



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, November 23 2020
7:00 P.M.**

Attendance and Public Comment Procedures: Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor will be present in the Board Room to preside over the meeting, as required by law, along with select staff. Trustees' attendance shall occur via the Zoom meeting platform by accessing the [meeting link](#). All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 884 1474 1532; Password 601507.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 10 people. Therefore, attendance by members of the public for the November 23, 2020 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 884 1474 1532; Password 601507. Public comments will also be taken prior to the meeting via email at BRMeetings@burr-ridge.gov. E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
 - A. DECLARATION BY MAYOR that an in-person meeting or a meeting conducted under the Open Meetings Act is not practical or prudent because of the Governor's disaster declaration**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the

Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Special Board Meeting of November 4, 2020
- B. * Approval of Regular Board Meeting of November 9, 2020
- C. * Receive and File Stormwater Committee of November 10, 2020
- D. * Receive and File Plan Commission of November 16, 2020

6. ORDINANCES

- A. Consideration of an Ordinance Amending Chapter 2 of the Burr Ridge Municipal Code to Establish an Administrative Adjudication Program Related to Charges of Municipal Ordinance Violations
- B. Consideration of an Ordinance Amending Chapter 35, Entitled "Motor Vehicles" by Adding Thereto Section 35-607 Entitled "Seizure and Impoundment of Motor Vehicles Used in the Commission of Certain Criminal Offenses" of the Municipal Code of the Village of Burr Ridge
- C. Consideration of an Ordinance Amending Select Sections of the Burr Ridge Municipal Code of Ordinances Regarding Penalties

7. RESOLUTIONS

- A. Consideration of a Resolution Appointing Sue Schaus as Acting Village Clerk

8. CONSIDERATIONS

- A. Consideration of Recommendation to Appoint Judge Denise Filan as the Village Adjudication Hearing Officer
- B. * Approval of Recommendation to Award a Professional Services Contract for Water Tower Rehabilitation Design Services to Crawford, Murphy, and Tilly, Inc. of Aurora, Illinois in the Amount of \$95,360
- C. * Approval of Recommendation to Appoint Janine Farrell as Plan Commission Vice Chairperson for a One-Year Term Expiring on December 31, 2021
- D. * Approval of Vendor List Dated November 23 2020, in the Amount of \$497,572.55 for all Funds, plus \$187,175.61 for Payroll for the Period Ending October 31, 2020, for a Grand Total of \$684,748.16, Which Includes Special Expenditures of \$25,500 to Kramer Tree Specialists for Brush Removal

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT



TO: Mayor and Board of Trustees
FROM: Village Administrator Evan Walter and Staff
SUBJECT: Regular Meeting of November 23, 2020
DATE: November 19, 2020

6. ORDINANCES

- A. **Administrative Adjudication Program - Municipal Ordinance Violations**
- B. **Administrative Adjudication Program - Seizure and Impoundment of Vehicles Used in Criminal Offenses**
- C. **Administrative Adjudication Program - Penalties**

As directed by the Board on September 28, staff and the Village Attorney have drafted the necessary ordinances establishing an administrative adjudication program in the Village of Burr Ridge. The three ordinances presented approve the following actions:

1. The implementation of the adjudication program, including creation of the position of Hearing Officer, the general conducting of proceedings and legal structure herein, the rights of the respondent within the adjudication process, and other aspects of the overall adjudication program.
2. The implementation of a municipal tow program, wherein the Village would be permitted to impose an administrative fee to cover the costs of the seizure and impoundment of vehicles used in the commission of crimes. The State of Illinois has stated that the maximum fee that may be levied by a municipality as part of a tow program, regardless of home rule status, is \$500; however, state law further notes that non-home rule municipalities may only recover the costs of carrying out a seizure/impoundment. After a thorough fiscal analysis, the Police Department determined that the full cost of each impoundment is \$350, a sum that includes staff costs, vehicle depreciation and fuel, and other minor consumables such as documentation costs. As such, the ordinance proposes that the administrative fee cost for each seizure and impoundment be \$350.
3. The amendment of specific penalties listed throughout the Municipal Code that would fall under the jurisdiction of the adjudication program if it were approved. These revisions are generally intended to standardize the penalty structure of violations under the jurisdiction of the adjudication program (fines becoming not less than \$100 and not more than \$750 per violation) as well as align specific penalties with recently revised State law. One such example of the latter is the increase of the penalty for parking in a handicapped space without a designated placard from \$250 to \$350, as \$350 is the designated penalty available under State law.

If approved, the ordinances together would create the administrative

adjudication program with corresponding penalty/fee structure. Adjudication enforcement would go into effect on December 1, 2020 and the first adjudication hearing would occur on Wednesday, January 6, 2021 should the Board approve the appointment of Judge Denise Filan as the Adjudication Hearing Officer in Item 8A. Staff has already purchased necessary hardware and software to manage the program and the hearing process per previous Board approval. Hearings would be held in the Board Room due to the presence of the dais and availability of the new video recording system.

It is our recommendation: That the ordinances be approved.

7. RESOLUTIONS

A. Appointment of Acting Village Clerk

Please find attached a resolution approving Mayor Grasso's appointment of resident Sue Schaus as Acting Village Clerk to fill the remaining term of the office expiring April 30, 2021. Ms. Schaus' appointment would be effective December 1, 2020.

It is our recommendation: That the resolution be adopted.

8. CONSIDERATIONS

A. Appointment of Village Adjudication Hearing Officer

The Burr Ridge Municipal Adjudication process will start on December 1, 2020. The adjudication project committee received responses from four qualified attorneys interested in working with the Village as an adjudication hearing officer. It is the consensus recommendation of Interim Village Administrator Walter, Chief Madden, and Deputy Chief Loftus along with the Mayor that the Board enter into an agreement with retired Judge Denise Filan to serve as the Village's municipal adjudication hearing officer at a rate of compensation of \$225.00 per hour. Judge Denise Filan retired from the Fifth Municipal District of the Circuit Court of Cook County after 20 years of service. Judge Filan is also a resident of Burr Ridge and thus possesses relevant perspective and knowledge as to the regulations of the Village. Although all four attorneys are highly regarded, the consensus of staff is that a retired circuit court judge's years of experience would be a unique asset to the implementation, development, and management of the Village's adjudication program.

It is our recommendation: That the Board approve the appointment of Judge Denise Filan as the Village Adjudication Hearing Officer.

B. North Water Tower Engineering Assessment

The FY2020-21 Water Fund budget allocated \$58,000 to inspect the North Water Tower at 7100 S. Garfield Avenue adjacent to Harvester Park, which includes preparation of bidding documents and cost estimates related to its

rehabilitation. Corrosion to the painted steel surface was observed during an April 2020 cleaning to have accelerated since its previous cleaning in fall 2015. A follow up inspection in September 2020 identified corrosion and coating degradation inside the tanks. The corrosion does not affect the drinking water; rather, interior and exterior corrosion is a concern to the overall longevity of the tower. The Water Committee had projected rehabilitating and repainting the North Water Tower in the FY2021-22 Water Fund budget. The Department of Public Works had also projected spending \$56,000 in FY2021-22 for inspections and preparation of similar documents related to rehabilitating the South Water Tower located at 16W050 83rd Street, behind the Double Good popcorn store. Paint failure and corrosion were observed on this tower during its exterior cleaning in April 2020, while interior corrosion was also noted in an August 2020 inspection. Corrosion on the South Water Tower is not as severe as our North Water Tower; and the Water Fund budget has projected expenditures for rehabilitating that tower in the FY2022-23 budget year.

In obtaining consultant proposals for the proposed rehabilitation design services, substantial economies of scale could be realized if the Village inspects and prepares design documents concurrently for both North and South Water Towers. While the North Water Tower rehabilitation would occur separately from the South Water Tower, having detailed cost estimates will benefit our budgeting process and estimates of future expenditures in the Water Fund. The Engineering Division solicited and received proposals from two qualified consultants. The firm with the most experienced team and comprehensive scope of work is Crawford, Murphy, and Tilly, Inc. (CMT), of Aurora, Illinois. The other consultant in this solicitation was FourBridge Solutions, LLC of LaGrange, Illinois.

CMT has proposed to collaborate with Dixon Engineering, Inc., a firm that specializes in evaluating and inspecting the coatings of steel and concrete water storage tanks. Dixon Engineering routinely performs such inspections for the Village during permitted projects by various cellular service providers. This firm is acquainted with our towers, conditions, and site constraints, and is familiar with the cellular service providers to which the Village has leased space on its towers. Antennae for these companies must be relocated onto temporary towers during the water tower rehabilitation project. CMT staff are already working with Village staff on our Water System Operations and Sustainability Study; therefore, designs and estimates for the water tower project(s) will be well coordinated with our water rate study and capital project plans developed in the operations study. CMT has proposed an expedited schedule that would provide detailed estimates in time for the Water Fund budget review process.

As found in the attached Scope of Services, the contract total for design engineering services would be \$95,360, which is \$18,640 (16.4%) less than the combined FY total budget of \$114,000 for these services.

It is our recommendation: That the Board award a professional services contract for the Water Tower Rehabilitation Design Services to Crawford, Murphy, and Tilly, Inc., of Aurora, Illinois, in the amount of \$95,360.

C. Appointment of Janine Farrell as Plan Commission Vice Chairperson

At its November 16, 2020 meeting, the Plan Commission approved a motion recommending the appointment of Commissioner Janine Farrell as Vice Chairperson of the Plan Commission for a one-year term beginning January 1, 2021. This is a rotating position whose only responsibility is to chair meetings in the absence of the Chairman.

It is our recommendation: That that the Board concurs with the Plan Commission and approve the appointment.

D. Vendor List of November 23, 2020

Attached is the vendor list dated November 23, 2020, in the amount of \$497,572.55 for all funds, plus \$187,175.61 for payroll for the period ending October 31, 2020, for a grand total of \$684,748.16, which includes special expenditures of \$25,500 to Kramer Tree Specialist for the fall 2020 branch pick up program.

It is our recommendation: That the November 23, 2020, vendor list be approved.

9. PUBLIC COMMENTS

SPECIAL MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

November 4, 2020

CALL TO ORDER The Special Meeting of the Mayor and Board of Trustees of November 4, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso led the Pledge of Allegiance.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital, Mottl, and Mayor Grasso.

In addition, present in the Board Room were Village Administrator Doug Pollock, Assistant Village Administrator Evan Walter, Police Chief John Madden, and Village Attorney Mike Durkin.

Point of order was called by Trustee Mottl asking how they could have a meeting if it was not posted 48 hours in advance. Village Attorney Mike Durkin explained that the email alleging this had to do with the meeting not being posted on the website. Mr. Durkin advised that per the Open Meetings Act, not posting on the website 48 hours in advance does not invalidate the meeting. Mr. Durkin stated that the amendment to the agenda to add an item afterwards was not posted 48 hours in advance so that item was removed and the original agenda is what is being used. Trustee Mottl called another point of order and asked where the agenda was posted. Village Administrator Doug Pollock advised that the newspapers were notified along with the agenda being posted at the Village Hall.

CONSIDERATION OF RESOLUTION RATIFYING DIRECTIVE OF THE MAYOR THAT TRUSTEE ZACHARY MOTTL CEASE COMMUNICATING WITH VILLAGE STAFF AND REQUIRING THAT ALL COMMUNICATION BY TRUSTEE MOTTL BE DIRECTED TO MAYOR GRASSO

Motion was made by Trustee Snyder and seconded by Trustee Mital.

Mayor Grasso asked if there was any discussion. Trustee Mottl wanted to know what authority the Village has to make this resolution and where in the Illinois Municipal Code does it allow this. Mayor Grasso stated the basis for the resolution is in the language of the resolution. Mayor Grasso went on to review all the events that have taken place since last November when Trustee Mottl was first censored.

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Mayor and Board of Trustees, Village of Burr Ridge
November 4, 2020

Mayor Grasso stated that Trustee Mottl has continued to make verbal accusations against the staff, trustees, police and the mayor. None of these accusations was supported by fact. All these have led the Village and Board to adopting its first Code of Conduct. Since then, Trustee Mottl has been censored three more times and expelled from one meeting. Mayor Grasso added that the Trustees went as far as sending a letter to the Burr Ridge Patch over Trustee Mottl's actions and demanding his resignation, which Trustee Mottl refused. Mayor Grasso stated that this is not about cutting Trustee Mottl out of the process but finding someone who can deal with him. Mayor Grasso added that Trustee Mottl questioned why this policy has never been passed in a resolution. Now it is in front of the board and counsel has not stated that there is anything illegal about the resolution. Mayor Grasso stated that he had received several emails against the resolution (Exhibit A). They came from Ms. Hamilton, Mr. & Mrs. Lambert, Ms. Davis, Mr. & Mrs. Raymond and Mrs. Gilinsky. Mayor Grasso went on to state that if one of these residents wanted to be the intermediary between Trustee Mottl and the staff, the trustees and the mayor, he was all for it. Trustees Snyder and Franzese volunteered to be available to listen to the closed session minutes with Trustee Mottl so that the Mayor would not have to.

Mayor Grasso read the amendment to the resolution to add Trustee Franzese and/or Trustee Snyder into Section 3 as alternatives to the Mayor.

Trustee Mottl disagreed with Mayor Grasso's review of events and stated he has not been provided with all the information he has requested. He cited the legal bills he had requested via FOIA and how it is now under review with the Attorney General's Office for being deficient. In regards to the closed session minutes, Trustee Mottl stated that a recording clerk or official can be present and it doesn't have to be a trustee or the mayor. Trustee Mottl added that this is also under review by the Attorney General's Office. Trustee Mottl brought up where he called Village Administrator Doug Pollock and Finance Director Jerry Sapp incompetent/insubordinate and said he believed that due to the information that was or was not provided him. Trustee Mottl apologized for those comments as he was given bad information and that he had given the board some of those messages tonight. Trustee Mottl cautioned the board to not let Mayor Grasso usurp their authority.

Discussion followed on how Trustee Mottl treats staff and makes baseless accusations. Trustee Paveza said he has been approached by staff asking if there is anything they can do about the way Trustee Mottl treats the staff. Trustee Schiappa said he appreciated Trustee Mottl's initial behavior that evening but is also aware that staff is uncomfortable working with him. Trustee Snyder stated the drama that is involved is tiring, and that due to all of Trustee Mottl's interruptions, name-calling, baseless accusations, resulting in multiple censorships and one expulsion, he is for the resolution.

Trustee Mital stated that Trustee Mottl repeatedly says that he is going to behave cordially and then he goes back to interrupting, slandering and disruptive behavior. Trustee Mital added that the staff is employed by the village and it is the Board's job to make sure they feel safe. Trustee Mital feels that the main purpose of Trustee Mottl's behavior is to disrupt meetings.

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Village Attorney Mike Durkin responded to Trustee Mottl's earlier comments about a review before the Attorney General's Office for legal bills, saying that the reason why Trustee Mottl only received invoices through August is because that was all the Village had received at that time. The August bills were sent out in late September and the September bills had not yet been received by the village at the time the October 15 response was sent. Mr. Durkin went on to say that now the Village has to compensate his firm to respond to this request for review. Mayor Grasso added that as soon as he got the request for legal bills, he passed it to staff where it was being complied as quickly as possible. Within days, Trustee Mottl was putting in a FOIA request for the same thing. Mayor Grasso stated staff worked as fast as they could and gave Trustee Mottl a spreadsheet with a breakdown. Mayor Grasso advised that everything Trustee Mottl has requested, he has forwarded on to staff. Mayor Grasso stated that he has never tried to control the information and copies in the trustees on Trustee Mottl's requests. Mayor Grasso talked about Trustee Mottl's behavior at the board meetings and how combative, interruptive and an overall impediment he is to the meetings, with Trustee Mottl continuing to attack and when he does not get his way, he interrupts and insults. Trustee Mottl makes accusations and then never backs them up. Mayor Grasso stated he does not want to deal with Trustee Mottl and will take any suggestions or other options.

Discussion continued about who can sit with Trustee Mottl so that he can listen to the closed session meeting minutes. Trustee Mottl feels that the village staff won't deal with him because Mayor Grasso told them not to work with him. Trustee Mottl feels like he is being gaslighted and that the Mayor has turned the staff against him. Mayor Grasso advised Village Administrator Pollock and Assistant Village Administrator Walter that if they want to deal with Trustee Mottl, that are more than welcome to but he has never told them that they could not. Mr. Pollock said that what he told Trustee Mottl the day he came in was that he was not following the board's protocol that was set up in January. Mr. Pollock stated he works for the entire Board and when the Board tells him to do something, he follows it. Mr. Pollock said that several staff members approached him saying that they were very concerned about Trustee Mottl's behavior and worried about their safety. Trustee Mottl asked for the names of the staff members who had made these statements; none were given. Trustee Franzese brought up how Trustee Mottl treats staff, having harassed, demeaned, called them names, and threatened staff with their jobs. Trustee Franzese stated that Trustee Mottl has lost the privilege to work directly with the staff. No staff member should have to come to work and deal with the harassment and that his behavior has created a hostile work environment. Trustee Franzese stated the purpose of this resolution is so that only one member has to deal with Trustee Mottl's antics. Trustee Mottl disagreed with Trustee Franzese about calling names and threatening staff. Trustee Mottl said he will take his concerns, accusations, and facts elsewhere and it will be investigated. Trustee Mottl stated that no one can take him out except the voters in an election and he will not get a fair hearing out of this board. Trustee Snyder stated that Trustee Mottl has not provided one piece of proof against 10-20 accusations raised, and that meetings are much easier when Trustee Mottl is not here. Trustee Franzese read several emails from Trustee Mottl where Trustee Mottl called the staff names and threatens them. Trustee Franzese stated that if Trustee Mottl worked for his company, he would have been fired for this behavior.

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November 4, 2020

Mayor Grasso asked for a motion to amend the resolution by adding Section 3 allowing Trustees Snyder and Franzese, along with the Mayor, to fulfil the obligations under 5 ILCS 120/2.06(e), to sit with Trustee Mottl while he listens to the verbatim recordings of the closed session meetings.

Motion was made by Trustee Snyder and seconded by Trustee Mital.

Mayor Grasso called for a voice vote. All in favor except Trustee Mottl. Motion carried.

Mayor Grasso asked if there were any public comments. He stated that all emails noted earlier would be part of the record. There were no other public comments.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Paveza, Schiappa, Franzese

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

CLOSED SESSION

Motion was made by Trustee Franzese and seconded by Trustee Snyder that the Special Meeting of November 4, 2020 be adjourned to a Closed Session for the Purpose of Discussing the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body (5ILCS 120/2(c)(1), and to discuss litigation, when the public body finds that an action is probable or imminent (5ILCS 120/2(c)(11).

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Mital, Schiappa, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried and the meeting adjourned at 8:04 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

RECONVENED SPECIAL MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL
NOVEMBER 4, 2020

RECOVENED SPECIAL MEETING The Special Meeting of the Mayor and Board of Trustees of November 4, 2020 was reconvened at 9:12 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:04 p.m. to 9:12 p.m. Also present was Village Administrator Doug Pollock and Village Attorney Mike Durkin

CONSIDERATION TO APPOINT A VILLAGE ADMINISTRATOR, EFFECTIVE NOVEMBER 7, 2020

Mayor Grasso asked for a motion to withdraw this item from the agenda.

Motion was made by Trustee Schiappa and seconded by Trustee Franzese. On voice roll call, all were in favor except Trustee Mottl. Motion carried.

A MOTION AUTHORIZING ACTION REGARDING LITIGATION THAT WAS DISCUSSED IN CLOSED SESSION

Mayor Grasso stated that there was no action to be taken.

PUBLIC COMMENTS

Mayor Grasso asked for any public comment. There was none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

There were none.

