



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**April 13, 2020
7:00 P.M.**

Note Regarding Public Comments: Due to the current state of emergency and consistent with the Governor's Executive Order #2020-07, participation at this meeting will only be available remotely. [Here is a link](#) to watch and listen to the meeting live beginning at 7 PM on Monday, April 13, 2020.

Public comments will be taken in advance of the meeting via email at **BRMeetings@burr-ridge.gov**. Public comments may also be made at the applicable time during the meeting by calling **(224) 441-6894** and entering the conference identification number **(437 145 947#)**.

Prior to voting on each agenda item, email comments for that agenda item will be read into the record, and the Mayor will pause to receive telephone call comments. The same procedure will be followed for any person seeking to address the Board on any other item of concern under Section 9 Public Comments. Each speaker addressing the Board of Trustees is asked to first identify themselves and to limit comments to five minutes.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Special Board Meeting of March 30, 2020
- B. * Approval of Budget Workshop of March 13, 2020

6. ORDINANCES

- A. * Approval of an Ordinance Authorizing the Sale by Online Auction of Personal Property Owned by the Village of Burr Ridge (Public Works Equipment)

7. RESOLUTIONS

- A. Consideration of A Resolution Censuring Trustee Zachary Mottl for the Second Time
- B. * Approval of Staff Recommendation to Table Indefinitely a Resolution Granting an Extension for Completion of Subdivision Improvements for Lakeside Pointe of Burr Ridge Subdivision

8. CONSIDERATIONS

- A. Update Regarding Budget Revisions for Draft Fiscal Year 2020-21 Budget
- B. Consideration of Tourism Recovery Program
- C. * Approval of Recommendation to Renew the Contract for Village-Wide Landscape Maintenance to Desiderio Landscaping LLC, of Grant Park, Illinois, in the Amount of \$105,230
- D. * Approval of Recommendation to Renew the Contract for Mosquito Abatement to Clarke Environmental Mosquito Management, Inc., in the Amount of \$45,400
- E. * Approval of Recommendation to Renew the Contract for Street Sweeping Services to Lakeshore Recycling Systems of West Chicago, Illinois, in the amount of \$26,736
- F. * Approval of Recommendation to Award the Contract for Transmission Line Tree Trimming to Commonwealth Edison in the amount of \$62,505.33
- G. * Approval of Recommendation to Award the Contract for Cleaning North and South Water Towers to Midwest Mobile Washers, of Morrison, Illinois, in the Amount of \$12,600
- H. * Approval of Vendor List Dated April 13, 2020, in the Amount of \$429,889.88 for all Funds, plus \$192,206.86 for Payroll for the Period Ending March 21, 2020, for a Grand Total of \$622,096.74, Which Includes Special Expenditures of \$78,927.75 to Kivvit for December 2019 through March 2020 Consulting Services

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT



TO: Mayor and Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of April 13, 2020
DATE: April 9, 2020

3. PRESENTATIONS AND PUBLIC HEARINGS

6. ORDINANCES

A. Sale by Online Auction of Property Owned by the Village

The Village of Burr Ridge has customarily disposed of surplus equipment by auction to minimize efforts marketing the sale of items while maximizing revenue in the salvage value of items. The Department of Public Works has surplus equipment that could not be reasonably valued as a trade-in with the purchase of replacement equipment, or which was made obsolete when transitioning to more cost-effective contractual services. Therefore, the Department proposes to sell the equipment using GovDeals.com, an on-line auction service exclusively for offerings by government agencies. This site has been used successfully by our Finance Department as well as several local municipalities. Sales through this on-line auction incur no cost to the Village, since the buyer pays the fees as part of a purchase.

The following are recommended for sale on the on-line auction:

<u>I.D./SERIAL NUMBER</u>	<u>YEAR/MAKE/MODEL</u>	<u>MIN. VALUE</u>
SN: JJG0197115	1996 Case 580 Super L Combination backhoe and accessories	\$5,500
1FVAB3BV31HH73824	2001 Johnston 605 Dual Gutter Street Sweeper and Vacuum Unit	\$4,500

The revenues from this sale should exceed the minimum value stated above, and would be realized in FY 2020-21.

It is our recommendation: That the ordinance permitting the sale of surplus equipment be approved.

7. RESOLUTIONS

A. Second Censure of Trustee Mottl

As directed by Mayor Grasso, attached is a Resolution Censuring Trustee Zachary Mottl for the second time. The Board of Trustees approved the prior Censure Resolution on November 25, 2019.

B. Lakeside Pointe Resolution

At the March 9, 2020 meeting, the Board considered a Resolution granting a 9-month extension to complete the subdivision improvements for the Lakeside Pointe Subdivision. That Resolution was tabled pending resolution of two code violations on the property and notification to the developer of the offsite sidewalk and pathway that need to be completed. At this time, one of the two code violations has been resolved but another, an entryway fence that does not comply with the approved plans, has not been resolved. The developer has been given written notice regarding completion of the sidewalk and pathway.

It is our recommendation: That the Board table the Resolution indefinitely pending resolution of the code violation.

8. CONSIDERATIONS

A. Revised Budget for Fiscal Year 2020-21

Over the past several weeks when the COVID-19 pandemic took center stage, the Finance Department Staff has worked diligently at the difficult task of quantifying the financial impact that the pandemic will have on the Village's budget. Since the budget workshop on March 13, staff has used the knowledge and guidance gained from consultation and seminars with many valuable Village advisors and membership organizations. Those advisors and organizations include: local businesses, accounting firms, investment advisors, Illinois Government Finance Officers Association, Illinois Municipal League, Illinois Department of Revenue, Illinois State Comptroller, Du Page Mayors and Managers Conference, and our neighboring Finance Directors and Administrators.

Finance is using its revenue models to project a new revenue budget for all funds by evaluating each specific revenue source and the impact the pandemic is anticipated to have on each source. There is no recent similar financial stress to use as a baseline in extrapolating the financial impact on the Village, however, staff has reviewed historical trend data looking back to the impact that the events of Y2K and 9/11 affected revenues as well as the Great Recession to gain perspective.

Concurrent with the evaluation of revenues, the Finance Department and the Village Administrator are working with each Department in a thorough review of expenditures to ensure a balanced budget.

On Monday, April 13th, staff anticipates providing the Mayor and Trustees a report that summarizes, for each major fund, the financial impact of the COVID-19 pandemic and outlining steps to be taken to provide a balanced budget for Fiscal Year 2020-21. The Trustees will be given a revised Fiscal Year 2020-21 Budget document no later than Friday, April 17 in anticipation of a public hearing for approval of the revised budget at the Monday, April 27

board meeting. Staff will also outline a process for review of the revised budget document between April 13 and 27 as well as a recommendation for monitoring the budget as we proceed into the new fiscal year.

B. Tourism Recovery Program

As part of the Village's efforts to mitigate the effects of the pandemic, staff in conjunction with Mayor Grasso and Trustee Guy Franzese has outlined an economic development strategy designed to assist eligible Village hotels, restaurants, and retail businesses until the economy can re-open and begin to recover from the economic damage caused by COVID-19. Assistant Village Administrator Evan Walter and Management Analyst Andrez Beltran have maintained regular contact with many of the Village's businesses and Mayor Grasso has been in contact with our two major retail landlords since this emergency commenced. All have identified this program as a major need within the Village's business community and have expressed their appreciation for these efforts.

Titled the "Tourism Recovery Program" (henceforth: "Program"), the proposed program functions by providing one-time grants to eligible hotels (\$15,000) and restaurant/retail businesses (\$7,500) to provide working capital for rent, payroll, or other core payables. The eligibility for this program is as follows:

- *Must be a sales tax-generating store located in downtown Burr Ridge or a hotel, restaurant, or bar located anywhere in Burr Ridge*
- *Must have <\$10 million (hotels) or <\$3 million (restaurant, bar, or store) in total gross location revenue in CY 2019*
- *Hotels must have a demonstrated occupancy rate of less than 30% from March 15 – April 15, 2020*
- *Must have not voluntarily ceased all operations at any point after March 15, 2020*
 - *Any business that was shut down due to its classification as "non-essential" by the Governor's Executive Order 07-2020 is eligible.*
- *One grant is available per business unit i.e. a hotel could not claim a payment for both its hotel and restaurant operations*

Additional requirements for restaurants and bars:

- *Must not be part of a chain or franchise, corporate or independently owned, of no more than four (4) locations or entities within a single holding or commonly-held individual holdings*
- *Must be in good financial and legal standing with the Village as of March 15, 2020*

In total, twenty businesses (four hotels, nine restaurants, and 11 other businesses) are eligible for participation in the program based on the aforementioned requirements. A complete list of eligible businesses is available within the Board packet.

As proposed, the Program would cost **\$210,000** and be paid entirely out of revenues and fund balance of the Hotel/Motel Fund in fiscal year 2019/20. This Program is partially funded by re-allocating unexpended Village marketing dollars that Mayor Grasso directed staff to freeze at the outset of the COVID-19 pandemic. Because this program includes eligible hotels, the full amount may be paid out of the Hotel/Motel Fund without affecting the Village's ability to use 25% of said resources to fund capital needs as is permitted by the State. All businesses eligible to receive a Program grant have already been verified by either property owners, corporate entities, or Village staff as eligible and will be mailed a check during the week of April 20 if the Program is approved.

It is our recommendation: that the Board direct staff to implement the Tourism Recovery Program.

C. Renew Contract for Village-Wide Landscape Maintenance

In 2016, the Village aggregated its landscaping maintenance that was previously serviced by various contractors and the Department of Public Works into one contract. Annual savings of over \$40,000 were gained at that time by consolidating contracts, eliminating Village equipment purchases, eliminating seasonal labor positions, eliminating overtime expenses, and allocating Village crews to other critical duties such as tree trimming, tree removal, brush cut-backs, service requests, and parkway tree planting.

The Village Board approved a contract with Desiderio Landscaping LLC, of Grant Park, IL, for the 2016 Village-wide Landscaping Maintenance Contract. The contract terms provide the option for four (4) annual renewals and fixed adjustments to unit price increases. The Village Board renewed this contract with Desiderio Landscaping LLC in 2017, 2018, and 2019, and the contractor has performed satisfactorily each year with the Village receiving many compliments from residents, businesses, and neighboring communities regarding their work.

Desiderio Landscaping LLC. has agreed to a renewal term with no price adjustments for the 2020 Village-wide Landscaping Maintenance Contract. The 2020 contract total amount would be \$105,230, which amount is still below the bids received in 2016 from other contractors for this work.

Please note that this contract is primarily for maintenance of the gateways and interchange in the vicinity of the hotels, it is paid for primarily from the Hotel/Motel tax fund. Therefore, the contract has little impact on the General Fund.

It is our recommendation: That a contract be awarded for the 2020 Village-wide Landscaping Maintenance Contract to Desiderio Landscaping LLC, of Grant Park, Illinois, in the amount of \$105,230.00.

D. Renew Contract for Mosquito Abatement

Mosquito abatement in the Cook County portion of the Village is provided by the Des Plaines Valley Mosquito Abatement District which is a taxing authority paid through Cook County property taxes. These services in the DuPage County area of the Village are provided by a Village contractor, which includes surveillance and monitoring, larval control, treatment of storm sewer catch basins and ponds, along with adulticide parkway spraying to reduce nuisance levels and species carrying the West Nile virus. The World Health Organization states that to date, there has been no information nor evidence to suggest that the new coronavirus could be transmitted by mosquitoes.

Mosquito abatement contractual services in the DuPage County portion of the Village have been provided by Clarke Environmental Mosquito Management, Inc. since 2006, which firm has similar contracts and longevity in neighboring municipalities. Burr Ridge residents have been pleased with the responsiveness, customer service, quality control, and contract understanding of this firm. Therefore, in 2019, Village staff negotiated for increased services at reduced rates in a contract that also included two (2) annual renewal options.

Clarke Environmental Mosquito Management, Inc. has agreed to a renewal term with no price adjustments for the 2020 contract season. The 2020 contract total amount would be \$45,400.00.

It is our recommendation: That the Village renew the contract for mosquito abatement with Clarke Environmental Mosquito Management, Inc., at a cost of \$45,400 per year.

E. Renew Contract for Street Sweeping Services

Street sweeping on Village streets removes accumulated debris including stones, grass clippings, dirt, and trash, which is not only aesthetic, but also benefits the environment by reducing the debris and pollutants that enter our storm sewer system and waterways. In 2018, the Village contracted for street sweeping services in lieu of replacing an 18-year-old street sweeper in the Public Works Department. The replacement cost for this equipment was more than \$20,000 over a normal 15-year lifetime, while annual operating costs of in-house sweeping included \$8,000 for waste disposal and \$3,000 for fuel.

The Village Board awarded a contract to Lakeshore Recycling Systems of West Chicago, Illinois, for the 2018 Street Sweeping Services. The contract terms provide the option for four (4) annual renewals and fixed adjustments to unit price increases. The Village Board renewed this contract in 2019, and the contractor has performed satisfactorily during each contract period.

Lakeshore Recycling Systems of West Chicago has agreed to a renewal term with no price adjustments for the 2020 contract season. The 2020 contract total amount would therefore be \$26,736.

It is our recommendation: That a contract be renewed for 2020 Street Sweeping Services with Lakeshore Recycling Systems of West Chicago, Illinois, in the amount of \$26,736.

F. Transmission Line Tree Trimming

Since 2009, the Village has been party to an agreement with ComEd that helps to maintain private landscaping and screening along the ComEd high-voltage transmission line corridor through Burr Ridge. ComEd would normally achieve Federal Energy Regulatory Commission requirements for vegetation clearance and reliability on its electric transmission lines by removing trees and tall shrubs within easements on private properties in Burr Ridge. By this agreement, ComEd permits the private trees and landscaping beneath its high-voltage cables to remain, and annually trims the vegetation to maintain required clearances. As a function of this agreement, ComEd incurs all costs on a 5-year cycle, and the Village agrees to absorb the costs for the remaining four years. ComEd incurred all costs for this trimming in 2009, 2014, and 2019.

