



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
VILLAGE HALL – BOARD ROOM**

AGENDA

**Monday, July 26, 2021
7:00 P.M.**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PRESENTATIONS AND PUBLIC HEARINGS

A. Swearing-In of Four New Police Officers

4. CONSENT AGENDA

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

A. * Approval of Regular Board Meeting of June 28, 2021

B. * Approval of Pathway Commission of July 14, 2021

C. * Approval of Plan Commission of July 19, 2021

6. ORDINANCES

A. Consideration of an Ordinance Amending Sections 25.09 and 25.11 of Chapter 25, Entitled "Liquor Control," of the Burr Ridge Municipal Code

B. * Approval of an Ordinance Granting an Amendment to PUD Ordinance #A-834-15-20 to Establish Phase I Streetscape Improvements (PC-02-2021: Burr Ridge Village Center PUD – Hassan)

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

7. RESOLUTIONS

- A. Consideration of a Resolution Recognizing the Retirement After 21 Years of Service to the Village of Burr Ridge Police Department Records Coordinator Cristina Henderson

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve a Request for a Special Use for Amended Outdoor Dining at a Restaurant (Z-06-2021: 114 Burr Ridge Parkway – Salamone)
- B. Consideration of a Plan Commission Recommendation to Approve a Request for Special Uses to Amend the Outdoor Space Adjacent to Building 4 of the Village Center to add a Patio with an Awning to Accommodate Outdoor Dining and for Outdoor Dining at a Permitted Restaurant Use and to Approve a Request for a Special Use to Permit a Restaurant with Hours of Operation Exceeding Midnight at the Village Center (Z-09-2021: 720-730 Village Center Drive – Kostandinov)
- C. Consideration of a Plan Commission Recommendation to Deny a Request for Text Amendments to Section IV of the Zoning Ordinance to Permit Detached Accessory Buildings in Interior Side Yards (Z-07-2021: Panico)
- D. Consideration of Revised Village Organizational Chart
- E. Consideration of a One-Year Contract for Communications Services to Kaleidoscope Marketing of St. Louis, MO in the Amount of \$49,000
- F. * Approval of a Plan Commission Recommendation to Approve a Request for Re-Zoning from R-1 Residential to R-2A Residential (Z-10-2021: 6547 County Line Road – Klein)
- G. * Approval of an Award to Revize of Troy, Michigan, for a New Village Website and Related Services in the Amount of \$17,460
- H. * Approval of Emergency Purchase of Services Under an Emergency Declaration for Tree Debris Removal by Landworks of Bolingbrook, IL in the Amount of \$40,000, and by Kramer Tree Specialists of West Chicago, IL in the Amount of \$11,281
- I. * Approval of Emergency Purchase of Parts and Services Under an Emergency Declaration for Electrical Service Restoration at the South Water Tower and Pump Station from RAG's Electric of Woodridge, IL in the Amount of \$7,930.26
- J. * Approval of Recommendation to Award Contract for Pedestrian Bridge Refinishing to Allied Painting Service of St. Charles, IL in the Amount of \$12,900
- K. * Approval of Purchase of Parts and Services for Water Valve Repair Assessment on the Bedford Park Water Transmission Main from Underground Pipe & Valve of Shorewood, IL in the Amount of \$31,238.60 and Unique Plumbing of Brookfield, IL in the Amount of \$12,310

- L. * Approval of Temporary Sign Placements Requested by the Burr Ridge Park District Foundation for the Pedal the Parks Event on Sunday, September 12, 2021
- M. * Accept and File Letter of Intent to Retire of Police Records Coordinator Cristina Henderson
- N. * Approval of Vendor List Dated July 12, 2021, in the Amount of \$924,750.09 for all Funds, plus \$203,528.53 for Payroll for the Pay Period Ending June 26, 2021, for a Grand Total of \$1,128,278.62, Which Includes Special Expenditures of \$644,131.64 to Brothers Asphalt Paving for the 2021 Road Program
- O. * Approval of Vendor List Dated July 26, 2021, in the Amount of \$624,371.83 for all Funds, plus \$199,028.31 for Payroll for the Pay Period Ending July 10, 2021 for a Grand Total of \$823,400.14, Which Includes No Special Expenditures

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING AUGUST 9, 2021 @ 7:00PM

July 26, 2021 Board Meeting – Staff Summary

3. PRESENTATIONS AND PUBLIC HEARINGS

A. Swearing-In of New Police Officers

It is customary practice of the Village to formally swear-in new police officers at a Board meeting once they have completed training at the police academy. Due to the pandemic, we have not been able to conduct these public ceremonies. Since the start of the pandemic, we have hired and trained four new police officers that will be sworn in by Village Clerk Schaus at Monday's meeting. We will welcome Officers Travis Madler, Patrick O'Kelly, Robert Dumitru, and Mary Murphy.

6. ORDINANCES

A. Amend Chapter 25, "Liquor Control" of the Municipal Code

Patti's Café applied to modify their hours for serving liquor; currently, they hold a Class T license to serve liquor on weekends from 7:30 am to 2:30 pm. Due to the success of their weekend sales, Patti's requests to modify their license to seven days a week from 7 am to 2:30 pm. Since they are the only holder of a Class T license, staff recommends modification of the Class T license to meet the applicant's needs while revising the fee to \$1,500 from \$1,000. Additionally, two other restaurants (Are We Live and Johnny Cabs) that have been approved on a zoning basis to serve liquor have applied for Class H licenses, which is the standard classification for full-service restaurants. The fee for a Class H license is \$2,000 annually. Finally, Kohler Spa has applied for a Class B liquor license. A Class B license is intended for alcohol to be served on premises under the guise of an ancillary use (such as a restaurant within a hotel or a bistro within Kohler Spa) and is \$2,000 annually. These licenses would simply be created if this Ordinance were approved; it is the duty of the Liquor Commissioner to assign these licenses in final.

It is staff's recommendation: That the ordinance be approved.

B. Amendments to the Streetscape at the Village Center

Please find attached an ordinance approving amendments to the Village Center PUD related to Phase I of the Village Center Drive modernization project. The Board directed staff to create this ordinance at their June 28 meeting.

It is staff's recommendation: That the ordinance be approved.

7. RESOLUTIONS

A. Retirement of Records Coordinator Cristina Henderson

Attached is a Resolution of Appreciation for Records Coordinator Cristina "Tina" Henderson, who retired on July 9, 2021. Tina has worked for the Village for 21 years,

since February 14, 2000. Tina's 21 years of service have seen many changes and advancements, both in her personal career and the growth and development of the Police Department. The attached Resolution provides a brief summary of Tina's many contributions to the Village of Burr Ridge. We thank her for her dedication to Burr Ridge and wish her well in retirement.

It is staff's recommendation: That the Resolution of Appreciation be adopted.

8. CONSIDERATIONS

A. Amend Outdoor Dining at 114 Burr Ridge Parkway

Please find attached a letter from the Plan Commission recommending approval for amended outdoor dining at Capri Express, located at 114 Burr Ridge Parkway. The request entails adding an awning over the existing outdoor dining area. No additional seating would be added and table service would not be offered as part of a continued practice. No public comment was received for this petition.

It is staff's recommendation: That staff be directed to prepare an Ordinance approving the special use.

B. Approve Special Uses for Restaurant at 720-730 Village Center Drive

Please find attached a letter from the Plan Commission recommending approval for two special uses and a PUD amendment at Building 4 of the Village Center to accommodate the creation of an outdoor dining patio with retractable structure, outdoor dining itself on said patio, and the ability to operate until 1am, all to develop a 12,000-square foot restaurant at 720-730 Village Center Drive, previous location of Loft and Banana Republic, called Pella. The primary issues discussed were that of parking, site planning, architecture, hours of operation, and noise. Public comment was provided in opposition to the proposed hours of operation (the petitioner requested to stay open until 2am). The Plan Commission ultimately recommended approval of the petitions, including recommending cessation of outdoor activities at 11pm and indoor activities at 1am, among other conditions.

It is staff's recommendation: That staff be directed to prepare an Ordinance approving the special uses and PUD amendment.

C. Deny Text Amendments for Detached Buildings

Please find attached a letter from the Plan Commission recommending denial of a request for text amendments to Section IV of the Zoning Ordinance to permit the building and location of detached buildings accessory to residential uses, specifically detached garages, in interior side yards of properties located in Residential Districts. The petitioner requested an amendment to the Zoning Ordinance to allow construction of a detached accessory garage in the interior side yard of a property on Fars Cove. Ultimately, the Plan Commission felt that the statutory findings of fact for the request in the petition were not met due to the request's inconsistency with the general regulations found in the Zoning Ordinance,

and recommends that the Board deny the request for text amendments. No public comment was received on this petition.

It is staff's recommendation: That staff be directed to prepare an Ordinance denying the text amendments.

D. Revised Village Organizational Chart

At this time, several positions within the Village are vacant; Board approval is required to fill any vacant staff position. Staff recommends that the Village consider the status of most of the vacant positions in a single agenda item to allow for more cohesive discussion on the Village organizational structure more broadly.

Administration Department Reporting Structure

- The Village Administrator recommends that Executive Assistant Julie Tejkowski assume supervision of the “Front Office” in the Administration Department, comprised of Ms. Tejkowski herself, the Principal Office Clerk, the part-time Receptionist, and the Intern (who previously was an additional part-time Receptionist but handles many of the same duties of a part-time Receptionist). The Front Office handles all non-emergency inbound calls for service with very few exceptions (approximately 50-100 per day), including in-person visitors to Village Hall and via phone, including many related clerical duties.
- Ms. Tejkowski’s current responsibilities include providing administrative support to the Village Administrator and Mayor/Board as well as managing human resource and risk management programs, but also directs many Front Office tasks on behalf of the Village Administrator without management oversight of staff. The Assistant/Village Administrator has historically supervised the Front Office; however, this approach will allow for significantly streamlined management efficiency of Front Office responsibilities.
- Because Ms. Tejkowski would assume management duties of three employees, I recommend that she receive a \$5,000 increase in her annual compensation.

Community Engagement Analyst

Administration Department / Reports to Village Administrator (or their designee)
Salary Range 107 (\$57,379-83,215)

- The position of Community Engagement Analyst (CEA) would generally mimic the duties of the Communications and Public Relations Coordinator (CPRC). The CEA would continue to manage and execute special events, website services, act as staff liaison to the Veterans Memorial Committee, but have the added responsibilities of working with external groups such as Park and School Districts, HOA’s, etc. on programs, events, and other issues where the interest of those groups and the Village align beyond the realm of special events.
- The physical creation, editing, and distribution of communications services is proposed to be outsourced to a private company (proposed elsewhere on this agenda as Kaleidoscope Marketing), but remain managed by the CEA. The

purpose of this is to allow this position more working capacity related to community engagement and special projects which cannot be achieved due to the CPRC's current stated duties, as well obtain necessary graphic design and marketing skills which are challenging to recruit in the public sector.

Community Service Officer

Police Department / Reports to Deputy Chief of Police (or their designee)
Salary Range 105A (\$49,143-68,764)

- The creation of a Community Service Officer (CSO) position in the Police Department is recommended to address code compliance and non-sworn law enforcement calls for service in the Village, such as traffic management, non-moving violations, animal control, as well as assist with certain back-of-house duties within the Police Department, such as fleet and uniform management. The CSO would be a uniformed employee driving a marked Village vehicle, working standard business hours and days but be eligible for overtime if and when their services are required outside of their normal shift.
- The Village receives many code compliance and non-sworn law enforcement calls for service per day; currently, the Village diverts civilian or sworn personnel to handle these tasks, taking them away from their primary duties. A dedicated employee to handle the specific nature and quantity of these calls for service is required if the responses to these calls is expected to be prompt and thorough.
- CSO's are currently employed by many comparable municipalities, including Oak Brook, Hinsdale, Clarendon Hills, and Western Springs, and have been proven to complement civilian and sworn staff which allows for better allocation of existing staff resources. A CSO would be classified as an IMRF employee (instead of in the Police Pension) as well as not be subject to the extensively-long hiring process which is required to hire sworn personnel.

Police Administrative Services Manager

Police Department / Reports to Chief of Police (or their designee)
Salary Range 107 (\$57,379-83,491)

- Records Coordinator Tina Henderson retired July 9. At the time of her retirement, Ms. Henderson's position was responsible for a significant number of Police programs and services, including coordinating records management, assisting with ongoing CALEA certification process, and other tasks. Chief Madden completed a review of the role's current job description and has recommended a number of responsibilities be added to this position's duties to assist with oversight of police administrative duties. These duties include the supervision of the Records Division's two other employees; assist with implementation of department shift schedules and preparation of the department budget; reviewing and assisting in revisions to the department's policing policies; and assisting with analysis, amendment, and implementation of any proposed or existing orders as well as management of compliance of said orders. At this time, many of these duties are carried out via ad hoc assignment; revising the locus of management

will allow for further capacity for Chief Madden and Deputy Chief Loftus to focus on department-wide, Village-wide, or regional law enforcement issues.

- I recommend this position be upgraded to Salary Range 107 to align the position's compensation with those in comparable communities to allow for the most competitive candidates to be attracted to this position as well as acknowledge the position's expanded duties and responsibilities. This is an approximately \$8,000 increase in salary range.

Planner

Administration Department / Reports to Village Administrator (or their designee)
Salary Range 107 (\$57,379-83,491)

If the previous staffing revisions are approved, the existing Planner position's duties will be limited to acting as staff liaison to the Plan Commission as well as zoning reviews. Altogether, this work represents approximately 15 hours per week. I recommend that this work be remanded to the Village Administrator; elimination of this position is recommended for several reasons. First, the expected compensation for planners is rapidly increasing. A review of currently-offered Planner positions with Plan Commission-related duties revealed a minimum advertised salary of \$68,765 extending upwards beyond the \$80,000 level. Offering the position at \$68,765 (or above) would bring the total compensation to over \$100,000. Second, the Village received no applicants for the position with any code compliance experience (a part of the Planner's stated job description), and a significant number of applicants expressed negative sentiments at code being included in the job description. Third, with the appointment of Ms. Tejkowski as the Front Office supervisor and the relocation of code compliance services to the Police Department, a similar number of hours of management work per week compared to the balance of the Planner's remaining role will be eliminated from the job duties of the Village Administrator. Elimination of this position will create total savings of approximately \$90,000.

Assistant Water Operator in Charge

Public Works Department / Reports to Water Operator in Charge
Salary Range 107 (\$57,379-83,215)

This position was vacated due to the recent retirement of James Lukas and promotion of Peter Guth to replace Mr. Lukas as Water/Wastewater Supervisor in the Public Works Department. The Assistant Water Operator position serves in support of the Water/Wastewater Supervisor and acts in the capacity of that position's duties and responsibilities in their absence. This is a highly-valuable and responsive position in the structure of Public Works, while also serving as the liaison between Utility Billing and our water customers. Staff recommends this position be filled without changes to its duties, noting that the attached salary structure is subject to the collective bargaining agreement with IUOE Local 150.

Summary

Taken together, these positional revisions will allow for greater organizational effectiveness, streamline the focus of duties of existing personnel, and increase individual staff working capacity-all requiring no additional financial investment.

It is staff's recommendation: That the revisions to the Village's organizational structure be approved and staff directed to fill all positions discussed.

E. Contract for Communications Services

Please find attached a proposal from Kaleidoscope Marketing of St. Louis, MO, in the amount of \$49,000 for annual communications creation and management services. As was stated in agenda item 8D, this contract is proposed to outsource the day-to-day creation of communications services to a third party in the need to create further capacity for the Community Engagement Analyst to perform further necessary duties that are not currently readily addressed. The Community Engagement Analyst would supervise this contractor and its work product.

It is staff's recommendation: That the contract for communications services with Kaleidoscope Marketing be approved.

F. Rezone from R-1 to R-2A Residential District (Klein)

Please find attached a letter from the Plan Commission recommending approval to re-zone the subject property at 6547 County Line Road from R-1 Residential to R-2A Residential. The Plan Commission felt that as all properties surrounding the subject property were already zoned R-2A Residential and that the subject property met all legal requirements for re-zoning to R-2A Residential, the request for re-zoning was appropriate. No conditions were included as part of the recommendation. No public comment was provided.

It is staff's recommendation: That staff be directed to prepare an Ordinance approving the re-zoning of 6547 County Line Road from R-1 Residential to R-2A Residential.

G. Contract for New Village Website Services

The Board included \$20,000 for a new Village website in the FY2022 budget, with the current website being over 7 years old with outmoded technology as well as lacking the expected functionality by external users. The staff-comprised Innovation Committee, comprised of two non-department head employees from each department as well as our two interns, was created to address business process issues (such as the website) within the Village organization; this Committee issued a RFP regarding a new website in May. The Committee's representatives stated that the most important aspects of a new website should be ease of use for external constituents, simplicity in internal function, clean and simple design with few moving pieces, and high-quality security and accessibility for all users. The Committee received four proposals from firms specializing in municipal website design in

response to the RFP. After reviewing the proposals from these firms, the Committee unanimously rated Revize from Troy, Michigan as the proposal which best met the needs of the Village. Among the most important feedback from staff regarding Revize's proposal included the following comments:

- Revize offered the most concise information displays of all submitting vendors, a design that was based off of a Revize study of resident preferences of small municipalities nationally. Staff felt that this research yielded findings which were highly applicable to the needs and expectations of Burr Ridge residents.
- Revize offered the simplest back-end content management tools, ensuring that higher-quality content can be placed on the website in the shortest period of time. Additionally, it allows for users in each department to directly edit the website, promoting departmental ownership of relevant information.
- Revize offered the simplest and most effective website search engine, allowing for greater document access for external users.
- Revize offered the most advanced accessibility options of all submitting vendors, ensuring that all persons seeking to access the Village website have access to tools such as screen readers and responsive font-size adjustment.

The five-year agreement with Revize is \$17,460 for the first year and \$3,900 annually in years two through five, and includes a free website re-design after year four of the agreement; the useful life of this website should exceed five years. Staff expects the new website to be publicly available by the end of the 2021 calendar year, with a public demonstration made at a Board meeting prior to public launch.

It is staff's recommendation: That the contract for the new Village website be awarded to Revize of Troy, Michigan in the amount of \$17,460.

H. Emergency Tree Removal Services

On June 20, 2021, a tornado hit southern DuPage County, including Naperville, Woodridge, Darien, and Burr Ridge. The tornado traversed eastbound approximately along 83rd Street, causing significant damage to the urban forest, power lines, and private property; its impact exceeded the Village's capacity for effective mitigation. The Public Works Department contacted DuPage County Public Works Mutual Aid Network for assistance, which provided crews from the County, IDOT, Bensenville, Glendale Heights, Hinsdale, Itasca, and Western Springs. Also, by a separate arrangement with School District 86 Superintendent Tammy Prentiss and facilitated by the Village, our residents and businesses were afforded a national strike force for damage cleanup in Team Rubicon.

Within 12 hours of the tornado, Mayor Grasso declared an emergency for a seven-day period beginning June 21, 2021, to allow for the temporary waiver of normal purchasing rules related solely to the Village's response to the storm. A 14-day extension of the emergency declaration was approved in resolution by the Village Board at its June 28, 2021 regular meeting. Where mutual aid needed supplementary assistance in removal of tree debris from Village streets and private

properties, two local contractors previously used by the Village were solicited for assistance in the operation.

Attached are the final invoices for four days of labor and equipment provided by Landworks Custom of Bolingbrook, IL in the amount of \$40,000, and Kramer Tree Specialists of West Chicago, IL, in the amount of \$11,281. Special recognition must be provided to Landworks' president and Village resident Joseph Pizzuto, who discounted his company's invoice as a goodwill gesture to the residents and businesses of the Village. The Village received many compliments for its quick and rapid response to storm cleanup, which was made possible by our Public Works team working in concert with the mutual aid agencies and these two contractors. These purchases are not accounted for in the FY2022 Budget, which will be amended at a later date. These items exceed the purchasing authority of the Village Administrator; therefore, they have been placed on the agenda for ratification.

It is staff's recommendation: That the emergency purchase of labor and equipment for tree debris removal from Landworks Custom in the amount of \$40,000 and Kramer Tree Specialists in the amount of \$11,281 be ratified.

I. Electrical Service at the South Water Tower & Pump Station

The tornado of June 20, 2021, traversed west to east approximately along 83rd Street and caused significant damage to the urban forest, power lines and private property. The Village's South Water Tower was in this path, but structurally unaffected. However, the storm knocked down ComEd electric transmission lines along 83rd Street near Madison Street, which subsequently damaged the service conductors into the pump house and control building of the water tower. Once ComEd restored its electric transmission lines, the work to repair and replace these service conductors had to be expedited to restore functionality to the valves, controls, and aircraft warning lights at the tower.

RAG's Electric of Woodridge, IL, is the Village's contractor for street light maintenance, and was contacted regarding the outage. This contractor was able to respond promptly to restore the electric service conductors. The amount of their work was documented on the invoice included herein, in the amount of \$7,930.26. The Water Fund anticipates emergency repairs to the distribution system and allocates funds accordingly. This purchase exceeds the purchasing authority of the Village Administrator and is therefore placed on the agenda for ratification.

It is staff's recommendation: That emergency repair of electrical service for RAG's Electric of Woodridge, IL in the amount of \$7,930.26 be ratified.

J. Pedestrian Bridge Refinishing

The Village maintains three pedestrian bridges in its pathway network; two metal (79th Street near Drew Avenue, Grant Street near Woodcreek Drive) and one wooden (91st Street near Drew Avenue). The bridges require maintenance every 10-15 years to prevent deterioration, provide a safe pathway, and maintain a good appearance. In 2020, Public Works replaced several wood planks and rails that had

rotted, while noting that paint was starting to peel and metal bridges were beginning to show signs of rust. The FY2022 budget included \$18,500 in the Sidewalks/Pathway Fund to refurbish these bridges. Staff solicited quotes from three vendors for refinishing all three pedestrian bridges. Work would include power washing, scraping, sanding, priming and repainting. Quotes for this work were received as follows:

Contractor	Quote
Allied Painting Services - St. Charles, IL	\$12,900
G.O. Painters - Maywood, IL	\$13,920
Celtic Commercial Painting - Woodridge, IL	\$22,475

Allied Painting Services of St. Charles, IL, submitted the lowest quote, which is \$5,600 under budget. This company painted the Village municipal buildings in 2017, while also providing excellent service since then to clean our Village entryway monuments and Veterans Memorial.

It is staff's recommendation: That the Board award a contract for refinishing of the bridges to Allied Painting Services of St. Charles, IL, in the amount of \$12,900.

K. Water Transmission Main Valve Repair

During the Tollway's project to relocate the Village's 36-inch diameter water transmission main under the I-294 Mile Long Bridge, the Water & Wastewater Division of the Public Works Department discovered a water leak originating from a valve on the Village's transmission main. A valve repair of this size required equipment beyond that which our Department possesses; therefore, our Water & Wastewater Supervisor solicited quotes from reputable contractors to assess the situation, agree to a scope of work, and order the necessary parts. Unique Plumbing of Brookfield, IL has successfully performed repair work on the water transmission main, and was the lower of two quotes received.

The Contractor began on June 1, 2021, to excavate and expose the valve in its vault, which revealed that a repair would require replacing the 36-inch valve and flange. The contractor ordered materials from Underground Pipe & Valve Company, an established vendor with the Village for water main repair parts, and was advised that these specialized parts have a long lead time to acquire due to pandemic shortages. The Contractor stabilized the valve and transmission main, awaiting parts. Completion of the valve repair was further suspended as hot, dry weather ensued, which prevents the Village from taking our transmission main offline and using our secondary water supply from Justice-Willow Springs Water Commission. Cooler weather this Fall will enable the work to be scheduled and completed, and the Water & Wastewater Division is continually monitoring the persistent water leak.

The invoice from Underground Pipe & Valve of Shorewood, IL in the amount of \$31,328.60, details the components required for the repair. The invoice from Unique Plumbing in the amount of \$12,310, detail the work involved to excavate and investigate the leak. The invoiced costs from contractors, thus far, for all parts and

services to initiate this valve repair exceed the purchasing authority of the Village Administrator and are therefore placed on the agenda for ratification.

It is staff's recommendation: That the emergency purchase of parts for the water valve repair from Underground Pipe & Valve of Shorewood, IL in the amount of \$31,238.60 and the emergency purchase of services from Unique Plumbing of Brookfield, IL in the amount of \$12,310 be ratified.

L. Temporary Sign Placement for Pedal the Parks

Enclosed is a letter from the Burr Ridge Community Park Foundation requesting approval of temporary sign placements for the Foundation's Pedal the Parks fundraising event on Sunday, September 12. Temporary sign placement is requested at the following locations:

- SW corner of 83rd Street and Madison Street
- SW corner of Burr Ridge Parkway and County Line Road
- SE corner of Madison Street and South Frontage Road
- NE corner of 79th Street and Madison Street
- SW corner of 83rd Street and County Line Road
- SW corner of Plainfield Road and County Line Road
- NE corner of 91st Street and Madison Street
- SE corner of County Line Road and Veterans Boulevard

It is staff's recommendation: That the request from the Burr Ridge Community Park Foundation for installation of temporary signage for the Pedal the Parks Event at the aforementioned locations be approved

M. Retirement of Records Specialist Cristina Henderson

Please find attached a letter from Records Coordinator Cristina Henderson announcing her retirement as of July 9, 2021. Tina has served the Burr Ridge Police Department for 21 years. Her knowledge and dedication to the Village will be greatly missed, and we wish Tina well in her retirement.

It is staff's recommendation: That the letter of intent to retire for Cristina Henderson be accepted and filed.

N. Vendor List of July 12, 2021

Attached is the vendor list dated July 12, 2021, in the amount of \$924,750.09 for all funds, plus \$203,528.53 for payroll for the pay period ending June 26, 2021, for a grand total of \$1,128,278.62, which includes special expenditures of \$644,131.64 to Brothers Asphalt Paving for the 2021 road program.

It is staff's recommendation: That the July 12, 2021 vendor list be approved.

O. Vendor List of July 26, 2021

Attached is the vendor list dated July 26, 2021, in the amount of \$624,371.83 for all funds, plus \$199,028.31 for payroll for the pay period ending July 10, 2021, for a grand total of \$823,400.14, which includes no special expenditures.

It is staff's recommendation: That the July 26, 2021 vendor list be approved.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

June 28, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of June 28, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grass asked Trustee Paveza to lead the Pledge of Allegiance.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Smith and Mayor Grasso were present in the Board Room. In addition, present in the Board Room was Interim Village Administrator Evan Walter, Village Attorney Mike Durkin, Village Attorney Melissa Wolf, Police Chief John Madden, Deputy Chief Marc Loftus, Public Works Director David Preissig, and Village Arborist Nick Just.

PRESENTATIONS AND PUBLIC HEARINGS

There were none.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Schiappa and seconded by Trustee Franzese that the Consent Agenda - Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda, will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Mayor Grasso asked if anyone wanted anything removed from the Consent Agenda. Agenda item 8C was removed by Trustee Franzese and was taken off the Consent Agenda.

APPROVALS OF REGULAR BOARD MEETING MINUTES OF JUNE 14, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MINUTES OF JUNE 21, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE DENYING A VARIATION FROM THE BURR RIDGE ZONING ORDINANCE TO PERMIT A FENCE IN THE SIDE YARD OF A SINGLE-FAMILY RESIDENTIAL LOT RATHER THAN THE REQUIREMENT THAT FENCES BE LOCATED ONLY IN THE REAR YARD (V-03-2021: 16W361 95TH PLACE – ANGELOV) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF RESOLUTION APPROVING FINAL PLAT OF SUBDIVISION – GRANT STREET SUBDIVISION the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
June 28, 2021

APPROVAL OF REQUEST TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER A PLANNED UNIT DEVELOPMENT FOR THE PROPERTY LOCATED AT 50-324 BURR RIDGE PARKWAY the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

APPROVAL OF REQUEST TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER TEXT AMENDMENTS TO CHAPTER 55 OF THE MUNICIPAL CODE RELATED TO RIGHT OF WAY SIGNS the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

APPROVAL OF REQUEST TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER TEXT AMENDMENTS TO THE ZONING ORDINANCE RELATED TO COMMERCIAL VEHICLE PARKING IN RESIDENTIAL DISTRICTS the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

APPROVAL OF REQUEST TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER TEXT AMENDMENTS TO THE ZONING ORDINANCE RELATED TO PERFORMANCE STANDARDS RELATED TO NOISE IN BUSINESS AND OFFICE DISTRICTS the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

APPROVAL OF EMPLOYMENT TRAINING AGREEMENT OF POLICE OFFICER JOSEPH MONDALA the Board, under the Consent Agenda by Omnibus Vote, Approved the Employment Training Agreement.

RECEIVE AND FILE RESIGNATION LETTER FROM PLANNER JOSEPH ARCUS the Board, under the Consent Agenda by Omnibus Vote, Approved Receipt of the Resignation Letter.

RECEIVE AND FILE RESIGNATION LETTER FROM COMMUNICATIONS COORDINATOR JANET KOWAL the Board, under the Consent Agenda by Omnibus Vote, Approved Receipt of the Resignation Letter.

APPROVAL OF MAYOR GRASSO'S APPOINTMENTS TO THE ECONOMIC DEVELOPMENT COMMITTEE the Board, under the Consent Agenda by Omnibus Vote, Approved the Appointments.

APPROVAL OF VENDOR LIST DATED JUNE 28, 2021, IN THE AMOUNT OF \$373,156.86 FOR ALL FUNDS, PLUS \$219,239.71 FOR PAYROLL FOR THE PERIOD ENDING JUNE 12, 2021, FOR A GRAND TOTAL OF \$588,396.57, WHICH INCLUDES SPECIAL EXPENDITURES OF \$20,656 TO FLOCK SAFETY FOR THE ANNUAL FLOCK SYSTEM

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CONTRACT the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period ending June 28, 2021 plus Payroll for the Period Ending June 12, 2021.

Mayor Grasso asked if there were any public comments on any items on the Consent Agenda. There were none. He also asked if there were any comments from the Trustees. There were none.

Motion was made by Trustee Schiappa, seconded by Trustee Franzese, to approve the Consent Agenda.

On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Franzese, Paveza, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

APPROVAL OF A REQUEST TO REMAND A PETITION TO THE PLAN COMMISSION FOR FURTHER CONSIDERATION (Z-05-2021: 15w351 87TH STREET – PATEL)

This agenda item was taken off the Consent Agenda by Trustee Franzese. He respectfully disagreed that this was not spot zoning. The property is surrounded on three sides by R3 zoning and R4 zoning on one side, which is not used anymore, and is also denser than R3. It would be an island of R2A zoning amongst R3 and some R4 zoning. He said that the purpose of this request was to build large accessory buildings that would not be allowed in R3 zoning, and that it would impose an undue imposition on the surrounding buildings in his opinion. He said that the Plan Commission voted 7-0 against a zoning change from R3 to R2A. The petitioner requested the remand and was not in attendance at the Board meeting.

Trustee Franzese recommended that the remand to request be denied, as this belongs as R3 zoning and should remain such.

Motion was made by Trustee Franzese, seconded by Trustee Paveza, to deny the remand request.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Paveza, Snyder, Mital, Smith, Schiappa

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE BURR RIDGE ZONING ORDINANCE FOR A RESTAURANT WITH SALES OF ALCOHOLIC BEVERAGES AND OUTDOOR DINING (Z-01-2021:312 BURR RIDGE PARKWAY-ROVITO/ANDREWS)

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Mayor Grasso asked if there were any trustee or public comments. There were none.

Motion was made by Trustee Snyder, seconded by Trustee Smith, to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Smith, Franzese, Schiappa, Paveza, Mital

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING A VARIATION FROM THE BURR RIDGE ZONING ORDINANCE TO PERMIT THE EXPANSION OF A RESTAURANT IN COUNTY LINE SQUARE WITHOUT THE REQUIRED NUMBER OF PARKING SPACES (Z-01-2021: 312 BURR RIDGE PARKWAY-ROVITO/ANDREWS)

Trustee Franzese mentioned the noise complaints that were recently received from Village residents and asked if there was any special use permit needed for either DJ or live music. Interim Village Administrator Evan Walter said that live music or a DJ does require a special use permit. Trustee Franzese asked if Capri had a special use permit for music and Mr. Walter said they did not. Trustee Franzese asked if the use of any music was addressed in the current summer tent program policy, Mr. Walter said it was not. Trustee Franzese also asked if it was considered special use to hold banquets or wedding receptions in a tent. Mr. Walter said that those uses were not addressed in the tent program.

