

Village of Burr Ridge Fiscal Year 2013-2014



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

**Proposed Budget
and Five Year Financial Plan**

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Section 1

Introduction



The Introduction Section contains the general information, strategic goals, polices, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.

April 8, 2013

The Honorable Robert Sodikoff, Acting Village President,
Board of Trustees and Residents of Burr Ridge

Dear Acting President Sodikoff and Board of Trustees:

It is with pleasure that I submit to you the approved Five-Year Operating and Capital Improvements Budget for Fiscal Years 2013-14 through 2017-18. The budget that the Village Board will approve in April 2013 is for Fiscal Year 2013-14. However, in order to gain insight into what may lie ahead, projections are provided for Fiscal Years 13-14 through Fiscal Years 17-18. It should be noted that the budget is broken down into separate funds according to generally accepted accounting principles for state and local governments. You will note that in several instances, transfers are shown from one fund to another for budgetary and accounting purposes. These interfund transfers inflate the total budget of all funds by \$989,857 or 5.7%.

BUDGET HIGHLIGHTS

Overview (Section 3, Page 3)

The total FY 13-14 Expenditure Budget for all funds, including transfers, amounts to \$17,367,170. The FY 13-14 Expenditure Budget is \$673,120 or 4.0% **more** than the FY 12-13 Budget of \$16,694,050 and \$1,232,115 more than the FY 12-13 Estimated Actual of \$16,135,055. It should be pointed out that the FY 13-14 Budget contains \$2,371,850 in Capital Projects and in most cases we are drawing down on equity from the various funds to pay for those expenditures.

For the third year in a row, we anticipate a substantial surplus in the General Fund at the end of FY 12-13, due to slightly higher revenues that was caused in part by higher than expected building permit fees and state income tax and lower expenditures due to various contractual services, such as legal fees and insurance, and Public Works salt purchases.

Due to the substantial savings, I am recommending that \$250,000 be transferred from the General Fund to the Capital Projects Fund at the end of the fiscal year (a Budget Amendment will be required for this transfer). Even with this additional transfer, we expect the FY 12-13 General Fund Budget to have a surplus of \$64,645.

The FY 13-14 General Fund Budget is balanced. However, revenue growth is still very slow. Although I was hopeful that we would see growth in sales tax, this did not happen. One bright spot in the Revenue numbers is the new Place-of-Eating Tax, which was budgeted at \$200,000, but came in at \$262,400. \$50,000 of this Revenue will once again be placed in a new Special Revenue Fund (see Section 3, Page 60) to be used by the proposed new restaurant association to promote Burr Ridge as a destination spot for restaurants.

CAPITAL IMPROVEMENTS

The proposed FY 13-14 Budget includes \$2,371,850 in capital items (projects and capital purchases) included in the Capital Projects Fund, Sidewalk Fund, Equipment Replacement Fund, Water Fund and General Fund. This represents 13.7% of the total budget for all funds.

2013 Road Program (Section 3, Page 68)

The 2013 Road Program includes the following elements:

<ul style="list-style-type: none">• West Babson Park• Carriage Way Subdivision• Drew & 80th (option)• Full-depth patching (various locations)	} \$593,600
<ul style="list-style-type: none">• Crack-sealing	\$30,000
<ul style="list-style-type: none">• Pavement Marking	\$20,000
<ul style="list-style-type: none">• Material testing	\$15,000
TOTAL	\$658,600

Village Hall Renovation

\$500,000 in Building Bond forfeiture proceeds was originally earmarked to renovate the Village Hall. In FY 12-13, \$171,365 was spent for the renovation of the Village Hall Board Room and Conference Room and a net total (after grant funds are taken into account) of \$2,484 was spent on lighting upgrades. For FY 13-14, the Space Needs Committee has recommended that the renovation of the Village Hall be expedited and that both the roof replacement (\$100,000) and the renovation of the Village Hall offices and open spaces (\$125,000) be completed in FY 13-14, along with the sealcoating of the parking lot.

FY 13-14	\$100,000 – Roof Replacement
FY 13-14	\$125,000 – VH Offices/Public Spaces
FY 13-14	\$ 10,000 – Parking Lot Sealcoating
FY 14-15	\$ 25,000 – Miscellaneous

County Line Road over I-55 Bridge Enhancement Project

The County Line Road over I-55 Bridge Enhancement Project is scheduled to begin construction in the summer of 2013. Final project costs will not be known until the April 3 bid letting. The Village portion of this improvement will be paid from the Hotel/Motel Tax Fund. There is \$300,000 of Hotel/Motel Fund existing equity over two fiscal years available to pay for the Village’s portion of the cost.

Sidewalks/Pathways (Section 3, Page 69)

The Sidewalk/Pathway Fund includes the following Capital expenditures:

• County Line Rd crosswalk at 60 th Street	\$75,000
• Madison St sidewalk from 87 th to 89 th Sts	\$50,000
• County Line Rd sidewalk from KLM Park to Longwood Dr engineering	\$48,000
• German Church Rd, Greystone Ct to County Line Rd engineering	\$40,000
TOTAL PROJECTS	\$213,000

In addition, \$20,000 has been budgeted for annual sidewalk/pathway maintenance.

Both the County Line Road and German Church Road sidewalk projects will be completed in FY 15-16 with the aid of federal grant funds.

Stormwater Management (Section 3, Page 76)

The Stormwater Management Fund was established in FY 08-09 to better account for stormwater-related revenues and expenditures. No major projects are contemplated to be funded in FY 13-14.

Water System Improvement (Section 3, Page 88)

The FY 13-14 Budget includes the following Capital Projects:

• Woodview Estates valve/water main improvements	\$100,000
• North Tower Standby Generator	\$18,000
• Pump Center SCADA (electronic controls) improvements	\$35,000
• Pump Center landscaping improvements	\$5,000
TOTAL	\$158,000

Sewer System Improvement (Section 3, Page 97)

The FY 13-14 Budget includes the following Capital Projects:

• Tomlin Drive sewer repairs	\$30,000
TOTAL	\$30,000

Information Technology Improvements
(Section 3, Page 102)

The Information Technology Fund includes \$71,530 for the continuation of the installation of a wireless network.

MAJOR VEHICLE/EQUIPMENT REPLACEMENT
(Section 3, Page 73)

The Equipment Replacement Fund includes the following pieces of equipment that will be replaced in FY 13-14:

• 2006 Ford Crown Victoria replacement (Police Chief vehicle)	\$25,400
• 2005 Ford Explorer 4 x 4 replacement (Public Works Director vehicle)	\$15,000*
• 2003 GMC 6500 Lo-Pro Dump Truck	\$155,000
• 1996 Case Backhoe Model 580L to be replaced with Case Model 590L	\$130,500
TOTAL	\$325,900

*50% Equipment Replacement Fund and 50% Water Fund

Once again, several additional equipment purchases have been deferred to future years.

In addition, \$103,100 has been budgeted in the FY 13-14 Police Budget to replace three squad cards (3 @ \$25,400) and one supervisory utility vehicle (1 @ \$26,900), along with \$15,500 for replacement of Police vehicle equipment.

MAJOR EQUIPMENT REQUESTS

New major equipment requests over \$1,000 include:

• Armored vest replacement	\$5,050
• Speed gun/radar unit replacement (3)	\$3,900
• In-car mobile video camera replacement (2)	\$13,000
• AED for Public Works Department	\$1,250
• Drum spill containers	\$1,200
• Replacement of coordinating equipment at Pump Center (Water Fund)	\$4,000
• Replacement of Village Hall copier	\$16,000

PERSONNEL SERVICES (Section 4)

Salaries (Section 4, Page 1)

The FY 13-14 includes a 2.25% COLA adjustment, along with step increases based on a new 12-Step Pay Plan for Public Works union employees. The budget also includes 2.75% COLA adjustment along with Step Increases for all Police union employees. For all other non-union employees, a 2.25% COLA adjustment and a "Step Increase" as if a 12-Step Pay Plan was in effect will be provided.

Health Insurance

Health insurance rates are budgeted to increase by 2.9%, beginning on July 1, 2013. Based on 54 employees (and one former employee receiving health insurance under the State Law concerning catastrophic injury), it is estimated that the Village will pay a total of \$760,270 in health, life and dental insurance benefits in FY 13-14.

Due to the fact that employees pay 10% of employee and 25% of dependent health and dental insurance costs, employees will pay a total of approximately \$136,250 in FY 13-14 for this benefit.

Travel/Training

The total training budget for all departments, which had been drastically reduced in FY 09-10, is \$61,885 or \$11,665 more than budgeted in FY 12-13.

New Personnel

The FY 13-14 Board and Commissions Budget includes \$20,000 to hire a part-time Assistant Events Coordinator Section 3, Page 10). This person will assist the Events Planning Committee in marketing, donation solicitation and handling administrative matters at the 13 Friday night concerts and other special events throughout the year.

In addition, the Water Committee is recommending the hiring of a full-time General Utility Worker 1 position to replace a part-time G UW 1 position, beginning on May 1, 2013. The goal of the Committee is to begin repairing water main breaks in-house beginning in FY 14-15, with the hiring of an additional G UW 2 employee on May 1, 2014. It is anticipated that this additional manpower will allow the Village to complete 50% of main breaks in-house by the end of FY 14-15 and eventually repair 80% of all water main breaks in-house within three years. Hiring the full-time G UW 1 employee now will also allow the Village to remove more trees scheduled to be cut down through the new EAB program in-house, rather than hiring outside contractors. The cost of hiring a full-time G UW 1 (\$60,535) vs. hiring a part-time G UW 1 (\$14,820) is \$45,715 (see Section 3, page 88).

Due to a new requirement imposed on the Village by the Village's health insurance pool (IPBC), \$2,500 has been budgeted in Central Services (Section 3, Page 28) to create a new employee Wellness Program.

NEW OPERATING/CONTRACTUAL PROGRAMS

The FY 13-14 Budget once again includes a substantial commitment to events planning and especially to the Village's Summer Concert Series. The Events Planning Committee budget has increased from \$31,995 to \$71,735 and the following equipment has been budgeted (see Section 3, Pages 10 and 13):

• Restroom trailer rental	\$12,500
• Concert stage	\$7,000
• Crowd control cones/barricades	\$3,000
TOTAL	\$22,500

The FY 13-14 Budget also includes a new approach to handling the Village's EAB infestation problem. The Village has recently become aware that EAB infestation is now occurring throughout the Village. In 2012, a grant was secured to perform a complete tree inventory for all trees within Village limits, and to identify a refined EAB Management

Plan which contemplates the reality of Village-wide infestation. In March, 2013, Village staff and our EAB consultant presented a number of management scenarios for consideration by the Village Board. The management scenarios included: 1) continued treatment of all Ash trees, 2) sustained decline (treatment of some Ash trees), and 3) no treatment – removal only. Based on the Board's decision to accept the sustained decline option, the FY 13-14 Budget includes \$33,000 for EAB treatment and \$35,000 for EAB tree removal (Section 3, Pages 39 and 44).

Other new Operating Programs for FY 13-14 include:

• Madison/Joliet Rd traffic signal maint agree	\$1,200
• Contractual mowing of Water Division property (Water Fund)	\$6,500
• South water tower exterior washing (Water Fund)	\$5,500
• SAIA Noise Study	\$10,000
• Burr Ridge logo lapel pins	\$650
• Bi-Annual Goal Setting Workshop	\$7,500
• Boards & Commissions Recognition Dinner	\$6,500
• Armed Forces Day Event (Hotel/Motel Tax Fund)	\$6,000
• EDC Business Breakfast	\$3,000
• Republishing of Pathway Map (Pathway Fund)	\$3,000

GENERAL FUND (Section 3)

FY 12-13 Estimated Actual Expenditures and Revenues

FY 12-13 was budgeted with a planned \$38,700 surplus. As I reported above, I am pleased to report that the surplus has increased to \$64,645. This estimated figure is after an additional \$250,000 transfer that was made to the Capital Projects Fund.

FY 13-14 Budget – Revenues

GENERAL FUND REVENUE BUDGET TO BUDGET			
FY 13-14 Budget	FY 12-13 Budget	\$ Change	% Change
\$8,302,835	\$8,007,600	\$295,232	3.7%

GENERAL FUND REVENUE BUDGET TO EST. ACTUAL			
FY 13-14 Budget	FY 12-13 Est. Actual	\$ Change	% Change
\$8,302,835	\$8,106,610	\$196,225	2.4%

The General Fund Revenues Budget for FY 13-14 is \$8,302,835, which is \$295,232 or 3.7% more than the FY 12-13 Budget of \$8,007,600 and \$196,225 or 2.4% more than the FY 12-13 estimated actual of \$8,106,610.

The Municipal Sales Tax continues to be the largest single revenue source in the General Fund Budget and is viewed as three separate revenue sources:

	FY 12-13 Est Actual	FY 12-13 Budget	FY 13-14 Proposed
Base sales tax	\$1,340,375	\$1,451,535	\$1,394,240
Village Center sales tax	\$314,930	\$308,080	\$324,380
¼% Non-home-rule sales tax	\$306,615	\$329,930	\$322,240
TOTAL	\$1,961,920	\$2,089,545	\$2,040,860

I am disappointed to report that once again sales tax figures for FY 13-14 did not meet budget projections (see chart in Section 2, Page 8). In FY 12-13, base sales tax in the amount of \$1,340,375 fell short of the projected budget of \$1,451,535 by \$111,160 or 7.7%. Similarly, the ¼% non-home-rule sales tax also failed to meet projections. However, it is our belief that the Village Center sales tax will come in slightly higher than anticipated.

FY 13-14 sales tax growth is shown to be a modest 4.0% over the FY 12-13 Estimated Actual and \$1,961,920 or 2.3% lower than budgeted in FY 12-13. Our projections for next year remain conservative. However, we have programmed in a 3.0% increase in sales tax for future years.

On the brighter side, building permit revenue is expected to come in higher than projected in FY 12-13. The FY 12-13 Estimated Actual of \$311,200 was \$77,200 more than what was budgeted in FY 12-13. The total for Permits & Fees for the FY 13-14 budget is projected to be \$329,025, which is \$60,025 more than the FY 12-13 Budget.

The Village continues to rely heavily on State Income Tax. The FY 12-13 estimated actual is \$956,260, which is \$109,430 or 12.9% higher than originally estimated. In FY 13-14, \$1,007,330 is projected, which is higher than the previous year, based on projections provided by the Illinois Municipal League.

Interest income is projected to be \$225,000 in FY 13-14, which is \$50,000 lower than in FY 12-13.

For the first time, in FY 12-13, \$200,000 has been budgeted for the 1% place-of-eating tax. I am pleased to report that this revenue source exceeded expectations and came in at \$262,400, \$50,000 of which has been earmarked for the new Restaurant Marketing Fund. In FY 13-14, it is anticipated that this revenue source will generate \$265,260, of which \$50,000 will once again be provided for restaurant marketing.

FY 13-14 Budget – Expenditures

GENERAL FUND EXPENDITURE BUDGET TO BUDGET			
FY 13-14 Budget	FY 12-13 Budget	\$ Change	% Change
\$8,219,795	\$7,968,900	\$250,895	3.1%

GENERAL FUND EXPENDITURE BUDGET TO EST. ACTUAL			
FY 13-14 Budget Expenditure	FY 12-13 Estimated Actual	\$ Change	% Change
\$8,219,795	\$8,041,965	\$177,830	2.2%

The General Fund Expenditure Budget for FY 13-14 is \$8,219,795, which is \$250,895 or 3.1% more than the FY 12-13 Budget of \$7,968,900 and \$177,830 or 2.2% more than the FY 12-13 estimated actual of \$8,041,965.

SPECIAL REVENUE FUNDS

E-9-1-1 Fund (Section 3, Page 49)

The E-9-1-1 Fund was established in FY 88-89. In FY 01-02, a new dispatch arrangement was approved with the Southwest Central Dispatch Agency and the Southwest Central E-9-1-1 Board. The new Intergovernmental Agreement provides for the transfer of \$.16 out of every \$.60 collected per access line to the Southwest Central E-9-1-1 Board for E-9-1-1 services. In addition, the Village pays approximately \$0.12 per phone line on a monthly basis to AT&T for phone line charges, plus the cost of miscellaneous taxes and charges.

In FY 13-14, \$16,565 will be transferred to the Southwest Central E-9-1-1 Board and \$13,640 will be paid to AT&T. In addition, approximately \$0.21 out of every \$0.60 (\$15,604) will be earmarked in FY 13-14 for future Police Department E-9-1-1 related expenses. To-date, approximately \$103,287 has been restricted for use by the Burr Ridge Police Department to defray future 9-1-1 related expenses. Also, \$0.05 per access line will be set aside for both the Tri-State Fire Protection District and the Pleasantview Fire Protection District for future E-9-1-1 related expenses.

The FY 13-14 E-9-1-1 Fund Budget includes no Capital Expenditures.

MFT Fund (Section 3, Page 53)

The FY 13-14 MFT Fund Budget includes a transfer of \$302,030 to the Capital Improvements Fund to help fund the 2013 Road Program. This transfer represents the available funds expected to be generated from our annual allotment from IDOT (Illinois Department of Transportation).

Hotel/Motel Tax Fund (Section 3, Page 56)

The Hotel/Motel Tax Fund, a special revenue fund, was established in FY 91-92. In FY 04-05 the Village increased the tax from 1% to 3%. On May 1, 2010, the tax increased to 3.5% and on November 1, 2010, the tax increased to 4.0%. This increase was made to cover the future costs for the County Line Road Bridge over I-55 Enhancement Project expected to occur in FY 13-14 (\$260,000) and FY 14-15 (\$40,000), using existing fund equity.

Revenues in this fund have improved over the past year, as the hotel industry continues to recover. With this in mind, funds are available this year to once again fund the annual marketing program in the amount of \$250,000.

\$70,585 has been budgeted for gateway landscape improvements and signage improvements.

The balance of expenditures will be used to honor requests the Village has received in the past from the Willowbrook/Burr Ridge Chamber of Commerce, the Burr Ridge Park District, the Flagg Creek Historical Society, the I & M Canal National Heritage Corridor and for the first time the Armed Forces Day Celebration and the sponsorship of a Friday night concert (\$24,500).

Restaurant/Place-of-Eating Tax Fund (Section 3, Page 60)

For the first time, in FY 12-13 a new Restaurant/Place-of-Eating Tax Fund was created and \$50,000 in proceeds from

the Place-of-Eating Tax was placed in this fund to be used to promote Burr Ridge restaurants as a destination spot for dining. A Restaurant Marketing Subcommittee was created to assist in the creation of a marketing plan. The FY 13-14 Budget once again includes \$50,000 for restaurant marketing.

CAPITAL PROJECTS FUND

Capital Improvements Fund (Section 3, Page 63)

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues normally come from transfers from the General Fund and the Motor Fuel Tax Fund. The MFT transfer in FY 13-14 will be \$302,030 and no transfer will be needed from the General Fund this year. Due to the projected surplus in the General Fund, a \$250,000 transfer will be made to the Capital Projects Fund at the end of FY 12-13. These funds will be used to offset a needed transfer from the General Fund to the Capital Projects Fund in FY 14-15. A total of \$1,161,415 in Capital Improvement Fund projects will be completed in FY 13-14, including the cost of the 2013 Road Program (\$658,600) (see above and Section 3, Page 68).

Sidewalk/Pathway Improvement Fund (Section 3, Page 69)

The beginning reserves for the Sidewalk/Pathway Fund starting May 1, 2013 are projected to be \$540,712. As mentioned above, the FY 13-14 Sidewalk/Pathway Fund includes \$213,000 in proposed pathway projects and \$20,000 for maintenance. This fund will have sufficient revenues to cover the Village's portion of grants associated with new sidewalks on County Line Road and German Church Road, which will be constructed in FY 15-16.

Capital Equipment Replacement Fund (Section 3, Page 72)

The Capital Equipment Replacement Fund was established in FY 91-92. This fund currently has beginning reserves of

\$941,369. Total anticipated expenses in FY 13-14 will be in the amount of \$327,200.

Stormwater Management Fund (Section 3, Page 76)

In order to keep better track of stormwater related revenues and expenditures, a separate fund for Stormwater improvements was created in FY 09-10. All proceeds from stormwater permit fees will be accounted for in this fund. The fund currently has a fund balance of \$66,435. No new projects are contemplated in this fund at this time. However, \$23,500 has been budgeted for miscellaneous/emergency maintenance.

DEBT SERVICE FUND (Section 3, Page 79)

The Debt Service Fund for FY 13-14 includes principal, interest and paying agent fees on G. O. Bond Series 2003 (1996 Series refinanced) (Bedford Park Water Main Project). It is anticipated that property taxes in the amount of \$509,365 will be received in FY 13-14 to cover the cost of the principal (\$450,000) and Interest (\$59,365) on the Bond issue.

The Debt Service Fund includes principal and interest payments of \$45,913 for an installment contract for the County Line Road/Burr Ridge Parkway Landscape Improvements. Annual payment of this installment contract will be provided by a transfer from the Hotel/Motel Tax fund.

The Police Facility bonds were refinanced in 2012. The equity, plus the sale of the land will eventually retire the principal of the debt. Due to historic low interest rates and the land not being sold yet, the bonds were refinanced for an additional 5 years, continuing to use interest income on the equity to cover the interest cost of carrying the principal. In FY 13-14, the cost of the Interest will be \$103,863.

ENTERPRISE FUNDS

Water Fund (Section 3, Page 84)

In order for the Board to better understand the financial condition of the Water Fund, the accounting methodology in the Water Fund Budget was changed in FY 05-06, for budgeting purposes, from an accrual basis of accounting normally used in enterprise funds to a cash-based method of accounting. On a budgetary basis, depreciation expense has been eliminated and now one-time Capital Projects will be expensed in the year in which they occur.

The proposed FY 13-14 Budget includes revenues in the amount of \$4,448,670. The FY 13-14 Expenditure Budget amounts to \$4,307,715. This budget is \$199,030 or 4.8% more than the estimated actual Expenditure Budget for FY 12-13 of \$4,108,685.

The FY 13-14 Budget anticipates a surplus of \$140,955, even with the inclusion of \$320,500 in Capital Projects.

The largest single expense in the Water Fund is the cost of Lake Michigan Water. Water purchase costs alone represent 62.0% of the entire Water Fund budget. Water purchases in FY 13-14 are projected at 671,050,000 gallons. In FY 13-14, it is anticipated the Village will sell 35,902,000 gallons of water or 5.4% less than the previous year. The difference is due to the loss in water, which, in calendar year 2012, was 5.0%.

The City of Chicago has authorized a four-year rate increase as follows:

- 2012 – 25%
- 2013 – 15%
- 2014 – 15%
- 2015 – 15%

For FY 13-14, the Village increased its water rate by 10.7% in response to Chicago's increase. Both water revenue and expenditures have been adjusted in future years.

Sewer Fund (Section 3, Page 93)

Similar to the Water Fund, accounting methodology for budgeting purposes in the Sewer Fund has also changed from the accrual method to the cash basis of accounting in FY 05-06.

The Sewer Fund was established to maintain the sewer system in the Cook County Portion of the Village.

Revenues of \$327,780 are projected for FY 13-14 and are made up of sewer charges, tap-on fees, penalties and interest. Expenses in the amount of \$313,960 are \$46,850 (17.5%) more than the FY 12-13 Estimated Actual figure of \$267,110 and include \$30,000 in Capital Expenditures.

The proposed FY 13-14 Budget shows healthy projected reserves of \$1,771,024 in the Sewer Fund.

INFORMATION TECHNOLOGY FUND (Section 3, Page 102)

The Information Technology Fund was established in FY 96-97 to better track costs associated with technology, computer and telecommunication related issues. The FY 13-14 Budget includes the replacement of the Village Hall copy machine (\$16,000) and the continued expansion of the Village's wireless network (\$71,530).

Total expenditures in this fund are projected to be \$230,200 in FY 13-14, which is \$13,180 less than what is estimated to be spent in FY 12-13.

POLICE PENSION FUND (Section 3, Page 105)

The FY 13-14 Police Pension Fund revenues are estimated at \$1,053,875, of which \$525,785 is projected to be collected from property taxes, which is represented as Employer Contributions. This is a \$64,555 or a 14.0% increase over the FY 12-13 Budget of \$461,230.

According to our latest actuarial review, the Police Pension Fund is 69% funded. Total pension/disability payments equal \$730,530. Pension/disability payments include five police officers on permanent disability, eight retirees and one surviving spouse of a retiree. It is anticipated that additional officers could retire within the next few years.

FUTURE YEAR PROJECTIONS

The FY 13-14 through FY 17-18 Operating and Capital Improvements Budget is more than just a financial document. It represents the Village's plans for the future. Although we cannot precisely predict the future, the sooner we plan for future projects and expenditures, the sooner we can anticipate and create new sources of revenue to meet them.

Future year General Fund projections look better than they have for several years. However, please be aware that there are still substantial deficits shown, beginning in FY 15-16. Please note that the Village does have the flexibility to balance the budget in any given year by:

- Not fully funding the Equipment Replacement Fund
- Reducing the Annual Road Program and/or deferring projects further into the future
- Reducing manpower (which will impact service to residents)
- Use of one-time reserves in the Village's general liability insurance program (\$367,038)
- Use of General Fund equity (\$4.7 million) projected to be available on May 1, 2013

Although it is too early to discuss at this point, the Village Board should eventually consider the possibility of placing a referendum question on the ballot in FY 16-17 to extend the debt amount currently paid by property owners for the Bedford Park/Lake Michigan Water Main Project and which will end at that time. This action could generate an additional \$520,000 per year to be used to help pay for the annual Road Program and relieve the burden on the General Fund without raising the current property tax amount.

Other potential areas for new revenue include implementing the additional ¼% non-home-rule sales tax (\$275,000-\$300,000) and the reinstatement of vehicle stickers (\$200,000-\$300,000).

CONCLUSION

The budget process, which began in November, has reached its final stage. As the Village Administrator, it is my responsibility to see to it that budgets submitted by department heads in January have been thoroughly analyzed, reviewed and prioritized in accordance with what I believe to be a reasonable schedule of programs to maintain and enhance both employee productivity and the level of services offered to our residents. Obviously, there are many recommendations for new equipment, projects and services contained within the proposed budget that have yet to be fully presented to the Board. However, as usual, background information and analysis will be presented to the Village Board for all expenditures in excess of \$5,000 and no action will be taken on these expenditures prior to Board approval.

The budget is now presented to you for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 13-14 and beyond.

In conclusion, I would like to point out that the FY 13-14 through FY 17-18 Operating and Capital Improvement Budget could not have been prepared without the diligent efforts of Finance Director Jerry Sapp, Assistant Finance Director Lynette Zurawski and the entire Village Staff.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Steve Stricker". The signature is written in a cursive style with a large initial "S".

Steve Stricker
Village Administrator

SS:bp

Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are review by the Village Administrator then presented to Board.
- A revenue budget is developed as the operational “stake in the ground”.
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



VISION STATEMENT

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place

STRATEGIC PLAN

- **TOP PRIORITY**

- Creation of a Restaurant Marketing Committee (including Places of Eating Tax)
- Public/private pond maintenance
- Village Hall renovation
- Research sharing of police services
- Electric aggregation

- **MEDIUM PRIORITY**

- Encourage cooperation between Village Center and County Line Square
- Burr Ridge Zip Code (60528)
- Explore additional community events (including winter entertainment)
- Update Comprehensive Plan

BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/ expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

BUDGET GUIDLINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year’s projections, use a straight-line inflation factor of 3.0%.

Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 13 funds to manage its financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has its own use and restrictions.
- The annual budget actually consists of 13 separate budgets.



Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

The Big Picture

Special Revenues

- E-911
- Motor Fuel Tax
- Hotel/Motel
- Places Of Eating

Revenues	Expenditures
Phone Surcharge-\$.60	E911 Services
State Allotments	Road Program
Hotel/Motel Taxes – 3%	Programs/Tourism
Places Of Eating Taxes – 1%	Restaurant Marketing

Revenues	Expenditures
Sales, Tap-ons, Penalties	Water Service
Sewer Charges	Sewer Service

Enterprise

- Water
- Sewer

General Fund

\$8.2 Million Budget
 \$4.7 Million in reserves
 Provides main municipal services
 Decisions on uses of surplus or/and equity

Revenues - Sources of Funding

Taxes, Licenses, Permits & Fees,
 State Revenues, Rent, Fines,
 Interest

Expenditures - Sources Provided

Administration, Community
 Development, Finance, Police,
 Public Works

Capital Projects

- Capital Improvement
- Equip Replace
- Sidewalk/Path

Decisions

- Road Program
- Equipment Replacement
- Programs/Projects
- Tax Abatement
- Technology Replacement
- One time use of equity for major projects

Other

- Debt Service
- Info. Technology
- Police Pension

Developer
 Donations

Property
 Taxes &
 Officer
 Contributions

BUDGET CALENDAR

Monday, November 12 , 2012	Presentation and Consideration of the 2011 Tax Levy.
Friday, November 30, 2012	Notice of the 2012 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 10, 2012	Public Hearing of 2012 Tax Levy.
Monday, December 10, 2012	Board of Trustees adopts 2012 Tax Levy Ordinance.
Tuesday, December 4, 2012	Budget Manual for fiscal year 2013-2014 distributed to Department Heads.
Friday, January 4, 2013	Department Heads submit list of fiscal year 2013-2014 Goals and Objectives to Village Administrator.
January 7 -11, 2013	Finance Director and Village Administrator review fiscal year 2013-2014 revenue estimates.
Friday, January 11, 2013	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
Monday, January 28, 2013 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
January 14 – January 25, 2013	Individual department budget review sessions with Village Administrator and Finance Director.
February 1 – February 22, 2013	Village Administrator and Finance Director to finalize budget document.
February 25 – March 1, 2013	Preparation of Budget Message.
February 25 – March 1, 2013	Budget printing and assembly.
Friday, – March 1, 2013	Proposed fiscal year 2013-2014 Budget Document submitted to Board of Trustees.
Monday, March 11, 2013 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Monday, March 25, 2015 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday, March 29, 2013	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 8, 2013	Public Hearing on fiscal year 2013-2014 Proposed Budget; fiscal year 2013-2014 Budget Ordinance adopted by Board of Trustees.
Friday, April 19, 2013	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

Section 2

Summary Budget



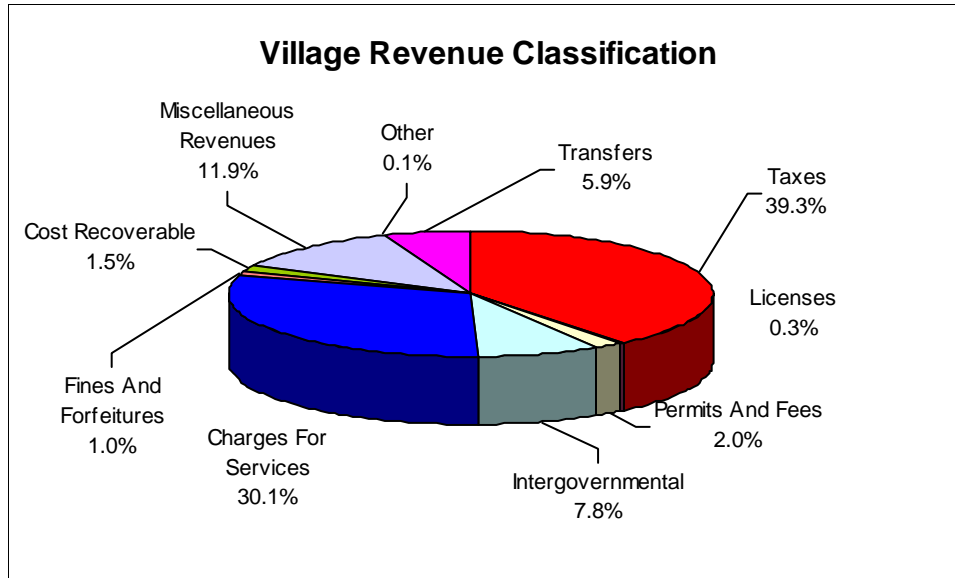
The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds: the General Fund, Water Fund and Sewer Fund.

VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BUDGET
2013/2014 Budget **FOR FISCAL YEAR ENDING APRIL 30, 2014**

Fund	Beginning Reserves	Revenue	Expenditure	Inc/Dec	Ending Reserves	Restricted
General Fund	4,702,375	8,302,835	8,219,795	83,040	4,785,415	No
Special Revenue Funds						
E-911 Fund	130,468	73,170	40,625	32,545	163,013	Yes
Motor Fuel Tax Fund	1	302,730	302,730	0	1	Yes
Hotel/Motel Tax Fund	299,825	470,265	665,195	-194,930	104,895	Yes
Places of Eating Tax	0	50,000	50,000	0	0	Yes
Capital Project Funds						
Capital Improvements Fund	1,132,774	670,030	1,162,715	-492,685	640,089	No
Sidewalks/Pathway Fund	540,712	62,500	237,300	-174,800	365,912	Yes
Equipment Replacement Fund	1,025,459	165,150	327,200	-162,050	863,409	No
Storm Water Management Fund	89,785	21,120	24,200	-3,080	86,705	Yes
Debt Service Funds						
Debt Service Fund	3,234,615	670,500	670,505	-5	3,234,610	Yes
Enterprise Funds						
Water Fund	4,152,277	4,448,670	4,340,165	108,505	4,260,782	Yes
Sewer Fund	1,757,204	327,780	313,310	14,470	1,771,674	Yes
Internal Service Funds						
Information Technology Fund	204,091	245,105	230,200	14,905	218,996	No
Fiduciary Funds						
Police Pension Fund	12,670,093	1,053,875	783,230	270,645	12,940,738	Yes
Total	29,939,679	16,863,730	17,367,170	-503,440	29,436,239	

VILLAGE WIDE - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



The annual budget is broken down into four main levels:

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

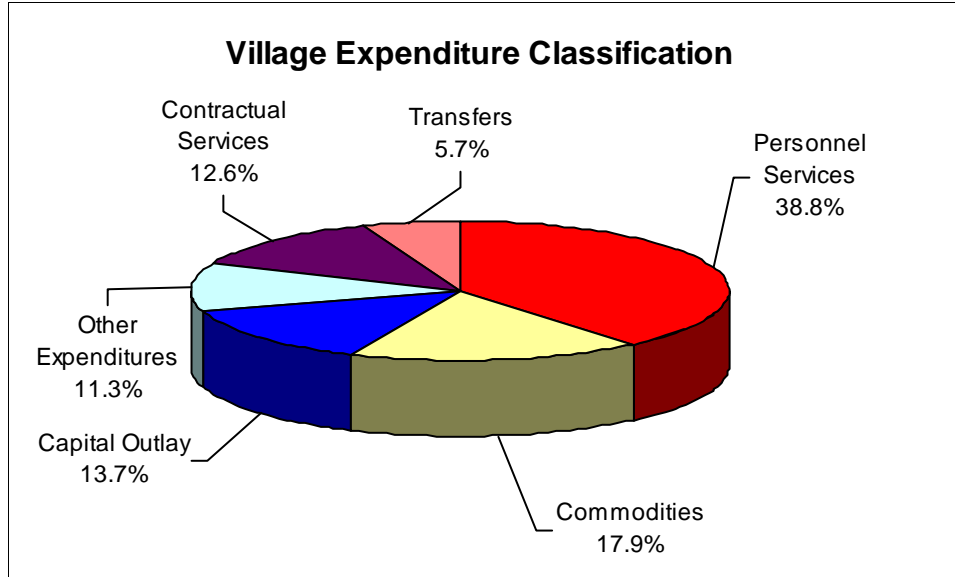
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

Village Revenue Classification

Taxes	6,619,500
Licenses	48,180
Permits And Fees	329,025
Intergovernmental	1,359,340
Charges For Services	5,077,190
Fines And Forfeitures	165,000
Cost Recoverable	249,250
Miscellaneous Revenues	2,011,370
Other	15,000
Transfers	989,875

VILLAGE WIDE - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



Village Expenditure Classification

Personnel Services	6,738,745
Contractual Services	2,188,010
Commodities	3,111,345
Capital Outlay	2,371,850
Other Expenditures	1,967,345
Transfers	989,875

- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

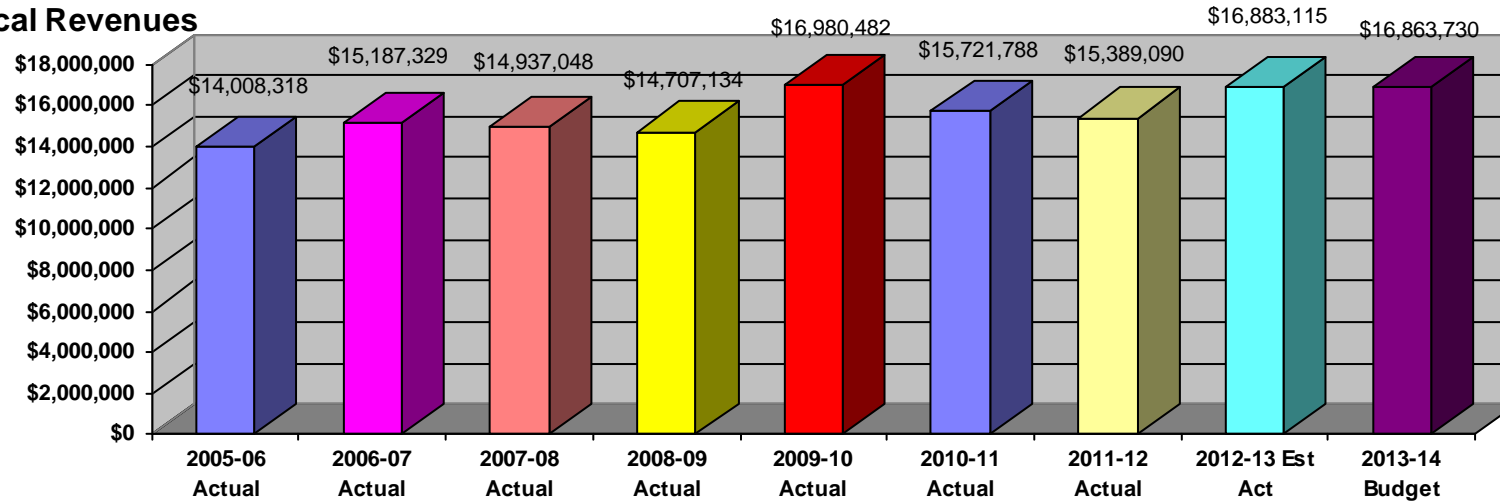
- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

