



**AGENDA
REGULAR MEETING
PATHWAY COMMISSION**

**Thursday, January 14, 2016
7:00 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES – November 12, 2015**
- 4. REVIEW OF FISCAL YEAR 2016-17 PATHWAY FUND BUDGET**
- 5. BOARD REPORT**
- 6. OLD/NEW BUSINESS**
- 7. ADJOURNMENT**

DISTRIBUTION

Pat Liss, Chairperson
Marilou McGirr
John Pacocha
Todd Davis
Luisa Hoch
Elaine Layden
Mayor Straub
Trustee Franzese
Trustee Grasso
Trustee Paveza
Trustee Bolos
Trustee Murphy
Trustee Schiappa
Doug Pollock
Steve Stricker



VILLAGE OF BURR RIDGE MEMORANDUM

TO: Village of Burr Ridge Pathway Commission
Pat Liss, Chairperson

FROM: Doug Pollock, Community Development Director

DATE: January 8, 2016

RE: **Agenda Summary for January 14, 2016 Meeting**

The next meeting of the Pathway Commission is Thursday, January 14, 2016 at 7:00 PM. Enclosed is an agenda for the meeting. The following is a staff summary of the agenda.

- 4. REVIEW OF FISCAL YEAR 2016-17 PATHWAY FUND BUDGET:** Attached is the preliminary budget for the 2016-17 Pathway Fund. The Village's fiscal year extends from May 1 to April 31. The Village budget is prepared by staff in December and January of each year and reviewed and approved by the Board of Trustees in February, March, and April.

The proposed fiscal year 2016-17 budget includes the Village's portion of the German Church Road sidewalk (20% of actual construction costs and 100% of the engineering costs – for a total cost of \$202,600); \$30,000 for engineering of the County Line Road sidewalk project; and \$50,000 still due to the State of Illinois for the construction of the Madison Street sidewalk. Future budget years include \$75,000 for construction engineering and \$159,500 for construction of the County Line Road sidewalk (this latter number assumes a grant covering 80% of the construction costs).

- 5. BOARD REPORT:** The Board of Trustees approved an amendment to the Subdivision Ordinance as recommended by the Pathway Commission. The amendment requires that sidewalk donations be based on actual costs of the sidewalk including retaining walls, curbing, and similar appurtenances. Attached is a copy of the amendment.
- 6. OLD/NEW BUSINESS;** The following are updates on sidewalks that the Pathway Commission previously reviewed and recommended:

County Line Road Sidewalk Project – East Side from Woodgate to 60th Street; The Village's consulting engineer submitted an application for additional grant funding. This project did not make the cut but was the first project off the grant award list. There was hope that this project could get moved up the list but that does not appear to be case. Given how well the project scored in the 2015 STP grant funding cycle, staff recommends that the project be re-submitted for grant funding in August 2016.

German Church Road Sidewalk Project – North Side from Bridle Path to County Line Road; This project is scheduled to begin in April 2016.

PATHWAY COMMISSION

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2015

1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m.
2. **ROLL CALL:**
PRESENT: Chairperson Pat Liss, Commissioner John Pacocha, Commissioner Luisa Hoch, and Commissioner Todd Davis
ABSENT: Commissioner Marilou McGirr and Commissioner Elaine Layden
ALSO PRESENT: Community Development Director Doug Pollock

3. APPROVAL OF SEPTEMBER 10, 2015 MINUTES

Commissioner Pacocha referred to page 2, third paragraph should not say that the internal sidewalks in the retail development provide the same access as a public sidewalk on Kingery Highway. The Commission agreed to remove that part of the sentence.

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Commissioner Davis to approve the September 10, 2015 minutes. The **MOTION** was **APPROVED** by a 3 - 0 voice vote of the Pathway Commission with Chairperson Liss abstaining.

4. CONSIDERATION OF SIDEWALK PROJECT – West side of County Line Road from Woodgate Drive to 60th Street

Mr. Pollock reported that this project did not receive grant funding but is first off the list of projects that did receive grant funding. He said staff is hopeful that one of the projects on the list will be dropped and this project moved up. He said that should be decided by the end of the year.

5. REVIEW OF DONATION IN LIEU OF SIDEWALK REGULATIONS

Mr. Pollock distributed a written report from the Village Engineer and referred to the staff summary that recommends an amendment to the Subdivision Ordinance to allow staff to consider retaining walls, grading, and other features unique to a particular sidewalk when calculating sidewalk donations.