Trustee Franzese was concerned that after the Board recently approved the new “Are We Live” venue that there were noise complaints coming from County Line Square, and asked Police Chief John Madden to address them. Chief Madden said that there was a complaint one week ago where officers responded, but there was no citation issued. Another complaint came in on Saturday night and the police officers went over to Capri to talk to Mr. Rovito about the music and requested that he turn it off. He said he would not turn the music off, but he said he would turn it down. A citation was issued to Mr. Rovito for disorderly conduct. This citation will go to adjudication, with a typical citation fine from \$125-750. Trustee Franzese said that he felt that music events and banquet type events were not the intent of the tent program. He expressed disappointment that he had to bring this up, as the Board was given assurances about the noise level and that it would be monitored, stating that this made the Board look foolish. Trustee Snyder asked how many noise complaints had been received in the last year. Chief Madden stated that from June 20, 2020 to the present date, Village-wide there were 17 noise complaints, with about nine from County Line Square. Most were from County Line Wine Merchant, with three being related to Capri.

Trustee Franzese clarified that two of the three complaints related to Capri came in the last two weeks, which Chief Madden confirmed. Trustee Smith said that it was important to consider that Capri and Are We Live were two separate entities and said that the Board should focus on the business related to this agenda item. Trustee Schiappa agreed but said that it was the same business owner for both

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entities, so this discussion was relevant. He said that historically Capri has been a good operator, but that he was disappointed about the recent complaints. Trustee Mital said that the Board has a duty to serve the residents, and while the tents were put up to support the restaurants, that there should be consequences for any actions that negatively impact residents. Trustee Paveza stated that he did not understand why music in a tent must be so loud that that residents across the street could hear it.

Mayor Grasso stated that while a citation was issued for disorderly conduct in this situation, that a noise policy would be helpful in maintaining the noise level, and that moderation was the key. He mentioned that he was copied on an apology e-mail from the owner of Capri about the noise and stated that the loud music was a reception from a wedding that took place during COVID, and he had a commitment to hold the event. Mayor Grasso said that he was disappointed about the volume of the music coming from Capri and confirmed with the owner of Capri that there were no other receptions or banquets scheduled for the remainder of the summer in the tent.

Trustee Franzese said that Capri has been a great neighbor, that it is unfortunate that there have been noise issues, and that it was unrealistic to expect a vinyl tent to contain music. He said that he had walked by the County Line Merchant one evening when the music was loud inside, and that it was not as noisy outside as the music was contained inside, which cannot be done with a tent.

Trustee Schiappa said that the Plan Commission will be discussing the noise issue and a proposed noise policy will go to the Board soon. Mayor Grasso said that other municipalities would be contacted to see how they handle the noise issues to help move the discussion forward. Trustee Franzese said that a decibel meter or measurement app could be loaded on police officer phones as what is loud for one person might not be for another, so specific guidelines and metrics are needed to be fair and measure compliance.

Mayor Grasso asked for public comment.

Gigi Rovito, the owner of Capri Restaurant, stated that the Bo Jackson golf event was held at his restaurant on one evening, and that there was a noise complaint. He said that the music ended at 8:30 pm. He said that the wedding reception was a commitment he had to fulfill and that he was not aware of the extent of the music volume. He closed the tent walls as soon as he thought the music might be loud. He does not use the tent routinely for any banquet events and that no other banquet type event has been scheduled for the remainder of the summer. He apologized to the Board and the resident who was inconvenienced. He said that he tries to control as much as he can but sometimes things like music are not easy to track when there is a lot going on.

Mayor Grasso asked if there were any additional trustee or public comment. There were none.

Motion was made by Trustee Smith to approve, seconded by Trustee Snyder to approve the Ordinance.

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On Roll Call, Vote Was:

AYES: 6 - Trustees Smith, Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

**CONSIDERATION OF A RESOLUTION EXTENDING THE DECLARATION OF A
LOCAL DISASTER UNTIL MIDNIGHT ON JULY 13, 2021**

Mayor Grasso said that overnight on June 20 into June 21, a tornado hit southern DuPage County, including Naperville, Woodridge, Darien, and Burr Ridge, causing significant damage to the urban forest and private property. The areas around 83rd Street between Route 83 and Wolf Road were the most significantly impacted area of the town, although isolated damage was reported in nearly every subdivision in the community. Staff activated its internal response procedures around 3:00 am on Monday morning and received significant mutual aid from other agencies and contractors, including DuPage County and Glendale Heights.

Mayor Grasso said that, as permitted by code, he declared an emergency for a seven-day period beginning June 21 to allow for the temporary waiver of normal purchasing rules related solely to the Village's response to the storm. All costs borne will be approved at a future agenda and filed for possible reimbursement with the Village's insurance carrier as well as any emergency management agencies. Any extension beyond this initial seven-day period requires the approval of the Board. As the Village's cleanup will continue past his initial declaration expiring on June 28, a resolution extending the emergency declaration for an additional 14 days (expiring at midnight beginning on July 13) was placed on the agenda.

Public Works Director David Preissig presented some information on the tornado damage in the Village from the storm and said that Burr Ridge was fortunate compared to Darien and Naperville. He said that Nick Just, Village Arborist, was first on the scene and did a great job of assessing the damage, and that additional assistance was called about 2:45 am. Mr. Just and his team worked throughout the night so that on Monday, roads were open for commuters with the debris pushed to the side of the roads. Mr. Preissig said that the tornado was a level EF1 and that there was debris damage, as well as some roof and garage door damage from the storm. He thanked Mayor Grasso for the declaration so that additional resources could be called to help clean up.

Mr. Preissig thanked other villages and DuPage County for their support. He also thanked Team Rubicon, a Disaster Relief company, commending them on the amazing job that they did. Maggi Condon, Team Rubicon Operations Planning Leader, thanked Mr. Preissig for the appreciation and introduced the two key Team Rubicon colleagues on the management team who were involved in cleaning up Burr Ridge -- James Young and Fred LaPoint. Mr. LaPoint said that Team Rubicon is run by veterans, largely from the Chicago area for this clean-up project. All workers are volunteers and do the work free of charge to assist when there is a gap in times of need as well as government

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assistance. Ms. Condon thanked Police Chief Madden and Mr. Preissig for giving them the opportunity to help and do what they could.

Mr. Preissig said the next step was to assess the damage, to send it to the Governor and that there was still a lot of debris. He encouraged residents to let the Village know about any damage they had so that they could submit a comprehensive overview. He said that there is still a lot to do and thanked the Village staff, police department, residents, agency partners, and the businesses for their help and cooperation.

Trustee Smith expressed the appreciation of the Board of Trustees for all that had been done for the residents in cleaning up after the tornado. He said that the Board had planned a lunch on Thursday to thank the workers for their efforts and clarified that the Board members were funding the lunch personally to thank those who did all the work to keep everyone safe. Mayor Grasso thanked all the people who helped with the tornado clean-up for their help. He said we were very lucky, as he saw much of the damage, and said that many residents had sent e-mails of thanks for the work that the Village staff did.

Trustee Mital thanked everyone for their work, noting that she also had a tree fall in her yard. She said that the Village was very responsive and proactive in cleaning up the debris. Trustee Schiappa thanked the Village for two siren warnings and thanked those who did so much work to clean up after the tornado.

Mayor Grasso asked if there were any additional trustee or public comment. There were none.

Motion was made by Trustee Paveza to approve, seconded by Trustee Snyder to approve the Resolution.

On Roll Call, Vote Was:

AYES: 6 - Trustees Paveza, Snyder, Mital, Smith, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

**CONSIDERATION OF A REQUEST FOR SUBDIVISION FEE REDUCTION/WAIVER
AND AN EXTENSION OF A DEADLINE FOR SUBDIVISION COMPLETION TO
DECEMBER 9, 2023 AT THE COTTAGES AT DREW (7950 DREW AVENUE)**

Mayor Grasso asked that this agenda item be tabled and moved to the next Board meeting as the petitioner had a family issue arise and was unable to attend this meeting.

Motion was made by Trustee Snyder, seconded by Trustee Paveza, to table this agenda item to the next Board meeting.

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On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mital, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

**CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A
CONDITIONAL USE FOR AMENDMENTS TO THE STREETScape OF THE SUBJECT
PROPERTY (PC-02-2021: VILLAGE CENTER PUD – HASSAN)**

Interim Village Administrator Evan Walter gave more detail on a Plan Commission recommendation for conditional approval for Village Center amendments to the streetscape to create an outdoor dining and entertainment district at the subject property. The petition was required as a condition of the 2020 ordinance which approved substantial zoning amendments to the master list of permitted and special uses as well as conceptual amendments to the outdoor space at the Village Center. Village Center Drive would be closed between Lifetime Drive and the Village Green to activate an area for outside dining and entertainment. The Plan Commission supported the petition due to its adherence to detail as well as maintenance of traffic patterns in the entertainment district. No public comment was provided. Village Center Drive would be closed except for emergency vehicles.

Only the engineering/site plan was proposed for approval at this time. Items not included were fencing, lighting, outdoor dining specifications, etc. as those will come before the Board later.

Mayor Grasso asked if there were any trustee or public comments.

Trustee Schiappa said we was happy to see the promotion of the Center and that the owner was making an investment in it. Trustee Franzese was impressed to see the significant investment in the Center. Trustee Mital echoed her support. Trustee Smith thanked the Plan Commission for their work to push this through.

Motion was made by Trustee Mital to approve, seconded by Trustee Paveza to approve the Recommendation.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Paveza, Snyder, Smith, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

PUBLIC COMMENT

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Mayor Grasso asked for any public comment.

Laurie Burchett thanked the Board for their work and their diligence to do the best thing for the residents. She gave an overview of her career and philanthropic work and announced that she was running for president in 2024.

REPORTS AND COMMUNICATIONS

Trustee Mital said that the Art Fair which was held over the weekend was well attended and was a great success. She also mentioned other events in the Village including Yoga on the Green, the Farmer's Market, and Fireworks at Walker Park on July 3. A Taste of Burr Ridge is scheduled for October 9-10 and a Car Show for October 10. The Concerts on the Green will start on August 5.

Village Attorney Mike Durkin asked if there was any desire to reconsider the May 24, 2021 Board Meeting minutes based upon a request submitted by Patricia Davis, requesting that the minutes of the May 24th Board meeting be revised to show that Mayor Grasso "alleges" that it was her speaking when the "goombah" comment was made, as she felt neither the Mayor nor the Board could show proof. Mayor Grasso asked if any of the Trustees wanted to address this request. No motion was made to consider the request.

Mayor Grasso said that the Art Fair was a success and that he saw several other Board members there. He said that July 4 is Independence Day and a holiday, and that the Village Hall will be closed on July 5. He mentioned that he will be in the annual Hinsdale Independence Day parade with his grandchildren, held on July 3, and invited everyone to attend the festivities. He reiterated that we live in a great country and wished the Board and residents a nice holiday weekend.

Mayor Grasso asked if there were any public comments. There were none.

Mayor Grasso asked for a motion to go into Closed Session, to discuss the following agenda items:

DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES (5 ILCS 120/2(c)(21))

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY (5 ILCS 120/2(c)(1))

PENDING LITIGATION AND PROBABLE OR IMMINENT LITIGATION BASED UPON THE VILLAGE BOARD'S FINDING THAT LITIGATION ON A CERTAIN MATTER IS PROBABLE OR IMMINENT (5 ILCS 120/2(c)(11))

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Motion was made by Trustee Smith, seconded by Trustee Snyder, that the Regular Meeting of June 28, 2021 be recessed for the Closed Session portion of the meeting to discuss the above agenda items.

On Roll Call, Vote Was:

AYES: 6 - Trustees Smith, Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried to recess into the Closed Session Meeting of the Board of Trustees at 8:17 pm.

At 9:30 pm, a Motion was made by Trustee Franzese, seconded by Trustee Snyder, that the Regular Board of Trustees Meeting reconvene at 9:30 pm.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Snyder, Mital, Smith, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Smith and Mayor Grasso were present in the Board Room. In addition, present in the Board Room was Interim Village Administrator Evan Walter, Village Attorney Mike Durkin, and Village Attorney Melissa Wolf.

CONSIDERATION OF A RESOLUTION APPROVING A GENERAL RELEASE AND SETTLEMENT AGREEMENT

Mayor Grasso asked that a motion be made to approve the Resolution.

Motion was made by Trustee Franzese, seconded by Trustee Snyder to approve the Resolution.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Snyder, Mital, Smith, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

Mayor Grasso asked for a motion to adjourn the Regular Meeting of the Board of Trustees.

Motion was made by Trustee Franzese and Seconded by Trustee Snyder that the Regular Meeting of the Board be adjourned.

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The Motion was approved by unanimous vote of the Board of Trustees and the meeting was adjourned at 9:37 pm.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Susan Schaus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2021.

PATHWAY COMMISSION**VILLAGE OF BURR RIDGE****MINUTES FOR MEETING OF JULY 14, 2021**

1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m. in the Village Hall conference room.
- ROLL CALL:** Chairperson Pat Liss, Luisa Hoch, Elaine Layden, and Dr. Satya Ahuja.
- ALSO PRESENT:** Interim Village Administrator Evan Walter was present.

2. **APPROVAL OF MAY 13, 2021 MINUTES**

A **MOTION** was made by Dr. Ahuja and **SECONDED** by Ms. Hoch to approve the May 13, 2021 meeting minutes. The **MOTION** was **APPROVED** 4-0.

3. **DISCUSSION OF ACTIVE AND PLANNED PATHWAY PROJECTS**

The Commission reiterated their priority projects and their request for funding for said projects, be it for engineering or physical construction. These projects were (in rank order): Garfield Street; 79th Street between Chasemoor and Woodside Lane; South Frontage Road extension to Crowne Plaza/75th Street; South Frontage Road between 83rd Street and Falco's; Madison Street between 89th Street and 91st Street; and the Lakeside Pointe subdivision completion. Chairperson Liss requested that these discussions be held on all agendas going forward.

4. **DISCUSSION OF PATHWAY FUNDING OPTIONS**

The Commission held a discussion of available monies as well as recurring sources of revenue needed to construct and maintain Village pathways. The Commission discussed the possibility of establishing a community foundation to receive corporate or private donations to maintain these facilities; Mr. Walter said that the Village has considered this option in the past. The Commission discussed a need to send a letter to the Board to reserve pathway funding in the budget and/or establish an independent source of revenue for Pathway Commission use. Mr. Walter said that the Pathway Commission used to effectively have such a revenue source when subdivisions were routinely in progress, but as the Village became built out, subdivisions have become rare.

A **MOTION** was made by Ms. Layden and **SECONDED** by Dr. Ahuja that the Pathway Commission send a letter to the Board reserving pathway funding in the budget and/or establish a source of revenue for Pathway Commission use. The **MOTION** was **APPROVED** 4-0.

5. OTHER CONSIDERATIONS

Chairperson Liss requested that a letter be sent to the Board requesting Trustee representation on their Commission, and suggested Trustee Mital be named to their Commission roster. All Commission members supported this request.

6. PUBLIC COMMENT

No public comment was offered.

7. ADJOURNMENT

A **MOTION** was made by Ms. Layden and **SECONDED** by Dr. Ahuja to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:21 p.m.

Respectfully Submitted:

Evan Walter

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF JULY 19, 2021

I. ROLL CALL

The meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 8 – Broline, Petrich, Irwin, Stratis, Farrell, Hoch, Parella, and Trzupek

ABSENT: 0 – None

Interim Village Administrator Evan Walter was also present.

II. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Stratis to approve the minutes of the June 21, 2021 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 7 – Broline, Stratis, Petrich, Farrell, Irwin, Hoch, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearings on the agenda for the meeting.

Z-09-2021: 720-730 Village Center Drive (Kostandinov); Special Uses, PUD Amendment, and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner, Alexander Kostandinov, is seeking to open a restaurant called Pella, which would be located in the former LOFT and Banana Republic tenant spaces in Building 4 at the corner of Village Center Drive and LifeTime Drive. The petitioner requests an amendment to Ordinance #A-834-10-05 to amend the outdoor space use adjacent to Building 4 of the Village Center to add a patio with a permanent/retractable awning to accommodate outdoor dining, a special use as per Ordinance #A-834-10-05 for outdoor dining at a permitted restaurant use, and a special use as per Ordinance #A-834-10-05 to permit a restaurant with hours of operation exceeding midnight, all at the subject property. This petition was originally submitted as Z-04-2021 but was withdrawn to incorporate a request to remain open beyond the PUD's permitted hours of midnight.

The petitioner's proposed restaurant contains approximately 8,000 square feet of indoor space with two banquet rooms, a private dining room, a gelato shop, two bar areas (including one indoor/outdoor bar), and an indoor fountain. There is also 4,660 square feet of new outdoor patio area proposed on the east side of Building 4 between the building and street, including a permanent/retractable awning and additional outdoor bar. In total, there are over 450 seats shown in the petitioner's site plan, not counting any capacity that would be imputed in the two indoor banquet facilities. There is no current outdoor dining space in this area of the Village Center. A glass fence is shown surrounding the entire outdoor seating area. The proposed patio is shown as abutting just behind an existing Village Center entrance sign at the intersection of Burr Ridge Parkway and LifeTime Drive; the patio is estimated to be located generally abutting the sign's rear elevation. A minor re-grading is shown on the subject property as well, which would be considered as an alteration of the outdoor space of the property. An additional feature included in the petitioner's special use proposal is to include a permanent/retractable awning as shown in the petitioner's submittal. This awning would allow for year-round use of the space, with built in comforting and power. The petitioner revised their petition to reduce the size of the retractable awning to better align with the corner of the building and create a true outdoor dining area near the sidewalk. The petitioner is proposing façade alterations of their outdoor space, which include a minor addition of two columns with pots on each column. All of the façade amendments would be included in the general request to amend their outdoor space. The petitioner has submitted a petition to permit the entirety of the proposed restaurant to be open until 2am. At this time, no use in the Village Center has an allowable closing beyond 1am. No restaurant at the Village Center currently remains open past 11pm based upon their current business plans but may revise them to stay open until midnight without Village approval.

Chairman Trzupek asked for public comment.

Robert Harbour, 801 Village Center, said that he supported the concept of a restaurant but did not support a restaurant operating until 2am.

Ida Fakhouri, 801 Village Center, agreed with Mr. Harbour's comments regarding the hours of operation.

Ruthann McCarthy, 1000 Village Center, objected to the use as the patio would block sidewalks as well as the extended hours requiring additional security.

Mark Saltas, 801 Village Center, said that he objected to the use being open until 2am. Mr. Saltas asked about the lateness of the allowable hours of operation. Mr. Walter said that midnight was the latest a use could operate without a special use. Mr. Saltas asked what the standards for decision making are on these petitions. Mr. Walter explained the concept of findings of fact as well as the Plan Commission recommendation to the Board. Mr. Saltas asked if there was a maximum capacity to the building. Mr. Walter said that the fire and building codes had assigned a maximum capacity which far exceeded the capacity shown on the site plan.

Rich Panico, 8311 Fars Cove, said that he opposed a restaurant being open until 2am. Mr. Panico asked if the use was a bar. Mr. Walter said that the Village classified the use as a restaurant.

Mark Thoma, 7515 Drew, said that allowing uses to stay open until 2am was inadvisable. Mr. Thoma asked if the patio's structure would be used year-round. Alexander Kostandinov said that the patio was intended for use year-round.

Chairman Trzupek asked if the use was classified as a restaurant or banquet facility, as the site plan showed "banquet rooms". Mr. Walter said that staff classified the use as a restaurant in that its business plan clearly intended for the majority of its revenue to be individual dining parties with the opportunity to host smaller events, noting that the two banquet rooms were approximately 1,000 square feet in size. Chairman Trzupek agreed with this interpretation.

Mr. Harbour asked if parking studies had been completed related to the growth of restaurant space. Mr. Walter said that the Plan Commission had considered the issue of parking in a recent petition, and concluded that sufficient parking would be available to serve the additional restaurant space.

Commissioner Stratis noted that there appeared to be a gap in the fence of the outdoor dining area. Mr. Garza said that the outdoor dining area plans would be corrected to better show that no gap would be intended in the specified area. Commissioner Stratis asked if restaurants could close to accommodate a private party. Mr. Walter said that would be permitted. Commissioner Stratis said that he supported the restaurant and staff's recommendation for 1am indoor closure, except that he would want no decorative pots on the roof of the retractable structure from an aesthetic perspective.

Commissioner Farrell generally agreed with Commissioner Stratis' comments about zoning classification, closing hours, and the decorative pots. Commissioner Farrell asked for additional landscaping to be added around the new patio, which the Plan Commission supported.

Commissioner Petrich asked if the Board had many any directives to amend the hours of operation on the liquor or zoning regulations. Mr. Walter said that Board had made some comments detailing a lack of support for 2am closures. Commissioner Petrich asked for clarification regarding an outdoor dining plan showing the Hampton Social's outdoor dining area. Mr. Walter said that staff interpreted the plans to be illustrative for scale rather than inclusive in their business plan.

Commissioner Parella said that she supported earlier closing outdoors, including more landscaping along Burr Ridge Parkway, as well as removing the decorative pots from the elevations.

Commissioner Irwin said that he liked the concept, but supported the use closing earlier than 2am. Commissioner Irwin said that he had concerns about windows being blocked. Mr. Walter said that the second floor windows were generally façade windows, in that they were not used for light or views. Commissioner Irwin said that he had continued concerns about the size and bulk of the building being located adjacent to the intersection as well as in context of the existing buildings.

Commissioner Hoch said that the 1am indoor closure and 11pm outdoor closure was acceptable. Commissioner Hoch asked for the stone cladding on the exterior of the new patio's building to be changed to brick matching the existing building. Commissioner Hoch asked how many employees would be present at the use. Mr. Kostandinov said between 50-100 staff would be present; Mr. Walter said they would park variously throughout the property.

Chairman Trzupek asked if the patio space would be used year-round. Mr. Kostandinov said that the patio's retractable space would be used year-round.

Commissioner Irwin reiterated his concerns about the size of the structure proposed for the area, requesting that the retractable structure be reduced in size or architectural scope to allow for a smaller structure to be built.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Irwin to close the public hearing for Z-09-2021.

ROLL CALL VOTE was as follows:

AYES: 7 – Stratis, Irwin, Hoch, Petrich, Farrell, Broline, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Farrell to recommend the Board approve an amendment to Ordinance #A-834-10-05 to amend the outdoor space use adjacent to Building 4 of the Village Center to add a patio with a permanent/retractable awning to accommodate outdoor dining, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as "indoor/outdoor" must cease service to the outdoor portion at 11pm. "Outdoor dining areas" shall be defined as the areas designated as "retractable open terrace dining area" and "open terrace area" on the petitioner's submitted site plan.
4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.
10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

ROLL CALL VOTE was as follows:

AYES: 6 – Stratis, Farrell, Hoch, Petrich, Broline, and Trzupek
NAYS: 1 – Irwin

MOTION CARRIED by a vote of 6-1.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Farrell to recommend the Board approve a special use as per Ordinance #A-834-10-05 for outdoor dining at a permitted restaurant use, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as “indoor/outdoor” must cease service to the outdoor portion at 11pm. “Outdoor dining areas” shall be defined as the areas designated as “retractable open terrace dining area” and “open terrace area” on the petitioner’s submitted site plan.
4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.
10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

ROLL CALL VOTE was as follows:

AYES: 6 – Stratis, Farrell, Hoch, Petrich, Broline, and Trzupek

NAYS: 1 – Irwin

MOTION CARRIED by a vote of 6-1.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Farrell to recommend the Board approve a special use as per Ordinance #A-834-10-05 to permit a restaurant with hours of operation exceeding midnight, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as “indoor/outdoor” must cease service to the outdoor portion at 11pm. “Outdoor dining areas” shall be defined as the areas designated as “retractable open terrace dining area” and “open terrace area” on the petitioner’s submitted site plan.

4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.
10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

ROLL CALL VOTE was as follows:

AYES: 6 – Stratis, Farrell, Hoch, Irwin, Broline, and Trzupek

NAYS: 1 – Petrich

MOTION CARRIED by a vote of 6-1.

Z-10-2021: 6547 County Line Road (Klein); Re-Zoning and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner, Matthew Klein, is seeking to re-zone to R-2A Residential. Properties in the R-2A Residential District must have at least 40,000 square feet and 130 feet of lot width at the street frontage; the subject property complies with both requirements. The subject property currently contains one single-family home. The Comprehensive Plan recommends single family residential uses for these parcels and for the surrounding area on lot sizes “encouraged to be 30,000 square feet or larger.” The subject property is surrounded on the north, east, and south sides by properties zoned R-2A Residential of a similar size and development pattern.

Chairman Trzupek asked for public comment. None was given.

Commissioner Irwin asked if the property qualified for R-2 zoning. Mr. Walter said that the property qualified for such zoning, but that the area around was generally R-2A Residential. Commissioner Irwin said he favored R-2 Residential zoning.

The balance of the Plan Commission generally supported the request.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Broline to close the public hearing for Z-10-2021.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Broline, Stratis, Irwin, Petrich, Farrell, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Petrich to recommend the Board approve the re-zoning of 6547 County Line Road from R-1 Residential to R-2A Residential.

ROLL CALL VOTE was as follows:

AYES: 6 – Stratis, Farrell, Hoch, Petrich, Broline, and Trzupek
NAYS: 1 – Irwin

MOTION CARRIED by a vote of 6-1.

Z-06-2021: 114 Burr Ridge Parkway (Salamone); Special Use and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner is Phil Salamone, owner and operator of Capri Express at 114 Burr Ridge Parkway. The petitioner is requesting an amendment to a special use (Ordinance #A-834-03-11) regarding outdoor dining at an existing restaurant. Capri Express was granted a special use for limited outdoor dining related to a specific site plan and layout and is seeking to upgrade their space with an awning of similar design to other restaurants at County Line Square. Capri Express' 2011 special use limited their outdoor seating to four tables and sixteen chairs; the petitioner has stated that this amount of seating would remain the same. The petitioner was not previously permitted to have table service or alcoholic beverages in their outdoor dining area; this would also not change.

Nancy D'Alessio said that she was present on behalf of the petitioner and confirmed the staff report's details.

Chairman Trzupek asked for public comment. None was given.

Commissioner Broline asked if the gate at La Cabanita adjacent to the outdoor dining area needed to be kept clear of any obstructions. Mr. Walter suggested a condition be added to the special use to mandate that the gate area be kept free of tables, chairs, etc.

Commissioner Petrich asked if the slope of the awning would match that of La Cabanita. Ms. D'Alessio confirmed that it would. Commissioner Petrich asked if the middle support column could have some marking, such as a planter, to ensure that the pole could be more visible.

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Hoch to close the public hearing for Z-06-2021.

ROLL CALL VOTE was as follows:

AYES: 7 – Petrich, Hoch, Broline, Stratis, Irwin, Farrell, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Petrich to recommend the Board approve a special use for amended outdoor dining at 114 Burr Ridge Parkway, subject to the following conditions:

1. The general location of the outdoor seating area and of the proposed awning shall be as specified on the submitted plans attached hereto as **Exhibit A** including and limited to a maximum of four tables and 16 chairs.
2. At all times, the tables and chairs shall be kept at least 5 feet from the back of the curb to ensure an adequate pedestrian sidewalk.
3. The tables shall not exceed 36 inches in diameter.
4. There shall be no table service or service of alcoholic beverages for the sidewalk seating.
5. The operation of the outdoor seating areas shall not include any advertising, signs, or leaflets.
6. A trash container shall be provided adjacent to the building and said container shall include a self-closing lid.
7. Failure at any time to comply with these regulations shall deem this special use approval null and void.
8. The middle pole on the awning shall be marked by a clearly-visible identification, such as paint or planter.
9. The slope of the adjacent canopy at La Cabanita shall match that of the proposed awning.

ROLL CALL VOTE was as follows:

AYES: 7 – Broline, Petrich, Stratis, Farrell, Hoch, Irwin, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

Z-07-2021: Zoning Ordinance Amendments (Panico); Text Amendments and Findings of Fact

Chairman Trzupek asked for a summary of the petition. The petitioner is Richard Panico, a resident seeking to construct a second detached garage on his property. The current detached garage is located in the rear yard of the subject property. While the petitioner is legally entitled to construct two detached garages on any residential property by right, the petitioner is seeking to develop the second detached garage in an interior side yard of the subject property, which is not currently permitted. Accessory detached buildings are only permitted in the rear yard of residential properties, with the rear yard being defined as the taper of the rear wall extended to the side yard lot line extended back to the rear lot line. Section IV of the Zoning Ordinance currently permits all residential properties to construct two detached accessory buildings, with some variation regarding the size of these properties. All detached accessory buildings must be at least 10 feet from the side and rear property lines as well as 10 feet away from either the principal or other accessory buildings on the subject property in which they are located. In the case of this petition, the petitioner is seeking to build an additional garage for vehicle storage, etc. but the Zoning Ordinance makes no distinction about how accessory detached buildings are used; all regulations govern all accessory detached buildings equally. The Village has considered two petitions regarding the location of

accessory detached buildings in side yards. Westmont, Downers Grove, and Willowbrook each permit garages to be generally located in any interior side or rear yard without significant restriction on building size. Oak Brook and Darien prohibit detached accessory buildings of any kind in side yards. Mr. Walter acknowledged that each of these communities are not exact comparables to that found in Burr Ridge.

Richard Panico, 8311 Fars Cove, said that the purpose of the petition was to allow him to build a second detached accessory building on his property in which to store classic cars. Mr. Panico said that the Village had provided him an opinion many years ago in which he was denied the opportunity to build an attached structure similar to the site plan attached. Mr. Panico said that the petition would allow him the opportunity for further enjoyment of his property without the detriment to others.

Chairman Trzupek asked for public comment. None was given.

The Plan Commission was generally unsupportive of the proposed text amendments.

Commissioner Stratis said that he has a similar type of home and had inquired about a similar type of development in the past and was similarly denied. Commissioner Stratis recused himself from voting on the petition.

Chairman Trzupek asked if there was any hardship which could be perceived on the subject property which may justify a variation. Mr. Panico said that no such hardship would be present.

A discussion was held about the nature of attached compared to detached accessory structures. Mr. Walter said that staff's current interpretation of the Zoning Ordinance would allow for garages attached to the home via a permanent structure, such as found in a porte cochere, would be permitted, and encouraged the petitioner to send staff a more detailed concept proposal to see if it could be administratively approved.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Irwin to close the public hearing for Z-07-2021.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Irwin, Broline, Stratis, Petrich, Farrell, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Hoch to recommend the Board deny the request for text amendment to permit a detached accessory structure in a side yard.

ROLL CALL VOTE was as follows:

AYES: 6 – Irwin, Hoch, Farrell, Petrich, Broline, and Trzupek

NAYS: 0 – None

ABSTAIN: 1 – Stratis

MOTION CARRIED by a vote of 6-0.

Z-08-2021: 50-124 and 200-324 Burr Ridge Parkway (Village of Burr Ridge); Planned Unit Development and Findings of Fact

Chairman Trzupek asked for a summary of the petition. The petitioner is the Village of Burr Ridge in partnership with Bob Garber, owner of the subject property. On June 28, 2021, the Board of Trustees directed the Plan Commission to hold a public hearing at the subject property (hereinafter referred to as “County Line Square” or “CLS”) for the purposes of considering a Planned Unit Development to create local parking and land use regulations for the subject property. The Board found that several parking variances and special uses had been granted in succession at the subject property and has requested that the Plan Commission consider alternative approaches to regulating parking and land uses in light of these successive approvals. The petitioner requests establishment of a Planned Unit Development (PUD) as per Section VIII.B.2.cc of the Zoning Ordinance for the purpose of creating parking and land use regulations at the subject property. The intent of the PUD is to provide greater flexibility regarding the regulation of parking as well as evaluate and optimize land-use regulations for the purpose of creating an economically-healthy commercial property in downtown Burr Ridge. If a PUD is ultimately adopted, it would become the governing document regarding all zoning matters for the subject property; amendments to the PUD would be brought as public hearings. Mr. Walter asked for Plan Commission direction regarding the draft PUD regulations which had been created for the petition.

Chairman Trzupek asked for public comment.

Mark Thoma, 7515 Drew, said that the PUD was a good faith attempt to help the property develop, but the parking issue remained nonetheless.

Chairman Trzupek asked if the PUD could be further elaborated to establish a parking management plan, including items such as requiring valet, specifying employee parking, etc. Mr. Walter said that the draft PUD document was merely a first draft, and that staff was seeking any direction from the Plan Commission as to how to better perfect the document. Chairman Trzupek asked if the parking could be resolved through a Zoning Ordinance amendment.

Commissioner Stratis said he did not initially see the solution to parking management in the current PUD draft.

Commissioner Farrell said that the PUD, even applied retroactively, cannot solve all issues, but that some solutions could be had.

Chairman Trzupek said that he wanted to see further elaboration on the parking plan, saying that the Village needed to get the parking issues handled. Several Plan Commissioners agreed with this sentiment, but admitted that they had recommended many variations over the years.