ADJOURNMENT

Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Special Meeting of November 4, 2020 be adjourned.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 9:19 p.m.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

J. Douglas Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

November 9, 2020

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of November 9, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Pro Tem Guy Franzese.

PLEDGE OF ALLEGIANCE President Pro Tem Guy Franzese led the Pledge of Allegiance.

ROLL CALL was taken by Principal Office Assistant Shirley Benedict and the results denoted the following present: Trustees Schiappa, Paveza, Snyder, Mital, Mottl, and President Pro Tem Franzese. Absent was Mayor Grasso.

In addition, present in the Board Room were Police Chief John Madden, Public Works Director David Preissig, Assistant Finance Director Amy Nelson, Deputy Chief Marc Loftus, Management Analyst Andrez Beltran, Principal Office Assistant Shirley Benedict, and Village Attorney Mike Durkin.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Pro Tem Guy Franzese, motion was made by Trustee Schiappa and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 6B, 8F, 8G) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Trustee Mottl requested 6B and 8F be removed from the consent agenda. Trustee Schiappa requested 8G be removed.

President Pro Tem Franzese asked if there was any discussion from the Board. There was none.

President Pro Tem Franzese asked if there was any public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Mital, Franzese, Paveza, Snyder

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF OCTOBER 26, 2020 were approved for publication, under the Consent Agenda by Omnibus Vote.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 9, 2020

RECEIVE AND FILE ECONOMIC DEVELOPMENT COMMITTEE MEETING OF NOVEMBER 4, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE GRANTING CONDITIONAL SIGN APPROVALS FOR SEVENTEEN BLADE SIGNS (S-04-2020: 16W361 SOUTH FRONTAGE ROAD-PRICE) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.
THIS IS ORDINANCE NO. A-923-04-20

APPROVAL OF RESOLUTION GRANTING A 4TH EXTENSION FOR COMPLETION OF SUBDIVISION IMPROVEMENTS FOR MEADOWBROOK PLACE SUBDIVISION the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.
THIS IS RESOLUTION NO. R-36-20

APPROVAL OF RESOLUTION APPROVING AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF COOK AND THE VILLAGE OF BURR RIDGE FOR THE REIMBURSEMENT OF ELIGIBLE COVID-19 EXPENSES the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.
THIS IS RESOLUTION NO. R-37-20

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR TREE TRIMMING TO WINKLER TREE SERVICE IN THE AMOUNT OF \$81,216 the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF VENDOR LIST DATED NOVEMBER 9, 2020, IN THE AMOUNT OF \$386,783.00 FOR ALL FUNDS, PLUS \$187,018.84 FOR PAYROLL FOR THE PERIOD ENDING OCTOBER 17, 2020, FOR A GRAND TOTAL OF \$573,801.84, WHICH INCLUDES SPECIAL EXPENDITURES OF \$44,898.50 AND \$29,834.25 TO PROEM NATIONAL EVENT SERVICES FOR TENT RENTALS AND \$57,570.00 TO CURRIE MOTORS FOR A 2020 F-250 TRUCK the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.

APPROVAL OF AN ORDINANCE AMENDING SECTIONS VIII AND XI TO PERMIT TEMPORARY INDOOR ACTIVITIES AT VILLAGE BUSINESSES, INCLUDING WAIVER OF PARKING REGULATIONS, SUBJECT TO STAFF APPROVAL (Z-13-2020: TEXT AMENDMENT – TEMPORARY INDOOR ACTIVITIES)

Trustee Mottl asked if this had to do with indoor dining in violation of the Governor's Order. President Pro Tem Franzese explained the ordinance allows for certain activities subject to IDPH, the Governor's Executive Order and the CDC. Trustee Mottl didn't understand the point of the ordinance under the current dining ban. President Pro Tem Franzese explained that if a restaurant wants to

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expand their operations and needed to go in front of the Plan Commission and Board of Trustees, this ordinance would allow the process to be sped up by the staff approving the plan.

Motion was made by Trustee Mital and seconded by Trustee Snyder.

President Pro Tem Franzese asked for any discussion. Trustee Mottl raised some concerns about health issues and temporary permits and structures. Trustee Mital pointed out that the ordinance states that it will automatically sunset on May 1, 2021.

President Pro Tem Franzese asked for any public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mital, Snyder, Franzese, Schiappa, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-834-16-20

**APPROVAL OF REQUEST TO EXTEND DEADLINE FOR RECORDING FINAL PLAT –
COTTAGES AT DREW PLANNED UNIT DEVELOPMENT**

Trustee Mottl said he was not in favor of the development when the final plat was approved. Trustee Mottl believed that many residents were against this development with concerns of flooding, therefore the deadline should not be extended. President Pro Tem Franzese asked Public Works Director David Preissig how many governmental approvals this development needed to get the final plat approved. Mr. Preissig stated it went thru DuPage County, the Village, and the Amy Corp of Engineers due to the flood plain. Trustee Schiappa stated that he believes they are requesting more time due to the COVID-19 pandemic.

President Pro Tem Franzese asked if there was any public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Paveza, Mital, Franzese, Schiappa

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

Regular Meeting
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November 9, 2020

APPROVAL OF PAYMENT TO UNIVERSITY OF ILLINOIS POLICE TRAINING INSTITUTE FOR TRAINING OF OFFICERS PATRICK O'KELLY AND TRAVIS MADLER IN THE AMOUNT OF \$12,040

Trustee Schiappa had a question for the Chief about the reimbursement of the training. Chief John Madden advised that prior to January of this year the police academy would directly bill the State Training Board. However, the fund used to pay this money is currently low so the academies are billing the municipalities directly and they will be fully reimbursed from the Training Board.

President Pro Temp Franzese asked for any public comment. There was none.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Paveza, Snyder, Mital, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

CONSIDERATION OF ORDINANCE AMENDING ARTICLE I, SECTION 2.8 OF THE BURR RIDGE MUNICIPAL CODE REGARDING COMPENSATION OF THE VILLAGE PRESIDENT/MAYOR

President Pro Tem Franzese reviewed how Mayor Grasso sent out a letter to the residents to see if they would consider raising the salary of the mayor to \$30,000 a year from the current \$6,000. This raise would take effect after the next mayoral election. The Village had received many responses to this proposal, including 133 comments in favor of the \$30,000 salary, 30 in favor of an increase below \$30,000, and 72 against any type of increase.

President Pro Tem Franzese asked for any discussion from the board.

Trustee Mottl believes this is the wrong time for asking for a salary increase. He was disappointed that the mayor spent \$5,000 on sending out the letter considering the village has budget issues. Point of order was called for Trustee Mottl to stick to the current issue. Trustee Mital feels the mayor showed great leadership during COVID-19 and Sterigenics. She believes a raise is in order but not \$30,000 based on other municipalities salaries. She also feels it should be put on a referendum. Trustee Snyder feels the mayor has done a great job but feels the residents should vote on it. Village Attorney Mike Durkin stated that the ordinance is conditional. It conditions the raise to an amount the Board specifies, at which point the question is put to the voters in the form of an advisory referendum. If the majority of voters opposes the question on the referendum, the salary reverts to the current \$6,000. Trustee Schiappa feels there should be a raise but not the \$30,000 and it should be put on a referendum.

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Trustee Mottl brought up the coronavirus and the work of the mayor. Trustee Mottl stated that he found out through a FOIA response that he received that Evan Walter has been doing all the coronavirus updates for the mayor. Trustee Mottl believes the mayor is spending less time on village work as Mayor Grasso would like the residents to think. He believes the staff should be doing the majority of the work and the mayor and board just overseeing it. Trustee Mottl also brought up the cost of doing a referendum and believes this should be revisited in the future but not now.

Mr. Durkin advised the Board that they are not compelled by law to pass any ordinance, but if the board wants to have a change in salary for the next mayoral term in May 2021, they have to pass this ordinance listing a specified salary during the current meeting.

Costs involved in having a referendum was discussed, including attorney fees for writing the referendum and any potential cost of mailings to the residents to explain the referendum.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to specify the next mayor's salary at \$12,000.

President Pro Tem Franzese called for more discussion from the Board. Trustee Paveza added that he has been President Pro Tem several times and he knows how time consuming it can be.

President Pro Tem Franzese asked for any public comments.

Alaina Gilinsky stated that there many are out of work right now and it is not the right time for an increase. It should be given to the residents for a proper vote.

Richard Morton commented on Mayor Trilla's salary from Willowbrook and felt that the salary amount for our mayor should be around \$15,000-\$18,000.

Patricia Davis spoke of an email she sent all the trustees after the last meeting with two questions on it. The questions involved the support of a salary increase and support of a referendum. She went over all of their responses.

Alice Krampits stated that she is opposed to any increase in pay. She also questioned the use of the word salary and wondered if this means benefits are also included. Village Attorney Mike Durkin stated this includes no benefits or health insurance coverage.

President Pro Tem Franzese stated that people are taking cuts in pay and benefits in both the private and public sector so could not support a raise at this time.

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On Roll Call, Vote Was:

AYES: 4 – Trustees Snyder, Schiappa, Paveza, Mital

NAYS : 2 – Trustees Mottl, Franzese

ABSENT: 0 – None

There being four affirmative votes, the motion carried.

THIS IS ORDINANCE A-781-04-20

CONSIDERATION OF A RESOLUTION CENSURING TRUSTEE ZACHARY MOTTL FOR THE FIFTH TIME

President Pro Tem Franzese read the resolution and asked for any comments on the resolution. Trustee Mottl believes this is a freedom of speech issue and that the other trustees don't have to like what he says. Trustee Mottl stated he takes these resolutions as a badge of honor and that they reflect poorly on the Board. He believes that the Trustees can disagree with him but cannot silence him. Trustee Paveza stated that they are not trying to stop him from voicing his opinion but the disruptive manner if wish Trustee Mottl does it. President Pro Tem Franzese stated it is not about preventing his freedom of speech, rather about the insulting nature of the comments made by Trustee Mottl. President Pro Tem Franzese added there are ways to points across without offending, badgering, and insulting people.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

President Pro Tem Franzese read the resolution into the record.

Trustee Mottl stated that he was not aware that he had to stand or share any other person's opinion and that was a reason to censure him. Trustee Mottl asked how we can have an open discussion if he isn't allowed to voice his opinion. Trustee Schiappa pointed out that there is no evidence to the accusations. Trustee Schiappa enjoys a healthy debate but without name-calling and the baseless claims. Trustee Mottl stated that he had some evidence and started reading some texts from his phone. President Pro Tem Franzese stated that had nothing to do with the topic at hand.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 1 – Trustees Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

THIS IS RESOLUTION NO. R-38-20

CONSIDERATION OF RESOLUTION OF APPRECIATION RECOGNIZING THE RETIREMENT AFTER 25 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BURR RIDGE – J. DOUGLAS POLLOCK

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Motion was made by Trustee Mottl and seconded by Trustee Mital.

Trustee Mottl thanked Mr. Pollock for his service and again apologized for his comments that he made that Mr. Pollock was incompetent and insubordinate. Trustee Mottl stated that he now believes, from the information that he has received recently, that the text messages he received from Evan Walter were completely inappropriate and gave him misinformation on Mr. Pollock's job performance. Trustee Mital also thanked Mr. Pollock and congratulated him on his 25 years of service. Trustee Schiappa and Trustee Paveza also complimented Mr. Pollock for all of his help and service to the Village. President Pro Tem Franzese spoke of the years he worked with Mr. Pollock, stating he has been an exemplary planner and Village Administrator, and wished him well on his retirement.

President Pro Tem Franzese asked for any public comment.

Todd Davis, member of the Pathway Commission, stated that Mr. Pollock was a tremendous asset to the village and wanted to wish him the best in his retirement.

Resident Richard Morton wanted to say that Mr. Pollock afforded Mr. Morton his time and helped Mr. Morton through some difficult times and in front of the Plan Commission.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Snyder, Franzese, Schiappa, Paveza

NAYS: 0 - None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS RESOLUTION NO. R-39-20

PRESENTATION OF ESTIMATED 2020 VILLAGE OF BURR RIDGE PROPERTY TAX LEVY

Assistant Finance Director Amy Nelson made a presentation on the proposed 2020 estimate tax levy. Ms. Nelson worked the board through the process that they go through each year that includes holding a public hearing in December, if needed. Ms. Nelson explained that Burr Ridge, like other non-home rule communities, is subject to a tax cap of 5% or the cost of living, whichever is lower plus any increase resulting from new growth in the Village. This year, the cost of living increase determined by the State of Illinois is 2.3%. Ms. Nelson explained that for new growth, the village uses 6% but it is usually closer to the CPI. The 2020 estimated tax levy is \$1,342,760. This is a 6.31% increase over 2019. Ms. Nelson stated it is important to note that the Village tax levy is less than 2% of any resident's total property tax bill.

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President Pro Tem Franzese opened up discussion for the trustees. Trustee Schiappa asked for verification on the percentages of increase we use. Ms. Nelson reviewed the 6% for growth and the cost of living at 2.3%. Trustee Paveza wanted to stress how much of the resident's total tax bill goes to Burr Ridge which is less than 2% compared to all of the other villages. Trustee Mital questioned the amount of funding for the police pension, thinking the amortization approach was going to change. Ms. Nelson explained that they levy base on the statutory minimum requirements. Trustee Mottl talked about slowing growth down and coming up with creative solutions. President Pro Tem Franzese talked about the great value that the residents get for the small amount of taxes they pay to the Village of Burr Ridge. Discussion continued on why Willowbrook and Oak Brook had lower taxes than Burr Ridge and ways we could help reduce taxes in the future.

Motion was made by Trustee Paveza and seconded by Trustee Schiappa to direct staff to prepare a legal notice for a public hearing on December 14, 2020 and to prepare an ordinance for adoption of the 2020 Tax Levy.

President Pro Tem Franzese called for any public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Paveza, Schiappa, Snyder, Mital, Franzese

NAYS: 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

CONSIDERATION OF DOWNTOWN PURCHASING INCENTIVE PROGRAM

Management Analyst Andrez Beltran stated that the EDC recommended that the Board consider the creation and implementation of a business purchasing incentive program. Mr. Beltran explained as an example, someone who spends \$100 at downtown businesses would come to the Village Hall and receive a \$20 VISA gift card as a reward. This program would encourage people to come downtown and shop along with something the businesses can market. Mr. Beltran added that other considerations that may be taken into account would be should any routine businesses be excluded from the promotion, such as Brookhaven, or if the program should be limited to residents.

Trustee Mottl asked since these are private businesses why don't they fund the program themselves. Mr. Beltran advised that many of the business especially the restaurants are having difficult times and this is a suggestion that the EDC came up with for the Board's consideration. Trustee Mottl thought that landlords should be helping their own tenants and the Village shouldn't be choosing what businesses we help and not others. Trustee Mital said she always appreciated suggestions for helping businesses, but feels if we were to give gift cards they should be to our restaurants and have a date on them. Trustee Mital suggested January 1 thru January 31, 2021 to generate business during the slower times of the year. Trustee Paveza likes the program and believes it should be for everyone and not

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just residents. Trustee Schiappa wanted to know how this program would be funded. Mr. Beltran did not specify where the funding would come from but identified the Hotel/Motel as a possibility. Trustee Schiappa wanted to get more information from the EDC since he had missed the last meeting due to an earlier commitment. He asked that the issue be tabled to the next EDC meeting so the Board can learn more about it and come up with more ideas.

Motion was made by Trustee Schiappa and seconded by Trustee Mottl to table until a future meeting.
On Roll Call, Vote Was:

AYES: 4 – Trustees Schiappa, Mottl, Mital, Paveza

NAYS: 2 – Trustees Franzese, Snyder

ABSENT: 0 – None

There being four affirmative votes, the motion carried.

CONSIDERATION OF MAYOR'S RECOMMENDATION TO APPOINT EVAN WALTER AS THE INTERIM VILLAGE ADMINISTRATOR

Motion was made by Trustee Mottl to table this indefinitely. There being no second the motion failed.

President Pro Tem Franzese stated that Mayor Grasso had recommended appointing Assistant Village Administrator Evan Walter as the Interim Village Administrator as Doug Pollock retired November 6. Mr. Walter has been spoken to about his salary, responsibilities and benefits. President Pro Tem Franzese stated that the proposed salary would be \$125,000 a year, there would be a performance review during this time and then, if he is qualified, appoint him Village Administrator.

President Pro Tem Franzese asked for any discussion.

Trustee Schiappa advised that they were working on this, as they knew Mr. Pollock was going to leave. Trustee Schiappa added that he thought it was a good idea as it gives the Board the option to look for another candidate later if needed. Trustee Schiappa believes Mr. Walter has shown that he is capable and this would be a very good test to see how well he runs the village. Trustee Paveza believes that Mr. Walter is young enough that he can be molded to the way Burr Ridge wants him. He commented on former Village Administrator Steve Stricker and how exceptionally well he did. Trustee Snyder was in support of Mr. Walter pointing out his work during Sterigenics, the COVID-19 pandemic and putting together the tent program that was better than any other village program in the area. Trustee Mital supports Mr. Walter as he shows great leadership when he does presentations, he is always prepared, has great energy and understands Burr Ridge's vision.

Trustee Mottl stated that he feels Mr. Walter is not fit for this position or any promotion as he lacks maturity and professionalism. It is Trustee Mottl's opinion that he has been behind the scenes providing false information and has placed a false hostile work place claim against the Finance Director which he feels needs to be investigated. Trustee Mottl wanted to read some texts that he said

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Mr. Walter sent out that were derogatory toward staff. Several point of orders were called and Trustee Mottl continued to talk over objections from other trustees. President Pro Tem Franzese asked Trustee Mottl to stop reading the texts. Trustee Mottl said that Mr. Walter's judgement raises serious questions. Trustee Snyder questioned Trustee Mottl's judgement as he was talking about closed session discussions by leaking them to the newspaper. Trustee Mital added that it is a breach of confidence.

President Pro Tem Franzese hit the gavel and said Trustee Mottl had made his point. Village Attorney Mike Durkin asked for a motion and second before the debate continued.

Motion was made by Trustee Snyder and seconded by Trustee Mital to appoint Evan Walter as Interim Village Administrator.

President Pro Tem Franzese asked for any public comment. At this time, Trustee Mottl got out of his chair, stated that he wanted to speak as a resident and approached the podium. President Pro Tem Franzese asked Trustee Mottl to sit down and he would call him. Trustee Mottl continued to stand at the podium.

Resident Ellen Raymond spoke about moving to the village because we had a very experienced staff and would not have a revolving door. Mrs. Raymond mentioned Finance Director Jerry Sapp and believes that the residents are getting their money's worth by having these experienced staff members.

President Pro Tem Franzese stated for the record that former Village Administrator Doug Pollock had retired on his own accord and was not fired.

Resident Richard Morton spoke about Mr. Walter and said he had done amazing work on Sterigenics. Mr. Morton said that Mr. Walter is extremely confident and motivated, and supported Mr. Walter's appointment to Interim Village Administrator.

Resident Todd Davis, who is also on the Pathway Committee, stated that he believes Mr. Walter is a terrific individual and even though he is young, he is exceptionally talented.

Resident Ellen Raymond added that Mr. Morton was on her screen and wanted to make sure Mr. Morton knew that if he wanted to be seen by the residents.

