



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**February 24, 2020
7:00 P.M.**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Matthew Galinski - Gower West School

2. ROLL CALL

3. PRESENTATIONS AND PUBLIC HEARINGS

A. Police Department Promotion Recognition and Swearing-In Ceremony, Officer Robert Wisch Promotion to Corporal

B. Police Department Commendation, Officer Brandon Watson and Meritorious Service Awards, Corporal John Helms, Officers Brandon Valentino, Kyle Jarolimek, and Lukas Weeks

4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

A. * Approval of Regular Board Meeting of February 10, 2020

B. * Receive and File Veteran's Memorial Committee Meeting of October 29, 2019

C. * Receive and File Veteran's Memorial Committee Meeting of February 5, 2020

D. * Receive and File Ad Hoc Complete Count Committee Meeting of February 6, 2020

Prior to voting on each agenda item, the Mayor will invite public comment on that item. The Mayor also will invite any person in attendance to address the Board on any other item of concern under Section 9 Public Comments. Each speaker addressing the Board of Trustees is asked to limit her or his comment to five minutes.

- E. * Receive and File Stormwater Committee Meeting of February 11, 2020
- F. * Receive and File Plan Commission Meeting of February 17, 2020

6. ORDINANCES

- A. * Approval of an Ordinance Granting a Variation from Section IV.K.2 of the Zoning Ordinance to Permit Outdoor Storage of One Commercial Vehicle and Relevant Attachments and Implements to be Used for Snow Removal on a Seasonal, Annual Basis in a Guest Parking Spot (V-01-2020: Variation – Oak Creek Club Subdivision)

7. RESOLUTIONS

- A. * Adoption of Resolution Recognizing 20 Years of Service to the Village of Burr Ridge Records Coordinator Cristina Henderson
- B. * Adoption of A Resolution Authorizing the Withdrawal of the Village of Burr Ridge from the Intergovernmental Personnel Benefit Cooperative and the South Central DuPage County Benefits Pool

8. CONSIDERATIONS

- A. Consideration of Staff Recommendation Regarding Village Hall Hours
- B. * Approval of the Veterans Memorial Committee as a Standing Committee of the Board of Trustees and to Appoint Mickey Straub as Chairperson, John Moskal, John Curin, Russell Smith, Len Ruzak, and Sue Schaus to the Veterans Memorial Committee for Terms Expiring on May 10, 2021
- C. * Approval of Plan Commission Recommendation to Approve an Amended Special Use for the Expansion of an Existing Dental Office with Ancillary Retail Sales (Z-05-2020; 410 Village Center Drive – Hassan)
- D. * Receive and File Retirement Letter of Village Clerk and Principal Office Clerk Karen Thomas Effective May 22, 2020
- E. * Approval of Recommendation to Hire Replacement Principal Office Clerk to Fill Vacancy Created by Retirement of Karen Thomas
- F. * Receive and File Retirement Letter of Accounting Clerk Barb Joyce Effective May 15, 2020
- G. * Approval of Recommendation to Hire Replacement Accounting Clerk to Fill Vacancy Created by Retirement of Barb Joyce
- H. * Approval of Request for Raffle License for Gower School PTO and Hosting Facility License for Gower Middle School for its Fun Fair on March 6, 2020
- I. * Approval of Vendor List Dated February 24, 2020 in the Amount of \$400,890.56 for all Funds, plus \$193,267.27 for Payroll for the Period

Ending February 8, 2020 for a Grand Total of \$594,157.83, Which Includes Special Expenditures of \$35,374.91 to Illinois Department of Transportation for the Burr Ridge Parkway Improvements Project; and \$15,885.24 to Mackie Consultants, LLC for a Water Main Interconnect

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- A. Discussion of Minutes of Meetings Lawfully Closed Under this Act for Purposes of Approval by the Body of the Minutes (5 ILCS 120/2(c)(21))
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees (5 ILCS 120/2(c)(2))
- C. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))

12. RECONVENED MEETING

- A. Motion to Approve the Minutes of the August 26, 2019 Closed Meeting

13. ADJOURNMENT



TO: Mayor and Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of February 24, 2020
DATE: February 20, 2020

3. PRESENTATIONS AND PUBLIC HEARINGS

A. Promotion of Officer Robert Wisch to Corporal

At its February 12, 2020 meeting, the Board of Fire and Police Commissioners approved the promotion of Officer Robert Wisch to the rank of Corporal to fill the vacancy in that rank caused by the pending disability retirement of Corporal Michele Glosky. Officer Robert Wisch's promotion goes into effect on February 24, 2020. Village Clerk Karen Thomas will be administering the Oath of Office for his promotion at Monday's meeting.

B. Police Department Service Awards

Chief John Madden and Deputy Chief Marc Loftus will present Department awards to five (5) Burr Ridge Police Officers. Officer Brandon Watson will receive a Department Commendation. Corporal John Helms, Officers Brandon Valentino, Kyle Jarolimek, and Lucas Weeks will receive Meritorious Service Awards for their actions involving the apprehension of armed robbery suspects on February 6, 2020.

Copies of each of the awards are attached. Incidents such as this remind us that we have a very fine Police Department composed of truly dedicated officers and civilians.

6. ORDINANCES

A. Outdoor Storage of Vehicle for Snow Removal

Please find attached an ordinance approving a variation for Oak Creek Club subdivision. The variation permits outdoor storage of one commercial vehicle and relevant attachments and implements to be used for snow removal on a seasonal, annual basis in a guest parking spot in the subject subdivision. The Board directed staff to prepare this ordinance at its February 10, 2020 meeting.

It is our recommendation: That the ordinance be approved.

7. RESOLUTIONS

A. Recognize 20 Years of Service – Cristina Henderson

Enclosed please find a Resolution of Appreciation for Police Department

Records Coordinator Cristina Henderson recognizing her 20 years of employment with the Village's Police Department. Tina's 20-year anniversary was on February 14, 2020.

It is our recommendation: That the resolution be adopted.

B. Withdraw from Intergovernmental Personnel Benefit Cooperative

Attached is a Resolution approving notification to the South Central DuPage County Benefits Pool (SCDBP), a sub-pool of Intergovernmental Personnel Benefit Cooperative (IPBC), of our intent to withdraw from the group. The Village currently purchases its employee benefits plan through IPBC. Notification is required by the by-laws of SCDBP to occur at least 120 days prior to the end of the plan year (July 1).

Withdrawal from IPBC is based on several 2017-19 Board Strategic Goals (*Identify Cost Savings* and *Department Reviews*). Staff's intent is to investigate whether the Village's employee health benefits program can be provided at a lower cost with additional options. For example, the Village only offers two coverage options ("single" and "family") and only offers an HMO plan; many neighboring municipalities offer four coverage options (single; single + spouse; single + 1; and family) as well as offering both HMO and PPO plans.

Final cost proposals from the Village's consultants will be returned by March 31 for consideration and potential inclusion in the Fiscal Year 2020-21 Budget. If the proposals are found to be unfavorable, the Village is permitted to re-enter IPBC with no financial penalty or loss of service for the upcoming plan year.

It is our recommendation: That the resolution approving withdrawal from IPBC be approved.

8. CONSIDERATIONS

A. Village Hall Hours

Throughout the fall and early winter of 2019, staff collected data regarding visitors to the Village Hall. The survey determined that the peak hours for visitors to the Village Hall was from 11 AM to 2 PM. The survey further determined that the lowest number of visitors was from 4 PM to 5 PM.

The current Village Hall hours are 8 AM to 5 PM with employees having a one-hour unpaid lunch break. In order to provide better service to residents and other visitors during the peak hours, it is our recommendation that the Village Hall closing time be changed from 5 PM to 4:30 PM and that employees' lunch break be shortened from 60 minutes to 30 minutes. These changes would increase the availability of personnel at mid-day while maintaining the current 40-hour work week. Village Hall employees are supportive of this change.

Staff is also recommending closing the Village Hall on three additional holidays – Martin Luther King Day in January, Presidents Day in February, and Columbus Day in October – and instituting “in-service” days for employees. Village Hall employees would work their usual hours but the building would be closed to the public; this would allow for a more informal atmosphere with fewer distractions and is intended for project-based work. From our experience, these holidays tend to have fewer visitors due to the expectation that government offices are closed.

Neither of the two adjustments to Village Hall hours would have an impact on the budget.

It is our recommendation: That the Village Board approve the new Village Hall hours to begin effective May 1, 2020.

B. Veterans Memorial Committee

The Veterans Memorial Committee was established to raise money for the construction of the memorial and as a Committee independent from the Village Board. Since the memorial was constructed, the Committee’s work has focused on maintenance of the memorial and organizing events and activities that honor veterans.

In the last two years, Village staff has provided additional support to the Committee. Communications and Public Relations Coordinator Janet Kowal has been assigned as the staff liaison and Forestry Supervisor Nick Just attends meetings to provide landscaping maintenance advice. The Village’s contractor also performs certain landscaping maintenance services for the Memorial.

After further discussion with Mayor Grasso and Chairman Mickey Straub, it is our recommendation that the Committee be acknowledged as a standing committee of the Village Board. As such, appointments would be made by the Mayor and approved by the Village Board and staff would continue to provide support to the Committee.

Current members of the Veterans Memorial Committee include Chairperson Mickey Straub and members John Moskal, John Curin, Russell Smith, Len Ruzak, and Sue Schaus. Mayor Grasso’s recommendation is to appoint these members for a term extending through next Village election in May 2021.

It is our recommendation: That the Board acknowledge the Veterans Memorial Committee as a standing committee of the Village Board and approve the appointments as described herein.

C. Expansion of Existing Dental Office

Please find attached a letter from the Plan Commission unanimously recommending approval of an amendment to an existing special use to expand a “Dental Office with Ancillary Retail Sales” use at 410 Village Center Drive.

The Plan Commission held a public hearing on February 17, 2020 to consider the petition. The Plan Commission discussed the exterior elevations and interior layout of the subject property as well as what services will be offered. The Plan Commission ultimately concluded that the request for a special use was appropriate. There was one resident in attendance who stated her support for the petition.

It is our recommendation: That staff be directed to prepare an ordinance approving the special use.

D. Retirement of Principal Office Clerk Karen Thomas

Please find attached a letter from Village Clerk and Principal Office Clerk Karen Thomas announcing her retirement as of May 22, 2020. Karen has served the Village for over 40 years. Her knowledge of the Village and dedication to the residents will be greatly missed. A retirement reception will be planned in the near future.

It is our recommendation: That Karen Thomas’ retirement letter be filed.

E. Fill Vacancy Created by Retirement of Karen Thomas

Due to the retirement of Principal Office Clerk Karen Thomas and the critical role this position plays in the Administration Department, staff is requesting authorization from the Board to fill her position. The Principal Office Clerk is primarily responsible for managing various Village records and providing customer service at the Village Hall.

Karen will also be resigning her position as Village Clerk. At a future Board meeting, staff will be preparing more information regarding filling the Village Clerk position.

It is our recommendation: That the Board authorize staff to proceed with filling the position of Principal Office Clerk.

F. Retirement of Accounting Clerk Barb Joyce

After 24 years of dedicated service to the Village as one of its Accounting Clerks, Barb Joyce has submitted her letter of intent to retire (enclosed) effective May 15, 2020. Barb’s expertise of assisting residents with their water bill accounts will be greatly missed.

It is our recommendation: That Barb Joyce's letter of retirement be filed.

G. Fill Vacancy Created by Retirement of Barb Joyce

Due to the retirement of Accounting Clerk Barb Joyce and the critical role this position plays in the Finance Department, staff is requesting authorization from the Village Board to fill her position. The Accounting Clerk is responsible for managing all water billing accounts. The Village currently has over 4,500 water accounts and bills every other month. The position spends a significant amount of time processing bills as well as responding to public inquiries about water bills.

It is our recommendation: That the Board authorize staff to proceed with filling the position of Accounting Clerk in the Finance Department.

H. Raffle License (Gower School PTO) and Hosting Facility License (Gower Middle School)

Enclosed is an application from Gower School PTO to conduct a raffle on March 6, 2020, as part of their Fun Fair, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from Gower Middle School requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: That a Raffle and Chance License be issued to Gower School PTO for its March 6, 2020 raffle, with the fidelity bond waived, and that the Gower Middle School be licensed to host the event.

I. Vendor List of February 24, 2020

Attached is the vendor list dated February 24, 2020 in the amount of \$400,890.56 for all funds, plus \$193,267.27 for payroll for the period ending February 8, 2020 for a grand total of \$594,157.83, which includes special expenditures of \$35,374.91 to the Illinois Department of Transportation for the Burr Ridge Parkway improvements project; and \$15,885.24 to Mackie Consultants, LLC for a water main interconnect.

It is our recommendation: That the February 24, 2020 vendor list be approved.

9. PUBLIC COMMENTS



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Office of the Chief of Police

COMMENDATION

THIS COMMENDATION IS AWARDED TO OFFICER BRANDON WATSON for his actions on February 6, 2020 at 0148 hours. While on patrol in beat IDA 2, Officer Watson heard a broadcast of an armed robbery that occurred in the Village of Woodridge at a gas station located at 6820 Route 53. Being aware of previous armed robberies involving gas stations in DuPage County suburbs, Officer Watson positioned himself at the Burr Ridge Shell gas station located at 601 South Frontage Road. While monitoring traffic around the Shell station, Officer Watson observed a vehicle matching the suspect vehicle from the Woodridge armed robbery pull into the Shell gas station lot. The suspect vehicle drove around to rear of the business with its headlights off. Officer Watson notified Corporal Helms that he might have the armed robbery suspects preparing to enter the Shell station. Officers Weeks, Jarolimek, and Valentino responded to back-up Officer Watson. Watson drove into the gas station parking lot to investigate. When the occupants of the suspect vehicle observed Officer Watson, they fled southbound Route 83 in the northbound lanes at a high rate of speed.

Officer Watson pursued the suspects southbound Route 83 to Bluff Road. During the pursuit, Officer Watson confirmed through DuComm that the suspect vehicle and occupants were wanted for the Woodridge armed robbery. Due to the heavy snowfall, Officer Watson lost sight of the vehicle after it turned eastbound onto Bluff from Route 83. Officer Watson located the suspect vehicle off the roadway unoccupied at 94th street and Jackson.

Corporal Helms, the acting Watch Commander, took command of the scene where the two suspects abandoned their vehicle. Corporal Helms immediately requested mutual aid from neighboring law enforcement agencies to setup a search perimeter while Officers Watson, Jarolimek, and Valentino searched the residential area. Officer Weeks responded to search for the suspects at the east perimeter on Madison Street. Ultimately, due to the excellent coordination of resources by Corporal Helms, and search by Officers Watson, Weeks, Jarolimek, and Valentino, the two suspects were captured in the wooded area west of Route 83 and Bluff Road. A weapon, narcotics, and stolen property were recovered from the suspect vehicle.

Corporal John Helms, Officer Brandon Watson, Officer Brandon Valentino, Officer Kyle Jarolimek, and Officer Lukas Weeks' exceptional initiative in this case brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer.

Approved on February 20, 2020



Chief John W. Madden Jr.



VILLAGE OF
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Office of the Chief of Police

MERITORIOUS SERVICE AWARD

THIS MERITORIOUS SERVICE AWARD IS AWARDED TO CORPORAL JOHN HELMS for his actions on February 6, 2020 at 0148 hours. While on patrol in beat IDA 2, Officer Watson heard a broadcast of an armed robbery that occurred in the Village of Woodridge at a gas station located at 6820 Route 53. Being aware of previous armed robberies involving gas stations in DuPage County suburbs, Officer Watson positioned himself at the Burr Ridge Shell gas station located at 601 South Frontage Road. While monitoring traffic around the Shell station, Officer Watson observed a vehicle matching the suspect vehicle from the Woodridge armed robbery pull into the Shell gas station lot. The suspect vehicle drove around to rear of the business with its headlights off. Officer Watson notified Corporal Helms that he might have the armed robbery suspects preparing to enter the Shell station. Officers Weeks, Jarolimek, and Valentino responded to back-up Officer Watson. Watson drove into the gas station parking lot to investigate. When the occupants of the suspect vehicle observed Officer Watson, they fled southbound Route 83 in the northbound lanes at a high rate of speed.

Officer Watson pursued the suspects southbound Route 83 to Bluff Road. During the pursuit, Officer Watson confirmed through DuComm that the suspect vehicle and occupants were wanted for the Woodridge armed robbery. Due to the heavy snowfall, Officer Watson lost sight of the vehicle after it turned eastbound onto Bluff from Route 83. Officer Watson located the suspect vehicle off the roadway unoccupied at 94th street and Jackson.

Corporal Helms, the acting Watch Commander, took command of the scene where the two suspects abandoned their vehicle. Corporal Helms immediately requested mutual aid from neighboring law enforcement agencies to setup a search perimeter while Officers Watson, Jarolimek, and Valentino searched the residential area. Officer Weeks responded to search for the suspects at the east perimeter on Madison Street. Ultimately, due to the excellent coordination of resources by Corporal Helms, and search by Officers Watson, Weeks, Jarolimek, and Valentino, the two suspects were captured in the wooded area west of Route 83 and Bluff Road. A weapon, narcotics, and stolen property were recovered from the suspect vehicle.

Corporal John Helms, Officer Brandon Watson, Officer Brandon Valentino, Officer Kyle Jarolimek, and Officer Lukas Weeks' exceptional initiative in this case brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer.

Approved on February 20, 2020



Chief John W. Madden Jr.



VILLAGE OF
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Office of the Chief of Police

MERITORIOUS SERVICE AWARD

THIS MERITORIOUS SERVICE AWARD IS AWARDED TO OFFICER Brandon Valentino for his actions on February 6, 2020 at 0148 hours. While on patrol in beat IDA 2, Officer Watson heard a broadcast of an armed robbery that occurred in the Village of Woodridge at a gas station located at 6820 Route 53. Being aware of previous armed robberies involving gas stations in DuPage County suburbs, Officer Watson positioned himself at the Burr Ridge Shell gas station located at 601 South Frontage Road. While monitoring traffic around the Shell station, Officer Watson observed a vehicle matching the suspect vehicle from the Woodridge armed robbery pull into the Shell gas station lot. The suspect vehicle drove around to rear of the business with its headlights off. Officer Watson notified Corporal Helms that he might have the armed robbery suspects preparing to enter the Shell station. Officers Weeks, Jarolimek, and Valentino responded to back-up Officer Watson. Watson drove into the gas station parking lot to investigate. When the occupants of the suspect vehicle observed Officer Watson, they fled southbound Route 83 in the northbound lanes at a high rate of speed.

Officer Watson pursued the suspects southbound Route 83 to Bluff Road. During the pursuit, Officer Watson confirmed through DuComm that the suspect vehicle and occupants were wanted for the Woodridge armed robbery. Due to the heavy snowfall, Officer Watson lost sight of the vehicle after it turned eastbound onto Bluff from Route 83. Officer Watson located the suspect vehicle off the roadway unoccupied at 94th street and Jackson.

Corporal Helms, the acting Watch Commander, took command of the scene where the two suspects abandoned their vehicle. Corporal Helms immediately requested mutual aid from neighboring law enforcement agencies to setup a search perimeter while Officers Watson, Jarolimek, and Valentino searched the residential area. Officer Weeks responded to search for the suspects at the east perimeter on Madison Street. Ultimately, due to the excellent coordination of resources by Corporal Helms, and search by Officers Watson, Weeks, Jarolimek, and Valentino, the two suspects were captured in the wooded area west of Route 83 and Bluff Road. A weapon, narcotics, and stolen property were recovered from the suspect vehicle.

Corporal John Helms, Officer Brandon Watson, Officer Brandon Valentino, Officer Kyle Jarolimek, and Officer Lukas Weeks' exceptional initiative in this case brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer.

Approved on February 20, 2020



Chief John W. Madden Jr.



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Office of the Chief of Police

MERITORIOUS SERVICE AWARD

THIS MERITORIOUS SERVICE AWARD IS AWARDED TO OFFICER KYLE JAROLIMEK for his actions on February 6, 2020 at 0148 hours. While on patrol in beat IDA 2, Officer Watson heard a broadcast of an armed robbery that occurred in the Village of Woodridge at a gas station located at 6820 Route 53. Being aware of previous armed robberies involving gas stations in DuPage County suburbs, Officer Watson positioned himself at the Burr Ridge Shell gas station located at 601 South Frontage Road. While monitoring traffic around the Shell station, Officer Watson observed a vehicle matching the suspect vehicle from the Woodridge armed robbery pull into the Shell gas station lot. The suspect vehicle drove around to rear of the business with its headlights off. Officer Watson notified Corporal Helms that he might have the armed robbery suspects preparing to enter the Shell station. Officers Weeks, Jarolimek, and Valentino responded to back-up Officer Watson. Watson drove into the gas station parking lot to investigate. When the occupants of the suspect vehicle observed Officer Watson, they fled southbound Route 83 in the northbound lanes at a high rate of speed.

Officer Watson pursued the suspects southbound Route 83 to Bluff Road. During the pursuit, Officer Watson confirmed through DuComm that the suspect vehicle and occupants were wanted for the Woodridge armed robbery. Due to the heavy snowfall, Officer Watson lost sight of the vehicle after it turned eastbound onto Bluff from Route 83. Officer Watson located the suspect vehicle off the roadway unoccupied at 94th street and Jackson.

Corporal Helms, the acting Watch Commander, took command of the scene where the two suspects abandoned their vehicle. Corporal Helms immediately requested mutual aid from neighboring law enforcement agencies to setup a search perimeter while Officers Watson, Jarolimek, and Valentino searched the residential area. Officer Weeks responded to search for the suspects at the east perimeter on Madison Street. Ultimately, due to the excellent coordination of resources by Corporal Helms, and search by Officers Watson, Weeks, Jarolimek, and Valentino, the two suspects were captured in the wooded area west of Route 83 and Bluff Road. A weapon, narcotics, and stolen property were recovered from the suspect vehicle.

Corporal John Helms, Officer Brandon Watson, Officer Brandon Valentino, Officer Kyle Jarolimek, and Officer Lukas Weeks' exceptional initiative in this case brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer.

Approved on February 20, 2020



Chief John W. Madden Jr.



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MERITORIOUS SERVICE AWARD

THIS MERITORIOUS SERVICE AWARD IS AWARDED TO OFFICER LUKAS WEEKS for his actions on February 6, 2020 at 0148 hours. While on patrol in beat IDA 2, Officer Watson heard a broadcast of an armed robbery that occurred in the Village of Woodridge at a gas station located at 6820 Route 53. Being aware of previous armed robberies involving gas stations in DuPage County suburbs, Officer Watson positioned himself at the Burr Ridge Shell gas station located at 601 South Frontage Road. While monitoring traffic around the Shell station, Officer Watson observed a vehicle matching the suspect vehicle from the Woodridge armed robbery pull into the Shell gas station lot. The suspect vehicle drove around to rear of the business with its headlights off. Officer Watson notified Corporal Helms that he might have the armed robbery suspects preparing to enter the Shell station. Officers Weeks, Jarolimek, and Valentino responded to back-up Officer Watson. Watson drove into the gas station parking lot to investigate. When the occupants of the suspect vehicle observed Officer Watson, they fled southbound Route 83 in the northbound lanes at a high rate of speed.

Officer Watson pursued the suspects southbound Route 83 to Bluff Road. During the pursuit, Officer Watson confirmed through DuComm that the suspect vehicle and occupants were wanted for the Woodridge armed robbery. Due to the heavy snowfall, Officer Watson lost sight of the vehicle after it turned eastbound onto Bluff from Route 83. Officer Watson located the suspect vehicle off the roadway unoccupied at 94th street and Jackson.

Corporal Helms, the acting Watch Commander, took command of the scene where the two suspects abandoned their vehicle. Corporal Helms immediately requested mutual aid from neighboring law enforcement agencies to setup a search perimeter while Officers Watson, Jarolimek, and Valentino searched the residential area. Officer Weeks responded to search for the suspects at the east perimeter on Madison Street. Ultimately, due to the excellent coordination of resources by Corporal Helms, and search by Officers Watson, Weeks, Jarolimek, and Valentino, the two suspects were captured in the wooded area west of Route 83 and Bluff Road. A weapon, narcotics, and stolen property were recovered from the suspect vehicle.

Corporal John Helms, Officer Brandon Watson, Officer Brandon Valentino, Officer Kyle Jarolimek, and Officer Lukas Weeks' exceptional initiative in this case brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer.

Approved on February 20, 2020



Chief John W. Madden Jr.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 10, 2020

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of February 10, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Pro-Tem Guy Franzese.

PLEDGE OF ALLEGIANCE Pledge of Allegiance led by Gabriella Ganal, Gower West

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Mottl. Absent was Mayor Grasso. Also present were Village Administrator Doug Pollock, Deputy Chief Marc Loftus, Assistant Village Administrator Evan Walter, Public Works Director Dave Preissig, Village Clerk Karen Thomas, and Village Attorney Mike Durkin.

PRESENTATIONS AND PUBLIC HEARINGS There were none.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A), (except 6C), and the recommendations indicated for each respective item, be hereby approved. Any item removed from the Consent Agenda, will be discussed by the Board, opened for public comment, and voted upon during this meeting.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Mottl, Franzese, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JANUARY 27, 2020 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF SPECIAL MEETING – BUDGET WORKSHOP MINUTES OF JANUARY 27, 2020 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE AD HOC COMPLETE COUNT COMMITTEE MEETING OF JANUARY 28, 2020 were noted as received and filed, under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MEETING OF FEBRUARY 3, 2020 were noted as received and filed, under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING SECTION X.E. OF THE BURR RIDGE ZONING ORDINANCE TO ADD “CHILD CARE CENTER” AS A SPECIAL USE IN THE

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 10, 2020

L-I LIGHT INDUSTRIAL DISTRICT (Z-03-2020: TEXT AMENDMENT – CHILD CARE CENTER) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.
THIS IS ORDINANCE NO. A-834-01-20

APPROVAL OF ORDINANCE GRANTING A SPECIAL USE FOR A CHILD CARE CENTER IN A L-I LIGHT INDUSTRIAL DISTRICT (Z-03-2020: 6880 NORTH FRONTAGE ROAD – HAYES) The Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.
THIS IS ORDINANCE NO. A-834-02-20

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE VARIATION TO PERMIT OUTDOOR STORAGE OF ONE COMMERCIAL VEHICLE AND ATTACHMENTS TO BE USED FOR SNOW REMOVAL (V-01-2020: OAK CREEK CLUB SUBDIVISION – CURELO) The Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation and directed Staff to prepare the Ordinance

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO REAPPOINT PAT LISS AS CHAIRPERSON OF THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING ON SEPTEMBER 10, 2021 The Board, under the Consent Agenda by Omnibus Vote, Approved the Reappointment.

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO REAPPOINT MARILOU MCGIRR AS SECRETARY OF THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING ON SEPTEMBER 10, 2021 The Board, under the Consent Agenda by Omnibus Vote, Approved Reappointment.

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO REAPPOINT ELAINE LAYDEN TO THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING ON JULY 13, 2021 The Board, under the Consent Agenda by Omnibus Vote, Approved the Reappointment.

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO REAPPOINT TODD DAVIS TO THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING ON SEPTEMBER 10, 2021 The Board, under the Consent Agenda by Omnibus Vote, Approved the Reappointment.

APPROVAL OF MAYOR GRASSO’S RECOMMENDATION TO REAPPOINT LUISA HOCH TO THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING ON SEPTEMBER 10, 2022 The Board, under the Consent Agenda by Omnibus Vote, Approved the Reappointment.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 10, 2020

APPROVAL OF VENDOR LIST DATED FEBRUARY 10, 2020 IN THE AMOUNT OF \$265,799.79 FOR ALL FUNDS, PLUS \$197,453.51 FOR PAYROLL FOR THE PERIOD ENDING JANUARY 25, 2020, FOR A GRAND TOTAL OF \$463,253.30, WHICH INCLUDES SPECIAL EXPENDITURES OF \$31,083.33 TO KIVVIT FOR CONSULTING AND WEBSITE SERVICES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending February 10, 2020 plus Payroll for the Period Ending January 25, 2020.

Mayor Pro-Tem Franzese asked if anyone in the audience wished to remove items from the Consent Agenda. There were None.

APPROVAL OF ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE (CLASS B LIQUOR LICENSES)

Trustee Mottl requested this be removed from the Consent Agenda due to his concerns about the Liquor Commissioner possibly violating Article 15 of the State Official Employees Ethic Act which has also been adopted as part of the Village Code. After reading the section of the code prohibiting gifts, Trustee Mottl stated his concern is that Mayor Grasso's son operates a Valet Business providing services to Licensees.

Attorney Durkin explained this Ordinance is due to the Hotel being in Mortgage Foreclosure. The Court Appointed Receiver is requesting a Liquor License to continue business. The current owner will surrender their License once the Receiver has been issued a License. The Ordinance would increase the number of B Liquor Licenses from 4 to 5 which would then be reduced again to 4 once the current owner surrenders their license.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza to approve the Ordinance.

Mayor Pro-Tem Franzese asked if there were any audience comments. There were None.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Paveza, Snyder, Mital, Franzese

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-222-02-20

CONSIDERATION OF CENSUS RELATED MAILINGS Assistant Village Administrator Evan Walter explained the Complete Count Committee is recommending the Village authorize two Village wide mailings, one letter and one postcard. Grasso Graphics, the Village Printer, has proposed a cost for these two mailings not exceed \$8,000. A Grant for \$2,500 has been applied for from the Metropolitan Mayor's Caucus to help offset the cost.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 10, 2020

Trustee Mital invited everyone to attend an event emphasizing participation in the census sponsored by the Metropolitan Mayor's Caucus on Wednesday, February 12, 2020 from 12:00 – 3:00 P.M. at the Burr Ridge Marriott. There will be information explaining how the funding received from the distribution of Federal Funds will benefit the Village.

