



VOLUNTEERS NEEDED

# COMMISSION & COMMITTEE MEMBERS

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The Village is seeking volunteers from the community to serve on various committees and commissions. Attached is a brief description of the function and responsibilities of each committee.

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**PLEASE SENT THE ATTACHED QUESTIONNAIRE TO THE VILLAGE TO THE ATTENTION OF JULIE TEJKOWSKI OR VIA E-MAIL AT [JTEJKOWSKI@BURR-RIDGE.GOV](mailto:JTEJKOWSKI@BURR-RIDGE.GOV).**



**VILLAGE OF BURR RIDGE  
QUESTIONNAIRE for VOLUNTEERS  
for VILLAGE BOARDS & COMMISSIONS**

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**DAYTIME PHONE:** \_\_\_\_\_ **EVENING PHONE:** \_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**1<sup>st</sup> Choice Commission/Committee you are applying for:** \_\_\_\_\_  
(Also, if interested in more than one, please mark list below)

**NUMBER OF YEARS AS A BURR RIDGE RESIDENT:** \_\_\_\_\_

<b><u>EDUCATION</u></b>	<b><u>UNDER-GRADUATE</u></b>	<b><u>GRADUATE</u></b>
<b>COLLEGE or OTHER:</b> _____	_____	_____
<b>MAJOR:</b> _____	_____	_____
<b>DEGREE OR CERTIFICATIONS:</b> _____	_____	_____

**PROFESSIONAL**

Please list the last 2 positions held, starting with the most recent, and briefly describe your responsibilities/experience.

**COMPANY:** \_\_\_\_\_

**NUMBER OF YEARS EMPLOYED:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**RESPONSIBILITIES/EXPERIENCE:** \_\_\_\_\_  
\_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**NUMBER OF YEARS EMPLOYED:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**RESPONSIBILITIES/EXPERIENCE:** \_\_\_\_\_  
\_\_\_\_\_

**PARTICIPATION IN OTHER BURR RIDGE AREA ORGANIZATIONS** (Please list and describe)

**ORGANIZATION:** \_\_\_\_\_

**#OF YEARS:** \_\_\_\_\_

**DESCRIPTION:** \_\_\_\_\_  
\_\_\_\_\_

**ORGANIZATION:** \_\_\_\_\_

**#OF YEARS:** \_\_\_\_\_

**DESCRIPTION:** \_\_\_\_\_  
\_\_\_\_\_

**PLEASE RANK 3-5 OF THE FOLLOWING IN THE ORDER OF YOUR INTEREST:**

	Economic Development Committee
	Pathway Commission
	Plan Commission/Zoning Board of Appeals
	Police Pension Board
	Stormwater Management Committee
	Environmental Quality Commission
	Other _____

**OPTIONAL**

Include resume or letter of interest with completed questionnaire.

**VILLAGE OF BURR RIDGE  
BOARDS AND COMMISSIONS DESCRIPTIONS**

**PLAN COMMISSION & ZONING BOARD OF APPEALS**

**MEETINGS:           1st & 3rd Monday - 7:00 p.m.**

Members of the Plan Commission/Zoning Board of Appeals serve **5-year terms** without compensation, attending meetings twice a month. The Plan Commission/Zoning Board of Appeals hears all requests for zoning text amendments, rezoning, special uses and variations and forwards recommendations to the Board of Trustees. The Commission also reviews all proposals to subdivide property and is charged with Village planning, including the updating of the Comprehensive Plan for Land Use.

**POLICE PENSION BOARD**

**MEETINGS:           2nd Tuesday in January, April, July & October -           7:00 p.m.**

The Police Pension Board administers the pension fund of the Police Officers. Two members of this Board are residents appointed by the Village for **2-year terms**. The remainder of the members represent the police officers.

**PATHWAY COMMISSION**

**MEETINGS:           2nd Thursday Every Other Month - 7:00 p.m.**

Members of the Pathway Commission are your neighbors who have planned and implemented the construction of the sidewalks and pathways which have made the Village of Burr Ridge a welcome place to stroll. Appointed by the Village President with the consent of the Board of Trustees, Commission members serve **3-year terms** without compensation.

**ENVIRONMENTAL QUALITY COMMISSION**

**MEETINGS:           As needed**

The Environmental Quality Commission (EQC) is tasked with advising and making recommendations to the Board of Trustees regarding possible ways to improve, preserve, and protect the environment. EQC members are appointed for **3-year terms**.

## **ECONOMIC DEVELOPMENT COMMITTEE**

**MEETINGS: 1<sup>st</sup> Wednesday Each Month – 6:00 p.m.**

The mission of the Economic Development Committee (EDC) is to grow a stronger business climate by being an active partner with businesses, investors, and residents. The EDC shall strengthen economic development in the Village by developing business retention, expansion, and attraction programs; the creation and implementation of economic development plans and policies; being business ambassadors to the community; coordinating with other governments on projects; and submitting an annual Economic Development Position Report to the Village Board at the beginning of the fiscal year.

## **STORMWATER MANAGEMENT COMMITTEE**

**MEETINGS: 2<sup>nd</sup> Tuesday in February, May, August, November – 7:00 p.m.**

The Stormwater Management Committee makes recommendations to the Village Board and Staff on ways to maintain and enhance the Village's overall stormwater management system. The Committee is charged with minimizing the impact that future development will have on the Village's stormwater system, promote sound engineering practices through the periodic review and update of the Village's stormwater and flood ordinances, review citizen drainage and flood complaints and make recommendations to correct these problems and to study current deficiencies in the stormwater system and make recommendations to minimize and possibly eliminate historic stormwater problems throughout the Village.