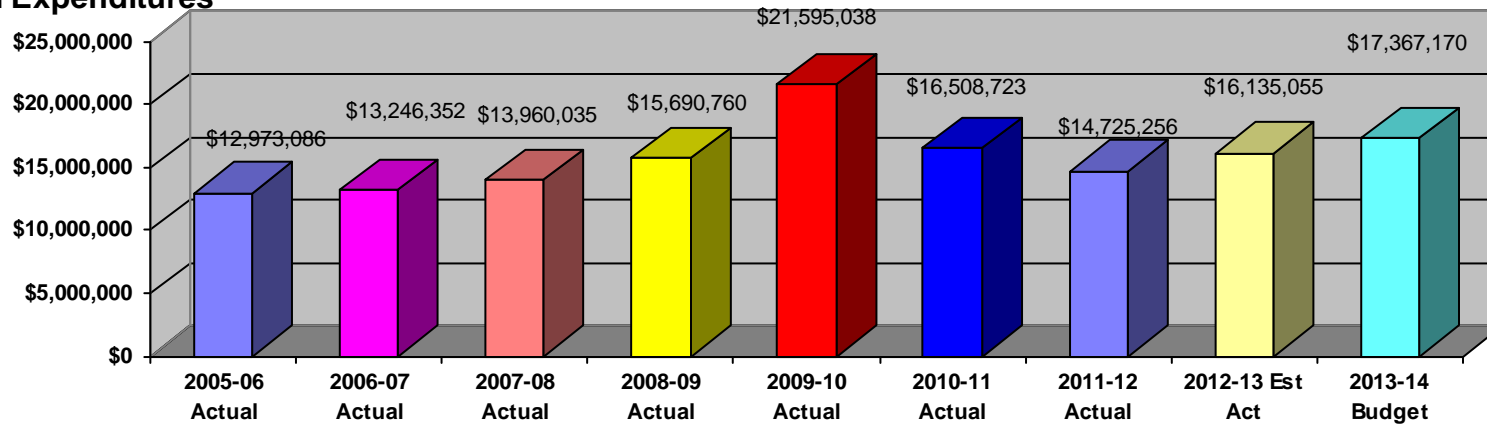
VILLAGE WIDE SUMMARY

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

Historical Revenues

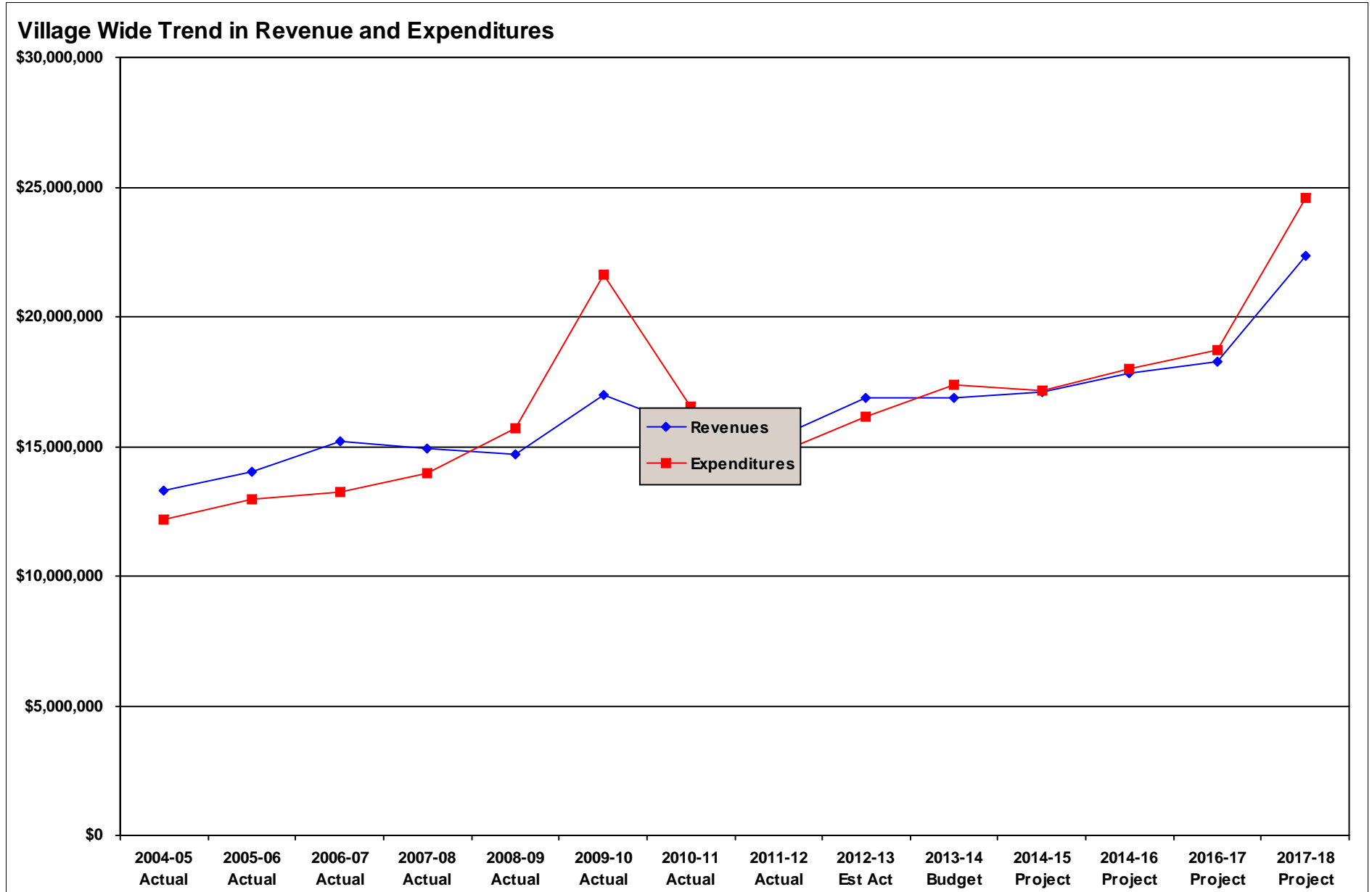


Historical Expenditures



VILLAGE WIDE

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



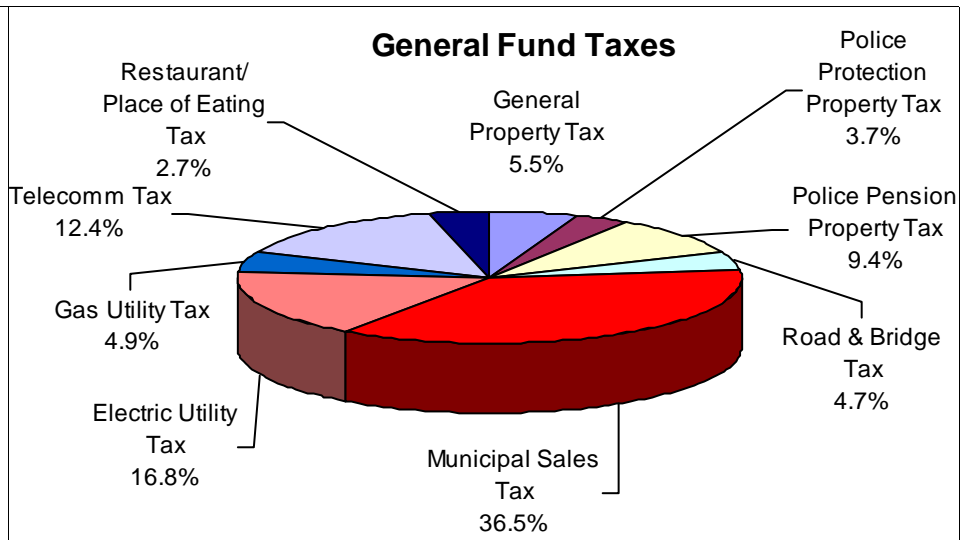
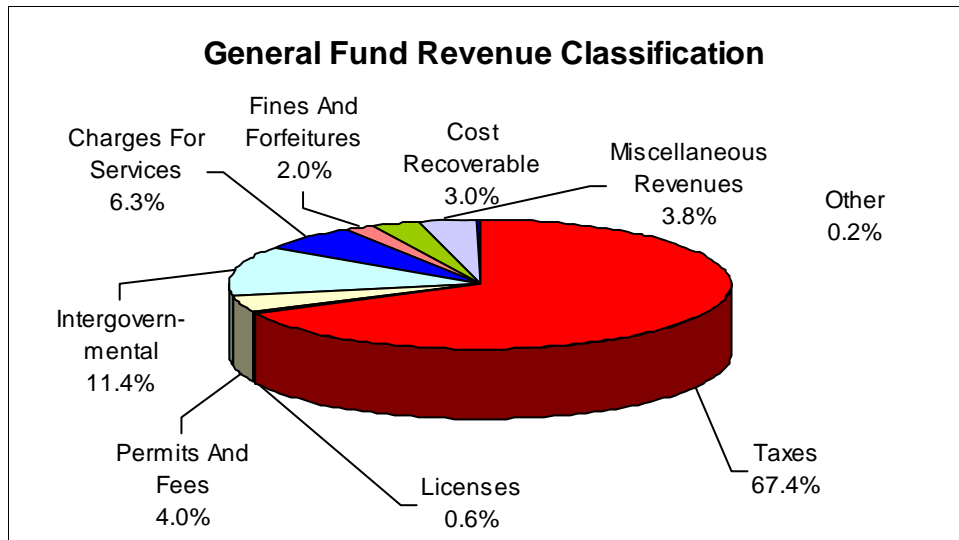
GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

General Fund	
Beginning Reserves	4,702,375
Revenue	8,302,835
Expenditure	8,219,795
Inc/Dec	83,040
Ending Reserves	4,785,415

- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2012/2013 Est	2012/2013 Actual	2013/2014 Budget	Budget vs Budget
30 Taxes	5,492,530	5,541,590	5,595,990	1.0%
31 Licenses	46,220	48,330	48,180	-0.3%
32 Permits And Fees	361,200	269,000	329,025	22.3%
33 Intergovernmental	1,017,480	904,460	1,063,200	17.6%
34 Charges For Services	508,720	484,420	525,190	8.4%
35 Fines And Forfeitures	156,730	155,000	165,000	6.5%
36 Cost Recoverable	237,805	266,800	249,250	-6.6%
37 Miscellaneous Revenues	283,375	323,000	312,000	-3.4%
38 Other	2,550	15,000	15,000	0.0%
39 Transfers	0	0	0	
Total Revenues	8,106,610	8,007,600	8,302,835	3.7%



GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

Other Revenues	12-13	12-13	13-14
	Est. Actual	Budget	Budget
Events Committee Donations	28,375		30,000
Chase Bank Contributions			12,000
Hotel/Motel Tax Fund Contribution *			15,000
Other	30,000	30,000	30,000
	58,375	30,000	87,000

* Part Time Assistant Events Coordinator paid in Part from contributions from the Hotel/Motel and Resturant Tax Funds.

Deposits and Escrows are held by the Village for specific uses and are not revenue or part of current available resources for budgetary purposes. They may be used if they are forfeited or determined to be used for the specific purpose they were originally held for.

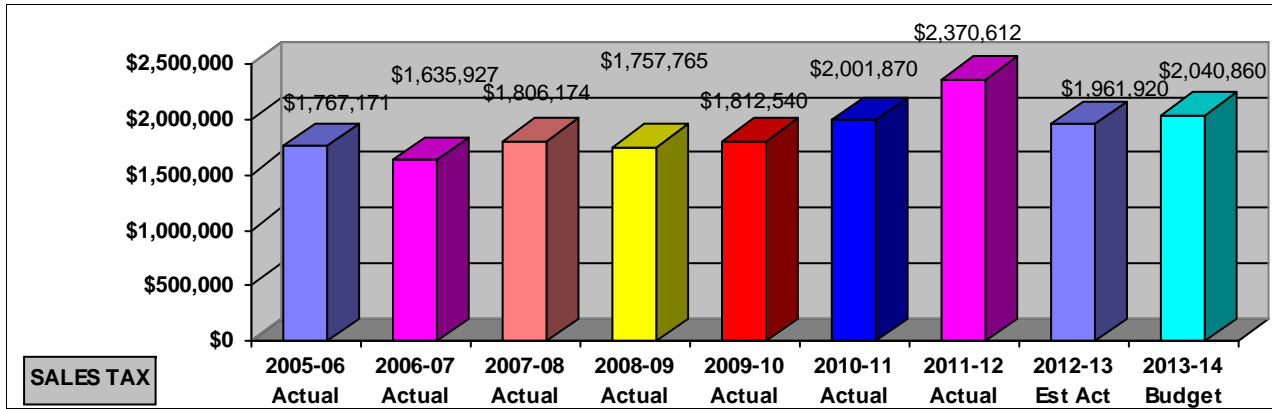
Deposits & Escrows (As of the April 30, 2012 Audit)	
Miscellaneous	\$87,173
-West 62nd, Secret Forest, Cross Creek recaptures	
Right of Way Bonds	\$33,640
-Cash Bond held during construction for restoration of ground & pavement	
Planning Review Deposits	\$1,200
-Cash Bond that is ultimately transferred/applied to building permit revenue	
Other Deposits	\$4,000
-Slusser penalty for planting too many of one kind of tree-to be used for Village tree planting	
Performance Bonds	\$319,000
-Cash Bond held to during construction for restoration of ground & pavement	
Veteran's Memorial	\$37,043
-Money held for Veteran's Committee	
Stafford LOC	\$147,772
-Stafford of Burr Ridge Subdivision Improvements 89th & Madison maintenance	
Madison Ridge LOC	\$11,767
-Madison Ridge Subdivision 10S079 Madison Street Maintenance	
Donations	\$25,158
-503c donations towards police/summer concerts/car show	
Security	\$10,000
-Nanophase Security Deposit	
Opus	\$850,000
-In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked for any particular project, could be set aside for future construction of a 71st Street bridge	
IRMA	\$336,438
-Excess surplus from from liability insurance	
Total	\$1,863,191



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- In addition there is a Debt Service Levy for the bond payment of the Bedford Park water main project.
- \$.02 per dollar on a tax bill goes to the Village.

GENERAL FUND - REVENUES

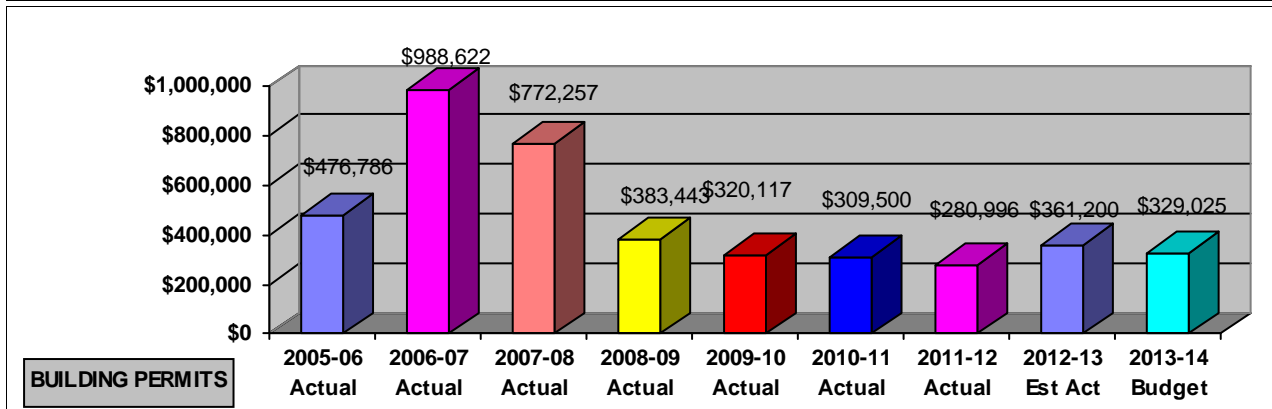
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



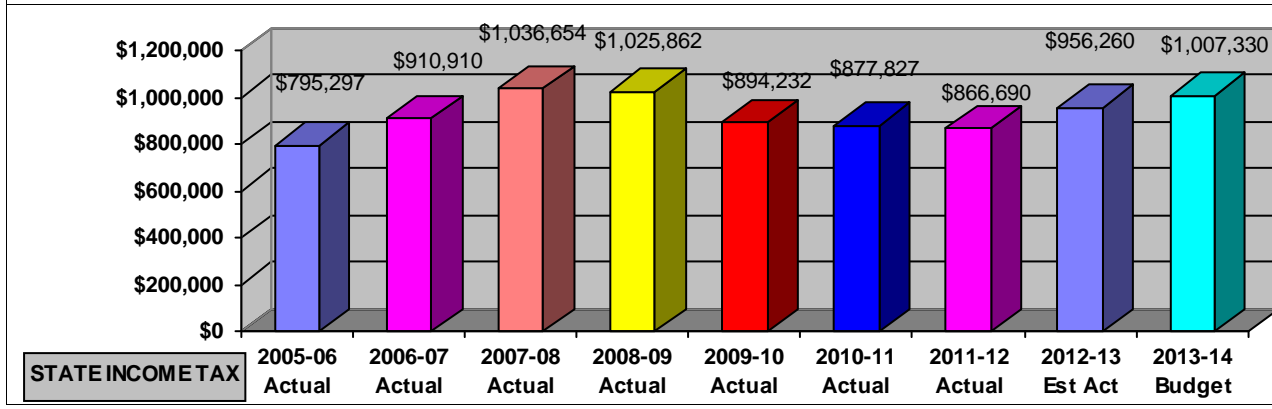
Sales Tax	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Base	1,340,375	1,451,535	1,394,240
Village Center	314,930	308,080	324,380
Non Home Rule	306,615	329,930	322,240
	1,961,920	2,089,545	2,040,860

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: ¼ % approved by referendum.



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.
- FY 2006-07 & 2007-08 increase is due to revenues from the Village Center project.



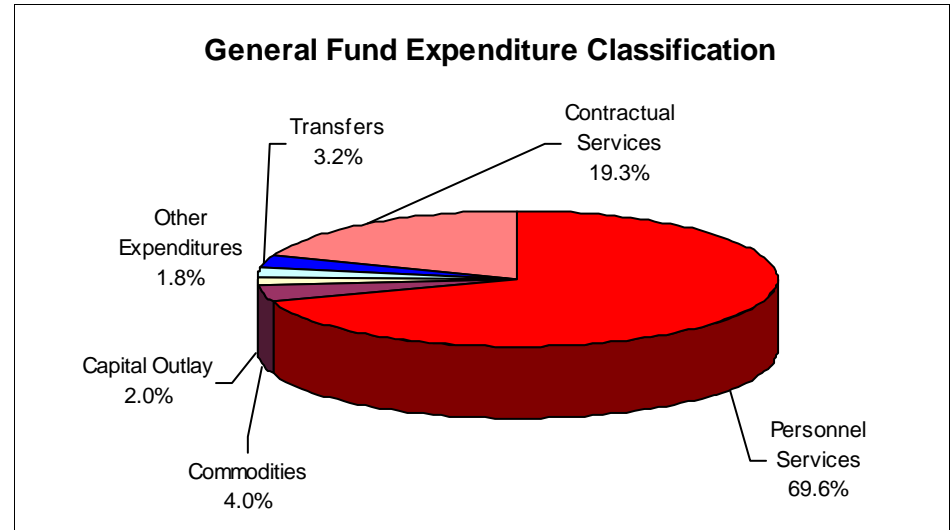
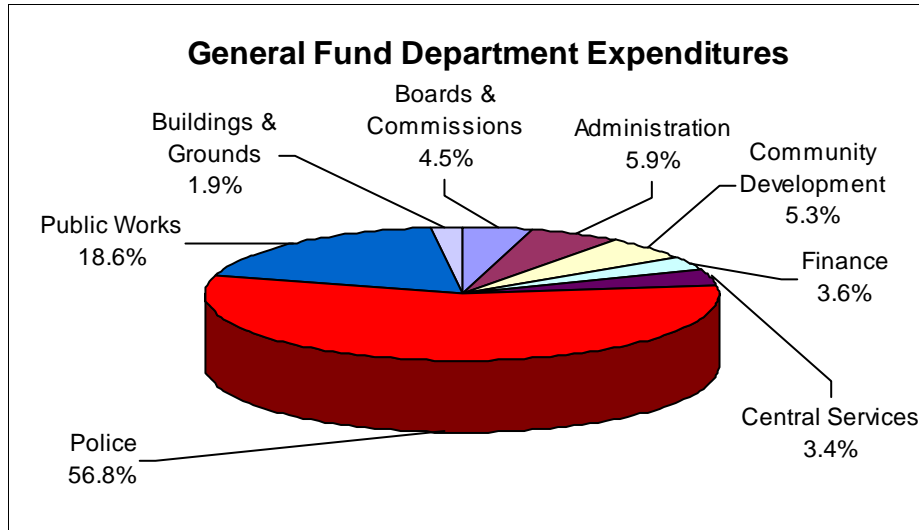
- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

GENERAL FUND - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

General Fund	
Beginning Reserves	4,702,375
Revenue	8,302,835
Expenditure	8,219,795
Inc/Dec	83,040
Ending Reserves	4,785,415

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

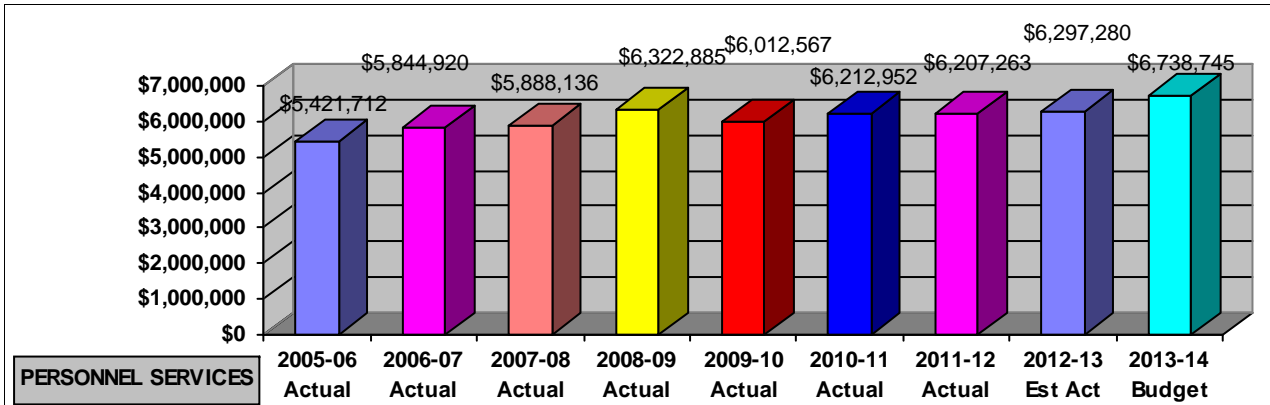


10	General Fund Expenditure Budget	2012/2013 Est	2012/2013 Actual	2013/2014 Budget	Budget vs Budget
1010	Boards & Commissions	320,990	355,880	368,850	3.6%
2010	Administration	462,555	451,870	486,515	7.7%
3010	Community Development	418,310	429,875	432,085	0.5%
4010	Finance	275,970	281,800	296,775	5.3%
4020	Central Services	531,335	301,290	282,330	-6.3%
5010	Police	4,478,105	4,495,860	4,669,570	3.9%
6010	Public Works	1,377,100	1,469,895	1,527,910	3.9%
6020	Buildings & Grounds	177,600	182,430	155,760	-14.6%
Total	General Fund	8,041,965	7,968,900	8,219,795	3.1%

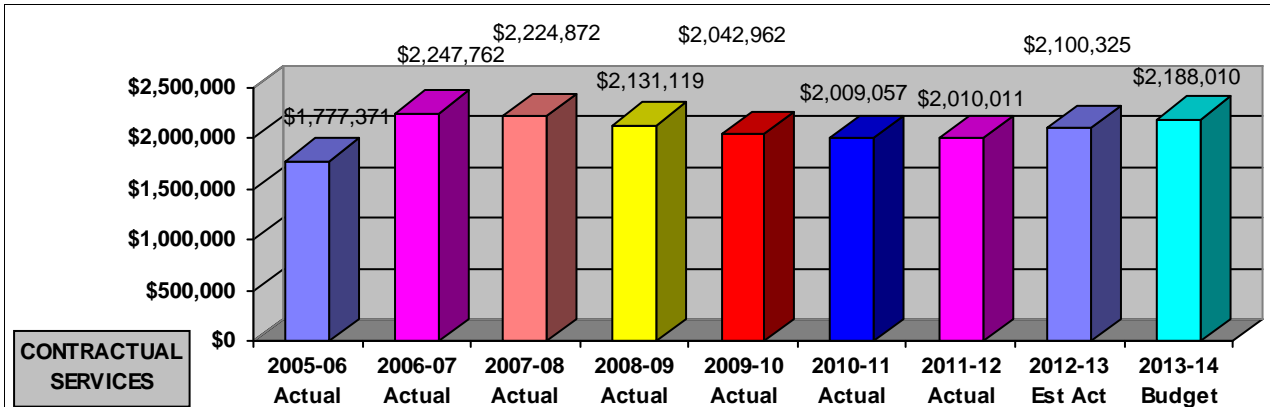
10	General Fund Expenditure Budget	2012/2013 Est	2012/2013 Actual	2013/2014 Budget	Budget vs Budget
40	Personnel Services	5,394,410	5,411,870	5,719,345	5.7%
50	Contractual Services	1,535,015	1,613,270	1,589,180	-1.5%
60	Commodities	325,505	392,920	329,920	-16.0%
70	Capital Outlay	196,155	208,185	164,505	-21.0%
80	Other Expenditures	108,775	110,550	150,800	36.4%
90	Transfers	482,105	232,105	266,045	14.6%
Total	General Fund	8,041,965	7,968,900	8,219,795	3.1%

GENERAL FUND - EXPENDITURES

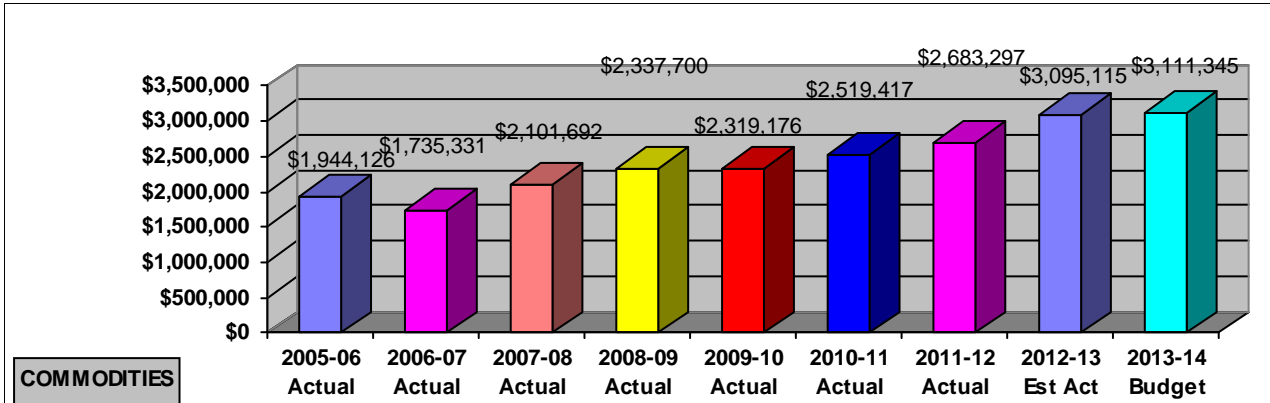
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



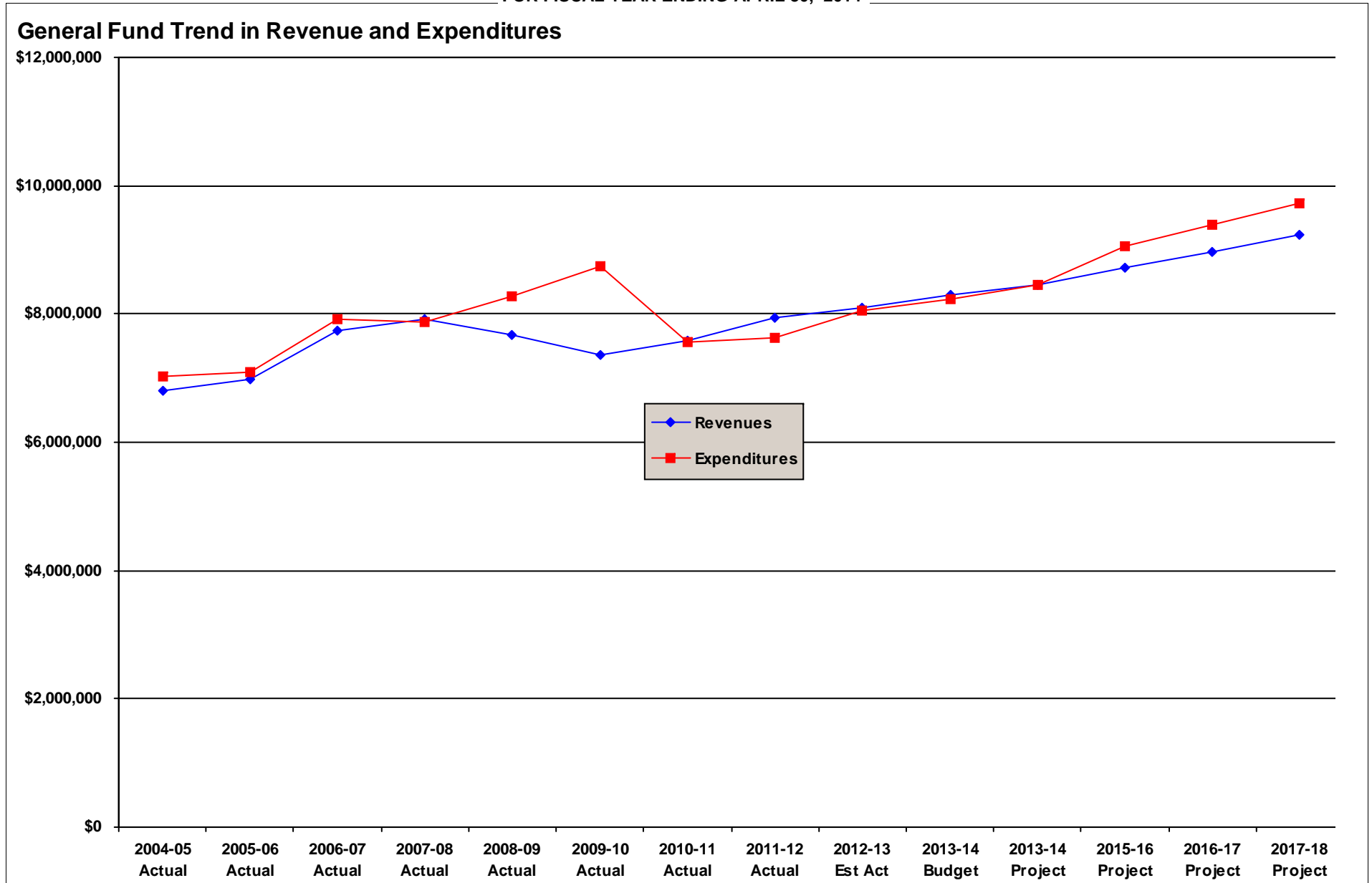
- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.



- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

GENERAL FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014



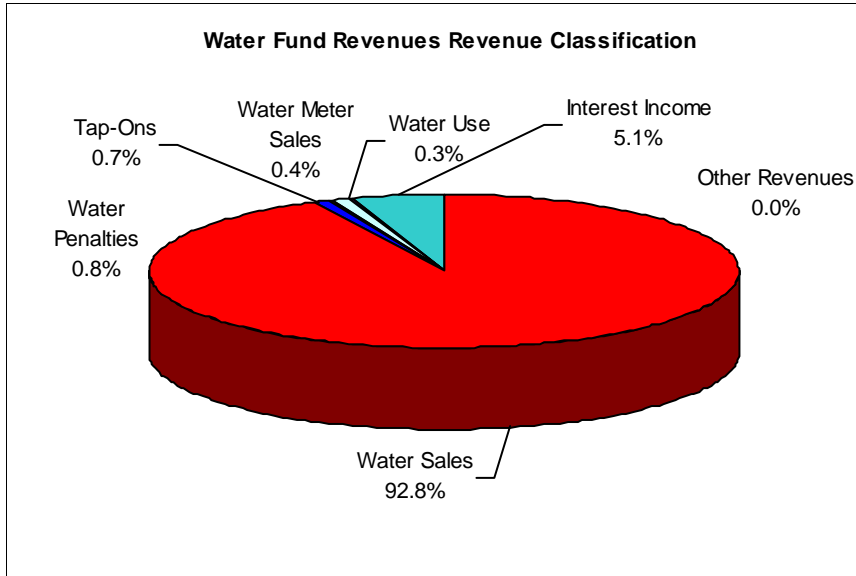
ENTERPRISE FUNDS

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

Water Fund	
Beginning Reserves	4,152,277
Revenue	4,448,670
Expenditure	4,340,165
Inc/Dec	108,505
Ending Reserves	4,260,782

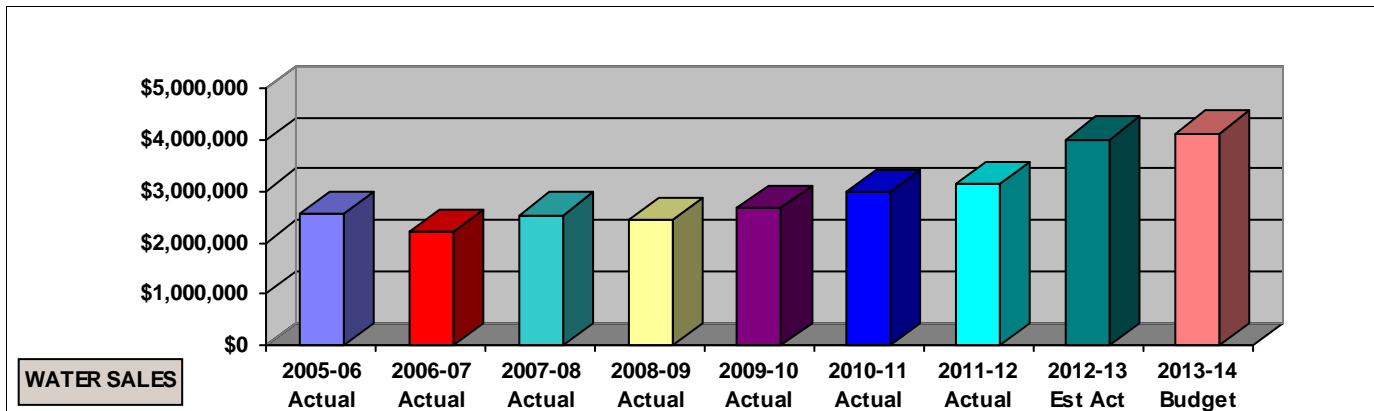
WATER FUND REVENUES

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.



Water Sales		2012-13		2013-14			
	Consumption	Rate	Est. Act.	Consumption	Rate	Budget	
00-70	425,550	\$4.66	1,983,063	00-70	398,235	\$5.16	2,054,891
71-90	19,645	\$7.99	156,964	71-90	17,981	\$8.49	152,662
91-Above	31,474	\$10.41	327,644	91-Above	28,055	\$10.91	306,078
Residential	476,669		2,467,671	Residential	444,271		2,513,631
Fixed Rate		\$7.48	169,436	Fixed Rate		\$7.48	169,436
Apartments	5,744	\$4.66	26,767	Apartments	5,633	\$5.16	29,065
Commercial	118,994	\$7.39	879,366	Commercial	122,597	\$7.89	967,289
Industrial	51,911	\$7.39	383,622	Industrial	45,814	\$7.89	361,474
Public	12,004	\$7.39	88,710	Public	11,105	\$7.89	87,618
Totals	665,322		4,015,570	Totals	629,420		\$4,128,510

- Water Sales comprise approximately 80% of the overall revenue budget.
 - Future increases from the city of Chicago are projected at 15%

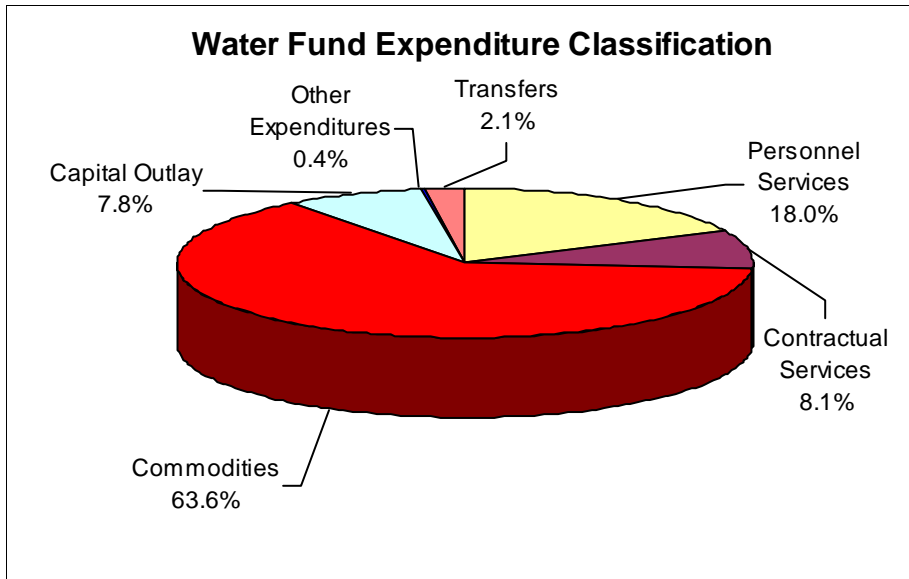


ENTERPRISE FUNDS

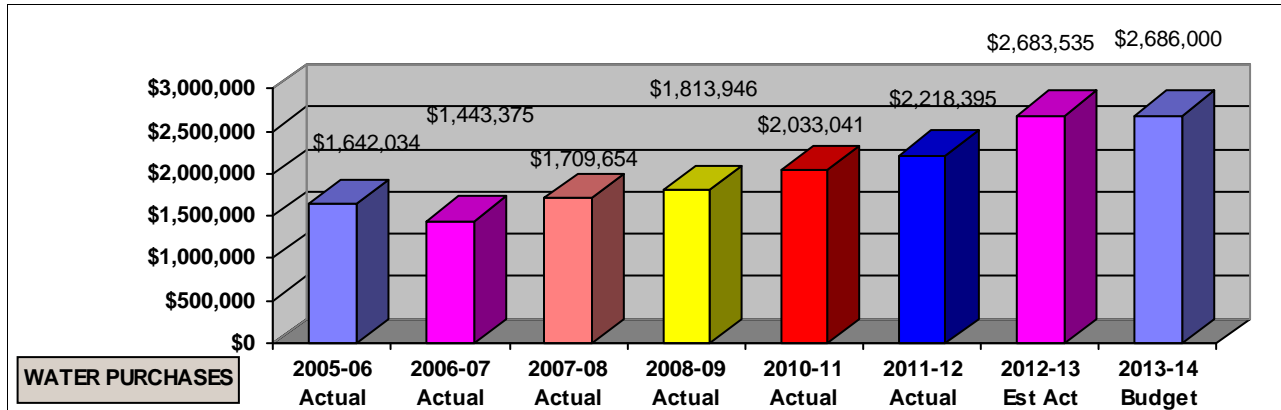
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

Water Fund	
Beginning Reserves	4,152,277
Revenue	4,448,670
Expenditure	4,340,165
Inc/Dec	108,505
Ending Reserves	4,260,782

WATER FUND EXPENDITURES



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



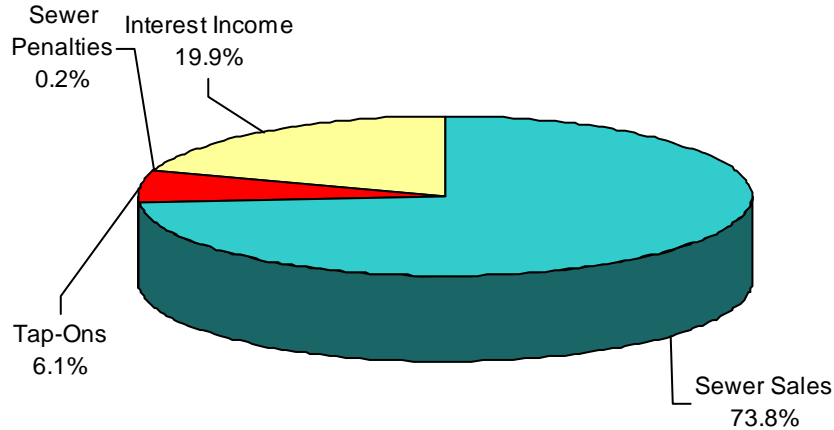
ENTERPRISE FUNDS

Sewer Fund	
Beginning Reserves	1,757,204
Revenue	327,780
Expenditure	313,310
Inc/Dec	14,470
Ending Reserves	1,771,674

SEWER FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2014

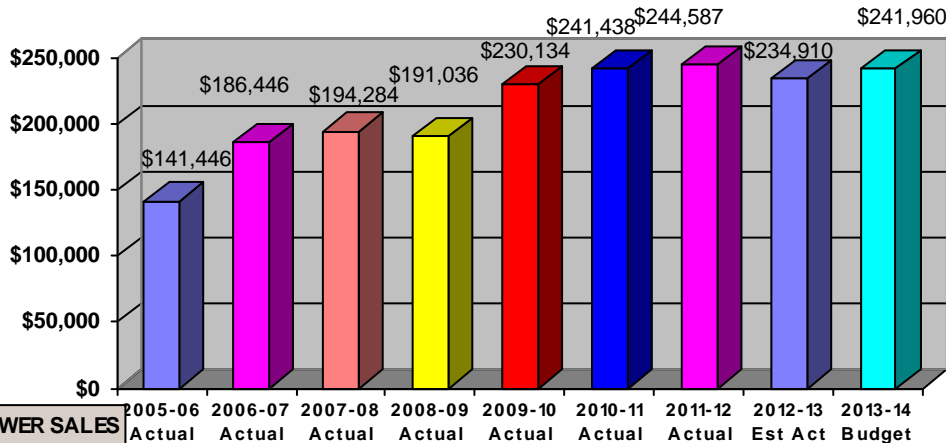
Sewer Fund Revenues



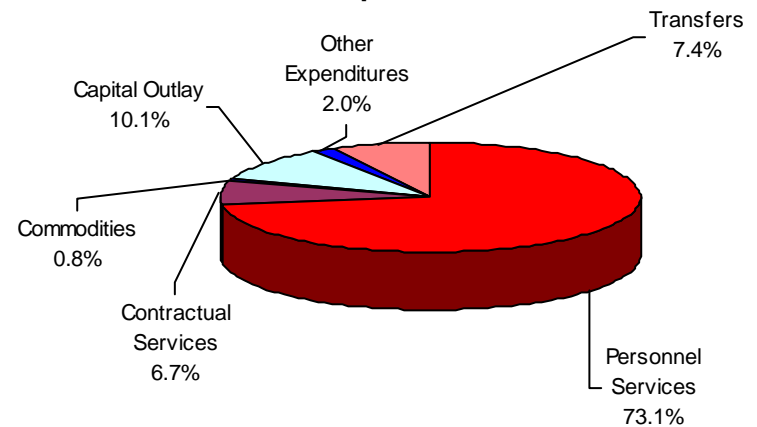
- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

Current Sewer Rates

- Residential rates per cycle = flat rate of \$15.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.