Trustee Mottl, who was still at the podium, asked to speak as a resident. President Pro Tem Franzese asked Village Attorney Mike Durkin is that was possible. Mr. Durkin stated that Trustee Mottl had answered present during roll call as a Trustee and is to be treated as a Trustee and subject to the Board's rules. Trustee Mottl stated that President Pro Tem Franzese had once done this and President Pro Tem Franzese stated it was under a different situation and not the same. President Pro Tem Franzese stated that if Trustee Mottl was going to read the one sided texts from Mr. Walter, he wasn't

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going to allow it. He wanted both sides of the texts conversation. Trustee Mottl added that he has been censured for things he has said and Trustee Mottl believes these texts are much worse than what he has said. Trustee Mottl wants this topic tabled until the Board can see all the texts. Trustee Mottl stated he would read both sides of the conversation. President Pro Tem Franzese stated the Board wanted to see it in writing. Trustee Mottl stated his point was made and went back and sat at his seat at the dais.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS: 1 – Trustees Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

CONSIDERATION OF RECOMMENDATION TO CREATE PART-TIME PLANNER POSITION IN THE ADMINISTRATION DEPARTMENT AND TO AURHORIZE FILLING OF THIS POSITION

President Pro Tem Franzese stated with the appointment of Evan Walter to Interim Village Administrator, Burr Ridge does not have a Community Development Director or Planner. This consideration recommends creating a part time planner position to fill this position. Village Attorney Mike Durkin stated he reached an agreement with Doug Pollock to be employed at a rate of \$70 an hour, at no more than 1000 hours annually.

President Pro Tem Franzese asked for any questions or comments. Trustee Paveza asked if there were any benefits with the hourly rate. It was stated that no benefits were included in the agreement. Trustee Snyder and Mital approved of the appointment of Doug Pollock. Trustee Mottl believed that there was a problem with creating a job just for Mr. Pollock. He believed that \$70,000 is a lot of money for a part time planner and wanted to know if this was a payoff along with the \$38,000 severance pay to keep him from suing the village for potential age discrimination. Trustee Mottl doesn't believe there is a lot of planning left in the village and this would not be fiscally responsible. President Pro Tem Franzese stated that there are significant parcels left to develop like the TCF property and several 10 acres parcels that would be developed in the future.

Motion was made by Trustee Mital and seconded by Trustee Snyder to hire Doug Pollock as part time planner at a rate of \$70 an hour.

President Pro Tem Franzese asked for public comments.

Resident Ellen Raymond stated that she was in favor of Mr. Pollock for the position. She believes Mr. Pollock is very knowledgeable and glad to see one of our long-term employees staying on.

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Resident Todd Davis thought it was a great role for Mr. Pollock to be filling. He added that since it is hourly and part time, that if there were no work to be done, he would not be paid. Mr. Davis added that it is a great opportunity to have an experience person such as Mr. Pollock working for us.

Trustee Mottl asked who would authorize the hours Mr. Pollock is working. President Pro Tem Franzese stated that this position would report to the Village Administrator who would authorize the work done.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mital, Snyder, Franzese, Schiappa, Paveza

NAYS: 1 – Trustees Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

CONSIDERATION OF EMPLOYEE LEASING AGREEMENT WITH GOVTEMPUSA, LLC

President Pro Tem Franzese stated this was to hire a part time consultant to assist the Finance Department. This position would be at a rate of \$98 an hour for approximately 20 hours a week. The duties of the consultant would be to assist the Finance Department with day-to-day functions and to provide an analysis of the Department and make recommendations to the Village Administrator and Board of Trustees regarding processes and programs with the Finance Department.

Motion was made by Trustee Snyder and seconded by Trustee Mital.

President Pro Tem Franzese called for discussion.

Trustee Mottl questioned hiring someone when we have a Finance Director who is willing to work. Trustee Mottl continued on saying that they are forcing out older employees. Village Attorney Mike Durkin stated that was information discussed in closed session. Point of order was called as Trustee Mottl continued speaking. President Pro Temp cut off Trustee Mottl saying he was discussing things from closed session meetings. Another point of order was called as Trustee Mottl continued to converse about subjects discussed in closed session.

President Pro Tem Franzese stated that he was very disappointed that Trustee Mottl was talking about subjects in closed session. Trustee Mottl responded by saying he divulges the things that people need to know about poor decisions under Mayor Grasso's leadership. Trustee Schiappa brought up Trustees Mottl's theatrics and again making accusations and disclosing confidential information from closed sessions. Trustee Paveza wanted the people to know that Trustee Mottl is the one out of order, not the balance of the Board. President Pro Tem Franzese is in support of this consideration and believes the person can offer some expertise to us at a time when the Village is shorthanded.

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President Pro Tem Franzese asked for any public comments. There were none.

Trustee Mottl asked the Village Attorney Mike Durkin if the Board has any liability for employment decisions and if they could come back to the trustees personally. Mr. Durkin stated that hiring this consultant would pose no liability to the Village.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS: 1 – Trustees Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

PUBLIC COMMENTS

President Pro Tem Franzese asked if there were any comments from the public.

Resident Ellen Raymond asked how long the duplicate payments to the Finance Director and the temp will go on for. President Pro Tem Franzese stated that the temp is on call and at will. Village Attorney Durkin pointed out that the temp will not perform the functions of a Finance Director but strictly a consultant under the terms of the contract.

Resident Richard Morton stated that he learned of an altercation that happened at the Village Hall on Oct. 7 involving Trustee Mottl ringing the bell for ten straight minutes and that the police were called. Mr. Morton stated that he heard that Trustee Mottl recorded this interaction on his phone. Mr. Morton stated that he is aware of two FOIA's seeking this recording and believes that the village has not provided it as Trustee Mottl has not been responsive to the FOIA request. Mr. Morton wants to know why Trustee Mottl has not provided this video. Trustee Mottl stated he has not received any FOIA requests and that his recollection of the event is that there was no disruption and the police documented that there was no problem. Trustee Mottl stated that he has not received any FOIA requests and Village Attorney Durkin stated that if there was a FOIA request made for a video in the possession of a Trustee acting on such basis in Village Hall that it is indeed a public record and should be produced by the Trustee. Mr. Durkin asked Trustee Mottl if he had such a video, to which Trustee Mottl stated if there is a FOIA then it should be sent to him. Attorney Durkin then asked Trustee Mottl, on behalf of the village, to comply with the FOIA request and provide a copy of that video. Trustee Mottl called Attorney Durkin a joke. Trustee Schiappa called a point of order.

President Pro Tem asked for any other public comments.

Resident Ellen Raymond stated that a third of her screen was Richard Morton in his home and it seemed like an invasion of his privacy. President Pro Tem Franzese stated that Mr. Morton must have

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his camera on. Trustee Mottl said that he hoped Mr. Morton's pants were on and that he may be masturbating.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Mital said that there will be a Turkey Trot on November 21 with a 1K, 5K, and 10K race, and the first 100 people registering can participate in person. She hopes to see everyone there.

President Pro Tem Franzese was sad to announce the passing of Mr. Jack Schaus. Mr. Schaus was a longtime resident and was instrumental in the formation of the Veterans Memorial Committee, which funded the building of the beautiful monument outside the Village Hall honoring our veterans. President Pro Tem Franzese said that Mr. Schaus was a true patriot, a friendly man with a great sense of humor, and always had a smile on his face, and that Jack will be greatly missed. President Pro Tem Franzese extended his deepest condolences to his wife Maryann and their family.

On Wednesday, November 18, the Secretary of State mobile driver's facility will be at the Village Hall from 10:00 am to 2:00 pm.

Motion was made by Trustee Mottl and seconded by Trustee Mital that the Regular Meeting of November 9, 2020 be adjourned.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 9:39 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

MINUTES
STORMWATER MANAGEMENT COMMITTEE MEETING

Burr Ridge Village Hall Board Room
7660 S. County Line Road, Burr Ridge

November 10, 2020

CALL TO ORDER

Chairman Trustee Guy Franzese called the meeting to order at 7:02 p.m.

ROLL CALL

ROLL CALL was taken by the Public Works Director/Village Engineer and the results denoted the following present (6) – in the Board Room: Chairman Trustee Guy Franzese, Trustee Al Paveza, and Committee Member Alice Krampits; by video Zoom Meeting: Committee Member Rabinder Malhotra; by telephone: Committee Members Nancy Montelbano and David Allen.

Also present in the Board Room: Public Works Director/Village Engineer David Preissig.

APPROVAL OF JUNE 9, 2020 SPECIAL MEETING MINUTES

Committee Member Malhotra noted in paragraph on page 2, referencing school and pedestrian issues with flooding. He stated the minutes should include his remarks that protocols should be in place for schools to be notified of the flooded sidewalk.

Chairman Franzese asked if there were any more comments. There were none.

Committee Member Montelbano made a **MOTION** to approve the amended minutes, and it was **SECONDED** by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Paveza; Members Montelbano, Krampits, Allen, Malhotra

NAYS: 0 - None

ABSENT: 0 – None

There being six (6) affirmative votes, the motion was **APPROVED**.

UPDATE ON THE ELM STREET CULVERT REPLACEMENT PROJECT

Public Works Director Preissig introduced the topic with a summary of the special meeting on June 9, 2020, where the committee was presented with the engineering study on the Elm Street Culvert and heard from several residents. Mr. Preissig described this Committee's selection of a concrete box culvert to be sized 10-feet wide by 5-feet high. He informed the Committee that the Village Board of Trustees concurred with this selection on June 22, 2020, and awarded an engineering contract to HLR (Hampton, Lenzini and Renwick, Inc.).

Mr. Preissig informed the Committee that HLR is well underway. He stated that the permits have already received a response from the U.S. Army Corps of Engineers; the DuPage county meetings

have already taken place with DuPage County backing off the wetland impact. Preissig stated that the project is on schedule and in line with the estimate presented.

Chairman Franzese asked if there were any questions from the committee or audience members. There were none.

UPDATE ON THE PLEASANT DALE PARK DISTRICT LAKE CARRIAGE WAY PROJECT

Mr. Preissig explained that the Pleasant Dale Park District is proposing enhancements to Lake Carriage Way, which the Park District presented in a public meeting on July 2, 2020. The Park District has awarded a contract for this work to Landworks, Ltd. for \$493,470. Preissig introduced Mr. Ted Gray, with Living Water Consultants, Inc. who was present in the Board Room, and Pleasant Dale Park District Executive Director Matt Russian, who participated via Zoom.

Mr. Gray explained that the purpose of the project is to address various issues identified by the Park District and includes 1) shoreline erosion- there are typically 1-foot to 2-foot banks near the water's edge; 2) degraded shoreline access areas; 3) outlet issues resulting in water level fluctuations affecting shoreline vegetation; 4) invasive species; 5) mudflats; and 6) sediment deposition issues near storm sewer inlets. He included photographs of the existing conditions along with depictions of the proposed enhancements.

Mr. Gray said construction would soon be underway. Shoreline stabilization measures will include a stone outcrop with native shoreline vegetation around the stone outcrop areas. For the wetland areas in the north, northwest, and southwest area, they are considering putting in off bank rock toe footing. Mr. Gray also mentioned they are trying to address the amount of phosphorus that runs into the lake because it can increase weed and algae growth, conducting water quality testing at the nutrient levels, and looking at ways to address nutrient levels through potential alum applications.

Chairman Franzese thanked Mr. Gray for his presentation and asked if there were comments from the Committee. Committee Member Krampits asked who owned the lake. Mr. Gray and Mr. Russian confirmed the Park District is the owner of the lake. Committee Member Krampits asked if they were requesting help from this Committee or the Village. Russian responded there was no request in place, but they want to make sure that the Stormwater Committee is informed. Chairman Franzese responded that he asked to have this project on the agenda since this lake provides stormwater retention for the areas including Carriage Way Condos, Carriage Way Club, the Heatherfields, and other subdivisions.

Chairman Franzese had attended the July 2, 2020, public meeting and asked if anything had changed with the project. Gray stated that other than evaluating the costs of all the project items and had decided not to look at a couple of bid alternates they had been considering, all the base items are the same.

Chairman Franzese asked if there are further improvements that will benefit the water quality. Mr. Gray responded that shoreline stabilization will prevent the sediment from being deposited in the lake, and they are enhancing the North wetland area. Additionally, the outlet improvements will protect and preserve the stormwater detention capacity.

Chairman Franzese noted the invasive plant species are also causing a clogging problem, particularly the buckthorn. Mr. Gray agreed, and noted many of the areas where it was an issue have already been addressed. Mr. Russian noted that the areas by the I-294 noise wall are not part of this phase of the project, and only the south, west, and north are included in this project. Chairman Franzese asked if the north end of the lake, where the sediment is the thickest, has been considered for dredging. Gray said they did not look at dredging only a portion of the lake, and it is a potential consideration for the future.

Chairman Franzese inquired about the outlet structure. Mr. Gray said the project is modifying the outlet box structure to allow for better flow, and the culvert pipe downstream is old and will be replaced. The outlet is being enhanced for maintenance without changing the detention characteristics.

Chairman Franzese asked if the audience had any questions. There were none.

PRESENTATION BY 82ND STREET RESIDENT REGARDING BUILDING ORDINANCE SECTION 308 "SURFACE & SUB-SURFACE WATER DRAINAGE"

Mr. Preissig stated that Mr. Keith Ahlborn, 15W668 82nd Street, is experiencing persistent drainage issues on his property after a house uphill from him included an addition, garage, and driveway modifications, as well as a drainage pipe over a long piece of property that discharges toward the property corner. Mr. Ahlborn was present in the Board Room and provided pictures to demonstrate the issue.

Mr. Ahlborn said about 25-30 yards of soil had been added, and there is excess water coming from uphill that never dries out on his property. Additionally, he has lost trees on his property from the excess water. He knows the natural flow of water on his property was after 37 years, but the changes uphill add to this water flow.

Chairman Franzese stated the need to identify the source of the water that drains from the uphill property. Preissig explained that the home was brought up to code with the additions. The piping is from the gutter downspouts and a sump pump, which runs more frequently, so that is why Ahlborn sees a constant flow. Trustee Paveza suggested running the water to the ditch on the 81st street culvert.

Ms. Sharon Summer, a resident on 83rd Street, was present virtually, and interjected because it is similar to the flooding issue that she is having on her property. She suggested that Mr. Ahlborn work together with her and the Village to address these issues as she believes they are linked.

Committee Member Malhotra commented that the issue is probably from groundwater, not water from a sump pump alone. The groundwater is making the problem worse.

Committee Member Allen left the meeting at 7:45 p.m.

Chairman Franzese asked Mr. Preissig on what can be done to assist Mr. Ahlborn. Preissig noted that Ahlborn's neighbors were provided with a letter from the Village that prescribed possible solutions. The Village can offer mediation to the residents and provide professional advice where minor grading or landscaping can be beneficial.

Committee Member Krampits suggested the Village permit review should not look at just one yard but the surrounding area. Mr. Ahlborn shared his concern that the uphill resident should not be able to funnel water into one corner of his lot to affect everyone downhill from him and suffer the consequences.

Chairman Franzese suggested recommending changes to the uphill resident to direct the pipe through his property to the ditch on 82nd Street. Ahlborn said that there are a lot of mature oak trees in the way. Chairman Franzese asked about an action plan, and Preissig responded that the Village would follow-up with the uphill resident and offer suggestions. Chairman Franzese suggested that this letter comes at the behest of the Stormwater Committee, and if the issue is not corrected, it may escalate to the Board level.

CONSIDERATION OF CONCERNS FROM HOMEOWNERS AND ASSOCIATIONS REGARDING STORMWATER STORAGE FACILITY MAINTENANCE

Mr. Preissig noted that it had been a strategic goal of the Village Board since 2017 to provide a mechanism to keep stormwater storage facilities adequately maintained. The natural facilities offer the benefit of stormwater storage and add value and appeal to the adjacent homes, businesses, and Village neighborhoods. Mr. Preissig noted that the Village has 194 such facilities. Of these facilities, 109 are retention (wet-bottom) ponds, and 85 are detention (dry-bottom) basins.

a) Oak Creek Club Private Pond Dredging

The HOA is currently pursuing a special assessment to its 63 homeowners to fund a pond maintenance project at a price estimated between \$350,000 to \$400,000. The current project could include Village participation for sediment collection bags to be placed on the Rustic Acres property, if they cannot get approval to use land from the Burr Ridge Middle School and District 180 School Board. Mr. Dirk Gnodde was present virtually on behalf of the Oak Creek Club, to explain some of the maintenance issues and costs the HOA faces.

Committee Member Malhotra asked why the previous projects were not successful. Mr. Gnodde explained that the mechanical dredging used previously was not efficient in removing sediment. Chairman Member Montelbano asked about the progress with approval from the Burr Ridge School Board. Mr. Gnodde said the District Superintendent, Dr. Tom Schneider, has been helpful and accommodating.

b) Wildwood Subdivision In-Line Retention Pond Sedimentation

Mr. Preissig explained that the Wildwood HOA at Wildwood Lane at Keller Drive has an in-line retention pond on the "63rd Street Ditch." In 2011, the HOA initiated and funded a project for sediment removal and streambank stabilization to the sum of \$135,000. In 2018, adjacent residents noted that the sediment deposits are collecting again, and the sediment issues in 2011 have reappeared. Mr. Preissig stated the Village has met with DuPage County stormwater engineers and the Wildwood HOA representatives to discuss ongoing maintenance, a future pond dredging project, construction of a sediment forebay, and converting the pond to a wetland. The solutions range in cost, but maintaining a lake is most desirable.

An adjacent resident, Mr. Seth Pomeroy, was present in the Board Room and gave a few narrative points. Forty years ago, the HOA petitioned property owners to excavate the area that is the current lake. His father-in-law agreed to the plan for excavation. They are not members of the HOA but contributed land and funds to help create the pond. Adjacent owners have a vested interest in the pond's health, and all the neighbors enjoy the benefits of a healthy pond. Mr. Pomeroy summarized that the HOA, Village, and the Stormwater Committee must work to remedy the issue.

Committee Member Montelbano expressed that she hopes the residents will be able to keep it as a pond. Committee Member Malhotra wished to know what the HOA response has been. Mr. Pomeroy responded that on two occasions, his planned meetings with the HOA president were canceled. Adjacent neighbors have approached the HOA without reply, but Mr. Preissig and Mayor Grasso were able to meet with the HOA. Mr. Preissig summarized the HOA meeting and that the lake sediment, in terms of nuisances, is not affecting the stormwater storage and is not an unlawful obstruction for which the Village has an obligation to mitigate.

Committee Member Malhotra asked whether the permit for establishing the pond has requirements for maintaining the pond over the pond's life. Mr. Preissig responded that the original permit for the pond does not include long-term maintenance.

c) Lake Ridge Subdivision and Adjacent Homeowners

Mr. Preissig noted that this is an old pond that had been modified in the 1970s to include stormwater retention capabilities. The pond is an outlot for the Lake Ridge Subdivision on the east side, and sixteen parcels include at least a portion of the pond. It has some sediment build-up brought to the Village's attention by resident Ms. Sharon Semmer. She contacted the Village and offered to procure a grant to offset some of the costs associated with dredging the pond. She has been provided with information to apply for a grant through the DuPage County Water Quality Improvement Program (WQIP), which could provide 25% of eligible costs on projects providing a regional water quality benefit. Preissig noted that the projects they have been discussing would likely qualify for the WQIP grant.

Resident Mr. Ahlborn added comments about the history of the pond. Trustee Paveza commented that when the Board had the initial meeting and reviewed the retention ponds, they realized how much it costs to maintain them. Right now, there is "sticker shock" when looking at how to fix the ponds. Chairman Franzese agreed that it is a tremendous burden on the property owners and homeowners to maintain private ponds.

d) Deerpath Trail Subdivision Private Retention Pond Conditions

Mr. Preissig noted that this subdivision does not have an HOA, but its stormwater storage is contained in two (2) ponds contained within easements on three (3) private lots. The north pond is shallower than the south pond and gets duckweed build-up in the hottest months of the year. This pond is shared by two (2) homeowners that are aware of the issues and the high cost of maintaining the ponds.

