

**VILLAGE OF BURR RIDGE – AGENDA
MAYOR & BOARD OF TRUSTEES
VILLAGE HALL – BOARD ROOM**

Monday, April 10, 2023 - 7:00 P.M.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PRESENTATIONS AND PUBLIC HEARINGS

- A. Presentation - 2022 Annual Police Report
- B. Public Hearing - Fiscal Year 2024 Budget

4. CONSENT AGENDA

All items listed with an asterisk are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen requests, in which event the item will be removed from the Consent Agenda, discussed, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of March 27, 2023

6. ORDINANCES

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, for the Fiscal Year Commencing on May 1, 2023 and Ending on April 30, 2024
- B. * Approval of an Ordinance Amending Chapter 25.09 of Chapter 25, Entitled "Liquor Control," of the Burr Ridge Municipal Code
- C. * Approval of an Ordinance Amending Section 58 of the Burr Ridge Municipal Code (Water Works System)
- D. * Approval of an Ordinance Amending Section 59 of the Burr Ridge Municipal Code (Sewer Systems)

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

- E. * Approval of an Ordinance Amending Section IX of the Zoning Ordinance to Amend the Regulations in the Office Districts for Trucking or Logistics Company Uses (Z-03-2023: Text Amendment – Trucking Company Offices)

7. RESOLUTIONS

- A. Consideration of a Resolution Changing the Starting Time of Regular Village Board Meetings in the Village of Burr Ridge
- B. Consideration of a Resolution Adopting a Revised Police Pension Funding Policy
- C. * Approval of a Resolution Approving Extraterritorial Final Plat Musa's Subdivision (DuPage County - 10S381 Madison Street)

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve Amendments to Section VIII of the Zoning Ordinance Regarding Outdoor Dining (Z-01-2023)
- B. * Approval of Purchase of Police Training Management Software from Lexipol in the Amount of \$51,017.60
- C. * Approval of a Contract Award for Additional Design and Construction Engineering Services on the 79th Street Pedestrian Improvements Project to Primera Engineers of Lisle in the Amount of \$49,330
- D. * Approval of a Proclamation Designating April 23 – 29, 2023 as Arbor Day Week
- E. * Accept and File Resignation Letter of Police Officer Travis Madler
- F. * Approval of a Request for a Raffle License for Gower School Parent Teacher Organization for their Trivia Night Event on April 29, 2023
- G. * Approval of Vendor List Dated April 10, 2023, in the Amount of \$156,171.03 for all Funds, plus \$210,365.69 for Payroll Period Ending April 1, 2023, for a Grand Total of \$366,536.72

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS

11. ADJOURNMENT

NEXT MEETING – May 8, 2023 - 6:30PM

April 10, 2023 Board Meeting Summary

6A - FY2024 Budget Ordinance

Please find attached an Ordinance that formally adopts the FY2024 Budget in the total amount of \$27,930,581. Below is a breakdown of the FY2024 budget by fund.

General Fund:

Board and Commissions	\$ 213,129
Administration	612,627
Finance	245,220
Central Services	1,537,402
Information Technology	513,334
Police	5,760,349
Public Works	<u>3,071,856</u>

Total General Fund **11,953,917**

Motor Fuel Tax Fund	450,155
Hotel/Motel Tax Fund	910,781
Business District Fund	-
Capital Improvements Fund	2,383,363
Storm Water Management Fund	30,049
Water Fund	9,926,473
Sewer Fund	698,547
Police Pension Fund	<u>1,577,296</u>

Total All Funds **\$ 27,930,581**

Recommendation: The ordinance be approved.

6B - Change of Liquor License Category (Topaz Café)

The attached ordinance revises the liquor license class for Topaz Café. Topaz has historically operated with a Class B license, which is generally given to hotels, but is requesting a Class H license, which are generally given to restaurants. All other full-service restaurants in the Village hold a Class H license. Class H licensees have slightly more restrictive serving windows while they may provide for patrons to take unfinished wine bottles to-go via tamper-proof sealed containers to legally transport alcohol in their vehicle.

Recommendation: The ordinance be approved.

6C and 6D - Revisions to Administrative Functions of Water and Sewer Funds

Staff recommends approval of the attached amendments dealing with the administrative functions of the Water and Sewer Funds. These revisions have no bearing on the rates of either utility. Recommended changes include:

- Revises the hearing officer for water shut-off appeals to be the Village Administrator instead of the Mayor.
- Clarifies that property owners are responsible for unpaid balances in the event a renting tenant does not make their payments, even if the bill is not in the property owner's name.
- Consolidates and clarifies the unpaid balance payment plan procedures.
- Creates a no-charge change of ownership stamp, intended to resolve ongoing issues of unpaid balances carrying forward when properties are sold as well as gather preferred contact and payment information of new customers.
- Establishes that the Village provide five business days' notice to any location prior to initiating a water shut-off (previously three business days' notice by policy); requires that notice of shut-offs be done both by mail and in-person.
- Extends the grace period for unpaid debts to be sent to collections from three to 10 business days after two billing cycles of unpaid balances.
- Increases the lien recording fee from \$50 to \$100 (the Village currently pays lien filing fees of up to \$80).
- Removes the requirement that the Village Treasurer specifically receive revenues in the Water or Sewer Fund (is and will be handled by Finance Department staff).

Recommendation: The ordinances be approved.

6E - Zoning Ordinance Amendment (Trucking Uses)

At the March 27 meeting, the Board directed staff to prepare an Ordinance approving the text amendment to Section IX of the Zoning Ordinance to require a special use for trucking or logistics company uses in the Office Districts.

Recommendation: The ordinance be approved.

7A - Amend Regular Start Time of Board Meetings

This resolution would amend the regular meeting start time of the Board of Trustees from 7:00pm to 6:30pm. The change would take effect at the May 8, 2023, meeting; State law requires public notice be made to advise of this change. The Municipal Code states that the Board meet at least monthly and does not establish a specific starting time for these meetings.

Recommendation: The resolution be adopted.

7B - Revised Pension Funding Policy

During the Board's recent goal-setting workshops, a working group of staff along with Trustees Mital and Smith were directed to consider development of revising the Village's approach to managing the Village's Police Pension Fund. This agenda item intends to provide a recommendation to achieve this goal.

Background

The Village's annual contribution to the Police Pension Fund has grown from \$593,000 in 2016 to \$923,000 in 2023 and will eventually exceed \$2.1 million by 2040. A number of factors contribute to this growth, including pension benefit enhancements made by the State legislature, longer life spans of officers and dependent survivor beneficiaries, and occasional

inadequacy in investment returns. Although many of these influencing factors fall outside of the Village's control, the Village may create its own pension funding policies to manage its pension liabilities. While the Village has historically met the goals of its current pension funding policy, a revised pension funding policy will provide stability in annual contributions, lower long-term costs, and increase the credit-worthiness of the Village.

Revised Policy

Amortization period. This is the period over which the Village's unfunded liability is spread; this can be a closed, fixed period or an open period. The Village is currently using a closed amortization period, meaning that the intention is to fund 90% of its pension liabilities by 2040. For example, if a police officer were hired in 2038, the Village would be liable to fund 90% of said officer's lifetime pension benefits by 2040 under its current policy, thus contributing to the stark rise in projected funding requirements approaching 2040.

Under the revised policy, the Village would adopt a 20-year open amortization period. Instead of amortizing its liabilities on a closed basis, the Village would assess its liabilities 20 years into the future on an annual basis. If a police officer were hired in 2038, the Village would have until 2057 to fund the officer's lifetime pension benefits under a 20-year open amortization policy. Sworn officers must have 20 years of service to receive their full pension benefits; this policy aligns with that time horizon. Furthermore, an open amortization policy would allow the Police Pension Fund to become much more resilient against market shocks, as the 20-year open amortization policy would allow for future contributions to be reassessed on a forward-looking 20-year basis annually. Conversely, any shortfall in investment return under a closed policy necessarily requires further gains be made in a shorter period of time to make up for said shortfalls, thus contributing to further growth in the required payments.

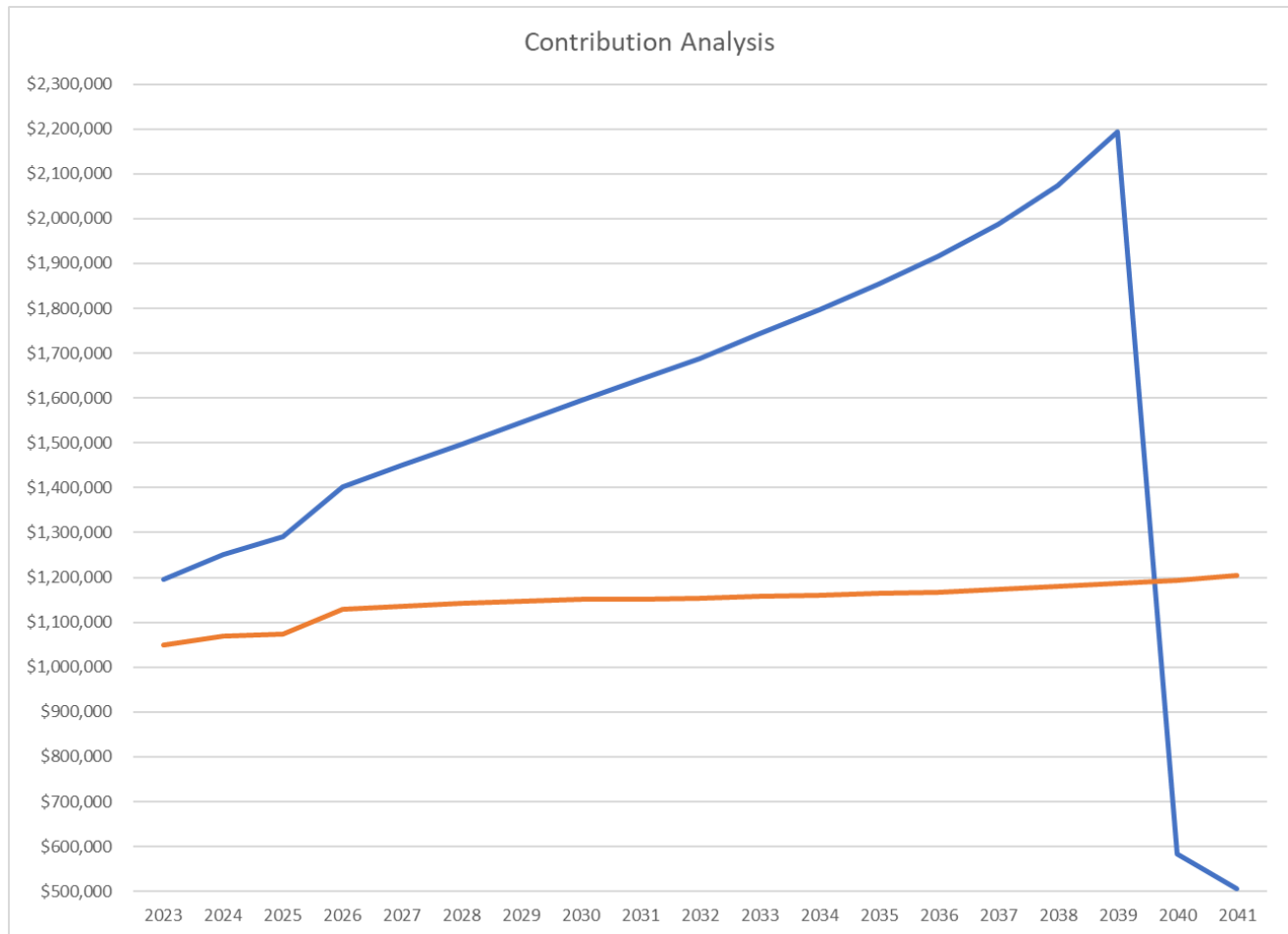
Funding goal. The Village's current policy states that the Police Pension Fund will achieve 90% funding by 2040. Under the revised policy, the Village would implement a 100% funding policy by 2040. While the funding policy would be set at 100%, the fund would not reach a 100% funded ratio in actual practice, as the rate of funding ratio increases diminishes the closer that the plan gets to 100% under an open amortization period. In practice, the revised policy projects a funding ratio of 82% by 2040 and 87% by 2050.

Assumed rate of return. The Village currently uses a 7% assumed rate of return; no changes to this policy are recommended at this time. This rate is comparable to the mean and median of other local, comparable pension funds and is consistent with trends state-wide, including being used by the Illinois Police Officers' Pension Investment Fund, of which the Village is now a member under State law.

Policy Comparison

Under the current pension funding policy, the Village's contributions are projected to significantly increase through 2040 without interruption. Under its current pension funding policy, the Village is projected to contribute \$28.7 million through 2040 to the Police Pension Fund (**blue line** in the chart); however, as the current funding policy is tied to a closed amortization, this amount will almost certainly increase beyond this amount if market returns fall short of the Village's actuarial projects over significant periods of time. The Village's ability to fund significant pension increases would be very challenging without service cuts or revenue increases in the short term, while a combination of both would be required to fulfill these obligations in the long term. Under the revised policy, the Village's annual contributions

would be predictable, beginning with a \$1,070,000 estimated contribution in the first year and rising to slightly more than \$1,200,000 by 2040 (**orange line** in the chart). The Village would be projected to contribute \$20.5 million through 2040 to the Police Pension Fund under the revised policy; annual increases would average about \$11,000 per year. If the Village adopted a 20-year open amortization policy, the Village **would save over \$8 million in the next 16 years compared to its current policy**. The recommended revised policy would not require any service cuts or new revenue sources to implement in either the short or long term.



Funding Approach

The Village has three individual levies as part of its overall property tax levy: general, police protection, and police pension. To ensure that proper funding is dedicated to the Fund, the policy would dictate that 100% of the police pension property tax levy would be used solely to fund the annual Village payment to the pension fund; as of Fiscal Year 2024, this amount was \$923,961. To ensure that the Village is able to fund the increased payment, the amounts of each individual levy would be re-valued to produce the necessary amount of dedicated funding **but produce no increase of the overall levy in either dollars or rate**. Staff created a chart detailing this shift in future property tax levies in three future fiscal years.

Levy	2024	Pct	2025	Pct	2026	Pct
General	\$ 248,825	18.6%	\$ -	0.0%	\$ -	0.0%
Police Protection	\$ 165,883	12.4%	\$ 290,669	21.7%	\$ 270,669	20.2%
Police Pension	\$ 923,961	69.0%	\$ 1,048,000	78.3%	\$ 1,068,000	79.8%
TOTAL	\$1,338,669	100.0%	\$1,338,669	100.0%	\$1,338,669	100.0%

In addition, the working group also recommends that the Village assign \$100,000 in General Fund balance to be available in the unlikely event that a required payment significantly exceeds the property tax levy, along with a one-time payment of \$200,000 be made to the Police Pension Fund.

Future

The policy will be analyzed over several fiscal years to ensure that the policy has the desired effect. The annual contribution and funding ratio will continue to be analyzed as part of the Village's annual budget process, while the policy itself will be reviewed every three years. Given that this policy would have an effective budget cycle of calendar year 2024 and Fiscal Year 2025, the next review would occur in calendar year 2027 and Fiscal Year 2028.

Direction is requested. A Resolution is attached memorializing the recommended policy which may be approved at the April 10 meeting if the Board chooses.

7C - Extraterritorial Subdivision Review (10S381 Madison Street)

In 2022, the Plan Commission reviewed a three-lot subdivision proposal for a property located in unincorporated DuPage County. The proposed lots meet the Village's Comprehensive Plan's 30,000 sq. ft. minimum lot size recommendation and conform to all other regulations with the Village's Subdivision Ordinance. The Plan Commission had no objection to subdivision of the 2.86-acre property into three lots measuring approximately 42,000 SF each. No new streets or utilities are proposed. Each lot will have direct access to 91st Street, with the corner lot also having access to Madison Street. Since the property is located within the Village's extraterritorial area, the Village is required signatory on the Final Plat of Subdivision.

Recommendation: The resolution be adopted.

8A – Outdoor Dining Amendments

The Plan Commission transmits its unanimous recommendation to approve amendments to the outdoor dining regulations in Section VIII of the Zoning Ordinance. The Plan Commission held two public hearings on the petition; all restaurants with outdoor dining permissions were contacted to provide feedback, while no public comments were received. The summary amendments include:

- Creates staff approval of new or replacement awnings;
- Prohibits temporary enclosures which create semi-indoor dining areas where outdoor dining areas are placed;
- Standardizes that outdoor dining is permitted from March 1 – November 1 (some special uses permit April 1 – November 1), while furniture must be removed and stored off-site or out of public view outside of these dates; and
- Standardizes the permitted hours of operation for outdoor dining to be not less than 30 minutes prior to the closure of the restaurant OR to the time specified in presently-issued special uses, whichever is later for each individual location.

Recommendation: Staff be directed to prepare an ordinance approving amendments.

8B - Lexipol Software

The FY2024 budget includes a subscription with Lexipol to provide continuous reviews and updates of the Village's 170+ CALEA accredited policies, which in turn will reduce the staff time needed to review said policies. Lexipol continually monitors changes and trends in legislation, case law, and best practices, and uses that knowledge to provide policy revisions as well as training and wellness resources to help law enforcement effectively serve the community and maintain SAFE-T Act compliance. The total expenditure for year one (FY2024) is \$51,017, which includes \$37,460 for implementation and \$13,377 for subscription services. Future years will include annual subscriptions of \$13,377.

Recommendation: The agreement be approved.

8C – 79th Street Pedestrian Improvement Contract Amendment

Along with replacement of the existing pathway on the south side of 79th Street, the FY2024 budget includes funds for the design and construction of a concrete sidewalk where none exists along the north side of 79th Street connecting Chasemoor Drive to the Lincolnshire-Ambriance pathway and street crossing at Woodside Lane. Both 79th Street pathway projects will be conjoined for permitting through Cook County with construction anticipated in Q3 2023.

On September 26, 2022, the Board approved a design engineering contract with Primera Engineers of Lisle for the 79th Street asphalt replacement at a fee of \$56,600. The Village has thus far been satisfied with the designs, estimates and project management provided by this firm. The Village solicited Primera for a scope and fee that would design the new sidewalk on the north side of 79th Street as well as a proposal for construction supervision. Staff recommends amending the existing contract with Primera Engineers for the additional work in FY2024. The firm is proposing their design engineering services for the new sidewalk on the north side of 79th Street at a fee of \$9,860. Construction supervision this summer for the improvements to both sides of 79th Street would be provided at a fee of \$39,470. Both proposals would increase the existing contract with Primera by \$49,330, which is \$15,670 less than the total CIP project estimate of \$65,000.

Recommendation: The contract amendment be approved.

8D – Arbor Week Proclamation

Attached is a Proclamation designating April 23 to 29, 2023, as Arbor Day Week. Arbor Day is meant to encourage tree planting; the Village of Burr Ridge recognizes Arbor Day with the planting of a tree; further details on this event will be made available in the near future.

Recommendation: The proclamation be approved.

8E – Madler Resignation

Police Officer Travis Madler submitted his resignation effective April 13, 2023. A copy of the letter is attached.

Recommendation: The letter be received and filed.

8F – Gower School Trivia Night Raffle

Enclosed is an application from the Gower School Parent Teacher Organization to conduct a raffle on April 27, 2023, as part of their “Trivia Night” event. Attached is a letter from the PTO requesting that the fidelity bond requirement be waived.

Recommendation: The license be issued.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 27, 2023

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of March 27, 2023, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso asked Trustee Smith to lead the Pledge of Allegiance.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Snyder, Mital, and Smith. Mayor Grasso was also present. Trustee Paveza was not in attendance. Also present were Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Ryan Husarik, Public Works Director Dave Preissig and Village Attorney Mike Durkin.

PRESENTATIONS AND PUBLIC HEARINGS

There were no presentations or public hearings.

CONSENT AGENDA – OMNIBUS VOTE

Mayor Grasso read the Consent Agenda and asked the Board and public if any agenda item needed to be removed. There were no requests to remove any agenda item.

APPROVAL OF THE MINUTES OF REGULAR BOARD MEETING OF MARCH 13, 2023 was approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MEETING MINUTES OF MARCH 20, 2023 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AUTHORIZING THE SALE BY ONLINE AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (PUBLIC WORKS EQUIPMENT) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL TO ACCEPT A PLAN COMMISSION RECOMMENDATION AND DIRECT STAFF TO PREPARE ZONING ORDINANCE TEXT AMENDMENTS TO SECTION IX OF THE ZONING ORDINANCE FOR TRUCKING COMPANY OFFICES (Z-03-2023) the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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APPROVAL OF AWARD OF A CONTRACT FOR AUDITING SERVICES TO LAUTERBACH AND AMEN IN THE AMOUNT OF \$55,200 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF AWARD OF A CONTRACT FOR MOSQUITO ABATEMENT SERVICES TO CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT, INC. IN THE AMOUNT OF \$45,400 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF AWARD OF A CONTRACT FOR STREET SWEEPING SERVICES TO LAKESHORE RECYCLING SYSTEMS IN THE AMOUNT OF \$29,466 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF AWARD OF CONTRACTS FOR LANDSCAPING SERVICES TO BEARY LANDSCAPING IN THE AMOUNT OF \$97,330 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF AWARD OF A CONTRACT FOR JANITORIAL SERVICES TO BEST QUALITY CLEANING IN THE AMOUNT OF \$31,500 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF VENDOR LIST DATED MARCH 27, 2023, IN THE AMOUNT OF \$494,612.56 FOR ALL FUNDS, PLUS \$207,431.41 FOR PAYROLL PERIOD ENDING MARCH 18, 2023, FOR A GRAND TOTAL OF \$702,043.97 the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List Dated March 27, 2023, and Payroll for the Period Ending March 18, 2023.