Mayor Pro-Tem Franzese asked if there were any audience comments. There were None.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to approve the mailings and to authorize the expenditure not to exceed \$8,000.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Paveza, Mital, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

PUBLIC COMMENTS

Bob Minetz, Attorney representing the Developer Jarper Properties, who is developing Cottages at Drew Subdivision, stated a letter was submitted on behalf of his client requesting the Board reconsider the assessment of fees. Mayor Pro-Tem Franzese clarified that they are asking the Board to waive the impact fees for sidewalks, parks and schools. Mr. Minetz stated this is a formal request for this request to be placed on a future Agenda so the Board has the opportunity to review their letter explaining the basis for the reconsideration.

Trustee Schiappa asked if anything has changed since they previously requested reconsideration. Village Administrator Doug Pollock stated from the Village's standpoint nothing has changed. The Developer submitted a letter presenting a detailed explanation addressing the reasons for their request.

Trustee Mottl requested the opportunity to review the letter.

Mayor Pro-Tem Franzese requested the letter be distributed to all Trustees. After reviewing the letter they will make a decision based on whether there is new information warranting placing this item on a future Board Agenda.

Resident Adolph Galinski stated the Village's website states Resident Comments is Item 3 on the Agenda so having comments as Item 9 on this agenda is a violation of the Rules. Village Administrator Doug Pollock stated the procedure was recently changed and he will make sure it gets updated on the website. Mr. Galinski is concerned about the acrimony of the Board and requested the Mayor and Trustees focus on the business of the Village.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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Awad Odeh, owner of Apex Motorworks, again requested the Board reopen discussion to consider a Special Use Permit for his business.

Mayor Pro-Tem Franzese asked the Trustees if there was interest in placing this on a future Agenda for consideration. Trustee Paveza questioned if the issues with his landlord have been settled. Mr. Odeh stated the problems will be resolved within the next couple days with the contingency that they receive a Special Use Permit from the Village. Trustee Schiappa reviewed a timeline of violations and non-responses from the Petitioner. He voiced his concern that this pattern would continue if the Special Use Permit is approved. Mr. Odeh acknowledged there have been violations which were immediately rectified and were not repeated. He stated no other dealership has the same conditions imposed on them and he requested another chance for his business to flourish.

Trustee Snyder asked if the original Special Use Permit allowed car rentals and repairs of vehicles. Mr. Pollock stated rentals were not allowed and maintenance was only allowed on cars sold or owned by Apex. Assistant Village Administrator Evan Walter stated although he sent a cease and desist letter regarding rentals, to his knowledge the rental business did not cease. Mr. Odeh clarified they stopped advertising for rentals however they still had reservations to honor.

Trustee Paveza commented that Mr. Odeh has not provided Sales information despite several requests from Staff. Mr. Odeh advised he provided that information when he applied for the Special Use Permit. Mr. Walter clarified that sales data has not been received since September 2019. Mr. Odeh stated there have been no sales since around the end of August.

The Board Consensus was split on whether to Consider this on a future Board Agenda. The request failed.

Resident Yvonne Mayer stated it is time for this Board to move forward to focus on the business of the Village. She requested Trustee Mottl consider resigning from the Board.

Resident John Bittner expressed disappointment that Trustee Mottl was denied teleconference attendance at the January 27, 2020 Board meeting and that he was the subject of discussion at the meeting. He suggested the Board have a rule that a Trustee cannot be discussed unless said Trustee is present at the meeting.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Mottl requested a re-set of relations among the Trustees and for the Board to consider rescinding the Censure. He stated he did not violate a rule but rather expressed his opinion in a private email. He was denied teleconference attendance at the January 27, 2020 meeting because he did not give 48 hours' notice. He stated that is not always practical and due to safety concerns he does not want people knowing when he is not home. Trustee Mottl requested he not be blocked due to

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
February 10, 2020

difference of opinions. He would like to move forward working together. There was a brief discussion.

Trustee Franzese stated he appreciates Trustee Mottl's willingness to extend an olive branch and work with everyone. He would appreciate an apology from Trustee Mottl to the Staff and Volunteers that he has offended.

Motion was made by Trustee Schiappa and Seconded by Trustee Mital that the Regular Meeting of February 10, 2020 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Mital, Mottl, Paveza, Snyder, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion was approved and the meeting was adjourned at 8:04 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2020.

**MINUTES
VETERANS MEMORIAL COMMITTEE
VILLAGE OF BURR RIDGE
October 29, 2019**

CALL TO ORDER: Chairperson Mickey Straub called the meeting to order at 4:00 p.m. in the Conference Room, 7660 County Line Road, Burr Ridge, Illinois

ROLL CALL - Roll call was taken as follows:

Present: Jack Schaus, John Curin, Russell Smith, Sue Schaus, Len Ruzak, Joe McLaughlin

Also Present: Events Coordinator Janet Kowal, Arborist Nick Just

MOTION TO APPROVE MINUTES FROM SEPTEMBER 25, 2019 -

Approved: John Curin Second: Russ Smith

FINANCIAL REPORT - Jack Schaus.

There is currently \$27,014.10 total in the account. Interest of \$47.33

Petty cash amount is \$54.33

Less than \$2,000 was spent in one year. Jack will compare past?

Approved: Russ Smith

Second: Len Ruzak

Abstain: Jack Schaus

Grounds Report: Nick Just - there is a little algae, will fix that and pull the pump for winter. Estimates will be given to clean around the Eagle; fountain plants approximately \$2,400. The Committee will need to review the estimates and decide which one they want. Perhaps another estimate is needed?

Len suggested a meeting in January to discuss items, such as trees and bushes that need to be replaced; resolve little things going forward.

Mickey will get more bids on landscaping (Premiere) Sue will check into tree grants from the Arboretum. Janet will copy and send out to all as given to her.

VETERANS DAY OBSERVANCE: November, 2019 - 11/11 at 11:a.m.

Doug suggested perhaps doing this before a Board Meeting? Note the day? Jack, John, and a few others will not be in town that day.

Mickey suggested Great American Bagel, Capri, or Capri Express for a luncheon?

Russ Smith asked for a table to be set up before the Board Meeting so that he and another Committee Member could pass out the Veterans' Brochures, a marketing flyer, etc.

Janet will have a table setup for them. Any marketing for Veterans Day will be done through the website, E-Briefs, and Social Media.

Mickey will get a Clergy member for the short observance.

The brochure as is thus far will be made available, and used for the Board Meeting and November 11 th as a dry run. A donation line and photos will be added in. "A Special Place To Remember" as a possible slogan.

DISCUSSION REGARDING ARMED FORCES DAY –

The idea of a reception the evening before was brought up again, and the flyover. No news as of yet regarding a special flyover, or anything else from General Castellvi.

Jack Schaus will be retiring from the Veterans Committee at the end of the year, but wants to make sure the Memorial Bricks are taken care of by someone!

MOTION TO ADJOURN: John Curin

SECOND: Jack Schaus

Respectfully Submitted,

Janet Kowal

**MINUTES
VETERANS MEMORIAL COMMITTEE
VILLAGE OF BURR RIDGE
February 5, 2020 - Rescheduled from January 29, 2020**

CALL TO ORDER: Chairperson Mickey Straub called the meeting to order at 4:00 p.m. in the Conference Room, 7660 County Line Road, Burr Ridge, Illinois

ROLL CALL - Roll call was taken as follows:

Present: John Curin, Russell Smith, Sue Schaus, Len Ruzak, John Moskal

Also Present: Events Coordinator Janet Kowal, Arborist Nick Just

MOTION TO APPROVE MINUTES FROM OCTOBER 29, 2019 -

Approved: John Curin

Second: Sue Schaus

FINANCIAL REPORT - Sue Schaus.

There is currently \$27,235.60 total in the account. Interest of \$38.84 Petty cash amount is \$61.37

One brick sold, \$100. Suggestion of brick slogan : "Buy a Brick, Build a Legacy"

Approved: Russ Smith

Second: Len Ruzak

Suggestion for new Memorial Brick Coordinator: John Moskal - 708-491-4155, email: john.moskal@bairdwarner.com. Brick forms will be updated, John's information will be listed.

Grounds Report: Suggestion to wait until spring to financially determine what will be done. There are many dead trees/bushes to replace, stone needs to be pressure washed, etc. Nick has quotes from Premiere Landscaping, will resume working on this in the spring. Too messy out there now. Sue Schaus will send possible tree grant information to Nick as she receives it.

VETERANS COMMITTEE REAPPOINTMENTS: As a Board Committee, it is necessary to appoint Committee Members for a term, as agreed upon. The following members request to continue serving on the Veterans Memorial Committee:

Len Ruzak - until June 2021

John Moskal - until 2023

Sue Schaus - until June 2023

Russ Smith - until June 2021

John Curin - until June 2021

Mickey Straub - until June 2021

There may be a few more committee members to suggest: Mike Monday, Veteran.

Approved: Len Ruzak

2nd: John Moskal

Len Ruzak suggested that going forward, Committee Members should let someone know if they are unable to attend the meeting.

It was also questioned who would conduct a meeting if the current Chair was not available. It was discussed that it should be the immediate past chair, if available.

DISCUSSION REGARDING ARMED FORCES DAY -

The idea of a reception the evening before was brought up again, and the flyover. No news as of yet regarding a special flyover, or anything else from General Castellvi. Mickey will continue to check into this.

It was discussed that a Military Honor Guard would be nice for this year. Janet will check with the National Guard contacts we have to see if that is possible.

It was discussed that the West Suburban Concert Band would be fine to rehire, but put a Committee Member in charge of the music signs for each of the military branches - the kids don't get it right as they don't know the music! It was brought up that Mayor Grasso should be the program Emcee for this year's event.

Also, confirm the bugler for TAPS, and review the Patriot Award Applications from the past to see if they might be considered for this year. (Janet will contact Larry Cicchilli)

Janet is still researching a larger perpetual Patriotic Award plaque for the Village Hall.

The Committee would like a redesign of the corner signage, programs, etc. Janet will follow up with this. It was noted that the inside program will remain the same.

ARMED FORCES DAY - PRE-EVENT?: Mickey has not yet contacted anyone regarding this - Bo Jackson, Dan Hampton, etc. to see if they were available.

Russ Smith suggested that we make it a fundraiser, with drinks and appetizers.

Len Ruzak raised the question of who would pay for this, as it shouldn't come out of the Treasury.

Russ Smith asked Mickey to confirm that the General would even be there, and find out who else might be available to attend. He also suggested checking out the Crowne Plaza as a possible venue for this event. Noted that the sites must charge something for the food and drink.

Mickey suggested an "Official Veterans Memorial" fundraiser could be held at a private residence (thinking of a house or other public place) as well. He will look into the options for this event.

It was questioned whether the committee would collect donations at the door, or sell tickets in advance to this fundraiser. Nothing was decided.

REPRINTING OF VETERANS MEMORIAL BROCHURES: Mickey will do the re-writes. Russ Smith suggested pulling out the Kennedy quote on the back page, and expanding on the brick and donations part.

It was suggested to remove the current brick photos, redo many of the photos that are there, and remove the map. This will make room for more photos and information regarding the Memorial.

Mickey will be working to redo the brochure and will bring it to the Committee at the next meeting.

MISCELLANEOUS ITEMS: Mickey inquired about business cards for Committee members. Janet mentioned that this had already been in the works once before, but not finished. Janet will bring the business card templates to the next meeting, possibly some generic cards as well. Individual names on the cards will be considered.

Motion to Adjourn: Russ Smith

2nd: John Curin

Respectfully Submitted,

Janet Kowal

**MINUTES
AD HOC COMPLETE COUNT COMMITTEE MEETING
February 6, 2020**

CALL TO ORDER: Chairperson Anita Mital called the meeting to order at 4:20 p.m.

ROLL CALL: **Present:** Trustee Anita Mital, Rebecca Singh, Patricia Schiappa, and Richard Morton

Absent: Paragi Patel and Fr. Theodore Labib

Also Present: Assistant Village Administrator Evan Walter

APPROVAL OF MINUTES OF JANUARY 28, 2020

A **MOTION** was made by Ms. Schiappa and **SECONDED** by Rebecca Singh to approve the minutes of the January 28, 2020 meeting.

ROLL CALL VOTE was as follows:

AYES: 4 – Schiappa, Singh, Morton, and Mital

NAYS: 0 – None

MOTION CARRIED by a vote of 4-0.

CONSIDERATION OF COMMITTEE WORKPLAN

Mr. Walter said that at the Committee's direction, a letter and postcard were finalized for distribution to all residential addresses in the Village. Mr. Walter said the Board would be providing creative and financial approval for such an endeavor at its February 10 meeting. Mr. Walter said that the letter would be mailed during the second week of March and the postcard during the first week of April.

Mr. Walter reviewed a draft outreach handbook that Committee members would be using to educate HOA's and religious institutions about the Census. Mr. Morton noted that there was a branding error on one of the flyers. Ms. Mital asked if staff could clarify the term "permanent residency" and gather more information on what is meant by the term "resident." Ms. Singh asked for a blank Census form to be included in the packet.

The Committee discussed possible production of a short video for Census outreach purposes. Mr. Walter said he would contact the Village's video production team and determine availability.

CONSIDERATION OF FEBRUARY 12, 2020 CENSUS EVENT

Mr. Walter said that Trustee Mital was confirmed as a speaker for the event, tentatively appearing sometime between noon and 1pm at said event.

OTHER CONSIDERATIONS

No other considerations were discussed.

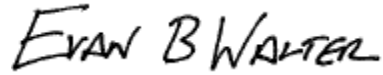
PUBLIC COMMENT

No public comment was received.

ADJOURNMENT

Trustee Mital asked for a MOTION to adjourn. Ms. Schiappa made the **MOTION**; Ms. Singh **SECONDED**. With no objections, the meeting was adjourned at 5:15 p.m.

Respectfully submitted:

A handwritten signature in black ink that reads "EVAN B. WALTER". The letters are in all caps and have a cursive, slightly slanted style.

Evan Walter
Assistant Village Administrator

**MINUTES
STORMWATER MANAGEMENT COMMITTEE
REGULAR MEETING
February 11, 2020**

CALL TO ORDER

Chairman Trustee Guy Franzese called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 4-Trustee Guy Franzese, Trustee Al Paveza, Nancy Montelbano and Alice Krampits

Also Present: Assistant Village Administrator Evan Walter, Public Works Director/Village Engineer David Preissig

APPROVAL OF NOVEMBER 12, 2019 MINUTES

A **MOTION** was made by Trustee Paveza and **SECONDED** by Committee Member Montelbano to approve the minutes of the November 12, 2019 meeting. Motion was **APPROVED** by a vote of 4-0.

CONSIDERATION OF PROPOSAL BY THE CONSERVATION FOUNDATION FOR A MUNICIPAL RAIN BARREL PROGRAM

The Committee welcomed Ms. Nancy Cinatl of The Conservation Foundation. Ms. Cinatl presented the components and benefits of rain barrels. The Conservation Foundation (TCF) has pre-arranged pricing with a third party distributor of food-grade plastic barrels which have been modified into rainwater collectors.

TCF could collaborate with the Village in a rain barrel sale and distribution program. Four (4) options were presented for discussion:

1. 3rd party ordering and a pick-up event
2. 3rd party ordering and home-delivery
3. Village ordering inventory and Village delivery
4. Subsidized purchasing

The Committee discussed how rain barrels would be accepted by homeowners' associations, and how zoning regulations could be created to ensure barrels are placed in rear- and side-yards only, screened, and maintained.

A **MOTION** was made by Committee Member Krampits and **SECONDED** by Committee Member Montelbano to bring a rain barrel discussion and program recommendation to the Village Board. Motion was **APPROVED** by a vote of 4-0.

CONSIDERATION OF AMENDMENTS TO THE ZONING ORDINANCE REGARDING PLANNED/MANAGED LANDSCAPING AND NATIVE PLANTS

Mr. Walter informed the Committee that in January 2020, the Board of Trustees approved a request from the Plan Commission to hold public hearings and consider amendments to the Zoning Ordinance that permit planned/managed landscaping with native plants in residential yards. As part of its request to the Board, the Plan Commission requested input from the Stormwater Committee in crafting amendments, should any be desired. An ordinance from the Village of Schaumburg was provided by Mr. Walter as an example for discussion.

Ms. Nancy Cinatl of The Conservation Foundation provided information on Conservation@Home. This program offers guidance to homeowners in making an attractive and functional yard that conserves water and provides habitat for birds and pollinators.

Chairperson Franzese stated that these beds would have to be shown in a plan submitted for approval by Village staff, and asked if this would likely be a new type of permit with controls and enforcement. Mr. Walter explained that the permit might be accompanied by a landscaping bond, and would have an interval of inspections and maintenance, including mowing or burning.

The Committee discussed how rain gardens with native plants would be adopted. Mr. Preissig explained that rain gardens had been generally discouraged because, like permeable pavers, they require perpetual maintenance to function properly. Mr. Preissig explained that this zoning amendment and permitting requirement could provide adequate control to allow rain gardens.

Mr. Walter shared that the purpose of the Plan Commission request is to determine if the Village is generally interested in such amendments and to make clear parameters for location and maintenance of the planned landscaping. Chairperson Franzese requested that the Stormwater Committee be notified when this item will be on the Plan Commission agenda. The Plan Commission will likely initiate discussion of the matter and begin to create draft-amendments at its March 2, 2020 meeting. Following the Plan Commission meeting, draft amendments would be returned to the Stormwater Committee for further review and comment.

PRESENTATION OF THE DRAFT FY 2020-21 STORMWATER BUDGET

Mr. Preissig reviewed the draft budget and highlighted that current fiscal year expenditures exceed estimated revenues. A transfer from the General Fund surplus will be recorded to show a positive balance. Proposed expenditures in FY 2020-21 will again require a transfer from the General Fund. The largest expenditures are the engineering and replacement of the Elm Street culvert pipe.

Chairperson Franzese asked if any large stormwater projects or concerns are anticipated in future fiscal years. Mr. Preissig explained that a later meeting of the Committee may include a discussion of anticipated stormwater projects and a sustainable funding source for these types of projects.

A **MOTION** was made by Committee Member Montelbano and **SECONDED** by Committee Member Krampits to recommend that the Village Board approve the Stormwater Management Fund budget for fiscal year 2020-21. Motion was **APPROVED** by a vote of 4-0.

ADJOURNMENT

There being no further business, a **MOTION** was made by Trustee Paveza and **SECONDED** by Committee Member Montelbano to adjourn the meeting. Motion was **APPROVED** by a vote of 4-0. The meeting was adjourned at 8:15 p.m.

Respectively submitted,

David Preissig, P.E.
Director of Public Works/Village Engineer

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF FEBRUARY 17, 2020

I. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 5 – Stratis, Broline, Petrich, Farrell, and Trzupek

ABSENT: 2 – Hoch and Irwin

Village Administrator Doug Pollock and Assistant Village Administrator Evan Walter were also present.

II. APPROVAL OF PRIOR MEETING MINUTES

Commissioner Broline noted an addition to the previous minutes related to V-01-2020.

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Stratis to approve the minutes of the February 3, 2020 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 4 – Petrich, Stratis, Broline, and Trzupek

NAYS: 0 – None

ABSTAIN: 1 – Farrell

MOTION CARRIED by a vote of 4-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

Z-04-2020: 15W230 North Frontage Road (Bobak); Special Use, Variations, and Findings of Fact; continued from February 3, 2020

At 7:04pm, a **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Stratis to continue the public hearing to March 16, 2020.

Commissioner Broline announced that he would recuse himself from the vote due to a financial conflict with the petition.

ROLL CALL VOTE was as follows:

AYES: 4 – Farrell, Stratis, Petrich, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 4-0.

Z-05-2020: 410 Village Center Drive (Hassan); Special Use and Findings of Fact

Chairman Trzupek requested an overview of the petition. Mr. Walter said that the petitioner is Ramzi Hassan, co-owner of the Village Center mixed-use center in downtown Burr Ridge. The petitioner requests an amendment to an existing special use to expand a “Dental Office with Ancillary Retail Sales” use at 410 Village Center Drive. The subject use, First Family Dental, received approval for a text amendment to add “Dental Office with Ancillary Retail Sales” as a special use on the first floor Building 1 of the Village Center and a special use as per the amendment in 2015. The original special use permitted First Family Dental to operate within a 4,237-square foot facility at the subject property. The current petition requests a 1,266-square foot expansion of the subject use for a total use size of 5,503 square feet.

Chairman Trzupek asked for public comment.

Lorie Chang, 9550 Pacific Court, said that she owned a condominium above the use and felt that they were a good neighbor to the residents and supported the petition.

Chairman Trzupek asked if there would be changes to the storefront at the subject property. Mr. Hassan said that there was no existing storefront at the time but one would be constructed to match the existing storefront at First Family Dental.

Commissioner Stratis asked for clarification about the interior layout. Dr. Ghassan Abboud, owner of First Family Dental, said that the wall would be partially removed to allow doors to be installed on the existing demising wall, and that the new space would allow additional room to perform more advanced procedures.

At 7:11pm, a **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Petrich to close the public hearing.

ROLL CALL VOTE was as follows:

AYES: 5 – Broline, Petrich, Farrell, Stratis, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Petrich to recommend approval of an amendment to an existing special use to expand a Dental Office with Ancillary Retail Sales use at 410 Village Center Drive, subject to the following conditions:

1. The special use shall be limited to First Family Dental in a manner consistent with the submitted business plan.
2. The special use approval shall be limited to Dr. Ghassan Abboud and any related business partners and shall expire at such time that Dr. Abboud and his business partners no longer occupy the space at 410 Village Center Drive or at which time there is an assignment or termination of the lease for the space at 410 Village Center Drive.
3. The special use approval shall be limited to 5,503 square feet within the tenant space commonly known as 410 Village Center Drive.

ROLL CALL VOTE was as follows:

AYES: 5 – Farrell, Petrich, Broline, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

Z-02-2020: 166 Shore Drive (Smit); Text Amendment, Special Use, and Findings of Fact

Chairman Trzupek requested an overview of the petition. Mr. Walter said that the petitioner is Mikie Smit, representative of a property owner at 166 Shore Drive. The petitioner requests a text amendment to Section X.F of the Zoning Ordinance add “Accessory Building to a Principal Building” as a special use in the G-I General Industrial District; a text amendment to Section X.F of the Zoning Ordinance to establish necessary bulk, size, setback, and other such regulations for accessory buildings in the G-I General Industrial District, if necessary; and a special use as per Section X.F of the amended Zoning Ordinance to permit an “Accessory Building to a Principal Building” on the subject property at 166 Shore Drive. The purpose of the request is to seek approval to build a 576-square foot accessory building in the rear yard of the subject property. Mr. Walter said that the scope of the petition was limited to the G-I General Industrial District to allow a more focused approach to potential amendments.

Mikie Smit, representative of the property owner, said that the purpose of the proposed accessory structure was to allow for additional short- and long-term storage on the subject property. Mr. Smit said that due to the time-sensitive nature of the business operations at the subject property, an addition to the principal building was not feasible or desired. Mr. Smit said that the proposed accessory building would house a trailer as well as general business-related materials.

Chairman Trzupek asked for public comment. None was given.

Commissioner Stratis said he had no issue with the concept. Commissioner Stratis asked if the building would be required to be sprinklered or have HVAC. Mr. Walter said that accessory buildings are not required to be conditioned and may not be used for human habitation or business

use. Commissioner Stratis said he would like to see a restriction placed on accessory buildings in that they be used only for storage. Commissioner Stratis said he would like to see a restriction against counting parking spaces in front of any overhead door.

Commissioner Farrell said she supported the concept of storage-only restrictions on accessory buildings. Commissioner Farrell said that she felt that 15 feet as proposed in the staff report would not be sufficiently tall. Mr. Walter said that the Zoning Ordinance defines height as being the median height of the roof, not necessarily the peak height.

Commissioner Broline supported the concept of having taller overhead doors on accessory buildings in the G-I General Industrial District.

Commissioner Petrich asked what the proposed accessory building was to be made of. Mr. Smit said it would be vinyl siding with a stucco band across the top. Commissioner Petrich said that he supported the concept of accessory structures but supported architectural standards being imposed. Commissioner Petrich said that he would also like to see regulations related to bollards and striping around any overhead doors.

Chairman Trzupek said that he supported the concept of accessory structures but supported architectural standards being imposed. Chairman Trzupek said he would prefer to see all buildings on a lot match in terms of their construction type. Chairman Trzupek asked if other towns permit accessory buildings in their industrial areas. Mr. Walter said that very few of the Village's normal comparables had any industrial areas and so he had to look much further away to find existing zoning concepts, but did find examples in other communities, such as Downers Grove.

Commissioner Farrell asked if other petitions had been received regarding this concept. Mr. Walter said that he regularly receives inquiries about outdoor storage, which would require a special use, but no petition has ever been received regarding constructing an accessory building.

Commissioner Stratis said that he supported staff's idea of a Floor Area Ratio cap for accessory building size.

Commissioners Petrich and Stratis reiterated the need for architectural standards for accessory buildings.

Mr. Walter said that the Plan Commission's direction was clear and requested a continuation to develop specific regulations.

At 8:04pm, a **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Stratis to continue the public hearing to March 2, 2020.

ROLL CALL VOTE was as follows:

AYES: 5 – Petrich, Stratis, Broline, Farrell, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 5-0.

IV. CORRESPONDENCE

V. OTHER PETITIONS

S-01-2020: 78 Burr Ridge Parkway (Manderscheid); Sign Variation, Conditional Sign Approval, and Findings of Fact

Chairman Trzupsek requested an overview of the petition. Mr. Walter said that the petitioner is John Manderscheid, owner of Patti's Sunrise Café located at 78 Burr Ridge Parkway within the County Line Square shopping center. The petitioner requests a variation approval from the County Line Square sign plan to permit a third wall sign with alternative design features and a conditional sign approval to approve a sign with more than three colors at the subject property. The purpose of the request is due to the presence of the brick pole near the subject property, which blocks some of the view of the business' storefront. The additional sign would be 12 square feet in size and be approximately 8 feet in height; have a field colored #313 Duranodic Bronze to match the shopping center's existing signs; with black print and a small colored picture of a sun. Because the sign has more than three colors, it requires a conditional sign approval as well as a variation to approve.

Chairman Trzupsek asked for public comment. None was given.

Commissioner Petrich asked whether the sun on the sign was part of Patti's logo. Mr. Manderscheid said that it was.

Commissioner Broline said that he did not support the concept of the additional sign because a sign could be moved from the wall and replaced with this sign.

Commissioner Farrell said that she felt the proposed sign would not improve the business' visibility within the shopping center.

Commissioner Stratis said he did not support the petition and suggested that the petitioner pursue directional signs as an alternative to the request. Mr. Manderscheid said he would pursue this idea.

At this time, Mr. Manderscheid withdrew his petition. No further discussion was provided.

VII. FUTURE SCHEDULED MEETINGS

A. March 2, 2020

• Z-06-2020: Zoning Ordinance Amendments; Planned Landscaping

Requests amendments to Section IV of the Zoning Ordinance regarding the installation and maintenance of prairie grasses, natural plantings, and other such vegetation in lieu of grass in yards in Residential zoning districts.

B. March 16, 2020

- **Z-04-2020: 15W230 North Frontage Road (Bobak); Special Use, Variations, and Findings of Fact**

Requests a special use for a site plan and building elevation review for the purpose of erecting a 10,000-square foot, 2-story office building with associated parking in the T-1 Transitional District. The request requires the following variations from the Zoning Ordinance: development of a lot without minimum lot area and lot width; a principal building that exceeds the maximum FAR requirements; insufficient setbacks for a principal building on the interior side, corner side, and rear yards; a driveway which exceeds the maximum allowable width in a non-residential district; insufficient setbacks for a driveway from a property line; an off-street loading berth in a yard adjoining a residential district that is not fully enclosed; a trash dumpster located partially in the side yard and nonadjacent to the rear wall of the principal building; an insufficient number of parking spaces for an office use; and insufficient setbacks for off-street parking as well as off-street parking located in the front and corner side yards of the subject property.

- **Z-01-2020: 6101 County Line Road (King-Bruwaert House); PUD Amendment and Findings of Fact**

Requests an amendment to PUD Ordinance #A-452-14-92 to permit a new independent living apartment building, additions to several additional existing buildings, additional parking spaces, and ancillary revisions of the interior roadways and related engineering features of the subject property.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Broline to **ADJOURN** the meeting at 8:11p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:11p.m.

**Respectfully
Submitted:**

Evan Walter, Assistant Village Administrator

ORDINANCE NO.

AN ORDINANCE GRANTING A VARIATION FROM SECTION IV.K.2 OF THE ZONING ORDINANCE TO PERMIT OUTDOOR STORAGE OF ONE COMMERCIAL VEHICLE AND RELEVANT ATTACHMENTS AND IMPLEMENTS TO BE USED FOR SNOW REMOVAL ON A SEASONAL, ANNUAL BASIS IN A GUEST PARKING SPOT

(V-01-2020: Variation - Oak Creek Club Subdivision)

WHEREAS, an application for a variation to the Village of Burr Ridge Zoning Ordinance has been filed with the Assistant Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said variation on January 20, 2020 and February 3, 2020 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a variation from the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this Mayor

and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of the proposed variation indicated herein is in the public good, in the best interests of the Village of Burr Ridge and its residents, and is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to grant a variation from Section IV.K.2 of the Zoning Ordinance to permit outdoor storage of one commercial vehicle and relevant attachments and implements to be used for snow removal on a seasonal, annual basis in a guest parking spot.
- B. That Oak Creek Club subdivision is topographically unique in that the development rests on a particularly hilly portion of the Village; as such, the subdivision had to employ a combination of retaining walls, curbs, and other land control measures to ensure that its development occurred in an orderly and sustainable fashion. These topographical features, combined with the fact that the subdivision's HOA is responsible for the clearing of snow not only on the street but also on driveways and walkways,

creating a unique challenge in providing said services to its residents.

