

Village of Burr Ridge Fiscal Year 2012-2013



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

**Proposed Budget
and Five Year Financial Plan**

Table of Contents

SECTION 1 - INTRODUCTION	Section	Pages		Section	Pages			Section	Pages
Budget Message	1	1-10	Special Revenue Funds					SECTION 4 - SALARIES	
Budget Process	1	11	E-911 Fund	3	47-50	Village Wide by Department		4	1
Vision Statement	1	12	Motor Fuel Tax Fund	3	51-53	Personnel By Department		4	2
Strategic Plan	1	13	Hotel/Motel Tax Fund	3	54-57	Salary Schedule		4	3
Budget Policies	1	14	Restaurant/Place of Eating Tax Fund	3	58-60	Salaries		4	4-8
Budget Guidelines	1	15							
Fund Accounting Basics	1	16	Capital Projects Funds			SECTION 5 - STATISTICAL			
Fund Type Classification	1	17	Capital Improvement Fund	3	61-66	Population History		5	1
The Big Picture	1	18	Sidewalk/Pathway Improvement Fund	3	67-69	Population By Age		5	2
Budget Calendar	1	19	Capital Equipment Replacement Fund	3	70-73	Population Information		5	3
			Storm Water Management Fund	3	74-76	Housing		5	4
SECTION 2 – SUMMARY BUDGET						Building Permit Activity		5	5
Village Wide Summary Budget	2	1	Debt Service Funds			New Construction Value		5	6
Village Wide Revenues	2	2	Debt Service	3	77-81	Police Department Calls for Service		5	7
Village Wide Expenditures	2	3				Economic Profile		5	8
Historical Revenues & Expenditures	2	4	Enterprise Funds			Village Contracts		5	9
Trend in Revenues & Expenditures	2	5	Water Fund						
General Fund	2	6-11	Summary	3	82-83	SECTION 6 - GLOSSARY			
Enterprise Funds – Water	2	12-13	Water Department	3	84-90	Glossary of Budget Terms		6	1-6
Enterprise Funds – Sewer	2	14							
			Sewer Fund						
SECTION 3 – DETAIL BUDGET			Summary	3	91-92				
Village Wide Summary	3	1-3	Sewer Department	3	93-97				
General Fund Summary	3	4							
General Fund Revenues	3	5-7	Internal Service Funds						
General Fund Expenditures	3	8	Information Technology Fund	3	98-102				
Boards and Commissions	3	9-12							
Administration	3	13-16	Fiduciary Funds						
Community Development	3	17-21	Police Pension Fund	3	103-105				
Finance	3	22-25							
Central Services	3	26-27							
Police Department	3	28-34							
Public Works Department	3	35-43							
Buildings & Grounds	3	44-46							

Section 1

Introduction



The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.

March 2, 2012

The Honorable Gary Grasso, Mayor, Board of Trustees and Residents of Burr Ridge

Dear Mayor Grasso and Board of Trustees:

It is with pleasure that I submit to you the approved Five-Year Operating and Capital Improvements Budget for Fiscal Years 2012-13 through 2016-17. The budget that the Village Board will approve in April 2012 is for Fiscal Year 2012-13. However, in order to gain insight into what may lie ahead, projections are provided for Fiscal Years 12-13 through Fiscal Years 16-17. It should be noted that the budget is broken down into separate funds according to generally accepted accounting principles for state and local governments. You will note that in several instances, transfers are shown from one fund to another for budgetary and accounting purposes. These interfund transfers inflate the total budget of all funds by \$755,730 or 4.5%.

BUDGET HIGHLIGHTS

Overview (Section 3, Page 3)

The total FY 12-13 Expenditure Budget for all funds, including transfers, amounts to \$16,694,050. The FY 12-13 Expenditure Budget is \$530,350 or 3.3% **more** than the FY 11-12 Budget of \$16,163,700 and \$1,997,780 less than the FY 11-12 Estimated Actual of \$14,696,270. It should be pointed out that the FY 12-13 Budget contains \$2,411,085 in Capital Projects and in most cases we are drawing down on equity from the various funds to pay for those expenditures.

Surprisingly, we anticipate a substantial surplus in the General Fund at the end of FY 11-12, due to slightly higher revenues that was caused in part by an unusually high sales tax allotment received from the State in the month of October and

lower expenditures due to the decision to not replace a Patrol Officer during the fiscal year, lower legal fees, lower than expected liability insurance costs and the mild winter. Due to the substantial savings, I have increased the Equipment Replacement Fund transfer, which was originally budgeted at half the required amount, to the full amount (\$134,730). Even with this additional transfer, we expect the FY 11-12 General Fund Budget to have a surplus of \$362,145.

The FY 12-13 General Fund Budget is balanced. However, revenue growth is still very slow. Although I am optimistic for the first time in many years regarding the possibility of sales tax growth, it is still too early to know for sure. In addition, it should be pointed out that we project that the new 1% place-of-eating tax will generate approximately \$200,000 in revenue, with 25% (\$50,000) to be placed in a new Special Revenue Fund (see Section 3, Page 58) to be used by the proposed new restaurant association to promote Burr Ridge as a destination spot for restaurants.

CAPITAL IMPROVEMENTS

The proposed FY 12-13 Budget includes \$2,411,085 in capital items (projects and capital purchases) included in the Capital Projects Fund, Sidewalk Fund, Equipment Replacement Fund, Water Fund and General Fund. This represents 14.4% of the total budget for all funds.

The FY 12-13 Capital Projects Budget includes funds for the following projects (see Section 3, Page 65):

• Village portion of CLR/I-55 ITEP Grant	\$120,000
• Madison Street Traffic Signal	\$176,650
• Garfield Street LAPP Engineering	\$25,000
• Madison Street LAPP Engineering	\$30,000
TOTAL	\$371,650

2012 Road Program (Section 3, Page 66)

The 2012 Road Program includes the following elements:

<ul style="list-style-type: none">• Garfield Street (Rustic Acres)• Burr Ridge Industrial Commons• Windsor Court• Commonwealth Ave• Fair Elms Ave• Central Ave• 60th Street• Meadowbrook Drive• Full-depth patching (various locations)	\$ 527,660
• Crack-sealing	\$25,000
• Pavement Marking	\$15,000
• Material	\$12,000
TOTAL	\$579,660

Village Hall Renovation

Although the Village hired both a design consultant and an A/V consultant (\$35,000) in FY 11-12, it is anticipated that no expenditures for Village Hall renovation will take place this fiscal year. The balance of the \$500,000 that was originally earmarked to be spent over four years has been reallocated as follows:

FY 12-13	\$175,000 – Board Room Renovation
FY 13-14	\$100,000 – Roof Replacement
FY 14-15	\$125,000 – VH Offices/Public Spaces
FY 15-16	\$ 65,000 – Miscellaneous

Sidewalks/Pathways (Section 3, Page 67)

The FY 12-13 Sidewalk/Pathway Fund Budget includes \$205,000 for the replacement of the Chasemoor Subdivision

asphalt pathways. In addition, the Sidewalk/Pathway Fund includes the following expenditures:

• Madison Street between 87 th & 89 th Engrg.	\$15,000
• CLR between Longwood & KLM Park Engrg	\$48,000
• German Church Rd, Greystone to CLR	\$40,000
TOTAL PROJECTS	\$308,000

In addition, \$20,000 has been budgeted for annual sidewalk/pathway maintenance.

It should be understood that the Sidewalk/Pathway Fund will run out of money by FY 16-17. However, it appears likely that there will be sufficient pathway funds to cover the Village portion of the cost of the two grants that the Village received for the construction of sidewalks on County Line Road and German Church Road.

Stormwater Management (Section 3, Page74)

The Stormwater Management Fund was established in FY 08-09 to better account for stormwater-related revenues and expenditures. Projects contemplated to be funded in FY 12-13 include:

• Frontage Road Wetland replacement	\$10,000
• Miscellaneous/Engineering maintenance	\$10,000
TOTAL	\$20,000

Water System Improvement (Section 3, Page 86)

The FY 12-13 Budget includes the following Capital Projects:

• Pump Center Sanitary Sewer Connection	\$20,000
• Woodview Valve/Water Main improvements	\$100,000
• North Water Tower Standby Generator	\$18,000
TOTAL	\$138,000

Sewer System Improvement (Section 3, Page 95)

The FY 12-13 Budget includes the following Capital Projects:

• Tomlin Drive Sewer Repairs	\$30,000
• Shady Lane Sanitary Sewer Connection	\$125,000
TOTAL	\$155,000

Information Technology Improve (Section 3, Page 100)

The Information Technology Fund includes the following capital expenditures:

• AV & Cable Broadcast Equipment Upgrade	\$55,000
• Wireless Networking	\$71,530
TOTAL	\$126,530

MAJOR VEHICLE/EQUIPMENT REPLACEMENT (Section 3, Page 72)

The Equipment Replacement Fund includes the following pieces of equipment that will be replaced in FY 12-13:

• 2003 Ford 350 Dump Truck	\$48,000
• 2001 Scag Saber Tooth Mower	\$14,500
TOTAL	\$62,500

Once again, several additional equipment purchases have been deferred to future years.

MAJOR EQUIPMENT REQUESTS

New major equipment requests over \$1,000 include:

• Replace Roof-top HVAC unit at DPW (Bldg/Grnds)	\$15,000
• Vehicle Tire replacement (Unit #21)	\$ 1,200
• Water System remote computer replacement	\$1,000
• Replacement push mowers	\$ 1,600
• 22 ton Heavy duty floor jack for loaded trucks	\$2,800
• New Water Meter Interrogator	\$6,500
• Armored Vests	\$6,060
• Replacement MPH SpeedGun Radar Units	\$3,900
• In-Car Mobile Video Cameras (2)	\$15,000
• Replacement Police Vehicle Equipment	\$12,000
• INTOXIMETER Breath Analysis Instrument	\$6,500
• Telephone Conferencing Bridge (Board Room)	\$3,000

PERSONNEL SERVICES (Section 4)

Salaries (Section 4, Page 4)

The FY 12-13 includes a 2% COLA adjustment, along with a 1% merit pool for those not at the top of the pay plan for non-union employees and a 2.5% COLA adjustment, along with step increases, for all Police union personnel. The Public Works union employees are still in negotiations concerning their first union contract and will not receive a wage increase until the contract is settled.

Health Insurance

Health insurance rates are budgeted to increase by 6%, beginning on July 1, 2012. Based on 53 employees (and one former employee receiving health insurance under the State Law concerning catastrophic injury), it is estimated that the

Village will pay a total of \$820,950 in health, life and dental insurance benefits in FY 12-13.

Due to the fact that employees pay 10% of employee and 25% of dependent health and dental insurance costs, employees will pay a total of approximately \$144,800 in FY 12-13 for this benefit.

Travel/Training

The total training budget for all departments, which had been drastically reduced in FY 09-10, is only slightly higher in FY 12-13. The budget for Training and Travel is \$50,220 or \$7,280 more than budgeted in FY 11-12. All department head state and national conferences have been added for only every other year and all other training has been reduced to the bare minimum.

New Personnel

The FY 12-13 Budget includes the replacement of the part-time clerical position in the front office that was left unfilled throughout FY 11-12 (\$12,750) and the replacement of a Patrol Officer (for the position that was left vacant in FY 11-12). In addition, the FY 12-13 Water Fund Budget includes the hiring of two part-time meter readers (\$31,410) to both read meters and accelerate the meter replacement program. This decision was made in response to a proposed major increase in the cost of meter reading from DuPage County. The Water Committee has determined that it will be more cost-effective to read meters in-house with our own personnel, rather than to pay DuPage County to read the meters.

NEW OPERATING PROGRAMS

The FY 12-13 Budget includes a substantial commitment to events planning and especially to the Village's Summer Concert Series. The Events Planning Committee budget has increased from \$25,000 to \$31,245 and the following equipment has been budgeted:

• Tent purchase/installation	\$18,000
• Lighting & Sound equipment/installation	\$35,000
• Post-Installation property restoration	\$4,000
TOTAL	\$57,000

In addition, the Village received a grant from the Metropolitan Mayors Caucus in the amount of \$23,000 to conduct a comprehensive tree inventory. All but \$3,000 of this amount will be reimbursed through the grant.

Other new Operating Programs for FY 12-13 include:

• \$31,000 Increase in EAB Program	\$60,000
• EAB Tree Removals	\$10,000
• West Nile Virus Gravit Trap	\$3,000
• \$10,000 Increase in Emergency Brush Chipping	\$20,000
• Midco Maintenance Contract for Service for Police Facility	\$10,760
• Personnel Early Warning Software (Guardian Tracking) subscription per year (IT Fund)	\$1020
• LEADS Online Investigative Software per year Subscription (IT Fund)	\$2,850
• Reinstate Village Newsletter	\$6,150

GENERAL FUND (Section 3)

FY 11-12 Estimated Actual Expenditures and Revenues

FY 11-12 was budgeted with a planned \$31,765 surplus. As I reported above, I am pleased to report that the surplus has increased to \$362,145. This estimated figure is after an additional \$67,790 transfer that was made to the Equipment Replacement Fund.

FY 12-13 Budget – Revenues

GENERAL FUND REVENUE BUDGET TO BUDGET			
FY 12-13 Budget	FY 11-12 Budget	\$ Change	% Change
\$8,007,600	\$7,804,470	\$203,130	2.6%

GENERAL FUND REVENUE BUDGET TO EST. ACTUAL			
FY 12-13 Budget	FY 11-12 Est. Actual	\$ Change	% Change
\$8,007,600	\$7,949,135	\$58,465	0.7%

The General Fund Revenues Budget for FY 12-13 is \$8,007,600, which is \$203,130 or 2.6% more than the FY 11-12 Budget of \$7,804,470 and \$58,465 or 0.7% more than the FY 11-12 estimated actual of \$7,949,135.

Due to a change in the State law that adjusted actuarial calculations, property taxes required to fund the Police Pension Fund has been reduced by \$103,290 and this amount is now able to be placed back in the General Fund.

The Municipal Sales Tax continues to be the largest single revenue source in the General Fund Budget and is viewed as three separate revenue sources:

	FY 11-12 Est Actual	FY 11-12 Budget	FY 12-13 Proposed
Base sales tax	\$1,536,115	\$1,346,780	\$1,451,535
Village Center sales tax	\$299,110	\$299,080	\$308,080
¼% Non-home-rule sales tax	\$321,510	\$308,600	\$329,930
TOTAL	\$2,156,510	\$1,954,460	\$2,089,545

After several years, the base sales tax has finally met budget projections (see chart in Section 2, Page 8). In FY 11-12, base sales tax in the amount of \$1,536,115 exceeded the projected budget of \$1,346,780 by \$189,335 or 14.1%. Similarly, the ¼% non-home-rule sales tax exceeded projections. It is our belief that the Village Center sales tax will also come in higher than anticipated.

FY 12-13 sales tax growth is shown to be a modest 2.7% over the FY 11-12 Estimated Actual (discounting the unusually high October receipts), and \$135,085 or 6.9% higher than budgeted in FY 11-12. Although I am optimistic for the first time in several years, our projections for next year remain conservative. However, we have programmed in a 5% increase in sales tax for future years.

Building permit revenue is expected to come in lower than projected in FY 11-12. The FY 11-12 Estimated Actual of \$280,535 was \$15,465 less than what was budgeted in FY 11-12. The total for Permits & Fees for the FY 12-13 budget is projected to be \$269,000, which is \$27,000 less than the FY 11-12 Budget.

The Village continues to rely heavily on State Income Tax. The FY 11-12 estimated actual is \$854,430, which is \$9,710 or 1.1% higher than originally estimated. In FY 12-13, \$846,830 is projected, which is budgeted at the same amount as the

previous year, based on projections provided by the Illinois Municipal League.

Interest income is projected to be \$275,000 in FY 12-13, which is \$21,740 lower than in FY 11-12.

For the first time, \$150,000 has been budgeted for the 1% place-of-eating tax, which is scheduled to go into effect on May 1, 2012. This new source of revenue is the first in several years for the General Fund.

FY 12-13 Budget – Expenditures

GENERAL FUND EXPENDITURE BUDGET TO BUDGET			
FY 12-13 Budget	FY 11-12 Budget	\$ Change	% Change
\$7,968,900	\$7,772,705	\$196,195	2.5%

GENERAL FUND EXPENDITURE BUDGET TO EST. ACTUAL			
FY 12-13 Budget Expenditure	FY 11-12 Estimated Actual	\$ Change	% Change
\$7,968,900	\$7,586,990	\$391,910	5.0%

The General Fund Expenditure Budget for FY 12-13 is \$7,968,900, which is \$196,195 or 2.5% more than the FY 11-12 Budget of \$7,772,705 and \$391,910 or 5.0% more than the FY 11-12 estimated actual of \$7,586,990.

SPECIAL REVENUE FUNDS

E-9-1-1 Fund (Section 3, Page 47)

The E-9-1-1 Fund was established in FY 88-89. In FY 01-02, a new dispatch arrangement was approved with the Southwest Central Dispatch Agency and the Southwest Central E-9-1-1

Board. The new Intergovernmental Agreement provides for the transfer of \$.16 out of every \$.60 collected per access line to the Southwest Central E-9-1-1 Board for E-9-1-1 services. In addition, the Village pays approximately \$0.12 per phone line on a monthly basis to AT&T for phone line charges, plus the cost of miscellaneous taxes and charges.

In FY 12-13, \$16,565 will be transferred to the Southwest Central E-9-1-1 Board and \$13,640 will be paid to AT&T. In addition, approximately \$0.21 out of every \$0.60 (\$15,604) will be earmarked in FY 12-13 for future Police Department E-9-1-1 related expenses. To-date, approximately \$65,688 has been restricted for use by the Burr Ridge Police Department to defray future 9-1-1 related expenses.

Also, \$0.05 per access line will be set aside for both the Tri-State Fire Protection District and the Pleasantview Fire Protection District for future E-9-1-1 related expenses.

The FY 12-13 Budget includes \$70,560 for the Pleasantview Fire Protection District for a new CAD system.

MFT Fund (Section 3, Page 51)

The FY 12-13 MFT Fund Budget includes a transfer of \$335,700 to the Capital Improvements Fund to help fund the 2012 Road Program. This transfer represents the available funds expected to be generated from our annual allotment from IDOT (Illinois Department of Transportation). A higher/lower than anticipated census number is expected to reduce the annual allotment by \$18,690.

Hotel/Motel Tax Fund (Section 3, Page 54)

The Hotel/Motel Tax Fund, a special revenue fund, was established in FY 91-92. In FY 04-05 the Village increased the tax from 1% to 3%. On May 1, 2010, the tax increased to 3.5%

and on November 1, 2010, the tax increased to 4.0%. This increase was made in large part to cover the future debt service for the County Line Road Bridge over I-55 enhancement project expected to occur in FY 12-13 (\$362,000).

Revenues in this fund have improved over the past year, as the hotel industry begins to recover. With this in mind, funds are available this year to fund the annual marketing program in the amount of \$250,000.

\$34,025 has been budgeted for gateway landscape improvements and signage improvements.

The balance of expenditures will be used to honor requests the Village has received in the past from the Willowbrook/Burr Ridge Chamber of Commerce, the Burr Ridge Park District, the Flagg Creek Historical Society and the I & M Canal National Heritage Corridor (\$15,000).

Restaurant/Place-of-Eating Tax Fund (Section 3, Page 58)

For the first time, in FY 12-13 a new Restaurant/Place-of-Eating Tax Fund has been created. \$50,000 in proceeds from the Place-of-Eating Tax will be placed in this fund to be used to promote Burr Ridge restaurants as a destination spot for dining. A Restaurant Marketing Subcommittee will be created to assist in the creation of a marketing plan.

CAPITAL PROJECTS FUND

Capital Improvements Fund (Section 3, Page 61)

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues normally come from transfers from the General Fund and the Motor Fuel Tax Fund. In FY 12-13, a transfer will be made into

the Capital Projects Fund of \$51,000 in building bond forfeitures, allowing the fund to be balanced without the need for a General Fund transfer. The MFT transfer in FY 12-13 will be \$335,700. In addition, the Village will receive \$100,000 in grant funds and will use a one-time donation of \$132,500 from Walsh-Higgins to offset Capital Projects costs. A total of \$1,126,310 in Capital Improvement Fund projects will be completed in FY 12-13, including the cost of the 2012 Road Program (\$579,660) (see above and Section 3, Page 61).

Sidewalk/Pathway Improvement Fund (Section 3, Page 67)

The beginning reserves for the Sidewalk/Pathway Fund starting May 1, 2012 are projected to be \$634,041. As mentioned above, the FY 12-13 Sidewalk/Pathway Fund includes \$308,000 in proposed pathway projects and \$25,000 for maintenance. Although this fund will have sufficient revenues to cover the Village's portion of grants associated with new sidewalks on County Line Road and German Church Road, this fund will run out of money after FY 16-17.

Capital Equipment Replacement Fund (Section 3, Page 70)

The Capital Equipment Replacement Fund was established in FY 91-92. This fund currently has beginning reserves of \$969,058. Total anticipated expenses in FY 12-13 will be in the amount of \$63,800. It should be pointed out that in order to balance the FY 11-12 Budget the transfer from the General Fund to the Equipment Replacement Fund had to be reduced from \$132,370 to \$64,580. I am pleased to report that the projected surplus in the General Fund Budget has allowed us to fully fund the Equipment Replacement transfer for FY 11-12, as well as in FY 12-13 (\$134,730).

Stormwater Management Fund (Section 3, Page 74)

In order to keep better track of stormwater related revenues and expenditures, a separate fund for Stormwater improvements was created in FY 09-10. All proceeds from stormwater permit fees will be accounted for in this fund. The fund currently has a fund balance of \$69,215. No new projects are contemplated in this fund at this time. However, \$21,000 has been budgeted for miscellaneous/emergency maintenance.

DEBT SERVICE FUND (Section 3, Page 77)

The Debt Service Fund for FY 12-13 includes principal, interest and paying agent fees on G. O. Bond Series 2003 (1996 Series refinanced) (Bedford Park Water Main Project). Once again this year, **no** abatement for the principal and interest on this bond issue is proposed. With this in mind, it is anticipated that property taxes in the amount of \$507,850 will be received in FY 12-13 to cover the cost of the principal (\$435,000) and Interest (\$72,850) on the Bond issue.

The Debt Service Fund includes principal and interest payments of \$45,915 for an installment contract for the County Line Road/Burr Ridge Parkway Landscape Improvements. Also included are principal and interest payments of \$44,630 for a proposed installment contract to fund the County Line Road/I-55 Bridge Enhancement. Annual payments of these two installment contracts will be provided by transfers from the Hotel/Motel Tax fund.

Currently, refinancing is underway to extend the Police Facility bonds which become due in December 2012. \$2.8 million was transferred into the Debt Service fund in order to cover the carrying cost of the annual interest expense. The equity, plus the sale of the land will eventually retire the principal of the debt. Due to historic low interest rates and the land not

being sold yet, we are refinancing the bonds for an additional 5 years, continuing to use interest income on the equity to cover the interest cost of carrying the principal.

Bond Issue	Principal	Annual Interest Rate	Annual Interest Expense
Current 3 year	\$5,885,000	1.57%	\$86,068
Estimated New 5 Year	\$6,035,000	1.40%	\$84,490

ENTERPRISE FUNDS

Water Fund (Section 3, Page 82)

In order for the Board to better understand the financial condition of the Water Fund, the accounting methodology in the Water Fund Budget was changed in FY 05-06, for budgeting purposes, from an accrual basis of accounting normally used in enterprise funds to a cash-based method of accounting. On a budgetary basis, depreciation expense has been eliminated and now one-time Capital Projects will be expensed in the year in which they occur.

The proposed FY 12-13 Budget includes revenues in the amount of \$3,922,840. The FY 12-13 Expenditure Budget amounts to \$4,020,525. This budget is \$519,150 or 14.8% more than the estimated actual Expenditure Budget for FY 11-12 of \$3,501,375.

The FY 12-13 Budget anticipates a drawdown of \$97,635 in equity to pay for the proposed Capital Projects.

The largest single expense in the Water Fund is the cost of Lake Michigan Water. Water purchase costs alone represent 61.2% of the entire Water Fund budget. Water purchases in

FY 12-13 are projected at 671,050,000 gallons. In FY 12-13, it is anticipated the Village will sell 597,213,000 gallons of water or 2.6% more than the previous year. The difference is due to the loss in water, which, in calendar year 2011, was 5.0%.

The City of Chicago has authorized a three-year rate increase as follows:

2012 – 25%
2013 – 15%
2014 – 15%

For FY 12-13, the Village increased its water rate by 16% in response to Chicago's increase. Both water revenue and expenditures have been adjusted in future years.

Sewer Fund (Section 3, Page 91)

Similar to the Water Fund, accounting methodology for budgeting purposes in the Sewer Fund has also changed from the accrual method to the cash basis of accounting in FY 05-06.

The Sewer Fund was established to maintain the sewer system in the Cook County Portion of the Village.

Revenues of \$318,270 are projected for FY 12-13 and are made up of sewer charges, tap-on fees, penalties and interest. Expenses in the amount of \$422,405 are \$112,210 (36.1%) more than the FY 11-12 Estimated Actual figure of \$310,195.

The proposed FY 12-13 Budget shows healthy projected reserves of \$1,532,054 in the Sewer Fund.

INFORMATION TECHNOLOGY FUND (Section 3, Page 98)

The Information Technology Fund was established in FY 96-97 to better track costs associated with technology, computer and telecommunication related issues. The FY 12-13 Budget includes \$126,530 for Village Board Room and Cable broadcasting Audio/Video upgrades (\$55,000) and continued expansion of the Village's wireless network (\$71,530).

Total expenditures in this fund are projected to be \$251,665 in FY 12-13, which is \$39,875 more than what is estimated to be spent in FY 11-12.

POLICE PENSION FUND (Section 3, Page 103)

The FY 12-13 Police Pension Fund revenues are estimated at \$976,650, of which \$461,230 is projected to be collected from property taxes, which is represented as Employer Contributions. This is a \$103,290 or an 18.3% decrease over the FY 11-12 Budget of \$564,520. The Board will recall that a lower than projected tax levy request was approved, due to the changes in actuarial calculations.

According to our latest actuarial review, the Police Pension Fund is 71% funded. Total pension/disability payments equal \$656,850. Pension/disability payments include four police officers on permanent disability, seven retirees and one surviving spouse of a retiree. It is anticipated that additional officers could retire within the next few years.

FUTURE YEAR PROJECTIONS

The FY 12-13 through FY 16-17 Operating and Capital Improvements Budget is more than just a financial document. It represents the Village's plans for the future. Although we cannot precisely predict the future, the sooner we plan for

future projects and expenditures, the sooner we can anticipate and create new sources of revenue to meet them.

Future year General Fund projections look better than they have for several years. However, please be aware that the substantial deficit shown in FY 14-15 is due to the fact that the Village has programmed in both the Annual Road Program (\$691,600), as well as the substantial costs associated with the 79th Street/Madison Street roundabout (\$674,000). I am concerned that the Village may not be able to do both projects during that fiscal year. Please note that the Village does have the flexibility to balance the budget in any given year by:

- Not fully funding the Equipment Replacement Fund
- Reducing the Annual Road Program and/or deferring projects further into the future
- Reducing manpower (which will impact service to residents)
- Use of one-time reserves in the Village's general liability insurance program (\$331,837)

Although it is too early to discuss at this point, the Village Board should eventually consider the possibility of placing a referendum question on the ballot in FY 16-17 to extend the debt amount currently paid by property owners for the Bedford Park/Lake Michigan Water Main Project and which will end at that time. This action could generate an additional \$520,000 per year to be used to help pay for the annual Road Program and relieve the burden on the General Fund without raising the current property tax amount.

Other potential areas for new revenue include implementing the additional ¼% non-home-rule sales tax (\$275,000-300,000) and the reinstatement of vehicle stickers (\$200,000-\$300,000).

CONCLUSION

The budget process, which began in November, has reached its final stage. As the Village Administrator, it is my responsibility to see to it that budgets submitted by department heads in January have been thoroughly analyzed, reviewed and prioritized in accordance with what I believe to be a reasonable schedule of programs to maintain and enhance both employee productivity and the level of services offered to our residents. Obviously, there are many recommendations for new equipment, projects and services contained within the proposed budget that have yet to be fully presented to the Board. However, as usual, background information and analysis will be presented to the Village Board for all expenditures in excess of \$5,000 and no action will be taken on these expenditures prior to Board approval.

The budget is now presented to you for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 12-13 and beyond.

In conclusion, I would like to point out that the FY 12-13 through FY 16-17 Operating and Capital Improvement Budget could not have been prepared without the diligent efforts of Finance Director Jerry Sapp, Assistant Finance Director Lynette Zurawski and the entire Village Staff.

Respectfully submitted,



Steve Stricker
Village Administrator

SS:bp

Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are review by the Village Administrator then presented to Board.
- A revenue budget is developed as the operational “stake in the ground”.
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



VISION STATEMENT

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place

STRATEGIC PLAN

- **TOP PRIORITY**

- Creation of a Restaurant Association (including Place of Eating Tax)
- Public/private pond maintenance
- Village Hall renovation
- Research sharing of police services
- Electric aggregation

- **MEDIUM PRIORITY**

- Encourage cooperation between Village Center and County Line Square
- Burr Ridge Zip Code (60528)
- Explore additional community events (including winter entertainment)
- Update Comprehensive Plan

BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/ expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year's projections, use a straight-line inflation factor of 3.0%.

Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 13 funds to manage its financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has its own use and restrictions.
- The annual budget actually consists of 13 separate budgets.



Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

The Big Picture

Special Revenues

- E-911
- Motor Fuel Tax
- Hotel/Motel
- Places Of Eating

Revenues	Expenditures
Phone Surcharge-\$.60	E911 Services
State Allotments	Road Program
Hotel/Motel Taxes – 3%	Programs/Tourism
Places Of Eating Taxes – 1%	Marketing

Revenues	Expenditures
Sales, Tap-ons, Penalties	Water Service
Sewer Charges	Sewer Service

Enterprise

- Water
- Sewer

General Fund

\$8.0 Million Budget

\$4.5 Million in reserves

Provides main municipal services

Decisions on uses of surplus or/and equity

Revenues - Sources of Funding

Taxes, Licenses, Permits & Fees,
State Revenues, Rent, Fines,
Interest

Expenditures - Sources Provided

Administration, Community
Development, Finance, Police,
Public Works

Capital Projects

- Capital Improvement
- Equip Replace
- Sidewalk/Path

Decisions

- Road Program
- Equipment Replacement
- Programs/Projects
- Tax Abatement
- Technology Replacement
- One time use of equity for major projects

Other

- Debt Service
- Info. Technology
- Police Pension

Developer
Donations

Property
Taxes &
Officer
Contributions

BUDGET CALENDAR

Monday, November 14 , 2011	Presentation and Consideration of the 2011 Tax Levy.
Friday, December 2, 2011	Notice of the 2011 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 12, 2011	Public Hearing of 2011 Tax Levy.
Monday, December 12, 2011	Board of Trustees adopts 2011 Tax Levy Ordinance.
Tuesday, December 6, 2011	Budget Manual for fiscal year 2012-2013 distributed to Department Heads.
Friday, January 6, 2012	Department Heads submit list of fiscal year 2012-2013 Goals and Objectives to Village Administrator.
January 9 -13, 2012	Finance Director and Village Administrator review fiscal year 2012-2013 revenue estimates.
Friday, January 13, 2012	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
Monday, January 23, 2012 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
January 16 – January 27, 2012	Individual department budget review sessions with Village Administrator and Finance Director.
February 1 – February 24, 2012	Village Administrator and Finance Director to finalize budget document.
February 27 – March 2, 2012	Preparation of Budget Message.
February 27 – March 2, 2012	Budget printing and assembly.
Friday, – March 2, 2012	Proposed fiscal year 2012-2013 Budget Document submitted to Board of Trustees.
Monday, March 12, 2012 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Monday, March 26, 2012 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday, March 30, 2012	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 9, 2012	Public Hearing on fiscal year 2011-2012 Proposed Budget; fiscal year 2012-2013 Budget Ordinance adopted by Board of Trustees.

Section 2

Summary Budget



**The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds:
the General Fund, Water Fund and Sewer Fund.**

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BUDGET**

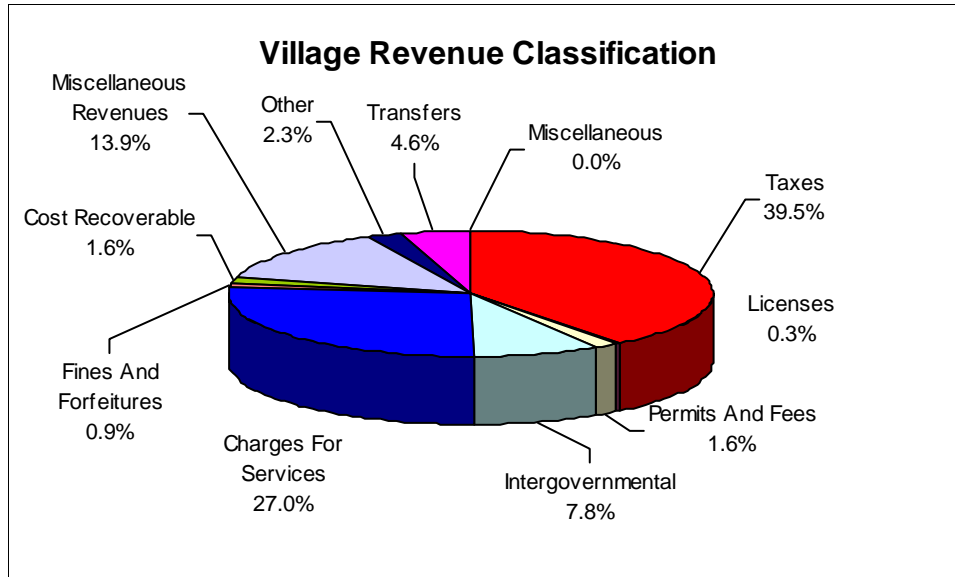
2012/2013 Budget

FOR FISCAL YEAR ENDING APRIL 30, 2013

Fund	Beginning Reserves	Revenue	Expenditure	Inc/Dec	Ending Reserves	<i>Restricted</i>
General Fund	4,458,541	8,007,600	7,968,900	38,700	4,497,241	No
Special Revenue Funds						
E-911 Fund	168,439	72,405	111,235	-38,830	129,609	Yes
Motor Fuel Tax Fund	0	336,450	336,450	0	0	Yes
Hotel/Motel Tax Fund	190,472	421,885	439,620	-17,735	172,737	Yes
Restaurant/Place of Eating Tax	0	51,500	50,500	1,000	1,000	Yes
Capital Project Funds						
Capital Improvements Fund	965,194	1,183,405	1,127,610	55,795	1,020,989	No
Sidewalks/Pathway Fund	634,041	72,500	334,300	-261,800	372,241	Yes
Equipment Replacement Fund	969,058	159,640	63,800	95,840	1,064,898	No
Storm Water Management Fund	61,805	29,160	21,750	7,410	69,215	Yes
Debt Service Funds						
Debt Service Fund	3,111,042	738,275	837,610	-99,335	3,011,707	Yes
Enterprise Funds						
Water Fund	3,761,614	3,922,890	4,020,525	-97,635	3,663,979	Yes
Sewer Fund	1,636,189	318,270	422,405	-104,135	1,532,054	Yes
Internal Service Funds						
Information Technology Fund	224,418	201,365	251,665	-50,300	174,118	No
Fiduciary Funds						
Police Pension Fund	11,973,819	976,650	707,680	268,970	12,242,789	Yes
Total	28,154,632	16,491,995	16,694,050	-202,055	27,952,577	

VILLAGE WIDE - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013



The annual budget is broken down into four main levels:

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

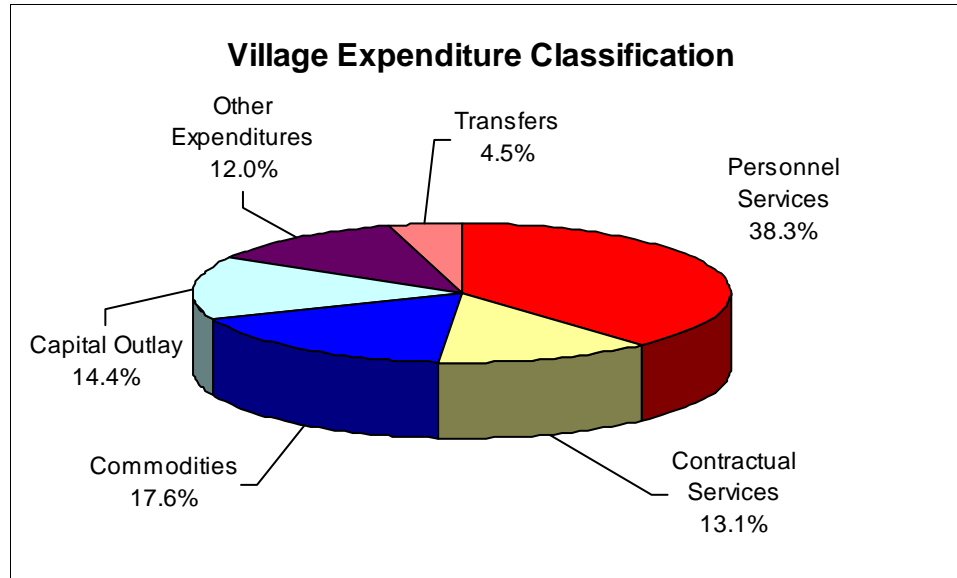
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

Village Revenue Classification

Taxes	6,515,970
Licenses	48,330
Permits And Fees	269,000
Intergovernmental	1,357,560
Charges For Services	4,447,790
Fines And Forfeitures	155,000
Cost Recoverable	266,800
Miscellaneous	6,520
Miscellaneous Revenues	2,292,295
Other	377,000
Transfers	755,730

VILLAGE WIDE - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013



Village Expenditure Classification

Personnel Services	6,391,535
Contractual Services	2,189,120
Commodities	2,942,615
Capital Outlay	2,411,085
Other Expenditures	2,003,965
Transfers	755,730

- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

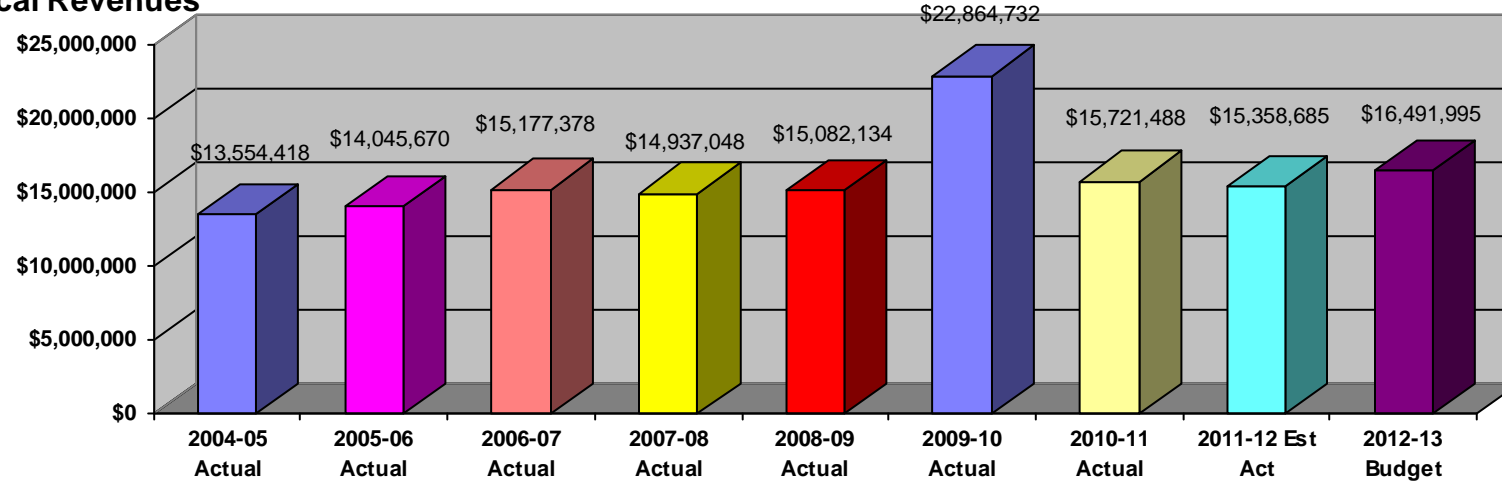
- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