After reading the Consent Agenda, Mayor Grasso asked for a motion to approve.

Motion was made by Trustee Smith, seconded by Trustee Snyder, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Smith, Snyder, Mital, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Paveza

There being five affirmative votes the motion carried.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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CONSIDERATION OF AN ORDINANCE AMENDING SECTION 58.01 OF THE BURR RIDGE MUNICIPAL CODE (WATER WORKS SYSTEM)

Village Administrator Evan Walter explained that this was the final draft for the ordinance to amend the water rates within the village. Mr. Walter explained that this has been discussed at length by the Water Committee at the direction of Trustees Paveza, Snyder and Franzese, and has been found necessary to enact the 5-year Capital Improvement Plan (CIP) that the Board has directed staff to prepare in its upcoming budget. This also allows for monthly billing to occur along with fixed monthly charges as well as ascending charges and making the tiers smaller over time.

Mayor Grasso asked if there were any questions from the Board or public. There were none.

Mayor Grasso asked for a motion to approve the ordinance.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Schiappa, Mital, Smith, Franzese

NAYS : 0 - None

ABSENT: 1 - Trustee Paveza

There being five affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 59.4.4 OF THE BURR RIDGE MUNICIPAL CODE (SEWER SYSTEMS)

Mr. Walter advised that this ordinance also came from the direction of the Water Committee and Board of Trustees. This ordinance affects a smaller portion of the village; only those in Cook County hooked up to our sewer system. Mr. Walter added that these rate changes are like those discussed in the previous ordinance and are necessary to make sure we can fund necessary improvements to our sewer system in the future.

Mayor Grasso asked if there were any questions from the Board. Trustee Franzese commented that not only had the Water Committee discussed these ordinances at length, but the Board also discussed them at their March 13th meeting.

Mayor Grasso asked for a motion to approve the ordinance.

Motion was made by Trustee Smith and seconded by Trustee Mital.

Mayor Grasso asked for any more discussion from the Board or public comment. There was none.

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Mayor and Board of Trustees, Village of Burr Ridge
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On Roll Call, Vote Was:

AYES: 5 - Trustees Smith, Mital, Franzese, Schiappa, Snyder

NAYS : 0 - None

ABSENT: 1 - Trustee Paveza

There being five affirmative votes the motion carried.

CONSIDERATION OF AWARD OF A CONTRACT FOR RIGHT-OF-WAY CAMERAS TO FLOCK SAFETY OF ATLANTA, GEORGIA IN THE AMOUNT OF \$57,400

Chief John Madden stated that the purchase of the Flock License Plate Recognition (LPR) cameras is part of the FY2023-24 budget and that he has been notified of an increase in price per camera as of April 1, 2023. To avoid paying an additional \$1000 per camera, approval of this contract tonight will grandfather the village in at the current price for the next 36 months. These 20 Flock LPR cameras will be added to the six already owned by the village. The cameras will be placed strategically throughout the village at ingress/egress locations as well as downtown Burr Ridge in County Line Square and the Village Center areas. The cost of each camera based on the current price will be \$2500 per year with a one-time implementation/installation fee of \$7400. Chief Madden was happy to advise the board that they had applied for a grant through the Attorney General's Organized Retail Crime Grant Program and was notified that we had received a grant in the amount of \$57,400 which would cover the costs of the first year.

Mayor Grasso asked if the Board had any questions. Trustee Snyder thanked Chief Madden for applying for the grant and saving the village the money. Trustee Mital thanked the Chief for being proactive and saving the village the \$20,000 in upcoming price increases. She also verified that we were locked into the cost of \$2500 per camera for the next three years.

Trustee Franzese pointed out that these cameras have been a powerful tool in helping solve crime in our community. He asked Chief Madden of any recent incidents that he could share with the board. Chief Madden advised that last Monday at 7 a.m. there were two attempted burglaries. One on the southside and the other on the northside of town. The four offenders were caught on one of the resident's ring doorbell cameras armed with handguns but fled when they heard a dog barking. Chief Madden stated the offenders are looking for unlocked cars where they can find a garage door opener to access the garage. A motorbike was taken from the northside residence.

The Chief advised that this was a continuation of activity that started in Mokena at 4 a.m. that morning. The offenders, who were driving a stolen vehicle, were caught on a Flock LPR camera that notified the Mokena police department. When Mokena police arrived in the area, a pursuit began, and the vehicle was lost. The vehicle then went into Tinley Park where they stole another vehicle before attempting a burglary in Orland Park. At this attempt, shots were fired at the homeowner. The offenders then came to Burr Ridge. With the use of GPS and Flock LPR cameras, our detectives were able to track the vehicle stolen out of our town to the southside of Chicago. With the help of Orland

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Park and the 5th District Chicago Police Departments, the offenders were taken into custody. The Flock LPR cameras were a very effective tool in catching these offenders.

Trustee Franzese thanked the Chief for the great police work the department had done. In response to some questions about whether the LPR cameras could be used to track residents, issue speeding tickets, etc., Trustee Franzese read the staff summary on the cameras. "These cameras will be utilized solely for aiding law enforcement in proactively identifying stolen or wanted vehicles as well as providing an additional evidentiary tool in the event of an unlawful act occurring in the community. The cameras will not be used for overall surveillance of motorists, nor do the cameras possess the technology to monitor for and issue moving violations, such as occurs with a red-light camera or other such device." Chief Madden added that the cameras do not provide a video but only capture an image of a license plate and the vehicle description.

Mayor Grasso asked if the \$1000 increase was the result of an improvement in technology used and could the camera catch an image of the driver along with the front license plate. Chief Madden stated that the technology has improved resulting in the ability to enter in a description of a vehicle such as color, bumper stickers, if no license plate is displayed on the vehicle. The cameras then can hit based on a description of a vehicle rather than just on the license plate. Regarding capturing an image of the driver, Chief Madden explained that the cameras are placed where they are capturing the back of the vehicle. In situations where the front of the vehicle was captured, glare and tinted windows usually prevented a clear image of the driver. Mayor Grasso added that the extra security that the Flock LPR cameras provided was one of the reasons Edgewood Valley Country Club chose the Village of Burr Ridge to annexed into.

Mayor Grasso asked for a motion to approve the contract.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Mital, Smith, Franzese

NAYS : 0 - None

ABSENT: 1 - Trustee Paveza

There being five affirmative votes the motion carried.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There were none.

REPORTS AND COMMUNICATIONS

Trustee Mital reported that spring was here and the village was getting ready for all the summer events. The first event will be Armed Forces Day on May 20th and she is looking forward to seeing everyone there.

Trustee Smith stated that a resident brought to his attention that there is a safety issue on North Frontage Rd near 100 Tower Drive where there are very large potholes. Trustee Smith added that although this is in Cook County's jurisdiction, he would like our Public Works to take a look at it for any immediate repairs that need to be done. Mayor Grasso stated that he had a similar issue with County Line Rd recently where our Public Works was asked to help out. Mayor Grasso asked if a letter could be sent to Commissioner Morrison and Cook County Public Works on his behalf. The letter would state that he would like an explanation of why we had to cover County Line Rd and now it appears we are having to do the same for the North Frontage Rd. Mayor Grasso asked that Director Preissig take a look at the location and put down some gravel or whatever is needed to lessen the danger while we reach out to Cook County. When asked if the Mayor usually gets a response from Cook County when he sends a letter, the Mayor said yes and it also makes Cook County aware of the situation.

Mayor Grasso started off on a sad note in mentioning the sudden passing of Western Springs Village President Alice Gallagher. Mayor Grasso advised that President Gallagher was an accomplished attorney, had just brought Western Springs into the DuPage Mayors and Managers Conference and wanted to acknowledge the great loss in her passing.

Mayor Grasso also asked for prayers for former Village President Leonard Ruzak who is recovering from a medical issue. We wish him the best.

Mayor Grasso asked everyone watching to lock their cars and make sure their garage doors are closed. As the Chief mentioned earlier, these are crimes of opportunity and we can prevent them from happening. Don't leave your wallets and purses in your car. We need to be more vigilant in helping our police department keep our community safe.

Lastly, Mayor Grasso stated that he will be presenting an ordinance change for the meetings. Starting with the new turn on May 8th and going forward we will start meeting at 6:30 p.m. instead of 7:00 p.m. Notice will be put on the website and out to the residents so they are aware of the new start time of 6:30 p.m.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
March 27, 2023

ADJOURNMENT

Mayor Grasso asked for a motion to adjourn the Regular Board meeting.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa, to adjourn the meeting.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 7:26 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Susan Schaus
Village Clerk
Burr Ridge, Illinois

Shirley Benedict
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2023.

ORDINANCE NO.____

**AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES
OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS,
FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2023
AND ENDING ON APRIL 30, 2024**

WHEREAS, on April 10, 2023, a public hearing on a proposed budget for all corporate purposes of the Village of Burr Ridge for the fiscal year commencing on May 1, 2023, was held, pursuant to legal notice published on March 30, 2023 in The Pioneer West, a newspaper having a general circulation within the Village of Burr Ridge; and

WHEREAS, on February 24, 2023, a copy of said proposed budget was made available for public inspection at the Municipal Building of the Village of Burr Ridge during regular business hours;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook counties, Illinois, as follows:

Section 1: The budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, for the fiscal year commencing on May 1, 2023 and ending on April 30, 2024, as presented to and approved by the Board of Trustees on April 10, 2023, attached hereto as Exhibit A, and incorporated by reference herein as a public record, is hereby adopted.

Section 2: The Budget Ordinance is in lieu of the statutory appropriation ordinance, and the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

General Fund:	
Board and Commissions	\$ 213,129
Administration	612,627
Finance	245,220
Central Services	1,537,402
Information Technology	513,334
Police	5,760,349
Public Works	<u>3,071,856</u>
Total General Fund	11,953,917
Motor Fuel Tax Fund	450,155
Hotel/Motel Tax Fund	910,781
Business District Fund	-
Capital Improvements Fund	2,383,363
Storm Water Management Fund	30,049
Water Fund	9,926,473
Sewer Fund	698,547
Police Pension Fund	<u>1,577,296</u>
Total All Funds	<u><u>\$ 27,930,581</u></u>

Itemization of all revenues and expenditures is attached hereto as Exhibit A.

Section 3: This Ordinance shall be in full force and effect after its passage, approval, and publications in pamphlet form as required by law. The Village clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

ADOPTED this 10th day of April, 2023, by a roll call vote as follows:

AYES:

NAYS

ABSENT:

APPROVED by the Mayor of the Village of Burr Ridge on the 10th day of April, 2023.

Mayor

ATTEST:

Village Clerk

EXHIBIT A

ITEMIZATION OF ALL REVENUES AND EXPENDITURES



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Fund Balance Analysis

	Projected Fund Balance FY2023	Budgeted Revenues	Budgeted Expenditures	Projected Fund Balance FY2024
General Operating				
General Fund	\$ 5,958,266	12,162,027	\$ 11,953,917	\$ 6,166,377
Special Revenue				
Motor Fuel Tax Fund	773,996	503,010	450,155	826,851
Hotel/Motel Tax Fund	376,973	902,032	910,781	368,224
Business District Fund	733,071	621,833	-	1,354,904
Capital Projects				
Capital Improvements Fund	2,033,467	1,769,061	2,383,363	1,419,164
Sidewalks/Pathway Fund	-	-	-	-
Equipment Replacement Fund	-	-	-	-
Storm Water Management Fund	11,794	42,000	30,049	23,745
Debt Service				
Debt Service Fund	-	-	-	-
Enterprise				
Water Fund	1,969,673	8,035,114	9,926,473	78,314
Sewer Fund	1,400,095	531,591	698,547	1,233,139
Internal Service				
Information Technology Fund	-	-	-	-
Fiduciary				
Police Pension Fund	21,277,825	1,331,111	1,577,296	21,031,639
TOTAL ALL FUNDS	\$ 34,535,159	\$ 25,897,779	\$ 27,930,581	\$ 32,502,357

Exhibit A



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
General Fund Summary

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
Taxes	\$ 5,646,015	\$ 6,675,065	\$ 6,495,932	\$ 7,500,340	\$ 7,687,265
Licenses	51,252	27,048	86,270	76,570	86,270
Permits And Fees	402,832	427,111	379,000	401,412	361,000
Intergovernmental	1,710,227	1,663,895	1,718,852	2,208,936	1,904,924
Charges For Services	726,840	689,664	699,210	714,288	734,551
Fines And Forfeitures	92,053	132,010	126,000	181,947	195,000
Cost Recoverable	85,627	97,049	79,500	65,302	87,731
Miscellaneous Revenues	225,112	376,441	339,472	180,826	214,519
Other	39,025	65,360	82,000	76,360	82,000
Total Revenues	\$ 8,978,984	\$ 10,153,644	\$ 10,006,236	\$ 11,405,981	\$ 11,353,260
Expenditures					
Personnel Services	5,948,193	5,944,729	6,505,038	6,493,364	7,160,962
Contractual Services	1,774,358	1,939,631	2,020,405	2,158,596	2,400,873
Commodities	388,161	330,773	480,470	524,630	494,626
Capital Outlay	52,550	8,571	488,651	351,849	622,210
Other Expenditures	71,810	60,643	67,035	77,779	45,246
Total Expenditures	\$ 8,235,072	\$ 8,284,346	\$ 9,561,599	\$ 9,606,217	\$ 10,723,917
Excess (Deficiency) of					
Revenues Over Expenditures	743,911	1,869,297	444,637	1,799,764	629,344
Other Financing Sources (Uses)					
Transfers (In)	-	25,201	434,750	594,713	808,767
Transfers (Out)	(390,000)	(1,765,318)	(488,666)	(1,720,000)	(1,230,000)
Adjustment to Basis of Presentation*	(78,320)	(439,912)	-	-	-
Total Other Financing Sources (Uses)	\$ (468,320)	\$ (2,180,029)	\$ (53,916)	\$ (1,125,287)	\$ (421,233)
Net Change in Fund Balance	275,591	(310,732)	390,721	674,477	208,111
Beginning Fund Balance	5,318,930	5,594,521	5,283,789	5,283,789	5,958,266
Ending Fund Balance	\$ 5,594,521	\$ 5,283,789	\$ 5,674,510	\$ 5,958,266	\$ 6,166,377

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)

**FY2020 Beginning Fund Balance as restated



Exhibit A

Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
General Fund Revenues

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Taxes</i>					
General Property Tax	\$ 451,877	\$ 231,190	\$ 248,825	\$ 248,825	\$ 248,825
Police Protection Property Tax	62,365	154,138	165,883	165,883	165,883
Police Pension Property Tax	778,098	910,306	923,961	923,961	923,961
Road & Bridge Tax	266,142	275,461	285,820	280,547	283,826
Municipal Sales Tax	2,329,373	2,180,864	2,070,000	2,578,929	2,656,297
Non-Home Rule Sales Tax	-	428,588	405,000	528,169	544,014
Auto Rental Tax	-	2,889	3,443	2,253	2,396
Use Tax	-	428,237	440,000	448,985	457,156
Cannabis Tax	-	17,855	18,000	20,326	20,528
Electric Utility Tax	844,882	846,669	865,000	833,994	864,590
Gas Utility Tax	265,862	435,810	270,000	588,370	614,790
Telecommunication Tax	385,495	362,897	322,000	327,361	294,625
Places of Eating Tax	261,922	400,161	478,000	552,737	610,374
Total Taxes	\$ 5,646,015	\$ 6,675,065	\$ 6,495,932	\$ 7,500,340	\$ 7,687,265
<i>Licenses</i>					
Liquor Licenses	31,617	17,083	55,000	50,900	55,500
Other Licenses	10,135	1,415	6,270	5,770	5,770
Business Licenses	9,500	8,550	25,000	19,900	25,000
Total Licenses	\$ 51,252	\$ 27,048	\$ 86,270	\$ 76,570	\$ 86,270
<i>Permits & Fees</i>					
Building Permits	396,832	390,399	350,000	390,000	350,000
Plat Fees	-	30,161	19,000	-	-
Public Hearing Fees	6,000	6,400	10,000	11,000	11,000
Annexation Fees	-	150	-	412	-
Total Permits & Fees	\$ 402,832	\$ 427,111	\$ 379,000	\$ 401,412	\$ 361,000
<i>Intergovernmental</i>					
State Income Tax	1,210,455	1,558,753	1,405,603	1,841,782	1,751,119
Corporate Replacement Tax	47,436	103,937	58,813	136,903	113,770
Grants	16,518	1,205	39,100	14,912	40,035
Federal Grants	435,817	-	215,336	215,339	-
Total Intergovernmental	\$ 1,710,227	\$ 1,663,895	\$ 1,718,852	\$ 2,208,936	\$ 1,904,924
<i>Charges for Services</i>					
Franchise Tax - Cable TV	271,971	284,243	280,000	288,278	286,261
Rent Revenue	454,870	405,421	419,210	426,010	448,290
Total Charges for Services	\$ 726,840	\$ 689,664	\$ 699,210	\$ 714,288	\$ 734,551



Exhibit A

Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
General Fund Revenues

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Fines & Forfeitures</i>					
Circuit Court Fines	70,860	74,575	80,000	71,947	80,000
Village Fines	21,193	57,435	46,000	110,000	115,000
Total Fines & Forfeitures	\$ 92,053	\$ 132,010	\$ 126,000	\$ 181,947	\$ 195,000
<i>Cost Recoverable</i>					
Recoverable-Employee Share Insurance	-	-	-	-	-
Recoverable-Legal Fees	-	83	-	-	-
Recoverable-Tree Purchases	5,374	15,591	2,500	5,309	6,000
Recoverable-Inspection Fees	36,102	37,271	37,000	30,000	40,000
Recoverable-Special Detail	-	50	-	16,775	21,731
Recoverable-Miscellaneous	44,151	44,054	40,000	13,218	20,000
Total Cost Recoverable	\$ 85,627	\$ 97,049	\$ 79,500	\$ 65,302	\$ 87,731
<i>Miscellaneous Revenues</i>					
Interest Income	151,708	120,586	83,398	129,026	164,219
Donations	(850)	8,806	8,500	1,000	1,000
Donations - Police	-	18,681	-	5,000	-
Other Revenues	74,254	228,368	247,574	45,800	49,300
Total Miscellaneous Revenues	\$ 225,112	\$ 376,441	\$ 339,472	\$ 180,826	\$ 214,519
<i>Other</i>					
Proceeds From Sale Of Assets	39,025	65,360	82,000	76,360	82,000
Transfer from Motor Fuel Tax Fund	-	-	-	-	450,000
Transfer from Hotel/Motel Fund	-	-	169,750	160,000	175,000
Transfer from Business District Fund	-	25,201	50,000	-	-
Transfer from Water Fund	-	-	175,000	175,000	147,014
Transfer from Sewer Fund	-	-	40,000	40,000	36,753
Transfer from Information Technology Fund	-	-	-	219,713	-
Total Other	\$ 39,025	\$ 90,561	\$ 516,750	\$ 671,073	\$ 890,767
Total General Fund Revenues	\$ 8,978,984	\$ 10,178,845	\$ 10,440,986	\$ 12,000,694	\$ 12,162,027

**General Fund - Boards & Commissions - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Salaries Part-Time	\$ 26,479	\$ 28,858	\$ 30,446	\$ 28,800	\$ 28,800
IMRF Contribution	56	-	176	-	-
FICA/Medicare Taxes	2,025	2,203	2,333	2,333	2,207
Dues & Subscriptions	7,273	14,256	15,115	13,870	14,760
Training & Travel Expense	1,213	2,732	2,000	3,000	3,000
<i>Contractual Services</i>					
Legal Services	209,179	144,690	127,500	107,500	107,500
Prosecution Services	21,030	25,622	20,000	20,000	20,000
Other Professional Services	16,088	2,920	-	2,000	500
Postage	6,327	3,246	2,098	2,232	332
Telephone	917	1,167	600	600	600
Printing	155	-	250	250	-
Other Contractual Services	-	1,100	10,000	10,000	-
<i>Commodities</i>					
Operating Supplies	2,396	241	250	300	-
<i>Other Expenditures</i>					
Public/Employee Relations	22,096	26,744	32,800	40,000	2,500
Village Clerk	642	460	2,500	2,500	1,000
Fire & Police Commission	18,497	17,866	18,380	18,380	16,930
Economic Development Commission	17,538	5,119	-	-	15,000
Total Expenditures -					
General Fund - Boards & Commissions	\$ 351,911	\$ 277,223	\$ 264,448	\$ 251,765	\$ 213,129

**General Fund - Administration - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Salaries Full-Time	\$ 418,631	\$ 348,045	\$ 298,151	\$ 298,151	\$ 417,013
Salaries Part-Time	57,535	51,443	61,480	61,480	58,518
Salaries Overtime	556	439	-	2,400	-
IMRF Contribution	60,511	38,493	28,364	28,364	39,508
FICA/Medicare Taxes	38,422	29,992	26,494	26,494	35,384
Health/Life Insurance	69,574	31,774	31,050	35,000	39,056
Dues & Subscriptions	1,293	2,047	2,520	2,520	2,200
Employee Recruitment Expense	280	1,642	-	500	500
Training & Travel Expense	4,162	3,173	6,850	10,000	14,500
IPBC Terminal Reserve	(9,446)	(5,190)	-	-	-
<i>Contractual Services</i>					
Other Professional Services	9,946	19,650	-	-	-
Postage	2,212	1,946	1,637	1,625	1,445
Telephone	7,825	2,192	2,729	2,653	2,653
Publishing	1,587	4,902	500	-	-
Printing	32	336	375	311	200
Building/Zoning Enforcement	128,760	191,607	-	-	-
<i>Commodities</i>					
Office Supplies	671	254	300	300	400
Operating Supplies	20,634	2,514	6,500	-	1,000
Gasoline & Oil	145	663	300	250	250
Total Expenditures -					
General Fund - Administration	\$ 813,331	\$ 725,921	\$ 467,250	\$ 470,048	\$ 612,627

**General Fund - Information Technology - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Dues & Subscriptions	-	-	3,900	3,900	-
Training & Travel Expense	-	-	-	140	-
<i>Contractual Services</i>					
Other Professional Services	-	-	115,000	110,000	110,000
Telephone	-	-	435	-	-
Printing	-	-	5,000	25,000	-
Data Processing Services	-	-	215,809	217,500	161,351
Data Processing Services - Police	-	-	-	84,960	197,983
<i>Commodities</i>					
Operating Supplies	-	-	13,000	7,000	9,000
Supplies - Equipment	-	-	15,000	45,000	20,000
<i>Capital Outlay</i>					
Equipment	-	-	30,000	-	-
Technology Improvements	-	-	40,000	37,565	15,000
Total Expenditures -					
General Fund - Information Technology	\$ -	\$ -	\$ 438,144	\$ 531,065	\$ 513,334

* The Information Technology Fund was collapsed at the end of FY2022 , Information Technology expenditures for prior years are reflected in the Information Technology Fund.