Sewer Fund Expenditure Classification



Section 3

Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes and highlights from each department with the General Fund.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	29,314,720	28,527,785	29,191,619	29,939,679	29,436,239	29,372,264	29,170,554	28,733,869
Total Revenues	15,721,788	15,389,090	16,883,115	16,863,730	17,077,345	17,794,460	18,280,525	22,374,060
Total Expenditures	16,508,723	14,725,256	16,135,055	17,367,170	17,141,320	17,996,170	18,717,210	24,577,485
Net Increase (Decrease)	-786,935	663,834	748,060	-503,440	-63,975	-201,710	-436,685	-2,203,425
Available - April 30	28,527,785	29,191,619	29,939,679	29,436,239	29,372,264	29,170,554	28,733,869	26,530,444

Estimated Reserves May 1, 2013

29,939,679

Estimated Revenues:

Taxes	6,619,500
Licenses	48,180
Permits And Fees	329,025
Intergovernmental	1,359,340
Charges For Services	5,077,190
Fines And Forfeitures	165,000
Cost Recoverable	249,250
Miscellaneous Revenues	2,011,370
Other	15,000
Transfers	989,875

Total Estimated Revenues

16,863,730

Estimated Expenditures:

Personnel Services	6,738,745
Contractual Services	2,188,010
Commodities	3,111,345
Capital Outlay	2,371,850
Other Expenditures	1,967,345
Transfers	989,875

Total Estimated Expenditures

17,367,170

Net Increase (Decrease)

-503,440

Estimated Reserves April 30, 2014

29,436,239

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Revenue Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
General Fund										
10 General Fund	7,578,513	7,939,373	8,106,610	8,007,600	8,302,835	3.7%	8,459,800	8,722,975	8,977,090	9,233,560
Special Revenue										
21 E-911 Fund	75,847	66,787	68,020	72,405	73,170	1.1%	73,290	73,415	73,545	73,675
22 Motor Fuel Tax Fund	300,221	273,769	317,380	336,450	302,730	-10.0%	262,300	270,100	278,140	286,410
23 Hotel/Motel Tax Fund	381,716	456,028	450,350	421,885	470,265	11.5%	491,150	513,055	536,030	560,125
24 Places of Eating Tax	0	0	50,000	51,500	50,000	-2.9%	50,000	50,000	50,000	50,000
Capital Projects										
31 Capital Improvements Fund	1,568,702	572,569	1,033,800	821,405	670,030	-18.4%	376,550	643,640	657,680	669,205
32 Sidewalks/Pathway Fund	26,661	11,893	13,060	72,500	62,500	-13.8%	10,000	10,000	10,000	10,000
33 Equipment Replacement Fund	117,069	144,263	147,790	159,640	165,150	3.5%	160,150	160,150	160,150	160,150
34 Storm Water Management Fund	25,732	23,993	28,000	29,160	21,120	-27.6%	21,240	21,360	21,490	21,620
Debt Service Funds										
41 Debt Service Fund	801,078	805,873	687,940	738,275	670,500	-9.2%	676,815	682,495	682,555	4,282,155
Enterprise Funds										
51 Water Fund	3,264,393	3,441,046	4,361,660	3,922,890	4,448,670	13.4%	4,830,400	4,968,060	5,109,850	5,255,900
52 Sewer Fund	307,676	311,072	323,710	318,270	327,780	3.0%	329,760	337,260	344,980	352,930
Internal Service Funds										
61 Information Technology Fund	240,008	281,998	207,815	201,365	245,105	21.7%	253,750	231,415	238,815	247,545
Fiduciary Funds										
71 Police Pension Fund	1,034,171	1,060,426	1,086,980	976,650	1,053,875	7.9%	1,082,140	1,110,535	1,140,200	1,170,785
Total Revenues	15,721,788	15,389,090	16,883,115	16,129,995	16,863,730	4.5%	17,077,345	17,794,460	18,280,525	22,374,060

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Expenditure Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
General Fund										
10 General Fund	7,561,280	7,629,151	8,041,965	7,968,900	8,219,795	3.1%	8,442,955	9,062,655	9,379,610	9,715,630
Special Revenue										
21 E-911 Fund	79,559	32,466	274,715	111,235	40,625	-63.5%	40,675	40,725	40,775	40,825
22 Motor Fuel Tax Fund	291,232	329,035	272,165	336,450	302,730	-10.0%	262,300	270,100	278,140	286,410
23 Hotel/Motel Tax Fund	240,746	373,287	389,820	439,620	665,195	51.3%	457,745	426,605	435,725	445,095
24 Places of Eating Tax	0	0	50,000	50,500	50,000	-1.0%	50,000	50,000	50,000	50,000
Capital Projects										
31 Capital Improvements Fund	2,826,292	535,734	1,031,915	1,127,610	1,162,715	3.1%	991,625	668,650	657,680	669,205
32 Sidewalks/Pathway Fund	237,734	192,852	75,085	334,300	237,300	-29.0%	21,325	216,350	21,380	21,405
33 Equipment Replacement Fund	65,179	69,252	63,700	63,800	327,200	412.9%	246,325	267,350	282,380	190,905
34 Storm Water Management Fund	19,002	13,290	4,650	21,750	24,200	11.3%	20,750	20,800	20,850	20,900
Debt Service Funds										
41 Debt Service Fund	718,114	747,834	628,295	837,610	670,505	-20.0%	676,815	682,495	682,560	6,097,160
Enterprise Funds										
51 Water Fund	3,453,398	3,538,878	4,068,685	4,020,525	4,340,165	8.0%	4,592,075	4,931,525	5,483,385	5,641,380
52 Sewer Fund	238,403	312,312	267,110	422,405	313,310	-25.8%	315,945	325,365	339,965	355,245
Internal Service Funds										
61 Information Technology Fund	225,884	208,423	243,380	251,665	230,200	-8.5%	225,425	221,675	217,955	219,255
Fiduciary Funds										
71 Police Pension Fund	551,900	742,743	723,570	707,680	783,230	10.7%	797,360	811,875	826,805	824,070
Total Expenditures	16,508,723	14,725,256	16,135,055	16,694,050	17,367,170	4.0%	17,141,320	17,996,170	18,717,210	24,577,485

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	4,310,276	4,327,508	4,637,730	4,702,375	4,785,415	4,802,260	4,462,580	4,060,060
Total Revenues	7,578,513	7,939,373	8,106,610	8,302,835	8,459,800	8,722,975	8,977,090	9,233,560
Total Expenditures	7,561,280	7,629,151	8,041,965	8,219,795	8,442,955	9,062,655	9,379,610	9,715,630
Net Increase (Decrease)	17,233	310,222	64,645	83,040	16,845	-339,680	-402,520	-482,070
Available Reserves - April 30	4,327,508	4,637,730	4,702,375	4,785,415	4,802,260	4,462,580	4,060,060	3,577,990

Estimated Reserves May 1, 2013

4,702,375

Estimated Revenues:

Taxes	5,595,990
Licenses	48,180
Permits And Fees	329,025
Intergovernmental	1,063,200
Charges For Services	525,190
Fines And Forfeitures	165,000
Cost Recoverable	249,250
Miscellaneous Revenues	312,000
Other	15,000
Transfers	0

Total Estimated Revenues

8,302,835

Estimated Expenditures:

Personnel Services	5,719,345
Contractual Services	1,589,180
Commodities	329,920
Capital Outlay	164,505
Other Expenditures	150,800
Transfers	266,045

Total Estimated Expenditures

8,219,795

Net Increase (Decrease)

83,040

Estimated Reserves April 30, 2014

4,785,415

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Revenue Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
30 Taxes	5,151,179	5,519,843	5,492,530	5,541,590	5,595,990	1.0%	5,761,925	5,955,795	6,156,330	6,363,710
31 Licenses	40,221	41,136	46,220	48,330	48,180	-0.3%	48,180	48,180	48,180	48,180
32 Permits And Fees	309,500	280,996	361,200	269,000	329,025	22.3%	284,025	290,050	278,050	259,150
33 Intergovernmental	960,849	952,630	1,017,480	904,460	1,063,200	17.6%	1,104,570	1,147,590	1,192,310	1,238,810
34 Charges For Services	451,437	472,676	508,720	484,420	525,190	8.4%	540,760	556,810	573,330	590,350
35 Fines And Forfeitures	152,526	128,938	156,730	155,000	165,000	6.5%	165,000	165,000	165,000	165,000
36 Cost Recoverable	215,221	258,030	237,805	266,800	249,250	-6.6%	253,340	257,550	261,890	266,360
37 Miscellaneous Revenues	234,661	257,164	283,375	323,000	312,000	-3.4%	287,000	287,000	287,000	287,000
38 Other	12,920	3,060	2,550	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	50,000	24,900	0	0	0		0	0	0	0
Total Revenues	7,578,513	7,939,373	8,106,610	8,007,600	8,302,835	3.7%	8,459,800	8,722,975	8,977,090	9,233,560

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
30 Taxes										
3000 General Property Tax	230,850	289,245	327,445	316,160	306,380	-3.1%	315,570	325,040	334,790	344,835
3010 Police Protection Property Tax	168,103	112,364	218,295	210,775	204,255	-3.1%	210,385	216,695	223,195	229,890
3015 Police Pension Property Tax	560,035	553,333	477,800	461,230	525,785	14.0%	541,560	557,805	574,540	591,775
3020 Road & Bridge Tax	226,388	227,264	246,180	256,310	260,950	1.8%	268,780	276,840	285,150	293,700
3030 Municipal Sales Tax	2,001,870	2,370,612	1,961,920	2,089,545	2,040,860	-2.3%	2,100,150	2,184,155	2,271,525	2,362,385
3040 Electric Utility Tax	916,078	893,735	922,740	908,170	938,180	3.3%	966,320	995,310	1,025,180	1,055,930
3050 Gas Utility Tax	277,176	235,898	311,040	309,080	274,450	-11.2%	282,670	291,170	299,910	308,890
3060 Telecommunication Tax	770,678	837,391	814,710	840,320	829,870	-1.2%	854,770	880,410	906,820	934,030
3070 Places of Eating Tax	0	0	212,400	150,000	215,260	43.5%	221,720	228,370	235,220	242,275
Total Taxes	5,151,179	5,519,843	5,492,530	5,541,590	5,595,990	1.0%	5,761,925	5,955,795	6,156,330	6,363,710
31 Licenses										
3110 Liquor Licenses	35,441	36,356	40,940	42,900	42,900	0.0%	42,900	42,900	42,900	42,900
3120 Other Licenses	4,780	4,780	5,280	5,430	5,280	-2.8%	5,280	5,280	5,280	5,280
Total Licenses	40,221	41,136	46,220	48,330	48,180	-0.3%	48,180	48,180	48,180	48,180
32 Permits And Fees										
3200 Building Permits	267,897	203,992	311,200	234,000	279,025	19.2%	234,025	240,050	228,050	209,150
3210 Other Permits	18,053	31,204	30,000	15,000	30,000	100.0%	30,000	30,000	30,000	30,000
3265 Plat Fees	10,000	25,500	10,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
3275 Public Hearing Fees	13,550	20,300	10,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
Total Permits And Fees	309,500	280,996	361,200	269,000	329,025	22.3%	284,025	290,050	278,050	259,150
33 Intergovernmental										
3300 State Income Tax	877,827	866,690	956,260	846,830	1,007,330	19.0%	1,047,620	1,089,530	1,133,110	1,178,430
3310 Corporate Replacement Tax	42,756	38,576	35,870	37,630	35,870	-4.7%	36,950	38,060	39,200	40,380
3320 Grants	40,265	47,363	25,350	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
Total Intergovernmental	960,849	952,630	1,017,480	904,460	1,063,200	17.6%	1,104,570	1,147,590	1,192,310	1,238,810
34 Charges For Services										
3410 Franchise Tax - Cable TV	192,441	208,550	234,700	209,880	241,740	15.2%	248,990	256,460	264,150	272,080
3415 Rent Revenue	258,995	264,126	274,020	274,540	283,450	3.2%	291,770	300,350	309,180	318,270
Total Charges For Services	451,437	472,676	508,720	484,420	525,190	8.4%	540,760	556,810	573,330	590,350
35 Fines And Forfeitures										
3500 Circuit Court Fines	129,522	101,687	124,180	125,000	130,000	4.0%	130,000	130,000	130,000	130,000

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
3510 Village Fines	23,004	27,252	32,550	30,000	35,000	16.7%	35,000	35,000	35,000	35,000
Total Fines And Forfeitures	152,526	128,938	156,730	155,000	165,000	6.5%	165,000	165,000	165,000	165,000
36 Cost Recoverable										
3600 Recoverable-Employee Share In	119,862	131,445	132,410	144,800	136,250	-5.9%	140,340	144,550	148,890	153,360
3610 Recoverable-Legal Fees	3,051	2,864	7,200	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
3620 Recoverable-Engineering Fees	90	0	0	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
3630 Recoverable-Tree Purchases	6,149	8,924	3,535	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
3640 Recoverable-Property Damage	14,507	20,579	6,825	15,000	10,000	-33.3%	10,000	10,000	10,000	10,000
3650 Recoverable-Inspection Fees	28,610	43,760	34,880	35,000	35,000	0.0%	35,000	35,000	35,000	35,000
3680 Recoverable-Special Detail	4,794	674	1,000	5,000	1,000	-80.0%	1,000	1,000	1,000	1,000
3690 Recoverable-Miscellaneous	38,158	49,783	51,955	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
Total Cost Recoverable	215,221	258,030	237,805	266,800	249,250	-6.6%	253,340	257,550	261,890	266,360
37 Miscellaneous Revenues										
3700 Interest Income	176,059	178,641	225,000	275,000	225,000	-18.2%	200,000	200,000	200,000	200,000
3710 Donations	300	500	0	0	0		0	0	0	0
3795 Other Revenues	58,302	78,023	58,375	48,000	87,000	81.3%	87,000	87,000	87,000	87,000
Total Miscellaneous Revenues	234,661	257,164	283,375	323,000	312,000	-3.4%	287,000	287,000	287,000	287,000
38 Other										
3800 Proceeds From Sale Of Assets	12,920	3,060	2,550	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Other	12,920	3,060	2,550	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers										
3932 Transfer from Sidewalk/Pathway	50,000	24,900	0	0	0		0	0	0	0
Total Transfers	50,000	24,900	0	0	0		0	0	0	0
Total Revenues	7,578,513	7,939,373	8,106,610	8,007,600	8,302,835	3.7%	8,459,800	8,722,975	8,977,090	9,233,560

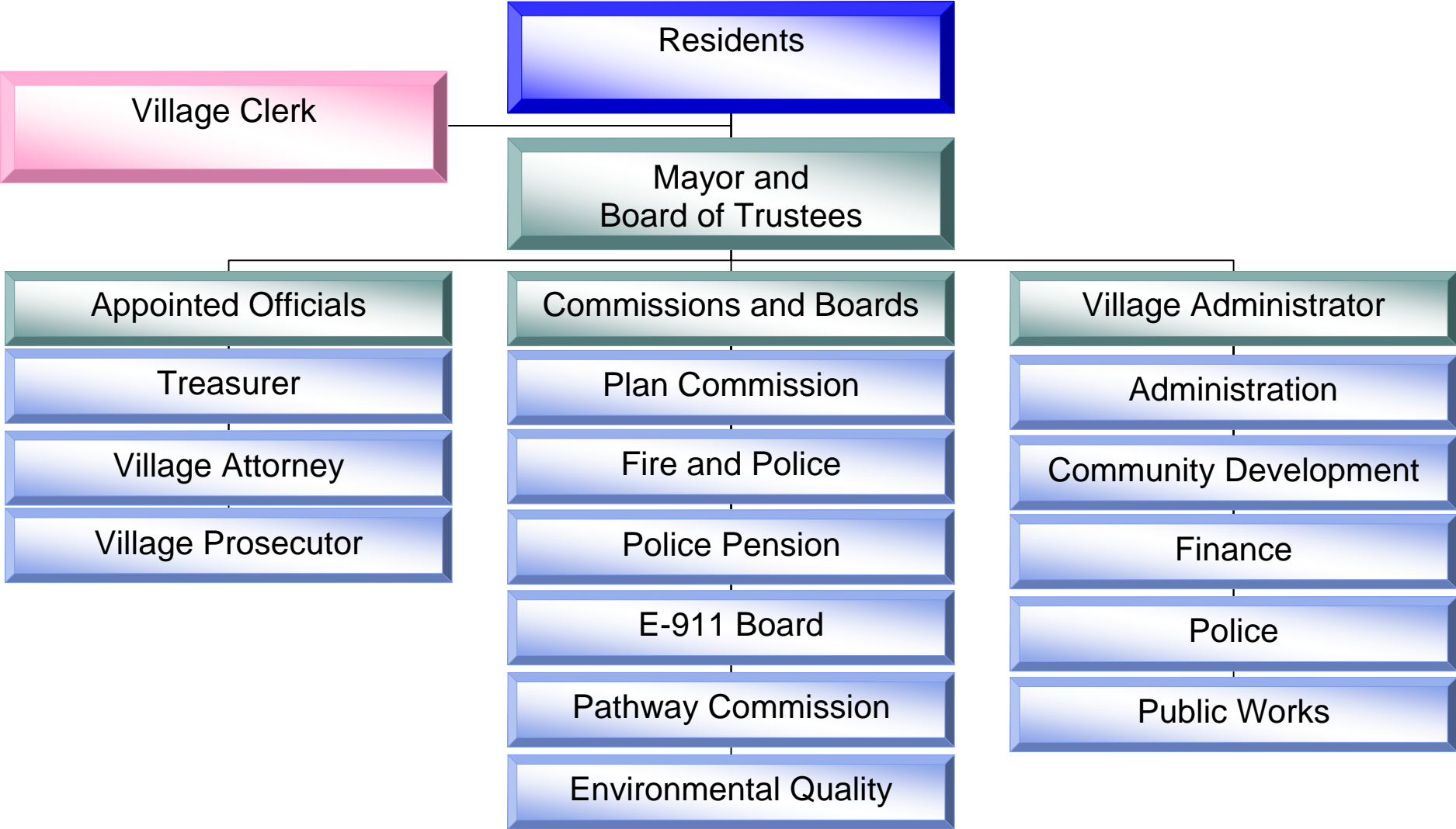
**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Expenditure Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
1010 Boards & Commissions	267,259	260,073	320,990	355,880	368,850	3.6%	327,015	345,385	310,890	342,160
2010 Administration	421,958	436,369	462,555	451,870	486,515	7.7%	508,880	530,520	553,535	581,045
3010 Community Development	468,387	420,594	418,310	429,875	432,085	0.5%	433,800	460,740	470,640	480,455
4010 Finance	262,582	273,171	275,970	281,800	296,775	5.3%	306,560	320,780	331,790	348,415
4020 Central Services	281,369	337,625	531,335	301,290	282,330	-6.3%	339,610	651,030	680,825	695,185
5010 Police	4,432,787	4,387,338	4,478,105	4,495,860	4,669,570	3.9%	4,847,280	5,033,470	5,250,620	5,433,305
6010 Public Works	1,312,516	1,361,919	1,377,100	1,469,895	1,527,910	3.9%	1,521,075	1,561,965	1,617,465	1,672,100
6020 Buildings & Grounds	114,422	152,063	177,600	182,430	155,760	-14.6%	158,735	158,765	163,845	162,965
Total General Fund	7,561,280	7,629,151	8,041,965	7,968,900	8,219,795	3.1%	8,442,955	9,062,655	9,379,610	9,715,630

Summary By Classification Expenditure Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
4 Personnel Services	5,327,052	5,300,091	5,394,410	5,411,870	5,719,345	5.7%	5,985,210	6,251,815	6,521,760	6,819,665
5 Contractual Services	1,475,857	1,464,908	1,535,015	1,613,270	1,589,180	-1.5%	1,617,690	1,667,070	1,693,075	1,733,315
6 Commodities	401,365	388,533	325,505	392,920	329,920	-16.0%	414,365	419,420	424,595	429,900
7 Capital Outlay	104,721	55,452	196,155	208,185	164,505	-21.0%	125,710	126,210	129,725	100,285
8 Other Expenditures	73,230	86,742	108,775	110,550	150,800	36.4%	129,900	138,165	127,730	142,205
9 Transfers	179,055	333,425	482,105	232,105	266,045	14.6%	170,080	459,975	482,725	490,260
Total Expenditure Budget	7,561,280	7,629,151	8,041,965	7,968,900	8,219,795	3.1%	8,442,955	9,062,655	9,379,610	9,715,630

There was an increase in departmental Personnel Services due to the elimination of the payroll tax holiday.

VILLAGE OF BURR RIDGE ORGANIZATIONAL CHART



10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4002 Salaries Part-Time	20,798	34,128	31,500	34,115	57,620	68.9%	54,035	60,490	55,000	62,205
4011 IMRF Contribution	586	1,153	1,000	1,340	1,835	36.9%	1,375	2,405	1,545	2,830
4012 FICA/Medicare Taxes	1,511	2,527	2,410	2,610	4,405	68.8%	4,135	4,625	4,205	4,760
4040 Due & Subscriptions	9,133	9,148	8,655	8,705	8,755	0.6%	8,900	9,045	9,195	9,350
4041 Employee Recruitment Expense		0	0	0	1,365		0	0	0	0
4042 Training & Travel Expense	2,919	3,964	2,480	3,360	3,660	8.9%	3,660	3,660	3,660	3,660
Total Personnel Services	34,947	50,920	46,045	50,130	77,640	54.9%	72,105	80,225	73,605	82,805
50 Contractual Services										
5010 Legal Services	119,045	103,834	101,935	134,500	116,000	-13.8%	121,000	116,000	106,000	106,000
5015 Prosecution Services	10,681	12,174	10,955	11,880	12,235	3.0%	12,480	12,730	12,985	13,245
5020 Other Professional Services	38,059	8,990	11,715	500	21,000	4100.0%	500	8,000	500	8,000
5025 Postage	2,050	3,937	2,310	3,000	3,060	2.0%	3,120	3,180	3,240	3,300
5030 Telephone	2,849	1,706	1,040	1,240	1,280	3.2%	1,310	1,340	1,370	1,400
5040 Printing	379	2,960	185	200	200	0.0%	200	200	200	200
Total Contractual Services	173,063	133,600	128,140	151,320	153,775	1.6%	138,610	141,450	124,295	132,145
60 Commodities										
6010 Operating Supplies	872	1,129	930	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	872	1,129	930	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
70 Capital Outlay										
7000 Equipment	0	0	53,015	57,000	1,000	-98.2%	1,000	1,000	1,000	1,000
Total Capital Outlay	0	0	53,015	57,000	1,000	-98.2%	1,000	1,000	1,000	1,000
80 Other Expenditures										
8010 Public/Employee Relations	39,099	33,381	18,675	21,570	25,120	16.5%	18,730	25,340	18,950	25,560
8012 Special Events		0	40,140	31,995	71,735	124.2%	64,135	65,550	67,010	68,510
8020 Village Clerk	2,366	2,873	1,750	4,025	3,525	-12.4%	3,525	3,525	3,525	3,525
8025 Fire & Police Comm	491	16,455	9,985	9,460	10,545	11.5%	8,735	8,575	2,645	8,585
8030 Cable TV	12,475	12,113	12,500	22,150	13,525	-38.9%	13,525	13,525	13,525	13,525
8035 Economic Development Comm	101	4,206	5,930	2,850	5,850	105.3%	350	350	350	350
8045 Environmental Quality Comm	0	0	0	500	500	0.0%	500	500	500	500
Total Other Expenditures	54,532	69,028	88,980	92,550	130,800	41.3%	109,500	117,365	106,505	120,555
90 Transfers										
9061 Transfer to Info Tech Fund	3,845	5,395	3,880	3,880	4,635	19.5%	4,800	4,345	4,485	4,655

10 General Fund
 1010 Boards & Commissions

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2014

Total Transfers	3,845	5,395	3,880	3,880	4,635	19.5%	4,800	4,345	4,485	4,655
Total Boards & Commissions	267,259	260,073	320,990	355,880	368,850	3.6%	327,015	345,385	310,890	342,160

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Village Clerk
Fire/Police Commission Clerk
P/T Assistant Events Coordinator (\$20,000)
- Part Time Assistant Events Coordinator paid in part from contributions from the Hotel/Motel and Resturant Tax Funds.

Dues & Subscriptions	12-13	12-13	13-14
	Est. Act.	Budget	Budget
CMAF Dues	75	75	75
Ill. Municipal League Dues	950	975	975
Dupage Mayors And Managers	7,155	7,150	7,200
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
Apa Membership Dues	0	0	0
Metropolitan Mayors Caucus	370	400	400
Miscellaneous	0	0	0
	<u>8,655</u>	<u>8,705</u>	<u>8,755</u>

Training & Travel Expense	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Dupage M&M Meetings	275	250	250
Other Meetings	250	50	50
Dupage M & M Annual Dinner	160	300	300
Dupage M & M Springfield Drivedown	0	600	600
Mileage Reimbursement	60	200	200
IML Handbooks		0	300
Chamber of Commerce	60	60	60
Clerk Meetings	25	0	0
Plan Commission Seminars	0	0	0
Special Events/Training-Trustees	300	900	900
Special Events/Training-Mayor	1,350	1,000	1,000
	<u>2,480</u>	<u>3,360</u>	<u>3,660</u>
- IML Handbooks purchased every other year 13-14, 15-16, 17-18			

Legal Services	12-13	12-13	13-14
	Est. Act.	Budget	Budget
General Services	60,000	82,000	70,000
Reimbursable Services	6,250	8,000	8,000
Fire & Police Comm.			
(Klein, Thorpe & Jenkins)	6,610	8,500	2,000
(James Gustafson/Broihier)	0	1,000	1,000
Plan Commission	150	5,000	5,000
Lawsuits	0	20,000	20,000
SAIA	5,295	0	0
Compass Truck	1,275	0	0
Police Union Negotiation	0	0	10,000
Public Works Union Negotiations	20,775	10,000	0
Establish 501c 3 Friends of Burr Ridge	0	0	0
Miscellaneous	1,580	0	0
	<u>101,935</u>	<u>134,500</u>	<u>116,000</u>

Other Professional Services	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Strategic Goal Planning	0	0	7,500
SAIA Noise Consulting	7,650	0	10,000
Transmission Line/Forestry Consultant	4,065	0	3,000
Miscellaneous	0	500	500
	<u>11,715</u>	<u>500</u>	<u>21,000</u>
- Strategic Goal Planning budgeted every two years (13-14, 15-16, 17-18)			

Telephone	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Monthly Phone Charge	500	500	525
Mayor Mobile Phone Allowance	540	740	755
	<u>1,040</u>	<u>1,240</u>	<u>1,280</u>

Equipment	12-13	12-13	13-14
	Est. Actual	Budget	Budget
Tent Purchase/Installation	14,015	18,000	0
Lighting & Sound Purchase/Installation	35,000	35,000	0
Post Installation Property Restoration	4,000	4,000	0
	<u>53,015</u>	<u>57,000</u>	<u>0</u>

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Public/Employee Relations	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Para-transit Pilot Program	1,000	1,000	1,000
Christmas Employee Recognition	3,730	3,800	3,800
Recognition Plaques	150	500	500
Burr Ridge Briefs Printing	6,565	6,150	7,500
Burr Ridge Resident Guide Printing	0	0	50
Board And Commission Dinner	0	0	6,500
Employee Recognition/Retirement Parties	500	500	500
Flowers / Wreaths	600	500	500
Donation to Senior Organizations	4,000	4,000	4,000
Secretary of State MDSF Event	115	120	120
Holiday Decorations	0	5,000	0
Generator	2,015	0	0
Lapel Pins	0	0	650
	<u>18,675</u>	<u>21,570</u>	<u>25,120</u>

- Downtown Burr Ridge Events Planning Committee/Special Events moved to 1010-8015

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.

- In addition to January annual printing and fall inserts, printing of the March and September newsletters reinstated

- Resident Survey conducted every two years in FY 13-14, 15-16, 17-18; cost included in Burr Ridge Briefs Printing

Special Events	12-13	12-13	13-14
	Est Actual	Budget	Budget
Concerts	22,125	15,145	29,460
Car Show	4,440	4,400	4,775
Jingle Mingle	10,530	8,850	11,525
5K	1,650	1,650	1,575
Farmers Market	1,400	1,200	1,400
Restroom Trailer Rental	0	0	12,500
Event Tent Maintenance	0	750	500
Concert Stage	0	0	7,000
Crowd Control	0	0	3,000
	<u>40,145</u>	<u>31,995</u>	<u>71,735</u>

- In FY 2012-13 the Events Committee sponsorship revenue totaled \$20,910, reducing the Village's cost to \$17,870. The Committee estimates approximately \$25,000 in sponsorship revenue for FY 13-14

- New account added in FY13-14 to better account for Special Events Expenditures

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Village Clerk	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	360	400	400
Publishing	25	1,500	1,000
Recording Fees	925	1,500	1,500
Office Supplies	440	500	500
Shipping	0	125	125
	<u>1,750</u>	<u>4,025</u>	<u>3,525</u>

Fire & Police Commission	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	3,100	700	700
Testing	6,030	8,100	3,500
Publishing (Testing Notice)	255	80	5,530
Dues	375	380	380
Postage	50	100	150
Printing	0	0	0
Seminars	0	0	0
Facility Rental	0	0	0
Travel/Meal Expense	125	50	150
Office/Operating Supplies	50	50	135
	<u>9,985</u>	<u>9,460</u>	<u>10,545</u>

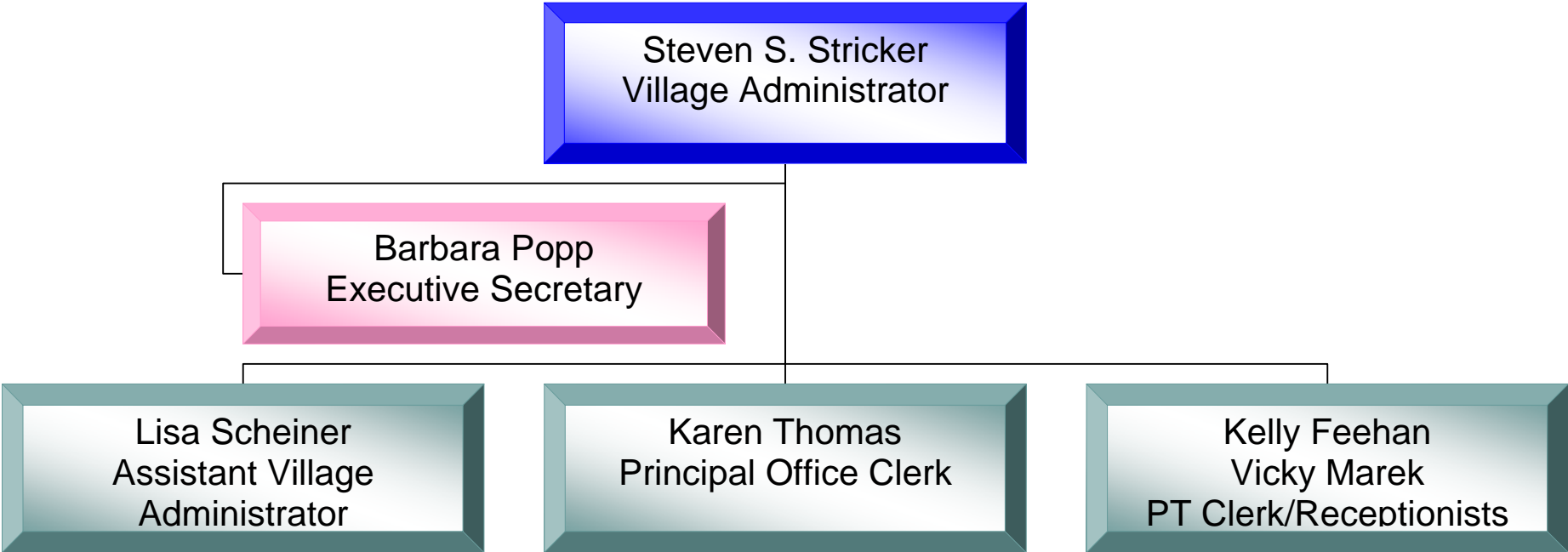
Patrol Officer Testing FY 13-14, 15-16, 17-18
Cpl. Promotional Testing FY 15-16, 18-19
Sgt. Promotional Testing FY 14-15, 17-18

Cable TV	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Record Board Meetings	12,500	13,225	13,225
Record Plan Comm Meetings	0	8,625	0
Equipment repairs/maintenance	0	300	300
Other Consulting	0	0	0
	<u>12,500</u>	<u>22,150</u>	<u>13,525</u>

Economic Development Commission	12-13	12-13	13-14
	Est. Act.	Budget	Budget
EDC Breakfast meetings	0	0	3,000
Postage	0	100	100
Business Newsletters	0	0	0
Printing/ Supplies	210	250	250
New business gift certificates	0	0	0
Shop Local Campaign Video	5,720	0	0
Shop Local Campaign Website	0	2,500	2,500
	<u>5,930</u>	<u>2,850</u>	<u>5,850</u>

- Printing/Supplies for EDC Ambassador Program
- Shop Local Campaign Video: \$5,720 was paid in FY 11-12 (\$1,775 from Hotel/Motel and \$3,945 from General Fund). The remaining balance was paid in FY 12-13. Total cost for videos and first year of website subscription is \$11,440. Website subscription renewal will cost \$2,500/year.

**VILLAGE OF BURR RIDGE
ADMINISTRATION DEPARTMENT
ORGANIZATIONAL CHART**



DESCRIPTION OF OPERATIONS

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-Time	275,331	282,018	296,630	296,630	304,225	2.6%	313,795	322,150	331,235	341,560
4002 Salaries Part-Time	14,007	14,185	25,285	15,335	29,595	93.0%	31,035	32,525	34,055	35,375
4003 Salaries Overtime	273	0	0	100	100	0.0%	100	100	100	100
4011 IMRF Contribution	33,178	35,301	39,480	39,260	40,965	4.3%	45,830	50,720	55,930	61,565
4012 FICA/Medicare Taxes	19,091	19,672	18,020	17,410	23,200	33.3%	24,130	24,985	25,905	26,915
4030 Health/Life Insurance	47,878	50,782	52,870	54,115	54,415	0.6%	61,345	67,475	74,225	81,645
4040 Dues & Subscriptions	2,233	2,156	2,340	2,340	2,465	5.3%	2,545	2,605	2,665	2,725
4041 Employee Recruitment Expense	0	1,274	1,365	0	0		0	0	0	0
4042 Training & Travel Expense	7,949	8,429	8,490	8,700	10,400	19.5%	8,700	9,800	8,700	9,800
Total Personnel Services	399,940	413,816	444,480	433,890	465,365	7.3%	487,480	510,360	532,815	559,685
50 Contractual Services										
5025 Postage	1,245	1,018	1,030	1,200	1,220	1.7%	1,240	1,260	1,290	1,320
5030 Telephone	7,161	5,250	4,800	4,485	5,045	12.5%	5,150	5,250	5,350	5,450
5050 Maintenance-Equipment	0	0	50	200	200	0.0%	200	200	200	200
Total Contractual Services	8,407	6,268	5,880	5,885	6,465	9.9%	6,590	6,710	6,840	6,970
60 Commodities										
6000 Office Supplies	57	0	150	200	200	0.0%	200	200	200	200
6010 Operating Supplies	55	75	350	200	200	0.0%	200	200	200	200
Total Commodities	112	75	500	400	400	0.0%	400	400	400	400
70 Capital Outlay										
7000 Equipment	0	0	0	0	375		0	0	0	0
Total Capital Outlay	0	0	0	0	375		0	0	0	0
90 Transfers										
9061 Transfer to Info Tech Fund	13,500	16,210	11,695	11,695	13,910	18.9%	14,410	13,050	13,480	13,990
Total Transfers	13,500	16,210	11,695	11,695	13,910	18.9%	14,410	13,050	13,480	13,990
Total Administration	421,958	436,369	462,555	451,870	486,515	7.7%	508,880	530,520	553,535	581,045

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	
Full Time:	
1 Village Administrator	
1 Assistant Village Administrator	
1 Principal Office Clerk	
1 Executive Secretary	
Part Time:	
2 Cashier/Receptionist	
Note: The P/T Secretary Position in Community Development was eliminated and a receptionist was hired in Administration in FY12-13	

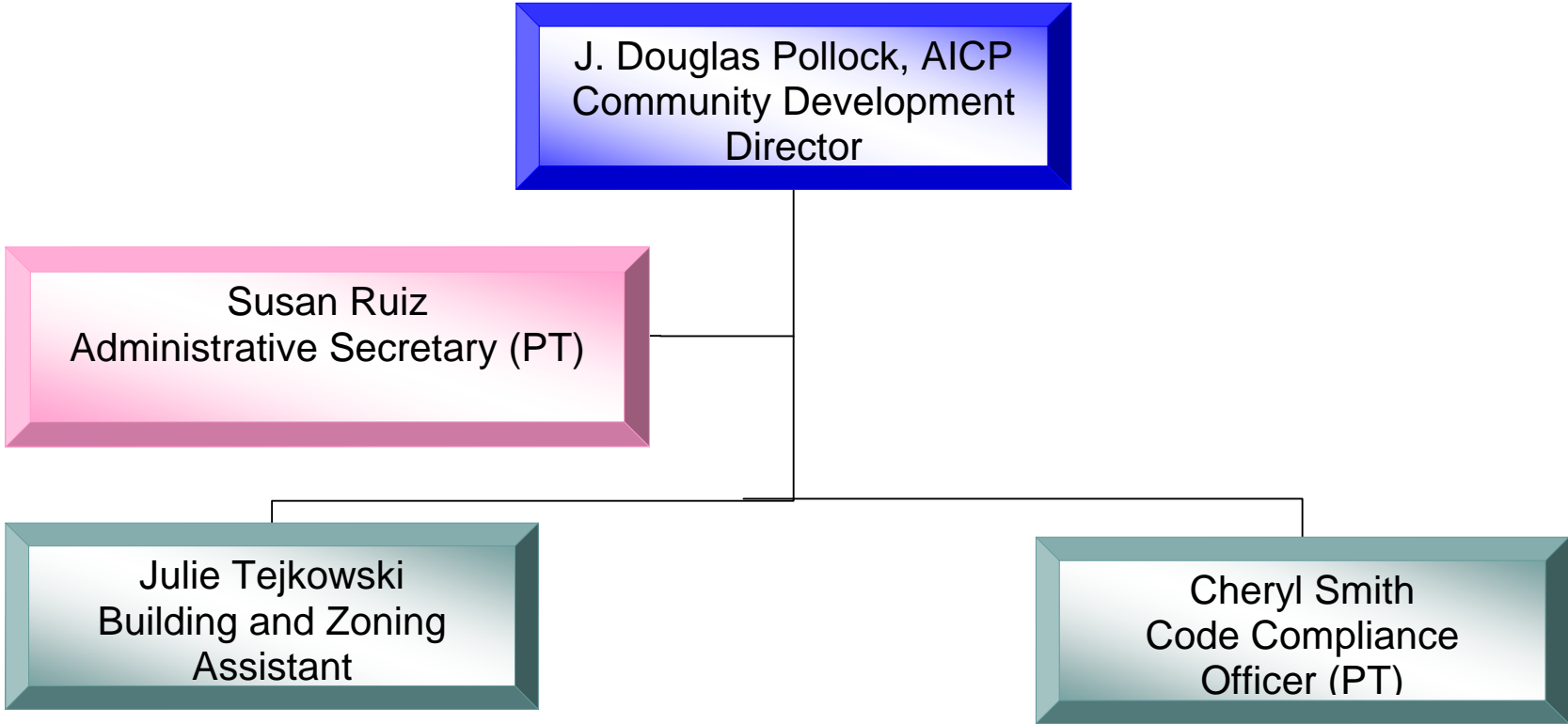
Dues & Subscriptions	12-13	12-13	13-14
	Est. Act.	Budget	Budget
ICMA	1,345	1,365	1,385
ILCMA	510	385	525
IPELRA	190	200	190
IAMMA Dues	35	35	35
Newspapers	45	75	50
Illinois Revised Statutes	155	200	200
Notary Dues	60	80	80
	<u>2,340</u>	<u>2,340</u>	<u>2,465</u>

Training & Travel Expense	12-13	12-13	13-14
	Est. Act.	Budget	Budget
National Conference	0	0	2,000
ILCMA State Conference	0	0	0
ILCMA State Conference - Asst	780	900	0
Dupage M & M Springfield Drive Down	0	0	600
Auto Allowance	6,000	6,000	6,000
Dupage M & M Meetings	200	200	200
Metro Meetings/IAMMA Luncheons	100	100	100
Training	200	200	200
Chamber Luncheons	60	100	100
Mileage Reimbursement	175	200	200
Administrator misc. dues/ meeting expenses	975	1,000	1,000
	<u>8,490</u>	<u>8,700</u>	<u>10,400</u>
National Conference budgeted every other year for Village Administrator State Conference budgeted every other year for Asst Village Administrator			

Telephone	12-13	12-13	13-14
	Est.Act.	Budget	Budget
Monthly Phone Charge	3,330	2,940	3,500
Verizon (2)	1,470	1,545	1,545
	<u>4,800</u>	<u>4,485</u>	<u>5,045</u>
Phone Budget increased by 5% in FY13-14 and 2% in future years			