The Plan Commission agreed that more permitted uses should be added to the PUD compared to special uses.

Commissioner Irwin asked that any future PUD drafts include more clear elaboration as to what changed between standard B-1 Business zoning to the PUD.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Farrell to continue the public hearing for Z-07-2021 to August 16, 2021.

ROLL CALL VOTE was as follows:

AYES: 7 – Irwin, Farrell, Hoch, Broline, Stratis, Petrich, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

IV. CORRESPONDENCE

V. OTHER PETITIONS

VI. PUBLIC COMMENT

VII. FUTURE MEETINGS

Mr. Walter said that there were four public hearings scheduled for August 2, 2021.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Irwin to adjourn the meeting at 10:01 pm.

ROLL CALL VOTE was as follows:

AYES: 7 – Stratis, Irwin, Petrich, Farrell, Hoch, Broline, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

Respectfully Submitted:

Evan Walter – Village Administrator

ORDINANCE NO. _____-21

AN ORDINANCE AMENDING SECTIONS 25.09 AND 25.11 OF CHAPTER 25, ENTITLED “LIQUOR CONTROL,” OF THE BURR RIDGE MUNICIPAL CODE

WHEREAS, the corporate authorities of the Village of Burr Ridge desire to modify a liquor license classification and to add licenses to two classifications.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1. Section 25.09, entitled “Classes of Licenses – Number of Licenses – Hours,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby amended by amending paragraph U thereof, as follows:

U. **Class T License:** Restaurants, Limited Hours

License shall permit the sale of alcoholic liquor on the premises designated therein for consumption by the drink on such premises only, each day of the week, Sundays included, and provided further that such sale of alcoholic liquor shall be restricted to sales made in conjunction with the licensee’s operation of a restaurant on said premises, and further provided that such sale of alcoholic liquor shall not be permitted until all food services equipment is installed and fully operating and such licensed premises meet the qualifications set forth in 235 ILCS 5/1-3.23. No person shall sell, dispense, pour or give away any alcoholic liquor before 7:00 a.m. or after 2:30 p.m. on any day of the week, Sundays included; provided, however, that it shall be the duty of the license holders of such establishments to require that all persons, other than employees of said establishments, leave the premises within fifteen (15) minutes after the foregoing stated closing times. Provided, however, notwithstanding any other provision of this Chapter, a restaurant may permit a patron to remove one unsealed and partially consumed bottle of wine for off-premise consumption provided that the patron has purchased a meal and consumed a portion of the bottle of wine with the meal on the restaurant premises. A partially consumed bottle of wine that is to be removed from the premises pursuant to this Section shall be securely sealed by the licensee or an agent of the licensee prior to removal from the premises and placed in a transparent one-time use tamper-proof bag. The licensee or agent of the licensee shall provide a dated receipt for the bottle of wine to the patron. Wine that is resealed in accordance with the provisions of this Section and not tampered with shall not be deemed an unsealed container.

SECTION 2. Section 25.09, entitled “Classes of Licenses – Number of Licenses – Hours,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby further amended by amending the last paragraph thereof as follows:

The number of Class “A” licenses issued within the Village shall be limited to one (1); the number of Class “B” licenses issued within the Village shall be limited to five (5); the number of Class “C” licenses issued within the Village shall be limited to one (1); the number of Class “D” licenses issued within the Village shall not be limited; the number of Class “E” licenses issued within the Village shall not be limited; the number of Class “F” licenses issued within the Village shall be limited to one (1); the number of Class “G” licenses issued within the Village shall be limited to one (1); the number of Class “H” licenses issued within the Village shall be limited to ten (10); the number of Class “I” licenses issued within the Village shall not be limited; the number of Class “J” licenses issued within the Village shall be limited to zero (0); the number of Class “K” licenses issued within the Village shall be limited to one (1); the number of Class “L” licenses issued within the Village shall be limited to one (1); the number of Class “M” licenses issued within the Village shall be limited to one (1); the number of Class “N” licenses issued within the Village shall not be limited; the number of Class “O” licenses issued within the Village shall be limited to one (1); the number of Class “P” licenses issued within the Village shall be limited to one (1); the number of Class “P-1” licenses issued within the Village shall be limited to one (1); the number of Class “Q” licenses issued within the Village shall be limited to zero (0); the number of Class “R” licenses issued within the Village shall be limited to one (1); the number of Class “S” licenses issued within the Village shall be limited to zero (0); the number of Class “T” licenses issued within the Village shall be limited to one (1).

SECTION 3. Section 25.11, entitled “Fees - Term,” of Chapter 25, entitled “Liquor Control,” of the Burr Ridge Municipal Code is hereby amended by amending the last paragraph thereof, regarding Class T license fees, as follows:

The fee for any Class “T” license granted hereunder shall be in the amount of One Thousand Five Hundred Dollars (\$1,500.00), plus Two Hundred Dollars (\$200.00) for each separate bar maintained on said premises over one (1). The fee for the renewal of any Class “T” license originally issued pursuant to the terms of this Chapter shall be in the amount of One Thousand Five Dollars (\$1,500.00), plus Two Hundred Dollars (\$200.00) for each separate bar maintained on such premises over one (1).

SECTION 4. This Ordinance shall be in full force and effect, upon its adoption and approval, as provided by law.

ADOPTED this 26th day of July, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 26th day of July, 2021.

Mayor

ATTEST:

Village Clerk

ORDINANCE NO. A-834-____-21**AN ORDINANCE GRANTING AN AMENDMENT TO PUD
ORDINANCE #A-834-15-20 TO ESTABLISH
PHASE I STREETScape IMPROVEMENTS
(PC-02-2021: Burr Ridge Village Center PUD - Hassan)**

WHEREAS, an application for conditional approvals for certain real estate has been filed with the Village Planner of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village considered the question of granting said conditional approvals on May 10, 2021 and June 21, 2021 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for conditional approvals, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of conditional approvals indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the conditional approvals for the property located at the Burr Ridge Village Center, Burr Ridge, Illinois, is Ramzi Hassan (hereinafter "Petitioner"). The Petitioner requests conditional approval of final streetscape design and surface materials.
- B. That the proposed streetscape amendments in the shopping center is consistent with the overall intent of the Village Center PUD.
- C. That the subject property is appropriate for outdoor use of space such as is proposed.

Section 3: That conditional approvals for final streetscape design and surface materials ***is hereby granted*** for the property commonly known as the Burr Ridge Village Center and identified by the Permanent Real Estate Index Numbers of **18-30-300-042-000;**
18-30-300-056-1001; 18-39-300-032-0000; 18-300-037-0000; 18-30-
300-038-0000; 18-30-300-044-0000; 18-30-300-045-0000; 18-30-

300-047-0000; 18-30-300-048-0000; 18-30-300-057-1001; 18-30-300-050-0000; 18-30-300-054-1001; and 18-30-300-058-1001.

Section 4: That the conditional approval is subject to the condition that the property owner petition the Village for all remaining elements of the streetscape within 12 months.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 26th day of July, 2021, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor of the Village of Burr Ridge on this 26th day of July, 2021.

Mayor

ATTEST:

Village Clerk

RESOLUTION NO. R-__-21

**RESOLUTION RECOGNIZING THE RETIREMENT
AFTER 21 YEARS OF SERVICE TO THE VILLAGE OF BURR RIDGE
POLICE DEPARTMENT RECORDS COORDINATOR CRISTINA HENDERSON**

WHEREAS, Cristina Henderson has provided exceptional service to the Village of Burr Ridge since February 14, 2000, and on July 9, 2021 did retire from the Burr Ridge Police Department, and has provided said service with efficiency, thoroughness, dedication, and integrity; and

WHEREAS, Cristina Henderson has held the positions of Police Records Specialist I, Records Specialist II (Records Coordinator), she was responsible for the supervision of all functions of data collection and retention of the Police Department;

WHEREAS, Cristina Henderson was instrumental in assisting with the police department's successful national law enforcement accreditation process since 2007; and

WHEREAS, Cristina Henderson played an instrumental role in the police department's transition to the DuPage County Public Safety Communications (DUCOMM) central 9-1-1 system in 2016; and

WHEREAS, Cristina Henderson was instrumental in the planning, training, and implementation of the DuPage county-wide police Records Management System (RMS) in 2019; and

WHEREAS, Cristina Henderson assisted in the research, proposal, and implementation of the police department's electronic ticket (E-Ticket) and electronic crash (E-Crash) software systems; and

WHEREAS, Cristina Henderson served as the Illinois State Police Law Enforcement Agencies Data System (LEADS) coordinator; and

WHEREAS, Cristina Henderson was the lead on project research, implementation, and coordinator for the Village's Municipal Adjudication program; and

WHEREAS, Cristina Henderson served as the police department's Freedom of Information Act (FOIA) officer and liaison to the Illinois Attorney General's Public Access Counselor; and

WHEREAS, Cristina Henderson has served as an instructor during the Burr Ridge Citizen Police Academy programs; and

WHEREAS, Cristina Henderson served as the recording secretary for the DuPage Felony Investigations Team (FIAT); and

WHEREAS, Cristina Henderson was a member of the Law Enforcement Records Managers of Illinois and served as a reference by assisting law enforcement agencies in Illinois successfully address the challenges of police data management.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that Cristina Henderson shall hold a place of esteem in the minds and hearts of the residents, businesses, and employees of the Village and is offered our sincere congratulations on her retirement.

ADOPTED this 26th day of July, 2021, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 26th day of July, 2021, by the Mayor of the Village of Burr Ridge.

Mayor

Village Clerk



July 20, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-06-2021: 114 Burr Ridge Parkway (Salamone); Special Use and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request by Phil Salamone for an amendment to a special use (Ordinance #A-834-03-11) regarding outdoor dining at an existing restaurant.

After due notice as required by law, the Plan Commission held a public hearing on July 19, 2021. The petitioner requested an amendment to their existing outdoor dining plan to allow for a covered awning over the primary seating area. The primary issues discussed were the size and scale of the awning, including it matching that of a neighboring property. Ultimately, the Plan Commission felt that the statutory findings of fact for the request in the petition had been met and recommends that the Board approve the request for a special use. No public comment was received on this petition.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 7 to 0, ***recommends that the Board of Trustees approve*** this petition, subject to the following conditions:

1. The general location of the outdoor seating area and of the proposed awning shall be as specified on the submitted plans attached hereto as **Exhibit A** including and limited to a maximum of four tables and 16 chairs.
2. At all times, the tables and chairs shall be kept at least 5 feet from the back of the curb to ensure an adequate pedestrian sidewalk.
3. The tables shall not exceed 36 inches in diameter.
4. There shall be no table service or service of alcoholic beverages for the sidewalk seating.
5. The operation of the outdoor seating areas shall not include any advertising, signs, or leaflets.
6. A trash container shall be provided adjacent to the building, and said container shall include a self-closing lid.
7. Failure at any time to comply with these regulations shall deem this special use approval null and void.
8. The middle pole on the awning shall be marked by a clearly-visible identification, such as paint or planter.
9. The slope of the adjacent canopy at La Cabanita shall match that of the proposed awning.

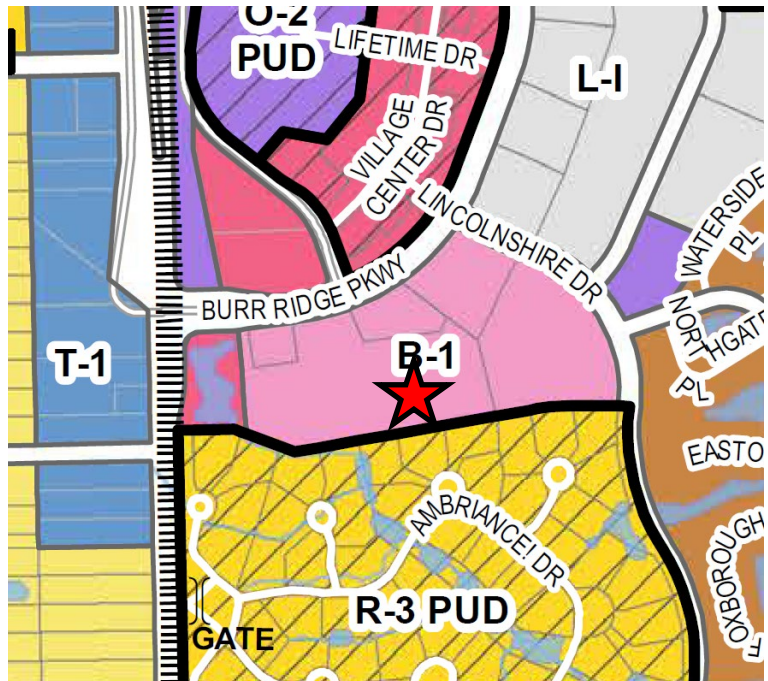
Mayor Gary Grasso and Board of Trustees
July 20, 2021

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



479 Public Spaces



The petitioner is Phil Salamone, owner and operator of Capri Express restaurant at 114 Burr Ridge Parkway in County Line Square. The petitioner is requesting an amendment to a special use (Ordinance #A-834-03-11) regarding outdoor dining at an existing restaurant. Capri Express was granted a special use for limited outdoor dining related to a specific site plan and layout and is seeking to upgrade their space with an awning of similar design to other restaurants at County Line Square. Capri Express' 2011 special use limited their outdoor seating to four tables and sixteen chairs; the petitioner has stated that this amount of seating would remain the same. The petitioner was not previously permitted to have table service or alcoholic beverages in their outdoor dining area; this would also not change. The amendment would be limited solely to the installation of the awning as shown in Exhibit A. Because no additional seating or capacity changes are proposed, no consideration of parking needs is required by this petition.

Public Hearing History

Two public hearings were held in 2003 and 2011 related to this business, both related to outdoor dining and were approved. One petition for the provision of outdoor food storage and preparation was denied in 2011.

Public Comment

Staff has not received any public comment regarding this petition.

Findings of Fact and Recommendation

The petitioner has provided findings of fact, which the Plan Commission may adopt if in agreement with those findings. If the Plan Commission chooses to recommend a special use for an amended outdoor seating area, staff recommends it be made subject to the following conditions:

1. The location and configuration of the outdoor seating area and of the proposed awning shall be as specified on the submitted plans attached hereto as **Exhibit A** including but not limited to a maximum of four tables and 16 chairs.
2. At all times, the tables and chairs shall be kept at least 5 feet from the back of the curb to ensure an adequate pedestrian sidewalk.
3. The tables shall not exceed 36 inches in diameter.
4. There shall be no table service or service of alcoholic beverages for the sidewalk seating.
5. The operation of the outdoor seating areas shall not include any advertising, signs, or leaflets.
6. A trash container shall be provided adjacent to the building and said container shall include a self-closing lid.
7. Failure at any time to comply with these regulations shall deem this special use approval null and void.

Appendix

Exhibit A – Petitioner's Materials



Graphic Solutions For The Sign Industry

Contact us today for your free Estimate "If you can't come to us, we will come to you"

(773) 436-5764 Fax: (773) 436-5770

edsigns@sbcglobal.net

Business Name: Capri Express Name: Phil

Address: 114 Burr Ridge Parkway. Burr Ridge, IL 60527

Ph: 630-232-3430 Cell: 708-692-1200 E-mail: phil@capriexpress.com

Now



Patio black canvas
Fabrications & Intallation

Estimate:

58" x 19' x 13' proyection \$ 11,225.00

48" x 19' x 13' proyection \$ 10,400.00

36" x 19' x 13' proyection \$ 9,700.00

Proposal

Half Awning





July 20, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-09-2021: 720-730 Village Center Drive (Kostandinov); Special Uses, PUD Amendment, and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve special uses and a PUD amendment for a restaurant with outdoor dining on a newly-established patio as well as hours of operation exceeding midnight at 720-730 Village Center Drive.

After due notice as required by law, the Plan Commission held a public hearing on July 19, 2021. The petitioner, Alexander Kostandinov, requests permission to operate a restaurant at 720-730 Village Center Drive. The primary issues discussed were that of parking, site planning, architectural features, as well as hours of operation and noise. Some public comment was received specifically about the request to remain open past midnight (as the petitioner requested to stay open until 2am). Ultimately, the Plan Commission felt that the statutory findings of fact for all requests included in the petition had been met, and recommends that the Board approve two special uses and the PUD amendment.

The Plan Commission transmits its recommendation to approve a request by Alexander Kostandinov for an amendment to Ordinance #A-834-10-05 to amend the outdoor space use adjacent to Building 4 of the Village Center to add a patio with a permanent/retractable awning to accommodate outdoor dining, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as "indoor/outdoor" must cease service to the outdoor portion at 11pm. "Outdoor dining areas" shall be defined as the areas defined as "retractable open terrace dining area" and "open terrace area" on the petitioner's submitted site plan.
4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.

10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 6 to 1, ***recommends that the Board of Trustees approve*** this petition.

The Plan Commission transmits its recommendation to approve a request by Alexander Kostandinov for a special use as per Ordinance #A-834-10-05 for outdoor dining at a permitted restaurant use, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as "indoor/outdoor" must cease service to the outdoor portion at 11pm. "Outdoor dining areas" shall be defined as the areas defined as "retractable open terrace dining area" and "open terrace area" on the petitioner's submitted site plan.
4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.
10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 6 to 1, ***recommends that the Board of Trustees approve*** this petition.

The Plan Commission transmits its recommendation to approve a request by Alexander Kostandinov for a special use as per Ordinance #A-834-10-05 to permit a restaurant with hours of operation exceeding midnight, subject to the following conditions:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any area labeled as "indoor/outdoor" must cease service to the outdoor portion at 11pm. "Outdoor dining areas" shall be defined as the areas defined as "retractable open terrace dining area" and "open terrace area" on the petitioner's submitted site plan.

4. Sound originating from the restaurant shall be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.
8. Additional landscaping shall be added on the perimeter of the patio under a plan approved by staff.
9. No pots shall be permitted as decorative features on the roof of the retractable structure.
10. Brick masonry matching the existing Village Center buildings shall be added whenever possible as cladding on the retractable structure.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 6 to 1, ***recommends that the Board of Trustees approve*** this petition.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Z-09-2021: 720-730 Village Center Drive (Kostandinov); Requests an amendment to Ordinance #A-834-10-05 to amend the outdoor space use adjacent to Building 4 of the Village Center to add a patio with a permanent/retractable awning to accommodate outdoor dining, a special use as per Ordinance #A-834-10-05 for outdoor dining at a permitted restaurant use, and a special use as per Ordinance #A-834-10-05 to permit a restaurant with hours of operation exceeding midnight, all at the subject property.

HEARING:

July 19, 2021

TO:

Plan Commission
Greg Trzupek, Chairman

FROM:

Evan Walter
Village Administrator

PETITIONER:

Alexander Kostandinov

PETITIONER STATUS:

Prospective Tenant

PROPERTY OWNER:

BRVC Owner, LLC

EXISTING ZONING:

B-2 Business PUD

LAND USE PLAN:

Recommends Mixed Uses

EXISTING LAND USE:

Mixed-Use Center

SITE AREA:

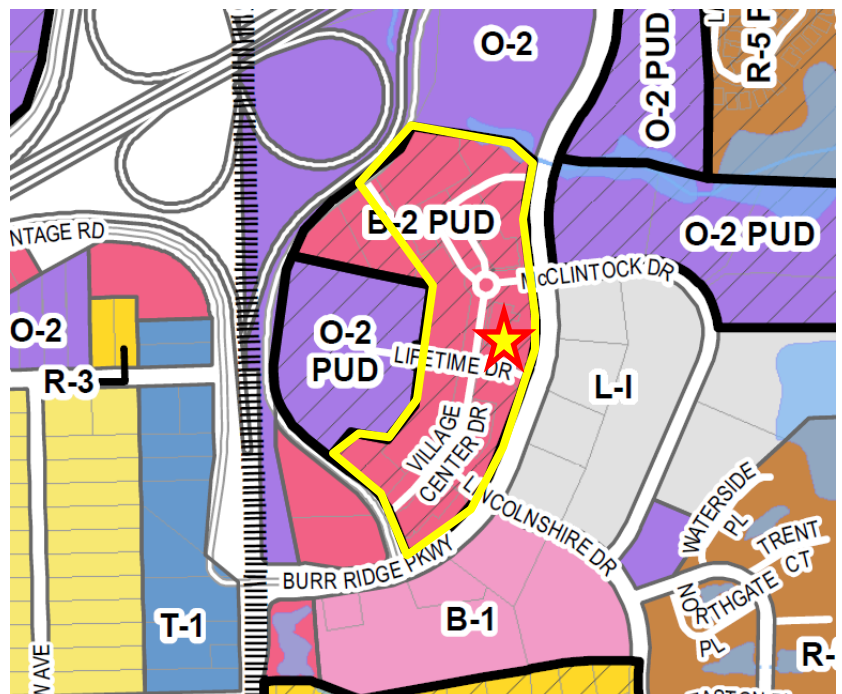
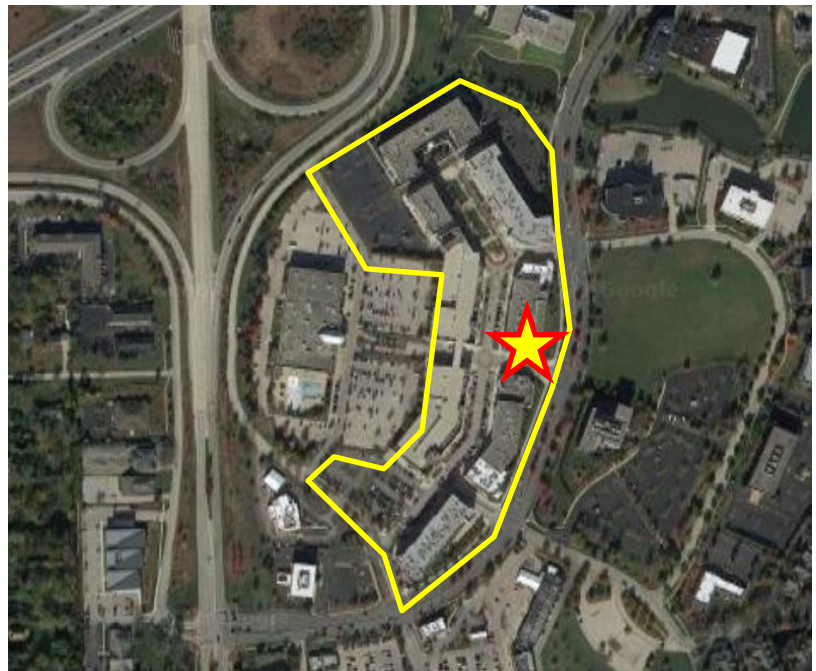
20 Acres

SUBDIVISION:

Burr Ridge Village Center

PARKING:

1,145 Spaces



The petitioner, Alexander Kostandinov, is seeking to open a restaurant called Pella, which would be located in the former LOFT and Banana Republic tenant spaces in Building 4 at the corner of Village Center Drive and LifeTime Drive. The petitioner requests an amendment to Ordinance #A-834-10-05 to amend the outdoor space use adjacent to Building 4 of the Village Center to add a patio with a permanent/retractable awning to accommodate outdoor dining, a special use as per Ordinance #A-834-10-05 for outdoor dining at a permitted restaurant use, and a special use as per Ordinance #A-834-10-05 to permit a restaurant with hours of operation exceeding midnight, all at the subject property. This petition was originally submitted as Z-04-2021 but was withdrawn to incorporate a request to remain open beyond the PUD's permitted hours of midnight.

Compliance with the Village Center PUD

Ordinance #A-834-10-05 created the concept of the Village Center in both land use and physical form, including a specific set of uses that were permitted in each building as well as specific dimensions of buildings, setbacks, streetscapes, and common areas around each building. Ordinance #A-834-15-20 later amended the streetscape in specific areas as well as re-classified certain uses as being permitted or special uses in specific buildings. One such use that was classified as permitted in the 2020 amendment was "restaurants without drive-through facilities and with any of the following: live entertainment, dancing, or sales of alcoholic beverages." By right, the petitioner may operate an indoor-only restaurant at the subject property without need for zoning consideration. The purpose of the petition is to consider the petitioner's request not only for outdoor dining (a special use in Building 4 of the Village Center as per the 2005 ordinance) but to amend the outdoor space at the subject property (also per the 2005 ordinance).

The petitioner's proposed restaurant contains approximately 8,000 square feet of indoor space with two banquet rooms, a private dining room, a gelato shop, two bar areas (including one indoor/outdoor bar), and an indoor fountain. There is also 4,660 square feet of new outdoor patio area proposed on the east side of Building 4 between the building and street, including a permanent/retractable awning and additional outdoor bar. An additional water feature is proposed between the terminus of the patio and the sidewalk. In total, there are over 450 seats shown in the petitioner's site plan, not counting any capacity that would be imputed in the two indoor banquet facilities. There is no current outdoor dining space in this area of the Village Center.

A glass fence is shown surrounding the entire outdoor seating area. There are currently no glass fences at the Village Center surrounding any outdoor dining area. The proposed patio is shown as abutting just behind an existing Village Center entrance sign at the intersection of Burr Ridge Parkway and LifeTime Drive; the patio is estimated to be located generally abutting the sign's rear elevation. A minor re-grading is shown on the subject property as well, which would be considered as an alteration of the outdoor space of the property. Staff has no concerns regarding grading or utility issues regarding this petition.

An additional feature included in the petitioner's special use proposal is to include a permanent/retractable awning as shown in the petitioner's submittal. This awning would allow for year-round use of the space, with built in comforting and power. The petitioner revised their petition to reduce the size of the retractable awning to better align with the corner of the building and create a true outdoor dining area near the sidewalk. The petitioner is also proposing façade alterations of their outdoor space, which include a minor addition of two columns with antique pots on the top of each column. An overhang over the sidewalk is also proposed. All of the façade amendments would be included in the general request to amend their outdoor space.

Staff Report and Summary

Z-09-2021: 720-730 Village Center Drive (Kostandinov); Special Uses, PUD Amendment and Findings of Fact

The second floor of Building 4 above the subject property contains no residential units, and is primarily occupied by professionals in office settings whose professional hours conclude at the end of normal business hours.

Comparison with Existing Village Center Uses

There are four restaurants with outdoor dining at the Village Center at this time:

Restaurant	Address	Outdoor Seating Area	Allowable Closing	Business Plan
Stix 'n Stones	505	1000 SF	Midnight	8pm
Cooper's Hawk	510	1200 SF	1am	9pm
Wok 'n Fire	590	1700 SF	1am	11pm
Topaz	780	3700 SF	Midnight	11pm

The petitioner has submitted a revised petition to permit the entirety of the proposed restaurant to be open until 2am. At this time, no use in the Village Center has an allowable closing beyond 1am; that is, the Village has permitted certain uses to legally stay open until 1am. No restaurant at the Village Center currently remains open past 11pm based upon their current business plans but may revise them to stay open until midnight without Village approval.

Compliance with the Zoning Ordinance

The Zoning Ordinance delineates several regulations related to outdoor dining at all places of eating in the Village (petitioner's compliance with these regulations is noted in red):

- a. The dining area shall be enclosed by an open fence of approved design preventing access to the outdoor dining area except by a doorway from the interior of the restaurant;

Staff considers this condition to be met based upon the petitioner's revised site plan.

- b. Door to the dining area shall be self-closing;

Staff interprets this condition to be met based upon the petitioner's site plan.

- c. Tables shall be cleaned promptly following use;
- d. Furniture and umbrellas shall be weighted to prevent their movement in the wind;

Staff considers these conditions to be met and recommends they be included as a condition of any approval.

- e. Seating shall not exceed one chair for every 10 square feet devoted to outdoor dining and shall be counted in determining restroom and parking requirements;

Staff considers these conditions to be met based upon the petitioner's site plan.

- f. No outdoor dining area shall be located so as to impede pedestrian traffic or proper access to and from the restaurant;

Staff considers this condition to be met based upon the petitioner's site plan.

- g. No public sidewalks or public area may be used for a private restaurant's outdoor dining unless specifically approved by the Village;

Staff considers this condition to be met based upon the petitioner's site plan.

- h. Outdoor food preparation, storage or display is prohibited;

Staff considers this condition to be met based upon the petitioner's site plan. Due to the size of the outdoor area, staff recommends that a specific condition be included in any recommendation to prohibit this activity.

- i. Hours of operation of an outdoor dining area shall be as specifically approved by the Village.

Staff considers this condition to be met based upon the petitioner's business plan and the Plan Commission specify when this area should be closed as part of any approval.

Public Hearing History

There have been no prior public hearings for this particular tenant space (aside from Z-04-2021).

Public Comment

Staff received one objection to the proposed petition.

Findings of Fact and Recommendation

The petitioner has provided findings of fact, which the Plan Commission may adopt if in agreement with those findings. If the Plan Commission chooses to recommend that the special uses for outdoor dining and the creation of an outdoor patio be approved, staff recommends the following conditions for consideration:

1. The special use for a restaurant with outdoor seating shall be made to Alexander Kostandinov and his business partners of Pella Restaurant and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plans including but not limited to the number of seats, location of the awnings, etc.
3. The hours of operation shall be 1am for indoor dining and bar areas and 11pm for outdoor dining and bar areas. Any bar labeled as "indoor/outdoor" must cease service to the outdoor portion at 11pm.
4. Music and all other amplified sound originating from the restaurant should be kept to a level so as not to be audible from residential units.
5. Tables shall be cleaned promptly following use.
6. Furniture and umbrellas shall be weighted to prevent their movement in the wind.
7. Outdoor food preparation, storage, or display is prohibited.

Appendix

Exhibit A – Petitioner's Materials

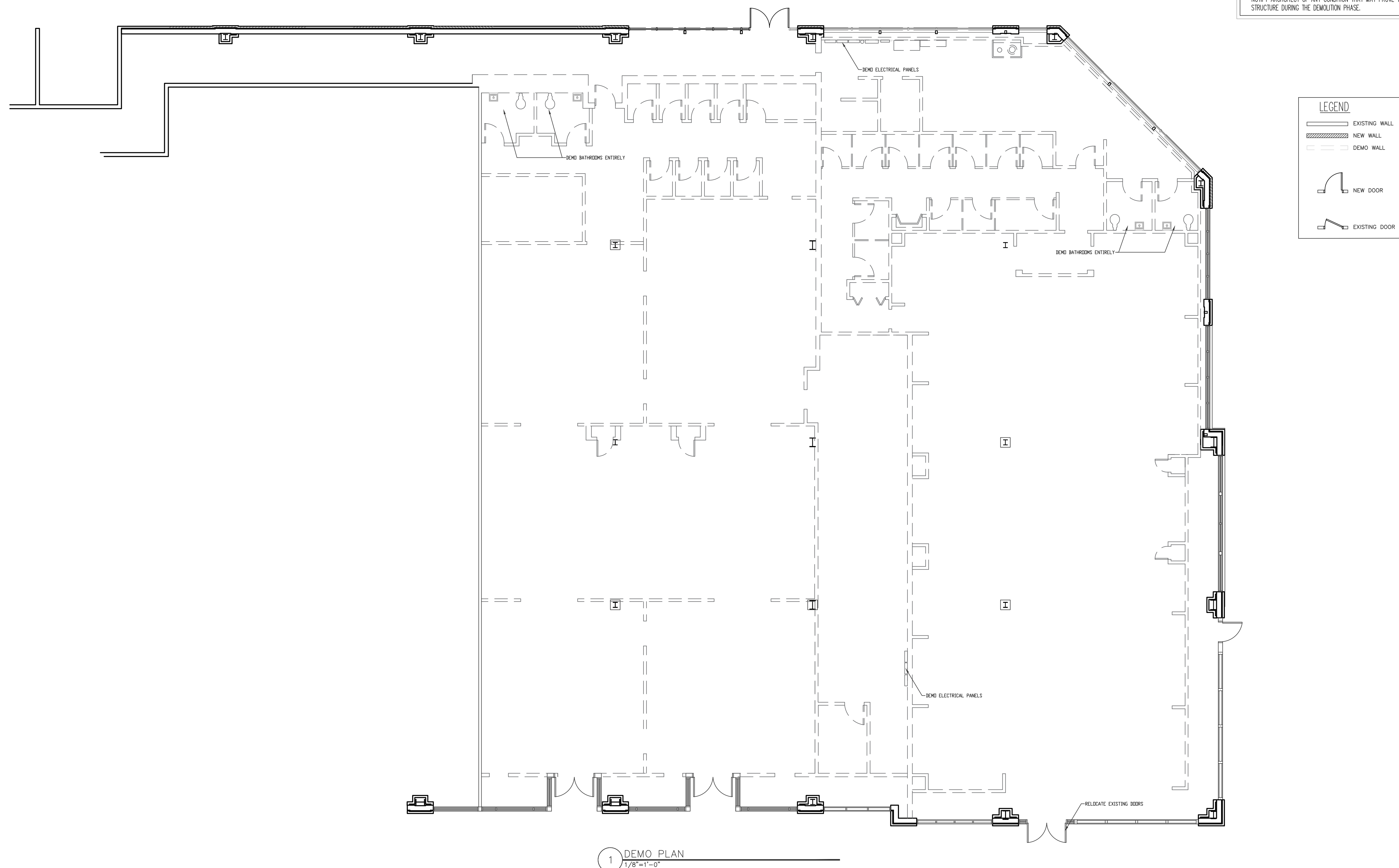




ARCHITECTURE * ENGINEERING * CONSTRUCTION

1213 Fifty-Fifth Street
Kenosha, Wisconsin 53140
Ph.: (262) 818-4611
E-mail: tonya@tgar.b

- # DEMOLITION NOTES
- REVIEW WITH OWNER ALL SALVAGEABLE COMPONENTS BEING REMOVED PRIOR TO DISCARDING OR REMOVING MATERIALS.
 - COORDINATE ALL CAPPING OF MISCELLANEOUS SYSTEMS WHICH END AT FIXTURES, WALLS, OR CEILINGS TO BE REMOVED. CAPPING SHALL BE COMPLETED IN SUCH A MANNER THAT WILL NOT INTERFERE WITH NEW WORK OR BE VISIBLE IN FINISHED SPACES.
 - COORDINATE REMOVAL, RELOCATION, AND REROUTING (AS REQUIRED) OF ALL MECHANICAL OR ELECTRICAL PIPES, CONDENS, VENTS, CONTROLS, ETC., WHICH ARE LOCATED IN WALLS, FLOORS, OR CEILINGS TO BE REMOVED.
 - REMOVE ALL EXISTING WALL MOUNTED ITEMS NOT REQUIRED
 - PATCH HOLES TO MATCH EXISTING CONDITIONS PRIOR TO PAINTING.
 - ALL CONTRACTORS TO FIELD VERIFY EXISTING CONDITIONS PRIOR TO SUBMITTING A B.O. IN THE EVENT THAT AN ITEM NOT SHOWN ON THE DRAWINGS WILL CONFLICT WITH WORK UNDER THIS CONTRACT, CONTACT ARCHITECT / G.C. BEFORE REMOVING THE ITEM.
 - SHORE ALL EXISTING CONSTRUCTION AS REQUIRED TO PERFORM DEMOLITION WORK.
 - NOTIFY ARCHITECT OF ANY CONDITION THAT MAY PROVE TO BE DETRIMENTAL TO THE STRUCTURE DURING THE DEMOLITION PHASE.