- C. That contractors have stated that they will not attempt to provide services to the residents if certain conditions are not met or available to the bidding party, including the ability to store a commercial vehicle on site throughout the snow season. While these streets are privately maintained, the subdivision remains responsible for ensuring that public safety vehicles and other critical service providers, such as home health care providers, can easily access every home site in the subdivision 365 days per year. Without the presence of the commercial vehicle, the subdivision's ability to provide these services would be greatly diminished. Such a denial of services would affect the subdivision's collective owners to yield a reasonable return.
- D. That Oak Creek Club is the only subdivision in the Village that is gated with a staffed guardhouse in which the local HOA is responsible for the maintenance of concrete roads and driveways to the exterior walls of the buildings within the development. The reason for the variation necessarily does not exist within other subdivisions within the Village.
- E. The purpose of the variation is a part of the HOA Board's good faith attempt to provide reliable services to the local residents, which are required by the HOA's covenants, conditions, and restrictions.
- F. None of the members of the HOA Board who are party to this request were involved in the development of the subdivision or establishment of its HOA. The conditions present were inherited.
- G. The granting of this variation will ensure that public safety and welfare is reliably maintained and provided; the denial of this variation would inhibit access of the subdivision for public safety vehicles and otherwise create challenges in maintaining a safe transportation environment.
- H. The granting of this variation will ensure that the character of the neighborhood is maintained.
- I. The granting of this variation will not impair the supply of light and air to the property.

J. The proposed variation is consistent with the Comprehensive Plan in that the Village seeks to maintain clear passage of roads and other hard-surface infrastructure for its residents.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

Section 4: That approval of the variation shall be subject to the following conditions:

1. The variation shall be limited to one commercial vehicle; the commercial vehicle may vary in exact make and model but be no larger than a traditional "Bobcat" utility vehicle.
2. The commercial vehicle shall be permitted to be stored in the designated guest parking area as noted within **Exhibit A**.
A. The commercial vehicle may not be parked within any public or private roadway when not in use.
3. The commercial vehicle shall be permitted to be located at the designated guest parking area from November 15 through April 1 on an annual basis.

PASSED this 24th day of February, 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor of the Village of Burr Ridge on this 24th day
of February, 2020.

Mayor

ATTEST:

Village Clerk

SUBDIVIDER

PROVENCAL BUILDERS INC.
SCHOOL CORNER, RTE 83 & 171
LEMONT, ILLINOIS 60439

OAK CREEK CLUB

BEING A SUBDIVISION OF PART OF THE SOUTH HALF OF SECTION 1,
TOWNSHIP 37 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN,
IN DUPAGE COUNTY, ILLINOIS.

EXHIBIT A

TOTAL AREA (BOUNDED BY SOLID HEAVY LINES)
= 972,549 SQ. FT.
= 22.3267 ACRES

TOTAL AREA LOT 64 = 725,229 SQ. FT.
= 16.6506 ACRES

ALL MONUMENTATION OF LOT CORNERS WILL BE
COMPLETED UPON THE COMPLETION OF MASS
EARTH GRADING

EAST-WEST CENTERLINE
OF SECTION 1-37-11

91 ST

N. 90°-00'-00"E.

639.60 MEAS.

SECOND ADDITION TO DEVON
OF
BURR RIDGE
REC. AUG. 28, 1979
DOC. NO. R79-77235

3 NAILS FOUND 0.60 FT.
NORTH & 0.20 FT WEST
OF CORNER.

STREET

~ LEGEND ~

C.A. & D.E. COMMON AREA &
DRAINAGE EASEMENT.

EXCEPTION
(PARCEL 1)

NOTE:
THE AREAS DEPICTED AS PRIVATE STREETS ON THIS PLAN OF SUBDIVISION ARE APPROXIMATELY LOCATED.
THE PRIVATE STREETS ARE TO BE INSTALLED BY OWNER IN ACCORDANCE WITH THE IMPROVEMENT COMPLETION
AGREEMENT BETWEEN THE OWNER AND THE VILLAGE OF BURR RIDGE, COOK AND DU PAGE COUNTIES, ILLINOIS
WHICH AGREEMENT WILL BE RECORDED AFTER THE RECORDING OF THIS PLAN. THE VILLAGE HAS NO DUTY
TO MAINTAIN THE PRIVATE STREETS AND SUCH MAINTENANCE IS TO BE PERFORMED BY THE OWNERS OF THE
PROPERTY WITHIN THIS SUBDIVISION. A PERPETUAL EASEMENT FOR THE BENEFIT OF THE LOT OWNERS
AND FOR THE OWNERS OF EXCLUDED PARCELS 2 AND 5 FOR INGRESS AND EGRESS ACROSS LOT 64 IS
HEREBY GRANTED.

S. 90°-00'-00"E.
367.00 DEED & MEAS.

IRON PIPE FOUND 1.11 FT.
NORTH & 0.11 FT. EAST
OF CORNER.

IRON PIPE IS 0.97 FT.
NORTH & 0.35 FT. WEST
OF CORNER.

DEVON RIDGE SUBDIVISION

771.00 MEAS.

771.00 MEAS.

N. 00°-21'-20"E.

N. 00°-21'-20"E.

N. 00°-21'-20"E.

N. 00°-21'-20"E.

N. 00°-21'-20"E.

N. 00°-21'-20"E.

PREPARED BY:
Christian - Rog & Ribando
ENGINEERS PLANNERS SURVEYORS

3550 HOBSON ROAD SUITE 104
WOODRIDGE, ILL. 60517
(312) 971-242

JOB NO. 86 420

RAIL FOUND AT
SOUTH 1/4 CORNER
OF SECTION 1-37-11

DATE OF PREPARATION: 10/24/86			
2/6/87	7/9/87	*	
2/9/87	7/15/87		
3/4/87	8/17/87		
3/5/87	11/6/87		
3/23/87	12/15/87		

* REV. 1-10-89 PROP. MONUMENTATION
@ N.E. & S.E. CORNERS.

SHEET 1 OF 2

RECORD
DRAWINGS
12-5-85

PIN# 10013093043
P&H 11/10/86 at B&K 8/25/17

RESOLUTION NO. R- -20

**RESOLUTION RECOGNIZING 20 YEARS OF SERVICE
TO THE VILLAGE OF BURR RIDGE
POLICE DEPARTMENT RECORDS COORDINATOR CRISTINA HENDERSON**

WHEREAS, Cristina Henderson did, on February 14, 2020, mark her 20th year of employment with the Village of Burr Ridge; and

WHEREAS, Cristina Henderson has held the positions of Records Clerk I, Records Clerk II, and Records Coordinator. She is responsible for the supervision of all functions of the collection and retention of the records of the Burr Ridge Police Department;

WHEREAS, Cristina Henderson was instrumental in assisting with the successful CALEA accreditation process; and

WHEREAS, Cristina Henderson was instrumental in the planning, training, and implementation of the county-wide Records Management System (RMS) in 2019; and

WHEREAS, Cristina Henderson has assisted the Community Policing Officer with DARE events and the Citizens Police Academy, and has provided this dedicated and exceptional service to the Village residents, businesses, and the community at large over the past 20 years;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that Cristina Henderson shall hold a place of esteem in the minds and hearts of the residents, businesses, and employees of the Village and is offered our sincere congratulations on the completion of 20 years of service.

ADOPTED this 24th day of February 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 24th day of February, 2020, by the Mayor of the Village of Burr Ridge.

Mayor

Village Clerk

RESOLUTION NO. R-__-20

**A RESOLUTION AUTHORIZING THE WITHDRAWAL OF THE VILLAGE OF
BURR RIDGE FROM THE INTERGOVERNMENTAL PERSONNEL BENEFIT
COOPERATIVE AND THE SOUTH CENTRAL DUPAGE COUNTY BENEFITS POOL**

WHEREAS, the Village of Burr Ridge has been a member of the South Central DuPage County Benefits Pool (SCDCBP), a sub-pool of the Intergovernmental Personnel Benefit Cooperative (IPBC), which is an intergovernmental entity providing employee health benefits to the officers and employees of this municipality; and **WHEREAS**, under the by-laws of the SCDCBP and IPBC, a member wishing to withdraw its membership must provide written notice 120 days prior to the renewal of its contract; and

WHEREAS, based on a review of available brokerage firms and rates for the Village's employee health benefits program, it was determined that an alternative to the IPBC is available for consideration;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the Village Administrator be authorized to execute a letter of intent to withdrawal from SCDCBP and IPBC;

Section 2: That the Village Administrator be authorized to review and bring back a recommendation to enter into an agreement with an alternate broker for providing health insurance benefits for Village employees.

Section 3: This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

ADOPTED this 24th day of February, 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 24th day of February, 2020, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

8C

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

February 18, 2020

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-05-2020: 410 Village Center Drive (Hassan); Special Use and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request from Ramzi Hassan for an amendment to an existing special use to expand a "Dental Office with Ancillary Retail Sales" use at 410 Village Center Drive.

After due notice, as required by law, the Plan Commission held a public hearing on February 17, 2020. The Plan Commission discussed the exterior elevations and interior layout of the subject property as well as what services will be offered. The Plan Commission ultimately concluded that the request for a special use was appropriate. One resident supported the petition.

The Plan Commission, by a vote of 5 to 0, ***recommends that the Board of Trustees approve*** a request by Ramzi Hassan to recommend approval of an amendment to an existing special use to expand a Dental Office with Ancillary Retail Sales use at 410 Village Center Drive, subject to the following conditions:

1. The special use shall be limited to First Family Dental in a manner consistent with the submitted business plan.
2. The special use approval shall be limited to Dr. Ghassan Abboud and any related business partners and shall expire at such time that Dr. Abboud and his business partners no longer occupy the space at 410 Village Center Drive or at which time there is an assignment or termination of the lease for the space at 410 Village Center Drive.
3. The special use approval shall be limited to 5,503 square feet within the tenant space commonly known as 410 Village Center Drive.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Z-05-2020: 410 Village Center Drive (Hassan); Requests an amendment to an existing special use to expand a Dental Office with Ancillary Retail Sales use at the subject property.

HEARING:

February 17, 2020

TO:

Plan Commission
Greg Trzupek, Chairman

FROM:

Evan Walter
Assistant Village Administrator

PETITIONER:

Ramzi Hassan o/b/o First Family
Dental

PETITIONER STATUS:

Property Owner

EXISTING ZONING:

B-2 Business PUD

LAND USE PLAN:

Recommends Mixed-Uses

EXISTING LAND USE:

Mixed-Use Center

SITE AREA:

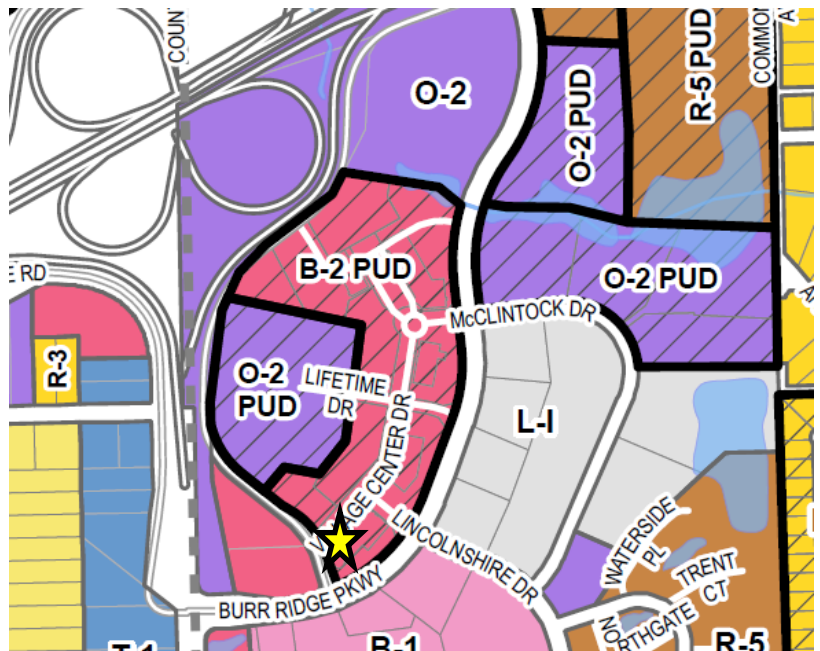
20 Acres

SUBDIVISION:

Burr Ridge Village Center

PARKING:

Over 1,200 Spaces



The petitioner is Ramzi Hassan, co-owner of the Village Center mixed-use center in downtown Burr Ridge. The petitioner requests an amendment to an existing special use to expand a “Dental Office with Ancillary Retail Sales” use at 410 Village Center Drive. The subject use, First Family Dental, received approval for a text amendment to add “Dental Office with Ancillary Retail Sales” as a special use on the first floor Building 1 of the Village Center and a special use as per the amendment in 2015. The original special use permitted First Family Dental to operate within a 4,237-square foot facility at the subject property. The current petition requests a 1,266-square foot expansion of the subject use for a total use size of 5,503 square feet.

Compatibility with the PUD

In 2015, the Village approved a text amendment to the Village Center PUD to permit “Dental Office with Ancillary Retail Sales” as a special use on the first floor of Building 1 of the Village Center. The use has maintained ancillary retail sales as part of its core dentistry practice since it opened. The petitioner’s findings of fact state that the expansion will allow for the expansion of total ancillary retail sales at the subject use through its expansion of its general practice. Other medical uses with ancillary retail sales have been previously permitted on the first floor of the Village Center, such as Lenscrafters. The Village assigned four conditions to First Family Dental’s original special use 2015; the business has operated in compliance of these conditions since its opening to the best of staff’s knowledge and observation.

The Zoning Ordinance requires six parking spaces per dentist or doctor for medical and dental offices. The Village Center PUD Ordinance assumes a sufficient amount of shared parking for any combination of uses throughout the development. In summary, the minimum required parking for the proposed use complies with the PUD.

Public Comment

No public comment was received on this petition.

Findings of Fact and Recommendation

The petitioner has provided Findings of Fact which may be adopted if the Plan Commission is in agreement with those findings. If the Plan Commission chooses to recommend an amendment to the PUD, staff recommends it be done subject to the following conditions:

1. The special use shall be limited to First Family Dental in a manner consistent with the submitted business plan.
2. The special use approval shall be limited to Dr. Ghassan Abboud and any related business partners and shall expire at such time that Dr. Abboud and his business partners no longer occupy the space at 410 Village Center Drive or at which time there is an assignment or termination of the lease for the space at 410 Village Center Drive.
3. The special use approval shall be limited to 5,503 square feet within the tenant space commonly known as 410 Village Center Drive.

Appendix

Exhibit A – Petitioner’s Materials

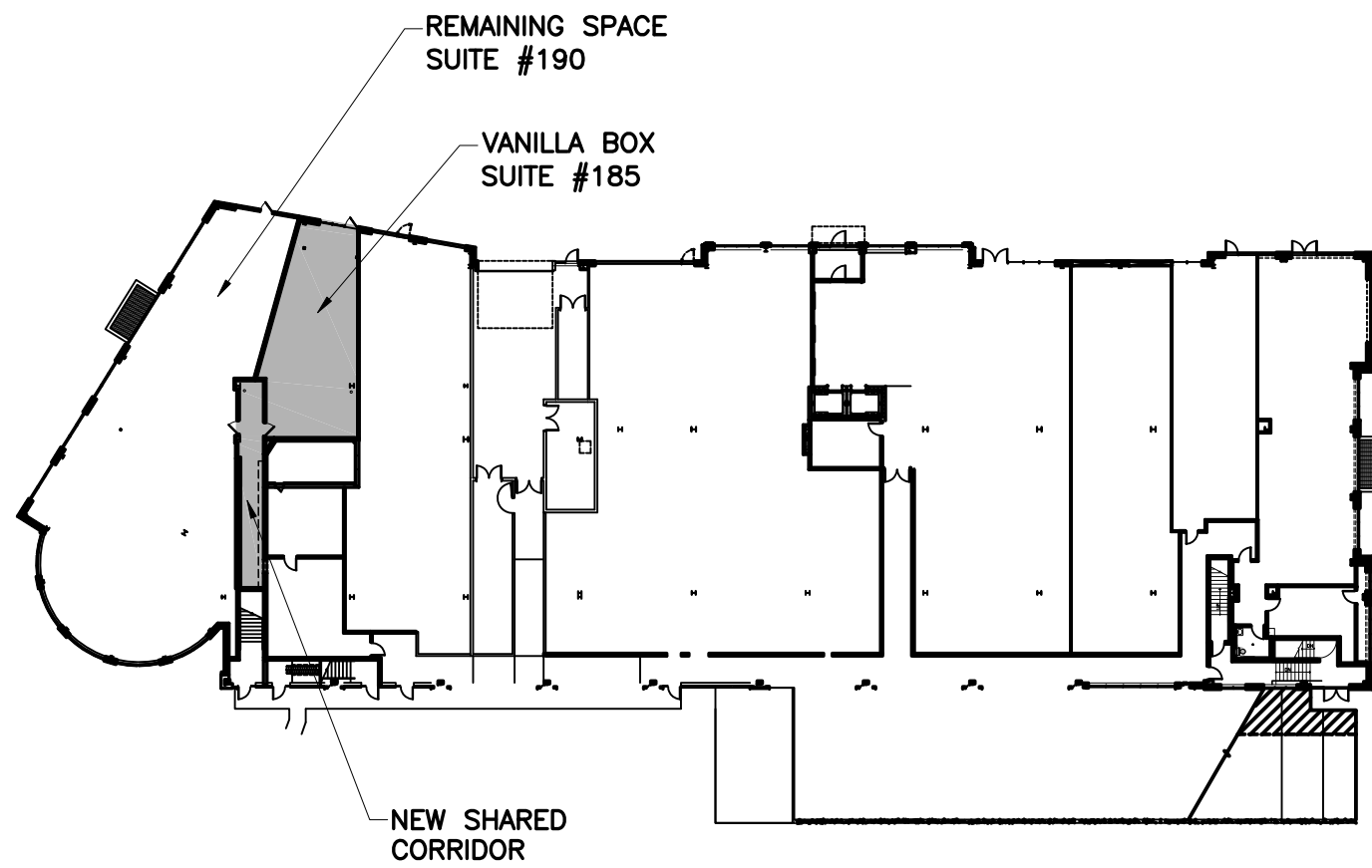
Exhibit B – Ordinance #A-834-03-15

NOTE:

THE INTERIOR DESIGN GROUP LTD. IS NOT RESPONSIBLE FOR THE PREPARATION OF ANY MECHANICAL, PLUMBING OR STRUCTURAL ENGINEERING DRAWINGS AND DOES NOT TAKE ANY RESPONSIBILITY FOR THE ACCURACY OR COMPLETENESS OF THE DOCUMENTS PREPARED AND PROVIDED BY OTHERS.

IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO PROVIDE COPIES OF THE **FULL SET OF ARCHITECTURAL AND ENGINEERING DRAWINGS** TO EACH SUBCONTRACTOR PRIOR TO CONSTRUCTION. IF ANY DISCREPANCIES BETWEEN THE ARCHITECTURAL DRAWINGS AND ENGINEERING DRAWINGS ARE DISCOVERED, IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO NOTIFY **THE INTERIOR DESIGN GROUP LTD.** OF SUCH CONFLICTS, BEFORE PROCEEDING WITH ANY WORK.

KEY PLAN: 



VANILLA BOX #185

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
SUITE #185
BURR RIDGE, ILLINOIS 60527

NOTE:

ALL CONTRACTORS ARE RESPONSIBLE FOR READING THROUGH THE NOTES ON THE "N-1" SHEET. ALL INFORMATION OUTLINED IS TO BE INCLUDED IN ALL BIDS.

BUILDING INFORMATION

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527

- HEIGHT OF BUILDING: 4 STORIES
- BUILDING/CONSTRUCTION CLASSIFICATION: IIB
- USE GROUP: "B" – BUSINESS
- FIRE CONTROL:
 - SPRINKLER: YES
 - MONITORED: YES
 - ALARMED: YES
- EMERGENCY GENERATOR: NO
- EVACUATION:
 - ALARMED (HORN/STROBE): YES
 - VENDOR:
- INTELLIGENT SERVICES SYSTEMS
JOHN CONSIGLIO
(630) 973-3459
email: john@iss-fire.com
- FIRE RESISTANT RATING OF TENANT WALLS: UL#465
- AREA OF SUITE: 1,090 S.F.
- OCCUPANCY LOAD: 11 PEOPLE
100 S.F. PERSON (PER CODE)
- OCCUPANCY LOAD OF SUITE: 11
- NUMBER OF EXITS REQUIRED: 11 X .2" = 2.2"
- EXIT WIDTH REQUIRED: 3" < 72" ACTUAL
- NUMBER OF EXITS INDICATED: 2
(36" WIDE X 2 = 72" INDICATED)
- MAX. TRAVEL DISTANCE: 300'

VILLAGE CODES OBSERVED

- 2012 INTERNATIONAL BUILDING CODE
- 2012 INTERNATIONAL MECHANICAL CODE
- 2012 INTERNATIONAL FUEL GAS CODE
- 2012 INTERNATIONAL CONSERVATION CODE
- 2004 ILLINOIS STATE PLUMBING CODE
- 2012 INTERNATIONAL PLUMBING CODE
- 2012 INTERNATIONAL FIRE CODE
- 2011 NFPA 70, NATIONAL ELECTRICAL CODE
- 2012 NFPA 101, LIFE SAFETY CODE
- 1997 ILLINOIS ACCESSIBILITY CODE WITH AMENDMENTS
- 2012 INTERNATIONAL EXISTING BUILDING CODE

INTERIOR FINISH CLASSIFICATION

CLASS A:	FLAME SPREAD 0–25; SMOKE DEVELOPED 0–450
CLASS B:	FLAME SPREAD 26–75; SMOKE DEVELOPED 0–450
CLASS C:	FLAME SPREAD 76–200; SMOKE DEVELOPED 0–450
CEILING WALLS FLOORS	VERTICAL EXITS AND PASSAGEWAYS CORRIDORS ROOMS AND ENCLOSED SPACES B C C PER DOC FF-1 "PILL TEST" (CPSC 16CFR, PART 1630)

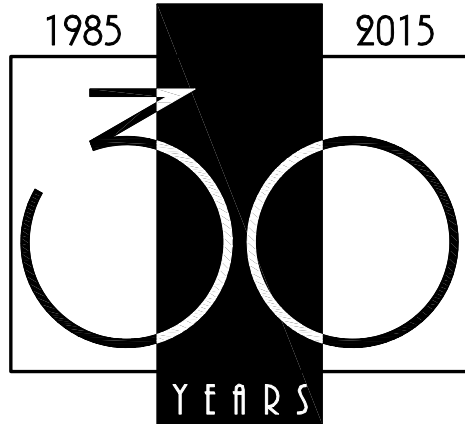
LICENSED ARCHITECT:
(SOLE PROPRIETOR)
REGISTERED
INTERIOR DESIGNER:

ILLINOIS 7488
EXPIRES – 11/30/2016
ILLINOIS 161-001461
EXPIRES – 08/31/2015

SCOPE OF WORK:

- DEMISING EXISTING SUITE CREATING TWO SEPARATE SUITES FOR FUTURE TENANTS
- CREATING BACK SHARED CORRIDOR FOR THE TWO NEWLY CREATED SUITES
- EXTENDING PLUMBING WASTE/SUPPLY LINES IN BASEMENT TO UNDER SLAB TO SUITE #185 AND STUBBING FOR FUTURE TENANT'S TIE-IN.
- EXTENDING ELECTRICAL SERVICE FROM BUILDING ELECTRICAL ROOM TO SUITE #185 AND STUBBING FOR FUTURE TENANT'S TIE-IN.
- NO OTHER ELECTRICAL WORK AT THIS TIME.
- NO OTHER PLUMBING WORK AT TIME TIME.
- NO SPRINKLER REVISIONS NECESSARY.
- NO CORING OR SAWCUTTING AT THIS TIME.
- PROVIDE LIGHTING IN NEW SHARED CORRIDOR.
- EXISTING TEMPORARY LIGHTING IN EACH SUITE IS TO REMAIN.
- PROVIDING NEW EXITING AND LIFESAFETY DEVICES AS SHOWN ON PLAN
- ADDITIONAL WORK AND PERMIT TO BE PROVIDED ONCE TENANT IS SECURED.

IDG



THE INTERIOR DESIGN GROUP LTD.

646 ROOSEVELT ROAD GLEN ELLYN, ILLINOIS 60137-5819
PHONE: (630) 348-0400 FAX: (630) 348-0388
WWW.IDGLTD.COM

TRADEMARK 

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527

BUILDING MANAGEMENT

DESIGN AND DRAWING

TABLE OF CONTENTS:

NOTES PAGE
TYPICAL ACCESSIBILITY CLEARANCES, OUTLET/DEVICE
AND MOUNTING HEIGHTS
DEMOLITION, CONSTRUCTION PLAN
CONSTRUCTION, ELEVATIONS, SECTIONS AND DETAILS
REFLECTED CEILING PLAN
LIGHTING CUT SHEET AND COMCHECK

SHEET

N-1
N-2
A-1
A-2
AE-1
AE-2

STATEMENT OF COMPLIANCE

I HAVE PREPARED OR CAUSED TO BE PREPARED UNDER MY DIRECT CONTROL THE ATTACHED PLANS AND STATE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND TO THE EXTENT OF MY CONTRACTUAL OBLIGATIONS, THEY ARE IN COMPLIANCE WITH THE ENVIRONMENTAL BARRIERS ACT (ILL. REV. STAT. 1985 CH. 111 1/2, PARA. 3711 ET SEQ. AS AMENDED), THE ILLINOIS ACCESSIBILITY CODE, 71 ILL., AND CODES AND ORDINANCES OF _____, ILLINOIS.

