



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, February 22, 2021
7:00 P.M.**

Attendance and Public Comment Procedures: Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor and Trustees' attendance shall occur via the Zoom meeting platform by accessing the [meeting link](#). All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 826 7428 1924; Password 599237.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 25 people due to maximum room capacity limitations. Therefore, attendance by members of the public for the February 22, 2021 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 826 7428 1924; Password 599237. Public comments will also be taken prior to the meeting via email at BRMeetings@burr-ridge.gov. E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

**In Remembrance: Marilou McGirr
Former Village Trustee 1989 to 1997**

3. PRESENTATIONS AND PUBLIC HEARINGS

4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of February 8, 2021
- B. * Approval of Storm Water Management Committee of February 9, 2021

6. ORDINANCES

- A. Consideration of an Ordinance Amending Sections 25.09 and 25.11 of Chapter 25, Entitled "Liquor Control" of the Burr Ridge Municipal Code

7. RESOLUTIONS

- A. * Adoption of a Resolution Approving the Annual Publication of the Village of Burr Ridge Zoning Map

8. CONSIDERATIONS

- A. Consideration of Adoption of Capital Asset Planning and Reporting Policy
- B. Consideration of Recommendation to Amend the 2020-2021 Bulk Rock Salt Purchase Contract With Compass Minerals America, Inc. of Overland Park, Kansas, With an Increase Not to Exceed \$46,716
- C. * Approval of Ballistic Shield Purchase from Kiesler Police Supply of Jeffersonville, MO in the Amount of \$22,570
- D. * Approval of Recommendation to Award the Contract for Transmission Line Tree Trimming to Commonwealth Edison in the Amount Not to Exceed \$22,203.27
- E. * Approval of Vendor List Dated February 22, 2021, in the Amount of \$435,318.75 for all Funds, plus \$193,431.22 for the Pay Period Ending February 6, 2021 for a Grand Total of \$628,749.97, Which Includes Special Expenditures of \$34,498.80 to Winkler's Tree Service for 2021 Parkway Tree Trimming

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING MARCH 8, 2021 @ 7:00PM



TO: Mayor and Board of Trustees
FROM: Village Administrator Evan Walter and Staff
SUBJECT: Regular Meeting of February 22, 2021
DATE: February 18, 2021

6. ORDINANCES

A. Create “T” Classification of Liquor License

Patti’s Sunrise Café has applied for a liquor license to serve alcoholic beverages as a regular menu item on Saturday and Sunday from 7:30am-2:30pm. As there are no present liquor license categories that meet the applicant’s business needs, it is proposed that a new license category (Class T) be created and limited to one available license, which would be awarded to Patti’s Sunrise Café through the separate action of the Liquor Commissioner. The annual fee is proposed at \$1000 due to the limited number of days in which the licensee would be permitted to serve alcohol; restaurants permitted to offer daily liquor service are generally charged \$2000.

It is staff’s recommendation: That the Liquor Code be amended to create the Class T license classification and limited to one Class T license.

7. RESOLUTIONS

A. 2021 Zoning Map

Please find attached a Resolution approving the annual update of the zoning map. The Village is required by law to adopt an updated zoning map once a year. Changes to this year’s update is limited to rezoning of the property at 15W776 North Frontage Road from B-2 Business to G-I General Industrial. Other subdivisions and zoning changes initiated in 2020 and that will be completed in 2021 will be reflected in the 2022 zoning map update.

It is staff’s recommendation: That the resolution be adopted.

8. CONSIDERATIONS

A. Capital Asset Planning and Reporting Policy

In performing the April 30, 2020 audit of the Village’s financial statements, the Village’s auditors, Lauterbach & Amen, communicated in their Management Letter that the Village does not have a formal capital asset policy to provide guidance on the financial aspects and stewardship of Village’s capital assets, such as buildings, utilities, and land. The Finance Department has always maintained detailed asset inventory and depreciation records of Village assets; however, a formal policy was never established to document the Village’s

capitalization thresholds, depreciation methods, and capital planning process. The attached Policy conforms to best practices recommended by the Government Finance Officers Association and complies with accounting and financial reporting standards.

It is staff's recommendation: That the policy be adopted.

B. Amend Contract for Purchase of Road Salt

The Board awarded its FY 2021 bulk rock salt contract on October 12, 2020, using the Illinois Department of Central Management Services (CMS) statewide joint bid process. CMS aggregates the salt contracts of various state, county, and municipal agencies, then issues an invitation for bid with intent to award contracts for the purchase of bulk rock salt that will be used for ice control on roadways during the winter season, including free-on-board delivery to the specified locations. The CMS-awarded price specifically for Burr Ridge is \$77.86 per ton from Compass Minerals America, Inc., of Overland Park, Kansas, and at the initial amount of 1,500 tons, the original awarded total cost is \$116,790.

The Public Works Department has purchased and nearly expended its original contract amount to maintain safe roadways through 18 multi-day snow and ice control operations. The cumulative season snowfall total is 49 inches through February 16, 2021, which is already above a normal season total 32 inches. Much of this season's snowfall occurred as icing events in early January, or during extremely cold temperatures in February; conditions that require more salt to restore bare pavement. The Department's use of blended liquid chlorides is beneficial in most conditions, but is limited by the volume stored on-site as well as the number of trucks equipped with on-board tanks and dispensers.

Based on forecasts by the Village's consulting meteorologist for the remaining winter months, and comparing to historical salt use in similar years for the current state of the atmosphere, the Department anticipates using 650 tons of salt over the remaining balance of the winter season but has approximately 60 tons of salt remaining in storage. Therefore, 590 tons will be needed, which ordered at full truckloads would be 600 tons added to the contract amount. The purchase of 600 tons would still be within the CMS threshold for guaranteed purchases at the same unit price per ton. This amount will add \$46,716 to the contract amount and FY 2020-21 budget. The Public Works Operations Supervisor will only place orders as necessary to maintain a minimum stockpile (100 tons; three snow events); therefore, this amount will not be exceeded unless conditions become worse than have been forecast.

It is staff's recommendation: That the Village Board amend its 2020-2021 Bulk Rock Salt Purchase Contract with Compass Minerals America, Inc., of Overland Park, Kansas, with an increase in the amount of \$46,716 for a total contract amount not to exceed \$163,506.

C. Ballistic Shield Purchase

The Police Department is requesting approval to purchase four (4) ballistic shields for patrol use. The Department currently has two (2) ballistic shields that are kept in supervisor vehicles. After an analysis of the Henry Pratt Shooting and response in Aurora, IL, Department staff determined that each officer on patrol should have ready access to ballistic shields in the event of a high-risk circumstance where officers are required to approach potentially armed individuals. Department firearms instructors and tactical response officers evaluated several shields that can be used for patrol and recommend the United Shield Curved Ballistic Shield, Protection Level III+, 20"x34", with View Port. These will be purchased from Kiesler Police Supply, of Jeffersonville, MO for \$5,605 each for a total cost of \$22,570 (including shipping). This purchase will be funded solely through the Police Department Drug Asset Forfeiture Account, which is a restricted fund.

It is staff's recommendation: That the purchase of four (4) ballistic shields be approved.

D. ComEd Tree Trimming of High Tension Lines

Since 2009, the Village has been party to a vegetation management agreement with ComEd that maintains private landscaping and screening along the high-voltage transmission line corridor through Burr Ridge. Without this agreement, ComEd would achieve its Federal Energy Regulatory Commission (FERC) requirements for vegetation clearance and reliability of its 138kV transmission lines by removing or severely trimming numerous trees and tall shrubs on 115 residential properties every 5 years through this corridor. By our agreement, ComEd will allow private trees and landscaping to remain beneath its high-voltage conductors, but said trees then require annual trimming to maintain minimum FERC clearances. As a function of this agreement, ComEd absorbs its costs for this work on a 5-year cycle while the Village incurs the costs in the remaining four years in between. ComEd absorbed all costs for this trimming in 2009, 2014, and 2019. The Village previously renewed this contract in 2019.

The estimated cost for 2021 is far lower than the previous year's actual amount of \$51,880. Extensive coordination in spring 2020 by our Village Arborist provided aggressive trimming from the contractor's crews, while also utilizing in-house Public Works crews to clear brush and other groundwork in select locations. This early coordination removed vegetative encroachment to the power lines that had few benefits to private vegetative screening; however, this work achieved overall lasting savings in future Village expenses that would be paid to ComEd.

For its spring 2021 trimming, as seen on the attached cost estimate, ComEd has identified numerous encroachments at 13 locations and estimated 80 person-hours to complete the work, for a not-to-exceed cost of \$22,203.27. ComEd uses its system-wide tree maintenance contractor, Lewis Tree Service, to complete the work, and actual costs are invoiced to the Village. The 2021 trimming will be completed in March 2021; therefore, in accordance with generally accepted accounting principles, these costs must be additionally incurred in FY2021.

It is staff's recommendation: That the contract for the ComEd transmission line tree trimming be awarded to Commonwealth Edison, in an amount not to exceed \$22,203.27.

E. Vendor List of February 22, 2021

Attached is the vendor list dated February 22, 2021, in the amount of \$435,318.75 for all funds, plus \$193,431.22 for the pay period ending February 6, 2021, for a grand total of \$628,749.97, which includes special expenditures of \$34,498.80 to Winkler's Tree Service for 2021 parkway tree trimming.

It is staff's recommendation: That the February 22, 2021, vendor list be approved.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 8, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of February 8, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by Mayor Gary Grasso.

ROLL CALL Roll call was taken by the Acting Village Clerk and the results denoted the following present: Mayor Grasso, Trustees Paveza, Schiappa, and Mital via Zoom. Present in the Board Room were Trustees Franzese, Mottl, and Snyder.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Marc Loftus, Acting Finance Director Amy Nelson, and Public Works Director Dave Preissig. Village Attorney Mike Durkin attended via Zoom.

Mayor Grasso read the following declaration.

“I hereby declare as Mayor of the Village of Burr Ridge that I have determined that an in person meeting is neither practical nor prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

PRESENTATION OF 2020 ANNUAL CRIME REPORT

Police Chief John Madden provided crime statistics from 2015-20, which included overall violent crime and overall property crime. More detail will be available when the annual report is published in March. There has been a three year decrease in property crime; violent crimes remain in single digits. Property crime is defined as burglary, arson, theft, and motor vehicle theft. Overall, for property crimes, the highest was 182 incidents in 2018, as there was a spike in identity theft cases. Violent crime is defined as aggravated battery, robbery, rape and murder. From 2015-2020, we did not experience a murder, other areas continued to be low in single digits.

One of the crime prevention, investigative tools presented at the end of 2020 was a proposal to integrate the Flock safety “wing” integration into 42 of the 82 passive cameras in the Village. Burr Ridge is the first municipality to use the Flock wing program interface for license plate recognition. In 2022 there are plans to expand this technology to prepare for threats that may be coming to the Village. Chief Madden noted a 65-page intelligence report outlining recent crime due to European travelers previously known as gypsies, who perform ruse burglaries where they gain entrance to the house, mostly in northern Illinois.

Chief Madden mentioned that body worn cameras would be mandatory for all police officers by 2025 provided the Governor signs HB3653 into law, which is a significant expense that has been deferred several times due to the expense in the data collection and storage. Axon integration with Fleet mobile cameras have been proposed, which will result in a costs savings as the older existing car cameras will be removed, and all patrol vehicles will be able to be equipped with mobile cameras.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

Axon Fleet will have integration into the Flock Safety system, for Taser devices. When a Taser device is used or a gun is drawn, the body camera automatically goes on. It is important to have the cameras on, as House Bill 3653 (HB 3653-SA2) has been proposed and is expected to be passed. So as of July 1, 2021, it will be a class 3 felony if an officer's camera is not turned on under certain circumstances, and this technology will give them the equipment for success. The Intergovernmental Risk Management Association (IRMA) is also offering one-time grant funding of \$10,000. The State of Illinois may also have grants available to offset this cost but such details are presently unavailable.

Chief Madden also covered some of the new items in HB 3653-SA2, titled the Criminal Justice Reform Bill. The Illinois Associations of Chiefs of Police have expressed some priority concerns. The bill is over 700 pages, which covers a lot of information. There are some concerns relating to the use of forced language that restricts an officer's ability to make arrests, and the body camera compliance that makes it a class 3 felony for an officer not to comply with laws regarding body cameras. It also does not allow the officer to review his camera video before writing a report. In addition, people cannot removed from a property or business, they can only be issued the trespasser a ticket. The bill also contains a bail elimination clause that has been recast as pre-trial release with very specific parameters, limiting the ability for a judge to detain. The bill is on the governor's desk and it is expected to be signed soon.

Some of the items in the bill are positive reforms, but Chief Madden thought that most of the new language may be of concern for residents and police. He gave the example that it will be hard for a police officer to be unable to review his body camera when writing a written report that is challenging after any high stress interaction. In Burr Ridge, this also means that the police cannot take anyone into custody for a class B or C misdemeanor. Chief Madden was also concerned about the bail elimination as it relates to some of these cases.

In 2020, officers responded to 16 incidents of trespassing (class B misdemeanor). With the new bill, if the trespasser does not want to leave, he cannot be forced to leave unless there is a risk of danger to the property owner. This includes solicitors.

