
Monthly Phone Charge	6,495	6,495		
Verizon (2)	1,715	1,725		
	8,210	8,220		

<b>Operating Supplies</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Inspector Boots	125	125	0
Inspector Shirts	0	100	0
Plat Pages	200	200	0
Public Hearing Notice Signs	400	400	0
Code of Conduct Signs	1,200	1,200	0
Misc.	225	225	0
	2,150	2,250	0

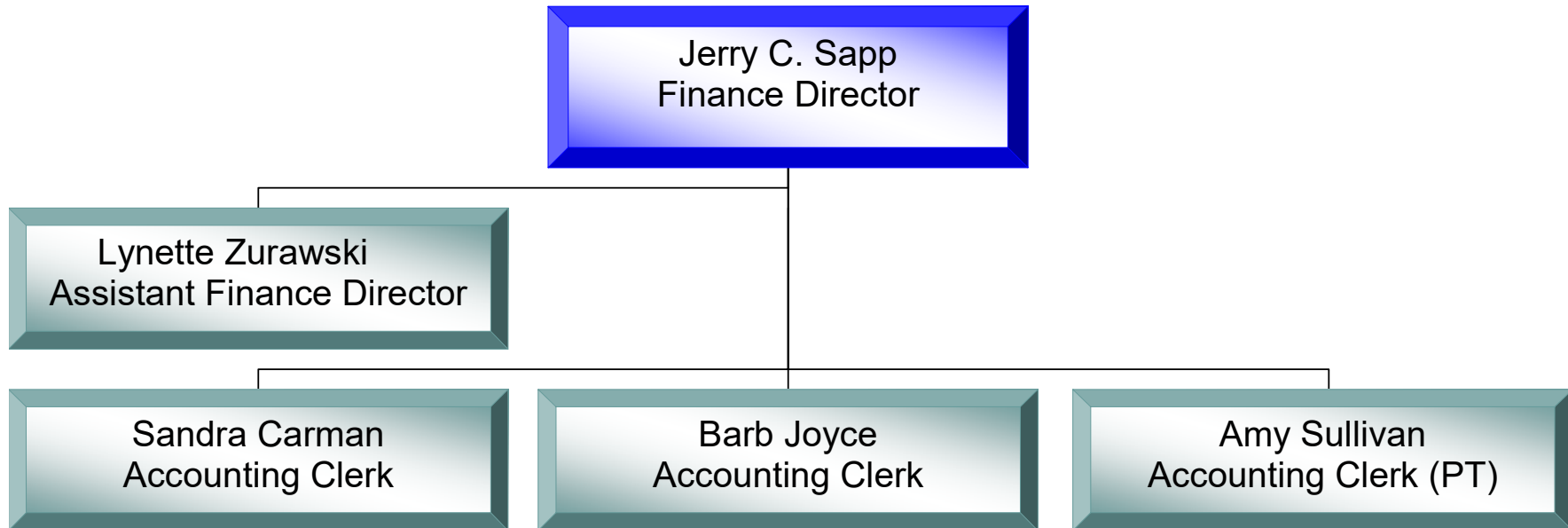
10 General Fund  
3010 Community Development

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Building Enforcement	2017-18 Estimated Actual			2017-18 Budget			2018-19 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	18	18,000	120,833	30	\$25,650	\$199,500	0	\$0	\$0
Res, Addition	14	10,195	28,420	10	\$6,950	\$20,000	0	\$0	\$0
Res, Alteration	31	26,350	45,372	30	\$20,850	\$36,000	0	\$0	\$0
Res, Other	167	0	22,861	##	\$0	\$15,000	0	\$0	\$0
Com, New	7	34,162	50,988	1	\$10,000	\$18,750	0	\$0	\$0
Com, Addition	0	0	0	0	\$0	\$0	0	\$0	\$0
Com, Alteration	22	121,685	181,620	30	\$60,000	\$112,500	0	\$0	\$0
Com, All Other	17	14,251	21,270	15	\$3,750	\$5,625	0	\$0	\$0
Signs	19	0	3,201	20	\$0	\$2,500	0	\$0	\$0
Right-of-Way	75	0	10,650	30	\$0	\$2,100	0	\$0	\$0
<b>Revenue</b>									
<b>#10-0300-32-3210</b>			<b>\$485,215</b>			<b>\$411,975</b>			<b>\$0</b>
<b>Costs</b>									
<b>#10-3010-50-5075</b>		<b>\$224,643</b>			<b>\$127,200</b>			<b>\$0</b>	

# VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



## DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
  - Administration of the Village's wide area network system.
  - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
  - Support and maintenance of the Village's web site and emerging Internet technologies.
  - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund  
4010 Finance

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	167,789	176,452	177,760	177,760	183,105	3.0%	187,285	192,445	196,500	200,125
4002 Salaries Part-Time	18,610	21,082	20,925	20,940	21,835	4.3%	22,715	23,635	25,090	25,260
4003 Salaries Overtime	584	2,542	1,115	1,115	1,140	2.2%	1,165	1,185	1,210	1,235
4011 IMRF Contribution	20,342	21,199	20,515	20,625	20,975	1.7%	23,555	26,440	29,250	32,055
4012 FICA/Medicare Taxes	13,901	14,752	15,085	15,085	15,535	3.0%	16,045	16,635	17,060	17,335
4030 Health/Life Insurance	22,910	23,252	24,260	24,315	25,055	3.0%	26,305	27,620	29,005	30,455
4040 Dues & Subscriptions	490	300	490	700	700	0.0%	700	700	700	700
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	1,782	341	2,270	2,800	4,800	71.4%	4,800	4,800	4,800	4,800
<b>Total Personnel Services</b>	<b>246,408</b>	<b>259,920</b>	<b>262,420</b>	<b>263,340</b>	<b>273,145</b>	<b>3.7%</b>	<b>282,570</b>	<b>293,460</b>	<b>303,615</b>	<b>311,965</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	49	30	100	200	200	0.0%	200	200	200	200
5025 Postage	1,599	1,490	1,600	1,810	1,810	0.0%	1,850	1,890	1,930	1,970
5030 Telephone	3,883	4,032	4,125	4,200	4,315	2.7%	4,400	4,490	4,580	4,670
5035 Publishing	842	1,079	1,370	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5040 Printing	660	828	1,035	1,150	1,150	0.0%	1,150	1,150	1,150	1,150
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	29,900	38,400	36,575	39,020	37,925	-2.8%	41,325	40,565	41,785	44,600
<b>Total Contractual Services</b>	<b>36,932</b>	<b>45,859</b>	<b>44,805</b>	<b>47,930</b>	<b>46,950</b>	<b>-2.0%</b>	<b>50,475</b>	<b>49,845</b>	<b>51,195</b>	<b>54,140</b>
<b>60 Commodities</b>										
6000 Office Supplies	0	171	200	300	300	0.0%	300	300	300	300
6010 Operating Supplies	120	73	150	300	300	0.0%	300	300	300	300
<b>Total Commodities</b>	<b>120</b>	<b>245</b>	<b>350</b>	<b>600</b>	<b>600</b>	<b>0.0%</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	16,240	19,150	19,550	19,550	19,870	1.6%	24,590	24,610	24,500	25,060
<b>Total Transfers</b>	<b>16,240</b>	<b>19,150</b>	<b>19,550</b>	<b>19,550</b>	<b>19,870</b>	<b>1.6%</b>	<b>24,590</b>	<b>24,610</b>	<b>24,500</b>	<b>25,060</b>
<b>Total Finance</b>	<b>299,701</b>	<b>325,174</b>	<b>327,125</b>	<b>331,420</b>	<b>340,565</b>	<b>2.8%</b>	<b>358,235</b>	<b>368,515</b>	<b>379,910</b>	<b>391,765</b>



**10 General Fund**  
**4010 Finance**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
	<b>General</b>	<b>Water</b>	<b>Sewer</b>
Full Time: 4			
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Clerk	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

<b>Overtime 2017-18</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>	<b>Est</b>	<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$42.9629	40	40	\$1,117	\$516	\$86	\$1,719
				0%	95%	5%	Total
Accounting Clerk Joyce	\$39.9450	80	40	\$0	\$1,518	\$80	\$1,598
<b>Total</b>		<b>120</b>	<b>80</b>	<b>\$1,117</b>	<b>\$2,033</b>	<b>\$166</b>	<b>\$3,316</b>

<b>Overtime 2018-19</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>		<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$43.9295	40		\$1,142	\$527	\$88	\$1,757
				0%	95%	5%	Total
Accounting Clerk Joyce	\$43.9295	40		\$0	\$1,669	\$88	\$1,757
<b>Total</b>		<b>80</b>		<b>\$1,142</b>	<b>\$2,196</b>	<b>\$176</b>	<b>\$3,514</b>

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

<b>Dues &amp; Subscriptions</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
National GFOA Membership	190	200	200
Illinois GFOA Membership	300	400	400
Miscellaneous Dues/Subscriptions	0	100	100
	490	700	700

**Other Professional Services**

Collection fees for delinquent accounts receivable and notary fees.

<b>Training &amp; Travel Expense</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
Finance Director Conference	1,765	2,000	2,500
Asst Finance Director Conference	0	0	1,500
Chicago Metro GFOA Meetings	100	100	100
Staff Training	250	500	500
Mileage	150	200	200
	2,270	2,800	4,800

<b>Telephone</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
Monthly Phone Charge	3,250	3,305	3,415
Verizon (1)	875	895	900
	4,125	4,200	4,315

<b>Publishing</b>	<b>17-18</b>	<b>17-18</b>	<b>18-19</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Annual Treasurer's Report	470	500	500
Property Tax Levy Notice	400	400	400
Budget Hearing Notice	500	650	650
Miscellaneous	0	0	0
	1,370	1,550	1,550

Auditing Services						
Audit Year	Fiscal Year	Audit Amount	Other Amount	Other Description	Total	
2015-16	2016-17	31,900	6,500	L&A Actuarial Services	38,400	
2016-17	2017-18	32,325	4,250	L&A Actuarial Services	36,575	
2017-18	2018-19	33,550	4,375	L&A Actuarial Services	37,925	
2018-19	2019-20	34,825	6,500	L&A Actuarial Services	41,325	
2019-20	2020-21	35,870	4,695	L&A Actuarial Services	40,565	
2020-21	2021-22	36,950	4,835	L&A Actuarial Services	41,785	
2021-22	2022-23	38,060	6,600	L&A Actuarial Services	44,660	

10 General Fund  
4020 Central Services

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4099 Other Personnel Services		5,242	3,910	3,500	25,000	614.3%	25,000	25,000	25,000	25,000
<b>Total Personnel Services</b>		<b>5,242</b>	<b>3,910</b>	<b>3,500</b>	<b>25,000</b>	<b>614.3%</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>50 Contractual Services</b>										
5040 Printing	1,675	5,708	3,280	2,800	3,300	17.9%	3,350	3,350	3,375	3,375
5050 Maintenance-Equipment	2,215	3,078	2,980	2,700	3,000	11.1%	3,060	3,120	3,180	3,240
5081 Insurance	221,238	231,529	209,020	235,410	214,720	-8.8%	222,580	230,770	239,280	248,140
5085 Rentals	1,812	2,294	1,840	1,880	1,880	0.0%	1,890	1,900	1,910	1,920
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>226,940</b>	<b>242,609</b>	<b>217,120</b>	<b>242,790</b>	<b>222,900</b>	<b>-8.2%</b>	<b>230,880</b>	<b>239,140</b>	<b>247,745</b>	<b>256,675</b>
<b>60 Commodities</b>										
6000 Office Supplies	1,902	2,201	2,175	2,100	2,200	4.8%	2,200	2,200	2,200	2,200
6010 Operating Supplies	4,850	4,881	5,500	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
<b>Total Commodities</b>	<b>6,752</b>	<b>7,082</b>	<b>7,675</b>	<b>6,800</b>	<b>6,900</b>	<b>1.5%</b>	<b>7,000</b>	<b>7,100</b>	<b>7,200</b>	<b>7,300</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	13,093	12,907	13,500	14,000	14,000	0.0%	14,300	14,600	14,900	15,200
8099 Other Expenses	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>13,093</b>	<b>12,907</b>	<b>13,500</b>	<b>14,000</b>	<b>14,000</b>	<b>0.0%</b>	<b>14,300</b>	<b>14,600</b>	<b>14,900</b>	<b>15,200</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	100,000	0	0	0	215,000		0	0	0	0
9032 Transfer To Sidewalk/Pathway Fund	82,000	0	0	0	0		0	0	0	0
9033 Transfer To Equipment Replace.	0	0	175,000	0	0		0	0	0	0
9034 Transfer To Storm Water Manage	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>182,000</b>	<b>0</b>	<b>175,000</b>	<b>0</b>	<b>215,000</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Central Services</b>	<b>428,784</b>	<b>267,840</b>	<b>417,205</b>	<b>267,090</b>	<b>483,800</b>	<b>81.1%</b>	<b>277,180</b>	<b>285,840</b>	<b>294,845</b>	<b>304,175</b>

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

**10 General Fund**  
**4020 Central Services**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Maintenance Equipment</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	435	300	450
Copier Maintenance Costs	2,545	2,400	2,550
Excess Copy Charge	0	0	0
	<u>2,980</u>	<u>2,700</u>	<u>3,000</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

**Insurance**

- IRMA contribution paid from 80% General Fund and 20% Water Fund.
- FY 2017-18 the Village has an available IRMA excess surplus in the amount of \$748,318
- Surplus of \$180,000 to be transferred to the Capital Improvements to fund Road Program.
- Budget reflects a five year revenue base average on which the IRMA rate is based.

<b>Fiscal Year</b>	<b>Premium</b>	<b>Deductible</b>	<b>General Fund</b>	<b>Water Fund</b>
2017-18 Est. Actual	236,275	20,000	209,020	47,260
2018-19 Budget	243,400	20,000	214,720	48,680
2019-20 Project	253,230	20,000	222,580	50,650
2020-21 Project	263,460	20,000	230,770	52,690
2021-22 Project	274,100	20,000	239,280	54,820
2022-23 Project	285,180	20,000	248,140	57,040

**Other Personnel Services**

Employee Wellness Program - \$25,000

Village will be partially reimbursed thru IPBC for Wellness incentives

\$500 in FY 18-19 for new employee fingerprinting/background checks. Account replenished every four years.

**Operating Supplies**

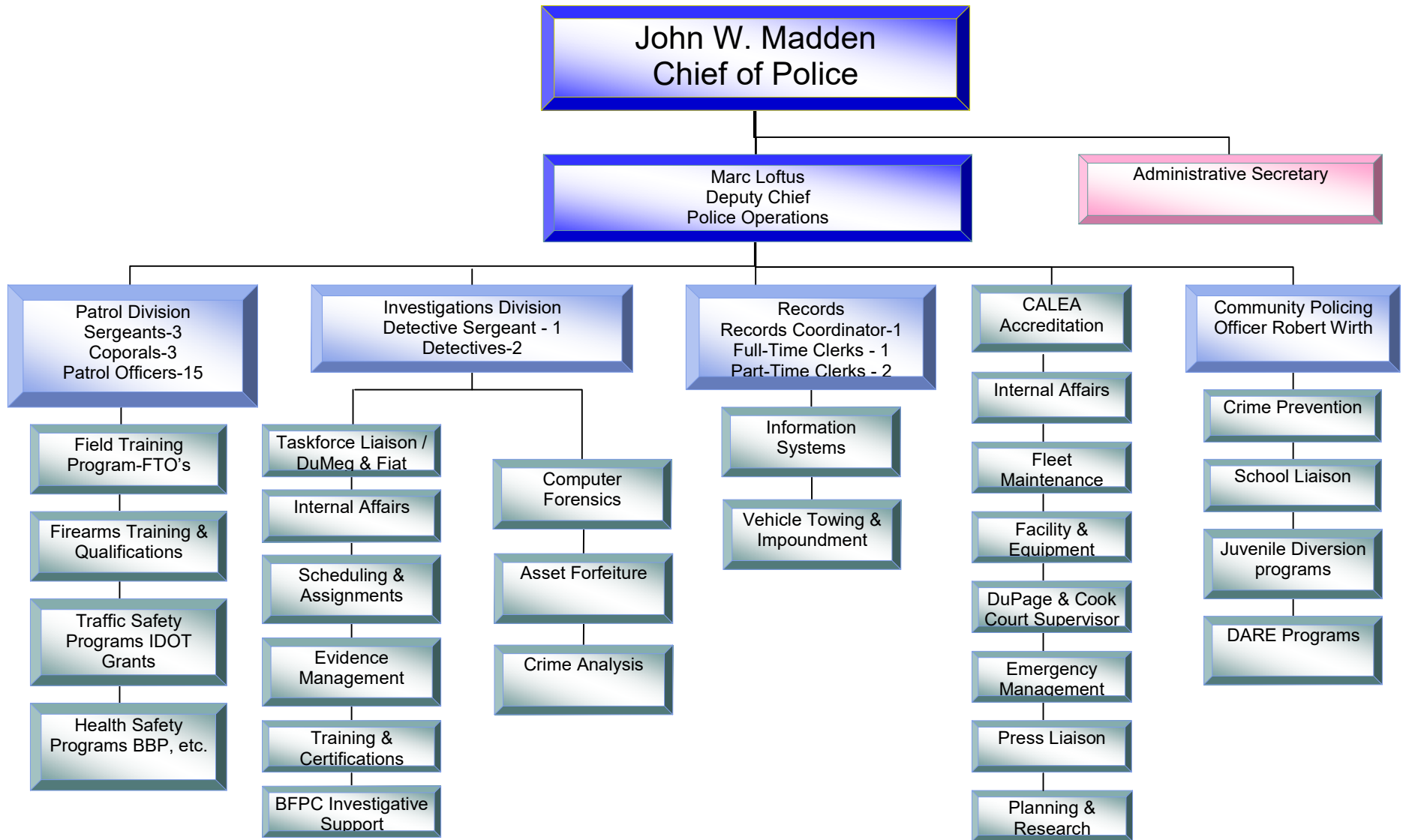
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Coffee Supplies	2,200	2,200	2,200
Copier Paper	1,600	1,800	1,800
Miscellaneous	1,700	700	700
	<u>5,500</u>	<u>4,700</u>	<u>4,700</u>

\*Miscellaneous includes replacement microwaves

**Transfer to the Cap. Improve. Fund**

Transfer out available surplus to assist funding the Road Program.

# VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



### **DESCRIPTION OF OPERATIONS**

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

### **MISSION STATEMENT**

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund  
5010 Police

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	2,394,889	2,571,158	2,538,025	2,643,535	2,661,465	0.7%	2,779,635	2,890,855	2,998,235	3,101,750
4002 Salaries Part-Time	27,244	29,160	31,545	32,040	34,115	6.5%	35,490	36,925	38,420	40,970
4003 Salaries Overtime	191,116	202,105	236,320	209,200	222,800	6.5%	227,250	231,800	236,435	241,165
4011 IMRF Contribution	12,958	16,127	16,700	16,785	17,320	3.2%	19,930	22,420	24,995	27,790
4012 FICA/Medicare Taxes	194,888	208,171	213,930	219,965	222,440	1.1%	232,150	241,350	250,290	258,865
4030 Health/Life Insurance	366,261	390,425	424,135	432,100	452,990	4.8%	475,640	499,420	524,390	550,610
4031 Pension Contributions	593,000	697,784	780,715	780,715	748,665	-4.1%	771,125	794,260	818,085	842,630
4032 Uniform Allowance	24,997	28,211	51,645	45,775	30,175	-34.1%	35,175	34,925	32,875	34,975
4040 Dues & Subscriptions	1,359	3,060	3,030	3,700	3,880	4.9%	3,955	4,035	4,115	4,200
4041 Employment Recruitment	426	1,024	2,195	565	800	41.6%	815	830	850	865
4042 Training & Travel Expense	13,067	26,607	21,090	28,190	30,535	8.3%	30,485	32,135	28,485	32,135
4043 Tuition Reimbursement	9,000	9,000	6,000	9,000	9,000	0.0%	9,000	9,000	9,000	9,000
<b>Total Personnel Services</b>	<b>3,829,205</b>	<b>4,182,832</b>	<b>4,325,330</b>	<b>4,421,570</b>	<b>4,434,185</b>	<b>0.3%</b>	<b>4,620,650</b>	<b>4,797,955</b>	<b>4,966,175</b>	<b>5,144,955</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	52,241	33,525	33,935	35,240	44,545	26.4%	44,545	44,545	44,545	44,545
5025 Postage	2,955	1,911	1,600	1,730	1,760	1.7%	1,800	1,840	1,880	1,920
5030 Telephone	23,550	29,652	30,330	31,450	31,370	-0.3%	32,000	32,650	33,300	33,960
5040 Printing	1,460	1,370	1,355	1,400	1,200	-14.3%	1,550	1,800	1,550	1,500
5045 Dispatching	383,436	189,113	290,955	290,920	315,345	8.4%	321,650	328,085	334,645	341,340
5050 Maintenance-Equipment	16,654	27,961	18,835	26,195	30,675	17.1%	36,390	37,115	37,765	38,520
5051 Maintenance-Vehicles	32,572	33,037	23,995	35,515	30,850	-13.1%	31,465	32,095	32,735	33,390
5095 Other Contractual Services	2,349	5,486	5,050	5,655	6,175	9.2%	6,300	6,425	6,550	6,685
<b>Total Contractual Services</b>	<b>515,216</b>	<b>322,056</b>	<b>406,055</b>	<b>428,105</b>	<b>461,920</b>	<b>7.9%</b>	<b>475,700</b>	<b>484,555</b>	<b>492,970</b>	<b>501,860</b>
<b>60 Commodities</b>										
6000 Office Supplies	765	698	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	19,800	22,951	24,305	30,160	30,160	0.0%	30,760	31,375	32,005	32,645
6020 Gasoline & Oil	48,302	46,608	44,175	56,375	56,375	0.0%	57,750	58,905	60,085	61,285
<b>Total Commodities</b>	<b>68,867</b>	<b>70,257</b>	<b>69,480</b>	<b>87,535</b>	<b>87,535</b>	<b>0.0%</b>	<b>89,510</b>	<b>91,280</b>	<b>93,090</b>	<b>94,930</b>
<b>70 Capital Outlay</b>										
7000 Equipment	66,295	26,028	24,660	28,140	19,330	-31.3%	19,715	20,110	20,515	20,925
7020 Vehicles	80,003	112,517	85,275	85,775	92,740	8.1%	139,110	139,110	150,080	150,080

10 General Fund  
5010 Police

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Total Capital Outlay</b>	<b>146,299</b>	<b>138,545</b>	<b>109,935</b>	<b>113,915</b>	<b>112,070</b>	<b>-1.6%</b>	<b>158,825</b>	<b>159,220</b>	<b>170,595</b>	<b>171,005</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	15,100	30,200	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	48,730	57,450	54,750	54,750	55,650	1.6%	68,860	68,910	68,590	70,160
<b>Total Transfers</b>	<b>63,830</b>	<b>87,650</b>	<b>54,750</b>	<b>54,750</b>	<b>55,650</b>	<b>1.6%</b>	<b>68,860</b>	<b>68,910</b>	<b>68,590</b>	<b>70,160</b>
<b>Total Police</b>	<b>4,623,417</b>	<b>4,801,339</b>	<b>4,965,550</b>	<b>5,105,875</b>	<b>5,151,360</b>	<b>0.9%</b>	<b>5,413,545</b>	<b>5,601,920</b>	<b>5,791,420</b>	<b>5,982,910</b>

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>			
1	Police Chief		
1	Deputy Police Chief		
4	Sergeants - Patrol (3), Investigations (1)		
3	Corporals - Patrol		
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)		
27	Sworn		
1	Administrative Secretary		
1	Data Clerk I		
1	Data Clerk II		
30	Full-Time		
2	Part-Time Data Clerk I		

<b>Training &amp; Travel Expense</b>			
	17-18 Est. Act.	17-18 Budget	18-19 Budget
Basic Academies	3,115	3,115	3,115
Accreditation Conference	1,760	2,000	2,000
Dept Head Annual Conference	1,980	2,000	2,500
Asst Dept Head Prof Development Conference	0	0	1,500
Manuals	0	0	0
Mileage	40	200	200
Miscellaneous Meetings	995	995	995
Nemrt	2,565	2,565	2,565
C.O.D. Training Membership	2,565	2,565	2,565
NIPAS	650	0	650
Special Training	6,970	9,150	8,045
Supervision	450	5,600	6,400
	21,090	28,190	30,535

- Basic Academy: Basic academy tuition reimbursed by the State.
- NEMRT includes 27 personnel @ \$95 each.
- Supervision includes the goal of 1 Sergeant attending Staff & Command and 1 Corporal attending Supervision of Police Personnel or similar.
- College of DuPage Homeland Security Training Membership includes access to firearms simulation, firearms range, and tuition for numerous classes. 27 personnel @ \$95.00 each.
- CALEA Conference attendance for one. Process has changed requiring Accreditation Manager Training, and training a back-up AM.
- Meetings Include: FBI National Academy Retrainer; Hosted NEMRT Training; Hosted West Suburban Detectives Meetings; LEAP Meetings; LERMI Meetings

<b>Salaries Overtime</b>			
	17-18 Est. Act.	17-18 Budget	18-19 Budget
Clerical	4,215	1,000	4,300
Court	17,300	34,000	34,000 (1)
Holiday	60,000	63,000	63,000 (2)
Investigation - Patrol	12,000	18,000	18,000 (3)
Investigation - Det's	25,350	15,000	15,000 (4)
Meetings	7,000	7,000	7,000 (5)
OIC Pay	4,500	3,000	4,500 (6)
Shift Relief	75,380	46,000	46,000 (7)
Training	2,500	2,500	7,500 (8)
Comp time Close Out	3,000	3,000	3,000 (9)
Firearms Training	7,500	7,500	7,500 (10)
CALEA Accreditation	0	0	0
Special Assignment	11,175	6,000	9,000 (11)
Special Programs	1,400	1,000	1,500 (12)
Patrol Ofc Retro Pay	0	0	0
Traffic Enforcement	0	0	0
FTO Pay	5,000	2,200	2,500
Total	236,320	209,200	222,800