For its spring 2020 trimming, as seen on the attached cost estimate, ComEd has identified numerous encroachments at 17 locations and estimated 228 man-hours to complete the work, for a total not-to-exceed cost of \$62,505.33. ComEd would use its system-wide tree maintenance contractor, Lewis Tree Service, and actual costs would be invoiced to the Village in FY 2020-21.

This estimated cost exceeds previous years' actual invoices for ComEd trimming, and therefore exceeds the draft FY 2020-21 budget estimate. In consultation with ComEd's External Affairs Manager and Vegetation Management Project Manager, it was agreed that the Village will reduce actual costs by using our in-house Public Works crew to clear brush and other ground work prior to ComEd trimming. Additionally, during the ComEd trimming, our Village Arborist and Public Works crew will follow up where a contractor severely trims a resident's private tree, to beautify the tree that would otherwise have been performed as billable hours by the contractor. The total estimated cost savings cannot be determined at this time, but will significantly reduce the contractor's man-hours and the final costs invoiced to the Village. The amended FY2020-21 budget will reflect the estimated and final ComEd invoice for this work.

It is our recommendation: That the contract for the ComEd transmission line tree trimming be awarded to Commonwealth Edison, in an amount not to exceed \$62,505.33.

G. Cleaning North and South Water Towers

Mildew growth on the lower half of an elevated spheroid water tower, like those in Burr Ridge, is a normal occurrence, but is both damaging to the painted surface and aesthetically unpleasant. Cleaning to remove the mildew stains begins by pressure washing with an oxygenated bleach solution and is followed by applying an environmentally safe surface protectant to inhibit re-

growth of mildew. The frequency for exterior washings is dependent on location to pollution sources and varies further with weather.

The FY2019-20 Water Fund budget includes \$8,000.00 to clean the exterior of the North Water Tower at 7100 S. Garfield Avenue adjacent to Harvester Park. The North Water Tower exterior was last cleaned in fall 2015 and is projected for repainting in 2022.

The Department of Public Works had also projected spending \$6,000.00 in FY2020-21 for cleaning the South Water Tower located at 16W050 83rd Street, across from Fifth Third Bank and behind Double Good popcorn store. This smaller tower has more extensive mildew presence but was last cleaned in spring 2016. This tower is projected for repainting in 2023.

In obtaining quotes, substantial economies of scale could be realized if the Village cleans both North and South towers simultaneously. Prequalified contractors submitted quotes for the combined maintenance project as follows:

Midwest Mobile Washers/National Wash Authority, Morrison, IL	\$12,600.00
H2O Towers / Scrub-A- Home, Saline, MI	\$12,850.00
Giant Maintenance & Restoration, Inc., Mundelein, IL	No quote submitted
Maguire Iron, Inc., Springfield, IL	No quote submitted

The lowest price proposal provided by National Wash Authority, dba Midwest Mobile Washers, for \$12,600.00 is \$4,600 more than the current budget amount; however, the Department saves \$1,400 in two budget periods by combining the work for both towers into this fiscal year. Adequate funds in the Maintenance-Distribution System account of the Water Fund are available this fiscal year from the savings in contractual costs for water main break repairs resulting from our highly skilled in-house Public Works crews performing more of these repairs.

It is our recommendation: That a contract be awarded for the North & South Water Tower Exterior Cleaning to Midwest Mobile Washers of Morrison, Illinois, in the amount of \$12,600.00

H. Vendor List of April 13, 2020

Attached is the vendor list dated April 13, 2020 in the amount of \$429,889.88 for all funds, plus \$192,206.86 for payroll for the period ending March 21, 2020, for a grand total of \$662,096.74, which includes special expenditures of \$78,927.75 to Kivvit for December 2019 through March 2020 Consulting Services.

It is our recommendation: That the April 13, 2020 vendor list be approved.

9. PUBLIC COMMENTS

SPECIAL MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 30, 2020

CALL TO ORDER The Special Meeting of the Mayor and Board of Trustees of March 30, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by Mayor Gary Grasso. Due to the Coronavirus this meeting was held consistent with the Governor's Executive Order #2020-07

PLEDGE OF ALLEGIANCE Pledge of Allegiance led by Mayor Gary Grasso

ROLL CALL was taken by the Village Clerk and the results denoted the following present telephonically: Trustees Franzese, Schiappa, Paveza, Snyder, Mital, and Mottl. Mayor Grasso was present in the Board Room. Also present in the Board Room was Village Administrator Doug Pollock, and Chief John Madden. Village Clerk Karen Thomas and Village Attorney Mike Durkin were also present telephonically.

All Department Heads were available telephonically for comments or questions.

PRESENTATIONS AND PUBLIC HEARINGS There were None.

CONSENT AGENDA – OMNIBUS VOTE While Mayor Grasso read the consent agenda, Trustee Mottl asked that items 5A, 5B be removed and Mayor Grasso stated he was removing 7A from the consent agenda. Subsequently, a motion was made by Trustee Snyder and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 5 A&B, 7A), and the recommendations indicated for each respective item, be hereby approved. Any item removed from the Consent Agenda, will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Mayor Grasso stated if any member of the Public wished to remove an item from the Consent Agenda, please call in using the phone number listed. There were none.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Mottl, Franzese, Schiappa, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF AN ORDINANCE AMENDING SECTION X.F. OF THE BURR RIDGE ZONING ORDINANCE TO ADD “ACCESSORY BUILDING TO A PRINCIPAL BUILDING” AS A SPECIAL USE AS WELL AS ESTABLISH NECESSARY BULK, SIZE, SETBACK, AND OTHER SUCH REGULATIONS FOR “ACCESSORY BUILDINGS” IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-02-2020: TEXT AMENDMENT -

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ACCESSORY BUILDING) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-834-05-20

APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE FOR AN ACCESSORY BUILDING TO A PRINCIPAL BUILDING IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-02-2020: 166 SHORE DR – SMIT) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-834-06-20

APPROVAL OF AN ORDINANCE AMENDING CHAPTER 60, SECTION 60.7.7 OF THE BURR RIDGE MUNICIPAL CODE REGARDING THE MUNICIPAL HOTEL AND MOTEL ROOM TAX the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-383-02-20

APPROVAL OF AN ORDINANCE AMENDING ARTICLE II, ENTITLED “SALE OR DISTRIBUTION OF TOBACCO PRODUCTS TO MINORS,” OF CHAPTER 41, ENTITLED “OFFENSES,” OF THE BURR RIDGE VILLAGE CODE the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-274-02-20

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO APPOINT ENZA PARRELLA AS AN ALTERNATE TO THE PLAN COMMISSION TO COMPLETE A TERM EXPIRING ON JULY 23, 2021 the Board, under the Consent Agenda by Omnibus Vote Approved the Appointment.

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO APPOINT RAB MALHOTRA TO THE STORMWATER COMMITTEE FOR A TERM EXPIRING ON MAY 1, 2021 the Board, under the Consent Agenda by Omnibus Vote Approved the Appointment.

APPROVAL OF VENDOR LIST DATED MARCH 23, 2020 IN THE AMOUNT OF \$74,317.35 FOR ALL FUNDS, PLUS \$196,890.61 FOR PAYROLL FOR THE PERIOD ENDING MARCH 7, 2020 FOR A GRAND TOTAL OF \$271,207.96, WHICH INCLUDES NO SPECIAL EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote Approved the Vendor List for the Period ending March 23, 2020 plus Payroll for the Period Ending March 7, 2020.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF MARCH 9, 2020

Motion was made by Trustee Schiappa and seconded by Trustee Mital to Approve the Regular Board Meeting Minutes of March 9, 2020.

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Trustee Mottl requested this be removed from the Consent Agenda for three reasons. The minutes state, "Chief Madden stated there have been eleven confirmed cases of COVID-19 in Illinois. He will be notified if there is a confirmed case in Burr Ridge." Trustee Mottl was curious because Mayor Grasso stated we do not know if there is a confirmed case so Trustee Mottl is requesting clarification on this point. Mayor Grasso said that is a discussion that is not relevant to the minutes and may be addressed separately.

Trustee Mottl requested a correction in the section "Approval of Recommendation to Award Contract for Auditing Services". It does not note that Village Administrator Doug Pollock mentioned at the last meeting that a restaurant is being audited by the Illinois Department of Revenue. Trustee Mottl thinks this is an important point and should be mentioned in the minutes.

Trustee Mottl stated he also has an issue with the statement "Mayor Grasso thanked Trustee Snyder for suggesting the idea for leasing Village Vehicles." Trustee Mottl distinctly remembers Mayor Grasso said, "Please let the record show that both Trustee Snyder and Trustee Mottl brought the idea forward." Trustee Mottl recalls Mayor Grasso stating that and it is not in the minutes.

Motion was made by Trustee Mottl and Seconded by Trustee Mital to Approve the Regular Board Meeting Minutes of March 9, 2020, with the two amendments described by Trustee Mottl.

Trustee Schiappa, Paveza, and Franzese stated they do not recall Trustee Mottl ever mentioning leasing Police Vehicles. Trustee Mottl stated he pointed it out and Mayor Grasso made quite a deal saying he wanted the record to show that the idea was brought forward by both Trustees. He suggested they delay the vote until everyone could watch the video. Trustee Franzese clarified he does not remember Trustee Mottl making a recommendation to investigate leasing opportunities for the Village. Trustee Mottl stated it was at a previous meeting that he made those suggestions. He mentioned it to Village Administrator Doug Pollock as well as retired Village Administrator Steve Stricker. He mentioned it at the last meeting and Mayor Grasso made a big deal about putting that in the record. These are the minutes, a record of the meeting. Mayor Grasso asked for it to be included and Trustee Mottl wants it included for the record of the meeting.

Village Administrator Doug Pollock stated his recollection of the comment Trustee Mottl is referring to happened at the Budget Workshop on March 13, 2020. Mr. Pollock stated the minutes of that meeting are not finalized however, he does have a draft and it does include the statements in that discussion regarding credit for the leasing program. Mr. Pollock reiterated the comments were made at the Budget Workshop on March 13, 2020, not at the March 9, 2020 Board Meeting.

Mayor Grasso stated he remembers making a facetious remark at the Budget Workshop meeting on March 13, 2020, if Trustee Mottl wanted credit he was not opposed to giving him credit although he does not remember him ever bringing it up. Mayor Grasso suggested Trustee Mottl leave that correction out of his motion. It would be more accurate in the minutes for the March 13, 2020 Budget Workshop.

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Trustee Mottl agreed in the interest of moving things along, that if Trustee Mital would agree to amend her second he will drop that correction and leave the correction of Illinois Department of Revenue Places of Eating Tax.

Trustee Mital withdrew her second of the motion and stated she should not even be voting on this since she was absent from the March 9, 2020 Board Meeting. Village Attorney Durkin confirmed she can second the motion and that she can vote on it. She is just approving the Village Clerk's recitation of what transpired at the meeting. Trustee Mital seconded the motion.

Mayor Grasso stated he does not recall any mention at the March 9, 2020 meeting of a particular restaurant being audited in the Village and asked if anyone else had that recollection. Village Administrator Doug Pollock said that if he stated that he knew of a restaurant being audited he misspoke because he does not have that knowledge. Mr. Pollock further stated several years ago the Village provided information to the Illinois Department of Revenue for a certain restaurant but has no knowledge if they were audited. He apologized if he misspoke and stated it that way.

Trustee Mottl insisted that Mr. Pollock did say there was a restaurant being audited because he asked for the name and Mr. Pollock would not reveal the name. Trustee Mottl suggested they watch the video. Mayor Grasso suggested Trustee Mottl withdraw his motion subject to watching the video. Trustee Mottl responded he does not think they should approve incorrect minutes and suggested they table the minutes until they review the video or approve the minutes with the change he requested.

Mayor Grasso requested a motion to table Approval of the Regular Board Meeting Minutes of March 9, 2020. No motion was made.

Mayor Grasso stated since there is not a vote to approve Trustee Mottl's amended motion, he requested a motion to Approve the Regular Board Meeting Minutes of March 9, 2020 as written.

Village Attorney Durkin explained there first needs to be a vote on the Motion to amend.

On Roll Call, Vote Was:

AYES: 1 – Trustee Mottl
NAYS : 4 – Trustees Snyder, Paveza, Schiappa, Franzese
ABSENT: 0 – None
ABSTAIN: 1 – Trustee Mital

There being one affirmative vote the motion failed.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to Approve the Regular Board Meeting Minutes of March 9, 2020 as presented.

On Roll Call, Vote Was:

AYES: 4 – Trustees Schiappa, Snyder, Paveza, Franzese

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NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

ABSTAIN: 1 – Trustee Mital

There being four affirmative votes the motion carried.

RECEIVE AND FILE WATER COMMITTEE MEETING MINUTES OF FEBRUARY 24, 2020, AND MARCH 9, 2020

Motion was made by Trustee Snyder and Seconded by Trustee Schiappa to Receive and File Water Committee Meeting Minutes of February 24, 2020 and March 9, 2020.

Trustee Mottl requested this be removed from the Consent Agenda for more information about the minutes. In reviewing them, it looks like the Water Fund has some problems. The rates were just raised significantly which was supposed to solve the problems and put them on a good financial track for the future. Now it looks like significant rate increases were discussed, although the Water Committee did not actually recommend an increase. Trustee Mottl stated it seems apparent to him that one will be necessary at some point in the future. He requested more information from the Committee. Mayor Grasso explained that is a different issue from approval of the minutes. The Board is voting on receiving and filing the minutes of those two meetings. If the Board wishes in the future to discuss issues with the Water Committee and water rates that is something that would be appropriate for the Board to address. The only thing to be voted on is receipt and filing of the minutes.