Chief Madden gave an example, where in Burr Ridge, on August 31, person "A" was arrested in Cook County, for unlawful use of a weapon, with a loaded UZI carbine with a 50 round drum magazine. He was arrested and released on \$300 bail. On December 13, he was in Crown Plaza Burr Ridge, at the location of the shooting. After July 31, there will also be no cash bond required. For carjacking's that have occurred all over the state, there will be no consequences any more.

Mayor Grasso asked the Trustees for question.

Trustee Mottl read a comment from a resident that he was asked to read at the meeting. Mayor Grasso asked who the resident was, asking that Trustee Mottl identify the resident. Trustee Snyder also asked who the resident was. Trustee Mottl refused to disclose the name of the resident. He asked why was the threat of an armed man not put via Nixle, as he was told there were told that there are over 6,024 Nixle subscribers, and the incident happened on Dec. 4, and was posted in the E-Briefs on Dec. 11.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

Mayor Grasso gave some background that there was an incident, it was investigated, and the resident was contacted and they were satisfied with the resolution. Chief Madden stated that the incident was significantly delayed, being reported with a five hour delay. He directed officers that were the homeowner liaisons to talk to the HOA directly and he did not want to rely on text or e-mail, and also asked that a full color document be documented immediately. Nixle is used to relay general crime reminders. Chief Madden did not agree that there were over 6,000 Nixle subscribers and subscribers are counted once for each manner of contact (for example, if you sign up for text and e-mail alerts, they are counted as two subscriptions), and that there are a lot of people on Nixle that are not village residents. He stated he was very concerned about this incident and spoke to the home owner and said that the homeowner and the HOA were both satisfied with how it was handled. Trustee Mottl asked that incidents get reported on a timely basis and Chief Madden clarified that there was a significant delay in the incident being reported, being over five hours before the police were made aware of the incident. Trustee Mottl thanked the Chief for the overview, and for the report. He expressed concern about the reform items mentioned and that he supported the work which was done.

Trustee Franzese thanked the Chief and the entire Burr Ridge Police Department for their excellent work. With crime rising in surrounding areas rising, village crime numbers remain the same or are going down. He thanked the police for making the village a safe place to live. He agreed that HB 3653 is troublesome, that it handcuffs our police and we have to fight these reforms. He said that the body worn cameras are a great technology, and he applauded the speed in which the flock camera system was presented to the village in such a timely manner.

Trustee Mital thanked Chief Madden and all the staff on the fine work which was done to adapt to new technology and for looking into grants. She commented on the low crime statistics in Burr Ridge and thanked the Police Department. Trustee Schiappa thanked Chief Madden and Deputy Police Chief Loftus for running a great department, having a department that is CALEA certified, and thanked them for their work to make the village safe. Trustee Schiappa commented on the great police presence in the community. He said he has received positive comments from residents as well.

Mayor Grasso asked for public comment.

Resident Russell Smith said that he has been a homeowner in Burr Ridge for over 14 years. He heard the presentation and after COVID, the social unrest and all we have gone through this year, he feels safe in the Village, and applauds the job that has been done here by the police and the staff.

Mayor Grasso said that he felt the Village was very fortunate to have such a well-run Police Department. He was thrilled that Chief Madden recognized the opportunity to increase the safety in the Village with the Flock system and has no doubt that this will better protect residents and also the identification of suspicious cars. Mayor Grasso commended Chief Madden on a job well done. He also said that at the last DuPage Mayors and Managers meeting, the crime bill was discussed and all were unhappy at the criminal justice reform and that none of them were involved, noting that he hoped revisions would be possible. One item discussed also discussed the cost of maintaining and collecting data to explore a communal option to reduce the costs and store the Flock camera information economically. There are about 25 communities in DuPage, and that it was not a big expense for the cameras themselves, but storing the data. Mayor Grasso asked Chief Madden to emphasize the reality and perception of DuPage and Cook County and the incident where the Burr Ridge police. Chief Madden said that there were burglars that were being pursued on I55 and crashed on the DuPage side of Burr Ridge. They were apprehended, and one suspect wanted to know what county he was in and was very

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

unhappy that he was in DuPage County. This illustrated that criminals are aware of laws and police presence in the area. Mayor Grasso thanked the Chief and said that we will have this presentation again next year.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Mital and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Mayor Grasso asked for public comment. There was none.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Schiappa, Paveza, Mital, Mottl, Franzese

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF JANUARY 25, 2021 were reviewed for publication under the Consent Agenda by Omnibus Vote,

APPROVAL OF PATHWAY COMMISSION OF JANUARY 26, 2021 were reviewed for publication under the Consent Agenda by Omnibus Vote,

APPROVAL OF VENDOR LIST DATED FEBRUARY 8, 2021, IN THE AMOUNT OF \$232,155.37 FOR ALL FUNDS, PLUS \$180,395.39 FOR THE PAY PERIOD ENDING JANUARY 23, 2021 FOR A GRAND TOTAL OF \$412,550.76, WHICH INCLUDES SPECIAL EXPENDITURES OF \$28,434.88 TO SCHROEDER ASPHALT SERVICES FOR THE 2020 ROAD PROGRAM; AND \$32,434.92 TO COMPASS MINERALS AMERICA FOR BULK ROCK SALT The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending February 8, 2021 plus Payroll for the Period Ending January 23, 2021.

CONSIDERATION TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR VILLAGE HALL INSPECTIONAL SERVICES TO LEGAT ARCHITECTS OF OAK BROOK, ILLINOIS IN THE AMOUNT \$16,000

Interim Village Administrator Evan Walter stated that this was a request for building inspection services, and that the Village Hall has not been reviewed in over ten years that he was aware of. The building is over 35 years old. He said that staff contacted several architectural firms to provide a basic space-needs assessment and a complete condition inspection of the building, including the detached garage and exterior areas of the property, to create a comprehensive maintenance plan for Village Hall. In preparation of the Village's Fiscal Year 2021-22 budget, several proposed budget goals related to the condition of Village Hall, including bathroom remodeling, mechanicals, roof, unused working spaces, etc. Many of the capital items scheduled for replacement in the near future had useful life projections and/or replacement cost estimates that were based on years-old information. None of the budget goals related to Village Hall were included for consideration in this year's goals discussion, as none of the goals presented imminent risk to the building or its inhabitants through temporary delay.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

Legat Architects, from Oak Brook (who the Village has already hired to perform a facilities assessment for Public Works' facility needs) was the lowest responsive bidder at \$16,000. The report would include options for renovation in the event that any structural issues are found. Staff estimated that the timeframe to receive a final report from the contractor would be 8-12 weeks.

Trustee Schiappa asked if any inspection had ever been done on the building. Mr. Walter said that there had not been a thorough physical inspection of the building for some time, just spot inspections of areas like the roof and HVAC. The building was built in the 1980's, so it is a good idea that building is kept up to date and has a more comprehensive evaluation. Mayor Grasso added that in 2010, an extensive study was done over determining that the Village Hall building was antiquated for police needs. As a result of that study, the new Police Department building was built. The Board Room was updated recently but the building is not up to par with other Village building, therefore it was more than past time to see what should and can be done.

Trustee Mital had a question on the language and if the conceptual design was the cost to date or over ten years. Did that mean the firm would give a cost to remodel the entire thing or in stages? Mr. Walter said that the report is a ten-year capital plan for all elements of the building that will allow the Village to account for any potential needs and to have a good grasp of those needs as repairs are needed. Trustee Schiappa asked about the four phases of this project and if we would be paying one lump sum or in phases. Mr. Walter said that the payments would be in phases. Trustee Mottl asked how many bids were obtained. Mr. Walter stated that there were four bids, two companies responded and that this company was chosen. Trustee Mottl asked if the company would look at the structure and also how the building is being used, not just the structure. Mr. Walter said that they would address where people work including a facility needs assessment. Trustee Franzese supported this expenditure, stating that it was a good path to determine space needs, and that a long-term plan will give us enough time to get these items done when they are needed.

Mayor Grasso asked for public comments. There were none.

Motion was made by Trustee Snyder and seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Paveza, Mital, Mottl, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF FY 2021-22 BUDGET GOALS

Mr. Walter presented budget goals to the Board for consideration prior to release of the draft budget. Budget goals are projects requiring funding approval that provide an upgrade or replacement of capital items, comply with a law or mandate, or other such directive relative to the Village's overall service structure. Staff has condensed the number of budget goals for consideration in Fiscal Year 2021-22, as many previous years' goals contained smaller expenditures related to day-to-day operations of the Village and not interpreted to rise to the level of needing Board attention. Additionally, staff provided a greater level of detail regarding budget goals in an attempt at providing better public clarity and context as to the purpose and intent of each goal as well as goals that may not involve the purchase of an item, but rather are included for purposes of long-term planning

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

beyond the current budget year. Two budget goals have already been included in the FY 2021-22 budget: the 2021 Road Program (as directed by the Board at a previous meeting) and the County Line Road sidewalk project.

Staff projected a preliminary \$350,000 surplus on January 25, which was prior to any scheduled transfers from the General Fund into other funds that do not have dedicated revenue sources. Transfer of General Fund surplus must occur to avoid deficit fund balance in these other funds to complete already approved Board goals and purchases that were previously taken off the FY2020-21 Waitlist. Because of the transfers, the General Fund will finish FY 2020-21 with a surplus of approximately \$50,000. Furthermore, staff has yet to complete a final review of the draft budget, which will occur after receiving direction regarding budget goals. The list of goals submitted by staff represents goals with the highest priority to the individual department heads and the scope of services of which they are directly responsible. Any goals not included in the approved FY 2021-22 budget will be retained on a waitlist for quarterly consideration, as was the practice in FY 2020-21.

Mayor Grasso asked for feedback from the trustees.

Trustee Snyder thanked Mr. Walter and Acting Finance Director Amy Nelson for the detailed information so that the Board could review it in advance and allow for adjustments as needed and as the budget allowed. Trustee Mottl asked if there was more information on the items for discussion, Mr. Walter said that there was more information in the packet but he focused on the three items that were transferred that were done to fund projects that were previously directed for inclusion the Board.

The other goals that were include in the background materials, Mr. Walter asked for board discretion for which items are priority. Trustee Mottl said that he was interested in talking about the police pension and sidewalks. Trustee Mital asked about the police pension fund when she spoke with Acting Finance Director Nelson on the increase in liability and what we have in the fund and if the investment we are making to the fund keeps up with inflation. Ms. Nelson said there was a bigger dip into reserves for the pension fund but it is invested well and shared the portfolio with Trustee Mital. Trustee Mital feels that we do have to find ways to keep the police pension properly funded. Mayor Grasso said that the legislature combined numerous police pension boards across Illinois for greater efficiency. He said that the Board continues to keep an eye on reserves where we might be able to put more to our police pension obligations, which is growing from decisions made in Springfield on unfunded mandates that we must contribute to. The Village is looking at options on how to how to invest into the pension fund for the best return on our investment.

Mayor Grasso also mentioned the proposed bridge over 71st street to relieve traffic from the Village Center, which might not be a priority at this time as 35% of the Village Center has not been leased so it has not been a priority. Mr. Walter stated that there was \$850,000 allocated for this bridge, which could be reallocated to other uses. Mayor Grasso stated that when that bridge was to be build, Opus Management did not have the funds to build the bridge, so the Village bought out that option at \$850,000 that can now be put towards something else to meet our obligations. Mayor Grasso recommended that the Village not build the bridge and use that money for other uses, including the police pension fund. Mr. Walter clarified that the \$850,000 is counted in our reserves but assigned to this project, but can be uncoupled from the bridge project.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

Trustee Franzese said that the 71st Street Bridge comes up periodically but with the Village Center not at capacity, we don't have the full traffic impact. He suggested that we table the discussion on the bridge until the property is more developed or look at other ways to use the money.

Mayor Grasso asked for a consensus on direction for staff to begin uncoupling the \$850,000 in reserves from the 71st Street bridge project. All Trustees concurred with this recommendation.

Trustee Franzese recommended that a review the list of potential projects would be helpful.