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th 2017 Detail Reimbursement of \$420 from Hotel/Motel Tax Fund & \$420 P-Dale Park Dist.
- (3) Includes Shift holdover to investigate criminal incidents and residential burglary directed
- (4) Detectives Overtime. Major Investigations, FIAT Response
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay and In Service. Increased 5k pending Union decision. Two recruit officers trained in FY 17-18
- (9) Comp-Time Close Out, May 2017 \$3000 approximate
- (10) Quarterly Firearms Training.
- (11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events  
NIPAS Training Reimbursed by ILEAS. Includes billable Details to Hotel Motel & General Funds
- (12) Includes DARE, Citizens Police Academy, and Public Relations

**NOTES:** FY 17-18 Shift Relief includes loss of three officers in patrol & two officers on extended FMLA



**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Uniform Allowance</b>			
<ul style="list-style-type: none"> <li>- Normal replacement program-coats, patches, badges, etc.</li> <li>- Patrol officers \$700 / Sergeants, Corporals, DC, &amp; Chief \$800 uniform allowance. Detectives \$800 - Det. Sgt \$900 Clothing Allowance.</li> <li>- Five (5) Civillian Employees \$2375 allotment on a quartermaster replacement program.</li> <li>- New officers @ \$3,000 initial purchase.</li> <li>- NIPAS Quartermaster:\$15,000 for Replacement officer on SWAT team FY 17-18 only.</li> </ul>			

<b>Other Professional Services</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	4,745	4,745	5,000
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	0	1,000	1,000
NIPAS	6,205	6,205	6,205
LPR Cameras Registration Fee	0	0	4,350
Vigilant LEARN Database (LPR)	0	0	5,000
Notary Bonds/Fees	450	500	500
Accurint Services	995	1,250	1,250
Other	1,000	1,000	700
<b>Total</b>	<b>33,935</b>	<b>35,240</b>	<b>44,545</b>
<ul style="list-style-type: none"> <li>- CALEA fee was increased to \$4745</li> <li>- DuPage County Children's Center-specialized team handling child abuse cases.</li> <li>- Felony Investigation Assistance Team is a Major Crimes Task Force.</li> <li>- Northern Illinois Police Alarm System is an emergency mutual aid pact.</li> <li>- NIPAS fees: \$400 basic plan - \$4,800 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1,005.</li> <li>- Accurint Services is a public records database used by Investigations. Used for all Village new hire background checks &amp; Liquor License applications.</li> <li>- Dumeg @ \$520 per officer x 27</li> <li>- Hepatitis B Shots program for employees requiring additional testing.</li> <li>- Other: NIPAS annual physical; psychological screening; Critical Incident Debriefing.</li> </ul>			

<b>Telephone</b>			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Charge	17,870	18,230	18,410
Outside Emergency Line	530	530	560
Verizon (11 Squads)	5,935	6,240	6,230
Verizon (7 Phones)	5,995	6,450	6,170
	<b>30,330</b>	<b>31,450</b>	<b>31,370</b>

<b>Maintenance Equipment</b>			
	17-18	17-18	18-19
	Est Act	Budget	Budget
StarCom BDA Maint Agreement	580	580	580
Fulton Technologies (Weather Sirens)	435	720	720
Braniff Communications	1,140	1,100	1,140
Copier Maintenance Agreement	2,320	2,320	2,410
Miscellaneous Equipment Repair	3,895	5,000	5,000
Facility Security Equip (Non-contract)	5,000	5,000	5,000
Opticom Repair	0	3,000	3,000
Radar Calibration	175	450	450
Radio Maintenance (Contract)	305	500	500
Radio Maintenance (Non-Contract)	0	2,000	2,000
L3 Mobile Video Server Maint Agreement	3,360	3,400	3,400
Forensic Computer Hardware Maint	0	500	500
TASER Assurance Plan	1,625	1,625	1,625
LPR Camera Maintenance	0	0	4,350
	<b>18,835</b>	<b>26,195</b>	<b>30,675</b>

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equipment Repair includes in-car video, emergency lighting, etc.
- LPR Maintenance: 6 cameras @ \$725 ea.
- Facility security equipment includes video and access control hardware.
- Taser Assurance Plan covers 5 year replacement of department Tasers/Cams
- Fulton Technologies includes \$360 per siren for telemetry maintenance.

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

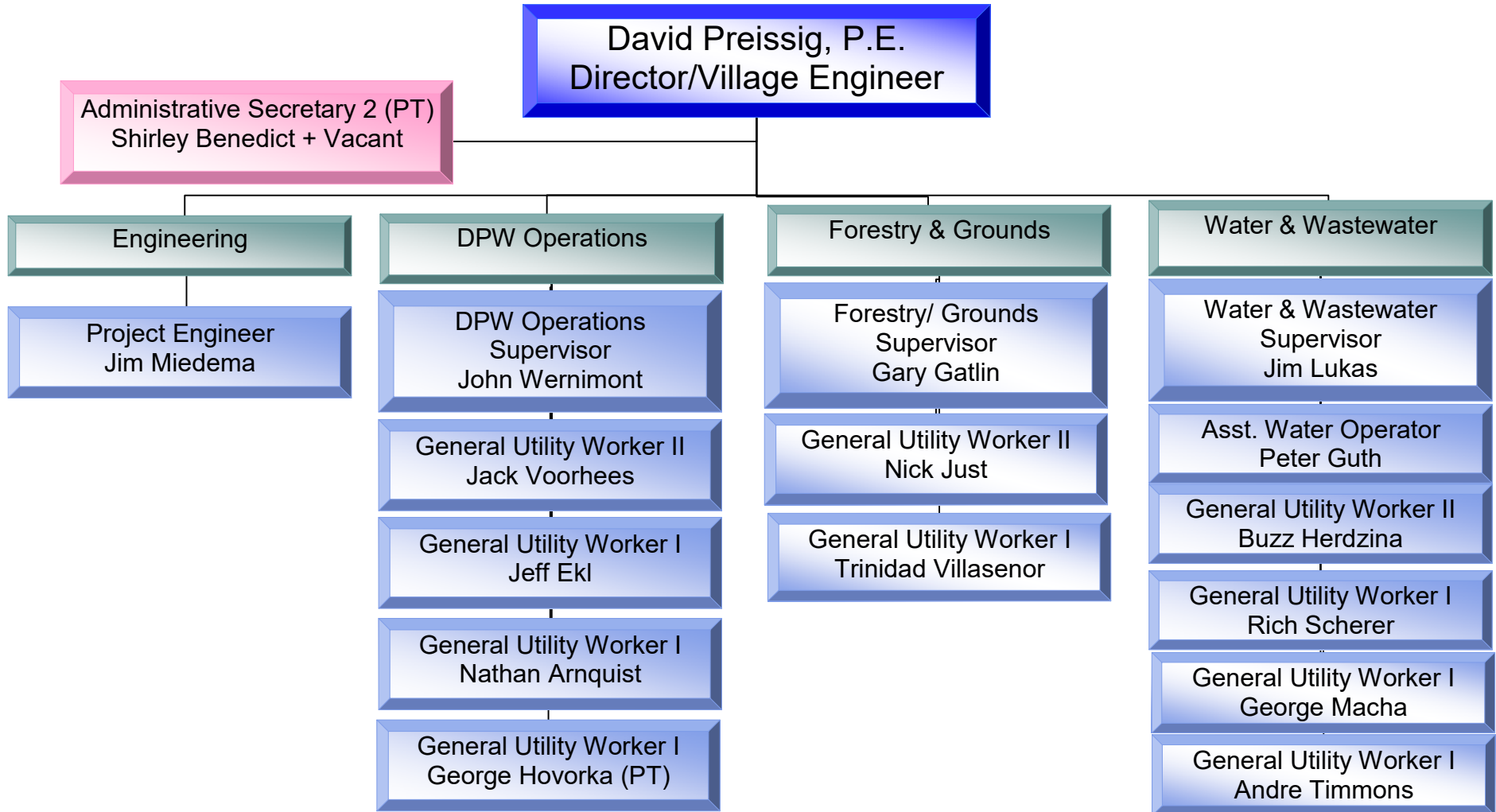
<b>Dispatching</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Joint Dispatch	290,955	290,920	299,570
DUCOMM Annual Facility Cost	0	0	15,775
	290,955	290,920	315,345
<p>- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communicatons (DUCOMM) for dispatching services for the Burr Ridge Police Dept.</p> <p>- DUCOMM Assessment for 2018-2019 \$11,095 per Officer</p> <p>- FY 18-19 agency share includes Comcast CAD/RMS network connectivity. Annual facility cost includes interest and loan total for year 1 through 15</p>			

<b>Maintenance Vehicle</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Maintenance	14,000	25,000	20,000
Miscellaneous	1,000	1,000	1,000
Tires	6,000	6,615	6,950
Wash	2,995	2,900	2,900
	23,995	35,515	30,850
<p>-One vehicle accident costs \$8,700 for repairs, which will be reimbursed through insurance to the General Fund.</p> <p>- Tires purchased in State of Illinois Contract</p> <p>- Misc expenses include vehicle detailing and vehicle registration</p> <p>- 2015 and newer vehicles covered by an extended warranty.</p>			

<b>Equipment</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Defensive Tactics Training Equipment	0	0	0
Automated External Defibrillator (AED) (2)	0	0	3,400
Armor Vests	6,410	9,225	2,300
Ballistic Helmets (15)	0	0	3,780
Personnel Protection Equipment	800	800	800
Avon FM12 Gas Masks	0	0	0
Stalker Radar Units (5)	6,185	7,000	0
In-Car Video Cameras	0	0	0
AR-15 Carbine (6)	6,745	6,745	0
Equipment for AR 15 Carbines (see notes)	4,520	4,370	9,050
Interview Room Recording System	0	0	0
	24,660	28,140	19,330
<p>- Bullet Proof vest grant program - 50% reimbursement for FY 18-19</p> <p>- FY18-19 includes two (2) vests. Price listed above does not include grant reimbursement.</p> <p>- AR-15 Carbine replacement completed in FY 17-18</p> <p>- AR 15 equipment includes 6 Aimpoint sights and 13 Eotech 3X Flip to Side Magnifiers</p> <p>-Interview Room Recording System deferred to FY 19-20</p> <p>-Axon Body Cameras deferred to FY19-20</p> <p>- L3 In Car Video Server deferred to FY19-20</p>			

<b>Vehicles</b>	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act.	Budget	Budget	Project	Project	Project	Project
<b>Number of Vehicles</b>	2	2	2	3	3	3	3
Vehicles	61,502	62,000	68,800	103,200	103,200	103,200	103,200
Decals	1,670	2,000	2,000	3,000	3,000	3,000	3,000
Vehicle Equipment	16,040	16,000	18,000	27,000	27,000	36,000	36,000
Equipment Transfer	6,060	5,775	3,940	5,910	5,910	7,880	7,880
	85,272	85,775	92,740	139,110	139,110	150,080	150,080
<p>- FY 18-19 includes replacement of two patrol vehicles.</p> <p>- FY 18-19 Decals include \$300 for removal and \$700 application to squad cars</p> <p>- FY 18-19 Equipment Transfer -\$1695 for installation and \$275 removal of equipment</p> <p>-FY 18-19 Cost per vehicle is \$32,500 + \$1,900 Ford Premium Care Warranty</p> <p>- FY 18-19 Vehicle equipment includes upfitting two vehicles.</p>							

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **DESCRIPTION OF OPERATIONS**

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

## **MISSION STATEMENT**

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	397,982	442,784	470,015	471,050	508,875	8.0%	531,685	550,935	570,950	589,215
4002 Salaries Part-Time	52,820	42,262	45,800	50,490	56,260	11.4%	58,865	61,690	63,190	65,635
4003 Salaries Overtime	35,756	23,315	35,600	45,500	46,500	2.2%	47,430	48,380	49,350	50,330
4011 IMRF Contribution	51,065	53,431	57,960	59,560	63,090	5.9%	72,390	81,745	91,680	101,815
4012 FICA/Medicare Taxes	35,841	36,979	41,865	43,045	46,380	7.7%	48,505	50,390	52,235	53,945
4030 Health/Life Insurance	92,398	91,605	121,915	100,150	131,615	31.4%	138,195	145,105	152,360	159,980
4032 Uniform Allowance	7,424	7,823	7,790	7,825	9,500	21.4%	9,500	8,200	8,360	8,530
4040 Dues & Subscriptions	1,692	1,817	2,395	2,405	2,405	0.0%	2,405	2,405	2,405	2,405
4041 Employee Recruitment Expense	16,676	3,225	3,800	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	4,426	3,114	4,100	4,650	10,870	133.8%	7,500	7,500	7,500	7,500
<b>Total Personnel Services</b>	<b>696,079</b>	<b>706,355</b>	<b>791,240</b>	<b>785,675</b>	<b>876,495</b>	<b>11.6%</b>	<b>917,475</b>	<b>957,350</b>	<b>999,030</b>	<b>1,040,355</b>
<b>50 Contractual Services</b>										
5025 Postage	302	99	350	750	700	-6.7%	710	720	730	740
5030 Telephone	10,882	12,545	12,970	13,200	13,270	0.5%	13,530	13,800	14,070	14,350
5040 Printing	54	0	0	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	12,173	13,962	9,535	12,700	10,700	-15.7%	10,910	11,130	11,360	11,600
5051 Maintenance-Vehicles	57,443	35,503	43,970	44,700	41,700	-6.7%	42,530	43,380	44,250	45,140
5053 Maintenance-Streets	971	1,320	19,160	6,000	53,600	793.3%	54,670	55,770	56,880	58,020
5054 Maintenance-Lighting	31,899	43,651	32,400	28,000	32,000	14.3%	32,640	33,290	33,960	34,640
5055 Maintenance-Signals	8,424	7,500	9,270	12,860	12,860	0.0%	12,860	12,860	12,860	12,860
5056 Maintenance-Trees	60,340	70,891	77,300	78,150	80,850	3.5%	71,050	82,150	78,350	70,750
5065 Street Lighting-Electric	32,988	34,493	32,540	33,900	33,900	0.0%	34,580	35,270	35,980	36,690
5066 Garbage Hauling	21,950	8,750	12,550	22,000	22,000	0.0%	22,000	22,000	22,000	22,000
5085 Rentals	402	354	400	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5095 Other Contractual Services	74,118	84,254	84,075	95,725	85,215	-11.0%	86,920	88,655	90,430	92,240
5096 Reimbursable Contractor Svcs	17,855	2,342	5,845	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	113,242	116,465	100,450	118,750	78,520	-33.9%	67,610	52,720	36,940	36,360
<b>Total Contractual Services</b>	<b>443,044</b>	<b>432,128</b>	<b>440,815</b>	<b>476,035</b>	<b>474,615</b>	<b>-0.3%</b>	<b>459,310</b>	<b>461,045</b>	<b>447,110</b>	<b>444,690</b>
<b>60 Commodities</b>										
6000 Office Supplies	591	429	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	3,276	5,097	5,080	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
6020 Gasoline & Oil	29,495	29,195	35,385	34,850	37,990	9.0%	38,990	39,770	40,570	41,380
6040 Supplies-Equipment	12,765	7,015	10,390	12,000	12,000	0.0%	12,000	12,000	12,000	12,000

10 General Fund  
6010 Public Works

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
6041 Supplies-Vehicles	13,390	13,518	13,300	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	13,223	14,316	17,900	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
6043 Supplies-Trees	18,573	18,996	14,590	19,000	19,000	0.0%	19,000	19,000	19,000	19,000
6050 Small Tools	906	1,431	1,400	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6060 Salts & Chemicals	107,788	87,910	106,425	93,250	112,000	20.1%	114,240	116,530	118,860	121,230
<b>Total Commodities</b>	<b>200,008</b>	<b>177,906</b>	<b>205,170</b>	<b>199,800</b>	<b>221,690</b>	<b>11.0%</b>	<b>224,930</b>	<b>228,000</b>	<b>231,130</b>	<b>234,310</b>
<b>70 Capital Outlay</b>										
7000 Equipment	13,831	16,244	19,035	20,090	4,600	-77.1%	10,000	10,000	10,000	10,000
7020 Vehicles	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>13,831</b>	<b>16,244</b>	<b>19,035</b>	<b>20,090</b>	<b>4,600</b>	<b>-77.1%</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	130,215	271,160	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	22,330	26,330	25,420	25,420	25,840	1.7%	31,970	31,990	31,850	32,570
<b>Total Transfers</b>	<b>152,545</b>	<b>297,490</b>	<b>25,420</b>	<b>25,420</b>	<b>25,840</b>	<b>1.7%</b>	<b>31,970</b>	<b>31,990</b>	<b>31,850</b>	<b>32,570</b>
<b>Total Public Works</b>	<b>1,505,506</b>	<b>1,630,123</b>	<b>1,481,680</b>	<b>1,507,020</b>	<b>1,603,240</b>	<b>6.4%</b>	<b>1,643,685</b>	<b>1,688,385</b>	<b>1,719,120</b>	<b>1,761,925</b>

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
Position	General	Water	Sewer
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Supervisor Forestry & Grounds	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Supervisor Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%

<b>Salaries Part-Time</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	14,340	17,260	18,625
Seasonal Summer Worker (2) *	10,360	9,600	9,600
Engineering Intern	3,545	5,760	5,760
P/t Administrative Secretary (2)	9,680	9,680	18,275
Administrative Secretary - VH (1)	3,875	4,190	0
	<u>45,800</u>	<u>50,490</u>	<u>56,260</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal (Summer) workers reduce to 2 in FY16-17 @ \$10-12/ hour (12 weeks)
- 1 Engineering intern @ \$12 per hour (12 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GUII in 2016
- 1 F/T General Utility Worker I replaced 2 P/T GUI in 2017

<b>Salaries Overtime</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
<b>Public Works Operations</b>			
Snow & Ice Control	24,600	28,000	29,000
Other	6,200	10,000	10,000
Special Events	2,300	3,000	3,000
<b>Forestry/Grounds</b>			
General duties	2,000	3,000	3,000
EAB	400	1,000	1,000
Com Ed	100	500	500
	<u>35,600</u>	<u>45,500</u>	<u>46,500</u>

<b>Uniforms</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Uniform Rental	4,040	4,040	4,040
Safety shoes	1,110	1,110	1,110
Short Sleeve Shirts	740	740	740
Rainwear & Hip Boots	365	370	370
Coveralls	310	310	310
Jackets	125	125	1,800
Winter Coats	155	185	185
Safety Equipment	755	755	755
Hats	80	80	80
T-Shirts	70	70	70
Miscellaneous	40	40	40
Total	<u>7,790</u>	<u>7,825</u>	<u>9,500</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) F
- FY 16-17 safety shoes \$150 per collective bargaining contract
- Uniform contract expires 9/2018, no price increases in FY17-18

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Dues &amp; Subscriptions</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
APWA - Agency Member (3)	450	450	450
ISPE/NSPE (1)	250	250	250
PE License Renewal- Village Engineer	70	70	70
PE License Renewal- Project Engineer	70	70	70
Illinois Pesticide applicator license renewal	75	75	75
ISA - Arborist	260	260	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers	315	315	315
Municipal Fleet Managers Assoc.	30	40	40
Publications	200	200	200
	<u>2,395</u>	<u>2,405</u>	<u>2,405</u>

- PE License Renewal every two years (next FY 17-18)  
- The State of Illinois began charging pesticide license fees in 2013  
- ISA Certified Arborist (Village Arborist) renewed every three years (next FY19-20)  
- Institute of Transp. Engineers added for Village Engineer FY16-17  
- Munic. Fleet Mgrs. Assoc. (MFMA) added for Ops Supervisor FY16-17

<b>Employee Recruitment Expense</b>
Employment ads; pre-employment physicals and screenings for new PW employees

<b>Training &amp; Travel Expense</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Directors Conferences	0	0	2,500
APWA Chapter Meetings	200	200	200
Continuing Education - licensed positions	300	300	300
Arboriculture Training	1,050	1,050	500
Safety classes/seminars	1,100	1,500	1,500
CDL Reimbursement	250	250	250
Misc. Training - Engineering	150	250	250
Misc. Training - Oper.	250	300	300
Staff Mileage Reimbursements	800	800	800
Class A CDL Training			2,880
College of DuPage Prof. Dev. Program			1,390
	<u>4,100</u>	<u>4,650</u>	<u>10,870</u>

- FY17-18 includes certified arborist classes for one GU1, \$650

<b>Telephone</b>	17-18 Est Act	17-18 Budget	18-19 Budget
Monthly Phone Charge	7,295	7,400	7,435
Barn	535	575	580
Fax Line	535	575	580
Verizon (10)	4,605	4,650	4,675
	<u>12,970</u>	<u>13,200</u>	<u>13,270</u>



**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Maintenance-Equipment</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Tractor and mower repairs	245	300	300
Engineering Equipment	220	400	400
Compressor repair & service	1,710	2,000	2,000
Backhoes and payloaders*	4,270	6,000	4,000
Plows and salt spreaders	760	1,000	1,000
Miscellaneous	2,330	3,000	3,000
	9,535	12,700	10,700
- Engineering Equipment includes Savin Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying) - Miscellaneous equipment: chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also skid steer (50% PW/50% Water) * Wheel loader purchased new FY17-18, and under warranty to FY21-22. Decrease budget in FY18-19 if Unit 41 (1996 backhoe) is replaced.			
<b>Maintenance Vehicles</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Vehicle safety testing	1,130	1,200	1,200
Tire repair/maintenance	2,620	3,000	3,000
Plow truck tires	6,470	6,500	6,500
Other vehicle repairs	21,530	28,000	28,000
Street sweeper re-build/tune-up*	12,220	6,000	3,000
	43,970	44,700	41,700
- Contracted maintenance and repairs to licensed trucks, autos, and street sweeper - operated by the Engineering, Operations, and Forestry/Grounds Divisions. * Decrease FY18-19 budget for repairs if sweeping is contracted.			
<b>Maintenance Streets</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Storm sewer rodding	0	2,000	2,000
Storm sewer repair	0	3,000	3,000
Miscellaneous *	19,160	1,000	1,000
Weather Forecasting Service			2,600
Street Sweeping Contract			45,000
	19,160	6,000	53,600

<b>Maintenance Lighting</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Street Light Maintenance	17,950	20,000	22,000
Repairs/Knockdowns*	14,450	8,000	10,000
	32,400	28,000	32,000
* Many streetlight repairs are the result of traffic accidents and costs reimburseable - Streetlight Maintenance Contract: RAG's Electric, expires April 2017 - Includes lighting maintenance of County Line Road bridge over I-55			
<b>Maintenance-Signals</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
BR Prkwy @ Bridewell	2,190	2,500	2,500
Cook County Signals	4,650	4,840	4,840
DuPage County Signals	0	0	0
IDOT Signal	0	2,000	2,000
Burr Ridge Middle School	150	200	200
Wayside Horn**	2,280	3,000	3,000
Pleasantdale School (2)	0	320	320
	9,270	12,860	12,860
- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint. - Cook County has new maintenance contract effect 1/1/2017 - IDOT signal: Madison St. at North Frontage Rd., and 91st St. at IL 83 - BR Middle School - Village share of flashing light maint. ** \$3K annually for wayside horn repairs is reimburseable from DG Township - Additional \$200 pedestrian signal for Pleasantdale School			

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Maintenance-Trees</b>	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Removals	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Parkway Tree Trimming	67,050	62,900	48,600	55,800	66,900	63,300	57,500
Gypsy Moth trap supplies	250	250	250	250	250	250	250
ComEd transmission line trim*	0	5,000	22,000	5,000	5,000	25,000	5,000
	77,300	78,150	80,850	71,050	82,150	98,550	72,750

- The Village is divided into 7 areas for maintaining a cyclical 7-year tree trimming program. Area 7 will be trimmed in FY17-18 and Area 1 in FY18-19.
- Trimming generally excludes untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program. EAB management has a dedicated account; #5097
- \* Com Ed agreement for Burr Ridge Vegetation Management Plan expires April 2019.

<b>Maintenance-EAB</b>	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Treatment	15,950	15,950	14,520	13,210	12,020	10,940	9,960
Tree Removal	66,700	85,000	51,000	41,000	27,000	12,000	12,000
Replanting	17,800	17,800	13,000	13,400	13,700	14,000	14,400
	100,450	118,750	78,520	67,610	52,720	36,940	36,360

- EAB peak infestation began FY 15-16.
- The extended budget reflects the managed decline program, with most untreated ash trees removed in FY17-18, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY16-17 due to EAB problem. Costs are for trees only, to be planted by PW/Forestry Division.

**Street Lighting-Electrical**

- Village electric rate locked with Dynegy Energy Services, LLC: July 2016 - July 2019
- current rate \$0.03256/kWh

**Rentals**

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Other rentals	400	1,000	1,000
Total	400	1,000	1,000

- Other Rentals includes PW shop towels and miscellaneous equipment rentals.

**Garbage Hauling**

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Street sweeping removal	9,800	15,000	15,000
Woodchip disposal	1,750	5,000	5,000
Waste disposal	1,000	2,000	2,000
	12,550	22,000	22,000

- Woodchip disposal reduced as problem EAB trees are removed contractually.

**Reimbursable Contractor Services**

	17-18	17-18	17-18
	Est. Act	Budget	Budget
Weed lot mowing	4,845	5,000	5,000
Contractor clean-up, ROW damage/insurance	1,000	3,000	3,000
	5,845	8,000	8,000

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Other Contractual Services	17-18	17-18	18-19
	Est. Act	Budget	Budget
Mosquito Abatement	39,915	36,065	43,015
Miscellaneous	1,000	1,000	1,000
West Nile Virus Gravit Trap	3,000	3,000	3,000
Mandatory CDL Drug Testing	1,200	1,200	1,200
Fall Brush Pickup	38,960	38,960	22,000
Emergency Brush Pickup	0	15,000	15,000
	84,075	95,225	85,215

- Mosquito Abatement 3-year contract expires December 2017  
- Brush pick-up by contractor to be reduced to fall only.  
pick-up by Village's scavenger franchise.

