

# **Village of Burr Ridge Fiscal Year 2016-2017**



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

**Proposed Budget  
and Five Year Financial Plan**

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April 11, 2016

The Honorable Mickey Straub, Mayor, Board of Trustees and Residents of Burr Ridge

Dear Mayor Straub and Board of Trustees:

It is with pleasure that I submit to you the proposed Five-Year Operating and Capital Improvements Budget for Fiscal Years 2016-17 through 2020-21. **The budget that the Village Board will approve in April 2016 is for Fiscal Year 2016-17.** However, in order to gain insight into what may lie ahead, projections are provided for Fiscal Years 16-17 through Fiscal Years 20-21. It should be noted that the budget is broken down into separate funds according to generally accepted accounting principles for state and local governments. You will note that in several instances, transfers are shown from one fund to another for budgetary and accounting purposes. These inter-fund transfers inflate the total budget of all funds by \$773,490 or 4.1%.

### **BUDGET HIGHLIGHTS**

#### **Overview** (Section 3, Page 3)

The total FY 16-17 Expenditure Budget for all funds, including transfers, amounts to \$18,671,135. The FY 16-17 Expenditure Budget is \$566,090 or 3.1% **more** than the FY 15-16 Budget of \$18,105,045 and \$1,738,435 or 10.3% more than the FY 15-16 Estimated Actual of \$16,932,700. It should be pointed out that the FY 16-17 Budget contains \$2,466,285 in Capital Projects and in most cases we are drawing down on equity from the various funds to pay for those expenditures.

The General Fund appears to be in good shape. For the sixth year in a row, we anticipate a surplus in the General Fund at the end of FY 15-16, due to better than expected building permit revenues, lower than expected personnel costs in the Police Department, lower fuel costs and lower legal costs, among other things. In light of these savings, I am recommending that an additional \$100,000 be transferred from the General Fund to the Capital Projects Fund prior

to the end of the fiscal year (a Budget Amendment will be required for this transfer).

The FY 16-17 General Fund Budget is balanced, showing a surplus of \$232,250. However, this is due in large part to several one-time revenue opportunities, with two related to the closure of the E-9-1-1 Fund. The first is the \$77,695 reimbursement that the Village will receive from the DuPage County ETSB for the one-time DUCOMM service agency fee that the Village will pay in FY 15-16 and will be reimbursed for in FY 16-17. The other is a drawdown of the remaining E-9-1-1 revenue prior to the end of FY 15-16 to prepay our annual DUCOMM fees in the amount of \$105,245. If these two one-time revenue sources are not taken into account, the FY 16-17 surplus would be \$49,310, instead of \$232,250.

### **CAPITAL IMPROVEMENTS**

The proposed FY 16-17 Budget includes \$2,466,285 in capital items (projects and capital purchases) included in the Capital Projects Fund, Sidewalk Fund, Equipment Replacement Fund, Water Fund and General Fund. This represents 13.2% of the total budget for all funds.

#### **2016 Road Program** (Section 3, Page 68)

The 2016 Road Program includes the following elements:

• Oak Hill Subdivision resurfacing	\$251,200
• Chasemoor Drive resurfacing	\$123,400
• Woodview Subdivision (partial) resurfacing	\$100,500
• Ruth Lake Ridge Subdivision resurfacing	\$57,000
• Polo Ridge Court resurfacing	\$41,000
• Tomlin Drive patching	\$5,400
• Crack sealing	\$30,000
• Pavement marking	\$40,000
• Material testing	\$15,000
<b>TOTAL</b>	<b>\$663,500</b>

### **Other Capital Improvements**

\$105,700 is budgeted in FY 16-17 for the Village's portion of the grant funded Garfield Street resurfacing project. Also in FY 16-17, the Capital Improvements Fund includes payments of \$55,500 for the Village's share of a grant for the Madison Street traffic signal constructed in 2012, \$118,065 for the Village's share of a grant for the resurfacing of Madison Street in 2013 and \$20,000 for the Village's remaining share of the County Line Road Bridge over I-55 renovation project constructed in 2015. These amounts were budgeted in previous years and are being carried over once again to FY 16-17. As is typical, the final cost of grant projects is often not billed out by IDOT for several years after these projects are completed and we are still waiting for the bill. In addition, \$40,000 is also included in the Capital Projects Fund for Phase II Engineering associated with the 79<sup>th</sup> Street grant funded resurfacing project, which will be constructed in FY 17-18.

### **Possible Referendum for Village Infrastructure**

Future funding for the annual Road Program, as well as other Capital Improvements such as sidewalks and storm sewer projects, must be addressed. One-time revenues that have been used over the past few years for this purpose have now been expended. Developer donations for sidewalks and annexation fees for Capital Projects can no longer be relied upon as an ongoing source of revenue. In addition and most importantly, other than possible end-of-year surpluses, the General Fund will no longer be able to support funding for needed infrastructure related Capital Improvements. I have long advocated the need for a new dedicated funding source for Capital Improvements and I believe there is a way to provide this new source of revenue without raising taxes. This one-time opportunity becomes available if we take the exact same amount of what residents are currently paying in property taxes for the debt service on the G. O. Bond for Lake Michigan water (\$520,000) and transfer it from a "debt service levy" to an "infrastructure levy." This process will require approval of the taxpayers via a referendum that would occur in the fall of 2016. If approved, the Board would include the new "infrastructure levy" in the 2016 Tax Levy as the old "debt service

levy" is dropped, **with no increase in taxes paid by Burr Ridge residents or businesses.**

It is estimated that the cost to the taxpayer is about \$100 on a house valued at \$600,000 in DuPage County and \$130 for the same property in Cook County.

### **Sidewalks/Pathways** (Section 3, Page 69)

The Sidewalk/Pathway Fund includes the following Capital expenditures:

• German Church Road sidewalk (grant project)	\$128,000
• German Church Road sidewalk engineering	\$74,600
• County Line Road sidewalk (Longwood to Katherine Legge Park Phase II engineering	\$30,000
• Village share of sidewalk grant for Madison Street between 87 <sup>th</sup> and 89 <sup>th</sup> Streets	\$50,000
<b>TOTAL</b>	<b>\$282,600</b>

In addition, \$11,500 has been budgeted in FY 16-17 for the annual sidewalk/ pathway maintenance program.

It should be noted that, once the German Church Road and County Line Road projects are completed, the Pathway Fund will be depleted and funding for any future pathway projects will have to come from other sources.

### **Stormwater Management** (Section 3, Page 75)

The Stormwater Management Fund was established in FY 08-09 to better account for stormwater-related revenues and expenditures. No major projects are contemplated to be funded in FY 16-17. However, \$13,450 has been budgeted for smaller maintenance projects and repairs (Section 3, Page 77).

### **Water System Improvement** (Section 3, Page 83)

\$60,000 has been budgeted for the replacement of Pump #4. This is the Pump Center's largest pump and is original to the building (mid-1980s). All other Capital Projects have been deferred to FY 17-18 and beyond. For more details, see Section 3, page 91.

### **Sewer System Improvement** (Section 3, Page 96)

The FY 16-17 Budget does not include any Capital Projects for Sewer System Improvements.

### **Information Technology Improvements** (Section 3, Page 99)

The Information Technology Fund includes \$74,010 for the continuation of the wireless networking program and \$60,000 to replace the Village's computer backbone, including servers and backup systems, which is critical infrastructure that operates, backs up and protects all the Village's systems and data.

### **MAJOR VEHICLE/EQUIPMENT REPLACEMENT** (Section 3, Page 72)

The Equipment Replacement Fund includes the following pieces of equipment that will be replaced in FY 16-17 that were deferred from FY 15-16:

• 2001 Chevy 3500 aerial lift van	\$135,000
• 3-ton truck and equipment	\$155,000
<b>TOTAL</b>	<b>\$290,000</b>

Once again, several additional equipment purchases have been deferred to future years (Section 3, Page 74).

In addition, \$84,105 has been budgeted in the FY 16-17 Police Budget to replace three patrol vehicles, along with \$28,440 for the replacement of Police vehicle equipment (Section 3, Page 36).

### **MAJOR EQUIPMENT REQUESTS**

\$355,000 has been budgeted in the Water Fund in FY 16-17 to allow for the completion of the Sensus iPerl residential water meter installation program. Completion of this program will allow the Village to more efficiently read water meters and reduce Staff by the end of the fiscal year.

New major equipment requests over \$1,000 include:

POLICE DEPARTMENT (Section 3, Page 36)	
• Interview & Interrogation recording system	\$11,000
• Stalker DSR radar units	\$7,000
• Avon FM 12 gas masks	\$6,750
• Patrol AR-15 Carbines	\$6,500
• Identification Card system	\$2,800
• Class "A" uniforms	\$1,300
• Verizon Air Cards for mobile computers	\$5,280
PUBLIC WORKS DEPARTMENT (Section 3, Page 45)	
• Add snow & ice control equipment on Unit #18	\$13,570
WATER FUND (Section 3, Page 91)	
• Trench box equipment	\$8,000
INFORMATION TECHNOLOGY FUND (Section 3, Page 103)	
• Cable TV Broadcast & Bulletin Board system	\$15,000

### **PERSONNEL SERVICES** (Section 4)

#### **Salaries** (Section 4, Page 1)

The FY 16-17 Budget includes a 2.5% COLA adjustment, along with step increases for both Police unions. Due to the expiration of their contract, Public Works union salary adjustments will need to be negotiated. For all other non-union employees, a 2.0% COLA adjustment and "Merit Increases" as if a 12-Step Pay Plan was in effect will be provided.

### **Health Insurance**

Health insurance premiums are projected to increase by 2.6% beginning on July 1, 2016. Based on 46 employees (and one former employee receiving health insurance under the State Law concerning catastrophic injury), it is estimated that the Village will pay a total of \$742,360 in health, life and dental insurance benefits in FY 16-17.

Due to the fact that employees pay 10% of employee and 25% of dependent health and dental insurance costs, employees will pay a total of approximately \$120,800 in FY 16-17 for this benefit.

### **Travel/Training**

The total training budget for all departments is \$63,955 or \$3,840 less than budgeted in FY 15-16.

### **Personnel Changes**

There are no new personnel requests included in the FY 16-17 Budget. However, it should be noted that there are currently two positions that were left vacant in FY 15-16 due to the uncertainty of the State budget and the threat of loss of 50% of our income tax allotment (LGDF) – part-time Receptionist in the Administration Department (\$14,895) and Community Police Officer in the Police Department (\$112,378). These positions have been budgeted for in FY 16-17, but will not be filled until resolution of the State budget crisis is known.

### **NEW OPERATING/CONTRACTUAL PROGRAMS**

In FY 15-16, 100% of all landscape costs to maintain the Village's gateways, the bridge area, Village Hall and County Line Road south of 79<sup>th</sup> Street was transferred to the Hotel/Motel Tax Fund in the amount of \$53,555. Unfortunately, the contractor did not perform adequately and the Village will have to go out to bid again for FY 16-17, which we anticipate will increase the cost substantially. With this in mind, the Village has budgeted \$77,360 in the Hotel/Motel Tax Fund for this expenditure (Section 3, Page 59).

The Village's EAB managed decline program will continue in FY 16-17, with an estimated 450 trees to be removed at a cost of \$95,000. In addition, \$27,000 will be budgeted for EAB tree replanting, using funds from the Stafford Woods escrow account to cover the cost of this program (Section 3, Page 44).

For the first time, in FY 16-17 mowing of nearly 30 acres of Village roadsides, parks and easements areas will be contracted out to allow existing Public Works Staff to concentrate on the EAB tree replacement program. The estimated cost for this new contract will be \$5,620 (Section 3, Page 47) in the General Fund and \$2,330 (Section 3, Page 90) in the Water Fund.

Additional new Operating Programs in FY 16-17 include:

PUBLIC WORKS (Section 3, Page 43)	
• Shared maintenance of 91st Street traffic signal at IL Route 83	\$1,200
BUILDING AND GROUNDS (Section 3, Page 46)	
• Public Works Garage overhead rolling door	\$42,000
• Exterior re-staining at Village Hall and Police Department	\$19,000
• Police Department HVAC deficiency study	\$4,000
• Village Hall boiler circulating pumps	\$4,000
• Nicor Gas costs	\$17,000
WATER DEPARTMENT (Section 3, Page 85)	
• Valve replacement in Woodview Subdivision	\$11,000
• Cell phone modem replacement for outmoded T1 data lines	\$9,400
• SCADA interconnection at north Water Tower back-up generator	\$5,000
• Pump Center chlorinating equipment replacement	\$4,000
• Sensus meter reading software maintenance contract	\$1,900
HOTEL/MOTEL TAX FUND (Section 3, Page 56)	
• Irrigation maintenance on County Line Road	\$1,500

• Increase Hotel Marketing, with \$25,000 earmarked for Restaurant Marketing	\$50,000
• 60 <sup>th</sup> Anniversary Celebration	\$6,500
• Hiring of sound system technician	\$6,000
BOARDS AND COMMISSIONS (Section 3, Page 9)	
• Recycling Program	\$5,000

### **GENERAL FUND (Section 3)**

#### **FY 15-16 Estimated Actual Expenditures and Revenues**

FY 15-16 was budgeted with a planned \$80,385 surplus. As I reported above, I am pleased to report that the surplus has increased to \$118,115. With this in mind and as mentioned above, I am recommending that \$100,000 of this surplus be transferred to the Capital Projects Fund.

#### **FY 16-17 Budget – Revenues**

GENERAL FUND REVENUE BUDGET TO BUDGET			
FY 16-17 Budget	FY 15-16 Budget	\$ Change	% Change
\$8,735,685	\$8,416,890	\$318,795	3.8%

GENERAL FUND REVENUE BUDGET TO EST. ACTUAL			
FY 16-17 Budget	FY 15-16 Est. Actual	\$ Change	% Change
\$8,735,685	\$8,280,610	\$455,075	5.5%

The General Fund Revenues Budget for FY 16-17 is \$8,735,685, which is \$318,795 or 3.8% more than the FY 15-16 Budget of \$8,416,890 and \$455,075 or 5.5% more than the FY 15-16 estimated actual of \$8,280,610. As mentioned above, this increase is due in large measure to the use of two one-time revenues related to the E-9-1-1 Fund, which will be closed out at the end of FY 15-16 (Section 1, Page 1). If these one-time revenues are not taken into account, the FY 16-17 Revenue Budget will only increase 1.5% over the FY 15-16 Budget and 3.3% over the FY 15-16 Estimated Actual.

General Fund property taxes for FY 16-17 are projected to come in \$98,300 lower than FY 15-16, due to the increase in the Police Pension Levy.

The Municipal Sales Tax continues to be the largest single revenue source in the General Fund Budget and is viewed as three separate revenue sources:

	FY 15-16 Est Actual	FY 15-16 Budget	FY 16-17 Proposed
Base sales tax	\$1,390,735	\$1,455,575	\$1,513,610
Village Center sales tax	\$319,855	\$337,975	\$326,255
¼% Non-home-rule sales tax	\$295,365	\$336,290	\$344,975
<b>TOTAL</b>	<b>\$2,005,955</b>	<b>\$2,129,840</b>	<b>\$2,184,840</b>

Unfortunately, sales tax proceeds in FY 15-16 have not met Budget projections once again (see chart in Section 2, Page 8). In FY 15-16, base sales tax in the amount of \$1,390,735 came in less than the projected budget of \$1,455,575 by \$64,840. The Village Center sales tax (\$319,855) and the ¼% non-home-rule sales tax (\$295,365) figures failed to meet projections by a total of \$59,045.

FY 16-17 Sales Tax Budget is shown to be \$178,895 or 8.9% more than the FY 15-16 Estimated Actual. FY 16-17 budget is \$57,090 or 2.7% more. The reason for the variance (8.9%) between FY 15-16 Estimated Actual and FY 16-17 budget is due to an Illinois Department of Revenue deduction of \$116,800 from a three year audit that was conducted by a taxpayer that paid too much into the State. If we had not had this reduction, FY 16-17 budget compared to FY 15-16 Estimated Actual would be more in line with normal projections, being \$62,085 or an increase of 2.9%.

Total building permit revenue is expected to come in higher than projected in FY 15-16. The FY 15-16 Estimated Actual of \$301,950 was \$18,650 more than what was budgeted in FY 15-16. However, due to the anticipated construction of three new office buildings, the total for Permits & Fees for the FY 16-17 budget is projected to be

\$375,300, which is \$92,000 more than the FY 15-16 Budget of \$283,300.

The Village continues to rely heavily on State Income Tax. The FY 15-16 estimated actual is \$1,115,510, which is \$70,170 or 6.7% higher than originally estimated. In FY 16-17, \$1,077,070, which is higher than the previous year's estimated actual, is based on projections provided by the Illinois Municipal League.

Interest income is projected to be \$180,000 in FY 16-17, which is comparable to FY 15-16.

In FY 15-16, \$253,320 was budgeted for the 1% place-of-eating tax. I am pleased to report that this revenue source once again exceeded expectations and will come in at around \$292,760. In FY 16-17, it is anticipated that this revenue source will generate \$288,900, of which \$25,000 will be transferred to the Restaurant/Place-of-Eating Tax Fund.

#### **FY 15-16 Budget – Expenditures**

<b>GENERAL FUND EXPENDITURE BUDGET TO BUDGET</b>			
<b>FY 16-17 Budget</b>	<b>FY 15-16 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
\$8,503,435	\$8,336,305	\$167,130	2.0%

<b>GENERAL FUND EXPENDITURE BUDGET TO EST. ACTUAL</b>			
<b>FY 16-17 Budget Expenditure</b>	<b>FY 15-16 Estimated Actual</b>	<b>\$ Change</b>	<b>% Change</b>
\$8,503,435	\$8,162,495	\$340,940	4.2%

The General Fund Expenditure Budget for FY 16-17 is \$8,503,435, which is \$167,130 or 2.0% more than the FY 15-16 Budget of \$8,336,305 and \$340,940 more than the FY 15-16 estimated actual of \$8,162,495.

## **SPECIAL REVENUE FUNDS**

### **E-9-1-1 Fund** (Section 3, Page 49)

The E-9-1-1 Fund was established in FY 88-89. In July 2015, the Governor signed a bill to require the consolidation of small Emergency Telephone System Boards (ETSB) with larger ETSBs. With this in mind, beginning on May 1, 2016, the Burr Ridge ETSB will merge with the DuPage County ETSB and Police dispatching will be transferred from Southwest Central Dispatch to DUCOMM. ETSB funds set aside in the E-9-1-1 Fund for the Burr Ridge Police Department will be expended by the end of FY 15-16 as follows:

- Burr Ridge Base Station-\$20,000
- Pre-payment of annual DUCOMM dispatch costs-\$105,245 (\$105,245 out of the required DUCOMM payment of \$280,995).

This action will all but close out this Fund.

### **MFT Fund** (Section 3, Page 53)

The FY 16-17 MFT Fund Budget includes a transfer of \$275,000 to the Capital Improvements Fund to help fund the 2016 Road Program. This transfer represents the available funds expected to be generated from our annual allotment from IDOT (Illinois Department of Transportation).

### **Hotel/Motel Tax Fund** (Section 3, Page 56)

The Hotel/Motel Tax Fund, a special revenue fund, was established in FY 91-92. In FY 04-05 the Village increased the tax from 1% to 3%. On May 1, 2010, the tax increased to 3.5% and on November 1, 2010, the tax increased to 4.0%.

Due to projected increases in Hotel/Motel Tax revenue as a result of the renovation of the former Oaks Hotel into a Crowne Plaza Hotel, the annual marketing program has been increased this year from \$250,000 to \$300,000, with the understanding that \$25,000 of the increase will be earmarked for restaurant marketing.



\$85,645 has been budgeted for special events, including \$26,000 for Staff costs and \$37,300 has been budgeted for gateway projects. As mentioned above, again this year, all landscape maintenance related costs associated with all Village gateways, the bridge area, Village Hall and County Line Road south of 79<sup>th</sup> Street has been placed in this Fund in the amount of \$79,360, a significant increase from the \$56,350 spent in FY 15-16. This is due to the anticipated increase in cost due to the award of a new contract with the upgraded specifications.

The balance of expenditures will be used to honor requests the Village has received in the past from the Willowbrook/Burr Ridge Chamber of Commerce, the Burr Ridge Park District, the Flagg Creek Historical Society, the I & M Canal National Heritage Corridor, the Armed Forces Day Celebration, to help sponsor the Friday night concerts and to reimburse the Village for overtime costs associated with the two Village-sponsored 5k races.

#### **Restaurant/Place-of-Eating Tax Fund** (Section 3, Page 60)

In FY 12-13 a new Restaurant/Place-of-Eating Tax Fund was created to be used to promote Burr Ridge restaurants as a destination spot for dining. A Restaurant Marketing Sub-Committee was created to assist in the creation of a \$50,000 marketing plan. Unfortunately, the threat of the loss of State income tax revenue (LGDF) by the State forced the cancellation of the 2015 Restaurant Week program and only \$10,000 was spent on Restaurant Marketing in FY 15-16. In FY 16-17, \$25,000 will be budgeted in the Restaurant/Place-of-Eating Tax Fund for a 2016 Restaurant Week celebration and an additional \$25,000 has been budgeted in the Hotel/Motel Tax Fund to fund normal restaurant marketing efforts. This action will free up \$25,000 for General Fund purposes, but will still allow for an annual \$50,000 overall restaurant marketing program.

### **CAPITAL PROJECTS FUND**

#### **Capital Improvements Fund** (Section 3, Page 63)

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues normally come

from transfers from the General Fund and the Motor Fuel Tax Fund. The MFT transfer in FY 16-17 will be \$275,000 and \$0.00 will be needed from the General Fund this year, due to surplus funds transferred in FY 2014-15. Due to the projected surplus in the General Fund, an additional \$100,000 transfer will be made to the Capital Projects Fund at the end of FY 15-16. A total of \$1,002,765 in Capital Improvement Fund projects will be completed in FY 16-17, including the cost of the 2016 Road Program (\$663,500) (see above and Section 3, Page 68). Funding for future year programs remain a major concern (see Section 1, Page 2).

#### **Sidewalk/Pathway Improvement Fund** (Section 3, Page 69)

The beginning reserves for the Sidewalk/Pathway Fund starting May 1, 2016 are projected to be \$551,315. As mentioned above (Section 1, Page 3), the FY 16-17 Sidewalk/Pathway Fund includes \$282,600 in proposed pathway projects and \$11,500 for maintenance. Once again, after FY 18-19, it should be understood that funds may no longer be available for major Capital Projects.

#### **Capital Equipment Replacement Fund** (Section 3, Page 72)

The Capital Equipment Replacement Fund was established in FY 91-92. This fund currently has beginning reserves of \$983,879. Total anticipated expenses in FY 16-17 will be in the amount of \$290,000 (See Section 3, Page 74). It should be pointed out that the Capital Equipment Replacement Fund is only 60.6% funded.

#### **Stormwater Management Fund** (Section 3, Page 75)

In order to keep better track of stormwater related revenues and expenditures, a separate fund for Stormwater improvements was created in FY 09-10. All proceeds from stormwater permit fees will be accounted for in this fund. The fund currently has a fund balance of \$107,186. No new projects are contemplated in this fund at this time. However, \$13,450 has been budgeted for miscellaneous/emergency maintenance (Section 3, Page 77).

### **DEBT SERVICE FUND** (Section 3, Page 78)

The Debt Service Fund for FY 16-17 includes principal, interest and paying agent fees on G. O. Bond Series 2003 (1996 Series refinanced) (Bedford Park Watermain Project). It is anticipated that property taxes in the amount of \$520,655 will be received in FY 16-17 to cover the cost of the principal (\$490,000) and Interest (\$30,845) on the Bond issue. Please note that this Bond issue will be paid in full in FY 16-17. (See possible referendum for infrastructure discussion in Section 1, Page 2.)

The Debt Service Fund includes principal and interest payments of \$45,915 for an installment contract for the County Line Road/Burr Ridge Parkway Landscape Improvements. Annual payment of this installment contract will be provided by a transfer from the Hotel/Motel Tax fund. The installment contract will be paid in full in FY 18-19.

The Police Facility bonds were refinanced in 2012. It is hoped that the equity set aside for this project, along with the sale of the land will allow the Village to retire the debt principle. In FY 16-17, the cost of the Interest will be \$103,865. This Bond issue will have to be re-issued in FY 17-18, if sufficient funds are not found to pay off the principle.

### **ENTERPRISE FUNDS**

#### **Water Fund** (Section 3, Page 83)

In order for the Board to better understand the financial condition of the Water Fund, the accounting methodology in the Water Fund Budget was changed in FY 05-06, for budgeting purposes, from an accrual basis of accounting normally used in enterprise funds to a cash-based method of accounting. On a budgetary basis, depreciation expense has been eliminated and now one-time Capital Projects will be expensed in the year in which they occur.

The proposed FY 16-17 Budget includes revenues in the amount of \$5,252,985. The FY 16-17 Expenditure Budget amounts to \$5,339,960. This budget is \$640,065 or 13.6% more than the estimated actual Expenditure Budget for FY 15-16 of \$4,699,895.

The FY 16-17 Budget anticipates a deficit of \$86,875 due to the purchase of the remaining water meters needed to complete the change-out to Smart meters (\$355,000) by the end of the fiscal year.

The largest single expense in the Water Fund is the cost of Lake Michigan Water. Water purchase costs alone represent 64.1% of the entire Water Fund budget. Water purchases in FY 16-17 are projected at 647,313,000 gallons. In FY 16-17, it is anticipated the Village will sell 594,662,000 gallons of water or 8.3% more than the previous year. Projections are based on a 5-year average.

It is expected at this time that the rate increases from the City of Chicago will not exceed 2%.

#### **Sewer Fund** (Section 3, Page 92)

Similar to the Water Fund, accounting methodology for budgeting purposes in the Sewer Fund has also changed from the accrual method to the cash basis of accounting in FY 05-06.

The Sewer Fund was established to maintain the sewer system in the Cook County Portion of the Village.

Revenues of \$323,540 are projected for FY 16-17 and are made up of sewer charges, tap-on fees, penalties and interest. Expenses in the amount of \$290,510 are \$27,535 (10.4%) more than the FY 15-16 Estimated Actual figure of \$262,975 and include \$0.00 in Capital Expenditures.

The proposed FY 16-17 Budget shows healthy projected reserves of \$1,850,184 in the Sewer Fund.

### **INFORMATION TECHNOLOGY FUND**

(Section 3, Page 102)

The Information Technology Fund was established in FY 96-97 to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund come in the form of transfers from the General Fund and the Water and Sewer

Funds. The FY 16-17 Budget includes \$74,010 for the continuation of the installation of a wireless network.

The budget also includes \$60,000 for Village-wide computer hardware system upgrades and \$15,000 for cable TV broadcast equipment upgrades.

The expenditures in this fund are projected to be \$327,050 in FY 16-17, which is \$99,475 more than what is estimated to be spent in FY 15-16.

### **POLICE PENSION FUND**

(Section 3, Page 104)

The FY 16-17 Police Pension Fund revenues are estimated at \$1,438,765, of which \$697,785 is projected to be collected from property taxes, which is represented as Employer Contributions. This is a \$104,785 or 17.7% increase over the FY 15-16 Budget of \$593,000.

According to our latest actuarial review, the Police Pension Fund is 71% funded. Total pension/disability payments equal \$962,400. Pension/disability payments include five police officers on permanent disability, 11 retirees and one surviving spouse of a retiree. It is anticipated that additional officers could retire within the next few years.

### **FUTURE YEAR PROJECTIONS**

The FY 16-17 through FY 20-21 Operating and Capital Improvements Budget is more than just a financial document. It represents the Village's plans for the future. Although we cannot precisely predict the future, the sooner we plan for future projects and expenditures, the sooner we can anticipate and create new sources of revenue to meet them.

Future year General Fund projections show substantial deficits, beginning in FY 17-18, due mainly to the need to transfer funds to the Capital Projects Fund. This problem can be alleviated if a referendum

to exchange the "debt service levy" for an "infrastructure levy" is approved (see Section 1, Page 2).

Another potential impact to the future of the General Fund is the threat of the loss of the Village's portion of the State income tax (Local Government Distributive Fund – LGDF). As of this writing, it is our understanding that the Governor has removed the threat to reduce the LGDF by 50% and will no longer use this revenue source for balancing the State budget. However, we must continue to be vigilant and understand what the impact that a reduction of over \$500,000 would have on the General Fund budget.

Please note that the Village does have the flexibility to balance the budget in any given year by:

- Not fully funding the Equipment Replacement Fund
- Reducing the Annual Road Program and/or deferring projects further into the future
- Reducing manpower (which will impact service to residents)
- Use of one-time reserves in the Village's general liability insurance program (\$593,844)
- Use of General Fund equity (\$4,730,140) projected to be available on May 1, 2016

Potential areas for new revenue include implementing the additional ¼% non-home-rule sales tax (\$300,000-\$325,000) and the reinstatement of vehicle stickers (\$350,000-\$500,000).

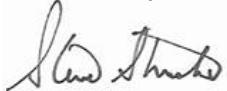
## **CONCLUSION**

The budget process, which began in November, has reached its final stage. As the Village Administrator, it is my responsibility to see to it that budgets submitted by department heads in January have been thoroughly analyzed, reviewed and prioritized in accordance with what I believe to be a reasonable schedule of programs to maintain and enhance both employee productivity and the level of services offered to our residents. Obviously, there are many recommendations for new equipment, projects and services contained within the proposed budget that have yet to be fully presented to the Board. **However, as usual, background information and analysis will be presented to the Village Board for all expenditures in excess of \$5,000 and no action will be taken on these expenditures prior to Board approval.**

The budget is now presented to you for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 16-17 and beyond.

In conclusion, I would like to point out that the FY 16-17 through FY 20-21 Operating and Capital Improvement Budget could not have been prepared without the diligent efforts of Finance Director Jerry Sapp, Assistant Finance Director Lynette Zurawski and the entire Village Staff.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Steve Stricker", written in a cursive style.

Steve Stricker  
Village Administrator

# Section 1

## Introduction



**The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.**

# Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational "stake in the ground".
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



# VISION STATEMENT

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place

# STRATEGIC PLAN

## **HIGH PRIORITY**

Create an Economic Development Plan  
Ensure the viability of the Village Center

## **MEDIUM PRIORITY**

Pay off debt associated with the Police facility  
Expand wireless network  
Improve communication with Homeowners' Associations  
Stormwater management  
    Educate residents concerning the difference between ponding and flooding  
Pursue a franchise agreement with one waste hauler  
Evaluate the need for alternative housing types for young families and empty nesters

## **LOW PRIORITY**

Consider the possibility of a pedestrian bridge over I-55  
Consider an alternative east access to the Village  
Meet with School Board officials to identify specific issues in which the Village can become involved



# BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

# BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year's projections, use a straight-line inflation factor of 3.0%.

# Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 14 funds to manage its financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has its own use and restrictions.
- The annual budget actually consists of 14 separate budgets.



# Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

# The Big Picture

## Special Revenues

- E-911
- Motor Fuel Tax
- Hotel/Motel
- Places Of Eating

Revenues	Expenditures
Phone Surcharge-\$\$.60	E911 Services
State Allotments	Road Program
Hotel/Motel Taxes – 4%	Programs/Tourism
Places Of Eating Taxes – 1%	Restaurant Marketing

Revenues	Expenditures
Sales, Tap-ons, Penalties	Water Service
Sewer Charges	Sewer Service

## Enterprise

- Water
- Sewer

## General Fund

\$8.5 Million Budget

\$4.7 Million in reserves

Provides main municipal services

Decisions on uses of surplus or/and equity

### Revenues - Sources of Funding

Taxes, Licenses, Permits & Fees,  
State Revenues, Rent, Fines,  
Interest

### Expenditures - Sources Provided

Administration, Community  
Development, Finance, Police,  
Public Works

### Capital Projects

- Capital Improvement
- Equip Replace
- Sidewalk/Path

Developer  
Donations

### Decisions

- Road Program
- Equipment Replacement
- Programs/Projects
- Tax Abatement
- Technology Replacement
- One time use of equity for major projects

Property  
Taxes &  
Officer  
Contributions

### Other

- Debt Service
- Info. Technology
- Police Pension

# BUDGET CALENDAR

Monday, November 9, 2015	Presentation and Consideration of the 2015 Tax Levy.
Friday, November 27, 2015	Notice of the 2015 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 14, 2015	Public Hearing of 2015 Tax Levy.
Monday, December 14, 2015	Board of Trustees adopts 2015 Tax Levy Ordinance.
Tuesday, December 1, 2015	Budget Manual for fiscal year 2016-2017 distributed to Department Heads.
Friday, January 1, 2016	Department Heads submit list of fiscal year 2016-2017 Goals and Objectives to Village Administrator.
January 4 – 8, 2016	Finance Director and Village Administrator review fiscal year 2016-2017 revenue estimates.
Friday, January 8, 2016	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
Week of January 25, 2016 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
January 11 – January 22, 2016	Individual department budget review sessions with Village Administrator and Finance Director.
February 1 – February 19, 2016	Village Administrator and Finance Director to finalize budget document.
February 22 – February 26, 2016	Preparation of Budget Message.
February 22 – February 26, 2016	Budget printing and assembly.
Friday, – February 26, 2016	Proposed fiscal year 2016-2017 Budget Document submitted to Board of Trustees.
Week of March 7, 2016 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 21, 2016 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday April 1, 2016	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 11, 2016	Public Hearing on fiscal year 2016-2017 Proposed Budget; fiscal year 2016-2017 Budget Ordinance adopted by Board of Trustees.
Friday, April 29, 2016	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

# Section 2

## Summary Budget



**The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds: the General Fund, Water Fund and Sewer Fund.**

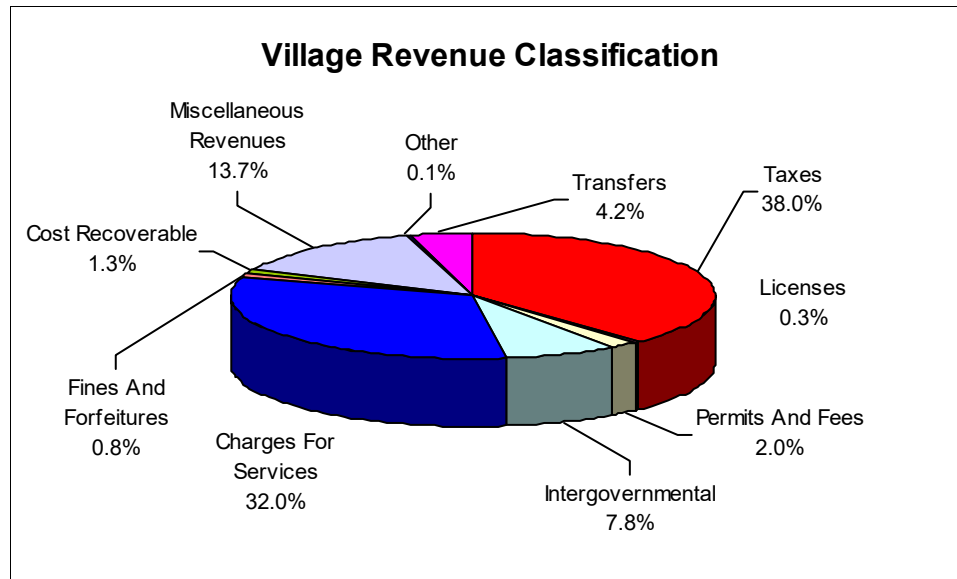
**VILLAGE OF BURR RIDGE**  
**VILLAGE WIDE SUMMARY BUDGET**  
**2016/2017 Budget**      **FOR FISCAL YEAR ENDING APRIL 30, 2017**

<b>Fund</b>	<b>Beginning Reserves</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Inc/Dec</b>	<b>Ending Reserves</b>	<b><i>Restricted</i></b>
General Fund	4,726,720	8,735,685	8,503,435	232,250	4,958,970	No
<b>Special Revenue Funds</b>						
E-911 Fund	0	0	0	0	0	Yes
Motor Fuel Tax Fund	58,833	278,770	275,485	3,285	62,118	Yes
Hotel/Motel Tax Fund	299,199	619,870	598,615	21,255	320,454	Yes
Places of Eating Tax	188	25,000	25,000	0	188	Yes
<b>Capital Project Funds</b>						
Capital Improvements Fund	683,745	445,260	1,003,765	-558,505	125,240	No
Sidewalks/Pathway Fund	529,170	44,430	295,100	-250,670	278,500	Yes
Equipment Replacement Fund	958,239	157,315	291,000	-133,685	824,554	No
Storm Water Management Fund	107,186	13,950	13,935	15	107,201	Yes
<b>Debt Service Funds</b>						
Debt Service Fund	3,127,258	676,565	680,385	-3,820	3,123,438	Yes
<b>Enterprise Funds</b>						
Water Fund	3,170,608	5,252,985	5,339,960	-86,975	3,083,633	Yes
Sewer Fund	1,817,154	323,540	290,510	33,030	1,850,184	Yes
<b>Internal Service Funds</b>						
Information Technology Fund	339,005	300,115	327,050	-26,935	312,070	No
<b>Fiduciary Funds</b>						
Police Pension Fund	16,009,991	1,438,765	1,026,895	411,870	16,421,861	Yes
<b>Total</b>	<b>31,827,296</b>	<b>18,312,250</b>	<b>18,671,135</b>	<b>-358,885</b>	<b>31,468,411</b>	



# VILLAGE WIDE - REVENUES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017



**The annual budget is broken down into four main levels:**

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

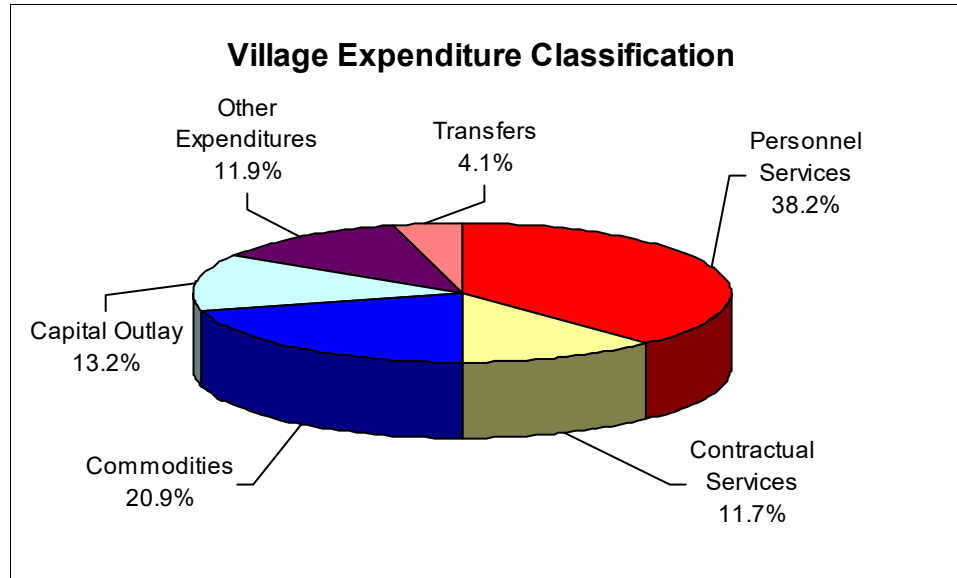
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

**Village Revenue Classification**

Taxes	6,956,925
Licenses	49,180
Permits And Fees	375,300
Intergovernmental	1,391,540
Charges For Services	5,865,810
Fines And Forfeitures	150,000
Cost Recoverable	232,800
Miscellaneous Revenues	2,502,205
Other	15,000
Transfers	773,490

# VILLAGE WIDE - EXPENDITURES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017



- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

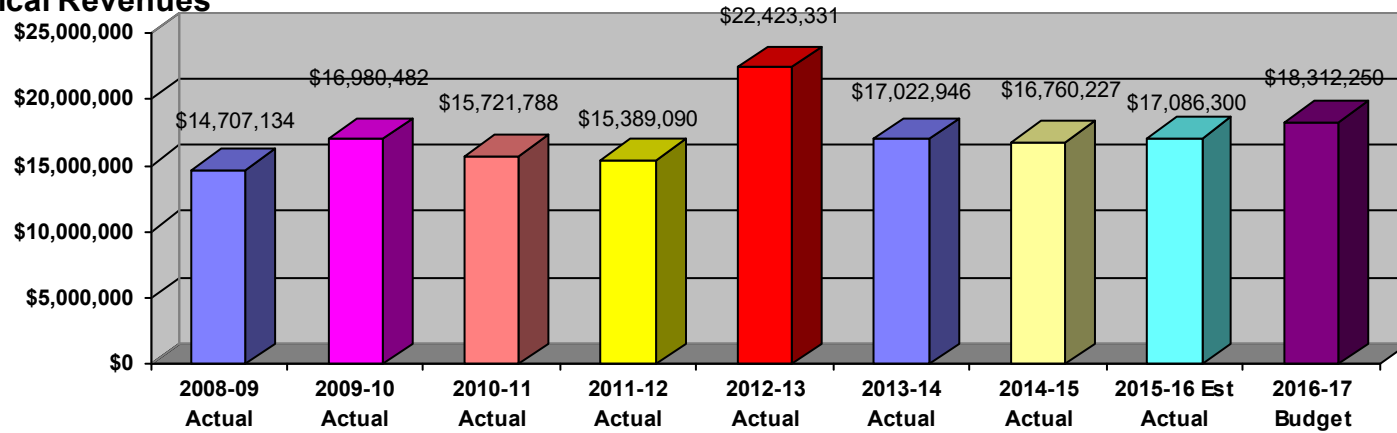
### Village Expenditure Classification

Personnel Services	7,127,590
Contractual Services	2,184,265
Commodities	3,897,440
Capital Outlay	2,466,285
Other Expenditures	2,222,065
Transfers	773,490