Mr. Walter gave an overview of the projects:

- 1) Long term funding policy for the Police Pension Fund – This entails creating a sound and financially feasible funding policy, paid for by the fund that looks beyond short-term budgetary relief and minimum funding requirements.
- 2) 71st Street extension, bridge and intersection modifications – This was previously discussed earlier at this meeting, and was determined not to be a priority.
- 3) Police station debt service obligation – The call date on the debt certificate for the building is December 15, 2021 (and is \$1,058,794). This item relates to determining direction regarding the status of the Debt Service Fund. Mr. Walter presented three funding options, including the sale of Rustic Acres, which would require relocation for the salt storage facility. Trustee Mottl asked if we could pay off this debt with reserves as one option, but there might be other alternatives as well. Mr. Walter said that would be an option. Trustee Franzese asked if the three funding alternatives could be presented in more detail and with a specific number attached for Board review and additional discussion. Mayor Grasso asked Mr. Walter to present the options in silos with pros and cons, with the financial information attached so that the options can be considered independently or together. Trustee Mital asked about the rate that the debt could be refinanced at and the interest rate our reserves are earning, and do a projection on that basis as well. Trustee Schiappa asked for more detailed information on Rustic Acres. Mr. Walter said it has been for sale since 2007, the Village has owned it for a significantly longer time. It was offered for sale for \$1,875,000 in 2008 and revised down to \$1,500,000 in 2016 with no real offers. Trustee Mital asked about the relocation of the salt facility. Mr. Walter stated that that information will be included in the detailed overview, but that the relocation would cost approximately \$350,000, and relocation options are being investigated. Mayor Grasso added that Willowbrook has a salt facility and asked Mr. Walter to look into that option as well, to share the facility even if for short-term.
- 4) New website – The website for the Village is outmoded in its ability to provide the necessary technological tools compared to those used by modern online user. To create a new website, it would cost approximately \$30,000. Trustee Mottl said that he agrees that the website is dated and clunky, and would support a redesigned website. He also said he would like to see more transparency on the website, such as bids, etc. Mr. Walter said that there is a standard for transparency in Illinois that would be included in the redesign. Mayor Grasso agreed that the website needs an update to improve the user experience. Trustee Mital concurred and added that more transparency would be a positive addition.
- 5) Resident Survey – Typically done every other year, this would entail hiring a professional firm to do a deep survey of service levels and gauge public opinion. It is also a CALEA requirement for the Police Department to have a survey done every three years. The Village survey is typically done by Survey Monkey/mail at a cost of \$10,000. Working with a competitive firm on the survey would provide a

rich, targeted analysis of the community at a cost of \$15,000-\$20,000. Trustee Paveza said that considering the conditions that we have been under right now, it might be good to wait on this for another wait or year. Trustee Franzese asked if we could wait on the survey with the CALEA requirement. Chief Madden said that the CALEA standard says that we need to do a survey every three years and have not done one since 2016. Mr. Walter said that we could also implement the Survey Monkey option to fulfill the CALEA requirement and move the expanded option to a future year. Trustee Mottl said that he was in favor of surveying the village now, COVID or not and supported the goal. Mr. Walter said that it would be a contactless survey. Mayor Grasso said while there has been a lot of staff work done in the past, asked if the response rate been meager on past surveys. Mr. Walter said the response rate had not been bad, but a new survey would expand by offering more options with narrative. Trustee Mottl said that perhaps the evaluation company could also bring more expertise to the table and get more useful information from residents. Trustee Snyder asked about response rate, and if the company would give any guarantee on the survey response number. Mr. Walter said that the companies would be contractually obligated to provide a specific response rate. Mayor Grasso said that if we can get a certain minimal response, especially with the challenges we have had, we could also consider having a town meeting to meet regularly with residents on action items. Mr. Walter said that guaranteed response rate would give a very rich data set, and the company would come out and give an overview of the survey results to the Board. Mayor Grasso added that we could get our HOAs involved to make sure that we get as much resident feedback as possible. Trustee Mital said that she was in favor of a survey and felt that it was a good direction for goal setting in the Village. She asked if we moved ahead with this could we guide them with the kind of feedback that we wanted. Mr. Walter said that the company would adapt the survey to our needs and we could pick out the models that we were interested in. Mayor Grasso asked Mr. Walter to come up with some specific ideas for Board discussion.

- 6) Elm Street Culvert – This project was on the waitlist from last year, and would cost \$370,000 for repair of the culvert for storm water management. Trustee Franzese clarified that \$50,000 of the \$370,000 was for engineering, for phase one. Mr. Walter said yes with an additional \$50,000 that would be needed for construction management and \$320,000 in construction cost. Trustee Franzese asked if the board had the engineering detail, which was approved by the Board to see if it was completed, expressing concern if this was any potential failure issue that needed to be immediately addressed. Public Works Director Dave Preissig said that the detailed plans are not yet done for review, that they were almost ready. He said that they do not anticipate immediate failure but that they were watching it closely and didn't think there will be complete failure. Mayor Grasso said that based on the engineering study he will talk to Mr. Walter and Mr. Preissig about funding the project. He asked how long the project would take. Mr. Preissig it would take 7-8 weeks and the plan was to take the project to the point of funding so that it could be done if funded when the weather allowed. Trustee Franzese asked about permitting process, Mr. Preissig said it could be up to 6 weeks but that it could be accelerated if needed. Trustee Mottl said there were some residents that came in to complain about this issue last year and that he was in favor of the repair.
- 7) Pathway Fund – This item covers two projects, County Line Road and Garfield Avenue sidewalks. A \$100,000 grant was received for the Garfield Avenue project, but the County Line Road is close to completion and it would be effective to transfer the money to the County Line Road project. The Garfield Avenue project was a joint agreement with Willowbrook and Burr Ridge and there were a number of residents who opposed it, so Willowbrook would not pay if it was on the west side due to the proximity to residents. Burr Ridge would need to pay for an east side sidewalk. Trustee Mital asked

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

if the west side of Garfield would be in Willowbrook. Mayor Grasso said he would talk to the Mayor of Willowbrook and asked to table this item asked to table the Garfield Avenue project but to get the County Line Road project done. Trustee Franzese asked that if we allocated the Garfield funding to County Line, could we apply for another grant. Mr. Walter said no. Trustee Mottl asked if we used the money for County Line Road, could we finish it and not take anything out of the general fund. Mr. Walter said that we could complete the project with the sidewalk fund and the reallocation of the \$100,000 without need for further transfers from the General Fund. Trustee Mottl also asked about maintenance costs. Mr. Walter said we dedicate \$20,000-\$25,000 to maintenance annually. Mayor Grasso said that we needed to go forward with County Line as there was consensus and that he will talk with Willowbrook about Garfield Avenue.

- 8) Dedicated Communication System – The Department of Public Works maintains VHF radios in vehicles and Village issued cell phones. Cell phones are much more reliable, and the Police Department uses the STARCOM21 system, which is recommended for Village use instead of VHF. Mr. Walter recommended that we do this, at a one-time cost of approximately \$30,000 and \$3,000 annually thereafter for maintenance. Trustee Mottl agreed that this was a priority. Mayor Grasso said that there was consensus and that Mr. Walter should proceed.
- 9) Village-Wide Smart License Plate Recognition – This would be an extension of the Flock system and would cost \$60,000 to add an additional 20 cameras throughout the Village. Mayor Grasso recommended that said we see how the Flock system works and get feedback first from the Police Department. Trustee Mottl asked if we could save money on the police costs if we implemented this in terms of less overtime or other areas. Chief Madden said it would not be a replacement for officers. Trustee Franzese asked about the implementation process here – cameras and deployment – if those 20 cameras would be deployed, would then all of the egress areas be covered. Chief Madden said no. Trustee Franzese asked that the Board be given information on this so that we could build on that number of cameras and eventually cover all the needed egress areas in phases.
- 10) Police Department Security and Video System Upgrade – The system requires updating as it was ten years old, at a cost of approximately \$120,000 which would require a transfer into the IT Department and could not be done in phases. Mayor Grasso said that this item could be kept on the radar but was not an immediate need. Mayor Grasso said this item can be tabled until other funding opportunities are clarified and when more specifics are known.

Trustee Mottl asked about Fiscal Year surplus. Mr. Walter said that we do not have the funds to complete all of these items, but he will get as many of the priority items funded from this meeting. Trustee Mottl asked about legal bills and settlements, if those expenditures were taken into consideration. Mr. Walter said that they do their best to plan ahead but don't know the extent of these costs from year to year.

Trustee Franzese asked about the Carriage Way water main replacement project that was waitlisted on the list today. Mr. Walter said that this project is would be funded out of the Water Fund, which will be discussed in the coming weeks.

PUBLIC COMMENTS

Mayor Grasso asked for Public comment.

Jennifer Fox, a resident, addressed noise over the summer which came from karaoke being held at the County Line Merchant. Mayor Grasso spoke to the Chief Madden and they will monitor to make sure that the noise

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

will not disturb residents in the future. Ms. Fox said that she understands that this space is shared by both residences and stores, but that the shared outdoor space should not disturb residents after 10:00 pm. She said the music was so loud over every weekend and was disturbing and that she called the police 10-15 times. She took some videos and has had half of the residents facing the location to sign a petition. She feels it is a problem and it is was not that she does not like the music, but she said it was every weekend, loud drunken karaoke for months where she was unable to hold a conversation on her patio at times. Mayor Grasso thanked her for her comments.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Mital said she is working with Janet Kowal and staff to see if we can kick off the events at the Village Center and to do what we can to bring back to where we were in 2019.

Trustee Mottl thanked Dave Price and his team for the snow plowing. For the Police, he was interested to hear if there were any DUI checkpoints, and that the Village might want to consider that in the future. He also said saw some e-mails from Mr. Walter pertaining to a recent FOYA request, related to Gigi's request (the owner of Capri). Mr. Walter said he was approached for some temporary spaces. Patty's had a temporary space, and if any other lease was requested beyond May 1, that a special permit lease would be needed. The Village asked Gigi to immediately removed signage. He is also under a stop work order to make sure the development is under control.

Trustee Snyder asked about the cost of FOYA requests from Trustee Mottl. Mr. Walter stated that from October 1, 2019 through December 31, 2020, the Village has spent about \$41,000 in legal bills and other matters of litigation from Trustee Mottl, while spending about \$19,000 in staff time costs on the same.

Trustee Schiappa asked about the budget, and wanted to remind the other trustees about the Police Pension and that our rating agency, Moody's, had noted our low bond rating. He said it is important to keep this rating high so that we manage our Police Pension fund actively and to keep that in mind. Regarding reserves, that is tax payer money - we do have those reserves, it is about 65% of the general fund. He would like to see what some of the other towns reserves are at, and where should we be in relation to those. We should be using those tax payer dollars to best serve the tax payers with a strong responsible reserve of a Village of this size. Mr. Walter said he would get that information together.

Trustee Mottl asked for a motion to put something on the next agenda, to roll back the restrictions on his ability to work with staff. Trustee Snyder mentioned that if he attended the meetings that he would know the detail of projects. Mayor Grasso said that all requests he submitted had been fulfilled.

Trustee Franzese asked about the legal bill cost from Trustee Mottl FOIA requests. Mr. Walter said that the there was \$41,000 spent from requests from Trustee Mottl, and that also incurred additional staff time, which was about 350 hours. This staff time came to \$19,000 spent to manage the FOIA requests. Trustee Franzese asked if there were any other costs involved in the threat of litigation, and asked that Mr. Walter summarize this information in a memo for the Board.

Trustee Paveza asked if Trustee Mottl had found any information that he felt was indicative of wrongdoing. Trustee Mottl said that he felt that he did finds some things and felt that he should be able to get information directly from staff. Mayor Grasso said this situation was created due to past actions from Trustee Mottl.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 8, 2021

Mayor Grasso thanked the Public Works Department for their work to combat the 20 inches of snow. He reminded residents not to not park cars on the streets when it snows. He also mentioned that the Burr Ridge Community Park Foundation was hosting interactive cooking class with Eddie Merlot's with access to live zoom, and that more information could be found at burrridgeparkfoundation.org. He reminded everyone that Monday was President's Day, February 15, which was originally established to celebrate Washington's Birthday but was then revised to celebrate all presidents.

Motion was made by Trustee Mital, seconded by Trustee Schiappa that the regular meeting be adjourned and that the Board go into closed session.

On Roll Call, Vote Was:

AYES: 6 -Trustees Mital, Schiappa, Paveza, Snyder, Mottl, Franzese

NAYS : 0 - None

ABSENT: 0 - None

The motion was approved by unanimous vote for the Board of Trustees and the meeting was adjourned at 9:29 pm.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Susan Schaus
Acting Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 8th day of February, 2021.

MINUTES
STORMWATER MANAGEMENT COMMITTEE

Burr Ridge Village Hall Board Room
7660 S. County Line Road, Burr Ridge

February 9, 2021

CALL TO ORDER

Chairman Trustee Guy Franzese called the meeting to order at 7:02 p.m.

ROLL CALL

ROLL CALL was taken by the Public Works Director/Village Engineer David Preissig, and the results denoted five (5) present as follows: in the Board Room Chairman Trustee Guy Franzese and Committee Members Alice Krampits and Nancy Montelbano; and by video Zoom Meeting Trustee Al Paveza and Committee Member Rabinder Malhotra.

Also present in the Board Room: Public Works Director/Village Engineer David Preissig; present by video Zoom Meeting: Interim Village Administrator Evan Walter.

APPROVAL OF NOVEMBER 10, 2020 MINUTES

Committee Member Malhotra amended a numerical error on page six, second sentence. The amount should read \$30,000, not \$300,000.

A MOTION was made by Committee Member Montelbano and SECONDED by Committee Member Krampits to approve the revised minutes of the November 10, 2020 meeting. The motion was APPROVED by a vote of 5-0.

UPDATE ON THE ELM STREET CULVERT REPLACEMENT PROJECT

Public Works Director David Preissig provided updates from the Village Board meeting from Monday, February 8, 2021, to proceed with the design engineering for constructing the box culvert this summer if approved by this Committee and budgeted by the Village Board of Trustees. The plans are ready to be submitted to DuPage County, which takes six (6) to eight (8) weeks to review. Moving to the bidding process would be expected to begin in May. The project is still estimated to cost approximately \$320,000.