Trustee Mottl questioned if there would be additional notification to the Board or if this is supposed to be their notification of what went on at the meeting. He wonders if the Board would have been told about it if he had not asked or will they be told more about this. Mayor Grasso stated it is fine to have questions about the minutes, but they need to be filed and approved tonight and then Trustee Mottl could address his questions about the Water Committee and Water Rates at a later time.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Franzese, Mottl, Mital, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

ADOPTION OF A RESOLUTION EXCLUDING EMERGENCY RESPONDERS OF THE VILLAGE OF BURR RIDGE FROM CERTAIN PROVISIONS OF THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT Police Chief John Madden explained the Families First Coronavirus Response Act was signed into law by President Trump on March 18, 2020. The Act temporarily expands the Family Medical Leave Act of 1993 and requires Employers to provide twelve weeks to employees for certain qualifying child care issues in relation to COVID-19 pandemic. The Act also creates the Emergency Paid Sick Leave Act that requires Employers to provide 80 hours of paid sick leave for certain child care issues caused by the COVID-19 pandemic, including minor child

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care. The Act is temporary, from April 2, 2020 through December 31, 2020. The Act allows Employers of Health Care providers and Emergency Responders to exclude such employees. In order to continue to provide essential law enforcement services, Chief Madden recommends the Village Board Adopts this Resolution to exclude the Police Department sworn personnel from the FMLA expansion and only Subparagraph 5 of the Emergency Paid Sick Leave Act that deals with minor child care.

In response to Trustee Schiappa's question, Chief Madden confirmed this was being done to maintain a consistent level of Police protection for the residents.

Attorney Mike Durkin pointed out the Department of Labor issued guidelines and accelerated the effective date from April 2, 2020 to April 1, 2020. In their guidelines regarding emergency responders they listed Public Works employees. The Resolution presented excludes sworn members of the Village Police Department and any other employees whom the Secretary of Labor excludes from the definition of eligible which would also include Public Works employees. The only leave being excluded is caring for a child whose school is closed due to COVID-19.

Mayor Grasso asked if anyone from the Public has called in with comments. Village Administrator Doug Pollock stated there were none. Mayor Grasso invited anyone in the Public to call with questions or comments.

Trustee Snyder questioned if Public Works Director Dave Preissig was in agreement with this exclusion. Public Works Director Preissig noted his agreement. Mayor Grasso said Mr. Preissig was in the Village Hall and keeping social distancing.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to Adopt the Resolution.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Paveza, Schiappa, Franzese, Mottl, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

THIS IS RESOLUTION NO. R-10-20

PUBLIC COMMENTS

Resident Richard Morton called in to thank Mayor Grasso for making a difference during this trying time and to compliment Village Staff. He is grateful for this team of talented professionals working on his behalf. He spoke of the fiscal crisis caused by the Pension System and noted that the Village Referendum to adopt Home Rule failed. Mr. Morton believes this was due in part to Trustee Mottl who offered many claims of Home Rule failures. Mr. Morton's research disputes Trustee Mottl's claims. Empirical research failed to find evidence that Home Rule communities increased property

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taxes at a rate faster than Non-Home Rule Communities but the opposite is actually true, contrary to Trustee Mottl's claims. Mr. Morton stated he will not resort to hyperbole, bullying, and fear mongering like Trustee Mottl. Instead he is showing his support to the Village by making a cash donation to keep the talented and highly efficient Village Staff and Police Department functioning at their high level for his benefit. He requested the money be used to further the goals of Burr Ridge, keeping Village Staff intact, the Police fully staffed, Village services operating, and the roads well maintained.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Mayor Grasso said: Do any of the Trustees wish to make a report or a communication?

Trustee Mottl said; Regarding the earlier discussion about the minutes and the auditing. At the moment of 57:31 on the prior meeting's minutes, I'll let you hear Doug for yourself, I guess that his exemplary job description must include deceit and lying. He played a tape.

Mayor Grasso said; Can anybody hear anything? I'm sorry Trustee Mottl, it's really almost impossible to hear, why don't we...

Trustee Mottl interrupted and said: Well 57:31 is time marker on the minutes where Doug talks about that there's a restaurant that he submitted information to the Illinois Department of Revenue on two occasions and one of them he's heard something back and in fact, on another one, something is still ongoing, so this is what I was referring to when Doug reported that the Illinois Department of Revenue, so I can't believe how you reported on it, you remembered it and you knew about it at the last meeting Doug, but now you can't remember it again. This will be the second time that you have lied to me about the same time when I asked you about audits at restaurants and sales tax information. You keep obscuring and lying Doug, so that's probably some exemplary work that Mr. Morton referred to when he praised you.

Mayor Grasso said that Trustee Mottl's comments are out of line and that he has already been censured once for insulting Staff.

Trustee Mottl said that he is not insulting Staff, that he is holding them accountable and he does not appreciate to be lied to and have the Village obscured and have information deceived to the town to himself, that he thinks it is improper and if the Board wants to censure him again for it, go ahead and do it, but he does not like to be lied to by our Staff.

Mayor Grasso said that he thinks Trustee Mottl is overreacting and thinks he is jumping to conclusions.

Trustee Mottl responded that he thinks Mayor Grasso is a mobster.

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Trustee Schiappa asked that the Mayor call that member to order.

Mayor Grasso asked if there were any intelligent comments from any of the Trustees.

Trustee Schiappa wants to send message to residents to stay safe and spend time with family. We will get through this with great leadership and great staff. He has complete confidence in leadership that we will get through this. He encouraged everyone to use this time to be grateful for what they have.

Trustee Mital concurred with Trustee Schiappa. She stated the Staff and Mayor are doing a really good job of handling it in a dignified way. Trustee Mital also expressed appreciation for the daily bulletins. They are reassuring and people feel involved. She encouraged Staff to keep up the good work.

Trustee Franzese thanked Village Staff and Leadership, the Police and Public Works for all their great work during these difficult times. We will get through them and will be stronger as a result. He encouraged residents to continue to support restaurants and businesses that have been allowed to remain open. There is a list on the Village's website of businesses and services they are able to provide. Trustee Franzese thanked the residents for all their support during these troubled times.

Village Administrator Doug Pollock thanked Orbis IT for all their work coordinating this meeting. He acknowledged all the work done by Jerry Sapp, Amy Nelson, and Orbis Consultant Brad Miller to arrange for Staff to work remotely and keep things going.

Mayor Grasso announced Village facilities are regularly cleaned and sanitized each day to prevent the spread of COVID-19. Public Works employees are sanitizing door handles and faucets each midday and janitorial staff cleans and sanitizes counter tops each night. Bullseye Cleaning Services of Burr Ridge provides additional deep cleaning upon request. This was utilized after the primary voting and will be again after this Board Meeting.

The Village wants to thank the many businesses that supply Police and Public Works with sanitizer, including Whole Sale Point Inc. in Burr Ridge, Walgreens in Willowbrook and Westchester.

Mayor Grasso also thanked Micro Sonics for aerosol and equipment that is keeping Police and Public Works vehicles germ free.

Mayor Grasso thanked Village Staff. This has not been easy for anyone. Village Administrator Doug Pollock, Assistant Village Administrator Evan Walter, Trustee Franzese and himself speak every morning and afternoon. The Chief also joins the discussion when there are updates in terms of compliance with the Governor's Stay at Home order. Generally, there is great cooperation. Mayor Grasso receives daily email and texts from residents who are thankful for the work the Police, Public Works and Staff are doing throughout the Village. Mayor Grasso stated it is his goal to keep people

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positive. This is something that we will defeat. It will take time, diligence and vigilance to do the right thing.

Motion was made by Trustee Schiappa and Seconded by Trustee Snyder that the Special Meeting of March 30, 2020 be adjourned.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 7:51 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2020.

SPECIAL MEETING – BUDGET WORKSHOP
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 13, 2020

CALL TO ORDER The Special Meeting of the Mayor and Board of Trustees of March 13, 2020 was held in the Community Room of the Burr Ridge Police Station, 7700 County Line Road, Burr Ridge, Illinois and called to order at 5:31 p.m. by Mayor Gary Grasso.

A **MOTION** was made by Trustee Schiappa to appoint Administrator Pollock as the Clerk Pro Tem for this Budget Workshop. The **MOTION** was seconded by Trustee Snyder and unanimously approved by a voice vote of the Board of Trustees.

ROLL CALL was taken by the Village Administrator and the results denoted the following present: Trustees Paveza, Snyder, Schiappa, Mital, Mottl, and Mayor Grasso. Also present were Village Administrator Doug Pollock, Assistant Village Administrator Evan Walter, Finance Director Jerry Sapp, Assistant Finance Director Amy Nelson, Police Chief John Madden, and Public Works Director Dave Preissig.

Mayor Grasso said that Trustee Franzese would be arriving a little later.

Trustee Mottl asked if the meeting was being broadcast for public view. Mr. Pollock said that staff looked into having our video consultant broadcast the meeting but they were not available. Trustee Mottl said that he was recording the audio of the meeting for himself.

Trustee Franzese arrived at 5:46 PM.

ADMINISTRATOR’S BUDGET MESSAGE Mr. Pollock reviewed the Administrator’s Budget Message in the draft budget.

Trustee Snyder asked about the business license program. Mr. Walter said that staff was developing the software and that businesses would be given ample notice and time to file their license.

Trustee Mottl asked if the Village had realized any savings from joining West Central Municipal Conference. Mr. Preissig said he had taken advantage of savings from their tree purchasing cooperative.

Trustee Mottl raised the subject of the possible vehicle leasing program in the budget, then was adamant that he be given recognition for bringing up the idea of leasing before Trustee Snyder did. Trustee Mottl offered no substantiation for his claim but persisted in seeking recognition from his fellow Trustees for leasing vehicles to the point that Mayor Grasso factiously and in a raised voice said Trustee Mottl too should also get recognition – so the Board could move on to more important business. Mayor Grasso noted that the subject of leasing had been brought up from time to time over the years by Trustees, Mayors, and Village officials. Now it seemed, for the first time, to make fiscal sense and again thanked Trustee Snyder for this idea.

Special Meeting – Budget Workshop
President and Board of Trustees, Village of Burr Ridge
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Trustee Mital suggested that staff review the hotel fund and reduce the anticipated revenues due to the pending economic conditions. She suggested the revenues could be impacted by as much as 50%.

Trustee Mital also suggested that transfers from the general fund also be listed as one of five sources of revenue for the Police Pension Fund.

REVIEW OF VEHICLE LEASING PROGRAM Mr. Preissig introduced Mr. Matt DeLand from Enterprise Leasing. He said that staff has been working with Mr. DeLand to review leasing of vehicles for the Village.

Mr. DeLand presented an overview of Enterprise's leasing program. He reviewed a slide show that listed the benefits of leasing and how it would directly save money for Burr Ridge.

Trustee Mottl asked if other companies had been asked to submit proposals. Mr. Preissig stated that the Enterprise Fleet Management is a cooperative purchasing contract for communities, of which Burr Ridge is a member, through Sourcewell, formerly known as NJPA (National Joint Purchasing Alliance). Our Village Code allows purchases through cooperative contracts when it's most advantageous. The Public Works Department used a Sourcewell/NJPA contract when purchasing its wheel loader.

REVIEW OF DEPARTMENT BUDGETS Mr. Pollock introduced each of the department heads to review their respective department budgets.

Mr. Walter reviewed the Administration Department budget. He noted some changes in personnel due to the pending retirement of Karen Thomas.

Mr. Sapp reviewed the Finance Department budget including Central Services. He said the Finance budget is primarily salaries for staff. He said that Central Services is a separate fund that is used primarily for transfers from the General Fund to other funds.

Chief Madden reviewed the Police Department budget. He noted that the budget includes purchase of two squad cars which would be modified if the Board decides to go with the leasing program.

Public Works Director Dave Preissig reviewed the public works budget. There are no significant changes to the Public Works Budget anticipated.

POLICE PENSION Mr. Pollock briefly reviewed the police pension fund noting that the draft budget included only the property tax levy and did not include the previously discussed budget goal of contributing an additional \$100,000 to the fund.

Mr. Pollock also referenced the ongoing consideration of open amortization as requested by Trustee Snyder. Mr. Pollock said that they received a report from the Village actuary regarding open

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amortization which will be shared with the entire Board of Trustees. He said that open amortization would significantly reduce future payments into the fund but would require a significant increase in the amount funded in the next 2 to 3 years.

Trustee Mottl questioned why the additional \$100,000 was not included in the budget when the Mayor had made it an important matter and the Village Board made it a financial goal of the Village. Mr. Pollock stated that the draft 2040 Financial Plan prepared by staff recommended that the Board adopt a goal of providing an additional \$100,000 per year for the Police Pension Fund. He said that draft plan also recommended that the additional pension funding be generated by implementing the voter approved ¼% sales tax and consider increasing the hotel tax. He said the Board of Trustees did not take specific action yet on any of these recommendations. Mr. Pollock concluded that without these new revenues, the additional police pension funding would have to come from cuts to existing programs or surplus funds.

Mayor Grasso asked what would be a healthy target for funding of the police pension fund noting that it probably is not prudent to fund at 100% given that expenses would never come due at the same time.

Trustee Mital asked if the graph showing the total property tax and the portion going to the pension fund could be revised to show the percentage number of the property tax that goes to police pension fund each year.

CAPITAL PROJECTS FUNDS Mr. Preissig reviewed the capital projects funds. He noted that the Road Program was being funded by the Motor Fuel Tax, transfer from the Hotel Tax and prior year surpluses. He also noted a large expenditure for replacement of a storm sewer on Elm Street and for upgrades to the Village Hall HVAC system.

Trustee Mital questioned the expenditure for the Village Hall HVAC and wondered if the building was outdated.

Mayor Grasso suggested that given the length of the meeting, that Trustees ask about specific questions for the remainder of the budget review rather than have staff present each of the remaining funds.

Trustee Snyder asked about the \$50,000 in the Information Technology Fund for broadcast improvements. He said that the Board had discussed eliminating this expenditure.

After discussion by the Trustees, it was generally agreed that this number would be lowered to address only the sound quality for broadcasts.

Trustee Snyder also asked about the \$20,000 in the IT fund for replacement tablets. The Trustees agreed that they did not need new tablets and this allocation should be reduced or eliminated.

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President and Board of Trustees, Village of Burr Ridge
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Trustee Mottl questioned the revenue projections in the hotel fund. Mayor Grasso suggested that staff contact the hotels to assess their projections on future occupancy. It was generally agreed that those should be reconsidered given the current economic conditions caused by the continuing spread of the Coronavirus, Covid-19.

