

**VILLAGE OF BURR RIDGE – AGENDA  
MAYOR & BOARD OF TRUSTEES  
VILLAGE HALL – BOARD ROOM**

**Monday, March 27, 2023 - 7:00 P.M.**

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA**

All items listed with an asterisk are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen requests, in which event the item will be removed from the Consent Agenda, discussed, opened for public comment, and voted upon during this meeting.

**5. MINUTES**

- A. \* Approval of Regular Board Meeting of March 13, 2023
- B. \* Receive and File Plan Commission Meeting of March 20, 2023

**6. ORDINANCES**

- A. Consideration of an Ordinance Amending Section 58.01 of the Burr Ridge Municipal Code (Water Works System)
- B. Consideration of an Ordinance Amending Chapter 59.4.4 of the Burr Ridge Municipal Code (Sewer Systems)
- C. \* Approval of an Ordinance Authorizing the Sale by Online Auction of Personal Property Owned by the Village of Burr Ridge (Public Works Equipment)

**7. RESOLUTIONS**

**8. CONSIDERATIONS**

- A. Consideration of Award of a Contract for Right-of-Way Cameras to Flock Safety of Atlanta, Georgia in the Amount of \$57,400

**Public Comment Procedures:** Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

- B. \* Approval to Accept a Plan Commission Recommendation and Direct Staff to Prepare Zoning Ordinance Text Amendments to Section IX of the Zoning Ordinance for Trucking Company Offices (Z-03-2023)
- C. \* Approval of Award of a Contract for Auditing Services to Lauterbach and Amen in the Amount of \$55,200
- D. \* Approval of Award of a Contract for Mosquito Abatement Services to Clarke Environmental Mosquito Management, Inc. in the Amount of \$45,400
- E. \* Approval of Award of a Contract for Street Sweeping Services to Lakeshore Recycling Systems in the Amount of \$29,466
- F. \* Approval of Award of Contracts for Landscaping Services to Beary Landscaping in the Amount of \$97,330
- G. \* Approval of Award of a Contract for Janitorial Services to Best Quality Cleaning in the Amount of \$31,500
- H. \* Approval of Vendor List Dated March 27, 2023, in the Amount of \$494,612.56 for all Funds, plus \$207,431.41 for Payroll Period Ending March 18, 2023, for a Grand Total of \$702,043.97

**9. PUBLIC COMMENTS**

**10. REPORTS AND COMMUNICATIONS**

**11. ADJOURNMENT**

**NEXT MEETING – APRIL 10, 2023 - 7:00PM**

## **March 27, 2023 Board Meeting Summary**

### **6A. Amended Water Rates**

The attached ordinance has been created at the direction of the Water Committee and Board of Trustees. This ordinance would amend the water billing rates for residential and non-residential water utility users as well as formally move the Village from an every-other-month billing cycle to a monthly billing cycle. The water rates would remain in a three-tier structure as currently constructed, but tiered quantities would be reduced by half (to account for the shift from every-other-month to monthly) as well as gradually reduced within the first tier. These rate changes are necessary to carry out the work described in the five-year CIP related to the maintenance of the Village's water utility.

**Staff's Recommendation:** The ordinance be approved.

### **6B. Amended Sewer Rates**

The attached ordinance has been created at the direction of the Water Committee and Board of Trustees. This ordinance would amend the sewer billing rates for residential and non-residential sewer utility users. The rate structure would remain in its current form with only rates themselves being amended. These rate changes are necessary to ensure necessary fund balance in the Sewer Fund in the long term to carry out future work to the Village's sewer utility.

**Staff's Recommendation:** The ordinance be approved.

### **6C. Disposal of Surplus Items**

The Village has customarily disposed of surplus equipment by auction to minimize efforts marketing the sale of items while maximizing revenue in their salvage value. The Department of Public Works has surplus equipment that could not be reasonably valued as a trade-in with the purchase of replacement equipment. Therefore, the Department recommends selling the equipment using GovDeals.com, an on-line auction service exclusively for offerings by government agencies. This site has been used successfully by the Village previously, as well as several local municipalities. Sales through this on-line auction incur no cost to the Village since the buyer pays the fees as part of a purchase.

The following are recommended for sale on the on-line auction:

<b><u>I.D./SERIAL NUMBER</u></b>	<b><u>MAKE</u></b>	<b><u>MODEL</u></b>	<b><u>MIN.VALUE</u></b>
5700-3020	TENNANT	5700 Floor Scrubber	\$650.00
VARIOUS (LOTOF 24)	VARIOUS	Two Way Radio	\$240.00 (total)

Proceeds from this sale should exceed the minimum value stated above and would be realized as unbudgeted revenue for the current fiscal year.

**Staff's Recommendation:** The ordinance be approved.

## **8A. Village Flock Camera System**

As part of its 2022 goal-setting agenda, the Board included a goal of “utilizing additional license plate recognition cameras for public safety purposes”. The FY2024 budget includes the addition of 20 Flock Falcon License Plate Recognition (LPR) cameras to be deployed in at ingress/egress locations as well as strategic intersections or points of interest internal to the Village in fulfillment of this Board goal. The cameras are leased on a subscription basis, of \$2,500 per year, per camera plus one-time fees for installation, permitting, location, set-up, and testing. The Police Department is requesting authorization to enter into this agreement ahead of the start of FY2024 on May 1 to avoid an increase of \$1,000 per camera that goes into effect April 1, 2023; securing approval for these cameras secures the current pricing for 36 months. The Village will not incur costs in FY2023 (through April 30, 2023); this approval is only to allow for timely acceptance of advantageous pricing. The total expenditure for FY2024 is \$57,400 but will decrease to \$50,000 annually in FY2025 and FY2026.

These cameras will be utilized solely for aiding law enforcement in proactively identifying stolen or wanted vehicles as well as providing an additional evidentiary tool in the event of an unlawful act occurring in the community. The cameras will not be used for overall surveillance of motorists, nor do the cameras possess the technology to monitor for and issue moving violations, such as occurs with a red-light camera or other such device.

**Staff’s Recommendation:** The contract be awarded.

## **8B. Plan Commission – Trucking Uses**

The Plan Commission transmits its recommendation to amend Section IX of the Zoning Ordinance to require a special use for trucking or logistics company uses instead of continuing to classify them as a general office use in the Office Districts. The Village has experienced difficulties with nuisance impact from these companies in the past, particularly in the form of illegal semi parking on Village streets. The Plan Commission held a public hearing on the case and there were no public comments. The Commissioners unanimously voted to approve the text amendment.

**Staff’s Recommendation:** Staff be directed to prepare an ordinance.

## **8C. Audit Services Agreement**

In 2020, the Village issued an RFP for audit services. Lauterbach & Amen (L&A) was selected and awarded a contract for work in 2021, 2022, and 2023. Each year, the audit was performed in a timely and professional manner and staff is satisfied with their services.

Best practices indicate that governmental entities should enter into multiyear agreements of at least five years in duration when obtaining the services of independent auditors. Such agreements allow for greater continuity and help to minimize the potential for disruption in connection with the independent audit as well as help to reduce audit costs. Given that the initial contract with L&A for audit services was for three years, staff is recommending an extension of the contract for an additional two years, with the option to renew for one additional year. L&A has

performed satisfactorily for the Village during its initial three-year contract term while the proposed fees for service are approximately \$4,000 less per year in the next two years compared to the previous three years of the existing agreement.

**Staff's Recommendation:** The agreement be approved.

**8D. Mosquito Abatement Contract**

Mosquito abatement in the Cook County portion of the Village is provided by the Des Plaines Valley Mosquito Abatement District which is a taxing authority paid through Cook County property taxes. These services in the DuPage County area of the Village are provided by a Village contractor, which includes surveillance and monitoring, larval control, treatment of storm sewer catch basins and ponds, along with adulticide parkway and park spraying to reduce nuisance levels and species carrying the West Nile virus.

Mosquito abatement contractual services in the DuPage County portion of the Village have been provided by Clarke Environmental Mosquito Management since 2006; this firm has similar contracts and longevity in neighboring municipalities. Burr Ridge residents have been pleased with the responsiveness, customer service, quality control, and contract understanding of this firm.

In 2022, the Village awarded Environmental Mosquito Management, Inc the mosquito abatement contract that also included two annual renewal options with no price adjustments covering FY2023-FY2025 for \$45,400 per year.

**Staff's Recommendation:** The contract be renewed.

**8E. Street Sweeping Contract**

In 2018, the Board awarded the FY2019 Street Sweeping Services contract to Lakeshore Recycling Systems of West Chicago. The contract terms provide the option for four annual renewals with price adjustments matching the Consumer Price Index (CPI), not exceeding 5%. The Board renewed this contract from FY2020- FY2022 as the contractor has performed satisfactorily during each contract period.

Lakeshore Recycling Systems of West Chicago has agreed to a renewal term for the FY2024 contract season. The price of each of the six street sweeping sessions would rise by 3% from \$4,764.90 to \$4,910.94 for a total of \$29,465.64. Additionally, the Village would pay disposal costs of approximately \$5,000. The established hourly rates for special event sweeping or emergency requests would rise to \$150/hour; the Village uses about 8 hours of special/emergency sweeping per fiscal year.

**Staff's Recommendation:** The contract be renewed.

**8F. Landscaping Services Contract**

Staff recommends renewing Beary Landscape's Municipal Campus landscape maintenance contract for \$34,320 and declining the renewal option for Atrium Landscape Management's Gateways and Parkways landscape contract due to performance issues. Staff is also recommending awarding the FY2024 Gateways and

Parkways contract to the next lowest responsible bidder from FY2023, Beary Landscape Management, for \$63,010. Total landscape contracts awarded would be \$97,330.

In FY2023, the Municipal Land & Forestry Division of the Public Works Department determined that splitting the Landscape Maintenance Contract into two separate contracts of similar service levels and tasks could provide advantages to the Village by allowing more diverse size of companies to bid, improving pricing and service.

The Gateways/Parkways contract included numerous locations throughout the Village for mowing and landscape bed maintenance including the I-55 Interchange at County Line Road, various arterial and collector roadways, and Village-owned detention and open-space areas for a total of 43 acres mowed and 29,950 square feet of landscape beds maintained.

The Municipal Campus contract included mowing and landscape bed maintenance at the Village Hall and Police station as well as the “Four Corners” at County Line Road/Burr Ridge Parkway/South Frontage Road for a total of 6 acres mowed and 54,600 square feet of landscape beds maintained.

Both contracts included three turf and weed control treatments (one spring, two summer) and Spring/Fall Cleanups with the Spring Cleanup being the week before Armed Forces Day.

In March 2022, the Village received the six eligible bids below:

<b>Contractor</b>	<b>Gateways and Parkways Bid</b>	<b>Municipal Campus Bid</b>
Atrium Landscape Management	\$56,190.00	\$46,237.00
Beary Landscape Management	\$63,010.00	\$31,785.00
Christy Webber Landscapes		\$37,037.00
Landworks Custom, Ltd		\$100,137.00
Premier Services	\$123,573.61	\$41,455.24
Sebert Landcaping Co	\$91,578.00	\$47,775.00

Beary Landscape Management was awarded the Municipal Campus and Atrium Landscape Management the Gateways and Parkways. Each contract included the option for four annual renewals and fixed adjustments to unit price increases.

In FY2023, Beary provided satisfactory work throughout the season on the Municipal Campus contract. Staff contacted Beary, who agreed to the terms of a renewal for this season. The renewal term would increase FY2023 prices using the Consumer Price Index adjustment for the previous 12 months for this region, which is 8%. The total FY2024 contract amount would be \$34,320. Staff is recommending renewing their contract. Atrium Landscape Management failed to meet the contract’s specifications and could not adhere to the expected mowing schedule, causing many Village properties to become overgrown and unsightly. Staff recommends declining Atrium’s option.

Staff contacted the next lowest responsible bidder for the Gateways and Parkways contract, which was also Beary Landscape Management. They agreed to honor their original FY2023 bid of \$63,010 for FY2024. With Beary's satisfactory work at the Municipal Campus contract, staff is confident that they will provide satisfactory services with the Gateways and Parkways contract.

The total recommended awarded amount would be \$97,330; the draft FY2024 landscape maintenance budget is \$98,500.