Equipment
FY 13-14 - Two Drawer File Cabinet

**VILLAGE OF BURR RIDGE
COMMUNITY DEVELOPMENT
ORGANIZATIONAL CHART**



DESCRIPTION OF OPERATIONS

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

MISSION STATEMENT

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, polices and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-Time	167,168	163,329	166,220	166,220	172,515	3.8%	177,510	183,135	188,390	193,285
4002 Salaries Part-Time	26,845	21,631	20,345	30,880	25,750	-16.6%	27,135	28,565	30,040	31,565
4003 Salaries Overtime	0	442	0	500	500	0.0%	500	500	500	500
4011 IMRF Contribution	19,554	20,891	22,120	22,055	23,290	5.6%	25,990	28,905	31,885	34,920
4012 FICA/Medicare Taxes	13,752	13,517	11,295	11,265	14,685	30.4%	15,375	16,130	16,750	17,240
4030 Health/Life Insurance	19,693	20,805	21,640	22,195	22,270	0.3%	25,095	27,605	30,365	33,400
4040 Dues & Subscriptions	709	589	1,130	1,130	1,130	0.0%	1,130	1,130	1,130	1,130
4041 Employee Recruitment Expense	91	90	0	0	0		0	0	0	0
4042 Training & Travel Expense	6,118	6,255	6,150	6,400	8,680	35.6%	6,680	8,680	6,680	8,680
Total Personnel Services	253,930	247,550	248,900	260,645	268,820	3.1%	279,415	294,650	305,740	320,720
50 Contractual Services										
5020 Other Professional Services	19,916	18,975	17,920	18,000	15,000	-16.7%	15,000	15,000	15,000	15,000
5025 Postage	1,523	885	1,000	1,600	1,600	0.0%	1,630	1,660	1,690	1,720
5030 Telephone	9,837	7,186	6,635	6,065	6,965	14.8%	7,110	7,250	7,390	7,530
5035 Publishing	12,478	8,996	6,000	9,000	9,000	0.0%	9,000	9,000	9,000	9,000
5040 Printing	1,079	129	350	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5051 Maintenance-Vehicles	1,853	5	335	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5070 Engineering Services	548	0	0	0	0		0	0	0	0
5075 Building/Zoning Enforcement	151,946	118,974	121,725	116,245	112,985	-2.8%	104,435	117,100	115,390	109,625
Total Contractual Services	199,178	155,149	153,965	152,910	147,550	-3.5%	139,175	152,010	150,470	144,875
60 Commodities										
6000 Office Supplies	236	0	200	500	500	0.0%	500	500	500	500
6010 Operating Supplies	1,388	255	1,425	1,700	1,050	-38.2%	1,700	1,700	1,700	1,700
6020 Gasoline & Oil	635	595	700	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	2,260	850	2,325	3,200	2,550	-20.3%	3,200	3,200	3,200	3,200
70 Capital Outlay										
7000 Equipment	0	156	0	0	1,575		0	0	0	0
Total Capital Outlay	0	156	0	0	1,575		0	0	0	0
90 Transfers										
9033 Transfer To Equipment Replace.	3,380	3,380	3,380	3,380	0		0	0	0	0
9061 Transfer To Info Tech Fund	9,640	13,510	9,740	9,740	11,590	19.0%	12,010	10,880	11,230	11,660
Total Transfers	13,020	16,890	13,120	13,120	11,590	-11.7%	12,010	10,880	11,230	11,660
Total Community Development	468,387	420,594	418,310	429,875	432,085	0.5%	433,800	460,740	470,640	480,455

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries			
Salaries for FY 2012-13 and beyond include the following positions:			
Community Development Director/Building Commissioner			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			
1 P/T Admin Secretary position was eliminated			
P/T Receptionist hired in Admin in FY12-13			

Training & Travel Expense	12-13		13-14
	Est. Act.	Budget	Budget
Car Allowance - Director	6,000	6,000	6,000
APA National Conference - Director	0	0	2,000
Seminar/Training - Staff	0	0	500
APA Chapter Meetings	60	90	90
Mileage Reimbursement	0	40	0
ABCI Certification	0	180	0
ABCI Meetings	90	90	90
	<u>6,150</u>	<u>6,400</u>	<u>8,680</u>

Other Professional Services	12-13		13-14
	Est. Act.	Budget	Budget
Forestry	5,000	4,000	4,000
Health Inspections	5,280	5,000	5,500
Elevator Inspections	5,000	9,000	5,500
Sales Tax Analysis	2,000	0	0
Surveying/Engineering	633	0	0
Traffic Analysis	0	0	0
Comp Plan Amendment	0	0	0
	<u>17,913</u>	<u>18,000</u>	<u>15,000</u>

Dues & Subscriptions	12-13		13-14
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	575	575	575
Building Assistant & Secretary-Notary Fees	25	25	25
IL Code Enforcement Association Members	25	25	25
ABCI Membership - Bldg and Zon Asst.	5	5	5
Code Books	500	500	500
	<u>1,130</u>	<u>1,130</u>	<u>1,130</u>

Printing	12-13		13-14
	Est. Act.	Budget	Budget
Zoning Map	250	250	250
Ordinance Printing	0	0	0
Blue Prints, Etc.	100	225	225
Building Permit Forms	0	525	525
	<u>350</u>	<u>1,000</u>	<u>1,000</u>

Telephone	12-13		13-14
	Est. Act.	Budget	Budget
Monthly Phone Charge	5,150	4,520	5,410
Verizon (2)	1,485	1,545	1,555
	<u>6,635</u>	<u>6,065</u>	<u>6,965</u>

Phone Budget increased by 5% in FY13-14 and 2% in future years

Equipment	12-13		13-14
	Est. Act.	Budget	Budget
New Chair - CD Director	0	0	250
Measuring Wheel	0	0	125
Magnetic Locater	0	0	700
Noise Meter	0	0	500
	<u>0</u>	<u>0</u>	<u>1,575</u>

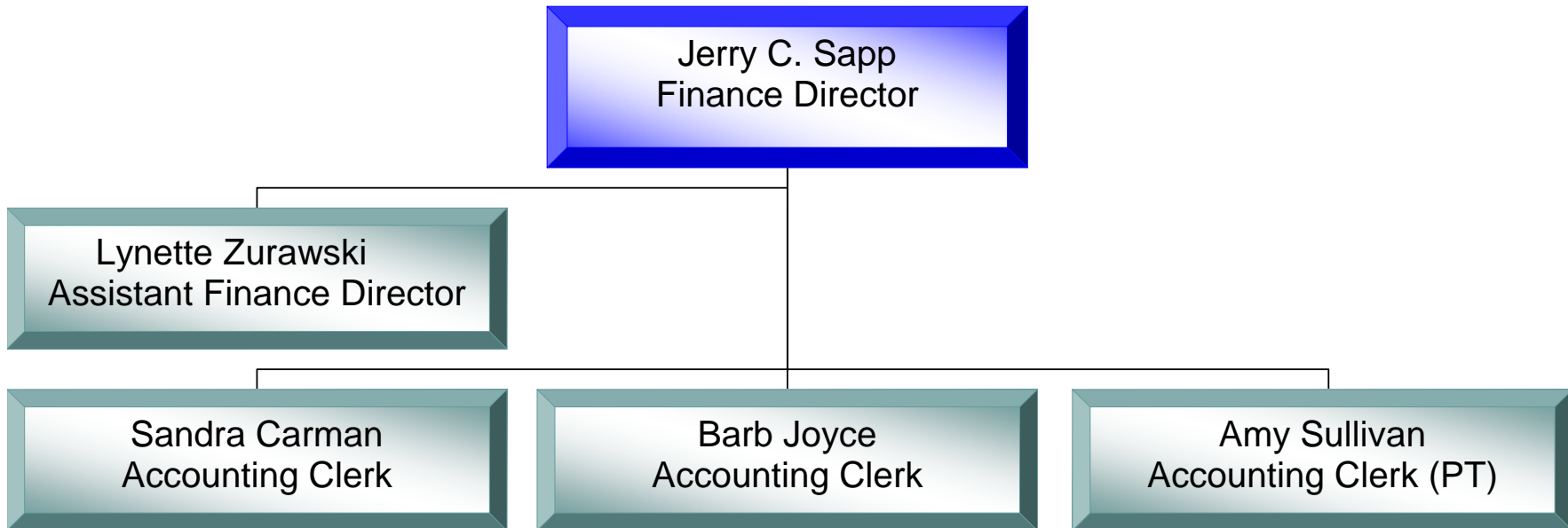
Operating Supplies	12-13		13-14
	Est. Act.	Budget	Budget
Work Boots (Annual) - Inspector	125	125	125
Shirts for Building Inspector	100	100	100
Plat Pages	100	200	200
Public Hearing Notice Signs	0	400	400
Code of Conduct Signs	1,100	650	0
Miscellaneous	0	225	225
	<u>1,425</u>	<u>1,700</u>	<u>1,050</u>

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Building Enforcement								
<i>Estimated Actual Compared to Budget for Fiscal Year 2012-2013</i>								
	No. of Permits		Costs			Revenues		
	Estimated Actual	Budget	Average Cost	Estimated Actual Cost	Budget	Average Revenue	Est. Act. Revenue	Budget
<i>Res, New</i>	37	9	\$855	\$31,635	\$7,695	\$4,000	\$172,000	\$54,000
<i>Res, Addition</i>	10	10	\$695	\$6,950	\$6,950	\$1,500	\$49,875	\$41,500
<i>Res,</i>	21	30	\$695	\$14,595	\$20,850			
<i>Res, All Other</i>	68	90	\$0	\$0	\$0	\$100	\$6,783	\$10,800
<i>Com, New</i>	0	0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Com, Addition</i>	1	3	\$2,667	\$2,667	\$8,000	\$2,800	\$81,928	\$117,000
<i>Com,</i>	28	35	\$2,000	\$56,000	\$70,000			
<i>Com, All</i>	27	15	\$733	\$19,498	\$2,750	\$1,100	\$29,260	\$4,125
<i>Signs</i>	12	25	\$0	\$0	\$0	\$225	\$0	\$3,125
<i>Right-of-Way</i>	30	50	\$0	\$0	\$0	\$70	\$0	\$3,511
Totals:	233	267		\$121,728	\$116,245		\$339,846	\$234,061
<i>Projected for Fiscal Year 2013-2014</i>								
	No. of Permits	Costs		Revenue				
		Cost Per Permit	Estimated Total Cost	Revenue Per Permit	Estimated Total Revenue			
<i>Res, New</i>	20	\$855	\$17,100	\$6,000	\$120,000			
<i>Res, Addition</i>	10	\$695	\$6,950	\$1,450	\$14,500			
<i>Res,</i>	30	\$695	\$20,850	\$900	\$27,000			
<i>Res, All Other</i>	90	\$0	\$0	\$120	\$10,800			
<i>Com, New</i>	0	\$0	\$0	\$0	\$0			
<i>Com, Addition</i>	2	\$2,667	\$5,333	\$4,000	\$8,000			
<i>Com,</i>	30	\$2,000	\$60,000	\$3,000	\$90,000			
<i>Com, All</i>	15	\$183	\$2,750	\$275	\$4,125			
<i>Signs</i>	20	\$0	\$0	\$125	\$2,500			
<i>Right-of-Way</i>	30	\$0	\$0	\$70	\$2,100			
Totals:	247		\$112,983		\$279,025			

VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
 - Administration of the Village's wide area network system.
 - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
 - Support and maintenance of the Village's web site and emerging Internet technologies.
 - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-Time	143,116	147,646	152,150	151,950	158,735	4.5%	162,800	167,895	172,815	177,560
4002 Salaries Part-Time	15,018	15,465	15,870	15,995	17,140	7.2%	18,045	18,975	19,935	20,925
4003 Salaries Overtime	3,055	2,002	790	980	1,030	5.1%	1,065	1,095	1,125	1,160
4011 IMRF Contribution	17,641	18,697	20,355	20,230	21,560	6.6%	23,925	26,635	29,400	32,205
4012 FICA/Medicare Taxes	11,894	12,223	10,130	10,130	13,225	30.6%	13,710	14,325	14,845	15,275
4030 Health/Life Insurance	20,140	21,371	22,270	22,780	22,910	0.6%	25,845	28,425	31,270	34,400
4040 Dues & Subscriptions	623	615	675	750	750	0.0%	750	750	750	750
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	74	143	150	190	2,900	1426.3%	200	2,900	200	2,900
Total Personnel Services	211,562	218,162	222,390	223,005	238,250	6.8%	246,340	261,000	270,340	285,175
50 Contractual Services										
5020 Other Professional Services	67	0	75	200	200	0.0%	200	200	200	200
5025 Postage	1,648	1,707	1,670	1,870	1,910	2.1%	1,950	1,990	2,030	2,070
5030 Telephone	5,004	3,559	3,415	3,005	3,585	19.3%	3,660	3,740	3,820	3,900
5035 Publishing	957	1,304	1,120	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
5040 Printing	1,162	1,258	1,270	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	28,378	28,078	32,000	36,440	32,960	-9.5%	33,950	34,970	36,020	37,100
Total Contractual Services	37,215	35,905	39,550	44,565	41,705	-6.4%	42,810	43,950	45,120	46,320
60 Commodities										
6000 Office Supplies	65	110	200	300	300	0.0%	300	300	300	300
6010 Operating Supplies	239	83	200	300	300	0.0%	300	300	300	300
Total Commodities	304	194	400	600	600	0.0%	600	600	600	600
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	13,500	18,910	13,630	13,630	16,220	19.0%	16,810	15,230	15,730	16,320
Total Transfers	13,500	18,910	13,630	13,630	16,220	19.0%	16,810	15,230	15,730	16,320
Total Finance	262,582	273,171	275,970	281,800	296,775	5.3%	306,560	320,780	331,790	348,415

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	FY 09-10			FY 10-11		
	General	Water	Sewer	General	Water	Sewer
Full Time: 4						
1 Finance Director	75%	25%	5%	65%	30%	5%
1 Assistant Finance Director	75%	25%	5%	65%	30%	5%
1 Accounting Clerk	75%	25%	5%	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%	0%	95%	5%
Part Time: 1						
1 Accounting Clerk	100%	0%	0%	100%	0%	0%

Overtime 2012-13		Hours		General	Water	Sewer		
Rate	Budget	Est	65%	30%	5%	Total		
Accounting Clerk Carman \$37.6551	40	32	\$787	\$361	\$60	\$1,209		
			0%	95%	5%	Total		
Accounting Clerk Joyce \$33.4643	20	15	\$0	\$477	\$25	\$502		
Total	60	47	\$787	\$838	\$85	\$1,711		

Overtime 2013-14		Hours		General	Water	Sewer		
Rate	Budget	65%	30%	5%	Total			
Accounting Clerk Carman \$38.7848	40	\$1,030	\$476	\$78	\$1,584			
		0%	95%	5%	Total			
Accounting Clerk Joyce \$34.4682	20	\$0	\$655	\$34	\$689			
Total	60	\$1,030	\$1,131	\$112	\$2,274			

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce now only performs the Utility Billing function. Cash Receipts, and Accounts Receivable functions have been reassigned to Part Time Accounting Clerk Sullivan
- Overtime for Accounting Clerk Joyce has been eliminated except for 20 hours of emergency.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.
- Overtime due to the need to add a full time Accounting Clerk and arrange work loads.

Dues & Subscriptions	12-13	12-13	13-14
	Est. Act.	Budget	Budget
National GFOA Membership	200	200	200
Illinois GFOA Membership	425	450	450
Miscellaneous Dues/Subscriptions	50	100	100
	675	750	750

Other Professional Services
Collection fees for delinquent accounts receivable and notary fees.

Training & Travel Expense	12-13	12-13	13-14
	Est. Act.	Budget	Budget
National GFOA Conference		0	2,000
Illinois GFOA Conference		0	700
Chicago Metro GFOA Meetings		90	100
Chamber Meetings/DMMC	20	0	0
Staff Training	100	0	0
Miscellaneous		0	0
Mileage	25	100	100
	150	190	2,900

Telephone	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Monthly Phone Charge	2,575	2,270	2,705
Verizon (1)	840	735	880
	3,415	3,005	3,585

Publishing	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Annual Treasurer's Report	425	500	500
Property Tax Levy Notice	295	600	600
Budget Hearing Notice	300	300	300
Miscellaneous	100	100	100
	1,120	1,500	1,500

Audit Year	Fiscal Year	Audit Amount	Other Amount	Other Description	Total
2004-05	2005-06	22,000	10,000	Fixed Asset Implementation	32,000
2005-06	2006-07	23,100	10,500	Fixed Assets-Accounting Services	33,600
2006-07	2007-08	24,260	11,030	Fixed Assets-Accounting Services	35,290
2007-08	2008-09	25,470	11,580	Fixed Assets-Accounting Services	37,050
2008-09	2009-10	25,378	9,720	Fixed Assets-Accounting Services	35,098
2009-10	2010-11	25,378	7,000	Fixed Assets-Accounting Services	32,378
2010-11	2011-12	26,139	5,000	Fixed Assets-Accounting Services	31,139
2011-12	2012-13	26,920	5,080	Fixed Assets-Accounting Services	32,000
2012-13	2013-14	27,730	5,230	Fixed Assets-Accounting Services	32,960
2013-14	2014-15	28,560	5,390	Fixed Assets-Accounting Services	33,950
2014-15	2015-16	29,420	5,550	Fixed Assets-Accounting Services	34,970
2015-16	2016-17	30,300	5,720	Fixed Assets-Accounting Services	36,020
2016-17	2017-18	31,210	5,890	Fixed Assets-Accounting Services	37,100

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4099 Other Personnel Services	0	0	0	8,300	2,500	-69.9%	0	0	0	0
Total Personnel Services	0	0	0	8,300	2,500	-69.9%	0	0	0	0
50 Contractual Services										
5040 Printing	1,881	2,303	0	2,500	0		0	0	0	0
5050 Maintenance-Equipment	1,738	1,414	1,800	2,300	2,300	0.0%	2,420	2,550	2,700	2,840
5081 Insurance	247,287	240,581	251,050	259,100	248,030	-4.3%	257,240	266,820	276,800	287,180
5085 Rentals	1,761	1,788	1,790	1,790	1,800	0.6%	1,800	1,810	1,810	1,820
Total Contractual Services	252,667	246,086	254,640	265,690	252,130	-5.1%	261,460	271,180	281,310	291,840
60 Commodities										
6000 Office Supplies	2,717	1,923	2,100	2,750	2,300	-16.4%	2,350	2,400	2,450	2,500
6010 Operating Supplies	6,465	5,901	4,800	6,400	5,400	-15.6%	5,400	5,450	5,450	5,500
6020 Gasoline & Oil	0	0	0	0	0		0	0	0	0
Total Commodities	9,182	7,825	6,900	9,150	7,700	-15.8%	7,750	7,850	7,900	8,000
70 Capital Outlay										
7000 Equipment	822	0	0	150	0		0	0	0	0
Total Capital Outlay	822	0	0	150	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	15,787	17,714	19,795	18,000	20,000	11.1%	20,400	20,800	21,225	21,650
8099 Other Expenses	2,911	0	0	0	0		0	0	0	0
Total Other Expenditures	18,698	17,714	19,795	18,000	20,000	11.1%	20,400	20,800	21,225	21,650
90 Transfers										
9031 Transfer to Cap.Imprvmt. Fund	0	66,000	250,000	0	0		50,000	351,200	370,390	373,695
9041 Transfer To Debt Service	0	0	0	0	0		0	0	0	0
Total Transfers	0	66,000	250,000	0	0		50,000	351,200	370,390	373,695
Total Central Services	281,369	337,625	531,335	301,290	282,330	-6.3%	339,610	651,030	680,825	695,185

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Operating Supplies	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Coffee Supplies	2,000	2,150	2,200
First Aid Items	150	250	0
Copier Paper	2,150	3,400	2,500
Miscellaneous	500	600	700
	<u>4,800</u>	<u>6,400</u>	<u>5,400</u>

Other Personnel Services	13-14
	Budget
Employee Wellness Program (New)	<u>2,500</u>

Maintenance Equipment	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Postage Scale		0	0
Postage Machine		0	0
Other Repairs	200	200	200
Copier Maintenance Costs	1,500	1,500	1,500
Excess Copy Charge	100	600	600
	<u>1,800</u>	<u>2,300</u>	<u>2,300</u>

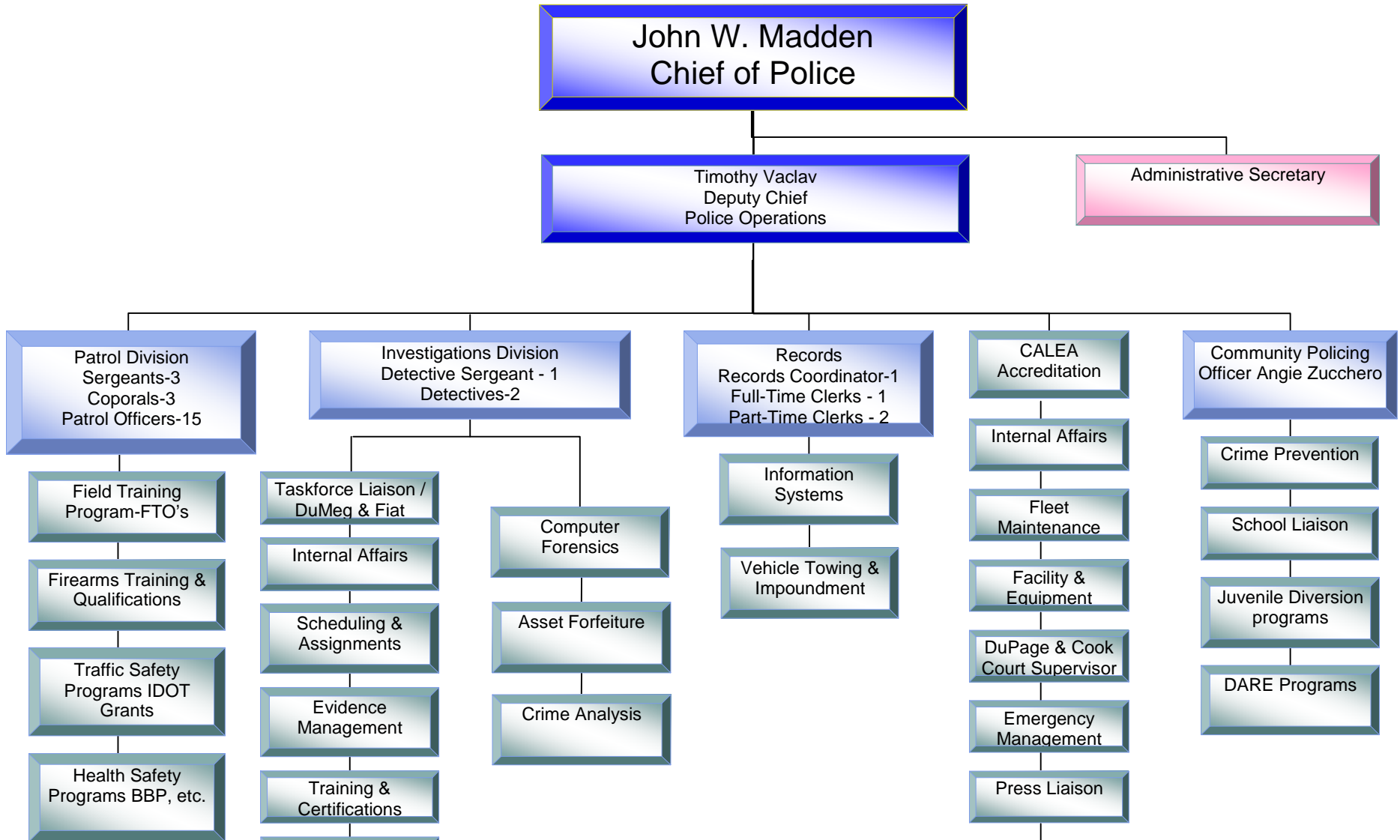
Maintenance for the postage scale and machine maintenance included in the rental fee.

Insurance				
- IRMA contribution paid from 80% General Fund and 20% Water Fund				
- Total IRMA cost was \$288,807 in FY 12-13				
- FY 2012-13 the Village has an available IRMA excess surplus in the amount of \$367,038				
- FY 2012-13 Budget reflects a five year revenue base average (on which the IRMA rate is based)				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2011-2012	282,026	20,000	245,620	56,410
2012-2013	288,807	20,000	251,050	57,760
2013-2014	285,040	20,000	248,030	57,010

Transfer From General Fund	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act.	Budget	Project	Project	Project	Project
Road Program	250,000	0	50,000	351,200	370,390	373,695

Transfers to the Capital Projects to fully fund future road programs and improvements.

VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Burr Ridge Police Department consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the Southwest Central Dispatch Center. Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

MISSION STATEMENT

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-time	2,308,563	2,292,341	2,356,835	2,355,345	2,425,065	3.0%	2,534,360	2,632,840	2,729,510	2,821,710
4002 Salaries Part-Time	23,098	26,771	26,455	27,470	28,375	3.3%	29,840	31,355	32,920	34,535
4003 Salaries Overtime	233,067	195,494	219,470	201,000	205,500	2.2%	211,665	218,015	224,555	231,290
4011 IMRF Contribution	16,322	17,149	19,310	19,195	20,320	5.9%	22,915	25,445	28,105	30,900
4012 FICA/Medicare Taxes	191,355	186,663	164,790	163,145	203,070	24.5%	211,985	220,090	228,225	236,160
4030 Health/Life Insurance	387,210	427,954	428,860	477,790	419,890	-12.1%	473,545	520,900	572,990	630,290
4031 Pension Contributions	570,105	553,333	477,800	461,230	525,785	14.0%	541,560	557,805	574,540	591,775
4032 Uniform Allowance	21,140	18,885	33,980	23,380	29,535	26.3%	26,775	23,810	27,040	25,935
4040 Dues & Subscriptions	732	1,209	1,705	1,680	1,755	4.5%	1,790	1,825	1,865	1,900
4041 Employment Recruitment	2,031	226	750	0	365		0	0	0	0
4042 Training & Travel Expense	8,445	8,540	25,330	22,205	24,630	10.9%	21,980	16,530	19,580	22,030
4043 Tuition Reimbursement	6,393	0	0	0	3,000		3,000	3,000	3,000	3,000
Total Personnel Services	3,768,460	3,728,565	3,755,285	3,752,440	3,887,290	3.6%	4,079,415	4,251,615	4,442,330	4,629,525
50 Contractual Services										
5020 Other Professional Services	32,894	32,433	31,690	31,955	31,955	0.0%	32,595	33,245	33,910	34,590
5025 Postage	1,374	1,592	1,400	1,700	1,730	1.8%	1,760	1,800	1,840	1,880
5030 Telephone	27,453	20,182	18,510	17,125	19,470	13.7%	19,860	20,260	20,670	21,090
5040 Printing	3,051	4,522	1,380	3,000	3,430	14.3%	7,150	3,830	3,000	3,000
5045 Dispatching	286,722	283,394	290,480	290,480	305,000	5.0%	320,355	336,375	353,200	370,850
5050 Maintenance-Equipment	12,110	11,463	21,625	27,330	25,435	-6.9%	25,945	26,465	26,995	27,535
5051 Maintenance-Vehicles	42,139	50,341	43,100	48,300	38,900	-19.5%	39,680	40,435	41,225	42,025
5085 Rentals	0	0	1,800	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
5095 Other Contractual Services	2,379	2,984	4,365	5,165	4,865	-5.8%	4,960	5,060	5,165	5,265
Total Contractual Services	408,122	406,911	414,350	427,055	432,785	1.3%	454,305	469,470	488,005	508,235
60 Commodities										
6000 Office Supplies	718	1,073	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	14,383	15,690	18,380	19,480	19,480	0.0%	19,870	20,265	20,670	21,085
6020 Gasoline & Oil	114,781	123,082	121,300	122,500	122,500	0.0%	124,950	127,400	129,950	132,545
Total Commodities	129,882	139,846	140,680	142,980	142,980	0.0%	145,820	148,665	151,620	154,630
70 Capital Outlay										
7000 Equipment	6,194	18,880	33,620	33,975	24,325	-28.4%	24,810	25,310	25,815	26,335
7020 Vehicles	81,789	32,417	91,320	96,560	130,930	35.6%	94,900	94,900	97,910	67,950

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Total Capital Outlay	87,982	51,297	124,940	130,535	155,255	18.9%	119,710	120,210	123,725	94,285
90 Transfers										
9033 Transfer To Equipment Replace.	9,420	6,700	3,900	3,900	4,900	25.6%	0	0	0	0
9061 Transfer To Info Tech Fund	28,920	54,020	38,950	38,950	46,360	19.0%	48,030	43,510	44,940	46,630
Total Transfers	38,340	60,720	42,850	42,850	51,260	19.6%	48,030	43,510	44,940	46,630
Total Police	4,432,787	4,387,338	4,478,105	4,495,860	4,669,570	3.9%	4,847,280	5,033,470	5,250,620	5,433,305

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	
1	Police Chief
1	Deputy Police Chief
4	Sergeants - Patrol (3), Investigations (1)
3	Corporals - Patrol
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)
<hr/>	
27	Sworn
1	Administrative Secretary
1	Data Clerk I
1	Data Clerk II
<hr/>	
30	Full-Time
2	Part-Time Data Clerk I

Training & Travel Expense	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Basic Academies	10,513	5,800	5,800
Conferences	2,000	2,000	2,000
Manuals	500	500	500
Mileage	165	200	200
Miscellaneous Meetings	400	400	400
Nemrt	2,430	2,430	2,430
NIPAS	0	0	0
Special Training	8,625	9,375	8,300
Supervision	695	1,500	5,000
	<hr/>	<hr/>	<hr/>
	25,328	22,205	24,630

- Conferences include Department Head National, State, and CALEA conferences.
- NEMRT annual membership 27 sworn @ \$90 per officer

Salaries Overtime	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Clerical	0	2,000	1,000
Court	28,600	34,000	34,000 (1)
Holiday	58,800	63,000	63,000 (2)
Investigation - Patrol	14,200	18,000	18,000 (3)
Investigation - Det's	14,750	6,000	7,500 (4)
Meetings	6,150	9,000	9,000 (5)
OIC Pay	3,610	5,000	5,000 (6)
Shift Relief	68,000	46,000	46,000 (7)
Training	4,100	1,000	4,500 (8)
Comp time Close Out	5,000	7,500	7,500 (9)
Firearms Training	4,600	5,500	5,000 (10)
CALEA Accreditation	0	0	0
Special Assignment	9,760	3,000	3,000 (11)
Special Programs	1,900	1,000	2,000 (12)
Patrol Ofc Retro Pay	0	0	0
Traffic Enforcement	0	0	0
Blizzard	0	0	0
Total	<hr/>	<hr/>	<hr/>
	219,470	201,000	205,500

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th Detail, Reimbursement of \$298 from the Hotel/Motel Tax Fund and \$298 P-Dale Park Dist.
- (3) Includes Shift holdover to investigate incidents.
- (4) Detectives Overtime. Investigations short one detective in FY 12-13
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower er. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay and other training. Four recruit officers trained in FY 12-13
- (9) Comp-Time Close Out, FY
- (10) Quarterly Firearms Training
- (11) Includes NIPAS SWAT Response and Special Events
NIPAS Training Reimbursed by ILEAS \$4,274 FYTD
- (12) Includes DARE, Citizens Police Academy, and Public Relations

NOTES: FY 12-13 Shift Relief overage due to the temporary loss of six officers in patrol.
Cpl. Husarik, Ofc. Glosky, & Ofc. Thompson non-duty medical leave. Ofc. Flentge resignation.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Uniform Allowance			
- Normal replacement program-coats, patches, badges, etc.			
- Sworn officers \$600 / Detectives \$700 uniform allowance.			
- Five (5) Civillian Employees \$1,425 allotment			
- New officers @ \$2,750 initial purchase.			

Other Professional Services	12-13	12-13	13-14
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	3,915	3,915	3,915
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	1,000	1,000	1,000
NIPAS	4,505	4,900	4,900
Notary Bonds/Fees	500	500	500
Accurint Services	730	600	600
Other	500	500	500
Total	31,690	31,955	31,955

- CALEA annual fees and expenses.
- DuPage County Children's Center-specialized team that handles child abuse
- Felony Investigation Assistance Team is a cooperative arrangement.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan - \$3,300 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1200
- Accurint Services is a public records database used by Investigations.
- Dumeg @ \$520 per officer x 27
- Hepatitis B Shots program for employees requiring additional testing.
- Other Includes NIPAS annual physical for Officer Garcia

Telephone	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Monthly Phone Charge	14,155	12,420	14,865
Outside Emergency Line	300	415	315
Verizon (7)	4,055	4,290	4,290
	18,510	17,130	19,470

Dispatching	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Joint Dispatch	290,480	290,480	305,000

- The Village of Burr Ridge has entered into an agreement with the Southwest Central Dispatch Center (SWCD) for dispatching services for the Burr Ridge Police Department.

- SWCD Assessment for 2013-2014 \$11,300 per Officer (5% Increase)

Maintenance Equipment	12-13	12-13	13-14
	Est Act	Budget	Budget
Braniff Communications	1,082	1,100	1,100
Copier Maintenance Agreement	1,475	1,370	1,475
Miscellaneous Equipment Repair	5,000	4,000	5,000
Facility Security Equip (Non-contract)	205	5,000	1,000
Facility Security Equip Maint Agreement	10,760	10,760	10,760
Opticom Repair	0	0	3,000
Radar Calibration	600	600	600
Radio Maintenance (Contract)	500	500	500
Radio Maintenance (Non-Contract)	2,000	4,000	2,000
Starcom Maintenance	0	0	0
	21,622	27,330	25,435

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equip Repair includes TASERS, in-car video, emergency lighting.
- Facility security equipment includes video and access control hardware not included in the MIDCO service agreement.

Rentals			
- Includes \$2,000 for firearms range rental at LaGrange Police Department. Indoor Range \$100 per hour as needed due to weather.			

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Maintenance Vehicle	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act.	Budget	Budget	Budget	Budget	Budget	Budget
Maintenance	34,000	39,000	29,000	29,580	30,170	30,775	31,390
Miscellaneous	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Tires	5,200	6,000	6,000	6,120	6,245	6,370	6,495
Wash	2,900	2,300	2,900	2,960	3,020	3,080	3,140
	43,100	48,300	38,900	39,660	40,435	41,225	42,025

- Increase in maintenance due to a 3 to 4 year replacement plan for patrol vehicles unless prohibited by mileage.
- Tires purchased on State of Illinois contract.
- Misc expenses include vehicle detailing

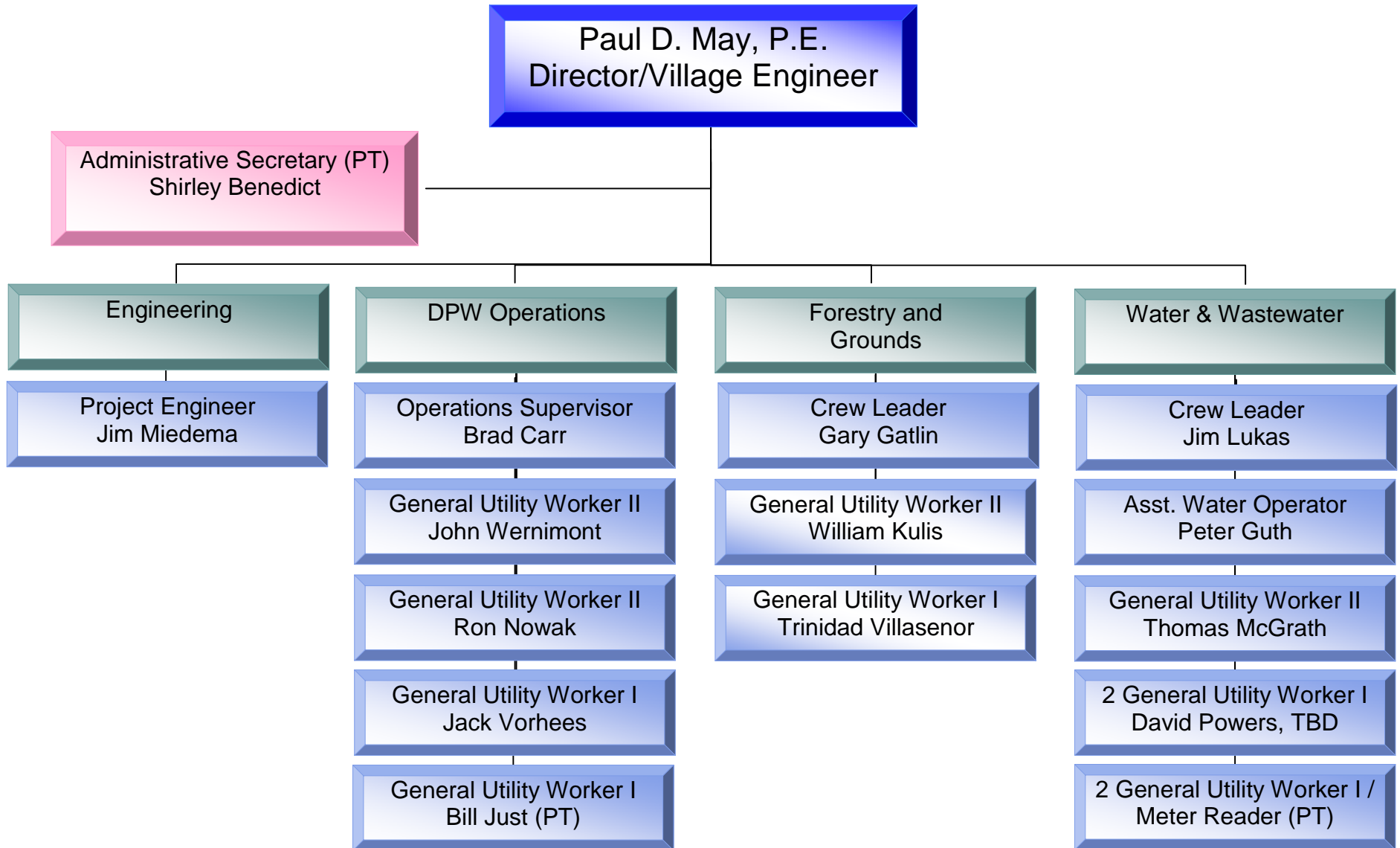
Vehicles	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Number of Vehicles	3	3	4	3	3	3	2
Vehicles	73,112	76,285	103,100	78,000	78,000	81,000	56,000
Decals	2,198	2,550	3,980	1,990	1,990	2,000	2,000
Vehicle Equipment	11,000	12,100	15,500	9,000	9,000	9,000	6,000
Equipment Transfer	5,010	5,625	8,350	5,910	5,910	5,910	3,950
	91,320	96,560	130,930	94,900	94,900	97,910	67,950

- Four year replacement program implemented in FY 09-10 if mileage permits.
 - FY 13-14 includes replacement of THREE Crown Victoria squad cars and ONE supervisor SUV.
 - FY 13-14 Decals include \$295 for removal and \$700 application to squad cars
 - FY 13-14 Equipment Transfer -\$1695 for installation and \$275 removal of equipment
 - FY 13-14 Vehicle equipment includes FOUR replacement lightbars @\$1500 each and 4 radio mount boxes @ \$800 each
 - FY 13-14 Equipment Transfer includes transfer costs for Unit 0701 Chief replaced out of Equipment Replacement Fund.
 - FY 15-16 Equipment Transfer includes transfer costs for Detectives Ford Taurus' 0508 and 0515 Vehicles replaced out of Equipment Replacement Fund.
- Units 0701 (Chief); 0110 (Dep Chief); 0508 & 0515 (Det's) in Cap Equip Replacement Fund

Equipment	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Defensive Tactics Training Equipment	0	0	925
Armor Vests	6,060	6,060	5,050
Personnel Protection Equipment	800	800	800
AED's (Defibrillators)	0	0	0
Speed Gun Radar Units (3)	3,936	3,900	3,950
In-Car Video Cameras (Two)	15,000	15,000	13,000
AR-15 Carbine	0	0	0
TASER ECD (Three)	0	0	0
Glock Semi-Automatic Pistols (Five)	770	845	0
Weapon Clearing Traps	552	870	600
INTOXIMETR Breath Test Instrument	6,500	6,500	0
	33,618	33,975	24,325

- Radar Units Replacement 3 @ 1,300 each plus \$50 shipping charge. Three year replacement plan started in FY 11-12 budget with purchase of three per year ending in FY13-14
- Bullet Proof vest grant program - 50% reimbursement for FY 12-13 & 13-14
FY13-14 includes Five vests. Price listed above does not include grant reimbursement.
- Weapon Clearing Trap for carbines, two handgun clearing traps purchased in FY12-13.