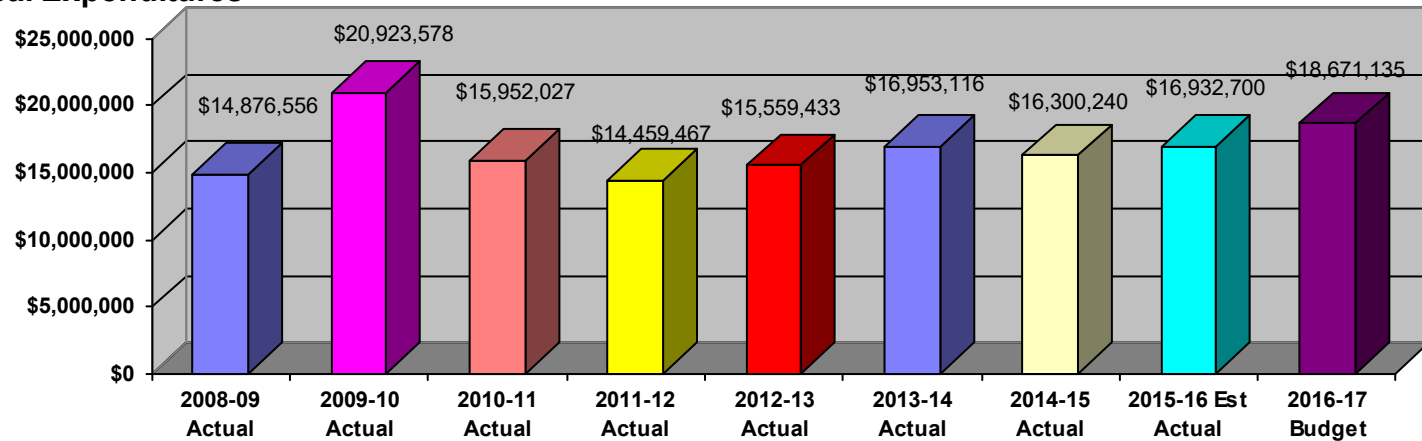
## VILLAGE WIDE SUMMARY

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

#### Historical Revenues

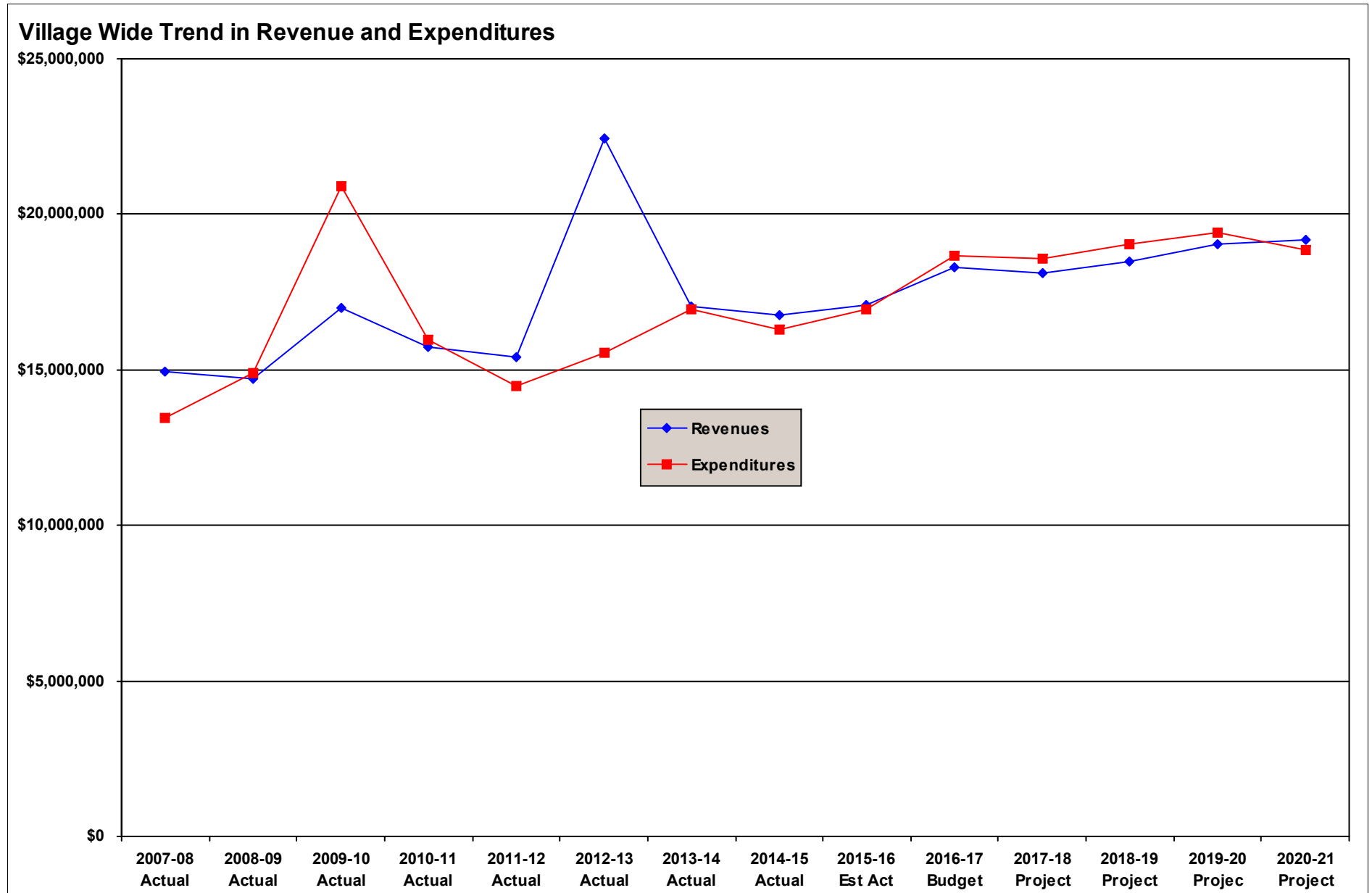


#### Historical Expenditures



# VILLAGE WIDE

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017



## GENERAL FUND - REVENUES

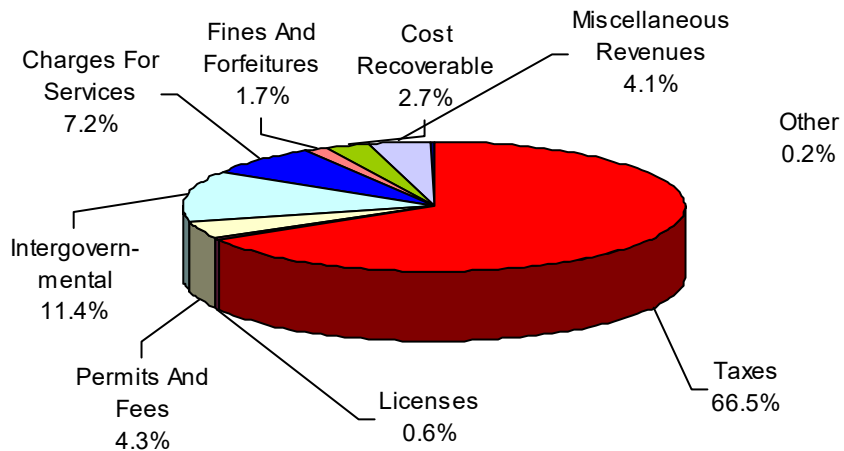
General Fund	
Beginning Reserves	4,726,720
Revenue	8,735,685
Expenditure	8,503,435
Inc/Dec	232,250
Ending Reserves	4,958,970

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

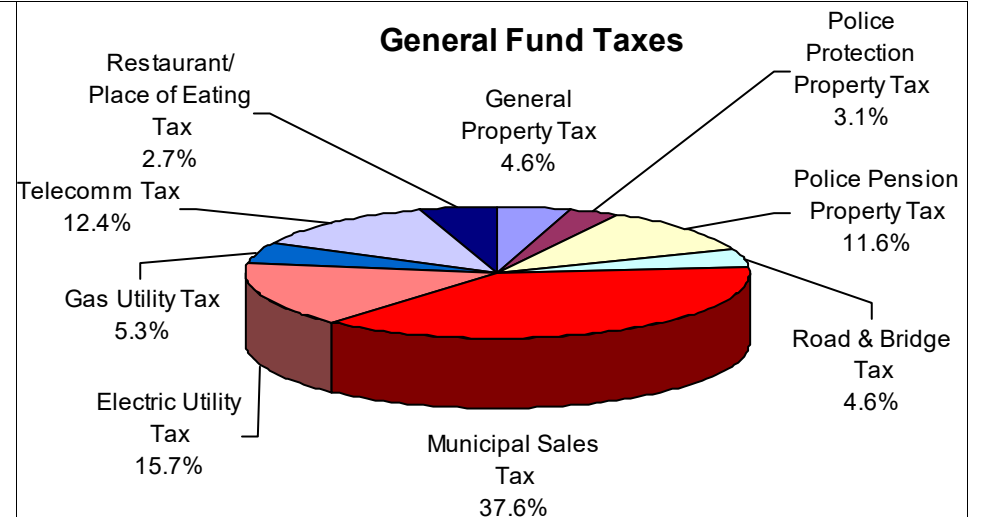
- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2015/2016 Est	2015/2016 Actual	2016/2017 Budget	Budget vs Budget
30 Taxes	5,505,640	5,749,200	5,807,420	1.0%
31 Licenses	49,430	48,180	49,180	2.1%
32 Permits And Fees	301,950	283,300	375,300	32.5%
33 Intergovernmental	1,158,530	1,083,930	1,119,120	3.2%
34 Charges For Services	614,830	602,280	631,170	4.8%
35 Fines And Forfeitures	152,200	150,000	150,000	0.0%
36 Cost Recoverable	236,210	233,000	232,800	-0.1%
37 Miscellaneous Revenues	246,820	252,000	355,695	41.1%
38 Other	15,000	15,000	15,000	0.0%
39 Transfers	0	0	0	
<b>Total Revenues</b>	<b>8,280,610</b>	<b>8,416,890</b>	<b>8,735,685</b>	<b>3.8%</b>

### General Fund Revenue Classification



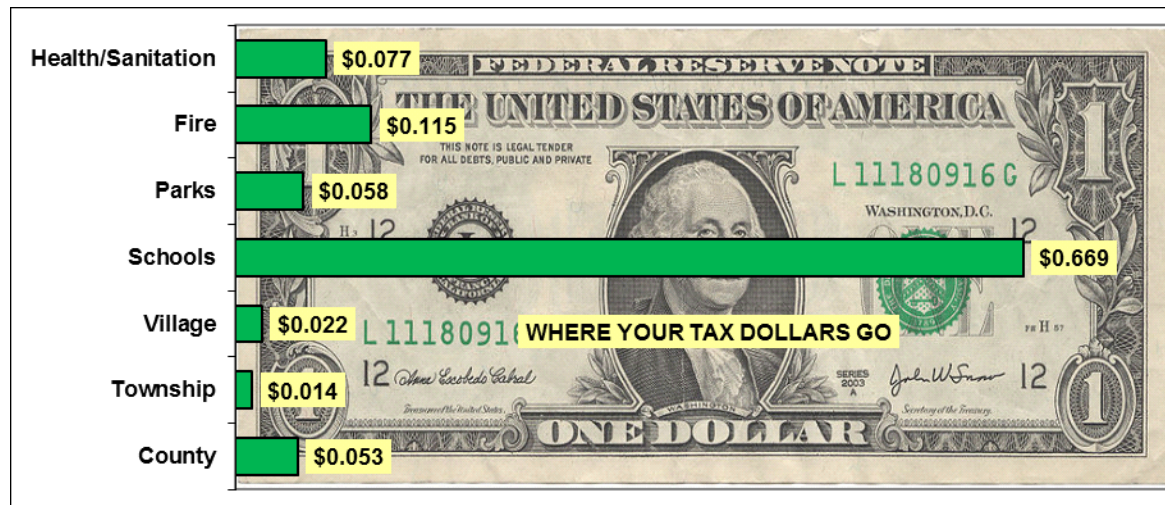
### General Fund Taxes



## GENERAL FUND - REVENUES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

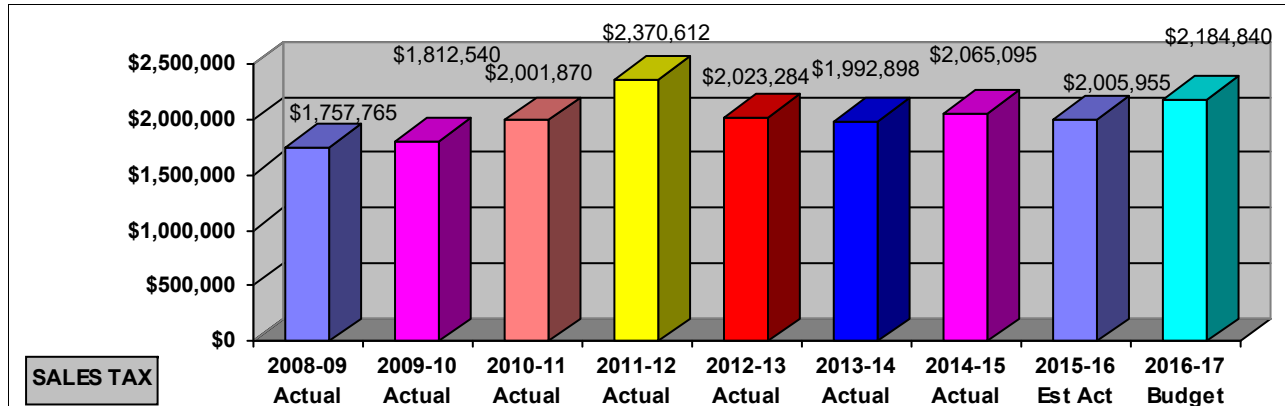
Other Revenues	15-16	15-16	16-17
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	10,000	10,000	27,000
Wellness Program Rebate	5,535		5,500
Traffic Analysis Reimbursement			8,500
Nicor Franchise Agreement			20,000
Nicor Franchise Agreement-Bonus	14,285		
Reimbursement from DuPage ETSB			77,695
Other	25,000	30,000	25,000
	66,820	52,000	175,695



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- In addition there is a Debt Service Levy for the bond payments of the Bedford Park water main project.
- Less than \$.03 per dollar on a tax bill goes to the Village.

# GENERAL FUND - REVENUES

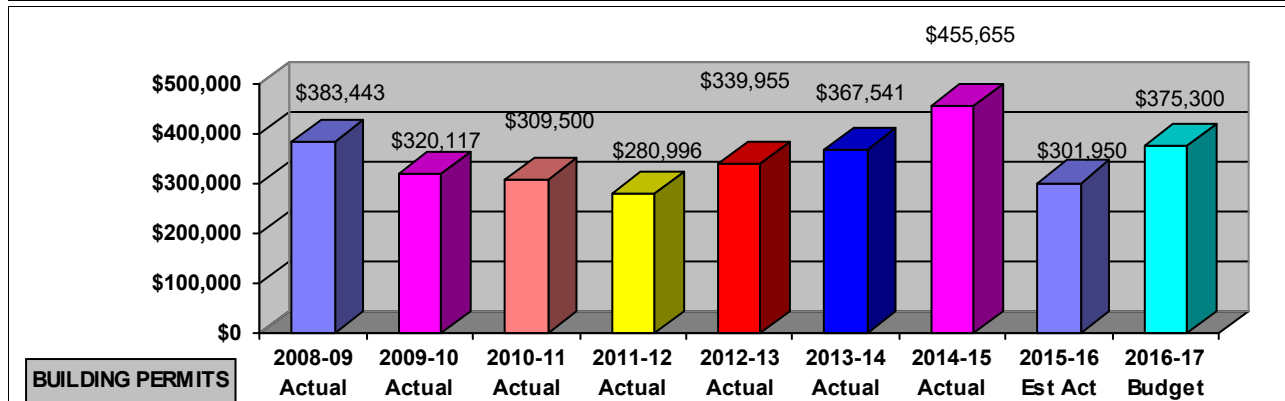
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017



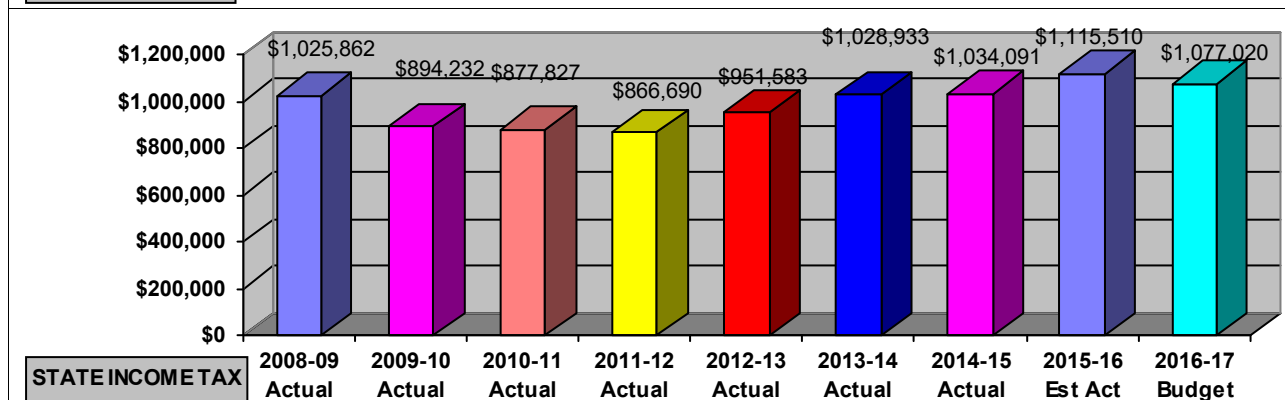
Sales Tax	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Base	1,390,735	1,455,575	1,513,610
Village Center	319,855	337,975	326,255
Non Home Rule	295,365	336,290	344,975
	2,005,955	2,129,840	2,184,840

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: ¼ % approved by referendum.



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

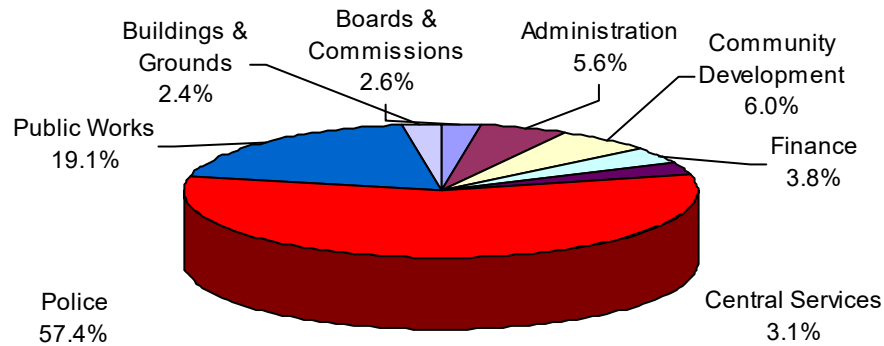
## GENERAL FUND - EXPENDITURES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

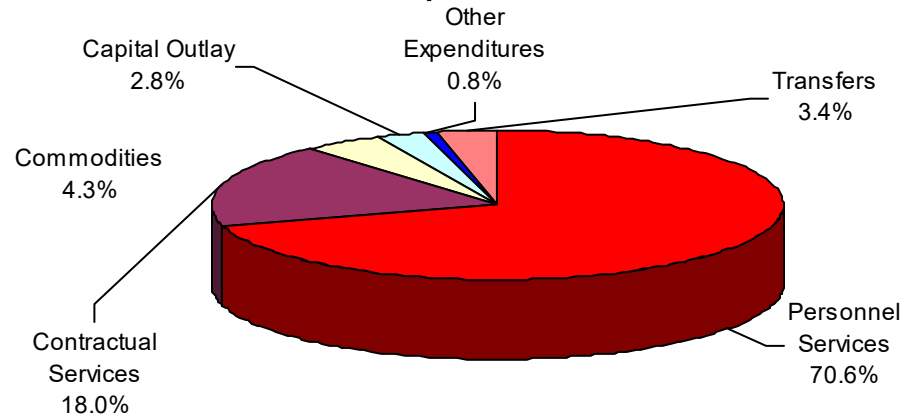
General Fund	
Beginning Reserves	4,726,720
Revenue	8,735,685
Expenditure	8,503,435
Inc/Dec	232,250
Ending Reserves	4,958,970

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

**General Fund Department Expenditures**



**General Fund Expenditure Classification**



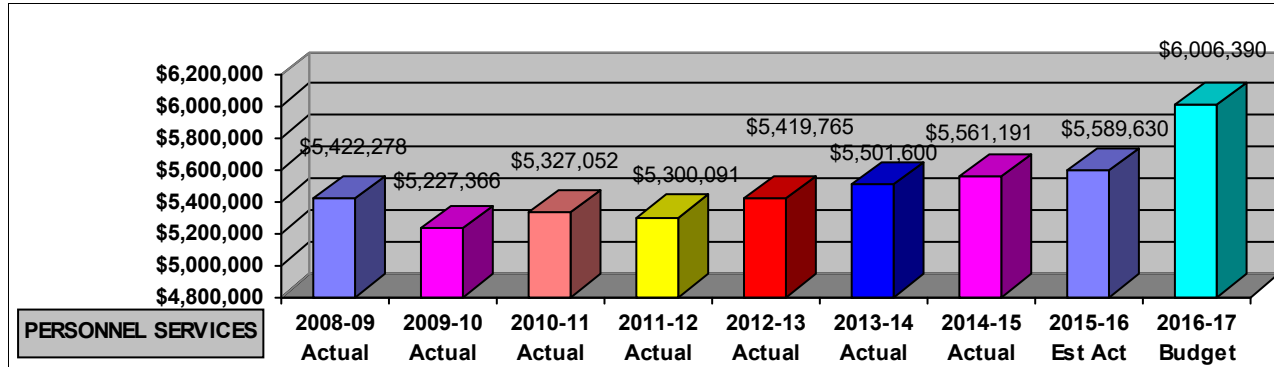
10	General Fund Expenditure Budget	2015/2016 Est	2015/2016 Actual	2016/2017 Budget	Budget vs Budget
1010	Boards & Commissions	222,560	247,405	216,945	-12.3%
2010	Administration	449,410	464,300	476,510	2.6%
3010	Community Development	450,405	439,940	514,335	16.9%
4010	Finance	304,185	311,130	321,045	3.2%
4020	Central Services	339,590	351,070	264,730	-24.6%
5010	Police	4,695,760	4,797,620	4,881,065	1.7%
6010	Public Works	1,554,480	1,581,265	1,620,690	2.5%
6020	Buildings & Grounds	146,105	143,575	208,115	45.0%
<b>Total</b>	<b>General Fund</b>	<b>8,162,495</b>	<b>8,336,305</b>	<b>8,503,435</b>	<b>2.0%</b>

10	General Fund Expenditure Budget	2015/2016 Est	2015/2016 Actual	2016/2017 Budget	Budget vs Budget
40	Personnel Services	5,589,630	5,809,660	6,006,390	3.4%
50	Contractual Services	1,624,530	1,504,020	1,534,870	2.1%
60	Commodities	321,745	373,735	369,275	-1.2%
70	Capital Outlay	194,175	203,295	237,265	16.7%
80	Other Expenditures	79,905	87,045	66,695	-23.4%
90	Transfers	352,510	358,550	288,940	-19.4%
<b>Total</b>	<b>General Fund</b>	<b>8,162,495</b>	<b>8,336,305</b>	<b>8,503,435</b>	<b>2.0%</b>

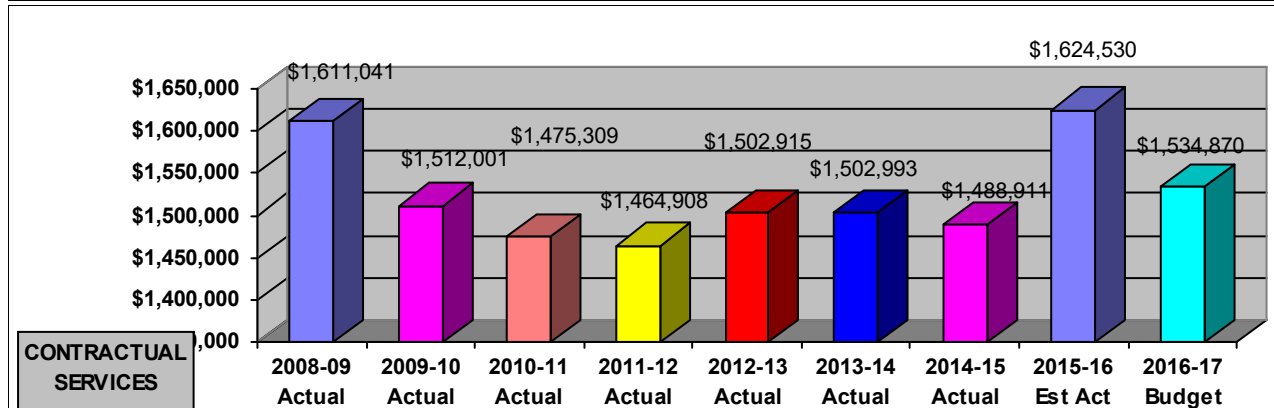


# GENERAL FUND - EXPENDITURES

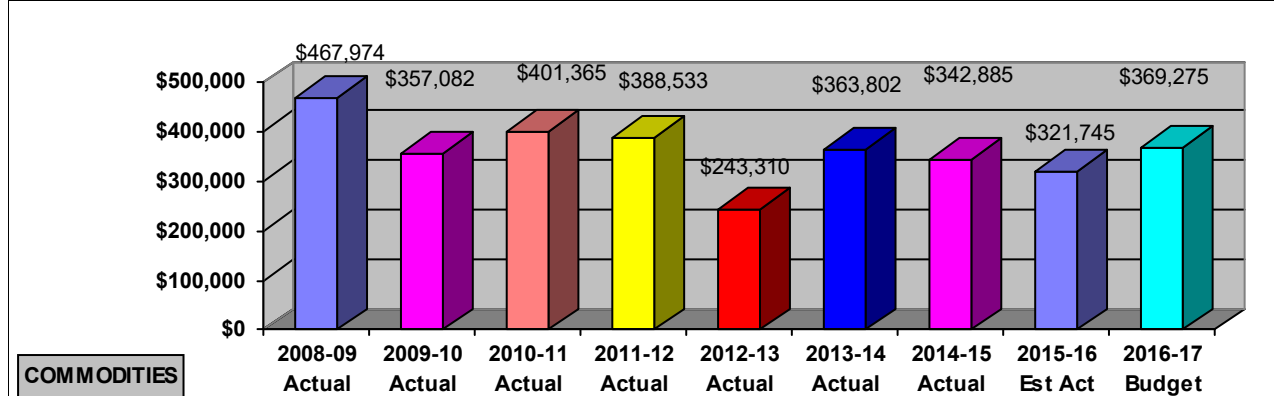
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

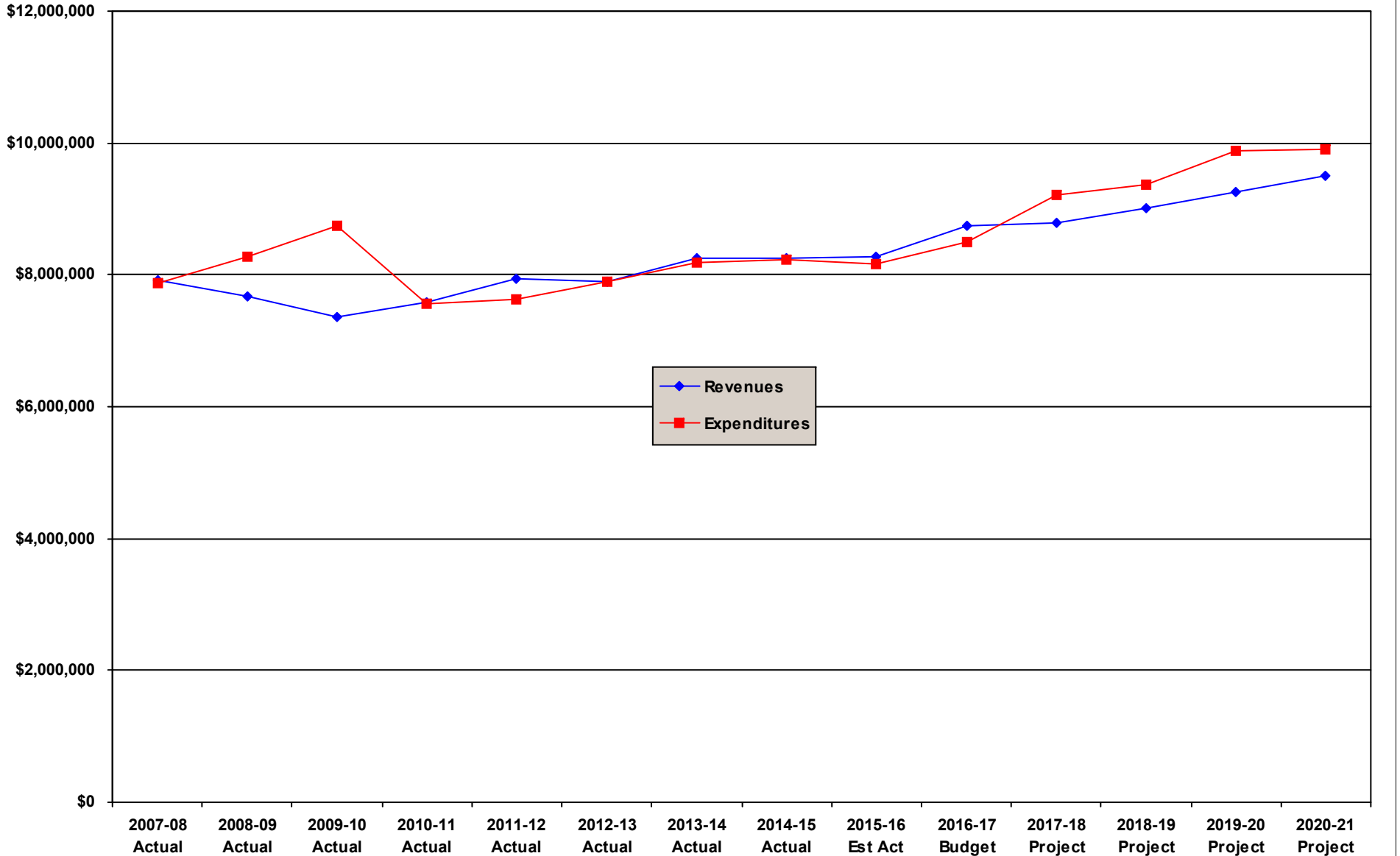


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

# GENERAL FUND

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

General Fund Trend in Revenue and Expenditures



## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	3,170,608
Revenue	5,252,985
Expenditure	5,339,960
Inc/Dec	-86,975
Ending Reserves	3,083,633

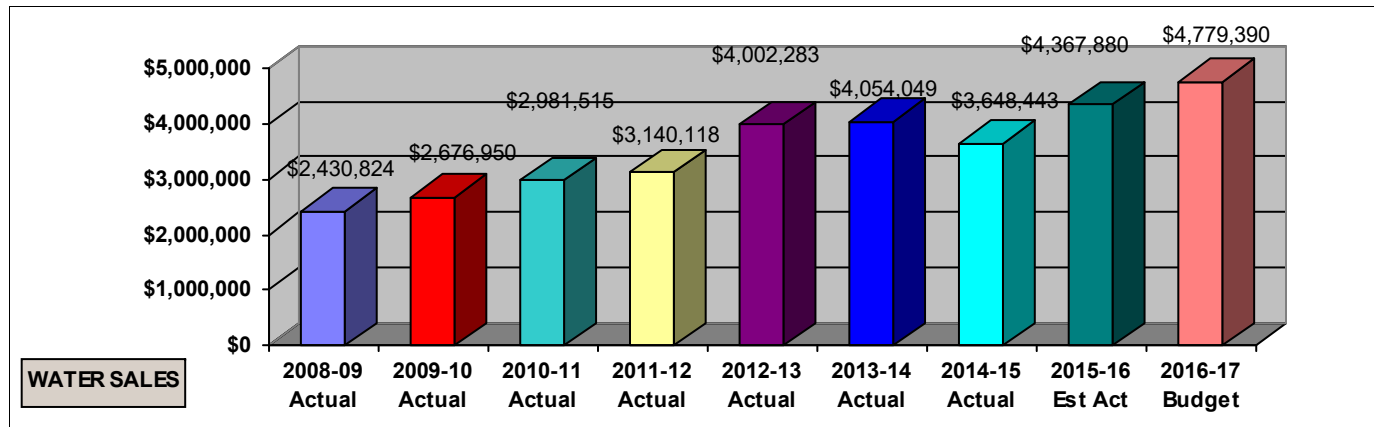
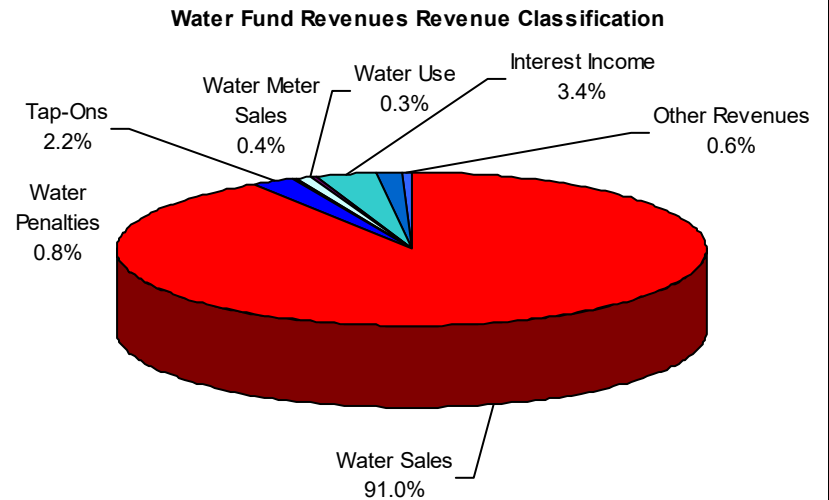
## WATER FUND REVENUES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Sales		Rate	2015-16		Rate	2016-17	
	Consumption		Est.	Act.		Budget	
00-70	340,956	\$6.43	2,192,347		\$6.56	2,479,849	
71-90	8,576	\$9.76	83,702		\$9.96	135,311	
91-Above	33,063	\$12.18	402,707		\$12.42	347,185	
Residential	382,595		2,678,756			2,962,345	
Fixed Rate		\$7.48	186,753		\$7.48	197,472	
Apartments	7,522	\$6.43	48,366		\$6.56	36,869	
Commercial	103,815	\$9.16	950,945		\$9.34	1,052,340	
Industrial	45,964	\$9.16	421,030		\$9.34	433,803	
Public	8,955	\$9.16	82,028		\$9.34	96,562	
Totals	548,851		\$4,367,880			\$4,779,390	

- Water Sales comprise approximately 80% of the overall revenue budget.
- Future increases from the city of Chicago are projected at 2%



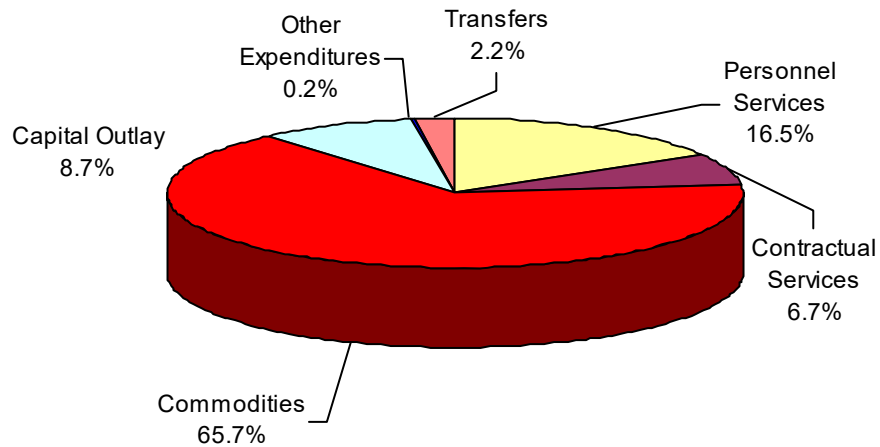
## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	3,170,608
Revenue	5,252,985
Expenditure	5,339,960
Inc/Dec	-86,975
Ending Reserves	3,083,633

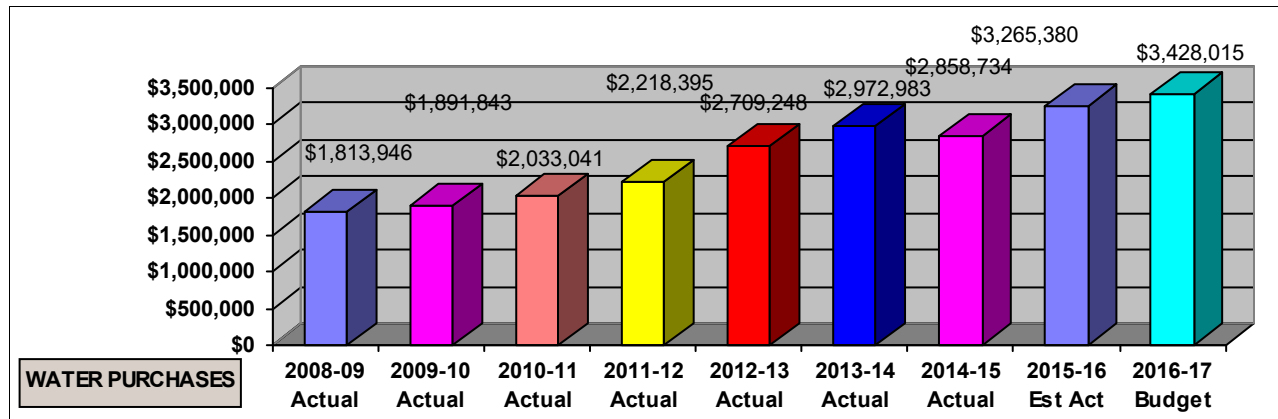
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

### WATER FUND EXPENDITURES

#### Water Fund Expenditure Classification



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



## ENTERPRISE FUNDS

Sewer Fund	
Beginning Reserves	1,817,154
Revenue	323,540
Expenditure	290,510
Inc/Dec	33,030
Ending Reserves	1,850,184

## SEWER FUND

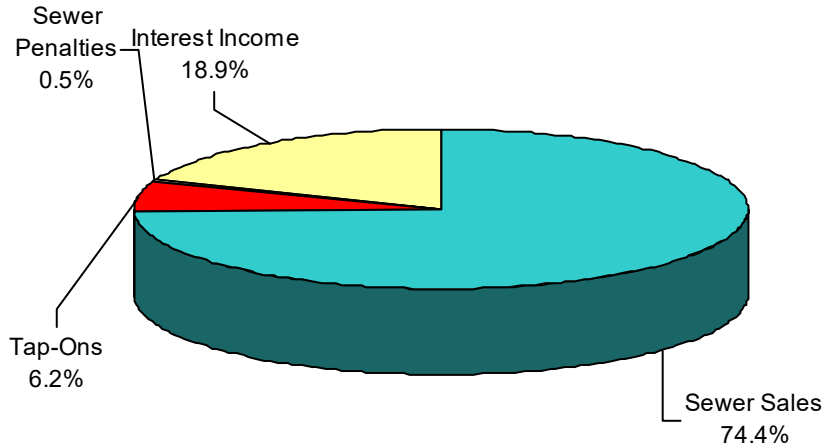
### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

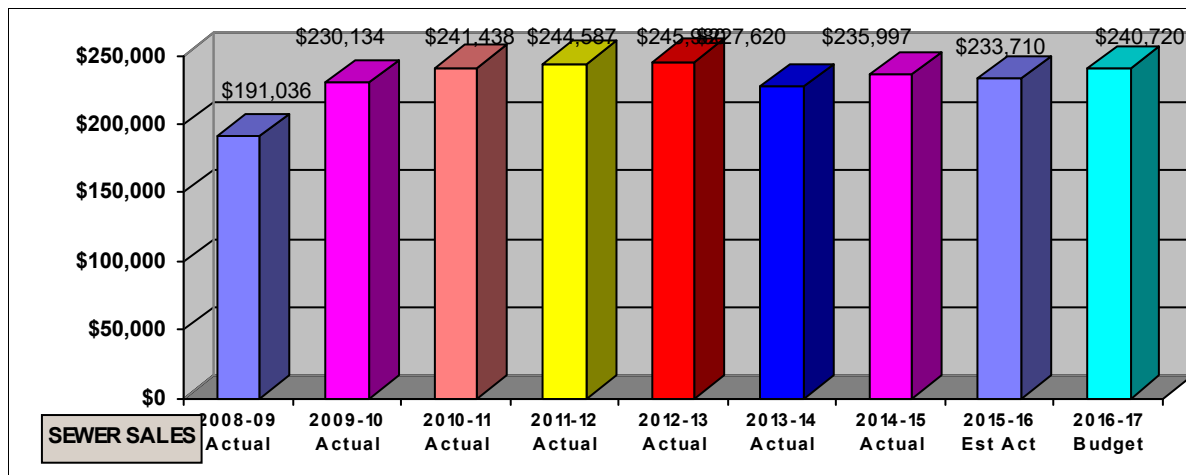
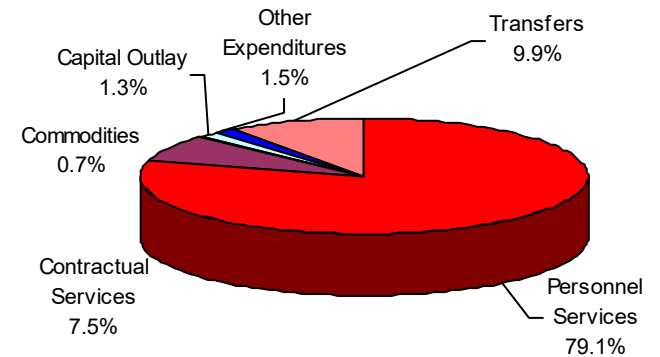
#### Current Sewer Rates

- Residential rates per cycle = flat rate of \$15.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.