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
General Fund - Finance - Expenditures

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Salaries Full-Time	\$ 191,345	\$ 139,698	\$ 48,887	\$ 48,887	\$ 49,771
Salaries - Part-Time	16,009	-	-	-	-
Salaries Overtime	-	-	-	-	500
IMRF Contribution	28,878	16,306	5,226	5,226	5,364
FICA/Medicare Taxes	15,340	9,922	3,708	3,708	3,838
Health/Life Insurance	32,992	14,421	3,835	3,835	3,782
Dues & Subscriptions	1,869	745	1,665	1,665	1,665
Employee Recruitment Expense	-	-	-	105	-
Training & Travel Expense	540	17	7,500	5,000	13,000
IPBC Terminal Reserve	(4,479)	(2,355)	-	-	-
<i>Contractual Services</i>					
Other Professional Services	23,692	183,174	130,000	122,000	132,730
Postage	504	348	285	362	370
Telephone	2,143	465	-	-	-
Publishing	630	1,454	1,500	504	-
Printing	1,139	1,109	-	1,659	1,500
Auditing Services	31,390	28,360	32,000	32,000	32,000
<i>Commodities</i>					
Office Supplies	474	4	500	500	350
Operating Supplies	765	162	500	500	350
Total Expenditures -					
General Fund - Finance	\$ 343,231	\$ 393,829	\$ 235,606	\$ 225,951	\$ 245,220

**General Fund - Central Services - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
IMRF Contribution	\$ 221	\$ 193	\$ -	\$ -	\$ -
FICA/Medicare Taxes	196	193	-	-	-
Other Personnel Services	3,051	2,829	3,500	-	-
<i>Contractual Services</i>					
Telephone	-	16,838	19,800	14,861	15,295
Printing	4,317	2,592	1,000	1,715	2,000
Maintenance - Equipment	3,142	2,719	1,000	2,000	2,250
Insurance	32,092	192,258	163,662	63,413	195,405
Rentals	278,073	1,749	1,500	1,636	1,636
Other Contractual Services	-	538	-	-	-
<i>Commodities</i>					
Office Supplies	1,676	2,282	2,000	4,000	4,000
Operating Supplies	6,909	6,090	6,000	4,000	32,000
<i>Capital Outlay</i>					
Equipment	-	-	20,000	20,000	45,000
<i>Other Expenditures</i>					
Bank/Investment Fees	13,038	10,455	13,355	8,739	9,816
Other Expenses	-	-	-	8,160	-
<i>Transfers</i>					
Transfer to Capital Improvement Fund	200,000	160,000	488,666	1,700,000	1,200,000
Transfer to Equip Replacement Fund	-	250,000	-	-	-
Transfer to SW Management Fund	45,000	-	-	20,000	30,000
Transfer to Debt Service Fund	-	1,218,818	-	-	-
Transfer to Info Technology Fund	145,000	136,500	-	-	-
Total Expenditures -					
General Fund - Central Services	\$ 732,715	\$ 2,004,053	\$ 720,483	\$ 1,848,523	\$ 1,537,402



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
General Fund - Police - Expenditures

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Salaries Full-Time	\$ 2,695,942	\$ 2,712,532	\$ 3,020,737	\$ 3,020,737	\$ 3,206,376
Salaries Overtime	214,891	198,425	205,500	192,840	197,200
IMRF Contribution	23,338	21,008	23,031	23,031	23,537
FICA/Medicare Taxes	212,820	217,811	244,103	244,103	253,944
Health/Life Insurance	298,533	329,169	266,353	266,353	332,371
Pension Contributions	778,098	910,306	923,961	923,961	923,961
Uniform Allowance	40,580	30,629	35,100	31,130	40,825
Dues & Subscriptions	3,820	4,316	5,670	5,400	5,730
Employment Recruitment	2,666	1,652	350	800	1,200
Training & Travel Expense	21,515	31,125	41,225	27,850	68,110
Tuition Reimbursement	1,260	-	-	-	-
IPBC Terminal Reserve	(57,556)	(53,765)	-	-	-
<i>Contractual Services</i>					
Other Professional Services	35,553	39,986	44,970	95,832	64,372
Postage	1,087	2,119	2,268	1,968	1,968
Telephone	22,347	15,711	18,894	13,041	13,041
Printing	1,299	1,687	2,500	2,000	2,600
Dispatching	246,011	337,796	341,571	341,571	372,843
Maintenance - Equipment	18,806	10,278	16,750	16,750	16,750
Maintenance - Vehicles	28,713	33,929	32,350	40,000	40,000
Other Contractual Services	2,843	3,804	4,335	3,500	6,435
<i>Commodities</i>					
Office Supplies	835	1,071	1,000	1,000	750
Operating Supplies	15,676	21,156	35,970	30,000	34,360
Gasoline & Oil	36,429	76,761	55,050	91,875	90,500
Supplies - Equipment	22,570	-	72,550	68,698	15,266
<i>Capital Outlay</i>					
Equipment	8,677	5,372	80,336	80,339	-
Vehicles	-	-	72,315	24,105	48,210
Total Expenditures -					
General Fund - Police	\$ 4,676,750	\$ 4,952,875	\$ 5,546,889	\$ 5,546,884	\$ 5,760,349

**General Fund - Public Works - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Personnel Services</i>					
Salaries Full-Time	\$ 498,518	\$ 538,164	\$ 779,313	\$ 779,313	\$ 930,477
Salaries Part-Time	16,488	27,083	87,451	77,730	85,066
Salaries Overtime	36,766	41,642	45,000	43,430	46,350
IMRF Contribution	63,202	65,906	82,589	82,589	98,801
FICA/Medicare Taxes	40,370	45,148	68,494	68,494	79,123
Health/Life Insurance	93,984	74,395	69,831	93,500	109,695
Uniform Allowance	7,143	7,446	8,150	10,500	8,380
Dues & Subscriptions	1,570	1,501	2,380	2,470	3,000
Employee Recruitment Expense	980	1,630	1,000	580	500
Training & Travel Expense	1,500	18,883	11,600	13,175	12,950
IPBC Terminal Reserve	(12,760)	(12,151)	-	-	-
<i>Contractual Services</i>					
Other Professional Services	-	4,450	15,950	18,650	92,400
Postage	630	500	265	2,975	2,975
Telephone	10,939	4,367	5,022	4,989	4,989
Publishing	426	268	1,500	1,500	1,500
Printing	-	790	150	600	750
Maintenance - Equipment	10,285	15,302	12,500	19,600	11,200
Maintenance - Vehicles	32,868	47,965	35,700	44,200	40,700
Maintenance - Buildings	3,107	103,940	77,400	108,100	103,400
Maintenance - Streets	36,950	80,906	36,000	39,610	53,500
Maintenance - Lighting	51,975	35,290	30,000	48,750	40,000
Maintenance - Signals	15,430	11,757	13,000	11,395	14,000
Maintenance - Trees	153,377	101,029	118,000	124,000	84,200
Maintenance - Grounds	-	12,984	16,000	21,600	18,500
Janitorial Services	-	38,093	63,000	57,600	60,000
Street Lighting - Electric	27,979	35,252	35,000	33,865	35,000
Garbage Hauling	10,850	11,760	19,000	17,825	54,500
Building/Zoning Enforcement	-	-	115,000	135,000	115,000
Utilities	-	34,057	21,000	26,000	28,000
Rentals	239	11,718	1,000	1,000	2,500
Other Contractual Services	75,793	101,864	83,600	95,300	110,000
Reimbursable Contractor Services	2,762	1,065	5,000	6,594	24,000
Maintenance - EAB	25,045	9,988	-	-	-

**General Fund - Public Works - Expenditures**

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
<i>Commodities</i>					
Office Supplies	708	401	700	700	900
Operating Supplies	6,997	17,545	25,000	23,100	27,000
Gasoline & Oil	18,368	37,656	28,000	35,500	34,000
Supplies - Equipment	11,709	10,134	22,500	23,000	21,000
Supplies - Vehicles	6,506	8,402	10,000	8,500	9,000
Supplies - Streets	14,564	15,618	25,950	31,242	25,000
Supplies - Trees	22,494	16,684	19,000	26,550	18,000
Small Tools	1,487	1,406	1,500	805	1,500
Salts & Chemicals	163,065	111,728	138,900	121,810	150,000
<i>Capital Outlay</i>					
Equipment	11,364	-	66,000	54,840	40,000
Improvements	-	3,199	180,000	135,000	474,000
Total Expenditures - General Fund - Public Works	\$ 1,463,678	\$ 1,695,763	\$ 2,377,445	\$ 2,451,981	\$ 3,071,856



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Motor Fuel Tax Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Intergovernmental</i>					
State Grants	\$ 347,940	\$ 231,960	\$ 115,980	\$ 115,980	\$ -
State Allotments	378,055	420,932	429,223	452,348	482,941
<i>Miscellaneous Revenues</i>					
Interest Income	5,989	(648)	54	17,524	20,069
Total Revenues	\$ 731,984	\$ 652,244	\$ 545,257	\$ 585,852	\$ 503,010
Expenditures					
<i>Other Expenditures</i>					
Bank/Investment Fees	529	2,078	228	238	155
Total Expenditures	\$ 529	\$ 2,078	\$ 228	\$ 238	\$ 155
Excess (Deficiency) of					
Revenues Over Expenditures	731,454	650,165	545,029	585,614	502,855
Other Financing Sources (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	(351,115)	(419,520)	(429,223)	(429,223)	(450,000)
Adjustment to Basis of Presentation*	(3,431)	(234)	-	-	-
Total Other Financing Sources (Uses)	\$ (354,546)	\$ (419,754)	\$ (429,223)	\$ (429,223)	\$ (450,000)
Net Income (Loss)	376,908	230,411	115,806	156,391	52,855
Beginning Fund Balance	10,286	387,194	617,605	617,605	773,996
Ending Fund Balance	\$ 387,194	\$ 617,605	\$ 733,411	\$ 773,996	\$ 826,851

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Hotel/Motel Tax Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Taxes</i>					
Hotel/Motel Taxes	\$ 286,511	\$ 648,560	\$ 621,854	\$ 843,642	\$ 868,951
<i>Miscellaneous Revenues</i>					
Special Events Revenue	-	-	-	16,000	10,000
Interest Income	3,490	2,736	2,392	2,209	3,081
Donations	-	-	-	18,455	20,000
Other Revenue	-	-	24,000	-	-
Total Revenues	\$ 290,001	\$ 651,296	\$ 648,246	\$ 880,306	\$ 902,032
Expenditures					
<i>Contractual Services</i>					
Postage	-	-	-	-	2,000
Printing	-	-	-	-	8,000
Maintenance - Gateway Landscape	88,818	113,021	100,000	100,000	100,000
Gateway Projects	49,935	1,376	30,000	22,750	26,000
<i>Other Expenditures</i>					
Donations Made	-	-	-	-	14,500
Public/Employee Relations	-	47,040	55,000	70,000	121,400
Special Events	99,850	82,611	160,250	140,000	148,250
Bank/Investment Fees	298	583	910	908	631
Programs/Tourism Promotions	48,926	54,031	46,800	54,300	98,000
Hotel/Motel Marketing	-	615	15,000	13,000	-
Other Expenditures	-	-	25,000	25,000	-
Total Expenditures	\$ 287,828	\$ 299,276	\$ 432,960	\$ 425,958	\$ 518,781
Excess (Deficiency) of					
Revenues Over Expenditures	2,173	352,020	215,286	454,348	383,251
Other Financing Sources (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	(60,000)	(102,200)	(320,107)	(496,000)	(392,000)
Adjustment to Basis of Presentation*	323	(11,934)	-	-	-
Total Other Financing Sources (Uses)	(59,677)	(114,134)	(320,107)	(496,000)	(392,000)
Net Income (Loss)	(57,504)	237,887	(104,821)	(41,652)	(8,749)
Beginning Fund Balance	238,242	180,738	418,625	418,625	376,973
Ending Fund Balance	\$ 180,738	\$ 418,625	\$ 313,804	\$ 376,973	\$ 368,224

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Downtown Business District Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Taxes</i>					
Sales Tax	\$ -	\$ 148,253	\$ 531,571	\$ 539,823	\$ 550,620
Hotel/Motel Taxes	-	-	31,527	69,139	71,213
<i>Miscellaneous Revenues</i>					
Interest Income	-	14	3,280	1,043	-
Total Revenues	\$ -	\$ 148,267	\$ 566,378	\$ 610,005	\$ 621,833
Expenditures					
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of					
Revenues Over Expenditures	-	148,267	566,378	610,005	621,833
Other Financing Sources (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	-	(25,201)	(50,000)	-	-
Total Other Financing Sources (Uses)	-	(25,201)	(50,000)	-	-
Net Income (Loss)	-	123,066	516,378	610,005	621,833
Beginning Fund Balance	-	-	123,066	123,066	733,071
Ending Fund Balance	\$ -	\$ 123,066	\$ 639,444	\$ 733,071	\$ 1,354,904



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Capital Improvements Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Intergovernmental</i>					
State Grants	\$ -	\$ -	\$ -	\$ 100,000	\$ 163,000
Federal Grants	-	-	472,000	651,639	175,000
<i>Miscellaneous Revenues</i>					
Interest Income	5,406	4,989	11,907	10,144	14,061
Donations	-	27,190	-	-	-
Developer Donations	130,000	-	-	175,000	-
Other Revenue	-	-	-	-	-
Total Revenues	\$ 135,406	\$ 32,178	\$ 483,907	\$ 936,783	\$ 352,061
Expenditures					
<i>Capital Improvements</i>					
Improvements	7,425	-	28,300	20,366	241,000
Village Facility Improvements	33,467	-	30,000	-	-
Annual Road Program	-	-	768,300	634,385	990,000
2018 Road Program	-	-	-	-	-
2019 Road Program	-	-	-	-	-
2020 Road Program	623,003	(2,790)	-	-	-
2021 Road Program	-	859,017	-	-	-
<i>Sidewalks/Pathway Projects</i>					
Sidewalk/Pathway Projects	-	-	834,250	779,619	753,000
<i>Equipment Replacement</i>					
<i>Contractual Services</i>					
Lease Maintenance	-	-	2,208	2,208	2,586
<i>Capital Outlay</i>					
Equipment	-	-	-	157,808	-
<i>Other Expenditures</i>					
Lease Principal	-	-	136,987	138,987	324,396
Lease Interest	-	-	28,211	28,211	71,330
Bank/Investment Fees	537	1,506	1,508	573	1,051
Total Expenditures	\$ 664,432	\$ 857,733	\$ 1,829,764	\$ 1,762,156	\$ 2,383,363
Excess (Deficiency) of					
Revenues Over Expenditures	(529,026)	(825,555)	(1,345,857)	(825,373)	(2,031,302)
Other Financing Sources (Uses)					
Transfers In	611,115	681,720	1,068,246	2,727,722	1,417,000
Transfers Out	-	-	-	-	-



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Capital Improvements Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Adjustment to Basis of Presentation*	399	(22,275)	-	-	-
Total Other Financing Sources (Uses)	\$ 611,514	\$ 659,445	\$ 1,068,246	\$ 2,727,722	\$ 1,417,000
Net Income (Loss)	82,488	(166,110)	(277,611)	1,902,349	(614,302)
Beginning Fund Balance	214,740	297,228	131,118	131,118	2,033,467
Ending Fund Balance	\$ 297,228	\$ 131,118	\$ (146,493)	\$ 2,033,467	\$ 1,419,164

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Stormwater Management Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Intergovernmental</i>					
Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Revenues</i>					
Interest Income	3,146	(927)	-	-	-
Other Revenue	12,420	8,100	12,000	15,500	12,000
Total Revenues	\$ 15,566	\$ 7,173	\$ 12,000	\$ 15,500	\$ 12,000
Expenditures					
<i>Contractual Services</i>					
Maintenance - Utility System	-	5,793	-	35,110	-
<i>Capital Outlay</i>					
Storm Water Management	41,797	7,440	-	5,502	30,000
<i>Other Expenditures</i>					
Bank/Investment Fees	155	169	72	182	49
Total Expenditures	\$ 41,951	\$ 13,402	\$ 72	\$ 40,794	\$ 30,049
Excess (Deficiency) of					
Revenues Over Expenditures	(26,385)	(6,229)	11,928	(25,294)	(18,049)
Other Financing Sources (Uses)					
Transfers In	45,000	-	-	20,000	30,000
Transfers Out	-	-	-	-	-
Adjustment to Basis Presentation*	1,097	-	-	-	-
Total Other Financing Sources (Uses)	\$ 46,097	\$ -	\$ -	\$ 20,000	\$ 30,000
Net Income (Loss)	19,712	(6,229)	11,928	(5,294)	11,951
Beginning Fund Balance	3,605	23,317	17,088	17,088	11,794
Ending Fund Balance	\$ 23,317	\$ 17,088	\$ 29,016	\$ 11,794	\$ 23,745

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Intergovernmental</i>					
State Grants	\$ -	\$ -	\$ 48,000	\$ 33,000	\$ 200,000
Federal Grants	-	-	-	-	422,021
<i>Charges for Services</i>					
Water Sales	6,099,764	6,639,511	6,705,376	6,691,417	7,222,166
Tap-Ons	49,708	40,941	37,200	54,985	48,011
Water Meter Sales	19,309	18,763	21,260	42,375	26,816
Water Penalties	40,331	44,735	33,600	81,606	55,557
Water Use	21,903	7,606	17,580	5,685	11,731
<i>Miscellaneous Revenues</i>					
Interest Income	70,233	2,613	18,716	20,645	28,812
Donations	-	8,000	-	-	-
Other Revenues	21,367	11,316	20,000	20,000	20,000
Total Revenues	\$ 6,322,615	\$ 6,773,485	\$ 6,901,732	\$ 6,949,713	\$ 8,035,114
Expenses					
<i>Personnel Services</i>					
Salaries Full-Time	\$ 596,026	\$ 541,992	\$ 578,414	\$ 578,414	\$ 632,413
Salaries Part-Time	3,080	5,075	8,994	8,390	5,994
Salaries Overtime	39,883	52,833	55,000	64,300	55,000
IMRF Contribution	76,286	70,285	60,464	60,464	66,591
FICA/Medicare Taxes	47,575	46,259	47,514	47,514	51,628
Health/Life Insurance	96,824	63,076	46,835	65,000	67,826
Uniform Allowance	6,761	5,931	9,100	9,025	9,190
Dues & Subscriptions	2,395	2,412	2,625	2,480	2,630
Employee Recruitment Expense	-	-	500	-	500
Training & Travel Expense	1,056	2,451	3,350	3,350	3,350
<i>Contractual Services</i>					
Professional Services	18,535	14,392	82,400	75,000	80,000
Postage	10,297	13,921	13,983	7,921	7,201
Telephone	14,227	11,223	12,260	11,057	11,082
Printing	-	-	-	1,328	1,000
Maintenance - Equipment	3,010	8,692	9,000	4,105	7,000
Maintenance - Vehicles	2,157	2,981	3,500	5,000	3,500
Maintenance - Buildings	4,505	7,200	6,650	6,735	8,750
Maintenance - Distribution System	166,154	196,792	830,000	443,510	1,040,000
Engineering Services	149,230	80,698	375,000	114,235	274,300
Lease Maintenance	-	922	1,487	1,487	1,487
Utilities	74,727	76,275	80,000	74,300	80,000
Insurance	49,021	66,801	70,141	19,077	76,031



