



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, September 28, 2020
7:00 P.M.**

The September 28, 2020 meeting of the Mayor and Board of Trustees will be held at the Village Hall. **THE MAYOR AND TRUSTEES ARE REQUIRED TO ATTEND IN PERSON EXCEPT AS MAY BE ALLOWED BY SECTION 7 OF THE OPEN MEETINGS ACT (5 ILCS 120/7) AND CHAPTER 2, ARTICLE XI, SECTION 2.64 OF THE BURR RIDGE MUNICIPAL CODE.** The public may attend the meeting or may watch the meeting live on cable channels 6 or 99 and call (630) 850-7222 at the designated time for public comment.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of September 14, 2020
- B. * Receive and File Pathway Commission Meeting of September 10, 2020
- C. * Receive and File Plan Commission Meeting of September 21, 2020

6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Plan Commission Recommendation to Approve Amendments to the Village Center Planned Unit Development including Revisions to the List of Permitted and Special Uses and Modifications to the Street and Sidewalk Plan
- B. Discussion of FY 2020-21 Budget and Budget Waitlist
- C. Update and Discussion Regarding Village Adjudication Program

- D. Consideration to Direct the Plan Commission to Hold a Public Hearing to Consider Text Amendments to Allow for Staff Approval of Temporary Indoor Activities at Restaurants
- E. * Approval of Plan Commission Recommendation to Amend the Sign Ordinance and Approve a Variation to the Burr Ridge Sign Ordinance (S-03-2020: 16W361 South Frontage Road – Price)
- F. * Approval of Recommendation to Ratify Emergency Purchase of Parts and Services for the Temporary Pumping System at the Chasemoor Sanitary Sewage Lift Station from Unique Plumbing Company of Brookfield, Illinois in the Amount of \$24,622.24
- G. * Approval of Recommendation to Amend a Professional Services Contract with RJN Group, Inc., of Wheaton, Illinois to include Design Engineering Services for the Chasemoor Sanitary Sewage Lift Station in the Amount of \$54,780.00
- H. * Approval of Employment Training Agreement with Patrol Officer Robert Dumitru
- I. * Receive and File Letter of Resignation of Probationary Patrol Officer Raul Campos
- J. * Approval of Recommendation to Hire Replacement Patrol Officer to Fill the Vacancy Created by the Resignation of Raul Campos
- K. * Approval of Vendor List Dated September 28, 2020, in the Amount of \$695,886.92 for all Funds, plus \$191,570.19 for Payroll for the Period Ending September 5 , 2020, for a Grand Total of \$887,457.11, Which Includes No Special Expenditures.

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- A. The Appointment, Employment, Compensation, or Performance of Specific Employees of the Public Body (5 ILCS 120/2(c)(1))

12. ADJOURNMENT



TO: Mayor and Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of September 28, 2020
DATE: September 24, 2020

8. CONSIDERATIONS

A. Amendments to Village Center PUD

Please find attached a letter from the Plan Commission recommending approval of a petition from Ramzi Hassan for amendments to the Village Center PUD related to the list of permitted and special uses in all buildings as well as the closure of Village Center Drive between LifeTime and McClintock Drive to create an outdoor dining and entertainment plaza.

The petitioner stated that the purpose of the amendments was to create a new leasing strategy at the Village Center that would bring energy and vibrancy back to downtown Burr Ridge, as several buildings at the subject property have never been leased since the opening of the property. The petition called for allowing greater flexibility in leasing in terms of classifying additional uses as “permitted” in more buildings as well as closing Village Center Drive between LifeTime and McClintock Drive to create an open-air pedestrian plaza for use by diners, shoppers, and other visitors. The Plan Commission debated whether allowing the proliferation of uses as proposed by the petitioner was appropriate; there was consensus that closing Village Center Drive was appropriate. Approximately 15 residents and business owners of the Village Center supported the petition at the public hearing along with approximately 50 other Village Center residents who supported the petition at two open houses during the week leading up to the public hearing. The residents primarily felt that the petition would bring necessary energy to the Village Center as well as protect their property values.

Due to an omission in the Plan Commission’s packet, the petitioner is additionally requesting Board consideration regarding the addition of “veterinary clinic” as a permitted use in Buildings 5B and 6 at the Village Center.

If the petition is approved, the petitioner would be required (under the Plan Commission’s recommendation) to receive conditional approval (Plan Commission and Board of Trustees review and approval) for final site plan and landscape design for all streetscape amendments. Several conditions were included in the Plan Commission’s approval, which can be found in the attached packet.

It is our recommendation: That staff be directed to prepare an ordinance approving the amendments.

B. Discussion of FY 2020-21 Budget and Budget Waitlist

Attached is the monthly budget report from the Finance Department. General Fund revenues are complete through June 30 while expenditures are complete through August 31. Revenues as of June 30 exceeded budget forecast by \$141,000 while expenditures as of August 31 exceeded budget by \$95,000. Revenues for July and August are incomplete but are on target to meet or exceed the budget forecast.

At the last Board meeting, our Auditors presented the annual financial report at which time the Auditors confirmed that the General Fund had a surplus of \$178,798 at the end of Fiscal Year 2019-20. The Board of Trustees may choose to spend those funds in Fiscal Year 2020-21 or allow the funds to remain in General Fund reserves.

Also attached is an updated summary table of the budget waitlist. The Board will recall that due to lost revenue attributable to the pandemic shut down, the staff recommended and the Board agreed to cut \$1.8 million dollars from the draft Fiscal Year 2020-21 Budget. Those expenditures were then moved to a "waitlist". The intention was to revisit the budget waitlist after several months and to determine if the Board wants to add any items to the Fiscal Year 2020-21 budget.

In addition to the above referenced FY 19-20 surplus of \$178,798, we anticipate an additional unbudgeted revenue of \$394,436 from FEMA and CARES funding; for a total available funds of \$573,234. Of course, the Board is aware that the General Fund still has \$5.3 million in reserves from prior year General Fund surpluses.

Staff has updated our waitlist priorities and are seeking input from the Village Board as follows:

- The first category of expenditures total approximately \$250,000. After consultation between all Departments, staff has determined these are our top priorities and thus, we are recommending that the Board direct staff to proceed with these expenditures (knowing each one will come back to the Board for final approval).
- The second category of expenditures total approximately \$165,000 with \$100,000 being additional Police Pension funding.
- Staff is recommending that the remaining items on the wish list be postponed and be reconsidered for the Fiscal Year 2021-22 Budget.

Separate from the waitlist, staff is requesting feedback from the Board regarding spending for holiday decorations. The final budget included \$6,000 for holiday décor. This is much less than the \$22,190 spent for holiday decor last year. At the Mayor's request, staff obtained a proposal from our contractor (McFarlane Douglass) to expand last year's holiday décor. Attached is a copy

of said proposal with a cost of \$36,180. The Village may use money from the Hotel Fund for holiday décor. At this time, it appears that the Hotel Fund will have a surplus of \$48,770.

Also included in the McFarlane Douglass proposal is holiday decorations for the Village Center. The cost for these decorations is approximately \$60,000. The Village Center management has requested that the Village share in this cost.

It is our recommendation: That the Village Board provide direction to staff regarding the budget wait list and spending Hotel Fund money on additional holiday decorations.

C. Update and Discussion on Adjudication Program

Since the approval of the adjudication software vendor at the August 24, 2020 Village Board meeting, staff continues to research and prepare recommendations for the Mayor and Board of Trustees to meet our December 1, 2020 implementation date. Staff will present an update on the project's status as well as a continued explanation of the parameters of municipal adjudication as it pertains to the Village of Burr Ridge. The presentation will include an update on the software implementation process, selection of adjudication hearing officer, fee structure for violations, and an explanation of which violations may be adjudicated locally in a non-home rule municipality. Drafts of the proposed ordinances that would legally enact the adjudication program are included for review but are not intended for approval at the current Board meeting.

D. Direct Plan Commission to Hold Public Hearing regarding Temporary Indoor Activities at Restaurants

As has been discussed at length previously, the Board directed staff to proceed with an outdoor dining program (the tent program) in May 2020 to support the restaurants in the community. This action required no zoning approval because the Zoning Ordinance empowers staff to approve "temporary outdoor activities" without need for Plan Commission and Board review. Conversely, no such powers exist for staff to approve "temporary indoor activities". At the request of several restaurants who are exploring temporary indoor expansion of their businesses to create a safer indoor dining environment this winter (Capri and Patti's), staff is requesting that the Board direct the Plan Commission to hold a public hearing to amend the Zoning Ordinance to allow for "temporary indoor activities" which can be approved by staff, including waiver of any parking requirements that may be otherwise required under normal circumstances. This will allow staff to review any temporary expansion plans that a restaurant may have without the need for a full zoning review process. This power would be limited to existing restaurants in the Village.

To ensure that temporary approvals do not become permanent approvals, staff would work with the Plan Commission to create a cutoff date in which any temporary expansion which might receive administrative approval would be required to undergo the standard public hearing process if the business wishes to retain its temporarily expanded space i.e. May 1, 2021.

E. Sign Ordinance Amendment and Variation

Please find attached a letter from the Plan Commission recommending approval of a petition from Don Price for a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign and a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign.

The petitioner stated that the purpose of the variation was to allow for two ground signs acting as directories for the property’s numerous office tenants, while the purpose of permitting blade signs as conditional signs was to allow for additional wayfinding aid at an unusually shaped property. The Plan Commission ultimately concluded that the requests were appropriate in their limited scope. No residents spoke at the petition hearing.

It is our recommendation: That staff be directed to prepare ordinances approving the variation and text amendment.

F. Contract for Chasemoor Lift Station

A power failure on August 5, 2020 at the Chasemoor sanitary sewage lift station, which was caused by a fault in the electric service cable, resulted in the failure of both pumps at this critical facility. Public Works crews could not re-start either pump, and engineers from Metropolitan Industries, Inc., the Village’s contractor for lift station pump maintenance and repairs, determined the electrical shortage damaged both pumps beyond repair.

The urgent need for temporary pumping prompted our Water and Wastewater Division Supervisor to contact several contractors for availability and pricing. Unique Plumbing Company of Brookfield, Illinois, had the parts and equipment available for the Village. This contractor is familiar with lift station pumps and plumbing, and was the Village’s contractor for both our 2016 transmission main repair and 2018 County Line Road storm sewer replacement. No other contractors contacted by the Village could respond in the timeframe needed with the labor, equipment and materials.

To restore pump capacity of the lift station in as short a time frame as possible, the Department of Public Works authorized Unique Plumbing to commence the temporary pumping installation. The total cost for this work is \$24,622.24, which is detailed on the attached invoice and for which our Supervisor has verified each expense.

The temporary pumping system is operating currently to prevent service disruptions or sanitary sewer backups, and will remain until the lift station can be rehabilitated. This lift station receives sanitary sewage from all Burr Ridge homes in Cook County that are south of 79th Street, and includes the Ambriance! and Chasemoor subdivisions. A separate agenda item herein further explains the process proposed for reconstructing this outdated infrastructure.

This item exceeds the purchasing authority of the Village Administrator, and is therefore placed on the agenda for ratification. This is not a budgeted item in the Sewer Fund for FY20-21; however, adequate reserves are available in this enterprise fund to accommodate the project this fiscal year.

It is our recommendation: That the Village Board ratify the emergency purchase of parts and services for the Chasemoor sanitary lift station temporary pumping system from Unique Plumbing Company of Brookfield, Illinois, in the amount of \$24,622.24.

G. Amend a Professional Services Contract to Include Design Engineering Services for Chasemoor Sanitary Sewage Lift Station

As previously described, the pumping system at the Chasemoor sanitary sewage lift station has failed. The lift station behind Chasemoor on the west side of Burr Oak Lane, was constructed in 1987 and serves the Ambriance! and Chasemoor subdivisions along with all Burr Ridge homes south of 79th Street in Cook County. The station is over 21 feet deep and pumps 1,000 gallons per minute of raw sanitary sewage. An underground control room next to the wet well contains its pumps, and must be heated, vented, and protected from groundwater intrusion. Pump removal and maintenance requires a crane along with a complex hoist system because they are inaccessible from the surface. Personnel descending into the control room must follow confined-space worker protection protocols.

The Engineering Division of the Public Works Department has evaluated options to restore the lift station capacity, and does not recommend replacement of the current obsolete system. Replacing the pumps will not resolve the access or maintenance hazards. Replacement pumps are no longer available and would be custom-made, or modifications would be required to the existing controllers, forced-main piping, valve vaults, and access hatches. The extensive retrofitting needed to replace the pumps is likely to exceed sixty percent (60%) of the total estimated cost for station rehabilitation.

Other agencies, such as Streamwood in 2019, are rehabilitating these types of lift stations to eliminate the problems associated with these critical facilities. Typical lift stations use large wet wells with submersible pumps installed on simple rail systems that are readily accessible for inspection and maintenance

from the surface, but still conceal its actual function. Therefore, the Engineering Division recommends modernizing the outmoded lift station by reconfiguring the existing wet well to include service rails, installing new pumps and controllers, installing a bypass valve vault, and upgrading the electrical panel. The estimated cost for this project, if similar to Streamwood, is approximately \$475,000. This is not a budgeted item in the Sewer Fund for FY20-21; however, adequate reserves are available in this enterprise fund to accommodate the project this fiscal year.

Time is of the essence to design, bid, and construct the project while temporary pumps are sustaining the station's operation; therefore, the Engineering Division solicited RJN Group, Inc., of Wheaton, Illinois, to assess the project scope. RJN Group is currently under contract with the Village for engineering services to manage our sanitary sewer inflow/infiltration control program (IICP) required by the Metropolitan Water Reclamation District (MWRD). This consulting firm is experienced with design and permitting for sanitary lift station projects, and assisted the Village of Streamwood with their 2019 project mentioned above.

The Village's current contract with RJN Group for the IICP services has \$61,500 remaining. These remaining funds would have been used in Fall 2019 for the dyed-water and smoke testing portions of the study, but were deferred to Spring 2020 due to weather, and now deferred indefinitely due to COVID-19 restrictions.

RJN Group, Inc., provided a thorough proposal for the lift station rehabilitation design project that meets the Village's tight schedule, adheres to the MWRD minimum requirements, and utilizes the same unit prices as provided in their contract for IICP services. As shown in the attached proposal, the total cost for design engineering services is \$54,780, which is \$6,720 less than the IICP contract remaining total. Therefore, the Engineering Division recommends amending the IICP contract to include the scope of services as requested for the Chasemoor lift station rehabilitation project. This contract amendment will have no impact to the Sewer Fund FY20-21 budget as we will use the unused funds previously dedicated to the IICP contract.

It is our recommendation: That the Village Board amend the contract for the Sanitary Inflow/Infiltration Control Program with RJN Group, Inc., of Wheaton, Illinois, to include design engineering services for the Chasemoor sanitary sewage lift station in the amount of \$54,780.

H. Employment Training Agreement – Robert Dumitru

The Village has had a standard Employment Training Agreement for the past several years that each Police Officer signs at the start of employment. The Village Attorney has recommended that this agreement be approved by the Village Board and signed by the Mayor. Attached is the Training Agreement signed by new Patrol Officer Robert Dumitru.

It is our recommendation: That the Employment Training Agreement for Patrol Officer Robert Dumitru be approved and that the Mayor be directed to sign the Agreement.

I. Resignation of Probationary Patrol Officer Raul Campos

Enclosed please find a letter of resignation from Probationary Patrol Officer Raul Campos tendering his resignation from the Burr Ridge Police Department effective September 10, 2020.

It is our recommendation: That the letter of resignation be received and filed.

J. Hire Replacement Patrol Officer

Chief John Madden is recommending the patrol officer vacancy created by Probationary Officer Raul Campos' resignation be filled. The Board of Fire and Police Commissioners will begin the entry level testing process once the hiring of a replacement police officer is approved by the Board of Trustees.

It is our recommendation: That the BFPC be authorized to fill the vacancy created by Probationary Officer Raul Campos' resignation.

K. Vendor List of August 10, 2020

Attached is the vendor list dated September 28, 2020, in the amount of \$695,886.92 for all funds, plus \$191,570.19 for payroll for the period ending September 5, 2020, for a grand total of \$887,457.11, which includes no special expenditures.

It is our recommendation: That the September 28, 2020, vendor list be approved.

9. PUBLIC COMMENTS

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

September 14, 2020

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of September 14, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

Mayor Grasso read the following declaration.

“I hereby declare, as Mayor of Burr Ridge, that I have determined that an in person meeting is not practical or prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

PLEDGE OF ALLEGIANCE Pledge of Allegiance was led by Mayor Grasso.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present via Zoom: Trustees Franzese, Mital, and Paveza. Mayor Grasso and Trustees Schiappa and Snyder were present in the Board Room.

In addition, present in the Board Room were Village Administrator Doug Pollock, Police Chief John Madden, Assistant Village Administrator/Deputy Village Clerk Evan Walter, Public Works Director David Preissig, Assistant Finance Director Amy Nelson, and Village Attorney Melissa Wolf.

PRESENTATIONS AND PUBLIC HEARINGS

PUBLIC HEARING FOR AN AMENDMENT TO THE FALLINGWATER FIRST
ADDITION ANNEXATION AGREEMENT

CALL TO ORDER The Public Hearing of the Mayor and Board of Trustees for an Amendment to the Fallingwater First Addition Annexation Agreement was held via internet and telephone and called to order by Mayor Gary Grasso at 7:01 p.m. with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in The Doing Weekly.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 14, 2020

PRESENTATION Village Administrator Doug Pollock stated that this is an amendment to an annexation agreement from 2008. Earlier this year the Board approved a Resolution extending the subdivision improvement deadline to July 2022. The actual construction of the subdivision improvements has not yet begun. At this time, the bank owns the property and is in the process of finding a developer to complete the subdivision. The bank needs additional time and has made that request through an amendment to the annexation agreement. Mr. Pollock stated that the owner is present on line and available to answer any questions the Board or public may have.

At 7:03 p.m., Trustee Mottl stated that he was present telephonically. Mayor Grasso advised Trustee Mottl that the Board was meeting by Zoom and he has been instructed several times to come to the Board Room or participate by Zoom as the public has a right to see him. Mayor Grasso continued by saying unless there is a motion to allow him to appear telephonically when Trustee Mottl interrupted and stated “No, Mayor that is out of order. That is not what the Governor’s Executive Order or the Open Meetings Act says. You are incorrect. I will participate by phone today, thank you.” Mayor Grasso responded by stating, “No you won’t. Not unless there is a motion to allow you to do so since you have refused to follow the rules.” Trustee Mottl replied, “No no...I am following the Governor’s Executive Order as well as the Open Meetings Act. I know you think you make up your own rules around here but that is what the rules are Gary and I am going to follow them, thank you. I will participate by phone.” Mayor Grasso advised that is not the rules and he has been advised by counsel that if we established a process by Zoom and have given everyone fair notice which he has given and has sent Trustee Mottl personal emails...Trustee Mottl interrupted and stated that he was going to participate by phone. Mayor Grasso again stated that unless the Board members allow Trustee Mottl to participate by phone, he is not going to get special privilege and decide how he wishes to attend. Trustee Mottl stated that he was not asking for special privilege but asking for what the Open Meetings Act and the Governors Executive Order entitles him to. Trustee Mottl added that Mayor Grasso can violate the law but was just giving him fair notice.

Mayor Grasso then asked the Village Attorney Melissa Wolf if he was correct in saying that Trustee Mottl has to appear by Zoom or attend physically in the Board Room. Ms. Wolf advised the Mayor that he was correct. Trustee Mottl stated that he did not believe that was what the Open Meetings Act stated but she could interpret it how she wanted and that they would get a ruling. Trustee Mottl asked Mayor Grasso what he wanted to do. Mayor Grasso stated that he would open it up to the Board Members and if a Board Member wants to make a motion to amend the rule for tonight and allow Trustee Mottl to appear telephonically, then he would entertain that motion.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 14, 2020

Mayor Grasso asked if any Trustee would like to make a motion to allow Trustee Mottl to attend only by phone. Trustee Paveza wanted to know why we have a trustee that doesn't want to play by the rules. Trustee Franzese asked Trustee Mottl why he didn't want to participate via Zoom or in person and Trustee Mottl stated that Zoom wasn't a secure platform. More debate went on between Mayor Grasso and Trustee Mottl on attending via phone and the Open Meetings Act. Mayor Grasso stated he was going to follow the advice of counsel and that Trustee Mottl had been given several warnings already. Mayor Grasso then asked again if there was a motion to allow Trustee Mottl to attend by phone. Since there was no motion made, Mayor Grasso said that Trustee Mottl would not be allowed to participate by phone and said he could listen as a member of the public but he could not participate as a trustee. Trustee Mottl interrupted and said that he was not being disruptive and Mayor Grasso asked that he be muted but not disconnected.

Brad Miller, Orbis IT Support, stated that he had to disconnect Trustee Mottl because if he mutes him, he can unmute himself. Mayor Grasso told Mr. Miller to mute him and that Trustee Mottl knows not to unmute himself. Mayor Grasso continued saying if Trustee Mottl keeps unmuting and interjecting himself then they would take further action.

Village Administrator Doug Pollock continued with his presentation on the public hearing. He advised that this gave the developer two years to complete the subdivision.

BOARD QUESTIONS AND COMMENTS Mayor Grasso asked if any trustees had any questions. Trustee Mottl called a point of order. Mayor Grasso asked that Trustee Mottl be muted. Mayor Grasso asked again if there was any questions. There were none.

AUDIENCE QUESTIONS AND COMMENTS Mayor Grasso asked if there was any questions from any members of the public and asked Village Administrator Doug Pollock if anyone had called in. Mr. Pollock advised that no one had called in.

CLOSE HEARING Motion was by Trustee Snyder and seconded by Trustee Schiappa that the Public Hearing for an Amendment to the Fallingwater First Addition Annexation Agreement of September 14, 2020 be closed.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Paveza, Mital

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried and the Public Hearing for an Amendment to the Fallingwater First Addition Annexation Agreement of September 14, 2020 was closed at 7:15 p.m.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 14, 2020

Trustee Mottl interrupted the meeting stating that he was trying to vote no. Mayor Grasso advised Mr. Miller with Orbis IT Support to mute Trustee Mottl and stated if he interferes one more time than to disconnect him. Trustee Mottl then stated that he was videotaping and that they were playing games with his phone. Mayor Grasso advised Mr. Miller to disconnect Trustee Mottl. Mayor Grasso continued with the meeting and Trustee Mottl interrupted again. Mayor Grasso asked that Trustee Mottl be disconnected again.

Mayor Grasso asked if anyone wanted anything removed from the consent agenda. None did.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Mayor Grasso asked if there was any discussion. There was none.

Mayor Grasso asked if there was any public comment on the consent agenda. He asked if anyone is on hold and wishes to speak from the public on the consent agenda, please unmute and speak. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Snyder, Franzese, Mital, Paveza

NAYS : 0– None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF AUGUST 24, 2020 were approved for publication, under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE ECONOMIC DEVELOPMENT MEETING OF SEPTEMBER 2, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE (CLASS S LIQUOR LICENSES – THE HENN HOUSE – 306 BURR RIDGE PARKWAY) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-222-07-20

APPROVAL OF ORDINANCE AUTHORIZING A SECOND AMENDMENT TO ANNEXATION AGREEMENT AND A FIRST AMENDMENT OF SUBDIVISION

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 14, 2020

IMPROVEMENT COMPLETION AGREEMENT (FALLINGWATER FIRST ADDITION)

the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-1088-01-20

APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE BURR RIDGE ZONING ORDINANCE FOR FINAL SITE PLAN AND BUILDING ELEVATION APPROVAL TO PERMIT AN OFFICE BUILDING IN THE T-1 TRANSITIONAL DISTRICT (Z-04-2020: 15W230 NORTH FRONTAGE ROAD – BOBAK)

the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-834-09-20

APPROVAL OF AN ORDINANCE GRANTING VARIATIONS FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR A PRINCIPAL BUILDING THAT EXCEEDS THE MAXIMUM FAR REQUIREMENTS; INSUFFICIENT SETBACKS FOR A PRINCIPAL BUILDING IN THE CORNER AND REAR YARDS; A TRASH DUMPSTER LOCATED NONADJACENT TO THE REAR WALL OF THE PRINCIPAL BUILDING; AN INSUFFICIENT NUMBER OF PARKING SPACES FOR THE SPECIFIED BUILDING USAGE; AN OFF-STREET LOADING BERTH IN A SIDE YARD ADJOURNING A STREET; INSUFFICIENT SETBACKS FOR OFF-STREET PARKING; AND OFF-STREET PARKING LOCATED IN THE FRONT YARD OF THE SUBJECT PROPERTY (Z-04-2020: 15W230 NORTH FRONTAGE ROAD – BOBAK)

the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A834-10-20

APPROVAL OF RESOLUTION APPROVING PRELIMINARY PLAT AMERICAN ESTATE SUBDIVISION (16W415 99TH STREET)

the Board, under the Consent Agenda by Omnibus Vote, Approve the Resolution.

THIS IS RESOLUTION NO. R-29-20

APPROVAL OF RESOLUTION PROCLAIMING SEPTEMBER 21-27, 2020 AS NATIONAL BICYCLE WEEK AND SEPTEMBER 22, 2020 AS BIKE TO WORK DAY IN THE VILLAGE OF BURR RIDGE

the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

THIS IS RESOLUTION NO. R-30-20

APPROVAL OF RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE WATER SYSTEMS OPERATIONS AND SUSTAINABILITY STUDY TO CRAWFORD, MURPHY, AND TILLY, INC., OF AURORA, ILLINOIS

the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 14, 2020

RECEIVE AND FILE LETTER OF RESIGNATION FROM PROBATIONARY PATROL OFFICER MARGARET SCHEIDEL the Board, under the Consent Agenda by Omnibus Vote, noted the letter as received and filed.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RESIGNATION OF MARGARET SCHEIDEL the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF VENDOR LIST DATED SEPTEMBER 14, 2020 IN THE AMOUNT OF \$498,933.85 FOR ALL FUNDS, PLUS \$199,387.83 FOR PAYROLL FOR THE PERIOD ENDING AUGUST 22, 2020, FOR A GRAND TOTAL OF \$698,321.68, WHICH INCLUDES SPECIAL EXPENDITURES OF \$372,026.70 TO SCHROEDER ASPHALT SERVICES FOR THE 2020 ROAD PROGRAM the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.

CONSIDERATION OF AN ORDINANCE REZONING PROPERTY FROM THE B-2 BUSINESS DISTRICT TO THE GI GENERAL INDUSTRIAL DISTRICT OF THE BURR RIDGE ZONING ORDINANCE (Z-09-2020: 15W776 NORTH FRONTAGE ROAD – CRISCIONE)

Village Administrator Doug Pollock advised that Items 6A, B, C, & D are all related. Mayor Grasso asked if he could get a motion to combine for discussion and approval, items 6A, B, C, & D. Village Attorney Melissa Wolf advised the Mayor that although they can discuss the items together, separate votes need to be taken.

Mayor Grasso then asked for a motion to combine for discussion only Items 6A, B, C, & D. Motion was made by Trustee Mital and seconded by Trustee Snyder.

Mayor Grasso asked if there was any discussion. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mital, Snyder, Paveza, Schiappa, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

Assistant Village Administrator Evan Walter advised that these item were discussed at the previous board meeting. He gave a brief history of the four requests and stated staff was advised to prepare ordinances for this meeting.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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Mayor Grasso asked if there was any discussion in reference to Item #6A. Trustee Mital asked how violations would be handled. Mr. Walter stated that if any violations of the special use was found, the Board has the right to go through another public hearing process and revoke the special use. This would be considered a code enforcement matter. Trustee Franzese stated that he had a few comments. He advised that several restaurants have tried and failed at that location over the years and maybe it isn't a good location for one in the village. Trustee Franzese stated he is willing to take a chance on the trucking company and sees no reason why it should not be allowed. Trustee Snyder added that the property has been looking better since the new owner took over and he is in support of it. Trustee Schiappa thinks it will be a nice cornerstone for the village. Trustee Mital said from what was said at the last meeting, it should be a nice addition to that corner and she is for it. Mayor Grasso added he believes this is a proper use for this site since history has proven it is not a good location for a restaurant.

Mayor Grasso asked if anyone from the public had any comments. Mayor Grasso gave instructions saying if anyone was on the phone and wished to comment to unmute and identify themselves. There was none.

Mayor Grasso asked for a motion for Item 6A.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

Mayor Grasso asked if there was any further discussion by any of the Trustees. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-834-11-20

Mayor Grasso advised that they had discussion on all four items but if anyone had any other questions to feel free to ask them.

CONSIDERATION OF AN ORDINANCE AMENDING SECTION X.F.2 OF THE BURR RIDGE ZONING ORDINANCE TO ADD “OUTDOOR, OVERNIGHT STORAGE OF RETAIL VEHICLES ANCILLARY TO A PERMITTED OR SPECIAL USE” AS A SPECIAL USE IN THE G-I GENERAL INDUSTRIAL DISTRICT(Z-09-2020: TEXT AMENDMENT – OUTDOOR STORAGE OF RETAIL VEHICLES)

Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

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Trustee Schiappa asked if the owner would have to come back in a year to get it approved again. Assistant Village Administrator Evan Walter stated no. This is just to add the special use to the Zoning Ordinance. Item #6D has the one-year limitation on it.

Mayor Grasso asked for any other comments from the Trustees. There were none.

Mayor Grasso asked if there was any public comment. He gave the instructions for making public comments on the phone. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Mital, Paveza

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-834-12-20

**CONSIDERATION OF AN ORDINANCE GRANTING A SPECIAL USE FOR AN
AUTOMOBILE AND TRUCK AND EQUIPMENT SALES, RENTAL, AND SERVICE USE
IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-09-2020: 15W776 NORTH
FRONTAGE ROAD – CRISCIONE)**

Mayor Grasso asked for a motion.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

Mayor Grasso asked for any discussion from the Trustees. There was none.

Mayor Grasso asked if there was any public comment. He gave the instructions for making public comments on the phone. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa Snyder, Paveza, Franzese, Mital

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-834-13-20

**CONSIDERATION OF AN ORDINANCE GRANTING A SPECIAL USE FOR OUTDOOR,
OVERNIGHT STORAGE OF RETAIL VEHICLES ANCILLARY TO A PERMITTED OR
SPECIAL USE IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-09-2020: 15W776
NORTH FRONTAGE ROAD – CRISCIONE)**

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Mayor Grasso advised that this is the one that expires in one year. Mayor Grasso asked for a motion.

Motion was made by Trustee Snyder and seconded by Trustee Mital.

Mayor Grasso asked if there was any discussion by any of the Trustees. There was none.

Mayor Grasso asked for any public comments. He gave the instructions for making public comments on the phone. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Paveza, Franzese, Schiappa

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-834-14-20

CONSIDERATION OF RESOLUTION AUTHORIZING AGREEMENT WITH MICHAEL CRISCIONE FOR CONTRIBUTION IN LIEU OF SALES TAX

Village Administrator Doug Pollock explained that this agreement provides a contribution to the Village in lieu of sales tax. The petitioner who purchased this property has his state license at an unincorporated address and therefore will not pay sales tax in Burr Ridge. Because of this, the petitioner has volunteered to contribute \$10,000 per year to the Village in lieu of no sales tax being collected.

Mayor Grasso wanted noted that the \$10,000 a year is higher than any amount of sales tax the village have ever received in a year from that location when it was a restaurant. Mayor Grasso also wanted the public to know that truck sales are not really subject to sales tax. It is a federal law and Illinois and many other states have adopted it. Mr. Criscione is being a good corporate citizen with the Village of Burr Ridge by making this \$10,000 contribution.

Mayor Grasso asked for a motion.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

Trustee Franzese stated it was a very generous offer from Mr. Criscione and wanted to welcome his business to our village. Trustee Mital agreed with Trustee Franzese and stated that it was very generous of Mr. Criscione and also welcomed him to the village.

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Mayor Grasso asked if there was any public comment. He gave the instructions for making public comments on the phone. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Snyder, Franzese, Mital, Paveza

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

THIS IS RESOLUTION NO. R-31-20

Michael Criscione thanked all of the Trustees and invited them to his ribbon cutting ceremony in October.

PRESENTATION OF FISCAL YEAR 2019-20 AUDIT

Assistant Finance Director Amy Nelson stated that she was pleased to present the FY 19-20 audit. She advised that the village is required by Illinois state law to have an audit completed by an independent CPA firm within six months of the village's fiscal year end. In March, the village selected Lauterbach & Amen, LLP to perform the village's annual audit. Ms. Nelson added that the Finance Department also had a goal this year of submitting their report as a first time submission to the Government Finance Officers Association Certificate of Achievement program.

Ms. Nelson introduced Tim Gavin from Lauterbach & Amen who will present the annual audit report. Also present was Todd Schroeder from the Lauterbach & Amen's actuary team who handles the police pension side of the audit.

Mr. Gavin thanked the Finance Dept. for their assistance during the audit. He also wanted to clarify that expanding the document to a Comprehensive Annual Financial Report was a voluntary act on the part of the village. He explained that most of the work involved in expanding this document fell on the Finance Department and that is an accomplishment in itself. The report will be submitted to the G.F.O.A. for their certificate program and Mr. Gavin feels that next year's report will contain this year's certificate. Mayor Grasso asked Mr. Gavin to explain to the public why that is significant and why the village is doing it. Mr. Gavin advised that the Comprehensive Financial Report adds a lot of content to the report. A typical Annual Financial Report presents the usual financial schedules. The Comprehensive Report includes some introductory information including a transmittal letter that discusses the village in general, an organizational chart, and toward the end in the back of the report, it adds a significant amount of data in terms of 10 years of statistical information.

Mr. Gavin pointed out the Independent Auditor's Report. He added that if you don't read anything else in this report, read the Management Discussion and Analysis. It lays out in mostly layman terms how the report is structured, some key financial highlights, some narrative to explain why the numbers

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are the way they are, why they have changed from last year to this year, and other information that is a great summary picture of the village's finances. Mr. Gavin continued on to point out some of the highlights of the report and when finished, took questions.

Mayor Grasso asked if any trustees had any questions. Trustee Schiappa stated that in the Management Letter it was noted that we did not have a Capital Asset Policy. Trustee Schiappa wanted to know what the policy included. Mr. Gavin explained in terms of financial reporting it is one of their best practice policies. It is a guide to how the capital assets are reported. Trustee Mital asked if there is criteria for depreciable assets or a table that is used. Mr. Gavin stated that there is a table that determines how long it will be depreciated. He gave an example of a vehicle that costs \$25,000 and that it would likely fall into the 5-15 year vehicle and equipment depreciation range. Trustee Franzese asked how the staff plans to implement the recommendation for a Capital Asset Policy. Village Administrator Doug Pollock advised that the village had a Capital Asset Policy in the past and we have enough data to recreate and update the plan. Trustee Franzese also thanked the village staff and particularly the finance department, Mr. Pollock and the auditors for doing an outstanding job. Trustee Paveza agreed with Trustee Franzese especially since it was a new auditing company.

Mayor Grasso thanked everyone for all their hard work especially Finance Director Jerry Sapp and Assistant Finance Director Amy Nelson. Mayor Grasso thought it important that the public know that not only do we have an enhanced audit but it was all done properly as it always has been done. Mayor Grasso pointed out that in the highlights it paints a very accurate picture of the village's finances and the only thing we have to watch is the police pension liability that continues to grow and is the only negative in the entire report. Mayor Grasso added that the village has always paid what the actuary has told us to pay for the police pension and yet we are still lagging behind as all villages are in the State of Illinois. Mayor Grasso also pointed out that the village has a general fund surplus and we are in a very healthy position for a village. He stated our debt balance is very low for a village and our bond rating would be AAA if it weren't for the pension liability. Mayor Grasso praised the police department for their hard work in making this village as safe as it is. He also pointed out that there were 55 full time employees working for the village in 2011 and now there is 56. He concluded in saying the village is doing more with less employees and has been well ran as shown in this document.

Mayor Grasso asked if there was any public comment. There was none.

CONSIDERATION OF CONTINUING THE COST SHARING AGREEMENT WITH RESTAURANTS FOR OUTDOOR DINING TENTS AND RELATED FACILITIES

Assistant Village Administrator Evan Walter stated that this was just an update about the cost sharing agreement that goes thru October 26. There has been no changes proposed by any of the restaurants. They have been working with the tent company about the upcoming fall weather and talking about putting up sidewalls and propane heating in the tents. Mr. Walter added that this is safe and is being inspected by the fire department. Staff has spoken to some of the restaurants and it seems likely that

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they will be asking for an extension beyond the October 26 commitment date. Mr. Walter stated that they have also been speaking with the restaurants about safer ways to make indoor dining possible through the winter. Mayor Grasso stated that many of the restaurant owners are very interested in ways to heat the tents so they can keep them up for as long as possible.

Mayor Grasso asked if any trustees had any comments or questions. Trustee Mital wanted to commend the village for being farsighted enough to set up the tents and setting a very good example for other villages.

Mayor Grasso asked if there were any comments from the public and gave instructions for giving comments over the phone. There were none.

CONSIDERATION AND APPROVAL OF REQUEST FOR PROPOSAL (RFP) FOR BUSINESS DISTRICT CONSULTANT SERVICES

Assistant Village Administrator Evan Walter presented a draft request for proposals (RFP) for the Business District consultant services, which was created by staff at the direction of the Board at their last meeting. This draft was reviewed by the Economic Development Committee at their September 2 meeting. The purpose of the RFP is to solicit proposals for qualified firms who can assist the Village in analyzing the downtown for compliance and appropriateness with the state's Business District development law. This was recommended at the advice of our legal counsel. The chosen firm would ultimately provide the Village with a District Plan, which is required by law to establish a Business District. If approval is given tonight to proceed, staff would release the RFP's tomorrow and then the EDC would review these at their meeting in October and have a recommendation for the Board regarding a potential contract award at their October 12 meeting.

Mayor Grasso asked if there was any comments from the trustees. Trustee Snyder asked about the time limit to get this done that was discussed at last month's meeting. Mr. Walter stated that we have until April 1 to establish the fund for next year. Mayor Grasso added that he wants to go slow and have enough time for the public to weigh in on this. Trustee Franzese believes there is a lot going on right now and would like to hold off 9-12 months on this initiative. Trustee Schiappa agrees that we should wait, get past the pandemic and election first and get more information on the Business District. Trustee Mital agreed that it is a good idea to start with the RFP and added that there are many people from outside Burr Ridge coming in for the restaurants and we would be getting revenue from them.

Mayor Grasso asked for a motion. Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

Mayor Grasso asked if there were any comments from the public and gave instructions for giving comments over the phone. There were none.

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On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Mital, Paveza

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

PUBLIC COMMENTS

Mayor Grasso asked if there was any public comments either present or on the phone. Resident Richard Morton had a question to ask for clarification on an article he read in the Patch. Mr. Morton asked what the dollar amount the Village would be paying to do the improvements and continuation of the outdoor dining program. Mayor Grasso stated that the Board at the last meeting approved an extension with the restaurants paying 60% and the Village 40% of the cost of the tents to October 26. Mr. Walter stated that the cost to the Village would be about \$20,000 for that 11-week period. Mr. Morton said he saw \$600,000 in the newspaper and thought it seemed unreasonable to him. Mr. Morton finished by thanking the Mayor and the Board for their hard work.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Mayor Grasso asked if any of the Trustees had any announcements.

Trustee Schiappa mentioned an article he read in American City and Town on infrastructure and read a few lines from it. It said that great infrastructure has two ingredients; planning and building reliable quality assets such as bridges and roads and monitoring and maintaining those assets over their lifespan. The article continued by saying most do the first well but the second poorly. Trustee Schiappa said that is not true for Burr Ridge. We have a great program with the best roads here in Burr Ridge.

Trustee Mital wanted to give an update on the census. As of today, the self-response rate in Burr Ridge is at 79.4%. The census takers are out going door to door and will be out until the end of this month. Trustee Mital is talking to the managers at all the gated communities to get their help in getting into the communities. They have been in touch with places of worship in the area, the middle school and the high school and have gone to the farmers market and drive in to reach residents. Trustee Mital thanked all of her committee members who have been so helpful in getting the information out.

Mayor Grasso mentioned that Mars, Inc., who has their main plant here in Burr Ridge, was ranked #23 by Forbes on the list of Best Companies to Work For in the State of Illinois. He congratulated Mars, Inc. for bringing more positive PR to Burr Ridge.

CLOSED SESSION

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Regular Meeting of September 14, 2020 be adjourned to a Closed Session to discuss the Appointment, Employment, Compensation, or Performance of Specific Employees of the Public Body(ILCS 120/2(c)(1).

On Roll Call, Vote Was:

AYES: 5– Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried and the meeting was adjourned at 8:33 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

RECONVENED REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL
SEPTEMBER 14, 2020

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of September 14, 2020 was reconvened at 9:40 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:33 p.m. to 9:40 p.m.

RECONVENED AND ADJOURN REGULAR MEETING Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Regular Meeting of September 14, 2020 be reconvened and adjourned.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried and the meeting was adjourned at 9:40 p.m.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

J. Douglas Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

PATHWAY COMMISSION

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF SEPTEMBER 10, 2020

1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m.
2. **ROLL CALL:**
 - PRESENT:** Chairperson Pat Liss, Commissioner Todd Davis, Commissioner Elaine Layden, Commissioner Satya Ahuja, Commissioner Luisa Hoch
 - ABSENT:** None
 - ALSO PRESENT:** Village Administrator Doug Pollock

Commissioners Ahuja and Hoch were present by telephone.

3. **APPROVAL OF NOVEMBER 14, 2019 MINUTES**

A **MOTION** was made by Commissioner Davis and **SECONDED** by Chairperson Liss to approve the November 14, 2019 minutes. The **MOTION** was **APPROVED** by a 5 - 0 voice vote of the Pathway Commission.

4. **UPDATE OF SIDEWALK PROJECTS**

Mr. Pollock referenced the update provided in the staff summary. The update included the County Line Road sidewalk and the Garfield Avenue sidewalk.

The Commission discussed the Garfield Avenue sidewalk project. Commissioner Hoch noted that this project has been a priority of the Pathway Commission for several years, that the sidewalk is a vital missing link in the sidewalk system, it is on a main road and that we have a partnership agreement with Willowbrook to build the sidewalk.

Based on the above and after further discussion, Mr. Pollock suggested that the Commission may want to consider a motion reiterating their recommendation to proceed with the Garfield Avenue sidewalk project.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Davis to recommend to the Board of Trustees that they proceed with the Garfield Avenue sidewalk project. The **MOTION** was **APPROVED** by a 5 - 0 voice vote of the Pathway Commission.

5. **BOARD REPORT**

Mr. Pollock noted that the Board of Trustees, at their June 22, 2020 meeting, appointed Dr. Satya Ahuja to the Pathway Commission. Chairperson Liss and the Commission welcomed Dr. Ahuja to the Commission.

6. OLD/NEW BUSINESS

Chairperson Liss said that the Pathway Commission used to have a Trustee as a member and that helped with the connection between the Board and the Commission. She asked if that would be possible to re-institute.

9. ADJOURNMENT

A **MOTION** was made by Commissioner Davis and **SECONDED** by Commissioner Layden to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF SEPTEMBER 21, 2020

I. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek. Due to the current limitations on social distancing and gatherings of no more than 50 persons in physical attendance that were set forth in place by the Declaration of a State of Emergency by the Governor of the State of Illinois based upon the ongoing novel coronavirus pandemic disaster, the hearing was convened utilizing a virtual environment, pursuant to Public Act 101-0640.

Chairman Trzupek read aloud the following statement:

“As Chairman of the Village of Burr Ridge Plan Commission and Zoning Board of Appeals, I am advising you in your capacity as Deputy Village Clerk that I hereby declare that conducting an in-person meeting of the Burr Ridge Plan Commission/Zoning Board of Appeals on September 21, 2020 is neither practical nor prudent due to Governor Pritzker’s May 29, 2020 Declaration of a State of Emergency caused by the COVID-19 pandemic.”

ROLL CALL was noted as follows:

PRESENT: 6 – Broline, Petrich, Hoch, Irwin, Parrella, and Trzupek

ABSENT: 2 – Farrell and Stratis

Assistant Village Administrator Evan Walter was also present.

II. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to approve the minutes of the August 17, 2020 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Petrich, Broline, Irwin, Parrella and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

Z-12-2020: 7512 County Line Road (Giadla); Special Use, Text Amendment, and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner is Peter Giadla, owner of the office building and property located at 7512 County Line Road. The petitioner is requesting a special use to permit a medical office (chiropractor) at an existing building in the T-1 Transitional District and a text amendment to Section VII.C.2 of the Zoning Ordinance to add “offices, including medical, dental, optical, and chiropractic, under 3,000 square feet” as a permitted use and “offices, including medical, dental, optical, and chiropractic, over 3,000 square feet” as a special use, both in the T-1 Transitional District. The subject property contains an approximately 6,500 square foot office building with 29 parking spaces.

Chairman Trzupek asked for public comment.

Mark Thoma, 7515 Drew Avenue, said that he opposed the special use and text amendment as requested due to the impacts on neighboring properties, including noise and headlights. Mr. Thoma said that he felt that the drainage ditch on the west side of the property was poorly maintained and the existing vegetation was insufficient to provide any real buffer for residential neighbors.

Alice Krampits, 7515 Drew Avenue, said that she opposed the special use and text amendment as there was no need for additional medical uses in the neighborhood.

Commissioner Hoch said that she had no problem with the request for a special use for a chiropractor, except noting that additional buffering may be needed, but felt that the text amendment needed some work before she could support it.

Commissioner Irwin said that he felt there were an increase of the number of text amendments in the recent year. Mr. Walter said that the petitioner requested staff determine methods to allow for leasing to occur more freely; staff’s guidance to the petitioner was that the only method to achieve their request was a text amendment, thus the petitioner’s request in the current petition. Commissioner Irwin did not support the text amendment, noting that he wished to see documented evidence of hardships that the Zoning Ordinance was causing the property owner to be unable to lease the building.

Commissioner Broline asked if the petitioner could provide a fence or other barrier on the western property line. Mr. Giadla said that he would look into such options with staff.

Commissioner Petrich expressed concerns based on resident comments including the numerous signed petitions presented during the meeting. In particular, some buffering should be added at the property line such as a wall and/or non-deciduous landscaping to shield headlights and reduce noise from the parking area into resident’s property. In addition, the extended business hours between 7am till 7pm, especially on Saturday should be reconsidered. The petitioner indicated that a current dental office has similar hours, but adding this medical facility with 40 more patients per day would further aggravate resident’s current concerns.

Commissioner Parrella agreed that an improved buffer was necessary to ensure proper development of the site, and that the text amendment was negatively precedential.

Chairman Trzupek said that the proposed text amendment needed tightening before he could support the petition, and expressed a desire to improve the separation between the subject property and residential neighbors before he would consider supporting the special use.

The Plan Commission generally agreed that staff should work with the petitioner to explore extension of the fence from Shirley Ryan Ability Lab as well as incorporate taller landscaping into the general area.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Irwin to continue the public hearing to October 19, 2020.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Irwin, Broline, Petrich, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

Z-11-2020: Village Center PUD (Hassan); PUD Amendment and Findings of Fact

Chairman Trzupek asked for a summary of the petition. Mr. Walter said that the petitioner is Ramzi Hassan, owner of the Burr Ridge Village Center mixed-use shopping center. The petitioner requests an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development. The petitioner has submitted this request to the Village after much discussion with staff about the challenges inherent within the current built environment and land-use plan (from a leasing perspective) of the Village Center, as well as the inefficiency of repeatedly petitioning the Village for approval of pending leases at the subject property.

The petitioner is requesting specific uses be added to specific buildings within the Village Center with the intent of creating three distinct “leasing districts” within the seven buildings on the subject property with first-floor commercial space (noted below). These districts are the “Retail/General Services”; “Restaurant/Entertainment”; and “Health/Wellness/Medical/Office”. It should be noted that this petition proposes no changes to the list of uses in second-floor commercial areas or use of the residential portions of buildings at the Village Center. These Districts would allow for more efficient and targeted groupings of specific use types, such as congregating restaurant and entertainment uses in a portion of the property that has no residents in the adjoining buildings

while also creating critical masses of uses, which further promotes synergy in the Center's leasing strategy.

The petitioner also requests an amendment to the Village Center PUD to close Village Center Drive to non-emergency vehicle traffic between LifeTime Drive and McClintock Drive to establish an outdoor pedestrian environment adjacent to Buildings 4 and 5A. This would include the re-establishment of the original traffic circle at the southern end of the Village Green as well as the creation of a new traffic circle within the intersection of LifeTime Drive and Village Center Drive, and finally, the creation of two valet staging areas at either traffic circle. The purpose of the amendment to the streetscape is to create an outdoor seating/dining area within the aforementioned Restaurant/Entertainment District area of the Village Center. This District's purpose and intent would be to concentrate such uses into a specific area (but not necessarily restrict these uses to said area) which would have a corresponding pedestrian environment which can be utilized by each business within the District and Village Center generally.

Ramzi Hassan, owner of the Village Center, thanked the Plan Commission for their time, noting that the petition was a necessity for the future life of the Village Center.

Chairman Trzupek asked for public comment.

James Kuksta, Village Center resident, supported the petition as proposed by the petitioner. Mr. Kuksta said that the residents welcomed the flexibility that was proposed by the petition and felt it would add significant amounts of new tenants to the property.

Linda Zeman, Village Center resident, supported the petition as proposed by the petitioner. Ms. Zeman said she was excited about the new energy that would be provided by the outdoor space.

Amy Seus, Village Center resident, supported the petition as proposed by the petitioner. Ms. Seus said that she hoped that the fireplace could be retained throughout the approval process.

Joanne Kuksta, Village Center resident, supported the petition as proposed by the petitioner. Ms. Kuksta agreed with Ms. Seus' desire to retain the fireplace.

Paul Bellisario, Village Center resident, supported the petition as proposed by the petitioner. Mr. Bellisario said that the new approach was necessary to protect property values.

Dominic Fava, Village Center resident, supported the petition as proposed by the petitioner.

Mark Bartlett, owner of Wok 'N Fire, supported the petition and applauded the investment that was being made in the property.

Chairman Trzupek asked for clarification as to office uses being proposed as permitted in almost all buildings. Mr. Hassan said that the districts were not intended to be hard and fast, but rather targeted areas, noted that there may indeed be a good fit for a small office in a non-office district that a retail use may not otherwise provide. Mr. Hassan noted that there were significant constraints

in terms of building usability that also impeded the possibility of specific uses going in specific areas, such as a lack of black iron in Building 5B.

Commissioner Hoch said that she supported the petition in general, but requested that additional consideration be given to signage revisions on the property. Mr. Walter said that signage would need to be addressed if the petition was approved. Commissioner Hoch said that County Line Road gateway signage needed serious investment, including the removal of the sign for County Line Square.

Commissioner Irwin said that the plan was good and accounted for a long-term vision of the property. Commissioner Irwin applauded the petitioner's efforts to bring residents out in favor of the petition. Commissioner Irwin expressed reticence in allowing permitted uses such as office and medical in all buildings and requested some limitation on service uses in specific buildings. Mr. Hassan said that the strategy was not to fill the entire property with service uses, but rather to fill gaps when needed. Mr. Hassan used the example of putting a dentist in the entertainment district.

Commissioner Broline asked if it were appropriate to put nightlife next to children's uses in the Entertainment District. Mr. Hassan said that daytime entertainment was just as critical to the Village Center as nighttime, such as having programming at Barbara's Bookstore or for school groups between 9am-3pm. Commissioner Broline asked if the petitioner could build physical bridges between buildings. Mr. Hassan said that he could not do so since he did not own the space above the first floor. Commissioner Broline asked if the petitioner had any prospective tenants that were willing to sign leases based upon the current petition. Mr. Hassan said that he had 2-3 such tenants participating remotely.

Commissioner Petrich applauded the petitioner and staff in engaging Village Center residents and receiving only positive comments during the meeting, and was generally in favor of providing flexibility to petitioner to fill the Village Center with occupied storefronts. Commissioner Petrich indicated that there is some self-controlling measures in place, as the petitioner also needs to satisfy any business tenants in possibly expressing opposition to certain other types of businesses in close proximity to them. Commissioner Petrich asked that entertainment uses that serve or sell alcohol be limited as permitted uses in Buildings 4 and 5A, while entertainment uses in buildings 1, 2 and 3 would be acceptable as permitted uses without alcohol consumption or sales, but should require a special use if alcohol is consumed or sold. The Petitioner agreed with this limitation. Commissioner Petrich was not opposed to include alcohol or dancing within restaurants in building areas 2/3/4/5A. Commissioner Petrich indicated that any permitted use be limited up to hours of 12AM as currently in place. Any time limit beyond that should be a special use. Both petitioner and staff indicated that this was the case.

Commissioner Parrella said that she generally supported the petition, but noted that the Plan Commission should not be so quick to give up full control over specific uses, such as general office and restaurants.

Chairman Trzupek said that while healthcare was indeed different from what used to be the conception of healthcare in previous eras, he did not support unlimited permitting of such uses in all buildings. Chairman Trzupek asked if 75% or more of retail space made a permitted use, what would the balance of the square footage would be. Mr. Walter said that this area could be logistical space, such as stockrooms or bathrooms, or simply space not necessarily dedicated to retail sales, such as service stations. Chairman Trzupek asked what was being specifically sought by the petitioner during the present hearing. Mr. Walter said that the petitioner had submitted a concept plan which could be approved during the present meeting, and that the petitioner had already offered, as part of their petition, to return under a conditional review (a review by the Plan Commission and Board of Trustees) to approve final site and design plans for the streetscape. This would mean that the Plan Commission would not necessarily need to have the petitioner return for final site approval under the current petition, and the Village would lose no oversight over the process if the concept plan were approved as submitted.

At 9:40 pm, a **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to close the public hearing.

ROLL CALL VOTE was as follows:

AYES: 6 – Irwin, Petrich, Broline, Hoch, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Irwin and **SECONDED** by Commissioner Petrich to recommend that the Board approve a request by Ramzi Hassan for an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6, subject to the attached list of uses, as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development, subject to the following conditions:

1. The amendment shall be consistent with the submitted site plans and list of permitted and special uses.
2. The petitioner must receive conditional approval from the Plan Commission and Board of Trustees regarding the Restaurant/Entertainment District's final streetscape design, such as the final site plan design, color and design of surface materials, street furniture and bollard design, landscape and lighting design, etc.
3. All cars operated on valet bailment at the Village Center must be parked either in the surface parking lot adjacent to Building 5B or in any parking deck.
4. The petitioner must submit a revised on-site wayfinding plan for the Village Center for consideration within six months of approval of this petition.

5. The amount of permitted general office space shall not exceed 40% of gross leasable area in Building 1 and 20% in Buildings 2 and 3, a special use in Buildings 4 and 5A, and a permitted use in Buildings 5B and 6.
6. Entertainment uses as described in the petition that serve or sell alcohol be limited as permitted uses in Buildings 4 and 5A. Entertainment uses in Buildings 1, 2 and 3 shall be listed as permitted uses without alcohol consumption or sales and special uses if alcohol is consumed or sold.