#### Sewer Fund Revenues



#### Sewer Fund Expenditure Classification



# Section 3

## Detail Budget



**The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.**

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	31,143,752	31,213,707	31,673,694	<b>31,827,294</b>	31,468,409	30,966,889	30,405,259	30,027,675
Total Revenues	17,022,946	16,760,227	17,086,300	<b>18,312,250</b>	18,094,070	18,491,910	19,044,920	19,198,150
Total Expenditures	16,952,991	16,300,240	16,932,700	<b>18,671,135</b>	18,595,590	19,053,540	19,422,505	18,870,335
Net Increase (Decrease)	69,955	459,987	153,600	<b>-358,885</b>	-501,520	-561,630	-377,585	327,815
<b>Available - April 30</b>	31,213,707	31,673,694	31,827,294	<b>31,468,409</b>	30,966,889	30,405,259	30,027,675	30,355,490

**Estimated Reserves May 1, 2016**

**31,827,294**

Estimated Revenues:

Taxes	6,956,925
Licenses	49,180
Permits And Fees	375,300
Intergovernmental	1,391,540
Charges For Services	5,865,810
Fines And Forfeitures	150,000
Cost Recoverable	232,800
Miscellaneous Revenues	2,502,205
Other	15,000
Transfers	773,490

Total Estimated Revenues

**18,312,250**

Estimated Expenditures:

Personnel Services	7,127,590
Contractual Services	2,184,265
Commodities	3,897,440
Capital Outlay	2,466,285
Other Expenditures	2,222,065
Transfers	773,490

Total Estimated Expenditures

**18,671,135**

Net Increase (Decrease)

**-358,885**

**Estimated Reserves April 30, 2017**

**31,468,409**

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014	2014/2015	2015/2016	2015/2016	2016/2017	Budget	2017/2018	2018/2019	2019/2020	2020/2021
Revenue Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
<b>General Fund</b>										
10 General Fund	8,252,110	8,249,417	8,280,610	8,416,890	8,735,685	3.8%	8,783,460	9,012,495	9,248,315	9,491,075
<b>Special Revenue</b>										
21 E-911 Fund	63,428	61,365	40,895	73,070	0		0	0	0	0
22 Motor Fuel Tax Fund	266,437	264,702	275,920	262,600	278,770	6.2%	286,940	295,360	304,030	312,960
23 Hotel/Motel Tax Fund	507,316	536,770	505,515	507,655	619,870	22.1%	638,615	658,090	678,330	699,360
24 Places of Eating Tax	50,000	55,000	12,000	55,000	25,000	-54.5%	25,000	25,000	25,000	25,000
<b>Capital Projects</b>										
31 Capital Improvements Fund	968,802	572,181	271,320	318,625	445,260	39.7%	744,980	751,040	960,360	711,180
32 Sidewalks/Pathway Fund	11,487	129,846	91,330	95,150	44,430	-53.3%	2,500	0	0	0
33 Equipment Replacement Fund	161,637	158,891	161,330	166,730	157,315	-5.6%	157,315	157,315	157,315	157,315
34 Storm Water Management Fund	13,274	29,385	19,830	14,020	13,950	-0.5%	14,070	14,190	14,310	14,440
<b>Debt Service Funds</b>										
41 Debt Service Fund	685,762	670,516	677,915	676,755	676,565	0.0%	155,910	155,910	110,000	110,000
<b>Enterprise Funds</b>										
51 Water Fund	4,372,358	4,074,969	4,710,385	5,039,810	5,252,985	4.2%	5,179,990	5,279,215	5,380,445	5,483,715
52 Sewer Fund	305,413	314,409	315,280	336,890	323,540	-4.0%	330,810	338,300	346,010	353,950
<b>Internal Service Funds</b>										
61 Information Technology Fund	243,272	259,886	256,230	256,790	300,115	16.9%	312,295	320,495	311,135	308,635
<b>Fiduciary Funds</b>										
71 Police Pension Fund	1,121,650	1,382,890	1,467,740	1,167,135	1,438,765	23.3%	1,462,185	1,484,500	1,509,670	1,530,520
<b>Total Revenues</b>	<b>17,022,946</b>	<b>16,760,227</b>	<b>17,086,300</b>	<b>17,387,120</b>	<b>18,312,250</b>	<b>5.3%</b>	<b>18,094,070</b>	<b>18,491,910</b>	<b>19,044,920</b>	<b>19,198,150</b>



**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

<b>Expenditure Budget</b>	<b>2013/2014 Actual</b>	<b>2014/2015 Actual</b>	<b>2015/2016 Est Actual</b>	<b>2015/2016 Budget</b>	<b>2016/2017 Budget</b>	<b>Budget vs Budget</b>	<b>2017/2018 Projected</b>	<b>2018/2019 Projected</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>
<b>General Fund</b>										
10 General Fund	8,187,549	8,236,938	8,162,495	8,336,305	8,503,435	2.0%	9,214,220	9,371,770	9,872,960	9,900,330
<b>Special Revenue</b>										
21 E-911 Fund	44,420	44,621	211,100	47,425	0		0	0	0	0
22 Motor Fuel Tax Fund	306,903	168,688	257,055	257,180	275,485	7.1%	300,495	300,505	300,515	300,525
23 Hotel/Motel Tax Fund	668,867	442,879	490,615	492,100	598,615	21.6%	576,455	576,120	532,915	538,645
24 Places of Eating Tax	52,394	51,082	10,000	52,360	25,000	-52.3%	25,000	25,000	25,000	25,000
<b>Capital Projects</b>										
31 Capital Improvements Fund	898,111	651,015	675,480	900,365	1,003,765	11.5%	870,220	751,040	960,360	711,180
32 Sidewalks/Pathway Fund	65,231	38,133	113,475	470,800	295,100	-37.3%	81,650	199,350	0	0
33 Equipment Replacement Fund	316,497	26,804	186,970	341,200	291,000	-14.7%	326,000	326,000	349,000	246,000
34 Storm Water Management Fund	11,752	16,888	3,125	16,250	13,935	-14.2%	13,945	13,955	13,965	13,975
<b>Debt Service Funds</b>										
41 Debt Service Fund	670,146	674,617	680,405	682,370	680,385	-0.3%	159,930	166,270	120,560	120,770
<b>Enterprise Funds</b>										
51 Water Fund	4,492,002	4,559,777	4,699,895	5,034,115	5,339,960	6.1%	5,344,620	5,659,700	5,562,545	5,269,210
52 Sewer Fund	273,243	268,025	262,975	279,225	290,510	4.0%	302,045	315,120	326,075	337,200
<b>Internal Service Funds</b>										
61 Information Technology Fund	130,116	249,136	227,575	245,850	327,050	33.0%	329,075	265,615	252,195	273,805
<b>Fiduciary Funds</b>										
71 Police Pension Fund	835,759	871,635	951,535	949,500	1,026,895	8.2%	1,051,935	1,083,095	1,106,415	1,133,695
<b>Total Expenditures</b>	<b>16,952,991</b>	<b>16,300,240</b>	<b>16,932,700</b>	<b>18,105,045</b>	<b>18,671,135</b>	<b>3.1%</b>	<b>18,595,590</b>	<b>19,053,540</b>	<b>19,422,505</b>	<b>18,870,335</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	4,531,565	4,596,126	4,608,605	<b>4,726,720</b>	4,958,970	4,528,210	4,168,935	3,544,290
Total Revenues	8,252,110	8,249,417	8,280,610	<b>8,735,685</b>	8,783,460	9,012,495	9,248,315	9,491,075
Total Expenditures	8,187,549	8,236,938	8,162,495	<b>8,503,435</b>	9,214,220	9,371,770	9,872,960	9,900,330
Net Increase (Decrease)	64,561	12,479	118,115	<b>232,250</b>	-430,760	-359,275	-624,645	-409,255
<b>Available Reserves - April 30</b>	4,596,126	4,608,605	4,726,720	<b>4,958,970</b>	4,528,210	4,168,935	3,544,290	3,135,035

**Estimated Reserves May 1, 2016**

**4,726,720**

Estimated Revenues:

Taxes	5,807,420
Licenses	49,180
Permits And Fees	375,300
Intergovernmental	1,119,120
Charges For Services	631,170
Fines And Forfeitures	150,000
Cost Recoverable	232,800
Miscellaneous Revenues	355,695
Other	15,000
Transfers	0

Total Estimated Revenues

**8,735,685**

Estimated Expenditures:

Personnel Services	6,006,390
Contractual Services	1,534,870
Commodities	369,275
Capital Outlay	237,265
Other Expenditures	66,695
Transfers	288,940

Total Estimated Expenditures

**8,503,435**

Net Increase (Decrease)

**232,250**

**Estimated Reserves April 30, 2017**

**4,958,970**

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Revenue Budget	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
30 Taxes	5,550,067	5,521,322	5,505,640	5,749,200	5,807,420	1.0%	5,981,540	6,150,325	6,323,965	6,502,565
31 Licenses	48,650	45,480	49,430	48,180	49,180	2.1%	49,180	49,180	49,180	49,180
32 Permits And Fees	367,541	455,655	301,950	283,300	375,300	32.5%	285,300	285,300	285,300	285,300
33 Intergovernmental	1,092,575	1,076,789	1,158,530	1,083,930	1,119,120	3.2%	1,152,690	1,187,270	1,222,890	1,259,570
34 Charges For Services	532,610	585,670	614,830	602,280	631,170	4.8%	649,910	669,240	689,140	709,630
35 Fines And Forfeitures	147,043	150,758	152,200	150,000	150,000	0.0%	150,000	150,000	150,000	150,000
36 Cost Recoverable	251,966	188,043	236,210	233,000	232,800	-0.1%	238,840	245,180	251,840	258,830
37 Miscellaneous Revenues	240,645	222,179	246,820	252,000	355,695	41.1%	261,000	261,000	261,000	261,000
38 Other	21,014	3,521	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	8,252,110	8,249,417	8,280,610	8,416,890	8,735,685	3.8%	8,783,460	9,012,495	9,248,315	9,491,075

**10 General Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>30 Taxes</b>										
3000 General Property Tax	310,012	304,463	322,270	326,025	267,045	-18.1%	272,385	277,835	283,390	289,060
3010 Police Protection Property Tax	215,014	220,217	214,845	217,350	178,030	-18.1%	181,590	185,220	188,925	192,705
3015 Police Pension Property Tax	555,623	543,678	569,240	577,405	672,735	16.5%	686,190	699,915	713,915	728,195
3020 Road & Bridge Tax	248,594	245,817	263,310	266,715	269,090	0.9%	287,480	296,100	304,990	314,140
3030 Municipal Sales Tax	1,992,898	2,065,095	2,005,955	2,129,845	2,184,840	2.6%	2,250,385	2,317,895	2,387,435	2,459,055
3040 Electric Utility Tax	923,109	885,991	880,750	926,890	914,570	-1.3%	942,010	970,270	999,380	1,029,350
3050 Gas Utility Tax	334,269	305,370	257,920	304,220	305,170	0.3%	314,330	323,750	333,460	343,470
3060 Telecommunication Tax	740,817	720,250	698,590	747,430	727,040	-2.7%	748,850	771,320	794,460	818,290
3070 Places of Eating Tax	229,731	230,441	292,760	253,320	288,900	14.0%	298,320	308,020	318,010	328,300
<b>Total Taxes</b>	<b>5,550,067</b>	<b>5,521,322</b>	<b>5,505,640</b>	<b>5,749,200</b>	<b>5,807,420</b>	<b>1.0%</b>	<b>5,981,540</b>	<b>6,150,325</b>	<b>6,323,965</b>	<b>6,502,565</b>
<b>31 Licenses</b>										
3110 Liquor Licenses	44,370	39,200	44,150	42,900	43,900	2.3%	43,900	43,900	43,900	43,900
3120 Other Licenses	4,280	6,280	5,280	5,280	5,280	0.0%	5,280	5,280	5,280	5,280
<b>Total Licenses</b>	<b>48,650</b>	<b>45,480</b>	<b>49,430</b>	<b>48,180</b>	<b>49,180</b>	<b>2.1%</b>	<b>49,180</b>	<b>49,180</b>	<b>49,180</b>	<b>49,180</b>
<b>32 Permits And Fees</b>										
3200 Building Permits	312,103	418,663	271,150	253,300	345,300	36.3%	255,300	255,300	255,300	255,300
3210 Other Permits	32,662	0	0	0	0		0	0	0	0
3265 Plat Fees	10,500	21,892	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3275 Public Hearing Fees	12,275	14,450	15,800	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3285 Annexation Fees	0	650	0	0	0		0	0	0	0
<b>Total Permits And Fees</b>	<b>367,541</b>	<b>455,655</b>	<b>301,950</b>	<b>283,300</b>	<b>375,300</b>	<b>32.5%</b>	<b>285,300</b>	<b>285,300</b>	<b>285,300</b>	<b>285,300</b>
<b>33 Intergovernmental</b>										
3300 State Income Tax	1,028,933	1,034,091	1,115,510	1,045,340	1,077,020	3.0%	1,109,330	1,142,610	1,176,890	1,212,190
3310 Corporate Replacement Tax	43,642	42,699	43,020	38,590	42,100	9.1%	43,360	44,660	46,000	47,380
3320 Grants	20,000	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>1,092,575</b>	<b>1,076,789</b>	<b>1,158,530</b>	<b>1,083,930</b>	<b>1,119,120</b>	<b>3.2%</b>	<b>1,152,690</b>	<b>1,187,270</b>	<b>1,222,890</b>	<b>1,259,570</b>
<b>34 Charges For Services</b>										
3410 Franchise Tax - Cable TV	249,548	260,006	276,410	263,850	281,940	6.9%	290,390	299,110	308,080	317,320
3415 Rent Revenue	283,062	325,664	338,420	338,430	349,230	3.2%	359,520	370,130	381,060	392,310
<b>Total Charges For Services</b>	<b>532,610</b>	<b>585,670</b>	<b>614,830</b>	<b>602,280</b>	<b>631,170</b>	<b>4.8%</b>	<b>649,910</b>	<b>669,240</b>	<b>689,140</b>	<b>709,630</b>
<b>35 Fines And Forfeitures</b>										

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

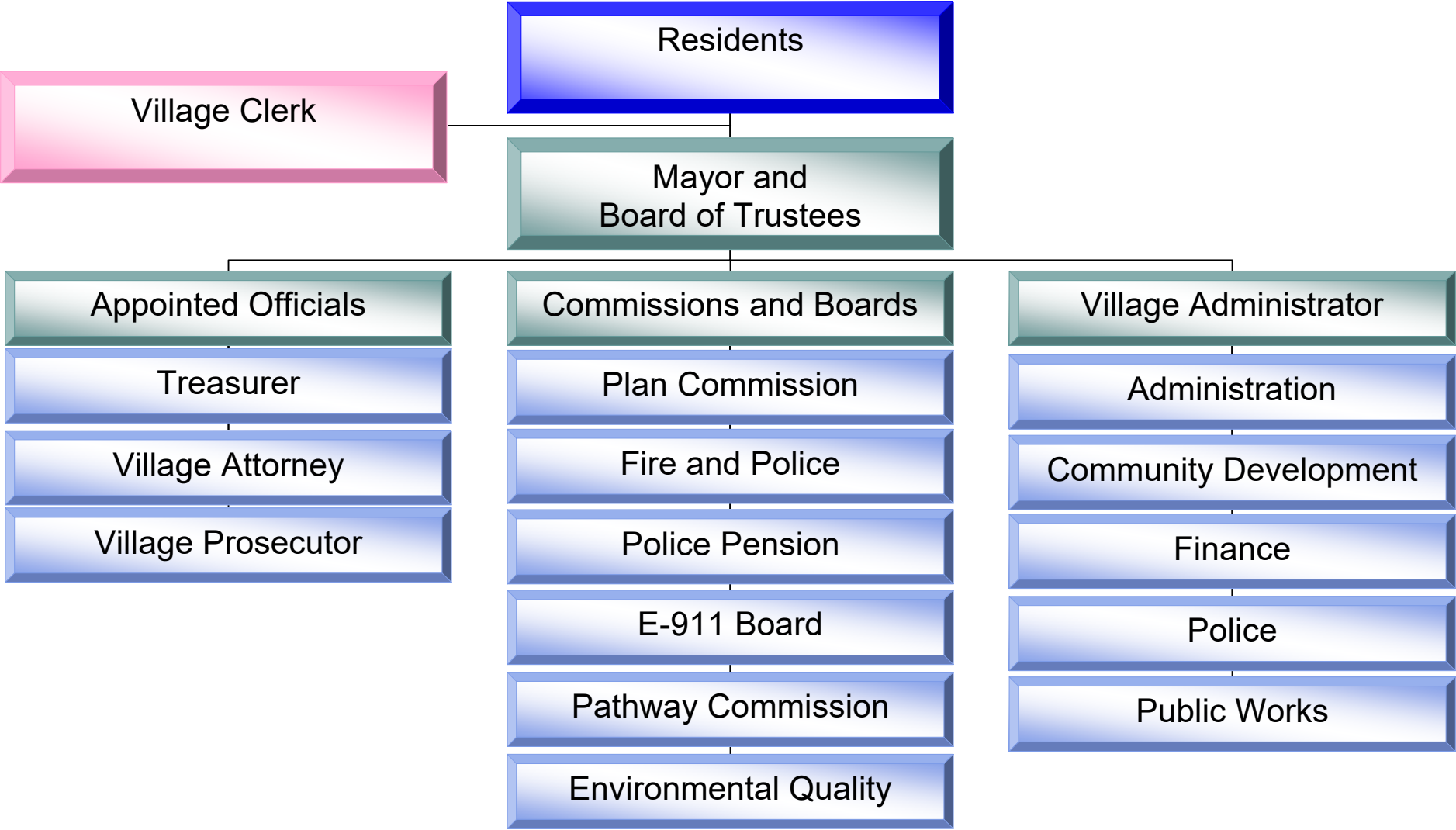
Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
3500 Circuit Court Fines	122,220	127,588	131,530	125,000	125,000	0.0%	125,000	125,000	125,000	125,000
3510 Village Fines	24,823	23,170	20,670	25,000	25,000	0.0%	25,000	25,000	25,000	25,000
<b>Total Fines And Forfeitures</b>	<b>147,043</b>	<b>150,758</b>	<b>152,200</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>36 Cost Recoverable</b>										
3600 Recoverable-Employee Share In	118,124	119,605	117,330	120,000	120,800	0.7%	126,840	133,180	139,840	146,830
3610 Recoverable-Legal Fees	2,785	665	7,700	6,000	5,000	-16.7%	5,000	5,000	5,000	5,000
3620 Recoverable-Engineering Fees	0	0	0	0	0		0	0	0	0
3630 Recoverable-Tree Purchases	4,767	1,808	2,600	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3640 Recoverable-Property Damage	0	0	10,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
3650 Recoverable-Inspection Fees	35,790	33,035	31,840	35,000	35,000	0.0%	35,000	35,000	35,000	35,000
3680 Recoverable-Special Detail	2,233	1,162	5,350	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
3690 Recoverable-Miscellaneous	88,267	31,768	61,390	55,000	55,000	0.0%	55,000	55,000	55,000	55,000
<b>Total Cost Recoverable</b>	<b>251,966</b>	<b>188,043</b>	<b>236,210</b>	<b>233,000</b>	<b>232,800</b>	<b>-0.1%</b>	<b>238,840</b>	<b>245,180</b>	<b>251,840</b>	<b>258,830</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	172,420	177,749	180,000	200,000	180,000	-10.0%	180,000	180,000	180,000	180,000
3710 Donations	0	0	0	0	0		0	0	0	0
3795 Other Revenues	68,226	44,431	66,820	52,000	175,695	237.9%	81,000	81,000	81,000	81,000
<b>Total Miscellaneous Revenues</b>	<b>240,645</b>	<b>222,179</b>	<b>246,820</b>	<b>252,000</b>	<b>355,695</b>	<b>41.1%</b>	<b>261,000</b>	<b>261,000</b>	<b>261,000</b>	<b>261,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale Of Assets	21,014	3,521	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
<b>Total Other</b>	<b>21,014</b>	<b>3,521</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>39 Transfers</b>										
3932 Transfer from Sidewalk/Pathway	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>8,252,110</b>	<b>8,249,417</b>	<b>8,280,610</b>	<b>8,416,890</b>	<b>8,735,685</b>	<b>3.8%</b>	<b>8,783,460</b>	<b>9,012,495</b>	<b>9,248,315</b>	<b>9,491,075</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014	2014/2015	2015/2016	2015/2016	2016/2017	Budget	2017/2018	2018/2019	2019/2020	2020/2021
Expenditure Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010 Boards & Commissions	360,325	186,669	222,560	247,405	216,945	-12.3%	242,830	219,545	238,310	220,905
2010 Administration	460,979	472,480	449,410	464,300	476,510	2.6%	493,295	513,190	528,330	548,180
3010 Community Development	471,720	520,458	450,405	439,940	514,335	16.9%	463,110	478,265	486,425	499,520
4010 Finance	290,617	292,851	304,185	311,130	321,045	3.2%	334,490	345,845	358,780	368,700
4020 Central Services	482,977	697,834	339,590	351,070	264,730	-24.6%	705,690	720,980	940,380	700,680
5010 Police	4,504,835	4,480,243	4,695,760	4,797,620	4,881,065	1.7%	5,189,475	5,321,605	5,500,770	5,707,425
6010 Public Works	1,488,495	1,460,966	1,554,480	1,581,265	1,620,690	2.5%	1,623,490	1,607,720	1,652,510	1,684,585
6020 Buildings & Grounds	127,601	125,438	146,105	143,575	208,115	45.0%	161,840	164,620	167,455	170,335
<b>Total General Fund</b>	<b>8,187,549</b>	<b>8,236,938</b>	<b>8,162,495</b>	<b>8,336,305</b>	<b>8,503,435</b>	<b>2.0%</b>	<b>9,214,220</b>	<b>9,371,770</b>	<b>9,872,960</b>	<b>9,900,330</b>

Summary By Classification	2013/2014	2014/2015	2015/2016	2015/2016	2016/2017	Budget	2017/2018	2018/2019	2019/2020	2020/2021
Expenditure Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
40 Personnel Services	5,501,475	5,561,191	5,589,630	5,809,660	6,006,390	3.4%	6,243,870	6,471,020	6,709,480	6,935,845
50 Contractual Services	1,502,993	1,488,911	1,624,530	1,504,020	1,534,870	2.1%	1,556,300	1,528,385	1,558,120	1,582,105
60 Commodities	363,802	342,885	321,745	373,735	369,275	-1.2%	376,855	380,365	385,580	390,500
70 Capital Outlay	156,146	110,019	194,175	203,295	237,265	16.7%	223,065	187,565	190,380	233,285
80 Other Expenditures	247,089	60,397	79,905	87,045	66,695	-23.4%	87,390	67,925	88,660	68,685
90 Transfers	416,045	673,535	352,510	358,550	288,940	-19.4%	726,740	736,510	940,740	689,910
<b>Total Expenditure Budget</b>	<b>8,187,549</b>	<b>8,236,938</b>	<b>8,162,495</b>	<b>8,336,305</b>	<b>8,503,435</b>	<b>2.0%</b>	<b>9,214,220</b>	<b>9,371,770</b>	<b>9,872,960</b>	<b>9,900,330</b>

**VILLAGE OF BURR RIDGE  
ORGANIZATIONAL CHART**



**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	42,799	30,661	37,885	39,275	33,620	-14.4%	39,215	33,815	33,915	34,020
4011 IMRF Contribution	1,246	780	1,715	1,875	1,195	-36.3%	2,065	1,445	1,570	1,700
4012 FICA/Medicare Taxes	3,231	2,313	2,900	3,005	2,570	-14.5%	3,000	2,585	2,595	2,600
4040 Due & Subscriptions	8,726	7,592	5,630	7,615	7,835	2.9%	7,990	8,150	8,310	8,475
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	2,058	923	3,375	3,765	3,145	-16.5%	3,445	3,145	3,445	3,145
<b>Total Personnel Services</b>	<b>58,060</b>	<b>42,269</b>	<b>51,505</b>	<b>55,535</b>	<b>48,365</b>	<b>-12.9%</b>	<b>55,715</b>	<b>49,140</b>	<b>49,835</b>	<b>49,940</b>
<b>50 Contractual Services</b>										
5010 Legal Services	89,968	66,650	81,310	95,000	85,000	-10.5%	85,000	85,000	85,000	85,000
5015 Prosecution Services	10,728	10,744	11,000	12,975	12,000	-7.5%	12,240	12,485	12,735	12,990
5020 Other Professional Services	13,458	7,620	500	3,000	5,500	83.3%	3,000	5,500	3,000	5,500
5025 Postage	4,689	2,137	2,970	2,970	3,030	2.0%	3,090	3,150	3,210	3,270
5030 Telephone	1,675	1,244	1,330	1,330	1,390	4.5%	1,420	1,450	1,480	1,510
5040 Printing	2,343	4,712	165	0	200		200	200	200	200
<b>Total Contractual Services</b>	<b>122,860</b>	<b>93,108</b>	<b>97,275</b>	<b>115,275</b>	<b>107,120</b>	<b>-7.1%</b>	<b>104,950</b>	<b>107,785</b>	<b>105,625</b>	<b>108,470</b>
<b>60 Commodities</b>										
6010 Operating Supplies	1,164	354	1,000	1,200	1,200	0.0%	1,200	1,200	1,200	1,200
<b>Total Commodities</b>	<b>1,164</b>	<b>354</b>	<b>1,000</b>	<b>1,200</b>	<b>1,200</b>	<b>0.0%</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8010 Public/Employee Relations	27,271	19,156	28,465	28,570	25,150	-12.0%	33,500	25,500	33,500	25,500
8012 Special Events	106,907	12,261	0	0	0		0	0	0	0
8020 Village Clerk	1,574	1,351	1,680	2,850	2,300	-19.3%	2,300	2,300	2,300	2,300
8025 Fire & Police Comm	19,778	3,022	17,135	19,850	9,050	-54.4%	17,475	9,230	18,180	9,415
8030 Cable TV	12,925	10,700	12,500	13,225	13,225	0.0%	13,225	13,225	13,225	13,225
8035 Economic Development Comm	5,150	158	6,900	4,800	3,350	-30.2%	7,000	3,500	7,000	3,500
8045 Environmental Quality Comm	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>173,605</b>	<b>46,648</b>	<b>66,680</b>	<b>69,295</b>	<b>53,075</b>	<b>-23.4%</b>	<b>73,500</b>	<b>53,755</b>	<b>74,205</b>	<b>53,940</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	4,635	4,290	6,100	6,100	7,185	17.8%	7,465	7,665	7,445	7,355



10 General Fund  
1010 Boards & Commissions

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Total Transfers	4,635	4,290	6,100	6,100	7,185	17.8%	7,465	7,665	7,445	7,355
Total Boards & Commissions	360,325	186,669	222,560	247,405	216,945	-12.3%	242,830	219,545	238,310	220,905

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries Part-Time</b>			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk			

<b>Dues &amp; Subscriptions</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
CMAF Dues	105	110	110
Ill. Municipal League Dues	1,020	1,000	1,020
Dupage Mayors And Managers	3,825	6,000	6,000
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
Metropolitan Mayors Caucus	475	400	500
Miscellaneous	100	0	100
	<u>5,630</u>	<u>7,615</u>	<u>7,835</u>

<b>Training &amp; Travel Expense</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Dupage M&M Meetings	320	250	320
Other Meetings	50	50	50
Dupage M & M Annual Dinner	150	300	150
Dupage M & M Springfield Driveway	580	600	600
Mileage Reimbursement	120	125	125
IML Handbooks	115	300	0
Chamber of Commerce	0	240	0
Special Events/Training-Trustees	500	900	900
Special Events/Training-Mayor	750	1,000	1,000
District 3 Meeting	790	0	0
	<u>3,375</u>	<u>3,765</u>	<u>3,145</u>

- IML Handbooks purchased every other year 15-16, 17-18, 19-20  
 -Chamber of Commerce Lunches covered under special events/training

<b>Legal Services</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
General Services	55,000	60,000	60,000
Reimbursable Services	7,700	5,000	5,000
Fire & Police Comm.	0	3,000	3,000
Plan Commission	0	2,000	2,000
Lawsuits	1,000	20,000	10,000
Police Union Negotiation	0	0	2,500
Public Works Union Negotiations	1,500	5,000	2,500
Public Works Union Arbitration	3,395	0	0
Public Works Union Arbitration - Attorney	8,500	0	0
Kulis EEOC Charge	4,215	0	0
Miscellaneous	0	0	0
	<u>81,310</u>	<u>95,000</u>	<u>85,000</u>

<b>Other Professional Services</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Strategic Goal Planning	0	0	2,500
Transmission Line/Forestry Consultant	0	2,500	2,500
Miscellaneous	500	500	500
	<u>500</u>	<u>3,000</u>	<u>5,500</u>

<b>Telephone</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Monthly Phone Charge	615	560	640
Mayor Mobile Phone Allowance	715	770	750
	<u>1,330</u>	<u>1,330</u>	<u>1,390</u>

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Public/Employee Relations</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Para-transit Pilot Program	1,000	1,000	1,000
Christmas Employee Recognition	4,000	4,000	4,000
Recognition Plaques	1,165	800	500
Burr Ridge Briefs Printing/Postage	9,500	9,000	9,000
Board And Commission Dinner	7,550	8,000	0
Employee Recognition/Retirement Parties	450	700	700
Flowers / Wreaths	600	750	750
Donation to Senior Organizations	4,200	4,200	4,200
Recycling Programs			5,000
Secretary of State MDSF Event	0	120	0
	28,465	28,570	25,150

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
- Newsletters printed in February, April, and September
- Resident Survey conducted every two years in FY 15-16, 17-18, 19-20 cost included in Burr Ridge Briefs Printing

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Village Clerk</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	180	350	300
Publishing	300	500	500
Recording Fees	1,000	1,500	1,000
Office Supplies	200	500	500
	1,680	2,850	2,300

<b>Fire &amp; Police Commission</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	0	2,120	2,150
Testing	13,870	10,850	5,050
Publishing (Testing Notice)	2,330	5,000	220
Dues	375	380	380
Postage	75	150	150
Printing	0	0	0
Seminars	0	1,050	1,050
Facility Rental	0	0	0
Travel/M meal Expense	200	200	50
Office/Operating Supplies	285	100	
	17,135	19,850	9,050

Patrol Officer Testing FY 15-16, 17-18, 19-20  
Cpl. Promotional Testing FY 15-16, 18-19, 21-22  
Sgt. Promotional Testing FY 16-17, 19-20, 22-23

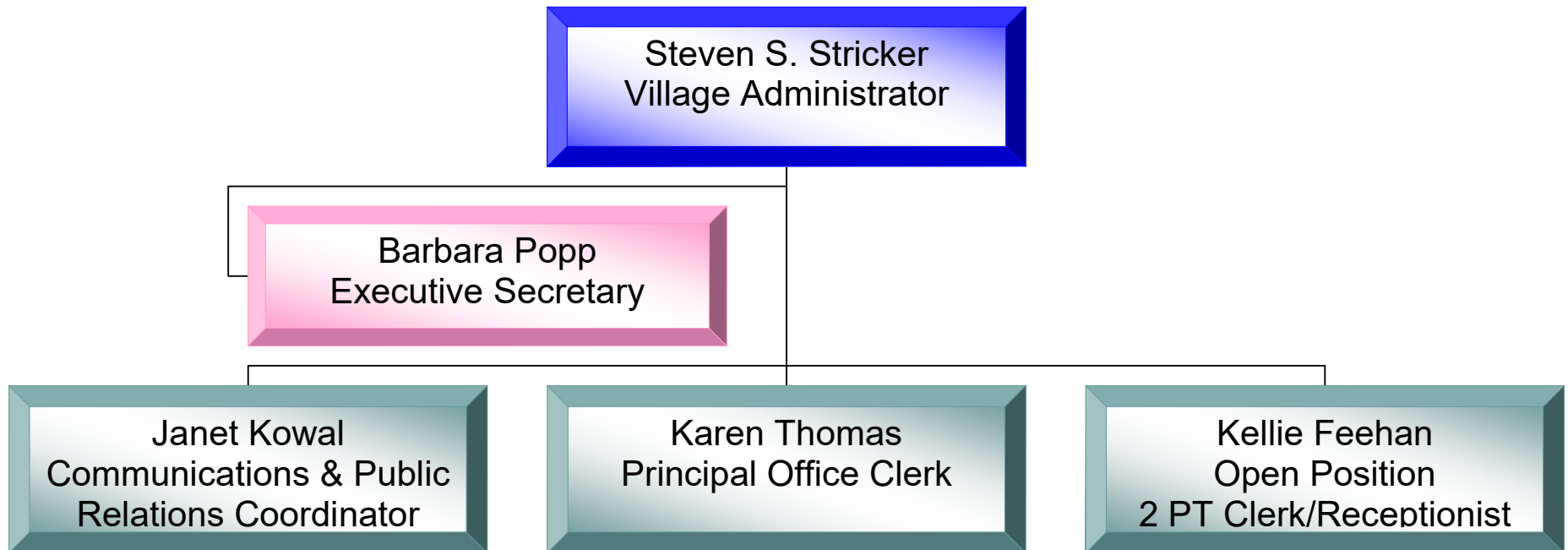
  

<b>Cable TV</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Record Board Meetings	12,500	13,225	13,225
Record Plan Comm Meetings	0	0	0
Equipment repairs/maintenance	0	0	0
Other Consulting	0	0	0
	12,500	13,225	13,225

<b>Economic Development Commission</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
EDC Breakfast meetings	3,000	3,000	3,000
EDC Realtor Lunch	3,600	1,500	0
Postage	100	50	100
Printing/ Supplies	200	250	250
	6,900	4,800	3,350

Realtor Lunch budgeted every two years

# VILLAGE OF BURR RIDGE ADMINISTRATION DEPARTMENT ORGANIZATIONAL CHART



## **DESCRIPTION OF OPERATIONS**

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund  
2010 Administration

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	282,076	279,299	262,845	262,845	267,660	1.8%	274,770	282,070	288,560	295,250
4002 Salaries Part-Time	28,444	30,659	19,805	32,510	32,330	-0.6%	34,065	34,695	35,855	37,050
4003 Salaries Overtime	0	0	0	100	100	0.0%	100	100	100	100
4011 IMRF Contribution	36,215	33,812	35,310	35,390	36,485	3.1%	40,935	45,595	50,315	55,245
4012 FICA/Medicare Taxes	20,637	20,635	21,080	22,085	22,470	1.7%	23,315	24,100	24,875	25,680
4030 Health/Life Insurance	61,290	78,498	76,310	76,310	77,465	1.5%	81,340	85,405	89,675	94,160
4040 Dues & Subscriptions	2,523	1,944	2,155	2,160	1,950	-9.7%	2,175	1,950	2,175	1,950
4041 Employee Recruitment Expense	1,132	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	8,593	8,107	9,005	9,800	10,900	11.2%	9,000	11,000	9,000	11,000
<b>Total Personnel Services</b>	<b>440,911</b>	<b>452,953</b>	<b>426,510</b>	<b>441,200</b>	<b>449,360</b>	<b>1.8%</b>	<b>465,700</b>	<b>484,915</b>	<b>500,555</b>	<b>520,435</b>
<b>50 Contractual Services</b>										
5025 Postage	1,312	1,108	1,060	1,260	1,260	0.0%	1,290	1,320	1,350	1,380
5030 Telephone	4,512	4,924	5,300	5,200	5,840	12.3%	5,955	6,075	6,195	6,315
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>5,824</b>	<b>6,032</b>	<b>6,360</b>	<b>6,460</b>	<b>7,100</b>	<b>9.9%</b>	<b>7,245</b>	<b>7,395</b>	<b>7,545</b>	<b>7,695</b>
<b>60 Commodities</b>										
6000 Office Supplies	21	566	200	200	200	0.0%	200	200	200	200
6010 Operating Supplies	82	39	100	200	200	0.0%	200	200	200	200
<b>Total Commodities</b>	<b>103</b>	<b>606</b>	<b>300</b>	<b>400</b>	<b>400</b>	<b>0.0%</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>70 Capital Outlay</b>										
7000 Equipment	230	0	0	0	500		0	0	0	0
<b>Total Capital Outlay</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	13,910	12,890	16,240	16,240	19,150	17.9%	19,950	20,480	19,830	19,650
<b>Total Transfers</b>	<b>13,910</b>	<b>12,890</b>	<b>16,240</b>	<b>16,240</b>	<b>19,150</b>	<b>17.9%</b>	<b>19,950</b>	<b>20,480</b>	<b>19,830</b>	<b>19,650</b>
<b>Total Administration</b>	<b>460,979</b>	<b>472,480</b>	<b>449,410</b>	<b>464,300</b>	<b>476,510</b>	<b>2.6%</b>	<b>493,295</b>	<b>513,190</b>	<b>528,330</b>	<b>548,180</b>

**10 General Fund  
2010 Administration**

**VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
	<b>General</b>	<b>Water</b>	<b>Sewer</b>
Full Time:			
1 Village Administrator	65%	30%	5%
1 Communications and Public Relations Coordinator			
1 Principal Office Clerk			
1 Executive Secretary			
Part Time:			
2 Cashier/Receptionist			
- 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax fund beginning in FY 15-16.			

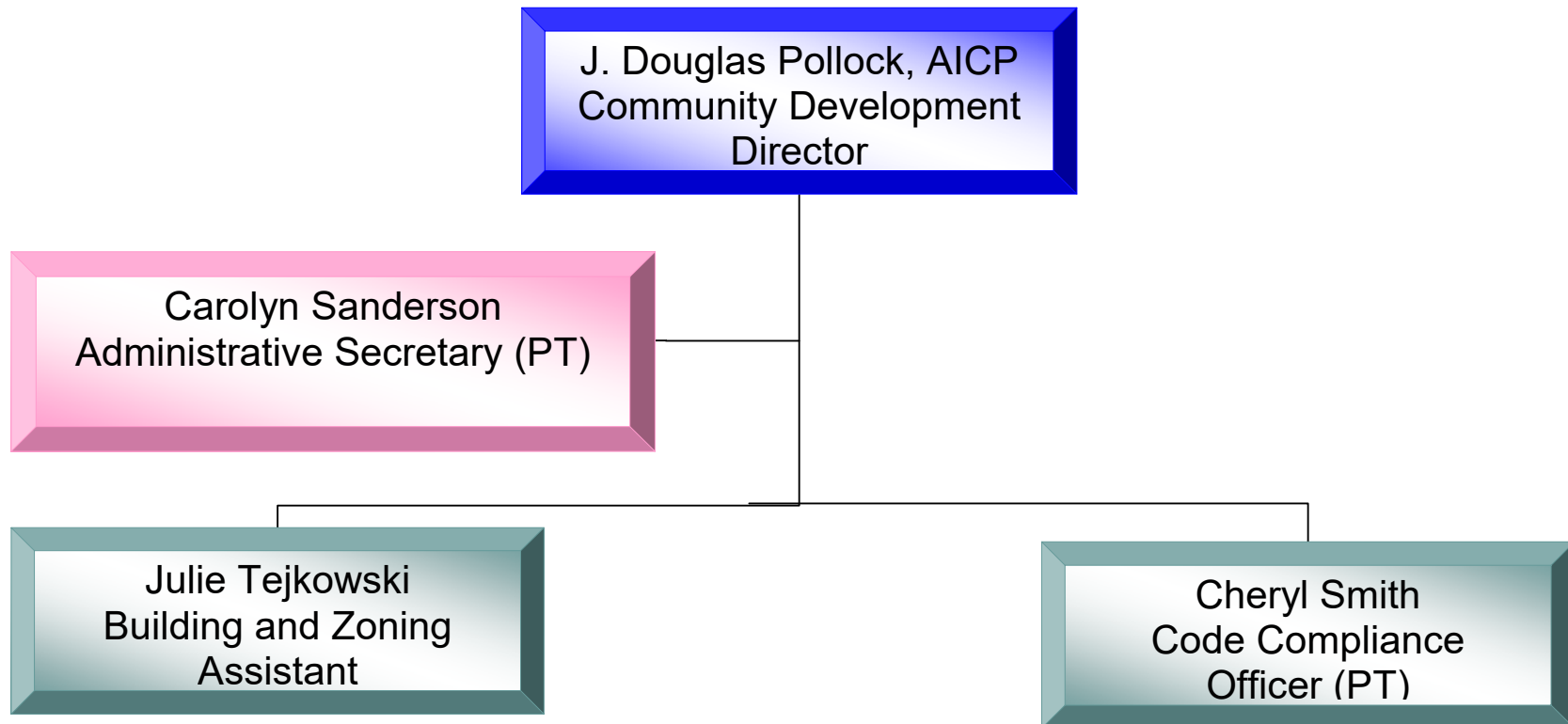
<b>Dues &amp; Subscriptions</b>	<b>15-16</b>	<b>15-16</b>	<b>16-17</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
ICMA	1,400	1,400	1,400
ILCMA	390	400	400
Newspapers	70	70	70
Illinois Revised Statutes	215	210	0
Notary Dues	80	80	80
	<u>2,155</u>	<u>2,160</u>	<u>1,950</u>
IL Revised Statutes budgeted every other year			

<b>Training &amp; Travel Expense</b>	<b>15-16</b>	<b>15-16</b>	<b>16-17</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
National Conference	365	2,000	2,000
Dupage M & M Springfield Drive Down	680	0	600
Auto Allowance	6,000	6,000	6,000
Dupage M & M Meetings	400	200	400
Metro Meetings/IAMMA Luncheons	0	100	100
Training	200	200	200
Chamber Luncheons	260	100	400
Mileage Reimbursement	100	200	200
Administrator misc. dues/ meeting expenses	1,000	1,000	1,000
	<u>9,005</u>	<u>9,800</u>	<u>10,900</u>
National Conference budgeted every other year for Village Administrator			

<b>Telephone</b>	<b>15-16</b>	<b>15-16</b>	<b>16-17</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
Monthly Phone Charge	3,750	3,650	4,250
Verizon (2)	1,550	1,550	1,590
	<u>5,300</u>	<u>5,200</u>	<u>5,840</u>



# VILLAGE OF BURR RIDGE COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



## **DESCRIPTION OF OPERATIONS**

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

## **MISSION STATEMENT**

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund  
3010 Community Development

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	172,508	177,497	183,155	183,155	188,420	2.9%	193,315	198,855	203,290	207,855
4002 Salaries Part-Time	23,950	25,910	25,235	28,575	29,210	2.2%	30,205	31,750	33,345	34,435
4003 Salaries Overtime	36	1,262	500	500	500	0.0%	500	500	500	500
4011 IMRF Contribution	22,595	22,217	22,570	22,570	23,465	4.0%	26,280	29,305	32,280	35,380
4012 FICA/Medicare Taxes	14,495	15,126	15,450	15,705	16,000	1.9%	16,655	17,420	18,120	18,575
4030 Health/Life Insurance	22,120	22,929	22,420	22,420	22,800	1.7%	23,940	25,140	26,395	27,715
4040 Dues & Subscriptions	1,644	613	680	1,155	1,155	0.0%	655	1,155	655	1,155
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	7,875	6,064	6,250	8,680	8,680	0.0%	6,680	8,680	6,680	8,680
<b>Total Personnel Services</b>	<b>265,222</b>	<b>271,618</b>	<b>276,260</b>	<b>282,760</b>	<b>290,230</b>	<b>2.6%</b>	<b>298,230</b>	<b>312,805</b>	<b>321,265</b>	<b>334,295</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	21,626	18,225	31,000	17,000	17,000	0.0%	17,000	17,000	17,000	17,000
5025 Postage	870	805	1,150	1,200	1,220	1.7%	1,240	1,260	1,290	1,320
5030 Telephone	6,174	6,756	7,350	7,150	7,800	9.1%	7,955	8,115	8,275	8,440
5035 Publishing	5,023	4,858	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
5040 Printing	1,640	691	700	1,000	800	-20.0%	800	800	800	800
5051 Maintenance-Vehicles	1,210	466	2,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5075 Building/Zoning Enforcement	154,682	204,132	107,915	107,900	172,175	59.6%	112,175	112,175	112,175	112,175
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>191,225</b>	<b>235,933</b>	<b>156,115</b>	<b>141,250</b>	<b>205,995</b>	<b>45.8%</b>	<b>146,170</b>	<b>146,350</b>	<b>146,540</b>	<b>146,735</b>
<b>60 Commodities</b>										
6000 Office Supplies	137	0	200	500	500	0.0%	500	500	500	500
6010 Operating Supplies	1,474	1,432	1,525	2,250	2,250	0.0%	2,250	2,250	2,250	2,250
6020 Gasoline & Oil	915	735	750	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
<b>Total Commodities</b>	<b>2,527</b>	<b>2,167</b>	<b>2,475</b>	<b>3,750</b>	<b>3,750</b>	<b>0.0%</b>	<b>3,750</b>	<b>3,750</b>	<b>3,750</b>	<b>3,750</b>
<b>70 Capital Outlay</b>										
7000 Equipment	1,156	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>1,156</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	0	0	3,375	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	11,590	10,740	12,180	12,180	14,360	17.9%	14,960	15,360	14,870	14,740
<b>Total Transfers</b>	<b>11,590</b>	<b>10,740</b>	<b>15,555</b>	<b>12,180</b>	<b>14,360</b>	<b>17.9%</b>	<b>14,960</b>	<b>15,360</b>	<b>14,870</b>	<b>14,740</b>
<b>Total Community Development</b>	<b>471,720</b>	<b>520,458</b>	<b>450,405</b>	<b>439,940</b>	<b>514,335</b>	<b>16.9%</b>	<b>463,110</b>	<b>478,265</b>	<b>486,425</b>	<b>499,520</b>

**10 General Fund**  
**3010 Community Development**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries</b>			
Salaries include the following positions:			
Community Development Director/Building Commissioner			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			

<b>Training &amp; Travel Expense</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Car Allowance - Director	6,000	6,000	6,000
APA National Conference - Director	0	2,000	2,000
Seminar/Training - Staff	200	500	500
APA Chapter Meetings	0	90	90
Mileage Reimbursement	0	0	0
ABCI Meetings	50	90	90
	6,250	8,680	8,680

<b>Other Professional Services</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Forestry	1,000	5,500	5,500
Health Inspections	4,000	4,000	4,000
Elevator Inspections	7,000	7,500	7,500
Surveying/Engineering	10,500	0	0
Traffic Analysis	8,500	0	0
	31,000	17,000	17,000

75% or more of costs are billed directly to developers and permit applicants.  
 Additional expenditures for Engineering are due to Village Engineer position being vacant.

