



**VILLAGE OF BURR RIDGE
REGULAR MEETING - MAYOR & BOARD OF TRUSTEES
BURR RIDGE VILLAGE HALL – BOARD ROOM**

AGENDA

Monday, November 22, 2021 - 7:00 P.M.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of November 8, 2021
- B. * Receive and File of Plan Commission Meeting of November 15, 2021

6. ORDINANCES

- A. Consideration of an Ordinance Amending Chapter 43 Entitled "Purchasing Manual," of the Burr Ridge Municipal Code
- B. * Approval of an Ordinance Establishing a Temporary Land Use Moratorium in the Downtown Business Development District in the Village of Burr Ridge (Z-12-2021: Land Use Moratorium)

7. RESOLUTIONS

- A. Consideration of a Resolution Determining The Estimated Property Taxes To Be Levied For The 2021 Tax Year of the Village of Burr Ridge, Illinois
- B. * Approval of Resolution Approving Final Plat of Subdivision Bak Subdivision

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve a Request for a Text Amendment Regarding the Permitted Height of Residential Attached Garage Doors (Z-13-2021: Zoning Ordinance Amendments – Chappel)
- B. Consideration to Create and Fill the Position of Community Development Director
- C. * Approval of a Master Purchase Agreement with AXON Enterprises of Scottsdale, Arizona for Police Body-Worn and Fleet Cameras as well as TASER's in the Amount of \$375,992
- D. * Approval of a Plan Commission Recommendation to Approve a Conditional Wall Sign at a Non-Residential Lot (S-01-2021: 7508 County Line Road – Guidepost)
- E. * Approval of a Subdivision Fence Extension at Burr Ridge Estates
- F. * Approval to Direct the Plan Commission to hold a Public Hearing to Consider Amendments to the Zoning Ordinance Regulating Short-Term Residential Rentals
- G. * Approval of 2022 Village Board Meeting Schedule
- H. * Approval of Recommendation to Appoint Commissioner Joe Petrich as Plan Commission Vice Chairperson for a One-Year Term Expiring on December 31, 2022
- I. * Approval of Vendor List Dated November 22, 2021, in the Amount of \$504,295.96 for all Funds, plus \$355,946.68 for Payroll for the Periods Ending October 30 and November 13, 2021 for a Grand Total of \$860,242.64, Which Includes Special Expenditures of \$25,823 to Kramer Tree Specialists for Fall Brush Pickup

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING DECEMBER 13, 2021 @ 7:00PM

November 22, 2021 Board Meeting – Staff Summary

6. ORDINANCES

A. Revisions to Purchasing Manual

The Purchasing Manual (Chapter 43 of the Municipal Code) is the statutorily established procedures in which the Village procures and pays for goods and services obtained by the Village. The Purchasing Manual dates to 1989 in current form, meaning that many of the regulations and procedures included in the current Manual are outmoded compared to the needs of a modern municipality, thus staff requests consideration of several amendments to the purchasing manual to modernize, streamline, and strengthen the Village's purchasing regulations. The amendments center on the following main points:

- Raises the purchasing authority of the Village Administrator and the Village's department heads to \$20,000 and \$5,000, respectively;
- Creates a requirement that a purchase orders (the agreement for goods and services) be created prior to a requisition (the request to encumber Village finances);
- Eliminates certain procedures which are no longer best practice or possible due to technological advancement;
- Creates rules related to purchases performed using a Village credit card; and
- Strengthens the authority of the Board of Trustees Chief Purchasing Agent (the Village Administrator) to impose additional purchasing requirements when needed

The Village Administrator and department heads have current purchasing authorities of \$5,000 and \$200, respectively. These two authorities are the lowest amongst the Village's comparable communities. Staff proposes raising these authorities to \$20,000 and \$5,000, respectively. This amendment's intent is to reduce the amount of staff time dedicated to preparation of lower-cost purchases as specific agenda items and allow for timely procurement of said items. Staff performed an analysis of the Village's spending patterns from 2015-present, identifying 112 purchases

Town	MSA
Clarendon Hills	\$25,000
Hinsdale	\$20,000
La Grange Park	\$20,000
Oak Brook	\$20,000
Westmont	\$20,000
Western Springs	\$10,000
Willowbrook	\$10,000
Burr Ridge	\$ 5,000
Darien	\$ 5,000

between \$5,000 and \$20,000 which were required to be approved by the Board as part of an agenda item. Of the 112 total purchases, all 112 were approved, with only eight not originally listed on consent. A listing of all 112 purchases is included in the packet. The revised spending authorities would continue to require competitive bidding at specified thresholds to ensure favorable pricing and process transparency. All Village purchases will continue to be listed as part of the Vendor List for final Board approval if the ordinance is adopted.

Additionally, the proposed amendments include language which establish controlling mechanisms for enforcement of purchase orders and requisitions, along

with establishing regulations for credit card purchases. In many cases, goods and services are purchased via standard Automated Clearing House (ACH) payment method, wherein an invoice is sent to the Village for payment later. However, as purchasing practices and needs have evolved, credit card purchases have become a more routine method for staff to procure necessary goods and services, such as those obtained at hardware supply stores. Credit cards allow for a high degree of oversight and security over Village purchases, given the consumer protections offered by credit card companies. In either option, the Village will now have clearly established rules for use of either payment method under the proposed ordinance.

Staff has included both a clean and redlined version of the proposed amendments in the ordinance.

It is staff's recommendation: That the ordinance be approved.

B. Downtown Land Use Moratorium

Please find attached an ordinance enacting a land use moratorium in the Downtown Business Development District. The Board directed staff to prepare this ordinance at its November 8 meeting.

It is staff's recommendation: That the ordinance be approved.

7. RESOLUTIONS

A. 2021 Property Tax Levy Estimation

Each year, the Village is required to estimate its property tax levy for the upcoming tax year. A resolution reflecting the estimated levy is approved by the Board, giving staff the authority to prepare a Property Tax Levy Ordinance reflecting the final estimated levy to be adopted by the Village Board and filed with Cook and DuPage Counties no later than the last Tuesday of December. As per Illinois statute Property Tax Extension Limiting Law (PTELL), the amount of the property tax levy is capped at the previous tax year's extended levy plus an adjustment for cost of living and new property growth. The Village of Burr Ridge's property tax levy consists of three separate components - Corporate, Police Protection and Police Pension. In the Village's Fiscal Year 2022 Budget, the Corporate and Police Protection levies represent approximately 4.3% of total General Fund revenues and are used to pay for normal expenses found in the General Fund. The Police Pension Levy, which is the legally required employer contribution to the Burr Ridge Police Pension Fund, is determined by an independent actuarial valuation each year and is used to provide funding for retired police officer pensions.

As presented to the Village Board at a regular meeting held on November 8, 2021, the Village's proposed estimated 2021 tax levy, to be collected in FY2022 and FY2023, is listed below, along with a comparison to the Village's 2020 tax levy (prior to extension).

	2020 Actual	2021 Proposed	\$ Change	% Change
Corporate	\$ 245,148	\$ 248,825	\$ 3,677	1.50%
Police Protection	163,432	165,883	2,451	1.50%
Police Pension	910,306	923,961	13,655	1.50%
Total	\$ 1,318,886	\$ 1,338,669	\$ 19,783	1.50%

The proposed estimated 2021 tax levy is \$1,338,669. This is an estimated increase of approximately 1.5% over the 2020 actual tax levy prior to extension and includes a 0% cost of living adjustment and a 1.5% adjustment for new property. The actual increase will be determined upon extension of the levy, as well as final determination of new growth. As in prior years, the Village's proposed 2021 tax levy will account for approximately 1.5% of a resident's property tax bill.

The Village, like all non-home-rule communities, is subject to a tax cap of 5% or the PTELL cost of living increase, whichever is lower, plus any increase resulting from new growth in the Village. This year, the PTELL cost of living increase determined by the State of Illinois is 1.4%. When calculating the truth in taxation increase limit of 5%, the proposed levy is compared to the prior year extended levy. Comparing the 2021 proposed estimated levy of \$1,338,669 to the 2020 extended levy of \$1,307,226 amounts to an increase of 2.405%, well below the 5% limit. Based upon this increase, a truth in taxation public hearing is not required.

It is staff's recommendation: That the resolution be approved.

B. Final Plat of Subdivision – Bak

Please find attached a resolution approving the final plat of subdivision for the Bak subdivision located at 6100 Grant Street.

It is staff's recommendation: That the resolution be approved.

8. CONSIDERATIONS

A. Text Amendment – Garage Door Height

Please find attached a letter from the Plan Commission recommending approval of a text amendment of Section VI of the Zoning Ordinance to permit single garage doors to be developed at 10' in height rather than the current 9' height. The petitioner stated that the purpose of the request was to allow for a personal use vehicle measuring approximately 9 ½ feet tall to be parked indoors. The 9-foot rule was established in 2007 as a method to limit the proliferation of commercial vehicles being parked indoors in residential areas. The Plan Commission ultimately determined that the request was appropriate as there would not likely be significant impact on land use patterns as a result of this amendment. No public comment was provided regarding this petition.

It is staff's recommendation: That the Board direct staff to prepare an ordinance approving the text amendments.

B. Community Development Director Position

As part of the Village's continual analysis of its organizational chart and its ability to deliver services to its residents and businesses, the position of Community Development Director is proposed to be created within the Public Works Department. In July 2021, the position of Planner was eliminated after the person hired to the position resigned after less than a month in the role. At the time, the position was eliminated due to the rising cost and diminishing financial value of hiring an entry level employee, as the Village had been generally unsuccessful in recruiting candidates within the established salary range. Since that time, the Village has created a Downtown Business Development District and proposed a land use moratorium in the same area to study zoning and land use issues present in the area. Additionally, staff is evaluating the need for a Comprehensive Plan update in Fiscal Year 2023, which has not been undertaken since 1999. As such, the scope of necessary projects related to Community Development services has grown since the Planner position was eliminated, thus causing the need for reconsideration of the need for such a position.

The position of Community Development Director is proposed to be located in the Public Works Department and will manage a newly established Development Division within said department, reporting to Public Works Director/Village Engineer Dave Preissig. The Development Division would include the Director who would manage the existing Village positions of Project Engineer, Permit Technician, Building Assistant, and Records Clerk. While Community Development has historically existed either as a small department or as part of the Administration Department within the Village, discussions with Director Preissig have lent credence to the concept of establishment of a Development Division within Public Works Department for the purposes of housing all development services within a single department. As proposed, the Development Division would assume all management of the planning and zoning processes, including the Director serving as staff liaison to the Plan Commission, but would also assume all building permitting, subdivision management, as well as a significant amount of capital budgeting, development, and management on behalf of the Village, with all staff working out of Village Hall to allow for ease of public service. This arrangement would allow for work to be moved from Director Preissig's purview to this new Division, allowing for greater management focus and flexibility for Director Preissig. While the position would not oversee an entire department, staff recommends the position retain the title of "Community Development Director" to ensure that upwardly mobile professionals are attracted by the expanded title and its responsibilities as well as give specificity to the role's purpose and mandate. The position is proposed within salary range 112 (\$89,053-129,360); the Deputy Police Chief is the only present position listed in this range.

It is staff's recommendation: That the Board approve the creation of the position of Community Development Director and direct the Village Administrator to fill the position.

C. AXON Body Camera Agreement

Please find attached an agreement with AXON Enterprises of Scottsdale, Arizona in the amount of \$375,992 for the procurement of body cameras, fleet cameras, and TASER's for the Police Department. The Board considered a presentation by staff at its November 8 meeting related to this topic, at which time staff was directed to prepare said agreement.

It is staff's recommendation: That the Board approve the agreement with AXON Enterprises.

D. Wall Sign – 7508 County Line Road

Please find attached a letter from the Plan Commission recommending approval of a conditional wall sign at Guidepost Montessori located at 7508 County Line Road. The proposed sign met all regulations of the Sign Ordinance and required no variations; however, all ground and wall signs in the T-1 Transitional District (where the subject property is located) are required to obtain Board approval after an initial Plan Commission recommendation.

It is staff's recommendation: That the Board direct staff to prepare an ordinance approving the conditional wall sign.

E. Subdivision Fence – Burr Ridge Estates

Staff has received a request from the residents of Burr Ridge Estates, a four-home subdivision on the east side of County Line Road between Carriage Way and Plainfield Road. The subdivision contains an existing subdivision fence at the entrance of the neighborhood; the HOA requests approval to extend the fence north of the subdivision entrance to provide better protection from County Line Road. Section IX.G of the Subdivision Ordinance requires that subdivision fences, either new or amended, receive only Board approval to proceed. The proposed fence extension conforms to all Village regulations regarding subdivision fences. A basic map of the proposed fence extension and its proposed elevation are attached.

It is staff's recommendation: That the Board approve an amended subdivision fence at Burr Ridge Estates.

F. Public Hearing – Short-Term Rentals

At the request of Trustee Franzese and concurrence of the Board, this item is to direct the Plan Commission to hold a public hearing related to consideration of text amendments to the Zoning Ordinance to regulate short-term rentals of residential properties, such as AirBnB, VRBO, etc. for recreational purposes.

It is staff's recommendation: That the Plan Commission be so directed.

G. 2022 Village Meeting Schedule

Attached is the meeting schedule for the Board for the 2022 calendar year, which will be used to establish public notice and for the forthcoming year.

It is staff's recommendation: That the Board's 2022 meeting schedule be approved.

H. 2022 Plan Commission Vice Chair

At its November 15, 2021 meeting, the Plan Commission approved a motion recommending the appointment of Commissioner Joe Petrich as Vice Chairperson of the Plan Commission for a one-year term beginning January 1, 2022. This is a rotating position whose only responsibility is to chair meetings in the absence of the Chairman.

It is staff's recommendation: That the Board concurs with the Plan Commission and approve the appointment.

I. Vendor List of November 22, 2021

Attached is the vendor list dated November 22, 2021, in the amount of \$504,295.96 for all funds, plus \$355,946.68 for payroll for the two pay periods ending October 30 and November 13, 2021, for a grand total of \$860,242.64, which includes the special expenditure of \$25,823 to Kramer Tree Specialists for fall brush pickup.

It is staff's recommendation: That the November 22, 2021, vendor list be approved.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

November 8, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of November 8, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso asked Chief Madden to lead the Pledge of Allegiance.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Snyder, Schiappa, Paveza, Mital, Smith and Mayor Grasso. Also present were Village Administrator Evan Walter, Village Attorney Mike Durkin, Finance Consultant Annmarie Mampe, Police Chief John Madden, Deputy Chief Marc Loftus, Assistant to the Public Works Director Andrez Beltran, and Community Engagement Analyst Hannah Weyant.

PRESENTATIONS AND PUBLIC HEARINGS

There were no presentations or public hearings.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda, Mayor Grasso asked if anyone wanted any item removed. Trustee Schiappa removed item #8E.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF OCTOBER 11, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES OF OCTOBER 6, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MEETING OF NOVEMBER 1, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE GRANTING A VARIATION FROM SECTION VI.F.4 OF THE ZONING ORDINANCE TO PERMIT A SINGLE-FAMILY RESIDENCE TO BE BUILT WITH A FLOOR RATIO IN EXCESS OF 20% (V-04-2021: 6100 GRANT STREET – TOLAND) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF RESOLUTION APPOINTING AMY SULLIVAN AS THE VILLAGE TREASURER the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 8, 2021

APPROVAL OF RESOLUTION APPOINTING EVAN WALTER AS A DELEGATE AND JULIE TEJKOWSKI AS AN ALTERNATE DELEGATE TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA) the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

APPROVAL OF RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND COOK COUNTY FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTION SERVICES the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

APPROVAL OF A CONTRACT WITH MCFARLANE DOUGLASS FOR 2021 HOLIDAY DECORATIONS IN AN AMOUNT NOT TO EXCEED \$21,550 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR PURCHASE OF BLENDED LIQUID CHLORIDES TO K-TECH SPECIALTY COATINGS OF ASHLEY, INDIANA, IN THE AMOUNT OF \$13,064 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR HEATING, VENTILATION AND AIR CONDITIONING (HVAC) SYSTEM MAINTENANCE AT VILLAGE FACILITIES TO DYNAMIC HEATING & PIPING COMPANY OF CRESTWOOD, ILLINOIS, IN THE AMOUNT OF \$14,471.24 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF MAYOR GRASSO'S RECOMMENDATION TO APPOINT ENZA PARRELLA AS A FULL PLAN COMMISSIONER TO FILL AN EXPIRING TERM ENDING FEBRUARY 1, 2023 the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF VENDOR LIST DATED OCTOBER 25, 2021, IN THE AMOUNT OF \$635,028.58 FOR ALL FUNDS, PLUS \$171,904.75 FOR PAYROLL FOR THE PAY PERIOD ENDING OCTOBER 2, 2021, FOR A GRAND TOTAL OF \$806,933.33, WHICH INCLUDES SPECIAL EXPENDITURES OF \$29,109 TO GO PAINTERS, INC FOR PAINTING FIRE HYDRANTS the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period Ending October 25, 2021 plus Payroll for the Period Ending October 2, 2021.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 8, 2021

APPROVAL OF VENDOR LIST DATED NOVEMBER 8, 2021, IN THE AMOUNT OF \$168,462.65 FOR ALL FUNDS, PLUS \$177,927.84 FOR PAYROLL FOR THE PAY PERIOD ENDING OCTOBER 16, 2021, FOR A GRAND TOTAL OF \$346,390.49 WHICH INCLUDES NO SPECIAL EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period ending November 8, 2021 plus Payroll for the Period Ending October 16, 2021.

Mayor Grasso asked if there were any further discussion or comments. There were none.

Motion was made by Trustee Snyder, seconded by Trustee Mital, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A)(except Item #8E), and the recommendations indicated for each respective item be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mital, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING A PLANNED UNIT DEVELOPMENT AS PER SECTION VIII.B.2.CC OF THE ZONING ORDINANCE FOR THE PURPOSE OF CREATING PARKING AND LAND USE REGULATIONS AT THE SUBJECT PROPERTY (Z-08-2021: 50-124 AND 200-324 BURR RIDGE PARKWAY – VILLAGE OF BURR RIDGE)

Village Administrator Walter advised that this item had been considered at the October 11, 2021 meeting where Staff was directed to draft an ordinance. He added that Trustee Franzese had brought up for further discussion the designation and establishment of valet specific zones and when they may operate in accordance with previous board direction. Mr. Walter stated this was included in the board's package for consideration tonight. Mayor Grasso asked for any questions. Trustee Franzese had a concern over one of the outdoor dining stipulations that stated no outdoor dining be within 48" of the curb line. He believed that it used to be 60" from the curb line and wanted to know why it had been changed. Mr. Walter was not aware that it had been 60" prior and had gone with the A.D.A. minimum of 48". Also, Trustee Franzese wanted to know how residents who were picking up food would know which areas were no parking, valet or 5 minute loading. Mr. Walter explained it would be signed appropriately. Discussion on the valet specified zones continued and Mr. Walter stated that

Staff wanted to allow for flexibility in the future so that if a change was needed, Staff could make the needed change without going in front of the board for it. Trustee Mital stated that there was discussion previously about designated parking spots for food pickup and if that was included in this plan. Mr. Walter advised that was something that could be done at any time by Administration and the property owner if it was needed so it was not put into the PUD. Mayor Grasso asked about the area in front of Patti's Sunrise Café and if someone else went in there would they be allowed to extend the valet designated area further to the corner. Mr. Walter advised that Staff had looked at that and found with three different directions of traffic merging there, it was best to keep the valet area short. It was noted that it could be extended in the future if needed.

Mayor Grasso asked if there was any more discussion from the board or public. There was none.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to approve the Ordinance with the two changes of 60" from curb and distinctive signage and markings included at the discretion of Staff.

On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Mital, Smith, Franzese, Paveza, Snyder

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

The Mayor took a moment to thank Mr. Walter and the Staff for getting this done as they had been trying to get this accomplished for a long time. Mayor Grasso advised that this will allow the Village more say on what is happening over there and bring it into a state of compliance with the rest of the village.

PRESENTATION OF SIX-MONTH FISCAL YEAR 2022 UPDATE

Finance Consultant Annmarie Mampe advised that the audit had recently been finished and the FY2021 ending fund balance in the General Fund was 66% of our operating expenditures. This, she advised, was a very healthy fund balance. The village would be making a draw on this fund balance of \$1.3 million to pay down the debt that was considered at a recent board meeting. Ms. Mampe went on to say if the revenues continue to come in as projected, we should have a fund balance of around 51% at the end of FY2022. This is considered very healthy according to rating agencies and best practices. Revenues are coming in good with many over 50% of the budget and expenditures are

trending as they should be. All departments are within their budgets. Ms. Mampe went over several funds and compared their revenues with their expenditures as well as the actual vs budgeted amounts for each. Revenue accounts which include Sales & Use Tax along with Places of Eating and Income Taxes are all trending higher than the same six months of 2020. Based on the analysis presented, Ms. Mampe concluded that revenues for FY2022 are coming in at or over the amount budgeted for the first six months while expenditures are on target as budgeted.

Mayor Grasso asked if any trustees or public had any comments. Trustee Schiappa asked about the increase in Sales and Use Tax and where that came from. Ms. Mampe said that was from shopping and online shopping. This was separate from Places of Eating tax. Trustee Mital asked if the \$151,000 of interest earnings was coming from the money which was paying down the debt. Ms. Mampe stated that the debt service fund was not included in this presentation and that this interest was from all other funds the village has invested. Trustee Smith asked about the Rebuild Illinois Bond Fund totaling \$695,000 and asked if this was earmarked for anything. Mr. Walter stated the Village still has two more years of installments coming in and is still deciding on what to use it for. The state gives you wide latitude but says it should be used for a “transformational capital project” with no specifications. Staff is looking into preliminary ideas and has at least four more years to spend it or put it into motion. Trustee Franzese added that the Rebuild Illinois Bond Fund would be an excellent topic for a future budget workshop.

CONSIDERATION OF 2021 PROPERTY TAX LEVY SCENARIOS

Ms. Mampe started off by explaining the Property Tax Levy Approval Process. This included

- Present Proposed 2021 Levy To Village Board – Nov. 2021
- Adopt 2021 Levy Ordinance – December 2021
- 2021 Levy collected by the Counties in 2022
- 2021 Levy recorded as revenue in Village’s FY2022 and FY2023

Ms. Mampe went on to present the options related to the 2021 property tax levy to the Board for consideration. The proposed levy value is included in the table below.

2021 Proposed Property Tax Levy

	2020 Levy	2021 Levy		
		New EAV Growth 1.5%	New EAV Growth 1.5%	New EAV Growth 1.5%
		PTELL Increase 0%	PTELL Increase 2.5%	PTELL Increase 5.0%
		Minimum Statutory Police Pension Contribution	Minimum Statutory Police Pension Contribution	Minimum Statutory Police Pension Contribution
Corporate	245,148	248,825	254,954	261,083
Police Pension	910,306	923,961	946,718	969,476
Police Protection	163,432	165,883	169,969	174,055
Total 2021 Levy	\$ 1,318,886	\$ 1,338,669	\$ 1,371,641	\$ 1,404,614
Increase over 2020 Levy		1.50%	4.00%	6.50%

The shady column is the proposed levy that the Staff is recommending. It is a 1.5% increase over the 2020 tax levy. This increase equates to a tax increase of approximately \$1.20 for a property with a market value of \$675,000. Ms. Mampe added that this figure of \$1,338,669 will be used in the FY 2023 budget to fund the general fund and the police pension contribution.

Ms. Mampe reviewed the history and support for the amount of the levy. The levy consists of three separate components. The tax levy components include the Corporate Levy, Police Protection Levy and the Police Pension Levy. The levy has grown slightly year after year staying pretty consistent with the police pension portion growing the most. Ms. Mampe went over the Equalized Assessed Value (EVA) and how it has grown over the last six years and how it effects the tax levy. As the EAV grows, the levy stays relatively consistent and the tax rate goes down. Ms. Mampe emphasized that the Village of Burr Ridge portion of an average local property tax bill is estimated at less than 2% of the total tax bill. It was also noted that the Village's tax rate is significantly lower than a lot of our neighboring towns.

Ms. Mampe asked that the Village Board approve the proposed 2021 property tax levy tonight so that Staff can move forward into the budget process and bring the official ordinance back to the Board in

December. Mayor Grasso asked for any questions. Trustee Schiappa asked if our tax rate would go down then and Ms. Mampe stated that she could not say that for sure as it depended on the final EAV and that wouldn't be known until next year. If the EAV grows as predicted, then our tax rate would decrease. Mayor Grasso added that the Board could ask for the 2.5% if they wanted to but the Staff is recommending zero this year and we will still meet all of our obligations.

Village Attorney Mike Durkin advised the Board that they have a legal obligation under the "Truth in Taxation Act" to estimate our levy at least 20 days before we pass our levy ordinance. If we estimate our levy at the November 22, 2021 meeting, that would be 21 days before the December 13, 2021 meeting.

Mayor Grasso asked for a motion to direct staff to make its recommendation to the Board for the 2021 Property Tax Levy consistent with the Truth in Taxation Act that governs Burr Ridge.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

On Roll Call, Vote, Was:

AYES: 6 - Trustees Schiappa, Snyder, Mital, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO ESTABLISH A DEVELOPMENT MORATORIUM IN THE DOWNTOWN BUSINESS DISTRICT (Z-12-2021)

Village Administrator Evan Walter advised the Board that the Plan Commission is recommending that the Board approve and enact a land use moratorium in the Downtown Business Development District for the purposes of creating or updating plans and pursuing other zoning changes as required. A land use moratorium is a permitted act that municipalities may engage in from a land use prospective. Communities establishing a temporary moratorium should ensure the moratorium:

- a. Advances a legitimate government interest;
- b. Relates to an issue the community is actively studying;
- c. Precisely defines what activities are subject to the moratorium;
- d. Only extends for limited duration of time; and

- e. Is clearly and completely communicated in the ordinance establishing the moratorium.

Mr. Walter went on to explain, if implemented, such a policy would include language such as this in the final ordinance. No final action would be taken tonight but would only be directing staff to proceed at the Board's discretion. Mayor Grasso added that the duration of the moratorium, if passed, would run until May 1, 2022.

Mayor Grasso asked for any questions from the Board or public. There was none.

Mayor Grasso asked for a motion to direct staff to prepare an ordinance enacting a land use development moratorium in the downtown business district subject to the language included in the Plan Commission's staff report.

Motion was made by Trustee Paveza and seconded by Trustee Franzese.

The motion was approved by unanimous voice vote of the Board of Trustees.

CONSIDERATION OF AN AGREEMENT WITH AXON ENTERPRISES OF SCOTTSDALE, ARIZONA FOR THE PROCUREMENT OF POLICE BODY-WORN AND FLEET CAMERAS AS WELL AS TASERS IN THE AMOUNT OF \$375,992

Village Administrator Evan Walter stated that this presentation was to consider a police body-worn camera program which is a FY 2022 waitlisted budget item. This program has been a goal for the police department for several years but not included in the budget but that it be considered as a waitlisted budget item.

Chief John Madden stated he was present for the consideration of the purchase of body-worn cameras, mobile video cameras and taser devices thru a company named AXON (formerly Taser). In July of 2021 the Illinois Legislature enacted a law that mandated body-worn cameras for all Illinois law enforcement agency over the next four years. Due to the size of our department, we are mandated to have them by July 2024. Chief began by stating that he has wanted body-worn cameras as far back as the 2017-2018 budget year because he thought it was a very important program. Unfortunately, due to the cost of the program, it was deferred. He went on to say that as a nationally accredited law enforcement agency since 2007, he believes that the benefits from such a program and accreditation are the same. They both promote transparency and integrity, both are strongly support by government

and law enforcement officials and provide a strong defense against civil lawsuits. Also, they provide reduced risk of liability exposure and greater accountability within the agency.

Chief Madden went on to explain that with this program, every Burr Ridge police officer will have a body-worn camera and a Taser 7 device and all vehicles will be equipped with a mobile video camera. Burr Ridge currently has license plate reader (LPR) cameras in two vehicles. If we switch to the AXON program, we can cancel our current program and then have LPR cameras in ten vehicles. AXON also partners with Flock Public Safety who handles our video surveillance program with our Homeowner's Associations.

Chief Madden explained that there is a lot of technological integration in this system. If an officer draws his or her weapon, their cameras turn on automatically. Built into the holsters that the officers are currently wearing is a sensor that detects when the gun leaves the holster and activates the body-worn camera. Once the body-worn camera is activated, their vehicle camera also activates along with the body-worn cameras of anyone within 30 feet of the officer and their vehicle's video camera.

Chief Madden gave an example of this. If he were going on a traffic stop, once he activates his emergency lights or siren, his body-worn camera activates along with his vehicle's video camera. If Deputy Chief Loftus arrives as his back-up, his body-worn camera and vehicle's video camera will also activate. This provides for greater coverage of the scene in case something critical were to occur and you don't have to worry about someone forgetting to turn on their camera.

Included in the program are 25 tasers for patrol and investigations. This program will include all training and supplies needed along with an upgrade every 5 years. Currently, the department has only 6 tasers which are shared among the officers. During the civil unrest that recently occurred, our tasers were used by officers providing mutual aid to other agencies, leaving none for the officers patrolling in Burr Ridge. This program will allow every officer to have a taser.

Chief Madden showed a summary of the cost of the program. With the savings we would have from cancelled contracts we currently have and grants that are available, the five year net cost would fall just under \$200,000 or \$40,000 annually. Chief Madden asked for any questions. Trustee Paveza wanted to know if the cost included repairs and maintenance. Chief Madden advised it was all included. Trustee Smith was concerned with the costs and wondering if we could wait an additional five months when we are back in the budget process. Village Administrator Walter advised that we would not be making any payments until the program was up and running which is not going to be for another 4 or 5 months. Trustee Mital asked how much the current equipment was going to cost to

replace it and Chief Madden advised \$40,000. Trustee Snyder pointed out that this would offset the \$40,000 for the first year along with outfitting all the officers and vehicles with updated equipment. Trustee Schiappa asked if this was a time sensitive issue regarding cost and Chief Madden advised that he heard recently that Axon was planning a price increase next year. Trustee Schiappa praised the Chief and the department for the excellent job they have done and was in full support of this program for the officer's safety and the residents. Trustee Paveza added that he feels that in the current environment that law enforcement works in, this is necessary for the safety of not only the officers but also for the village's protection. He believes we should consider moving ahead with this now and if money is an issue, hold off putting extra money toward the police pension. Trustee Mital stated that she fully supports the program.

Trustee Franzese thanked the Chief and Deputy Chief for the excellent presentation and enlightening them on this fantastic technology. He wanted to confirm that AXON was compatible with the current Flock system installed with the existing subdivision entryway cameras that we have throughout the village. Chief advised that it was. Trustee Franzese asked what happens at the end of five years. Chief advised that each officer gets a new taser, every vehicle's camera gets replaced and every 2 ½ years, a new body-worn camera to each officer. Trustee Franzese verified with the Chief that the subscription rate was renegotiated at the end of the five years.

Village Administrator Walter stated that he had a financing option for this program. He explained that each year the village gets back a dividend from I.R.M.A., our risk management company, based on our good experience credit or the low number of workplace accidents, claims, etc. that the village has. Typically, the village gets back between \$25,000 and \$30,000 a year. Last year the village received approximately \$250,000 for extra earnings I.R.M.A. had. The village has accumulated about a million dollars in this fund and this would be the revenue source that the cost of the AXON program would come out of. To date there have not been many opportunities to use these funds. With the state mandating this equipment and the need to replace worn-out equipment, Mr. Walter felt this was the perfect opportunity to use these funds.

Mayor Grasso asked where cloud storage came in and how much it would cost. Chief Madden stated that the program included unlimited storage at evidence.com and that this website maintains the integrity of the videos. The DuPage County State's Attorney's Office would have access to our portal when videos are needed for court. Mayor Grasso stated that was a concern of his and was glad that it was included. Mayor Grasso acknowledged Trustee Smith's concern about making sure that money is appropriately spent and added with Mr. Walter's good idea of using money for the program out of the I.R.M.A. premium/dividend fund, the annual cost won't have to come out of the general fund.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 8, 2021

Mayor Grasso also felt now with policing and police activities being negatively scrutinized in his opinion, this is the time for the village to lead in what we know is coming anyway, body-worn cameras for the police officers. He pointed out that the number one job of the government is to protect the public and while we have the money and can get the best price now, Mayor Grasso said it will also send the message that this Village and this Board will step up when we can and get the best for our residents when we can afford it. Mayor Grasso said he is in favorite of going forward now for all of these reasons.

Mayor Grasso asked if any Trustees or the public had any more questions. There was none.

Mayor Grasso asked if he could get a motion to direct staff to prepare a resolution approving the agreement with AXON Enterprises.

Motion was made by Trustee Paveza and seconded by Trustee Mital.

On Roll Call, Vote, Was:

AYES: 6 - Trustees Paveza, Mital, Smith, Franzese, Schiappa, Snyder

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

APPROVAL OF FISCAL YEAR 2022 BUDGET ADJUSTMENTS

Trustee Schiappa said that he removed from the consensus agenda to get more details on the budget adjustments. Finance Consultant Annmarie Mampe stated that she thought it was best practices to review spending on a quarterly basis and bring any budget adjustments to the Board for consideration. Included in this, as an example, would be revenues that were not anticipated when the budget was passed, like grants, which we may receive after the budget is already done. Village Administrator Evan Walter asked if the Board would like these items included in the consent agenda or not. Mayor Grasso thought the consent agenda would be fine and someone can remove it if they like.

Mayor Grasso asked for a motion to approve the FY2022 budget adjustments.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

The Motion was approved by unanimous voice vote of the Board of Trustees.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There were none.

REPORTS AND COMMUNICATIONS

Trustee Mital announced that the Mobile DMV will be at the Village Hall on November 10th. On November 11th there will be a Veterans Memorial Celebration at 8 a.m. at the Veteran's Memorial in front of the Village Hall. It should last 5-10 minutes. "Deck the Green" will take place on November 19th on the Village Greens at the Village Center. Baked goods, hot chocolate and fun activities will take place for the kids. Trustee Mital stated that there is now a Community Event section on the Village website under the Events tab. Anyone having an event that they would like to promote, can reach out to the Community Engagement Analyst Hannah Weyant for posting on it. Trustee Mital stated that they wanted to promote the "Community of Burr Ridge" in this section where everyone can get information on events going on in the Burr Ridge area.

Trustee Franzese asked the Board to consider an agenda item for a future meeting which would direct the Plan Commission to undertake the review and study of short-term rentals in residential areas. This would include AirBnB's and VRBO's. Trustee Franzese stated that Mr. Walter can attest to past issues where these short-term rentals have turned into parties and a source of noise, drunkenness, and trespassing on neighboring properties. Mr. Walter advised that they had residents complaining about this very subject and it was taken to the Plan Commission a few years ago but they declined to act. However, Mr. Walter advised if directed by the Board, the Plan Commission can look at it again. Trustee Franzese stated that we need to do our best to protect our residents from these types of short-term rentals. Mayor Grasso concurred and stated that he has received a few complaints himself.