**Staff's Recommendation:** The contracts be awarded.

**8G. Janitorial Services Contract**

The cleaning and janitorial services contract provides routine cleaning in the Village Hall, Police Station, and Public Works buildings. The renewal terms of the existing contract with Best Quality Cleaning expire at the end of the current fiscal year but the contract has the option for four one-year renewals. The contract does not include the semi-annual special cleanings; these quotes are solicited separately since these tasks require extra equipment that many janitorial service contractors do not routinely provide. In FY2023, the contract was rebid and was awarded to Best Quality Cleaning of Franklin Park, Illinois for \$30,000, which was under the budgeted \$38,900.

Staff was satisfied with their performance in FY2023 and reached out to get a renewal price. The quote for FY2024 would be \$31,500. This increase factors in a 5% increase in line with the Chicago Consumer Price Index. This price is still under the second lowest responsible bidder from the FY2023 bid (Multisystem Management - \$31,680).

**Staff's Recommendation:** The contract be renewed.

**REGULAR MEETING**  
**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**March 13, 2023**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of March 13, 2023, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 6:00 p.m. by Mayor Gary Grasso.

**PLEDGE OF ALLEGIANCE** Mayor Grasso asked Pam Foy to lead the Pledge of Allegiance.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Snyder, Mital, and Smith. Mayor Grasso was also present. Trustee Schiappa was not in attendance due to illness. Also present were Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Marc Loftis, Public Works Director Dave Preissig, Financial Consultant Annmarie Mampe, Community Development Director Janine Farrell, Special Projects Manager Hannah Weyant, Management Analyst Claire Nass, and Village Executive Assistant Pam Foy. Village Attorney Michael Durkin arrived at 6:45 pm.

**PRESENTATIONS AND PUBLIC HEARINGS**

There were no presentations or public hearings.

**CONSENT AGENDA – OMNIBUS VOTE**

Mayor Grasso read the Consent Agenda and asked the Board and public if any agenda item needed to be removed. There were no requests to remove any agenda item.

**APPROVAL OF THE AMENDED MINUTES OF REGULAR BOARD MEETING OF FEBRUARY 13, 2023** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF FEBRUARY 27, 2023** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF VENDOR LIST DATED MARCH 13, 2023, IN THE AMOUNT OF \$482,588.93 FOR ALL FUNDS, PLUS \$199,169.74 FOR PAYROLL PERIOD ENDING MARCH 4, 2023, FOR A GRAND TOTAL OF \$681,758.67** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List Dated March 13, 2023, and Payroll for the Period Ending March 4, 2023.



Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 13, 2023

After reading the Consent Agenda, Mayor Grasso asked for a motion to approve.

Motion was made by Trustee Snyder, seconded by Trustee Mital, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Mital, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 – Trustee Schiappa

There being five affirmative votes the motion carried.

### **CONSIDERATION OF DRAFT FISCAL YEAR 2024 BUDGET**

Village Administrator Evan Walter started the FY2024 budget presentation, stating that it was a high-level overview and that the trustees and mayor were given copies of the budget in advance so that most questions could be answered prior to this meeting. Mr. Walter continued, stating that the budget process has been ongoing, and he reviewed the budget adoption process, with March 27 being the last opportunity for direction. The FY2024 budget will be on the agenda for approval at the board meeting on April 18. Mr. Walter said that the budget meets all specified policies and principles adopted by the village, and that Burr Ridge is a debt-free community with a significant fund balance. He also gave an overview of the short-term and long-term strategic goals, which follow the direction of the board.

Financial Consultant Annmarie Mampe continued, stating that the village is expected to go into FY2024 in the black, with just under \$6 million in the general-fund balance. She said that capital improvements should carry forward \$2 million and the police pension fund balance should hit about \$21.3 million. Ms. Mampe continued, stating that in the general fund, the village expects to bring in just over \$12 million in FY2024 and spend just under \$12 million in the general fund, leaving the fund balance at just over \$6 million at the end of FY2024. She said that all the individual fund categories are expected to remain healthy, though the police pension does appear to be down nearly a quarter of a million dollars against FY2023 at the end of FY2024, but that the pension fund is still solid and well-funded beyond state requirements.

Trustee Smith said he would like to fund the pension at a higher level, especially since the fund is spending more on pensions than it has in the past. Ms. Mampe said that the fund is mature, so less income and more expenditure is normal, and all pension funds hit that at some point. She said the village is adding \$84,000 more than the required contribution, so it is a very healthy pension fund.

Trustee Snyder asked Mr. Walter where Burr Ridge is with their budget in relation to surrounding communities in relation to the fund balance. Mr. Walter said that compared to villages in the five-mile radius, that Burr Ridge is in the top half or third. Mayor Grasso said that the pension is healthy but that he would like to eventually get to 75%. Trustee Mital asked if the village chose to fund the police pension up to the 75% mark by moving some funds around, could the village do that. Ms. Mampe said yes.

Trustee Franzese asked Mr. Walter to explain the Business Development Fund. Mr. Walter said that this was set up as a special review fund about two years ago, and that it is for development in the business district of the village. Revenues are generated from sales tax from businesses and hotels, which includes out of town guests and shoppers. Mayor Grasso said this gives the village an option to incentivize businesses to come to the Burr Ridge if that is something the board wants to do.

Mr. Walter continued, stating that personnel is the largest element of the budget, and that two personnel additions are planned in Public Works, a planner and a building technician. He said that the service level has increased, with personnel costs forecasted to be the lowest percentage of both general fund and all-fund revenue since FY2006.

Ms. Mampe reviewed the general fund, stating that the total revenue from FY2021 to FY2024 is about \$3.2 million more for the general fund. She said that personnel grew about 4.5% per year over the past four years, some of which is tied to union positions. She said that transfers out of the fund have grown significantly, but now that revenue is growing, the village can now transfer funds out of the general fund. Trustee Smith asked about the category "other", and Mr. Walter said that this covered items that were smaller revenue numbers outside of the major categories.

Mr. Walter went on to cover the departments of the general fund, and that Boards & Commissions covers stipends, legislative issues, and legal services. He said that Administration covers central services, such as customer service, human resources, labor relations, special events, FOIA's, risk management, labor relations, etc. He said that the village recently updated the personnel handbook and expanded resident communications. He gave an overview of the streamlined processes and some of the highlights for 2024 such as facilities, communication, a unique zip code, and a service request module for residents. Mayor Grasso said that significant steps and adjustments were made to improve the quality of service and qualified staff.

Trustee Franzese asked about the difference between a FOIA request and a FOIA extension. Mr. Walter said that requests must be done in five days, but that the village can take an extension to ten days if needed should it be needed to secure the information requested. He said that the number of FOIA's that required extensions has been low. Trustee Franzese noted that FOIA requests have significantly increased, and staff are keeping up with these requests.

Mr. Walter said that Information Technology services budget has been increased largely due to the SAFE-T Act and to keep the village compliant with state law.

Ms. Mampe said that the Finance Department has two full time and two third party consultants in FY2024 and that the budget covers some training as well. She also covered FY2024 budget highlights which includes moving to an automated meter and sewer reading, as well as enhancing revenue collection processes.

Chief John Madden gave an overview of the Police Department budget and covered the enhancements made in 2023 (adding a second Deputy Chief, staff technology upgrades in compliance of the SAFE-T Act, upgraded station security access, added drone program training, and also lateral entry hiring program for officers.) and those planned for 2024 (continued leasing program for police vehicles, village wide emergency preparedness exercise, CALEA accreditation compliance, updated training and a license plate recognition program throughout the village.

Trustee Smith complemented Police Chief Madden on the enhanced services and improvements, and that this is what the residents have asked for. Mayor Grasso added that the Board approved the body cams ahead of schedule to protect the police officers and the public. Trustee Franzese agreed with Trustee Smith and commended Police Chief Madden on the improvements that they have brought to the Village.

Public Works Director Dave Preissig gave an overview of the Public Works budget and said that it was structured into four divisions - Community Development, Operations, Municipal Land & Forestry, and Water & Wastewater. He said that there are 20 full time and four part-time employees, which were the largest part of the budget. He mentioned the two additional employees budgeted for FY2024 that were mentioned earlier, which will focus on enforcement and assist with the growing work load. He said that the FY2024 budget also covers modernizing building codes and permit fee structures, as well as overseeing some large department projects for the village, as well as constructing major CIP projects totaling \$6.1 million.

Trustee Snyder thanked Mr. Preissig for the work of his staff for the prompt work that has been done when there have been water pipe breaks, and for the excellent work that his staff does. Trustee Franzese said that with 52 water main breaks in one year, that the village will need to expect more in the future. He said that the Board has allocated funds for future breaks or for system repairs or replacements. He said that he supports the additional staff to get back to the previous staffing level and increased work load, especially with all the special projects that are coming up in the village. Trustee Mital also thanked Mr. Preissig and the department for being so proactive for the residents.

Special Projects Manager Hannah Weyant covered the Hotel/Motel Fund and said that the village is recovering financially in this area, in part, because it is the top destination in DuPage County for occupancy and average daily room rate. She said that the board has supported business which has

allowed for support of the Veteran's Memorial Committee, and that the entry way signs are currently being developed. She said that the sound systems for village special events have been updated to enhance the experience of the attendees, and that in FY2024, that funding is expected to increase which will allow for increased marketing and social events in the community. Mayor Grasso said that while the village does not have authority on how to spend the funds, that the village is trying to use the funding to the best interests of the community while following the law.

Trustee Franzese said that the entry gateway project is a multiphase project covering several years as it is completely renovating the entrance and landscaping. He said that with the scope of the project that it made better fiscal sense to spread it out over a few years.

Trustee Mital introduced Management Analyst Claire Nass, who spoke about past village events and what was planned for this year. Events include the Mecca Moves 5K run, Armed Forces Day, Concerts on the Green, Deck the Green, Secretary of State Mobile Services, the Car Show & Taste of Burr Ridge, and the Mayors Ball. She said that in 2024 that the Mayors Ball will include a fundraising element.

Ms. Mampe Annmarie gave a brief overview of the Downtown District Fund, Capital Improvements Fund, and Stormwater Management Fund. Mayor Grasso said that there were many years in the past where stormwater was a big concern and the problems were dealt with by prior boards, so the current board has benefited from the planning. Ms. Mampe went on to review the Water Fund, Sewer Fund, and Police Pension Fund. She said that the pension fund is well funded.

Trustee Smith pointed out that in FY2021 the pension balance was the \$23.6 million and in FY2023 it was \$21.2M in FY2023, so to keep that in mind, as FY2024 is projected to be \$21M. Trustee Mital said that the outflow is larger than the inflow because it's a mature pension fund and it is also market related. Ms. Mampe confirmed that was the case. Trustee Franzese said that expenses are only going up by \$90K between FY 2021-2024 and that revenue has gone down by over \$2.5M largely due to the market. Ms. Mampe confirmed.

Mayor Grasso asked about budgeted fees and if those have gone down. Ms. Mampe said that investment fees changed for downstate pension funds as they were all consolidated, which resulted in part for the savings. The village also changed the ways the fund was assessed as well. Mayor Grasso said that there were over 685 funds in Illinois and now they are down to one, which is part of the reason for the fee reduction. Mayor Grasso also said that the village is staying fiscally healthy.

Mr. Walter asked for comments, discussion, or questions. Mayor Grasso added that Mr. Walter also met with each trustee to review the budget in advance so that there was ample time to answer any questions or concerns.

Mayor Grasso asked for any discussion from the public. There was none.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 13, 2023

Trustee Snyder commended on Mr. Walter and the staff and mentioned that additional planning will need to be done with the expenses that are coming up. Mr. Walter thanked his staff for their help and that it was a team effort. Trustee Franzese said that it was an easy-to-read budget and well thought out from what has been presented years ago and commended staff. He said that it was very easy to understand. He also asked the board to consider an additional payment to the police pension fund with some of the surplus. Trustee Paveza he said that the police pension fund is in good shape and that many municipalities are not prepared, and their funds are underfunded. Mr. Walter added that the board consulted with Trustees Smith and Mital on the pension fund and that he will get back to the board next month on that payment recommendation.

### **PUBLIC COMMENT**

Mayor Grasso asked for any public comment. There were none.

### **REPORTS AND COMMUNICATIONS**

Trustee Mital said that the next event will be Armed Forces Day on May 21, and that more information on the upcoming events will be forthcoming.