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

MISSION STATEMENT

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-Time	388,431	377,252	403,260	379,730	446,495	17.6%	460,060	473,485	488,795	503,750
4002 Salaries Part-Time	46,840	49,394	49,300	62,820	59,075	-6.0%	62,285	65,640	69,145	72,810
4003 Salaries Overtime	32,175	20,802	24,800	38,690	40,700	5.2%	41,515	42,345	43,190	44,055
4011 IMRF Contribution	49,347	48,344	57,010	55,355	65,575	18.5%	73,230	74,630	82,400	90,415
4012 FICA/Medicare Taxes	34,189	32,639	30,200	29,735	41,340	39.0%	42,780	44,230	45,850	47,460
4030 Health/Life Insurance	96,407	98,627	99,225	103,980	112,675	8.4%	127,025	139,730	153,700	169,070
4032 Uniform Allowance	5,846	6,508	6,220	6,975	6,995	0.3%	7,135	7,280	7,425	7,570
4040 Dues & Subscriptions	1,646	1,599	1,585	1,725	1,925	11.6%	1,725	1,925	1,725	1,925
4041 Employee Recruitment Expense	1,927	3,200	2,260	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	1,404	1,715	2,450	2,450	2,700	10.2%	2,700	2,700	2,700	2,700
4043 Tuition Reimbursement	0	1,000	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Personnel Services	658,212	641,079	677,310	683,460	779,480	14.0%	820,455	853,965	896,930	941,755
50 Contractual Services										
5025 Postage	863	274	500	1,000	1,000	0.0%	1,020	1,040	1,080	1,100
5030 Telephone	11,771	11,191	9,460	9,685	9,925	2.5%	10,120	10,330	10,540	10,760
5040 Printing	633	0	200	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	8,218	5,215	7,000	7,400	7,400	0.0%	7,400	7,400	7,400	7,400
5051 Maintenance-Vehicles	36,919	31,043	28,650	35,150	33,150	-5.7%	33,815	34,490	35,180	35,885
5053 Maintenance-Streets	7,730	6,350	6,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
5054 Maintenance-Lighting	19,929	33,820	24,000	28,000	28,000	0.0%	28,560	29,130	29,715	30,310
5055 Maintenance-Signals	7,570	8,100	9,230	10,630	11,230	5.6%	11,455	11,685	11,920	12,155
5056 Maintenance-Trees	73,014	117,712	75,000	69,250	89,590	29.4%	91,380	93,210	95,075	96,975
5059 Snow Removal	7,955	0	0	0	0		0	0	0	0
5065 Street Lighting-Electric	31,433	40,570	29,000	29,000	29,000	0.0%	29,000	29,000	29,000	29,000
5066 Garbage Hauling	18,201	19,599	19,900	21,000	24,500	16.7%	24,990	25,490	25,000	26,550
5085 Rentals	111	121	500	800	2,300	187.5%	2,300	2,300	2,300	2,300
5095 Other Contractual Services	81,569	64,567	82,750	93,750	92,665	-1.2%	94,405	96,095	99,815	99,570
5096 Reimbursable Contractor Svcs	9,242	11,681	7,000	15,000	15,000	0.0%	15,300	15,605	15,920	16,235
5097 Maintenance-EAB	0	0	97,650	93,500	71,000	-24.1%	81,000	83,000	86,000	88,000
Total Contractual Services	315,157	350,243	396,840	424,465	425,060	0.1%	441,045	449,075	459,245	466,540
60 Commodities										
6000 Office Supplies	467	614	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	6,820	3,832	5,000	5,500	5,500	0.0%	5,500	5,500	5,500	5,500

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
6020 Gasoline & Oil	48,852	39,581	38,600	50,640	50,640	0.0%	51,655	52,685	53,740	54,815
6040 Supplies-Equipment	8,609	8,489	10,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
6041 Supplies-Vehicles	18,744	17,918	12,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	9,546	19,154	17,000	17,500	17,500	0.0%	17,500	17,500	17,500	17,500
6043 Supplies-Trees	16,436	19,268	17,475	19,100	19,100	0.0%	29,100	29,680	30,280	30,880
6050 Small Tools	657	262	1,100	1,100	1,100	0.0%	1,100	1,100	1,100	1,100
6060 Salts & Chemicals	130,745	108,179	48,645	90,000	30,600	-66.0%	100,000	100,000	100,000	100,000
Total Commodities	240,875	217,298	150,520	209,540	150,140	-28.3%	230,555	232,165	233,820	235,495
70 Capital Outlay										
7000 Equipment	1,422	3,999	5,500	5,500	4,800	-12.7%	5,000	5,000	5,000	5,000
7020 Vehicles	0	0	0	0	0		0	0	0	0
Total Capital Outlay	1,422	3,999	5,500	5,500	4,800	-12.7%	5,000	5,000	5,000	5,000
90 Transfers										
9033 Transfer To Equipment Replace.	79,500	122,290	127,450	127,450	145,250	14.0%	0	0	0	0
9061 Transfer To Info Tech Fund	17,350	27,010	19,480	19,480	23,180	19.0%	24,020	21,760	22,470	23,310
Total Transfers	96,850	149,300	146,930	146,930	168,430	14.6%	24,020	21,760	22,470	23,310
Total Public Works	1,312,516	1,361,919	1,377,100	1,469,895	1,527,910	3.9%	1,521,075	1,561,965	1,617,465	1,672,100

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker II	50%	40%	10%
1-General Utility Worker I	0%	100%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water &	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	0%	100%

Salaries Part-Time	12-13	12-13	13-14
	Est. Act	Budget	Budget
Temporary Snowplow Drivers	1,200	6,000	4,000
P/T General Utility Worker	11,985	13,195	14,160
Seasonal Summer Help (4)	22,000	22,400	22,400
Engineering Intern	5,280	6,720	6,720
Administrative Secretary (P/T)	5,075	7,540	7,760
Administrative Secretary - VH (1)	3,760	6,965	4,035
	49,300	62,820	59,075

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- 4 temporary seasonal summer employees @ \$10 per hour (14 weeks)
- 1 Engineering intern @ \$12 per hour (14 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker replaced full-time GU II in 2011
- Temp snow plow drivers reduced by \$2K in FY 13-14, \$2K added to OT to accommodate collective bargaining restrictions
- PT GU is a union position, cost calculated pursuant to collective bargaining contract
- FY 12-13 Budget included 2 Admin Secretary VH, Actual is 1 Admin Secretary VH

Salaries Overtime	12-13	12-13	13-14
	Est. Act	Budget	Budget
Public Works Operations			
Snow & Ice Control	15,000	24,400	26,400
Other	6,000	8,490	8,500
Special Events	500	800	800
Forestry/Grounds			
General duties	2,500	4,000	4,000
EAB	800	1,000	1,000
Com Ed	0	0	0
Engineering	0	0	0
	24,800	38,690	40,700

- Snow OT increased \$2K to account for restrictions in utilization of seasonal workers pursuant to the collective bargaining contract; offset by \$2K reduction in PT seasonal snowplow drivers.

Uniforms	12-13	12-13	13-14
	Est. Act	Budget	Budget
Uniform Rental	3,200	3,780	3,770
Safety shoes			870
Short Sleeve Shirts	600	635	600
Rainwear & Hip Boots	150	165	120
Coveralls	330	230	290
Jackets	200	200	165
Winter Coats	200	280	
Safety Equipment	1,000	1,100	770
Hats	100	100	100
T-Shirts	140	140	145
Miscellaneous	300	345	165
Total	6,220	6,975	6,995

- Safety Equip. includes Hard Hats, Vests, Steel Toe Shoes, Glasses and Gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2014

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Dues & Subscriptions	12-13	12-13	13-14
	Est. Act	Budget	Budget
APWA - Agency Member (3)	460	400	460
ISPE (1 membership)		250	250
PE License Renewal- Village Engineer			70
PE License Renewal- Project Engineer			70
ISA - Arborist	250	250	250
Morton Arboretum Dues	65	65	65
Tree City Dues	35	35	35
WCMC Dues	575	575	575
Publications	200	150	150
	<u>1,585</u>	<u>1,725</u>	<u>1,925</u>

- PE License Renewal every two years (next FY 13-14)

Tuition Reimbursement	12-13	12-13	13-14
	Est. Act	Budget	Budget
May	1,000	1,000	1,000
Other	0	0	0
	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>

Training & Travel Expense	12-13	12-13	13-14
	Est. Act	Budget	Budget
APWA Chapter Meetings	200	200	200
Continuing Education - licensed positions	800	800	300
Arborculture Training	400	400	400
Safety classes/seminars			750
CDL Reimbursement	250	250	250
Misc. Training - Engineering	400	400	400
Misc. Training - Oper.	400	400	400
I-Pass / tolls			
	<u>2,450</u>	<u>2,450</u>	<u>2,700</u>

Telephone	12-13	12-13	13-14
	Est Act	Budget	Budget
Monthly Phone Charge	5,250	5,290	5,510
Barn	300	415	315
Fax Line	315	450	325
Verizon (10)	3,595	3,530	3,775
Verizon Hardware	0	0	0
	<u>9,460</u>	<u>9,685</u>	<u>9,925</u>

Phone Budget increased by 5% in FY13-14 and 2% in future years

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Maintenance-Equipment	12-13	12-13	13-14
	Est. Act	Budget	Budget
Tractor and mower repairs	2,000	2,000	2,000
Scag blade/wheel replacement			
Engineering Equipment	0	300	300
Compressor repair & service	2,000	2,100	2,100
Miscellaneous	3,000	3,000	3,000
	<u>7,000</u>	<u>7,400</u>	<u>7,400</u>

- Engineering Equipment includes Xerox Large Format Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)
- Miscellaneous equipment-Payloaders, Backhoe & Toolcat (50% PW/50% Water)

Maintenance Lighting	12-13	12-13	13-14
	Est. Act	Budget	Budget
Street Light Maintenance	6,000	8,000	8,000
Repairs/Knockdowns	18,000	20,000	20,000
LED conversions		0	0
	<u>24,000</u>	<u>28,000</u>	<u>28,000</u>

- Streetlight Maintenance Contract (1): Meade Electric, \$95.00/hr, as needed
- Streetlight Maintenance Contract (2): RAG's Electric, \$94.50/hr, as needed
- Meade Streetlight maintenance contract expires 2015
- RAG's Streetlight maintenance contract expires 2015
* Many streetlight repairs are the result of traffic accidents and costs are reimburseable

Maintenance Vehicles	12-13	12-13	13-14
	Est. Act	Budget	Budget
Vehicle safety testing	1,150	1,150	1,150
Tire repair/maintenance	1,500	2,000	2,000
Plow truck tires	8,000	8,000	6,000
Other vehicle repairs	18,000	24,000	24,000
	<u>28,650</u>	<u>35,150</u>	<u>33,150</u>

Maintenance-Signals	11-12	12-13	12-13
	Est. Act	Budget	Budget
BR Prkwy @ Bridewell	2,100	2,500	2,500
Cook County Signals	4,210	4,210	4,210
DuPage County Signal			
IDOT Signal	600	600	1,200
Burr Ridge Middle School	200	200	200
Wayside Horn*	2,000	3,000	3,000
Pleasantdale School	120	120	120
	<u>9,230</u>	<u>10,630</u>	<u>11,230</u>

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.
- Cook County Signals cost is based on annual contract.
- IDOT signal: Madison Street and North Frontage Road
- BR Middle School - Village share of flashing light maint.
* \$5K annually for wayside horn repairs is reimburseable from DG Township

Maintenance Streets	11-12	12-13	12-13
	Est. Act	Budget	Budget
Storm sewer rodding	2,000	4,000	4,000
Storm sewer repair	3,000	5,000	5,000
Miscellaneous	1,000	1,000	1,000
	<u>6,000</u>	<u>10,000</u>	<u>10,000</u>

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Maintenance-Trees	12-13	12-13	13-14
	Est. Act	Budget	Budget
Removals	18,000	17,000	27,000
Parkway Tree Trimming	47,000	47,000	57,340
Gypsy Moth trap supplies	0	250	250
Com Ed transmission line trimming	10,000	5,000	5,000
	<u>75,000</u>	<u>69,250</u>	<u>89,590</u>

- The Village is divided into 7 areas for purpose of maintaining a cyclical tree trimming program on a 7 year basis. In FY 13-14, Area 3 will be trimmed. This is the area east of CLR and between I-55 and German Church Road

- In 10-11 there were 16,700 inches to trim

- In 11-12 there were be 11,434 inches to trim

- In 12-13 there were be 13,050 inches to trim

- In 13-14 there will be 15,928 inches to trim

- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program.

Maintenance-EAB	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Treatment	64,600	60,000	38,000	38,000	40,000	42,000	44,000
Tree Removal	10,000	10,000	33,000	33,000	33,000	34,000	34,000
Replanting			10,000	10,000	10,000	10,000	10,000
EAB Grant	23,050	23,500	0	0	0	0	0
	<u>97,650</u>	<u>93,500</u>	<u>71,000</u>	<u>81,000</u>	<u>83,000</u>	<u>86,000</u>	<u>88,000</u>

- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program.

- The Village received a grant through The metropolitan mayors caucus to perform a Village wide tree inventory. All but \$3,500 will be reimbursed through this grant.

- The FY13-14 Budget includes the new approach to EAB infestations, by removing more trees and reducing the amount/type of trees to be treated.

- EAB Mitigation Scenarios to be presented to the Village Board in March 2013 for consideration. Proposed budget numbers assume implementation of a managed decline program.

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Snow Removal
- contractual snow services at VH and PD parking lots (as needed)
- emergency snow removal assistance

Street Lighting-Electrical
- Village electric rate locked through NIMEC/Exelon until June, 2013
- current rate \$28.43/MWh
- Electric purchase will be re-let in June, 2013. Prices for electricity are expected to increase 2-5%

Rentals	12-13	12-13	13-14
	Est. Act	Budget	Budget
Stump Grinder			1,500
Other rentals	500	800	800
Total	<u>500</u>	<u>800</u>	<u>2,300</u>

- Stump grinder is for removing stumps following EAB tree removal

Garbage Hauling	12-13	12-13	13-14
	Est. Act	Budget	Budget
Street sweeping removal	12,000	12,000	12,000
Woodchip disposal	6,500	6,500	10,000
Waste disposal	2,500	2,500	2,500
	<u>21,000</u>	<u>21,000</u>	<u>24,500</u>

increase in woodchip disposal is due to EAB removal.

Reimbursable Contractor Services	12-13	12-13	13-14
	Est. Act	Budget	Budget
Weed lot mowing	5,000	10,000	10,000
Contractor clean-up, ROW damage/insurance	2,000	5,000	5,000
	<u>7,000</u>	<u>15,000</u>	<u>15,000</u>

- Reimbursable items for weed mow ing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Other Contractual Services	12-13	12-13	13-14
	Est. Act	Budget	Budget
Mosquito Abatement	36,065	37,150	36,065
Woodview Tollway Storm Sewer	500	500	500
Miscellaneous	1,000	1,000	1,000
West Nile Virus Gravit Trap	0	3,000	3,000
Adult Spray	3,085	0	0
Mandatory CDL Drug Testing	1,200	1,200	1,200
Spring/Fall Brush Pickup	30,900	30,900	30,900
Emergency Brush Pickup	10,000	20,000	20,000
	<u>82,750</u>	<u>93,750</u>	<u>92,665</u>

- FY10-11, Reimbursable items moved to Acct 50-5096
- Clarke Mosquito 3 year contract expires after the 2014 treatment season

Supplies - Equipment
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, washers, scrubber, shop equipment, core drill, tractors, payloader, etc.
- Shared equipment includes: Payloader, Backhoe & Toolcat (50% PW/50% Water)

Supplies - Trees	12-13	12-13	13-14
	Est. Act	Budget	Budget
Parkway Trees	12,000	10,000	10,000
Resident Tree Program *	4,375	7,500	7,500
Forestry Supplies	600	600	600
Tree Treatments	500	1,000	1,000
	<u>17,475</u>	<u>19,100</u>	<u>19,100</u>

* The resident tree program is reimbursable
- In FY 2009-10, 100 trees were planted.
- In FY 2010-11, 50 trees were planted.
- In FY 2011-12, 50 trees were planted.
- In FY 2012-13, 50 trees were planted.
- In FY 2013-14, 50 trees will be planted.
- In Future Years, 100 trees will be planted.

Supplies - Streets
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000. In FY 2010-11 the sign program was reduced from \$10,000 to \$5,000.

Salts & Chemicals	12-13	12-13	13-14
	Est. Act	Budget	Budget
Total Tons Regular	960	1,200	600
Cost per ton	50.67	75	51
Subtotal	<u>48,643</u>	<u>90,000</u>	<u>30,600</u>

- Rock Salt cost projections are based upon awarded State Contract from previous year.
- 2010 salt price: \$75 / ton
- 2011 salt price: \$74.82 / ton
- 2012 salt price: \$50.67 / ton
- 2013 salt price is expected to be consistent with previous years

Equipment	12-13	12-13	13-14
	Est. Act	Budget	Budget
22 ton floor jack	2,800	2,800	
Replacement push mowers	1,600	1,600	
Safety lanyard - bucket truck	650	650	
Versamat system	450	450	600
AED			1,250
Drum spill containers (IRMA req)			1,200
Heavy duty battery charger			600
Stihl string trimmer			600
Stihl hedge trimmer			550
	<u>5,500</u>	<u>5,500</u>	<u>4,800</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
50 Contractual Services										
5052 Maintenance-Buildings	21,709	35,621	53,890	39,940	37,895	-5.1%	38,655	39,425	40,215	41,020
5057 Maintenance-Grounds	22,234	47,234	37,920	43,345	42,520	-1.9%	45,000	43,000	46,000	43,000
5058 Janitorial Services	29,157	41,526	40,505	45,795	37,295	-18.6%	38,040	38,800	39,575	40,370
5080 Utilities	3,347	2,837	5,650	7,300	7,000	-4.1%	7,000	7,000	7,000	7,000
5095 Other Contractual Services	5,602	3,526	3,685	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
Total Contractual Services	82,048	130,745	141,650	141,380	129,710	-8.3%	133,695	133,225	137,790	136,390
60 Commodities										
6010 Operating Supplies	17,879	21,318	23,250	26,050	24,550	-5.8%	25,040	25,540	26,055	26,575
Total Commodities	17,879	21,318	23,250	26,050	24,550	-5.8%	25,040	25,540	26,055	26,575
70 Capital Outlay										
7010 Improvements	14,496	0	12,700	15,000	1,500	-90.0%	0	0	0	0
Total Capital Outlay	14,496	0	12,700	15,000	1,500	-90.0%	0	0	0	0
Total Buildings & Grounds	114,422	152,063	177,600	182,430	155,760	-14.6%	158,735	158,765	163,845	162,965

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Maintenance-Building	2012-13	2012-13	2013-14
	Est. Act	Budget	Budget
Alarm service - VH, DPW, Rustic	3,000	3,000	3,100
Alarm service - PD	1,140	1,140	1,140
Fire alarm monitoring (FSS)	0	750	1,000
Fire Extinguisher Maint - VH, DPW	500	850	850
Fire Extinguisher Maint - PD	500	800	800
Sprinkler sytem testing, VH, DPW	1,000	1,000	1,000
Sprinkler sytem testing, PD	1,000	1,100	1,000
Garbage pick-up, VH	840	840	1,030
Garbage pick-up, PD	840	840	1,320
HVAC Contract - VH, DPW	7,035	7,035	7,035
HVAC Contract - PD	3,895	3,895	3,895
HVAC Repairs (VH)	25,000	5,000	5,000
HVAC Repairs (PD)	0	2,000	2,000
HVAC Repairs (DPW)	0	1,200	1,200
Pest Control	750	1,000	800
Generator Maint. - VH & DPW	1,640	1,640	1,775
Generator Maint. - PD	1,750	1,750	1,600
Replace Overhead door springs DPW	1,100	1,100	0
Miscellaneous	5,000	5,000	5,000
	<u>53,890</u>	<u>39,940</u>	<u>37,875</u>

- Est. Actual in FY 12-13 is high due to failure of chiller compressor and boiler at VH.

Other Contractual Services	12-13	12-13	13-14
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	3,684	5,000	5,000
Environmental air test at VH			
	<u>3,684</u>	<u>5,000</u>	<u>5,000</u>

	Est. Act	Budget	Budget
Fall Cleanup-Village Hall		*	*
Weed Control Parks / Village Hall / PD	6,500	6,500	7,000
VH mowing	4,075	4,075	4,290
PD mowing	4,800	5,450	5,080
PD landscape maintenance (including edging)	3,850	3,880	4,160
PD Annuals	1,100	1,100	1,100
PD Mulch	3,870	3,870	0
Veteran's memorial landscape maintenance	2,470	2,470	2,590
Aquatic Weed Control - Lakewood/Windsor	9,305	13,500	13,500
Irrigation System Maint - VH & Gateway	600	800	800
Irrigation System Maint - PD	150	500	500
Irrigation system extension - PD annuals	1,200	1,200	1,200
Irrigation repairs, VH			2,300
	<u>37,920</u>	<u>43,345</u>	<u>42,520</u>

- 2013 VH mowing contract @ \$510 per mo
- 2012 PD mowing contract @ \$635 per mo
- Lakewood Aquatic Management plan, \$5,794/season
- Lakewood duckweed treatment, \$760/service
- Windsor Aquatic Management plan, \$3,805/season
- Windsor duckweed treatment, \$715/service
- * Included in mowing contract
- PD mulch provided every two years, next required in 2014

Utilities	12-13	12-13	13-14
	Est. Act	Budget	Budget
Gas Heating Charges	0	0	0
Dupage & Hinsdale Sewer	4,200	5,000	5,000
Electric for Aerator Pumps	1,450	2,000	2,000
Electric for Wayside Horn	0	300	0
	<u>5,650</u>	<u>7,300</u>	<u>7,000</u>

- Electric for wayside horn moved to DPW-signals

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Operating Supplies	12-13	12-13	13-14
	Est. Act	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	4,000	4,000	4,000
Janitorial Supplies - PD (liners, towels, etc.)	2,000	2,000	2,000
Electrical/Lighting/Bulbs - VH & DPW	3,200	3,200	3,200
Electrical/Lighting/Bulbs - PD	3,000	3,000	3,000
Landscape Materials (Annuals/flowers)	2,500	2,500	2,500
First Aid Supplies - VH & DPW	300	300	300
First Aid Supplies - PD	300	300	300
Building Supplies - VH & DPW	2,200	2,500	2,500
Building Supplies - PD	2,000	2,000	2,000
Sidewalk salt for public buildings	0	1,000	0
Miscellaneous	2,000	2,000	2,000
Grass Carp for aquatic weed control	350	350	350
Stihl backpack blower	500	500	
Forestry Hand Tools	400	400	400
Holiday lights/Village Hall	500	500	500
Floor protection mats for DPW	0	900	900
Rental of scissor lift for PD lighting (annual)	0	600	600
	<u>23,250</u>	<u>26,050</u>	<u>24,550</u>

- Gateway Landscape Replacements transferred to Hotel/Motel Tax Fund
- Partial Holiday Lights transferred to Hotel/Motel Tax Fund

Janitorial Services	12-13	12-13	13-14
	Est. Act	Budget	Budget
Janitorial Service - VH	10,000	10,800	8,100
Janitorial Service - DPW	5,000	5,040	4,560
Janitorial Service - PD	15,500	16,200	9,840
Carpet Cleaning - VH & DPW	1,500	3,000	3,000
Carpet Cleaning - PD	1,000	1,000	2,240
Mat Rental - VH & DPW	1,405	1,405	1,405
Mat Rental - PD	1,200	1,200	1,200
Window & Blind Cleaning - VH & DPW	300	1,200	1,000
Window & Blind Cleaning - PD	650	1,000	1,000
Strip Floors	500	500	500
Furniture & Drapery Cleaning	600	600	600
Sanitize Jail Cells	2,500	3,500	3,500
Miscellaneous	350	350	350
	<u>40,505</u>	<u>45,795</u>	<u>37,295</u>

- CleanNet of Illinois contract expires in December, 2013

Improvements	12-13	12-13	13-14
	Est. Act	Budget	Budget
Replace RTU at DPW	12,700	15,000	0
Village Hall Display Case			1,500
	<u>12,700</u>	<u>15,000</u>	<u>1,500</u>

**VILLAGE OF BURR RIDGE
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	306,553	302,842	337,163	130,468	163,013	195,628	228,318	261,088
Total Revenues	75,847	66,787	68,020	73,170	73,290	73,415	73,545	73,675
Total Expenditures	79,559	32,466	274,715	40,625	40,675	40,725	40,775	40,825
Net Increase (Decrease)	-3,712	34,321	-206,695	32,545	32,615	32,690	32,770	32,850
Available Reserves - April 30	302,842	337,163	130,468	163,013	195,628	228,318	261,088	293,938

Estimated Reserves May 1, 2013

130,468

Estimated Revenues:

Charges For Services	67,050
Miscellaneous Revenues	6,120

Total Estimated Revenues

73,170

Estimated Expenditures:

Contractual Services	39,925
Capital Outlay	0
Other Expenditures	700

Total Estimated Expenditures

40,625

Net Increase (Decrease)

32,545

Estimated Reserves April 30, 2014

163,013

21 E-911 Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
34 Charges For Services										
3420 E-911 Surcharge	65,532	60,840	62,020	67,050	67,050	0.0%	67,050	67,050	67,050	67,050
Total Charges For Services	65,532	60,840	62,020	67,050	67,050	0.0%	67,050	67,050	67,050	67,050
37 Miscellaneous Revenues										
3700 Interest Income	10,315	5,947	6,000	5,355	6,120	14.3%	6,240	6,365	6,495	6,625
Total Miscellaneous Revenues	10,315	5,947	6,000	5,355	6,120	14.3%	6,240	6,365	6,495	6,625
Total Revenues	75,847	66,787	68,020	72,405	73,170	1.1%	73,290	73,415	73,545	73,675

21 E-911 Fund
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
50 Contractual Services										
5095 Other Contractual Services	29,946	27,504	31,405	39,925	39,925	0.0%	39,925	39,925	39,925	39,925
Total Contractual Services	29,946	27,504	31,405	39,925	39,925	0.0%	39,925	39,925	39,925	39,925
70 Capital Outlay										
7000 Equipment	48,776	4,412	242,660	70,560	0		0	0	0	0
Total Capital Outlay	48,776	4,412	242,660	70,560	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	838	550	650	750	700	-6.7%	750	800	850	900
Total Other Expenditures	838	550	650	750	700	-6.7%	750	800	850	900
Total Special Revenue E-911	79,559	32,466	274,715	111,235	40,625	-63.5%	40,675	40,725	40,775	40,825

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Note

E911 Surcharge - Revenues	Avg Monthly Lines	8,880	9,601	9,601	9,601	9,601	9,601	9,601
	Surcharge	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	Allocation	Est	Actual	Budget	Budget	Projected	Projected	Projected
Surcharge	\$0.600	63,936	69,124	69,124	69,124	69,124	69,124	69,124
Less 3% Accounting Charge	(\$0.018)	(1,918)	(2,074)	(2,074)	(2,074)	(2,074)	(2,074)	(2,074)
Net Surcharge Collected	\$0.582	62,018	67,050	67,050	67,050	67,050	67,050	67,050
Other Contractual Services								
Southwest Central E-911 Board	\$0.160	17,047	16,565	16,565	16,565	16,565	16,565	16,565
AT&T - Routings & Charges	\$0.116	14,356	13,640	13,640	13,640	13,640	13,640	13,640
		31,403	30,205	30,205	30,205	30,205	30,205	30,205
DuPage Interoperability Radio System Fee			9,720	9,720	9,720	9,720	9,720	9,720
		31,403	39,925	39,925	39,925	39,925	39,925	39,925
Equipment Reserves								
Tri-State Fire Protection District	\$0.050	5,328	5,760	5,760	5,760	5,760	5,760	5,760
Pleasantdale Fire Protection District	\$0.050	5,328	5,760	5,760	5,760	5,760	5,760	5,760
Village of Burr Ridge	\$0.206	19,959	15,604	15,604	15,604	15,604	15,604	15,604
		30,615	27,125	27,125	27,125	27,125	27,125	27,125
Total Surcharges	\$0.582	62,018	67,050	67,050	67,050	67,050	67,050	67,050

- Ordinance establishing E-911 adopted January 23, 1989. Telephone surcharge established at \$.60 per line. less 3% accounting charge for a net surcharge of \$.582.

- Southwest Central E-911 Board based on \$.160 per line.

- AT&T estimated cost based on \$87.50 per 1,000 line routings (12) plus monthly taxes of \$146.37

- Tri-State and Pleasantdale Fire Protection Districts based on \$.050 per line.

- Village of Burr Ridge receives remainder of surcharge after payouts to AT&T and other agencies

- The Equipment Reserve figure equals what is estimated to be reserved in any fiscal year. The actual amount that will be available for the Burr Ridge Police and the Fire Districts will be determined after the audit has been completed.

Equipment	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Tri-State Fire Protection District	0	0	0
Pleasantview Fire Protection District	70,560	70,560	0
Village of Burr Ridge	172,100	0	0
	242,660	70,560	0

2012-13

- Burr Ridge interoperable radio equipment (budgeted in FY 11-12)
- Pleasantview FD new CAD system.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Note

Available Reserves	2011-12 Actual	2012-13 Est Act	2013-14 Budget
Tri-State Fire Protection District-May 1	19,887	25,912	31,651
Surcharge	5,227	5,328	5,760
Interest Allocation	798	411	1,315
Equipment	0	0	0
Tri-State Fire Protection District-April 30	25,912	31,651	38,726
Pleasantview Fire Protection District-May 1	70,560	78,616	14,632
Surcharge	5,227	5,329	5,760
Interest Allocation	2,830	1,247	608
Equipment	0	(70,560)	0
Pleasantview Fire Protection District-April 30	78,616	14,632	21,000
Village of Burr Ridge-May 1	205,907	232,635	84,185
Surcharge	22,883	19,952	15,604
Interest Allocation	8,257	3,698	3,498
Equipment	(4,412)	(172,100)	
Village of Burr Ridge-April 30	232,635	84,185	103,287
Available Reserves-April 30	337,163	130,468	163,013

**VILLAGE OF BURR RIDGE
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	1,063	10,053	-45,214	1	1	1	1	1
Total Revenues	300,221	273,769	317,380	302,730	262,300	270,100	278,140	286,410
Total Expenditures	291,232	329,035	272,165	302,730	262,300	270,100	278,140	286,410
Net Increase (Decrease)	8,989	-55,267	45,215	0	0	0	0	0
Available Reserves - April 30	10,053	-45,214	1	1	1	1	1	1

Estimated Reserves May 1, 2013

1

Estimated Revenues:

Intergovernmental	296,140
Miscellaneous Revenues	6,590

Total Estimated Revenues

302,730

Estimated Expenditures:

Other Expenditures	700
Transfers	302,030

Total Estimated Expenditures

302,730

Net Increase (Decrease)

0

Estimated Reserves April 30, 2014

1

22 Motor Fuel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
33 Intergovernmental										
3340 State Allotments	294,196	267,780	310,790	329,930	296,140	-10.2%	255,580	263,250	271,150	279,280
Total Intergovernmental	294,196	267,780	310,790	329,930	296,140	-10.2%	255,580	263,250	271,150	279,280
37 Miscellaneous Revenues										
3700 Interest Income	6,026	5,988	6,590	6,520	6,590	1.1%	6,720	6,850	6,990	7,130
Total Miscellaneous Revenues	6,026	5,988	6,590	6,520	6,590	1.1%	6,720	6,850	6,990	7,130
Total Revenues	300,221	273,769	317,380	336,450	302,730	-10.0%	262,300	270,100	278,140	286,410

22 Motor Fuel Tax Fund
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	347	550	650	750	700	-6.7%	750	800	850	900
Total Other Expenditures	347	550	650	750	700	-6.7%	750	800	850	900
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	290,885	328,485	271,515	335,700	302,030	-10.0%	261,550	269,300	277,290	285,510
Total Transfers	290,885	328,485	271,515	335,700	302,030	-10.0%	261,550	269,300	277,290	285,510
Total Special Revenue MFT	291,232	329,035	272,165	336,450	302,730	-10.0%	262,300	270,100	278,140	286,410

22 Motor Fuel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Road Program Funding

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	15,584	156,554	239,295	299,825	104,895	138,300	224,750	325,055
Total Revenues	381,716	456,028	450,350	470,265	491,150	513,055	536,030	560,125
Total Expenditures	240,746	373,287	389,820	665,195	457,745	426,605	435,725	445,095
Net Increase (Decrease)	140,970	82,741	60,530	-194,930	33,405	86,450	100,305	115,030
Emergency Maintenance CLR/I55 (Reserve)			15,000	30,000	45,000	60,000	75,000	90,000
Available Reserves - April 30 (Unreserved)	156,554	239,295	284,825	74,895	93,300	164,750	250,055	350,085
Available Reserves - April 30 (Total Reserves)	156,554	239,295	299,825	104,895	138,300	224,750	325,055	440,085

Estimated Reserves May 1, 2013

299,825

Estimated Revenues:

Taxes	464,145
Miscellaneous Revenues	6,120

Total Estimated Revenues

470,265

Estimated Expenditures:

Contractual Services	70,585
Capital Outlay	0
Other Expenditures	288,700
Transfers	305,910

Total Estimated Expenditures

665,195

Net Increase (Decrease)

-194,930

Estimated Reserves April 30, 2014

104,895

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
30 Taxes										
3080 Hotel/Motel Taxes	378,619	450,081	444,350	416,530	464,145	11.4%	484,905	506,685	529,530	553,495
Total Taxes	378,619	450,081	444,350	416,530	464,145	11.4%	484,905	506,685	529,530	553,495
37 Miscellaneous Revenues										
3700 Interest Income	3,097	5,947	6,000	5,355	6,120	14.3%	6,245	6,370	6,500	6,630
3710 Donations	0	0	0	0	0		0	0	0	0
Total Miscellaneous Revenues	3,097	5,947	6,000	5,355	6,120	14.3%	6,245	6,370	6,500	6,630
Total Revenues	381,716	456,028	450,350	421,885	470,265	11.5%	491,150	513,055	536,030	560,125

23 Hotel/Motel Tax Fund
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
50 Contractual Services										
5069 Maintenance-Gateway Landscape	32,306	36,597	44,300	44,300	44,360	0.1%	54,360	55,445	56,555	57,685
5075 Gateway Projects	20,853	11,144	31,100	34,025	26,225	-22.9%	21,225	21,225	21,225	21,225
Total Contractual Services	53,160	47,742	75,400	78,325	70,585	-9.9%	75,585	76,670	77,780	78,910
70 Capital Outlay										
7010 Improvements	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	118	550	650	750	700	-6.7%	750	800	850	900
8050 Programs/Tourism Promotions	14,425	15,114	17,860	20,000	38,000	90.0%	38,000	38,000	38,000	38,000
8055 Hotel/Motel Marketing	127,128	263,966	250,000	250,000	250,000	0.0%	257,500	265,225	273,185	281,375
Total Other Expenditures	141,671	279,630	268,510	270,750	288,700	6.6%	296,250	304,025	312,035	320,275
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	0	260,000		40,000	0	0	0
9041 Transfer To Debt Service	45,915	45,915	45,910	90,545	45,910	-49.3%	45,910	45,910	45,910	45,910
Total Transfers	45,915	45,915	45,910	90,545	305,910	237.9%	85,910	45,910	45,910	45,910
Total Special Revenue Hotel/Motel	240,746	373,287	389,820	439,620	665,195	51.3%	457,745	426,605	435,725	445,095

23 Hotel/Motel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Hotel/Motel Taxes	4%	4%	4%	4%	4%	4%	4%
	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Quality Inn	0%	33,600	31,000	33,600	33,600	33,600	33,600
Extended Stay	3%	37,140	32,810	38,255	39,400	40,585	41,800
Spring Hill Suites	5%	131,630	122,930	138,210	145,120	152,375	159,995
Marriot	5%	241,980	229,790	254,080	266,785	280,125	294,135
Total		444,350	416,530	464,145	484,905	506,685	529,530

Hotel/Motel Marketing	56%	60%	54%	53%	52%	52%	51%
	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Total		250,000	250,000	250,000	257,500	265,230	273,180

Programs/Tourism Promotion

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%
The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

Program Costs	2012-2013	2012-2013	2013-2014
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,960	5,000	5,000
4th of July Public Works & Police detail	500	3,000	500
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Pleasantdale Park Dist.-Vial House Museum	0	500	0
Flags	2,000	2,000	2,000
Summer Concert Title Sponsorship			15,000
Armed Forces Day			6,000
Total	17,860	20,000	38,000

- Summer Concert Title Sponsorship - funds the Part Time Assistant Events Coordinator in the General Fund.

Gateway Projects	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Electric for median	2,125	1,500	2,200
Gateway landscape replacements	2,500	2,500	2,500
North CLR median plant enhancements	10,000	10,000	0
Holiday lights Village Hall	1,191	1,000	1,000
South Gateway Annuals	2,500	2,500	2,500
Village Center event signs	2,871	5,000	5,000
Bucket Truck Rental		1,025	1,025
South Median Landscape Improvements	5,000	5,000	5,000
Holiday Décor	4,910	4,500	5,000
Event Signage		1,000	1,000
Irrigation Controller for Carriage Way Gateway		0	1,000
	31,097	34,025	26,225

Maintenance-Gateway Landscape	12-13	12-13	13-14	14-15
	Est. Act.	Budget	Budget	Budget
Medians/Gateways/CLR/BR Parkway	44,300	44,300	44,360	44,360
CLR/I55 Interchange	0	0	0	10,000
	44,300	44,300	44,360	54,360

23 Hotel/Motel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Improvements
Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay future years.

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

**VILLAGE OF BURR RIDGE
RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	0	0	0	0	0	0	0	0
Total Revenues	0	0	50,000	50,000	50,000	50,000	50,000	50,000
Total Expenditures	0	0	50,000	50,000	50,000	50,000	50,000	50,000
Net Increase (Decrease)	0	0	0	0	0	0	0	0
Available Reserves - April 30	0	0	0	0	0	0	0	0

Estimated Reserves May 1, 2013

0

Estimated Revenues:

Taxes	50,000
Miscellaneous Revenues	0

Total Estimated Revenues

50,000

Estimated Expenditures:

Other Expenditures	50,000
--------------------	--------

Total Estimated Expenditures

50,000

Net Increase (Decrease)

0

Estimated Reserves April 30, 2014

0

24 Places of Eating Tax
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
30 Taxes										
3070 Places of Eating Tax	0	0	50,000	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
Total Taxes	0	0	50,000	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
37 Miscellaneous Revenues										
3700 Interest Income	0	0	0	1,500	0		0	0	0	0
Total Miscellaneous Revenues	0	0	0	1,500	0		0	0	0	0
Total Revenues	0	0	50,000	51,500	50,000	-2.9%	50,000	50,000	50,000	50,000

24 Places of Eating Tax
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	0	0	0	500	0		0	0	0	0
8056 Restaurant/Place of Eating Mktg	0	0	50,000	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
Total Other Expenditures	0	0	50,000	50,500	50,000	-1.0%	50,000	50,000	50,000	50,000
Total Restaurant/Place of Eating Tax	0	0	50,000	50,500	50,000	-1.0%	50,000	50,000	50,000	50,000

24 Places of Eating Tax

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Restaurant/Place of Eating Marketing
\$50,000 of the 1% of the Place of Eating tax will go to promote local restaurants and places of eating.

**VILLAGE OF BURR RIDGE
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	2,351,643	1,094,054	1,130,889	1,132,774	640,089	25,014	4	4
Total Revenues	1,568,702	572,569	1,033,800	670,030	376,550	643,640	657,680	669,205
Total Expenditures	2,826,292	535,734	1,031,915	1,162,715	991,625	668,650	657,680	669,205
Net Increase (Decrease)	-1,257,589	36,836	1,885	-492,685	-615,075	-25,010	0	0
Available Reserves - April 30	1,094,054	1,130,889	1,132,774	640,089	25,014	4	4	4

Estimated Reserves May 1, 2013

1,132,774

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	108,000
Transfers	562,030

Total Estimated Revenues

670,030

Estimated Expenditures:

Capital Outlay	1,161,415
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

1,162,715

Net Increase (Decrease)

-492,685

Estimated Reserves April 30, 2014

640,089

31 Capital Improvements Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
33 Intergovernmental										
3320 State Grants	366,894	105,706	117,195	100,000	0		0	0	0	0
Total Intergovernmental	366,894	105,706	117,195	100,000	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	21,321	11,893	13,075	20,000	15,000	-25.0%	10,000	10,000	10,000	10,000
3710 Donations	26,679	0	274,225	284,705	68,000	-76.1%	0	0	0	0
3711 Developer Donations	850,800	39,000	51,000	51,000	0		0	0	0	0
3795 Other Revenue	12,123	21,485	56,790	30,000	25,000	-16.7%	15,000	13,140	0	0
Total Miscellaneous Revenues	910,923	72,378	395,090	385,705	108,000	-72.0%	25,000	23,140	10,000	10,000
39 Transfers										
3910 Transfer From General Fund	0	66,000	250,000	0	0		50,000	351,200	370,390	373,695
3922 Transfer From Motor Fuel Tax	290,885	328,485	271,515	335,700	302,030	-10.0%	261,550	269,300	277,290	285,510
3923 Transfer From Hotel/Motel Tax	0	0	0	0	260,000		40,000	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfers From Sewer Fund	0	0	0	0	0		0	0	0	0
Total Transfers	290,885	394,485	521,515	335,700	562,030	67.4%	351,550	620,500	647,680	659,205
Total Revenues	1,568,702	572,569	1,033,800	821,405	670,030	-18.4%	376,550	643,640	657,680	669,205

31 Capital Improvements Fund
8010 Capital Improvement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
70 Capital Outlay										
7010 Improvements	231,719	223,442	342,520	371,650	267,815	-27.9%	247,000	0	0	0
7055 Village Facility Improvements	1,962,302	45,404	191,045	175,000	235,000	34.3%	25,000	0	0	0
7065 2007 Road Program	0	0	0	0	0		0	0	0	0
7066 2008 Road Program	0	0	0	0	0		0	0	0	0
7067 2009 Road Program	0	0	0	0	0		0	0	0	0
7068 2010 Road Program	555,817	0	0	0	0		0	0	0	0
7069 2011 Road Program	331	265,788	0	0	0		0	0	0	0
7070 2012 Road Program	0	0	497,250	579,660	0		0	0	0	0
7071 2013 Road Program	0	0	0	0	658,600		718,300	667,300	656,300	667,800
Total Capital Outlay	2,750,169	534,634	1,030,815	1,126,310	1,161,415	3.1%	990,300	667,300	656,300	667,800
80 Other Expenditures										
8040 Bank/Investment Fees	3,487	1,100	1,100	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
Total Other Expenditures	3,487	1,100	1,100	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
90 Transfers										
9041 Transfer to Debt Service Fund	72,635	0	0	0	0		0	0	0	0
Total Transfers	72,635	0	0	0	0		0	0	0	0
Total Capital Improvement	2,826,292	535,734	1,031,915	1,127,610	1,162,715	3.1%	991,625	668,650	657,680	669,205

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Other Revenues										
07-08	08-09	09-10	09-10	10-11	11-12	12-13	13-14	14-15	15-16	
Actual	Actual	Actual	Actual	Actual	Actual	Est Act	Budget	Budget	Budget	Total
96,365	153,775	42,070	25,000	12,125	21,485	56,790	25,000	15,000	13,140	460,750
- Real Estate Transfer Fees of \$460,750 will be used for the new Police facility.										