Mayor Grasso said that the Village is seeking volunteers to serve on our various committees and commissions. These committees and commissions are vital to the mission of our Village and to keeping it a special place. If any residents are interested in serving our community, please submit a volunteer questionnaire and your resume to the Village Hall. Mayor Grasso added that very soon you will be noticing the beautiful decorations and lights along County Line Road and the I-55 bridge. Last year our residents and Homeowner's Associations did a great job lighting up the Village and raising our spirits. He invited everyone to brighten up the Village this holiday season. Mayor Grasso said he had sent a letter to the Homeowner's Associations challenging them to do it again and decorate their subdivision entryways. The Chicago Region Trees Initiative in conjunction with the Cook County

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 8, 2021

Forest Preserve is hosting a fun and interactive event to learn about invasive tree species, which make up 45% of all trees in the Chicago region. The event will take place on Saturday, December 11th from noon until 3 pm at the Pioneer Woods Picnic Grove in Willow Springs. For more information visit the Chicago Region Tree Initiative website. Mayor Grasso added that a resident brought to his attention of starting a Burr Ridge magazine. Anyone interested in this project, can contact the Mayor and he will put you in contact with this person. The Mayor was invited by Chief Madden to attend a fund raising event by the Metropolitan Emergency Response and Investigative Team (M.E.R.I.T.) M.E.R.I.T. provides much needed equipment to police departments in the area. It was held at Harry Carey's in Lombard and was a very successful event. Mayor Grasso stated that Chief Madden is one of the leaders of this organization and wanted to point out that once again, Burr Ridge was involved in the success of such an important organization. In closing, Mayor Grasso mentioned that he was a participant last Friday on 97.1 FM, the Drive's "Seven Songs in Seven Seconds". The Drive, which was a sponsor of our summer concert series, had a promotion for Mayor's week and invited Mayor Grasso to participant. Unfortunately for Mayor Grasso, he admitted that he was the only Mayor who did not get any of the songs correct!

ADJOURNMENT

Mayor Grasso asked for a motion to adjourn the meeting.

Motion was made by Trustee Schiappa, seconded by Trustee Mital to adjourn the meeting.

The motion was approved by unanimous voice vote of the Board of Trustees. Meeting adjourned at 8:33 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Susan Schaus
Village Clerk
Burr Ridge, Illinois

Shirley Benedict
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2021.

VILLAGE OF BURR RIDGE PLAN COMMISSION/ZONING BOARD OF APPEALS
MINUTES FOR REGULAR MEETING OF NOVEMBER 15, 2021

I. ROLL CALL

The meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 5 – Broline, Petrich, Irwin, Farrell, and Trzupek

ABSENT: 2 – Stratis and Parrella

Village Administrator Evan Walter was also present.

II. APPROVAL OF PRIOR MEETING MINUTES

Commissioner Farrell noted an incorrect date at the conclusion of the petition discussion for 7508 County Line Road.

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Farrell to approve the amended minutes of the November 1, 2021 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Petrich, Farrell, Broline, Irwin, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearings on the agenda for the meeting.

Z-13-2021: Zoning Ordinance Amendments (Chappel); Text Amendment and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner is Don Chappel, property owner and resident of 7901 County Line Road. The petitioner requests a text amendment to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to revise the permitted maximum overhead door height on principal residential buildings to a value of greater than 9 feet and other design regulations as necessary. The petitioner states in the petition that their motivation is to park a large, permitted personal vehicle (Mercedes Sprinter van) indoors in an attached garage; the Zoning Ordinance restricts overhead garage door height on both attached and detached garage doors on residential properties to 9 feet, which is not sufficiently tall to accommodate the

overhead height of the petitioner's van. In 2007, the Village established an overhead garage door height regulation of 9 feet, with the primary motivation for establishing such a restriction to preclude commercial vehicles from being parked in residential areas, even indoors. The Village established such a height along with precluding commercial vehicles from being parked indoors in residential districts at this time.

Don Chappel, petitioner at 7908 County Line Road, said that the purpose of the request was to allow indoor parking of their personal van, which measured about 9 ½ feet tall.

Chairman Trzupek asked for public comment. None was given.

Commissioner Farrell asked if detached garages were held to the same 9-foot height restriction. Mr. Walter said they were. Commissioner Farrell asked if detached structures had roof height restrictions. Mr. Walter said that such structures were limited to 15 feet in overall height. Commissioner Farrell said she would support an amendment if the amendments were limited in scope, including a 10' height restriction on one door as well as limited to their load direction.

Commissioner Broline asked why the request was made via an amendment instead of a variation. Mr. Walter said that the petitioner made the request for an amendment while staff would have advised a similar course of action.

Commissioner Petrich generally agreed with Commissioner Farrell's proposals. Commissioner Petrich said that certain commercial vehicles would remain prohibited at residential lots, even indoors, if the height restriction was raised to 10'.

Commissioner Irwin asked for clarification as to where the garage door was proposed. Mr. Chappel identified the location as being generally north-facing towards 79th Street. Commissioner Irwin said it was challenging to identify where certain items were located on some of the documents. Commissioner Irwin said he would support limited amendments for front-loading doors but would support taller heights for a larger height.

Chairman Trzupek asked if the Village has received many requests for garage doors over 9' tall. Mr. Walter said that staff does get an occasional request for a garage door taller than 9' but these matters are usually resolved through the permit review process. Chairman Trzupek said that the geometry of an RV parking in an attached structure was unlikely and would be more likely to be parked in a detached garage.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to close the public hearing for Z-13-2021.

ROLL CALL VOTE was as follows:

AYES: 5 – Irwin, Petrich, Broline, Farrell, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to recommend that the Board approve text amendments to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to allow one attached garage door (less than 10' wide) to extend to 10' in height.

ROLL CALL VOTE was as follows:

AYES: 5 – Irwin, Petrich, Farrell, Broline, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

IV. CORRESPONDENCE

Mr. Walter briefly reviewed the November 8, 2021 Board Report.

V. OTHER PETITIONS

PC-05-2021: Appointment of 2022 Vice Chairperson

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Irwin to recommend that Commissioner Petrich serve as the Vice Chairperson for the 2022 calendar year.

ROLL CALL VOTE was as follows:

AYES: 4 – Farrell, Irwin, Broline, and Trzupek
NAYS: 0 – None
ABSTAIN: 1 – Petrich

MOTION CARRIED by a vote of 4-0.

PC-06-2021: Approval of 2022 Plan Commission Calendar

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to recommend that the Board approve the 2022 Plan Commission calendar as shown in the packet.

ROLL CALL VOTE was as follows:

AYES: 5 – Irwin, Petrich, Farrell, Broline, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

S-01-2021: 7508 County Line Road (Guidepost Montessori); Special Uses, Variations and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner is Guidepost Montessori, tenant of the building at 7508 County Line Road. The petitioner is seeking conditional approval as per Section 55.05 of the Sign Ordinance for a wall sign at a non-residential lot in the T-1 Transitional District. Section 55.05 of the Sign Ordinance permits each non-residential lot in Transitional Districts to have one wall sign not exceeding 16 square feet in area. The petitioner has rescinded their original request for a ground sign on the subject property and has reduced the scope of the wall sign to 16 square feet as is prescribed by the Sign Ordinance.

Chairman Trzupek asked for public comment. None was given.

Brief discussion occurred, with all Plan Commissioners supporting the revised request.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Broline to recommend that the Board approve a conditional wall sign at 7508 County Line Road, subject to the petitioner's submitted plans.

ROLL CALL VOTE was as follows:

AYES: 5 – Irwin, Broline, Farrell, Petrich, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

VI. PUBLIC COMMENT

VII. FUTURE MEETINGS

While an item of business was shown as scheduled for the December 6 agenda, Mr. Walter noted that the item had been postponed to January 2022 to allow for time re-do the legal notice and account for additional issues identified in the petition.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Farrell to cancel the December 6 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Irwin, Farrell, Broline, Petrich, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Farrell to adjourn the meeting at 7:32 pm.

ROLL CALL VOTE was as follows:

AYES: 5 – Petrich, Farrell, Irwin, Broline, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

Respectfully Submitted:

Evan Walter – Village Administrator

ORDINANCE NO. A-222-__-21

**AN ORDINANCE AMENDING CHAPTER 43
ENTITLED “PURCHASING MANUAL,” OF THE BURR RIDGE MUNICIPAL CODE**

WHEREAS, the corporate authorities of the Village of Burr Ridge desire to modify the Village’s Purchasing Manual by modernizing its intended rules and regulations.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1. Chapter 43, entitled “Purchasing Manual,” of the Burr Ridge Municipal Code is hereby amended by striking all language and replacing in its entirety with the language found in the clean copy of **Exhibit A**.

SECTION 2. This Ordinance shall be in full force and effect, upon its adoption and approval, as provided by law.

ADOPTED this 22nd day of November, 2021.

AYES:

NAYS:

ABSENT:

APPROVED this 22nd day of November, 2021.

Mayor

ATTEST:

Village Clerk



BURR RIDGE VILLAGE CODE

CHAPTER 43

Purchasing Manual

OBJECTIVE: To establish a standard procedure to be followed by all departments in procuring goods and services and to facilitate purchases with vendors who will offer quantity and cash discounts and obtain quality goods at the lowest possible prices.

Sec. 1.1	Approval of Purchases
Sec. 1.2	Quotations & Bids
Sec. 1.3	Equal Opportunity/Non-Discrimination Policy
Sec. 1.4	Purchase Orders
Sec. 1.5	Shipping and Freight Policy
Sec. 1.5	Vendor Discounts
Sec. 1.7	Cooperative Purchasing
Sec. 1.8	Emergency Purchases
Sec. 1.9	Petty Cash Fund
Sec. 1.10	Village Issued Credit Cards
Sec. 1.11	Invoices

Sec. 1.1

Approval of Purchases

All purchases shall require advanced approval in accordance with the guidelines reflected below.

Approval authority –

- Department Directors and/or his/her designee – up to and including \$5,000
- Village Administrator – up to and including \$20,000

The Village Administrator may adjust the purchasing authority level of existing Village positions, as well as to add purchasing approval levels to newly created positions, in an amount not to exceed the Village Administrator's purchasing authority. By Ordinance, the Village Administrator is the Purchasing Agent. At the discretion of the Department Director, approval levels for supervisors may be increased to an amount not to exceed the Department Director's authority. In addition, any person responsible for approving purchases at any level may delegate his or her approval authority to a designee in the event he or she is unavailable to approve purchases.

Sec. 1.2

Quotations & Bids

It is the goal of the Village of Burr Ridge ("Village") that all purchases shall be made in a manner which will maximize the value of all goods and services received for the amount expended.

The nature and number of required bids or price quotes will be governed by the following dollar amount categories (Note: The purchasing Agent may ask for more quotes than required by the policy):

Amount

\$0 - \$1,000	A minimum of one quote is required, with verbal quotes being sufficient.
\$1,001 - \$5,000	A minimum of two quotes is required, three preferred, with verbal quotes being sufficient.
\$5,001 - \$19,999	A minimum of three written quotes is required
\$20,000 or more	Purchases in this range will require Board approval

Formal bidding may be required for a given purchase if so desired by the Purchasing Agent and/or the Board of Trustees ("Board"). In addition, any capital projects supported by an external funding source (state or federal grants) may require formal bidding. Under no circumstances is it allowable to divide purchases from the same vendor over multiple purchase orders to avoid the Village's bidding/approval process. This is commonly known as "string orders" which attempt to bypass the approval system.

At any time, the Board may waive purchasing requirements stated in this policy, particularly in any cases where the Village is soliciting unique professional services or expertise (sole source), purchasing used equipment, or in cases where vendors have exclusive marketing rights. All vendors calling on department heads with quotes or bids should confirm prices in writing if applicable based on the thresholds noted above. Upon receipt, department heads will review and attach bids and quotations to an electronic purchase requisition within the Village's financial management system. The purchase requisition will be processed through an electronic workflow to obtain approval from the Purchasing Agent or his/her designee.

All bids and quotations will provide the following information:

- Description
- Quantity

- Price
- Delivery Time
- Shipping Charges
- Quantity/Payment Discounts
- Additional Information, if available

Sec. 1.3

Equal Opportunity/Non-Discrimination Policy

It is the policy of the Village of Burr Ridge that all potential suppliers shall have an equal opportunity to submit bids or quotations and to compete on an equal basis for Village business. All purchase orders and contracts to which the Village of Burr Ridge is party, shall contain a non-discrimination in employment clause which provides:

"The vendor agrees that in performing under this purchase order with the Village of Burr Ridge, he shall not discriminate against any worker, employee or applicant, or any member of the public because of race, religion, color, national origin or sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from the military. This clause shall be incorporated in all contracts entered with suppliers of materials or services who may perform any such labor or services in connection with the applicable contract. Even if such clause is not included, the above clause shall be construed to be incorporated as a part of such purchase orders and contracts "

Sec. 1.4

Purchase Orders

It is the policy of the Village that all purchases be properly documented, ordered and, in most cases, received prior to payment. All purchases of goods and services of \$1,000 or more, except those made with a Village issued credit card, require the issuance of a purchase order prior to making the purchase. The purchase order provides the authority to make such purchase. The creation of a purchase requisition signifies the employee's request to make a purchase and, once approved, will result in the issuance of a purchase order. Requisitions should not be created after the purchase is made or when the invoice is received.

No employee shall purchase goods or services on behalf of the Village without first seeking approval as required by this policy. Unless the purchase is made with a Village issued credit card or petty cash, the issuance of a purchase order signifies that the purchase request has been approved.

The purchase requisition will include:

- Date
- Department
- Vendor Name and Address
- Description of item or service that is being purchased
- Quantity and Unit Price
- Trade or Cash Discounts
- Delivery Charges, in applicable
- Total Price
- Fund/Account to be charged
- Quotes from vendors, if applicable, must be attached; if no written quotes are available, the name of each vendor providing quotes should be listed on the requisition; if quotes were not obtained, a written explanation should be provided explaining why

Upon approval from the Purchasing Agent, and Village Board if applicable, and based upon the

information reflected on the purchase requisition, a purchase order will be issued. A copy of the purchase order will be forwarded to the vendor, giving the vendor authority to place the order. It is the vendor's responsibility to place the appropriate purchase order number on all invoices and packing slips.

All purchase orders issued will require:

- Vendor Name and Address
- Description of item or service that is being purchased
- Quantity and Unit Price
- Total Price
- Delivery Charges, if applicable
- Trade or Cash Discounts
- Fund/Account to be charged

Sec. 1.5

Shipping and Freight Policy

All bid prices and price quotations shall be F.O.B. Village of Burr Ridge with delivery to a point or points within the Village.

It is the policy of the Village to avoid paying freight charges whenever possible. Department heads, when taking informal quotations, should inquire into applicable freight charges. Any charges to be paid by the Village will be regarded as part of the price quotation when selecting the successful bidder. Unless otherwise stated in the "Notice of Call for Bids", all formal bid proposals shall include freight and delivery charges, if any.

Sec. 1.6

Vendor Discounts

It is the policy of the Village to take advantage of all available vendor discounts, based upon the following:

- Cash discounts offered for prompt payment, usually within ten days of the date of the invoice.
- Trade discounts may be offered to municipalities for the purpose of attracting the vendor's business. In most cases, the Village will not be offered a trade discount unless the purchaser asks if one is available. Therefore, it is essential that department heads, when taking informal price quotations, ask if trade discounts are available.

Sec. 1.7

Cooperative Purchasing

Cooperative purchasing between the Village and the State of Illinois or between the Village and other local governments can result in significant savings on the purchase price of many items. It is the policy of the Village to enter into cooperative purchasing agreements when:

- Savings will be realized
- Quality, availability, or service will not be sacrificed
- The Village will be separately billed for its purchase
- Ordered items will be delivered directly to the Village (unless otherwise agreed upon)

The Purchasing Agent shall have the authority to analyze the feasibility of cooperative purchasing arrangements. The Village encourages cooperative purchasing but maintains the right to reject any or all such agreements.

Sec. 1.8

Emergency Purchases

Emergency purchasing procedures should be used when time does not allow for adherence to the

Village's normal purchasing processes. Emergency purchases may be made:

- When there is need for immediate delivery of items
- To prevent delays in work or construction schedules
- When there is an immediate threat to public health or safety
- To meet emergencies arising from unforeseen causes

If an emergency purchase is needed during regular working hours, the Purchasing Agent shall be contacted and advised of the emergency. If an emergency purchase is needed, and the purchasing agent is not available for consultation, department heads may procure the items as needed. A confirming purchase requisition shall be issued as soon as practicable. The invoice related to the emergency purchase shall be sent directly to the Finance Department no later than two working days after the transaction.

Sec. 1.9

Petty Cash Fund

A petty cash fund has been established to expedite miscellaneous purchases and payment of small bills which need not be handled through regular Village purchasing procedures. Petty cash funds will be limited to \$500 in Administration and \$700 in Police. Purchases from petty cash fund shall not exceed \$50. The Purchasing Agent may waive this dollar limit in certain situations. The Executive Assistant in the Police Department and the Accounting Analyst in the Finance Department will hold responsibility over the respective petty cash funds. Items such as minor out-of-pocket expenses, small freight or postage charges, or related purchases may be expensed from the petty cash fund. Regularly stocked items, contractual services, or cashing of personal checks are prohibited from access to the petty cash fund.

Employees must obtain approval from their respective supervisor/Department Director prior to making a purchase for which they will request reimbursement from petty cash. Upon purchase, the employee shall complete and sign the Request for Reimbursement from Petty Cash Form and submit the form and the original receipt to the Police or Finance Department, whichever is applicable. Upon submission, the employee will be reimbursed from petty cash.

Sec. 1.10

Village Issued Credit Cards

Credit cards shall be considered as an acceptable purchasing method (as opposed to the requisition/purchase order or petty cash methods) and all purchases made with purchasing cards must adhere to the Village's established purchasing policies and procedures. Department Directors are ultimately responsible for the security of cards issued to their staff and should not permit use of credit cards for means other than those permitted by this policy. Failure to follow established policies could result in revocation of an employee's credit card. Purchases made with a credit card are to be approved before the transaction occurs and in accordance with the approval levels as stated in this policy. Any rebates obtained by the Village through a credit card provider are the sole property of the Village and shall not be remitted to any employee or agent of the Village as a reward or incentive.

Sec. 1.11

Invoices

It will be noted that the Finance Department will pay for goods and services on original invoices only.

No payments will be paid on statements or copies of invoices unless the department head attests to the fact in writing that the original invoice is lost and that the invoice copy is replacing the original invoice that is lost. No invoice or copy of invoice will be paid unless there is sufficient documentation to warrant such payment. Invoices will be paid only after goods and services are received and approved.



BURR RIDGE VILLAGE CODE

CHAPTER 43

Purchasing Manual

OBJECTIVE: To establish a standard procedure to be followed by all departments in procuring goods and services and to facilitate purchases with vendors who will offer quantity and cash discounts and obtain quality goods at the lowest possible prices.

<u>Sec. 1.1</u>	<u>Approval of Purchases</u>
<u>Sec. 1.2</u>	<u>Quotations and Bids</u>
<u>Sec. 1.1.1</u>	<u>1.6 Bids and Quotations</u>
<u>Sec. 1.37</u>	<u>Equal Opportunity/Non-Discrimination Policy</u>
<u>Sec. 1.4</u>	<u>Purchase Orders</u>
<u>Sec. 1.58</u>	<u>Shipping and Freight Policy</u>
<u>Sec. 1.59</u>	<u>Vendor Discounts</u>
<u>Sec. 1.497</u>	<u>Cooperative Purchasing</u>
<u>Sec. 1.11</u>	<u>Receiving and Inspection</u>
<u>Sec. 1.12</u>	<u>Purchase Authority</u>
<u>Sec. 1.13</u>	<u>Annual Purchase Orders</u>
<u>Sec. 1.14</u>	<u>Regular Purchases Requiring a Purchase Order</u>
<u>Sec. 1.15</u>	<u>Emergency Purchases</u>
<u>Sec. 1.10</u>	<u>Emergency Purchases</u>
<u>Sec. 1.16</u>	<u>Request for check for under \$400.00</u>
<u>Sec. 1.172</u>	<u>Petty Cash Fund</u>
<u>Sec. 1.13</u>	<u>Village Issued Credit Cards</u>
<u>Sec. 1.184</u>	<u>Invoices</u>

Sec. 1.1 Approval of Purchases

All purchases shall require advanced approval in accordance with the guidelines reflected below.

Approval authority –

- Department Directors and/or his/her designee – up to and including \$5,000
- ~~department~~ Village Administrator – up to and including \$20,000

The Village Administrator may adjust the purchasing authority level of existing Village positions as well as to add purchasing approval levels to newly created positions in an amount not to exceed the Village Administrator's purchasing authority. ~~By Ordinance, the Village Administrator is the Purchasing Agent.~~

At the discretion of the Department Director, approval levels for supervisors may be increased to an amount not to exceed the Department Director's authority. In addition, any person responsible for approving purchases at any level may delegate his or her approval authority to a designee in the event he or she is unavailable to approve purchases.

Sec. 1.12 Bids & Quotations & Bids

It is the goal of the Village that all purchases shall be made in a manner which will maximize the value of all goods and services received for the amount expended.

~~All vendors calling on department heads with quotes or bids should confirm prices in writing to the department heads. Upon receipt, the department heads will review and attach the bids and quotations to the purchase order requisition and forward them to the Purchasing Agent for review. By Ordinance, the Village Administrator is the Purchasing Agent.~~

~~The nature and number of required bids or price quotes will be governed by the following dollar amount categories:~~

Amount

\$0 - \$1,000 A minimum of one quote is required, with verbal quotes being sufficient.

\$1,001 - \$5,000 A minimum of two quotes is required, three preferred, with verbal quotes being sufficient

\$5,001 - \$24,999 A minimum of three written quotes is required

\$25,000 or more Purchases in this range will require Board approval

Formal bidding may be required for a given purchase if so desired by the Purchasing Agent and/or the Village Board. In addition, any capital projects supported by an external funding source (state or federal grants) may require formal bidding.

Under no circumstances is it allowable to divide purchases from the same vendor over multiple purchase orders in an effort to avoid the Village's bidding/approval process. This is commonly known as "string orders" which attempt to bypass the approval system.

~~Department Mayor Trustees~~ At any time, the Village Board may waive purchasing requirements stated in this policy, particularly in any cases where the Village is soliciting unique professional services or expertise, purchasing used equipment or in cases where vendors have exclusive marketing rights. (Amended A-557-2-89)

All vendors calling on department heads with quotes or bids should confirm prices in writing if applicable based on the thresholds note4d above. Upon receipt, department heads will review and attach bids and quotations to an electronic purchase requisition within the Village's financial management system. The purchase requisition will be processed through an electronic workflow to obtain approval from the Purchasing Agent or his/her designee.

All bids and quotations will provide the following information:

Description
Quantity
Price
Delivery Time
Shipping Charges
Quantity/Payment Discounts
Any CommentsAdditional Information, if available

Sec. 1.3 Equal Opportunity/Non-Discrimination Policy

It is the policy of the Village of Burr Ridge that all potential suppliers shall have an equal opportunity to submit bids or quotations and to compete on an equal basis for Village business.

All purchase orders and contracts to which the Village of Burr Ridge is party, shall contain a non-discrimination in employment clause which provides:

"The vendor agrees that in performing under this purchase order with the Village of Burr Ridge, he shall not discriminate against any worker, employee or applicant, or any member of the public because of race, religion, color, national origin or sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from This clause shall be incorporated in all contracts entered into with suppliers of materials or services who may perform any such labor or services in connection with the applicable contract. Even if such clause is not included, the above clause shall be construed to be incorporated as a part of such purchase orders and contracts "

Sec. 1.4 Purchase Orders

It is the policy of the Village that all purchases be properly documented, ordered and, in most cases, received prior to payment. All purchases of goods and services of \$1,000 or more, except those made with a Village issued credit card, require the issuance of a purchase order prior to making the purchase, as the purchase order provides the authority to make such purchase. The creation of a purchase requisition signifies the employee's request to make a purchase and, once approved, will result in the issuance of a purchase order. Requisitions should not be created after the purchase is made or when the invoice is received.

No employee shall purchase goods or services on behalf of the Village without first seeking approval as required by this policy. Unless the purchase is made with a Village issued credit card or petty cash, the issuance of a purchase order signifies that the purchase request has been approved.

The purchase ~~order~~-requisition will include:

Date
Department
Vendor Name and Address

_____	<u>Description of item or service that is being purchased</u>
_____	<u>Quantity and Unit Price</u>
_____	<u>Trade or Cash Discounts</u>
_____	<u>Delivery Charges, in applicable</u>
_____	<u>Total Price</u>
_____	<u>Description</u>
_____	<u>Fund/Account to be charged</u>
_____	<u>Name of at least three potential suppliers</u>
_____	<u>Quotes from at least three vendors must be attached; if no written quotes are available, the name of each vendor providing quotes should be listed on the requisition; if quotes are not obtained, a written explanation should be provided explaining why quotes are not available</u>
_____	<u>Fund/Account to be charged</u>

~~Sec. 1.2 _____ Purchasing Agent will screen the bids and quotations and arrange subsequent meetings with department heads when the Purchasing Agent feels they may be advantageous to the Village. The Purchasing Agent will supervise all correspondence with vendors. Exceptions to this will only be made in cases where technical or other special details make it appropriate and necessary to assign the responsibility to other departments or individuals. Emergency purchases may only be authorized by department heads and their authorized delegates. All emergency purchases must be thoroughly documented.~~

~~Sec. 1.3 _____ Upon approval from the Purchasing Agent, and or Village Board if applicable, and based upon the information reflected on the purchase requisition, a designated staff member will transfer the necessary information to a purchase order will be issued. When an order is placed, A copy of the purchase order will be forwarded to the vendor, giving the vendor authority to place the order. -will be issued a purchase order number. If necessary, a vendor copy of the purchase order will be mailed to the vendor. The purchase order will be marked "Confirming Order". It will be-It is the vendor's responsibility to place the appropriate purchase order number on all invoices and packing slips.~~

~~Sec. 1.4 _____ All purchase orders issued will require:~~

_____	<u>Vendor Name and Address</u>
_____	<u>Vendor Address</u>
_____	<u>Description of item or service that is being purchased</u>
_____	<u>Quantity and Unit Price</u>
_____	<u>Unit Price</u>
_____	<u>Total Price</u>
_____	<u>Delivery Charges, if applicable</u>
_____	<u>Trade or Cash Discounts</u>
_____	<u>Fund/Account to be charged</u>
_____	<u>Attachment of the vendor's bid or quote to the purchase order</u>

~~Sec. 1.5 _____ Purchasing Agent will approve all completed purchase orders and forward them to the originating department for distribution.~~

~~Sec. 1.6 _____ Department head will distribute the approved purchase order in the following order:~~

_____	<u>Part 1: Vendor copy Send to vendor</u>
_____	<u>Part 2: Department copy retained by department and includes vendor's bid or quote</u>
_____	<u>Part 3: Department copy used for receiving goods/services</u>
_____	<u>Part 4: Finance copy to be encumbered</u>
_____	<u>Part 5: Chronological file</u>

~~Sec. 1.7 _____ Equal Opportunity/Non-Discrimination Policy~~

~~It is the policy of the Village of Burr Ridge that all potential suppliers shall have an equal opportunity to submit bids or quotations and to compete on an equal basis for the Village business.~~

~~All purchase orders and contracts to which the Village of Burr Ridge is party, shall contain a non-discrimination in employment clause which provides:~~

~~"The vendor agrees that in performing under this purchase order with the contracting municipality, he shall not discriminate against any worker, employee or applicant, or any member of the public because of race, religion, color, national origin or sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from clause will be incorporated in all contracts entered into with suppliers of materials or services who may perform any such labor or services in connection with this contract."~~

~~Even if such clause is not included, the above clause shall be construed to be incorporated as a part of such purchase orders and contracts.~~

Sec. 1.85

Shipping and Freight Policy

~~All bid prices and price quotations shall be F.O.B. Village of Burr Ridge with delivery to a point or points within the Village.~~

~~It is the policy of the Village to avoid paying freight charges whenever possible. Department heads, when taking informal quotations, should inquire into applicable freight charges. Any charges to be paid by the Village will be regarded as part of the price quotation when selecting the successful bidder. Unless otherwise stated in the "Notice of eCall for Bids", all formal bid proposals shall include freight and delivery charges, if any.~~

Sec. 1.96

Vendor Discounts

~~It is the policy of the Village to take advantage of all available vendor discounts, based upon the following points should be kept in mind:~~

- ~~➤ Cash Discounts are offered for prompt payment, usually within ten days of the date of the invoice. Department heads can aid the Village by ensuring that the receiving report is signed and forwarded to the Finance Department the same day that materials are delivered.~~
- ~~➤ Trade Discounts are sometimes offered to municipalities for the purpose of attracting their vendor's business. In most cases, the Village will not be offered a trade discount unless the purchaser asks if one is available. Therefore, it is essential that department heads, when taking informal price quotations, ask if trade discounts are available.~~

Sec. 1.107

Cooperative Purchasing

~~Cooperative purchasing between the Village of Burr Ridge and the State of Illinois or between the Village and other local governments can result in significant savings on the purchase price of many items. It is the policy of the Village to enter into cooperative purchasing agreements when:~~

- ~~➤ Substantial savings will result;~~
- ~~➤ Quality, availability or service will not be sacrificed;~~
- ~~➤ The Village will be separately billed for its purchases;~~

- _____ Ordered items will be delivered directly to the Village (unless otherwise agreed upon).

The Purchasing Agent shall have the authority to analyze the feasibility of cooperative purchasing arrangements. The Village Board encourages cooperative purchasing but maintains the right to reject any or all such agreements.

Sec. 1.118

Receiving and Inspection

_____ Department heads (or their designates) are responsible for receiving and inspecting all deliveries to their departments to ensure that items received conform to the specifications and quantities set forth in the purchase order. All deliveries should be thoroughly inspected to ensure that materials are received in satisfactory condition, and the invoiced price is compared to that on the purchase order. Only after all items on a purchase order have been delivered in an acceptable condition should the departments submit the appropriate forms to the Finance Department so bills may be paid. Each vendor must accept returned items for full credit. All bills will eventually appear on the Vendor List for monthly Board approval.

_____ The department receiving the goods will:

_____ Inspect for completeness of delivery

_____ Sign off as received on packing slip or Part 3 of the purchase order

_____ Mark on the packing slip or Part 3 of the purchase order goods damaged or not received

_____ Attach all documents to original invoice for payment

_____ Note on the original invoice any goods not received or damaged

_____ Department head approves the original invoice for payment

_____ Send completed documents to Finance Department for payment

_____ Contacts vendor on any discrepancies

Sec. 1.12

Purchase Authority

_____ All purchase order requisitions must be signed by both the appropriate department head and the Purchasing Agent before pricing information is solicited.

_____ The Purchasing Agent must sign all purchase orders before transactions will be allowed to take place.

_____ The nature and number of required bids or price quotes will be governed by the following dollar amount categories:

Amount

_____ \$0 - \$200 _____ A minimum of one quote is required, with verbal quotes being sufficient.

_____ \$201 - \$500 _____ A maximum of three quotes is required, with verbal quotes being sufficient where authorized by the Purchasing Agent.

_____ \$501 - \$9,999 _____ A minimum of three written quotes is required. In some cases, the purchasing agent

may elect to go out for bid.

~~_____ \$10,000 & up _____ Purchases in this range will require formal bidding and Board approval.~~

~~_____ At any time, the Village Board may waive any and all purchasing requirements, particularly in any cases where the Village is soliciting unique professional services or expertise, purchasing used equipment or in cases where vendors have exclusive marketing rights. (Amended A-557-2-89)~~

Sec. 1.139

Annual Purchase Orders

~~_____ Each year the Village Board will approve the issuance of annual purchase orders for selected vendors with whom the Village regularly does business. The Board will review the dollar amount of business each department will do with each vendor without having to obtain the approval of the Village Administrator. It will be the duty of vendors receiving annual purchase orders to provide each department with a detailed billing for all transactions. Each vendor must agree to give full credit for returned items, or for unused purchase authority. The maximum limit for any one annual purchase order will be \$2500.~~

~~_____ The department will write on the annual purchase orders all purchases made under that specific department's copy which is part 2 of the purchase order set for each vendor the following:~~

~~_____ Invoice number~~

~~_____ Date of receipt~~

~~_____ Amount of purchase~~

~~_____ If necessary, attach a Xerox copy of the purchase order to the original invoice and all receiving documents~~

~~_____ Approve invoice for payment~~

~~_____ Fund/account to be charged~~

~~_____ Retain original department copy (part 2) in department file for budget control~~

~~_____ Forwards signed documents and original invoice to Finance Department for payment.~~

Sec. 1.14

Regular Purchases Requiring a Purchase Order

~~_____ The department will follow the normal procedure, utilizing the purchase order requisition, preparation of the purchase order, necessary approvals and receipt of goods and services provided.~~

~~_____ The department will close the purchase order on completed shipment of goods or services:~~

~~_____ Attach the original invoice and original purchase order to the receiving documents~~

~~_____ Approve the invoice for payment~~

~~_____ Insert the fund/account to charge~~

~~_____ Forward completed documents to Finance Department for payment~~

Sec. 1.150

Emergency Purchases

~~_____ Emergency purchasing procedures should be used when time does not allow for~~

~~adherence to the Village's normal purchasing channels are not available~~ processes. Emergency purchases may be made:

- _____ When there is need for immediate delivery of items;
- _____
- _____ To prevent delays in work or construction schedules
- _____
- _____ When there is an immediate threat to public health or safety; ~~or~~
- _____
- _____ To meet emergencies arising from unforeseen causes

~~Most emergencies occur as a result of parts and/or labor needed for repairs to vehicles and equipment which must be kept running.~~

_____ If an emergency purchase is needed during regular working hours, the ~~p~~Purchasing ~~A~~gent ~~should~~all be contacted and advised of the emergency. The ~~p~~Purchasing ~~a~~Agent will then assign a verbal purchase order number to the department and ask for a confirming requisition to be supplied by the department.