ROLL CALL VOTE was as follows:

AYES: 6 – Irwin, Petrich, Broline, Hoch, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

IV. CORRESPONDENCE

V. OTHER PETITIONS

S-03-2020: 16W361 South Frontage Road (Price); Sign Variation and Text Amendment

Chairman Trzupek requested an overview of the petition. Mr. Walter said that the petitioner is Don Price, owner of the subject property at 16W361 South Frontage Road. The petitioner requests a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign and a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign. The subject property is 5.2 acres in size with approximately 250 feet of street frontage along South Frontage Road. The subject property contains one primary office building, housing approximately 20 tenant spaces, surrounded by surface parking on all sides. The Plan Commission stated at a previous meeting that Mr. Price’s original request to add “blade signs” as exempt signs should be revised to incorporate new sign designs as well as make blade signs conditional uses as part of the Sign Ordinance.

Chairman Trzupek asked for public comment. There was none.

Commissioner Hoch asked where the two ground signs, which required a variation, would be placed. Mr. Walter identified the location as being on the north and south side of the subject property.

The Plan Commission generally felt that the concept was appropriate in its limited scope and was appropriate for the subject property.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to recommend that the Board approve a request by Don Price for a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to

one permitted ground sign, subject to the submitted elevations and site plan provided by the petitioner, as well as a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign, subject to the following language:

Blade Signs (wall): Not more than 18 inches extending from the building; 9 inches in total height; and 3 inches in thickness, with no other writing other than address numerals on the face of the sign.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Petrich, Irwin, Broline, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

VII. FUTURE SCHEDULED MEETINGS

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to cancel the October 5, 2020 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Petrich, Broline, Irwin, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to adjourn the meeting at 10:02pm.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Petrich, Broline, Irwin, Parrella, and Trzupek
NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

Respectfully Submitted:

Evan Walter, Assistant Village Administrator



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

8A Gary Grasso
Mayor

J. Douglas Pollock
Village Administrator

September 22, 2020

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-11-2020: Village Center PUD (Hassan); PUD Amendment and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request from Ramzi Hassan for an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and #A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development.

After due notice, as required by law, the Plan Commission held a public hearing on September 21, 2020. The petitioner stated that the purpose of the amendments was to create a new leasing strategy at the Village Center that would bring energy and vibrancy back to downtown Burr Ridge, as several buildings at the subject property have never been leased since the opening of the property. The petition called for allowing greater flexibility in leasing in terms of permitting additional uses as permitted in more buildings as well as closing Village Center Drive between LifeTime and McClintock Drive to create an open-air pedestrian plaza for use by diners, shoppers, and other visitors. The Plan Commission debated whether allowing the proliferation of uses as proposed by the petitioner was appropriate; there was consensus that closing Village Center Drive was appropriate. Approximately 15 residents and business owners of the Village Center supported the petition at the public hearing, along with approximately 50 other Village Center residents who supported the petition at two open houses during the week leading up to the public hearing. The residents primarily felt that the petition would bring necessary energy to the Village Center as well as protect their property values.

The Plan Commission, by a vote of 6 to 0, **recommends that the Board of Trustees approve** a request by Ramzi Hassan to recommend approval of an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6, subject to the attached list of uses, as well as an amendment to Ordinances #A-834-10-05 and #A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the

Village Green, all at the Burr Ridge Village Center Planned Unit Development, subject to the following conditions:

1. The amendment shall be consistent with the submitted site plans and list of permitted and special uses.
2. The petitioner must receive conditional approval from the Plan Commission and Board of Trustees regarding the Restaurant/Entertainment District's final streetscape design, such as the final site plan design, color and design of surface materials, street furniture and bollard design, landscape and lighting design, etc.
3. All cars operated on valet bailment at the Village Center must be parked either in the surface parking lot adjacent to Building 5B or in any parking deck.
4. The petitioner must submit a revised on-site wayfinding plan for the Village Center for consideration within six months of approval of this petition.
5. The amount of permitted general office space shall not exceed 40% of gross leasable area in Building 1 and 20% in Buildings 2 and 3, a special use in Buildings 4 and 5A, and a permitted use in Buildings 5B and 6.
6. Entertainment uses as described in the petition that serve or sell alcohol be limited as permitted uses in Buildings 4 and 5A. Entertainment uses in Buildings 1, 2 and 3 shall be listed as permitted uses without alcohol consumption or sales and special uses if alcohol is consumed or sold.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Z-11-2020: Village Center PUD (Hassan); Requests an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development.

HEARING:

September 21, 2020

TO:

Greg Trzupek, Chairman
Plan Commission

FROM:

Evan Walter
Assistant Village Administrator

PETITIONER:

Ramzi Hassan

PETITIONER STATUS:

Property Owner

CURRENT ZONING:

B-2 Business PUD

CURRENT LAND USE:

Mixed-Use Shopping Center

CURRENT COMP PLAN:

Recommends Mixed-Uses

FUTURE COMP PLAN:

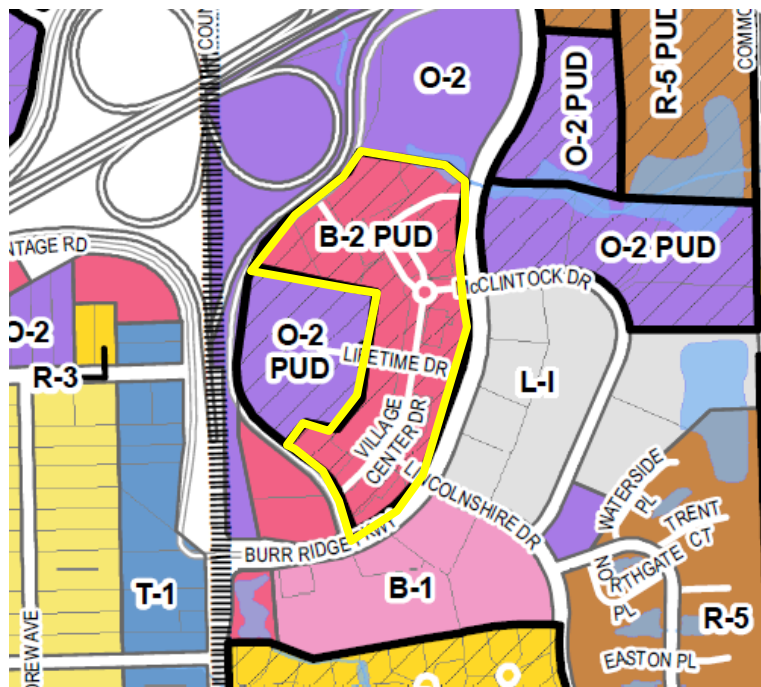
Recommends Mixed-Uses

SITE AREA:

Acres

PARKING:

1,300 Public Spaces



The petitioner is Ramzi Hassan, owner of the Burr Ridge Village Center mixed-use shopping center. The petitioner requests an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development. The petitioner has submitted this request to the Village after much discussion with staff about the challenges inherent within the current built environment and land-use plan (from a leasing perspective) of the Village Center, as well as the inefficiency of repeatedly petitioning the Village for approval of pending leases at the subject property.

Intent of the Comprehensive Plan and Village Center PUD

In 2005, the Village adopted an amendment to the Burr Ridge Comprehensive Plan, which described downtown Burr Ridge as “the Village Center”. This area was not limited to the Village Center property referenced in this petition; in this report, staff will describe the Village Center described in the Comprehensive Plan as “downtown” or “downtown Burr Ridge”, whereas the Village Center mixed-use center will be described as the “Village Center” or “Village Center PUD”. Downtown Burr Ridge was described by the Comprehensive Plan amendment as follows:

A mixed use district that serves as the primary place of economic and social interaction within the community; where people shop, live, socialize, and work, and which is easily identified as unique within the community. The wide array of land uses and activities in the Village Center contributes to the creation of a unique place characterized by diverse and high quality physical, social, and economic interactions.

Furthermore, the Village Center was described in its enacting PUD ordinance as follows:

A mixed-use town center with retail, residential, and office uses in a traditional pedestrian environment.

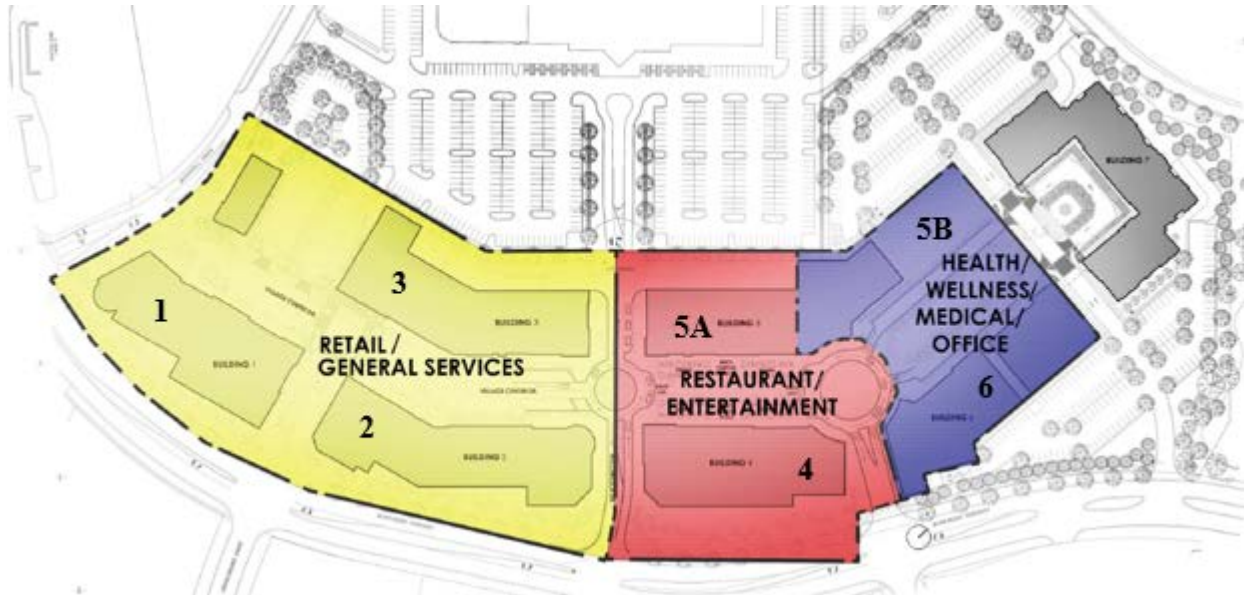
Amendments to First-Floor Uses

Many of the uses that are presently listed as permitted or special uses could be described as either retail or service, although the vast majority of uses listed in the master document are retail-oriented. There are 46 total types of permitted uses and 25 types of special uses that are contained in the master use list, although some of the special uses are ancillary to other uses, such as “outdoor dining”, “hours exceeding 6 AM to 12 Midnight”, etc.

Building	Permitted	Special
1	38	12
2	46	22
3	46	22
4	46	22
5A	46	22
5B	38	25
6	38	12

The petitioner is requesting specific uses be added to specific buildings within the Village Center with the intent of creating three distinct “leasing districts” within the seven buildings on the subject property with first-floor commercial space (noted below). These districts are the “Retail/General Services”; “Restaurant/Entertainment”; and “Health/Wellness/Medical/Office”. It should be noted that this petition proposes no changes to the list of uses in second-floor commercial areas or use

of the residential portions of buildings at the Village Center. These Districts would allow for more efficient and targeted groupings of specific use types, such as congregating restaurant and entertainment uses in a portion of the property that has no residents in the adjoining buildings while also creating critical masses of uses, which further promotes synergy in the Center's leasing strategy. One such example includes the addition of medical offices in the Health/Wellness District, generally located around the Village Green. The petitioner states that since these buildings have suffered from a lack of leasing success, it has become unrealistic to continue to pursue a general retail leasing strategy in this area of the property.



The petitioner is also requesting the introduction of several conceptual changes in the master use list, including the general addition of retail, service, and entertainment uses based upon which District each building is located. Another example would include the addition of “general retail” as a permitted use in all buildings at the Village Center, which is defined by the proposal as “51% or more of total revenue / 75% of total net floor space is dedicated to retail sales”. The petitioner states that the increasing difficulty of retail leasing necessitates the need for flexibility for the “general retail” use. The petitioner states that since the vast majority of uses already noted in the master use list are retail in nature, the central focus of the Village Center would continue to be retail, except to guarantee that all retail uses would then be acceptable to both parties without the unknown of a public hearing.

The proposal would also amend where restaurants would be permitted in terms of the PUD's individual land use plan; restaurants are presently limited on a land use basis (but not necessarily legally restricted) to corner units. The petitioner also requests that certain non-use actions at the Village Center be included to require conditional approval, including façade amendments as well as any amendments to outdoor pedestrian areas or the aforementioned Restaurant/Entertainment District's streetscape (such as approval of landscaping, lighting, outdoor furniture, etc.).

A complete list of the proposed amendments to the master use list as well as the original master use list is included in Exhibit A.

Amendments to Common Spaces

The petitioner also requests an amendment to the Village Center PUD to close Village Center Drive to non-emergency vehicle traffic between LifeTime Drive and McClintock Drive to establish an outdoor pedestrian environment adjacent to Buildings 4 and 5A. This would include the re-establishment of the original traffic circle at the southern end of the Village Green as well as the creation of a new traffic circle within the intersection of LifeTime Drive and Village Center Drive, and finally, the creation of two valet staging areas at either traffic circle. The purpose of the amendment to the streetscape is to create an outdoor seating/dining area within the aforementioned Restaurant/Entertainment District area of the Village Center. This District's purpose and intent would be to concentrate such uses into a specific area (but not necessarily restrict these uses to said area) which would have a corresponding pedestrian environment which can be utilized by each business within the District and Village Center generally. No construction drawings have been received by the Village i.e. engineering design, etc.; however, staff wishes to identify several aspects of the proposal that require further discussion.

Parking

There are 1,300 public parking spaces (surface and deck parking) throughout the Village Center. This total does not include private spaces reserved for residential owners in underground garages. The number of spaces at the property is based upon a calculation that was made during the original establishment of the PUD; this calculation assumes a general mix of uses being present at the subject property, including restaurants, retail, and service uses, at one parking space per 100 square feet of total gross leasable square footage. These spaces are legally unrestricted in that no one party (tenant employees, visitors, residents, etc.) has an exclusive to use these spaces. The proposed amendment to the streetscape would result in the loss of 38 total parking spaces, including two accessible spaces, representing less than 3% of the total public parking on the property. The petitioner states that the businesses currently located in this section of the property are in favor of the closure of the street, including the loss of parking, as the area remains accessible to the parking decks via access located adjacent to Hampton Social. The current businesses in this area have also stated that the on street parking being constantly occupied creates the illusion of businesses appearing busier than they otherwise may be, thus resulting in loss of customers.

Traffic Patterns

The petition proposes to add a traffic circle at either end of the District, as well as proposes to add a landscaped center median replacing the left-hand turn lane of LifeTime Drive east of the new traffic circle. Traffic would turn left by going around the traffic circle and merging onto Village Center Drive headed south towards Cooper's Hawk and Starbucks. Staff recommends that the drive aisle exiting the traffic circle southbound be slightly rounded to allow for more natural vehicle progression out of the traffic circle. Amendments to access easements would also be required because of revisions to traffic patterns, although no fundamental loss of ingress or egress to any adjacent property owner or beneficiary would occur through approval of the petition.

The petitioner has added valet staging areas adjacent to each proposed traffic circle; the valet at the southern end would be able to house five cars, while the valet area at the northern end would be able to house three cars. The Village Center would provide valet services for all patrons, although it has not been determined when the service would be offered in terms of days of the week or hours on said days. There has also been no determination as to where the valet will park cars; staff recommends that the Plan Commission consider restricting storage of valet parking to the surface lot behind Building 5B as well as within any parking deck to minimize the impact of

Staff Report and Summary

Z-11-2020: Village Center PUD (Hassan); PUD Amendments and Findings of Fact

parking on businesses and residents in Building 5B and 6. The valet lane located next to Topaz would be eliminated by this proposal, with Topaz's customers using the new valet area. No access loss to Burr Ridge Parkway would occur because of this petition's approval.

The closure of the street would result in the closure of Village Center Drive to non-emergency vehicle traffic via a complete reconstruction of the street surface into a pedestrian-oriented public space. Aside from curbs constructed along the exterior boundary of the streetscape, the entire space would be Curbless, with additional protection provided by bollards and other decorative traffic control devices that would be placed along the boundary of the space. Emergency vehicles would remain permitted to access the entirety of the public space via an unmarked access lane. While not specifically noted in this petition, staff recommends that technology embedded in collapsible bollards via strobe switches or OPTICOM detectors be located at either end of the access lane. This technology allows for bollards that are otherwise resistant to vehicle impacts to automatically collapse if an emergency beacon is detected in the area.

Staff notes that no revisions to the streetscapes along Village Green or on any adjacent surface parking lot are proposed. In addition, the petition reflects that traffic patterns would be reversed adjacent to the Village Green; this was an error, as the traffic direction and flow is not proposed for reversal by the petition.

Amenities

As the plans submitted by the petitioner appear to indicate a fully landscaped northern traffic circle, staff interprets the petition to propose elimination of the public fireplace and surrounding seating area in this location. Many residents have also requested consideration be given related to the location of the temporary bandshell that is set up at the northern end of the Village Green to host concerts. Staff recommends that if the bandshell and the location of concerts is desired for relocation, a plan be submitted by the petitioner as to where concerts would take place.

Engineering and Common Area Maintenance

Staff has not received plans related to engineering plans related to this petition, as the petition would result in the removal of an entire streetscape with stormwater inlets along the street and gutter. Staff also recommends that a general maintenance schedule be submitted by the petitioner related to snow removal and other maintenance activities, such as furniture storage, etc. related to the public space. The maintenance schedule would not become a part of the PUD, but would allow for a general understanding as to how such activities are envisioned to be accomplished.

Public Comment

Staff has received approximately 30 public inquiries regarding the petition, almost all of which originated from residents at the Village Center. Staff hosted two public open houses for residents and tenants of the Village Center on September 16 and 17, both of which were well attended. The purpose of the open houses were to allow for additional opportunity for the public to learn about the petition, ask questions of the petitioner and Village staff, as well as consider any issues that were important to stakeholders of the subject property. Staff feels that the issues identified in the staff report are representative of the concerns that were provided by members of the public. Overall, approximately 60% of the public inquiries were supportive of the petition after discussion with staff.

Findings of Fact and Recommendation

The petitioner has provided Findings of Fact related to this petition. If the Plan Commission wishes to recommend an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development, staff recommends it be made subject to the following conditions:

1. The amendment shall be consistent with the submitted site plans and list of permitted and special uses.
2. The petitioner must receive conditional approval from the Plan Commission and Board of Trustees regarding the Restaurant/Entertainment District's final streetscape design, such as color and design of surface materials, street furniture and bollard design, landscape and lighting design, etc.
3. All cars operated on valet bailment at the Village Center must be parked either in the surface parking lot adjacent to Building 5B or in any parking deck.
4. The petitioner must submit a revised on-site wayfinding plan for the Village Center for consideration within six months of approval of this petition.

Other issues that the Plan Commission may wish to consider as part of its recommendation but are not necessarily included as conditions recommended by staff include the following:

1. Location and staging of special events, including but not limited to the Village summer concert series.
2. Tenant maintenance standards, such as façade and awning design and maintenance.
3. Inclusion of common area maintenance plans, if any.
4. Relocation or re-provision of removed amenities.
5. Inclusion or future approval of final engineering designs, including curb standards at traffic circles, etc.
6. Outdoor space use plan, such as how the petitioner plans to permit outdoor space to be divided for use among existing and future tenants.

Appendix

Exhibit A – Materials Related to Amendment of Uses

Exhibit B – Materials Related to Amendment of Common Spaces

Exhibit C – Petitioner Application and other Miscellaneous Materials



As per Section XII.K.7 of the Village of Burr Ridge Zoning Ordinance, for a special use to be approved, the petitioner must confirm all of the following findings by providing facts supporting each finding.

- a. **The use meets a public necessity or otherwise provides a service or opportunity that is not otherwise available within the Village and is of benefit to the Village and its residents.**

The Village Center's request for additional uses are those which are otherwise not available to the Village, as no such uses are present in the Village. The Village Center represents the ideal location for these uses, as it is intended to be mixed-use, thus creating a public expectation of said development on site. Additionally, an amenity such as a pedestrian-oriented streetscape such as that proposed by the petition would be unique to not only the Village but also the surrounding suburbs. The addition and reorganization of the Center's uses combined with the improved streetscape will create the legal framework for an inviting and vibrant town-center feel such as was envisioned by the original PUD.

- b. **The establishment, maintenance, or operation of the special use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare.**

All uses listed are generally family-friendly and will not bring salacious or unwelcome members of the public to the Village. The uses proposed are intended to drive high-quality tenants to the property, and thus attract high-quality visitors to Burr Ridge. The revised streetscape will similarly enhance public health and safety as it will allow for open-air enjoyment of the Village Center, in plain sight and view of all who frequent, while ensuring that public health effects of recreational and enjoyment are mitigated. The revised streetscape will capture the essence of Burr Ridge in a way not readily observed elsewhere in the community.

- c. **The special use will not be injurious to the uses and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood in which it is to be located.**

Indeed, the addition of and reorganization of the Center's uses and revised streetscape will expand the enjoyment of the downtown and increase property values to those investing in the Village's downtown. Car noises and traffic will be mitigated on the street side of the residential buildings and limit all traffic to areas less oriented towards residential or in the parking garages of the Center. Both will be welcome improvements to both businesses and residents of downtown Burr Ridge.

- d. **The establishment of the special use will not impeded the normal and orderly development and improvement of the surrounding property for uses permitted in the district.**

The proposed uses will fit into the general plan of the Village Center PUD without need for site revisions, whereas the revised streetscape will require only revision to the surface infrastructure already on site. No other parcels will be affected by either proposal.

- e. **Adequate utilities, access roads, drainage and/ or necessary facilities have been or will be provided.**

A traffic circle is proposed on the west end of the entertainment district, while the traffic circle shall be reconstructed on the east end for ease of ingress and egress. Two valet lanes will be constructed immediately to the east and west boundaries of the proposed entertainment district, while emergency access is also provided for those in need of said services. Drainage will be created through standard engineering revisions in compliance with Village and County ordinance.

- f. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.**

Affirmed; the intent of the revised streetscape is to necessarily limit ingress and egress and minimize traffic congestion in the proposed area. Improvements have been proposed to promote normal traffic circulation otherwise, with special care paid to ensuring that patrons may utilize either a valet lane or the existing parking decks. No revisions are proposed for any surface or deck parking area otherwise outside of the scope of the entertainment district. No additional points of ingress or egress will be added to Burr Ridge Parkway, while none will likewise be removed, therefore adding traffic at any egress point.

- g. **The proposed special use is not contrary to the objectives of the Official Comprehensive Plan of the Village of Burr Ridge as amended.**

Correct. The petition is intended to drive home the primary intentions of the Village Center PUD in its desire to be a mixed-use town center.

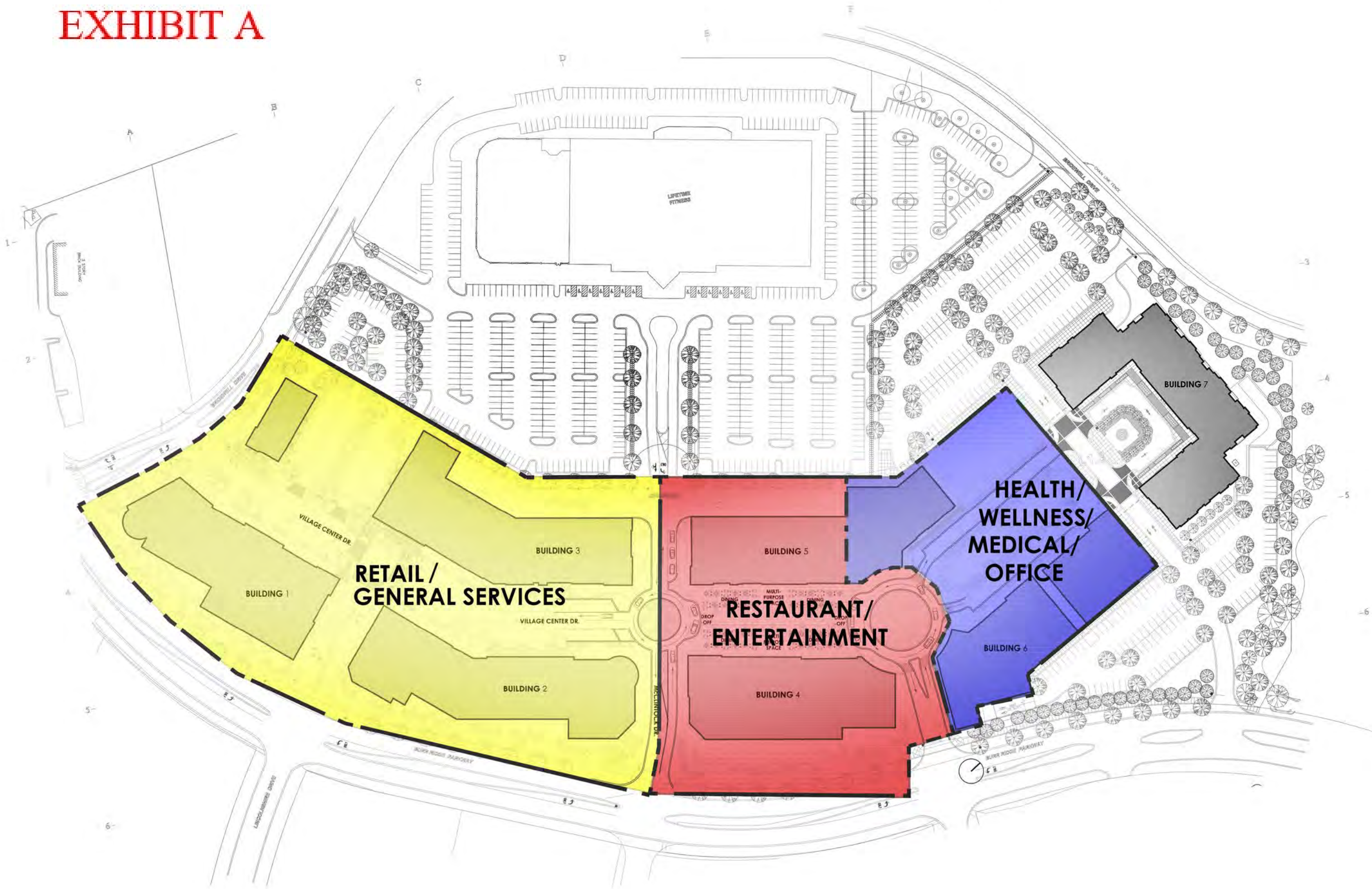
- h. **The special use shall, in other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified pursuant to the recommendations of the Plan Commission or, if applicable, the Zoning Board of Appeals.**

The petition is intended to drive home the primary intentions of the Village Center PUD in its desire to be a mixed-use town center. As part of its regulatory structure, Section XIII.L of the Zoning Ordinance permits the establishment of Planned Unit Developments (PUD's) in the Village, with the purpose of PUD's being present to:

“Provide a mechanism to accommodate development of an area of the minimum size established in specific district regulations set forth in this Ordinance which is in the public interest, and which would not otherwise be permitted pursuant to this Ordinance. It is anticipated that Planned Unit Developments will offer one or more of the following advantages: designs which reflect the historic open character of single family areas of the Village, designs which enhance the appearance of neighborhoods by conserving streams, areas of natural beauty, and natural green spaces, designs which counteract possible urban monotony and congestion in streets, designs which promote compatible architecture between adjacent buildings and structures, and designs which will substantially buffer and provide appropriate transitions between differing types of land use and intensities of development from each other so as to minimize any adverse impact which new development may have on existing or zoned development. These provisions are also intended to provide an opportunity to accommodate developments that involve one or more uses and that may be located in more than one zoning district.”

In summary, the PUD represents a land use tool that permits the Village to use discretion in permitting development at specific locations otherwise not readily permitted otherwise under standard zoning. The Village Center represents one of the most prominent examples of a PUD in Burr Ridge, characterized by the vision statement that was laid out in its original 2005 ordinance establishing the Center: “A mixed-use town center with retail, residential, and office uses in a traditional pedestrian environment.” While the Village Center’s PUD has been revised in minor detail over the years, a wholesale consideration of the PUD’s fundamental stance has not occurred since its establishment. These revisions are indeed compatible with the standards and uses of the Zoning Ordinance as they are necessarily related to one development: the Village Center. The petition fulfills the purpose and intent of the original PUD because the Center cannot fulfill its intent without the revisions; that is, the Center will struggle to achieve necessary critical mass in terms of occupancy, thus limiting its ability to serve as the center of the Village’s economic and social identity as was its original intent.

EXHIBIT A



Add to all Buildings

- Medical office, including but not limited to:
 - Dentist
 - Dermatologist
 - Chiropractor
 - Physical Therapy
 - Cryotherapy
 - General Practice Office
 - Immediate care
- Financial Services
- Co-Work
- Construction/Home Builder
- General Retail (wherein 51% or more of total revenue / 75% of total net floor space is dedicated to retail sales)

Add to Building 1/2/3/4/5A

- Entertainment Uses including but not limited to:
 - Comedy club
 - Arcade
 - Inflatable play space
 - Axe lounge
 - Escape room
 - Golf simulator
 - Indoor mini golf
 - Bowling alley
 - Board game lounge
 - Kids Science Labs

Move to Permitted Use in Building 2/3/4/5A

- Restaurants without drive-through facilities and with any one of the following: live entertainment, dancing, or sales of alcoholic beverages

Add to Building 2/3/4/5A

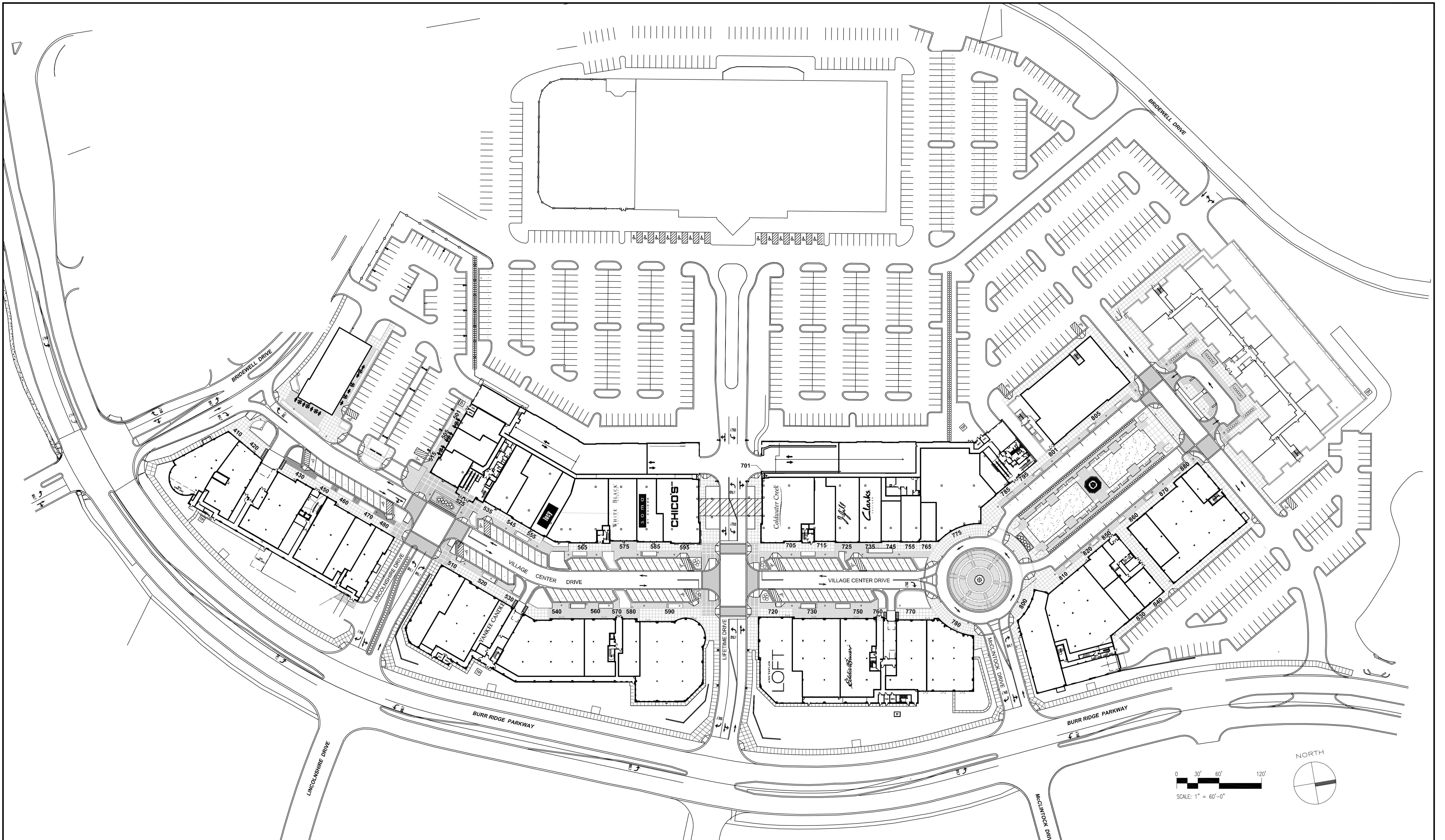
- General office use as long as the office use does not encompass more than 50% of the square footage of the building

Add to Building 1/5B/6

- General Office Use

Add as Requiring Conditional Review

- Amendments to Approved Facades
- Amendments to Outdoor Pedestrian Areas/Entertainment District Streetscape

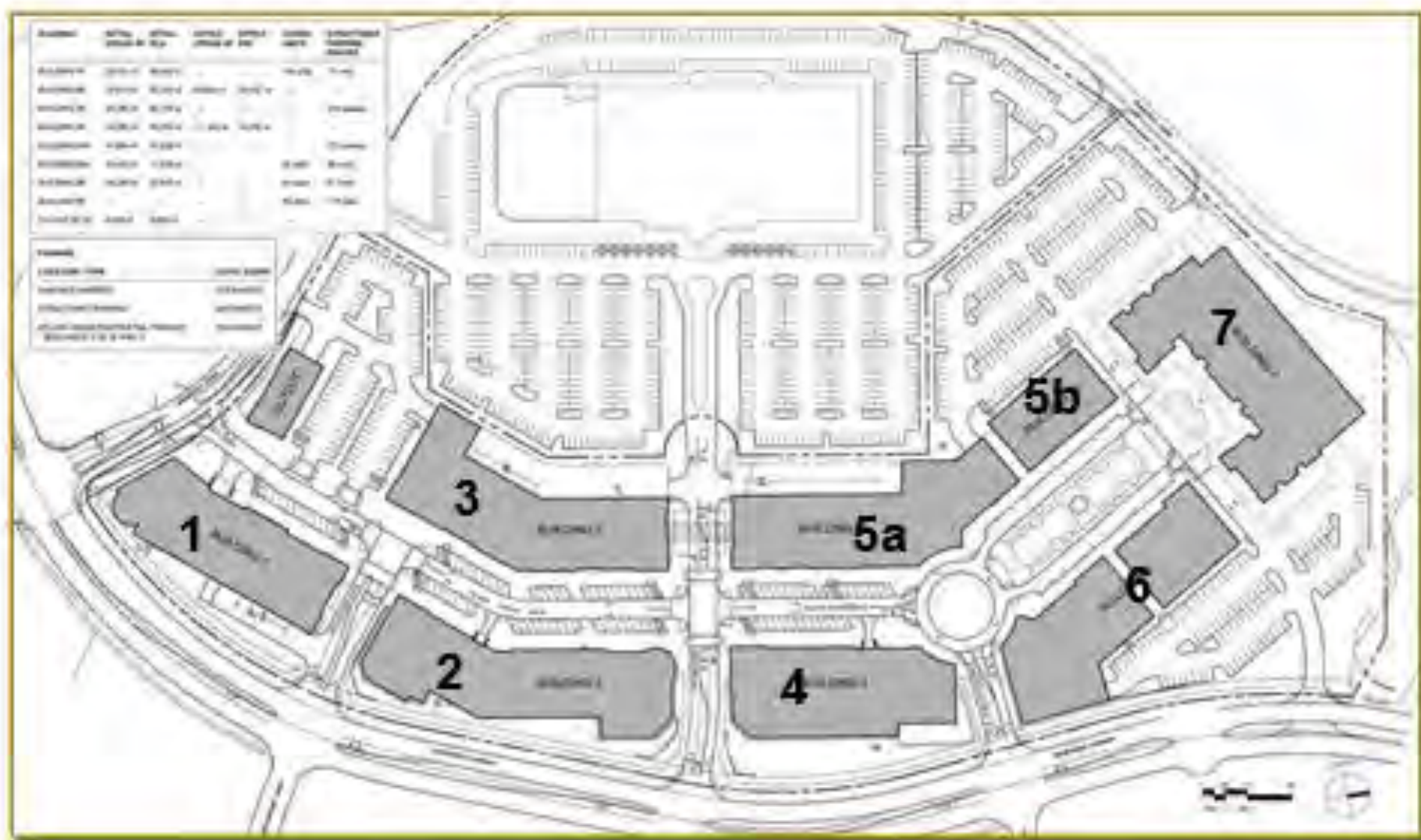


Burr Ridge Village Center

ADDRESS PLAN
CONCEPT DESIGN

RTKL  **OPUS**

FEBRUARY 2, 2007



Ordinance No. A-834-10-05

Exhibit N

**Permitted and Special Uses for the First Floor of Buildings 1 and 6
(410-480 and 800-880 Village Center Drive)**

1. Permitted Uses:

The following uses shall be permitted on the first floor of Buildings 1 and 6 subject to the issuance of a Zoning Certificate of Occupancy:

- A. Antique shops with less than 7000 square feet of floor area
- B. Art Galleries
- C. Art and School Supply Stores
- D. Barber Shops
- E. Bicycle sales, including rental and repair and service functions where incidental to retail sales or rentals
- F. Book stores and stationery shops
- G. Camera and photographic supply stores
- H. Candy stores, *not including processing or production of food or candy*
- I. Card and gift shops
- J. Carpet and rug stores (retail only) with less than 7,000 square feet of floor area
- K. China, glassware and household goods stores
- L. Clothing, clothing rental, and clothing accessory stores
- M. Coin and philatelic stores
- N. Computer, business machine and office equipment stores, including repair and service functions where incidental to retail sales
- O. Craft, fabric, and sewing stores
- P. Dry cleaning or laundry receiving establishment (processing to be done off-site)
- Q. Florist shops
- R. Furniture stores
- S. Furrier shops
- T. Garden, landscape, and patio stores
- U. Hardware or home improvements stores with less than 7,000 square feet of floor area
- V. Hobby shops (not including video game parlors or arcades)
- W. Household appliance stores (including repair and service functions where such activities are incidental to the retail sales function)
- X. Interior decorating shops

Exhibit N

- Y. Jewelry stores, including watch repairs, design and production of custom jewelry
- Z. Leather goods and luggage stores
- AA. Office/Sales Center for management and/or marketing of residential units in Buildings 1, 6, or 7.
- BB. Office supply and service stores including copying and package delivery services with less than 7000 square feet of floor area
- CC. Permitted or Special Uses with hours of operation not exceeding 7 AM to 10 PM.
- DD. Pharmacies and Drug Stores
- EE. Photography studios
- FF. Picture framing, when conducted for retail sales on the premises only
- GG. Post Offices, federal government, freestanding or accessory to another use
- HH. Shoe sales and shoe repair stores
- II. Sporting goods stores
- JJ. Tailor and dressmaking shops
- KK. Toy stores
- LL. Video rental stores

2. Special Uses:

The following special uses may be allowed on the first floor of Buildings 1 and 6 in accordance with the special use procedures outlined in Section XIII of the Village of Burr Ridge Zoning Ordinance:

- A. Antique shops with more than 7000 square feet of floor area
- B. Banks and Financial Institutions without drive-through facilities
- C. Beauty and Health Services
- D. Convenience Food Stores
- E. Child Care Centers and Nursery Schools
- F. Any permitted or special use with hours of operation exceeding 7 A.M. to 10 P.M.
- G. Offices open to the public and providing services directly to consumers including but not limited to real estate offices and travel agencies.
- H. Office supply and service stores including copying and package delivery services with more than 7000 square feet of floor area
- I. Outside sales display accessory to a permitted or special use
- J. Plumbing, heating, air conditioning, and lighting stores (retail sales and service only)
- K. Specialty restaurants such as coffee shops and ice cream shops with limited on-site food preparation and without drive-through facilities or the sale of alcoholic beverages
- L. Tobacco Shops

Ordinance No. A-834-10-05

Exhibit Q

Permitted and Special Uses for the First Floor of Buildings 2, 3, 4, and 5a (510-590, 501-595, 720-780, and 705-795 Village Center Drive)

1. Permitted Uses:

Any use listed as a permitted use on the first floor of Buildings 1 and 6 shall be considered a permitted use on the first floor of Buildings 2, 3, 4 and 5a subject to the issuance of a Zoning Certificate of Occupancy. In addition, any of the following uses shall be permitted on the first floor of Buildings 2, 3, 4 and 5a subject to the issuance of a Zoning Certificate of Occupancy.

- A. Bakeries (retail sales and not more than 70 percent of the floor area may be devoted to the production or processing of bakery goods)
- B. Candy stores
- C. Delicatessens (packaged and/or prepared food for consumption on or off premises)
- D. Food Stores, including grocery stores, supermarkets, meat markets, health food stores, fruit and vegetable stores, bulk food stores, and other similar establishments
- E. Music stores including sheet music, recorded music, and musical instrument sales and repair
- F. Permitted or Special Uses with hours of operation not exceeding 6 AM to 12 Midnight
- G. Restaurants in multi-tenant buildings (including specialty restaurants such as donut shops and ice cream shops) and without any of the following: live entertainment, dancing, or sales of alcoholic beverages
- H. Studios for teaching of art, martial arts, music, dance, and gymnastics

2. Special Uses:

Any use listed as a special use on the first floor of Buildings 1 and 6 shall be considered a special use on the first floor of Buildings 2, 3, 4 and 5 in accordance with the procedures outlined in Section XIII of the Village of Burr Ridge Zoning Ordinance. In addition, the following uses shall be considered special uses on the second floor Buildings 2, 3, 4 and 5 in accordance with the procedures outlined in Section XIII of the Village of Burr Ridge Zoning Ordinance:

- A. Banquet halls
- B. Greenhouses, retail sales only
- C. Health and athletic clubs and gymnasiums
- D. Liquor stores (packaged goods sales only)
- E. Outside dining area for a restaurant subject to compliance with Section VIII.A.5 herein
- F. Permitted or Special Uses with hours of operation exceeding 6 AM to 12 Midnight

Exhibit Q

- G. Pet shops and pet service stores
- H. Restaurants without drive-through facilities and with any one of the following: live entertainment, dancing, or sales of alcoholic beverages
- I. Theaters, indoor movie, not to exceed 4 screens or 800 seats, whichever is less, with no screen having more than 250 seats, and not located within 2500 feet (measured from property line to property line) of another theater facility.
- J. Theaters, performing arts, indoor

Ordinance No. A-834-40-06

Exhibit D

**Permitted and Special Uses for the First Floor of Building 5b
(805 Village Center Drive)**

1. Permitted Uses:

The following uses shall be permitted on the first floor of Building 5b subject to the issuance of a Zoning Certificate of Occupancy:

- A. Antique shops with less than 7000 square feet of floor area
- B. Art Galleries
- C. Art and School Supply Stores
- D. Barber Shops
- E. Bicycle sales, including rental and repair and service functions where incidental to retail sales or rentals
- F. Book stores and stationery shops
- G. Camera and photographic supply stores
- H. Candy stores, *not including processing or production of food or candy*
- I. Card and gift shops
- J. Carpet and rug stores (retail only) with less than 7,000 square feet of floor area
- K. China, glassware and household goods stores
- L. Clothing, clothing rental, and clothing accessory stores
- M. Coin and philatelic stores
- N. Computer, business machine and office equipment stores, including repair and service functions where incidental to retail sales
- O. Craft, fabric, and sewing stores
- P. Dry cleaning or laundry receiving establishment (processing to be done off-site)
- Q. Florist shops
- R. Furniture stores
- S. Furrier shops
- T. Garden, landscape, and patio stores
- U. Hardware or home improvements stores with less than 7,000 square feet of floor area
- V. Hobby shops (not including video game parlors or arcades)
- W. Household appliance stores (including repair and service functions where such activities are incidental to the retail sales function)

Exhibit D

- X. Interior decorating shops
- Y. Jewelry stores, including watch repairs, design and production of custom jewelry
- Z. Leather goods and luggage stores
- AA. Office/Sales Center for management and/or marketing of residential units in Buildings 1, 6, or 7.
- BB. Office supply and service stores including copying and package delivery services with less than 7000 square feet of floor area
- CC. Permitted or Special Uses with hours of operation not exceeding 7 AM to 10 PM.
- DD. Pharmacies and Drug Stores
- EE. Photography studios
- FF. Picture framing, when conducted for retail sales on the premises only
- GG. Post Offices, federal government, freestanding or accessory to another use
- HH. Shoe sales and shoe repair stores
- II. Sporting goods stores
- JJ. Tailor and dressmaking shops
- KK. Toy stores
- LL. Video rental stores

2. Special Uses:

The following special uses may be allowed on the first floor of Buildings 1 and 6 in accordance with the special use procedures outlined in Section XIII of the Village of Burr Ridge Zoning Ordinance:

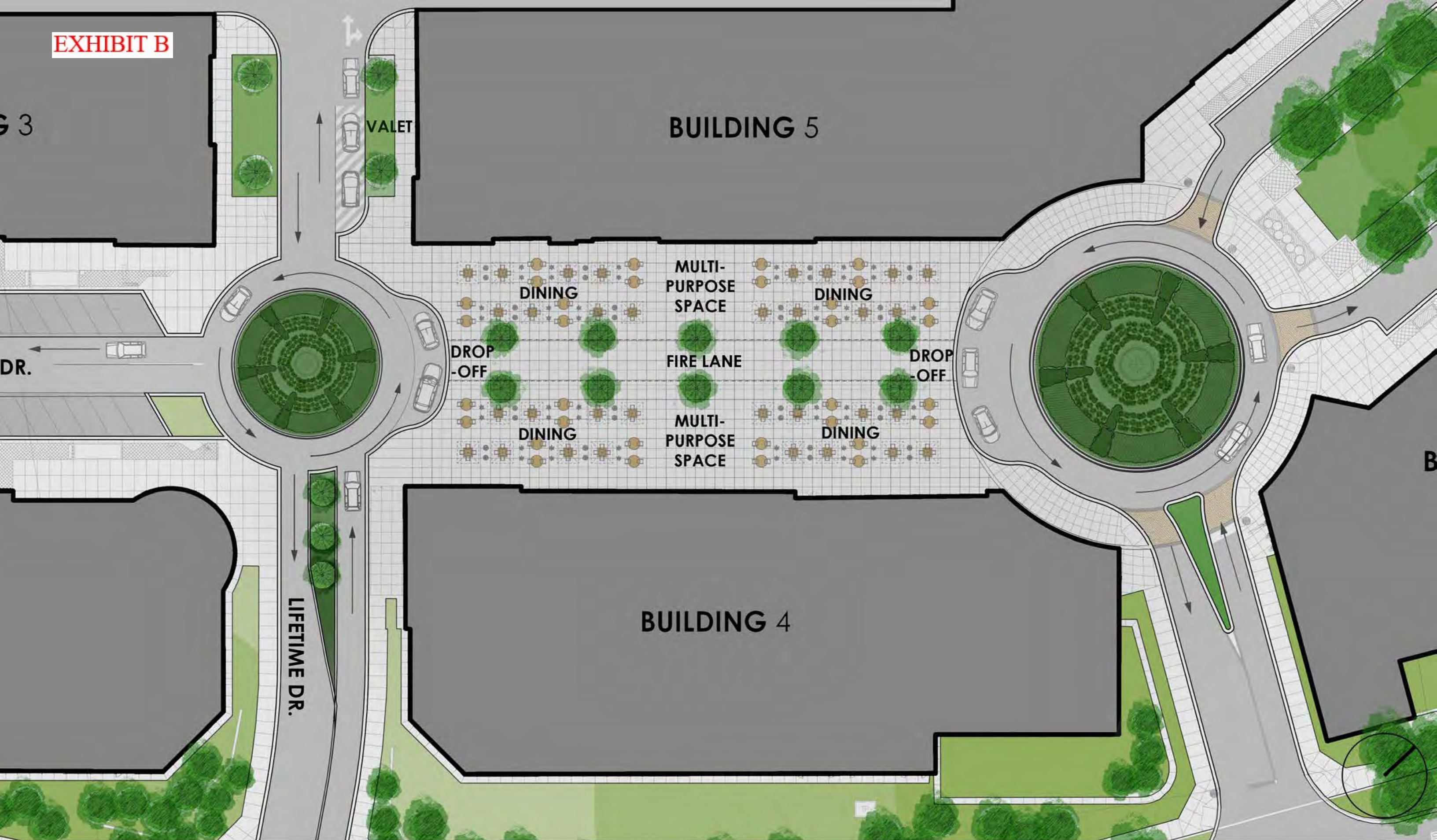
- A. Antique shops with more than 7000 square feet of floor area
- B. Banks and Financial Institutions without drive-through facilities
- C. Beauty and Health Services
- D. Convenience Food Stores
- E. Child Care Centers and Nursery Schools
- F. Any permitted or special use with hours of operation exceeding 7 A.M. to 10 P.M.
- G. Offices open to the public and providing services directly to consumers including but not limited to real estate offices and travel agencies.
- H. Office supply and service stores including copying and package delivery services with more than 7000 square feet of floor area
- I. Outside sales display accessory to a permitted or special use
- J. Plumbing, heating, air conditioning, and lighting stores (retail sales and service only)
- K. Specialty restaurants such as coffee shops and ice cream shops with limited on-site

Exhibit D

food preparation and without drive-through facilities or the sale of alcoholic beverages

L. Tobacco Shops

M. Restaurants without drive-through facilities and with any one of the following: live entertainment, dancing, or sales of alcoholic beverages (Added by Ordinance A-834-04-10).







The HAMPTON SOCIAL

MODERN KITCHEN

MODERN KITCHEN

ORDINANCE NO. A-834-10-05

AN ORDINANCE GRANTING A SPECIAL USE
FOR A PLANNED UNIT DEVELOPMENT
PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE
(Z-24-2004: 501-1201 Burr Ridge Parkway - Opus North Corporation)

WHEREAS, an application for a Special Use for a Planned Unit Development for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said Special Use for a Planned Unit Development beginning on December 6, 2004, and concluding on February 7, 2005, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a Special Use for a Planned Unit Development, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of a Special Use for a Planned Unit Development indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, and is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the Special Use for a Planned Unit Development (PUD) for the property located at 501-1201 Burr Ridge Parkway, Burr Ridge, Illinois, is Opus North Corporation (hereinafter "Petitioner"). The Petitioner requests special use approval for a Planned Unit Development to provide for a mixed use town center with retail, residential, and office uses in a traditional pedestrian environment.
- B. That the PUD will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood. The developer has caused to be prepared fiscal studies, market studies, traffic studies, and planning studies indicating that the proposed town center will enhance the value of properties in the area and throughout the Village. The terms and conditions outlined herein ensure that traffic improvements and other improvements are made that will diminish or preclude any negative impacts caused by the proposed development.
- C. That the establishment of the PUD will not impede the normal and orderly development and improvement of

surrounding property for uses permitted in the district. On the contrary, the PUD will facilitate the development of the surrounding area by creating an attractive amenity within the Burr Ridge Corporate Park and adding to the economic vitality of the area.

- D. That adequate utilities, access roads, drainage, and other necessary facilities have been or are being provided. The developer has caused to be prepared traffic studies and stormwater management plans that ensure such facilities will be adequate. Final engineering plans for these facilities as well as for utilities will be provided in the final PUD plan review process.
- E. That adequate measures have been or will be taken to provide ingress and egress so designed to minimize traffic congestion in the public streets. The terms and conditions of the PUD ensure that adequate provisions will be made for ingress and egress and that negative impacts on adjacent and surrounding streets will be eliminated or minimized.
- F. That the PUD shall in all other respects conform to the applicable regulations of the Burr Ridge Zoning Ordinance for the district in which it is located.

Section 3: That approval of a PUD and a special use **is hereby granted** to provide for a mixed use town center with retail, residential and office uses in a traditional pedestrian environment. The property is located at 501-1201 Burr Ridge Parkway and is legally described as follows:

That part of the West 1/2 of Section 30, Township 38 North, Range 12, East of the Third Principal Meridian, described as follows: Commencing at the intersection of the Southerly line of permanent easement for highway purposes (Interstate Route 55) per instrument recorded August 12, 1959 as Document No. 17627674, with the Westerly line of Burr Ridge Parkway in Burr Ridge Park Unit 1, being a Subdivision in the West 1/2 of Section 30, aforesaid, according to the plat thereof recorded January 3, 1984 as Document No. 26915064; the following three courses are along the Westerly line of said Burr Ridge Parkway; Thence Southerly along a curved line convex Easterly and having a radius of 690.00 Feet, an arc distance of 642.83 Feet to a point of tangency in said line; Thence South 34 Degrees 14 minutes 40 Seconds West along a line tangent to said last described curved line at said last described point, 81.30 Feet to a point of curvature in said line; Thence Southwesterly along a curved line convex Northwesterly, having a radius of 865.00 Feet

and being tangent to said last described line at said last described point, an arc distance of 274.49 Feet to a point for a place of beginning: Thence North 51 Degrees 06 Minutes 52 Seconds West, 94.61 Feet; Thence North 80 Degrees 06 Minutes 52 Seconds West, 426.44 Feet to a point on the Easterly line of the permanent easement for highway purposes as per instrument recorded August 12, 1959 as Document No. 17627674, said point being 3644.26 Feet North and 1888.33 Feet West of the Southeast Corner of the West 1/2 of said Section 30, as measured along the East line thereof and along a line at Right angles thereto; The following five courses are along the Easterly line of said permanent easement for highway purposes: Thence South 28 Degrees 39 Minutes 26 Seconds West, 108.94 Feet; Thence South 54 Degrees 06 Minutes 58 Seconds West, 363.45 Feet; Thence South 45 Degrees 34 Minutes 39 Seconds West, 173.08 Feet; Thence South 27 Degrees 07 Minutes 58 Seconds West, 185.31 Feet; Thence South 09 Degrees 38 Minutes 57 Seconds West, 408.76 Feet to an angle point in said line; Thence South 00 Degrees 00 Minutes 34 Seconds West along the Easterly line of said permanent Easement for highway purposes per document no: 17627674, to an intersection with the Northeasterly line of Frontage Road according to the Plat of Dedication recorded March 19, 1985 as Document No. 27479279;) the following five courses are along the Northeasterly line of said Frontage Road; Thence Southeasterly along -a curved line convex Southwesterly and having a radius of 375.00 Feet, an arc distance of 222.70 Feet to a point of tangency in said line; Thence South 50 Degrees 16 Minutes 35 Seconds East along a line tangent to said last described curved line at said last described point, 303.98 Feet to a point of curvature in said line; Thence Southeasterly along a curved line convex Northeasterly and having a radius of 425.00 Feet, an arc distance of 231.81 Feet to a point of tangency in said line; Thence South 19 Degrees 01 Minutes 32 Seconds East along a line tangent to said last described curved line at said last described point, 115.88 Feet to a point of curvature in said line; Thence Southeasterly along a curved line convex Southerly and having a radius of 30.00 Feet, an arc distance of 49.57 Feet to a point of compound curvature with the Westerly line of Burr Ridge Parkway in said Burr Ridge Park Unit 1; the following Five Courses are along the Westerly line of Burr Ridge Parkway in said Burr Ridge Park Unit 1: Thence Northeasterly along a curved line convex Southeasterly and having a radius of 705.00 Feet, an arc distance of 547.22 Feet to a point of tangency in said line; Thence North 21 Degrees 50 Minutes 04 Seconds East along a line tangent to said last described curved line at said last described point, 363.20 Feet to a point of curvature in said line; Thence Northerly along a curved line convex Easterly and having a radius of 675.00 Feet, an arc distance of 321.83 Feet to a point of tangency in said line; Thence North 05 Degrees 29 Minutes 00 Seconds West along a line tangent to said last described curved line at said last described point, 279.36 Feet to a point of curvature in said

last line; Thence Northerly along a curved line convex Westerly and having a radius of 865.00 Feet, an arc distance of 325.28 Feet to the point of beginning, in Cook County, Illinois.