Supplies - Equipment
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.
- Shared equipment includes: Payloader, Backhoe & Skidsteer (50% PW/50% Water)

Supplies - Trees	17-18	17-18	18-19
	Est. Act	Budget	Budget
Parkway Trees	11,120	12,000	12,000
Resident Tree Program *	1,500	5,000	5,000
Forestry Supplies	1,870	1,000	1,000
Tree Treatments	100	1,000	1,000
	14,590	19,000	19,000

\* The resident tree program is reimbursable  
In Fall 2017, residents purchased 8 trees.  
In Fall 2016, residents purchased 13 trees  
In Fall 2015, residents purchased 9 trees  
- FY 2017-18: 45 parkway trees planted

Supplies - Streets
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000.

Salts & Chemicals	17-18	17-18	18-19
	Est. Act	Budget	Budget
Total Tons Regular	1,945	1,500	1,500
Cost per ton	51.49	57.50	70.00
Subtotal	100,150	86,250	105,000
Brine	5,275	6,000	6,000
De-icing chemicals/salt extender	1,000	1,000	1,000
Total	106,425	93,250	112,000

- Rock salt cost projections based on awarded State/County contracts  
- 2014-15 salt price: \$77.40 / ton  
- 2015-16 salt price: \$70.44 / ton  
- 2016-17 salt price: \$56.35 / ton, DuPage County joint bid process  
- 2017-18 salt price: \$51.49 / ton, DuPage County joint bid process  
- 2018-19 forecast salt price: \$70.00 / ton

Equipment	17-18	17-18	18-19
	Est. Act	Budget	Budget
Safety cones and barricades	6,025	6,200	3,000
Stihl 16" chainsaw MS 193	234	350	300
Rototiller/Cultivator, Replacement	370	440	
Impact Wrench, Replacement	437	750	
Metal Welding/Cutting, Replacemer	4,916	5,920	
Plow Equipment on Unit #31	7,053	6,430	
Fluid Transfer Pump			1,300
	19,035	20,090	4,600

10 General Fund  
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>50 Contractual Services</b>										
5052 Maintenance-Buildings	69,537	72,024	77,040	41,400	47,000	13.5%	47,940	48,900	49,880	50,880
5057 Maintenance-Grounds	10,202	16,092	14,310	16,990	17,470	2.8%	17,820	18,180	18,540	18,910
5058 Janitorial Services	30,535	31,618	34,625	39,135	39,790	1.7%	40,590	41,400	42,230	43,070
5080 Utilities	8,207	17,093	18,960	16,500	20,100	21.8%	20,500	20,910	21,330	21,760
5095 Other Contractual Services	2,217	2,180	2,200	3,000	17,000	466.7%	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>	<b>120,698</b>	<b>139,007</b>	<b>147,135</b>	<b>117,025</b>	<b>141,360</b>	<b>20.8%</b>	<b>129,850</b>	<b>132,390</b>	<b>134,980</b>	<b>137,620</b>
<b>60 Commodities</b>										
6010 Operating Supplies	16,665	19,043	17,665	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
<b>Total Commodities</b>	<b>16,665</b>	<b>19,043</b>	<b>17,665</b>	<b>20,000</b>	<b>20,000</b>	<b>0.0%</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>70 Capital Outlay</b>										
7010 Improvements	14,499	45,900	75,195	70,500	8,050	-88.6%	50,000	50,000	50,000	50,000
<b>Total Capital Outlay</b>	<b>14,499</b>	<b>45,900</b>	<b>75,195</b>	<b>70,500</b>	<b>8,050</b>	<b>-88.6%</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Buildings &amp; Grounds</b>	<b>151,862</b>	<b>203,950</b>	<b>239,995</b>	<b>207,525</b>	<b>169,410</b>	<b>-18.4%</b>	<b>199,850</b>	<b>202,390</b>	<b>204,980</b>	<b>207,620</b>

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Maintenance-Building</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
DPW security, fire, and sprinkler (ADS)	2,620	2,620	2,620
VH security, fire, and sprinkler (ADS)	4,610	2,610	2,610
PD security, fire, and sprinkler (ADS)	1,150	1,150	1,150
Fire Extinguisher Maint - VH, DPW	850	850	850
Fire Extinguisher Maint - PD	800	800	800
Garbage pick-up, VH	490	1,300	0
Garbage pick-up, PD	580	1,600	0
Garbage pick-up, PW (as needed)	380	1,100	0
HVAC Contract - VH, DPW	9,545	9,545	9,545
HVAC Contract - PD**	3,370	3,370	5,970
HVAC Repairs (VH)	13,990	2,000	5,000
HVAC Repairs (PD)	14,780	5,000	5,000
HVAC Repairs (DPW)	3,690	1,000	5,000
Pest Control	1,000	800	800
Generator Maint. - VH & DPW	2,675	1,695	1,695
Generator Maint. - PD	960	960	960
Miscellaneous *	15,550	5,000	5,000
	<u>77,040</u>	<u>41,400</u>	<u>47,000</u>

- Alarm and sprinkler system testing consolidated FY15-16 (ADS).  
Contract prices will not increase FY17-18.

- New HVAC maintenance contract awarded November 2016

\*\* In FY18-19 includes annual service agreement with Trane  
for building automation system.

<b>Maintenance-Grounds</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Miscellaneous (animal control/elec/weed control)	480	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,730	8,000	8,000
Irrigation System Maint - VH	690	1,200	1,200
Irrigation System Maint - PD	290	500	500
Consolidated Mowing: Roadsides & Easement Areas	6,120	5,790	6,270
	<u>14,310</u>	<u>16,990</u>	<u>17,470</u>

- Landscape contracts aggregated in 2015, re-bid in 2016

<b>Utilities</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Gas Heating Charges	15,780	12,000	16,100
Dupage & Hinsdale Sewer	1,510	2,500	2,000
Electric for Aerator Pumps	1,670	2,000	2,000
	<u>18,960</u>	<u>16,500</u>	<u>20,100</u>

New franchise agreement in FY16-17,  
heating charges are reimb by NICOR

<b>Other Contractual Services</b>	17-18 Est. Act	17-18 Budget	18-19 Budget
Public Works Property Tax Bill (Nanophase)	2,200	3,000	3,000
Public Works Consolidated Sites Design			14,000
	<u>2,200</u>	<u>3,000</u>	<u>17,000</u>

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Operating Supplies</b>	17-18	17-18	18-19
	Budget	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,600	2,700	2,700
Janitorial Supplies - PD (liners, towels, etc.)	1,335	1,500	1,500
Electrical/Lighting/Bulbs - VH & DPW	2,550	2,200	2,200
Electrical/Lighting/Bulbs - PD	1,480	1,500	1,500
Landscape Materials (Annuals/flowers)	880	1,200	1,200
First Aid Supplies - VH & DPW	390	700	700
First Aid Supplies - PD	360	600	600
Building Supplies - VH & DPW	2,355	2,400	2,400
Building Supplies - PD	820	1,400	1,400
Sidewalk salt for public buildings	2,380	2,500	2,500
Miscellaneous	1,500	1,500	1,500
Grass carp for aquatic weed control	380	400	400
Forestry Hand Tools	400	400	400
Holiday lights/Millage Hall	225	1,000	1,000
	<u>17,655</u>	<u>20,000</u>	<u>20,000</u>

<b>Janitorial Services</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Janitorial Service - VH	8,120	8,120	8,280
Janitorial Service - DPW	4,650	4,650	4,745
Janitorial Service - PD	9,990	9,990	10,190
Carpet Cleaning - VH & DPW	2,880	2,880	2,940
Carpet Cleaning - PD	2,140	2,140	2,185
Mat Rental - VH & DPW	1,675	1,675	1,675
Mat Rental - PD	1,600	1,600	1,600
Window & Blind Cleaning - VH & DPW	650	1,300	1,330
Window & Blind Cleaning - PD	680	1,360	1,390
Strip Floors	530	1,060	1,085
Furniture & Drapery Cleaning	560	560	570
Sanitize Jail Cells	1,000	3,500	3,500
Miscellaneous	150	300	300
	<u>34,625</u>	<u>39,135</u>	<u>39,790</u>

- Janitorial services contract re-bid in December 2016 for calendar year 2017.

<b>Improvements</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Automated Door Closers	8,282	8,000	
VH & PD Exterior Re-Staining	27,400	29,000	
PD HVAC Modifications	4,630	14,000	
PD Window Replacements	7,950	9,500	
"BR Public Works" Sign and Lights	10,000	10,000	
VH Chiller Rehabilitation*	16,935		
Village Hall Fire Sprinkler Compressor			5,450
Windsor Pond Aerator Replacement			2,600
	<u>75,197</u>	<u>70,500</u>	<u>8,050</u>

\*Authorized repairs to VH A/C system in June 2017

**VILLAGE OF BURR RIDGE  
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	170,203	51,534	0	0	0	0	0	0
Total Revenues	39,336	57,684	0	0	0	0	0	0
Total Expenditures	158,005	109,218	0	0	0	0	0	0
Net Increase (Decrease)	-118,669	-51,534	0	0	0	0	0	0
<b>Available Reserves - April 30</b>	51,534	0	0	0	0	0	0	0

**Estimated Reserves May 1, 2018**

Estimated Revenues:

Charges For Services	0
Miscellaneous Revenues	0

Total Estimated Revenues

0

0

Estimated Expenditures:

Contractual Services	0
Capital Outlay	0
Other Expenditures	0

Total Estimated Expenditures

0

Net Increase (Decrease)

0

**Estimated Reserves April 30, 2019**

0

Due to new State law the Village entered into an intergovernmental agreement with the DuPage Emergency Telephone System Board and therefore this fund will be closed out as of the end of 2016-17.

21 E-911 Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>34 Charges For Services</b>										
3420 E-911 Surcharge	36,790	57,684	0	0	0		0	0	0	0
<b>Total Charges For Services</b>	<b>36,790</b>	<b>57,684</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	2,546	0	0	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>2,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>39,336</b>	<b>57,684</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

21 E-911 Fund  
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>50 Contractual Services</b>										
5095 Other Contractual Services	26,636	95,728	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>26,636</b>	<b>95,728</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7000 Equipment	131,053	13,490	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>131,053</b>	<b>13,490</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	316	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>316</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue E-911</b>	<b>158,005</b>	<b>109,218</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>E911 Surcharge - Revenues</b>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
	2016-17 Est Actual	2016-17 Budget	2017-18 Budget	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Residual Surcharge while DuPage ETSB membership was established.	57,684						
<b>Other Contractual Services</b>							
SWCD Final Withdrawal	14,252						
Police Dispatching Costs Offset	81,476						
	95,728						
<b>Equipment Reserves</b>							
Tri-State Fire Protection District	0	0	0	0	0	0	0
Pleasantdale Fire Protection District	0	0	0	0	0	0	0
Village of Burr Ridge	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

- E-911 Fund is eliminated after FY 2016-17.

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Available Reserves</b>	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

**VILLAGE OF BURR RIDGE**  
**MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	33,159	52,172	50,511	<b>28,771</b>	21,731	20,131	19,081	18,691
Total Revenues	276,028	273,770	278,700	<b>278,400</b>	283,840	289,390	295,050	300,820
Total Expenditures	257,015	275,430	300,440	<b>285,440</b>	285,440	290,440	295,440	300,440
Net Increase (Decrease)	19,013	-1,661	-21,740	<b>-7,040</b>	-1,600	-1,050	-390	380
<b>Available Reserves - April 30</b>	52,172	50,511	28,771	<b>21,731</b>	20,131	19,081	18,691	19,071

**Estimated Reserves May 1, 2018**

**28,771**

Estimated Revenues:

Intergovernmental	271,890
Miscellaneous Revenues	6,510

Total Estimated Revenues

**278,400**

Estimated Expenditures:

Other Expenditures	440
Transfers	285,000

Total Estimated Expenditures

**285,440**

Net Increase (Decrease)

**-7,040**

**Estimated Reserves April 30, 2019**

**21,731**

22 Motor Fuel Tax Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>33 Intergovernmental</b>										
3340 State Allotments	270,087	267,634	272,190	271,890	271,890	0.0%	277,330	282,880	288,540	294,310
<b>Total Intergovernmental</b>	<b>270,087</b>	<b>267,634</b>	<b>272,190</b>	<b>271,890</b>	<b>271,890</b>	<b>0.0%</b>	<b>277,330</b>	<b>282,880</b>	<b>288,540</b>	<b>294,310</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,940	6,136	6,510	6,620	6,510	-1.7%	6,510	6,510	6,510	6,510
<b>Total Miscellaneous Revenues</b>	<b>5,940</b>	<b>6,136</b>	<b>6,510</b>	<b>6,620</b>	<b>6,510</b>	<b>-1.7%</b>	<b>6,510</b>	<b>6,510</b>	<b>6,510</b>	<b>6,510</b>
<b>Total Revenues</b>	<b>276,028</b>	<b>273,770</b>	<b>278,700</b>	<b>278,510</b>	<b>278,400</b>	<b>0.0%</b>	<b>283,840</b>	<b>289,390</b>	<b>295,050</b>	<b>300,820</b>

22 Motor Fuel Tax Fund  
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	435	430	440	470	440	-6.4%	440	440	440	440
<b>Total Other Expenditures</b>	<b>435</b>	<b>430</b>	<b>440</b>	<b>470</b>	<b>440</b>	<b>-6.4%</b>	<b>440</b>	<b>440</b>	<b>440</b>	<b>440</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	256,580	275,000	300,000	300,000	285,000	-5.0%	285,000	290,000	295,000	300,000
<b>Total Transfers</b>	<b>256,580</b>	<b>275,000</b>	<b>300,000</b>	<b>300,000</b>	<b>285,000</b>	<b>-5.0%</b>	<b>285,000</b>	<b>290,000</b>	<b>295,000</b>	<b>300,000</b>
<b>Total Special Revenue MFT</b>	<b>257,015</b>	<b>275,430</b>	<b>300,440</b>	<b>300,470</b>	<b>285,440</b>	<b>-5.0%</b>	<b>285,440</b>	<b>290,440</b>	<b>295,440</b>	<b>300,440</b>

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

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**Road Program Funding**

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE  
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	277,490	321,713	346,833	<b>362,428</b>	408,443	526,278	662,598	817,998
Total Revenues	547,914	500,509	536,490	<b>709,955</b>	730,845	752,350	774,490	797,305
Total Expenditures	503,691	475,389	520,895	<b>663,940</b>	613,010	616,030	619,090	622,190
Net Increase (Decrease)	44,223	25,120	15,595	<b>46,015</b>	117,835	136,320	155,400	175,115
Emergency Maintenance CLR/I55 (Reserve)	60,000	75,000	90,000	<b>105,000</b>	120,000	135,000	150,000	165,000
Available Reserves - April 30 (Unreserved)	306,713	316,833	272,428	<b>303,443</b>	406,278	527,598	667,998	828,113
<b>Available Reserves - April 30 (Total Reserves)</b>	<b>321,713</b>	<b>346,833</b>	<b>362,428</b>	<b>408,443</b>	<b>526,278</b>	<b>662,598</b>	<b>817,998</b>	<b>993,113</b>

**Estimated Reserves May 1, 2018**

**362,428**

Estimated Revenues:

Taxes	692,345
Miscellaneous Revenues	17,610

Total Estimated Revenues

**709,955**

Estimated Expenditures:

Contractual Services	128,580
Capital Outlay	0
Other Expenditures	479,450
Transfers	55,910

Total Estimated Expenditures

**663,940**

Net Increase (Decrease)

**46,015**

**Estimated Reserves April 30, 2019**

**408,443**

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>30 Taxes</b>										
3080 Hotel/Motel Taxes	529,490	486,004	515,690	599,960	692,345	15.4%	713,125	734,520	756,540	779,235
<b>Total Taxes</b>	<b>529,490</b>	<b>486,004</b>	<b>515,690</b>	<b>599,960</b>	<b>692,345</b>	<b>15.4%</b>	<b>713,125</b>	<b>734,520</b>	<b>756,540</b>	<b>779,235</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,891	5,755	5,500	6,020	5,610	-6.8%	5,720	5,830	5,950	6,070
3710 Donations	12,533	8,750	15,300	10,000	12,000	20.0%	12,000	12,000	12,000	12,000
<b>Total Miscellaneous Revenues</b>	<b>18,424</b>	<b>14,505</b>	<b>20,800</b>	<b>16,020</b>	<b>17,610</b>	<b>9.9%</b>	<b>17,720</b>	<b>17,830</b>	<b>17,950</b>	<b>18,070</b>
<b>Total Revenues</b>	<b>547,914</b>	<b>500,509</b>	<b>536,490</b>	<b>615,980</b>	<b>709,955</b>	<b>15.3%</b>	<b>730,845</b>	<b>752,350</b>	<b>774,490</b>	<b>797,305</b>

23 Hotel/Motel Tax Fund  
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>50 Contractual Services</b>										
5069 Maintenance-Gateway Landscape	62,507	82,820	96,210	91,590	96,580	5.4%	98,510	100,480	102,490	104,540
5075 Gateway Projects	53,919	28,339	43,780	55,535	32,000	-42.4%	34,000	34,000	34,000	34,000
<b>Total Contractual Services</b>	<b>116,427</b>	<b>111,159</b>	<b>139,990</b>	<b>147,125</b>	<b>128,580</b>	<b>-12.6%</b>	<b>132,510</b>	<b>134,480</b>	<b>136,490</b>	<b>138,540</b>
<b>70 Capital Outlay</b>										
7010 Improvements	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8012 Special Events	69,350	66,819	61,605	76,290	78,300	2.6%	79,300	80,300	81,300	82,300
8040 Bank/Investment Fees	435	430	500	600	550	-8.3%	600	650	700	750
8050 Programs/Tourism Promotions	20,686	19,073	26,890	28,600	75,600	164.3%	75,600	75,600	75,600	75,600
8055 Hotel/Motel Marketing	250,883	231,994	246,000	300,000	325,000	8.3%	325,000	325,000	325,000	325,000
<b>Total Other Expenditures</b>	<b>341,354</b>	<b>318,316</b>	<b>334,995</b>	<b>405,490</b>	<b>479,450</b>	<b>18.2%</b>	<b>480,500</b>	<b>481,550</b>	<b>482,600</b>	<b>483,650</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	10,000	10,000	0.0%	0	0	0	0
9041 Transfer To Debt Service	45,910	45,915	45,910	45,910	45,910	0.0%	0	0	0	0
<b>Total Transfers</b>	<b>45,910</b>	<b>45,915</b>	<b>45,910</b>	<b>55,910</b>	<b>55,910</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue Hotel/Motel</b>	<b>503,691</b>	<b>475,389</b>	<b>520,895</b>	<b>608,525</b>	<b>663,940</b>	<b>9.1%</b>	<b>613,010</b>	<b>616,030</b>	<b>619,090</b>	<b>622,190</b>

**23 Hotel/Motel Tax Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Hotel/Motel Taxes</b>		4%	4%	4%	4%	4%	4%	4%
		2017-18	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	3%	87,040	125,000	99,440	102,425	105,500	108,665	111,925
Extended Stay	3%	35,820	50,500	36,890	38,000	39,140	40,310	41,520
Hampton Inn	3%	0	0	151,400	155,945	160,625	165,440	170,400
Spring Hill Suites	3%	146,990	152,600	151,400	155,945	160,625	165,440	170,400
Marriot	3%	245,840	271,860	253,215	260,810	268,630	276,685	284,990
<b>Total</b>		<b>515,690</b>	<b>599,960</b>	<b>692,345</b>	<b>713,125</b>	<b>734,520</b>	<b>756,540</b>	<b>779,235</b>

<b>Hotel/Motel Marketing</b>		38%	50%	47%	46%	44%	43%	42%
		2017-18	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
<b>Total</b>		<b>246,000</b>	<b>300,000</b>	<b>325,000</b>	<b>325,000</b>	<b>325,000</b>	<b>325,000</b>	<b>325,000</b>

**Programs/Tourism Promotion**

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%  
The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

<b>Program Costs</b>	2017-2018	2017-2018	2018-2019
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	420	700	600
5K Races Public Works & Police detail	2,470	2,400	2,500
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	4,600	6,000	6,000
Pathway Map	3,000	3,000	0
DuPage Convention & Visitor Bureau			36,000
Convention Grant Program			14,000
<b>Total</b>	<b>26,890</b>	<b>28,600</b>	<b>75,600</b>

<b>Donations</b>	Est Actual	Budget	Budget
	17-18	17-18	18-19
Concert/Car/JM Donations	15,300	10,000	12,000
	15,300	10,000	12,000

<b>Special Events</b>	Est Actual	Budget	Budget
	17-18	17-18	18-19
Concerts	16,630	25,000	25,000
Car Show	2,105	4,200	4,200
Jingle Mingle	8,025	8,000	9,000
5K	960	1,250	1,250
Farmers Market Donation	0	0	0
Event Staffing	750	1,200	1,200
Sound System Maint	0	2,000	2,000
Sound Supply Tech	5,000	5,000	5,000
Sound System Equipmt	0	1,000	1,000
Crowd Control	0	300	300
ASCAP License	350	340	350
Misc	785	1,000	1,000
Staff Costs	27,000	27,000	28,000
	61,605	76,290	78,300

-In FY17 Farmers Market Donation will be replaced with Event Staffing



**23 Hotel/Motel Tax Fund**

**Notes**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Improvements**

Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay the balance of the cost. This loan expires in FY 18-19.

**Gateway Projects**

	17-18 Est. Act.	17-18 Budget	18-19 Budget
Electric for median	2,720	2,835	2,850
Holiday lights Village Hall	6,750	6,000	4,500
Village Center event signs	0	5,000	5,000
South Median Landscape Improvements	2,790	1,000	1,000
Holiday Décor	5,375	5,000	6,000
CLR Tallgrass Establish	1,950	5,000	3,000
CLR Turf Repair	1,500	4,000	1,500
CLR Bridge Decorations	0	0	150
CLR Trees	4,990	2,000	1,000
Two Annual Plantings	5,410	6,100	6,000
Village Hall Plant Bed Rehabilitation	0	2,000	1,000
Stone Entryway Sign Cleaning	950	600	0
Bucket Truck Rental	0	0	0
Signs for CLR Bridge	11,345	16,000	0
	<u>43,780</u>	<u>55,535</u>	<u>32,000</u>

-Holiday Lights are being converted to LED in FY17-18

**Installment Loan #1**

Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

-Final Loan Payment will be in December 2018

**Maintenance-Gateway Landscape**

	17-18 Est. Act.	17-18 Budget	18-19 Budget
Medians/Gateways/CLR/BR Parkway	93,180	89,590	94,580
Irrigation Maintenance	3,030	2,000	2,000
	<u>96,210</u>	<u>91,590</u>	<u>96,580</u>

**VILLAGE OF BURR RIDGE**  
**RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	-1,812	6,247	6,247	<b>2</b>	2	2	2	2
Total Revenues	25,000	25,000	0	<b>0</b>	0	0	0	0
Total Expenditures	16,941	25,000	6,245	<b>0</b>	0	0	0	0
Net Increase (Decrease)	8,059	0	-6,245	<b>0</b>	0	0	0	0
<b>Available Reserves - April 30</b>	6,247	6,247	2	<b>2</b>	2	2	2	2

**Estimated Reserves May 1, 2018**

**2**

Estimated Revenues:

Taxes	0
Miscellaneous Revenues	0

Total Estimated Revenues

**0**

Estimated Expenditures:

Other Expenditures	0
--------------------	---

Total Estimated Expenditures

**0**

Net Increase (Decrease)

**0**

**Estimated Reserves April 30, 2019**

**2**

24 Places of Eating Tax  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>30 Taxes</b>										
3070 Places of Eating Tax	25,000	25,000	0	0	0		0	0	0	0
<b>Total Taxes</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	0	0	0	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

24 Places of Eating Tax  
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	0	0	0	0	0		0	0	0	0
8056 Restaurant/Place of Eating Mktg	16,941	25,000	6,245	6,245	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>16,941</b>	<b>25,000</b>	<b>6,245</b>	<b>6,245</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Restaurant/Place of Eating Tax</b>	<b>16,941</b>	<b>25,000</b>	<b>6,245</b>	<b>6,245</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**24 Places of Eating Tax**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

**Restaurant/Place of Eating Marketing**

\$25,000 of the 1% of the Place of Eating tax was budgeted in FY 16-17 for a Restaurant Week Program. Due to declining revenues in the General Fund, this expense will no longer be budgeted.