Mr. Kamal Dutt, present in the meeting virtually, is one of the residents responsible for maintaining the north pond. He has lived at his residence for almost 30 years. He annually treated the pond,

but all of the sediment from upstream settles in his pond, which acts more like a catch-basin. It has become more shallow over the years as a result. He reached out to contractors that Preissig recommended, but for his 1/3 of the pond, he was quoted \$50,000.

Trustee Paveza commented that the price to maintain the pond is expensive. Mr. Dutt and his neighbor tried adding pumps as a less expensive alternative, but that did not work. He noted that he could not cover the pond because it is part of the overall stormwater system.

Committee Member Malhotra acknowledged that the stormwater retention facility maintenance is a growing problem. His subdivision paid \$300,000 to clean its basin, but it was dirty again a few years later. He suggests that the Village needs to plan for a long-range vision, similar to the City of Chicago, by treating stormwater maintenance like a utility. The Village should have a transition plan or strategy with a near-term and long-term strategy. He further suggested that the Village create objective criteria based on a homeowners' assessment with a fixed cost estimate, which could allow them to be subsidized to a certain extent. He expressed the importance of this issue in comparison to new sidewalks and repairing roads.

Chairman Franzese suggested putting the ideas from this meeting as an agenda item at the next Committee meeting to discuss and make a recommendation for the Board to consider. He noted a commonality that silt and sediment build-up causes these retention ponds to lose their capabilities and aesthetic appeal.

e) Elm Court (Provence Place) Subdivision Detention and Bypass Flow

Mr. Preissig stated this subdivision contains a dry-bottom detention basin, which homeowners have noted now has additional stormwater inflow and problematic maintenance issues since adjacent properties developed.

Mr. Tim Voortman, a resident in the Elm Court subdivision who was present in the Board Room, provided a presentation. He described the original stormwater detention area was designed to support that subdivision. Additional runoff was redirected through a stormwater bypass. Since the initial development, many factors have caused excess water flow to the Elm Court retention area. Some are issues from Willowbrook; some are issues from Dartmouth Court; some are issues from additional water flow changes.

Committee Member Malhotra wanted to know about any intergovernmental agreements, if another community makes changes that may affect Burr Ridge residents. Mr. Preissig said that we have a good relationship with Willowbrook, and we can reach out to them regarding some of the issues presented. Preissig confirmed that we do have interagency coordination with DuPage County and surrounding Villages.

Mr. Voortman asked how the Stormwater Committee can help in resolving these issues. Chairman Franzese said they would investigate some of the water runoff issues from other properties and request that those homeowners responsibly make corrections. He also mentioned contacting Willowbrook to assist with the problems that stem from changes in their jurisdiction. Voortman responded that the solutions proposed may be beneficial in the long term, but in the short term, he

is asking the Village to increase the size of the restrictor so that the water can flow out faster and does not get clogged.

Chairman Franzese asked for resident questions or comments. There were none.

RESIDENT QUESTIONS AND COMMENTS

Mr. Mark Thoma, who was present in the Board Room, provided a picture and described a flooding situation he observed at 7600 Drew Avenue. He suggested the drainage ditch may have been raised and creates a bowl where the water cannot drain during a storm, which causes flooding.

Ms. Semmer of 15W611 83rd Street commented that Burr Ridge has significant drainage problems. She hopes to see positive outcomes from this meeting and appreciate the time and effort the Committee has put in.

Trustee Paveza reiterated his previous comments about the high costs associated with the stormwater storage facilities' maintenance.

Committee Member Malhotra's final comments were inaudible. Subsequent to this meeting, he provided the following by email: There is a need to develop a strategy to address stormwater maintenance on the near-term and long-term basis, beginning with diligence in enforcing construction permits related to soil erosion/sediment control. Also, now is the time to raise the profile and importance of the stormwater facility maintenance. He suggests a communication to HOAs and homeowners, regarding their responsibility and maintenance needs. The aforementioned communication should offer assistance from the Village's engineers.

ADJOURNMENT

There being no further business, a **MOTION** was made by Trustee Paveza and **SECONDED** by Committee Member Krampits to adjourn the meeting. The motion was **APPROVED** by a voice vote. The meeting adjourned at 8:34 p.m.

Respectively submitted,

David Preissig, P.E.
Director of Public Works/Village Engineer

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF NOVEMBER 16, 2020

I. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

Chairman Trzupek read aloud the following statement:

“As Chairman of the Village of Burr Ridge Plan Commission and Zoning Board of Appeals, I am advising you in your capacity as Deputy Village Clerk that I hereby declare that conducting an in-person meeting of the Burr Ridge Plan Commission/Zoning Board of Appeals on November 16, 2020 is neither practical nor prudent due to Governor Pritzker’s May 29, 2020 Declaration of a State of Emergency caused by the COVID-19 pandemic.”

ROLL CALL was noted as follows:

PRESENT: 7 – Broline, Petrich, Hoch, Irwin, Stratis, Parrella, and Trzupek

ABSENT: 1 – Parella

Village Planner Doug Pollock was also present.

II. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to approve the minutes of the October 19, 2020 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Petrich, Irwin, Farrell, Broline, Stratis and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

Z-14-2020: 7508 County Line Road (Guidepost); Special Use, Text Amendment, Variations, and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Pollock said that the petitioner is seeking a text amendment to the Zoning Ordinance, special use review and approval, and variations from the Zoning Ordinance to accommodate an addition to an existing building and use of the building for a private school (i.e. Montessori school). To accommodate this request, the following relief from the Zoning Ordinance is requested: An amendment to add “private preschool or Montessori school” as a special use in the T1 Transitional District. Special Use approval to permit a “private preschool or Montessori school” on the subject property. Special use approval for site plan, building elevations, and landscape plan review for an addition to the existing building. Variations from the Zoning Ordinance as follows: to permit two outdoor playground areas; to permit an addition to the principal building with a combined Floor Area Ratio (FAR) that exceeds the maximum FAR requirements; to permit a building addition with an interior side yard setback of less than 20 feet; to permit reconstruction of a parking lot without perimeter curbing, without landscape islands, and with parking lot drive aisle widths of less than 13 feet; and to permit a trash dumpster to be located in the rear yard rather than adjacent to the rear wall of the principal building.

Chairman Trzupek asked the petitioner to present their petition.

Mr. Zubin Kammula, Attorney for the petitioner, presented this petition and provided a review based on the issues described in the staff report and as follows:

In regards to the play areas, Mr. Kammula stated that both play areas are necessary due to the differing age groups needing to be in separate play areas, which is a requirement of the state licensing. In regards to the floor area ratio variation, he said that the additional floor area is needed to accommodate their business model and that increased space has become necessary due to the pandemic. Mr. Kammula said that the variation for the building setback matched the existing building. He said that the petitioner would agree to install curbing and otherwise meet all parking lot design requirements and that the dumpster would be relocated to be adjacent to the building.

Chairman Trzupek asked for public comments.

Mark Thoma, 7515 Drew Avenue, said that he initially thought the school was a good fit but upon looking at the plans he decided it was not a good fit. He cited the need for stormwater management; he suggested that the property was subject to the County Line Road Overlay District and thus would require a .2 FAR rather than a .24 FAR suggesting that the size of the building was too large. Mr. Thoma added that the driveways are too tight for emergency vehicles and snow removal and he expressed concern that parking lot lighting would interfere with adjacent residential properties. He also said that the amount of traffic could be a problem and that he did not want to have the trash dumpster located adjacent to the rear property line.

Chairman Trzupek asked the petitioner to address stormwater and vehicular circulation.

Mr. Elan Walsh, an employee of Guidepost A, LLC, said that the use is classified by the State as child care. He said that drop offs are done in 15 minute shifts so that the property is not too crowded and that pick ups vary throughout the day. He noted that there would be a maximum of 16 employees rather than the 17 cited in the staff report. He added that they are not adding to the

impervious surfaces and that with the play areas, they may actually be reducing impervious areas. He concluded that they would comply with all applicable stormwater management requirements.

Alice Krampits, 7515 Drew Avenue, asked about the number of cars, the ages of the children, what is the type of fencing for the play areas, if there are after school activities, food service, hours for staff, and snow removal and storage. She concluded that the property is too small for this particular business.

Ms. Rae Peroni, a tenant in the building at 7512 County Line Road, said that her office and conference room is adjacent to the play area. She believes that the noise from the play area will interfere with her work. She noted that in heavy rains there are already drainage problems on her property. She asked about having a fence on the south property line of the subject property.

Chairman Trzupsek asked for comments and questions from the Commissioners.

Commissioner Hoch said that she does not think there is sufficient parking and that the property is just not large enough to accommodate this land use.

Commissioner Irwin said he shares the concerns expressed in public comments and believes that the petitioner has not shown that the findings of fact have been met.

Commissioner Broline said that schools are a permitted use but believes that more work is necessary before any further consideration of this petition.

Commissioner Petrich generally agreed with the residents' comments, but also noted that he was open to continuing the hearing to another meeting based on the petitioner indicating that many requested variations will be brought into compliance, as well as addressing the residents' concerns. Commissioner Petrich expressed concerns that the existing narrow south driveway aisle will be extended from the current 45-50 ft to about 200 ft and this should be addressed. He also expressed concerns of having a playground and fence in the front of a T1 transitional district property. Commissioner Petrich added that the 66 percent maximum land coverage (VII.B.7) was greatly exceeded and should be reduced. Commissioner Petrich requested that a future submittal should also include a landscaping plan and stormwater drainage plan.

Commissioner Farrell said that the text amendment is not needed as the use could be permitted as a School or already listed as a special use under the listing for Day Care Center. She suggested that the hearing be continued to get more information. She agreed that the size of the parcel is a concern.

Commissioner Stratis said that the building is too large for this property. He added that the driveways are too narrow for emergency access, that the front yard play area was a non-starter and that the findings for a floor area ratio cannot be met.

Chairman Trzupsek summarized that the land use may be okay but that there is no support for the FAR variation or the second play area. He asked if they could make the building smaller.

Mr. Kammula said that he was not sure if they could make the necessary adjustments but that they would like a chance to try. He asked that the hearing be continued to December 7, 2020.

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Broline to continue this public hearing to December 7, 2020.

ROLL CALL VOTE was as follows:

AYES: 7 – Farrell, Broline, Stratis, Irwin, Petrich, Hoch, and Trzupsek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

Z-15-2020: 212 Burr Ridge Parkway (Halleran): Special Use, Variation, and Findings of Fact

Chairman Trzupsek asked for a summary of the petition. Mr. Pollock said that the petition requests a special use to permit a restaurant with live entertainment and sales of alcoholic beverages, a special use to permit an outdoor dining area at a restaurant, and a variation to permit a restaurant without the required number of parking spaces at the subject property, all in the B-1 Business District.

Chairman Trzupsek asked the petitioner to provide a review of this request.

Mr. Scott Magnusson described himself as one of the investors/owners of the proposed business. He said that there is another owner and both he and the other owner are Burr Ridge residents. Mr. Magnussen said that they would like to convert the former dance studio into a high end sports bar, restaurant, and entertainment venue. He said that there is plenty of parking available at the west end of the shopping center particularly after 8 pm when the proposed business would be at its peak and the grocery store and diner are closed.

Chairman Trzupsek asked if there were any public comments. There being no public comments, Chairman Trzupsek asked for comments and questions from the Plan Commission.

Commissioner Stratis said he likes the idea of an entertainment use but that the landlord has not done enough to resolve the parking shortage.

Commissioner Farrell agreed that the land use was good but said she is struggling with the parking. She said that a strict parking management plan is needed.

Commissioner Petrich asked and petitioner indicated that the target customers are 40 to 75 year old, that the live entertainment would be big band and 60s-70s music, and meals would be light and higher end. The petitioner also indicated that the live entertainment would be limited to Thursday, Friday, and Saturday starting at 9pm and that the entertainment noise will not be heard

outdoors as it will be acoustically controlled, and the sliding doors will also be closed during live entertainment. Commissioner Petrich expressed concerns that while the plan indicated 140 total seating (100 indoors and 40 outdoors), the submitted sketch showed at least 250 seating with 104 outdoor dining, 94 indoor seating, bar seating of 24, and whale booth seating of 30, which would further challenge the parking concerns. The petitioner indicated that submitted sketch was overaggressive, and that they would limit the number of customers to 100 indoors and 40 outdoors. Commissioner Petrich asked staff if there was a limitation of occupancy with respect to fire regulations.

Commissioner Broline said that a clear plan for parking is needed. He also questioned the floor plan and the number of seats shown. In response, Mr. Magnussen said that the architect was showing more outdoor seating than would be normally provided. He said the architect was trying to show extra outdoor seating in case indoor dining is limited by the pandemic. Commissioner Broline noted too that the signs shown in the renderings may not comply with the Sign Regulations.

Commissioner Irwin said he has no problem with the special use request but he shares the same concerns about parking.

Commissioner Hoch said Burr Ridge residents want to have this type of business in their downtown but she is worried about parking. She suggested that this hearing be continued so that more work could be done on a parking plan and that other tenants and the landlord could be consulted.

Chairman Trzupek stated that an accurate count of customers and customer seating should be provided. He noted that the chart provided by staff does not consider the varying peak hours of the business in the shopping center. He said a more detailed parking plan is needed.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to continue the public hearing to December 7, 2020.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Petrich, Irwin, Broline, Stratis, Farrell, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

IV. CORRESPONDENCE

In regards to the Board Report, Commissioner Hoch welcomed Mr. Pollock back as the staff liaison the Plan Commission.

Chairman Trzupek suggested that the Commission skip to Public Comment since there were people in the audience.

VI. PUBLIC COMMENT

Ms. Krampits spoke in regards to the hearing for the restaurant. She said that a parking survey should be done to determine actual parking availability at various times. Commissioner Stratis responded that those requests have been made and there has been frustration over the property owner's lack of action in that regard. Mr. Pollock added that a parking survey at this time would not yield helpful results because of the current dining and gathering restrictions caused by the pandemic.

V. OTHER PETITIONS

PC-07-2020: Appointment of 2021 Vice Chairperson

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Broline to appoint Commissioner Farrell as the Vice Chairperson for 2021. By voice vote, the **MOTION** was unanimously **APPROVED**.

PC-08-2020: Approval of 2021 Plan Commission Calendar

A **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Irwin to approve the 2021 Plan Commission calendar.

ROLL CALL VOTE was as follows:

AYES: 7 – Broline, Irwin, Hoch, Petrich, Stratis, Farrell, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

VII. FUTURE SCHEDULED MEETINGS

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Farrell to adjourn the meeting at 9:00 pm.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Farrell, Stratis, Petrich, Broline, Irwin, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

Respectfully Submitted:

Doug Pollock, Planner

ORDINANCE NO. ___ - __ -20

**AN ORDINANCE AMENDING CHAPTER 2 ENTITLED “ADMINISTRATION” BY
ADDING THERETO ARTICLE XIX ENTITLED
“ADMINISTRATIVE ADJUDICATION OF CHARGES OF
MUNICIPAL ORDINANCE VIOLATIONS” OF
THE VILLAGE OF BURR RIDGE MUNICIPAL CODE**

WHEREAS, the Village of Burr Ridge, DuPage and Cook Counties, Illinois, is a non-home rule municipality; and

WHEREAS, pursuant to the express grant of authority as set forth in Division 2.2 of Article 1 of the Illinois Municipal Code (65 ILCS 5/1-2.2-1 *et seq.*), the Corporate Authorities of the Village of Burr Ridge may institute and establish, by ordinance, a Code Hearing Department as a system for the administrative adjudication of certain municipal code violations excluding building code violations which must be adjudicated pursuant to 65 ILCS 5/11-31.1-1 *et seq.* and offenses under the Illinois Motor Vehicle Code governing the movement of motor vehicles; and

WHEREAS, pursuant to the express grant of the authority as set forth in Division 31.1 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-31.1-1 *et seq.*), the Corporate Authorities of the Village of Burr Ridge may institute and establish a Code Hearing Department for the purpose of expediting the prosecution and correction of any Village ordinance violation relating to housing code, building code or zoning ordinance that establishes standards for construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures within the Village of Burr Ridge and any Village ordinance requiring, after notice, the cutting of weeds, removal of garbage and debris, or the removal of inoperable motor vehicles, or abatement of nuisances from private property; and

WHEREAS, the Corporate Authorities of the Village of Burr Ridge have determined that it is in the best interest of the Village of Burr Ridge that a Code Hearing Department and system of administrative adjudication of municipal code violations be created, as a non-exclusive method of enforcing the various provisions of the Village of Burr Ridge Municipal Code and related codes and ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are adopted as express findings of the Corporate Authorities of the Village of Burr Ridge and are incorporated herein by specific reference.

SECTION TWO. That Chapter 2 entitled “Administration” of the Municipal Code of the Village of Burr Ridge, as amended, is hereby further amended by adding thereto Article XIX entitled “Administrative Adjudication of Charges of Municipal Code Violations” to read as follows:

ARTICLE XIX – ADMINISTRATIVE ADJUDICATION OF MUNICIPAL CODE VIOLATIONS.

2-103. **PURPOSE.** The stated purpose of this Article XIX is to provide for the fair and efficient enforcement and expeditious resolution of municipal ordinance violations, as may be allowed by law and directed by this or any other ordinance, through the administrative adjudication of violations of Village ordinances and by establishing a schedule of fines and penalties, and authority and procedures for collection of unpaid fines and penalties.

2-104. **DEFINITIONS.** As used in this Article XIX, unless the context requires otherwise:

- (a) “Building Code” means any municipal ordinance, law, housing, or building codes or zoning ordinances that establishes construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures and property in the Village of Burr Ridge or any Village ordinance

that requires, after notice, the cutting of weeds, the removal of garbage and debris, the removal of inoperable motor vehicles, or the abatement of nuisances from private property;

- (b) “Code” means the Burr Ridge Municipal Code of Ordinances; and all adopted codes violations as defined in Section 2-104(a) but excluding any offense under the Illinois Motor Vehicle Code (625 ILCS 5/1-100 *et seq.*) or a similar offense that is traffic regulating governing the movement of vehicles. The term code shall also include all traffic regulations concerning the standing, parking, or condition of motor vehicles as set forth in Section 11-208.3 of the Illinois Motor Vehicle Code (625 ILCS 5/11-208.3);
- (c) “Building Inspector” means any state, county, or municipal employee whose duties include the inspection or examination of structures in the Village to determine if building code violations exist;
- (d) “Building Owner” means the legal, equitable, or beneficial owner of a structure;
- (e) “Hearing Officer” means an attorney whose duty it is to:
 - (i) preside at an administrative hearing called to determine whether or not a building violation or other code violation exists;
 - (ii) hear testimony and accept evidence from all interested parties relevant to the existence of a building code violation or other code violation;
 - (iii) preserve and authenticate the transcript and record of the hearing and all exhibits and evidence introduced at the hearing; and
 - (iv) issue and sign written Findings, Decisions and Orders as to whether a Code violation exists.
- (f) “Respondent” means any person, corporation, partnership, whether such ownership is legal or equitable, charged with a violation of any ordinance of the Village of Burr Ridge or its Village Code, Municipal Code, or any of its adopted codes.
- (g) “Code Violation” means any infraction or violation of any Village of Burr Ridge municipal ordinance, or violation of any building code, law or rule or code adopted by reference.
- (h) “Village” means the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

2-105. CREATION OF CODE HEARING DEPARTMENT; JURISDICTION. There is hereby created within the Village of Burr Ridge an executive department of the municipal

government to be known as the Code Hearing Department, which is authorized to provide for and operate a “system of administrative adjudication,” which shall be defined as the adjudication of any code violation or any other municipal ordinance violation of the Village of Burr Ridge, including, but not limited to, those actions brought pursuant to the Municipal Code of the Village of Burr Ridge, as well as the zoning ordinance and adopted codes such as the building code, fire code, plumbing code, electrical code, property maintenance code and health and sanitation codes of the Village of Burr Ridge, standing, parking and condition of vehicle (compliance) violations brought pursuant to authority granted the Village by Section 11-208.3 of the Illinois Motor Vehicle Code (625 ILCS 5/11-208.3) and hereby adopted, excluding only those proceedings not within the statutory authority granted to the Village, specifically any offense under the Illinois Motor Vehicle Code (625 ILCS 5/1-100 *et seq.*) or similar offense that is a traffic regulation governing the movement of vehicles, and any reportable offense under Section 6-204 of the Illinois Motor Vehicle Code shall not be subject to administrative adjudication pursuant to the provisions of this Ordinance.