The Commissioner noted other changes to the language in the Subdivision Ordinance that will be incorporated into a draft Ordinance. Those changes included eliminating the reference that a sidewalk built with pathway donations has to be in or near the subject subdivision, adding curb and gutter to the list of costs to be considered in calculating a donation, and eliminating the paragraph that states a sidewalk donation may be used for any other type of project after 10 years.

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Chairperson Liss to recommend to the Board of Trustees an amendment to the Subdivision Ordinance as described in the staff report and as modified by the Pathway Commission. The **MOTION** was **APPROVED** by a 4 - 0 voice vote of the Pathway Commission.

6. BOARD REPORT

Mr. Pollock mentioned that the Board accepted the latest bid for the German Church Road sidewalk project after the project was re-bid and additional grant funding became available.

7. OLD/NEW BUSINESS

Chairperson Liss asked about the pedestrian crossing at Woodgate. Mr. Pollock said staff would pursue that project as an added feature of the County Line Road east side sidewalk project if and when that project proceeded.

Commissioner Pacocha asked about the status of the pathway fund given the lower price and additional grant funding for the German Church Road project. Mr. Pollock said he did not have the precise numbers but believes there will still be some money left in the fund but probably not enough to do the County Line Road project. He said the Board will have to wait to see about grant funding for County Line Road for the project before deciding if and how to fund the project.

Commissioner Hoch suggested that the Village look into using hotel motel taxes for a sidewalk project in South Frontage Road near the ESA and Oaks hotel.

8. ADJOURNMENT

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Commissioner Davis to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2017**

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	513,347	459,603	551,315	565,100	278,500	199,350	0	0
Total Revenues	11,487	129,846	127,260	8,500	2,500	0	0	0
Total Expenditures	65,231	38,133	113,475	295,100	81,650	199,350	0	0
Net Increase (Decrease) In Fund Balance	-53,744	91,712	13,785	-286,600	-79,150	-199,350	0	0
Available Reserves - April 30	459,603	551,315	565,100	278,500	199,350	0	0	0

Estimated Reserves May 1, 2016

565,100

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	8,500
Transfers	0

Total Estimated Revenues

8,500

Estimated Expenditures:

Contractual Services	0
Capital Outlay	294,100
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

295,100

Net Increase (Decrease)

-286,600

Estimated Reserves April 30, 2017

278,500

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	11,487	11,846	9,330	13,150	8,500	-35.4%	2,500	0	0	0
3710 Donations	0	0	35,930	0	0		0	0	0	0
Total Miscellaneous Revenues	11,487	11,846	45,260	13,150	8,500	-35.4%	2,500	0	0	0
39 Transfers										
3910 Transfers From General Fund	0	118,000	82,000	82,000	0		0	0	0	0
Total Transfers	0	118,000	82,000	82,000	0		0	0	0	0
Total Revenues	11,487	129,846	127,260	95,150	8,500	-91.1%	2,500	0	0	0

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2017

Account and Description	2013/2014 Actual	2014/2015 Actual	2015/2016 Est Actual	2015/2016 Budget	2016/2017 Budget	Budget vs Budget	2017/2018 Projected	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected
50 Contractual Services										
5035 Publishing	0	0	0	0	0		0	0	0	0
Total Contractual Services	0	0	0	0	0		0	0	0	0
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	61,995	32,984	104,095	458,000	282,600	-38.3%	75,000	199,350	0	0
7053 Sidewalk/Pathway Maint Project	2,160	4,296	8,365	11,500	11,500	0.0%	5,750	0	0	0
Total Capital Outlay	64,155	37,280	112,460	469,500	294,100	-37.4%	80,750	199,350	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	1,076	854	1,015	1,300	1,000	-23.1%	900	0	0	0
Total Other Expenditures	1,076	854	1,015	1,300	1,000	-23.1%	900	0	0	0
90 Transfers										
9010 Transfer To General Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Sidewalks/Pathway	65,231	38,133	113,475	470,800	295,100	-37.3%	81,650	199,350	0	0