Except that part described as follows:

That part of the West 1/2 of Section 30, Township 38 North, Range 12 East of the Third Principal Meridian, described as follows: Commencing at the intersection of the Southerly line of the permanent easement for highway purposes (Interstate Route 55) per instrument recorded August 12, 1959 as Document Number 17627674, with the Westerly line of Burr Ridge Parkway in Burr Ridge Park Unit 1, being a subdivision in the West 1/2 of Section 30, aforesaid, according to the plat thereof recorded January 3, 1984 as Document Number 26915064; the following seven courses are along the Westerly line of said Burr Ridge Parkway; thence Southerly along a curved line convex Easterly and having a radius of 690.00 feet, an arc distance of 642.83 feet to a point of tangency in said line; thence South 34 degrees 14 minutes 40 seconds West along a line tangent to last described curved line at said last described point 81.30 feet to a point of curvature in said line, thence Southwesterly along a curved line convex Northwesterly, having a radius of 865.00 feet and being tangent to said last described line at said last described point, an arc distance of 599.77 feet to a point of tangency in said line; thence South 05 degrees 29 minutes 00 seconds East along the Westerly line of said Burr Ridge Drive, being tangent to said last described curved line at said last described point, 279.36 feet to a point of curvature in said line; thence Southerly along the Westerly line of said Burr Ridge Parkway, being a curved line convex Easterly and having a radius of 675.00 feet, an arc distance of 321.83 feet to a point of tangency in said line; thence South 21 degrees 50 minutes 04 seconds West along the Westerly line of said Burr Ridge Parkway, 363.20 feet to point of curvature in said line; thence Southwesterly along the Westerly line of said Burr Ridge Parkway, being A curved line convex Southeasterly and having a radius of 705.00 feet, an Arc distance of 547.22 feet to a point of compound curvature, said point being the intersection of said Westerly line with the Northeasterly line of Frontage Road according to the plat of dedication recorded March 19, 1985 as Document Number 27479279; the following four courses are along the Northeasterly line of said Frontage Road; thence Westerly along a curved line convex Southerly and having a radius of 30.00 feet, an arc distance of 49.57 feet to a point of tangency in said line; thence North 19 degrees 01 minutes 32 seconds West, 115.88 feet to a point of curvature in said line; thence Northwesterly along a curved line convex Northeasterly and having a radius of 425.00 feet, an arc distance of 231.81 feet to a point of tangency in said line; thence North 50 degrees 16 minutes 35 seconds West, 4.75

feet to a point for a place of beginning; thence continuing. Northwesterly along the Northeasterly line of said Frontage Road North 50 degrees 16 minutes 35 seconds West, 299.22 feet to a point of curvature; thence Northwesterly along the Northeasterly line of said Frontage Road, being a curved line convex Southwesterly, having a radius of 375.00 feet and being tangent to said last described line at said last described point, an arc distance of 222.70 feet to an intersection with the Easterly line of the permanent easement for highway purposes per instrument recorded August 12, 1959 as Document Number 17627674; the following three courses are along the Easterly line of said permanent easement for highway purposes; thence North 00 degrees 00 minutes 34 seconds East, 77.70 feet, thence North 09 degrees 38 minutes 57 seconds East, 408.76 feet; thence North 27 degrees 07 minutes 58 seconds East, 62.76 feet to a point on said Easterly line of said permanent easement for highway purposes; thence South 80 degrees 21 minutes 03 seconds East, 603.43 feet; thence South 09 degrees 38 minutes 57 seconds West, 256.92 feet; thence Southwesterly, Southerly and Southeasterly along a nontangential curved line convex Westerly and having a radius of 50.00 feet, having a chord bearing of South 09 degrees 38 minutes 57 seconds West, an arc distance of 164.29 feet; thence South 09 degrees 38 minutes 57 seconds West along a line not tangent to last described curved line, 159.30 feet; thence South 40 degrees 14 minutes 07 seconds West, 394.86 feet to the point of beginning, in Cook County, Illinois.

PERMANENT REAL ESTATE INDEX NUMBER: 18-30-300-028

Section 4: That the approval of this PUD and special use is subject to compliance with the following terms and conditions:

A. A preliminary plan for a Planned Unit Development is granted as per Section XIII.L.2.c of the Burr Ridge Zoning Ordinance. The preliminary plan approval is based on the concept of a mixed use (i.e. retail, residential, and office), pedestrian-oriented "town center". The following exhibits are intended to depict the general character of the development:

- 1) **Exhibit A:** "Site Plan" - depicting the general concept of the development including but not limited to:
 - i) The approximate location of buildings, surface parking, deck parking, underground parking, pedestrian areas, a town square, a decorative and functional traffic circle, and other features;
 - ii) Identifying each building by number;
 - iii) Indicating the use of each building including retail uses, residential uses, offices, and

- iv) full-service, quality restaurants;
 - v) Identifying access points with cross access to the adjoining health and fitness club; and
 - v) Depicting service areas including trash collection and loading enclosed within the buildings and accessed from the internal, private street.
- 2) **Exhibit B**: "Second Floor Plan" - depicting the location of second floor offices, parking, and residential units.
 - 3) **Exhibit C**: "Underground Parking Plan" - depicting the location and configuration of underground parking in Buildings 1, 6, and 7.
 - 4) **Exhibit D**: Exhibit Removed
 - 5) **Exhibit E**: "Section AA" - depicting the street and sidewalk dimensions between Buildings 4 and 5 and the approximate heights of Buildings 4 and 5.
 - 6) **Exhibit F**: "Section BB" - depicting the street, sidewalk, and courtyard dimensions within the courtyard of Building 7 and the approximate height of Building 7.
 - 7) **Exhibit G**: "Section CC" - depicting the distance from Building 4 to Burr Ridge Parkway, the 8-foot sidewalk along Burr Ridge Parkway, and the configuration of a possible outdoor seating area along Burr Ridge Parkway.
 - 8) **Exhibit H**: "Section DD" - depicting the Lincolnshire Drive entry to the town center, the street and sidewalk dimensions between Buildings 1 and 4, and the approximate heights of Buildings 1 and 4.
 - 9) **Exhibit I**: "Section EE" - depicting the street and sidewalk dimensions between Buildings 1 and 3 and the heights of Buildings 1 and 3.
 - 10) **Exhibit J**: "Section FF" - depicting the street, sidewalk, setback dimensions between Building 1 and Bridewell Drive including an 8-foot sidewalk and a minimum 20-foot separation between the building and the street.
 - 11) **Exhibit K**: "Exhibit GG" - depicting the minimum setbacks of Buildings 1, 2, 4, and 6 from Burr Ridge Parkway and Building 7 from Bridewell Drive.
 - 12) **Exhibit L**: "Burr Ridge Parkway - Building 1" - depicting the general architectural character of

the Burr Ridge Parkway façade of Building 1 and the general architectural character of buildings throughout the town center including the use of masonry and glass materials, recessed balconies for residential units, and the configuration of windows, doors, and other architectural features. It is acknowledged that the absolute height and the final architecture of Building 1 is subject to further review during final PUD plan consideration with the intent that the architecture should minimize the appearance of the building's height while still allowing Building 1 to contain four stories.

- 13) **Exhibit M:** "Burr Ridge Parkway - Building 4" - depicting the general architectural character of the Burr Ridge Parkway façade of Building 4 and the general architectural character of buildings throughout the town center including the use of masonry and glass materials, recessed balconies for residential units, and the configuration of windows, doors, and other architectural features.

B. The proposed development shall comply with the attached **Exhibits A through N** except as specifically modified herein or as may be approved by the Village during the final plan approval process. The final PUD plans shall be subject to the review of the Plan Commission and approval by the Board of Trustees as per Section XIII.L.2.d of the Burr Ridge Zoning Ordinance. The final PUD plans listed below may be submitted all at one time or may be submitted independently as may be established under the phasing plan. Consideration of the final PUD approvals shall include the following plans and documents:

- 1) Phasing plan and construction schedule to include the following specifications:
 - i) The first phase shall include either Buildings 2, 3, 4, or 5;
 - ii) The shell and core of at least three of the six retail buildings (Buildings 1-6) shall be completed prior to occupancy of the proposed residential building (Building 7);
 - iii) The expected schedule for beginning and ending of each phase;
 - iv) A building permit will not be issued for Buildings 1, 2, 3, 4, 5, or 6 until such time that a minimum of 30% of the ground floor area of the building for which a building permit application has been requested is the subject of an executed lease agreement(s) or letter(s) of intent with at least one key anchor tenant;
 - v) A building permit will not be issued for

Building 7 until such time that a minimum of 30% of the residential units are the subject of a contract to purchase.

vi) A schedule for completion of final roadway improvements referenced in sub-section J below.

- 2) Final site plan(s).
- 3) Building elevations.
- 4) Design guidelines including specifications for signs, building exteriors, and streetscape improvements.
- 5) Landscaping plan(s) including but not limited to interior landscaping, parking lot landscaping, and perimeter landscaping. Perimeter landscaping to include landscaping along Burr Ridge Parkway and landscaping screening of the west side of the buildings as viewed from the adjacent health and fitness club.
- 6) Streetscape plan(s) for Burr Ridge Parkway and the proposed interior street including street and sidewalk configurations, paving and surfacing materials, street furniture and landscaping, street and sidewalk lighting, and areas for outside display or restaurant seating.
- 7) Sign plans including business identification signs, entryway monument signs, and traffic signs for private and public streets including a detailed way finding sign program.
- 8) Security plan including parking enforcement and safety program.
- 9) Maintenance plan including maintenance of landscaping areas, the private street, parking areas, buildings exteriors, and snow removal.
- 10) Parking management plan including but not limited to regulations pertaining to on-street parking, overnight parking, residential visitor parking, employee parking, and descriptions of private enforcement of parking regulations.

C. The proposed interior street shall be a private street with easements accommodating public access. An easement allowing public use of the town square located at the north end between Buildings 5 and 6 shall be provided and shall include limitations on the retail kiosks in a manner consistent with the site plan attached as **Exhibit A** and provisions for public events

and activities to be scheduled by the Village of Burr Ridge. Final details regarding the easements and the public use of these privately owned areas shall be provided with the final PUD plans referenced above.

- D. The design and construction of all parking areas shall comply with the regulations contained in Section XI and Appendix V of the Burr Ridge Zoning Ordinance.
- E. Final PUD Plans shall provide details regarding the buildings and streetscape along Burr Ridge Parkway with said buildings and streetscape designed to create an attractive and pedestrian-oriented environment including the following:
 - 1) Buildings 1, 2, 4, and 6 shall be designed in a manner to create an attractive appearance from Burr Ridge Parkway. Architectural features shall include the extensive use of windows, articulation of masonry materials, extension of storefronts at the building corners, and landscaping in a manner comparable to the building elevations attached hereto as **Exhibits L and M.**
 - 2) There shall be no trash, loading, or other service areas located on the Burr Ridge Parkway side of the buildings. All such service areas shall be accessed via recessed, internal service areas as depicted on **Exhibit A.**
 - 3) There shall be an 8-foot-wide sidewalk between the buildings and Burr Ridge Parkway with the final location and design details to be considered at the time of final PUD plan approval.
 - 4) There shall be street trees and other landscaping provided along Burr Ridge Parkway with final details to be considered at the time of final PUD plan approval.
 - 5) There shall be street furniture or other pedestrian-oriented amenities provided at key intersections along Burr Ridge Parkway with final details to be considered at the time of final PUD plan approval.
- F. Buildings 1 and 6 shall be limited to four stories with retail on the first floor and residential on three floors above the retail and subject to the following terms and conditions:
 - 1) Permitted uses for Buildings 1 and 6 shall be limited to those uses listed on the attached **Exhibit N.** Those uses listed as Special Uses in **Exhibit N** shall require special use approval as

per Section XIII of the Burr Ridge Zoning Ordinance.

- 2) The dwelling units in Buildings 1 and 6 shall contain the common area features and unit amenities listed in the attached **Exhibit O** or equivalent features and amenities.
 - 3) Building 1 shall contain approximately 25,000 square feet of retail floor area, 75,000 square feet of residential floor area, and a maximum of 54 dwelling units.
 - 4) Building 6 shall contain approximately 30,000 square feet of retail floor area, 90,000 square feet of residential floor area, and a maximum of 66 dwelling units.
 - 5) Each dwelling unit in Buildings 1 and 6 shall have one or more bedrooms and the units shall have the following minimum floor areas:
 - i) A minimum of 1,000 square feet for one bedroom units; the number of one-bedroom units shall not exceed 24.
 - ii) A minimum of 1,200 square feet for two bedroom units;
 - iii) A minimum of 1,750 square feet for units with three or more bedrooms;
 - iv) An overall average floor area of 1,250 square feet or more per dwelling unit.
- G. Building 7 shall be limited to four-stories consisting of indoor parking and luxury multiple-family residences and subject to the following:
- 1) The total number of residential units in Building 7 shall not exceed 59.
 - 2) Building 7 shall contain the common area features and unit amenities listed in the attached **Exhibit P** or equivalent features and amenities.
 - 3) Each dwelling unit in Building 7 shall have two or more bedrooms and the units shall have the following minimum floor areas:
 - i) A minimum of 1,650 square feet for two bedroom units.
 - ii) A minimum of 2,200 square feet for three bedroom units.
 - iii) An overall average floor area of 2,000 square feet or more per dwelling unit.
- H. Buildings 2 and 4 shall be limited to two-stories with retail on the first floor and offices or retail on the second floor and subject to the following terms and

conditions:

- 1) Permitted uses for Buildings 2 and 4 shall be limited to those uses listed on the attached **Exhibit Q**. Those uses listed as Special Uses in **Exhibit Q** shall require special use approval as per Section XIII of the Burr Ridge Zoning Ordinance.
 - 2) Permitted uses on the second floor of Buildings 2 and 4 shall be limited to those uses listed on the attached **Exhibit R**.
 - 3) Building 2 shall contain approximately 34,000 square feet of retail floor area on the first floor and 17,000 square feet of floor area on the second floor.
 - 4) Building 4 shall contain approximately 31,450 square feet of retail floor area on the first floor and 16,000 square feet of floor area on the second floor.
- I. Buildings 3 and 5 shall be limited to two-stories with retail on the first floor facing the proposed street and parking on the first and second floors behind and above the retail subject to the following terms and conditions:
- 1) Permitted uses for Buildings 3 and 5 shall be limited to those uses listed on the attached **Exhibit R**. Those uses listed as Special Uses in **Exhibit R** shall require special use approval as per Section XIII of the Burr Ridge Zoning Ordinance.
 - 2) Building 3 shall contain approximately 40,650 square feet of retail floor area.
 - 3) Building 5 shall contain approximately 50,150 square feet of retail floor area.
- J. The development shall be subject to the roadway improvements described in the attached **Exhibits S through W** and referenced below. Final phasing and final engineering details of the roadway improvements shall be determined in conjunction with the approval of the final PUD phasing plan referenced herein.
- 1) **Exhibit T**: Extension of 71st Street to Wolf Road including traffic signal and lane re-configurations on Wolf Road and realignment of Bridewell and 71st Street at 72nd Street.
 - 2) **Exhibit U**: County Line Road southbound dual left

turn lane extension at Bridewell Drive including County Line Road widening to accommodate turn lane extension.

- 3) **Exhibit U**: Burr Ridge Parkway roadway widening and lane reconfigurations - County Line to Bridewell.
 - 4) **Exhibit U**: Supplemental traffic directional signage on County Line Road and Burr Ridge Parkway.
 - 5) **Exhibit V**: Traffic signal at Burr Ridge Parkway and Bridewell Drive with interconnect to County Line Road signal and with lane reconfigurations.
 - 6) **Exhibit V**: Lane reconfiguration on Bridewell Drive at south access drive including raised median and right-in/right-out turn restrictor at south access drive.
 - 7) **Exhibit V**: North and southbound left turn lanes on Burr Ridge Parkway at Lincolnshire Drive.
 - 8) **Exhibit W**: Northbound left turn lane on Burr Ridge Parkway at Center Access Drive (LifeTime Fitness Drive).
 - 9) **Exhibit W**: North and southbound left turn lanes on Burr Ridge Parkway at McClintock Drive.
- K. The development shall be subject to compliance with applicable Village of Burr Ridge stormwater management regulations as delineated in the attached **Exhibits X, Y, and Z**.
- L. The condominium declaration and covenants for all the residential units shall contain a binding limitation on the rental of units, such limitation to be subject to the approval of the Village and it being the intent to limit the rental of such units in the most restrictive manner feasible.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 11th day of April, 2005, by the Corporate
priorities of the Village of Burr Ridge on a roll call vote as
follows:

AYES: 5 - Trustees Paveza, Grasso, Pallat, Cizek,
and Sodikoff

NAYS: 0 - None

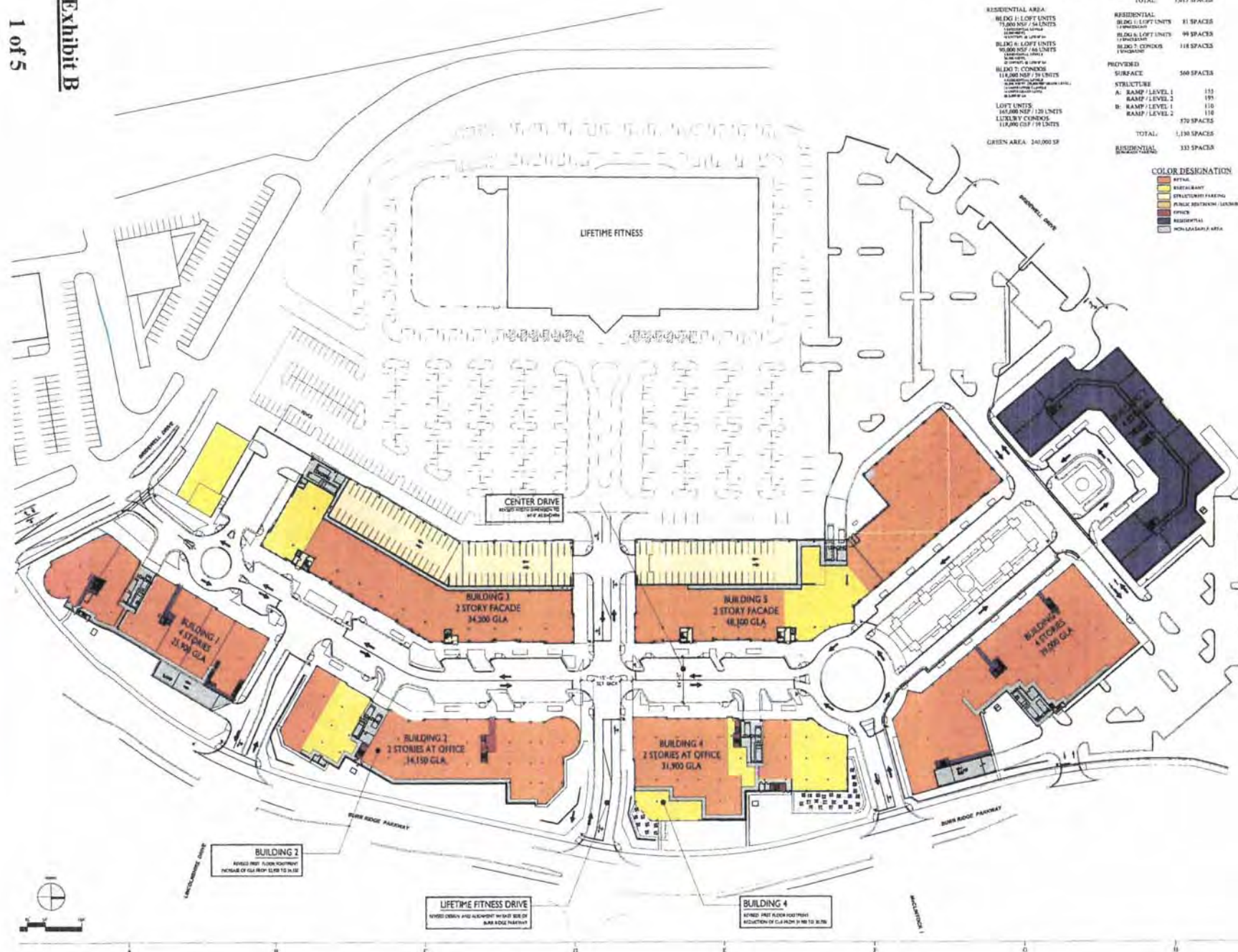
ABSENT: 1 - Trustee Rohner

APPROVED by the President of the Village of Burr Ridge on
this 11th day of April, 2005.

70 V. Simon
Village President

ATTEST:

David J. Thomas
Village Clerk



PARKING CALCULATIONS

REQUIRED (FOR EACH SPACE OCCUPANCY)	
RETAIL 1,000 SF	783 SPACES
RESTAURANT 10,000 SF	250 SPACES
TOTAL	1,013 SPACES

RESIDENTIAL	
BLDG 1: LOFT UNITS	81 SPACES
BLDG 2: LOFT UNITS	94 SPACES
BLDG 3: CONDO'S	118 SPACES

TOTAL	1,130 SPACES
RESIDENTIAL	133 SPACES

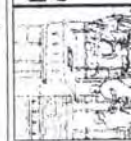
COLOR DESIGNATION

-  RETAIL
-  RESTAURANT
-  STRUCTURED PARKING
-  PUBLIC RESTROOM / LOBBY
-  OFFICE
-  RESIDENTIAL
-  NON-CLASSIFIED AREA



OPUS

BURR RIDGE TOWN CENTER
BURR RIDGE, ILLINOIS



△		
△		
△		
△		
△		
△	09.20.05	REMOVED PUG 5
△	05.16.05	FINAL PUG 5.05
No. Data		Total

RTKI

RTKL Associates Inc.
140 S. Dearborn Street, #200
Chicago, IL 60603
312.704.9900
www.rtkl.com

© 2013 American Bar

Dispersed

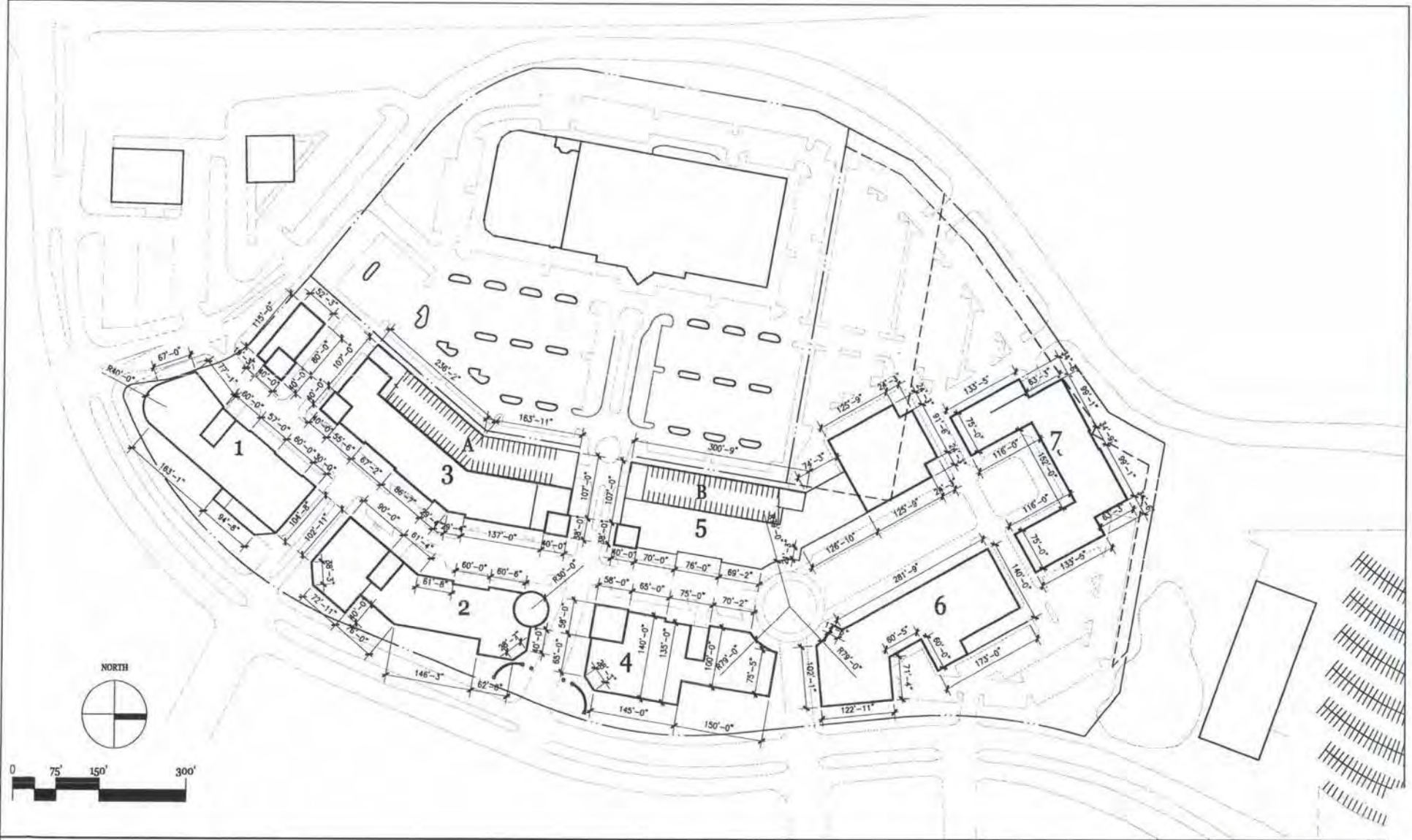
Clumped

Aggregated

**SITE
PLAN**

Contract No.	
Issue Date	0
Last Revision	

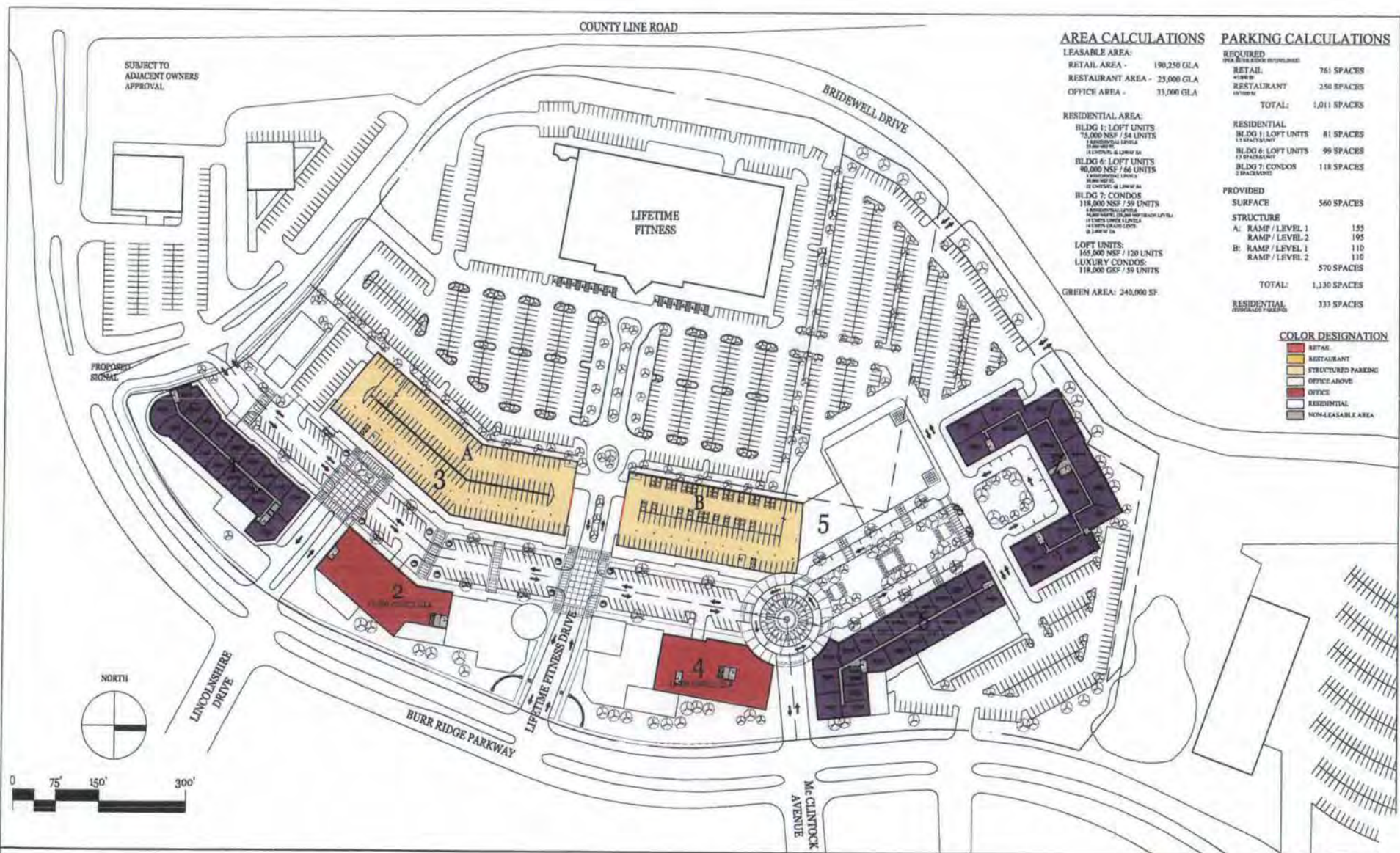
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Burr Ridge Town Center

SITE PLAN
CONCEPT DESIGN

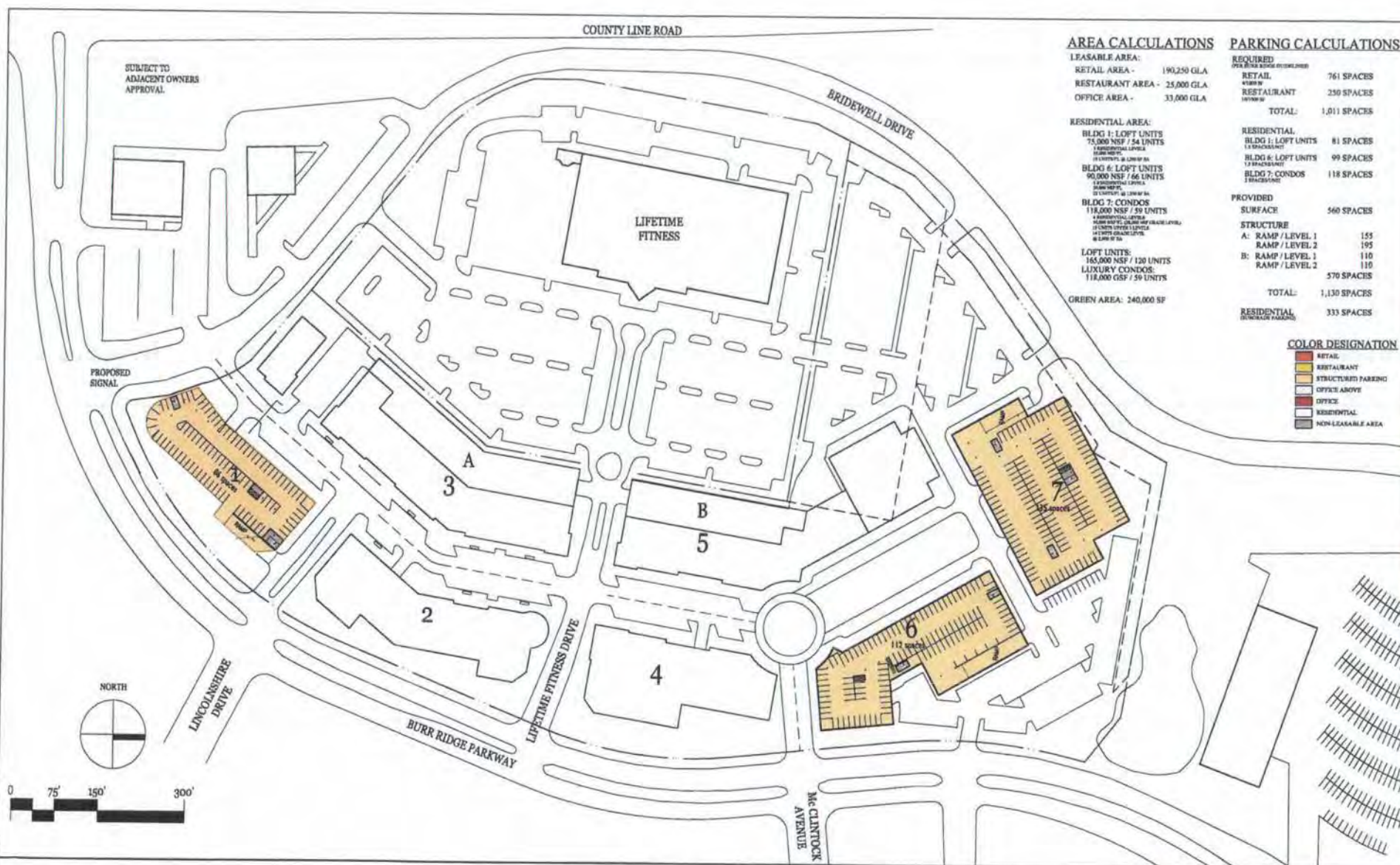
OPUS. RTKI
10 FEB 20X



Burr Ridge Town Center

SECOND FLOOR PLAN CONCEPT DESIGN

OPUS RTKI
 07 FEB 200



AREA CALCULATIONS

LEASEABLE AREA:
 RETAIL AREA - 190,250 G/LA
 RESTAURANT AREA - 25,000 G/LA
 OFFICE AREA - 33,000 G/LA

RESIDENTIAL AREA:
 BLDG 1: LOFT UNITS
 75,000 NSF / 54 UNITS
 1.5 BRACHES/UNIT
 20 CARS/UNIT
 BLDG 6: LOFT UNITS
 90,000 NSF / 66 UNITS
 1.5 BRACHES/UNIT
 20 CARS/UNIT
 BLDG 7: CONDOS
 118,000 NSF / 59 UNITS
 1.5 BRACHES/UNIT
 20 CARS/UNIT
 LOFT UNITS:
 165,000 NSF / 120 UNITS
 LUXURY CONDOS:
 118,000 NSF / 59 UNITS

GREEN AREA: 240,000 SF

PARKING CALCULATIONS

REQUIRED
 PER AREA REQUIREMENTS
 RETAIL 761 SPACES
 RESTAURANT 250 SPACES
 TOTAL: 1,011 SPACES

RESIDENTIAL
 BLDG 1: LOFT UNITS 81 SPACES
 BLDG 6: LOFT UNITS 99 SPACES
 BLDG 7: CONDOS 118 SPACES

PROVIDED
 SURFACE 560 SPACES

STRUCTURE
 A: RAMP / LEVEL 1 155
 RAMP / LEVEL 2 195
 B: RAMP / LEVEL 1 110
 RAMP / LEVEL 2 110
 TOTAL: 570 SPACES

TOTAL: 1,130 SPACES

RESIDENTIAL
 OUTRIGGER PARKING 333 SPACES

COLOR DESIGNATION

RETAIL
 RESTAURANT
 STRUCTURED PARKING
 OFFICE ABOVE
 OFFICE
 RESIDENTIAL
 NON-LEASEABLE AREA

Burr Ridge Town Center

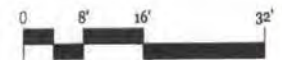
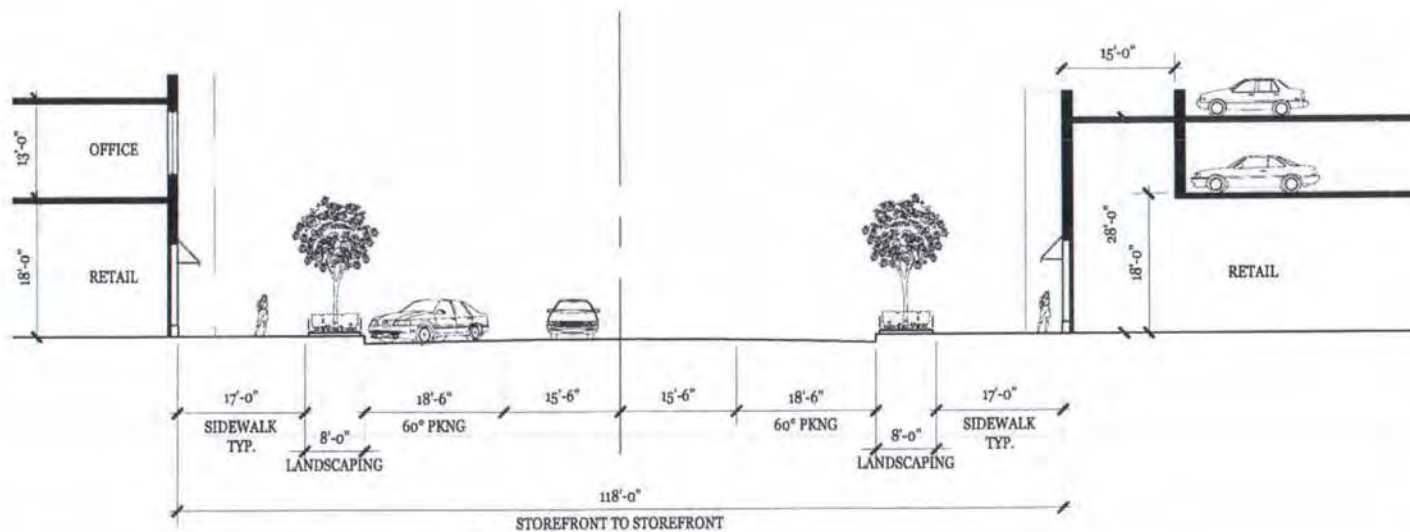
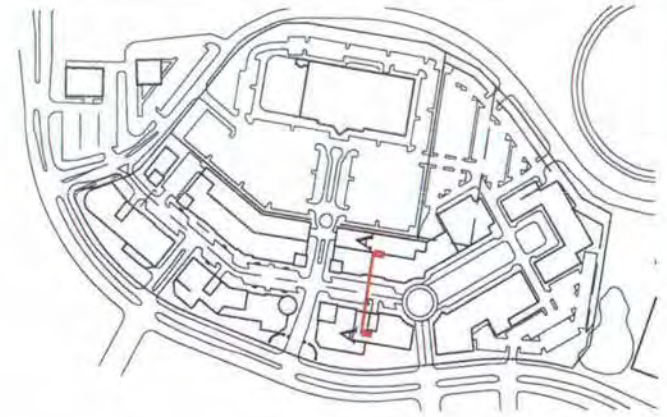
UNDERGROUND PARKING PLAN

CONCEPT DESIGN

OPUS. RTKI

07 FEB 200

EXHIBIT C

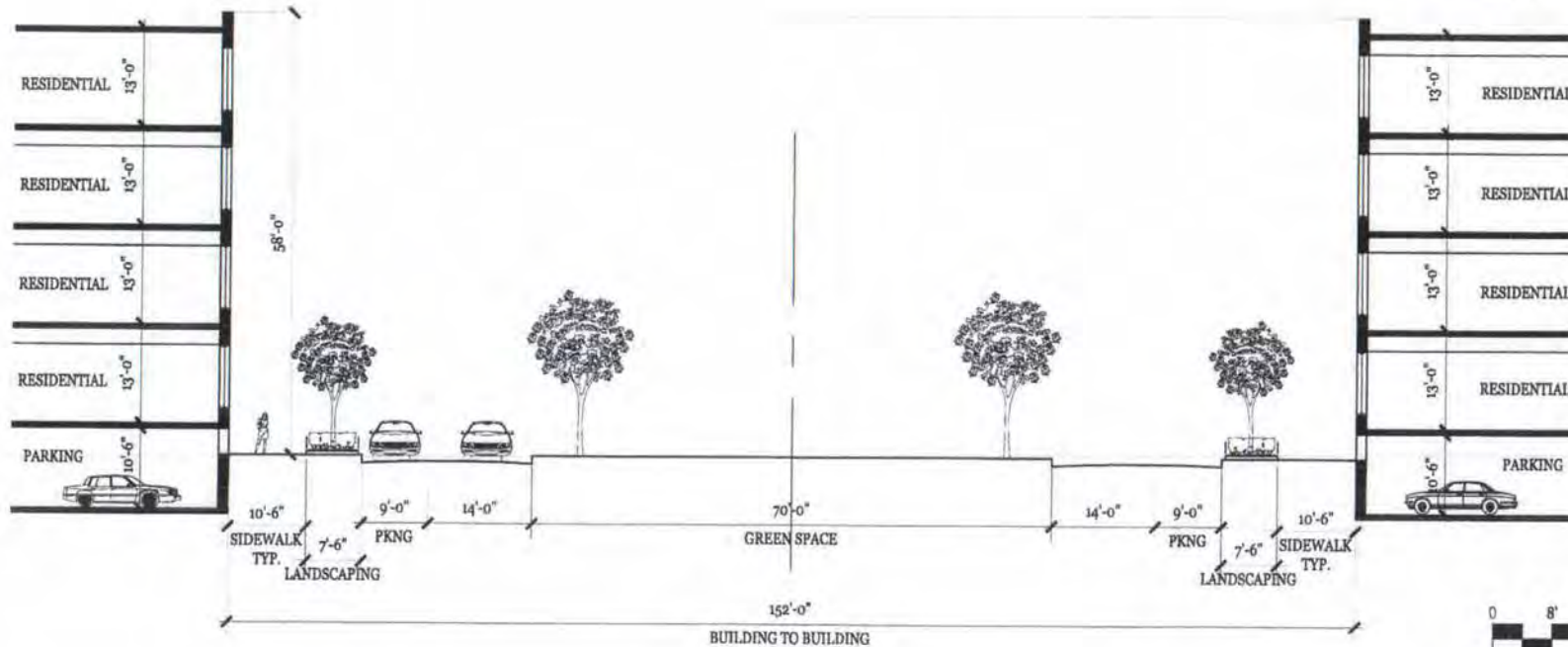
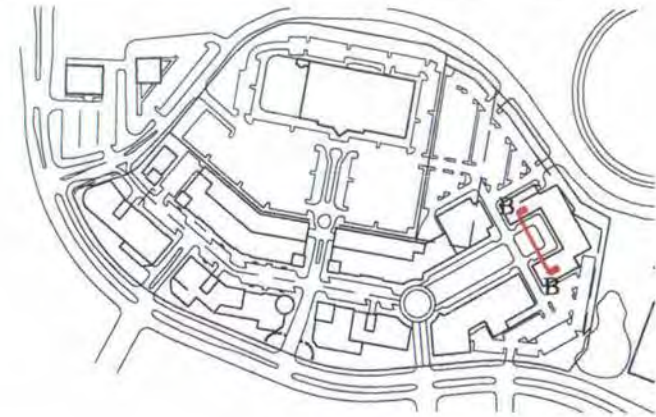


Burr Ridge Town Center

SECTION A-A
CONCEPT DESIGN

OPUS RTKL
07 FEB 2008

EXHIBIT E



Burr Ridge Town Center

SECTION B-B
CONCEPT DESIGN

OPUS. RTKL
07 FEB 2006

EXHIBIT F

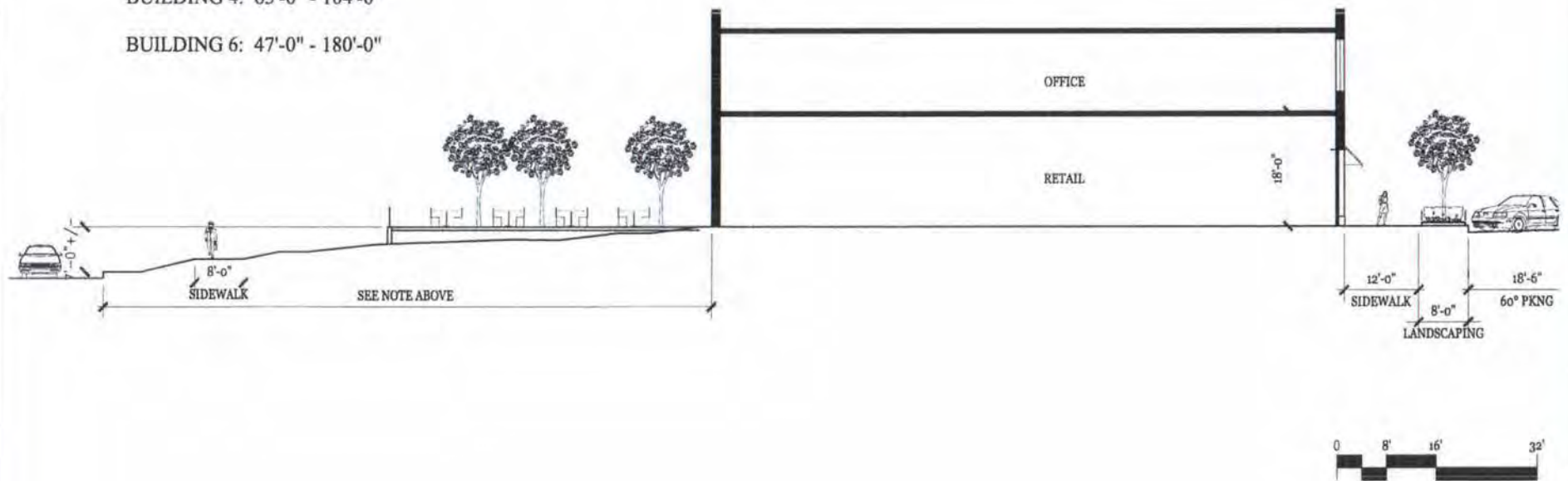
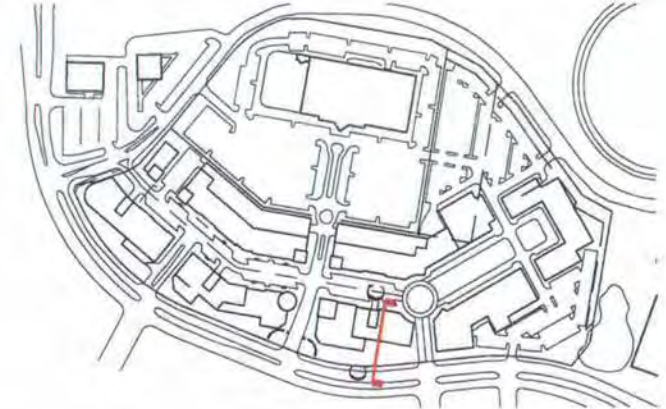
RANGE IN DISTANCE FROM
BURR RIDGE PARKWAY"

BUILDING 1: 40'-0" - 66'-6"

BUILDING 2: 31'-6" - 77'-6"

BUILDING 4: 65'-0" - 104'-0"

BUILDING 6: 47'-0" - 180'-0"

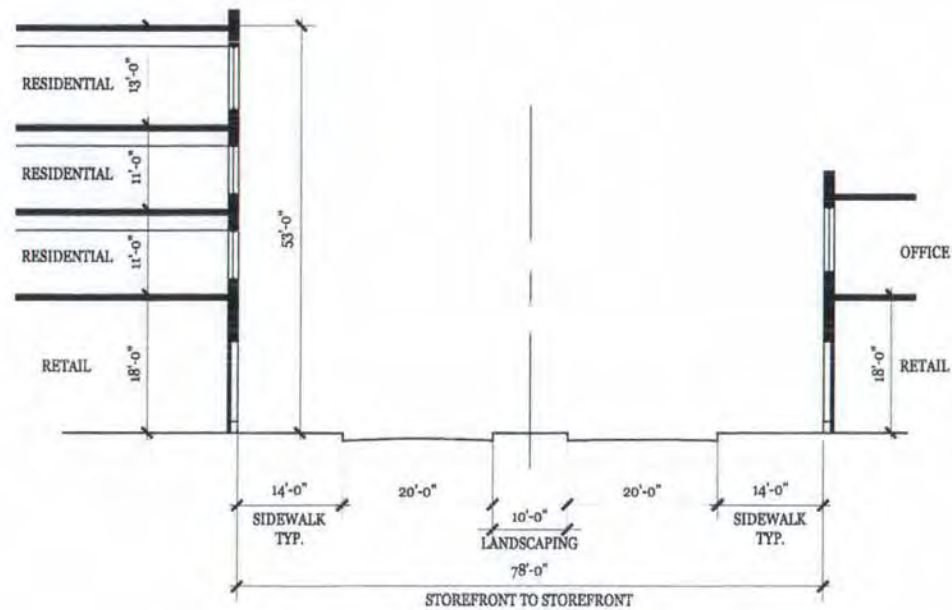


Burr Ridge Town Center

SECTION C-C
CONCEPT DESIGN

OPUS. RTKL
07 FEB 2008

EXHIBIT G

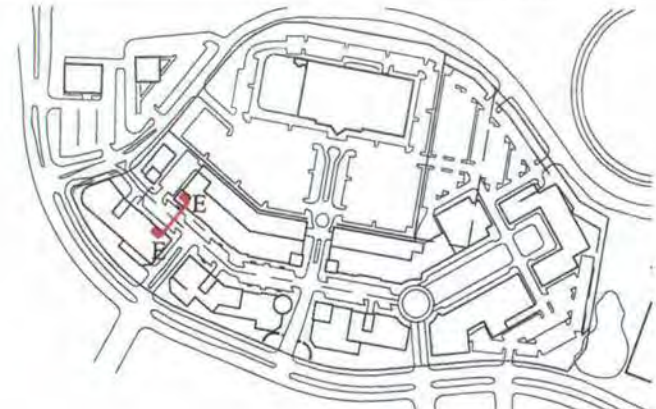
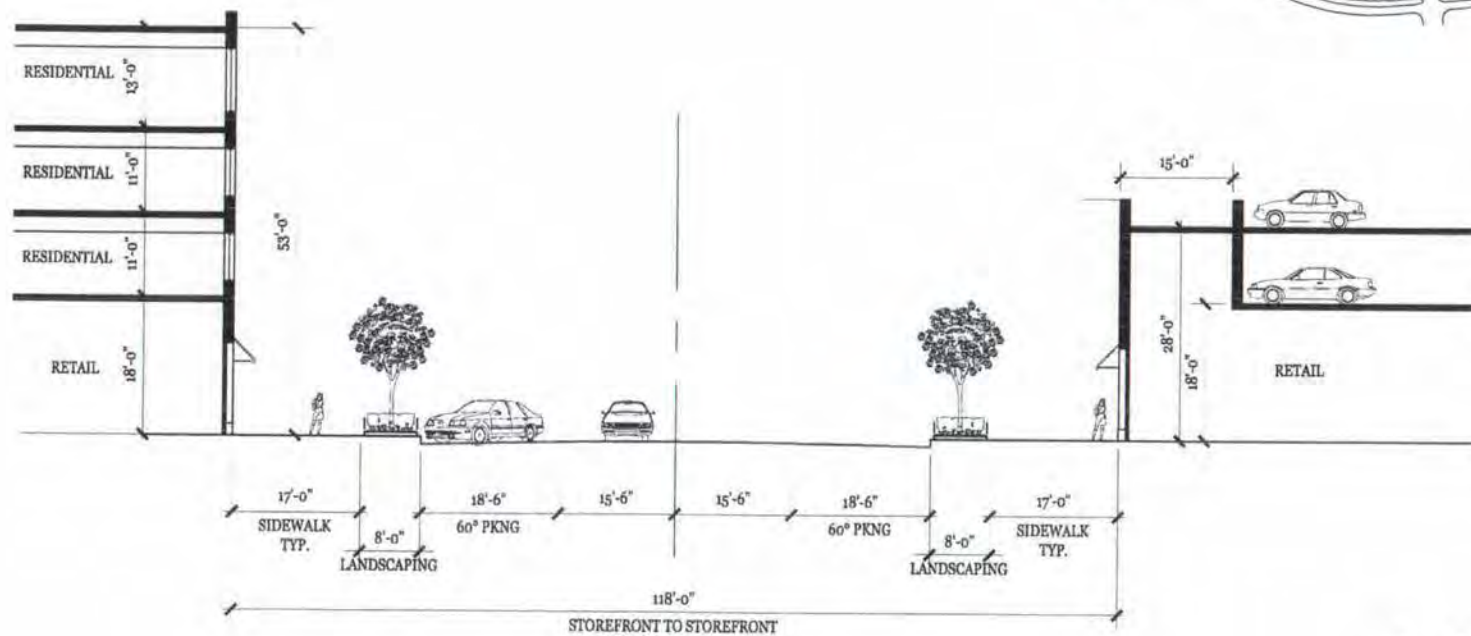