[illegible][illegible]

PELLA RESTAURANT

720 VILLAGE CENTER
BURR RIDGE IL.

PRINCIPAL IN CHARGE:	
DESIGNED BY:	
DRAWN BY:	
CHECKED BY:	
APPROVED:	DATE: 07/08/2021
SHEET DESCRIPTION	

DEMO
PLAN

SCALE: 1/8"=1'-0"

PROJECT NO. _____

SHEET N

A1.0

1 FLOOR PLAN
1/8"=1'-0"



ARCHITECTURE * ENGINEERING * CONSTRUCTION
DESIGN BUILD
1213 Fifty-Fifth Street
Kenosha, Wisconsin 53140
Ph: (262) 818-4620
E-mail: tony@tgc.biz

[illegible]

ATE

720 VILLAGE CENTER
BURR RIDGE IL.

PRINCIPAL IN CHARGE:
DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED: DATE: 07/08/2021
SHEET DESCRIPTION

PROPOSED ELEVATIONS

ET N

3.0



RENDERING - FRONT FACADE



RENDERING - VILLAGE CENTER ENTRANCE



RENDERING - PATIO VIEW #1 (WINDOWS CLOSED)



RENDERING - PATIO VIEW #1 (WINDOWS OPEN)



RENDERING - PATIO VIEW #2 (WINDOWS CLOSED)



RENDERING - PATIO VIEW #2 (WINDOWS OPEN)



July 20, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-07-2021: Zoning Ordinance Amendments (Panico); Text Amendments and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to deny a request by Richard Panico for text amendments to Section IV of the Zoning Ordinance to permit the building and location of detached buildings accessory to residential uses, specifically detached garages, in interior side yards of properties located in Residential Districts.

After due notice as required by law, the Plan Commission held a public hearing on July 19, 2021. The petitioner requested an amendment to the Zoning Ordinance to allow construction of a detached accessory garage in the interior side yard of a property on Fars Cove. A variation was deemed inappropriate due to the lack of any physical hardship on the subject property. Ultimately, the Plan Commission felt that the statutory findings of fact for the request in the petition were not met due to the request's inconsistency with the general regulations found in the Zoning Ordinance, and recommends that the Board deny the request for text amendments. No public comment was received on this petition.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 7 to 0, ***recommends that the Board of Trustees deny*** this petition.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



Z-07-2021: Requests text amendments to Section IV of the Zoning Ordinance to permit the building and location of detached buildings accessory to residential uses, specifically detached garages, in interior side yards of properties located in Residential Districts.

Prepared for: Village of Burr Ridge Plan Commission/Zoning Board of Appeals
Greg Trzupek, Chairman

Prepared by: Evan Walter – Village Administrator

Date of Hearing: July 19, 2021

The petitioner is Richard Panico, a resident seeking to construct a second detached garage on his property. The current detached garage is located in the rear yard of the subject property. While the petitioner is legally entitled to construct two detached garages on any residential property by right, the petitioner is seeking to develop the second detached garage in an interior side yard of the subject property, which is not currently permitted. Accessory detached buildings are only permitted in the rear yard of residential properties, with the rear yard being defined as the taper of the rear wall extended to the side yard lot line extended back to the rear lot line.

Section IV of the Zoning Ordinance currently permits all residential properties to construct two detached accessory buildings, with some variation regarding the size of these properties. All detached accessory buildings must be at least 10 feet from the side and rear property lines as well as 10 feet away from either the principal or other accessory buildings on the subject property in which they are located. In the case of this petition, the petitioner is seeking to build an additional garage for vehicle storage, etc. but the Zoning Ordinance makes no distinction about how accessory detached buildings are used; all regulations govern all accessory detached buildings equally.

The Village has considered two petitions regarding the location of accessory detached buildings in side yards (not simply side yard setbacks):

- 2014 – A variation was approved to permit expansion of a detached accessory building into a side yard. In this case, an existing garage had been constructed in a rear yard and needed to be expanded, but expansion was not possible due to a nearby wetland.
- 2011 – A petition to construct a new detached garage in the side yard was submitted but withdrawn prior to any public hearing.

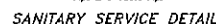
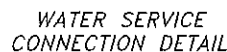
Westmont, Downers Grove, and Willowbrook each permit garages to be generally located in any interior side or rear yard without significant restriction on building size. Oak Brook and Darien prohibit detached accessory buildings of any kind in side yards. Staff acknowledges that each of these communities are not exact comparables to that found in Burr Ridge.

Findings of Fact and Recommendation

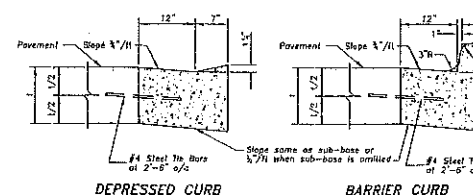
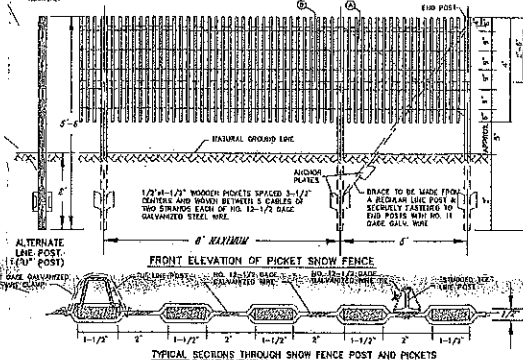
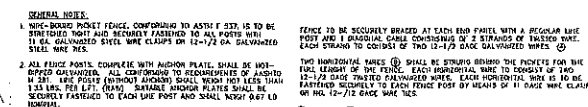
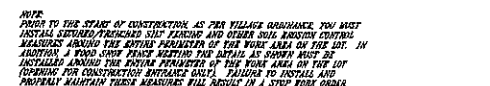
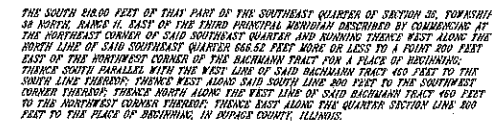
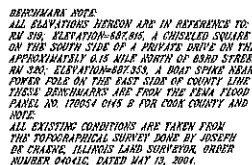
The findings of fact for a text amendment are limited to assessing whether the amendment is compatible with other standards of the Zoning Ordinance and if it fulfills the purpose and intent of the Zoning Ordinance. Staff makes no recommendation in this case, as any amendment to the Zoning Ordinance would require direction from the Plan Commission. If the Plan Commission wishes to explore pursuing such amendments, staff requests direction on approximate amendments which may be acceptable to the Plan Commission.

Appendix

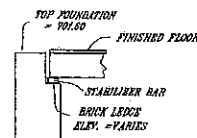
Exhibit A – Petitioner's Materials



SILT FENCE DETAILS



B-6.12 CONCRETE CURB AND GUTTER



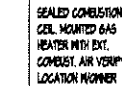
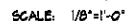
SIDE VIEW
BUILDING FOUNDATION

REV.: 07/12/05
REV.: 03/25/05
REV.: 03/07/05
REV.: 12/07/04
REV.: 11/17/04
DATED: 10/27/04

SITE OBSERVATION, INC.
CONSULTING CIVIL ENGINEER
4004 Deerfield Drive, Columbia, MO 65202
EXPIRES: 11/05



SCALE: 1/8"=1'-0"



SCALE: 1/8"=1'-0"

RELOCATE TO
OPPOSITE SIDE BY
CHIMNEY. I WILL LIKELY
INSTALL ONE LIFT

IF NEED BE
BUMP THIS FORWARD
TOWARD OPPOSITE GARAGE
UP TO ONE FOOT TO MAINTAIN
~ 10 FEET TO ENGLISH ONE

EX. GARAGE

EX. HOUSE

MAY ACTUALLY DO THIS AT
SOME POINT IN TIME

EDGE OF DOORS ALIGN NEW EXISTING

POWER AND GAS

GARAGE

CONC. FLOOR

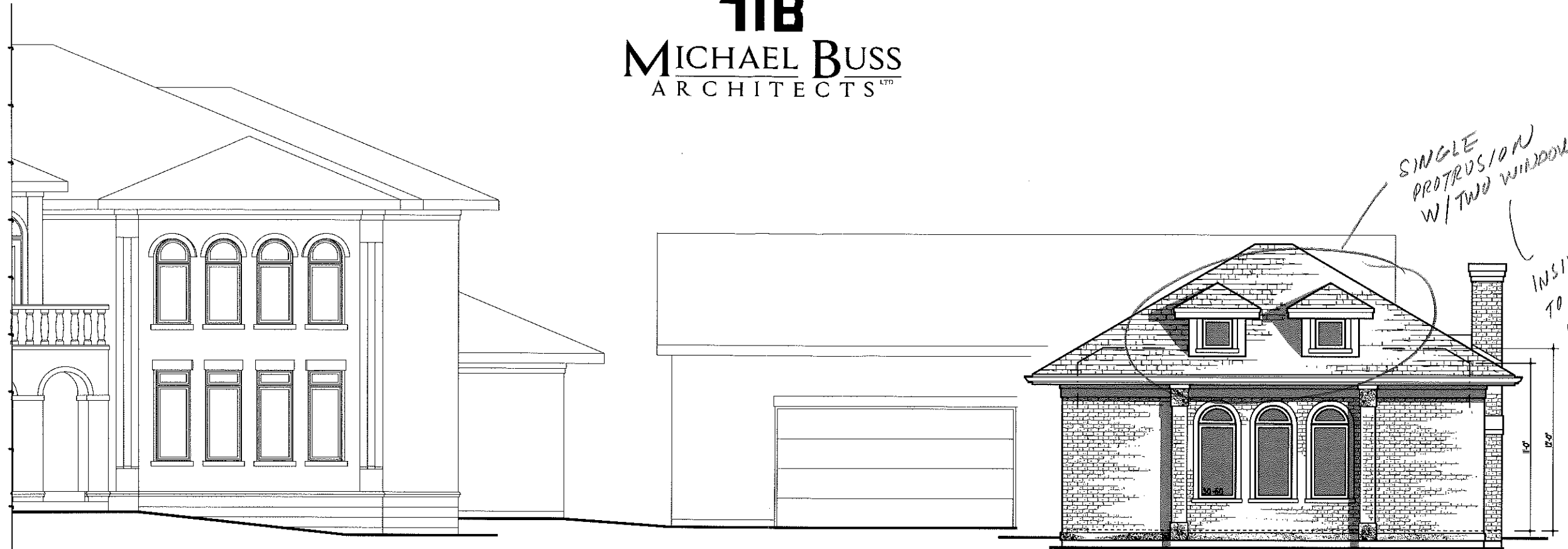
720 sq ft

...SITE PLAN...

SCALE: 1"=10'-0"

side yard setback 17'





... FRONT ELEVATION...
 SCALE: 1/8"=1'-0"



... RIGHT SIDE ELEVATION...
 SCALE: 1/8"=1'-0"



Prepared By: Cabanne Howard, Kaleidoscope Management Group

For: Evan Walter, Village Administrator, Burr Ridge Village Center

Date: June 25, 2021

I. Situation Analysis

Below is a revised proposal for a year-long engagement based on the marketing & communications needs discussed by Evan and Cabanne on June 24, 2021.

II. Scope of Work

Month 1 - July 2021 (25 hours/mo.)

Marketing Strategy & Planning (5 hours/mo.)

- Review current communications channels and messaging (“Oak Leaf” is a monthly, more strategic, high-level communication to 7,000 subscribers and “E-Brief” is a weekly, more operations-focused communication regarding trash, flag day, etc. and other more tactical updates for residents)
- Assess effectiveness of email platform (Constant Contact), design and frequency
- Determine the right platform and frequency moving forward
- Align on process for dissemination of email information (i.e. operations updates, upcoming board materials, etc.) for maximum impact and efficiency

Social Media Strategy & Content Development (10 hours/mo.)

- Conduct brand audit of similar-sized, leading municipalities around the country
- Develop content to help distinguish and promote the Village brand among key audiences
- Develop a Digital Strategy & Social Media Calendar for July

Email Communication (10 hours/mo.)

- Compile information, create new design layout and distribute the July “Oak Leaf” communication
- Compile information, create new design layout and distribute the July “e-brief” (frequency to be determined based on the recommendation following the strategic review/audit)

August 2021-June 2022 (20 hours/mo.)

- **Social Media Content Development (10 hours/mo.)**
 - Develop a monthly content calendar to reinforce messaging in the email communications regarding upcoming events, operational updates and other key

- Village matters.
 - Establish frequency and format of content in a way that will drive the most increase in followers and engagement
 - Measure each month to determine if more people are consuming our social content
- **Email Communication (10 hours/mo.)**
 - Compile information, create new design layout and distribute the July “Oak Leaf” communication
 - Compile information, create new design layout and distribute the July “e-brief” (frequency to be determined based on the recommendation following the strategic review/audit)

III. Budget

Month 1 (\$5,000/mo.)

Our estimate of the time requirements in Month 1 to be approx. 25 hours* (as outlined above).

Month 2-Ongoing (\$4,000/mo.)

Our estimate of the time requirements in Month 2 and beyond to be approx. 20 hours* (as outlined above).

**Our services are billed at a blended hourly rate of \$200/hour. The account would have a dedicated Senior Marketing Executive, Digital Marketing Strategist, and Senior Graphic Designer/Project Manager.*

**Available and recommended services which are not included in the above scope but can be billed on an hourly basis, as needed:*

- **Graphic Design**
 - Visual identity, logo and branding
 - Event graphics
 - Other Graphic Design support (annual report, presentations, etc.), as needed

IV. Measurement

KMG believes strongly in measuring results and, in collaboration with the Village, we will agree on specific metrics that we will use to evaluate progress toward key objectives and report on these each month. We will plan to benchmark current engagement across communications channels (email open rates/social media followers/engagement) to compare future performance against.

V. About Kaleidoscope Management Group

Our efforts are always aligned to our clients’ business goals. We strive for excellence in everything we do, while “Bringing the Complex Into Focus”. We aren’t willing to take our clients’ money if they are not making money. Measurement is at the heart of what we do. In short: we seek to create breakthrough marketing you can take straight to the bank.

Across a diverse number of industries, our team has a proven track record of finding compelling ways to present information so that it is easily understood, retained and - where applicable - actionable. We are an extension of our clients' marketing & communications teams. Kaleidoscope is a true partner in every sense of the word.

Relevant highlights of client work can be found [here](#).

VI. Notes/Other

- This budget does not include event management costs, travel expenses, paid media, or other out-of-pocket expenses required by the client.
- A deposit in the amount of 50% of the first month's retainer is due upon commencement of work
- Payment terms are Net 15 days from receipt of invoice.
- 30 days written notice is required for cancellation of this agreement.
- Requests outside of the above outlined scope will be billed at an hourly rate of \$200/hour.

Terms of this agreement have been reviewed and are approved by:

Evan Walter
Village Administrator
Village of Burr Ridge

Date

Cabanne Howard
CEO
Kaleidoscope Management Group

Date



July 20, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-10-2021: 6547 County Line Road (Klein); Re-Zoning and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve re-zoning of the subject property at 6547 County Line Road from R-1 Residential to R-2A Residential.

After due notice as required by law, the Plan Commission held a public hearing on July 19, 2021. The primary issues discussed were the compatibility of the request to the surrounding neighborhood. Ultimately, the Plan Commission felt that the statutory findings of fact for the request in the petition had been met and recommends that the Board approve re-zoning the subject property. No public comment was received on this petition.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 6 to 1, ***recommends that the Board of Trustees approve*** this petition.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Z-10-2021: 6547 County Line Road (Klein); Requests re-zoning of the subject property as per Section VI.D of the Zoning Ordinance from the R-1 Residential District to the R-2A Residential District.

HEARING:

July 19, 2021

TO:

Plan Commission
Greg Trzupek, Chairman

FROM:

Evan Walter
Village Administrator

PETITIONER:

Matthew Klein

PETITIONER STATUS:

Representative of Property Owner

PROPERTY OWNER:

Danesh Alem and Natalia Nekludoff

EXISTING ZONING:

R-1 Residential

LAND USE PLAN:

Recommends Single-Family
Residential Uses

EXISTING LAND USE:

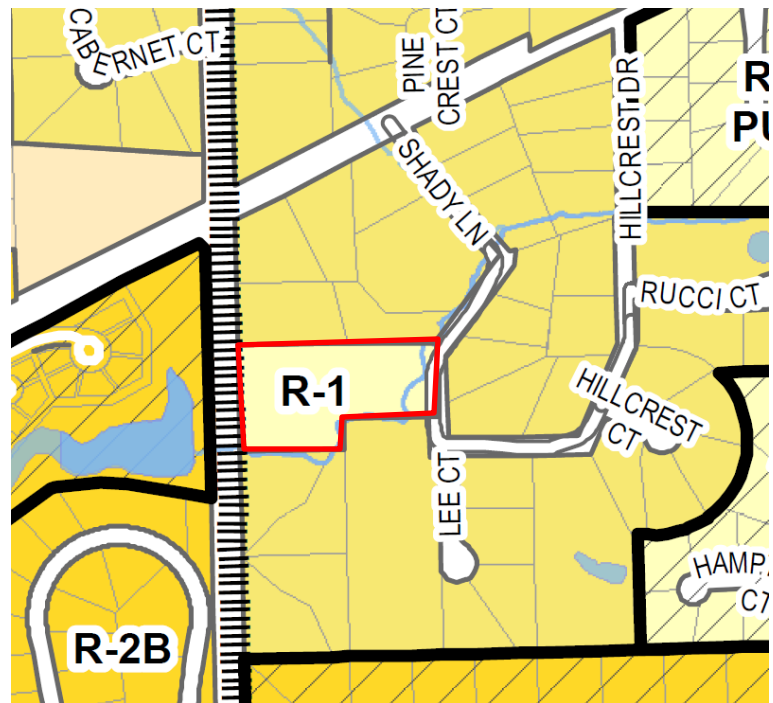
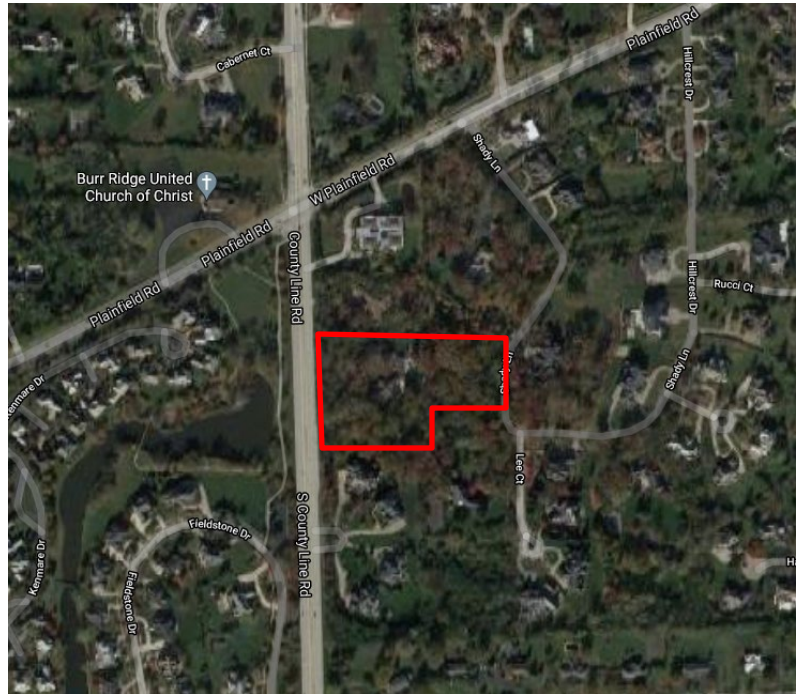
Single-Family Residence

SITE AREA:

4.18 Acres

SUBDIVISION:

None



The petitioner is acting on behalf of the property owner of 6547 County Line Road, an approximately 4-acre property located near the southeast corner of the Plainfield Road and County Line Road intersection. The subject property is currently zoned R-1 Residential as a remnant of a long-past annexation and is seeking to re-zone to R-2A Residential. Properties in the R-2A Residential District must have at least 40,000 square feet and 130 feet of lot width at the street frontage; the subject property complies with both requirements. The subject property currently contains one single-family home.

Compliance with the Comprehensive Plan

The Comprehensive Plan recommends single family residential uses for these parcels and for the surrounding area. The Comprehensive Plan states that lot sizes “are encouraged to be 30,000 square feet or larger.”

Compatibility with Surrounding Zoning and Development

In addition to the Comprehensive Plan, a key factor in determining zoning for a property is the surrounding pattern of zoning and development. The subject property is surrounded on the north, east, and south sides by properties zoned R-2A Residential of a similar size and development pattern. Additionally, with the property being located on County Line Road, it is subject to the County Line Road Overlay District, meaning that all properties touching this District must be at least 40,000 square feet in size regardless of their zoning classification. The Fieldstone Club subdivision is located across County Line Road to the west, zoned R-3 Residential PUD.

Public Hearing History

There have been no prior public hearings related to the subject property.

Public Comment

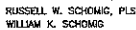
Staff has received a number of informational inquiries related to this petition, but none have resulted in definitive support or opposition to the petition.

Findings of Fact and Recommendation

The petitioner has provided findings of fact, which the Plan Commission may adopt if in agreement with those findings. Staff recommends no conditions be added to any Plan Commission decision.

Appendix

Exhibit A – Petitioner’s Materials



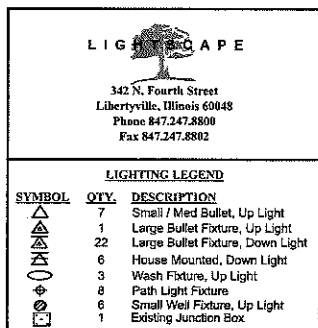
• BOUNDARY • TOPOGRAPHICAL • SUBDIVISIONS • ALTA/ACSM • CONDOMINIUMS • SITE PLANS • CONSTRUCTION • FEMA CERTIFICATES •

PLAT OF SURVEY

TRACT 2 IN BURR RIDGE ESTATES, BEING A SUBDIVISION, OF THAT PART OF THE NORTHWEST 1/4, OF SECTION 16, TOWNSHIP 33 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE CENTER LINE OF PLAINFIELD ROAD, ACCORDING TO THE PLAT FILED MAY 2, 1950 AS DOCUMENT NUMBER 1479705, IN COOK COUNTY, ILLINOIS, (EXCEPT THAT TRACT 2 DOES NOT FALL WITHIN THE KROEHLER AND LEONARD'S SUBDIVISION OF TRACT 1 IN BURR RIDGE ESTATES, ACCORDING TO THE PLAT THEREOF RECORDED ON JANUARY 30, 1918 AS DOCUMENT 1570808, IN COOK COUNTY, ILLINOIS), TOGETHER WITH A TRIANGULAR PIECE DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF TRACT 2, THENCE EAST ON THE NORTH LINE THENCE 317.3 FEET; THENCE WESTERLY TO A POINT ON THE WEST LINE OF TRACT 1 IN SAID SUBDIVISION 4.8 FEET NORTH OF THE POINT OF BEGINNING; THENCE SOUTH 4.8 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

COMMON ADDRESS: 6547 COUNTY LINE ROAD, BURR RIDGE.

909 EAST 31st STREET
LA GRANGE PARK, ILLINOIS 60526
SCHOMIG-SURVEY@SBCGLOBAL.NET
WEB: WWW.LAND-SURVEY-NOW.COM
PHONE: 708-352-1452
FAX: 708-352-1454



NOTE: CHECK LOCATION IS APPROXIMATE.

SHOWING HEREON. WE DO NOT GUARANTEE THAT THIS IS THE CORRECT LEGAL DESCRIPTION FOR THE TRANSACTION INTENDED.

IMPORTANT: COMPARE LEGAL DESCRIPTION TO DEED OR TITLE POLICY AND REPORT ANY DISCREPANCY FOR ELABORATION OR CORRECTION IMMEDIATELY. UNLESS OTHERWISE NOTED, THIS PLAT DOES NOT SHOW BUILDING LINES OR OTHER RESTRICTIONS ESTABLISHED BY LOCAL ORDINANCES.

DO NOT SCALE DIMENSIONS FROM THIS PLAT; THE LOCATION OF SOME FEATURES MAY BE EXAGGERATED FOR CLARITY. NO EXAMINATIONS MAY BE MADE FROM THE INFORMATION SHOWN WITHOUT THE WRITTEN PERMISSION OF SCHOENIG LAND SURVEYORS, LTD. ONLY PLATS WITH AN ENCLOSED SEAL ARE OFFICIAL DOCUMENTS. FIELD WORK WAS COMPLETED PER SURVEY DATE LISTED BELOW.

© COPYRIGHT, ALL RIGHTS RESERVED.

SURVEY DATE: NOVEMBER 12TH, 2012
BUILDING LOCATED: NOVEMBER 15TH, 2012
ORDERED BY: MARLENE R. LELAND
PLAT NUMBER: 121055 & ROLL 85-1 & FC252D SCALE 1" = 30'



LEGEND

B.L.	= BUILDING LINES
P.U.E.	= PUBLIC UTILITY EASEMENT
H.D.	= HATCHED DIMENSION
M.E.A.S.	= MEASURED DIMENSION
C.	= CENTER LINE
C.L.F.	= CHAIN LINK FENCE
W.F.	= WOOD FENCE
G.R.	= GAULD RAIL
P.P.	= POWER POLE
M.	= MANHOLE
F.H.	= FIRE HYDRANT



STATE OF ILLINOIS)
County of Cook)
City of Chicago)
SS. I, _____, Clerk of said Court, do hereby certify that the foregoing is a true and correct copy of the original of record in my office.

WE, SCHOMB LAND SURVEYORS, LTD. AS AN ILLINOIS PROFESSIONAL DESIGN FIRM, LAND SURVEYOR CORPORATION, DO HEREBY CERTIFY THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED IN THE LEGAL DESCRIPTION

ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS OF A FOOT. DIMENSIONS SHOWN ON BUILDINGS ARE TO THE OUTSIDE OF BUILDINGS. THE BASIS OF BEARINGS, IF SHOWN AND UNLESS OTHERWISE NOTED, ARE ASSUMED, AND SHOWN TO INDICATE ANGULAR RELATIONSHIPS OF LOT LINES.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ELSGOS MINIMUM STANDARD 120. A BOUNDARY SURVEY.

BY: Russell W. Schom
PROFESSIONAL LAND SURVEYOR LICENSE # 335-002448

Revize Web Services Sales Agreement

This Sales Agreement is between Village of Burr Ridge, Illinois ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 7-14-2021

CLIENT INFORMATION:		REVIZE LLC:
Client Name:	<u>Village of Burr Ridge</u>	Revize Software Systems
Client Address:	<u>7660 County Line Road</u>	150 Kirts Blvd., Suite B
Client Address 2:		Troy, MI 48084
Client City/State/Zip:	<u>Burr Ridge, IL 60527</u>	248-269-9263
Contact Name:	<u>Evan Walterewalter@burr-ridge.gov</u> <u>(630) 654-8181 Ext. 2000</u>	
Billing Dept. Contact:	<u>Evan Walterewalter@burr-ridge.gov</u> <u>(630) 654-8181 Ext. 2000</u>	
Client Website Address:	<u>https://www.burr-ridge.gov/</u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

Quantity	Description	Price
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$600
1	Phase 2 – Discovery & Design from scratch – Website Design Discovery meeting, Two concepts, one chosen, three rounds of changes, home page design, department home page design, and inner page design, includes Responsive Web Programming for great viewing on mobile screens.	\$2,100
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications like MuniCode, LaserFiche, Invoice Cloud, and BS&A, onetime fee:	\$4,000
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$900
1	Phase 6 – Site map development/content reorganization and migration from old website into new website including spell checking and style corrections up to 928 web pages and 308 documents (amount on your website today). To help remove stale content, Revize will not me moving over old announcements, events or calendar items.	\$3,510
1	Phase 7 – Content Editing/Administrator Training, one-day session, remote, onetime fee:	\$1,900
1	Phase 8 – Go Live, onetime fee:	\$550
1	Revize Annual Fee, pre-paid: Includes Unlimited Tech Support, CMS software updates (up to 5 Users), security software updates, SSL security certificate, and website health checks. Website hosting Included free of charge (Unlimited web content storage space, 100GB monthly bandwidth limit) with pre-paid annual fee:	\$3,900
Grand Total		\$17,460

Five-year agreement with free website design refresh during year five. If client cancels this sales agreement before the sales agreement expiration date, the full amount of the 5-year agreement is still due. Revize requires a check for \$11,920 to start this Initiative. Remaining balance due upon website delivered for content editor training or the first-year anniversary of the kick off meeting, whichever comes first. Annual services and website hosting start the day of the Kick Off project meeting. For project timeline and details please refer to our proposal dated 6-15-2021. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE.

CLIENT also agrees and understands that:

- The primary communication tool for this project and future tech support is the REVIZE customer portal found at <https://support.revize.com>.
- During the project, CLIENT will respond to REVIZE inquiries within 48 hours of the request to avoid any delay in the project timeline.
- CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.

Terms:

- Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.*
- Additional content migration, if requested, is available for \$3 per web page or document.*
- This Sales Agreement is the only legal document governing this sale. If the contract is terminated before the expiration date, the full amount of the contract is still owed.*
- Both parties must agree in writing to any changes or additions to this Sales Agreement.*



The Government Website Experts

5. *Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Illinois.*

6. *Pricing expires in 30 days.*

AGREED TO BY:

CLIENT

REVIZE

Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

Joseph J. Nagrant

Business Development Director

Please sign and return to:

Joseph J. Nagrant

Fax 1-866-346-8880

The Following Applications & Features will be integrated into Your Website Project

Revize provides applications and features specifically designed for government websites. The applications and features are categorized into:

- Citizen's Communication Center Apps
- Citizen's Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

Citizen's Communication Center Apps

- Home page Alert
- E-Notification Center with Text/Email Alerts
- Robust Curated Search Engine
- Document Center with Keyword Search
- FAQs with Keyword Search
- Multi-use Listing Directory with Keyword Search
- News Center with Facebook/Twitter Integration
- Online Web Forms
- Job Posting
- Bid Posting
- Staff Directory with Keyword Search
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

Citizen's Engagement Center Apps

- Citizen Request Center with Captcha
- Online Bill Pay via Invoice Cloud
- RSS Feed
- Google mapping template

Staff Productivity Apps

- Agenda Posting Center
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Auto-generated site map
- Department based editing permissions
- Workflows by Department

Mobile Device and Accessibility Features

- ADA WCAG 2.1 AA Compliant
- ADA Accessibility Widget
- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)

Service Level Agreement

Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. A large number of users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes a inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but the user would eventually want changed.

Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nigrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

Revize Support

- 7 a.m. – 7 p.m. CST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual



VILLAGE OF BURR RIDGE, ILLINOIS

REQUEST FOR PROPOSALS (RFP)

FOR

DEVELOPMENT OF A NEW VILLAGE WEBSITE

**Village of Burr Ridge, Illinois
7660 County Line Road
Burr Ridge, Illinois 60527**

Release Date:	May 26, 2021
Receipt Date:	June 15, 2021
Projected Award Date:	July 26, 2021

REQUEST FOR PROPOSAL NOTICE

The Village of Burr Ridge (hereinafter "Village") is seeking proposals from qualified vendors for work related to the redevelopment of its principal municipal website.

Vendors who intend to submit a proposal are encouraged to request a copy of this document prior to submitting their final proposal, although this is not required. Any prospective vendor who requests a copy of this Request for Proposal (RFP) shall be included in any Village supplemental distributions. No communication seeking to in any way influence the outcome of the proposal evaluation is allowed between submitting Vendors and Village officials, representatives, and/or personnel during the evaluation process. Failure to comply with this requirement will result in immediate disqualification. While the ultimate selection of the preferred vendor will be made by a group of employees called the Innovation Committee, any inquiries regarding this RFP and all official submissions in regards to the RFP shall be directed to the following specific staff member in writing via email:

Evan Walter
Village Administrator
ewalter@burr-ridge.gov

SECTION I - PROJECT UNDERSTANDING AND APPROACH

- 1) Develop a new Village website utilizing off-the-shelf, reputable, and proven Internet applications and technologies to provide enhanced usability, transparency, information accessibility, multilingual options, security, tracking, navigation, visual appeal and overall functionality. The selected vendor will possess the resources to work simultaneously with all Village departments at different levels of staff proficiency.
- 2) The website should provide a modern, intuitive, and fully accessible platform for constituents to efficiently learn about and transact with the Village. The website should provide increases in staff's day-to-day efficiency through streamlined backend management via democratization of content creation and deployment, while integrating with the Village's ERP system (BS&A), document management (MuniCode and LaserFiche), and transactional vendor (Invoice Cloud).
- 3) Use of information compiled in the research of other websites and making recommendations for expansion and improvements. The improvements should include interactive applications to improve the Village's services such as downloads, online forms, online commerce, and other interactive service related features. The website must be responsive on devices such as laptops, mobile phones/tablets, kiosks, and the like.
- 4) Consultation with various Village department personnel related to redesign and development of Website information, including provision and maintenance of on-line and/or automated procedures and reference materials and data migration.

The Village desires to procure a topic-oriented website, organized in a manner that lends itself to the needs of an external constituent user. Home page and major landing pages should be succinct, with a priority on a minimal design so as to not overwhelm the user. Responsiveness on mobile devices is especially important, as the Village intends to migrate many of its services to the website in the long term.

SECTION II – SCORING AND METRIC RUBRIC

Category	Description	Score
Functionality	Ease of external constituent use; ability to use integrated forms and online billing platforms; ease of navigation; multi-lingual options	30
Staff Use	Staff's ability to edit without need for vendor service and learning curve to train on website maintenance	25
Service	Promptness of return service contact from vendor	20
Security	Ability to withstand external threats and protect Village data via off-site hosting services	20
API	Ability to interface and connect with existing software partners	15
Design	Aesthetic design; consistency with Village branding	10
Pricing	Up-front pricing	10
	Ongoing pricing	10
Experience	Vendor's experience in designing and maintaining municipal websites	5
Mobile	Orientation and responsiveness of website on mobile devices	5

Note: Vendors must follow WCAG 2.1 guidelines for accessibility to be considered for award at the time of vendor selection. Industry-standard, legal accessibility of the website is an unscored expectation. Vendors not employing WCAG 2.1 guidelines in their design or proposal will not be eligible for consideration.

SECTION III – APPROXIMATE DEVELOPMENT SCHEDULE

Phase One - Development of Standards and Initial Website Design

The vendor shall propose an overall Website design concept based on the Village's desire to deliver content to various constituent groups.

The vendor will provide the Village with:

- Custom setup and implementation, to include access to its website features, contents, and functionality.
- Ongoing web hosting and access to all standard services, including web hosting, backup, security (including web application firewalls), disaster recovery plans and network engineering associated with maintaining the Village's Website.
- Standards for online design and content, which must be approved by the Innovation Committee. The vendor's proposal shall include a strong focus on a standard theme (brand elements) to be used throughout the Website, an easy-to-use navigation scheme, and user-friendly functionality, as well as recommendations for and implementation of providing the Village services via the website. The vendor will help the Village develop a web presence that is identifiable as part of the Village and has a complementary design but maintains a unique and recognizable identity that communicates that department's mission and function. Users should ideally be able to view the Website in full graphics format, mobile, or text-only mode. Following review and approval by the Innovation Committee, the selected vendor shall initiate the next phases.

Phase Two - Website Development

The vendor shall develop and finalize the Website design and work with department representatives of all Village departments to determine any additional content, features, and/or functionality. The Innovation Committee will review and approve the Village Website developed by the vendor prior to launch. Throughout all phases, the vendor shall make available to the Village an easily accessible both high- and low-tech hardware to review ongoing site developments. The vendor will schedule and provide a formal Website test and review session for the Village's Information Technology consultant and Department Heads. Tests will fully demonstrate security, tracking, interactivity, and visual features.

Phase Three - Documentation, Procedures and Training

The vendor will provide the Village with updated documentation, procedures and a graphical site map representing the Website (flow chart). Such materials shall be provided in a hard copy set of master manuals as well as on-line (in printable, automated, or downloadable formats). Such materials/templates/database shall be tested and utilized to assist and provide training to individuals designated by Village representatives to effectively develop, maintain and update content. The vendor shall also coordinate specific training requirements and schedules with these individuals within a one-month period. After such training has been completed to the satisfaction of the Village Administrator, the vendor shall provide routine support to these individuals for a minimum of one year.

Phase Four - Ongoing Website Enhancements & Internet Master Plan

After initial redesign has been completed and launched, the Village will continue to enhance the Website by identifying and developing web-based applications to deliver Village services. In working with the Website Project Lead, the vendor will assist the Village in continued application design, development and implementation on a time and materials basis.

CHRONOLOGICAL PROJECT SCHEDULE	
Process Step	Estimated Date(s)
Release of Request for Proposal (RFP)	May 26, 2021
Final Date for Vendors to Submit Questions	June 7, 2021
Date for Publishing Answers to Vendors Questions	June 9, 2021
Proposals Due	June 15, 2021 – 4:30p.m. Central
Decision for Finalists	June 18, 2021
Demonstrations by Vendors Finalists	June 28 and 29, 2021
Final Vendor Selection Recommendation	June 30, 2021
Contract Negotiations and Village Award	Up To July 26, 2021
Implementation Period	August 1 through December 31, 2021
Live Website	January 1, 2022 (or date prior)

SECTION IV – INTENT TO RESPOND

Vendors are not required to notify the Village of their intent to respond prior to submitting a final response. Questions of the Village are encouraged to promote clarity of response and Village intent; no contact shall be made with any member of Village staff, elected official, or other agent acting on behalf of the Village except for the Village Administrator. All questions shall be made

in writing via email to ewalter@burr-ridge.gov; all questions received by any interested party shall be published in an addendum on the Village's website by the previously published date.

SECTION V - INSTRUCTIONS TO BIDDERS

The general rules and conditions that follow apply to all bids requested and accepted by the Village unless otherwise specified. Bidders or their authorized representatives are expected to inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. Submitting of a bid is an assumption that Vendor has familiarized themselves with all conditions and intends to comply with them unless noted otherwise.

1. SUBMITTAL EXPECTATIONS

All bids must be submitted in digital format via a USB drive sent in a sealed envelope to:

Evan Walter
7660 County Line Road
Burr Ridge, Illinois 60527

or via email/PDF submittal to ewalter@burr-ridge.gov by 4:30pm Central Standard Time on June 15, 2021. All bids must be delivered prior to the bid opening date and time to be considered. Bids must be identified as such on the outside of the envelope or clearly indicated in the digital submittal. The Village is not responsible for the untimely delivery of physical or digital correspondence. A complete bid shall contain a letter stating the vendor's interest in being considered for the award, a mockup/wireframe design of the vendor's proposed offering, as well as a concept plan as to how the vendor's product would best meet the needs outlined in this RFP. To be clear: there is no specific method as to how the response should be presented; vendors are encouraged to present creatively but practically. All vendors selected for demonstrations shall have the opportunity to present in an interactive format, such as an in-person or videoconference session.

2. ALTERNATE BIDS

The RFP describes the services that are necessary to meet the performance requirements of the Village. It is not the desire or the intent to eliminate or exclude any bidder from bidding because of minor deviations, alternates or changes; however, the Village will not accept bids for work that is substantially different from what is described in this RFP. The Village shall be the sole and final judge unequivocally as to whether a Proposal meets the necessary needs of the Village. This decision is final and will not be subject to recourse.

3. RECEIVING OF BIDS AND LATE BIDS

Bids received prior to the time of opening will be securely kept, unopened. The Village Administrator, or their designee, whose duty it is to open the bids, will decide when the specified time has arrived, and no bid received thereafter will be considered. No responsibility will be attached to the Village or its representatives for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law. Bids arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted, regardless of

their origin's date stamp. It is the bidder's responsibility for timely delivery regardless of the method used.

4. WITHDRAWAL OF BIDS

A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the Village Administrator prior to the specified time of opening. After the opening, the bidder cannot withdraw or cancel their bid for a period of sixty (60) calendar days, or such longer time as stated in the bid documents.

5. CONSIDERATION OF BID

No bid will be accepted from or contract awarded to any person, vendors, or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village or had failed to perform faithfully any previous contract with the Village. The bidder, if requested, shall present, within 48 hours, evidence satisfactory to the Village of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these Specifications and contract document.

6. PRICES

Unit prices shall be shown for each unit on which there is a bid. Unit prices shall not include any local, state or federal taxes. The Village is exempt, by law, from paying state and village retailer's occupation tax, service occupation tax, and federal excise tax. The Village will supply the successful bidder with its tax exemption number. Cash discounts will not be considered in determining overall price. Unit prices shall include any up-front, ongoing, or other known costs critical to the vendor's ultimate proposal.

7. AWARD OR REJECTION

The Village reserves the right to reject and/or award any and all bids or parts thereof and to waive formalities and technicalities according to the best interests of the Village. Any bid submitted will be binding for ninety (90) days subsequent to the date of the bid opening. Bidders shall make all investigations necessary to thoroughly inform themselves regarding the equipment or supplies to be furnished in accordance with the bid. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist because of failure or omission on the part of the bidder to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village of the compensation to the bidder. Any exceptions not taken by the bidder shall be assumed by the Village to be included. A contract will be awarded to the lowest qualified and responsible bidder complying with the conditions of the contract documents only when it is in the best interest of the Village to accept the bid. The Village shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all bids or parts thereof.

8. PAYMENT

Payment for services rendered with all stipulations relating to the bid/contract will be made in accordance with the Illinois Prompt Payment Act after the contract is awarded. No invoices shall

be presented to the Village for time rendered related to the presentation of a product prior to an award.

9. REQUIREMENT OF BIDDER

The successful bidder shall, within thirty (30) days after notification of the award: a) enter into a contract in writing with the Village covering all matters and things as are set forth in the specifications and their bid; b) carry insurance acceptable to the Village, covering public liability, property damage, and worker's compensation. Said time limit may be waived or increased at the Village's sole discretion.

10. COMPLIANCE WITH ALL LAWS

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including:

1. Provide a drug free workplace pursuant to the Illinois Drug Free Workplace Act (30 ILCS 580/1, et seq.);
2. Comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1, et seq.);
3. Comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), including establishment and maintenance of a sexual harassment policy as required by Section 2-105, and the Rules and Regulations of the Illinois Department of Human Rights, including the provisions of the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE, which are a material term of all public contracts, see Title 44, Part 750, Section 750, APPENDIX A, Illinois Administrative Code, Equal Employment Opportunity Clause (See also Paragraph 19 herein);
4. Comply with the Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1 *et seq.*, and
5. Comply with the American with Disabilities Act.

11. CONTRACT ALTERATIONS

No amendment of a contract shall be valid unless made in writing and signed by the Mayor, Village Administrator, or their authorized representative.

12. NOTICES

All notices required by the contract shall be given in writing.

13. NONASSIGNABILITY

The Vendor shall not assign the contract, or any part thereof, to any other person, vendor, or corporation without the previous written consent of the Village. Such assignment shall not relieve the Vendor from their obligations or change the terms of the contract.

14. INDEMNITY

The Vendor shall indemnify the Village, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a

result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the Vendor under this contract, including operations of subcontractors; and the Vendor shall, at his own expense, appear, defend, and pay all fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at their own expense, satisfy and discharge same. The Vendor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by the Vendor, shall in no way limit the responsibility to indemnify and defend the Village as herein provided.

15. EQUAL EMPLOYMENT OPPORTUNITY

The Vendor shall comply with the provisions of the Equal Employment Opportunity Clause.

16. ACCEPTANCE

After the acceptance and award of the bid, this instruction to bidders, and all other portions of the bid documents, including the specifications, will constitute part of the legal contract between the Village and the successful bidder.

17. DEFAULT

The Village may terminate a contract by written notice of default to the Vendor if the Vendor:

- a. Fails to make delivery or perform the services within the time frame specified in the Specifications, or
- b. Fails to make progress so as to endanger performance of the contract, or
- c. Fails to provide or maintain in full force and effect, the liability and indemnification coverages or performance bond as is required; or
- d. Services provided by the Vendor jeopardize the public safety, as determined by the Village.

If the Village terminates the contract, the Village may procure services similar to those so terminated, and the Vendor shall be liable to the Village for any excess costs for similar services, unless the Vendor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Vendor.

18. GENERAL GUARANTY

Vendor represents and warrants to the Village that it has the experience and ability to perform the services required by the RFP, and that it will perform said services in a professional, competent and timely manner, as represented and suitable for the performance of the RFP. Neither the final certificate of payment nor any provision in the contract nor partial or entire use of the product/ improvement/ services embraced in this contract by the Village or the Public shall constitute an acceptance of work not done in accordance with the contract, or relieve the contractor of liability in respect to any express warranties or responsibility for failure to comply with the terms of those contract documents. It is expressly agreed by the parties hereto that in the event any defects or imperfections in the materials or workmanship to be furnished by the Vendor herein appear within the period of one year from the date of completion of all the work mentioned herein and acceptance thereof by the Village, the Vendor will, upon notice from said

Village (which notice may be given by letter to said Vendor to the business address of the contractor shown in the proposal), repair and make good at their own cost any such defects or imperfections and replace any defective or imperfect materials or workmanship with other materials or workmanship satisfactory to said Village, and furnish all such new materials and labor as may be necessary to do so; and in the event of the failure, refusal or delay of said workmanship or materials said Village may do so or have same done by others, and said Vendor and surety or sureties on their bond given for the faithful performance of this contract shall be liable to the Village for all damages and expenses occasioned by such failure, refusal or delay.

19. BID CERTIFICATION

All bid submittals must include a signed letter on vendor letterhead certifying that the bidder does and shall comply with Sections 33E-3 and 33E-4 of the Illinois Criminal Code regarding bid rotating and bid-rigging. Illinois State Law Article 33E-3 and 33E-4 states that it is unlawful to participate in bid-rigging and/or bid rotating. All bidders must certify that they are not barred from bidding on the contract because of a violation of State Law 33E-3 and/or 33E-4, prohibiting bid-rigging and bid rotation. It is necessary that this be done under oath. Contractor certifies that he/she/it is not delinquent in payment of any taxes to Illinois Department of Revenue.

20. DEVIATIONS

Unless denoted “No Substitution”, the Village’s minimum required specifications may be exceeded. Final bid acceptance shall be based upon that bid deemed most favorable to the interests of the Village after all bids have been examined and canvassed.

21. INDEPENDENT CONTRACTOR

The Vendor will be retained by the Village only for the purposes and to the extent set forth in this Agreement, and their relation to the Village shall, during the term of this Agreement and the period of its services hereunder, be that of an independent contractor. The Vendor shall be free to use such time, energy and skill as he/she is obligated to devote hereunder to the Village, in such manner as he/she sees fit. The Vendor shall not be considered as having an employee status, nor shall its employees be entitled to any benefits available for the regular employees of the Village.

22. STATEMENT REGARDING COVID-19 GUIDELINES

It is the policy and intent of the Village to follow all current and applicable federal, state, and local guidelines and/or regulations, as well as the Village’s own internally-established policies regarding COVID-19 during the course of review of this RFP as well as in process of contract award and product implementation. All representatives of interested parties must abide by said guidelines in their interaction with the Village as it relates to this RFP and any proposed work inferred.



The Government Website Experts

Development of a New Village Website RFP

Proposal for

Village of Burr Ridge, Illinois

Revize is a Minority Business Enterprise (MBE)

Prepared by Joseph J. Nagrant

150 Kirks Blvd., Suite B

Troy, MI 48084

Ph: +1 248-766-9562 Fax: +1 866-346-8880

www.revize.com June 15, 2021

Pricing good for 90 days

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Revize Illinois Clients!

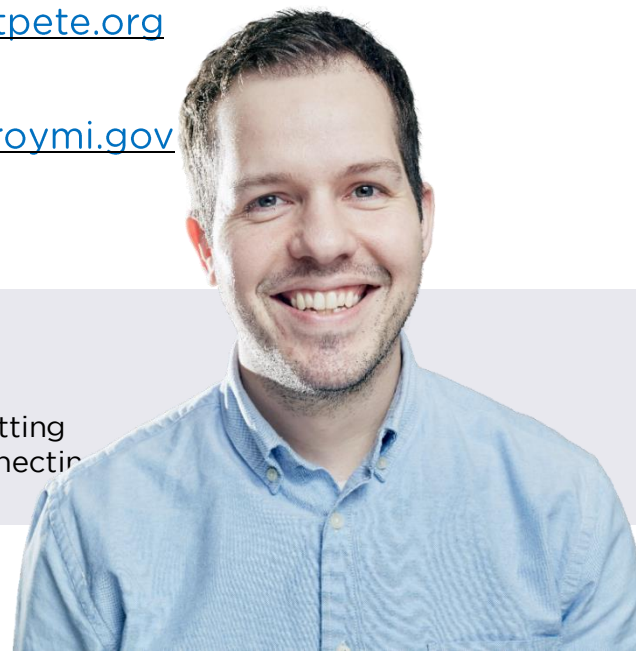
- Buffalo Grove, IL www.vbg.org
- East Dundee, IL www.eastdundee.net
- Glencoe, IL www.villageofglencoe.org
- Lake Forest, IL www.cityoflakeforest.com
- Granite City, IL www.granitecity.illinois.gov
- Tinley Park, IL www.tinleypark.org
- Streator Tourism, IL www.streator.org
- Streator, IL www.ci.streator.il.us
- Streator Chamber, IL www.streatorchamber.com
- Frankfort, IL www.frankfortil.org
- Ogle County, IL www.oglecounty.org
- Madison County, IL www.co.madison.il.us
- Boone County, IL www.boonecountyil.org
- Moultrie County, IL www.moultriecountyil.com
- And many More!

Revize Clients!

- Arcadia, CA www.arcadiaca.gov
- Clark County, NV www.clarkcountynv.gov
- Des Moines, IA www.dsm.city
- Gatlinburg, TN www.gatlinburgtn.gov
- Glencoe, IL www.villageofglencoe.org
- Largo, FL www.largo.com
- Myrtle Beach, SC www.cityofmyrtlebeach.com
- New Bern, NC www.newbern-nc.org
- New Brunswick, NJ www.cityofnewbrunswick.org
- St. Petersburg, FL www.stpete.org
- Troy, MI www.troymi.gov
- And Many More!

**Michael Bruckner, Assistant to the City Manager,
City of Arcadia, CA**

“Revize has done it again! Another game changing, cutting edge website that moves the industry forward by connecting citizens to services in as few clicks as possible.”



Project Goals

The following list details this project's goals:

1. Visually appealing

Revize: Clients have told us that Revize seems to have the best creative design team than most other government website designers. We love creating a rebranding style, government class website design with a more eye catching, beautiful website appeal to help them increase communication with their constituents and create new interest with residents, businesses and visitors. Because of that, Revize has been asked to build websites for the Tourism industry as well. Here is one example: <http://www.prhta.org/>

Easy to find content

Revize: Revize actually conducted Municipal Resident Web Visitor Usability Studies with 13 municipalities, all about 10 - 15,000 in population. As a result, we already know how a municipal resident web visitor wants to navigate the website and get programs, services and organizational information in an easy to reach manner. They told us that they want to get to any web page in One Click right from the Home Page, no matter how many levels the web page was buried. Revize created a navigation system that does just that and our clients love it. We will be happy to demonstrate it to you!

2. Increase partner engagement and follow-up

Revize: Please refer to our list of website features and you will see a plethora of features specifically to allow for interactivity with your residents, business partners and all constituents, including web forms for responses, feedbacks, online payments, home page alerts, etc. We also design the website with "Calls to Action" in mind to inspire residents to get more involved in your community.

3. Increase search engine visibility

Revize: Every Revize web page is programed to allow 100% of every web page content to be indexed by all the popular Search Engines. We also allow non-technical Editors access each web page's Meta Data so you can not only increase your web presence, but also contour the search so if someone types a question in the Bing or Google Search box, it will try to pull them to the web page on your new website with the ANSWER! Not your home page.

4. Seamless integration with social media

Revize: Revize will add Social Media icons and Social Media integration to your website's News Center as well as create a Social Media Wall or a clean looking Social Media Center to show off your latest social media posts.

5. Mobile- and user-friendly

Revize: Your new website should be usable on any and all devices including phones, tablets and PCs. Revize has made Responsive Website Designs a website standard for over 7 years. Because of that, we add in additional Responsive Programming to take advantage of the new mobile phone technologies like the new High-Definition Video Cards to make your web visitors' website experience more enjoyable and smoother.

Easy to update content

Revize: The Revize CMS non-technical website editing solution has a 20-year maturity and was written for non-technical editors to edit the website in an easy common-sense manner through a methodology called In-Page Editing or Live-Page Editing.

Clients have indicated that if you know how to read, and know about 5% of Microsoft Word, you should be able to edit a Revize Government Website (without training). Allow us to give you a demonstration.

ADA Compliant Website

Revize has been building ADA compliant websites for the last two years. In Florida, every county and municipality is being sued and taken to court for not meeting ADA compliant. So far, no fines have been given on any Revize website – Revize has 83 clients in Florida. Your new website will adhere to the new WCAG 2.1 AA requirements and Section 508. We will also train your content editors how to keep it ADA compliant when writing content. With your approval, Revize will also install an ADA Accessibly Widget, free of charge. This widget brings the ADA software for reading and resizing text, change color contrasts, etc. on the fly for the vision impaired and disabled web visitor.

Example – Double Click on the Man Icon in the lower right corner to see it in action:

https://www.largo.com/facilities_directory/index.php

Revize Government Websites Proposal

Dear Evan Walter and the Village of Burr Ridge Website Innovation Committee,

Thank you for considering Revize as your web development partner. For nearly two decades, Revize has been a leader in providing high quality, government-compliant web solutions. A myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Every member of the Revize team understands that your website is more than a website. It's a valuable resource that can help you build a better community.

Visitors are drawn to websites that are appealing yet functional, user friendly with a plethora of services, and accessible on a wide range of devices. A Revize website will allow your residents and businesses to easily fill out and submit documents, review and pay bills and taxes, perform searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance. What's more, a Revize website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations.

Some of our great clients in include:

- City of Largo, FL www.largo.com
- New Bern, NC www.newbern-nc.org
- City of Arcadia, CA www.arcadiaca.gov
- City of St. Petersburg, FL www.stpete.org
- City of Des Moines, IA www.dsm.city
- And Many More!

We will work closely with you to design and develop a dynamic, functional and easy to navigate website that will perfectly fit your community. Then we empower you to control your digital presence with the industry's best administrative management applications. Revize training ensures that your team has the skills needed to expertly update and manage website content and delivery.

Government clients select Revize because we can help them

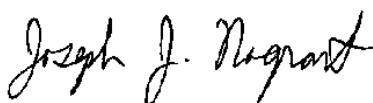
- Effectively engage residents.
 - Enhance their web presence and build an online communications center.
 - Empower non-technical web content editors and administrators to easily execute changes.
 - Implement a scalable solution that allows them to affordably grow their web presence for the long term.
-

“Revize Websites build engagement
with your constituents.”

We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community’s website can serve your residents better, inspire them more, and get them actively involved in your village government.

Please contact me if you have any questions at all.

Sincerely,



Joseph J. Nagrant
Business Development Director
+1 248-766-9562
Joseph.Nagrant@revize.com

Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated your government/community is to selecting the right vendor; one who will work with you through all the steps required to build the perfect website featuring a plethora of high-quality online services that your constituents will want to use regularly.

In more than two decades of working with government leaders, as well as through nationwide surveys, we have learned that the key to choosing a website vendor is finding the right balance between the total cost of the solution and the quality of the design, online apps and user functionality. In simpler terms, you need a solution that works for you and serves your constituents.

About Us

With more than 2,300 government clients nationwide, Revize Software Systems is one of the industry's leading providers. We credit our rapid growth to our 20-year track record of building award-winning government websites and content management systems. When you work with Revize, you're not just a client, you become part of the Revize family and will receive the service and support you need and expect! We are among the most highly respected government website experts in the United States and we proudly stand by our work.

Our Innovative Responsive Web Design (RWD) and Web Apps

Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD). This technology ensures that site visitors have an optimal viewing experience — easy reading and navigation with a minimum of resizing, panning, and scrolling — across a wide range of devices, from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but you also receive 24/7 access to our Government Communication Center for residents, business and visitors.

Here you will find the communication tools you need such as:

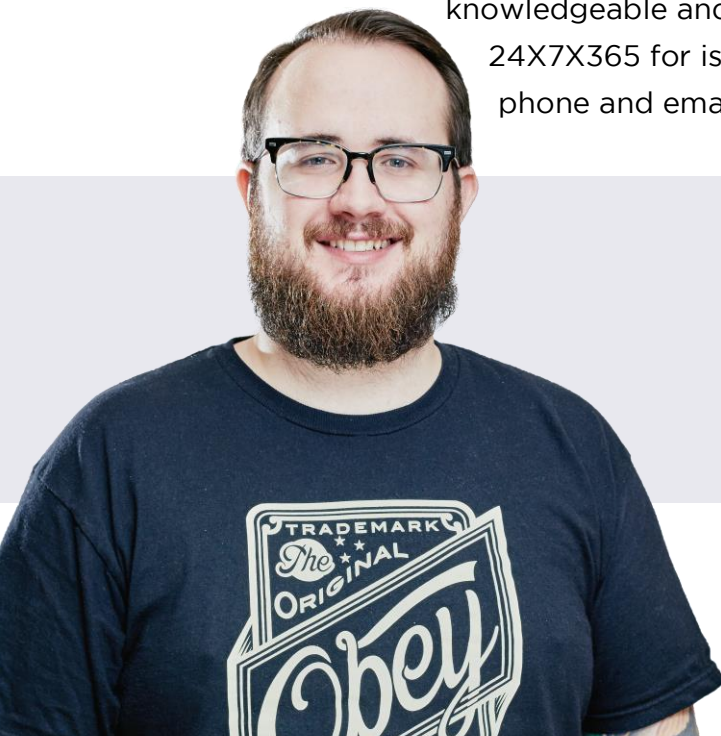
- Public Service Request App
- Calendar of Events
- E-Notification Modules
- On-Line Payment Portal
- Facilities Reservations
- News Center with Facebook/Twitter Integration
- Emergency Alerts
- Online Forms / Survey Tools
- E-Newsletter Applications
- Job Posting and Tracking Module
- Public Records Request Tracker

Our Award-Winning Government CMS

Revize is renowned as a leader in providing practical, high-value, easy to use content management software Government CMS. This simple-to-use yet powerful solution enables clients to manage their online presence with high functionality and style. With applications such as an online document center, public service request app, public records request tracker, agendas and minutes, frequently asked questions and more, Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

Quick Deployment, Personalized Training and Support

Revize addresses time concerns by completing websites in considerably less time than our competitors. And because our software is so easy to use, we are also able to effectively train our clients in less than half the time it takes our competitors. Our training program is customized based on each client's needs, and we provide hands on training the way you want it - either onsite or off site through web conferencing tools. We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful. Our online support portal is available 24X7X365 for issue tracking and management. We also provide phone and email support during regular business hours.



Did you know?

Our technical support staff are trained developers. When you call for tech support, you'll be speaking to staff with direct knowledge of development!

Company Profile

FOUNDED

1995

HEADQUARTERS

150 Kirts Blvd.
Troy, MI 48084

PHONE

248-269-9263

WEB SITE

www.revize.com

Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in the web/internet industry as THE master of government website design, which remains our specialty. We now boast more than 2,300 clients in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art Revize Government CMS. Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads:

“The empowerment of people
through simplified information
management technologies.”

Focused exclusively on creative web design, government web apps and content management technologies, Revize continues to invest in its technology, continually adding new capabilities and features that manifest our vision. While many

municipalities choose Revize to develop and cost-effectively manage their website content, clients also use Revize as an information-sharing platform. Our suite of Revize Government web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information – ensuring that the right people always have the right information at the right time.

“We are proud of our award winning web designs, technologies, continued innovations to build government centric modules and apps, web content management, training and support capabilities. We are especially proud of being recognized as one of the industry’s top government website experts and innovators. We are committed to pursuing the continued evolution of all our services to provide increased value to our government clients.”



Did you know?

Revize has won national awards for our websites!

Government Project Experience

Borough of Haddonfield, New Jersey

www.haddonfieldnj.org



Details – Short Page Design:

The Borough of Haddonfield received about 8 proposals from their website RFP and chose Revize.

The Borough of Haddonfield is family friendly borough with something to offer everyone. We wanted to make sure their new design was something special for their residents to use on a daily basis. We had a design discovery meeting going over the designs they felt would show off their municipality in the best light. We used our Resident Usability study results to lay out the Home Page where a resident can get anywhere on the website in one click in a majority of all cases. Their staff was with us every step of the way. Inner pages are flexible to allow departments to have dedicated pages with a cohesive feel across all pages. This website is an elite representation of the power and beauty of the Revize process. The color scheme, and a mobile friendly design really rounds out this Revize website.

Wylie, Texas

www.wylietexas.com

Responsive Short Page Web Design – 2018 TAMIO Award Winner

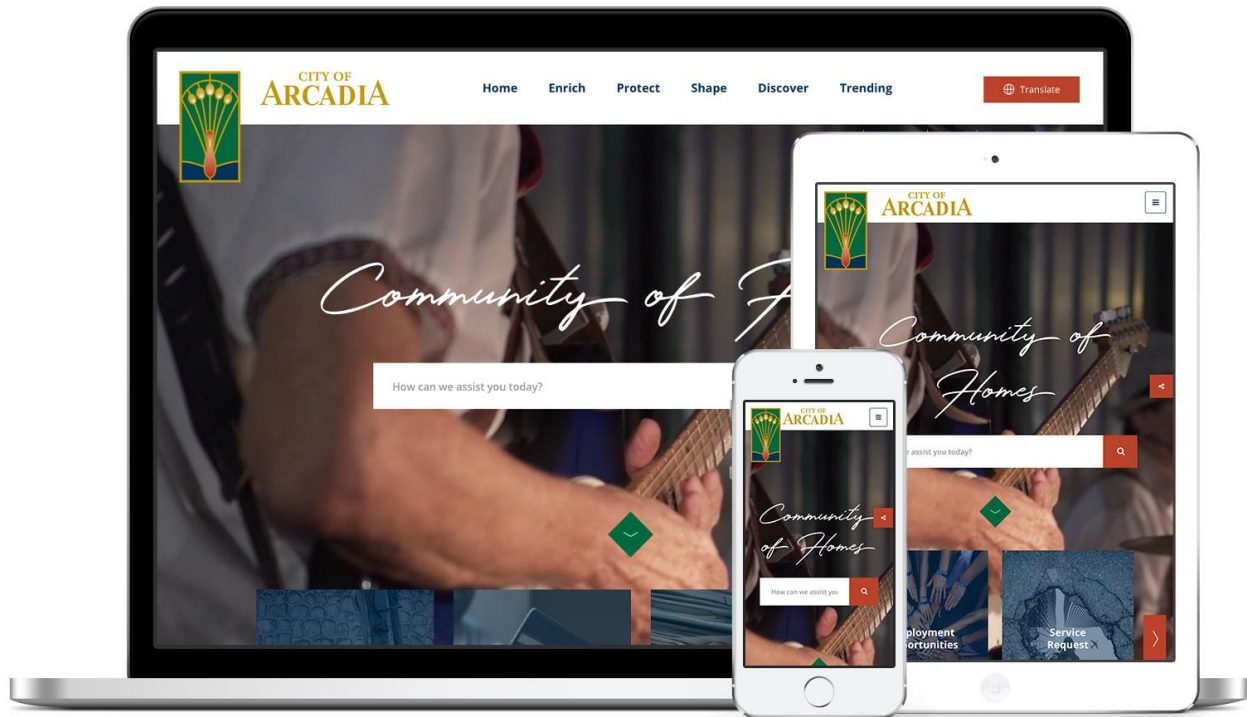
Details: City website designed to make you feel like you are in this charming community. The website not only functions as a community engagement center but has special SEO attraction for tourism interests with easy navigation!