Committee Member Malhotra asked if the budget has been approved, and Chairman Franzese responded that the FY 2021-22 Budget had not been approved yet. Discussion at the Board level is expected to take place through February and March. Trustee Paveza added that if the Committee has a unanimous recommendation for the Elm Street culvert replacement, it will likely be approved by the Board of Trustees.

Committee Member Malhotra asked about the urgency of the project. Mr. Preissig responded that there are no indications in the pipe to indicate imminent collapse. However, the pipe is bowing,

there is water flow around it, and there is some degradation of the bottom of the pipe. It has far exceeded its expected life, but it is unlikely to fail this year.

Committee Member Malhotra asked if there is a problem if the replacement does not take place this year. Mr. Preissig confirmed that it is not a problem if the pipe is not replaced this year, but continues with the existing roadway overtopping conditions. He added that the Elm Street resurfacing from the Road Program may occur in three (3) years, which should follow the culvert replacement.

Chairman Franzese asked if the Committee wants to recommend including the Elm Street Culvert in the FY 2021-22 Budget.

A MOTION was made by Trustee Paveza and SECONDED by Committee Member Malhotra to recommend the Elm Street Culvert Replacement for inclusion in the FY 2021-22 Budget as a capital project. Motion was APPROVED by a vote of 5-0.

UPDATE ON STORMWATER STORAGE FACILITY INVENTORY AND MAINTENANCE PROGRAM

Mr. Preissig spoke on the strategic goal set by the Village Board in 2017 to provide a mechanism that ensures adequate maintenance of stormwater storage facilities. They are either dry bottom or wet bottom retention ponds. In 2018, Village staff developed the inventory of storage facilities, and then in 2019 established evaluation criteria. On November 10, 2020, the Committee heard from homeowners and associations about the high cost associated with maintaining the stormwater storage facilities. As directed by the Committee, Village staff have researched three (3) ways to address the high costs of stormwater facility maintenance, rehabilitation, and retrofitting. Staff would like direction from the Committee on what direction to take the presented information.

Special Service Areas

Mr. Preissig explained that SSA (special service areas) requires defining a boundary. A project or service is provided to the properties inside the boundary. In Burr Ridge as part of incorporating the Pleasantdale neighborhood, Chairman Franzese recalled the SSAs were used to install water mains serving those properties inside.

In the context of stormwater, a special service area could be a watershed or a subdivision. Mr. Preissig gave the example of the Wildwood subdivision and the surrounding properties that benefit from the retention pond. A special service area would allow for a boundary that includes all of the properties that benefit from the retention pond to pay the fee for maintaining that stormwater facility. Mr. Preissig explained that the maintenance cost would become a tax added to the parcel, not the homeowner. If a homeowner moves out, the tax stays with that parcel.

Interim Village Administrator Evan Walter added that contiguous boundaries are the most important thing for a special service area. In theory, the best way to create a special service area would be to impose it on an entire contiguous subdivision. Mr. Walter could not think of an example in the Village where a subdivision is not contiguous. Mr. Walter explained that a special service area is an effective tool, but the downside to a special service area is that they must be created one at a time for a specific project.

Mr. Walter emphasized that defining a special service area has a process, and there would be a particular fund for each established special service area. The special service area funds cannot be combined into a single fund. The benefit is that the money is locally sourced and utilized by subdivision property owners benefitting from the specific project.

Mr. Walter indicated that special service areas are an opportunity worth considering. The Village has the power through the State Constitution to implement special service areas. Mr. Walter mentioned that he is confident that special service areas are a good and effective solution for the Village that would not require a significant amount of staff time to implement, track, and make the improvements necessary for the Village and benefitted residents.

Committee Member Krampits asked for clarification on the disadvantages of a special service area. Mr. Walter explained that the one disadvantage is being specific and intentional in defining boundaries. Mr. Walter emphasized that he does not see the boundary lines as an issue for the Village because most subdivisions have distinct boundaries. He added that aside from assigning a payment burden to the property owner, a special service area is an effective tool that allows for local problems to be solved on a local scale reducing the burden to the other property owners in the Village who are unaffected by the project, i.e. stormwater infrastructure maintenance.

Committee Member Krampits asked if a special service area is for a lifetime or is it specific for a project, and then once the project is over, can it be paid off? Mr. Walter explained that the fee is not for a lifetime, but is a temporary payment basis. For example, if there is a 30-year lifecycle for a stormwater detention basin, an SSA could be set up to be paid in five (5) years, ten (10) years, or any other block of time. The Village can work with property owners to create a payback period that works with their needs and budget. The important thing to consider is the value of money over time. Some Villages stipulate that if the payment is longer than ten (10) years, then interest is accrued. Once the project cost has been paid, then the SSA can be dissolved. The special service area is not a permanent tax.

Committee Member Malhotra commented that as he understands it, a special service area is no different than what is currently in place, except the authority is forcing the owners of a certain area to spend their money to take care of the stormwater issues. He added that stormwater is a village-wide issue; it is a system that the Village should manage. He commented that water doesn't follow a specific boundary and flows from one area to another, while some of the problems are caused by people upstream. Therefore, the structure that Villa Park or Downers Grove have been using is fair and more sustainable than a special service area.

Mr. Preissig asked for clarification that property owners inside of a boundary can opt-out. Mr. Walter confirmed that it is true, and Chairman Franzese commented that is a shortcoming. In response to a question from Chairman Franzese, Mr. Walter clarified that a property owner can opt-out of a special service area for legal reasons, while the Village has to determine a cost-sharing agreement around that omission. Chairman Franzese asked for more research on how a property owner can opt-out to pay in a special service area.

Committee Member Krampits expressed support for a special service area when used to address subdivisions' repairs and maintenance. She stated the concern that residents who do not live near that subdivision or homeowners association, should not pay the burden that the homeowners in

that neighborhood should have paid all along. Those property owners paid a special fee to be in a homeowners association or subdivision with a stormwater feature and she sees a special service area as more affordable form of assessment to help pay for maintenance. She re-stated that a village-wide plan having everyone pay for a select subdivision's maintenance is not fair. Committee Member Krampits concluded that a special service area is not a bad concept if a large and costly project requires repairs.

Chairman Franzese commented that a special service area for a water main is understandable to establish a boundary and provide water service within the boundary. He reiterated how the Pleasantdale area received water service in the 1980s through SSAs with the Village.

However, as Committee Member Malhotra pointed out, there are upstream and downstream considerations for retention areas. The water might come from a detention pond, creek, or basin upstream and then flow downstream into another subdivision. There are ramifications for subdivisions that are upstream and downstream of the watershed. For example, what if the Village had property owners within 1500 feet pay for the Elm Street culvert? What about all the water that comes from upstream in Willowbrook? There would be an issue if the Village were to ask those residents to pay for the culvert because the problems come from upstream. It then travels downstream behind Woodgate, then under County Line Road, through the King Bruwaert Homes, and lastly into the retention pond in the Burr Ridge Meadows subdivision before exiting under I-294. Chairman Franzese explained that this example demonstrates the benefit to the downstream property owners by the improvements made upstream. A special service area in this instance would be far more complicated than a special service area for water main infrastructure.

Mr. Walter clarified his comment about the opt-out options in a special service area. Because the Village has the authority to put a special service area into place, the opt-out program would be allowed generally for properties that do not need to bring their service up to standard. For example, if a special service area were created for lead line replacement (which does not apply to Burr Ridge), the Village could allow those without a lead line to opt-out of the special service area. In the case of stormwater retention, because the benefits are more regional, as Chairman Franzese described, there is no clear way for the Village to incorporate an opt-out provision. An opt-out option is something the Village creates with each SSA. A special service area is a legally enforceable taxing body for a temporary amount of time. The only way to stop a special service area is if 51% of property owners object to it in writing to the Village Clerk.

Committee Member Krampits asked why the Village can't adjust the Road Program to replace something like the Elm Street culvert, which goes under the road, and why some money from the Road Program cannot be used for water mains and stormwater infrastructure under the roads? Chairman Franzese explained that Village budgets are done so that if a water main needs to be replaced and the roads or yards are torn up, the restoration of the road and property is covered under the project paid for by the Water Fund. If there are excess funds in the Road Program, which there are none, maybe some of that excess could help with the repaving costs associated with stormwater and water repairs. However, the costs associated with repaving the road for the Elm Street culvert are minimal when compared to the overall project cost.

Committee Member Krampits stated that she resides by a T1 zoning district and asked if a special service area is only for homeowners or can affected business owners also be included? Mr. Walter explained that any and all property, regardless of zoning, would fit into a special service area. A special service area requires the distribution of the project cost to be distributed equally based on the parcels' assessed value. Chairman Franzese summarized that special service area boundaries could transcend across zoning boundaries.

Committee Member Malhotra asked how many special service areas we might see in the whole Village. Mr. Walter said, theoretically, there could be as many special service areas as there are subdivisions. If stormwater maintenance were done regularly, there might be ten (10) to (15) active special service areas at a time. Mr. Walter stated that the Village would not want to have too many projects going at once due to staffing and project management constraints. Ultimately, the projects taking place would correlate to the needs of the Village and its residents.

Committee Member Malhotra asked that if property owners at the border of a special service area fight against inclusion into a special service area, how would that issue be resolved? Mr. Walter explained that the Village would need to provide clear examples to everyone that defines the problem and demonstrates the effectiveness of a special service area, but resistance would need to be overcome. He stated that explaining to residents that the special service area is a tax on everyone would be an educational process that can be worked through the Stormwater Committee. Committee Member Malhotra emphasized his previous comment that a village-wide assessment is more sustainable.

Resident Mark Thoma commented that a special service area might be a better option for a homeowners association and give them better access to funding. But he noted that it was the developers that changed the flow of water from naturally flowing creeks into retention ponds and water features, creating a problem for stormwater management. These were not problems the other residents created. Mr. Thoma expressed concern for a process that would require the rest of the Village residents to contribute toward maintenance costs of developed features inside subdivisions.

Utility Fee

Mr. Preissig noted the utility fee is another option to address the high costs of stormwater facility maintenance, rehabilitation, and retrofitting. He said that this provides a dedicated funding source for stormwater funding, similar to how sewer repairs and improvements come from sewer usage fees and water main repairs and enhancements from water usage fees. Road Program is partially funded from the Motor Fuel Tax, which is a fee collected by the State on the gasoline, then allocated to the Village by population. Stormwater runoff originates with everyone, but at different rates or impacts from different areas.

Mr. Preissig continued that other local agencies have defined stormwater as a public utility, and they base the utility's fee as equitably as possible. He explained that residential properties often pay a higher proportion of property taxes, but generate less runoff than commercial properties that often pay a lower proportion of property tax. To be equitable, the utility must establish a fee using three (3) important components: (1) the utility is somehow proportional to the stormwater generated from a given parcel (runoff), for both residential or non-residential; (2) the revenue from that fee is used like an enterprise fund, specific to stormwater services; (3) there is a means to

provide a credit, a rebate, or an incentive if the property can demonstrate a reduction to stormwater runoff. Mr. Preissig explained that impervious surfaces generate runoff, so properties are proportioned by a measured amount of impervious surface, generally noted as an equivalent runoff unit (ERU). Mr. Preissig gave the example of Downers Grove that bases a stormwater utility on impervious surface area and provides credit back for pervious pavers, rain barrels, rain gardens, and other similar features that can help reduce runoff. As another example, Villa Park uses a flat fee instead of portioning it by impervious surface area.

Committee Member Krampits stated this would be another tax. Who measures the impervious area, and where is the line drawn for measuring? Would there be fees for homes that already exist to be measured? What about people who live in condominiums or apartments? Will the utility go up each year or be capped? How much money is required for the stormwater fund? What would happen to the funds currently in the stormwater budget?

Mr. Preissig said that the geographic information software (GIS) the Village uses could measure impervious areas. There would be some in-person work required to make deductions for pervious surfaces. Condominiums and apartments also generate runoff and would be assessed proportionally. Fees are dedicated to the stormwater management fund and are proportional to the needs of the fund, which is unknown exactly at this time but its needs are growing. The stormwater utility fee would be similar to a water rate that can go up, down, or stay flat depending on the fund's needs.

Committee Member Krampits stated that funding the stormwater management fund should be comprehensive, and there should be considerations for permitting fees and elevation plans and added that a stormwater utility fee might need a cap at some point.

Committee Member Malhotra suggested using lot sizes instead of impervious surface area to simplify how the fee is charged.

Chairman Franzese said that the stormwater facility inventory currently underway would identify which facilities need maintenance or are properly maintained. At that point, the Committee could make a better recommendation on if an SSA or stormwater utility is necessary. More details would be worked out at that time, such as credits for reduction to stormwater runoff. Chairman Franzese said that he prefers offering a one-time credit so that the Village does not have to inspect properties continually for maintenance and operation of features provided to reduce runoff.

Committee Member Malhotra commented that there should be an overall plan as to what remains to be accomplished by the village staff to meet the strategic goal to "provide a mechanism that ensures adequate maintenance of stormwater storage facilities" set forth by the Village Board. He requests Mr. Preissig share that plan with the Committee members if it exists or creates one with input from the Committee.