Burr Ridge Town Center

SECTION D-D
CONCEPT DESIGN

OPUS RTKI
07 FEB 200

EXHIBIT H

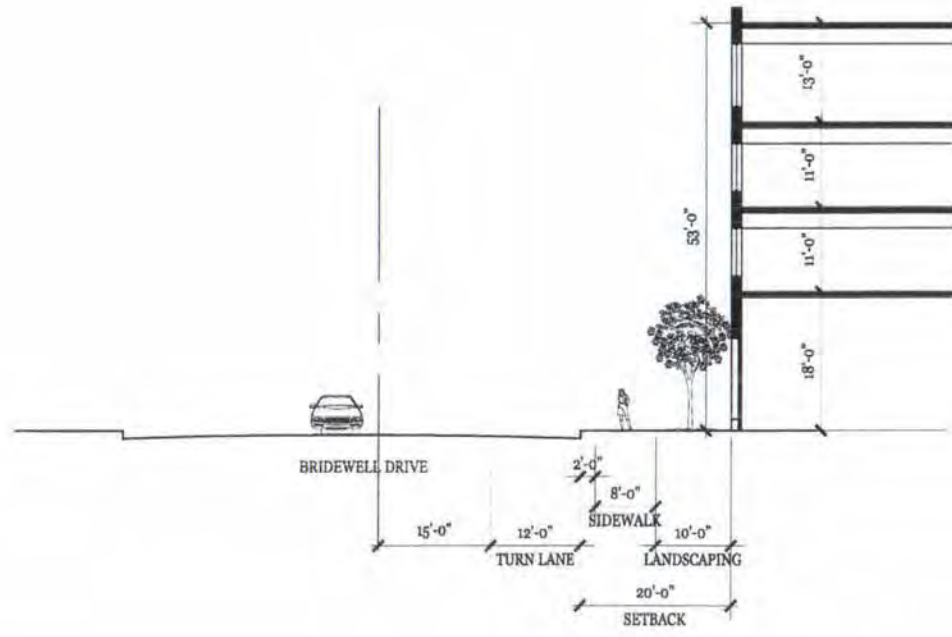


Burr Ridge Town Center

SECTION E-E
CONCEPT DESIGN

OPUS RTKI
07 FEB 200

EXHIBIT I



Burr Ridge Town Center

SECTION F-F CONCEPT DESIGN

OPUS RTKL
07 FEB 201

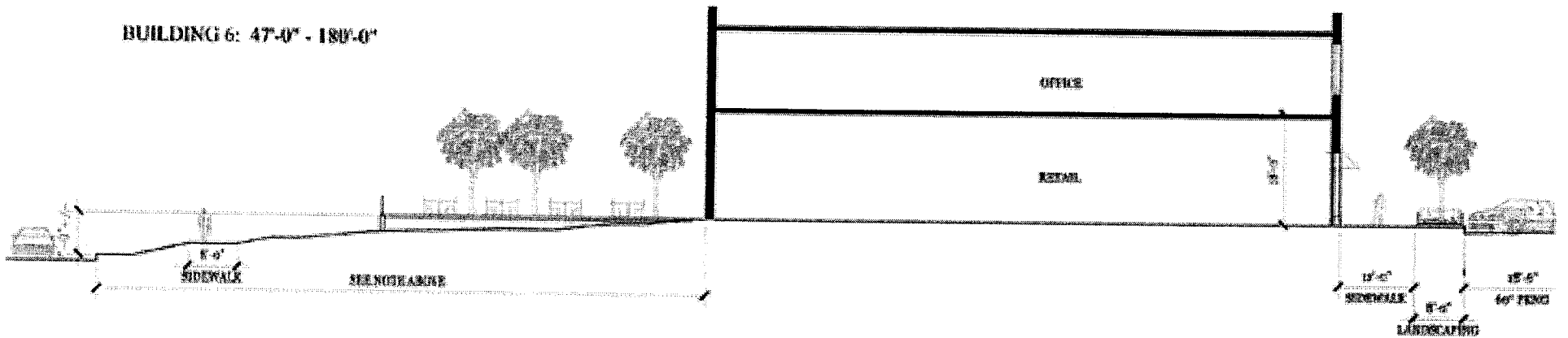
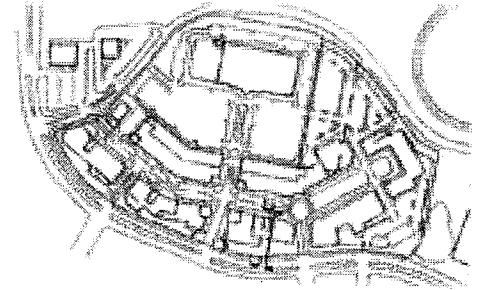
**RANGE IN DISTANCE FROM
BURR RIDGE PARKWAY"**

BUILDING 1: 40'-0" - 66'-6"

BUILDING 2: 31'-6" - 77'-6"

BUILDING 4: 65'-0" - 104'-0"

BUILDING 6: 47'-0" - 180'-0"





Burr Ridge Town Center

Burr Ridge Parkway - Building 1
CONCEPT DESIGN

 **OPUS** 
07 FEB 20C

EXHIBIT L

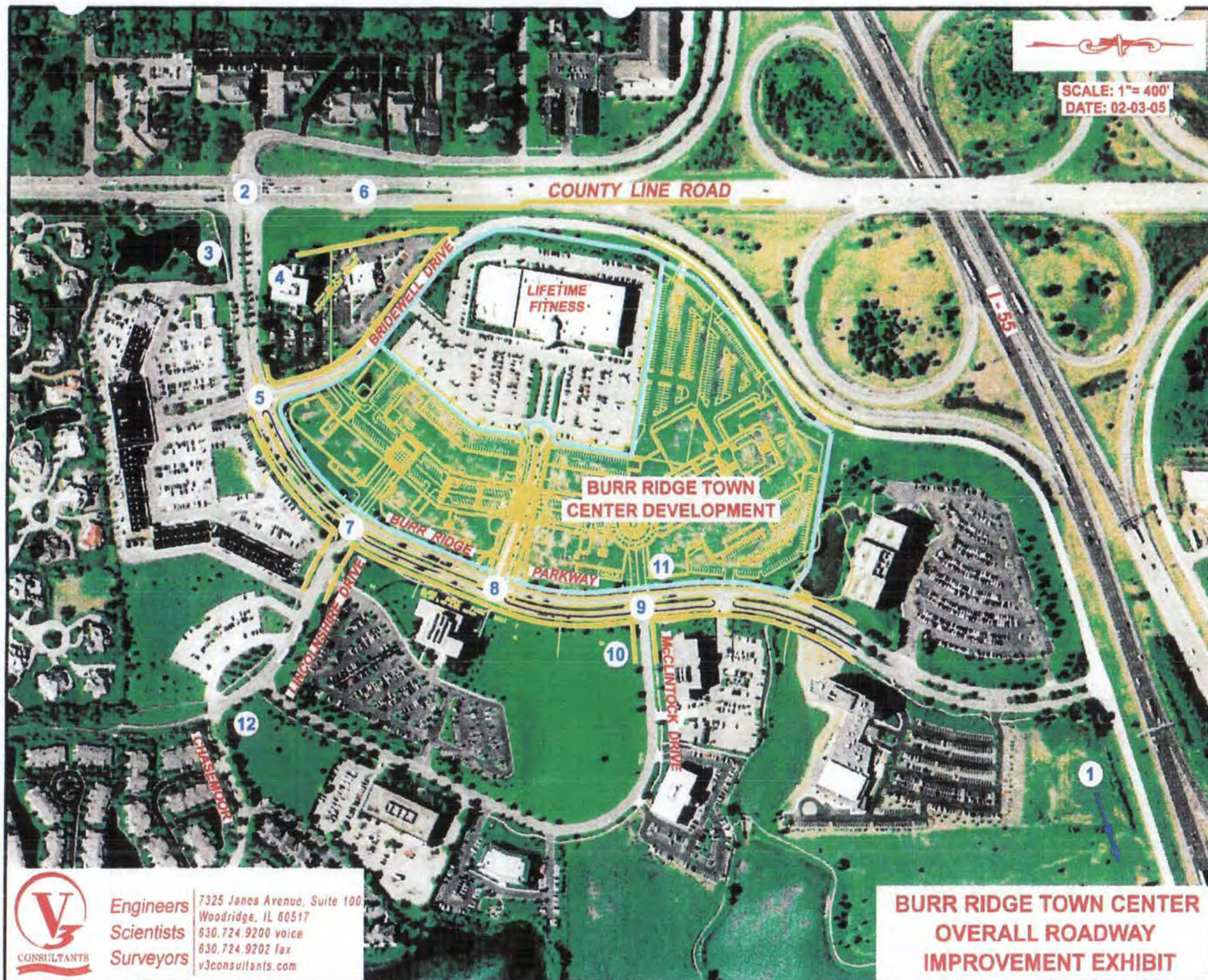


Burr Ridge Town Center

Burr Ridge Parkway - Building 4
CONCEPT DESIGN

 **OPUS** 
07 FEB 201

EXHIBIT M



**Engineers
Scientists
Surveyors**

7325 Janes Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

**BURR RIDGE TOWN CENTER
OVERALL ROADWAY
IMPROVEMENT EXHIBIT**

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02/03/2006

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EXHIBIT S



Village of Burr Ridge
Public Works Department
 451 Commerce St.
 Burr Ridge, IL 60527
 Phone: (630) 323-4733
 FAX: (630) 323-4796

Plan Revisions	
Date:	Comments:

PRELIMINARY LAYOUT

71st ST REALIGNMENT

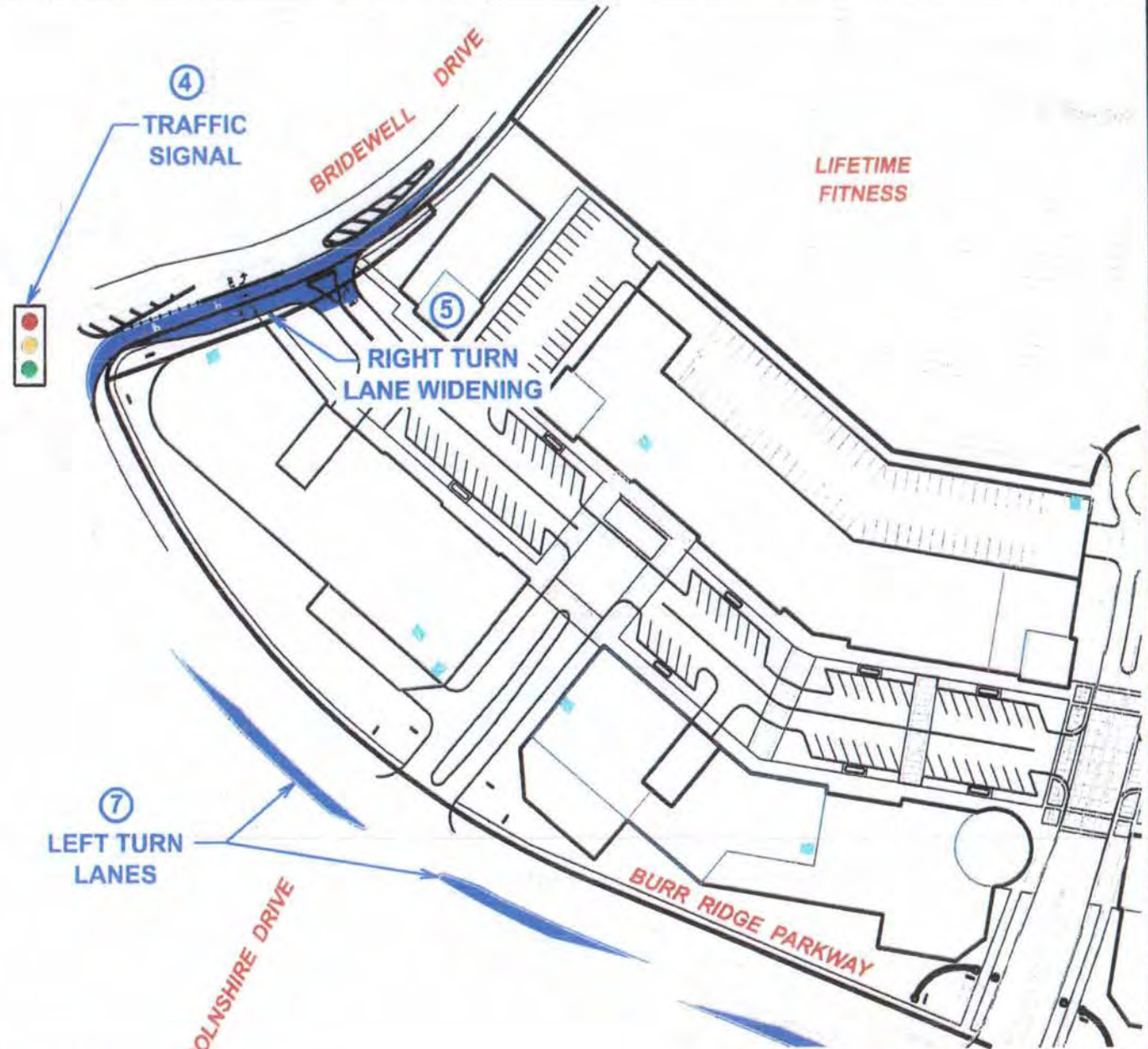
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Date:	June, 2004	Sheet No.:	1 of 1



**Engineers
Scientists
Surveyors**

7325 Janes Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

SCALE: 1"= 120'
DATE: 02-03-05



Engineers
Scientists
Surveyors

7325 Janes Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

BURR RIDGE TOWN CENTER
ROADWAY IMPROVEMENT EXHIBIT

④⑤⑦

SCALE: 1"= 120'
DATE: 02-03-05

⑧
LEFT TURN
LANE

BURR RIDGE PARKWAY

⑨
LEFT TURN
LANES

⑪
FUTURE
TRAFFIC
SIGNAL

⑩
LEFT TURN LANE
WIDENING

McCLINTOCK DRIVE

BURR RIDGE TOWN CENTER
ROADWAY IMPROVEMENT EXHIBIT

⑧ ⑨ ⑩ ⑪

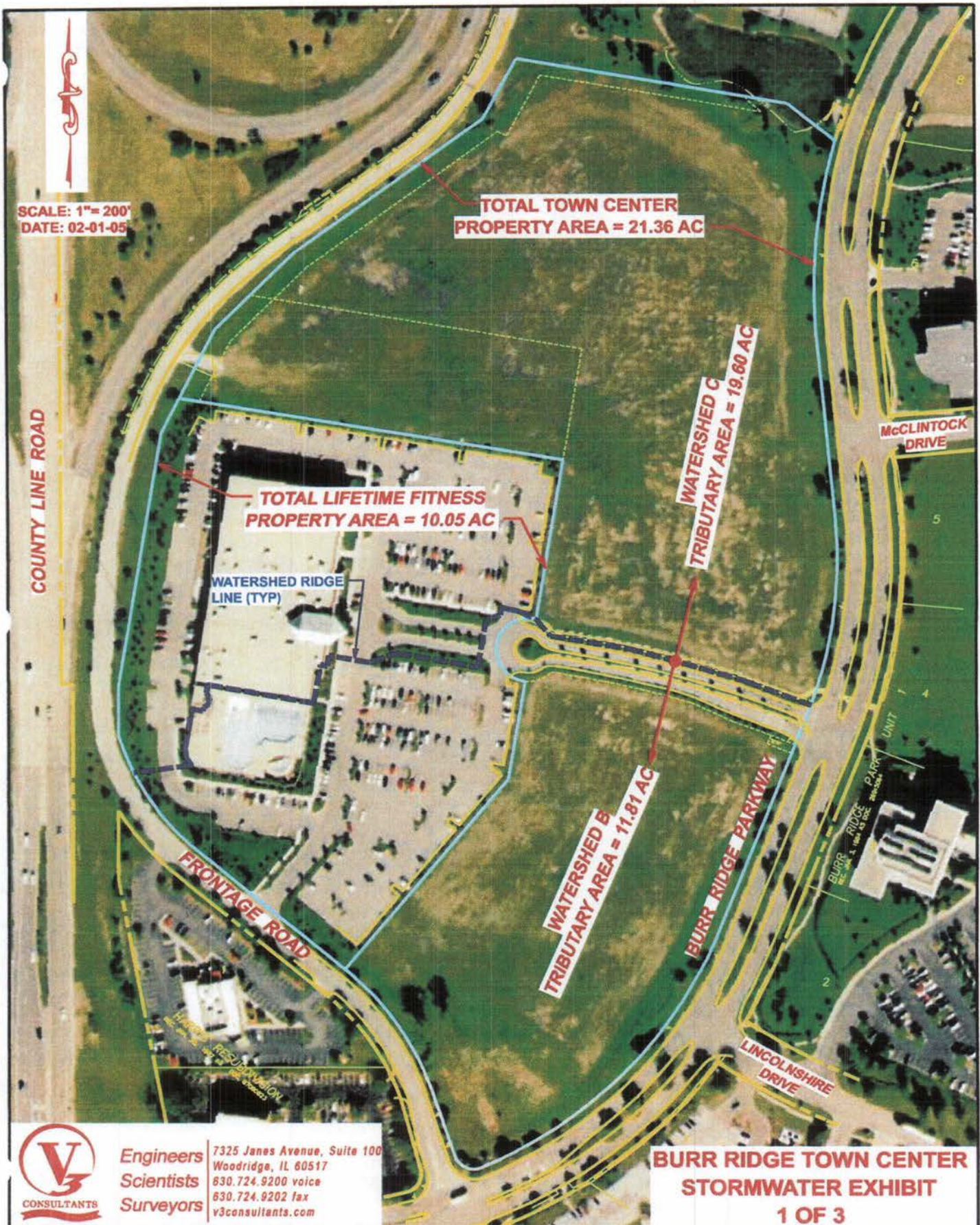


Engineers
Scientists
Surveyors

7325 Janes Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

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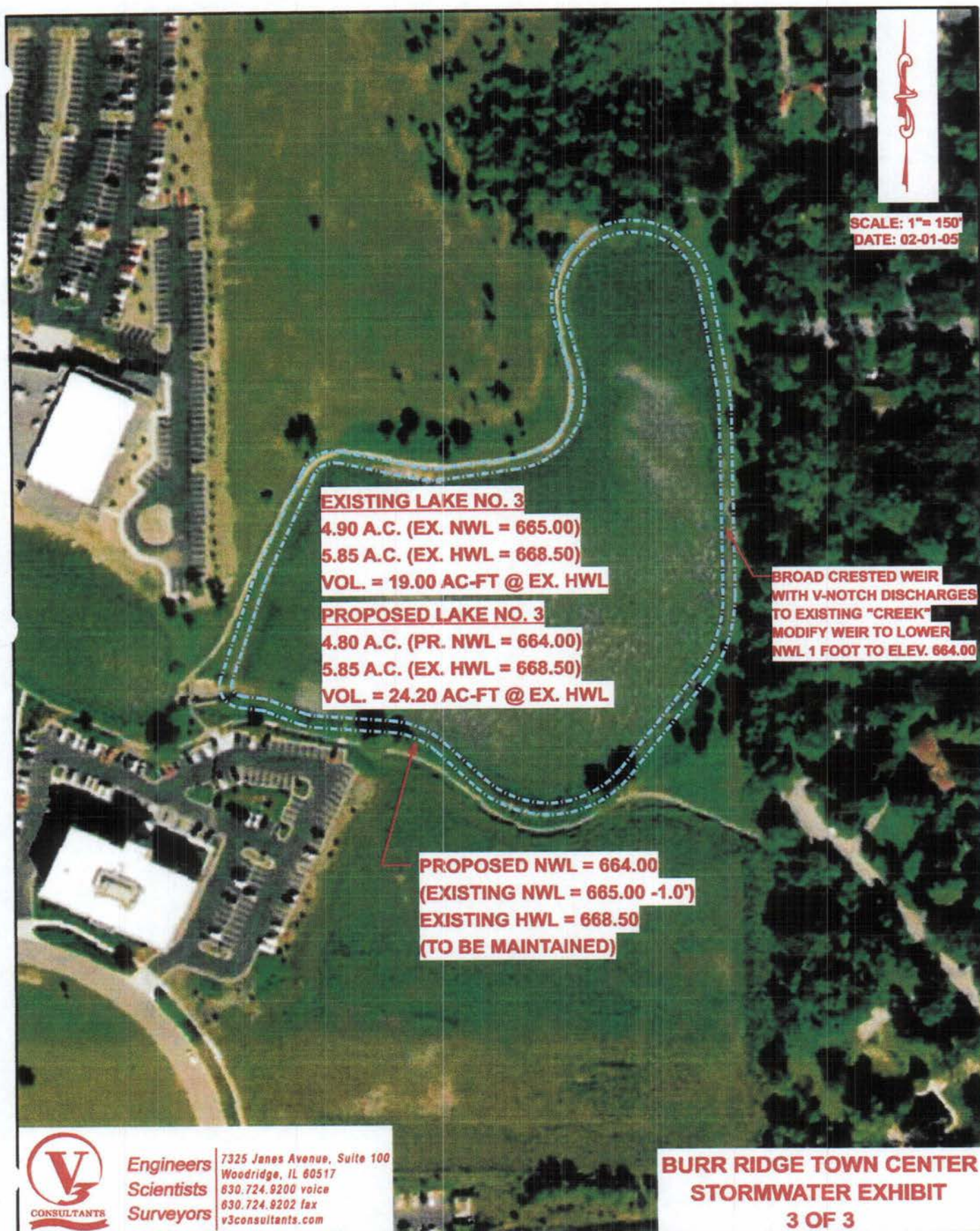
**Engineers
Scientists
Surveyors**

7325 Janes Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

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02/02/2005

02:02:18 PM



**Engineers
Scientists
Surveyors**

7325 Jones Avenue, Suite 100
Woodridge, IL 60517
630.724.9200 voice
630.724.9202 fax
v3consultants.com

ORDINANCE NO. A-834-13-15

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE BURR RIDGE ZONING ORDINANCE TO AMEND THE VILLAGE CENTER PLANNED UNIT DEVELOPMENT, ORDINANCE #A-834-10-05, TO PROVIDE FOR CHANGES TO THE COMMON AREAS INCLUDING THE VILLAGE GREEN AND ADJACENT TRAFFIC CIRCLE, LANDSCAPING AND SEATING AREAS, AND ENTRYWAY SIGNS.

(Z-08-2015: 400-800 Village Center Drive - Trademark Property)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on June 15, 2015 and July 20, 2015 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report,

findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 400-800 Village Center Drive, Burr Ridge, Illinois, is Trademark Property (hereinafter "Petitioner"). The Petitioner requests an amendment to the Burr Ridge Village Center Planned Unit Development, Ordinance #A-834-10-05, to provide for changes to the common areas including the Village Green and adjacent traffic circle, landscaping and seating areas, and entryway signs.
- B. That the changes will enhance the appearance of the area with the intention of attracting more customers and additional tenants.
- C. That the amendment is consistent with the original intent of the PUD as a mixed use lifestyle center with retail, residential and office uses.

Section 3: That an amendment to the Burr Ridge Village Center

Planned Unit Development, Ordinance #A-834-10-05, to provide for changes to the common areas including the Village Green and adjacent traffic circle, landscaping and seating areas, and entryway signs. *is hereby granted* for the property commonly known as the Burr Ridge Village Center and identified by the Permanent Real Estate Index Numbers (PIN) of: 18-30-300-039; 18-30-300-038; 18-30-300-048; 18-30-300-050; 18-30-300-058; 18-30-300-045; 18-30-300-047; 18-30-300-032; 18-30-300-037; 18-30-300-042; 18-30-300-044

Section 4: That the approval of the amendment to the PUD shall be subject to the following conditions:

- A. Final plans shall comply with the submitted plans attached hereto as **Exhibit A** except as specifically modified herein.
- B. Final landscaping and engineering plans shall be subject to review and approval by Village staff.
- C. The signs located along Burr Ridge Parkway and Bridewell Drive shall comply with the general design as shown on the submitted plans but shall not exceed 12 feet in height. The final sign plans shall be subject to Village staff review and approval.
- D. The number of traffic directional signs at the reconfigured intersection of McClintock Drive and Village Center Drive shall be reviewed in cooperation with staff and with the intent of reducing the number of signs.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

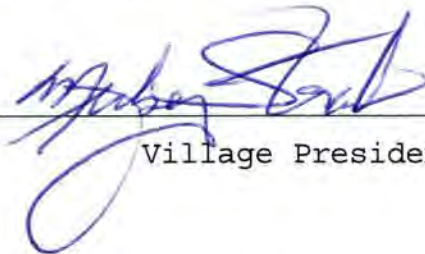
PASSED this 10th day of August, 2015, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES: 5 - Trustees Franzese, Grasso, Paveza, Bolos, Schiappa

NAYS: 0 - None

ABSENT: 1 - Trustee Murphy

APPROVED by the President of the Village of Burr Ridge on this 10th day of August, 2015.



Village President

ATTEST:

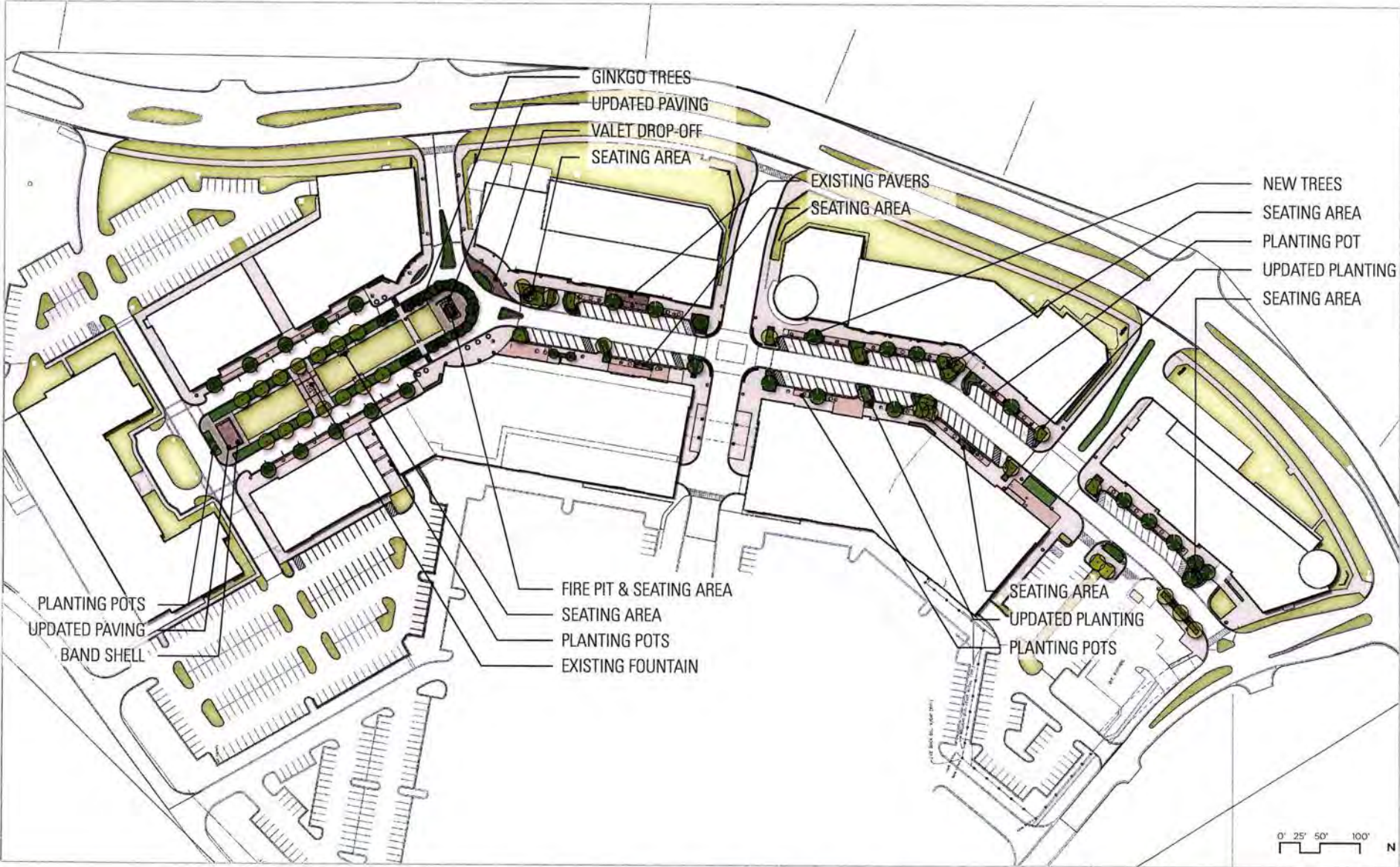


Village Clerk

LANDSCAPE & HARDSCAPE

The background of the slide features a repeating pattern of stylized, light brown leaves on a darker brown background. In the bottom left corner, there is a large, detailed graphic of a single leaf, colored in shades of white and light yellow, with a prominent vein structure.

OVERALL LANDSCAPE/HARDSCAPE



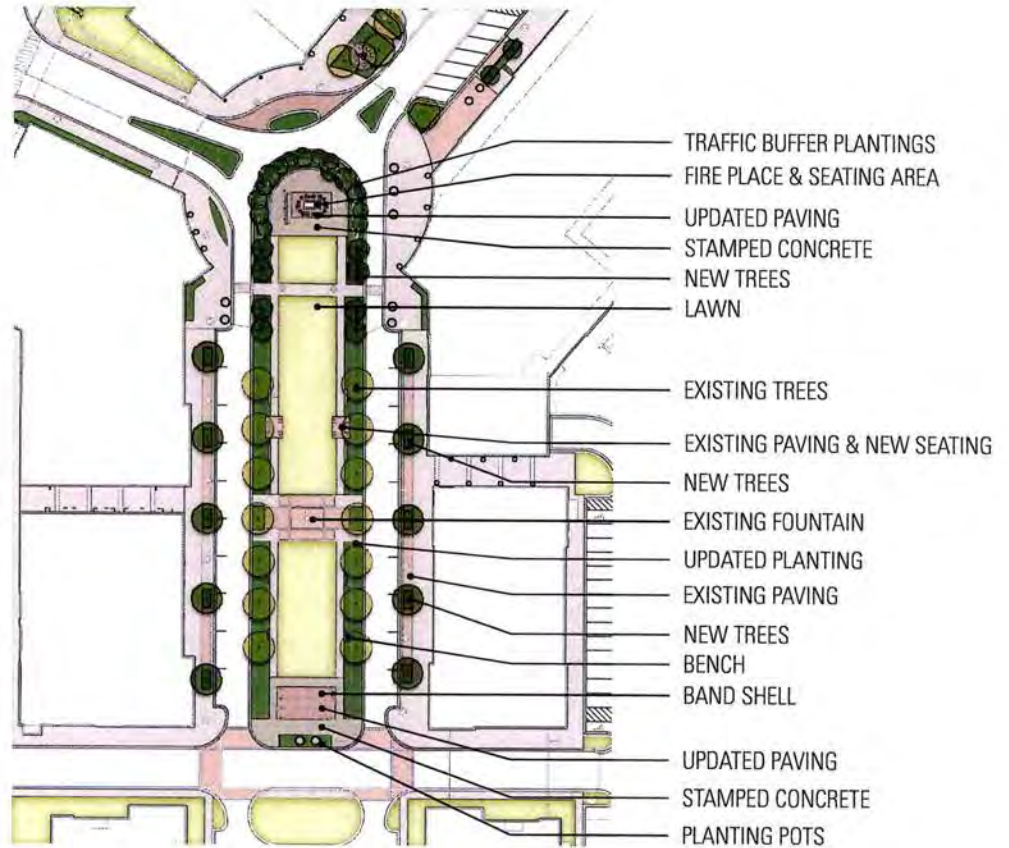
LANDSCAPE REVISIONS

EXISTING VILLAGE GREEN



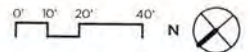
Total Areas:
 Lawn: 6,459 SF
 Planting: 4,226 SF
 Hardscape: 9,468 SF

PROPOSED VILLAGE GREEN

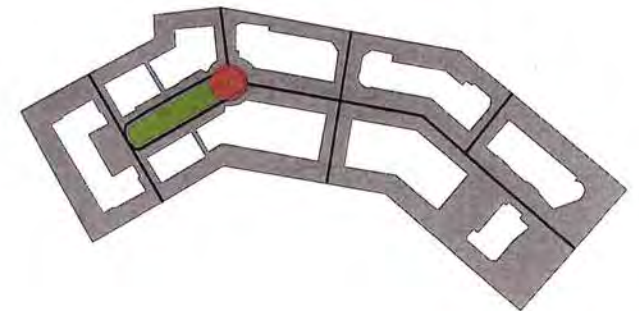


Total Areas:
 Lawn: 8,858 SF
 Planting: 7,923 SF
 Hardscape: 8,987 SF

Trees Added: 33

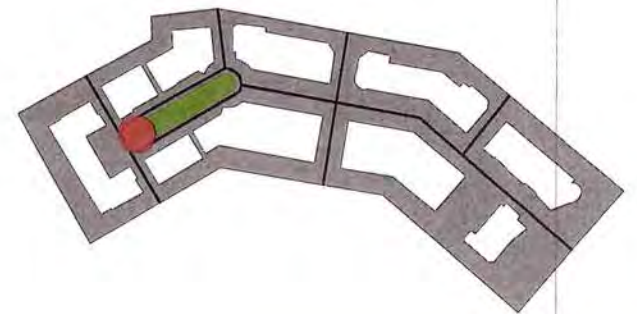
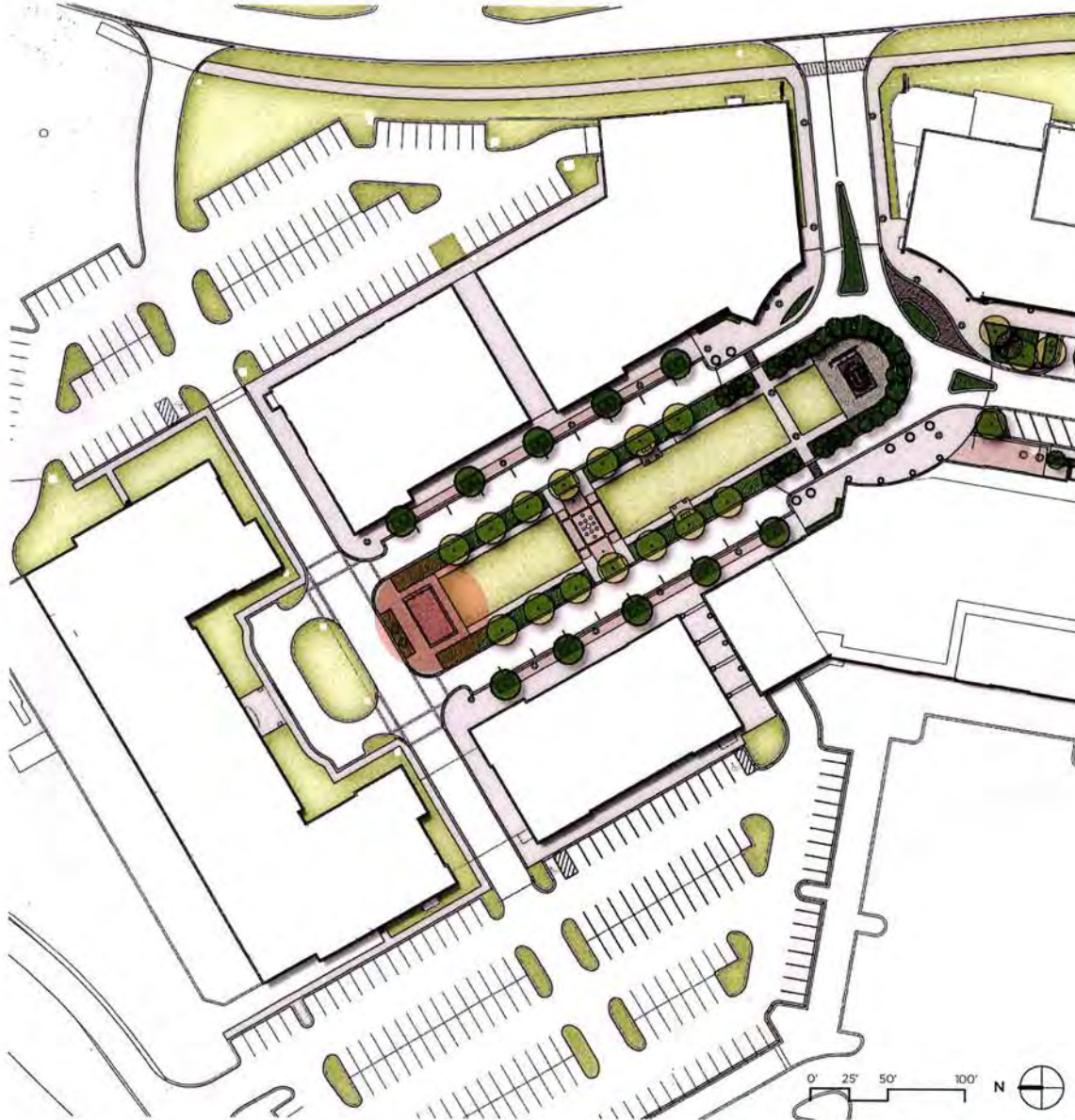


HARDSCAPE - FIRE PIT



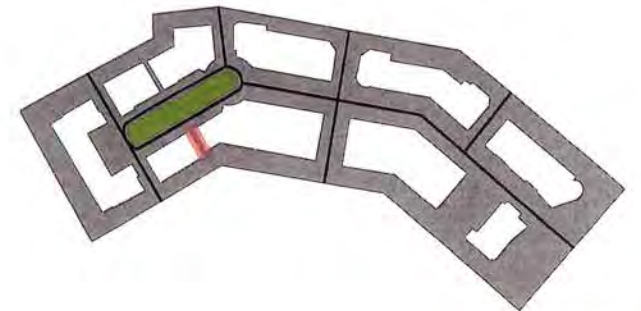
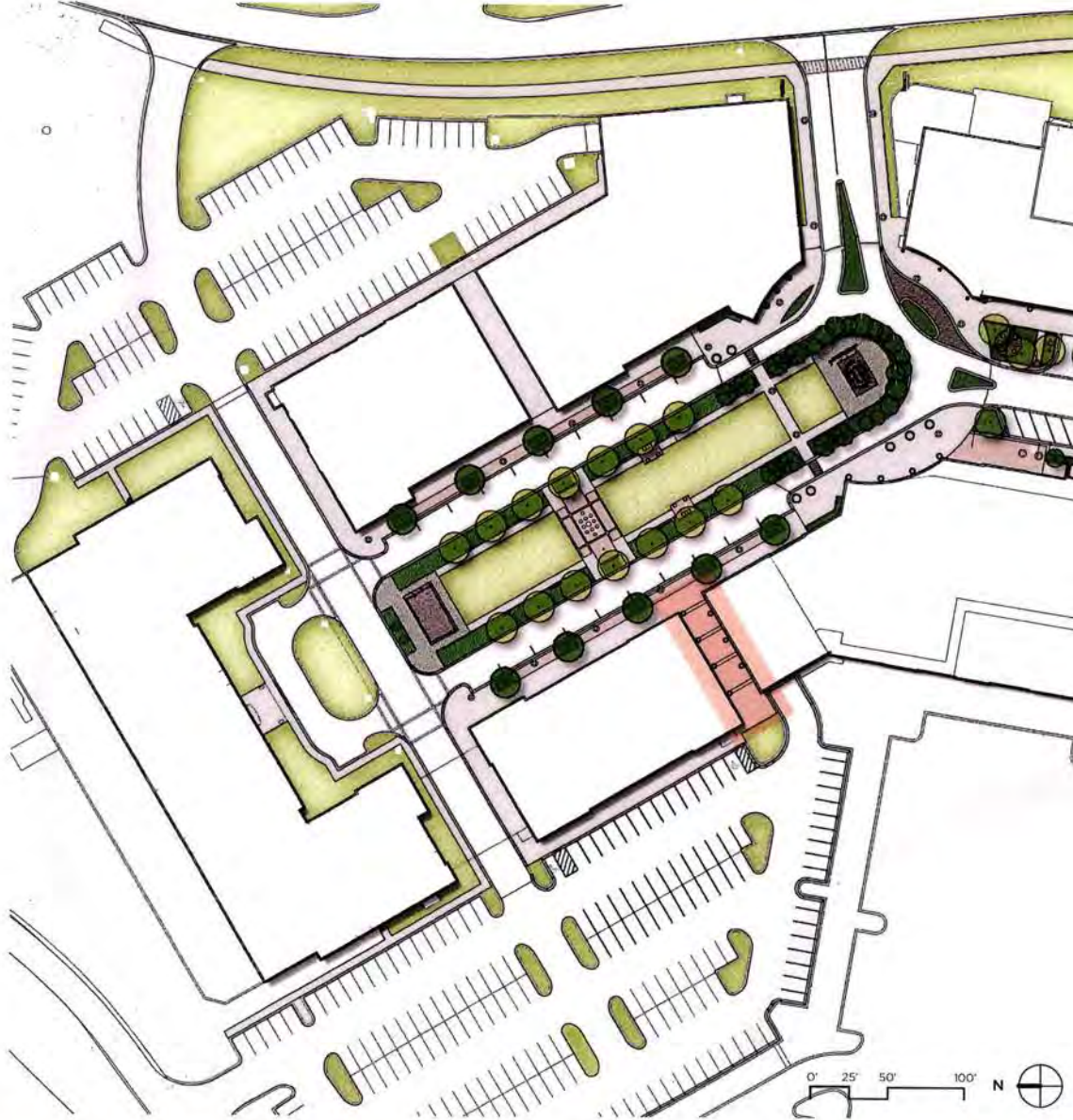
KEY PLAN

HARDSCAPE - BANDSHELL



KEY PLAN

HARDSCAPE - PASEO



KEY PLAN

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

REFERENCES

TRADEMARK
SHURE N OYS VILLAGE CENTER
COUNTY LINE ROAD
SUNB BEND, KANSAS

Center for Alcohol & Drug

[illegible]

14

SHORT IDENTIFICATION

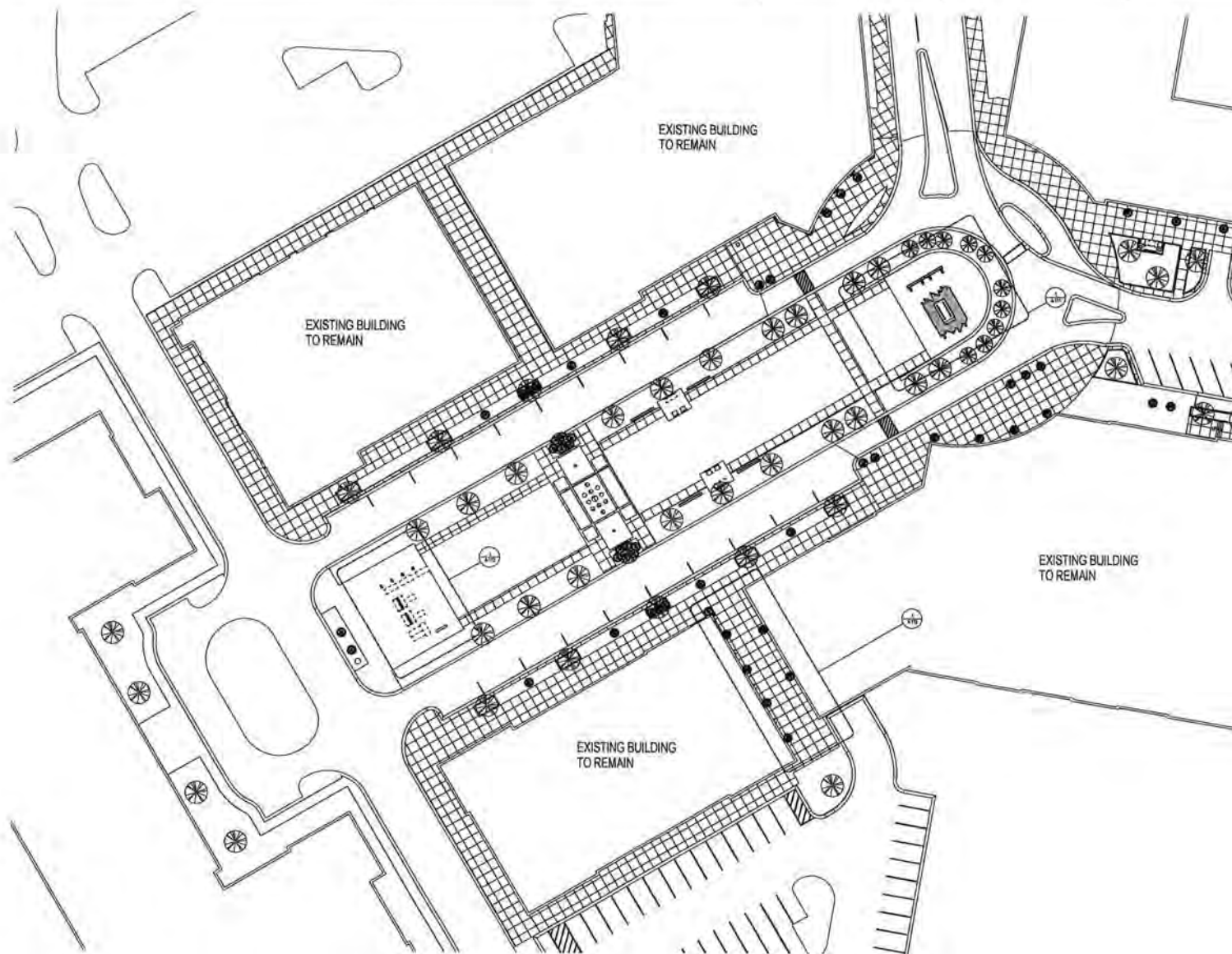
100

ARCHITECTURAL
SITE PLAN -
ZONE 1

1998

A-102

2042 HUI, ANTONIOU



1 ENLARGED SITE PLAN - ZONE 1
V = 20' @ 20' & 20' & 42'

NOT FOR CONSTRUCTION

RTKL

AN ARCADIS COMPANY

RTKL ASSOCIATES INC.
ENTER RTKL OFFICE ADDRESS
ENTER RTKL CITY & STATE
ENTER RTKL TELEPHONE#
ENTER RTKL FAX NUMBER
ENTER RTKL E-MAIL
RTKL PROJECT NUMBER: 30-1000

CONTRACT

PROJECT

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT

TOWN OF BURR RIDGE
Burr Ridge Village Center
County Line Road
Burr Ridge, Illinois

SCALE: AS SHOWN

DATE: 10/10/2010

BY: [Signature]

CHECKED: [Signature]

DATE: 10/10/2010

BY: [Signature]

CHECKED: [Signature]

DATE: 10/10/2010

BY: [Signature]

CHECKED: [Signature]

DATE: 10/10/2010

BY: [Signature]

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BY: [Signature]

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BY: [Signature]

CHECKED: [Signature]

1 ENLARGED SITE PLAN - ZONE 2

NOT FOR CONSTRUCTION



BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CONVICT

TRADEMARK
BURR RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BURR RIDGE, ILLINOIS

UNIVERSITY OF CALIFORNIA, BERKELEY

[illegible]

1994

NOTES ON CONTRIBUTORS

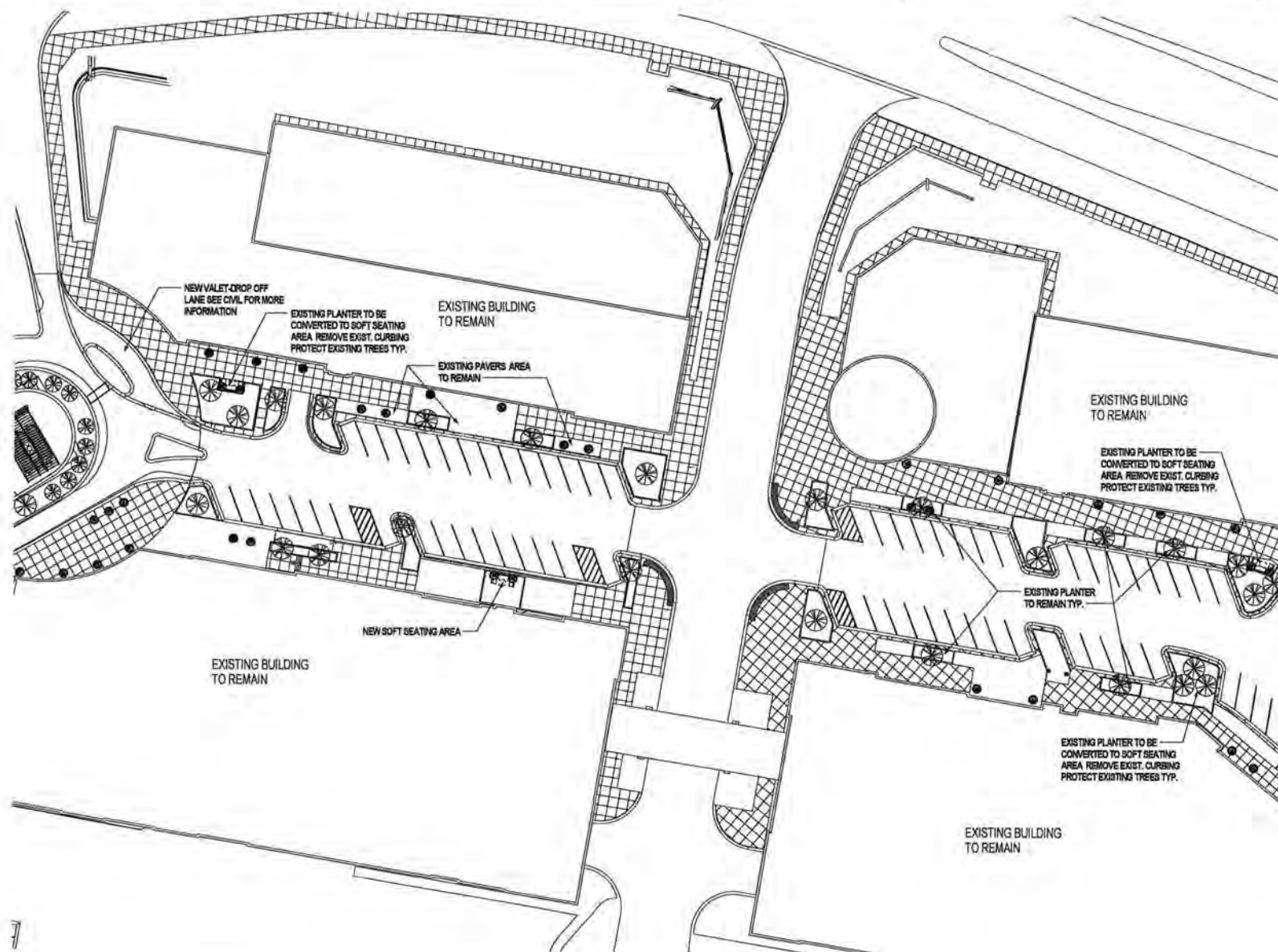
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**ARCHITECTURAL
SITE PLAN -
ZONE 3**

http://www.

A-104

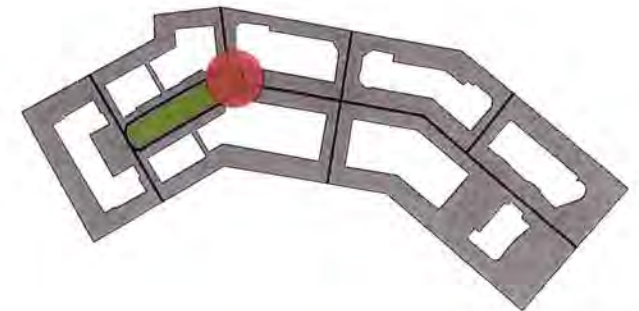
WITNESS MY HAND AND SEAL OF OFFICE THIS 15th DAY OF JULY, 2010.



1 ENLARGED SITE PLAN - ZONE 3
1" = 20'-0" @ 30" X 42"

NOT FOR CONSTRUCTION

Site plan of the intersection of S 529th St and S 279th St. The plan shows a large circular driveway with a central island. To the left is a parking lot with 7 REG. SPACES. To the right is a building with a retaining wall and a driveway labeled "MCCINTOCK DR. (PRIVATE DRIVE)". The plan includes various traffic signs: pedestrian crossing (W11-2, W16-TL), one-way (R6-R4, R6-R4, R6-2R), yield (R1-2, R1-2), and a right-turn sign (R4-1). It also shows a "UNDERGROUND WALLED VENT CRATE" and a "DRAINAGE" area. A scale bar (0' to 40') and a north arrow are in the bottom right corner.



BURR RIDGE VILLAGE CENTER
PD AMENDMENT | 7.20.2015

TRADEMARK

BTCL

P13

AN ARCADIS COMPANY

RTL ASSOCIATES INC.
ENTER RTL OFFICE ADDRESS
ENTER RTL CITY & STATE
ENTER RTL TELEPHONE
ENTER RTL FAX NUMBER
WWW.RTL.COM
PROJECT NUMBER 2644028

CONCLUSIONS

PRODUCT

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLINICAL

TRAZEMER
SUN RIDGE VILLAGE CENTER
COUNTY LINE ROAD
SUN RIDGE, ILLINOIS

IN 1998, THE NUMBER OF U.S. FARMERS

[illegible]

BRIEF IDENTIFICATION

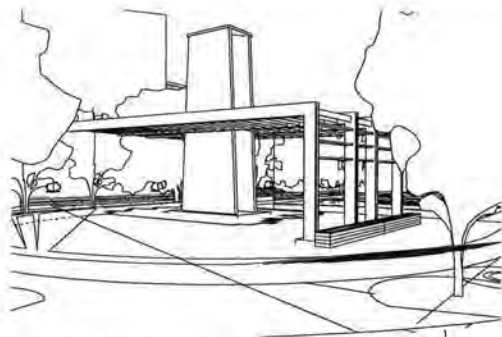
TIME

ZONE 1 FIRE PAVILION PLAN AND DETAILS

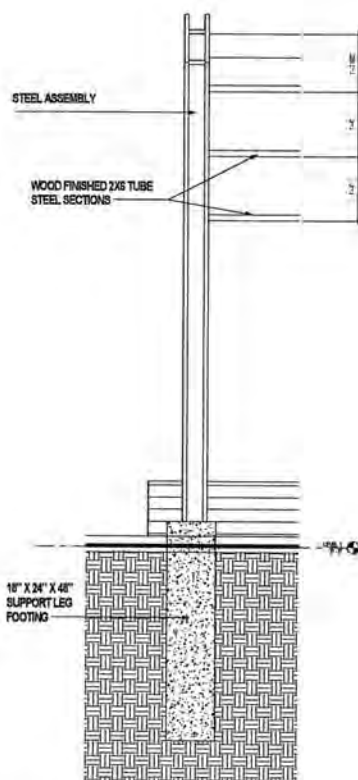
Discussion

A-111

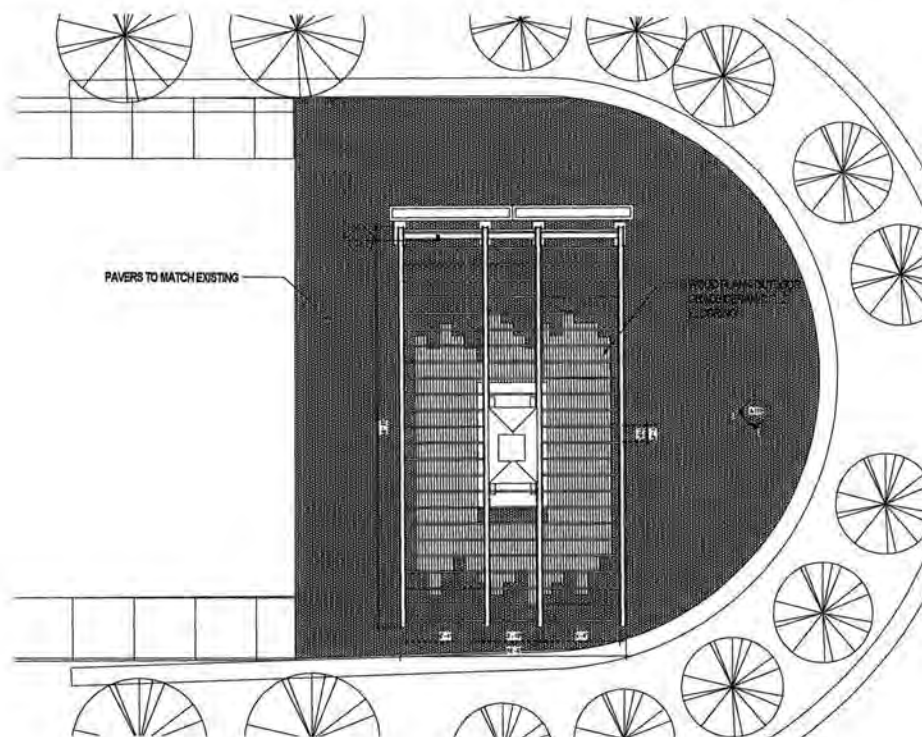
ENVIRONMENTAL ASSOCIATES, INC.