2-106. HEARING PROCEDURES NON-EXCLUSIVE. The provisions of this Article shall not preclude the Village from using other methods or proceedings to enforce the ordinances of the Village of Burr Ridge, including the institution of any action in the Circuit Court of DuPage County, Illinois or any other authorized proceeding.

2-107. INSTITUTION AND CONDUCTING CODE HEARING PROCEEDINGS.

- (a) At such time as any building inspector, police officer, or other individual authorized to issue a code violation citation notice finds the existence of a code violation, he or she shall note the violation on a multiple copy violation notice and report form, indicating the name and address of the structure owner, or other Respondent, in cases other than building code violations, the type and nature of the violation, the date and time the violation was observed, the name of the person witnessing the violation and the address of the structure or other location where the violation is observed.
- (b) The violation notice form shall be forwarded by the building inspector, police officer or other authorized individual, to the Code Hearing Department where a citation or docket number shall be stamped on all copies of the notice and a hearing date noted in the blank spaces provided for that purpose on the violation notice form. The hearing date shall not be less than thirty (30) nor more than forty (40) days after the violation is reported to the Code Hearing Department.
- (c) One copy of the violation notice form shall be maintained in the files of the Code Hearing Department and shall be part of the record of hearing, one copy of the notice form shall be returned to the inspector or officer so that he or she may prepare evidence of the code violation for presentation at the hearing on the date indicated, and one copy of the violation notice form shall be served, by first class mail to the Respondent, along with a summons or notice to appear commanding

the Respondent to appear at the hearing. If, in the case of a building code violation, the name of the owner of the structure or premises cannot be ascertained or if service on the owner cannot be made by mail, service may be made on the owner of the structure or premises by posting or nailing a copy of the violation notice form and summons, on the front door of the structure where the violation is found, not less than twenty (20) days before the hearing is scheduled.

2-108. SUBPOENAS - DEFAULTS. At any time prior to the hearing date the hearing officer may, at the request of an inspector, officer, other authorized party on behalf of the Village, or the Respondent or his or her attorney, issue subpoenas for the production of records or directing witnesses to appear and give testimony at the hearing. The party requesting a subpoena shall serve, via first class mail, copies of any and all subpoenas on all parties to the action. If, on the date set for hearing, the Respondent, his or her attorney or agent, fails to appear, the hearing officer may, after determining that proper notice of hearing has given, find the Respondent in default and shall proceed with the hearing and accept evidence relevant to the existence of a code violation.

2-109. CONTINUANCES – REPRESENTATION AT CODE HEARINGS.

- (a) No continuances shall be authorized by the hearing officer except in such cases where a continuance is absolutely necessary to protect the rights of the Respondent. Lack of preparation shall not be grounds for a continuance. Any continuance authorized by a hearing officer under this Section shall not exceed twenty-five (25) days or the next scheduled hearing date.
- (b) At the hearing, the case for the Village may be presented by the building inspector in the case of a building code violation, by another Village employee, police officer or by an attorney designated by the Village, provided however that the case for the Village may not be presented by a member of the Code Hearing Department. The case for the Respondent may be presented by the Respondent or his or her attorney.

2-110. HEARING - EVIDENCE. At the hearing, the hearing officer shall preside and shall hear testimony and accept any evidence relevant to the existence or nonexistence of a code violation. The strict rules of evidence applicable to judicial proceedings shall not apply to a hearing herein. Hearsay evidence shall be admissible only if it is the type commonly relied upon by reasonably prudent persons in the conduct of their affairs.

2-111. RIGHTS OF THE OCCUPANTS.

- (a) If the violation charged is a building code violation it shall be unlawful for an action for eviction, abatement of a nuisance, forcible entry and detainer or other similar proceeding to be threatened or instituted against an occupant of a dwelling, by the Respondent or anyone at his/her direction, solely because such occupant agrees to testify or testifies at a code violation hearing.

- (b) Anyone violating the provisions of this Section 2-111(b) shall be fined not less than Fifty Dollars (\$50.00) nor more than Seven Hundred Fifty Dollars (\$750.00).

2-112. DEFENSE TO CODE VIOLATIONS. It shall be a defense to any building code violation charged under this Section if the owner, attorney on behalf of the owner, or any other agent or representative proves to the hearing officer's satisfaction that:

- (a) The building code violation alleged in the notice did not in fact exist, at the time the violation notice was issued or at the time of the hearing the violation has been remedied or removed;
- (b) The building code violation has been caused by the current property occupants and that despite reasonable attempts by the owner to maintain the dwelling free of such violations, the current occupants continue to cause the violations;
- (c) That an occupant or resident of the dwelling has refused entry to the owner or his or her agent, to all or a part of the dwelling for the purpose of correcting the building code violation.

2-113. FINDINGS, DECISION AND ORDER. At the conclusion of the hearing, the hearing officer shall make a determination on the basis of the evidence presented at the hearing as to whether or not a code violation exists. The determination shall be in writing and shall be designated as Findings, Decision and Order. The Findings, Decision and Order shall include the hearing officer's findings of fact, a decision as to whether or not a code violation exists based upon the findings of fact, and an order, ordering correction of the violation in the case of a building code violation, stating the sanctions if applicable or dismissing the case, in the event a violation is not proved. If a violation is proved, the order may impose any and all sanctions that are provided by the Municipal Code of the Village of Burr Ridge, for a violation proved not to exceed the sum of Seven Hundred Fifty Dollars (\$750.00) per violation. A copy of the Findings, Decision and Order shall be served on the Respondent or his or her attorney within seven (7) business days after it is issued; service shall be in the same manner as the violation notice form and summons are served pursuant to Section 2-107 herein. Payment of any penalty or fine imposed shall be made the Village of Burr Ridge and shall be paid no later than thirty-five (35) days after issuance of the Findings, Decision and Order.

2-114. REVIEW UNDER ADMINISTRATIVE REVIEW ACT. The Findings, Decision and Order of the hearing officer shall be subject to review in the Circuit Court of DuPage County and the provisions of the Administrative Review Law (735 ILCS 513-101, *et seq.*, as amended), and all amendments and modifications thereto, and the rules adopted pursuant thereto are adopted and shall apply to and govern every action for the judicial review of the final Findings, Decision and Order of a hearing officer.

2-115. JUDGMENT ON FINDINGS, DECISION, ORDER.

- (a) Any fine, other sanction or costs imposed, or part of any fine, other sanction or costs imposed remaining unpaid after the exhaustion of, or the failure to exhaust, judicial review procedures under the Administrative Review Law shall be a debt due and owing the Village of Burr Ridge and, as such, may be collected in accordance with applicable law.

- (b) After expiration of the period within which judicial review under the Administrative Review Law may be sought for a final determination of the violation, the Village may commence a proceeding in the Circuit Court of DuPage County for purposes of obtaining a judgment on the Findings, Decision and Order. Nothing in this Article shall prevent the Village from consolidating multiple Findings, Decisions and Orders against a person in such a proceeding. Upon commencement of the action, the Village shall file a certified copy of the Findings, Decisions and Order, which shall be accompanied by a certification that recites facts sufficient to show that the Findings, Decision and Order was issued in accordance with the provisions of 65 ILCS 5/11-31.1-1 *et seq.* or 65 ILCS 5/1-2.2-1 *et seq.*, as the case may be and the applicable Village ordinances. Service of the summons and a copy of the petition may be by any method provided by Section 2-203 of the Illinois Code of Civil Procedure or by certified mail, return receipt requested, provided that the total fines or other sanctions and costs imposed by the Findings, Decision and Order does not exceed Two Thousand Five Hundred Dollars (\$2,500.00). If the Court is satisfied that the findings, decision and order was entered in accordance with the requirements of 65 ILCS 5/11-31.1-1 *et seq.* or 65 ILCS 5/1-2.2-1 *et seq.* as the case may be, and the applicable Village Ordinances, and that the Respondent had an opportunity for a hearing and for judicial review as provided:
 - 1) the Court shall render judgment in favor of the Village and against the Respondent for the amount indicated in the Findings, Decision and Order, plus costs. Such judgment shall have the same effect and may be enforced in the same manner as other judgments for the recovery of the money; and

 - 2) the Court may also issue such other orders and injunctions as are requested by the Village to enforce the order of the hearing officer to correct a code violation.

2-116. SANCTIONS APPLICABLE TO OWNER. Any order to correct a building code violation and any sanctions imposed as a result of a finding of a building code violation under this Section shall attach to the property as well as to the owner of the property, so that a finding of a violation against one owner cannot be avoided by conveying or transferring the property to another owner. Any subsequent transferee or owner of property takes subject to the Findings, Decision and Order of the hearing officer.

2-117. PROCEDURES FOR STANDING, PARKING AND VEHICLE COMPLIANCE VIOLATIONS. The procedures for the system of administrative adjudication of vehicular standing, parking and condition of vehicles (compliance), violations of Chapter 35 of the Village Code shall be as follows:

- (a) Violation Notice: A vehicular standing, parking and compliance regulation notice (“violation notice”) shall be issued by the persons authorized by this Section and shall contain information and shall be served, certified and have evidentiary admissibility as is hereinafter set forth.
- (b) Authorization: All full time or part time police officers, community service officers, and all code enforcement personnel shall have the authority to issue violation notices.
- (c) Detection of Violations: Any individual authorized to issue a violation notice pursuant to this chapter who detects a violation of any standing, parking or compliance provision of this code shall issue and serve a notice of violation as set forth in this section.
- (d) Contents of Violation Notice: The vehicular standing, parking, compliance regulation violation notice shall contain, but shall not be limited to, the following information:
 - 1) The date, time and place of the violation;
 - 2) The particular vehicular standing, parking, compliance regulation violated;
 - 3) The vehicle make and state registration number;
 - 4) The fine and any penalty which may be assessed for late payments;
 - 5) The identification number of the person issuing the notice and his or her signature which shall certify the correctness of the specified information as provide in Section 11-208.3 of the Illinois Vehicle Code (625 ILCS 11-208.3), as amended;
 - 6) Information as to the availability of an administrative hearing at which the registered owner or lessee of the motor vehicle may appear in person and context the violation notice on its merits and the time and manner in which such hearing may be had;
 - 7) The date, time and place of an administrative hearing at which the violation may be contested on its merits or a statement the person will be notified of a hearing time;

- 8) Payment of the indicated fine shall operate as a final disposition of the violation; and
 - 9) Information as to the availability for a contest and adjudication by mail by which the registered owner or lessee of the motor vehicle may contest by mail without personally appearing to contest the merits of the violation notice and the manner in which such contest by mail may be had.
- (e) Service of Violation Notices: Service of the violation notices shall be made by the person issuing such notice by:
- 1) offering the original or a facsimile of the notice of violation to the unlawfully standing, parked or compliance violation vehicle;
 - 2) handing the Notice of Violation to the operator of the operator of a motor vehicle violating a parking, standing or compliance regulation; or
 - 3) mailing the notice of violation to the address of the registered owner or lessee of the cited vehicle as recorded with the Secretary of State or lessor of the vehicle within thirty (30) days after the Secretary of State or lessor of the motor vehicle notifies the Village of the identity of the owner or lessee of the vehicle, but not later than ninety (90) days after the date of the violation except that in the case of a lessee of a motor vehicle, service of the violation notice of a parking, standing or compliance violation may occur no later than two hundred ten (210) days after the violation.
- (f) Certification of Facts Alleged in Violation Notice: The correctness of facts contained in the vehicular standing, parking, compliance regulation notices shall be certified by the person authorized to issue said notice by either:
- 1) Signing his or her name to the notices at the time of service; or
 - 2) Signing a single certificate, to be retained by the Traffic Compliance Administrator or Ordinance Enforcement Administrator, attesting to the correctness of all notices produced by the device while under his/her control when the violation notice is produced by a computer device.
- (g) Retention of Violation Notices: The original or a facsimile of the violation notice shall be retained by the Traffic Compliance Administrator or Ordinance Enforcement Administrator and kept as a record in the ordinary course of business.
- (h) Prima Facie Evidence of Correctness: Any violation notice issued, signed and served in accordance herewith, or a copy of the notice, shall be prima facie correct

and shall be prima facie evidence of the correctness of the facts shown on the notice.

- (i) **Admissibility:** The violation notices or copies shall be admissible in any subsequent administrative or legal proceeding.
- (j) **Action Upon Receiving Violation Notice/Opportunity for Hearing:** A person to whom a standing, parking, or compliance regulation violation notice has been served pursuant to this section, shall, within twenty-one (21) days from the date of the issuance of standing, parking or compliance violation notice: 1) pay the indicated fine; or 2) submit the materials set forth in this section to obtain an adjudication by mail; or 3) attend an administrative hearing as set forth in this section to contest the charged violation. An administrative hearing date will be assigned at the time the notice of violation is issued. A response by mail shall be deemed timely if postmarked within twenty-one (21) days of the issuance of the parking or compliance violation notice.
- (k) **Contest by Mail:** If the respondent submits documentary evidence to contest by mail pursuant to this section, the respondent shall be served with a copy of the hearing officer's written determination of liability or non-liability.
- (l) **Administrative Hearing:** If the respondent requests an administrative hearing to contest the merits of the standing, parking or compliance violation, the respondent shall be served with notice of the date, time and location of the hearing. The formal or technical rules of evidence shall not apply at the hearing.

When a respondent either fails to pay the indicated fine prior to the hearing, contest the violation by mail, or appear at a hearing, a determination of standing, parking or compliance liability, as the case may be, shall be entered in the amount of the fine indicated on the notice of violation. Failure to pay the fine within forty-two (42) days of issuance of a determination of liability will result in the imposition of a late payment penalty. Failure to pay the fine within sixty-two (62) days of a determination of liability shall result in the imposition of an additional late payment penalty. Upon the occurrence of a final determination of liability, any unpaid fine or penalty will constitute a debt due and owing the Village. The respondent shall be served with a notice of final determination of liability in accordance with this section.

- (m) **Second Notice of Parking, Standing, or Compliance Violation:** In the event the first notice of violation was issued by affixing the original or facsimile of the notice to the unlawfully parked vehicle or by handing the notice to the operator, a second notice of standing, parking or compliance violation to be sent to the respondent in accordance with subsection (p) of this section. The second notice of violation shall specify the date and location of the violation, the make and State registration number of the cited vehicle, the Code provision violation, the

applicable fine, and the time and manner in which the respondent may obtain an adjudication, in writing, or appear at the scheduled hearing to contest the violation.

The second notice of standing, parking or compliance violation shall also state that failure to pay the indicated fine and any applicable penalty, or to appear at a hearing or contest a vehicular standing, parking, or vehicle compliance violation in writing on the merits in the time and manner specified, will result in a default judgment and final determination of liability for the cited violation in the amount of the fine or penalty indicated, and that upon the occurrence of a final determination of violation liability for the failure, and the exhaustion of, or failure to exhaust, available administrative or judicial procedures for review, or any unpaid fine or penalty, or both, will constitute a debt due and owing the Village.

The respondent shall have the option of avoiding an appearance at an administrative hearing by completing either of the following options at least twenty-one (21) days prior to the scheduled hearing date set forth in the second notice of standing, parking or compliance violation: 1) paying the fine and penalty amount; or 2) contest the violation notice as pursuant to subsection (j) or contest the violation notice in writing pursuant to subsection (k) of this Section. Payment of the fine is an admission of liability and will act as a final disposition of the violation.

- (n) Notice of Final Determination of Liability. A notice of final determination of vehicular standing, parking, or vehicle compliance liability shall be sent following a determination of liability for the standing, parking or compliance violation and the conclusion of any administrative or judicial review, as is herein after set forth, and the notice shall contain, but not be limited to, the following information and warnings:
 - 1) A statement that the unpaid fine or penalty, or both, is a debt due and owing the Village;
 - 2) A warning that failure to pay the fine or penalty due and owing the Village within twenty-one (21) days of the issuance of the final determination of liability may result in the filing of a petition in the Circuit Court to have the unpaid fine or penalty, or both, rendered a judgment as provided by this section; and
- (o) A final determination of vehicular standing and parking violation and vehicle compliance violation liability shall occur following the failure to pay the total assessed fine and penalty after the Administrative Hearing Officer's determination of liability and the exhaustion of or the failure to exhaust any judicial review procedures set forth in this section or the failure to file a petition to vacate a default judgment as set forth in section (r) of this chapter.

The Administrative Hearing Officer's determination of liability of vehicular standing and parking violations and vehicle compliance violations made under this section, shall become final upon denial of a timely petition to vacate and/or set aside that determination, or upon expiration of the period for filing the petition to vacate without a filing have been made where a person fails to appear at a hearing to contest the alleged violation in the time and manner specified in a prior mailed notice.

- (p) A petition to set aside a default judgment or determination of liability may be filed by a person owing an unpaid fine or penalty in the manner and subject to the restrictions and grounds hereinafter set forth:
- 1) A written petition to set aside a default judgment or determination of liability must be filed with the Traffic Compliance Administrator or Ordinance Enforcement Administrator, c/o Village of Burr Ridge Police Department, within, but not later than, twenty-one (21) days from the date the default judgment or determination of liability is made;
 - 2) The Administrative Hearing Officer shall act upon a petition timely filed and render a decision thereon within thirty (30) days of the date filed;
 - 3) The grounds for setting aside a determination of liability shall be limited to the following:
 - i. The person against whom the determination of liability is made was not the owner or lessee of the cited vehicle on the date the vehicular standing and parking violation or vehicle compliance violation notice was issued;
 - ii. The person has already paid the fine and any penalty; and
 - iii. Excusable failure to appear at or request a new date for a hearing.
 - 4) Should the default judgment or determination of liability by the Administrative Hearing Officer be set aside, the Traffic Compliance Administrator or Ordinance Enforcement Administrator shall:
 - i. Notify the registered owner, or lessee, as the case may be, that the default judgment or determination of liability has been set aside;

- ii. Notify the registered owner, or lessee, as the case may be, of the date, time and place for a new hearing on the merits of the violation for which the default judgment or determination of liability has been set aside;
 - iii. Notice of setting aside of the default judgment or determination of liability and the notice of the hearing date shall be by first class mail, postage prepaid, to the address set forth on the petition to set aside the default judgment or determination of liability; and
 - iv. Service of the notice shall be complete on the date the notices are deposited in the United States mail;
- (q) Contest by Mail Procedures: Persons who have been served standing, parking or compliance regulation notices, in accordance with this section, may contest the validity of the alleged violation without personally appearing at an administrative hearing by:
- i. Contest by mail: Completing, in full, the “contest by mail” section of the violation notice, served upon him or her pursuant to this chapter.
 - ii. Signature: Signing the “contest by mail” in the space specified in the violation notice, and acknowledging that his or her personal appearance is waived and submitting to adjudication based upon the signed statement and other supporting materials filed by him or her and the facts contained in the violation notice.
 - iii. Filing materials: Filing by mail with the Traffic Compliance Administrator or Ordinance Enforcement Administrator postmarked within twenty-one (21) days of the violation notice issuance or within twenty-one (21) days of the date of the additional violation notice, the following materials: the violation notice with the “contest by mail” section fully completed; the full name, address and telephone number(s) of the respondent; the make, model and year of the vehicle, if applicable; any documentary evidence that rebuts the charge; and a written statement signed by the respondent setting forth facts relevant to establishing a defense to the charge.