Features: Members Center, Event Calendar, Document Center, Quick Links and Online Bill Payment



The City of Arcadia, California

www.arcadiaca.gov



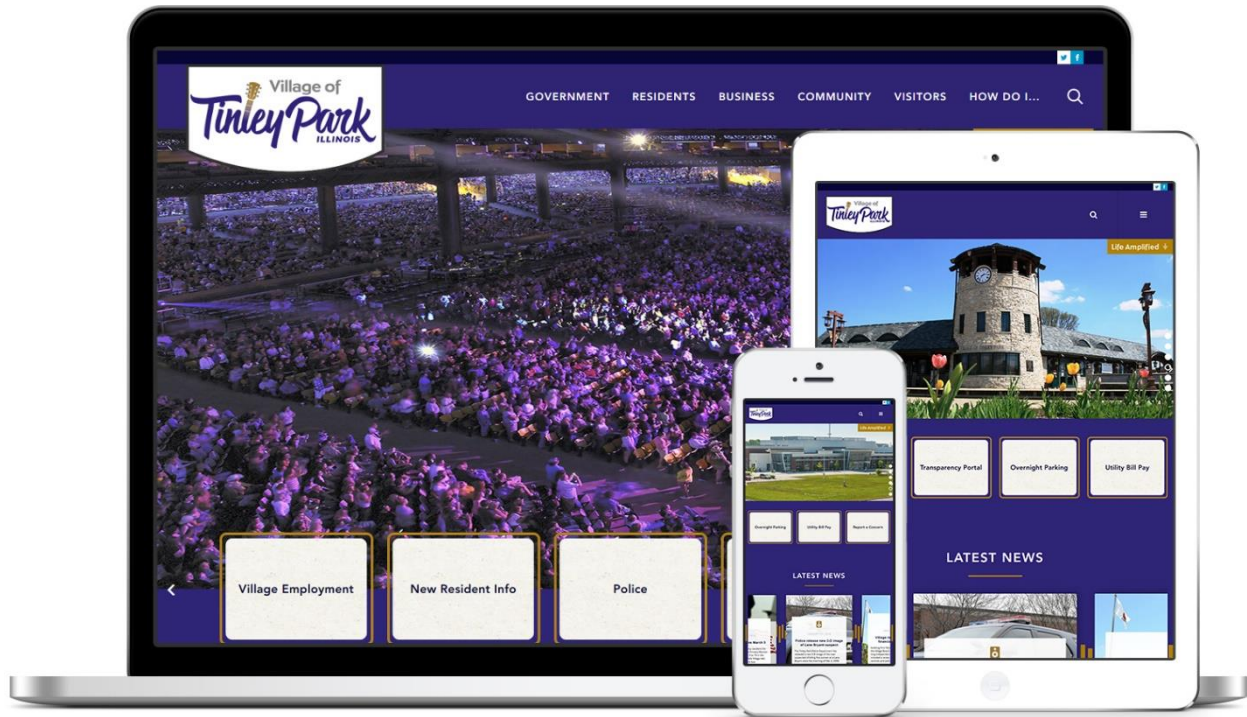
Horizon Interactive Award Winner 2020

Details:

The City of Arcadia, California chose Revize because they wanted a website that stood out from all of the others in Los Angeles County. In this site, we built unique designs for the city, recreation department, and library. Each one has its own unique look and feel while maintaining the brand. This site also includes our proprietary “curated search” feature. This feature puts you in control of the search results on the site. You get to decide which results display based on the search criteria your users input into the search. This allows them to find the results they are looking for instantly!

The Village of Tinley Park, Illinois

www.tinleypark.org

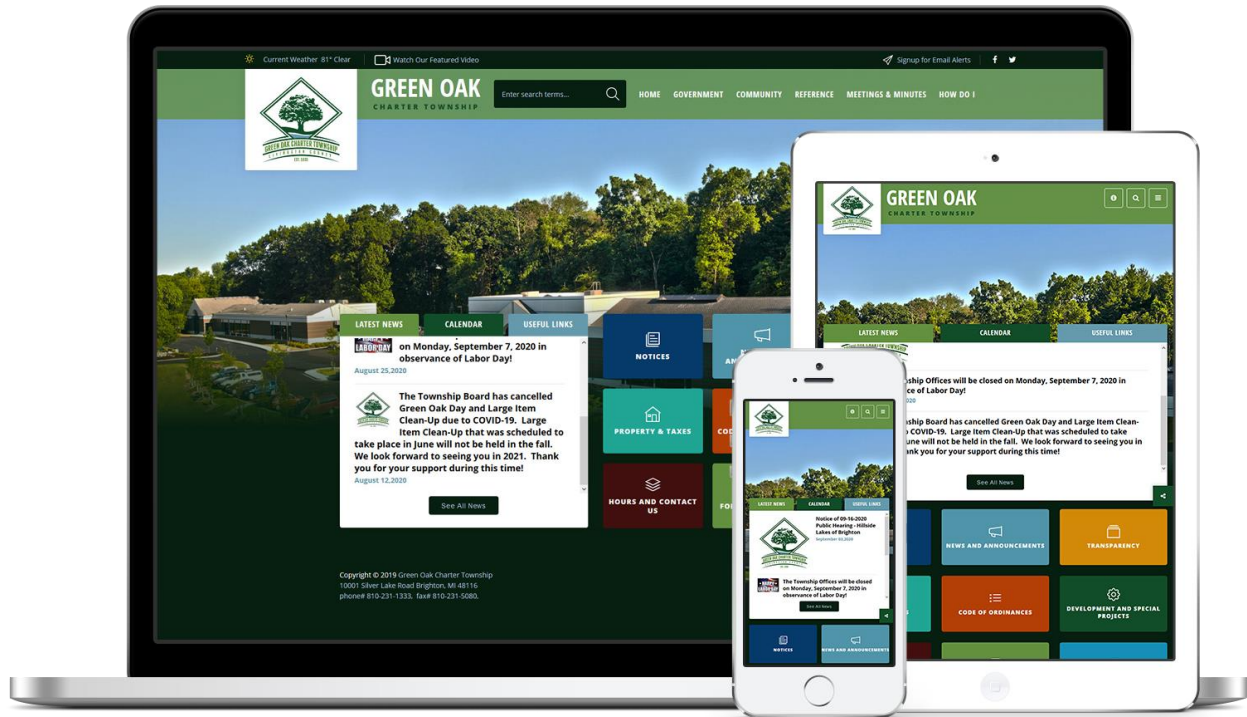


Details:

The Village of Tinley Park is one of the fastest growing suburbs of Chicago. This project was intended to make information easier to access for residents. In addition, the Village rebranded itself to be a destination for tourism. Music venues as well as a unique lineup of festivals make this website a perfect mix of a municipal and tourism website. In addition to a full Revize feature set, this website also includes a high-volume overnight parking module. These types of specialty modules are created for our clients that have specific needs.

Green Oak Charter Township, Michigan

www.greenoaktwp.com

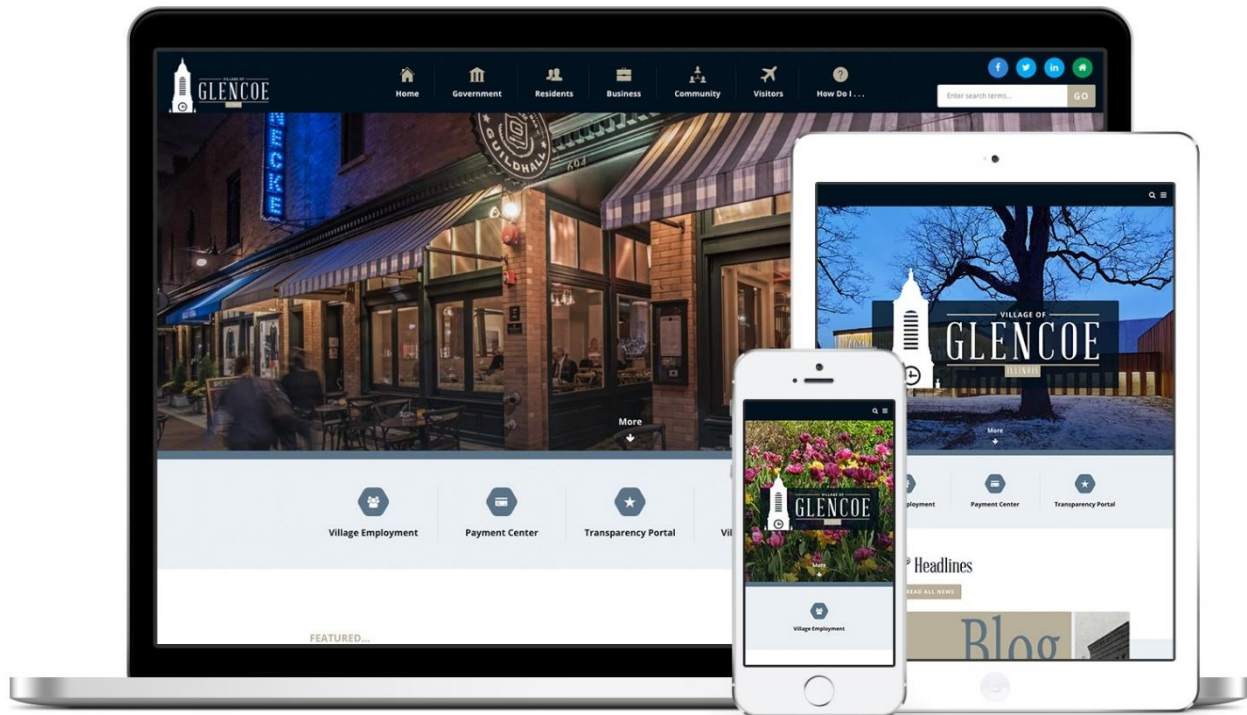


Details – Short Page Design:

Another longtime Revize client, Green Oak Charter Township wanted to rebrand themselves with website design that showed off their great residential environment as well as promote its resources for family outdoor fun. Revize create a personal custom design that shows the particular personality of this fine township while creating an information environment for residents to get any piece of information directly from the home page. This website design incorporates all the resident engagement features a township could ever want from a traditional documents center, FAQ center to Social Media sharing apps. Users will notice that they can easily find the most important online services without having to search through line after line of text.

The Village of Glencoe, Illinois

www.villageofglencoe.org



Details:

The Village of Glencoe is beautiful community on the shores of Lake Michigan just north of Chicago. This website brings together an amazing design with a full suite of web apps to engage Village residents. Smooth transitions from the home page to interior pages of this website allow users to find exactly what they are looking for easily. The Revize Public Service Request App, Village Manager's Blog, fillable online form database, and a high traffic featured news and headlines area round out this website!

Government Account References

Client: City of Wylie, TX

Craig Kelly, Public Information Officer

Office: (972) 516-6016

Email: craig.kelly@wylietexas.gov

Website: www.ci.wylie.tx.us

Client: Madison County, IL

Trena Camerer, Systems Supervisor

Office: (618) 296-4505

Email: tgcamerer@co.madison.il.us

Website: www.co.madison.il.us

Client: City of Treasure Island, FL

Mark Santos, Communications & IT Director

Phone: (727) 547-4575 x 234

Email: msantos@mytreasureisland.org

Website: www.mytreasureisland.org

Client: Village of Glencoe, IL

Laura Boll, Management Analyst

Phone: (847) 835-4114

Email: lboll@villageofglencoe.org

Website: www.villageofglencoe.org

Client: Van Buren Township, MI

Alysha Albrecht, Township Communication Specialist

Phone: 734-740-0547

Email: Dselman@vanburen-mi.org

Website: www.vanburen-mi.org

Client: City of Arcadia, CA

Michael Bruckner, Assistant to the City Manager

Office: (626) 574-5433

Email: mbruckner@ArcadiaCA.gov

Website: www.arcadiaca.gov

Client: City of Dexter, MI

Justin Breyer, MPA, MiPMC, City Clerk and Assistant to the City Manager

Office: (734) 580-2234

Email: jbreyer@dextermi.gov

Website: www.dextermi.gov

Project Timeline

Project Timeline		
Phase	When	Duration
Phase 1: Initial Meeting, Communication Strategy, SOW	Weeks 1 thru 3	3 Weeks
Phase 2: Discovery & Design	Weeks 4 thru 8	5 Weeks
Phase 3: Template Development, CMS Integration	Weeks 9 thru 11	3 Weeks
Phase 4: Module Setup	Weeks 12 thru 14	3 Weeks
Phase 5: Custom Development	Weeks 15 thru 16	2 Weeks
Phase 6: Quality Assurance Testing	Week 17	1 Weeks
Phase 7: Sitemap Development / Content Migration	Weeks 18 thru 20	3 Weeks
Phase 8: Content Editor and Web Administrator Training on your new website, final content changes and Go Live preparation	Week 21	1 Weeks
Go-Live (Average)		16-21 Weeks

Did you know?

The project planning process is designed to fit your needs. We will adapt our timeline if your schedule requires.



Scope of Work

Revize Website Scope of Work: Village of Burr Ridge, IL

Milestone 1: Project Kickoff Meeting

Revize:

- Revize will conduct a kickoff meeting with the client. (Sample schedule to be provided by Revize.). It will be a full Website design discover and project plan overview meeting.

Client:

- Before kickoff meeting client is required to register in Revize project portal, complete design questionnaire, upload at least 20 preliminary photos, and provide Revize with a kickoff meeting schedule.
- Client representative will be asked to participate in a follow-up meeting to review the website design concepts and ask any questions about the project plan.

Revize Website Scope of Work: Village of Burr Ridge, IL

Milestone 2: Design & Sitemap Review Meeting

Revize:

- Within (3) three weeks of the kick-off meeting Revize will provide (2) two custom homepage mockups, (2) Departmental Home Page mock ups and up to (2) two interior page mockups.
- As deemed appropriate by Revize, additional wireframes may be delivered to provide a view of custom functionality or other areas of the site that are of particular importance. (Intended to focus development efforts later in the project.)
- Revize will provide revisions to each mockup based on the feedback received from the client.
- Web/phone meetings may be necessary between each round of mockups/wireframes
- Revize will provide a draft of the proposed sitemap to the Village for review and approval

Client:

- Within (5) five business days of acceptance of the first mockup, the client shall provide design feedback/change requests to Revize through the customer portal in a single list. Feedback should be what the client website committee agrees to together. Any lists that have requests that compete with one another may result in delays.
- Revize will return an updated mockup based on that feedback to the client. Delivery time is dependent upon amount and specifics of feedback. Large lists of feedback may take longer. Depending on the number of rounds, this process can cause delays to the timeline.
- When the client considers the mockups final, they will indicate their approval in the Revize project portal

(Next steps do not begin until main client homepage mockup is approved.)

Revize Website Scope of Work: Village of Burr Ridge, IL

Milestone 3: Presentation of Final Design & Sitemap

Revize:

- Mockups will be developed into HTML pages making them clickable and resizable.
- Following HTML Development, Revize will add in the Revize Content Management System which makes the website easily editable. Integration of any 3rd party software will be conducted during this phase.
- Revize will deliver a final suggested sitemap, in Excel or PowerPoint format, for the website. Client and Revize will review and provide updated versions for approval. Pages will be built out one-by-one according to this previously approved sitemap architecture. Pages that are not linked in the sitemap will be created as blank pages.
- Migration includes up to all webpages, documents, and new content up to the relevant amount on the current website.
- Upon completion, Revize will present the design and sitemap to the Village

Client:

- Client will review and provide any additional feedback on design and functionality of site in development.
- Client will review/approve sitemap for Revize content migration process.
- Any new content that the client would like Revize to add into the website should be provided either directly from the old website, or in an MS-Word like format. Otherwise, the client will have the ability to add new content before go live.

Revize Website Scope of Work: Village of Burr Ridge, IL

Milestone 4: Launch Site Internally to Village Website Admins + Training

Revize:

- Revize will review all developed assets for functionality. The development team will review functionality, style sheet, and formatting checking for errors and verifying that site matches approved design mockups.
- Any custom needs identified earlier in the project will be executed during this phase and tested for quality assurance.
- Revize will conduct a review of the beta site followed by a core team training (smaller group).
- After the beta site review, the client may request tweaks to the functionality of the website.
- At client request, Revize will conduct a separate full staff training for all CMS editors virtually or on-site.
- The training schedule will include editor training, and administrator training with a question-and-answer session.
- Retraining is available any time after Go Live.

Client:

- After migration, the beta site will be provided with built out pages and content for review.
- Through the project portal, the client should provide a date and time to conduct beta site review and training.
- After training, the client will complete any final content polishing. This may include adding in different header photos, post migration content, or basic tweaks.

Revize Website Scope of Work: Village of Burr Ridge, IL

Milestone 5: Go Live

Revize:

- Before website launch, any additional change requests will be reviewed by Revize for feasibility and scope conformance for timely completion
- Revize will present the new website to the Village in a public forum of the Village's choosing, if requested via Zoom web conferencing
- Based on feedback from the Village, Revize will make any reasonable tweaks or requested adjustments to the website. Tweaks will be limited to those that can be reasonably expected to be completed within 10 business days at Revize's discretion. Any change requests outside of that expectation may be completed after go live.
- Revize will conduct meeting with client IT department before go live to discuss the process and establish pre-go-live checklist (e.g. SSL certificates, redirects, subdomains, etc.)

Client:

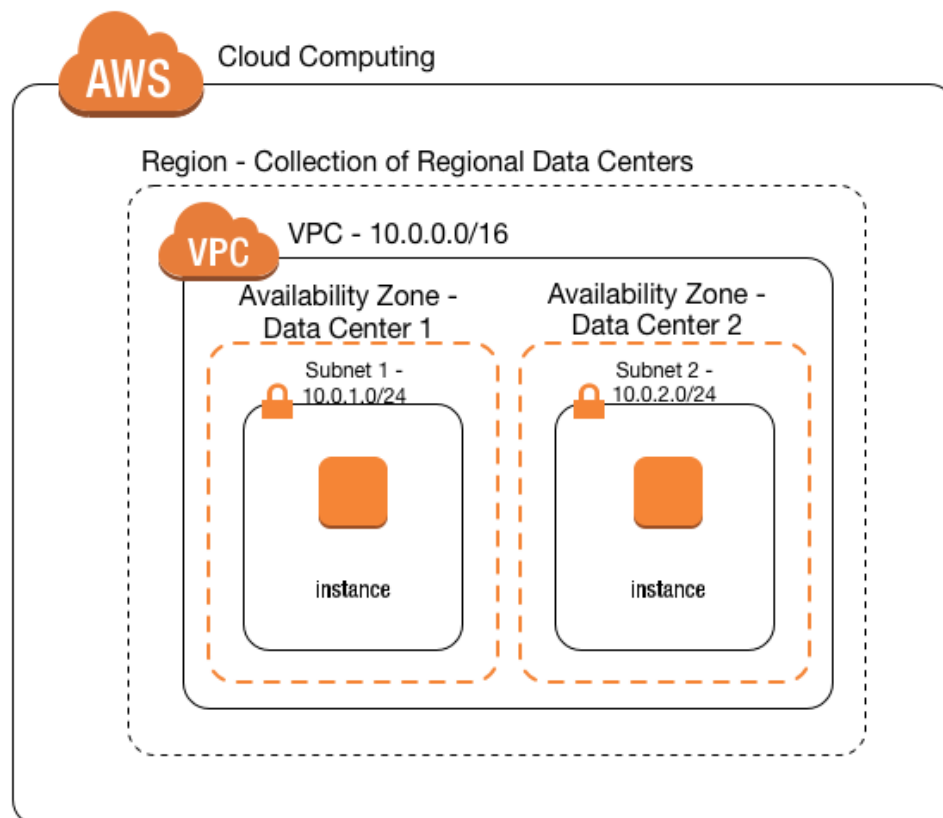
- Client will schedule and provide Revize with necessary information to prepare and attend a public meeting to present the new website, if requested.
- Client project team may request functional tweaks before go live.
- The client should provide a list of pre-go-live questions to Revize for review and discussion.
- When ready for the site to be pushed live, the client will make a request in the project portal at least 48 hours before desired go-live time. Revize will provide the go-live instructions.

Revize Cloud Hosting, Disaster Recovery, & Security

Resilient Hosting:

Revize uses Amazon Web Services (AWS) Hosting Infrastructure that is offered in multiple *Regions* in the United States and around the World. Each Region is a separate geographic area completely isolated one from another. AWS Regions are connected to multiple Internet Service Providers (ISPs) and to a private global network backbone to offer lower cost and more consistent cross-region network latency when compared with the public internet

A region has multiple, isolated locations known as *Availability Zones (AZ)*. Availability Zones are inter-connected through low-latency links. A Virtual Private Center (VPC) spans across multiple availability zones.



Revize Web Sites are hosted on a Virtual Machine running Windows Server operating system with Internet Information Service (IIS) as a Web Server. Virtual Machine is an EC2 instance in AWS terms is hosted inside a VPC in an availability zone of a pre-

selected region. A number of EC2 are provisioned in multiple locations across the United States inside a Virtual Private Center isolated from the Internet and the rest of Amazon Web Services infrastructure to offer faster access to the end-users and to minimize the impact of an outage, whether of a specific EC2 instance, an availability zone or an entire AWS region.

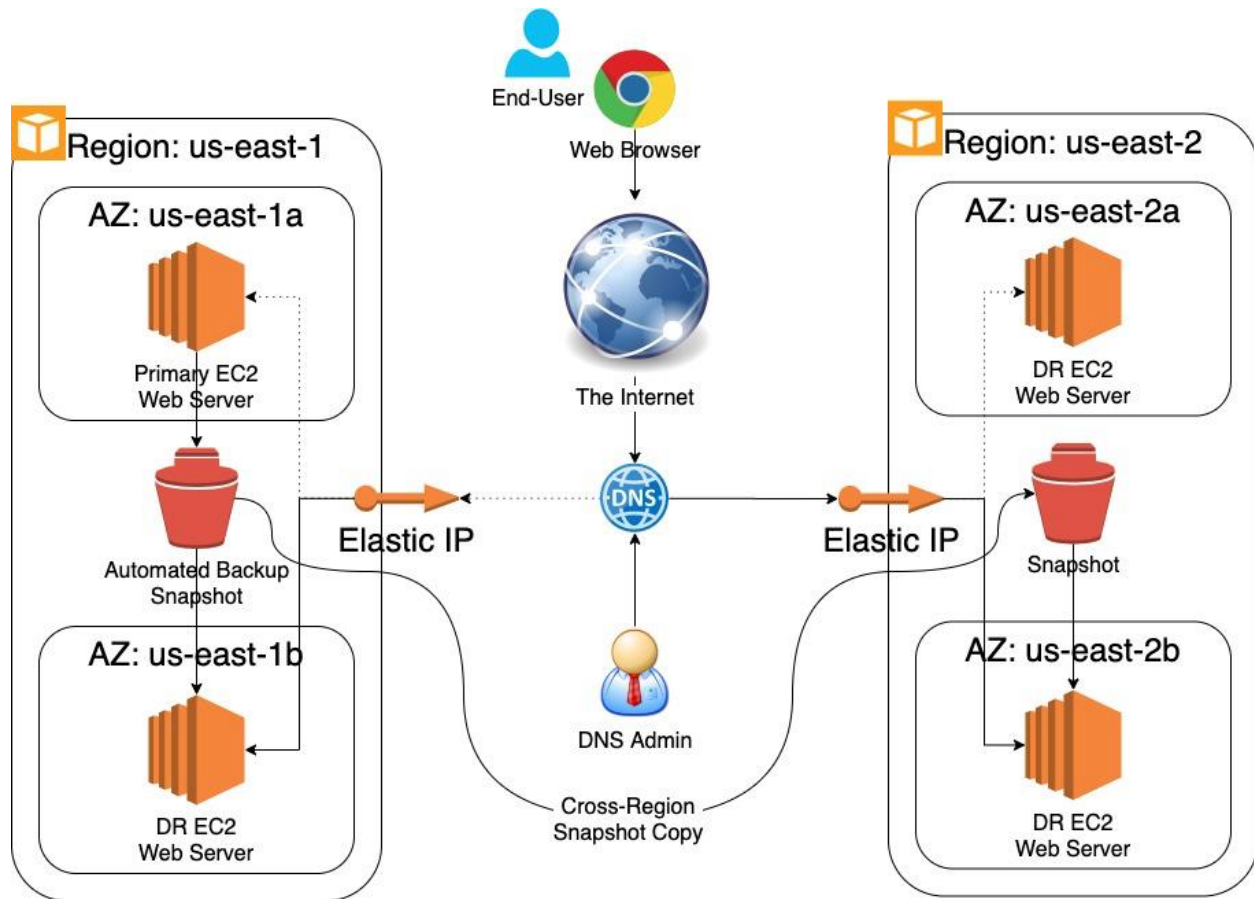
Disaster Recovery:

Windows Web Server virtual disk or EC2 Elastic Block Storage (EBS) is backed up on every night at 10 PM EST. Additionally, the snapshots or virtual disk backups are subsequently automatically copied between regions to enable cross-region recovery capabilities.

Should a Web Site hosted by Revize and monitored in automated fashion become unavailable, another EC2 instance can be restarted. When that proves insufficient EC2 instance will be reprovisioned in the same availability zone, a different availability zone, or, in a different region using the latest snapshot in the matter of a couple of minutes.

The incoming request, from the Internet traffic, is bound to a static IP address or Elastic IP in AWS terms that leverages NAT to forward traffic to a running EC2 instance private IP address. In the case of an EC2 instance re-provisioned in the same region, whether in the same or a different availability zone, Elastic IP is re-assigned to the new EC2 instance.

Elastic IP is represented to the public internet using CName or A-Host domain name services entry. In case of an EC2 instance or an availability zone failure, no adjustment to domain name service is required. In the case of a regional, wide-spread AWS outage, an EC2 instance is reprovisioned in a different region, re-using the latest snapshot preserving the content as of the last automated backup. However, an Elastic IP is specific to the region and, therefore a change to CName or A-Host configuration is required to point to the disaster recovery regional Elastic IP.



Revize Disaster Recovery Infrastructure Diagram. AZ stands for Availability Zones

Security

Revize takes website security very seriously and we provide our clients with the very best website protection protocols. Our data centers are located on secure premises equipped with card-reader access, security cameras and guards on duty 24/7 to ensure the physical protection from unauthorized entry.

Revize/AWS complies with SOC 1/ISAE 3402, SOC 2, SOC 3, FISMA, DIACAP, and FedRAMP, PCI DSS Level 1, ISO 9001, ISO 27001, ISO 27017, ISO 27018 and other programs. Revize is responsible for securing the content, access to the content on the web server, to snapshots, configurations and infrastructure as a whole.

Our web and network administrators monitor network activity 24-hours-a-day to ensure system integrity and protection against threats such as Denial of Service (DoS) attacks that could corrupt your website or block user access. Maintaining the secure configuration of our web servers is managed through application of appropriate patches and upgrades, security testing, vulnerability scans, monitoring of

Security Controls, SSL, and Active Directory (LDAP)

- Anti-malware software such as antivirus software, anti-spyware software, and rootkit detectors
- Shield Plus Security Bundle to prevent DDoS attacks
- Intrusion detection and prevention software (such as file integrity checking software)
- Host-based firewalls to protect CMS servers from unauthorized access
- Patch management software
- Security and Authentication Gateways
- Content filters, which can monitor traffic to and from the web server for potentially sensitive or inappropriate data and take action as necessary
- HTTPS (Hypertext Transfer Protocol over SSL), which provides encryption and decryption for user page requests that require more secure online transactions
- SSL (Secure Socket Layer) provides an encrypted end-to-end data path between a client and a server regardless of platform or OS
- If you have an existing SSL Certificate we can transfer it to the new website. Otherwise, if included, we will install a new SSL Certificate upon go live.
- Active Directory (LDAP) is compatible with the Revize CMS. It can be set up in a variety of configurations. As part of the process we will work with you to determine which configuration will best meet your needs.

Application Security Authentication

- Role-Based Security: Role-based authentication to add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers, etc., or department roles and empower the department to assign specific roles to users.
- Permission-Based Security: Ability to set up Content Owners/Editors and restrict which site pages they are authorized to update
 - Global & Department Workflow Management: Create workflow management and approval processes where authorized department personnel become approvers



Did you know?

Revize will host your website and CMS in at least two completely separate geographic locations!

Maximum Response Times

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- New and existing user training
- Training refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- E-Newsletter module support
- Automatic upgrades of CMS Modules such as Calendar, Document Center, etc...

Software Maintenance

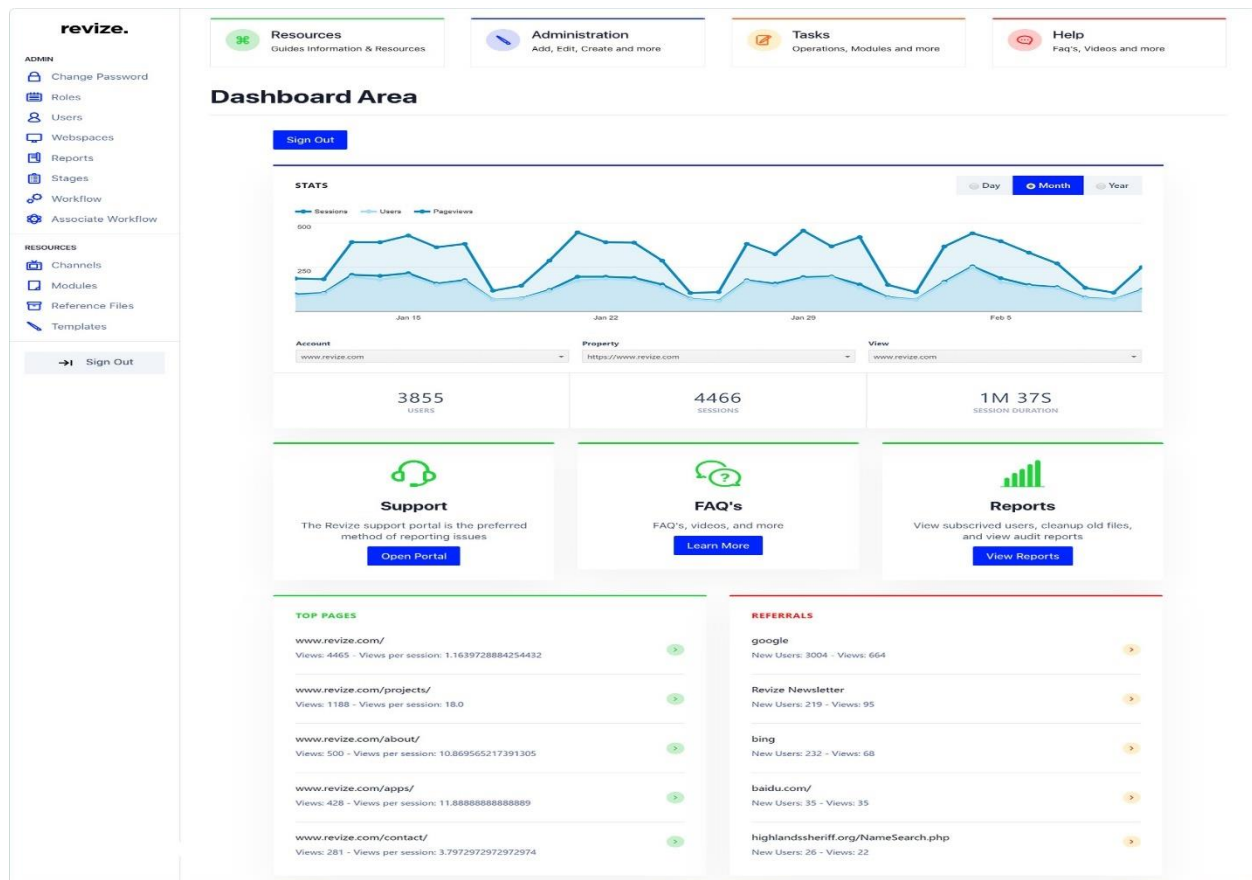
Revize rolls out an average of two new versions of the Revize CMS, and six to eight product updates every year. The Revize CMS is continuously enhanced to keep pace with cutting edge technologies and industry trends. When a software update or new version is rolled out, Revize will automatically update all servers used by our subscription service clients.