SIGNED _____ DATE _____
L. A. DOHRER, ARCHITECT
ILLINOIS #7488 EXPIRES 11/30/16

VANILLA BOX #185 – 450 VILLAGE CENTER DRIVE

<div>GENERAL NOTES</div> <div><div><div>1.</div><div>THE VILLAGE / CITY APPROVED PLANS MUST BE ON THE JOB SITE AT ALL TIMES.</div></div><div><div>2.</div><div>ALL CONTRACTORS AND SUBCONTRACTORS ARE TO FIELD VERIFY THE SCOPE OF WORK TO BE COMPLETED BEFORE SUBMITTING BIDS, THE BUILDING'S ENGINEERING STAFF IS AVAILABLE TO ANSWER QUESTIONS, AND IT IS HIGHLY RECOMMENDED THAT THEY BE CONSULTED.</div></div><div><div>3.</div><div>IF AT ANY TIME, PRIOR TO AND DURING CONSTRUCTION, A DISCREPANCY, OMISSION, AND/OR CONFLICT IS DISCOVERED, NOTIFY THE INTERIOR DESIGN GROUP LTD. FOR CLARIFICATION AND/OR RESOLUTION.</div></div><div><div>4.</div><div>CONTRACTOR SHALL NOTIFY THE INTERIOR DESIGN GROUP LTD. OF ANY UNFORESEEN JOB CONDITIONS WHICH MAY AFFECT PROJECT COST. EXTRA WORK AND/OR EXTRA COSTS MUST BE APPROVED IN WRITING PRIOR TO CONSTRUCTION OF SUCH WORK.</div></div><div><div>5.</div><div>THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST AND ACQUISITION OF ALL NECESSARY BUILDING PERMITS. PERMITS ARE TO BE POSTED ON JOB SITE UNTIL AN OCCUPANCY PERMIT IS OBTAINED FROM THE GOVERNING MUNICIPALITY.</div></div><div><div>6.</div><div>THE GENERAL CONTRACTOR IS TO OBTAIN THE OCCUPANCY PERMIT FROM THE GOVERNING MUNICIPALITY UPON PROJECT COMPLETION AND SUBMIT TO THE BUILDING MANAGEMENT FOR THEIR RECORDS.</div></div><div><div>7.</div><div>DO NOT SCALE DRAWINGS. DIMENSIONS GOVERN. LARGE SCALE DETAILS GOVERN OVER SMALL SCALE PLANS, ELEVATIONS AND SECTIONS.</div></div><div><div>8.</div><div>ONTRACTOR(S) SHALL NOT REMOVE ANY MATERIALS, (SIDELIGHTS, DOOR ASSEMBLIES, LIGHT FIXTURES, ETC.) FROM AREAS NOT IN CONTRACT (N.I.C.) UNLESS ILLUSTRATED AS DEMOLITION AND NOTED AS RELOCATED IN THESE DOCUMENTS OR CONTRACTOR HAS WRITTEN APPROVAL FROM BUILDING MANAGEMENT TO DO SO.</div></div><div><div>9.</div><div>ALL CONSTRUCTION SHALL CONFORM TO FEDERAL, STATE AND LOCAL BUILDING CODES, WHICH EVER IS MOST STRINGENT FOR WORK OF THIS TYPE.</div></div><div><div>10.</div><div>WHERE NEW WORK CONNECTS WITH EXISTING, ALL REQUIRED WORK SHALL BE INCLUDED IN THE CONTRACT, WHETHER OR NOT SHOWN OR INDICATED IN THESE DOCUMENTS.</div></div><div><div>11.</div><div>DRAWINGS ARE FOR ARCHITECTURAL WORK, FINISH AND LAYOUT ONLY.</div></div><div><div>12.</div><div>THE GENERAL CONTRACTOR AND ALL THE SUB-CONTRACTORS ARE TO COMPLY WITH ALL O.S.H.A. REQUIREMENTS FOR WORK OUTLINED WITH-IN THESE DOCUMENTS.</div></div><div><div>13.</div><div>ALL MATERIALS, METHODS OF INSTALLATION AND FINISHING OF CONSTRUCTION SYSTEMS SHALL CONFORM TO THE MANUFACTURERS' SPECIFICATIONS AND INSTALLATION INSTRUCTIONS FOR THE EXPECTED USE (PARTITIONS, CEILINGS, DOORS, FRAMES, FLOORS, ETC.)</div></div><div><div>14.</div><div>ALL MATERIALS AND WORKMANSHIP IS TO BE GUARANTEED FOR A MINIMUM OF ONE (1) YEAR FROM RECEIVING FINAL ACCEPTANCE.</div></div><div><div>15.</div><div>THE GENERAL CONTRACTOR SHALL COORDINATE WITH BUILDING MANAGEMENT FOR REGULATIONS INCLUDING BUT NOT NECESSARILY LIMITED TO: ELEVATOR USE, RUBBISH REMOVAL, PROTECTION OF BASE BUILDING CONSTRUCTION, AND ANY WORK WHICH WILL AFFECT OTHER TENANT'S OR OTHER PARTS OF THE BUILDING.</div></div><div><div>16.</div><div>GENERAL CONTRACTOR SHALL PROVIDE DETAILED JOB SCHEDULE TO BUILDING MANAGEMENT AND TENANT PRIOR TO THE START OF PROJECT. THE SCHEDULE IS TO OUTLINE EACH PHASE OF THE PROJECT AND THE DAY EACH PHASE HAS TO BE COMPLETED IN ORDER TO MEET THE ESTABLISHED DEADLINE.</div></div><div><div>17.</div><div>ALL CONTRACTORS ARE RESPONSIBLE FOR THE COORDINATION OF THEIR WORK WITH ALL OTHER TRADES. WORK SHALL BE PROPERLY SEQUENCED TO COINCIDE WITH THE PROJECT CONSTRUCTION SCHEDULE TO AVOID DELAY OF THE PROJECT COMPLETION OR THE WORK OF THE OTHERS.</div></div><div><div>18.</div><div>THE GENERAL CONTRACTOR SHALL PROVIDE ALL NECESSARY SAFE GUARDS, BARRIERS, TEMPORARY POWER, LIGHTING, FIRE PROTECTION, ETC., AS REQUIRED DURING DEMOLITION/CONSTRUCTION.</div></div><div><div>19.</div><div>THE GENERAL CONTRACTOR SHALL PROTECT AREA AND NEW OR EXISTING MATERIALS AND FINISHES FROM DAMAGE WHICH MAY OCCUR FROM CONSTRUCTION, DUST, WATER, ETC. DAMAGE TO EXISTING MATERIALS, FINISHES, STRUCTURE AND EQUIPMENT SHALL BE REPAIRED OR REPLACED TO THE SATISFACTION OF THE TENANT AND BUILDING MANAGEMENT AT THE EXPENSE OF THE GENERAL CONTRACTOR.</div></div></div>		<div><div>20.</div><div>THE GENERAL CONTRACTOR SHALL REMOVE ALL RUBBISH AND WASTE MATERIALS OF ALL SUBCONTRACTORS AND TRADES ON A DAILY BASIS, AND SHALL EXERCISE STRICT CONTROL OVER JOB CLEANING TO PREVENT ANY DIRT, DEBRIS OR DUST FROM AFFECTING ANY FINISHED AREA, WHETHER WITHIN OR OUTSIDE THE JOB SITE.</div></div> <div><div>21.</div><div>THE GENERAL CONTRACTOR IS TO CAREFULLY REMOVE ANY BUILDING MATERIALS NOT SPECIFIED OR ILLUSTRATED TO BE USED IN THIS PROJECT AND COORDINATE ON SITE STORAGE LOCATION OR DISPOSAL WITH BUILDING MANAGEMENT (CABINETRY, DOORS, SIDELIGHTS, ETC).</div></div> <div><div>22.</div><div>THE GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL TURN THE PROJECT OVER TO BUILDING MANAGEMENT FREE FROM ALL CONSTRUCTION DEBRIS; MATERIAL AND EQUIPMENT. ALL INTERIOR GLASS FREE OF LABELS, AND CLEANED ON BOTH SIDES. ALL MILLWORK AND BUILT-INS FREE OF DIRT, GREASE AND OTHER FOREIGN MATERIALS. ALL RESILIENT FLOORINGS MOP CLEANED. VINYL WALLCOVERINGS FREE OF DIRT AND OTHER FOREIGN MATERIALS.</div></div> <div><div>23.</div><div>ALL MAJOR DRILLING, CORING, HAMMERING AND SHELL GUNS TO HANG CEILING WIRES OR EXTERNAL CONDUIT AND DUCT WORK IS TO BE DONE EARLY MORNING BY APPROXIMATELY 8:00 A.M. EVENINGS AFTER 6:00 P.M., OR ON WEEKENDS. ALL HOLES AND CORES ARE TO BE INSPECTED BY BUILDING ENGINEER TO CHECK FOR CUT WIRES OR CONDUIT.</div></div> <div><div>24.</div><div>ALL FLOOR CORES ARE TO BE INSPECTED BY THE BUILDING ENGINEER FOR CUT WIRES OR CONDUIT PRIOR TO INSTALLING ANY DEVICES.</div></div> <div><div>25.</div><div>NO FLOOR CORING OR DRILLING IS TO COMMENCE WITHOUT PRIOR APPROVAL FROM THE BUILDING ENGINEER.</div></div> <div><div>26.</div><div>NOTHING IS TO BE ATTACHED TO THE BUILDING DUCTWORK. ALL ATTACHMENTS ARE TO BE MADE TO THE TOP RAIL OF THE BAR JOIST OR CONCRETE FLOOR SLAB.</div></div> <div><div>27.</div><div>NO RADIOS ON THE JOB.</div></div> <div><div>28.</div><div>WORKERS ON BREAKS ARE NOT ALLOWED TO LOITER IN THE LOBBY, CORRIDORS OR IN FRONT OF THE BUILDING.</div></div> <div><div>29.</div><div>ALL WASHROOM USAGE LOCATIONS TO BE COORDINATED WITH BUILDING MANAGEMENT/ENGINEER.</div></div> <div><div>30.</div><div>SMOKING IS NOT ALLOWED IN THE BUILDING.</div></div> <div>DEMOLITION NOTES<div><div>1.</div><div>ELECTRICAL CONTRACTOR SHALL DISCONNECT ALL POWER IN AREAS OF WORK PRIOR TO COMMENCEMENT OF DEMOLITION AND SHALL PROVIDE TEMPORARY POWER AND LIGHTING FOR DEMOLITION CONTRACTOR.</div></div><div><div>2.</div><div>CONTRACTOR IS TO REMOVE EXISTING GLUED DOWN CARPET, RESILIENT FLOORING OR OTHER GLUED DOWN FLOORING; REMOVE ALL EXCESSIVE ADHESIVE TO LEAVE FLOOR WITH A SMOOTH LEVEL FINISH READY FOR NEW FINISHES.</div></div><div><div>3.</div><div>WHERE CARPET AND PAD IS BEING REMOVED, THE NAIL STRIP IS TO BE REMOVED AND THE FLOOR PATCHED TO A SMOOTH AND LEVEL CONDITION READY TO RECEIVE NEW FINISHES.</div></div><div><div>4.</div><div>ALL CABINETRY IN GOOD CONDITION AND ILLUSTRATED TO BE REMOVED SHALL BE REMOVED CAREFULLY AND PLACED INTO BUILDING STOCK. COORDINATE STORAGE LOCATION OR DISPOSAL WITH BUILDING MANAGEMENT / ENGINEER</div></div><div><div>5.</div><div>ALL SIDELIGHTS (GLASS AND FRAMES) REMOVED AND NOT RELOCATED ARE TO BE PLACED IN BUILDING STOCK. VERIFY STORAGE LOCATION OR DISPOSAL WITH BUILDING MANAGEMENT.</div></div><div><div>6.</div><div>ALL DOORS, FRAMES AND HARDWARE REMOVED AND NOT RELOCATED ARE TO BE PLACED IN BUILDING STOCK. VERIFY STORAGE LOCATION WITH BUILDING MANAGEMENT.</div></div><div><div>7.</div><div>ON EXISTING WALLS TO REMAIN, ALL EXISTING BASE IS TO BE CAREFULLY REMOVED SO THE WALLS CAN BE REPAIRED TO CREATE A SMOOTH SURFACE READY TO RECEIVE NEW FINISHES.</div></div><div><div>8.</div><div>WHERE PLUMBING IS TO BE REMOVED IN CONJUNCTION WITH CABINETRY, PLUMBING CONTRACTOR IS TO COORDINATE ALL WORK WITH THE DEMOLITION CONTRACTOR. IF NEW PLUMBING IS SPECIFIED IN THIS LOCATION, PLUMBING CONTRACTOR IS TO CAP IN A WAY TO MEET CODE AND EASE REINSTALLATION DURING CONSTRUCTION.</div></div><div><div>9.</div><div>ALL CUTTING, CHANNELING, DRILLING OR THE DEMOLITION OF WALLS, SLABS, ETC. REQUIRING THE USE OF JACK HAMMERS OR OTHER HEAVY HAND OR POWER TOOLS SHALL BE PERFORMED IN ACCORDANCE WITH THE BUILDING RULES AND REGULATIONS PLUS COORDINATED WITH BUILDING MANAGEMENT/ENGINEER.</div></div></div>	<div><div>10.</div><div>GENERAL CONTRACTOR IS TO CUT OR DRILL THE FLOOR SLAB AS REQUIRED FOR UNDERSLAB WORK. CONTRACTOR IS TO LOCATE ALL EXISTING UNDERSLAB PIPING, CONDUIT, JUNCTION BOXES, ETC. PRIOR TO COMMENCING WORK TO AVOID DAMAGE. IF UNDERSLAB ITEMS ARE DAMAGED, IT IS THE GENERAL CONTRACTORS RESPONSIBILITY TO REPAIR OR REPLACE THE DAMAGED ITEM(S) AT THEIR SOLE COST.</div></div> <div><div>11.</div><div>CONTRACTOR IS NOT TO DISABLE ANY EXISTING FIRE SPRINKLER SYSTEM OR SECTION OF A FIRE SPRINKLER SYSTEM.</div></div> <div><div>12.</div><div>CONTRACTOR IS NOT TO DISABLE ANY EXISTING LIFE SAFETY DEVICE WITHOUT PRIOR NOTIFICATION TO THE GOVERNING MUNICIPALITY AND BUILDING MANAGEMENT. THIS INCLUDES FIRE HORNS/STROBES, BATTERY PACKS, AND 24 HOUR LIGHT FIXTURES.</div></div> <div><div>13.</div><div>CONTRACTOR IS NOT TO DISABLE ANY EXISTING LIFE SAFETY DEVICE WITHOUT PRIOR NOTIFICATION TO THE GOVERNING MUNICIPALITY AND BUILDING MANAGEMENT. THIS INCLUDES FIRE HORNS/STROBES, BATTERY PACKS, AND 24 HOUR LIGHT FIXTURES.</div></div> <div><div>14.</div><div>CONTRACTOR IS NOT TO DISABLE ANY EXISTING LIFE SAFETY DEVICE WITHOUT PRIOR NOTIFICATION TO THE GOVERNING MUNICIPALITY AND BUILDING MANAGEMENT. 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ALL DEFECTS OCCURRING WITHIN THE GUARANTEED PERIOD SHALL BE CORRECTED AT NO COST TO BUILDING MANAGEMENT OR TENANT.</div></div> <div><div>22.</div><div>AFTER ALL UNDERSLAB WORK IS COMPLETED AND APPROVED BY THE BUILDING ENGINEER, CONTRACTOR IS TO PATCH SLAB AS REQUIRED WITH A NON-SHRINKING CONCRETE PATCH TO A SMOOTH, LEVEL AND UNDETECTABLE SURFACE READY FOR NEW FINISHES.</div></div> <div><div>23.</div><div>THE FLAME SPREAD RATING OF ALL INTERIOR FINISHES SHALL BE LESS THAN 200.</div></div> <div><div>24.</div><div>THE FLAME SPREAD RATING OF ALL COMMON AREA FINISHES SHALL BE LESS THAN 75.</div></div> <div><div>25.</div><div>CONTRACTOR IS TO INSTALL WATER RESISTANT GYPSUM BOARD WITHIN 4"-0" OF ANY PLUMBING FIXTURE/SUPPLY AND IN ALL DAMP AREAS.</div></div> <div><div>26.</div><div>CONTRACTOR IS TO DRYWALL, TAPE, MUD, SAND AND PRIME THE AVAILABLE SUITE SIDE OF THE NEW DEMISING WALL.</div></div> <div><div>27.</div><div>FIRE WALLS, FIRE BARRIERS, FIRE PARTITIONS, SMOKE BARRIERS AND SMOKE PARTITIONS OR ANY OTHER WALL REQUIRED TO HAVE PROTECTED OPENINGS OR PENETRATIONS SHALL BE EFFECTIVELY AND PERMANENTLY IDENTIFIED WITH SIGNS OR FENCILING. SUCH IDENTIFICATION SHALL:<div><div>A.</div><div>BE LOCATED IN ACCESSIBLE CONCEALED FLOOR, FLOOR-CEILING OR ATTIC SPACE.</div></div><div><div>B.</div><div>BE LOCATED WITHIN 15 FEET (4572 MM) OF THE END OF EACH WALL AND AT INTERVALS NOT EXCEEDING 30 FEET (9144 MM) MEASURED HORIZONTALLY ALONG THE WALL OR PARTITION.</div></div><div><div>C.</div><div>INCLUDE LETTERING NOT LESS THAN 3 INCH (76 MM) IN HEIGHT WITH A MINIMUM 3/8 INCH (9.5 MM) STROKE IN A CONTRASTING COLOR INCORPORATING THE SUGGESTED WORDING: "FIRE AND/OR SMOKE BARRIER - PROTECT ALL OPENINGS", OR OTHER WORDING.</div></div></div></div> <div><div>28.</div><div>FASTENERS, INCLUDING NUTS AND WASHERS, IN CONTACT WITH PRESERVATIVE-TREATED WOOD SHALL BE OF HOT-DIPPED ZINC-COATED GALVANIZED STEEL, STAINLESS STEEL, SILICON BRONZE OR COPPER.</div></div>	<div><div>7.</div><div>CONTRACTOR IS TO VERIFY PRIOR TO CONSTRUCTION COMPLETION, THE INTEGRITY AND COVERAGE OF THE REQUIRED FIRE PROOFING MATERIALS APPLIED TO THE STRUCTURAL ELEMENTS OF THE BUILDING. ALL MATERIALS FOUND TO BE FAULTY, REMOVED OR DISTURBED DURING CONSTRUCTION ARE TO BE REPAIRED APPROPRIATELY TO MATCH THE REQUIRED FIRE RATING ESTABLISHED DURING THE INITIAL BUILDING CONSTRUCTION.</div></div> <div><div>8.</div><div>THE EXISTING AUTOMATIC FIRE SUPPRESSION SYSTEM SHALL REMAIN AND BE MODIFIED TO BE IN FULL CONFORMANCE WITH ALL CODES AND AMENDMENTS, IF APPLICABLE, OBSERVED BY THE GOVERNING FIRE PROTECTION DISTRICT.</div></div> <div><div>9.</div><div>UPON PROJECT COMPLETION, THE FIRE SUPPRESSION CONTRACTOR OF RECORD IS TO SUBMIT A CERTIFICATION LETTER STATING SUCH COMPLIANCE AND A COPY OF THEIR STATE FIRE MARSHALL LICENSE TO BUILDING MANAGEMENT AND THE GOVERNING FIRE PROTECTION DISTRICT.</div></div> <div><div>10.</div><div>THE EXISTING FIRE ALARM AND DETECTION SYSTEM IS TO REMAIN AND BE MODIFIED AS REQUIRED TO BE IN FULL CONFORMANCE WITH ALL CODES AND AMENDMENTS IF APPLICABLE, OBSERVED BY THE GOVERNING FIRE PROTECTION DISTRICT.</div></div> <div><div>11.</div><div>UPON PROJECT COMPLETION, THE FIRE ALARM AND DETECTION CONTRACTOR OF RECORD IS TO SUBMIT A CERTIFICATION LETTER STATING SUCH COMPLIANCE TO BUILDING MANAGEMENT AND THE GOVERNING FIRE PROTECTION DISTRICT.</div></div> <div><div>12.</div><div>ALL EMERGENCY LIGHTING AND EXIT LIGHTS ARE TO BE WIRED TO THE BUILDINGS EMERGENCY GENERATOR / CIRCUIT OR HAVE A BATTERY WHICH MEETS THE GOVERNING MUNICIPALITIES REQUIREMENTS. SEE THE SPECIFIC JOB NOTES ON THE REFLECTED CEILING SHEET FOR REQUIREMENTS.</div></div> <div><div>13.</div><div>ALL MEANS OF EGRESS LIGHTING / NIGHT LIGHTING IS TO PROVIDE AN INITIAL AVERAGE OF ONE (1) FOOT CANDLE AT THE FLOOR LEVEL FOR EGRESS OUT OF THE SPACE.</div></div> <div>DOOR NOTES<div><div>1.</div><div>ALL DOORS, FRAMES AND HARDWARE ARE TO BE BUILDING STANDARD UNLESS OTHERWISE NOTED.</div></div><div><div>2.</div><div>ALL DOORS AND HARDWARE ARE TO MEET 2010 ADA GUIDELINES, ALL FEDERAL, STATE, AND LOCAL CODES.</div></div><div><div>3.</div><div>ALL NON-RATED DOOR ASSEMBLIES OPENING OVER CARPET, DOORS ARE TO BE UNDERCUT 3/4" UNLESS OTHERWISE NOTED.</div></div><div><div>4.</div><div>DOOR HARDWARE MANUFACTURER AND MODEL SELECTION TO BE BUILDING STANDARD.</div></div><div><div>5.</div><div>ALL DOOR HARDWARE IS TO MEET 2010 ADA GUIDELINES AND ALL FEDERAL, STATE, AND LOCAL HANDICAP ACCESSIBILITY CODES WHICH EVER IS MORE STRINGENT.</div></div><div><div>6.</div><div>ALL LOOKS FOR ENTRANCE AND SUITE ARE TO HAVE BUILDING STANDARD RESTRICTED KEY WAY.</div></div><div><div>7.</div><div>CONTRACTOR IS RESPONSIBLE FOR ALL DOOR HARDWARE. ALL KEYING OF EXISTING OR NEW DOORS SHALL BE DONE BY BUILDING MANAGEMENT.</div></div><div><div>8.</div><div>FOR ALL DOORS, EXISTING OR RELOCATED, CONTRACTOR SHALL REPAIR AND/OR REFINISH DOOR(S) TO A LIKE NEW CONDITION AND MATCH NEW DOOR(S) IN SUITE.</div></div><div><div>9.</div><div>WHERE EXISTING DOOR(S) ARE NOTED TO BE REUSED, IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY DOORS CAN BE REFINISHED TO A LIKE NEW CONDITION PRIOR TO SUBMITTING FINAL BID. IF IT IS NOT NOTED PRIOR TO FINAL BID, IT INDICATES ACCEPTANCE OF DOORS TO BE REUSED AND CONTRACTOR WILL BE RESPONSIBLE FOR BUILDING MANAGEMENT'S FINAL APPROVAL UPON COMPLETION.</div></div><div><div>10.</div><div>ALL DOORS, FRAMES AND HARDWARE REMOVED AND NOT RELOCATED ARE TO BE PLACED IN BUILDING STOCK. VERIFY STORAGE LOCATION OR DISPOSAL WITH BUILDING MANAGEMENT.</div></div><div><div>11.</div><div>ANY DOOR LATCHING CONTROLLED BY AN ELECTRONIC DEVICE IS TO BE WIRED IN A FAIL SAFE MANNER **. WHEN THE POWER FAILS AND/OR THE FIRE ALARM IS ACTIVATED, THE DOOR MUST UNLOCK, ALLOWING FREE PASSAGE OUT OF THE SPACE.<div><div>** (EXCEPTION WOULD BE IF THE DOOR WITH AN ELECTRONIC CONTROLLER HAS A CRASH BAR ON THE EGRESS SIDE OF THE DOOR, THE DOOR MAYBE WIRED AS ALL LOCKED)</div></div></div></div><div><div>12.</div><div>STAIRWELL PARTITIONS ARE TO BE TWO HOUR FIRE RATED ASSEMBLIES WITH A MINIMUM 90 MINUTE RATED DOOR ASSEMBLY.</div></div></div>	<div><div>13.</div><div>EXIT PASSAGEWAY PARTITIONS (50% OF PASSAGEWAYS ON THE FIRST FLOOR WHICH LEAD FROM A STAIRWELL DIRECTLY TO THE BUILDINGS EXTERIOR) ARE TO BE A TWO HOUR FIRE RATED ASSEMBLY WITH A MINIMUM 90 MINUTE RATED DOOR ASSEMBLY.</div></div> <div><div>14.</div><div>ANY MISCELLANEOUS ROOMS / AREAS WHICH HAVE A ONE HOUR RATED PARTITION ASSEMBLY MUST HAVE A MINIMUM 45 MINUTE RATED DOOR ASSEMBLY.</div></div> <div><div>15.</div><div>PUBLIC CORRIDORS WHICH ARE NOT THE EXIT PASSAGEWAY AS OUTLINED IN THE IBC CODES ARE TO HAVE A MINIMUM ONE HOUR RATED PARTITION WITH A MINIMUM 20 MINUTE DOOR ASSEMBLY.</div></div> <div>PLUMBING NOTES<div><div>1.</div><div>ALL PLUMBING FIXTURES MUST MEET 2010 ADA GUIDELINES, ILLINOIS ACCESSIBILITY CODES OR ICC, WHICHEVER IS MOST STRINGENT.</div></div><div><div>2.</div><div>TEMPERED HOT WATER TO SUPPLY ALL PUBLIC LAVATORIES SHALL NOT EXCEED 110 DEGREES.</div></div><div><div>3.</div><div>ALL SINKS AND LAVATORIES MIXING VALVES ARE REQUIRED TO SHUT DOWN THE HOT WATER SUPPLY PORTION IF THERE IS AN INTERRUPTION OF COLD WATER SUPPLY. THESE VALVES MUST BE PERMANENTLY MARKED BY THE MANUFACTURER TO BE AN ASSC 1070 DEVICE OR APPROVED BY THE STATE OF ILLINOIS LICENSED PLUMBING INSPECTOR.</div></div><div><div>4.</div><div>ALL PLUMBING FIXTURES ARE TO BE SUPPLIED AND INSTALLED BY THE PLUMBING CONTRACTOR.</div></div><div><div>5.</div><div>PRIOR TO ANY OBSTRUCTIONS BEING INSTALLED, PLUMBING CONTRACTOR IS TO INSTALL A UL APPROVED FIRE STOP SYSTEM AROUND ALL PIPING/DRAINS IN ALL RATED ASSEMBLIES PENETRATED FOR SPECIFIED PIPING OR DRAINS. ALL FIRE STOP SYSTEMS ARE TO MATCH THE UL RATED ASSEMBLY WHICH IT PENETRATES. FIRE MATERIAL SHALL BE INSTALLED TO A SMOOTH LEVEL FINISH READY TO RECEIVE NEW FINISHES.</div></div><div><div>6.</div><div>PLUMBING CONTRACTOR IS TO PROVIDE ALL INFORMATION REQUIRED FOR ANY CUTOUPS IN CABINETS AND COUNTERTOPS TO THE MILLWORK SHOP, PRIOR TO THE START OF ANY WORK.</div></div></div> <div>ACCESSIBILITY NOTES<div><div>1.</div><div>ALL DOORS USED IN CONJUNCTION WITH EXITS ARE TO BE READILY OPENED FROM THE EGRESS SIDE WITHOUT A KEY, UNDOE FORCE OR SPECIAL KNOWLEDGE ALLOWING FREE PASSAGE OUT OF THE SUITE AT ALL TIMES.</div></div><div><div>2.</div><div>ALL CONSTRUCTION MUST COMPLY WITH THE 2010 ADA GUIDELINES, AN IBC BUILDING CODE, AN ILLINOIS ACCESSIBILITY CODE, OR A LOCAL AMENDMENT. "WHICHEVER IS MOST STRINGENT".</div></div><div><div>3.</div><div>THESE PLANS AND SPECIFICATIONS, TO THE BEST OF OUR KNOWLEDGE AND ABILITY, CONFORM TO THE ACCESSIBILITY STANDARDS OUTLINED IN THE 2010 A.D.A GUIDELINES, THE IBC CODES, THE ILLINOIS ACCESSIBILITY CODES, ICC A117.1 LATEST EDITION, AND THE LOCAL AMENDMENTS, "WHICHEVER IS MOST STRINGENT".</div></div><div><div>4.</div><div>ALL FIXTURES AND ACCESSORIES SHALL BE MOUNTED IN ACCORDANCE WITH THE 2010 A.D.A GUIDELINES, THE IBC CODES, THE ILLINOIS ACCESSIBILITY CODES, ICC A117.1 LATEST EDITION, AND THE LOCAL AMENDMENTS, "WHICHEVER IS MOST STRINGENT".</div></div><div><div>5.</div><div>WHERE THERE ARE CLEAR DIFFERENCES BETWEEN THESE REFERENCE DRAWINGS AND ADA GUIDELINES, THE ADA GUIDELINES SHALL APPLY.</div></div><div><div>6.</div><div>CONTRACTOR IS TO AVOID CONSTRUCTING EXACTLY TO THE DIMENSIONED "MINIMUM OR MAXIMUM" LIMIT OUTLINED WITHIN THESE DRAWINGS.</div></div><div><div>7.</div><div>ALL THRESHOLDS MUST COMPLY WITH 2010 A.D.A. GUIDELINES, ILLINOIS ACCESSIBILITY CODES AND ICC A117.1 LATEST EDITION, "WHICHEVER IS MOST STRINGENT".</div></div><div><div>8.</div><div>DOOR THRESHOLDS MUST BE FLUSH WITH FLOOR OR PROTRUDE NO MORE THAN 1/2" ABOVE THE FLOOR.</div></div><div><div>9.</div><div>ALL HARDWARE MUST BE EASILY OPERATIONAL WITH ONE (1) HAND AND DOES NOT REQUIRE TIGHT GRASPING, TWIST PINCHING OR TWISTING OF THE WRIST TO OPERATE.</div></div><div><div>10.</div><div>DOOR HANDLES MUST BE OF A SHAPE THAT IS EASY TO GRASP (NOT ROUND) AND MUST BE 42" ABOVE FINISHED FLOOR TO CENTER OF DOOR HANDLE.</div></div><div><div>11.</div><div>MAXIMUM FORCE FOR PULLING OR PUSHING ALL INTERIOR DOORS SHALL BE 5 LBS OR LESS.</div></div><div><div>12.</div><div>IF NEW AND EXISTING DOORS HAVE A CLEAN OR VACUUM SURFACES TO BE COVERED, AND INSPECT SUBFLOOR. START OF FLOORING INSTALLATION INDICATES FLOORING CONTRACTOR'S ACCEPTANCE OF SUBFLOOR CONDITIONS AND FULL RESPONSIBILITY FOR COMPLETED WORK.</div></div><div><div>9.</div><div>FLOOR COVERING IN CLOSETS SHALL BE THE SAME AS THAT OF THE SPACE ONTO WHICH THE CLOSET DOOR OPENS, UNLESS OTHERWISE NOTED.</div></div></div>	<div><div>16.</div><div>EACH HANDICAP WASHROOM SHALL HAVE A 5'-0" DIAMETER CLEAR TURNING AREA.</div></div> <div><div>17.</div><div>BOTH VISUAL AND AUDIBLE FIRE ALARM SIGNALS SHOULD BE PROVIDED IN ANY WASHROOM AND THROUGH OUT THE SPACE.</div></div> <div><div>18.</div><div>LIGHT, HEAT, VENTILATION, WINDOWS, DRAPERIES, FIRE ALARMS, AND ALL SIMILAR CONTROLS THAT ARE REQUIRED MUST BE AT A MINIMUM OF 15" AND A MAXIMUM OF 48" ABOVE FINISHED FLOOR.</div></div> <div><div>19.</div><div>ALL FLOOR FINISHES INSTALLED ARE TO MEET ACCESSIBILITY CODES WITH REGARDS TO SLIP RESISTANCE.</div></div> <div><div>20.</div><div>PROVIDE TACTILE EXIT SIGNS AT ALL EGRESS DOORS, AS REQUIRED.</div></div> <div>WALL FINISH NOTES<div><div>1.</div><div>ALL PARTITIONS ARE TO BE PAINTED UNLESS OTHERWISE NOTED.</div></div><div><div>2.</div><div>ALL PARTITIONS WHEN PAINTED SHALL HAVE A SATIN LATEX FINISH UNLESS OTHERWISE NOTED.</div></div><div><div>3.</div><div>PAINT FINISH FOR ALL METAL PARTS OF FRAMES, DOORS, PERIMETER ENCLOSURES, ETC. SHALL BE SEMI-GLOSS LATEX FINISH. COLOR TO MATCH ADJACENT WALLS UNLESS OTHERWISE NOTED.</div></div><div><div>4.</div><div>ALL PAINTS USED IN PROJECT ARE TO BE AT MINIMUM A LOW VOC PAINT.</div></div><div><div>5.</div><div>ALL PAINT SHALL BE APPLIED IN ACCORDANCE WITH MANUFACTURER'S DIRECTIONS AND SPECIFICATIONS FOR THAT PARTICULAR SURFACE.</div></div><div><div>6.</div><div>ALL PAINTED WALLS ARE TO RECEIVE ONE (1) COAT PRIMER TINTED TO MATCH FINISH COAT, AND TWO (2) FINISH COATS OF SPECIFIED COLOR.</div></div><div><div>7.</div><div>ALL DOORS WHEN PAINTED, TO BE SAME COLOR ON BOTH SIDES, UNLESS OTHERWISE NOTED.</div></div><div><div>8.</div><div>WHEN WALLCOVERING IS SPECIFIED, ALL SURFACES ARE TO BE PROPERLY PREPARED PRIOR TO THE INSTALLATION OF WALLCOVERING.</div></div><div><div>9.</div><div>THE WALLCOVERING CONTRACTOR SHALL BE TOTALLY RESPONSIBLE FOR THE ACCURACY OF THEIR MEASUREMENTS AND TOTAL YARDAGE REQUIREMENTS FOR MATERIALS TO BE FURNISHED.</div></div></div> <div>FLOOR COVERING NOTES<div><div>1.</div><div>ALL CARPETING ILLUSTRATED IS TO BE NEW BUILDING STANDARD, UNLESS OTHERWISE NOTED.</div></div><div><div>2.</div><div>ALL VINYL COMPOSITION TILE ILLUSTRATED IS TO BE NEW, BUILDING STANDARD, UNLESS OTHERWISE NOTED.</div></div><div><div>3.</div><div>ALL FLOORS FOUND TO HAVE A ROUGH CONCRETE SLAB ONCE DEMOLITION IS COMPLETED ARE TO BE LATEX PATCHED TO 4' / 1/8" IN A 10'-0" RADIUS. SMOOTH AND LEVEL TO THE ADJACENT FLOORS.</div></div><div><div>4.</div><div>PROVIDE AND INSTALL ALL FLOORING IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS. NOTIFY THE INTERIOR DESIGN GROUP LTD. OF ANY CONFLICTING INSTRUCTIONS PRIOR TO COMMENCEMENT OF WORK.</div></div><div><div>5.</div><div>APPLY CONCRETE SLAB PRIMER, IF RECOMMENDED BY FLOORING MANUFACTURER, PRIOR TO APPLICATION OF ADHESIVE. APPLY IN COMPLIANCE WITH MANUFACTURER'S DIRECTIONS.</div></div><div><div>6.</div><div>MAINTAIN REFERENCE MARKERS, HOLES, OR OPENINGS THAT ARE PLAINLY MARKED FOR FUTURE CUTTING. DO THIS BY REPEATING MARKINGS ON FINISH FLOORING AS MARKED ON SUBFLOOR. USE CHALK OR OTHER NON-PERMANENT MARKING DEVICE.</div></div><div><div>7.</div><div>THE CARPET CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE ACCURACY OF THEIR MEASUREMENTS AND TOTAL YARDAGE REQUIREMENTS FOR MATERIALS TO BE FURNISHED.</div></div><div><div>8.</div><div>FLOORING CONTRACTOR IS TO BROOM CLEAN OR VACUUM SURFACES TO BE COVERED, AND INSPECT SUBFLOOR. START OF FLOORING INSTALLATION INDICATES FLOORING CONTRACTOR'S ACCEPTANCE OF SUBFLOOR CONDITIONS AND FULL RESPONSIBILITY FOR COMPLETED WORK.</div></div><div><div>9.</div><div>FLOOR COVERING IN CLOSETS SHALL BE THE SAME AS THAT OF THE SPACE ONTO WHICH THE CLOSET DOOR OPENS, UNLESS OTHERWISE NOTED.</div></div></div>	<div><div>10.</div><div>THE CARPET CONTRACTOR SHALL PRE-PLAN CARPET SEAMING TO PROVIDE UNIFORM DIRECTION OF PATTERN AND LAY OF PILE. LOCATION OF SEAMS SHALL BE CENTERED UNDER DOORS AND CARPET IS TO BE FREE OF SEAMS IN DIRECTION OF OCCUPANTS TRAVEL.</div></div> <div><div>11.</div><div>ALL CARPET SHALL BE INSTALLED BY THE DIRECT GLUE METHOD AND IN ACCORDANCE WITH THE MANUFACTURERS SPECIFICATIONS UNLESS OTHERWISE NOTED.</div></div> <div><div>12.</div><div>WHEN CARPET IS SPECIFIED TO BE INSTALLED WITH PAD, CONTRACTOR IS TO PROCEED IN ACCORDANCE WITH THE MANUFACTURERS SPECIFICATIONS.</div></div> <div><div>13.</div><div>PROVIDE AND INSTALL BUILDING STANDARD STRAIGHT VINYL BASE FOR ALL CARPETED AREAS UNLESS OTHERWISE NOTED.</div></div> <div><div>14.</div><div>PROVIDE AND INSTALL BUILDING STANDARD WAVE VINYL BASE FOR ALL TILED AREAS UNLESS OTHERWISE NOTED.</div></div> <div><div>15.</div><div>FLOORING CONTRACTOR SHALL BE RESPONSIBLE FOR LATEXING AND TAPERING EXISTING CONCRETE FLOOR SLAB WHERE MATERIAL CHANGES OCCUR. TRANSITION LINES BETWEEN COVERINGS SHOULD BE FEATHERED SUCH THAT THE TOP OF COVERINGS ARE SMOOTH, LEVEL AND EVEN TO THE TOUCH.</div></div> <div><div>16.</div><div>CARPET CONTRACTOR TO PROVIDE AND INSTALL RUBBER TRANSITION STRIPS AT DOORS WHERE CARPET AND RESILIENT FLOORING MEET, UNLESS OTHERWISE NOTED IN CONSTRUCTION AND/OR FINISH PLAN.</div></div>
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ELECTRIC/VOICE/DATA NOTES

1.