- iv. Grounds for Review: A person charged with a parking, standing or compliance regulation violation may contest the charge by mail by asserting one or more defenses to the violation with appropriate evidence to support such defense(s).
 - v. Determination of Liability. Upon review of the materials submitted, the Administrative Hearing Officer shall make a determination of liability or non-liability. The Administrative Hearing Officer shall, upon a determination of liability, assess fines as authorized by this Code.
 - vi. Notice of Determination: Notice of the determination of the hearing officer shall be served upon the person contesting a violation notice by mail by first class mail, postage prepaid, addressed to the person at the address set forth in the materials submitted.
 - vii. Service of Notice: Service of the notice of determination shall be complete on the date the notice is placed in the United States mail.
- (r) Penalties: The fines and penalties which shall be imposed for each violation of a vehicular standing, parking or compliance regulation violation shall be no less than Fifty Dollars (\$50.00) nor more than Two Hundred Fifty Dollars (\$250.00) and the fines and penalties shall be uniformly applied for each violation. The fines and penalties for a condition of motor vehicle (compliance) violation shall be no less than One Hundred Dollars (\$100.00) nor more than Two Hundred Fifty Dollars (\$250.00). The fines and penalties for a violation of parking in a parking space reserved for persons with disabilities (handicapped parking) shall be not less than Three Hundred Fifty Dollars (\$350.00).
- 1) Excluding penalties for violations of parking in a parking space reserved for persons with disabilities, failing to pay the indicated fine or attend a scheduled hearing and the exhaustion of or failure to exhaust any administrative review procedures shall result in the imposition of a late payment penalty fee(s) in addition to the fine as follows:
 - (i) Excluding only handicapped parking violations, if the fine is not paid within forty-two (42) days after a determination of liability, a late payment fee of Twenty-Five Dollars (\$25.00) will be assessed and, if the fine remains unpaid after sixty-two (62) days after a determination of liability, an additional Twenty-Five Dollar (\$25.00) late payment fee will be assessed.

- (s) The Village of Burr Ridge hereby adopts, by reference, all current and future amendments to the Illinois Vehicle Code (625 ILCS 5/1-100, *et seq.*) governing the standing, parking or condition of motor vehicles (compliance), for its enforcement and adjudication within the corporate boundaries of the Village and in those areas subject to off-street parking agreements and all current and future amendments to Article 1, Division 2.2 (65 ILCS 5/Art. 1 Div. 2.2) and Article II, Division 31.1 (Art. II Div. 31.1) of the Illinois Municipal Code.

2-118. QUALIFICATIONS OF ADMINISTRATIVE HEARING OFFICERS. Prior to conducting proceedings for administrative hearings, hearing officers shall successfully complete a formal training program that includes the following:

- (a) instruction on the rules of procedure of the hearing that they will conduct;
- (b) orientation in each subject area of code violations that they will administer;
- (c) observation of administrative hearing;
- (d) participation in hypothetical cases, including rules on evidence and issuing final orders; and
- (e) all hearing officers must be attorneys licensed to practice in the State of Illinois for a minimum period of three (3) years.

2-119. Hearing officer(s) shall be appointed by the Mayor with the advice and consent of the Board of Trustees of the Village.

SECTION THREE. Any ordinance or portion of any ordinance in conflict with any provisions of this Ordinance is hereby repealed solely to the extent of such conflict.

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SECTION FOUR. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law. The Deputy Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

ADOPTED this 23rd day of November, 2020 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 23rd day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

ORDINANCE NO. ___ - __ -20

AN ORDINANCE AMENDING CHAPTER 35, ENTITLED “MOTOR VEHICLES” BY ADDING THERETO SECTION 35-607 ENTITLED “SEIZURE AND IMPOUNDMENT OF MOTOR VEHICLES USED IN THE COMMISSION OF CERTAIN CRIMINAL OFFENSES” OF THE MUNICIPAL CODE OF THE VILLAGE OF BURR RIDGE

WHEREAS, the corporate authorities of the Village of Burr Ridge (the “Village”) are expressly authorized, pursuant to Section 11-208.7 of the Illinois Vehicle Code (625 ILCS 5/11-208.7), to authorize and impose reasonable administrative fees and procedures for impounding motor vehicles used in the commission of certain criminal offenses; and

WHEREAS, the administrative fee imposed shall be reasonably related to cost incurred by the Village related to the Village’s administrative and processing costs associated with the investigation, arrest, and detention of certain offenders; and

WHEREAS, the corporate authorities of the Village have determined that an administrative fee in the sum of Three Hundred Fifty Dollars (\$350.00) is a reasonable administrative fee related to administrative and processing costs incurred by the Village in the investigation, arrest, processing, and detention of offenders using motor vehicles during the commission or attempted commission of those criminal offenses set forth in Section 35-607-3 of Chapter 35 of the Municipal Code of the Village, as well as those costs related to removal, storage, and release of a motor vehicle; and

WHEREAS, the imposition of a Three Hundred Fifty Dollar (\$350.00) administrative fee, in addition to any fees associated with towing and storage fees of the impounded motor vehicle, is expressly intended to reimburse the Village for those costs incurred by the Village; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Burr Ridge (the “Village”), it is advisable, necessary, and in the public interest that the Village amend Chapter 35 of the Municipal Code to provide for the seizure and impoundment of motor vehicles

used in the commission of certain criminal offenses within the Village and to impose an administrative fee and to establish procedures for administrative hearings related to the impoundment of motor vehicles used in the commission of certain criminal offenses.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

SECTION 1. The facts and statements contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as the findings of the corporate authorities of the Village of Burr Ridge.

SECTION 2. Chapter 35 entitled “Motor Vehicles” of the Village Municipal Code of the Village of Burr Ridge, as amended, is hereby further amended by adding thereto Section 35-607 entitled “Seizure and Impoundment of Motor Vehicles Used in the Commission of Certain Criminal Offenses”, to read as follows:

**“Section 35-607
SEIZURE AND IMPOUNDMENT OF MOTOR
VEHICLES USED IN THE COMMISSION OF
CRIMINAL OFFENSES**

35-607-1: DEFINITIONS:

For the purposes of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

HEARING OFFICER: An attorney licensed to practice law in the state of Illinois for a period in excess of three (3) years, appointed by the Village to serve and preside as the hearing officer for hearings conducted pursuant to this Section.

MOTOR VEHICLE: Every vehicle which is self-propelled as defined by the Illinois Vehicle Code, except a vehicle which is propelled by electric power obtained from overhead trolley wires, but not operated upon rails, vehicles moved solely by human power, and motorized wheelchairs.

OWNER OF RECORD: The record titleholder to a motor vehicle, as registered with the Secretary of State of the State of Illinois or any other applicable governmental agency.

VILLAGE: Village Burr Ridge, Illinois.

35-607-2: VEHICLE SEIZURE AND IMPOUNDMENT:

Any motor vehicle operated, used, or in the physical control of any person, with the express or implied permission or consent of the owner of record (as registered with the secretary of state of Illinois or any applicable state), within the Village or on any public highway or roadway within the Village during the commission of, or in furtherance of any criminal offense or violation as set forth in Section 35-607-3 of this Chapter, shall be subject to seizure and impoundment by the Village, and the owner of record of said vehicle shall be liable to the Village for an administrative fee in the amount of Three Hundred Fifty Dollars (\$350.00), in addition to any towing and storage fees as hereinafter provided.

35-607-3: OFFENSES SUBJECT TO MOTOR VEHICLE SEIZURE AND IMPOUNDMENT:

Offense	ILCS Code Section/Village Code Section
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense for which a motor vehicle may be seized and forfeited pursuant to Section 36-1 of the Illinois Criminal Code of 2012; or	720 ILCS 5/36-1
Driving under the influence of alcohol, another drug or drugs, an intoxicating compound or compounds, or any combination thereof, in violation of Section 11-501 of the Illinois Vehicle Code or similar provision of Chapter 35 of the Village Code; or	625 ILCS 5/11-501 35-11-501
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, a felony or in violation of the Cannabis Control Act; or	720 ILCS 550/1 <i>et seq.</i>
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense in violation of the Illinois Controlled Substances Act ; or	720 ILCS 570/100 <i>et seq.</i>
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense in violation of Section 24-1, 24-1.5, or 24-3.1 of the Illinois Criminal Code of 1961 or the Illinois Criminal Code of 2012; or	720 ILCS 5/24-1, 24-1.5, or 24-3.1
Driving while a driver's license, permit, or privilege to operate a motor vehicle is suspended or revoked pursuant to Section 6-303 of the Illinois Vehicle Code; except that vehicles shall	625 ILCS 5/6-303

not be subjected to seizure or impoundment if the suspension is for an unpaid citation (parking or moving) or due to failure to comply with emission testing; or	
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35-607-4: EXISTING REGULATIONS NOT ABROGATED:

- (a) The provisions of this Chapter shall be in addition to and shall not replace or otherwise abrogate any existing state or federal law or Village ordinance that relates to the seizure and/or impoundment of motor vehicles, including a seizure pursuant to Article 36 of the Illinois Criminal Code of 2012, as amended, and any administrative fee or cost provided herein shall be in addition to any and all fees that may be assessed or imposed by a court for violation of any criminal offense or local ordinance violation offense.
- (b) Any and all fees incurred for towing and/or storage of a motor vehicle seized under this Chapter shall be those approved by the Chief of Police for all towing companies authorized to tow for the Village.

35-607-5: EXCEPTIONS:

The provisions of this Chapter shall not apply if, at the time of the criminal offense serving as the basis for the seizure, the motor vehicle was stolen and the theft was reported to the appropriate police authority within twenty four (24) hours after the theft was discovered, or the motor vehicle was otherwise operated without the knowledge and express or implied consent of its owner.

35-607-6: NOTICE; TOWING IMPOUNDMENT; RELEASE:

Whenever a police officer has probable cause to believe that a motor vehicle is subject to seizure and impoundment pursuant to this Chapter and the police officer has arrested the operator or person in physical control of the motor vehicle for any of the criminal offenses set forth in Section 35-607-3 of this Chapter, the police officer shall provide for the towing of the motor vehicle to a facility authorized by the Village.

35-607-7: HEARINGS:

- (a) Preliminary Hearing: The owner of record, lessee or lienholder of a motor vehicle seized and impounded may contest the seizure and impoundment of the motor vehicle by requesting a preliminary hearing. The owner, lessee, or lienholder must make a request for a preliminary hearing within twenty four (24) hours of the seizure. The request shall be deemed filed upon delivery to the Chief of Police c/o the Burr Ridge police department. The preliminary hearing request shall be in writing and the Chief of Police or his/her designee shall conduct the preliminary hearing within twenty four (24) hours after receipt of the request, excluding Saturdays, Sundays, or Village holidays, in which case the preliminary hearing shall be heard on the next business day after the request. All interested parties shall be given a reasonable opportunity to be heard at the preliminary hearing. The formal rules of evidence shall not

apply at the hearing, and hearsay evidence shall be admissible only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. If, after the hearing, the Chief of Police or his/her designee determines that there is probable cause to believe that the motor vehicle is subject to seizure and impoundment, he/she shall order the continued impoundment of the motor vehicle as herein provided, unless the owner of the motor vehicle or lienholder posts with the Village a cash bond in the amount of Three Hundred Fifty Dollars (\$350.00), and pays any applicable towing and storage fees. If the Chief of Police or his/her designee determines that there is no such probable cause to believe the motor vehicle was used, operated or in the physical control of the operator during the commission or attempted commission of any of the criminal offenses set forth in Section 35-607-3 of this Chapter, then the motor vehicle shall be returned to the registered owner or lessee and any bond posted shall be returned.

(b) Notice of Hearing to Contest Seizure; Hearing Procedures; Conduct of Hearing:

1. Within ten (10) days after a motor vehicle is seized and impounded, the Chief of Police or his/her designee shall notify the registered owner of record, lessee of the seized and impounded motor vehicle and any lienholder of record in writing by personal service or first class mail, postage prepaid, of the date, time, and location of the hearing to be conducted and the basis for the motor vehicle seizure. All hearings shall be scheduled and convened within forty-five (45) days of the date the notice of hearing is served. The owner, lessee or lienholder of record or their attorney may appear at the hearing and enter a determination to contest or not contest the basis of the motor vehicle seizure and impoundment.
2. If the owner, lessee, lienholder of record or attorney elects not to contest the basis for the seizure, the case will be disposed of at that time by the imposition of an administrative fee, in the amount of Three Hundred Fifty Dollars (\$350.00), if a factual basis exists, as determined by the hearing officer, that probable cause existed to believe the motor vehicle was used in violation of Section 35-607-3 of this Chapter for the seizure and impoundment. If the owner, lessee or lienholder of record of the motor vehicle or attorney of record elects to contest the basis for the impoundment and seizure, a hearing shall be held immediately, unless continued by order of the hearing officer. Continuances shall only be granted for good cause shown. All interested persons shall be given a reasonable opportunity to be heard at the hearing and to present all relevant evidence.
3. At any time prior to the hearing, the hearing officer may, upon written motion or written request by any party, direct witnesses to appear and give testimony at the hearing.
4. Subpoenas for the production of witnesses and records may be issued upon request of any party.

5. The formal rules of evidence shall not apply at the hearing, and hearsay evidence shall be admissible only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. An arresting police officer's sworn report and copies of driving abstracts or records issued by the Illinois Secretary of State shall be admissible.

6. All administrative hearings relating to the Village's seizure and impoundment and release of motor vehicles under this Section shall include the following requirements related to the administrative hearings:
 - a. administrative hearings shall be conducted by a hearing officer who is an attorney licensed to practice law in the state of Illinois for a minimum of three (3) years;
 - b. within seven (7) business days after the conclusion of the administrative hearing, the hearing officer shall issue a written Findings, Decision and Order either sustaining or overruling the vehicle impoundment;
 - c. if the basis of the vehicle impoundment is sustained by a preponderance of the evidence, any administrative fee posted to secure the release of the vehicle shall be forfeited to the Village in satisfaction of the administrative fee;
 - d. all final decisions of the administrative hearing officer shall be subject to review under the provisions of the Administrative Review Law (735 ILCS 5/3-101, *et seq*, as amended);
 - e. unless the administrative hearing officer overturns the basis for the vehicle impoundment, no vehicle shall be released to the owner, lessee, or lienholder of record until all administrative fees and towing and storage fees are paid; and
 - f. if the administrative hearing officer finds that the Village exceeded its authority under this Chapter or Section 208.7 of the Illinois Vehicle Code (625 ILCS 5/208.7), the Village shall, upon petition, be liable to the registered owner or lessee of the motor vehicle for the cost of storage fees and reasonable attorney's fees, if any.

- (d) **Owner Of Record Liable:** If, after the hearing, the hearing officer determines by a preponderance of the evidence that there is probable cause to believe that the motor vehicle was used, operated or in the physical control of the operator in connection with or during the commission or attempted commission of any criminal offense set forth in Section 35-607-3 of this Chapter and no defense exists, the hearing officer shall enter an order finding the owner of record or lessee of the motor vehicle civilly liable to the Village for an administrative fee in the amount of Three Hundred Fifty Dollars (\$350.00). The hearing

officer shall order the motor vehicle to remain impounded until the owner, lessee or someone on the owner's or lessee's behalf pays the administrative fee to the Village plus any and all fees to the towing entity or Village for the towing and storage of the motor vehicle as the case may be. If, after proper service of notice, the owner of record, lessee or lienholder of record fails to appear at the hearing, the hearing officer shall conduct the hearing in absentia and, if appropriate, enter a default order in favor of the Village, a copy of which default order, including written findings of fact, shall be sent to the registered owner, lessee or lienholder of the vehicle via first class mail, postage prepaid to the last known address of the owner or lessee as registered with the Illinois Secretary of State.

If, after a hearing, the hearing officer finds that probable cause does not exist to believe the motor vehicle was used during the commission of a criminal offense as set forth in Section 35-607-3 of this Chapter, the hearing officer shall enter an order for the immediate return of the motor vehicle and/or return of cash bond, if posted, without assessing any fee, including all towing and storage fees.

- (e) Official Record of Proceedings: All hearings shall be recorded and said recording shall be part of the official record of the proceedings. All findings in fact, decisions and orders of the hearing officer shall be reduced to writing, signed by the hearing officer and served upon all parties by first class mail, postage prepaid or personal delivery, within seven (7) business days after the hearing; service shall be complete upon the date of mailing.

35-607-8: ADMINISTRATIVE FEE:

- (a) Any administrative fee imposed shall be a debt due and owing to the Village. All fees shall be paid into the general corporate fund of the Village. If a cash bond has been posted the bond shall be applied to the fee imposed. If a vehicle remains impounded when a fee is imposed, and the fee remains unpaid for a period of thirty (30) days after service of the hearing officer's decision, the Village may seek to obtain a judgment on the debt and enforce such judgment against the motor vehicle or its registered owner as provided by law. Except as may otherwise be provided in this Chapter, all motor vehicles shall continue to be impounded until the administrative fee is paid to the Village and any applicable towing and storage fees are paid to the towing company or to the Village, as the case may be, in which case possession of the motor vehicle shall be given to the person who is legally entitled to possess the motor vehicle, or the motor vehicle is sold, or otherwise disposed of to satisfy a judgment and lien as provided by law. If the administrative fee and applicable towing and storage fees are not paid within thirty (30) days after the expiration of time in which review of the hearing officer's determination may be sought, or within thirty (30) days after an action seeking review has been resolved in favor of the Village, whichever is applicable, the motor vehicle shall be deemed unclaimed and shall be disposed of in the manner provided by law for the disposition of unclaimed motor vehicles under the Illinois Vehicle Code.
- (b) In addition to Subsection (a), as set forth above, the following shall also apply to any fees imposed for administrative and processing costs pursuant to Section 35-607-3 of this Chapter:

1. All administrative fees and towing and storage charges shall be imposed on the registered owner or lessee of the motor vehicle or the agents of that lessee or owner.
 2. The administrative fees shall be in addition to any penalties that may be assessed by a court of law for the underlying criminal violation; and any towing or storage fees, or both, charged by the towing company.
 3. The fees shall be uniformly applied to all similarly situated vehicles.
- (c) Unless stayed by a court of competent jurisdiction, any administrative fee imposed under this Chapter which remains unpaid in whole or in part after the expiration of the deadline for seeking judicial review under the Administrative Review Law may be enforced in the same manner as a judgment entered by a court of competent jurisdiction.

35-607-9: VEHICLE POSSESSION AND DISPOSAL:

Except as may otherwise be provided by law or by order of the hearing officer, no owner, lienholder of record, or other person shall be legally entitled to take possession of a seized and impounded motor vehicle until the bond, administrative fee and/or towing and storage fees have been paid. The foregoing notwithstanding, whenever a lienholder has commenced foreclosure or repossession proceedings, possession of the motor vehicle shall be given to that person if the lienholder of record agrees in writing to refund to the Village the amount of the net proceeds of any foreclosure sale, less any amounts necessary to satisfy all other lienholders. Unless a Petition for Administrative Fees has been timely filed, vehicles not retrieved from the towing facility or storage facility within forty-five (45) days after the administrative hearing officer issues a written decision shall be deemed abandoned and disposed of in accordance with the provision of Article II of Chapter 4 of the Illinois Vehicle Code.