Mayor Grasso said he would like to be able to provide additional funding for the Police Pension Fund and suggested that staff continue to look at how that may be done.

Trustee Mital said she would like to see a list of possible projects that may be added or removed depending on the final revenues.

PUBLIC COMMENTS Mayor Grasso asked if there were any public comments. There were none.

Trustee Mottl said he would like to comment on something not on the agenda. He said he believes the Village is not doing enough in response to the coronavirus pandemic but offered no ideas.

The Mayor asked for a **MOTION** to adjourn the budget workshop meeting of March 13, 2020 which was made by Trustee Mottl. The **MOTION** was seconded by Trustee Snyder and unanimously approved by a voice vote of the Board of Trustees. The meeting was adjourned at 8:41 PM.

J. Douglas Pollock
Village Administrator

ORDINANCE NO. ____ - 20

**ORDINANCE AUTHORIZING THE SALE BY ONLINE AUCTION OF PERSONAL
PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE
(PUBLIC WORKS EQUIPMENT)**

WHEREAS, in the opinion of at least three-fourths of the Corporate Authorities of the Village of Burr Ridge, it is no longer necessary or useful to, or in the best interest of, the Village of Burr Ridge to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Burr Ridge to dispose of said personal property through GovDeals, an on-line auction service exclusively serving government agencies used previously by the Village;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Burr Ridge find that the following described property now owned by the Village of Burr Ridge is no longer necessary or useful to the Village of Burr Ridge, and the best interests of the Village of Burr Ridge will be served by its sale:

<u>I.D./SERIAL NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>MIN.VALUE</u>
JJG0197115	1996	CASE	580 SUPER L	\$5,500
1FVAB3BV31HH73824	2001	JOHNSTON	605 DUAL GUTTER	\$4,500

SECTION 2: No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

SECTION 3: Upon payment of the full auction price, the Village Administrator is hereby authorized and directed to convey and transfer title of the aforesaid personal property to the successful bidder.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the Corporate Authorities, and approval in the manner provided by law.

ADOPTED this 13th day of April, 2020 pursuant to a roll call vote as follows:

AYES: -

NAYS: -

ABSENT: -

APPROVED this 13th day of April, 2020 by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

RESOLUTION NO. R - ____-20**A RESOLUTION CENSURING
TRUSTEE ZACHARY MOTTL FOR THE SECOND TIME**

WHEREAS, pursuant to Section 2.10 of Article II of Chapter 2 of the Burr Ridge Village Code, Village Trustees form the legislative department of the Village's government, and shall perform the duties and shall exercise the powers as may be delegated to them by statute; and

WHEREAS, on March 30, 2020, while participating in a Village Board meeting via remote attendance for all Trustees, due to the Covid-19 pandemic, Trustee Zachary Mottl engaged in a course of conduct that was both non-legislative in nature and blatantly uncivil, by making offensive remarks wrongfully accusing the Village Administrator of lying about statements that the Administrator made regarding the Administrator's recollection of statements that he had made at the March 9, 2020 Village Board meeting; and

WHEREAS, the offensive statements made by Trustee Mottl about the Administrator were:

- "I'll let you hear Doug for yourself [*sic*], I guess that his exemplary job description must include deceit and lying."
- "This will be the second time that you have lied to me about the same time, when I asked you about audits at restaurants and sales tax information."
- "You keep obscuring and lying, Doug . . ."
- ". . . I don't like to be lied to by our staff."; and

WHEREAS, after comparison with the record, the accusations of lying made by Trustee Mottl against the Administrator have been demonstrated to be materially and factually incorrect; and

WHEREAS, since Trustee Mottl had prepared a recording of the Administrator's comments made at the March 9th meeting, Trustee Mottl had reason to know that his accusations against the Administrator were materially and factually incorrect, and thus his statements were made with malice; and

WHEREAS, at the same Village Board meeting on March 30, 2020, Trustee Zachary Mottl made an offensive, inflammatory and disparaging remark directed towards Mayor Gary Grasso; and

WHEREAS, Trustee Mottl made an offensive, inflammatory and criminal ethnic slur directed towards Mayor Grasso;¹

¹ The audio-video recording of the meeting is available and shall be preserved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: The statements set forth in the Preamble hereto are adopted as the findings of the Village Board, as if fully set forth herein.

Section 2: The Village Board further finds that the aforementioned conduct of Trustee Zachary Mottl was unwarranted and was demeaning to the Village Administrator and to the Mayor, as described hereinabove, and that Trustee Mottl is hereby censured for engaging in such inappropriate conduct. The Village Board hereby requests that Trustee Mottl cease engaging in such demeaning conduct.

Section 3: This is the second resolution of censure of Trustee Mottl for similar uncivil and demeaning conduct. The Board unanimously adopted its first resolution of censure on November 25, 2019.

Section 4: This Resolution shall be in full force and effect upon its adoption and approval.

ADOPTED this 13th day of April, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 13th day of April, 2020.

Mayor

ATTEST:

Village Clerk

RESOLUTION NO. R-__-20

RESOLUTION GRANTING AN EXTENSION FOR COMPLETION OF SUBDIVISION
IMPROVEMENTS FOR LAKESIDE POINTE OF BURR RIDGE SUBDIVISION

WHEREAS, the Board of Trustees, on February 12, 2018, adopted Resolution R-17-18 approving the "Final Plat of Subdivision for the Lakeside Pointe of Burr Ridge"; and

WHEREAS, not all of the required subdivision improvements have been completed; and

WHEREAS, an extension of the improvement period is necessary to allow the developer to complete the subdivision improvements; and

NOW THEREFORE, Be It Resolved by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the deadline for completion of the subdivision improvement for Lakeside Pointe of Burr Ridge is hereby extended from February 12, 2020 to November 12, 2020.

Section 3: That the letter of credit may be reduced as per the letter attached hereto as **Exhibit A**. The letter of credit shall be extended to November 12, 2020 or a later date.

Section 5: That all subdivision improvements shall be completed prior to the extended deadline of November 12, 2020 as per the approved engineering plans and as per the memo attached hereto as **Exhibit B**.

Section 5: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this _____ day of _____ 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____ 2020, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

February 24, 2020

Mark F. Wojack
First Vice President
Marquette Bank
10000 W. 151st Street
Orland Park, IL 60462

**RE: Letter of Credit Number #2018-1636; Reduction #2
Letter of Credit Number #2018-1637; Reduction #1**

Dear Mr. Wojack:

This letter confirms approval to reduce the above referenced Letters of Credit as follows:

- Approval of a second reduction in Letter of Credit (LOC) #2018-1636 issued on behalf of McNaughton Development, Inc. for the Lakeside Pointe Subdivision. Said LOC may be reduced from the previously authorized amount of \$1,102,988.93 to \$522,256.38.
- Approval of a reduction in Letter of Credit (LOC) #2018-1637 issued on behalf of McNaughton Development, Inc. for the Lakeside Pointe Subdivision. Said LOC may be reduced from the previously authorized amount of \$662,226.55 to \$455,329.35.

If I can be of further assistance, please call me at (630) 654-8181, Extension 2000 or contact me by email at dpollock@burr-ridge.gov.

Sincerely,

J. Douglas Pollock, AICP
Village Administrator

cc. Dave Preissig, Village Engineer
Paul McNaughton

JDP:jat

M E M O

To: Doug Pollock, AICP, Village Administrator
From: David Preissig, P.E., Director of Public Works & Village Engineer
Date: March 13, 2020
Subject: Lakeside Pointe: Inspection Prior to Maintenance Period

Thank you for coordinating the schedule to review and inspect these subdivision improvements for acceptance. The Engineering and Water & Wastewater Divisions reviewed the subdivision construction drawings and conducted field inspections during the week of February 3, 2020.

At this time, the Engineering Division **recommends extending the Subdivision Improvement Period** as per Section V.D of the Subdivision Ordinance, which extension shall be **for a period of nine (9) months**. Improvements completed to date are not sufficient to accept the subdivision into the maintenance period. A list of work to be completed prior to acceptance of the improvements by the Board of Trustees is included below, which also includes a recommended reduction to the letter of credit:

Construction

1. Water valve vaults were found to be holding water. The vaults shall be pumped dry and the joints sealed with low-viscosity hydrophilic polyurethane grout.
2. The emergency access driveway over to the Marriott parking lot is not secured. Barricades are blocking the driveway, but an access control gate must be installed.
3. Sidewalk on Bridewell Drive, as required by the Village Board from the west property line to the existing pathway on Burr Ridge Parkway, has not been constructed.
4. Large areas on the north interior of the site are poorly graded and not protected by silt fence. This area in its entirety must be worked to final grade lines, topsoil replaced, and the site covered with landscaping materials and turf grass. It is noted that home sites under development in other areas throughout the site, utilize these empty areas for material storage.
5. The detention pond plantings have not been established. Native plantings, etc. are required in the approved plans.
6. **Bridewell Drive Sidewalk to Burr Ridge Parkway:** Construction has not yet started. Approved subdivision plans require a sidewalk connection on Bridewell Drive from the western boundary of the subdivision to existing sidewalk at Burr Ridge Parkway.
7. **Off-site Pedestrian Path and Bridge:** Construction has not yet started. Concurrent with the subdivision improvements, the Metropolitan Water Reclamation District must approve the design plans prior to initiating construction. Village's Engineering Division completed its first review and returned comments on January 28, 2020.

Record Drawings of Subdivision Improvements

Prior to an inspection for acceptance of the subdivision improvements by the Board of Trustees, the subdivider shall submit a full set of Adobe PDF record drawings (a.k.a. as-builts), as well as an electronic copy of the record drawings (in ArcView or AutoCAD format) of all subdivision improvements for review and approval by the Village Engineer.

Letters of Credit

The Letters of Credit guaranteeing completion of the subdivision improvements shall be extended for a length of time equal to the extension of the subdivision improvement period; however, they may be reduced at this time to the amounts as tabulated below:

	<u>Value Remaining</u> Estimate for total Value of Work adjusted to 125%
L.O.C. #1: On-Site Improvements in Lakeside Pointe	\$ 522,256.38
L.O.C. #2: Off-Site Pedestrian Bridge, Pathway, and Impact Fees	\$ 455,329.35

Request for Extension of the Improvement Period

The subdivider shall provide a schedule for review and approval by the Village Engineer, showing the completion of work that remains. The subdivider and Village shall mutually agree on an extension period and extend the Subdivision Improvement Agreement to this agreed schedule.



V3 Project # 00039.MCN-S04

FINAL ENGINEER'S OPINION OF
PROBABLE CONSTRUCTION COSTS FOR SITE DEVELOPMENT

LETTER OF CREDIT REDUCTION REQUEST # 2
February 18, 2020

LAKESIDE POINTE

BURR RIDGE, ILLINOIS

PREPARED FOR: **McNaughton Development, Inc
11S220 Jackson Street Suite 101
Burr Ridge, Illinois 60527**

PREPARED BY: **V3 Companies
7325 Janes Avenue
Woodridge, Illinois 60517**

This Final Engineer's Opinion of Probable Construction Costs is based on Final Engineering Plans prepared by V3 Companies dated November 22, 2017. The said plans have not been approved. The values presented do not include contingencies.

LAKESIDE POINTE
BURR RIDGE, ILLINOIS

V3 Project # 00039.MCN-S04

FINAL ENGINEER'S OPINION OF
PROBABLE CONSTRUCTION COSTS FOR SITE DEVELOPMENT

NO.	ITEM	UN	QUANTITY	UNIT COST	TOTAL AMOUNT		TOTAL W/ CONT.	VALUE COMPLETE	VALUE REMAINING
GRADING AND EROSION CONTROL									
1	Construction Entrance	EA	1	\$5,000.00	\$5,000.00	125%	\$ 6,250.00	\$ 5,000.00	\$ 1,250.00
2	Silt Fence	LF	5,130	\$1.85	\$9,490.50	125%	\$ 11,863.13	\$ 4,745.25	\$ 7,117.88
3	Topsoil Excavation	CY	14,200	\$2.80	\$39,760.00	125%	\$ 49,700.00	\$ 39,760.00	\$ 9,940.00
4	Earth Excavation	CY	32,500	\$3.20	\$104,000.00	125%	\$ 130,000.00	\$ 104,000.00	\$ 26,000.00
5	Topsoil Replacement, 6"	SY	3,700	\$2.75	\$10,175.00	125%	\$ 12,718.75	\$ 5,087.50	\$ 7,631.25
6	Resubgrade Streets	SY	10,700	\$1.00	\$10,700.00	125%	\$ 13,375.00	\$ 10,700.00	\$ 2,675.00
7	Backfill Curbs	LF	4,600	\$1.20	\$5,520.00	125%	\$ 6,900.00	\$ 5,520.00	\$ 1,380.00
8	Erosion Control Blanket	LS	1	\$10,000.00	\$10,000.00	125%	\$ 12,500.00	\$ 5,000.00	\$ 7,500.00
9	Inlet Protection	EA	34	\$250.00	\$8,500.00	125%	\$ 10,625.00	\$ 4,250.00	\$ 6,375.00
10	Erosion Control Methods	LS	1	\$10,000.00	\$10,000.00	125%	\$ 12,500.00	\$ 5,000.00	\$ 7,500.00
TOTAL GRADING					\$213,145.50		\$266,431.88	\$ 189,062.75	\$77,369.13