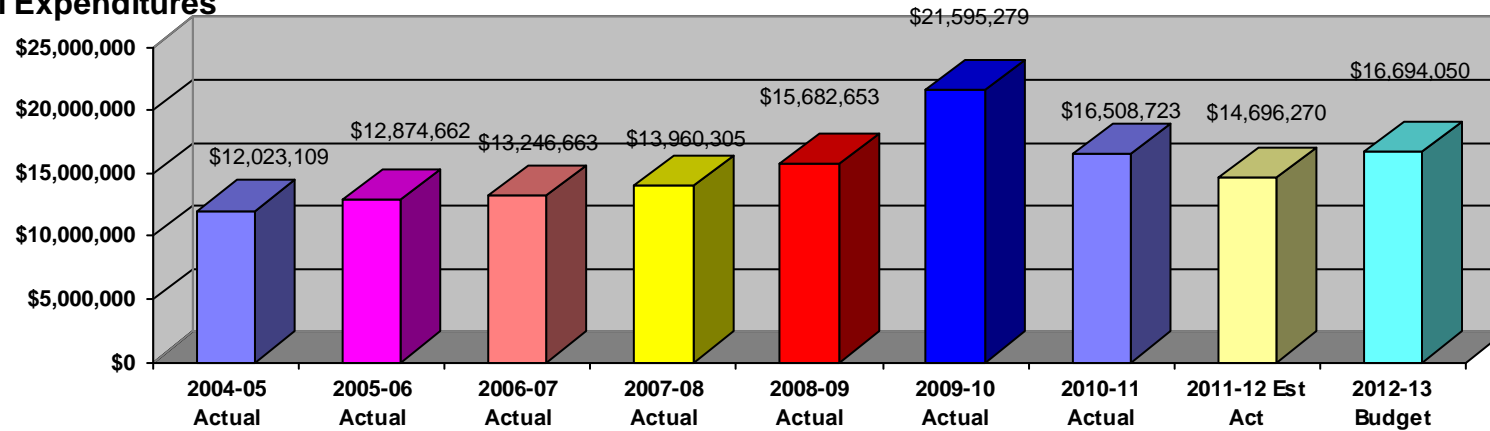
VILLAGE WIDE SUMMARY

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

Historical Revenues

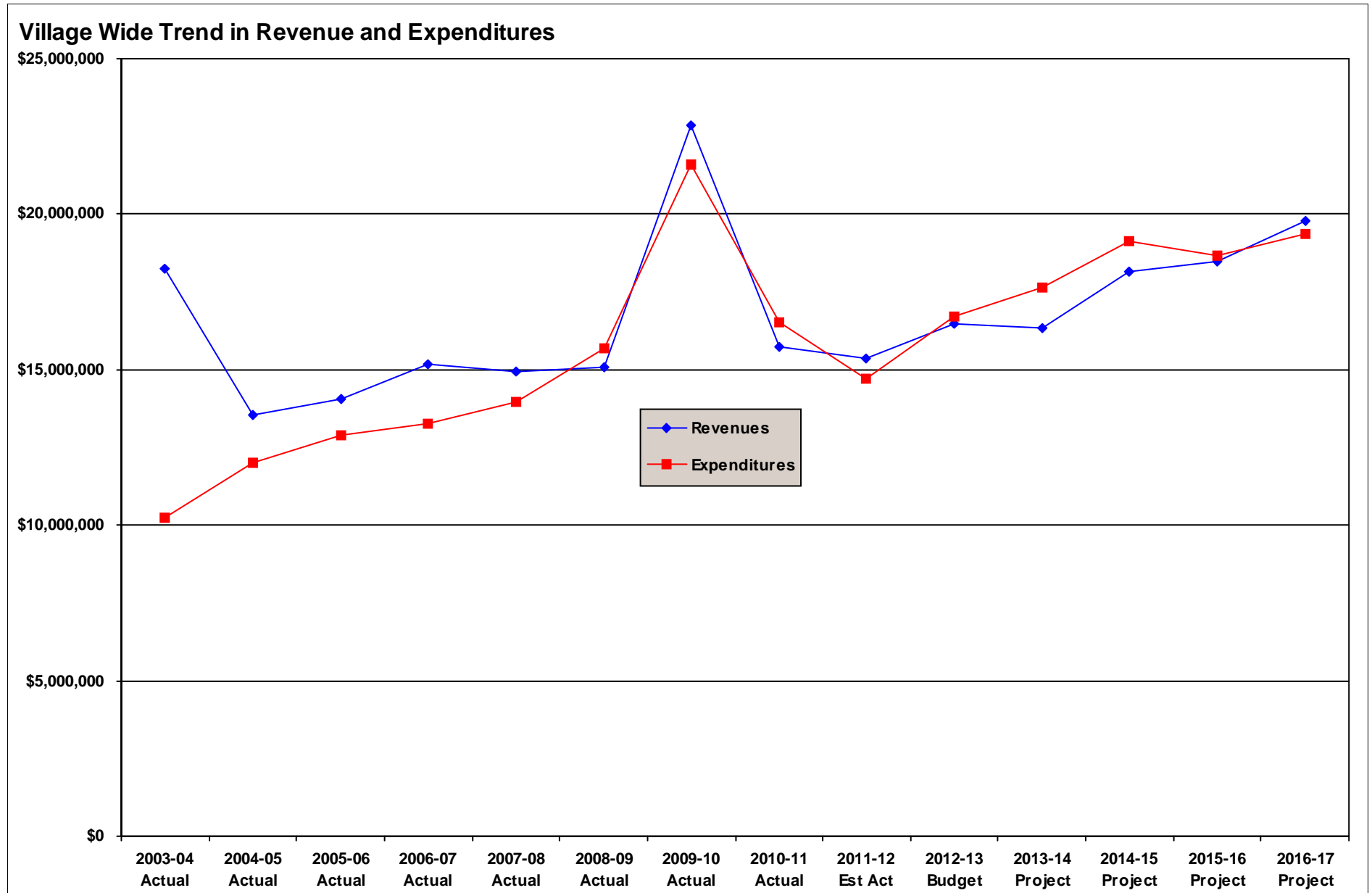


Historical Expenditures



VILLAGE WIDE

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013



General Fund	
Beginning Reserves	4,458,541
Revenue	8,007,600
Expenditure	7,968,900
Inc/Dec	38,700
Ending Reserves	4,497,241

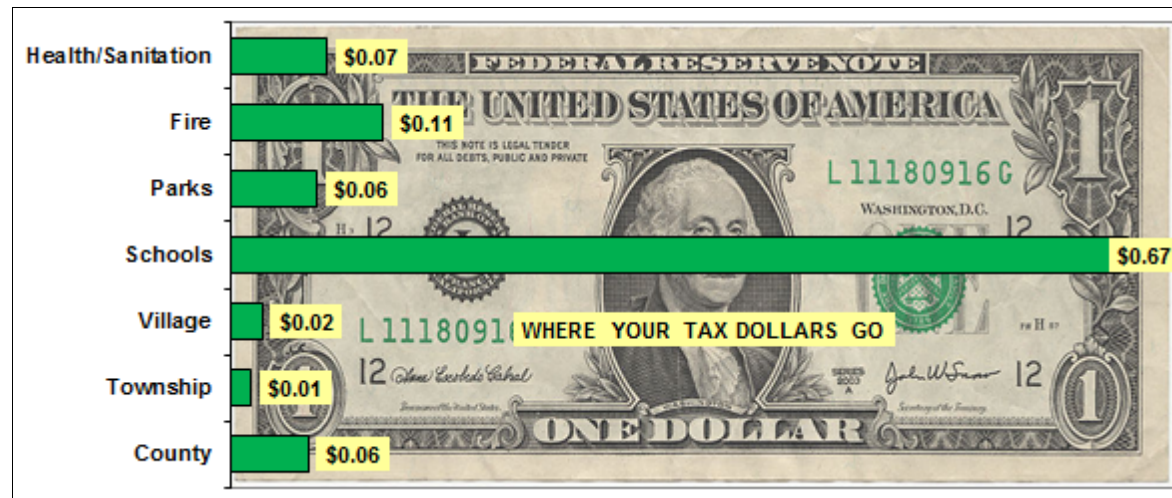
**VILLAGE OF BURR RIDGE
SUMMARY BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

- Section 2 - Page 6

GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

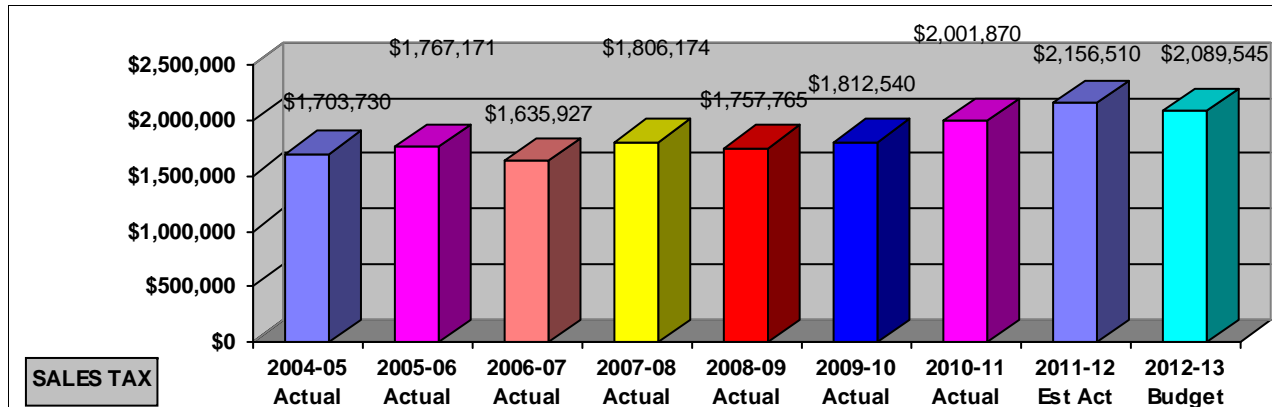
Other Revenues	2011-12	2011-12	2012-13
	Est. Actual	Budget	Budget
Drug Seizure Money	26,510		
Saia Agreement	25,000		
Removal of Underground Fuel Tank		27,000	
Events Committee Donations			18,000
Other	18,085	30,000	30,000
	<u>69,595</u>	<u>57,000</u>	<u>48,000</u>



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- In addition there is a Debt Service Levy for the bond payments of the Bedford Park water main project.
- \$.02 per dollar on a tax bill goes to the Village.

GENERAL FUND - REVENUES

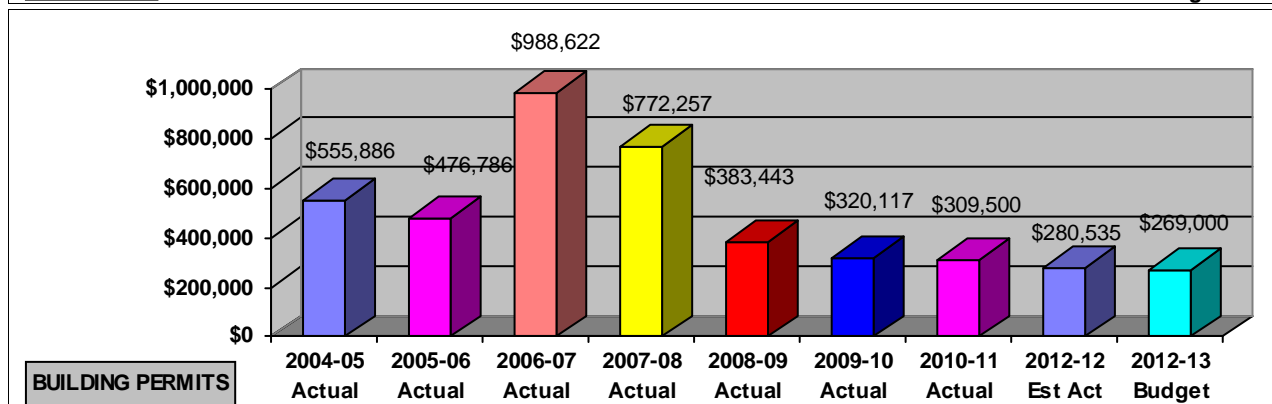
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013



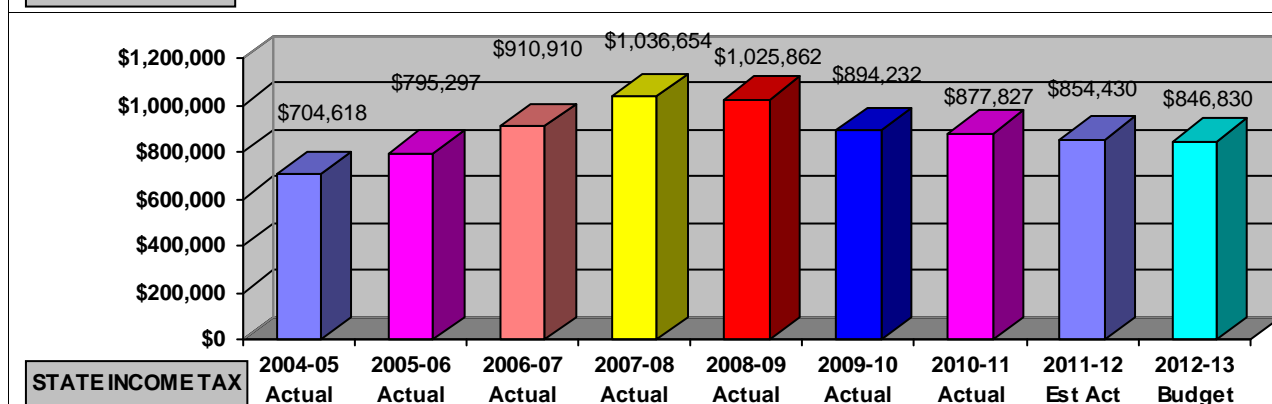
Sales Tax	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Base	1,536,115	1,346,780	1,451,535
Village Center	299,110	299,080	308,080
Non Home Rule	321,285	308,600	329,930
	2,156,510	1,954,460	2,089,545

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: ¼ % approved by referendum.



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.
- FY 2006-07 & 2007-08 increase is due to revenues from the Village Center project.



- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

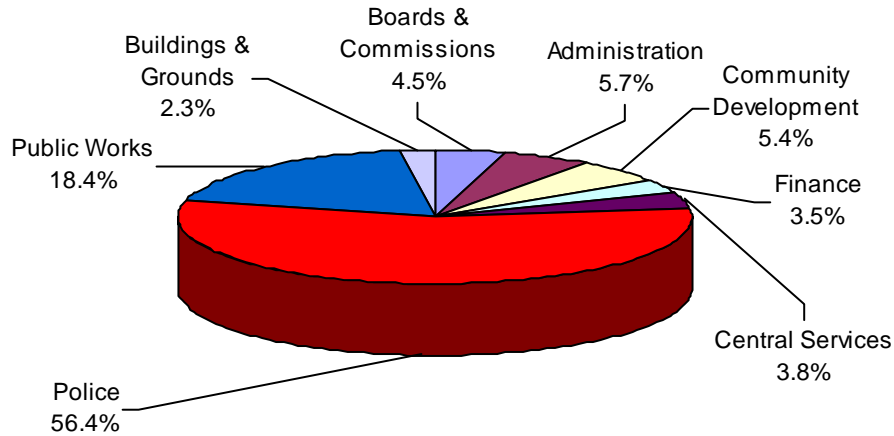
GENERAL FUND - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

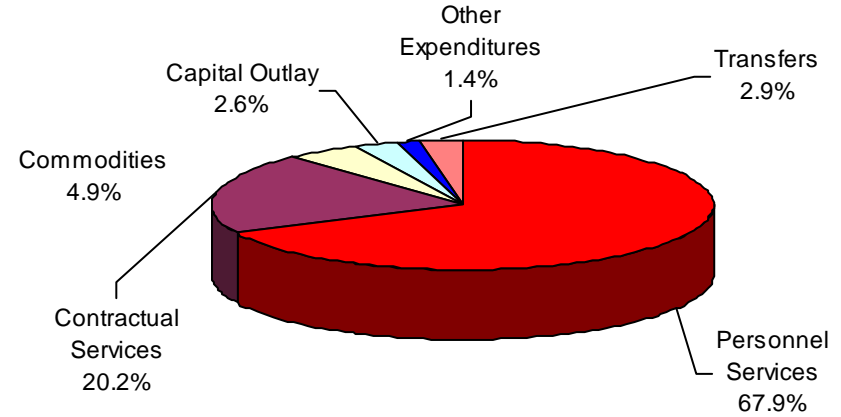
General Fund	
Beginning Reserves	4,458,541
Revenue	8,007,600
Expenditure	7,968,900
Inc/Dec	38,700
Ending Reserves	4,497,241

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

General Fund Department Expenditures



General Fund Expenditure Classification

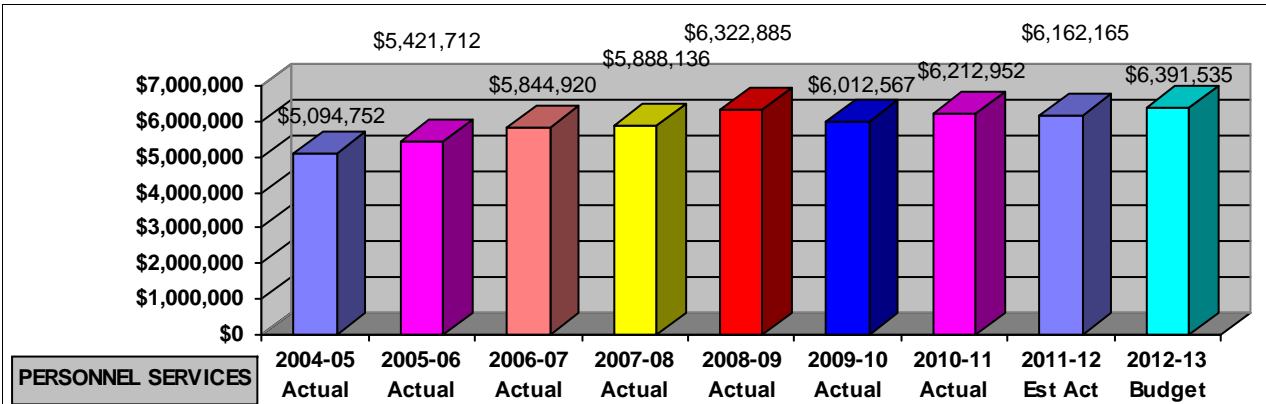


10	General Fund Expenditure Budget	2011/2012 Est	2011/2012 Actual	2012/2013 Budget	Budget vs Budget
1010	Boards & Commissions	287,290	316,565	355,880	12.4%
2010	Administration	430,945	433,490	451,870	4.2%
3010	Community Development	403,140	466,750	429,875	-7.9%
4010	Finance	277,775	279,500	281,800	0.8%
4020	Central Services	277,195	306,445	301,290	-1.7%
5010	Police	4,333,400	4,423,285	4,495,860	1.6%
6010	Public Works	1,428,780	1,385,055	1,469,895	6.1%
6020	Buildings & Grounds	148,465	161,615	182,430	12.9%
Total	General Fund	7,586,990	7,772,705	7,968,900	2.5%

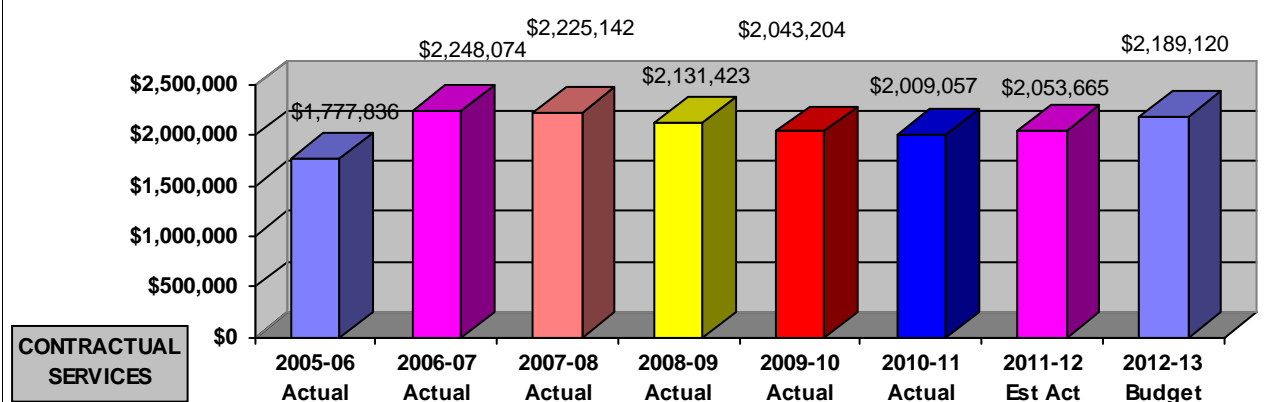
10	General Fund Expenditure Budget	2011/2012 Est	2011/2012 Actual	2012/2013 Budget	Budget vs Budget
40	Personnel Services	5,255,875	5,438,715	5,411,870	-0.5%
50	Contractual Services	1,523,510	1,547,875	1,613,270	4.2%
60	Commodities	385,185	417,790	392,920	-6.0%
70	Capital Outlay	49,760	55,660	208,185	274.0%
80	Other Expenditures	105,235	113,030	110,550	-2.2%
90	Transfers	267,425	199,635	232,105	16.3%
Total	General Fund	7,586,990	7,772,705	7,968,900	2.5%

GENERAL FUND - EXPENDITURES

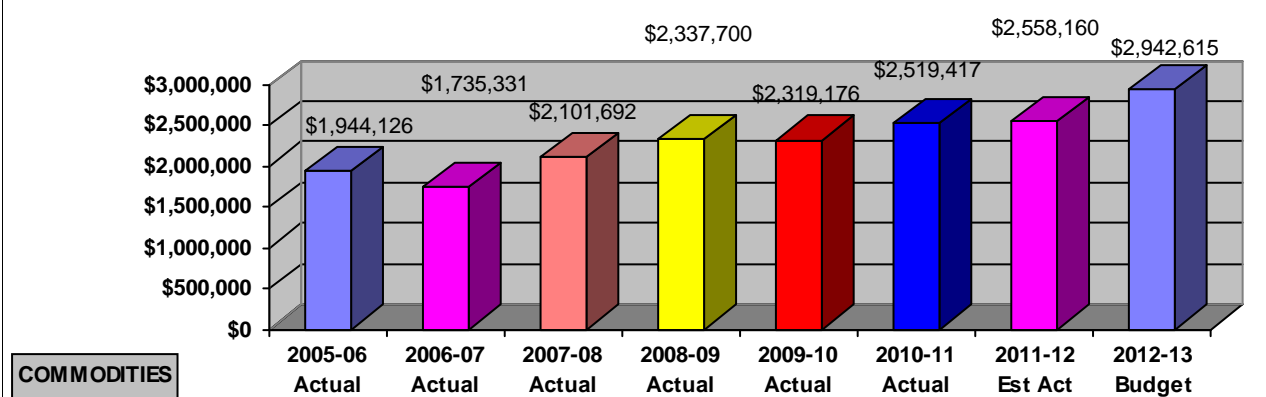
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

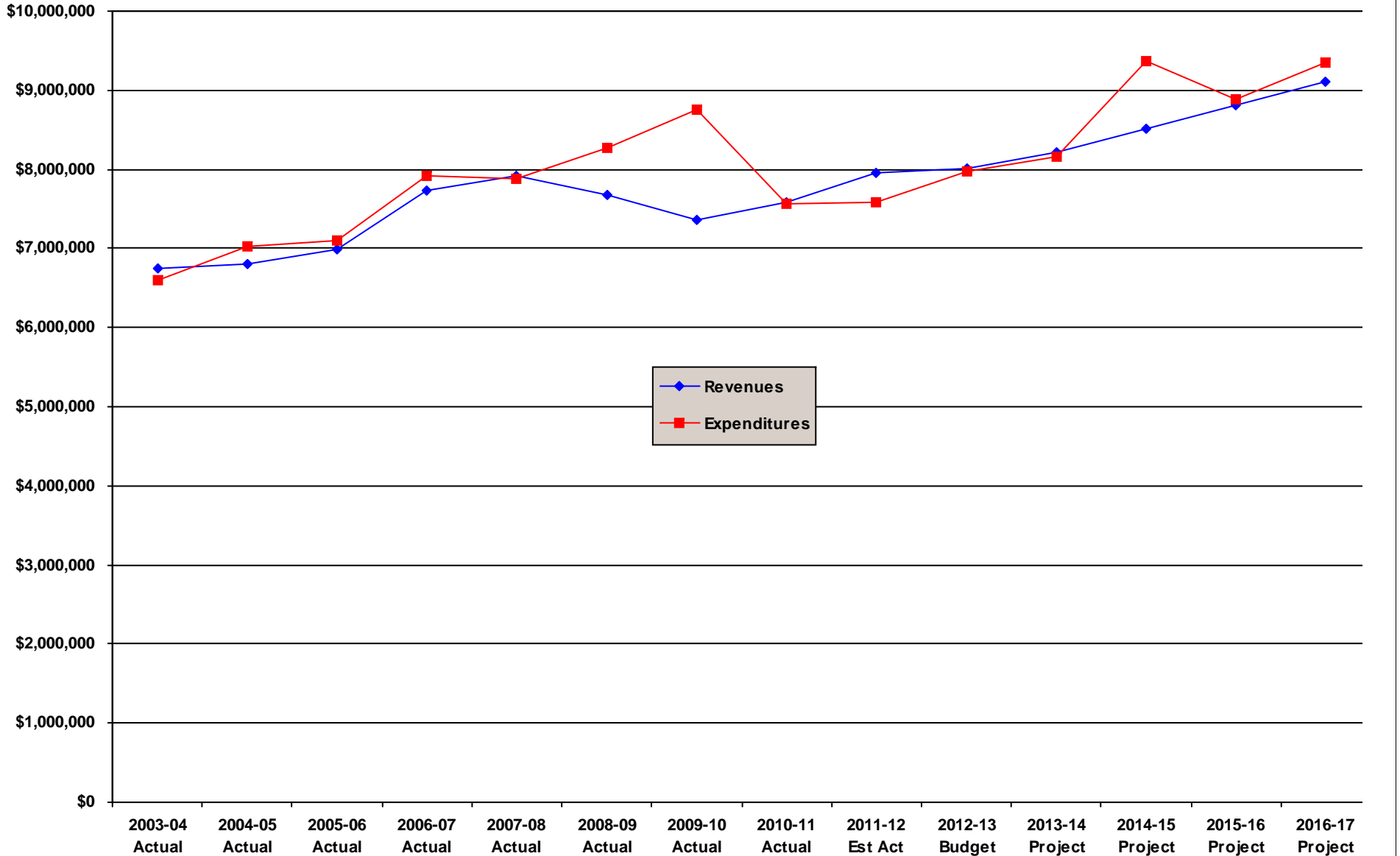


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

GENERAL FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

General Fund Trend in Revenue and Expenditures



ENTERPRISE FUNDS

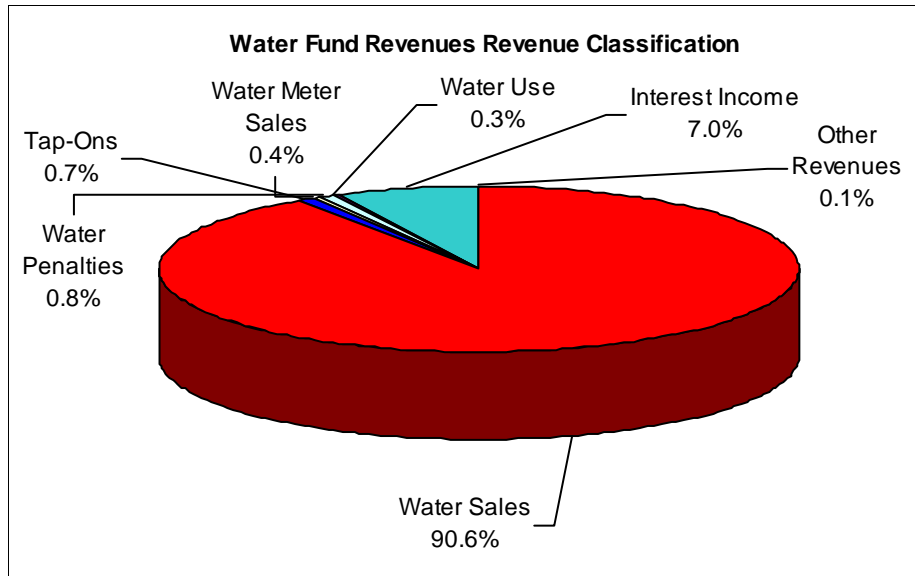
Water Fund	
Beginning Reserves	3,761,614
Revenue	3,922,890
Expenditure	4,020,525
Inc/Dec	-97,635
Ending Reserves	3,663,979

WATER FUND REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET

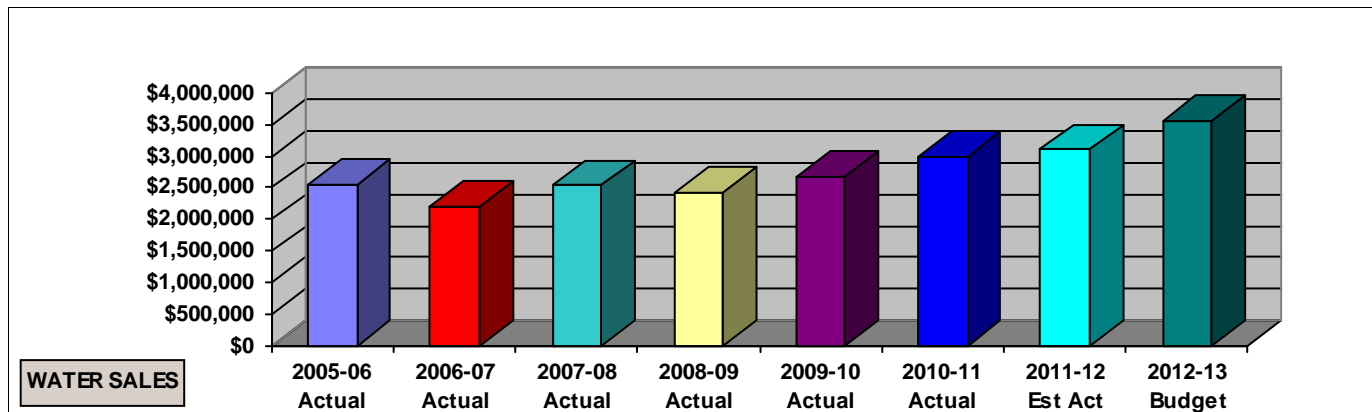
FOR FISCAL YEAR ENDING APRIL 30, 2013

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.



Water Sales			2011-2012			2012-2013		
Consumption		Rate	Est.	Act.	Consumption		Rate	Budget
00-60	369,922	\$4.02	1,488,640		00-70	403,670	\$4.66	1,881,102
61-80	14,831	\$6.89	102,120		71-90	12,288	\$7.99	98,181
81-Above	27,537	\$8.97	247,056		91-Above	22,396	\$10.41	233,142
Residential	412,290		1,837,817		Residential	438,354		2,212,426
Fixed Rate	24,282	\$7.48	181,591		Fixed Rate	24,294	\$7.48	181,680
Apartments	5,239	\$6.37	33,386		Apartments	5,026	\$4.66	23,421
Commercial	119,289	\$6.37	760,181		Commercial	107,745	\$7.39	796,236
Industrial	34,376	\$6.37	219,064		Industrial	36,333	\$7.39	268,501
Public	10,944	\$6.37	69,742		Public	9,755	\$7.39	72,089
Totals	582,138		3,101,780		Totals	597,213		\$3,554,350

- Water Sales comprise approximately 80% of the overall revenue budget.
- Future increases from the city of Chicago are projected at 15%



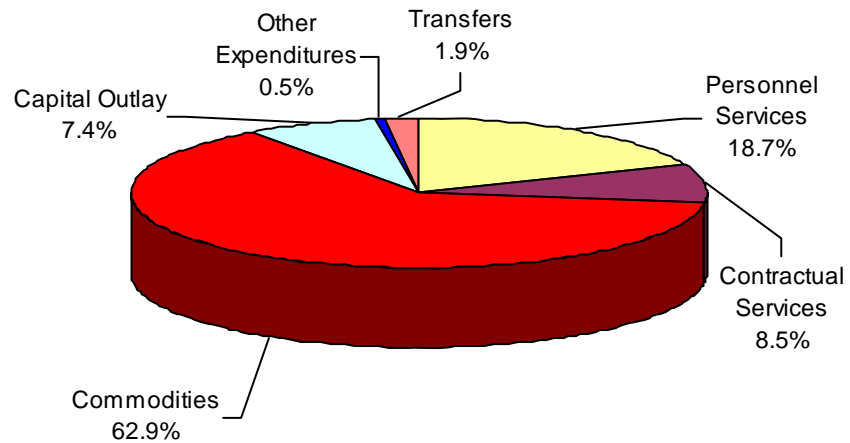
ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	3,761,614
Revenue	3,922,890
Expenditure	4,020,525
Inc/Dec	-97,635
Ending Reserves	3,663,979

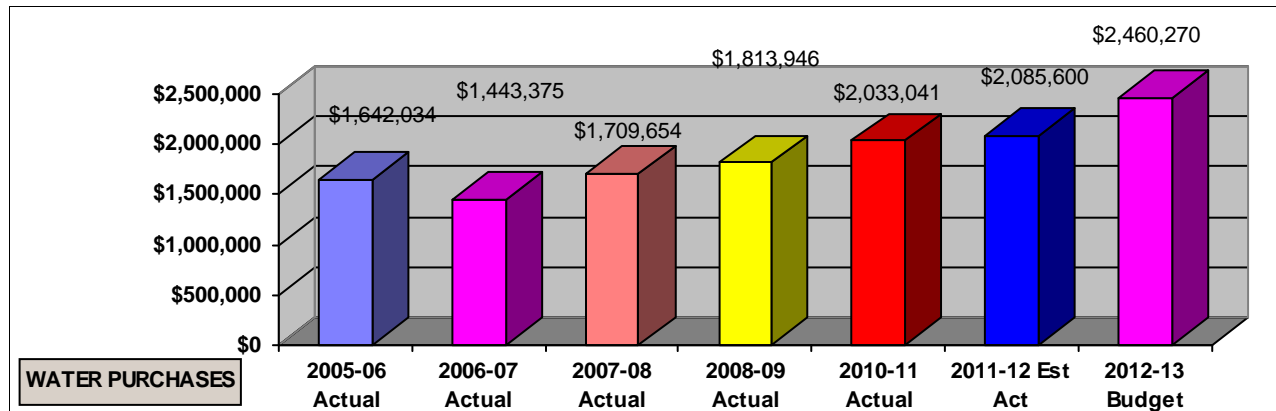
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

WATER FUND EXPENDITURES

Water Fund Expenditure Classification



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



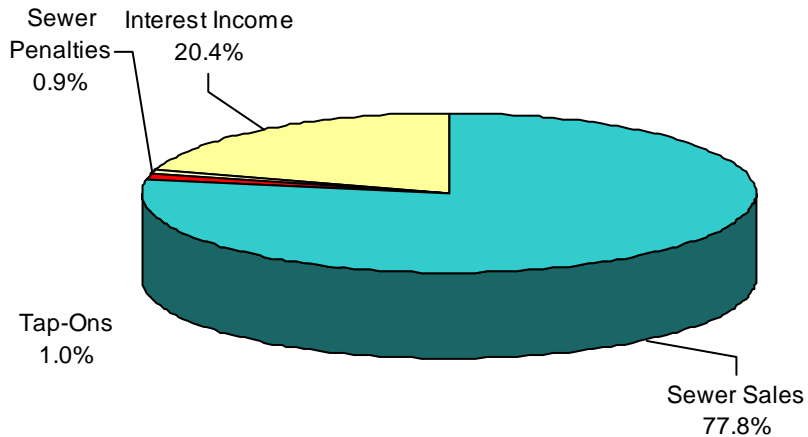
ENTERPRISE FUNDS

Sewer Fund	
Beginning Reserves	1,636,189
Revenue	318,270
Expenditure	422,405
Inc/Dec	-104,135
Ending Reserves	1,532,054

SEWER FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2013

Sewer Fund Revenues

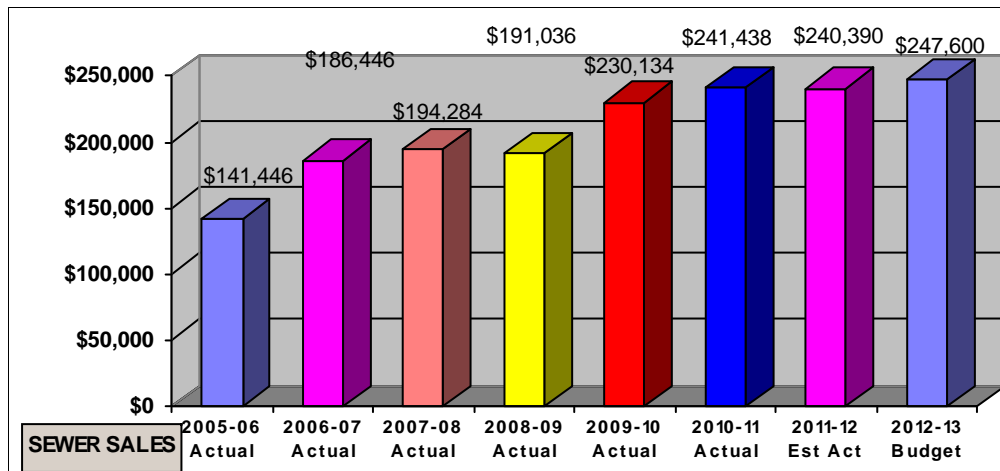
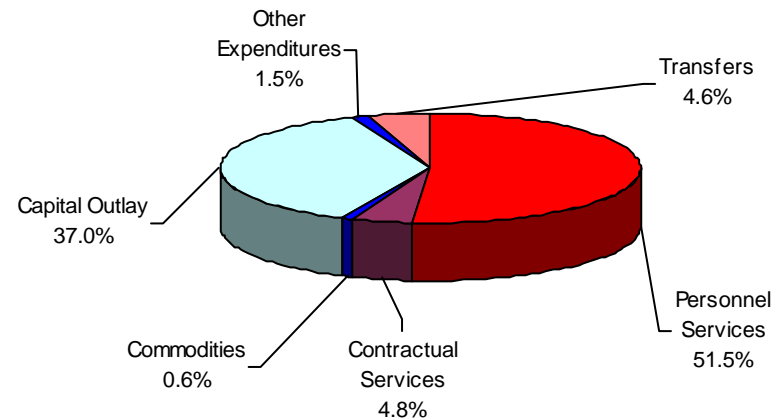


- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

Current Sewer Rates

- Residential rates per cycle = flat rate of \$15.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.