Transfer From General Fund						
	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act.	Budget	Project	Project	Project	Project
Road Program	250,000	0	50,000	351,200	370,390	373,695

Village Facility Improvement					
	12-13	12-13	13-14	14-15	15-16
	Est. Act.	Budget	Budget	Budget	Budget
Village Hall Renovation-Interior	171,365	175,000	125,000		
Village Hall Lighting Upgrade	19,679				
Village Hall Renovation-Exterior/Roof			100,000	25,000	
Landscape-PD facility det basin					
Sealcoat VH & DPW parking lots			10,000		
	191,044	175,000	235,000	25,000	0

Village Hall Board and Conference Room Renovation	
Construction	135,634
Furniture	18,545
Draperies	3,338
Design Consultant	13,850
Total	171,367
Board Room Audio/Visual Upgrade - Paid in the IT Fund	51,886
Vilage Hall Lighting	19,679
Less Revenue - Illinois Clean Energy Grant	(17,195)
Net Cost	2,484

Transfers From Motor Fuel Tax Fund
Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

State Grants			
	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Illinois Clean Energy Grant-Village Hall	17,195		
ITEP		0	0
DCEO Grant	100,000	100,000	0
	117,195	100,000	0

- The ITEP program initially required the Village to front the engineering costs and be reimbursed, but the FFM process has been approved for this project, which allows the Village to utilize the engineering costs as a portion of the grant match obligation.
- The DCEO Grant may be applied to the 2012 Road program

Donations			
	12-13	12-13	13-14
	Est. Act.	Budget	Budget
Walsh-Higgins LOC	132,500	132,500	
IDOT Construction Engineering match	69,455	69,455	
DuPage County contribution	38,135	50,000	
Porterhouse donation	11,385	10,000	
Meadowbrook Place subdivision escrow	22,750	22,750	
Madison Ridge subdivision escrow			38,000
Ghaben subdivision escrow			12,500
Downers Grove Township contribution			17,500
	274,225	284,705	68,000

Madison Street LAPP to include \$50K transfer from the Pathway Fund for sidewalk improvements, 87th - 89th.

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Improvements	11-12 Actual	12-13 Est. Act.	12-13 Budget	13-14 Budget	14-15 Project	15-16 Project
<u>CLR/I-55 Bridge ITEP Grant</u>						
CLR/I-55 Bridge Improvement Engineering ¹	\$ 140,015	\$ 118,570	\$ 120,000	\$ 1,415	\$ 40,000	
CLR/I-55 Construction Engineering (10% of total)				TBD		
CLR/I-55 Bridge Construction Grant Match				TBD		
<u>Madison Street Coordior²</u>						
Stage 1, Madison & N. Frontage Signal						
Phase II Engineering	\$ 15,000					
STP Grant match		\$ 84,000	\$ 81,650			
Material Testing						
Construction Inspection	\$ 12,000	\$ 95,950	\$ 95,000			
Stage 2, 79th Street Roundabout (deferred):						
Phase II Engineering (\$160K)					defer	
Right-of-way acquisition, Madison St. (TBD)					defer	
STP Grant match (\$407K)						defer
Material Testing (\$40K)						defer
Construction Inspection (\$120K)						defer
<u>Garfield Street LAPP (\$167K Grant)</u>						
Survey		\$ 8,000	\$ 25,000	\$ 18,000		
STP Construction Grant Match					\$ 72,000	
Non-participatory items					\$ 100,000	
Construction Engineering					\$ 30,000	
Material Testing					\$ 5,000	
<u>Madison Street LAPP (\$280K Grant)</u>						
Survey		\$ 36,000	\$ 50,000			
STP Construction Grant Match ³				\$ 203,400		
Construction Engineering				\$ 40,000		
Material Testing				\$ 5,000		
TOTALS:	\$ 224,015	\$ 342,520	\$ 371,650	\$ 267,815	\$ 247,000	\$ -
¹ County Line Road Bridge ITEP Project: the Village has been authorized to utilize the FFM program, which allows for the Village to front-load grant match obligations for engineering services to meet the project schedule. Therefore, up to \$240K will be paid for engineering services, and the remainder of the grant (20% of total engineering & construction cost, minus FFM contributions already made), will be due following construction.						
² The Madison St. Improvement Program is scheduled for construction in two stages, a traffic signal in FY 12-13, and a roundabout in FY 15/16. The roundabout has been deferred pending results of a CMAQ grant application in 2013.						
³ \$50K of this project will be paid out of the Sidewalk/Pathway Fund.						

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Road Program	2012-2013 Est Act.	2012-2013 Budget	2013-2014 Budget	2014-2015 Project	2015-2016 Project	2016-2017 Project	2017-2018 Project
Resurfacing & Repair Program	447,250	527,660	593,600	668,300	612,300	601,300	597,800
Drainage Improvements / Other							
Pavement Maintenance	40,000	40,000	50,000	35,000	50,000	40,000	55,000
Material Testing	10,000	12,000	15,000	15,000	15,000	15,000	15,000
	497,250	579,660	658,600	718,300	677,300	656,300	667,800

2013 Road Program (FY 2013-14)	2016 Road Program (FY 2016-17) *
Resurfacing Program:	Resurfacing Program:
West Babson Park	59th Street
Drew & 80th (Option)	Oak Hills neighborhood
Carriage Way subdivision	Babson Park
Crack Sealing	Crack Sealing
Pavement Marking	Pavement Marking
Material Testing	Material Testing
168,800	32,100
98,000	223,100
326,800	346,100
30,000	20,000
20,000	20,000
15,000	15,000
658,600	656,300

Notes:
-2013 work will also include the Madison Street LAPP project, funded through an STP grant (See Improvements).

2014 Road Program (FY 2014-15) *	2017 Road Program (FY 2017-18) *
Resurfacing Program:	Resurfacing Program:
Fieldstone subdivision	71st Street
Madison Club subdivision	Veteran's Boulevard
Crack Sealing	Andrew Court
Pavement Marking	Clubsie Court
Material Testing	Tow er Drive
	Steeple side Drive
535,200	Countryside Court
133,100	Chasemoor Drive
20,000	Peppermill Court
15,000	Wildw ood subdivision
15,000	Lakew ood Circle subdivision
718,300	Crack Sealing
	Pavement Marking
	Material Testing
	27,600
	7,400
	22,900
	30,500
	133,200
	55,700
	14,600
	19,300
	18,400
	63,300
	204,900
	30,000
	25,000
	15,000
	667,800

Notes:
-2014 work will also include the Garfield Street LAPP project, funded through an STP grant (See Improvements).

* subject to change

**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	994,769	783,696	602,737	540,712	365,912	354,587	148,237	136,857
Total Revenues	26,661	11,893	13,060	62,500	10,000	10,000	10,000	10,000
Total Expenditures	237,734	192,852	75,085	237,300	21,325	216,350	21,380	21,405
Net Increase (Decrease) In Fund Balance	-211,073	-180,959	-62,025	-174,800	-11,325	-206,350	-11,380	-11,405
Available Reserves - April 30	783,696	602,737	540,712	365,912	354,587	148,237	136,857	125,452

Estimated Reserves May 1, 2013

540,712

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	62,500

Total Estimated Revenues

62,500

Estimated Expenditures:

Contractual Services	3,000
Capital Outlay	233,000
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

237,300

Net Increase (Decrease)

-174,800

Estimated Reserves April 30, 2014

365,912

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	26,661	11,893	13,060	25,000	15,000	-40.0%	10,000	10,000	10,000	10,000
3710 Donations	0	0	0	47,500	47,500	0.0%	0	0	0	0
Total Miscellaneous Revenues	26,661	11,893	13,060	72,500	62,500	-13.8%	10,000	10,000	10,000	10,000
Total Revenues	26,661	11,893	13,060	72,500	62,500	-13.8%	10,000	10,000	10,000	10,000

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
50 Contractual Services										
5035 Publishing		0	0	0	3,000		0	0	0	0
Total Contractual Services		0	0	0	3,000		0	0	0	0
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	179,998	160,288	61,885	308,000	213,000	-30.8%	0	195,000	0	0
7053 Sidewalk/Pathway Maint Project	5,370	6,564	12,000	25,000	20,000	-20.0%	20,000	20,000	20,000	20,000
Total Capital Outlay	185,368	166,852	73,885	333,000	233,000	-30.0%	20,000	215,000	20,000	20,000
80 Other Expenditures										
8040 Bank/Investment Fees	2,366	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
Total Other Expenditures	2,366	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
90 Transfers										
9010 Transfer to General Fund	50,000	24,900	0	0	0		0	0	0	0
Total Transfers	50,000	24,900	0	0	0		0	0	0	0
Total Sidewalks/Pathway	237,734	192,852	75,085	334,300	237,300	-29.0%	21,325	216,350	21,380	21,405

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Sidewalk/Pathway Projects	12-13	12-13	13-14	14-15	15-16	16-17
	Est Act	Budget	Project.	Project.	Project	Project
Various Sidewalk Ext Engineering (specialty eng)						
Miscellaneous Surveying						
<u>CLR Crosswalk at 60th Street</u>						
Survey						
Phase I engineering						
Phase II engineering						
Construction			75,000			
<u>Chasemoor sidewalk</u>						
Engineering	0	40,000				
Construction	64,648	165,000				
<u>Madison Sidewalk between 87th and 89th</u>						
Survey						
Phase I engineering						
Phase II engineering	0	15,000				
Construction (coordinate with Madison Street LAPP)			50,000			
<u>CLR Longwood to Katherine Legge Park extension (CLR, east side):</u>						
Survey						
Phase I engineering						
Phase II engineering	0	48,000	48,000			
Construction engineering					30,000	
Construction (local match)					95,000	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>						
Survey						
Phase I engineering						
Phase II engineering	0	40,000	40,000			
Construction engineering					20,000	
Construction (local match)					50,000	
Total	64,648	308,000	213,000	0	195,000	0

- Grant revenue is not a pass through the Village. Costs for projects are for local share only.

Donations	2012-13	2012-13	2013-14
	Est. Act.	Budget	Budget
Highland Fields Phase 3	0	35,000	35,000
Chateau Woods		12,500	12,500
	0	47,500	47,500

Sidewalk/Pathway Maintenance Projects
\$11,500 budgeted sidewalk/pathway maintenance to be completed part of annual program, to address trip hazards, ADA ramps, etc.
\$8,500 budgeted for CLR right of way weed cutting maintenance along sidewalk from 79th Street to 91st Street.

Publishing	2012-13	2012-13	2013-14
	Est. Actual	Budget	Budget
Pathway Map			3,000

**VILLAGE OF BURR RIDGE
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	814,468	866,358	941,369	1,025,459	863,409	777,234	670,034	547,804
Total Revenues	117,069	144,263	147,790	165,150	160,150	160,150	160,150	160,150
Total Expenditures	65,179	69,252	63,700	327,200	246,325	267,350	282,380	190,905
Net Increase (Decrease)	51,890	75,011	84,090	-162,050	-86,175	-107,200	-122,230	-30,755
Available Reserves - April 30	866,358	941,369	1,025,459	863,409	777,234	670,034	547,804	517,049

Estimated Reserves May 1, 2013

1,025,459

Estimated Revenues:

Miscellaneous Revenues	15,000
Transfers	150,150

Total Estimated Revenues

165,150

Estimated Expenditures:

Capital Outlay	325,900
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

327,200

Net Increase (Decrease)

-162,050

Estimated Reserves April 30, 2014

863,409

33 Equipment Replacement Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
37 Miscellaneous Revenues										
3700 Interest Income	24,769	11,893	13,060	24,910	15,000	-39.8%	10,000	10,000	10,000	10,000
Total Miscellaneous Revenues	24,769	11,893	13,060	24,910	15,000	-39.8%	10,000	10,000	10,000	10,000
39 Transfers										
3910 Transfers From General Fund	92,300	132,370	134,730	134,730	150,150	11.4%	150,150	150,150	150,150	150,150
Total Transfers	92,300	132,370	134,730	134,730	150,150	11.4%	150,150	150,150	150,150	150,150
Total Revenues	117,069	144,263	147,790	159,640	165,150	3.5%	160,150	160,150	160,150	160,150

33 Equipment Replacement Fund
8030 Equipment Replacement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
70 Capital Outlay										
7000 Equipment	0	0		0						
7020 Vehicles	0	68,152	62,500	62,500	325,900	421.4%	245,000	266,000	281,000	189,500
Total Capital Outlay	0	68,152	62,500	62,500	325,900	421.4%	245,000	266,000	281,000	189,500
80 Other Expenditures										
8040 Bank/Investment Fees	2,099	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
Total Other Expenditures	2,099	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
90 Transfers										
9061 Transfer to Info Tech Fund	63,080	0	0	0	0		0	0	0	0
Total Transfers	63,080	0	0	0	0		0	0	0	0
Total Equipment Replacement	65,179	69,252	63,700	63,800	327,200	412.9%	246,325	267,350	282,380	190,905

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

	<u>2012-13</u>	<u>2013-14</u>
Available Reserves	1,025,459	863,409
Historical Cost of Equipment and Vehicles	1,536,824	1,536,824
Estimated Replacement Cost of Equipment and Vehicles	2,455,150	2,455,150
Percent Funded - Historical Cost	66.7%	56.2%
Percent Funded - Estimated Replacement Cost	41.8%	35.2%

Unit #	Description	Acquisition Date	Historical Cost	Replacement Year	Est. Actual 2012-13	Budget 2012-13	Budget 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Future Years
1	2006 Ford Crown Victoria-Police Chief	38,930	19,510	2013-14			25,400					
10	2001 Ford Crown Victoria-Investigations	37,072	20,443	2013-14					21,000			
16	2005 Ford Explorer 4x4 (50 G/50W)	38,626	11,160	2018-19			15,000					
17	2009 Ford Escape (50G/50W)	39,895	11,767	2018-19								15,000
18	2011 Ford F250 4x4 Pickup Truck (50G/50W)	40,603	28,280	2018-19								15,000
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	38,838	9,936	2016-17						15,000		
20	2004 Bobcat Toolcat 5600	38,181	38,815	2014-15				60,000				
22	2004 Ford F150 4x4 Pickup Truck	38,012	21,300	2014-15				30,000				
23	2002 Navistar 4900 Dump Truck	37,690	87,916	2017-18							155,000	
24	2006 Dodge Dakota-Dodge Dakota-Building Inspector	38,838	16,880	2016-17						25,000		
26	2001 Chevy 3500 Aerial Lift Van	37,172	46,100	2015-16					90,000			
27	2003 GMC 6500 Lo-Pro Dump Truck	38,027	82,513	2013-14			155,000					
28	2001 Johnson 605 Sweeper	37,130	137,500	2016-17						225,000		
29	2003 3-Ton Truck & Equipment	37,690	99,838	2015-16					155,000			
30	2004 GMC 6500 Lo-Pro Dump Truck	38,027	82,513	2018-19								120,000
31	2005 Navistar 7400 Tandum Dump Truck	38,363	97,950	2018-19								155,000
33	2004 Navistar 6 wheel Dump Truck	38,292	98,000	2018-19								145,000
34	2005 GMC 6500 Lo-Pro Dump Truck	38,398	79,435	2018-19								145,000
35	2008 Navistar 2-Ton Dump Truck	39,462	106,305	2018-19								145,000
37	1999 Navistar 4900 2 ton Dump Truck	36,458	68,466	2013-14				155,000				
38	2003 Ford F350 Dump Truck	37,557	26,917	2012-13	48,000	48,000						
39	2004 GMC 6500 Lo-Pro Dump Truck	38,027	82,513	2018-19								120,000
41	1996 Case Backhoe Model 580L	35,268	58,866	2013-14			130,500					
44	1997 Dresser Payloader Model 515C	35,922	65,000	2018-19								120,000
51	2003 New Holland Tractor Model TC45D	37,886	19,226	2018-19								25,000
101	2001 Scag Sabre Tooth Mower	36,892	12,900	2012-13	14,500	14,500						
102	2011 Kubota Mower	40,786	11,655	2016-17						16,000		
103	2009 Mobark 14R Brush Chipper	40,052	27,572	2018-19								32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	38,261	8,750	2018-19								8,750
106	1995 Tennant 5700 Floor Scrubber	34,700	8,714	2018-19								9,000
107	1998 Beaver Creek 1 axle trailer	35,796	3,000	2018-19								4,000
108	2001 Ready Haul trailer	38,292	6,000	2018-19								7,500
109	1994 Beaver Creek 2 axle trailer	34,335	3,500	2018-19								4,000
110	2004 Arrowboard trailer	37,987	5,000	2018-19								7,500
111	2004 Water tank trailer	37,987	5,000	2018-19								7,500
	2004 Ford Taurus-Investgations	38,108	13,584	2016-17							17,000	
	2005 Ford Taurus-Investgations	38,473	14,000	2016-17							17,500	
Total			1,536,824		62,500	62,500	325,900	245,000	266,000	281,000	189,500	1,085,250

The following vehicles are funded in the Water and Sewer Funds

21	2004 Ford F350, Utility Truck (100W)	3/1/2004	29,000	2013-14		15,000						
25	2005 Ford F-150 (100W)	2/1/2006	25,000	2016-17								30,000
36	2009 Ford F-150 Pickup Truck (100W)	4/1/2009	22,000	2018-19								30,000
104	2005 Pipehunter Jetter, trailer (100 Sewer)	9/1/2006	67,000	2017-18								75,000

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

Unit #	Description	Acquisition Date	Historical Cost	Beginning Reserve 5/1/2012	2012-2013		Est. Ending Reserve 4/30/2013	2013-2014		Est. Ending Reserve 4/30/14	Est. Replace Year
					Est. Actual Revenues	Est. Actual Expenditure		Budgeted Revenues	Budgeted Expenditure		
Five-Year Property											
24	2006 Dodge Dakota-Building Inspector	5/1/2006	16,880	13,504	3,376		16,880			16,880	2016-17
Community Development					3,380	0		0	0		
Five-Year Property											
1	2006 Ford Crown Victoria-Police Chief	8/1/2006	19,510	19,510	3,902		23,412	4,900	24,500	4,900	2013-14 <i>Replaced</i>
10	2001 Ford Crown Victoria-Investigations	6/30/2001	20,443	20,443	0		20,443	0		20,443	2013-14
	2004 Ford Taurus-Investigations	5/1/2004	13,584	13,584	0		13,584	0		13,584	2016-17
	2005 Ford Taurus-Investigations	5/1/2005	14,000	14,000	0		14,000	0		14,000	2016-17
Police					3,900	0		4,900	24,500		
Five-Year Property											
17	2009 Ford Escape (50G/50W)	3/23/2009	11,767	7,060	2,353		9,413	2,353		11,767	2018-19
16	2005 Ford Explorer 4x4 (50 Wtr/50 PW)	10/1/2005	11,160	11,160	2,232		13,392	3,000	15,000	3,000	2018-19 <i>Replaced</i>
22	2004 Ford F150 4x4 Pickup Truck	1/26/2004	21,300	21,300	0		21,300	0		21,300	2014-15
101	2001 Scaq Sabre Tooth Mower	1/1/2001	12,900	12,900	0	14,500	12,900	2,900		2,900	2016-17 <i>Replaced</i>
102	2011 Kubota Mower	8/31/2011	11,655	2,331	2,331		4,662	2,331		6,993	2012-13
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	10/1/2004	8,750	8,750	0		8,750	0		8,750	2018-19
107	1998 Beaver Creek 1 axle trailer	1/1/1998	3,000	3,000	0		3,000	0		3,000	2018-19
108	2001 Ready Haul trailer	11/1/2004	6,000	6,000	0		6,000	0		6,000	2018-19
109	1994 Beaver Creek 2 axle trailer	1/1/1994	3,500	3,500	0		3,500	0		3,500	2018-19
110	2004 Arrowboard trailer	1/1/2004	5,000	5,000	0		5,000	0		5,000	2018-19
111	2004 Water tank trailer	1/1/2004	5,000	5,000	0		5,000	0		5,000	2018-19
Ten-Year Property											
38	2003 Ford F350 Dump Truck	10/28/2002	26,917	24,225	2,692	48,000	26,917	4,800		4,800	2012-13 <i>Replaced</i>
28	2001 Johnson 605 Sweeper	8/27/2001	137,500	123,750	13,750		137,500	13,750		151,250	2016-17
35	2008 Navistar 2-Ton Dump Truck	1/15/2008	106,305	31,892	10,631		42,522	10,631		53,153	2013-14
27	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	66,010	8,251		74,262	15,500	155,000	15,500	2015-16 <i>Replaced</i>
29	2003 3-Ton Truck & Equipment	3/10/2003	99,838	69,887	9,984		79,870	9,984		89,854	2018-19
30	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	49,508	8,251		57,759	8,251		66,010	2018-19
31	2005 Navistar 7400 Tandum Dump Truck	1/11/2005	97,950	48,975	9,795		58,770	9,795		68,565	2018-19
33	2004 Navistar 6 wheel Dump Truck	11/1/2004	98,000	68,600	9,800		49,000	9,800		58,800	2015-16
26	2001 Chevy 3500 Aerial Lift Van	10/8/2001	46,100	41,490	4,610		46,100	4,610		50,710	2018-19
18	2011 Ford F250 4x4 Pickup Truck (50G/50W)	3/1/2011	28,280	2,828	2,828		5,656	2,828		8,484	2016-17
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	5/1/2006	9,936	3,974	994		4,968	994		5,962	2018-19
34	2005 GMC 6500 Lo-Pro Dump Truck	2/15/2005	79,435	39,718	7,944		47,661	7,944		55,605	2013-14
37	1999 Navistar 2 ton Dump Truck	10/25/1999	68,466	68,466	0		68,466	0		68,466	2017-18
23	2002 Navistar 4900 Dump Truck	3/10/2003	87,916	61,541	8,792		70,333	8,792		79,124	2018-19
39	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	82,513	8,251		90,764	8,251		99,016	2013-14
Fifteen-Year Property											
44	1997 Dresser Payloader	5/7/1998	65,000	52,000	4,333		56,333	4,333		60,667	2018-19
41	2013 Case Backhoe 590L	7/22/1996	58,866	58,866	3,924		62,790	8,700	130,500	8,700	2013-14
51	2003 New Holland Tractor Model TC45D	9/22/2003	19,226	8,972	1,282		10,254	1,282		11,536	2018-19
103	2009 Mobark 14R Brush Chipper	8/27/2009	27,572	5,514	1,838		7,353	1,838		9,191	2018-19
20	2004 Bobcat Toolcat 5600	7/13/2004	38,815	15,526	2,588		18,114	2,588		20,701	2014-15
106	1995 Tenant 5700 Floor Scrubber	1/1/1995	8,714	8,714	0		8,714	0		8,714	2018-19
Public Works					127,450	62,500		145,250	300,500		
Village Wide Total			1,536,823	1,100,011	134,730	62,500	1,205,342	150,150	325,000	1,141,822	

**VILLAGE OF BURR RIDGE
 STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
 FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	49,002	55,732	66,435	89,785	86,705	87,195	87,755	88,395
Total Revenues	25,732	23,993	28,000	21,120	21,240	21,360	21,490	21,620
Total Expenditures	19,002	13,290	4,650	24,200	20,750	20,800	20,850	20,900
Net Increase (Decrease)	6,730	10,703	23,350	-3,080	490	560	640	720
Available Reserves - April 30	55,732	66,435	89,785	86,705	87,195	87,755	88,395	89,115

Estimated Reserves May 1, 2013	89,785
Estimated Revenues:	
Miscellaneous Revenues	21,120
Transfers	0
Total Estimated Revenues	21,120
Estimated Expenditures:	
Capital Outlay	23,500
Other Expenditures	700
Total Estimated Expenditures	24,200
Net Increase (Decrease)	-3,080
Estimated Reserves April 30, 2014	86,705

**34 Storm Water Management Fund
0300 Revenues**

**VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
37 Miscellaneous Revenues										
3700 Interest Income	3,048	5,947	6,000	4,160	6,120	47.1%	6,240	6,360	6,490	6,620
3795 Other Revenue	22,684	18,046	22,000	25,000	15,000	-40.0%	15,000	15,000	15,000	15,000
Total Miscellaneous Revenues	25,732	23,993	28,000	29,160	21,120	-27.6%	21,240	21,360	21,490	21,620
39 Transfers										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	25,732	23,993	28,000	29,160	21,120	-27.6%	21,240	21,360	21,490	21,620

**34 Storm Water Management Fund
8040 Storm Water Management**

**VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014**

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
70 Capital Outlay										
7051 Storm Water Management	18,884	12,740	4,000	21,000	23,500	11.9%	20,000	20,000	20,000	20,000
Total Capital Outlay	18,884	12,740	4,000	21,000	23,500	11.9%	20,000	20,000	20,000	20,000
80 Other Expenditures										
8040 Bank/Investment Fees	118	550	650	750	700	-6.7%	750	800	850	900
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	118	550	650	750	700	-6.7%	750	800	850	900
Total Storm Water Management	19,002	13,290	4,650	21,750	24,200	11.3%	20,750	20,800	20,850	20,900

34 Storm Water Management Fund

VILLAGE OF BURR RIDGE
 REVENUE AND EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Storm Water Management	12-13	12-13	13-14
	Est. Actual	Budget	Budget
NPDES Stormwater Permit fee	1,000	1,000	1,000
Windsor Pond bi-annual burn			2,500
Pond maintenance			
Frontage Road wetland establishment		10,000	10,000
Miscellaneous/emergency maintenance	3,000	10,000	10,000
	<u>4,000</u>	<u>21,000</u>	<u>23,500</u>

- Miscellaneous / emergency maintenance is for clearing overland drainage ways, repairing sink holes, or clearing blocked storm sewer lines.

**VILLAGE OF BURR RIDGE
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	3,033,967	3,116,931	3,174,970	3,234,615	3,234,610	3,234,610	3,234,610	3,234,605
Total Revenues	801,078	805,873	687,940	670,500	676,815	682,495	682,555	4,282,155
Total Expenditures	718,114	747,834	628,295	670,505	676,815	682,495	682,560	6,097,160
Net Increase (Decrease)	82,963	58,039	59,645	-5	0	0	-5	-1,815,005
Available Reserves - April 30	3,116,931	3,174,970	3,234,615	3,234,610	3,234,610	3,234,610	3,234,605	1,419,600

Estimated Reserves May 1, 2013

3,234,615

Estimated Revenues:

Taxes	509,365
Intergovernmental	0
Miscellaneous Revenues	115,225
Other	0
Transfers	45,910

Total Estimated Revenues

670,500

Estimated Expenditures:

Other Expenditures	670,505
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Total Estimated Expenditures

670,505

Net Increase (Decrease)

-5

Estimated Reserves April 30, 2014

3,234,610

41 Debt Service Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
30 Taxes										
3000 General Property Tax	513,948	515,750	507,850	507,850	509,365	0.3%	515,415	520,845	520,655	0
Total Taxes	513,948	515,750	507,850	507,850	509,365	0.3%	515,415	520,845	520,655	0
33 Intergovernmental										
3325 Federal Grants	57,930	46,344	23,170	23,170	0		0	0	0	0
Total Intergovernmental	57,930	46,344	23,170	23,170	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	110,649	107,039	111,010	116,710	115,225	-1.3%	115,490	115,740	115,990	116,245
Total Miscellaneous Revenues	110,649	107,039	111,010	116,710	115,225	-1.3%	115,490	115,740	115,990	116,245
38 Other										
3800 Proceeds From Sale of Assets	0	90,825	0	0	0		0	0	0	4,120,000
3890 Bond Proceeds	0	0	0	0	0		0	0	0	0
Total Other	0	90,825	0	0	0		0	0	0	4,120,000
39 Transfers										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
3923 Transfer From Hotel/Motel Tax	45,915	45,915	45,910	90,545	45,910	-49.3%	45,910	45,910	45,910	45,910
3931 Transfer from Capital Improve	72,635	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
Total Transfers	118,550	45,915	45,910	90,545	45,910	-49.3%	45,910	45,910	45,910	45,910
Total Revenues	801,078	805,873	687,940	738,275	670,500	-9.2%	676,815	682,495	682,555	4,282,155

41 Debt Service Fund
4030 Debt Service

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	8,571	68,794	10,200	116,690	11,360	-90.3%	11,625	11,875	12,125	12,380
8064 Principal-G.O. Series 2003	400,000	415,000	435,000	435,000	450,000	3.4%	470,000	490,000	505,000	0
8074 Interest-G.O. Series 2003	98,115	85,715	72,850	72,850	59,365	-18.5%	45,415	30,845	15,655	0
8110 Principal-Hotel/Motel Install	32,481	33,891	35,190	65,340	36,605	-44.0%	38,075	39,605	41,200	42,855
8111 Interest-Hotel/Motel Install	13,432	12,021	10,720	25,200	9,310	-63.1%	7,835	6,305	4,715	3,060
8112 Principal-Debt Crt Series 2009		0	0	0	0		0	0	0	0
8113 Interest-Debt Crt Series 2009	165,516	132,413	0	66,205	0		0	0	0	0
8114 Principal-Debt Crt Series 2012	0	0	0	0	0		0	0	0	5,935,000
8115 Interest-Debt Crt Series 2012	0	0	64,335	56,325	103,865	84.4%	103,865	103,865	103,865	103,865
Total Other Expenditures	718,114	747,834	628,295	837,610	670,505	-20.0%	676,815	682,495	682,560	6,097,160
Total Debt Service	718,114	747,834	628,295	837,610	670,505	-20.0%	676,815	682,495	682,560	6,097,160

41 Debt Service Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

Refunding Debt Certificate Series 2012						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2012-13		12,406	51,931	64,337	64,337	1.50%
2013-14		51,931	51,931	103,863	103,863	1.50%
2014-15		51,931	51,931	103,863	103,863	1.50%
2015-16		51,931	51,931	103,863	103,863	1.50%
2016-17		51,931	51,931	103,863	103,863	1.50%
2017-18	5,935,000	51,931	51,931	103,863	6,038,863	
	5,935,000			583,650	6,518,650	

Payment of Principal in FY 2017-18	
Equity Transfer-General Fund	800,000
Equity Transfer-Water Fund	2,000,000
Sale of Land	4,120,000
Total	6,920,000

Police Station Funding

- Refinancing of Debt Certificates Series 2009 - taking advantage of historical low interest rates.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M) to pay for the interest on the Police Station Debt
- Interest earned on Debt Service Fund reserves will pay the annual Interest cost on the debt.

41 Debt Service Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	
Abatements							
Levy	Extension	Billed	Fiscal Year	Abatement	Description		
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				<u>3,727,117</u>			

**VILLAGE OF BURR RIDGE
WATER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	4,146,139	3,957,134	3,859,302	4,152,277	4,260,782	4,499,107	4,535,642	4,162,107
Total Revenues	3,264,393	3,441,046	4,361,660	4,448,670	4,830,400	4,968,060	5,109,850	5,255,900
Total Expenditures	3,453,398	3,538,878	4,068,685	4,340,165	4,592,075	4,931,525	5,483,385	5,641,380
Net Increase (Decrease)	-189,005	-97,832	292,975	108,505	238,325	36,535	-373,535	-385,480
Available Reserves - April 30	3,957,134	3,859,302	4,152,277	4,260,782	4,499,107	4,535,642	4,162,107	3,776,627

Estimated Reserves May 1, 2013

4,152,277

Estimated Revenues:

Charges For Services	4,222,470
Miscellaneous Revenues	226,200

Total Estimated Revenues

4,448,670

Estimated Expenditures:

Personnel Services	780,235
Contractual Services	351,945
Commodities	2,758,925
Capital Outlay	338,500
Other Expenditures	17,850
Transfers	92,710

Total Estimated Expenditures

4,340,165

Net Increase (Decrease)

108,505

Estimated Reserves April 30, 2014

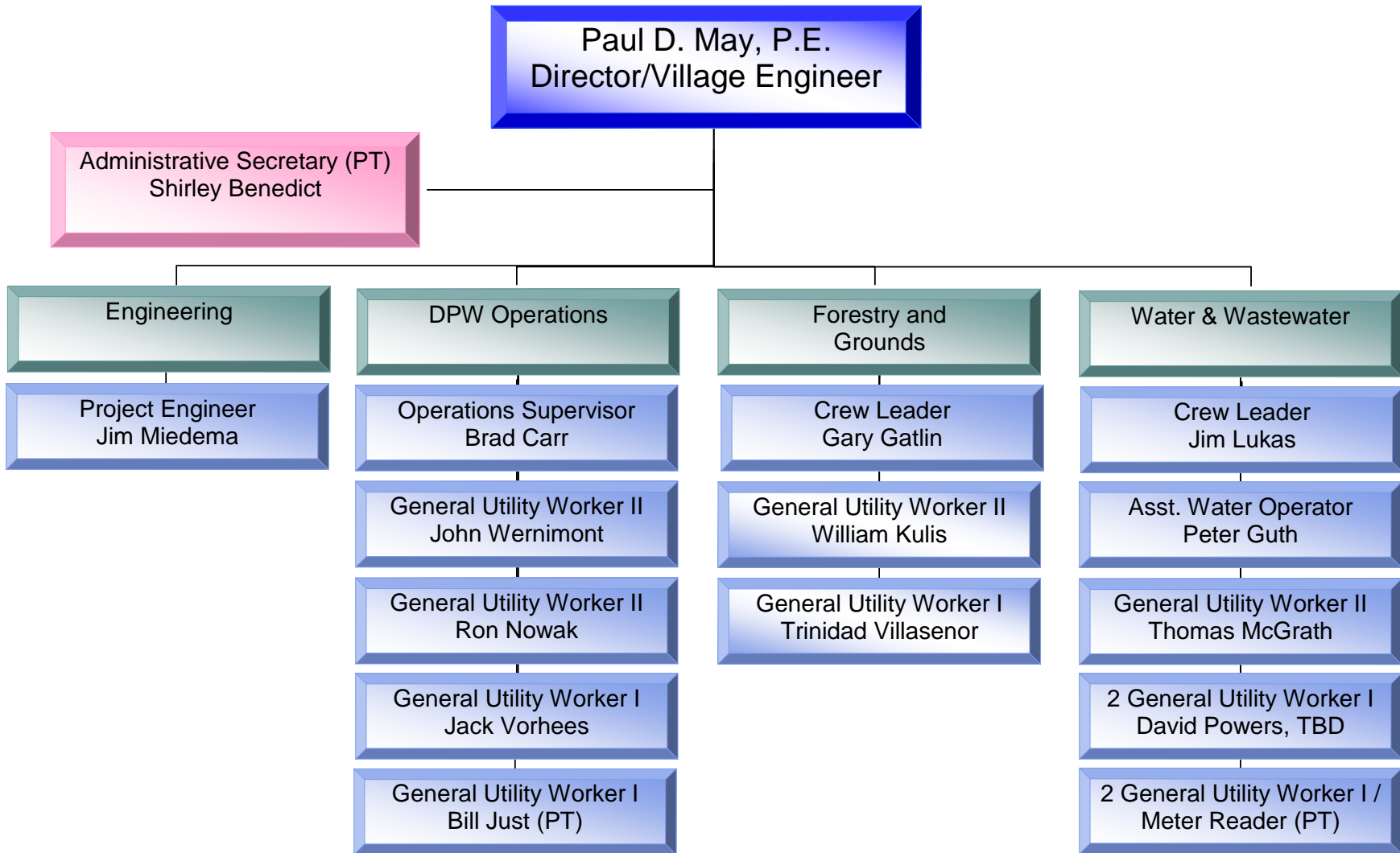
4,260,782

51 Water Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Revenue Budget	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
3 Charges For Services										
3430 Water Sales	2,981,515	3,140,118	4,015,570	3,554,350	4,128,510	16.2%	4,541,360	4,677,600	4,817,930	4,962,470
3434 Tap-Ons	46,745	53,547	45,000	27,660	31,000	12.1%	23,500	23,500	23,500	23,500
3435 Water Meter Sales	14,804	18,306	30,120	16,900	16,900	0.0%	16,900	16,900	16,900	16,900
3436 Water Penalties	31,674	35,643	32,390	31,550	33,360	5.7%	34,360	35,390	36,450	37,540
3437 Water Use	10,580	14,484	12,330	12,430	12,700	2.2%	13,080	13,470	13,870	14,290
Total Charges For Services	3,085,318	3,262,098	4,135,410	3,642,890	4,222,470	15.9%	4,629,200	4,766,860	4,908,650	5,054,700
3 Miscellaneous Revenues										
3700 Interest Income	177,857	178,398	225,000	275,000	225,000	-18.2%	200,000	200,000	200,000	200,000
3710 Donations	0	0	0	0	0		0	0	0	0
3795 Other Revenues	1,218	550	1,250	5,000	1,200	-76.0%	1,200	1,200	1,200	1,200
Total Miscellaneous Revenues	179,075	178,948	226,250	280,000	226,200	-19.2%	201,200	201,200	201,200	201,200
Total Revenues	3,264,393	3,441,046	4,361,660	3,922,890	4,448,670	13.4%	4,830,400	4,968,060	5,109,850	5,255,900

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



Water Fund
DESCRIPTION OF OPERATIONS

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-time	455,119	444,417	434,795	446,855	484,390	8.4%	533,620	550,440	568,740	586,730
4002 Salaries Part-Time	11,386	20,713	22,980	53,215	37,860	-28.9%	38,950	40,070	41,220	42,400
4003 Salaries Overtime	24,677	27,264	34,840	26,050	29,130	11.8%	29,725	30,335	30,950	31,580
4011 IMRF Contribution	56,632	57,069	62,485	62,570	69,065	10.4%	82,245	86,135	95,275	104,780
4012 FICA/Medicare Taxes	34,868	34,372	29,195	31,295	40,550	29.6%	44,655	46,250	47,960	49,640
4030 Health/Life Insurance	92,392	102,187	87,860	111,425	101,885	-8.6%	132,520	145,775	160,350	176,385
4032 Uniform Allowance	3,667	5,159	7,075	7,250	7,690	6.1%	7,845	8,000	8,160	8,325
4040 Due & Subscriptions	2,297	2,096	2,250	2,250	2,250	0.0%	2,250	2,250	2,250	2,250
4041 Employee Recruitment Expense	1,828	0	1,000	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	511	372	1,740	3,915	5,915	51.1%	3,915	3,915	3,915	3,915
4043 Tuition Reimbursement	630	1,000	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4099 Other Personnel Services	0	0	0	6,015	0		0	0	0	0
Total Personnel Services	684,007	694,649	685,220	752,340	780,235	3.7%	877,225	914,670	960,320	1,007,505
50 Contractual Services										
5020 Professional Services	25,987	21,340	31,200	23,200	26,200	12.9%	26,200	26,200	26,200	26,200
5025 Postage	15,305	13,591	14,725	15,755	16,070	2.0%	16,400	16,730	17,070	17,410
5030 Telephone	16,766	18,413	15,820	14,470	16,610	14.8%	16,950	17,290	17,640	18,000
5040 Printing	980	693	900	1,200	1,200	0.0%	1,200	1,200	1,200	1,200
5050 Maintenance-Equipment	8,294	2,021	4,170	4,280	4,280	0.0%	4,280	4,280	4,280	4,280
5051 Maintenance-Vehicles	3,597	1,204	2,350	4,000	4,000	0.0%	4,000	4,000	4,000	4,000
5052 Maintenance-Buildings	708	1,691	2,520	2,575	2,575	0.0%	2,575	2,575	2,575	2,575
5067 Maintenance-Distribution System	117,751	153,155	130,460	131,900	131,900	0.0%	119,700	115,700	509,800	547,300
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	73,587	74,725	67,500	70,400	70,400	0.0%	70,400	70,400	70,400	70,400
5081 Insurance	54,514	56,406	57,760	59,780	57,010	-4.6%	59,310	61,710	64,200	66,790
5085 Rentals	245	245	500	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	15,296	19,049	15,475	15,675	21,200	35.2%	21,625	22,055	22,500	22,950
Total Contractual Services	333,029	362,531	343,380	343,735	351,945	2.4%	343,140	342,640	740,365	781,605
60 Commodities										
6000 Office Supplies	0	232	550	575	575	0.0%	575	575	575	575
6010 Operating Supplies	16,383	22,212	20,100	23,100	23,100	0.0%	23,100	23,100	23,100	23,100
6020 Gasoline & Oil	15,683	16,066	15,500	19,750	19,750	0.0%	19,750	19,750	19,750	19,750

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
6040 Supplies-Equipment	27,288	16,044	26,500	24,500	28,500	16.3%	28,500	28,500	28,500	28,500
6041 Supplies-Vehicles	674	1,346	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6070 Water Purchases	2,033,041	2,218,395	2,683,535	2,460,270	2,686,000	9.2%	2,874,020	3,075,200	3,290,465	3,356,275
Total Commodities	2,093,068	2,274,294	2,747,185	2,529,195	2,758,925	9.1%	2,946,945	3,148,125	3,363,390	3,429,200
70 Capital Outlay										
7000 Equipment	31,629	68,496	153,500	160,500	165,500	3.1%	160,500	160,500	160,500	160,500
7010 Improvements	226,627	13,780	12,000	138,000	158,000	14.5%	150,000	200,000	150,000	150,000
7020 Vehicles	0	0	32,000	0	15,000		0	60,000	0	0
Total Capital Outlay	258,256	82,276	197,500	298,500	338,500	13.4%	310,500	420,500	310,500	310,500
80 Other Expenditures										
8040 Bank/Investment Fees	15,628	17,088	17,500	18,855	17,850	-5.3%	18,205	18,570	18,940	19,320
Total Other Expenditures	15,628	17,088	17,500	18,855	17,850	-5.3%	18,205	18,570	18,940	19,320
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	0	0		0	0	0	0
9041 Transfer To Debt Service	0	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	69,410	108,040	77,900	77,900	92,710	19.0%	96,060	87,020	89,870	93,250
Total Transfers	69,410	108,040	77,900	77,900	92,710	19.0%	96,060	87,020	89,870	93,250
Total Water Operations	3,453,398	3,538,878	4,068,685	4,020,525	4,340,165	8.0%	4,592,075	4,931,525	5,483,385	5,641,380

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
Administrative Secretary	50%	40%	10%
<i>position made part time in FY10-11</i>			
Engineering			
Assistant Village Engineer	50%	40%	10%
Project Engineer	50%	40%	10%
<i>position held vacant since FY10-11</i>			
Operations			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker II	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
Forestry & Grounds			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
Water & Wastewater			
Crew Leader Water &	0%	75%	25%
2-General Utility Worker II	0%	75%	25%
1-Assistant Water Operator	0%	100%	0%
1-General Utility Worker I	0%	0%	100%
1-General Utility Worker I	0%	100%	0%
<i>position made full time in FY13-14</i>			
2-P/T Meter reader	0%	100%	0%

Training & Travel Expense	12-13 Est. Act	12-13 Budget	13-14 Budget
National Conference - Dir.			2,000
Continuing Education PE lic	600	1,000	1,000
Water Operators Training*	1,000	2,000	2,000
MCWWA Meetings	100	275	275
Chamber Meetings - Dir.			
Water license renewal	40	40	40
Water license class	0	600	600
	1,740	3,915	5,915

*Continuing education for all water operators.