**VILLAGE OF BURR RIDGE  
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	1,074,288	818,259	372,059	<b>20,469</b>	274	-689,681	-1,147,606	-1,547,891
Total Revenues	370,463	429,882	331,665	<b>1,066,150</b>	344,630	301,860	307,100	312,340
Total Expenditures	626,491	876,082	683,255	<b>1,086,345</b>	1,034,585	759,785	707,385	694,085
Net Increase (Decrease)	-256,029	-446,200	-351,590	<b>-20,195</b>	-689,955	-457,925	-400,285	-381,745
<b>Available Reserves - April 30</b>	818,259	372,059	20,469	<b>274</b>	-689,681	-1,147,606	-1,547,891	-1,929,636

**Estimated Reserves May 1, 2018**

**20,469**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	556,150
Transfers	510,000

Total Estimated Revenues

**1,066,150**

Estimated Expenditures:

Capital Outlay	1,085,460
Other Expenditures	885
Transfers	0

Total Estimated Expenditures

**1,086,345**

Net Increase (Decrease)

**-20,195**

**Estimated Reserves April 30, 2019**

**274**

**31 Capital Improvements Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,783	11,510	11,180	12,720	11,400	-10.4%	11,630	11,860	12,100	12,340
3710 Donations	0	0	20,485	0	0		0	0	0	0
3711 Developer Donations	0	143,371	0	0	9,750		0	0	0	0
3795 Other Revenue	2,100	0	0	180,000	535,000	197.2%	48,000	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>13,883</b>	<b>154,882</b>	<b>31,665</b>	<b>192,720</b>	<b>556,150</b>	<b>188.6%</b>	<b>59,630</b>	<b>11,860</b>	<b>12,100</b>	<b>12,340</b>
<b>39 Transfers</b>										
3910 Transfer From General Fund	100,000	0	0	0	215,000		0	0	0	0
3922 Transfer From Motor Fuel Tax	256,580	275,000	300,000	300,000	285,000	-5.0%	285,000	290,000	295,000	300,000
3923 Transfer From Hotel/Motel Tax	0	0	0	10,000	10,000	0.0%	0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfers From Sewer Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>356,580</b>	<b>275,000</b>	<b>300,000</b>	<b>310,000</b>	<b>510,000</b>	<b>64.5%</b>	<b>285,000</b>	<b>290,000</b>	<b>295,000</b>	<b>300,000</b>
<b>Total Revenues</b>	<b>370,463</b>	<b>429,882</b>	<b>331,665</b>	<b>502,720</b>	<b>1,066,150</b>	<b>112.1%</b>	<b>344,630</b>	<b>301,860</b>	<b>307,100</b>	<b>312,340</b>

**31 Capital Improvements Fund**  
**8010 Capital Improvement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>70 Capital Outlay</b>										
7010 Improvements	0	249,453	96,500	177,000	302,370	70.8%	288,000	0	0	0
7055 Village Facility Improvements	0	0	0	0	175,600		48,100	0	0	0
7072 2014 Road Program	0	0	0	0	0		0	0	0	0
7073 2015 Road Program	625,622	0	0	0	0		0	0	0	0
7074 2016 Road Program	0	625,768	0	0	0		0	0	0	0
7077 2017 Road Program	0	0	585,870	580,430						
7078 2018 Road Program		0	0	0	607,490		697,600	758,900	706,500	693,200
<b>Total Capital Outlay</b>	<b>625,622</b>	<b>875,221</b>	<b>682,370</b>	<b>757,430</b>	<b>1,085,460</b>	<b>43.3%</b>	<b>1,033,700</b>	<b>758,900</b>	<b>706,500</b>	<b>693,200</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	870	860	885	1,000	885	-11.5%	885	885	885	885
<b>Total Other Expenditures</b>	<b>870</b>	<b>860</b>	<b>885</b>	<b>1,000</b>	<b>885</b>	<b>-11.5%</b>	<b>885</b>	<b>885</b>	<b>885</b>	<b>885</b>
<b>90 Transfers</b>										
9041 Transfer to Debt Service Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Improvement</b>	<b>626,491</b>	<b>876,082</b>	<b>683,255</b>	<b>758,430</b>	<b>1,086,345</b>	<b>43.2%</b>	<b>1,034,585</b>	<b>759,785</b>	<b>707,385</b>	<b>694,085</b>

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

<b>Transfer From General Fund</b>	17-18	18-19	19-20	20-21	21-22	22-23
	Budget	Budget	Project	Project	Project	Project
Road Program	0	215,000	0	0	0	0
Transfer in of available General Fund surplus to help pay for the Road Program.						

<b>Transfers From Motor Fuel Tax Fund</b>
Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

<b>Developer Donations</b>
Bucktrail Estates, LLC contributing \$9,750 to the 2018 Road Program for Bucktrail Drive resurfacing.

<b>Other Revenues</b>	17-18	17-18	18-19	18-19
	Est.	Act.	Budget	Budget
IRMA reserves to fund Village facilities improvements			175,000	48,000
OPUS escrow to fund engineering for 71st Street Improvements			90,000	
IPBC reserves to balance out the fund			270,000	
	0	0	535,000	48,000
Various reserves used to pay for capital improvements.				



31 Capital Improvements Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Improvements</b>	<b>17-18 Est. Act.</b>	<b>17-18 Budget</b>	<b>18-19 Budget</b>	<b>19-20 Project</b>	<b>20-21 Project</b>	<b>21-22 Project</b>	<b>22-23 Project</b>
<b><u>CLR/I-55 Bridge ITEP Grant</u></b>							
CLR/I-55 Bridge Construction Grant Match	\$ -	\$ 10,000	\$ 10,000				
<b><u>Garfield Street LAPP (75% Construction Grant)</u></b>							
STP Construction Grant Match	\$ 26,810	\$ -	\$ 5,400				
<b><u>79th Street LAFO (75% Construction Grant)</u></b>							
STP Construction Grant Match (25%)	\$ -	\$ 113,000	\$ 99,470				
Construction Engineering & Material Testing	\$ 53,690	\$ 54,000					
<b><u>Wolf Road Pedestrian Crossing Project</u></b>							
Phase II Engineering	\$ 16,000	\$ 16,000					
Construction. Paid by grant, School, Park Dist.	\$ -	\$ -					
<b><u>Burr Ridge Parkway LAPP (70% Construction Grant)</u></b>							
Phase II Engineering			\$ 85,000				
STP Construction Grant Match				\$ 216,000			
Construction Engineering & Material Testing				\$ 72,000			
<b><u>I-294 Tri-State Tollway</u></b>							
Owner's Engineering Services <sup>(1)</sup>			\$ 12,500				
71st Street at Wolf Road: Design Engineering <sup>(2)</sup>			\$ 90,000				
Construction costs by grant, County, ISTHA				\$ -	\$ -		
<b>TOTALS:</b>	<b>\$ 96,500</b>	<b>\$ 193,000</b>	<b>\$ 302,370</b>	<b>\$ 288,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Village Facility Improvements</b>	<b>17-18 Est Actual</b>	<b>17-18 Budget</b>	<b>18-19 Budget</b>	<b>19-20 Budget</b>
Village Hall Chiller Replacement			131,000	
Village Hall Garage Roof Replacement				48,100
Village Hall Window Replacement			24,600	
Village Hall Foyer Bathroom Remodeling			20,000	
	<u>0</u>	<u>0</u>	<u>175,600</u>	<u>48,100</u>

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Road Program	2017-2018 Est. Act.	2017-2018 Budget	2018-2019 Budget	2019-2020 Project	2020-2021 Project	2021-2022 Project	2022-2023 Project
Resurfacing & Repair Program	530,586	530,430	542,490	632,600	693,900	641,500	628,200
Drainage Improvements / Other							
Pavement Maintenance	47,585	35,000	50,000	50,000	50,000	50,000	50,000
Material Testing	7,700	15,000	15,000	15,000	15,000	15,000	15,000
	585,871	580,430	607,490	697,600	758,900	706,500	693,200
<b>2018 Road Program (FY 2018-19)</b>							
Resurfacing Program:							
59th Street (reimburse Hinsdale)		35,700					33,000
83rd Street (patching)		56,195					230,000
Greenbriar Court (patching)		6,640					106,900
Hinsdale Industrial Park		231,685					81,200
Peppermill Court		16,945					121,300
Elm Court		25,970					121,500
Space Valley Subdivision		110,180					30,000
Deerview Subdivision		59,175					20,000
Crack Sealing		30,000					15,000
Pavement Marking		20,000					758,900
Material Testing		15,000					
		607,490					
<b>2019 Road Program (FY 2019-20)*</b>							
Resurfacing Program:							
Shady Lane (West) & Lee Ct		66,400					74,200
Vine St. (N. of 90th)		23,800					102,500
89th Street		83,700					61,300
Countryside Court		16,700					127,700
Ridge Farm Road		54,800					275,800
Todor Court		53,100					30,000
Pleasantdale Sub. (N. of 75th St)		233,100					20,000
Circle Dr. & Dana Way		101,000					15,000
Crack Sealing		30,000					706,500
Pavement Marking		20,000					
Material Testing		15,000					
		697,600					
<b>2020 Road Program (FY 2020-21)*</b>							
Resurfacing Program:							
Devon Ridge Dr							
Circle Ridge Dr							
75th St							
77th St							
Drew Ave							
Hamilton Ave							
Crack Sealing							
Pavement Marking							
Material Testing							
<b>2021 Road Program (FY 2021-22)*</b>							
Resurfacing Program:							
90th St & Grant St							
Hillcrest Dr							
Rucci Ct & Shady Ln (East)							
Deerpath Lakes Subdivision							
Lakewood Subdivision							
Crack Sealing							
Pavement Marking							
Material Testing							

0.00000

**VILLAGE OF BURR RIDGE  
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	537,697	528,132	337,116	<b>246,431</b>	174,606	-329,854	-438,354	-439,254
Total Revenues	93,783	57,601	14,050	<b>5,000</b>	0	0	0	0
Total Expenditures	103,348	248,617	104,735	<b>76,825</b>	504,460	108,500	900	900
Net Increase (Decrease) In Fund Balance	-9,566	-191,016	-90,685	<b>-71,825</b>	-504,460	-108,500	-900	-900
<b>Available Reserves - April 30</b>	528,132	337,116	246,431	<b>174,606</b>	-329,854	-438,354	-439,254	-440,154

**Estimated Reserves May 1, 2018**

**246,431**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	5,000
Transfers	0

Total Estimated Revenues

**5,000**

Estimated Expenditures:

Contractual Services	0
Capital Outlay	75,925
Other Expenditures	900
Transfers	0

Total Estimated Expenditures

**76,825**

Net Increase (Decrease)

**-71,825**

**Estimated Reserves April 30, 2019**

**174,606**

**32 Sidewalks/Pathway Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,783	11,510	9,940	10,000	5,000	-50.0%	0	0	0	0
3710 Donations	0	46,091	4,110	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>11,783</b>	<b>57,601</b>	<b>14,050</b>	<b>10,000</b>	<b>5,000</b>	<b>-50.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	82,000	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>82,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>93,783</b>	<b>57,601</b>	<b>14,050</b>	<b>10,000</b>	<b>5,000</b>	<b>-50.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**32 Sidewalks/Pathway Fund**  
**8020 Sidewalks/Pathway**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>50 Contractual Services</b>										
5035 Publishing	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7052 Sidewalk/Pathway Projects	94,113	236,257	92,355	30,000	64,425	114.8%	503,560	107,600	0	0
7053 Sidewalk/Pathway Maint Project	8,366	11,500	11,500	11,500	11,500	0.0%	0	0	0	0
<b>Total Capital Outlay</b>	<b>102,479</b>	<b>247,757</b>	<b>103,855</b>	<b>41,500</b>	<b>75,925</b>	<b>83.0%</b>	<b>503,560</b>	<b>107,600</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	870	860	880	850	900	5.9%	900	900	900	900
<b>Total Other Expenditures</b>	<b>870</b>	<b>860</b>	<b>880</b>	<b>850</b>	<b>900</b>	<b>5.9%</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>90 Transfers</b>										
9010 Transfer To General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Sidewalks/Pathway</b>	<b>103,348</b>	<b>248,617</b>	<b>104,735</b>	<b>42,350</b>	<b>76,825</b>	<b>81.4%</b>	<b>504,460</b>	<b>108,500</b>	<b>900</b>	<b>900</b>

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Sidewalk/Pathway Projects	17-18 Est. Act.	17-18 Budget	18-19 Budget	19-20 Project	20-21 Project
Various Sidewalk Ext Engineering (specialty eng)					
Miscellaneous Surveying					
<u>CLR Longwood to Katherine Legge Park (east side):</u>					
Phase II engineering		30,000	38,500		
Construction engineering				80,000	
Construction (Total \$696,560, STP Grant \$284,000)				412,560	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>					
Construction (local match)	92,355	0	25,925		
<u>Burr Oaks Glen North (79th St) sidewalk ext.</u>					
Construction engineering					
Construction					
<u>Garfield Avenue Connection</u>					
Phase II engineering				11,000	
Construction engineering					8,300
Construction					99,300
<b>Total</b>	<b>92,355</b>	<b>30,000</b>	<b>64,425</b>	<b>503,560</b>	<b>107,600</b>

The FY 19-20 Budget shows insufficient funds to complete the construction of a new sidewalk on CLR. The Village has 5 options:

- 1) Obtain additional STP Funds to pay for the shortfall (unsuccessful in May 2017)
- 2) Obtain a Cook County Grant to pay for the shortfall (unsuccessful in July 2017)

**Sidewalk/Pathway Maintenance Projects**

\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc. This program ends after FY 18-19 due to lack of funds.

CLR right of way weed cutting maintenance now found in Hotel/Motel Tax Fund

**Donations**

Spectrum Senior Living \$35,930 in FY 16-17

**Transfers From General Fund**

In order to fund previously approved projects \$118,000 was transferred from the General Fund in FY 14-15 and \$82,000 was transferred in FY 15-16.

**VILLAGE OF BURR RIDGE  
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	970,262	914,996	972,408	<b>860,438</b>	406,938	-123,832	-98,872	-328,672
Total Revenues	160,473	312,870	186,180	<b>11,400</b>	136,630	136,860	62,100	37,340
Total Expenditures	215,738	255,459	298,150	<b>464,900</b>	667,400	111,900	291,900	50,900
Net Increase (Decrease)	-55,265	57,412	-111,970	<b>-453,500</b>	-530,770	24,960	-229,800	-13,560
<b>Available Reserves - April 30</b>	914,996	972,408	860,438	<b>406,938</b>	-123,832	-98,872	-328,672	-342,232

**Estimated Reserves May 1, 2018**

**860,438**

Estimated Revenues:

Miscellaneous Revenues	11,400
Transfers	0

Total Estimated Revenues

**11,400**

Estimated Expenditures:

Capital Outlay	464,000
Other Expenditures	900

Total Estimated Expenditures

**464,900**

Net Increase (Decrease)

**-453,500**

**Estimated Reserves April 30, 2019**

**406,938**

**33 Equipment Replacement Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,783	11,510	11,180	13,060	11,400	-12.7%	11,630	11,860	12,100	12,340
<b>Total Miscellaneous Revenues</b>	<b>11,783</b>	<b>11,510</b>	<b>11,180</b>	<b>13,060</b>	<b>11,400</b>	<b>-12.7%</b>	<b>11,630</b>	<b>11,860</b>	<b>12,100</b>	<b>12,340</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	148,690	301,360	175,000	0	0		125,000	125,000	50,000	25,000
<b>Total Transfers</b>	<b>148,690</b>	<b>301,360</b>	<b>175,000</b>	<b>0</b>	<b>0</b>		<b>125,000</b>	<b>125,000</b>	<b>50,000</b>	<b>25,000</b>
<b>Total Revenues</b>	<b>160,473</b>	<b>312,870</b>	<b>186,180</b>	<b>13,060</b>	<b>11,400</b>	<b>-12.7%</b>	<b>136,630</b>	<b>136,860</b>	<b>62,100</b>	<b>37,340</b>

**33 Equipment Replacement Fund**  
**8030 Equipment Replacement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	214,868	254,598	297,250	325,285	464,000	42.6%	666,500	111,000	291,000	50,000
<b>Total Capital Outlay</b>	<b>214,868</b>	<b>254,598</b>	<b>297,250</b>	<b>325,285</b>	<b>464,000</b>	<b>42.6%</b>	<b>666,500</b>	<b>111,000</b>	<b>291,000</b>	<b>50,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	870	860	900	1,000	900	-10.0%	900	900	900	900
<b>Total Other Expenditures</b>	<b>870</b>	<b>860</b>	<b>900</b>	<b>1,000</b>	<b>900</b>	<b>-10.0%</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>Total Equipment Replacement</b>	<b>215,738</b>	<b>255,459</b>	<b>298,150</b>	<b>326,285</b>	<b>464,900</b>	<b>42.5%</b>	<b>667,400</b>	<b>111,900</b>	<b>291,900</b>	<b>50,900</b>

**VILLAGE OF BURR RIDGE**  
**CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

Unit # Num	Vehicle Description	Department Assigned	Acquisition Date	Historical Cost	Replace Cycle	2017-18 Est. Actual	2017-18 Budget	2018-19 Budget	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	7/1/2013	14,945	5							17,000	
17	2009 Ford Escape (50G/50W)	Public Works	3/23/2009	11,767	5						15,000		
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	2/1/2012	28,249	10								15,000
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	5/1/2006	9,936	10				24,500				
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	7/14/2014	25,950	10								30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	9/1/2015	28,850	10								30,000
23	2002 Navistar 4900 Dump Truck	Public Works	3/10/2003	87,916	10			201,000	0				
24	2013 Ford Explorer-Build. Inspector (PD Transfer)	Comm Dev	5/1/2013	16,880	5				0		3,000		
26	2017 Ford F-550 4WD Super Cab w/ Versalift Aerial Equip	Public Works	2/1/2017	125,550	10		0						
28	2001 Johnson 605 Sweeper	Public Works	8/27/2001	137,500	10				312,000				
29	2017 International 7400 Dump Truck	Public Works	1/11/2017	155,954	10		0						
30	2017 Ford F-550 4WD Reg Cab Dump Truck	Public Works	3/1/2018	82,513	10	124,065	140,000	0					
31	2013 Ford F350 Dump Truck	Public Works	5/1/2013	47,799	10								50,000
32	2013 Navistar 7400 Dump Truck	Public Works	1/1/2014	147,071	10								155,000
33	2004 Navistar 6 wheel Dump Truck	Public Works	11/1/2004	98,000	10				205,000	0			
34	2005 GMC 6500 Lo-Pro Dump Truck	Public Works	2/15/2005	79,435	10			115,000	0				
35	2008 Navistar 2-Ton Dump Truck	Public Works	1/15/2008	106,305	10						209,000		
37	2015 International 7400 Plow Truck	Public Works	11/9/2015	135,915	10								155,000
39	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	82,513	10				117,000	0			
41	1996 Case Backhoe Model 580L	Public Works	7/22/1996	58,866	15			148,000				0	
44	2018 Caterpillar Model 926M Wheel Loader	Public Works	12/12/2017	65,000	15	141,435	145,000						
51	2003 New Holland Tractor Model TC45D	Public Works	9/22/2003	19,226	15								25,000
101	2013 Scag Sabre Tooth Mower	Public Works	3/25/2013	14,441	5								15,000
102	2011 Kubota Mower	Public Works	8/1/2011	11,665	5								16,000
103	2009 Mobark 14R Brush Chipper	Public Works	8/27/2009	27,572	15					61,000			32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	10/1/2004	8,750	15								8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	1/1/1995	8,714	15					20,000			
107	1998 Beaver Creek 1 axle trailer	Public Works	1/1/1998	3,000	15								10,000
108	2001 Ready Haul trailer	Public Works	11/1/2004	6,000	15								7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	4/1/2018	3,500	15		10,000	0					
110	2004 Arrowboard trailer	Public Works	1/1/2004	5,000	15				8,000				
111	2004 Water tank trailer	Public Works	1/1/2004	5,000	15								7,500
PD10	2015 Ford Interceptor Sedan (#1510)	Police	6/22/2015	26,024	5						32,000		
PD01	2017 Ford SUV (#1701)	Police	5/12/2017	30,285	5	31,750	30,285	0				33,000	
PD08	2015 Ford Escape (#1508)	Police	6/22/2015	24,100	5						32,000		
PD15	2013 Ford Interceptor-Sedan (#1315)	Police	10/31/2013	25,384	5					30,000			
<b>Total</b>				1,765,574		297,250	325,285	464,000	666,500	111,000	291,000	50,000	556,750
The following vehicles are funded in the Water and Sewer Funds													
Unit # Num	Vehicle Description	Department Assigned	Acquisition Date	Historical Cost	Replace Cycle	2017-18 Est. Actual	2017-18 Budget	2018-19 Budget	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	Future Years
50	2000 Ford F-350 Pickup Truck		retain for meter reader										
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)		5/1/2006	9,936	10				24,500				
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)		10/1/2004	8,750	15								10,000
20	2014 John Deere Skid Steer Loader (50G/50W)		7/14/2014	25,950	10								30,000
25	2005 F-150 (100 W)		2/1/2006	25,000	10				38,000				25,000
16	2014 Ford Explorer (50G/50W)		7/1/2013	15,000	5							17,000	
17	2009 Ford Escape (50G/50W)		3/23/2009	11,767	10						15,000		
36	2009 Ford F-150 Pickup Truck		4/1/2009	22,000	10			49,000				0	
104	2005 Pipehunter Jetter, trailer (100 Sewer)		9/1/2006	67,000	15								75,000
18	2011 Ford F-350 Utility Truck (50G/50W)		2/1/2012	28,249	10								30,000
21	2014 Ford F-350 Utility Truck (100W)		8/1/2013	35,963	10								40,000
42	2013 Case Backhoe Model 590		9/1/2013	130,000	15								130,000
112	2015 Redi-Haul Flatbed Trailer		4/13/2015	10,727	10								15,000
<b>Total</b>				390,341		0	0	49,000	62,500	0	15,000	17,000	355,000



**VILLAGE OF BURR RIDGE**  
**STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	83,673	98,404	111,818	<b>108,818</b>	568	2,018	3,468	4,918
Total Revenues	21,491	23,005	26,000	<b>26,000</b>	15,500	15,500	15,500	15,500
Total Expenditures	6,760	9,591	29,000	<b>134,250</b>	14,050	14,050	14,050	14,050
Net Increase (Decrease)	14,731	13,414	-3,000	<b>-108,250</b>	1,450	1,450	1,450	1,450
<b>Available Reserves - April 30</b>	98,404	111,818	108,818	<b>568</b>	2,018	3,468	4,918	6,368

**Estimated Reserves May 1, 2018**

**108,818**

Estimated Revenues:

Miscellaneous Revenues	26,000
Transfers	0

Total Estimated Revenues

**26,000**

Estimated Expenditures:

Capital Outlay	133,800
Other Expenditures	450

Total Estimated Expenditures

**134,250**

Net Increase (Decrease)

**-108,250**

**Estimated Reserves April 30, 2019**

**568**

**34 Storm Water Management Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,891	5,755	6,000	6,510	6,000	-7.8%	2,000	2,000	2,000	2,000
3795 Other Revenue	15,600	17,250	20,000	13,500	20,000	48.1%	13,500	13,500	13,500	13,500
<b>Total Miscellaneous Revenues</b>	<b>21,491</b>	<b>23,005</b>	<b>26,000</b>	<b>20,010</b>	<b>26,000</b>	<b>29.9%</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>21,491</b>	<b>23,005</b>	<b>26,000</b>	<b>20,010</b>	<b>26,000</b>	<b>29.9%</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>

**34 Storm Water Management Fund**  
**8040 Storm Water Management**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>70 Capital Outlay</b>										
7051 Storm Water Management	6,325	9,161	28,550	13,450	133,800	894.8%	13,600	13,600	13,600	13,600
<b>Total Capital Outlay</b>	<b>6,325</b>	<b>9,161</b>	<b>28,550</b>	<b>13,450</b>	<b>133,800</b>	<b>894.8%</b>	<b>13,600</b>	<b>13,600</b>	<b>13,600</b>	<b>13,600</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	435	430	450	480	450	-6.3%	450	450	450	450
8099 Other Expenses	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>435</b>	<b>430</b>	<b>450</b>	<b>480</b>	<b>450</b>	<b>-6.3%</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>
<b>Total Storm Water Management</b>	<b>6,760</b>	<b>9,591</b>	<b>29,000</b>	<b>13,930</b>	<b>134,250</b>	<b>863.7%</b>	<b>14,050</b>	<b>14,050</b>	<b>14,050</b>	<b>14,050</b>

**34 Storm Water Management Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Storm Water Management</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee	1,000	1,000	1,000
Windsor Pond bi-annual burn	2,725	2,650	2,800
Enhancement Area Monitoring	3,935		
IEPA Minimum Measures by IGA	5,000	5,000	5,000
Miscellaneous/emergency maintenance*	15,890	4,800	125,000
	<u>28,550</u>	<u>13,450</u>	<u>133,800</u>

- Enhancement Area Monitoring includes Waterview Est. and Stone Creek Est.

- IGA executed October 2017 with DuPage County.

\* FY17-18: Fence at KLM culvert (50% Hinsdale), and DuPage Co. repair at Deer Path Tr.

\* FY18-19: KLM grate study, and Replacing Deer Path Tr. outfall along County Line Rd.