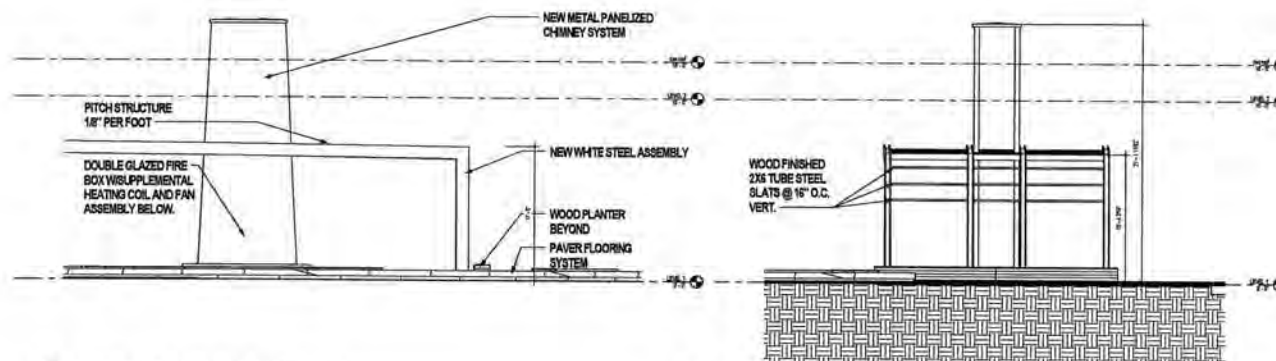
5 FIRE PAVILION PERSPECTIVE



4 FIRE PAVILION SECTION DETAIL
1'-1 1/2" @ 3/8" x 1/2"



1 ENLARGED FIRE PAVILION PLAN
50' x 10' @ 30' x 42'



3 FIRE PAVILION EAST ELEVATION
1/8" = 1'-0" @ 20' X 60'

2 FIRE PAVILION NORTH ELEVATION
1/4" = 1'-0" @ 20' x 42'

NOT FOR CONSTRUCTION

SIGNAGE



BURR RIDGE VILLAGE CENTER IMPROVEMENTS

589

TRACEWAY
BLAIR RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BLAIR RIDGE, IL 60009

ISSN 0950-0804

[illegible]

SEA

KEY WORDS

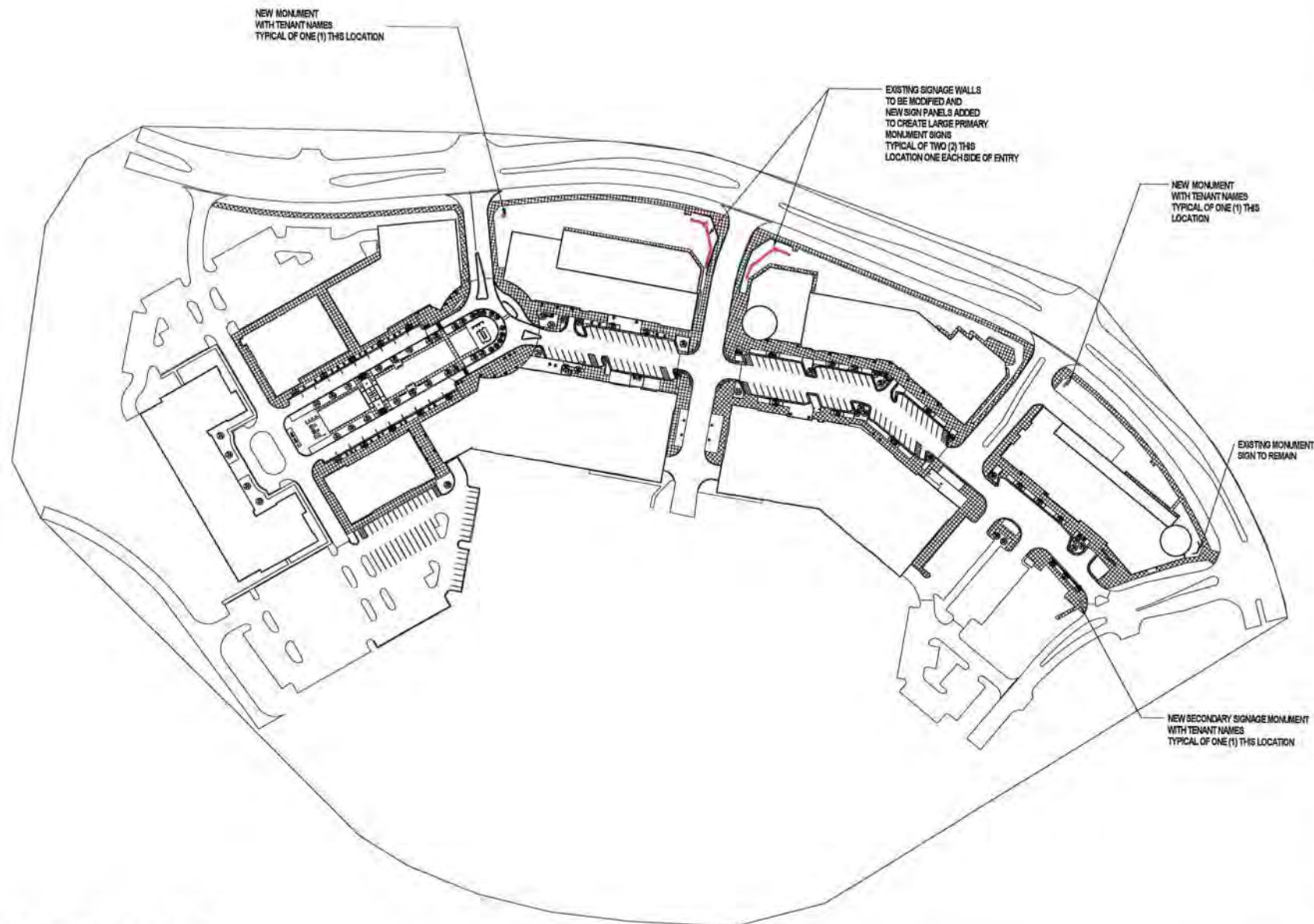
1999

SIGNAGE KEY PLAN

42244

A-131

THE WTA ASSOCIATES INC.



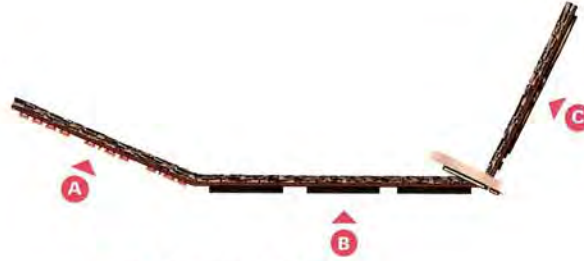
2 MONUMENT SIGN KEY PLAN
1"=80'-0" @ 22°34'2"

NOT FOR CONSTRUCTION

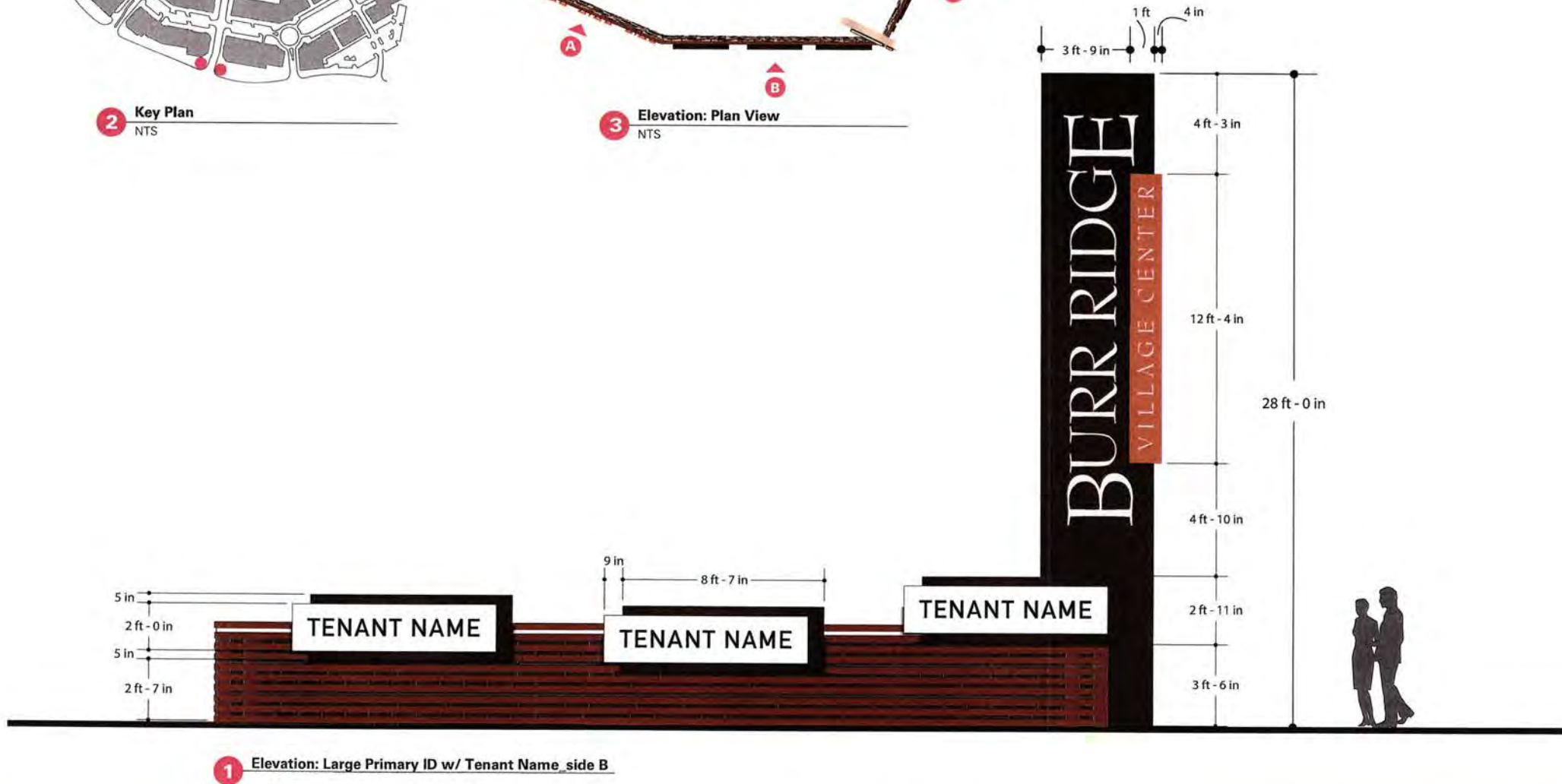
SIGNAGE



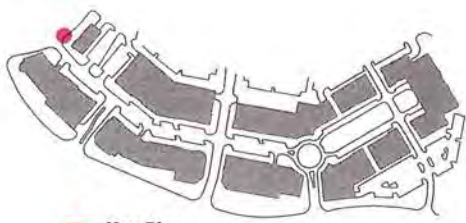
2 Key Plan
NTS



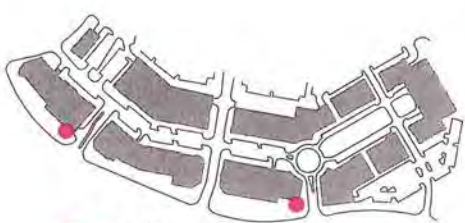
3 Elevation: Plan View
NTS



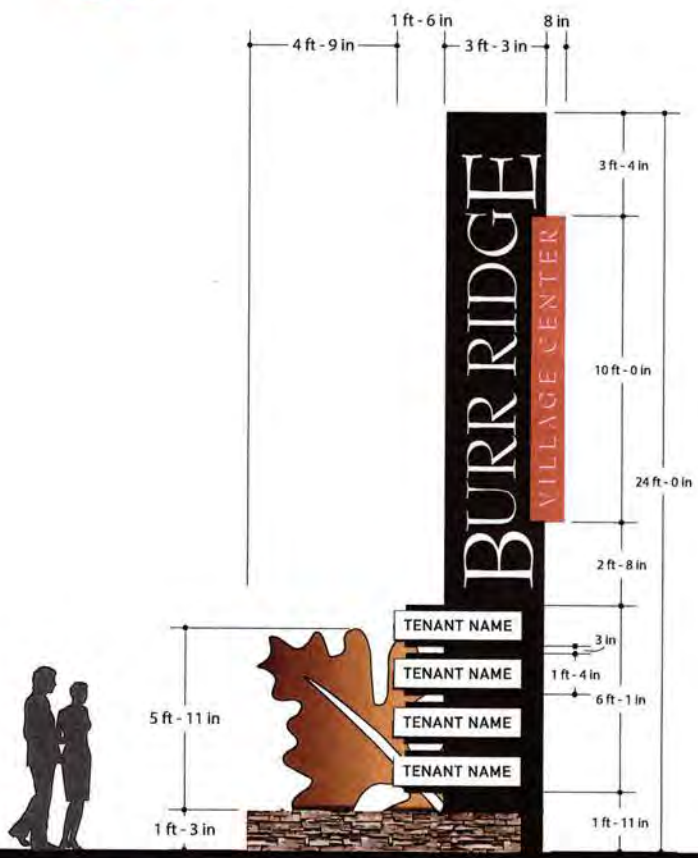
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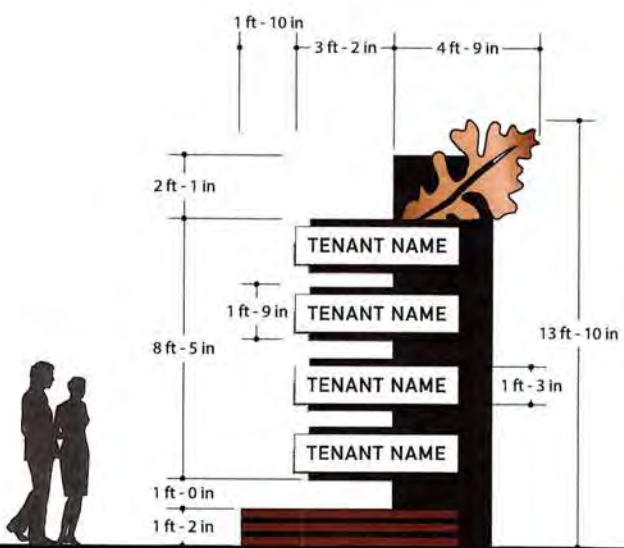
4 Key Plan
NTS



3 Key Plan
NTS



1 Secondary Project ID w/ Tenant Names



2 Tenant Entry Monument

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

TABLE 1

TRADEMARK
BURN RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BURN RIDGE, ILLINOIS

ISSUE FOR ANSWERS: 100

[illegible]

SEAL

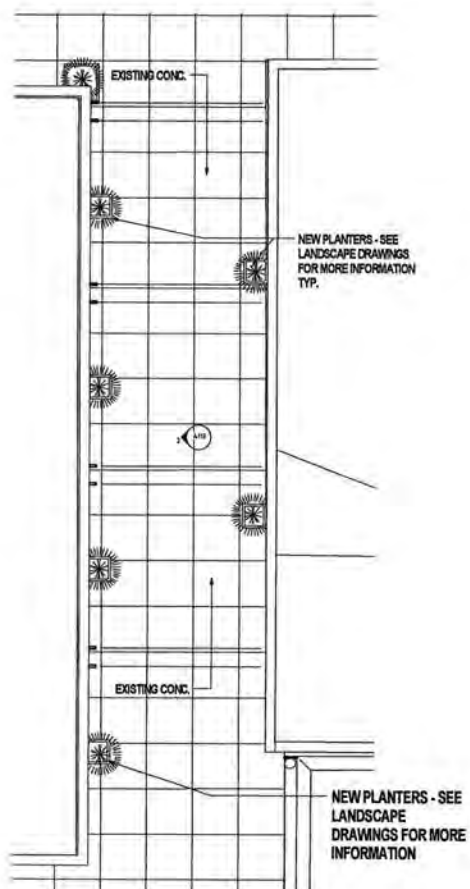
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TIME

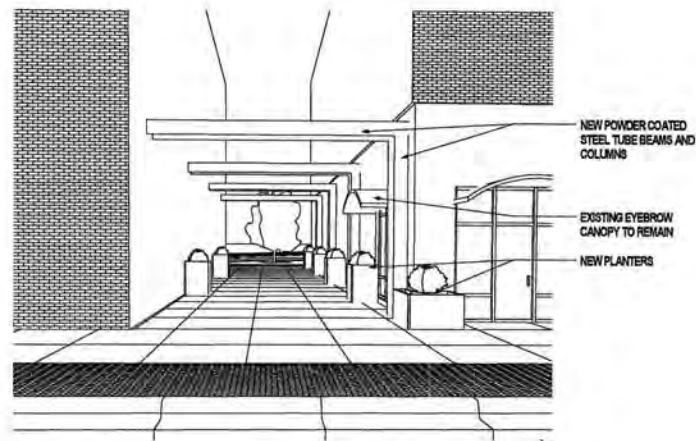
**ZONE 1 - OPEN
PASEO**

Keywords:

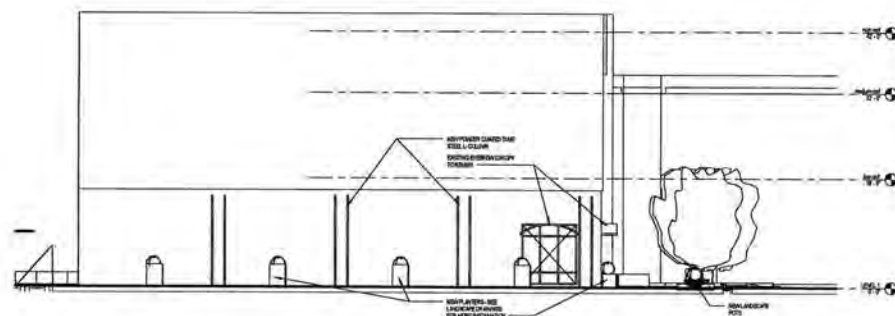
A-113



1 ENLARGED OPEN PASEO PLAN
3/16" = 1'-0" @ 30" x 42"



3 OPEN PASEO PERSPECTIVE



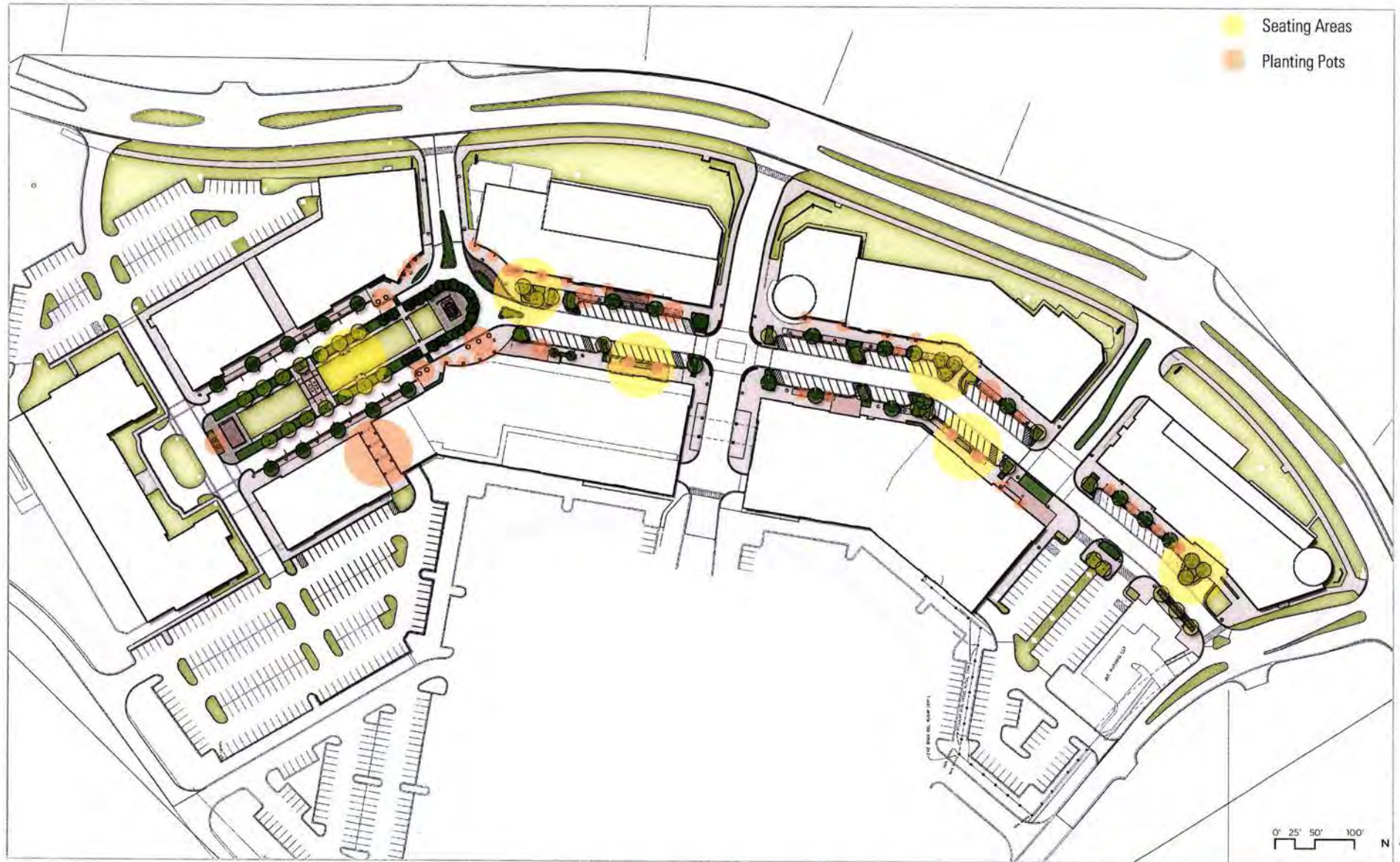
2 OPEN PASEO ELEVATION
1/8" = 1'-0" @ 3/8" X 43"

NOT FOR CONSTRUCTION

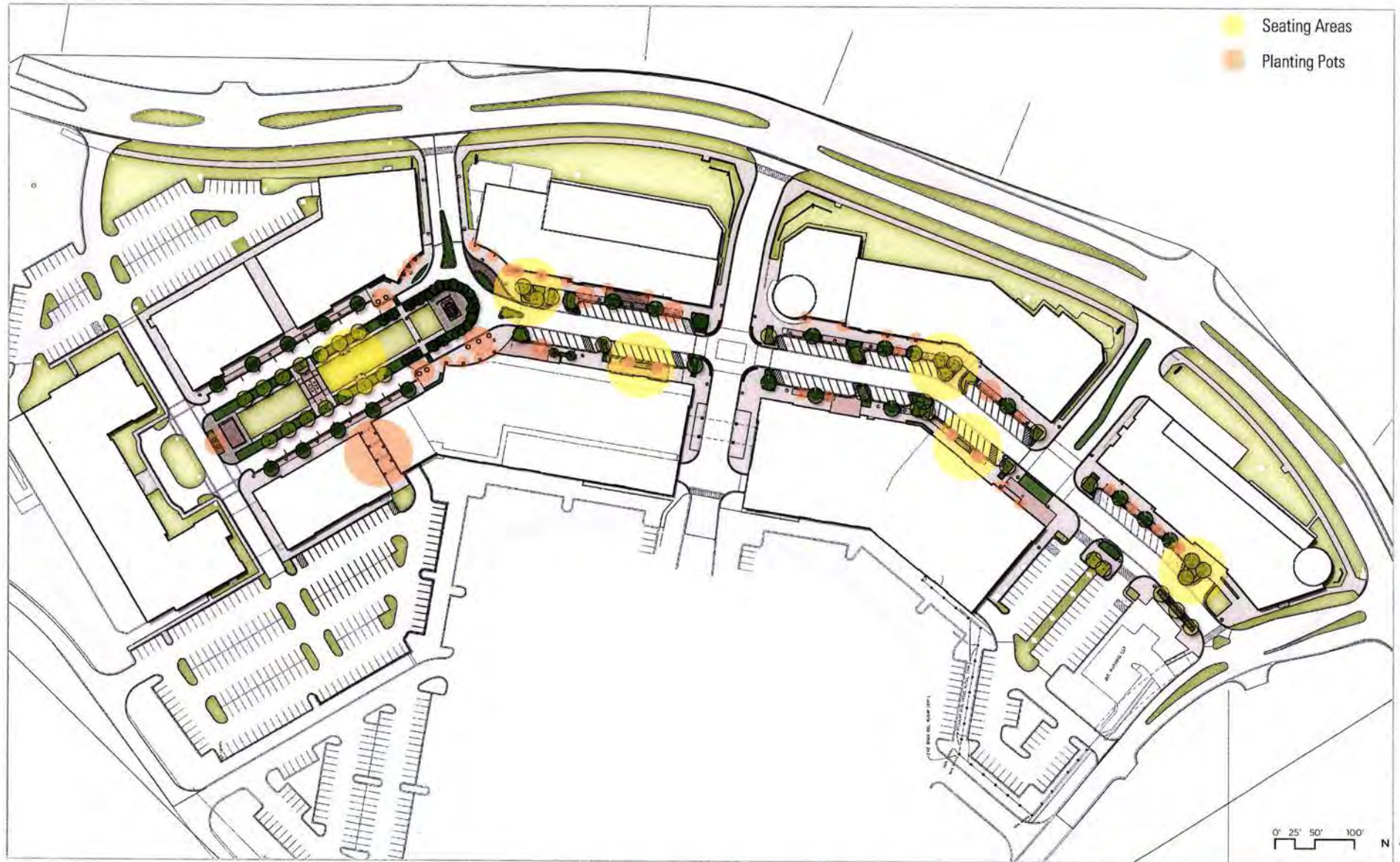
SEATING & PLANTERS



SEATING & PLANTERS



SEATING & PLANTERS



BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT

TRADEMARK
BLINN RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BLINN RIDGE, ALABAMA

DATE RECEIVED: 03/09

[illegible]

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PERMIT, OR CONSTRUCTION.

WILLIAM M. LEE
LANDSCAPE ARCHITECT
P.O. BOX 1000, LITTLE ROCK, AR 72202

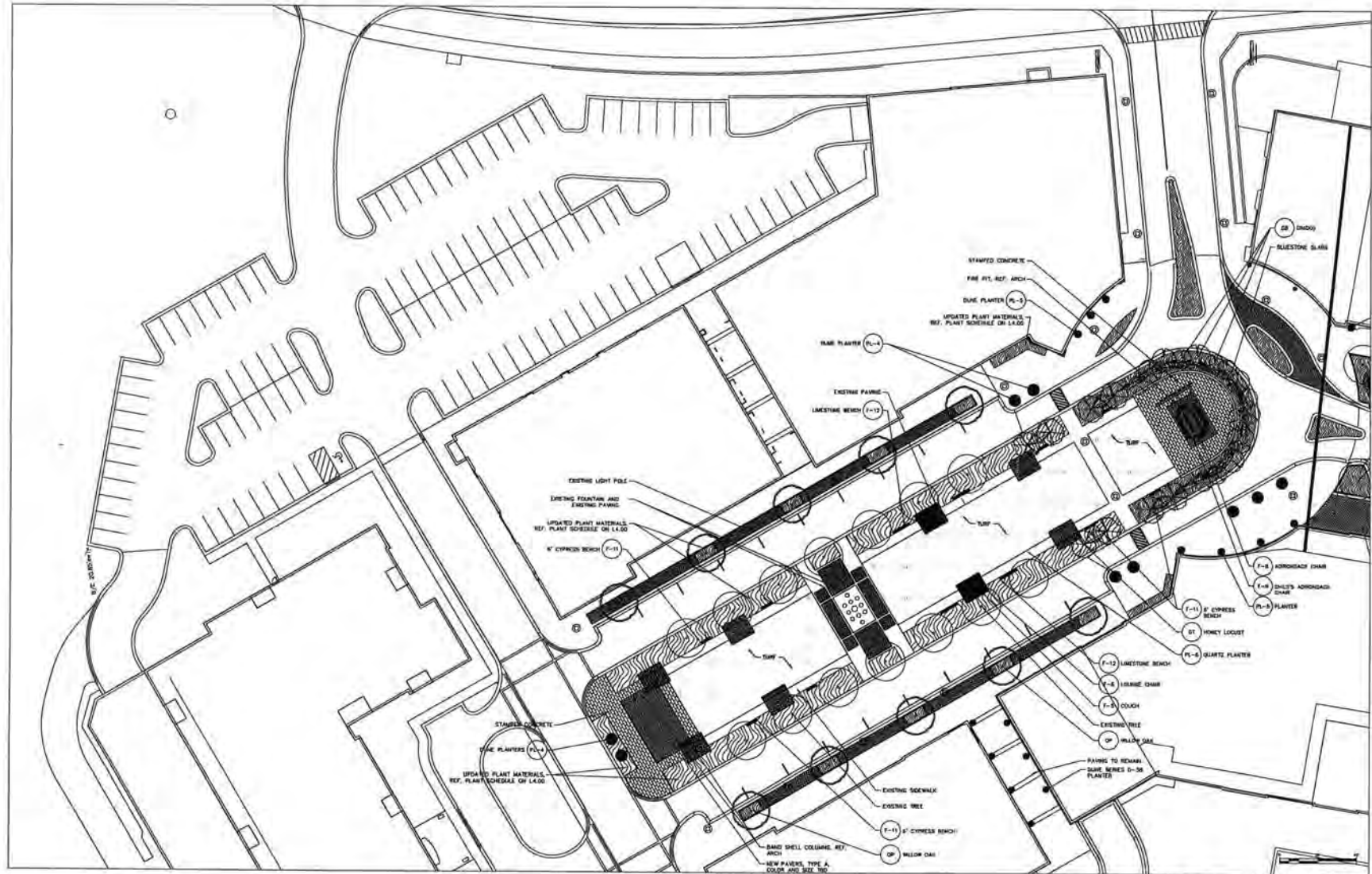
SHIFT DISTRIBUTION

NORTH
ENLARGEMENT

References

L 1.01

5063 RTG, ADMINISTRATIVE sec.



North Enlargement Plan

Scale: 1" = 20'-0"



NOT FOR CONSTRUCTION



AN ARCADIS COMPANY

RTKL ASSOCIATES INC.
ENTER SITE OFFICE ADDRESS
ENTER CITY, STATE
ENTER A/C TELEPHONE
ENTER SITE PLANNING
PROJECT NUMBER 25-1002

studioOutside

804 E. 10th Avenue, Ste. 3
Dallas, Texas 75202
0214.954.7183
0214.954.7182
PROJECT

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

COUNTY
DALLAS COUNTY
COUNTY LINE ROAD
BARRIDGE, ALABAMA

ASUILT MEASUREMENTS

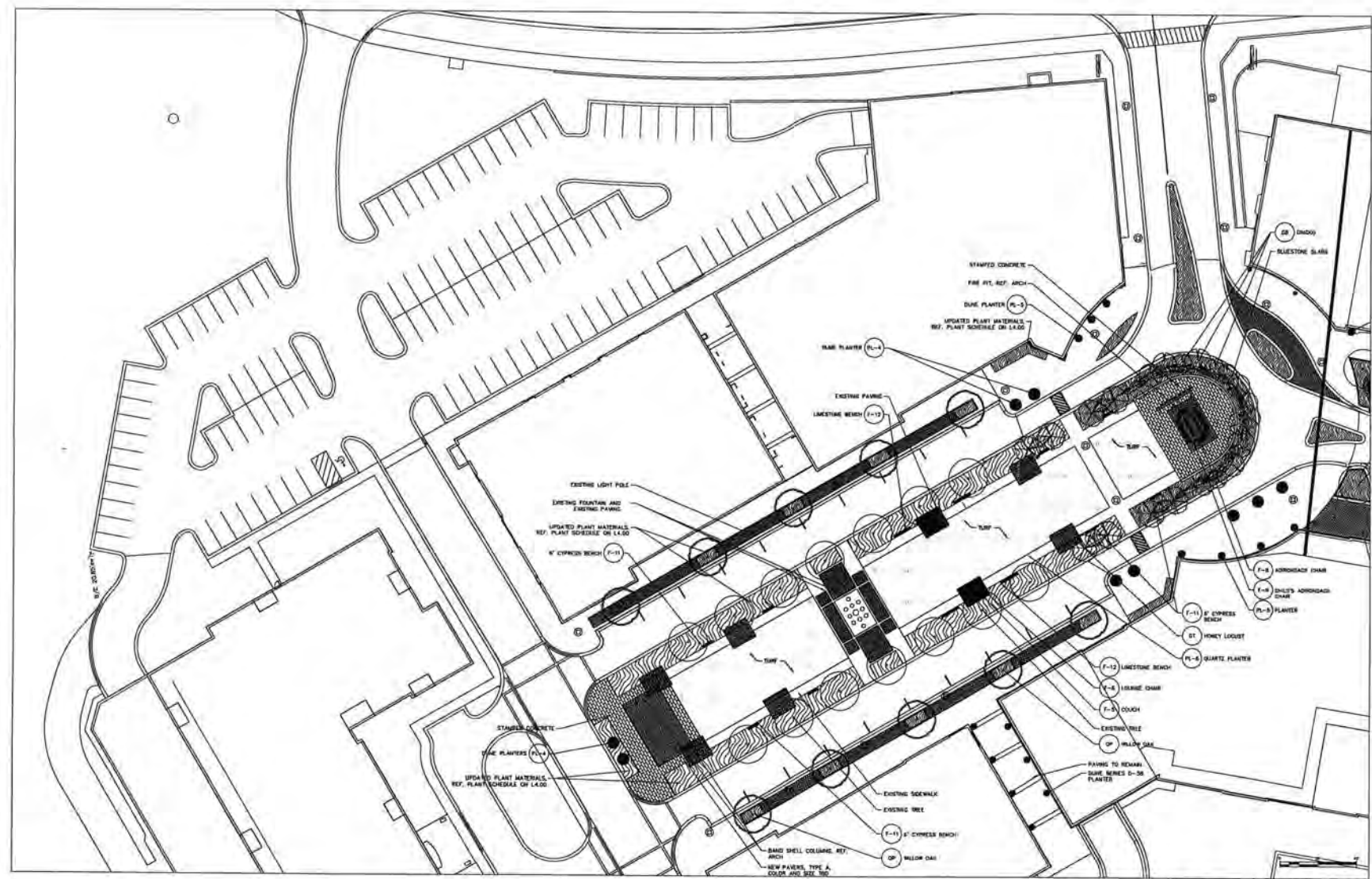
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PROJECT IDENTIFICATION
TITLE
NORTH
ENLARGEMENT

NUMBER
L 1.01

2012 RTKL ASSOCIATES INC.



North Enlargement Plan
Scale: 1" = 20'-0"

NOT FOR CONSTRUCTION

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT
TRADEMARK
BLISS RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BLISS RIDGE, ILLINOIS

ISSN 0007-1226(200605)34:5;1-0

[illegible]

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PERMIT, OR CONSTRUCTION.

WILLIAM MILLER
LANDSCAPE ARCHITECT
H. ALLEN LEE, #157-00202

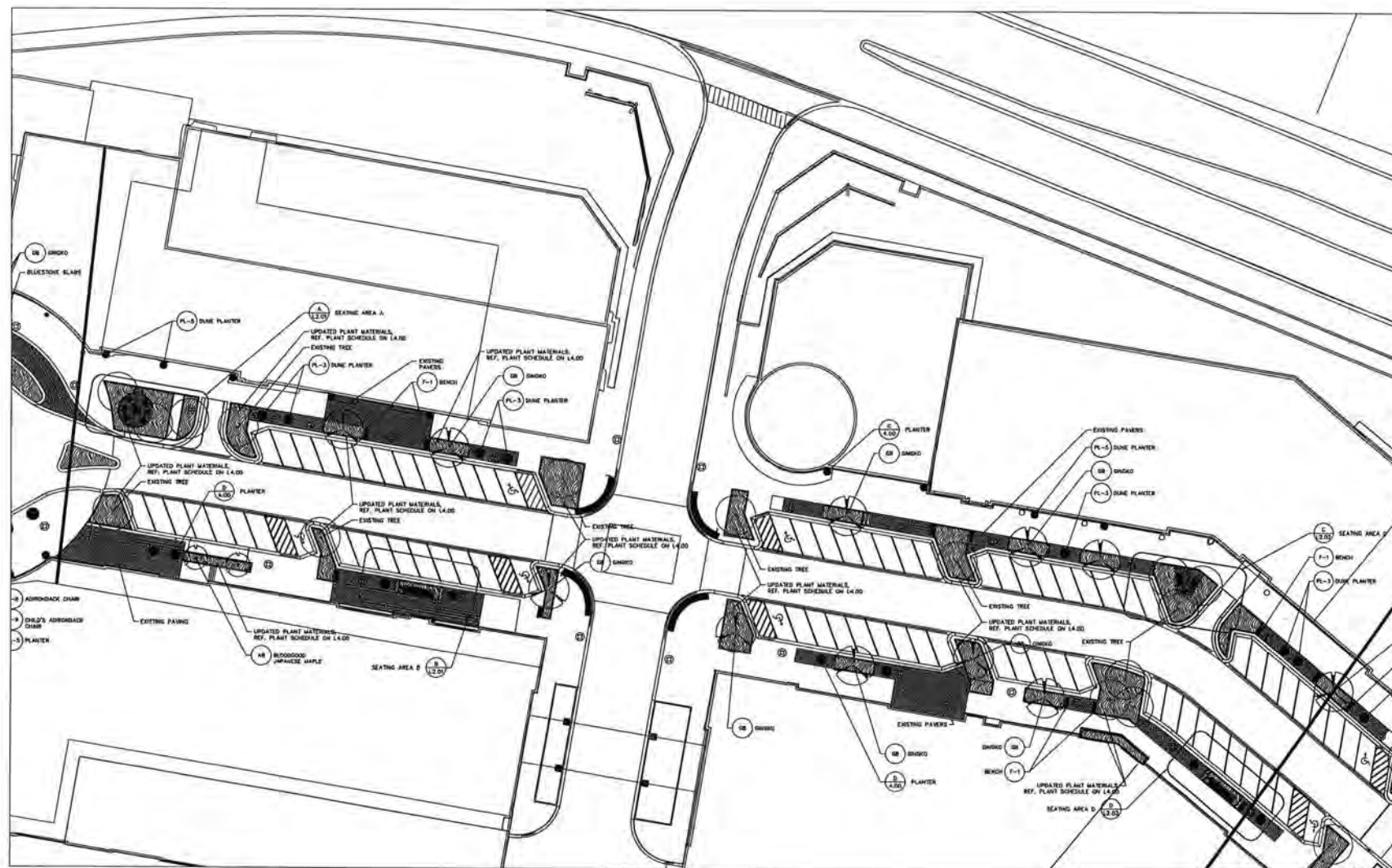
IDENTIFICATION

CENTER ENLARGEMENT

Abstract

L 1.02

0013-792X/98/0000-0000\$10.00/0



Center Enlargement Plan

Scale: 1" = 20'-0"

1



NOT FOR CONSTRUCTION

**BURR RIDGE VILLAGE
CENTER
IMPROVEMENTS**

TRADEMARK:
SUNRISE RIDGE VILLAGE CENTER
COUNTY LINE ROAD
SUNRISE RIDGE, ILLINOIS

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[illegible]

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REMOVED FROM NATIONAL DEFENSE INFORMATION
PROGRAM, FOR CONSTRUCTION

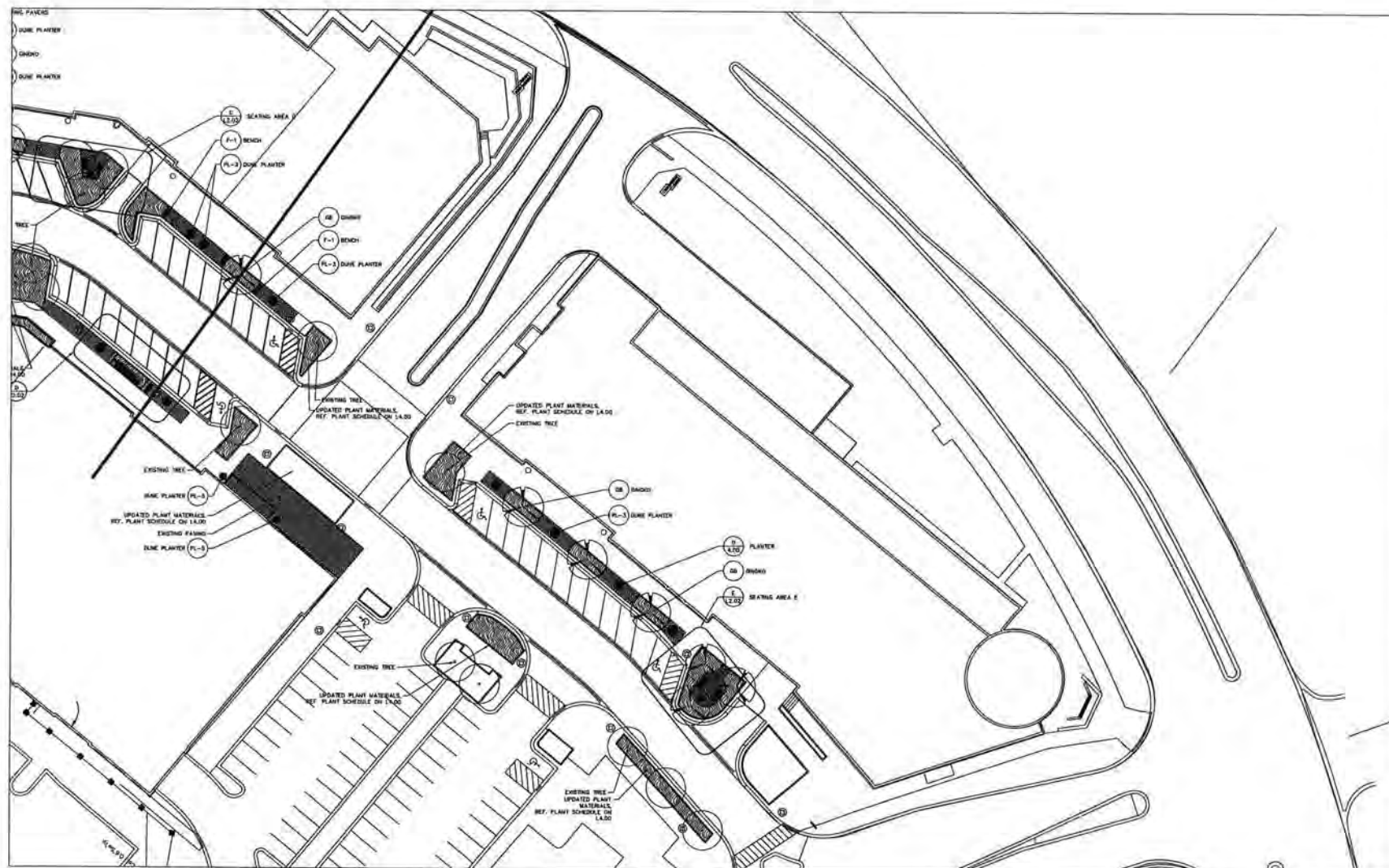
MR. LAMMERS
LANDSCAPE ARCHITECT
P.O. BOX 600
ALBANY, N.Y. 12207-0600

GRANT CONTRACTS

SOTUH
ENLARGEMENT

L 1.03

2012 INTS: ADMINISTRATIVE WORK



South Enlargement Plan

Scale 1" = 20'-0"

NOT FOR CONSTRUCTION

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT
TRACER
SUNN RIDGE VILLAGE CHURCH
COUNTY LINE ROAD
SUNN RIDGE, ALABAMA

ISSN 0013-7901(200606)34:3;1-0

[illegible]

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WILLIAM HILL DAY
LANDSCAPE ARCHITECT
P.O. BOX 121, FISH KILL, NY 10921

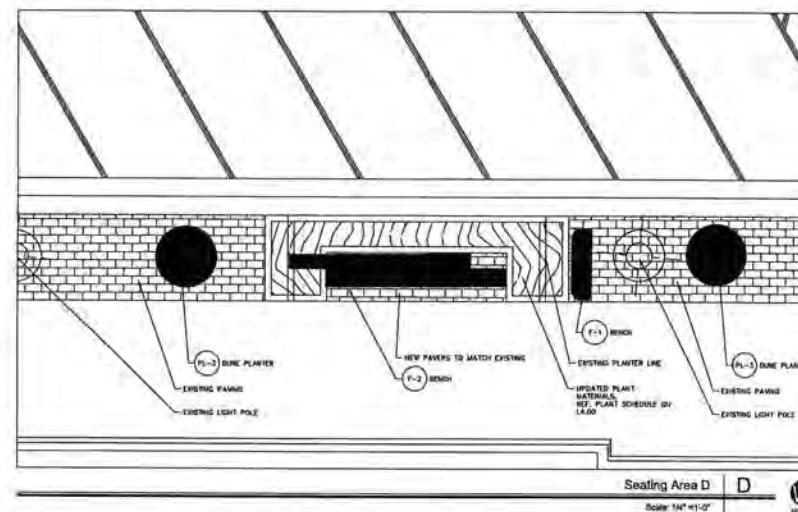
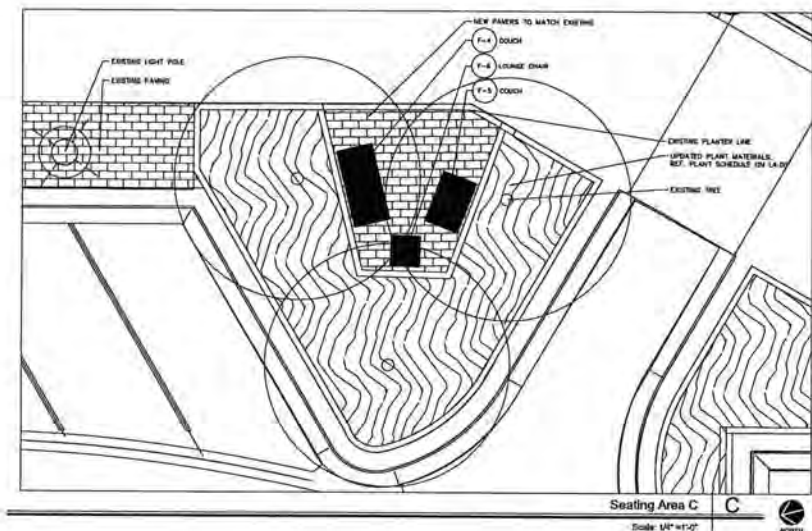
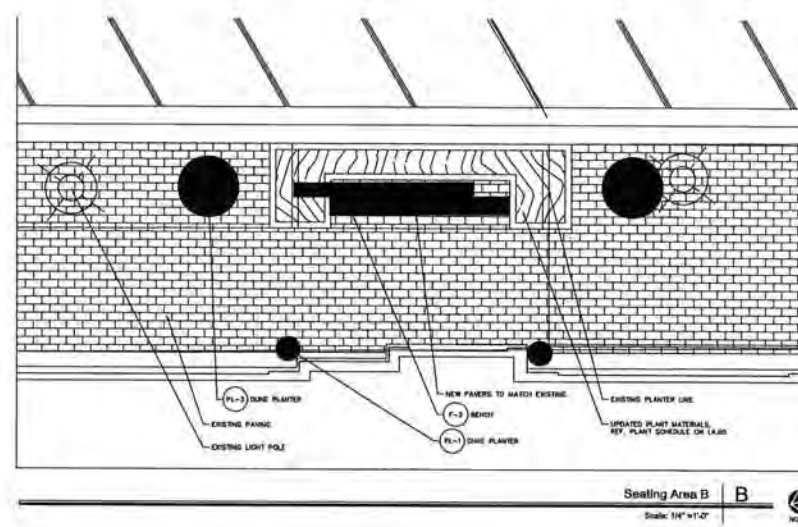
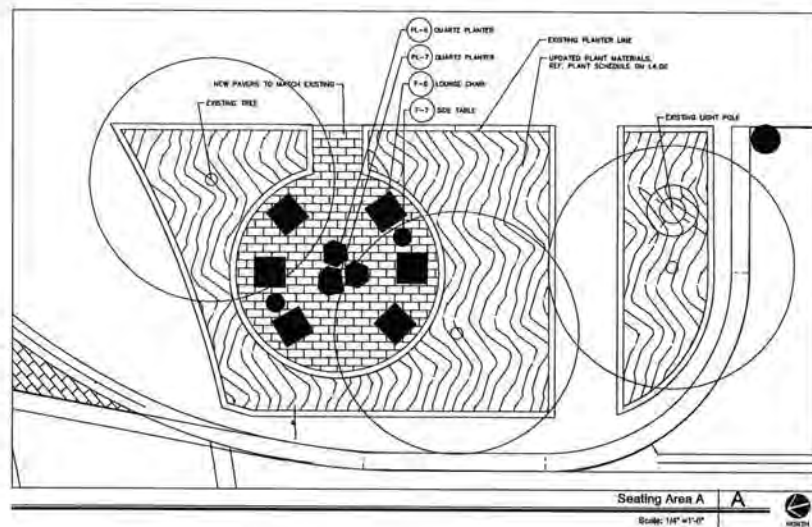
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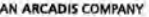
SEATING AREA ENLARGEMENTS

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L 2.01

2007 ATWE ASSOCIATES INC.





COMPLAINT

824 Exposition Avenue, Ste. 5

Odessa, Texas 79529
214-254-7185

214.954.7162

Abstract

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT
TRACEMARK
BLUR RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BLUR RIDGE, ALABAMA

NAME DRAWING LOG

THESE DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMIT, OR CONSTRUCTION.

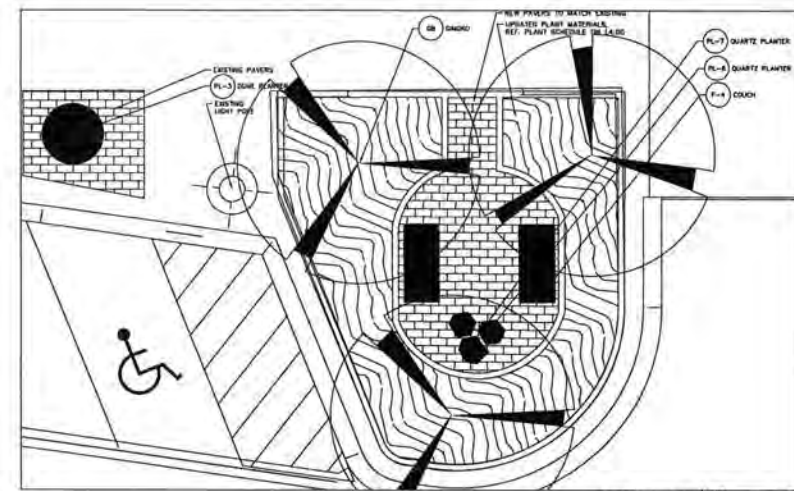
WILLIAM BELL & CO.
LANDSCAPE ARCHITECTS
11100 S.W. 11th Street
Miami, FL 33150-3000

SEATING AREA ENLARGEMENTS

doi:10.1017/S0022292412001914

2.02

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Seating Area E: E

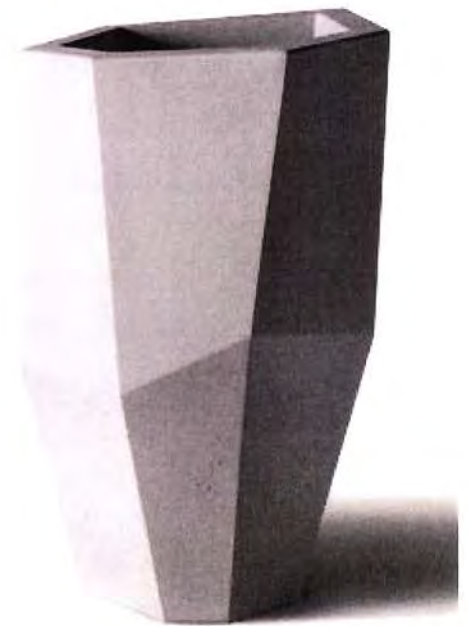
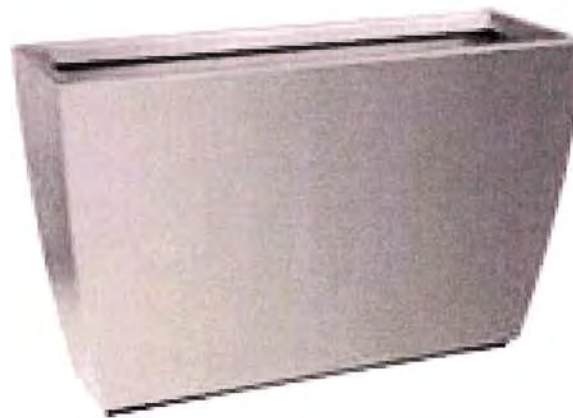
Scale: 1/4" = 1'-0"

NORTH

SEATING



PLANTERS



Sanvig Sawmill
Sally Sanvig - 903-885-7956
- sanvigsawmill@suddenlink.net



(F11) 16" x 16" x 6'
Quantity: 16

Mezger Enterprises - Clint Hart
- 214-998-1067



F12 18" x 18" x 4', 18" x 18" x 10'
Quantity: 24, 12

DOI: 10.1002/for

[illegible]

NOT FOR CONSTRUCTION

RTKL

AN ARCADIS COMPANY

RTKL ASSOCIATES INC.
ENTER RTKL OFFICE ADDRESS
ENTER RTKL CITY & STATE
ENTER RTKL TELEPHONE
ENTER RTKL FAX NUMBER
WWW.RTKL.COM
PROJECT NUMBER 35-14329

CONSULTANT

studioOutside

824 Exposition Avenue, Ste. 5
Dallas, Texas 75226
o214.954.7160
t214.954.7162

PROJECT

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLIENT

TRADEMARK
BURR RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BURR RIDGE, ILLINOIS

ISSUE DRAWING LOG

[illegible]

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PERMIT, OR CONSTRUCTION.