<b>Dues &amp; Subscriptions</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	600
Building Assistant & Secretary-Notary Fees	50	25	25
IL Code Enforcement Association Members	25	25	25
ABCI Membership - Bldg and Zon Asst.	5	5	5
Code Books	0	500	500
	680	1,155	1,155

<b>Printing</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Zoning Map	300	400	300
Blue Prints, Etc.	100	200	200
Building Permit Forms	300	400	300
	700	1,000	800

<b>Telephone</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Monthly Phone Charge	5,800	5,600	6,205
Verizon (2)	1,550	1,550	1,595
	7,350	7,150	7,800

<b>Operating Supplies</b>			
	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Work Boots (Annual) - Inspector	104	125	125
Shirts for Building Inspector	37	100	100
Plat Pages	0	200	200
Public Hearing Notice Signs	109	400	400
Code of Conduct Signs	1,075	1,200	1,200
Miscellaneous	200	225	225
	1,525	2,250	2,250

**10 General Fund**  
**3010 Community Development**

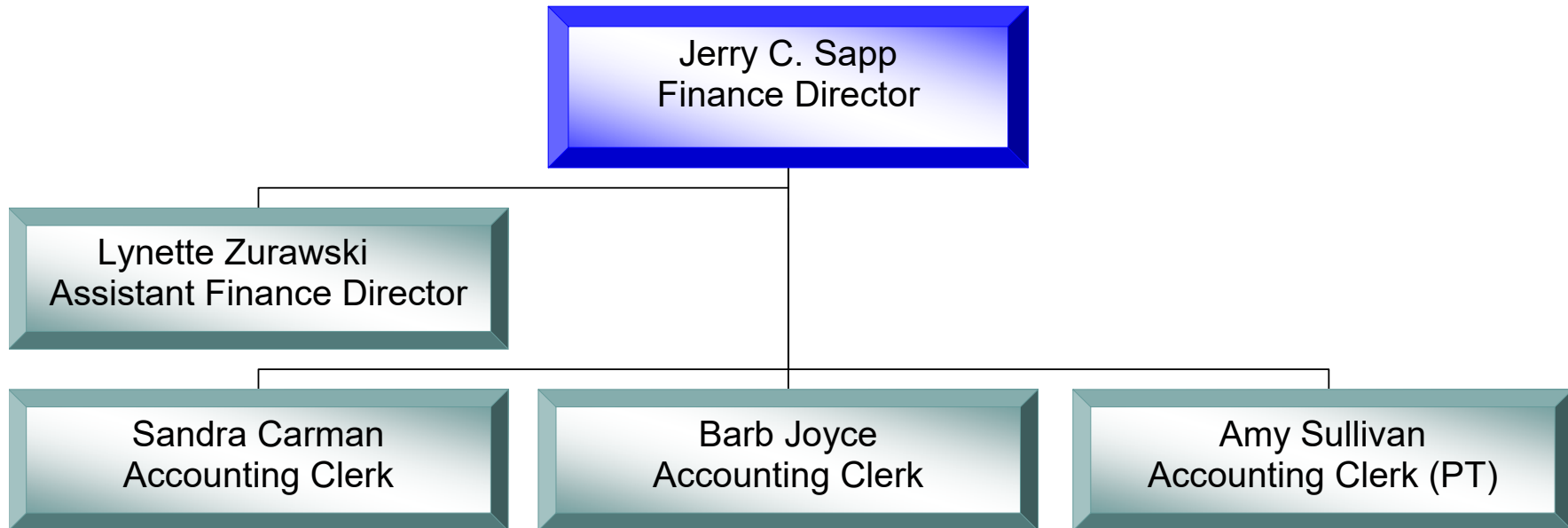
**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Building Enforcement</b>	2015-16 Estimated Actual			2015-16 Budget			2016-17 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	23	\$24,000	\$138,000	20	\$17,100	\$80,000	25	\$21,375	\$100,000
Res, Addition	12	\$10,200	\$12,000	10	\$6,950	\$14,500	10	\$6,950	\$14,500
Res, Alteration	40	\$34,000	\$36,000	30	\$20,850	\$27,000	30	\$20,850	\$27,000
Res, Other	90	\$0	\$17,550	90	\$0	\$13,500	90	\$0	\$13,500
Com, New	1	\$747	\$1,132	0	\$0	\$0	3	\$60,000	\$90,000
Com, Addition	3	\$10,443	\$15,823	0	\$0	\$0	0	\$0	\$0
Com, Alteration	15	\$24,718	\$37,451	30	\$60,000	\$90,000	30	\$60,000	\$90,000
Com, All Other	6	\$3,805	\$5,765	15	\$3,000	\$4,500	15	\$3,000	\$4,500
Signs	4	\$0	\$768	20	\$0	\$2,500	20	\$0	\$2,500
Right-of-Way	60	\$0	\$6,660	30	\$0	\$3,300	30	\$0	\$3,300
<b>Revenue</b>			<b>\$271,149</b>			<b>\$235,300</b>			<b>\$345,300</b>
<b>#10-0300-32-3210</b>									
<b>Costs</b>									
<b>#10-3010-50-5075</b>		<b>\$107,913</b>			<b>\$107,900</b>			<b>\$172,175</b>	

New Commercial Buildings Anticipated for FY 16-17: Spectrum Senior Living, Hotel at Estancia, and Event Center at Estancia,

# VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



## DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
  - Administration of the Village's wide area network system.
  - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
  - Support and maintenance of the Village's web site and emerging Internet technologies.
  - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund  
4010 Finance

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	159,031	163,012	168,085	168,085	173,005	2.9%	177,760	183,545	188,265	192,330
4002 Salaries Part-Time	17,247	19,511	18,985	18,985	20,445	7.7%	20,935	21,960	23,015	24,105
4003 Salaries Overtime	1,685	2,083	1,075	1,075	1,095	1.9%	1,120	1,140	1,160	1,185
4011 IMRF Contribution	20,700	20,195	20,815	20,815	21,650	4.0%	24,255	27,210	30,005	32,895
4012 FICA/Medicare Taxes	13,202	13,736	14,065	14,065	14,450	2.7%	14,975	15,675	16,240	16,665
4030 Health/Life Insurance	22,790	23,594	22,965	22,965	23,315	1.5%	24,480	25,705	26,990	28,335
4040 Dues & Subscriptions	559	490	750	750	750	0.0%	750	750	750	750
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	2,065	227	2,520	2,800	800	-71.4%	2,800	800	2,800	800
<b>Total Personnel Services</b>	<b>237,280</b>	<b>242,849</b>	<b>249,260</b>	<b>249,540</b>	<b>255,510</b>	<b>2.4%</b>	<b>267,075</b>	<b>276,785</b>	<b>289,225</b>	<b>297,065</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	0	0	100	200	200	0.0%	200	200	200	200
5025 Postage	1,650	1,670	1,610	1,810	1,810	0.0%	1,850	1,890	1,930	1,970
5030 Telephone	3,206	3,458	3,940	3,690	4,175	13.1%	4,255	4,340	4,425	4,515
5035 Publishing	1,435	1,167	1,505	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5040 Printing	489	785	1,030	1,500	1,150	-23.3%	1,150	1,150	1,150	1,150
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	30,127	27,700	29,900	36,000	36,900	2.5%	37,860	38,850	39,870	42,000
<b>Total Contractual Services</b>	<b>36,907</b>	<b>34,780</b>	<b>38,085</b>	<b>44,750</b>	<b>45,785</b>	<b>2.3%</b>	<b>46,865</b>	<b>47,980</b>	<b>49,125</b>	<b>51,385</b>
<b>60 Commodities</b>										
6000 Office Supplies	0	30	300	300	300	0.0%	300	300	300	300
6010 Operating Supplies	210	163	300	300	300	0.0%	300	300	300	300
<b>Total Commodities</b>	<b>210</b>	<b>193</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0.0%</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	16,220	15,030	16,240	16,240	19,150	17.9%	19,950	20,480	19,830	19,650
<b>Total Transfers</b>	<b>16,220</b>	<b>15,030</b>	<b>16,240</b>	<b>16,240</b>	<b>19,150</b>	<b>17.9%</b>	<b>19,950</b>	<b>20,480</b>	<b>19,830</b>	<b>19,650</b>
<b>Total Finance</b>	<b>290,617</b>	<b>292,851</b>	<b>304,185</b>	<b>311,130</b>	<b>321,045</b>	<b>3.2%</b>	<b>334,490</b>	<b>345,845</b>	<b>358,780</b>	<b>368,700</b>



**10 General Fund**  
**4010 Finance**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
Full Time: 4	<b>General</b>	<b>Water</b>	<b>Sewer</b>
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Clerk	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

<b>Overtime 2015-16</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>	<b>Est</b>	<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$41.2946	40	40	\$1,074	\$496	\$83	\$1,652
				0%	95%	5%	<b>Total</b>
Accounting Clerk Joyce	\$39.1575	80	60	\$0	\$2,232	\$117	\$2,349
<b>Total</b>		<b>120</b>	<b>100</b>	<b>\$1,074</b>	<b>\$2,728</b>	<b>\$200</b>	<b>\$4,001</b>

<b>Overtime 2016-17</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>		<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$42.1200	40		\$1,095	\$505	\$84	\$1,685
				0%	95%	5%	<b>Total</b>
Accounting Clerk Joyce	\$39.9450	80		\$0	\$3,036	\$160	\$3,196
<b>Total</b>		<b>120</b>		<b>\$1,095</b>	<b>\$3,541</b>	<b>\$244</b>	<b>\$4,880</b>

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

<b>Dues &amp; Subscriptions</b>	15-16	15-16	16-17
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
National GFOA Membership	200	200	200
Illinois GFOA Membership	450	450	450
Miscellaneous Dues/Subscriptions	100	100	100
	<b>750</b>	<b>750</b>	<b>750</b>

<b>Other Professional Services</b>
Collection fees for delinquent accounts receivable and notary fees.

<b>Training &amp; Travel Expense</b>	15-16	15-16	16-17
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
National GFOA Conference	1,700	2,000	0
Illinois GFOA Conference	0	0	0
Chicago Metro GFOA Meetings	100	100	100
Staff Training	500	500	500
Miscellaneous	20	0	0
Mileage	200	200	200
	<b>2,520</b>	<b>2,800</b>	<b>800</b>

<b>Telephone</b>	15-16	15-16	16-17
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Monthly Phone Charge	3,100	2,835	3,305
Verizon (1)	840	855	870
	<b>3,940</b>	<b>3,690</b>	<b>4,175</b>

<b>Publishing</b>	15-16	15-16	16-17
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Annual Treasurer's Report	455	500	500
Property Tax Levy Notice	400	400	400
Budget Hearing Notice	650	650	650
Miscellaneous	0	0	0
	<b>1,505</b>	<b>1,550</b>	<b>1,550</b>

<b>Auditing Services</b>	Audit Year	Fiscal Year	Audit Amount	Other Amount	Other Description	Total
	2013-14	2014-15	29,900	0	Fixed Assets-Accounting Services	29,900
	2014-15	2015-16	31,000	5,000	Fixed Assets-Accounting Services	36,000
	2015-16	2016-17	31,900	5,000	Fixed Assets-Accounting Services	36,900
	2016-17	2017-18	32,860	5,000	Fixed Assets-Accounting Services	37,860
	2017-18	2018-19	33,850	5,000	Fixed Assets-Accounting Services	38,850
	2018-19	2019-20	34,870	5,000	Fixed Assets-Accounting Services	39,870
	2019-20	2020-21	37,000	5,000	Fixed Assets-Accounting Services	42,000

10 General Fund  
4020 Central Services

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4099 Other Personnel Services		3,402	3,240	3,500	3,500	0.0%	3,500	3,500	4,000	3,500
<b>Total Personnel Services</b>		<b>3,402</b>	<b>3,240</b>	<b>3,500</b>	<b>3,500</b>	<b>0.0%</b>	<b>3,500</b>	<b>3,500</b>	<b>4,000</b>	<b>3,500</b>
<b>50 Contractual Services</b>										
5040 Printing	1,448	1,756	1,895	2,500	2,000	-20.0%	2,000	2,000	2,000	2,000
5050 Maintenance-Equipment	1,950	2,614	2,070	1,820	2,300	26.4%	2,350	2,400	2,450	2,500
5081 Insurance	246,652	248,882	228,770	234,700	234,630	0.0%	243,300	252,320	261,700	271,470
5085 Rentals	1,788	1,788	1,840	1,800	1,880	4.4%	1,920	1,960	1,995	2,035
5095 Other Contractual Services	323	0	500	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>252,161</b>	<b>255,039</b>	<b>235,075</b>	<b>240,820</b>	<b>240,810</b>	<b>0.0%</b>	<b>249,570</b>	<b>258,680</b>	<b>268,145</b>	<b>278,005</b>
<b>60 Commodities</b>										
6000 Office Supplies	1,944	1,982	1,800	2,100	2,100	0.0%	2,100	2,100	2,100	2,100
6010 Operating Supplies	5,388	4,562	4,250	4,900	4,700	-4.1%	4,800	4,900	5,000	5,100
6020 Gasoline & Oil	0	0	0	0	0		0	0	0	0
<b>Total Commodities</b>	<b>7,333</b>	<b>6,544</b>	<b>6,050</b>	<b>7,000</b>	<b>6,800</b>	<b>-2.9%</b>	<b>6,900</b>	<b>7,000</b>	<b>7,100</b>	<b>7,200</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	16,213	12,961	13,225	17,750	13,620	-23.3%	13,890	14,170	14,455	14,745
8099 Other Expenses	57,271	788	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>73,484</b>	<b>13,749</b>	<b>13,225</b>	<b>17,750</b>	<b>13,620</b>	<b>-23.3%</b>	<b>13,890</b>	<b>14,170</b>	<b>14,455</b>	<b>14,745</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	150,000	301,100	0	0	0		431,830	437,630	646,680	397,230
9032 Transfer To Sidewalk/Pathway Fund	0	118,000	82,000	82,000	0		0	0	0	0
9041 Transfer To Debt Service	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>150,000</b>	<b>419,100</b>	<b>82,000</b>	<b>82,000</b>	<b>0</b>		<b>431,830</b>	<b>437,630</b>	<b>646,680</b>	<b>397,230</b>
<b>Total Central Services</b>	<b>482,977</b>	<b>697,834</b>	<b>339,590</b>	<b>351,070</b>	<b>264,730</b>	<b>-24.6%</b>	<b>705,690</b>	<b>720,980</b>	<b>940,380</b>	<b>700,680</b>

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

**10 General Fund**  
**4020 Central Services**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Maintenance Equipment</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Postage Scale		0	
Postage Machine		0	
Other Repairs		200	200
Copier Maintenance Costs	2,070	1,620	2,100
Excess Copy Charge		0	
	<u>2,070</u>	<u>1,820</u>	<u>2,300</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

<b>Insurance</b>				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2015-16 the Village has an available IRMA excess surplus in the amount of \$593,844				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
<b>Fiscal Year</b>	<b>Premium</b>	<b>Deductible</b>	<b>General Fund</b>	<b>Water Fund</b>
2015-16 Est. Actual	267,217	15,000	228,770	53,440
2016-17 Budget	268,290	20,000	234,630	53,660
2017-18 Project	279,120	20,000	243,300	55,820
2018-19 Project	290,400	20,000	252,320	58,080
2019-20 Project	302,130	20,000	261,700	60,430
2020-21 Project	314,340	20,000	271,470	62,870

<b>Transfer to the Cap. Improve. Fund</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
Road Program	0	0	0	431,830	437,630	646,680	397,230

Transfers to the Capital Projects to fully fund future road programs and improvements.

The FY 16-17 budget includes both the annual road program and a grant project to reconstruct Garfield St. from 59th St. south to the Village boundary. If the Village receives the grant the road program in the year the Village's portion of the grant must be paid will need to be reduced.

<b>Other Personnel Services</b>
Employee Wellness Program - \$3,500
Village will be reimbursed thru IPBC for Wellness incentives to be paid in the next fiscal year
Reimbursement for FY15-16 was \$5,533
\$500 for new employee fingerprinting/background checks-account replenished every four years

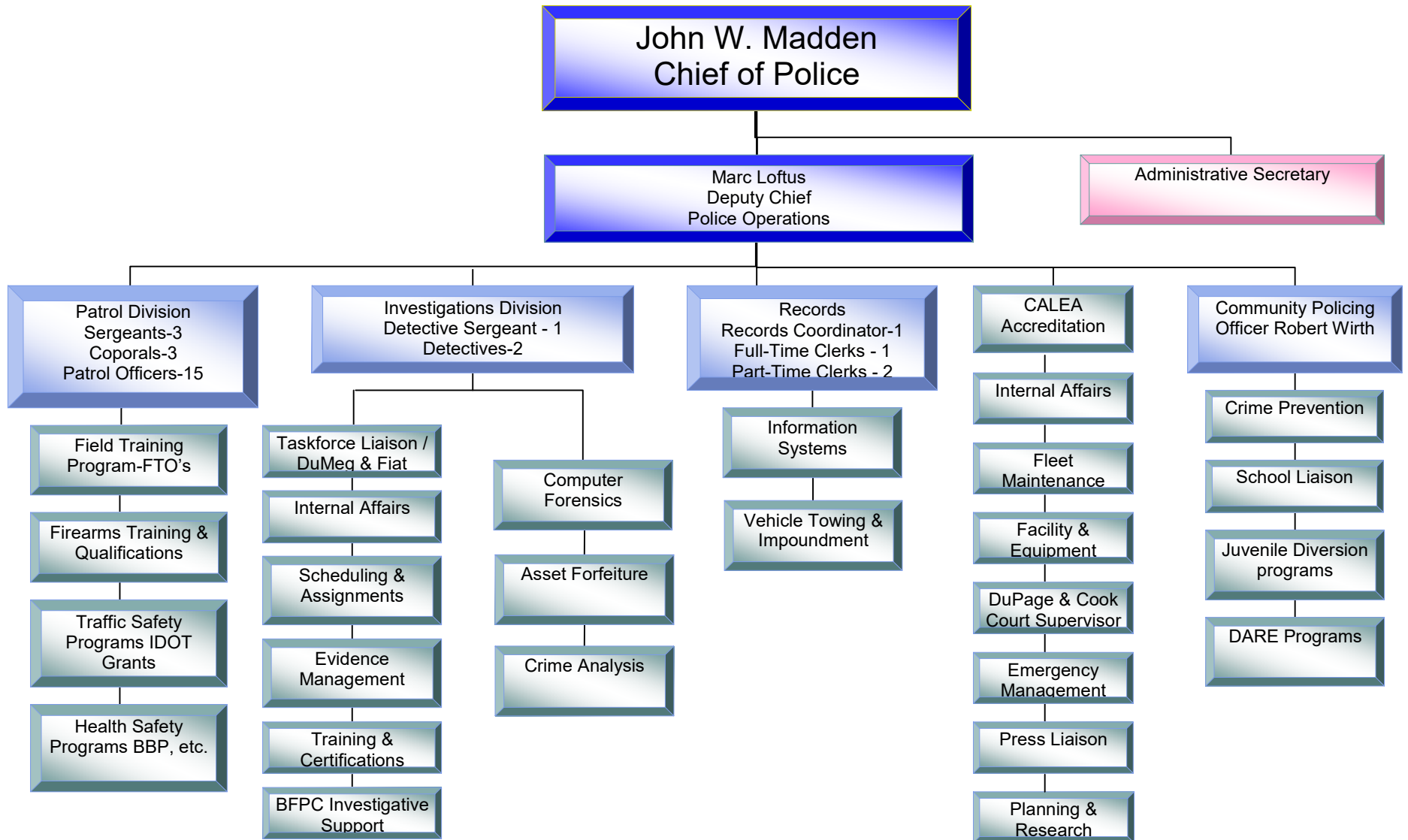
<b>Operating Supplies</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Coffee Supplies	1,800	2,200	2,000
First Aid Items	0	0	0
Copier Paper	1,900	2,000	2,000
Miscellaneous	550	700	700
	<u>4,250</u>	<u>4,900</u>	<u>4,700</u>

First Aid Items budgeted in Building & Grounds

<b>Transfer to the Sidewalk/Pathway Fund</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Pathway Projects	82,000	82,000	0

Transfers to fully fund previously approved pathway projects.

# VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



## **DESCRIPTION OF OPERATIONS**

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

## **MISSION STATEMENT**

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	2,293,829	2,366,007	2,401,340	2,499,775	2,569,935	2.8%	2,672,840	2,771,505	2,875,920	2,972,065
4002 Salaries Part-Time	26,427	29,234	28,530	31,170	30,805	-1.2%	32,875	33,995	35,665	37,890
4003 Salaries Overtime	208,870	211,633	211,550	211,050	219,000	3.8%	223,380	227,845	232,405	237,050
4011 IMRF Contribution	28,783	17,075	12,545	16,975	17,170	1.1%	19,715	22,460	25,360	28,230
4012 FICA/Medicare Taxes	188,150	194,025	201,250	208,940	214,595	2.7%	223,145	231,375	240,065	248,155
4030 Health/Life Insurance	420,599	395,068	366,935	388,300	412,785	6.3%	433,425	455,095	477,855	501,745
4031 Pension Contributions	555,623	543,678	593,000	593,000	697,785	17.7%	716,235	733,790	753,650	769,790
4032 Uniform Allowance	23,346	30,759	30,365	33,555	32,275	-3.8%	31,875	33,175	35,775	35,375
4040 Dues & Subscriptions	1,556	1,371	1,330	1,635	4,865	197.6%	4,960	5,060	5,160	5,265
4041 Employment Recruitment	2,769	1,419	230	510	610	19.6%	620	635	645	660
4042 Training & Travel Expense	15,512	23,968	11,020	27,785	25,890	-6.8%	26,405	26,935	27,475	28,025
4043 Tuition Reimbursement	3,000	6,000	6,000	9,000	9,000	0.0%	9,000	9,000	9,000	9,000
<b>Total Personnel Services</b>	<b>3,768,464</b>	<b>3,820,236</b>	<b>3,864,095</b>	<b>4,021,695</b>	<b>4,234,715</b>	<b>5.3%</b>	<b>4,394,475</b>	<b>4,550,870</b>	<b>4,718,975</b>	<b>4,873,250</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	31,353	31,457	61,345	32,110	34,260	6.7%	34,945	35,645	36,355	37,085
5025 Postage	1,271	1,726	1,570	1,670	1,700	1.8%	1,730	1,760	1,800	1,840
5030 Telephone	17,440	19,483	23,090	20,280	30,000	47.9%	30,600	31,210	31,835	32,470
5040 Printing	3,391	2,224	1,020	1,500	1,400	-6.7%	1,500	1,350	1,550	1,800
5045 Dispatching	297,740	305,184	390,545	312,850	175,750	-43.8%	286,615	292,345	298,195	304,155
5050 Maintenance-Equipment	21,704	21,939	13,870	31,145	34,235	9.9%	24,335	24,820	25,315	25,825
5051 Maintenance-Vehicles	42,339	37,108	33,575	30,900	34,900	12.9%	34,900	34,900	34,900	34,900
5085 Rentals	50	300	0	2,000	0		0	0	0	0
5095 Other Contractual Services	3,038	2,131	1,750	5,805	4,555	-21.5%	4,555	4,555	4,555	4,555
<b>Total Contractual Services</b>	<b>418,328</b>	<b>421,553</b>	<b>526,765</b>	<b>438,260</b>	<b>316,800</b>	<b>-27.7%</b>	<b>419,180</b>	<b>426,585</b>	<b>434,505</b>	<b>442,630</b>
<b>60 Commodities</b>										
6000 Office Supplies	1,002	887	980	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	10,335	20,661	23,905	25,395	28,960	14.0%	29,540	30,130	30,735	31,350
6020 Gasoline & Oil	105,229	65,463	51,775	82,500	75,625	-8.3%	77,275	78,925	80,575	81,860
<b>Total Commodities</b>	<b>116,566</b>	<b>87,011</b>	<b>76,660</b>	<b>108,895</b>	<b>105,585</b>	<b>-3.0%</b>	<b>107,815</b>	<b>110,055</b>	<b>112,310</b>	<b>114,210</b>
<b>70 Capital Outlay</b>										
7000 Equipment	19,634	31,480	74,675	73,005	38,870	-46.8%	40,505	41,315	42,145	42,985
7020 Vehicles	130,584	71,923	89,735	91,920	112,545	22.4%	152,560	116,250	118,235	160,300

10 General Fund  
5010 Police

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Total Capital Outlay</b>	<b>150,218</b>	<b>103,404</b>	<b>164,410</b>	<b>164,925</b>	<b>151,415</b>	<b>-8.2%</b>	<b>193,065</b>	<b>157,565</b>	<b>160,380</b>	<b>203,285</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	4,900	5,080	15,100	15,115	15,100	-0.1%	15,100	15,100	15,100	15,100
9061 Transfer To Info Tech Fund	46,360	42,960	48,730	48,730	57,450	17.9%	59,840	61,430	59,500	58,950
<b>Total Transfers</b>	<b>51,260</b>	<b>48,040</b>	<b>63,830</b>	<b>63,845</b>	<b>72,550</b>	<b>13.6%</b>	<b>74,940</b>	<b>76,530</b>	<b>74,600</b>	<b>74,050</b>
<b>Total Police</b>	<b>4,504,835</b>	<b>4,480,243</b>	<b>4,695,760</b>	<b>4,797,620</b>	<b>4,881,065</b>	<b>1.7%</b>	<b>5,189,475</b>	<b>5,321,605</b>	<b>5,500,770</b>	<b>5,707,425</b>

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries</b>				<b>Salaries Overtime</b>			
1 Police Chief				15-16	15-16	16-17	
1 Deputy Police Chief				Est. Act.	Budget	Budget	
4 Sergeants - Patrol (3), Investigations (1)				Clerical	1,500	1,000	1,500
3 Corporals - Patrol				Court	32,000	34,000	34,000 (1)
18 Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)				Holiday	61,655	60,000	63,000 (2)
27 Sworn				Investigation - Patrol	15,100	18,000	18,000 (3)
1 Administrative Secretary				Investigation - Det's	26,755	18,850	27,000 (4)
1 Data Clerk I				Meetings	6,500	9,000	7,000 (5)
1 Data Clerk II				OIC Pay	3,000	5,000	3,000 (6)
30 Full-Time				Shift Relief	46,340	46,000	46,000 (7)
2 Part-Time Data Clerk I				Training	5,000	5,200	5,000 (8)
				Comp time Close Out	2,500	3,000	2,500 (9)
				Firearms Training	4,700	5,000	5,000 (10)
				CALEA Accreditation	0	0	0
				Special Assignment	6,000	5,000	6,000 (11)
				Special Programs	500	1,000	1,000 (12)
				Patrol Ofc Retro Pay	0	0	0
				Traffic Enforcement	0	0	0
				Blizzard	0	0	0
				Total	211,550	211,050	219,000
<b>Training &amp; Travel Expense</b>				(1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime			
	15-16	15-16	16-17	(2) July 4th 2015 Detail Reimbursement of \$290.57 from Hotel/Motel Tax Fund & \$290.57 P-Dale Park Dist.			
	Est. Act.	Budget	Budget	(3) Includes Shift holdover to investigate criminal incidents and residential burglary directed			
Basic Academies	620	500	620	(4) Detectives Overtime. Major Investigations, FIAT Response			
Conferences	0	0	2,000	(5) Department, Supervisor and Village Meetings.			
Manuals	0	500	500	(6) OIC Pay - Straight Time / One Hour Per Shift			
Mileage	245	200	200	(7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.			
Miscellaneous Meetings	365	995	795	(8) FTO pay and other training. One recruit officer trained in FY 15-16			
Nemrt	2,565	2,565	2,565	(9) Comp-Time Close Out, May 2015 \$2500			
C.O.D. Training Membership	0	0	4,860	(10) Quarterly Firearms Training. Police Academy recruit overtime Officer Lesniak			
NIPAS	0	0	0	(11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events			
Special Training	5,095	14,725	8,950	NIPAS Training Reimbursed by ILEAS, \$3100 reimbursed through billable details.			
Supervision	2,130	8,300	5,400	(12) Includes DARE, Citizens Police Academy, and Public Relations			
	11,020	27,785	25,890	<b>NOTES:</b> FY 15-16 Shift Relief includes temporary loss of two officers in patrol.			
<ul style="list-style-type: none"> <li>- Conferences include Department Head National, State, and CALEA conferences.</li> <li>- Chief's Conference \$0</li> <li>- NEMRT annual membership 27 sworn @ \$95 per officer</li> <li>- Manuals include Illinois Criminal Code updates @ \$98 ea. 5 total Patrol 3, Administration 1, and Investigations 1.</li> <li>- Basic Academy training tuition paid directly to Academy by ILESTB.</li> <li>- Firearms Training paid by agency.</li> <li>- Meetings include DuPage Chiefs, LEAP, PD training room refreshments West Suburban Det meeting host dinner</li> </ul>							



**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Uniform Allowance</b>			
<ul style="list-style-type: none"> <li>- Normal replacement program-coats, patches, badges, etc.</li> <li>- Patrol officers \$700 / Sergeants, Corporals, DC, &amp; Chief \$700 uniform allowance. Detectives \$800 Clothing Allowance</li> <li>- Five (5) Civillian Employees \$2375 allotment on a quartermaster replacement program.</li> <li>- New officers @ \$3,000 initial purchase.</li> <li>- New Class "A" Uniform purchase \$1300, balance will be paid by donations</li> <li>- New replacement coat system - decreasing the price of purchasing two coats seperately</li> <li>- Annual Allotment: No P.O. issued for vacancy.</li> </ul>			
<b>Other Professional Services</b>			
	15-16 Est. Act.	15-16 Budget	16-17 Budget
CALEA Annual Fees & Expenses	4,065	4,065	4,065
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	187	1,000	1,000
NIPAS	4,505	4,505	6,205
Notary Bonds/Fees	500	500	500
Temp Seviles / Police Records	29,600	0	0
Accurint Services	1,250	800	1,250
Other	700	700	700
<b>Total</b>	<b>61,347</b>	<b>32,110</b>	<b>34,260</b>
<ul style="list-style-type: none"> <li>- CALEA annual fee (\$4065).</li> <li>- DuPage County Children's Center-specialized team handling child abuse cases.</li> <li>- Felony Investigation Assistance Team is a Major Crimes Task Force.</li> <li>- Northern Illinois Police Alarm System is an emergency mutual aid pact.</li> <li>- NIPAS fees: \$400 basic plan - \$4,800 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1,005 (DUES INCREASE FY16-17)</li> <li>- Accurint Services is a public records database used by Investigations. Used for all Village new hire background checks &amp; Liquor License applications.</li> <li>- Dumeg @ \$520 per officer x 27</li> <li>- Hepatitis B Shots program for employees requiring additional testing.</li> <li>- Other - NIPAS annual physical for Officer Garcia &amp; Critical Incident Debriefing</li> </ul>			

<b>Telephone</b>			
	15-16 Est. Act.	15-16 Budget	16-17 Budget
Monthly Phone Charge	17,000	15,425	18,500
Outside Emergency Line	390	355	400
Verizon (11 Squads)	0	0	5,280
Verizon (7 Phones)	5,700	4,500	5,820
	<b>23,090</b>	<b>20,280</b>	<b>30,000</b>
<b>Maintenance Equipment</b>			
	15-16 Est Act	15-16 Budget	16-17 Budget
StarCom BDA Maint Agreement	580	580	580
Fulton Technologies (Weather Sirens)	0	0	9900
Braniff Communications	1,100	1,100	0
Copier Maintenance Agreement	2,230	1,730	2,320
Miscellaneous Equipment Repair	1,730	5,000	5,000
Facility Security Equip (Non-contract)	1,680	1,000	5,000
Facility Security Equip Maint Agreement	0	10,760	0
Opticom Repair	0	3,000	3,000
Radar Calibration	350	450	450
Radio Maintenance (Contract)	500	500	500
Radio Maintenance (Non-Contract)	715	2,000	2,000
L3 Mobile Video Server Maint Agreement	3,358	3,400	3,360
Forensic Computer Hardware Maint	0	0	500
TASER Assurance Plan	1,625	1,625	1,625
	<b>13,868</b>	<b>31,145</b>	<b>34,235</b>
<ul style="list-style-type: none"> <li>- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)</li> <li>- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.</li> <li>-Misc Equip Repair includes in-car video, emergency lighting, etc.</li> <li>-Facility security equipment includes video and access control hardware not included in the MIDCO service agreement.</li> <li>-Midco 3 Year Service Agreement \$10,760 per year expired FY 14-15.</li> <li>-TASER Assurance Plan (NEW) covers 7 TASER ECD's and cameras. FY15-16 coverage increases to \$1,625</li> <li>-Fulton Technologies includes one-time charge to add telemetry for DUCOMM control FY 17-18 will drop to \$720 (per siren) for annual maint</li> </ul>			

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

<b>Dispatching</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Joint Dispatch	312,850	312,630	280,995
Residual E-911 Funds			(105,245)
DUCOMM Agency Contribution	77,695	0	0
	<u>390,545</u>	<u>312,630</u>	<u>175,750</u>
<ul style="list-style-type: none"> <li>- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communications (DUCOMM) for dispatching services for the Burr Ridge Police Dept.</li> <li>- DUCOMM Assessment for 2016-2017 \$10,407 per Officer</li> <li>- DUCOMM Agency Contribution - fees to provide capital equity by-in to join agency.</li> <li>- FY 2016-17 reduced by \$105,245- prepayment of dispatching with residual E-911 Funds</li> </ul>			

<b>Maintenance Vehicle</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Maintenance	24,075	21,000	25,000
Miscellaneous	1,000	1,000	1,000
Tires	6,000	6,000	6,000
Wash	2,500	2,900	2,900
	<u>33,575</u>	<u>30,900</u>	<u>34,900</u>
<ul style="list-style-type: none"> <li>-Three vehicles repaired due to accidents total \$4,630. Each was under the insurance deductible and not reimbursed to the General Fund.</li> <li>- Misc expenses include vehicle detailing</li> <li>- Squad 1311 had approx. \$1,450 in repairs in Nov. not covered by warranty.</li> <li>- 2015 and newer vehicles covered by an extended warranty.</li> <li>- 2013 Vehicles with extended warranties nearing the end of coverage.</li> <li>- Tires purchased on State of Illinois contract</li> </ul>			

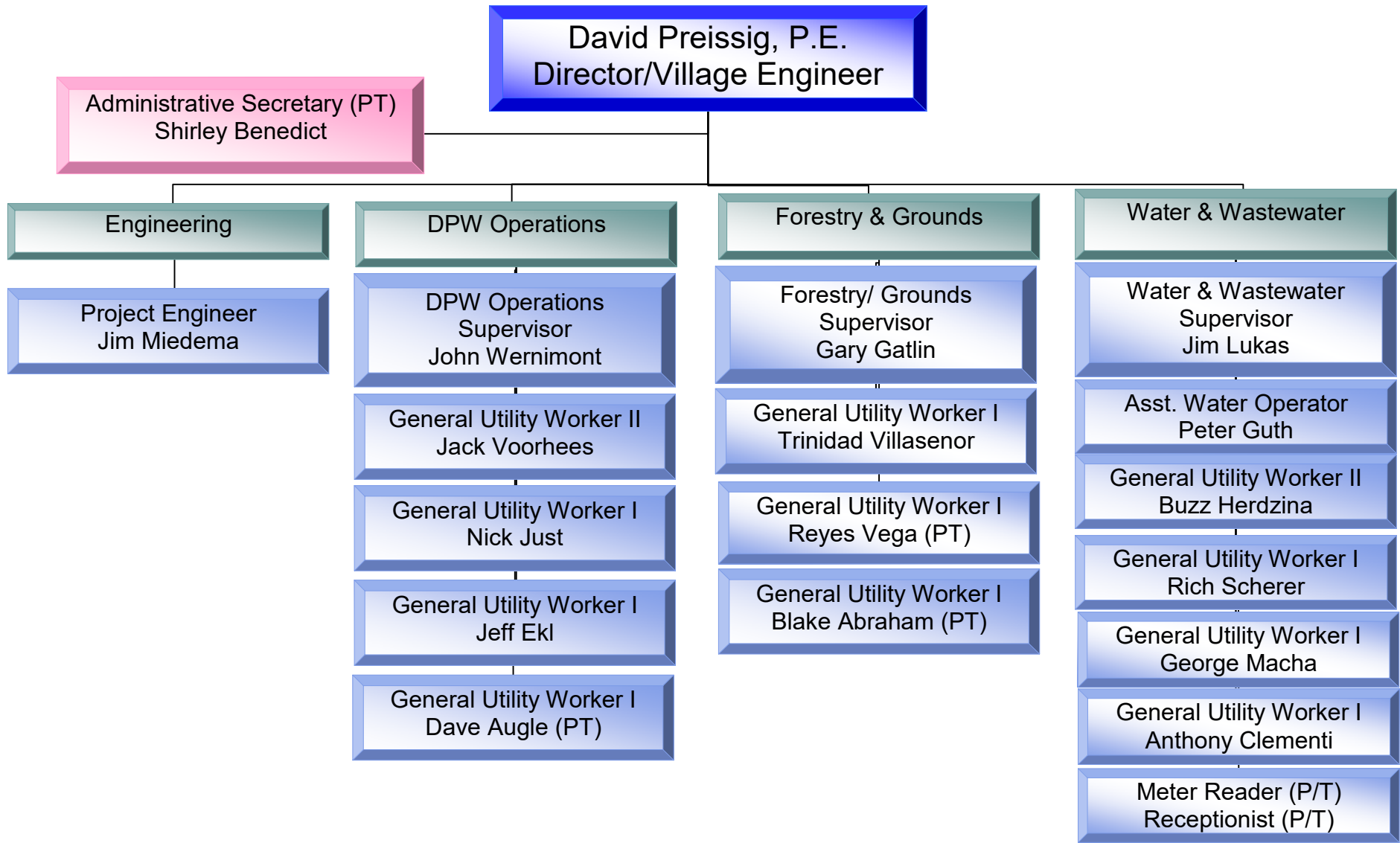
<b>Equipment</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget
Defensive Tactics Training Equipment	945	945	945
Armor Vests	4,105	5,050	3,075
Personnel Protection Equipment	800	800	800
Avon FM12 Gas Masks	0	0	6,750
AED's (Defibrillators)	0	0	0
Stalker Radar Units (5)	0	0	7,000
In-Car Video Cameras	22,860	22,860	0
AR-15 Carbine (6)	0	0	6,500
Employee ID Card System (Villagewide)	0	0	2,800
Glock Semi-Automatic Pistols	1,870	2,065	0
Weapon Clearing Traps	0	0	0
LPR Cameras & Equipment	43,000	40,185	0
Nikon Digital Camera (Evidence Processing)	1,095	1,100	0
Interview Room Recording System	0	0	11,000
	<u>74,675</u>	<u>73,005</u>	<u>38,870</u>

- Bullet Proof vest grant program - 50% reimbursement for FY 16-17
- FY16-17 includes three vests. Price listed above does not include grant reimbursement.
- Taser costs transferred to Maintenance - Equipment with Taser Assurance Plan.
- AR-15 Carbine replacement includes \$400 each trade in value included in final price

<b>Vehicles</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
<b>Number of Vehicles</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>4</b>
Vehicles	54,366	56,000	84,105	114,400	87,450	89,250	121,400
Decals	1,450	2,000	3,000	4,080	3,120	3,185	4,320
Vehicle Equipment	26,040	26,040	19,530	26,040	19,530	19,530	26,040
Equipment Transfer	7,880	7,880	5,910	8,040	6,150	6,270	8,540
	<u>89,736</u>	<u>91,920</u>	<u>112,545</u>	<u>152,560</u>	<u>116,250</u>	<u>118,235</u>	<u>160,300</u>

- FY 16-17 includes replacement of three patrol vehicles.
- FY 16-17 Decals include \$300 for removal and \$700 application to squad cars
- FY 16-17 Equipment Transfer -\$1695 for installation and \$275 removal of equipment
- FY 16-17 Cost per vehicle is \$28,034.
- FY 16-17 Vehicle equipment includes \$4,216 in DEALER installed emergency lighting and siren.
- \$2,294 included for replacement of radio consoles, prisoner cages, electrical wiring relays, etc.