**VILLAGE OF BURR RIDGE  
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	3,000,380	2,993,947	2,989,744	<b>4,732,724</b>	4,722,769	4,712,819	4,702,869	4,692,919
Total Revenues	673,914	675,919	1,955,335	<b>165,910</b>	120,000	120,000	120,000	120,000
Total Expenditures	680,347	680,122	212,355	<b>175,865</b>	129,950	129,950	129,950	6,099,950
Net Increase (Decrease)	-6,433	-4,203	1,742,980	<b>-9,955</b>	-9,950	-9,950	-9,950	-5,979,950
<b>Available Reserves - April 30</b>	2,993,947	2,989,744	4,732,724	<b>4,722,769</b>	4,712,819	4,702,869	4,692,919	-1,287,031

**Estimated Reserves May 1, 2018**

**4,732,724**

Estimated Revenues:

Taxes	0
Miscellaneous Revenues	120,000
Other	0
Transfers	45,910

Total Estimated Revenues

**165,910**

Estimated Expenditures:

Other Expenditures	175,865
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Total Estimated Expenditures

**175,865**

Net Increase (Decrease)

**-9,955**

**Estimated Reserves April 30, 2019**

**4,722,769**

41 Debt Service Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>30 Taxes</b>										
3000 General Property Tax	518,615	520,656	0	0	0		0	0	0	0
<b>Total Taxes</b>	<b>518,615</b>	<b>520,656</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	109,389	109,349	14,920	110,000	120,000	9.1%	120,000	120,000	120,000	120,000
<b>Total Miscellaneous Revenues</b>	<b>109,389</b>	<b>109,349</b>	<b>14,920</b>	<b>110,000</b>	<b>120,000</b>	<b>9.1%</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale of Assets	0	0	1,894,505	0	0		0	0	0	0
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>1,894,505</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3923 Transfer From Hotel/Motel Tax	45,910	45,915	45,910	45,910	45,910	0.0%	0	0	0	0
<b>Total Transfers</b>	<b>45,910</b>	<b>45,915</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>673,914</b>	<b>675,919</b>	<b>1,955,335</b>	<b>155,910</b>	<b>165,910</b>	<b>6.4%</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>

41 Debt Service Fund  
4030 Debt Service

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	9,727	9,692	57,135	10,450	10,550	1.0%	10,550	10,550	10,550	10,550
8064 Principal-G.O. Series 2003	490,000	505,000	0	0	0		0	0	0	0
8074 Interest-G.O. Series 2003	30,845	15,655	0	0	0		0	0	0	0
8110 Principal-Hotel/Motel Install	39,568	41,256	42,920	42,855	44,580	4.0%	0	0	0	0
8111 Interest-Hotel/Motel Install	6,345	4,657	2,990	3,060	1,335	-56.4%	0	0	0	0
8114 Principal-Debt Crt Series 2012	0	0	0	0	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	103,863	51,930	51,930	0		0	0	0	0
8116 Principal-Debt Crt Series 2017	0	0	0	0	0		0	0	0	5,970,000
8117 Interest-Debt Crt Series 2017	0	0	57,380	84,015	119,400	42.1%	119,400	119,400	119,400	119,400
<b>Total Other Expenditures</b>	<b>680,347</b>	<b>680,122</b>	<b>212,355</b>	<b>192,310</b>	<b>175,865</b>	<b>-8.6%</b>	<b>129,950</b>	<b>129,950</b>	<b>129,950</b>	<b>6,099,950</b>
<b>Total Debt Service</b>	<b>680,347</b>	<b>680,122</b>	<b>212,355</b>	<b>192,310</b>	<b>175,865</b>	<b>-8.6%</b>	<b>129,950</b>	<b>129,950</b>	<b>129,950</b>	<b>6,099,950</b>

41 Debt Service Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127
-County Line Road/BR Parkway Landscape Improvements				
- Final Loan payment will be in December 2018				

Refunding Debt Certificate Series 2017					
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service
		June	Dec		
2017-18		0	57,378	57,378	57,378
2018-19		59,700	59,700	119,400	119,400
2019-20		59,700	59,700	119,400	119,400
2020-21		59,700	59,700	119,400	119,400
2021-22		59,700	59,700	119,400	119,400
2022-23	5,970,000	59,700	59,700	119,400	6,089,400
	5,970,000			654,378	6,624,378

**Police Station Funding**

- The 2017 issue is the refinancing of Debt Certificate Series 2012.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M).
- \$1.9 million added to the fund from the sale of the Pump Center property.
- Reserves in the fund provide Interest Earnings to pay bond Interest Expense.
- Reserves will be used to pay off the Principal of the bonds.

41 Debt Service Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

<b>G.O. Series 2003</b>							
<b>Tax Levy Year</b>	<b>Extension Year</b>	<b>Fiscal Year</b>	<b>Principal</b>	<b>June Interest</b>	<b>December Interest</b>	<b>Total Debt Service</b>	<b>Interest Rates</b>
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
<b>Totals</b>			<b>5,650,000</b>	<b>616,300</b>	<b>714,709</b>	<b>6,981,009</b>	
<b>Abatements</b>							
<b>Levy</b>	<b>Extension</b>	<b>Billed</b>	<b>Fiscal Year</b>	<b>Abatement Description</b>			
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				<u>3,727,117</u>			
- FY 2016-17 is the last year for the Lake Michigan Water Main Bonds.							



**VILLAGE OF BURR RIDGE  
WATER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	2,674,616	2,437,741	1,949,625	<b>1,829,680</b>	1,751,130	2,260,665	2,289,930	3,134,090
Total Revenues	4,429,484	4,599,334	5,133,255	<b>5,693,410</b>	6,047,350	6,486,150	6,956,970	7,468,600
Total Expenditures	4,666,359	5,087,450	5,253,200	<b>5,771,960</b>	5,537,815	6,456,885	6,112,810	5,794,900
Net Increase (Decrease)	-236,875	-488,116	-119,945	<b>-78,550</b>	509,535	29,265	844,160	1,673,700
<b>Available Reserves - April 30</b>	2,437,741	1,949,625	1,829,680	<b>1,751,130</b>	2,260,665	2,289,930	3,134,090	4,807,790

**Estimated Reserves May 1, 2018**

**1,829,680**

Estimated Revenues:

Charges For Services	5,488,410
Miscellaneous Revenues	205,000

Total Estimated Revenues

**5,693,410**

Estimated Expenditures:

Personnel Services	955,225
Contractual Services	448,770
Commodities	3,618,640
Capital Outlay	624,800
Other Expenditures	13,225
Transfers	111,300

Total Estimated Expenditures

**5,771,960**

Net Increase (Decrease)

**-78,550**

**Estimated Reserves April 30, 2019**

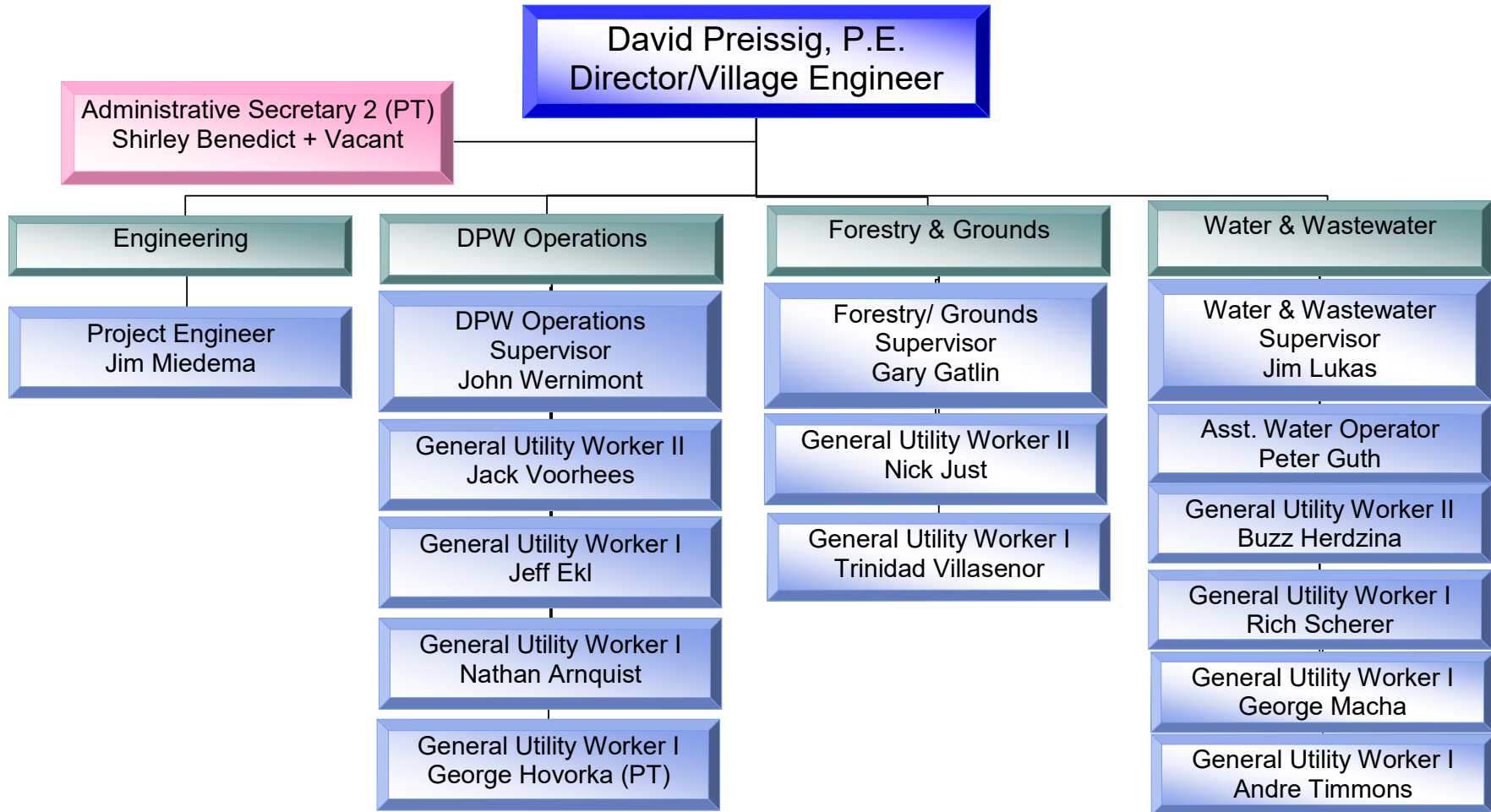
**1,751,130**

51 Water Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Revenue Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>34 Charges For Services</b>										
3430 Water Sales	4,118,111	4,178,932	4,766,520	4,935,150	5,328,120	8.0%	5,732,770	6,169,790	6,641,780	7,151,520
3434 Tap-Ons	37,413	85,989	86,275	65,430	83,430	27.5%	31,000	31,000	28,000	28,000
3435 Water Meter Sales	17,053	23,690	19,670	19,400	19,400	0.0%	19,400	19,400	19,400	19,400
3436 Water Penalties	34,320	29,431	35,760	33,860	36,830	8.8%	37,930	39,070	40,240	41,450
3437 Water Use	17,703	16,867	20,030	13,200	20,630	56.3%	21,250	21,890	22,550	23,230
<b>Total Charges For Services</b>	<b>4,224,600</b>	<b>4,334,909</b>	<b>4,928,255</b>	<b>5,067,040</b>	<b>5,488,410</b>	<b>8.3%</b>	<b>5,842,350</b>	<b>6,281,150</b>	<b>6,751,970</b>	<b>7,263,600</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	176,740	172,656	175,000	180,000	175,000	-2.8%	175,000	175,000	175,000	175,000
3710 Donations	0	71,686	0	0	0		0	0	0	0
3795 Other Revenues	28,144	20,084	30,000	30,000	30,000	0.0%	30,000	30,000	30,000	30,000
<b>Total Miscellaneous Revenues</b>	<b>204,883</b>	<b>264,425</b>	<b>205,000</b>	<b>210,000</b>	<b>205,000</b>	<b>-2.4%</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>
<b>Total Revenues</b>	<b>4,429,484</b>	<b>4,599,334</b>	<b>5,133,255</b>	<b>5,277,040</b>	<b>5,693,410</b>	<b>7.9%</b>	<b>6,047,350</b>	<b>6,486,150</b>	<b>6,956,970</b>	<b>7,468,600</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **Water Fund**

### **DESCRIPTION OF OPERATIONS**

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	530,344	559,769	598,555	598,920	627,640	4.8%	652,455	674,505	696,110	717,070
4002 Salaries Part-Time	39,347	34,996	23,100	41,110	14,620	-64.4%	15,140	15,680	16,240	17,070
4003 Salaries Overtime	34,994	35,399	49,860	63,695	62,200	-2.3%	63,440	64,710	66,000	67,325
4011 IMRF Contribution	68,189	69,705	72,000	74,080	78,320	5.7%	89,485	100,800	112,610	124,875
4012 FICA/Medicare Taxes	44,217	45,491	51,010	53,470	53,050	-0.8%	55,335	57,365	59,335	61,235
4030 Health/Life Insurance	76,767	82,949	87,905	88,025	102,185	16.1%	107,295	112,660	118,290	124,205
4032 Uniform Allowance	6,739	7,847	8,275	8,660	10,325	19.2%	10,530	10,740	10,960	11,180
4040 Due & Subscriptions	2,372	2,115	2,470	2,425	2,595	7.0%	2,595	2,595	2,595	2,595
4041 Employee Recruitment Expense	0	1,935	0	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	2,275	1,342	2,770	3,790	3,790	0.0%	3,790	3,790	3,790	3,790
<b>Total Personnel Services</b>	<b>805,245</b>	<b>841,548</b>	<b>895,945</b>	<b>934,675</b>	<b>955,225</b>	<b>2.2%</b>	<b>1,000,565</b>	<b>1,043,345</b>	<b>1,086,430</b>	<b>1,129,845</b>
<b>50 Contractual Services</b>										
5020 Professional Services	12,387	14,650	15,200	26,500	23,000	-13.2%	26,500	23,000	23,000	26,500
5025 Postage	11,309	20,764	13,250	15,460	16,350	5.8%	16,680	17,020	17,360	17,710
5030 Telephone	23,764	25,394	20,630	23,200	21,530	-7.2%	21,960	22,400	22,840	23,290
5040 Printing	831	398	200	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5050 Maintenance-Equipment	9,332	3,364	12,810	7,580	24,600	224.5%	8,600	8,770	8,950	9,130
5051 Maintenance-Vehicles	3,238	841	1,580	4,500	4,500	0.0%	4,500	4,500	4,500	4,500
5052 Maintenance-Buildings	1,707	6,310	5,495	4,980	6,740	35.3%	6,880	7,010	7,150	7,300
5067 Maintenance-Distribution System	78,237	90,528	129,890	163,300	143,300	-12.2%	142,000	1,117,000	647,000	87,000
5070 Engineering Services	0	0	0	80,000	59,500	-25.6%	86,000	18,000	0	0
5080 Utilities	61,853	69,067	73,190	74,000	80,400	8.6%	82,010	83,650	85,320	87,030
5081 Insurance	53,443	49,408	47,260	53,850	48,680	-9.6%	50,650	52,690	54,820	57,040
5085 Rentals	270	0	3,495	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	16,728	17,294	18,240	18,050	18,670	3.4%	19,045	19,425	19,815	20,210
<b>Total Contractual Services</b>	<b>273,099</b>	<b>298,019</b>	<b>341,240</b>	<b>472,920</b>	<b>448,770</b>	<b>-5.1%</b>	<b>466,325</b>	<b>1,374,965</b>	<b>892,255</b>	<b>341,210</b>
<b>60 Commodities</b>										
6000 Office Supplies	350	103	450	600	600	0.0%	600	600	600	600
6010 Operating Supplies	18,505	23,976	31,000	23,800	27,800	16.8%	27,800	27,800	27,800	27,800
6020 Gasoline & Oil	5,195	5,699	5,940	10,175	9,850	-3.2%	10,170	10,380	10,580	10,790
6040 Supplies-Equipment	17,856	26,217	40,265	41,500	41,500	0.0%	41,500	41,500	41,500	41,500
6041 Supplies-Vehicles	2,535	919	550	1,000	1,000	0.0%	1,000	1,000	1,000	1,000

51 Water Fund  
6030 Water Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
6070 Water Purchases	3,276,603	3,332,244	3,725,370	3,402,310	3,537,890	4.0%	3,608,645	3,680,815	3,754,430	3,829,520
<b>Total Commodities</b>	<b>3,321,042</b>	<b>3,389,159</b>	<b>3,803,575</b>	<b>3,479,385</b>	<b>3,618,640</b>	<b>4.0%</b>	<b>3,689,715</b>	<b>3,762,095</b>	<b>3,835,910</b>	<b>3,911,210</b>
<b>70 Capital Outlay</b>										
7000 Equipment	156,476	402,658	90,440	82,000	57,800	-29.5%	40,000	10,000	10,000	10,000
7010 Improvements	0	0	0	0	518,000		115,000	100,000	120,000	130,000
7020 Vehicles	0	28,249	0	0	49,000		75,000	15,000	17,000	118,000
<b>Total Capital Outlay</b>	<b>156,476</b>	<b>430,907</b>	<b>90,440</b>	<b>82,000</b>	<b>624,800</b>	<b>662.0%</b>	<b>230,000</b>	<b>125,000</b>	<b>147,000</b>	<b>258,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	13,046	12,907	12,500	13,225	13,225	0.0%	13,490	13,760	14,035	14,315
<b>Total Other Expenditures</b>	<b>13,046</b>	<b>12,907</b>	<b>12,500</b>	<b>13,225</b>	<b>13,225</b>	<b>0.0%</b>	<b>13,490</b>	<b>13,760</b>	<b>14,035</b>	<b>14,315</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	97,450	114,910	109,500	109,500	111,300	1.6%	137,720	137,720	137,180	140,320
<b>Total Transfers</b>	<b>97,450</b>	<b>114,910</b>	<b>109,500</b>	<b>109,500</b>	<b>111,300</b>	<b>1.6%</b>	<b>137,720</b>	<b>137,720</b>	<b>137,180</b>	<b>140,320</b>
<b>Total Water Operations</b>	<b>4,666,359</b>	<b>5,087,450</b>	<b>5,253,200</b>	<b>5,091,705</b>	<b>5,771,960</b>	<b>13.4%</b>	<b>5,537,815</b>	<b>6,456,885</b>	<b>6,112,810</b>	<b>5,794,900</b>

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
Position	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

<b>Training &amp; Travel Expense</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Continuing Education PE lic	200	500	500
Water Operators Training*	2,280	3,000	3,000
MCWWA Meetings	250	250	250
Water license renewal **	40	40	40
Water license class	0	0	0
	2,770	3,790	3,790

\* Continuing education for all water operators.

\*\* Class C Water Supply Operators Licenses are renewed every three years:  
 Dir. 7/1/20; Superv. 7/1/19, Asst. Op. 7/1/18, GU1 & GU1 7/1/21

<b>Dues &amp; Subscriptions</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
MCWWA Annual Membership (7)	175	175	175
AWWA Annual Membership (3)	2,270	2,100	2,270
Publications/Misc	25	150	150
	2,470	2,425	2,595

<b>Uniforms</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Uniform Rental	4,380	4,490	4,580
Safety Shoes	750	750	750
Short Sleeve Shirts	655	700	700
Rainwear & Hip Boots	305	350	350
Coveralls	900	900	900
Jackets*	180	200	1,775
Winter Coats	170	200	200
Safety Equipment	790	845	845
Hats	45	100	100
T-Shirts	70	80	80
Miscellaneous	30	45	45
Total	8,275	8,660	10,325

- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018
- \* In FY18-19, includes replacing 3-season jackets for 7 employee

<b>Professional Services</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Water Lab Testing Services	3,926	6,000	6,000
IEPA standby well sampling	0	4,000	500
IEPA stage 2 DBP testing	1,681	2,000	2,000
Meter Testing	49	2,000	2,000
Leak Detection	3,120	5,000	5,000
JULIE	5,796	6,000	6,000
Miscellaneous	133	1,000	1,000
Backflow prevention monitoring	495	500	500
	15,200	26,500	23,000

- Copper and lead testing required every 3 years (next due Sep 2020)
- Standby well sampling is IEPA required every 3 years (next due Feb 2019)

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Telephone</b>	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Service	4,880	5,300	4,990
Data Line	4,710	8,000	4,945
Well Monitor Line	5,085	4,600	5,340
Verizon (17)	5,955	5,300	6,255
	20,630	23,200	21,530

Data lines reduced due to change to cellular modems.

<b>Maintenance-Buildings</b>	17-18	17-18	18-19
	Budget	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,785	1,350	1,800
Contractual Mowing	2,330	2,380	2,690
PC HVAC Maintenance	980		1,000
Miscellaneous repairs	150	1,000	1,000
	5,495	4,980	6,740

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.  
- HVAC contract on quarterly maintenance beginning Dec. 2016

<b>Maintenance-Distribution System</b>	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Water main/hydrant repairs	62,610	50,000	50,000	50,000	50,000	50,000	50,000
Pavement patching	31,760	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	14,000	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,520	1,800	1,800	2,000	2,000	2,000	2,000
Water Tower Cleaning (North)							
Water Tower Cleaning (South)							
Water Tower painting (North)					1,030,000		
Water Tower painting (South)						560,000	
Leak Detection Survey	20,000	20,000					
PC Reservoir Inspect/Cleaning				10,000			
PC controls upgrade		50,000	50,000				
Bedford Park meter replacement				15,000			
North water tower interior inspection		6,500					
South water tower interior inspection			6,500				
PC HVAC replacement				5,000			
Large Commercial Meter Replacement				25,000			
	129,890	163,300	143,300	142,000	1,117,000	647,000	87,000

- Available reserves in the fund will be used for unanticipated maintenance issues.

<b>Insurance</b>				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2017-18 the Village has an available IRMA excess surplus in the amount of \$748,318				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2017-18 Est. Actual	236,275	20,000	209,020	47,260
2018-19 Budget	243,400	20,000	214,720	48,680
2019-20 Project	253,230	20,000	222,580	50,650
20120-21Project	263,460	20,000	230,770	52,690
2021-22 Project	274,100	20,000	239,280	54,820
2022-23 Project	285,180	20,000	248,140	57,040

<b>Utilities</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Pump Center heating	1,145	2,000	2,000
Pump Center electric	57,360	55,000	60,900
2MG Tank electric	1,890	2,500	2,500
Wells electric	11,490	13,000	13,000
Bedford Park sump electric	1,305	1,000	1,500
Misc	0	500	500
	73,190	74,000	80,400

- Electric rates locked through 5/1/2018  
- The electric contract will be re-let in May 2018  
- The current contract rate is \$.05247 MWh



**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Water Purchases</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Village of Hinsdale	17,790	14,310	15,880
Bedford Park	3,707,580	3,388,000	3,522,010
	3,725,370	3,402,310	3,537,890

- Chicago water rate increase expected June 1 by City ordinance, based on the CPI: Urban Wage Earners and Clerical Workers (Chicago All Items) published by the U.S. Bureau of Labor Statistics for 365-day period ending January 1.

<b>Equipment</b>	17-18	17-18	18-19	19-20
	Est. Act	Budget	Budget	Project
Meters/valves (new construction)	20,430	10,000	10,000	10,000
Residential Meter Replacement Prog.				
Commercial meter replacements	62,800	65,000	30,000	30,000
Trenching and shoring equipment				
4" Trash Pump and Accessories	7,210	7,000		
Pump Center Reservoir Hatch Repl.			16,000	
SCBA Replacement at Pump Center			1,800	
	90,440	82,000	57,800	40,000

- Meter Replacement - to accelerate and complete replacement program.
- In FY18-19, continue commercial meter replacement. Larger meters by

<b>Vehicle</b>	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Project	Project	Project	Project
#16-'14 Ford Explorer*						17,000	
#17-'09 Ford Escape*					15,000		
#18-'11 Ford F350*							30,000
#19-'06 Ford F150*				25,000			
#20 2014 Deere skid steer							
#21-'14 F350 Utility Truck							88,000
#25-'05 Ford F150				50,000			
#36-'09 Ford F150			49,000				
#42 2013 Case 590 backhoe							
#112 2015 Redi-haul flatbed trailer							
	0	0	49,000	75,000	15,000	17,000	118,000

\*50% Water 50% PW

<b>Improvements</b>	17-18	17-18	18-19	19-20	20-21	21-22
	Est. Act	Budget	Budget	Project	Project	Project
CLR & Carriage Way Sub. Ph I			352,000			
Chasmoor Drive Watermain Replacement			100,000			
HIP Hydrant Replacement			66,000			
Hinsdale interconnection <sup>1</sup>					100,000	
PC Pump 4 replacement <sup>2</sup>				115,000		
89th w atermain extension						120,000
Meadow brook Place w atermain <sup>3</sup>						
	0	0	518,000	115,000	100,000	120,000

- Available reserves in the fund will be used for unanticipated improvement issues.

<sup>1</sup> Hinsdale interconnection/w atermain improvement is necessary to provide main isolation during w atermain breaks; deferred to FY20-21 to coordinate w ith Hinsdale & Tollw ay.

<sup>2</sup> In conjunction w ith HVAC replacement, and seeking energy-efficiency grant assistance.

<sup>3</sup> Connects Meadow brook Place subdivision to existing main north at 8331 Meadow brook Dr.