WILLIAM MILLER
LANDSCAPE ARCHITECT
ILLINOIS LIC. #157-060229

SHEET # IDENTIFICATION

SEATING SCHEDULE

http://www.elsevier.com/locate/jmb

L 3.02

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KORNEGAY - DUNE SERIES



P-2

P-3

(P-4)

P-5

KORNEGAY - QUARTZ SERIES



(P-7)

P-8



LANDSCAPE FORMS - SORELLA SERIES

¹SUPPLIER INFO

Kornegay Designs - 877.252.6323
info@kornegaydesign.com

RTKL

AN ARCADIS COMPANY

RTL ASSOCIATES INC.
ENTER RTL OFFICE ADDRESS
ENTER RTL CITY & STATE
ENTER RTL TELEPHONE
NUMBER RTL FAX NUMBER
WWW.RTL.COM
PROJECT NUMBER 35-14229

CONSULTANT

studioOutside

824 Exposition Avenue, Ste. 5
Dallas, Texas 75226
o214.954.7160
f214.954.7162

PROJECT _____

BURR RIDGE VILLAGE CENTER IMPROVEMENTS

CLINIC
TRADEMARK
BURN RIDGE VILLAGE CENTER
COUNTY LINE ROAD
BURN RIDGE, ILLINOIS

ISSUE DRAWING LOG

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WILLIAM E. SAMP
LANDSCAPE ARCHITECT
S. HICKS RD. #157-00309

SAFETY IDENTIFICATION

POT SCHEDULE

NO FURTHER RE

L 3.03

2012 RTN ASSOCIATES INC.

NOT FOR CONSTRUCTION



VILLAGE OF BURR RIDGE A VERY SPECIAL PLACE

Gary Grasso
Mayor

J. Douglas Pollock
Village Administrator

7660 County Line Rd. - Burr Ridge, IL 60527
(630) 654-8181- Fax (630) 654-8269 - www.burr-ridge.gov

September 2, 2020

NOTICE OF PUBLIC HEARING

Dear Property Owner:

The Plan Commission/Zoning Board of Appeals will hold a public hearing to consider a request by Ramzi Hassan for an amendment to Ordinances #A-834-10-05 and #A-834-40-06 to amend the list of first-floor permitted and special uses in Buildings 1, 2, 3, 4, 5a, 5b, and 6 as well as an amendment to Ordinances #A-834-10-05 and # A-834-13-15 to provide for amendments to the approved common areas, including partial closure of Village Center Drive and expansion of pedestrian ways, outdoor seating areas, and the like adjacent to Buildings 4 and 5a, and re-establishment of the previously permitted traffic circle adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development. The petition number and property addresses is **Z-11-2020: 450/501/510/705/720/801/850 Village Center Drive** and the Permanent Real Estate Index Numbers are **18-30-300-042-000; 18-30-300-056-1001; 18-39-300-032-0000; 18-300-037-0000; 18-30-300-038-0000; 18-30-300-044-0000; 18-30-300-045-0000; 18-30-300-047-0000; 18-30-300-048-0000; 18-30-300-057-1001; 18-30-300-050-0000; 18-30-300-054-1001; and 18-30-300-058-1001.**

A public hearing to consider this petition is scheduled for:

Date: Monday, September 21, 2020
Time: 7:00 P.M. or as soon thereafter as the matter may be heard.
Location: Village Hall – Board Room
7660 County Line Road
Burr Ridge, IL 60527

Due to the current limitations on social distancing and gatherings of no more than 50 persons in physical attendance set forth in place by the Declaration of a State of Emergency by the Governor of the State of Illinois based upon the ongoing novel coronavirus pandemic disaster, and upon the Chairman of the Plan Commission having determined that an in-person meeting is not practical or prudent, due to the ongoing novel coronavirus pandemic disaster, the hearing will be conducted utilizing a virtual environment, pursuant to Public Act 101-0640, as follows:

Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGYyMzk3N2QtNmNhNi00NDQxLWE3MGQtYzJiYjU2ZTQxZmQ2%40thread.v2/0?context=%7b%22Tid%22%3a%22eea31b41-c015-43e5-84cd-bde4458f7295%22%2c%22Oid%22%3a%22308ad6a7-5d17-47b5-88ac-a2275ee84445%22%7d
Meeting ID: (224) 441-6894
Phone Line Access: 935 106 751#

CONTINUED ON BACK OF PAGE

Petition information is on file and available for public review online or in person at the Burr Ridge Village Hall. To request additional information, please contact:

Evan Walter, Assistant Village Administrator
(630) 654-8181 ext. 2010
ewalter@burr-ridge.gov

Public comment may be provided by individuals who physically attend the meeting at 7660 County Line Road, Burr Ridge, Illinois, 60527, but such gathering currently will be limited to no more than 50 persons in attendance at any one time, subject to applicable social distancing requirements, unless otherwise modified, as stated hereinabove. Public comment may also be submitted prior to and during said meeting. All written public comment wishing to appear in the Plan Commission report shall be provided no later than 5:00 p.m. on Tuesday, September 15, 2020. All public comment may be emailed to Evan Walter (ewalter@burr-ridge.gov) or mailed to Mr. Walter's attention at 7660 County Line Road, Burr Ridge, Illinois 60527. Public comment may also be submitted during the meeting telephonically via the Meeting Link found previously in this notice. All public comment received in a timely fashion shall be considered equally, regardless of the method of communication. The Plan Commission/Zoning Board of Appeals reserves the right to continue said hearings from time to time as may be required without further notice, except as may be required by the Illinois Open Meetings Act.

18-30-300-056-1001
James Glimco
450 Village Center Drive #201
Burr Ridge, IL 60527

18-30-300-056-1004
Joan Sikora
450 Village Center Drive #204
Burr Ridge, IL 60527

18-30-300-056-1007
Nancy Tameling
450 Village Center Drive #207
Burr Ridge, IL 60527

18-30-300-056-1009
Michael J. Criscione
450 Village Center Drive #209
Burr Ridge, IL 60527

18-30-300-056-1012
Kevin Kopp
450 Village Center Drive #212
Burr Ridge, IL 60527

18-30-300-056-1015
Presidio Capital LLC
3 Grant Street, Suite 415
Hinsdale, IL 60521

18-30-300-056-1018
Christopher S Cole
450 Village Center Drive #301
Burr Ridge, IL 60527

18-30-300-056-1021
Geno Napolitano
450 Village Center Drive #304
Burr Ridge, IL 60527

18-30-300-056-1024
Linnette Bullock
450 Village Center Drive #307
Burr Ridge, IL 60527

18-30-300-056-1027
Patricia Gould and Nicole Gould
450 Village Center Drive #310
Burr Ridge, IL 60527

18-30-300-056-1002
Elizabeth Levy
450 Village Center Drive #202
Burr Ridge, IL 60527

18-30-300-056-1005
Phillip Timyan
450 Village Center Drive #205
Burr Ridge, IL 60527

18-30-300-056-1008
Daniel Dabros
450 Village Center Drive #208
Burr Ridge, IL 60527

18-30-300-056-1010
Dariusz Wida
450 Village Center Drive #210
Burr Ridge, IL 60527

18-30-300-056-1013
Bejan Fakouri
450 Village Center Drive #213
Burr Ridge, IL 60527

18-30-300-056-1016
Alexander Thomas and Ellie Homan
450 Village Center Drive #216
Burr Ridge, IL 60527

18-30-300-056-1019
Demetrio G Vea
2 Saddle Court
Burr Ridge, IL 60527

18-30-300-056-1022
Filip Trajkov
450 Village Center Drive #305
Burr Ridge, IL 60527

18-30-300-056-1025
Steven Jiotis
450 Village Center Drive #308
Burr Ridge, IL 60527

18-30-300-056-1028
Jerry Lee
450 Village Center Drive #311
Burr Ridge, IL 60527

18-30-300-056-1003
Kristin A Burka
450 Village Center Drive #203
Burr Ridge, IL 60527

18-30-300-056-1006
Nicholas Lykouratzos
450 Village Center Drive #206
Burr Ridge, IL 60527

18-30-300-056-1011
Thomas Murray
450 Village Center Drive #211
Burr Ridge, IL 60527

18-30-300-056-1014
Mona Mekhail
450 Village Center Drive #214
Burr Ridge, IL 60527

18-30-300-056-1017
Jennifer Fox
450 Village Center Drive #217
Burr Ridge, IL 60527

18-30-300-056-1020
Lorriance Bilthuis
450 Village Center Drive #303
Burr Ridge, IL 60527

18-30-300-056-1023
Cynthia Millinowisch
450 Village Center Drive #306
Burr Ridge, IL 60527

18-30-300-056-1026
Shirley A Strzyz
450 Village Center Drive #309
Burr Ridge, IL 60527

18-30-300-056-1029
Guy Santillo
450 Village Center Drive #312
Burr Ridge, IL 60527

18-30-300-056-1030
Martin Rola
450 Village Center Drive #313
Burr Ridge, IL 60527

18-30-300-056-1033
Kerry Murphy
450 Village Center Drive #316
Burr Ridge, IL 60527

18-30-300-056-1036
Mr. and Mrs. Caveney
450 Village Center Drive #402
Burr Ridge, IL 60527

18-30-300-056-1040
Stillman Chang
9550 Pacific Court
Burr Ridge, IL 60527

18-30-300-056-1043
Jennifer Ryan
450 Village Center Drive #410
Burr Ridge, IL 60527

18-30-300-056-1046
Murray Homestead, L.L.C.
450 Village Center Drive #413
Burr Ridge, IL 60527

18-30-300-056-1049
David Arnold and George Izzo
450 Village Center Drive #416
Burr Ridge, IL 60527

18-30-300-056-1031
Jean M Randolph
450 Village Center Drive #314
Burr Ridge, IL 60527

18-30-300-056-1034
Donna Grabowski
450 Village Center Drive #317
Burr Ridge, IL 60527

18-30-300-056-1037
David Jelinek
450 Village Center Drive #403
Burr Ridge, IL 60527

18-30-300-056-1041
Ahmed & Khadija Shakir
450 Village Center Drive #408
Burr Ridge, IL 60527

18-30-300-056-1045
Maihlaqa and Heena Alavi
450 Village Center Drive #411
Burr Ridge, IL 60527

18-30-300-056-1047
Thomas Toellner
450 Village Center Drive #414
Burr Ridge, IL 60527

18-30-300-056-1050
Susan M Broucek
450 Village Center Drive #417
Burr Ridge, IL 60527

18-30-300-056-1032
Thomas and Judith Rediehs
450 Village Center Drive #315
Burr Ridge, IL 60527

18-30-300-056-1035
David A Cales
450 Village Center Drive #401
Burr Ridge, IL 60527

18-30-300-056-1038
Juanito Bartolome
450 Village Center Drive #404
Burr Ridge, IL 60527

18-30-300-056-1042
Artur Miller
450 Village Center Drive #409
Burr Ridge, IL 60527

18-30-300-056-1046
John Phelps
450 Village Center Drive #412
Burr Ridge, IL 60527

18-30-300-056-1048
Thomas F. Hurka
450 Village Center Drive #415
Burr Ridge, IL 60527

18-30-300-056-1039
Mr. Dean Henning
450 Village Center Drive #405
Burr Ridge, IL 60527

18-30-301-001-0000
Reegs Properties
PO Box 639
Hinsdale, IL 60522

18-30-302-001-0000
TCF Bank Facilities Mgt.
801 Marquette Ave
Minneapolis, MN 55402

18-30-303-010-0000
Kensington Park LLC
743 McClintock Drive
Burr Ridge, IL 60527

18-30-306-024-0000
Dr. Ghassan Abboud
206 Ambriance Dr.
Burr Ridge, IL 60527

18-30-305-005-0000
Dr. Andrew J Moormann
50 Burr Ridge Pkwy 101
Burr Ridge, IL 60527

18-30-306-018-0000
John J Forkan
305 Ambriance
Burr Ridge, IL 60527

18-30-306-022-0000
Parris Szot
301 Ambriance Dr.
Burr Ridge, IL 60527

18-30-302-002-0000
TCF Bank Facilities Mgt.
801 Marquette Ave
Minneapolis, MN 55402

18-30-304-003-0000
Taxpayer of
101 Burr Ridge Parkway
Burr Ridge, IL 60527

18-30-305-003-0000
Reegs Properties
PO Box 639
Hinsdale, IL 60522

18-30-306-015-0000
Sharad Gandhi
403 Ambriance Drive
Burr Ridge, IL 60527

18-30-306-019-0000
Mr Mrs A Fernandez
305 Ambriance Dr.
Burr Ridge, IL 60527

18-30-306-021-0000
Ramit Mendi
302 Ambriance
Burr Ridge, IL 60527

18-30-302-003-0000
TCF Bank Facilities Mgt.
801 Marquette Ave
Minneapolis, MN 55402

18-30-304-004-0000
Harris NC CRE
PO Box 755
Chicago, IL 60690

18-30-305-004-0000
Inter Contl Burr Ridge
2221 Camden Court #200
Oak Brook, IL 60523

18-30-306-016-0000
Hirsh Monindra
500 Quail Ridge
Westmont, IL 60559

18-30-306-020-0000
Magdalena Kolosa
303 Ambriance Dr.
Burr Ridge, IL 60527

18-30-306-025-0000
 Spencer Lee Mi Y Won
 205 Ambriance Dr.
 Burr Ridge, IL 60527

18-30-306-026-0000
 Nabeel Jabri
 204 Ambriance Dr.
 Burr Ridge, IL 60527

18-30-306-027-0000
 Michael A Micaletti
 203 Ambriance Dr.
 Burr Ridge, IL 60527

18-30-306-031-0000
 Athihalli Nagaraj
 102 Ambriance Dr.
 Burr Ridge, IL 60527

18-30-306-032-0000
 Sunil Suri
 103 Ambriance Dr.
 Burr Ridge, IL 60527

18-30-306-033-0000
 Edward T Prodehl
 104 Ambriance Ct.
 Burr Ridge, IL 60527

09-25-402-017
 ST bank Countryside TR 78
 c/o Coglianese Funeral HM
 7508 S County Line Road
 Burr Ridge, IL 60527

09-25-402-018
 Gerald W Dill
 7512 County Line Road
 Burr Ridge, IL 60527

09-25-402-019
 Beechen & Dill Builders
 7512 S County Line Road
 Burr Ridge, IL 60527

09-25-402-023
 Village of Burr Ridge
 7660 S County Line Road
 Burr Ridge, IL 60527

09-25-402-024
 Village of Burr Ridge
 7660 S County Line Road
 Burr Ridge, IL 60527

09-25-402-026
 Beechen & Dill Builders
 7512 S County Line Road
 Burr Ridge, IL 60527

09-25-402-027
 Christian Brother Midwest
 7650 S County Line Road
 Burr Ridge, IL 60527

18-30-300-053-1001
 Renuka H Bhatt MDSC
 2202 Essington Road #101
 Joliet, IL 60435

18-30-300-
 037/038/042/044/047/053/056-0000
 BRVC Owner, LLC
 200 S. Wacker Drive, Suite 1325
 Chicago, IL 60606

18-30-100-008-0000
 Doug Young
 18267 Casey Road
 Grayslake, IL 60030

18-30-300-026-0000
 TCF Bank Facilities Management
 801 Marquette Avenue
 Minneapolis, MN 55402

18-30-300-057-1001
 lyda Ghuneim
 801 Village Center Drive, Unit 201
 Burr Ridge, Illinois 60527

18-30-300-057-1004
 Resident
 801 Village Center Drive, Unit 204
 Burr Ridge, Illinois 60527

18-30-300-057-1006
 Resident
 801 Village Center Drive, Unit 206
 Burr Ridge, Illinois 60527

18-30-300-057-1007
 Shafout J. Kahn
 801 Village Center Drive, Unit 207
 Burr Ridge, Illinois 60527

18-30-300-057-1012
 Mr. Dominic Fava
 801 Village Center Drive, Unit 304
 Burr Ridge, Illinois 60527

18-30-300-057-1015
 Mr. William Dillard
 801 Village Center Drive, Unit 307
 Burr Ridge, Illinois 60527

18-30-300-057-1017
 Resident
 801 Village Center Drive, Unit 401
 Burr Ridge, Illinois 60527

18-30-300-057-1019
 Debra Sutkowski-Markmann
 801 Village Center Drive, Unit 403
 Burr Ridge, Illinois 60527

18-30-300-057-1021
 Resident
 801 Village Center Drive, Unit 405
 Burr Ridge, Illinois 60527

18-30-300-057-1002
 Ms. Erin Holec
 801 Village Center Drive, Unit 202
 Burr Ridge, Illinois 60527

18-30-300-057-1004
 Mr. Raghuvansh Kumar
 8161 Ridge Pointe
 Burr Ridge, Illinois 60527

18-30-300-057-1006
 Alka Srivastava
 9 Lake Ridge Court
 Burr Ridge, Illinois 60527

18-30-300-057-1008
 Mr. Nicholas Meyers
 801 Village Center Drive, Unit 208
 Burr Ridge, Illinois 60527

18-30-300-057-1010
 Ms. Carol Zapka
 801 Village Center Drive, Unit 302
 Burr Ridge, Illinois 60527

18-30-300-057-1013
 Mr. and Mrs. Paul Bellisario
 801 Village Center Drive, Unit 305
 Burr Ridge, Illinois 60527

18-30-300-057-1022
 Cartus Financial Corp
 40 Apple Ridge Road
 Danbury CT 06810

18-30-300-057-1017
 Davindra L. Sharma
 6652 Manor Drive
 Burr Ridge, Illinois 60527

18-30-300-057-1020
 Resident
 801 Village Center Drive, Unit 404
 Burr Ridge, Illinois 60527

18-30-300-057-1021
 Ms. Asha Sarode
 502 Ambriance Drive
 Burr Ridge, IL 60527

18-30-300-057-1003
 Mr. and Mrs. Keefe
 801 Village Center Drive, Unit 203
 Burr Ridge, Illinois 60527

18-30-300-057-1005
 Rita D Stoss-Michaels
 801 Village Center Drive, Unit 205
 Burr Ridge, Illinois 60527

18-30-300-057-1009
 Sarla Gupta
 801 Village Center Drive, Unit 301
 Burr Ridge, Illinois 60527

18-30-300-057-1011
 Nancy Rizzuto
 801 Village Center Drive, Unit 303
 Burr Ridge, Illinois 60527

18-30-300-057-1014
 Abdul Ilah Touleimat
 801 Village Center Drive, Unit 306
 Burr Ridge, Illinois 60527

18-30-300-057-1016
 Ms. Maureen Denard
 801 Village Center Drive, Unit 308
 Burr Ridge, Illinois 60527

18-30-300-057-1018
 Ms. Sandra Otto
 801 Village Center Drive, Unit 402
 Burr Ridge, Illinois 60527

18-30-300-057-1020
 Mr. Larry Edwards Siebs
 34770 N. Los Reales
 Carefree, AZ 85377

18-30-300-057-1022
 Resident
 801 Village Center Drive, Unit 406
 Burr Ridge, Illinois 60527

18-30-300-057-1023
 Mr. and Mrs. Harbour
 801 Village Center Drive, Units 407
 Burr Ridge, IL 60527

18-30-300-054-1002
 Mr. and Mrs. Kyksta
 850 Village Center Drive, Unit 202
 Burr Ridge, IL 60527

18-30-300-054-1004
 Resident
 850 Village Center Drive, Unit 204
 Burr Ridge, IL 60527

18-30-300-054-1006
 Mr. Michael Yost
 850 Village Center Drive, Unit 206
 Burr Ridge, IL 60527

18-30-300-054-1009
 Antonije Keljevick
 850 Village Center Drive, Unit 209
 Burr Ridge, IL 60527

18-30-300-054-1012
 Resident
 850 Village Center Drive, Unit 212
 Burr Ridge, IL 60527

18-30-300-054-1014
 Daniel and Janet Piecki
 850 Village Center Drive, Unit 214
 Burr Ridge, IL 60527

18-30-300-054-1017
 Kil Nam and Hee Ja Kim
 850 Village Center Drive, Unit 217
 Burr Ridge, Illinois 60527

18-30-300-054-1019
 Sylvia Lee
 850 Village Center Drive, Unit 219
 Burr Ridge, Illinois 60527

18-30-300-054-1022
 Ashok Kothari
 850 Village Center Drive, Unit 301
 Burr Ridge, Illinois 60527

18-30-300-054-1001
 Resident
 850 Village Center Drive, Unit 201
 Burr Ridge, IL 60527

18-30-300-054-1004
 Armarjit Singh
 51 Ashton Court
 Burr Ridge, IL 60527

18-30-300-054-1007
 Vida Jankauskiene
 850 Village Center Drive, Unit 207
 Burr Ridge, IL 60527

18-30-300-054-1010
 Nancy Segreti
 850 Village Center Drive, Unit 210
 Burr Ridge, IL 60527

18-30-300-054-1012
 Elham Abboud
 1241 Ashbury Court
 Libertyville, IL 60048

18-30-300-054-1015
 Nizam Ather
 850 Village Center Drive, Unit 215
 Burr Ridge, IL 60527

18-30-300-054-1018
 Colette Rennie
 850 Village Center Drive, Unit 218
 Burr Ridge, Illinois 60527

18-30-300-054-1020
 Altobelli
 850 Village Center Drive, Unit 220
 Burr Ridge, Illinois 60527

18-30-300-054-1023
 Sheela Singh
 850 Village Center Drive, Unit 302
 Burr Ridge, Illinois 60527

18-30-300-054-1001
 Mr. and Mrs. Walk
 36 S. Old Mill Lane
 Burr Ridge, IL 60527

18-30-300-054-1003
 Mr. Vincenzo Marino
 850 Village Center Drive, Unit 203
 Burr Ridge, IL 60527

18-30-300-054-1005
 Mr. Michael Simmons
 850 Village Center Drive, Unit 205
 Burr Ridge, IL 60527

18-30-300-054-1008
 Anthony Jalovec
 850 Village Center Drive, Unit 208
 Burr Ridge, IL 60527

18-30-300-054-1011
 Richard Sileikis
 850 Village Center Drive, Unit 211
 Burr Ridge, IL 60527

18-30-300-054-1013
 Eloise Carnevale
 850 Village Center Drive, Unit 213
 Burr Ridge, IL 60527

18-30-300-054-1016
 Tracy Schoppen
 850 Village Center Drive, Unit 216
 Burr Ridge, IL 60527

18-30-300-057-1024
 Mr. and Mrs. Wasz
 801 Village Center Drive, Units 408
 Burr Ridge, IL 60527

18-30-300-054-1021
 Alice Martin
 850 Village Center Drive, Unit 221
 Burr Ridge, Illinois 60527

18-30-300-054-1024
 Resident
 850 Village Center Drive, Unit 304
 Burr Ridge, Illinois 60527

18-30-300-054-1024
 Francisco & Laura Cervantes
 7619 Drew Avenue
 Burr Ridge, Illinois 60527

18-30-300-054-1025
 Resident
 850 Village Center Drive, Unit 305
 Burr Ridge, Illinois 60527

18-30-300-054-1025
 Devindra and Usha Sharma
 6652 Manor Drive
 Burr Ridge, IL 60527

18-30-300-054-1026
 Kaleinkovas Vitalijus
 850 Village Center Drive, Unit 306
 Burr Ridge, Illinois 60527

18-30-300-054-1027
 Suryakant Patel
 6816 Fieldstone Drive
 Burr Ridge, Illinois 60527

18-30-300-054-1028
 Philip Jepsen
 850 Village Center Drive, Unit 308
 Burr Ridge, Illinois 60527

18-30-300-054-1029
 Resident
 850 Village Center Drive, Unit 309
 Burr Ridge, Illinois 60527

18-30-300-054-1029
 Diane and Kemenko Jovic
 7920 Deer View Court
 Burr Ridge, IL 60527

18-30-300-054-1030
 James Kuksta
 850 Village Center Drive, Unit 310
 Burr Ridge, Illinois 60527

18-30-300-054-1031
 Wesley Tate
 850 Village Center Drive, Unit 311
 Burr Ridge, Illinois 60527

18-30-300-054-1032
 Catharine Danly
 850 Village Center Drive, Unit 312
 Burr Ridge, Illinois 60527

18-30-300-054-1033
 Anthony Formato
 850 Village Center Drive, Unit 313
 Burr Ridge, Illinois 60527

18-30-300-054-1034
 Mary Lisnich
 850 Village Center Drive, Unit 314
 Burr Ridge, Illinois 60527

18-30-300-054-1035
 David Atkenson
 850 Village Center Drive, Unit 315
 Burr Ridge, Illinois 60527

18-30-300-054-1036
 Jason Nash
 850 Village Center Drive, Unit 316
 Burr Ridge, Illinois 60527

18-30-300-054-1037
 Resident
 850 Village Center Drive, Unit 317
 Burr Ridge, Illinois 60527

18-30-300-054-1037
 Ann L. Vaughan
 940 S. Vine Street
 Hinsdale, IL 60521

18-30-300-054-1038
 Mutie Naim Sughayer
 850 Village Center Drive, Unit 318
 Burr Ridge, Illinois 60527

18-30-300-054-1039
 Kathleen Jaszka
 850 Village Center Drive, Unit 319
 Burr Ridge, Illinois 60527

18-30-300-054-1040
 Rishi Sharma
 850 Village Center Drive, Unit 320
 Burr Ridge, Illinois 60527

18-30-300-054-1041
 Patel
 850 Village Center Drive, Unit 321
 Burr Ridge, Illinois 60527

18-30-300-054-1042
 Lali Singh
 850 Village Center Drive, Unit 401
 Burr Ridge, Illinois 60527

18-30-300-054-1043
 Robert & Marie Zumstein
 850 Village Center Drive, Unit 402
 Burr Ridge, Illinois 60527

18-30-300-054-1044
 James Chesniak
 850 Village Center Drive, Unit 404
 Burr Ridge, Illinois 60527

18-30-300-054-1045
 Amy Seus
 850 Village Center Drive, Unit 405
 Burr Ridge, Illinois 60527

18-30-300-054-1046
 Allan Thom
 850 Village Center Drive, Unit 406
 Burr Ridge, Illinois 60527

18-30-300-054-1047
 850 BR Condo LLC
 850 Village Center Drive, Unit 407
 Burr Ridge, Illinois 60527

18-30-300-054-1048
 Gerald Cronk
 850 Village Center Drive, Unit 408
 Burr Ridge, Illinois 60527

18-30-300-054-1049
 Mr. Edmundo Sanchez
 850 Village Center Drive, Unit 410
 Burr Ridge, Illinois 60527

18-30-300-054-1050
 Mary Okolisam
 Samuel Basillious
 850 Village Center Drive, Unit 411
 Burr Ridge, Illinois 60527

18-30-300-054-1051
 Gregory Shultz
 850 Village Center Drive, Unit 412
 Burr Ridge, Illinois 60527

18-30-300-054-1052
 Mr. and Mrs. Kalnes
 850 Village Center Drive, Unit 413
 Burr Ridge, Illinois 60527

18-30-300-054-1053
 Rick Michalak
 850 Village Center Drive, Unit 414
 Burr Ridge, Illinois 60527

18-30-300-054-1054
 Diane Vivo
 850 Village Center Drive, Unit 415
 Burr Ridge, Illinois 60527

18-30-300-054-1055
 Resident
 850 Village Center Drive, Unit 416
 Burr Ridge, Illinois 60527

18-30-300-054-1055
 Perm Sharma
 505 Ambriance Drive
 Burr Ridge, IL 60527

18-30-300-054-1056
 Resident
 850 Village Center Drive, Unit 417
 Burr Ridge, Illinois 60527

18-30-300-054-1056
 850 Burr LLC
 2500 S. Highland Avenue
 Suite 103
 Lombard, IL 60148

18-30-300-054-1057
 Lena Kasi
 850 Village Center Drive, Unit 418
 Burr Ridge, Illinois 60527

18-30-300-054-1058
 Kumad Barman
 850 Village Center Drive, Unit 419
 Burr Ridge, Illinois 60527

18-30-300-054-1059
 Vijay Singhal
 850 Village Center Drive, Unit 420
 Burr Ridge, Illinois 60527

18-30-300-054-1060
 James O'Brien
 850 Village Center Drive, Unit 421
 Burr Ridge, Illinois 60527

18-30-300-058-1058
 William Petty
 1000 Village Center Drive, Unit 414
 Burr Ridge, Illinois 60527

18-30-300-058-1059
 Jay Christopher
 1000 Village Center Drive, Unit 416
 Burr Ridge, Illinois 60527

18-30-300-054-1047
 850 BR Condo LLC
 160 Green Tree Drive, Suite 101
 Dover, Delaware 19904

18-30-300-058-1030
 John Forkan
 1000 Village Center Drive, Unit 214
 Burr Ridge, Illinois 60527

18-30-300-058-1033
 Kathleen Binks
 1000 Village Center Drive, Unit 301
 Burr Ridge, Illinois 60527

18-30-300-058-1036
 Denise Lehnert
 1000 Village Center Drive, Unit 304
 Burr Ridge, Illinois 60527

18-30-300-058-1039
 Brenda Helms
 1000 Village Center Drive, Unit 307
 Burr Ridge, Illinois 60527

18-30-300-058-1041
 Frank Tabachka
 1000 Village Center Drive, Unit 309
 Burr Ridge, Illinois 60527

18-30-300-058-1044
 Jean Rudolph
 1000 Village Center Drive, Unit 312
 Burr Ridge, Illinois 60527

18-30-300-058-1046
 Jim and Leslie Bowman
 1000 Village Center Drive, Unit 314
 Burr Ridge, Illinois 60527

18-30-300-058-1049
 Jim and Marriane Coogan
 1000 Village Center Drive, Unit 401
 Burr Ridge, Illinois 60527

18-30-300-058-1052
 Nasem Akel
 1000 Village Center Drive, Unit 406
 Burr Ridge, Illinois 60527

18-30-300-058-1055
 Tom Harris
 1000 Village Center Drive, Unit 409
 Burr Ridge, Illinois 60527

18-30-300-058-1031
 Barbara Spitkovsky
 1000 Village Center Drive, Unit 215
 Burr Ridge, Illinois 60527

18-30-300-058-1034
 Sharon M. Jioia
 1000 Village Center Drive, Unit 302
 Burr Ridge, Illinois 60527

18-30-300-058-1037
 Claudia Navarro
 1000 Village Center Drive, Unit 305
 Burr Ridge, Illinois 60527

18-30-300-058-1040
 Virgilio N. Nidea
 1000 Village Center Drive, Unit 308
 Burr Ridge, Illinois 60527

18-30-300-058-1042
 Rosa Diaz Trust
 1000 Village Center Drive, Unit 310
 Burr Ridge, Illinois 60527

18-30-300-058-1044
 Mr. and Mrs. Pierre Wakim
 107 Oak Ridge Drive
 Burr Ridge, IL 60527

18-30-300-058-1047
 Gia and Tim Ormond
 1000 Village Center Drive, Unit 315
 Burr Ridge, Illinois 60527

18-30-300-058-1050
 Asle and Kathleen Klemma
 1000 Village Center Drive, Unit 403
 Burr Ridge, Illinois 60527

18-30-300-058-1053
 Betty J. Cervený
 1000 Village Center Drive, Unit 407
 Burr Ridge, Illinois 60527

18-30-300-058-1056
 Tom Mouroukas
 1000 Village Center Drive, Unit 410
 Burr Ridge, Illinois 60527

18-30-300-058-1032
 Helen Nardi
 1000 Village Center Drive, Unit 216
 Burr Ridge, Illinois 60527

18-30-300-058-1035
 Sean Carney
 1000 Village Center Drive, Unit 303
 Burr Ridge, Illinois 60527

18-30-300-058-1038
 Kathleen Becker
 1000 Village Center Drive, Unit 306
 Burr Ridge, Illinois 60527

18-30-300-058-1043
 Larry Marcheschi
 1000 Village Center Drive, Unit 311
 Burr Ridge, Illinois 60527

18-30-300-058-1045
 Dejan Derikonjic
 1000 Village Center Drive, Unit 313
 Burr Ridge, Illinois 60527

18-30-300-058-1048
 Art and Amy Munar
 1000 Village Center Drive, Unit 316
 Burr Ridge, Illinois 60527

18-30-300-058-1051
 Wade Smith
 1000 Village Center Drive, Unit 405
 Burr Ridge, Illinois 60527

18-30-300-058-1054
 Nada Jensen
 1000 Village Center Drive, Unit 408
 Burr Ridge, Illinois 60527

18-30-300-058-1057
 Louise Junkniess
 1000 Village Center Drive, Unit 411
 Burr Ridge, Illinois 60527

18-30-300-058-1001
Suresh Agarwal
1000 Village Center Drive, Unit 101
Burr Ridge, Illinois 60527

18-30-300-058-1004
Atlagic Zeliko
1000 Village Center Drive, Unit 104
Burr Ridge, Illinois 60527

18-30-300-058-1007
Joe Canfora
1000 Village Center Drive, Unit 107
Burr Ridge, Illinois 60527

18-30-300-058-1010
Mohammed Daaif & Ghussoun Kassam
1000 Village Center Drive, Unit 110
Burr Ridge, Illinois 60527

18-30-300-058-1012
Dennis Quinn
1000 Village Center Drive, Unit 112
Burr Ridge, Illinois 60527

18-30-300-058-1015
Ruth Lognman
1000 Village Center Drive, Unit 115
Burr Ridge, Illinois 60527

18-30-300-058-1018
Scott Golchert & Jennifer Turano
1000 Village Center Drive, Unit 202
Burr Ridge, Illinois 60527

18-30-300-058-1021
Pervez & Frances Altaf
1000 Village Center Drive, Unit 205
Burr Ridge, Illinois 60527

18-30-300-058-1024
Annette Jones
1000 Village Center Drive, Unit 208
Burr Ridge, Illinois 60527

18-30-300-058-1027
John O'Connor
1000 Village Center Drive, Unit 211
Burr Ridge, Illinois 60527

18-30-300-058-1002
Stanley Karcz/Antonette Favia
1000 Village Center Drive, Unit 102
Burr Ridge, Illinois 60527

18-30-300-058-1005
Dhaliwal Tehsel Singh
1000 Village Center Drive, Unit 105
Burr Ridge, Illinois 60527

18-30-300-058-1008
Edward Dobrotka
1000 Village Center Drive, Unit 108
Burr Ridge, Illinois 60527

18-30-300-058-1013
Dean Norman
1000 Village Center Drive, Unit 113
Burr Ridge, Illinois 60527

18-30-300-058-1016
Yan Zhao
1000 Village Center Drive, Unit 116
Burr Ridge, Illinois 60527

18-30-300-058-1019
Thomas Simunek
1000 Village Center Drive, Unit 203
Burr Ridge, Illinois 60527

18-30-300-058-1022
Marriane Mangan
1000 Village Center Drive, Unit 206
Burr Ridge, Illinois 60527

18-30-300-058-1025
Paula Lesniewski
1000 Village Center Drive, Unit 209
Burr Ridge, Illinois 60527

18-30-300-058-1028
Paul Van Huben
1000 Village Center Drive, Unit 212
Burr Ridge, Illinois 60527

18-30-300-058-1003
Richard Scardina
1000 Village Center Drive, Unit 103
Burr Ridge, Illinois 60527

18-30-300-058-1006
Lynn Rebello
1000 Village Center Drive, Unit 106
Burr Ridge, Illinois 60527

18-30-300-058-1009
Ahmad Zuhair
1000 Village Center Drive, Unit 109
Burr Ridge, Illinois 60527

18-30-300-058-1011
Kerry Postillion
1000 Village Center Drive, Unit 111
Burr Ridge, Illinois 60527

18-30-300-058-1014
Marcia Miller
1000 Village Center Drive, Unit 114
Burr Ridge, Illinois 60527

18-30-300-058-1017
Ruthann McCarty
1000 Village Center Drive, Unit 201
Burr Ridge, Illinois 60527

18-30-300-058-1020
Jason Chen
1000 Village Center Drive, Unit 204
Burr Ridge, Illinois 60527

18-30-300-058-1023
Philip Trabaris
1000 Village Center Drive, Unit 207
Burr Ridge, Illinois 60527

18-30-300-058-1026
Sahajpal Tripathi
1000 Village Center Drive, Unit 210
Burr Ridge, Illinois 60527

18-30-300-058-1029
Mr. and Mrs. Allenson
1000 Village Center Drive, Unit 213
Burr Ridge, Illinois 60527



Village of Burr Ridge

NOTICE

There will be a public hearing to consider zoning changes or approvals for this property.

For further information, please call or visit:

Burr Ridge Village Hall
7660 County Line Road
(630) 654-8181, Extension

Ask for Information 2-11-2020 Village Center PUD

Further details are available at:

www.burr-ridge.gov

(see Public Hearing/Plan Commission Agenda)



 **NOTICE**
A VERY SPECIAL PLACE

There will be a public hearing to consider zoning changes or approvals for this property.

For further information, please call or visit:

Burr Ridge Village Hall
7660 County Line Road
(630) 654-8181

Petition Number: Z-11-2020, Village Center PUD

Further details are available at:
www.burr-ridge.gov





VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Gary Grasso
Mayor

J. Douglas Pollock
Village Administrator

YOU ARE INVITED!

Dear Resident:

The Village of Burr Ridge and Village Center ownership cordially invite you to attend one of two open houses to discuss proposed changes to the Village Center. The open houses will be held as follows:

Open House #1

Date: Wednesday, September 16

Time: 9:00am

Place: Village Hall – Board Room
7660 County Line Road

Open House #2

Thursday, September 17

4:00pm

Village Hall – Board Room
7660 County Line Road

The intent of the open houses are to provide information to the public, ask questions related to the petition, and identify aspects of the petition that are important to stakeholders of the Village Center. No RSVP is required to attend, while any member of the public is welcome to attend. Attendants at each open house will be required to abide by social distancing guidelines and wear masks.

The proposed changes to the Village Center include alterations to the streetscape between Hampton Social and Topaz Café, including the closure of the street to non-emergency vehicles, the addition of traffic circles on either end of said block, as well as amendments to the list of permitted and special uses in first-floor commercial spaces. This petition **does not** include any proposed changes to any specified residential areas, such as parking garages, surface parking lots, or breezeways. The Burr Ridge Plan Commission will consider the petition to be discussed at the open houses on **Monday, September 21, 2020 at 7:00p.m.**

A digital copy of the petition is available at the following link:

<https://www.burr-ridge.gov/wp-content/uploads/sp-client-document-manager/3/z-11-2020-exhibit-a.pdf>

Written comments may be submitted to the following staff member of the Village of Burr Ridge if you are unable to attend:

Evan Walter - Assistant Village Administrator
ewalter@burr-ridge.gov - (630) 654-8181 / ext. 2010

We look forward to seeing you at these events!



VILLAGE OF BURR RIDGE

PETITION FOR PUBLIC HEARING PLAN COMMISSION/ZONING BOARD OF APPEALS

GENERAL INFORMATION (to be completed by Petitioner)

PETITIONER (All correspondence will be directed to the Petitioner): Ramzi Hassan

STATUS OF PETITIONER: Owner

PETITIONER'S ADDRESS: 14400 S. John Humphrey Drive, Suite 200 Orland Park, IL

ADDRESS OF SUBJECT PROPERTY: 800 Village Center Drive BR, IL 60527

PHONE: (708) 923-6312

EMAIL: ramzi@edwardsrealtyco.com

PROPERTY OWNER: BRVC Owner, LLC

PROPERTY OWNER'S ADDRESS: " " PHONE: " "

PUBLIC HEARING REQUESTED: ☒ Special Use ☐ Rezoning ☐ Text Amendment ☐ Variation(s)

DESCRIPTION OF REQUEST:

Revisions to Village Center PUD regarding permitted and special uses, as well as partial street closure of Village Center Drive between Buildings 4 and 5A.

PROPERTY INFORMATION (to be completed by Village staff)

PROPERTY ACREAGE/SQ FOOTAGE: 21.4 Acres EXISTING ZONING: B-2 PUD

EXISTING USE/IMPROVEMENTS: Village Center PUD

SUBDIVISION: Village Center

PIN(S) # See legal notice

The above information and the attached Plat of Survey are true and accurate to the best of my knowledge. I understand the information contained in this petition will be used in preparation of a legal notice for public hearing. I acknowledge that I will be held responsible for any costs made necessary by an error in this petition.

Petitioner's Signature

8/25/20

Date of Filing

Fiscal Year 2020-21 Budget Update

Period Ending August 31, 2020

Submitted: September 25, 2020



BURR RIDGE

FINANCE DEPARTMENT

Amy Nelson, CPA
Assistant Finance Director

Jerry Sapp
Finance Director

Executive Summary

The following report highlights May through August 2020 financial results, which represents the first four months of Fiscal Year 2020-21. Following the highlights, you will see a financial summary snapshot of each major fund comparing our actual numbers to our forecasted projections.

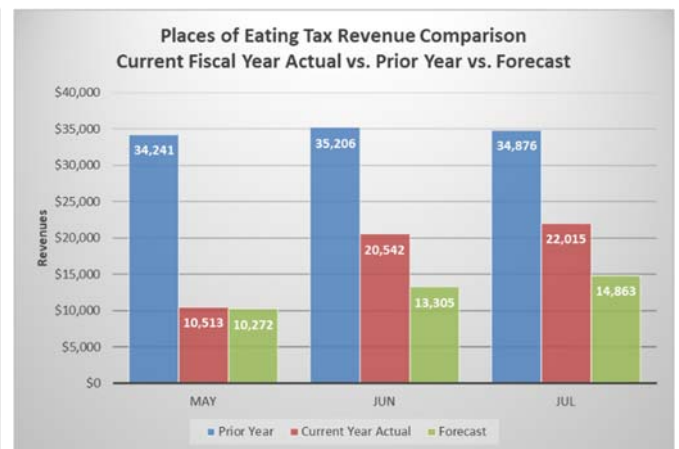
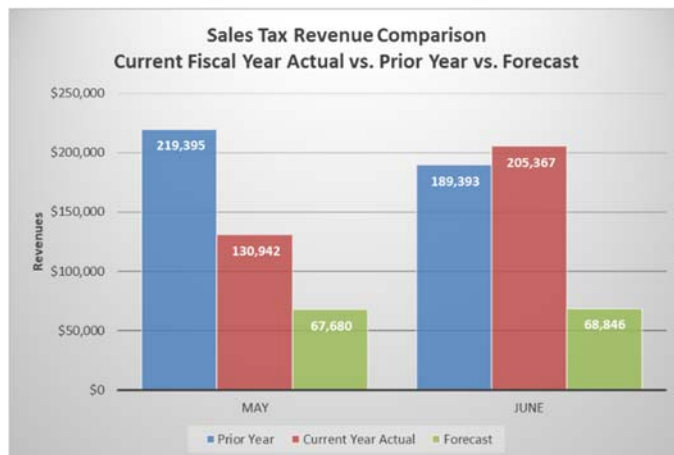
General Fund – Revenue Highlights

Sales tax dollars were received in September, finalizing revenue totals for the month of June. In total, revenues representing the major sources for the General Fund exceeded forecasts by over \$141k through June. While the Village awaits July sales tax and telecommunication tax revenues in October, total revenues for July are trending in a positive direction ahead of forecasts.

Sales and Use Tax revenues exceeded forecasts by 93.5% (\$63,262) in May and by 198.3% (\$136,521) in June. Increased use tax collections from the State of IL of approximately 45% (\$25,000) can be attributed to a portion of this increase in revenue. This is due to more remote sellers registering with the State of IL and the increase in online sales that are coming from out of state purchases. July sales tax revenues will be distributed from the State in October.

Places of Eating surpassed projections in the first quarter of FY2020-21. The Village has seen a steady increase in reported taxes from May through July. Despite revenues falling short over the prior year, this decline has been improving each month since April. Complete results for August will be shared in October once all restaurants have reported.

Below are charts comparing the performance for both Sales Tax and Places of Eating Tax for the months with available results.



Income Tax surpassed projections in the first four months of the fiscal year by 16% (\$54,013). Due to the individual income tax deadline extension moving from April 15th to July 15th the Village expected to see a delay in this revenue in which we saw higher than budgeted amounts in both June and July.

Proceeds from the Sale of Assets The Village anticipates to receive \$34,000 in September for the disposal of vehicles and equipment that were recently sold on GovDeals. This represents \$19,000 of additional revenue to the General Fund since the budgeted amount in Fiscal Year 2020-21 was only \$15,000.

General Fund Expenditure Highlights

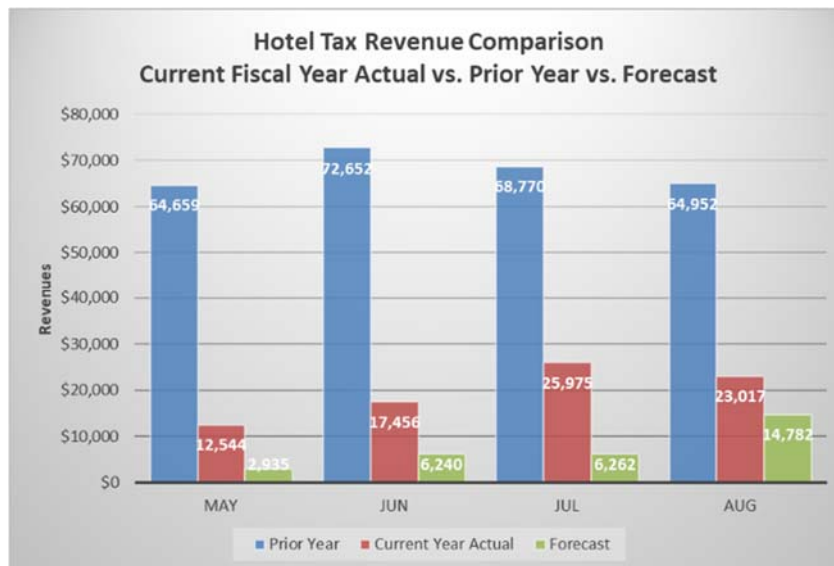
Year to date actual expenditures in the General Fund are slightly above forecast by 3.4% (\$95k). The largest factor contributing to the excess is due to COVID-19 related expenditures not originally budgeted in the General Fund (Central Services, Buildings & Grounds). Applications to both FEMA and the Counties for grant funding for over \$400k will be submitted by September 30, 2020 which will offset some of these expenditures. Timing of expenditures in Public Works such as salt purchases and fall brush pickup is the primary factor in the Public Works Department showing numbers under budget.

Significant General Fund expenditure savings in the following departments are as follows:

- **Police Department:** Dispatching Services in the Police Department has seen a \$78k savings as DU-COMM waived the Village's 2nd quarter police E-911 dispatching fees.
- **Public Works:** Over \$10,000 was saved in transmission line tree trimming that was awarded to Commonwealth Edison and came in under budget.

Hotel/Motel Tax Fund

- **Revenue Highlights** - The Hotel/Motel Tax revenues exceeded forecasted revenues in every month from May through August. To put in perspective, last year in the months of May through August 2019, the Hotel/Motel Tax Fund revenue generated \$271,033. May through August 2020 is approximately 30% (\$78,992) of prior year. Despite this revenue declining over prior year, our actual revenues are coming in better than originally projected by over \$48,000 and have continued to increase each month since March. It should also be noted that only three out of the five hotels have reported revenues for August so the revenues shown below (\$23,017) for August will improve once all hotels have reported.



Hotel/Motel Tax Fund (continued)

- **Expenditure Highlights** – With the delay in special events, expenditures in the Hotel/Motel Tax fund have been minimal and the only significant expenditures to date have been the Maintenance Gateway Landscaping contracts.

Motor Fuel Tax Fund

- **Revenue Highlights** – Monthly Motor Fuel Tax Allotments fell below original projections by 20% and 18% in May and June, but rebounded closer to forecasts in the months of June and July. Year to date, revenues are just slightly below our forecast by approximately 5% (\$6,292). We will continue to monitor this revenue source since these funds pay for the Road Program in the Capital Improvement Fund. Additional funding from the General Fund may be needed to fund the Road Program if there continues to be a shortfall.

Grant Funds totaling \$231,960 were received in May and July for the Rebuild Illinois Bond fund, which represented the two of six installments to be distributed over a three year period. These funds are restricted in use and Staff will be working with IDOT to receive an approved list of capital projects in which the Village can use these funds. Due to the uncertainty of funding during the pandemic, these funds were not budgeted for when passing the FY 20-21 budget. In addition, these funds cannot be used for the Village's annual Road Program.

Water Fund

- **Revenue Highlights** – Water revenues are ahead of forecasts with two billing cycles completed in the fiscal year through August. June revenues were higher than forecasted due to billing Justice-Willow Springs for tap-on to the Village's water main. Due to the dry summer weather that has increased consumption, revenues through August are 19% above forecast and we anticipate even higher revenues to report after our September billing cycle.
- **Expenditure Highlights** – Expenditures are over budget in the water fund by 18%, which is comparable to the increase in revenues that we are seeing. Increased consumption has resulted in increased Water Purchases from the Village of Bedford Park.

The following pages are detailed financial recaps of each major fund for May-August 2020 of Fiscal Year 2020-21.

GENERAL FUND

QUARTERLY FINANCIAL REPORT - REVENUES
FOR THE PERIOD ENDING AUGUST 31, 2020

FISCAL YEAR 2020-21

Notes:

Property Tax revenues came in as expected from both DuPage and Cook Counties for all months reported.

Sales and Use Tax for July will be available in October due to the 3 month lag when received from the State. All months reported have surpassed forecasts for FY2021.

Telecommunications Tax for July will be available in October due to the three month lag from the State. Revenues are trending slightly below forecast by -6%.

Income Tax revenue for the year is \$54k (16%) ahead of forecast overall year to date.

Places of Eating Tax May through July surpassed forecasted revenues. COVID-19 projection was 30% of prior year revenue for May, 35% for June and 40% for July.

Licenses Liquor Licenses for the Fiscal Year 2021 were rebated to establishments in August showing a reduction of \$42,400. Pending CARES funding we will recoup these funds.

Permits and Fees year to date approximately \$22k less than forecasted, however it is difficult to predict when permits will be issued. Forecast is based on a 3 year average however, this can fluctuate from year to year and month to month.

Cable Franchise Fees are paid to the Village quarterly.

Fines and Forfeitures are down year to date due to closures and restrictions in the court systems due to COVID-19.

Grants were received from IRMA for the PPE COVID-19 grant program as well as the CALEA program.

Rent Revenue is over budget for the year due to tent rental cost sharing and timing of payments for the water tower leases.

GENERAL FUND

	MAY			JUNE			JULY			AUG		
	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG
REVENUE SOURCE												
Sales and Use Tax**	130,942	67,681	↑ 93%	205,367	68,846	↑ 198%	N/A	77,814		N/A	83,678	
Property Tax	179,057	179,057	→ 0%	482,136	482,136	→ 0%	129,104	129,104	→ 0%	178,122	178,122	→ 0%
Electric Utility Tax	55,113	62,040	↓ -11%	65,607	71,730	↓ -9%	88,616	85,200	↑ 4%	87,758	85,200	↑ 3%
Gas Utility Tax	17,689	14,530	↑ 22%	10,493	10,730	↓ -2%	9,251	9,470	↓ -2%	10,008	9,470	↑ 6%
Telecommunications Tax**	33,662	36,446	↓ -8%	35,550	37,035	↓ -4%	N/A	45,630		N/A	39,532	
Places of Eating Tax	10,513	10,272	↑ 2%	20,542	13,305	↑ 54%	22,015	14,862	↑ 48%	N/A	17,156	
Licenses	14,285	8,032	↑ 78%	4,200	8,032	↓ -48%	22,900	8,032	↑ 185%	(42,400)	8,032	↓ -628%
Permits and Fees	21,900	37,667	↓ -42%	17,768	36,667	↓ -52%	66,486	36,667	↑ 81%	18,747	36,667	↓ -49%
Income Tax	65,940	85,229	↓ -23%	104,710	85,229	↑ 23%	143,161	85,229	↑ 68%	81,117	85,229	↓ -5%
Cable Franchise Fees**	-	-		77,962	69,278	↑ 13%	-	-		-	-	
Fines and Forfeitures	3,706	17,500	↓ -79%	3,449	17,500	↓ -80%	7,962	17,500	↓ -55%	7,545	17,500	↓ -57%
Grants	-	-		-	-		-	-		6,000	-	↑ 100%
Rent Revenue	24,624	23,091	↑ 7%	32,116	23,091	↑ 39%	70,743	70,745	↑ 0%	38,923	23,091	↑ 69%
Total Revenues of Major Sources	\$ 532,807	\$ 518,454	↑ 3%	\$ 1,027,784	\$ 900,488	↑ 14%	\$ 489,495	\$ 509,508		\$ 385,820	\$ 583,676	

** Revenue incomplete as of this date due to the inherent lag on when the Village receives funds.

N/A - revenue source not available at this time

	MAY			JUNE			JULY			AUG			YTD			
	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	Over (Under)	% CHG
EXPENDITURE BY DEPT																
Boards and Commissions	2,631	21,966	-88%	6,107	21,966	-72%	24,349	21,966	11%	17,674	21,966	-20%	50,761	87,865	(37,104)	-42%
Administration	52,420	67,114	-22%	77,094	67,114	15%	80,905	67,114	21%	58,305	67,114	-13%	268,724	268,457	267	0%
Finance	21,313	27,027	-21%	22,569	27,027	-16%	35,446	27,027	31%	45,677	27,027	69%	125,005	108,108	16,897	16%
Central Services	349	4,217	-92%	58,152	4,217	1279%	61,319	4,217	1354%	51,006	4,217	1110%	170,826	16,867	153,960	913%
Police	352,005	436,245	-19%	563,261	436,245	29%	504,799	436,245	16%	395,596	436,245	-9%	1,815,661	1,744,978	70,683	4%
Public Works	62,513	124,651	-50%	123,742	124,651	-1%	106,736	124,651	-14%	78,227	124,651	-37%	371,218	498,603	(127,385)	-26%
Buildings and Grounds	2,377	12,465	-81%	29,036	12,465	133%	24,897	12,465	100%	11,235	12,465	-10%	67,545	49,858	17,687	35%
Total Expenditures	\$ 493,609	\$ 693,684	-28.8%	\$ 879,961	\$ 693,684	26.9%	\$ 838,451	\$ 693,684	20.9%	\$ 657,720	\$ 693,684	-5.2%	\$ 2,869,741	\$ 2,774,737	\$ 95,004	3.4%

Legend:

↓ - Performed below forecast ↑ - Performed greater than forecasted → - Neutral

HOTEL/MOTEL TAX FUND

QUARTERLY FINANCIAL REPORT - REVENUES
FOR THE PERIOD ENDING AUGUST 31, 2020

FISCAL YEAR 2020-21

Highlights:

Hotel/Motel Tax revenue budget was reduced as follows related to COVID 19 - Mar-50%, April 4.5%, May, 4.5%, June 9%, July 9%, August 22.5%, Sept 45%, Oct 80%, Nov 80%, Dec 80%, Jan 80%, Feb 80%, April 80%. For the months of May - August, revenues came in significantly higher than forecasted.