	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Rentals	-	-	500	250	8,500
Other Contractual Services	19,869	20,394	21,350	25,409	23,944
<i>Commodities</i>					
Office Supplies	247	22	600	300	600
Operating Supplies	41,419	26,425	37,500	32,800	37,500
Gasoline & Oil	10,545	17,812	12,500	17,250	13,750
Supplies - Equipment	37,381	54,451	81,000	76,000	81,000
Supplies - Vehicles	-	206	800	250	800
Water Purchases	4,252,857	4,235,307	4,144,900	3,999,090	4,244,900
<i>Capital Outlay</i>					
Equipment	39,262	-	-	-	-
Improvements	2,500	-	236,500	146,000	2,840,000
Vehicles	103,834	-	-	-	-
Technology Improvements	-	-	200,000	197,550	-
<i>Other Expenses</i>					
Bank/Investment Fees	5,783	5,775	8,473	7,155	6,136
Lease Principal	-	(0)	30,494	30,494	30,442
Lease Interest	-	5,523	6,403	6,403	6,415
Total Expenses	\$ 5,875,446	\$ 5,636,126	\$ 7,078,237	\$ 6,141,643	\$ 9,779,459
Operating Income (Loss)	447,170	1,137,358	(176,505)	808,070	(1,744,345)
Other Financing Sources (Uses)					
Transfers In	-	-	-	126,000	-
Transfers Out	(202,110)	(170,850)	(175,000)	(175,000)	(147,014)
Gain/(Loss) on Sale of Assets	-	14,190	-	2,425	-
Adjustment to Basis of Presentation*	(224,575)	(483,071)	-	-	-
Total Other Financing Sources (Uses)	\$ (426,685)	\$ (639,731)	\$ (175,000)	\$ (46,575)	\$ (147,014)
Changes in Net Position	20,485	497,627	(351,505)	761,495	(1,891,359)
Beginning Net Position**	690,066	710,551	1,208,178	1,208,178	1,969,673
Ending Net Position	\$ 710,551	\$ 1,208,178	\$ 856,673	\$ 1,969,673	\$ 78,314

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Sewer Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Charges for Services</i>					
Sewer Sales	\$ 432,100	\$ 500,841	\$ 516,857	\$ 437,110	\$ 491,749
Tap-Ons	11,000	7,308	8,000	5,333	7,880
Sewer Penalties	2,967	2,337	2,500	3,487	2,931
<i>Cost Recoverable</i>					
Recoverable-Employee Share Insurance	-	-	-	-	-
<i>Miscellaneous Revenues</i>					
Interest Income	45,760	39,053	31,444	23,839	29,031
Total Revenues	\$ 491,828	\$ 549,539	\$ 558,801	\$ 469,769	\$ 531,591
Expenses					
<i>Personnel Services</i>					
Salaries Full-Time	\$ 168,063	\$ 230,989	\$ 266,484	\$ 266,484	\$ 237,337
Salaries Part-Time	770	1,269	2,499	2,499	1,499
Salaries Overtime	4,871	2,853	4,000	4,500	4,500
IMRF Contribution	20,786	26,463	27,687	27,687	24,696
FICA/Medicare Taxes	13,019	17,523	20,018	20,018	18,471
Health/Life Insurance	25,737	20,521	34,835	34,835	18,224
Uniform Allowance	1,934	1,684	2,750	3,085	3,100
<i>Contractual Services</i>					
Professional Services	-	7,435	290,000	290,140	30,210
Telephone	631	572	577	520	554
Maintenance - Utility System	22,189	-	17,000	9,000	23,400
Utilities	4,239	5,088	8,000	4,530	6,000
Insurance	-	-	-	-	-
<i>Commodities</i>					
Operating Supplies	602	1,511	1,500	1,500	1,500
Supplies - Equipment	-	-	2,000	250	1,500
<i>Capital Outlay</i>					
Equipment	17,423	8,353	-	-	58,000
Improvements	118,853	8,339	8,339	8,575	230,000
<i>Other Expenditures</i>					
Bank/Investment Fees	3,900	4,140	4,189	3,180	2,803
Total Expenses	\$ 403,015	\$ 336,741	\$ 689,878	\$ 676,803	\$ 661,794



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Sewer Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Operating Income (Loss)	88,812	212,798	(131,077)	(207,034)	(130,203)
Other Financing Sources (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	(44,910)	(37,970)	(40,000)	(40,000)	(36,753)
Adjustment to Basis of Presentation*	(57,334)	(224,337)	-	-	-
Total Other Financing Sources (Uses)	\$ (102,244)	\$ (262,307)	\$ (40,000)	\$ (40,000)	\$ (36,753)
Changes in Net Position	(13,432)	(49,509)	(171,077)	(247,034)	(166,956)
Beginning Net Position**	1,710,069	1,696,637	1,647,129	1,647,129	1,400,095
Ending Net Position	\$ 1,696,637	\$ 1,647,129	\$ 1,476,052	\$ 1,400,095	\$ 1,233,139

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)



Village of Burr Ridge, Illinois
Fiscal Year 2024 Budget
Police Pension Fund

	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2023 Projected	FY2024 Budget
Revenues					
<i>Miscellaneous Revenues</i>					
Interest Income - Investments	\$ 497,279	\$ 1,102,261	\$ 194,397	\$ 82,000	\$ 5,000
Interest - IPOPIF	-	-	-	70,000	100,000
Interest Income - Fifth Third	-	-	-	500	300
Employee Contributions	244,568	249,902	272,743	337,000	301,850
Employer Contributions	778,098	910,306	923,961	923,961	923,961
Total Revenues	\$ 1,519,945	\$ 2,262,468	\$ 1,391,101	\$ 1,413,461	\$ 1,331,111
Expenditures					
<i>Personnel Services</i>					
Dues & Subscriptions	\$ 795	\$ 795	\$ 795	\$ 795	\$ 795
Training & Travel Expense	400	-	-	-	-
<i>Contractual Services</i>					
Legal Services	11,788	2,650	2,500	5,600	5,000
Postage	125	51	27	27	30
Actuarial Services	9,102	11,440	-	6,040	6,100
Annual Filing Fee	4,529	3,783	4,000	4,725	5,000
<i>Other Expenditures</i>					
Bank/Investment Fees	53,522	59,291	60,000	21,175	6,000
IPOPIF Investment Fees	-	-	-	20	50
Pension/Disability Payments	1,391,152	1,456,152	1,501,125	1,523,484	1,554,321
Pension Refunds	4,616	10,825	-	-	-
Other Expenses	8,300	-	-	358	-
Total Expenditures	\$ 1,484,328	\$ 1,544,986	\$ 1,568,447	\$ 1,562,224	\$ 1,577,296
Excess (Deficiency) of					
Revenues Over Expenses:	\$ 35,616	\$ 717,482	\$ (177,346)	\$ (148,763)	\$ (246,185)
Other Financing Sources (Uses):					
Fund Balance Transfers In	-	-	-	-	-
Fund Balance Transfers (Out)	-	-	-	-	-
Adjustment to Basis of Presentation*	4,675,351	(2,916,762)	-	-	-
Total Other Financing Sources (Uses):	\$ 4,675,351	\$ (2,916,762)	\$ -	\$ -	\$ -
Change in Fiduciary Net Position	4,710,967	(2,199,280)	(177,346)	(148,763)	(246,185)
Beginning Net Position	18,914,901	23,625,868	21,426,588	21,426,588	21,277,825
Ending Net Position	\$ 23,625,868	\$ 21,426,588	\$ 21,249,242	\$ 21,277,825	\$ 21,031,639

*Represents the difference in basis of presentation between the audited financial statements and the budget (see Basis of Presentation)

ORDINANCE NO. _____-23

**AN ORDINANCE AMENDING SECTION 25.09
OF CHAPTER 25, ENTITLED "LIQUOR CONTROL,"
OF THE BURR RIDGE MUNICIPAL CODE**

WHEREAS, the corporate authorities of the Village of Burr Ridge (the "Village") are expressly authorized, pursuant to Section 4-1 of the Liquor Control Act of 1934 (235 ILCS 5/1-1) to determine the number, kind and classification of licenses for the retail sale of alcoholic liquor within the Village; and

WHEREAS, the corporate authorities desire to reduce the number of Class "B" licenses by one and increase the number of Class H licenses by one.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1. Section 25.09, entitled "Classes of Licenses - Number of Licenses - Hours," of Chapter 25, entitled "Liquor Control," of the Burr Ridge Municipal Code, is hereby amended by amending the last paragraph thereof, as follows:

The number of Class "A" licenses issued within the Village shall be limited to one (1); the number of Class "B" licenses issued within the Village shall be limited to three (3); the number of Class "C" licenses issued within the Village shall be limited to one (1); the number of Class "D" licenses issued within the Village shall not be limited; the number of Class "E" licenses issued within the Village shall not be limited; the number of Class "F" licenses issued within the Village shall be limited to one (1); the number of Class "G" licenses issued within the Village shall be limited to one (1); the number of Class "H" licenses issued within the Village shall be limited to eleven (11); the number of Class "I" licenses issued within the Village shall not be limited; the number of Class "J" licenses issued within the Village shall be limited to zero (0); the number of Class "K" licenses issued within the Village shall be limited to one (1); the number of Class "L" licenses issued within the Village shall be limited to

one (1); the number of Class "M" licenses issued within the Village shall be limited to one (1); the number of Class "N" licenses issued within the Village shall not be limited; the number of Class "O" licenses issued within the Village shall be limited to one (1); the number of Class "P" licenses issued within the Village shall be limited to one (1); the number of Class "P-1" licenses issued within the Village shall be limited to one (1); the number of Class "Q" licenses issued within the Village shall be limited to zero (0); the number of Class "R" licenses issued within the Village shall be limited to one (1); the number of Class "S" licenses issued within the Village shall be limited to zero (0); the number of Class "T" licenses issued within the Village shall be limited to one (1). The number of Class "U" licenses issued within the Village shall be limited to one (1). If any license of any class is not renewed or if any license of any class is surrendered, canceled, revoked, or otherwise terminated, the total number of liquor licenses of that class authorized to be issued by the Village herein shall be automatically reduced, accordingly.

Section 2. This Ordinance shall be in full force and effect on May 1, 2023, following its adoption and approval as provided by law.

ADOPTED this 10th day of April, 2023.

AYES:

NAYS:

ABSENT:

APPROVED this 10th day of April, 2023.

Mayor

ATTEST:

Village Clerk

ORDINANCE NO. A-

**ORDINANCE AMENDING SECTION 58 OF THE
BURR RIDGE MUNICIPAL CODE (WATER WORKS SYSTEM)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 58 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read in its entirety as follows:

"Sec. 58.02. Commencement and Discontinuance of Service; Certificate of Service; Billing Procedures

Charges for water service shall commence on the date when the water is turned on in accordance with the written application for water service and shall terminate for the particular applicant when water service is discontinued and a final meter reading is taken.

Separate applications are required for providing water service to a site for construction purposes and for water service commencing upon occupancy of the premises once the construction is completed. The owner(s), general contractor, and any user(s) of the service shall be jointly and severally liable for water service during construction. A final meter reading shall be taken at the end of construction, and the general contractor and owner(s) of the property shall be responsible for notifying the Village that construction is completed. If there is no meter then the charge for water service during construction shall be billed under the provisions of Section 58.25 of this Chapter.

In no event shall water be furnished to any premises, except for construction purposes, unless a certificate of occupancy has been issued by the Village for the premises. In the event that such service is provided in error prior to issuance of a certificate of occupancy,

then such service shall be discontinued upon written notice at least 72 hours before such service is discontinued. Notice shall be given to the owner(s) of the premises and users of the service, and to the occupants of the premises and users of the service if different than the owner(s), that such service shall be discontinued for lack of a certificate of occupancy. Notice shall be given by depositing the same in the U.S. mail, postage prepaid, addressed to the occupant(s) of the premises, and to the owner(s) of the premises, at such addresses as are shown on the then most current records of the Village. Receipt of such notice shall be conclusively presumed from proof of mailing. Service in any other manner where there is actual receipt of notice also shall be satisfactory service for the purposes of this Section. Such owner(s), and occupant(s) and user(s) of the service if different than the owner(s), shall be entitled to a hearing before the Village Administrator, which hearing shall be held on the date and at the time specified in such notice, but in no event earlier than 48 hours after receipt of such notice or 72 hours after mailing such notice, whichever is sooner. In no event shall the water service be discontinued prior to the date and time for the hearing as specified in the notice. The decision of the Village Administrator made after the hearing regarding whether to discontinue such water service shall be final.

In the event of a change in the ownership of premises receiving water service, the current owner or seller is solely responsible for promptly notifying the Village of said change and obtaining a certificate of compliance from the Village. The certificate of compliance must be obtained prior to the sale or conveyance of said premises and will be affixed to the deed document that will be filed with the Cook or DuPage County Recorder's Office provided once the owner notifies the Village of a final read date, pays all outstanding amounts due to the Village and provides contact information for the subsequent owner.

The new owner will be provided with an application for water service; a signed copy of this application must be submitted prior to the new owner taking occupancy; otherwise, the water service will be discontinued until said application is received from the new owner. Property owners who rent their properties are

responsible for all water charges in the event the tenant does not pay. Property owners are responsible for providing the Village with names and contact information for all tenants.

All water furnished shall be charged and paid for as measured and registered by the water meters and the amount so charged shall be billed and become due and payable bi-monthly up to and including April 30, 2023. Thereafter, water usage shall be billed and become due and payable on a monthly basis. Beginning May 1, 2023, all bills for water service shall be billed one month in arrears and bills will be issued within 30 days of the read date. Bills will then be due within 20 day of the bill date. In the event that the due date d falls on a Sunday or on any legal holiday on which the Village office is closed, the due date shall be extended to the next business day on which the Village office is open.

If payment of the full amount of the bill is not made within said period, then an amount equal to 10% of the total amount of the unpaid portion of the bill shall be added thereto. Such penalty shall be added only once to any specific unpaid portion of a bill. All payments received, however, shall first be applied to pay any penalties that have been applied and then next to any unpaid amounts which are overdue (applying it to any overdue amounts in the order in which they become due, with the balance, if any, to be applied to the portion of the then current water bill which is unpaid but not overdue. The Finance Director is authorized to waive such 10% amount once every twelve billing cycles. This waiver will be automatically granted if the customer has a proven good payment history, i.e., must have made timely payments of all water/sewer charges during the prior year.

In the event any charges for service are not paid within 90 days of the due date, such charges shall be turned over to a collection agency selected by the Village for such purposes. The Village shall provide written notice ten (10) business days prior to turning the delinquent charges over to a collection agency, to the owner(s) of the premises as indicated by the taxpayer shown on the tax bill for the parcel involved and to the occupants of the premises and users of the service if different than the owner(s). The notice shall state that the past due

amount, plus any penalty previously imposed, shall be turned over to a collection agency unless paid in full on or before a date certain and that unpaid charges may create a lien on the real estate. If the entire past due amount is not paid within said period, then an additional penalty, the agency collection charge, shall be added to the amount due. The agency collection charge shall be 50% of the total amount of the bill. The notice shall be given in accordance with the provisions of this section concerning the notice requirements involving disconnection of water service because of a lack of an occupancy certificate.

Sec. 58.03. Parties liable for payment.

The owner of the premises being served, the occupant thereof, and the user of the service shall be jointly and severally liable to pay for the service to such premises. Service is furnished to the premises by the Village only upon the condition that the owner of the premises, the occupant thereof and the user of the service are jointly and severally liable to the Village therefore.

Consumption and Charge Discrepancies The water meter reading shall be relied upon to accurately measure water consumption at any premises and prevails over all other readings or devices. In the event that a discrepancy is determined to exist by the Village between the water bill and the volume of water consumed for any residential or non-residential premises, as recorded at the water meter, the charges for such discrepancy between consumption and billing shall become due and owing. In determining the amount owed due to the discrepancy between the water consumption and the water billings, the unbilled consumption shall be averaged over the period of estimated reads and will be billed based upon the rate in place at the time the usage is estimated to have occurred.

Sec. 58.04. Delinquencies; liens.

In the event the charges for service are not paid within 30 days after rendition of the bill for such service, such charges shall be deemed and are hereby declared to be delinquent. These delinquencies shall constitute liens upon the real estate for which service is supplied,

and the Clerk of the Village of Burr Ridge, when directed by the Village Administrator of said Village, shall file a notice of such liens in the office of the Recorder of Deeds of DuPage County, Illinois, if the property is situated in said DuPage County, or in the office of the Recorder of Deeds of Cook County, Illinois, if the property is situated in said Cook County (also in the Torrens office in Cook County if the property is registered in Torrens).

Said notice of such liens shall consist of a sworn statement setting out a description of the real estate upon or for which service was supplied, the amounts of monies due, and the date or dates when such amount or amounts became delinquent, and a copy of the Notice of Lien shall be sent to the taxpayer listed on the tax bill for the parcel involved as the owner or record of the real estate. The filing of such statements in the appropriate Recorder of Deeds office shall be deemed notice for the payment of such charges for such service. In all cases where a lien has been recorded, an administrative fee of \$100.00 shall be charged in addition to the delinquent water charges plus current water charges, and final bill charges, if applicable. In addition, such lien claim shall be deemed a lien claim and notice of lien for all charges for water service subsequent to the period or periods covered by the bill or bills.

The failure of the Village Clerk to record or register such notice of any such lien shall not affect the right to foreclose the lien for unpaid water bills as provided in Section 58.05 below nor shall it affect the right to turn the past due amount over to a collection agency and to charge the additional agency collection penalty as provided in Section 58.02 above.

Sec. 58.05. Foreclosure proceedings for nonpayment of lien.

Property subject to a lien for unpaid water charges shall be sold for nonpayment of same, and the proceeds of the sale shall be applied to pay the charges, after deducting costs, as is the case in the foreclosure of statutory liens. Such foreclosure shall be by bill in equity in the name of the Village. The Village Attorney is hereby authorized and directed to institute such proceedings in

the name of the Village in any court having jurisdiction over such matters, against any property for which the bill for water has remained unpaid 30 days after it has been rendered.

**Sec. 58.06. Discontinuance of service for
nonpayment.**

If the charges for such service are not paid within forty-five (45) days after rendition of the bill for service, such service shall be discontinued within five days of providing notice of shut off. Notice shall be given to the owner(s) of the premises, and to the occupants of the premises and users of the service if different than the owner(s), that such service shall be discontinued until all outstanding charges are paid in full, together with a payment of a reinstatement charge of \$50.00. Nothing herein shall be construed to prevent the Village from collecting such amounts due by use of a collection agency under the provisions of Section 58.02 of this Chapter 58.

Sec. 58.07. Deleted

Sec. 58.08. Delivery of revenues to Village.

All revenues and moneys derived from the operation of the water works system shall be held by the Village in funds separate and apart from all other funds of the Village.

Sec. 58.09. Water Fund.

The Village shall receive all such revenues from the water works system, and all other funds and moneys incident to the operation of such system, as the same may be delivered to the Village and shall deposit the same in a separate fund designated as the "Village of Burr Ridge Water Fund". The Village shall administer such fund in every respect in the manner now or hereinafter provided by law.

Sec. 58.10. Recordkeeping; Audits.

The Village shall establish a proper system of accounts and shall keep proper books, records and accounts in which complete and correct entries shall be made of all

transactions relative to the water works system, and at regular annual intervals the Village shall cause an audit of the books, records and accounts, to be made by an independent auditing concern, to show the receipts and disbursements of the water works system."

Section 2: All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such conflict.

Section 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 10th day of April, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 10th day of April, 2023, by the Mayor and Board of Trustees of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

ORDINANCE NO. A-

**ORDINANCE AMENDING SECTION 59 OF THE
BURR RIDGE MUNICIPAL CODE (SEWER SYSTEMS)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 59 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read in its entirety as follows:

"Sec. 59.4.1 Wastewater Service Charge

(a) The wastewater service charge shall be based on water usage as recorded by water meters. Fixed rates and rates per gallons used are based on a monthly billing cycle.

(b) Measurement of Flow: The volume of flow used for computing wastewater service charges shall be metered water consumption.

(1) If the person discharging wastes into the public sewers procures any part, or all, of his water from sources other than the Public Waterworks System, all or a part of which is discharged into the public sewers, the person shall install and maintain, at his expense, water meters of a type approved by the Commissioner for the purpose of determining the volume of water obtained from these other sources.

(2) Devices for measuring the volume of waste discharged may be required by the Commissioner if these volumes cannot otherwise be determined from the metered water consumption records.

(3) Metering devices for determining the volume of waste shall be installed, owned, and maintained by the person discharging wastes into the public

sewers. Following approval and installation, such meters may not be removed, unless service is cancelled, without the consent of the Commissioner.

(c) Wastewater Service Charges: For all users of the sanitary system operated by the Village of Burr Ridge, there shall be and there is hereby established a user charge as follows:

Non-Residential Monthly Sewer Rates

Non-Residential Monthly Sewer Rates				
May 1, 2023 to April 30, 2024	\$22.50	or	\$1.68	per 1,000 Gallons of water used, whichever is greater
May 1, 2024 to April 30, 2025	\$25.00		\$1.76	
May 1, 2025 to April 30, 2026	\$27.50		\$1.85	
May 1, 2026 to April 30, 2027	\$30.00		\$1.94	
May 1, 2027 to April 30, 2028	\$32.50		\$2.00	

Residential Sewer Rates: Fixed Rate Per Month (no variable rate)	
May 1, 2023 to April 30, 2024	\$22.50
May 1, 2024 to April 30, 2025	\$25.00
May 1, 2025 to April 30, 2026	\$27.50
May 1, 2026 to April 30, 2027	\$30.00
May 1, 2027 to April 30, 2028	\$32.50

(d) If payment of the full amount of the bill is not made within said period, then an amount equal to 10% of the total amount of the unpaid portion of the bill shall be added thereto. Such penalty shall be added only once to any specific unpaid portion of a bill. All payments received, however, shall first be applied to pay any penalties that have been applied and then next to any unpaid amounts which are overdue (applying it to any overdue amounts in the order in which they become due, with the balance, if any, to be applied to the portion of the then current water bill which is unpaid but not overdue. The Finance Director is authorized to waive such 10% amount once every twelve billing cycles. This waiver will be automatically granted if the customer has a proven good payment history, i.e., must have made

timely payments of all water/sewer charges during the prior year.