**VILLAGE OF BURR RIDGE  
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	1,622,869	1,662,241	1,671,850	<b>1,728,585</b>	1,808,300	1,875,370	1,936,160	1,991,960
Total Revenues	299,156	300,031	350,510	<b>400,610</b>	408,480	416,500	424,690	433,040
Total Expenditures	259,783	290,422	293,775	<b>320,895</b>	341,410	355,710	368,890	383,640
Net Increase (Decrease)	39,373	9,609	56,735	<b>79,715</b>	67,070	60,790	55,800	49,400
<b>Available Reserves - April 30</b>	1,662,241	1,671,850	1,728,585	<b>1,808,300</b>	1,875,370	1,936,160	1,991,960	2,041,360

**Estimated Reserves May 1, 2018**

**1,728,585**

Estimated Revenues:

Charges For Services	343,580
Miscellaneous Revenues	57,030

Total Estimated Revenues

**400,610**

Estimated Expenditures:

Personnel Services	260,660
Contractual Services	23,215
Commodities	2,000
Capital Outlay	2,500
Other Expenditures	4,700
Transfers	27,820

Total Estimated Expenditures

**320,895**

Net Increase (Decrease)

**79,715**

**Estimated Reserves April 30, 2019**

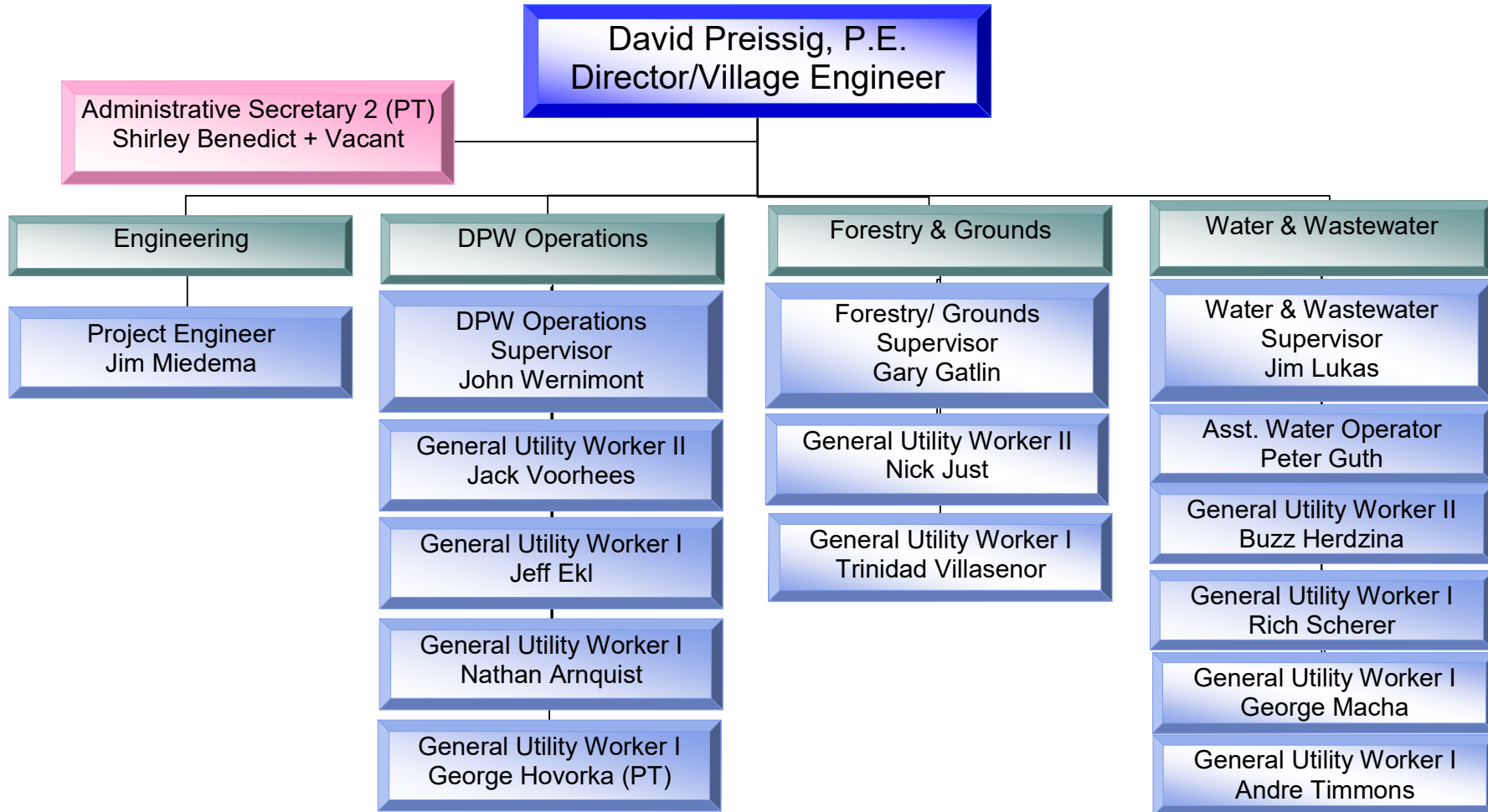
**1,808,300**

52 Sewer Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>34 Charges For Services</b>										
3440 Sewer Sales	229,560	237,020	288,990	281,960	333,920	18.4%	340,600	347,410	354,360	361,450
3444 Tap-Ons	9,500	4,000	4,000	10,000	8,000	-20.0%	8,000	8,000	8,000	8,000
3446 Sewer Penalties	1,183	1,459	1,610	1,660	1,660	0.0%	1,710	1,760	1,810	1,860
<b>Total Charges For Services</b>	<b>240,242</b>	<b>242,479</b>	<b>294,600</b>	<b>293,620</b>	<b>343,580</b>	<b>17.0%</b>	<b>350,310</b>	<b>357,170</b>	<b>364,170</b>	<b>371,310</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	58,913	57,552	55,910	58,415	57,030	-2.4%	58,170	59,330	60,520	61,730
<b>Total Miscellaneous Revenues</b>	<b>58,913</b>	<b>57,552</b>	<b>55,910</b>	<b>58,415</b>	<b>57,030</b>	<b>-2.4%</b>	<b>58,170</b>	<b>59,330</b>	<b>60,520</b>	<b>61,730</b>
<b>Total Revenues</b>	<b>299,156</b>	<b>300,031</b>	<b>350,510</b>	<b>352,035</b>	<b>400,610</b>	<b>13.8%</b>	<b>408,480</b>	<b>416,500</b>	<b>424,690</b>	<b>433,040</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



**Sewer Fund****DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund  
6040 Sewer Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	151,391	165,637	174,830	175,495	185,200	5.5%	194,375	202,550	209,720	217,215
4002 Salaries Part-Time	2,103	2,342	2,660	2,725	3,655	34.1%	3,785	3,920	4,060	4,205
4003 Salaries Overtime	1,398	3,244	2,855	3,255	3,180	-2.3%	3,250	3,310	3,380	3,450
4011 IMRF Contribution	18,275	19,688	20,010	20,225	21,400	5.8%	24,700	28,080	31,495	35,125
4012 FICA/Medicare Taxes	11,318	12,421	13,735	13,805	14,530	5.3%	15,290	15,975	16,575	17,190
4030 Health/Life Insurance	23,111	22,758	26,630	26,680	29,785	11.6%	31,275	32,835	34,480	36,205
4032 Uniform Allowance	1,836	2,467	2,285	2,655	2,910	9.6%	2,655	2,710	2,760	2,820
<b>Total Personnel Services</b>	<b>209,432</b>	<b>228,555</b>	<b>243,005</b>	<b>244,840</b>	<b>260,660</b>	<b>6.5%</b>	<b>275,330</b>	<b>289,380</b>	<b>302,470</b>	<b>316,210</b>
<b>50 Contractual Services</b>										
5030 Telephone	1,742	1,880	1,135	1,575	1,355	-14.0%	1,380	1,400	1,420	1,440
5068 Maintenance-Utility System	13,857	18,798	10,685	16,360	16,360	0.0%	16,360	16,360	16,360	16,360
5080 Utilities	5,329	5,260	4,890	5,600	5,500	-1.8%	5,610	5,720	5,840	5,950
<b>Total Contractual Services</b>	<b>20,928</b>	<b>25,938</b>	<b>16,710</b>	<b>23,535</b>	<b>23,215</b>	<b>-1.4%</b>	<b>23,350</b>	<b>23,480</b>	<b>23,620</b>	<b>23,750</b>
<b>60 Commodities</b>										
6010 Operating Supplies	144	624	750	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	0	0	890	500	500	0.0%	500	500	500	500
<b>Total Commodities</b>	<b>144</b>	<b>624</b>	<b>1,640</b>	<b>2,000</b>	<b>2,000</b>	<b>0.0%</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	570	2,273	850	1,500	2,500	66.7%	1,500	1,500	1,500	1,500
7010 Improvements	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>570</b>	<b>2,273</b>	<b>850</b>	<b>1,500</b>	<b>2,500</b>	<b>66.7%</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	4,349	4,302	4,200	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
<b>Total Other Expenditures</b>	<b>4,349</b>	<b>4,302</b>	<b>4,200</b>	<b>4,700</b>	<b>4,700</b>	<b>0.0%</b>	<b>4,800</b>	<b>4,900</b>	<b>5,000</b>	<b>5,100</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	24,360	28,730	27,370	27,370	27,820	1.6%	34,430	34,450	34,300	35,080
<b>Total Transfers</b>	<b>24,360</b>	<b>28,730</b>	<b>27,370</b>	<b>27,370</b>	<b>27,820</b>	<b>1.6%</b>	<b>34,430</b>	<b>34,450</b>	<b>34,300</b>	<b>35,080</b>
<b>Total Sewer Operations</b>	<b>259,783</b>	<b>290,422</b>	<b>293,775</b>	<b>303,945</b>	<b>320,895</b>	<b>5.6%</b>	<b>341,410</b>	<b>355,710</b>	<b>368,890</b>	<b>383,640</b>

**52 Sewer Fund**  
**6040 Sewer Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

Salaries	Fund Allocation		
Position	Genera	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
Engineering			
Project Engineer	50%	40%	10%
Operations			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
Forestry & Grounds			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
Water & Wastewater			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Uniforms	17-18	17-18	18-19
	Est. Act	Budget	Budget
Uniform Rental	1,325	1,380	1,410
Safety Shoes	300	375	375
Short Sleeve Shirts	170	250	250
Rainwear & Hip Boots	95	125	125
Coveralls	85	100	100
Jackets*	55	100	325
Safety Equipment	230	255	255
Hats	0	30	30
T-Shirts	25	25	25
Miscellaneous	0	15	15
Total	2,285	2,655	2,910

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018
- \* In FY18-19 includes replacing 3-season jacket for one (1) employee

Maintenance-Utility System	17-18	17-18	18-19
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,360	9,360
Lift Station Repairs *	1,505	4,000	4,000
Sewer Rodding/Repairs	0	3,000	3,000
	10,685	16,360	16,360

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm
- \* FY16-17: Emergency replacement of controller at Arrowhead Farm Lift Station

**52 Sewer Fund**  
**6040 Sewer Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

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<b>Utilities</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Electric	4,890	5,600	5,500
- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.			

<b>Equipment</b>	17-18	17-18	18-19
	Est. Act	Budget	Budget
Jetter Accessories	350	1,000	1,000
Safety Equipment, IRMA	500	500	500
I & I Detection Equipment			1,000
	850	1,500	2,500



**VILLAGE OF BURR RIDGE**  
**INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	296,196	320,409	377,209	<b>351,479</b>	326,649	375,424	426,954	459,359
Total Revenues	255,413	298,775	284,940	<b>289,660</b>	355,940	351,420	355,080	363,160
Total Expenditures	231,200	241,975	310,670	<b>314,490</b>	307,165	299,890	322,675	305,515
Net Increase (Decrease)	24,213	56,800	-25,730	<b>-24,830</b>	48,775	51,530	32,405	57,645
<b>Available Reserves - April 30</b>	320,409	377,209	351,479	<b>326,649</b>	375,424	426,954	459,359	517,004

**Estimated Reserves May 1, 2018**

**351,479**

Estimated Revenues:

Miscellaneous Revenues	11,420
Transfers	278,240

Total Estimated Revenues

**289,660**

Estimated Expenditures:

Personnel Services	11,840
Contractual Services	208,750
Commodities	18,000
Capital Outlay	75,000
Other Expenditures	900

Total Estimated Expenditures

**314,490**

Net Increase (Decrease)

**-24,830**

**Estimated Reserves April 30, 2019**

**326,649**

61 Information Technology Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,783	11,510	11,200	13,060	11,420	-12.6%	11,650	11,880	12,120	12,360
<b>Total Miscellaneous Revenues</b>	<b>11,783</b>	<b>11,510</b>	<b>11,200</b>	<b>13,060</b>	<b>11,420</b>	<b>-12.6%</b>	<b>11,650</b>	<b>11,880</b>	<b>12,120</b>	<b>12,360</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	121,820	143,625	136,870	136,870	139,120	1.6%	172,140	169,770	171,480	175,400
3951 Transfers From Water Fund	97,450	114,910	109,500	109,500	111,300	1.6%	137,720	135,820	137,180	140,320
3952 Transfers From Sewer Fund	24,360	28,730	27,370	27,370	27,820	1.6%	34,430	33,950	34,300	35,080
<b>Total Transfers</b>	<b>243,630</b>	<b>287,265</b>	<b>273,740</b>	<b>273,740</b>	<b>278,240</b>	<b>1.6%</b>	<b>344,290</b>	<b>339,540</b>	<b>342,960</b>	<b>350,800</b>
<b>Total Revenues</b>	<b>255,413</b>	<b>298,775</b>	<b>284,940</b>	<b>286,800</b>	<b>289,660</b>	<b>1.0%</b>	<b>355,940</b>	<b>351,420</b>	<b>355,080</b>	<b>363,160</b>

61 Information Technology Fund  
4040 Information Technology

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	2,460	4,545	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	125	640	500	1,340	168.0%	1,340	1,340	1,340	1,340
4042 Training & Travel Expense	2,423	2,423	3,425	3,500	4,500	28.6%	4,500	4,500	4,500	4,500
<b>Total Personnel Services</b>	<b>5,008</b>	<b>7,093</b>	<b>10,065</b>	<b>10,000</b>	<b>11,840</b>	<b>18.4%</b>	<b>11,840</b>	<b>11,840</b>	<b>11,840</b>	<b>11,840</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	49,528	58,829	66,750	60,000	60,000	0.0%	60,000	60,000	60,000	60,000
5030 Telephone	836	912	515	950	530	-44.2%	540	550	560	575
5050 Maintenance-Equipment	11,045	7,175	14,280	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	61,386	56,282	82,970	78,125	133,220	70.5%	135,885	138,600	141,375	144,200
<b>Total Contractual Services</b>	<b>122,795</b>	<b>123,199</b>	<b>164,515</b>	<b>154,075</b>	<b>208,750</b>	<b>35.5%</b>	<b>211,425</b>	<b>214,150</b>	<b>216,935</b>	<b>219,775</b>
<b>60 Commodities</b>										
6010 Operating Supplies	16,099	16,521	18,000	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
<b>Total Commodities</b>	<b>16,099</b>	<b>16,521</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0.0%</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	86,429	94,302	117,205	129,790	75,000	-42.2%	65,000	55,000	75,000	55,000
<b>Total Capital Outlay</b>	<b>86,429</b>	<b>94,302</b>	<b>117,205</b>	<b>129,790</b>	<b>75,000</b>	<b>-42.2%</b>	<b>65,000</b>	<b>55,000</b>	<b>75,000</b>	<b>55,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	870	860	885	950	900	-5.3%	900	900	900	900
<b>Total Other Expenditures</b>	<b>870</b>	<b>860</b>	<b>885</b>	<b>950</b>	<b>900</b>	<b>-5.3%</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>Total Information Technology</b>	<b>231,200</b>	<b>241,975</b>	<b>310,670</b>	<b>312,815</b>	<b>314,490</b>	<b>0.5%</b>	<b>307,165</b>	<b>299,890</b>	<b>322,675</b>	<b>305,515</b>

61 Information Technology Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries Part-Time			
- Intern to assist with GIS development.			
Other Professional Services			
	17-18	17-18	18-19
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	66,750	60,000	60,000
Est. Actual related to software system issues during Police upgrades.			
Operating Supplies			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Printer Toner/Developer	12,825	13,000	13,000
Contingency	5,175	5,000	5,000
	18,000	18,000	18,000

Transfers						
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
	Budget	Budget	Project	Project	Project	Project
General Fund (50%)	136,870	139,120	172,140	172,270	171,480	175,400
Water Fund (40%)	109,500	111,300	137,720	137,820	137,180	140,320
Sewer Fund (10%)	27,370	27,820	34,430	34,450	34,300	35,080
	273,740	278,240	344,290	344,540	342,960	350,800
Operations	191,025	178,500	247,165	249,890	252,675	255,515
Equipment Replacement	82,715	99,740	97,125	94,650	90,285	95,285

Data Processing Service			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Village Wide			
BSA Systems	15,205	15,630	15,510
Microsoft Software Annual Licensing	12,845	10,000	12,845
Adobe Software Annual Licensing	10,050	5,000	1,550
LaserFiche	2,985	3,040	4,500
Cisco Phone System		2,090	0
Cylance Antivirus	3,855	6,240	3,930
Ironport Firewall Support	1,100	0	1,120
Solar Winds Network Monitoring	1,335	0	1,360
Wireless Manager	500	500	510
Logmein Remote Support	0	480	0
Survey Monkey	300	320	310
Como Web App System	620	620	630
GIS Development	0	0	50,000
AutoCAD Civil	3,995	3,890	4,070
Autodesk Infrastructure Map Server	3,340	0	0
GIS Annual Support	3,775	3,120	0
Teamviewer-Pump Center	570	570	580
Contingency	1,250	2,000	2,000
Police			
Capers Police Records	5,000	5,000	0
DuJis RMS	0	3,200	15,990
Power DMS-Policy	1,915	1,900	1,950
Power DMS-Standards and Assessments	450	450	450
Pace Scheduling	0	0	1,800
CJIS Transactions	325	325	325
Datacomm Complaints	470	470	480
eLineup	600	600	600
Cook County CABS & WAN	3,265	3,340	3,330
Guardian Tracking-Police Personnel	1,220	1,220	1,220
Leads Online Investigative Software	2,850	2,970	2,910
Nixle 360-Mass Communication System-Reverse 911	5,150	5,150	5,250
	82,970	78,125	133,220

1st year GIS Development (\$50,000) and 1st year DuJis (\$15,990) will be taken out of reserves. Original replacement dollars were previousl set aside.

61 Information Technology Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Equipment	17-18	17-18	18-19	20-21	21-22	21-22	22-23
	Est Act	Budget	Budget	Project	Project	Project	Project
Printer & Equip Replacement Contingency	3,345	0	5,000	5,000	5,000	5,000	5,000
Replace Document Imaging Blueprint Scanner			8,000				
Laserfiche – Platform Upgrade			12,000				
Workstation Upgrades	59,985	60,000					
Board Room AV System Upgrades	11,380	12,000					
Network Storage Expansion	7,745	8,000					
Upgrade Main Network Switches- Water Tower	1,600	2,000					
Hexagon RMS	0	12,790					
Public Works Copier	4,400	5,000					
Police Copier				10,000			
Village Hall Copier						20,000	
Video Surveillance/Wireless Networking	28,750	30,000	50,000	50,000	50,000	50,000	50,000
	117,205	129,790	75,000	65,000	55,000	75,000	55,000

Replace Document Imaging Blueprint Scanner

Replacement of the 8 year old blueprint scanner used extensively for document imaging. Current scanner prone to repairs and maintenance and is not compatible with current desktop operating systems. Replacement will bring the blueprint scanner up to a new, faster model and compatibly

Laserfiche Document Imaging System – Platform Upgrade

Laserfiche Document Imaging system was implement in 2002 and is still on the original 2002 platform. Upgrade will move the system to the current platform and provide improved speed, storage, features, and functionality.

Video Surveillance/Wireless Networking

To be used for extending video surveillance to public streets and expansion of the wireless network.

**VILLAGE OF BURR RIDGE  
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>Available Reserves - May 1</b>	16,096,694	16,492,965	16,900,934	<b>17,470,594</b>	17,743,029	18,043,664	18,376,634	18,726,039
Total Revenues	1,363,787	1,406,132	1,692,805	<b>1,547,375</b>	1,599,790	1,660,400	1,710,640	1,740,440
Total Expenditures	967,516	998,164	1,123,145	<b>1,274,940</b>	1,299,155	1,327,430	1,361,235	1,397,935
Net Increase (Decrease)	396,272	407,969	569,660	<b>272,435</b>	300,635	332,970	349,405	342,505
<b>Available Reserves - April 30</b>	16,492,965	16,900,934	17,470,594	<b>17,743,029</b>	18,043,664	18,376,634	18,726,039	19,068,544

**Estimated Reserves May 1, 2018**

**17,470,594**

Estimated Revenues:

Miscellaneous Revenues	1,547,375
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Total Estimated Revenues

**1,547,375**

Estimated Expenditures:

Personnel Services	2,890
Contractual Services	8,300
Other Expenditures	1,263,750

Total Estimated Expenditures

**1,274,940**

Net Increase (Decrease)

**272,435**

**Estimated Reserves April 30, 2019**

**17,743,029**

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	535,526	473,587	675,000	500,000	550,000	10.0%	550,000	550,000	550,000	550,000
3720 Employee Contributions	235,261	234,761	237,090	247,550	248,710	0.5%	259,790	270,400	280,640	290,440
3730 Employer Contributions	593,000	697,784	780,715	780,715	748,665	-4.1%	790,000	840,000	880,000	900,000
<b>Total Miscellaneous Revenues</b>	<b>1,363,787</b>	<b>1,406,132</b>	<b>1,692,805</b>	<b>1,528,265</b>	<b>1,547,375</b>	<b>1.3%</b>	<b>1,599,790</b>	<b>1,660,400</b>	<b>1,710,640</b>	<b>1,740,440</b>
<b>Total Revenues</b>	<b>1,363,787</b>	<b>1,406,132</b>	<b>1,692,805</b>	<b>1,528,265</b>	<b>1,547,375</b>	<b>1.3%</b>	<b>1,599,790</b>	<b>1,660,400</b>	<b>1,710,640</b>	<b>1,740,440</b>

71 Police Pension Fund  
4050 Police Pension

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
<b>40 Personnel Services</b>										
4040 Dues & Subscriptions	795	795	875	890	890	0.0%	905	920	935	955
4042 Training & Travel Expense	1,995	818	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
<b>Total Personnel Services</b>	<b>2,790</b>	<b>1,613</b>	<b>2,875</b>	<b>2,890</b>	<b>2,890</b>	<b>0.0%</b>	<b>2,905</b>	<b>2,920</b>	<b>2,935</b>	<b>2,955</b>
<b>50 Contractual Services</b>										
5010 Legal Services	0	0	0	0	0		0	0	0	0
5025 Postage	0	0	100	200	200	0.0%	200	200	200	200
5062 Actuarial Services	4,800	3,950	4,500	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	2,901	3,099	3,090	3,100	3,100	0.0%	3,100	3,100	3,100	3,100
<b>Total Contractual Services</b>	<b>7,701</b>	<b>7,049</b>	<b>7,690</b>	<b>8,300</b>	<b>8,300</b>	<b>0.0%</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	37,851	40,129	39,190	39,190	40,370	3.0%	41,180	42,000	42,840	43,700
8090 Pension/Disability Payments	882,456	949,373	1,073,390	1,037,000	1,208,380	16.5%	1,231,770	1,259,210	1,292,160	1,327,980
8091 Pension Refunds	36,718	0	0	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>957,024</b>	<b>989,502</b>	<b>1,112,580</b>	<b>1,091,190</b>	<b>1,263,750</b>	<b>15.8%</b>	<b>1,287,950</b>	<b>1,316,210</b>	<b>1,350,000</b>	<b>1,386,680</b>
<b>Total Police Pension</b>	<b>967,516</b>	<b>998,164</b>	<b>1,123,145</b>	<b>1,102,380</b>	<b>1,274,940</b>	<b>15.7%</b>	<b>1,299,155</b>	<b>1,327,430</b>	<b>1,361,235</b>	<b>1,397,935</b>

## 71 Police Pension Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Proposed Tax Levy</b>			<b>2017-2018 Est. Actual</b>		<b>2018-2019 Budget</b>
<b>Fund</b>	<b>2016 Levy</b>	<b>2017-2018 Budget</b>	<b>2016 Final</b>	<b>2017 Levy</b>	<b>2016 Request</b>
General Fund (60%)	\$243,903	\$236,562	\$236,400	\$282,417	\$273,238
Police Protection (40%)	\$162,602	\$157,708	\$157,248	\$188,278	\$182,159
Police Pension	\$780,713	\$757,214	\$755,636	\$748,665	\$724,333
<b>Subtotal</b>	<b>\$1,187,218</b>	<b>\$1,151,483</b>	<b>\$1,149,284</b>	<b>\$1,219,360</b>	<b>\$1,179,731</b>
Bond & Interest	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,187,218</b>	<b>\$1,151,483</b>	<b>\$1,149,284</b>	<b>\$1,219,360</b>	<b>\$1,179,731</b>

**Employee Contributions**

9.91% Contributions of sworn officers's regular salaries.

**Training & Travel Expense**

Pension Trustee Training Requirements

**Actuarial Services**

The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.