PAVING									
1	2" Agg. Base, CA-6, Type B	SY	7,200	\$2.25	\$16,200.00	125%	\$ 20,250.00	\$ 16,200.00	\$ 4,050.00
2	M3.12 Curb & Gutter	LF	4,600	\$15.00	\$69,000.00	125%	\$ 86,250.00	\$ 69,000.00	\$ 17,250.00
3	6" BAM	SY	7,200	\$27.00	\$194,400.00	125%	\$ 243,000.00	\$ 194,400.00	\$ 48,600.00
4	2" Bit. Conc. Binder Course, Cl. I	SY	7,200	\$10.00	\$72,000.00	125%	\$ 90,000.00	\$ 72,000.00	\$ 18,000.00
5	1.5" Bit. Conc. Surface Course, Cl. I	SY	7,200	\$8.50	\$61,200.00	125%	\$ 76,500.00	\$ -	\$ 76,500.00
7	Sidewalks Bridewell	SF	3,200	\$7.00	\$22,400.00	125%	\$ 28,000.00	\$ 22,400.00	\$ 5,600.00
8	Sidewalks Internal	SF	11,000	\$7.00	\$77,000.00	125%	\$ 96,250.00	\$ 48,825.00	\$ 47,425.00
8A	Sidewalks N. Pond	SF	6,439	\$7.00	\$45,073.00	125%	\$ 56,341.25	\$ 37,765.00	\$ 18,576.25
8B	Sidewalks Extension to Parkway	SF	2,000	\$7.00	\$14,000.00	125%	\$ 17,500.00	\$ -	\$ 17,500.00
8C	Path Removal	SF	5,510	\$1.40	\$7,714.00	125%	\$ 9,642.50	\$ 7,714.00	\$ 1,928.50
TOTAL PAVING					\$578,987.00		\$ 723,733.75	\$ 468,304.00	\$ 255,429.75

STREET LIGHTING									
1	Street Light	EA	7	\$7,000.00	\$49,000.00	125%	\$ 61,250.00	\$ 49,000.00	\$ 12,250.00
2	Service Connection	EA	7	500	\$3,500.00	125%	\$ 4,375.00	\$ 3,500.00	\$ 875.00
TOTAL STREET LIGHTING					\$49,000.00		\$ 65,625.00	\$ 52,500.00	\$ 13,125.00

SANITARY SEWER									
1	8" PVC, SDR 26	LF	1,875	\$35.00	\$65,625.00	125%	\$ 82,031.25	\$ 65,625.00	\$ 16,406.25
2	Home Service (Long)	EA	32	\$2,550.00	\$81,600.00	125%	\$ 102,000.00	\$ 81,600.00	\$ 20,400.00
3	Home Service (Short)	EA	12	\$650.00	\$7,800.00	125%	\$ 9,750.00	\$ 7,800.00	\$ 1,950.00
4	48" Dia Manhole Drop	EA	2	\$5,875.00	\$11,750.00	125%	\$ 14,687.50	\$ 11,750.00	\$ 2,937.50
5	48" Dia. Manhole	EA	12	\$2,770.00	\$33,240.00	125%	\$ 41,550.00	\$ 33,240.00	\$ 8,310.00
6	Connect to Existing Manhole	EA	1	\$3,025.00	\$3,025.00	125%	\$ 3,781.25	\$ 3,025.00	\$ 756.25
7	Trench Backfill Material	TON	470	\$30.00	\$14,100.00	125%	\$ 17,625.00	\$ 14,100.00	\$ 3,525.00
TOTAL SANITARY SEWER					\$217,140.00		\$271,425.00	\$ 217,140.00	\$54,285.00

WATER MAIN									
1	8" Dia. DIP w/Polyvinyl Wrapping	LF	2,500	\$50.00	\$125,000.00	125%	\$	156,250.00	\$ 125,000.00 \$ 31,250.00
2	Pressure Connect to Existing	EA	2	\$10,000.00	\$20,000.00	125%	\$	25,000.00	\$ 20,000.00 \$ 5,000.00
3	8" Valve w/48" Vault	EA	3	\$2,850.00	\$8,550.00	125%	\$	10,687.50	\$ 8,550.00 \$ 2,137.50
4	Fire Hydrant w/Aux. Valve & Box	EA	7	\$4,100.00	\$28,700.00	125%	\$	35,875.00	\$ 28,700.00 \$ 7,175.00
5	1.5" Dia. Cu Water Serv. (Long)	EA	31	\$2,325.00	\$72,075.00	125%	\$	90,093.75	\$ 72,075.00 \$ 18,018.75
6	1.5" Dia. Cu Water Serv. (Short)	EA	13	\$1,200.00	\$15,600.00	125%	\$	19,500.00	\$ 15,600.00 \$ 3,900.00
7	Trench Backfill Material	TON	200	\$30.00	\$6,000.00	125%	\$	7,500.00	\$ 6,000.00 \$ 1,500.00
TOTAL WATER MAIN				\$275,925.00			\$344,906.25	\$ 275,925.00	\$68,981.25

STORM SEWER									
1	12" Dia. RCP	LF	2,200	\$24.50	\$53,900.00	125%	\$	\$67,375.00	\$ 53,900.00 \$ 13,475.00
3	18" Dia. RCP	LF	115	\$31.00	\$3,565.00	125%	\$	\$4,456.25	\$ 3,565.00 \$ 891.25
4	21" Dia RCP	LF	200	\$38.00	\$7,600.00	125%	\$	\$9,500.00	\$ 7,600.00 \$ 1,900.00
5	24" Dia. RCP	LF	400	\$42.00	\$16,800.00	125%	\$	\$21,000.00	\$ 16,800.00 \$ 4,200.00
6	30" Dia. RCP	LF	50	\$65.00	\$3,250.00	125%	\$	\$4,062.50	\$ 3,525.00 \$ 537.50
7	PHDPE	LF	380	\$25.00	\$9,500.00	125%	\$	\$11,875.00	\$ 9,500.00 \$ 2,375.00
8	HDPE	LF	100	\$20.00	\$2,000.00	125%	\$	\$2,500.00	\$ 2,000.00 \$ 500.00
9	Cleanouts	EA	3	\$2,500.00	\$7,500.00	125%	\$	\$9,375.00	\$ 7,500.00 \$ 1,875.00
10	12" FES	EA	5	\$950.00	\$4,750.00	125%	\$	\$5,937.50	\$ 4,750.00 \$ 1,187.50
11	15" FES	EA	1	\$1,000.00	\$1,000.00	125%	\$	\$1,250.00	\$ 1,000.00 \$ 250.00
12	21" FES	EA	1	\$1,250.00	\$1,250.00	125%	\$	\$1,562.50	\$ 1,250.00 \$ 312.50
13	4' Manhole	EA	15	\$1,900.00	\$28,500.00	125%	\$	\$35,625.00	\$ 28,500.00 \$ 7,125.00
14	4' Manhole Reconstruction	EA	1	\$1,500.00	\$1,500.00	125%	\$	\$1,875.00	\$ 1,500.00 \$ 375.00
15	4' Catch Basin	EA	5	\$2,400.00	\$12,000.00	125%	\$	\$15,000.00	\$ 12,000.00 \$ 3,000.00
16	2' Curb Inlet	EA	1	\$1,500.00	\$1,500.00	125%	\$	\$1,875.00	\$ 1,500.00 \$ 375.00
17	2' Inlet	EA	3	\$1,300.00	\$3,900.00	125%	\$	\$4,875.00	\$ 3,900.00 \$ 975.00
18	2' Inlet Remove & Replace	EA	1	\$1,750.00	\$1,750.00	125%	\$	\$2,187.50	\$ 1,750.00 \$ 437.50
19	5' Manhole	EA	1	\$2,300.00	\$2,300.00	125%	\$	\$2,875.00	\$ 2,300.00 \$ 575.00
20	5' Catch Basin	EA	1	\$2,800.00	\$2,800.00	125%	\$	\$3,500.00	\$ 2,800.00 \$ 700.00
21	Trench Backfill Material	TON	1,600	\$30.00	\$48,000.00	125%	\$	\$60,000.00	\$ 48,000.00 \$ 12,000.00
TOTAL STORM SEWER				\$213,365.00			\$266,706.25	\$ 213,640.00	\$53,066.25

LANDSCAPING									
1	Tree Protection	LF	1,950	\$2.00	\$3,900.00	125%	\$	4,875.00	\$ 3,900.00 \$ 975.00
2	Tree Removal	LS	1	\$15,000.00	\$15,000.00	125%	\$	18,750.00	\$ 15,000.00 \$ 3,750.00
3	Park Site Improvements	LS	1	\$170,000.00	\$170,000.00	125%	\$	212,500.00	\$ 170,000.00 \$ 42,500.00
4	Wetland Banking	EA	1	\$29,000.00	\$29,000.00	125%	\$	36,250.00	\$ 29,000.00 \$ 7,250.00
5	Common Area Landscape	LS	1	\$105,000.00	\$105,000.00	125%	\$	131,250.00	\$ 105,000.00 \$ 26,250.00
6	Cobble Creek Bed	LS	1	\$20,000.00	\$20,000.00	125%	\$	25,000.00	\$ 20,000.00 \$ 5,000.00
7	Three Year Pond Maintenance Ponds	LS	1	\$8,800.00	\$8,800.00	125%	\$	11,000.00	\$ 8,800.00 \$ 2,200.00
8	East Side Buffer if Trees are Cleared	EA	60	\$750.00	\$45,000.00	125%	\$	56,250.00	\$ 45,000.00 \$ 11,250.00
9	Simulated Bridge	LS	1	\$20,000.00	\$20,000.00	125%	\$	25,000.00	\$ 20,000.00 \$ 5,000.00
TOTAL LANDSCAPING				\$416,700.00			\$ 520,875.00	\$ 310,400.00	\$210,475.00

SUMMARY ONSITE IMPROVEMENTS

NO.	ITEM	UN	QUANTITY	UNIT COST	TOTAL AMOUNT		TOTAL W/ CONT.	VALUE COMPLETE	VALUE REMAINING
1	GRADING				\$213,145.50		\$266,431.88	\$ 189,062.75	\$77,369.13
2	PAVING				\$578,987.00		\$723,733.75	\$ 468,304.00	\$255,429.75
3	STREET LIGHTING				\$49,000.00		\$65,625.00	\$ 52,500.00	\$13,125.00
4	SANITARY SEWER				\$217,140.00		\$271,425.00	\$ 217,140.00	\$54,285.00
5	WATER MAIN				\$275,925.00		\$344,906.25	\$ 275,925.00	\$68,981.25
6	STORM SEWER				\$213,365.00		\$266,706.25	\$ 213,640.00	\$53,066.25
7	LANDSCAPING				\$416,700.00		\$520,875.00	\$ 310,400.00	\$210,475.00
	TOTAL				\$1,547,562.50		\$1,938,828.13	\$ 1,416,571.75	\$522,256.38

OFFSITE & FEES PAYABLE

NO.	ITEM	UN	QUANTITY	UNIT COST	TOTAL AMOUNT		TOTAL W/ CONT.	VALUE COMPLETE	VALUE REMAINING
OFFSITE PATH & BRIDGE									
1	Pedestrian Bridge	EA	1	\$ 200,000.00	\$ 200,000.00	125%	\$ 250,000.00	\$ -	\$ 250,000.00
2	Sidewalk Pond	SF	2,415	\$ 49.00	\$ 118,335.00	125%	\$ 147,918.75	\$ -	\$ 147,918.75
	TOTAL				\$ 318,335.00		\$ 397,918.75	\$ -	\$ 397,918.75

FEES

1	School Impact Fees	EA	44	\$ 4,416.20	\$ 194,312.80	100%	\$ 194,312.80	\$ 136,902.20	\$ 57,410.60
2	Sidewalk Second Side of Internal Street	SF	10,025	\$ 7.00	\$ 70,175.00	100%	\$ 70,175.00	\$ 70,175.00	\$ -
	TOTAL				\$ 264,487.80		\$ 264,487.80	\$ 207,077.20	\$ 57,410.60

SUMMARY OFFSITE & FEES PAYABLE

NO.	ITEM	UN	QUANTITY	UNIT COST	TOTAL AMOUNT		TOTAL W/ CONT.	VALUE COMPLETE	VALUE REMAINING
1	SITE PATH & BRIDGE				\$ 318,335.00		\$ 397,918.75	\$ -	\$ 397,918.75
2	FEES				\$ 264,487.80		\$ 264,487.80	\$ 207,077.20	\$ 57,410.60
	TOTAL				\$ 582,822.80		\$ 662,406.55	\$ 207,077.20	\$ 455,329.35

Burr Ridge Tourism Relief Program - List of Eligible Businesses

- Marriott
- Hampton Inn
- Crowne Plaza
- SpringHill Suites

HOTEL TOTAL - \$60,000

- Patti's
- ASI
- China King
- Vince's
- Salon Hype
- Capri Express
- LaCabanita
- Dao
- County Wine Merchant
- Henn House
- Keema Aveda
- Bouq Box
- Master Cuts
- Design Bar
- Peak Running
- Kelly Cawley
- Stix n Stones
- Two Boston's
- Wok n Fire
- Falco's Pizza

STORE, RESTAURANT, AND BAR TOTAL - \$150,000**TOTAL COST = \$210,000**



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for
The 2019-2021 Village of Burr Ridge
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Village of Burr Ridge additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the Village of Burr Ridge representative and inform him of the impending brood arrival.)
- B. Arbovirus Surveillance:
 - 1. Clarke New Jersey Light Trap Network: Operation of one (1) trap within the Village of Burr Ridge to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: Eleven (11) inspections
 - 1. Three (3) complete inspections of up to 102 sites as outlined by most recent Clarke GIS Survey.
 - 2. Five (5) targeted inspections of up to 59 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Three (3) targeted inspections of up to 43 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 4. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Abate®, Natular®, and/or Altosid® mosquito larvicide as described in the following sections.
 - 1. Larval Control: The program provides for 60 acres of single brood or 30 day residual product with backpack or hand equipment.



2. Helicopter Prehatch: Four (4) treatments using single brood or 30 day residual product of up to 17 acres for floodwater mosquito control.
3. Larval Control: Stocking of 2,000 mosquito fish (*Gambusia affinis*) for biological control.
4. Catch Basins: Four (4) treatments of up to 1,100 street side catch basins, inlets and manholes using a sustained release insecticide for control of up to 30 days.
5. Catch Basins: Back Yard Catch Basins: One (1) treatment of up to 15 backyard catch basins using an extended residual slow release insecticide for control of up to 150 days.