_____ If an emergency purchase is needed, and the purchasing agent is not available for consultation, department heads may procure the items as needed. A confirming ~~purchase~~ requisition shall be issued as soon as practicable. ~~along with an~~The invoice ~~related to the emergency purchase shall be sent directly to the Finance Department or packing slip, should then be forwarded to the purchasing agent by the department~~ no later than two working days after the transaction. ~~so the proper paperwork can be completed.~~

Sec. 1.161

Request for check for under \$400.00

_____ In certain situations, and with an upper limit of \$400, Village department heads may request that direct payment for goods or services be authorized without issuing a purchase order. These situations arise where: 1) the cost of goods is so small that the expense of issuing a purchase order is not justified, and petty cash cannot be used or 2) the purchase has been previously authorized, and the issuance of a purchase order would serve no useful purpose. Some examples include:

- _____ Advances ~~travel and others~~ a travel agent who will accept purchase orders should be used for travel and lodging arrangements whenever possible;
- _____
- _____ Inexpensive mail order items;
- 5 _____
- _____ Seminars;
- _____
- _____ Membership dues;
- _____
- _____ Limited outside services;
- _____
- _____ C.O.D. charges
- _____
- _____ Petty cash reimbursements

_____ Department heads may request direct payment for goods or services using the procedure outlined below.

_____ Prepare check request to include:

- ~~Vendor/Payee~~
- ~~_____~~
- ~~_____ Nature of expenditure~~
- ~~_____~~
- ~~_____ Any comments~~
- ~~_____~~
- ~~_____ Fund/Account to charge~~

~~_____ Purchasing Agent/department head approval~~

~~_____ All check requests will be paid on a weekly basis. All checks issued from a check request will be listed on a separate report to be presented to the Board for review.~~

~~_____ See Check Request Form, Exhibit A, attached.~~

Sec. 1.172

Petty Cash Fund

~~_____ A petty cash fund has been established to expedite the miscellaneous purchases and payment of small bills which need not be handled through regular Village purchasing procedures. All Village personnel shall use the petty cash fund administered by the Finance Department. All petty cash funds will be limited to \$2500.00 in Administration and Finance and \$7400.00 in Police. Purchases from the petty cash fund will shall not exceed \$350.00. The Purchasing Agent may waive this dollar limit in certain situations. The Executive Assistant in the Police Chief Department and the Accounting Analyst/Village Receptionist will in the Finance Department will hold responsibility over their respective petty cash funds.~~

The following items are prohibited from payment out of petty cash:

- ~~_____ Regularly stocked items;~~
- ~~_____~~
- ~~_____ Contractual services;~~
- ~~_____ Cashing of personal checks~~

Items which may be paid from the petty cash funds will include:

- ~~_____ Postage due~~
- ~~_____~~
- ~~_____ Small UPS and other freight charges~~
- ~~_____ Minor out-of-pocket expenditures~~

~~All petty cash requests for purchases will use the following procedure:~~

~~_____ Original request will be written "Advance to be accounted for";~~

~~_____ Signed by the requestor;~~

~~_____ Requestor, after making the cash purchase, will return a receipt for the cash purchase and any excess funds;~~

~~_____ Original petty cash advance will then be voided;~~

- _____ A new petty cash request will be prepared, recording the purchase price and attached receipt;
- _____ The new petty cash request will again be signed by the requestor;
- _____ The fund/account charged for the purchase will be recorded on the petty cash receipt.
- _____ Request for petty cash reimbursements will be made in the form of a check request which will be reviewed and approved by the Purchasing Agent.
- _____ Attached to the check request for petty cash reimbursement will be the following:
- _____ Petty cash receipts;
- _____ All receipts supporting petty cash expenditures;
- _____ Signatures supporting petty cash expenditures
- _____ Employees must obtain approval from their respective supervisor/Department Director prior to making a purchase for which they will request reimbursement from petty cash. Upon purchase, the employee shall complete and sign the Request for Reimbursement from Petty Cash Form and submit the form and the original receipt to the Police or Finance Department, whichever is applicable. Upon submission, the employee will be reimbursed from petty cash.

Sec. 1.13 Village Issued Credit Cards

Credit cards are available to employees as an alternative purchasing method. Department Directors are ultimately responsible for the security of cards issued to their staff and should not permit use of credit cards for means other than those permitted by this policy. Failure to follow established policies could result in revocation of an employee's credit card.

Credit cards shall be considered as an alternate purchasing method (as opposed to the requisition/purchase order or petty cash methods) and all purchases made with purchasing cards must adhere to the Village's established purchasing policies and procedures. Purchases are to be approved before the transaction occurs and in accordance with the approval levels as stated in this policy.

Sec. 1.184 Invoices

It will be noted that the Finance Department will pay for goods and services on original invoices only.

_____ No payments will be paid on statements or copies of invoices unless the department head attests to the fact in writing that the original invoice is lost and that the invoice copy is replacing the original invoice that is lost.

_____ No invoice or copy of invoice will be paid unless there is sufficient documentation to warrant such payment.

_____ Invoices will be paid only after goods and services are received and approved.

Purchasing Analysis

2015 to 2021

Approved by BOT

Mtg Date	Item #	Description	\$ Amount	Vote
2015				
1/12	*C	Copier	15,084	6-0
2/23	*D	Lift StationMntnc	9,180	5-0
3/23	*B	Sealcoat Parking Lot	9,935	4-0
4/13	*B	Tree purchase	6,500	5-0
4/27	*F	Water line locator	6,912	5-0
5/26	*E	Street Sweeper Repair	9,486	6-0
6/22	F	Meter Reading Eqpt	15,900	6-0
7/13	*D	Tree removal	10,104	6-0
8/10	*F	Brine storage tank	8,248	5-0
9/28	*F	Concrete replacement	12,800	5-0
10/26	*B	Asphalt patching	6,858	6-0
11/23	B	Wreaths & Lighting	17,000	4-2
2016				
3/28	C	VH Sign	7,155	4-0
4/11	*E	PD Radio Eqpt	18,762	6-0
5/9	*E	Eqpt on PW truck	13,566	6-0
	*G	Siren upgrade	9,900	6-0
	*H	Nixle System	5,400	6-0
5/23	*C	Lift Station Repair	6,968	6-0
6/13	*D	PD Radars	6,185	6-0
	*E	Cable TV eqpt	12,060	6-0
9/26	*J	Fall tree purchase	13,000	5-0
10/24	*C	Shady Ln Culvert bricks	7,966	4-0
2017				
2/13	*B	Weed management	7,715	4-0
	*C	Modem upgrades	14,545	4-0
	*E	PD Respirator Eqpt	6,700	4-0
	*F	Lift Station Mntnc	9,732	4-0
3/13	*F	PW Plotter/Printer	6,745	5-0
4/10	*C	Shoring Eqpt.	7,923	6-0
	*D	EAB Treatment	15,600	6-0
5/22	*E	Radar Units	6,185	6-0
	*F	AR Cabinets	11,265	6-0
6/12	*C	Squad Eqpt.	8,464	6-0
6/26	B	VH AC Repair	16,934	6-0
	*E	Plow Eqpt	7,053	6-0
	*G	Squad Eqpt.	6,584	6-0
7/10	*A	Street Sweeper Repair	12,702	5-0
7/24	*D	Pavement Marking	10,000	6-0
8/28	*F	Trash Pumps	5,887	6-0
9/11	*C	Ornmental Sign	6,980	6-0
	*D	PD Windows	7,950	6-0
9/25	*D	Fall trees	13,500	6-0
10/9	*D	HVAC Mntnc	13,630	6-0
10/23	*C	VH Accessible Doors	8,282	6-0

Purchasing Analysis

2015 to 2021

Approved by BOT

11/13	*D	PW Sign	6,977	5-0
	*F	Sever Back Up	7,746	5-0
12/11	*F	CLRD Stormsewer	7,960	5-0

2018

2/12	*B	EAB Treatment	13,900	6-0
3/12	*E	Water Leak Detection	16,835	5-0
3/26	*F	PW Trailer Eqpt	13,673	4-0
4/9	*G	Watermain Valve	10,350	6-0
	*J	ComEd Tree Trimming	19,670	6-0
7/23	*F	Concrete Replacement	21,500	4-0
	*H	VH HVAC Repair	7,175	4-0
	*I	LEARN Database Fee	6,995	4-0
8/13	*F	Shady Ln Abutment	8,364	4-0
	*G	Pedestrian Beacon	5,799	4-0
8/27	*G	VH Windows	13,639	6-0
	*H	PD HVAC Repair	14,950	6-0
11/12	*H	Upfit PD Vehicle	7,329	6-0
	*I	HVAC Mntnc	13,630	6-0
12/10	*G	Speed Radar Trailer	16,000	6-0

2019

1/14	*L	Water Main Repair	19,750	6-0
	*M	Upfit PD Vehicle	9,263	6-0
1/28	*J	EAB Treatment	12,240	6-0
	*K	Engineering Srvcs	12,500	6-0
3/25	*D	Tree Purchase	15,260	6-0
4/8	*D	PW Facility Assessment	14,000	6-0
	*F	Tree Purchase	15,260	6-0
4/22	*E	Water Main Repair	10,375	6-0
5/13	B	EQC Hire Lobbyist	15,000	5-0
	*L	Evidence Mngmt Software	8,890	5-0
5/28	*E	Pavement Marking	20,000	6-0
	*F	PD Video Eqpt	16,020	6-0
6/10	*C	PD Copier	5,695	5-0
8/12	*K	Train Horn	10,200	5-0
	*N	Water Main Repair	8,676	5-0
8/26	*H	Arrow Board	5,900	6-0
9/23	*M	Pavers & Stairway	13,210	5-0
10/14	*E	HVAC Mntnc	13,848	6-0
11/11	*E	Underground Boring	6,800	6-0

2020

1/13	*M	EAB Treatment	10,005	5-0
	*N	Lift Station Pump	17,353	5-0
3/9	*F	Tree Purchase	16,681	5-0
	*G	Lift Station Controller	8,292	5-0
4/13	*G	Cleaning Water Towers	12,600	5-0
4/27	C	Pavement Marking	20,000	5-1

Purchasing Analysis

2015 to 2021

Approved by BOT

5/26	*G	PD Amunition	5,995	5-1
6/8	*B	LEARN Database Fee	5,000	5-1
6/22	*I	Tree Removal	13,904	5-1
	*K	Face Masks	9,500	5-1
7/27	*H	Water Main Repair	8,228	5-0
	*I	PD Foundation Repairs	6,991	5-0
10/12	*G	Liquid Chlorides	11,868	5-1
	*H	Meter Reading Eqpt	15,700	5-1
	*I	HVAC Maintenance	13,848	5-1
11/9	*G	Police Training Institute	12,040	5-1

2021

2/8	A	VH Inspection	16,000	6-0
3/8	B	VH Chiller Repair	19,325	6-0
	C	PW Lighting	15,602	6-0
	*E	Pressurer Washer	8,315	5-1
4/12	*G	PW Washer & Dryer	9,552	5-0
4/26	*F	Tree Purchase	9,235	5-0
5/10	*B	Aquatic Weed Control	5,600	6-0
5/24	*D	Pavement Marking	20,000	6-0
	*F	LEARN Database Fee	5,200	6-0
6/14	*J	DMMC Membership	5,966	5-0
	*K	Key Tracing Box	14,545	5-0
7/26	*G	Website - Revize	17,460	6-0
	*I	Water Tower Electrical	7,930	6-0
	*J	Pedestrian Bridge Painting	12,900	6-0
11/8	*H	Liquid Chlorides	13,064	6-0
	*I	HVAC Maintenance	14,471	6-0

*signifies an item which was approved via the consent agenda

ORDINANCE NO. A- - -21

AN ORDINANCE ESTABLISHING A TEMPORARY LAND USE MORATORIUM
IN THE DOWNTOWN BUSINESS DEVELOPMENT DISTRICT
IN THE VILLAGE OF BURR RIDGE

(Z-12-2021: Land Use Moratorium)

WHEREAS, an application for a land use moratorium to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said land use moratorium on November 1, 2021 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a land use moratorium to the Burr Ridge Zoning Ordinance, including its findings and recommendations,

to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of the proposed land use moratorium indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the proposed moratorium prevents further new development under existing land use and zoning provisions for the Downtown Business Development District.
- B. That the Village has established a Downtown Business Development District in the imminent past and a process has begun to amend the Village's Comprehensive Plan, current zoning ordinance regulations, the Economic Development Plan's goals and directives, as well as study other elements of possible downtown master plans.
- C. The proposed moratorium encumbers and is effective related to the receipt of applications for the processing

of, the approval of, and the issuance of any new development projects such as an application for zoning relief (a Planned Unit Development, re-zoning to accommodate a new development, or setback/height variation request), redevelopment of a property, or major site modifications (e.g. Final Site Plan Review). Interior remodeling projects (e.g. tenant buildout of existing spaces), signage, outdoor dining, façade enhancement, and minor site modifications would be permitted to proceed during the moratorium period. The moratorium would not be retroactively applied to any projects approved by the Board of Trustees. Persons with an interest in any property who may be potentially affected by this moratorium shall petition the Board of Trustees directly through the Village Administrator or their designee for relief to this moratorium. Such a petition shall include reasoning as to how their interests may be materially affected by the imposition of this land use moratorium.

- D. The moratorium shall be imposed immediately upon adoption of this ordinance and shall last until May 1, 2022. The Board of Trustees shall reserve the option to extend the term of the proposed based on the progress of the Village's active planning efforts and code update depending on the current progress of all such review projects at a date to be determined by the Board to a date determined by the progress of said planning efforts. Upon adoption of the new code amendments and cessation of any active planning process, the moratorium shall be automatically lifted.
- E. The area included in this moratorium are those coterminous to those of the Downtown Business Development District (Exhibit A).

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 22nd day of November, 2021, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor of the Village of Burr Ridge on this 22nd
day of November, 2021.

Mayor

ATTEST:

Village Clerk

Map 2: Proposed Business District Boundary



- Proposed Business District Boundary
- Proposed Business District Parcels

Sources: Cook County; Esri; SB Friedman

RESOLUTION NO. R-_____-21

**A RESOLUTION DETERMINING THE ESTIMATED
PROPERTY TAXES TO BE LEVIED FOR THE 2021 TAX YEAR
OF THE VILLAGE OF BURR RIDGE, ILLINOIS**

WHEREAS, the Truth-in-Taxation Law (35 ILCS 200/18-55, *et seq.*) requires corporate authorities to determine the amounts of money, exclusive of any portion attributable to the cost of conducting an election required by the Election Code, estimated to be necessary to be raised by real estate taxes from year to year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois as follows:

Section 1. Determination of Estimate of Taxes to be Levied.

The corporate authorities of the Village of Burr Ridge, Illinois, do hereby determine that the estimated aggregate tax levy amount for the 2021 tax year, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, is One Million, Three Hundred and Thirty Eight Thousand, Six Hundred and Sixty Nine Dollars (\$1,338,669).

Section 2. Effective Date.

This Resolution shall take effect upon its passage and approval in the manner provided by law.

ADOPTED this 22nd day of November, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 22nd day of November, 2021.

Mayor

ATTEST:

Village Clerk

RESOLUTION NO. R- -21

RESOLUTION APPROVING FINAL PLAT OF SUBDIVISION
BAK SUBDIVISION

Now, therefore, Be It Resolved by the Mayor and Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: The plat of subdivision entitled "Final Plat of Bak Subdivision" (hereinafter referred to as the "Subdivision" or the "Subdivision Plat"), last revised 11/1/21 and prepared by Regional Land Services, substantially in the form of **Exhibit A** attached hereto and made a part hereof, is hereby approved, and the Village Clerk is hereby authorized to execute the Subdivision Plat subject to the following conditions:

- A. Prior to recording the final plat, execution by the appropriate parties of all Certificates on the Subdivision Plat.
- B. Prior to recording the final plat, payment of all outstanding fees, including school and park impact fees, subdivision engineering and inspection fees, and any outstanding legal fees, in connection with review and approval of the Subdivision Plat and related documents.
- C. Completion of the matters specified in A through B above on or before December 31, 2023.

Section 2: This Resolution shall be in full force and effect upon its adoption and approval as required by law.

ADOPTED this 22nd day of November, 2021, by a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 22nd day of November, 2021 by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

FINAL PLAT OF
BAK SUBDIVISION

Exhibit A

TAX BILL AND RETURN PLAT TO:
JOSEPH BAK JR.
400 N. LASALLE DRIVE
CHICAGO, IL 60654

OWNER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS/ARE THE SOLE OWNER(S) OF RECORD OF THE FOLLOWING DESCRIBED LAND, AND HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED, AS SHOWN ON THIS PLAT OF SUBDIVISION, FOR PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED:

LOT 2 IN GRANT STREET SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 150 FEET (EXCEPT THE NORTH 8 FEET OF THE WEST 215.60 FEET AND THE NORTH 5 FEET EXCEPT THE WEST 215.60 FEET) OF LOT 5 IN BLOCK 5 IN BRANIGAR BROTHERS' HINSDALE FARMS, BEING A SUBDIVISION OF THE SOUTHWEST QUARTER AND THE NORTHWEST QUARTER (EXCEPT THE EAST HALF OF THE NORTHWEST QUARTER OF SAID NORTHWEST QUARTER) OF SECTION 13, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 26, 2021, AS DOCUMENT R2021-112442, IN DUPAGE COUNTY, ILLINOIS.

THE UNDERSIGNED HEREBY DEDICATES FOR PUBLIC USE THE LANDS SHOWN ON THIS PLAT, INCLUDING BUT NOT LIMITED TO, THOROUGHFARES, ALLEYS, WALKWAYS AND PUBLIC SERVICES; GRANTS THE TELEPHONE, GAS, ELECTRIC AND ANY OTHER PUBLIC OR PRIVATE UTILITY EASEMENT AS STATED AND SHOWN ON THIS PLAT; AND GRANTS AND DECLARES THEE STORM WATER DRAINAGE AND DETENTION RESTRICTIONS AND EASEMENTS AS STATED AND SHOWN ON THIS PLAT.

THE UNDERSIGNED FURTHER CERTIFIES THAT THERE ARE NO UNPAID DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS AFFECTING THE LAND DESCRIBED AND SHOWN ON THIS SUBDIVISION PLAT OR, IF ANY OF SAID INSTALLMENTS ARE NOT PAID, THEN SUCH INSTALLMENTS HAVE BEEN DIVIDED IN ACCORDANCE WITH THE SUBDIVISION AND APPROVED BY THE COURT WHICH CONFIRMED THE SPECIAL ASSESSMENT AND THE PROPER COLLECTOR OF ANY SUCH SPECIAL ASSESSMENT HAS SO CERTIFIED SUCH DIVISION ON THE FACE OF THIS SUBDIVISION PLAT.

DATED THIS ____ DAY OF _____, A.D. 2021

OWNER _____ SIGNATURE _____

ADDRESS _____

NOTARY CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT, _____ PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THIS SUBDIVISION PLAT AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE/THEY SIGNED THIS SUBDIVISION PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL, THIS ____ DAY OF _____, A.D. 2021, AT _____, ILLINOIS.

NOTARY PUBLIC _____

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, COUNTY CLERK OF _____ COUNTY, DO HEREBY CERTIFY THAT I FIND NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, NO DELINQUENT OR UNPAID CURRENT SPECIAL ASSESSMENTS, NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND SHOWN ON THIS PLAT OF SUBDIVISION AND NO DEFERRED INSTALLMENTS OF ANY OUTSTANDING UNPAID SPECIAL ASSESSMENTS WHICH HAVE NOT BEEN DIVIDED IN ACCORDANCE WITH THE PROPOSED SUBDIVISION AND DULY APPROVED BY THE COURT THAT CONFIRMED THE SPECIAL ASSESSMENT.

GIVEN UNDER MY HAND AND SEAL AT _____, COUNTY, ILLINOIS, THIS ____ DAY OF _____ A.D. 2021

COUNTY CLERK _____

CERTIFICATE AS TO SPECIAL ASSESSMENTS

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, VILLAGE TREASURER OF THE VILLAGE OF BURR RIDGE, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS, OR ANY DEFERRED INSTALLMENTS OF ANY OUTSTANDING UNPAID SPECIAL ASSESSMENTS WHICH HAVE NOT BEEN DIVIDED IN ACCORDANCE WITH THE PROPOSED SUBDIVISION AND DULY APPROVED BY THE COURT THAT CONFIRMED THE SPECIAL ASSESSMENTS.

DATED AT BURR RIDGE, _____, COUNTY, ILLINOIS, THIS ____ DAY OF _____ A.D. 2021

VILLAGE TREASURER _____

VILLAGE CLERK'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, VILLAGE CLERK OF THE VILLAGE OF BURR RIDGE, ILLINOIS, DO HEREBY CERTIFY THAT THIS SUBDIVISION PLAT WAS PRESENTED TO AND BY RESOLUTION OR ORDER DULY APPROVED BY THE BOARD OF TRUSTEES OF SAID VILLAGE AT ITS MEETING HELD ON _____, 2020, AND THAT THE REQUIRED BOND OR OTHER GUARANTEE HAS BEEN POSTED FOR THE COMPLETION OF IMPROVEMENTS REQUIRED BY THE REGULATIONS OF SAID VILLAGE.

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND SEAL OF THE VILLAGE OF BURR RIDGE, ILLINOIS, THIS ____ DAY OF _____, 2021.

COUNTY CLERK _____

SURFACE TO WATER DRAINAGE CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

WE HEREBY CERTIFY THAT THE TOPOGRAPHICAL AND PROFILE STUDIES REQUIRED BY THE ILLINOIS PLAT ACT, ILLINOIS REVISED STATUTE, CHAPTER 109, ET SEQ., AS NOW OR HEREAFTER AMENDED, HAVE BEEN FILED WITH THE VILLAGE OF BURR RIDGE, A MUNICIPAL CORPORATION IN COOK AND DUPAGE COUNTIES, ILLINOIS, AND THE CERTIFICATION AS TO DRAINAGE REQUIRED BY SAID ACT MADE THEREON.

DATED AT BURR RIDGE, DUPAGE COUNTY, ILLINOIS, THIS ____ DAY OF _____, 2021.

REGISTERED PROFESSIONAL ENGINEER _____ PROPERTY OWNER(S) _____
LICENSE NUMBER _____

VILLAGE ENGINEER CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, VILLAGE ENGINEER OF THE VILLAGE OF BURR RIDGE, ILLINOIS, HEREBY CERTIFY THAT THE LAND IMPROVEMENTS IN THIS SUBDIVISION, AS SHOWN BY THE PLANS AND SPECIFICATIONS THEREFOR, MEET THE MINIMUM REQUIREMENTS OF SAID VILLAGE AND HAVE BEEN APPROVED BY ALL PUBLIC AUTHORITIES HAVING JURISDICTION THEREOF.

DATED AT BURR RIDGE, DUPAGE COUNTY, ILLINOIS, THIS ____ DAY OF _____, 2021.

VILLAGE ENGINEER _____

OWNER'S CERTIFICATE - SCHOOL DISTRICTS

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS/ARE THE SOLE OWNER(S) OF RECORD OF THE FOLLOWING DESCRIBED LAND, AND HEREBY CERTIFIES THAT THE SUBJECT PROPERTY IS LOCATED WITH THE FOLLOWING SCHOOL DISTRICT(S): GRADE SCHOOL DISTRICT 181, HIGH SCHOOL DISTRICT 86 AND COLLEGE OF DUPAGE DISTRICT 502.

THE NORTH 150 FEET (EXCEPT THE NORTH 8 FEET OF THE WEST 215.60 FEET AND THE NORTH 5 FEET EXCEPT THE WEST 215.60 FEET) OF LOT 5 IN BLOCK 5 IN BRANIGAR BROTHERS' HINSDALE FARMS, BEING A SUBDIVISION OF THE SOUTHWEST QUARTER AND THE NORTHWEST QUARTER (EXCEPT THE EAST HALF OF THE NORTHWEST QUARTER OF SAID NORTHWEST QUARTER) OF SECTION 13, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 5, 1920, AS DOCUMENT 141390, IN DUPAGE COUNTY, ILLINOIS.

PROPERTY OWNER _____

NOTARY CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT, _____ PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THIS SUBDIVISION PLAT AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE/THEY SIGNED THIS SUBDIVISION PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL, THIS ____ DAY OF _____, A.D. 2021, AT _____, ILLINOIS.

NOTARY PUBLIC _____

SANITARY DISTRICT CERTIFICATE

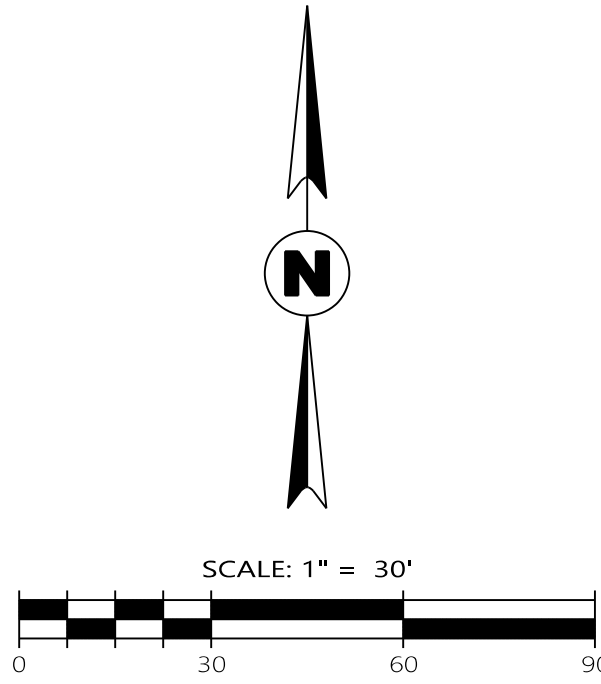
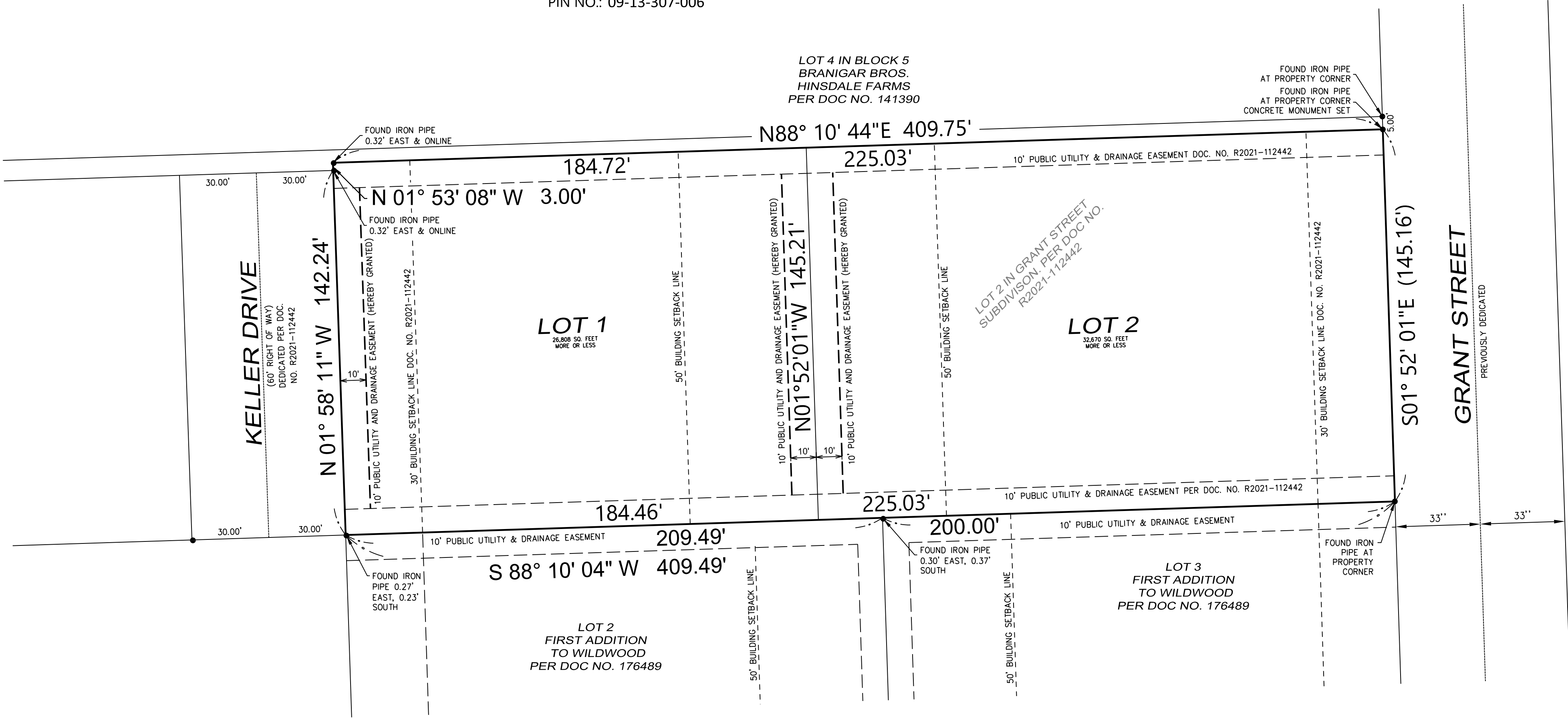
STATE OF ILLINOIS)
COUNTY OF DUPAGE)SS

I, _____, EXECUTIVE DIRECTOR OF THE FLAGG CREEK WATER RECLAMATION DISTRICT, DUPAGE COUNTY, ILLINOIS, HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN CONFIRMED AGAINST THE TRACT OF LAND INCLUDED IN THIS PLAT. SUBDIVISION PLAT.

DATED AT BURR RIDGE, DUPAGE COUNTY, ILLINOIS THIS ____ DAY OF _____, 2021.

EXECUTIVE DIRECTOR _____

LOT 4 IN BLOCK 5
BRANIGAR BROS.
HINSDALE FARMS
PER DOC NO. 141390



BASIS OF BEARINGS:
BEARINGS SHOWN HEREON BASED ON
ILLINOIS STATE PLANE COORDINATES,
ZONE EAST, N.A.D. 1983

GROSS LAND AREA:
1.365 ACRES MORE OR LESS
59,478 SQ FEET MORE OR LESS

LOT 1 AREA:
26,808 SQ FEET MORE OR LESS

LOT 2 AREA:
32,670 SQ FEET MORE OR LESS

PUBLIC UTILITY EASEMENT AND DRAINAGE EASEMENT PROVISIONS

NON-EXCLUSIVE, PERPETUAL EASEMENTS ARE RESERVED AND GRANTED FOR THE VILLAGE OF BURR RIDGE AND TO THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISES FROM THE VILLAGE OF BURR RIDGE INCLUDING, BUT NOT LIMITED TO, COMMONWEALTH EDISON COMPANY, AMERITECH, NICOR, A.T. & T. CABLE, AND THEIR SUCCESSORS AND ASSIGNS OVER ALL AREAS MARKED, "PUBLIC UTILITIES AND DRAINAGE EASEMENT" AND THOSE AREAS DESIGNATED "P.U. & D.E." ON THE PLAT FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE VARIOUS UTILITY TRANSMISSION AND DISTRIBUTION SYSTEMS, AND INCLUDING BUT NOT LIMITED TO OVERLAND DRAINAGE, STORM AND/OR SANITARY SEWERS, TOGETHER WITH ANY AND ALL NECESSARY MANHOLES, CATCH BASINS, CONNECTIONS, APPLIANCES AND OTHER STRUCTURES AND APPURTENANCES AS MAY BE DEEMED NECESSARY BE SAID VILLAGE AND/OR UTILITY COMPANIES, OVER UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENT, TOGETHER WITH RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN AND TRIM OR REMOVE ANY FENCES, TEMPORARY STRUCTURES, TREES, SHRUBS, OR OTHER PLANTS WITHOUT OBLIGATION TO RESTORE OR REPLACE AND WITHOUT NEED FOR PROVIDING COMPENSATION THEREFORE ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE SEWERS OR OTHER UTILITIES. NO PERMANENT BUILDINGS OR STRUCTURES SHALL BE PLACED ON SAID EASEMENT, BUT SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING, AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS, WHERE AN EASEMENT IS USED FOR BOTH SEWER AND OTHER UTILITIES, THE OTHER UTILITY INSTALLATION SHALL BE SUBJECT TO THE ORDINANCES OF THE VILLAGE OF BURR RIDGE AND TO VILLAGE APPROVAL AS TO DESIGN LOCATION.

PERPETUAL EASEMENTS ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF BURR RIDGE AND OTHER GOVERNMENTAL AUTHORITIES HAVING JURISDICTION OF THE LAND SUBDIVIDED HEREBY, OVER THE ENTIRE EASEMENT AREA FOR INGRESS, EGRESS, AND THE PERFORMANCE OF MUNICIPAL AND OTHER GOVERNMENTAL SERVICES INCLUDING WATER, STORM, AND SANITARY SEWER SERVICE AND MAINTENANCE AND EMERGENCY AND ROUTINE POLICE, FIRE, AND OTHER PUBLIC SAFETY RELATED SERVICES.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF OGLE)SS

THIS IS TO CERTIFY THAT I, RUDY P. DIXON, REGISTERED, ILLINOIS LAND SURVEYOR NO. 035-003832, HAVE SURVEYED AND SUBDIVIDED THE FOLLOWING DESCRIBED PROPERTY:

LOT 2 IN GRANT STREET SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 150 FEET (EXCEPT THE NORTH 8 FEET OF THE WEST 215.60 FEET AND THE NORTH 5 FEET EXCEPT THE WEST 215.60 FEET) OF LOT 5 IN BLOCK 5 IN BRANIGAR BROTHERS' HINSDALE FARMS, BEING A SUBDIVISION OF THE SOUTHWEST QUARTER AND THE NORTHWEST QUARTER (EXCEPT THE EAST HALF OF THE NORTHWEST QUARTER OF SAID NORTHWEST QUARTER) OF SECTION 13, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 26, 2021, AS DOCUMENT R2021-112442, IN DUPAGE COUNTY, ILLINOIS.

AS SHOWN ON THIS SUBDIVISION PLAT, WHICH IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF. I FURTHER CERTIFY THAT ALL REGULATIONS ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF BURR RIDGE, A MUNICIPAL CORPORATION IN COOK COOK AND DUPAGE COUNTIES, ILLINOIS, RELATIVE TO PLATS AND SUBDIVISIONS HAVE BEEN COMPLIED WITH IN THE PREPARATION OF THIS PLAT.

I FURTHER CERTIFY THAT (A/NO) PART OF THE PROPERTY COVERED BY THIS PLAT OF SUBDIVISION IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THAT (A/NO) PART OF SAID PROPERTY BORDERS ON OR INCLUDES ANY PUBLIC WATERS IN WHICH THE STATE OF ILLINOIS HAS ANY PROPERTY RIGHTS OR PROPERTY INTERESTS.

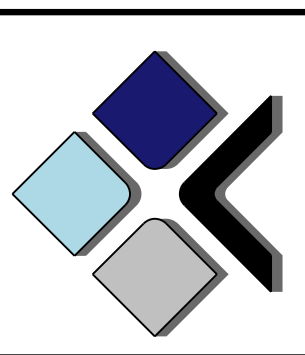
I FURTHER CERTIFY THAT THIS SUBDIVISION LIES WITHIN THE CORPORATE LIMITS OF SAID VILLAGE OF BURR RIDGE OR WITHIN 1 1/2 MILES OF THE CORPORATE LIMITS OF SAID VILLAGE WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

GIVEN UNDER MY HAND AND SEAL THIS ____ DAY OF _____, A.D. 2021

RUDY P. DIXON ILLINOIS PROFESSIONAL LAND SURVEYOR
LICENSE NO. 035-003832 LICENSE EXPIRES: NOVEMBER 30, 2022

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT
ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.