ALL HEIGHTS FOR ITEMS ILLUSTRATED IN THESE DOCUMENTS ARE TO THE CENTERLINE OF THE ITEMS.

2.

ALL NEW WALL OUTLETS (DUPLEXES, PHONES, ETC.) ARE TO BE LOCATED 15" ABOVE FINISHED FLOOR UNLESS OTHERWISE NOTED.

3.

IN THE EQUIPMENT ROOM THE ELECTRICAL CONTRACTOR IS TO PROVIDE THE NECESSARY ELECTRIC SERVICE, EMPTY CONDUIT SLEEVES AND JUNCTION BOXES TO ACCOMMODATE THE TENANT'S TELEPHONE/DATA /SECURITY SYSTEM. THE ELECTRICAL CONTRACTOR SHALL MEET WITH TENANT'S TELEPHONE/DATA/SECURITY VENDOR/COMPANY TO REVIEW ELECTRICAL AND CONDUIT REQUIREMENTS, PRIOR TO PROCEEDING WITH INSTALLATION.

4.

ELECTRICAL CONTRACTOR IS TO SUPPLY JUNCTION BOXES, EMT CONDUIT STUBS TO 6" ABOVE THE FINISHED CEILING, BUSHINGS AND SLEEVES FOR TENANT'S VOICE/DATA LINES. TENANT'S CONTRACTOR IS TO SUPPLY ALL COVER PLATES, RECEPTACLES AND WIRING.

5.

ELECTRICAL CONTRACTOR IS TO SUPPLY JUNCTION BOXES, AND EMT CONDUIT FROM THE OUTLET BACK TO THE SOURCE FOR TENANT'S VOICE/DATA LINES. TENANT'S CONTRACTOR IS TO SUPPLY ALL COVER PLATES, RECEPTACLES AND WIRING.

6.

ELECTRICAL CONTRACTOR IS TO SIZE ALL CONDUITS TO MEET OR EXCEED THE TENANT'S NEEDS. COORDINATE CONDUIT SIZE WITH TENANT'S CABLING REQUIREMENTS.

7.

ALL ELECTRICAL FIXTURES AND SUPPLIES ARE TO BE SUPPLIED AND INSTALLED BY THE ELECTRICAL CONTRACTOR UNLESS OTHERWISE NOTED.

8.

ELECTRICAL CONTRACTOR SHALL DO ALL CUTTING AND PATCHING OF BUILDING MATERIALS REQUIRED FOR THE INSTALLATION OF THEIR WORK.

9.

ALL PENETRATIONS THROUGH FIRE RATED ASSEMBLIES MADE BY THE ELECTRICAL CONTRACTOR ARE TO BE SEALED USING THE PROPER UL RATED SYSTEM PRIOR TO PROJECT COMPLETION.

10.

ALL OUTLETS WITHIN 6'-0" OF WATER/WET AREAS REQUIRE G.F.I. (GROUND FAULT INTERRUPTER) RECEPTACLE.

11.

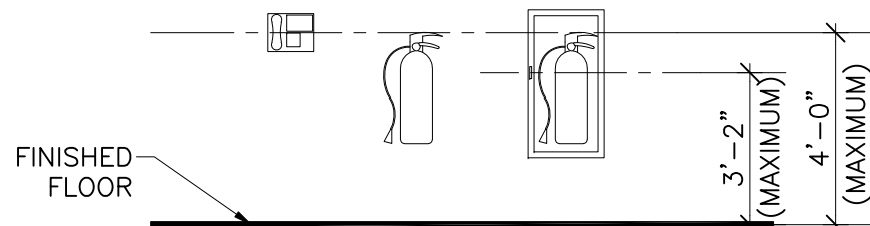
ALL ELECTRICAL WORK SPECIFIED IN CONJUNCTION WITH CABINET WORK, LAMPS, FIXTURES AND ELECTRICAL SUPPLIES ARE TO BE SUPPLIED BY THE ELECTRICAL CONTRACTOR. CUTOUPS FOR ALL OUTLETS, SWITCHES, ETC. AS REQUIRED ARE TO BE COORDINATED WITH THE CABINET CONTRACTOR.

12.

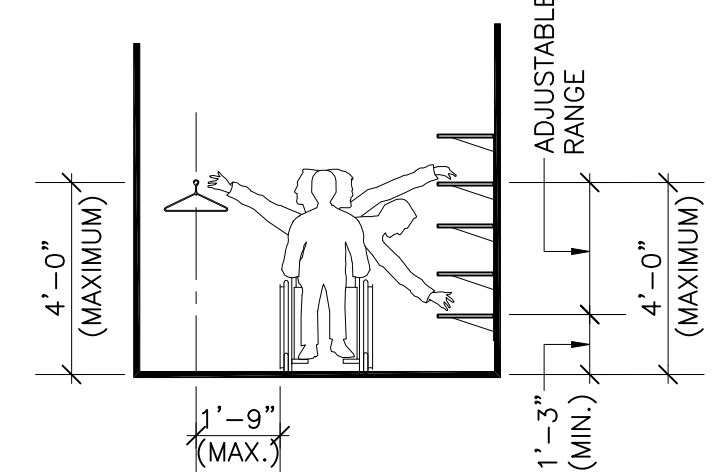
ALL ELECTRICAL TO POWER EQUIPMENT IS TO BE COORDINATED WITH THE TENANT'S EQUIPMENT CONTRACTOR TO ASSURE QUANTITY, TYPE OF POWER AND TYPE OF RECEPTACLE.

REFLECTED CEILING
NOTES

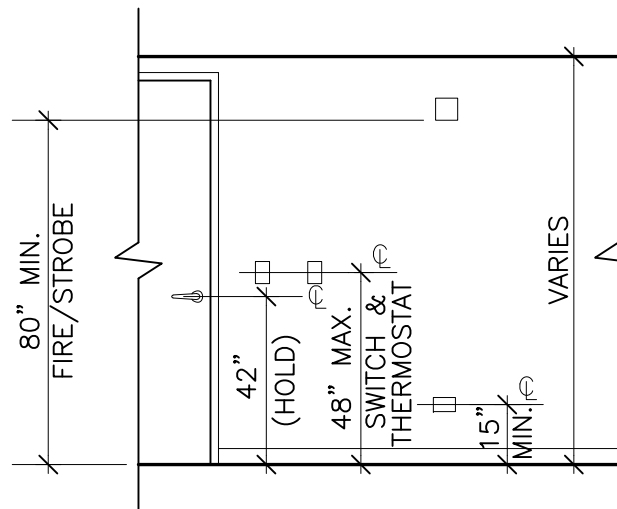
- ALL NEW FIXTURES ARE TO BE BUILDING STANDARD 2' X 2' OR 2' X 4' RECESSED FLUORESCENT FIXTURES UNLESS OTHERWISE NOTED.
- ALL DOWN LIGHTS ARE TO BE CENTERED IN 2' X 2' PORTION OF CEILING TILE, ESPECIALLY WHEN INSTALLED IN "SECOND LOOK" TILE.
- ELECTRICAL CONTRACTOR SHALL REMOVE ALL LIGHTING FIXTURES, WIRING CONNECTORS, JUNCTION BOXES, ETC. WHICH CANNOT BE RE-USED AND ARE DEEMED UNNECESSARY BY THE ELECTRICAL CONTRACTOR.
- ALL EXISTING, RELOCATED AND NEW LAY-IN LIGHT FIXTURES SHALL BE SUPPORTED INDEPENDENTLY OF THE CEILING GRID BY TWO (2) HEAVY GAUGE SUSPENDED CEILING WIRES AT OPPOSITE CORNERS OF EACH FIXTURE TO THE TOP CORD OF THE BAR JOIST OR THE DECK ABOVE.
- ALL NEW WALL SWITCHES ARE TO BE LOCATED 48" ABOVE FINISHED FLOOR UNLESS OTHERWISE NOTED.
- ALL NEW WALL SWITCHES ARE TO BE LOCATED AT THE SAME HEIGHT ABOVE FINISHED FLOOR AS EXISTING HOWEVER THEY CAN NOT EXCEED 48" A.F.F. UNLESS OTHERWISE NOTED.
- WHERE TWO (2) OR MORE DIMMERS AND/OR SWITCHES ARE SHOWN TOGETHER, THEY ARE TO BE GANGED IN ONE (1) BOX WITH ONE (1) COVER PLATE.
- PROVIDE BUILDING STANDARD SPRINKLERS AS REQUIRED BY ALL STATE AND LOCAL CODES PER PARTITION LAYOUT. ALL SPRINKLER HEADS SHALL BE CENTERED WHERE POSSIBLE.
- THIS BUILDING IS EQUIPPED WITH A SPRINKLER FIRE SUPPRESSION SYSTEM.
- ALL SPRINKLER HEADS ARE TO BE THE SURFACE MOUNTED TYPE AND CENTERED IN CEILING TILE WHERE POSSIBLE.
- FINAL DETERMINATION OF QUANTITY AND LOCATION OF EMERGENCY LIGHTING AND EXIT SIGNS IS SUBJECT TO APPROVAL OF THE BUREAU OF FIRE PREVENTION OF THE MUNICIPAL AGENCY HAVING JURISDICTION.
- ALL EMERGENCY LIGHTING AND EXIT SIGNS SHALL BE OPERATED OFF A BATTERY WHICH MEETS ALL STATE AND LOCAL BUILDING CODES WHEN UNDER EMERGENCY POWER.
- ALL MEANS OF EGRESS LIGHTING / NIGHT LIGHTING IS TO PROVIDE AN INITIAL AVERAGE OF ONE (1) FOOT CANDLE AT THE FLOOR LEVEL FOR EGRESS OUT OF THE SPACE / SUITE.
- IF CEILING DIFFUSERS, LIGHT FIXTURES OR OTHER ELEMENTS ON OR ABOVE THE CEILING CANNOT BE LOCATED AS SHOWN ON THE DRAWINGS, SUCH INTERFERENCE SHALL BE REPORTED IMMEDIATELY TO THE INTERIOR DESIGN GROUP LTD. FOR RELOCATION.
- CONTRACTORS ARE TO MAKE SELF AWARE OF LOW CEILING HEIGHT CLEARANCE AND AVOID PLACEMENT OF DUCTS, CONDUITS AND PIPING THAT MAY INTERFERE WITH LIGHTING PLACEMENT SHOWN. NOTIFY THE INTERIOR DESIGN GROUP LTD. OF ANY POTENTIAL CONFLICTS BEFORE CONSTRUCTION BEGINS.
- CONTRACTOR IS TO NOTE LOCATION OF GYPSUM BOARD CEILINGS AND SOFFITS. VAV, FAN POWERED BOXES ARE TO BE LOCATED AWAY FROM THESE AREAS AS TO PREVENT THE NEED FOR ACCESS PANELS.
- ALL LIGHT FIXTURES REMOVED AND NOT RELOCATED ARE TO BE PLACED IN BUILDING STOCK. VERIFY STORAGE LOCATION WITH BUILDING OWNER/MANAGEMENT.
- IF ROOMS/WALLS ARE ADDED/MOVED, SPRINKLER AND ALARM CONTRACTORS ARE TO SUBMIT COMPLETE DRAWINGS AND CALCULATIONS SHOWING TYPES AND LOCATIONS OF REVISIONS OR ADDITIONS TO SYSTEM FOR MUNICIPALITY REVIEW AND APPROVAL AND WORK IS TO BE COMPLETED UNDER A SEPARATE PERMIT.
- ALL EXIT SIGNS ARE TO HAVE A MAXIMUM OUTPUT OF 5 WATTS ON EACH SIDE.



MOUNTING DEVICE HEIGHTS
SCALE: 1/4"=1'-0"



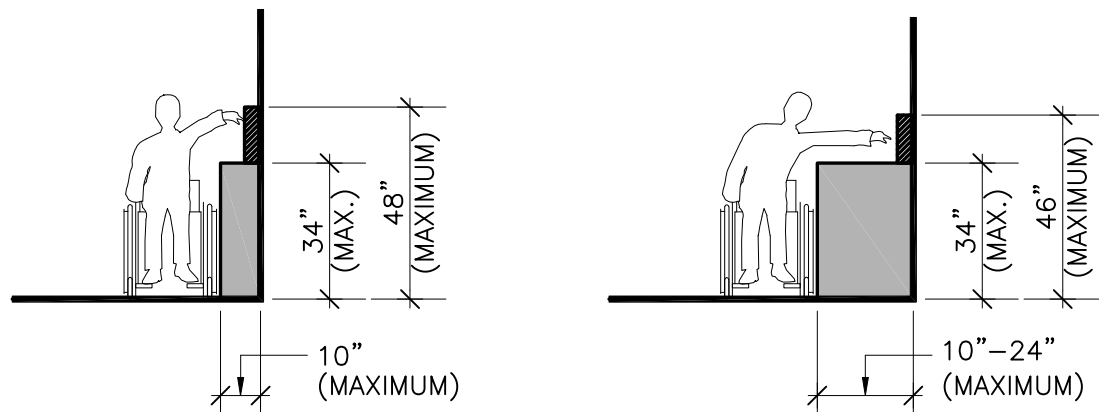
MAXIMUM REACH
SCALE: 1/4"=1'-0"



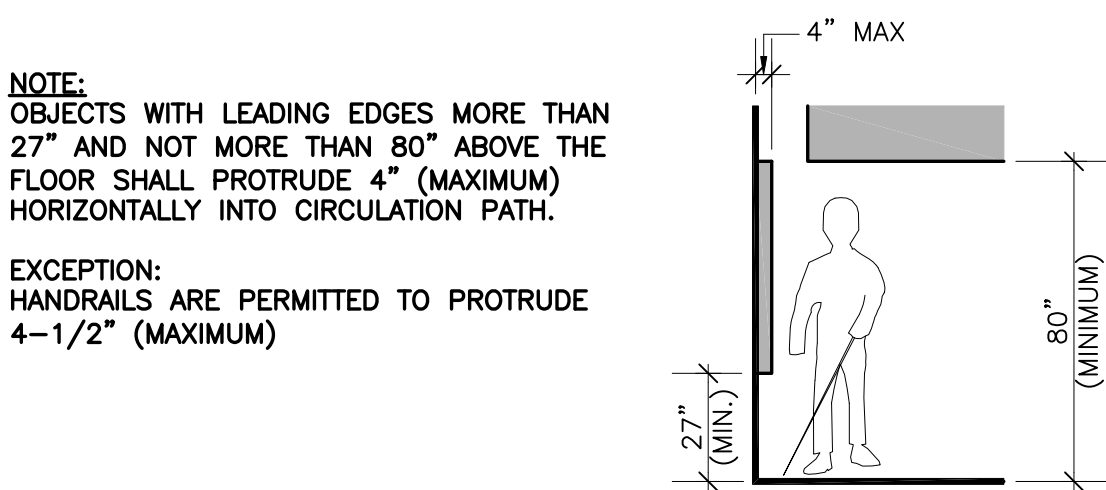
ACCESSIBLE ELECTRIC RECEPTACLES
SCALE: 1/4"=1'-0"

NOTE:
OBSTRUCTION HEIGHT: 34" (MAXIMUM)
REACH DEPTH 10" OR LESS = 48" HIGH (MAXIMUM)
REACH DEPTH 10" TO 24" = 46" HIGH (MAXIMUM)

EXCEPTIONS:
1. TOP OF WASHING MACHINES AND DRYERS CAN BE 36" MAX. HIGH.

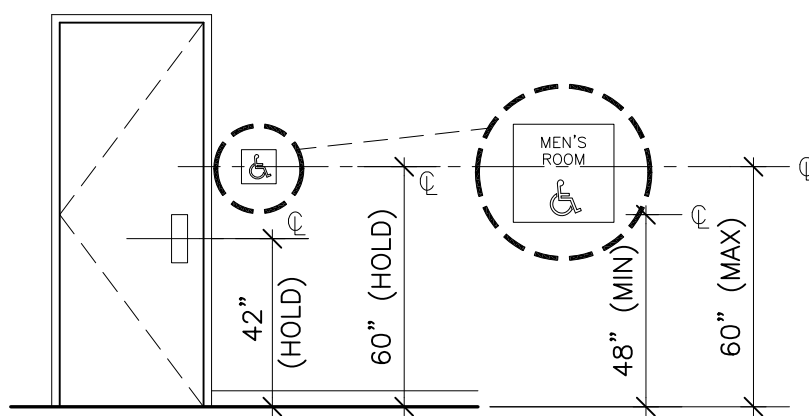


OBSTRUCTED HIGH REACH
SCALE: 1/4"=1'-0"

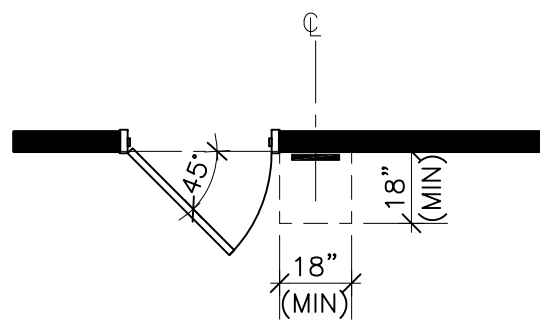


PROTRUSION LIMITS
SCALE: 1/4"=1'-0"

ACCESSIBLE
MOUNTING HEIGHTS



ACCESSIBLE SIGNAGE LOCATION
SCALE: 1/4"=1'-0"



ACCESSIBLE SIGNAGE LOCATION
SCALE: 1/4"=1'-0"

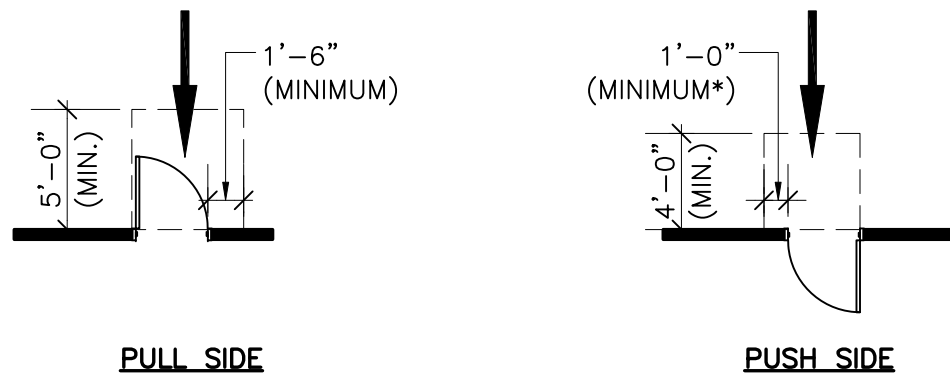
NOTE:
TACTILE SIGNS TO BE INSTALLED ON WALL ALONG SIDE DOOR AT LATCH OR PUSH/PULL SIDE.

• TACTILE SIGNS FOR DOUBLE DOORS WITH ONE INACTIVE LEAF: SIGNS TO BE LOCATED ON INACTIVE LEAF.

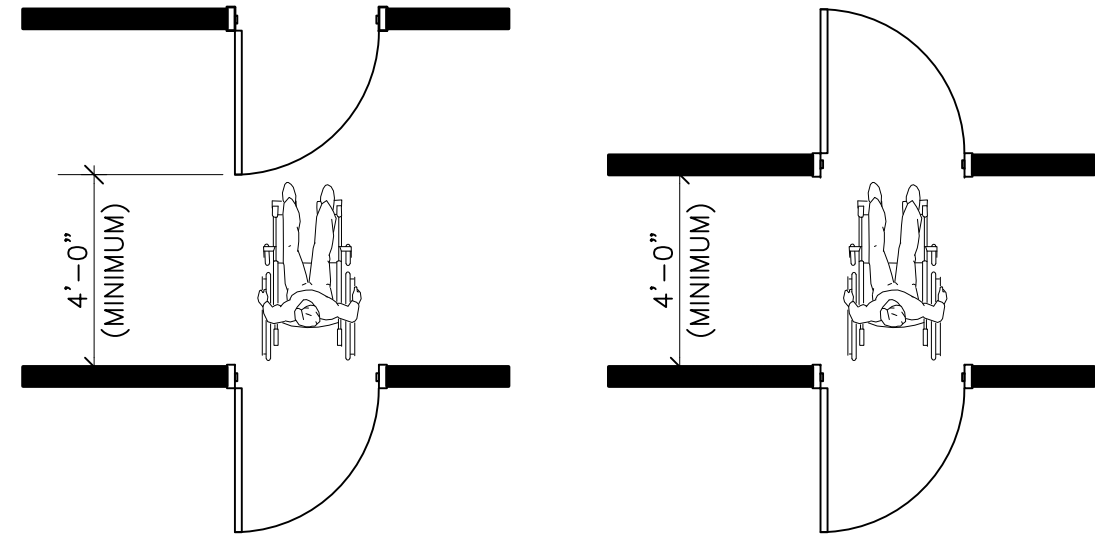
• TACTILE SIGNS FOR DOUBLE DOORS WHEN BOTH LEAVES ARE ACTIVE: SIGN IS TO BE LOCATED ON THE WALL TO THE RIGHT OF THE RIGHT HAND DOOR.

• WHERE THERE IS NO WALL SPACE AT THE LATCH SIDE OF A SINGLE DOOR OR TO THE RIGHT OF DOUBLE DOORS: SIGNS TO BE LOCATED ON THE NEAREST ADJACENT WALL.

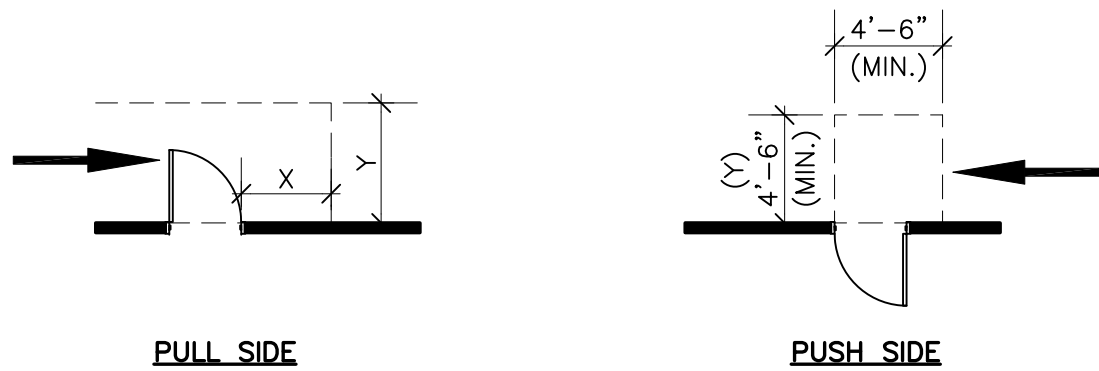
ACCESSIBILITY CLEARANCES



PULL SIDE
PUSH SIDE
* IF THE DOOR HAS BOTH A CLOSER AND A LATCH
FRONT APPROACHES — SWINGING DOORS
SCALE: 1/8"=1'-0"

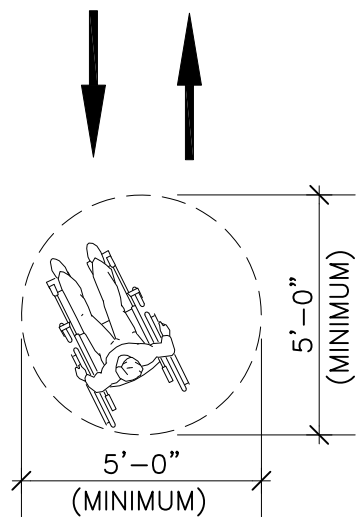


TWO HINGED DOORS IN A SERIES
SCALE: 1/4"=1'-0"

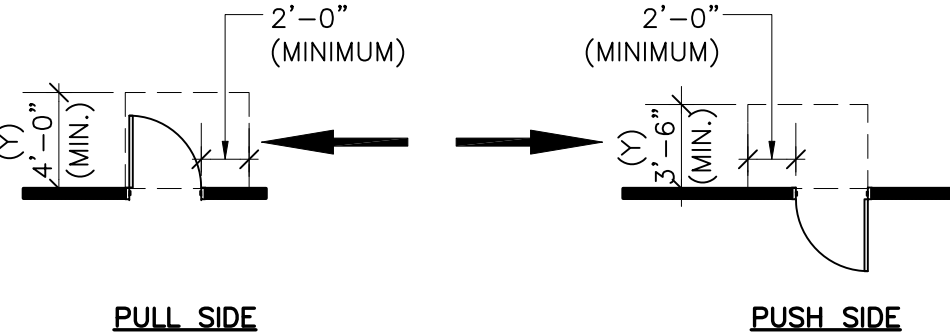


PULL SIDE
PUSH SIDE
NOTE:
IF Y=5'-0", THEN X=3'-0" (CLEAR).
IF Y=4'-6", THEN X=3'-6" (CLEAR).
NOTE:
IF THE DOOR HAS BOTH A CLOSER AND A LATCH, THEN (Y)=4'-0" (MINIMUM)
HINGE-SIDE APPROACHES — SWINGING DOORS
SCALE: 1/8"=1'-0"

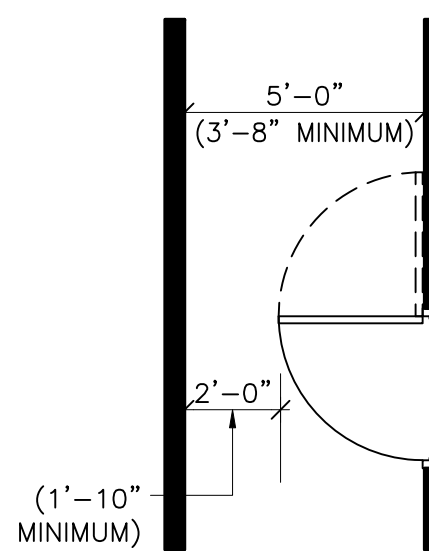
ALL DOORS IN ALCOVES SHALL COMPLY WITH CLEARANCES FOR FRONT APPROACHES.