Mr. Walter added an important difference with a special service area and a stormwater utility fee is the funding mechanisms and how the work would be completed. In either case, the Village is the project manager for stormwater projects. However, a village-wide fee requires the Village Board and Staff to become more proactive in scheduling and planning projects, whereas a special

service area is more collaborative with property owners. There would be some threshold questions about who is in control of fixing the stormwater facilities.

Chairman Franzese said that once we finish the inventory assessment, we can recommend how to fund stormwater improvement projects. Chairman Franzese summarized the information presented as a way for the Committee to be aware of financial mechanisms that are available to help pay for stormwater projects.

ANNOUNCEMENT OF ANNUAL PUBLIC MEETING FOR THE COUNTYWIDE WATER QUALITY PROGRAM

Mr. Preissig noted that this is an announcement in line with meeting the requirements for the National Pollutant Discharge Elimination System (NPDES) General Stormwater Permit and Illinois EPA MS4 Permit. The Village of Burr Ridge partnered with DuPage County in October 2017 through an intergovernmental agreement to meet its requirements. These requirements include at least one public meeting, which DuPage County will host for all its partner municipalities on Thursday, February 18, 2021, at 9 a.m. via Zoom. The details to access the public meeting will be available via our website.

PRESENTATION OF THE DRAFT FY 2021-22 STORMWATER MANAGEMENT FUND BUDGET

Mr. Preissig explained the draft budget in the meeting packet and that the stormwater management funds are allocated based on projects that need to be addressed. The Elm Street Culvert costs are not yet included in the draft budget; however, from this Committee's earlier motion, staff will include the construction and engineering costs in the draft budget for Village Board consideration.

A MOTION was made by Committee Member Krampits and SECONDED by Committee Member Montelbano to recommend the FY 2021-22 Stormwater Management Fund Budget to the Village Board. Motion was APPROVED by a vote of 5-0.

ADJOURNMENT

There being no further business, a MOTION was made by Trustee Paveza and SECONDED by Committee Member Montelbano to adjourn the meeting. Motion was APPROVED by a vote of 5-0. The meeting adjourned at 8:08 p.m.

Respectively submitted,

David Preissig, P.E.

Director of Public Works/Village Engineer

ORDINANCE NO. A-222-___-21**AN ORDINANCE AMENDING SECTIONS 25.09 AND 25.11 OF CHAPTER 25, ENTITLED “LIQUOR CONTROL” OF THE BURR RIDGE MUNICIPAL CODE**

WHEREAS, the corporate authorities of the Village of Burr Ridge desire to create a new liquor license classification.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1. Section 25.09, entitled “Classes of Licenses – Number of Licenses – Hours,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby amended by adding thereto paragraph U as follows:

U. **Class T License:** Restaurants, Limited Hours

License shall permit the sale of alcoholic liquor on the premises designated therein for consumption by the drink on such premises only, on Saturdays or Sundays only, and provided further that such sale of alcoholic liquor shall be restricted to sales made in conjunction with the licensee’s operation of a restaurant on said premises, and further provided that such sale of alcoholic liquor shall not be permitted until all food services equipment is installed and fully operating and such licensed premises meet the qualifications set forth in 235 ILCS 5/1-3.23. No person shall sell, dispense, pour or give away any alcoholic liquor on weekdays, nor before 7:30 a.m. or after 2:30 p.m. on either Saturdays or Sundays; provided, however, that it shall be the duty of the license holders of such establishments to require that all persons, other than employees of said establishments, leave the premises within fifteen (15) minutes after the foregoing stated closing times. Provided, however, notwithstanding any other provision of this Chapter, a restaurant may permit a patron to remove one unsealed and partially consumed bottle of wine for off-premise consumption provided that the patron has purchased a meal and consumed a portion of the bottle of wine with the meal on the restaurant premises. A partially consumed bottle of wine that is to be removed from the premises pursuant to this Section shall be securely sealed by the licensee or an agent of the licensee prior to removal from the premises and placed in a transparent one-time use tamper-proof bag. The licensee or agent of the licensee shall provide a dated receipt for the bottle of wine to the patron. Wine that is resealed in accordance with the provisions of this Section and not tampered with shall not be deemed an unsealed container.

SECTION 2. Section 25.09, entitled “Classes of Licenses – Number of Licenses – Hours,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby further amended by amending the last paragraph thereof as follows:

The number of Class “A” licenses issued within the Village shall be limited to one (1); the number of Class “B” licenses issued within the Village shall be limited to four (4); the number of Class “C” licenses issued within the Village shall be limited to one (1); the number of Class “D” licenses issued within the Village shall not be limited; the number of Class “E” licenses issued within the Village shall not be limited; the number of Class “F” licenses issued within the Village shall be limited to one (1); the number of Class “G” licenses issued within the Village shall be limited to one (1); the number of Class “H” licenses issued within the Village shall be limited to eight (8); the number of Class “I” licenses issued within the Village shall not be limited; the number of Class “J” licenses issued within the Village shall be limited to zero (0); the number of Class “K” licenses issued within the Village shall be limited to one (1); the number of Class “L” licenses issued within the Village shall be limited to one (1); the number of Class “M” licenses issued within the Village shall be limited to one (1); the number of Class “N” licenses issued within the Village shall not be limited; the number of Class “O” licenses issued within the Village shall be limited to one (1); the number of Class “P” licenses issued within the Village shall be limited to one (1); the number of Class “P-1” licenses issued within the Village shall be limited to one (1); the number of Class “Q” licenses issued within the Village shall be limited to zero (0); the number of Class “R” licenses issued within the Village shall be limited to one (1); the number of Class “S” licenses issued within the Village shall be limited to zero (0); the number of Class “T” licenses issued within the Village shall be limited to one (1).

SECTION 3. Section 25.11, entitled “Fees - Term,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby amended by adding thereto the following paragraph:

The fee for any Class “T” license granted hereunder shall be in the amount of One Thousand Dollars (\$1,000.00), plus Two Hundred Dollars (\$200.00) for each separate bar maintained on said premises over one (1). The fee for the renewal of any Class “T” license originally issued pursuant to the terms of this Chapter shall be in the amount of One Thousand Dollars (\$1,000.00), plus Two Hundred Dollars (\$200.00) for each separate bar maintained on such premises over one (1).

SECTION 4. This Ordinance shall be in full force and effect, upon its adoption and approval, as provided by law.

ADOPTED this 22nd day of February, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 22nd day of February, 2021.

Mayor

ATTEST:

Acting Village Clerk

RESOLUTION NO. R-____-21

A RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE
VILLAGE OF BURR RIDGE ZONING MAP

WHEREAS, Illinois State Statutes require the annual publication of municipal zoning maps; and,

WHEREAS, the Zoning Map attached hereto accurately reflects the zoning of all property within the corporate limits of the Village of Burr Ridge as of January 1, 2021; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the attached **Exhibit A** is approved for publication as the Village of Burr Ridge Zoning Map.

Section 2: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 22nd day of February 2021, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 22nd day of February 2021, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Zoning District Map

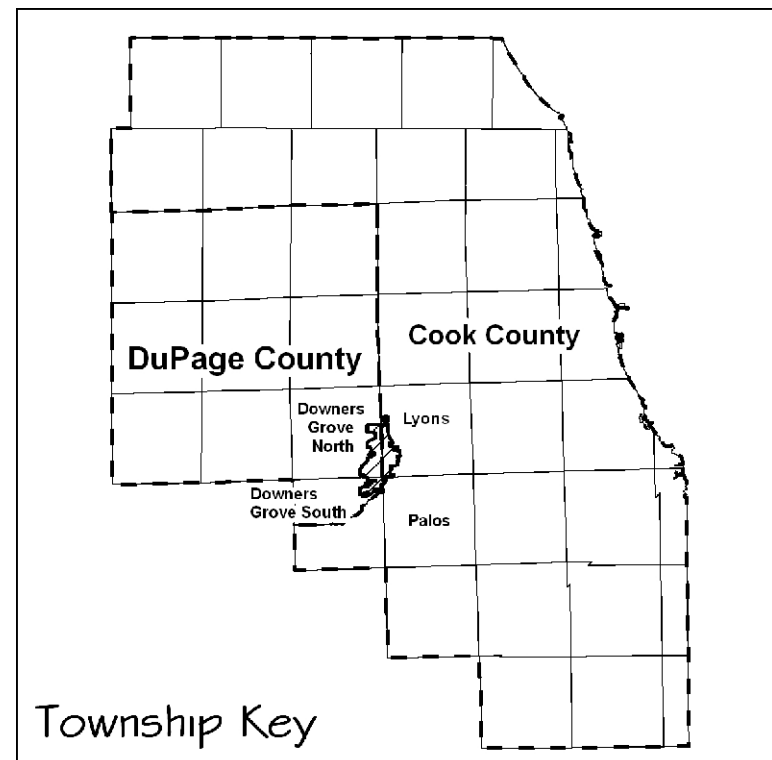
Prepared for the Burr Ridge Board of Trustees on January 18, 2021

Zoning District Classifications

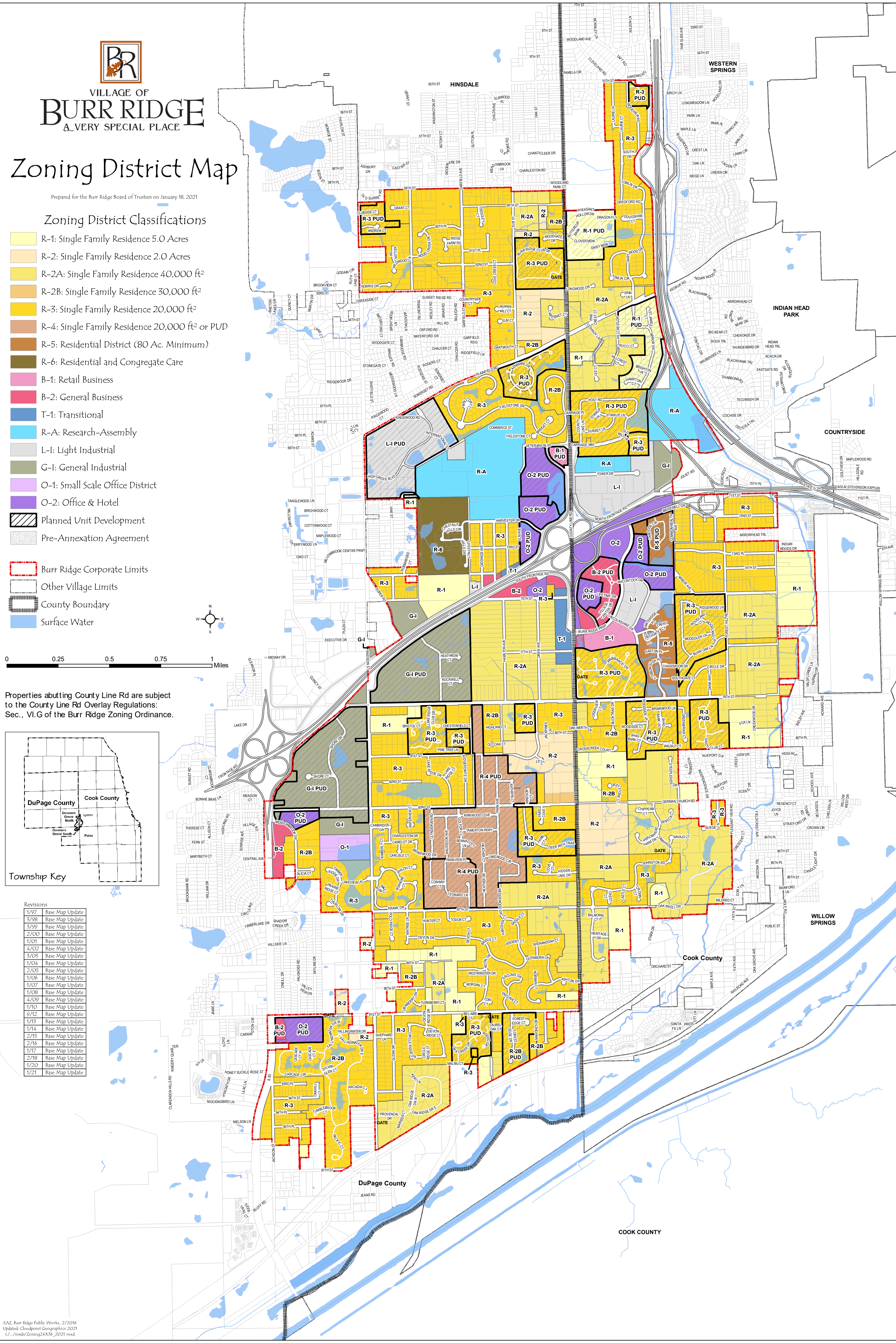
- R-1: Single Family Residence 5.0 Acres
- R-2: Single Family Residence 2.0 Acres
- R-2A: Single Family Residence 40,000 ft²
- R-2B: Single Family Residence 30,000 ft²
- R-3: Single Family Residence 20,000 ft²
- R-4: Single Family Residence 20,000 ft² or PUD
- R-5: Residential District (80 Ac. Minimum)
- R-6: Residential and Congregate Care
- B-1: Retail Business
- B-2: General Business
- T-1: Transitional
- R-A: Research-Assembly
- L-1: Light Industrial
- G-1: General Industrial
- O-1: Small Scale Office District
- O-2: Office & Hotel
- Planned Unit Development
- Pre-Annexation Agreement
- Burr Ridge Corporate Limits
- Other Village Limits
- County Boundary
- Surface Water

0 0.25 0.5 0.75 1 Miles

Properties abutting County Line Rd are subject to the County Line Rd Overlay Regulations: Sec. VI.G of the Burr Ridge Zoning Ordinance.