**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

**Notes**

<b>Pension Disability Payments</b>						
Benefit payments to 14 retirees, 1 Survivor Spouse and 5 disabilities.						
Pensioneers	2017-18 Est.Act.	2018-19 Budget	2019-20 Project	2020-21 Project	2021-22 Project	2022-23 Project
DeYoung, Don-Retiree	66,291	68,279	70,328	72,438	74,611	76,849
Paradis-Retiree	51,689	53,240	54,837	56,482	58,177	59,922
Mayor-Retiree	39,372	40,553	41,770	43,023	44,313	45,643
Le Desma-Disability-Line of Duty	39,687	40,282	40,878	41,473	42,068	42,663
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,202
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,593
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	56,325	68,164	70,209	72,315	74,484	76,719
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	58,560	60,316	62,126	63,990	65,909	67,887
Franke-Retiree	69,878	71,970	74,129	76,353	78,644	81,003
Timm-Retiree	57,830	59,564	61,351	63,192	65,088	67,040
DeYoung, Bryan-Retiree	67,065	69,077	71,150	73,284	75,483	77,747
Phillips-Retiree	69,656	71,746	73,898	76,115	78,399	80,751
Vaclav-Retiree	68,325	70,375	72,486	74,660	76,900	79,207
Farrar-Retiree	71,540	73,686	75,897	78,174	80,519	82,935
Wilhelmi-Retiree	54,720	54,720	54,720	58,085	65,464	67,428
Thompson-Retiree	50,360	52,887	54,474	56,108	57,791	59,525
Karceski-Retiree	59,612	79,482	79,482	79,482	80,277	85,754
O'Connor-Retiree	24,305	58,332	58,332	58,332	58,332	61,200
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	1,073,390	1,208,380	1,231,770	1,259,210	1,292,160	1,327,980

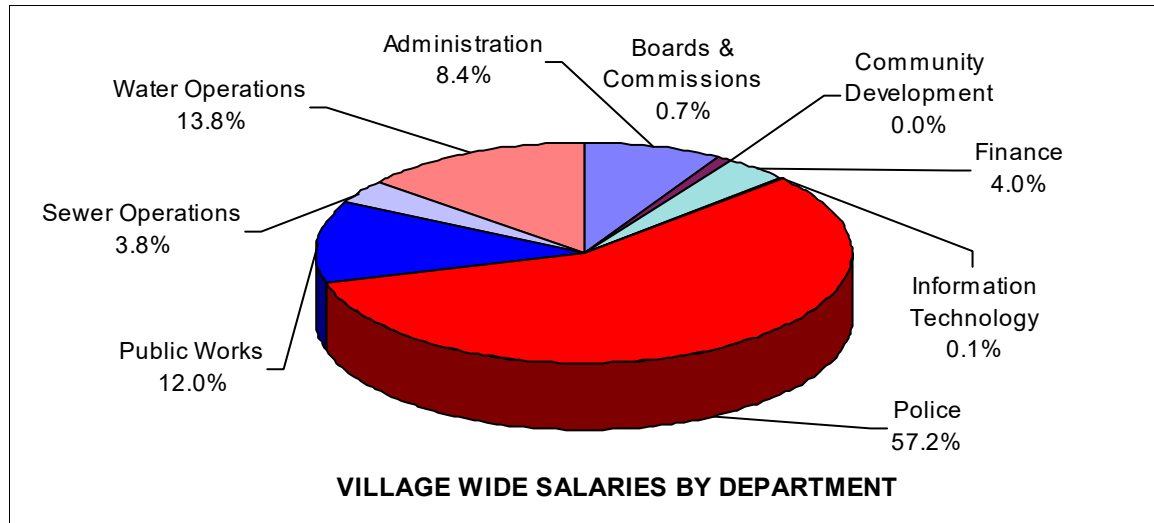
# Section 4

## Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SALARIES BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2019**



		2015/2016	2016/2017	2017/2018	2017/2018	2018/2019	Budget	2019/2020	2020/2021	2021/2022	2022/2023
Expenditure Budget		Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010	Boards & Commissions	32,832	29,229	36,560	39,215	33,825	-13.7%	38,985	33,540	39,445	34,295
2010	Administration	280,307	298,508	347,370	348,500	428,580	23.0%	439,305	451,390	463,735	475,970
3010	Community Development	209,516	219,241	172,545	189,700	0		0	0	0	0
4010	Finance	186,983	200,076	199,800	199,815	206,080	3.1%	211,165	217,265	222,800	226,620
4020	Central Services		5,242	3,910	3,500	25,000	614.3%	25,000	25,000	25,000	25,000
5010	Police	2,613,249	2,802,423	2,805,890	2,884,775	2,918,380	1.2%	3,042,375	3,159,580	3,273,090	3,383,885
6010	Public Works	486,558	508,361	551,415	567,040	611,635	7.9%	637,980	661,005	683,490	705,180
<b>Total</b>	<b>General Fund</b>	<b>3,809,445</b>	<b>4,063,079</b>	<b>4,117,490</b>	<b>4,232,545</b>	<b>4,223,500</b>	<b>-0.2%</b>	<b>4,394,810</b>	<b>4,547,780</b>	<b>4,707,560</b>	<b>4,850,950</b>
6030	Water Operations	604,685	630,164	671,515	703,725	704,460	0.1%	731,035	754,895	778,350	801,465
<b>Total</b>	<b>Water Fund</b>	<b>604,685</b>	<b>630,164</b>	<b>671,515</b>	<b>703,725</b>	<b>704,460</b>	<b>0.1%</b>	<b>731,035</b>	<b>754,895</b>	<b>778,350</b>	<b>801,465</b>
6040	Sewer Operations	154,892	171,222	180,345	181,475	192,035	5.8%	201,410	209,780	217,160	224,870
<b>Total</b>	<b>Sewer Fund</b>	<b>154,892</b>	<b>171,222</b>	<b>180,345</b>	<b>181,475</b>	<b>192,035</b>	<b>5.8%</b>	<b>201,410</b>	<b>209,780</b>	<b>217,160</b>	<b>224,870</b>
4040	Information Technology	2,460	4,545	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
<b>Total</b>	<b>Information Technology Fund</b>	<b>2,460</b>	<b>4,545</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>0.0%</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Total</b>	<b>Salaries</b>	<b>4,571,482</b>	<b>4,869,010</b>	<b>4,975,350</b>	<b>5,123,745</b>	<b>5,125,995</b>	<b>0.0%</b>	<b>5,333,255</b>	<b>5,518,455</b>	<b>5,709,070</b>	<b>5,883,285</b>

**VILLAGE OF BURR RIDGE  
PERSONNEL BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2019**

<b>DEPARTMENT</b>	<b>2017-2018 ACTUAL</b>		<b>2017-2018 BUDGET</b>		<b>2018-2019 BUDGET</b>		<b>SUMMER</b>
	<b>FT</b>	<b>PT</b>	<b>FT</b>	<b>PT</b>	<b>FT</b>	<b>PT</b>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	4.00	2.00	4.00	2.00	7.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	2.00	0.00	0.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	15.00	4.00	15.00	4.00	15.00	3.00	3.00
TOTAL PERSONNEL	55.00	12.00	55.00	12.00	56.00	9.00	3.00

**VILLAGE OF BURR RIDGE  
SALARY SCHEDULE FOR FISCAL YEAR 2018-19  
EFFECTIVE MAY 1, 2018**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2017-2018			2018-2019			2019-20	2020-21	2021-22	2022-23
		Min	Mid	Max	Min	Mid	Max	Max	Max	Max	Max
					2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
					2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	34,614	40,681	46,747	35,307	41,494	47,682	48,636	49,608	50,601	51,613
103A	Receptionist	36,717	43,160	49,603	37,452	44,023	50,595	51,607	52,639	53,692	54,766
	Receptionist (PT)	14,108	16,583	19,059	14,390	16,915	19,440	19,829	20,226	20,630	21,043
104	Police Data Clerk I	38,805	45,637	52,468	39,581	46,549	53,518	54,588	55,680	56,793	57,929
	Police Data Clerk (PT)	14,910	17,535	20,160	15,208	17,886	20,563	20,974	21,394	21,822	22,258
104	General Utility Worker I	41,330	48,537	55,744	43,597	51,262	58,926	62,026	63,421	64,848	66,307
	General Utility Worker I (PT)	16,873	19,815	22,757	17,802	20,929	24,056	25,325	25,894	26,477	27,073
	Meter Readers (P/T)										
105	Principal Office Clerk	42,631	51,103	59,574	43,483	52,125	60,765	61,980	63,220	64,484	65,774
	Accounting Clerk										
	Administrative Secretary										
	Accounting Clerk/Administrative Secretary (PT)	16,380	19,635	22,890	16,708	20,028	23,348	23,815	24,291	24,777	25,272
105A	Police Data Clerk II	45,180	54,198	63,217	46,083	55,282	64,482	65,771	67,087	68,428	69,797
	Building/Zoning Assistant										
106	Executive Secretary	47,731	57,297	66,861	48,686	58,443	68,198	69,562	70,953	72,372	73,820
	Communications & PR Coordinator										
106	General Utility Worker II	47,715	57,283	66,851	48,797	58,573	68,349	69,888	71,460	73,068	74,712
107	Water Operator	52,624	64,470	76,315	53,810	65,926	78,042	79,789	81,584	83,420	85,297
107A	Police Officer	63,440	77,713	91,985	65,026	79,656	94,285	96,642	99,058	101,534	104,073
108	Vacant	57,751	70,745	83,738	58,906	72,159	85,413	87,121	88,864	90,641	92,454
108A	Assistant Finance Director	60,073	73,591	87,108	61,274	75,063	88,851	90,628	92,440	94,289	96,175
	Crew Leader/Supervisors										
	Public Works Operations Supervisor										
108B	Police Corporal	68,195	84,020	99,846	69,900	86,121	102,342	104,901	107,523	110,211	112,967
110	Project Engineer	65,950	80,798	95,645	67,269	82,414	97,558	99,509	101,499	103,529	105,599
	Code Inspector (P/T)	16,105	19,556	23,007	16,427	19,947	23,467	23,936	24,415	24,904	25,402
110A	Police Sergeant	75,592	92,612	109,631	77,482	94,927	112,371	115,181	118,061	121,012	124,037
	Assistant to Village Administrator	75,592	92,612	109,631	77,104	94,464	111,823	114,060	116,341	118,668	121,041
112	Deputy Chief	83,507	102,406	121,304	85,177	104,454	123,730	126,204	128,728	131,303	133,929
114	Finance Director	89,814	110,998	132,182	91,610	113,218	134,825	137,522	140,272	143,078	145,939
	Community Development Director										
114A	Police Chief	94,305	116,548	138,795	96,191	118,879	141,571	144,403	147,291	150,237	153,241
	Public Works Director										
116	Village Administrator	128,344	146,672	165,000	130,911	149,605	168,300	171,666	175,099	178,601	182,173

VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
1010 Boards & Commissions														
	5/1/13	Straub	Mickey	Village Mayor		500.00	Per Month			6,000	6,000		6,000	
		Board	Members	Trustees (6)		250.00	Per Month			18,000	18,000		18,000	
	12/16/87	Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800	
	8/9/93	Popp	Barbara A	Fire/Police Comm. Clerk	106	48.22		Hours	161	7,763	10,415		5,016	
Total Boards & Commissions											36,563	39,215	0	33,816
2010 Administration														
	9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	19.08		944	999	18,009	19,059	381	19,059
	8/31/16	P/T	Jezewski	Nancy	Receptionist	103A	15.02		990	999	14,873	14,852	657	14,852
Longevity Bonus P/T											500	500	0	0
	10/28/13		Kowal	Janet	Comm & PR Coordinator	106	27.13	2,170.24	26		55,557	55,557	2,573	55,557
	8/9/93		Popp	Barbara A	Executive Secretary	106	32.14	2,571.58	26		66,860	66,860	1,337	66,860
	8/28/89	6/30/2017	Stricker	Steven S	Village Administrator	116	85.65	6,851.89	4		55,840	55,840		
	10/9/95		Pollock	Doug	Village Administrator	116	69.71	5,576.92	22		120,951	120,951	2,900	145,000
	12/16/87		Thomas	Karen J	Principal Office Clerk	105	28.64	2,291.35	26		59,573	59,573	1,191	59,573
Longevity Bonus F/T											67,052	67,052		
											500	500	0	1,000
Subtotal Part Time											33,382	34,411	1,038	33,911
Subtotal Full Time											426,333	426,333	8,002	327,990
Overtime											0	100		100
Total Full Time & Part Time Administration											459,716	460,844	9,040	362,001

VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
3010 Community Development														
10/9/95	t/f to admin	Pollock	J. Douglas	Community Development Direct	114	65.55	5,243.91	4		22,030	22,030		0	
5/30/17		Walter	Evan	Asst to Village Administrator	110A	36.54	2,923.08	24		70,154	76,000	2,892	76,000	
8/1/01		Tejkowski	Julie A	Planning Assistant	105A	29.60	2,368.39	26		61,137	61,137	2,591	61,137	
5/1/18	t/f to full time	Mahlan	Michelle	Administratvie Secretary	105	20.96	1,676.54	26					21,795	
Part Time														
8/31/16		Mahlan	Michelle	Administrative Secretary	105	16.99		900	999	7,645	8,383	0	0	
6/14/11	12/22/2017	Smith	Cheryl	Code Inspector	110	21.77		532	999	11,584	21,651			
Longevity Bonus P/T											0	0		0
Longevity Bonus F/T											0	0		0
Subtotal Part-time											19,229	30,034	0	0
Subtotal Full Time											153,321	159,167	5,482	158,932
Overtime											0	500		500
Total Community Development											172,550	189,701	5,482	159,432
4010 Finance														
6/30/88		Carman	Sandra G	Accounting Clerk	105	28.64	2,291.35	26		59,573	59,573	1,191	59,573	
12/26/95		Joyce	Barbara L	Accounting Clerk	105	28.64	2,291.35	26		58,509	58,509	1,191	59,573	
6/23/08		Zurawski	Lynette	Assistant Finance Director	108A	39.52	3,161.26	26		81,720	81,720	3,471	81,720	
8/19/96		Sapp	Jerry C	Finance Director	114	63.55	5,083.91	26		132,181	132,181	2,644	132,181	
Longevity Bonus F/T											0	0		1,000
Part Time														
8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	21.14		990	999	20,924	20,936	899	20,936	
Longevity Bonus P/T											0	0		0
Subtotal Full Time											331,983	331,983	8,497	334,047
Subtotal Part Time											20,924	20,936	899	20,936
Overtime											1,719	1,718		1,757
Overtime											1,719	3,348		1,757
Total Finance											356,345	357,985	9,396	358,497

**VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2018-APRIL 30, 2019**

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
5010 Police														
1/3/00		Allen	David	Police Sergeant	110A	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
6/10/96		Barnes	Michael	Police Sergeant	108B	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
3/1/05		Firnsin	Mike	Police Corporal	108B	48.00	3,840.23	26		99,846	100,335	2,496	99,846	
9/16/14		Pavelchik	Cindy	Administrative Secretary	104	21.98	1,758.15	26		45,119	45,119	2,081	45,119	
3/7/16		Strama	Malgorzata	Police Data Clerk I	104	19.85	1,588.06	26		40,190	40,190	2,022	40,190	
3/11/02		Glosky	Michelle	Police Corporal	107A	48.00	3,840.23	26		99,846	100,336	2,496	99,846	
6/13/05	promo	Husarik	Ryan	Police Sergeant	108B	50.40	4,032.24	26		103,110	100,336	7,974	99,846	
6/24/02	promo	Helms	John	Police Corporal	107A	45.30	3,624.16	26		92,675	91,985	5,022	92,675	
2/14/00		Henderson	Cristina R	Police Data Clerk II	105A	29.60	2,368.39	26		60,253	60,253	2,798	60,253	
7/11/88	8/3/2017	Karceski	Gerald D	Police Sergeant	110A	52.71	4,216.58	7		29,516	110,168	0	0	
9/1/98		Loftus	Mark	Deputy Chief	110A	58.32	4,665.58	26		121,304	121,304	2,425	121,304	
10/1/89		Madden	John W	Police Chief	114A	66.73	5,338.26	26		138,795	138,795	2,776	138,795	
10/6/94		Vulpo	Luke	Police Sergeant	110A	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
6/6/16	11/1/2017	Murray	Mark	Police Data Clerk I	104	15.40		528	999	8,125	15,312			
12/4/17	t/f from pw	Rothbard	Cathy	Police Data Clerk I	104	16.25		385		6,255			16,683	
6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	16.84		990	999	16,667	16,729	703	16,729	
Longevity Bonus P/T											500	500		0
5010 Police-Union														
5/27/91	11/15/2017	O'Connor	Daniel	Police Officer	107A	43.14	3,451.58	15		57,815	91,985	0	0	
9/2/97		McNabb	Thomas	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
12/10/01		Wirth	Robert	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
6/3/02		Cervenka	Michael	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
6/13/05		Moravecek	Louis	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
1/3/07		Wisch	Robert	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
10/25/07		Gutierrez	Brian	Police Officer	107A	44.22	3,537.87	26		90,201	90,201	4,084	90,201	
10/19/09		Garcia	Kristopher	Police Officer	107A	44.22	3,537.87	26		90,339	90,339	3,947	90,339	
5/2/12		Weeks	Lukas	Police Officer	107A	39.08	3,126.19	26		81,282	81,282	5,689	81,282	
7/5/12		Valentino	Brandon	Police Officer	107A	39.08	3,126.19	26		80,733	80,733	5,678	80,733	
1/2/13		Smith	Megan	Police Officer	107A	39.08	3,126.19	26		78,948	78,948	5,633	78,948	
7/2/13		Essig	Michael	Police Officer	107A	37.36	2,988.96	26		77,164	77,164	5,587	77,164	
4/2/14	11/6/2017	Booras	John	Police Officer	107A	34.78	2,782.10	14		39,072	74,555	0	0	
7/1/14		Overton	Matthew	Police Officer	107A	35.65	2,851.73	26		73,595	73,595	5,498	73,595	
3/23/15		Lesniak	Timothy	Police Officer	107A	35.65	2,851.73	26		70,988	70,988	5,433	70,988	
9/26/16		Hoster	Thomas	Police Officer	107A	32.22	2,577.23	26		65,498	65,498	5,295	65,498	
9/26/16		Jarolimek	Kyle	Police Officer	107A	32.22	2,577.23	26		65,498	65,498	5,295	65,498	
1/3/18		Payne	Romond	Police Officer	107A	30.50	2,440.00	8		21,960			66,291	
1/3/18		Watson	Brandon	Police Officer	107A	30.50	2,440.00	8		21,960			66,291	
		Employee	New	Police Officer	107A	30.50	2,440.00						65,000	
Longevity Bonus F/T											3,500	3,500		1,000
Subtotal Full Time											2,538,026	2,643,536	101,946	2,559,521
Subtotal Part Time											31,547	32,541	703	33,412
Overtime											236,320	209,200		222,800
Total Police											2,805,893	2,885,277	102,650	2,815,733



VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
Public Works														
8/31/15		Preissig	David T	Public Works Director	114A	66.73	5,338.26	26		137,390	137,390	4,181	137,390	
5/1/18	t/f to full time	Mahlan	Michelle	Administrativie Secretary	105	20.96	1,676.54	26					21,795	
8/8/12		Miedema	Jim	Project Engineer	110	44.69	3,574.80	26		92,115	92,115	4,001	92,115	
6/18/01		Gatlin	Gary M	Crew Leader/Supervisor	108A	41.88	3,350.33	26		87,109	87,108	1,742	87,109	
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	41.88	3,350.33	26		87,109	87,108	1,742	87,109	
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	26.80	2,144.00	26		55,744	55,744	3,182	55,744	
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	38.33	3,066.74	26		79,735	81,815	2,971	79,735	
10/29/12		Voorhees	John	General Utility Worker II	106	26.30	2,104.00	26		53,815	53,815	2,990	53,815	
7/2/12		Guth, Jr	Peter	Water Operator	107	36.69	2,935.20	26		75,885	75,885	2,157	75,885	
6/24/13		Herdzina	Ron	General Utility Worker II	106	29.64	2,371.20	26		61,371	61,371	3,160	61,371	
10/1/13		Just	Nicholas	General Utility Worker I	104	23.83	1,906.40	26		48,695	48,695	6,831	48,695	
10/19/15		Macha	George	General Utility Worker I	104	21.85	1,748.00	26		44,498	44,498	4,654	44,498	
12/30/13		Ekl	Jeffery	General Utility Worker I	104	23.83	1,906.40	26		48,141	48,141	4,885	48,141	
3/30/15		Scherer	Richard	General Utility Worker I	104	22.84	1,827.20	26		45,606	45,606	4,732	45,606	
7/25/16		Timmons	Andre	General Utility Worker I	104	20.86	1,668.80	26		42,834	42,834	4,543	42,834	
11/7/16		Amquist	Nathan	General Utility Worker I	104	20.86	1,668.80	26		42,280	42,280	4,512	42,280	
Longevity Bonus F/T											1,500	1,500		2,500
Subtotal Full Time											1,003,827	1,005,905	56,282	1,026,621
Part Time														
				Temporary Seasonal & Snowplow		( )				4,000	4,000		4,000	
				Summer Help (2 employees)		(Lenzi, Wielebnicki)		1036		10,360	9,600		9,600	
				Engineering Intern-R.Han		12.00		296		3,546	5,760		5,760	
8/31/16	P/T	Mahlan	Michelle	Administrative Secretary	105	16.99		900	999	7,645	8,383		0	
7/15/14	t/f to police	Rothbard	Catherine	Receptionist	103A	15.47		594	999	10,220	15,354		0	
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	19.36		995	999	18,962	18,865	937	18,865	
	P/T	New	Employee	Administrative Secretary	105				999				16,750	
5/22/17	t/f to GUI PT	Hovorka	George	General Utility Worker I	104	16.89		849		14,340	17,260	3,048	15,575	
1/11/17	5/21/2017	Hovorka	George	Meter Readers	104	14.63		136		1,989	14,605		0	
Longevity Bonus P/T											500	500		0
Overtime-Public Works											35,600	45,500		46,500
Overtime-Water Fund											47,710	60,000		60,000
Overtime-Sewer Fund											2,680	3,000		3,000
Total Public Works											1,161,378	1,208,732	60,267	1,206,671
Information Technology Fund (GIS)														
10/8/07		Temporary	GIS	Employee	105				100%	6,000	6,000		6,000	
Estimated Merit Pool														186,835
Total Village Wide											4,998,444	5,147,754	186,835	4,942,150

**VILLAGE OF BURR RIDGE  
SALARIES DISTRIBUTION  
EFFECTIVE MAY 1, 2018-APRIL 30, 2019**

						2017-2018			2018-2019		
Last Name	First Name	Title	General	Water	Sewer	Estimated Actual			Budget		
			Fund	Fund	Fund	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	36,296	16,752	2,792	0	0	0
Pollock	Doug	Village Administrator	65%	30%	5%	78,618	36,285	6,048	96,135	44,370	7,395
Walter	Evan	Asst to Village Administrator	65%	30%	5%	0	0	0	51,280	23,667	3,945
		Early Retirement Incentive	65%	30%	5%	43,584	20,116	3,353			
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	38,723	17,872	2,979	39,497	18,229	3,038
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	55,583	2,925	0	57,726	3,038
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	53,118	24,516	4,086	55,374	25,557	4,260
Sapp	Jerry C	Finance Director	65%	30%	5%	85,918	39,654	6,609	87,636	40,447	6,741
Longevity Bonus			60%	40%		0	0	0	600	400	0
Overtime	Carman		65%	30%	5%	1,117	516	86	1,142	527	88
Overtime	Joyce		0%	95%	5%	0	1,633	86	0	1,669	88
6010 Public Works											
Preissig	David T	Public Works Director	50%	40%	10%	68,695	54,956	13,739	70,786	56,629	14,157
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	0	0	0	10,898	8,718	2,180
Miedema	Jim	Project Engineer	50%	40%	10%	46,058	36,846	9,212	48,058	38,447	9,612
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	87,109	0	0	88,851	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	65,331	21,777	0	66,638	22,213
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	55,744	0	0	58,926	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	39,868	19,934	19,934	41,353	20,677	20,677
Voorhees	John	General Utility Worker II	100%	0%	0%	53,815	0	0	56,805	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	56,914	18,971	0	58,531	19,510
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	46,028	15,343	0	48,398	16,133
Just	Nicholas	General Utility Worker I	100%	0%	0%	48,695	0	0	55,526	0	0
Macha	George	General Utility Worker I	0%	100%	0%	0	44,498	0	0	49,152	0
Ekl	Jeffery	General Utility Worker I	100%	0%	0%	48,141	0	0	53,026	0	0
Scherer	Richard	General Utility Worker I	0%	100%	0%	0	45,606	0	0	50,338	0
Timmons	Andre	General Utility Worker I	0%	0%	100%	0	0	42,834	0	0	47,377
Arnquist	Nathan	General Utility Worker I	50%	40%	10%	21,140	16,912	4,228	23,396	18,717	4,679
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	750	750	0	1,250	1,000	250
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (2 employees)			100%	0%	0%	10,360	0	0	9,600	0	0
Engineering Intern-R.Han			100%	0%	0%	3,546	0	0	5,760	0	0
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	3,822	3,058	764	0	0	0
Rothbard	Catherine	Receptionist	0%	100%	0%	0	10,220	0	0	0	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	9,481	7,585	1,896	9,901	7,921	1,980
New	Employee	Administrative Secretary	50%	40%	10%	0	0	0	8,375	6,700	1,675
Hovorka	George	General Utility Worker I	100%	0%	0%	14,340	0	0	18,623	0	0
Hovorka	George	Meter Readers	0%	100%	0%	0	1,989	0	0	0	0
						250	250		0	0	
Overtime	Public Works		100%			35,600			46,500		
Overtime	Water			100%			47,710			60,000	
Overtime	Sewer				100%			2,680			3,000
						888,786	671,514	180,342	943,296	704,458	192,034