Tuition Reimbursement	12-13 Est. Act	12-13 Budget	13-14 Budget
May	1,000	1,000	1,000

Dues & Subscriptions	12-13 Est. Act	12-13 Budget	13-14 Budget
MCWWA Annual Membership (5)	150	150	150
AWWA Annual Membership (3)	1,850	1,850	1,850
Publications/Misc	250	250	250
	2,250	2,250	2,250

Uniforms	12-13 Est. Act	12-13 Budget	13-14 Budget
Uniform Rental	4,100	4,150	4,140
Safety Shoes			960
Short Sleeve Shirts	700	700	660
Rainwear & Hip Boots	180	180	135
Coveralls	200	350	315
Jackets	200	225	180
Winter Coats	200	225	
Safety Equipment	900	990	845
Hats	135	135	115
T-Shirts	160	160	160
Miscellaneous	300	360	180
Total	7,075	7,475	7,690

Professional Services	12-13 Est. Act	12-13 Budget	13-14 Budget
Water Lab Testing Services	6,000	6,700	6,700
IEPA standby well sampling	4,500	5,000	5,000
IEPA stage 2 DBP testing			5,000
DuPage County Meter Reading	11,800	2,000	0
Meter Testing	2,000	3,000	3,000
Leak Detection	2,000	1,000	1,000
JULIE	4,000	4,500	4,500
Miscellaneous	400	400	400
Backflow prevention monitoring	500	600	600
	31,200	23,200	26,200

- Standby well sampling, new IEPA mandate, 2010 with interior televising of the south water tower pursuant to a Verizon lease contract.
- A Village-wide leak detection survey is programmed for FY 12-13
- DuPage County meter reading contract terminated in 2013.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Telephone	12-13	12-13	12-13
	Est. Act.	Budget	Budget
Monthly Phone Service	3,855	3,430	4,045
Data Line	6,840	5,950	7,180
Data Line	1,190	1,075	1,250
Verizon (8)	3,935	4,015	4,135
Verizon Hardware	0	0	0
	<u>15,820</u>	<u>14,470</u>	<u>16,610</u>

Phone Budget increased by 5% in FY13-14 and 2% in future years

Maintenance-Buildings	12-13	12-13	13-14
	Est. Act	Budget	Budget
Fire extinguisher maintenance	200	250	250
Alarm detection	1,320	1,325	1,325
Miscellaneous repairs	1,000	1,000	1,000
	<u>2,520</u>	<u>2,575</u>	<u>2,575</u>

Maintenance-Distribution System	12-13	12-13	13-14	14-15	15-16
	Est. Act	Budget	Budget	Budget	Budget
Water main/hydrant repairs*	115,000	95,000	100,000	100,000	100,000
Excavation Spoil Removal	9,000	7,000	8,000	8,000	8,000
Cathodic protection maintenance	1,360	1,400	1,690	1,700	1,700
Water Tower Cleaning (North)					6,000
Water Tower Cleaning (South)			5,200		
Water Tower painting (North)			0		
Water Tower painting (South)					
Leak Detection Survey		22,000	22,000		
PC Reservoir Inspect/Cleaning				10,000	
Emergency Generator Rental					
North water tower fence & gate repair					
South water tower interior inspection	5,100	6,500			
North water tower interior inspection					
	<u>130,460</u>	<u>131,900</u>	<u>136,890</u>	<u>119,700</u>	<u>115,700</u>

* Many watermain repairs are reimbursable.

Insurance				
- IRMA contribution paid from 80% General Fund and 20% Water Fund				
- Total IRMA cost was \$288,807 in FY 12-13				
- FY 2012-13 the Village has an available IRMA excess surplus fund of \$367,038				
- FY 2012-13 Budget reflects a five year revenue base average (on which the IRMA rate is based)				

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2011-2012	282,026	20,000	245,620	56,410
2012-2013	288,807	20,000	251,050	57,760
2013-2014	285,040	20,000	248,030	57,010

Utilities	12-13	12-13	13-14
	Est. Act	Budget	Budget
Pump Center heating	1,500	2,000	2,000
Pump Center electric	60,000	60,000	60,000
2MG Tank electric	1,000	900	900
Misc	5,000	7,500	7,500
	<u>67,500</u>	<u>70,400</u>	<u>70,400</u>

- Misc includes Wells #1, #4, #5, water towers, & Bedford Park Sump Pump
- NIMEC electric rates locked through 5/1/2015
- The electric contract will be re-let in May, 2015.
- The current contract rate is \$34.97 per MWh

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Water Purchases	12-13	12-13	13-14	Vehicle	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est Act	Budget	Budget		Est. Act	Budget	Project	Project	Project	Project	Project
Village of Hinsdale	11,718	15,180	13,300	08 Ford Escape*							
Bedford Park	2,671,816	2,445,090	2,672,700	#18-'00 Ford F250*							
	2,683,534	2,460,270	2,686,000	#21-'04 F350 Utility Truck	32,000						
				#16-'05 Ford Explorer*			15,000				
				#25-'06 Ford F150					30,000		
				#36-'09 Ford F150							
				#19-'06 Ford F150*					30,000		
					32,000	0	15,000	0	60,000		
				*50% Water 50% PW							
				- \$20K expenditure in FY 12-13 is to replace Unit #21, which was involved in a no-fault							
				- Unit #16 will be retained for use by the meter readers							

Equipment	12-13	12-13	13-14	Improvements	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est. Act	Budget	Budget		Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Meters/valves (new construction)	12,000	14,000	14,000	Meadow brook Place w atermain				130,000			
Annual Meter replacements	130,000	130,000	130,000	Pump Center Flow meter replacement							
Commercial Meter replacements	10,000	15,000	15,000	SCADA w ireless interconnect upgrade							
SCADA remote back-up computer	1,500	1,500	1,500	Pump Center sanitary sewer connection ¹	12,000	20,000					
Materials for exterior building repairs			5,000	Woodview Estates Valve w atermain imp. ²		100,000	100,000				
	153,500	160,500	165,500	North Water Tower standby generator ³		18,000	18,000				
				PC security improvements				20,000			
				PC landscape improvements			5,000				
				Software/SCADA/Electronic controls upgrade			35,000				
				Pump 4 replacement					60,000		
				Woodview Estates w atermain loop					120,000		
				Cap & abandon w atermain at 145 Tower					20,000		
				Meadow brook Place w atermain PH II						150,000	150,000
					12,000	138,000	158,000	150,000	200,000	150,000	150,000

¹ The pump center sewer connection will convert the building from septic to sewer service

² The Woodview Estates valve/w atermain improvement is necessary in order to provide main isolation during w atermain breaks; deferred to FY 13-14 to coordinate w ith Hinsdale.

³ The Water Tower standby generator is needed in order to ensure that the Village's emergency communications network (w hich is located on the tower) functions during power outages.

**VILLAGE OF BURR RIDGE
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	1,632,570	1,701,843	1,700,604	1,757,204	1,771,674	1,785,489	1,797,384	1,802,399
Total Revenues	307,676	311,072	323,710	327,780	329,760	337,260	344,980	352,930
Total Expenditures	238,403	312,312	267,110	313,310	315,945	325,365	339,965	355,245
Net Increase (Decrease)	69,273	-1,239	56,600	14,470	13,815	11,895	5,015	-2,315
Available Reserves - April 30	1,701,843	1,700,604	1,757,204	1,771,674	1,785,489	1,797,384	1,802,399	1,800,084

Estimated Reserves May 1, 2013

1,757,204

Estimated Revenues:

Charges For Services	262,480
Miscellaneous Revenues	65,300

Total Estimated Revenues

327,780

Estimated Expenditures:

Personnel Services	229,010
Contractual Services	21,000
Commodities	2,500
Capital Outlay	31,500
Other Expenditures	6,120
Transfers	23,180

Total Estimated Expenditures

313,310

Net Increase (Decrease)

14,470

Estimated Reserves April 30, 2014

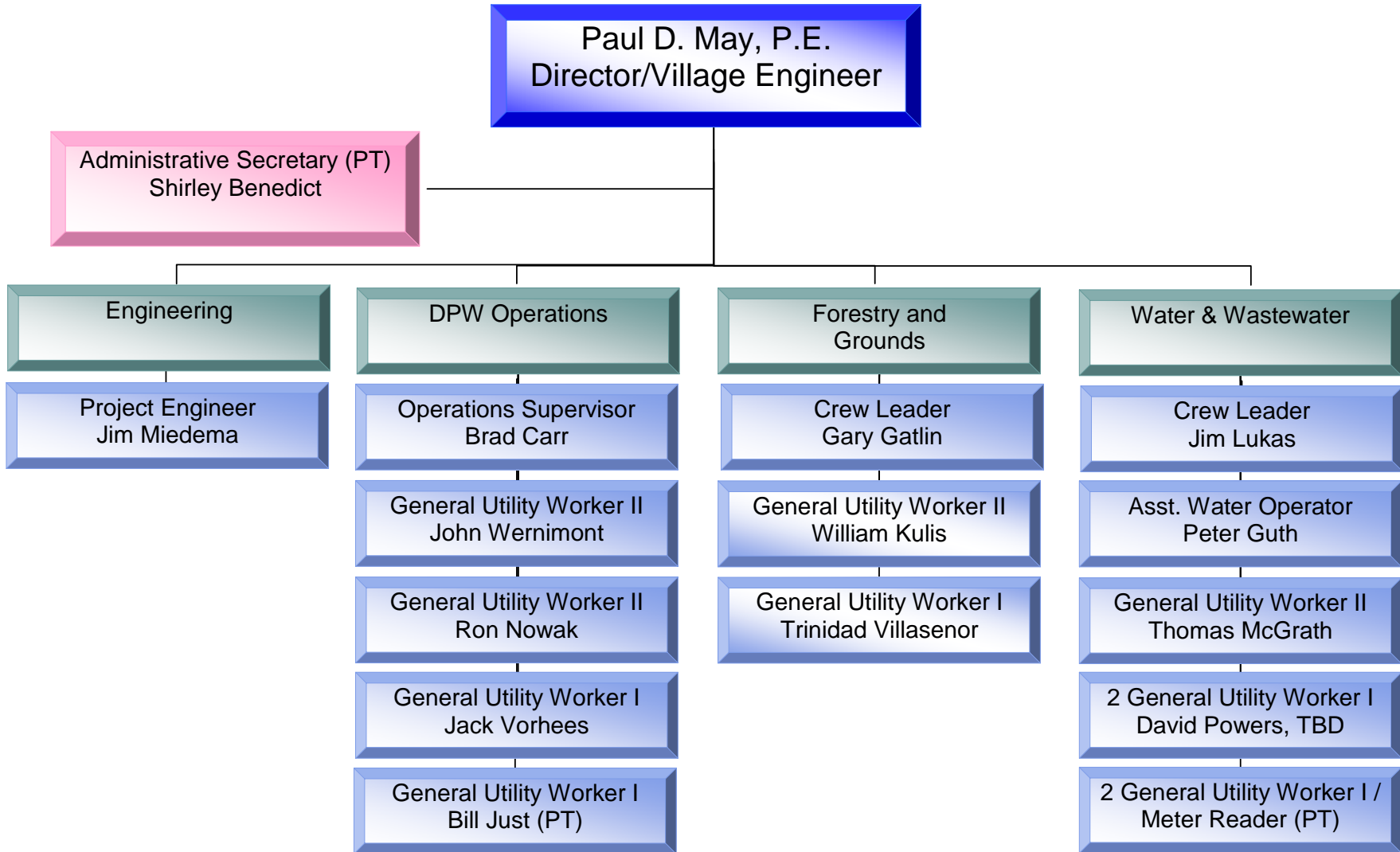
1,771,674

52 Sewer Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
34 Charges For Services										
3440 Sewer Sales	241,438	244,587	234,910	247,600	241,960	-2.3%	249,220	256,700	264,400	272,330
3444 Tap-Ons	5,000	4,000	23,000	3,090	20,000	547.2%	20,000	20,000	20,000	20,000
3446 Sewer Penalties	2,217	3,019	500	2,740	520	-81.0%	540	560	580	600
Total Charges For Services	248,655	251,607	258,410	253,430	262,480	3.6%	269,760	277,260	284,980	292,930
37 Miscellaneous Revenues										
3700 Interest Income	59,022	59,466	65,300	64,840	65,300	0.7%	60,000	60,000	60,000	60,000
Total Miscellaneous Revenues	59,022	59,466	65,300	64,840	65,300	0.7%	60,000	60,000	60,000	60,000
Total Revenues	307,676	311,072	323,710	318,270	327,780	3.0%	329,760	337,260	344,980	352,930

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



Sewer Fund**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4001 Salaries Full-time	141,459	148,049	150,255	148,075	160,885	8.7%	177,575	183,300	189,495	195,700
4002 Salaries Part-Time	2,847	1,876	1,765	2,900	2,360	-18.6%	2,490	2,625	2,765	2,910
4003 Salaries Overtime	606	603	1,085	1,880	1,890	0.5%	1,890	1,895	1,900	1,905
4011 IMRF Contribution	16,553	17,424	20,150	19,840	21,910	10.4%	26,200	27,840	30,825	33,950
4012 FICA/Medicare Taxes	10,279	10,400	9,400	9,285	12,335	32.8%	13,660	14,145	14,665	15,185
4030 Health/Life Insurance	24,221	27,078	25,165	28,665	26,225	-8.5%	35,440	38,985	42,880	47,170
4032 Uniform Allowance	1,826	2,213	3,015	3,025	2,405	-20.5%	2,405	2,405	2,405	2,405
4043 Tuition Reimbursement	0	1,000	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4099 Other Personnel Services	0	0	0	2,675	0		0	0	0	0
Total Personnel Services	197,790	208,643	211,835	217,345	229,010	5.4%	260,660	272,195	285,935	300,225
50 Contractual Services										
5030 Telephone	1,324	1,145	915	970	1,020	5.2%	1,040	1,060	1,080	1,100
5068 Maintenance-Utility System	11,708	16,450	15,180	15,180	15,180	0.0%	15,180	15,180	15,180	15,180
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	4,109	4,531	4,200	4,000	4,800	20.0%	4,800	4,800	4,800	4,800
Total Contractual Services	17,142	22,126	20,295	20,150	21,000	4.2%	21,020	21,040	21,060	21,080
60 Commodities										
6010 Operating Supplies	133	1,740	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
6040 Supplies-Equipment	120	0	500	500	500	0.0%	500	500	500	500
Total Commodities	253	1,740	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
70 Capital Outlay										
7000 Equipment	0	0	1,000	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
7010 Improvements	0	47,000	6,000	155,000	30,000	-80.6%	0	0	0	0
Total Capital Outlay	0	47,000	7,000	156,500	31,500	-79.9%	1,500	1,500	1,500	1,500
80 Other Expenditures										
8040 Bank/Investment Fees	5,869	5,793	6,000	6,430	6,120	-4.8%	6,245	6,370	6,500	6,630
Total Other Expenditures	5,869	5,793	6,000	6,430	6,120	-4.8%	6,245	6,370	6,500	6,630
90 Transfers										
9061 Transfer To Info Tech Fund	17,350	27,010	19,480	19,480	23,180	19.0%	24,020	21,760	22,470	23,310
Total Transfers	17,350	27,010	19,480	19,480	23,180	19.0%	24,020	21,760	22,470	23,310
Total Sewer Operations	238,403	312,312	267,110	422,405	313,310	-25.8%	315,945	325,365	339,965	355,245

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Village Engr	50%	40%	10%
Administrative Secretary	50%	40%	10%
<i>position made part time in FY10-11</i>			
Engineering			
Assistant Village Engineer	50%	40%	10%
Staff Engineer	50%	40%	10%
<i>position held vacant since FY10-11</i>			
Operations			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker II	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
Forestry & Grounds			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
Water & Wastewater			
Crew Leader Water &	0%	75%	25%
2-General Utility Worker II	0%	75%	25%
1-General Utility Worker II	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

1 General Utility Worker II position transferred from the General Fund to the Water Fund in FY 10-11 in lieu of elimination of 1 GUI position in FY 09-10

Uniforms	12-13	12-13	13-14
	Est. Act	Budget	Budget
Uniform Rental	1,280	1,620	1,290
Safety Shoes	500	560	300
Short Sleeve Shirts	200	265	205
Rainwear & Hip Boots	100	135	45
Coveralls	120	120	100
Jackets	120	120	55
Safety Equipment	500	560	265
Hats	50	50	35
T-Shirts	45	45	50
Miscellaneous	100	110	60
Total	3,015	3,585	2,405

Safety equipment - hard hats, vests, steel toe shoes, glasses, and gloves.
Uniform rental costs splits: General (44%), Water (45%), and Sewer (14%) Fund.
Uniform contract expires 9/2014

Maintenance-Utility System	12-13	12-13	13-14
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,180	9,180
Lift Station Repairs	2,500	4,000	4,000
Sewer Rodding/Repairs	3,500	2,000	2,000
Total	15,180	15,180	15,180

- Lift stations located at Highland Fields, Chasemoor and Arrowhead

Tuition Reimbursement	12-13	12-13	13-14
	Est. Act	Budget	Budget
May	1,000	1,000	1,000

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Utilities	12-13	12-13	13-14
	Est. Act	Budget	Budget
Electric	4,200	4,000	4,800

- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.
- NIMEC electric rate locked through 5/1/2012
- an approximate 30% electric reduction is anticipated in 2012.

Equipment	12-13	12-13	13-14
	Est. Act	Budget	Budget
Jetter Accessories	500	1,000	1,000
Safety Equipment, IRMA	500	500	500
	1,000	1,500	1,500

Improvements	12-13	12-13	13-14
	Est. Act	Budget	Budget
Fall Arrest System at Lift Stations (2)			
Lift Station SCADA (Chasemoor)			
Tomlin Drive sewer repairs	0	30,000	30,000
Shady Lane sanitary sewer connection	6,000	125,000	
	6,000	155,000	30,000

- Tomlin Drive: Frequent blockage of the sanitary sewer near the KB house causes to system to surcharge, and has resulted in property damage to an adjacent residence.
- Shady Lane: Two existing properties on Shady Lane are connected to a sanitary sewer system which is in need of repair. The system will need to be repaired in a future year.

**VILLAGE OF BURR RIDGE
INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	151,957	166,080	239,656	204,091	218,996	247,321	257,061	277,921
Total Revenues	240,008	281,998	207,815	245,105	253,750	231,415	238,815	247,545
Total Expenditures	225,884	208,423	243,380	230,200	225,425	221,675	217,955	219,255
Net Increase (Decrease)	14,124	73,576	-35,565	14,905	28,325	9,740	20,860	28,290
Available Reserves - April 30	166,080	239,656	204,091	218,996	247,321	257,061	277,921	306,211

Estimated Reserves May 1, 2013

204,091

Estimated Revenues:

Miscellaneous Revenues	13,320
Transfers	231,785

Total Estimated Revenues

245,105

Estimated Expenditures:

Personnel Services	9,300
Contractual Services	106,070
Commodities	20,000
Capital Outlay	93,530
Other Expenditures	1,300

Total Estimated Expenditures

230,200

Net Increase (Decrease)

14,905

Estimated Reserves April 30, 2014

218,996

61 Information Technology Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
37 Miscellaneous Revenues										
3700 Interest Income	3,413	11,893	13,060	6,610	13,320	101.5%	13,590	13,860	14,140	14,420
Total Miscellaneous Revenues	3,413	11,893	13,060	6,610	13,320	101.5%	13,590	13,860	14,140	14,420
39 Transfers										
3910 Transfers From General Fund	86,755	135,055	97,375	97,375	115,895	19.0%	120,080	108,775	112,335	116,565
3933 Transfers From Eqpmt Replace.	63,080	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	69,410	108,040	77,900	77,900	92,710	19.0%	96,060	87,020	89,870	93,250
3952 Transfers From Sewer Fund	17,350	27,010	19,480	19,480	23,180	19.0%	24,020	21,760	22,470	23,310
Total Transfers	236,595	270,105	194,755	194,755	231,785	19.0%	240,160	217,555	224,675	233,125
Total Revenues	240,008	281,998	207,815	201,365	245,105	21.7%	253,750	231,415	238,815	247,545

61 Information Technology Fund
 4040 Information Technology

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4002 Salaries Part-Time	694	361	1,900	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	141	140	125	300	140.0%	300	300	300	300
4042 Training & Travel Expense	2,509	2,603	3,000	3,000	3,000	0.0%	3,000	3,000	3,000	3,000
Total Personnel Services	3,328	3,105	5,040	9,125	9,300	1.9%	9,300	9,300	9,300	9,300
50 Contractual Services										
5020 Other Professional Services	56,583	37,792	39,925	40,000	40,000	0.0%	40,000	40,000	40,000	40,000
5030 Telephone	0	0	460	0	500		510	520	530	540
5050 Maintenance-Equipment	7,892	5,695	5,000	5,000	6,000	20.0%	6,000	6,000	6,000	6,000
5061 Data Processing Service	31,009	31,912	43,410	43,710	59,570	36.3%	60,760	61,975	63,215	64,480
Total Contractual Services	95,483	75,398	88,795	88,710	106,070	19.6%	107,270	108,495	109,745	111,020
60 Commodities										
6010 Operating Supplies	24,731	18,730	19,925	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
Total Commodities	24,731	18,730	19,925	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
70 Capital Outlay										
7000 Equipment	102,258	110,089	128,420	134,530	93,530	-30.5%	87,530	82,530	77,530	77,530
Total Capital Outlay	102,258	110,089	128,420	134,530	93,530	-30.5%	87,530	82,530	77,530	77,530
80 Other Expenditures										
8040 Bank/Investment Fees	83	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
Total Other Expenditures	83	1,100	1,200	1,300	1,300	0.0%	1,325	1,350	1,380	1,405
Total Information Technology	225,884	208,423	243,380	251,665	230,200	-8.5%	225,425	221,675	217,955	219,255

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Salaries Part-Time				Data Processing Service				
- Intern to assist with GIS development.				Annual Support:	12-13	12-13	13-14	
					Est. Act.	Budget	Budget	
Other Professional Services				BSA Systems	14,220	14,220	14,500	
	12-13	12-13	13-14	Microsoft Annual Licensing			13,350	
	Est. Actual	Budget	Budget	LaserFiche	2,985	3,040	3,040	
IT & Phone Support-All Departments	29,925	30,000	30,000	Cisco Phone System Hardware	2,335	2,380	2,380	
Special Projects-All Departments	10,000	10,000	10,000	Email Security-Spam and Virus	2,300	2,130	2,350	
	39,925	40,000	40,000	AutoCAD Civil	1,890	1,930	1,930	
				GIS/MapGuide	1,950	1,990	1,990	
				GIS/Integrator	2,580	2,630	2,630	
				Capers Police Records	3,780	3,860	3,860	
				Power DMS	1,275	1,300	1,300	
				CJIS Transactions	300	250	310	
				Datacomm Complaints	520	530	530	
				CACE-L Update Service (CALEA)	130	130	130	
				Cook County CABS & WAN	3,275	3,340	3,340	
				Guardian Tracking-Police Personnel	1,020	1,020	1,040	
				Leads Online Investigative Software	2,850	2,850	2,910	
				L3 Mobile Vision In-Car Video Server Equipment	0	0	1,980	
				Contingency	2,000	2,000	2,000	
					43,410	43,600	59,570	
Operating Supplies								
	12-13	12-13	13-14					
	Est. Act.	Budget	Budget					
Printer Toner/Developer	15,175	13,000	15,000					
Contingency	4,750	5,000	5,000					
	19,925	18,000	20,000					
Transfers				2013-14	2014-15	2015-16	2016-17	2017-18
	Budget	Project	Project	Project	Project	Project	Project	Project
General Fund (50%)	115,895	120,080	108,775	112,335	116,565			
Water Fund (40%)	92,710	96,060	87,020	89,870	93,250			
Sewer Fund (10%)	23,180	24,020	21,760	22,470	23,310			
	231,785	240,160	217,555	224,675	233,125			
Operations	142,670	143,895	145,145	146,425	147,725			
Equipment Replacement	89,115	96,265	72,410	78,250	85,400			

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Equipment	12-13	12-13	13-14	14-15	15-16	16-17	17-18
	Est Act	Budget	Budget	Budget	Budget	Budget	Budget
Printer & Equip Replacement Contingency	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Conference Bridge-Village Board Room	0	3,000					
AV & Cable broadcast equipment-upgrade	51,890	55,000					
Village Hall Copier			16,000				
Police Copier				10,000			
Public Works Copier					5,000		
Wireless Networking	71,530	71,530	71,530	71,530	71,530	71,530	71,530
	128,420	134,530	92,530	86,530	81,530	76,530	76,530
	2011-12	12-13	13-14	14-15	15-16	16-17	17-18
Wireless Networking Estimated Costs	Actual	Budget	Project	Project	Project	Project	Project
New Access Points (60 @ \$8,315)		\$66,520	\$66,520	\$66,520	\$66,520	\$66,520	\$66,520
		8	8	8	8	8	8
Installation/Configuration/Supplies		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Estimate	\$0	\$71,530	\$71,530	\$71,530	\$71,530	\$71,530	\$71,530

Video Surveillance Options

- The above costs are for wireless networking only. If video surveillance is pursued, a video server would be need to b
- Video servers are \$18,300 per every 64 cameras deployed. Servers will be purchased out of Information Technology
- The cost of surveillance cameras are \$6,520 per camera installed and licensed.

**VILLAGE OF BURR RIDGE
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2014**

	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2013/2014 Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
Available Reserves - May 1	11,506,730	11,989,000	12,306,683	12,670,093	12,940,738	13,225,518	13,524,178	13,837,573
Total Revenues	1,034,171	1,060,426	1,086,980	1,053,875	1,082,140	1,110,535	1,140,200	1,170,785
Total Expenditures	551,900	742,743	723,570	783,230	797,360	811,875	826,805	824,070
Net Increase (Decrease)	482,270	317,683	363,410	270,645	284,780	298,660	313,395	346,715
Available Reserves - April 30	11,989,000	12,306,683	12,670,093	12,940,738	13,225,518	13,524,178	13,837,573	14,184,288

Estimated Reserves May 1, 2013

12,670,093

Estimated Revenues:

Miscellaneous Revenues 1,053,875

Total Estimated Revenues

1,053,875

Estimated Expenditures:

Personnel Services 855

Contractual Services 6,305

Other Expenditures 776,070

Total Estimated Expenditures

783,230

Net Increase (Decrease)

270,645

Estimated Reserves April 30, 2014

12,940,738

71 Police Pension Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
37 Miscellaneous Revenues										
3700 Interest Income	248,913	296,796	390,000	296,380	302,730	2.1%	308,780	314,960	321,260	327,690
3720 Employee Contributions	215,153	210,297	219,180	219,040	225,360	2.9%	231,800	237,770	244,400	251,320
3730 Employer Contributions	570,105	553,333	477,800	461,230	525,785	14.0%	541,560	557,805	574,540	591,775
Total Miscellaneous Revenues	1,034,171	1,060,426	1,086,980	976,650	1,053,875	7.9%	1,082,140	1,110,535	1,140,200	1,170,785
Total Revenues	1,034,171	1,060,426	1,086,980	976,650	1,053,875	7.9%	1,082,140	1,110,535	1,140,200	1,170,785

71 Police Pension Fund
4050 Police Pension

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Account and Description	2010/2011 Actual	2011/2012 Actual	2012/2013 Est Actual	2012/2013 Budget	2013/2014 Budget	Budget vs Budget	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected	2017/2018 Projected
40 Personnel Services										
4040 Dues & Subscriptions	775	775	775	855	855	0.0%	875	890	910	925
Total Personnel Services	775	775	775	855	855	0.0%	875	890	910	925
50 Contractual Services										
5010 Legal Services	0	3,922	0	0	0		0	0	0	0
5025 Postage	126	232	100	205	205	0.0%	210	215	220	225
5062 Actuarial Services	2,600	3,600	3,600	2,700	3,600	33.3%	3,675	3,750	3,825	3,900
5063 Annual Filing Fee	1,714	2,048	2,335	2,100	2,500	19.0%	2,550	2,600	2,650	2,700
Total Contractual Services	4,440	9,802	6,035	5,005	6,305	26.0%	6,435	6,565	6,695	6,825
80 Other Expenditures										
8040 Bank/Investment Fees	26,728	28,921	28,470	28,470	29,040	2.0%	29,620	30,210	30,810	31,430
8090 Pension/Disability Payments	497,597	546,809	628,100	656,850	730,530	11.2%	743,930	757,710	771,890	768,390
8091 Pension Refunds	21,360	153,074	58,500	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	1,000	3,362	1,690	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
Total Other Expenditures	546,685	732,166	716,760	701,820	776,070	10.6%	790,050	804,420	819,200	816,320
Total Police Pension	551,900	742,743	723,570	707,680	783,230	10.7%	797,360	811,875	826,805	824,070

71 Police Pension Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2014

Note

Proposed Tax Levy			2012-2013			2013-2014
	2011	2012-2013	Est. Actual	2012	2012	Budget
Fund	Levy	Budget	2011 Final	Levy	Request	
General Fund (60%)	\$332,206	\$316,160	\$327,445	\$323,768	\$306,382	
Police Protection (40%)	\$221,471	\$210,774	\$218,295	\$215,845	\$204,254	
Police Pension	\$484,639	\$461,231	\$477,800	\$555,623	\$525,786	
Subtotal	\$1,038,316	\$988,165	\$1,023,540	\$1,095,236	\$1,036,422	
Bond & Interest	\$500,715	\$500,715	\$507,850	\$509,350	\$509,350	
Total	\$1,539,031	\$1,488,880	\$1,531,390	\$1,604,586	\$1,545,772	

Employee Contributions

9.91% Contributions of sworn officers's regular salaries.

Other Expenses

	2012-13	2012-13	2013-14
	Est. Actual	Budget	Budget
Peloso		500	500
Palgen	1,690	500	500
Glinski			500
Sample Pension Calc		500	
	1,690	1,500	1,500

Independent Medical Evaluations and related expenses for disabilities.

Pension Disability Payments

Benefit payments to 8 retirees, 1 Survivor Spouse and 5 disabilities.

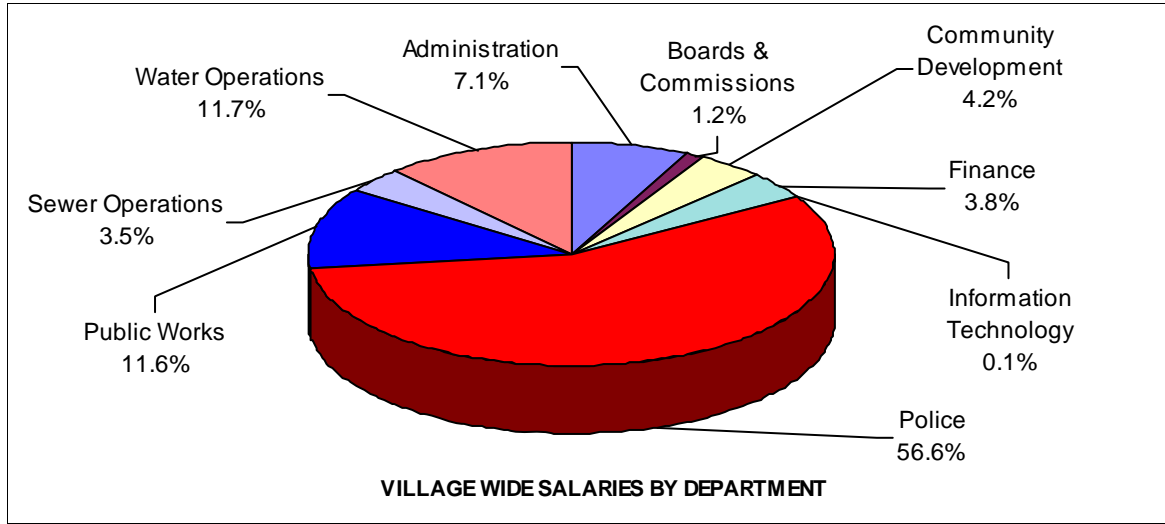
Pensioneers	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	Est.Act.	Budget	Project	Project	Project	Project
DeYoung, Don-Retiree	57,183	58,898	60,665	62,485	64,360	66,290
Paradis-Retiree	44,588	45,925	47,303	48,722	50,184	51,689
Mayor-Retiree	33,962	34,981	36,031	37,112	38,225	39,372
Le Desma-Disability-Line of Duty	36,711	37,306	37,901	38,496	39,091	39,687
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,204
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,591
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	50,744	50,744	50,744	50,744	50,744	56,327
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	50,514	52,029	53,590	55,198	56,854	58,560
Franke-Retiree	60,279	62,087	63,950	65,869	67,845	69,880
Timm-Retiree	49,884	51,381	52,922	54,510	56,145	57,829
DeYoung, Bryan-Retiree	57,278	59,587	61,374	63,216	65,112	67,065
Phillips-Retiree	18,778	61,888	63,745	65,657	67,627	45,978
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	628,100	730,530	743,930	757,710	771,890	768,390

Section 4 Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SALARIES BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2014**



Expenditure Budget	2010/2011	2011/2012	2012/2013	2012/2013	2013/2014	Budget	2014/2015	2015/2016	2016/2017	2017/2018
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010 Boards & Commissions	20,798	34,128	31,500	34,115	57,620	68.9%	54,035	60,490	55,000	62,205
2010 Administration	289,611	296,203	321,915	312,065	333,920	7.0%	344,930	354,775	365,390	377,035
3010 Community Development	194,013	185,402	186,565	197,600	198,765	0.6%	205,145	212,200	218,930	225,350
4010 Finance	161,190	165,113	168,810	168,925	176,905	4.7%	181,910	187,965	193,875	199,645
4020 Central Services	0	0	0	8,300	2,500	-69.9%	0	0	0	0
5010 Police	2,564,727	2,514,606	2,602,760	2,583,815	2,658,940	2.9%	2,775,865	2,882,210	2,986,985	3,087,535
6010 Public Works	467,446	447,448	477,360	481,240	546,270	13.5%	563,860	581,470	601,130	620,615
Total General Fund	3,697,784	3,642,900	3,788,910	3,786,060	3,974,920	5.0%	4,125,745	4,279,110	4,421,310	4,572,385
6030 Water Operations	491,182	492,393	492,615	532,135	551,380	3.6%	602,295	620,845	640,910	660,710
Total Water Fund	491,182	492,393	492,615	532,135	551,380	3.6%	602,295	620,845	640,910	660,710
6040 Sewer Operations	144,911	150,528	153,105	155,530	165,135	6.2%	181,955	187,820	194,160	200,515
Total Sewer Fund	144,911	150,528	153,105	155,530	165,135	6.2%	181,955	187,820	194,160	200,515
4040 Information Technology	694	361	1,900	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Information Technology Fun	694	361	1,900	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Salaries	4,334,571	4,286,182	4,436,530	4,479,725	4,697,435	4.9%	4,915,995	5,093,775	5,262,380	5,439,610

**VILLAGE OF BURR RIDGE
PERSONNEL BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2014**

<u>DEPARTMENT</u>	<u>2012-2013 ACTUAL</u>		<u>2012-2013 BUDGET</u>		<u>2013-2014 BUDGET</u>		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	2.00	
ADMINISTRATION	4.00	2.00	4.00	1.00	4.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	3.00	2.00	2.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	13.00	3.00	13.00	3.00	14.00	4.00	5.00
TOTAL PERSONNEL	53.00	11.00	53.00	11.00	54.00	13.00	5.00

**VILLAGE OF BURR RIDGE
SALARY SCHEDULE FOR FISCAL YEAR 2013-14
EFFECTIVE MAY 1, 2013**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2012-2013			2013-2014			2014-15	2015-2016	2016-17	2017-18
		Min	Mid	Max	Min 2.25%	Mid 2.25%	Max 2.25%	Max 2.00%	Max 2.00%	Max 2.00%	Max 2.00%
					2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
103	Vacant	31,275	36,756	42,237	31,978	37,583	43,187	44,051	44,932	45,831	46,747
103A	Receptionist Receptionist (PT)	33,175 12,747	38,996 14,983	44,817 17,220	33,921 13,034	39,873 15,321	45,825 17,608	46,742 17,960	47,677 18,319	48,630 18,685	49,603 19,059
104	Police Data Clerk I Police Data Clerk (PT)	35,061 13,471	41,233 15,843	47,406 18,215	35,850 13,775	42,161 16,200	48,473 18,625	49,442 18,997	50,431 19,377	51,440 19,765	52,468 20,160
104	General Utility Worker I General Utility Worker I (PT) Meter Readers (P/T)	35,060 13,471	41,234 15,843	47,407 17,862	35,859 13,766	42,161 16,014	48,464 18,262	49,433 18,627	50,422 18,999	51,430 19,379	52,459 19,767
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	38,518	46,172	53,826	39,384	47,211	55,037	56,137	57,260	58,405	59,574
105A	Police Data Clerk II Building/Zoning Assistant	40,821	48,969	57,118	41,739	50,071	58,403	59,571	60,762	61,978	63,217
106	Executive Secretary	43,126	51,768	60,410	44,096	52,933	61,769	63,005	64,265	65,550	66,861
106	General Utility Worker II	43,126	51,768	60,410	44,096	52,925	61,755	62,990	64,250	65,535	66,846
107	Planner Engineer Water Operator	47,544	58,244	68,943	48,610	59,561	70,512	71,922	73,361	74,828	76,324
107A	Police Officer	56,343	69,024	81,702	57,892	70,922	83,948	86,256	88,628	91,065	93,570
108	Vacant	52,179	63,919	75,659	53,353	65,357	77,361	78,908	80,487	82,096	83,738
108A	Assistant To The Village Administrator Assistant Finance Director Crew Leader	54,277	66,491	78,704	55,498	67,987	80,475	82,084	83,726	85,400	87,108
108B	Police Corporal	60,867	74,564	89,117	62,541	76,615	91,568	94,086	96,674	99,332	102,064
110	Public Works Operations Supervisor Deputy Building Commissioner Assistant Village Administrator Project Engineer Code Inspector (P/T)	59,587	73,002	86,417	60,928	74,645	88,361	90,128	91,931	93,769	95,645
110A	Police Sergeant	67,470	82,662	97,850	69,326	84,936	100,541	103,306	106,147	109,066	112,065
112	Deputy Chief Assistant Village Engineer	75,450	92,526	109,600	77,147	94,608	112,066	114,307	116,593	118,925	121,304
114	Finance Director Community Development Director	81,148	100,289	119,428	82,974	102,545	122,115	124,558	127,049	129,590	132,182
114A	Police Chief Public Works Director	85,206	105,303	125,400	87,123	107,672	128,222	130,786	133,402	136,070	138,791
116	Village Administrator	115,961	142,052	168,144	118,570	145,248	171,927	175,365	178,873	182,450	186,099

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2013-APRIL 30, 2014

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2012-2013		2013-2014		
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA	
1010 Boards & Commissions														
		TBD	TBD	Village Mayor		500.00	Per Month				6,000	6,000	6,000	
12/16/87		Board	Members	Trustees (6)		250.00	Per Month				18,000	18,000	18,000	
		Thomas	Karen J	Village Clerk		400.00	Per Month				4,800	4,800	4,800	
		New	Employee	Asst Events Coordinator								0	20,000	
8/9/93		Popp	Barbara A	Fire/Police Comm. Clerk	106	43.56		Hours	62		2,701	5,315	8,820	
Total Boards & Commissions											31,501	34,115	0	57,620
2010 Administration														
9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	15.35			941	999	14,445	15,336	850	15,336
5/25/12	P/T	Marek	Vicki	Receptionist	103A	12.76			850	999	10,843		661	12,747
3/31/03		Scheiner	Lisa M	Assistant Village Administrator	110	35.44	2,835.00		26		73,710	73,710	2,381	73,710
8/9/93		Popp	Barbara A	Executive Secretary	106	29.04	2,323.46		26		60,410	60,410	1,359	60,410
8/28/89		Stricker	Steven S	Village Administrator	116	80.84	6,467.05		26		168,143	168,144	3,783	168,144
12/16/87		Thomas	Karen J	Principal Office Clerk	105	25.10	2,008.27		26		52,215	52,216	1,899	52,216
		Longevity Bonus		Longevity Bonus							1,000	1,000		500
Subtotal Part Time											25,288	15,336	1,511	28,083
Subtotal Full Time											355,478	355,480	9,422	354,980
Overtime											0	100		100
Total Full Time & Part Time Administration											380,767	370,916	10,933	383,163