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 1. Three (3) ATV Ultra Low Volume (ULV) treatments of major park areas of up to 1 mile using a synthetic pyrethroid insecticide. Additional applications will be billed at the rate of \$380.00 per treatment.
- B. Adulticiding in Residential Areas:
 1. Three (3) community-wide truck ULV treatments of up to 60.2 miles of streets on the DuPage County side of the Village using Biomist® or a comparable synthetic pyrethroid insecticide. Additional authorized community ULV treatments beyond these 3 applications will be priced at \$ 3,084.88 per treatment.
 2. As authorized by the Village staff, community-wide truck ULV treatments of up to 40.0 miles of streets (on the Cook County side of the Village) using Biomist® or a comparable synthetic pyrethroid insecticide. Any authorized community ULV treatments will be priced at \$ 2,049.75 per treatment.
- C. Adulticiding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

2019-2021 EMM Payment Total Price for Parts I, II, III, IV**

\$45,400.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for
The 2019-2021 Village of Burr Ridge
Environmental Mosquito Management (EMM) Program**

- I. Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2018-2020 Professional Services Price Outline, the total for the 2019-2021 program is \$45,400.00 per year. The payments will be due on May 1st, June 1st, July 1st, & August 1st according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. The 2020 and 2021 seasonal program price will be held at 2019 rates.


PROGRAM PAYMENT PLAN

Month	2019-2021
May 1	\$11,350.00
June 1	\$11,350.00
July 1	\$11,350.00
August 1	\$11,350.00
TOTAL	\$45,400.00

For Village of Burr Ridge:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 2/26/19
Emily Glasberg



LAKESHORE
Recycling Systems

8E

The Village of Burr Ridge
Public Works Department
451 Commerce Street
Attn: David Preissig

April 6, 2020

David,

On behalf of Lakeshore Recycling Systems, thank you for the opportunity to continue being your trusted sweeping partner. It has been a pleasure to provide Burr Ridge with our highly esteemed sweeping service. Lakeshore acknowledges the uncertainty of the times, and with that said accepts an extension year at no price increase. We will freeze the 2019 price for the 2020 optional year.

Regards,

A handwritten signature in black ink, appearing to read 'Gabe Hanson', written over a white background.

Gabe Hanson

CleanSweep Operations Manager

(630) 377-7000 ext. 616

Site Comments	Clearance Needed	From Structure	To Structure	Closest Veg. Clearance	Date Inspected	Equipment	Est. Hours	Est. Cost
MPL MS WZ at 17 needs 20. CBSPRC topped in MS WZ 18 needs 20. CBSPRC MS WBZ at 15 needs 17. CBSPRC MS WBZ 16 needs 17. All ID in Green	25	3004	3005	15	01/20/2020	Manual Climbing	6	\$ 2,154.29
Sevrl Nor Spruce in WBZ and WZ MS 18 Under 20 in WZ and 15 under 17 BZ. Green tpe.	25	3005	3006	16	01/20/2020	Manual Climbing	4	\$ 1,651.68
2 silver maple near TB3006 need to be trimmed to 15 ft. western silv maple at 12 ft from cond and east silver maple at 13 ft from jumper. Both tagged in green	20	3006	3007	12	01/20/2020	Lift Truck	6	\$ 822.93
Honey locust at 16 needs 17. on roadway tagged in green. Buckthorn near north tower in wz midspan needs trimming. 18 needs 20	25	3007	3008	16	01/20/2020	Manual Climbing	4	\$ 1,651.68
Haz Maple front yard of 3 Morgan Ct. 50 ft tall. 40 ft from base to cond. If failure at base may contact 2 bottom phases. sevrl oaks MS WBZ have 15 needing 17. tagged in green. Some multistem oaks// DRG hazard tree removed by property owner. 12 reduced	25	3008	3009	15	01/20/2020	Manual Climbing	7	\$ 2,405.60
Box @ 18 needs 20 MS WZ. Hcky @ 15 needs 17 MS WBZ. sevrl Oak 15 needs 17WBZ. Hcky @ 13 near S Tb. WBZ Stru. Trim needed to all WZ MS Buck, Hony Sukle, hemlock and various hedge row species Trim to 20 ft.	25	3009	3010	13	01/20/2020	Manual Climbing	30	\$ 8,185.61
Hony loct @ 13 wbz Str needs 15. Oak @ 16 needs 17 MSWBZ. Oak @ 13 needs 20 MSWZ. oak 16 WBZMS. Pine WZMS @ 16 needs 20. Buck @ 18 in entire wz needs 20. Blk wlnt 14 needs 17 WBZ and 16 needs 20 wz. W Pines near n @ 14 wz needs 20. Green flags	25	3010	3011	13	01/20/2020	Manual Climbing	30	\$ 8,185.61
18 W pin WZ MS needs 20. Crab 18 needs 20 WZMS. Pear 18 WZMSneeds 20. Spruce 18 needs 20. Oak EBZMS 15 needs 17. Spruce 19 needs 20. All taged in green.	25	3011	3012	15	01/20/2020	Manual Climbing	20	\$ 5,672.56
maple 17 MSWZ needs 20.	25	3012	3013	17	01/20/2020	Manual Climbing	3	\$ 1,400.38
Ash @ 16 needs 17 MSEBZ. Cherry @ 12 needs 17. sevrl hick @ 14 needs 17 MSWBZ. Oak 13 needs 17 MSWBZ. buck 14 wZSTR needs 15. oak 14 needs 15 WBZST.	25	3014	3015	13	01/20/2020	Manual Climbing	20	\$ 5,672.56
riv bich at 16 MSWZ needs 20. hony lcst at MSEBZ at 16 needs 24. loct at MSWBZ at 18 needs 24. oak in MSWBZ at 16 needs 24. oak in WZSTZ at 13 needs 15. green flags	32	3015	3016	13	01/22/2020	Manual Climbing	20	\$ 5,672.56
silv mpl in MSWBZ at 16 needs 17. box and buck clump in MSWZ at 18 needs 20. box in wbzws at 15 needs 17.	25	3016	3017	15	01/22/2020	Manual Climbing	14	\$ 4,164.73
Sib elm in WBZSTZ at 12 needs 15. cotwd in WBZSTZ at 11 needs 15. many oak in wbzms at 11-16 needs 17. buck in MSWZ at 17 needs 20. Oak in wbzstz tagged on buck at 13 needs 15.	25	3017	3018	11	01/22/2020	Manual Climbing	30	\$ 8,185.61
Hnylcst in WBZMS at 15 needs 17. Silv Mpl in WBZMS at 15 needs 17.	25	3018	3019	15	01/22/2020	Lift Truck	6	\$ 822.93
locust in WBZMS AT 15 needs 17. Slvr mapl in WBZSTZ at 14 needs 15	25	3019	3020	14	01/22/2020	Lift Truck	6	\$ 822.93
Several spruce and juniper tech in WZ Midspan near BZ under 20 ft. needs to be put at 20 ft. Box in MSEBZ at 17 needs 20. Crab near N tower at 14 needs 15.	25	3021	3022	14	01/22/2020	Lift Truck	10	\$ 1,371.55
many wz boxelder and juniper breaking 20 ft. tagged in orange. silver maple MSEBZ at 15 needs 17	25	3022	3023	15	01/22/2020	Manual Climbing	12	\$ 3,662.12
							Total Cost	\$ 62,505.33

National Wash Authority, LLC dba Midwest
Mobile Washers
100 N Jackson Street
Morrison, IL 61270
(800) 804-7517
aswashboy@frontiernet.net
www.watertowercleaners.com



Proposal

PROPOSAL # 1905

DATE 03/26/2020

EXPIRATION DATE 12/31/2020

ADDRESS

Village of Burr Ridge
Attn: Jim Lukas
451 Commerce St
Burr Ridge, IL 60527
Ph: 630-321-2842
C:417-3902

SHIP TO

Village of Burr Ridge
Attn: Jim Lukas
451 Commerce St
Burr Ridge, IL 60527
Ph: 630-321-2842
C:417-3902

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

SERVICES

RATE

National Wash Authority, LLC (dba Midwest Mobile Washers) along with twenty-eight years of water storage tank cleaning experience, proposes the following for Village of Burr Ridge. National Wash Authority/Midwest Mobile Washers is a Minority-Female owned business.

National Wash Authority has successfully and safely cleaned over 2,000 plus water storage tanks in several States without any incidents and never has had any time loss of work, due to an Injury! We are a safe and compliant workplace of 28 years.

LOCATION OF JOB SITE: SITES LISTED BELOW

SERVICES TO BE RENDERED ON JOB SITE:

We will render the proper and standard cleaning procedures to the industry (AWWA-SSPC-NACE) to clean and remove mildew/algae growth on the exterior sides of a water storage tank(s).

TANK DESCRIPTION: TANKS LISTED BELOW

DESCRIPTION OF SERVICES:

Pre-soak system of a soapy bleach applied at low psi application or thru pressure washing equipment utilizing chemical injectors to apply the product. Once the root of the mildew/algae has been killed we will then use a "Soft Wash rinse application" to flush off debris. (With lower psi)

Its very important that when high psi is used it can cause damage and/or leave a wand pattern shadow look on the tanks surface, once cleaned. This is old school practice and not the best method on older paint systems.

We use a 100% frictionless procedure to access your tank. No cable hanging/No wheel baskets/No hanging apparatice will be used to clean your tanks surface. Our company will utilize an aerial manlift to access the tanks surface working directly next to the tank with no attachments 100% frictionless cleaning applications. Proper pressure wash nozzles, equipment and techniques are required to wash a water tower's surface. Water tank coatings may have thin paint, cracked paint, bubbled paint, chipped paint, oxidized paint and peeling paint which all play a vital role of how a tanks surface needs to be cleaned.

With our pre-soak system treatment and flush type system (large nozzle sizes) we call "Soft Wash Method" of using less than 800 psi to clean a tank. No high pressure cleaning

or blasting is required to clean your tanks surface.

Once your tank is cleaned, we apply an anti-mildew inhibitor to slow down the return of mildew staining. This is just an aid it will not prevent mildew from not growing. © 2017 National Wash Authority, LLC

Condensation of a tank, water temperature in the tank, condition of paint on a tank, environment of setting of a tank, water usage of the tank, atmosphere dust, blowing debris onto a tank and Seasonal changes by Mother Nature all determine on the re-growth of mildew on a tanks coating system.

We pride ourselves over any Competition by being a Safety & Compliant Company.

* Illinois Prevailing wages scales are met as required by past and new Illinois Laws. Due to new House Bills being passed, we are required to pay prevailing wage so the playing field is level for union and nonunion contractors. Therefore, Prevailing wages are added to our Proposals.

* Employee's are Certified on lift equipment. (Have operator cards)

* Background checks done on ALL employee's.

* We are an Accident Free Work Place!

* Twenty-eight years of NO lost time of work DUE TO AN INJURY!

* 100% TOTALLY FRICTIONLESS CLEANING TREATMENT of a tanks surface.

All cleaning agents used are biodegradable and are environmentally friendly.

All safety equipment will be used by OSHA requirements (Miller safety harness' or equivalent).

All equipment, safety devices, crane and aerial machinery are included in this bid.

Enclosed is a copy of our General Liability Insurance coverage. Our employees' are fully covered under our Workman's Compensation insurance.

ANY AND ALL OTHER INSURANCE REQUIREMENTS ABOVE AND BEYOND OUR CURRENT INSURANCE COVERAGES, WILL BE AN ADDITIONAL CHARGE ADDED TO THE CURRENT PROPOSAL PRICE IF REQUIRED BY YOUR MUNICIPALITY.

This proposal terminates if not accepted by December 31, 2020..

We are the Original Founders of adding an anti-mildew inhibitors to the tanks surface.

Most recent, after two years of research we are the Proud Founders of the "Soft Wash Cleaning Treatment" to water tanks as well! Our Company is the only one whom renders a Soft Wash Cleaning Treatment in our Industry!

LOCATION: 7101 GARFIELD, BURR RIDGE, IL
2,000,000 GALLON WATERSPHEROID TOWER @ 150' TO THE TOP
IF TOWER IS HIGHER THAN 150', AN EXTRA CHARGE WILL BE APPLIED TO ACCOMODATE ACCESS TO TANK.

6,300.00

To clean and remove mildew stains using Best Management Practice and 3 step cleaning process to yield long term results using our Trademark "Soft Wash Cleaning Treatment"

The added cost to apply the anti-mildew inhibitor to the tanks surface - NO CHARGE. ANTI-MILDEW INHIBITOR INCLUDED WITH THE CLEANING SERVICE.

LOCATION: 16W050 83RD ST., BURR RIDGE, IL
300,000 GALLON WATERSPHEROID TOWER @ 138' TO THE TOP
IF TOWER IS HIGHER THAN 150', AN EXTRA CHARGE WILL BE APPLIED TO ACCOMODATE ACCESS TO TANK.

6,300.00

To clean and remove mildew stains using Best Management Practice and 3 step cleaning process to yield long term results using our Trademark "Soft Wash Cleaning Treatment"

The added cost to apply the anti-mildew inhibitor to the tanks surface - NO CHARGE. ANTI-MILDEW INHIBITOR INCLUDED WITH THE CLEANING SERVICE.

OPTIONAL SERVICE

Spot painting/Touch up painting service.

Paint preparation, tool grinding, sanding, spot priming and top coat paint touch up. (Possbile scarifying if needed.) Price will be determined by amount of areas that require work, the amount of prepration work required and amount of primer and top coat paints needed.

SERVICES

RATE

(For example: 1 gallon rendered may cost \$2,000.00 to \$3,500.00 as a turn key total application. Includes labor and all supplies and material.)

Please note: Aerial lift cost will need to be added in as an expense as well. This cost can be \$3,000.00 to \$7,000.00 depending on aerial lift size used.

OPTIONAL SERVICES

Rust stain removal/rust streak removal

Contact us for Proposal for removing rust stains/streaks or Iron stains on a tanks painted surface.