Trustee Franzese said that the LTHS Board of Education is putting the sale of the Willow Springs road property on hold. He thanked the residents who came out to speak out on this issue to help make this decision happen.

Mayor Grasso said that the Ray Graham Hanson Center Boys Special Olympic team recently won the state championship. He welcomed them back to Burr Ridge and congratulated them.

### **ADJOURNMENT**

Mayor Grasso asked for a motion to adjourn the Regular Board meeting.

Motion was made by Trustee Franzese seconded by Trustee Paveza, to adjourn the meeting.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Paveza, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 1 - Schiappa

There being five affirmative votes the motion carried, and the regular meeting was adjourned at 7:18 p.m.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 13, 2023

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Susan Schaus  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

## VILLAGE OF BURR RIDGE PLAN COMMISSION/ZONING BOARD OF APPEALS MINUTES FOR REGULAR MEETING OF MARCH 20, 2023

### I. ROLL CALL

The meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall Board Room, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 6 –Irwin, Parrella, Petrich, Broline, Stratis, and Trzupek

**ABSENT:** 1 –Morton

Commissioner McCollian arrived at 7:03 p.m.

Community Development Director Janine Farrell was also present.

### II. APPROVAL OF PRIOR MEETING MINUTES – FEBRUARY 6, 2023

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Stratis to approve the minutes of the February 6, 2023.

**ROLL CALL VOTE** was as follows:

**AYES:** 3 – Petrich, Parrella, Trzupek

**NAYS:** 0 – None

**ABSTAIN:** 3 – Stratis, Irwin, Broline

**MOTION CARRIED** by a vote of 3-0 with three abstentions.

### III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearings on the agenda for the meeting.

**A. Z-02-2023: 60 Shore Drive (Naddaf – Coda Motors); Special Use Amendment, Special Use, and Findings of Fact [CONTINUED FROM FEBRUARY 6, FEBRUARY 20, and MARCH 6, 2023]**

Director Farrell requested that this case be continued until an undetermined future date since the petitioners have not submitted the documents required. Once the public hearing date is determined, re-notification will be required.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Parrella to continue to a date to be determined in the future.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Irwin, Parrella, Petrich, Broline, Stratis, and Trzupek  
**NAYS:** 0 – None  
**ABSTAIN:** 1 – McCollian

**MOTION CARRIED** by a vote of 6-0 with one abstention.

**B. Z-01-2023: Zoning Ordinance Amendments for Outdoor Dining (Village of Burr Ridge); Text Amendment and Findings of Fact [CONTINUED FROM FEBRUARY 6, FEBRUARY 20, and MARCH 6, 2023]**

Chairman Trzupek introduced the case and asked for a summary. The request is to consider text amendments to Section VIII of the Zoning Ordinance to amend outdoor dining regulations for restaurant uses in the Business Districts. Director Farrell referred the Plan Commission to the red-lined language in the report which took into consideration the items which were brought up at the February 6th meeting. Director Farrell stated that she incorporated those suggestions and recommendations noting that the specific text addressed was detailed in the report.

Chairman Trzupek asked for public comment. There was none.

Commissioner Stratis had no questions and nothing to add.

Commissioner Broline had no questions.

Commissioner Petrich asked for clarification on the one-time permit and how it is monitored. Director Farrell responded that within the Noise Ordinance, it is specified that a permit could be one time per six months, two in a calendar year. She stated that she preferred not to adjust this language since it might be counter to the Noise Ordinance language, and instead refer back to that one-time permit.

Commissioner Petrich indicated that he has reservations about outdoor dining being open so late, by right, rather than through the special use process.

Commissioner Parrella had no questions.

Commissioner McCollian had no questions.

Commissioner Irwin asked for clarification, referring to #20 of the draft regulations, that the outdoor dining may only be approved by the Village and the property owner. Director



Farrell explained that through either the special use process or through the building permit process, the Community Development Department would receive a notification in writing from the property owner that they consent to this restaurant having outdoor dining.

Commissioner Irwin had concerns about the awning and whether once approved, if there were complaints from the community, could it be reviewed again. Director Farrell stated that once the awning was approved, it would stay unless the tenant decided to make a change. Those changes would then be reviewed.

Chairman Trzupek requested that the curb cuts should be expanded for ADA access surrounding the cut itself.

Commissioner Petrich reiterated his concerns about how late an establishment is allowed to stay open.

Chairman Trzupek responded that the Noise Ordinance should take care of those issues.

Commissioner Petrich asked if staff had any research about how other municipalities handle this issue. Director Farrell stated that she had not researched other municipalities' regulations for outdoor dining hours of operation.

Commissioner Stratis stated that one of the purposes for amending the text is to simplify the process and eliminate the incidences where people must come to the Plan Commission. Commissioner Stratis agreed that the Noise Ordinance would address those concerns.

Commissioner Broline added that another check would be the liquor license. If the restaurant was not compliant with noise, it could put their license at risk.

Commissioner Parrella pointed out that the last sentence in #18 on the amendment covers the noise issue.

Chairman Trzupek asked Director Farrell to summarize the changes to be made to the amendment. Director Farrell stated that the requested changes were to #7 regarding awnings and #2 to ADA access at curb cuts. Awnings should be consistent with the surrounding area and anything that was not consistent would have to come before the Plan Commission for review.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Irwin to close hearing.

**ROLL CALL VOTE** went as follows:

**AYES:** 7 – Stratis, Irwin, McCollian, Parrella, Petrich, Broline, , and Trzupek  
**NAYS:** 0

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner McCollan to approve Z-01-2023, a request to consider text amendments to Section VIII of the Zoning Ordinance to amend outdoor dining regulations for restaurant uses in the Business Districts, with amendments to #2 and #7 as specified, and with Findings of Fact.

**ROLL CALL VOTE** went as follows:

**AYES:** 7 – Irwin, McCollan, Parrella, Petrich, Broline, Stratis, and Trzupek  
**NAYS:** 0

**MOTION CARRIED** by a vote of 7-0.

**C. Z-03-2023: Zoning Ordinance Amendments for Trucking Company Offices (Village of Burr Ridge); Text Amendment and Findings of Fact [CONTINUED FROM MARCH 6, 2023]**

Chairman Trzupek introduced the case and asked for a summary. The request is to consider text amendments to Section IX of the Zoning Ordinance to amend the regulations regarding office uses in the Office Districts to require a special use for logistics or trucking companies. Director Farrell explained that the proposed text amendment makes the office use more specific to a trucking company or logistics company much like how medical or dental offices are separated out due to the potential parking impact of patients. For trucking companies, it would be due to the impact of large commercial vehicles driven by their employees. Within the Zoning Ordinance, this use is classified as general office which is a special use in all districts except Manufacturing and Office. The proposed language under O-1 for permitted uses would exclude the medical and dental clinics and the trucking and logistics company uses. Trucking and logistics company offices would be added to the special use category. For the O-2 zoning district, under permitted uses, the trucking and logistics companies are excluded. The use is added as a special use.

Chairman Trzupek asked if there was a definition of what a trucking and logistics office is. Director Farrell answered that there currently is not a definition.

Chairman Trzupek asked for public comment. There was none.

Commissioners Irwin, McCollan, Parrella, Petrich, Broline, and Stratis all supported the amendment.

Chairman Trzupek supported the amendment and requested a better definition of the use.

A **MOTION** was made by Commissioner Irwin and seconded by Commissioner Broline to close the public hearing for Z-03-2023.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Irwin, McCollian, Parrella, Petrich, Broline, Stratis, Trzupek  
**NAYS:** 0

**MOTION CARRIED** by a vote of 7 - 0.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to approve Z-03-2023, a request to consider text amendments to Section IX of the Zoning Ordinance to amend the regulations regarding office uses in the Office Districts, requiring a special use for logistics or trucking company office uses, and with Findings of Fact.

**ROLL CALL VOTE** went as follows:

**AYES:** 7 – Irwin, Petrich, McCollian, Parrella, Broline, Stratis, and Trzupek  
**NAYS:** 0

**MOTION CARRIED** by a vote of 7-0.

#### **IV. CORRESPONDENCE**

Commissioner Irwin asked about the withdraw of Z-26-2022. Director Farrell stated that the case was unanimously denied by the Plan Commission and the petitioner requested to withdraw the case before it went to the Board.

#### **V. OTHER CONSIDERATIONS**

There were no other considerations.

#### **VI. PUBLIC COMMENT**

There was no public comment.

#### **VII. FUTURE MEETINGS**

Director Farrell noted that Commissioner Parrella is the representative for Monday's Board meeting which will have the two text amendments on the agenda. Director Farrell

reminded the Commission that there is no April 3<sup>rd</sup> meeting and confirmed that a case has been scheduled for the April 17<sup>th</sup> meeting.

**Respectfully Submitted:**

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Janine Farrell, AICP  
Community Development Director

ORDINANCE NO. A-**ORDINANCE AMENDING SECTION 58.01 OF THE  
BURR RIDGE MUNICIPAL CODE (WATER WORKS SYSTEM)**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That Section 58.01 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read in its entirety as follows:

**"Sec. 58.01. Water Rates and Charges.**

Rates or charges for the use of and for the service supplied by the Water Works System of the Village of Burr Ridge, based (other than the fixed charge provided for below) upon the amount of water consumed, as shown by water meters, shall be as herein provided. Fixed rates and rates per gallon used are based on a monthly billing cycle.

**Residential Water Consumption Rate (Incorporated)**

**First Tier Water Consumption Charge**

**May 1, 2023:** Effective with the first bill rendered by the Village after May 1, 2023, the charge shall be \$11.00 per thousand gallons for all water consumed as reflected in such bill and thereafter up to 30,000 gallons per month.

**May 1, 2024:** Effective with the first bill rendered by the Village after May 1, 2024, the charge shall be \$11.55 per thousand gallons for all water consumed as reflected in such bill and thereafter up to 25,000 gallons per month.

**May 1, 2025:** Effective with the first bill rendered by the Village after May 1, 2025, the charge shall be \$12.15 per thousand gallons for all water consumed as reflected

in such bill and thereafter up to 20,000 gallons per month.

**May 1, 2026:** Effective with the first bill rendered by the Village after May 1, 2026, the charge shall be \$12.75 per thousand gallons for all water consumed as reflected in such bill and thereafter up to 15,000 gallons per month.

**May 1, 2027:** Effective with the first bill rendered by the Village after May 1, 2027, the charge shall be \$13.15 per thousand gallons for all water consumed as reflected in such bill and thereafter up to 15,000 gallons per month.

#### Second Tier Water Consumption Charge

**May 1, 2023:** Effective with the first bill rendered after May 1, 2023, each residential user consuming between 30,001 and 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 30,001 gallons, but less than 45,000 gallons, at the rate of \$16.71 per thousand gallons.

**May 1, 2024:** Effective with the first bill rendered after May 1, 2024, each residential user consuming between 25,001 and 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 25,001 gallons, but less than 45,000 gallons, at the rate of \$17.55 per thousand gallons.

**May 1, 2025:** Effective with the first bill rendered after May 1, 2025, each residential user consuming between 20,001 and 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 20,001 gallons, but less than 45,000 gallons, at the rate of \$18.43 per thousand gallons.

**May 1, 2026:** Effective with the first bill rendered after May 1, 2026, each residential user consuming between 15,001 and 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 15,001 gallons, but less than 45,000 gallons, at the rate of \$19.35 per thousand gallons.

**May 1, 2027:** Effective with the first bill rendered after May 1, 2027, each residential user consuming between

15,001 and 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 15,001 gallons, but less than 45,000 gallons, at the rate of \$19.93 per thousand gallons.

#### Third Tier Water Consumption Charge

**May 1, 2023:** Effective with the first bill rendered after May 1, 2023, each residential user consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$20.85 per thousand gallons.

**May 1, 2024:** Effective with the first bill rendered after May 1, 2024, each residential user consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$21.90 per thousand gallons.

**May 1, 2025:** Effective with the first bill rendered after May 1, 2025, each residential user consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$22.99 per thousand gallons.

**May 1, 2026:** Effective with the first bill rendered after May 1, 2026, each residential user consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$24.14 per thousand gallons.