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2013-APRIL 30, 2014

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2012-2013	2012-2013	2013-2014 Proposed Salary				
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA			
3010 Community Development																
10/9/95		Pollock	J. Douglas	Community Development Direct	114	57.42	4,593.39	26		119,428	119,428	2,687	119,428			
8/1/01		Tejkowski	Julie A	Planning Assistant	105A	22.50	1,799.62	26		46,790	46,790	3,611	46,790			
		Part Time														
6/17/08	P/T	Ruiz	Susan	Administrative Secretary	105	15.11		996	999	7,520	7,548	521	7,548			
6/14/11		Employee Smith	New Cheryl	Administrative Secretary Code Inspector	103A 110	16.48		778	999	12,826	16,958	1,218	16,464			
Longevity Bonus																0
Subtotal Part-time										20,345	30,881	1,740	24,011			
Subtotal Full Time										166,218	166,218	6,298	166,218			
Overtime									Overtime	0	0	500	500			
Total Community Development										186,564	197,599	8,038	190,729			
4010 Finance																
6/30/88		Carman	Sandra G	Accounting Clerk	105	25.10	2,008.27	26		52,215	52,216	2,555	52,216			
12/26/95		Joyce	Barbara L	Accounting Clerk	105	22.31	1,784.76	26		46,404	46,404	1,957	46,404			
6/23/08		Zurawski	Lynette	Assistant Finance Director	108A	30.02	2,401.20	26		62,431	62,130	3,966	62,431			
8/19/96		Sapp	Jerry C	Finance Director	114	57.42	4,593.38	26		119,428	119,428	2,687	119,428			
Longevity Bonus																1,000
		Part Time														
8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	16.01		991	999	15,869	15,993	1,149	15,993			
Subtotal Full Time										280,478	280,178	11,165	281,479			
Subtotal Part Time										15,869	15,993	1,149	15,993			
Overtime																
Overtime	Carman	budget		40	Overtime			Hours	32	1,205	1,506		1,588			
Overtime	Joyce			20	Overtime			Hours	15	502	669		691			
Total Finance										298,054	298,346	12,314	299,751			

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2013-APRIL 30, 2014

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2012-2013 Est. Actual	2012-2013 Budget	2013-2014 Proposed Salary		
												Merit/ COLA	Salary Before Merit/COLA	
5010 Police														
	1/3/00	Allen	David	Police Corporal	108B	42.84	3,427.55	26		89,116	89,119	2,452	89,116	
	6/10/96	Barnes	Michael	Police Corporal	108B	42.84	3,427.55	26		89,116	89,119	2,452	89,116	
	7/11/88	Farrar	Joseph R	Police Sergeant	110A	47.04	3,763.48	26		97,850	97,851	2,691	97,850	
	8/15/94	Geraldi	Barbara E	Police Data Clerk I	104	22.21	1,776.42	26		46,187	46,187	1,948	46,187	
	6/13/05	Husarik	Ryan	Police Corporal	108B	38.04	3,043.47	26		78,985	78,985	5,065	79,130	
	2/14/00	Henderson	Cristina R	Police Data Clerk II	105A	23.18	1,854.05	26		48,205	48,205	1,381	48,205	
	7/11/88	Karceski	Gerald D	Police Sergeant	110A	47.04	3,763.48	26		97,850	97,851	2,691	97,850	
	9/1/98	Loftus	Mark	Police Sergeant	110A	47.04	3,763.48	26		97,850	97,851	2,691	97,850	
	10/1/89	Madden	John W	Police Chief	114A	54.38	4,350.16	26		113,104	113,104	6,077	113,104	
	8/1/78	Norlock	Rayette	Administrative Secretary	105	24.37	1,949.78	26		50,694	50,695	2,532	50,694	
	10/15/89	Vaclav	Timothy J	Deputy Chief	112	50.25	4,020.38	26		104,530	104,530	6,047	104,530	
	10/6/94	Vulpo	Luke	Police Sergeant	110A	44.99	3,598.93	26		93,572	93,576	3,048	93,572	
	9/1/10	P/T	LoBurgio	George	Police Data Clerk I	104	13.75	549.97	976	999	13,419	13,735	768	13,736
	1/31/11	P/T	Nelson	Shirley	Police Data Clerk I	104	13.35	533.95	977	999	13,035	13,735	533	13,335
5010 Police-Union														
	1/10/83	Phillips	Scott	Police Officer	107A	39.28	3,142.34	19		71,022	81,702			
	1/22/90	Zucherro	Angie	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	5/27/91	O'Connor	Daniel	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	6/20/94	Thompson	James	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	9/2/97	McNabb	Thomas	Police Officer	107A	39.28	3,142.34	26		81,702	81,703	2,246	81,703	
	12/10/01	Wirth	Robert	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	3/11/02	Glosky	Michelle	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	6/3/02	Cervenka	Michael	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	6/24/02	Helms	John	Police Officer	107A	39.28	3,142.34	26		81,702	81,702	2,246	81,702	
	3/1/05	Fimsin	Mike	Police Officer	107A	37.76	3,020.44	26		79,142	79,142	4,807	79,142	
	6/13/05	Moravecek	Louis	Police Officer	107A	37.76	3,020.44	26		78,166	78,166	5,406	78,166	
	1/3/07	Wisch	Robert	Police Officer	107A	34.71	2,776.64	26		73,168	73,168	5,269	73,168	
	10/25/07	Gutierrez	Brian	Police Officer	107A	33.18	2,654.75	26		70,609	70,609	5,198	70,609	
	6/16/08	10/23/2012	Flentge	Andrew	Police Officer	107A	33.18	2,654.75	15		45,600	68,536		
	6/16/08		Koslowski	Eric	Police Officer	107A	33.18	2,654.75	26		68,536	68,536	5,142	68,536
	10/19/09		Garcia	Kristopher	Police Officer	107A	30.14	2,410.95	26		64,392	64,392	5,027	64,392
	5/2/12		Weeks	Lukas	Police Officer	107A	27.09	2,167.04	26		56,343	56,343	4,807	56,343
	7/5/12		Valentino	Brandon	Police Officer	107A	27.09	2,167.04			47,675	56,343	4,305	56,343
	1/2/13		Smith	Megan	Police Officer	107A					19,503		2,677	56,343
	1/2/13		Heller	Joshua	Police Officer	107A					19,503		2,677	56,343
Longevity Bonus										2,500	3,000		2,500	
Subtotal Full Time										2,356,838	2,360,627	102,360	2,322,709	
Subtotal Part Time										26,454	27,470	1,301	27,071	
Overtime										219,020	201,000		205,500	
Total Police										2,602,312	2,589,097	103,661	2,555,280	

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2013-APRIL 30, 2014

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2012-2013	2012-2013	2013-2014 Proposed Salary	
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA
Public Works													
5/1/07		May	Paul	Public Works Director	114A	59.15	4,732.28	26		123,039	122,444	5,193	123,039
5/14/08	6/21/2012	Stelle	Jon	Engineer	107	24.00	1,920.00	5		9,600	51,418	0	0
8/8/12		Miedema	Jim	Project Engineer	110	33.65	2,692.30	18		48,461		5,130	70,000
10/24/83		Carr	Bradley V	Public Works Operations Superv	110	41.55	3,323.71	26		86,417	86,417	1,944	86,417
6/18/01		Gatlin	Gary M	Crew Leader	108A	37.04	2,963.36	26		77,047	76,675	3,428	77,047
6/27/89		Lukas	James W	Crew Leader	108A	37.63	3,010.65	26		78,277	77,899	2,198	78,277
12/29/88		McGrath	Thomas F	General Utility Worker II	106	29.04	2,323.46	26		60,410	59,225	1,345	60,410
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	22.79	1,823.30	26		47,406	46,477	1,058	47,406
6/11/84		Wernimont	John D	General Utility Worker II	106	29.04	2,323.46	26		60,410	59,225	1,345	60,410
9/8/03		Nowak	Ron E	General Utility Worker II	106	21.75	1,739.65	26		45,231	45,230	3,068	45,230
8/23/04		Kulis	William F	General Utility Worker II	106	22.07	1,765.59	26		45,905	44,353	2,455	45,905
5/30/06	10/12/2012	Murrin	Ryan	General Utility Worker I	104	17.18	1,374.18	13		17,864	34,688	0	0
10/29/12		Voorhees	John	General Utility Worker I	104	16.53	1,322.40	12		15,869		2,049	34,382
5/30/06		Powers	David J	General Utility Worker I	104	17.86	1,428.99	26		37,154	36,072	2,005	37,154
7/2/12		Guth, Jr	Peter	Water Operator	107	28.00	2,240.00	21		47,040	46,970	3,905	58,240
5/1/13		Jordan	Tim	General Utility Worker I	104	17.24	1,379.20	26					36,651
5/1/14		Employee	Future	General Utility Worker II	106								
Longevity Bonus										500	500		2,000
Subtotal Full Time										800,631	787,593	35,122	862,569
Part Time													
						Temporary Seasonal & Snowplow (Voorhees)				1,200	6,000		4,000
						Summer Help (4 employees) (Just, Kelly, Pfolsgraf, Wisniowicz)				22,000	22,400		22,400
						Engineering Intern-J.Burke			440	5,280	6,720		6,720
6/17/08	P/T	Ruiz	Susan	Administrative Secretary	105	15.11		996	999	7,520	7,546	523	7,546
		Employee	New	Administrative Secretary	103A					6,375			
7/23/12	P/T	Child	Pam	Administrative Secretary	105	14.80		686	999	10,149	15,081	740	14,785
5/10/11	P/T	Just	William	General Utility Worker I	104	13.61		881	999	11,987	13,197	567	13,593
5/16/11	6/20/2012	Monaco	Vincent	General Utility Worker I	104	13.21		116.5		1,539	13,197		
8/8/12	P/T	Jordan	Timothy	General Utility Worker I	104	13.48		695	999	9,372			
		Employee	New	Meter Readers	104					2,500	14,210		14,210
		Employee	New	Meter Readers	104					2,500	14,210		14,210
Overtime-Public Works										24,800	38,690		40,700
Overtime-Water Fund										34,000	25,000		28,000
Overtime-Sewer Fund										1,000	1,775		1,775
Total Public Works										934,477	971,994	36,952	1,030,508
Information Technology Fund (GIS)													
10/8/07		Zvolanek	Emily	GIS Intern	105	19.00		100	100%	1,900	6,000		6,000
Estimated Merit Pool													171,898
Total Village Wide										4,435,574	4,468,067	171,898	4,523,051

**VILLAGE OF BURR RIDGE
SALARIES DISTRIBUTION
EFFECTIVE MAY 1, 2013-APRIL 30, 2014**

Last Name	First Name	Title	2012-2013			2012-2013			2013-2014		
			General Fund	Water Fund	Sewer Fund	Estimated	Actual	Sewer Fund	Budget	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	109,293	50,443	8,407	111,752	51,578	8,596
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	33,940	15,665	2,611	35,601	16,431	2,739
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	44,084	2,320	0	45,943	2,418
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	40,580	18,729	3,122	43,158	19,919	3,320
Sapp	Jerry C	Finance Director	65%	30%	5%	77,628	35,828	5,971	79,375	36,635	6,106
Longevity Bonus			60%	40%		0	0	0	600	400	0
Overtime	Carman		65%	30%	5%	783	361	60	1,032	476	79
Overtime	Joyce		0%	95%	5%	0	477	25	0	657	35
6010 Public Works											
May	Paul	Public Works Director	50%	40%	10%	61,520	49,216	12,304	64,116	51,293	12,823
Stelle	Jon	Engineer	50%	40%	10%	4,800	3,840	960	0	0	0
Miedema	Jim	Project Engineer	50%	40%	10%	24,231	19,385	4,846	37,565	30,052	7,513
Carr	Bradley V	Public Works Operations Superv	50%	25%	25%	43,208	21,604	21,604	44,180	22,090	22,090
Gatlin	Gary M	Crew Leader	100%	0%	0%	77,047	0	0	80,475	0	0
Lukas	James W	Crew Leader	0%	75%	25%	0	58,708	19,569	0	60,356	20,119
McGrath	Thomas F	General Utility Worker II	0%	75%	25%	0	45,308	15,103	0	46,316	15,439
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	47,406	0	0	48,464	0	0
Wernimont	John D	General Utility Worker II	100%	0%	0%	60,410	0	0	61,755	0	0
Nowak	Ron E	General Utility Worker II	50%	40%	10%	22,615	18,092	4,523	24,149	19,319	4,830
Kulis	William F	General Utility Worker II	100%	0%	0%	45,905	0	0	48,360	0	0
Murrin	Ryan	General Utility Worker I	0%	100%	0%	0	17,864	0	0	0	0
Voorhees	John	General Utility Worker I	100%	0%	0%	15,869	0	0	36,431	0	0
Powers	David J	General Utility Worker I	0%	0%	100%	0	0	37,154	0	0	39,159
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	35,280	11,760	0	46,609	15,536
Longevity Bonus		Longevity Bonus	50%	40%	10%	250	250	0	1,000	800	200
Temporary Seasonal & Snowplow			100%	0%	0%	1,200	0	0	4,000	0	0
Summer Help (4 employees)			100%	0%	0%	22,000	0	0	22,400	0	0
Engineering Intern-J.Burke			100%	0%	0%	5,280	0	0	6,720	0	0
Ruiz	Susan	Administrative Secretary	50%	40%	10%	3,760	3,008	752	4,035	3,228	807
Child	Pam	Administrative Secretary	50%	40%	10%	5,075	4,060	1,015	7,763	6,210	1,553
Just	William	General Utility Worker I	100%	0%	0%	11,987	0	0	14,160	0	0
Monaco	Vincent	General Utility Worker I	0%	100%	0%	0	1,539	0	0	0	0
Jordan	Timothy	General Utility Worker I	0%	100%	0%	0	9,372	0	0	0	0
Employee	New	Meter Readers	0%	100%	0%	0	2,500	0	0	14,210	0
Employee	New	Meter Readers	0%	100%	0%	0	2,500	0	0	14,210	0
Overtime	Public Works		100%			24,800			40,700		
Overtime	Water			100%			34,000			28,000	
Overtime	Sewer				100%			1,000			1,775
						739,587	492,112	153,106	817,791	514,732	165,136

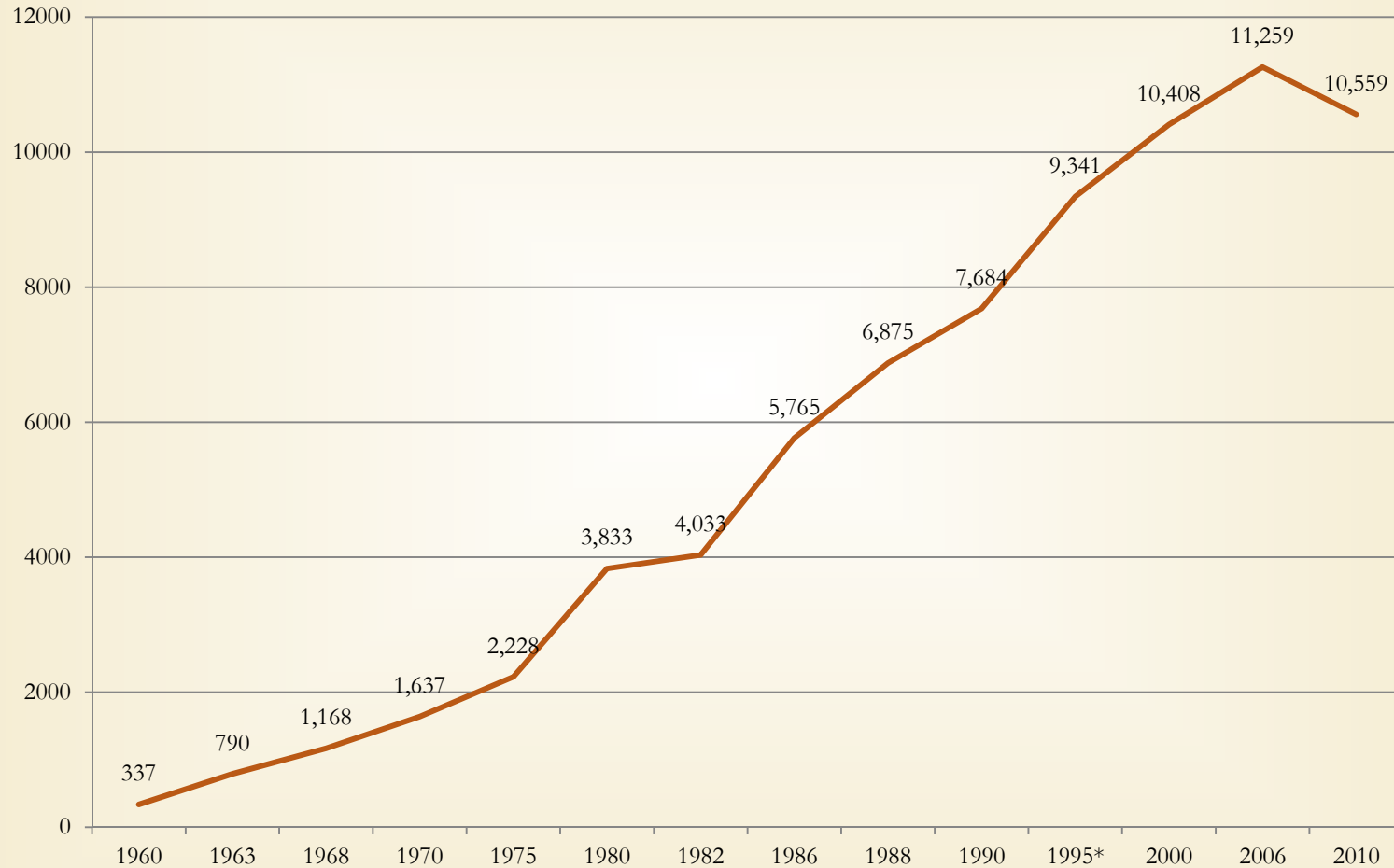
Section 5

Statistics

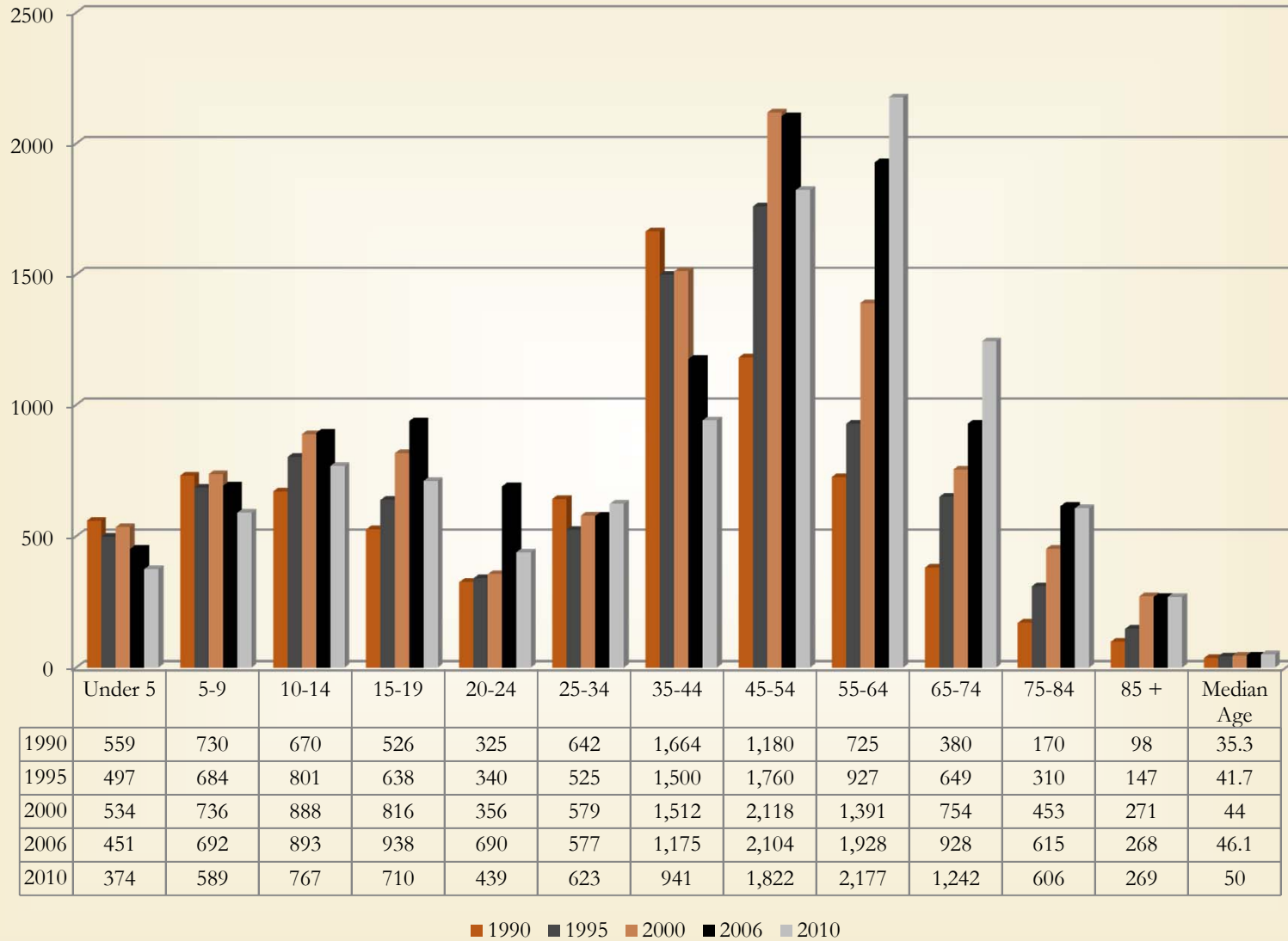


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

Burr Ridge Population History



Population by Age*



* 1995 Census data did not include Oak Hill residents

Population Information

Educational Attainment*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 th Grade	2.3%	1.4%	1.3%
9 th – 12 th Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

Gender*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

Income*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

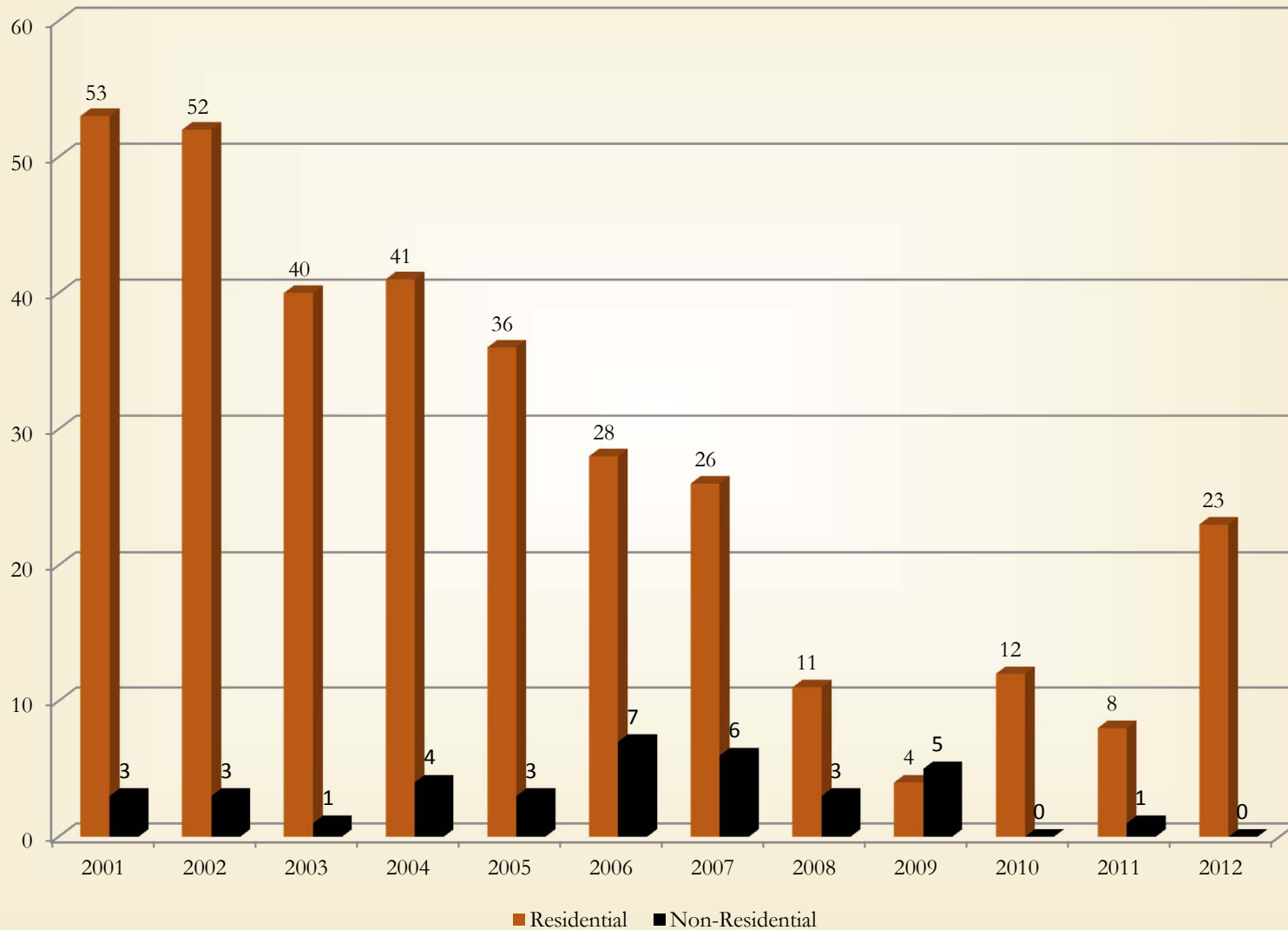
Housing

Housing Units & Occupancy

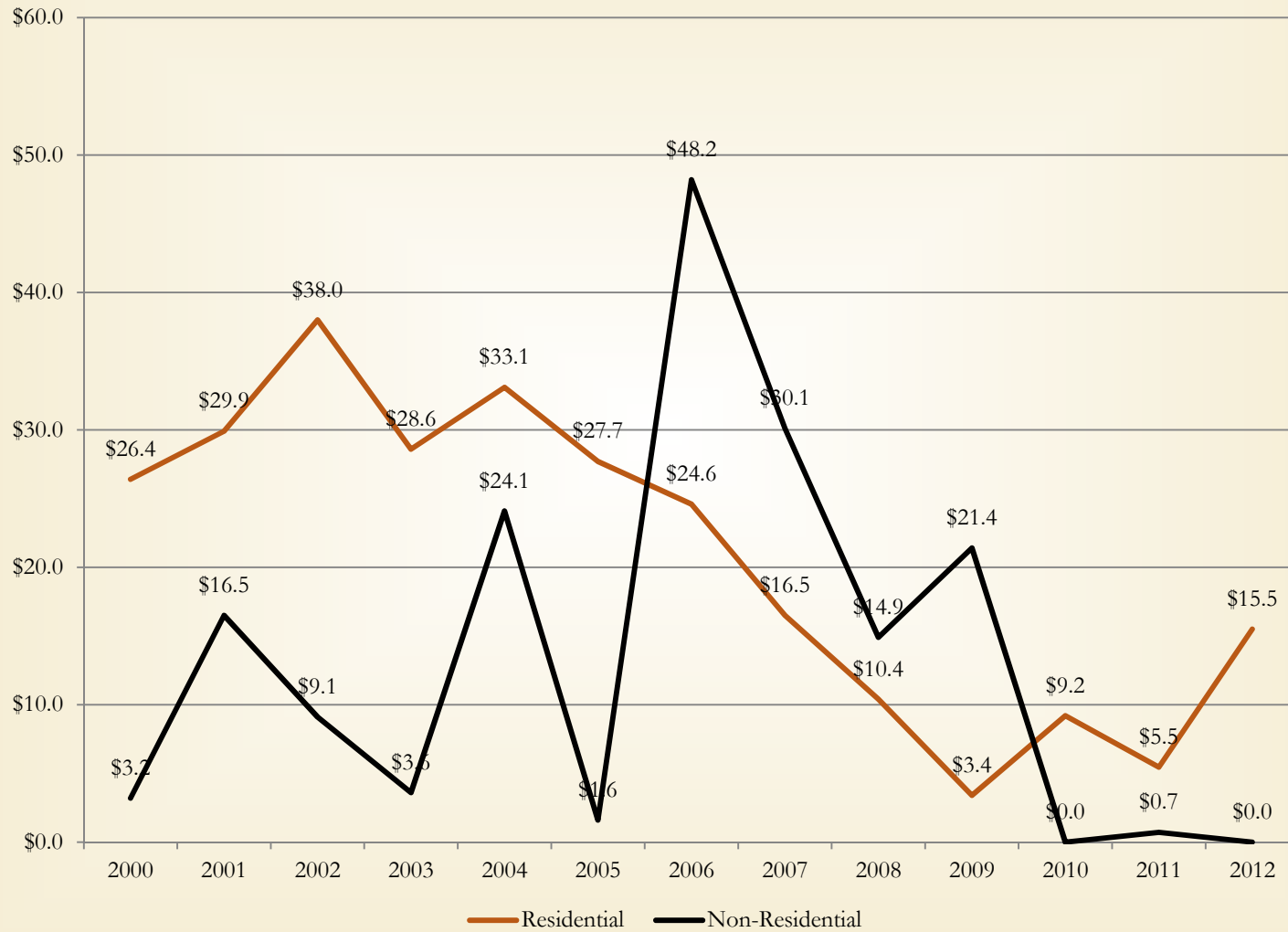
	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

** 1995 Census data did not include Oak Hill residents*

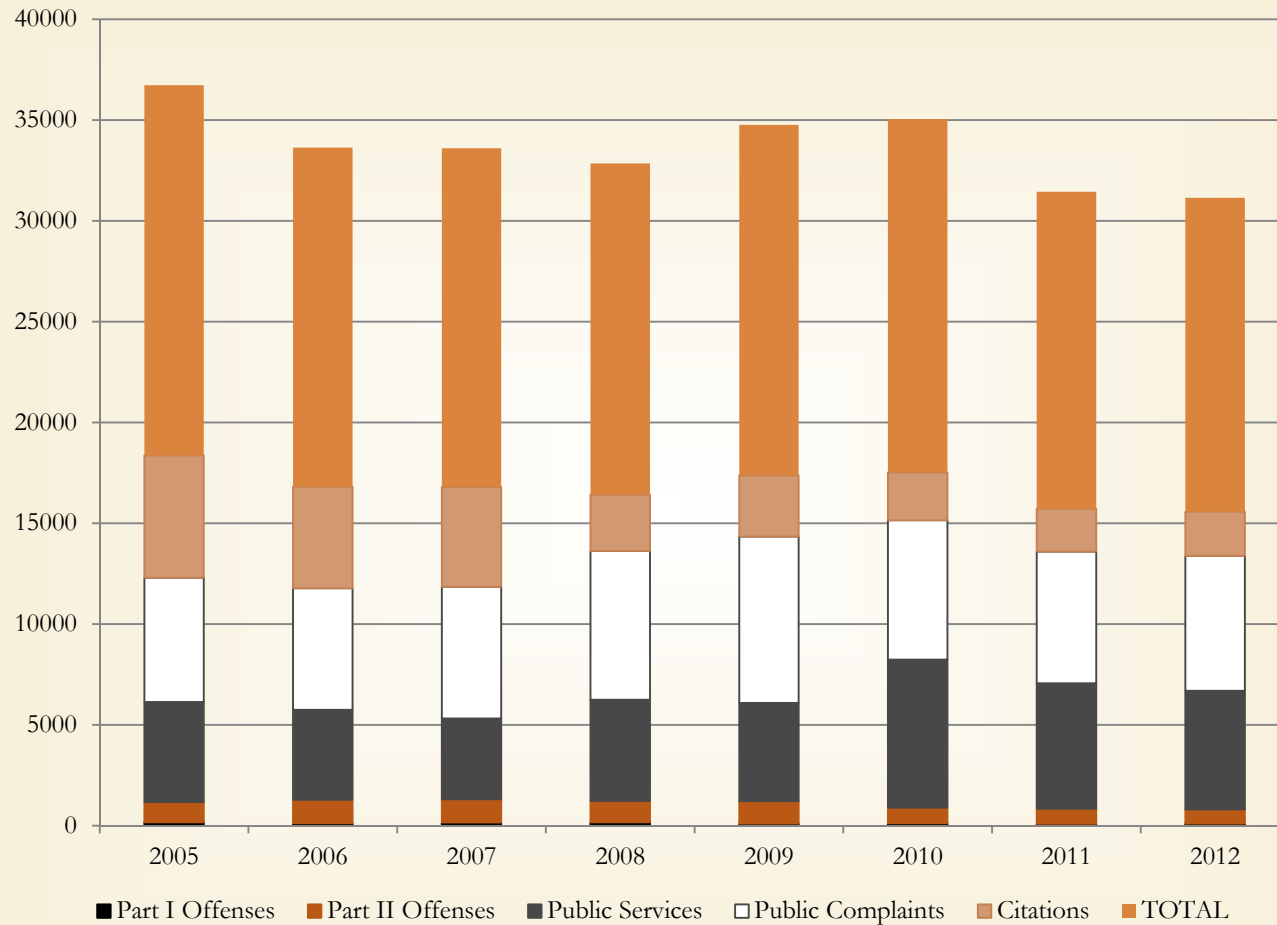
Building Permit Activity



New Construction Value (in millions)

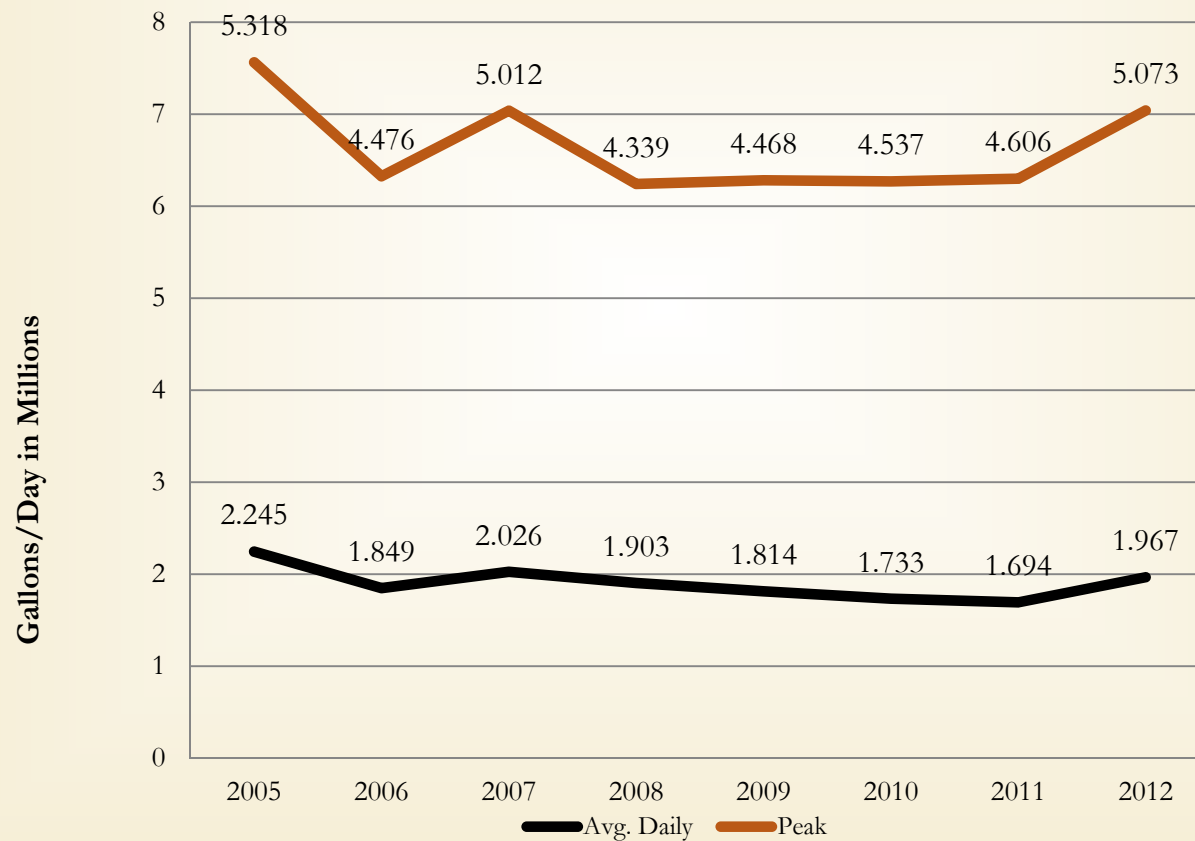


Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

Lake Michigan Annual Water Consumption



Economic Profile

Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
McGraw-Hill Companies	Publishing Corporate Office	350
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
American Marketing Sys	Direct Marketing	220
Mars Snackfoods US	Manufacturer of snack foods	201
Life Time Fitness	Health & Fitness Club	200
Praxair	Gases/Cryogenics for food industry	180
Panduit Corp.	Telecommunication & cable management product mfg	150
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
BankFinancial, F.S.B.	Financial services administration	140
Merrill Corp.	Manufacturing	130
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Timemed Labeling Systems	Label converters for healthcare industry	120
Hansen Technologies	Industrial refrigeration equipment	120
Meaden Screw Products	Metal fabricating	114
Goldstine, Skrodzki, Russian, Nemece & Hoff, Ltd.	Law Firm	106
Marriott Burr Ridge	Hotel	95
Central Decal Company	Pressure sensitive labels	95
Computershare Investor	Printing/Data Entry-Securities/Stocks	95
Dik Drug Company	Pharmaceutical warehouse	90

Top 10 Sales Tax Producers*

Ahead, LLC
 Asplundh Tree Expert Co.
 Brookhaven Market
 Burr Ridge Food Mart
 Cooper's Hawk Restaurant & Winery
 Dik Drug Company
 Finkbiner Equipment Company
 Merle B. Smith Company, Inc.
 Quinlan & Fabish Music Store
 My Office Products, Inc.

These top 10 companies generated an aggregate total of \$845,667 in sales tax revenue for Burr Ridge during calendar year 2011, representing 43% of all sales tax received by the Village in that year.

**Listed in alphabetical order, not by sales*

Village Contracts

Vendor Name	Description of Services	FY 13-14 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$4,240
Alliance Mechanical	HVAC Maintenance – V.H., P.W., & P.D.	\$10,930
Clean Net	Janitorial Services – V.H., P.W., & P.D.	\$27,740
Breen’s Cleaners	Uniform Rental	\$7,000
Clarke Mosquito Control	Mosquito Abatement	\$36,065
Corrpro	Cathodic Protection	\$1,400
Cummins Npower	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,975
Fire and Security Systems	Fire Panel & Police Station	\$1,650
Image Systems & Business Solutions	Maintenance for SAVIN 9020 Copier	\$694.80
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$116,000
Kramer Tree Specialists, Inc.	EAB Treatment	\$TBD
North American Salt Co.	Road Salt	\$30,500
Marine Biochemists	Aquatic Weed Control	\$13,500
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$9,180
NIMEC	Electricity	\$29,000
Piezynski, Linda	Prosecution Services	\$12,235
Rag’s Electric	Streetlight Maintenance	\$94/hr. as needed

Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 13-14 Budget
Winkler's Tree Service	Curbside Brush Removal	\$30,900
Braniff Communications	Weather Siren Maintenance	\$1,100
Proven Business Systems	Copier Maintenance – Police Department	\$1,145
Midco	Police Facility Security Systems Maintenance	\$10,760
J&L Service	Police Base Station Radio Maintenance	\$500
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Suburban Tree Consortium	Tree Source	\$10,000
Landworks, LTD	Landscape Maintenance Services	\$43,277
Vince's Landscaping	Mowing Services – County Line Road Right of Way	\$780/month
Landworks, LTD	Mowing Services - V.H. & P.D.	\$9,370
Waste Management	Waste Hauling - V.H., P.W., & P.D.	\$2,350

Section 6 Glossary



Glossary of Terms relevant to the budget.

GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

Assets: Property owned by a government that has a monetary value

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

Budget Adjustment/Amendment: A procedure for the Village Board to revise the budget after it has been approved.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the Village.

Comprehensive Annual Financial Report (C.A.F.R.): A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Plan (C.I.P.): A five-year plan that projects proposed capital expenditures.

GLOSSARY OF TERMS

Capital Outlay: Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects: Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the Village to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Funds: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

Eliminations: When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

GLOSSARY OF TERMS

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at $33\frac{1}{3}\%$ of market value.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

GLOSSARY OF TERMS

Fund Accounting: The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Generally Accepted Accounting Principals (G.A.A.P.): Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

Governmental Accounting Standards Board (G.A.S.B.): The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

General Fund: The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be in accounted for in another fund.

General Obligation Bonds: Bonds for whose payments the full faith and credit of the municipality are pledged.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Health Insurance Fund: A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

GLOSSARY OF TERMS

Levy: (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

MFT: Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenue Bond: A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

GLOSSARY OF TERMS

Revenues: Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

Worker's Compensation Fund: A non-operating budgetary unit used to account for all worker's compensation expenditures.