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TOTAL

\$12,600.00

Accepted By

Accepted Date

VILLAGE OF BURR RIDGE

8H

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 4/13/2020

PAYMENT DATE: 4/14/2020

FISCAL 19-20

FUND	FUND NAME	Pre Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 500.00	\$ 65,995.52	\$ 66,495.52
23	Hotel/Motel Tax Fund		79,348.77	79,348.77
31	Capital Improvements Fund		4,506.46	4,506.46
51	Water Fund		246,413.76	246,413.76
52	Sewer Fund		1,953.37	1,953.37
61	Information Technology		31,172.00	31,172.00
	TOTAL ALL FUNDS	\$ 500.00	\$ 429,389.88	\$ 429,889.88

PAYROLL

PAY PERIOD ENDING March 21, 2020

	TOTAL
	PAYROLL
Board	\$ 2,400.00
Administration	18,912.42
Finance	7,873.50
Police	107,983.19
Public Works	20,750.43
Water	26,529.37
Sewer	7,757.95
TOTAL	\$ 192,206.86
GRAND TOTAL	\$ 622,096.74

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
INVOICE DUE DATES 04/13/2020 - 04/13/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	4 Week Subscription Chicago Trib	Chicago Tribune	03/17/20	04/08/20	27.72
10-1010-40-4040	Costco Membership FY20-21	Costco Membership	03/01/20	000111896233983	120.00
10-1010-40-4042	Legislative Dinner Jan20	DuPage Mayors & Managers C	03/05/20	11017A	165.00
10-1010-40-4042	IML Elected Official Workshop Sc	Illinois Municipal League	03/25/20	03/25/20	50.00
10-1010-50-5010	General Legal Services	Storino, Ramello, & Durkir	02/20/20	02/21/20	8,316.81
10-1010-50-5010	Devon Woods Easement Litigation	Storino, Ramello, & Durkir	02/20/20	02/21/20	156.00
10-1010-50-5010	PAC Request for Review	Storino, Ramello, & Durkir	02/20/20	02/21/20	1,936.00
10-1010-50-5015	Prosecution Services	Storino, Ramello, & Durkir	02/20/20	02/21/20	2,154.30
10-1010-50-5025	Census Postage	Postmaster	04/03/20	04/03/20	1,173.06
10-1010-50-5030	Cell Phone Reimbursement GrassoM	Gary Grasso	04/05/20	04/05/20	50.00
10-1010-80-8010	Employee Lunch 03/16/20	Capri Express	03/16/20	03/16/20	173.76
10-1010-80-8010	Census Mailing	Grasso Graphics, Inc.	03/02/20	30693	2,643.14
10-1010-80-8010	Census Mailing Postcards	Grasso Graphics, Inc.	04/03/20	30771	1,133.47
10-1010-80-8010	Lunch for Walter/Beltran	Jimmy Johns	03/18/20	03/18/20	31.29
10-1010-80-8010	03/20 Budget Workshop Dinner	Potbelly Sandwich Shop	03/13/20	118166	193.40
10-1010-80-8025	BFPC	Metro-Western Cook	03/04/20	77335	36.00
10-1010-80-8030	Video Tape Board Meeting Mar20	Garron, Fernando	03/20/20	03/20/20	575.00
Total For Dept 1010 Boards & Commissions					18,934.95
Dept 2010 Administration					
10-2010-40-4042	Permit Tech Class Mahlan	International Code Council	02/21/20	02/21/20	172.07
10-2010-50-5030	Cell Phone Admin	Verizon Wireless	03/13/20	9848885021	250.00
10-2010-50-5040	Office Letterhead	Grasso Graphics, Inc.	03/02/20	30723	1,878.00
10-2010-50-5075	Plan Reviews & Inspections Mar20	B&F Construction Code Serv	04/03/20	12531	2,041.72
10-2010-50-5075	Plan Review Permit 20-024	B&F Construction Code Serv	03/30/20	53406	1,070.00
10-2010-50-5075	Plan Review Permit 20-029	B&F Construction Code Serv	03/30/20	53407	267.50
10-2010-50-5075	Plan Review Mar20	Don Morris Architects P.C.	03/31/20	03/31/20	1,085.00
10-2010-50-5075	Inspections Mar20	Don Morris Architects P.C.	03/31/20	03/31/20	2,350.00
Total For Dept 2010 Administration					9,114.29
Dept 4010 Finance					
10-4010-40-4040	GFOA Annual Membership	Government Finance Officer	03/04/20	0221002	190.00
10-4010-40-4042	IGFOA Lunch & Learn Sapp, Nelson	IGFOA	03/04/20	04/06/20	75.00
10-4010-50-5020	Invoice Cloud Custom Invoice	Cookies By Design #112	03/05/20	2792623	91.55
10-4010-50-5020	Invoice Cloud Custom Invoice	Edible Arrangements 167	03/05/20	W0082538977	147.95
10-4010-50-5030	Cell Phone Fin	Verizon Wireless	03/13/20	9848885021	52.00
10-4010-60-6000	Office Supplies Fin	Amazon.com Credit	02/20/20	114-68708928569803	12.39
10-4010-60-6010	Folding Work Table	Home Depot Credit Services	03/17/20	03/17/20	60.39
10-4010-60-6010	Alcohol/Hand Wipes Covid-19	Jewel Osco	03/04/20	03/04/20	55.86
Total For Dept 4010 Finance					685.14
Dept 4020 Central Services					
10-4020-50-5085	1st Qtr Lease of Postage Machine	Pitney Bowes Global Fin. S	02/28/20	3103773121	458.88
10-4020-60-6010	Batteries	Amazon.com Credit	02/18/20	111-69074679509061	40.63
10-4020-60-6010	Lysol Spray/Covid-19	Brookhaven Marketplace	03/17/20	03/17/20	27.96
10-4020-60-6010	Operating Supplies/Covid-19	Grainger, Inc.	03/10/20	9469223466	70.26
10-4020-60-6010	Hand Sanitizer Disp & Refills CO	Grainger, Inc.	03/09/20	9468314076	463.90
10-4020-60-6010	Operating Supplies/Covid-19	L. A. Fasteners	03/17/20	1215326	25.90
10-4020-60-6010	Operating Supplies/Covid-19	Menards - Hodgkins	03/12/20	45681	78.84
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	03/13/20	45780	47.92
10-4020-60-6010	Operating Supplies/Covid-19	Menards - Hodgkins	03/13/20	45813	3.99
10-4020-60-6010	Operating Supplies/Covid-19	Menards - Hodgkins	03/17/20	46078	64.31
10-4020-60-6010	Sanitizing/Alcohol Wipes Covid-1	Walgreen's	03/17/20	03/17/20	125.76

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DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

INVOICE DUE DATES 04/13/2020 - 04/13/2020

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4020 Central Services					
Total For Dept 4020 Central Services					1,408.35
Dept 5010 Police					
10-5010-40-4032	K5162LC - Small - Womens S/S Roy	JG Uniforms, Inc.	04/01/20	70279	80.50
10-5010-40-4032	K5162LC - Medium - Womens S/S Ro	JG Uniforms, Inc.	04/01/20	70279	120.75
10-5010-40-4032	K5162LC - Large - Womens S/S Roy	JG Uniforms, Inc.	04/01/20	70279	201.25
10-5010-40-4032	K5162LC - XL - Womens S/S Royal	JG Uniforms, Inc.	04/01/20	70279	161.00
10-5010-40-4032	Uniform Allowance PD	SymbolArts, LLC	03/13/20	0349933	143.44
10-5010-40-4042	Training Expenses	North East Multi-Regional	03/30/20	271892	2,565.00
10-5010-50-5020	Phlebotomy Services	Illinois Phlebotomy Service	03/30/20	1074	425.00
10-5010-50-5020	Minimum Commitment Mar20	LexisNexis Risk Solutions	03/31/20	126789420200331	150.00
10-5010-50-5030	Cell Phone PD	Verizon Wireless	03/13/20	9848885021	1,013.80
10-5010-50-5050	Maintenance-Equipment	Public Safety Direct, Inc	02/26/20	95584	125.00
10-5010-50-5050	Maintenance-Equipment	Public Safety Direct, Inc	03/25/20	95689	125.00
10-5010-50-5050	Maintenance-Equipment	Public Safety Direct, Inc	03/18/20	95662	50.00
10-5010-50-5051	Squad 1705 Oil Change	B & E Auto Repair Service	03/31/20	136442	27.95
10-5010-50-5051	Squad 1817 Oil Change	B & E Auto Repair Service	03/31/20	136443	27.95
10-5010-50-5051	Squad 1703 Maintenance	B & E Auto Repair Service	03/12/20	136354	24.95
10-5010-50-5051	Squad 1705 Maintenance	B & E Auto Repair Service	03/18/20	136385	338.41
10-5010-50-5051	Squad 10 Maintenance	B & E Auto Repair Service	01/03/20	136469	109.05
10-5010-50-5051	Squad 01 Maintenance	B & E Auto Repair Service	04/03/20	136470	27.95
10-5010-50-5051	Maintenance-Vehicles	B & E Auto Repair Service	04/06/20	136482	43.00
10-5010-50-5051	Car Washes PD Mar20	Fuller's Car Wash	04/01/20	7154	91.00
10-5010-50-5051	Squad 1703 Maintenance	Willowbrook Ford	04/02/20	6322410/3	925.98
10-5010-50-5051	Squad 1711 Maintenance	Willowbrook Ford	03/31/20	6322343/3	910.43
10-5010-50-5095	Document Shredding Services	Accurate Document Destruct	04/01/20	3095452781	94.76
10-5010-50-5095	Other Contractual Services	Linda S. Pieczynski	03/18/20	6976	116.00
10-5010-60-6000	Office Supplies PD	Amazon.com Credit	02/26/20	112-43638309607462	131.96
10-5010-60-6000	COS035605 Accumstamp "SCANNED" p	Runco Office Supply	01/24/20	776618-0	17.80
10-5010-60-6000	FEL58021 Polyester mouse pad 9 x	Runco Office Supply	01/24/20	776618-0	6.50
10-5010-60-6000	MMF26425L004 - Multi tier 5 sect	Runco Office Supply	01/24/20	776618-0	37.00
10-5010-60-6010	Operating Supplies PD	Amazon.com Credit	03/13/20	112-42584640084209	38.98
10-5010-60-6010	Operating Supplies PD	Amazon.com Credit	03/06/20	112-96035557284222	89.00
10-5010-60-6010	Lock Up Supplies PD	Amazon.com Credit	02/26/20	112-58448181165851	27.99
10-5010-60-6010	First Aid Supplies/Covid-19	AUCA Western First Aid & S	03/23/20	5-003300	152.00
10-5010-60-6010	PMNN4486A - Radio Batteries	DU-COMM	03/26/20	17123	856.73
10-5010-60-6010	Public Programs	Eddie Merlot's	03/11/20	50002	404.93
10-5010-60-6010	493330BK - Global Industrial 8 D	Global Industrial Equipmer	03/17/20	115724322	214.16
10-5010-60-6010	Shipping	Global Industrial Equipmer	03/17/20	115724322	34.46
10-5010-60-6010	SPEE-53962 Gold Dot High-Perform	Kiesler's Police Supply, 103	03/19/20	130600	368.00
10-5010-60-6010	FEDE-LE223T3 Federal #Le223T3 Ta	Kiesler's Police Supply, 103	03/19/20	130600	388.70
10-5010-60-6010	Operating Supplies	Staples	03/03/20	2216764187	221.22
10-5010-60-6010	Operating Supplies PD	Staples	03/06/20	17670306207387401	41.02
10-5010-60-6010	Prisoner Meals	Wex Bank	03/23/20	64520307	20.83
10-5010-60-6010	Operating Supplies PD	Yeti Coolers	02/17/20	202841232	84.36
10-5010-60-6010	Increase in Petty Cash/Covid-19	Village of Burr Ridge	03/30/20	03/30/20	500.00
10-5010-60-6020	Gasoline & Oil	Wex Bank	03/23/20	64520307	77.07
10-5010-70-7020	Upfit 2 Police Squads as quoted	Federal Signal Corporatio	03/16/20	7442097	800.00
Total For Dept 5010 Police					12,410.88
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	03/17/20	389387	72.14
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	03/24/20	389545	72.14