ACCESSIBLE TURNING RADIUS
SCALE: 1/4"=1'-0"



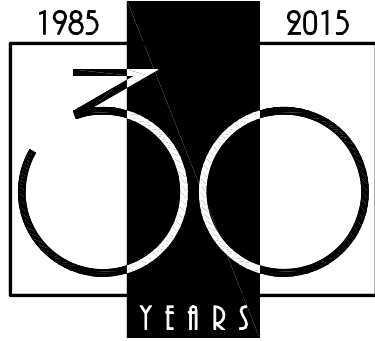
PULL SIDE
PUSH SIDE
NOTE:
Y=4'-6" (MINIMUM) IF DOOR HAS A CLOSER
NOTE:
Y=4'-0" (MINIMUM) IF DOOR HAS A CLOSER
LATCH-SIDE APPROACHES — SWINGING DOORS
SCALE: 1/8"=1'-0"



NOTE:
-3'-8" (MINIMUM) CORRIDOR WIDTH WITH 1/2 OF CORRIDOR FOR CLEARANCE = 1'-10" (MINIMUM).
-DOOR MUST BE ABLE TO OPEN 180°.

CORRIDOR CLEARANCE
SCALE: 1/4"=1'-0"

IDG



THE INTERIOR DESIGN GROUP LTD.

646 ROOSEVELT ROAD 6TH FLOOR, ILLINOIS 60137-5819
PHONE: (630) 348-0400 FAX: (630) 348-0388
WWW.IDGLD.COM

PROJECT DESIGN TEAM

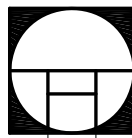
ARCHITECT: LARRY DOHRER

DESIGNER: RYAN DEBARI

REVIEWER: TERISIA WERNETT

DRAWN BY: RICH HEMMIG

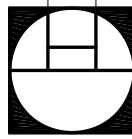
REVISED BY:



MANAGEMENT:

TRADEMARK

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527



TENANT:

VANILLA BOX #185

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
SUITE #185
BURR RIDGE, ILLINOIS 60527

PROJ. NO. 20211-15 G.L.A. 1,090

SUBMITTED: DATE:

FOR PERMIT: 07/13/15

NO CHANGE: 07/09/15

FOR APPROVAL: 07/09/15

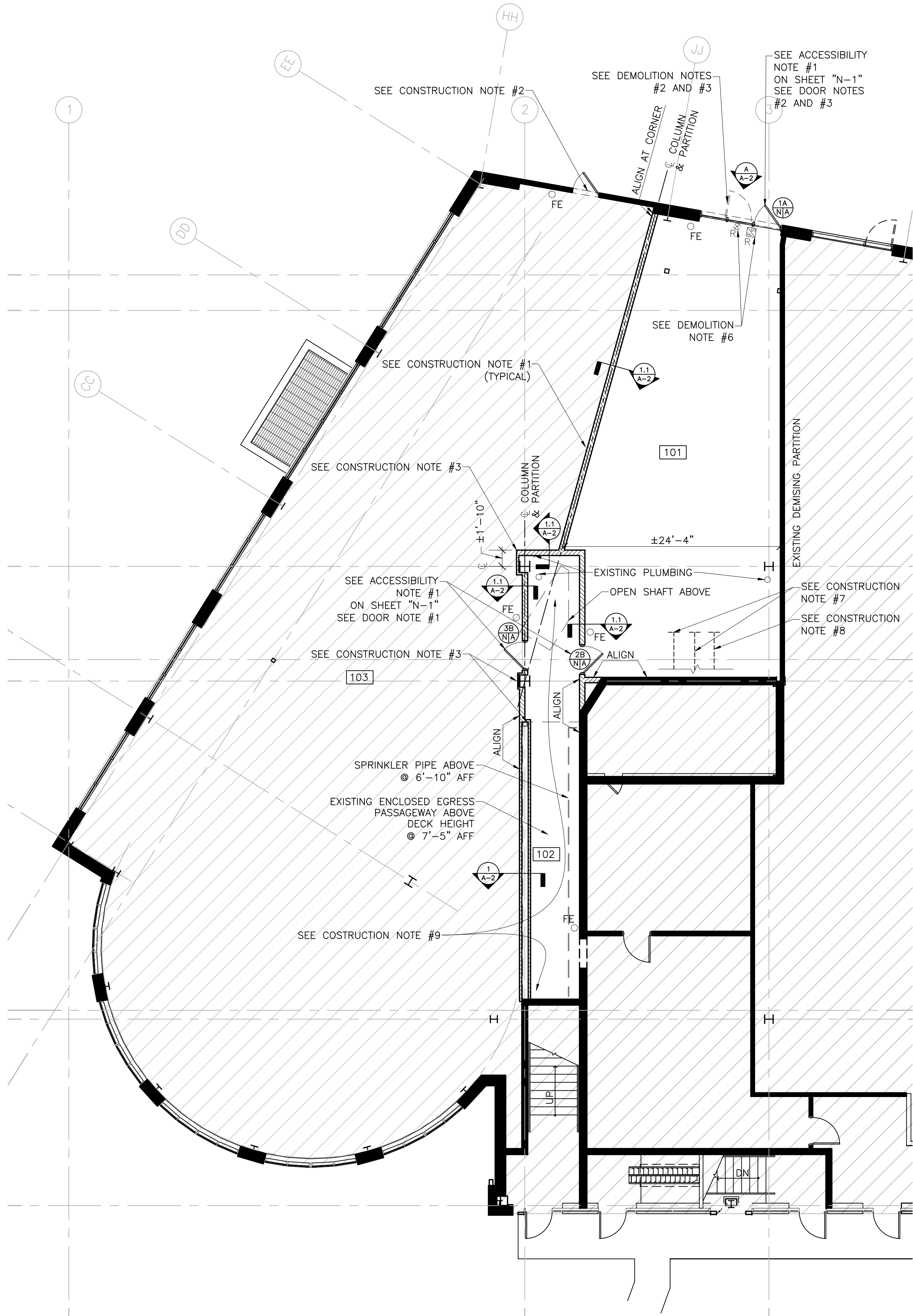
DRAWN: 07/09/15

SHEET TITLE:

TYPICAL ACCESSIBILITY
CLEARANCES, OUTLET/DEVICE
MOUNTING HEIGHTS AND NOTES
CONTINUED

SHEET NO.:

N-2



FIRST FLOOR — DEMOLITION, CONSTRUCTION PLAN

SCALE: 1/8"=1'-0"



DOOR TYPES

DOOR STATUS	DOOR NUMBER/DOOR TYPE	HARDWARE TYPE
EXISTING: E	SUITE ENTRY/EGRESS: A	
RELOCATED: R	PASSAGE: B	
NEW: N	OFFICE LOCKSET: C	
	STOREROOM LOCKSET: D	
	PRIVACY LOCKSET: E	
	WIREPULL: F	
	DUMMY LEVERS: G	
	SPECIAL (SEE NOTE): H	

ELEVATION	DESCRIPTION
A	STANDARD ENTRY/EGRESS STOREFRONT DOOR
SEE SHEET "A-2"	3'-0" X 7'-0" X 1 3/4" BLACK ANODIZED ALUMINUM AND TEMPERED GLASS
B	HOLLOW METAL EGRESS DOOR (60 MIN RATED)
SEE SHEET "A-2"	3'-0" X 7'-0" X 1 3/4" HOLLOW METAL

DOOR NOTES

- DOORS #2 AND #3, CONTRACTOR IS TO PROVIDE 3'-0" X 7'-0" 60 MINUTE RATED HOLLOW METAL DOOR IN A HOLLOW METAL FRAME WITH SCHLAGE LOCKSET #ND53PD ATH AND LCN #1071 CLOSER.
- PRICE AS ALTERNATE:** DOOR #1 IS A NEW ALUMINUM AND GLASS STORE FRONT DOORS TO MATCH EXISTING. DOOR IS TO RECEIVE OFFSET PULL AND PUSH BAR SET AND PADDLE RELEASE HARDWARE TO ALLOW EXITING FROM BUILDING'S INTERIOR THROUGHOUT THE DAY AND EMERGENCY SITUATIONS.
- CONTRACTOR IS TO PROVIDE DOORS #1, #2 AND #3 WITH PROPER WORKING CLOSER HARDWARE. HARDWARE IS TO MEET ACCESSIBILITY NOTES #11 AND #12, ON SHEET "N-1" UPON COMPLETING PROJECT.
- CONTRACTOR IS TO VERIFY THAT ALL HARDWARE CONFORMS TO ALL LOCAL, STATE, FEDERAL, MUNICIPALITY CODES, AND THE ILLINOIS ACCESSIBILITY CODES, WHICHEVER IS MOST STRINGENT.

CONSTRUCTION NOTES

- CONTRACTOR IS TO PROVIDE FIRE EXTINGUISHERS IN SUITE DURING CONSTRUCTION.
- CONTRACTOR IS TO PROVIDE TACTILE EXIT SIGNS AT EGRESS DOORS.
- EXTEND PLUMBING WASTE/SUPPLY LINES IN BASEMENT CEILING AND STUB BELOW FLOOR SLAB AS NEEDED TO EASE FUTURE TENANT'S TIE-IN.
- EXTEND ELECTRICAL SERVICE FROM BUILDING ELECTRICAL ROOM INTO SUITE #185 AND STUB AS NEEDED TO EASE FUTURE TENANT'S ELECTRICAL SERVICE TIE-IN. NO PANEL OR METER INSTALLED UNDER THIS CONTRACT.
- WITHIN NEW SHARED CORRIDOR, CONTRACTOR IS TO PROVIDE 3/4" FIRE TREATED PLYWOOD FROM FLOOR TO 48" ABOVE FINISHED FLOOR ON ALL NEW DRYWALL PARTITIONS TO PROTECT DRYWALL PARTITION SURFACES.

ROOM SCHEDULE

NUMBER	ROOM NAME
101	VANILLA BOX SUITE #185
102	SHARED CORRIDOR
103	REMAINING SUITE #190

DEMOLITION LEGEND

=====	BUILDING CORE OR EXISTING PARTITION TO REMAIN
=====	EXISTING INTERIOR PARTITION TO BE DEMOLISHED
-----	EXISTING ITEM TO BE REMOVED
✂	REMOVED EXIT SIGN
✂	REMOVED HORN/STROBE
R	REMOVED

WALL LEGEND

=====	BUILDING CORE OR EXISTING PARTITION TO REMAIN
=====	NEW 1 HOUR FIRE RATED DEMISING PARTITION, FLOOR TO UNDERSIDE OF DECK ABOVE
=====	GLASS PARTITION

CONSTRUCTION LEGEND

	ELEVATION LETTER
	DIRECTION
	SHEET/DRAWING NO.
	SECTION NO.
	DIRECTION
	SHEET/DRAWING NO.
	FIRE EXTINGUISHER
	DOOR TAG — SEE SEE DOOR TYPES, THIS SHEET

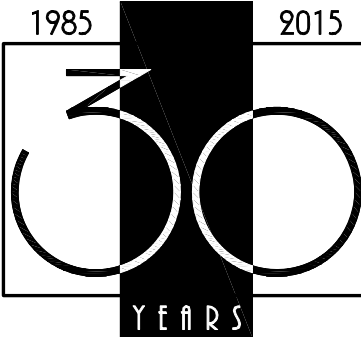
DEMOLITION NOTES

- ON EXISTING WALLS TO REMAIN ALL EXISTING VINYL BASE IS TO BE REMOVED AND WALLS REPAIRED TO CREATE A SMOOTH SURFACE READY TO RECEIVE NEW BASE AND PAINT.
- BASE BID:** EXISTING TEMPORARY STUD AND PLYWOOD ENCLOSURE WITH PLYWOOD DOOR ARE TO REMAIN. EXISTING EXIT SIGN AND HORN/STROBE BY DOOR IS TO REMAIN.
- PRICE AS ALTERNATE:** CONTRACTOR IS TO REMOVE TEMPORARY STUD AND PLYWOOD ENCLOSURE TO ALLOW FOR NEW STOREFRONT SYSTEM TO BE INSTALLED. COORDINATE WITH STOREFRONT CONTRACTOR. CONTRACTOR IS TO REMOVE EXIT SIGN AND HORN/STROBE BY TEMPORARY DOOR AND STORE ON SITE FOR LATER RELOCATION DURING CONSTRUCTION.
- CONTRACTOR IS **NOT** TO DISABLE ANY EXISTING FIRE SPRINKLER SYSTEM.
- CONTRACTOR IS **NOT** TO DISABLE ANY EXISTING LIFE SAFETY DEVICE WITHOUT PRIOR NOTIFICATION TO THE VILLAGE/CITY. THIS INCLUDES FIRE HORNS AND STROBES, BATTERY PACKS, AND 24 HOUR LIGHT FIXTURES.
- PRICE AS ALTERNATE:** IF NEW STOREFRONT SYSTEM IS TO BE INSTALLED FOR SUITE #185, CONTRACTOR IS TO REMOVE EXISTING EXIT SIGN AND HORN/STROBE DEVICE AND SAVE FOR REUSE. SEE SHEET "AE-1" FOR NEW LOCATION.

CONSTRUCTION NOTES

- CONTRACTOR IS TO DRYWALL, TAPE AND SAND, BOTH SIDES OF THE NEW DEMISING AND CORRIDOR PARTITIONS.
- PRICE AS ALTERNATE:** IF NEW STOREFRONT SYSTEM IS INSTALLED IN SUITE #185, CONTRACTOR IS TO CONSTRUCT AN OPENING AND RELOCATE PLYWOOD DOOR AND HARDWARE FROM SUITE #185 TO THIS LOCAION TO PROVIDE ACCESS TO SUITE #190. NEW STOREFRONT SYSTEM FOR SUITE #190 WILL BE INSTALLED UNDER A SEPARATE PERMIT.
- CONTRACTOR IS TO HOLD FINISHED COLUMNS AS TIGHT TO STRUCTURAL COLUMNS AS POSSIBLE.
- CONTRACTOR IS TO PROVIDE FIRE EXTINGUISHERS. IDG'S LOCATIONS ARE FOR REFERENCE ONLY. FINAL FIRE EXTINGUISHER QUANTITY AND LOCATIONS ARE SUBJECT TO APPROVAL OF THE FIRE PREVENTION AGENCY HAVING JURISDICTION.

IDG

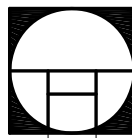


THE INTERIOR DESIGN GROUP LTD.

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PROJECT DESIGN TEAM

ARCHITECT:	LARRY DOHRER
DESIGNER:	RYAN DEBARI
REVIEWER:	TERISIA WERNETT
DRAWN BY:	RICH HEMMIG
REVISED BY:	

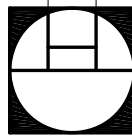
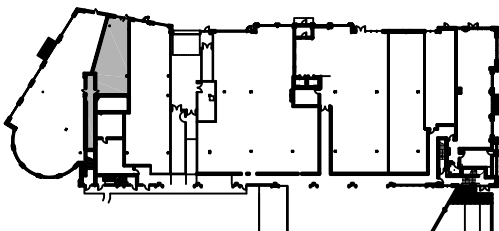


MANAGEMENT:

TRADEMARK

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527

KEYPLAN:



TENANT:

VANILLA BOX #185

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
SUITE #185
BURR RIDGE, ILLINOIS 60527

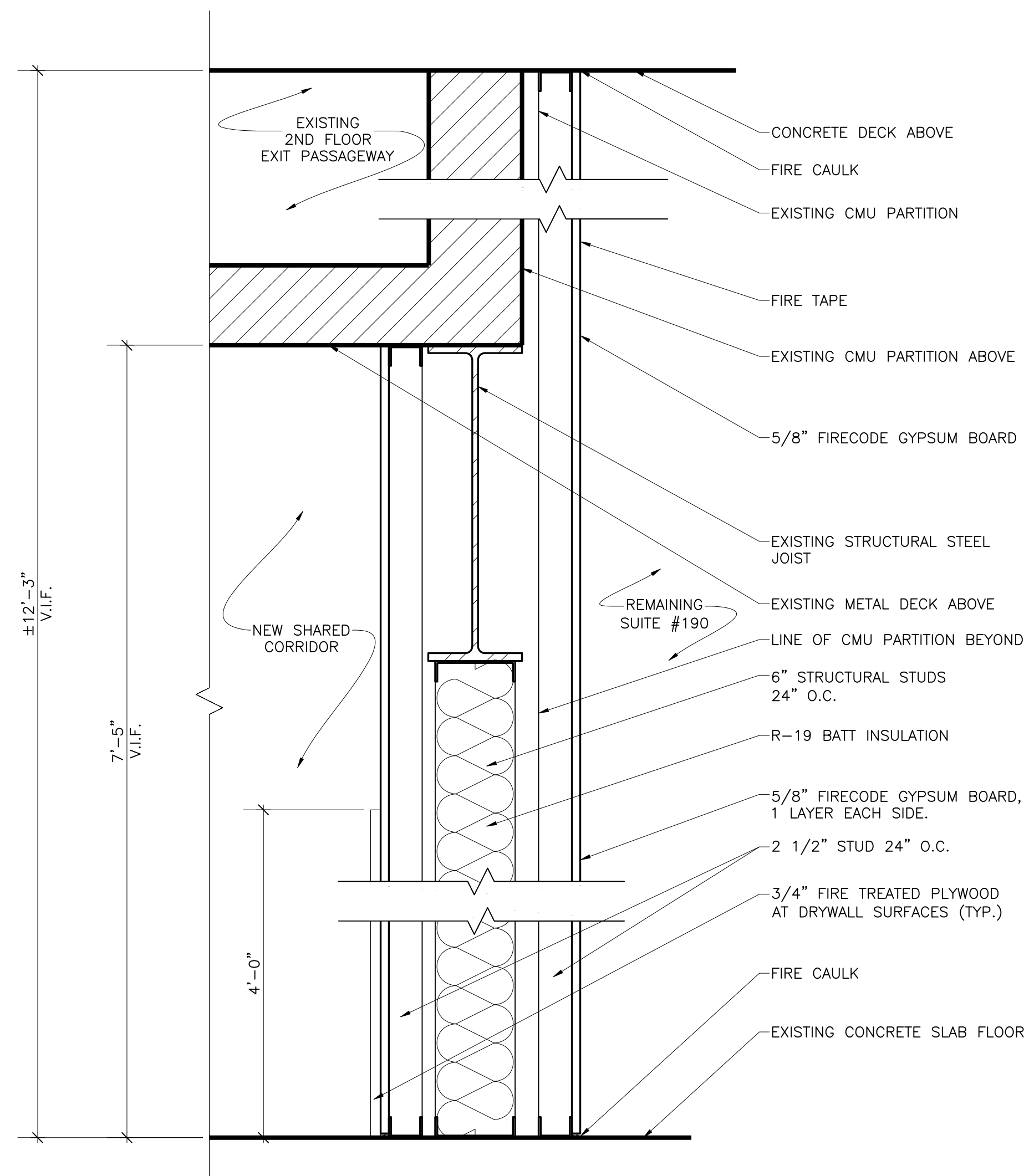
PROJ. NO. 20211-15 G.L.A. 1,090

SUBMITTED: DATE:

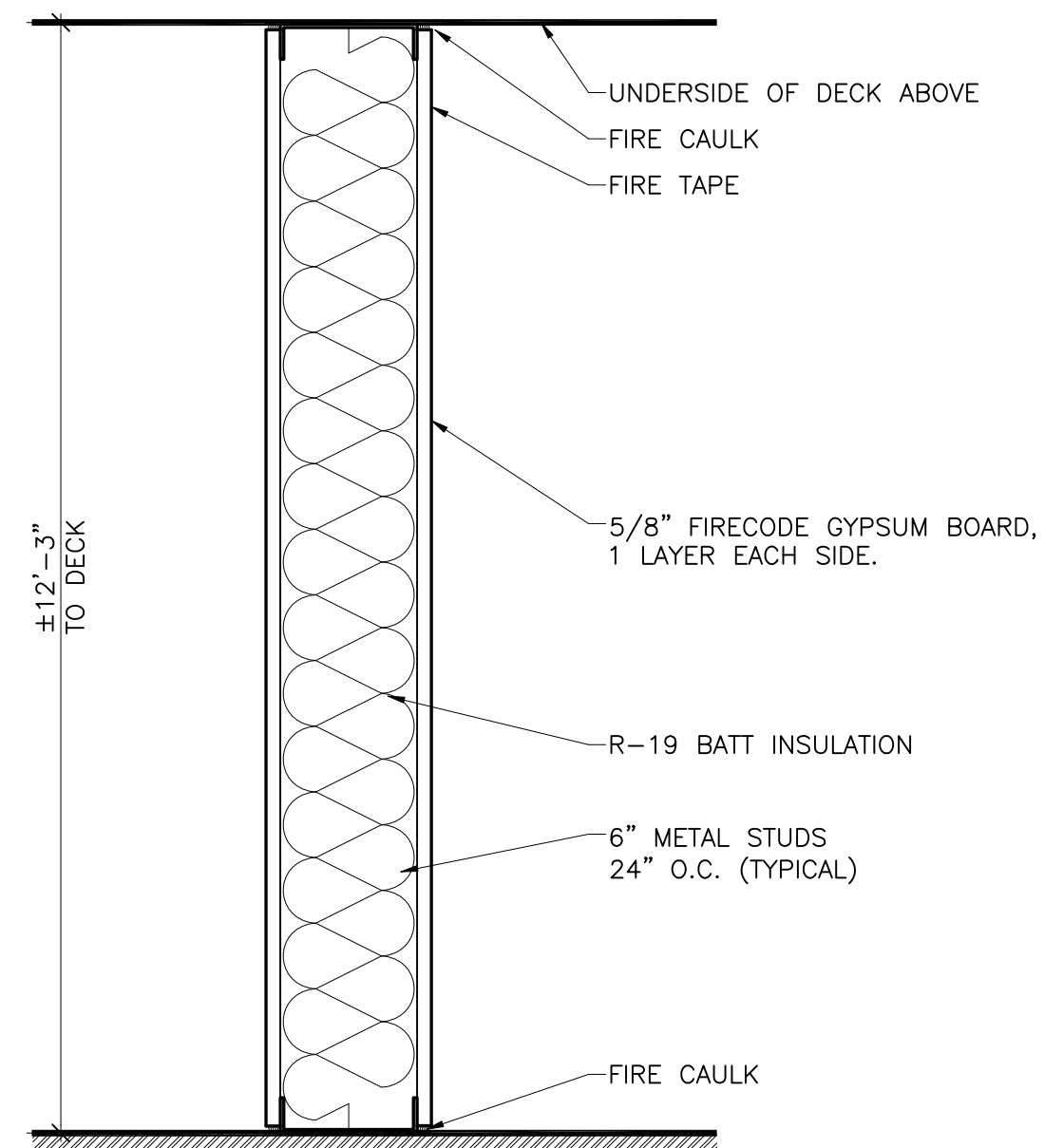
FOR PERMIT: 07/13/15
PER BLDG REVIEW: 07/09/15
FOR APPROVAL: 07/09/15
DRAWN: 07/09/15

SHEET TITLE:
DEMOLITION,
CONSTRUCTION PLAN

SHEET NO.:
A-1

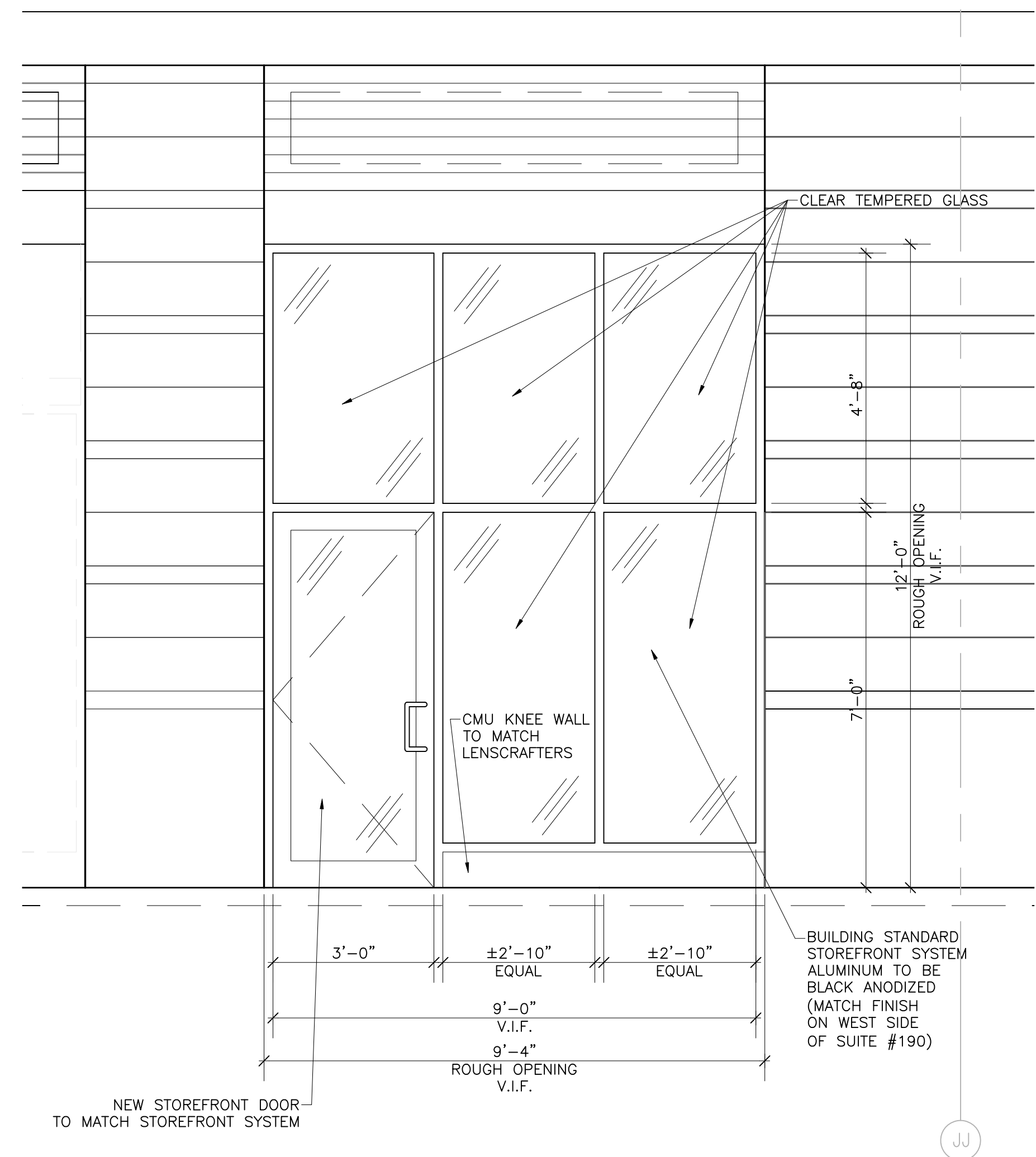


1 SECTION: 1 HOUR RATED CORRIDOR PARTITION
SCALE: 1 1/2" = 1'-0"



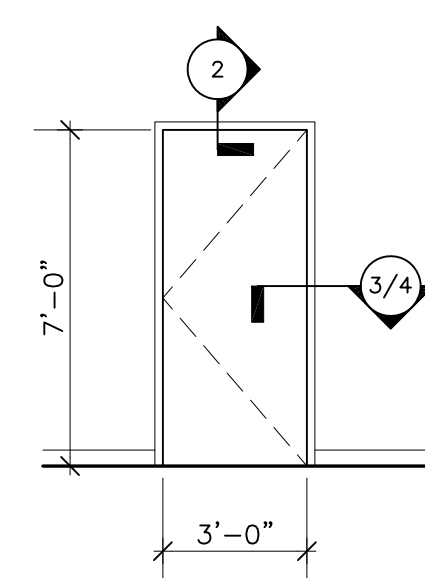
1.1 SECTION - 1 HOUR DEMISING PARTITION
UL# U465 SCALE: 1 1/2"=1'-0"

NEW 1 HOUR FIRE RATED
DEMISING PARTITION,
FLOOR TO UNDERSIDE OF
DECK ABOVE

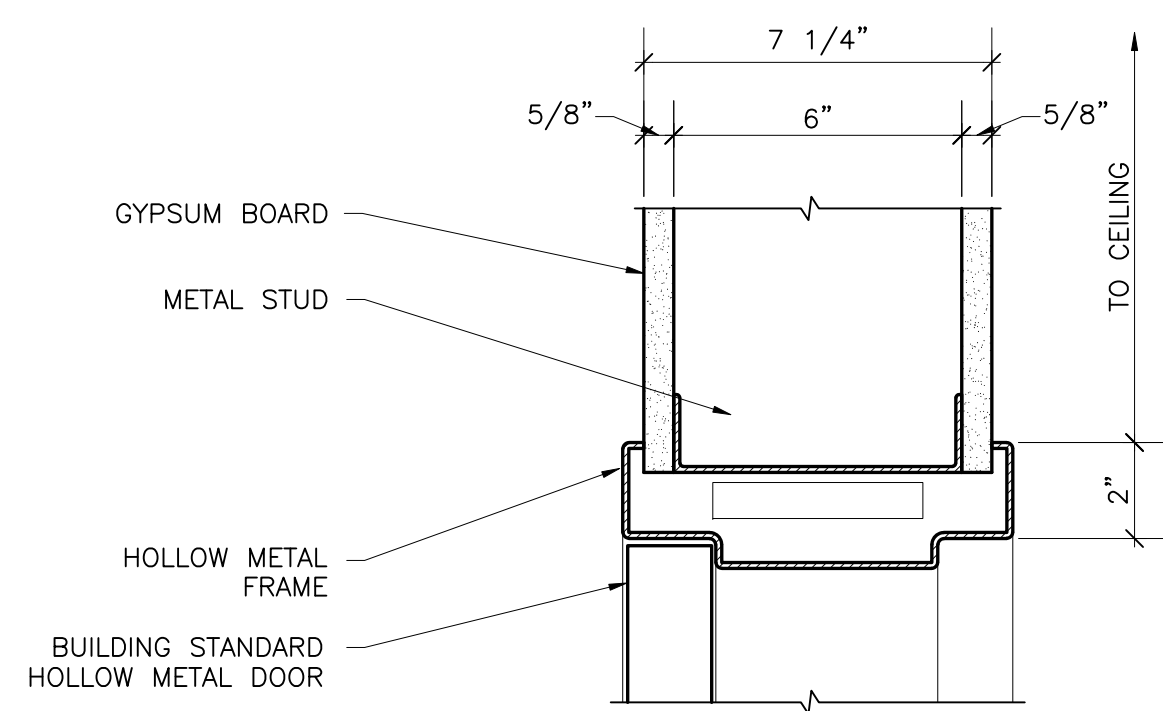


A ELEVATION: STOREFRONT DOOR AND WINDOWS
PRICE AS AN ALTERNATE SCALE: 1/2" = 1'-0"

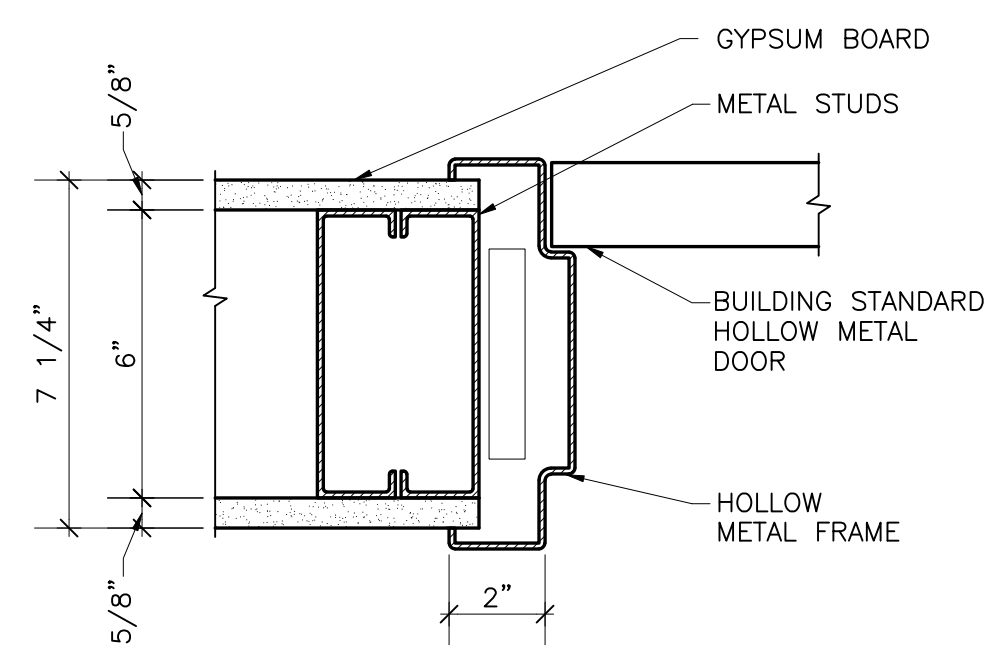
NOTE:
GENERAL CONTRACTOR IS TO PRICE NEW
STOREFRONT GLASS, DOOR AND HARDWARE AS AN
ALTERNATE.