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **DESCRIPTION OF OPERATIONS**

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

## **MISSION STATEMENT**

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	398,088	425,405	394,710	439,980	397,750	-9.6%	414,335	430,120	443,655	456,285
4002 Salaries Part-Time	48,248	47,533	63,800	60,835	79,285	30.3%	82,445	85,195	88,795	92,030
4003 Salaries Overtime	65,150	44,994	42,700	43,700	42,500	-2.7%	43,350	44,220	45,100	46,005
4011 IMRF Contribution	58,415	56,433	53,990	59,445	54,680	-8.0%	62,060	69,725	77,420	85,285
4012 FICA/Medicare Taxes	37,467	37,991	38,340	41,190	39,360	-4.4%	40,900	42,465	43,920	45,305
4030 Health/Life Insurance	109,158	100,495	95,755	95,755	95,925	0.2%	100,720	105,755	111,045	116,595
4032 Uniform Allowance	6,767	6,859	7,055	7,460	7,825	4.9%	7,980	8,140	8,305	8,470
4040 Dues & Subscriptions	1,921	1,392	1,900	2,015	2,335	15.9%	2,335	2,335	2,335	2,335
4041 Employee Recruitment Expense	1,700	1,396	16,430	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	3,624	4,365	4,080	4,050	4,050	0.0%	4,050	4,050	4,050	4,050
4043 Tuition Reimbursement	1,000	1,000	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>731,538</b>	<b>727,864</b>	<b>718,760</b>	<b>755,430</b>	<b>724,710</b>	<b>-4.1%</b>	<b>759,175</b>	<b>793,005</b>	<b>825,625</b>	<b>857,360</b>
<b>50 Contractual Services</b>										
5025 Postage	544	687	550	750	750	0.0%	770	790	810	830
5030 Telephone	9,708	10,078	11,010	10,645	11,550	8.5%	11,780	12,015	12,255	12,500
5040 Printing	0	74	150	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	12,318	10,213	12,060	7,400	10,400	40.5%	10,605	10,820	11,035	11,255
5051 Maintenance-Vehicles	33,017	49,251	48,695	34,600	41,200	19.1%	38,200	41,720	39,555	43,405
5053 Maintenance-Streets	0	3,065	3,000	10,000	7,000	-30.0%	7,000	7,000	7,000	7,000
5054 Maintenance-Lighting	31,540	22,616	23,760	28,000	28,000	0.0%	28,000	28,000	28,000	28,000
5055 Maintenance-Signals	12,568	10,614	10,320	11,230	12,430	10.7%	12,680	12,930	13,190	13,455
5056 Maintenance-Trees	141,500	72,329	64,825	80,250	79,050	-1.5%	84,950	65,850	76,050	87,150
5059 Snow Removal	0	0	0	0	0		0	0	0	0
5065 Street Lighting-Electric	30,570	31,096	34,000	35,980	36,700	2.0%	37,435	38,180	38,945	39,725
5066 Garbage Hauling	14,650	22,125	23,500	24,500	23,000	-6.1%	23,000	23,000	23,000	23,000
5085 Rentals	332	415	800	2,300	1,000	-56.5%	1,000	1,000	1,000	1,000
5095 Other Contractual Services	56,193	61,549	75,720	98,725	94,865	-3.9%	96,760	98,695	100,670	102,680
5096 Reimbursable Contractor Svcs	4,486	4,917	16,860	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	17,173	31,411	123,525	66,000	137,900	108.9%	100,400	61,500	60,600	40,200
<b>Total Contractual Services</b>	<b>364,599</b>	<b>330,441</b>	<b>448,775</b>	<b>418,680</b>	<b>492,145</b>	<b>17.5%</b>	<b>460,880</b>	<b>409,800</b>	<b>420,410</b>	<b>418,500</b>
<b>60 Commodities</b>										
6000 Office Supplies	620	663	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	5,212	6,594	5,500	5,500	5,500	0.0%	5,500	5,500	5,500	5,500

10 General Fund  
6010 Public Works

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
6020 Gasoline & Oil	67,338	46,705	34,390	40,140	40,140	0.0%	43,640	42,000	42,000	42,000
6040 Supplies-Equipment	6,593	13,503	16,290	10,000	12,000	20.0%	12,000	12,000	12,000	12,000
6041 Supplies-Vehicles	10,962	13,788	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	19,035	13,688	16,600	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
6043 Supplies-Trees	15,334	6,802	18,670	18,600	19,000	2.2%	18,000	18,000	18,000	18,000
6050 Small Tools	890	1,931	1,100	1,100	1,100	0.0%	1,100	1,100	1,100	1,100
6060 Salts & Chemicals	95,708	131,081	109,480	117,500	117,500	0.0%	119,850	122,250	124,690	127,190
<b>Total Commodities</b>	<b>221,693</b>	<b>234,755</b>	<b>217,730</b>	<b>228,540</b>	<b>230,940</b>	<b>1.1%</b>	<b>235,790</b>	<b>236,550</b>	<b>238,990</b>	<b>241,490</b>
<b>70 Capital Outlay</b>										
7000 Equipment	2,235	4,460	16,670	16,670	16,350	-1.9%	10,000	10,000	10,000	10,000
7020 Vehicles	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>2,235</b>	<b>4,460</b>	<b>16,670</b>	<b>16,670</b>	<b>16,350</b>	<b>-1.9%</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	145,250	141,965	130,215	139,615	130,215	-6.7%	130,215	130,215	130,215	130,215
9061 Transfer To Info Tech Fund	23,180	21,480	22,330	22,330	26,330	17.9%	27,430	28,150	27,270	27,020
<b>Total Transfers</b>	<b>168,430</b>	<b>163,445</b>	<b>152,545</b>	<b>161,945</b>	<b>156,545</b>	<b>-3.3%</b>	<b>157,645</b>	<b>158,365</b>	<b>157,485</b>	<b>157,235</b>
<b>Total Public Works</b>	<b>1,488,495</b>	<b>1,460,966</b>	<b>1,554,480</b>	<b>1,581,265</b>	<b>1,620,690</b>	<b>2.5%</b>	<b>1,623,490</b>	<b>1,607,720</b>	<b>1,652,510</b>	<b>1,684,585</b>

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
Position	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water &	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

*\*Replaced w/2 P/T*

<b>Salaries Part-Time</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	10,340	14,735	14,735
2 P/T General Utility Worker (Forest)	16,490	0	29,625
Seasonal Summer Worker (2) *	15,050	22,400	11,200
Engineering Intern	6,265	6,720	6,720
Administrative Secretary (P/T)	8,500	8,500	8,955
Administrative Secretary - VH (1)	3,155	4,480	4,050
	<u>63,800</u>	<u>60,835</u>	<u>79,285</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal (Summer) workers reduce to 2 in FY16-17 @ \$10-12/ hour (14 week
- 1 Engineering intern @ \$12 per hour (14 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GU II in 2016

<b>Salaries Overtime</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
<b>Public Works Operations</b>			
Snow & Ice Control	21,800	26,400	27,000
Other	4,400	10,000	10,000
Special Events	1,800	800	1,000
<b>Forestry/Grounds</b>			
General duties	11,600	5,000	3,000
EAB	3,100	1,000	1,000
Com Ed	0	500	500
	<u>42,700</u>	<u>43,700</u>	<u>42,500</u>

<b>Uniforms</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Uniform Rental	3,890	3,770	4,040
Safety shoes	1,000	1,110	1,110
Short Sleeve Shirts	620	620	740
Rainwear & Hip Boots	110	120	370
Coveralls	260	290	310
Jackets	150	165	125
Winter Coats	100	200	185
Safety Equipment	650	770	755
Hats	130	105	80
T-Shirts	145	145	70
Miscellaneous	0	165	40
Total	<u>7,055</u>	<u>7,460</u>	<u>7,825</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract extended to 9/2018
- FY 16-17 safety shoes \$150 per collective bargaining contract

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Dues &amp; Subscriptions</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
APWA - Agency Member (3)	350	460	460
ISPE/NSPE (1 membership)	250	250	250
PE License Renewal- Village Engineer	65	70	0
PE License Renewal- Project Engineer	65	70	0
Illinois Pesticide applicator license renewal	35	35	35
ISA - Arborist	260	255	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers (1 membership)	0	0	315
Municipal Fleet Managers Assoc.	0	0	140
Publications	200	200	200
	<u>1,900</u>	<u>2,015</u>	<u>2,335</u>

- PE License Renewal every two years (next FY 17-18)  
- The State of Illinois began charging pesticide license fees in 2013  
- Institute of Transp. Engineers added for Village Engineer FY16-17  
- Munic. Fleet Mgrs. Assoc. (MFMA) added for Ops Supervisor FY16-17

**Employee Recruitment Expense**

Recruitment Expenses for Public Works Director \$13,870

<b>Training &amp; Travel Expense</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
APWA Chapter Meetings	220	200	200
Continuing Education - licensed positions	125	300	300
Arboriculture Training	0	400	400
Safety classes/seminars	1,645	1,500	1,500
CDL Reimbursement	300	250	250
Misc. Training - Engineering	350	400	400
Misc. Training - Oper.	<u>1,440</u>	<u>1,000</u>	<u>1,000</u>
	<u>4,080</u>	<u>4,050</u>	<u>4,050</u>

<b>Telephone</b>	15-16 Est Act	15-16 Budget	16-17 Budget
Monthly Phone Charge	6,470	6,045	6,800
Barn	385	365	400
Fax Line	385	365	400
Verizon (10)	<u>3,770</u>	<u>3,870</u>	<u>3,950</u>
	<u>11,010</u>	<u>10,645</u>	<u>11,550</u>



**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Maintenance-Equipment</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
Tractor and mower repairs	3,520	2,000	3,000
Engineering Equipment	360	300	400
Compressor repair & service	1,710	2,100	2,000
Miscellaneous	6,470	3,000	5,000
	12,060	7,400	10,400

- Engineering Equipment includes Savin Large Format Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)  
 - Miscellaneous equipment: Payloader, chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also backhoe and skid steer (50% PW/50% Water)

<b>Maintenance Vehicles</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
Vehicle safety testing	1,200	1,150	1,200
Tire repair/maintenance	2,360	2,000	5,000
Plow truck tires	7,450	7,450	7,500
Other vehicle repairs	28,200	24,000	27,500
Street sweeper re-build/tune-up	9,485	0	0
	48,695	34,600	41,200

- Contracted maintenance and repairs to licensed trucks, autos, and street sweeper - operated by the Engineering, Operations, and Forestry/Grounds Divisions.

<b>Maintenance Streets</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
Storm sewer rodding	0	4,000	3,000
Storm sewer repair	2,000	5,000	3,000
Miscellaneous	1,000	1,000	1,000
	3,000	10,000	7,000

<b>Maintenance Lighting</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
Street Light Maintenance	8,110	8,000	8,000
Repairs/Knockdowns*	15,650	20,000	20,000
	23,760	28,000	28,000

- Streetlight Maintenance Contract (1): Meade Electric, \$95.00/hr, as needed  
 - Streetlight Maintenance Contract (2): RAG's Electric, \$96.00/hr, as needed  
 - Meade Streetlight maintenance contract expires 2015  
 - RAG's Streetlight maintenance contract expires end FY16-17  
 - Includes lighting maintenance of County Line Road bridge over I-55  
 \* Many streetlight repairs are the result of traffic accidents and costs reimburseable

<b>Maintenance-Signals</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
BR Prkwy @ Bridewell	2,100	2,500	2,500
Cook County Signals	4,205	4,210	4,210
DuPage County Signals	0	0	0
IDOT Signal *	1,200	1,200	2,400
Burr Ridge Middle School	100	200	200
Wayside Horn**	2,640	3,000	3,000
Pleasantdale School	75	120	120
	10,320	11,230	12,430

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.  
 - Cook County Signals cost is based on annual contract.  
 - IDOT signal: Madison Street and North Frontage Road  
 - IDOT signal added 91st St at IL 83 with 2015 annexation of Spectrum Senior Living  
 - BR Middle School - Village share of flashing light maint.  
 - \$3K annually for wayside horn repairs is reimburseable from DG Township

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Maintenance-Trees</b>	15-16 Est. Act	15-16 Budget	16-17 Budget	17-18 Budget	18-19 Budget
Removals	14,575	25,000	15,000	15,000	15,000
Parkway Tree Trimming	45,000	50,000	58,800	64,700	45,600
Gypsy Moth trap supplies	250	250	250	250	250
Com Ed transmission line trimming	5,000	5,000	5,000	5,000	5,000
	64,825	80,250	79,050	84,950	65,850

- The Village is divided into 7 areas for purpose of maintaining a cyclical 7-year tree trimming program. Area 6 will be trimmed in FY16-17 and Area 7 in FY17-18. Trimming will exclude untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program. EAB management has a dedicated account; #5097

<b>Maintenance-EAB</b>	15-16 Est. Act	15-16 Budget	16-17 Budget	17-18 Budget	18-19 Budget	19-20 Budget	20-21 Budget
Treatment	16,715	22,000	16,000	14,600	13,600	12,600	11,800
Tree Removal	96,810	34,000	95,000	57,000	17,000	15,000	12,000
Replanting	10,000	10,000	26,900	28,800	30,900	33,000	16,400
	123,525	66,000	137,900	100,400	61,500	60,600	40,200

- EAB peak infestation observed in FY 15-16, and over 480 affected trees removed.
- The extended budget reflects the managed decline program, with untreated ash trees removed by FY17-18, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY16-17. Costs are for trees only, to be planted by PW/Forestry Division.

**Snow Removal**

- Contractual snow services at VH and PD parking lots (as needed)
- Emergency snow removal assistance

**Street Lighting-Electrical**

- Village electric rate locked through NIMEC/Constellation until July 2016
- current rate \$0.03482/kWh

**Rentals**

	15-16 Est. Act	15-16 Budget	16-17 Budget
Stump grinder	0	1,500	0
Other rentals	800	800	1,000
Total	800	2,300	1,000

- Stump grinder omitted since stump removal with ash trees now included in tree removal contract.

**Garbage Hauling**

	15-16 Est. Act	15-16 Budget	16-17 Budget
Street sweeping removal	12,000	12,000	12,000
Woodchip disposal	9,000	10,000	8,500
Waste disposal	2,500	2,500	2,500
	23,500	24,500	23,000

- Woodchip disposal reduced as problem EAB trees are removed contractually.

**Reimbursable Contractor Services**

	15-16 Est. Act	15-16 Budget	16-17 Budget
Weed lot mowing	15,860	5,000	5,000
Contractor clean-up, ROW damage/insurance	1,000	3,000	3,000
	16,860	8,000	8,000

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Other Contractual Services	15-16	15-16	16-17
	Est. Act	Budget	Budget
Mosquito Abatement	36,065	36,065	36,065
Woodview Tollway Storm Sewer	500	500	500
Miscellaneous	1,000	1,000	1,000
West Nile Virus Gravit Trap	0	3,000	3,000
Mandatory CDL Drug Testing	1,200	1,200	1,200
Spring/Fall Brush Pickup	36,955	36,960	38,100
Emergency Brush Pickup	0	20,000	15,000
	75,720	98,725	94,865

- Mosquito Abatement 3-year contract expires after 2017 treatment season  
- Brush pick-up by contractor using grapple-claw technique

Supplies - Equipment			
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.			
- Shared equipment includes: Payloader, Backhoe & Toolcat (50% PW/50% Water)			

Supplies - Trees	15-16	15-16	16-17
	Est. Act	Budget	Budget
Parkway Trees	11,480	12,000	12,000
Resident Tree Program *	6,090	5,000	5,000
Forestry Supplies	1,100	600	1,000
Tree Treatments	0	1,000	1,000
	18,670	18,600	19,000

\* The resident tree program is reimbursable  
- In FY 2009-10, 100 trees were planted.  
- In FY 2010-11, 50 trees were planted.  
- In FY 2011-12, 50 trees were planted.  
- In FY 2012-13, 50 trees were planted.  
- In FY 2013-14, 50 trees were planted.  
- In FY 2014-15, 50 trees were planted.  
- In FY 2015-16, 60 trees were planted.  
- In FY 2016-17, 150 trees will be planted, also using Stafford Wood escrow account for EAB replacement in account #50-5097

Supplies - Streets			
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000. - In FY 2010-11 the sign program was reduced from \$10,000 to \$5,000. - FY14-15 increase due to additional streetlight repairs performed in-offset by \$2K reduction in Acct. #10-6010-50-5054.			

Salts & Chemicals	15-16	15-16	16-17
	Est. Act	Budget	Budget
Total Tons Regular	1,500	1,500	1,500
Cost per ton	70.44	75.00	75.00
Subtotal	105,660	112,500	112,500
Brine	3,820	3,000	4,000
De-icing chemicals/salt extender	0	2,000	1,000
Total	109,480	117,500	117,500

- Rock salt cost projections based on awarded State/County contracts  
- Rock salt prices experienced exceptional price increases in 2008.  
- 2010-11 salt price: \$75 / ton  
- 2011-12 salt price: \$74.82 / ton  
- 2012-13 salt price: \$50.67 / ton  
- 2013-14 salt price: \$48.94 / ton  
- 2014-15 salt price: \$77.40 / ton  
- 2015-16 salt price: \$70.44 / ton  
- 2016-17 forecast salt price: \$75.00 / ton

Equipment	15-16	15-16	16-17
	Est. Act	Budget	Budget
Safety cones and barricades	556	2,000	2,000
Steel road plate	2,500	2,500	0
Brine tanks	9,526	8,000	0
Back-up Camera, Unit #35	1,801	2,000	0
Two-way radios (replacement vehic	1,107	1,200	0
Stihl line trimmer, FS 240	570	570	0
Stihl line trimmer, FS 110	610	400	0
Stihl 24" chainsaw MS 362	0	0	780
Salt spreader on Unit #18	0	0	13,570
	16,670	16,670	16,350

10 General Fund  
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>50 Contractual Services</b>										
5052 Maintenance-Buildings	41,800	46,057	62,200	37,360	38,330	2.6%	39,095	39,880	40,675	41,490
5057 Maintenance-Grounds	34,811	25,786	10,650	11,200	16,820	50.2%	17,155	17,500	17,850	18,205
5058 Janitorial Services	30,189	34,275	37,910	37,965	37,965	0.0%	38,730	39,500	40,290	41,090
5080 Utilities	1,637	3,734	3,100	7,000	23,000	228.6%	23,460	23,930	24,410	24,900
5095 Other Contractual Services	2,652	2,174	2,220	5,000	3,000	-40.0%	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>	<b>111,089</b>	<b>112,026</b>	<b>116,080</b>	<b>98,525</b>	<b>119,115</b>	<b>20.9%</b>	<b>121,440</b>	<b>123,810</b>	<b>126,225</b>	<b>128,685</b>
<b>60 Commodities</b>										
6010 Operating Supplies	14,206	11,257	16,930	23,350	20,000	-14.3%	20,400	20,810	21,230	21,650
<b>Total Commodities</b>	<b>14,206</b>	<b>11,257</b>	<b>16,930</b>	<b>23,350</b>	<b>20,000</b>	<b>-14.3%</b>	<b>20,400</b>	<b>20,810</b>	<b>21,230</b>	<b>21,650</b>
<b>70 Capital Outlay</b>										
7010 Improvements	2,307	2,155	13,095	21,700	69,000	218.0%	20,000	20,000	20,000	20,000
<b>Total Capital Outlay</b>	<b>2,307</b>	<b>2,155</b>	<b>13,095</b>	<b>21,700</b>	<b>69,000</b>	<b>218.0%</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Buildings &amp; Grounds</b>	<b>127,601</b>	<b>125,438</b>	<b>146,105</b>	<b>143,575</b>	<b>208,115</b>	<b>45.0%</b>	<b>161,840</b>	<b>164,620</b>	<b>167,455</b>	<b>170,335</b>

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Maintenance-Building</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Alarm service - VH, DPW, Rustic	0	0	0
Alarm service - PD	0	0	0
Fire alarm monitoring	0	0	0
Sprinkler sytem testing, VH, DPW	0	0	0
Sprinkler sytem testing, PD	0	0	0
DPW security, fire, and sprinkler (ADS)	2,121	2,270	2,155
VH security, fire, and sprinkler (ADS)	2,567	2,270	2,610
PD security, fire, and sprinkler (ADS)	1,140	1,140	1,160
Fire Extinguisher Maint - VH, DPW	850	850	850
Fire Extinguisher Maint - PD	800	800	800
Garbage pick-up, VH	1,362	1,200	1,180
Garbage pick-up, PD	2,563	1,500	1,180
Garbage pick-up, PW (as needed)	1,197	0	1,060
HVAC Contract - VH, DPW	7,035	7,035	7,035
HVAC Contract - PD	3,895	3,895	3,895
HVAC Repairs (VH)	700	2,000	2,000
HVAC Repairs (PD)	2,000	5,000	5,000
HVAC Repairs (DPW)	500	1,000	1,000
Pest Control	920	800	800
Generator Maint. - VH & DPW	1,640	1,650	1,695
Generator Maint. - PD	930	950	960
Miscellaneous	5,170	5,000	5,000
VH Boiler Replacement (Oct. 2015) *	26,810	0	0
	<u>62,200</u>	<u>37,360</u>	<u>38,380</u>
- Security Alarm, Fire Alarm, and sprinkler system testing was consolidated in FY15-16 (ADS). Contract increases 1.5% in FY16-17			
* Village Hall boiler deteriorated beyond repair and replaced in October 2015. Quotations received and Board approved September 14, 2015.			

<b>Maintenance-Grounds</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Weed Control Parks / Village Hall / PD	0	0	0
VH mowing	0	0	0
PD mowing	0	0	0
PD landscape maintenance (including edging)	0	0	0
PD Annuals	0	0	0
PD Mulch	0	0	0
Veteran's Memorial landscape maintenance	0	0	0
Miscellaneous (animal control/elec/weed control)	2,785	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,720	8,000	8,000
Irrigation System Maint - VH	805	1,200	1,200
Irrigation System Maint - PD	340	500	500
Consolidated Mowing: Roadsides & Easement Area	0	0	5,620
	<u>10,650</u>	<u>11,200</u>	<u>16,820</u>
- Landscape contracts aggregated in 2015, re-bid in 2016			
<b>Utilities</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Gas Heating Charges	0	0	17,000
Dupage & Hinsdale Sewer	1,580	5,000	4,000
Electric for Aerator Pumps	1,520	2,000	2,000
	<u>3,100</u>	<u>7,000</u>	<u>23,000</u>
Based on new franchise agreement, Village will receive \$20,000 in revenue to offset Gas Heating Charges estimated to be \$17,000			
<b>Other Contractual Services</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	2,220	5,000	3,000
	<u>2,220</u>	<u>5,000</u>	<u>3,000</u>

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Operating Supplies</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,600	4,000	2,700
Janitorial Supplies - PD (liners, towels, etc.)	1,300	2,000	1,500
Electrical/Lighting/Bulbs - VH & DPW	1,500	2,500	2,200
Electrical/Lighting/Bulbs - PD	1,400	2,500	1,500
Landscape Materials (Annuals/flowers)	1,000	2,500	1,200
First Aid Supplies - VH & DPW	550	300	700
First Aid Supplies - PD	450	300	600
Building Supplies - VH & DPW	2,000	2,500	2,400
Building Supplies - PD	1,000	2,000	1,400
Sidewalk salt for public buildings	2,380	1,000	2,500
Miscellaneous	1,000	2,000	1,500
Grass carp for aquatic weed control	350	350	400
Forestry Hand Tools	400	400	400
Holiday lights/Millage Hall	1,000	1,000	1,000
	<u>16,930</u>	<u>23,350</u>	<u>20,000</u>

<b>Janitorial Services</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Janitorial Service - VH	8,100	8,100	8,100
Janitorial Service - DPW	4,560	4,560	4,560
Janitorial Service - PD	9,840	9,840	9,840
Carpet Cleaning - VH & DPW	3,000	3,000	3,000
Carpet Cleaning - PD	2,240	2,240	2,240
Mat Rental - VH & DPW	1,675	1,675	1,675
Mat Rental - PD	1,600	1,600	1,600
Window & Blind Cleaning - VH & DPW	1,000	1,000	1,000
Window & Blind Cleaning - PD	1,000	1,000	1,000
Strip Floors	500	500	500
Furniture & Drapery Cleaning	600	600	600
Sanitize Jail Cells	3,445	3,500	3,500
Miscellaneous	350	350	350
	<u>37,910</u>	<u>37,965</u>	<u>37,965</u>

- Janitorial services contract extended through December 2016.

<b>Improvements</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
VH generator repairs	1,575	3,400	0
Dedicated exterior wiring circuit	2,520	3,300	0
Repair retaining wall at VH	3,000	3,000	0
"BR Village Hall" sign	6,000	6,000	0
Automated Door Closers	0	6,000	0
PW Sectional Garage Door	0	0	42,000
VH & PD Exterior Re-Staining	0	0	19,000
Village Hall Boiler Pumps	0	0	4,000
PD HVAC Study	0	0	4,000
	<u>13,095</u>	<u>21,700</u>	<u>69,000</u>

**VILLAGE OF BURR RIDGE  
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	134,453	153,461	170,205	0	0	0	0	0
Total Revenues	63,428	61,365	40,895	0	0	0	0	0
Total Expenditures	44,420	44,621	211,100	0	0	0	0	0
Net Increase (Decrease)	19,008	16,744	-170,205	0	0	0	0	0
<b>Available Reserves - April 30</b>	153,461	170,205	0	0	0	0	0	0

**Estimated Reserves May 1, 2016**

Estimated Revenues:

Charges For Services	0
Miscellaneous Revenues	0

Total Estimated Revenues

0

Estimated Expenditures:

Contractual Services	0
Capital Outlay	0
Other Expenditures	0

Total Estimated Expenditures

0

Net Increase (Decrease)

0

**Estimated Reserves April 30, 2017**

0

21 E-911 Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>34 Charges For Services</b>										
3420 E-911 Surcharge	57,684	55,442	36,680	67,050	0		0	0	0	0
<b>Total Charges For Services</b>	<b>57,684</b>	<b>55,442</b>	<b>36,680</b>	<b>67,050</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,744	5,923	4,215	6,020	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>5,744</b>	<b>5,923</b>	<b>4,215</b>	<b>6,020</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>63,428</b>	<b>61,365</b>	<b>40,895</b>	<b>73,070</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

21 E-911 Fund  
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>50 Contractual Services</b>										
5095 Other Contractual Services	27,613	28,674	18,300	39,925	0		0	0	0	0
<b>Total Contractual Services</b>	<b>27,613</b>	<b>28,674</b>	<b>18,300</b>	<b>39,925</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7000 Equipment	16,269	15,520	192,480	6,900	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>16,269</b>	<b>15,520</b>	<b>192,480</b>	<b>6,900</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	538	427	320	600	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>538</b>	<b>427</b>	<b>320</b>	<b>600</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue E-911</b>	<b>44,420</b>	<b>44,621</b>	<b>211,100</b>	<b>47,425</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>E911 Surcharge - Revenues</b>	<b>Avg Monthly Lines</b>	<b>5,252</b>	<b>9,601</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Surcharge	2015-16	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
	Allocation	Est Actual	Budget	Budget	Projected	Projected	Projected	Projected
Surcharge	\$0.600	37,814	69,124	0	0	0	0	0
Less 3% Accounting Charge	(\$0.018)	(1,134)	(2,074)	0	0	0	0	0
<b>Net Surcharge Collected</b>	<b>\$0.582</b>	<b>36,680</b>	<b>67,050</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Contractual Services</b>								
Southwest Central E-911 Board	\$0.160	9,570	16,565	0	0	0	0	0
AT&T - Routings & Charges	\$0.116	8,255	13,640	0	0	0	0	0
		17,825	30,205	0	0	0	0	0
DuPage Interoperability Radio System Fee		475	9,720	0	0	0	0	0
		18,300	39,925	0	0	0	0	0
<b>Equipment Reserves</b>								
Tri-State Fire Protection District	\$0.050	3,151	5,760	0	0	0	0	0
Pleasantdale Fire Protection District	\$0.050	3,151	5,760	0	0	0	0	0
Village of Burr Ridge	\$0.206	12,079	15,604	0	0	0	0	0
		18,381	27,125	0	0	0	0	0
<b>Total Surcharges</b>	<b>\$0.582</b>	<b>36,680</b>	<b>67,050</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

- Ordinance establishing E-911 adopted January 23, 1989. Telephone surcharge established at \$.60 per line. less 3% accounting charge for a net surcharge of \$.582.
- Southwest Central E-911 Board based on \$.160 per line.
- AT&T estimated cost based on \$87.50 per 1,000 line routings (12) plus monthly taxes of \$146.37
- Tri-State and Pleasantdale Fire Protection Districts based on \$.050 per line.
- Village of Burr Ridge receives remainder of surcharge after payouts to AT&T and other agencies
- The Equipment Reserve figure equals what is estimated to be reserved in any fiscal year. The actual amount that will be available for the Burr Ridge Police and the Fire Districts will be determined after the audit has been completed.
- By purchasing all the radio equipment from Dupage ETSB, the Village receives 36 month of airtime on the system at no charge

<b>Equipment</b>	<b>15-16</b>	<b>15-16</b>	<b>16-17</b>
	Est. Act.	Budget	Budget
Tri-State Fire Protection District	47,195	0	0
Pleasantview Fire Protection District	13,490	0	0
Burr Ridge-StarCom Mobile Radio	6,550	6,900	
Burr Ridge-StarCom Base Station	20,000		
Burr Ridge-Residual Equity for Dispatching	105,245	6,900	0
	192,480	13,800	0

**2015-16**

- Tri-State & Pleasantview-Residual Equity for E-911 Expenses

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Available Reserves</b>	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

**VILLAGE OF BURR RIDGE**  
**MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	-15,580	-56,046	39,968	<b>58,833</b>	62,118	48,563	43,418	46,933
Total Revenues	266,437	264,702	275,920	<b>278,770</b>	286,940	295,360	304,030	312,960
Total Expenditures	306,903	168,688	257,055	<b>275,485</b>	300,495	300,505	300,515	300,525
Net Increase (Decrease)	-40,466	96,014	18,865	<b>3,285</b>	-13,555	-5,145	3,515	12,435
<b>Available Reserves - April 30</b>	-56,046	39,968	58,833	<b>62,118</b>	48,563	43,418	46,933	59,368

**Estimated Reserves May 1, 2016**

**58,833**

Estimated Revenues:

Intergovernmental	272,420
Miscellaneous Revenues	6,350

Total Estimated Revenues

**278,770**

Estimated Expenditures:

Other Expenditures	485
Transfers	275,000

Total Estimated Expenditures

**275,485**

Net Increase (Decrease)

**3,285**

**Estimated Reserves April 30, 2017**

**62,118**

22 Motor Fuel Tax Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>33 Intergovernmental</b>										
3340 State Allotments	260,679	258,771	269,570	256,580	272,420	6.2%	280,590	289,010	297,680	306,610
<b>Total Intergovernmental</b>	<b>260,679</b>	<b>258,771</b>	<b>269,570</b>	<b>256,580</b>	<b>272,420</b>	<b>6.2%</b>	<b>280,590</b>	<b>289,010</b>	<b>297,680</b>	<b>306,610</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,759	5,931	6,350	6,020	6,350	5.5%	6,350	6,350	6,350	6,350
<b>Total Miscellaneous Revenues</b>	<b>5,759</b>	<b>5,931</b>	<b>6,350</b>	<b>6,020</b>	<b>6,350</b>	<b>5.5%</b>	<b>6,350</b>	<b>6,350</b>	<b>6,350</b>	<b>6,350</b>
<b>Total Revenues</b>	<b>266,437</b>	<b>264,702</b>	<b>275,920</b>	<b>262,600</b>	<b>278,770</b>	<b>6.2%</b>	<b>286,940</b>	<b>295,360</b>	<b>304,030</b>	<b>312,960</b>

22 Motor Fuel Tax Fund  
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	538	427	475	600	485	-19.2%	495	505	515	525
<b>Total Other Expenditures</b>	<b>538</b>	<b>427</b>	<b>475</b>	<b>600</b>	<b>485</b>	<b>-19.2%</b>	<b>495</b>	<b>505</b>	<b>515</b>	<b>525</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	306,365	168,261	256,580	256,580	275,000	7.2%	300,000	300,000	300,000	300,000
<b>Total Transfers</b>	<b>306,365</b>	<b>168,261</b>	<b>256,580</b>	<b>256,580</b>	<b>275,000</b>	<b>7.2%</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Total Special Revenue MFT</b>	<b>306,903</b>	<b>168,688</b>	<b>257,055</b>	<b>257,180</b>	<b>275,485</b>	<b>7.1%</b>	<b>300,495</b>	<b>300,505</b>	<b>300,515</b>	<b>300,525</b>

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

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**Road Program Funding**

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE  
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	351,959	190,408	284,299	<b>299,199</b>	320,454	382,614	464,584	609,999
Total Revenues	507,316	536,770	505,515	<b>619,870</b>	638,615	658,090	678,330	699,360
Total Expenditures	668,867	442,879	490,615	<b>598,615</b>	576,455	576,120	532,915	538,645
Net Increase (Decrease)	-161,551	93,891	14,900	<b>21,255</b>	62,160	81,970	145,415	160,715
Emergency Maintenance CLR/I55 (Reserve)	30,000	45,000	60,000	<b>75,000</b>	90,000	105,000	120,000	135,000
Available Reserves - April 30 (Unreserved)	175,408	254,299	239,199	<b>245,454</b>	292,614	359,584	489,999	635,714
<b>Available Reserves - April 30 (Total Reserves)</b>	<b>190,408</b>	<b>284,299</b>	<b>299,199</b>	<b>320,454</b>	<b>382,614</b>	<b>464,584</b>	<b>609,999</b>	<b>770,714</b>

**Estimated Reserves May 1, 2016**

**299,199**

Estimated Revenues:

Taxes	603,850
Miscellaneous Revenues	16,020

Total Estimated Revenues

**619,870**

Estimated Expenditures:

Contractual Services	121,160
Capital Outlay	0
Other Expenditures	411,545
Transfers	65,910

Total Estimated Expenditures

**598,615**

Net Increase (Decrease)

**21,255**

**Estimated Reserves April 30, 2017**

**320,454**

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>30 Taxes</b>										
3080 Hotel/Motel Taxes	501,572	513,747	490,280	482,135	603,850	25.2%	622,475	641,830	661,940	682,840
<b>Total Taxes</b>	<b>501,572</b>	<b>513,747</b>	<b>490,280</b>	<b>482,135</b>	<b>603,850</b>	<b>25.2%</b>	<b>622,475</b>	<b>641,830</b>	<b>661,940</b>	<b>682,840</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,744	5,923	5,900	6,020	6,020	0.0%	6,140	6,260	6,390	6,520
3710 Donations	0	17,100	9,335	19,500	10,000	-48.7%	10,000	10,000	10,000	10,000
<b>Total Miscellaneous Revenues</b>	<b>5,744</b>	<b>23,023</b>	<b>15,235</b>	<b>25,520</b>	<b>16,020</b>	<b>-37.2%</b>	<b>16,140</b>	<b>16,260</b>	<b>16,390</b>	<b>16,520</b>
<b>Total Revenues</b>	<b>507,316</b>	<b>536,770</b>	<b>505,515</b>	<b>507,655</b>	<b>619,870</b>	<b>22.1%</b>	<b>638,615</b>	<b>658,090</b>	<b>678,330</b>	<b>699,360</b>

23 Hotel/Motel Tax Fund  
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>50 Contractual Services</b>										
5069 Maintenance-Gateway Landscape	43,532	37,963	56,350	53,555	79,360	48.2%	80,950	82,565	84,220	85,900
5075 Gateway Projects	36,462	35,696	43,805	39,200	41,800	6.6%	34,000	34,000	34,000	34,000
<b>Total Contractual Services</b>	<b>79,994</b>	<b>73,660</b>	<b>100,155</b>	<b>92,755</b>	<b>121,160</b>	<b>30.6%</b>	<b>114,950</b>	<b>116,565</b>	<b>118,220</b>	<b>119,900</b>
<b>70 Capital Outlay</b>										
7010 Improvements	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8012 Special Events	0	38,412	68,000	77,585	85,645	10.4%	86,645	87,645	88,645	89,645
8040 Bank/Investment Fees	538	427	600	600	650	8.3%	700	750	800	850
8050 Programs/Tourism Promotions	31,806	16,219	25,950	25,250	25,250	0.0%	28,250	25,250	25,250	28,250
8055 Hotel/Motel Marketing	250,619	253,251	250,000	250,000	300,000	20.0%	300,000	300,000	300,000	300,000
<b>Total Other Expenditures</b>	<b>282,964</b>	<b>308,310</b>	<b>344,550</b>	<b>353,435</b>	<b>411,545</b>	<b>16.4%</b>	<b>415,595</b>	<b>413,645</b>	<b>414,695</b>	<b>418,745</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	260,000	15,000	0	0	20,000		0	0	0	0
9041 Transfer To Debt Service	45,910	45,910	45,910	45,910	45,910	0.0%	45,910	45,910	0	0
<b>Total Transfers</b>	<b>305,910</b>	<b>60,910</b>	<b>45,910</b>	<b>45,910</b>	<b>65,910</b>	<b>43.6%</b>	<b>45,910</b>	<b>45,910</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue Hotel/Motel</b>	<b>668,867</b>	<b>442,879</b>	<b>490,615</b>	<b>492,100</b>	<b>598,615</b>	<b>21.6%</b>	<b>576,455</b>	<b>576,120</b>	<b>532,915</b>	<b>538,645</b>

**23 Hotel/Motel Tax Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Hotel/Motel Taxes</b>		4%	4%	4%	4%	4%	4%	4%
		2015-16	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	0%	29,350	23,410	125,000	125,000	125,000	125,000	125,000
Extended Stay	3%	51,330	46,270	52,870	54,455	56,090	57,770	59,500
Spring Hill Suites	4%	148,820	146,160	154,770	160,960	167,400	174,095	181,060
Marriot	4%	260,780	266,295	271,210	282,060	293,340	305,075	317,280
<b>Total</b>		<b>490,280</b>	<b>482,135</b>	<b>603,850</b>	<b>622,475</b>	<b>641,830</b>	<b>661,940</b>	<b>682,840</b>

<b>Hotel/Motel Marketing</b>		51%	53%	50%	48%	47%	45%	44%
		2015-16	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
<b>Total</b>		<b>250,000</b>	<b>250,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>

\*FY16-17 Budget includes \$25,000 for Restaurant Related Marketing

**Programs/Tourism Promotion**

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%  
The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

<b>Program Costs</b>	2015-2016	2015-2016	2016-2017
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	290	500	500
5K Races Public Works & Police detail	1,960	2,250	2,250
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	4,370	6,000	6,000
Pathway Map	0	0	0
Bridge Dedication	2,930	0	0
<b>Total</b>	<b>25,950</b>	<b>25,250</b>	<b>25,250</b>

<b>Donations</b>	Est Actual	Budget	Budget
	15-16	15-16	16-17
Concert/Car/JM Donations	7,100	17,000	10,000
All-Bry Construction - Trees	2,235	2,500	0
	<b>9,335</b>	<b>19,500</b>	<b>10,000</b>

<b>Special Events</b>	Est Actual	Budget	Budget
	15-16	15-16	16-17
Concerts	21,125	21,950	22,000
Car Show	4,420	5,000	4,710
Jingle Mingle	8,080	12,000	12,000
5K	1,990	1,400	1,275
60th Anniversary Event	0	0	6,500
Farmers Market Donation	1,200	1,200	0
Event Staffing	0	0	1,200
Event Tent Maint	0	500	0
Sound System Maint	0	3,400	2,000
Sound Supply Tech	0	0	6,000
Sound System Equipmt	4,350	4,000	2,000
Concert Stage Maint	0	500	0
Crowd Control	0	300	300
ASCAP License	335	335	335
Misc	1,500	2,000	1,325
Staff Costs	25,000	25,000	26,000
	<b>68,000</b>	<b>77,585</b>	<b>85,645</b>

-In FY17 Farmers Market Donation will be replaced with Event Staffing



## 23 Hotel/Motel Tax Fund

### Notes

## VILLAGE OF BURR RIDGE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2017

### Improvements

Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay future years.

### Gateway Projects

	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Electric for median	5,605	2,200	2,200
Gateway landscape replacements	2,100	2,500	0
North CLR median plant enhancements	1,725	2,000	0
Holiday lights Village Hall	1,500	1,500	1,500
Village Center event signs	0	5,000	5,000
South Median Landscape Improvements	0	2,000	2,000
Holiday Décor	4,950	5,000	5,000
Irrigation Controller for Carriage Way Gateway	500	1,000	0
CLR Tallgrass Establish	4,935	5,000	5,300
CLR Turf Repair	0	4,000	4,000
CLR Bridge Decorations	17,000	4,500	4,500
CLR Trees	4,500	4,500	4,500
Bucket Truck Rental	990	0	0
Two Annual Plantings			4,500
Village Hall Plant Bed Rehabilitation	0	0	3,300
	43,805	39,200	41,800

-Electric for median includes \$3400 in payments to Rag's Electric for circuits/repairs

-Bucket Truck Rental budgeted for in FY 14-15, omitted in FY 15-16 due to

### Installment Loan #1

Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

### Maintenance-Gateway Landscape

	15-16	15-16	16-17	17-18
	Est. Act.	Budget	Budget	Budget
Medians/Gateways/CLR/BR Parkway	54,180	53,555	77,360	89,760
Irrigation Maintenance	2,170	0	2,000	2,000
	56,350	53,555	79,360	91,760

**VILLAGE OF BURR RIDGE**  
**RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	-3,335	-5,730	-1,812	<b>188</b>	188	188	188	188
Total Revenues	50,000	55,000	12,000	<b>25,000</b>	25,000	25,000	25,000	25,000
Total Expenditures	52,394	51,082	10,000	<b>25,000</b>	25,000	25,000	25,000	25,000
Net Increase (Decrease)	-2,394	3,918	2,000	<b>0</b>	0	0	0	0
<b>Available Reserves - April 30</b>	-5,730	-1,812	188	<b>188</b>	188	188	188	188

**Estimated Reserves May 1, 2016**

**188**

Estimated Revenues:

Taxes	25,000
Miscellaneous Revenues	0

Total Estimated Revenues

**25,000**

Estimated Expenditures:

Other Expenditures	25,000
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Total Estimated Expenditures

**25,000**

Net Increase (Decrease)

**0**

**Estimated Reserves April 30, 2017**

**188**

24 Places of Eating Tax  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>30 Taxes</b>										
3070 Places of Eating Tax	50,000	55,000	12,000	55,000	25,000	-54.5%	25,000	25,000	25,000	25,000
<b>Total Taxes</b>	<b>50,000</b>	<b>55,000</b>	<b>12,000</b>	<b>55,000</b>	<b>25,000</b>	<b>-54.5%</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	0	0	0	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>50,000</b>	<b>55,000</b>	<b>12,000</b>	<b>55,000</b>	<b>25,000</b>	<b>-54.5%</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

24 Places of Eating Tax  
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	0	0	0	0	0		0	0	0	0
8056 Restaurant/Place of Eating Mktg	52,394	51,082	10,000	52,360	25,000	-52.3%	25,000	25,000	25,000	25,000
<b>Total Other Expenditures</b>	<b>52,394</b>	<b>51,082</b>	<b>10,000</b>	<b>52,360</b>	<b>25,000</b>	<b>-52.3%</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Total Restaurant/Place of Eating Tax</b>	<b>52,394</b>	<b>51,082</b>	<b>10,000</b>	<b>52,360</b>	<b>25,000</b>	<b>-52.3%</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

**24 Places of Eating Tax**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

**Restaurant/Place of Eating Marketing**

\$25,000 of the 1% of the Place of Eating tax will go to promote local restaurants and places of eating.

**VILLAGE OF BURR RIDGE  
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	1,096,048	1,166,739	1,087,905	<b>683,745</b>	125,240	0	0	0
Total Revenues	968,802	572,181	271,320	<b>445,260</b>	744,980	751,040	960,360	711,180
Total Expenditures	898,111	651,015	675,480	<b>1,003,765</b>	870,220	751,040	960,360	711,180
Net Increase (Decrease)	70,691	-78,834	-404,160	<b>-558,505</b>	-125,240	0	0	0
<b>Available Reserves - April 30</b>	1,166,739	1,087,905	683,745	<b>125,240</b>	0	0	0	0

**Estimated Reserves May 1, 2016**

**683,745**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	150,260
Transfers	295,000

Total Estimated Revenues

**445,260**

Estimated Expenditures:

Capital Outlay	1,002,765
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

**1,003,765**

Net Increase (Decrease)

**-558,505**

**Estimated Reserves April 30, 2017**

**125,240**

**31 Capital Improvements Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	167,245	48,894	0	48,895	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>167,245</b>	<b>48,894</b>	<b>0</b>	<b>48,895</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,487	11,846	12,640	13,150	12,890	-2.0%	13,150	13,410	13,680	13,950
3710 Donations	22,750	25,500	0	0	0		0	0	0	0
3711 Developer Donations	0	0	0	0	137,370		0	0	0	0
3795 Other Revenue	50,955	1,580	2,100	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>85,192</b>	<b>38,926</b>	<b>14,740</b>	<b>13,150</b>	<b>150,260</b>	<b>1042.7%</b>	<b>13,150</b>	<b>13,410</b>	<b>13,680</b>	<b>13,950</b>
<b>39 Transfers</b>										
3910 Transfer From General Fund	150,000	301,100	0	0	0		431,830	437,630	646,680	397,230
3922 Transfer From Motor Fuel Tax	306,365	168,261	256,580	256,580	275,000	7.2%	300,000	300,000	300,000	300,000
3923 Transfer From Hotel/Motel Tax	260,000	15,000	0	0	20,000		0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfers From Sewer Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>716,365</b>	<b>484,361</b>	<b>256,580</b>	<b>256,580</b>	<b>295,000</b>	<b>15.0%</b>	<b>731,830</b>	<b>737,630</b>	<b>946,680</b>	<b>697,230</b>
<b>Total Revenues</b>	<b>968,802</b>	<b>572,181</b>	<b>271,320</b>	<b>318,625</b>	<b>445,260</b>	<b>39.7%</b>	<b>744,980</b>	<b>751,040</b>	<b>960,360</b>	<b>711,180</b>

**31 Capital Improvements Fund**  
**8010 Capital Improvement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>70 Capital Outlay</b>										
7010 Improvements	133,496	10,881	25,000	198,565	339,265	70.9%	158,000	85,000	288,000	0
7055 Village Facility Improvements	244,881	0	11,100	10,000	0		0	0	0	0
7071 2013 Road Program	518,657	0	0	0	0		0	0	0	0
7072 2014 Road Program	0	639,280	0	0	0		0	0	0	0
7073 2015 Road Program	0	0	638,430	690,500	0		0	0	0	0
7074 2016 Road Program		0	0	0	663,500		711,200	665,000	671,300	710,100
<b>Total Capital Outlay</b>	<b>897,035</b>	<b>650,161</b>	<b>674,530</b>	<b>899,065</b>	<b>1,002,765</b>	<b>11.5%</b>	<b>869,200</b>	<b>750,000</b>	<b>959,300</b>	<b>710,100</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	1,076	854	950	1,300	1,000	-23.1%	1,020	1,040	1,060	1,080
<b>Total Other Expenditures</b>	<b>1,076</b>	<b>854</b>	<b>950</b>	<b>1,300</b>	<b>1,000</b>	<b>-23.1%</b>	<b>1,020</b>	<b>1,040</b>	<b>1,060</b>	<b>1,080</b>
<b>90 Transfers</b>										
9041 Transfer to Debt Service Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Improvement</b>	<b>898,111</b>	<b>651,015</b>	<b>675,480</b>	<b>900,365</b>	<b>1,003,765</b>	<b>11.5%</b>	<b>870,220</b>	<b>751,040</b>	<b>960,360</b>	<b>711,180</b>

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Transfer From General Fund		15-16	15-16	16-17	17-18	18-19	19-20	20-21
	Est. Act.	Budget	Budget	Project	Project	Project	Project	
Road Program	0	0	0	431,830	437,630	646,680	397,230	

Village Facility Improvement		15-16	15-16	16-17
	Est. Act.	Budget	Budget	
Sealcoat VH & DPW parking lots	11,100	10,000	0	
	11,100	10,000	0	

- Several bidders have indicated that the temperatures may not allow for sealcoating of the VH and DPW parking lots until after May 1.

Transfers From Motor Fuel Tax Fund	
Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.	