(e) The charges set forth in this Article are Village charges and are in addition to any charges made by the MWRDGC under its USER CHARGE ORDINANCE or any other governmental agency.

(f) The penalties for late payment are the same as the penalties for late payment provided for water rate charges.

(g) Appeals: The method for computation of rates and service charges established for wastewater user charges in this Article shall be made available to a user within 20 days of receipt of a written request for such. Any disagreement over the method used or in the computation thereof shall, if justified, be remedied by appeal to the Commissioner within 20 days after notification of a formal written appeal outlining the discrepancies.

(h) Bills: Said rates or charges for service shall be payable monthly. The owner of the premises, the occupant thereof and the user of the service shall be jointly and severally liable to pay for the service to such premises and the service is furnished to the premises by the Village only upon the condition that the owner of the premises, occupant and user of the services are jointly and severally liable therefor to the Village.

Charges for sewer service shall be added to the bill for water service and shall be sent out at the same time water bills are sent and subject to the same late charge and penalties for late payment of water bills. Charges to sewer service to new buildings shall commence on the date when the building is occupied. In the event of a change in the ownership of the premises receiving sewer service, the Village shall promptly be notified in writing of such change.

(i) Delinquent Bills: Delinquent bills shall be collected in the same manner as noted in Chapter 58 Water Works System.

(j) Lien-Notice of Delinquency: A lien shall be filed for delinquent bills in the same manner as noted in Chapter 58 Water Works System.

(k) Foreclosure of Lien: Foreclosure of lien shall be filed in the same manner as noted in Chapter 58 Water Works System.

(l) Revenues: The Village shall receive all such revenues from the sewage system and all other funds and monies incident to the operation of such systems as the same may be delivered to him and deposit the same in the account of the fund designated as the "Sewerage Fund."

(m) Accounts: The Village shall establish a proper system of accounts and shall keep proper books, records, and accounts in which complete and correct entries shall be made of all transactions relative to the sewerage system, and at regular annual intervals he shall cause to be made an audit by an independent auditing concern of the books to show the receipts and disbursements of the sewerage system.

(n) Access to Records: The IEPA and its authorized representatives shall have access to any books, documents, papers, and records of the Village which are applicable to the Village system of user charges or industrial cost recovery for the purpose of making audit, examination, excerpts, and transcriptions thereto to insure compliance with the terms of any Federal grant or State grant.

(o) Effective Date of Rates: The wastewater user charges in this Article shall be effective for all bills issued hereinafter."

Section 2: All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such conflict.

Section 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required

by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 10th day of April, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 10th day of April, 2023, by the Mayor and Board of Trustees of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

ORDINANCE NO. A-834-xx-23

AN ORDINANCE AMENDING SECTION IX OF THE ZONING ORDINANCE TO AMEND
THE REGULATIONS IN THE OFFICE DISTRICTS FOR TRUCKING OR LOGISTICS
COMPANY USES

(Z-03-2023: Text Amendment - Trucking Company Offices)

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Community Development Director of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said text amendment on March 20, 2023, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and

recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Section IX for permitted uses in the O-1 zoning district so that the *"Office, professional and business, but excluding medical and dental clinics"* use is amended to state, *"Office, professional and business; but excluding medical and dental clinics, and trucking and logistic company offices."*
- B. That the recommendation is to amend Section IX for permitted uses in the O-2 zoning district so that the *"Offices, professional and business, including medical and dental clinics"* use is amended to state, *"Offices, professional and business, including medical and dental clinics; but excluding trucking and logistic company offices."*
- C. That the recommendation is to amend Section IX for special uses in the O-1 and O-2 zoning districts so that *"trucking and logistic company offices"* are now added as a special use.

D. That the amendments described are consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 10th day of April, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES: -

NAYS: -

ABSENT: -

APPROVED by the Mayor of the Village of Burr Ridge on this 10th day of April, 2023.

Mayor

ATTEST:

Village Clerk

RESOLUTION NO. R-_____-23

**A RESOLUTION CHANGING THE STARTING TIME OF
REGULAR VILLAGE BOARD MEETINGS IN THE VILLAGE OF BURR RIDGE**

WHEREAS, Section 2.59 of Article XI, entitled "Meetings of the Board of Trustees," of Chapter 2, entitled "Administration," of the Code of the Village of Burr Ridge provides that the Board of Trustees shall establish, from time to time, the times of regular meetings of the Village Board; and

WHEREAS, the Board of Trustees is desirous of changing the starting time of regular meetings of the Board of Trustees to 6:30 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1. Commencing with the regular meeting of May 8, 2023, all regular Village Board meetings shall begin at 6:30 p.m. in the Board Room of the Village Hall, located at 7660 County Line Road, Burr Ridge, Illinois.

Section 2. Regular meetings of the Mayor and Board of Trustees shall occur on the following dates for the remainder of calendar year 2023:

May 8	September 11
May 22	September 25
June 12	October 9
June 26	October 23
July 10	November 13
July 24	November 27
August 14	December 11
August 28	

Section 3. The Village Clerk is hereby directed to cause the publication of a Notice of such change to the times of the regular meetings of the Mayor and Board of Trustees in a newspaper of general circulation in the Village, at least ten (10) days prior to

May 8, 2023. In addition, notice of such change shall also be posted at the principal office of the Village of Burr Ridge, and notice of such change shall also be supplied to those news media who have filed an annual request for such notice.

Section 4. This Resolution shall be in full force and effect upon its passage, as provided by law.

PASSED by the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois at a Regular Meeting thereof held on the 10th day of April, 2023, and approved by the following roll call vote:

AYES:

NAYS:

ABSENT:

APPROVED this 10th day of April, 2023, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

NOTICE OF CHANGES IN MEETING TIMES OF REGULAR MEETINGS
OF THE VILLAGE BOARD OF THE VILLAGE OF BURR RIDGE

Notice is hereby provided that all regular meetings of the Mayor and Board of Trustees of the Village of Burr Ridge, commencing May 8, 2023, shall begin at 6:30 p.m. in the Board Room of the Village Hall located at 7660 County Line Road, Burr Ridge, Illinois. Regular meetings shall be held on the following dates, beginning at the time and at the place set forth hereinabove:

May 8	September 11
May 22	September 25
June 12	October 9
June 26	October 23
July 10	November 13
July 24	November 27
August 14	December 11
August 28	

RESOLUTION NO. R-09-23

RESOLUTION ADOPTING A REVISED POLICE PENSION FUNDING POLICY

WHEREAS, the Village of Burr Ridge has historically made payments to its Police Pension Fund in alignment with State law; and

WHEREAS, the Village Board of Trustees, as part of its bi-annual goal setting process, has determined that it shall study its current Police Pension funding policy to determine if it is in the best interests of the Village and its residents; and

WHEREAS, the Village Board of Trustees has determined it is in the best interests of the Village and its residents to amend the Police Pension funding policy in the manner set forth in this Resolution to ensure a more predictable funding forecast and to save taxpayers significant monies while remaining committed to ensuring that its Police Pension Fund remains healthy for the benefit of its sworn officers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: Recitals. The Mayor and Board of Trustees hereby acknowledge and accept each of the foregoing recitals which are incorporated into and make a part of this Resolution.

SECTION 2: The Pension Fund Financial Policy are hereby amended and re-adopted in its entirety in the form set forth in Exhibit A, attached to this Resolution, and by this reference made a part hereof.

SECTION 3: This Resolution shall be in full force and effect after its passage and approval in the manner provided by law.

ADOPTED this 10th day of April, 2023, by the Board of Trustees of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 10th day of April, 2023, by the Mayor of the Village of Burr Ridge.

ATTEST:

Mayor

Village Clerk



**Village of Burr Ridge
Mayor and Board of Trustees
Policies**

POLICE PENSION FUND POLICIES

Dated of Adoption: April 10, 2023
Revisions: N/A
Resolution: R-09-23

The following are the policies of the Village of Burr Ridge regarding the Police Pension Fund:

~~The Village shall endeavor to fund the Police Pension Fund at 90% funded ratio by 2040 and shall make the necessary payments to the Police Pension Fund, of which the Village shall make not less than the necessary statutory minimum payment as prescribed by the State of Illinois on an annual basis.~~

Funding Goal

~~The Village shall set a target goal of providing a 100% funding ratio in the Police Pension Fund by 2040.~~

Amortization Period

~~The Village shall adopt a 20-year open amortization period when determining the actuarially-required contributions and liabilities of the Police Pension Fund.~~

Payment Calculation

~~The Village shall make the necessary annual contribution to the Police Pension Fund based upon the recommendation of a third-party actuarial analysis of the Village's choosing.~~

Rate of Return

~~The Village shall adopt a 7.0% assumed rate of return when determining the actuarially-required contributions and liabilities of the Police Pension Fund.~~

Funding Source Determined

~~The Village shall utilize 100% of its individual Police Pension property tax levy to make contributions to the Police Pension Fund. All other sources of revenue may be made available to make additional payments to the Police Pension Fund as approved by the Board of Trustees.~~

Expenditure Prioritization

~~The Village shall pay its annual contribution to the Police Pension Fund before making any other expenditures, except for its debt obligations (if any).~~

Assigned Fund Balance



The Village shall assign \$100,000 in General Fund balance to be set aside annual for purposes of making additional payments to the Police Pension Fund (if necessary).

Additional One-Time Payment

As part of this policy, the Village shall make an additional one-time transfer of \$200,000 from the General Fund to the Police Pension Fund by April 30, 2023.

Review of Fund and Policy

The Village shall actuarially study the Police Pension Fund annually and formally review this Policy every three years.

RESOLUTION NO. R-xx-23

RESOLUTION APPROVING EXTRATERRITORIAL FINAL PLAT
MUSA'S SUBDIVISION
(DUPAGE COUNTY - 10S381 MADISON STREET)

WHEREAS, the property referenced herein is unincorporated but is within the Village's planning jurisdiction as defined by the Burr Ridge Subdivision Ordinance; and

WHEREAS, Burr Ridge Subdivision Ordinance Section VIII.G.1 stipulates that subdivisions containing lots less than one-acre in area and located within one and one-half miles of the corporate limits of the Village must be served by a public water system if there is a practical connection to the water supply system. Lots two and three of Musa's Subdivision shall be required to connect to the Village of Burr Ridge water system upon development; and

Whereas, construction of streets, stormwater facilities, landscaping, sanitary sewers, water mains, or other subdivision improvements within the subdivision are neither proposed nor required at this time by the Village, Township, or County;

NOW, THEREFORE, Be It Resolved by the Mayor and Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: The Village Clerk and Village Engineer are hereby authorized to sign the plat of subdivision "Musa's Subdivision" (hereinafter referred to as the "Subdivision" or the "Subdivision Plat"), prepared December 9, 2021, substantially in the form as **Exhibit A** attached hereto and made a part hereof.

Section 2: This Resolution shall be in full force and effect upon its adoption and approval as required by law.

PASSED this 10th day of April, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES: -

NAYS: -

ABSENT: -

APPROVED by the Mayor of the Village of Burr Ridge on this 10th day of April, 2023.

Mayor

ATTEST:

Village Clerk

LEGEND, NOTES, HEALTH DEPARTMENT CERTIFICATE, TOWNSHIP HIGHWAY COMMISSIONER CERTIFICATE, PLAT OFFICER CERTIFICATE, OWNER'S CERTIFICATE, COUNTY CLERK CERTIFICATE, COUNTY DEPARTMENT OF PUBLIC WORKS CERTIFICATE, NOTARY'S CERTIFICATE, CERTIFICATE OF COUNTY DEPARTMENT OF BUILDING AND ZONING, SURFACE WATER DRAINAGE CERTIFICATE, BOARD OF TRUSTEES CERTIFICATE, INFORMATION TECHNOLOGY (GIS SECTION) CERTIFICATE, CERTIFICATE AS TO SPECIAL ASSESSMENTS, VILLAGE ENGINEER'S CERTIFICATE, RECORDER OF DEED'S CERTIFICATE, PLAN COMMISSION CERTIFICATE, SURFACE WATER STATEMENT, EASEMENT CERTIFICATE, PREPARED FOR, PLAT SUBMITTED FOR RECORDING BY, MAIL TO, P.L.N. 10-01-103-007, PLAT OF SUBDIVISION, GEORGE MUSA, CARRADUS LAND SURVEY, INC.



April 10, 2023

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-01-2023: Zoning Ordinance Amendments for Outdoor Dining (Village of Burr Ridge); Text Amendment and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a text amendment to Section VIII of the Zoning Ordinance to amend the regulations regarding outdoor dining in the Business Districts. On May 23, 2022, the Board of Trustees directed the Plan Commission to hold a public hearing on the matter after text amendments to the same section of the Zoning Ordinance for live entertainment and hours of operation were made in 2022. The Board wanted to ensure that there were no conflicts in the regulations.

Under current Zoning Ordinance regulations, outdoor dining accessory to restaurant uses in the B-1 and B-2 zoning districts requires a special use permit. In the County Line Square Planned Unit Development (PUD), adopted in 2021, outdoor dining areas are calculated as part of the total size of the restaurant and may be permitted by right if under 4,000 sq. ft. If over 4,000 sq. ft., a special use is required. In the Village Center, the entertainment district (Buildings 4 and 5) is proposed to have outdoor dining permitted by right (Ordinance A-834-15-20), but the specifics on the final streetscape design, materials, furniture, etc. have not been submitted to the Plan Commission for approval. These regulations remain unchanged under the proposed language.

The proposed text amendment clarifies the existing regulations for outdoor dining, adds language from the County Line Square PUD outdoor dining regulations to ensure there isn't a conflict, and adds language from the conditions of the approved special uses for the fourteen restaurants which currently have outdoor dining. While much of the proposed language has been reviewed and approved by the Plan Commission and Board of Trustees previously through the County Line Square PUD or individual special use requests, there are four important changes to note, as detailed below. The full text of the proposed text amendment is attached.

- **Awnings:** #7 of the proposed language addresses awnings since there were not regulations governing them prior, stating that *"the area may be covered by an awning protruding from the exterior wall of the adjacent building, provided the awning is properly anchored. Awnings are subject to review and approval by the Community Development Director or their designee and should be consistent with awnings within the development. Awnings which are not consistent with the neighboring tenants are subject to Plan Commission review and approval."* This would permit awnings to cover the entirety of the outdoor dining area if consistent with neighboring tenants.
- **Wall enclosures:** #8 of the proposed language addresses wall enclosures since there were not regulations governing them prior, stating that *"wall enclosures, whether permanent or temporary, are prohibited unless specifically approved through a special use."* Restaurants would not be permitted to have temporary, zippered wall enclosures which are commonly seen unless they have been specifically approved through their special use. For example, a restaurant like Cooper's Hawk, which recently amended their outdoor dining area, proposed motorized clear shades or a "window system" which can be raised and lowered; this would be permitted since it was approved through their special use.

- **Seasonality:** #12 of the proposed language affirms that outdoor dining must be seasonal. Certain restaurants' special use approvals conditioned operation dates and required furniture to be removed from the area during the off-season. The proposed language codifies this requirement for everyone stating that, *"all furniture shall be removed during the winter season and the outdoor dining areas shall not be occupied from November 1 through March 1. All furniture must be stored out of public view or off-site of the subject property when not in use."*
- **Hours of operation:** #16 of the proposed text amendment modifies the existing regulation which states, *"hours of operation of an outdoor dining area shall be as specifically approved by the Village."* With the change to hours of operation Zoning Ordinance regulations in 2022, the following was added, *"for outdoor dining facilities, the closing time for restaurants with liquor licenses shall be those as specified as a condition of the special use permit issued for outdoor dining at each such establishment."* Since not every outdoor dining area requires a special use permit in the Village (Village Center entertainment district and County Line Square), the hours of operation was amended to mirror the language in the County Line Square PUD and now states *"any and all outdoor dining areas must cease to be occupied not less than one-half hour prior to the closure of the principal business."* Restaurants without liquor licenses can close at 10:00 p.m. This means that outdoor dining could be open until 9:30 p.m. Restaurants with liquor licenses can close at midnight Sunday through Wednesday and 1:00 a.m. Thursday through Saturday. This means that outdoor dining could be open until 11:30 a.m. and 12:30 a.m. While some Commissioners were concerned about the late hours, they did not want to conflict with the County Line Square PUD regulations and felt that reiterating compliance with the Noise Ordinance (#17) would address potential disruptions to neighbors.

After due notice as required by law, the Plan Commission held public hearings on February 6 and March 20, 2023. There were no public comments received or made during the public hearing.

The Plan Commission determined that amending the existing outdoor dining regulations was compatible with other standards in the Zoning Ordinance, such as hours of operation, located in the same section. The Plan Commission also determined that the amendment fulfills the intent of the Zoning Ordinance to make the regulations clear for enforcement purposes and to eliminate conflicts.

Based on the above considerations and the submitted Findings of Fact, the Plan Commission voted 7 to 0 to ***recommend that the Board of Trustees approve Z-01-2023***, a request to consider text amendments to Section VIII of the Zoning Ordinance to amend the regulations regarding outdoor dining, with Findings of Fact.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



Z-01-2023: Request to consider text amendments to Section VIII of the Zoning Ordinance to amend outdoor dining regulations for restaurant uses in the Business Districts.

Prepared for: Village of Burr Ridge Plan Commission/Zoning Board of Appeals
Greg Trzupek, Chairman

Petitioner: Village of Burr Ridge

Prepared by: Janine Farrell, Community Development Director

Date of Hearings: February 6 and March 20, 2023

On May 23, 2022, the Board of Trustees directed the Plan Commission to hold a public hearing on potential Zoning Ordinance text amendments regarding outdoor dining. This was in response to the recent amendments to the same Zoning Ordinance section for restaurant hours of operation and live entertainment. The Board wanted to ensure that there were no conflicts between provisions and that the regulations were updated to capture all requirements.

Regarding live entertainment: No conflict.

- Live entertainment is prohibited from being conducted or broadcast outdoors. (*Live Entertainment regulations in Zoning Ordinance Section VIII*)
- Outdoor music, performances, and other such entertainment is prohibited within outdoor dining areas, except when specifically exempted by one-time permit by the Village Administrator or their designee. (*Proposed language*)

Regarding hours of operation: Potential conflict needing to be addressed.

- Hours of operation of an outdoor dining area shall be as specifically approved by the Village. (*Zoning Ordinance existing language*)
 - For many approved special uses, the closing time for outdoor dining was 11:00 p.m.
- Any and all outdoor dining areas must cease to be occupied not less than one-half hour prior to the closure of the principal business. (*County Line Square PUD*)
 - Restaurants without liquor licenses can close at 10:00 p.m. This means that outdoor dining could be open until 9:30 p.m.
 - Restaurants with liquor licenses can close at midnight Sunday through Wednesday and 1:00 a.m. Thursday through Saturday. This means that outdoor dining could be open until 11:30 a.m. and 12:30 a.m.
- For outdoor dining facilities, the closing time for restaurants with liquor licenses shall be those as specified as a condition of the special use permit issued for outdoor dining at each such establishment. (*Hours of Operation regulations in Zoning Ordinance Section VIII*)

Under current Zoning Ordinance regulations, outdoor dining accessory to restaurant uses in the B-1 and B-2 zoning districts requires a special use permit. In the County Line Square Planned Unit Development (PUD), adopted in 2021, outdoor dining areas are calculated as part of the total size of the restaurant and may be permitted by right. In the Village Center, the entertainment district (Buildings 4 and 5) is proposed to have outdoor dining (Ordinance A-834-15-20), but the specifics on the final streetscape design, materials, furniture, etc. have not been submitted to the Plan Commission for approval.

There are fourteen restaurants in the Village which have approved outdoor dining areas accessory to the restaurant use, although some outdoor dining areas may not yet have been constructed. An asterisk (*) indicates restaurants with liquor service. Only one of these restaurants, Capri Express, does not have a fenced enclosure for their outdoor dining area.