**May 1, 2027:** Effective with the first bill rendered after May 1, 2027, each residential user consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$24.87 per thousand gallons.

#### Monthly Fixed Charge

Effective with the first water bill rendered by the Village after May 1, 2023, the fixed monthly charge for water service shall be \$10.00 for each non-association

residential user.

### **Residential Water Consumption Rate (Unincorporated)**

#### **First Tier Water Consumption Charge**

**May 1, 2023:** Effective with the first water bill rendered by the Village after May 1, 2023, for each residential user of the Water Works System outside of the corporate limits the charge shall be \$22.00 per thousand gallons water consumed as reflected in such bill and thereafter up to 30,000 gallons per month.

**May 1, 2024:** Effective with the first water bill rendered by the Village after May 1, 2024, for each residential user of the Water Works System outside of the corporate limits the charge shall be \$23.10 per thousand gallons for water consumed as reflected in such bill and thereafter up to 25,000 gallons per month.

**May 1, 2025:** Effective with the first water bill rendered by the Village after May 1, 2025, for each residential user of the Water Works System outside of the corporate limits the charge shall be \$24.25 per thousand gallons for water consumed as reflected in such bill and thereafter up to 20,000 gallons per month.

**May 1, 2026:** Effective with the first water bill rendered by the Village after May 1, 2026, for each residential user of the Water Works System outside of the corporate limits the charge shall be \$25.47 per thousand gallons for water consumed as reflected in such bill and thereafter up to 15,000 gallons per month.

**May 1, 2027:** Effective with the first water bill rendered by the Village after May 1, 2027, for each residential user of the Water Works System outside of the corporate limits the charge shall be \$26.23 per thousand gallons for water consumed as reflected in such bill and thereafter up to 15,000 gallons per month.

#### **Second Tier Water Consumption Charge**

**May 1, 2023:** Effective with the first bill rendered after May 1, 2023, any residential user outside of the corporate limits consuming between 30,001 and 45,000 gallons during the course of a two-month billing period



shall be charged for water consumed in excess of 30,001 gallons, but less than 45,000, at the rate of \$33.43 per thousand gallons.

**May 1, 2024:** Effective with the first bill rendered after May 1, 2024, any residential user outside of the corporate limits consuming between 25,001 and 45,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 25,001 gallons, but less than 45,000, at the rate of \$35.10 per thousand gallons.

**May 1, 2025:** Effective with the first bill rendered after May 1, 2025, any residential user outside of the corporate limits consuming between 20,001 and 45,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 20,001 gallons, but less than 45,000, at the rate of \$36.85 per thousand gallons.

**May 1, 2026:** Effective with the first bill rendered after May 1, 2026, any residential user outside of the corporate limits consuming between 15,001 and 45,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 15,001 gallons, but less than 45,000, at the rate of \$38.70 per thousand gallons.

**May 1, 2027:** Effective with the first bill rendered after May 1, 2027, any residential user outside of the corporate limits consuming between 15,001 and 45,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 15,001 gallons, but less than 45,000, at the rate of \$39.86 per thousand gallons.

#### Third Tier Water Consumption Charge

**May 1, 2023:** Effective with the first bill rendered after May 1, 2023, each residential user outside of the corporate limits consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$41.71 per thousand gallons.

**May 1, 2024:** Effective with the first bill rendered after May 1, 2024, each residential user outside of the

corporate limits consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$43.79 per thousand gallons.

**May 1, 2025:** Effective with the first bill rendered after May 1, 2025, each residential user outside of the corporate limits consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$45.98 per thousand gallons.

**May 1, 2026:** Effective with the first bill rendered after May 1, 2026, each residential user outside of the corporate limits consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$48.28 per thousand gallons.

**May 1, 2027:** Effective with the first bill rendered after May 1, 2027, each residential user outside of the corporate limits consuming in excess of 45,000 gallons during the course of a monthly billing period shall be charged for water consumed in excess of 45,000 gallons at the rate of \$49.73 per thousand gallons.

#### Monthly Fixed Charge

Effective with the first water bill rendered by the Village after May 1, 2023, the fixed monthly charge for water service shall be \$20.00 for each residential user, and each apartment, condominium, townhouse, homeowners' association common area landscaping irrigation meter or other type of residential unit shall be counted as a separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

#### Non-Residential Water Consumption Rates (Incorporated)

##### Water Consumption Charge

Effective with the first bill rendered by the Village after May 1, 2023, the charge shall be \$15.69 per thousand gallons for all water consumed as reflected in such bill and thereafter.

For each consecutive year thereafter, the charge will be: May 1, 2024 \$16.47; May 1, 2025 \$17.29; May 2026 \$18.16; and May 2027 \$18.70 per thousand gallons for all water consumed as reflected in such bill and thereafter.

#### Monthly Fixed Charge

Effective with the first water bill rendered by the Village after May 1, 2023, the fixed monthly charge for water service shall be \$20.00 for non-residential, incorporated users of the Water Works System in addition to the normal rate set forth herein based on water consumption.

#### **Non-Residential Water Consumption Rates (Unincorporated)**

##### Water Consumption Charge

Effective with the first water bill rendered by the Village after May 1, 2023, for each non-residential user of the Water Works System outside of the corporate limits the charge shall be \$31.37 per thousand gallons for all water consumed.

For each consecutive year thereafter the charge will be: May 1, 2024 \$32.94, May 1, 2025 \$34.59, May 2026 \$36.32 and May 2027 \$37.41 per thousand gallons for all water consumed as reflected in such bill and thereafter.

#### Monthly Fixed Charge

Effective with the first water bill rendered by the Village after May 1, 2023, the fixed monthly charge for water service shall be \$20.00 for non-residential, unincorporated users of the Water Works System in addition to the normal rate set forth herein based on water consumption.

#### **Association Landscape Water Consumption Rate**

**May 1, 2023:** Effective with the first bill rendered after May 1, 2023, for each homeowners' association which installs separate water meters to record water consumed solely for the irrigation of the common area landscaping of the homeowners' association, the charge shall be \$11.00 per thousand gallons for all water consumed as

reflected in such bill and thereafter.

For each consecutive year thereafter, the charge will be: May 1, 2024 \$11.55; May 1, 2025 \$12.15; May 2026 \$12.75; and May 2027 \$13.15 per thousand gallons for all water consumed as reflected in such bill and thereafter.

#### Monthly Fixed Charge

Effective with the first water bill rendered by the Village after May 1, 2023, the fixed monthly charge for water service shall be \$10.00 for each residential user, and each apartment, condominium, townhouse, homeowners' association common area landscaping irrigation meter or other type of residential unit shall be counted as a separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

#### Additional Pass-Through Charges

In addition to these charges, the Village reserves the right to include any pass-through charges from its water supplier(s) in its monthly billing rate. "

**Section 2:** All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such conflict.

**Section 3:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 27<sup>th</sup> day of March, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 27<sup>th</sup> day of March, 2023, by the Mayor and Board of Trustees of the Village of Burr Ridge.

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Mayor

**ATTEST:**

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Village Clerk

ORDINANCE NO. A-**ORDINANCE AMENDING SECTION 59.4.4 OF THE  
BURR RIDGE MUNICIPAL CODE (SEWER SYSTEMS)**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That Section 59.4.4 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read in its entirety as follows:

**"Sec. 59.4.4 Wastewater Service Charges.**

For all users of the sanitary system operated by the Village of Burr Ridge, there shall be and there is hereby established a user charge as follows:

<b>Non-Residential Sewer Rates</b>					
May 1, 2023 - April 30, 2024	\$45.00	OR	\$1.12		
May 1, 2024 - April 30, 2025	\$50.00		\$1.18	per 1,000 gallons	
May 1, 2025 - April 30, 2026	\$55.00		\$1.24	of water used,	
May 1, 2026 - April 30, 2027	\$60.00		\$1.30	whichever is greater	
May 1, 2027 - April 30, 2028	\$65.00		\$1.34		

<b>Residential Sewer Rates: Fixed Rate Per 2 Months</b>	
May 1, 2023 - April 30, 2024	\$ 45.00
May 1, 2024 - April 30, 2025	\$ 50.00
May 1, 2025 - April 30, 2026	\$ 55.00
May 1, 2026 - April 30, 2027	\$ 60.00
May 1, 2027 - April 30, 2028	\$ 65.00

**Section 2:** All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such

conflict.

**Section 3:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 27<sup>th</sup> day of March, 2023, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 27<sup>th</sup> day of March, 2023, by the Mayor and Board of Trustees of the Village of Burr Ridge.

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Mayor

**ATTEST:**

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Village Clerk

## ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AUTHORIZING THE SALE BY ONLINE AUCTION OF PERSONAL  
PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE  
(PUBLIC WORKS EQUIPMENT)**

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**WHEREAS,** in the opinion of the Corporate Authorities of the Village of Burr Ridge, it is no longer necessary or useful to, or in the best interest of, the Village of Burr Ridge to retain ownership of the personal property hereinafter described; and

**WHEREAS,** it has been determined by the Mayor and Board of Trustees of the Village of Burr Ridge to dispose of said personal property through GovDeals, an on-line auction service exclusively serving government agencies used previously by the Village;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Burr Ridge find that the following described property now owned by the Village of Burr Ridge is no longer necessary or useful to the Village of Burr Ridge, and the best interests of the Village of Burr Ridge will be served by its sale:

<u>I.D./SERIAL NUMBER</u>	<u>MAKE</u>	<u>MODEL</u>	<u>MIN.VALUE</u>
5700-3020	TENNANT	5700 Floor Scrubber	\$650.00
VARIOUS (LOT OF 24)	VARIOUS	Two Way Radio	\$240.00 (total)

**SECTION 2:** No bid which is less than the minimum price set



forth in the list of property to be sold shall be accepted.

**SECTION 3:** Upon payment of the full auction price, the Village Administrator is hereby authorized and directed to convey and transfer title of the aforesaid personal property to the successful bidder.

**SECTION 3:** This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the Corporate Authorities, and approval in the manner provided by law.

**ADOPTED** this 27 of March, 2023 pursuant to a roll call vote as follows:

**AYES:** -

**NAYS:** -

**ABSENT:** -

**APPROVED** this 27<sup>th</sup> of March, 2023 by the Mayor of the Village of Burr Ridge.

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Mayor

**ATTEST:**

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Village Clerk

**FLOCK GROUP INC.**  
**ADDITIONAL SERVICES AGREEMENT**

This Agreement combined with the existing agreement referenced in **Exhibit A** describe the relationship between Flock Group Inc. (“**Flock**”) and the customer identified below (“**Customer**”) (each of Flock and Customer, a “**Party**”). This order form (“**Order Form**”) hereby incorporates and includes the terms of the previously executed agreement (the “**Terms**”) which describe and set forth the general legal terms governing the relationship (collectively, the “**Agreement**”). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the “**Effective Date**”).

<b>Agency:</b> IL - Burr Ridge PD  <b>Legal Entity Name:</b>	<b>Contact Name:</b> John Madden
<b>Address:</b> 7700 County Line Rd Burr Ridge, IL 60527	<b>Phone:</b> (630) 323-8181 <b>E-Mail:</b> jmadden@burr-ridge.gov
<b>Expected Payment Method:</b>	<b>Billing Contact:</b> (if different than above)

<b>Initial Term:</b> 36 months <b>Renewal Term:</b> 12 months	<b>Billing Term:</b> Invoice Plan payment due Net 30 per terms and conditions
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Sales tax will be added to all fees as applicable. **If your organization is tax exempt, please check this box:**  
**and email your Sales Tax Exemption Certificate to [billing@flocksafety.com](mailto:billing@flocksafety.com).**

## Professional Services and One-Time Purchases

Name	Price/Usage Fee	QTY	Subtotal
Professional Services - Standard Implementation Fee	\$350.00	19.00	\$6,650.00
Professional Services - Advanced Implementation Fee	\$750.00	1.00	\$750.00

## Hardware and Software Products

Annual recurring amounts over subscription term

Name	Price/Usage Fee	QTY	Subtotal
Falcon	\$2,500.00	20.00	\$50,000.00

<b>Subtotal Year 1:</b>	\$57,400.00
<b>Subscription Term:</b>	36 Months
<b>Annual Recurring Total:</b>	\$50,000.00
<b>Estimated Sales Tax:</b>	\$0.00
<b>Total Contract Amount:</b>	\$157,400.00

**By executing this Order Form, Agency represents and warrants that it has read and agrees to all of the terms and conditions contained in the Terms attached.** The Parties have executed this Agreement as of the dates set forth below.