“As a Revize client, you will receive full access to all enhancements to the core components and modules in the Revize CMS at no additional charge.”



Revize Website Analytics

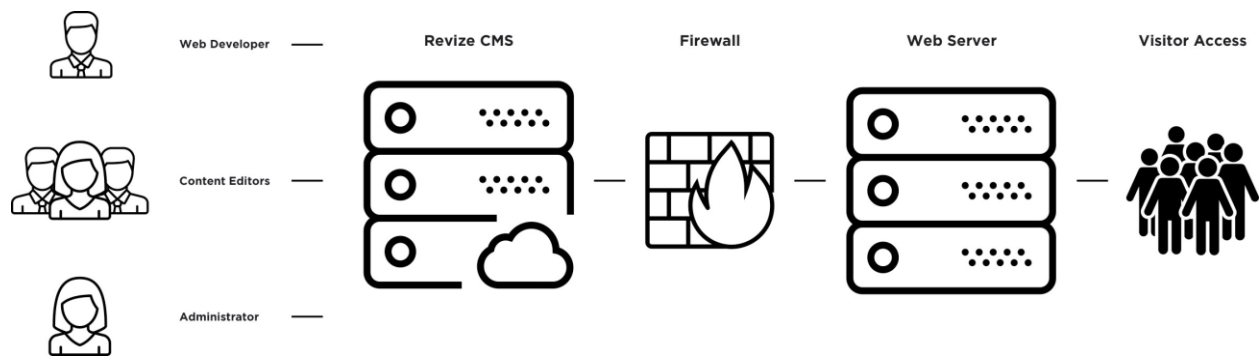
Revize has Custom APIs for Google Web Analytics that is integrated in each of our client's websites. Analytics makes it easy to understand how your site and app users are engaging with your content, so you know what's working and what's not. Revize CMS dashboard for Analytics provides an overall picture of how residents are interacting with your site, which pages/documents are being viewed most, how much traffic you are getting in your site across different geographic regions etc. You can filter and download all sorts of analytics reports for your IT Team and Management to analyze the data and effectiveness of your website content and services offered. Below is a graphical view of our analytics dashboard interface, the data shown is for our own website but this will be replaced by your site data when it's integrated.



Revize Technology Architecture

The Revize Government CMS is a standards-based, open architecture software product without any proprietary restrictions. Revize uses leading technologies to avoid integration problems with existing systems and comes complete with its own Integrated Publishing Engine, Embedded Relational DB, JSP/Servlet Engine, and Application Server.

Revize Intelligent Publishing WCM



“Security, Performance,
Redundancy”



Revize Project Team

Revize understands the importance of having a talented and experienced staff. We are proud of our well-respected team of top notch experts in the field of government website design, development, analysis, content management, training and support. From the first creative concepts through to the design phases, and from site launch to training of personnel and continued support of your website project, we have the right group of seasoned professionals to work with you through the website process and beyond. We are pleased to introduce them:

Thomas Jean

Project Manager

As a project manager, Thomas has managed award winning website projects for our clients including Des Moines, AI – Arcadia, CA – Largo, FL - Oswego County, NY – Kentwood, MI! Thomas has brought to Revize a very special skill set. Not only does he manage some of our highest priority projects, he is also a genuine subject matter expert when it comes to the inner workings of government. As an elected Township Trustee in a Michigan Township, he knows the advantages that come with modernizing the way government does business. Additionally, he serves as President of a non-profit organization, Genesee Forward, that promotes community development. With his unique background and education from one of the nation's top universities, Thomas has managed nearly Thomas is uniquely experienced to give an honest and accurate assessment of your community's website needs.

- **Philosophy:** Learn as much as possible about our clients and use that knowledge to help build an amazing website.
- **Education:** BA degree in Political Science from University of Michigan;
- **Expertise:** Government procedure, special projects, public affairs, community development.
- **Role on your website project:** Project Manager

Joseph J Nagrant

Business Development Director

Joseph is an accomplished professional internet and website design consultant with more than 30 years of successful business development and account management leadership experience. He has worked with well over 900 townships, cities, counties, educational institutions, companies, and non-profit organizations. He's a foremost expert in translating technical solutions into compelling living websites and other online community building opportunities. Additionally, he is a board member for Mott Community College (Flint, MI) MTEC Center, IT Advisory Council, Education Advisory Group. He also participates in many government discussions regarding the Internet for government use, including being a frequent guest on WDET (NPR) public radio and in The Detroit News. He has an excellent reputation for building and sustaining effective, long lasting client relationships.

- **Philosophy:** "Put yourself in the client's shoes and do what is best for them."
- **Education:** BS in Electrical Engineering, Lawrence Tech University, MS in Business, Central Michigan University.
- **Expertise:** 29+ years of project, sales and marketing experience with government, education, corporate, and non-profit organizations.
- **Role on your website project:** Supervisor of account management between client and project team.

Ray Akshaya

Technical Director

Ray has 20+ years of extensive technical experience with internet and website solutions. He has worked on hundreds of government, non-profit and educational websites and has a keen eye for web visitor requirements, information architecture, and usability. He is also a long-time veteran of Revize Software Systems and our clients enjoy working with him. In his career, he has deployed and/or assisted with technical solutions for more than 500 websites. When working on a project, Ray always visualizes himself in the client's chair at the closing stages of the project and makes sure that all decisions made on a project are in alignment with the client's vision and best practices for developing the system.

- **Philosophy:** "Work Hard, Help People and Live Honest."
- **Education:** MS in Engineering Science, Louisiana State University, Baton Rouge
- **Expertise:** Client Management, Project Management, Technology Development for CMS & Web Apps
- **Role on your website project:** Technical Director

Samir Alley

Creative Director

Samir has more than a decade of experience in managing web site design projects. He has deployed 360+ municipal websites and has a solid background in web design and the latest web technologies. Formerly with Google, Samir is a leader equipped to handle any kind of sophisticated web project. He is an exceptional communicator with an innate listening skill that gives him the ability to understand and deploy a client's unspoken needs. Samir's blend of creativity, proficiency, and technical knowledge is unsurpassed in the industry.

- **Philosophy:** "Empathy, Focus, and... Impute"
- **Expertise:** Web Project Management - Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- **Role on your website project:** Graphic design of website and backup support.

Denise Brazier

Project Manager/Trainer

Denise is an educator by nature. Her 20 years of experience in the public school system has made her a master of engaging participants during training. She effortlessly builds effective relationships with all clients. Denise has served as Advisory Counselor, Coordinator, Publicity Director, and Project Manager for several organizations in the education, non-profit and public sectors. She has been appointed to the state's quality committee evaluating organizational policies and procedures for recognition.

- **Philosophy:** "Always explain things in the terms of your audience to ensure their understanding"
- **Education & Training:** MS in the Art of Education from Marygrove College. Certification in Secondary Education
- **Expertise:** Training, education, teaching, public affairs and project management.
- **Role on your website project:** Trainer for the Content Management toolset and project manager



Did you know?

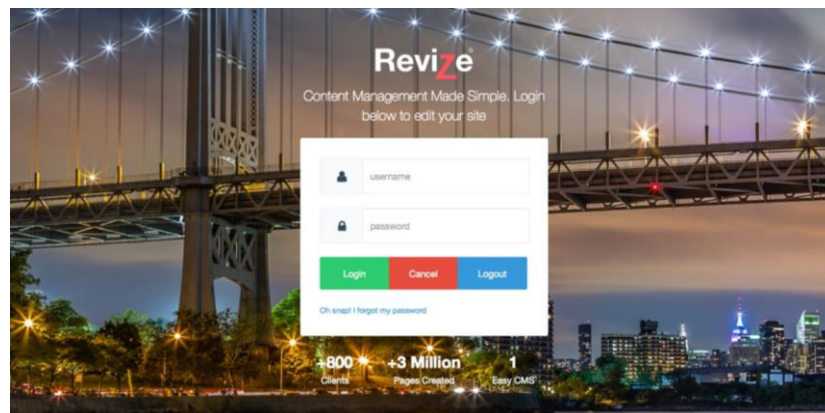
Revize will put together a project team based on the unique needs of your project!

Revize Government CMS User Interface

1. Revize CMS User Interface Home Page



2. Users simply browse to a page that they want to edit, select the Login button, and then insert their Login Name and Password into a login screen as shown below.

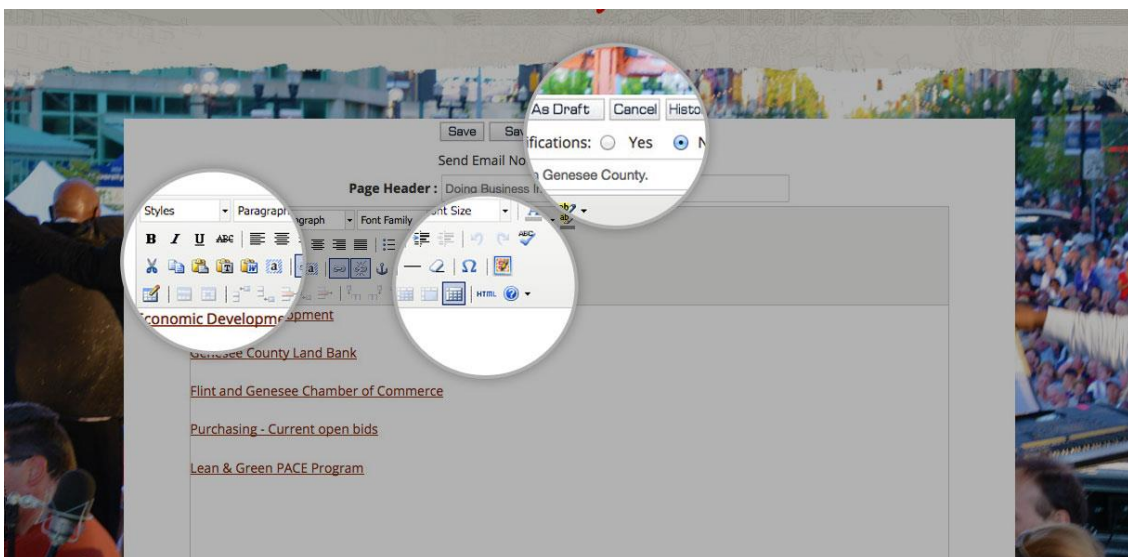


Revize Government Websites Proposal

3. Edit buttons appear on the page after the Login executes. Based on users roles/permissions, the appropriate buttons are displayed.



The input form appears as shown below. Content Editors can change banner, page heading and the content displayed in the center of the page. Notice the content is changed using a “Word Like” editor.



After the page is “saved”, the page can be sent to an approver for review or immediately published to the web site.

Revize Quote

Phase 1: Project Planning and Analysis, SOW	\$600
Phase 2: Discovery & Design from scratch – Website Design Discovery meeting, Two concepts, one chosen, three rounds of changes, home page design, department home page design, and inner page design, includes Responsive Web Programming for great viewing on mobile screens.	\$2,100
Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications like MuniCode, LaserFiche, Invoice Cloud, and BS&A. You also receive all updates to all CMS modules for the life of your Revize relationship. And you own the technology, design and content!	\$4,000
Phase 5: QA Testing	\$900
Phase 6: Site map development/content reorganization and migration from old website into new website including spell checking and style corrections up to 928 web pages and 308 documents (amount on your website today). To help remove stale content, Revize will not be moving over old announcements, events or calendar items.	\$3,510
Phase 7: Content editing and site administration training on-site or remote depending on the (one day session up to 8 hours)	\$1,900
Phase 8: Go live!	\$550
Revize Annual Fee, pre-paid: Includes Unlimited Tech Support, CMS software updates (up to 5 Users), security software updates, SSL security certificate, and website health checks. Website hosting Included free of charge (Unlimited web content storage space, 100GB monthly bandwidth limit) with pre-paid annual fee:	\$3,900
Grand Total (1st year) Second year and onward investment	\$17,460 \$3,900/year

Revize provides a free website design refresh during year four of service if client signs a 5 year locked-in rate agreement

Included Website Features

The Following Applications & Features will be integrated into Your Website:
In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- Citizen's Communication Center Apps
- Citizen's Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

Citizen's Communication Center Apps

- Home page Alert
- E-Notification Center with Text/Email Alerts
- Robust Curated Search Engine
- Document Center with Keyword Search
- FAQs with Keyword Search
- Multi-use Listing Directory with Keyword Search
- News Center with Facebook/Twitter Integration
- Online Web Forms
- Job Posting
- Bid Posting
- Staff Directory with Keyword Search
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

Citizen's Engagement Center Apps

- Citizen Request Center with Captcha
- Online Bill Pay via Invoice Cloud
- RSS Feed
- Google mapping template

Staff Productivity Apps

- Agenda Posting Center
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Auto-generated site map
- Department based editing permissions
- Workflows by Department

Mobile Device and Accessibility Features

- ADA WCAG 2.1 AA Compliant
- ADA Accessibility Widget
- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)

Revize Support Includes

- 7 AM – 7 PM CST Phone Support (Monday thru Friday)
- 24X7X365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and usage



Did you know?

Revize updates your Content Management System an average of 4 times per year!



Thank you

For Considering Revize

Prepared by Joseph J. Nagrant
150 Kirts Blvd. Troy, MI 48084
Ph: 248-766-9562 Fax: 866-346-8880
Joseph.nagrant@revize.com
www.revize.com



Landworks Custom, Ltd.
751 N. Bolingbrook Drive
Link #17
Bolingbrook, IL 60440
630-759-8200

8H

Invoice

Date	Invoice #
6/30/2021	6228

Bill To
Village of Burr Ridge Attention: David Preissig 7660 County Line Road Burr Ridge, IL. 60527

Ship To
VOBR 06/20 Storm cleanup

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
MP21213			6/30/2021				
Quantity	Item Code	Description				Price Each	Amount
	Seasonal Cleanup - ...	06/22/2021 - Work order				10,664.00	10,664.00
	Seasonal Cleanup - ...	06/23/2021 - Work order				11,625.55	11,625.55
	Seasonal Cleanup - ...	06/24/2021 - Work order				9,454.39	9,454.39
	Seasonal Cleanup - ...	06/25/2021 - Work order				10,798.36	10,798.36
	Seasonal Cleanup - ...	Goodwill discount per Joe				-2,542.30	-2,542.30
					Total		\$40,000.00
					Payments/Credits		\$0.00
					Balance Due		\$40,000.00



Kramer Tree Specialists, Inc.
 300 Charles Court
 West Chicago, IL 60185
 Office: (630) 293-5444
 Fax: (630) 293-7667 www.kramertree.com

INVOICE

June 30, 2021

Page 1

Invoice #: 102564

Customer #: 29298

Invoice Date: 06/30/2021

Proposal #: 418657

Sales Rep: Tim

Nick Just
 Village of Burr Ridge
 451 Commerce Street
 Burr Ridge, IL 60527

Purchase Order #:

Item#	Service(s) Performed	Qty	Plant Species	Completed	Unit Price	Item Amount
1	Landscape Material Pickup		Materials Landscape	06/25/21		\$11,281.00

Emergency Hourly rate for Grapple Loader W/ Operator to Assist with 6/20/21 Storm Clean Up.
 Add \$65 if 'Pup' trailer is used in addition to Loader cost

Invoice Due Date: 7/30/2021
Payment DUE IN FULL within 30 Days of receipt of Invoice
Payment by cash, check or credit card accepted

Visit our website and pay online here -
<https://www.kramertree.com/checkout.php>

Or
 Click Below

Pay Online

Invoice Due 30 Days



Card #: _____
 Exp Date: _____ 3 Digit Code: _____
 Name: _____
 Signature: _____

If you prefer, you may call our office with credit card information.

Sub Total: 11,281.00
 Discount: 0.00
 Invoice Adjustment: 0.00
 Invoice Total: 11,281.00
 Deposits/Credits Applied: 0.00
 Finance Charges: 0.00
Invoice Balance: 11,281.00

Please include your invoice number 102564 on your payment.

If payment in full is not received, customer will be liable for a late fee of 1.5% per month (24% per annum) with a \$5.00 minimum Finance Charge, and a \$10.00 Service Fee. Customer will be liable for ALL costs of collection including but not limited to attorney's fees incurred in collecting past due invoices.

Thank you for your business and entrusting the care of your trees with Kramer Tree Specialists, Inc.



8I

6805 Hobson Valley Dr., Unit #105
Woodridge, IL 60517
1-630-739-RAGS
Fax: 1-630-739-7424

COMMERCIAL • INDUSTRIAL • RESIDENTIAL

Invoice

Date	Invoice #
6/24/2021	22957

Bill To:

BURR RIDGE PUBLIC WORKS 451 COMMERCE STREET BURR RIDGE, IL 60527	Job Location
	Pump House

P.O. Number	Per Pete	Due Date:	7/24/2021
Quantity	Description	Price Each	Amount
	Job Description: ComEd pole fell in storm		
	Work Description: -Re-Fed pump house on Madison & 83rd St. after ComEd pole fell in storm		
10	3" HW CONDUIT	16.76	167.60
3	3" 2-HOLE STRAP	2.38	7.14
6	3/8" x3" LAG BOLT	0.75	4.50
2	3" INS GRD BUSHING	28.21	56.42
320	#500 MCM CABLE	16.93	5,417.60
22	LABOR JMN S.T.	96.00	2,112.00
11	SERVICE TRUCK	15.00	165.00

	Total	\$7,930.26
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ALLIED PAINTING • SERVICES •

8J

Name: Village of Burr Ridge	Date: June 15, 2021
Address: 7660 County Line Rd	Phone / Fax: 630-654-8181
City, State: Burr Ridge, IL	Job Address: Various

Allied Painting Services Inc. will provide all equipment and materials necessary to complete work.

- Power wash bridges to remove dirt and mildew.
 - Scrape and sand any loose and peeling stain/paint.
 - Stain wood bridge two coats using Sherwin Williams Superdeck 100% Solid body latex Stain.
 - Apply one full prime coat on metal bridges, including undersides, using Corothane Mio Aluminum Primer.
 - Paint all steel structure only on bridges, including undersides, two coats using Sherwin Williams Acrolon 218 urethane enamel.
 - Owner to determine color.
 - Tarp, cover and protect all areas to be painted.
 - Clean up jobsite daily.
 - Price includes all materials.
- 91st Street: \$1500.00
 - 79th Street: \$2450.00
 - Grant Street: \$8950.00

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A facsimile, or photographic or scanned, signature evidencing the execution of this Agreement for or on behalf of any party to this Agreement, including a facsimile, or photographic or scanned, signature on any counterpart, shall be deemed a material equivalence of an original signature given on behalf of any such party;

This agreement is severable; if one or more provisions of this agreement are deemed void or voidable, the remainder of the agreement shall remain in full force and effect;

This Agreement contains the entire agreement between the parties hereto; the terms of this Agreement are contractual and not a mere recital. This Agreement may not be changed orally (with the exception of verbal add-ons by the OWNER but only by agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought. The parties agree and warrant that no promises, representations, proposals or other acts, conduct or statements were relied upon in entering into this agreement;

This proposal is void if not executed and returned by OWNER within 15 days of the first date appearing above.

All material is guaranteed to be as specified, and the above work is to be performed in accordance with the specifications submitted for above work and completed in a workmanlike manner for the sum of:

Twelve thousand nine hundred dollars (\$12,900.00) including materials

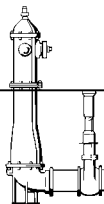
ACCEPTANCE OF CONTRACT

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Allied Painting Services, Inc. is authorized to do the work as specified. Payment will be made as outlined above. In the event the client breaches or defaults in the contract herein, the y shall be responsible for all reasonable attorney fees, court costs, and expenses incurred by Allied Painting Services, Inc to collect payment for any default or breach of contract. Unpaid invoices shall bear interest at 1.5% per month.

Signature: _____

Date: _____

Signature: _____



Underground Pipe & Valve, Co.

YARD ADDRESS:
211 Amendodge Dr.
Shorewood, IL 60404
(815) 730-1180

1-800-228-6574

MAILING ADDRESS:
P.O. Box 279
Plainfield, IL 60544-0279
FAX (815) 730-1270

PLEASE REMIT TO:

UNDERGROUND PIPE & VALVE, CO.
P.O. BOX 279
PLAINFIELD, IL 60544-0279

8K

INVOICE

Page 1/1

Sold To

BURR RIDGE, VILLAGE OF
7660 S. COUNTY LINE ROAD
BURR RIDGE IL 60527

Ship To

Burr Ridge P.W.
451 Commerce St.
Burr Ridge IL 60527

Customer #	Order Date	Sales Order #	Buyer	Customer P/O #	Ship Via	Salesman
0001526	06/02/2021	049162		UNIQUE PLUMBING	OUR TRUCK	KF
Invoice #	Invoice Date	Ship Date	Freight Terms	Job Number	Terms	
049162	06/14/2021	06/14/21	PREPAID		NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
					***** Invoice Message ***** TAG: UNIQUE PLUMBING *****			
1	1	1		SP*00006506	36" FLANGE BUTTERFLY VALVE WITH OP NUT	EA	22289.00	\$22289.00
2	1	1		2036MJFAD	36" MJ X FLANGE ADAPTER	EA	4695.00	\$4695.00
3	1	1		25036KWK	36" UNI-FLANGE ADAPTER W/ GASKET	EA	1850.00	\$1850.00
4	1	1		2836MLUGPV	36" PVC MEGALUG WITH MJ GASKET	EA	1295.00	\$1295.00
5	24	24		281TH6	1" X 6" T-HEAD BOLT & NUT	EA	0.00	\$0.00
6	1	1		28036FFG18	36" X 1/8" FULL FACE GASKE	EA	52.00	\$52.00
7	8	8		SP*00006507	1 1/2" X 7" THREADED STUD	EA	13.00	\$104.00
8	56	56		SP*00006503	1 1/2" X 7" HEX BOLT	EA	14.00	\$784.00
9	64	64		SP*00006504	1 1/2" HEAVY HEX NUT	EA	2.65	\$169.60

Merchandise	31,238.60
Freight	0.00
Misc Charges	0.00
Sub Total	31,238.60
Taxable	0.00
Tax (02)	0.00
TOTAL	\$31,238.60

Sent Copy

Pay By 07/14/2021

Writer: JNH

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22113

Accounts Payable
Village Of Burr Ridge
7660 S. County Line Road
Burr Ridge, IL 60527

Phone (630)654-8181 **Fax** (630)654-4441

Invoice# 20210632

Date 06/14/2021 **Page#** 1

Job ID 21452

Burr Ridge - WMB Under Willow Spgs
Rd.
Burr Ridge, IL

Description	Quantity	U/M	Price	Total
June 1, 2021 - Repair water main break under Willow Springs Road. Excavate and remove 8' diameter flat top, found that leak required replacing 36" valve and quick flange. Called numerous suppliers trying to locate parts. Had to order parts, they are two to three weeks out. Plated hole and snow fenced with K barrier.				
LABOR				
Operator - Regular Time	8.00	HR	\$136.00	\$1,088.00
Laborer - Regular Time	8.00	HR	\$116.00	\$928.00
Operator - Regular Time	8.00	HR	\$136.00	\$1,088.00
Laborer - Regular Time	8.00	HR	\$116.00	\$928.00
Laborer - Regular Time	8.00	HR	\$116.00	\$928.00
Truck Driver - Lowboy Regular Time	8.00	HR	\$152.00	\$1,216.00
Equipment				
Service Truck / Utility Truck	16.00	HR	\$22.00	\$352.00
Cat 315	8.00	HR	\$104.00	\$832.00
Manhole Box on the job from 6/1/21 - 6/10/21	9.00	DAY	\$190.00	\$1,710.00
2" Pump	2.00	EA	\$138.00	\$276.00
8' x 16 Road Plates on the job from 6/1/21 - 6/10/21	9.00	DAYS	\$65.00	\$585.00
8' x 16 Road Plates on the job from 6/1/21 - 6/10/21	9.00	DAYS	\$65.00	\$585.00
L - 90 Michigan Loader	8.00	HR	\$78.00	\$624.00
8' x 12' K Barriers on the job from 6/1/21 - 6/10/21	9.00	EA	\$65.00	\$585.00
8' x 12' K Barriers on the job from 6/1/21 - 6/10/21	9.00	EA	\$65.00	\$585.00

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22113

Accounts Payable
Village Of Burr Ridge
7660 S. County Line Road
Burr Ridge, IL 60527

Phone (630)654-8181 **Fax** (630)654-4441

Invoice# 20210632

Date 06/14/2021 **Page#** 2

Job ID 21452

Burr Ridge - WMB Under Willow Spgs
Rd.
Burr Ridge, IL

Description	Quantity	U/M	Price	Total
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9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

TERMS: Payment due net ten days from date of invoice. Unpaid balance subject to a **Net Amount Due** **\$12,310.00**
monthly service charge of 2%.

**Board of Directors**

David Baran	Lourdes Lonergan
Laurie Chang	Tom Lonergan
Barbara Dohrman	Mari Pena
Mary Harrell	Michal Ploskonka
	Kim Wenkus

15W400 Harvester Dr. Burr Ridge, IL 60527 Phone: 630-920-1969 Fax: 630-920-1973
www.burrridgeparkfoundation.org

June 30, 2021

Village of Burr Ridge
 Board of Trustees
 7660 S. County Line Road
 Burr Ridge, IL 60527

RE: Pedal the Parks Request for Sign Placement

The Burr Ridge Community Park Foundation will hold its 9th Annual Pedal the Parks fundraiser to benefit the Burr Ridge Park District on Sunday, September 12, 2021 at 9AM. Our 10 mile tour route through the Village and parks will remain the same for participants of all ages.

We would like to request the placement of signage on certain intersections in the Village from Saturday, July 21 until Sunday, September 12. The same signage will also be printed in a smaller size similar to a political sign to be placed within Burr Ridge Park District park boundaries and in the front yards of foundation members/staff homes. These addresses are available if necessary. Permission is being received from any property owners where the signs will be located. I am also wondering if this can be a blanket request so we do not have to ask each year.

The locations are:

Fifth Third Bank– 83rd and Madison SW Corner
 Burr Ridge Pkwy. & County Line Rd. SW Corner
 Madison & Frontage SE Corner
 79th & Madison NE Corner
 83rd & County Line Road
 Plainfield & County Line Rd. SW Corner
 91st & Madison NE Corner (Property is vacant)
 County Line Rd & Veterans Pkwy.

Thank You,


 Jamie Janusz
 Supt. Of Finance, Burr Ridge Park District
 Staff Liaison, Burr Ridge Community Park Foundation

Bridging the gap between community spirit and park district needs

8M



Memo

To: Chief John Madden
From: Tina Henderson— Records Coordinator
Date: 06/28/2021
Re: Retirement

I am writing you to notify you of my intent to retire as Records Coordinator after 21½ years of service effective Friday July 9, 2021.

It has been my pleasure working with you and the other members of the department as well as the rest of the Village employees.

Best wishes to you all.

Sincerely,

A handwritten signature in cursive script that reads "Cristina Henderson".

Cristina Henderson

VILLAGE OF BURR RIDGE

8N

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 7/12/2021

PAYMENT DATE: 7/13/2021

FISCAL 21-22

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 83,320.10	\$ 83,320.10
23	Hotel/Motel Tax Fund	3,931.71	3,931.71
31	Capital Improvements Fund	649,256.64	649,256.64
51	Water Fund	167,234.08	167,234.08
52	Sewer Fund	22.86	22.86
61	Information Technology	20,984.70	20,984.70
	TOTAL ALL FUNDS	<u>\$ 924,750.09</u>	<u>\$ 924,750.09</u>

PAYROLL

PAY PERIOD ENDING June 26, 2021

	TOTAL
	PAYROLL
Administration	16,237.31
Finance	5,020.25
Police	104,834.63
Public Works	25,798.67
Water	37,429.76
Sewer	14,207.91
TOTAL	<u>\$ 203,528.53</u>
GRAND TOTAL	<u><u>\$ 1,128,278.62</u></u>

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2225	64 Key System (as quoted)	Real Time Networks, Inc.	06/22/21	K17336	6,147.50
10-0000-22-2225	Shipping	Real Time Networks, Inc.	06/22/21	K17336	225.00
10-0000-22-2225	Technical Services	Real Time Networks, Inc.	06/22/21	K17336	400.00
Total For Dept 0000 Assets, Liabilities, Fund Ba.					6,772.50
Dept 1010 Boards & Commissions					
10-1010-50-5010	Legal Services May21	Storino, Ramello, & Durkir	06/25/21	06/25/21	10,837.00
10-1010-50-5015	Prosecution Services May21	Storino, Ramello, & Durkir	06/25/21	06/25/21	1,682.72
10-1010-80-8010	Reimburse for Party	Julie Tejkowski	06/15/21	06/25/21	171.87
10-1010-80-8025	PD Entry Level Recruitment & Tes	Industrial/Organizational	06/22/21	C50407A	3,944.00
Total For Dept 1010 Boards & Commissions					16,635.59
Dept 2010 Administration					
10-2010-50-5020	Elevator Reinspection	Elevator Inspection Servic	07/01/21	101956	32.00
10-2010-50-5075	Plan Review Permit 21-041	B&F Construction Code Ser	06/22/21	56592	423.87
10-2010-50-5075	Plan Review Permit 21-120	B&F Construction Code Ser	06/23/21	56598	375.00
10-2010-50-5075	Plan Review Permit 21-141	B&F Construction Code Ser	05/20/21	56351	225.00
10-2010-50-5075	Plan Review Permit 21-206	B&F Construction Code Ser	06/30/21	56655	300.00
10-2010-50-5075	Inspections Apr21	B&F Construction Code Ser	05/14/21	14358	160.00
10-2010-50-5075	Plan Review Permit 21-143	B&F Construction Code Ser	05/20/21	56352	225.00
10-2010-50-5075	Design Drawing & Structural Revi	Dixon Engineering, Inc.	06/11/21	21-8078	1,750.00
10-2010-50-5075	Design Review & Installation Ins	Dixon Engineering, Inc.	06/11/21	21-8077	1,750.00
10-2010-50-5075	Design Review & Installation Ins	Dixon Engineering, Inc.	05/10/21	21-7948	1,750.00
10-2010-50-5075	Building Examinations Jun21	Don Morris Architects P.C.	06/30/21	06/30/21	5,215.00
10-2010-50-5075	Inspections Jun21	Don Morris Architects P.C.	06/30/21	06/30/21	3,890.00
Total For Dept 2010 Administration					16,095.87
Dept 4010 Finance					
10-4010-40-4040	Notary Fee Sullivan, A	DuPage County Clerk	06/28/21	06/28/21	10.00
Total For Dept 4010 Finance					10.00
Dept 4020 Central Services					
10-4020-60-6000	Office Supplies PW	Runco Office Supply	06/23/21	830527-0	96.37
10-4020-60-6010	Coffee for VH	Julie Tejkowski	06/15/21	06/25/21	56.46
Total For Dept 4020 Central Services					152.83
Dept 5010 Police					
10-5010-40-4042	Advanced Armorer's Course Overto	Glock Professional, Inc	07/01/21	100153309	400.00
10-5010-50-5020	FY22 Fair Share Contributions	DuPage Metropolitan	03/12/21	03/12/21	14,040.00
10-5010-50-5020	2021-2022 Membership Assessment	Northern Illinois Police	05/01/21	13663	400.00
10-5010-50-5020	Investigative Data Platform	Vigilant Solutions, LLC	06/15/21	42821	5,200.00
10-5010-50-5050	Contract Base Rate Charge 07.21	Proven Business Systems	06/17/21	806093	661.25
10-5010-50-5051	2016 Ford Escape Back Glaze	Aspen Auto Body, Inc.	06/10/21	30674	172.00
10-5010-50-5051	Squad 1705 Maintenance	B & E Auto Repair Service	06/21/21	139391	57.95
10-5010-50-5051	Squad 1703 Maintenance	B & E Auto Repair Service	06/11/21	139312	92.00
10-5010-50-5051	Squad 2016 Maintenance	B & E Auto Repair Service	05/17/21	139128	120.86
10-5010-50-5051	Squad 1711 Maintenance	B & E Auto Repair Service	05/13/21	139113	24.95
10-5010-50-5051	Squad 2016 Maintenance	B & E Auto Repair Service	05/12/21	139106	33.00
10-5010-50-5051	Squad 1706 Maintenance	Public Safety Direct, Inc	05/18/21	97885	125.00
10-5010-50-5051	Squad 1703 Maintenance	Public Safety Direct, Inc	06/23/21	98070	125.00
10-5010-50-5051	Squad 1703 Maintenance	Public Safety Direct, Inc	06/30/21	98109	125.00
10-5010-60-6010	MAGPMAG557-BLK Magpul PMAG 30 AR	Kiesler's Police Supply,	106/24/21	169316	268.08
10-5010-60-6010	Shipping	Kiesler's Police Supply,	106/24/21	169316	10.00