- Are We Live – Ordinance A834-06-22 (2022)*
- Capri – Ordinance A-834-15-18 (2018)*
- Capri Express – Ordinance A-834-17-21 (2021)
- Cooper’s Hawk – Ordinance A-834-16-22 (2022)*
- Dao Sushi and Thai – Ordinance A-834-08-12 (2012)*
- Falco’s – Ordinance A-834-08-20 (2020)*
- Jonny Cab’s – Ordinance A-834-02-21 (2021)*
- La Cabanita – Ordinance A-834-27-11 (2011)*
- Pella – Ordinance A-834-14-21 (2021)*
- Starbuck’s – Ordinance A-834-10-12 (2012)
- Stix & Stones – Ordinance A-834-07-15 (2015)*
- Topaz – Ordinance A-834-14-12 (2012)*
- Wok n Fire – Ordinance A-834-28-13 (2013)*
- Yolk – Ordinance A-834-12-22 (2022)

The proposed text amendments were first discussed at the February 6, 2023 Plan Commission meeting. At the meeting, the Commission requested the following changes (please reference Exhibit C for the corresponding numbers):

- #1 – Clarified that the outdoor dining area must be adjacent to the building, not just the frontage which is in reference to a street.
- #2 – Revised language so that access to the restaurant is not impeded and curb cuts are not obstructed.
- #7 – Added language that awnings should be approved by the Village; *for Commission discussion, #12 restricts any advertising or signage on certain elements of the outdoor dining area but the Sign Ordinance permits the address and business name on awnings.*
- #11 – Removed; wall enclosures are prohibited, but portable heaters are acceptable.
- #13 – Clarified that the outdoor dining areas shall not be occupied during the winter season; staff also removed the word “rear” and stated that the furniture should be stored out of public view.
- #16 – Staff made the language more generic since not all patios may have a concrete floor.
- #17 – The hours of operation made the same as the County Line Square PUD.
- #18 – Added Noise Ordinance compliance language; #18 amended Define calendar year (twice per calendar year per Noise Ordinance). Prefer to leave this alone in case that section changes we don’t have multiple areas to amend

Findings of Fact

The findings of fact for a text amendment are limited to assessing whether the amendment is compatible with other standards of the Zoning Ordinance and if the amendments fulfill the purpose and intent of the Zoning Ordinance.

Attachments

- Exhibit A – Petitioner’s Materials and Findings of Fact
- Exhibit B – Current Zoning Ordinance regulations for outdoor dining, hours of operation, and live entertainment
- Exhibit C – Draft Zoning Ordinance regulations for outdoor dining
- Exhibit D – Excerpt of outdoor dining regulations from County Line Square PUD



VILLAGE OF BURR RIDGE

PETITION FOR PUBLIC HEARING PLAN COMMISSION/ZONING BOARD OF APPEALS

GENERAL INFORMATION (to be completed by Petitioner)

PETITIONER (All correspondence will be directed to the Petitioner): Janine Farrell, Community Development Director
Village of Burr Ridge

STATUS OF PETITIONER: Village of Burr Ridge/municipality

PETITIONER'S ADDRESS: 7660 S. County Line Road, Burr Ridge, IL 60527

ADDRESS OF SUBJECT PROPERTY: N/A

PHONE: (630) 654-8181 x. 6100

EMAIL: jfarrell@burr-ridge.gov

PROPERTY OWNER: N/A

PROPERTY OWNER'S ADDRESS: N/A PHONE: N/A

PUBLIC HEARING REQUESTED: ☐ Special Use ☐ Rezoning ☒ Text Amendment ☐ Variation(s)

DESCRIPTION OF REQUEST:

Request to amend the outdoor dining regulations in section VIII of the Zoning Ordinance.

PROPERTY INFORMATION (to be completed by Village staff)

PROPERTY ACREAGE/SQ FOOTAGE: N/A EXISTING ZONING: N/A

EXISTING USE/IMPROVEMENTS: N/A

SUBDIVISION: N/A

PIN(S) # N/A

The above information and the attached Plat of Survey are true and accurate to the best of my knowledge. I understand the information contained in this petition will be used in preparation of a legal notice for public hearing. I acknowledge that I will be held responsible for any costs made necessary by an error in this petition.

Petitioner's Signature

Janine Farrell

Date of Filing

1/3/2023



**FINDINGS OF FACT
FOR AN AMENDMENT TO THE
VILLAGE OF BURR RIDGE ZONING ORDINANCE**

Section XIII.J of the Village of Burr Ridge Zoning Ordinance requires that the Plan Commission determine compliance with the following findings in order to recommend a text amendment to the Zoning Ordinance. The petitioner must respond to and confirm each of the following findings by indicating the facts supporting such findings.

- a. The amendment is compatible with other standards and uses of the Zoning Ordinance;

Section VIII of the Zoning Ordinance details the outdoor dining regulations for restaurant uses in the Business Districts. This section of the Zoning Ordinance also includes restaurant hours of operation and live entertainment regulations, recently amended in 2022. With that recent update, the outdoor dining regulations should be reviewed and potentially updated to ensure that there is no conflict.

- b. The amendment fulfills the purpose and intent of the Zoning Ordinance;

The Zoning Ordinance currently contains regulations for outdoor dining. The proposed amendment is to review these existing regulations, ensure that there are no conflicts, that all rules are specified, and that they are satisfactory clear for enforcement.

(Please transcribe or attach additional pages as necessary)

EXHIBIT B

Existing Zoning Ordinance Language for Outdoor Dining, Hours of Operation, and Live Entertainment

Outdoor Dining

Restaurant outdoor dining areas, when permitted as a special use, shall be subject, at a minimum, to the following:

1. The dining area shall be enclosed by an open fence of approved design preventing access to the outdoor dining area except by a doorway from the interior of the restaurant;
2. Door to the dining area shall be self-closing;
3. Tables shall be cleaned promptly following use;
4. Furniture and umbrellas shall be weighted to prevent their movement in the wind;
5. Seating shall not exceed one chair for every 10 square feet devoted to outdoor dining and shall be counted in determining restroom and parking requirements;
6. No outdoor dining area shall be located so as to impede pedestrian traffic or proper access to and from the restaurant;
7. No public sidewalks or public area may be used for a private restaurant's outdoor dining unless specifically approved by the Village;
8. Outdoor food preparation, storage or display is prohibited;
9. Hours of operation of an outdoor dining area shall be as specifically approved by the Village.

Hours of Operation for Business Uses

1. The hours of operation for all uses within the B-1 and B-2 Districts, except for restaurants with liquor licenses, shall not exceed 7 A.M. to 10 P.M., except as otherwise allowed herein.
2. The hours of operation for restaurants with liquor licenses shall be as follows and shall be subject to the terms and conditions as follows:
 - a) For indoor dining facilities, the permitted closing time for restaurants with liquor licenses shall be no later than 12:00 Midnight on Sundays, Mondays, Tuesdays, and Wednesdays, and no later than 1:00 A.M. on Thursdays, Fridays and Saturdays (i.e., Friday, Saturday and Sunday at 1:00 AM), except that on December 31 of each year, the permitted closing time shall be extended to 2:00 A.M., regardless of the day of the week (i.e., 2:00 A.M. on January 1). For outdoor dining facilities, the closing time for restaurants with liquor licenses shall be those as specified as a condition of the special use permit issued for outdoor dining at each such establishment.
 - b) Restaurants with liquor licenses shall be required to provide service of food prepared on-site up to a minimum of one hour before closing.
 - c) Nothing herein shall supersede the requirements for such uses to obtain special use approval as required by Sections VIII.B.2 and VIII.C.2, herein. (Amended by Ordinance A-834-03-12).
 - d) The closing times for indoor dining specified in subparagraph 1) for restaurants with liquor licenses shall be permitted for all existing restaurants with liquor licenses located within a B-1 or B-2 District, regardless whether the ordinance approving any such special use specified an earlier closing time.
3. Any business use in the B-1 or B-2 District may request special use approval in accordance with the procedures and requirements outlined in Section XIII of this Ordinance.

Live Entertainment

EXHIBIT B

Existing Zoning Ordinance Language for Outdoor Dining, Hours of Operation, and Live Entertainment

1. Live entertainment shall be a permitted accessory use for all restaurants and for all wine boutiques with ancillary service of wine and beer by the glass and with service of pre-packaged food for consumption on-site, located within a B1 or B2 District, including all existing restaurants or wine boutiques which have been approved by special use or PUD, regardless of whether the ordinance approving such special use or PUS specified differently.
2. Live entertainment is prohibited from occurring within outdoor areas or from being broadcast to outdoor areas.
3. Live entertainment shall comply with Zoning Ordinance Section IV, Noise Regulations.
4. A floor plan which illustrates both seating and the space dedicated to the live entertainment area shall be provided to the Community Development Director for review and approval before live entertainment is authorized. The live entertainment area cannot occupy greater than 10% or 100 sq. ft. of the total space dedicated to patrons, whichever is less.

EXHIBIT C

Proposed Zoning Ordinance Language for Outdoor Dining

The following proposed, draft language incorporates the regulations from the County Line Square PUD and from approved special uses of the restaurants with approved outdoor dining. Words in red are new additions.

Outdoor Dining

Restaurant outdoor dining areas are areas set up adjacent to the exterior wall of a commercial building with tables, chairs, or other such furnishings, for the purpose of serving food and/or beverages by an adjoining restaurant in which the same food and beverages are offered for sale, sold, and served. Outdoor dining areas ~~when permitted as a special use~~, shall be subject, at a minimum, to the following:

1. Dining areas must be located adjacent only to the principal business to which the outdoor area is intended to serve;
2. No outdoor dining area shall be located so as to impede pedestrian traffic, ~~or to obstruct curb cuts~~, or ~~to impede accessible proper access~~ to and from the restaurant building;
3. No public sidewalks or public area may be used for a private restaurant's outdoor dining unless specifically approved by the Village;
4. The dining area shall be enclosed by an open fence of approved design preventing access to the outdoor dining area except by a doorway from the interior of the restaurant;
5. All fences surrounding the outdoor seating area shall have matching elevations and colors;
6. Door to the dining area shall be self-closing;
7. The area may be covered by an awning protruding from the exterior wall of the adjacent building, provided the awning is properly anchored. Awnings are subject to review and approval by the Community Development Director or their designee;
8. Wall enclosures, whether permanent or temporary, are prohibited unless specifically approved through a special use;
9. Seating shall not exceed one chair for every 10 square feet devoted to outdoor dining and shall be counted in determining restroom and parking requirements;
10. Furniture and umbrellas shall be weighted to prevent their movement in the wind;
- ~~11. Portable heating lamps and similar devices are prohibited.~~
12. There shall be no advertising, signs, logos, or leaflets on the tables, chairs, fences, umbrellas or railings;
13. All furniture shall be removed during the winter season and the outdoor dining areas shall not be occupied from November 1 through March 1. All furniture must be stored out of public view or off-site of the subject property when not in use;
14. Tables shall be cleaned promptly following use;
15. Outdoor food preparation, storage or display is prohibited;
16. The floor or ground surface of the outdoor seating area shall be treated and cleaned before and after each season to ensure the removal of all food stains and return it to a state consistent with other sidewalks in the area;
- ~~17. Hours of operation of an outdoor dining area shall be as specifically approved by the Village.~~ Any and all outdoor dining areas must cease to be occupied not less than one-half hour prior to the closure of the principal business;
18. Outdoor music, performances, and other such entertainment is prohibited within outdoor dining areas, except when specifically exempted by one-time permit by the Village Administrator or their designee. Outdoor dining areas shall comply with Zoning Ordinance Section IV, Noise Regulations;

EXHIBIT C

Proposed Zoning Ordinance Language for Outdoor Dining

19. Approval of outdoor dining areas shall be subject to the Village's adopted Building Codes;
20. Approval of outdoor dining areas may only be approved by the Village if they are also approved by the property owner;
21. Outdoor dining areas must be approved by the Community Development Director or their designee to determine final compliance with the regulations set forth herein.

- f. Dry cleaners with on-site equipment for dry cleaning
- g. Funeral parlors or crematoriums
- h. Gun and ammo sales, including shooting ranges
- i. Hours of operation exceeding 7 A.M. to 10 P.M. for any permitted or special use
- j. Liquor stores
- k. Live entertainment and dancing accessory to any permitted or special use
- l. Professional massage services
- m. Offices related to the Secretary of State's Vehicle Services Division
- n. Parking lots and structures where such uses are the principal use on a lot
- o. Pet shops and pet service stores, with or without overnight services
- p. Restaurants (including specialty restaurants such as donut shops and ice cream shops) over 4,000 square feet with or without sales of alcoholic beverages.
- q. Tobacco shops
- r. Wine boutique with ancillary service of wine and beer by the glass and with service of pre-packaged food for consumption on-site

Outdoor Dining Area Regulations

Restaurant outdoor dining areas shall be subject to the following:

- Dining areas must be limited to the linear frontage of the principal business to which the outdoor area is intended to serve;
- Dining areas shall be enclosed by an open fence of approved design preventing access to the outdoor dining area except by a doorway from the interior of the restaurant if table service is provided or alcohol served in the outdoor dining area;
- Door to the dining area shall be self-closing;
- Tables shall be cleaned promptly following use;
- Furniture and umbrellas shall be weighted to prevent their movement in the wind;
- Seating shall not exceed one chair for every 10 square feet devoted to outdoor dining and shall be counted in determining restroom and parking requirements;
- No outdoor dining area shall be located so as to impede pedestrian traffic or proper access to and from the restaurant, defined as being within 60" of a curbline or so as to impede the normal flow of pedestrian traffic into or from a doorway;
- Outdoor food preparation, storage or display is prohibited;
- All furniture must be stored in the rear or off-site of the subject property when not in use;
- Any and all outdoor dining areas must cease to be occupied not less than one-half hour prior to the closure of the principal business;
- Outdoor music, performances, and other such entertainment is prohibited within outdoor dining areas, except when specifically exempted by one-time permit by the Village Administrator or their designee;
- Approval of outdoor dining areas shall be subject to the Village's adopted building codes;
- Approval of outdoor dining areas may only be approved by the Village if they are also approved by the property owner;

- Outdoor dining areas must be cumulatively approved by the Village Administrator or their designee to determine final compliance with the regulations set forth herein; and
- Outdoor dining areas shall be included as part of the size calculation for restaurants.

Parking Design Regulations

The subject property shall provide one parking space for each 200 gross square feet of commercial space available.

Every parking lot in excess of fifteen spaces shall contain planting islands for shade trees in compliance with the following standards:

- a. There shall be one island for every 15 parking spaces and one shade tree for each island.
- b. Each parking lot landscape island shall be a minimum of 9 feet wide and 18 feet in length.
- c. Required shade trees shall have a minimum 3 inch diameter measured two feet above ground level.
- d. Parking lot landscape islands generally shall be located at the ends of each row of parking (one double island to be located at the end of a double row of parking) and every 15 parking spaces within a row.
- e. Maintenance of Landscape Areas and Screening: All such landscaped areas and screening shall, once installed, be maintained in such manner as to retain at least the intended standards of the initial landscaping and to conform to the landscaping requirements of the Village.

Minimum Standards for Parking Stalls and Aisles

Angle of Parking	45 Degrees	60 Degrees	90 Degrees
Width of Stall	9'	9'	9'
Stall Width (parallel to aisle)	12'9"	10'5"	9'
Stall Depth (perp. to aisle)	20'	21'	18'
Stall Length	19'	19'	18'
Aisle Width	13'*	17'*	24'

*One-way aisles only

Parallel parking shall be permitted with stalls at least 24' in length with an aisle of 14'

Accessible parking areas shall be designed in accordance with State requirements

All open off-street loading berths, access drives, aisles, and maneuvering spaces shall be improved with an all-weather hard surface pavement including, at a minimum, a two inch (2") bituminous concrete surface course, with a twelve inch (12") minimum thickness aggregate base course, and six inch (6") high perimeter concrete curbing (Type B or Type B6:12) installed in accordance with Illinois Department of Transportation specifications.

Parking and Loading Regulations

The area immediately adjacent to the curblin shall be permitted to be used as a standing and loading zone (as shown in Exhibit C in yellow), except no parking, standing, or loading areas shall

EXHIBIT A

Proposed Zoning Ordinance Section VIII Language for Outdoor Dining

At the Plan Commission meeting of March 20, 2023, the Commission approved the language with minor changes to #2 and #7 which have been incorporated herein.

Outdoor Dining

Restaurant outdoor dining areas are areas set up adjacent to the exterior wall of a commercial building with tables, chairs, or other such furnishings, for the purpose of serving food and/or beverages by an adjoining restaurant in which the same food and beverages are offered for sale, sold, and served. Outdoor dining areas shall be subject, at a minimum, to the following:

1. Dining areas must be located adjacent only to the principal business to which the outdoor area is intended to serve;
2. No outdoor dining area shall be located so as to impede pedestrian traffic, or to obstruct curb cuts and the surrounding ramp and transition area, or to impede accessible access to and from the restaurant building;
3. No public sidewalks or public area may be used for a private restaurant's outdoor dining unless specifically approved by the Village;
4. The dining area shall be enclosed by an open fence of approved design preventing access to the outdoor dining area except by a doorway from the interior of the restaurant;
5. All fences surrounding the outdoor seating area shall have matching elevations and colors;
6. The door to the dining area shall be self-closing;
7. The area may be covered by an awning protruding from the exterior wall of the adjacent building, provided the awning is properly anchored. Awnings are subject to review and approval by the Community Development Director or their designee and should be consistent with other awnings within the development. Awnings which are not consistent with the neighboring tenants are subject to Plan Commission review and approval;
8. Wall enclosures, whether permanent or temporary, are prohibited unless specifically approved through a special use;
9. Seating shall not exceed one chair for every 10 square feet devoted to outdoor dining and shall be counted in determining restroom and parking requirements;
10. Furniture and umbrellas shall be weighted to prevent their movement in the wind;
11. There shall be no advertising, signs, logos, or leaflets on the tables, chairs, fences, umbrellas or railings;
12. All furniture shall be removed during the winter season and the outdoor dining areas shall not be occupied from November 1 through March 1. All furniture must be stored out of public view or off-site of the subject property when not in use;
13. Tables shall be cleaned promptly following use;
14. Outdoor food preparation, storage or display is prohibited;
15. The floor or ground surface of the outdoor seating area shall be treated and cleaned before and after each season to ensure the removal of all food stains and return it to a state consistent with other sidewalks in the area;
16. Any and all outdoor dining areas must cease to be occupied not less than one-half hour prior to the closure of the principal business;
17. Outdoor music, performances, and other such entertainment is prohibited within outdoor dining areas, except when specifically exempted by one-time permit by the Village Administrator or their designee. Outdoor dining areas shall comply with Zoning Ordinance Section IV, Noise Regulations;

EXHIBIT A

Proposed Zoning Ordinance Section VIII Language for Outdoor Dining

18. Approval of outdoor dining areas shall be subject to the Village's adopted Building Codes;
19. Approval of outdoor dining areas may only be approved by the Village if they are also approved by the property owner;
20. Outdoor dining areas must be approved by the Community Development Director or their designee to determine final compliance with the regulations set forth herein.



SOLUTIONS PROPOSAL

**PREPARED FOR:**

Burr Ridge Police Department
Chief John Madden
jmadden@burr-ridge.gov
(630) 323-8181 x5000

PREPARED BY:

Karen James
kjames@lexipol.com
(949) 325-1230

2611 Internet Blvd, Ste 100
Frisco, Texas 75034
(844) 312-9500
www.lexipol.com

Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 10,000 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, accreditation, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 440 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, achieve accreditation, develop training or wellness content, or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Burr Ridge Police Department to address your unique challenges.

Scope of Services

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Full Implementation

Lexipol's Full Implementation Service is individually tailored for agencies who want a start-to-finish, comprehensive policy adoption assistance. Lexipol's experienced Professional Services staff will:

- Streamline the process of policy adoption
- Assist your agency in developing a policy manual that meets your unique needs, philosophy and project timeline
- Integrate pre-existing agency content into appropriate sections within the policy manual
- Use a proven structure of policy editing and content merging, which will provide a framework to expedite subsequent policy updates and Daily Training Bulletin administration

Proposal

Prepared By: Karen James
Phone: (949) 325-1230
Email: kjames@lexipol.com

Quote #: Q-51140-2
Date: 12/1/2022
Valid Through: 5/5/2023

Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 10,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 13,406.00	10%	USD 1,340.60	USD 12,065.40
1	Annual Law Enforcement Supplemental Manual(s) (12 Months)	USD 1,458.00	10%	USD 145.80	USD 1,312.20
	Subscription Line Items Total			USD 1,486.40	USD 13,377.60
1	Law Enforcement Full Implementation	USD 37,640.00		USD 0.00	USD 37,640.00
	One-Time Line Items Total			USD 0.00	USD 37,640.00
				USD 1,486.40	USD 51,017.60
				Discount:	USD 1,486.40
				TOTAL:	USD 51,017.60

*Law Enforcement pricing is based on 28 Law Enforcement Sworn Officers.

Notes

Policy Subscription pricing based on 28 FT sworn.

Full implementation support based on 1200 pages of current policy content.

Discount Notes

IRMA member discount: 10% subscription discount in Year 1; 5% subscription discount each year thereafter. 10%

Professional Services (implementation) discount.

March 24th, 2023

Mr. David Preissig, P.E.
Village of Burr Ridge
dpriessig@burr-ridge.gov

**Re: Village of Burr Ridge – 79th Street Sidewalk – North Side
Proposal for Engineering Services**

Dear Mr. Preissig:

We are pleased to provide this proposal for professional civil engineering services to the Village of Burr Ridge for engineering services pertaining to the North Side of 79th Street Sidewalk Improvement Project. The project limits include the following:

- 79th Street (North Side) – Woodside Lane to Burr Oak Lane

We have developed this proposal based on our understanding of the project through discussions with the Village of Burr Ridge.

Project Understanding: The land use surrounding the project site is primarily residential and park/recreational. Adjacent to the north parkway of 79th Street to the north is an existing detention basin that serves the Chasemoor Subdivision. There is currently no existing sidewalk parallel to 79th Street along the north side within the project; the Village desires to provide safe, ADA compliant, access to local amenities along the project limits. At the western and eastern limits, the proposed sidewalk will connect to existing sidewalk.