Developer Donations	
Spectrum Senior Living \$137,370 Pre-annexation agreement	



31 Capital Improvements Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Improvements	15-16 Est. Act.	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
<b>Madison Street Traffic Signal (Constructed 2012)</b>							
Stage 1, Madison & N. Frontage Signal							
STP Grant match		\$ 55,500	\$ 55,500				
<b>Madison Street LAPP (Constructed 2013)</b>							
STP Construction Grant Match <sup>3</sup>		\$ 118,065	\$ 118,065				
<b>CLR/I-55 Bridge ITEP Grant</b>							
CLR/I-55 Bridge Construction Grant Match			\$ 20,000				
<b>Garfield Street LAPP (75% Construction Grant)</b>							
Phase II Engineering	\$ 25,000	\$ 25,000					
STP Construction Grant Match			\$ 70,700				
Construction Engineering & Material Testing			\$ 35,000				
<b>79th Street LAPP (75% Construction Grant)</b>							
Phase II Engineering			\$ 40,000				
STP Construction Grant Match				\$ 113,000			
Construction Engineering & Material Testing				\$ 45,000			
<b>Burr Ridge Parkway LAPP (70% Proposed Construction Grant) TBD</b>							
Phase II Engineering					\$ 85,000		
STP Construction Grant Match						\$ 216,000	
Construction Engineering & Material Testing						\$ 72,000	
<b>TOTALS:</b>	<b>\$ 25,000</b>	<b>\$ 198,565</b>	<b>\$ 339,265</b>	<b>\$ 158,000</b>	<b>\$ 85,000</b>	<b>\$ 288,000</b>	<b>\$ -</b>

<sup>3</sup> \$50K of this project will be paid out of the Sidewalk/Pathway Fund.

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

<b>Road Program</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>	<b>Project</b>	<b>Project</b>	<b>Project</b>	<b>Project</b>
Resurfacing & Repair Program	597,440	630,500	578,500	661,200	600,000	606,300	645,100
Drainage Improvements / Other							
Pavement Maintenance	29,930	45,000	70,000	35,000	50,000	50,000	50,000
Material Testing	11,060	15,000	15,000	15,000	15,000	15,000	15,000
	<u>638,430</u>	<u>690,500</u>	<u>663,500</u>	<u>711,200</u>	<u>665,000</u>	<u>671,300</u>	<u>710,100</u>
<b>2016 Road Program (FY 2016-17)</b>			<b>2018 Road Program (FY 2018-19) *</b>				
<u>Resurfacing Program:</u>			<u>Resurfacing Program:</u>				
Oak Hills subdivision		251,200				18,900	
Chasemoor Drive		123,400				28,900	
Woodview Subdivision (partial)		100,500				58,600	
Ruth Lake Ridge subdivision		57,000				78,000	
Polo Ridge Court		41,000				15,000	
Tomlin Drive Patching		5,400				49,400	
Crack Sealing		30,000				245,100	
Pavement Marking		40,000				106,100	
Material Testing		15,000				30,000	
		<u>663,500</u>				<u>20,000</u>	
						<u>15,000</u>	
						<u>665,000</u>	
<b>2017 Road Program (FY 2017-18) *</b>			<b>2019 Road Program (FY 2019-20)*</b>				
<u>Resurfacing Program:</u>			<u>Resurfacing Program:</u>				
59th Street (coordinate w ith Hinsdale)		35,700				69,500	
Babson Park		354,100				239,200	
Park Avenue Resubdivision		55,100				147,300	
Cove Creek subdivision		78,600				150,300	
SteepleSide Drive		87,500				30,000	
Greystone Court		50,200				20,000	
Crack Sealing		25,000				15,000	
Pavement Marking		10,000					
Material Testing		15,000					
		<u>711,200</u>				<u>671,300</u>	
			<b>2020 Road Program (FY 2020-21)*</b>				
			<u>Resurfacing Program:</u>				
			Hinsdale Industrial Park				
			90th Street				
			Vine Street				
			Grant Street				
			Lakeridge Subdivision				
			Crack Sealing				
			Pavement Marking				
			Material Testing				

**VILLAGE OF BURR RIDGE**  
**SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	513,347	459,603	551,315	<b>529,170</b>	278,500	199,350	0	0
Total Revenues	11,487	129,846	91,330	<b>44,430</b>	2,500	0	0	0
Total Expenditures	65,231	38,133	113,475	<b>295,100</b>	81,650	199,350	0	0
Net Increase (Decrease) In Fund Balance	-53,744	91,712	-22,145	<b>-250,670</b>	-79,150	-199,350	0	0
<b>Available Reserves - April 30</b>	459,603	551,315	529,170	<b>278,500</b>	199,350	0	0	0

**Estimated Reserves May 1, 2016**

**529,170**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	44,430
Transfers	0

Total Estimated Revenues

**44,430**

Estimated Expenditures:

Contractual Services	0
Capital Outlay	294,100
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

**295,100**

Net Increase (Decrease)

**-250,670**

**Estimated Reserves April 30, 2017**

**278,500**

**32 Sidewalks/Pathway Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,487	11,846	9,330	13,150	8,500	-35.4%	2,500	0	0	0
3710 Donations	0	0	0	0	35,930		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>11,487</b>	<b>11,846</b>	<b>9,330</b>	<b>13,150</b>	<b>44,430</b>	<b>237.9%</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	118,000	82,000	82,000	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>118,000</b>	<b>82,000</b>	<b>82,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>11,487</b>	<b>129,846</b>	<b>91,330</b>	<b>95,150</b>	<b>44,430</b>	<b>-53.3%</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

**32 Sidewalks/Pathway Fund**  
**8020 Sidewalks/Pathway**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>50 Contractual Services</b>										
5035 Publishing	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7052 Sidewalk/Pathway Projects	61,995	32,984	104,095	458,000	282,600	-38.3%	75,000	199,350	0	0
7053 Sidewalk/Pathway Maint Project	2,160	4,296	8,365	11,500	11,500	0.0%	5,750	0	0	0
<b>Total Capital Outlay</b>	<b>64,155</b>	<b>37,280</b>	<b>112,460</b>	<b>469,500</b>	<b>294,100</b>	<b>-37.4%</b>	<b>80,750</b>	<b>199,350</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	1,076	854	1,015	1,300	1,000	-23.1%	900	0	0	0
<b>Total Other Expenditures</b>	<b>1,076</b>	<b>854</b>	<b>1,015</b>	<b>1,300</b>	<b>1,000</b>	<b>-23.1%</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9010 Transfer To General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Sidewalks/Pathway</b>	<b>65,231</b>	<b>38,133</b>	<b>113,475</b>	<b>470,800</b>	<b>295,100</b>	<b>-37.3%</b>	<b>81,650</b>	<b>199,350</b>	<b>0</b>	<b>0</b>

**32 Sidewalks/Pathway Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Sidewalk/Pathway Projects</b>	15-16 Est. Act.	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project
Various Sidewalk Ext Engineering (specialty eng)						
Miscellaneous Surveying	0	0				
<u>Madison Sidewalk between 87th and 89th</u>						
Survey						
Phase I engineering						
Phase II engineering						
Construction (coordinate with Madison Street LAPP)		50,000	50,000			
<u>CLR Longwood to Katherine Legge Park extension (CLR, east side):</u>						
Survey						
Phase I engineering						
Phase II engineering	0	28,000	30,000			
Construction engineering				75,000		
Construction (local match)					199,350	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>						
Survey						
Phase I engineering						
Phase II engineering		30,000				
Construction engineering			45,000	74,600		
Construction (local match)			270,000	128,000		
<u>Burr Oaks Glen North (79th St) sidewalk ext.</u>						
Construction engineering	0					
Construction	74,095	65,000				
<b>Total</b>	<b>104,095</b>	<b>458,000</b>	<b>282,600</b>	<b>75,000</b>	<b>199,350</b>	<b>0</b>

**Sidewalk/Pathway Maintenance Projects**

\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc.

CLR right of way weed cutting maintenance now found in Hotel/Motel Tax Fund

**Donations**

Spectrum Senior Living      \$35,930

**Transfers From General Fund**

In order to fund previously approved projects \$118,000 was transferred from the General Fund in FY 14-15 and \$82,000 was transferred in FY 15-16.

**VILLAGE OF BURR RIDGE  
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	1,006,652	851,792	983,879	<b>958,239</b>	824,554	655,869	487,184	295,499
Total Revenues	161,637	158,891	161,330	<b>157,315</b>	157,315	157,315	157,315	157,315
Total Expenditures	316,497	26,804	186,970	<b>291,000</b>	326,000	326,000	349,000	246,000
Net Increase (Decrease)	-154,860	132,087	-25,640	<b>-133,685</b>	-168,685	-168,685	-191,685	-88,685
<b>Available Reserves - April 30</b>	851,792	983,879	958,239	<b>824,554</b>	655,869	487,184	295,499	206,814

**Estimated Reserves May 1, 2016**

**958,239**

Estimated Revenues:

Miscellaneous Revenues	12,000
Transfers	145,315

Total Estimated Revenues

**157,315**

Estimated Expenditures:

Capital Outlay	290,000
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

**291,000**

Net Increase (Decrease)

**-133,685**

**Estimated Reserves April 30, 2017**

**824,554**

**33 Equipment Replacement Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,487	11,846	12,640	12,000	12,000	0.0%	12,000	12,000	12,000	12,000
<b>Total Miscellaneous Revenues</b>	<b>11,487</b>	<b>11,846</b>	<b>12,640</b>	<b>12,000</b>	<b>12,000</b>	<b>0.0%</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	150,150	147,045	148,690	154,730	145,315	-6.1%	145,315	145,315	145,315	145,315
<b>Total Transfers</b>	<b>150,150</b>	<b>147,045</b>	<b>148,690</b>	<b>154,730</b>	<b>145,315</b>	<b>-6.1%</b>	<b>145,315</b>	<b>145,315</b>	<b>145,315</b>	<b>145,315</b>
<b>Total Revenues</b>	<b>161,637</b>	<b>158,891</b>	<b>161,330</b>	<b>166,730</b>	<b>157,315</b>	<b>-5.6%</b>	<b>157,315</b>	<b>157,315</b>	<b>157,315</b>	<b>157,315</b>

**33 Equipment Replacement Fund**  
**8030 Equipment Replacement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	315,421	25,950	186,020	340,200	290,000	-14.8%	325,000	325,000	348,000	245,000
<b>Total Capital Outlay</b>	<b>315,421</b>	<b>25,950</b>	<b>186,020</b>	<b>340,200</b>	<b>290,000</b>	<b>-14.8%</b>	<b>325,000</b>	<b>325,000</b>	<b>348,000</b>	<b>245,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	1,076	854	950	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
<b>Total Other Expenditures</b>	<b>1,076</b>	<b>854</b>	<b>950</b>	<b>1,000</b>	<b>1,000</b>	<b>0.0%</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Equipment Replacement</b>	<b>316,497</b>	<b>26,804</b>	<b>186,970</b>	<b>341,200</b>	<b>291,000</b>	<b>-14.7%</b>	<b>326,000</b>	<b>326,000</b>	<b>349,000</b>	<b>246,000</b>

**VILLAGE OF BURR RIDGE**  
**CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

	<b>2015-16</b>	<b>2016-17</b>
<b>Available Reserves</b>	<b>958,239</b>	<b>824,554</b>
<b>Historical Cost of Equipment and Vehicles</b>	<b>1,361,681</b>	<b>1,361,681</b>
<b>Estimated Replacement Cost of Equipment and Vehicles</b>	<b>2,300,250</b>	<b>2,300,250</b>
<b>Percent Funded - Historical Cost</b>	<b>70.4%</b>	<b>60.6%</b>
<b>Percent Funded - Estimated Replacement Cost</b>	<b>41.7%</b>	<b>35.8%</b>

Unit #	Description	Department	Acquisition Date	Historical Cost	Cycle	Beginning 2015-16 Reserves	Budget 2015-16 Revenues	Budget 2015-16 Expenses	Budget 2016-17 Revenues	Budget 2016-17 Expenses	Ending 2016-17 Reserves	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	7/1/2013	\$ 14,945	5	5,978	2,989		2,989		11,956					15,000
17	2009 Ford Escape (50G/50W)	Public Works	3/23/2009	\$ 11,767	5	14,120	0		0		14,120				15,000	
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	2/1/2012	\$ 28,249	10	8,475	2,825		2,825		14,124					15,000
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	5/1/2006	\$ 9,936	10	8,942	994		994		10,930		19,000			
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	7/14/2014	\$ 25,950	10	2,595	2,595		2,595		7,785					30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	FY 2015-16	\$ 28,850	10	0	2,885		2,885		5,770					30,000
23	2002 Navistar 4900 Dump Truck	Public Works	3/10/2003	\$ 87,916	10	105,499	8,792		8,792		123,082		140,000			
24	2006 Dodge Dakota-Dodge Dakota-Build. Inspector	Comm Dev	5/1/2006	\$ 16,880	5	23,632	3,376		0		27,008		26,000			
26	2001 Chevy 3500 Aerial Lift Van	Public Works	10/8/2001	\$ 46,100	10	64,540	4,610		4,610	135,000	0					135,000
28	2001 Johnson 605 Sweeper	Public Works	8/27/2001	\$ 137,500	10	192,500	13,750		13,750		220,000	220,000				
29	2003 3-Ton Truck & Equipment	Public Works	3/10/2003	\$ 99,838	10	119,806	9,984		9,984	155,000	0					155,000
30	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	\$ 82,513	10	90,764	8,251		8,251		107,267		145,000			
31	2013 Ford F350 Dump Truck	Public Works	5/1/2013	\$ 47,799	10	9,560	4,780		4,780		19,120					50,000
32	2013 Navistar 7400 Dump Truck	Public Works	1/1/2014	\$ 147,071	10	14,707	14,707		14,707		44,121					155,000
33	2004 Navistar 6 wheel Dump Truck	Public Works	11/1/2004	\$ 98,000	10	107,800	9,800		9,800		127,400		140,000			
34	2005 GMC 6500 Lo-Pro Dump Truck	Public Works	2/15/2005	\$ 79,435	10	79,435	0		0		79,435	75,000				
35	2008 Navistar 2-Ton Dump Truck	Public Works	1/15/2008	\$ 106,305	10	74,414	10,631		10,631		95,675				150,000	
37	2015 International 7400 Plow Truck	Public Works	11/9/2015	\$ 135,915	10	0	13,592	135,915	13,592		0					155,000
39	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	\$ 82,513	10	82,513	0		0		82,513				80,000	
41	1996 Case Backhoe Model 580L	Public Works	7/22/1996	\$ 58,866	15	74,564	3,924		3,924		82,412					137,500
44	1997 Dresser Payloader Model 515C	Public Works	5/7/1998	\$ 65,000	15	73,667	4,333		4,333		82,333			145,000		
51	2003 New Holland Tractor Model TC45D	Public Works	9/22/2003	\$ 19,226	15	15,381	1,282		1,282		17,944					25,000
101	2013 Scag Sabre Tooth Mower	Public Works	3/25/2013	\$ 14,441	5	5,776	2,888		2,888		11,553					15,000
102	2011 Kubota Mower	Public Works	8/1/2011	\$ 11,665	5	9,332	2,333		2,333		13,998					16,000
103	2009 Mobark 14R Brush Chipper	Public Works	8/27/2009	\$ 27,572	15	11,029	1,838		1,838		14,705					32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	10/1/2004	\$ 8,750	15	6,417	583		583		7,583					8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	1/1/1995	\$ 8,714	15	11,619	581		581		12,781			20,000		
107	1998 Beaver Creek 1 axle trailer	Public Works	1/1/1998	\$ 3,000	15	3,400	200		200		3,800					4,000
108	2001 Ready Haul trailer	Public Works	11/1/2004	\$ 6,000	15	4,400	400		400		5,200					7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	1/1/1994	\$ 3,500	15	4,200	0		0		4,200					4,000
110	2015 Ford Interceptor Sedan-Investigations	Police	6/22/2015	\$ 26,024	5	0	5,205	26,025	5,205		10,410					30,000
110	2004 Arrowboard trailer	Public Works	1/1/2004	\$ 5,000	15	3,667	333		333		4,333			8,000		
111	2004 Water tank trailer	Public Works	1/1/2004	\$ 5,000	15	3,667	333		333		4,333					7,500
508	2004 Ford Taurus-Investigations	Police	5/1/2004	\$ 26,000	5	31,200	0		0		31,200	30,000				
515	2015 Ford Escape	Police	6/22/2015	\$ 24,100	5	0	4,820	24,080	4,820		9,640					30,000
701	2014 Ford Interceptor-Sedan Chief	Police	10/31/2013	\$ 25,384	5	10,154	5,077		5,077		20,307			30,000		
<b>Total</b>				1,361,681		1,273,750	148,690	186,020	145,314	290,000	1,327,039	325,000	325,000	348,000	245,000	1,057,250

The following vehicles are funded in the Water and Sewer Funds

Unit # Description	Department	Acquisition Date	Historical Cost	Cycle	Budget 2015-16 Expenses	Budget 2016-17 Expenses	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Future Years
50	2000 Ford F-350 Pickup Truck	<i>retain for meter readers</i>									
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	5/1/2006	\$ 9,936	10				19,000			
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	10/1/2004	\$ 8,750	15							10,000
20	2014 John Deere Skid Steer Loader (50G/50W)	7/14/2014	25,950	10							30,000
25	2005 F-150 (100 W)	2/1/2006	25,000	10		33,000					25,000
16	2014 Ford Explorer (50G/50W)	7/1/2013	15,000	5							15,000
17	2009 Ford Escape (50G/50W)	3/23/2009	11,767	10						15,000	
36	2009 Ford F-150 Pickup Truck	4/1/2009	22,000	10							30,000
104	2005 Pipehunter Jetter, trailer (100 Sewer)	9/1/2006	67,000	15							75,000
18	2011 Ford F-350 Utility Truck (50G/50W)	2/1/2012	28,249	10							30,000
21	2013 Ford F-350 Utility Truck (100W)	8/1/2013	35,963	10							40,000
42	2013 Case Backhoe Model 590	9/1/2013	130,000	15							130,000
112	2015 Redi-Haul Flatbed Trailer	4/13/2015	10,727	10							15,000
<b>Total</b>				390,341	0	33,000	0	0	19,000	0	400,000



**VILLAGE OF BURR RIDGE**  
**STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
<b>Available Reserves - May 1</b>	76,463	77,984	90,481	<b>107,186</b>	107,201	107,326	107,561	107,906
Total Revenues	13,274	29,385	19,830	<b>13,950</b>	14,070	14,190	14,310	14,440
Total Expenditures	11,752	16,888	3,125	<b>13,935</b>	13,945	13,955	13,965	13,975
Net Increase (Decrease)	1,521	12,497	16,705	<b>15</b>	125	235	345	465
<b>Available Reserves - April 30</b>	77,984	90,481	107,186	<b>107,201</b>	107,326	107,561	107,906	108,371

**Estimated Reserves May 1, 2016**

**107,186**

Estimated Revenues:

Miscellaneous Revenues	13,950
Transfers	0

Total Estimated Revenues

**13,950**

Estimated Expenditures:

Capital Outlay	13,450
Other Expenditures	485

Total Estimated Expenditures

**13,935**

Net Increase (Decrease)

**15**

**Estimated Reserves April 30, 2017**

**107,201**

**34 Storm Water Management Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,744	5,923	5,830	6,020	5,950	-1.2%	6,070	6,190	6,310	6,440
3795 Other Revenue	7,530	23,462	14,000	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
<b>Total Miscellaneous Revenues</b>	<b>13,274</b>	<b>29,385</b>	<b>19,830</b>	<b>14,020</b>	<b>13,950</b>	<b>-0.5%</b>	<b>14,070</b>	<b>14,190</b>	<b>14,310</b>	<b>14,440</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>13,274</b>	<b>29,385</b>	<b>19,830</b>	<b>14,020</b>	<b>13,950</b>	<b>-0.5%</b>	<b>14,070</b>	<b>14,190</b>	<b>14,310</b>	<b>14,440</b>

**34 Storm Water Management Fund**  
**8040 Storm Water Management**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>70 Capital Outlay</b>										
7051 Storm Water Management	11,214	16,461	2,650	15,650	13,450	-14.1%	13,450	13,450	13,450	13,450
<b>Total Capital Outlay</b>	<b>11,214</b>	<b>16,461</b>	<b>2,650</b>	<b>15,650</b>	<b>13,450</b>	<b>-14.1%</b>	<b>13,450</b>	<b>13,450</b>	<b>13,450</b>	<b>13,450</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	538	427	475	600	485	-19.2%	495	505	515	525
8099 Other Expenses	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>538</b>	<b>427</b>	<b>475</b>	<b>600</b>	<b>485</b>	<b>-19.2%</b>	<b>495</b>	<b>505</b>	<b>515</b>	<b>525</b>
<b>Total Storm Water Management</b>	<b>11,752</b>	<b>16,888</b>	<b>3,125</b>	<b>16,250</b>	<b>13,935</b>	<b>-14.2%</b>	<b>13,945</b>	<b>13,955</b>	<b>13,965</b>	<b>13,975</b>

**34 Storm Water Management Fund****VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017****Notes**

<b>Storm Water Management</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee	0	1,000	1,000
Windsor Pond bi-annual burn	2,650	2,650	2,650
Miscellaneous/emergency maintenance	0	12,000	9,800
	2,650	15,650	13,450

- Miscellaneous/emergency maintenance is for repairing culverts, clearing overland drainage ways, repairing sink holes, or clearing blocked storm sewer lines.

**VILLAGE OF BURR RIDGE  
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	3,118,233	3,133,849	3,129,748	<b>3,127,258</b>	3,123,438	3,119,418	3,109,058	3,098,498
Total Revenues	685,762	670,516	677,915	<b>676,565</b>	155,910	155,910	110,000	110,000
Total Expenditures	670,146	674,617	680,405	<b>680,385</b>	159,930	166,270	120,560	120,770
Net Increase (Decrease)	15,616	-4,101	-2,490	<b>-3,820</b>	-4,020	-10,360	-10,560	-10,770
<b>Available Reserves - April 30</b>	3,133,849	3,129,748	3,127,258	<b>3,123,438</b>	3,119,418	3,109,058	3,098,498	3,087,728

**Estimated Reserves May 1, 2016**

**3,127,258**

Estimated Revenues:

Taxes	520,655
Intergovernmental	0
Miscellaneous Revenues	110,000
Other	0
Transfers	45,910

Total Estimated Revenues

**676,565**

Estimated Expenditures:

Other Expenditures	680,385
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Total Estimated Expenditures

**680,385**

Net Increase (Decrease)

**-3,820**

**Estimated Reserves April 30, 2017**

**3,123,438**

41 Debt Service Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>30 Taxes</b>										
3000 General Property Tax	536,466	517,995	520,845	520,845	520,655	0.0%	0	0	0	0
<b>Total Taxes</b>	<b>536,466</b>	<b>517,995</b>	<b>520,845</b>	<b>520,845</b>	<b>520,655</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>33 Intergovernmental</b>										
3325 Federal Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	103,385	106,611	111,160	110,000	110,000	0.0%	110,000	110,000	110,000	110,000
<b>Total Miscellaneous Revenues</b>	<b>103,385</b>	<b>106,611</b>	<b>111,160</b>	<b>110,000</b>	<b>110,000</b>	<b>0.0%</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale of Assets	0	0	0	0	0		0	0	0	0
3890 Bond Proceeds	0	0	0	0	0		0	0	0	0
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
3923 Transfer From Hotel/Motel Tax	45,910	45,910	45,910	45,910	45,910	0.0%	45,910	45,910	0	0
3931 Transfer from Capital Improve	0	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>0.0%</b>	<b>45,910</b>	<b>45,910</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>685,762</b>	<b>670,516</b>	<b>677,915</b>	<b>676,755</b>	<b>676,565</b>	<b>0.0%</b>	<b>155,910</b>	<b>155,910</b>	<b>110,000</b>	<b>110,000</b>

41 Debt Service Fund  
4030 Debt Service

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	11,006	9,427	9,780	11,750	9,950	-15.3%	10,150	10,355	10,560	10,770
8064 Principal-G.O. Series 2003	450,000	470,000	490,000	490,000	505,000	3.1%	0	0	0	0
8074 Interest-G.O. Series 2003	59,365	45,415	30,845	30,845	15,655	-49.2%		0	0	0
8110 Principal-Hotel/Motel Install	36,630	38,126	39,570	39,605	41,200	4.0%	42,855	44,580	0	0
8111 Interest-Hotel/Motel Install	9,283	7,786	6,345	6,305	4,715	-25.2%	3,060	1,335	0	0
8112 Principal-Debt Crt Series 2009	0	0	0	0	0		0	0	0	0
8113 Interest-Debt Crt Series 2009	0	0	0	0	0		0	0	0	0
8114 Principal-Debt Crt Series 2012	0	0	0	0	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	103,863	103,865	103,865	103,865	0.0%	103,865	110,000	110,000	110,000
<b>Total Other Expenditures</b>	<b>670,146</b>	<b>674,617</b>	<b>680,405</b>	<b>682,370</b>	<b>680,385</b>	<b>-0.3%</b>	<b>159,930</b>	<b>166,270</b>	<b>120,560</b>	<b>120,770</b>
<b>Total Debt Service</b>	<b>670,146</b>	<b>674,617</b>	<b>680,405</b>	<b>682,370</b>	<b>680,385</b>	<b>-0.3%</b>	<b>159,930</b>	<b>166,270</b>	<b>120,560</b>	<b>120,770</b>

**41 Debt Service Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Installment Loan #1</b>				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127
-County Line Road/BR Parkway Landscape Improvements				

<b>Refunding Debt Certificate Series 2012</b>					
Fiscal Year	Principal	Interest		Total Interest	Interest Rates
		June	Dec		
2012-13		12,406	51,931	64,337	1.50%
2013-14		51,931	51,931	103,863	1.50%
2014-15		51,931	51,931	103,863	1.50%
2015-16		51,931	51,931	103,863	1.50%
2016-17		51,931	51,931	103,863	1.50%
2017-18	5,935,000	51,931	51,931	103,863	6,038,863
	<b>5,935,000</b>			<b>583,650</b>	<b>6,518,650</b>

<b>Payment of Principal in FY 2017-18</b>	
Equity Transfer-General Fund	800,000
Equity Transfer-Water Fund	2,000,000
Sale of Land	4,120,000
<b>Total</b>	<b>6,920,000</b>

**Police Station Funding**

- Refinancing of Debt Certificates Series 2009 - taking advantage of historical low interest rates.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M) to pay for the interest on the Police Station Debt
- Interest earned on Debt Service Fund reserves will pay the annual Interest cost on the debt.
- Budget currently presents the \$5,935,000 principal that becomes due during FY 2017-18 as being refinanced.

## 41 Debt Service Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

<b>G.O. Series 2003</b>							
<b>Tax Levy Year</b>	<b>Extension Year</b>	<b>Fiscal Year</b>	<b>Principal</b>	<b>June Interest</b>	<b>December Interest</b>	<b>Total Debt Service</b>	<b>Interest Rates</b>
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
<b>Totals</b>			<b>5,650,000</b>	<b>616,300</b>	<b>714,709</b>	<b>6,981,009</b>	
<b>Abatements</b>							
<b>Levy</b>	<b>Extension</b>	<b>Billed</b>	<b>Fiscal Year</b>	<b>Abatement Description</b>			
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue		
					\$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				3,727,117			



**VILLAGE OF BURR RIDGE  
WATER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	3,764,571	3,644,927	3,160,118	<b>3,170,608</b>	3,083,633	2,919,003	2,538,518	2,356,418
Total Revenues	4,372,358	4,074,969	4,710,385	<b>5,252,985</b>	5,179,990	5,279,215	5,380,445	5,483,715
Total Expenditures	4,492,002	4,559,777	4,699,895	<b>5,339,960</b>	5,344,620	5,659,700	5,562,545	5,269,210
Net Increase (Decrease)	-119,644	-484,809	10,490	<b>-86,975</b>	-164,630	-380,485	-182,100	214,505
<b>Available Reserves - April 30</b>	3,644,927	3,160,118	3,170,608	<b>3,083,633</b>	2,919,003	2,538,518	2,356,418	2,570,923

**Estimated Reserves May 1, 2016**

**3,170,608**

Estimated Revenues:

Charges For Services	4,972,300
Miscellaneous Revenues	280,685

Total Estimated Revenues

**5,252,985**

Estimated Expenditures:

Personnel Services	878,695
Contractual Services	358,540
Commodities	3,508,165
Capital Outlay	466,400
Other Expenditures	13,250
Transfers	114,910

Total Estimated Expenditures

**5,339,960**

Net Increase (Decrease)

**-86,975**

**Estimated Reserves April 30, 2017**

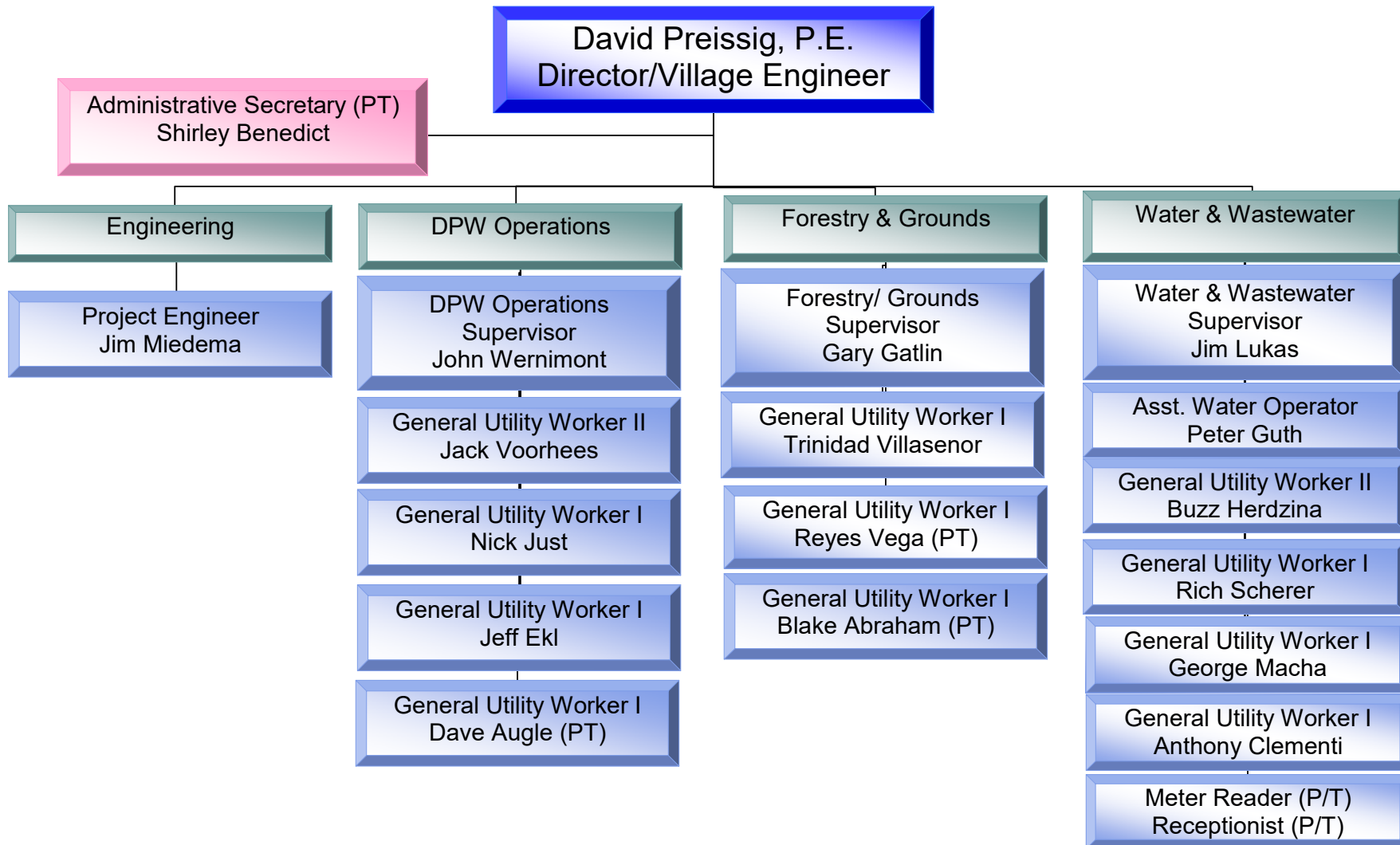
**3,083,633**

51 Water Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Revenue Budget	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>34 Charges For Services</b>										
3430 Water Sales	4,054,049	3,648,443	4,367,880	4,671,260	4,779,390	2.3%	4,874,980	4,972,475	5,071,925	5,173,365
3434 Tap-Ons	55,555	123,639	61,360	59,860	117,580	96.4%	16,000	16,000	16,000	16,000
3435 Water Meter Sales	29,607	52,893	15,150	21,900	19,400	-11.4%	19,400	19,400	19,400	19,400
3436 Water Penalties	32,764	27,873	38,530	35,240	39,690	12.6%	40,880	42,110	43,370	44,670
3437 Water Use	9,913	11,021	15,770	13,550	16,240	19.9%	16,730	17,230	17,750	18,280
<b>Total Charges For Services</b>	<b>4,181,888</b>	<b>3,863,870</b>	<b>4,498,690</b>	<b>4,801,810</b>	<b>4,972,300</b>	<b>3.6%</b>	<b>4,967,990</b>	<b>5,067,215</b>	<b>5,168,445</b>	<b>5,271,715</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	172,309	177,686	180,000	200,000	180,000	-10.0%	180,000	180,000	180,000	180,000
3710 Donations	0	4,000	0	0	68,685		0	0	0	0
3795 Other Revenues	18,161	29,413	31,695	38,000	32,000	-15.8%	32,000	32,000	32,000	32,000
<b>Total Miscellaneous Revenues</b>	<b>190,470</b>	<b>211,099</b>	<b>211,695</b>	<b>238,000</b>	<b>280,685</b>	<b>17.9%</b>	<b>212,000</b>	<b>212,000</b>	<b>212,000</b>	<b>212,000</b>
<b>Total Revenues</b>	<b>4,372,358</b>	<b>4,074,969</b>	<b>4,710,385</b>	<b>5,039,810</b>	<b>5,252,985</b>	<b>4.2%</b>	<b>5,179,990</b>	<b>5,279,215</b>	<b>5,380,445</b>	<b>5,483,715</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **Water Fund**

### **DESCRIPTION OF OPERATIONS**

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	464,086	549,531	523,630	575,290	550,660	-4.3%	573,225	594,250	611,515	628,385
4002 Salaries Part-Time	32,684	31,631	31,265	39,245	38,895	-0.9%	40,720	42,090	44,260	46,060
4003 Salaries Overtime	45,921	56,089	43,630	68,390	63,540	-7.1%	64,810	66,110	67,430	68,780
4011 IMRF Contribution	66,015	73,485	69,985	79,085	76,260	-3.6%	86,515	97,015	107,545	118,345
4012 FICA/Medicare Taxes	39,412	46,031	44,535	50,575	48,290	-4.5%	50,340	52,305	54,100	55,760
4030 Health/Life Insurance	80,204	84,827	81,790	84,950	84,475	-0.6%	88,700	93,135	97,790	102,680
4032 Uniform Allowance	6,987	8,310	8,590	8,060	8,660	7.4%	8,830	9,010	9,190	9,380
4040 Due & Subscriptions	2,287	2,221	2,280	2,250	2,425	7.8%	2,425	2,425	2,425	2,425
4041 Employee Recruitment Expense	1,698	0	200	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	1,771	835	2,115	5,415	4,990	-7.8%	4,990	4,990	4,990	4,990
4043 Tuition Reimbursement	1,000	1,000	0	1,500	0		0	0	0	0
4099 Other Personnel Services		0	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>742,065</b>	<b>853,962</b>	<b>808,020</b>	<b>915,260</b>	<b>878,695</b>	<b>-4.0%</b>	<b>921,055</b>	<b>961,830</b>	<b>999,745</b>	<b>1,037,305</b>
<b>50 Contractual Services</b>										
5020 Professional Services	19,888	16,361	20,950	27,700	26,500	-4.3%	27,030	27,570	28,120	28,690
5025 Postage	15,215	11,319	15,840	16,140	16,200	0.4%	16,520	16,850	17,180	17,530
5030 Telephone	19,999	21,431	24,585	22,655	21,820	-3.7%	22,255	22,700	23,155	23,615
5040 Printing	1,525	772	980	1,600	1,500	-6.3%	1,500	1,500	1,500	1,500
5050 Maintenance-Equipment	773	668	7,860	4,280	7,580	77.1%	6,300	7,580	6,300	7,580
5051 Maintenance-Vehicles	1,524	229	2,610	4,000	4,500	12.5%	4,000	4,500	4,000	4,500
5052 Maintenance-Buildings	2,660	2,675	1,460	2,575	4,930	91.5%	5,030	5,130	5,230	5,335
5067 Maintenance-Distribution System	291,287	82,832	95,740	102,700	102,800	0.1%	163,300	533,300	492,000	87,000
5070 Engineering Services	0	0	0	0	25,000		8,000	0	0	0
5080 Utilities	61,701	59,588	70,860	74,900	74,500	-0.5%	75,990	77,510	79,060	80,640
5081 Insurance	56,402	58,005	53,440	53,670	53,660	0.0%	55,820	58,080	60,430	62,870
5085 Rentals	245	245	270	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	16,182	17,558	17,450	15,400	19,050	23.7%	19,430	19,820	20,220	20,620
<b>Total Contractual Services</b>	<b>487,402</b>	<b>271,684</b>	<b>312,045</b>	<b>326,120</b>	<b>358,540</b>	<b>9.9%</b>	<b>405,675</b>	<b>775,040</b>	<b>737,695</b>	<b>340,380</b>
<b>60 Commodities</b>										
6000 Office Supplies	411	753	500	600	600	0.0%	600	600	600	600
6010 Operating Supplies	22,299	23,431	20,900	23,600	23,300	-1.3%	23,300	23,300	23,300	23,300
6020 Gasoline & Oil	17,386	12,892	9,270	15,625	13,750	-12.0%	14,030	14,310	14,590	14,880

51 Water Fund  
6030 Water Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
6040 Supplies-Equipment	19,793	23,142	12,700	30,500	41,500	36.1%	30,500	30,500	30,500	30,500
6041 Supplies-Vehicles	1,062	545	2,330	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6070 Water Purchases	2,972,983	2,858,734	3,265,380	3,410,660	3,428,015	0.5%	3,410,275	3,478,485	3,548,055	3,619,015
<b>Total Commodities</b>	<b>3,033,934</b>	<b>2,919,497</b>	<b>3,311,080</b>	<b>3,481,985</b>	<b>3,508,165</b>	<b>0.8%</b>	<b>3,479,705</b>	<b>3,548,195</b>	<b>3,618,045</b>	<b>3,689,295</b>
<b>70 Capital Outlay</b>										
7000 Equipment	17,456	352,630	158,300	169,300	406,400	140.0%	55,000	55,000	55,000	55,000
7010 Improvements	51,380	0	0	0	60,000		350,000	150,000	0	0
7020 Vehicles	50,909	36,677	0	30,000	0		0	33,000	19,000	15,000
<b>Total Capital Outlay</b>	<b>119,744</b>	<b>389,307</b>	<b>158,300</b>	<b>199,300</b>	<b>466,400</b>	<b>134.0%</b>	<b>405,000</b>	<b>238,000</b>	<b>74,000</b>	<b>70,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	16,147	12,808	13,000	14,000	13,250	-5.4%	13,515	13,785	14,060	14,340
<b>Total Other Expenditures</b>	<b>16,147</b>	<b>12,808</b>	<b>13,000</b>	<b>14,000</b>	<b>13,250</b>	<b>-5.4%</b>	<b>13,515</b>	<b>13,785</b>	<b>14,060</b>	<b>14,340</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	0	0		0	0	0	0
9041 Transfer To Debt Service	0	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	92,710	112,520	97,450	97,450	114,910	17.9%	119,670	122,850	119,000	117,890
<b>Total Transfers</b>	<b>92,710</b>	<b>112,520</b>	<b>97,450</b>	<b>97,450</b>	<b>114,910</b>	<b>17.9%</b>	<b>119,670</b>	<b>122,850</b>	<b>119,000</b>	<b>117,890</b>
<b>Total Water Operations</b>	<b>4,492,002</b>	<b>4,559,777</b>	<b>4,699,895</b>	<b>5,034,115</b>	<b>5,339,960</b>	<b>6.1%</b>	<b>5,344,620</b>	<b>5,659,700</b>	<b>5,562,545</b>	<b>5,269,210</b>

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

\* Replaced w/ 2 P/T

Training & Travel Expense	15-16	15-16	16-17
	Est. Act	Budget	Budget
National Conference - Dir.	0	0	0
Continuing Education PE lic	0	1,500	500
Water Operators Training*	1,920	3,000	3,000
MCWWA Meetings	155	275	250
Water license renewal	40	40	40
Water license class **	0	600	1,200
	2,115	5,415	4,990

\* Continuing education for all water operators.

\*\* Class for Director, New GUW1

Tuition Reimbursement	15-16	15-16	16-17
	Est. Act	Budget	Budget
May	0	1,500	0
Water Operator class	0	0	0
	0	1,500	0

Dues & Subscriptions	15-16	15-16	16-17
	Est. Act	Budget	Budget
MCWWA Annual Membership (5)	175	150	175
AWWA Annual Membership (3)	2,105	1,850	2,100
Publications/Misc	0	250	150
	2,280	2,250	2,425

Uniforms	15-16	15-16	16-17
	Est. Act	Budget	Budget
Uniform Rental	4,410	4,140	4,435
Safety Shoes	1,200	1,110	750
Short Sleeve Shirts	720	680	770
Rainwear & Hip Boots	350	135	400
Coveralls	300	315	900
Jackets	190	180	135
Winter Coats	200	200	200
Safety Equipment	900	845	845
Hats	100	115	100
T-Shirts	170	160	80
Miscellaneous	50	180	45
Total	8,590	8,060	8,660

- Increase \$600 for additional coveralls for 4 Water Division employees
- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018

Professional Services	15-16	15-16	16-17
	Est. Act	Budget	Budget
Water Lab Testing Services	3,990	6,700	6,000
IEPA standby well sampling	3,610	5,000	4,000
IEPA stage 2 DBP testing	1,490	5,000	2,000
Meter Testing	715	3,000	2,000
Leak Detection	3,900	1,000	5,000
JULIE	5,995	6,000	6,000
Miscellaneous	755	400	1,000
Backflow prevention monitoring	495	600	500
	20,950	27,700	26,500

- Copper and lead testing required every 3 years (next due Sep 2017)

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Telephone</b>	15-16	15-16	16-17
	Est. Act.	Budget	Budget
Monthly Phone Service	4,660	4,220	4,800
Data Line	11,640	10,610	8,460
Well Monitor Line	3,650	3,045	3,760
Verizon (11)	4,635	4,780	4,800
	24,585	22,655	21,820

Data lines reduced due to change to cellular modems.

<b>Maintenance-Buildings</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Fire extinguisher maintenance	35	250	250
Alarm detection	1,325	1,325	1,350
Contractual Mowing	0	0	2,330
Miscellaneous repairs	100	1,000	1,000
	1,460	2,575	4,930

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.