**FLOCK GROUP, INC.**

**Agency: IL - Burr Ridge PD**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**This agreement is governed by the terms as set out in this attached agreement that has been previously executed by both parties.**



March 27, 2023

Mayor Gary Grasso and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-03-2023: Zoning Ordinance Amendments for Trucking Company Offices (Village of Burr Ridge); Text Amendment and Findings of Fact**

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a text amendment to Section IX of the Zoning Ordinance to amend the regulations regarding office uses in the Office Districts, requiring a special use for logistics or trucking company office uses.

In the 2022 annual zoning review, staff identified this as a potential text amendment that the Plan Commission may wish to review since there have been enforcement issues in the past regarding the commercial vehicles (semi-trucks) in the Office District. While these businesses are not truck or freight terminals, employees visiting the office are driving semi-trucks, typically the cab only (no trailer). Under current Zoning Ordinance regulations, this type of office use is categorized as a general office use. A general office use is permitted by right in the T-2 and O-2 zoning districts (note, there are no T-2 properties in the Village). The Board of Trustees directed the Plan Commission to hold a public hearing on the potential text amendment at their February 13, 2023 meeting.

After due notice as required by law, the Plan Commission held a public hearing on March 20, 2023. There were no public comments received or made during the public hearing. The Plan Commission determined that due to the potential impacts that semi-trucks may have on traffic and parking, a special use should be required for the use within the Office Districts. The Plan Commission determined that this text amendment was compatible with other uses in the Zoning Ordinance, such as medical and dental offices which are separated from the general office use due to the volume of patients and the associated parking impact.

Based on the above considerations and the submitted Findings of Fact, the Plan Commission voted 7 to 0 to ***recommend that the Board of Trustees approve*** Z-03-2023, a request to consider text amendments to Section IX of the Zoning Ordinance to amend the regulations regarding office uses in the Office Districts, requiring a special use for logistics or trucking company office uses, with Findings of Fact.

Sincerely,

Greg Trzupek, Chairman  
Plan Commission/Zoning Board of Appeals



**Z-03-2023: Request to consider text amendments to Section IX of the Zoning Ordinance to amend the regulations regarding office uses in the Office Districts to require a special use for logistics or trucking company office uses**

**Prepared for:** Village of Burr Ridge Plan Commission/Zoning Board of Appeals  
Greg Trzupek, Chairman

**Petitioner:** Village of Burr Ridge

**Prepared by:** Janine Farrell, Community Development Director

**Date of Hearing:** March 20, 2023

On February 13, 2023, the Board of Trustees directed the Plan Commission to hold a public hearing on potential Zoning Ordinance text amendments regarding logistics or trucking company office uses. In the annual zoning review, staff identified this as a potential text amendment that the Plan Commission may wish to review since there have been enforcement issues in the past regarding the commercial vehicles. While these businesses are not truck or freight terminals, employees visiting the office are driving semi-trucks, typically the cab only (no trailer). This type of commercial vehicle is found more commonly in the Manufacturing Districts than the Office, Transitional, or Business Districts. Office, Transitional, or Business District parking lots and complexes may not be appropriately configured to accommodate these large vehicles.

Under current Zoning Ordinance regulations, this type of office use is categorized as a general office use. A general office use is permitted in the T-2 and O-2 zoning districts (note, there are no T-2 properties in the Village). A general office use requires a special use in the T-1 and O-1 zoning districts. Due to the potential impacts that semi-trucks may have on traffic and parking, the Plan Commission may recommend that a special use be required for the O-2 zoning district. For reference, in the Zoning Ordinance, medical and dental offices are treated differently than general office due to the volume of patients and the associated parking impact.

Within the Village, trucking or logistics company uses are most frequently found along Meadowbrook Dr. To the south of Meadowbrook Dr. is a grouping of non-conforming office buildings, located in a B-2 zoning district. As an office use vacates the tenant suite, another may occupy the space, but no new office uses would be permitted unless it complies with the B-2 zoning district regulations (see next page). The office uses to the north of Meadowbrook Dr. are zoned O-2.

**Zoning Districts and Office Uses:**

- **Residential:** No office uses permitted unless a home occupation
- **Transitional Districts:**
  - T-1/Transitional District
    - Special Use = Offices, including medical and dental
  - T-2/Transitional District (there are no T-2 zoned properties in the Village)
    - Permitted Uses = Professional Office
- **Business Districts:**
  - B-1/Retail Business District
    - Special Use = Financial Services Offices; Insurance Offices; Medical, Dental, and Optical Offices and Clinics; Real Estate Offices
  - B-2/General Business District
    - Special Use = Financial Services Offices; Insurance Offices; Medical, Dental, and Optical Offices and Clinics; Real Estate Offices
- **Office Districts:**
  - O-1/Small Scale Office District
    - Permitted = Office, professional and business, but excluding medical and dental clinics
    - Special Use = Medical or dental clinics (but not including facilities devoted primarily to emergency medical services)
  - O-2/Office & Hotel District
    - Permitted = Offices, professional and business, including medical and dental clinics
- **Manufacturing Districts:**
  - RA/Research Assembly District
    - Permitted = Offices; business, professional, governmental or institutional; such offices used primarily for these purposes may also include accessory fabricating, processing, assembly, testing, storing, repairing, or servicing operations providing that all of such accessory operations used in conjunction with office and administrative businesses shall not occupy more than 30 percent of the total floor area developed on the lot.
  - L-I/Light Industrial District
    - Permitted = Offices; business, professional, governmental or institutional
  - G-I/General Industrial District
    - Permitted = Offices; business, professional, governmental or institutional

**Findings of Fact**

The findings of fact for a text amendment are limited to assessing whether the amendment is compatible with other standards of the Zoning Ordinance and if the amendments fulfill the purpose and intent of the Zoning Ordinance.

**Attachments**

- Exhibit A – Petitioner’s Materials and Findings of Fact
- Exhibit B – Proposed Language for Zoning Ordinance Section IX





# VILLAGE OF BURR RIDGE

## PETITION FOR PUBLIC HEARING PLAN COMMISSION/ZONING BOARD OF APPEALS



### GENERAL INFORMATION (to be completed by Petitioner)

PETITIONER (All correspondence will be directed to the Petitioner): Janine Farrell, Community Development Director  
Village of Burr Ridge

STATUS OF PETITIONER: Village of Burr Ridge/municipality

PETITIONER'S ADDRESS: 7660 S. County Line Road, Burr Ridge, IL 60527

ADDRESS OF SUBJECT PROPERTY: N/A

PHONE: (630) 654-8181 x. 6100

EMAIL: jfarrell@burr-ridge.gov

PROPERTY OWNER: N/A

PROPERTY OWNER'S ADDRESS: N/A PHONE: N/A

PUBLIC HEARING REQUESTED: ☐ Special Use ☐ Rezoning ☒ Text Amendment ☐ Variation(s)

#### DESCRIPTION OF REQUEST:

Request to amend section IX of the Zoning Ordinance to amend regulations for trucking or logistics company uses in the Office Districts.

### PROPERTY INFORMATION (to be completed by Village staff)

PROPERTY ACREAGE/SQ FOOTAGE: N/A EXISTING ZONING: N/A

EXISTING USE/IMPROVEMENTS: N/A

SUBDIVISION: N/A

PIN(S) # N/A

The above information and the attached Plat of Survey are true and accurate to the best of my knowledge. I understand the information contained in this petition will be used in preparation of a legal notice for public hearing. I acknowledge that I will be held responsible for any costs made necessary by an error in this petition.

Petitioner's Signature

*Janine Farrell*

Date of Filing

*2/13/2023*



**FINDINGS OF FACT  
FOR AN AMENDMENT TO THE  
VILLAGE OF BURR RIDGE ZONING ORDINANCE**

Section XIII.J of the Village of Burr Ridge Zoning Ordinance requires that the Plan Commission determine compliance with the following findings in order to recommend a text amendment to the Zoning Ordinance. The petitioner must respond to and confirm each of the following findings by indicating the facts supporting such findings.

- a. The amendment is compatible with other standards and uses of the Zoning Ordinance;

Section IX of the Zoning Ordinance details permitted and special uses in the Office Districts. Under current regulations, a trucking or logistic company office is classified as a general office use, but this type of office use has the potential to impact the neighboring tenants since large commercial vehicles are brought to the site.

- b. The amendment fulfills the purpose and intent of the Zoning Ordinance;

The Zoning Ordinance currently separates medical and dental clinic uses from the general "office, professional and business" uses. This is due to the volume of visitors to medical and dental clinics and the associated impact on parking. Medical and dental clinics require a special use. The proposed amendment has a similar intention, separating an office use that has a greater potential impact on the area and tenants.

(Please transcribe or attach additional pages as necessary)

## EXHIBIT B

### EXCERPTS OF ZONING ORDINANCE SECTION IX / PERMITTED AND SPECIAL USES IN O-1 AND O-2

*Proposed language is in red.*

#### **C. O-1 SMALL SCALE OFFICE DISTRICT**

The O-1 Small Scale Office District is intended to provide low density office uses in areas that are near to or may influence single-family residential areas. This district is designed to attract the user who desires spacious surroundings, lands endowed with unique natural features or residential settings, as opposed to more intensely developed business centers.

##### **1. Permitted Uses:**

1. Office, professional and business; but excluding medical and dental clinics, and trucking and logistic company offices
2. Parks and forest preserves
3. Museums, libraries or performing art centers (under 400 seats)

##### **2. Special Uses:**

1. Medical or dental clinics (but not including facilities devoted primarily to emergency medical services)
2. Churches, temples and synagogues
3. Dwelling units accessory to an office use
4. Private recreational clubs
5. Financial institutions (no drive-thru facilities)
6. Schools; private or public
7. Restaurants; table service only (no drive-thru facilities)
8. Planned unit developments
9. Trucking and logistic company offices

#### **O-2 OFFICE AND HOTEL DISTRICT**

The O-2 Office and Hotel District is intended to provide higher density office and hotel uses in locations at or near major intersections of the Village where there are natural features or other transition areas which will offset the impact of the uses included in the District.

##### **1. Permitted Uses:**

1. Banks and financial institutions without drive-thru facilities
2. Civic buildings
3. Museums, libraries or performing art centers (under 500 seats) and other cultural institutions, but excluding motion picture theaters)
4. Offices, professional and business, including medical and dental clinics; but excluding trucking and logistic company offices
5. Parks, playgrounds and forest preserves

##### **2. Special Uses:**

1. Business Vocational School (Amended by Ordinance A-834-04-15)
2. Day care centers, if accessory to office use
3. Dwelling units accessory to an office use
4. Event Center, Meeting Hall, Banquet Room (Amended by Ordinance A-834-08-16)

## EXHIBIT B

### EXCERPTS OF ZONING ORDINANCE SECTION IX / PERMITTED AND SPECIAL USES IN O-1 AND O-2

5. General retail as approved by the Board of Trustees within an office or hotel and if providing goods or services primarily to the tenants of the office building or guests of the hotel
6. Hotels, which may include restaurants, lounges and other accessory uses
7. Parking decks or garages, accessory to a principal building or structure, and aesthetically compatible with the principal building or structure, both as to architecture and building materials
8. Planned unit developments
9. Private recreational clubs, excluding gun clubs and clubs requiring lighting for outdoor activities
10. Public and private utility facilities
11. Restaurants, but excluding drive-thru facilities
12. Senior Housing with independent living units, assisted living units, or skilled care facilities (Amended by Ordinances A-834-04-01, A-834-08-14)
13. Services accessory to office or hotel uses including, but not limited to, barber shops, beauty shops, laundries, clothes cleaning and laundry pick-up stations, shoe repair, tailor shops, and other similar stores or shops
14. **Trucking and logistic company offices**



March 10, 2023

The Honorable Village Mayor  
Members of the Board of Trustees  
Village of Burr Ridge, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Burr Ridge, Illinois for the years ended April 30, 2023, April 30, 2024, and April 30, 2025.

*Audit Scope and Objectives*

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the years ended April 30, 2023, April 30, 2024, and April 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, and GASB-required pension and other postemployment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory and statistical information.