Sewer Fund Expenditure Classification



Section 3

Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes and highlights from each department with the General Fund.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	27,009,999	28,279,452	27,492,217	28,154,632	27,952,577	26,650,227	25,710,882	25,508,382
Total Revenues	22,864,732	15,721,488	15,358,685	16,491,995	16,327,665	18,178,380	18,463,670	19,778,250
Total Expenditures	21,595,279	16,508,723	14,696,270	16,694,050	17,630,015	19,117,725	18,666,170	19,363,230
Net Increase (Decrease)	1,269,453	-787,235	662,415	-202,055	-1,302,350	-939,345	-202,500	415,020
Available - April 30	28,279,452	27,492,217	28,154,632	27,952,577	26,650,227	25,710,882	25,508,382	25,923,403

Estimated Reserves May 1, 2012

28,154,632

Estimated Revenues:

Taxes	6,515,970
Licenses	48,330
Permits And Fees	269,000
Intergovernmental	1,357,560
Charges For Services	4,447,790
Fines And Forfeitures	155,000
Cost Recoverable	266,800
Miscellaneous	6,520
Miscellaneous Revenues	2,292,295
Other	377,000
Transfers	755,730

Total Estimated Revenues

16,491,995

Estimated Expenditures:

Personnel Services	6,391,535
Contractual Services	2,189,120
Commodities	2,942,615
Capital Outlay	2,411,085
Other Expenditures	2,003,965
Transfers	755,730

Total Estimated Expenditures

16,694,050

Net Increase (Decrease)

-202,055

Estimated Reserves April 30, 2013

27,952,577

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010	2010/2011	2011/2012	2011/2012	2012/2013	Budget	2013/2014	2014/2015	2015/2016	2016/2017
Revenue Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	7,365,448	7,578,213	7,949,135	7,804,470	8,007,600	2.6%	8,222,285	8,506,730	8,801,290	9,106,430
Special Revenue										
21 E-911 Fund	68,849	75,847	68,600	81,290	72,405	-10.9%	72,510	72,620	72,730	72,845
22 Motor Fuel Tax Fund	296,638	300,221	325,520	331,960	336,450	1.4%	297,030	305,870	314,990	324,370
23 Hotel/Motel Tax Fund	282,023	381,716	406,950	393,950	421,885	7.1%	433,550	445,580	457,950	470,715
24 Restaurant/Place of Eating Tax			0	0	51,500		57,750	64,000	70,250	76,500
Capital Projects										
31 Capital Improvements Fund	7,068,940	1,568,702	435,635	753,900	1,183,405	57.0%	403,730	1,303,260	533,280	656,405
32 Sidewalks/Pathway Fund	36,991	26,661	24,900	65,000	72,500	11.5%	20,000	15,000	10,000	5,000
33 Equipment Replacement Fund	27,210	117,069	156,790	97,250	159,640	64.2%	25,410	25,920	26,440	26,970
34 Storm Water Management Fund	17,194	25,732	24,160	26,820	29,160	8.7%	29,240	29,320	29,410	29,500
Debt Service Funds										
41 Debt Service Fund	3,432,692	801,078	800,510	795,635	738,275	-7.2%	718,950	727,380	735,240	737,530
Enterprise Funds										
51 Water Fund	2,947,053	3,264,393	3,506,310	3,660,040	3,922,890	7.2%	4,465,610	5,088,540	5,803,780	6,624,100
52 Sewer Fund	296,402	307,676	310,890	313,010	318,270	1.7%	327,820	337,650	347,780	358,220
Internal Service Funds										
61 Information Technology Fund	144,535	240,008	283,075	272,305	201,365	-26.1%	251,355	227,400	204,620	205,715
Fiduciary Funds										
71 Police Pension Fund	880,756	1,034,171	1,066,210	1,062,230	976,650	-8.1%	1,002,425	1,029,110	1,055,910	1,083,950
Total Revenues	22,864,732	15,721,488	15,358,685	15,657,860	16,491,995	5.3%	16,327,665	18,178,380	18,463,670	19,778,250

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Expenditure Budget	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
General Fund										
10 General Fund	8,751,636	7,561,280	7,586,990	7,772,705	7,968,900	2.5%	8,165,210	9,360,715	8,883,110	9,355,365
Special Revenue										
21 E-911 Fund	47,227	79,559	196,515	213,175	111,235	-47.8%	40,725	40,775	40,825	40,875
22 Motor Fuel Tax Fund	291,997	291,232	329,085	331,960	336,450	1.4%	297,030	305,870	314,990	324,370
23 Hotel/Motel Tax Fund	601,435	240,746	366,990	385,955	439,620	13.9%	433,550	445,580	457,950	470,715
24 Restaurant/Place of Eating Tax			0	0	50,500		56,750	63,000	69,250	75,500
Capital Projects										
31 Capital Improvements Fund	4,757,093	2,826,292	551,520	1,270,300	1,127,610	-11.2%	1,171,025	1,491,950	598,280	656,405
32 Sidewalks/Pathway Fund	290,199	237,734	161,580	231,475	334,300	44.4%	66,325	26,350	26,380	221,405
33 Equipment Replacement Fund	29,428	65,179	41,115	228,405	63,800	-72.1%	661,325	426,350	1,380	35,905
34 Storm Water Management Fund	6,022	19,002	11,600	11,125	21,750	95.5%	11,800	11,850	11,900	11,950
Debt Service Funds										
41 Debt Service Fund	549,191	718,114	689,795	687,830	837,610	21.8%	695,440	701,720	707,375	707,410
Enterprise Funds										
51 Water Fund	5,109,857	3,453,398	3,501,375	3,911,210	4,020,525	2.8%	4,803,695	5,018,765	6,306,240	6,187,435
52 Sewer Fund	289,213	238,403	310,195	266,865	422,405	58.3%	287,220	296,520	306,495	319,815
Internal Service Funds										
61 Information Technology Fund	337,072	225,884	211,790	253,345	251,665	-0.7%	219,565	195,480	196,420	197,375
Fiduciary Funds										
71 Police Pension Fund	534,910	551,900	737,720	599,350	707,680	18.1%	720,355	732,800	745,575	758,705
Total Expenditures	21,595,279	16,508,723	14,696,270	16,163,700	16,694,050	3.3%	17,630,015	19,117,725	18,666,170	19,363,230

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	5,465,652	4,079,463	4,096,396	4,458,541	4,497,241	4,554,316	3,700,331	3,618,511
Total Revenues	7,365,448	7,578,213	7,949,135	8,007,600	8,222,285	8,506,730	8,801,290	9,106,430
Total Expenditures	8,751,636	7,561,280	7,586,990	7,968,900	8,165,210	9,360,715	8,883,110	9,355,365
Net Increase (Decrease)	-1,386,188	16,933	362,145	38,700	57,075	-853,985	-81,820	-248,935
Available Reserves - April 30	4,079,463	4,096,396	4,458,541	4,497,241	4,554,316	3,700,331	3,618,511	3,369,576

Estimated Reserves May 1, 2012

4,458,541

Estimated Revenues:

Taxes	5,541,590
Licenses	48,330
Permits And Fees	269,000
Intergovernmental	904,460
Charges For Services	484,420
Fines And Forfeitures	155,000
Cost Recoverable	266,800
Miscellaneous Revenues	323,000
Other	15,000
Transfers	0

Total Estimated Revenues

8,007,600

Estimated Expenditures:

Personnel Services	5,411,870
Contractual Services	1,613,270
Commodities	392,920
Capital Outlay	208,185
Other Expenditures	110,550
Transfers	232,105

Total Estimated Expenditures

7,968,900

Net Increase (Decrease)

38,700

Estimated Reserves April 30, 2013

4,497,241

FY 2009-10 deficit is inflated due to a \$800,000 transfer to the Debt Service Fund to pay for the new Police station.

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Revenue Budget	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
30 Taxes	4,948,284	5,151,179	5,467,640	5,339,830	5,541,590	3.8%	5,740,795	5,970,160	6,207,980	6,454,670
31 Licenses	39,292	40,221	41,950	44,430	48,330	8.8%	48,330	48,330	48,330	48,330
32 Permits And Fees	320,117	309,500	280,535	296,000	269,000	-9.1%	269,000	269,000	269,000	269,000
33 Intergovernmental	932,706	960,849	912,040	881,120	904,460	2.6%	911,000	938,330	966,480	995,480
34 Charges For Services	426,701	451,437	470,390	461,030	484,420	5.1%	498,770	513,550	528,780	544,460
35 Fines And Forfeitures	154,614	152,526	132,440	155,000	155,000	0.0%	155,000	155,000	155,000	155,000
36 Cost Recoverable	246,836	215,221	250,505	249,660	266,800	6.9%	271,140	275,610	280,220	284,970
37 Miscellaneous Revenues	212,248	234,361	366,735	332,400	323,000	-2.8%	313,250	321,750	330,500	339,520
38 Other	33,300	12,920	2,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	51,350	50,000	24,900	30,000	0		0	0	0	0
Total Revenues	7,365,448	7,578,213	7,949,135	7,804,470	8,007,600	2.6%	8,222,285	8,506,730	8,801,290	9,106,430

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
30 Taxes										
3000 General Property Tax	272,999	230,850	292,045	291,785	316,160	8.4%	325,645	335,415	345,475	355,840
3010 Police Protection Property Tax	182,118	168,103	126,595	127,015	210,775	65.9%	217,100	223,610	230,320	237,230
3015 Police Pension Property Tax	473,861	560,035	565,290	564,520	461,230	-18.3%	475,065	489,320	504,000	519,120
3020 Road & Bridge Tax	223,446	226,388	241,800	261,730	256,310	-2.1%	264,000	271,920	280,080	288,480
3030 Municipal Sales Tax	1,812,540	2,001,870	2,156,510	1,954,460	2,089,545	6.9%	2,170,925	2,279,475	2,393,445	2,513,120
3040 Electric Utility Tax	840,514	916,078	914,460	913,540	908,170	-0.6%	935,420	963,500	992,390	1,022,170
3050 Gas Utility Tax	294,664	277,176	337,190	357,780	309,080	-13.6%	318,360	327,920	337,780	347,920
3060 Telecommunication Tax	848,142	770,678	833,750	869,000	840,320	-3.3%	865,530	891,500	918,240	945,790
3070 Restaurant/Place of Eating Tax	0	0	0	0	150,000		168,750	187,500	206,250	225,000
Total Taxes	4,948,284	5,151,179	5,467,640	5,339,830	5,541,590	3.8%	5,740,795	5,970,160	6,207,980	6,454,670
31 Licenses										
3110 Liquor Licenses	33,862	35,441	36,520	39,000	42,900	10.0%	42,900	42,900	42,900	42,900
3120 Other Licenses	5,430	4,780	5,430	5,430	5,430	0.0%	5,430	5,430	5,430	5,430
Total Licenses	39,292	40,221	41,950	44,430	48,330	8.8%	48,330	48,330	48,330	48,330
32 Permits And Fees										
3200 Building Permits	269,916	267,897	246,050	266,000	234,000	-12.0%	234,000	234,000	234,000	234,000
3210 Other Permits	17,017	18,053	18,285	10,000	15,000	50.0%	15,000	15,000	15,000	15,000
3265 Plat Fees	17,253	10,000	500	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
3275 Public Hearing Fees	15,931	13,550	15,700	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
Total Permits And Fees	320,117	309,500	280,535	296,000	269,000	-9.1%	269,000	269,000	269,000	269,000
33 Intergovernmental										
3300 State Income Tax	894,232	877,827	854,430	844,720	846,830	0.2%	872,240	898,400	925,360	953,120
3310 Corporate Replacement Tax	38,474	42,756	36,540	36,400	37,630	3.4%	38,760	39,930	41,120	42,360
3320 Grants	0	40,265	21,070	0	20,000		0	0	0	0
Total Intergovernmental	932,706	960,849	912,040	881,120	904,460	2.6%	911,000	938,330	966,480	995,480
34 Charges For Services										
3410 Franchise Tax - Cable TV	171,757	192,441	203,770	194,410	209,880	8.0%	216,180	222,660	229,340	236,220
3415 Rent Revenue	254,944	258,995	266,620	266,620	274,540	3.0%	282,590	290,890	299,440	308,240
Total Charges For Services	426,701	451,437	470,390	461,030	484,420	5.1%	498,770	513,550	528,780	544,460
35 Fines And Forfeitures										
3500 Circuit Court Fines	134,766	129,522	108,520	130,000	125,000	-3.8%	125,000	125,000	125,000	125,000

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

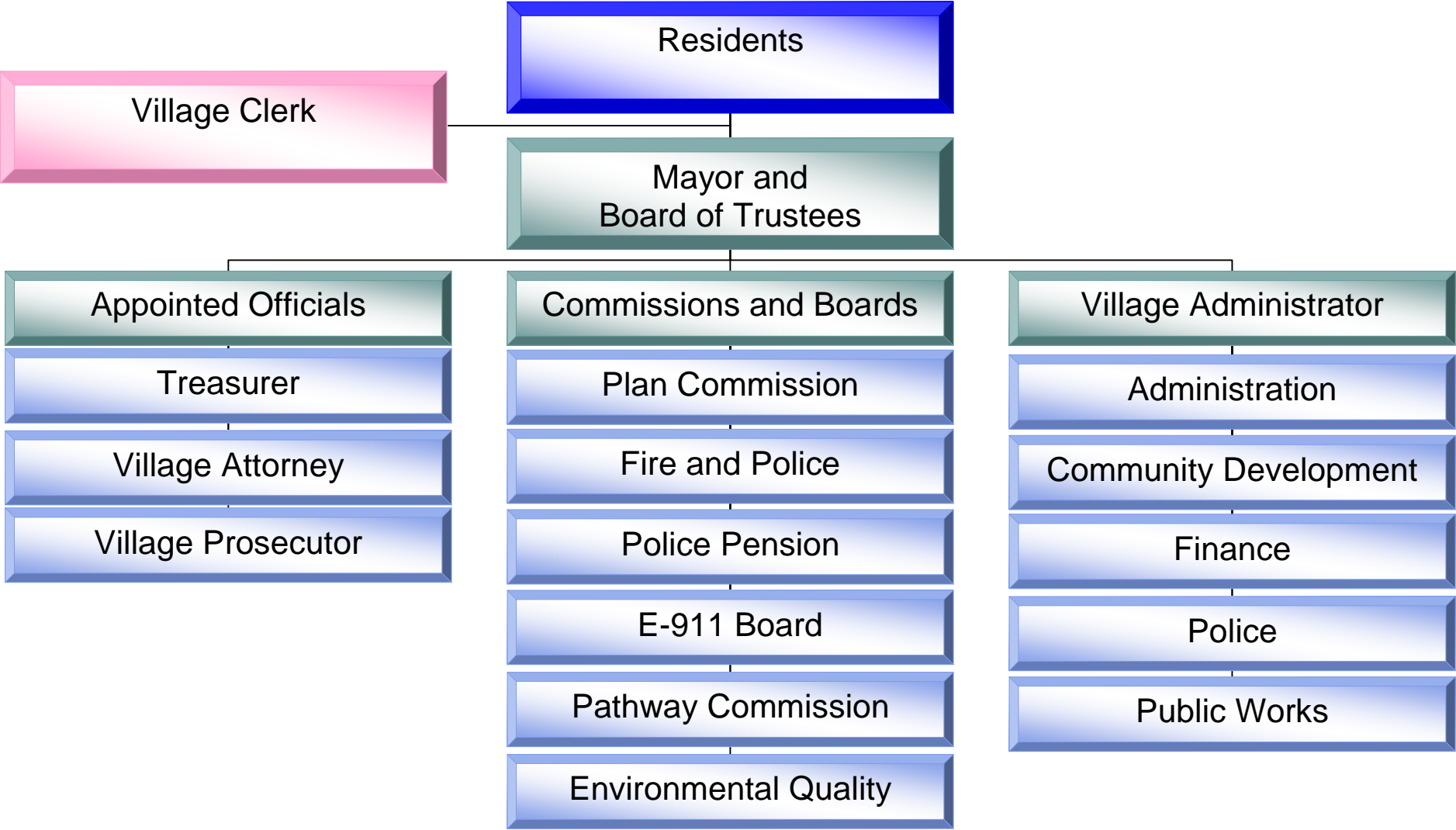
Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
3510 Village Fines	19,848	23,004	23,920	25,000	30,000	20.0%	30,000	30,000	30,000	30,000
Total Fines And Forfeitures	154,614	152,526	132,440	155,000	155,000	0.0%	155,000	155,000	155,000	155,000
36 Cost Recoverable										
3600 Recoverable-Employee Share In	104,044	119,862	131,640	138,160	144,800	4.8%	149,140	153,610	158,220	162,970
3610 Recoverable-Legal Fees	14,082	3,051	4,625	10,000	8,000	-20.0%	8,000	8,000	8,000	8,000
3620 Recoverable-Engineering Fees	0	90	0	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
3630 Recoverable-Tree Purchases	7,758	6,149	8,925	6,500	8,000	23.1%	8,000	8,000	8,000	8,000
3640 Recoverable-Property Damage	8,270	14,507	34,695	8,000	15,000	87.5%	15,000	15,000	15,000	15,000
3650 Recoverable-Inspection Fees	33,533	28,610	42,550	30,000	35,000	16.7%	35,000	35,000	35,000	35,000
3680 Recoverable-Special Detail	261	4,794	675	6,000	5,000	-16.7%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	78,887	38,158	27,395	50,000	50,000	0.0%	50,000	50,000	50,000	50,000
Total Cost Recoverable	246,836	215,221	250,505	249,660	266,800	6.9%	271,140	275,610	280,220	284,970
37 Miscellaneous Revenues										
3700 Interest Income	199,827	176,059	297,140	275,400	275,000	-0.1%	283,250	291,750	300,500	309,520
3795 Other Revenues	12,421	58,302	69,595	57,000	48,000	-15.8%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	212,248	234,361	366,735	332,400	323,000	-2.8%	313,250	321,750	330,500	339,520
38 Other										
3800 Proceeds From Sale Of Assets	33,300	12,920	2,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Other	33,300	12,920	2,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers										
3932 Transfer from Sidewalk/Pathway	51,350	50,000	24,900	30,000	0		0	0	0	0
Total Transfers	51,350	50,000	24,900	30,000	0		0	0	0	0
Total Revenues	7,365,448	7,578,213	7,949,135	7,804,470	8,007,600	2.6%	8,222,285	8,506,730	8,801,290	9,106,430

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Expenditure Budget	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
1010 Boards & Commissions	450,483	267,259	287,290	316,565	355,880	12.4%	305,960	290,870	322,955	292,485
2010 Administration	437,882	421,958	430,945	433,490	451,870	4.2%	481,430	499,290	523,650	544,935
3010 Community Development	497,376	468,387	403,140	466,750	429,875	-7.9%	446,065	455,255	469,740	481,440
4010 Finance	276,161	262,582	277,775	279,500	281,800	0.8%	302,530	310,635	324,695	336,270
4020 Central Services	1,628,929	281,369	277,195	306,445	301,290	-1.7%	318,600	1,287,245	531,540	689,300
5010 Police	4,049,990	4,432,787	4,333,400	4,423,285	4,495,860	1.6%	4,731,850	4,903,230	5,059,530	5,317,895
6010 Public Works	1,313,246	1,312,516	1,428,780	1,385,055	1,469,895	6.1%	1,413,725	1,446,735	1,481,100	1,520,640
6020 Buildings & Grounds	97,568	114,422	148,465	161,615	182,430	12.9%	165,050	167,455	169,900	172,400
Total General Fund	8,751,636	7,561,280	7,586,990	7,772,705	7,968,900	2.5%	8,165,210	9,360,715	8,883,110	9,355,365

Summary By Classification Expenditure Budget	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
4 Personnel Services	5,227,366	5,327,052	5,255,875	5,438,715	5,411,870	-0.5%	5,741,775	5,994,695	6,277,260	6,547,995
5 Contractual Services	1,512,243	1,475,857	1,523,510	1,547,875	1,613,270	4.2%	1,594,090	1,620,995	1,644,530	1,669,905
6 Commodities	357,082	401,365	385,185	417,790	392,920	-6.0%	434,945	439,350	443,760	448,245
7 Capital Outlay	38,778	104,721	49,760	55,660	208,185	274.0%	154,470	135,980	108,935	162,865
8 Other Expenditures	109,333	73,230	105,235	113,030	110,550	-2.2%	117,625	106,185	128,175	104,095
9 Transfers	1,506,835	179,055	267,425	199,635	232,105	16.3%	122,305	1,063,510	280,450	422,260
Total Expenditure Budget	8,751,636	7,561,280	7,586,990	7,772,705	7,968,900	2.5%	8,165,210	9,360,715	8,883,110	9,355,365

**VILLAGE OF BURR RIDGE
ORGANIZATIONAL CHART**



10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4002 Salaries Part-Time	27,402	20,798	34,565	39,820	34,115	-14.3%	37,660	34,045	40,425	34,430
4011 IMRF Contribution	790	586	1,335	1,950	1,340	-31.3%	1,965	1,560	2,735	1,855
4012 FICA/Medicare Taxes	1,638	1,511	2,645	1,670	2,610	56.3%	1,505	1,225	1,715	1,260
4040 Due & Subscriptions	9,138	9,133	9,090	9,165	8,705	-5.0%	8,730	8,755	8,780	8,805
4042 Training & Travel Expense	1,911	2,919	3,810	4,950	3,360	-32.1%	3,660	3,360	3,660	3,360
Total Personnel Services	40,878	34,947	51,445	57,555	50,130	-12.9%	53,520	48,945	57,315	49,710
50 Contractual Services										
5010 Legal Services	198,864	119,045	114,970	137,625	134,500	-2.3%	129,640	131,315	133,020	134,760
5015 Prosecution Services	11,190	10,681	11,555	11,880	11,880	0.0%	12,120	12,630	12,885	13,145
5020 Other Professional Services	98,613	38,059	9,765	1,000	500	-50.0%	1,000	500	1,000	500
5025 Postage	1,768	2,050	3,700	4,150	3,000	-27.7%	3,060	3,120	3,180	3,240
5030 Telephone	3,228	2,849	1,410	2,135	1,240	-41.9%	1,260	1,290	1,320	1,350
5040 Printing	340	379	245	200	200	0.0%	200	200	200	200
Total Contractual Services	314,003	173,063	141,645	156,990	151,320	-3.6%	147,280	149,055	151,605	153,195
60 Commodities										
6010 Operating Supplies	222	872	975	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	222	872	975	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
70 Capital Outlay										
7000 Equipment			0	0	57,000		0	0	0	0
Total Capital Outlay			0	0	57,000		0	0	0	0
80 Other Expenditures										
8010 Public/Employee Relations	57,859	39,099	48,675	52,270	53,565	2.5%	59,105	53,120	59,860	53,750
8020 Village Clerk	3,857	2,366	2,190	4,000	4,025	0.6%	4,025	4,025	4,025	4,025
8025 Fire & Police Comm	18,092	491	15,150	15,205	9,460	-37.8%	10,635	4,815	19,690	1,340
8030 Cable TV	12,675	12,475	11,915	23,150	22,150	-4.3%	22,150	22,150	22,150	22,150
8035 Economic Development Comm	0	101	9,900	250	2,850	1040.0%	2,850	2,850	2,850	2,850
8045 Environmental Quality Comm	192	0	0	750	500	-33.3%	500	500	500	500
Total Other Expenditures	92,675	54,532	87,830	95,625	92,550	-3.2%	99,265	87,460	109,075	84,615
90 Transfers										
9061 Transfer to Info Tech Fund	2,705	3,845	5,395	5,395	3,880	-28.1%	4,895	4,410	3,960	3,965
Total Transfers	2,705	3,845	5,395	5,395	3,880	-28.1%	4,895	4,410	3,960	3,965
Total Boards & Commissions	450,483	267,259	287,290	316,565	355,880	12.4%	305,960	290,870	322,955	292,485

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries Part-Time			
Mayor			
Trustees (3)			
Village Clerk			
Fire/Police Commission Clerk			

Dues & Subscriptions	11-12	11-12	12-13
	Est. Act.	Budget	Budget
CMAF Dues	75	75	75
Ill. Municipal League Dues	911	975	975
Dupage Mayors And Managers	7,628	7,625	7,150
Municipal Clerk Of Illinois	65	50	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
Apa Membership Dues	0	0	0
Metropolitan Mayors Caucus	370	400	400
Miscellaneous	0	0	0
	9,090	9,165	8,705

Training & Travel Expense	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Dupage M&M Meetings	300	250	250
Other Meetings	150	50	50
Dupage M & M Annual Dinner	1,270	1,600	300
Dupage M & M Springfield Driveway	750	600	600
Mileage Reimbursement	200	200	200
IML Handbooks	300	300	0
Chamber of Commerce	40	50	60
Clerk Meetings	0	0	0
Plan Commission Seminars	0	0	0
Special Events/Training-Trustees	100	900	900
Special Events/Training-Mayor	700	1,000	1,000
	3,810	4,950	3,360

- IML Handbooks purchased every other year 13-14, 15-16, 17-18
- Du Page Mayor and Managers dinner for the installation of Mayor Grasso as president of Dupage Mayors and Managers in 2011.

Legal Services	11-12	11-12	12-13
	Est. Act.	Budget	Budget
General Services	73,265	82,000	82,000
Reimbursable Services	4,625	8,000	8,000
Fire & Police Comm.			
(Klein, Thorpe & Jenkins)	2,500	2,000	8,500
(James Gustafson/Broihier)	0	1,000	1,000
Plan Commission	200	5,000	5,000
Lawsuits	0	20,000	20,000
SAIA	15,580	0	0
Police Union Negotiation	12,750	15,000	0
Public Works Union Negotiations	5,665	0	10,000
Establish 501c 3 Friends of Burr Ridge	0	4,625	0
Miscellaneous	385	0	0
	114,970	137,625	134,500

Other Professional Services	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Strategic Planning	215	500	0
SAIA Noise Consulting	4,500	0	0
Transmission Line/Forestry Consultant	4,150	0	0
Miscellaneous	900	500	500
	9,765	1,000	500

- Strategic Planning budgeted every two years.

Telephone	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Monthly Phone Charge	580	455	500
Mayor Mobile Phone Allowance	830	1,680	740
	1,410	2,135	1,240

Equipment	11-12	11-12	12-13
	Est. Actual	Budget	Budget
Tent Purchase/Installation			18,000
Lighting & Sound Purchase/Installation			35,000
Post Installation Property Restoration			4,000
			57,000

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Public/Employee Relations	11-12 Est. Act.	11-12 Budget	12-13 Budget
Para-transit Pilot Program	1,000	1,000	1,000
Christmas Employee Recognition	3,740	3,800	3,800
Recognition Plaques	1,105	1,550	500
Burr Ridge Briefs Printing	4,425	4,500	6,150
Burr Ridge Resident Guide Printing	150	0	0
Burr Ridge Resident Guide Postage	0	0	0
Board And Commission Dinner	5,755	5,500	0
Employee Recognition/Retirement Parties	200	500	500
Flowers / Wreaths	500	500	500
Donation to Senior Organizations	4,000	4,000	4,000
Secretary of State MDSF Event	200	320	120
Downtown Burr Ridge Events Committee	25,725	25,000	31,245
Holiday Decorations	1,375	5,000	5,000
Event Tent Maintenance	500	600	750
	<u>48,675</u>	<u>52,270</u>	<u>53,565</u>

- In FY 2011-12 the Events Committee sponsorship revenue totaled \$13,280, reducing the Village's cost to \$14,445. The Committee is projecting a minimum of \$11,000 sponsorship revenue for FY 12-13, reducing the budgeted expense to \$20,185.
- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
- In addition to January annual printing and fall inserts, printing of the March and September newsletters reinstated
- Resident Survey conducted every two years in FY 13-14, 15-16, 17-18; cost included in Burr Ridge Briefs Printing

Village Clerk	11-12 Est. Act.	11-12 Budget	12-13 Budget
Finger Printing - Liquor Licenses	395	250	400
Publishing	320	1,500	1,500
Recording Fees	1,475	1,500	1,500
Office Supplies	0	500	500
Shipping	0	250	125
	<u>2,190</u>	<u>4,000</u>	<u>4,025</u>

Environmental Quality Commission	11-12 Est. Act.	11-12 Budget	12-13 Budget
Amount to cover miscellaneous costs	0	750	500

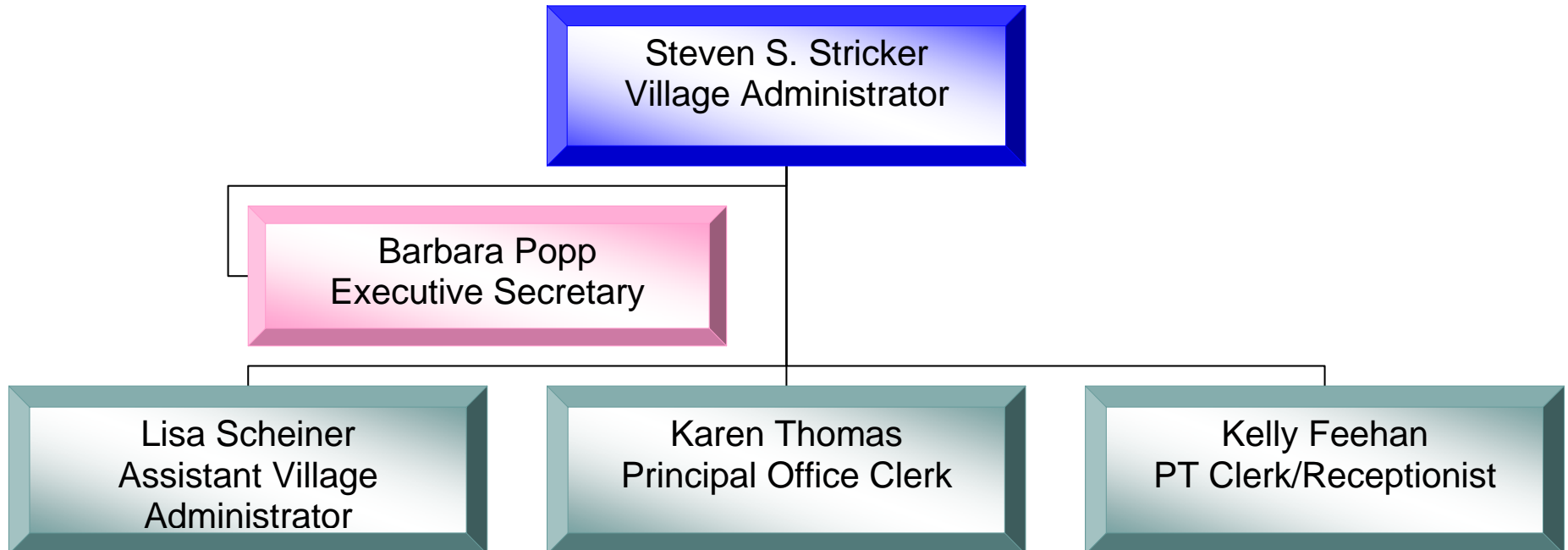
Fire & Police Commission	11-12 Est. Act.	11-12 Budget	12-13 Budget
Credit/Psych/Polygraph Exams	1,200	1,800	700
Testing	7,477	6,000	8,100
Publishing (Testing Notice)	5,488	4,980	80
Dues	375	375	380
Postage	150	150	100
Printing	0	0	0
Seminars	0	1,000	0
Facility Rental	0	400	0
Travel/M Meal Expense	220	350	50
Office/Operating Supplies	240	150	50
	<u>15,150</u>	<u>15,205</u>	<u>9,460</u>
Patrol Officer Testing FY 13-14, 15-16			
Cpl. Promotional Testing FY 12-13, 15-16			
Sgt. Promotional Testing FY 14-15, 17-18			

Economic Development Commission	11-12 Est. Act.	11-12 Budget	12-13 Budget
EDC Breakfast meetings	0	0	0
Postage	0	0	100
Business Newsletters	0	0	0
Printing/ Supplies	235	250	250
New business gift certificates	0	0	0
Shop Local Campaign	9,665	0	2,500
	<u>9,900</u>	<u>250</u>	<u>2,850</u>

- Printing/Supplies for EDC Ambassador Program
- Shop Local Campaign total cost = \$11,440 (\$1,775 in Hotel/Motel Tax Fund)

Cable TV	11-12 Est. Act.	11-12 Budget	12-13 Budget
Record Board Meetings	11,725	13,225	13,225
Record Plan Comm Meetings	0	8,625	8,625
Promotional Video	190	1,000	0
Equipment repairs/maintenance	0	300	300
Other Consulting	0	0	0
	<u>11,915</u>	<u>23,150</u>	<u>22,150</u>

VILLAGE OF BURR RIDGE ADMINISTRATION DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-Time	286,093	275,331	282,590	281,960	296,630	5.2%	305,520	315,215	324,725	334,555
4002 Salaries Part-Time	31,859	14,007	14,470	14,890	15,335	3.0%	15,910	16,505	17,125	17,765
4003 Salaries Overtime	0	273	100	100	100	0.0%	100	100	100	100
4011 IMRF Contribution	32,823	33,178	35,735	34,780	39,260	12.9%	43,920	48,905	54,085	59,535
4012 FICA/Medicare Taxes	21,586	19,091	14,660	16,375	17,410	6.3%	22,295	23,125	23,945	24,800
4030 Health/Life Insurance	39,118	47,878	51,005	51,910	54,115	4.2%	59,525	65,480	72,030	79,230
4040 Dues & Subscriptions	2,877	2,233	2,255	2,430	2,340	-3.7%	2,380	2,420	2,460	2,500
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	7,145	7,949	7,705	7,510	8,700	15.8%	10,700	7,800	10,700	7,800
Total Personnel Services	421,501	399,940	408,520	409,955	433,890	5.8%	460,350	479,550	505,170	526,285
50 Contractual Services										
5025 Postage	992	1,245	1,000	1,500	1,200	-20.0%	1,220	1,240	1,260	1,290
5030 Telephone	5,782	7,161	5,075	4,975	4,485	-9.8%	4,580	4,670	4,760	4,850
5050 Maintenance-Equipment	0	0	0	200	200	0.0%	200	200	200	200
Total Contractual Services	6,774	8,407	6,075	6,675	5,885	-11.8%	6,000	6,110	6,220	6,340
60 Commodities										
6000 Office Supplies	0	57	25	300	200	-33.3%	200	200	200	200
6010 Operating Supplies	117	55	115	350	200	-42.9%	200	200	200	200
Total Commodities	117	112	140	650	400	-38.5%	400	400	400	400
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer to Info Tech Fund	9,490	13,500	16,210	16,210	11,695	-27.9%	14,680	13,230	11,860	11,910
Total Transfers	9,490	13,500	16,210	16,210	11,695	-27.9%	14,680	13,230	11,860	11,910
Total Administration	437,882	421,958	430,945	433,490	451,870	4.2%	481,430	499,290	523,650	544,935

**10 General Fund
2010 Administration**

**VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

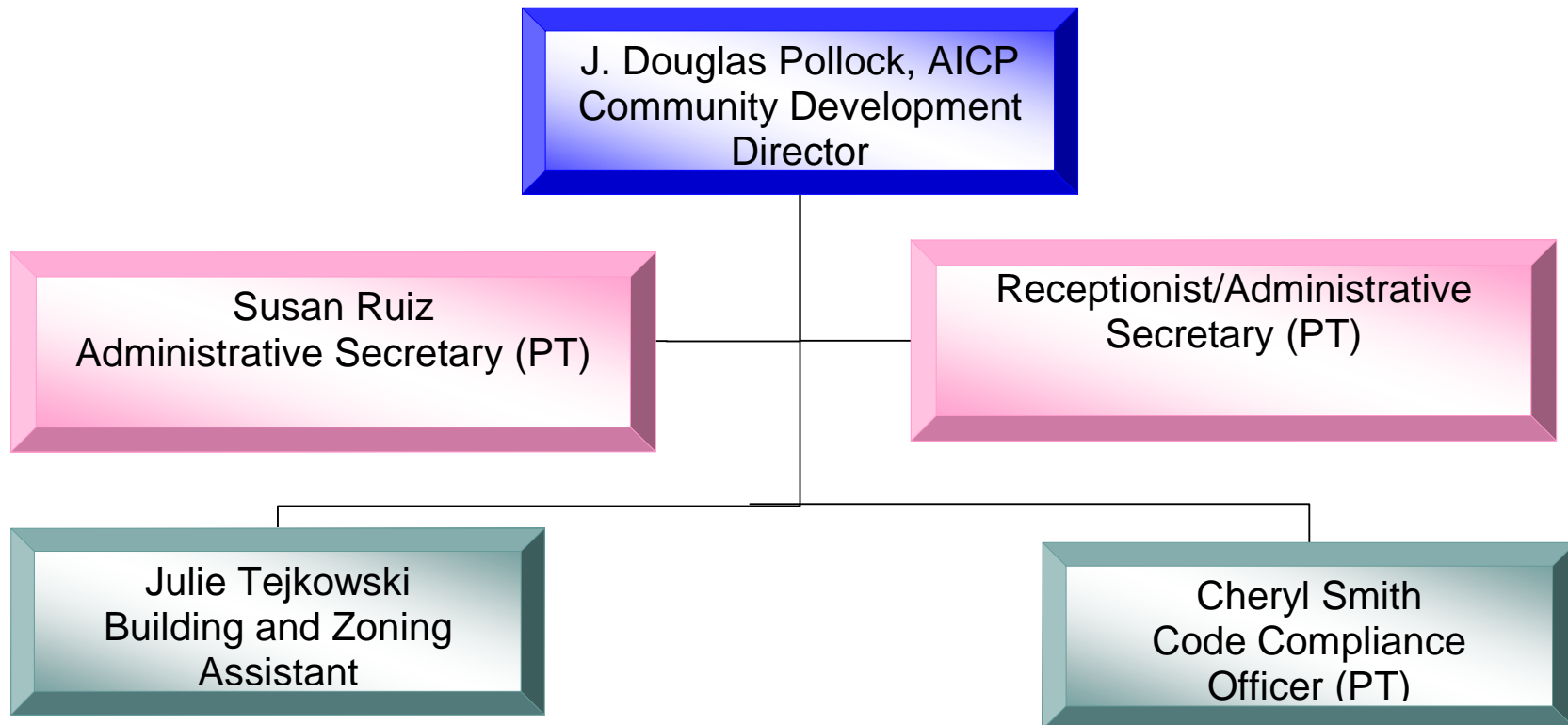
Salaries	FY 09-10			FY 10-11		
	General	Water	Sewer	General	Water	Sewer
Full Time:						
1 Village Administrator	75%	20%	5%	65%	30%	5%
1 Assistant To The Village Administrator						
1 Principal Office Clerk						
1 Executive Secretary						
Part Time:						
1 Cashier/Receptionist						

Dues & Subscriptions	11-12	11-12	12-13
	Est. Act.	Budget	Budget
ICMA	1,320	1,335	1,365
ILCMA	375	505	385
IPELRA	200	200	200
IAMMA Dues	35	35	35
Newspapers	55	75	75
Illinois Revised Statutes	200	200	200
Notary Dues	70	80	80
	<u>2,255</u>	<u>2,430</u>	<u>2,340</u>

Training & Travel Expense	11-12	11-12	12-13
	Est. Act.	Budget	Budget
National Conference	0	0	0
ILCMA State Conference	0	0	0
ILCMA State Conference - Asst	0	0	900
IPELRA Conference - Asst	0	0	0
Auto Allowance	6,000	6,000	6,000
Dupage M & M Meetings	190	200	200
Metro Meetings/IAMMA Luncheons	100	100	100
Training	160	0	200
Chamber Luncheons	80	110	100
Mileage Reimbursement	200	100	200
Administrator misc. dues/ meeting expenses	<u>975</u>	<u>1,000</u>	<u>1,000</u>
	<u>7,705</u>	<u>7,510</u>	<u>8,700</u>

Telephone	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Monthly Phone Charge	3,435	2,955	2,940
Verizon (2)	1,640	2,020	1,545
	<u>5,075</u>	<u>4,975</u>	<u>4,485</u>

VILLAGE OF BURR RIDGE COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Community Development Department consists of certain functional areas of responsibility including long range planning, subdivision control, zoning administration, and building code enforcement. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director plans and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications; providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretaries:** The Administrative Secretary position is split between two part time employees. The Administrative Secretaries provide clerical support to all Department programs and personnel. Additionally, one of the Administrative Secretaries performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant.

MISSION STATEMENT

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-Time	217,414	167,168	163,015	163,015	166,220	2.0%	171,255	176,450	182,310	187,830
4002 Salaries Part-Time	13,988	26,845	23,035	31,775	30,880	-2.8%	32,040	33,240	34,485	35,780
4003 Salaries Overtime	0	0	445	500	500	0.0%	500	500	500	500
4011 IMRF Contribution	24,314	19,554	20,670	20,160	22,055	9.4%	24,680	27,445	30,435	33,505
4012 FICA/Medicare Taxes	16,811	13,752	9,950	11,700	11,265	-3.7%	15,150	15,790	16,495	17,145
4030 Health/Life Insurance	31,285	19,693	20,910	21,500	22,195	3.2%	24,415	26,855	29,540	32,495
4040 Dues & Subscriptions	1,004	709	1,130	1,130	1,130	0.0%	1,130	1,130	1,130	1,130
4041 Employee Recruitment Expense	0	91	0	0	0		0	0	0	0
4042 Training & Travel Expense	6,188	6,118	6,150	6,400	6,400	0.0%	8,400	6,400	8,400	6,400
Total Personnel Services	311,003	253,930	245,305	256,180	260,645	1.7%	277,570	287,810	303,295	314,785
50 Contractual Services										
5020 Other Professional Services	20,348	19,916	15,600	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
5025 Postage	2,108	1,523	1,000	3,030	1,600	-47.2%	1,630	1,660	1,690	1,720
5030 Telephone	7,730	9,837	7,000	6,405	6,065	-5.3%	6,190	6,310	6,430	6,560
5035 Publishing	7,291	12,478	7,270	10,000	9,000	-10.0%	9,000	9,000	9,000	9,000
5040 Printing	1,438	1,079	550	1,725	1,000	-42.0%	1,000	1,000	1,000	1,000
5051 Maintenance-Vehicles	1,177	1,853	500	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5070 Engineering Services	0	548	0	0	0		0	0	0	0
5075 Building/Zoning Enforcement	137,588	151,946	108,000	150,145	116,245	-22.6%	116,245	116,245	116,245	116,245
Total Contractual Services	177,680	199,178	139,920	190,305	152,910	-19.7%	153,065	153,215	153,365	153,525
60 Commodities										
6000 Office Supplies	0	236	200	500	500	0.0%	500	500	500	500
6010 Operating Supplies	456	1,388	325	1,700	1,700	0.0%	1,700	1,700	1,700	1,700
6020 Gasoline & Oil	1,457	635	500	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	1,912	2,260	1,025	3,200	3,200	0.0%	3,200	3,200	3,200	3,200
70 Capital Outlay										
7000 Equipment	0	0	0	175	0		0	0	0	0
Total Capital Outlay	0	0	0	175	0		0	0	0	0
90 Transfers										
9033 Transfer To Equipment Replace.	0	3,380	3,380	3,380	3,380	0.0%	0	0	0	0
9061 Transfer To Info Tech Fund	6,780	9,640	13,510	13,510	9,740	-27.9%	12,230	11,030	9,880	9,930
Total Transfers	6,780	13,020	16,890	16,890	13,120	-22.3%	12,230	11,030	9,880	9,930
Total Community Development	497,376	468,387	403,140	466,750	429,875	-7.9%	446,065	455,255	469,740	481,440

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries			
Salaries for FY 2012-13 and beyond include the following positions:			
Community Development Director/Building Commissioner			
Building and Zoning Assistant			
Part Time Administrative Secretary (2)			
Part Time Code Compliance Officer			

Training & Travel Expense			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Car Allowance - Director	6,000	6,000	6,000
APA National Conference - Director	0	0	0
Seminar/Training - Staff	0	0	0
APA Chapter Meetings	60	90	90
Mileage Reimbursement	0	40	40
ABCI Certification	0	180	180
ABCI Meetings	90	90	90
	6,150	6,400	6,400

Other Professional Services			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Forestry	3,000	4,000	4,000
Health Inspections	3,600	5,000	5,000
Elevator Inspections	9,000	9,000	9,000
Traffic Analysis	0	0	0
Comp Plan Amendment	0	0	0
	15,600	18,000	18,000

75% or more of costs are billed directly to developers and permit applicants.

Dues & Subscriptions			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	575	575	575
Building Assistant & Secretary-Notary Fees	25	25	25
IL Code Enforcement Association Members	25	25	25
NFPA Membership	0	0	0
SBOC Membership	0	0	0
ABCI Membership - Bldg and Zon Asst.	5	5	5
Code Books	500	500	500
	1,130	1,130	1,130

Engineering Services
 - This account was used to cover cost of miscellaneous consulting including preparation of plats and annual zoning map update. Reduction in budget is due to the zoning map now being completed in-house using the GIS system.