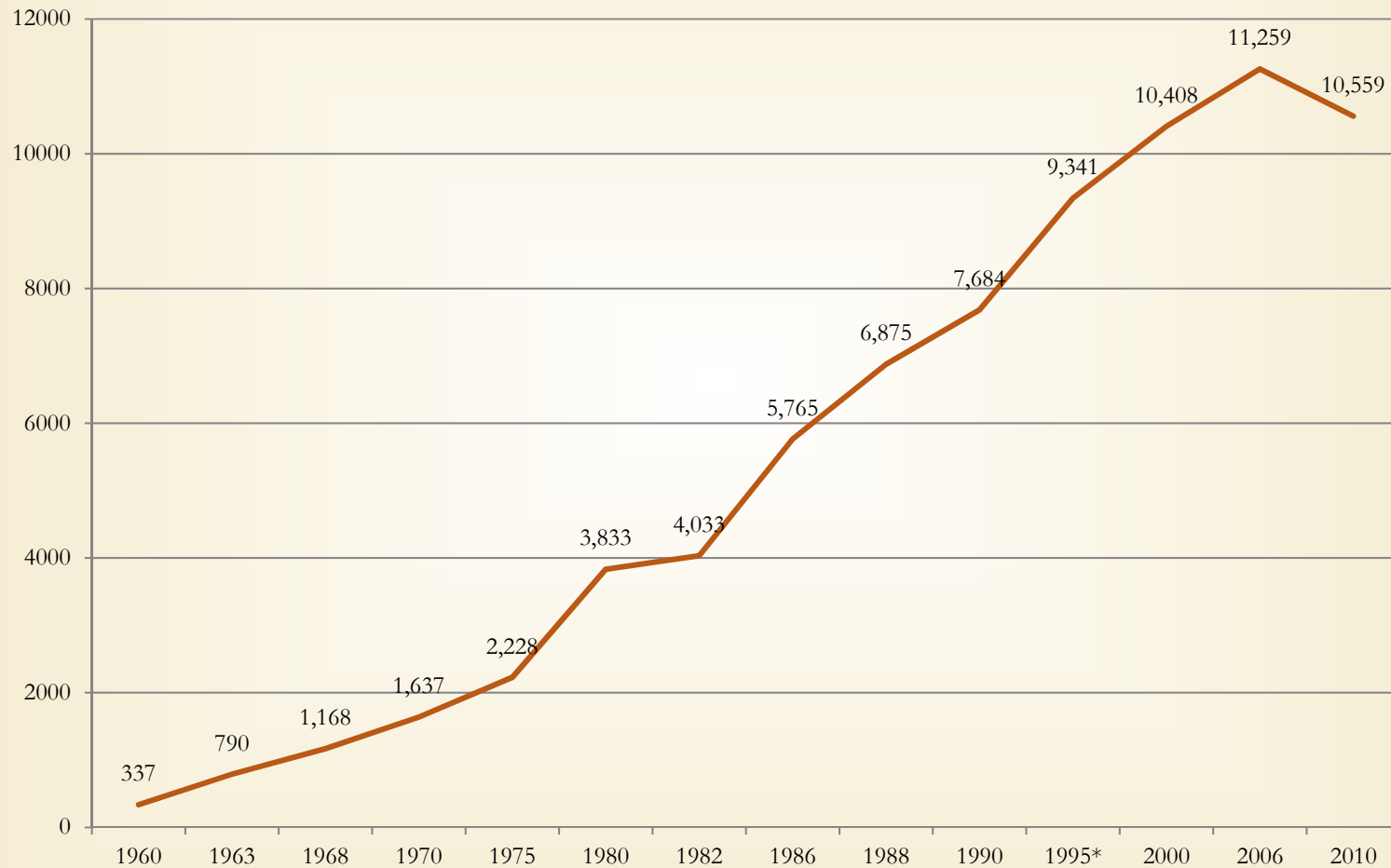
# Section 5

## Statistics

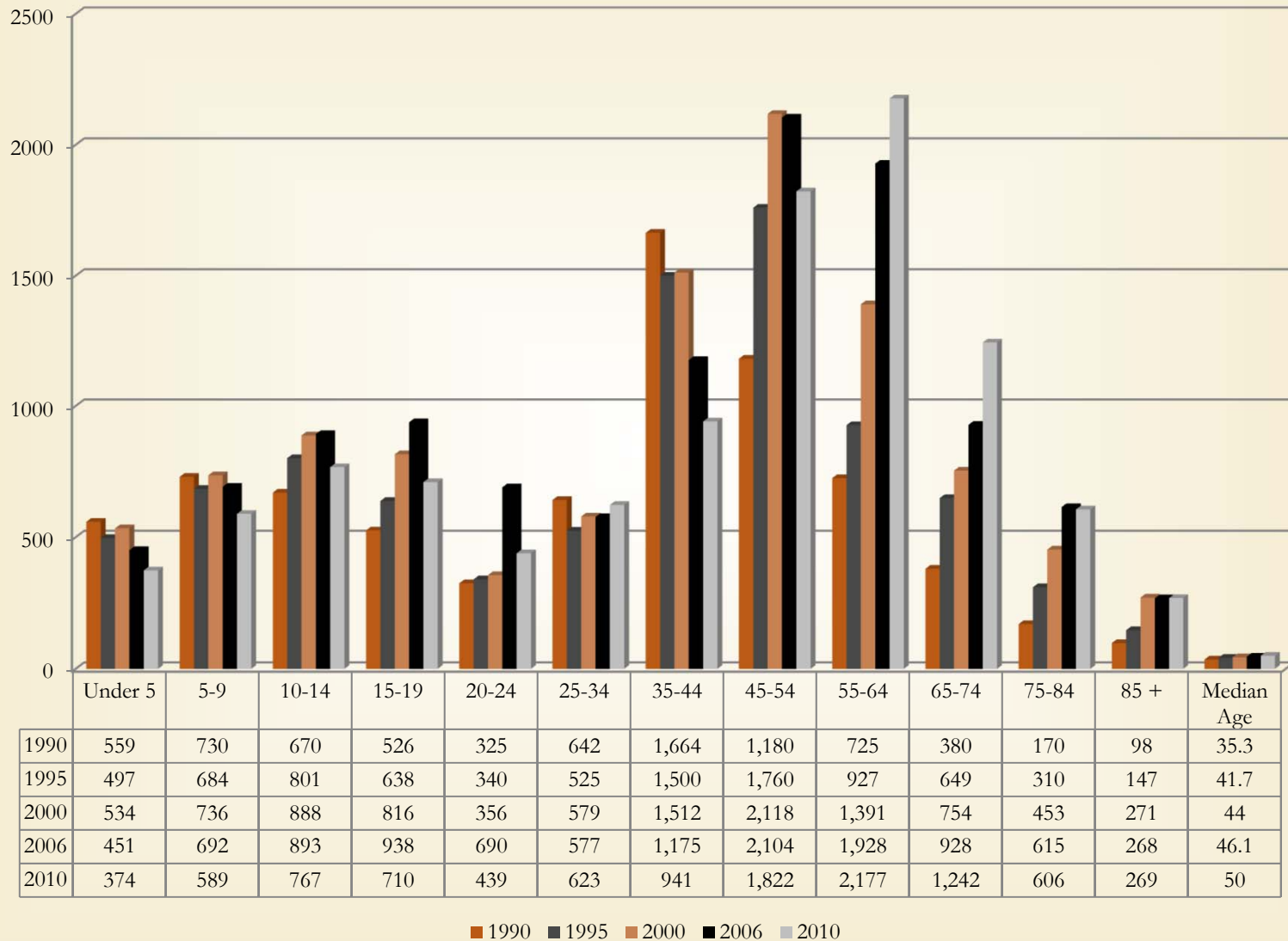


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

# Burr Ridge Population History



# Population by Age\*



# Population Information

## Educational Attainment\*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 <sup>th</sup> Grade	2.3%	1.4%	1.3%
9 <sup>th</sup> – 12 <sup>th</sup> Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

## Gender\*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

## Income\*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

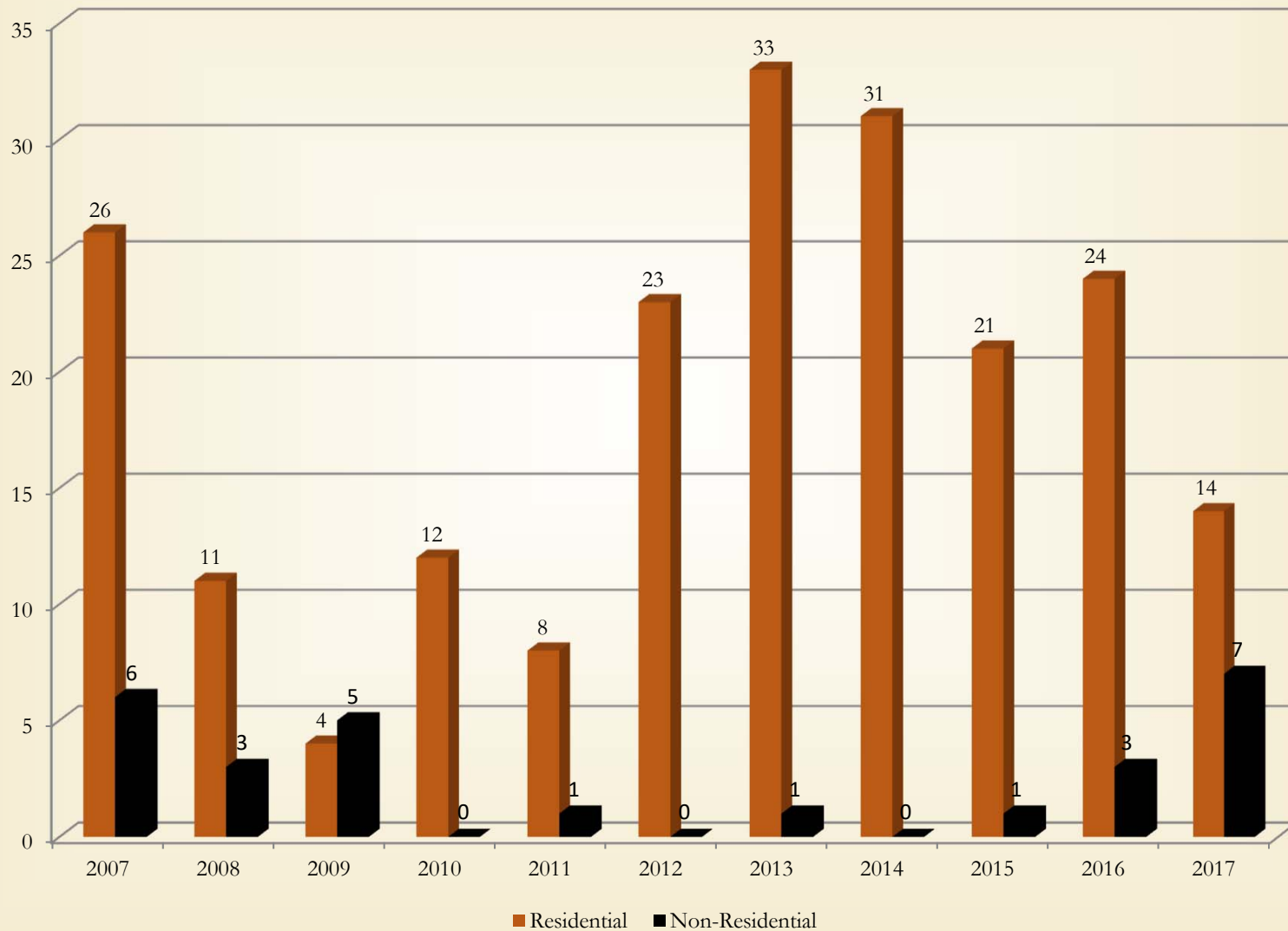
# Housing

## Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

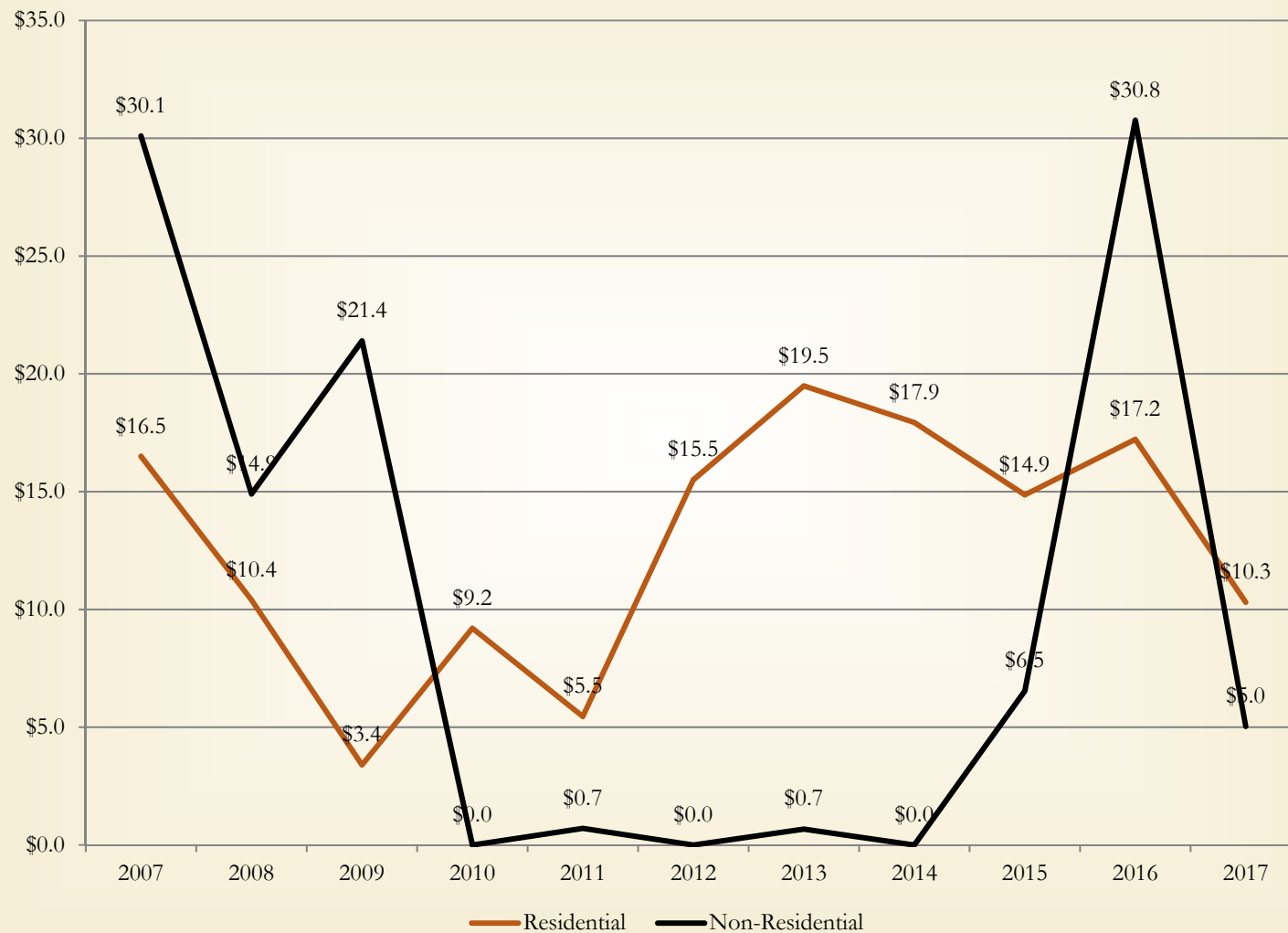
*\* 1995 Census data did not include Oak Hill residents*

# Building Permit Activity

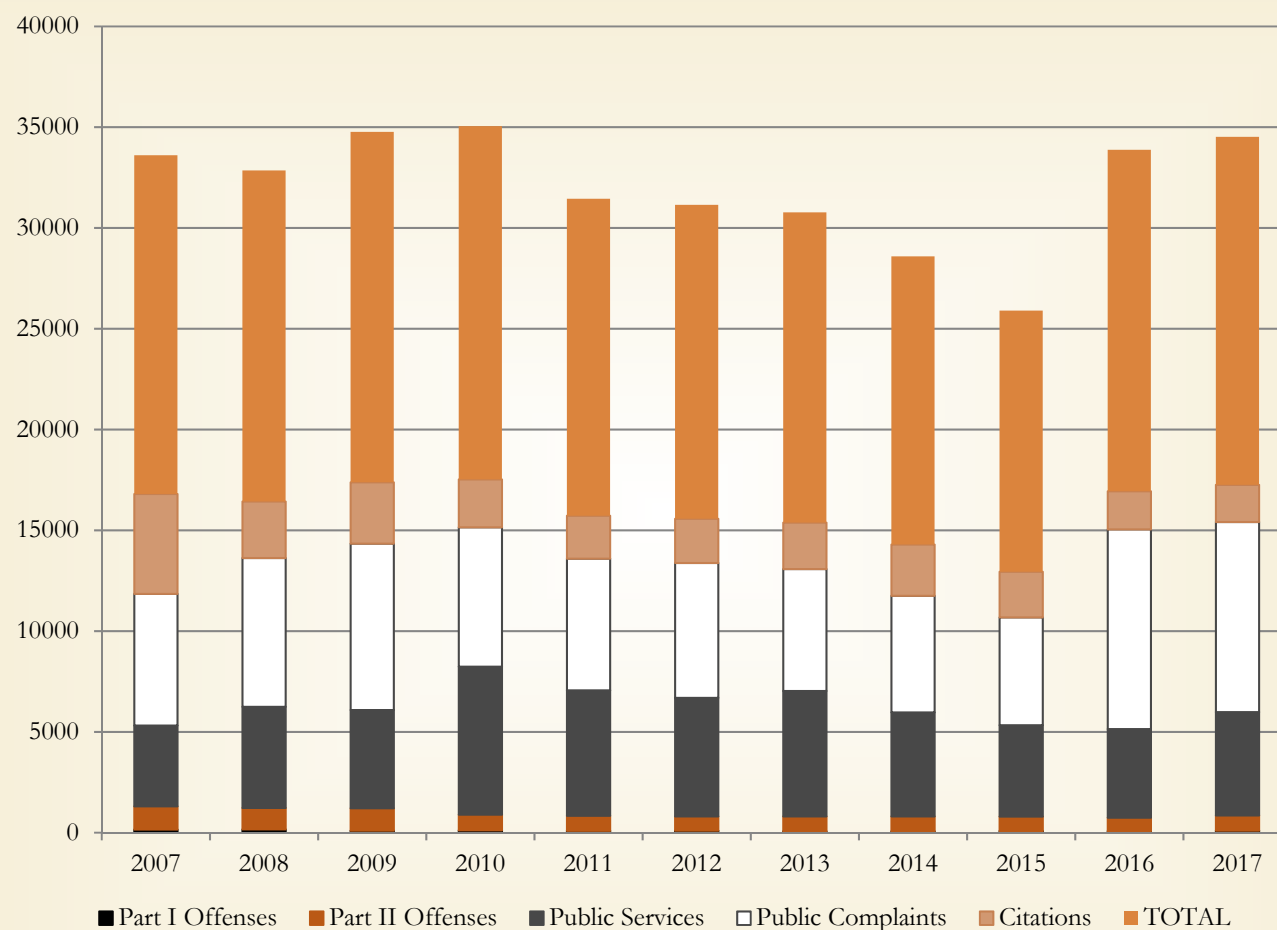




# New Construction Value (in millions)

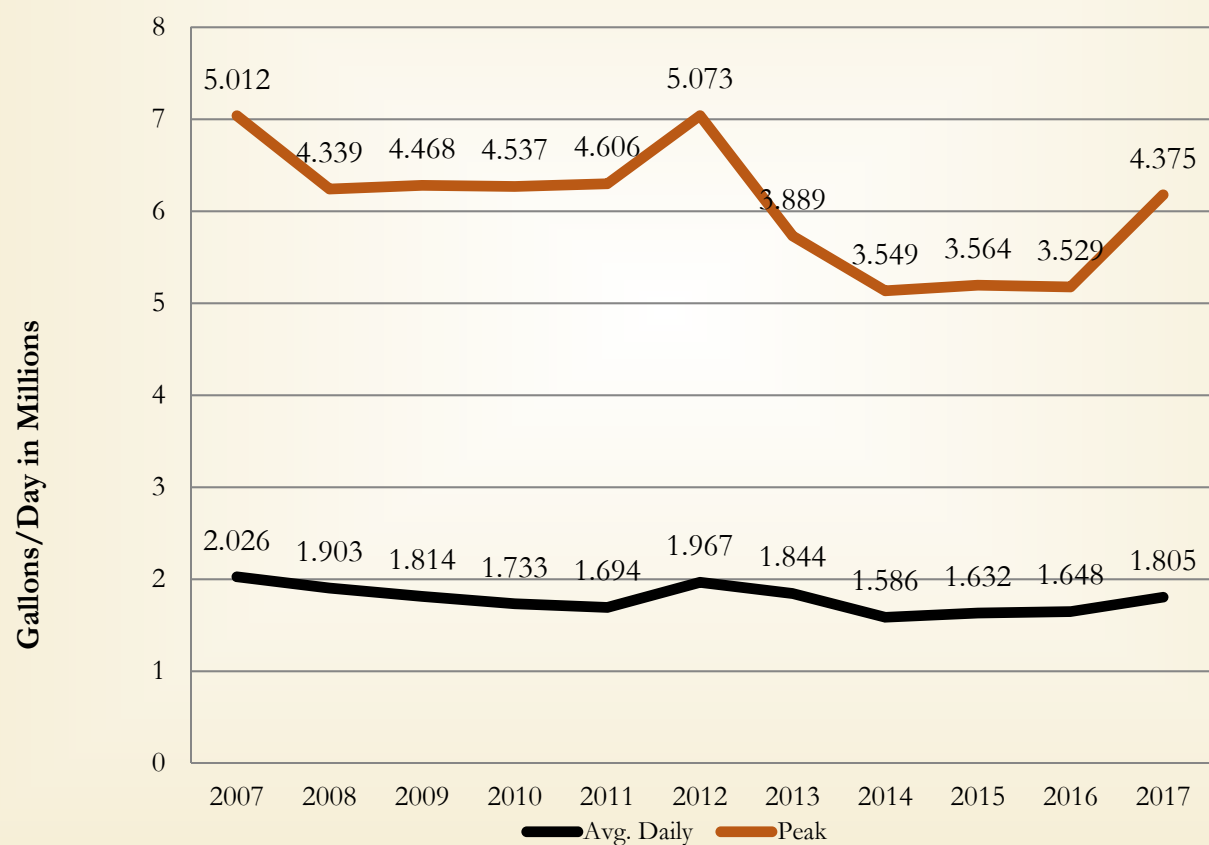


# Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

# Lake Michigan Annual Water Consumption



# Economic Profile

## Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Nemec, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

## Top 10 Sales Tax Producers

Quinlan & Fabish Music Store  
 My Office Products  
 Finkbiner Equipment Company  
 JPD Kitchen Depot  
 Midwest Promotional Group  
 Cooper's Hawk Restaurant & Winery  
 PersonalizationMall.com  
 CJAJ Inc. – Brookhaven Market  
 Platinum Restaurants LLC – Eddie Merlots  
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$588,025 in sales tax revenue for Burr Ridge during fiscal year 2017, representing 38% of all sales tax received by the Village in that year.

# Village Contracts

Vendor Name	Description of Services	FY 18-19 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$6,380
BKD, LLP	Auditing Services	\$33,550
Breen's Cleaners	Uniform Rental	\$10,030
Charkewycz, Christine	Prosecution Services	\$12,000
Clark Baird Smith	Legal Services - Police Union	\$10,000
Clarke Mosquito Control	Mosquito Abatement	\$43,015
Desiderio Landscaping	Landscape Maintenance Services	\$94,580
Desiderio Landscaping	Parkway Tree Removal	\$51,000
Detroit Salt Co	Road Salt	\$105,000
Dynamic Heating & Piping Co	HVAC Maintenance – V.H., P.W., & P.D.	\$13,630
Eco-Clean Maintenance	Janitorial Services – V.H., P.W., & P.D.	\$27,450
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,550
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Kramer Tree Specialists	EAB Treatment	\$14,520
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$90,000
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500

# Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 18-19 Budget
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$9,360
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC/Dynegy Energy	Electricity	\$33,900
Proven Business Systems	Copier Maintenance – Police Department	\$2,410
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
Winkler's Tree Service	Parkway Tree Trimming	\$48,600

# General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
<b>Deposits Donations</b>	\$180,246	<i>Restricted</i>
School and park donations submitted by developers (Secret Forest & Fallingwater)		
<b>Deposits Right of Way</b>	\$43,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
<b>Deposits Veteran's Memorial</b>	\$30,900	<i>Restricted</i>
Money held for Veteran's Committee		
<b>Performance Bonds</b>	\$777,903	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
<b>Deposits Stafford of BR LOC</b>	\$52,336	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
<b>Security Deposits</b>	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
<b>Planning Review Deposits</b>	\$20,450	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
<b>Deposits Other</b>		
Slesser penalty & 7950 CLR unauthorized tree removal-to be used for Village tree planting	\$9,270	<i>Unrestricted</i>
93 <sup>rd</sup> Place Subdivision Letter of Credit	\$63,641	<i>Restricted</i>
<b>Opus Contribution – Fund Balance</b>	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked		
for any particular project, could be set aside for future construction of a 71st Street bridge		
<b>IRMA Reserves</b>	\$748,318	<i>Unrestricted</i>
Excess surplus from liability insurance		

# Section 6

## Glossary



Glossary of Terms relevant to the budget.



# GLOSSARY OF TERMS

**Abatement:** A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**Accrual Basis of Accounting:** A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

**Appropriation:** An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

**Assets:** Property owned by a government that has a monetary value

**Assessed Valuation:** A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

**Audit:** An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

**Bond:** A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

**Bonded Debt:** A portion of money owed (indebtedness) represented by outstanding bonds.

**Budget:** A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

**Budget Adjustment/Amendment:** A procedure for the Village Board to revise the budget after it has been approved.

**Budget Document:** The instrument used to present a comprehensive financial plan of operations of the Village.

**Comprehensive Annual Financial Report (C.A.F.R.):** A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

**Capital Assets:** Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvement Plan (C.I.P.):** A five-year plan that projects proposed capital expenditures.

# GLOSSARY OF TERMS

**Capital Outlay:** Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects:** Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Chart of Accounts:** The classification system used by the Village to organize the accounting for various funds.

**Commodities:** Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Contractual Services:** Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

**Debt Service Funds:** A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

**Deficit:** The excess of expenditures over revenues during an accounting period.

**Depreciation:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Department:** A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

**Eliminations:** When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

# GLOSSARY OF TERMS

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Fund:** A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Equalized Assessed Valuation:** The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at  $33\frac{1}{3}$  % of market value.

**Estimated Actual:** The amount projected to be spent or collected during the current Fiscal Year.

**Estimated Revenue:** The amount projected to be collected during the Fiscal Year.

**Expenditures:** The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

**Fiscal Year:** A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1<sup>st</sup> and ends April 30<sup>th</sup>.

**Fixed Assets:** Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

**Full Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

**Fund:** A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

# GLOSSARY OF TERMS

**Fund Accounting:** The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance:** The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

**Fund Type:** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**Generally Accepted Accounting Principals (G.A.A.P.):** Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

**Governmental Accounting Standards Board (G.A.S.B.):** The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

**General Fund:** The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be in accounted for in another fund.

**General Obligation Bonds:** Bonds for whose payments the full faith and credit of the municipality are pledged.

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Health Insurance Fund:** A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

**IMRF Pension Fund:** The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Internal Service Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

**Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

# GLOSSARY OF TERMS

**Levy:** (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

**Line-Item Budget:** A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt:** Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

**MFT:** Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

**Modified Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

**Ordinance:** A formal legislative enactment by the governing board of a municipality.

**Outlays:** Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

**Pension Trust Fund:** A trust fund used to account for public employee retirement systems.

**Performance Measures:** Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

**Property Tax:** Taxes levied on real property according to the property's valuation and the tax rate.

**Rating:** The credit worthiness of a municipality as evaluated by independent agencies.

**Retained Earnings:** An equity account reflecting the accumulated earnings of the Village's enterprise funds.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

**Revenue Bond:** A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

# GLOSSARY OF TERMS

**Revenues:** Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**Special Assessment Funds:** A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

**Surplus:** An excess of the assets of a fund over its liabilities and reserves.

**Tax Levy:** The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

**Tax Levy Ordinance:** The annual ordinance that identifies the amount of property taxes to be levied.

**Tax Rate:** The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

**Transfers In/Out:** A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**User Fees:** Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

**Worker's Compensation Fund:** A non-operating budgetary unit used to account for all worker's compensation expenditures.