	PROJECT NUMBER 200105	DRAWN BY RPD DATE: 9/24/21			
	SCALE: 1" = 30'	CHECKED BY RPD DATE: 9/24/21			
	ORDERED BY: JOSEPH BAK JR.	FIELD WORK COMPLETED DATE: 1/20/2020			
	PROPERTY ADDRESS: 6100 S GRANT STREET BURR RIDGE, IL 60577				
		1 PER VILLAGE COMMENTS 0 ISSUED REV DESCRIPTION DATE		11/03/21 9/24/21	



November 16, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-13-2021: Zoning Ordinance Amendments (Chappel); Text Amendments and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request by Don Chappel for a text amendment to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to revise the permitted maximum overhead door height on principal residential buildings to a value of greater than 9 feet.

After due notice as required by law, the Plan Commission held a public hearing on November 8, 2021. The petitioner stated that the purpose of his request was to accommodate the indoor parking of his personal use van, which measured approximately 9 ½ feet tall. The Plan Commission discussed the scope of the request, including whether certain additional heights may be appropriate if the door were not front-loaded. The Plan Commission ultimately determined that a minor revision in permitted height without restriction on loading direction was appropriate, noting that few additional commercial vehicles would be permitted in residential districts as a result of the change. No public comment was provided.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 5 to 0, ***recommends that the Board of Trustees approve*** a text amendment to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to revise the permitted maximum overhead door height on principal residential buildings to 10' in height, provided that not more than one individual garage door be permitted to be 10' in height (as defined by being less than 10' in width).

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



Z-13-2021: Requests a text amendment to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to revise the permitted maximum overhead door height on principal residential buildings to a value of greater than 9 feet and other design regulations as necessary.

Prepared for: Village of Burr Ridge Plan Commission/Zoning Board of Appeals
Greg Trzupek, Chairman

Petitioner: Don Chappel – 7901 County Line Road

Prepared by: Evan Walter – Village Administrator

Date of Hearing: November 15, 2021

The petitioner is Don Chappel, property owner and resident of 7901 County Line Road. The petitioner requests a text amendment to Section VI.A.4 and VI.A.5 of the Zoning Ordinance to revise the permitted maximum overhead door height on principal residential buildings to a value of greater than 9 feet and other design regulations as necessary. The petitioner states in the petition that their motivation is to park a large, permitted personal vehicle (a Mercedes Sprinter van) indoors in an attached garage; the Zoning Ordinance restricts overhead garage door height on both attached and detached garage doors on residential properties to 9 feet, which is not sufficiently tall to accommodate the overhead height of the petitioner's van.



In 2007, the Village established an overhead garage door height regulation of 9 feet, with the primary motivation for establishing such a restriction to preclude commercial vehicles from being parked in residential areas, even indoors. The Village established such a height along with precluding commercial vehicles from being parked indoors in residential districts at this time. In 2007, there was significant consideration regarding the possible appropriateness of limiting significantly-tall garage doors, with the following picture being used during discussion.

Since the debate in 2007 and at present represent policy-setting discussions regarding Village preference, staff makes no specific recommendation regarding the appropriateness of raising the permitted height of garage doors on attached garages. Among other things, the Plan Commission may wish to consider the following points:

- The average height of a Mercedes Sprinter van is approximately 9 ½ feet tall according to the manufacturer.
- The average height of a Class A motorhome (currently permitted to be parked outside) is 13 feet tall; staff believes this is the tallest known vehicle which is currently permitted to be parked in residential areas but may otherwise be affected by the 9-foot rule.
- Consideration of extended-height garages may be affected by whether they are permitted in front, side, or rear-load doors.

Findings of Fact

The findings of fact for a text amendment are limited to assessing whether the amendment is compatible with other standards of the Zoning Ordinance and if the amendments fulfill the purpose and intent of the Zoning Ordinance.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

8C

Q-344438-44490.916DE

Issued: 10/21/2021



Quote Expiration: 11/14/2021

EST Contract Start Date: 12/15/2021

Account Number: 157471

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-7700 S County Line Rd 7700 S County Line Rd Burr Ridge, IL 60527-6963 USA	Burr Ridge Police Dept. - IL 7700 S County Line Rd Burr Ridge, IL 60527-6963 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Leinson Phone: Email: rleinson@axon.com Fax:	Phone: (630) 323-8181 Email: jmadden@burr-ridge.gov Fax: 1(630) 6544441

Program Length	60 Months
TOTAL COST	\$251,190.91
ESTIMATED TOTAL W/ TAX	\$251,190.91

Bundle Savings	\$94,571.22
Additional Savings	\$8,824.20
TOTAL SAVINGS	\$103,395.42

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Nov, 2021	\$57,250.03
Year 2	Nov, 2022	\$47,797.72
Year 3	Nov, 2023	\$47,797.72
Year 4	Nov, 2024	\$47,797.72
Year 5	Nov, 2025	\$47,797.72

Quote Details

Bundle Summary

Item	Description	QTY
Core+	2021 Core+	25
CoreBWC	2021 Core BWC	2
DynamicBundle	Dynamic Bundle	1
AB3MBD	AB3 Multi Bay Dock Bundle	3

Bundle: 2021 Core BWC Quantity: 2 Start: 12/15/2021 End: 12/14/2026 Total: 14280.02 USD

Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Signal Sidearm Kit	75015	SIGNAL SIDEARM KIT	2	\$249.00	\$209.21	\$418.42
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	2	\$11.67	\$9.81	\$1,176.61
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	2	\$39.00	\$32.77	\$3,932.11
Respond License	73449	RESPOND DEVICE LICENSE	2	\$5.00	\$4.20	\$504.12
Device Storage	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	2	\$24.00	\$20.16	\$2,419.76
Auto Tagging	73682	AUTO TAGGING LICENSE	2	\$9.00	\$7.56	\$907.41
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	2	\$755.00	\$634.35	\$1,268.69
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	6	\$0.40	\$0.34	\$120.99
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	2	\$790.00	\$663.75	\$1,327.51
Auto Tagging Implementation	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1	\$0.00	\$0.00	\$0.00
Fleet Signal Unit	70112	AXON SIGNAL UNIT	2	\$279.00	\$234.41	\$468.83
Installation	80129	SIGNAL ONLY OR ROUTER ONLY INSTALLATION PER VEHICLE	2	\$250.00	\$210.05	\$420.10
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	2	\$25.00	\$21.00	\$42.01
Signal Sidearm Batteries	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	4	\$1.00	\$0.84	\$3.36
Camera	73202	AXON BODY 3 - NA10	2	\$699.00	\$587.30	\$1,174.59
Camera Mount	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	3	\$0.00	\$0.00	\$0.00
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	3	\$0.00	\$0.00	\$0.00
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	2	\$1.16	\$0.97	\$95.51

Bundle: Dynamic Bundle Quantity: 1 Start: 12/15/2021 End: 12/14/2026 Total: 2750 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Other	85144	AXON STARTER	1	\$2,750.00	\$2,750.00	\$2,750.00

Bundle: 2021 Core+ Quantity: 25 Start: 12/15/2021 End: 12/14/2026 Total: 234160.89 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Signal Sidearm Kit	75015	SIGNAL SIDEARM KIT	25	\$249.00	\$179.77	\$4,494.14
Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	3	\$21.00	\$15.16	\$2,728.97
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	25	\$11.67	\$8.43	\$12,637.74
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	25	\$39.00	\$28.16	\$42,234.08
Respond License	73449	RESPOND DEVICE LICENSE	25	\$5.00	\$3.61	\$5,414.63
Device Storage	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$24.00	\$17.33	\$25,990.20
Multi-bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	3	\$1,610.00	\$1,162.34	\$3,487.02
Auto Tagging	73682	AUTO TAGGING LICENSE	25	\$9.00	\$6.50	\$9,746.33
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	25	\$755.00	\$545.07	\$13,626.81
Multi-bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	3	\$1,685.00	\$1,216.49	\$3,649.46
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	75	\$0.40	\$0.29	\$1,299.51
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	25	\$790.00	\$570.34	\$14,258.51
Auto Tagging Implementation	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1	\$0.00	\$0.00	\$0.00
Fleet Signal Unit	70112	AXON SIGNAL UNIT	25	\$279.00	\$201.42	\$5,035.60
Installation	80129	SIGNAL ONLY OR ROUTER ONLY INSTALLATION PER VEHICLE	25	\$250.00	\$180.49	\$4,512.19
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	25	\$25.00	\$18.05	\$451.22
Signal Sidearm Batteries	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$1.00	\$0.72	\$36.10
Holsters	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	24	\$80.00	\$57.76	\$1,386.14
Holsters	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	1	\$80.00	\$57.76	\$57.76
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	25	\$5.00	\$3.61	\$5,414.63
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	75	\$38.00	\$27.43	\$2,057.56
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	75	\$38.00	\$27.43	\$2,057.56
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	25	\$1,720.00	\$1,068.19	\$26,704.65
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	25	\$49.00	\$35.38	\$884.39
Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-	25	\$49.00	\$35.38	\$884.39

		DEGREE) NS				
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	1	\$5.00	\$3.61	\$216.59
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$150.00	\$108.29	\$108.29
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$75.00	\$54.15	\$54.15
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	\$38.00	\$27.43	\$1,371.71
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	30	\$86.00	\$62.09	\$1,862.63
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	50	\$38.00	\$27.43	\$1,371.71
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	50	\$38.00	\$27.43	\$1,371.71
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	50	\$38.00	\$27.43	\$1,371.71
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	50	\$38.00	\$27.43	\$1,371.71
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	25	\$2.50	\$1.80	\$2,707.31
Docks	74200	TASER 7 6-BAY DOCK AND CORE	1	\$1,500.00	\$1,082.93	\$1,082.93
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$43.90	\$31.69	\$31.69
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	\$10.45	\$7.54	\$7.54

Camera	73202	AXON BODY 3 - NA10	25	\$699.00	\$504.64	\$12,616.08
Camera Mount	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	28	\$0.00	\$0.00	\$0.00
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	25	\$1.16	\$0.84	\$1,025.89
Other	80395	EXT WARRANTY, TASER 7 HANDLE	25	\$6.25	\$4.51	\$5,527.43
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	30	\$0.42	\$0.30	\$445.73
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$6.25	\$4.51	\$221.10
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	28	\$0.00	\$0.00	\$0.00

Bundle: AB3 Multi Bay Dock Bundle Quantity: 3 Start: 12/15/2021 End: 12/14/2026 Total: 0 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Dock	74210	AXON BODY 3 - 8 BAY DOCK	3	\$1,495.00	\$0.00	\$0.00
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	3	\$0.00	\$0.00	\$0.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/21/2021



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-344947-44496.640DE

Issued: 10/27/2021

Quote Expiration: 12/31/2021

EST Contract Start Date: 05/01/2022

Account Number: 157471

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-7700 S County Line Rd 7700 S County Line Rd Burr Ridge, IL 60527-6963 USA	Burr Ridge Police Dept. - IL 7700 S County Line Rd Burr Ridge, IL 60527-6963 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Leinson Phone: Email: rleinson@axon.com Fax:	Phone: 1-630-323-8181 Email: mloftus@burr-ridge.gov Fax: (630) 654-4441

Program Length	60 Months
TOTAL COST	\$124,450.41
ESTIMATED TOTAL W/ TAX	\$124,450.41

Bundle Savings	\$35,030.39
Additional Savings	\$0.00
TOTAL SAVINGS	\$35,030.39

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Apr, 2022	\$24,960.01
Year 2	Apr, 2023	\$24,960.00
Year 3	Apr, 2024	\$24,960.00
Year 4	Apr, 2025	\$24,960.00
Year 5	Apr, 2026	\$24,960.00

Quote Details

Bundle Summary

Item	Description	QTY
Fleet3A	Fleet 3 Advanced	10

Bundle: Fleet 3 Advanced Quantity: 10 Start: 5/1/2022 End: 4/30/2027 Total: 124800.01 USD

Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Storage	80410	FLEET, EVIDENCE LICENSE, 1 CAMERA STORAGE, LICENSE	20	\$17.00	\$13.27	\$15,919.08
E.com License	80400	FLEET, VEHICLE LICENSE, LICENSE	10	\$20.00	\$15.61	\$9,364.17
ALPR License	80401	FLEET 3, ALPR LICENSE, 1 CAMERA, LICENSE	10	\$49.00	\$38.24	\$22,942.21
Respond License	80402	RESPOND DEVICE LICENSE - FLEET 3 - LICENSE	10	\$15.00	\$11.71	\$7,023.13
Camera Kit & Warranty	72036	FLEET 3 STANDARD 2 CAMERA KIT	10	\$2,405.00	\$1,876.74	\$18,767.35
SIM	72034	FLEET SIM, VZW	10	\$15.00	\$11.71	\$117.05
Router	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	10	\$1,509.00	\$1,177.54	\$11,775.44
Router Antenna	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	10	\$249.00	\$194.31	\$1,943.06
Ethernet Cable	74110	FLEET ETHERNET CABLE, CAT6, 25 FT	10	\$25.00	\$19.51	\$195.09
Vehicle Installation	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	10	\$1,200.00	\$936.42	\$9,364.17
Camera Refresh	72040	FLEET REFRESH, 2 CAMERA KIT	10	\$2,710.00	\$2,114.74	\$21,147.41
Axon Signal Unit	70112	AXON SIGNAL UNIT	10	\$279.00	\$217.72	\$2,177.17
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	10	\$25.00	\$19.51	\$195.09
Other	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	10	\$8.96	\$6.99	\$3,076.44
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	10	\$1.16	\$0.91	\$443.55

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Standard Terms and Conditions

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ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/27/2021



Master Services and Purchasing Agreement between Axon and Agency

This Master Services and Purchasing Agreement ("**Agreement**") is between Axon Enterprise, Inc., a Delaware corporation ("**Axon**"), and the agency on the Quote ("**Agency**"). This Agreement is effective as of the later of the (a) last signature date on this Agreement or (b) signature date on the Quote ("**Effective Date**"). Axon and Agency are each a "**Party**" and collectively "**Parties**". This Agreement governs Agency's purchase and use of the Axon Devices and Services detailed in the Quote Appendix ("**Quote**"). It is the intent of the Parties that this Agreement act as a master agreement governing all subsequent purchases by Agency for the same Axon products and services in the Quote, and all such subsequent quotes accepted by Agency shall be also incorporated into this Agreement by reference as a Quote. The Parties therefore agree as follows:

1 **Definitions.**

"**Axon Cloud Services**" means Axon's web services for Axon Evidence, Axon Records, Axon Dispatch, and interactions between Evidence.com and Axon Devices or Axon client software. Axon Cloud Service excludes third-party applications, hardware warranties, and my.evidence.com.

"**Axon Device**" means all hardware provided by Axon under this Agreement.

"**Quote**" means an offer to sell and is only valid for devices and services on the quote at the specified prices. Any terms within Agency's purchase order in response to a Quote will be void. Orders are subject to prior credit approval. Changes in the deployment estimated ship date may change charges in the Quote. Shipping dates are estimates only. Axon is not responsible for typographical errors in any offer by Axon, and Axon reserves the right to cancel any orders resulting from such errors.

"**Services**" means all services provided by Axon under this Agreement, including software, Axon Cloud Services, and professional services.

2 **Term.** This Agreement begins on the Effective Date and continues until all subscriptions hereunder have expired or have been terminated ("**Term**").

All subscriptions including Axon Evidence, Axon Fleet, Officer Safety Plans, Technology Assurance Plans, and TASER 7 plans begin after shipment of the applicable Axon Device. If Axon ships the Axon Device in the first half of the month, the start date is the 1st of the following month. If Axon ships the Axon Device in the second half of the month, the start date is the 15th of the following month. For purchases solely of Axon Evidence subscriptions, the start date is the Effective Date. Each subscription term ends upon completion of the subscription stated in the Quote ("**Subscription Term**").

Upon completion of the Subscription Term, the Subscription Term will automatically renew for an additional 5 years ("**Renewal Term**"). For purchase of TASER 7 as a standalone, Axon may increase pricing to its then-current list pricing for any Renewal Term. For all other purchases, Axon may increase pricing on all line items in the Quote up to 3% at the beginning of each year of the Renewal Term. New devices and services may require additional terms. Axon will not authorize services until Axon receives a signed Quote or accepts a purchase order, whichever is first.

3 **Payment.** Axon invoices upon shipment. Payment is due net 30 days from the invoice date. Payment obligations are non-cancelable. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.

4 **Taxes.** Agency is responsible for sales and other taxes associated with the order unless Agency provides Axon a valid tax exemption certificate.

5 **Shipping.** Axon may make partial shipments and ship Axon Devices from multiple locations. All shipments are FOB shipping point via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges in the Quote.

6 **Returns.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.

- 7 **Warranty.**
- 7.1 **Hardware Limited Warranty.** Axon warrants that Axon-manufactured Devices are free from defects in workmanship and materials for 1 year from the date of Agency's receipt, except Signal Sidearm, which Axon warrants for 30 months from the date of Agency's receipt. Axon warrants its Axon-manufactured accessories for 90-days from the date of Agency's receipt. Used conducted energy weapon ("CEW") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the 1-year hardware warranty through the extended warranty term. Non-Axon manufactured Devices are not covered by Axon's warranty. Agency should contact the manufacturer for support of non-Axon manufactured Devices.
- 7.2 **Claims.** If Axon receives a valid warranty claim for an Axon manufactured Device during the warranty term, Axon's sole responsibility is to repair or replace the Device with the same or like Device, at Axon's option. A replacement Axon Device will be new or like new. Axon will warrant the replacement Axon Device for the longer of (a) the remaining warranty of the original Axon Device or (b) 90-days from the date of repair or replacement.
- If Agency exchanges a device or part, the replacement item becomes Agency's property, and the replaced item becomes Axon's property. Before delivering a Axon Device for service, Agency must upload Axon Device data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the Axon Device sent to Axon for service.
- 7.3 **Spare Axon Devices.** For qualified purchases, Axon may provide Agency a predetermined number of spare Axon Devices as detailed in the Quote ("**Spare Axon Devices**"). Spare Axon Devices are intended to replace broken or non-functioning units while Agency submits the broken or non-functioning units, through Axon's warranty return process. Axon will repair or replace the unit with a replacement Axon Device. Title and risk of loss for all Spare Axon Devices shall pass to Agency in accordance with shipping terms under Section 5. Axon assumes no liability or obligation in the event Agency does not utilize Spare Axon Devices for the intended purpose.
- 7.4 **Limitations.** Axon's warranty excludes damage related to: (a) failure to follow Axon Device use instructions; (b) Axon Devices used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to Axon Device; (d) force majeure; (e) Axon Devices repaired or modified by persons other than Axon without Axon's written permission; or (f) Axon Devices with a defaced or removed serial number.
- 7.4.1 **To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement.**
- 7.4.2 **Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Device or Service will not exceed the purchase price paid to Axon for the Axon Device, or if for Services, the amount paid for such Services over the 12 months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort or any other legal theory.**
- 8 **Statement of Work.** Certain Axon Devices and Services, including Axon Interview Room, Axon Channel Services, and Axon Fleet, may require a Statement of Work that details Axon's Service deliverables ("**SOW**"). In the event Axon provides an SOW to Agency, Axon is only responsible to perform Services described in the SOW. Additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule. The SOW is incorporated into this Agreement by reference.
- 9 **Axon Device Warnings.** See www.axon.com/legal for the most current Axon Device warnings.



Master Services and Purchasing Agreement between Axon and Agency

- 10 **Design Changes.** Axon may make design changes to any Axon Device or Service without notifying Agency or making the same change to Axon Devices and Services previously purchased by Agency.
- 11 **Bundled Offerings.** Some offerings in bundled offerings may not be generally available at the time of Agency's purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an Axon bundle.
- 12 **Insurance.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.
- 13 **Indemnification.** Axon will indemnify Agency's officers, directors, and employees ("**Agency Indemnitees**") against all claims, demands, losses, and reasonable expenses arising out of a third-party claim against an Agency Indemnitee resulting from any negligent act, error or omission, or willful misconduct by Axon under this Agreement, except to the extent of Agency's negligence or willful misconduct, or claims under workers compensation.
- 14 **IP Rights.** Axon owns and reserves all right, title, and interest in Axon devices and services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.
- 15 **IP Indemnification.** Axon will indemnify Agency Indemnitees against all claims, losses, and reasonable expenses from any third-party claim alleging that the use of Axon Devices or Services infringes or misappropriates the third-party's intellectual property rights. Agency must promptly provide Axon with written notice of such claim, tender to Axon the defense or settlement of such claim at Axon's expense and cooperate fully with Axon in the defense or settlement of such claim. Axon's IP indemnification obligations do not apply to claims based on (a) modification of Axon Devices or Services by Agency or a third-party not approved by Axon; (b) use of Axon Devices and Services in combination with hardware or services not approved by Axon; (c) use of Axon Devices and Services other than as permitted in this Agreement; or (d) use of Axon software that is not the most current release provided by Axon.
- 16 **Agency Responsibilities.** Agency is responsible for (a) Agency's use of Axon Devices; (b) breach of this Agreement or violation of applicable law by Agency or an Agency end user; and (c) a dispute between Agency and a third-party over Agency's use of Axon Devices.
- 17 **Termination.**
- 17.1 **For Breach.** A Party may terminate this Agreement for cause if it provides 30 days written notice of the breach to the other Party, and the breach remains uncured at the end of 30 days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the effective date of termination.
- 17.2 **By Agency.** If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable.
- 17.3 **Effect of Termination.** Upon termination of this Agreement, Agency rights immediately terminate. Agency remains responsible for all fees incurred before the effective date of termination. If Agency purchases Axon Devices for less than the manufacturer's suggested retail price ("**MSRP**") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Axon Devices received, including any Spare Axon Devices, and amounts paid towards those Axon Devices. Only if terminating for non-appropriation, Agency may return Axon Devices to Axon within 30 days of termination. MSRP is the standalone price of the individual Axon Device at the time of sale. For bundled Axon Devices, MSRP is the standalone price of all individual components.
- 18 **Confidentiality.** "**Confidential Information**" means nonpublic information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be

understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party's Confidential Information. Unless required by law, neither Party will disclose the other Party's Confidential Information during the Term and for 5-years thereafter. Axon pricing is Confidential Information and competition sensitive. If Agency is required by law to disclose Axon pricing, to the extent allowed by law, Agency will provide notice to Axon before disclosure. Axon may publicly announce information related to this Agreement.

19 General.

19.1 Force Majeure. Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.

19.2 Independent Contractors. The Parties are independent contractors. Neither Party has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.

19.3 Third-Party Beneficiaries. There are no third-party beneficiaries under this Agreement.

19.4 Non-Discrimination. Neither Party nor its employees will discriminate against any person based on race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.

19.5 Export Compliance. Each Party will comply with all import and export control laws and regulations.

19.6 Assignment. Neither Party may assign this Agreement without the other Party's prior written consent. Axon may assign this Agreement, its rights, or obligations without consent: (a) to an affiliate or subsidiary; or (b) for purposes of financing, merger, acquisition, corporate reorganization, or sale of all or substantially all its assets. This Agreement is binding upon the Parties respective successors and assigns.

19.7 Waiver. No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.

19.8 Severability. If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.

19.9 Survival. The following sections will survive termination: Payment, Warranty, Axon Device Warnings, Indemnification, IP Rights, and Agency Responsibilities.

19.10 Governing Law. The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.

19.11 Notices. All notices must be in English. Notices posted on Agency's Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Contact information for notices:

Axon: Axon Enterprise, Inc.
Attn: Legal
17800 N. 85th Street
Scottsdale, Arizona 85255
legal@axon.com

Agency: Burr Ridge Police Dept.
Attn: Chief of Police John Madden
7700 County Line Rd
Burr Ridge, Illinois 60527
jmadden@burr-ridge.gov

19.12 Entire Agreement. This Agreement, including the Appendices and any SOW(s), represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or

understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

AXON:

Axon Enterprise, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

AGENCY:

Burr Ridge Police Dept.

Signature: _____

Name: _____

Title: _____

Date: _____

Axon Cloud Services Terms of Use Appendix

1 Definitions.

"Agency Content" is data uploaded into, ingested by, or created in Axon Cloud Services within Agency's tenant, including media or multimedia uploaded into Axon Cloud Services by Agency. Agency Content includes Evidence but excludes Non-Content Data.

"Evidence" is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

"Non-Content Data" is data, configuration, and usage information about Agency's Axon Cloud Services tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

"Personal Data" means any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

2 Access. Upon Axon granting Agency a subscription to Axon Cloud Services, Agency may access and use Axon Cloud Services to store and manage Agency Content. Agency may not exceed more end users than the Quote specifies. Axon Air requires an Axon Evidence subscription for each drone operator. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data ("**TASER Data**"). Agency may not upload non-TASER Data to Axon Evidence Lite.

3 Agency Owns Agency Content. Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content is not Axon's business records. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will only have access to Agency Content for the limited purposes set forth herein. Agency agrees to allow Axon access to Agency Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of the Axon products.

4 Security. Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.

5 Agency Responsibilities. Agency is responsible for (a) ensuring Agency owns Agency Content; (b) ensuring no Agency Content or Agency end user's use of Agency Content or Axon Cloud Services violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Cloud Services. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user's access to Axon Cloud Services.

Agency will also maintain the security of end user names and passwords and security and access by end users to Agency Content. Agency is responsible for ensuring the configuration and utilization of Axon Cloud Services meet applicable Agency regulation and standards. Agency may not sell, transfer, or sublicense access to any other entity or person. Agency shall contact Axon immediately

Title: Master Services and Purchasing Agreement between Axon and Agency

Department: Legal

Version: 12.0

Release Date: 12/18/2020



Master Services and Purchasing Agreement

if an unauthorized party may be using Agency's account or Agency Content, or if account information is lost or stolen.

To the extent Agency uses the Axon Cloud Services to interact with YouTube®, such use may be governed by the YouTube Terms of Service, available at <https://www.youtube.com/static?template=terms>.

- 6 **Privacy.** Agency's use of Axon Cloud Services is subject to the Axon Cloud Services Privacy Policy, a current version of which is available at <https://www.axon.com/legal/cloud-services-privacy-policy>. Agency agrees to allow Axon access to Non-Content Data from Agency to (a) perform troubleshooting, maintenance, or diagnostic screenings; (b) provide, develop, improve, and support current and future Axon products and related services; and (c) enforce this Agreement or policies governing the use of Axon products.
- 7 **Axon Body 3 Wi-Fi Positioning.** Axon Body 3 cameras offer a feature to enhance location services where GPS/GNSS signals may not be available, for instance, within buildings or underground. Agency administrators can manage their choice to use this service within the administrative features of Axon Cloud Services. If Agency chooses to use this service, Axon must also enable the usage of the feature for Agency's Axon Cloud Services tenant. Agency will not see this option with Axon Cloud Services unless Axon has enabled Wi-Fi Positioning for Agency's Axon Cloud Services tenant. When Wi-Fi Positioning is enabled by both Axon and Agency, Non-Content and Personal Data will be sent to Skyhook Holdings, Inc. ("Skyhook") to facilitate the Wi-Fi Positioning functionality. Data controlled by Skyhook is outside the scope of the Axon Cloud Services Privacy Policy and is subject to the Skyhook Services Privacy Policy.
- 8 **Storage.** For Axon Unlimited Device Storage subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or the applicable Axon Device. Axon may charge Agency additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for 6 months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to 24 hours to access.
- 9 **Location of Storage.** Axon may transfer Agency Content to third-party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Cloud Services remains within the United States. Ownership of Agency Content remains with Agency.
- 10 **Suspension.** Axon may temporarily suspend Agency's or any end user's right to access or use any portion or all of Axon Cloud Services immediately upon notice, if Agency or end user's use of or registration for Axon Cloud Services may (a) pose a security risk to Axon Cloud Services or any third-party; (b) adversely impact Axon Cloud Services, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent.

Agency remains responsible for all fees incurred through suspension. Axon will not delete Agency Content because of suspension, except as specified in this Agreement.
- 11 **Axon Cloud Services Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Cloud Services.
- 12 **Axon Records.** Axon Records is the software-as-a-service product that is generally available at the time Agency purchases an OSP 7 bundle. During Agency's Axon Records Subscription Term, Agency will be entitled to receive Axon's Update and Upgrade releases on an if-and-when available basis.

The Axon Records Subscription Term will end upon the competition of the Axon Records



Master Services and Purchasing Agreement

Subscription as documented in the Quote, or if purchased as part of an OSP 7 bundle, upon completion of the OSP 7 Term ("**Axon Records Subscription**")

An "**Update**" is a generally available release of Axon Records that Axon makes available from time to time. An "**Upgrade**" includes (i) new versions of Axon Records that enhance features and functionality, as solely determined by Axon; and/or (ii) new versions of Axon Records that provide additional features or perform additional functions. Upgrades exclude new products that Axon introduces and markets as distinct products or applications.

New or additional Axon products and applications, as well as any Axon professional services needed to configure Axon Records, are not included. If Agency purchases Axon Records as part of a bundled offering, the Axon Record subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Records to Agency.

- 13 Axon Cloud Services Restrictions.** Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:
- 13.1** copy, modify, tamper with, repair, or create derivative works of any part of Axon Cloud Services;
 - 13.2** reverse engineer, disassemble, or decompile Axon Cloud Services or apply any process to derive any source code included in Axon Cloud Services, or allow others to do the same;
 - 13.3** access or use Axon Cloud Services with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
 - 13.4** use trade secret information contained in Axon Cloud Services, except as expressly permitted in this Agreement;
 - 13.5** access Axon Cloud Services to build a competitive device or service or copy any features, functions, or graphics of Axon Cloud Services;
 - 13.6** remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Cloud Services; or
 - 13.7** use Axon Cloud Services to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third-party privacy rights; or to store or transmit malicious code.
- 14 After Termination.** Axon will not delete Agency Content for 90-days following termination. There will be no functionality of Axon Cloud Services during these 90-days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Cloud Services during this time. Axon has no obligation to maintain or provide Agency Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Content. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Cloud Services.
- 15 Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's data egress service, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 16 U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Cloud Services on behalf of a U.S. Federal department, Axon Cloud Services is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Cloud Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Cloud Services.



Master Services and Purchasing Agreement

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- 17 **Survival.** Upon any termination of this Agreement, the following sections in this Appendix will survive: Agency Owns Agency Content, Storage, Axon Cloud Services Warranty, and Axon Cloud Services Restrictions.

Axon Customer Experience Improvement Program Appendix

- 1 **Axon Customer Experience Improvement Program (ACEIP)**. The ACEIP is designed to accelerate Axon's development of technology, such as building and supporting automated features, to ultimately increase safety within communities and drive efficiency in public safety. To this end, subject to the limitations on Axon as described below, Axon, where allowed by law, may make limited use of Agency Content from all of its customers, to provide, develop, improve, and support current and future Axon products (collectively, "**ACEIP Purposes**"). However, at all times, Axon will comply with its obligations pursuant to the Axon Cloud Services Terms of Use Appendix to maintain a comprehensive data security program (including compliance with the CJIS Security Policy for Criminal Justice Information), privacy program, and data governance policy, including high industry standards of de-identifying Personal Data, to enforce its security and privacy obligations for the ACEIP. ACEIP has 2 tiers of participation, Tier 1 and Tier 2. By default, Agency will be a participant in ACEIP Tier 1. If Agency does not want to participate in ACEIP Tier 1, Agency can revoke its consent at any time. If Agency wants to participate in Tier 2, as detailed below, Agency can check the ACEIP Tier 2 box below. If Agency does not want to participate in ACEIP Tier 2, Agency should leave box unchecked. At any time, Agency may revoke its consent to ACEIP Tier 1, Tier 2, or both Tiers.

1.1 ACEIP Tier 1.

- 1.1.1.** When Axon uses Agency Content for the ACEIP Purposes, Axon will extract from Agency Content and may store separately copies of certain segments or elements of the Agency Content (collectively, "**ACEIP Content**"). When extracting ACEIP Content, Axon will use commercially reasonable efforts to aggregate, transform or de-identify Agency Content so that the extracted ACEIP Content is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual ("**Privacy Preserving Technique(s)**"). For illustrative purposes, some examples are described in footnote 1¹. For clarity, ACEIP Content will still be linked indirectly, with an attribution, to the Agency from which it was extracted. This attribution will be stored separately from the data itself, but is necessary for and will be solely used to enable Axon to identify and delete all ACEIP Content upon Agency request. Once de-identified, ACEIP Content may then be further modified, analyzed, and used to create derivative works. At any time, Agency may revoke the consent granted herein to Axon to access and use Agency Content for ACEIP Purposes. Within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete any and all ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency. In addition, if Axon uses Agency Content for the ACEIP Purposes, upon request, Axon will make available to Agency a list of the specific type of Agency Content being used to generate ACEIP Content, the purpose of such use, and the retention, privacy preserving extraction technique, and relevant data protection practices

¹ For example; (a) when extracting specific text to improve automated transcription capabilities, text that could be used to directly identify a particular individual would not be extracted, and extracted text would be disassociated from identifying metadata of any speakers, and the extracted text would be split into individual words and aggregated with other data sources (including publicly available data) to remove any reasonable ability to link any specific text directly or indirectly back to a particular individual; (b) when extracting license plate data to improve Automated License Plate Recognition (ALPR) capabilities, individual license plate characters would be extracted and disassociated from each other so a complete plate could not be reconstituted, and all association to other elements of the source video, such as the vehicle, location, time, and the surrounding environment would also be removed; (c) when extracting audio of potential acoustic events (such as glass breaking or gun shots), very short segments (<1 second) of audio that only contains the likely acoustic events would be extracted and all human utterances would be removed.

applicable to the Agency Content or ACEIP Content ("Use Case"). From time to time, Axon may develop and deploy new Use Cases. At least 30 days prior to authorizing the deployment of any new Use Case, Axon will provide Agency notice (by updating the list of Use Case at <https://www.axon.com/aceip> and providing Agency with a mechanism to obtain notice of that update or another commercially reasonable method to Agency designated contact) ("**New Use Case**").

1.1.2. Expiration of ACEIP Tier 1. Agency consent granted herein, will expire upon termination of the Agreement. In accordance with section 1.1.1, within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency.

1.2 ACEIP Tier 2. In addition to ACEIP Tier 1, if Agency wants to help further improve Axon's services, Agency may choose to participate in Tier 2 of the ACEIP. ACEIP Tier 2, grants Axon certain additional rights to use Agency Content, in addition to those set forth in Tier 1 above, without the guaranteed deployment of a Privacy Preserving Technique to enable product development, improvement, and support that cannot be accomplished with aggregated, transformed or de-identified data.

☐ Check this box if Agency wants to help further improve Axon's services by participating in ACEIP Tier 2 in addition to Tier 1. By checking this box, Agency hereby agrees to the Axon Customer Experience Improvement Program Tier 2 Terms of Service, available at <https://www.axon.com/sales-terms-and-conditions> and incorporated herein by reference.



Technology Assurance Plan Appendix

If Technology Assurance Plan ("TAP") or a bundle including TAP is on the Quote, this appendix applies.