Printing			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Zoning Map	250	500	250
Ordinance Printing	0	0	0
Blue Prints, Etc.	300	225	225
Building Permit Forms	0	1,000	525
	550	1,725	1,000

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Telephone	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Monthly Phone Charge	5,370	4,535	4,520
Verizon (2)	1,630	1,870	1,545
	7,000	6,405	6,065

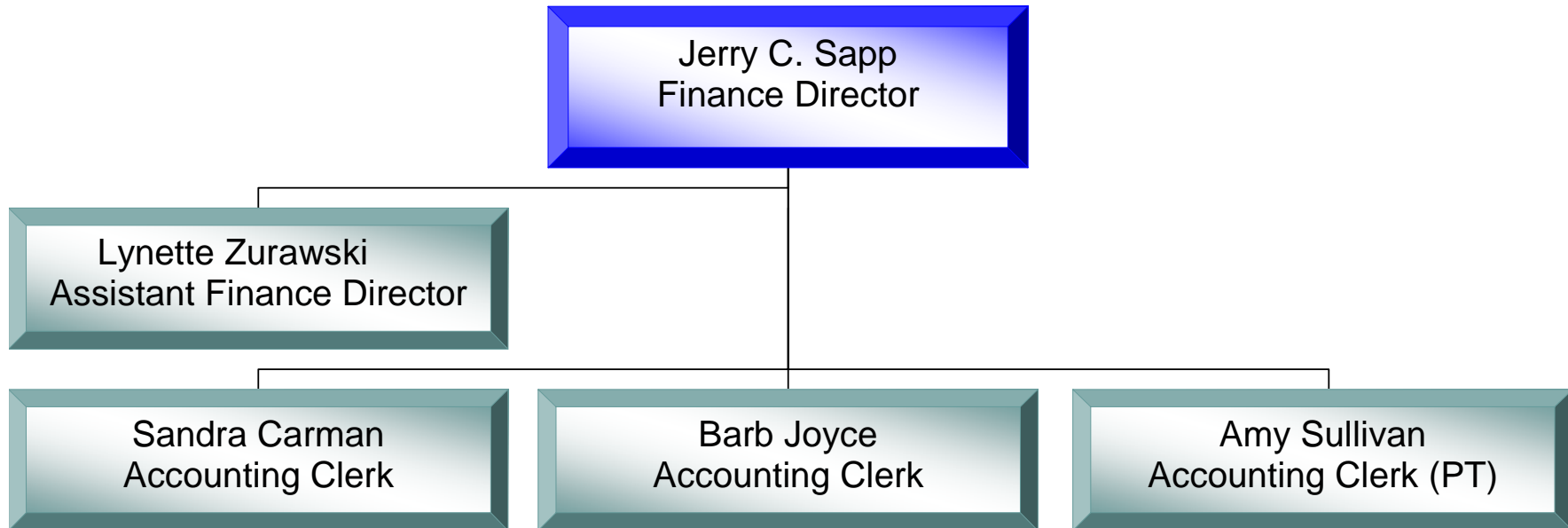
Equipment	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Digital Camera	0	175	0

Operating Supplies	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Work Boots (Annual) - Inspector	125	0	125
Shirts for Building Inspector	100	0	100
Plat Pages	100	200	200
Public Hearing Notice Signs	0	500	400
Code of Conduct Signs	0	750	650
Miscellaneous	0	250	225
	325	1,700	1,700

Building Enforcement			
Projected for Fiscal Year 2012-2013	No. of	Cost Per	Estimated
<i>Res, New</i>	9	\$855	\$7,695
<i>Res, Addition</i>	10	\$695	\$6,950
<i>Res, Alteration</i>	30	\$695	\$20,850
<i>Res, Other (Fences, Sheds, Etc.)</i>	90	\$0	\$0
<i>Com, New Structure</i>	0	\$0	\$0
<i>Com, Addition</i>	3	\$2,667	\$8,000
<i>Com, Alteration</i>	35	\$2,000	\$70,000
<i>Com, Miscellaneous</i>	15	\$183	\$2,750
<i>Sign Permits</i>	25	\$0	\$0
<i>Right-of-Way Permits</i>	50	\$0	\$0
Totals:	267		\$116,245

Estimated Actual for Fiscal Year 2011-2012	No. of Permits		Cost Per Permit	Total Cost	
	Budget	Est. Act.		Budget	Est. Act.
<i>Res, New</i>	10	9	\$855	\$8,550	\$7,695
<i>Res, Addition</i>	45	40	\$695	\$31,275	\$27,800
<i>Res, Alteration</i>					
<i>Res, Other (Fences, Sheds, Etc.)</i>		110	\$0	\$3,985	\$0
<i>Com, New Structure</i>	1	0	\$0	\$12,000	\$0
<i>Com, Addition</i>	35	75	\$959	\$93,335	\$71,925
<i>Com, Alteration</i>					
<i>Com, Miscellaneous</i>	10	14	\$39	\$1,000	\$546
<i>Sign Permits</i>		35	\$0	\$0	\$0
<i>Right-of-Way Permits</i>		60	\$0	\$0	\$0
Totals:		343		\$150,145	\$107,966

VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
 - Administration of the Village's wide area network system.
 - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
 - Support and maintenance of the Village's web site and emerging Internet technologies.
 - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-Time	157,133	143,116	148,085	147,710	151,950	2.9%	157,475	161,960	167,515	172,615
4002 Salaries Part-Time	14,366	15,018	15,505	15,525	15,995	3.0%	16,590	17,215	17,860	18,530
4003 Salaries Overtime	1,585	3,055	1,430	1,845	980	-46.9%	1,010	1,040	1,070	1,100
4011 IMRF Contribution	18,079	17,641	18,935	18,465	20,230	9.6%	22,830	25,280	28,100	30,935
4012 FICA/Medicare Taxes	12,850	11,894	9,025	10,080	10,130	0.5%	13,135	13,595	14,190	14,720
4030 Health/Life Insurance	18,181	20,140	21,475	21,715	22,780	4.9%	25,060	27,565	30,320	33,350
4040 Dues & Subscriptions	598	623	675	750	750	0.0%	750	750	750	750
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	0	74	170	190	190	0.0%	2,190	190	2,190	190
Total Personnel Services	222,792	211,562	215,300	216,280	223,005	3.1%	239,040	247,595	261,995	272,190
50 Contractual Services										
5020 Other Professional Services	416	67	100	200	200	0.0%	200	200	200	200
5025 Postage	1,703	1,648	1,710	1,830	1,870	2.2%	1,910	1,950	1,990	2,030
5030 Telephone	3,998	5,004	3,490	3,250	3,005	-7.5%	3,070	3,140	3,210	3,280
5035 Publishing	1,112	957	1,125	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
5040 Printing	1,182	1,162	1,160	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	35,272	28,378	35,380	35,380	36,440	3.0%	37,540	38,660	39,820	41,020
Total Contractual Services	43,683	37,215	42,965	43,710	44,565	2.0%	45,770	47,000	48,270	49,580
60 Commodities										
6000 Office Supplies	40	65	300	300	300	0.0%	300	300	300	300
6010 Operating Supplies	157	239	300	300	300	0.0%	300	300	300	300
Total Commodities	197	304	600	600	600	0.0%	600	600	600	600
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	9,490	13,500	18,910	18,910	13,630	-27.9%	17,120	15,440	13,830	13,900
Total Transfers	9,490	13,500	18,910	18,910	13,630	-27.9%	17,120	15,440	13,830	13,900
Total Finance	276,161	262,582	277,775	279,500	281,800	0.8%	302,530	310,635	324,695	336,270

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries	FY 09-10			FY 10-11		
	General	Water	Sewer	General	Water	Sewer
Full Time: 4						
1 Finance Director	75%	25%	5%	65%	30%	5%
1 Assistant Finance Director	75%	25%	5%	65%	30%	5%
1 Accounting Clerk	75%	25%	5%	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%	0%	95%	5%
Part Time: 1						
1 Accounting Clerk	100%	0%	0%	100%	0%	0%

Overtime 2011-12		Hours		General	Water	Sewer	Total
Rate	Budget	Est		65%	30%	5%	
Accounting Clerk Carman \$36.5550	80	60		\$1,430	\$658	\$110	\$2,197
				0%	95%	5%	Total
Accounting Clerk Joyce \$32.4750	20	20		\$0	\$617	\$32	\$650
Total	100	80		\$1,430	\$1,275	\$142	\$2,847

Overtime 2012-13		Hours		General	Water	Sewer	Total
Rate	Budget			65%	30%	5%	
Accounting Clerk Carman \$37.6517		40		\$980	\$452	\$75	\$1,507
				0%	95%	5%	Total
Accounting Clerk Joyce \$33.4493		20		\$0	\$636	\$33	\$669
Total		60		\$980	\$1,087	\$109	\$2,176

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce now only performs the Utility Billing function. Cash Receipts, and Accounts Receivable functions have been reassigned to Part Time Accounting Clerk Sullivan
- Overtime for Accounting Clerk Joyce has been eliminated except for 20 hours of emergency.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.
- Overtime due to the need to add a full time Accounting Clerk and arrange work loads.

Dues & Subscriptions	11-12	11-12	12-13
	Est. Act.	Budget	Budget
National GFOA Membership	200	200	200
Illinois GFOA Membership	425	450	450
Miscellaneous Dues/Subscriptions	50	100	100
	675	750	750

Other Professional Services

Collection fees for delinquent accounts receivable and notary fees.

Training & Travel Expense	11-12	11-12	12-13
	Est.Act.	Budget	Budget
National GFOA Conference		0	0
Illinois GFOA Conference		0	0
Chicago Metro GFOA Meetings		90	90
Chamber Meetings/DMMC	120	0	0
Staff Training		0	0
Miscellaneous		0	0
Mileage	50	100	100
	170	190	190

Telephone	11-12	11-12	12-13
	Est.Act.	Budget	Budget
Monthly Phone Charge	2,710	2,270	2,270
Verizon (1)	780	980	735
	3,490	3,250	3,005

Publishing	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Annual Treasurer's Report	425	500	500
Property Tax Levy Notice	400	600	600
Budget Hearing Notice	300	300	300
Miscellaneous		100	100
	1,125	1,500	1,500

Audit Year	Fiscal Year	Audit Amount	Other Amount	Other Description	Total
2004-05	2005-06	22,000	10,000	Fixed Asset Implementation	32,000
2005-06	2006-07	23,100	10,500	Fixed Assets-Accounting Services	33,600
2006-07	2007-08	24,260	11,030	Fixed Assets-Accounting Services	35,290
2007-08	2008-09	25,470	11,580	Fixed Assets-Accounting Services	37,050
2008-09	2009-10	26,740	12,160	Fixed Assets-Accounting Services	38,900
2009-10	2010-11	28,378	7,000	Fixed Assets-Accounting Services	35,378
2010-11	2011-12	28,378	7,000	Fixed Assets-Accounting Services	35,378
2011-12	2012-13	29,230	7,210	Fixed Assets-Accounting Services	36,440
2012-13	2013-14	30,110	7,430	Fixed Assets-Accounting Services	37,540
2013-14	2014-15	31,010	7,650	Fixed Assets-Accounting Services	38,660
2014-15	2015-16	31,940	7,880	Fixed Assets-Accounting Services	39,820
2015-16	2016-17	32,900	8,120	Fixed Assets-Accounting Services	41,020

- Fixed Asset Accounting Services are for maintaining the Village's fixed assets

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4099 Other Personnel Services		0	0	4,785	8,300	73.5%	20,195	29,920	40,025	50,535
Total Personnel Services		0	0	4,785	8,300	73.5%	20,195	29,920	40,025	50,535
50 Contractual Services										
5040 Printing	2,430	1,881	2,120	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
5050 Maintenance-Equipment	1,816	1,738	1,920	2,800	2,300	-17.9%	2,325	2,350	2,375	2,400
5081 Insurance	151,921	247,287	245,620	268,050	259,100	-3.3%	264,280	269,570	274,960	280,460
5085 Rentals	1,752	1,761	1,790	1,755	1,790	2.0%	1,790	1,790	1,790	1,790
Total Contractual Services	157,919	252,667	251,450	275,105	265,690	-3.4%	270,895	276,210	281,625	287,150
60 Commodities										
6000 Office Supplies	2,131	2,717	2,000	2,750	2,750	0.0%	2,750	2,750	2,750	2,750
6010 Operating Supplies	6,338	6,465	6,340	6,400	6,400	0.0%	6,400	6,400	6,400	6,400
6020 Gasoline & Oil	63	0	0	0	0		0	0	0	0
Total Commodities	8,533	9,182	8,340	9,150	9,150	0.0%	9,150	9,150	9,150	9,150
70 Capital Outlay										
7000 Equipment	0	822	0	0	150		0	0	0	0
Total Capital Outlay	0	822	0	0	150		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	16,657	15,787	17,405	17,405	18,000	3.4%	18,360	18,725	19,100	19,480
8099 Other Expenses	0	2,911	0	0	0		0	0	0	0
Total Other Expenditures	16,657	18,698	17,405	17,405	18,000	3.4%	18,360	18,725	19,100	19,480
90 Transfers										
9031 Transfer to Cap.Imprvmt. Fund	645,820	0	0	0	0		0	953,240	181,640	322,985
9041 Transfer to Debt Service Fund	800,000	0	0	0	0		0	0	0	0
Total Transfers	1,445,820	0	0	0	0		0	953,240	181,640	322,985
Total Central Services	1,628,929	281,369	277,195	306,445	301,290	-1.7%	318,600	1,287,245	531,540	689,300

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Operating Supplies	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Coffee Supplies	2,100	2,100	2,150
First Aid Items	200	300	250
Copier Paper	2,800	3,400	3,400
Miscellaneous*	1,240	600	600
	<u>6,340</u>	<u>6,400</u>	<u>6,400</u>

Equipment	11-12	11-12	12-13
	Est Actual	Budget	Budget
Brochure Holder Front Lobby			150
	<u>0</u>	<u>0</u>	<u>150</u>

Other Expenses

FY10-11 Expenditures related to the snow emergency.

Maintenance Equipment	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	200	200	200
Copier Maintenance Costs	1,420	2,000	1,500
Excess Copy Charge	300	600	600
	<u>1,920</u>	<u>2,800</u>	<u>2,300</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

Insurance

- IRMA contribution paid from 80% General Fund and 20% Water Fund
- Total IRMA cost was \$282,026 in FY 11-12
- FY 2011-12 the Village has an available IRMA excess surplus fund of \$331,837
- FY 2011-12 Budget reflects a five year revenue base average (on which the IRMA rate is based)

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2010-2011	284,108	20,000	247,290	56,820
2011-2012	282,026	20,000	245,620	56,410
2012-2013	298,875	20,000	259,100	59,780

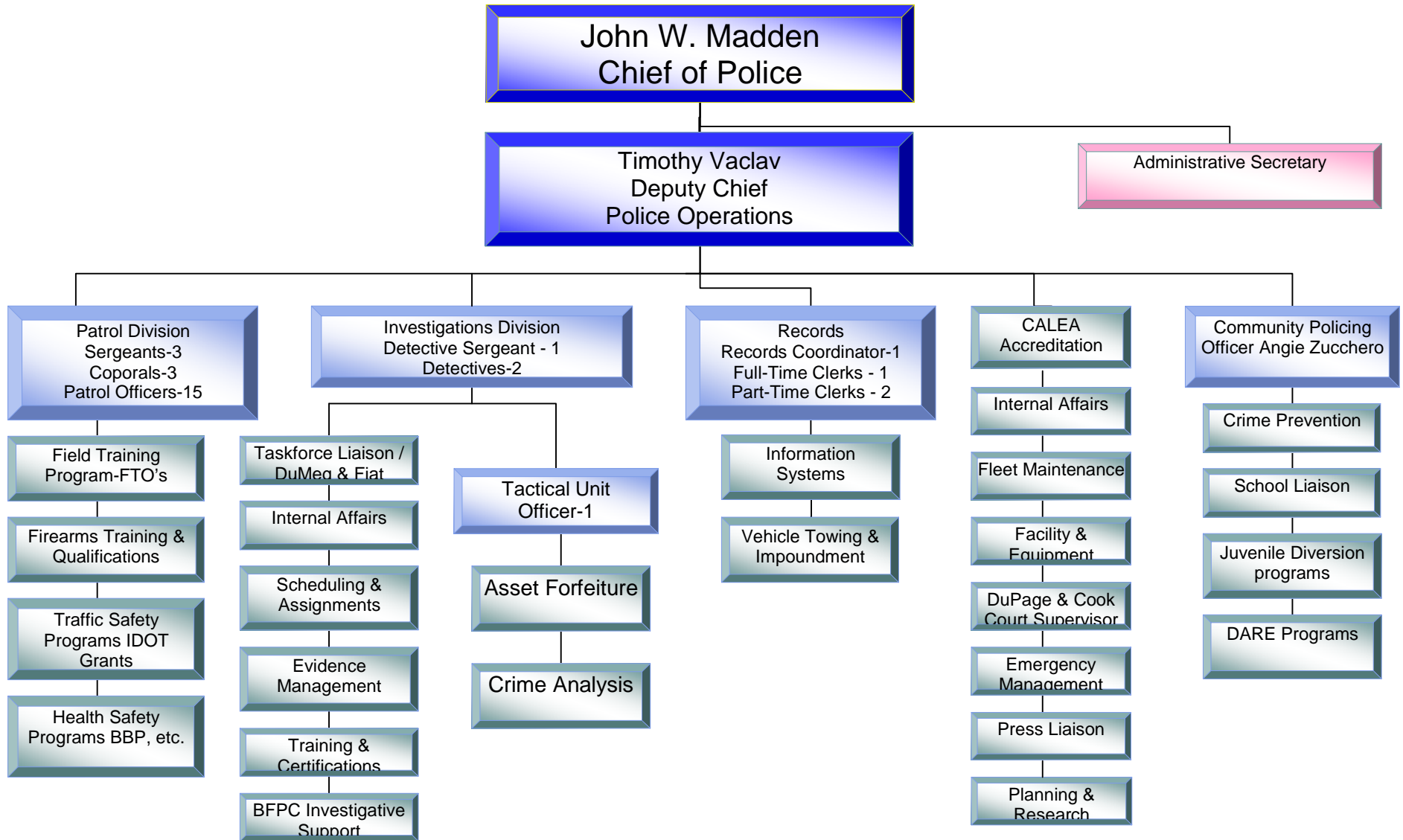
Transfer To Capital Projects	11-12	11-12	12-13	13-14	14-15	15-16	16-17
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Road Program & Improvements	0	0	0	0	953,240	181,640	322,985

Projected Transfers to the Capital Projects to fully fund future road programs and improvements are not presented in the General Fund budget.

Transfer To Debt Service Fund

Transfer out of equity to pay interest payments on Police Facility debt.

VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Burr Ridge Police Department consists of the Chief, a Deputy Chief, 4 Sergeants, 4 Corporals, 19 Officers and 4 Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the Southwest Central Dispatch Center. Burr Ridge enjoys memberships in the DuPage County Mutual Aid and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

MISSION STATEMENT

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-time	2,249,032	2,308,563	2,274,660	2,335,690	2,355,345	0.8%	2,454,055	2,550,330	2,641,965	2,737,390
4002 Salaries Part-Time	14,599	23,098	26,315	26,670	27,470	3.0%	28,500	29,570	30,680	31,830
4003 Salaries Overtime	216,510	233,067	200,195	204,500	201,000	-1.7%	205,020	209,120	213,305	217,570
4011 IMRF Contribution	16,826	16,322	17,805	17,550	19,195	9.4%	21,630	24,225	26,950	29,785
4012 FICA/Medicare Taxes	184,874	191,355	141,425	161,980	163,145	0.7%	205,260	212,955	220,700	228,335
4030 Health/Life Insurance	300,326	387,210	429,515	418,935	477,790	14.0%	525,570	578,125	635,940	699,535
4031 Pension Contributions	463,791	570,105	565,290	564,520	461,230	-18.3%	475,065	489,320	504,000	519,120
4032 Uniform Allowance	19,161	21,140	26,875	29,440	23,380	-20.6%	28,795	29,370	29,960	30,555
4040 Dues & Subscriptions	1,395	732	1,350	3,470	1,680	-51.6%	1,680	1,680	1,680	1,680
4041 Employment Recruitment	1,941	2,031	300	0	0		0	0	0	0
4042 Training & Travel Expense	18,748	8,445	11,065	15,130	22,205	46.8%	20,905	22,905	21,250	23,250
4043 Tuition Reimbursement	8,445	6,393	0	5,060	0		5,000	5,000	5,000	5,000
Total Personnel Services	3,495,648	3,768,460	3,694,795	3,782,945	3,752,440	-0.8%	3,971,480	4,152,600	4,331,430	4,524,050
50 Contractual Services										
5020 Other Professional Services	32,123	32,894	33,170	31,355	31,955	1.9%	32,595	33,245	33,910	34,590
5025 Postage	2,138	1,374	1,440	1,770	1,700	-4.0%	1,730	1,760	1,800	1,840
5030 Telephone	22,288	27,453	19,910	18,240	17,125	-6.1%	17,470	17,820	18,180	18,540
5040 Printing	5,237	3,051	4,565	5,000	3,000	-40.0%	3,000	5,300	3,000	3,000
5045 Dispatching	289,719	286,722	283,395	283,395	290,480	2.5%	296,290	302,215	308,260	314,425
5050 Maintenance-Equipment	14,734	12,110	10,830	11,340	27,330	141.0%	27,875	28,435	29,005	29,585
5051 Maintenance-Vehicles	42,950	42,139	47,390	41,300	48,300	16.9%	39,780	40,575	41,385	42,215
5061 Data Processing Service	241	0	0	0	0		0	0	0	0
5085 Rentals	50	0	800	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
5095 Other Contractual Services	1,741	2,379	3,095	6,365	5,165	-18.9%	5,270	5,375	5,480	5,590
Total Contractual Services	411,222	408,122	404,595	400,765	427,055	6.6%	426,010	436,725	443,020	451,785
60 Commodities										
6000 Office Supplies	824	718	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	12,086	14,383	14,885	18,950	19,480	2.8%	19,870	20,265	20,675	21,085
6020 Gasoline & Oil	79,350	114,781	114,080	111,000	122,500	10.4%	117,600	120,050	122,450	124,900
Total Commodities	92,259	129,882	129,965	130,950	142,980	9.2%	138,470	141,315	144,125	146,985
70 Capital Outlay										
7000 Equipment	3,814	6,194	10,400	14,450	33,975	135.1%	34,655	35,350	36,055	36,775

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
7020 Vehicles	26,707	81,789	32,925	33,455	96,560	188.6%	112,315	93,130	65,380	118,590
Total Capital Outlay	30,521	87,982	43,325	47,905	130,535	172.5%	146,970	128,480	101,435	155,365
90 Transfers										
9033 Transfer To Equipment Replace.	0	9,420	6,700	6,700	3,900	-41.8%	0	0	0	0
9061 Transfer To Info Tech Fund	20,340	28,920	54,020	54,020	38,950	-27.9%	48,920	44,110	39,520	39,710
Total Transfers	20,340	38,340	60,720	60,720	42,850	-29.4%	48,920	44,110	39,520	39,710
Total Police	4,049,990	4,432,787	4,333,400	4,423,285	4,495,860	1.6%	4,731,850	4,903,230	5,059,530	5,317,895

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries			
1 Police Chief			
1 Deputy Police Chief			
4 Sergeants - Patrol (3), Investigations (1)			
3 Corporals - Patrol			
17 Patrol Officers - Patrol (14), Community Policing (1), Investigations (2)			
<hr/>			
26 Sworn			
1 Administrative Secretary			
1 Data Clerk I			
1 Data Clerk II			
<hr/>			
29 Full-Time			
2 Part-Time Data Clerk I			
<hr/>			
- One Police Officer position eliminated in FY 11-12.			
- Totals listed above illustrate total authorized sworn of 26.			
- 18 Patrol Officers as of January 2011			
<hr/>			
Training & Travel Expense			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Basic Academies	2,865	0	5,800
Conferences	0	0	2,000
Manuals	500	500	500
Mileage	78	500	200
Miscellaneous Meetings	400	400	400
Nemrt	2,430	2,430	2,430
NIPAS	0	0	0
Special Training	3,707	9,500	9,375
Supervision	1,085	1,800	1,500
	11,065	15,130	22,205
<hr/>			
Conferences include Department Head National, State, and CALEA conference			
NEMRT annual membership decreased, 28 to 27 sworn @ \$90 per officer			
Manuals include Illinois Criminal Code updates @ \$98 ea. 5 total			
Patrol 3, Administration 1, and Investigations 1.			
<hr/>			
Uniform Allowance			
- Sworn officers \$600 and civilian employees \$475 uniform allowance.			
- Detectives \$700 uniform allowance.			
- Normal replacement program for coats, patches, badges, etc.			
- New officers @ \$2,750 initial purchase.			

Salaries Overtime			
	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Clerical	1,803	2,000	2,000
Court	28,809	34,000	34,000 (1)
Holiday	55,106	63,000	63,000 (2)
Investigation - Patrol	18,520	15,000	18,000 (3)
Investigation - Det's	6,425	5,000	6,000 (4)
Meetings	3,500	9,000	9,000 (5)
OIC Pay	3,305	5,000	5,000 (6)
Shift Relief	46,100	44,000	46,000 (7)
Training	0	2,000	1,000 (8)
Comp time Close Out	7,500	7,500	7,500 (9)
Firearms Training	5,100	5,000	5,500 (10)
CALEA Accreditation	0	0	0
Special Assignment	2,790	7,000	3,000 (11)
Special Programs	680	1,000	1,000 (12)
Patrol Ofc Retro Pay	4,750	5,000	0
Traffic Enforcement	15,808	0	0
Blizzard	0	0	0
Total	200,195	204,500	201,000

(1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime

(2) July 4th Detail, Reimbursement of \$354.38 from the Hotel/Motel Tax Fund and \$354.38 P-Dale Park Dist

(3) Includes Shift holdover to investigate incidents.

(4) Detectives Overtime

(5) Department, Supervisor and Village Meetings.

(6) OIC Pay - Straight Time / One Hour Per Shift

(7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.

(8) FTO pay and other training.

(9) Comp-Time Close Out, FY 07-08 213.5 hours \$6,263, FY 08-09 231 hours \$7060

(10) Quarterly Firearms Training

(11) Includes NIPAS SWAT Response and Special Events

Amount for Assist to BFPC for Physical Agility Test Removed

(12) Includes DARE, Citizens Police Academy, and Public Relations

Notes: Sustained Enforcement Grant IDOT \$15,808 Reimbursed

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Other Professional Services	11-12	11-12	12-13
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	3,915	3,915	3,915
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	215	1,000	1,000
NIPAS	4,900	3,700	4,900
Police Artist	0	0	0
Notary Bonds/Fees	500	500	500
HAZMAT Removal	2,500	0	0
Accurint Services	600	1,200	600
Other	0	500	500
Total	33,170	31,355	31,955

- CALEA annual fees and expenses.
- DuPage County Children's Center is a specialized team that handles all child abuse cases.
- Felony Investigation Assistance Team is a cooperative arrangement.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan - \$3,300 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1200
- Accurint Services is a public records database used by Investigations.
- Dumeg @ \$520 per officer x 27
- Hepatitis B Shots program for employees requiring additional testing.
- Other Includes NIPAS annual physical for Sergeant DeYoung
- HAZMAT Removal for Case #44-11-6899

Telephone	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Monthly Phone Charge	14,975	12,505	12,420
Outside Emergency Line	415	405	415
Verizon (7)	4,520	5,330	4,290
	19,910	18,240	17,125

Rentals

- Includes \$2,000 for firearms range rental at LaGrange Police Department.
- Indoor Range \$100 per hour as needed due to weather.

Dispatching	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Joint Dispatch	283,395	283,395	290,480

- The Village of Burr Ridge has entered into an agreement with the Southwest Central Dispatch Center (SWCD) for dispatching services for the Burr Ridge Police Department.
- SWCD Assessment for 2012-2013 \$10,758.46 per Officer (2.5% Increase)

Maintenance Equipment	11-12	11-12	12-13
	Est Act	Budget	Budget
Braniff Communications	1,082	1,100	1,100
Copier Maintenance Agreement	1368	1,140	1,370
Miscellaneous Equipment Repair	3,280	2,000	4,000
Facility Security Equip (Non-contract)	0	0	5,000
Facility Security Equip Maint Agreement	0	0	10,760
Opticom Repair	0	0	0
Radar Calibration	600	600	600
Radio Maintenance (Contract)	500	500	500
Radio Maintenance (Non-Contract)	4,000	6,000	4,000
Starcom Maintenance	0	0	0
	10,830	11,340	27,330

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles.
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equip Repair includes TASERS, in-car video, emergency lighting.
- Facility security equipment includes video and access control hardware not included in the MIDCO service agreement.
- Midco 3 Year Service Agreement \$10,760 per year starting FY 12-13

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Maintenance Vehicle	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Maintenance	38,090	32,000	39,000
Miscellaneous	1,000	1,000	1,000
Tires	6,000	6,000	6,000
Wash	2,300	2,300	2,300
	47,390	41,300	48,300

- Increase in maintenance due to the switch to a 4 year replacement plan for patrol vehicles unless prohibited by mileage.

- Tires purchased on State of Illinois contract.

Vehicles	11-12	11-12	12-13	13-14	14-15	15-16	16-17
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Number of Vehicles	1	1	3	4	3	2	4
Vehicles	26,375	26,375	76,285	95,540	76,285	53,000	101,530
Decals	320	850	2,550	3,400	1,700	1,700	3,400
Vehicle Equipment	3,750	3,750	12,100	4,000	5,625	3,180	6,000
Equipment Transfer	2,480	2,480	5,625	9,375	9,520	7,500	7,660
	32,925	33,455	96,560	112,315	93,130	65,380	118,590

- Four year replacement program implemented in FY 09-10 if mileage permits.
- FY 12-13 includes replacement of two Crown Victoria squad cars and one supervisor SUV. Vehicles 0701 (Chief) and 0903 (patrol) deferred to FY 13-14
- FY 12-13 Decals include \$335 for removal and \$515 application to squad cars
- FY 12-13 Equipment Transfer -\$1600 for installation and \$275 removal of equipment
- FY 12-13 Vehicle equipment includes three replacement lightbars @\$1500 each and 4 radio mount boxes @ \$800 each
- FY 14-15 Includes replacement of one supervisor SUV 0612 @ \$26,550 deferred from 12-13 budget.
- FY 13-14 Equipment Transfer includes transfer costs for Unit 0701. Vehicle replaced out of Equipment Replacement Fund.
- FY 15-16 Equipment Transfer includes transfer costs for Detectives Ford Taurus' 0508 and 0515 Vehicles replaced out of Equipment Replacement Fund.
- FY 11-12 Decals for replacement SUV covered by donation

Units 0701 (Chief); 0110 (Dep Chief); 0508 & 0515 (Det's) in Cap Equip Replacement Fund

Equipment	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Defensive Tactics Training Mats	2,814	3,000	0
Armor Vests (Six)	2,850	2,850	6,060
Personnel Protection Equipment	800	800	800
AED's (Defibrillators)	0	0	0
Speed Gun Radar Units (3)	3,936	4,200	3,900
In-Car Video Cameras (Two)	0	0	15,000
AR-15 Carbine	0	0	0
Digital Video Recording System	0	0	0
TASER ECD (Three)	0	3,600	0
Glock Semi-Automatic Pistols (Five)	0	0	845
Weapon Clearing Traps (2)	0	0	870
INTOXIMETR Breath Test Instrument	0	0	6,500
	10,400	14,450	33,975

- Radar Units Replacement 3 @ 1,300 each. Three year replacement plan started in FY 11-12 budget with purchase of three per year.
- Glock pistol replacement price includes instant rebate of \$260 per pistol trade-in value for five for a total rebate of \$1300. Current Glock's are approximately 16 years old.
- Bullet Proof vest grant program - 50% reimbursement for FY 09-10, 10-11, 11-12 price listed above does not include grant reimbursement.
- FY 11-12 Four TASERS purchased with PD donation money.

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART

Paul D. May, P.E.
Director/Village Engineer

Administrative
Secretary (PT)

Public Works
Operations

Engineering

Forestry and
Grounds

Water and Sewer
Operations

Operations Supervisor

Assistant Village Engineer
Vacant

Crew Leader

Crew Leader

2 General Utility Workers II

1 General Utility Workers II

3 General Utility Workers II

1 General Utility Workers I

Engineering Technician

1 General Utility Workers I

1 General Utility Workers I

2 Temp Summer Laborer

DESCRIPTION OF OPERATIONS

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

MISSION STATEMENT

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-Time	488,701	388,431	374,625	408,020	379,730	-6.9%	388,310	395,145	401,645	408,980
4002 Salaries Part-Time	19,549	46,840	51,190	46,250	62,820	35.8%	65,215	67,735	70,385	73,165
4003 Salaries Overtime	26,832	32,175	27,100	38,690	38,690	0.0%	39,465	40,250	41,060	41,880
4011 IMRF Contribution	57,078	49,347	50,950	55,080	55,355	0.5%	61,470	67,530	73,710	80,205
4012 FICA/Medicare Taxes	39,716	34,189	25,725	30,765	29,735	-3.3%	37,360	38,165	38,985	39,905
4030 Health/Life Insurance	91,887	96,407	98,020	119,220	103,980	-12.8%	114,380	125,815	138,400	152,240
4032 Uniform Allowance	6,913	5,846	6,925	7,755	6,975	-10.1%	7,115	7,260	7,400	7,550
4040 Dues & Subscriptions	2,483	1,646	1,725	1,785	1,725	-3.4%	1,785	1,785	1,785	1,785
4041 Employee Recruitment Expense	1,111	1,927	1,000	0	1,000		1,020	1,040	1,060	1,080
4042 Training & Travel Expense	1,273	1,404	2,250	2,450	2,450	0.0%	2,500	2,550	2,600	2,650
4043 Tuition Reimbursement	0	0	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Personnel Services	735,543	658,212	640,510	711,015	683,460	-3.9%	719,620	748,275	778,030	810,440
50 Contractual Services										
5025 Postage	689	863	840	920	1,000	8.7%	1,020	1,040	1,060	1,080
5030 Telephone	9,757	11,771	11,260	8,565	9,685	13.1%	9,880	10,080	10,280	10,480
5040 Printing	65	633	150	300	300	0.0%	305	315	320	325
5050 Maintenance-Equipment	12,555	8,218	7,100	7,900	7,400	-6.3%	7,550	7,700	7,855	8,010
5051 Maintenance-Vehicles	31,981	36,919	31,150	31,150	35,150	12.8%	35,150	35,150	35,150	35,150
5053 Maintenance-Streets	308	7,730	7,080	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
5054 Maintenance-Lighting	45,085	19,929	40,000	28,000	28,000	0.0%	28,000	28,000	28,000	28,000
5055 Maintenance-Signals	6,719	7,570	7,475	10,075	10,630	5.5%	10,845	11,060	11,280	11,505
5056 Maintenance-Trees	57,731	73,014	162,175	87,250	162,750	86.5%	142,035	144,875	147,775	150,730
5059 Snow Removal	0	7,955	0	0	0		0	0	0	0
5065 Street Lighting-Electric	35,111	31,433	35,000	38,700	29,000	-25.1%	29,580	30,170	30,775	31,390
5066 Garbage Hauling	21,471	18,201	19,900	19,900	21,000	5.5%	21,000	21,000	21,000	21,000
5085 Rentals	174	111	400	800	800	0.0%	800	800	800	800
5095 Other Contractual Services	103,411	81,569	79,165	80,350	93,750	16.7%	95,425	97,135	98,875	100,655
5096 Reimbursable Contractor Svcs	0	9,242	12,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Contractual Services	325,056	315,157	413,695	338,910	424,465	25.2%	406,590	412,325	418,170	424,125
60 Commodities										
6000 Office Supplies	156	467	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	5,010	6,820	5,500	5,000	5,500	10.0%	5,500	5,500	5,500	5,500
6020 Gasoline & Oil	39,542	48,852	41,200	43,640	50,640	16.0%	51,655	52,685	53,740	54,815

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
6040 Supplies-Equipment	10,651	8,609	10,000	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
6041 Supplies-Vehicles	13,047	18,744	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	10,969	9,546	17,000	16,500	17,500	6.1%	17,500	17,500	17,500	17,500
6043 Supplies-Trees	24,455	16,436	20,600	19,100	19,100	0.0%	19,100	19,100	19,100	19,100
6050 Small Tools	720	657	1,100	1,100	1,100	0.0%	1,100	1,100	1,100	1,100
6060 Salts & Chemicals	135,130	130,745	107,740	135,000	90,000	-33.3%	135,000	135,000	135,000	135,000
Total Commodities	239,680	240,875	218,840	246,040	209,540	-14.8%	255,555	256,585	257,640	258,715
70 Capital Outlay										
7000 Equipment	757	1,422	6,435	7,580	5,500	-27.4%	7,500	7,500	7,500	7,500
7020 Vehicles	0	0	0	0	0		0	0	0	0
Total Capital Outlay	757	1,422	6,435	7,580	5,500	-27.4%	7,500	7,500	7,500	7,500
90 Transfers										
9033 Transfer To Equipment Replace.	0	79,500	122,290	54,500	127,450	133.9%	0	0	0	0
9061 Transfer To Info Tech Fund	12,210	17,350	27,010	27,010	19,480	-27.9%	24,460	22,050	19,760	19,860
Total Transfers	12,210	96,850	149,300	81,510	146,930	80.3%	24,460	22,050	19,760	19,860
Total Public Works	1,313,246	1,312,516	1,428,780	1,385,055	1,469,895	6.1%	1,413,725	1,446,735	1,481,100	1,520,640

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries	Fund Allocation		
Position	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
Engineering			
Staff Engineer	50%	40%	10%
Operations			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker II	50%	40%	10%
1-General Utility Worker I	0%	100%	0%
Forestry & Grounds			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
Water & Wastewater			
Crew Leader Water &	0%	75%	25%
2-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	0%	100%

1 General Utility Worker II position transferred from the General Fund to Water Fund

Salaries Part-Time	11-12	11-12	12-13
	Est. Act	Budget	Budget
Temporary Snowplow Drivers	2,000	4,000	6,000
P/T General Utility Worker	10,000		13,195
Seasonal Summer Help (4)	21,465	20,550	22,400
Engineering Intern	5,460	6,720	6,720
Administrative Secretary (P/T)	7,320	7,325	7,540
Administrative Secretary - VH (2)	4,945	7,655	6,965
	51,190	46,250	62,820

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- 4 temporary seasonal summer employees @ \$10 per hour (14 weeks)
- 1 Engineering intern @ \$12 per hour (14 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker replaced full-time GU II in 2011

Salaries Overtime	11-12	11-12	12-13
	Est. Act	Budget	Budget
Public Works Operations			
Snow & Ice Control	16,000	24,400	24,400
Other	6,000	8,490	8,490
Special Events	800	800	800
Forestry/Grounds			
General duties	3,000	4,000	4,000
EAB	800	1,000	1,000
Com Ed	500	0	0
Engineering		0	0
	27,100	38,690	38,690

Uniforms	11-12	11-12	12-13
	Est. Act	Budget	Budget
Uniform Rental	3,780	4,390	3,780
Short Sleeve Shirts	650	820	635
Safety Equipment	1,100	1,100	1,100
Rainwear & Hip Boots	200	250	165
Coveralls	230	230	230
Winter Coats	280	280	280
Jackets	200	200	200
T-Shirts	140	140	140
Hats		0	100
Miscellaneous	345	345	345
Total	6,925	7,755	6,975

- Safety Equip. includes Hard Hats, Vests, Steel Toe Shoes, Glasses and Gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2014

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Dues & Subscriptions	11-12 Est. Act	11-12 Budget	12-13 Budget
APWA - Agency Member (3)	390	400	400
ITE (1 membership)			
PTOE certification			
ISPE (1 membership)	250	250	250
PE exam (Stelle)			
PE License Renewal-Village Engineer	65	60	
ISA - Arborist	245	250	250
Morton Arboretum Dues	65	65	65
Tree City Dues	35	35	35
Botanic Garden Dues			
ILGISA - Asst Engr & GIS Intern			
WCMC Dues	575	575	575
Publications	100	150	150
	<u>1,725</u>	<u>1,785</u>	<u>1,725</u>
- PE License Renewal every two years (next FY 12-13) \$65			

Tuition Reimbursement	11-12 Est. Act	11-12 Budget	12-13 Budget
May	1,000	1,000	1,000
Water Operator			
	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>

Training & Travel Expense	11-12 Est. Act	11-12 Budget	12-13 Budget
APWA Chapter Meetings	50	200	200
Continuing Education - licensed positions	800	800	800
Arborculture Training	350	400	400
Safety classes/seminars			
CDL Reimbursement	250	250	250
Misc. Training - Engineering	400	400	400
Misc. Training - Oper.	300	400	400
I-Pass / tolls	100		
	<u>2,250</u>	<u>2,450</u>	<u>2,450</u>

Telephone	11-12 Est Act	11-12 Budget	12-13 Budget
Monthly Phone Charge	6,755	3,785	5,290
Barn	465	450	415
Fax Line	455	430	450
Verizon (10)	3,585	3,900	3,530
Verizon Hardware	0	0	0
	<u>11,260</u>	<u>8,565</u>	<u>9,685</u>

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Maintenance-Equipment	11-12 Est. Act	11-12 Budget	12-13 Budget
Tractor and mower repairs	1,600	2,000	2,000
Scag blade/wheel replacement	400	500	
Engineering Equipment		300	300
Compressor repair & service	2,100	2,100	2,100
Miscellaneous	3,000	3,000	3,000
	<u>7,100</u>	<u>7,900</u>	<u>7,400</u>
<p>- Engineering Equipment includes Xerox Large Format Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)</p> <p>- Miscellaneous equipment-Payloader, Backhoe & Toolcat (50% PW/50% Water)</p>			

Maintenance Vehicles	11-12 Est. Act	11-12 Budget	12-13 Budget
Vehicle safety testing	1,150	1,150	1,150
Tire repair/maintenance	2,000	2,000	2,000
Plow truck tires	8,000	8,000	8,000
Other vehicle repairs	20,000	20,000	24,000
	<u>31,150</u>	<u>31,150</u>	<u>35,150</u>
<p>increasing maintenance cost represents deferral of equipment</p>			

Maintenance Streets	11-12 Est. Act	11-12 Budget	12-13 Budget
Storm sewer rodding	3,580	4,000	4,000
Storm sewer repair	3,000	5,000	5,000
Miscellaneous	500	1,000	1,000
	<u>7,080</u>	<u>10,000</u>	<u>10,000</u>

Maintenance Lighting	11-12 Est. Act	11-12 Budget	12-13 Budget
Street Light Maintenance	10,000	8,000	8,000
Repairs/Knockdowns	30,000	20,000	20,000
LED conversions			0
	<u>40,000</u>	<u>28,000</u>	<u>28,000</u>
<p>- Streetlight Maintenance Contract (1): Meade Electric, \$95.00/hr, as needed</p> <p>- Streetlight Maintenance Contract (2): RAG's Electric, \$93.00/hr, as needed</p> <p>- Meade Streetlight maintenance contract expires 5/2012</p> <p>- RAG's Streetlight maintenance contract expires 5/2012</p> <p>* Many streetlight repairs are the result of traffic accidents and costs are reimburseable</p>			

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Maintenance-Signals	11-12	11-12	12-13
	Est. Act	Budget	Budget
BR Prkwy @ Bridewell	1,500	2,500	2,500
Cook County Signals	3,655	3,655	4,210
DuPage County Signal			
IDOT Signal		600	600
Burr Ridge Middle School	200	200	200
Wayside Horn*	2,000	3,000	3,000
Pleasantdale School	120	120	120
	7,475	10,075	10,630

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.
- Cook County Signals cost is based on annual contract.
- IDOT signal (pending) Madison Street and North Frontage Road
- BR Middle - Village share of flashing light maint.
- * \$5K annually for wayside horn repairs is reimburseable from DG Township

Maintenance-Trees	11-12	11-12	12-13
	Est. Act	Budget	Budget
Removals	17,000	17,000	17,000
Parkway Tree Trimming	42,000	42,000	47,000
Gypsy Moth trap supplies	250	250	250
EAB Treatment	88,000	28,000	60,000
EAB Tree Removal	9,000		10,000
EAB Grant			23,500
Com Ed transmission line trimming	5,925		5,000
	162,175	87,250	162,750

- The Village is divided into 7 areas for purpose of maintaining a cyclical tree trimming program on a 7 year basis. In FY 11-12, Area 2 will be trimmed. This is the area east of CLR and between I-55 and 55th Street
- In 10-11 there were 16,700 inches to trim
- In 11-12 there will be 11,434 inches to trim
- In 12-13 there will be 13,050 inches to trim
- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program
- The Village received a grant through the metropolitan mayors caucus to perform a Village wide tree inventory. All but \$3,500 will be reimbursed through this grant.