*Audit Scope and Objectives – Continued*

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

*Auditor's Responsibilities for the Audit of the Financial Statements*

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Village or to acts by management or employees acting on behalf of the Village.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

*Auditor's Responsibilities for the Audit of the Financial Statements – Continued*

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

*Audit Procedures – Internal Control*

We will obtain an understanding of the Village and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

*Audit Procedures – Compliance*

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

*Other Services*

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

*Other Services – Continued*

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

*Responsibilities of Management for the Financial Statements*

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Village involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.



*Responsibilities of Management for the Financial Statements – Continued*

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

*Engagement Administration, Fees, and Other*

Our fees for the April 30, 2023, April 30, 2024, and April 30, 2025 audits will be \$27,200, \$28,000, and \$28,800, respectively.

The Village agrees that during the term of this agreement and for a period of twelve months thereafter, the Village shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Village to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

*Reporting*

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

Village of Burr Ridge, Illinois  
March 10, 2023  
Page 6

We appreciate the opportunity to be of service to the Village of Burr Ridge, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Burr Ridge, Illinois.

By: \_\_\_\_\_

Title: \_\_\_\_\_



**Clarke Environmental Mosquito Management, Inc.,  
Professional Services Outline for  
The 2022-2024 Village of Burr Ridge  
Environmental Mosquito Management (EMM) Program**

**Part I. General Service**

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Village of Burr Ridge additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

**Part II. Surveillance and Monitoring**

- A. Floodwater Mosquito Migration Model:  
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the Village of Burr Ridge representative and inform him of the impending brood arrival.)
- B. Arbovirus Surveillance:
  - 1. Clarke New Jersey Light Trap Network: Operation of one (1) trap within the Village of Burr Ridge to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

**Part III. Larval Control**

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: Eleven (11) inspections
  - 1. Three (3) complete inspections of up to 102 sites as outlined by most recent Clarke GIS Survey.
  - 2. Five (5) targeted inspections of up to 59 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
  - 3. Three (3) targeted inspections of up to 43 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
  - 4. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Abate®, Natular®, and/or Altosid® mosquito larvicide as described in the following sections.
  - 1. Larval Control: The program provides for 60 acres of single brood or 30 day residual product with backpack or hand equipment.



2. Helicopter Prehatch: Four (4) treatments using single brood or 30 day residual product of up to 17 acres for floodwater mosquito control.
3. Larval Control: Stocking of 2,000 mosquito fish (*Gambusia affinis*) for biological control.
4. Catch Basins: Four (4) treatments of up to 1,100 street side catch basins, inlets and manholes using a sustained release insecticide for control of up to 30 days.
5. Catch Basins: Back Yard Catch Basins: One (1) treatment of up to 15 backyard catch basins using an extended residual slow release insecticide for control of up to 150 days.

#### **Part IV. Adult Control**

- A. Adulticiding in mosquito harborage areas:
  1. Three (3) ATV Ultra Low Volume (ULV) treatments of major park areas of up to 1 mile using a synthetic pyrethroid insecticide. Additional applications will be billed at the rate of \$380.00 per treatment.
- B. Adulticiding in Residential Areas:
  1. Three (3) community-wide truck ULV treatments of up to 60.2 miles of streets on the DuPage County side of the Village using Biomist® or a comparable synthetic pyrethroid insecticide. Additional authorized community ULV treatments beyond these 3 applications will be priced at \$ 3,084.88 per treatment.
  2. As authorized by the Village staff, community-wide truck ULV treatments of up to 40.0 miles of streets (on the Cook County side of the Village) using Biomist® or a comparable synthetic pyrethroid insecticide. Any authorized community ULV treatments will be priced at \$ 2,049.75 per treatment.
- C. Adulticiding Operational Procedures
  1. Notification of community contact.
  2. Weather limit monitoring and compliance.
  3. Notification of residents on Clarke Call Notification List.
  4. ULV particle size evaluation.
  5. Insecticide dosage and quality control analysis.

**2022-2024 EMM Payment Total Price for Parts I, II, III, IV\*\***

**\$45,400.00**

**\*\*NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.

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2022-2024 Proposal

**Clarke Environmental Mosquito Management, Inc.,  
Professional Services Outline for  
The 2022-2024 Village of Burr Ridge  
Environmental Mosquito Management (EMM) Program**

- I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2022-2024 Professional Services Price Outline, the total for the 2022-2024 program is \$45,400.00 per year. The payments will be due on May 1<sup>st</sup>, June 1<sup>st</sup>, July 1<sup>st</sup>, & August 1<sup>st</sup> according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. The 2023 and 2024 seasonal program price will be held at 2022 rates.

**PROGRAM PAYMENT PLAN**

Month	2022-2024
May 1	\$11,350.00
June 1	\$11,350.00
July 1	\$11,350.00
August 1	\$11,350.00
<b>TOTAL</b>	<b>\$45,400.00</b>

**For Village of Burr Ridge:**

Sign Name: Evan Walker Title: Village Administrator Date: 4/28/2022

**For Clarke Environmental Mosquito Management, Inc.:**

Name: Emily Glasberg Title: Key Accounts Manager Date: 12/16/21

**Clarke Environmental Mosquito Management, Inc.,  
Professional Services Outline for  
The 2022-2024 Village of Burr Ridge  
Environmental Mosquito Management (EMM) Program**

### Administrative Information:

**Invoices should be sent to:**

Name:	Accounts Payable			
Address:	7660 S. County Line Road			
City:	Burr Ridge	State:	IL	Zip 60527
Office Phone:	630-654-8181	Fax:	P.O. #	
E-mail:	accountspayable@burr-ridge.gov		County:	DuPage

**\*\*In an effort to be more sustainable, we ask that you provide us with an Email address that the invoices should be sent to.\*\***

**Treatment Address (if different from above):**

County: DuPage

Address: Various in Burr Ridge

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contact Person for Village of Burr Ridge:**

Name: David Preissig Title: Director of Public Works/Village Engineer

Office Phone: 630-654-8181 Fax: \_\_\_\_\_ E-Mail: dpreissig@burr-ridge.gov

Home Phone: 847-894-2669 Cell: 630-280-5065 Pager: \_\_\_\_\_

**Alternate Contact Person for Village of Burr Ridge:**

Name:	<u>Nick Just</u>	Title:	<u>Muni. Land &amp; Forestry Supervisor</u>
Office Phone:	<u>630-654-8181</u>	Fax:	<u>E-Mail: njust@burr-ridge.gov</u>
Home Phone:		Cell: 630-390-5254	Pager:

**Please sign and return a copy of the complete contract for our files to:**

Clarke Environmental Mosquito Management, Inc., Attn: Emily Glasberg  
675 Sidwell Ct. St Charles, IL 60174 or email to [eglasberg@clarke.com](mailto:eglasberg@clarke.com)

# 8E



March 1, 2023

Village of Burr Ridge  
451 Commerce St  
Burr Ridge, IL 60257

On Behalf of LRS, thank you for the opportunity to provide street sweeping services for the Village of Burr Ridge. Our CleanSweep division is proud to be the sweeping partner of choice for more than 60 leading municipalities and over 200 contractors throughout the Northern portion of Illinois and pleased to count Burr Ridge as a valued customer.

CleanSweep Pricing for extended option year of 2023

- 1 Raise the sweeping price by 3% (\$143.04) totaling \$4,910.94 per sweep.
- Burr Ridge pay the disposal costs this year which last year was around \$5,000
- Hourly Rate: \$150/hr (2022 had a total of 8 hours; \$1,084.32 for total charge). New rate at 8 hours would come to \$1,200.
- Emergency Rate: \$175/hr (zero hours used)

For Fall:

- The ability to have more dumpsters placed throughout the city for ease of dumping

**\*\* We will correspond with you the week before the scheduled sweep to confirm our anticipated start day with the scheduled sweep week. "Week Of" scheduling is that we will begin sweeping any day within that week.\*\***

If in agreement, please sign and return at your convenience. We look forward to providing another year of services for Burr Ridge.

Thank you,  
Jennifer Tormey  
Operations Manager  
LRS CleanSweep

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



8F

January 20, 2023

Village of Burr Ridge  
David Preissig- Director of Public Works  
701 Village Center Dr  
Burr Ridge, IL 60527

Re: 2023 Landscape Maintenance - Burr Ridge Municipal Campus

David,

Please accept this letter as confirmation of our intention to renew the landscape maintenance contract for the 2023 landscape season.

If you have any questions, would like to make any changes, or have additional work you would like us to provide, please let me know.

We look forward to the beginning of a new season and continuing to work with you again this year.

Thank you,

Dwight Anderson  
Business Development Manager  
4627 Elm, Brookfield, IL  
630-341-5455  
[danderson@bearylandscaping.com](mailto:danderson@bearylandscaping.com)

*North Branch*  
15 E. University Dr.  
Arlington Heights, IL 60004

*Central Branch*  
4627 Elm Ave.  
Brookfield, IL 60513

*South Branch*  
15001 W 159<sup>th</sup> St.  
Lockport, IL 60491

[www.bearylandscaping.com](http://www.bearylandscaping.com)





10015 Pacific Avenue  
Franklin Park, IL 60131

Phone: (847) 233-0202 \* Fax: (847) 233-0505  
Email: [bqc@sbcglobal.net](mailto:bqc@sbcglobal.net)  
Website: [www.bestqualitycleaninginc.com](http://www.bestqualitycleaninginc.com)

8G

March 21, 2023

Dear Village of Burr Ridge,

We recently received your notice containing a formal intent to renew the Cleaning and Janitorial Services contract for a one (1) year period from May 1, 2023 to April 30, 2024.

The purpose of this letter is to request a unit price adjustment for the renewal term equal to the Chicago Area Consumer Price Index.

The current applicable percentage increase is 5.0%.

We appreciate your consideration of this request. Please contact me with any questions.

Respectfully,

*Nehal Modi*

Nehal Modi  
President & Chief Executive Officer

**Janitorial Services for May 1, 2023 – April 30, 2024**

Location	Routine Service	Monthly Sub-Total Cost	Rate	Annual Cost (Monthly Sub-Total Cost X 12 Months)
Village Hall 7660 S. County Line Road	Five (5) consecutive cleanings/week: Sunday-Thursday, or Monday-Friday	\$ 945.00	12 Months/Year	\$ 11,340.00
Police Station 7700 S. County Line Road	Five (5) consecutive cleanings/week: Sunday-Thursday, or Monday-Friday	\$ 1207.50	12 Months/Year	\$ 14,490.00
Public Works Building 451 Commerce Street	Three (3) cleanings/week; Sunday, Tuesday, Thursday, or Monday, Wednesday, Friday	\$ 472.50	12 Months/Year	\$ 5,670.00
<b>Total Contract Cost (Sum all Annual Costs)</b>			<b>\$ 31,500.00</b>	

VILLAGE OF BURR RIDGE

8H

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 3/27/2023

PAYMENT DATE: 3/28/2023

FISCAL 22-23

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 87,719.81	\$ 87,719.81
23	Hotel/Motel Tax Fund	17,327.20	17,327.20
31	Capital Improvement Fund	36,246.51	36,246.51
34	Storm Water Management Fund	16,715.00	16,715.00
51	Water Fund	333,071.27	333,071.27
52	Sewer Fund	3,532.77	3,532.77
	TOTAL ALL FUNDS	<u>\$ 494,612.56</u>	<u>\$ 494,612.56</u>

PAYROLL

PAY PERIOD ENDING March 18, 2023

	TOTAL
	PAYROLL
Board	\$ 2,574.47
Administration	17,588.53
Finance	1,776.74
Police	116,622.25
Public Works	30,977.16
Water	27,639.85
Sewer	10,252.41
TOTAL	<u>\$ 207,431.41</u>
GRAND TOTAL	<u><u>\$ 702,043.97</u></u>