Revisions	
1/97	Base Map Update
3/98	Base Map Update
3/99	Base Map Update
2/00	Base Map Update
1/01	Base Map Update
4/02	Base Map Update
3/03	Base Map Update
1/04	Base Map Update
2/05	Base Map Update
1/06	Base Map Update
1/07	Base Map Update
1/08	Base Map Update
4/09	Base Map Update
1/10	Base Map Update
9/12	Base Map Update
1/13	Base Map Update
1/14	Base Map Update
2/15	Base Map Update
2/16	Base Map Update
1/17	Base Map Update
2/18	Base Map Update
1/20	Base Map Update
1/21	Base Map Update



Village of Burr Ridge

Capital Asset Planning and Reporting Policy



1.0 Purpose

The purpose of the Village of Burr Ridge's ("Village") Capital Asset Planning and Reporting Policy is to provide a framework for capital planning and financial reporting in conformance with best practices, ensure good stewardship over Village resources and provide for annual capital plans that are consistent with the Village's overall organizational goals.

2.0 General Objectives

Capital assets are those assets that are used in operations and have initial useful lives that extend beyond a single financial reporting period. Capital assets may be either tangible, i.e., land, land improvements, buildings, building improvements, vehicles, machinery, equipment and infrastructure or intangible, i.e., easements, licenses and leases. Capital asset planning safeguards the Village's investment in its capital assets, formalizes equipment custody, provides data for financial reporting and retirement policies, and assures compliance with state and federal laws, budget requirements, and policies of the Board of Trustees. The primary objectives of this policy are as follows:

- To allow the Village to continuously provide its constituents with optimal public spaces, buildings and infrastructure, such as streets and water/sewer systems
- To provide guidelines for the development of a multi-year capital improvement plan
- To ensure compliance with accounting and financial reporting standards, including Generally Accepted Accounting Principles (GAAP), Governmental Accounting, Auditing and Financial Reporting (GAAFR) guidelines, and Governmental Accounting Standards Board (GASB) Statements, as well as to meet any applicable state or federal regulatory and reporting requirements

The benefit of maintaining complete, accurate records of the Village's capital assets include:

- Sound financial reporting in accordance with Generally Accepted Accounting Principles (GAAP)
- Ability to qualify for the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Awards programs
- Enhanced capital asset accountability and stewardship
- Improved property management relating to capital budgeting, cost analysis, resource allocation, and replacement forecasting
- Improved property insurance program management, specifically, insurance, replacement, and potential proof of loss assistance



3.0 Inventory, Valuation, Capitalization and Depreciation

Inventory

Each Village department, if applicable, shall be responsible for control of capital assets located within their department and/or if maintenance of the asset is performed within or by the department. The Department Director shall ensure that such control is maintained by establishing an electronic capital asset inventory schedule. The Finance Department shall ensure that such control is maintained Village-wide by combining all departmental capital asset inventories into an all-inclusive capital asset inventory schedule utilized for financial reporting purposes. The Village shall utilize one or more electronic software systems to track and report on all aspects of capital assets. Data maintained in these programs will include the following, at a minimum:

- Descriptive and identifying information for each asset, including serial number, model number, property index number, etc.
- Capital asset classification (in categories noted below)
- Department name and physical location of the capital asset
- Date capital asset was purchase, or otherwise acquired, as well as the date of disposal, if applicable
- Method of acquisition, such as purchased or donated
- Cost of the asset
- Estimated useful life

Valuation

All purchased or constructed capital assets should be recorded at historical cost; this cost should reflect not only purchase and/or construction costs, but also any other reasonable and necessary costs incurred to place the asset in its intended location and use. Such other costs may include, but are not limited to, legal and title fees, condemnation costs, closing costs, appraisal fees, surveying, demolition and site preparation costs, engineering, design and architectural fees, preparation costs, permit and license fees, freight and other transportation charges, sales, use and transportation taxes, installation fees, accounting, insurance and transportation charges. The cost of fixtures, such as boilers, HVAC systems and lighting, attached to and forming a permanent part of a structure or building, which are not intended to be removed, should also be included in the capitalized cost. If historical cost information is not available, a conservative, documented cost estimate shall be used.

Land that is donated or contributed should be recorded at the land cash value per acre as of the date of donation or contribution as published by the Village; if this information is not available, a reasonable estimate of market value shall be made and applied to the donated or contributed land. All other capital assets which are donated or contributed should be recorded at fair market value as of the date of donation or contribution. Fair market value may be defined as the estimated amount at which the capital asset could be exchanged between a willing buyer and a willing seller, neither being under compulsion to purchase and each having reasonable knowledge of all relevant facts.



Capitalization

Assets are capitalized at the time of acquisition. Capitalization refers to the act of reporting cash outlays (including proceeds from the issuance of debt) as capital assets on the Village's annual financial statements, based on certain criteria. The capitalization threshold is the dollar amount below which capitalization does not occur even if the expenditure otherwise fits the definition of a capital asset.

Capitalization shall be based upon a written policy that is reasonable and consistently applied. Acquisition costs of tangible and intangible capital assets shall be capitalized for:

- Movable equipment with acquisition costs of \$10,000 or more per unit and a service life of more than one year. A unit is defined as a combination of equipment that, when assembled, functions as a stand-alone asset, or is an enhancement to an existing asset.
- Real property and infrastructure acquisitions, renovations, replacements or improvements with aggregate acquisition/project costs of \$10,000 or more and a service life greater than one year.
- Intangible assets with acquisition costs of \$10,000 or more and a service life of more than one year.

When determining if an expenditure related to an existing capital asset should be capitalized, the Village must determine whether the expenditure will materially add to the value of the asset or extend its useful life for at least one more year, at a minimum. The cost to replace an existing component with one of higher quality i.e., replacement of an asphalt roof with a tile roof, is to be added to the value of the asset when the original cost of the replaced component can be specifically identified. The original cost of the component is to be disposed of and the new cost capitalized. If the original cost of the component being improved cannot be specifically identified, the expenditure shall be treated as maintenance. Replacing part of an existing asset with another of like quality is not betterment, even though the useful life of an asset may be maintained or extended. All expenditures that add to the value of the asset or appreciably extend its useful life should be capitalized when cost exceeds \$10,000.

Expenditures which neither materially add to the value of property nor appreciably prolong its life, but merely keep it in an ordinary efficient operating condition are considered maintenance costs and shall not be capitalized. These expenditures will be reflected in the annual budget as operating maintenance costs.

Leased tangible, non-financial assets shall be capitalized except when either of the following conditions is present:

- The maximum possible contract term (including options to extend) is 12 months or less.
- The underlying asset transfers ownership at the end of the lease term and the contract does not contain termination options.

Information technology agreements which grant the Village the right to use another party's software for a specified time period are considered intangible assets. These agreements shall be



capitalized except when the maximum possible contract term (including options to extend) is 12 months or less.

Based on generally accepted accounting principles and other guidance, the following categories of capital assets will be utilized on the capital asset inventory schedules, as well as for capital assets reported in the Village' annual audited financial statements:

- *Land*
- *Streets*
- *Improvements other than Buildings*
- *Equipment*
- *Sanitary Sewer Lines*
- *Land Right of Way*
- *Buildings*
- *Vehicles*
- *Water Systems*
- *Construction in Progress*

Expenditures related to capital projects resulting in a capital asset, that are incurred over more than one financial reporting period, shall be categorized as *Construction in Process* in the Village's annual audited financial statements. When completed, the total cost of the capital asset is reported under the appropriate capital asset class.

Depreciation

In the Village's government-wide financial statements, the cost to acquire, construct, or improve a capital asset is not recognized immediately as an expense when incurred, but instead is deferred (capitalized) and allocated over the estimated useful life of the asset. This process is accounted for in the form of depreciation expense. Depreciation expense shall be applied to all tangible assets, except the land and construction in progress categories; amortization expense will be applied to any intangible assets of the Village.

Depreciation and amortization expense on all assets shall be computed on a monthly basis, from the month of acquisition, using the straight-line method of depreciation, in compliance with generally accepted accounting principles, over the following estimated useful lives:

<i>Asset Type</i>	<i>Years</i>
Streets	50
Buildings	40
Improvements Other than Buildings	40
Vehicles and Equipment	5 – 15
Water Systems	40 – 75
Sanitary Sewer Lines	40



4.0 Capital Planning

The Village's capital planning practices are designed to ensure the Village creates a sustainable capital planning process that continuously considers its fiscal capacity. The Village will develop, and the Finance Department will maintain, a rolling five (5) – ten (10) year Capital Improvement Plan (CIP) for the acquisition, development, improvement and maintenance of the Village's existing and newly acquired/constructed capital assets. This plan will be developed with the input of the Board of Trustees, Village Administrator, and the Directors of Finance, Public Works and Police. This plan will be reviewed and updated as part of the annual budget process and will reflect the following:

- All planned capital expenditures for new assets and/or improvement/maintenance of existing assets at a level adequate to protect the Village's investment in these assets and minimize future maintenance and replacement costs, prioritized by the Board of Trustees, with the guidance of the Village Administrator and other applicable Village staff members, including the following:
 - Detailed description of the project, purchase, or improvement
 - Timetable for construction, improvement, or purchase of the asset
 - Graphic presentation of the asset, if applicable
 - Increased revenues that may be realized by the Village resulting from constructing, purchasing or improvement the asset
 - Anticipated future maintenance costs of the asset being constructed, purchased, or improved
 - Future savings which may result from the construction, purchase, or improvement of the asset
- Identification of existing revenue sources and/or existing reserves available to fund the capital improvement plan, as well as identification of any projects which may require the issuance of general obligation debt
- Effects of the use of certain existing revenue sources, as well as the issuance of long-term debt, on the Village's long-term financing considerations and strategies, as well as the effect on operations, operating revenues, and the Village's overall long-term financial position

The Board of Trustees will prioritize the Village's capital investment objectives as part of the annual budget process and this prioritization will be reflected in the overall CIP. The first year of the CIP becomes the capital budget for the upcoming budget year and forms the basis for any debt issuance reflected in the upcoming annual budget. The rationale for prioritization shall be identified for each capital expenditure reflected in the most current year of the plan.



5.0 Financial Statement Presentation and Disclosure

The Village shall report its capital assets in the categories noted above in Section 3.0, net of accumulated depreciation, on the government-wide Statement of Net Position, under the applicable Primary Government column of Governmental Activities or Business-Type Activities. Capital assets reported under the Business-Type Activities column on the government-wide Statement of Net Position are also reported on the Statement of Net Position – Proprietary Funds. Annual depreciation expense, related to depreciable assets, shall be presented on the government-wide Statement of Activities, under the Expenses column, within the appropriate governmental activity, as well as on the Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds.

In addition, the Notes to the Financial Statements shall include the following disclosures:

- A statement as to where capital assets are reported in the government-wide financial statements
- The Village's definition of capital assets and the cost basis utilized to report these assets
- Whether accumulated depreciation is reported and, if so, the depreciable lives and methods of depreciation
- A reconciliation of changes in the governmental and business-type activities' capital assets during the year, including beginning balance, increases, decreases and ending balances
- Total depreciation expenses, categorized by governmental and business-type activity
- Commitments under long-term construction projects
- Pertinent data regarding capital and operating leases

6.0 Capital Asset Accountability

It is essential to maintain records that demonstrate accountability for capital assets acquired and constructed by the Village. To maintain adequate accountability, the Village shall conduct a periodic physical inventory for capital assets and adjust its records accordingly. This inventory shall be conducted, at a minimum, on a bi-annual basis prior to the end of the applicable fiscal year.

7.0 Impairments of Capital Assets

A capital asset is considered impaired when its service utility has declined significantly and unexpectedly. All Village losses due to impairments will be recorded in compliance with GASB 42 and all other applicable GASB statements.



8.0 Disposal of Capital Assets

Disposal of capital assets shall be authorized by the Board of Trustees. Disposal may be accomplished through sale, by public auction, or declared of no useful value and salvaged. When an asset is disposed of, its cost, and related accumulated depreciation, is classified as disposed in the Village's capital asset inventory and removed from the capital assets reported in the Village's financial statements. Proceeds received from the disposal of governmental activities capital assets are recorded in the Village's General Fund; proceeds received from the disposal of business-type activities capital assets are recorded in the appropriate proprietary fund.

When an asset is disposed of, supporting documents shall be submitted to the Finance Department. The disposal will be recorded with the effective date given on the form. Depreciation will be recorded including the appropriate gain or loss if applicable.

Board Approved:



8C

Page 1 / 1

Sales Quote

KIESLER POLICE SUPPLY
2802 SABLE MILL RD
JEFFERSONVILLE, IN 47130

Bill-to Customer

BURR RIDGE POLICE DEPARTMENT
7660 COUNTY LINE ROAD
BURR RIDGE, IL 60527

Ship-to Address

Your Reference

Bill-to Customer No. L70370

Tax Registration No.