- 1 **TAP Warranty.** The TAP warranty is an extended warranty that starts at the end of the 1-year Hardware Limited Warranty.
- 2 **Officer Safety Plan.** If Agency purchases an Officer Safety Plan ("OSP"), Agency will receive the deliverables detailed in the Quote. Agency must accept delivery of the TASER CEW and accessories as soon as available from Axon.
- 3 **OSP 7 Term.** OSP 7 begins after Axon ships the Axon Body 3 or TASER 7 hardware to Agency. If Axon ships in the first half of the month, OSP 7 starts the 1st of the following month. If Axon ships in the second half of the month, OSP 7 starts the 15th of the following month ("**OSP 7 Term**").
- 4 **TAP BWC Upgrade.** If Agency has no outstanding payment obligations and purchased TAP, Axon will provide Agency a new Axon body-worn camera ("**BWC Upgrade**") as scheduled in the Quote. If Agency purchased TAP Axon will provide a BWC Upgrade that is the same or like Axon Device, at Axon's option. Axon makes no guarantee the BWC Upgrade will utilize the same accessories or Axon Dock.
- 5 **TAP Dock Upgrade.** If Agency has no outstanding payment obligations and purchased TAP, Axon will provide Agency a new Axon Dock as scheduled in the Quote ("**Dock Upgrade**"). Accessories associated with any Dock Upgrades are subject to change at Axon discretion. Dock Upgrades will only include a new Axon Dock bay configuration unless a new Axon Dock core is required for BWC compatibility. If Agency originally purchased a single-bay Axon Dock, the Dock Upgrade will be a single-bay Axon Dock model that is the same or like Axon Device, at Axon's option. If Agency originally purchased a multi-bay Axon Dock, the Dock Upgrade will be a multi-bay Axon Dock that is the same or like Axon Device, at Axon's option.
- 6 **Upgrade Delay.** Axon may ship the BWC and Dock Upgrades as scheduled in the Quote without prior confirmation from Agency unless the Parties agree in writing otherwise at least 90 days in advance. Axon may ship the final BWC and Dock Upgrade as scheduled in the Quote 60 days before the end of the Subscription Term without prior confirmation from Agency.
- 7 **Upgrade Change.** If Agency wants to change Axon Device models for the offered BWC or Dock Upgrade, Agency must pay the price difference between the MSRP for the offered BWC or Dock Upgrade and the MSRP for the model desired. If the model Agency desires has an MSRP less than the MSRP of the offered BWC Upgrade or Dock Upgrade, Axon will not provide a refund. The MSRP is the MSRP in effect at the time of the upgrade.
- 8 **Return of Original Axon Device.** Within 30 days of receiving a BWC or Dock Upgrade, Agency must return the original Axon Devices to Axon or destroy the Axon Devices and provide a certificate of destruction to Axon including serial numbers for the destroyed Axon Devices. If Agency does not return or destroy the Axon Devices, Axon will deactivate the serial numbers for the Axon Devices received by Agency.
- 9 **Termination.** If Agency's payment for TAP, OSP, or Axon Evidence is more than 30 days past due, Axon may terminate TAP or OSP. Once TAP or OSP terminates for any reason:
 - 9.1 TAP and OSP coverage terminate as of the date of termination and no refunds will be given.
 - 9.2 Axon will not and has no obligation to provide the Upgrade Models.
 - 9.3 Agency must make any missed payments due to the termination before Agency may purchase any future TAP or OSP.

TASER 7 Appendix

This TASER 7 Appendix applies to Agency's TASER 7, OSP 7, or OSP 7 Plus purchase from Axon.

- 1 **Duty Cartridge Replenishment Plan.** If the Quote includes "Duty Cartridge Replenishment Plan", Agency must purchase the plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty and those that only use a CEW for training. Agency may not resell cartridges received. Axon will only replace cartridges used in the line of duty.
- 2 **Training.** If the Quote includes a training voucher, Agency must use the voucher within 1 year of issuance, or the voucher will be void. Axon will issue Agency a voucher annually beginning on the start of the TASER Subscription Term. The voucher has no cash value. Agency cannot exchange it for another device or service. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility. If the Quote includes Axon Online Training or Virtual Reality Content Empathy Development for Autism/Schizophrenia (collectively, "Training Content"), Agency may access Training Content. Axon will deliver all Training Content electronically.
- 3 **Extended Warranty.** If the Quote includes an extended warranty, the extended warranty coverage period warranty will be for a 5-year term, which includes the hardware manufacturer's warranty plus the 4-year extended term.
- 4 **Trade-in.** If the Quote contains a discount on CEW-related line items, including items related to OSP, then that discount may only be applied as a trade-in credit, and Agency must return used hardware and accessories associated with the discount ("Trade-In Units") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in credit. Agency may not destroy Trade-In Units and receive a trade-in credit.

Agency Size	Days to Return from Start Date of TASER 7 Subscription
Less than 100 officers	30 days
100 to 499 officers	90 days
500+ officers	180 days

- 5 **TASER 7 Subscription Term.** The TASER 7 Subscription Term for a standalone TASER 7 purchase begins on shipment of the TASER 7 hardware. The TASER 7 Subscription Term for OSP 7 begins on the OSP 7 Start date.
- 6 **Access Rights.** Upon Axon granting Agency a TASER 7 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 CEW devices during the TASER 7 Subscription Term. Agency may not upload any non-TASER 7 data or any other files to Axon Evidence. Agency may not exceed the number of end users than the Quote specifies.
- 7 **Privacy.** Axon will not disclose Agency Content or any information about Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure request is received for Agency Content, so Agency may file an objection with the court or administrative body.
- 8 **Termination.** If payment for TASER 7 is more than 30 days past due, Axon may terminate Agency's TASER 7 plan by notifying Agency. Upon termination for any reason, then as of the date of termination:



Master Services and Purchasing Agreement

- 8.1** TASER 7 extended warranties and access to Training Content will terminate. No refunds will be given.
- 8.2** Axon will invoice Agency the remaining MSRP for TASER 7 products received before termination. If terminating for non-appropriations, Axon will not invoice Agency if Agency returns the CEW, rechargeable battery, holster, dock, core, training suits, and unused cartridges to Axon within 30 days of the date of termination.
- 8.3** Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future TASER 7 plan.

Axon Auto-Tagging Appendix

- 1 **Scope.** Axon Auto-Tagging consists of the development of a module to allow Axon Evidence to interact with Agency's Computer-Aided Dispatch ("CAD") or Records Management Systems ("RMS"). This allows end users to auto-populate Axon video meta-data with a case ID, category, and location-based on data maintained in Agency's CAD or RMS.
- 2 **Support.** For thirty days after completing Auto-Tagging Services, Axon will provide up to 5 hours of remote support at no additional charge. Axon will provide free support due to a change in Axon Evidence, so long as long as Agency maintains an Axon Evidence and Auto-Tagging subscription. Axon will not provide support if a change is required because Agency changes its CAD or RMS.
- 3 **Changes.** Axon is only responsible to perform the Services in this Appendix. Any additional Services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule.
- 4 **Agency Responsibilities.** Axon's performance of Auto-Tagging Services requires Agency to:
 - 4.1 Make available relevant systems, including Agency's current CAD or RMS, for assessment by Axon (including remote access if possible);
 - 4.2 Make required modifications, upgrades or alterations to Agency's hardware, facilities, systems and networks related to Axon's performance of Auto-Tagging Services;
 - 4.3 Provide access to the premises where Axon is performing Auto-Tagging Services, subject to Agency safety and security restrictions, and allow Axon to enter and exit the premises with laptops and materials needed to perform Auto-Tagging Services;
 - 4.4 Provide all infrastructure and software information (TCP/IP addresses, node names, network configuration) necessary for Axon to provide Auto-Tagging Services;
 - 4.5 Promptly install and implement any software updates provided by Axon;
 - 4.6 Ensure that all appropriate data backups are performed;
 - 4.7 Provide assistance, participation, and approvals in testing Auto-Tagging Services;
 - 4.8 Provide Axon with remote access to Agency's Axon Evidence account when required;
 - 4.9 Notify Axon of any network or machine maintenance that may impact the performance of the module at Agency; and
 - 4.10 Ensure reasonable availability of knowledgeable staff and personnel to provide timely, accurate, complete, and up-to-date documentation and information to Axon.
- 5 **Access to Systems.** Agency authorizes Axon to access Agency's relevant computers, network systems, and CAD or RMS solely for performing Auto-Tagging Services. Axon will work diligently to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

Axon Fleet Appendix

- 1 **Agency Responsibilities.** Agency must ensure its infrastructure and vehicles adhere to the minimum requirements to operate Axon Fleet 2 or Axon Fleet 3 (collectively, "Axon Fleet") as established by Axon during the qualifier call and on-site assessment at Agency and in any technical qualifying questions. If Agency's representations are inaccurate, the Quote is subject to change.
- 2 **Cradlepoint.** If Agency purchases Cradlepoint Enterprise Cloud Manager, Agency will comply with Cradlepoint's end user license agreement. The term of the Cradlepoint license may differ from the Axon Evidence Subscription. If Agency requires Cradlepoint support, Agency will contact Cradlepoint directly.
- 3 **Third-party Installer.** Axon will not be liable for the failure of Axon Fleet hardware to operate per specifications if such failure results from installation not performed by, or as directed by Axon.
- 4 **Wireless Offload Server.**
 - 4.1 **License Grant.** Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use Wireless Offload Server ("**WOS**"). "Use" means storing, loading, installing, or executing WOS solely for data communication with Axon Devices for the number of licenses purchased. The WOS term begins upon the start of the Axon Evidence Subscription.
 - 4.2 **Restrictions.** Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of WOS; (b) reverse engineer, disassemble, or decompile WOS, apply any process to derive the source code of WOS, or allow others to do so; (c) access or use WOS to avoid incurring fees or exceeding usage limits; (d) copy WOS in whole or part; (e) use trade secret information contained in WOS; (f) resell, rent, loan or sublicense WOS; (g) access WOS to build a competitive device or service or copy any features, functions or graphics of WOS; or (h) remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within WOS.
 - 4.3 **Updates.** If Agency purchases WOS maintenance, Axon will make updates and error corrections to WOS ("**WOS Updates**") available electronically via the Internet or media as determined by Axon. Agency is responsible for establishing and maintaining adequate Internet access to receive WOS Updates and maintaining computer equipment necessary for use of WOS. The Quote will detail the maintenance term.
 - 4.4 **WOS Support.** Upon request by Axon, Agency will provide Axon with access to Agency's store and forward servers solely for troubleshooting and maintenance.
- 5 **Axon Vehicle Software.**
 - 5.1 **License Grant.** Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use ViewXL or Dashboard (collectively, "Axon Vehicle Software"). "Use" means storing, loading, installing, or executing Axon Vehicle Software solely for data communication with Axon Devices. The Axon Vehicle Software term begins upon the start of the Axon Evidence Subscription.
 - 5.2 **Restrictions.** Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of Axon Vehicle Software; (b) reverse engineer, disassemble, or decompile Axon Vehicle Software, apply any process to derive the source code of Axon Vehicle Software, or allow others to do so; (c) access or use Axon Vehicle Software to avoid incurring fees or exceeding usage limits; (d) copy Axon Vehicle Software in whole or part; (e) use trade secret information contained in Axon Vehicle Software; (f) resell, rent, loan or sublicense Axon Vehicle Software; (g) access Axon Vehicle Software to build a competitive device or service or copy any features, functions or graphics of Axon Vehicle Software; or (h)



Master Services and Purchasing Agreement

remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Axon Vehicle Software.

- 6 **Axon Fleet Upgrade.** If Agency has no outstanding payment obligations and has purchased the "Fleet Technology Assurance Plan" (Fleet TAP), Axon will provide Agency with the same or like model of Fleet hardware ("Fleet Upgrade") as schedule on the Quote.

If Agency would like to change models for the Axon Fleet Upgrade, Agency must pay the difference between the MSRP for the offered Axon Fleet Upgrade and the MSRP for the model desired. The MSRP is the MSRP in effect at the time of the upgrade. Agency is responsible for the removal of previously installed hardware and installation of the Axon Fleet Upgrade.

Within 30 days of receiving the Axon Fleet Upgrade, Agency must return the original Axon Devices to Axon or destroy the Axon Devices and provide a certificate of destruction to Axon, including serial numbers of the destroyed Axon Devices. If Agency does not destroy or return the Axon Devices to Axon, Axon will deactivate the serial numbers for the Axon Devices received by Agency.

- 7 **Privacy.** Axon will not disclose Agency Content or any information about Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure request is received for Agency Content, so Agency may file an objection with the court or administrative body.

- 8 **Axon Fleet Termination.** Axon may terminate Agency's Fleet subscription for non-payment. Upon any termination:

- 8.1 Axon Fleet subscription coverage terminates, and no refunds will be given.
- 8.2 Axon will not and has no obligation to provide the Axon Fleet Upgrade.
- 8.3 Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future Fleet TAP.



Axon Respond Appendix

This Axon Respond Appendix applies to both Axon Respond and Axon Respond Plus.

- 1 **Axon Respond Subscription Term.** If Agency purchases Axon Respond as part of a bundled offering, the Axon Respond subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Respond to Agency.

If Agency purchases Axon Respond as a standalone, the Axon Respond subscription begins the later of the (1) date Axon provisions Axon Respond to Agency, or (2) first day of the month following the Effective Date.

The Axon Respond subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Respond.

- 2 **Scope of Axon Respond.** The scope of Axon Respond is to assist Agency with real-time situational awareness during critical incidents to improve officer safety, effectiveness, and awareness. In the event Agency uses Axon Respond outside this scope, Axon may initiate good-faith discussions with Agency on upgrading Agency's Axon Respond to better meet Agency's needs.

- 3 **Axon Body 3 LTE Requirements.** Axon Respond is only available and usable with an LTE enabled body-worn camera. Axon is not liable if Agency utilizes the LTE device outside of the coverage area or if the LTE carrier is unavailable. LTE coverage is only available in the United States, including any U.S. territories. Axon may utilize a carrier of Axon's choice to provide LTE service. Axon may change LTE carriers during the Term without Agency's consent.

- 4 **Axon Fleet 3 LTE Requirements.** Axon Respond is only available and usable with a Fleet 3 system configured with LTE modem and service. Agency is responsible for providing LTE service for the modem. Coverage and availability of LTE service is subject to Agency's LTE carrier.

- 5 **Axon Respond Service Limitations.** Agency acknowledges that LTE service is made available only within the operating range of the networks. Service may be temporarily refused, interrupted, or limited because of: (a) facilities limitations; (b) transmission limitations caused by atmospheric, terrain, other natural or artificial conditions adversely affecting transmission, weak batteries, system overcapacity, movement outside a service area or gaps in coverage in a service area and other causes reasonably outside of the carrier's control such as intentional or negligent acts of third parties that damage or impair the network or disrupt service; or (c) equipment modifications, upgrades, relocations, repairs, and other similar activities necessary for the proper or improved operation of service.

With regard to Axon Body 3, Partner networks are made available as-is and the carrier makes no warranties or representations as to the availability or quality of roaming service provided by carrier partners, and the carrier will not be liable in any capacity for any errors, outages, or failures of carrier partner networks. Agency expressly understands and agrees that it has no contractual relationship whatsoever with the underlying wireless service provider or its affiliates or contractors and Agency is not a third-party beneficiary of any agreement between Axon and the underlying carrier.

- 6 **Termination.** Upon termination of this Agreement, or if Agency stops paying for Axon Respond or bundles that include Axon Respond, Axon will end Aware services, including any Axon-provided LTE service.

Professional Services Appendix

1 **Utilization of Services.** Agency must use professional services as outlined in the Quote and this Appendix within 6 months of the Effective Date.

2 **Body-Worn Camera Full Service (BWC Full Service).** BWC Full Service includes advance remote project planning and configuration support and up to 4 consecutive days of on-site service and a professional services manager to work with Agency to assess Agency's deployment and determine which on-site services are appropriate. If Agency requires more than 4 consecutive on-site days, Agency must purchase additional days. BWC Full Service options include:

System set up and configuration

- Instructor-led setup of Axon View on smartphones (if applicable)
- Configure categories and custom roles based on Agency need
- Register cameras to Agency domain
- Troubleshoot IT issues with Axon Evidence and Axon Dock ("Dock") access
- One on-site session included

Dock configuration

- Work with Agency to decide the ideal location of Docks and set configurations on Dock
- Authenticate Dock with Axon Evidence using admin credentials from Agency
- On-site assistance, not to include physical mounting of docks

Best practice implementation planning session

- Provide considerations for the establishment of video policy and system operations best practices based on Axon's observations with other agencies
- Discuss the importance of entering metadata in the field for organization purposes and other best practice for digital data management
- Provide referrals of other agencies using the Axon camera devices and Axon Evidence
- Recommend rollout plan based on review of shift schedules

System Admin and troubleshooting training sessions

Step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence

Axon instructor training (Train the Trainer)

Training for Agency's in-house instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon has fulfilled its contractual on-site obligations

Evidence sharing training

Tailored workflow instruction for Investigative Units on sharing Cases and Evidence with local prosecuting agencies

End user go-live training and support sessions

- Assistance with device set up and configuration
- Training on device use, Axon Evidence, and Evidence Sync

Implementation document packet

Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

Post go-live review

3 **Body-Worn Camera Starter Service (BWC Starter).** BWC Starter includes advance remote project planning and configuration support and one day of on-site Services and a professional services manager to work closely with Agency to assess Agency's deployment and determine which Services are appropriate. If Agency requires more than 1 day of on-site Services, Agency must purchase additional on-site Services. The BWC Starter options include:



Master Services and Purchasing Agreement

System set up and configuration (Remote Support)

- Instructor-led setup of Axon View on smartphones (if applicable)
- Configure categories & custom roles based on Agency need
- Troubleshoot IT issues with Axon Evidence and Axon Dock ("Dock") access

Dock configuration

- Work with Agency to decide the ideal location of Dock setup and set configurations on Dock
- Authenticate Dock with Axon Evidence using "Administrator" credentials from Agency
- Does not include physical mounting of docks

Axon instructor training (Train the Trainer)

Training for Agency's in-house instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon's has fulfilled its contracted on-site obligations

End user go-live training and support sessions

- Assistance with device set up and configuration
- Training on device use, Axon Evidence, and Evidence Sync

Implementation document packet

Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

- 4 **Body-Worn Camera Virtual 1-Day Service (BWC Virtual).** BWC Virtual includes all items in the BWC Starter Service Package, except one day of on-site services.

- 5 **CEW Services Packages.** CEW Services Packages are detailed below:

System set up and configuration

- Configure Axon Evidence categories & custom roles based on Agency need.
- Troubleshoot IT issues with Axon Evidence.
- Register users and assign roles in Axon Evidence.
- **For the CEW Full Service Package:** On-site assistance included
- **For the CEW Starter Package:** Virtual assistance included

Dedicated Project Manager

Assignment of specific Axon representative for all aspects of planning the rollout (Project Manager). Ideally, Project Manager will be assigned to Agency 4–6 weeks before rollout

Best practice implementation planning session to include:

- Provide considerations for the establishment of CEW policy and system operations best practices based on Axon's observations with other agencies
- Discuss the importance of entering metadata and best practices for digital data management
- Provide referrals to other agencies using TASER CEWs and Axon Evidence
- **For the CEW Full Service Package:** On-site assistance included
- **For the CEW Starter Package:** Virtual assistance included

System Admin and troubleshooting training sessions

On-site sessions providing a step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence

Axon Evidence Instructor training

- Provide training on the Axon Evidence to educate instructors who can support Agency's subsequent Axon Evidence training needs.
- **For the CEW Full Service Package:** Training for up to 3 individuals at Agency
- **For the CEW Starter Package:** Training for up to 1 individual at Agency



Master Services and Purchasing Agreement

TASER CEW inspection and device assignment

Axon's on-site professional services team will perform functions check on all new TASER CEW Smart weapons and assign them to a user on Axon Evidence.

Post go-live review

For the CEW Full Service Package: On-site assistance included.

For the CEW Starter Package: Virtual assistance included.

6 Smart Weapon Transition Service. The Smart Weapon Transition Service includes:

Archival of CEW Firing Logs

Axon's on-site professional services team will upload CEW firing logs to Axon Evidence from all TASER CEW Smart Weapons that Agency is replacing with newer Smart Weapon models.

Return of Old Weapons

Axon's on-site professional service team will ship all old weapons back to Axon's headquarters.

Axon will provide Agency with a Certificate of Destruction

*Note: CEW Full Service packages for TASER 7 include Smart Weapon Transition Service instead of 1-Day Device Specific Instructor Course.

7 Signal Sidearm Installation Service. If Agency purchases Signal Sidearm Installation Service, Axon will provide one day of on-site Services and one professional services manager and will cover the installation of up to 100 Signal Sidearm devices per package purchased. Agency is responsible for providing an appropriate work area and ensuring all holsters that will have Signal Sidearm installed onto them are available on the agreed-upon installation date(s). Installation includes:

Removal of existing connection screws that affix a holster to a holster mount
Proper placement of the Signal Sidearm Mounting Plate between the holster and the mount
Reattachment of the holster to the mount using appropriate screws
Functional testing of Signal Sidearm device

8 Out of Scope Services. Axon is only responsible to perform the professional services described in the Quote and this Appendix. Any additional professional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.

9 Delivery of Services. Axon personnel will work Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays. Axon will perform all on-site tasks over a consecutive timeframe. Axon will not charge Agency travel time by Axon personnel to Agency premises as work hours.

10 Access Computer Systems to Perform Services. Agency authorizes Axon to access relevant Agency computers and networks, solely for performing the Services. Axon will work to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial itemized list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

11 Site Preparation. Axon will provide a hardcopy or digital copy of current user documentation for the Axon Devices ("**User Documentation**"). User Documentation will include all required environmental specifications for the professional Services and Axon Devices to operate per the Axon Device User Documentation. Before installation of Axon Devices (whether performed by Agency or Axon), Agency must prepare the location(s) where Axon Devices are to be installed ("**Installation Site**") per the environmental specifications in the Axon Device User Documentation. Following installation, Agency must maintain the Installation Site per the environmental specifications. If Axon modifies Axon Device User Documentation for any Axon Devices under this Agreement, Axon will provide the update to Agency when Axon generally releases it

Title: Master Services and Purchasing Agreement between Axon and Agency

Department: Legal

Version: 12.0

Release Date: 12/18/2020

Page 21 of 22



Master Services and Purchasing Agreement

- 12 **Acceptance**. When Axon completes professional Services, Axon will present an acceptance form ("**Acceptance Form**") to Agency. Agency will sign the Acceptance Form acknowledging completion. If Agency reasonably believes Axon did not complete the professional Services in substantial conformance with this Agreement, Agency must notify Axon in writing of the specific reasons for rejection within 7 calendar days from delivery of the Acceptance Form. Axon will address the issues and re-present the Acceptance Form for signature. If Axon does not receive the signed Acceptance Form or written notification of reasons for rejection within 7 calendar days of delivery of the Acceptance Form, Axon will deem Agency to have accepted the professional Services.
- 13 **Agency Network**. For work performed by Axon transiting or making use of Agency's network, Agency is solely responsible for maintenance and functionality of the network. In no event will Axon be liable for loss, damage, or corruption of Agency's network from any cause.



November 16, 2021

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: S-01-2021: 7508 County Line Road (Guidepost); Conditional Sign and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request by Guidepost Montessori for a conditional wall sign at a non-residential lot in the T-1 Transitional District as per Section 55.05 of the Sign Ordinance.

The Plan Commission considered this petition on November 8, 2021. The petitioner stated that the purpose of the sign was to provide primary building identification for the property. The sign otherwise conforms to all manner of regulations found in the Sign Ordinance. No public comment was provided.

Based on the above considerations and the submitted findings of fact, the Plan Commission, by a vote of 5 to 0, ***recommends that the Board of Trustees approve*** a conditional wall sign at 7508 County Line Road as per Section 55.05 of the Sign Ordinance, subject to the petitioner's submitted plans.

Sincerely,

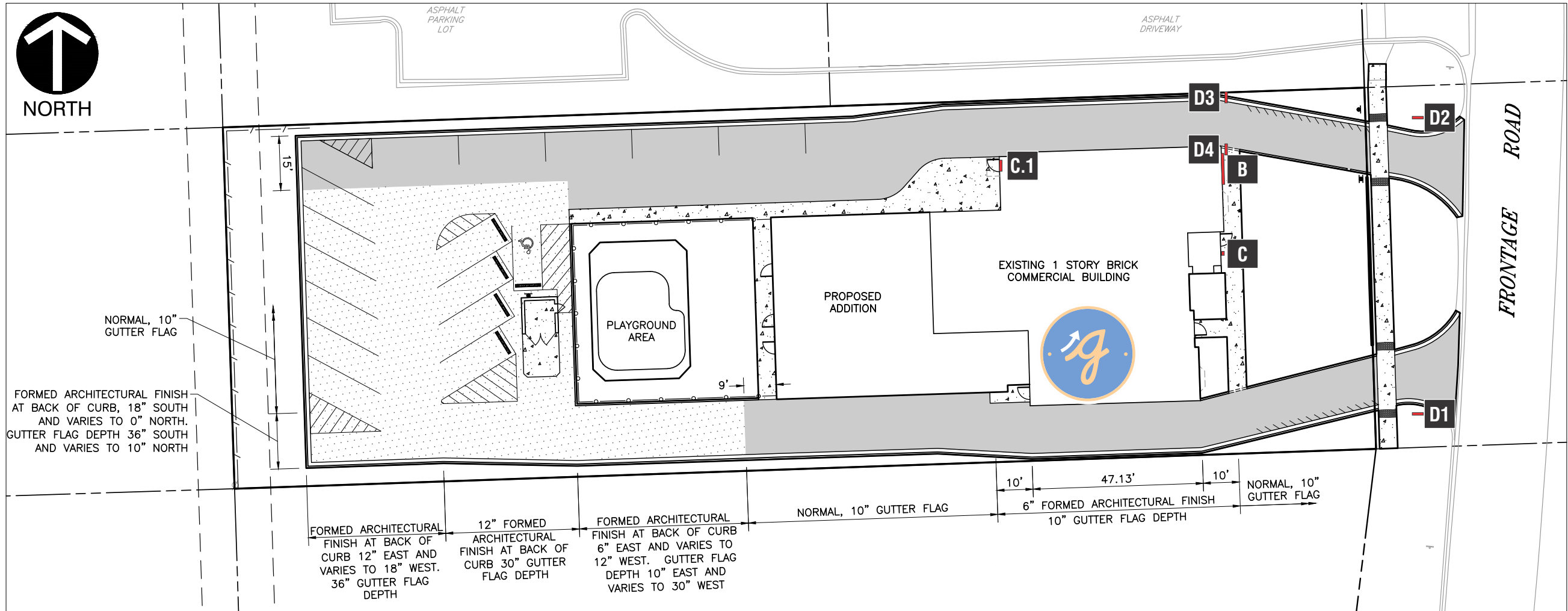
Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals

R1: noted entrance door, brick color tbd, moved wall sign down 12in, added directional signs and temp monument banner bag. - gmc - 03/01/21
R2: Revised blue stripe to 4in on directionals, adjusted directional locations on site plan and added a temp banner. - gmc - 03/09/21
R3: Revision done to update temp banner-03/16/21
R4: Revised to correct sign type name for sign B, removed bag banner from sow, noted temp banner to be installed on construction fence and added interior signs - gmc - 04/01/21
R5: Revised to show a temp fence for proposed banner - gmc - 04/06/21
R6: Revised to add two addnt ground sign options - gmc - 07/14/21
R7: Removed option 2 from Sign A, reduced Sign B to 10in set and removed logo from directionals. 09/02/21 - gmc
R8: Added Entrance Door vinyl to sow and provided two new monument options. 10/22/21 - gmc
R9: Removed Sign A monument options from sow and reduced Sign B to fit within 16 sq. ft. 11/09/21 - gmc

guidepost montessori

Burr Ridge, IL

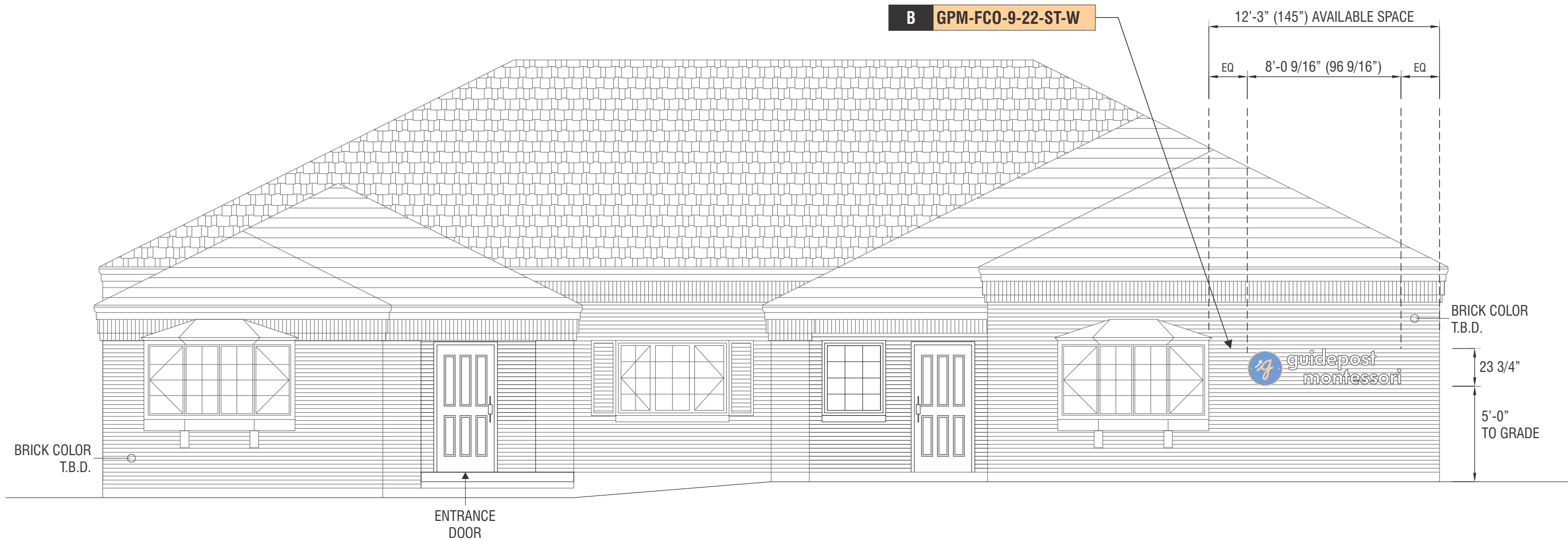




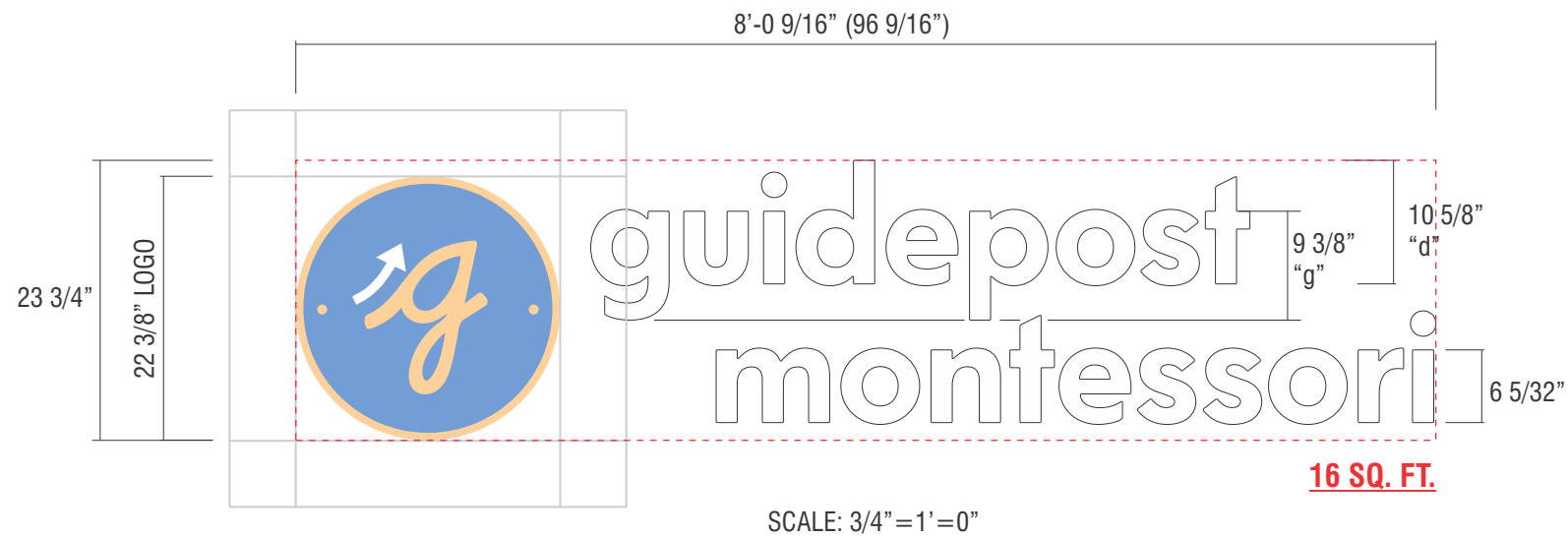
SITE PLAN
SCALE: 1/32" = 1'-0"

EXISTING CONDITIONS





EAST ELEVATION
SCALE: 3/16"=1'-0"

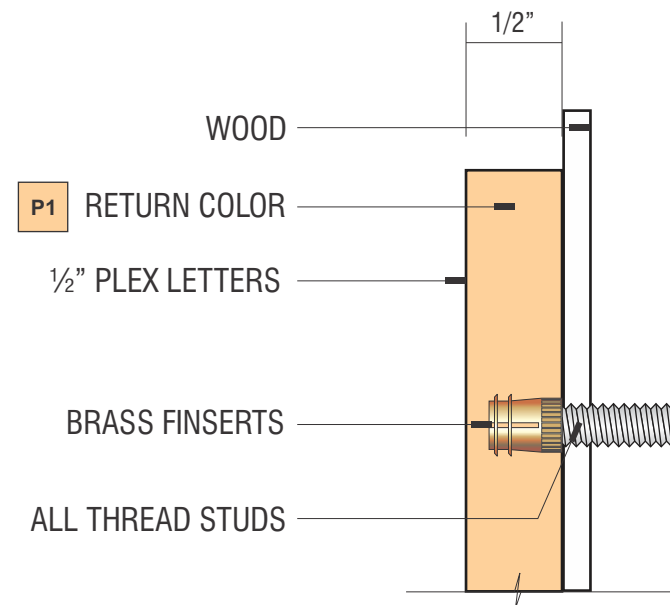
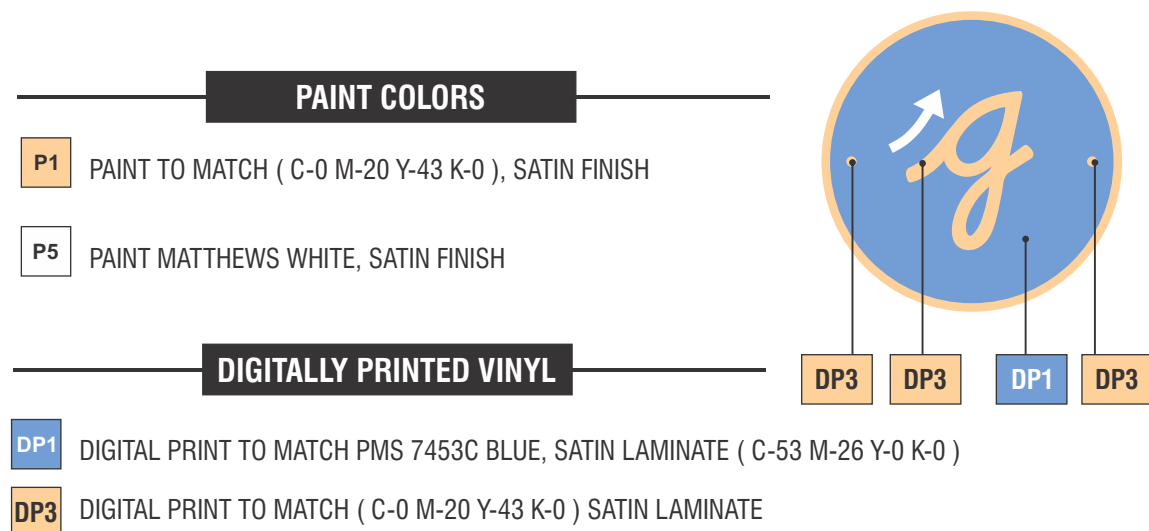