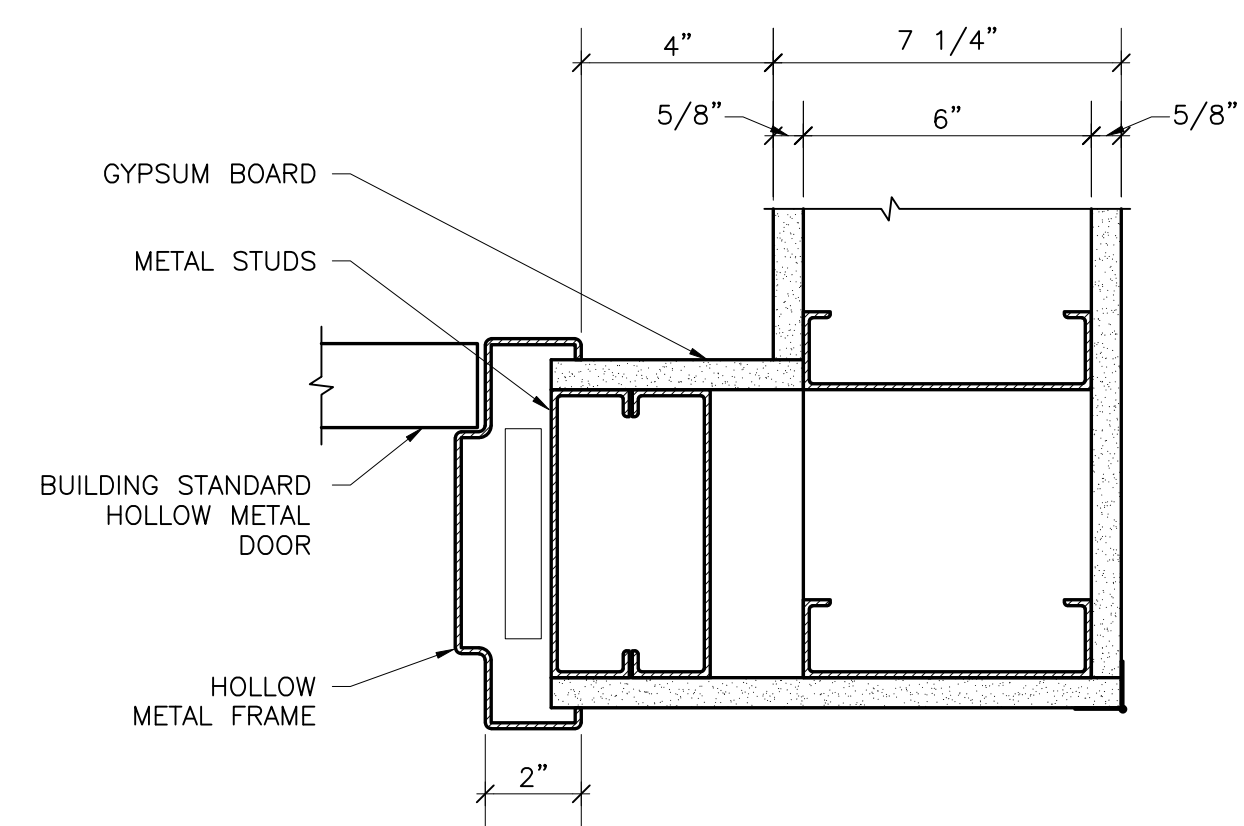
B HOLLOW METAL EGRESS DOOR
SCALE: 1/4" = 1'-0"



2 HEAD DETAIL
SCALE: 3"=1'-0"

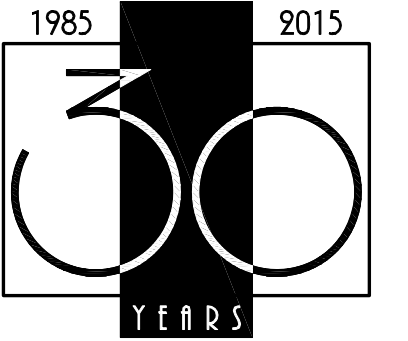


3 JAMB DETAIL
SCALE: 3"=1'-0"



4 JAMB DETAIL
SCALE: 3"=1'-0"

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PROJECT DESIGN TEAM

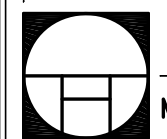
ARCHITECT: LARRY DOHRER

DESIGNER: RYAN DEBARI

REVIEWER: TERISIA WERNETT

DRAWN BY: RICH HEMMIG

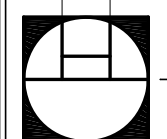
REVISED BY:



MANAGEMENT:

TRADEMARK

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527



TENANT:

VANILLA BOX #185

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
SUITE #185
BURR RIDGE, ILLINOIS 60527

PROJ. NO. 20211-15 G.L.A. 1,090

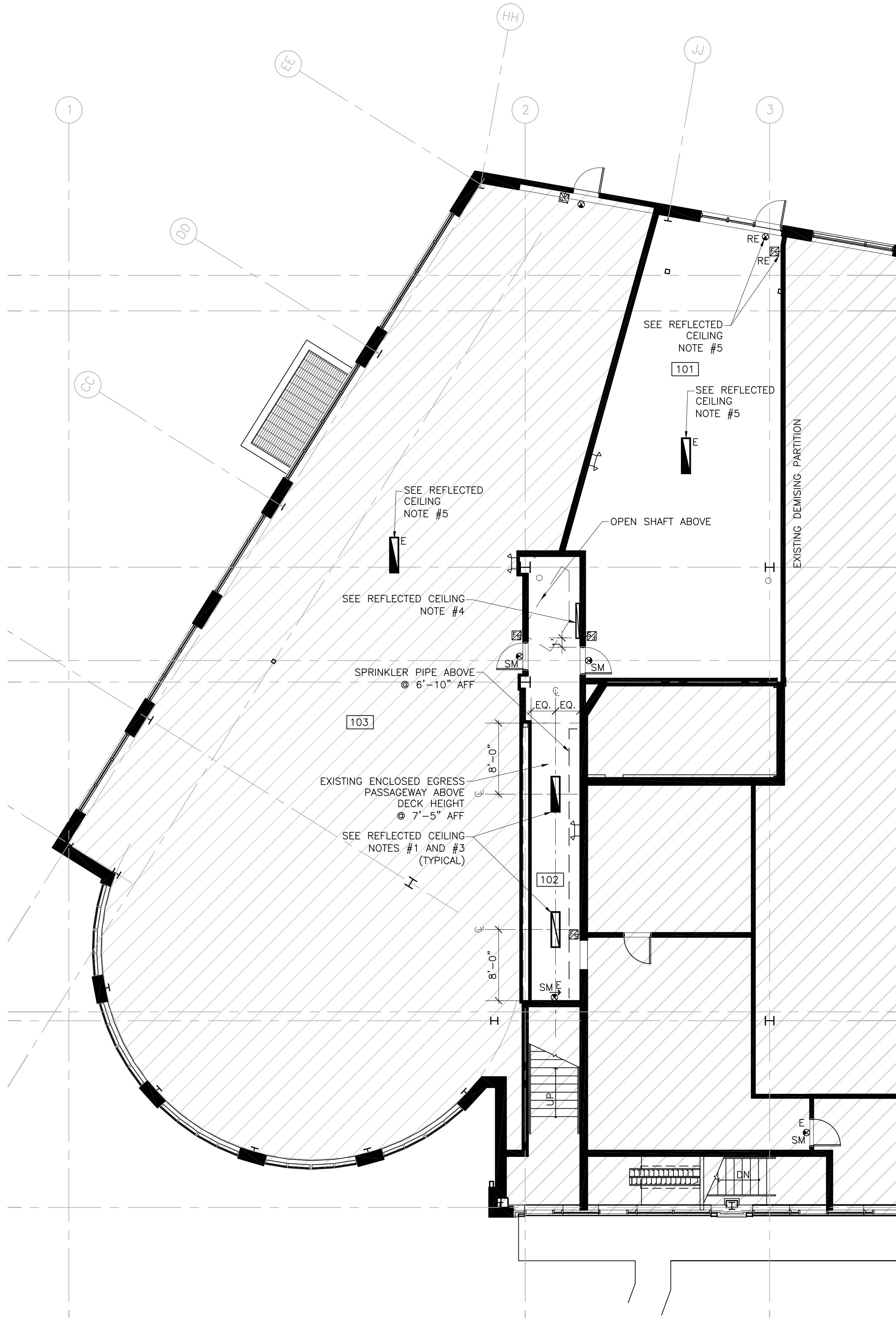
SUBMITTED: DATE:

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DRAWN: 07/09/15

SHEET TITLE:
CONSTRUCTION ELEVATION,
SECTIONS AND DETAILS

SHEET NO.:

A-2



FIRST FLOOR — REFLECTED CEILING PLAN

SCALE: 1/8"=1'-0"



NOTE:
ALL LIGHT FIXTURES AND SWITCHES ARE NEW,
UNLESS OTHERWISE NOTED.

NOTE:
ALL AREAS ILLUSTRATED WITH A
HATCH ARE NOT INCLUDED
IN THIS CONTRACT.

FIRE AND LIFE/SAFETY
NOTES

1. ALARM CONTRACTOR IS TO PROVIDE DRAWINGS WITH SPECIFICATIONS FOR REVIEW AND APPROVAL BY THE GOVERNING MUNICIPALITY.
2. VISUAL ALARMS: STROBES ARE TO BE INSTALLED TO MEET THE ILLINOIS ACCESSIBILITY CODE.
3. AUDIBLE ALARMS: AUDIBLE ALARMS ARE TO MEET IBC, IFC, LIFE SAFETY CODES, WHICHEVER IS MOST STRINGENT.
4. AFTER OCCUPANCY, THE ALARM CONTRACTOR IS TO TEST AND CERTIFY IN WRITING THAT EACH ROOM OR SPACE MEETS THE MINIMUM AND MAXIMUM DECIBELS REQUIRED BY CODE. IF UPON TESTING, THE AUDIBLE ALARMS DO NOT REACH THE MINIMUM OR MAXIMUM REQUIRED DECIBELS, DEVICES SHALL BE ADDED OR DELETED AS REQUIRED.
5. A FINAL REPORT FROM THE ALARM CONTRACTOR SHALL BE PROVIDED TO THE BUILDING MANAGEMENT UPON COMPLETION.
6. LIFE SAFETY HORN AND STROBES ARE TO BE INSTALLED AS BUILDING CODE. ALL TO BE TESTED BY THE SECURITY COMPANY AND BUILDING ENGINEER/SECURITY AFTER BEING INSTALLED.
8. THE INTERIOR DESIGN GROUP, LTD.'S. HORN AND STROBE LAYOUT IS FOR REFERENCE ONLY. CONTRACTOR IS TO VERIFY EXACT QUANTITIES AND LOCATIONS WITH THE FIRE ALARM CONTRACTOR.
9. CONTRACTOR IS RESPONSIBLE FOR THE SYNCHRONIZATION OF ALL EXISTING AND NEW STROBE LIGHT SEQUENCING THROUGHOUT THE SPACE.
10. ENTIRE LIFE/SAFETY SYSTEM TO BE FURNISHED **BY GENERAL CONTRACTOR**. SYSTEM TO BE INSTALLED AND HARDWIRED TO BUILDING SYSTEM BY THE APPROVED BUILDING LIFE/SAFETY VENDOR.
11. UPON COMPLETION OF SPRINKLER WORK, CONTRACTOR IS TO PROVIDE BUILDING MANAGEMENT WITH SPRINKLER AS BUILT DOCUMENTS.
12. CONTRACTOR IS **NOT** TO DISABLE ANY EXISTING LIFE SAFETY DEVICE WITHOUT PRIOR NOTIFICATION TO THE VILLAGE. THIS INCLUDES FIRE HORNS AND STROBES, BATTERY PACKS, AND 24 LIGHT FIXTURES.
13. CONTRACTOR IS **NOT** TO DISABLE ANY EXISTING FIRE SPRINKLER SYSTEM.

ROOM SCHEDULE

NUMBER	ROOM NAME
101	VANILLA BOX SUITE #185
102	SHARED CORRIDOR
103	REMAINING SUITE #190

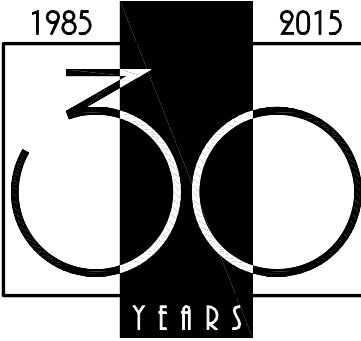
LIGHTING LEGEND

- DECK MOUNTED FLOURESCENT STRIP LIGHT
- DECK MOUNTED FLOURESCENT STRIP LIGHT ON 24 HOUR NON-SWITCHED CIRCUIT
- EXIT SIGN/SINGLE FACED W/ BATTERY PACK MINIMUM 2 HOUR BATTERY ILLUMINATION LIFE
- EXIT SIGN/SINGLE FACED W/ DIRECTION ARROW AND BATTERY PACK MINIMUM 2 HOUR BATTERY ILLUMINATION LIFE
- EMERGENCY BATTERY PACK W/ 2 HEADS MINIMUM 2 HOUR BATTERY ILLUMINATION LIFE
- FIRE HORN/STROBE WIRED TO BUILDING LIFE/SAFETY SYSTEM MOUNT AT +80" ABOVE FINISHED FLOOR
- E EXISTING TO REMAIN
- RE RELOCATED
- SM SURFACE MOUNTED
- EXISTING/RELOCATED/NEW (UPPER CASE LETTERS)
- LIGHT TYPE (NUMBER, IF APPLIES)
- SWITCH/FIXTURE CIRCUITRY (LOWER CASE LETTERS)

REFLECTED CEILING
NOTES

1. CONTRACTOR IS TO CIRCUIT NEW CORRIDOR LIGHT FIXTURE(S) TO THE SAME BUILDING COMMON AREA PANEL AS THE EXISTING CORRIDOR LIGHTING.
2. CONTRACTOR IS TO REPAIR ANY SPRAY ON FIREPROOFING REMOVED OR DISTURBED DURING CONSTRUCTION.
3. PROVIDE TWO (2) LAMP "T-8" FLUORESCENT STRIP FIXTURES WITH ONE (1) ELECTRONIC BALLAST AS ILLUSTRATED ON PLAN. FIXTURES TO SURFACE MOUNTED SECURELY TO DECK ABOVE. (SEE CUT SHEET ON SHEET "AE-2")
4. CONTRACTOR IS TO SURFACE MOUNT FLUORESCENT STRIP FIXTURE TO WALL AT 8'-0" ABOVE FINISHED FLOOR.
5. EXISTING TEMPORARY LIGHTING IN SUITES #185 AND #190 ARE TO REMAIN.
6. **PRICE AS ALTERNATE:** IF NEW STOREFRONT SYSTEM IS INSTALLED, RELOCATE EXISTING EXIT SIGN AND HORN/STROBE DEVICE TO NEW LOCATION AS SHOWN ON PLAN.

IDG



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PROJECT DESIGN TEAM

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DESIGNER: RYAN DEBARI

REVIEWER: TERISIA WERNETT

DRAWN BY: RICH HEMMIG

REVISED BY:

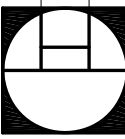
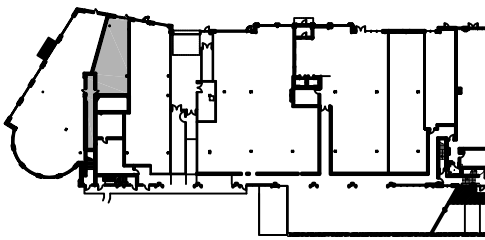


MANAGEMENT:

TRADEMARK

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527

KEYPLAN:



TENANT:

VANILLA BOX #185

BURR RIDGE VILLAGE CENTER
450 VILLAGE CENTER DRIVE
SUITE #185
BURR RIDGE, ILLINOIS 60527

PROJ. NO. 20211-15 G.L.A. 1,090

SUBMITTED:

DATE:

FOR PERMIT: 07/13/15
PER BLDG REVIEW: 07/09/15
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DRAWN: 07/09/15

SHEET TITLE:

REFLECTED CEILING PLAN

SHEET NO.:

AE-1



FEATURES & SPECIFICATIONS

INTENDED USE — For applications that require the clean appearance of a low-profile, brightness-controlled wraparound. Provides broad distribution of light for offices, schools and corridors. Certain airborne contaminants can diminish integrity of acrylic. Click here for Acrylic Environmental Compatibility table for suitable uses.

Attributes: Linear side prisms control brightness, pyramid bottom prisms minimize lamp image. Diffuse hangers open from either side for easy maintenance. Full depth, white enamel end plates.

CONSTRUCTION — Die formed from end gauge cold rolled steel. Channel cover snap interface without use of tools. Full end cap factory installed to reduce job site labor. Diffuser is extruded clear acrylic. Finish: Five-stage iron-phosphate pretreatment ensures superior paint adhesion and rust resistance. Finished with high-gloss, baked white enamel.

ELECTRICAL — Thermally protected, overrating. Class 2, HPS, UL listed, CSA Certified ballast is standard. Energy saving and electronic ballasts are sound rated A.

INSTALLATION — For surface or stem mounting. Individual or row installation.

WARRANTY — 1 year limited warranty. Complete warranty terms located at www.acuitybrands.com/CustomerResources/Terms_and_conditions.aspx

Note: Specifications subject to change without notice.

Square-Basket Wraparound

(OR EQUAL)

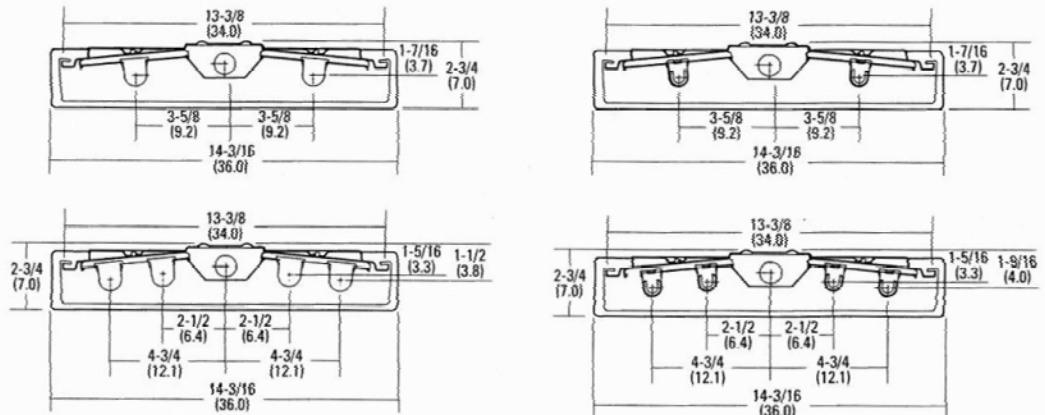
SB

T5 and T8

WIDE BODY

4" length

2 or 4 lamps



Specifications

T8 Length: 48 (121.9)

T5 Length: 46-1/2 (118.1)

Width: 14-3/16 (36.0)

Height: 2-3/4 (70)

All dimensions are inches (centimeters) unless otherwise indicated.

ORDERING INFORMATION

For shortest lead times, configure product using standard options (shown in bold).

Example: SB 4 32 MVOLT GEB10TS

Series	Number of lamps	Lamp type	Voltage	Options
SB	4 lamps, 14-3/16" wide	32	32W T5 (148")	144
258	2 lamps, 14-3/16" wide	4	285 28W T5 (46-1/2")	277
			54TS10 54W T5H0 (46-1/2")	347
			NVOLT*	Others available.
			GLR	Internal fast-blow fuse*
			GAF	Internal slow-blow fuse*
			RL	120V residential electronic ballast*
			CSA	UL listed and labeled to comply with Canadian Standards
			NOM	NOM certified
			SSR	Specular silver interior finish (95% reflective)

Accessories: Order as separate catalog number.

SQ Swivel-stem hanger (specify in 2" increments).

TB Ceiling spacer (adjusts from 1-1/2" to 2-1/2" from ceiling).

Notes

1 T5H0 only available in two-lamp configuration.

2 Electronic ballast 120 through 277V only.

3 Must specify voltage, 120V or 277V.

4 Must specify voltage, 120V.

FLUORESCENT

SB-W

SB Square Basket Wraparound, Wide Body

MOUNTING DATA

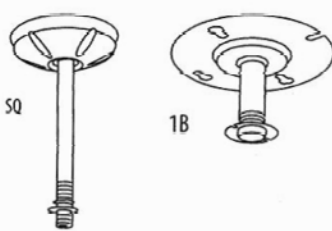
For unit or row installation. Surface or stem mounting.

UNIT INSTALLATION — Minimum of two hangers required.

ROW INSTALLATION — One hanger per fixture plus one per row required.

DIMENSIONS

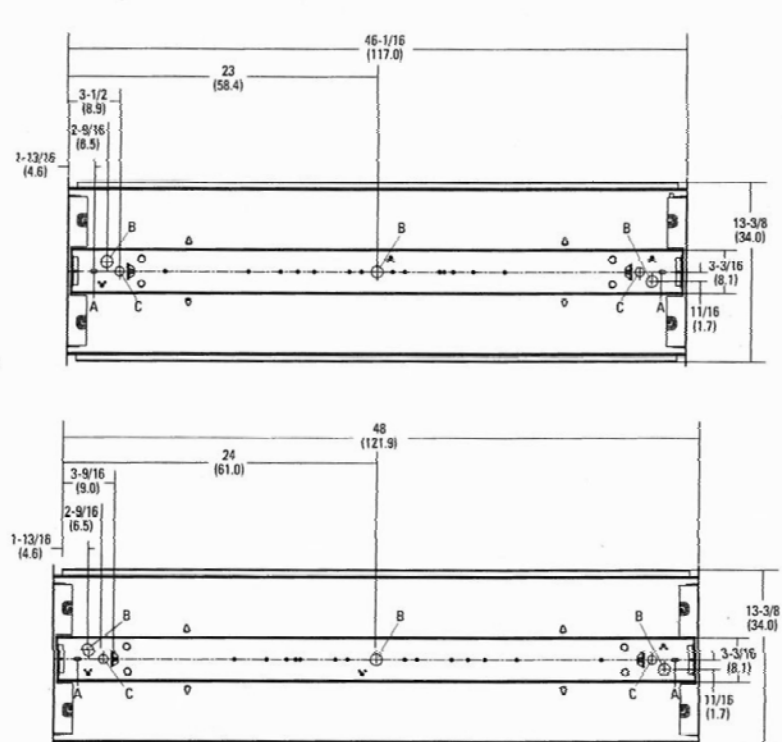
All dimensions are inches (centimeters) unless otherwise indicated. Specifications subject to change without notice.



A = 1/4 x 1/2 (.635 x 1.27) Oval Hole

B = 7/8 (2.22) Dia. K.O.

C = 11/16 (1.74) Dia. K.O.



PHOTOMETRICS

Calculated using the zonal cavity method in accordance with IESNA LM79 procedure. Floor reflectances are 20%. Lamp configurations shown are typical. All data based on 25°C. Full photometric data on these and other configurations available upon request.

SB 4 32 Report LTL 5659 — Lumens per lamp = 2900

S/MM (along) 1.2 (across) 1.3

Coefficient of Utilization

Ceiling	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
0	83	83	83	81	81	81	79	76	76	65	
1	77	73	71	74	71	69	67	65	63	55	
2	70	65	61	68	63	59	60	56	54	48	
3	65	58	53	63	56	52	54	49	46	41	
4	60	52	46	58	51	45	48	44	40	36	
5	55	46	40	53	45	40	43	39	34	31	
6	51	42	36	49	41	35	38	34	30	27	
7	47	38	32	45	37	31	35	30	27	24	
8	43	34	28	42	33	28	32	27	23	21	
9	40	30	25	38	30	24	28	24	20	18	
10	37	28	22	36	27	22	26	21	18	16	

Zonal Lumens Summary

Zone	Lumens	% Lamp	% Fixture
0-30	2289	18.7	27.7
0-40	3753	30.4	45.4
0-60	6182	50.3	74.7
0-80	7541	60.0	91.1
90-100	723	5.3	8.9
0-100	8279	71.3	100.0



An Acuity Brands Company

FLUORESCENT: One Lithonia Way, Geryers, GA 30012 Phone: 800-858-7703 Fax: 770-929-8788 www.lithonia.com © 1986-2013 Acuity Brands Lighting, Inc. All rights reserved. Rev. 02/06/13



Generated by COMcheck-Web Software

Interior Lighting and Power

Compliance Certificate

2012 IECC

Section 1: Project Information

Project Type: Alteration

Project Title: BRVC SPEC SUITE #185

Construction Site: Owner/Agent: Designer/Contractor:

Section 2: Interior Lighting and Power Calculation

A	B	C	D
Area Category	Floor Area (ft ²)	Allowed Watts / ft ²	Allowed Watts (B x C)
NEW COMMON CORRIDOR (Common Space Types: Corridor / Transition)	286	0.7	200
Total Allowed Watts =			200

Section 3: Interior Lighting Fixture Schedule

A	B	C	D	E
Fixture ID : Description / Lamp / Wattage Per Lamp / Ballast	Lamps/ Fixture	# of Fixtures	Fixture Watt.	(C x D)
NEW COMMON CORRIDOR (Common Space Types: Corridor / Transition, 286 sq ft.)				
Linear Fluorescent: 48" T8 32W: Electronic:	2	3	61	183
Total Proposed Watts =				183

Interior Lighting PASSES

Section 4: Compliance Statement

Compliance Statement: The proposed lighting design represented in this document is consistent with the building plans, specifications and other calculations submitted with this permit application. The proposed lighting system has been designed to meet the 2012 IECC requirements in COMcheck-Web and to comply with the mandatory requirements in the Requirements Checklist.

LARRY DOHRER - ARCHITECT

Name - Title Signature Date

Section 5: Post Construction Compliance Statement

Record Drawings and Operating and Maintenance Manuals:

☐ 1. Construction documents with record drawings and operating and maintenance manuals provided to the owner.

Lighting Designer or Contractor Name Signature Date

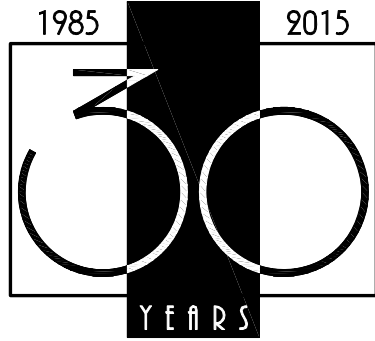
Project Title: BRVC SPEC SUITE #185

Data filename:

Report date: 07/09/15

Page 1 of 1

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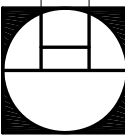
REVISED BY:



MANAGEMENT:

TRADEMARK

701 VILLAGE CENTER DRIVE
BURR RIDGE, ILLINOIS 60527



TENANT:

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FOR PERMIT: 07/13/15

PER BLDG REVIEW: 07/09/15

FOR APPROVAL: 07/09/15

DRAWN: 07/09/15

SHEET TITLE:

LIGHTING CUT SHEET

AND COMCHECK

SHEET NO.:

AE-2



VILLAGE OF BURR RIDGE

PETITION FOR PUBLIC HEARING PLAN COMMISSION/ZONING BOARD OF APPEALS

GENERAL INFORMATION (to be completed by Petitioner)

PETITIONER (All correspondence will be directed to the Petitioner): Ramzi Hassan on the behalf
STATUS OF PETITIONER: Owner of BRVC of 1st Family Dental
PETITIONER'S ADDRESS: 701 Village Center Drive, Burr Ridge
ADDRESS OF SUBJECT PROPERTY: 410 Village Center Drive
PHONE: (630) 654-2782
EMAIL: Ramzi@edwardsrealtyco.com
PROPERTY OWNER: Ramzi Hassan For BRVC Owner, LLC
PROPERTY OWNER'S ADDRESS: 701 Village Center Drive PHONE: (630) 654-2782
PUBLIC HEARING REQUESTED: ☒ Special Use ☐ Rezoning ☐ Text Amendment ☐ Variation(s)

DESCRIPTION OF REQUEST:

Allow existing dental office, 1st Family Dental, to
expand current special use to include adjacent
1,266 SF. Total square feet including expansion
space is 5,503 SF.