The proposed Scope of Services includes the following:

Task One: Data Collection

The Primera Team will collect data relevant to this project to aid in the successful design task. It is anticipated that, as part of the Phase I Task for the 79th Street Project, the Primera Team currently has the utility and topographic information necessary to complete the proposed design. If there is utility information that is missing, the team will contact J.U.L.I.E. and create a design locate ticket and contact private utilities that come up on the J.U.L.I.E. ticket. Primera will create a log of all public and private utilities within the project limits and will review existing utility plans to ensure the completeness of the construction documents and that utility conflicts are resolved. The Primera Team will visit the project site and photograph the project area and adjacent surroundings to identify any safety or geometric concerns, and to ensure the proposed improvements will complement the surrounding existing conditions. In addition, the following tasks will be provided:

- **Topographic Survey** – Performed as part of previous work order

It is anticipated that the following data will be provided to the Primera Team by the Village as part of this task:

- Village Standard Details

650 Warrenville Road
Lisle, Illinois 60532
P 630/324.5100 | C 630/885.9385

➤ Village Standard Front-end Contract Documents and Specifications

Task Two: Design Alternatives & Recommendations

The Primera Team has provided preliminary engineering design as part of a previous work order.

Task Three: Permitting Coordination

Permitting: The Primera Team will provide additional permitting services as it pertains to permitting with MWRD and Cook County for the north side sidewalk. The sidewalk will be proposed within the existing flood plain and will require permitting and coordination for approve of the final design. The permit submittal will be made concurrently with the south side sidewalk (to Cook County) and as a standalone project to MWRD.

This task will include a pre-application meeting with MWRD, if necessary, and one round of comments, responses, and resubmittal.

Task Four: Pre-final & Final Engineering (95% & 100% Submittals)

Primera will prepare contract documents per Village of Burr Ridge requirements. Submittals are anticipated at the end of the Pre-final and Issue for Construction phases. A thorough set of contract documents will enable the Village to receive fair and competitive bids. Primera will incorporate the following into the design:

Design Criteria:

- Village of Burr Ridge
- IDOT Design Guidelines
- ADA/PROWAG Requirements in accordance with Illinois Accessibility Code

Sidewalk & Curb Ramps: IDOT Standard Details will be utilized for proposed sidewalk ramps. No detailed design will be performed

Specifications and Special Provisions:

- Provided along with the design services for the south side of 79th Street
- The Primera team will utilize Burr Ridge's special provisions, IDOT Standard Specifications for Road and Bridge Construction, and will create custom special provisions when required

Construction Cost Estimates:

- The Primera team will create cost estimates at each milestone
- The team will utilize previous bid tabs based on similar projects within the area to use comparable unit prices for the cost estimate

QA/QC:

- Contract documents will go through Primera's QA/QC process

Submittals:

- Submittals at a Pre-final design stage for reviews by the Village
- Required contract documents for bidding will be developed
- The submittals will include engineer's cost estimate for the proposed improvements
- Electronic submittals will be provided, or hard copies, if desired by the Village
- Submittals will be made concurrently with the submittal for the south side of 79th Street improvement

As part of this Task, one rounds of review comments will be incorporated into the documents.

Assumptions

- No permanent easements, temporary easements, or right-of-way will be required
- No structural work is included in this contract
- MOT will be provided with standard IDOT details
- Deliverable will be provided in AutoCAD format
- Geo-technical investigation is not included with this proposal

Schedule

Primera is available to begin work immediately upon receipt of written Notice to Proceed. The proposed schedule shall be:

1. Notice to Proceed: 3/31/2023
2. Pre-Final Design Submittal – 95% Plans to Burr Ridge – 4/03/2023
3. Permit Submittal to CCDOTH & MWRD – 4/03/2023
4. Design Completion - Final Plans to Burr Ridge – 4/28/2023
5. Bid Advertisement – 5/18/2023
6. Bidding Opening – 6/06/2023
7. Construction NTP – 6/26/2023
8. Construction Completion – 8/25/2023

Compensation

Primera will be compensated on a lump sum basis and will provide the described scope of work for a lump sum fee of: **\$9,860.00**

Primera Engineers will be compensated based on the following Task/Fee breakdown:

Task 1 – Data Collection	\$ 680.00
Task 2 – Design Alternatives and Recommendations	\$ 0.00
Task 3 – Permitting Coordination	\$ 3,880.00
Task 4 – Pre-final Engineering & Final Engineering	\$ 5,300.00
Additional Reimbursable Expenses	\$ 0.00

Total Professional Fees (including expenses) \$9,860.00

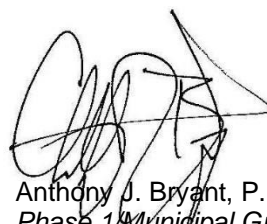
We appreciate the opportunity to be of service to you on this project. We will honor the terms outlined in this proposal for a period of 30 days from the date of the proposal; after this time, we reserve the right to revisit terms herein. Should you have any questions or comments on this proposal, please do not hesitate to contact Anthony Bryant at 630-885-9385 or myself at 217-778-6421.

Sincerely,

PRIMERA ENGINEERS, Ltd.



Stacie Dovalovsky, P.E.
Transportation Division Manager



Anthony J. Bryant, P.E.
Phase 1 Municipal Group Manager

Copy to: AJB, SD



March 24th, 2023

Mr. David Preissig, P.E.
Village of Burr Ridge
dpriessig@burr-ridge.gov

Re: **Village of Burr Ridge – 79th Street Sidewalk – North Side
Proposal for Phase III Engineering Services (Resident Engineering)**

Dear Mr. Preissig:

Primera Engineers (Primera) is pleased to provide this proposal for professional civil engineering services to the Village of Burr Ridge for the 79th Street Sidewalk Project in the Village of Burr Ridge. The project limits are along 79th Street from County Line Road east to Burr Oak Lane.

We have developed this proposal based on the Scope of Services derived from discussions with the Village of Burr Ridge and well as the Primera Design Team that completed the Village approved design. As part of our team, we will be using Chicago Testing Laboratory (CTL) for concrete inspection. They will be sub-consultants to Primera Engineers and their fees are included in this proposal.

We are pleased to present our experience and qualifications to provide professional services to the Village of Burr Ridge. Our construction team has recent experience working with the Village on similar projects and has the expertise to complete the project on schedule and budget.

A Team of Specialized Professionals. Primera's proposed team of specialized professionals are each qualified to provide the services necessary to complete the construction engineering for this project. Our team can easily identify the best practices for your project including knowing when straightforward approaches are required, or a more complex and detailed solution is warranted. We will leverage our knowledge and experience of local agency construction practices to craft specific solutions that will ensure your projects are constructed on time and within budget.

An Experienced Project Manager. Our team's proposed Project Manager, Mary Ellen Mack, will apply her 30+ years of experience in municipal, civil and transportation engineering projects. Mary Ellen has completed her career with the Illinois Department of Transportation where she had been the Local Agency Construction Supervisor overseeing federally funded construction projects around Chicagoland. Her experience working with municipalities has given Mary Ellen a broad understanding of the needs for this project as well as your expectations, processes, and procedures. We are confident that her knowledge and experience will allow our team to meet—if not exceed—your expectations for this project.

A Loyal Partner to the Village of Burr Ridge. As a loyal partner, we will continue to look out for your best interest, reduce your risk, and deliver excellent value. Our longstanding history of successful projects is your assurance that we can efficiently continue to help you make the right decisions. Because of this partnership, we embrace your goals, processes, and expectations.

A Schedule and Budget Conscious Team. We understand the importance of staying on schedule and within budget for any project, but especially roadway and transportation projects that impact

650 Warrenville Road
Lisle, Illinois 60532
P 630/324.5100 | C 630/885.9385

residents, commuters, and local businesses. Because schedule and budget are closely tied, if a project is off schedule, it is likely to be off budget as well. Our team is committed to monitoring this project schedule closely to anticipate where issues may arise and develop plans to mitigate those issues proactively. We will apply approaches that have proven to be successful for our clients to keep this project on schedule and within budget.

The proposed scope of services includes the following:

Task One: Pre-Construction Phase

During this task Primera Engineers will provide the necessary involvement to kick off a successful project.

- 1) **Communication** – Before construction, Primera will coordinate and communicate with the Village of Burr Ridge, the sub-consultants and other project stakeholders, such as local businesses, residents, and utilities.
- 2) **Public Involvement/Communication** - The project is located in residential areas and will require coordination with the residents. Primera is capable of leading efforts to produce and distribute flyers and will plan on meeting with any concerned residents or owners.
- 3) **Meetings** - The anticipated meetings that are part of this task include:
 - One (1) Kickoff Meeting – to be held between the Primera Team and the Village of Burr Ridge
 - Monthly Client Meetings – to be held between Primera Engineers and the Village of Burr Ridge. Sub-consultants make be asked to attend certain meetings depending on the anticipated discussion.
- 4) **Project Set Up** – Primera has provided construction engineering on multiple municipal projects. This experience has allowed us to develop standard procedures to begin the project properly. Primera will document the existing conditions, and set up the project documents.

Task Two: Phase III Construction Engineering Services

During this task Primera Engineers will provide full-time construction engineering services for this project. As part of this task, we will provide the following:

- 1) **Project Coordination** – Providing excellent communications in the field will be of the utmost importance in making the project a success. This will be essential to ensure traffic and pedestrian safety, dust control, construction staging and keeping noise levels to a minimum with all be critical items. Developing and following through with consistent and timely communication between the Village, stakeholders, the contractors, and utility agencies will help ensure timely completion on schedule and within budget. Primera also makes a practice of scheduling joint utility meetings on site after all utilities have been marked. All pertinent utility agencies will be invited in order to establish the proper contacts and to understand the nature and potential impact of each utility. Establishing the proper contacts has often prevented delays in the schedule when adjustments or conflicts were encountered during construction.

- 2) **Construction Inspection** – Primera will provide on-site observations of the work in progress and field checks of material certification through an experienced Resident Engineer. Primera also has extensive experience with IDOT documentation and coordination. Based on the contract specifications, the completion date will be 8/25/2023 with punch list completed by 9/15/2023. Primera's construction engineering services are proposed for 30 working days. Additional engineering time required beyond this will be considered an additional service to this proposal.
- 3) **Documentation** - Primera understands the importance of this project's need to be completed on schedule and the need to keep documentation current, on a daily basis, to enable the project to be closed out quickly in the end. This project contains many landscaping items to be approved. Primera will work with Design Workshop and CTL to inspect, document, and approve the contract items. Primera will ensure that as-built details are accurate and maintained in accordance with the Village and IDOT's requirements.
- 4) **Project Management** - In addition to key communications, our team leaders are constantly evaluating the project budget and schedule to keep close tabs on quantities, aggressively manage the change order process and monitor the overall progress toward meeting the schedule. We proactively offer schedule and budget remediation solutions in an effort to meet the project goals.

Task Three: Post Construction

During the Post Construction Phase of the project, Primera Engineers will work together with the Village of Burr Ridge to finalize the project.

- 1) **Punchlist and Final Inspection** – Primera will work with the contractors to provide a complete project with minimal punch list items. At the end of the project, and with the insight from the Village, a final punch list will be developed. Once complete, a final inspection of the contract work will be performed to ensure contract compliance.
- 2) **Record Drawings and Closeout Documents** – Any construction work that differs from the contract plans will be shown on the final record drawings. Primera will provide these drawings and the final closeout paperwork to the Village. Timely completion of these documents is important to ensure a successful project.

Schedule

Primera is available to begin work immediately upon receipt of written Notice to Proceed. Primera anticipates the following project schedule:

1. Contract Bid Opening: 6/06/2023
2. Notice to Proceed: 6/26/2023 (anticipated)
3. Contract Start Date: 6/26/2023 (anticipated)
4. Task One – Meeting with Village Stakeholders: 6/26/2023
5. Task Two – Construction Engineering: 6/26/2023 to 8/25/2023
6. Task Three – Post Construction: 8/25/2023 to 9/15/2023

Compensation

Primera will be compensated on a Lump Sum basis. Primera Engineers will submit an invoice to the Village of Burr Ridge monthly. This fee is derived from hours estimated in each task as well as direct vehicle costs. Primera will provide the described scope of work and services for: **\$39,470.00**.

The services from our subconsultant, Chicago Testing Laboratory, are included. Their services will be included in Primera's monthly invoices and Primera will reimburse them accordingly.

Task 1 – Meetings, Documentation, Management	\$ 3,360.00
Task 2 – Construction Observation	\$ 27,300.00
Task 3 – Project Close-out	\$ 3,360.00
Additional Reimbursable Expenses:	\$ 1,950.00
Subconsultant Materials Testing:	\$ 3,500.00

Total Professional Fees (including expenses) \$39,470.00

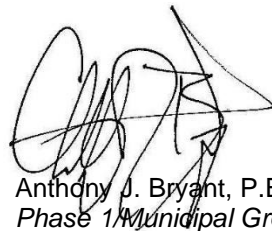
We appreciate the opportunity to be of service to you on this project. We will honor the terms outlined in this proposal for a period of 30 days from the date of the proposal; after this time, we reserve the right to revisit terms herein. Should you have any questions or comments on this proposal, please do not hesitate to contact Anthony Bryant at 630-885-9385 or myself at 312-242-6414.

Sincerely,

PRIMERA ENGINEERS, Ltd.



Stacie Dovalovsky, P.E.
Vice-President/Transportation Division Manager



Anthony J. Bryant, P.E.
Phase 1 Municipal Group Manager

Copy to: AJB
 MEM

**PROCLAMATION
ARBOR DAY WEEK
APRIL 23 - APRIL 29, 2023**

WHEREAS, the Village of Burr Ridge is committed to preserving the beauty of the trees which are its hallmarks and, to this end, the Village each year invests its time and financial resources in a carefully planned program of tree care and tree planting; and

WHEREAS, the Village of Burr Ridge, because of its tremendous efforts, has been recognized for TWENTY-NINE consecutive years as a TREE CITY USA by The Arbor Day Foundation; and

WHEREAS, trees can reduce the erosion of precious topsoil from wind and water, cut heating and cooling costs, moderate the global temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees in our Village increase property values and enhance the economic vitality of business areas; and

WHEREAS, it is the intention of the Village to continue to promote citizen awareness of tree preservation and reforestation efforts which enhance the beauty of the Village and the quality of our environment;

NOW, THEREFORE, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby proclaim Sunday, April 23, through Saturday, April 29, 2023, as its official week of observance of Arbor Day. On Friday, April 28, 2023, a tree planting ceremony will be held at Harvester Park for all to attend. The Village of Burr Ridge urges its residents and businesses to support our efforts in protecting the trees we enjoy and to plant trees which will be valued by generations to come.

IN WITNESS WHEREOF, I have set my hand this 10th day of April, 2023.

Mayor

ATTEST:

Village Clerk

8E

March 29th, 2023

Chief John Madden
Burr Ridge Police Department
7700 County Line Rd.
Burr Ridge, IL, 60527

Dear Chief Madden,

I am writing this letter to tender my resignation from the Village of Burr Ridge Police Department. My last day of employment will be my 1800 hour to 0600 hour shift on April 13th, 2023. It has been an honor to serve the department for the past three years, and I am grateful for the opportunities and experiences that I have gained during my tenure.

I have accepted a new job offer with the Department of Homeland Security, which is an excellent opportunity for me to further my career goals. Although I will be leaving the department, the skills and knowledge that I have acquired here will be invaluable in my new role.

I want to thank you and the entire department for the support and guidance that you have provided me during my time here. The relationships that I have built with my colleagues will be cherished and remembered for the rest of my life.

Please let me know if there is anything I can do to ensure a smooth transition as I prepare to leave. Again, I just want to thank you for always having confidence in me and giving me the opportunity to work for such a great department.

Sincerely,

Travis Madler

A black rectangular redaction box covering the signature of Travis Madler.



VILLAGE OF BURR RIDGE
 7660 County Line Road
 Burr Ridge, IL 60527
 (630) 654-8181

APPLICATION FOR RAFFLE LICENSE

1. Name of Organization: Gower School Parent Teacher Organization
2. Address: 7700 Clarendon Hills Road
Willowbrook IL 60527
3. Mailing Address if Different From Above: Same
4. Type of Organization (please attach documentary evidence):
☐ Religious ☒ Charitable ☐ Business ☐ Labor
☐ Fraternal ☐ Educational ☐ Veterans
5. Length of Time Organization Has Been in Existence: 2008 to present
6. Place and Date of Incorporation: IL 5/13/2008
7. Number of Members in Good Standing: 350
8. President/Chairperson: Deana Miron

Address
Telephone
9. Raffle Manager: Deana Miron

Address
Telephone
10. Designated Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):
Katie Angerman Smith

Name

Address
Telephone
11. Date(s) For Raffle Ticket Sales: April 29, 2008

12. Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge):

Five Seasons Family Sports Club

13. Date(s) and Time for Determining Raffle Winners: April 29, 2023 6-10 PM

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State Law (230 ILCS 15/4(a)(4):

Five Seasons Family Sports Club

Location:

6901 S Madison, Burr Ridge IL 60527

Address:

Telephone

15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ 3,000.00

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ 300.00

17. Maximum Price Charged for Each Chance Sold. \$100.00

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

Gower School Parent Teacher Organization

[Redacted Signature], ~~President~~ Chairperson

Presiding Officer

[Redacted Signature]

Secretary



Gower School PTO
7700 Clarendon Hills Rd
Willowbrook IL 60527
gower62pto@gmail.com

April 3, 2023

Village of Burr Ridge
Attn: Village Clerk
7660 County Line Rd
Burr Ridge IL 60527

Re: Application for Raffle License

Dear Clerk,

The Gower School PTO is requesting a waiver of the fidelity bond for the upcoming Trivia Night. It is scheduled for Saturday, April 29, 2023. The Gower School PTO board and members requested this waiver by unanimous vote at their meeting of March 8, 2023.

Please contact me with any questions you may have and thank you for your assistance.

Sincerely,

A large black rectangular box redacting the signature of Elizabeth Shaker Araujo.

Elizabeth Shaker Araujo
Gower School PTO, President
gower62president@gmail.com

FIVE SEASONS FAMILY SPORTS CLUB ROOM RENTAL

CUSTOMER INFORMATION

NAME: Elizabeth Shaker
COMPANY: Gower PTO
PHONE #: [REDACTED]
EMAIL: [REDACTED]

Fundraiser Trivia night

EVENT INFORMATION

EVENT DATE: April 29th
EVENT TIME: 7PM - 10PM
ROOM RENTAL FEE: 1200.⁰⁰ - 500.⁰⁰ Minimum Bar Service
SETUP/CLEAN UP FEE: _____
BAR DETAILS: _____

ACCEPTED BY:

Five Seasons Family Sports Club

Customer

Date:

4/5/2023-

Date:

4-5-23



UNLIMITED REASONS.

FiveSeasonsSportsClub.com

Tina Reinhardt
Food & Beverage Director

630.570.5245 office
treinhardt@5ssc.com

6901 South Madison
Burr Ridge, IL 60527



UNLIMITED REASONS.