07/07/2021 04:52 PM
User: asullivan
DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 07/12/2021 - 07/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-70-7000	XSM1-BRA Rear Lighting	Federal Signal Corporatio	06/25/21	7784523	220.00
10-5010-70-7000	416900XZ-RW - Fog light	Federal Signal Corporatio	06/25/21	7784523	55.00
10-5010-70-7000	416900XZ-BW - Fog Light	Federal Signal Corporatio	06/25/21	7784523	55.00
10-5010-70-7000	Upfit labor	Federal Signal Corporatio	06/25/21	7784523	360.00
Total For Dept 5010 Police					22,545.09
Dept 6010 Public Works					
10-6010-40-4032	Pfanner Protos Helmet System	Alexander Equipment Compar	06/29/21	178894	294.99
10-6010-40-4032	Embroidery	Breens Inc.	06/29/21	4418	72.60
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	06/29/21	4418	73.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	06/22/21	4270	73.18
10-6010-40-4040	Membership Renewal	American Public Works Assr	05/03/21	159076 21-22	360.00
10-6010-40-4040	2021 Membership Application	American Water Works Assn	06/28/21	588478	120.00
10-6010-50-5051	2006 Ford F150 Pickup Maintenan	Burr Ridge Car Care, Inc.	07/02/21	56679	121.82
10-6010-50-5051	Vehicle 43 Maintenance	Courtney's Safety Lane, Ir	06/17/21	3016472	43.00
10-6010-50-5051	Vehicle 16 Maintenance	Willowbrook Ford	05/28/21	6350890	223.00
10-6010-50-5052	Quarterly monitoring - PD	Alarm Detection Systems, I	05/09/21	156405-1039	298.92
10-6010-50-5052	Service to 3 PW OH Doors & 1 PW	Wunderlich Doors, Inc.	06/16/21	202225	657.25
10-6010-50-5053	Street Sweeping Spl (Paving, VC	Lakeshore Recycling System	06/15/21	PS379439	130.32
10-6010-50-5055	Maintenance - Traffic Signals	Meade Electric Company, Ir	06/30/21	696627	175.00
10-6010-50-5058	Mat rentals - VH & PW	Breens Inc.	06/29/21	4419	26.50
10-6010-50-5058	Mat rentals - PW	Breens Inc.	06/22/21	4271	26.50
10-6010-50-5058	Janitorial Services VH	City Wide of Illinois	07/01/21	32034002157	800.00
10-6010-50-5058	Janitorial Services PW	City Wide of Illinois	07/01/21	32034002158	321.00
10-6010-50-5058	Janitorial Services PD	City Wide of Illinois	07/01/21	32034002156	1,190.00
10-6010-50-5066	Load & Haulaway Debris	Tameling Grading	06/18/21	0956	350.00
10-6010-50-5080	Sewer Charges PW	Flagg Creek Water Reclamat	06/28/21	008917-000 Jun21	44.15
10-6010-50-5080	VH Garage	NICOR Gas	06/16/21	57961400009 Jun21	79.95
10-6010-50-5080	Rustic Acres	NICOR Gas	06/16/21	81110732419 Jun21	120.74
10-6010-50-5080	Village Hall	NICOR Gas	06/16/21	47025700007 Jun21	204.45
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	06/29/21	4418	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	06/22/21	4270	4.50
10-6010-50-5095	Mosquito Abatement Services	Clarke Environmental Mosq	06/25/21	001016219	11,350.00
10-6010-50-5096	15W090 91st Street - Weeds	Vince's Flowers & Landscap	06/28/21	11327-1	265.00
10-6010-50-5096	2 Hanover - Weeds	Vince's Flowers & Landscap	06/28/21	11326-1	287.50
10-6010-50-5096	15W320 N. Frontage Rd - Weeds	Vince's Flowers & Landscap	06/28/21	11325-1	287.50
10-6010-60-6010	First Aid Supplies PW	AUCA Western First Aid & S	06/17/21	5-005497	70.24
10-6010-60-6010	Operating Supplies Return	Home Depot Credit Services	01/05/21	7974903	(18.09)
10-6010-60-6010	Operating Supplies	Home Depot Credit Services	04/30/21	2022398	147.54
10-6010-60-6010	Operating Supplies Return	Menards - Hodgkins	06/18/21	76996	(27.02)
10-6010-60-6020	Reimburse for Fuel for New F250	Richard M. Scherer	06/14/21	06/14/21	30.00
10-6010-60-6040	Type I Barricade HIP, BRPW	RoadSafe Traffic Systems,	05/31/21	133046	2,900.00
Total For Dept 6010 Public Works					21,108.22
Total For Fund 10 General Fund					83,320.10
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8012	License Fees	American Society of Compos	07/06/21	500699792 Jul21	555.83
23-7030-80-8012	Operating Supplies for Stage	Menards - Hodgkins	05/25/21	75207	19.13
23-7030-80-8012	Music Performance License	SESAC Rights Management, I	06/01/21	175834	281.75
23-7030-80-8050	Annual Partnership Package	Choose Chicago	06/01/21	126753	950.00
23-7030-80-8050	Armed Forces Memorial Wreath	Vince's Flowers & Landscap	06/08/21	11304-1	125.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8055	Outdoor Dining Grant	Topaz Cafe, LLC	07/12/21	07/12/21	2,000.00
Total For Dept 7030 Special Revenue Hotel/Motel					3,931.71
Total For Fund 23 Hotel/Motel Tax Fund					3,931.71
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7081	Road Program Scheduled Projects	Brothers Asphalt Paving, I	06/15/21	34909	644,131.64
31-8010-70-7081	2021 MFT Road Program	Interra, Inc.	06/23/21	17487	5,125.00
Total For Dept 8010 Capital Improvement					649,256.64
Total For Fund 31 Capital Improvements Fund					649,256.64
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	06/29/21	4418	67.34
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	06/22/21	4270	67.34
51-6030-40-4040	Utility Membership; 5-10K Served	American Water Works Assn	05/25/21	7001931980	1,995.00
51-6030-40-4040	Illinois Section Membership	American Water Works Assn	05/25/21	7001931980	200.00
51-6030-40-4040	Additional Active Member	American Water Works Assn	05/25/21	7001931980	42.00
51-6030-50-5020	D/DBP Water Samples - THM & HAA5	PDC Laboratories, Inc.	06/21/21	19469000	400.00
51-6030-50-5050	WIN-911 Software	James Lukas	06/22/21	06/22/21	250.00
51-6030-50-5052	South Water Tower Control Buildi	Rag's Electric, Inc.	06/30/21	22972	475.56
51-6030-50-5067	Excavate for Prob WM Leak County	Davis Concrete Constructio	03/31/21	61F29	3,999.93
51-6030-50-5067	Load & Haulaway Spoil & Debris	Tameling Grading	06/18/21	0956	1,400.00
51-6030-50-5070	Water Operation & Sustainability	Crawford, Murphy & Tilly,	06/15/21	0215440	8,418.10
51-6030-50-5080	Well #4	COMED	06/16/21	0029127044 Jun21	435.31
51-6030-60-6010	Water Operating Supplies	Menards - Hodgkins	05/26/21	75305	90.29
51-6030-60-6040	10" Macro Coupling X8	Underground Pipe & Valve C	06/18/21	049288	1,038.00
51-6030-60-6040	10" MJ 45 Bend	Underground Pipe & Valve C	06/18/21	049288	420.00
51-6030-60-6040	10" MJ 22 1/2 Bend	Underground Pipe & Valve C	06/18/21	049288	840.00
51-6030-60-6040	10" DI Mega-Lug Black	Underground Pipe & Valve C	06/18/21	049288	396.00
51-6030-60-6070	Water Usage Invoice	Justice-Willow Springs Wat	06/07/21	06/07/21	146,699.21
Total For Dept 6030 Water Operations					167,234.08
Total For Fund 51 Water Fund					167,234.08
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	06/29/21	4418	11.43
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	06/22/21	4270	11.43
Total For Dept 6040 Sewer Operations					22.86
Total For Fund 52 Sewer Fund					22.86
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	Video Post Production 06/14/21	Electric Brain Media, LLC	06/22/21	06/22/21	200.00
61-4040-50-5020	Board Meetings Jun21	Garron, Fernando	06/30/21	06/30/21	650.00
61-4040-50-5020	IT Support	Orbis Solutions	06/17/21	5571637	1,975.00
61-4040-50-5020	IT Support	Orbis Solutions	06/24/21	5571665	2,625.00
61-4040-50-5020	IT Support	Orbis Solutions	07/01/21	5571708	1,025.00
61-4040-50-5061	Monthly GIS Services Jun21	Cloudpoint Geospatial	06/30/21	2884	1,950.00

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5061	Flock Safety LPR Quarterly Servi	Flock Safety	06/30/21	003306	4,290.00
61-4040-50-5061	Cyber Attack Prevention & Backup	Orbis Solutions	07/01/21	5571714	815.00
61-4040-50-5061	Additional BEAST Property Manage	Porter Lee Corporation	06/21/21	25532	1,000.00
61-4040-50-5061	Additional Software support BEAS	Porter Lee Corporation	06/21/21	25532	200.00
61-4040-50-5061	Veeam VMware	Virtual Computing Systems,	06/16/21	61601_1	968.00
61-4040-50-5061	Renewal Basic SNS vSphere 6	Virtual Computing Systems,	06/16/21	61601_1	1,154.00
61-4040-60-6010	C9730AC black cartridge HP645A	Next Day Toner Supplies,	106/18/21	5208414	130.00
61-4040-60-6010	C9731AC Cyan cartridge	Next Day Toner Supplies,	106/18/21	5208414	199.00
61-4040-60-6010	C9732AC Yellow cartridge	Next Day Toner Supplies,	106/18/21	5208414	199.00
61-4040-60-6010	C9733AC Magenta cartridge	Next Day Toner Supplies,	106/18/21	5208414	199.00
61-4040-60-6010	W2113X Magenta toner HP206X Jet	Next Day Toner Supplies,	106/18/21	5208414	90.50
61-4040-60-6010	HP Toner Supplies	Next Day Toner Supplies,	106/30/21	5209273	105.00
61-4040-60-6010	HP Toner Supplies	Next Day Toner Supplies,	106/30/21	5209385	145.20
61-4040-60-6010	Dell Inspiron 7000 FHD Touch Lap	Orbis Solutions	06/17/21	5571643	1,300.00
61-4040-60-6010	Dell Inspiron 7000 Touch Laptop	Orbis Solutions	06/24/21	5571670	1,350.00
61-4040-60-6010	Windows 10 Pro Upgrade	Orbis Solutions	06/24/21	5571670	100.00
61-4040-60-6010	Logitech M510 Wireless Mouse	Orbis Solutions	06/24/21	5571670	30.00
61-4040-60-6010	Ethernet Cable Drop	Orbis Solutions	06/24/21	5571670	140.00
61-4040-60-6010	Laptop Cart	Orbis Solutions	06/24/21	5571670	100.00
61-4040-60-6010	Anker 4-Port USB 3.0 Hub	Orbis Solutions	06/24/21	5571670	20.00
61-4040-60-6010	USB C to USB 3.0 Adaptor	Orbis Solutions	06/24/21	5571670	10.00
61-4040-60-6010	USB 3.0 Ethernet Adaptor	Orbis Solutions	06/24/21	5571670	15.00
Total For Dept 4040 Information Technology					20,984.70
Total For Fund 61 Information Technology Fund					20,984.70

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
Fund 10 General Fund					83,320.10
Fund 23 Hotel/Motel Tax Fund					3,931.71
Fund 31 Capital Improvements Fund					649,256.64
Fund 51 Water Fund					167,234.08
Fund 52 Sewer Fund					22.86
Fund 61 Information Technology Fund					20,984.70
Total For All Funds:					924,750.09

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 7/26/2021

PAYMENT DATE: 7/27/2021

FISCAL 21-22

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 65,796.12	\$ 65,796.12
23	Hotel/Motel Tax Fund	14,231.58	14,231.58
34	Storm Water Management	3,720.00	3,720.00
51	Water Fund	529,049.45	529,049.45
52	Sewer Fund	4,099.68	4,099.68
61	Information Technology	6,750.00	6,750.00
71	Police Pension Fund	725.00	725.00
	TOTAL ALL FUNDS	<u>\$ 624,371.83</u>	<u>\$ 624,371.83</u>

PAYROLL

PAY PERIOD ENDING July 10, 2021

	TOTAL PAYROLL
Board	\$ 2,650.00
Administration	19,288.73
Finance	5,020.26
Police	117,635.92
Public Works	23,311.35
Water	22,012.78
Sewer	9,109.27
TOTAL	<u>\$ 199,028.31</u>
GRAND TOTAL	<u><u>\$ 823,400.14</u></u>

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Fund 10 General Fund					
Dept 0300 Revenues					
10-0300-30-3030	Municipal Sales Tax 01/21 to 06/	Oremus Materials, LLC	07/14/21	07/14/21	17,657.00
Total For Dept 0300 Revenues					17,657.00
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 4 weeks	Chicago Tribune	06/09/21	06/09/21	27.72
10-1010-40-4040	1 year Membership	Costco Membership	05/26/21	111896233983	120.00
10-1010-40-4042	West Central Municipal Conf Golf	West Central Municipal Cor	08/02/21	08/02/21	50.00
10-1010-50-5010	Labor General	Clark Baird Smith LLP	06/30/21	14225	510.00
10-1010-50-5020	Other Professional Services	Isaac Ray Forensic Group,	03/15/21	2150	2,406.25
10-1010-50-5030	Cell Phone Mayor May21	Gary Grasso	07/08/21	07/08/21	50.00
10-1010-80-8010	Thank you Sign	Bannerville USA Inc.	07/06/21	30595	450.00
10-1010-80-8010	Donation Park Bench McGirr, M	Burr Ridge Park District	07/14/21	07/14/21	500.00
10-1010-80-8035	Business District Study 02.6 to	S.B. Friedman & Company	07/13/21	3	2,463.75
Total For Dept 1010 Boards & Commissions					6,577.72
Dept 2010 Administration					
10-2010-40-4042	Seminar 06.04.21	ICMA Membership Renewals	06/05/21	06/05/21	70.00
10-2010-40-4042	Meeting with IRMA	Panera	06/08/21	430084	13.41
10-2010-40-4042	Breakfast w/ Chairman Trzupek	Patti's Sunrise Cafe	06/07/21	064418	38.00
10-2010-40-4042	Meeting w/Straub, M	Patti's Sunrise Cafe	05/26/21	044005	30.00
10-2010-50-5020	Elevator Re- Inspections	Elevator Inspection Service	03/12/21	99075	128.00
10-2010-50-5030	Cell Phone May21 Admin	Verizon Wireless	06/03/21	1438809800	191.13
10-2010-50-5035	Publishing	Chicago Tribune	06/01/21	038530990000	118.91
10-2010-50-5075	Inspections Jun21	B&F Construction Code Serv	07/09/21	14552	820.00
10-2010-50-5075	Plan Review Permit 21-225	B&F Construction Code Serv	07/14/21	56743	1,886.84
10-2010-60-6000	SAN 32707 Retractable Assorted M	Runco Office Supply	07/08/21	831274-3	18.99
Total For Dept 2010 Administration					3,315.28
Dept 4010 Finance					
10-4010-40-4040	GFOA Budget Award Program Fee	Government Finance Office	06/09/21	668975	345.00
10-4010-50-5020	Consulting WE 06.20 & 06.27	GovTemps USA, LLC	07/01/21	3760885	7,953.75
10-4010-50-5020	Consulting WE 07.04 & 07.11	GovTemps USA, LLC	07/15/21	3769887	7,935.90
10-4010-50-5030	Cell Phone May21 Fin	Verizon Wireless	06/03/21	1438809800	77.17
10-4010-60-6000	DMR 8821 Perforated 3.66" paper	Runco Office Supply	07/01/21	831274-0	13.99
10-4010-60-6010	AOP 510081 Sagamore Desk Pad	Runco Office Supply	07/01/21	831274-0	59.99
Total For Dept 4010 Finance					16,385.80
Dept 4020 Central Services					
10-4020-50-5040	2,400 #10 BR Stationery Envelope	Grasso Graphics, Inc.	06/30/21	31394	872.16
10-4020-50-5081	Insurance FSA Jun21	Wex Health, Inc.	06/30/21	0001360483	50.00
10-4020-50-5085	Quarterly Lease of Postage Machi	Pitney Bowes Global Fin. S	05/27/21	3104743153	408.99
10-4020-50-5085	Red Ink Cartridge for Postage Ma	Pitney Bowes Global Fin. S	06/07/21	1018289713	113.04
10-4020-60-6000	QUA 890606 Legal, ungummed envel	Runco Office Supply	07/01/21	831274-0	69.99
10-4020-60-6000	PFXM 13U13 Two fastener letter f	Runco Office Supply	07/01/21	831274-0	65.00
10-4020-60-6000	BSN17525 1/3 cut manila folders	Runco Office Supply	07/01/21	831274-0	5.99
10-4020-60-6000	SAN 37001 Ultra fine sharpie - D	Runco Office Supply	07/01/21	831274-0	7.99
10-4020-60-6000	SAN 32001 Twin tip sharpie - doz	Runco Office Supply	07/01/21	831274-0	7.99
10-4020-60-6000	SAN 30001 Fine bullet tip sharpi	Runco Office Supply	07/01/21	831274-0	7.99
10-4020-60-6000	MMM67512SSCP 4x4 lined post its	Runco Office Supply	07/01/21	831274-0	23.99
10-4020-60-6000	MMM6605SSCY 4x6 lined post its (	Runco Office Supply	07/01/21	831274-0	10.99
10-4020-60-6000	SAN 38201 Chisel Tip Marker	Runco Office Supply	07/06/21	831274-2	8.99
10-4020-60-6010	Kitchen Supplies	Amazon.com Credit	05/21/21	114-5363523-1905052	36.89
10-4020-60-6010	ACM13901 Westcott 8" Scissor (2	Runco Office Supply	07/01/21	831274-0	12.99

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Fund 10 General Fund					
Dept 4020 Central Services					
Total For Dept 4020 Central Services					1,702.99
Dept 5010 Police					
10-5010-40-4032	Bianchi open top cuff case	Gall's Inc.	06/07/21	018533213	18.70
10-5010-40-4032	Shipping	Gall's Inc.	06/07/21	018533213	0.35
10-5010-40-4032	T Lesniak Uniform Allowance	JG Uniforms, Inc.	07/13/21	86712	134.00
10-5010-40-4042	Field Training PD	North East Multi-Regional	06/27/21	287092	255.00
10-5010-40-4042	Breath Analysis for Alcohol Trai	North East Multi-Regional	06/27/21	287277	125.00
10-5010-50-5020	Phlebotomy Services - Roa, Jesse	Illinois Phlebotomy Servic	07/06/21	1375	425.00
10-5010-50-5020	Comprehensive Search Reports	LexisNexis Risk Solutions	06/30/21	1267894-20210630	402.80
10-5010-50-5025	Postage PD	FedEx	07/01/21	3-391-57472	58.72
10-5010-50-5025	Police Postage Replenishment	Stamps.com	06/02/21	06/02/21	50.00
10-5010-50-5025	Pro Plan Monthly Service Fee	Stamps.com	06/11/21	9495381-92456772	17.99
10-5010-50-5030	Police Phone Line Jul21	First Communications, LLC	12/23/20	121922500	378.80
10-5010-50-5030	Cell Phone May21 PD	Verizon Wireless	06/03/21	1438809800	964.33
10-5010-50-5040	Carbonless Forms PD	Carbonlessondemand.com	06/18/21	212192	100.81
10-5010-50-5050	Maintenance-Equipment Printer	Proven Business Systems	07/13/21	812990	412.46
10-5010-50-5051	Squad 1705 Maintenance	B & E Auto Repair Service	06/23/21	139412	30.00
10-5010-50-5051	Squad 1705 Maintenance	B & E Auto Repair Service	06/25/21	139439	33.00
10-5010-50-5051	Squad 1809 Maintenance	B & E Auto Repair Service	06/28/21	139453	41.33
10-5010-50-5051	Car Washes PD	Fuller's Car Wash	06/30/21	8011	54.99
10-5010-60-6000	PD Office Supplies	Amazon.com Credit	05/17/21	114-6353729-0149846	78.99
10-5010-60-6020	Fuel Purchases PD	Wex Bank	06/23/21	72421632	215.38
Total For Dept 5010 Police					3,797.65
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	07/13/21	4718	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	07/06/21	4561	79.18
10-6010-40-4042	APWA Chapter Expo Operators Even	APWA Chicago Metro Chapter	07/14/21	07/28/21	150.00
10-6010-50-5030	Cell Phone May21 PW	Verizon Wireless	06/03/21	1438809800	450.20
10-6010-50-5051	Car Washes Jun21	Fuller's Car Wash	06/30/21	8007	9.00
10-6010-50-5052	PD Philips Fluorescent Light Bul	Amazon.com Credit	06/07/21	113-4401227-2421001	25.87
10-6010-50-5052	Power Washing	Dynamic Heating & Piping C	06/11/21	203958	932.80
10-6010-50-5052	Power Washing	Dynamic Heating & Piping C	06/11/21	203958	932.80
10-6010-50-5052	PW RTU	Dynamic Heating & Piping C	05/27/21	203929	699.60
10-6010-50-5052	PW RTU	Dynamic Heating & Piping C	05/27/21	203929	466.40
10-6010-50-5052	Rollout Limit Switch	Dynamic Heating & Piping C	05/27/21	203929	35.00
10-6010-50-5052	Economizer Motor	Dynamic Heating & Piping C	05/27/21	203929	555.00
10-6010-50-5052	Crankcase Heater	Dynamic Heating & Piping C	05/27/21	203929	130.00
10-6010-50-5052	Pest Spraying - PW/PD/VH/RA	Grizz Pest Management, Inc	07/08/21	19019	1,000.00
10-6010-50-5055	Maintenance Traffic Signals	COMED	07/06/21	3699071070 Jul21	34.70
10-6010-50-5055	Maintenance-Signals RR horns	Meade Electric Company, Ir	07/07/21	697062	156.59
10-6010-50-5057	Utility and Park Sites	Desiderio Landscaping LLC	07/01/21	10345	428.73
10-6010-50-5057	Roadside Mowing	Desiderio Landscaping LLC	07/01/21	10345	254.00
10-6010-50-5057	Other Service Areas	Desiderio Landscaping LLC	07/01/21	10345	297.18
10-6010-50-5058	Mat rentals - PW	Breens Inc.	07/13/21	4719	26.50
10-6010-50-5058	Mat rentals - PD	Breens Inc.	07/06/21	4562	26.50
10-6010-50-5065	Street Lighting	COMED	02/22/21	3252050000 Feb21	1,118.89
10-6010-50-5065	Street Lighting	COMED	03/22/21	3252050000 Mar21	1,101.40
10-6010-50-5065	Street Lighting	COMED	04/26/21	3252050000 Apr21	1,102.84
10-6010-50-5065	Street Lighting	COMED	05/18/21	3252050000 May21	1,102.78
10-6010-50-5065	Street Lights	COMED	12/23/20	3252050000 Dec21	1,369.00
10-6010-50-5065	Street Lighting Jun21	Constellation NewEnergy, I	06/28/21	20403892201 Jun21	1,454.73

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5080	Lakewood Aerator	COMED	07/06/21	9258507004 Jul21	130.11
10-6010-50-5080	Windsor Aerator	COMED	07/06/21	9342034001 Jul21	169.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	07/13/21	4718	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	07/06/21	4561	4.50
10-6010-60-6010	Operating Supplies	Industrial Electric Supply	06/14/21	S100003941.001	44.00
10-6010-60-6010	Operating Supplies PW	McMaster-Carr Supply Comp	07/06/21	61151085	170.25
10-6010-60-6010	Operating Supplies PW	Menards - Hodgkins	07/09/21	78467	137.75
10-6010-60-6042	18x24 B/W Speed Limit 30	Traffic Control & Protecti	07/13/21	107529	305.90
10-6010-60-6042	18" Advisory Speed 30 MPH	Traffic Control & Protecti	07/13/21	107529	173.70
10-6010-60-6042	24x30 B/W Pass with Care	Traffic Control & Protecti	07/13/21	107529	164.55
10-6010-60-6042	24x30 B/W Speed Limit 20	Traffic Control & Protecti	07/13/21	107529	109.70
10-6010-60-6042	18x24 B/Y Chevron Panel	Traffic Control & Protecti	07/13/21	107529	260.75
10-6010-60-6042	30" No Outlet	Traffic Control & Protecti	07/13/21	107529	287.70
10-6010-60-6042	Delivery	Traffic Control & Protecti	07/13/21	107529	150.00
10-6010-60-6042	Roadway Signs Posts	Traffic Control & Protecti	07/13/21	107528	227.90
Total For Dept 6010 Public Works					16,359.68
Total For Fund 10 General Fund					65,796.12
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Other Service Areas	Desiderio Landscaping LLC	07/01/21	10345	906.27
23-7030-50-5069	Municipal Campus	Desiderio Landscaping LLC	07/01/21	10345	4,019.37
23-7030-50-5069	Medians and Gateways	Desiderio Landscaping LLC	07/01/21	10345	3,408.50
23-7030-50-5069	County Line Rd at I55	Desiderio Landscaping LLC	07/01/21	10345	1,003.81
23-7030-50-5069	Spring and Fall Cleanup	Desiderio Landscaping LLC	07/01/21	10345	609.60
23-7030-50-5069	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	07/01/21	10345	1,351.29
23-7030-50-5069	Utility and Park Sites	Desiderio Landscaping LLC	07/01/21	10345	325.12
23-7030-50-5069	Roadside Mowing	Desiderio Landscaping LLC	07/01/21	10345	515.62
23-7030-50-5075	Entryway Sign	COMED	07/07/21	2257153023 Jul21	28.55
23-7030-50-5075	Median Lighting	COMED	07/06/21	1319028022 Jul21	90.61
23-7030-50-5075	Gateway Projects	COMED	07/02/21	1153168007 Jul21	20.19
23-7030-80-8012	Concert on the Green 08.05.21	The Millennials Entertainm	05/21/21	08/05/21	1,500.00
23-7030-80-8055	Taste of Burr Ridge Meeting	Coopers Hawk Burr Ridge, I	06/11/21	7818	452.65
Total For Dept 7030 Special Revenue Hotel/Motel					14,231.58
Total For Fund 23 Hotel/Motel Tax Fund					14,231.58
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	Elm Street Culvert Phase II	Hampton, Lenzini & Renwic	07/08/21	000202111084	3,720.00
Total For Dept 8040 Storm Water Management					3,720.00
Total For Fund 34 Storm Water Management Fund					3,720.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	07/13/21	4718	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	07/06/21	4561	63.48
51-6030-40-4032	Boot Allowance Herdzina	Ronald J. Herdzina	07/15/21	07/15/21	150.00
51-6030-50-5020	(13) Coliform Samples	Envirotest Perry Laborato	07/08/21	21-135244	130.00
51-6030-50-5020	Hr 1 - Leak Detection Services	M.E. Simpson Co. Inc.	06/30/21	37060	395.00
51-6030-50-5020	Hr 2 - Leak Detection Services	M.E. Simpson Co. Inc.	06/30/21	37060	250.00

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5030	Pump Center Alarm Line	AT&T	05/22/21	630325420905 May21	295.36
51-6030-50-5030	Cell Phone May21 Water	Verizon Wireless	06/03/21	1438809800	417.73
51-6030-50-5030	Water Modems	Verizon Wireless	06/03/21	1438809800	187.26
51-6030-50-5052	Utility and Park Sites	Desiderio Landscaping LLC	07/01/21	10345	193.04
51-6030-50-5052	Other Service Areas	Desiderio Landscaping LLC	07/01/21	10345	66.02
51-6030-50-5052	Roadside Mowing	Desiderio Landscaping LLC	07/01/21	10345	55.88
51-6030-50-5052	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	07/01/21	10345	123.38
51-6030-50-5067	12x12 1 1/2 CC Tapt Rep Clp	Core & Main LP	06/21/21	P099953	364.50
51-6030-50-5067	12x15 1 1/2CC Tapt Rep Clp	Core & Main LP	06/21/21	P099953	314.27
51-6030-50-5067	12x25 Replacement Clamp	Core & Main LP	06/15/21	P067718	1,029.32
51-6030-50-5067	Freight	Core & Main LP	06/15/21	P067718	40.94
51-6030-50-5080	Well #1	COMED	07/09/21	0793668005 Jul21	26.64
51-6030-50-5080	Well #5	COMED	07/06/21	4497129114 Jul21	24.67
51-6030-50-5080	2 M Tank	COMED	07/06/21	9256332027 Jul21	127.83
51-6030-50-5080	Bedford Park Sump Pump	COMED	07/08/21	07/08/21	39.71
51-6030-50-5095	UB Billing 07.14.21	Third Millennium Assoc. Ir	07/15/21	26520	1,128.30
51-6030-60-6000	Label Maker Tape Refill	Amazon.com Credit	06/01/21	113-7043311-0293003	22.18
51-6030-60-6070	Water Purchases Jun21	Village of Bedford Park	07/06/21	0020060000 Jun21	523,531.80
Total For Dept 6030 Water Operations					529,049.45
Total For Fund 51 Water Fund					529,049.45
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	07/13/21	4718	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	07/06/21	4561	21.29
52-6040-50-5030	Sewer Modems	Verizon Wireless	06/03/21	1438809800	31.21
52-6040-50-5080	Chasemoor Lift Station	COMED	07/06/21	0356595009 Jul21	249.67
52-6040-50-5080	Highland Lift Station	COMED	07/07/21	0099002061 Jul21	44.85
52-6040-50-5080	Arrowhead Lift Station	COMED	07/07/21	7076690006 Jul21	212.57
52-6040-70-7010	Engineering Services; Chasemoor	RJN Group, Inc.	07/07/21	34970103	3,515.46
Total For Dept 6040 Sewer Operations					4,099.68
Total For Fund 52 Sewer Fund					4,099.68
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	Video Post Production 06/28/21 B	Electric Brain Media, LLC	07/18/21	07/18/21	200.00
61-4040-50-5020	IT Support	Orbis Solutions	07/08/21	5571727	2,300.00
61-4040-50-5020	IT Support	Orbis Solutions	07/15/21	5571752	925.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	06/03/21	1438809800	36.00
61-4040-50-5061	Contact Management	Constant Contact	05/05/21	362882980	47.81
61-4040-50-5061	Adjudication Monthly Fee	Municipal Systems, Inc.	06/30/21	MS 2021-06-13	1,250.00
61-4040-50-5061	Pace Scheduler Software Annual F	Pace Systems	07/08/21	00037634	1,800.00
61-4040-50-5061	Video Conferencing	Zoom Video Communications	06/02/21	06/02/21	14.99
61-4040-60-6010	HP Toner W2110X Black	Next Day Toner Supplies, I	07/13/21	5210265	85.70
61-4040-60-6010	HP Toner W2113X Magenta	Next Day Toner Supplies, I	07/13/21	5210265	90.50
Total For Dept 4040 Information Technology					6,750.00
Total For Fund 61 Information Technology Fund					6,750.00

Fund 71 Police Pension Fund

Dept 4050 Police Pension

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 07/26/2021 - 07/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-50-5010	3rd Quarter Retainer	Puchalski, Goodloe, and	07/08/21	0011985	725.00
				Total For Dept 4050 Police Pension	725.00
				Total For Fund 71 Police Pension Fund	725.00

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 07/26/2021 - 07/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
		Fund Totals:			
		Fund 10 General Fund			65,796.12
		Fund 23 Hotel/Motel Tax Fund			14,231.58
		Fund 34 Storm Water Management F			3,720.00
		Fund 51 Water Fund			529,049.45
		Fund 52 Sewer Fund			4,099.68
		Fund 61 Information Technology F			6,750.00
		Fund 71 Police Pension Fund			725.00
		Total For All Funds:			624,371.83