Snow Removal
- contractual snow services at VH and PD parking lots (as needed)
- emergency snow removal assistance

Street Lighting-Electrical
- Village electric rate locked through NIMEC until May, 2012

Rentals	11-12	11-12	12-13
	Est. Act	Budget	Budget
Stump Grinder			
Other rentals	400	800	800
Total	400	800	800

- Stump grinder is for removing stumps following EAB tree removal

Garbage Hauling	11-12	11-12	12-13
	Est. Act	Budget	Budget
Street sweeping removal	12,000	12,000	12,000
Woodchip disposal	5,500	5,500	6,500
Waste disposal	2,400	2,400	2,500
	19,900	19,900	21,000

increase in woodchip disposal is due to EAB removal.

Reimbursable Contractor Services	11-12	11-12	12-13
	Est. Act	Budget	Budget
Weed lot mowing	9,500	10,000	10,000
Contractor clean-up, ROW damage/insurance	2,500	5,000	5,000
	12,000	15,000	15,000

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Other Contractual Services	11-12	11-12	12-13
	Est. Act	Budget	Budget
Mosquito Abatement	36,065	37,150	37,150
Woodview Tollway Storm Sewer	500	500	500
Miscellaneous	900	900	1,000
West Nile Virus Gravit Trap			3,000
Mandatory CDL Drug Testing	1,200	900	1,200
Spring/Fall Brush Pickup	30,900	30,900	30,900
Emergency Brush Pickup	9,600	10,000	20,000
	79,165	80,350	93,750

- FY10-11, Reimburseable items moved to Acct 50-5096
- Clarke Mosquito 3 year contract expires after the 2011 treatment season

Supplies - Equipment

Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, washers, scrubber, shop equipment, core drill, tractors, payloader, etc.

- Shared equipment includes: Payloader, Backhoe & Toolcat (50% PW/50% Water)

Supplies - Trees	11-12	11-12	12-13
	Est. Act	Budget	Budget
Parkway Trees	10,000	10,000	10,000
Resident Tree Program *	9,500	7,500	7,500
Forestry Supplies	600	600	600
Tree Treatments	500	1,000	1,000
	20,600	19,100	19,100

- * The resident tree program is reimburseable
- In FY 2009-10, 100 trees were planted.
- In FY 2010-11, 50 trees were planted.
- In FY 2011-12, 50 trees were planted.
- In FY 2012-13, 50 trees will be planted.

Supplies - Streets

Street supplies includes various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000. In FY 2010-11 the sign program was reduced from \$10,000 to \$5,000.

Salts & Chemicals	11-12	11-12	12-13
	Est. Act	Budget	Budget
Total Tons Regular	1,440	1,800	1,200
Cost per ton	74.82	75	75
Subtotal	107,740	135,000	90,000

- Rock Salt cost projections are based upon awarded State Contract from previous year.
- 2010 salt price: \$75 / ton
- 2011 salt price: \$74.82 / ton
- 2012 price is based upon consistency with previous bid environments

Equipment	11-12	11-12	12-13
	Est. Act	Budget	Budget
Replacement Type II barricades	2,150	2,500	
Heavy duty air jack (replacement)	1,325	1,600	
Safety truck rack for lifts (OHSA req.)	860	1,000	
Replacement safety cones	970	1,000	
Welding cables (IRMA recommend)	650	650	
Stihl line trimmer	480	480	
18V drill/driver		350	
22 ton floor jack			2,800
Replacement push mowers			1,600
Safety lanyard - bucket truck			650
Versamat system			450
	6,435	7,580	5,500

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
50 Contractual Services										
5052 Maintenance-Buildings	25,357	21,709	37,920	38,030	39,940	5.0%	40,000	40,000	40,000	40,000
5057 Maintenance-Grounds	24,682	22,234	33,485	38,960	43,345	11.3%	39,325	40,115	40,915	41,735
5058 Janitorial Services	21,986	29,157	42,095	46,125	45,795	-0.7%	46,710	47,645	48,595	49,570
5080 Utilities	2,047	3,347	6,000	7,300	7,300	0.0%	7,445	7,595	7,745	7,900
5095 Other Contractual Services	1,834	5,602	3,665	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
Total Contractual Services	75,905	82,048	123,165	135,415	141,380	4.4%	138,480	140,355	142,255	144,205
60 Commodities										
6010 Operating Supplies	14,163	17,879	25,300	26,200	26,050	-0.6%	26,570	27,100	27,645	28,195
Total Commodities	14,163	17,879	25,300	26,200	26,050	-0.6%	26,570	27,100	27,645	28,195
70 Capital Outlay										
7010 Improvements	7,500	14,496	0	0	15,000		0	0	0	0
Total Capital Outlay	7,500	14,496	0	0	15,000		0	0	0	0
Total Buildings & Grounds	97,568	114,422	148,465	161,615	182,430	12.9%	165,050	167,455	169,900	172,400

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Maintenance-Building	11-12	11-12	12-13
	Est. Act	Budget	Budget
Alarm service - VH, DPW, Rustic	2,840	2,840	3,000
Alarm service - PD	1,100	1,140	1,140
Fire alarm & sprinkler testing - PD	720	750	750
Fire Extinguisher Maint - VH, DPW	850	850	850
Fire Extinguisher Maint - PD	800	800	800
Sprinkler sytem testing, VH, DPW	1,000	1,000	1,000
Sprinkler sytem testing, PD	1,000	1,110	1,100
Garbage pick-up, VH	840	840	840
Garbage pick-up, PD	840	840	840
HVAC Contract - VH, DPW	7,035	7,035	7,035
HVAC Contract - PD	3,895	3,895	3,895
HVAC Repairs (VH)	5,000	5,000	5,000
HVAC Repairs (PD)	2,000	1,500	2,000
HVAC Repairs (DPW)	2,500	1,200	1,200
Pest Control	500	1,000	1,000
Generator Maint. - VH & DPW	1,500	1,640	1,640
Generator Maint. - PD	1,000	1,590	1,750
Replace Overhead door springs DPW			1,100
Miscellaneous	4,500	5,000	5,000
	37,920	38,030	39,940

Other Contractual Services	11-12	11-12	12-13
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	3,165	5,000	5,000
Environmental air test at VH	500		
	3,665	5,000	5,000

Maintenance-Grounds	11-12	11-12	12-13
	Est. Act	Budget	Budget
Fall Cleanup-Village Hall	400	600	*
Weed Control Parks / Village Hall / PD	6,500	6,500	6,500
VH mowing	3,920	3,920	4,075
PD mowing	3,920	5,600	5,450
PD landscape maintenance	3,270	3,270	3,880
PD Annuals			1,100
PD Mulch			3,870
VH landscape maintenance			
Veteran's memorial landscape maintenanc	2,170	2,170	2,470
Aquatic Weed Control - Lakewood/Windsor	9,305	13,500	13,500
Irrigation System Maint - VH & Gateway	1,000	800	800
Irrigation System Maint - PD	500	500	500
Irrigation system extension - PD annuals			1,200
Windsor Annual Burn	2,500	2,100	
	33,485	38,960	43,345

- 2012 VH mowing contract @ \$485 per mo
- 2012 PD mowing contract @ \$600 per mo
- Lakewood Aquatic Management plan, \$5,794/season
- Lakewood duckweed treatment, \$760/service
- Windsor Aquatic Management plan, \$3,510/season
- Windsor duckweed treatment, \$605/service
* Included in mowing contract
- PD mulch provided every two years

Utilities	11-12	11-12	12-13
	Est. Act	Budget	Budget
Gas Heating Charges		0	0
Dupage & Hinsdale Sewer	4,500	5,000	5,000
Electric for Aerator Pumps	1,200	2,000	2,000
Electric for Wayside Horn	300	300	300
	6,000	7,300	7,300

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Operating Supplies	11-12	11-12	12-13
	Est. Act	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	4,000	4,000	4,000
Janitorial Supplies - PD (liners, towels, etc.)	2,000	2,000	2,000
Electrical/Lighting/Bulbs - VH & DPW	3,200	3,200	3,200
Electrical/Lighting/Bulbs - PD	3,000	3,000	3,000
Landscape Materials (Annuals)	1,750	1,750	2,500
First Aid Supplies - VH & DPW	300	300	300
First Aid Supplies - PD	200	300	300
Building Supplies - VH & DPW	2,500	2,500	2,500
Building Supplies - PD	2,000	2,000	2,000
Sidewalk salt for public buildings	1,200	2,000	1,000
Miscellaneous	2,000	2,000	2,000
Grass Carp for aquatic weed control	350	350	350
Stihl backpack blower	500	500	500
Forestry Hand Tools	400	400	400
Large Chain Saw (2)			
Holiday lights/Village Hall	500	500	500
Floor protection mats for DPW			900
Rental of scissor lift for PD lighting (annual)			600
Ladders for new PD	1,400	1,400	
	<u>25,300</u>	<u>26,200</u>	<u>26,050</u>

- Gateway Landscape Replacements transferred to Hotel/Motel Tax Fund
- Partial Holiday Lights transferred to Hotel/Motel Tax Fund

Janitorial Services	11-12	11-12	12-13
	Est. Act	Budget	Budget
Janitorial Service - VH	10,800	11,125	10,800
Janitorial Service - DPW	5,040	5,045	5,040
Janitorial Service - PD	16,200	16,200	16,200
Carpet Cleaning - VH & DPW	2,000	3,000	3,000
Carpet Cleaning - PD	1,000	1,000	1,000
Mat Rental - VH & DPW	1,405	1,405	1,405
Mat Rental - PD	1,200	1,200	1,200
Window & Blind Cleaning - VH & DPW	600	1,200	1,200
Window & Blind Cleaning - PD	1,000	1,000	1,000
Strip Floors at VH	500	500	500
Furniture & Drapery Cleaning	0	600	600
Sanitize Jail Cells	2,000	3,500	3,500
Miscellaneous	350	350	350
	<u>42,095</u>	<u>46,125</u>	<u>45,795</u>

- Best Quality Cleaning contract expires in October, 2012

Improvements	11-12	11-12	12-13
	Est. Act	Budget	Budget
Replace RTU at DPW			15,000

**VILLAGE OF BURR RIDGE
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	278,444	300,066	296,354	168,439	129,609	161,394	193,239	225,144
Total Revenues	68,849	75,847	68,600	72,405	72,510	72,620	72,730	72,845
Total Expenditures	47,227	79,559	196,515	111,235	40,725	40,775	40,825	40,875
Net Increase (Decrease)	21,622	-3,712	-127,915	-38,830	31,785	31,845	31,905	31,970
Available Reserves - April 30	300,066	296,354	168,439	129,609	161,394	193,239	225,144	257,114

Estimated Reserves May 1, 2012

168,439

Estimated Revenues:

Charges For Services	67,050
Miscellaneous Revenues	5,355

Total Estimated Revenues

72,405

Estimated Expenditures:

Contractual Services	39,925
Capital Outlay	70,560
Other Expenditures	750

Total Estimated Expenditures

111,235

Net Increase (Decrease)

-38,830

Estimated Reserves April 30, 2013

129,609

21 E-911 Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
34 Charges For Services										
3420 E-911 Surcharge	58,829	65,532	63,350	68,440	67,050	-2.0%	67,050	67,050	67,050	67,050
Total Charges For Services	58,829	65,532	63,350	68,440	67,050	-2.0%	67,050	67,050	67,050	67,050
37 Miscellaneous Revenues										
3700 Interest Income	10,020	10,315	5,250	12,850	5,355	-58.3%	5,460	5,570	5,680	5,795
Total Miscellaneous Revenues	10,020	10,315	5,250	12,850	5,355	-58.3%	5,460	5,570	5,680	5,795
Total Revenues	68,849	75,847	68,600	81,290	72,405	-10.9%	72,510	72,620	72,730	72,845

21 E-911 Fund
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
50 Contractual Services										
5095 Other Contractual Services	31,183	29,946	25,815	42,175	39,925	-5.3%	39,925	39,925	39,925	39,925
Total Contractual Services	31,183	29,946	25,815	42,175	39,925	-5.3%	39,925	39,925	39,925	39,925
70 Capital Outlay										
7000 Equipment	15,323	48,776	170,100	170,100	70,560	-58.5%	0	0	0	0
Total Capital Outlay	15,323	48,776	170,100	170,100	70,560	-58.5%	0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	721	838	600	900	750	-16.7%	800	850	900	950
Total Other Expenditures	721	838	600	900	750	-16.7%	800	850	900	950
Total Special Revenue E-911	47,227	79,559	196,515	213,175	111,235	-47.8%	40,725	40,775	40,825	40,875

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

E911 Surcharge - Revenues	Avg Monthly Lines	9,071	9,800	9,601	9,601	9,601	9,601	9,601
	Surcharge	2011-12	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
	Allocation	Est	Actual	Budget	Projected	Projected	Projected	Projected
Surcharge	\$0.600	65,310	70,556	69,124	69,124	69,124	69,124	69,124
Less 3% Accounting Charge	(\$0.018)	(1,959)	(2,117)	(2,074)	(2,074)	(2,074)	(2,074)	(2,074)
Net Surcharge Collected	\$0.582	63,350	68,440	67,050	67,050	67,050	67,050	67,050
Other Contractual Services								
Southwest Central E-911 Board	\$0.160	16,565	18,816	16,565	16,565	16,565	16,565	16,565
AT&T - Routings & Charges	\$0.116	9,250	13,640	13,640	13,640	13,640	13,640	13,640
		25,815	32,456	30,205	30,205	30,205	30,205	30,205
DuPage Interoperability Radio System Fee			9,720	9,720	9,720	9,720	9,720	9,720
		25,815	42,176	39,925	39,925	39,925	39,925	39,925
Equipment Reserves								
Tri-State Fire Protection District	\$0.050	5,442	5,880	5,760	5,760	5,760	5,760	5,760
Pleasantdale Fire Protection District	\$0.050	5,442	5,880	5,760	5,760	5,760	5,760	5,760
Village of Burr Ridge	\$0.206	26,650	24,224	15,604	15,604	15,604	15,604	15,604
		37,535	35,984	27,125	27,125	27,125	27,125	27,125
Total Surcharges	\$0.582	63,350	68,440	67,050	67,050	67,050	67,050	67,050

- Ordinance establishing E-911 adopted January 23, 1989. Telephone surcharge established at \$.60 per line. less 3% accounting charge for a net surcharge of \$.582.
- Southwest Central E-911 Board based on \$.160 per line.
- AT&T estimated cost based on \$87.50 per 1,000 line routings (12) plus monthly taxes of \$146.37
- Tri-State and Pleasantdale Fire Protection Districts based on \$.050 per line.
- Village of Burr Ridge receives remainder of surcharge after payouts to AT&T and other agencies
- The Equipment Reserve figure equals what is estimated to be reserved in any fiscal year. The actual amount that will be available for the Burr Ridge Police and the Fire Districts will be determined after the audit has been completed.

Equipment	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Tri-State Fire Protection District		0	0
Pleasantview Fire Protection District	0	0	70,560
Village of Burr Ridge	170,100	170,100	0
	170,100	170,100	70,560

2012-13

- Pleasantview FD new CAD system.

2011-12

- Radio Communications Replacement. Current Motorola portable two-way UHF radios issued to each officer are currently 15 to 17 years old and are obsolete and no longer supported by Motorola for repair. The reason we waited longer than usual to replace the radios was due to the pending implementation of the DuPage Interoperable Radio System on Motorola's Starcom 21 system. The DuPage system will provide every law enforcement agency in DuPage County with fully interoperable communications in mutual aid situations.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Available Reserves	2010-11 Actual	2011-12 Est Act	2012-13 Budget
Tri-State Fire Protection District-May 1	13,809	19,887	25,641
Surcharge	5,630	5,442	5,760
Interest Allocation	448	312	701
Equipment	0	0	0
Tri-State Fire Protection District-April 30	19,887	25,641	32,102
Pleasantview Fire Protection District-May 1	62,890	70,560	77,109
Surcharge	5,630	5,442	5,760
Interest Allocation	2,040	1,107	2,108
Equipment	0	0	(70,560)
Pleasantview Fire Protection District-April 30	70,560	77,109	14,417
Village of Burr Ridge-May 1	223,118	205,907	65,688
Surcharge	24,327	26,650	15,604
Interest Allocation	7,237	3,231	1,796
Equipment	(48,776)	(170,100)	
Village of Burr Ridge-April 30	205,907	65,688	83,088
Available Reserves-April 30	296,354	168,438	129,607

**VILLAGE OF BURR RIDGE
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	-10,066	-5,424	3,565	0	0	0	0	0
Total Revenues	296,638	300,221	325,520	336,450	297,030	305,870	314,990	324,370
Total Expenditures	291,997	291,232	329,085	336,450	297,030	305,870	314,990	324,370
Net Increase (Decrease)	4,641	8,989	-3,565	0	0	0	0	0
Available Reserves - April 30	-5,424	3,565	0	0	0	0	0	0

Estimated Reserves May 1, 2012

0

Estimated Revenues:

Intergovernmental	329,930
Miscellaneous	6,520

Total Estimated Revenues

336,450

Estimated Expenditures:

Other Expenditures	750
Transfers	335,700

Total Estimated Expenditures

336,450

Net Increase (Decrease)

0

Estimated Reserves April 30, 2013

0

22 Motor Fuel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
33 Intergovernmental										
3340 State Allotments	293,512	294,196	319,000	329,020	329,930	0.3%	290,380	299,090	308,070	317,310
Total Intergovernmental	293,512	294,196	319,000	329,020	329,930	0.3%	290,380	299,090	308,070	317,310
37 Miscellaneous										
3700 Interest Income	3,126	6,026	6,520	2,940	6,520	121.8%	6,650	6,780	6,920	7,060
Total Miscellaneous	3,126	6,026	6,520	2,940	6,520	121.8%	6,650	6,780	6,920	7,060
Total Revenues	296,638	300,221	325,520	331,960	336,450	1.4%	297,030	305,870	314,990	324,370

22 Motor Fuel Tax Fund
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	217	347	600	250	750	200.0%	800	850	900	950
Total Other Expenditures	217	347	600	250	750	200.0%	800	850	900	950
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	291,780	290,885	328,485	331,710	335,700	1.2%	296,230	305,020	314,090	323,420
Total Transfers	291,780	290,885	328,485	331,710	335,700	1.2%	296,230	305,020	314,090	323,420
Total Special Revenue MFT	291,997	291,232	329,085	331,960	336,450	1.4%	297,030	305,870	314,990	324,370

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Notes

Road Program Funding

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	328,953	9,542	150,512	190,472	172,737	172,737	172,737	172,737
Total Revenues	282,023	381,716	406,950	421,885	433,550	445,580	457,950	470,715
Total Expenditures	601,435	240,746	366,990	439,620	433,550	445,580	457,950	470,715
Net Increase (Decrease)	-319,412	140,970	39,960	-17,735	0	0	0	0
Available Reserves - April 30	9,542	150,512	190,472	172,737	172,737	172,737	172,737	172,737

Estimated Reserves May 1, 2012

190,472

Estimated Revenues:

Taxes	416,530
Miscellaneous Revenues	5,355
Other	0

Total Estimated Revenues

421,885

Estimated Expenditures:

Contractual Services	78,325
Capital Outlay	0
Other Expenditures	270,750
Transfers	90,545

Total Estimated Expenditures

439,620

Net Increase (Decrease)

-17,735

Estimated Reserves April 30, 2013

172,737

23 Hotel/Motel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
30 Taxes										
3080 Hotel/Motel Taxes	280,626	378,619	401,700	393,220	416,530	5.9%	428,090	440,010	452,270	464,920
Total Taxes	280,626	378,619	401,700	393,220	416,530	5.9%	428,090	440,010	452,270	464,920
37 Miscellaneous Revenues										
3700 Interest Income	1,397	3,097	5,250	730	5,355	633.6%	5,460	5,570	5,680	5,795
3710 Donations	0	0	0	0	0		0	0	0	0
Total Miscellaneous Revenues	1,397	3,097	5,250	730	5,355	633.6%	5,460	5,570	5,680	5,795
38 Other										
3800 Bond Proceeds	0	0	0	0	0		0	0	0	0
Total Other	0	0	0	0	0		0	0	0	0
Total Revenues	282,023	381,716	406,950	393,950	421,885	7.1%	433,550	445,580	457,950	470,715

23 Hotel/Motel Tax Fund
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
50 Contractual Services										
5069 Maintenance-Gateway Landscape	33,366	32,306	30,415	31,610	44,300	40.1%	44,300	54,300	54,300	54,300
5075 Gateway Projects	32,171	20,853	11,740	24,425	34,025	39.3%	24,025	24,025	24,025	24,025
Total Contractual Services	65,537	53,160	42,155	56,035	78,325	39.8%	68,325	78,325	78,325	78,325
70 Capital Outlay										
7010 Improvements	279,755	0	0	0	0		0	0	0	0
Total Capital Outlay	279,755	0	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	298	118	600	300	750	150.0%	800	850	900	950
8050 Programs/Tourism Promotions	30,905	14,425	17,115	22,500	20,000	-11.1%	20,000	20,000	20,000	20,000
8055 Hotel/Motel Marketing	179,025	127,128	261,205	261,205	250,000	-4.3%	253,880	255,860	268,180	280,895
Total Other Expenditures	210,228	141,671	278,920	284,005	270,750	-4.7%	274,680	276,710	289,080	301,845
90 Transfers										
9041 Transfer To Debt Service	45,915	45,915	45,915	45,915	90,545	97.2%	90,545	90,545	90,545	90,545
Total Transfers	45,915	45,915	45,915	45,915	90,545	97.2%	90,545	90,545	90,545	90,545
Total Special Revenue Hotel/Motel	601,435	240,746	366,990	385,955	439,620	13.9%	433,550	445,580	457,950	470,715

23 Hotel/Motel Tax Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Hotel/Motel Taxes	3%	3%	4%	3%	3%	3%	3%
	2011-12	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Quality Inn	31,000	34,200	31,000	31,000	31,000	31,000	31,000
Extended Stay America	31,550	34,250	32,810	33,790	34,810	35,850	36,930
Spring Hill Suites	118,200	114,920	122,930	126,620	130,420	134,330	138,360
Marriot	220,950	209,850	229,790	236,680	243,780	251,090	258,630
Total	401,700	393,220	416,530	428,089	440,010	452,270	464,920

Hotel/Motel Marketing	65%	66%	60%	59%	58%	57%	58%
	2011-12	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
	Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Total	261,210	261,205	250,000	253,880	255,860	268,180	280,895

Programs/Tourism Promotion

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%
The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

Program Costs	2011-2012 Est. Act.	2011-2012 Budget	2012-2013 Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Rendezvous	0	0	0
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,040	4,500	5,000
4th of July Public Works & Police detail	675	5,000	3,000
4th of July Fireworks Pleasantdale Park	0	1,000	0
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Pleasantdale Park Dist.-Vial House Museum	0	500	500
Flags	2,000	2,000	2,000
Total	17,115	22,500	20,000

Maintenance-Gateway Landscape

	11-12 Est. Act.	11-12 Budget	12-13 Budget
Medians/Gateways/CLR & BR Parkway	30,415	31,610	44,300
CLR/I55 Interchange		0	0
	30,415	31,610	44,300

Gateway Projects	11-12 Est. Act.	11-12 Budget	12-13 Budget
Electric for median	1,420	700	1,500
Electric for gateway signs	0	700	0
Repair Gateway Lights	810	0	0
Gateway landscape replacements	2,000	2,500	2,500
North CLR median plant enhancements			10,000
Holiday lights Village Hall	1,000	1,000	1,000
South Gateway Annuals	2,500	2,500	2,500
Village Center event signs	0	5,000	5,000
Bucket Truck Rental	0	1,025	1,025
South Median Landscape Improvements	2,635	5,000	5,000
Holiday Décor	1,375	5,000	4,500
Event Signage	0	1,000	1,000
	11,740	24,425	34,025

23 Hotel/Motel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Improvements

Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay future years.

Installment Loan #1

Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

Installment Loan #2 (Estimate)

Installment Loan Interest Rate		4.00%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2012-2013	Year 1	30,151	14,480	44,631
2013-2014	Year 2	31,357	13,274	44,631
2014-2015	Year 3	32,612	12,020	44,631
2015-2016	Year 4	33,916	10,715	44,631
2016-2017	Year 5	35,273	9,359	44,631
2017-2018	Year 6	36,684	7,948	44,631
2018-2019	Year 7	38,151	6,480	44,631
2019-2020	Year 8	39,677	4,954	44,631
2020-2021	Year 9	41,264	3,367	44,631
2021-2022	Year 10	42,915	1,717	44,631
Total		362,000	84,313	446,313

-CLR/I-55 Improvement Project

VILLAGE OF BURR RIDGE
RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1			0	0	1,000	2,000	3,000	4,000
Total Revenues			0	51,500	57,750	64,000	70,250	76,500
Total Expenditures			0	50,500	56,750	63,000	69,250	75,500
Net Increase (Decrease)			0	1,000	1,000	1,000	1,000	1,000
Available Reserves - April 30		0	0	1,000	2,000	3,000	4,000	5,000

Estimated Reserves May 1, 2012

0

Estimated Revenues:

Taxes	50,000
Miscellaneous Revenues	1,500

Total Estimated Revenues

51,500

Estimated Expenditures:

Other Expenditures	50,500
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Total Estimated Expenditures

50,500

Net Increase (Decrease)

1,000

Estimated Reserves April 30, 2013

1,000

24 Restaurant/Place of Eating Tax
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
30 Taxes										
3070 Restaurant/Place of Eating Tax			0	0	50,000		56,250	62,500	68,750	75,000
Total Taxes			0	0	50,000		56,250	62,500	68,750	75,000
37 Miscellaneous Revenues										
3700 Interest Income			0	0	1,500		1,500	1,500	1,500	1,500
Total Miscellaneous Revenues			0	0	1,500		1,500	1,500	1,500	1,500
Total Revenues			0	0	51,500		57,750	64,000	70,250	76,500

24 Restaurant/Place of Eating Tax
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
80 Other Expenditures										
8040 Bank Service Fees			0	0	500		500	500	500	500
8060 Restaurant/Place of Eating Mkt			0	0	50,000		56,250	62,500	68,750	75,000
Total Other Expenditures			0	0	50,500		56,750	63,000	69,250	75,500
Total Restaurant/Place of Eating Tax			0	0	50,500		56,750	63,000	69,250	75,500

24 Restaurant/Place of Eating Tax

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Restaurant/Place of Eating Marketing

25% of the 1% of the Place of Eating tax will go to promote local restaurants and places of eating.

**VILLAGE OF BURR RIDGE
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	26,822	2,338,668	1,081,079	965,194	1,020,989	253,694	65,004	4
Total Revenues	7,068,940	1,568,702	435,635	1,183,405	403,730	1,303,260	533,280	656,405
Total Expenditures	4,757,093	2,826,292	551,520	1,127,610	1,171,025	1,491,950	598,280	656,405
Net Increase (Decrease)	2,311,847	-1,257,589	-115,885	55,795	-767,295	-188,690	-65,000	0
Available Reserves - April 30	2,338,668	1,081,079	965,194	1,020,989	253,694	65,004	4	4

Estimated Reserves May 1, 2012

965,194

Estimated Revenues:

Intergovernmental	100,000
Miscellaneous Revenues	385,705
Other	362,000
Transfers	335,700

Total Estimated Revenues

1,183,405

Estimated Expenditures:

Capital Outlay	1,126,310
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

1,127,610

Net Increase (Decrease)

55,795

Estimated Reserves April 30, 2013

1,020,989

31 Capital Improvements Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
33 Intergovernmental										
3320 State Grants	0	366,894	72,710	240,000	100,000	-58.3%	0	0	0	0
3325 Federal Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	366,894	72,710	240,000	100,000	-58.3%	0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	108,179	21,321	20,575	14,690	20,000	36.1%	20,000	15,000	10,000	10,000
3710 Donations	96,091	26,679	0	132,500	284,705	114.9%	57,500	0	0	0
3711 Developer Donations		850,800	0	0	51,000		0	0	0	0
3795 Other Revenue	42,070	12,123	13,865	35,000	30,000	-14.3%	30,000	30,000	27,550	0
Total Miscellaneous Revenues	246,340	910,923	34,440	182,190	385,705	111.7%	107,500	45,000	37,550	10,000
38 Other										
3890 Bond Proceeds	5,885,000	0	0	0	362,000		0	0	0	0
Total Other	5,885,000	0	0	0	362,000		0	0	0	0
39 Transfers										
3910 Transfer From General Fund	645,820	0	0	0	0		0	953,240	181,640	322,985
3922 Transfer From Motor Fuel Tax	291,780	290,885	328,485	331,710	335,700	1.2%	296,230	305,020	314,090	323,420
3923 Transfer From Hotel/Motel Tax	0	0	0	0	0		0	0	0	0
3951 Transfer From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfer From Sewer Fund	0	0	0	0	0		0	0	0	0
Total Transfers	937,600	290,885	328,485	331,710	335,700	1.2%	296,230	1,258,260	495,730	646,405
Total Revenues	7,068,940	1,568,702	435,635	753,900	1,183,405	57.0%	403,730	1,303,260	533,280	656,405

31 Capital Improvements Fund
8010 Capital Improvement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
70 Capital Outlay										
7010 Improvements	322,706	231,719	204,000	790,000	371,650	-53.0%	441,500	674,000	0	0
7055 Village Facility Improvements	3,758,740	1,962,302	42,500	131,000	175,000	33.6%	100,000	125,000	65,000	
7065 2007 Road Program	0	0	0	0	0		0	0	0	0
7066 2008 Road Program	0	0	0	0	0		0	0	0	0
7067 2009 Road Program	671,460	0	0	0	0		0	0	0	0
7068 2010 Road Program	0	555,817	0	0	0		0	0	0	0
7069 2011 Road Program		331	303,840	347,800	0		0	0	0	0
7070 2012 Road Program				0	579,660		628,200	691,600	531,900	655,000
Total Capital Outlay	4,752,906	2,750,169	550,340	1,268,800	1,126,310	-11.2%	1,169,700	1,490,600	596,900	655,000
80 Other Expenditures										
8040 Bank/Investment Fees	4,187	3,487	1,180	1,500	1,300	-13.3%	1,325	1,350	1,380	1,405
Total Other Expenditures	4,187	3,487	1,180	1,500	1,300	-13.3%	1,325	1,350	1,380	1,405
90 Transfers										
9041 Transfer to Debt Service Fund	0	72,635	0	0	0		0	0	0	0
Total Transfers	0	72,635	0	0	0		0	0	0	0
Total Capital Improvement	4,757,093	2,826,292	551,520	1,270,300	1,127,610	-11.2%	1,171,025	1,491,950	598,280	656,405

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Other Revenues										
07-08	08-09	09-10	09-10	10-11	11-12	12-13	13-14	14-15	15-16	
Actual	Actual	Actual	Actual	Actual	Est Act	Budget	Budget	Budget	Budget	Total
96,365	153,775	42,070	25,000	12,125	13,865	30,000	30,000	30,000	27,550	460,750
- Real Estate Transfer Fees of \$460,750 will be used for the new Police facility.										
Transfer From General Fund				11-12	11-12	12-13	13-14	14-15	15-16	16-17
				Est. Act.	Budget	Budget	Project	Project	Project	Project
Road Program				0	0	0	0	953,240	181,640	322,985
Village Facility Improvement				11-12	11-12	12-13	13-14	14-15	15-16	
				Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Village Hall Renovation-Interior				35,000	125,000	175,000			125,000	
Village Hall Renovation-Exterior/Roof								100,000		65,000
Landscape-PD facility det basin				7,500	6,000					
				42,500	131,000	175,000	100,000	125,000	65,000	
- Village Hall renovation split into two phases-interior and exterior										

Transfers From Motor Fuel Tax Fund					
Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.					
Bond Proceeds		09-10	11-12	12-13	
		Actual	Actual	Budget	
Police Facility Bonds		5,885,000			
CLR/I-55 Bridge Improvements				362,000	
- FY 12-13 includes proceeds from a 10 year installment loan for the engineering and contruction match for the CLR/I-55 improvement project. The loan will be paid back with transfers to the Debt Service Fund from the Hotel/Motel Tax Fund.					
State Grants		11-12	11-12	12-13	
		Est. Act.	Budget	Budget	
Underground Storage Tank (L.U.S.T.)		56,810			
ITEP			240,000	0	
Veteran's Blvd		15,900	0	0	
DCEO Grant				100,000	
		72,710	240,000	100,000	
- The ITEP program initially required the Village to front the engineering costs and be reimbursed, but the FFM process has been approved for this project, which allows the Village to utilize the engineering costs as a portion of the grant match obligation.					
- The DCEO Grant may be applied to the 2012 Road program					
Donations		11-12	11-12	12-13	13-14
		Est. Act.	Budget	Budget	Budget
Walsh-Higgins LOC			132,500	132,500	
IDOT Construction Engineering match				69,455	
DuPage County contribution				50,000	
Porterhouse donation				10,000	
Meadowbrook Place subdivision escrow				22,750	
Madison Ridge subdivision escrow					38,000
Ghaben subdivision escrow					12,500
Madison resident contributions					7,000
		0	132,500	284,705	57,500

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Improvements	11-12 Est. Act.	11-12 Budget	12-13 Budget	13-14 Budget	14-15 Budget
<u>CLR/I-55 Bridge ITEP Grant</u>					
CLR/I-55 Bridge Improvement Engineering ¹	\$ 120,000	\$ 300,000	\$ 120,000		
CLR/I-55 Bridge Construction Grant Match				\$ 121,870	
<u>Madison Street Coordior²</u>					
Stage 1, Madison & N. Frontage Signal Phase II Engineering	\$ 15,000				
STP Grant match		\$ 363,000	\$ 81,650		
Material Testing		\$ 5,000	<i>included in PH III</i>		
Construction Inspection	\$ 12,000	\$ 45,000	\$ 95,000		
Stage 2, 79th Street Roundabout (deferred) :					
Phase II Engineering (\$160K)				\$ 160,000	
Right-of-way acquisition, Madison St. (TBD)				<i>TBD</i>	
STP Grant match (\$407K)					\$ 407,000
Material Testing (\$40K)					\$ 40,000
Construction Inspection (\$120K)					\$ 120,000
<u>91st Street LAPP (\$123K Grant)</u>					
Construction Grant Match	\$ 42,000	\$ 55,000			
Construction Engineering	\$ 15,000	\$ 20,000			
Material Testing	\$ -	\$ 2,000			
<u>Garfield Street LAPP (\$167K Grant)</u>					
Survey			\$ 25,000		
STP Construction Grant Match					\$ 72,000
Construction Engineering					\$ 30,000
Material Testing					\$ 5,000
<u>Madison Street LAPP (\$280K Grant)</u>					
Survey			\$ 50,000		
STP Construction Grant Match				\$ 119,000	
Construction Engineering				\$ 35,000	
Material Testing				\$ 5,000	
TOTALS:	\$ 204,000	\$ 790,000	\$ 371,650	\$ 440,870	\$ 674,000

¹ County Line Road Bridge ITEP Project: the Village has been authorized to utilize the FFM program, which allows for the Village to front-load grant match obligations on engineering services. Therefore, \$240K will be paid for engineering services, and the remainder of the match (\$122,500) will be due during construction.

² The Madison St. Improvement Program is scheduled for construction in two stages, a traffic signal in FY 12-13, and a roundabout in FY 14/15; target letting 9/13, construction FY 14/15 (deferred).