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-16-1600	FBI National Academy Conference	FBI National Academy Assoc	02/15/23	FBI-20230215120513	535.00
Total For Dept 0000 Assets, Liabilities, Fund Ba.					535.00
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 4 weeks	Chicago Tribune	02/14/23	02/14/23	27.72
10-1010-40-4040	2023 Membership	Illinois Municipal League	02/14/23	02/14/23	1,250.00
10-1010-40-4042	CNH Property Meeting Paper Produ	Dollar Tree	02/15/23	02/15/23	8.75
10-1010-40-4042	CNH Property Meeting Refreshment	Pete's Fresh Market	02/15/23	00377893	92.67
10-1010-40-4042	CNH Property Meeting Ice	Pete's Fresh Market	02/15/23	00377894	4.99
10-1010-40-4042	Dan Cronin's Dinner	The 100 Club	02/08/23	02/08/23	100.00
10-1010-40-4042	Chamber Luncheon & Meetings	Willowbrook/Burr Ridge	02/28/23	1428	105.00
10-1010-40-4042	Breakfast with the Mayor	Yolk	02/07/23	029862	42.49
10-1010-50-5010	Adjudication Legal Services Feb2	Denise K. Filan	03/09/23	36220	731.25
10-1010-80-8010	Koula Michapulos's Birthday	Dollar Tree	02/03/23	085533	8.50
10-1010-80-8010	Employee Get Well	Edible Arrangements	02/17/23	W1008358204-1	81.93
10-1010-80-8010	Intern Going Away Party PW	Giordano's	01/19/23	655609	350.96
10-1010-80-8010	Janine's Birthday	Mariano's	02/08/23	02/08/23	21.98
10-1010-80-8010	Honoree's Plaques for Village Ga	National Engravers, Inc.	11/08/22	95383	680.00
10-1010-80-8010	Holiday Party	Target Store - Willowbrook	02/03/23	046816	76.99
10-1010-80-8025	Background for John Denis	Gold Shield Detective Ager	03/12/23	2071	1,050.00
10-1010-80-8025	Background for Joseph Kelly	Gold Shield Detective Ager	03/12/23	2072	915.00
10-1010-80-8025	Background Investigation Records	Gold Shield Detective Ager	03/12/23	2073	120.00
Total For Dept 1010 Boards & Commissions					5,668.23
Dept 2010 Administration					
10-2010-40-4040	Crain's Business Subscription	Crains Chicago Business	01/23/23	D4797056 Jan23	15.00
10-2010-40-4040	Crain's Business Subscription	Crains Chicago Business	02/19/23	02/19/23	16.25
10-2010-40-4042	Book	Amazon.com Credit	01/28/23	114-74759636471442	26.81
10-2010-40-4042	Business Lunch	Burger King	02/10/23	011512	10.53
10-2010-40-4042	Conference Lunch	Chipotle	02/09/23	02/09/23	10.24
10-2010-40-4042	Welcome Lunch - Intern Tetteh	Falco's Pizza & Pasta	02/09/23	6459	134.60
10-2010-40-4042	Admin Lunch	Jimmy Johns	02/23/23	16439967500976129	17.34
10-2010-40-4042	Conference Lodging	Marriott	02/08/23	73135430	339.12
10-2010-40-4042	New Staff Orientation	Patti's Sunrise Cafe	02/13/23	004552	90.00
10-2010-40-4042	Breakfast Meeting	Starbucks Coffee Company	02/03/23	676394	4.95
10-2010-40-4042	Lunch with DMMC	True Food Kitchen	01/27/23	008914	60.00
10-2010-40-4042	Chamber Luncheon & Meetings	Willowbrook/Burr Ridge	02/28/23	1428	140.00
10-2010-40-4042	Staff Appreciation Lunch	Yolk	02/16/23	074503	55.61
10-2010-50-5020	VH Facility Needs Analysis	Legat Architects, Inc.	02/28/23	58311	4,555.00
10-2010-50-5030	Burr Ridge Non Public Safety Cel	AT&T Mobility	02/25/23	28730366548x03032023	89.45
10-2010-50-5030	Burr Ridge Public Safety Cell Ph	AT&T Mobility	02/25/23	287309346353x0202023	120.60
10-2010-50-5030	VH Phone Line	First Communications, LLC	03/06/23	125104459	393.66
10-2010-60-6000	Message Arrow Flags	Runco Office Supply	03/15/23	898549-2	9.90
10-2010-60-6000	Flag Arrow	Runco Office Supply	03/15/23	899309-0	5.07
10-2010-60-6000	Office Supplies	Staples	02/01/23	027039	25.69
10-2010-60-6010	Sony Wired in Ear Headset	Best Buy	01/24/23	01/24/23	137.48
10-2010-60-6010	Laptop Case	Best Buy	01/24/23	01/24/23	42.99
Total For Dept 2010 Administration					6,300.29
Dept 4010 Finance					
10-4010-40-4040	IGFOA Membership	IGFOA	02/10/23	02/10/23	200.00
10-4010-50-5020	Consulting WE 02/26 & 03/05	GovTemps USA, LLC	03/02/23	142428	5,473.65
10-4010-50-5040	W2 2022 Envelopes	Staples Business Advantage	01/13/23	9910719253	(69.96)

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
 EXP CHECK RUN DATES 03/27/2023 - 03/27/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4010 Finance					
10-4010-60-6000	Gel Pens (Black)	Runco Office Supply	03/15/23	899309-0	13.99
10-4010-60-6000	Gel Pens (Blue)	Runco Office Supply	03/15/23	899309-0	13.99
10-4010-60-6000	Gel Pens (Red)	Runco Office Supply	03/15/23	899309-0	14.99
10-4010-60-6010	Bluetooth Headset	Best Buy	01/24/23	01/24/23	119.99
Total For Dept 4010 Finance					5,766.65
Dept 4020 Central Services					
10-4020-50-5030	Telephone Land Line	Peerless Network, Inc.	01/15/23	589737	1,282.09
10-4020-60-6000	Health Insurance Tax Forms	Amazon.com Credit	02/10/23	113-13607086019041	115.16
10-4020-60-6000	Black Wood Wall Frame with Black	Amazon.com Credit	02/09/23	113-51434122949855	36.48
10-4020-60-6000	Office Supplies	Amazon.com Credit	02/06/23	113-18742592086628	26.27
10-4020-60-6000	Lined Sticky Notes	Amazon.com Credit	02/06/23	113-74957275230644	7.99
10-4020-60-6000	Paper for Crafts/Frames	Amazon.com Credit	02/01/23	113-399853439226611	69.98
10-4020-60-6000	Flash Drives	Best Buy	01/24/23	01/24/23	29.99
10-4020-60-6000	Kitchen Coffee Supplies VH	Refreshing Great Lakes	03/09/23	REBI013415	34.30
10-4020-60-6000	Paper (28 lb, 99 Bright)	Runco Office Supply	03/13/23	898549-1	34.66
10-4020-60-6000	Customizable Print-On Dividers	Runco Office Supply	03/08/23	898549-0	35.38
10-4020-60-6000	Packaging Tape	Runco Office Supply	03/08/23	898549-0	16.49
10-4020-60-6000	Magic Tape	Runco Office Supply	03/08/23	898549-0	48.99
10-4020-60-6000	5 Accordion File, 13 Pockets	Staples	02/17/23	9847134853	70.00
10-4020-60-6000	HR Employee Binder	Staples	02/17/23	20721	13.99
10-4020-60-6000	Insertable Tabs for Budget Books	Staples Business Advantage	01/30/23	9846578617	87.78
10-4020-60-6010	First Aid Supplies Police	AUCA Western First Aid & S	03/17/23	5-008905	92.82
10-4020-60-6010	Required Compliance Posters	Personnel Concepts	02/13/23	9352334141	31.44
10-4020-70-7000	Office Chair	Secret Lab US, Inc.	02/01/23	031084775US	548.00
10-4020-70-7000	Desk Chair	Staples Business Advantage	01/31/23	984672787	412.74
Total For Dept 4020 Central Services					2,994.55
Dept 4040 Information Technology					
10-4040-50-5020	A/P Bank Export File	BS&A Software	08/17/22	143172	3,500.00
10-4040-50-5020	Board Meeting Recordings Feb23	Garron, Fernando	03/08/23	03/08/23	325.00
10-4040-50-5020	IT Support Services	Orbis Solutions	03/09/23	5574404	1,250.00
10-4040-50-5020	IT Support Services	Orbis Solutions	03/16/23	5574433	1,075.00
10-4040-50-5061	Emergency Backup	Comcast	01/16/23	8771201140537196 Jan	169.90
10-4040-50-5061	Pump Center	Comcast	01/21/23	87712011405333898 Ja	419.70
10-4040-50-5061	Contact Management	MAILCHIMP	01/25/23	MC14888033	33.57
10-4040-50-5061	Advantage Annual Plan Subscripti	SurveyMonkey	01/22/23	43768767	468.00
10-4040-50-5061	Subscription Pro Feb23	TinyURL, LLC	02/01/23	204870	12.99
10-4040-50-5061	Video Conferencing	Zoom Video Communications	02/01/23	186871446 Feb23	14.99
10-4040-70-7000	Dell EPS17 Laptop - Weyant	Orbis Solutions	03/16/23	5574438	3,404.09
Total For Dept 4040 Information Technology					10,673.24
Dept 5010 Police					
10-5010-40-4032	Uniform Allowance - Andersen	Ray O'Herron	03/15/23	2258000	20.00
10-5010-40-4040	Membership Renewal	Illinois Assn of Chiefs of	10/01/23	11028	115.00
10-5010-40-4042	Admin Professionals Luncheon	DuPage County Chiefs of P	03/20/23	03/20/23	100.00
10-5010-40-4042	Chamber Luncheon & Meetings	Willowbrook/Burr Ridge	02/28/23	1428	70.00
10-5010-50-5030	Burr Ridge Public Safety Cell Ph	AT&T Mobility	02/25/23	287309346353x0202023	1,058.39
10-5010-50-5030	Police Phone Line	First Communications, LLC	03/06/23	125104459	172.82
10-5010-50-5030	Cell Phone Lines	Verizon Wireless	01/21/23	9925906196	487.58
10-5010-50-5040	Parking Violation Envelopes - 25	Minuteman Press of Lyons	03/16/23	44543	412.16
10-5010-50-5051	Squad 1901 Maintenance	B & E Auto Repair Service	02/20/23	144616	289.18
10-5010-50-5051	Squad 2104 Maintenance	Burr Ridge Car Care, Inc.	01/20/23	60685	87.03