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
 INVOICE DUE DATES 04/13/2020 - 04/13/2020
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	03/31/20	389692	72.14
10-6010-40-4042	Electrical Safety Training	Ritter Safety & Facility S	03/12/20	03/12/20	650.00
10-6010-40-4042	Mileage PW to VH Mar20	Shirley Benedict	04/01/20	04/01/20	20.70
10-6010-50-5030	Cell Phone PW	Verizon Wireless	03/13/20	9848885021	421.60
10-6010-50-5051	Unit 27 Electr. Interior Cab Rep	Rush Truck Centers, Chicago	02/03/20	3018193592	1,422.66
10-6010-50-5051	Update/reset Powertrain Control	Willowbrook Ford	03/06/20	6320969/1	237.45
10-6010-50-5054	Longwood Dr. Street Light Repair	Rag's Electric, Inc.	02/29/20	22505	665.50
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	02/29/20	22496	679.51
10-6010-50-5055	Maintenance-Signals	Meade Electric Company, Ir	03/31/20	691811	175.00
10-6010-50-5055	Madison & 97th RR Horn	Meade Electric Company, Ir	03/31/20	692036	147.91
10-6010-50-5065	Village Street Lights	Constellation NewEnergy, I	03/18/20	4153080065	1,435.50
10-6010-50-5085	Shop Towel rentals	Breens Inc.	03/17/20	389387	4.50
10-6010-50-5085	Shop Towel rentals	Breens Inc.	03/24/20	389545	4.50
10-6010-50-5085	Shop Towel rentals	Breens Inc.	03/31/20	389692	4.50
10-6010-60-6000	Office Supplies PW	Runco Office Supply	04/02/20	785206-0	97.31
10-6010-60-6010	Operating Supplies Covid-19	Menards - Hodgkins	03/31/20	46986	44.97
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	03/30/20	46920	29.98
10-6010-60-6010	Operating Supplies Covid-19	Menards - Hodgkins	04/01/20	47020	122.75
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	04/01/20	47034	44.56
10-6010-60-6010	Operating Supplies Covid-19	Menards - Hodgkins	04/01/20	47014	47.19
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	03/18/20	46163	66.29
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	03/11/20	45609	63.00
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	03/17/20	46079	55.93
10-6010-60-6010	Operating Supplies	Westown Auto Supply Co. Ir	03/09/20	85393B	89.26
10-6010-60-6040	Cat 926M Loader parts.	Altorfer Industries, Inc.	02/29/20	P50C0005999	9.27
10-6010-60-6040	Cat 926M Loader parts.	Altorfer Industries, Inc.	02/29/20	P50C1115998	90.49
10-6010-60-6040	Degreaser/Soap	High PSI LTD.	02/27/20	66282	375.00
10-6010-60-6040	Supplies-Equipment	Westown Auto Supply Co. Ir	03/19/20	85503E	5.59
10-6010-60-6041	Supplies-Vehicles	Force America Distributing	01/28/20	001-1411810	22.98
10-6010-60-6041	Soap for Vehicle Wash	High PSI LTD.	02/27/20	66282	375.00
10-6010-60-6042	Cold Patch for Street Repair	K-Five Hodgkins, LLC	02/19/20	21241	735.00
10-6010-60-6042	Parking Signs for McClintock Dr.	Traffic Control & Protecti	03/20/20	103640	811.80
10-6010-60-6050	Small Tools	Home Depot Credit Services	03/27/20	6012678	19.97
10-6010-60-6050	Small Tools	Menards - Hodgkins	03/18/20	46163	34.67
10-6010-60-6050	Small Tools	Westown Auto Supply Co. Ir	03/06/20	85364B	19.23
10-6010-60-6050	Small Tools	Westown Auto Supply Co. Ir	03/12/20	85432B	50.68
Total For Dept 6010 Public Works					9,296.67
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Water Gauge	Alarm Detection Systems, I	03/19/20	SI525048	35.64
10-6020-50-5052	Quarterly Charges Apr-Jun	Alarm Detection Systems, I	03/08/20	600807-1058	145.65
10-6020-50-5052	HVAC maintenance - Village Hall	Dynamic Heating & Piping C	02/26/20	SM19006-1	2,057.40
10-6020-50-5052	HVAC maintenance - Police Statio	Dynamic Heating & Piping C	02/26/20	SM19006-1	838.20
10-6020-50-5052	HVAC maintenance - Public Works	Dynamic Heating & Piping C	02/26/20	SM19006-1	317.48
10-6020-50-5052	Admin - Humidifiers	Dynamic Heating & Piping C	01/21/20	203475	692.26
10-6020-50-5052	PD Bldg. Lighting Repairs	Rag's Electric, Inc.	02/21/20	22483	982.00
10-6020-50-5052	PD HVAC Lobby VAV Failure Diagno	Trane U.S. Inc.	03/23/20	310710609	1,158.00
10-6020-50-5052	PW Security Gate Repair	Wunderlich Doors, Inc.	03/05/20	200375	435.00
10-6020-50-5052	PW Large Coil Door Canopy Replac	Wunderlich Doors, Inc.	03/10/20	200376	3,115.00
10-6020-50-5058	Mat rentals/PD	Breens Inc.	03/17/20	389382	36.00
10-6020-50-5058	Mat rentals/VH & PW	Breens Inc.	03/17/20	389382	44.50
10-6020-50-5058	Mat rentals/PD	Breens Inc.	03/24/20	389540	36.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5058	Mat rentals/VH & PW	Breens Inc.	03/24/20	389540	44.50
10-6020-50-5058	Mat rentals/PD	Breens Inc.	03/31/20	389688	36.00
10-6020-50-5058	Mat rentals/VH & PW	Breens Inc.	03/31/20	389688	44.50
10-6020-50-5058	Deep cleaning and disinfecting V	Bullseye Cleaning Services	03/25/20	3666	850.00
10-6020-50-5080	Public Works	Flagg Creek Water Reclamat	03/26/20	008917-000 Mar20	40.89
10-6020-50-5080	Public Works	NICOR Gas	03/12/20	22944400005 Mar20	646.45
10-6020-50-5080	Rustic Acres	NICOR Gas	03/18/20	81-11-0732419 Mar20	122.67
10-6020-50-5080	Village Hall	NICOR Gas	03/18/20	47-02-57-00007 Mar20	570.23
10-6020-60-6010	Calcium Chloride Sidewalk Salt f	Evergreen Chemical, Inc.	03/03/20	EGC10512	1,265.00
10-6020-60-6010	Door Closer for VH Copy Room	Grainger, Inc.	03/05/20	9465213446	233.20
10-6020-60-6010	Operating Supplies/Covid-19	Grainger, Inc.	03/24/20	9484568820	66.82
10-6020-60-6010	VH Ceiling Tiles	Grainger, Inc.	02/24/20	9453423098	260.64
10-6020-60-6010	Operating Supplies/Covid-19	Home Depot Credit Services	03/27/20	6012678	36.20
10-6020-60-6010	Operating Supplies	Home Depot Credit Services	03/27/20	6012678	59.91
10-6020-60-6010	Ecosystem Light Ballast	Industrial Electric Supply	03/11/20	6096	250.00
10-6020-60-6010	Operating Supplies	Industrial Electric Supply	04/02/20	6322	18.00
10-6020-60-6010	Polycarbonate (Plexiglass) Sheet	Menards - Hodgkins	03/31/20	46977	69.99
10-6020-60-6010	Nutra-Max Disinfectant	Menards - Hodgkins	03/31/20	46977	14.99
10-6020-60-6010	Materials for plexiglass barrier	Menards - Hodgkins	03/31/20	46977	122.12
Total For Dept 6020 Buildings & Grounds					14,645.24
Total For Fund 10 General Fund					66,495.52
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Entryway Sign	COMED	03/09/20	2257153023 Mar20	31.02
23-7030-80-8012	Community Directory	Rock Valley Publishing, LI	02/29/20	364939	390.00
23-7030-80-8055	Consulting Services Mar20	Kivvit	03/31/20	13786	6,021.50
23-7030-80-8055	Consulting Services Jan20	Kivvit	01/31/20	13430	38,059.80
23-7030-80-8055	Consulting Services Feb20	Kivvit	02/29/20	13624	13,976.13
23-7030-80-8055	Consulting Services Dec19	Kivvit	12/31/20	12866	20,870.32
Total For Dept 7030 Special Revenue Hotel/Motel					79,348.77
Total For Fund 23 Hotel/Motel Tax Fund					79,348.77
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7055	Village Facility Improvements	Williams Associates Archit	03/12/20	0019779	4,506.46
Total For Dept 8010 Capital Improvement					4,506.46
Total For Fund 31 Capital Improvements Fund					4,506.46
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	03/17/20	389387	79.18
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	03/24/20	389545	79.18
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	03/31/20	389692	79.18
51-6030-40-4042	Electrical Safety Training	Ritter Safety & Facility S	03/12/20	03/12/20	650.00
51-6030-50-5020	(13) Coliform Samples	Envirotest Perry Laborato	03/13/20	20-134372	123.50
51-6030-50-5030	Cell Phone Water	Verizon Wireless	03/13/20	9848885021	511.30
51-6030-50-5030	Water Modems	Verizon Wireless	03/13/20	9848885021	180.06
51-6030-50-5052	HVAC maintenance - Pump Center	Dynamic Heating & Piping C	02/26/20	SM19006-1	248.94
51-6030-50-5067	Inspection of two Water Towers	Cathodic Protection Manage	03/05/20	9389	690.00

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5067	Meter Replacements - (2) 3-inch	Unique Plumbing Company,	102/19/20	20200222	2,606.00
51-6030-50-5067	Emergency Water Main Break Repai	Vian Construction Co., Inc	02/14/20	002014A0020-A	5,086.75
51-6030-50-5067	Water Main Break Repair (1108 La	Vian Construction Co., Inc	02/26/20	002026A0020-A	5,674.50
51-6030-50-5070	2020 BR Water Main Replacement P	Thomas Engineering Group I	03/18/20	20-059	13,157.64
51-6030-50-5080	Well #4	COMED	03/18/20	0029127044 Mar20	780.56
51-6030-50-5080	Well #1	COMED	03/09/20	0793668005 Mar20	252.72
51-6030-50-5080	Bedford Park Sump Pump	COMED	03/10/20	9179647001 Mar20	154.38
51-6030-50-5080	Pump Center	Dynegy Energy Services, LI	03/11/20	310428720031	3,915.63
51-6030-50-5080	Pump Center	NICOR Gas	03/12/20	47915700000 Mar20	158.08
51-6030-50-5095	Utility Billing	Third Millennium Assoc. Ir	03/17/20	24570	1,232.42
51-6030-60-6010	16" x 0.25W x1"Saw Blade, DI	Carroll Construction Suppl	02/25/20	LE049142	221.08
51-6030-60-6010	Portable Pressurized Water Tank	Carroll Construction Suppl	02/25/20	LE049141	119.00
51-6030-60-6010	EJ BR250/CD250 BRKFLG Repair Kit	EJ USA, Inc	03/09/20	110200014932	630.00
51-6030-60-6010	O-ring Gasket Q4-44 UL 1/4, 7 3/	EJ USA, Inc	03/09/20	110200014932	52.80
51-6030-60-6010	Freight Charge	EJ USA, Inc	03/09/20	110200014932	50.00
51-6030-60-6010	Operating Supplies	Grainger, Inc.	03/05/20	9464984211	72.00
51-6030-60-6070	Water Purchases Feb20	Village of Bedford Park	03/04/20	0020060000 Feb20	205,627.50
51-6030-70-7000	Hach DR900 Portable Colorimeter	Hach Company	03/13/20	11879804	2,982.00
51-6030-70-7000	Hach DR300 Portable Colorimeter	Hach Company	03/13/20	11879804	914.00
51-6030-70-7000	Freight Charges	Hach Company	03/13/20	11879804	85.36
Total For Dept 6030 Water Operations					246,413.76
Total For Fund 51 Water Fund					246,413.76
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	03/17/20	389387	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	03/24/20	389545	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	03/31/20	389692	24.63
52-6040-50-5030	Sewer Modems	Verizon Wireless	03/13/20	9848885021	30.01
52-6040-50-5068	Maintenance - Three lift station	Metropolitan Industries, I	03/12/20	014971	811.00
52-6040-50-5080	Highland Fields Lift Station	COMED	03/09/20	0099002061 Mar20	67.21
52-6040-50-5080	Arrowhead Lift Station	COMED	03/09/20	7076690006 Mar20	177.31
52-6040-70-7000	Soil Pipe Cutter, Ratchet Type S	Core & Main LP	03/25/20	035287	793.95
Total For Dept 6040 Sewer Operations					1,953.37
Total For Fund 52 Sewer Fund					1,953.37
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Streaming Services	Hulu, LLC	02/26/20	02/26/20	64.98
61-4040-50-5020	PSA Message	Electric Brain Media, LLC	03/30/20	03/30/20	500.00
61-4040-50-5020	Edit/Update Board Meeting	Electric Brain Media, LLC	04/01/20	04/01/20	225.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	03/20/20	5569993	1,100.00
61-4040-50-5020	IT Support/Covid-19	Orbis Solutions	03/20/20	5569999	2,300.00
61-4040-50-5020	IT Support/Covid-19	Orbis Solutions	03/26/20	5570020	2,837.50
61-4040-50-5020	IT Support/Covid-19	Orbis Solutions	04/02/20	5570057	775.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	02/27/20	5569901	375.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	03/12/20	5569965	1,425.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	03/26/20	5570015	2,040.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	04/02/20	5570049	875.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	03/13/20	9848885021	36.00
61-4040-50-5050	Replace Receipt Printer	BS&A Software	03/23/20	128142	925.00

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Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5061	Monthly GIS Services	Cloudpoint Geographics, Ir	03/31/20	002577	1,950.00
61-4040-50-5061	Customer Contacts	Constant Contact	02/29/20	02/29/20	21.25
61-4040-50-5061	Cisco Annual Support	National Tek Services, Inc	03/25/20	5907	2,745.40
61-4040-50-5061	FortiNet Support	Orbis Solutions	04/02/20	5570049	1,300.00
61-4040-50-5061	5 Antivirus Licenses	Orbis Solutions	04/02/20	5570049	110.00
61-4040-50-5061	Annual Support BEAST	Porter Lee Corporation	03/04/20	8578	1,800.00
61-4040-50-5061	Data Processing Service	PowerDMS, Inc.	03/02/20	34102	2,090.70
61-4040-50-5061	Annual Support Laserfiche	TKB Associates, Inc.	03/20/20	13843	5,778.00
61-4040-60-6010	Battery Backup	Amazon.com Credit	03/10/20	111-97295882789850	37.49
61-4040-60-6010	Monitors PD	Amazon.com Credit	03/10/20	111-16413408869009	699.98
61-4040-60-6010	Monitors PD	Amazon.com Credit	03/12/20	112-08181255913039	689.76
61-4040-60-6010	Battery Backup	Amazon.com Credit	03/17/20	111-12249933234616	59.99
61-4040-60-6010	Bluetooth Speaker	Amazon.com Credit	02/18/20	111-69074679509061	66.99
61-4040-60-6010	CC530A - HP Toner Black	Warehouse Direct, Inc.	03/18/20	4621347-0	85.99
61-4040-60-6010	CC531A - HP Toner Cyan	Warehouse Direct, Inc.	03/18/20	4621347-0	85.99
61-4040-60-6010	CC532A - HP Toner Yellow	Warehouse Direct, Inc.	03/18/20	4621347-0	85.99
61-4040-60-6010	CC533A - HP Toner Magenta	Warehouse Direct, Inc.	03/18/20	4621347-0	85.99
Total For Dept 4040 Information Technology					31,172.00
Total For Fund 61 Information Technology Fund					31,172.00

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Fund Totals:					
Fund 10 General Fund					66,495.52
Fund 23 Hotel/Motel Tax Fund					79,348.77
Fund 31 Capital Improvements Fund					4,506.46
Fund 51 Water Fund					246,413.76
Fund 52 Sewer Fund					1,953.37
Fund 61 Information Technology Fund					31,172.00
Total For All Funds:					<hr/> 429,889.88