PROPERTY INFORMATION (to be completed by Village staff)

PROPERTY ACREAGE/SQ FOOTAGE: 21.373 EXISTING ZONING: B2 Planned Unit Development
EXISTING USE/IMPROVEMENTS: Village Center-Retail, restaurants, office and residential condos.
SUBDIVISION: Burr Ridge Village Center
PIN(S) # 18-30-300-042-0000

The above information and the attached Plat of Survey are true and accurate to the best of my knowledge. I understand the information contained in this petition will be used in preparation of a legal notice for public hearing. I acknowledge that I will be held responsible for any costs made necessary by an error in this petition.

Petitioner's Signature

Date of Filing



Findings of Fact – Special Use
Burr Ridge Zoning Ordinance

Address:

410 Village Center Drive

As per Section XII.K.7 of the Village of Burr Ridge Zoning Ordinance, for a special use to be approved, the petitioner must confirm all of the following findings by providing facts supporting each finding.

- a. The use meets a public necessity or otherwise provides a service or opportunity that is not otherwise available within the Village and is of benefit to the Village and its residents.

It will allow 1st Family to expand its state of the art dental office as well as ancillary retail space.

- b. The establishment, maintenance, or operation of the special use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare.

The Special use will expand dental services for Village residents and visitors.

- c. The special use will not be injurious to the uses and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood in which it is to be located.

Expanding the professional dental office will not diminish or impair property values.

- d. The establishment of the special use will not impeded the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

Expanding current dental office will bring additional patients to dental office as well as visitors to Village Center.

- e. Adequate utilities, access roads, drainage and/ or necessary facilities have been or will be provided.

There are sufficient utilities, access roads, drainage and other facilities serving property in question.

- f. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. The Village Center was designed to provide ingress and egress to the property. There

is sufficient nearby parking to accommodate the expansion of 1st Family Dental.

- g. The proposed special use is not contrary to the objectives of the Official Comprehensive Plan of the Village of Burr Ridge as amended.

The use is in keeping with the Official Comprehensive Plan.

- h. The special use shall, in other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified pursuant to the recommendations of the Plan Commission or, if applicable, the Zoning Board of Appeals.

The expansion of 1st Family Dental shall conform to the rules and regulations of the Village Center.



**VILLAGE OF BURR RIDGE
PLAN COMMISSION AND
ZONING BOARD OF APPEALS**

Consent to Install Public Notice Sign

The owner of the property referenced below, or an authorized representative of the owner, which is the subject of a public hearing before the Village of Burr Ridge Plan Commission or Zoning Board of Appeals, hereby consents to allow the Village of Burr Ridge to install a public notice sign on the aforesaid property. The public notice sign will be erected 15 to 30 days prior to the public hearing and will remain on the property until it is removed by the Village of Burr Ridge subsequent to a final dispensation of petition request.

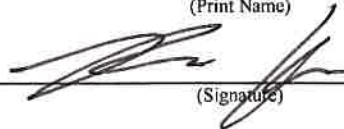
Street Address of Subject Property:

410 Village Center Drive

Property Owner or Petitioner:

Ramzi Hassan

(Print Name)



(Signature)



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

8D

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

February 20, 2020

Mr. Doug Pollock
Village Administrator
Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Dear Doug,

Please accept this letter as the formal notification of my intention to retire as Village Clerk and Principal Office Clerk on May 22, 2020. My decision to retire was not an easy one but after 40 plus years, the time has come. Retirement will allow me to spend more time traveling, meeting new people and spending time with old friends and family.

I will greatly miss the Village of Burr Ridge, the employees and the residents. I hope you and the Board know that the best interests of Burr Ridge have always been important to me, and I am proud of any contribution I have made to keep Burr Ridge a Special Place.

Sincerely,

Karen J. Thomas
Village Clerk and Principal Office Clerk

Jerry Sapp
Finance Director
Village of Burr Ridge
7660 County Line Rd
Burr Ridge, IL 6052

February 7, 2020

Jerry:

This letter is to notify you of my intent to retire from my position as Accounting Clerk with the Village of Burr Ridge effective May 15, 2020. After 24 years' service to the Village it is time for the next chapter of my life.

A handwritten signature in black ink, appearing to read "Barb Joyce". The signature is fluid and cursive, with the first name "Barb" and last name "Joyce" clearly distinguishable.

Barb Joyce



Gower School PTO
7700 Clarendon Hills Rd
Willowbrook IL 60527

February 4, 2020

Village of Burr Ridge
Attn: Karen Thomas
7660 County Line Road
Burr Ridge, IL 60527

Re: Application for Raffle License

Dear Karen,

The Gower School PTO is requesting a waiver of the fidelity bond for our upcoming Fun Fair, which is scheduled for Friday, March 6, 2020.

Members of the Gower School PTO have requested this waiver by unanimous vote. Please contact me with any questions you may have.

Thank you for your assistance.

A handwritten signature in cursive script that reads "Deana Miron".

Deana Miron
Gower PTO Fun Fair Chairperson

[Redacted]
[Redacted]



VILLAGE OF BURR RIDGE
7660 County Line Road
Burr Ridge, IL 60527
(630) 654-8181

APPLICATION FORM FOR Raffle License

1. Name of Organization: Gower School PTO
2. Address: 7700 Clarendon Hills Rd
Willowbrook IL 60527
3. Mailing Address if Different From Above: _____
4. Type of Organization (please attach documentary evidence):

_____ Religious	<u>X</u> Charitable	_____ Business	_____ Labor
_____ Fraternal	_____ Educational	_____ Veterans	
5. Length of Time Organization Has Been in Existence: 12 years
6. Place and Date of Incorporation: 4/21/2008 IL
7. Number of Members in Good Standing: approx. 400
8. President/Chairperson: Deana Miron

Address Telephone
9. Raffle Manager: Mary Szabo

Address Telephone
10. Designated Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):
Deana Miron
Name
See above
Address Telephone
11. Date(s) For Raffle Ticket Sales: (2/7/2020 -) 3/6/2020

12. Location of Raffle Ticket Sales (License will be limited to sales in the specified areas within the Village of Burr Ridge):

Gower Middle School

13. Date(s) and Time for Determining Raffle Winners:

3/6/2020 5:30-8:30 PM

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State Law (230 ILCS 15/4(a)(4)):

~~794~~ Gower Middle School

Location:

7941 S. Madison St, Burr Ridge

Address:

Telephone:

630-486-5838

15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ 2,500

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ 200

17. Maximum Price Charged for Each Chance Sold: \$ 1.00

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.61 et seq.) and this jurisdiction governing the conduct of such games."

Gower School PTO

Name of Organization

Deana Miron

Presiding Officer

President

Caroline Vlasov

Secretary



Gower School District 62
7700 Clarendon Hills Rd., Willowbrook, IL 60527
(P) 630-986-5383 (F) 630-323-2055
www.gower62.com



February 4, 2020

To Whom It May Concern,

The Gower PTO is hosting their annual Fun Fair at Gower Middle School on Friday, March 6th, 2020. This annual event is a district approved event and is well attended by our families.

If you need further information, please contact me at 630-986-5383.

Thank you,

A handwritten signature in black ink that reads 'Tracy Murphy'. The signature is written in a cursive, flowing style.

Tracy Murphy
Principal

Children at their Best!

VILLAGE OF BURR RIDGE

81

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 2/24/2020

PAYMENT DATE: 2/25/2020

FISCAL 19-20

FUND	FUND NAME		PAYABLE	TOTAL AMOUNT
10	General Fund	\$400.00	\$99,718.02	\$100,118.02
23	Hotel/Motel Tax Fund		375.46	375.46
31	Capital Improvements Fund		35,374.91	35,374.91
32	Sidewalk/Pathway Fund		1,702.50	1,702.50
41	Debt Service Fund		820.00	820.00
51	Water Fund		247,629.96	247,629.96
52	Sewer Fund		780.75	780.75
61	Information Technology		14,088.96	14,088.96
	TOTAL ALL FUNDS	\$ 400.00	\$ 400,490.56	\$ 400,890.56

PAYROLL

PAY PERIOD ENDING February 8, 2020

	TOTAL
	PAYROLL
Administration	19,599.48
Finance	7,873.50
Police	107,605.32
Public Works	23,606.23
Water	26,869.34
Sewer	7,713.40
TOTAL	\$ 193,267.27
GRAND TOTAL	\$ 594,157.83

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
INVOICE DUE DATES 02/24/2020 - 02/24/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2200	Willow Ridge Subdivision	Lyons Township High School	02/12/20	02/12/20	7,838.40
10-0000-22-2200	Willow Ridge Subdivision	Pleasantdale Park District	02/12/20	02/12/20	31,296.80
10-0000-22-2200	Willow Ridge Subdivision	Pleasantdale School Dist.	02/12/20	02/12/20	15,733.60
Total For Dept 0000 Assets, Liabilities, Fund Ba.					54,868.80
Dept 1010 Boards & Commissions					
10-1010-40-4040	Doings Newspaper through 08/20	Pioneer Press	01/23/20	167334870 Jan20	32.50
10-1010-50-5010	Burr Ridge/Labor General	Clark Baird Smith LLP	01/31/20	12281	170.00
10-1010-60-6010	AOP-5100-6-1 Sagamore Desk Pad	Runco Office Supply	02/03/20	777698-0	49.99
10-1010-80-8020	Village Clerk	DuPage County Recorder	02/01/20	02/01/20	22.00
10-1010-80-8020	Interagency Agreement ISP/Liquor	Illinois State Police	02/13/20	02/13/20	400.00
Total For Dept 1010 Boards & Commissions					674.49
Dept 2010 Administration					
10-2010-50-5020	Elevator Inspection Private Res	Elevator Inspection Service	01/31/20	90285	100.00
10-2010-50-5020	Plat Preparation	Engineering Resource Assoc	01/31/20	150707B0.01	1,500.00
10-2010-50-5035	Public Hearing Notice	Chicago Tribune	01/16/20	015786084000	178.36
10-2010-50-5075	Plan Review Permit 19-332	B&F Construction Code Serv	01/17/20	52942	895.50
10-2010-50-5075	Inspections Jan20	B&F Construction Code Serv	02/10/20	12365	1,469.64
10-2010-50-5075	Plan Review Permit 20-007	B&F Construction Code Serv	02/06/20	53072	895.50
10-2010-50-5075	Site Walk Inspection Sprint	Dixon Engineering, Inc.	11/07/19	19-5981	1,150.00
10-2010-50-5075	Site Walk Inspection Sprint	Dixon Engineering, Inc.	01/08/20	20-6202	1,150.00
10-2010-50-5075	Plan Reviews Jan20	Don Morris Architects P.C.	01/31/20	01/31/20	1,235.00
10-2010-50-5075	Inspections Jan20	Don Morris Architects P.C.	01/31/20	01/31/20	1,970.00
Total For Dept 2010 Administration					10,544.00
Dept 4010 Finance					
10-4010-60-6010	2x9 Nameplate Insert Amy Sulliva	Desk & Door Nameplate Co.,	09/05/19	45016 (B)	62.00
Total For Dept 4010 Finance					62.00
Dept 4020 Central Services					
10-4020-50-5081	Insurance FSA Jan20	Discovery Benefits, Inc.	01/31/20	0001111759	50.00
10-4020-50-5081	Appraiser Fee for (2) Claims	I.R.M.A.	01/09/20	174144-01/02	1,349.97
10-4020-60-6000	RAC-84251 Lysol Wipes 3 Pk	Runco Office Supply	02/03/20	777698-0	5.49
10-4020-60-6000	AAG-SK24X00 Desk Calendar	Runco Office Supply	02/03/20	777698-0	4.99
10-4020-60-6000	BIC-GSMG361 Black pens 36 Pk	Runco Office Supply	02/03/20	777698-0	6.99
10-4020-60-6000	UNV-35715 2-1/4" x 150 calculato	Runco Office Supply	02/03/20	777698-0	7.70
10-4020-60-6000	M13U13 file folder 2 top fastene	Runco Office Supply	02/03/20	777698-0	69.20
10-4020-60-6000	QUA 89606 Flat Filing Envelope	Runco Office Supply	02/03/20	777698-0	89.99
10-4020-60-6000	CLI-62907 No hole sheet protecto	Runco Office Supply	02/03/20	777698-0	18.38
10-4020-60-6000	FEL 52501 Navy 1/2" binding comb	Runco Office Supply	02/03/20	777698-0	9.99
10-4020-60-6000	UNV-11060 Mini Binder Clips	Runco Office Supply	02/03/20	777698-0	1.98
10-4020-60-6000	UNV-30630 Legal/wide paper pads	Runco Office Supply	02/03/20	777698-0	6.99
10-4020-60-6000	UNV-72210 Paper clips size 1	Runco Office Supply	02/03/20	777698-0	1.69
10-4020-60-6000	DMR-851032 paper 3-2/3" perf	Runco Office Supply	02/03/20	777698-0	11.99
10-4020-60-6000	SMD-74224 Legal 3 1/2" Exp	Runco Office Supply	02/03/20	777698-0	33.99
10-4020-60-6000	SMD-732314 Letter 1-3/4" Exp	Runco Office Supply	02/03/20	777698-0	24.99
10-4020-60-6000	SMD-73224 Letter 3-1/2" Exp	Runco Office Supply	02/03/20	777698-0	24.99
10-4020-60-6000	MMM-630-6PK 3x3 Lined post its	Runco Office Supply	02/03/20	777698-0	6.49
10-4020-60-6010	Kitchen Coffee Supplies PW	Commercial Coffee Service,	02/06/20	157072	120.25
10-4020-60-6010	UNV-15001 Black tape dispenser	Runco Office Supply	02/03/20	777698-0	1.69
10-4020-60-6010	SCC-827263 Forks 500 Ct	Runco Office Supply	02/03/20	777698-0	15.89
10-4020-60-6010	SCC-827271 Knives 500 Ct	Runco Office Supply	02/03/20	777698-0	15.89

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6010	SCC-827272 Spoons 500 Ct	Runco Office Supply	02/03/20	777698-0	15.89
Total For Dept 4020 Central Services					1,895.42
Dept 5010 Police					
10-5010-40-4032	FY 19-20 Uniform Allowance Schei	JG Uniforms, Inc.	02/04/20	68363	158.00
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	02/05/20	68505	719.55
10-5010-40-4032	Initial Uniform Allowance - Shai	JG Uniforms, Inc.	02/07/20	68584	84.50
10-5010-40-4032	EP1089SC Fox Listen only Earpiec	Ray O'Herron Co., Inc.	02/13/20	2008987	34.99
10-5010-40-4032	NS430L - Gloves, Lined Neoprene	Ray O'Herron Co., Inc.	02/13/20	2008987	27.00
10-5010-40-4032	125-NB Cap Watch Fleece Lined, N	Ray O'Herron Co., Inc.	02/13/20	2008987	15.00
10-5010-40-4032	SKA19 Blauer Job Sock 9"	Ray O'Herron Co., Inc.	02/13/20	2008987	56.97
10-5010-40-4032	340002M Haix Waterproof Tactical	Ray O'Herron Co., Inc.	02/13/20	2008988	148.00
10-5010-40-4032	SGK100 Gloves, Kevlar Search Glo	Ray O'Herron Co., Inc.	02/13/20	2008988	34.00
10-5010-40-4032	NS430 Gloves, Neoprene Duty Glov	Ray O'Herron Co., Inc.	02/13/20	2008988	36.99
10-5010-40-4032	900693-61 Tie, Navy 100% Poly	Ray O'Herron Co., Inc.	01/24/20	2004965	18.00
10-5010-40-4032	340001M Haix Waterproof Tactical	Ray O'Herron Co., Inc.	01/24/20	2004965	140.24
10-5010-40-4032	39300-86 Trouser Cargo, Navy Pol	Ray O'Herron Co., Inc.	01/24/20	2004965	226.50
10-5010-40-4032	74751 Strion Flashlight, AC/DC	Ray O'Herron Co., Inc.	01/24/20	2004965	110.00
10-5010-40-4032	Instant Shine Sponge	Ray O'Herron Co., Inc.	01/24/20	2004965	5.99
10-5010-40-4032	Stealth Beanie	Ray O'Herron Co., Inc.	01/24/20	2004965	25.00
10-5010-40-4042	Training at St Charles PD	North East Multi-Regional	02/03/20	262185	350.00
10-5010-50-5050	Maintenance-Equipment	Vigilant Solutions, LLC	02/05/20	30574	363.00
10-5010-50-5051	Car Washes PD Jan20	Fuller's Car Wash	01/31/20	7001	82.99
10-5010-50-5051	Squad 1608 Confidential Plate Re	Illinois Secretary of Stat	02/11/20	02/11/20	151.00
10-5010-50-5051	Squad 1711 Maintenance	Willowbrook Ford	02/11/20	6319143/3	694.36
10-5010-50-5095	Random Screenings PD	Concentra Medical Centers	01/23/20	1012171262	98.00
10-5010-50-5095	Random Screenings PD	Concentra Medical Centers	01/30/20	1012188879	104.50
10-5010-50-5095	Other Contractual Services PD	First Advantage Occupatio	01/31/20	2515372001	57.16
10-5010-60-6010	3PAJ9 Emergency Medical Blankets	Grainger, Inc.	10/09/19	9318419596	149.28
10-5010-60-6010	36J158 Power First 14.5" Cable T	Grainger, Inc.	10/09/19	9318419596	10.38
10-5010-60-6010	43916 Printer ribbon YMCKO - 300	IDVILLE	02/11/20	3617829	115.35
10-5010-60-6010	Shipping	IDVILLE	02/11/20	3617829	11.95
10-5010-70-7000	Body Armor Vest Cover	JG Uniforms, Inc.	02/05/20	68503	170.00
Total For Dept 5010 Police					4,198.70
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	02/04/20	388453	72.14
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	02/11/20	388610	72.14
10-6010-40-4040	Fleet Managers Association Dues	Municipal Fleet Managers	02/04/20	20-011	30.00
10-6010-50-5050	Maintenance-Equipment	Courtney's Safety Lane, Ir	01/30/20	3013092	40.00
10-6010-50-5051	Tow Unit 35 to Repair Shop	Bristol Transport & Towin	01/27/20	217699	403.00
10-6010-50-5051	Unit 35 Electrical w/ Batteries	Sandi Auto Truck Repair	01/30/20	33586	452.50
10-6010-50-5051	Unit 35 Electrical w/ Batteries	Sandi Auto Truck Repair	01/29/20	33577	579.60
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	01/22/20	22432	741.00
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	01/21/20	22449	136.00
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	01/21/20	22448	540.00
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	01/30/20	22460	805.00
10-6010-50-5055	Madison RR Crossing	COMED	02/06/20	3699071070 Feb20	44.89
10-6010-50-5055	Burr Ridge Pkwy & Bridewell Dr.	Meade Electric Company, Ir	01/31/20	691062	175.00
10-6010-50-5065	ComEd Street Lights	Constellation NewEnergy, 1	01/31/20	7296461-2 Jan20	1,461.67
10-6010-50-5085	Shop Towel rentals	Breens Inc.	02/04/20	388453	4.50
10-6010-50-5085	Shop Towel rentals	Breens Inc.	02/11/20	388610	4.50
10-6010-50-5095	Random Screenings PW	Concentra Medical Centers	01/22/20	1012170404	98.00

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5095	Other Contractual Services PW	First Advantage Occupatio	01/31/20	2515372001	62.44
10-6010-60-6010	Operating Supplies	Praxair Distribution, Inc.	01/31/20	94593034	95.65
10-6010-60-6040	Fork Extensions for Skidsteer &	McMaster-Carr Supply Comp	01/27/20	30781710	320.79
10-6010-60-6040	Supplies-Equipment	Monroe Truck Equipment, Ir	01/28/20	328643	164.72
10-6010-60-6040	Supplies-Equipment	Praxair Distribution, Inc.	01/31/20	94593034	95.22
10-6010-60-6041	Supplies-Vehicles PW	Rush Truck Center	02/03/20	3018189675	45.24
10-6010-60-6041	Pin-Clevis-Sml	Rush Truck Centers, Chica	02/10/20	3018270393	1.50
10-6010-60-6041	Belt/Retractor Assy	Rush Truck Centers, Chica	02/10/20	3018270393	125.81
10-6010-60-6041	Main Mirror Mount	Rush Truck Centers, Chica	02/10/20	3018270393	64.52
10-6010-60-6043	Supplies-Trees	Russo's Power Equipment	01/24/20	10083262	165.94
10-6010-60-6060	Roadway Bulk Salt	Compass Minerals America,	01/30/20	586795	1,678.66
10-6010-60-6060	Roadway Bulk Salt	Compass Minerals America,	01/29/20	585723	8,171.41
10-6010-60-6060	Roadway Bulk Salt	Compass Minerals America,	01/28/20	584714	5,422.95
10-6010-60-6060	Beet Heet Super Severe	K-Tech Specialty Coatings,	01/31/20	202001-K0082	4,990.54
Total For Dept 6010 Public Works					27,065.33
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Qtrly alarm monitoring - PD	Alarm Detection Systems, I	02/09/20	156405-1034	294.78
10-6020-50-5058	Mat rentals/PD	Breens Inc.	02/04/20	388448	36.00
10-6020-50-5058	Mat rentals/VH & PW	Breens Inc.	02/04/20	388448	44.50
10-6020-50-5058	Mat rentals/PD Jan20	Breens Inc.	02/11/20	388605	36.00
10-6020-50-5058	Mat rentals/VH & PW Jan20	Breens Inc.	02/11/20	388605	44.50
10-6020-50-5058	Holding Cell Cleaning Oct19	Service Master	10/01/19	200276	283.00
10-6020-50-5080	Windsor Aerator	COMED	02/06/20	9342034001 Feb20	19.30
10-6020-50-5080	Lakewood Aerator	COMED	02/06/20	9258507004 Feb20	19.30
10-6020-50-5080	Public Works	Flagg Creek Water Reclamat	01/12/20	008917-000 Jan20	31.90
Total For Dept 6020 Buildings & Grounds					809.28
Total For Fund 10 General Fund					100,118.02
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Median Lighting	COMED	02/06/20	1319028022 Feb20	87.83
23-7030-50-5075	Gateway Sign	COMED	02/05/20	1153168007 Feb20	26.00
23-7030-50-5075	Entryway Sign	COMED	02/07/20	2257153023 Feb20	61.63
23-7030-80-8055	Myfm Promotional Gift Certificat	Coopers Hawk Burr Ridge, I	01/21/20	01/21/20	200.00
Total For Dept 7030 Special Revenue Hotel/Motel					375.46
Total For Fund 23 Hotel/Motel Tax Fund					375.46
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	Burr Ridge Parkway Improvements	Illinois Dept of Transport	02/01/20	123367	35,374.91
Total For Dept 8010 Capital Improvement					35,374.91
Total For Fund 31 Capital Improvements Fund					35,374.91
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	County Line Road Sidewalk Improv	Burns & McDonnell	01/30/20	117628-6	1,702.50
Total For Dept 8020 Sidewalks/Pathway					1,702.50
Total For Fund 32 Sidewalks/Pathway Fund					1,702.50

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 41 Debt Service Fund					
Dept 4030 Debt Service					
41-4030-80-8040	Refunding Debt Certificates	Speer Financial, Inc.	02/14/20	d11/19-8	820.00
Total For Dept 4030 Debt Service					820.00
Total For Fund 41 Debt Service Fund					820.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	02/04/20	388453	79.18
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	02/11/20	388610	79.18
51-6030-40-4032	Insulated Waterproof Work Gloves	Gempler's, Inc.	01/12/20	0004427080	198.84
51-6030-40-4032	Insulated Waterproof Work Gloves	Gempler's, Inc.	01/12/20	0004427080	33.14
51-6030-40-4032	Shipping Charge	Gempler's, Inc.	01/12/20	0004427080	14.99
51-6030-40-4042	Conference Registration, David P	Illinois Section AWWA	02/03/20	200048818	135.00
51-6030-40-4042	Conference Registration, James L	Illinois Section AWWA	02/03/20	200048818	135.00
51-6030-40-4042	Conference Registration, Peter G	Illinois Section AWWA	02/03/20	200048818	135.00
51-6030-40-4042	Conference Registration, Ronald	Illinois Section AWWA	02/03/20	200048818	135.00
51-6030-40-4042	Conference Registration, Andre T	Illinois Section AWWA	02/03/20	200048818	135.00
51-6030-50-5020	Synthetic Organic Chemical (SOC)	PDC Laboratories, Inc.	02/03/20	I9403542	850.00
51-6030-50-5020	Volatile Organic Chemical (VOC)	PDC Laboratories, Inc.	02/03/20	I9403542	60.00
51-6030-50-5070	Water Main Interconnect	Mackie Consultants, LLC	02/06/20	69166	15,885.24
51-6030-50-5080	2 M Tank	COMED	02/06/20	9256332027 Feb20	127.19
51-6030-50-5080	Well #1	COMED	02/07/20	0793668005 Feb20	252.00
51-6030-50-5080	Well #5	COMED	02/07/20	4497129098 Feb20	83.00
51-6030-60-6010	Operating Supplies	Carroll Construction Suppl	01/29/20	048907	73.46
51-6030-60-6010	Operating Supplies	USA Blue Book	01/24/20	125201	16.04
51-6030-60-6040	Mile Drop Charge	EJ USA, Inc	02/04/20	110200007736	50.00
51-6030-60-6040	6" x 18" All SS Repair Clamp, JC	EJ USA, Inc	02/04/20	110200007736	233.16
51-6030-60-6040	6" x 24" All SS Repair Clamp, JC	EJ USA, Inc	02/04/20	110200007736	271.35
51-6030-60-6041	Supplies-Vehicles	Westtown Auto Supply Co. Ir	01/31/20	85051	26.00
51-6030-60-6070	Water Purchases Jan20	Village of Bedford Park	02/05/20	70028462 Jan20	222,721.50
51-6030-60-6070	5885 S. Giddings	Village of Hinsdale	02/03/20	3107810 Dec19	261.26
51-6030-60-6070	224 W. 59th Street	Village of Hinsdale	02/03/20	3108363 Dec19	81.94
51-6030-60-6070	216 W. 59th Street	Village of Hinsdale	02/03/20	3101225 Dec19	150.98
51-6030-60-6070	208 W. 59th Street	Village of Hinsdale	02/03/20	3101237 Dec19	141.86
51-6030-60-6070	204 W. 59th Street	Village of Hinsdale	02/03/20	3108351 Dec19	81.07
51-6030-60-6070	1354 W. 59th Street	Village of Hinsdale	02/03/20	3108531 Dec19	192.23
51-6030-60-6070	126 W. 59th Street	Village of Hinsdale	02/03/20	3108511 Dec19	47.20
51-6030-60-6070	120 W. 59th Street	Village of Hinsdale	02/03/20	3108540 Dec19	180.51
51-6030-60-6070	116 W. 59th Street	Village of Hinsdale	02/03/20	3108491 Dec19	99.74
51-6030-60-6070	5905 S. Grant	Village of Hinsdale	02/03/20	3108560 Dec19	132.31
51-6030-70-7000	Sensus 2-inch Omni R2 Water Mete	Core & Main LP	01/31/20	L869954	675.00
51-6030-70-7000	Sensus 2-inch LF Brass Flange Ki	Core & Main LP	01/31/20	L869954	94.00
51-6030-70-7000	Freight Charge	Core & Main LP	01/31/20	L869954	27.59
51-6030-70-7000	Sensus 3-inch Omni T2 Water Mete	Core & Main LP	01/29/20	L820078	3,735.00
Total For Dept 6030 Water Operations					247,629.96
Total For Fund 51 Water Fund					247,629.96
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	02/04/20	388453	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	02/11/20	388610	24.63
52-6040-50-5080	Chasemoor Lift Station	COMED	02/06/20	0356595009 Feb20	216.34

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-50-5080	Arrowhead Lift Station	COMED	02/07/20	7076690006 Feb20	194.20
52-6040-50-5080	Highland Field Lift Station	COMED	02/07/20	0099002061 Feb20	41.95
52-6040-60-6010	24" Internal Chimney Seal S-Slee Core & Main LP		01/31/20	L859701	279.00
Total For Dept 6040 Sewer Operations					780.75
Total For Fund 52 Sewer Fund					780.75
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4042	Building Permit Training	BS&A Software	02/14/20	127896	1,995.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	02/13/20	5569860	800.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	02/06/20	5569846	2,050.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	01/23/20	5569776	2,100.00
61-4040-60-6010	CC530A - Black	Warehouse Direct, Inc.	01/29/20	4564018-0	85.99
61-4040-60-6010	CC531A - Cyan	Warehouse Direct, Inc.	01/29/20	4564018-0	85.99
61-4040-60-6010	CC532A - Yellow	Warehouse Direct, Inc.	01/29/20	4564018-0	85.99
61-4040-60-6010	CC533A - Magenta	Warehouse Direct, Inc.	01/29/20	4564018-0	85.99
61-4040-70-7000	PD Fiberlink	PirTano Construction Co.,	02/05/20	104984	6,800.00
Total For Dept 4040 Information Technology					14,088.96
Total For Fund 61 Information Technology Fund					14,088.96

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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		Fund Totals:			
		Fund 10 General Fund			100,118.02
		Fund 23 Hotel/Motel Tax Fund			375.46
		Fund 31 Capital Improvements Fund			35,374.91
		Fund 32 Sidewalks/Pathway Fund			1,702.50
		Fund 41 Debt Service Fund			820.00
		Fund 51 Water Fund			247,629.96
		Fund 52 Sewer Fund			780.75
		Fund 61 Information Technology F			14,088.96
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		Total For All Funds:			400,890.56