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2017

Notes

Sidewalk/Pathway Projects	15-16	15-16	16-17	17-18	18-19	19-20
	Est. Act.	Budget	Budget	Project	Project	Project
Various Sidewalk Ext Engineering (specialty eng)						
Miscellaneous Surveying	0	0				
<u>Madison Sidewalk between 87th and 89th</u>						
Survey						
Phase I engineering						
Phase II engineering						
Construction (coordinate with Madison Street LAPP)		50,000	50,000			
<u>CLR Longwood to Katherine Legge Park extension (CLR, east side):</u>						
Survey						
Phase I engineering						
Phase II engineering	0	28,000	30,000			
Construction engineering				75,000		
Construction (local match)					199,350	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>						
Survey						
Phase I engineering						
Phase II engineering	30,000					
Construction engineering		45,000	74,600			
Construction (local match)		270,000	128,000			
<u>Burr Oaks Glen North (79th St) sidewalk ext.</u>						
Construction engineering	0					
Construction	74,095	65,000				
Total	104,095	458,000	282,600	75,000	199,350	0

Sidewalk/Pathway Maintenance Projects
 \$11,500 budgeted sidewalk/pathway maintenance to be completed part of annual program, to address trip hazards, ADA ramps, etc.

 CLR right of way weed cutting maintenance now found in Hotel/Motel Tax Fund

Transfers From General Fund
 In order to fund previously approved projects \$118,000 will be transferred from the General Fund in FY 14-15 and \$82,000 will be transferred in FY 15-16.

ORDINANCE NO. A-894-01-15

**AN ORDINANCE AMENDING SECTION VIII OF THE
SUBDIVISION ORDINANCE OF THE VILLAGE OF BURR RIDGE
REGARDING DONATIONS IN LIEU OF SIDEWALKS**

WHEREAS, the Corporate Authorities of the Village of Burr Ridge deem it in the best interest of the Village and its residents to amend certain sections of the Village's Subdivision Ordinance.

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section VIII.I of the Subdivision Ordinance of the Village of Burr Ridge is hereby amended to add the italicized text below and to delete the stricken text:

- I. Public Sidewalks and Pathways
 1. Sidewalks shall be provided on both sides of all streets and rights-of-way within a subdivision and on the adjacent side of any street or right-of-way contiguous to the subdivision.
 2. The Board of Trustees, upon recommendation by the Pathway Commission, may determine that sidewalks are not needed on both sides of all streets and, therefore, may waive the requirement for certain sidewalks. In the event sidewalks are not required on both sides of the street, the following conditions shall apply:
 - a. The subdivider shall deposit cash to be held by the Village to pay for the installation by the Village of ~~hard-surface~~ pathways or sidewalks ~~in or near the subdivision to serve, in substantial part, the residents of the subdivision in the Village.~~
 - b. The amount of the deposit shall be the estimated cost of the sidewalks not being constructed as estimated by the Village Engineer. *The estimated cost shall be based on current costs for public sidewalk projects and shall include the cost of the sidewalk as well as retaining walls, storm sewers and other appurtenances that may be required to accommodate the sidewalk.*
 - c. The deposit shall be made before recording of the final plat of subdivision.
 - d. The ~~hard-surface~~ pathways or sidewalks constructed by the Village in lieu of required sidewalks shall be installed by the Village at such time as the pathways or sidewalks may

be incorporated into a comprehensive pathway and sidewalk system in the Village.

- e. The subdivider may further be required by the Board of Trustees as a condition of final plat approval to dedicate land for public use outside of street rights of way on which ~~hard surface~~ pathways may be constructed in lieu of sidewalks.
- f. ~~In the event funds for sidewalks for which a deposit has been made has not been used by the Board of Trustees after 10 years from the acceptance of the public improvements by the Village, then the deposit may be applied to some other public improvement which primarily benefits the subdivision.~~

Section 2: That all Ordinances or parts of Ordinances in conflict with or inconsistent with the provision of this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form

PASSED this 23rd day of November, 2015, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:


AYES: 5 – Trustees Schiappa, Paveza, Grasso, Franzese, Bolos

NAYS: 0 – None

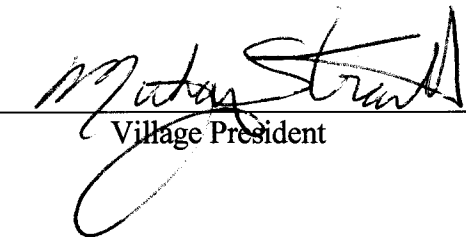
ABSENT: 1 – Trustee Murphy

APPROVED by the President of the Village of Burr Ridge on this 23rd day of November, 2015.

ATTEST:



Village Clerk



Village President