Salesperson

CRAIG

Email

Home Page

Phone No.

No. Q118285

Document Date February 2, 2021

Due Date March 4, 2021

Payment Terms

Payment Method

Tax Identification Type Legal Entity

Shipment Method

Burr Ridge PD - United Shield

Kristopher Garcia E-mail kgarcia@burr-ridge.gov

TX 1-630-323-8181

Kiesler Note

PRICING HELD PER UNITED SHIELD

Drop Ship

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
PART NUMBER	UNIT-BR-20X34-III+LW-WVP-PL-SHIELD LIGHTWEIGHT III+ 20" X 30" CURVED WVP 23.9 LBS POLICE LOGO RHKEEE	4	EACH	5,605.00	22,420
SHIPPING	Shipping	1	EACH	150.00	150
	Amount Subject to Sales Tax	0.00			
	Amount Exempt from Sales Tax	22,570.00			
			Subtotal		22,570.00
			Total Tax		0.00
			Total \$ Incl. Tax		22,570.00
			Tax Amount		0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220**RETURNED GOODS POLICY**

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee














DEFECTIVE MERCHANDISE POLICY

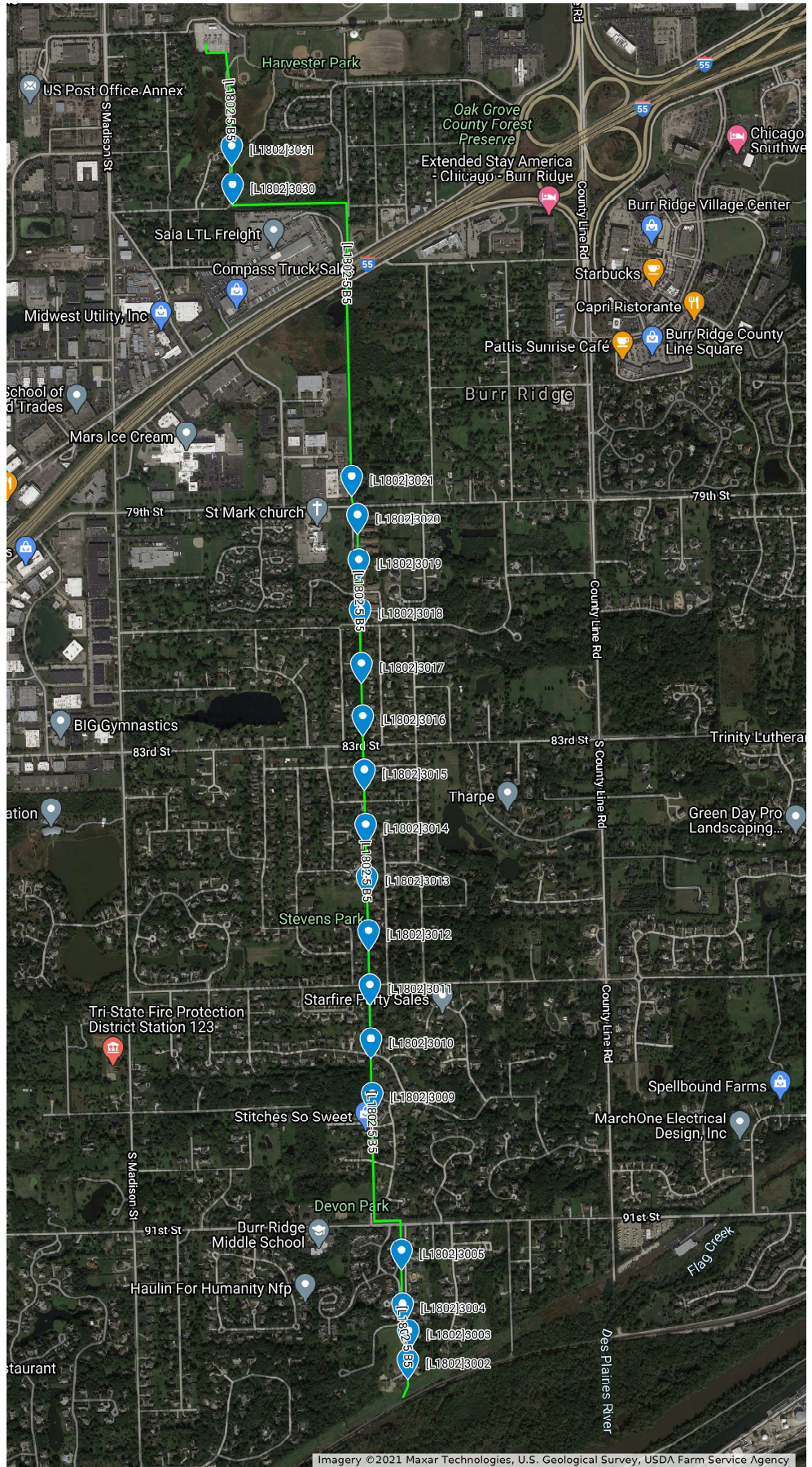
We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

L1802-5

-  [L1802]3002
-  [L1802]3003
-  [L1802]3004
-  [L1802]3005
-  [L1802]3009
-  [L1802]3010
-  [L1802]3011
-  [L1802]3012
-  [L1802]3013
-  [L1802]3014
-  [L1802]3015
-  [L1802]3016
-  [L1802]3017
-  [L1802]3018
-  [L1802]3019
-  [L1802]3020
-  [L1802]3021
-  [L1802]3030
-  [L1802]3031
-  [L1802-5 B5



2021 ComEd Inventory and Hours Estimates

Region	Work Area	Site Comments	From Structure	To Structure	Closest Veg. Clearance	Date Inspected	Estimated Hours	COST
South	1802	Elm and Blk wnt in ebz struc needs triiming back to trigger. elm at 14 and Blk at 13. Tagged in orange	3002	3003	13	1/7/2021	5	\$ 1,563.75
South	1802	Listed S to N. Locust needs 15 @ 13. Maple needs 20 @ 18. Spruce near N tower at 13-14, all need 15. Tagged in orange. BURR RIDGE TAP FOCUS AREA	3004	3005	13	1/7/2021	7	\$ 2,189.25
South	1802	S to N record. Hick wbz Mid @ 15 needs 17. Oak @ 13 need 17. hick @ 14 needs 17. box at 18 needs 20. All tagged in orange Burr ridge tap Focus area	3009	3010	13	1/7/2021	10	\$ 3,127.50
South	1802	S to N record. oak @ 15 need 17. Juniper 18 needs 20. Blk wlt @ 15 needs 17. Pine in wz @ 16, needs 20 but may not achieve. 2 Pine 14 ned 15. . All tagged in orange Burr ridge tap Focus area	3010	3011	14	1/7/2021	7	\$ 2,189.25
South	1802	S to N record. Pine 14 needs 15. Spruce 17 needs 20 WZ. . All tagged in orange Burr ridge tap Focus area	3011	3012	14	1/7/2021	4	\$ 1,251.00
South	1802	S to N record. Pine 19 needs 20 . All tagged in orange Burr ridge tap Focus area	3012	3013	19	1/7/2021	3	\$ 938.25
South	1802	S to N record. Mul 14 needs 15. . All tagged in orange Burr ridge tap Focus area	3013	3014	14	1/7/2021	3	\$ 938.25
South	1802	S to N record. Pine 17 need 20. several Arb in wz at 18 need 20. Blu spruce 15 wz needs 20. . . All tagged in orange Burr ridge tap Focus area	3014	3015	15	1/7/2021	5	\$ 1,563.75
South	1802	S to N record. riv birch @ 17 needs 20 wz. Oak in wbz at 20 needs 24. Spruc at 20 needs 24, Blk wal @14 needs 15.. . All tagged in orange Burr ridge tap Focus area	3015	3016	14	1/7/2021	8	\$ 2,502.00
South	1802	S to N record. Elm at 15 needs 20. Oak at 13 needs 15 . All tagged in orange Burr ridge tap Focus area	3016	3017	13	1/7/2021	5	\$ 1,563.75
South	1802	S to N record. Oak at 15 needs 17 oak at 15 needs 17. Oak at 16 needs 17. Buck at 13 needs 17. Largeoak at 14,15 needs 17 (w of fence) . All tagged in orange Burr ridge tap Focus area	3017	3018	13	1/7/2021	8	\$ 2,502.00
South	1802	S to N record. Ash at 16 neds 17 wbz. Both BZ have cat3. consider pruning all BZ trees . All tagged in orange Burr ridge tap Focus area	3018	3019	16	1/7/2021	6	\$ 937.26
South	1802	locust @sign 16'. 2 oaks in wz @20 cat3 should be trimmed	3020	3021	16	1/7/2021	6	\$ 937.26
South	1802	S to N record. locust at 15 needs 17. All tagged in orange Burr ridge tap Focus area	3030	3031	15	1/7/2021	3	no cost - located north of 155
						Total Est Hours	80	\$ 22,203.27

VILLAGE OF BURR RIDGE

8E

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 2/22/2021

PAYMENT DATE: 2/23/2021

FISCAL 20-21

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 127,452.10	\$ 127,452.10
23	Hotel/Motel Tax Fund	163.97	163.97
51	Water Fund	299,266.90	299,266.90
52	Sewer Fund	483.19	483.19
61	Information Technology	2,752.59	2,752.59
71	Police Pension Fund	5,200.00	5,200.00
	TOTAL ALL FUNDS	<u>\$ 435,318.75</u>	<u>\$ 435,318.75</u>

PAYROLL

PAY PERIOD ENDING February 6, 2021

	TOTAL
	PAYROLL
Administration	\$ 17,622.06
Finance	8,422.49
Police	100,926.02
Public Works	35,802.67
Water	25,069.47
Sewer	5,588.51
TOTAL	<u>\$ 193,431.22</u>
GRAND TOTAL	<u><u>\$ 628,749.97</u></u>

02/17/2021 08:27 PM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 02/22/2021 - 02/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5010	Legal Services Dec20	Storino, Ramello, & Durkir	01/28/21	01/28/21	25,027.50
10-1010-50-5015	Prosecution Services Dec20	Storino, Ramello, & Durkir	01/28/21	01/28/21	1,230.70
10-1010-50-5020	Translation of Referendum for 04	DuPage Federation on Humar	02/01/21	6585	55.00
10-1010-50-5030	Telephone B & C	Call One	02/15/21	376560	34.36
10-1010-80-8010	B & C Employee Relations Flowers	Vince's Flowers & Landscap	02/04/21	11137-F	85.95
10-1010-80-8025	Sgt. Promotional Leadership Exam	Personnel Strategies, LLC	02/08/21	02/08/21	4,800.00
Total For Dept 1010 Boards & Commissions					31,233.51
Dept 2010 Administration					
10-2010-50-5030	Telephone Admin	Call One	02/15/21	376560	566.96
10-2010-50-5075	Inspections Jan21	B&F Construction Code Serv	02/04/21	13996	6,231.12
10-2010-50-5075	Plan Reviews Permit 20-316	B&F Construction Code Serv	01/25/21	55484	150.00
10-2010-50-5075	Building Inspections Jan21	Don Morris Architects P.C.	01/31/21	01/31/21	6,005.00
Total For Dept 2010 Administration					12,953.08
Dept 4010 Finance					
10-4010-50-5020	Consulting w/e 01/31/21	GovTemps USA, LLC	02/04/21	3671731	857.50
10-4010-50-5020	Consulting w/e 02/07/21	GovTemps USA, LLC	02/11/21	3675788	1,935.50
10-4010-50-5030	Telephone Finance	Call One	02/15/21	376560	171.81
Total For Dept 4010 Finance					2,964.81
Dept 4020 Central Services					
10-4020-50-5081	Insurance FSA Jan21	Discovery Benefits, Inc.	01/31/21	0001287609	50.00
10-4020-50-5085	Rentals Vehicle Barriers	ARX Perimeters, LLC	02/05/21	1052	3,150.50
10-4020-50-5085	Rentals Traffic Blocks	RoadSafe Traffic Systems,	01/31/21	RT287179	2,088.00
10-4020-60-6010	Kitchen Coffee Supplies PD	Commercial Coffee Service,	01/27/21	159853	128.60
Total For Dept 4020 Central Services					5,417.10
Dept 5010 Police					
10-5010-40-4032	#47W6686 L/S Shirt, Navy Poly/Ra	Ray O'Herron Co., Inc.	12/09/20	2071157	54.50
10-5010-40-4032	#97R6686 S/S Shirt, Navy Poly/Ra	Ray O'Herron Co., Inc.	12/09/20	2071157	148.50
10-5010-40-4032	#8110X-NB Mock T-Neck, Navy	Ray O'Herron Co., Inc.	12/09/20	2071157	84.00
10-5010-40-4032	Embroidery for Mock T-Neck	Ray O'Herron Co., Inc.	12/09/20	2071157	24.00
10-5010-40-4032	Bates, Boot GX-8 Gortex 8"	Ray O'Herron Co., Inc.	12/09/20	2071157	130.00
10-5010-40-4032	39300-86 Trouser Cargo, Navy Pol	Ray O'Herron Co., Inc.	01/26/21	2082688	87.00
10-5010-40-4032	SGK100 Gloves, Kevlar Search	Ray O'Herron Co., Inc.	01/29/21	2083955	29.99
10-5010-50-5020	Jan21 Minimum Commitment	LexisNexis Risk Solutions	01/31/21	1267894-20210131	150.00
10-5010-50-5030	Outside Emergency	Call One	02/15/21	376560	57.26
10-5010-50-5030	Telephone Police	Call One	02/15/21	376560	944.93
10-5010-50-5051	Unit 1612 Maintenance	B & E Auto Repair Service	01/18/21	138378	33.00
10-5010-50-5051	Unit 1304 Maintenance	B & E Auto Repair Service	01/19/21	138382	24.95
10-5010-50-5051	Unit 1711 Maintenance	B & E Auto Repair Service	01/19/21	138384	24.95
10-5010-50-5051	Unit 2002 Maintenance	B & E Auto Repair Service	01/21/21	138404	51.95
10-5010-50-5051	Unit 1817 Maintenance	B & E Auto Repair Service	01/28/21	138444	27.95
10-5010-50-5051	Unit 1707 Maintenance	B & E Auto Repair Service	02/09/21	138524	51.95
10-5010-50-5051	Unit 1809 Maintenance	B & E Auto Repair Service	02/12/21	138548	24.95
10-5010-50-5051	Car Washes PD	Fuller's Car Wash	01/31/21	7656	82.99
10-5010-50-5095	Towing Charge	Tom & Jerry Tire & Service	02/12/21	2624	235.00
10-5010-60-6000	Office Supplies	Runco Office Supply	02/10/21	817016-0	11.98
10-5010-60-6000	Office Supplies	Runco Office Supply	02/10/21	817016-0	11.98
Total For Dept 5010 Police					2,291.83
Dept 6010 Public Works					