[END OF AMENDMENTS]

SECTION 3. Any ordinance or portion of any ordinance in conflict with the provisions of this ordinance is expressly repealed solely to the extent of such conflict.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION 4. This Ordinance shall be in full force and effect, upon its adoption and approval, as provided by law.

ADOPTED this 23rd day of November, 2020 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 23rd day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

ORDINANCE NO. ___ - __ -20

**AN ORDINANCE AMENDING SELECT SECTIONS OF THE
VILLAGE OF BURR RIDGE CODE OF ORDINANCES
REGARDING PENALTIES**

WHEREAS, Village staff have conducted a comprehensive review of the various code sections regarding penalties for certain offenses; and

WHEREAS, upon review of the penalty provisions of the Village Code of Ordinances, it is determined to be in the best interest of the Village to amend the Village fine and penalty schedule in the manner hereinafter set forth; and

WHEREAS, Section 1-2-1 of the Illinois Municipal Code (65 ILCS 5/1-2-1) expressly authorizes the corporate authorities of the Village to charge any fees and costs incurred by the Village, including but not limited to fees charged by attorneys and private collection agents, to any offender that fails to pay any fine or penalty imposed and due and owing to the Village.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage County, Illinois, as follows:

SECTION 1. That Section 1.05 entitled “General Penalty; Continued Violations; Place of Confinement” of Chapter 1 entitled “General Provisions” of the Village Code of the Village of Burr Ridge, DuPage County, Illinois, as amended, is hereby further amended by adding the following at the end of Section 1.05 to read as follows:

“A default in the payment of a fine or penalty or any installment of a fine or penalty may be collected by any means authorized for the collection of monetary judgments. The Village may retain attorneys and private collection agents for the purpose of collecting any default in payment of any fine, penalty, installment of a fine or penalty or any debt due and owing the Village. Any fees or costs incurred by the Village with respect to attorneys or private collection agents retained by the Village under this Section shall be charged to the offender or debtor.”

SECTION 2. Section 35-10-100 entitled “Penalty” of Chapter 35 entitled “Motor Vehicles”, as amended, is hereby further amended to read as follows:

“35-10-100 Penalty

1. **GENERAL** - Any person, firm or corporation violating any provision of this Chapter where no other penalty is provided shall be fined not less than One Hundred and no/100 Dollars (\$100.00) nor more than Seven Hundred Fifty and no/100 Dollars (\$750.00) for each offense.
2. **“P” TICKETS/HANG-ON NOTICES** – The Police Department is authorized to place “P” tickets (also known as hang-on notices) on every vehicle parked in violation of any of the provisions of Section 35-11-1300 of this Chapter, except for the provisions of Section 35-11-1301.3. The Police Department is also authorized to issue “P” tickets to any person accused of a violation of any of the following sections of this Chapter:

35-3-401

35-3-411

35-3-413

35-3-701

35-11-208(a)(13)

35-11-1001 through 35-11-1011, except for 35-11-1006

35-11-1427

35-11-1501 through 35-11-1514

35-12-100 through 35-12-101

35-12-200 through 35-12-214

35-12-301 through 35-12-302

35-12-401 through 35-12-405

35-12-500 through 35-12-503

35-12-600 through 35-12-610, except for 35-12-607.1 and 35-12-608

35-14-101 through 35-14-103

35-14-108

A fine in the amount of \$50.00 will be charged for any “P” ticket violations as set forth above. Violators may settle and compromise the claim by paying to the Village the respective amounts set forth in the following schedule and within the time set forth in the following schedule:

- a. Payment of \$25.00 for each violation within 10 days of the date of the original violation, which sum shall be accepted by the Village as full settlement of the violations.
- b. If the person accused of the violation does not settle the violation within 10 days of the date of the notice of violation that an administrative hearing be held, the alleged violator shall appear at the Village's Administrative Adjudication Hearing on the date set forth on the Notice of Violation.

After the person accused of a violation has had an opportunity to present his or her testimony at the hearing, the Village's Administrative Hearing Officer shall advise the person of his/her findings as to whether a violation occurred. If the Administrative Hearing Officer determines that the violation notice was valid and that an ordinance violation occurred, a \$50.00 penalty shall be due and payable within 25 days. If the penalty/fine remains unpaid after forty-two (42) days after the Administrative Hearing Officer's decision, a late payment penalty of \$25.00 shall be imposed. If the penalty/fine remains unpaid after sixty-two (62) days after the Administrative Hearing Officer's decision, an additional late payment penalty of \$25.00 shall be imposed. Unpaid fines may be turned over to a collection agency.

3. **HANDICAPPED PARKING "P" TICKETS/HANG-ON NOTICES** – The police officers and authorized community service officers are authorized to place "P" tickets on any vehicle parked in violation of the provisions of Section 35-11-1301.3.

A fine in the amount of \$350.00 will be charged for any "P" ticket violations of Section 35-11- 1301.3. Violators may pay the fine within 10 days of the date of the original violation or appear at the Village's Administrative Adjudication Hearing on the date set forth on the citation.

SECTION 3. Section 38.14 entitled "Nuisance-Unlawful-Penalty" of Chapter 38 entitled

"Nuisances", as amended, is hereby further amended to read as follows:

38.14. Nuisance - Unlawful - Penalty.

It shall be unlawful for any person to permit or maintain the existence of any nuisance on any property under his control or do any act which constitutes a nuisance. The violation of any provisions of this Chapter shall be punished by a fine of not less than one hundred dollars (\$100.00) nor more than seven hundred fifty dollars (\$750.00). Each day a violation of any of the provisions of this Chapter shall continue shall constitute a separate offense. "

SECTION 4. Section 41.04 entitled “Penalty – Conditional Discharge – Resolution – Violation of Conditional Discharge” of Chapter 41 entitled “Offenses”, as amended, is hereby further amended to read as follows:

“Sec. 41.04. Penalty - Conditional Discharge - Resolution - Violation of Conditional Discharge.

Every person found guilty or liable of an offense as defined in Sec. 41.03 hereof shall be subject to either both of the following penalties for each offense:

1. A fine of not less than \$100.00 nor more than \$750.00, and/or
2. A reasonable period of community or public service.”

SECTION 5. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law. The Deputy Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

ADOPTED this 23rd day of November, 2020 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 23rd day of November, 2020.

APPROVED:

Mayor

ATTEST:

Deputy Village Clerk

RESOLUTION NO. R-XX-20

**A RESOLUTION APPOINTING SUE SCHAUS AS ACTING VILLAGE CLERK
FOR THE VILLAGE OF BURR RIDGE**

WHEREAS, the Board of the Village of Burr Ridge has determined it to be necessary and desirable to appoint Sue Schaus as Acting Village Clerk.

NOW, THEREFORE, Be It Resolved by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois:

1. That Sue Schaus is hereby appointed as Acting Village Clerk for the Village of Burr Ridge, effective December 1, 2020, to serve in the capacity of the Village Clerk until the expiration of the current term of the Village Clerk ending April 30, 2021.
2. That as Acting Village Clerk, Ms. Schaus shall have such powers, rights, duties, and obligations of the Village as outlined in Section 2.3 of the Burr Ridge Municipal Code.
3. That all resolutions, motions, or parts of resolutions or motions in conflict with the provisions of this Resolution are hereby repealed.
4. That this Resolution shall be in full force and effect from and after its passage as provided by law.

ADOPTED this 23rd day of November, 2020, by roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this 23rd day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk



DENISE K. FILAN

Denise recently retired as a Judge from the Fifth Municipal District of the Circuit Court of Cook County having served for 20 years. Her assignments included presiding over bench and jury trials in the domestic violence, criminal misdemeanor and felony branch courts, as well as in the civil, traffic, housing, and landlord/tenant courts.

Beginning in 1979, Denise worked at Odelson & Sterk, Ltd. as a Legal Secretary/Office Manager and then obtained her Paralegal Certificate. She returned to college at night to complete her degree at Richard J. Daley and Moraine Valley Community Colleges and graduated from Governors State University in 1984, earning a Business Liberal Arts degree while working full time with the firm.

She received her Juris Doctorate from John Marshall Law School in 1989 and then took a leave of absence from the firm to serve as a Staff Attorney for the Illinois House Speaker of Representatives in the Technical Review Unit where she analyzed house legislation for legal concerns such as constitutionality, clarity and conformity with related statutes.

Denise currently serves as an administrative hearing officer and/or prosecutor for a number of municipalities, handling housing court, traffic and local ordinance violations. Denise also represents municipalities, school districts and townships, handling business and liquor license hearings, legislative updates, employment matters, labor disputes and contract negotiations.

Denise is the past President of the Southwest Bar Association and has been a guest speaker at local police departments and high schools. She has been an advocate for the suburban Domestic Violence shelter and is a member of Gaelic Park and St. John of the Cross Parish.

**VILLAGE OF BURR RIDGE
ELEVATED STORAGE TANK RECOATING**

**SCOPE OF SERVICES
OCTOBER 22, 2020**

Background

As part of ongoing efforts to provide high-quality water to its citizens, the Village of Burr Ridge has included the recoating of its two elevated storage tanks in the 2021 and 2022 water system maintenance schedule. The North Water Tower is a two-million-gallon spheroid elevated tank. The South Water Tank is a 300,000-gallon spheroid elevated tank. The Village has requested design and construction phase services from CMT for the recoating of the tank.

CMT will partner with Dixon Engineering for maintenance inspections, antenna coordination, construction observation, and inspections of surface preparation and coatings.

Assumptions

Maintenance inspections of both tanks are included in this proposal. Based on conversations with Village staff, it is assumed that inspections will be completed via remotely operated vehicles (ROVs). It is also assumed that a Village staff member will be present during the inspection performed by Dixon Engineering, and an additional CMT staff member will not be required. It is assumed that the Village will provide insurance for their own personnel on site during the inspections. It is anticipated that the tanks will be filled to normal high water level and isolated if possible for the inspection. If isolation is not possible, it is anticipated that flow will be minimized to and from the tanks to reduce turbulence and improve video quality. It is assumed that the Village will perform disinfection and bacteriological testing after the inspections are completed.

It is assumed that meetings will be in-person. Meetings can alternatively be scheduled for video or telephone conferencing.

No permits are anticipated to perform this work.

The scope assumes that daily construction observation is desired for measurement and reporting of ambient conditions and work progress. It is also assumed that the exterior of the tank will require blasting and a full recoat. If, upon inspection, it is determined that blasting is not required, fewer hours may be required for both design and construction observation.

Based on conversations with Village staff, it is assumed that design for the two tanks will happen simultaneously, but construction will take place as two contracts bid separately.

Detailed Scope of Services

The following tasks are anticipated to provide design phase engineering services for this project:

1. Maintenance Inspections – Dixon will perform the following maintenance inspection services for both tanks:

- Inspect the tank's interior coating for remaining intactness and anticipated life. Submerged surfaces to be inspected by remotely operated vehicle (ROV). Review all interior girders and appurtenances for possible structural damage from icing or corrosion.
- Review all interior surfaces for corrosion and/or damage, and qualify damage for repairs. All repairs are to be quantified by extrapolation of a measured area. All quantities are estimates (usually high) because corrosion will continue between inspection and repair.
- Inspect the exterior coating.
- Review all exterior appurtenances for damage due to corrosion.
- Review the exterior of the exposed foundations.
- Review all safety requirements for ladders, cages, etc.
- Review all health requirements of the tank, including screening of the vent, overflow pipe, and other possible contamination sources. Notification of failed areas will be provided to the Owner on site.
- Prepare a report documenting all items found and recommendations for repair, including budgetary items. The engineering report is to include: Conclusions and recommendations, base report, digital photographs with descriptions, and an edited inspection video on flash drive.

CMT will receive and review a copy of the inspection reports.

2. Kick-Off Meeting– Conduct a project kick-off meeting with the Village. Discuss repairs recommended in the maintenance inspection reports.
3. Utility Information – Obtain JULIE (and any other utility) information. Develop site plans for each tank using an aerial image and utility information obtained. *It is not anticipated that a survey would be required. Basic utility information is needed so that the contractor can determine the anchoring system required to provide containment of the tank.*
4. Antenna Coordination – Dixon will provide the following antenna coordination services during design:
 - Review the existing Verizon and other antenna installations to better configure and/or upgrade equipment on each tank. This review includes a visit to the sites to climb the tanks to obtain measurements and photographs. This review also includes looking at as-built drawings for the installations on each tank.
 - Review existing leases and determine length of notification required for removal, if applicable. Generate removal during painting notice letters to Verizon and other carriers.
 - Schedule, attend, and preside over a meeting with the Owner, Verizon, and other carriers to coordinate the removal of the cellular equipment at the project site for the rehabilitation/painting project.
 - Design modifications and improvements for reinstallation of Verizon and other antenna equipment on the water tanks (to be included in the technical specifications).
5. Pre-Final Design Documents – Prepare pre-final drawings and specifications. The drawings would consist of a site plans and tank section/details for each tank based on existing tank drawings to be provided by the Village and bound into the back of the specifications. Submit pre-final drawings and specifications to the Village for review.
6. Pre-Final Review Meeting – Meet with the Village to discuss comments on pre-final drawings and specifications.
7. Final Documents – Prepare final drawings and specifications for bidding.
8. Bid Advertisement – Prepare Bid Advertisement for publication by the Village.

9. Bidding Coordination – Coordinate and distribute plans and specifications to prospective bidders, distribute addenda (if needed).
10. Pre-Bid Meeting – Conduct pre-bid meeting, prepare and distribute meeting minutes and respond to contractor’s questions.
11. Bid Opening – Attend bid opening
12. Review Bids – Perform review of bids, prepare recommendation for award.

Schedule

An anticipated schedule for this work is as follows:

Notice to Proceed: November 2020

Kick-Off Meeting: November 2020

Pre-Final Design Submittal: January 2021

Final Design Submittal: February 2021

Bid Advertisement: February 2021

Bid Opening: March 2021

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT A - 2020 PROFESSIONAL SERVICES COST ESTIMATE

CLIENT Village of Burr Ridge
 PROJECT NAME 2 MG Elevated Storage Tank Recoating - Design Phase Services
 CMT JOB NO. TBD

Prep By M. Pitner
 DATE 10/22/20
 Approved by T. O'Grady
 DATE 10/22/20

TASK NO.	TASKS \ CLASSIFICATIONS	MAN HOURS & LABOR SUMMARY												TOTAL										
		Principal	Proj Mgr II	Proj Eng II	Proj Mgr I	Proj Eng I	Sr. Structural Eng I	Sr. Structural Eng II	Sr. Technician II	Aerial Mapping Specialist	Sr. Eng I	Sr. Structural Eng I	Land Surveyor		Technical Manager II	Envr Specialist III	Sr. Arch I	Envr Specialist II	Envr Specialist I	Planner I	Planner II	Proj Admin Assist	Tech Mgr I	Tech I
CURRENT YEAR 2020 HOURLY RATES		\$230	\$220	\$190	\$175	\$160	\$155	\$150	\$140	\$135	\$130	\$115	\$95											
	Design Phase																							
1	Maintenance Inspections							4																4
2	Kick-Off Meeting and Site Visit		2																					6
3	Utility Information							2				4												6
4	Antenna Coordination - Design Phase		2																					2
5	Pre-Final Design Documents		4			16					40					40								100
6	Pre-Final Review Meeting		4								6													10
7	Final Documents		4			4					16													24
8	Bid Advertisement		2								4													6
9	Bidding Coordination		4								8													12
10	Pre-Bid Meeting		4								6													10
11	Bid Opening		4								6													10
12	Review Bids		2								8													10
13	Project Management		20																					20
TOTAL MAN HOURS			52			20		104			44													220
SUBTOTAL - BASE LABOR EFFORT			\$11,440			\$3,200		\$15,600			\$5,720													\$35,960
TASKS (CONTINUED)		TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES										TOTAL EXPENSE	TOTAL FEE										
			TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP												
	Design Phase																							
1	Maintenance Inspections	\$600							\$3,700					\$3,700	\$4,300									
2	Kick-Off Meeting and Site Visit	\$1,040	\$27											\$27	\$1,067									
3	Utility Information	\$820												\$820										
4	Antenna Coordination - Design Phase	\$440							\$4,650					\$4,650	\$5,090									
5	Pre-Final Design Documents	\$14,640												\$14,640										
6	Pre-Final Review Meeting	\$1,780	\$27											\$27	\$1,807									
7	Final Documents	\$3,920												\$3,920										
8	Bid Advertisement	\$1,040												\$1,040										
9	Bidding Coordination	\$2,080												\$2,080										
10	Pre-Bid Meeting	\$1,780	\$27											\$27	\$1,807									
11	Bid Opening	\$1,780	\$27											\$27	\$1,807									
12	Review Bids	\$1,640												\$1,640										
13	Project Management	\$4,400												\$4,400										
TOTALS		\$31,560	\$108						\$8,350					\$8,458	\$44,418									
TIME PERIOD OF PROJECT		2020	2021	2022	2023	TOTAL	EST % OF OT HRS INCLUDED ABOVE AVERAGE OVERTIME RATE PREMIUM					15%	MULTI-YEAR + OT MLTPLR & AMT											
PERCENTAGE OF WORK TO BE PERFORMED BY YEAR		10%	90%			100%	OT ADJUSTMENT FACTOR						1.0450											
WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT		0.1000	0.9450			1.0450							\$1,999											
ESTIMATED CONTINGENCY																								
ROUNDING														\$3										
TOTAL FEE		MATH CROSS CHECK IS OK												\$46,420										

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT A - 2020 PROFESSIONAL SERVICES COST ESTIMATE
 CLIENT Village of Burr Ridge
 PROJECT NAME 300,000 Gal. Elevated Storage Tank Recoating - Design Phase Services
 CMT JOB NO. TBD

Prep By M. Pitner
 DATE 10/22/20
 Approved by T. O'Grady
 DATE 10/22/20

TASK NO.	TASKS \ CLASSIFICATIONS	Principal	Proj Mgr II	Proj Eng II	Proj Mgr I	Proj Eng I	Sr. Structural Eng I	Sr. Structural Eng II	Sr. Technician II	Aerial Mapping Specialist	Sr. Eng I	Sr. Structural Eng I	Sr. Eng II	Sr. Technician I	Eng I	Arch I	GIS Specialist	Sr. Planner I	Envr Specialist II	Envr Specialist I	Planner I	Proj Admin Assist	Tech Mgr I	Tech I	MAN HOURS & LABOR SUMMARY		
																									TOTAL		
	CURRENT YEAR 2020 HOURLY RATES		\$230	\$220	\$190	\$175	\$160	\$155	\$150	\$140	\$135	\$130	\$115	\$95												TOTAL	
	Design Phase																										
1	Maintenance Inspections													4												4	
2	Kick-Off Meeting and Site Visit			2										4												6	
3	Utility Information													2					4							6	
4	Antenna Coordination - Design Phase													4												4	
5	Pre-Final Design Documents			4				16						40					40							100	
6	Pre-Final Review Meeting			4										6												10	
7	Final Documents			4				4						16												24	
8	Bid Advertisement			2										4												6	
9	Bidding Coordination			4										8												12	
10	Pre-Bid Meeting			4										6												10	
11	Bid Opening			4										6												10	
12	Review Bids			2										8												10	
13	Project Management			20																						20	
	TOTAL MAN HOURS			50				20						108					44							222	
	SUBTOTAL - BASE LABOR EFFORT			\$11,000				\$3,200						\$16,200					\$5,720							\$36,120	
	TASKS (CONTINUED)		TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES										TOTAL EXPENSE	TOTAL FEE												
				TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP														
	Design Phase																										
1	Maintenance Inspections		\$600																							\$3,250	\$3,850
2	Kick-Off Meeting and Site Visit		\$1,040	\$27																						\$27	\$1,067
3	Utility Information		\$820																							\$820	\$820
4	Antenna Coordination - Design Phase		600.00																							\$7,350	\$7,950
5	Pre-Final Design Documents		\$14,640																								\$14,640
6	Pre-Final Review Meeting		\$1,780	\$27																						\$27	\$1,807
7	Final Documents		\$3,920																								\$3,920
8	Bid Advertisement		\$1,040																								\$1,040
9	Bidding Coordination		\$2,080																								\$2,080
10	Pre-Bid Meeting		\$1,780	\$27																						\$27	\$1,807
11	Bid Opening		\$1,780	\$27																						\$27	\$1,807
12	Review Bids		\$1,640																								\$1,640
13	Project Management		\$4,400																								\$4,400
	TOTALS		\$31,720	\$108										\$10,600												\$10,708	\$46,828
	TIME PERIOD OF PROJECT		2020	2021	2022	2023	TOTAL	EST % OF OT HRS INCLUDED ABOVE AVERAGE OVERTIME RATE PREMIUM					15%	MULTI-YEAR + OT MLTPLR & AMT													
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR		10%	90%			100%	OT ADJUSTMENT FACTOR					1.0450	\$2,107													
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT		0.1000	0.9450			1.0450																				
	ESTIMATED CONTINGENCY																										
	ROUNDING																										\$5
	TOTAL FEE		MATH CROSS CHECK IS OK																							\$48,940	