B SIGNTYPE GPM-FCO-9-22-ST-W

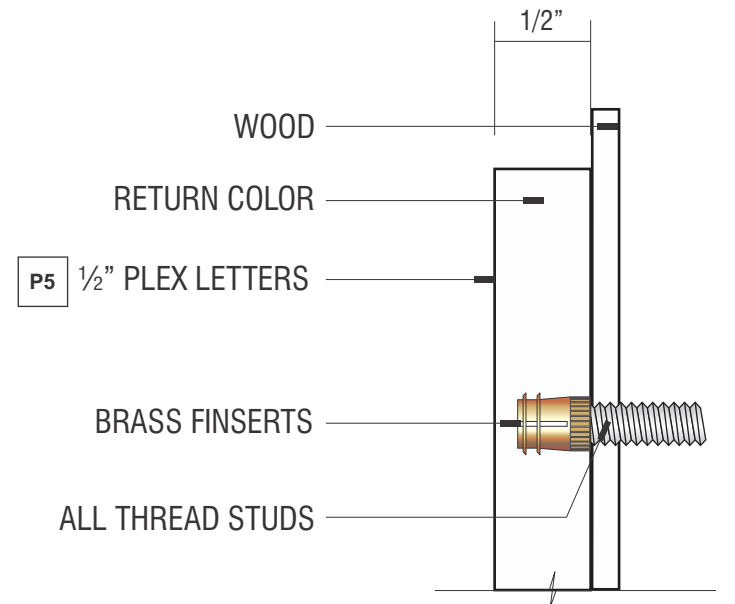
MANUFACTURE AND INSTALL ONE (1) SET OF FCO LOGO AND LETTERS

LOGO SYMBOL: 1/2" PLEX PAINTED P1

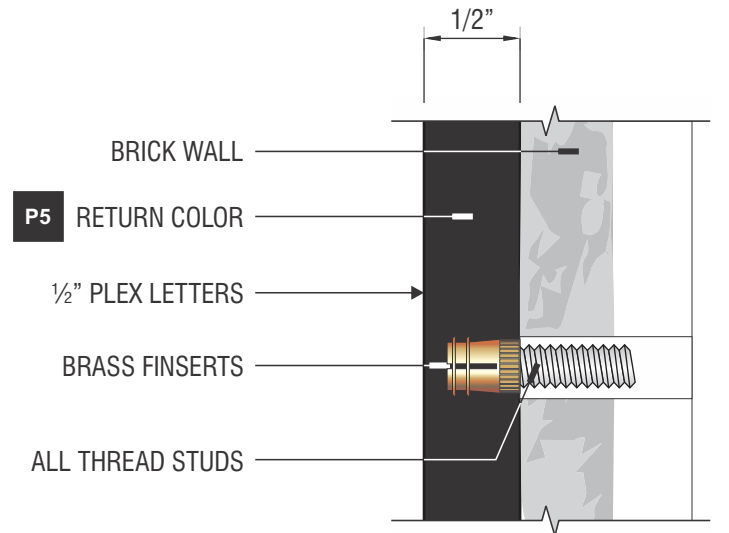
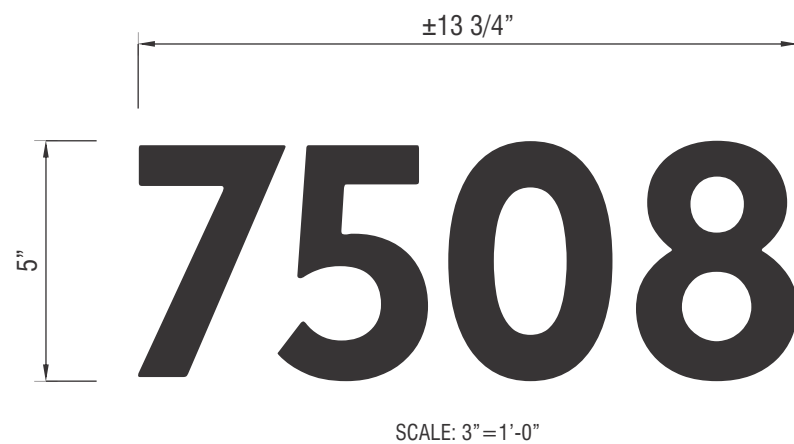
"GUIDEPOST MONTESSORI": 1/2" PLEX PAINTED MATTHEWS WHITE, SATIN FINISH



1 PARTIAL SECTION MOUNTING DETAIL
Scale: 1:1



2 PARTIAL SECTION MOUNTING DETAIL
Scale: 1:1



PARTIAL SECTION MOUNTING DETAIL
SCALE 1:1

NOTE: FCO COLOR TBD DEPENDING ON COLOR OF BRICK

C	SIGNTYPE	GPM-FCO-PL-5
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MANUFACTURE AND INSTALL ONE (1) SET OF FCO ADDRESS NUMERALS

NUMBERS: 1/2" PLEX PAINTED P1

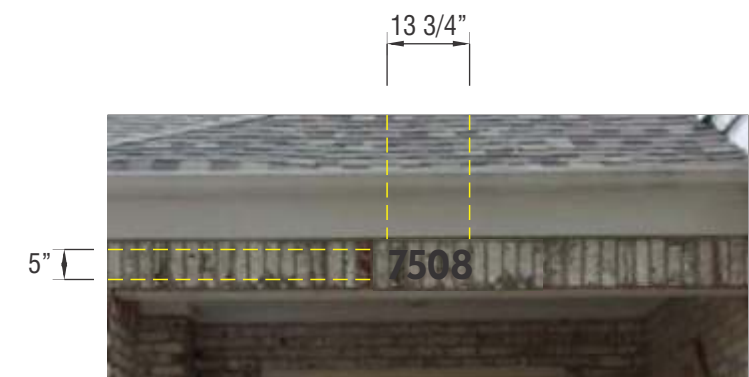
FONT- TELEFONE WEB BOLD

PAINT COLORS

P5 PAINT MATTHEWS BLACK, SATIN FINISH



EXISTING ELEVATION
APPROX. SCALE: 3/16"=1'-0"



PROPOSED ELEVATION
APPROX. SCALE: 3/8"=1'-0"



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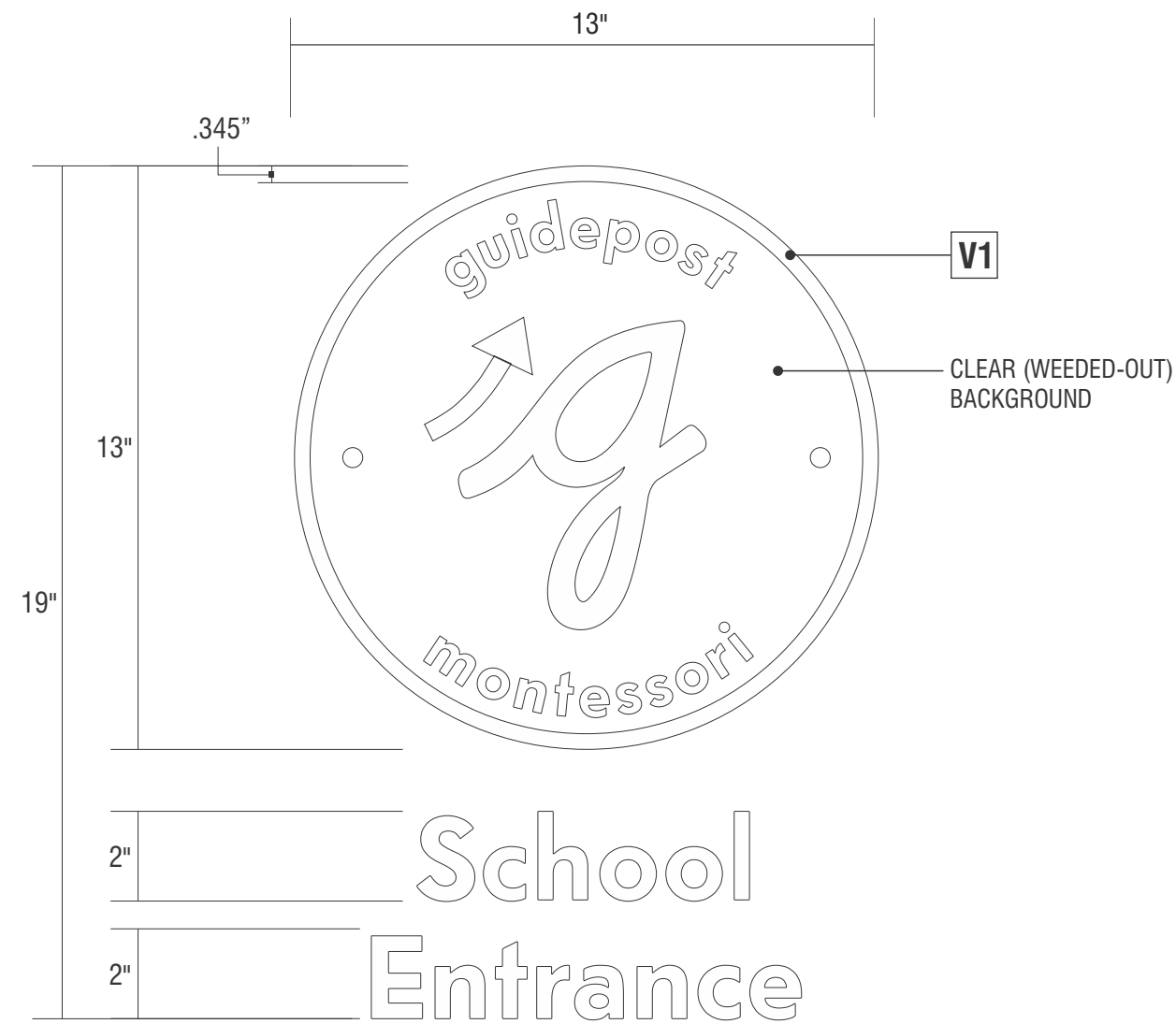
GUIDEPOST MONTESSORI

7508 S. County Line Rd.
Burr Ridge, IL 60527-6955

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Sales Christine Mello
Coordinator Brian Benson
Design gmcclung
Engineering

date 02/25/21
drawing 21-00303 rev 9 11/09/21 - gmc
quote
project GUIDEPOST_7508S_1



SCALE: 3"=1'-0"

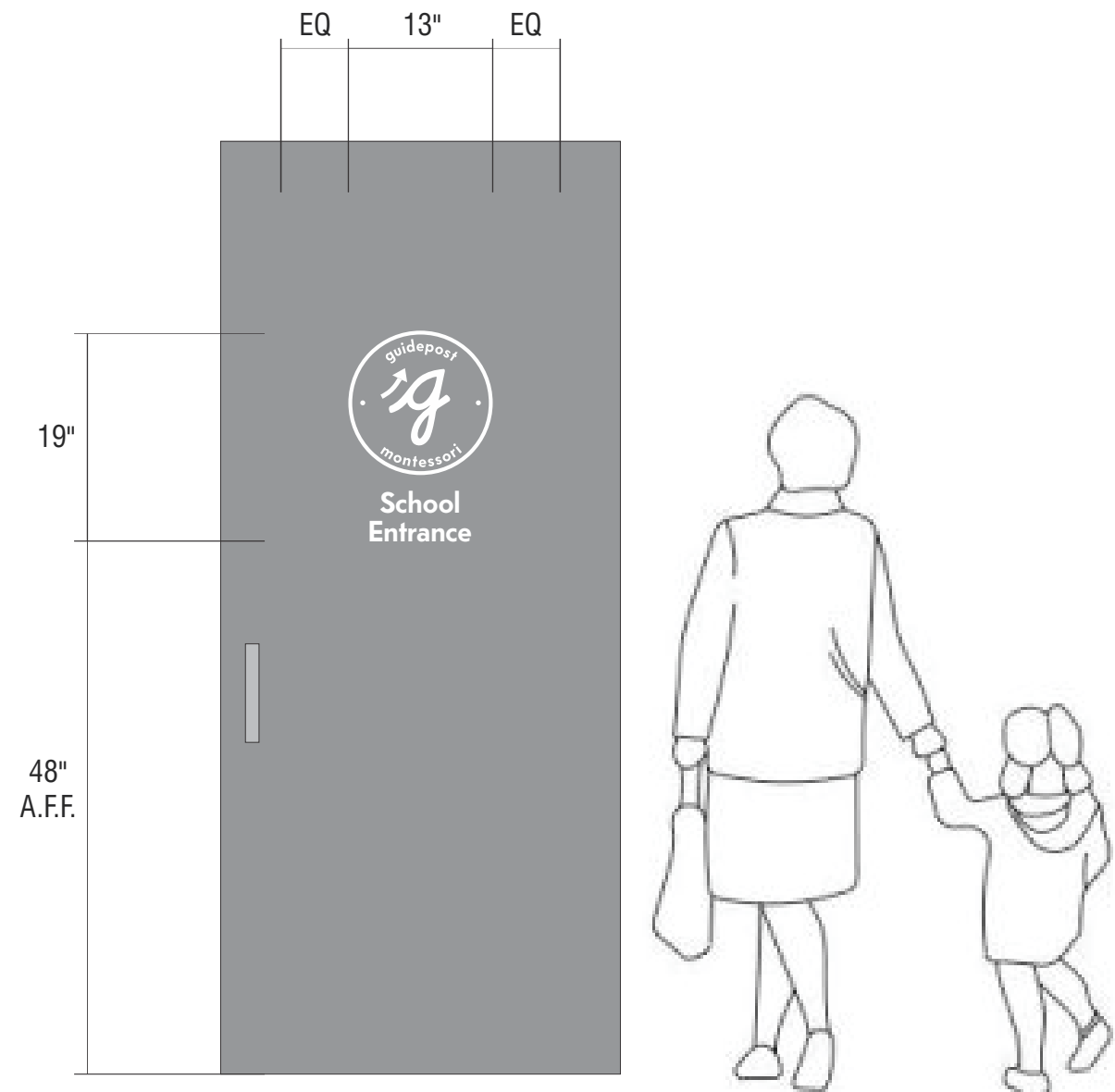
DOOR NOT INSTALLED JUST YET, VINYL APPLIED TO DOOR AFTER CONSTRUCTION

C.1 SIGNTYPE GPM-VYL-19-13

MANUFACTURE AND INSTALL ONE (1) SET OF ENTRANCE DOOR WINDOW VINYL
SEMI-TRANSLUCENT VINYL, TO BE APPLIED FIRST-SURFACE

FONT- TELEFON WEB BOLD

V1 3M #7725-20 OPAQUE MATTE WHITE VINYL



ENTRANCE DOOR

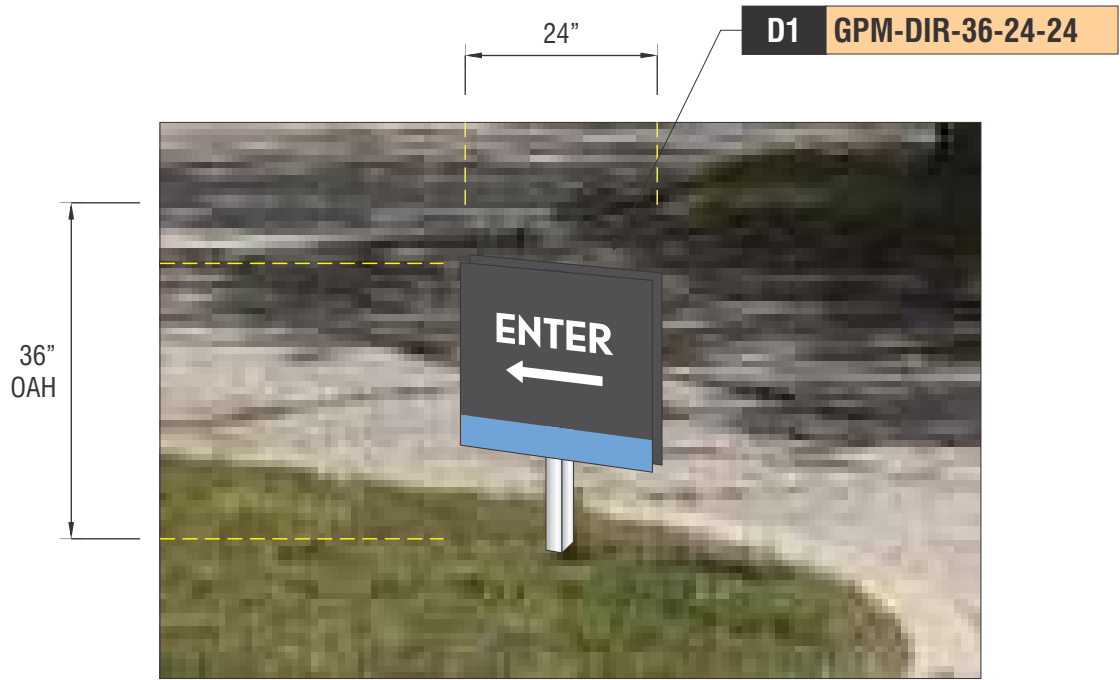
SCALE: 3/4"=1'-0"



EXISTING DOUBLE-SIDED DIRECTIONAL
SCALE: 1/2" = 1'-0"



EXISTING DOUBLE-SIDED DIRECTIONAL
SCALE: 1/2" = 1'-0"



PROPOSED DOUBLE-SIDED 'ENTER' DIRECTIONAL
SCALE: 1/2" = 1'-0"



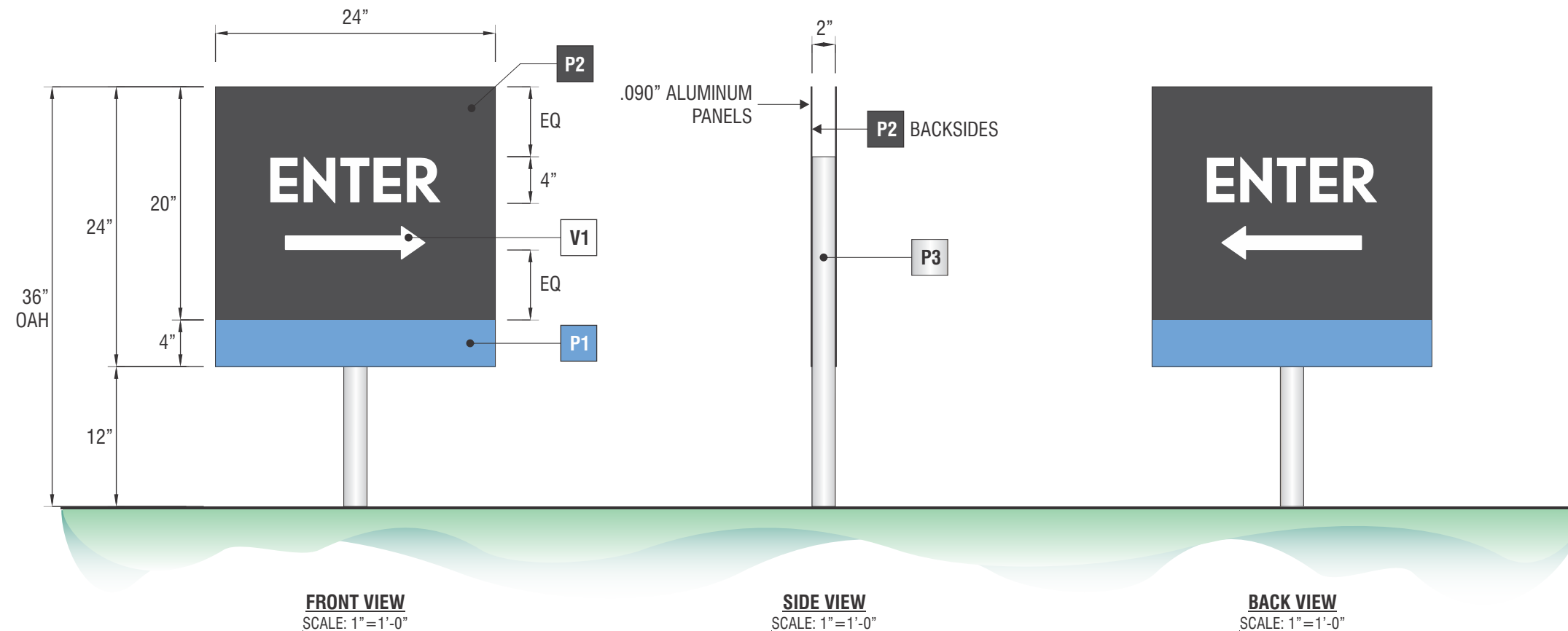
PROPOSED DOUBLE-SIDED 'EXIT' DIRECTIONAL
SCALE: 1/2" = 1'-0"



EXISTING SINGLE-SIDED 'ONE' DIRECTIONALS
SCALE: 1/2"=1'-0"



PROPOSED SINGLE-SIDED 'ONE' DIRECTIONALS
SCALE: 1/2"=1'-0"



D1 SIGNTYPE GPM-DIR-36-24-24

MANUFACTURE AND INSTALL ONE (1) DOUBLE SIDED NON-ILLUMINATED 'ENTER' DIRECTIONAL SIGN

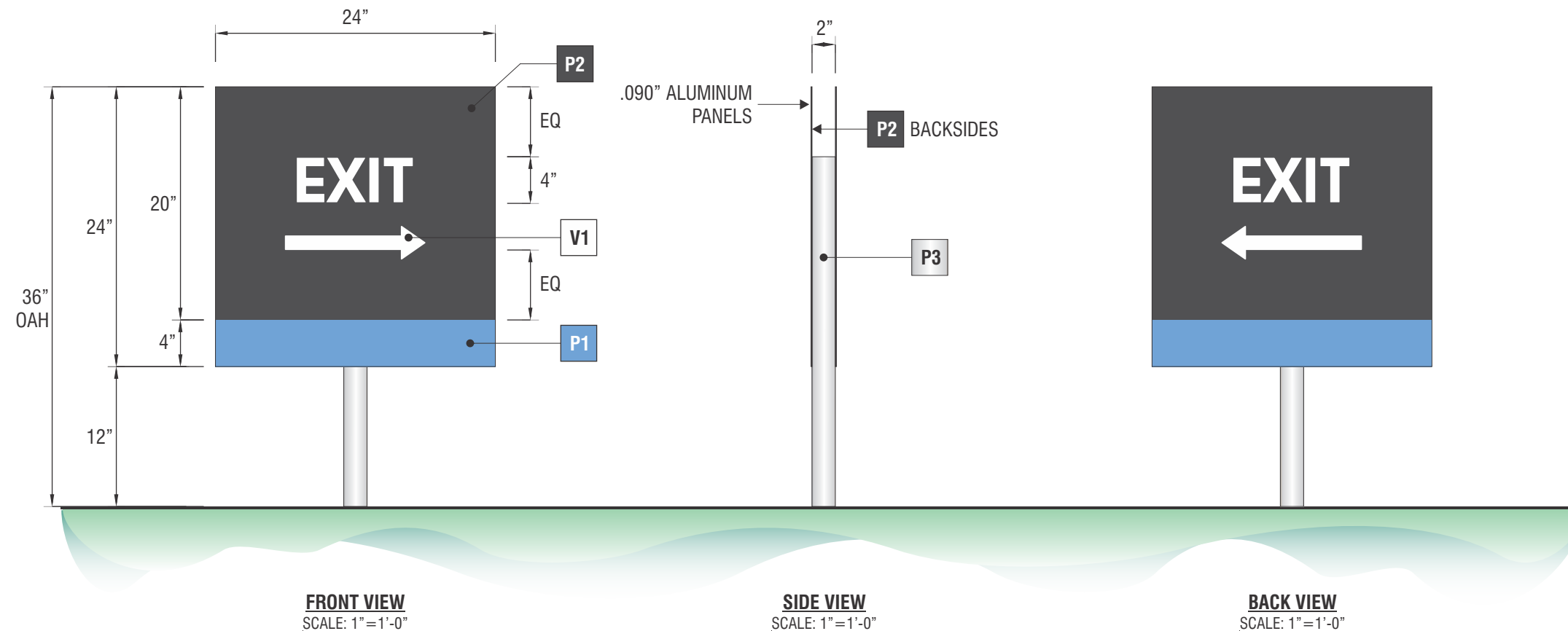
1. PANEL: FABRICATED .090" ALUMINUM PANEL WITH SURFACE APPLIED OPAQUE GRAPHICS. TOP PORTION PAINTED TO MATCH MATTHEWS 'DEEP RIVER' MP07102. BOTTOM PORTION PAINTED TO MATCH PMS 7453C 'BLUE.'
2. FABRICATED INTERNAL STRUCTURE TO PRODUCE SURFACES FREE FROM OIL CANNING, WARPING, DISTORTION OR ANY IRREGULARITIES OR INCONSISTENCIES.
3. ALL WELDS TO BE GROUND SMOOTH PRIOR TO PAINTING.
4. COPY AND ARROW: 3M 7725-10 WHITE OPAQUE VINYL.
5. SECURE PANEL TO POST WITH COUNTERSUNK MECHANICAL FASTENERS, PAINTED TO MATCH ADJACENT SURFACE COLOR. PAINT TO MATCH PMS 7453C BLUE. PREFERENCE IS TO HAVE FASTENERS ON TOP AND BOTTOM SURFACES OF PANEL.
6. ALL SURFACES TO BE FREE OF VISIBLE SEAMS.
7. POST: 2" X 2" ALUMINUM SQUARE TUBE PAINTED MATTHEWS BRUSHED ALUMINUM.

PAINT

- P1** PAINT TO MATCH PMS 7453C 'BLUE' - SATIN FINISH
- P2** PAINT MATTHEWS MP07102 'DEEP RIVER' - SATIN FINISH
- P3** MATTHEWS 'BRUSH ALUMINUM'

VINYL

- V1** 3M 7725-10 WHITE OPAQUE VINYL



D2 SIGNTYPE GPM-DIR-36-24-24

MANUFACTURE AND INSTALL ONE (1) DOUBLE SIDED NON-ILLUMINATED 'EXIT' DIRECTIONAL SIGN

1. PANEL: FABRICATED .090" ALUMINUM PANEL WITH SURFACE APPLIED OPAQUE GRAPHICS. TOP PORTION PAINTED TO MATCH MATTHEWS 'DEEP RIVER' MP07102. BOTTOM PORTION PAINTED TO MATCH PMS 7453C 'BLUE.'
2. FABRICATED INTERNAL STRUCTURE TO PRODUCE SURFACES FREE FROM OIL CANNING, WARPING, DISTORTION OR ANY IRREGULARITIES OR INCONSISTENCIES.
3. ALL WELDS TO BE GROUND SMOOTH PRIOR TO PAINTING.
4. COPY AND ARROW: 3M 7725-10 WHITE OPAQUE VINYL.
5. SECURE PANEL TO POST WITH COUNTERSUNK MECHANICAL FASTENERS, PAINTED TO MATCH ADJACENT SURFACE COLOR. PAINT TO MATCH PMS 7453C BLUE. PREFERENCE IS TO HAVE FASTENERS ON TOP AND BOTTOM SURFACES OF PANEL.
6. ALL SURFACES TO BE FREE OF VISIBLE SEAMS.
7. POST: 2" X 2" ALUMINUM SQUARE TUBE PAINTED MATTHEWS BRUSHED ALUMINUM.

PAINT

- P1** PAINT TO MATCH PMS 7453C 'BLUE' - SATIN FINISH
- P2** PAINT MATTHEWS MP07102 'DEEP RIVER' - SATIN FINISH
- P3** MATTHEWS 'BRUSH ALUMINUM'

VINYL

- V1** 3M 7725-10 WHITE OPAQUE VINYL



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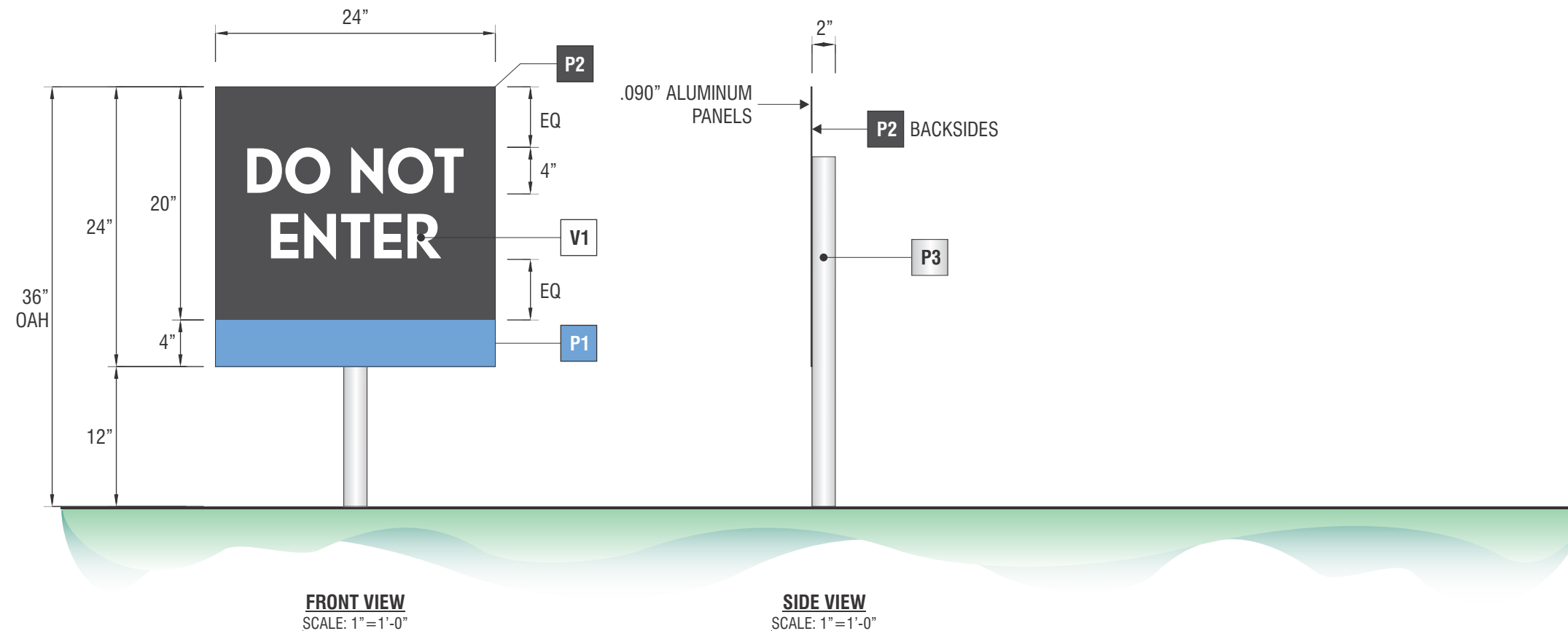
GUIDEPOST MONTESSORI

7508 S. County Line Rd.
Burr Ridge, IL 60527-6955

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Sales Christine Mello
Coordinator Brian Benson
Design gmcclung
Engineering

date 02/25/21
drawing 21-00303 rev 9 11/09/21 - gmc
quote
project GUIDEPOST_7508S_1 11



D3 D4 SIGNTYPE GPM-DIR-36-24-24

MANUFACTURE AND INSTALL TWO (2) SINGLE SIDED NON-ILLUMINATED 'DO NOT ENTER' DIRECTIONAL SIGN

1. PANEL: FABRICATED .090" ALUMINUM PANEL WITH SURFACE APPLIED OPAQUE GRAPHICS. TOP PORTION PAINTED TO MATCH MATTHEWS 'DEEP RIVER' MP07102. BOTTOM PORTION PAINTED TO MATCH PMS 7453C 'BLUE.'
2. FABRICATED INTERNAL STRUCTURE TO PRODUCE SURFACES FREE FROM OIL CANNING, WARPING, DISTORTION OR ANY IRREGULARITIES OR INCONSISTENCIES.
3. ALL WELDS TO BE GROUND SMOOTH PRIOR TO PAINTING.
4. COPY AND ARROW: 3M 7725-10 WHITE OPAQUE VINYL.
5. SECURE PANEL TO POST WITH COUNTERSUNK MECHANICAL FASTENERS, PAINTED TO MATCH ADJACENT SURFACE COLOR. PAINT TO MATCH PMS 7453C BLUE. PREFERENCE IS TO HAVE FASTENERS ON TOP AND BOTTOM SURFACES OF PANEL.
6. ALL SURFACES TO BE FREE OF VISIBLE SEAMS.
7. POST: 2" X 2" ALUMINUM SQUARE TUBE PAINTED MATTHEWS BRUSHED ALUMINUM.

PAINT

- P1** PAINT TO MATCH PMS 7453C 'BLUE' - SATIN FINISH
- P2** PAINT MATTHEWS MP07102 'DEEP RIVER' - SATIN FINISH
- P3** MATTHEWS 'BRUSH ALUMINUM'

VINYL

- V1** 3M 7725-10 WHITE OPAQUE VINYL



SCALE: 3/4" = 1'-0"

NOTE: TO BE INSTALLED ON CONSTRUCTION FENCE.

E SIGNTYPE **GPM-BAN-36X72**

MANUFACTURE AND INSTALL ONE (1) SINGLE SIDED BANNER

WHITE BANNER TO BE DIGITALLY PRINTED.