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 02/22/2021 - 02/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	878	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	01/19/21	1019	73.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	01/26/21	1171	78.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	02/02/21	1311	73.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	02/09/21	1458	95.68
10-6010-40-4042	Uniform Allowance Wolfram	Red Wing Business Advanta	02/10/21	20210210030022	150.00
10-6010-50-5030	Telephone PW	Call One	02/15/21	376560	286.34
10-6010-50-5030	PW Fax	Call One	02/15/21	376560	57.29
10-6010-50-5030	PW Phone Line	Call One	02/15/21	376560	206.21
10-6010-50-5030	PW Rustic Acres	Call One	02/15/21	376560	57.27
10-6010-50-5051	2012 F450 Dump Truck Maintenance	Willowbrook Ford	01/15/21	6341639	1,407.45
10-6010-50-5051	2014 Ford Explorer Maintenance	Willowbrook Ford	02/11/21	6343368	253.85
10-6010-50-5054	Maintenance Street Lights	Rag's Electric, Inc.	02/03/21	22797	2,724.49
10-6010-50-5054	Maintenance Street Lights	Rag's Electric, Inc.	01/28/21	22793	1,181.50
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	01/25/21	22786	1,962.92
10-6010-50-5055	Maintenance Traffic Signals	COMED	02/05/21	3699071070 Feb21	42.95
10-6010-50-5055	CLR traffic signal maint - quart	Cook County Treasurer	01/03/21	2020-4	1,253.25
10-6010-50-5056	2021 Parkway Tree Trimming	Winkler's Tree Service, Ir	02/05/21	123742	34,498.80
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	01/12/21	878	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	01/19/21	1019	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	01/26/21	1171	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	02/02/21	1311	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	02/09/21	1458	4.50
10-6010-50-5096	Payment for damaged mailbox	Cindy O'Malley	02/05/21	02/05/21	75.00
10-6010-50-5096	Payment for damaged mailbox	Laura Valcour	02/05/21	02/05/21	75.00
10-6010-60-6000	Office Supplies	Runco Office Supply	12/04/20	809879-0	99.45
10-6010-60-6010	Ford F450 Oil Pan	Westown Auto Supply Co. Ir	01/27/21	88881B	83.56
10-6010-60-6010	Tax Refund Charged in Error	Westown Auto Supply Co. Ir	01/29/21	88899B	(3.20)
10-6010-60-6020	Gasoline & Oil	Al Warren Oil Com., Inc.	02/02/21	W1367516	499.05
10-6010-60-6020	Gasoline & Oil	Al Warren Oil Com., Inc.	02/10/21	W1369427	199.00
10-6010-60-6040	Global Core TC Hose 4000 psi	Bristol Hose & Fittings, I	02/03/21	3449254	598.70
10-6010-60-6040	Quick Coupler	Bristol Hose & Fittings, I	02/03/21	3449223	70.82
10-6010-60-6040	Alloy Chain/Hammerlok Link	John Sakash Company, Inc.	02/04/21	430694	272.72
10-6010-60-6041	(2) 6 Hole Zytel Hubcap	FleetPride, Inc.	02/08/21	68103582	44.16
10-6010-60-6042	High Performance Cold Patch	K-Five Hodgkins, LLC	12/17/20	28371	590.15
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/28/21	752705	3,515.38
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/29/21	753458	10,149.83
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	01/30/21	754009	1,609.37
10-6010-60-6060	Bulk Rock Salt	Compass Minerals America,	02/02/21	755732	1,714.48
10-6010-60-6060	BEET HEET Super Severe	K-Tech Specialty Coatings,	01/31/21	202101-K0101	5,471.69
Total For Dept 6010 Public Works					69,569.38
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Repair Leak at Village Hall	All American Exterior Sol	01/27/21	36973	408.00
10-6020-50-5052	Repair Leak at Public Works	All American Exterior Sol	01/27/21	36974	390.00
10-6020-50-5052	Exterior Lights at Public Works	Rag's Electric, Inc.	01/25/21	22790	1,217.70
10-6020-50-5052	42 Duplicate Keys/Stamped	Suburban Door Check & Loc	02/05/21	533899	117.60
10-6020-50-5052	Repair/Labor VAV boxes PD	Trane U.S. Inc.	12/31/20	311392622	1,664.00
10-6020-50-5052	Return Temperature Sensors	Trane U.S. Inc.	10/05/20	311184569	(1,883.87)
10-6020-50-5052	Repair/Labor VAV Boxes PD	Trane U.S. Inc.	02/01/21	311465843	720.00
10-6020-50-5058	Mat rentals - PD	Breens Inc.	01/26/21	1172	36.00
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	01/26/21	1172	44.50

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5058	Mat rentals - PD	Breens Inc.	02/02/21	1312	36.00
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	02/02/21	1312	44.50
10-6020-50-5058	Mat rentals - PD	Breens Inc.	02/09/21	1459	36.00
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	02/09/21	1459	44.50
10-6020-50-5058	Windsor Aerator	COMED	02/05/21	9342034001 Feb21	19.84
10-6020-50-5080	Lakewood Aerator	COMED	02/05/21	9258507004 Feb21	19.84
10-6020-60-6010	Operating Supplies	Government Forms and Suppl	01/29/21	0325986	61.50
10-6020-60-6010	Operating Supplies	Industrial Electric Supply	02/10/21	S100000417.001	46.28
Total For Dept 6020 Buildings & Grounds					3,022.39
Total For Fund 10 General Fund					127,452.10
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Gateway Sign	COMED	02/04/21	1153168007 Feb21	39.10
23-7030-50-5075	Median Lighting Gateway Projects	COMED	02/05/21	1319028022 Feb21	87.97
23-7030-50-5075	Entryway Sign	COMED	02/08/21	2257153023 Feb21	36.90
Total For Dept 7030 Special Revenue Hotel/Motel					163.97
Total For Fund 23 Hotel/Motel Tax Fund					163.97
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	878	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	01/19/21	1019	67.34
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	01/26/21	1171	71.34
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	02/02/21	1311	67.34
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	02/09/21	1458	80.54
51-6030-50-5020	(13) Coliform Samples	Envirotest Perry Laborato	01/25/21	21-134954	130.00
51-6030-50-5030	Telephone Water	Call One	02/15/21	376560	257.71
51-6030-50-5050	Autogun Repairs	Core & Main LP	01/28/21	M975573	1,060.00
51-6030-50-5067	Supplies Equipment	Underground Pipe & Valve C	02/09/21	047429	1,576.00
51-6030-50-5070	Tollway Relocation Project	Mackie Consultants, LLC	02/10/21	75975	820.00
51-6030-50-5080	Well #1	COMED	02/08/21	0793668005 Feb21	304.66
51-6030-50-5080	Well #5	COMED	02/05/21	4497129114 Feb21	25.33
51-6030-50-5080	2M Tank	COMED	02/05/21	9256332027 Feb21	117.64
51-6030-60-6010	Operating Supplies	Grainger, Inc.	02/02/21	9792501901	125.70
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/27/21	9786507955	33.52
51-6030-60-6010	Operating Supplies	Grainger, Inc.	01/29/21	9789362879	210.47
51-6030-60-6010	Operating Supplies	USA Blue Book	01/28/21	487300	96.85
51-6030-60-6020	Gasoline & Oil	SuperFleet MasterCard	01/26/21	01/26/21	962.73
51-6030-60-6040	Sensus Meters	Core & Main LP	02/02/21	N676210	3,174.00
51-6030-60-6040	Meter Supplies	Core & Main LP	12/08/20	N441859	2,032.39
51-6030-60-6070	Water Purchases Jan21	Village of Bedford Park	02/05/21	0020060000 Jan21	268,755.00
51-6030-60-6070	116 W. 59th Street	Village of Hinsdale	02/02/21	3108491 Jan21	143.59
51-6030-60-6070	120 W. 59th Street	Village of Hinsdale	02/02/21	3108540 Jan21	352.01
51-6030-60-6070	126 W. 59th Street	Village of Hinsdale	02/02/21	3108511 Jan21	120.15
51-6030-60-6070	134 W. 59th Street	Village of Hinsdale	02/02/21	3108531 Jan21	200.91
51-6030-60-6070	204 W. 59th Street	Village of Hinsdale	02/02/21	3108351 Jan21	147.50
51-6030-60-6070	208 W. 59th Street	Village of Hinsdale	02/02/21	3101237 Jan21	150.54
51-6030-60-6070	216 W. 59th Street	Village of Hinsdale	02/02/21	3101225 Jan21	174.42
51-6030-60-6070	224 W. 59th Street	Village of Hinsdale	02/02/21	3108363 Jan21	142.73
51-6030-60-6070	5885 S. Giddings Avenue	Village of Hinsdale	02/02/21	3107810 Jan21	311.19

02/17/2021 08:27 PM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 02/22/2021 - 02/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6070	5905 S. Grant Street	Village of Hinsdale	02/02/21	3108560 Jan21	143.16
51-6030-70-7000	Sensus 6502-GB GPS Scanners	Core & Main LP	12/08/20	N233111	14,350.00
51-6030-70-7000	Sensus Meter Equipment	Core & Main LP	12/08/20	N446640	2,990.00
Total For Dept 6030 Water Operations					299,266.90
Total For Fund 51 Water Fund					299,266.90
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	01/12/21	878	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	01/19/21	1019	11.43
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	01/26/21	1171	12.43
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	02/02/21	1311	11.43
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	02/09/21	1458	14.73
52-6040-50-5030	Telephone Sewer	Call One	02/15/21	376560	28.63
52-6040-50-5080	Highland Field Lift Station	COMED	02/08/21	0099002061 Feb21	46.97
52-6040-50-5080	Chasemoor Lift Station	COMED	02/05/21	0356595009 Feb21	167.71
52-6040-50-5080	Arrowhead Lift Station	COMED	02/08/21	7076690006 Feb21	165.23
Total For Dept 6040 Sewer Operations					483.19
Total For Fund 52 Sewer Fund					483.19
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	Video Post Production Services	0 Electric Brain Media, LLC	02/11/21	02/11/21	240.00
61-4040-50-5020	IT Support	Orbis Solutions	02/11/21	5571127	1,100.00
61-4040-50-5061	Adjudication Monthly Fee Jan21	Municipal Systems, Inc.	01/31/21	2021-01-10	1,250.00
61-4040-60-6010	Surface Go Power Supply	Orbis Solutions	02/11/21	5571127	21.34
61-4040-60-6010	B3P22A Matte Black	Warehouse Direct, Inc.	08/31/20	4754955-0	71.75
61-4040-60-6010	B3P24A Gray	Warehouse Direct, Inc.	08/31/20	4754955-0	69.50
Total For Dept 4040 Information Technology					2,752.59
Total For Fund 61 Information Technology Fund					2,752.59
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-50-5062	2020 Pension Modeler	Foster & Foster Inc.	02/05/21	18961	5,200.00
Total For Dept 4050 Police Pension					5,200.00
Total For Fund 71 Police Pension Fund					5,200.00

02/17/2021 08:27 PM

User: asullivan

DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

EXP CHECK RUN DATES 02/22/2021 - 02/22/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
		Fund 10 General Fund			127,452.10
		Fund 23 Hotel/Motel Tax Fund			163.97
		Fund 51 Water Fund			299,266.90
		Fund 52 Sewer Fund			483.19
		Fund 61 Information Technology F			2,752.59
		Fund 71 Police Pension Fund			5,200.00
		Total For All Funds:			435,318.75