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 11/23/2020

PAYMENT DATE: 11/24/2020

FISCAL 20-21

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 77,288.81	\$ 77,288.81
23	Hotel/Motel Tax Fund	14,860.54	14,860.54
41	Debt Service Fund	59,700.00	59,700.00
51	Water Fund	337,587.71	337,587.71
52	Sewer Fund	473.02	473.02
61	Information Technology	7,662.47	7,662.47
	TOTAL ALL FUNDS	<u>\$ 497,572.55</u>	<u>\$ 497,572.55</u>

PAYROLL

PAY PERIOD ENDING October 31, 2020

	TOTAL PAYROLL
Administration	\$ 20,465.52
Finance	7,973.11
Police	108,072.29
Public Works	20,141.51
Water	22,980.90
Sewer	7,542.28
TOTAL	<u>\$ 187,175.61</u>
GRAND TOTAL	<u><u>\$ 684,748.16</u></u>

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5030	Phone B & C	Call One	11/15/20	344459	34.02
Total For Dept 1010 Boards & Commissions					34.02
Dept 2010 Administration					
10-2010-50-5030	Phone Admin	Call One	11/15/20	344459	561.41
Total For Dept 2010 Administration					561.41
Dept 4010 Finance					
10-4010-50-5030	Phone Finance	Call One	11/15/20	344459	170.12
Total For Dept 4010 Finance					170.12
Dept 4020 Central Services					
10-4020-50-5085	Rentals - Traffic Blocks	RoadSafe Traffic Systems,	09/30/20	RT267513	5,010.00
10-4020-60-6010	Kitchen Coffee Supplies	Commercial Coffee Service,	11/05/20	159300	218.00
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	10/15/20	61022	128.47
Total For Dept 4020 Central Services					5,356.47
Dept 5010 Police					
10-5010-40-4032	Initial Issue Uniform Allowance/	JG Uniforms, Inc.	11/03/20	78552	815.00
10-5010-40-4032	Sgt Dress Uniform - Firnsin	JG Uniforms, Inc.	10/26/20	78086	360.00
10-5010-40-4032	K Garcia Uniform Allowance	JG Uniforms, Inc.	10/26/20	78088	52.50
10-5010-40-4032	Dress Uniforms for Sgts.	JG Uniforms, Inc.	10/26/20	78083	191.00
10-5010-40-4032	M Firnsin Uniform Allowance	JG Uniforms, Inc.	10/26/20	78087	507.00
10-5010-40-4032	Jacket replacement Det Moravecek	JG Uniforms, Inc.	11/04/20	78584	254.90
10-5010-40-4032	T Lesniak Uniform Allowance	JG Uniforms, Inc.	11/04/20	78586	26.10
10-5010-40-4032	Initial Issue Uniform - Murphy	JG Uniforms, Inc.	11/04/20	78590	361.50
10-5010-40-4032	Uniform Allowance - For Records	JG Uniforms, Inc.	11/04/20	78588	398.50
10-5010-40-4032	97R6686 S/S Shirt, Navy Poly/Ray	Ray O'Herron Co., Inc.	11/03/20	2062609	99.00
10-5010-40-4032	47W6686 L/S Shirt, Navy Poly/Ray	Ray O'Herron Co., Inc.	11/03/20	2062609	54.50
10-5010-40-4040	Renewal for EnCase Forensics 12/	Open Text Inc.	11/06/20	9002151831	719.99
10-5010-40-4042	Police Training Madler/O'Kelly	University of Illinois	10/13/20	UPI10138	12,040.00
10-5010-50-5020	Other Professional Services	LexisNexis Risk Solutions	10/31/20	1267894-20201031	150.00
10-5010-50-5020	Other Professional Services	LexisNexis Risk Solutions	08/31/20	1267894-20200831	150.00
10-5010-50-5030	Phone Police	Call One	11/15/20	344459	935.68
10-5010-50-5030	Outside Emergency	Call One	11/15/20	344459	56.64
10-5010-50-5051	Maintenance-Vehicles	B & E Auto Repair Service	11/11/20	137978	33.00
10-5010-50-5051	Maintenance-Vehicles	B & E Auto Repair Service	10/28/20	137884	32.84
10-5010-50-5051	Maintenance-Vehicles	B & E Auto Repair Service	11/02/20	137913	24.95
10-5010-50-5051	Maintenance-Vehicles	B & E Auto Repair Service	10/29/20	137887	33.00
10-5010-50-5051	Car Washes PD	Fuller's Car Wash	10/31/20	7491	70.00
10-5010-50-5051	Maintenance-Vehicles	Willowbrook Ford	11/06/20	6336877	824.86
10-5010-50-5051	Maintenance-Vehicles	Willowbrook Ford	10/16/20	6335240	632.42
10-5010-60-6010	Cap-Sure DNA Collection Swab SKU	Arrowhead Scientific, Inc	11/06/20	131830	130.35
10-5010-60-6010	Shipping	Arrowhead Scientific, Inc	11/06/20	131830	16.59
10-5010-60-6010	Shipping & Handling	Sirchie Fingerprint Labs	11/09/20	0468179	29.34
10-5010-60-6010	#KCP247C Sterile Water Ampules,	Sirchie Fingerprint Labs	11/09/20	0468179	37.25
10-5010-60-6010	#SB2011 Silver/Black Fingerprint	Sirchie Fingerprint Labs	11/09/20	0468179	17.56
10-5010-60-6010	#1031 Indestructible White Finge	Sirchie Fingerprint Labs	11/09/20	0468179	6.75
10-5010-60-6010	#SBMAGPOWDER Silver/Black Magnet	Sirchie Fingerprint Labs	11/09/20	0468179	19.90
10-5010-60-6010	#WHITEMAGPOWDER Indestructible W	Sirchie Fingerprint Labs	11/09/20	0468179	5.95
10-5010-60-6010	#SML000 Red Sirchmark Evidence T	Sirchie Fingerprint Labs	11/09/20	0468179	103.50
10-5010-60-6020	Gasoline PD	Wex Bank	10/23/20	68160316	35.53

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
Total For Dept 5010 Police					19,226.10
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	11/03/20	394160	80.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	10/27/20	394008	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	11/10/20	394305	79.18
10-6010-50-5030	Phone PW	Call One	11/15/20	344459	283.54
10-6010-50-5030	PW Fax	Call One	11/15/20	344459	56.64
10-6010-50-5030	PW Phone Line	Call One	11/15/20	344459	203.70
10-6010-50-5030	PW Rustic Acres	Call One	11/15/20	344459	56.63
10-6010-50-5050	Maintenance-Equipment	Fluid Aire Dynamics Inc.	10/13/20	041234	573.75
10-6010-50-5050	Maintenance-Equipment	Fluid Aire Dynamics Inc.	10/22/20	041393	1,991.00
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	10/16/20	22693	433.90
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	10/15/20	22625	1,671.61
10-6010-50-5055	Maintenance-Signals - Madison St	COMED	11/03/20	3699071070 Nov20	33.97
10-6010-50-5055	Maintenance - Traffic Signals	Meade Electric Company, Ir	10/30/20	693991	152.03
10-6010-50-5055	Maintenance - Traffic Signals	Meade Electric Company, Ir	10/31/20	694031	175.00
10-6010-50-5065	Street Lighting-Electric	Constellation NewEnergy, I	10/28/20	3252050000 Oct20	1,464.05
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	11/03/20	394160	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	10/27/20	394008	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	11/10/20	394305	4.50
10-6010-50-5095	Brush Removal	Kramer Tree Specialists, I	11/04/20	97083	25,505.00
10-6010-60-6040	Supplies-Equipment	VariTech Industries Inc.	10/09/20	060-1019515	63.09
10-6010-60-6041	Supplies-Vehicles	Monroe Truck Equipment, Ir	10/27/20	330439	519.69
10-6010-60-6042	Cold Patch	K-Five Hodgkins, LLC	11/06/20	27710	595.95
Total For Dept 6010 Public Works					34,031.59
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Maintenance-Buildings	Complete Elevator Service,	10/27/20	36769	550.00
10-6020-50-5052	Maintenance-Buildings	Cummins Sales and Service	11/05/20	F2-97551	845.00
10-6020-50-5052	HVAC maintenance - Village Hall	Dynamic Heating & Piping C	10/12/20	203699	291.50
10-6020-50-5052	HVAC maintenance - Village Hall	Dynamic Heating & Piping C	09/29/20	203683	466.40
10-6020-50-5052	Maintenance-Buildings	Goldy Locks, Inc.	11/03/20	688003	125.00
10-6020-50-5052	Maintenance-Buildings	Industrial Electric Suppl	10/31/20	10099	75.00
10-6020-50-5052	Maintenance Buildings	Perma-Seal Basement System	11/01/20	PR553644	6,991.10
10-6020-50-5057	Added Areas	Desiderio Landscaping LLC	11/01/20	10194	238.76
10-6020-50-5057	Utility and Park Sites	Desiderio Landscaping LLC	11/01/20	10194	124.46
10-6020-50-5057	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	11/01/20	10194	36.29
10-6020-50-5057	Maintenance-Grounds - Memorial	TCS Irrigation, Inc.	10/29/20	127455	150.00
10-6020-50-5057	Maintenance-Grounds - Village Ha	TCS Irrigation, Inc.	10/29/20	127455	150.00
10-6020-50-5057	Maintenance-Grounds - PD	TCS Irrigation, Inc.	10/29/20	127455	150.00
10-6020-50-5058	Mat rentals - PD	Breens Inc.	11/03/20	394156	20.50
10-6020-50-5058	Mat rentals - PD	Breens Inc.	10/27/20	394004	20.50
10-6020-50-5058	Mat rentals - PD	Breens Inc.	11/10/20	394301	20.50
10-6020-50-5058	Janitorial Services	Bullseye Cleaning Services	10/30/20	3875	590.00
10-6020-50-5058	Janitorial Services	Bullseye Cleaning Services	10/30/20	3876	595.00
10-6020-50-5058	Janitorial Services	Bullseye Cleaning Services	11/04/20	3882	1,400.00
10-6020-50-5058	Janitorial Services	Eco-Clean Maintenance, Inc	10/27/20	9084	1,930.38
10-6020-50-5058	Janitorial Services	Eco-Clean Maintenance, Inc	10/27/20	9085	1,017.50
10-6020-50-5058	Janitorial Services	Service Master	11/01/20	206852	324.00
10-6020-50-5080	Utilities - Lakewood Aerator	COMED	11/03/20	9258507004 Nov20	19.32
10-6020-50-5080	Utilities - Windsor Aerator	COMED	11/03/20	9342034001 Nov20	50.45
10-6020-50-5080	Utilities - Public Works	Flagg Creek Heritage Socie	10/27/20	008917-00 Oct20	30.75

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5080	Utilities	NICOR Gas	10/15/20	81110732419 Oct20	38.68
10-6020-50-5080	Utilities	NICOR Gas	10/21/20	66468914693 Oct20	179.79
10-6020-60-6010	Operating Supplies	AUCA Western First Aid & §	11/03/20	ORD5-004418	43.92
10-6020-60-6010	Operating Supplies - Bldgs & Gro	AUCA Western First Aid & §	11/05/20	ORD5-004434	55.32
10-6020-60-6010	Operating Supplies - Towels, lin	Eco-Clean Maintenance, Inc	10/27/20	9086	1,378.98
Total For Dept 6020 Buildings & Grounds					17,909.10
Total For Fund 10 General Fund					77,288.81
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Utility and Park Sites	Desiderio Landscaping LLC	11/01/20	10194	753.85
23-7030-50-5069	Roadside Mowing	Desiderio Landscaping LLC	11/01/20	10194	1,038.86
23-7030-50-5069	Added Areas	Desiderio Landscaping LLC	11/01/20	10194	1,081.52
23-7030-50-5069	Municipal Campus	Desiderio Landscaping LLC	11/01/20	10194	4,019.37
23-7030-50-5069	Medians and Gateways	Desiderio Landscaping LLC	11/01/20	10194	4,148.33
23-7030-50-5069	County Line Rd at I55	Desiderio Landscaping LLC	11/01/20	10194	1,003.81
23-7030-50-5069	Spring and Fall Cleanup	Desiderio Landscaping LLC	11/01/20	10194	609.60
23-7030-50-5069	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	11/01/20	10194	1,402.08
23-7030-50-5069	Vet Memorial Spec. Landscape Mai	Premier Landscape Contract	11/01/20	101642	363.43
23-7030-50-5069	Maintenance-Gateway Landscape/4	TCS Irrigation, Inc.	10/29/20	127455	150.00
23-7030-50-5069	Maintenance-Gateway Landscape -	TCS Irrigation, Inc.	10/29/20	127455	150.00
23-7030-50-5075	Gateway Projects - Entryway Sign	COMED	11/04/20	2257153023 Nov20	30.85
23-7030-50-5075	Gateway Projects - Median Lighti	COMED	11/03/20	1319028022 Nov20	88.94
23-7030-50-5075	Gateway Projects - Gateway Sign	COMED	11/02/20	1153168007 Nov20	19.90
Total For Dept 7030 Special Revenue Hotel/Motel					14,860.54
Total For Fund 23 Hotel/Motel Tax Fund					14,860.54
Fund 41 Debt Service Fund					
Dept 4030 Debt Service					
41-4030-80-8117	Interest-Debt Crt Series 2017	U.S. Bank St. Paul	10/26/20	0046746NS	59,700.00
Total For Dept 4030 Debt Service					59,700.00
Total For Fund 41 Debt Service Fund					59,700.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	11/03/20	394160	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	10/27/20	394008	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	11/10/20	394305	72.14
51-6030-50-5020	(13) Coliform Samples	Envirotest Perry Laboratc	07/10/20	20-134601	123.50
51-6030-50-5020	(13) Coliform Samples	Envirotest Perry Laboratc	10/16/20	20-134781	123.50
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	06/30/20	35242	725.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	06/30/20	35244	550.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	06/30/20	35262B	895.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	08/31/20	35526	475.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	08/31/20	35538	475.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	08/31/20	35539	395.00
51-6030-50-5020	Professional Services - Leak Loc	M.E. Simpson Co. Inc.	09/30/20	35717	645.00
51-6030-50-5030	Phone Water	Call One	11/15/20	344459	255.18
51-6030-50-5052	Utility and Park Sites	Desiderio Landscaping LLC	11/01/20	10194	390.30
51-6030-50-5052	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	11/01/20	10194	36.29

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5080	Utilities - Well #4	COMED	10/14/20	0029127004 Oct20	451.89
51-6030-50-5080	Utilities - 2m Tank	COMED	11/03/20	9256332027 Nov20	117.44
51-6030-50-5080	Utilities - Bedford Park Sump Pu	COMED	11/05/20	9179647001 Nov20	41.24
51-6030-50-5080	Utilities - Well #1	COMED	11/04/20	0793668005 Nov20	177.20
51-6030-50-5080	Utilities - Well #5	COMED	11/03/20	4497129114 Nov20	262.44
51-6030-50-5080	Utilities - Pump Center	Dynegy Energy Services, LI	10/07/20	310428720101	6,318.67
51-6030-50-5095	Utility Billing Rendering	Third Millennium Assoc. Ir	11/13/20	25521	1,170.48
51-6030-60-6010	Operating Supplies	Grainger, Inc.	10/21/20	9691079256	277.08
51-6030-60-6010	Operating Supplies	Grainger, Inc.	11/02/20	9703988767	317.31
51-6030-60-6010	Operating Supplies	Grainger, Inc.	10/29/20	9700855092	15.77
51-6030-60-6010	Topsoil	Hinsdale Nurseries, Inc.	11/03/20	1700610	135.00
51-6030-60-6010	Topsoil	Hinsdale Nurseries, Inc.	11/04/20	1700743	108.00
51-6030-60-6010	Topsoil	Hinsdale Nurseries, Inc.	11/04/20	1700757	135.00
51-6030-60-6010	Topsoil	Hinsdale Nurseries, Inc.	11/03/20	1700569	135.00
51-6030-60-6070	Water Purchases Oct20	Village of Bedford Park	11/03/20	0020060000 Oct20	322,620.00
Total For Dept 6030 Water Operations					337,587.71
Total For Fund 51 Water Fund					337,587.71
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	11/03/20	394160	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	10/27/20	394008	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	11/10/20	394305	24.63
52-6040-50-5030	Phone Sewer	Call One	11/15/20	344459	28.35
52-6040-50-5080	Utilities - Arrowhead Left Stati	COMED	11/04/20	7076690006 Nov20	150.60
52-6040-50-5080	Utilities - Highland Field Lift	COMED	11/04/20	0099002061 Nov20	44.61
52-6040-50-5080	Utilities - Chasemoor Lift Stati	COMED	11/03/20	0356595009 Nov20	175.57
Total For Dept 6040 Sewer Operations					473.02
Total For Fund 52 Sewer Fund					473.02
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	Video Post Production Services	Electric Brain Media, LLC	11/12/20	11/04/20	190.00
61-4040-50-5020	Video Post Production Services	Electric Brain Media, LLC	11/13/20	11/13/20	225.00
61-4040-50-5020	IT Remote Support	Orbis Solutions	11/12/20	5570836	2,512.50
61-4040-50-5061	Data Processing Service	Identi-Kit Solutions	11/01/20	106988	495.00
61-4040-50-5061	Annual License & Data Conversion	Municipal Code Corporatio	10/05/20	00348653	3,700.00
61-4040-60-6010	Surface charging power cord	Orbis Solutions	11/12/20	5570836	30.00
61-4040-60-6010	HP CF411XC - Cyan	Warehouse Direct, Inc.	11/09/20	4815360-0	339.98
61-4040-60-6010	HP CF413XC - Magenta	Warehouse Direct, Inc.	11/09/20	4815360-0	169.99
Total For Dept 4040 Information Technology					7,662.47
Total For Fund 61 Information Technology Fund					7,662.47

11/19/2020 09:01 AM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
POST DATES 11/23/2020 - 11/23/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 10 General Fund	77,288.81
Fund 23 Hotel/Motel Tax Fund	14,860.54
Fund 41 Debt Service Fund	59,700.00
Fund 51 Water Fund	337,587.71
Fund 52 Sewer Fund	473.02
Fund 61 Information Technology F	7,662.47
Total For All Funds:	497,572.55