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-50-5051	Squad 2107 Maintenance	Burr Ridge Car Care, Inc.	01/12/23	60621	112.78
10-5010-50-5051	Repairs on Squad 2002	Willowbrook Ford	10/27/22	6382217	1,348.95
10-5010-50-5051	Squad 2203 Maintenance	Willowbrook Ford	03/09/23	6390821	92.94
10-5010-60-6010	Investigative Supplies	Liveview GPS Inc.	02/01/23	43911360399	83.80
10-5010-60-6010	Required Compliance Posters	Personnel Concepts	02/13/23	9352334141	31.44
10-5010-60-6010	Freight	Ray O'Herron	03/07/23	2256628	8.24
10-5010-60-6010	HLMBOARD201 Helmet, Operator Elit	Ray O'Herron	03/07/23	2256628	750.00
10-5010-60-6010	HLMRRFAC00 Riot Face Shield w/ R	Ray O'Herron	03/07/23	2256628	145.00
10-5010-60-6040	February 2023 Full VR Taser Head	Axon Enterprise, Inc.	02/15/23	137989	2,940.00
10-5010-60-6040	G2HFCB Gen 2 HyperFire Cable Box	Reconyx, Inc.	03/14/23	23336	474.98
10-5010-60-6040	PUCKANT Puck Antenna for Cable B	Reconyx, Inc.	03/14/23	23336	113.98
10-5010-60-6040	HL2XCAODG HyperFire 2 Cellular L	Reconyx, Inc.	03/14/23	23336	1,253.98
10-5010-60-6040	HF2SWVKT HyperFire 2 HD Security	Reconyx, Inc.	03/14/23	23336	265.98
10-5010-60-6040	HS2XCAODG HyperFire 2 Cellular S	Reconyx, Inc.	03/14/23	23336	1,253.98
10-5010-60-6040	Shipping and Handling	Reconyx, Inc.	03/14/23	23336	44.89
10-5010-60-6040	Bluetooth Dongle and Remote Swit	The Earphone Connection, I	02/06/23	289393	527.22
10-5010-60-6040	FedEx Shipping	The Earphone Connection, I	02/06/23	289393	18.00
Total For Dept 5010 Police					12,278.32
Dept 6010 Public Works					
10-6010-40-4032	Arborist Helmet	Amazon.com Credit	01/17/23	113-49398138463410	618.38
10-6010-40-4042	Chamber Luncheon & Meetings	Willowbrook/Burr Ridge	02/28/23	1428	70.00
10-6010-50-5020	PW Foundation BR; Program Manage	Blake Consulting Services,	03/08/23	1023-30	19,890.00
10-6010-50-5020	Elevator Reinspections	Elevator Inspection Servic	03/07/23	114242	64.00
10-6010-50-5020	Elevator Inspection	Elevator Inspection Servic	03/02/23	114174	100.00
10-6010-50-5030	Burr Ridge Non Public Safety Cel	AT&T Mobility	02/25/23	28730366548x03032023	488.70
10-6010-50-5035	2023 Road Program	Chicago Sun-Times, Inc.	01/20/23	000115472	436.00
10-6010-50-5035	Public Hearing Notice Publicatio	Chicago Tribune	02/02/23	068905227000	120.62
10-6010-50-5040	Business Cards Beach, C	Minuteman Press of Lyons	03/02/23	44471	66.98
10-6010-50-5051	Inspect Brake System -Adjust & L	B & R Repair & Co.	03/07/23	WI089926	153.00
10-6010-50-5051	Unit 83; Adjust Brakes	B & R Repair & Co.	03/07/23	WI089925	202.00
10-6010-50-5051	Unit 82 Brake Pedal and Brakes A	B & R Repair & Co.	03/07/23	WI089924	153.00
10-6010-50-5052	PW Qrtly Services	Alarm Detection Systems, I	03/05/23	107215-1088	469.14
10-6010-50-5052	1st quarter HVAC maintenance	Dynamic Heating & Piping C	02/23/23	SM22006-1	3,617.18
10-6010-50-5052	Cast Iron Certificate Fee - Boil	Office of the State Fire M	03/08/23	9675470	70.00
10-6010-50-5052	Interior drywall patching	The Patch Boys of DuPage,	03/09/23	3916	4,375.00
10-6010-50-5052	Painting full walls that were pa	The Patch Boys of DuPage,	03/09/23	3916	1,435.00
10-6010-50-5052	Paint supplies etc.	The Patch Boys of DuPage,	03/09/23	3916	115.00
10-6010-50-5054	Repairs at 6110 Park Avenue	Rag's Electric, Inc.	03/09/23	23670	982.56
10-6010-50-5055	Maintenance Traffic Signals	COMED	03/07/23	3699071070 Mar23	44.03
10-6010-50-5058	Mat Rentals - PD	Breens Inc.	03/07/23	17278	38.50
10-6010-50-5058	Mat Rentals - VH and PW	Breens Inc.	03/14/23	17416	38.50
10-6010-50-5058	Janitorial Services - Holding Ce	Service Master	03/16/23	2220548	195.00
10-6010-50-5076	Plan Review Permit 23-029	B&F Construction Code Serv	03/06/23	61110	175.00
10-6010-50-5080	Lakewood Aerator	COMED	03/07/23	9258507004 Mar23	19.35
10-6010-50-5080	Windsor Aerator	COMED	03/07/23	9342034001 Mar23	19.35
10-6010-50-5080	PW Sewer	Flagg Creek Water Reclamat	02/27/23	008917-000 Feb23	46.38
10-6010-60-6000	Paper (36inX300ft)	Runco Office Supply	03/15/23	899309-0	138.56
10-6010-60-6010	20 Protective Sign Inserts	Build A Sign, LLC	02/16/23	600216282	473.83
10-6010-60-6010	15 30X 24 Metal Sign Frames	Custom Printed Signs	02/13/23	9A9ADF91-0001	572.92
10-6010-60-6010	LED, Shelf Clips, Drywall, Hose,	Menards - Hodgkins	02/20/23	14667	418.40
10-6010-60-6010	Dawn, Ajax, Drill Bit	Menards - Hodgkins	02/21/23	14730	27.94

03/22/2023 12:16 PM  
User: asullivan  
DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 03/27/2023 - 03/27/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
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Page: 4/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6010	Required Compliance Posters	Personnel Concepts	02/13/23	9352334141	31.44
10-6010-60-6060	State Contract Bulk Rock Salt	Cargill Inc-Salt Division	03/13/23	2908066096	7,287.78
10-6010-70-7000	Backpack Blower	Alexander Equipment Compar	03/13/23	195893	549.99
Total For Dept 6010 Public Works					43,503.53
Total For Fund 10 General Fund					87,719.81
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Entryway Sign	COMED	03/08/23	2257153023 Mar23	34.91
23-7030-50-5075	Gateway Sign	COMED	03/06/23	1153168007 Mar23	19.35
23-7030-50-5075	Median Lighting	COMED	03/07/23	1319028022 Mar23	38.41
23-7030-80-8010	Public/Employee Relations	GoPro, Inc.	01/29/23	27057027	49.99
23-7030-80-8012	Taste - Event Management & Produ	Amy Amdur Productions, Inc	03/02/23	6829	15,500.00
23-7030-80-8012	Street Corner Marquee	Bannerville USA Inc.	03/15/23	33851	120.00
23-7030-80-8012	Deck the Green Tents	J4 Events, Tents & Rentals	11/18/22	17871	1,564.54
Total For Dept 7030 Special Revenue Hotel/Motel					17,327.20
Total For Fund 23 Hotel/Motel Tax Fund					17,327.20
Fund 31 Capital Improvements Fund					
Dept 8030 Equipment Replacement					
31-8030-50-5071	Lease Maintenance	Enterprise FM Trust	03/01/23	FBN4685520	124.56
31-8030-50-5071	Lease Maintenance	Enterprise FM Trust	03/01/23	FBN4699234	140.27
31-8030-70-7000	Equipment	Enterprise FM Trust	03/01/23	FBN4685520	15,457.66
31-8030-80-8065	Lease Principal	Enterprise FM Trust	03/01/23	FBN4685520	10,625.60
31-8030-80-8065	Lease Principal	Enterprise FM Trust	03/01/23	FBN4699234	6,421.08
31-8030-80-8075	Lease Interest	Enterprise FM Trust	03/01/23	FBN4685520	1,816.21
31-8030-80-8075	Lease Interest	Enterprise FM Trust	03/01/23	FBN4699234	1,661.13
Total For Dept 8030 Equipment Replacement					36,246.51
Total For Fund 31 Capital Improvements Fund					36,246.51
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-50-5068	Professional Engineering Service	Hampton, Lenzini & Renwick	11/16/22	000020222448 (2)	16,715.00
Total For Dept 8040 Storm Water Management					16,715.00
Total For Fund 34 Storm Water Management Fund					16,715.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform Socks Partee	Amazon.com Credit	01/20/23	113-44436490137036 (	26.02
51-6030-40-4042	WaterCON 2023 Conference	Illinois Section AWWA	01/26/23	200077928	100.00
51-6030-50-5020	(14 ) Coliform Samples	Envirotest Perry Laborato	03/10/23	23-136478	168.00
51-6030-50-5020	Consulting WE 02/26 & 03/05	GovTemps USA, LLC	03/02/23	142428	2,526.30
51-6030-50-5020	Radium 226 & 228 & Gross Alpha S	Pace Analytical Services,	01/26/23	19549005	263.00
51-6030-50-5030	Pump Center Alarm	AT&T	01/22/23	630325420901 Jan23	192.45
51-6030-50-5030	Burr Ridge Non Public Safety Cel	AT&T Mobility	02/25/23	28730366548x03032023	351.98
51-6030-50-5030	Telephone Land Line	Peerless Network, Inc.	01/15/23	589737	139.51
51-6030-50-5030	Water Modems	Verizon Wireless	01/21/23	9925906196	186.54
51-6030-50-5051	Water Pump Qrtly Services	Alarm Detection Systems, I	03/05/23	50347-1102	356.22
51-6030-50-5051	Water Pump Qrtly Services	Alarm Detection Systems, I	03/05/23	600807-1070	182.67



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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5071	Lease Maintenance	Enterprise FM Trust	03/01/23	<a href="#">FBN4699234</a>	123.88
51-6030-50-5080	2M Tank	COMED	03/07/23	<a href="#">9256332027 Mar23</a>	148.81
51-6030-50-5080	Arrowhead Lift Station	COMED	03/09/23	<a href="#">7076690006 Mar23</a>	306.30
51-6030-50-5080	Bedford Park Sump Pump	COMED	03/09/23	<a href="#">9179647001 Mar23</a>	222.81
51-6030-50-5080	Pump Center	COMED	03/09/23	<a href="#">4763058040 Mar23</a>	4,599.50
51-6030-50-5080	Well #1	COMED	03/08/23	<a href="#">0793668005 Mar23</a>	288.04
51-6030-50-5080	Well #5	COMED	03/07/23	<a href="#">4497129114 Mar23</a>	23.36
51-6030-50-5095	Utility Billing Mar23	Third Millennium Assoc. Ir	03/13/23	<a href="#">28881</a>	1,151.88
51-6030-60-6010	Soft Carry Bag. Tracing Signal L	Associated Technical Servi	03/07/23	<a href="#">36802</a>	362.00
51-6030-60-6010	Air Compressor Pump	Grainger, Inc.	03/14/23	<a href="#">9639318659</a>	934.09
51-6030-60-6010	Air Compressor Pump	Grainger, Inc.	03/14/23	<a href="#">9639321208</a>	934.09
51-6030-60-6010	Water Main Break Food for Crew	McDonald's Restaurant	02/13/23	<a href="#">026044</a>	34.14
51-6030-60-6010	Fish Tape, Brass Ball Valve	Menards - Hodgkins	02/20/23	<a href="#">14670</a>	138.96
51-6030-60-6010	Required Compliance Posters	Personnel Concepts	02/13/23	<a href="#">9352334141</a>	31.43
51-6030-60-6040	Clamps for Main Break Repairs	Core & Main LP	03/13/23	<a href="#">S485900</a>	1,348.00
51-6030-60-6040	Meters and Flange Kits	Core & Main LP	03/13/23	<a href="#">S485900</a>	5,000.00
51-6030-60-6070	Water Purchases Feb23	Village of Bedford Park	03/09/23	<a href="#">0020060000 Feb23</a>	239,659.90
51-6030-70-7082	Sensus SmartPoint Transmitters	Core & Main LP	03/09/23	<a href="#">S481565</a>	70,200.00
51-6030-80-8065	Lease Principal	Enterprise FM Trust	03/01/23	<a href="#">FBN4699234</a>	2,536.82
51-6030-80-8075	Lease Interest	Enterprise FM Trust	03/01/23	<a href="#">FBN4699234</a>	534.57
Total For Dept 6030 Water Operations					333,071.27
Total For Fund 51 Water Fund					333,071.27
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-50-5020	Consulting WE 02/26 & 03/05	GovTemps USA, LLC	03/02/23	<a href="#">142428</a>	421.05
52-6040-50-5020	MWRD Professional Eng Serv per N	RJN Group, Inc.	03/07/23	<a href="#">380307</a>	1,150.25
52-6040-50-5020	Sewer Televising & Review	RJN Group, Inc.	03/07/23	<a href="#">386909</a>	1,473.50
52-6040-50-5030	Telephone Land Line	Peerless Network, Inc.	01/15/23	<a href="#">589737</a>	15.50
52-6040-50-5030	Sewer Modems	Verizon Wireless	01/21/23	<a href="#">9925906196</a>	31.09
52-6040-50-5080	Chasemoor Lift Station	COMED	03/07/23	<a href="#">0356595009 Mar23</a>	391.55
52-6040-50-5080	Highland Field Lift Station	COMED	03/08/23	<a href="#">0099002061 Mar23</a>	49.83
Total For Dept 6040 Sewer Operations					3,532.77
Total For Fund 52 Sewer Fund					3,532.77

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<hr/>					
		Fund Totals:			
		Fund 10 General Fund			87,719.81
		Fund 23 Hotel/Motel Tax Fund			17,327.20
		Fund 31 Capital Improvements Fund			36,246.51
		Fund 34 Storm Water Management Fund			16,715.00
		Fund 51 Water Fund			333,071.27
		Fund 52 Sewer Fund			3,532.77
		Total For All Funds:			<hr/> 494,612.56