<b>Maintenance-Distribution System</b>	15-16	15-16	16-17	17-18	18-19	19-20	20-21
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Water main/hydrant repairs	38,900	60,000	60,000	50,000	50,000	50,000	50,000
Pavement patching	30,430	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	15,300	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,750	1,700	1,800	1,800	1,800	2,000	2,000
Water Tower Cleaning (North)	6,000	6,000					
Water Tower Cleaning (South)			6,000				
Water Tower painting (North)					425,000		
Water Tower painting (South)						400,000	
Leak Detection Survey				20,000			
PC Reservoir Inspect/Cleaning	3,360						
PC controls upgrade				50,000			
Bedford Park meter replacement					15,000		
South water tower interior inspection					6,500		
North water tower interior inspection				6,500			
PC HVAC replacement						5,000	
	95,740	102,700	102,800	163,300	533,300	492,000	87,000

<b>Insurance</b>				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2015-16 the Village has an available IRMA excess surplus in the amount of \$593,844				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2015-16 Est. Actual	267,217	15,000	228,770	53,440
2016-17 Budget	268,290	20,000	234,630	53,660
2017-18 Project	279,120	20,000	243,300	55,820
2018-19 Project	290,400	20,000	252,320	58,080
2019-20 Project	302,130	20,000	261,700	60,430
2020-21 Project	314,340	20,000	271,470	62,870

<b>Utilities</b>	15-16	15-16	16-17
	Est. Act	Budget	Budget
Pump Center heating	1,560	2,000	2,000
Pump Center electric	53,190	64,500	55,000
2MG Tank electric	2,100	900	2,500
Misc	14,010	7,500	15,000
	70,860	74,900	74,500

- Misc - Wells #1, #4, #5, water towers, & Bedford Park Sump  
- Electric rates locked through 5/1/2018  
- The electric contract will be re-let in May 2018  
- The current contract rate is \$.05247 MWh



**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

<b>Water Purchases</b>	15-16 Est. Act	15-16 Budget	16-17 Budget
Village of Hinsdale	11,660	15,050	13,145
Bedford Park	3,253,720	3,395,610	3,414,870
	3,265,380	3,410,660	3,428,015

<b>Equipment</b>	15-16 Est. Act	15-16 Budget	16-17 Budget	17-18 Project
Meters/valves (new construction)	8,900	14,000	10,000	10,000
Villagewide Meter Replacement Proj	100,000	100,000	355,000	
Commercial Meter replacements	12,400	15,000	15,000	45,000
Trenching and shoring equipment			8,000	
Safety cones and barricades	2,000	2,000		
AMR Meter reading equipment	15,900	20,000		
Replacement chlorinating equipmen	4,000	4,000		
Service line freeze kit	3,800	3,800		
Cut-off saw and blades	2,000	2,000		
Steel plate	2,500	2,500		
Replacement metal detector (2)	2,000	2,000		
Multi-gas detector (OSHA), 2	3,800	2,000		
Toolbox for shoring equipment	1,000	1,000		
Washer/dryer		1,000		
Cell Phone Modems (7)			9,400	
SCADA Generator Interconnect at N. Tower			5,000	
Pump Center Chlorinating Actuator			4,000	
	158,300	169,300	406,400	55,000

- Washer/dryer omitted, additional uniforms to be purchased/cleaned  
- Meter Replacement - to accelerate and complete replacement program.

<b>Vehicle</b>	15-16 Est. Act	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
#21-'13 F350 Utility Truck <sup>1</sup>							
#16-'14 Ford Explorer*							
#42 2013 Case 590 backhoe							
#17-09 Ford Escape*							15,000
#20 2014 Bobcat skid steer							
#25-'05 Ford F150	0	30,000			33,000		
#19-'06 Ford F150*						19,000	
#18-'11 Ford F250*							
#36-'09 Ford F150							
New - break deployment trailer							
	0	30,000	0	0	33,000	19,000	15,000

\*50% Water 50% PW

<b>Improvements</b>	15-16 Est. Act	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
Meadow brook Place w atermain				130,000			
Pump Center Flow meter replacement							
SCADA wireless interconnect upgrade							
Pump Center sanitary sewer connection							
Hinsdale interconnection watermain imp. <sup>1</sup>				100,000			
89th & Vine watermain extension				120,000			
Pump 4 replacement			60,000				
Cap & abandon watermain at 145 Tow er <sup>2</sup>			0				
Meadow brook Place watermain PH II					150,000	0	0
	0	0	60,000	350,000	150,000	0	0

<sup>1</sup> The Hinsdale interconnection/watermain improvement is necessary in order to provide main isolation during watermain breaks; deferred to FY 17-18 to coordinate with Hinsdale.

<sup>2</sup> Work to be completed with in-house PW Water Division staff.

**VILLAGE OF BURR RIDGE  
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	1,686,295	1,718,465	1,764,849	<b>1,817,154</b>	1,850,184	1,878,949	1,902,129	1,922,064
Total Revenues	305,413	314,409	315,280	<b>323,540</b>	330,810	338,300	346,010	353,950
Total Expenditures	273,243	268,025	262,975	<b>290,510</b>	302,045	315,120	326,075	337,200
Net Increase (Decrease)	32,170	46,384	52,305	<b>33,030</b>	28,765	23,180	19,935	16,750
<b>Available Reserves - April 30</b>	1,718,465	1,764,849	1,817,154	<b>1,850,184</b>	1,878,949	1,902,129	1,922,064	1,938,814

**Estimated Reserves May 1, 2016**

**1,817,154**

Estimated Revenues:

Charges For Services	262,340
Miscellaneous Revenues	61,200

Total Estimated Revenues

**323,540**

Estimated Expenditures:

Personnel Services	229,830
Contractual Services	21,650
Commodities	2,000
Capital Outlay	3,800
Other Expenditures	4,500
Transfers	28,730

Total Estimated Expenditures

**290,510**

Net Increase (Decrease)

**33,030**

**Estimated Reserves April 30, 2017**

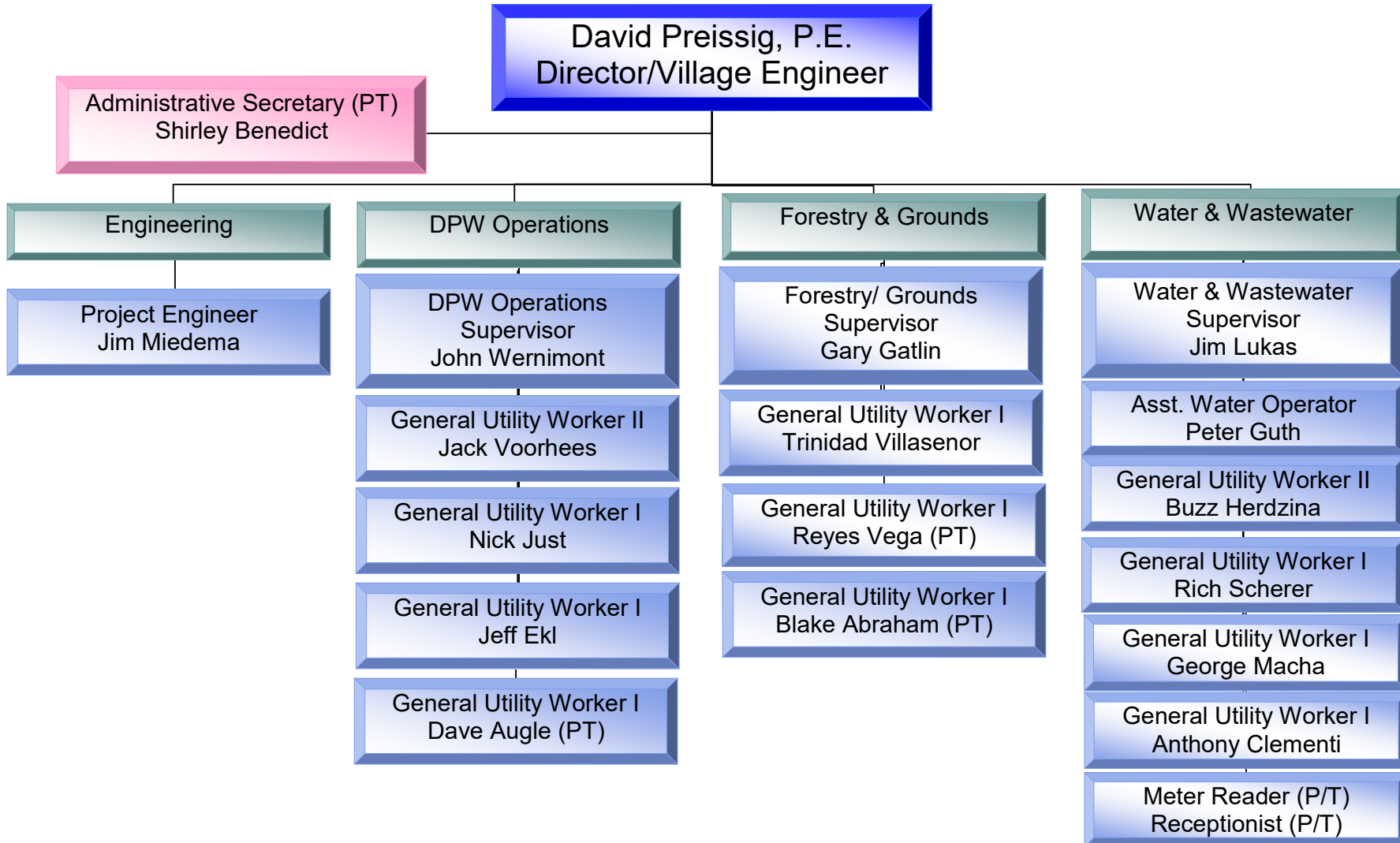
**1,850,184**

52 Sewer Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>34 Charges For Services</b>										
3440 Sewer Sales	227,620	235,997	233,710	254,070	240,720	-5.3%	247,940	255,380	263,040	270,930
3444 Tap-Ons	19,000	18,000	20,000	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
3446 Sewer Penalties	1,357	1,183	1,570	1,620	1,620	0.0%	1,670	1,720	1,770	1,820
<b>Total Charges For Services</b>	<b>247,977</b>	<b>255,181</b>	<b>255,280</b>	<b>275,690</b>	<b>262,340</b>	<b>-4.8%</b>	<b>269,610</b>	<b>277,100</b>	<b>284,810</b>	<b>292,750</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	57,436	59,229	60,000	61,200	61,200	0.0%	61,200	61,200	61,200	61,200
<b>Total Miscellaneous Revenues</b>	<b>57,436</b>	<b>59,229</b>	<b>60,000</b>	<b>61,200</b>	<b>61,200</b>	<b>0.0%</b>	<b>61,200</b>	<b>61,200</b>	<b>61,200</b>	<b>61,200</b>
<b>Total Revenues</b>	<b>305,413</b>	<b>314,409</b>	<b>315,280</b>	<b>336,890</b>	<b>323,540</b>	<b>-4.0%</b>	<b>330,810</b>	<b>338,300</b>	<b>346,010</b>	<b>353,950</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



**Sewer Fund****DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

**52 Sewer Fund**  
**6040 Sewer Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	148,495	152,902	155,205	163,750	163,745	0.0%	170,910	177,565	183,715	189,325
4002 Salaries Part-Time	2,332	2,438	2,330	2,595	2,600	0.2%	2,740	2,885	3,035	3,150
4003 Salaries Overtime	2,459	2,913	1,900	2,010	2,060	2.5%	2,100	2,145	2,190	2,230
4011 IMRF Contribution	19,593	19,405	19,380	20,375	20,595	1.1%	23,460	26,415	29,445	32,525
4012 FICA/Medicare Taxes	11,317	11,814	11,990	12,575	12,580	0.0%	13,155	13,715	14,240	14,715
4030 Health/Life Insurance	23,183	18,851	21,790	18,140	25,595	41.1%	26,875	28,220	29,630	31,110
4032 Uniform Allowance	1,627	2,384	2,140	2,485	2,655	6.8%	2,710	2,760	2,820	2,870
4043 Tuition Reimbursement	1,000	540	0	1,500	0		0	0	0	0
4099 Other Personnel Services		0	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>210,005</b>	<b>211,247</b>	<b>214,735</b>	<b>223,430</b>	<b>229,830</b>	<b>2.9%</b>	<b>241,950</b>	<b>253,705</b>	<b>265,075</b>	<b>275,925</b>
<b>50 Contractual Services</b>										
5030 Telephone	1,785	1,387	1,750	1,455	1,490	2.4%	1,520	1,550	1,580	1,610
5068 Maintenance-Utility System	28,184	12,437	11,750	15,180	15,360	1.2%	15,670	15,980	16,300	16,630
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	4,174	4,419	4,515	4,800	4,800	0.0%	4,895	4,995	5,095	5,195
<b>Total Contractual Services</b>	<b>34,142</b>	<b>18,243</b>	<b>18,015</b>	<b>21,435</b>	<b>21,650</b>	<b>1.0%</b>	<b>22,085</b>	<b>22,525</b>	<b>22,975</b>	<b>23,435</b>
<b>60 Commodities</b>										
6010 Operating Supplies	389	1,186	650	2,000	1,500	-25.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	144	0	100	500	500	0.0%	500	500	500	500
<b>Total Commodities</b>	<b>534</b>	<b>1,186</b>	<b>750</b>	<b>2,500</b>	<b>2,000</b>	<b>-20.0%</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	715	1,500	3,800	153.3%	1,500	1,500	1,500	1,500
7010 Improvements	0	4,950	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>4,950</b>	<b>715</b>	<b>1,500</b>	<b>3,800</b>	<b>153.3%</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	5,382	4,269	4,400	6,000	4,500	-25.0%	4,590	4,680	4,775	4,870
<b>Total Other Expenditures</b>	<b>5,382</b>	<b>4,269</b>	<b>4,400</b>	<b>6,000</b>	<b>4,500</b>	<b>-25.0%</b>	<b>4,590</b>	<b>4,680</b>	<b>4,775</b>	<b>4,870</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	23,180	28,130	24,360	24,360	28,730	17.9%	29,920	30,710	29,750	29,470
<b>Total Transfers</b>	<b>23,180</b>	<b>28,130</b>	<b>24,360</b>	<b>24,360</b>	<b>28,730</b>	<b>17.9%</b>	<b>29,920</b>	<b>30,710</b>	<b>29,750</b>	<b>29,470</b>
<b>Total Sewer Operations</b>	<b>273,243</b>	<b>268,025</b>	<b>262,975</b>	<b>279,225</b>	<b>290,510</b>	<b>4.0%</b>	<b>302,045</b>	<b>315,120</b>	<b>326,075</b>	<b>337,200</b>

**52 Sewer Fund**  
**6040 Sewer Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

**Notes**

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	0%	100%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

\*GUII in Forestry replaced with 2 P/T GUI in FY15-16

Tuition Reimbursement	15-16	15-16	16-17
	Est. Act	Budget	Budget
May	0	1,500	0

Uniforms	15-16	15-16	16-17
	Est. Act	Budget	Budget
Uniform Rental	1,100	1,290	1,380
Safety Shoes	300	380	375
Short Sleeve Shirts	180	205	250
Rainwear & Hip Boots	40	45	125
Coveralls	100	100	100
Jackets	50	55	100
Safety Equipment	230	265	255
Hats	30	35	30
T-Shirts	50	50	25
Miscellaneous	60	60	15
Total	2,140	2,485	2,655

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses,
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018

Maintenance-Utility System	15-16	15-16	16-17
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,180	9,360
Lift Station Repairs	2,570	4,000	4,000
Sewer Rodding/Repairs	0	2,000	2,000
	11,750	15,180	15,360

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm

52 Sewer Fund  
6040 Sewer Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

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Utilities	15-16	15-16	16-17
	Est. Act	Budget	Budget
Electric	4,515	4,800	4,800
- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.			

Equipment	15-16	15-16	16-17
	Est. Act	Budget	Budget
Jetter Accessories	715	1,000	1,000
Safety Equipment, IRMA	0	500	500
I & I Detection Smoke Blower	0	0	2,300
	715	1,500	3,800



**VILLAGE OF BURR RIDGE**  
**INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
<b>Available Reserves - May 1</b>	186,444	299,600	310,350	<b>339,005</b>	312,070	295,290	350,170	409,110
Total Revenues	243,272	259,886	256,230	<b>300,115</b>	312,295	320,495	311,135	308,635
Total Expenditures	130,116	249,136	227,575	<b>327,050</b>	329,075	265,615	252,195	273,805
Net Increase (Decrease)	113,157	10,750	28,655	<b>-26,935</b>	-16,780	54,880	58,940	34,830
<b>Available Reserves - April 30</b>	299,600	310,350	339,005	<b>312,070</b>	295,290	350,170	409,110	443,940

**Estimated Reserves May 1, 2016**

**339,005**

Estimated Revenues:

Miscellaneous Revenues	12,850
Transfers	287,265

Total Estimated Revenues

**300,115**

Estimated Expenditures:

Personnel Services	9,800
Contractual Services	139,845
Commodities	18,000
Capital Outlay	158,505
Other Expenditures	900

Total Estimated Expenditures

**327,050**

Net Increase (Decrease)

**-26,935**

**Estimated Reserves April 30, 2017**

**312,070**

61 Information Technology Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,487	11,846	12,600	13,160	12,850	-2.4%	13,110	13,370	13,640	13,910
<b>Total Miscellaneous Revenues</b>	<b>11,487</b>	<b>11,846</b>	<b>12,600</b>	<b>13,160</b>	<b>12,850</b>	<b>-2.4%</b>	<b>13,110</b>	<b>13,370</b>	<b>13,640</b>	<b>13,910</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	115,895	107,390	121,820	121,820	143,625	17.9%	149,595	153,565	148,745	147,365
3933 Transfers From Eqpmt Replace.	0	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	92,710	112,520	97,450	97,450	114,910	17.9%	119,670	122,850	119,000	117,890
3952 Transfers From Sewer Fund	23,180	28,130	24,360	24,360	28,730	17.9%	29,920	30,710	29,750	29,470
<b>Total Transfers</b>	<b>231,785</b>	<b>248,040</b>	<b>243,630</b>	<b>243,630</b>	<b>287,265</b>	<b>17.9%</b>	<b>299,185</b>	<b>307,125</b>	<b>297,495</b>	<b>294,725</b>
<b>Total Revenues</b>	<b>243,272</b>	<b>259,886</b>	<b>256,230</b>	<b>256,790</b>	<b>300,115</b>	<b>16.9%</b>	<b>312,295</b>	<b>320,495</b>	<b>311,135</b>	<b>308,635</b>

**61 Information Technology Fund**  
**4040 Information Technology**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2017**

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	979	662	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	204	239	300	300	300	0.0%	300	300	300	300
4042 Training & Travel Expense	2,722	2,680	3,425	3,500	3,500	0.0%	3,500	3,500	3,500	3,500
<b>Total Personnel Services</b>	<b>3,904</b>	<b>3,581</b>	<b>9,725</b>	<b>9,800</b>	<b>9,800</b>	<b>0.0%</b>	<b>9,800</b>	<b>9,800</b>	<b>9,800</b>	<b>9,800</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	42,190	49,154	49,855	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
5030 Telephone	500	833	910	700	930	32.9%	950	970	990	1,010
5050 Maintenance-Equipment	8,391	13,491	15,060	10,000	15,000	50.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	48,667	56,434	65,270	68,545	73,915	7.8%	75,395	76,900	78,440	80,010
<b>Total Contractual Services</b>	<b>99,748</b>	<b>119,913</b>	<b>131,095</b>	<b>129,245</b>	<b>139,845</b>	<b>8.2%</b>	<b>141,345</b>	<b>142,870</b>	<b>144,430</b>	<b>146,020</b>
<b>60 Commodities</b>										
6010 Operating Supplies	19,485	20,984	17,380	20,000	18,000	-10.0%	18,000	18,000	18,000	18,000
<b>Total Commodities</b>	<b>19,485</b>	<b>20,984</b>	<b>17,380</b>	<b>20,000</b>	<b>18,000</b>	<b>-10.0%</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	5,902	103,805	68,505	85,505	158,505	85.4%	159,010	94,010	79,010	99,010
<b>Total Capital Outlay</b>	<b>5,902</b>	<b>103,805</b>	<b>68,505</b>	<b>85,505</b>	<b>158,505</b>	<b>85.4%</b>	<b>159,010</b>	<b>94,010</b>	<b>79,010</b>	<b>99,010</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	1,076	854	870	1,300	900	-30.8%	920	935	955	975
<b>Total Other Expenditures</b>	<b>1,076</b>	<b>854</b>	<b>870</b>	<b>1,300</b>	<b>900</b>	<b>-30.8%</b>	<b>920</b>	<b>935</b>	<b>955</b>	<b>975</b>
<b>Total Information Technology</b>	<b>130,116</b>	<b>249,136</b>	<b>227,575</b>	<b>245,850</b>	<b>327,050</b>	<b>33.0%</b>	<b>329,075</b>	<b>265,615</b>	<b>252,195</b>	<b>273,805</b>

61 Information Technology Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Salaries Part-Time			
- Intern to assist with GIS development.			
Other Professional Services	15-16	15-16	16-17
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	49,855	50,000	50,000
</			

61 Information Technology Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

Notes

<b>Equipment</b>	15-16 Est Act	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
Printer & Equip Replacement Contingency	3,680	5,000	5,000	5,000	5,000	5,000	5,000
Police Detectives Surface Tablets	2,650	3,000					
LG Projector (PD Training Room)	3,900	4,000					
Public Works Replace Plotter	0	4,495	4,495				
Upgrade/Replace Cable Broadcast System			15,000				
Upgrade/Replace Servers & Backup Systems			60,000				
Upgrade/Replace Workstations				60,000			
Intergraph RMS				20,000			
Village Hall Copier							20,000
Police Copier					10,000		
Public Works Copier					5,000		
Wireless Networking	68,505	69,010	74,010	74,010	74,010	74,010	74,010
	78,735	85,505	158,505	159,010	94,010	79,010	99,010

Wireless Networking Estimated Costs	15-16 Est Act	15-16 Budget	16-17 Budget	17-18 Project	18-19 Project	19-20 Project	20-21 Project
Network Backbone							
New Access Points	\$60,300	\$64,000	\$64,000	\$64,000	\$64,000	\$64,000	\$64,000
	0	8	8	8	8	8	8
Contingency - Installation and Supplies	\$8,205	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Computer Management System							
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Total Estimate	\$68,505	\$69,010	\$74,010	\$74,010	\$74,010	\$74,010	\$74,010
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Servers and Backup System Upgrades - \$60,000

Hardware systems, which encompass servers, backups, and workstations are now in the 7th year and are having numerous maintenance issues. The servers and backup systems are a critical technology infrastructure that operates, backup, and protect all of the Village's systems and data. Platform needs to be brought up to current hardware and software standards.

Cable Television Broadcast and Bulletin Board System – \$15,000

The past year there were several failures with the system that impacted our ability to broadcast. When a failure occurs, replacement parts could take up to 2 weeks to receive.

Workstation Upgrades - \$60,000

Schedule for FY 17-18. Replace all desktops and laptops that will be on the 8th year of service.

**VILLAGE OF BURR RIDGE  
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2016/2017 Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>Available Reserves - May 1</b>	14,696,639	14,982,530	15,493,786	<b>16,009,991</b>	16,421,861	16,832,111	17,233,516	17,636,771
Total Revenues	1,121,650	1,382,890	1,467,740	<b>1,438,765</b>	1,462,185	1,484,500	1,509,670	1,530,520
Total Expenditures	835,759	871,635	951,535	<b>1,026,895</b>	1,051,935	1,083,095	1,106,415	1,133,695
Net Increase (Decrease)	285,891	511,256	516,205	<b>411,870</b>	410,250	401,405	403,255	396,825
<b>Available Reserves - April 30</b>	14,982,530	15,493,786	16,009,991	<b>16,421,861</b>	16,832,111	17,233,516	17,636,771	18,033,596

**Estimated Reserves May 1, 2016**

**16,009,991**

Estimated Revenues:

Miscellaneous Revenues	1,438,765
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Total Estimated Revenues

**1,438,765**

Estimated Expenditures:

Personnel Services	2,875
Contractual Services	8,200
Other Expenditures	1,015,820

Total Estimated Expenditures

**1,026,895**

Net Increase (Decrease)

**411,870**

**Estimated Reserves April 30, 2017**

**16,421,861**

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	356,467	619,639	646,840	340,095	500,000	47.0%	500,000	500,000	500,000	500,000
3720 Employee Contributions	209,560	219,573	227,900	234,040	240,980	3.0%	245,950	250,710	256,020	260,730
3730 Employer Contributions	555,623	543,678	593,000	593,000	697,785	17.7%	716,235	733,790	753,650	769,790
<b>Total Miscellaneous Revenues</b>	<b>1,121,650</b>	<b>1,382,890</b>	<b>1,467,740</b>	<b>1,167,135</b>	<b>1,438,765</b>	<b>23.3%</b>	<b>1,462,185</b>	<b>1,484,500</b>	<b>1,509,670</b>	<b>1,530,520</b>
<b>Total Revenues</b>	<b>1,121,650</b>	<b>1,382,890</b>	<b>1,467,740</b>	<b>1,167,135</b>	<b>1,438,765</b>	<b>23.3%</b>	<b>1,462,185</b>	<b>1,484,500</b>	<b>1,509,670</b>	<b>1,530,520</b>

71 Police Pension Fund  
4050 Police Pension

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
<b>40 Personnel Services</b>										
4040 Dues & Subscriptions	775	775	875	855	875	2.3%	890	905	920	935
4042 Training & Travel Expense	0	2,559	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
<b>Total Personnel Services</b>	<b>775</b>	<b>3,334</b>	<b>2,875</b>	<b>2,855</b>	<b>2,875</b>	<b>0.7%</b>	<b>2,890</b>	<b>2,905</b>	<b>2,920</b>	<b>2,935</b>
<b>50 Contractual Services</b>										
5010 Legal Services	0	0	0	0	0		0	0	0	0
5025 Postage	0	0	200	200	200	0.0%	205	210	215	220
5062 Actuarial Services	3,600	3,600	4,800	3,675	5,000	36.1%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	2,461	2,692	2,900	2,950	3,000	1.7%	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>	<b>6,061</b>	<b>6,292</b>	<b>7,900</b>	<b>6,825</b>	<b>8,200</b>	<b>20.1%</b>	<b>8,205</b>	<b>8,210</b>	<b>8,215</b>	<b>8,220</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	34,929	37,601	37,670	35,410	38,420	8.5%	39,190	39,970	40,770	41,590
8090 Pension/Disability Payments	790,582	821,769	866,370	889,410	962,400	8.2%	986,650	1,017,010	1,039,510	1,065,950
8091 Pension Refunds	0	0	36,720	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	3,411	2,640	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>828,922</b>	<b>862,010</b>	<b>940,760</b>	<b>939,820</b>	<b>1,015,820</b>	<b>8.1%</b>	<b>1,040,840</b>	<b>1,071,980</b>	<b>1,095,280</b>	<b>1,122,540</b>
<b>Total Police Pension</b>	<b>835,759</b>	<b>871,635</b>	<b>951,535</b>	<b>949,500</b>	<b>1,026,895</b>	<b>8.2%</b>	<b>1,051,935</b>	<b>1,083,095</b>	<b>1,106,415</b>	<b>1,133,695</b>

71 Police Pension Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Proposed Tax Levy			2015-2016 Est. Actual		2016-2017 Budget
Fund	2014 Levy	2015-2016 Budget	2014 Final	2015 Levy	2015 Request
General Fund (60%)	\$334,832	\$326,026	\$322,268	\$276,991	\$267,047
Police Protection (40%)	\$223,222	\$217,351	\$214,845	\$184,660	\$178,031
Police Pension	\$593,000	\$577,404	\$569,241	\$697,784	\$672,734
<b>Subtotal</b>	<b>\$1,151,054</b>	<b>\$1,120,781</b>	<b>\$1,106,354</b>	<b>\$1,159,435</b>	<b>\$1,117,811</b>
Bond & Interest	\$520,845	\$520,845	\$520,845	\$520,655	\$520,655
<b>Total</b>	<b>\$1,671,899</b>	<b>\$1,641,626</b>	<b>\$1,627,199</b>	<b>\$1,680,090</b>	<b>\$1,638,466</b>

Budget Reduction:

**Pension Disability Payments**

Benefit payments to 11 retirees, 1 Survivor Spouse and 5 disabilities.

Pensioneers	2015-16 Est.Act.	2016-17 Budget	2017-18 Project	2018-19 Project	2019-20 Project	2020-21 Project
DeYoung, Don-Retiree	62,485	64,360	66,291	68,279	70,328	72,437
Paradis-Retiree	48,722	50,184	51,689	53,240	54,837	56,482
Mayor-Retiree	37,112	38,225	39,372	40,553	41,770	43,023
Le Desma-Disability-Line of Duty	38,496	39,092	39,687	40,282	40,877	41,473
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,204
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,591
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	50,744	50,744	56,325	67,490	67,493	67,493
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	55,198	56,854	58,560	60,316	62,126	63,990
Franke-Retiree	65,869	67,845	69,880	71,976	74,136	76,360
Timm-Retiree	54,510	56,145	57,830	59,565	61,351	63,192
DeYoung, Bryan-Retiree	63,216	65,112	67,065	69,077	71,150	73,284
Phillips-Retiree	65,658	67,627	69,656	71,746	73,898	76,115
Vaclav-Retiree	64,403	66,335	68,325	70,374	72,486	74,660
Farrar-Retiree	50,742	69,456	71,540	73,686	75,897	78,174
Wilhelmi-Retiree	41,040	54,720	54,720	54,720	57,456	63,557
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	866,370	962,400	986,650	1,017,010	1,039,510	1,065,950

**Employee Contributions**

9.91% Contributions of sworn officers's regular salaries.

**Training & Travel Expense**

Pension Trustee Training Requirements

**Actuarial Services**

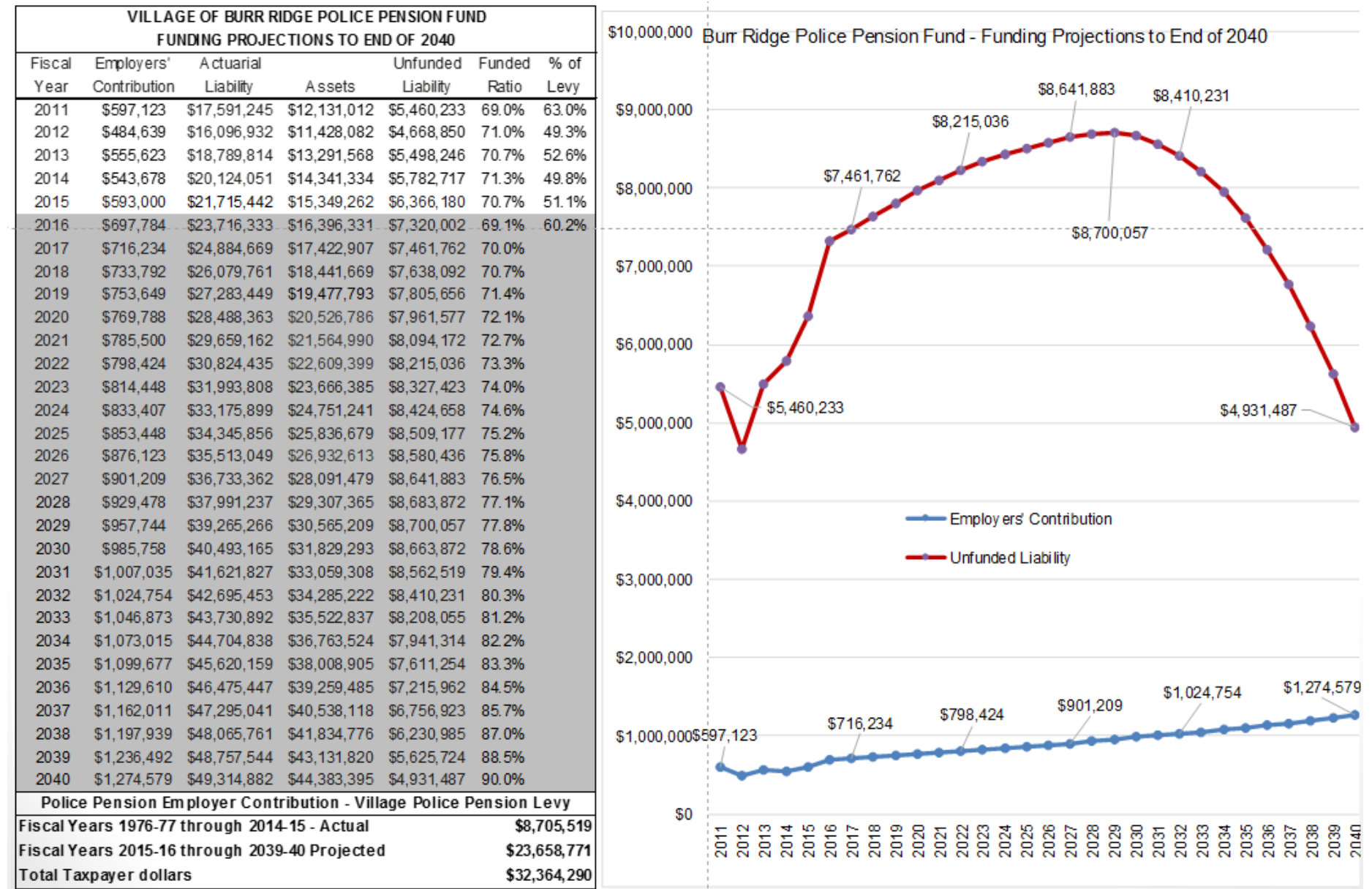
The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.



## 71 Police Pension Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2017**

## Notes



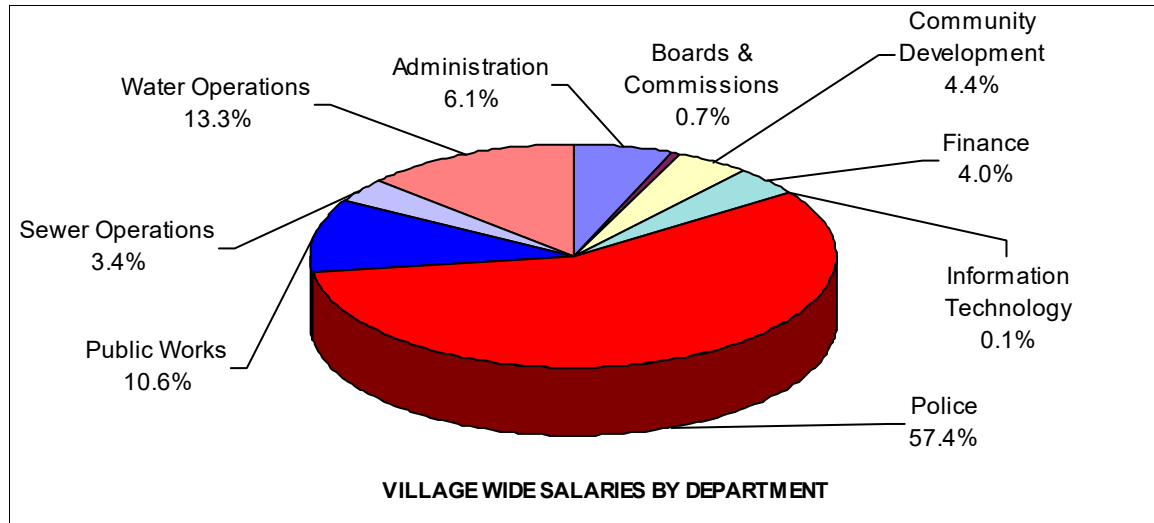
# Section 4

## Salaries



**Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.**

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SALARIES BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2017**



		2013/2014	2014/2015	2015/2016	2015/2016	2016/2017	Budget	2017/2018	2018/2019	2019/2020	2020/2021
Expenditure Budget		Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010	Boards & Commissions	42,799	30,661	37,885	39,275	33,620	-14.4%	39,215	33,815	33,915	34,020
2010	Administration	310,520	309,958	282,650	295,455	300,090	1.6%	308,935	316,865	324,515	332,400
3010	Community Development	196,494	204,669	208,890	212,230	218,130	2.8%	224,020	231,105	237,135	242,790
4010	Finance	177,963	184,607	188,145	188,145	194,545	3.4%	199,815	206,645	212,440	217,620
4020	Central Services		3,402	3,240	3,500	3,500	0.0%	3,500	3,500	4,000	3,500
5010	Police	2,529,126	2,606,873	2,641,420	2,741,995	2,819,740	2.8%	2,929,095	3,033,345	3,143,990	3,247,005
6010	Public Works	511,486	517,932	501,210	544,515	519,535	-4.6%	540,130	559,535	577,550	594,320
<b>Total</b>	<b>General Fund</b>	<b>3,768,387</b>	<b>3,858,103</b>	<b>3,863,440</b>	<b>4,025,115</b>	<b>4,089,160</b>	<b>1.6%</b>	<b>4,244,710</b>	<b>4,384,810</b>	<b>4,533,545</b>	<b>4,671,655</b>
6030	Water Operations	542,691	637,251	598,525	682,925	653,095	-4.4%	678,755	702,450	723,205	743,225
<b>Total</b>	<b>Water Fund</b>	<b>542,691</b>	<b>637,251</b>	<b>598,525</b>	<b>682,925</b>	<b>653,095</b>	<b>-4.4%</b>	<b>678,755</b>	<b>702,450</b>	<b>723,205</b>	<b>743,225</b>
6040	Sewer Operations	153,285	158,253	159,435	168,355	168,405	0.0%	175,750	182,595	188,940	194,705
<b>Total</b>	<b>Sewer Fund</b>	<b>153,285</b>	<b>158,253</b>	<b>159,435</b>	<b>168,355</b>	<b>168,405</b>	<b>0.0%</b>	<b>175,750</b>	<b>182,595</b>	<b>188,940</b>	<b>194,705</b>
4040	Information Technology	979	662	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
<b>Total</b>	<b>Information Technology Fund</b>	<b>979</b>	<b>662</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>0.0%</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Total</b>	<b>Salaries</b>	<b>4,465,342</b>	<b>4,654,269</b>	<b>4,627,400</b>	<b>4,882,395</b>	<b>4,916,660</b>	<b>0.7%</b>	<b>5,105,215</b>	<b>5,275,855</b>	<b>5,451,690</b>	<b>5,615,585</b>

**VILLAGE OF BURR RIDGE  
PERSONNEL BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2016**

<u>DEPARTMENT</u>	<b>2015-2016 ACTUAL</b>		<b>2015-2016 BUDGET</b>		<b>2016-2017 BUDGET</b>		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	4.00	2.00	4.00	2.00	4.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	2.00	2.00	2.00	
POLICE	28.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	14.00	6.00	16.00	4.00	14.00	6.00	3.00
TOTAL PERSONNEL	<u>52.00</u>	<u>14.00</u>	<u>56.00</u>	<u>12.00</u>	<u>54.00</u>	<u>14.00</u>	<u>3.00</u>

**VILLAGE OF BURR RIDGE  
SALARY SCHEDULE FOR FISCAL YEAR 2015-16  
EFFECTIVE MAY 1, 2015**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2015-2016			2016-2017			2017-18	2018-19	2019-20	2020-21
		Min	Mid	Max	Min	Mid	Max	Max	Max	Max	Max
					2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
					2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	33,270	39,101	44,932	33,936	39,883	45,831	46,747	47,682	48,636	49,608
103A	Receptionist Receptionist (PT)	35,291 13,560	41,484 15,939	47,677 18,319	35,997 13,831	42,314 16,258	48,630 18,685	49,603 19,059	50,595 19,440	51,607 19,829	52,639 20,226
104	Police Data Clerk I Police Data Clerk (PT)	37,298 14,331	43,864 16,854	50,431 19,377	38,044 14,618	44,742 17,191	51,440 19,765	52,468 20,160	53,518 20,563	54,588 20,974	55,680 21,394
104	General Utility Worker I General Utility Worker I (PT) Meter Readers (P/T)	37,315 14,326	43,867 16,664	50,419 19,001	38,062 14,612	44,613 16,997	51,428 19,381	52,456 19,769	53,505 20,164	54,575 20,567	55,667 20,979
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	40,975	49,118	57,260	41,795	50,101	58,405	59,574	60,765	61,980	63,220
105A	Police Data Clerk II Building/Zoning Assistant	43,425	52,094	60,762	44,294	53,136	61,978	63,217	64,482	65,771	67,087
106	Executive Secretary Communications & PR Coordinator	45,878	55,072	64,265	46,795	56,173	65,550	66,861	68,198	69,562	70,953
106	General Utility Worker II	45,864	55,057	64,251	46,781	56,158	65,536	66,847	68,184	69,548	70,939
107	Water Operator	50,586	61,974	73,362	51,597	63,213	74,829	76,325	77,852	79,409	80,997
107A	Police Officer	60,383	73,968	87,553	61,892	75,817	89,741	91,985	94,285	96,642	99,058
108	Vacant	55,508	67,997	80,487	56,619	69,357	82,096	83,738	85,413	87,121	88,864
108A	Assistant Finance Director Crew Leader/Supervisors Public Works Operations Supervisor	57,740	70,734	83,726	58,895	72,148	85,400	87,108	88,851	90,628	92,440
108B	Police Corporal	65,227	79,905	95,501	66,858	81,903	97,888	100,336	102,844	105,415	108,051
110	Project Engineer  Code Inspector (P/T)	63,389 15,480	77,660 18,797	91,931 22,114	64,657 15,789	79,214 19,172	93,769 22,556	95,645 23,007	97,558 23,467	99,509 23,936	101,499 24,415
110A	Police Sergeant	72,303	88,584	104,860	74,110	90,798	107,481	110,168	112,922	115,745	118,639
112	Deputy Chief	80,264	98,430	116,593	81,869	100,398	118,925	121,304	123,730	126,204	128,728
114	Finance Director Community Development Director	86,326	106,688	127,049	88,053	108,822	129,590	132,182	134,825	137,522	140,272
114A	Police Chief Public Works Director	90,643	112,022	133,402	92,456	114,263	136,070	138,791	141,567	144,399	147,287
116	Village Administrator	123,360	151,117	176,385	125,828	154,139	179,913	183,511	187,181	190,925	194,744

VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2016-APRIL 30, 2017

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2015-2016	2015-2016	2016-2017 Proposed Salary		
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA	
1010 Boards & Commissions														
	5/1/13	Straub	Mickey	Village Mayor		500.00	Per Month			6,000	6,000		6,000	
		Board	Members	Trustees (6)		250.00	Per Month			18,000	18,000		18,000	
	12/16/87	Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800	
	8/9/93	Popp	Barbara A	Fire/Police Comm. Clerk	106	46.34		Hours	196	9,084	10,474		4,822	
Total Boards & Commissions										37,884	39,274	0	33,622	
2010 Administration														
	9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	17.90		960	999	17,187	17,703	796	17,703
		P/T	New	Employee	Receptionist	103A	13.85			999				13,831
	5/25/12	6/22/2015	Marek	Vicky	Receptionist	103A	14.87		176	999	2,618	14,808	0	0
Longevity Bonus P/T										0	0	0	0	
	10/28/13		Kowal	Janet	Comm & PR Coordinator	106	24.47	1,957.39	26		50,057	50,057	2,706	50,057
	8/9/93		Popp	Barbara A	Executive Secretary	106	30.90	2,471.72	26		64,265	64,264	1,285	64,264
	8/28/89		Stricker	Steven S	Village Administrator	116	84.80	6,784.05	26		176,385	176,384	3,528	176,384
	12/16/87		Thomas	Karen J	Principal Office Clerk	105	27.53	2,202.38	26		57,262	57,260	1,145	57,260
Longevity Bonus F/T										0	0	0	0	
Subtotal Part Time										19,805	32,511	796	31,534	
Subtotal Full Time										347,969	347,965	8,664	347,965	
Overtime										0	100		100	
Total Full Time & Part Time Administration										367,774	380,576	9,459	379,599	