Hotel/Motel Expenditures were all below budget for the beginning of the fiscal year due to events and projects being postponed to later in the year. The only significant expenditures to date have been the Maintenance Gateway Landscaping cont

HOTEL/MOTEL TAX FUND

REVENUE SOURCE	MAY				JUNE				JULY				AUG				YTD			
	ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	Over (Under)	% CHG
Hotel/Motel Taxes	\$ 12,543	\$ 2,935	↑	327%	\$ 17,456	\$ 6,240	↑	180%	\$ 25,975	\$ 6,262	↑	315%	\$ 23,017	\$ 14,782	↑	56%	\$ 78,991	\$ 30,219	\$ 48,772	161%
Total Expenditures	\$ 13,805	\$ 39,769	-65.3%		\$ 39,026	\$ 39,769	-1.9%		\$ 28,424	\$ 39,769	-28.5%		\$ 24,584	\$ 39,769	-38.2%		\$ 105,839	\$ 159,075	\$ (53,236)	-33%

MOTOR FUEL TAX FUND

QUARTERLY FINANCIAL REPORT - REVENUES
FOR THE PERIOD ENDING AUGUST 31, 2020

FISCAL YEAR 2020-21

Highlights:

State Grants were received in May and July for the Rebuild Illinois Bond fund which represents the 2 of 6 installments to be distributed over a three year period. These funds are restricted in use and Staff will be working with IDOT to receive an approved list of capital projects the Village can use these funds for. Due to the uncertainty of funding during the pandemic, these funds were not budgeted for when passing the FY 20-21 budget.

Expenditures to date were nominal for the months of May - August in the Motor Fuel Tax Fund. As the Road Program continues to get underway, transfers will be made out of this fund to the Capital Improvement Fund.

MOTOR FUEL TAX FUND

REVENUE SOURCE	MAY				JUNE				JULY				AUG				YTD			
	ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	% CHG		ACTUAL	FORECAST	Over (Under)	% CHG
Motor Fuel Tax Allotments	\$ 24,796	\$ 31,062	↓	-20%	\$ 25,511	\$ 31,062	↓	-18%	\$ 31,219	\$ 31,062	↑	1%	\$ 36,430	\$ 31,062	↑	17%	\$ 117,956	\$ 124,248	\$ (6,292)	-5%
State Grants	\$ 115,980	\$ -	↑	100%	\$ -	\$ -			\$ 115,980	\$ -	↑	100%	\$ -	\$ -			\$ 231,960	\$ -	\$ 231,960	100%
Total Revenues	\$ 140,776	\$ 31,062			\$ 25,511	\$ 31,062			\$ 147,199	\$ 31,062			\$ 36,430	\$ 31,062			\$ 349,916	\$ 124,248	\$ 225,668	182%

WATER FUND

FISCAL YEAR 2020-21

QUARTERLY FINANCIAL REPORT - REVENUES & EXPENDITURES
FOR THE PERIOD ENDING AUGUST 31, 2020

Highlights:

Revenues are ahead of forecasts with two billing cycle completed in the fiscal year through August.

Expenditures have also increased comparatively with revenues at 18% above forecast largely due to the increased consumption and water purchases.

WATER FUND	MAY			JUNE			JULY			AUG			YTD		
	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG	ACTUAL	FORECAST	% CHG
TOTAL REVENUES	\$ 702,680	\$ 685,007	↑ 3%	\$ 131,334	\$ 97,858	↑ 34%	\$ 1,080,707	\$ 815,485	↑ 33%	\$ 19,441	\$ 32,619	↓ -40%	\$1,934,162	\$ 1,630,970	↑ 19%
TOTAL EXPENDITURES	\$ 131,482	\$ 491,708	-73%	\$ 406,789	\$ 491,708	-17%	\$ 1,155,422	\$ 491,708	135%	\$ 632,955	\$ 491,708	29%	\$2,326,648	\$ 1,966,832	18%

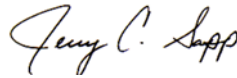
Concluding Remarks

Finance will continue to provide monthly budget updates on revenue and expenditure performance in the coming months as we proceed through the fiscal year.

Submitted September 25, 2020



Amy Nelson, CPA
Assistant Finance Director



Jerry Sapp
Finance Director



FY 20-21 Budget Expenditure Reductions (Waitlist)

Budget Item:	FY 20-21 Estimated Cost:	Staff Priority:	September 28, 2020 Comments:
Ballistic Shields	\$ -	1	Actual Cost= \$22,420; But no General Fund impact - May use funds from drug seizure account.
Guard Rail Replacement - North Frontage Road East of Elm Street	\$ 36,000	1	Recommend proceeding with replacement.
Parkway Tree Trimming	\$ 82,700	1	Recommend proceeding: Deferred in 2019, should be scheduled for Jan/Feb 2021
PD15 Police Interceptor Sedan	\$ 90,000	1	Leasing contract to be considered at Oct 14 BOT
Police Squad Cars - Vehicle Leasing			
Unit 23, Dump Truck			
PW Garage Light Replacements	\$ 24,000	1	ComEd reimbursement is 2/3 cost. Village cost is recovered in approx. 6 months
PW Union COLA's	\$ 14,626	1	Current contract expires on October 1
Total #1 Priority Costs: \$ 247,326			
Employee Recognition	\$ 6,500	2	Recommend Adding to Budget
Newsletters & Surveys	\$ 5,000	2	Fall newsletter was sent; January newsletter remains
Non-union COLA's & Promotional Increases	\$ 23,000	2	In budget but not authorized; Recommend proceeding
Part-time Salaries - Admin Asst (2 PT positions)	\$ 22,000	2	PW and Admin to recommend alternative
Village Hall receptionist vacant position			
Village Hall Security Improvements (\$45,000 total cost)	\$ 8,700	2	Planning should proceed; grant available
Additional Pension Funding	\$ 100,000	2	Recommend proceeding
Total #2 Priority Costs: \$ 165,200			
County Line Road Sidewalk - Construction & Engineering (\$463,670 total cost)	\$ 115,000	3	Postpone to FY 21-22
Elm St. Culvert Replacement	\$ 320,000	3	Postpone to FY 21-22
Maintenance -EAB Treatment	\$ 10,000	3	Postpone to FY 21-22
Operating Supplies	\$ 5,360	3	Postpone to FY 21-22
Police Facility Access Control	\$ 20,000	3	Will proceed if needed; otherwise defer to FY 21-22
Uniform Allowances	\$ 4,250	3	Postpone to FY 21-22
VH HVAC Controls & Efficiency Upgrade (1)	\$ 175,000	3	Postpone to FY 21-22
Total #3 Priority Costs: \$ 649,610			
Aquatic Weed Control - Lakewood/Windsor	\$ 8,000	4	Postpone to FY 21-22
EDC Events	\$ 5,100	4	Postpone to FY 21-22
Garfield Avenue Sidewalk Project	\$ 99,300	4	To be determined in FY 21-22 budget process
I-294 Tri-State Tollway 71st Street Bridge - Construction Engineering	\$ 12,500	4	Postpone to FY 21-22



FY 20-21 Budget Expenditure Reductions (Waitlist)

Budget Item:	FY 20-21 Estimated Cost:	Staff Priority:	September 28, 2020 Comments:
ILEAP Accreditation	\$ 800	4	Postpone to FY 21-22
Liquid Chloride Tank, Pump and Dispenser	\$ 11,000	4	Postpone to FY 21-22
Opticom Repair	\$ 3,000	4	Postpone to FY 21-22
Other Committees	\$ 7,500	4	Postpone to FY 21-22
PD HVAC Supplemental Heating	\$ 140,000	4	Postpone to FY 21-22
Plow Extensions	\$ 4,800	4	Postpone to FY 21-22
Police Facility Surveillance Security	\$ 120,000	4	Postpone to FY 21-22
Shredding Events	\$ 2,000	4	Postpone to FY 21-22
Special Events/Training	\$ 1,500	4	Postpone to FY 21-22
Thermal Imaging Monocular	\$ 5,000	4	Postpone to FY 21-22
Unit 103 Brush Chipper	\$ 96,000	4	Repairs made to defer to FY 21-22
Unit 106 Floor Scrubber	\$ 34,700	4	Repairs made to defer to FY 21-22
VH Garage Roof Replacement	\$ 58,000	4	Postpone to FY 21-22
VH Window Replacement	\$ 15,000	4	Postpone to FY 21-22
Village Hall Lobby and Public Rest Room Remodeling	\$ 100,000	4	Postpone to FY 21-22
Training & Conferences	\$ 42,715	4	Postpone to FY 21-22
Total #4 Priority Costs:		\$ 766,915	

Prepared July 9, 2020; Updated September 22, 2020; Village of Burr Ridge



Village

McFarlane Douglass & Companies

143 Tower Drive, Burr Ridge, IL 60527
800-339-2900
630-325-2399 Fax

www.mcfarlanedouglass.com
info@mcfarlanedouglass.com

Quote Number: 58514
Quote Date: 09/10/20
Customer No.: MD101370
Page: 1
Salesperson House Account

Billing information: VILLAGE OF BURR RIDGE
7660 County Line Road
Burr Ridge, IL 60527

Service address: VILLAGE OF BURR RIDGE
7660 County Line Road
Burr Ridge, IL 60527

Description		<u>Item Location</u>	Qty.	Unit Price	Total Price
Village Holiday Proposal					
Large full 10-12' lit white birch in container winter interest at base	7-9 per side	55 Stevenson expressway bridge	2	9,500.00	19,000.00
Lit red spheres multiple sizes	15 per side		0		
Isicle lights hanging from all rock ledges	150-200 linear ft. per side		0		
Large full 10' lit birch in terracotta container winter interest at base NE corner-3, SW-1, SE-2, NW-2		Village corners	8	875.00	7,000.00
20% discount			-8	175.00	-1,400.00
Large full 10' lit birch in terracotta container winter interest at base		Madison/Plainfield	3	875.00	2,625.00
20% discount			-3	175.00	-525.00
Lit red spheres			3	125.00	375.00
Large full 10' lit birch in terracotta container winter interest at base		County line / Carriage Way	3	875.00	2,625.00
20% discount			-1	175.00	-175.00
Lit red spheres			3	125.00	375.00
Lit bushes 8 strands each		Plainfield/Garywood	3	160.00	480.00
Large full 10' lit birch in terracotta container winter interest at base			1		
Large full 10' birch in terracotta container with winter interest at base		91st and County Line	1	875.00	875.00
20% discount			-1	175.00	-175.00
Large full 10' birch in terracotta container with winter interest at base		Burr Ridge Parkway	2	875.00	1,750.00
20% discount			2	175.00	350.00
Holiday Installation Labor			1	2,000.00	2,000.00
Removal			1	1,000.00	1,000.00
Lit birch in container with winter interest recommended for all Village Subdivision entrances \$875.00 ea plus \$150.00 for install and take down					

Subtotal: \$ 36,180.00

Tax: \$ 0.00

Total Amount including Taxes: \$ 36,180.00

See "Terms and Conditions" attached



Burr Ridge Holiday 2020

 McFarlane Douglass & Companies



Sample of Birch Element











BURR RIDGE

VILLAGE CENTER



BURR RIDGE

LIFETIME FITNESS

CHICO'S

WHITE HOUSE | BLACK MARKET



Village Center

McFarlane Douglass & Companies

143 Tower Drive, Burr Ridge, IL 60527
800-339-2900
630-325-2399 Fax

www.mcfarlanedouglass.com
info@mcfarlanedouglass.com

Quote Number: 58167
Quote Date: 07/30/20
Customer No.: MD100648
Page: 1
Salesperson Elaine Schweitzer

Billing information: BURR RIDGE VILLAGE CENTER
TRADEMARK
701 Village Center Dr.
Burr Ridge, ILLINOIS 60527

Service address: TRADEMARK
Burr Ridge Center
701 Village Center Dr.
Burr Ridge, IL 60527

Description	Item Location	Qty.	Unit Price	Total Price
Burr Ridge Center Holiday Program Three-year rental program 2020, 2021 & 2022 Total Price shown is per year				
30' Existing tree Proposal Includes the following: Verify inventory of tree materials Labor to strip all existing incandescent lights and replace with new LED lights All new decorations for tree Clean, fluff and reshape branches Repack, wrap, box and label		1	14,000.00	14,000.00
Labor to Pick Up Decorations		1	400.00	400.00
Mall Exterior tree lighting 35 strands per tree 15 strands per tree 20 strands per tree	22 trees 10 trees 29 trees	1	37,500.00	37,500.00
New bow, trim and lights for existing wreaths for existing 2-36", 1-48", 1-60"	No charge	1		
New wreath to replace old 48" wreath		8	165.00	1,320.00
New wreath to replace old 60" wreath		2	215.00	430.00
New bows for existing pole wraps		48	20.00	960.00
Holiday Installation Labor		1	3,500.00	3,500.00
Holiday Delivery, Pickup & Handl		1	300.00	300.00
Holiday Takedown labor		1	1,750.00	1,750.00
EXISTING PRELIT TREES ON VILLAGE GREEN TO REMAIN				

Subtotal: \$ 60,160.00
Tax: \$ 250.68
Total Amount including Taxes: \$ 60,410.68

See "Terms and Conditions" attached

ORDINANCE NO. 2020 - _____

**AN ORDINANCE AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION" BY
ADDING THERETO ARTICLE XIX ENTITLED
"ADMINISTRATIVE ADJUDICATION OF CHARGES OF
MUNICIPAL ORDINANCE VIOLATIONS" OF
THE VILLAGE OF BURR RIDGE MUNICIPAL CODE**

WHEREAS, the Village of Burr Ridge, DuPage and Cook Counties, Illinois, is a non-home rule municipality; and

WHEREAS, pursuant to the express grant of authority as set forth in Division 2.2 of Article 1 of the Illinois Municipal Code (65 ILCS 5/1-2.2-1 *et seq.*), the Corporate Authorities of the Village of Burr Ridge may institute and establish, by ordinance, a Code Hearing Department as a system for the administrative adjudication of certain municipal code violations excluding building code violations which must be adjudicated pursuant to 65 ILCS 5/11-31.1-1 *et seq.* and offenses under the Illinois Motor Vehicle Code governing the movement of motor vehicles; and

WHEREAS, pursuant to the express grant of the authority as set forth in Division 31.1 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-31.1-1 *et seq.*), the Corporate Authorities of the Village of Burr Ridge may institute and establish a Code Hearing Department for the purpose of expediting the prosecution and correction of any Village ordinance violation relating to housing code, building code or zoning ordinance that establishes standards for construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures within the Village of Burr Ridge and any Village ordinance requiring, after notice, the cutting of weeds, removal of garbage and debris, or the removal of inoperable motor vehicles, or abatement of nuisances from private property; and

WHEREAS, the Corporate Authorities of the Village of Burr Ridge have determined that it is in the best interest of the Village of Burr Ridge that a Code Hearing Department and system of administrative adjudication of municipal code violations be created, as a non-exclusive method of enforcing the various provisions of the Village of Burr Ridge Municipal Code and related codes and ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are adopted as express findings of the Corporate Authorities of the Village of Burr Ridge and are incorporated herein by specific reference.

SECTION TWO. That Chapter 2 entitled "Administration" of the Municipal Code of the Village of Burr Ridge, as amended, is hereby further amended by adding thereto Article XIX entitled "Administrative Adjudication of Charges of Municipal Code Violations" to read as follows:

ARTICLE XIX – ADMINISTRATIVE ADJUDICATION OF MUNICIPAL CODE VIOLATIONS.

2-103. **PURPOSE.** The stated purpose of this Article XIX is to provide for the fair and efficient enforcement and expeditious resolution of municipal ordinance violations, as may be allowed by law and directed by this or any other ordinance, through the administrative adjudication of violations of Village ordinances and by establishing a schedule of fines and penalties, and authority and procedures for collection of unpaid fines and penalties.

2-104. **DEFINITIONS.** As used in this Article XIX, unless the context requires otherwise:

- (a) "Building Code" means any municipal ordinance, law, housing, or building codes or zoning ordinances that establishes construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures and property in the Village of Burr Ridge or any Village ordinance

that requires, after notice, the cutting of weeds, the removal of garbage and debris, the removal of inoperable motor vehicles, or the abatement of nuisances from private property;

- (b) "Code" means the Burr Ridge Municipal Code of Ordinances; and all adopted codes violations as defined in Section 2-104(a) but excluding any offense under the Illinois Motor Vehicle Code (625 ILCS 5/1-100 *et seq.*) or a similar offense that is traffic regulating governing the movement of vehicles. The term code shall also include all traffic regulations concerning the standing, parking or condition of motor vehicles as set forth in Section 11-208.3 of the Illinois Motor Vehicle Code (625 ILCS 5/11-208.3);
- (c) "Building Inspector" means any state, county or municipal employee whose duties include the inspection or examination of structures in the Village to determine if building code violations exist;
- (d) "Building Owner" means the legal, equitable, or beneficial owner of a structure;
- (e) "Hearing Officer" means an attorney whose duty it is to:
 - (i) preside at an administrative hearing called to determine whether or not a building violation or other code violation exists;
 - (ii) hear testimony and accept evidence from all interested parties relevant to the existence of a building code violation or other code violation;
 - (iii) preserve and authenticate the transcript and record of the hearing and all exhibits and evidence introduced at the hearing; and
 - (iv) issue and sign written Findings, Decisions and Orders as to whether a Code violation exists.
- (f) "Respondent" means any person, corporation, partnership, whether such ownership is legal or equitable, charged with a violation of any ordinance of the Village of Burr Ridge or its Village Code, Municipal Code, or any of its adopted codes.
- (g) "Code Violation" means any infraction or violation of any Village of Burr Ridge municipal ordinance, or violation of any building code, law or rule or code adopted by reference.
- (h) "Village" means the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

2-105. CREATION OF CODE HEARING DEPARTMENT; JURISDICTION. There is hereby created within the Village of Burr Ridge an executive department of the municipal

government to be known as the Code Hearing Department, which is authorized to provide for and operate a "system of administrative adjudication," which shall be defined as the adjudication of any code violation or any other municipal ordinance violation of the Village of Burr Ridge, including, but not limited to, those actions brought pursuant to the Municipal Code of the Village of Burr Ridge, as well as the zoning ordinance and adopted codes such as the building code, fire code, plumbing code, electrical code, property maintenance code and health and sanitation codes of the Village of Burr Ridge, standing, parking and condition of vehicle (compliance) violations brought pursuant to authority granted the Village by Section 11-208.3 of the Illinois Motor Vehicle Code (625 ILCS 5/11-208.3) and adopted by _____ Chapter _____ of the Burr Ridge Municipal Code; excluding only those proceedings not within the statutory authority granted to the Village, specifically any offense under the Illinois Motor Vehicle Code (625 ILCS 5/1-100 *et seq.*) or similar offense that is a traffic regulation governing the movement of vehicles, and any reportable offense under Section 6-204 of the Illinois Motor Vehicle Code shall not be subject to administrative adjudication pursuant to the provisions of this Ordinance.

2-106. HEARING PROCEDURES NON-EXCLUSIVE. The provisions of this Article shall not preclude the Village from using other methods or proceedings to enforce the ordinances of the Village of Burr Ridge, including the institution of any action in the Circuit Court of DuPage County, Illinois or any other authorized proceeding.

2-107. INSTITUTION AND CONDUCTING CODE HEARING PROCEEDINGS.

- (a) At such time as any building inspector, police officer, or other individual authorized to issue a code violation citation notice finds the existence of a code violation, he or she shall note the violation on a multiple copy violation notice and report form, indicating the name and address of the structure owner, or other Respondent, in cases other than building code violations, the type and nature of the violation, the date and time the violation was observed, the name of the person witnessing the violation and the address of the structure or other location where the violation is observed.
- (b) The violation notice form shall be forwarded by the building inspector, police officer or other authorized individual, to the Code Hearing Department where a citation or docket number shall be stamped on all copies of the notice and a hearing date noted in the blank spaces provided for that purpose on the violation notice form. The hearing date shall not be less than thirty (30) nor more than forty (40) days after the violation is reported to the Code Hearing Department.

(NOTE: NOTICE PROVISIONS FOR BUILDING AND NON-BUILDING.)

- (d) One copy of the violation notice form shall be maintained in the files of the Code Hearing Department and shall be part of the record of hearing, one copy of the notice form shall be returned to the inspector or officer so that he or she may

prepare evidence of the code violation for presentation at the hearing on the date indicated, and one copy of the violation notice form shall be served, by first class mail to the Respondent, along with a summons or notice to appear commanding the Respondent to appear at the hearing. If, in the case of a building code violation, the name of the owner of the structure or premises cannot be ascertained or if service on the owner cannot be made by mail, service may be made on the owner of the structure or premises by posting or nailing a copy of the violation notice form and summons, on the front door of the structure where the violation is found, not less than twenty (20) days before the hearing is scheduled.

2-108. SUBPOENAS - DEFAULTS. At any time prior to the hearing date the hearing officer may, at the request of an inspector, officer, other authorized party on behalf of the Village, or the Respondent or his or her attorney, issue subpoenas for the production of records or directing witnesses to appear and give testimony at the hearing. The party requesting a subpoena shall serve, via first class mail, copies of any and all subpoenas on all parties to the action. If, on the date set for hearing, the Respondent, his or her attorney or agent, fails to appear, the hearing officer may, after determining that proper notice of hearing has given, find the Respondent in default and shall proceed with the hearing and accept evidence relevant to the existence of a code violation.

2-109. CONTINUANCES – REPRESENTATION AT CODE HEARINGS.

- (a) No continuances shall be authorized by the hearing officer except in such cases where a continuance is absolutely necessary to protect the rights of the Respondent. Lack of preparation shall not be grounds for a continuance. Any continuance authorized by a hearing officer under this Section shall not exceed twenty-five (25) days or the next scheduled hearing date.
- (b) At the hearing, the case for the Village may be presented by the building inspector in the case of a building code violation, by another Village employee, police officer or by an attorney designated by the Village, provided however that the case for the Village may not be presented by a member of the Code Hearing Department. The case for the Respondent may be presented by the Respondent or his or her attorney.

2-110. HEARING - EVIDENCE. At the hearing, the hearing officer shall preside and shall hear testimony and accept any evidence relevant to the existence or nonexistence of a code violation. The strict rules of evidence applicable to judicial proceedings shall not apply to a hearing herein. Hearsay evidence shall be admissible only if it is the type commonly relied upon by reasonably prudent persons in the conduct of their affairs.

2-111. RIGHTS OF THE OCCUPANTS.

- (a) If the violation charged is a building code violation it shall be unlawful for an action for eviction, abatement of a nuisance, forcible entry and detainer or other

similar proceeding to be threatened or instituted against an occupant of a dwelling, by the Respondent or anyone at his/her direction, solely because such occupant agrees to testify or testifies at a code violation hearing.

- (b) Anyone violating the provisions of this Section 2-111(b) shall be fined not less than Twenty-Five (\$25.00) Dollars nor more than Seven Hundred Fifty (\$750.00) Dollars.

2-112. DEFENSE TO CODE VIOLATIONS. It shall be a defense to any building code violation charged under this Section if the owner, attorney on behalf of the owner, or any other agent or representative proves to the hearing officer's satisfaction that:

- (a) The building code violation alleged in the notice did not in fact exist, at the time the violation notice was issued or at the time of the hearing the violation has been remedied or removed;
- (b) The building code violation has been caused by the current property occupants and that despite reasonable attempts by the owner to maintain the dwelling free of such violations, the current occupants continue to cause the violations;
- (c) That an occupant or resident of the dwelling has refused entry to the owner or his or her agent, to all or a part of the dwelling for the purpose of correcting the building code violation.

2-113. FINDINGS, DECISION AND ORDER. At the conclusion of the hearing, the hearing officer shall make a determination on the basis of the evidence presented at the hearing as to whether or not a code violation exists. The determination shall be in writing and shall be designated as Findings, Decision and Order. The Findings, Decision and Order shall include the hearing officer's findings of fact, a decision as to whether or not a code violation exists based upon the findings of fact, and an order, ordering correction of the violation in the case of a building code violation, stating the sanctions if applicable or dismissing the case, in the event a violation is not proved. If a violation is proved, the order may impose any and all sanctions that are provided by the Municipal Code of the Village of Burr Ridge, for a violation proved not to exceed the sum of Seven Hundred Fifty (\$750.00) Dollars per violation. A copy of the Findings, Decision and Order shall be served on the Respondent or his or her attorney within seven (7) business days after it is issued; service shall be in the same manner as the violation notice form and summons are served pursuant to Section 2-107 herein. Payment of any penalty or fine imposed shall be made the Village of Burr Ridge and shall be paid no later than thirty-five (35) days after issuance of the Findings, Decision and Order.

2-114. REVIEW UNDER ADMINISTRATIVE REVIEW ACT. The Findings, Decision and Order of the hearing officer shall be subject to review in the Circuit Court of DuPage County and the provisions of the Administrative Review Law (735 ILCS 513-101, *et seq.*, as amended), and all amendments and modifications thereto, and the rules

adopted pursuant thereto are adopted and shall apply to and govern every action for the judicial review of the final Findings, Decision and Order of a hearing officer.

2-115. JUDGMENT ON FINDINGS, DECISION, ORDER.

- (a) Any fine, other sanction or costs imposed, or part of any fine, other sanction or costs imposed remaining unpaid after the exhaustion of, or the failure to exhaust, judicial review procedures under the Administrative Review Law shall be a debt due and owing the Village of Burr Ridge and, as such, may be collected in accordance with applicable law.
- (b) After expiration of the period within which judicial review under the Administrative Review Law may be sought for a final determination of the violation, the Village may commence a proceeding in the Circuit Court of DuPage County for purposes of obtaining a judgment on the Findings, Decision and Order. Nothing in this Article shall prevent the Village from consolidating multiple Findings, Decisions and Orders against a person in such a proceeding. Upon commencement of the action, the Village shall file a certified copy of the Findings, Decisions and Order, which shall be accompanied by a certification that recites facts sufficient to show that the Findings, Decision and Order was issued in accordance with the provisions of 65 ILCS 5/11-31.1-1 *et seq.* or 65 ILCS 5/1-2.2-1 *et seq.*, as the case may be and the applicable Village ordinances. Service of the summons and a copy of the petition may be by any method provided by Section 2-203 of the Illinois Code of Civil Procedure or by certified mail, return receipt requested, provided that the total fines or other sanctions and costs imposed by the Findings, Decision and Order does not exceed Two Thousand Five Hundred Dollars (\$2,500.00). If the Court is satisfied that the findings, decision and order was entered in accordance with the requirements of 65 ILCS 5/11-31.1-1 *et seq.* or 65 ILCS 5/1-2.2-1 *et seq.* as the case may be, and the applicable Village Ordinances, and that the Respondent had an opportunity for a hearing and for judicial review as provided:
 - 1) the Court shall render judgment in favor of the Village and against the Respondent for the amount indicated in the Findings, Decision and Order, plus costs. Such judgment shall have the same effect and may be enforced in the same manner as other judgments for the recovery of the money; and
 - 2) the Court may also issue such other orders and injunctions as are requested by the Village to enforce the order of the hearing officer to correct a code violation.

2-116. SANCTIONS APPLICABLE TO OWNER. Any order to correct a building code violation and any sanctions imposed as a result of a finding of a building code violation under this Section shall attach to the property as well as to the owner of the property, so that a finding of a violation against one owner cannot be avoided by

conveying or transferring the property to another owner. Any subsequent transferee or owner of property takes subject to the Findings, Decision and Order of the hearing officer.

2-117. PROCEDURES FOR STANDING, PARKING AND VEHICLE COMPLIANCE VIOLATIONS. The procedures for the system of administrative adjudication of vehicular standing, parking compliance regulation (condition of vehicles), violations of Chapter 35, Section 35-11-1300 of this Code shall be as follows:

- (a) Violation Notice: A vehicular standing, parking and compliance regulation notice ("violation notice") shall be issued by the persons authorized by this Section and shall contain information and shall be served, certified and have evidentiary admissibility as is hereinafter set forth.
- (b) Authorization: All full time or part time police officers, community service officers, and all code enforcement personnel shall have the authority to issue violation notices.
- (c) Detection of Violations: Any individual authorized to issue a violation notice pursuant to this chapter who detects a violation of any standing, parking or compliance provision of this code shall issue and serve a notice of violation as set forth in this section.
- (d) Contents of Violation Notice: The vehicular standing, parking, compliance regulation violation notice shall contain, but shall not be limited to, the following information:
 - 1) The date, time and place of the violation;
 - 2) The particular vehicular standing, parking, compliance regulation violated;
 - 3) The vehicle make and state registration number;
 - 4) The fine and any penalty which may be assessed for late payments;
 - 5) The identification number of the person issuing the notice and his or her signature which shall certify the correctness of the specified information as provide in Section 11-208.3 of the Illinois Vehicle Code (625 ILCS 11-208.3), as amended;
 - 6) Information as to the availability of an administrative hearing at which the registered owner or lessee of the motor vehicle may appear in person and context the violation notice on its merits and the time and manner in which such hearing may be had;

- 7) The date, time and place of an administrative hearing at which the violation may be contested on its merits or a statement the person will be notified of a hearing time;
 - 8) Payment of the indicated fine shall operate as a final disposition of the violation; and
 - 9) Information as to the availability for a contest and adjudication by mail by which the registered owner or lessee of the motor vehicle may contest by mail without personally appearing to contest the merits of the violation notice and the manner in which such contest by mail may be had.
- (e) Service of Violation Notices: Service of the violation notices shall be made by the person issuing such notice by:
- 1) offering the original or a facsimile of the notice of violation to the unlawfully standing, parked or compliance violation vehicle;
 - 2) handing the Notice of Violation to the operator of the operator of a motor vehicle violating a parking, standing or compliance regulation; or
 - 3) mailing the notice of violation to the address of the registered owner or lessee of the cited vehicle as recorded with the Secretary of State or lessor of the vehicle within thirty (30) days after the Secretary of State or lessor of the motor vehicle notifies the Village of the identity of the owner or lessee of the vehicle, but not later than ninety (90) days after the date of the violation except that in the case of a lessee of a motor vehicle, service of the violation notice of a parking, standing or compliance violation may occur no later than two hundred ten (210) days after the violation.
- (f) Certification of Facts Alleged in Violation Notice: The correctness of facts contained in the vehicular standing, parking, compliance regulation notices shall be certified by the person authorized to issue said notice by either:
- 1) Signing his or her name to the notices at the time of service; or
 - 2) Signing a single certificate, to be retained by the Traffic Compliance Administrator or Ordinance Enforcement Administrator, attesting to the correctness of all notices produced by the device while under his/her control when the violation notice is produced by a computer device.
- (g) Retention of Violation Notices: The original or a facsimile of the violation notice shall be retained by the Traffic Compliance Administrator or Ordinance

Enforcement Administrator and kept as a record in the ordinary course of business.

- (h) **Prima Facie Evidence of Correctness:** Any violation notice issued, signed and served in accordance herewith, or a copy of the notice, shall be prima facie correct and shall be prima facie evidence of the correctness of the facts shown on the notice.
- (i) **Admissibility:** The violation notices or copies shall be admissible in any subsequent administrative or legal proceeding.
- (j) **Action Upon Receiving Violation Notice/Opportunity for Hearing:** A person to whom a standing, parking, or compliance regulation violation notice has been served pursuant to this section, shall, within twenty-one (21) days from the date of the issuance of standing, parking or compliance violation notice: 1) pay the indicated fine; or 2) submit the materials set forth in this section to obtain an adjudication by mail; or 3) attend an administrative hearing as set forth in this section to contest the charged violation. An administrative hearing date will be assigned at the time the notice of violation is issued. A response by mail shall be deemed timely if postmarked within twenty-one (21) days of the issuance of the parking or compliance violation notice.
- (k) **Contest by Mail:** If the respondent submits documentary evidence to contest by mail pursuant to this section, the respondent shall be served with a copy of the hearing officer's written determination of liability or non-liability.
- (l) **Administrative Hearing:** If the respondent requests an administrative hearing to contest the merits of the standing, parking or compliance violation, the respondent shall be served with notice of the date, time and location of the hearing. The formal or technical rules of evidence shall not apply at the hearing.

When a respondent either fails to pay the indicated fine prior to the hearing, contest the violation by mail, or appear at a hearing, a determination of standing, parking or compliance liability, as the case may be, shall be entered in the amount of the fine indicated on the notice of violation. Failure to pay the fine within twenty-five (25) days of issuance of a determination of liability will result in the imposition of a late payment penalty. Upon the occurrence of a final determination of liability, any unpaid fine or penalty will constitute a debt due and owing the Village. The respondent shall be served with a notice of final determination of liability in accordance with this section.

- (m) **Second Notice of Parking, Standing, or Compliance Violation:** In the event the first notice of violation was issued by affixing the original or facsimile of the notice to the unlawfully parked vehicle or by handing the notice to the operator, a second notice of standing, parking or compliance violation to be sent to the

respondent in accordance with subsection (p) of this section. The second notice of violation shall specify the date and location of the violation, the make and State registration number of the cited vehicle, the Code provision violation, the applicable fine, and the time and manner in which the respondent may obtain an adjudication, in writing, or appear at the scheduled hearing to contest the violation.

The second notice of standing, parking or compliance violation shall also state that failure to pay the indicated fine and any applicable penalty, or to appear at a hearing or contest a vehicular standing, parking, or vehicle compliance violation in writing on the merits in the time and manner specified, will result in a default judgment and final determination of liability for the cited violation in the amount of the fine or penalty indicated, and that upon the occurrence of a final determination of violation liability for the failure, and the exhaustion of, or failure to exhaust, available administrative or judicial procedures for review, or any unpaid fine or penalty, or both, will constitute a debt due and owing the Village.

The respondent shall have the option of avoiding an appearance at an administrative hearing by completing either of the following options at least twenty-one (21) days prior to the scheduled hearing date set forth in the second notice of standing, parking or compliance violation: 1) paying the fine and penalty amount; or 2) contest the violation notice as pursuant to subsection (j) or contest the violation notice in writing pursuant to subsection (k) of this Section. Payment of the fine is an admission of liability and will act as a final disposition of the violation.

- (n) Notice of Final Determination of Liability. A notice of final determination of vehicular standing, parking, or vehicle compliance liability shall be sent following a determination of liability for the standing, parking or compliance violation and the conclusion of any administrative or judicial review, as is herein after set forth, and the notice shall contain, but not be limited to, the following information and warnings:

- 1) A statement that the unpaid fine or penalty, or both, is a debt due and owing the Village;
- 2) A warning that failure to pay the fine or penalty due and owing the Village within twenty-one (21) days of the issuance of the final determination of liability may result in the filing of a petition in the Circuit Court to have the unpaid fine or penalty, or both, rendered a judgment as provided by this section; and

(NOTE: SUBSECTION (O) IS AN OPTION TO BE CONSIDERED)

- (o) Notice of Impending Driver's License Suspension: A notice of impending suspension of a person's driver's license shall be sent to any person determined to be liable for the payment of any fine or penalty that remains due and owing, or both, on ten (10) or more vehicular standing and/or parking regulation violations:
- 1) The notice shall state that the failure to pay the fine or penalty owing, or both, within forty-five (45) days of the date of the notice will result in the Village's notifying the Illinois Secretary of State that the person is eligible for initiation of suspension proceedings under section 6-306.5 of the Illinois Vehicle Code, as amended, and incorporated herein by reference;
 - 2) The notice of impending driver's license suspension shall be sent by first class United States mail, postage prepaid, to the address recorded with the Illinois Secretary of State; and
 - 3) The notice shall also state the Respondent may obtain a photostatic copy of the original citation or, in the case of a ticket produced by a computerized device, a signed single certificate of the citation imposing a fine or penalty by sending a self-addressed, stamped envelope to the Village along with a request to the Traffic Compliance Administrator or Ordinance Enforcement Administrator for the photostatic copy or certificate.
- (p) Notices: The Traffic Compliance Administrator or Ordinance Enforcement Administrator shall send the notice of standing, parking or compliance violation, the Administrative Hearing Officer's notice of determination of liability, the notice of final determination of liability, and the notice of impending driver's license suspension, where applicable, to the Respondent by first class mail, postage prepaid, to the address recorded with the Illinois Secretary of State. If any such notice to that address is returned as undeliverable, then to the last known address recorded in a United States Post Office approved database.
- If the vehicle is registered in a state other than Illinois, the Ordinance Enforcement Administrator or Traffic Compliance Administrator shall send the appropriate notice to the address of the registered owner as recorded in such other state's registry of motor vehicles.
- (q) A final determination of vehicular standing and parking violation and vehicle compliance violation liability shall occur following the failure to pay the total assessed fine and penalty after the Administrative Hearing Officer's determination of liability and the exhaustion of or the failure to exhaust any judicial review procedures set forth in this section or the failure to file a petition to vacate a default judgment as set forth in section R of this chapter.

The Administrative Hearing Officer's determination of liability of vehicular standing and parking violations and vehicle compliance violations made under this section, shall become final upon denial of a timely petition to vacate and/or set aside that determination, or upon expiration of the period for filing the petition to vacate without a filing have been made where a person fails to appear at a hearing to contest the alleged violation in the time and manner specified in a prior mailed notice.

(r) A petition to set aside a default judgment or determination of liability may be filed by a person owing an unpaid fine or penalty in the manner and subject to the restrictions and grounds hereinafter set forth:

- 1) A written petition to set aside a default judgment or determination of liability must be filed with the Traffic Compliance Administrator or Ordinance Enforcement Administrator, c/o Village of Burr Ridge Police Department, within, but not later than, twenty-one (21) days from the date the default judgment or determination of liability is made;
- 2) The Administrative Hearing Officer shall act upon a petition timely filed and render a decision thereon within thirty (30) days of the date filed;
- 3) The grounds for setting aside a determination of liability shall be limited to the following:
 - i. The person against whom the determination of liability is made was not the owner or lessee of the cited vehicle on the date the vehicular standing and parking violation or vehicle compliance violation notice was issued;
 - ii. The person has already paid the fine and any penalty; and
 - iii. Excusable failure to appear at or request a new date for a hearing.
- 4) Should the default judgment or determination of liability by the Administrative Hearing Officer be set aside, the Traffic Compliance Administrator or Ordinance Enforcement Administrator shall:
 - i. Notify the registered owner, or lessee, as the case may be, that the default judgment or determination of liability has been set aside;
 - ii. Notify the registered owner, or lessee, as the case may be, of the date, time and place for a new hearing on the merits of the

violation for which the default judgment or determination of liability has been set aside;

- iii. Notice of setting aside of the default judgment or determination of liability and the notice of the hearing date shall be by first class mail, postage prepaid, to the address set forth on the petition to set aside the default judgment or determination of liability; and
- iv. Service of the notice shall be complete on the date the notices are deposited in the United States mail;

(s) Contest by Mail Procedures: Persons who have been served standing, parking or compliance regulation notices, in accordance with this section, may contest the validity of the alleged violation without personally appearing at an administrative hearing by:

- i. Contest by mail: Completing, in full, the “contest by mail” section of the violation notice, served upon him or her pursuant to this chapter.
- ii. Signature: Signing the “contest by mail” in the space specified in the violation notice, and acknowledging that his or her personal appearance is waived and submitting to adjudication based upon the signed statement and other supporting materials filed by him or her and the facts contained in the violation notice.
- iii. Filing materials: Filing by mail with the Traffic Compliance Administrator or Ordinance Enforcement Administrator postmarked within twenty-one (21) days of the violation notice issuance or within twenty-one (21) days of the date of the additional violation notice, the following materials: the violation notice with the “contest by mail” section fully completed; the full name, address and telephone number(s) of the respondent; the make, model and year of the vehicle, if applicable; any documentary evidence that rebuts the charge; and a written statement signed by the respondent setting forth facts relevant to establishing a defense to the charge.
- iv. Grounds for Review: A person charged with a parking, standing or compliance regulation violation may contest the charge by mail by

asserting one or more defenses to the violation with appropriate evidence to support such defense(s).

- v. Determination of Liability. Upon review of the materials submitted, the Administrative Hearing Officer shall make a determination of liability or non-liability. The Administrative Hearing Officer shall, upon a determination of liability, assess fines as authorized by this Code.
- vi. Notice of Determination: Notice of the determination of the hearing officer shall be served upon the person contesting a violation notice by mail by first class mail, postage prepaid, addressed to the person at the address set forth in the materials submitted.
- vii. Service of Notice: Service of the notice of determination shall be complete on the date the notice is placed in the United States mail.

(NOTE: TO BE DISCUSSED, VILLAGE FINE SCHEDULE WILL NEED TO BE REVISED.)

- (t) Penalties: The fines and penalties which shall be imposed for each violation of a vehicular standing, parking or compliance regulation violation shall be no less than _____ Dollars (\$____.00) nor more than two hundred fifty dollars (\$250.00) and the fines and penalties shall be uniformly applied for each violation, provided, however, fines and penalties for a violation of parking in a parking space reserved for persons with disabilities (handicapped parking) shall be not less than Two Hundred Fifty Dollars (\$250.00) nor more than Three Hundred Fifty Dollars (\$350.00).

- 1) Excluding penalties for violations of parking in a parking space reserved for persons with disabilities, failing to pay the indicated fine or attend a scheduled hearing within twenty-one (21) days of the issuance of the determination of liability and the exhaustion of or failure to exhaust any administrative review procedures shall result in the imposition of a late payment penalty fee in addition to the fine as follows:

- i. Parking Violations (excluding handicap parking and fire lane violations)

\$____ If paid before 21 days following issuance

\$___ when paid more than 21 days but less than 42 days following the issuance of determination

\$___ when paid more than 63 days following the issuance of determination

ii. Handicap Parking Violation

\$___ If paid before 21 days following issuance

\$___ when paid more than 21 days but less than 42 days following the issuance of determination

\$___ when paid more than 63 days following the issuance of determination

iii. Fire Lane Violations

\$___ If paid before 21 days following issuance

\$___ when paid more than 21 days but less than 42 days following the issuance of determination

\$___ when paid more than 63 days following the issuance of determination

iv. Compliance Violation

\$___ If paid before 21 days following issuance

\$___ when paid more than 21 days but less than 42 days following the issuance of determination

\$___ when paid more than 63 days following the issuance of determination

- (u) The Village of Burr Ridge hereby adopts, by reference, all current and future provisions of the Illinois Compiled Statutes, including all current and future amendments to the Illinois Vehicle Code (625 ILCS 5/1-100, *et seq.*) governing the standing, parking or condition of motor vehicles, for its enforcement and adjudication within the corporate boundaries of the Village and in those areas subject to off-street parking agreements.

2-118. QUALIFICATIONS OF ADMINISTRATIVE HEARING OFFICERS. Prior to conducting proceedings for administrative hearings, hearing officers shall successfully complete a formal training program that includes the following:

- (a) instruction on the rules of procedure of the hearing that they will conduct;
- (b) orientation in each subject area of code violations that they will administer;

- (c) observation of administrative hearing;
- (d) participation in hypothetical cases, including rules on evidence and issuing final orders; and
- (e) all hearing officers must be attorneys licensed to practice in the state of Illinois for a minimum period of three (3) years.

2-119. Hearing officer(s) shall be appointed by the Mayor with the advice and consent of the Board of Trustees of the Village.

SECTION THREE. Any ordinance or portion of any ordinance in conflict with any provisions of this Ordinance is hereby repealed solely to the extent of such conflict.

SECTION FOUR. This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this _____ day of _____, 2020 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

Mayor

ATTEST:

Village Clerk

ORDINANCE NO. 2020-_____

**AN ORDINANCE AMENDING CHAPTER 35, ENTITLED "MOTOR VEHICLES" BY
ADDING THERETO SECTION 35-607 ENTITLED "SEIZURE AND IMPOUNDMENT
OF MOTOR VEHICLES USED IN THE COMMISSION OF CERTAIN CRIMINAL
OFFENSES" OF THE MUNICIPAL CODE OF THE VILLAGE OF BURR RIDGE**

WHEREAS, the corporate authorities of the Village of Burr Ridge (the "Village") are expressly authorized, pursuant to Section 11-208.7 of the Illinois Vehicle Code (625 ILCS 5/11-208.7), to authorize and impose reasonable administrative fees and procedures for impounding motor vehicles used in the commission of certain criminal offenses; and

WHEREAS, the administrative fee imposed shall be reasonably related to cost incurred by the Village related to the Village's administrative and processing costs associated with the investigation, arrest and detention of certain offenders; and

WHEREAS, the corporate authorities of the Village have determined that an administrative fee in the sum of _____ Dollars (\$_____) is a reasonable administrative fee related to administrative and processing costs incurred by the Village in the investigation, arrest, processing and detention of offenders using motor vehicles during the commission or attempted commission of those criminal offenses set forth in Section 35-607-3 of Chapter 35 of the Municipal Code of the Village; as well as those costs related to removal, storage and release of a motor vehicle; and

WHEREAS, the imposition of a _____ Dollars (\$_____) administrative fee, in addition to any fees associated with towing and storage fees of the impounded motor vehicle, is expressly intended to reimburse the Village for those costs incurred by the Village; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Burr

Ridge (the "Village"), it is advisable, necessary and in the public interest that the Village amend Chapter 35 of the Municipal Code to provide for the seizure and impoundment of motor vehicles used in the commission of certain criminal offenses within the Village and to impose an administrative fee and to establish procedures for administrative hearings related to the impoundment of motor vehicles used in the commission of certain criminal offenses.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

SECTION 1. The facts and statements contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as the findings of the corporate authorities of the Village of Burr Ridge.

SECTION 2. Chapter 35 entitled "Motor Vehicles" of the Village Code of Ordinances of the Village of Burr Ridge, as amended, is hereby further amended by adding thereto Section 35-607 entitled "Seizure and Impoundment of Motor Vehicles Used in the Commission of Certain Criminal Offenses", to read as follows:

**"Section 35-607
SEIZURE AND IMPOUNDMENT OF MOTOR
VEHICLES USED IN THE COMMISSION OF
CRIMINAL OFFENSES**

35-607-1: DEFINITIONS:

For the purposes of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

HEARING OFFICER: An attorney licensed to practice law in the state of Illinois for a period in excess of three (3) years, appointed by the Village to serve and preside as the hearing officer for hearings conducted pursuant to this Section.

MOTOR VEHICLE: Every vehicle which is self-propelled as defined by the Illinois Vehicle Code, except a vehicle which is propelled by electric power obtained from overhead trolley wires, but not operated upon rails, vehicles moved solely by human power, and motorized wheelchairs.

OWNER OF RECORD: The record titleholder to a motor vehicle, as registered with the Secretary of State of the State of Illinois or any other applicable governmental agency.

VILLAGE: Village Burr Ridge, Illinois.

35-607-2: VEHICLE SEIZURE AND IMPOUNDMENT:

Any motor vehicle operated, used, or in the physical control of any person, with the express or implied permission or consent of the owner of record (as registered with the secretary of state of Illinois or any applicable state), within the Village or on any public highway or roadway within the Village during the commission of, or in furtherance of any criminal offense or violation as set forth in Section 35-607-3 of this Chapter, shall be subject to seizure and impoundment by the Village, and the owner of record of said vehicle shall be liable to the Village for an administrative fee in an amount not to exceed _____ Dollars (\$ _____), in addition to any towing and storage fees as hereinafter provided.

35-607-3: OFFENSES SUBJECT TO MOTOR VEHICLE SEIZURE AND IMPOUNDMENT:

Offense	ILCS Code Section/Village Code Section
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense for which a motor vehicle may be seized and forfeited pursuant to Section 36-1 of the Illinois Criminal Code of 2012; or	720 ILCS 5/36-1
Driving under the influence of alcohol, another drug or drugs, an intoxicating compound or compounds, or any combination thereof, in violation of Section 11-501 of the Illinois Vehicle Code or similar provision of Chapter 35 of the Village Code; or	625 ILCS 5/11-501 35-11-501
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, a felony or in violation of the Cannabis Control Act; or	720 ILCS 550/1 <i>et seq.</i>
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense in violation of the Illinois Controlled Substances Act ; or	720 ILCS 570/100 <i>et seq.</i>
Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense in violation of Section 24-1, 24-1.5, or 24-3.1 of the Illinois Criminal Code of 1961 or	720 ILCS 5/24-1, 24-1.5, or 24-3.1

the Illinois Criminal Code of 2012; or	
Driving while a driver's license, permit, or privilege to operate a motor vehicle is suspended or revoked pursuant to Section 6-303 of the Illinois Vehicle Code; except that vehicles shall not be subjected to seizure or impoundment if the suspension is for an unpaid citation (parking or moving) or due to failure to comply with emission testing; or	625 ILCS 5/6-303

35-607-4: EXISTING REGULATIONS NOT ABROGATED:

- (a) The provisions of this Chapter shall be in addition to and shall not replace or otherwise abrogate any existing state or federal law or Village ordinance that relates to the seizure and/or impoundment of motor vehicles, including a seizure pursuant to Article 36 of the Illinois Criminal Code of 2012, as amended, and any administrative fee or cost provided herein shall be in addition to any and all fees that may be assessed or imposed by a court for violation of any criminal offense or local ordinance violation offense.
- (b) Any and all fees incurred for towing and/or storage of a motor vehicle seized under this Chapter shall be those approved by the Chief of Police for all towing companies authorized to tow for the Village.

35-607-5: EXCEPTIONS:

The provisions of this Chapter shall not apply if, at the time of the criminal offense serving as the basis for the seizure, the motor vehicle was stolen and the theft was reported to the appropriate police authority within twenty four (24) hours after the theft was discovered, or the motor vehicle was otherwise operated without the knowledge and express or implied consent of its owner.

35-607-6: NOTICE; TOWING IMPOUNDMENT; RELEASE:

Whenever a police officer has probable cause to believe that a motor vehicle is subject to seizure and impoundment pursuant to this Chapter and the police officer has arrested the operator or person in physical control of the motor vehicle for any of the criminal offenses set forth in Section 35-607-3 of this Chapter, the police officer shall provide for the towing of the motor vehicle to a facility authorized by the Village.

35-607-7: HEARINGS:

- (a) Preliminary Hearing: The owner of record, lessee or lienholder of a motor vehicle seized and impounded may contest the seizure and impoundment of the motor vehicle by requesting a preliminary hearing. The owner, lessee or lienholder must make a request for a preliminary hearing within twenty four (24) hours of the seizure. The request shall be deemed filed upon

delivery to the Chief of Police c/o the Burr Ridge police department. The preliminary hearing request shall be in writing and the Chief of Police or his/her designee shall conduct the preliminary hearing within twenty four (24) hours after receipt of the request, excluding Saturdays, Sundays, or Village holidays, in which case the preliminary hearing shall be heard on the next business day after the request. All interested parties shall be given a reasonable opportunity to be heard at the preliminary hearing. The formal rules of evidence shall not apply at the hearing, and hearsay evidence shall be admissible only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. If, after the hearing, the Chief of Police or his/her designee determines that there is probable cause to believe that the motor vehicle is subject to seizure and impoundment, he/she shall order the continued impoundment of the motor vehicle as herein provided, unless the owner of the motor vehicle or lienholder posts with the Village a cash bond in the amount of _____ Dollars (\$ _____), and pays any applicable towing and storage fees. If the Chief of Police or his/her designee determines that there is no such probable cause to believe the motor vehicle was used, operated or in the physical control of the operator during the commission or attempted commission of any of the criminal offenses set forth in Section 35-607-3 of this Chapter, then the motor vehicle shall be returned to the registered owner or lessee and any bond posted shall be returned.

(b) Notice of Hearing to Contest Seizure; Hearing Procedures; Conduct of Hearing:

1. Within ten (10) days after a motor vehicle is seized and impounded, the Chief of Police or his/her designee shall notify the registered owner of record, lessee of the seized and impounded motor vehicle and any lienholder of record in writing by personal service or first class mail, postage prepaid, of the date, time, and location of the hearing to be conducted and the basis for the motor vehicle seizure. All hearings shall be scheduled and convened within forty-five (45) days of the date the notice of hearing is served. The owner, lessee or lienholder of record or their attorney may appear at the hearing and enter a determination to contest or not contest the basis of the motor vehicle seizure and impoundment.
2. If the owner, lessee, lienholder of record or attorney elects not to contest the basis for the seizure, the case will be disposed of at that time by the imposition of an administrative fee, not to exceed _____ Dollars (\$ _____), if a factual basis exists, as determined by the hearing officer, that probable cause existed to believe the motor vehicle was used in violation of Section 35-607-3 of this Chapter for the seizure and impoundment. If the owner, lessee or lienholder of record of the motor vehicle or attorney of record elects to contest the basis for the impoundment and seizure, a hearing shall be held immediately, unless continued by order of the hearing officer. Continuances shall only be granted for good cause shown. All interested persons shall be given a reasonable opportunity to be heard at the hearing and to present all relevant evidence.

3. At any time prior to the hearing, the hearing officer may, upon written motion or written request by any party, direct witnesses to appear and give testimony at the hearing.
4. Subpoenas for the production of witnesses and records may be issued upon request of any party.
5. The formal rules of evidence shall not apply at the hearing, and hearsay evidence shall be admissible only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. An arresting police officer's sworn report and copies of driving abstracts or records issued by the Illinois Secretary of State shall be admissible.
6. All administrative hearings relating to the Village's seizure and impoundment and release of motor vehicles under this Section shall include the following requirements related to the administrative hearings:
 - a. administrative hearings shall be conducted by a hearing officer who is an attorney licensed to practice law in the state of Illinois for a minimum of three (3) years;
 - b. within seven (7) business days after the conclusion of the administrative hearing, the hearing officer shall issue a written Findings, Decision and Order either sustaining or overruling the vehicle impoundment;
 - c. if the basis of the vehicle impoundment is sustained by a preponderance of the evidence, any administrative fee posted to secure the release of the vehicle shall be forfeited to the Village in satisfaction of the administrative fee;
 - d. all final decisions of the administrative hearing officer shall be subject to review under the provisions of the Administrative Review Law (735 ILCS 5/3-101, *et seq.*, as amended);
 - e. unless the administrative hearing officer overturns the basis for the vehicle impoundment, no vehicle shall be released to the owner, lessee, or lienholder of record until all administrative fees and towing and storage fees are paid; and
 - f. if the administrative hearing officer finds that the Village exceeded its authority under this Chapter or Section 208.7 of the Illinois Vehicle Code (625 ILCS 5/208.7), the Village shall, upon petition, be liable to the registered owner or lessee of the motor vehicle for the cost of storage fees and reasonable attorney's fees, if any.

- (d) **Owner Of Record Liable:** If, after the hearing, the hearing officer determines by a preponderance of the evidence that there is probable cause to believe that the motor vehicle was used, operated or in the physical control of the operator in connection with or during the commission or attempted commission of any criminal offense set forth in Section 35-607-3 of this Chapter and no defense exists, the hearing officer shall enter an order finding the owner of record or lessee of the motor vehicle civilly liable to the Village for an administrative fee in the sum of _____ Dollars (\$_____). The hearing officer shall order the motor vehicle to remain impounded until the owner, lessee or someone on the owner's or lessee's behalf pays the administrative fee to the Village plus any and all fees to the towing entity or Village for the towing and storage of the motor vehicle as the case may be. If, after proper service of notice, the owner of record, lessee or lienholder of record fails to appear at the hearing, the hearing officer shall conduct the hearing in absentia and, if appropriate, enter a default order in favor of the Village, a copy of which default order, including written findings of fact, shall be sent to the registered owner, lessee or lienholder of the vehicle via first class mail, postage prepaid to the last known address of the owner or lessee as registered with the Illinois Secretary of State.

If, after a hearing, the hearing officer finds that probable cause does not exist to believe the motor vehicle was used during the commission of a criminal offense as set forth in Section 35-607-3 of this Chapter, the hearing officer shall enter an order for the immediate return of the motor vehicle and/or return of cash bond, if posted, without assessing any fee, including all towing and storage fees.