BANNER TO BE HEMMED AND GROMMETED

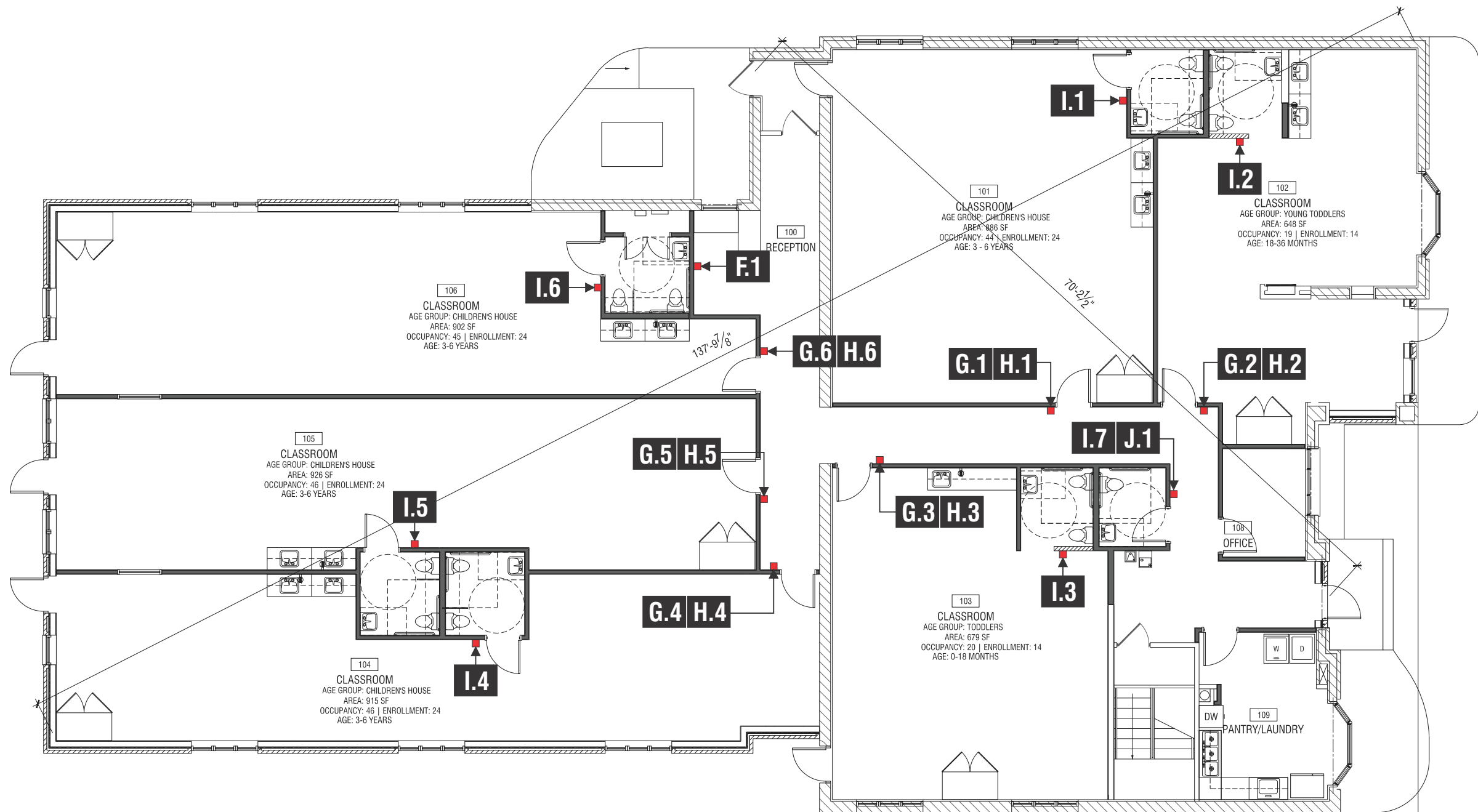
FONT- TELEPHONE WEB BOLD AND TELEPHONE

DP1 DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0)

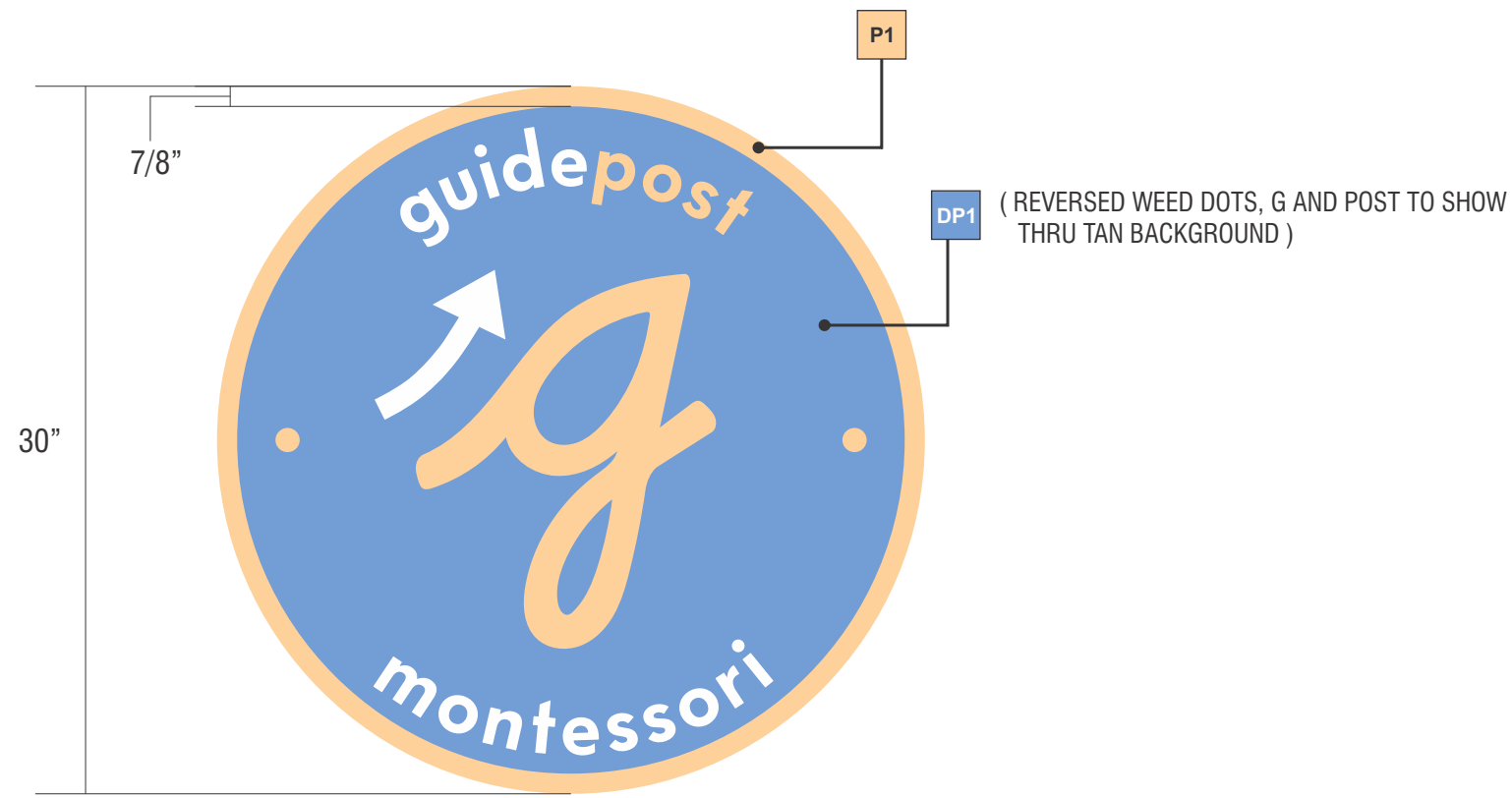
DP3 DIGITAL PRINT TO MATCH (C-0 M-20 Y-43 K-0) SATIN LAMINATE



SCALE: 1/2" = 1'-0"



INTERIOR FLOOR PLAN
SCALE: 3/32"=1'-0"



SCALE: 1 1/2" = 1'-0"

F.1

MANUFACTURE AND INSTALL ONE (1) NON ILLUMINATED RECEPTION SIGN

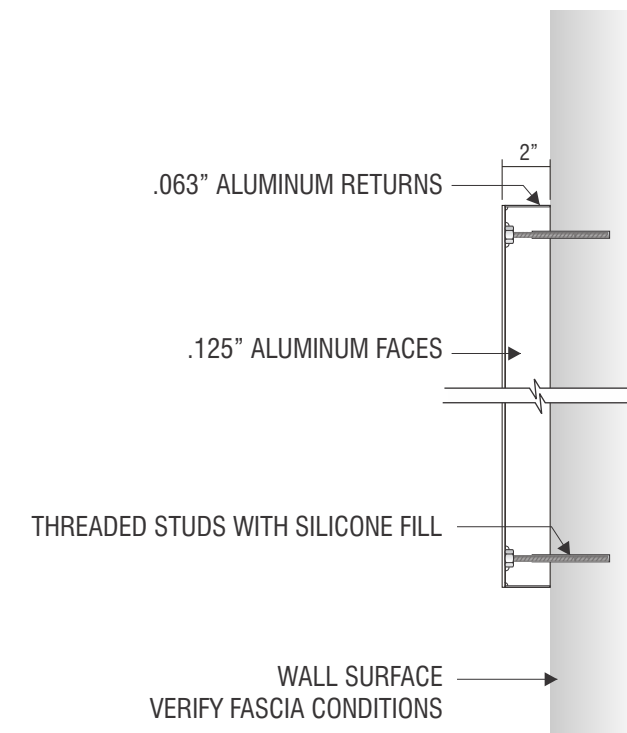
FACE: .125" THICK ALUMINUM

RETURNS: .063" THICK ALUMINUM

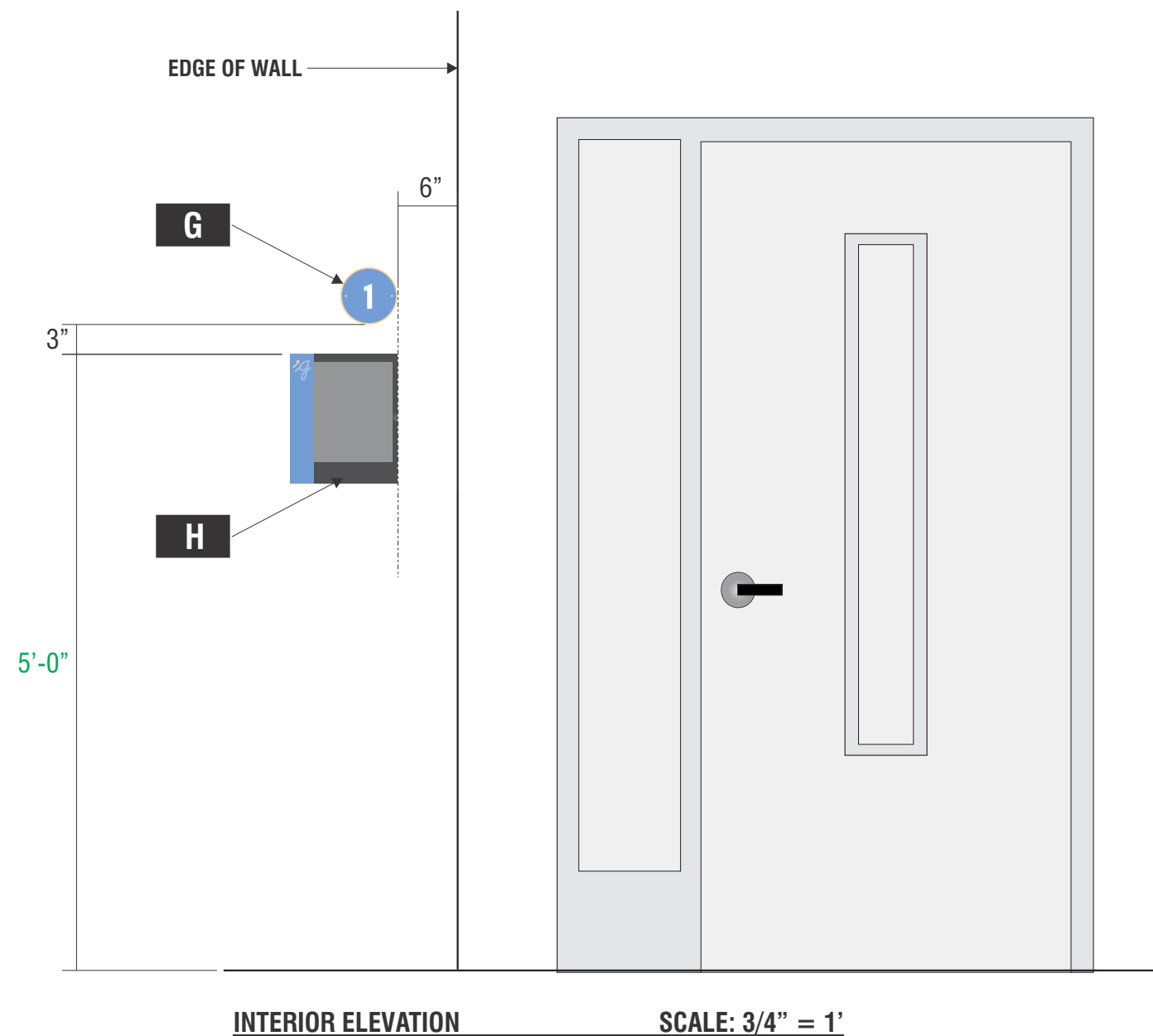
INSTALLATION: THREADED STUDS

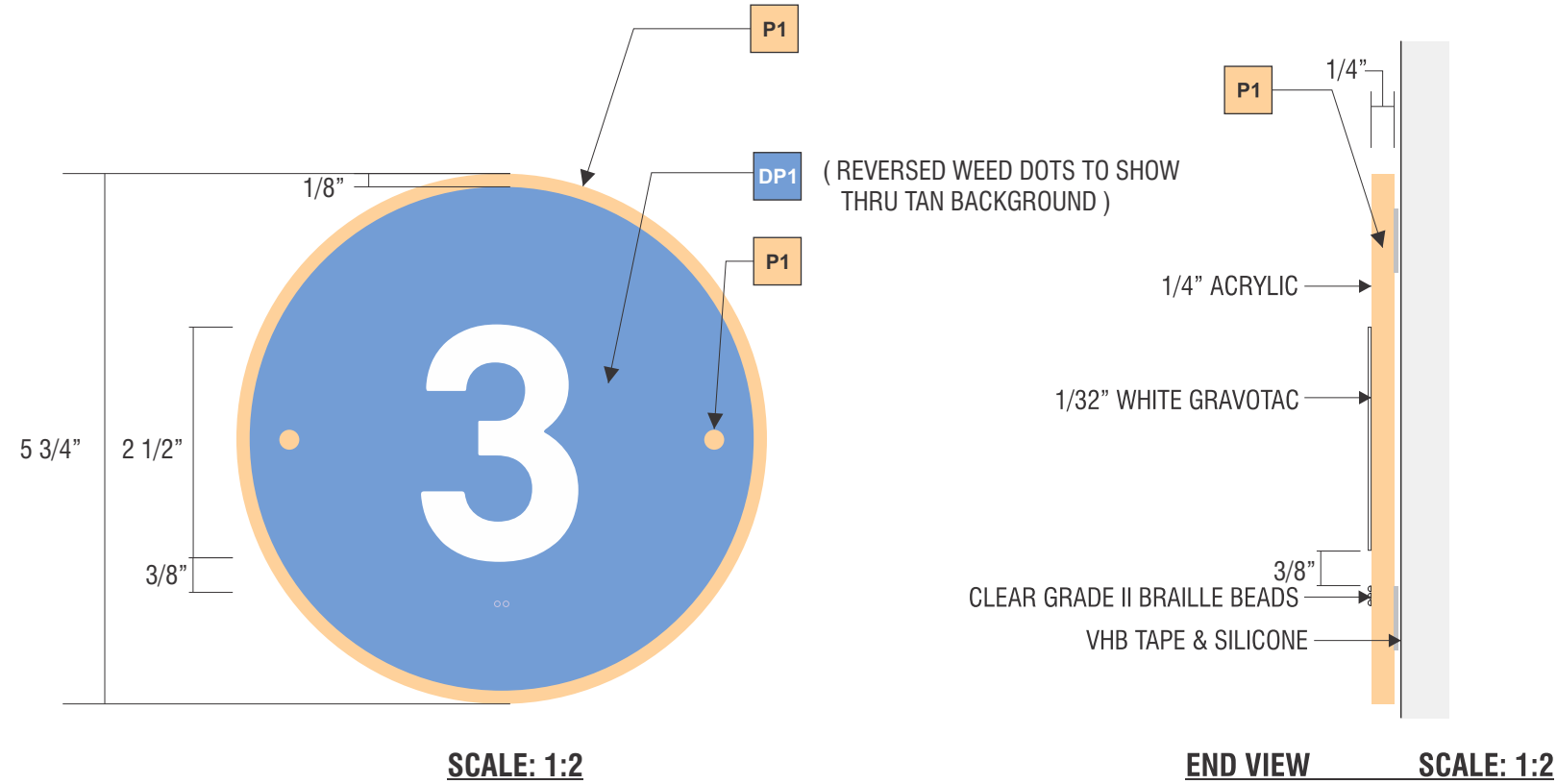
DP1 DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0)

P1 PAINT TO MATCH (C-0 M-20 Y-43 K-0), SATIN FINISH



SECTION DETAIL - SCALE: 1 1/2" = 1'-0"





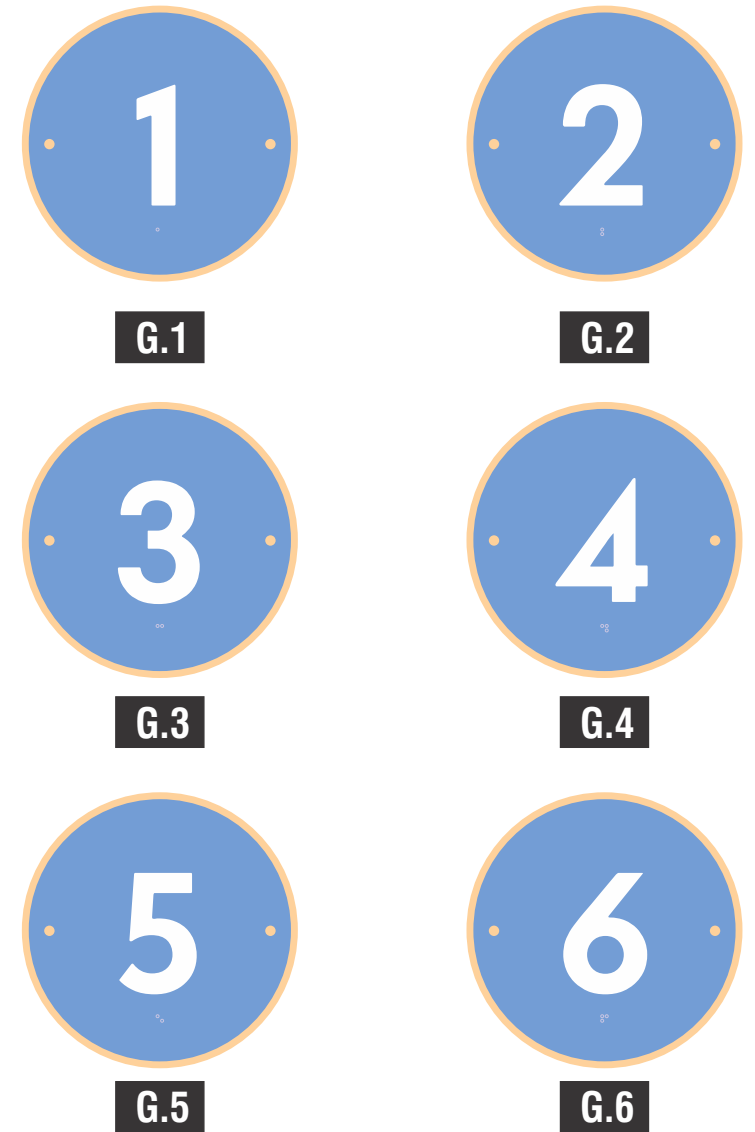
G GPM-ADA-PLQ-5x5

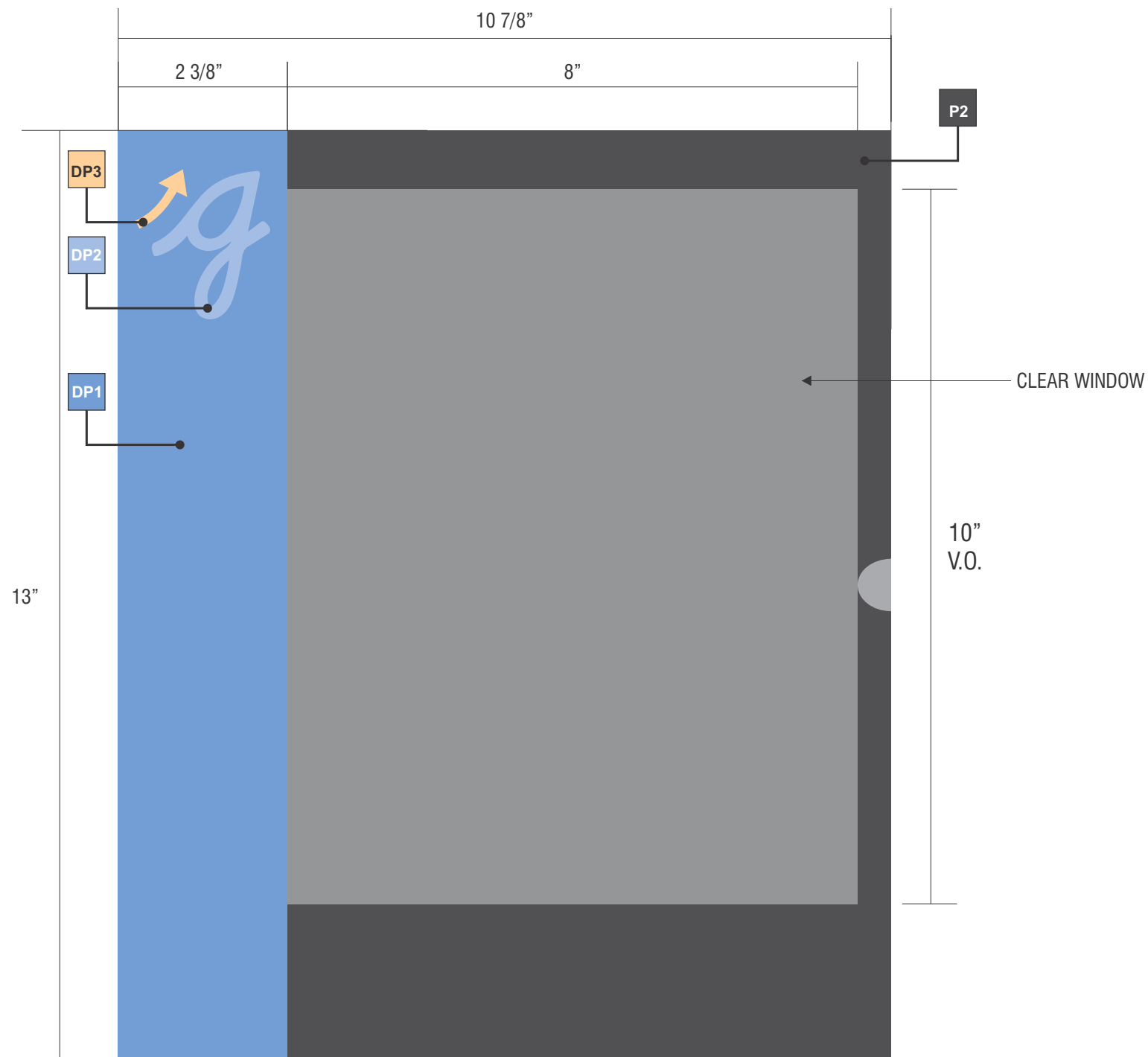
MANUFACTURE AND INSTALL SIX (6) NON ILLUMINATED PLAQUES

DP1 DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0) (REVERSED WEED DOTS TO SHOW THRU TAN BACKGROUND)

P1 PAINT TO MATCH (C-0 M-20 Y-43 K-0), SATIN FINISH

ADA 1/32" WHITE GRAVOTAC





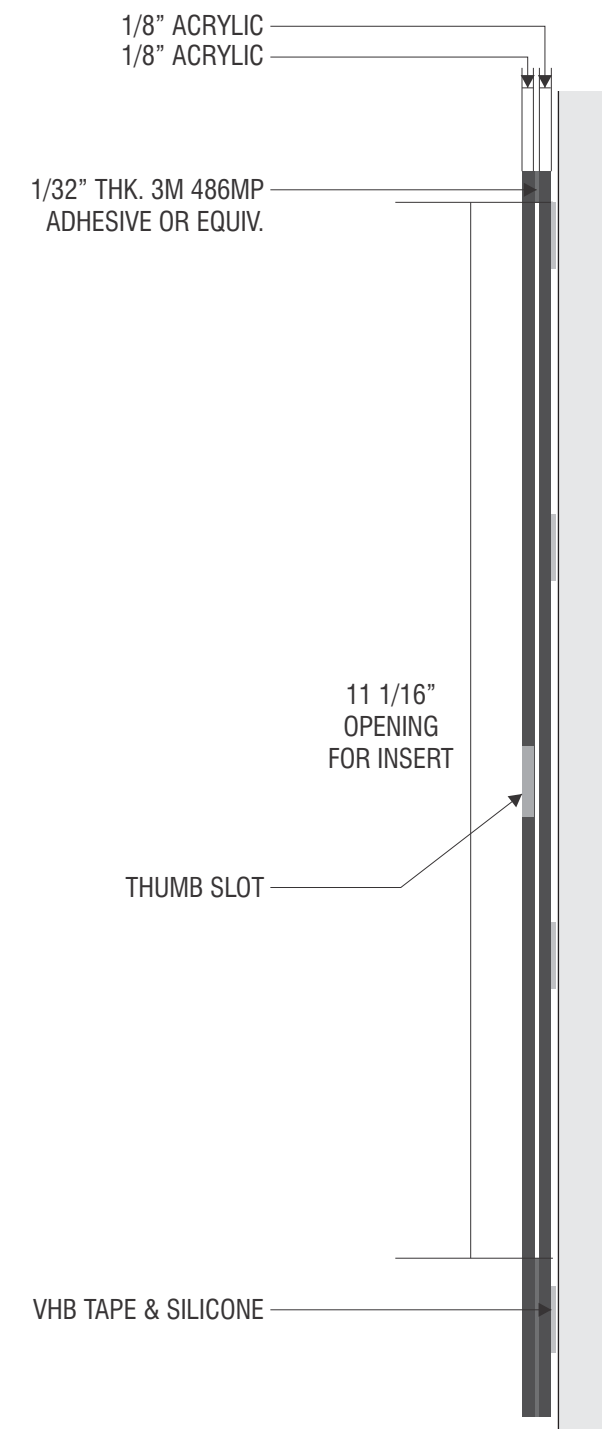
SCALE: 1:2

H.1-H.6

**MANUFACTURE AND INSTALL SIX (6) NON ILLUMINATED PLAQUES
W/ CHANGEABLE INSERT**

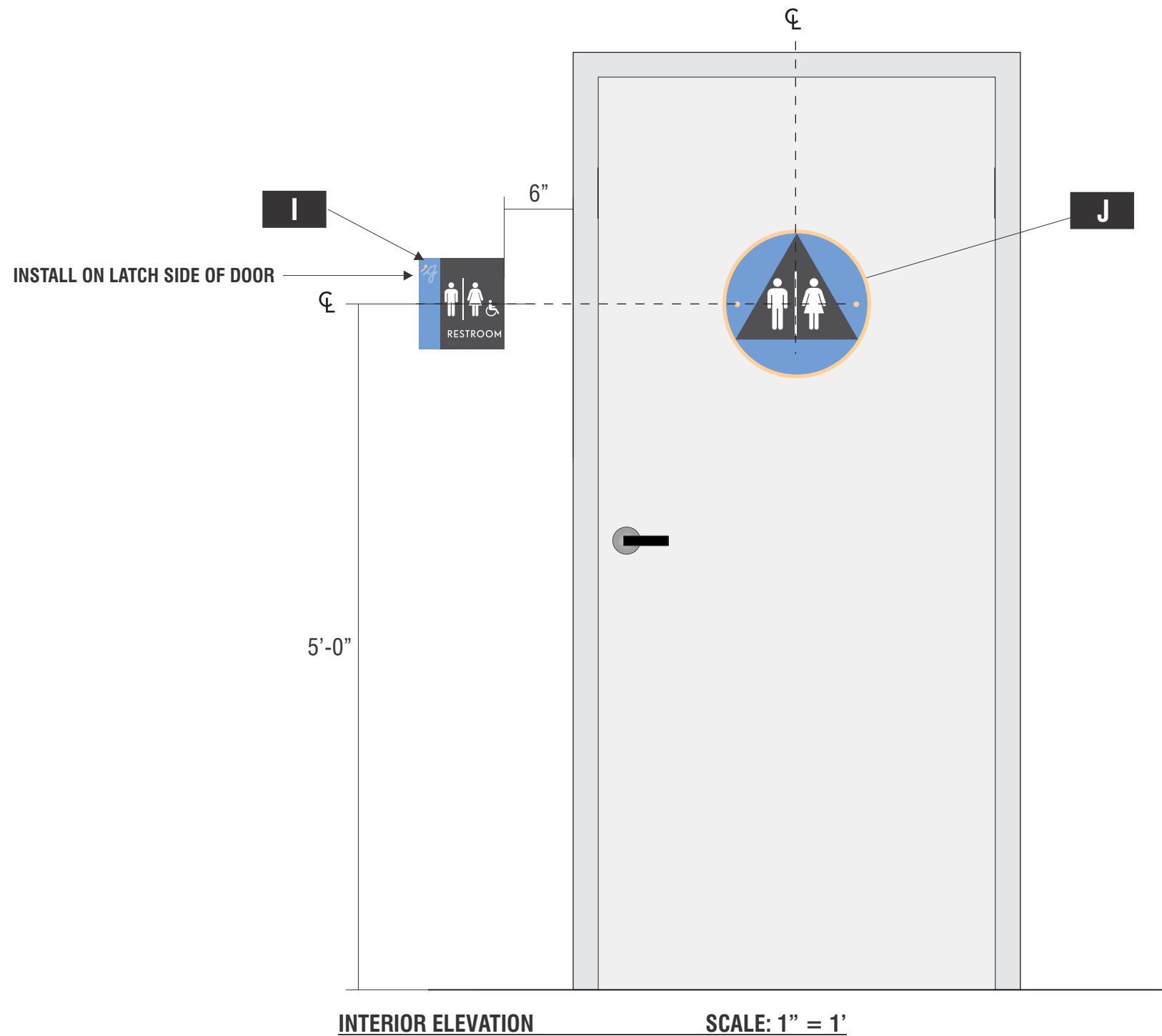
(2) LAYERS 1/8" CLEAR ACRYLIC, MASKED AND PAINTED WITH DIGITALLY PRINTED GRAPHICS APPLIED FIRST SURFACE

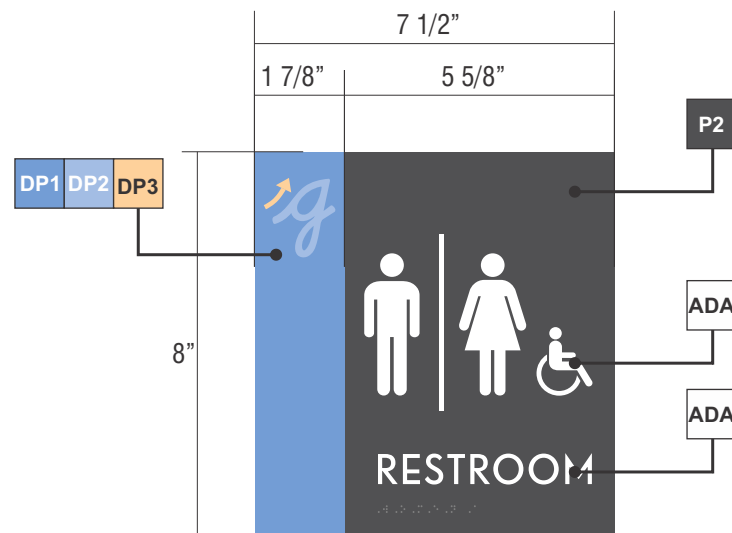
- DP1** DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0)
- DP2** DIGITAL PRINT TO MATCH PMS 2717C BLUE, SATIN LAMINATE (C-32 M-20 Y-0 K-0)
- DP3** DIGITAL PRINT TO MATCH (C-0 M-20 Y-43 K-0) SATIN LAMINATE
- P2** PAINT MATTHEWS MP07102 "DEEP RIVER", SATIN FINISH (C-67 M-61 Y-56 K-40)



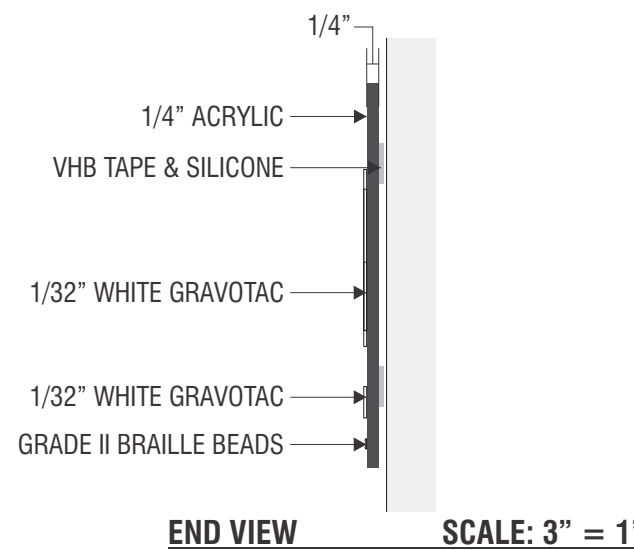
END VIEW

SCALE: 1:2





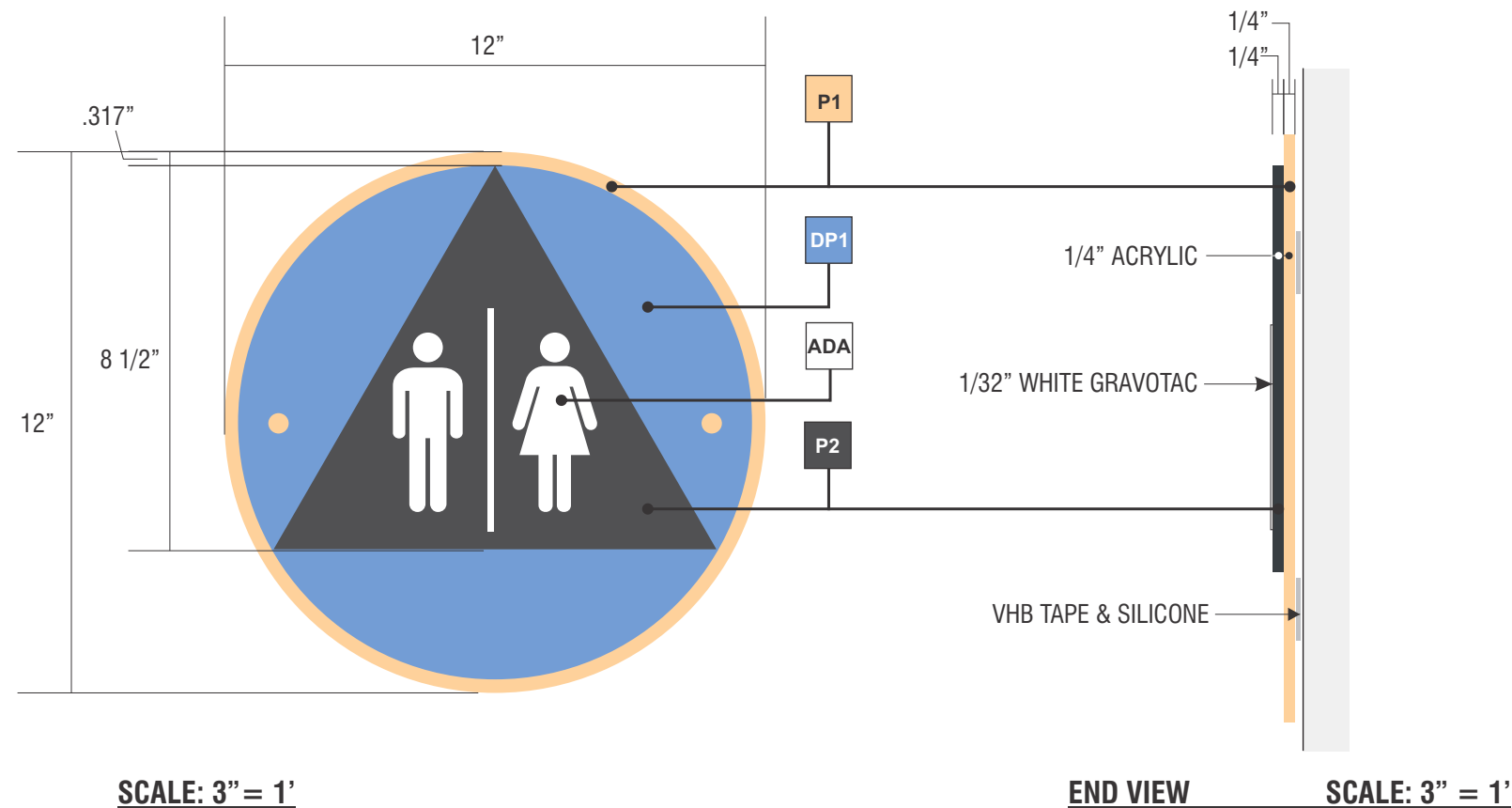
SCALE: 3" = 1'