FiveSeasonsSportsClub.com

Jack Winters
Marketing/
Membership Specialist

630.570.5076 office
jwinters@5ssc.com

6901 South Madison
Burr Ridge, IL 60527

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 4/10/2023

PAYMENT DATE: 4/12/2023

FISCAL 22-23

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 140,626.81	\$ 140,626.81
23	Hotel/Motel Tax Fund	5,400.00	5,400.00
51	Water Fund	9,789.03	9,789.03
52	Sewer Fund	355.19	355.19
	TOTAL ALL FUNDS	<u>\$ 156,171.03</u>	<u>\$ 156,171.03</u>

PAYROLL

PAY PERIOD ENDING April 1, 2023

	TOTAL PAYROLL
Administration	\$ 20,591.19
Finance	1,776.75
Police	120,570.08
Public Works	31,208.02
Water	25,938.97
Sewer	10,280.68
TOTAL	<u>\$ 210,365.69</u>
GRAND TOTAL	<u><u>\$ 366,536.72</u></u>

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-16-1600	FBINAA Annual Conference Loftus	FBI National Academy Assoc	03/07/23	03/07/23	535.00
10-0000-16-1600	2023 Local Government Member Wal	ICMA Membership Renewals	03/02/23	349961	399.00
10-0000-16-1600	FBINAA Conference	United Airlines	03/07/23	0162470759903	570.75
10-0000-16-1600	FBINAA Conference	United Airlines	03/07/23	03/09/23	470.75
Total For Dept 0000 Assets, Liabilities, Fund Ba.					1,975.50
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 4 weeks	Chicago Tribune	03/14/23	03/14/23	27.72
10-1010-40-4042	Breakfast with the Mayor	Patti's Sunrise Cafe	03/07/23	385058	50.00
10-1010-40-4042	Pre Board Meeting Dinner	Spring Forest	03/11/23	03/11/23	349.47
10-1010-50-5010	General Legal Matters	Storino, Ramello, & Durkir	03/21/23	03/21/23	4,537.00
10-1010-50-5010	Legal Services Jackson Street	Storino, Ramello, & Durkir	03/21/23	03/21/23	625.95
10-1010-50-5015	Prosecution Services	Storino, Ramello, & Durkir	03/21/23	03/21/23	2,001.00
10-1010-80-8010	Sales Tax Refund	Edible Arrangements	02/24/23	02/24/23	(6.94)
10-1010-80-8025	Ad for Community Service Officer	The Blue Line	08/05/22	43612	199.00
10-1010-80-8025	Home Page Graphic	The Blue Line	08/05/22	43612	99.00
Total For Dept 1010 Boards & Commissions					7,882.20
Dept 2010 Administration					
10-2010-40-4040	Crain's Business Subscription	Crains Chicago Business	03/19/23	2259910	16.25
10-2010-40-4040	Unlimited Digital Access 52 week	Daily Herald	03/06/23	03/06/23	150.00
10-2010-40-4041	Employee Recruitment Expense	American Planning Assn	03/17/23	6371725	400.00
10-2010-40-4042	Employee Appreciation Lunch	Brookhaven Marketplace	03/07/23	682656	4.99
10-2010-40-4042	DMMC Shared Services Lunch	Capri of Burr Ridge	02/20/23	177596	54.54
10-2010-40-4042	Meeting with Indian Head Park	Coopers Hawk Burr Ridge, I	03/02/23	3576	64.47
10-2010-40-4042	Staff Lunch	Jimmy Johns	02/23/23	164399967500976129	17.34
10-2010-40-4042	Staff Luncheon	Mariano's	03/06/23	063090	94.62
10-2010-40-4042	Civic Leadership Academy Webinar	Northern Illinois Universi	03/17/23	03/17/23	20.00
10-2010-40-4042	Employee Appreciation	Nothing Bundt Cakes	03/02/23	03/02/23	275.00
10-2010-40-4042	Staff Dinner	Panda Express	03/02/23	130378	14.40
10-2010-40-4042	Employee Appreciation Lunch	Spring Forest	03/03/23	041374	790.90
10-2010-40-4042	Employee Lunch	Spring Forest	03/17/23	03/17/23	212.93
10-2010-40-4042	Employee Lunch	Spring Forest	03/07/23	070894	249.25
10-2010-40-4042	Employee Appreciation	Walmart	03/03/23	03/03/23	51.36
10-2010-40-4042	Employee Appreciation	Weber's Bakery	03/17/23	10069	34.63
10-2010-40-4042	Chamber Lunch Nass	Willowbrook/Burr Ridge	03/21/23	1527	35.00
10-2010-50-5020	Police Department Facilities Stu	Legat Architects, Inc.	02/28/23	58269	2,772.50
10-2010-60-6000	Moleskin Project Planner Journal	Amazon.com Credit	03/15/23	112-68345993414666	32.00
10-2010-60-6010	Laptop Case	Amazon.com Credit	03/14/23	113-18598215755453	113.02
10-2010-60-6010	Supernote X Series Tablet	Ratta Supernote	03/10/23	S50932	533.00
10-2010-60-6010	Supernote Pen	Ratta Supernote	02/25/23	S50932	69.00
10-2010-60-6010	Bulletin Board	Runco Office Supply	03/19/23	899565.0	49.99
10-2010-60-6010	Tempered Glass Dry Erase Boards	Staples	03/16/23	9981360250	839.26
10-2010-60-6020	Gasoline 11.16.22 to 02.15.23	DuPage County Public Works	02/17/23	2023-4F	22.88
Total For Dept 2010 Administration					6,917.33
Dept 4010 Finance					
10-4010-50-5020	Consulting WE 03/12/ & 03/19/202	GovTemps USA, LLC	03/23/23	4150329	4,213.30
Total For Dept 4010 Finance					4,213.30
Dept 4020 Central Services					
10-4020-60-6000	Webcam Cover, Coffee Stir Sticks	Amazon.com Credit	03/01/23	113-75401494716207	29.31
10-4020-60-6000	Gel Pens	Runco Office Supply	03/22/23	900180-0	36.08

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Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6000	Insertable Paper Dividers	Staples Business Advantage	03/11/23	9846578617	(87.78)
10-4020-60-6010	OTC Covid Tests	Amazon.com Credit	03/01/23	113-96246404051425	70.03
10-4020-60-6010	Kitchen Coffee Supplies PD	Refreshing Great Lakes	03/27/23	REBI013724	224.50
Total For Dept 4020 Central Services					272.14
Dept 4040 Information Technology					
10-4040-50-5020	Board Meeting Recordings Mar23	Garron, Fernando	03/28/23	03/28/23	525.00
10-4040-50-5020	IT Support Services	Orbis Solutions	03/23/23	5574465	400.00
10-4040-50-5020	IT Support Services	Orbis Solutions	03/23/23	5574461	2,725.00
10-4040-50-5020	IT Support Services	Orbis Solutions	03/30/23	5574479	375.00
10-4040-50-5061	GIS Consulting & Subscription	Cloudpoint Geospatial	03/31/23	3425	2,150.00
10-4040-50-5061	Pump Center	Comcast	02/21/23	8771201140533898 02	194.85
10-4040-50-5061	Village Back Up	Comcast	02/16/23	8771201140537196 02	159.90
10-4040-50-5061	LeadsOnline PowerPlus Investigat	LeadsOnline	03/15/23	403732	3,773.00
10-4040-50-5061	Contact Management	MAILCHIMP	02/25/23	15085585	33.57
10-4040-50-5061	Annual Adjudication Monthly Fee	Municipal Systems, LLC	03/31/23	MS2023-03-116	750.00
10-4040-50-5061	Subscription Pro	TinyURL, LLC	03/01/23	218273	12.99
10-4040-50-5061	Video Conferencing	Zoom Video Communications	03/01/23	191105647	15.99
10-4040-60-6010	Printer Toner Cartridges	Next Day Toner Supplies, Inc	03/14/23	5262943	144.00
10-4040-60-6010	Printer Toner Cartridges	Next Day Toner Supplies, Inc	03/22/23	5263744	124.00
10-4040-60-6040	Panasonic Toughbook FZ-55	CDS Office Technologies	03/30/23	1524327	11,980.00
10-4040-60-6040	Panasonic Extended Warranty	CDS Office Technologies	03/30/23	1524327	1,264.00
10-4040-60-6040	Desktop Docking Station Port Rep	CDS Office Technologies	03/30/23	1524327	820.00
10-4040-60-6040	:OMD {A 1580-1642	CDS Office Technologies	03/30/23	1524327	500.00
10-4040-60-6040	Standard Battery for FZ-55 Mk1	CDS Office Technologies	03/30/23	1524327	540.00
10-4040-60-6040	Panasonic Smart Battery Warranty	CDS Office Technologies	03/30/23	1524327	1,340.00
Total For Dept 4040 Information Technology					27,827.30
Dept 5010 Police					
10-5010-40-4032	Initial allowance - Tim Andersen	JG Uniforms, Inc.	03/27/23	112612	2,013.90
10-5010-40-4032	FY 22-23 Uniform Allowance	JG Uniforms, Inc.	03/27/23	112613	121.15
10-5010-40-4032	Double Cuff Case	JG Uniforms, Inc.	03/27/23	112614	27.40
10-5010-40-4032	FY 22-23 Uniform Allowance	JG Uniforms, Inc.	03/28/23	112644	548.50
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	03/24/23	112462	170.00
10-5010-40-4032	Double Cuff Case, Glove Pouch, C	JG Uniforms, Inc.	03/31/23	112807	83.20
10-5010-40-4032	Open Cuff Case & Tourniquet	JG Uniforms, Inc.	03/31/23	112808	62.90
10-5010-40-4032	Double Mag Pouch	JG Uniforms, Inc.	04/04/23	112909	34.95
10-5010-40-4032	Baton & Double Mag Pouch	JG Uniforms, Inc.	04/04/23	112910	50.80
10-5010-40-4042	Training & Travel Expense	Dunkin	03/16/23	1983	50.98
10-5010-40-4042	ILACP Annual Conference Madden	Illinois Assn of Chiefs of	03/09/23	12976	429.00
10-5010-40-4042	ILACP Annual Conference Husarik	Illinois Assn of Chiefs of	03/09/23	12977	429.00
10-5010-40-4042	Traffic Reconstruction	Staples	03/01/23	7529	35.94
10-5010-50-5020	Phlebotomy Services	Illinois Phlebotomy Servic	04/01/23	1751	425.00
10-5010-50-5030	Cell Phones	Verizon Wireless	03/13/23	9928288215	397.60
10-5010-50-5051	Repairs on Squad 2111	American Chevrolet, Inc.	02/08/23	8279	2,242.54
10-5010-50-5051	Repair Fuel Pump Control	American Chevrolet, Inc.	01/03/23	6608	503.25
10-5010-50-5051	Squad 1675 Maintenance	B & E Auto Repair Service	03/09/23	144753	87.84
10-5010-50-5051	Firestone Firehawk Pursuit AWT	Bauer Built Inc.	03/28/23	200172810	892.36
10-5010-50-5051	Illinois Tire Fee	Bauer Built Inc.	03/28/23	200172810	10.00
10-5010-50-5051	Squad 2112 Maintenance	Burr Ridge Car Care, Inc.	03/27/23	61098	89.34
10-5010-50-5051	Squad 2112 Install 3 Tires	Burr Ridge Car Care, Inc.	03/29/23	61123	109.45
10-5010-50-5051	Confidential Plate Renewal Squad	Illinois Secretary of Stat	03/24/23	03/24/23	151.00
10-5010-50-5051	Squad 1817 Maintenance	Public Safety Direct, Inc	03/23/23	101252	157.00

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Fund 10 General Fund					
Dept 5010 Police					
10-5010-50-5051	Squad 1817 Maintenance	Public Safety Direct, Inc	03/08/23	101155	155.00
10-5010-50-5095	Stray Contract Services Apr23	Hinsdale Humane Society	04/03/23	BR4-2023	200.00
10-5010-60-6000	Globe Overlay Portrait	NovaVision	03/14/23	173651	94.46
10-5010-60-6010	Annual Maintenance Vehicle Fire	Fredriksen Fire Equipment	03/08/23	222511	416.94
10-5010-60-6010	Investigative Supplies	Liveview GPS Inc.	03/01/23	455420	83.80
10-5010-60-6020	Gasoline 11.16.22 to 02.15.23	DuPage County Public Works	02/17/23	2023-4F	19,406.88
10-5010-60-6020	Gasoline & Oil PD	Wex Bank	03/23/23	88050386	138.98
Total For Dept 5010 Police					29,619.16
Dept 6010 Public Works					
10-6010-40-4041	Job Ad Posting for Planner & Dev	Illinois City/County Mgmt	04/03/23	4362	100.00
10-6010-40-4042	APWA Seminar Preissig	APWA Chicago Metro Chapter	03/16/23	129097	50.00
10-6010-40-4042	MAPSI Registration	Midwest Advanced Public Se	02/21/23	1971-6948	695.00
10-6010-50-5020	Other Professional Services	Elevator Inspection Servic	04/04/23	114789	64.00
10-6010-50-5050	PW Equipment Fire Extinguishers	Fredriksen Fire Equipment	03/07/23	222445	70.64
10-6010-50-5051	Labor Costs	B & R Repair & Co.	03/20/23	WI090181	784.00
10-6010-50-5051	Air Dryer	B & R Repair & Co.	03/20/23	WI090181	618.50
10-6010-50-5051	Air Governor	B & R Repair & Co.	03/20/23	WI090181	34.61
10-6010-50-5051	Brass Fittings	B & R Repair & Co.	03/20/23	WI090181	24.57
10-6010-50-5051	Brass Fittings	B & R Repair & Co.	03/20/23	WI090181	12.87
10-6010-50-5051	Fitting	B & R Repair & Co.	03/20/23	WI090181	8.61
10-6010-50-5051	Misc Shop Supplies	B & R Repair & Co.	03/20/23	WI090181	6.00
10-6010-50-5051	PW & VH Vehicles Fire Extinguish	Fredriksen Fire Equipment	03/07/23	222442	383.68
10-6010-50-5051	Engine Failure Repaired	JX Truck Center - Bolingbr	03/17/23	2243987S	1,491.09
10-6010-50-5052	Police RTU 1 Fan Repair	Dynamic Heating & Piping C	02/21/23	204656	974.80
10-6010-50-5052	Village Hall Boiler Repair	Dynamic Heating & Piping C	02/27/23	204669	308.70
10-6010-50-5052	Village Hall Compressor Guard Re	Dynamic Heating & Piping C	03/01/23	204673	693.70
10-6010-50-5052	Village Hall Temp Control	Dynamic Heating & Piping C	02/21/23	204654	480.55
10-6010-50-5052	PD HVAC Humidifier Repair	Dynamic Heating & Piping C	03/03/23	204630	1,499.80
10-6010-50-5052	VH HVAC Board Rm Control Box Air	Dynamic Heating & Piping C	03/03/23	204655	1,392.95
10-6010-50-5052	PD Building Fire Extinguishers	Fredriksen Fire Equipment	03/07/23	222443	36.60
10-6010-50-5052	PW Building Fire Extinguishers	Fredriksen Fire Equipment	03/07/23	222444	210.50
10-6010-50-5052	VH Building Fire Extinguishers	Fredriksen Fire Equipment	03/08/23	222513	373.20
10-6010-50-5052	Hunter Douglas Blinds Installed;	Lovitt Blind & Drapery Cle	12/21/22	Y2022-2135	774.80
10-6010-50-5053	Street Sweeping Services	LRS Holdings, LLC	03/31/23	PS519637	3,417.50
10-6010-50-5053	Street Sweeping Services	LRS Holdings, LLC	03/31/23	PS519637	1,350.40
10-6010-50-5053	Special Request Cleaning	LRS Holdings, LLC	02/15/23	PS515418	260.64
10-6010-50-5054	Street lights repairs; Various	Rag's Electric, Inc.	03/24/23	23678	906.50
10-6010-50-5054	Street light repair / Estimate o	Rag's Electric, Inc.	03/24/23	23683	1,388.50
10-6010-50-5055	Traffic Signal Monthly Maintenanc	Meade Electric Company, Ir	03/31/23	703858	187.25
10-6010-50-5055	Traffic Signal Monthly Maintenanc	Meade Electric Company, Ir	03/27/23	704241	161.07
10-6010-50-5056	Tree Removal and Stump Grinding	Smitty's Tree Service, Inc	01/11/23	235665	2,760.00
10-6010-50-5058	Janitorial Contract for VH, PW,	Best Quality Cleaning, LLC	03/20/23	45124	2,500.00
10-6010-50-5058	Mat Rentals - VH and PW	Breens Inc.	03/28/23	17704	38.50
10-6010-50-5058	Mat Rentals - PD	Breens Inc.	03/21/23	17566	38.50
10-6010-50-5058	Janitorial Services - Holding Ce	Service Master	03/25/23	220575	195.00
10-6010-50-5076	Inspections Feb23	B&F Construction Code Serv	03/22/23	17390	455.00
10-6010-50-5076	Building Review Mar23	Don Morris Architects P.C.	03/31/23	03/31/23	3,215.00
10-6010-50-5076	Inspections Mar23	Don Morris Architects P.C.	03/31/23	03/31/23	3,820.00
10-6010-50-5080	VH Sewer	DuPage County Public Works	03/10/23	326137 Mar23	43.95
10-6010-50-5080	PW Sewer	Flagg Creek Water Reclamat	03/27/23	008917-000 Mar23	41.20
10-6010-50-5080	Rustic Acres	NICOR Gas	03/17/23	81110732419 Mar23	200.96

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5080	Police Station	NICOR Gas	03/17/23	66468914693 Mar23	500.59
10-6010-50-5080	Public Works	NICOR Gas	03/13/23	22944400005 Mar23	1,304.08
10-6010-50-5080	VH Garage	NICOR Gas	03/17/23	57961400009 Mar23	50.07
10-6010-50-5080	Village Hall	NICOR Gas	03/17/23	47025700007 Mar23	957.12
10-6010-50-5095	PW Facility Needs Analysis - Pha	Legat Architects, Inc.	02/28/23	58273	202.50
10-6010-60-6000	Full Stick Post-It Notes	Runco Office Supply	03/22/23	900180-0	12.15
10-6010-60-6010	Village Hall Lights	Amazon.com Credit	03/01/23	113-52480816411444	146.00
10-6010-60-6010	Credit on Tax Charged	Build A Sign, LLC	02/16/23	600214460	(38.73)
10-6010-60-6010	Credit on Sales Tax	Build A Sign, LLC	02/27/23	79090185	(32.03)
10-6010-60-6010	Hydraulic Door Closer	Grainger, Inc.	03/30/23	9658531166	375.74
10-6010-60-6010	Waste Can, Shoe Covers, 33 gal f	Menards - Hodgkins	03/23/23	16358	107.81
10-6010-60-6010	Gloves, Gridiron Glasses, Replac	Russo's Power Equipment	03/30/23	SP120138001	159.85
10-6010-60-6010	41 Keys Made Sectional and Stand	Suburban Door Check & Lock	03/31/23	557453	105.40
10-6010-60-6020	AW32 hydraulic oil, 55 gallon dr	Al Warren Oil Com., Inc.	02/02/23	W1537249 (2)	486.82
10-6010-60-6020	Ultra Hydraulic Oil Overage of P	Al Warren Oil Com., Inc.	02/02/23	W1537249 (2)	54.93
10-6010-60-6020	Gasoline 11.16.22 to 02.15.23	DuPage County Public Works	02/17/23	2023-4F	12,508.44
10-6010-70-7010	Touchscreen Computer	Security Systems, LLC	12/22/22	3959	2,000.00
10-6010-70-7010	touchscreen Monitor	Security Systems, LLC	12/22/22	3959	750.00
10-6010-70-7010	Programming Laptop	Security Systems, LLC	12/22/22	3959	1,200.00
10-6010-70-7010	Update software and CCTV Interfa	Security Systems, LLC	12/22/22	3959	9,000.00
Total For Dept 6010 Public Works					61,919.88
Total For Fund 10 General Fund					140,626.81
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8010	Misc. Graphic Design	Kaleidoscope Management Gr	03/31/23	2072	4,000.00
23-7030-80-8012	Event Related Graphic Designs	Kaleidoscope Management Gr	03/31/23	2072	700.00
23-7030-80-8012	All Hands on Meeting	Marriott	03/08/23	04/28/23	700.00
Total For Dept 7030 Special Revenue Hotel/Motel					5,400.00
Total For Fund 23 Hotel/Motel Tax Fund					5,400.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Force High-Visibility Long Sleeve	Carhartt, Inc. & Subsidiar	03/17/23	0236026095	79.98
51-6030-40-4040	2023 MCWWA Membership	Mid Central Water Works As	02/22/23	F38E22T1	175.00
51-6030-40-4042	Certification for Class C Drinki	Illinois EPA	03/22/23	03/22/23	30.00
51-6030-40-4042	Water Distribution Class & Textb	Illinois Section AWWA	03/16/23	200079620	610.00
51-6030-50-5020	Consulting WE 03/12/ & 03/19/202	GovTemps USA, LLC	03/23/23	4150329	1,944.60
51-6030-50-5020	Disinfectant/Disinfection Byprod	Pace Analytical Services,	03/22/23	I9549896	417.00
51-6030-50-5030	Water Modems	Verizon Wireless	03/13/23	9928288215	186.54
51-6030-50-5051	Annual Maintenance 5lb ABC	Fredriksen Fire Equipment	03/30/23	222557	18.30
51-6030-50-5051	6 YR Maintenance 5lb ABC	Fredriksen Fire Equipment	03/30/23	222557	46.24
51-6030-50-5051	Hydro Test 5lb ABC	Fredriksen Fire Equipment	03/30/23	222557	60.00
51-6030-50-5051	Refurbish 5lb Fire Extinguisher	Fredriksen Fire Equipment	03/30/23	222557	157.60
51-6030-50-5051	Water Div Vehicles Fire Extingui	Fredriksen Fire Equipment	03/08/23	222512	188.00
51-6030-50-5070	Water Model, RRA Rpt, Water Rate	Crawford, Murphy & Tilly,	03/14/23	0227157	160.00
51-6030-50-5080	Well #4	COMED	03/17/23	0029127044 Mar23	783.38
51-6030-50-5080	Pump Center	NICOR Gas	03/13/23	47915700000 Mar23	405.65
51-6030-60-6010	Penta Socket	Amazon.com Credit	03/17/23	113-78875764817836	19.90
51-6030-60-6010	72 Cans Marking Paint	Grainger, Inc.	03/27/23	9653080912	360.00
51-6030-60-6010	Return of 24 Cans of Blue Markin	Grainger, Inc.	03/28/23	9654335117	(100.56)

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6010	24 Cans of Blue Marking Paint	Grainger, Inc.	03/28/23	9654436535	100.56
51-6030-60-6010	6 Screws and 6 Screw Anchors	Grainger, Inc.	03/28/23	9654436543	32.34
51-6030-60-6010	36 Cans Fluorescent Pink Marking	Grainger, Inc.	03/27/23	9653080904	325.80
51-6030-60-6010	Dispensers and Tests	HD Supply, Inc.	03/24/23	309762	470.00
51-6030-60-6020	Gasoline 11.16.22 to 02.15.23	DuPage County Public Works	02/17/23	2023-4F	3,318.70
Total For Dept 6030 Water Operations					9,789.03
Total For Fund 51 Water Fund					9,789.03
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-50-5020	Consulting WE 03/12/ & 03/19/202	GovTemps USA, LLC	03/23/23	4150329	324.10
52-6040-50-5030	Sewer Modems	Verizon Wireless	03/13/23	9928288215	31.09
Total For Dept 6040 Sewer Operations					355.19
Total For Fund 52 Sewer Fund					355.19

04/06/2023 08:05 AM
User: asullivan
DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 04/10/2023 - 04/10/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<hr/>					
		Fund Totals:			
		Fund 10 General Fund			140,626.81
		Fund 23 Hotel/Motel Tax Fund			5,400.00
		Fund 51 Water Fund			9,789.03
		Fund 52 Sewer Fund			355.19
		Total For All Funds:			<hr/> 156,171.03