											2016-2017 Proposed Salary								
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2015-2016 Est. Actual	2015-2016 Budget	Merit/ COLA	Salary Before Merit/COLA						
3010 Community Development																			
	10/9/95	Pollock	J. Douglas	Community Development Director	114	61.08	4,886.50	26		127,049	127,048	2,541	127,048						
	8/1/01	Tejkowski	Julie A	Planning Assistant	105A	26.94	2,155.18	26		55,606	55,606	2,724	55,606						
Part Time																			
	6/17/08	11/2/2015	Ruiz	Susan	Administrative Secretary	105	18.04		490	999	4,415	8,967	0	0					
	1/19/16		Sanderson	Carolyn	Administrative Secretary	105	15.75		240	999	1,890	0	224	7,872					
	6/14/11	P/T	Smith	Cheryl	Code Inspector	110	19.72		960	999	18,930	19,607	1,006	19,607					
Longevity Bonus P/T											0	0		500					
Longevity Bonus F/T											500	500		500					
Subtotal Part-time											25,235	28,574	1,230	27,979					
Subtotal Full Time											183,155	183,154	5,265	183,154					
Overtime											Overtime	0	500	500	500				
Total Community Development											208,891	212,228	6,495	211,633					
4010 Finance																			
	6/30/88	Carman	Sandra G	Accounting Clerk	105	27.53	2,202.38	26		57,260	57,260	1,145	57,260						
	12/26/95	Joyce	Barbara L	Accounting Clerk	105	26.11	2,088.40	26		53,274	53,274	2,577	53,274						
	6/23/08	Zurawski	Lynette	Assistant Finance Director	108A	35.71	2,856.82	26		73,823	73,823	3,885	73,823						
	8/19/96	Sapp	Jerry C	Finance Director	114	61.08	4,886.50	26		127,048	127,048	2,541	127,048						
Longevity Bonus F/T											Longevity Bonus	500	500	500					
Part Time																			
	8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	19.18		990	999	18,986	18,984	961	18,984					
Longevity Bonus P/T												0		500					
Subtotal Full Time											311,905	311,905	10,149	311,905					
Subtotal Part Time											18,986	18,984	961	19,484					
Overtime											Carman	budget	40	Overtime	Hours	40	1,652	1,652	1,685
Overtime											Joyce	80	Overtime	Hours	60	2,349	3,047	3,196	
Total Finance											334,893	335,588	11,109	336,266					

**VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2016-APRIL 30, 2017**

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2015-2016 Est. Actual	2015-2016 Budget	2016-2017 Proposed Salary		
												Merit/ COLA	Salary Before Merit/COLA	
5010 Police														
	1/3/00	Allen	David	Police Sergeant	110A	50.41	4,033.07	26		102,039	102,039	5,442	102,039	
	6/10/96	Barnes	Michael	Police Sergeant	108B	48.21	3,856.74	26		100,434	100,434	4,160	100,434	
	3/1/05	Firmsin	Mike	Police Corporal	108B	45.91	3,673.08	26		95,500	95,500	2,388	95,500	
	9/16/14	Pavelchik	Cindy	Police Data Clerk I	104	18.51	1,480.48	26		38,033	38,033	4,692	38,033	
		New	Employee	Police Data Clerk I	104	18.29	1,463.20	26					38,043	
	3/11/02	Glosky	Michelle	Police Corporal	107A	45.91	3,673.08	26		93,028	93,028	4,859	93,028	
	6/13/05	Husarik	Ryan	Police Corporal	108B	45.91	3,673.08	26		95,355	95,355	2,530	95,358	
	2/14/00	Henderson	Cristina R	Police Data Clerk II	105A	26.94	2,154.86	26		54,757	54,757	2,711	54,757	
	7/11/88	Karceski	Gerald D	Police Sergeant	110A	50.41	4,033.07	26		104,860	104,860	2,621	104,860	
	9/1/98	Loftus	Mark	Deputy Chief	110A	56.06	4,484.42	26		115,451	115,451	3,474	115,451	
	10/1/89	Madden	John W	Police Chief	114A	64.14	5,130.98	26		131,760	131,760	4,310	131,760	
	5/12/14	Caruso	Jacky	Administrative Secretary	105	21.84	1,746.82	5		8,903	45,360	0	0	
	10/6/94	Vulpo	Luke	Police Sergeant	110A	50.41	4,033.07	26		104,860	104,860	2,621	104,860	
	9/1/10	9/4/2015	LoBurgio	George	Police Data Clerk I	104	16.18		392	999	6,818	16,008	0	0
	10/12/15	P/T	Szwajnos	Malgorzata	Police Data Clerk I	104	14.35		460	999	6,601	0	538	14,336
	6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	15.26		990	999	15,112	15,161	772	15,161
Longevity Bonus P/T												0		0
5010 Police-Union														
	1/22/90	7/24/2015	Wilhelmi	Angie	Police Officer	107A	42.09	3,367.40	7	25,573	87,553	0	0	
	5/27/91		O'Connor	Daniel	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,188	87,553	
	6/20/94		Thompson	James	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,188	87,553	
	9/2/97		McNabb	Thomas	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,188	87,553	
	12/10/01		Wirth	Robert	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,189	87,553	
	6/3/02		Cervenka	Michael	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,189	87,553	
	6/24/02		Helms	John	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,189	87,553	
	6/13/05		Moravecek	Louis	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,189	87,553	
	1/3/07		Wisch	Robert	Police Officer	107A	42.09	3,367.40	26	87,553	87,553	2,189	87,553	
	10/25/07		Gutierrez	Brian	Police Officer	107A	38.83	3,106.16	26	85,856	85,856	3,887	85,856	
	10/19/09		Garcia	Kristopher	Police Officer	107A	38.83	3,106.16	26	79,194	79,194	5,461	79,194	
	5/2/12		Weeks	Lukas	Police Officer	107A	33.93	2,714.22	26	70,570	70,570	5,246	70,570	
	7/5/12		Valentino	Brandon	Police Officer	107A	33.93	2,714.22	26	70,047	70,047	5,233	70,047	
	1/2/13		Smith	Megan	Police Officer	107A	33.93	2,714.24	26	68,349	68,349	5,190	68,349	
	7/2/13		Essig	Michael	Police Officer	107A	32.30	2,583.66	26	66,650	66,650	5,148	66,650	
	4/2/14		Booras	John	Police Officer	107A	32.30	2,583.66	26	64,168	64,168	5,086	64,168	
	7/1/14		Overton	Matthew	Police Officer	107A	30.66	2,453.02	26	63,257	63,257	5,063	63,257	
	3/23/15		Lesniak	Timothy	Police Officer	107A	30.66	2,453.00	26	60,774	60,775	5,001	60,774	
			New	Employee	107A	29.76	2,380.46	26					61,892	
Retirement Bonus											0		0	
Longevity Bonus F/T										1,500	1,500		2,000	
Subtotal Full Time										2,401,341	2,499,777	102,632	2,467,302	
Subtotal Part Time										28,531	31,169	1,309	29,496	
Overtime										211,550	211,050		219,000	
Total Police										2,641,422	2,741,996	103,941	2,715,798	



**VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2016-APRIL 30, 2017**

											2016-2017			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2015-2016 Est. Actual	2015-2016 Budget	Proposed Salary		
												Merit/ COLA	Salary Before Merit/COLA	
Public Works														
5/1/07	5/22/2015	May	Paul	Public Works Director	114A	64.14	5,130.81	3		15,392	133,402	0	0	
8/31/15		Preissig	David T	Public Works Director	114A	60.58	4,846.15	16		77,538	0	4,863	126,000	
8/8/12		Miedema	Jim	Project Engineer	110	40.46	3,236.42	26		83,348	83,348	4,314	83,348	
6/18/01		Gatlin	Gary M	Crew Leader/Supervisor	108A	40.25	3,220.22	26		83,726	83,726	1,675	83,726	
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	40.25	3,220.22	26		83,726	83,726	1,675	83,726	
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	24.24	1,939.20	26		50,420	50,420	1,007	50,420	
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	35.71	2,856.78	26		73,913	73,913	3,888	73,913	
8/23/04	10/13/2015	Kulis	William F	General Utility Worker II	106	26.07	2,085.60	14		28,626	53,660	0	0	
10/29/12		Voorhees	John	General Utility Worker II	106	23.66	1,892.80	26		48,381	48,381	2,673	48,381	
5/30/06	2/13/2015	Powers	David J	General Utility Worker I	104	0.00	0.00	0		0	43,125	0	0	
7/2/12		Guth, Jr	Peter	Water Operator	107	33.28	2,662.40	26		68,796	68,796	3,488	68,796	
5/22/13	9/2/2015	Jordan	Tim	General Utility Worker I	104	19.08	1,526.40	11		16,790	39,601	0	0	
6/24/13		Herdzina	Ron	General Utility Worker II	106	26.88	2,150.40	26		55,643	55,643	2,819	55,643	
10/1/13		Just	Nicholas	General Utility Worker I	104	19.08	1,526.40	26		39,184	39,188	2,000	39,188	
10/8/13		Macha	George	General Utility Worker I	104	17.94	1,435.20	14 promo		20,093	0	1,402	37,315	
12/30/13		Ekl	Jeffery	General Utility Worker I	104	19.08	1,526.40	26		38,867	38,867	1,993	38,867	
5/19/14	6/12/2015	Kurek	Max	General Utility Worker I	104	18.51	1,480.80	5		7,404	38,400	0	0	
5/19/14	2/2/2015	Svencner	Jake	General Utility Worker I	104	17.58	0.00	0		0	38,400	0	0	
3/30/15		Scherer	Richard	General Utility Worker I	104	18.51	1,480.80	26		37,390	0	1,965	37,390	
4/6/15	11/20/2015	Pesavento	Chad	General Utility Worker I	104	17.94	1,435.20	16		22,963	0	0	0	
5/19/15		Clementi	Anthony	General Utility Worker I	104	17.94	1,435.20	11 promo		15,787	0	1,848	37,315	
Longevity Bonus F/T											0	0		500
Subtotal Full Time											867,989	972,595	35,611	864,528
Part Time														
Temporary Seasonal & Snowplow ( )											4,000	4,000		4,000
Summer Help (4 employees) (Clementi, Lenzi, Mitchell, Soenen)											15,049	22,400		11,200
Engineering Intern-Dave Heer											12.00		522	
											6,264	6,720		6,720
6/17/08	P/T	Ruiz	Susan	Administrative Secretary	105	18.04		490	999	4,415	8,967	0	0	
1/19/16	P/T	Sanderson	Carolyn	Administrative Secretary	105	15.75		240	999	1,890	0	224	7,872	
7/15/14	P/T	Rothbard	Catherine	Receptionist	103A	14.01		950	999	10,220	13,885	598	13,287	
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	17.47		990	999	16,995	16,992	921	16,992	
5/14/14	P/T	Augle	David	General Utility Worker I	104	14.77		700		10,339	14,736	566	14,170	
11/11/15	P/T	Abraham	Blake	General Utility Worker I	104	14.34		575		8,246	0	487	14,326	
11/11/15	P/T	Vega	Reyes	General Utility Worker I	104	14.34		575		8,246	0	487	14,326	
12/2/15	P/T	Jaklic	Fred	Meter Readers	104	14.34		114		1,635	0			
10/8/13	T/F to F/T	Macha	George	Meter Readers	104	14.77		489		7,215	14,977	0	0	
		New	Employee	Meter Readers		14.34		200		2,868			14,605	
Longevity Bonus P/T											0	0		0
Overtime-Public Works											42,700	43,700		42,500
Overtime-Water Fund											40,900	65,000		60,000
Overtime-Sewer Fund											1,700	1,775		1,815
Total Public Works											1,050,671	1,185,747	38,894	1,086,341
Information Technology Fund (GIS)														
10/8/07		Temporary	GIS	Employee	105			100	100%		6,000		6,000	
Estimated Merit Pool														169,899
Total Village Wide											4,641,534	4,901,408	169,899	4,769,262

**VILLAGE OF BURR RIDGE  
SALARIES DISTRIBUTION  
EFFECTIVE MAY 1, 2016-APRIL 30, 2017**

						2015-2016			2016-2017		
Last Name	First Name	Title	General Fund	Water Fund	Sewer Fund	Estimated Actual			Budget		
						General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	114,650	52,916	8,819	116,943	53,974	8,996
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	37,219	17,178	2,863	37,963	17,522	2,920
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	50,610	2,664	0	53,059	2,793
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	47,985	22,147	3,691	50,510	23,313	3,885
Sapp	Jerry C	Finance Director	65%	30%	5%	82,581	38,114	6,352	84,233	38,877	6,479
Longevity Bonus			60%	40%		300	200	0	300	200	0
Overtime	Carman		65%	30%	5%	1,074	496	83	1,095	505	84
Overtime	Joyce		0%	95%	5%	0	2,232	117	0	3,036	160
6010 Public Works											
May	Paul	Public Works Director	50%	40%	10%	7,696	6,157	1,539	0	0	0
Preissig	David T	Public Works Director	50%	40%	10%	38,769	31,015	7,754	65,432	52,345	13,086
Miedema	Jim	Project Engineer	50%	40%	10%	41,674	33,339	8,335	43,831	35,065	8,766
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	83,726	0	0	85,400	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	62,794	20,931	0	64,050	21,350
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	50,420	0	0	51,428	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	36,957	18,478	18,478	38,900	19,450	19,450
Kulis	William F	General Utility Worker II	100%	0%	0%	28,626	0	0	0	0	0
Voorhees	John	General Utility Worker II	100%	0%	0%	48,381	0	0	51,054	0	0
Powers	David J	General Utility Worker I	0%	0%	100%	0	0	0	0	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	51,597	17,199	0	54,213	18,071
Jordan	Tim	General Utility Worker I	0%	100%	0%	0	16,790	0	0	0	0
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	41,732	13,911	0	43,846	14,615
Just	Nicholas	General Utility Worker I	50%	40%	10%	19,592	15,674	3,918	20,594	16,475	4,119
Macha	George	General Utility Worker I	0%	100%	0%	0	20,093	0	0	38,717	0
Ekl	Jeffery	General Utility Worker I	100%	0%	0%	38,867	0	0	40,860	0	0
Kurek	Max	General Utility Worker I	0%	100%	0%	0	7,404	0	0	0	0
Svencner	Jake	General Utility Worker I	0%	100%	0%	0	0	0	0	0	0
Scherer	Richard	General Utility Worker I	0%	100%	0%	0	37,390	0	0	39,355	0
Pesavento	Chad	General Utility Worker I	0%	0%	100%	0	0	22,963	0	0	0
Clementi	Anthony	General Utility Worker I	0%	0%	100%	0	0	15,787	0	0	39,164
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	0	0	0	250	200	50
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (4 employees)			100%	0%	0%	15,049	0	0	11,200	0	0
Engineering Intern-Dave Heer			100%	0%	0%	6,264	0	0	6,720	0	0
Ruiz	Susan	Administrative Secretary	50%	40%	10%	2,208	1,766	442	0	0	0
Sanderson	Carolyn	Administrative Secretary	50%	40%	10%	945	756	189	4,048	3,239	810
Rothbard	Catherine	Receptionist	0%	100%	0%	0	10,220	0	0	13,885	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	8,498	6,798	1,700	8,957	7,165	1,791
Augle	David	General Utility Worker I	100%	0%	0%	10,339	0	0	14,736	0	0
Abraham	Blake	General Utility Worker I	100%	0%	0%	8,246	0	0	14,812	0	0
Vega	Reyes	General Utility Worker I	100%	0%	0%	8,246	0	0	14,812	0	0
Jaklic	Fred	Meter Readers	0%	100%	0%	0	1,635	0	0	0	0
Macha	George	Meter Readers	0%	100%	0%	0	7,215	0	0	0	0
New	Employee	Meter Readers	0%	100%	0%	0	2,868	0	0	14,605	0
Overtime	Public Works		100%			42,700			42,500		
Overtime	Water			100%			40,900			60,000	
Overtime	Sewer				100%			1,700			1,815
						785,012	598,515	159,436	810,579	653,096	168,405

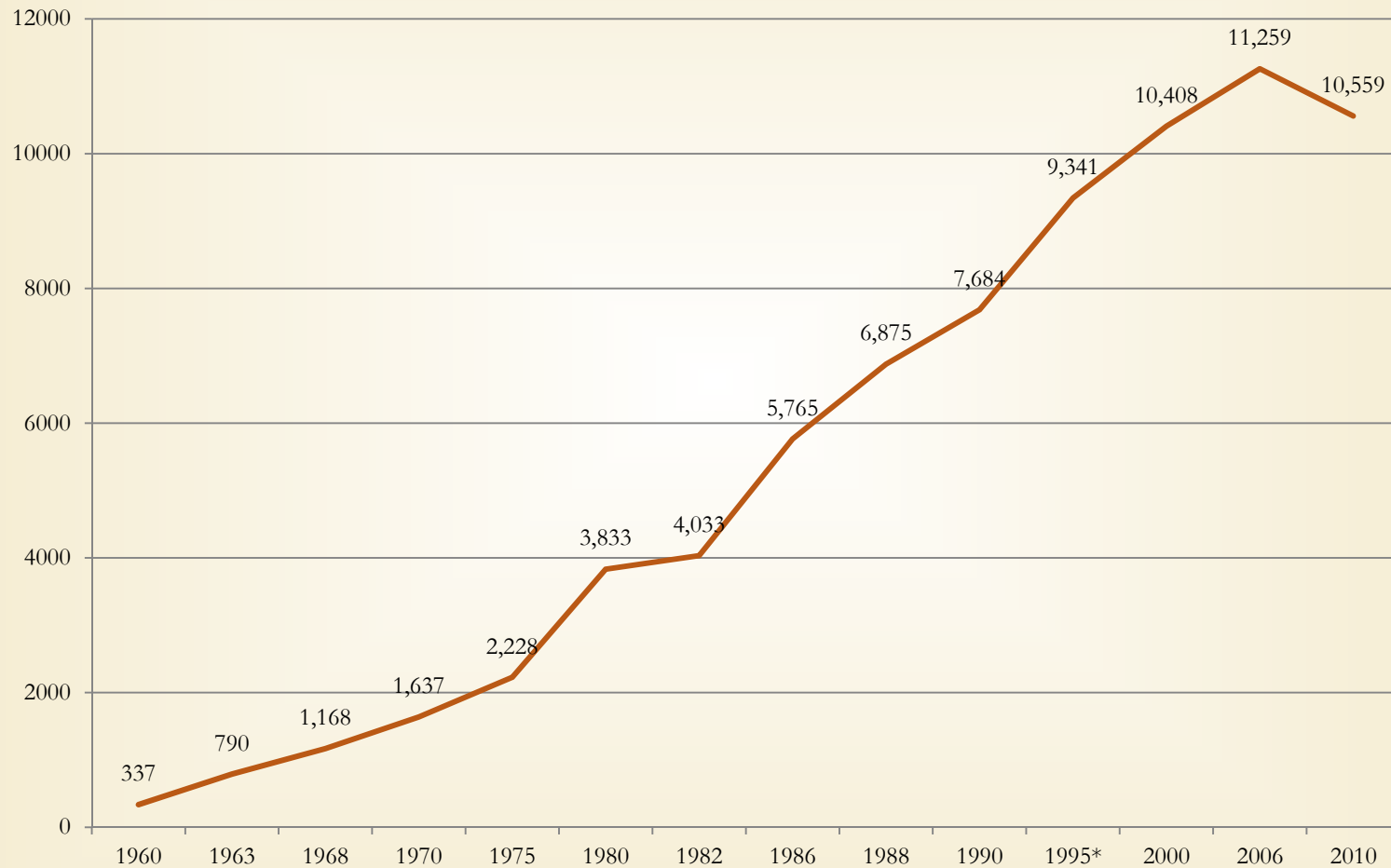
# Section 5

## Statistics

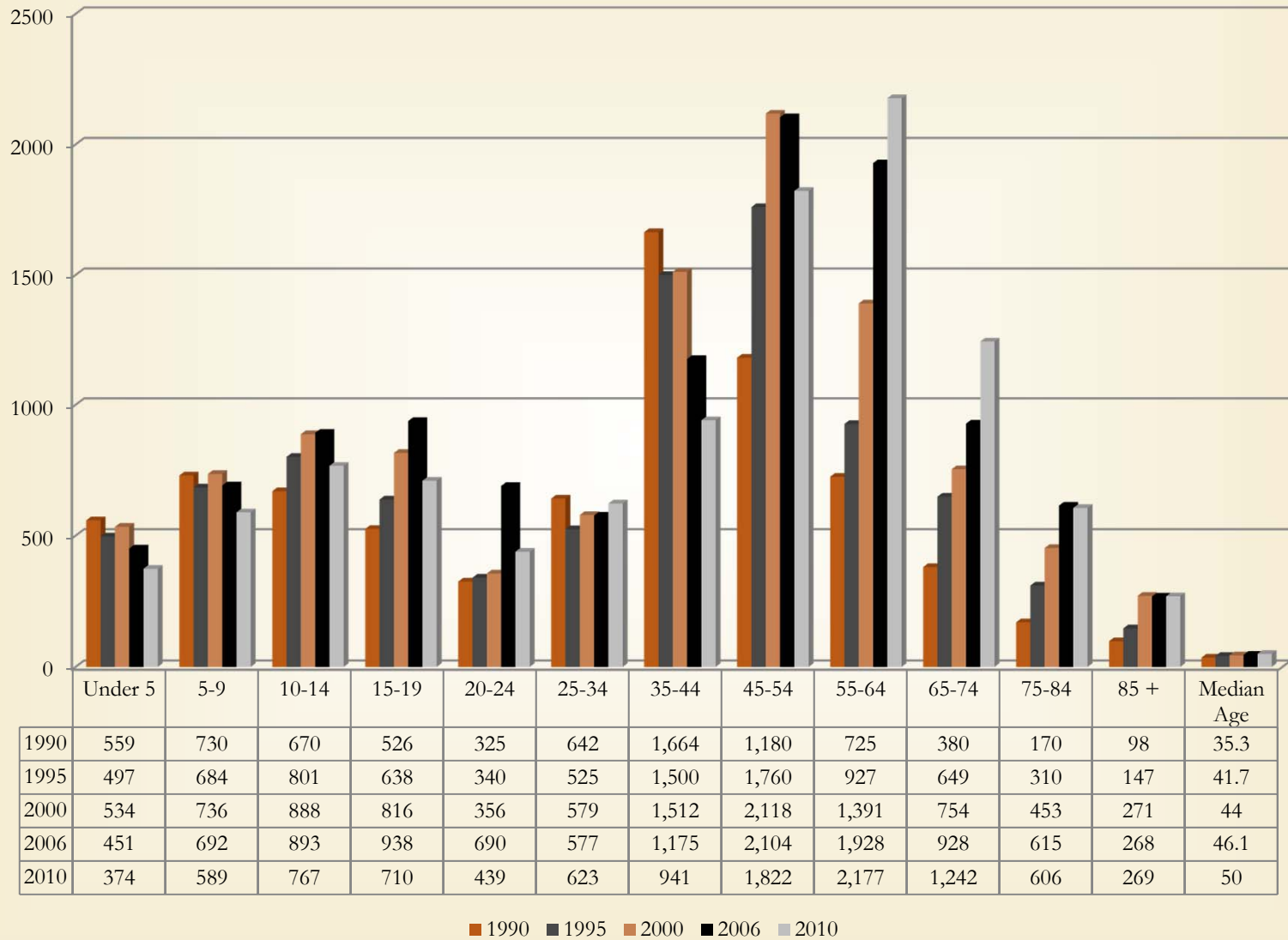


**The Statistics section provides information about the Village's population, housing and other items of interest to the public.**

# Burr Ridge Population History



# Population by Age\*



# Population Information

## Educational Attainment\*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 <sup>th</sup> Grade	2.3%	1.4%	1.3%
9 <sup>th</sup> – 12 <sup>th</sup> Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

## Gender\*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

## Income\*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

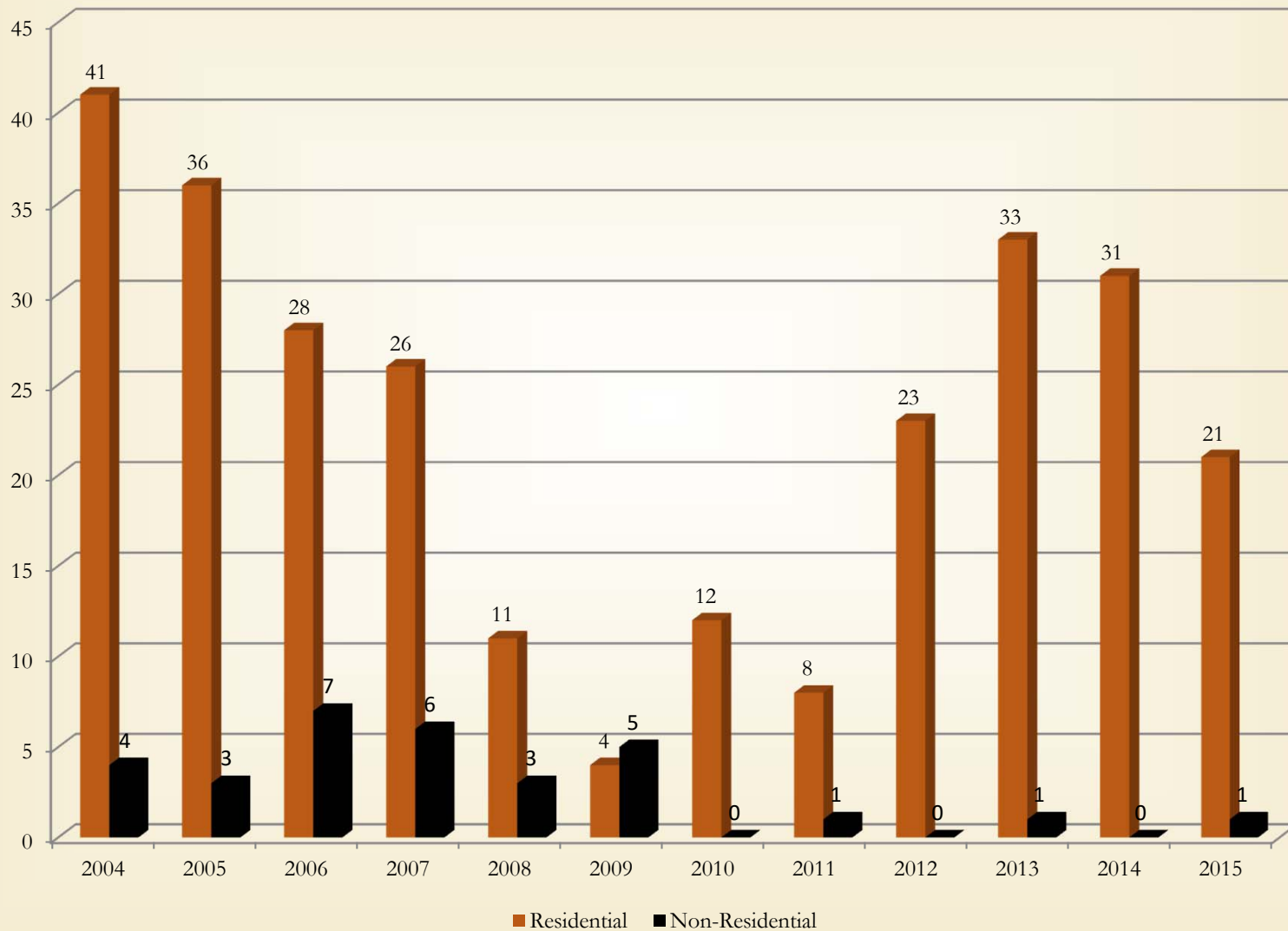
# Housing

## Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

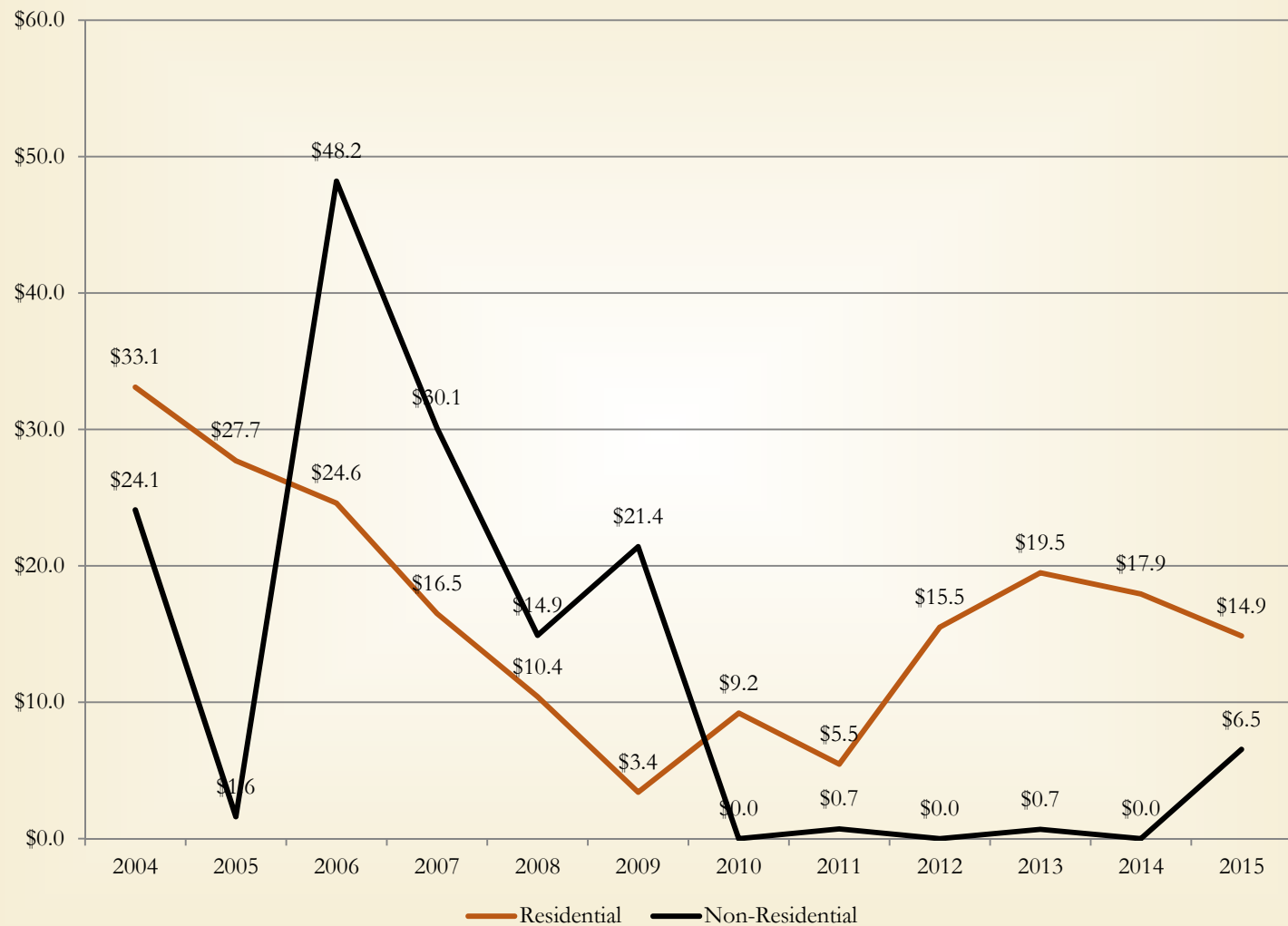
*\* 1995 Census data did not include Oak Hill residents*

# Building Permit Activity

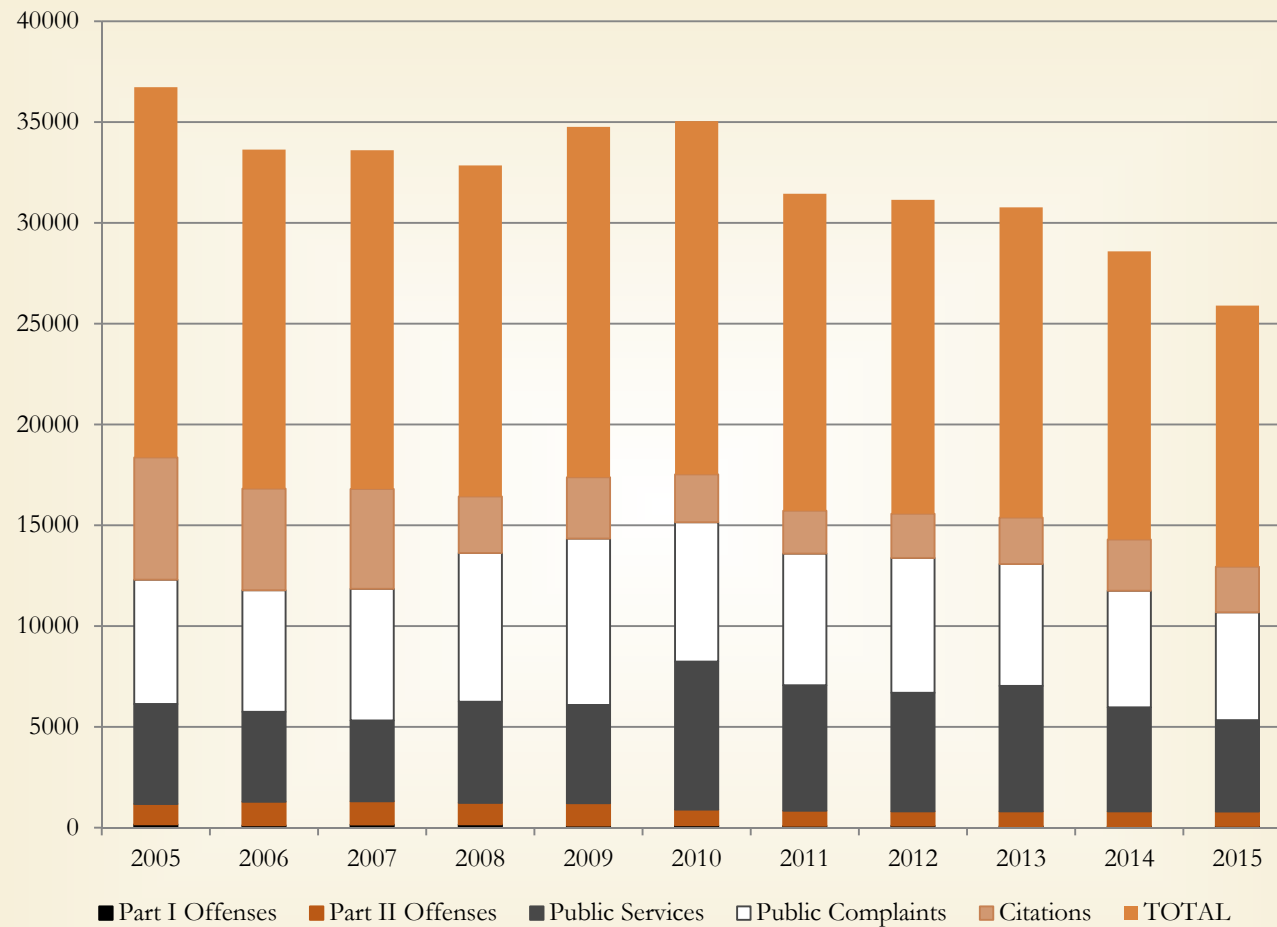




# New Construction Value (in millions)

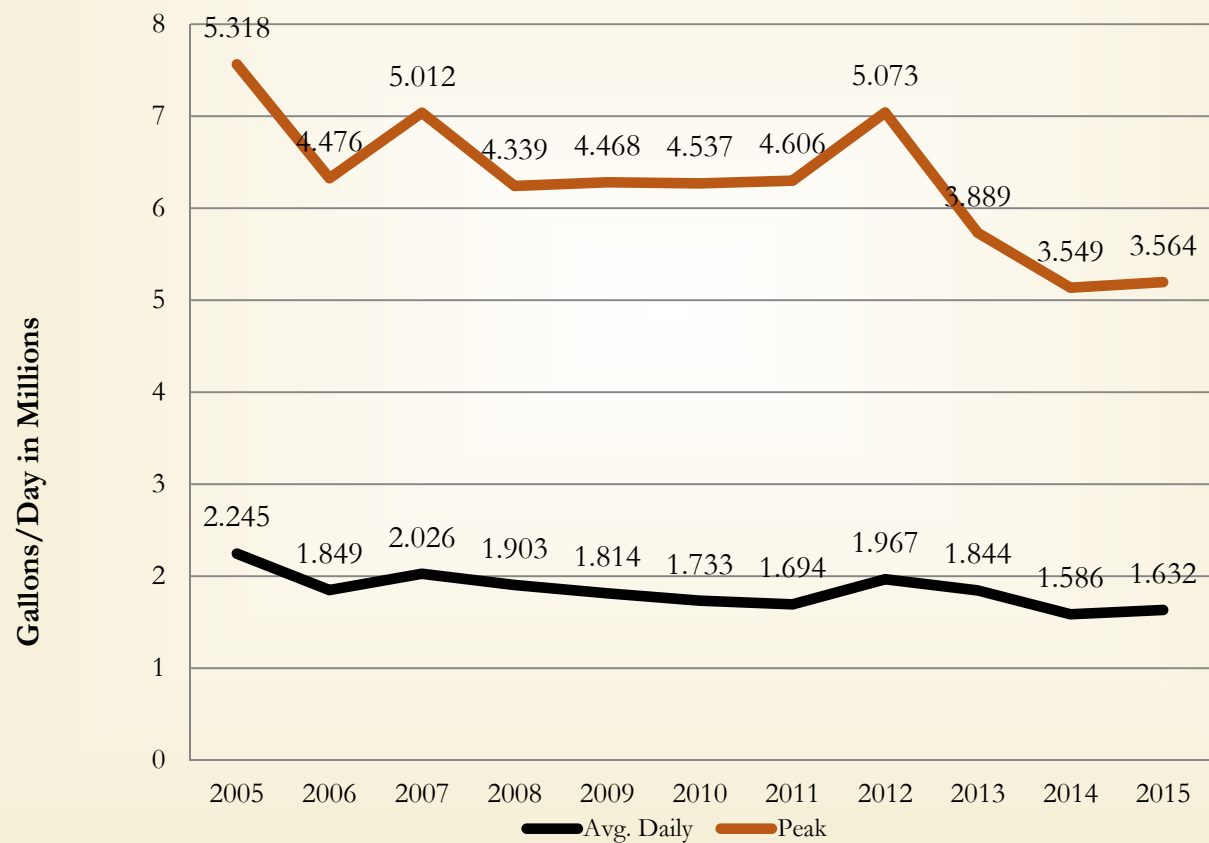


# Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

# Lake Michigan Annual Water Consumption



# Economic Profile

## Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Nemec, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

## Top 10 Sales Tax Producers

Quinlan & Fabish Music Store  
 My Office Products  
 Finkbiner Equipment Company  
 Burr Ridge Food Mart  
 Equipment Depot of Illinois  
 Cooper's Hawk Restaurant & Winery  
 PersonalizationMall.com  
 CJAJ Inc. – Brookhaven Market  
 Platinum Restaurants LLC – Eddie Merlots  
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$575,438 in sales tax revenue for Burr Ridge during fiscal year 2015, representing 37% of all sales tax received by the Village in that year.

# Village Contracts

Vendor Name	Description of Services	FY 16-17 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$5,925
Alliance Mechanical	HVAC Maintenance – V.H., P.W., & P.D.	\$10,930
Breen's Cleaners	Uniform Rental	\$9,200
Clarke Mosquito Control	Mosquito Abatement	\$36,065
Clean Net	Janitorial Services – V.H., P.W., & P.D.	\$34,405
Corrpro	Cathodic Protection	\$1,800
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Fulton Technologies	Weather Sirens	\$9,900
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,100
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$85,000
Kramer Tree Specialists	Curbside Brush Removal	\$37,415
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$9,360
Morton Salt	Road Salt	\$117,500

# Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 16-17 Budget
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC	Electricity	\$36,700
Charkewycz, Christine	Prosecution Services	\$12,000
Proven Business Systems	Copier Maintenance – Police Department	\$2,320
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
T.B.D	Landscape Maintenance Services	\$
T.B.D	Mowing Services & Landscape Maintenance - V.H. & P.D.	\$
T.B.D	Mowing Services – County Line Road Right of Way	\$
Suburban Tree Consortium	Tree Source	\$10,000
Waste Management	Waste Hauling - V.H., P.W., & P.D.	\$3,420

# General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
<b>Deposits Donations</b>	\$155,014	<i>Restricted</i>
School and park donations submitted by developers (Secret Forest & Madison Estates)		
<b>Deposits Right of Way</b>	\$31,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
<b>Deposits Veteran's Memorial</b>	\$34,490	<i>Restricted</i>
Money held for Veteran's Committee		
<b>Performance Bonds</b>	\$645,250	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
<b>Deposits Stafford of BR LOC</b>	\$87,096	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
<b>Security Deposits</b>	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
<b>Planning Review Deposits</b>	\$14,700	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
<b>Deposits Other</b>	\$4,000	<i>Unrestricted</i>
Slesser penalty for planting too many of one kind of tree-to be used for Village tree planting		
<b>Opus Contribution – Fund Balance</b>	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked		
for any particular project, could be set aside for future construction of a 71st Street bridge		
<b>IRMA Reserves</b>	\$593,844	<i>Unrestricted</i>
Excess surplus from liability insurance		

# Section 6

## Glossary



**Glossary of Terms relevant to the budget.**



# GLOSSARY OF TERMS

**Abatement:** A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**Accrual Basis of Accounting:** A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

**Appropriation:** An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

**Assets:** Property owned by a government that has a monetary value

**Assessed Valuation:** A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

**Audit:** An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

**Bond:** A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

**Bonded Debt:** A portion of money owed (indebtedness) represented by outstanding bonds.

**Budget:** A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

**Budget Adjustment/Amendment:** A procedure for the Village Board to revise the budget after it has been approved.

**Budget Document:** The instrument used to present a comprehensive financial plan of operations of the Village.

**Comprehensive Annual Financial Report (C.A.F.R.):** A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

**Capital Assets:** Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvement Plan (C.I.P.):** A five-year plan that projects proposed capital expenditures.

# GLOSSARY OF TERMS

**Capital Outlay:** Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects:** Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Chart of Accounts:** The classification system used by the Village to organize the accounting for various funds.

**Commodities:** Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Contractual Services:** Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

**Debt Service Funds:** A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

**Deficit:** The excess of expenditures over revenues during an accounting period.

**Depreciation:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Department:** A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

**Eliminations:** When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

# GLOSSARY OF TERMS

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Fund:** A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Equalized Assessed Valuation:** The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at  $33\frac{1}{3}$  % of market value.

**Estimated Actual:** The amount projected to be spent or collected during the current Fiscal Year.

**Estimated Revenue:** The amount projected to be collected during the Fiscal Year.

**Expenditures:** The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

**Fiscal Year:** A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1<sup>st</sup> and ends April 30<sup>th</sup>.

**Fixed Assets:** Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

**Full Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

**Fund:** A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

# GLOSSARY OF TERMS

**Fund Accounting:** The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance:** The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

**Fund Type:** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**Generally Accepted Accounting Principals (G.A.A.P.):** Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

**Governmental Accounting Standards Board (G.A.S.B.):** The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

**General Fund:** The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds for whose payments the full faith and credit of the municipality are pledged.

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Health Insurance Fund:** A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

**IMRF Pension Fund:** The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Internal Service Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

**Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

# GLOSSARY OF TERMS

**Levy:** (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

**Line-Item Budget:** A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt:** Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

**MFT:** Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

**Modified Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

**Ordinance:** A formal legislative enactment by the governing board of a municipality.

**Outlays:** Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

**Pension Trust Fund:** A trust fund used to account for public employee retirement systems.

**Performance Measures:** Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

**Property Tax:** Taxes levied on real property according to the property's valuation and the tax rate.

**Rating:** The credit worthiness of a municipality as evaluated by independent agencies.

**Retained Earnings:** An equity account reflecting the accumulated earnings of the Village's enterprise funds.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

**Revenue Bond:** A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

# GLOSSARY OF TERMS

**Revenues:** Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**Special Assessment Funds:** A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

**Surplus:** An excess of the assets of a fund over its liabilities and reserves.

**Tax Levy:** The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

**Tax Levy Ordinance:** The annual ordinance that identifies the amount of property taxes to be levied.

**Tax Rate:** The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

**Transfers In/Out:** A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**User Fees:** Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

**Worker's Compensation Fund:** A non-operating budgetary unit used to account for all worker's compensation expenditures.