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Road Program	2011-2012 Est. Act.	2011-12 Budget	2012-13 Project.	2013-14 Project.	2014-2015 Project.	2015-2016 Project.	2016-2017 Project.
Resurfacing and Repair program	250,036	282,800	527,660	578,200	646,600	461,900	600,000
Drainage Improvements / Other							
Pavement Maintenance	39,548	50,000	40,000	35,000	35,000	50,000	35,000
Material Testing	14,257	15,000	12,000	15,000	10,000	20,000	20,000
	303,841	347,800	579,660	628,200	691,600	531,900	655,000
2012 Road Program-FY 2012-13 *							
<u>Resurfacing Program:</u>							
Garfield Street (Rustic Acres)	18,000						20,500
Meadow brook Drive	99,360						26,300
Burr Ridge Industrial Commons	171,600						599,800
Windsor Court	19,800						20,000
Commonwealth Avenue	30,400						15,000
Fair Elms Avenue	31,000						10,000
Central Avenue	23,000						691,600
60th Street	134,500						
Crack Sealing	25,000						
Pavement Marking	15,000						
Material Testing	12,000						
	579,660						
<u>Notes:</u>							
- 2012 work will also include construction of a traffic signal at Madison / Joliet Road through an STP Grant. (See Improvements)							
2013 Road Program-FY 2013-14 *							
<u>Resurfacing Program:</u>							
West Babson Park	159,000						
Drew Ave & 80th Street	92,400						
Carriage Way subdivision	326,800						
Crack Sealing	20,000						
Pavement Marking	15,000						
Material Testing	15,000						
	628,200						
<u>Notes:</u>							
- 2013 work will also include resurfacing of Madison Street between 79th and 91st through an STP/LAPP grant. (See Improvements)							
* subject to change							
2014 Road Program-FY 2014-15 *							
<u>Resurfacing Program:</u>							
Park Avenue							20,500
61st Place							26,300
High Grove Industrial Park							599,800
Crack Sealing							20,000
Pavement Marking							15,000
Material Testing							10,000
							691,600
<u>Notes:</u>							
- 2014 work will also include resurfacing Garfield Street through the LAPP program (See Improvements)							
2015 Road Program-FY 2015-16*							
<u>Resurfacing Program:</u>							
59th Street (coordinate with Hinsdale)							33,900
Oak Hills neighborhood							235,700
Pleasantdale North neighborhood							192,300
Crack sealing							30,000
Pavement Marking							20,000
Material Testing							20,000
							531,900
2016 Road Program-FY 2016-17*							
<u>Resurfacing Program:</u>							
Fieldstone subdivision							600,000
Crack sealing							20,000
Pavement Marking							15,000
Material Testing							20,000
							655,000

**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	1,235,002	981,794	770,721	634,041	372,241	325,916	314,566	298,186
Total Revenues	36,991	26,661	24,900	72,500	20,000	15,000	10,000	5,000
Total Expenditures	290,199	237,734	161,580	334,300	66,325	26,350	26,380	221,405
Net Increase (Decrease) In Fund Balance	-253,208	-211,073	-136,680	-261,800	-46,325	-11,350	-16,380	-216,405
Available Reserves - April 30	981,794	770,721	634,041	372,241	325,916	314,566	298,186	81,781

Estimated Reserves May 1, 2012

634,041

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	72,500

Total Estimated Revenues

72,500

Estimated Expenditures:

Capital Outlay	333,000
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

334,300

Net Increase (Decrease)

-261,800

Estimated Reserves April 30, 2013

372,241

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	0		0	0	0	0
3325 Federal Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	36,991	26,661	24,900	30,000	25,000	-16.7%	20,000	15,000	10,000	5,000
3710 Donations	0	0	0	35,000	47,500	35.7%	0	0	0	0
Total Miscellaneous Revenues	36,991	26,661	24,900	65,000	72,500	11.5%	20,000	15,000	10,000	5,000
Total Revenues	36,991	26,661	24,900	65,000	72,500	11.5%	20,000	15,000	10,000	5,000

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	206,351	179,998	128,000	159,000	308,000	93.7%	40,000	0	0	195,000
7053 Sidewalk/Pathway Maint Project	29,978	5,370	7,500	40,000	25,000	-37.5%	25,000	25,000	25,000	25,000
Total Capital Outlay	236,328	185,368	135,500	199,000	333,000	67.3%	65,000	25,000	25,000	220,000
80 Other Expenditures										
8040 Bank/Investment Fees	2,521	2,366	1,180	2,475	1,300	-47.5%	1,325	1,350	1,380	1,405
Total Other Expenditures	2,521	2,366	1,180	2,475	1,300	-47.5%	1,325	1,350	1,380	1,405
90 Transfers										
9010 Transfer to General Fund	51,350	50,000	24,900	30,000	0		0	0	0	0
Total Transfers	51,350	50,000	24,900	30,000	0		0	0	0	0
Total Sidewalks/Pathway	290,199	237,734	161,580	231,475	334,300	44.4%	66,325	26,350	26,380	221,405

32 Sidewalks/Pathway Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Sidewalk/Pathway Projects	11-12 Est. Act	11-12 Budget	12-13 Budget	13-14 Project.	14-15 Project.	15-16 Project	16-17 Project
Various Sidewalk Ext Engineering (specialty eng)	3,000	20,000					
Miscellaneous Surveying		20,000					
<u>CLR Crosswalk at 60th Street</u>							
Survey							
Phase I engineering							
Phase II engineering	3,000						
Construction	70,000	75,000					
<u>Chasemoor sidewalk</u>							
Engineering			40,000				
Construction			165,000				
<u>Madison Sidewalk between 87th and 89th</u>							
Survey	2,000	2,000					
Phase I engineering							
Phase II engineering			15,000				
Construction (coordinate with Madison Street LAPP)		30,000		40,000			
<u>Painfield Road sidewalk between Manor and Hillcrest</u>							
Survey		2,000					
Phase I engineering							
Phase II engineering	10,000	10,000					
Construction	40,000						
<u>CLR Longwood to Katherine Legge Park extension (CLR, east side):</u>							
Survey							
Phase I engineering							
Phase II engineering			48,000				
Construction engineering						30,000	
Construction (local match)						95,000	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>							
Survey							
Phase I engineering							
Phase II engineering			40,000				
Construction engineering						20,000	
Construction (local match)						50,000	
Total	128,000	159,000	308,000	40,000	0	0	195,000

- Grant revenue is not a pass through the Village. Costs for projects are for local share only.

Donations	2011-12 Est. Act.	2011-12 Budget	2012-13 Budget
Highland Fields Phase 3	0	35,000	35,000
Chateau Woods			12,500
	0	35,000	47,500

Sidewalk/Pathway Maintenance Projects

\$11,500 budgeted sidewalk/pathway maintenance to be completed part of annual program, to address trip hazards, ADA ramps, etc.

\$8,500 budgeted for CLR right of way weed cutting maintenance along sidewalk from 79th Street to 91st Street.

**VILLAGE OF BURR RIDGE
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	803,711	801,493	853,383	969,058	1,064,898	428,983	28,553	53,613
Total Revenues	27,210	117,069	156,790	159,640	25,410	25,920	26,440	26,970
Total Expenditures	29,428	65,179	41,115	63,800	661,325	426,350	1,380	35,905
Net Increase (Decrease)	-2,218	51,890	115,675	95,840	-635,915	-400,430	25,060	-8,935
Available Reserves - April 30	801,493	853,383	969,058	1,064,898	428,983	28,553	53,613	44,678

Estimated Reserves May 1, 2012

969,058

Estimated Revenues:

Miscellaneous Revenues	24,910
Transfers	134,730

Total Estimated Revenues

159,640

Estimated Expenditures:

Capital Outlay	62,500
Other Expenditures	1,300
Transfers	0

Total Estimated Expenditures

63,800

Net Increase (Decrease)

95,840

Estimated Reserves April 30, 2013

1,064,898

33 Equipment Replacement Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
37 Miscellaneous Revenues										
3700 Interest Income	27,210	24,769	24,420	32,670	24,910	-23.8%	25,410	25,920	26,440	26,970
Total Miscellaneous Revenues	27,210	24,769	24,420	32,670	24,910	-23.8%	25,410	25,920	26,440	26,970
39 Transfers										
3910 Transfers From General Fund	0	92,300	132,370	64,580	134,730	108.6%	0	0	0	0
Total Transfers	0	92,300	132,370	64,580	134,730	108.6%	0	0	0	0
Total Revenues	27,210	117,069	156,790	97,250	159,640	64.2%	25,410	25,920	26,440	26,970

33 Equipment Replacement Fund
8030 Equipment Replacement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	27,572	0	39,935	226,060	62,500	-72.4%	660,000	425,000	0	34,500
Total Capital Outlay	27,572	0	39,935	226,060	62,500	-72.4%	660,000	425,000	0	34,500
80 Other Expenditures										
8040 Bank/Investment Fees	1,838	2,099	1,180	2,345	1,300	-44.6%	1,325	1,350	1,380	1,405
Total Other Expenditures	1,838	2,099	1,180	2,345	1,300	-44.6%	1,325	1,350	1,380	1,405
90 Transfers										
9061 Transfer to Info Tech Fund	18	63,080	0	0	0		0	0	0	0
Total Transfers	18	63,080	0	0	0		0	0	0	0
Total Equipment Replacement	29,428	65,179	41,115	228,405	63,800	-72.1%	661,325	426,350	1,380	35,905

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

				2011-12	2012-13								
Available Reserves				969,058	1,064,898								
Historical Cost of Equipment and Vehicles				1,536,824	1,536,824								
Estimated Replacement Cost of Equipment and Vehicles				2,430,810	2,430,810								
Percent Funded - Historical Cost				63.1%	69.3%								
Percent Funded - Estimated Replacement Cost				39.9%	43.8%								
Unit #	Description	Acquisition Date	Historical Cost	Replacement Year	Est. Actual 2011-12	Budget 2011-12	Budget 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Future Years	
1	2006 Ford Crown Victoria-Police Chief	8/1/2006	19,510	2013-14					21,000				
10	2001 Ford Crown Victoria-Investigations	6/30/2001	20,443	2013-14					21,000				
16	2005 Ford Explorer 4x4 (50 G/50W)	10/1/2005	11,160	2013-14					12,000				
17	2009 Ford Escape (50G/50W)	3/23/2009	11,767	2018-19									15,000
18	2011 Ford F250 4x4 Pickup Truck (50G/50W)	3/1/2011	28,280	2021-22	28,280	56,560							
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	5/1/2006	9,936	2016-17									15,000
20	2004 Bobcat Toolcat 5600	7/13/2004	38,815	2014-15					60,000				
22	2004 Ford F150 4x4 Pickup Truck	1/26/2004	21,300	2015-16									30,000
23	2002 Navistar 4900 Dump Truck	3/10/2003	87,916	2014-15					145,000				
24	2006 Dodge Dakota-Dodge Dakota-Building Inspector	5/1/2006	16,880	2014-15					21,000				
26	2001 Chevy 3500 Aerial Lift Van	10/8/2001	46,100	2013-14				85,000					
27	2003 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	2013-14				145,000					
28	2001 Johnson 605 Sweeper	8/27/2001	137,500	2017-18									200,000
29	2003 3-Ton Truck & Equipment	3/10/2003	99,838	2014-15					145,000				
30	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	2017-18									105,000
31	2005 Navistar 7400 Tandem Dump Truck	1/11/2005	97,950	2017-18									145,000
33	2004 Navistar 6 wheel Dump Truck	11/1/2004	98,000	2017-18									145,000
34	2005 GMC 6500 Lo-Pro Dump Truck	2/15/2005	79,435	2017-18									145,000
35	2008 Navistar 2-Ton Dump Truck	1/15/2008	106,305	2017-18									145,000
37	1999 Navistar 4900 2 ton Dump Truck	10/25/1999	68,466	2013-14				155,000					
38	2003 Ford F350 Dump Truck	10/28/2002	26,917	2012-13			48,000						
39	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	2013-14				145,000					
41	1996 Case Backhoe Model 580L	7/22/1996	58,866	2013-14				130,000					
44	1997 Dresser Payloader Model 515C	5/7/1998	65,000	2017-18									120,000
51	2003 New Holland Tractor Model TC45D	9/22/2003	19,226	2017-18									25,000
101	2011 Kubota Mower	8/31/2011	11,655	2017-18	11,655								14,500
102	2001 Scag Sabre Tooth Mower	1/1/2001	12,900	2012-13			14,500						
103	2009 Mobark 14R Brush Chipper	8/27/2009	27,572	2017-18									32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	10/1/2004	8,750	2017-18									8,750
106	1995 Tennant 5700 Floor Scrubber	1/1/1995	8,714	2011-12		18,000							
107	1998 Beaver Creek 1 axle trailer	1/1/1998	3,000	2017-18									3,000
108	2001 Ready Haul trailer	11/1/2004	6,000	2017-18									7,500
109	1994 Beaver Creek 2 axle trailer	1/1/1994	3,500	2017-18									3,500
110	2004 Arrowboard trailer	1/1/2004	5,000	2017-18									7,500
111	2004 Water tank trailer	1/1/2004	5,000	2017-18									7,500
	2004 Ford Taurus-Investigations	5/1/2004	13,584	2016-17							17,000		
	2005 Ford Taurus-Investigations	5/1/2005	14,000	2016-17							17,500		
Total			1,536,824		39,935	74,560	62,500	660,000	425,000	0	34,500	1,174,250	
The following vehicles are funded in the Water and Sewer Funds													
21	2004 Ford F350, Utility Truck (100W)	3/1/2004	29,000	2013-14						29,000			
25	2005 Ford F-150 (100W)	2/1/2006	25,000	2016-17									25,000
36	2009 Ford F-150 Pickup Truck (100W)	4/1/2009	22,000	2018-19									25,000
104	2005 Pipehunter Jetter, trailer (100 Sewer)	9/1/2006	67,000	2017-18									75,000

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

Unit #	Description	Acquisition Date	Historical Cost	Beginning Reserve 5/1/2011	2011-2012 Est. Actual Revenues	2011-2012 Est. Actual Expenditure	Est. Ending Reserve 4/30/2012	2012-2013 Budgeted Revenues	2012-2013 Budgeted Expenditure	Est. Ending Reserve 4/30/13	Est. Replace Year
Five-Year Property											
24	2006 Dodge Dakota-Building Inspector	5/1/2006	16,880	10,128	3,376		13,504	3,376		16,880	2014-15
Community Development					3,380	0		3,380	0		
Five-Year Property											
1	2006 Ford Crown Victoria-Police Chief	8/1/2006	19,510	11,706	3,902		15,608	3,902		19,510	2013-14
10	2001 Ford Crown Victoria-Investigations	6/30/2001	20,443	20,443	0		20,443	0		20,443	2013-14
	2004 Ford Taurus-Investigations	5/1/2004	13,584	13,584	0		13,584	0		13,584	2016-17
	2005 Ford Taurus-Investigations	5/1/2005	14,000	11,200	2,800		14,000	0		14,000	2016-17
Police					6,700	0		3,900	0		
Five-Year Property											
17	2009 Ford Escape (50G/50W)	3/23/2009	11,767	4,707	2,353		7,060	2,353		9,413	2018-19
16	2005 Ford Explorer 4x4 (50 Wtr/50 PW)	10/1/2005	11,160	6,696	2,232		8,928	2,232		11,160	2013-14
22	2004 Ford F150 4x4 Pickup Truck	1/26/2004	21,300	21,300	0		21,300	0		21,300	2015-16
101	2011 Kubota Mower	8/31/2011	11,655	0	0	11,655	0	2,331		2,331	2012-13
102	2001 Scaq Sabre Tooth Mower	1/1/2001	12,900	12,900	0		12,900	0	14,500	(1,600)	2017-18
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	10/1/2004	8,750	8,750	0		8,750	0		8,750	2017-18
107	1998 Beaver Creek 1 axle trailer	1/1/1998	3,000	3,000	0		3,000	0		3,000	2017-18
108	2001 Ready Haul trailer	11/1/2004	6,000	6,000	0		6,000	0		6,000	2017-18
109	1994 Beaver Creek 2 axle trailer	1/1/1994	3,500	3,500	0		3,500	0		3,500	2017-18
110	2004 Arrowboard trailer	1/1/2004	5,000	5,000	0		5,000	0		5,000	2017-18
111	2004 Water tank trailer	1/1/2004	5,000	5,000	0		5,000	0		5,000	2017-18
Ten-Year Property											
38	2003 Ford F350 Dump Truck	10/28/2002	26,917	18,842	2,692		21,534	2,692	48,000	(23,775)	2012-13
28	2001 Johnson 605 Sweeper	8/27/2001	137,500	110,000	13,750		123,750	13,750		137,500	2017-18
35	2008 Navistar 2-Ton Dump Truck	1/15/2008	106,305	21,261	10,631		31,892	10,631		42,522	2013-14
27	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	41,257	8,251		49,508	8,251		57,759	2014-15
29	2003 3-Ton Truck & Equipment	3/10/2003	99,838	59,903	9,984		69,887	9,984		79,870	2017-18
30	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	41,257	8,251		49,508	8,251		57,759	2017-18
31	2005 Navistar 7400 Tandum Dump Truck	1/11/2005	97,950	39,180	9,795		48,975	9,795		58,770	2017-18
33	2004 Navistar 6 wheel Dump Truck	11/1/2004	98,000	58,800	9,800		49,000	9,800		58,800	2013-14
26	2001 Chevy 3500 Aerial Lift Van	10/8/2001	46,100	36,880	4,610		41,490	4,610		46,100	2021-22
18	2011 Ford F250 4x4 Pickup Truck (50G/50W)	3/1/2011	28,280	0	0	28,280	0	2,828		2,828	2016-17
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	5/1/2006	9,936	2,981	994		3,974	994		4,968	2017-18
34	2005 GMC 6500 Lo-Pro Dump Truck	2/15/2005	79,435	31,774	7,944		39,718	7,944		47,661	2013-14
37	1999 Navistar 2 ton Dump Truck	10/25/1999	68,466	68,466	0		68,466	0		68,466	2014-15
23	2002 Navistar 4900 Dump Truck	3/10/2003	87,916	52,750	8,792		61,541	8,792		70,333	2013-14
39	2004 GMC 6500 Lo-Pro Dump Truck	2/10/2004	82,513	74,262	8,251		82,513	8,251		90,764	2013-14
Fifteen-Year Property											
44	1997 Dresser Payloader	5/7/1998	65,000	47,667	4,333		52,000	4,333		56,333	2017-18
41	1996 Case Backhoe	7/22/1996	58,866	51,017	3,924		54,942	3,924		58,866	2013-14
51	2003 New Holland Tractor Model TC45D	9/22/2003	19,226	7,690	1,282		8,972	1,282		10,254	2017-18
103	2009 Mobark 14R Brush Chipper	8/27/2009	27,572	3,676	1,838		5,514	1,838		7,353	2017-18
20	2004 Bobcat Toolcat 5600	7/13/2004	38,815	12,938	2,588		15,526	2,588		18,114	2014-15
106	1995 Tenant 5700 Floor Scrubber	1/1/1995	8,714	8,714	0		8,714	0		8,714	2011-12
Public Works					122,290	39,935		127,450	62,500		
Village Wide Total					1,536,823	933,227	1,045,999	134,730	62,500	1,118,230	

FY 2011-12 Transfers reduced to 64,580 in order to balance the budget. Estimated actual is reflective of funding at 100%.

VILLAGE OF BURR RIDGE
STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	31,342	42,515	49,245	61,805	69,215	86,655	104,125	121,635
Total Revenues	17,194	25,732	24,160	29,160	29,240	29,320	29,410	29,500
Total Expenditures	6,022	19,002	11,600	21,750	11,800	11,850	11,900	11,950
Net Increase (Decrease)	11,172	6,730	12,560	7,410	17,440	17,470	17,510	17,550
Available Reserves - April 30	42,515	49,245	61,805	69,215	86,655	104,125	121,635	139,185

Estimated Reserves May 1, 2012

61,805

Estimated Revenues:

Miscellaneous Revenues	29,160
Transfers	0

Total Estimated Revenues

29,160

Estimated Expenditures:

Capital Outlay	21,000
Other Expenditures	750

Total Estimated Expenditures

21,750

Net Increase (Decrease)

7,410

Estimated Reserves April 30, 2013

69,215

34 Storm Water Management Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
37 Miscellaneous Revenues										
3700 Interest Income	1,293	3,048	4,160	1,820	4,160	128.6%	4,240	4,320	4,410	4,500
3710 Donations	0	0	0	0	0		0	0	0	0
3795 Other Revenue	15,901	22,684	20,000	25,000	25,000	0.0%	25,000	25,000	25,000	25,000
Total Miscellaneous Revenues	17,194	25,732	24,160	26,820	29,160	8.7%	29,240	29,320	29,410	29,500
39 Transfers										
3910 Transfer From General Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	17,194	25,732	24,160	26,820	29,160	8.7%	29,240	29,320	29,410	29,500

34 Storm Water Management Fund
8040 Storm Water Management

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
70 Capital Outlay										
7051 Storm Water Management	5,924	18,884	11,000	11,000	21,000	90.9%	11,000	11,000	11,000	11,000
Total Capital Outlay	5,924	18,884	11,000	11,000	21,000	90.9%	11,000	11,000	11,000	11,000
80 Other Expenditures										
8040 Bank/Investment Fees	98	118	600	125	750	500.0%	800	850	900	950
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	98	118	600	125	750	500.0%	800	850	900	950
Total Storm Water Management	6,022	19,002	11,600	11,125	21,750	95.5%	11,800	11,850	11,900	11,950

34 Storm Water Management Fund**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013****Note**

Storm Water Management	11-12	11-12	12-13
	Est. Actual	Budget	Budget
NPDES Stormwater Permit fee	1,000	1,000	1,000
Windsor Pond bi-annual burn			
Pond maintenance			
Frontage Road wetland establishment			10,000
Miscellaneous/emergency maintenance	10,000	10,000	10,000
	11,000	11,000	21,000

- Miscellaneous / emergency maintenance is for clearing overland drainage ways, repairing sink holes, or clearing blocked storm sewer lines.

**VILLAGE OF BURR RIDGE
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	33,862	2,917,364	3,000,327	3,111,042	3,011,707	3,035,217	3,060,877	3,088,742
Total Revenues	3,432,692	801,078	800,510	738,275	718,950	727,380	735,240	737,530
Total Expenditures	549,191	718,114	689,795	837,610	695,440	701,720	707,375	707,410
Net Increase (Decrease)	2,883,502	82,963	110,715	-99,335	23,510	25,660	27,865	30,120
Available Reserves - April 30	2,917,364	3,000,327	3,111,042	3,011,707	3,035,217	3,060,877	3,088,742	3,118,862

Estimated Reserves May 1, 2012

3,111,042

Estimated Revenues:

Taxes	507,850
Intergovernmental	23,170
Miscellaneous Revenues	116,710
Other	0
Transfers	90,545

Total Estimated Revenues

738,275

Estimated Expenditures:

Other Expenditures	837,610
--------------------	---------

Total Estimated Expenditures

837,610

Net Increase (Decrease)

-99,335

Estimated Reserves April 30, 2013

3,011,707

41 Debt Service Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
30 Taxes										
3000 General Property Tax	505,089	513,948	500,715	500,715	507,850	1.4%	509,365	515,415	520,845	520,655
Total Taxes	505,089	513,948	500,715	500,715	507,850	1.4%	509,365	515,415	520,845	520,655
33 Intergovernmental										
3325 Federal Grants		57,930	46,345	46,345	23,170	-50.0%	0	0	0	0
Total Intergovernmental		57,930	46,345	46,345	23,170	-50.0%	0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	81,689	110,649	116,710	110,160	116,710	5.9%	119,040	121,420	123,850	126,330
Total Miscellaneous Revenues	81,689	110,649	116,710	110,160	116,710	5.9%	119,040	121,420	123,850	126,330
38 Other										
3800 Proceeds From Sale of Assets	0	0	90,825	92,500	0		0	0	0	0
3890 Bond Proceeds			0	0	0		0	0	0	0
Total Other	0	0	90,825	92,500	0		0	0	0	0
39 Transfers										
3910 Transfers From General Fund	800,000	0	0	0	0		0	0	0	0
3923 Transfer From Hotel/Motel Tax	45,915	45,915	45,915	45,915	90,545	97.2%	90,545	90,545	90,545	90,545
3931 Transfer from Capital Improve	0	72,635	0	0	0		0	0	0	0
3951 Transfer From Water Fund	2,000,000	0	0	0	0		0	0	0	0
Total Transfers	2,845,915	118,550	45,915	45,915	90,545	97.2%	90,545	90,545	90,545	90,545
Total Revenues	3,432,692	801,078	800,510	795,635	738,275	-7.2%	718,950	727,380	735,240	737,530

41 Debt Service Fund
4030 Debt Service

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	3,463	8,571	10,755	8,790	116,690	1227.5%	11,045	11,270	11,495	11,725
8064 Principal-G.O. Series 2003	390,000	400,000	415,000	415,000	435,000	4.8%	450,000	470,000	490,000	505,000
8074 Interest-G.O. Series 2003	109,815	98,115	85,715	85,715	72,850	-15.0%	59,365	45,415	30,845	15,655
8110 Principal-Hotel/Motel Install	30,526	32,481	33,830	33,830	65,340	93.1%	67,960	70,690	73,525	76,470
8111 Interest-Hotel/Motel Install	15,387	13,432	12,080	12,080	25,200	108.6%	22,580	19,855	17,020	14,070
8112 Principal-Debt Crt Series 2009	0	0	0	0			0	0	0	0
8113 Interest-Debt Crt Series 2009	0	165,516	132,415	132,415	66,205	-50.0%	0	0	0	0
8114 Principal-Debt Crt Series 2012			0	0	0		0	0	0	0
8115 Interest-Debt Crt Series 2012			0	0	56,325		84,490	84,490	84,490	84,490
Total Other Expenditures	549,191	718,114	689,795	687,830	837,610	21.8%	695,440	701,720	707,375	707,410
Total Debt Service	549,191	718,114	689,795	687,830	837,610	21.8%	695,440	701,720	707,375	707,410

41 Debt Service Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Installment Loan #1					Installment Loan #2 (Estimate)				
Installment Loan Interest Rate				3.98%	Installment Loan Interest Rate				4.00%
Installment Loan-Years				10	Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt	Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913	2012-2013	Year 1	30,151	14,480	44,631
2010-2011	Year 2	32,523	13,389	45,913	2013-2014	Year 2	31,357	13,274	44,631
2011-2012	Year 3	33,831	12,082	45,913	2014-2015	Year 3	32,612	12,020	44,631
2012-2013	Year 4	35,191	10,722	45,913	2015-2016	Year 4	33,916	10,715	44,631
2013-2014	Year 5	36,605	9,308	45,913	2016-2017	Year 5	35,273	9,359	44,631
2014-2015	Year 6	38,076	7,836	45,913	2017-2018	Year 6	36,684	7,948	44,631
2015-2016	Year 7	39,607	6,306	45,913	2018-2019	Year 7	38,151	6,480	44,631
2016-2017	Year 8	41,199	4,714	45,913	2019-2020	Year 8	39,677	4,954	44,631
2017-2018	Year 9	42,855	3,058	45,913	2020-2021	Year 9	41,264	3,367	44,631
2018-2019	Year 10	44,578	1,335	45,913	2021-2022	Year 10	42,915	1,717	44,631
Total		375,000	84,127	459,127	Total		362,000	84,313	446,313
-County Line Road/BR Parkway Landscape Improvements					-CLR/I-55 Improvement Project				

Debt Certificate Series 2009						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2010-11		99,309	66,206	165,516	165,516	1.57%
2011-12		66,206	66,206	132,413	132,413	1.57%
2012-13	5,885,000	66,206	66,206	132,413	6,017,413	1.57%
	5,885,000			430,341	6,315,341	<i>Net of Grant</i>
Less 35% Federal Grant				150,619		
Net Interest				279,721		

Funding for the new Police Station

- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M) to pay for the interest on the Police Station Debt Certificate. The interest is anticipated to earn 4% or \$112K annually.

Refunding Debt Certificate Series 2012 - Estimate						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2012-13		14,082	42,245	56,327	56,327	1.40%
2013-14		42,245	42,245	84,490	84,490	1.40%
2014-15		42,245	42,245	84,490	84,490	1.40%
2015-16		42,245	42,245	84,490	84,490	1.40%
2016-17		42,245	42,245	84,490	84,490	1.40%
2017-18	6,035,000	42,245	42,245	84,490	6,119,490	
	6,035,000			478,777	6,513,777	

- Refinancing of Debt Certificates Series 2009. Takes advantage of historical low interest rates. Interest earned on Debt Service Fund reserves will pay for the annual interest cost on the debt.

Debt Certificate 2009 Original Principal	5,885,000
Remaining Interest Net of Federal Grant (1/2 year)	44,140
Refinancing Costs	105,860
Debt Certificate 2012 New Principal	6,035,000

41 Debt Service Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	
Abatements							
Levy	Extension	Billed	Fiscal Year	Abatement	Description		
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				<u>3,727,117</u>			

**VILLAGE OF BURR RIDGE
WATER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	6,108,488	3,945,684	3,756,679	3,761,614	3,663,979	3,325,894	3,395,669	2,893,209
Total Revenues	2,947,053	3,264,393	3,506,310	3,922,890	4,465,610	5,088,540	5,803,780	6,624,100
Total Expenditures	5,109,857	3,453,398	3,501,375	4,020,525	4,803,695	5,018,765	6,306,240	6,187,435
Net Increase (Decrease)	-2,162,804	-189,005	4,935	-97,635	-338,085	69,775	-502,460	436,665
Available Reserves - April 30	3,945,684	3,756,679	3,761,614	3,663,979	3,325,894	3,395,669	2,893,209	3,329,874

Estimated Reserves May 1, 2012

3,761,614

Estimated Revenues:

Charges For Services	3,642,890
Miscellaneous Revenues	280,000

Total Estimated Revenues

3,922,890

Estimated Expenditures:

Personnel Services	752,340
Contractual Services	343,735
Commodities	2,529,195
Capital Outlay	298,500
Other Expenditures	18,855
Transfers	77,900

Total Estimated Expenditures

4,020,525

Net Increase (Decrease)

-97,635

Estimated Reserves April 30, 2013

3,663,979

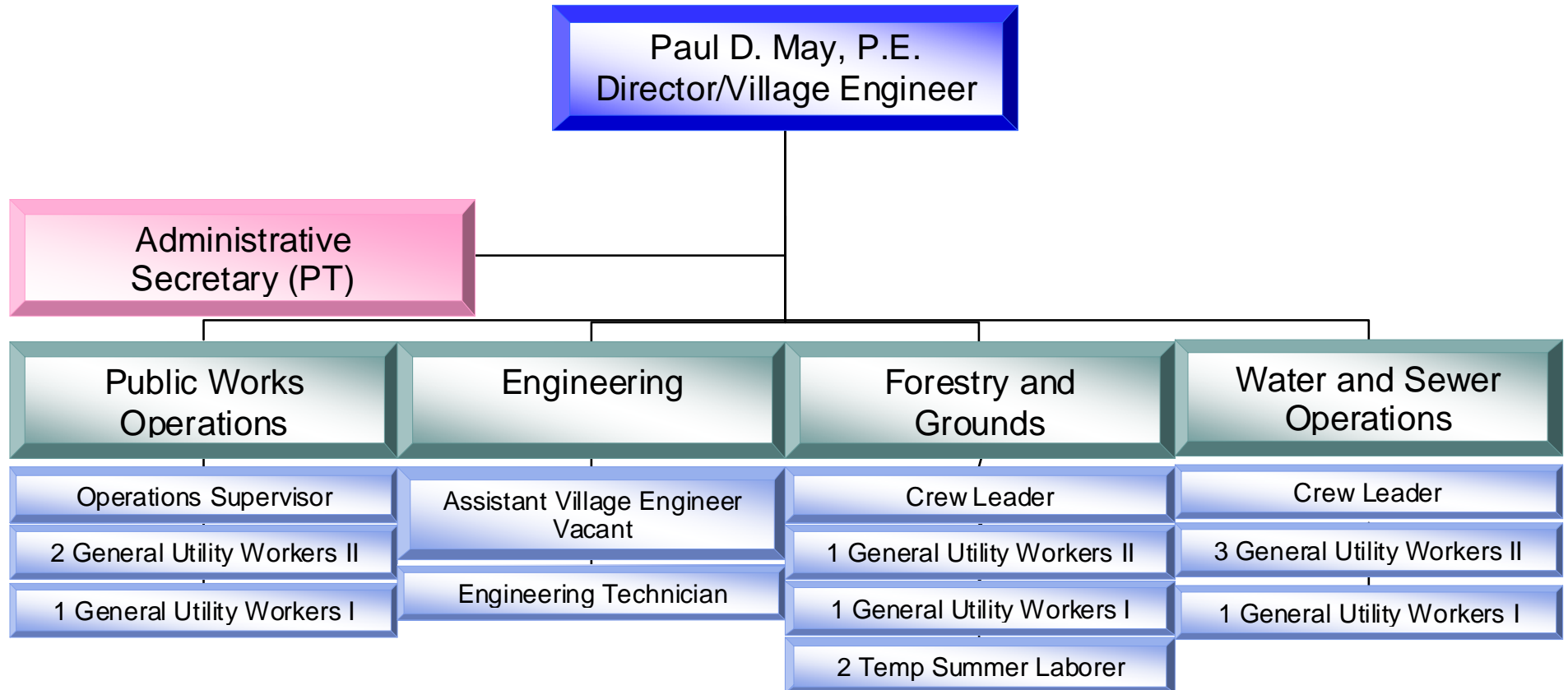
FY 2009-10 deficit is inflated due to a \$2,000,000 transfer to the Debt Service Fund to pay for the new Police station.

51 Water Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Revenue Budget	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
3 Charges For Services										
3430 Water Sales	2,676,950	2,981,515	3,101,780	3,353,590	3,554,350	6.0%	4,087,500	4,700,630	5,405,720	6,216,580
3434 Tap-Ons	70,497	46,745	43,970	55,310	27,660	-50.0%	27,660	27,600	27,600	27,600
3435 Water Meter Sales	13,507	14,804	20,220	16,900	16,900	0.0%	16,900	16,900	16,900	16,900
3436 Water Penalties	27,077	31,674	30,630	32,180	31,550	-2.0%	32,500	33,480	34,480	35,510
3437 Water Use	12,945	10,580	12,070	8,460	12,430	46.9%	12,800	13,180	13,580	13,990
Total Charges For Services	2,800,976	3,085,318	3,208,670	3,466,440	3,642,890	5.1%	4,177,360	4,791,790	5,498,280	6,310,580
3 Miscellaneous Revenues										
3700 Interest Income	143,163	177,857	297,140	183,600	275,000	49.8%	283,250	291,750	300,500	308,520
3710 Donations	0	0	0	0	0		0	0	0	0
3795 Other Revenues	2,914	1,218	500	10,000	5,000	-50.0%	5,000	5,000	5,000	5,000
Total Miscellaneous Revenues	146,077	179,075	297,640	193,600	280,000	44.6%	288,250	296,750	305,500	313,520
Total Revenues	2,947,053	3,264,393	3,506,310	3,660,040	3,922,890	7.2%	4,465,610	5,088,540	5,803,780	6,624,100

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



Water Fund

DESCRIPTION OF OPERATIONS

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-time	399,642	455,119	439,260	462,735	446,855	-3.4%	458,960	468,470	478,605	489,675
4002 Salaries Part-Time	5,779	11,386	23,005	11,985	53,215	344.0%	53,650	54,105	54,575	55,060
4003 Salaries Overtime	21,796	24,677	30,275	17,210	26,050	51.4%	27,325	28,675	30,085	31,565
4011 IMRF Contribution	47,506	56,632	59,495	59,150	62,570	5.8%	69,830	77,115	84,670	92,700
4012 FICA/Medicare Taxes	31,086	34,868	26,410	29,500	31,295	6.1%	39,800	40,785	41,805	42,930
4030 Health/Life Insurance	52,516	92,392	105,035	94,495	111,425	17.9%	122,570	134,825	148,305	163,140
4032 Uniform Allowance	4,258	3,667	5,300	5,345	7,250	35.6%	7,395	7,540	7,695	7,850
4040 Due & Subscriptions	281	2,297	2,150	2,250	2,250	0.0%	2,295	2,340	2,390	2,435
4041 Employee Recruitment Expense	0	1,828	1,000	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	958	511	1,440	3,915	3,915	0.0%	5,995	4,075	6,155	4,240
4043 Tuition Reimbursement	0	630	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4099 Other Personnel Services		0	0	1,815	6,015	231.4%	15,810	23,595	31,760	40,335
Total Personnel Services	563,821	684,007	694,370	689,900	752,340	9.1%	805,130	843,025	887,545	931,430
50 Contractual Services										
5020 Professional Services	21,637	25,987	29,200	29,650	23,200	-21.8%	21,625	22,055	22,500	22,950
5025 Postage	10,872	15,305	15,390	15,460	15,755	1.9%	16,070	16,400	16,730	17,070
5030 Telephone	15,016	16,766	18,230	14,270	14,470	1.4%	14,770	15,060	15,350	15,660
5040 Printing	1,218	980	1,000	1,200	1,200	0.0%	1,200	1,200	1,200	1,200
5050 Maintenance-Equipment	4,393	8,294	4,270	4,280	4,280	0.0%	4,365	4,450	4,540	4,630
5051 Maintenance-Vehicles	2,338	3,597	4,500	4,500	4,000	-11.1%	4,000	4,000	4,000	4,000
5052 Maintenance-Buildings	2,042	708	2,515	2,515	2,575	2.4%	2,625	2,680	273,505	2,790
5067 Maintenance-Distribution System	119,381	117,751	124,580	112,900	131,900	16.8%	511,450	118,500	513,000	150,000
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	74,812	73,587	81,700	85,700	70,400	-17.9%	71,810	73,245	74,710	76,205
5081 Insurance	54,931	54,514	56,410	62,010	59,780	-3.6%	60,975	62,195	63,440	64,710
5085 Rentals	0	245	450	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	13,326	15,296	14,700	14,700	15,675	6.6%	14,700	14,700	14,700	14,700
Total Contractual Services	319,966	333,029	352,945	347,685	343,735	-1.1%	724,090	334,985	1,004,175	374,415
60 Commodities										
6000 Office Supplies	281	0	575	575	575	0.0%	575	575	575	575
6010 Operating Supplies	19,958	16,383	21,800	23,100	23,100	0.0%	23,100	23,100	23,100	23,100
6020 Gasoline & Oil	10,709	15,683	15,500	15,500	19,750	27.4%	20,145	20,550	20,960	21,380

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
6040 Supplies-Equipment	21,706	27,288	28,500	28,500	24,500	-14.0%	24,500	24,500	24,500	24,500
6041 Supplies-Vehicles	705	674	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6070 Water Purchases	1,891,843	2,033,041	2,085,600	2,389,810	2,460,270	2.9%	2,885,895	3,318,780	3,816,600	4,389,090
Total Commodities	1,945,203	2,093,068	2,152,975	2,458,485	2,529,195	2.9%	2,955,215	3,388,505	3,886,735	4,459,645
70 Capital Outlay										
7000 Equipment	22,238	31,629	97,500	97,500	160,500	64.6%	162,180	165,425	168,735	172,105
7010 Improvements	183,359	226,627	48,780	165,000	138,000	-16.4%	40,000	135,000	200,000	150,000
7020 Vehicles	0	0	28,280	28,280	0		0	44,000	60,000	0
Total Capital Outlay	205,597	258,256	174,560	290,780	298,500	2.7%	202,180	344,425	428,735	322,105
80 Other Expenditures										
8040 Bank/Investment Fees	13,390	15,628	18,485	16,320	18,855	15.5%	19,230	19,615	20,010	20,410
Total Other Expenditures	13,390	15,628	18,485	16,320	18,855	15.5%	19,230	19,615	20,010	20,410
90 Transfers										
9031 Transfer to Cap.Imprvmt. Fund	0	0	0	0	0		0	0	0	0
9041 Transfer To Debt Service	2,000,000	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	61,880	69,410	108,040	108,040	77,900	-27.9%	97,850	88,210	79,040	79,430
Total Transfers	2,061,880	69,410	108,040	108,040	77,900	-27.9%	97,850	88,210	79,040	79,430
Total Water Operations	5,109,857	3,453,398	3,501,375	3,911,210	4,020,525	2.8%	4,803,695	5,018,765	6,306,240	6,187,435

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries		Fund Allocation		
Position	General	Water	Sewer	
Public Works Dir/Village Engr	50%	40%	10%	
Administrative Secretary	50%	40%	10%	position made part time in FY10-11
Engineering				
Assistant Village Engineer	50%	40%	10%	position held vacant since FY10-11
Staff Engineer	50%	40%	10%	
Operations				
Operations Supervisor	50%	25%	25%	
1-General Utility Worker II	100%	0%	0%	
1-General Utility Worker II	50%	40%	10%	
1-General Utility Worker I	100%	0%	0%	
Forestry & Grounds				
Village Arborist	100%	0%	0%	
1-General Utility Worker II	100%	0%	0%	
1-General Utility Worker I	100%	0%	0%	
Water & Wastewater				
Crew Leader Water &	0%	75%	25%	1 General Utility Worker II position
2-General Utility Worker II	0%	75%	25%	transferred from the General Fund to
1-General Utility Worker II	0%	100%	0%	the Water Fund in FY 10-11 in lieu of
1-General Utility Worker I	0%	0%	100%	elimination of 1 GUI position in FY 09-10

Training & Travel Expense		11-12	11-12	12-13
		Est. Act	Budget	Budget
National Conference - Dir.				
Continuing Education PE lic	500		1,000	1,000
Water Operators Training*	800		2,000	2,000
MCWWA Meetings	100		275	275
Chamber Meetings - Dir.				
Water license renewal	40		40	40
Water license class			600	600
	1,440		3,915	3,915

*Continuing education for all water operators.

Tuition Reimbursement		11-12	11-12	12-13
		Est. Act	Budget	Budget
May		1,000	1,000	1,000

Dues & Subscriptions		11-12	11-12	12-13
		Est. Act	Budget	Budget
MCWWA Annual Membership (5)		150	150	150
AWWA Annual Membership (3)		1,850	1,850	1,850
Publications/Misc		150	250	250
		2,150	2,250	2,250

Uniforms		11-12	11-12	12-13
		Est. Act	Budget	Budget
Uniform Rental		3,350	2,860	4,150
Short Sleeve Shirts		200	465	700
Safety Equipment		900	990	990
Rainwear & Hip Boots		200	240	180
Coveralls		200	210	350
Jackets		200	210	225
T-Shirts		50	80	160
Hats		0	90	135
Miscellaneous		200	200	360
Total		5,300	5,345	7,250

- Safety equipment - hard hats, vests, steel toe shoes, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.