I.1-I.7

MANUFACTURE AND INSTALL SEVEN (7) ADA PLAQUES

- DP1** DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0)
- DP2** DIGITAL PRINT TO MATCH PMS 2717C BLUE, SATIN LAMINATE (C-32 M-20 Y-0 K-0)
- DP3** DIGITAL PRINT TO MATCH (C-0 M-20 Y-43 K-0) SATIN LAMINATE
- P2** PAINT MATTHEWS MP07102 "DEEP RIVER", SATIN FINISH (C-67 M-61 Y-56 K-40
- ADA** 1/32" WHITE GRAVOTAC



SCALE: 3" = 1'

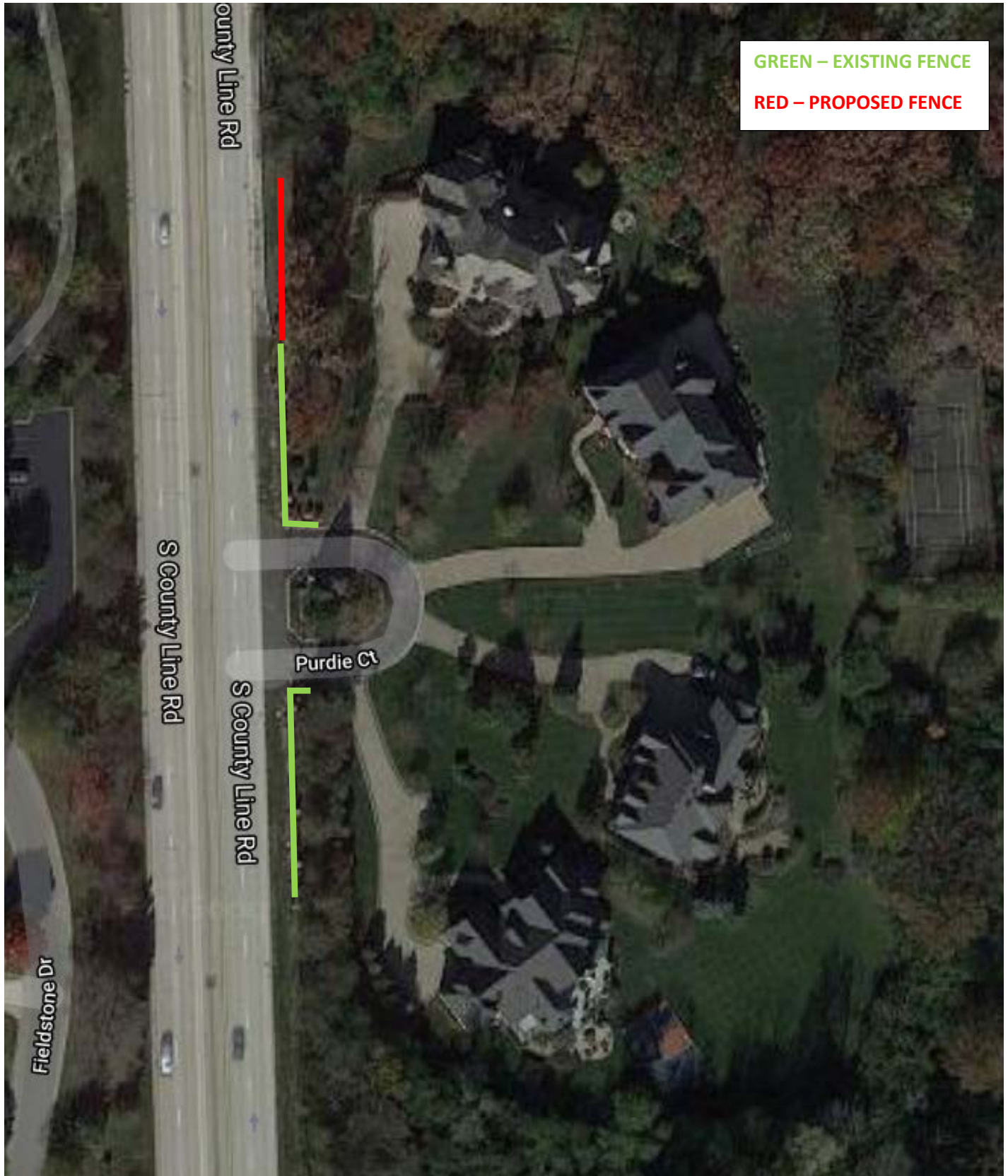
END VIEW

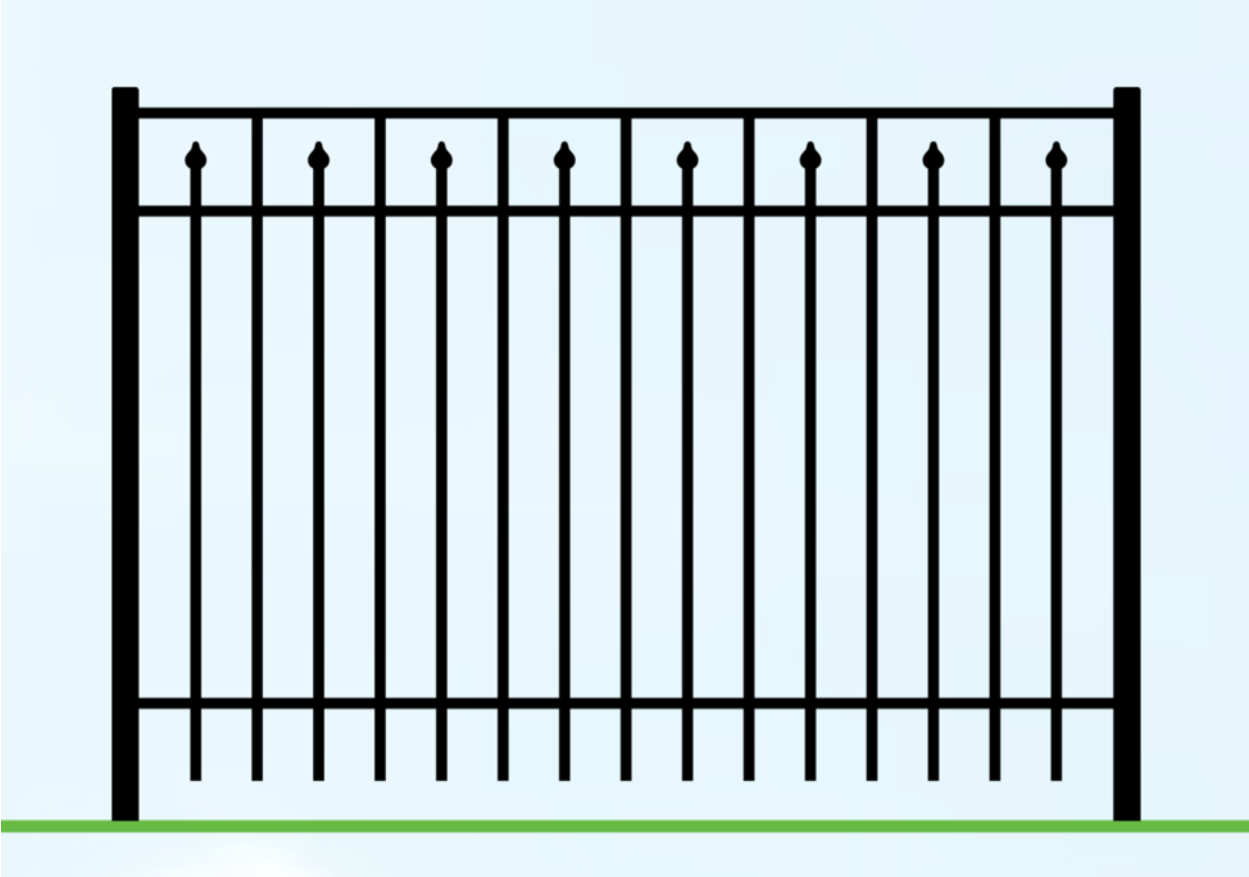
SCALE: 3" = 1'

J.1

MANUFACTURE AND INSTALL ONE (1) NON ILLUMINATED PLAQUE

- DP1** DIGITAL PRINT TO MATCH PMS 7453C BLUE, SATIN LAMINATE (C-53 M-26 Y-0 K-0)
- P1** PAINT TO MATCH (C-0 M-20 Y-43 K-0), SATIN FINISH
- P2** PAINT MATTHEWS MP07102 "DEEP RIVER", SATIN FINISH (C-67 M-61 Y-56 K-40
- ADA** 1/32" WHITE GRAVOTAC







TO: Evan Walter, Village Administrator
FROM: Shirley Benedict, Principal Office Assistant
DATE: November 17, 2021
SUBJECT: **2022 Regular Meeting Dates**

The following is a list of 2022 Regular Meeting dates of the Mayor and Board of Trustees for their approval. All meetings begin at 7:00 p.m.

Monday	January 10
Monday	January 24
Monday	February 14
Monday	February 28
Monday	March 14
Monday	March 28
Monday	April 11
Monday	April 25
Monday	May 9
Monday	May 23
Monday	June 13
Monday	June 27
Monday	July 11
Monday	July 25
Monday	August 8
Monday	August 22
Monday	September 12
Monday	September 26
Monday	October 10
Monday	October 24
Monday	November 14
Monday	November 28
Monday	December 12
Monday	December 26 (Not Scheduled)

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 11/22/2021

PAYMENT DATE: 11/23/2021

FISCAL 21-22

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund		\$ 92,456.63	\$ 92,456.63
23	Hotel/Motel Tax Fund	\$ 2,434.24	15,899.91	18,334.15
33	Equipment Replacement Fund		11,502.02	11,502.02
51	Water Fund		374,040.64	374,040.64
52	Sewer Fund		631.82	631.82
61	Information Technology		7,330.70	7,330.70
	TOTAL ALL FUNDS	\$ 2,434.24	\$ 501,861.72	\$ 504,295.96

PAYROLL

PAY PERIOD ENDING October 30, 2021 & November 13, 2021

	TOTAL
	PAYROLL
Board	\$ 2,450.00
Administration	30,227.81
Finance	3,450.00
Police	217,222.95
Public Works	40,410.95
Water	45,174.27
Sewer	17,010.70
TOTAL	\$ 355,946.68
GRAND TOTAL	\$ 860,242.64

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DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 11/22/2021 - 11/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-16-1600	Postage for Meter	United States Postal Servi	11/03/21	11/03/21	3,000.00
10-0000-22-2203	(12) Engraved Pavers	Impressions in Stone	10/15/21	11727	312.72
Total For Dept 0000 Assets, Liabilities, Fund Ba.					3,312.72
Dept 1010 Boards & Commissions					
10-1010-50-5010	Labor General Legal Services	Clark Baird Smith LLP	10/31/21	14699	2,960.00
10-1010-50-5010	Legal Services - Sterigenics	Schiff Hardin, LLP	11/12/21	2542191	754.00
10-1010-50-5020	Custom Frame for M. Straub Photo	Julie Tejkowski	11/11/21	11/11/21	110.00
10-1010-80-8010	Yard Signs & Custom Poster	Bannerville USA Inc.	11/05/21	31265	165.00
10-1010-80-8010	Employees Pasta Lunch	Julie Tejkowski	11/11/21	11/11/21	42.36
10-1010-80-8025	Psychological Assessment	Personnel Strategies, LLC	11/07/21	11/07/21	1,200.00
Total For Dept 1010 Boards & Commissions					5,231.36
Dept 2010 Administration					
10-2010-40-4042	Innovation Celebration 2021	DuPage Mayors & Managers C	11/09/21	11218A	55.00
10-2010-50-5020	Semi-Annual Elevator Inspections	Elevator Inspection Servic	10/26/21	104043	3,232.00
10-2010-50-5035	Publishing Legal Notice	Chicago Tribune	10/28/21	044201974000	72.62
10-2010-50-5075	Plan Review Permit 21-372	B&F Construction Code Ser	11/08/21	57724	2,489.96
10-2010-50-5075	Design Review & Installation Ins	Dixon Engineering, Inc.	11/08/21	21-8762	1,350.00
Total For Dept 2010 Administration					7,199.58
Dept 4010 Finance					
10-4010-50-5020	Consulting WE 10/24 & 10/31	GovTemps USA, LLC	11/04/21	3843077	8,345.40
Total For Dept 4010 Finance					8,345.40
Dept 4020 Central Services					
10-4020-50-5081	FSA Monthly Fee	Wex Health, Inc.	10/31/21	0001420443	50.00
10-4020-60-6000	SAN 32001 Sharpie markers - twin	Runco Office Supply	11/12/21	846506-1	18.99
10-4020-60-6000	DYM520109 Black label marker tap	Runco Office Supply	11/11/21	846506-0	2.49
10-4020-60-6000	SAN81045 Dry Erase Chisel tip 16	Runco Office Supply	11/11/21	846506-0	16.49
10-4020-60-6000	SAN 86601 Dry Erase Fine tip 8 p	Runco Office Supply	11/11/21	846506-0	6.99
10-4020-60-6000	AVE 8317 Ivory Note Cards w/ Env	Runco Office Supply	11/11/21	846506-0	35.98
10-4020-60-6000	BSN 63108 Legal pads (12 Pk)	Runco Office Supply	11/11/21	846506-0	6.40
10-4020-60-6000	MMM 6605PK 4x6 lined post it not	Runco Office Supply	11/11/21	846506-0	12.99
10-4020-60-6000	RED 33008 Spiral Notebooks	Runco Office Supply	11/11/21	846506-0	15.96
10-4020-60-6000	SAN 38201 Sharpie markers - larg	Runco Office Supply	11/11/21	846506-0	10.99
10-4020-60-6010	MZB Segafredo Enzo capsules	Commercial Coffee Service,	10/28/21	161765	59.80
10-4020-60-6010	MZB Kauai Medium capsules	Commercial Coffee Service,	10/28/21	161765	59.80
10-4020-60-6010	MZB Segafredo Montagna Capsules	Commercial Coffee Service,	10/28/21	161765	59.80
10-4020-60-6010	MZB Upper West Side Dark Roast	Commercial Coffee Service,	10/28/21	161765	59.80
10-4020-60-6010	Imperial Hot Paper Cups 12 oz 60	Commercial Coffee Service,	10/28/21	161765	49.95
Total For Dept 4020 Central Services					466.43
Dept 5010 Police					
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	11/10/21	91145	157.95
10-5010-40-4041	Employment Recruitment	Premier Occupational Healt	11/04/21	107163	350.00
10-5010-40-4042	SLEA Basic Academy - Joseph Mond	College of DuPage	11/05/21	13444	3,735.60
10-5010-50-5020	Comprehensive Reports & Searches	LexisNexis Risk Solutions	10/31/21	126789420211031	262.80
10-5010-50-5025	Postage PD	FedEx	10/27/21	754628403	16.16
10-5010-50-5030	Police Phone Line	First Communications, LLC	11/06/21	122608484	380.28
10-5010-50-5050	(6) Stalker Dual DSR amp	Municipal Electronics Divi	09/28/21	068499	225.00
10-5010-50-5051	Squad 1304 Maintenance	B & E Auto Repair Service	11/10/21	140491	35.60
10-5010-50-5051	Battery	B & E Auto Repair Service	10/30/21	140414	185.00

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
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BOTH JOURNALIZED AND UNJOURNALIZED
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Page: 2/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-50-5051	Tensioner Assy	B & E Auto Repair Service	10/30/21	140414	147.54
10-5010-50-5051	Belt	B & E Auto Repair Service	10/30/21	140414	35.56
10-5010-50-5051	Labor	B & E Auto Repair Service	10/30/21	140414	380.00
10-5010-50-5051	Shop Supplies and Disposal	B & E Auto Repair Service	10/30/21	140414	18.40
10-5010-50-5051	Squad 1304 Maintenance	B & E Auto Repair Service	09/27/21	140154	24.95
10-5010-50-5051	Car Washes Aug21	Fuller's Car Wash	08/31/21	8114	123.98
10-5010-50-5051	Car Washes Sept21	Fuller's Car Wash	08/31/21	8114	124.99
10-5010-50-5051	Car Washes Oct21	Fuller's Car Wash	08/31/21	8114	109.98
10-5010-50-5095	Fecal Exams for (2) Strays	Countryside Veterinary Cer	07/28/21	325691	140.00
10-5010-50-5095	Exam on Pit bull Stray	Countryside Veterinary Cer	07/08/21	322356	250.00
10-5010-60-6010	366Z88 4 mil Nitrile Gloves 100/	Grainger, Inc.	11/05/21	911908374	376.50
10-5010-70-7000	Install Panasonic CF-20 Computer	Federal Signal Corporatio	11/05/21	7890358	735.00
10-5010-70-7000	Shop Fees for Install	Federal Signal Corporatio	11/05/21	7890358	75.00
Total For Dept 5010 Police					7,890.29
Dept 6010 Public Works					
10-6010-40-4032	31" Hip Boots - 41% Gen. Fund	Air One Equipment, Inc.	07/21/21	170829	574.00
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	11/02/21	7111	61.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	09/21/21	6214	61.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	11/09/21	7261	72.14
10-6010-50-5040	Printing	Grasso Graphics, Inc.	11/08/21	31613	185.34
10-6010-50-5050	Wheelloader Tire repair	Tredroc Tire Services LLC	10/12/21	7430053042	1,031.35
10-6010-50-5051	Unit 85/Unit 27: PM, B-Serv., Mi	B & R Repair & Co.	10/26/21	WI082784	868.54
10-6010-50-5051	Unit 86/Unit 29: PM, Starter, Hy	B & R Repair & Co.	10/18/21	WI082616	971.24
10-6010-50-5052	60 gal Can Liners, Paper Towels,	City Wide of Illinois	10/18/21	52034001043 (B)	292.64
10-6010-50-5052	Credit for missed day	City Wide of Illinois	11/02/21	62034000245	(68.71)
10-6010-50-5052	Preventative Maint. VH	Cummins Sales and Service	10/27/21	F2-5834	458.76
10-6010-50-5052	Inspection VH	Cummins Sales and Service	10/27/21	F2-5834	20.00
10-6010-50-5052	Preventative Maint.- PW	Cummins Sales and Service	10/28/21	F2-6029	205.04
10-6010-50-5052	Inspection- VH	Cummins Sales and Service	10/28/21	F2-6030	81.85
10-6010-50-5052	PW Generator Battery Charger/Lig	Cummins Sales and Service	11/03/21	F2-6937	1,052.01
10-6010-50-5052	Repair exterior lights at PD and	Rag's Electric, Inc.	10/14/21	23051	437.64
10-6010-50-5053	Street Sweeping Cycle	LRS Holdings, LLC	09/15/21	PS400590	4,581.63
10-6010-50-5053	Street Sweeping Cycle	LRS Holdings, LLC	10/15/21	PS408130	1,065.96
10-6010-50-5053	Street Sweeping Services FY21-22	LRS Holdings, LLC	10/31/21	PS414873	4,581.63
10-6010-50-5054	Ideal 30-074 Yel74B Wire Nut	Industrial Electric Supply	10/22/21	S100007872.001	13.08
10-6010-50-5055	Maintenance Traffic Signals	COMED	11/02/21	3699071070 Nov21	33.54
10-6010-50-5055	Maintenance of Traffic Signals	Cook County Treasurer	10/03/21	2021-3	1,253.25
10-6010-50-5055	97th & Madison Railroad Horn	Meade Electric Company, Ir	11/15/21	698519	326.78
10-6010-50-5057	Utility and Park Sites	Desiderio Landscaping LLC	11/01/21	10486	580.86
10-6010-50-5057	Roadside Mowing	Desiderio Landscaping LLC	11/01/21	10486	381.00
10-6010-50-5057	Other Service Areas	Desiderio Landscaping LLC	11/01/21	10486	445.77
10-6010-50-5058	Mat rentals - VH & PW	Breens Inc.	11/02/21	7112	26.50
10-6010-50-5058	Mat rentals - PD	Breens Inc.	11/09/21	7262	26.50
10-6010-50-5058	Janitorial Services PD	City Wide of Illinois	10/15/21	42034002518 (B)	200.00
10-6010-50-5058	Janitorial Services PW	City Wide of Illinois	10/21/21	42034001979 (B)	75.00
10-6010-50-5065	Village Street Lighting	Constellation NewEnergy, I	10/28/21	607770846501 Oct21	2,634.36
10-6010-50-5080	Lakewood Aerator	COMED	11/02/21	9258507004 Nov21	107.20
10-6010-50-5080	Windsor Aerator	COMED	11/02/21	9342034001 Nov21	105.00
10-6010-50-5080	Sewer PW	Flagg Creek Water Reclamat	10/26/21	008917-000 Oct21	26.45
10-6010-50-5080	Public Works	NICOR Gas	11/09/21	22944400005 Nov21	567.71
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	11/02/21	7111	4.50

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Page: 3/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	09/21/21	6214	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	11/09/21	7261	4.50
10-6010-50-5085	Stump Grinder Rental	Sunbelt Rentals, Inc.	10/18/21	118929441	2,530.00
10-6010-50-5085	Rental Fee	Sunbelt Rentals, Inc.	10/18/21	118929441	25.30
10-6010-50-5085	Environmental Fee	Sunbelt Rentals, Inc.	10/18/21	118929441	49.33
10-6010-50-5085	Rental Protection Plan	Sunbelt Rentals, Inc.	10/18/21	118929441	379.50
10-6010-50-5095	Fall Brush Pickup	Kramer Tree Specialists, I	10/30/21	105544	25,823.00
10-6010-50-5095	Reimburse for Culvert Replacemen	Pam Styka	11/04/21	11/04/21	518.76
10-6010-60-6010	First Aid VH	AUCA Western First Aid & S	11/05/21	5-006254	49.12
10-6010-60-6010	Cleaning Supplies	City Wide of Illinois	10/20/21	52034001054 (B)	325.57
10-6010-60-6010	Janitorial Supplies Contract FY	City Wide of Illinois	10/21/21	52034001060 (B)	273.17
10-6010-60-6010	Power Probe Butane Torch & Acces	FleetPride, Inc.	11/04/21	85409638	113.51
10-6010-60-6010	(2) Fuses, Class T, 40A Series	Grainger, Inc.	11/11/21	9118058206	71.18
10-6010-60-6010	(4) Fuses, Class T, 60A Series	Grainger, Inc.	11/11/21	9118058180	144.56
10-6010-60-6010	(4) Fuses, Class T, 40A Series	Grainger, Inc.	11/11/21	9118058214	142.36
10-6010-60-6010	Shop Supplies, Paint, Snow plow	Menards - Hodgkins	10/15/21	84617	237.50
10-6010-60-6010	Gravel material bulk	Ozinga Materials, Inc.	10/15/21	138528	314.53
10-6010-60-6010	Freight	Ozinga Materials, Inc.	10/15/21	138528	114.83
10-6010-60-6020	Gasoline PW	SuperFleet MasterCard	10/26/21	FB346 Oct21	562.17
10-6010-60-6042	Soil & Seed for Restoration ROW	Tameling Industries	09/16/21	0159337	537.12
10-6010-60-6042	Topsoil ticket number 11695	Tameling Industries	10/21/21	0160871	185.00
10-6010-60-6042	Topsoil ticket number 33752	Tameling Industries	10/21/21	0160871	148.00
10-6010-60-6042	Turf Pro Black SN/SH 25 lb ticke	Tameling Industries	10/21/21	0160871	150.00
10-6010-60-6042	8' X 101.25' Excelsior Blanket	Tameling Industries	10/21/21	0160871	168.00
10-6010-60-6042	Excelsior Blanket 4X101.25	Tameling Industries	10/21/21	0160871	43.00
10-6010-60-6042	1000 Count Weedmat Pins	Tameling Industries	10/21/21	0160871	48.00
10-6010-60-6042	9-18-9 Pro AM Starter	Tameling Industries	10/21/21	0160871	22.00
10-6010-60-6042	Supplies-Streets	Traffic Control & Protecti	11/11/21	110175	223.40
Total For Dept 6010 Public Works					56,548.83
Dept 6020 Buildings & Grounds					
10-6020-50-5052	HVAC Maintenance	Dynamic Heating & Piping C	08/26/21	SM20006-3	3,462.02
Total For Dept 6020 Buildings & Grounds					3,462.02
Total For Fund 10 General Fund					92,456.63
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Roadside Mowing	Desiderio Landscaping LLC	11/01/21	10486	238.56
23-7030-50-5069	Other Service Areas	Desiderio Landscaping LLC	11/01/21	10486	1,339.15
23-7030-50-5069	Municipal Campus	Desiderio Landscaping LLC	11/01/21	10486	4,019.75
23-7030-50-5069	Medians and Gateways	Desiderio Landscaping LLC	11/01/21	10486	3,041.05
23-7030-50-5069	County Line Rd at I55	Desiderio Landscaping LLC	11/01/21	10486	1,006.62
23-7030-50-5069	Spring and Fall Cleanup	Desiderio Landscaping LLC	11/01/21	10486	609.60
23-7030-50-5069	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	11/01/21	10486	1,329.87
23-7030-50-5069	Utility and Park Sites	Desiderio Landscaping LLC	11/01/21	10486	111.25
23-7030-50-5075	Gateway Sign	COMED	11/01/21	1153168007 Nov21	20.28
23-7030-50-5075	Median Lighting	COMED	11/02/21	1319028022 Nov21	87.29
23-7030-50-5075	Entryway Sign	COMED	11/03/21	2257153023 Nov21	29.88
23-7030-50-5075	Gateway Projects	Menards - Hodgkins	10/15/21	84617	166.61
23-7030-80-8012	Santa & Mrs. Claus	Sparkles Entertainment, Ir	11/15/21	211119BR	500.00
23-7030-80-8012	Facepainters - 2	Sparkles Entertainment, Ir	11/15/21	211119BR	550.00
23-7030-80-8012	Toy Soldier Stiltwalker	Sparkles Entertainment, Ir	11/15/21	211119BR	325.00

11/17/2021 01:24 PM

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

EXP CHECK RUN DATES 11/22/2021 - 11/22/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 4/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8012	Buddy the Elf	Sparkles Entertainment, Ir	11/15/21	211119BR	375.00
23-7030-80-8012	Reindeer Character w/ Handler	Sparkles Entertainment, Ir	11/15/21	211119BR	400.00
23-7030-80-8012	Holiday Musical Performance	Sparkles Entertainment, Ir	11/15/21	211119BR	1,750.00
23-7030-80-8012	Heated Tents w/ Side Covers & li	Abbott Party Rental	11/19/21	38431-4	2,434.24
Total For Dept 7030 Special Revenue Hotel/Motel					18,334.15
Total For Fund 23 Hotel/Motel Tax Fund					18,334.15
Fund 33 Equipment Replacement Fund					
Dept 8030 Equipment Replacement					
33-8030-50-5071	Lease Maintenance	Enterprise FM Trust	11/01/21	FBN4329328	177.17
33-8030-50-5071	Lease Maintenance	Enterprise FM Trust	11/01/21	FBN4337862	43.77
33-8030-80-8065	Lease Principal	Enterprise FM Trust	11/01/21	FBN4329328	4,913.91
33-8030-80-8065	Lease Principal	Enterprise FM Trust	11/01/21	FBN4337862	4,991.87
33-8030-80-8075	Lease Interest	Enterprise FM Trust	11/01/21	FBN4329328	674.29
33-8030-80-8075	Lease Interest	Enterprise FM Trust	11/01/21	FBN4337862	701.01
Total For Dept 8030 Equipment Replacement					11,502.02
Total For Fund 33 Equipment Replacement Fund					11,502.02
Fund 51 Water Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
51-0000-22-2200	Hydrant Water Refund	Atlas Industries, Inc.	11/11/21	11/11/21	686.34
51-0000-22-2200	Water Hydrant Refund Road Progr	Brothers Asphalt Paving, I	11/11/21	11/11/21	900.00
Total For Dept 0000 Assets, Liabilities, Fund Ba.					1,586.34
Dept 6030 Water Operations					
51-6030-40-4032	Shipping Charge	Air One Equipment, Inc.	07/21/21	170829	60.00
51-6030-40-4032	31" Hip Boots - 45% Water Fund	Air One Equipment, Inc.	07/21/21	170829	630.00
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	11/02/21	7111	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	09/21/21	6214	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	11/09/21	7261	61.18
51-6030-50-5020	(12) Coliform Samples	Envirotest Perry Laborato	11/05/21	21-135489	120.00
51-6030-50-5051	Decals for Water Supervisor F150	Leonard M. Bulat	11/04/21	21-243	395.00
51-6030-50-5052	Other Service Areas	Desiderio Landscaping LLC	11/01/21	10486	99.10
51-6030-50-5052	Roadside Mowing	Desiderio Landscaping LLC	11/01/21	10486	83.82
51-6030-50-5052	Utility and Park Sites	Desiderio Landscaping LLC	11/01/21	10486	271.41
51-6030-50-5071	Lease Maintenance	Enterprise FM Trust	11/01/21	FBN4329328	55.34
51-6030-50-5080	2M Tank	COMED	11/02/21	9256332027 Nov21	135.72
51-6030-50-5080	Well #5	COMED	11/02/21	4497129114 Nov21	24.67
51-6030-50-5080	Well #1	COMED	11/03/21	0793668005 Nov21	127.73
51-6030-50-5080	Bedford Park Sump Pump	COMED	11/04/21	9179647001 Nov21	41.77
51-6030-50-5080	Pump Center	Dynegy Energy Services, LI	11/05/21	310428721111	4,423.42
51-6030-50-5080	Pump Center	NICOR Gas	11/09/21	47915700000 Nov21	101.69
51-6030-50-5095	Utility Billing Postage 11.12.21	Third Millennium Assoc. Ir	11/15/21	26961	1,176.27
51-6030-60-6010	Mop, Bucket, Floor Squeegee, Cle	Menards - Hodgkins	10/25/21	85248	95.24
51-6030-60-6010	Freight	Ozinga Materials, Inc.	10/15/21	138528	114.83
51-6030-60-6010	Gravel material bulk	Ozinga Materials, Inc.	10/15/21	138528	314.53
51-6030-60-6070	Water Purchases Oct21	Village of Bedford Park	11/04/21	0020060000 Oct21	362,859.30
51-6030-80-8065	Lease Principal	Enterprise FM Trust	11/01/21	FBN4329328	933.82
51-6030-80-8075	Lease Interest	Enterprise FM Trust	11/01/21	FBN4329328	185.18
Total For Dept 6030 Water Operations					372,454.30

11/17/2021 01:24 PM
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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 11/22/2021 - 11/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Total For Fund 51 Water Fund					374,040.64
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	31" Hip Boots - 14% Water Fund	Air One Equipment, Inc.	07/21/21	170829	196.00
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	11/02/21	7111	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	09/21/21	6214	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	11/09/21	7261	24.63
52-6040-50-5080	Chasemoor Lift Station	COMED	11/02/21	0356595009 Nov21	119.27
52-6040-50-5080	Arrowhead Lift Station	COMED	11/03/21	7076690006 Nov21	198.42
52-6040-50-5080	Highland Fields Lift Station	COMED	11/03/21	0099002061 Nov21	44.24
Total For Dept 6040 Sewer Operations					631.82
Total For Fund 52 Sewer Fund					631.82
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT Support FY22	Orbis Solutions	11/11/21	5572226	1,350.00
61-4040-50-5020	IT Support FY22	Orbis Solutions	11/01/21	5572191	150.00
61-4040-50-5020	Amazon Cloud Storage Backup	Orbis Solutions	11/01/21	5572198	120.00
61-4040-50-5061	Monthly GIS Services Oct21	Cloudpoint Geospatial	10/31/21	2975	1,950.00
61-4040-50-5061	Pump Center	Comcast	10/21/21	8771201140533898 Oct	396.70
61-4040-50-5061	Annual Adjudication Monthly Fee	Municipal Systems, Inc.	10/31/21	2021-10-09	1,250.00
61-4040-50-5061	MS 365 BusStandard Add on Co-Ter	National Tek Services, Inc	11/05/21	6901	650.00
61-4040-50-5061	Cylance Antivirus Cyber Security	Orbis Solutions	11/01/21	5572198	690.00
61-4040-60-6010	Printer Toner Cartridges	Next Day Toner Supplies,	11/09/21	5220062	556.00
61-4040-60-6010	Printer Toner Cartridges	Next Day Toner Supplies,	11/10/21	5220220	218.00
Total For Dept 4040 Information Technology					7,330.70
Total For Fund 61 Information Technology Fund					7,330.70

11/17/2021 01:24 PM
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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 11/22/2021 - 11/22/2021
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Fund Totals:					
Fund 10 General Fund					92,456.63
Fund 23 Hotel/Motel Tax Fund					18,334.15
Fund 33 Equipment Replacement Fu					11,502.02
Fund 51 Water Fund					374,040.64
Fund 52 Sewer Fund					631.82
Fund 61 Information Technology F					7,330.70
Total For All Funds:					<hr/> 504,295.96