Professional Services		11-12	11-12	12-13
		Est. Act	Budget	Budget
Water Lab Testing Services		4,000	4,050	6,700
IEPA standby well sampling		5,000	5,000	5,000
DuPage County Meter Reading		11,800	11,800	2,000
Meter Testing		1,000	3,000	3,000
Leak Detection		1,000	900	1,000
JULIE		4,000	4,500	4,500
Miscellaneous		2,400	400	400
Backflow prevention monitoring				600
		29,200	29,650	23,200

- DBP Testing is done every three years - next due in 2012
- JULIE FY 2011 rate \$1.30 per read, 3,500 reads/year average
- Standby well sampling, new IEPA mandate, 2010
- Miscellaneous overage in FY 11-12 is due to a \$2,400 reimburseable item associated with interior televising of the south water tower pursuant to a Verizon lease contract.
- A Village-wide leak detection survey is programmed for FY 12-13
- DuPage County meter reading contract terminated in 2012.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Telephone	11-12	11-12	12-13
	Est. Act.	Budget	Budget
Monthly Phone Service	6,195	3,410	3,430
Data Line	6,660	5,970	5,950
Data Line	1,325	1,420	1,075
Verizon (8)	4,025	3,470	4,015
Verizon Hardware	25	0	0
	18,230	14,270	14,470

Maintenance-Buildings	11-12	11-12	12-13
	Est. Act	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,265	1,265	1,325
Miscellaneous repairs	1,000	1,000	1,000
	2,515	2,515	2,575

Maintenance-Distribution System	11-12	11-12	12-13	13-14	14-15	15-16
	Est. Act	Budget	Budget	Budget	Budget	Budget
Water main/hydrant repairs*	100,000	85,000	95,000	95,000	100,000	100,000
Excavation Spoil Removal	7,000	7,000	7,000	7,000	7,000	7,000
Cathodic protection maintenance	1,230	1,400	1,400	1,450	1,500	1,500
Water Tower Cleaning (North)	4,850	8,000				8,000
Water Tower Cleaning (South)				8,000		
Water Tower painting (North)				400,000		
Water Tower painting (South)						375,000
Leak Detection Survey			22,000			22,000
PC Reservoir Inspect/Cleaning				10,000		
Emergency Generator Rental						
North water tower fence & gate repair	5,000	5,000				
South water tower interior inspection			6,500			
North water tower interior inspection	6,500	6,500				
	124,580	112,900	131,900	511,450	118,500	513,500

* Many watermain repairs are reimbursable.

Insurance				
- IRMA contribution paid from 80%General Fund and 20% Water Fund				
- Total IRMA cost was \$282,026 in FY 11-12				
- FY 2011-12 the Village has an available IRMA excess surplus fund of \$331,837				
- FY 2011-12 Budget reflects a five year revenue base average (on which the IRMA rate is based)				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2010-2011	284,108	20,000	247,290	56,820
2011-2012	282,026	20,000	245,620	56,410
2012-2013	298,875	20,000	259,100	59,780

Utilities	11-12	11-12	12-13
	Est. Act	Budget	Budget
Pump Center heating	1,500	2,000	2,000
Pump Center electric	73,000	75,000	60,000
2MG Tank electric	1,200	1,200	900
Misc	6,000	7,500	7,500
	81,700	85,700	70,400

- Misc includes Wells #1, #4, #5, water towers, & Bedford Park Sump Pump
- NIMEC electric rates locked through 5/1/2012
- The electric contract will be re-let in May, 2012.
An approximate 30% reduction is anticipated.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Water Purchases				Vehicle						
	11-12	11-12	12-13		11-12	11-12	12-13	13-14	14-15	15-16
	Est Act	Budget	Budget		Est. Act	Budget	Project	Project	Budget	Budget
Village of Hinsdale	11,960	10,010	15,180	08 Ford Escape*						
Bedford Park	2,073,640	2,379,800	2,445,090	#18-'00 Ford F250*	28,280	28,280				
	2,085,600	2,389,810	2,460,270	#21-'04 F350 Utility Truck					29,000	
				#16-'05 Ford Explorer*					15,000	
				#25-'06 Ford F150						30,000
				#36-'09 Ford F150						
				#19-'06 Ford F150*						30,000
					28,280	28,280	0	0	44,000	60,000
				*50% Water 50% PW						

- Chicago has increased water rates 15% in 2008, 15% in 2009, and 14% in 2010.
- Village water rates have been increased 14% in 2008, 15% in 2009, and 14% in 2010
- Future increases from the city of Chicago are projected at 15%

Equipment				Improvements							
	11-12	11-12	12-13		11-12	11-12	12-13	13-14	14-15	15-16	16-17
	Est. Act	Budget	Budget		Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Meters/valves (new construction)	8,000	14,000	14,000	Meadow brook Place w atermain	130,000			130,000			
Annual Meter replacements	64,000	64,000	130,000	Pump Center Flow meter replacement	13,780						
Commercial Meter replacements	15,000	15,000	15,000	SCADA w ireless interconnect upgrade	35,000	35,000					
SCADA remote back-up computer			1,500	Pump Center sanitary sew er connection ¹			20,000				
Hydrant Meters				Woodview Estates Valve w atermain imp. ²			100,000				
Meter reading interrogator	6,500			North Water Tow er standby generator ³			18,000				
Cordless cut-off saw	1,000	1,000		PC security improvements				20,000			
LED Roadside Barricades	2,150	2,500		PC landscape improvements				20,000			
Safety Cones	1,000	1,000		Electronic controls upgrade					5,000		
	97,500	97,500	160,500	Pump 4 replacement						60,000	
				Woodview Estates w atermain loop						120,000	
				Cap & abandon w atermain at 145 Tow er						20,000	
				Meadow brook Place w atermain PH II							150,000
					48,780	165,000	138,000	40,000	135,000	200,000	150,000

¹ The pump center sew er connection w ill convert the building from septic to sew er service

² The Woodview Estates valve/w atermain improvement is necessary in order to provide main isolation during w atermain breaks.

³ The Water Tow er standby generator is needed in order to ensure that the Village's emergency communications netw ork (w hich is located on the tow er) functions during pow er outages.

**VILLAGE OF BURR RIDGE
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	1,559,032	1,566,221	1,635,494	1,636,189	1,532,054	1,572,654	1,613,784	1,655,069
Total Revenues	296,402	307,676	310,890	318,270	327,820	337,650	347,780	358,220
Total Expenditures	289,213	238,403	310,195	422,405	287,220	296,520	306,495	319,815
Net Increase (Decrease)	7,189	69,273	695	-104,135	40,600	41,130	41,285	38,405
Available Reserves - April 30	1,566,221	1,635,494	1,636,189	1,532,054	1,572,654	1,613,784	1,655,069	1,693,474

Estimated Reserves May 1, 2012

1,636,189

Estimated Revenues:

Charges For Services	253,430
Miscellaneous Revenues	64,840

Total Estimated Revenues

318,270

Estimated Expenditures:

Personnel Services	217,345
Contractual Services	20,150
Commodities	2,500
Capital Outlay	156,500
Other Expenditures	6,430
Transfers	19,480

Total Estimated Expenditures

422,405

Net Increase (Decrease)

-104,135

Estimated Reserves April 30, 2013

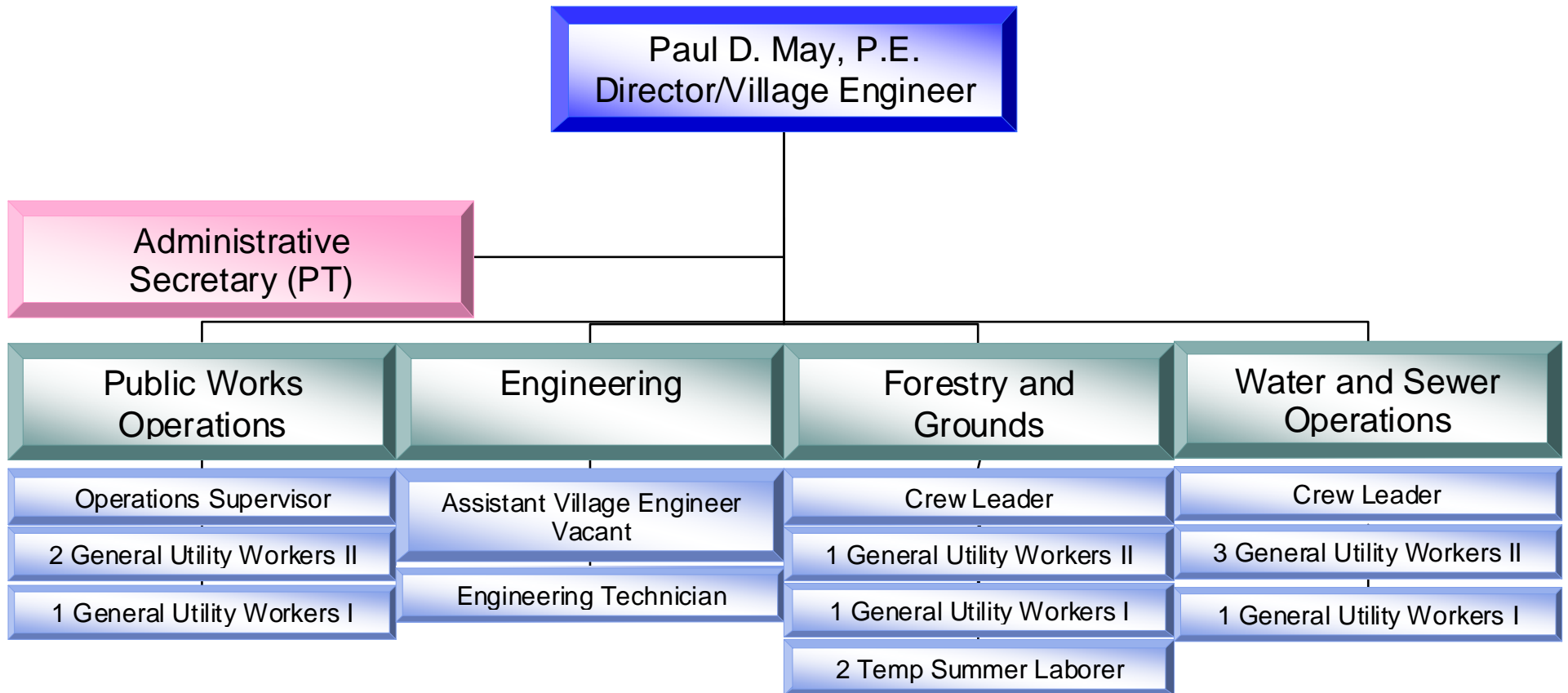
1,532,054

52 Sewer Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
34 Charges For Services										
3440 Sewer Sales	230,134	241,438	240,390	245,720	247,600	0.8%	255,030	262,680	270,560	278,680
3444 Tap-Ons	10,000	5,000	3,000	6,180	3,090	-50.0%	3,180	3,280	3,380	3,480
3446 Sewer Penalties	2,830	2,217	2,660	2,360	2,740	16.1%	2,820	2,900	2,990	3,080
Total Charges For Services	242,964	248,655	246,050	254,260	253,430	-0.3%	261,030	268,860	276,930	285,240
37 Miscellaneous Revenues										
3700 Interest Income	53,438	59,022	64,840	58,750	64,840	10.4%	66,790	68,790	70,850	72,980
Total Miscellaneous Revenues	53,438	59,022	64,840	58,750	64,840	10.4%	66,790	68,790	70,850	72,980
Total Revenues	296,402	307,676	310,890	313,010	318,270	1.7%	327,820	337,650	347,780	358,220

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



Sewer Fund**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4001 Salaries Full-time	153,713	141,459	145,975	145,865	148,075	1.5%	150,995	153,425	155,845	158,555
4002 Salaries Part-Time	1,445	2,847	2,455	2,995	2,900	-3.2%	3,010	3,120	3,240	3,360
4003 Salaries Overtime	649	606	1,145	1,950	1,880	-3.6%	1,885	1,890	1,895	1,900
4011 IMRF Contribution	16,998	16,553	18,625	18,225	19,840	8.9%	21,970	24,090	26,265	28,545
4012 FICA/Medicare Taxes	11,153	10,279	8,200	9,240	9,285	0.5%	11,655	11,865	12,085	12,330
4030 Health/Life Insurance	24,275	24,221	27,025	27,435	28,665	4.5%	31,535	34,690	38,155	41,970
4032 Uniform Allowance	2,271	1,826	2,855	3,025	3,025	0.0%	3,085	3,145	3,210	3,275
4043 Tuition Reimbursement	0	0	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4099 Other Personnel Services		0	0	465	2,675	475.3%	6,590	9,750	13,075	16,580
Total Personnel Services	210,504	197,790	207,280	210,200	217,345	3.4%	231,725	242,975	254,770	267,515
50 Contractual Services										
5030 Telephone	1,117	1,324	1,220	1,055	970	-8.1%	990	1,010	1,030	1,050
5068 Maintenance-Utility System	13,707	11,708	14,180	15,180	15,180	0.0%	15,485	15,795	16,110	16,430
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	4,202	4,109	4,200	4,800	4,000	-16.7%	4,000	4,000	4,000	4,000
Total Contractual Services	19,026	17,142	19,600	21,035	20,150	-4.2%	20,475	20,805	21,140	21,480
60 Commodities										
6010 Operating Supplies	0	133	1,500	500	2,000	300.0%	2,000	2,000	2,000	2,000
6040 Supplies-Equipment	33	120	500	500	500	0.0%	500	500	500	500
Total Commodities	33	253	2,000	1,000	2,500	150.0%	2,500	2,500	2,500	2,500
70 Capital Outlay										
7000 Equipment	0	0	1,000	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
7010 Improvements	39,521	0	47,000	0	155,000		0	0	0	0
Total Capital Outlay	39,521	0	48,000	1,500	156,500	10333.3%	1,500	1,500	1,500	1,500
80 Other Expenditures										
8040 Bank/Investment Fees	4,659	5,869	6,305	6,120	6,430	5.1%	6,560	6,690	6,825	6,960
Total Other Expenditures	4,659	5,869	6,305	6,120	6,430	5.1%	6,560	6,690	6,825	6,960
90 Transfers										
9061 Transfer To Info Tech Fund	15,470	17,350	27,010	27,010	19,480	-27.9%	24,460	22,050	19,760	19,860
Total Transfers	15,470	17,350	27,010	27,010	19,480	-27.9%	24,460	22,050	19,760	19,860
Total Sewer Operations	289,213	238,403	310,195	266,865	422,405	58.3%	287,220	296,520	306,495	319,815

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries		Fund Allocation		
Position	General	Water	Sewer	
Public Works Dir/Village Engr	50%	40%	10%	
Administrative Secretary	50%	40%	10%	position made part time in FY10-11
Engineering				
Assistant Village Engineer	50%	40%	10%	position held vacant since FY10-11
Staff Engineer	50%	40%	10%	
Operations				
Operations Supervisor	50%	25%	25%	
1-General Utility Worker II	100%	0%	0%	
1-General Utility Worker II	50%	40%	10%	
1-General Utility Worker I	100%	0%	0%	
Forestry & Grounds				
Village Arborist	100%	0%	0%	
1-General Utility Worker II	100%	0%	0%	
1-General Utility Worker I	100%	0%	0%	
Water & Wastewater				
Crew Leader Water &	0%	75%	25%	1 General Utility Worker II position
2-General Utility Worker II	0%	75%	25%	transferred from the General Fund to
1-General Utility Worker II	0%	100%	0%	the Water Fund in FY 10-11 in lieu of
1-General Utility Worker I	0%	0%	100%	elimination of 1 GUI position in FY 09-10

Uniforms	11-12	11-12	12-13
	Est. Act	Budget	Budget
Uniform Rental	1,620	1,620	1,620
Short Sleeve Shirts	200	265	265
Safety Equipment	500	560	560
Rainwear & Hip Boots	100	135	135
Coveralls	120	120	120
Jackets	120	120	120
T-Shirts	45	45	45
Hats	50	50	50
Miscellaneous	100	110	110
Total	2,855	3,025	3,025

Safety equipment - hard hats, vests, steel toe shoes, glasses, and gloves.
Uniform rental costs splits: General (44%), Water (45%), and Sewer (14%) Fund.

Maintenance-Utility System	11-12	11-12	12-13
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,180	9,180
Lift Station Repairs	2,000	4,000	4,000
Sewer Rodding/Repairs	3,000	2,000	2,000
	14,180	15,180	15,180

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm

Tuition Reimbursement	11-12	11-12	12-13
	Est. Act	Budget	Budget
May	1,000	1,000	1,000

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Utilities	11-12	11-12	12-13
	Est. Act	Budget	Budget
Electric	4,200	4,800	4,000
<ul style="list-style-type: none"> - Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions. - NIMEC electric rate locked through 5/1/2012 - an approximate 30% electric reduction is anticipated in 2012. 			

Equipment	11-12	11-12	12-13
	Est. Act	Budget	Budget
Jetter Accessories	500	1,000	1,000
Safety Equipment, IRMA	500	500	500
	1,000	1,500	1,500

Improvements	11-12	11-12	12-13
	Est. Act	Budget	Budget
Fall Arrest System at Lift Stations (2)			
Lift Station SCADA (Chasemoor)	47,000		
Tomlin Drive sewer repairs			30,000
Shady Lane sanitary sewer connection			125,000
	47,000	0	155,000
<ul style="list-style-type: none"> - Tomlin Drive: Frequent blockage of the sanitary sewer near the KB house causes to system to surcharge, and has resulted in property damage to an adjacent residence. - Shady Lane: Two existing properties on Shady Lane are connected to a sanitary sewer system which is in need of repair. The system will need to be repaired in a future year. 			

**VILLAGE OF BURR RIDGE
INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	331,546	139,009	153,133	224,418	174,118	205,908	237,828	246,028
Total Revenues	144,535	240,008	283,075	201,365	251,355	227,400	204,620	205,715
Total Expenditures	337,072	225,884	211,790	251,665	219,565	195,480	196,420	197,375
Net Increase (Decrease)	-192,536	14,124	71,285	-50,300	31,790	31,920	8,200	8,340
Available Reserves - April 30	139,009	153,133	224,418	174,118	205,908	237,828	246,028	254,368

Estimated Reserves May 1, 2012

224,418

Estimated Revenues:

Miscellaneous Revenues	6,610
Transfers	194,755

Total Estimated Revenues

201,365

Estimated Expenditures:

Personnel Services	9,125
Contractual Services	88,710
Commodities	18,000
Capital Outlay	134,530
Other Expenditures	1,300

Total Estimated Expenditures

251,665

Net Increase (Decrease)

-50,300

Estimated Reserves April 30, 2013

174,118

61 Information Technology Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
37 Miscellaneous Revenues										
3700 Interest Income	6,170	3,413	12,970	2,200	6,610	200.5%	6,740	6,870	7,010	7,150
Total Miscellaneous Revenues	6,170	3,413	12,970	2,200	6,610	200.5%	6,740	6,870	7,010	7,150
39 Transfers										
3910 Transfers From General Fund	61,015	86,755	135,055	135,055	97,375	-27.9%	122,305	110,270	98,810	99,275
3933 Transfers From Eqpmt Replace.	0	63,080	0	0	0		0	0	0	0
3951 Transfers From Water Fund	61,880	69,410	108,040	108,040	77,900	-27.9%	97,850	88,210	79,040	79,430
3952 Transfers From Sewer Fund	15,470	17,350	27,010	27,010	19,480	-27.9%	24,460	22,050	19,760	19,860
Total Transfers	138,365	236,595	270,105	270,105	194,755	-27.9%	244,615	220,530	197,610	198,565
Total Revenues	144,535	240,008	283,075	272,305	201,365	-26.1%	251,355	227,400	204,620	205,715

61 Information Technology Fund
4040 Information Technology

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4002 Salaries Part-Time	9,147	694	1,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	125	140	125	125	0.0%	125	125	125	125
4042 Training & Travel Expense	104	2,509	2,725	3,000	3,000	0.0%	3,000	3,000	3,000	3,000
Total Personnel Services	9,376	3,328	3,865	9,125	9,125	0.0%	9,125	9,125	9,125	9,125
50 Contractual Services										
5020 Other Professional Services	52,266	56,583	39,670	40,000	40,000	0.0%	40,000	40,000	40,000	40,000
5050 Maintenance-Equipment	5,913	7,892	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5061 Data Processing Service	31,552	31,009	35,190	40,870	43,710	6.9%	44,585	45,475	46,385	47,315
Total Contractual Services	89,731	95,483	79,860	85,870	88,710	3.3%	89,585	90,475	91,385	92,315
60 Commodities										
6010 Operating Supplies	16,858	24,731	18,000	14,000	18,000	28.6%	18,000	18,000	18,000	18,000
Total Commodities	16,858	24,731	18,000	14,000	18,000	28.6%	18,000	18,000	18,000	18,000
70 Capital Outlay										
7000 Equipment	220,525	102,258	108,885	144,000	134,530	-6.6%	101,530	76,530	76,530	76,530
Total Capital Outlay	220,525	102,258	108,885	144,000	134,530	-6.6%	101,530	76,530	76,530	76,530
80 Other Expenditures										
8040 Bank/Investment Fees	582	83	1,180	350	1,300	271.4%	1,325	1,350	1,380	1,405
Total Other Expenditures	582	83	1,180	350	1,300	271.4%	1,325	1,350	1,380	1,405
Total Information Technology	337,072	225,884	211,790	253,345	251,665	-0.7%	219,565	195,480	196,420	197,375

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Note

Salaries Part-Time							
- Intern to assist with GIS development.							
Other Professional Services				11-12	11-12	12-13	
	Est. Actual	Budget	Budget				
IT & Phone Support-All Departments	29,970	30,000	30,000				
Special Projects-All Departments	9,700	10,000	10,000				
	39,670	40,000	40,000				
Operating Supplies				11-12	11-12	12-13	
	Est. Actual	Budget	Budget				
Printer Toner/Developer	13,000	9,000	13,000				
Contingency	5,000	5,000	5,000				
	18,000	14,000	18,000				
Transfers				2011-12	2012-13	2013-14	2014-15
	Budget	Budget	Project	Project	Project	Project	2016-17
General Fund (50%)	135,055	97,375	122,305	110,270	98,810	99,275	
Water Fund (40%)	108,040	77,900	97,850	88,210	79,040	79,430	
Sewer Fund (10%)	27,010	19,480	24,460	22,050	19,760	19,860	
	270,105	194,755	244,615	220,530	197,610	198,565	
Operations	207,095	125,135	148,035	123,950	124,890	125,845	
Equipment Replacement	63,010	69,620	96,580	96,580	72,720	72,720	

Data Processing Service		11-12	11-12	11-12
Annual Support:		Est. Act.	Budget	Budget
MSI Financial Systems		9,655	9,470	0
BSA Systems		620	620	14,220
LaserFiche		2,985	3,070	3,040
Cisco Phone System Hardware		2,335	4,000	2,380
Email Security-Spam and Virus		2,085	3,440	2,130
AutoCAD Civil		1,890	2,140	1,930
GIS/MapGuide		1,950	1,950	1,990
GIS/Integrator		2,580	2,580	2,630
Capers Police Records		3,780	3,890	3,860
Power DMS		1,275	4,120	1,300
CJIS		245	310	250
Datacomm Complaints		520	520	530
CACE-L Update Service (CALEA)		130		130
Cook County Live Scan Booking		1,770	1,550	1,810
Cook County WAN/CABS		1,500	1,210	1,530
Guardian Tracking-Police Personnel				1,020
Leads Online Investigative Software				2,850
Contingency		2,000	2,000	2,000
		35,320	40,870	43,600

61 Information Technology Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Equipment	11-12 Est Act	11-12 Budget	12-13 Budget	13-14 Budget	14-15 Budget	15-16 Budget	16-17 Budget	Future Years
Printer & Equip Replacement Contingency	5,000	5,000		5,000	5,000	5,000	5,000	5,000
Conference Bridge-Village Board Room			3,000					
Village Wide Financial Systems Upgrade	99,915	100,000						
Document Imaging Scanner-Administration	1,000	1,000						
Cable broadcast equipment-relocation	2,970	3,000						
AV & Cable broadcast equipment-upgrade	0	35,000	55,000					
Village Hall Copier				15,000				
Police Copier				10,000				
Public Works Copier								10,000
Wireless Networking	0	0	71,530	71,530	71,530	71,530	71,530	178,320
	108,885	144,000	134,530	101,530	76,530	76,530	76,530	193,320

	2009-10 Actual	2010-11 Actual	2011-12 Actual	12-13 Budget	13-14 Project	14-15 Project	15-16 Project	16-17 Project	Future Years
Wireless Networking Projected Costs									
New Access Points (60 @ \$8,315)	\$33,260	\$33,260		\$66,520	\$66,520	\$66,520	\$66,520	\$66,520	\$166,300
	4	4		8	8	8	8	8	20
Access Points (11 @ \$9115.00)									
Wireless Routers (85 @ \$6,606.60)									
Tower Installation-Southern Tip									
Networking Supplies				\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000
Training and Project Management				\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$10,000
Computer Management System	\$24,015								
	\$57,280	\$33,260	\$0	\$71,530	\$71,530	\$71,530	\$71,530	\$71,530	\$178,320

Wireless Network Plan

- FY 11-12 Wireless networking was postponed in order to catch up on pending installs.

Video Surveillance Options

- The above costs are for wireless networking only. If video surveillance is pursued, a video server would be need to be purchased
- The cost of surveillance cameras are \$6,520 per camera installed and licensed.

**VILLAGE OF BURR RIDGE
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2013**

	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2012/2013 Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
Available Reserves - May 1	10,817,213	11,163,059	11,645,329	11,973,819	12,242,789	12,524,859	12,821,169	13,131,504
Total Revenues	880,756	1,034,171	1,066,210	976,650	1,002,425	1,029,110	1,055,910	1,083,950
Total Expenditures	534,910	551,900	737,720	707,680	720,355	732,800	745,575	758,705
Net Increase (Decrease)	345,846	482,270	328,490	268,970	282,070	296,310	310,335	325,245
Available Reserves - April 30	11,163,059	11,645,329	11,973,819	12,242,789	12,524,859	12,821,169	13,131,504	13,456,749

Estimated Reserves May 1, 2012

11,973,819

Estimated Revenues:

Miscellaneous Revenues	976,650
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Total Estimated Revenues

976,650

Estimated Expenditures:

Personnel Services	855
Contractual Services	5,005
Other Expenditures	701,820

Total Estimated Expenditures

707,680

Net Increase (Decrease)

268,970

Estimated Reserves April 30, 2013

12,242,789

71 Police Pension Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
37 Miscellaneous Revenues										
3700 Interest Income	211,091	248,913	290,570	281,480	296,380	5.3%	302,310	308,360	314,530	320,820
3720 Employee Contributions	205,874	215,153	210,350	216,230	219,040	1.3%	225,050	231,430	237,380	244,010
3730 Employer Contributions	463,791	570,105	565,290	564,520	461,230	-18.3%	475,065	489,320	504,000	519,120
Total Miscellaneous Revenues	880,756	1,034,171	1,066,210	1,062,230	976,650	-8.1%	1,002,425	1,029,110	1,055,910	1,083,950
Total Revenues	880,756	1,034,171	1,066,210	1,062,230	976,650	-8.1%	1,002,425	1,029,110	1,055,910	1,083,950

71 Police Pension Fund
4050 Police Pension

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013

Account and Description	2009/2010 Actual	2010/2011 Actual	2011/2012 Est Actual	2011/2012 Budget	2012/2013 Budget	Budget vs Budget	2013/2014 Projected	2014/2015 Projected	2015/2016 Projected	2016/2017 Projected
40 Personnel Services										
4040 Dues & Subscriptions	1,500	775	775	875	855	-2.3%	870	885	900	920
Total Personnel Services	1,500	775	775	875	855	-2.3%	870	885	900	920
50 Contractual Services										
5010 Legal Services	1,073	0	3,925	0	0		0	0	0	0
5025 Postage	78	126	205	105	205	95.2%	205	205	205	205
5062 Actuarial Services	2,500	2,600	3,600	2,700	2,700	0.0%	2,900	3,100	3,300	3,500
5063 Annual Filing Fee	1,868	1,714	2,050	2,000	2,100	5.0%	2,200	2,300	2,400	2,500
Total Contractual Services	5,518	4,440	9,780	4,805	5,005	4.2%	5,305	5,605	5,905	6,205
80 Other Expenditures										
8040 Bank/Investment Fees	41,546	26,728	27,915	27,180	28,470	4.7%	29,040	29,620	30,210	30,810
8090 Pension/Disability Payments	484,796	497,597	542,810	550,490	656,850	19.3%	668,640	680,190	692,060	704,270
8091 Pension Refunds	0	21,360	153,075	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	1,550	1,000	3,365	1,000	1,500	50.0%	1,500	1,500	1,500	1,500
Total Other Expenditures	527,892	546,685	727,165	593,670	701,820	18.2%	714,180	726,310	738,770	751,580
Total Police Pension	534,910	551,900	737,720	599,350	707,680	18.1%	720,355	732,800	745,575	758,705

71 Police Pension Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2013**

Note

Proposed Tax Levy			2011-2012 Est. Actual		2012-2013 Budget
Fund	2010 Levy	2011-2012 Budget	2010 Final	2011 Levy	2011 Request
General Fund (60%)	\$308,638	\$291,786	\$292,045	\$332,206	\$316,160
Police Protection (40%)	\$134,349	\$127,014	\$126,594	\$221,471	\$210,774
Police Pension	\$597,123	\$564,520	\$565,289	\$484,639	\$461,231
Subtotal	\$1,040,110	\$983,320	\$983,928	\$1,038,316	\$988,165
Bond & Interest	\$500,715	\$500,715	\$500,715	\$507,850	\$507,850
Total	\$1,540,825	\$1,484,035	\$1,484,643	\$1,546,166	\$1,496,015

Pension Disability Payments

Benefit payments to 6 retirees, 1 Survivor Spouse and 5 disabilities.

Pensioneers	2011-12 Est.Act.	2012-13 Budget	2013-14 Project	2014-15 Project	2015-16 Project	2016-17 Project
DeYoung, Don-Retiree	55,517	57,183	58,898	60,665	62,485	64,360
Paradis-Retiree	43,289	44,588	45,925	47,303	48,722	50,184
Mayor-Retiree	32,973	33,962	34,981	36,031	37,112	38,225
Le Desma-Disability-Line of Duty	36,115	36,710	37,306	37,901	38,496	39,091
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,204
Peloso-Disability-Non Line of Dut	33,593	33,593	33,593	33,593	33,593	33,591
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	50,744	50,744	50,744	50,744	50,744	50,745
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	49,043	50,514	52,029	53,590	55,198	56,854
Franke-Retiree	58,523	60,279	62,087	63,950	65,869	67,845
Timm-Retiree	48,431	49,884	51,381	52,922	54,510	56,145
DeYoung, Bryan-Retiree	0	57,280	59,587	61,374	63,216	65,112
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	542,810	656,850	668,640	680,190	692,060	704,270

Employee Contributions

9.91% Contributions of sworn officers's regular salaries.

Other Expenses

	2011-12 Est. Actual	2011-12 Budget	2012-13 Budget
Peloso		500	500
Palgen	1,170	500	500
Glinski	2,195		
Sample Pension Calc			500
	3,365	1,000	1,500

Independent Medical Evaluations and related expenses for disabilities.

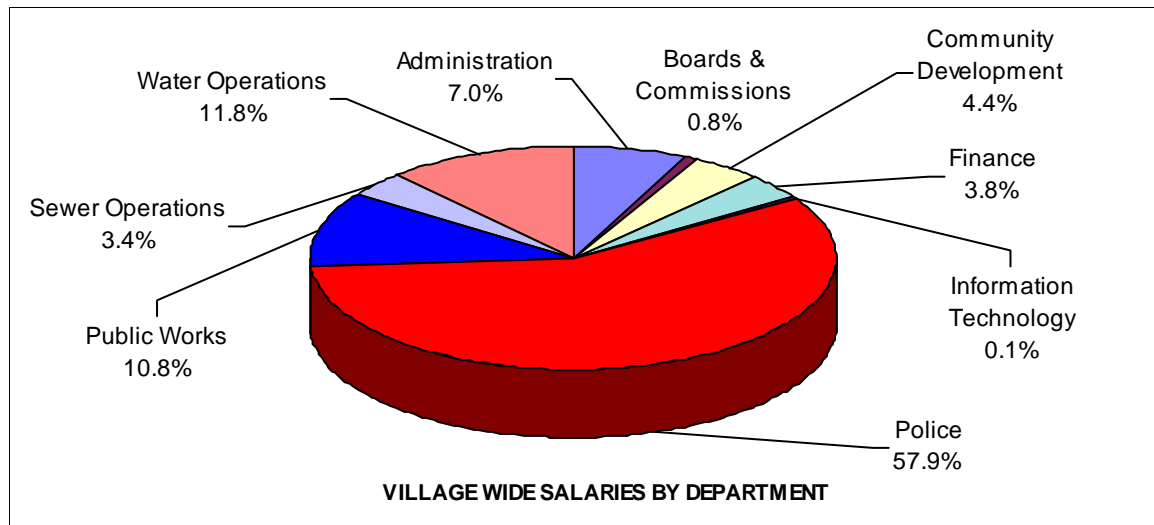
Section 4

Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SALARIES BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2013**



		2009/2010	2010/2011	2011/2012	2011/2012	2012/2013	Budget	2013/2014	2014/2015	2015/2016	2016/2017
Expenditure Budget		Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010	Boards & Commissions	27,402	20,798	34,565	39,820	34,115	-14.3%	37,660	34,045	40,425	34,430
2010	Administration	317,952	289,611	297,160	296,950	312,065	5.1%	321,530	331,820	341,950	352,420
3010	Community Development	231,402	194,013	186,495	195,290	197,600	1.2%	203,795	210,190	217,295	224,110
4010	Finance	173,083	161,190	165,020	165,080	168,925	2.3%	175,075	180,215	186,445	192,245
4020	Central Services		0	0	4,785	8,300	73.5%	20,195	29,920	40,025	50,535
5010	Police	2,480,142	2,564,727	2,501,170	2,566,860	2,583,815	0.7%	2,687,575	2,789,020	2,885,950	2,986,790
6010	Public Works	535,082	467,446	452,915	492,960	481,240	-2.4%	492,990	503,130	513,090	524,025
Total	General Fund	3,765,063	3,697,784	3,637,325	3,761,745	3,786,060	0.6%	3,938,820	4,078,340	4,225,180	4,364,555
6030	Water Operations	427,216	491,182	492,540	493,745	532,135	7.8%	555,745	574,845	595,025	616,635
Total	Water Fund	427,216	491,182	492,540	493,745	532,135	7.8%	555,745	574,845	595,025	616,635
6040	Sewer Operations	155,807	144,911	149,575	151,275	155,530	2.8%	162,480	168,185	174,055	180,395
Total	Sewer Fund	155,807	144,911	149,575	151,275	155,530	2.8%	162,480	168,185	174,055	180,395
4040	Information Technology	9,147	694	1,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total	Information Technology Fun	9,147	694	1,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total	Salaries	4,357,233	4,334,571	4,280,440	4,412,765	4,479,725	1.5%	4,663,045	4,827,370	5,000,260	5,167,585

**VILLAGE OF BURR RIDGE
PERSONNEL BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2013**

<u>DEPARTMENT</u>	2011-2012 ACTUAL		2011-2012 BUDGET		2012-2013 BUDGET		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	4.00	1.00	4.00	1.00	4.00	1.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	3.00	2.00	3.00	
POLICE	29.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	13.00	3.00	14.00	2.00	13.00	3.00	5.00
TOTAL PERSONNEL	52.00	10.00	54.00	10.00	53.00	11.00	5.00

**VILLAGE OF BURR RIDGE
SALARY SCHEDULE FOR FISCAL YEAR 2012-13
EFFECTIVE MAY 1, 2012**

Range		2011-2012			2012-2013			2013-14	2014-15	2015-2016	2016-17
		Min	Mid	Max	Min	Mid	Max	Max	Max	Max	Max
					2.00% 2.50% 2.50%	2.00% 2.50% 2.50%	2.00% 2.50% 2.50%	2.75% 2.75% 2.75%	2.75% 2.75% 2.75%	2.75% 2.75% 2.75%	2.75% 2.75% 2.75%
		Village Range Adjustment Police Union Sergeants/Corporals									
103	Vacant	30,661	36,035	41,409	31,275	36,756	42,237	43,398	44,592	45,818	47,078
103A	Receptionist Receptionist (PT)	32,524 12,497	38,231 14,524	43,938 16,551	33,175 12,747	38,996 14,983	44,817 17,220	46,050 17,694	47,316 18,180	48,617 18,680	49,954 19,194
104	Police Data Clerk I Police Data Clerk (PT)	34,373 13,207	40,425 15,358	46,477 17,508	35,061 13,471	41,233 15,843	47,406 18,215	48,710 18,716	50,049 19,230	51,426 19,759	52,840 20,303
104	General Utility Worker I General Utility Worker I (PT) Meter Readers (P/T)	34,373 13,207	40,425 15,358	46,477 17,508	34,373 13,207	40,425 15,358	46,477 17,508	46,477 17,508	46,477 17,508	46,477 17,508	46,477 17,508
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	37,762	45,267	52,770	38,518	46,172	53,826	55,306	56,827	58,389	59,995
		14,509	17,393	20,276	14,800	17,741	20,681	21,250	21,835	22,435	23,052
105A	Police Data Clerk II Building/Zoning Assistant	40,020	48,009	55,998	40,821	48,969	57,118	58,689	60,302	61,961	63,665
106	Executive Secretary	42,280	50,753	59,225	43,126	51,768	60,410	62,071	63,778	65,532	67,334
106	General Utility Worker II	42,280	50,753	59,225	42,280	50,753	59,225	59,225	59,225	59,225	59,225
107	Planner Engineer	46,612	57,102	67,592	47,544	58,244	68,943	70,839	72,788	74,789	76,846
107A	Police Officer	54,970	67,340	79,709	56,343	69,024	81,702	83,947	86,256	88,628	91,065
108	Vacant	51,156	62,666	74,175	52,179	63,919	75,659	77,739	79,877	82,074	84,331
108A	Assistant To The Village Administrator Assistant Finance Director Crew Leader	53,212	65,187	77,161	54,277	66,491	78,704	80,868	83,092	85,377	87,725
108B	Police Corporal	59,382	72,745	86,944	60,867	74,564	89,117	91,568	94,086	96,674	99,332
110	Public Works Operations Supervisor Deputy Building Commissioner Assistant Village Administrator Code Inspector (P/T)	58,419	71,571	84,722	59,587	73,002	86,417	88,793	91,235	93,744	96,322
		14,266	17,323	20,380	14,551	17,669	20,787	21,359	21,946	22,550	23,170
110A	Police Sergeant	65,825	80,646	95,464	67,470	82,662	97,850	100,541	103,306	106,147	109,066
112	Deputy Chief Assistant Village Engineer	73,609	90,269	106,927	75,450	92,526	109,600	112,614	115,711	118,893	122,162
114	Finance Director Community Development Director	79,557	98,322	117,087	81,148	100,289	119,428	122,713	126,087	129,555	133,117
114A	Police Chief Public Works Director	83,535	103,238	122,941	85,206	105,303	125,400	128,849	132,392	136,033	139,774
116	Village Administrator	113,687	139,267	164,847	115,961	142,052	168,144	172,767	177,519	182,400	187,416

**VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2012-APRIL 30, 2013**

											2012-2013 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2011-2012 Est. Actual	2011-2012 Budget	Merit/ COLA	Salary Before Merit/COLA	
1010 Boards & Commissions														
	5/1/97	Grasso	Gary	Village Mayor		500.00	Per Month			6,000	6,000		6,000	
				Trustees (6)		250.00	Per Month			18,000	18,000		18,000	
	12/16/87	Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800	
													0	
	8/9/93	Popp	Barbara A	Fire/Police Comm. Clerk	106	42.71		Hours	135	5,766	11,019		5,315	
Total Boards & Commissions											34,566	39,819	0	34,115
2010 Administration														
	9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	14.90		971	999	14,468	14,890	447	14,889
	3/31/03		Scheiner	Lisa M	Assistant Village Administrator	110	31.50	2,520.00	26		65,520	64,890	8,190	65,520
	8/9/93		Popp	Barbara A	Executive Secretary	106	28.47	2,277.90	26		59,226	59,225	1,185	59,225
	8/28/89		Stricker	Steven S	Village Administrator	116	79.25	6,340.24	26		164,846	164,847	3,297	164,847
	12/16/87		Thomas	Karen J	Principal Office Clerk	105	24.37	1,949.78	26		50,694	50,695	1,521	50,695
Longevity Bonus				Longevity Bonus										1,000
Subtotal Part Time											14,468	14,890	447	14,889
Subtotal Full Time											340,286	339,657	14,192	341,287
Overtime											100	100		100
Total Full Time & Part Time Administration											354,854	354,647	14,639	356,276

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2012-APRIL 30, 2013

											2012-2013 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2011-2012 Est. Actual	2011-2012 Budget	Merit/ COLA	Salary Before Merit/COLA	
3010 Community Development														
	10/9/95	Pollock	J. Douglas	Community Development Directc	114	56.29	4,503.33	26		117,087	117,087	2,341	117,087	
	8/1/01	Tejkowski	Julie A	Planning Assistant	105A	21.84	1,747.21	26		45,427	45,427	1,363	45,427	
		Part Time												
	11/2/05	8/3/2011	Seastrom	Tamela	Administrative Secretary	105	15.99	324	999	2,592	7,985			
	6/17/08	P/T	Ruiz	Susan	Administrative Secretary	105	14.67	996	999	7,304	7,328	220	7,328	
			Employee	New	Administrative Secretary	103A							6,375	
	8/5/10	6/16/2011	King	Karen	Code Inspector	110	16.00	114	999	1,828				
	6/14/11		Smith	Cheryl	Code Inspector	110	16.00	707	999	11,308	16,464	494	16,464	
Longevity Bonus											500	500		
Subtotal Part-time											23,032	31,776	714	30,167
Subtotal Full Time											163,014	163,014	3,704	162,514
Overtime											0	442	500	500
Total Community Development											186,488	195,290	4,418	193,181
4010 Finance														
	6/30/88	Carman	Sandra G	Accounting Clerk	105	24.37	1,949.78	26		50,694	50,695	1,521	50,695	
	12/26/95	Joyce	Barbara L	Accounting Clerk	105	21.66	1,732.78	26		45,052	45,052	1,352	45,052	
	6/23/08	Zurawski	Lynette	Assistant Finance Director	108A	29.00	2,320.00	26		60,320	59,740	1,810	60,320	
	8/19/96	Sapp	Jerry C	Finance Director	114	55.94	4,475.00	26		116,350	116,350	3,078	116,350	
Longevity Bonus											500	500		
		Part Time												
	8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	15.54	998	999	15,508	15,527	466	15,527	
Subtotal Full Time											272,916	272,337	7,760	272,417
Subtotal Part Time											15,508	15,527	466	15,527
budget														
Overtime	Carman		80	Overtime				Hours	60	2,193	2,839		1,506	
Overtime	Joyce		20	Overtime				Hours	20	650	631		669	
Total Finance											291,267	291,334	8,226	290,119

**VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2012-APRIL 30, 2013**

											2012-2013			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2011-2012 Est. Actual	2011-2012 Budget	Proposed Salary		
												Merit/ COLA	Salary Before Merit/COLA	
5010 Police														
	1/3/00	Allen	David	Police Corporal	108B	41.80	3,343.95	26		86,943	86,944	2,175	86,943	
	6/10/96	Barnes	Michael	Police Corporal	108B	41.80	3,343.95	26		86,943	86,944	2,175	86,943	
	2/8/88	De Young	Bryan L	Police Sergeant	110A	45.90	3,671.69	25		106,705	95,464			
	7/11/88	Farrar	Joseph R	Police Sergeant	110A	45.90	3,671.69	26		95,464	95,464	2,387	95,464	
	8/15/94	Geraldi	Barbara E	Police Data Clerk I	104	21.56	1,724.68	26		44,842	44,842	1,345	44,842	
	2/14/00	Johnson	Cristina R	Police Data Clerk II	105A	22.50	1,800.05	26		46,801	46,801	1,404	46,801	
	7/11/88	Karceski	Gerald D	Police Sergeant	110A	45.90	3,671.69	26		95,464	95,464	2,387	95,464	
	9/1/98	Loftus	Mark	Police Sergeant	110A	45.90	3,671.69	26		95,464	95,464	2,387	95,464	
	10/1/89	Madden	John W	Police Chief	114A	52.79	4,223.46	26		109,810	108,748	3,294	109,810	
	8/1/78	Norlock	Rayette	Administrative Secretary	105	23.66	1,892.98	26		49,218	50,695	1,477	49,218	
	10/15/89	Vaclav	Timothy J	Deputy Chief	112	48.79	3,903.28	26		101,485	100,509	3,045	101,485	
	10/6/94	Vulpo	Luke	Police Corporal	108B	41.80	3,343.95	26		86,943	86,944	2,175	86,943	
				Corporal to Sergeant									4,457	
				Police Officer to Corporal									5,579	
	9/1/10	P/T	LoBurgio	George	Police Data Clerk I	104	13.35	533.95	985	999	13,149	13,335	400	13,335
	1/31/11	P/T	Nelson	Shirley	Police Data Clerk I	104	13.35	533.95	987	999	13,169	13,335	400	13,335
5010 Police-Union														
	1/10/83	Phillips	Scott	Police Officer	107A	38.32	3,065.70	26		79,710	79,709	1,993	79,709	
	1/22/90	Zucherro	Angie	Police Officer	107A	38.32	3,065.70	26		79,710	79,709	1,993	79,709	
	5/27/91	O'Connor	Daniel	Police Officer	107A	38.32	3,065.70	26		79,710	79,709	1,993	79,709	
	6/20/94	Thompson	James	Police Officer	107A	38.32	3,065.70	26		79,709	79,709	1,993	79,709	
	9/2/97	Glinski	Kevin	Police Officer	107A	38.32	3,065.70	26		6,882	79,710	0	0	
	9/2/97	McNabb	Thomas	Police Officer	107A	38.32	3,065.70	26		79,710	79,710	1,993	79,710	
	12/10/01	Wirth	Robert	Police Officer	107A	38.32	3,065.70	26		79,709	79,709	1,993	79,709	
	3/11/02	Glosky	Michelle	Police Officer	107A	38.32	3,065.70	26		79,709	79,709	1,993	79,709	
	6/3/02	Cervenka	Michael	Police Officer	107A	38.32	3,065.70	26		79,709	79,709	1,993	79,709	
	6/24/02	Helms	John	Police Officer	107A	38.32	3,065.70	26		79,709	79,709	1,993	79,709	
	3/1/05	Fimsin	Mike	Police Officer	107A	35.35	2,827.85	26		74,120	74,120	5,022	74,120	
	6/13/05	Moravecek	Louis	Police Officer	107A	35.35	2,827.85	26		73,167	73,167	4,999	73,167	
	6/13/05	Husarik	Ryan	Police Officer	107A	35.35	2,827.85	26		73,167	73,167	4,999	73,167	
	1/3/07	Wisch	Robert	Police Officer	107A	32.38	2,590.00	26		68,291	68,291	4,877	68,291	
	10/25/07	Gutierrez	Brian	Police Officer	107A	30.89	2,471.08	26		65,795	65,795	4,814	65,795	
	6/16/08	Flentge	Andrew	Police Officer	107A	30.89	2,471.08	26		63,773	63,773	4,763	63,773	
	6/16/08	Koslowski	Eric	Police Officer	107A	30.89	2,471.08	26		63,773	63,773	4,763	63,773	
	10/19/09	Garcia	Kristopher	Police Officer	107A	27.92	2,233.23	26		59,729	59,729	4,663	59,729	
		New	Employee	Police Officer	107A								56,343	
		New	Employee	Police Officer	107A								56,343	
Longevity Bonus											2,500	2,500		3,000
Subtotal Full Time											2,274,662	2,335,690	81,084	2,274,259
Subtotal Part Time											26,317	26,670	800	26,671
Overtime											200,196	204,500		201,000
Total Police											2,501,175	2,566,860	81,884	2,501,930

**VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2012-APRIL 30, 2013**

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2011-2012 Est. Actual	2011-2012 Budget	2012-2013 Proposed Salary	
												Merit/ COLA	Salary Before Merit/COLA
Public Works													
5/1/07		May	Paul	Public Works Director	114A	57.15	4,572.25	26		118,878	118,878	3,566	118,878
5/14/08		Stelle	Jon	Engineer	107	24.00	1,920.00	26		49,920	49,440	1,498	49,920
10/24/83		Carr	Bradley V	Public Works Operations Superv	110	40.73	3,258.54	26		84,722	84,722	1,695	84,722
6/18/01		Gatlin	Gary M	Crew Leader	108A	35.79	2,863.15	26		74,442	73,725	2,233	74,442
6/27/89		Lukas	James W	Crew Leader	108A	36.36	2,908.84	26		75,630	74,903	2,269	75,630
12/29/88		McGrath	Thomas F	General Utility Worker II	106	28.47	2,277.90	26		59,226	59,225	0	59,225
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	22.34	1,787.55	26		46,476	46,477	0	46,477
6/11/84		Wernimont	John D	General Utility Worker II	106	28.47	2,277.90	26		59,226	59,225	0	59,225
9/8/03		Nowak	Ron E	General Utility Worker II	106	21.75	1,739.65	26		45,231	45,230	0	45,230
1/20/04		Peklo	David A	General Utility Worker II	106	22.58	1,806.55	26		46,970	46,970	0	46,970
8/23/04		Kulis	William F	General Utility Worker II	106	21.32	1,705.89	26		44,353	44,353	0	44,353
5/30/06		Murrin	Ryan	General Utility Worker I	104	16.68	1,334.15	26		34,688	34,354	0	34,688
5/30/06		Powers	David J	General Utility Worker I	104	17.34	1,387.37	26		36,072	36,072	0	36,072
6/1/90	4/1/2011	Kurth	Michael D	General Utility Worker II	106	27.92	2,233.23	26		0	59,225		
Longevity Bonus										1,500	1,500		500
Subtotal Full Time										777,334	834,299	11,261	776,332
Part Time													
Temporary Seasonal & Snowplow (Voorhees)										2,000	4,000		6,000
Summer Help (4 employees) (Pfolsgruf, Just, Gorgol, Wisniowicz)										21,465	20,550		22,400
Engineering Intern-Joe Burke										12.00		455	6,720
11/2/05	P/T	Seastrom	Tamela	Administrative Secretary	105	15.99		324	999	5,460	6,720		0
6/17/08	P/T	Ruiz	Susan	Administrative Secretary	105	14.67		996	999	2,592	7,985		
		Employee	New	Administrative Secretary	103A					7,304	7,326	220	7,326
1/17/11	P/T	Balanoff	Jenny	Administrative Secretary	105	14.66		999	999				6,375
5/10/11	P/T	Just	William	General Utility Worker I		13.21		757	999	14,639	14,653	439	14,642
5/16/11	P/T	Monaco	Vincent	General Utility Worker I		13.21		998	999	10,001		0	13,197
	P/T			Meter Readers						13,184		0	13,197
	P/T			Meter Readers									14,210
				Meter Readers									14,210
Overtime-Public Works										27,100	38,690		38,690
Overtime-Water Fund										29,000	15,759		25,000
Overtime-Sewer Fund										1,000	1,776		1,775
Total Public Works										911,077	951,758	11,920	960,074
Information Technology Fund (GIS)													
10/8/07		Zvolanek	Emily	GIS Intern	105	19.00		53	100%	1,002	6,000		6,000
Estimated Merit Pool													121,086
Total Village Wide										4,280,430	4,405,708	121,086	4,341,694

**VILLAGE OF BURR RIDGE
SALARIES DISTRIBUTION
EFFECTIVE MAY 1, 2012-APRIL 30, 2013**

						2011-2012 Estimated Actual			2012-2013 Budget		
Last Name	First Name	Title	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	107,150	49,454	8,242	109,293	50,443	8,407
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	32,951	15,208	2,535	33,940	15,665	2,611
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	42,800	2,253	0	44,083	2,320
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	39,208	18,096	3,016	40,384	18,639	3,106
Sapp	Jerry C	Finance Director	65%	30%	5%	75,628	34,905	5,818	77,628	35,828	5,971
Longevity Bonus			60%	40%		300	200	0	0	0	0
Overtime	Carman		65%	30%	5%	1,426	658	110	979	452	75
Overtime	Joyce		0%	95%	5%	0	617	32	0	636	33
6010 Public Works											
May	Paul	Public Works Director	50%	40%	10%	59,439	47,551	11,888	61,222	48,978	12,244
Stelle	Jon	Engineer	50%	40%	10%	24,960	19,968	4,992	25,709	20,567	5,142
Carr	Bradley V	Public Works Operations Superv	50%	25%	25%	42,361	21,181	21,181	43,208	21,604	21,604
Gatlin	Gary M	Crew Leader	100%	0%	0%	74,442	0	0	76,675	0	0
Lukas	James W	Crew Leader	0%	75%	25%	0	56,722	18,907	0	58,424	19,475
McGrath	Thomas F	General Utility Worker II	0%	75%	25%	0	44,419	14,806	0	44,419	14,806
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	46,476	0	0	46,477	0	0
Wernimont	John D	General Utility Worker II	100%	0%	0%	59,226	0	0	59,225	0	0
Nowak	Ron E	General Utility Worker II	50%	40%	10%	22,615	18,092	4,523	22,615	18,092	4,523
Peklo	David A	General Utility Worker II	0%	75%	25%	0	35,228	11,743	0	35,228	11,743
Kulis	William F	General Utility Worker II	100%	0%	0%	44,353	0	0	44,353	0	0
Murrin	Ryan	General Utility Worker I	0%	100%	0%	0	34,688	0	0	34,688	0
Powers	David J	General Utility Worker I	0%	0%	100%	0	0	36,072	0	0	36,072
Kurth	Michael D	General Utility Worker II	0%	100%	0%	0	0	0	0	0	0
						0	0	0			
Longevity Bonus		Longevity Bonus	50%	40%	10%	750	750	0	250	200	50
Temporary Seasonal & Snowplow			100%	0%	0%	2,000	0	0	6,000	0	0
Summer Help (4 employees)			100%	0%	0%	21,465	0	0	22,400	0	0
Engineering Intern-Joe Burke			100%	0%	0%	5,460	0	0	6,720	0	0
Seastrom	Tamela	Administrative Secretary	50%	40%	10%	1,296	1,037	259	0	0	0
Ruiz	Susan	Administrative Secretary	50%	40%	10%	3,652	2,922	730	3,773	3,018	755
Employee	New	Administrative Secretary	50%	40%	10%	0	0	0	3,188	2,550	638
Balanoff	Jenny	Administrative Secretary	50%	40%	10%	7,319	5,855	1,464	7,541	6,033	1,508
Just	William	General Utility Worker I	100%	0%	0%	10,001	0	0	13,197	0	0
Monaco	Vincent	General Utility Worker I	0%	100%	0%	0	13,184	0	0	13,197	0
	1/0/00	1/0/00 Meter Readers	0%	100%	0%	0	0	0	0	14,210	0
	1/0/00	1/0/00 Meter Readers	0%	100%	0%	0	0	0	0	14,210	0
Overtime		Public Works	100%			27,100			38,690		
Overtime		Water		100%			29,000			25,000	
Overtime		Sewer			100%			1,000			1,775
						709,578	492,535	149,570	743,468	526,163	152,859

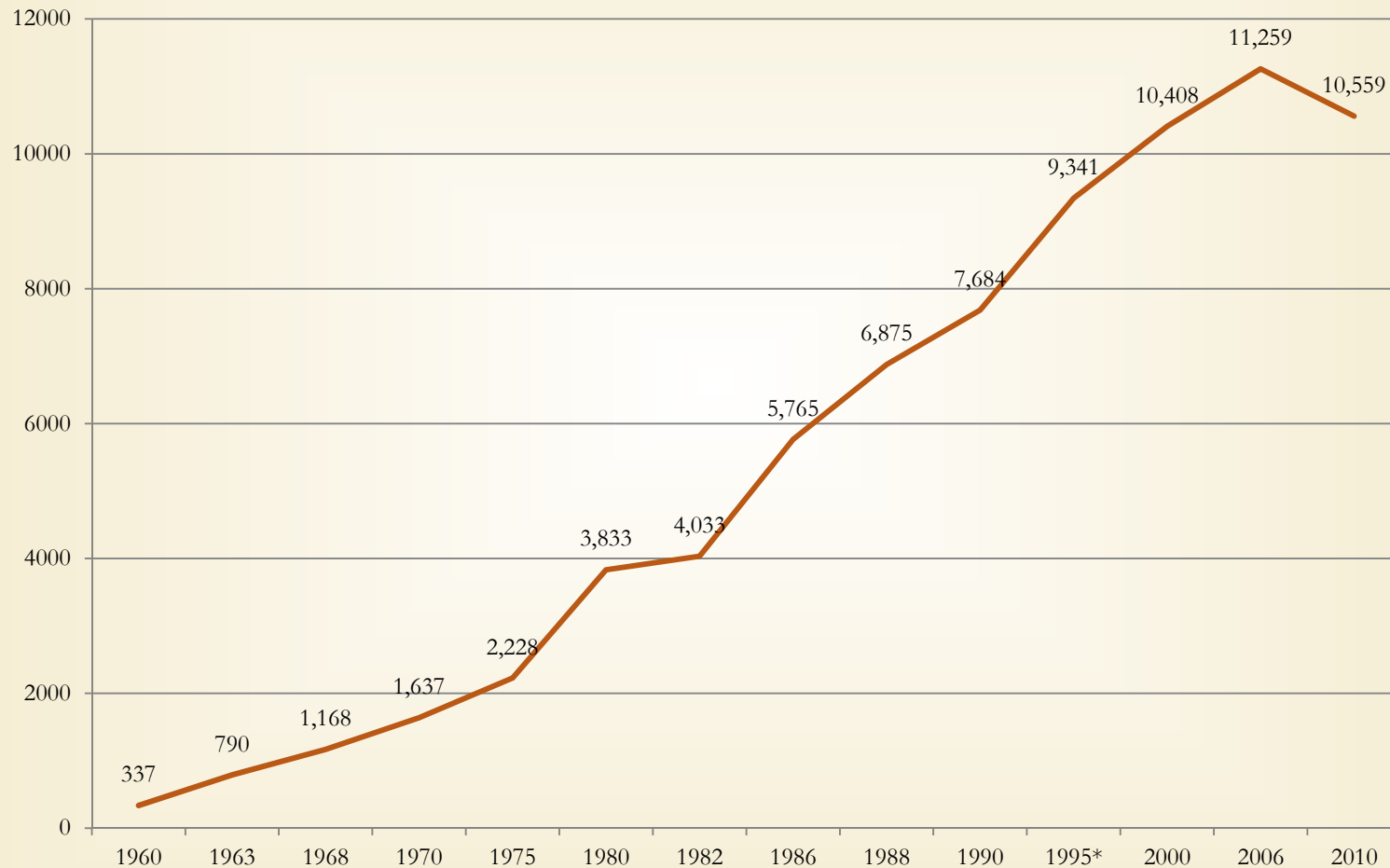
Section 5

Statistics

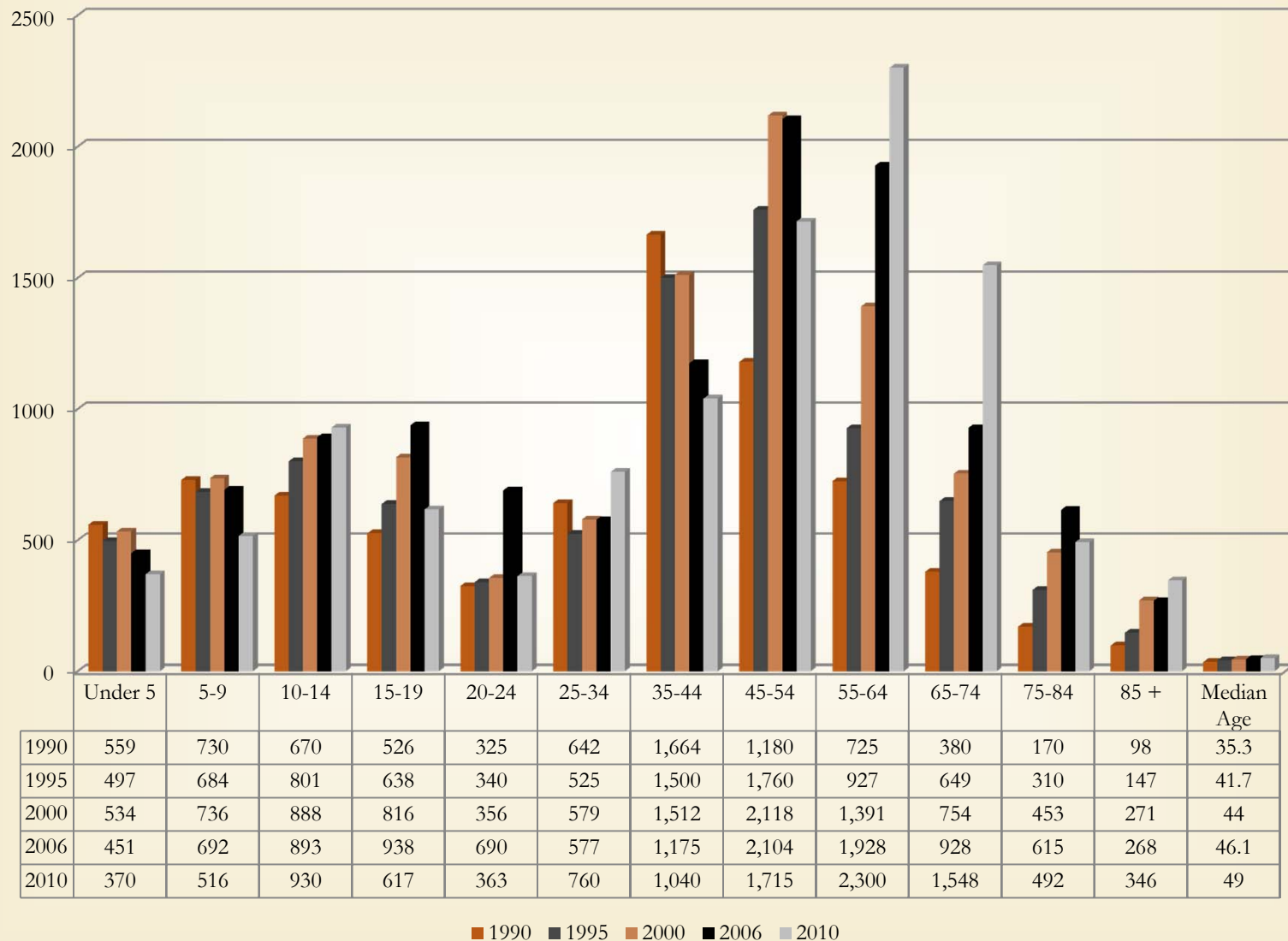


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

Burr Ridge Population History



Population by Age*



Population Information

Educational Attainment*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 th Grade	2.3%	1.4%	0.5%
9 th – 12 th Grade (No Diploma)	4.4%	3.3%	1.3%
High School Graduate	17.1%	15.6%	11.9%
Some College	25.5%	18.3%	13.1%
Associate's Degree	6.3%	3.1%	4.0%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	34.2%

Gender*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

Income*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

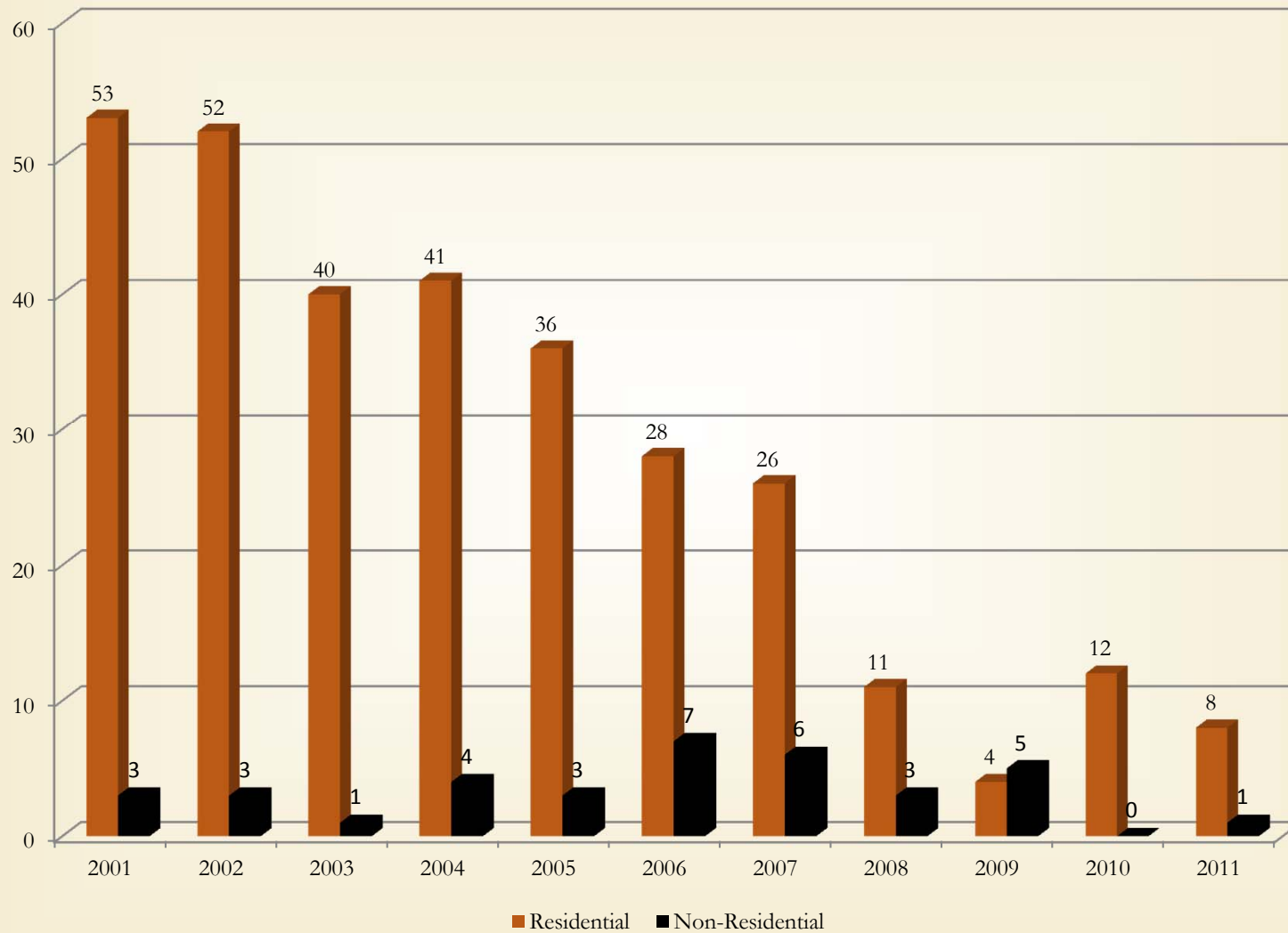
Housing

Housing Units & Occupancy

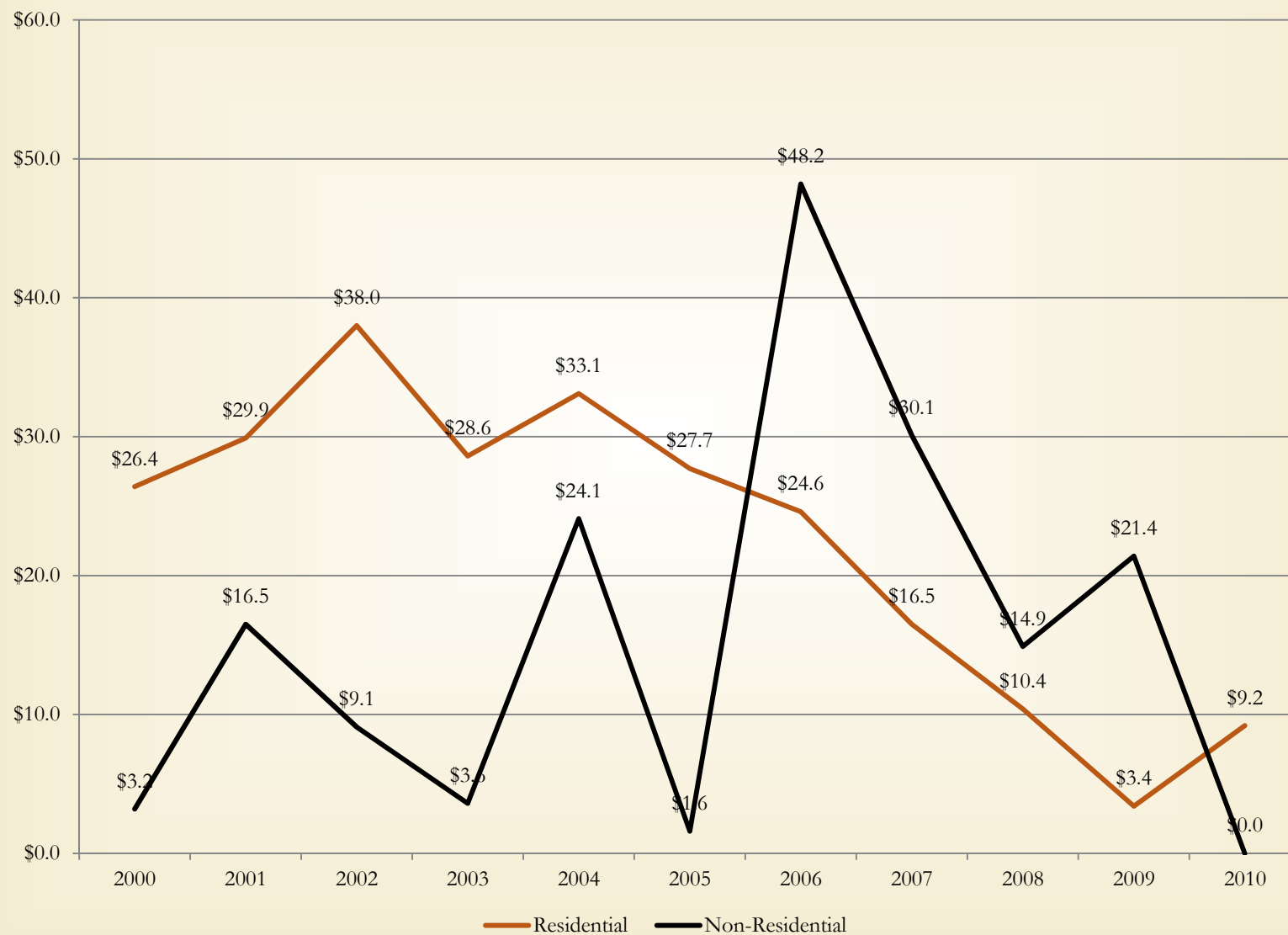
	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	255	138	138	202	349
Occupied	2,402	2,901	3,541	3,731	3,940
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.8%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.2%
Average Household Size	3.15	2.96	2.87	2.96	2.64

** 1995 Census data did not include Oak Hill residents*

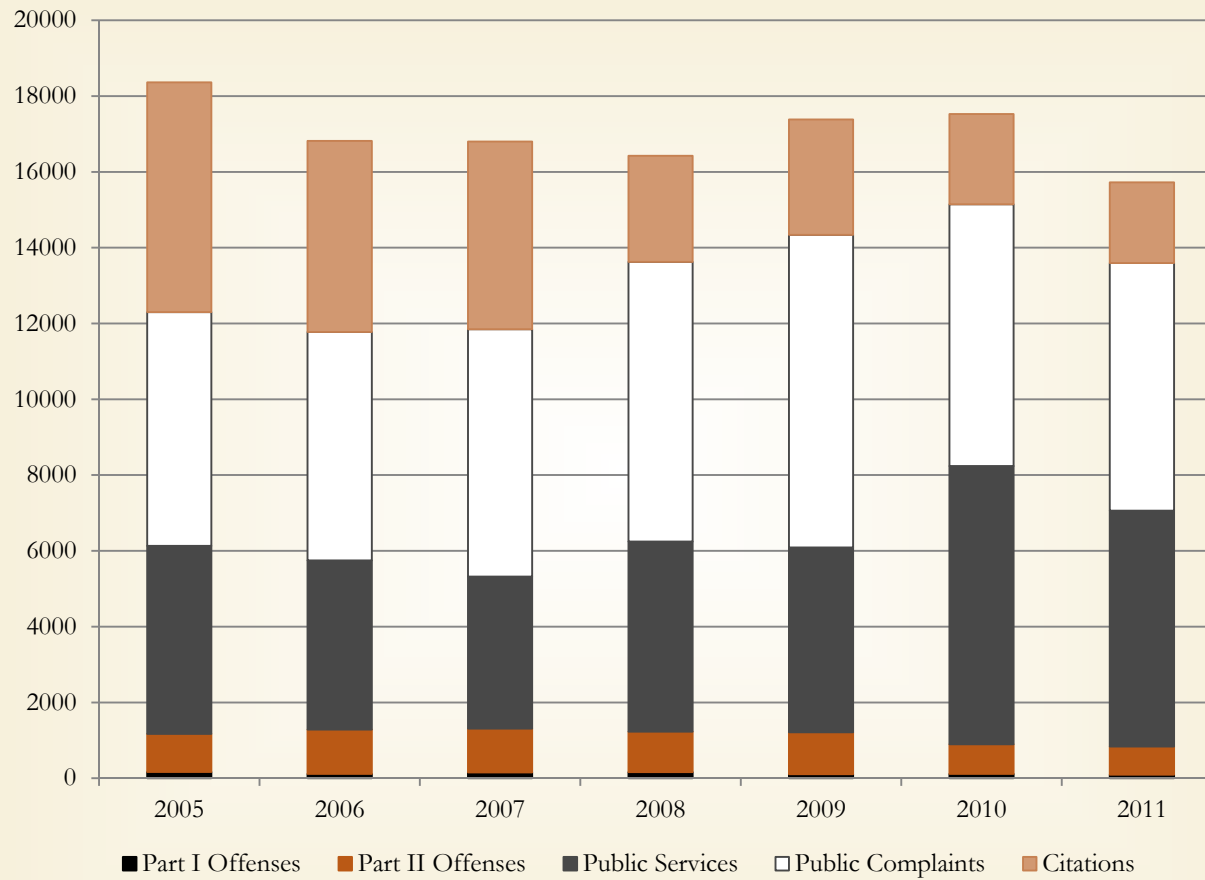
Building Permit Activity



New Construction Value (in millions)

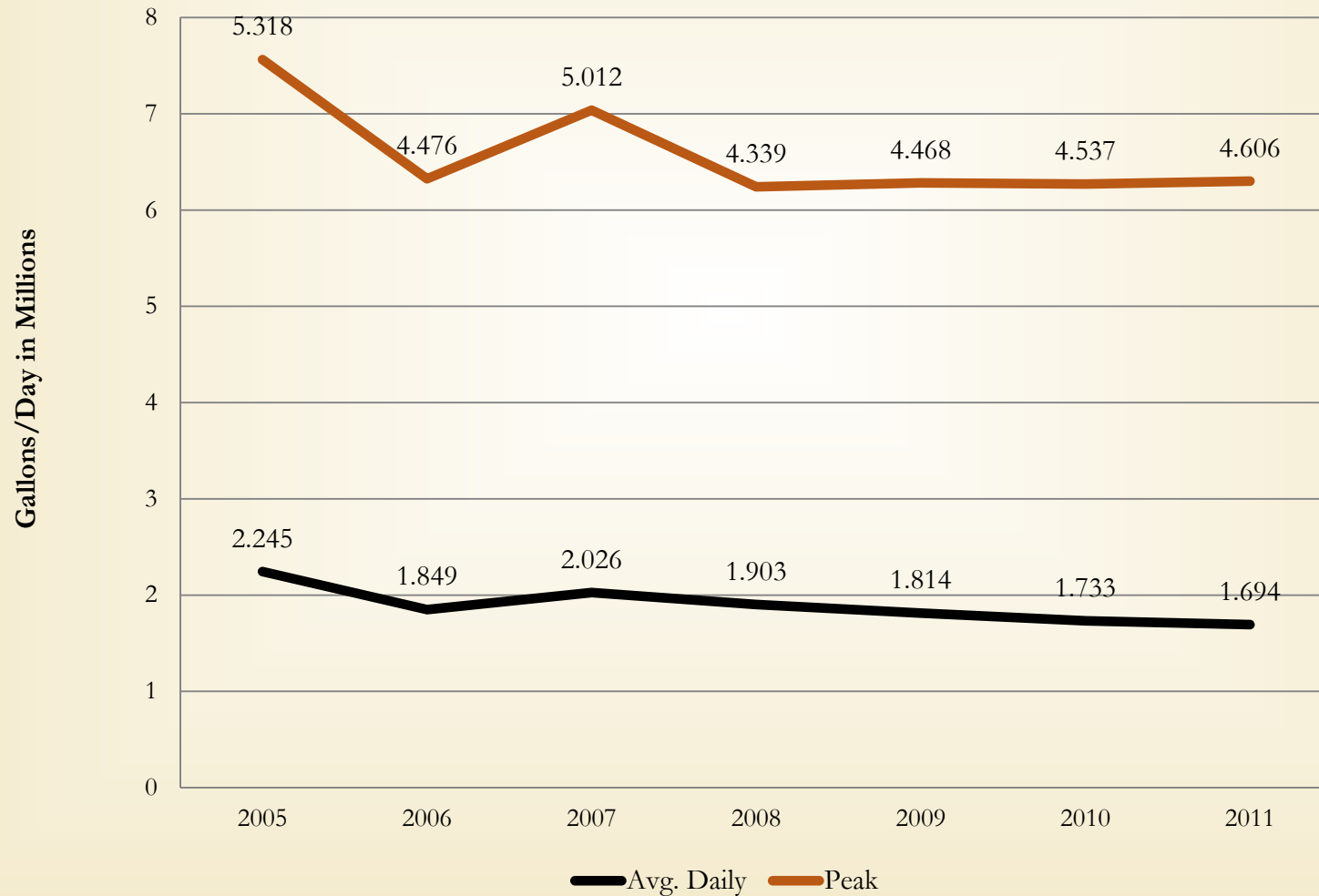


Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

Lake Michigan Annual Water Consumption



Economic Profile

Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
McGraw-Hill Companies	Publishing Corporate Office	350
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
American Marketing Sys	Direct Marketing	220
Mars Snackfoods US	Manufacturer of snack foods	201
Life Time Fitness	Health & Fitness Club	200
Praxair	Gases/Cryogenics for food industry	180
Panduit Corp.	Telecommunication & cable management product mfg	150
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
BankFinancial, F.S.B.	Financial services administration	140
Merrill Corp.	Manufacturing	130
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Timemed Labeling Systems	Label converters for healthcare industry	120
Hansen Technologies	Industrial refrigeration equipment	120
Meaden Screw Products	Metal fabricating	114
Goldstine, Skrodzki, Russian, Nemec & Hoff, Ltd.	Law Firm	106
Marriott Burr Ridge	Hotel	95
Central Decal Company	Pressure sensitive labels	95
Computershare Investor	Printing/Data Entry-Securities/Stocks	95
Dik Drug Company	Pharmaceutical warehouse	90

Top 10 Sales Tax Producers*

Brookhaven Market
 Burr Ridge Food Mart
 Cooper's Hawk Restaurant & Winery
 Dik Drug Company
 Finkbiner Equipment Company
 Merle B. Smith Company, Inc.
 Quinlan & Fabish Music Store
 Ahead, LLC
 My Office Products, Inc.
 W.W. Grainger, Inc.

These top 10 companies generated an aggregate total of \$510,142 in sales tax revenue for Burr Ridge during calendar year 2009, representing 29% of all sales tax received by the Village in 2009.

**Listed in alphabetical order, not by sales*

Village Contracts

Vendor Name	Description of Services	Contract Expiration	FY 12-13 Budget
Alarm Detection Services	Security and Fire Alarm Services	Annual	\$4,140
Alliance Mechanical	HVAC Maintenance - V.H., P.W. & P.D.	10/1/13	\$10,930
Best Quality Cleaning	Janitorial Services - V.H., P.W. & P.D.	10/31/12	\$32,040
Breen's Cleaners	Uniform Rental	9/30/14	\$9,520
Clarke Mosquito Control	Mosquito Abatement	2012 -2014	\$37,150
Corrpro	Cathodic Protection	12/31/12	\$1,400
Cummins Npower	Pump Center, V.H., P.D. & P.W. Generator Preventative Maintenance	Annual	\$4,750
Fire and Security Systems	Fire Panel & Police Station	Annual	\$1650
Image Systems & Business Solutions, LLC	Copies for SAVIN 8020 Copier	Annual	\$694.80
Klein, Thorpe & Jenkins	Legal Services - General, Reimbursable, BFPC & Public Works Union Negotiations	Annual	\$105,000
Kramer Tree Specialists, Inc.	EAB Treatment	Annual	\$60,000
North American Salt Co.	Road Salt	2011 - 2012	\$75,000
Marine Biochemists	Aquatic Weed Control	Annual	\$13,500
Meade Electric	Streetlight & Traffic Signal Maintenance	Annual	\$2,500
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	12/31/11	\$9,180
NIMEC	Electricity	2015	
Pieczynski, Linda	Prosecution Services	5/31/11	\$11,880
Rag's Electric	Streetlight Maintenance	Annual	
Stroud, Steve	Recording/ Broadcasting Board meetings	Annual	\$13,225
Suburban Tree Consortium	Tree Source	Annual	10,000
Landworks, LTD	Landscape Maintenance Services	2013	43,277
Vince's Landscaping	Mowing Services - CLR ROW	Annual	\$780/month
Landworks, LTD	Mowing Services - Village Hall & Police Dept.	2013	\$8,875
Waste Management	Waste Hauling – V.H., P.W., & P.D.	Annual	\$2,520
Winkler's Tree Service	Curbside Brush Removal	Annual	\$30,900

Section 6

Glossary



Glossary of Terms relevant to the budget.

GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

Assets: Property owned by a government that has a monetary value

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

Budget Adjustment/Amendment: A procedure for the Village Board to revise the budget after it has been approved.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the Village.

Comprehensive Annual Financial Report (C.A.F.R.): A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Plan (C.I.P.): A five-year plan that projects proposed capital expenditures.

GLOSSARY OF TERMS

Capital Outlay: Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects: Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the Village to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Funds: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

Eliminations: When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

GLOSSARY OF TERMS

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at $33\frac{1}{3}\%$ of market value.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

GLOSSARY OF TERMS

Fund Accounting: The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Generally Accepted Accounting Principals (G.A.A.P.): Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

Governmental Accounting Standards Board (G.A.S.B.): The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

General Fund: The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be accounted for in another fund.

General Obligation Bonds: Bonds for whose payments the full faith and credit of the municipality are pledged.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Health Insurance Fund: A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

GLOSSARY OF TERMS

Levy: (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

MFT: Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenue Bond: A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

GLOSSARY OF TERMS

Revenues: Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

Worker's Compensation Fund: A non-operating budgetary unit used to account for all worker's compensation expenditures.