- (e) **Official Record of Proceedings:** All hearings shall be recorded and said recording shall be part of the official record of the proceedings. All findings in fact, decisions and orders of the hearing officer shall be reduced to writing, signed by the hearing officer and served upon all parties by first class mail, postage prepaid or personal delivery, within seven (7) business days after the hearing; service shall be complete upon the date of mailing.

35-607-8: ADMINISTRATIVE FEE:

- (a) Any administrative fee imposed shall be a debt due and owing to the Village. All fees shall be paid into the general corporate fund of the Village. If a cash bond has been posted the bond shall be applied to the fee imposed. If a vehicle remains impounded when a fee is imposed, and the fee remains unpaid for a period of thirty (30) days after service of the hearing officer's decision, the Village may seek to obtain a judgment on the debt and enforce such judgment against the motor vehicle or its registered owner as provided by law. Except as may otherwise be provided in this Chapter, all motor vehicles shall continue to be impounded until the administrative fee is paid to the Village and any applicable towing and storage fees are paid to the towing company or to the Village, as the case may be, in which case possession of the motor vehicle shall be given to the person who is legally entitled to possess the motor vehicle, or the motor vehicle is sold, or otherwise disposed of to satisfy a judgment and lien as provided by law. If the administrative fee and applicable towing and

storage fees are not paid within thirty (30) days after the expiration of time in which review of the hearing officer's determination may be sought, or within thirty (30) days after an action seeking review has been resolved in favor of the Village, whichever is applicable, the motor vehicle shall be deemed unclaimed and shall be disposed of in the manner provided by law for the disposition of unclaimed motor vehicles under the Illinois Vehicle Code.

- (b) In addition to Subsection (a), as set forth above, the following shall also apply to any fees imposed for administrative and processing costs pursuant to Section 35-607-3 of this Chapter:
1. All administrative fees and towing and storage charges shall be imposed on the registered owner or lessee of the motor vehicle or the agents of that lessee or owner.
 2. The administrative fees shall be in addition to any penalties that may be assessed by a court of law for the underlying criminal violation; and any towing or storage fees, or both, charged by the towing company.
 3. The fees shall be uniformly applied to all similarly situated vehicles.
- (c) Unless stayed by a court of competent jurisdiction, any administrative fee imposed under this Chapter which remains unpaid in whole or in part after the expiration of the deadline for seeking judicial review under the Administrative Review Law may be enforced in the same manner as a judgment entered by a court of competent jurisdiction.

35-607-9: VEHICLE POSSESSION AND DISPOSAL:

Except as may otherwise be provided by law or by order of the hearing officer, no owner, lienholder of record, or other person shall be legally entitled to take possession of a seized and impounded motor vehicle until the bond, administrative fee and/or towing and storage fees have been paid. The foregoing notwithstanding, whenever a lienholder has commenced foreclosure or repossession proceedings, possession of the motor vehicle shall be given to that person if the lienholder of record agrees in writing to refund to the Village the amount of the net proceeds of any foreclosure sale, less any amounts necessary to satisfy all other lienholders. Unless a Petition for Administrative Fees has been timely filed, vehicles not retrieved from the towing facility or storage facility within forty-five (45) days after the administrative hearing officer issues a written decision shall be deemed abandoned and disposed of in accordance with the provision of Article II of Chapter 4 of the Illinois Vehicle Code.

SECTION 3. Any ordinance or portion of any ordinance in conflict with the provisions of this ordinance is expressly repealed solely to the extent of such conflict.

SECTION 4. This Ordinance shall be in full force and effect, upon its adoption and approval, as provided by law.

ADOPTED this _____ day of _____, 2020 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

Mayor

ATTEST:

Village Clerk



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

8E

Gary Grasso
Mayor

J. Douglas Pollock
Village Administrator

September 22, 2020

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: S-03-2020: 16W361 South Frontage Road (Price); Sign Variation, Text Amendment, and Findings of Fact

Dear Mayor and Board of Trustees:

The Plan Commission transmits its recommendation to approve a request from Don Price for a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign and a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list "blade sign" as a conditional sign.

The Plan Commission considered this petition on September 21, 2020. The petitioner stated that the purpose of the variation was to allow for two ground signs acting as directories for the property's numerous office tenants, while the purpose of permitting blade signs as conditional signs was to allow for additional wayfinding aid at an unusually shaped property. The Plan Commission ultimately concluded that the requests were appropriate in their limited scope. No residents spoke at the petition hearing.

The Plan Commission, by a vote of 6 to 0, ***recommends that the Board of Trustees approve*** a request by Don Price for a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign, subject to the submitted elevations and site plan provided by the petitioner, as well as a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list "blade sign" as a conditional sign, subject to the following language:

Blade Signs (wall): Not more than 18 inches extending from the building; 9 inches in total height; and 3 inches in thickness, with no other writing other than address numerals on the face of the sign.

Sincerely,

Greg Trzupek, Chairman
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

S-03-2020: 16W361 South Frontage Road (Price); Requests a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign and a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign.

HEARING:

September 21, 2020

TO:

Plan Commission
Greg Trzupek, Chairman

FROM:

Evan Walter
Assistant Village Administrator

PETITIONER:

Don Price

PETITIONER STATUS:

Property Owner

EXISTING ZONING:

G-I General Industrial

LAND USE PLAN:

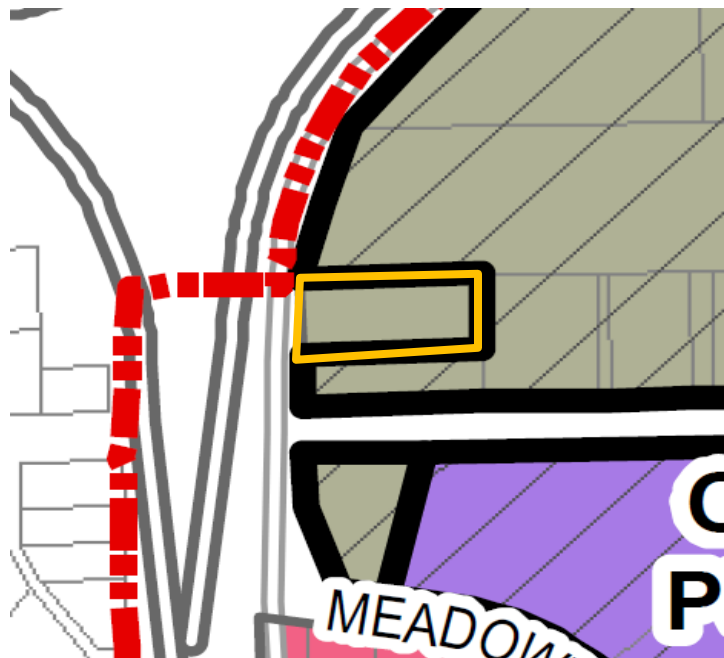
Recommends Industrial Uses

EXISTING LAND USE:

Commercial Building

SITE AREA:

5.2 Acres



Staff Report and Summary

S-03-2020: 16W361 South Frontage Road (Price); Variation, Text Amendment, and Findings of Fact

The petitioner is Don Price, owner of the subject property at 16W361 South Frontage Road. The petitioner requests a sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign and a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign. The subject property is 5.2 acres in size with approximately 250 feet of street frontage along South Frontage Road. The subject property contains one primary office building, housing approximately 20 tenant spaces, surrounded by surface parking on all sides. The Plan Commission stated at a previous meeting that the petition should be revised to incorporate new sign designs as well as make blade signs conditional uses as part of the Sign Ordinance.

Sign Variation

The petitioner is requesting a sign variation to add two ground signs to the subject property in addition to one permitted ground sign. Section 55.07 of the Sign Ordinance states that all properties in Manufacturing Districts are permitted to have one ground sign not to exceed 75 square feet. As the building on the subject property has an equal number of office space on separate sides, the petitioner is attempting to improve the wayfinding on the property via directory signs. The petitioner proposes to remove an existing ground sign near the building and replace it with one larger ground sign near the subject property’s entrances while having smaller directory signs on either side of the property (designated as Side A and Side B in the petitioner’s proposed elevation). Sign 1 (nearest the street) is 50 square feet in size and 6 feet tall, both meeting the standards of a ground sign in a Manufacturing District. Sign 2 (Sign A) and Sign 3 (Sign B) both measure 17.33 square feet in size and 6 feet tall. In total, the petitioner proposes to erect three ground signs measuring 84.67 square feet.

Text Amendment

The petitioner also requests a text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign in Manufacturing Districts. As the petitioner is limited to three wall signs on the entirety of the building, the petitioner has worked with staff to identify low-impact methods to ensure that each tenant space can be identified outside of its address identification. Each blade sign proposed would extend approximately 18 inches off the building and be approximately 9 inches in height, counting the blade sign arm, while measuring approximately 3 inches thick. The signs would be limited to numerals without logos or graphics.

Findings of Fact and Recommendation

If the Plan Commission chooses to recommend approval of the sign variation from Section 55.07 of the Burr Ridge Sign Ordinance to add two ground signs to the subject property in addition to one permitted ground sign, staff recommends that it be made subject to the submitted elevations and site plan provided by the petitioner.

If the Plan Commission chooses to recommend approval of the text amendment to Section 55.07 of the Burr Ridge Sign Ordinance to list “blade sign” as a conditional sign, staff recommends it be made subject to the following language:

Staff Report and Summary

S-03-2020: 16W361 South Frontage Road (Price); Variation, Text Amendment, and Findings of Fact

Blade Signs (wall): Not more than 18 inches extending from the building; 9 inches in total height; and 3 inches in thickness, with no other writing other than address numerals on the face of the sign.

Appendix

Exhibit A – Petitioner’s Materials

MONUMENT SIGN



BURR RIDGE OFFICE CENTER / MONUMENT SIGN
ONE (1) DOUBLE SIDED, NON-ILLUMINATED MONUMENT SIGN
CUSTOM FABRICATED ALUMINUM SIGN BODY W/ MAP PAINTED FINISH
1/4" DIMENSIONAL LETTERING STOOD OFF SIGN FACE 1/2" W/ THREADED STUDS

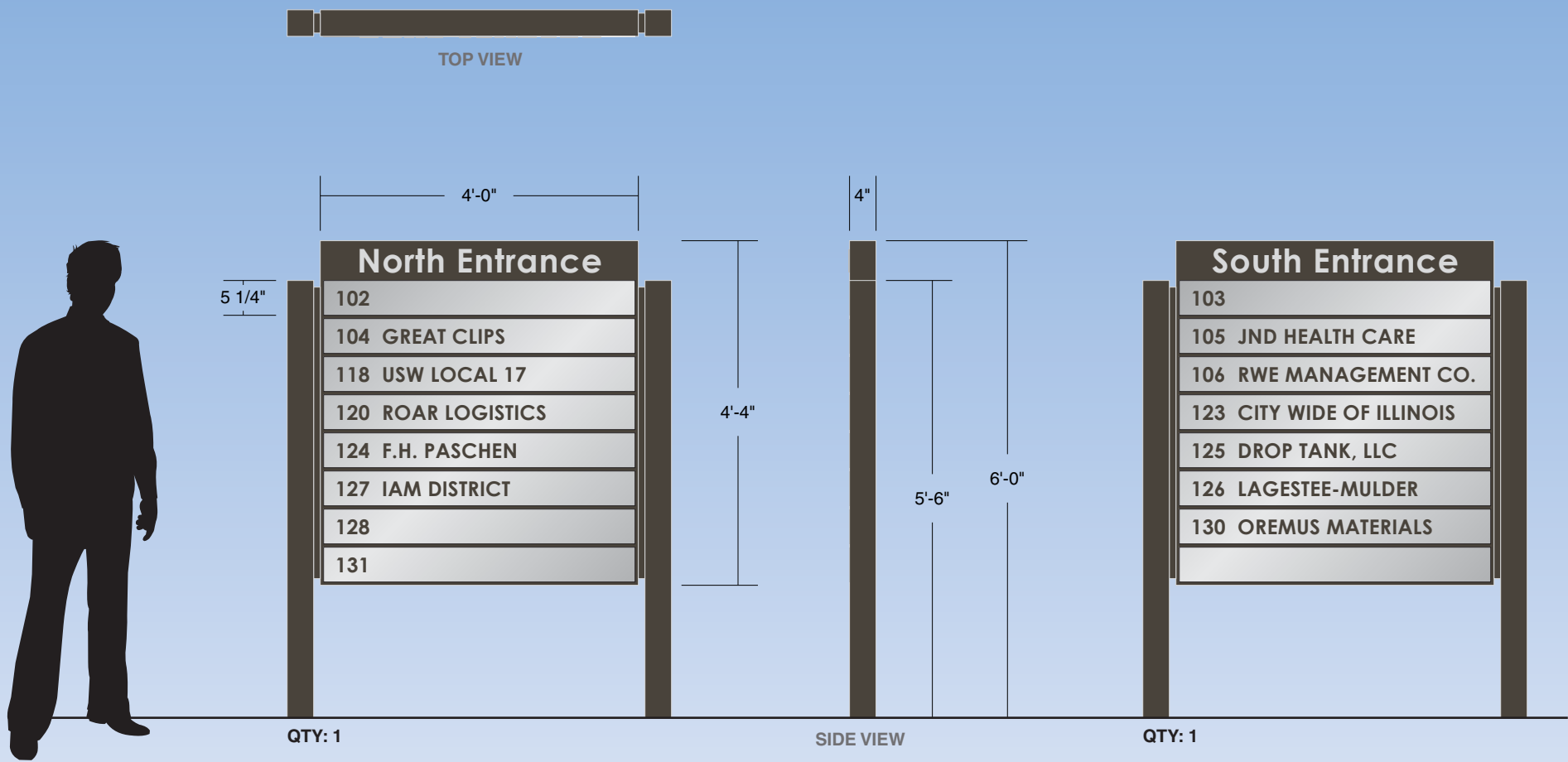


PH: (262) 554-6066
TOLL FREE: (800) 554-8110

Client: BURR RIDGE OFFICE CENTER	Date: 8-17-20	REVISION		Illumination: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TYPE _____		<input type="checkbox"/> SINGLE SIDED <input checked="" type="checkbox"/> DOUBLE SIDED	Paint Colors (AkzoNobel): <div><input checked="" type="checkbox"/> MAP DARK BRONZE</div> <div><input type="checkbox"/> MAP BRUSHED ALUMINUM</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Vinyl Film Colors (3M Scotchcal): <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Client Signature: <div>Signature _____ Date _____</div> <div>NOTICE: Michael's Signs, Inc. does NOT provide primary electrical to sign location - RESPONSIBILITY OF OTHERS</div> <div>The ideas and designs contained in this original and unpublished drawing are the sole property of Michael's Signs, Inc. and MAY NOT BE USED OR REPRODUCED in whole or in part without written permission.</div>
	Drawing #: 1(1)	<div><input checked="" type="checkbox"/> 8-18-20</div> <div><input type="checkbox"/></div>	Electrical Requirements: <input type="checkbox"/> 120 <input type="checkbox"/> 277		Quantity: 1				
Address: 361 S FRONTAGE RD	Sheet: 1 of 1	<div><input type="checkbox"/></div>	<div><input type="checkbox"/></div>	Sign Specifications: NOTED ABOVE					
City, State: BURR RIDGE, IL 60527	Scale: 1/2”=1’	<div><input type="checkbox"/></div>	<div><input type="checkbox"/></div>						
Sales Rep: TONY MATALONIS	Designer: KD	<div><input type="checkbox"/></div>	<div><input type="checkbox"/></div>						

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND INK INVOLVED IN THIS PRINTING PROCESS, THIS CUSTOM ARTWORK IS NOT INTENDED TO PROVIDE AN EXACT MATCH TO THE ACTUAL FINISHED PAINTED PRODUCT.

DIRECTIONAL SIGNAGE



BURR RIDGE OFFICE CENTER / DIRECTIONAL SIGN

TWO (2) SINGLE SIDED, NON-ILLUMINATED DIRECTIONAL SIGNS

4" DEEP ALUM. SIGN BODY & 4" SQUARE ALUM. POSTS W/ MAP PAINTED FINISHES

"SOUTH & NORTH ENTRANCE" 1/4" ALUMINUM PLATE LETTERING W/ MAP PAINTED FINISH

REMOVABLE 1/8" ALUMINUM TENANT PANELS W/ MAP PAINTED FINISHES & 3M VINYL GRAPHICS



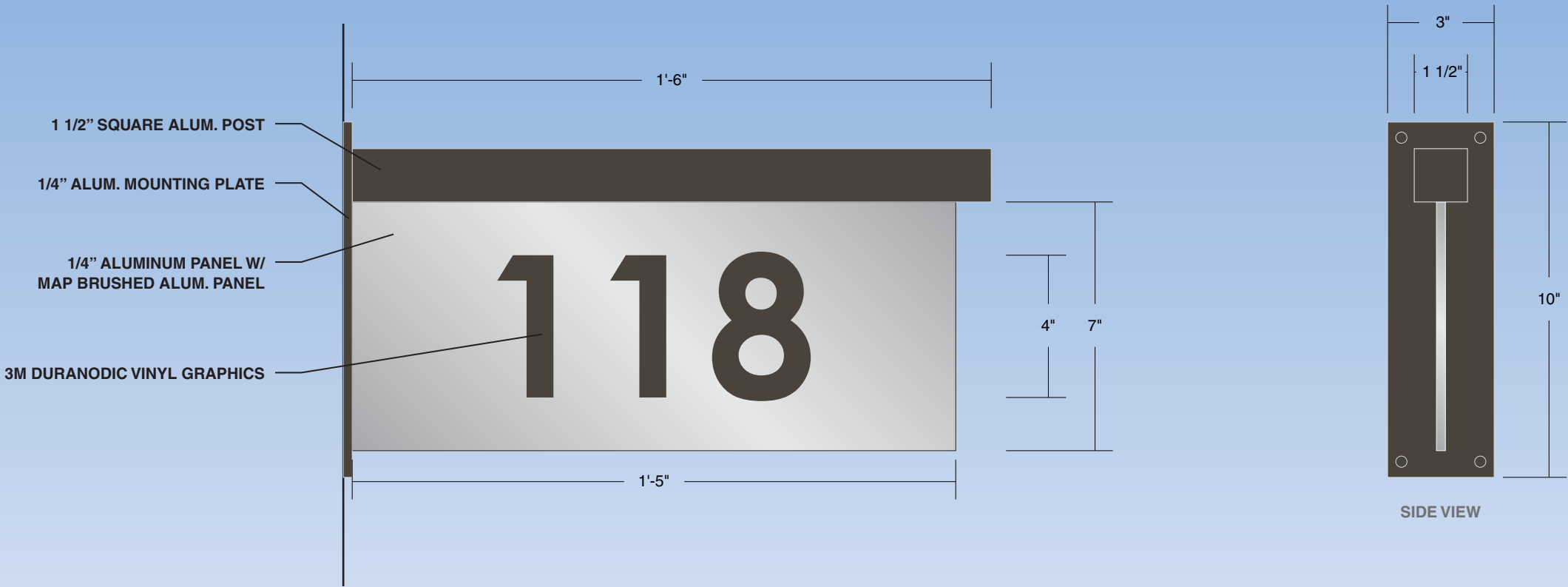
"We Project Your Image"

PH: (262) 554-6066
TOLL FREE: (800) 554-8110

Client: BURR RIDGE OFFICE CENTER	Date: 8-17-20	REVISION		Illumination: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TYPE _____	<input checked="" type="checkbox"/> SINGLE SIDED <input type="checkbox"/> DOUBLE SIDED	Paint Colors (AkzoNobel): <input checked="" type="checkbox"/> MAP DARK BRONZE <input type="checkbox"/> MAP BRUSHED ALUMINUM	Vinyl Film Colors (3M Scotchcal): <input checked="" type="checkbox"/> 3M DURANODIC	Client Signature:
	Drawing #: 2(0)	<input type="checkbox"/>	<input type="checkbox"/>	Electrical Requirements: <input type="checkbox"/> 120 <input type="checkbox"/> 277	Quantity: 2	<input type="checkbox"/>	<input type="checkbox"/>	Signature _____ Date _____
Address: 361 S FRONTAGE RD	Sheet: 1 of 1	<input type="checkbox"/>	<input type="checkbox"/>	Sign Specifications: NOTED ABOVE				
City, State: BURR RIDGE, IL 60527	Scale: 1/2"=1'	<input type="checkbox"/>	<input type="checkbox"/>					
Sales Rep: TONY MATALONIS	Designer: KD	<input type="checkbox"/>	<input type="checkbox"/>					

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND INK INVOLVED IN THIS PRINTING PROCESS, THIS CUSTOM ARTWORK IS NOT INTENDED TO PROVIDE AN EXACT MATCH TO THE ACTUAL FINISHED PAINTED PRODUCT.

FLAG MOUNT SIGNS



BURR RIDGE OFFICE CENTER / FLAG MOUNT SIGNS

FIFTEEN (15) DOUBLE SIDED, NON-ILLUMINATED FLAG MOUNTED SIGNS

1/4" ALUMINUM SIGN PANEL W/ MAP PAINTED FINISH

1 1/2" SQUARE ALUMINUM POSTS W/ 1/4" ALUMINUM MOUNTING PLATE

"TENANT NAMES" 3M DURANODIC VINYL GRAPHICS



"We Project Your Image"

PH: (262) 554-6066
TOLL FREE: (800) 554-8110

Client: BURR RIDGE OFFICE CENTER	Date: 8-17-20	REVISION		ILLUMINATION: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TYPE _____	<input type="checkbox"/> SINGLE SIDED <input checked="" type="checkbox"/> DOUBLE SIDED	Paint Colors (AkzoNobel): <div><input checked="" type="checkbox"/> MAP DARK BRONZE</div> <div><input checked="" type="checkbox"/> MAP BRUSHED ALUMINUM</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Vinyl Film Colors (3M Scotchcal): <div><input checked="" type="checkbox"/> 3M DURANODIC</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Client Signature: <div>Signature _____ Date _____</div> <div>NOTICE: Michael's Signs, Inc. does NOT provide primary electrical to sign location - RESPONSIBILITY OF OTHERS</div> <div>The ideas and designs contained in this original and unpublished drawing are the sole property of Michael's Signs, Inc. and MAY NOT BE USED OR REPRODUCED in whole or in part without written permission.</div>
	Drawing #: 3(1)	<div><input checked="" type="checkbox"/> 9-9-20</div> <div><input type="checkbox"/></div>	Electrical Requirements: <input type="checkbox"/> 120 <input type="checkbox"/> 277	Quantity: 15	Sign Specifications: NOTED ABOVE			
Address: 361 S FRONTAGE RD	Sheet: 1 of 1	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						
City, State: BURR RIDGE, IL 60527	Scale: 1 1/2"=1'	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						
Sales Rep: TONY MATALONIS	Designer: KD	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND INK INVOLVED IN THIS PRINTING PROCESS, THIS CUSTOM ARTWORK IS NOT INTENDED TO PROVIDE AN EXACT MATCH TO THE ACTUAL FINISHED PAINTED PRODUCT.

UNIQUE PLUMBING

CO.

ESTABLISHED 1961



Customer ID 22113

Accounts Payable
Village Of Burr Ridge
7660 S. County Line Road
Burr Ridge, IL 60527

Phone (630)654-8181 Fax (630)654-4441

Invoice# 20201036

Date 09/14/2020 Page# 1

Job ID 220482

Burr Ridge - Chasemoor Lift Station
Work
Burr Ridge, IL

Description	Quantity	U/M	Price	Total
August 28, 2020 - Installed temp pump and ran pipe to down stream to the manhole. This is temporary until we can dig up force main to tie into it.				
LABOR				
Plumber - Shop Fabrication	8.00	HR	\$134.00	\$1,072.00
Plumber - Regular Time	8.00	HR	\$134.00	\$1,072.00
Plumber - Regular Time	8.00	HR	\$134.00	\$1,072.00
Plumber - Apprentice	8.00	HR	\$115.00	\$920.00
Plumber - Apprentice	8.00	HR	\$115.00	\$920.00
Plumber Foreman	8.00	HR	\$141.00	\$1,128.00
Plumber Senior Project Manager (Equipment/Fabricate/Field)	8.00	HR	\$154.00	\$1,232.00
EQUIPMENT				
Service Trucks (2)	16.00	HR	\$14.00	\$224.00
Barricades	12.00	EA	\$1.65	\$19.80
Snow Fence Rolls	300.00	LF	\$1.50	\$450.00
Fence Posts	30.00	EA	\$1.75	\$52.50
SUBCONTRACTORS				
La Grange Crane Invoice #19224	1.00	LS	\$2,217.77	\$2,217.77
Nafisco Sandbags	60.00	EA	\$1.75	\$105.00
UPC.P. & O.	0.10	LS	\$2,322.77	\$232.28
MATERIAL				
4" Schedule 80 Pipe	80.00	LF	\$4.90	\$392.00

Continued

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22113

Accounts Payable
Village Of Burr Ridge
7660 S. County Line Road
Burr Ridge, IL 60527

Invoice# 20201036

Date 09/14/2020 Page# 2

Job ID 220482

Burr Ridge - Chasemoor Lift Station
Work
Burr Ridge, IL

Phone (630)654-8181 Fax (630)654-4441

Description	Quantity	U/M	Price	Total
4" Schedule 40 Pipe	50.00	LF	\$2.68	\$134.00
4" Schedule 80 Coupling	3.00	EA	\$20.75	\$62.25
4" Male Adapter Schedule 40	1.00	EA	\$16.11	\$16.11
4" Schedule 80 90	1.00	EA	\$20.75	\$20.75
4" Schedule 80 45	2.00	EA	\$24.10	\$48.20
4" Friction Clamp	1.00	EA	\$14.00	\$14.00
1/2" Rod and hardware	1.00		\$9.00	\$9.00
Glue and Primer	1.00		\$28.00	\$28.00
4" Schedule 40 Flange 90	1.00	EA	\$11.75	\$11.75
4" Flange Check Valve	1.00	EA	\$798.00	\$798.00
4" Flange to IPS Valve Stems	1.00	EA	\$26.75	\$26.75
4" Flange Packs	4.00	EA	\$14.00	\$56.00
20' Quick Connection Hoses	2.00	EA	\$410.00	\$820.00
4" Quick Adapters to IP	2.00	EA	\$76.00	\$152.00
Metropolitan Industries Invoice #INV020115	1.00	LS	\$10,024.00	\$10,024.00
Power Cord Adapter	1.00	EA	\$28.00	\$28.00
UPC P. & O.	0.10	LS	\$12,640.81	\$1,264.08

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

TERMS: Payment due net ten days from date of invoice. Unpaid balance subject to a Net Amount Due
monthly service charge of 2%.

\$24,622.24

September 16, 2020

Mr. David Preissig, P.E.
Public Works Director/Village Engineer
Village of Burr Ridge
451 Commerce Street
Burr Ridge, Illinois 60527

**SUBJECT: SUMMARY OF PROFESSIONAL ENGINEERING SERVICES AND ESTIMATED COSTS
FOR VILLAGE OF BURR RIDGE - CHASEMOOR LIFT STATION DESIGN**

Dear Mr. Preissig:

It is our pleasure to submit this proposal to the Village of Burr Ridge (Village) for final engineering design services to improve the Chasemoor Lift Station.

RJN previously completed an assessment for this station and provided suggestions for the Village to improve the station. This design include locates for site utilities and a preliminary plan of the proposed improvements. The Village has decided to move forward with the following lift station improvements:

- Dry Well Abandonment
 - Fill the bottom with fill
 - Remove the top half of structure
- Existing bypass vault abandonment
 - Replace the force main piping
 - Remove valves & Abandon structure
- Wet well rehabilitation
 - Removing fillets,
 - Replace the pump discharge piping
 - Remove and replace top slab and hatch
 - Injection grouting at all wall joints
 - Full epoxy spray coat (corrosion protection)
 - New pump installation
- Add new valve vault (manhole)
 - Install check valve, valve & quick connect for bypass vault
- Replace piping between wet well and new valve vault
- Replace force main from new valve vault to downstream of abandoned bypass valve vault
- Replace electrical equipment including relocating the disconnect switch, placing the lift station controls with a new control panel for new pumps.
- Restore site to existing condition

PROPOSED SCOPE OF WORK

Our proposed scope of work is as follows:

1. Provide topographic survey of lift station area. Prepare base plans from survey.
2. Complete one 20-foot deep soil boring at the proposed site of the bypass vault and provide a geotechnical report. Complete a historical site review on soil conditions to determine if soil sampling is needed.
3. Lift station design, including the following:
 - a. Abandon Dry well & bypass vault
 - b. Replace electrical panel & move power disconnect panel
 - c. Wet well improvements
 - d. New bypass valve vault with piping, valves and quick connect fittings
 - e. Construction sequencing and bypass pumping plan
4. Provide electrical design for control system upgrade.
5. Prepare the following Contract Plans:
 - a. Cover Sheet
 - b. General Notes and Quantities
 - c. Phasing and Demolition Plan
 - d. Lift Station Site Plan
 - e. Lift Station Piping Plans
 - f. Lift Station Electrical Plans
 - g. Details
6. Utilize the standard Village front end documents and modify for the project.
7. Provide technical specifications, including specifications for new control panel. Incorporate geotechnical report.
8. Provide an opinion of probable cost and include updates with each submittal.
9. Submit 95% design documents for Village review. Submittals will include contract plans, technical specifications, opinion of probable cost, and other contract documents.
10. Prepare and submit permit application the Metropolitan Water Reclamation District of Greater Chicago (MWRD) and Illinois Environmental Protection Agency (IEPA). Include the required plans and specifications. Address up to two rounds of MWRD & IEPA review comments.
11. Set up project on bidding service website and post electronic bid documents. Provide a bid advertisement for publication by the Village.

12. Prepare addenda as needed and post to bidding website. Attend the bid opening. Review the bids and provide a recommendation of award letter to the Village.
13. Provide project management services. Attend up to 2 meetings with Village staff including 95% design meetings.

SCHEDULE

Based on a notice to proceed by September 18, 2020 and the Village providing submittal review comments within two weeks of submittal, the anticipated schedule is as follows:

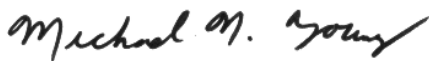
- 95% Submittal and Submittal to MWRD: November 13, 2020
- Bid Advertisement: November 23, 2020
- Bid Opening: December 8, 2020
- Contract Award: December 14, 2020

PROPOSED FEE

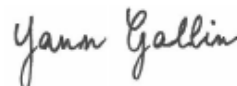
The proposed base scope of services will be invoiced on a time and material basis using the enclosed fee schedule with an estimated billing of \$54,780. Subconsultant services will be charged directly from the subconsultant invoice with a 10% markup. All other direct costs will be invoiced at cost or the applicable federal rate.

We appreciate the opportunity to continue providing the Village with professional services on this important project. If you have any questions, please feel free to contact Mike at 630-682-4700 x1314.

Sincerely,
RJN Group Inc.



Michael N. Young, P.E.
Principal



Yann Gallin
Project Manager

ENCLOSURE

VILLAGE OF BURR RIDGE
CHASEMOOR LIFT STATION DESIGN
Summary of Fees

Task No.	Task Description	\$ 245	\$ 195	\$ 170	\$ 125	\$ 120	\$ 110	\$ 105	\$ 75	\$ 75	CL	Total Hours	Direct Cost	Total Cost
		PD	SPM	PM	PE	RE	EI	GIS	FT					
1001	Topographic Survey & Base plans	-	2	-	10	-	4	4	-	-	1	21	\$ 3,000	\$ 5,575
1002	Geotechnical	-	2	2	-	-	2	-	-	-	2	8	\$ 4,000	\$ 5,100
1003	Lift Station Design	1	8	1	12	2	8	-	-	-	-	32		\$ 4,595
1004	Electrical Design	1	2	-	3	-	-	-	-	-	2	8	\$ 8,900	\$ 10,060
1005	Construction Plans	1	8	2	20	2	40	8	-	-	2	83		\$ 10,275
1006	Specifications	-	10	4	4	1	20	-	-	-	2	41		\$ 5,600
1007	Opinion of Probable Construction Cost	-	2	2	4	1	4	-	-	-	1	14		\$ 1,865
1008	Permits	1	1	4	8	-	8	-	-	-	2	24		\$ 3,150
1009	Bidding	-	3	4	6	-	6	-	-	-	1	20		\$ 2,750
1010	Project Management and Meetings	2	12	6	6	-	4	-	-	-	4	34		\$ 5,340
9001	Misc. Direct costs	-	-	-	-	-	-	-	-	-	-		\$ 470	\$ 470
TOTAL		6	50	25	73	6	96	12	-	-	17	285	\$ 16,370	\$ 54,780

Legend

PD	Project Director
SPM	Senior Project Manager
PM	Project Manager
PE	Project Engineer
RE	Resident Engineer
EI	Engineering Intern
GIS	GIS Technician
FT	Field Technician
CL	Clerical

AGREEMENT

This AGREEMENT is entered into this 9th day of September, 2020, by and between the VILLAGE OF BURR RIDGE and Robert Dumitru (hereinafter referred to as the Employee) for the assignment of the financial responsibilities of the parties hereto for expenses incurred in training, equipping and uniforming Employee as a police officer for the Village of Burr Ridge (sometimes the "Village").

WHEREAS, the Village of Burr Ridge desires to have Employee occupy the position of police officer with the Village of Burr Ridge; and

WHEREAS, Employee shall begin employment with the Village on September 9, 2020; and

WHEREAS, Employee shall be a probationary police officer for a period of 18 months after successful completion of the minimum standards basic law enforcement training program approved by the Illinois Law Enforcement Training Standards Board (hereinafter referred to as "Basic Training Academy") or certification as a law enforcement officer by the Illinois Law Enforcement Training Standards Board, which ever comes last, said probationary period being subject to the Village of Burr Ridge Board of Fire and Police Commissioners' Rules and Regulations; and

WHEREAS, as a police officer, Employee will be required to undergo various training, including but not limited to successful completion of the Basic Training Academy; and

WHEREAS, Employee is required to be certified as a law enforcement officer by the Illinois Law Enforcement Training Standards Board (hereinafter referred to as "Police Training Board") within 6 months of initial full-time employment pursuant to the Illinois Police Training Act, 50 ILCS 705/8.1; and

WHEREAS, a number of the training courses are located outside of the immediate area of the Village of Burr Ridge, in such locations as Champaign, Chicago, and Springfield, Illinois; and

WHEREAS, the Village of Burr Ridge Police Department personnel will expend significant time and effort training Employee throughout his/her probationary period in the Police Department's Field Training Officer's Program and other training; and

WHEREAS, as a probationary police officer, Employee shall be required to wear and/or maintain a Burr Ridge Police Department uniform and equipment, including but not necessarily limited to the following identified items: shirts, slacks, jackets, raincoats, other outerwear, head

gear, badges, department-issued firearm, department identification, bullet-proof vest, and leather goods; and

WHEREAS, the parties hereto desire to equitably assess between them the costs of the above training, uniform and equipment expenses subject to Employee's continued employment with the Burr Ridge Police Department, as defined in this Agreement;

NOW THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

Section 1. The Provisions stated in the preamble above are incorporated herein and made operative provisions hereof, as if fully set forth herein.

Section 2. The Village hereby employs Employee as a police officer and Employee hereby accepts such employment in accordance with the terms and conditions of this Agreement.

Section 3. Employee shall commence work hereunder on the 9th day of September, 2020.

Section 4. The initial services to be performed by Employee shall be those of a police officer trainee until successful completion of the Basic Training Academy and certification as a law enforcement officer by the Police Training Board, and thereafter as those of a probationary Village of Burr Ridge police officer.

Section 5. The Village may terminate this Agreement at any time based upon Employee's violation of instructions, policies, ordinances or rules of the Village, violation of rules of the Basic Training Academy, failure to attend classes as may be required during training without an adequate excuse, failure to successfully complete any training which the Burr Ridge Police Department deems necessary, or for any cause whatsoever during the probationary period (during which period such Employee shall be an employee at will only).

Section 6. Employee agrees to successfully complete any training which the Burr Ridge Police Department deems necessary.

Section 7. Upon employment and until successful completion of the Basic Training Academy and certification as a law enforcement officer by the Police Training Board, the Village shall pay Employee a salary at the rate of \$68,150.00 per year in accordance with this Agreement. The payments will be bi-weekly.

Section 8. Upon the successful completion of the Basic Training Academy and certification as a law enforcement officer by the Police Training Board, the Village shall pay Employee a salary at a rate of \$68,150.00 per year, in accordance with this Agreement. The payments will

be made bi-weekly. Subsequent increases in salary shall be based upon Village and Police Department policy.

Section 9. The Village shall advance, on behalf of Employee, all expenses attendant with the costs of said uniforms, equipment, and training, including the costs associated with the Basic Training Academy and training conducted by Burr Ridge Police Department personnel at or about the Village of Burr Ridge, and any other direct or indirect charges to which the Village agrees in writing.

Section 10. Employee agrees to work in the capacity of police officer for the Village for a period of not less than two years from and after the date of successful completion of the Basic Training Academy or certification as a law enforcement officer by the Police Training Board, whichever occurs last, and in no event shall Employee's wage be reduced below the statutory minimum hourly wage in order to collect the amount owed in Section 11 below.

Section 11. If Employee terminates by any means employment as a police officer with the Village in breach of the terms set forth in section 10 above, Employee agrees to reimburse the Village, as agreed liquidated damages, for all expenses incurred by the Village in Employee's ~~training~~, uniforming and equipping. Such expenses shall include but are not limited to the cost of ~~Employee's training, including the cost of the Basic Training Academy, the salaries of Burr Ridge Police Department personnel conducting Employee's field or other training, as well as~~ equipment provided to Employee and the cost of Employee's uniforms. Further, Employee shall return to the Village, in as good a condition as when initially received, any department-issued firearm(s), and any and all badges, identification and/or other materials, containing the insignia and/or name of the Village of Burr Ridge or Burr Ridge Police Department, which shall be used as a credit, after appropriate depreciation, against the reimbursement costs provided in this section.

Section 12. Upon completion of the first full year that Employee works in the capacity of police officer for the Village after the date determined in Section 10, Employee will receive a credit of 50% against the reimbursement costs that have accrued and are subject to assessment in Section 11.

Section 13. If Employee fails, after due notice, to reimburse the Village in accordance with the provisions of Section 11, Employee shall be liable for the Village's costs to file suit and any and all attorney's fees necessary to bring suit based upon Employee's breach of this Agreement. Such costs shall be in addition to the reimbursement costs provided in Section 11 above

Section 14 No repayment will be required in the event that Employee is required to terminate employment due to a disabling illness or injury.

Section 15. The waiver by the Village of a breach of any provision of this Agreement by Employee shall not operate or be construed as a waiver of any subsequent breach by Employee.

Section 16. Nothing in this Agreement shall be construed to prohibit the Village from pursuing any other remedies for such breach.

Section 17. If any clause or provision herein shall be and judged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable laws, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

Section 18. This Agreement shall be governed by the law of the State of Illinois.

In Witness Whereof, the undersigned have executed this Agreement the date and year first above written.



Employee

VILLAGE OF BURR RIDGE

ATTEST:



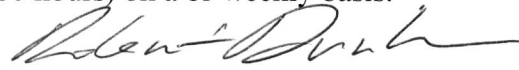
Deputy Village Clerk

Village Mayor

ADDENDUM TO AGREEMENT

Dated: September 9, 2020

Employee's first pay check (64 hours) will be on September 25, 2020 and the gross sum will be \$2096.92 and thereafter shall be paid \$2621.14 (80 hours) on a bi-weekly basis.



Employee

Date Signed: September 9, 2020

VILLAGE OF BURR RIDGE

Village Mayor

ATTEST:



Deputy

Village Clerk

Burr Ridge Police Department



To: Chief Madden
From: Officer Raul Campos
Date: September 10, 2020
Re: Resignation

Chief Madden,

Please accept this memo as my letter of resignation from the Burr Ridge Police Department effective Thursday, September 10, 2020. I appreciate the opportunity, but I have come to the realization this career is not the right career for me. I appreciated all the effort my trainers put in to help me. I wish the Department and its members nothing but the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Raul Campos", written over a horizontal line.

Raul Campos

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 9/28/2020

PAYMENT DATE: 9/29/2020

FISCAL 20-21

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 1,078.52	\$ 48,186.55	\$ 49,265.07
23	Hotel/Motel Tax Fund		15,039.39	15,039.39
51	Water Fund		606,893.16	606,893.16
52	Sewer Fund		6,683.20	6,683.20
61	Information Technology		10,546.00	10,546.00
71	Police Pension Fund		7,460.10	7,460.10
	TOTAL ALL FUNDS	\$ 1,078.52	\$ 694,808.40	\$ 695,886.92

PAYROLL

PAY PERIOD ENDING September 5, 2020

	TOTAL
	PAYROLL
Administration	\$ 20,013.32
Finance	7,913.85
Police	111,763.22
Public Works	20,401.31
Water	25,125.52
Sewer	6,352.97
TOTAL	\$ 191,570.19
GRAND TOTAL	\$ 887,457.11

09/23/2020 09:32 AM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
POST DATES 09/28/2020 - 09/28/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5010	Labor General	Clark Baird Smith LLP	08/31/20	13008	85.00
10-1010-50-5025	Burr Ridge Briefs Newsletter	Postmaster	09/17/20	09/17/20	1,078.52
10-1010-50-5030	Telephone - B & C	Call One	09/15/20	322855	34.93
10-1010-50-5040	Census Final Postcard	Grasso Graphics, Inc.	09/08/20	30936	1,147.06
10-1010-60-6010	Nameplate Enza Parrella	Gray Project Management LI	09/08/20	3711	65.00
10-1010-60-6010	Shipping & Handling	Gray Project Management LI	09/08/20	3711	30.00
10-1010-80-8020	Lien Release 15W776 Frontage Rd	DuPage County Recorder	09/01/20	40171939	11.00
10-1010-80-8025	Polygraph Testing Services	Kevin W. Shaughnessy	07/16/20	07-0001	920.00
Total For Dept 1010 Boards & Commissions					3,371.51
Dept 2010 Administration					
10-2010-50-5030	Telephone - Admin	Call One	09/15/20	322855	576.33
10-2010-50-5075	Inspections August	B&F Construction Code Serv	09/10/20	13358	1,788.28
10-2010-60-6020	Gasoline & Oil Admin	DuPage County Public Works	08/20/20	2020-15F	22.85
Total For Dept 2010 Administration					2,387.46
Dept 4010 Finance					
10-4010-50-5030	Telephone - Finance	Call One	09/15/20	322855	174.65
10-4010-50-5060	Actuarial Report Police Pension	Lauterbach & Amen, LLP	09/04/20	48828	2,275.00
10-4010-50-5060	FY19-20 Final Audit Invoice	Lauterbach & Amen, LLP	09/09/20	48945	2,000.00
Total For Dept 4010 Finance					4,449.65
Dept 4020 Central Services					
10-4020-50-5050	Office Copier Maintenance	Image Systems & Business S	08/31/20	320767	242.00
10-4020-50-5085	Vehicle Barriers Covid 19	ARX Perimeters, LLC	09/16/20	1031	3,600.50
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	08/26/20	57431	61.31
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	08/24/20	57243	221.46
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	08/26/20	57428	9.49
10-4020-60-6010	Operating Supplies	Menards - Hodgkins	08/25/20	57343	28.96
Total For Dept 4020 Central Services					4,163.72
Dept 5010 Police					
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	09/02/20	75177	140.00
10-5010-40-4041	Pre-Employment Exam - PD	Premier Occupational Healt	08/12/20	92023	350.00
10-5010-50-5030	Telephone - Outside Emergency	Call One	09/15/20	322855	56.73
10-5010-50-5030	Telephone - Police	Call One	09/15/20	322855	960.56
10-5010-50-5040	15 Lots of 250 Business Cards	Grasso Graphics, Inc.	09/11/20	30926	577.98
10-5010-50-5050	Unit 7 Maintenance	Public Safety Direct, Inc	09/09/20	96624	302.75
10-5010-50-5051	Squad 2 Maintenance	B & E Auto Repair Service	09/04/20	137505	27.95
10-5010-50-5051	Car Washes PD	Fuller's Car Wash	08/31/20	7390	105.00
10-5010-50-5051	Squad 1706 Maintenance	Willowbrook Ford	02/19/20	6319737	498.29
10-5010-50-5051	Squad 1707 Maintenance	Willowbrook Ford	09/03/20	6332388	257.51
10-5010-50-5051	Maintenance-Vehicles	Willowbrook Ford	09/10/20	6332815	68.95
10-5010-60-6020	Gasoline & Oil - PD	DuPage County Public Works	08/20/20	2020-15F	5,509.35
Total For Dept 5010 Police					8,855.07
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	09/08/20	392971	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	09/01/20	392828	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	08/25/20	392689	79.18
10-6010-50-5030	Telephone - PW Fax	Call One	09/15/20	322855	56.74
10-6010-50-5030	Telephone - PW Phone Line	Call One	09/15/20	322855	204.13
10-6010-50-5030	Telephone - Rustic Acres	Call One	09/15/20	322855	56.74

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5030	Telephone - PW	Call One	09/15/20	322855	291.08
10-6010-50-5051	Car Wash - PW	Fuller's Car Wash	08/31/20	7388	14.99
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	08/19/20	22603	229.75
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	08/26/20	22599	1,955.80
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	08/19/20	22602	229.75
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	08/25/20	22611	514.13
10-6010-50-5054	Concrete Pole Replacement	Rag's Electric, Inc.	08/26/20	22621	4,099.15
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	09/26/20	22514	3,664.60
10-6010-50-5055	Madison Street RR Crossing	COMED	09/02/20	3699071070 Sept20	32.96
10-6010-50-5055	Maintenance - Traffic Signals	Meade Electric Company, Inc.	08/31/20	693382	175.00
10-6010-50-5065	Street Lighting-Electric	Constellation NewEnergy, Inc.	10/27/20	3252050000 Aug20	1,463.61
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	09/08/20	392971	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	09/01/20	392828	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	08/25/20	392689	4.50
10-6010-50-5095	Storm Damage Brush Pickup	Desiderio Landscaping LLC	09/02/20	10137	1,850.00
10-6010-60-6010	Operating Supplies	Menards - Hodgkins	08/26/20	57426	43.63
10-6010-60-6020	Gasoline & Oil - PW	DuPage County Public Works	08/20/20	2020-15F	2,719.81
10-6010-60-6040	Coolant Overflow Tank	Alexander Equipment Company	08/31/20	169312	84.95
10-6010-60-6040	Supplies-Equipment	Alexander Equipment Company	08/31/20	159794	(50.00)
10-6010-60-6040	Supplies-Equipment	John Sakash Company, Inc.	08/21/20	425013	213.62
10-6010-60-6042	Supplies-Streets	Tameling Industries	08/20/20	0146219	631.00
10-6010-60-6042	Supplies-Streets	Traffic Control & Protection	09/01/20	105060	213.00
10-6010-60-6043	Topsoil	Hinsdale Nurseries, Inc.	07/20/20	1686714	108.00
Total For Dept 6010 Public Works					19,053.48
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Quarterly monitoring - RA	Alarm Detection Systems, Inc.	10/06/20	6008071060	147.69
10-6020-50-5052	Quarterly monitoring - alarm and	Alarm Detection Systems, Inc.	10/06/20	1072151078	424.86
10-6020-50-5052	Water Leak VH	Dynamic Heating & Piping Co.	08/14/20	203625	707.26
10-6020-50-5052	Re-key/Change Combo on locks	Goldy Locks, Inc.	09/09/20	686273	672.50
10-6020-50-5052	Maintenance-Buildings	Wunderlich Doors, Inc.	08/27/20	201003	260.40
10-6020-50-5057	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	09/01/20	10133	36.29
10-6020-50-5057	Utility and Park Sites	Desiderio Landscaping LLC	09/01/20	10133	124.46
10-6020-50-5057	Added Areas	Desiderio Landscaping LLC	09/01/20	10133	238.76
10-6020-50-5058	Mat rentals - PW	Breens Inc.	09/01/20	392824	20.50
10-6020-50-5058	Mat rentals - PW	Breens Inc.	09/08/20	392967	20.50
10-6020-50-5058	Mat rentals - PW	Breens Inc.	08/25/20	392684	20.50
10-6020-50-5058	Janitorial Services Covid 19 VH	Eco-Clean Maintenance, Inc.	08/27/20	8938	388.50
10-6020-50-5058	Janitorial Services Covid 19 PD	Eco-Clean Maintenance, Inc.	08/27/20	8938	388.50
10-6020-50-5058	Janitorial Services Covid 19 PW	Eco-Clean Maintenance, Inc.	08/27/20	8938	240.50
10-6020-50-5058	Janitorial Services VH	Eco-Clean Maintenance, Inc.	08/27/20	8937	673.74
10-6020-50-5058	Janitorial Services PD	Eco-Clean Maintenance, Inc.	08/27/20	8937	855.36
10-6020-50-5058	Janitorial Services PW	Eco-Clean Maintenance, Inc.	08/27/20	8937	401.28
10-6020-50-5058	Holding Cell Cleaning	Service Master	09/01/20	205833	299.00
10-6020-50-5058	Refrigerator Cleaning	Service Master	09/01/20	205833	25.00
10-6020-50-5080	Lakewood Aerator	COMED	09/02/20	9258507004 Sept20	53.87
10-6020-50-5080	Windsor Aerator	COMED	09/02/20	9342034001 Sept20	151.09
10-6020-50-5080	Utilities PW	Flagg Creek Water Reclamation	08/23/20	008917-000 Aug20	33.60
10-6020-50-5080	Rustic Acres	NICOR Gas	08/17/20	81110732419 Aug20	38.63
10-6020-60-6010	Blinds - Admin	Home Depot Credit Services	08/28/20	7974136	336.71
10-6020-60-6010	Operating Supplies	Industrial Electric Supply	08/31/20	8581	190.50
10-6020-60-6010	Tigergrip Commercial Gloves Covid	L. A. Fasteners, Inc.	08/28/20	1228793	55.80

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-60-6010	Operating Supplies	Menards - Hodgkins	09/04/20	58110	159.42
10-6020-60-6010	Operating Supplies	Menards - Hodgkins	09/03/20	58003	18.96
Total For Dept 6020 Buildings & Grounds					6,984.18
Total For Fund 10 General Fund					49,265.07
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Roadside Mowing	Desiderio Landscaping LLC	09/01/20	10133	1,038.86
23-7030-50-5069	Added Areas	Desiderio Landscaping LLC	09/01/20	10133	1,081.52
23-7030-50-5069	Utility and Park Sites	Desiderio Landscaping LLC	09/01/20	10133	753.85
23-7030-50-5069	Municipal Campus	Desiderio Landscaping LLC	09/01/20	10133	4,019.37
23-7030-50-5069	Medians and Gateways	Desiderio Landscaping LLC	09/01/20	10133	4,148.33
23-7030-50-5069	County Line Rd at I55	Desiderio Landscaping LLC	09/01/20	10133	1,003.81
23-7030-50-5069	Spring and Fall Cleanup	Desiderio Landscaping LLC	09/01/20	10133	609.60
23-7030-50-5069	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	09/01/20	10133	1,402.08
23-7030-50-5069	Vet Memorial Spec. Landscape Mai	Premier Landscape Contract	09/01/20	99654	363.43
23-7030-50-5075	Median Lighting	COMED	09/02/20	1319028022 Sept20	70.94
23-7030-50-5075	Entryway Sign	COMED	09/03/20	2257153023 Sept20	28.28
23-7030-50-5075	Gateway Sign	COMED	09/01/20	1153168007 Sept20	19.32
23-7030-80-8050	BMW Golf Championship Video	Electric Brain Media, LLC	08/28/20	08/28/20	500.00
Total For Dept 7030 Special Revenue Hotel/Motel					15,039.39
Total For Fund 23 Hotel/Motel Tax Fund					15,039.39
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	09/08/20	392971	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	09/01/20	392828	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	08/25/20	392689	72.14
51-6030-50-5030	Telephone - Water	Call One	09/15/20	322855	261.97
51-6030-50-5052	Quarterly monitoring - PC	Alarm Detection Systems, I	09/06/20	503471092	344.61
51-6030-50-5052	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	09/01/20	10133	36.29
51-6030-50-5052	Utility and Park Sites	Desiderio Landscaping LLC	09/01/20	10133	390.30
51-6030-50-5067	Irrigation Service Call	Premier Landscape Contract	08/31/20	99910	1,967.98
51-6030-50-5067	Carriage Way Repair	TCS Irrigation, Inc.	09/01/20	67124	332.50
51-6030-50-5080	Well #5	COMED	09/02/20	4497129114 Sept20	283.20
51-6030-50-5080	Bedford Park Sump Pump	COMED	09/04/20	9179647001 Sept20	42.32
51-6030-50-5080	2M Tank	COMED	09/02/20	9256332027 Sept20	108.95
51-6030-50-5080	Pump Center	NICOR Gas	09/10/20	47915700000 Sept20	41.80
51-6030-50-5095	Utility Billing - Sept20	Third Millennium Assoc. Ir	09/15/20	25305	1,185.34
51-6030-60-6010	Red 24" PVC Staff Flags, 1,000/B	Blackburn Manufacturing Cc	09/08/20	0629678	150.40
51-6030-60-6010	Shipping Charge	Blackburn Manufacturing Cc	09/08/20	0629678	105.57
51-6030-60-6010	Blue 24" PVC Staff Flags, 1,000/	Blackburn Manufacturing Cc	09/08/20	0629678	1,504.00
51-6030-60-6010	Operating Supplies	EJ USA, Inc	09/04/20	110200069622	576.80
51-6030-60-6010	Operating Supplies	Grainger, Inc.	09/04/20	9643695514	107.12
51-6030-60-6010	Pump House	Hawkins, Inc.	08/28/20	4784921	211.03
51-6030-60-6020	Gasoline & Oil - Water	DuPage County Public Works	08/20/20	2020-15F	1,096.56
51-6030-60-6070	Water Purchases	Village of Bedford Park	09/04/20	0020060000 Aug20	597,930.00
Total For Dept 6030 Water Operations					606,893.16
Total For Fund 51 Water Fund					606,893.16

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Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	09/08/20	392971	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	09/01/20	392828	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	08/25/20	392689	24.63
52-6040-50-5030	Telephone - Sewer	Call One	09/15/20	322855	29.11
52-6040-50-5068	Maintenance-Utility System	Metropolitan Industries, I	08/13/20	020557	700.00
52-6040-50-5068	Lift Station Wet Well Cleaning	National Power Rodding Co	09/03/20	51591	2,125.00
52-6040-50-5080	Chasemoor Lift Station	COMED	09/02/20	0356595009 Sept20	57.07
52-6040-50-5080	Arrowhead Lift Station	COMED	09/03/20	7076690006 Sept20	39.03
52-6040-60-6010	Green 24" PVC Staff Flags, 1,000	Blackburn Manufacturing Co	09/08/20	0629678	601.60
52-6040-70-7010	2019 Compliance MWRD Program	RJN Group, Inc.	08/28/20	349709	3,057.50
Total For Dept 6040 Sewer Operations					6,683.20
Total For Fund 52 Sewer Fund					6,683.20
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	Process Board Room Video Aug	Electric Brain Media, LLC	08/28/20	08/29/20	240.00
61-4040-50-5020	Microsoft Power Automate Impleme	Orbis Solutions	09/10/20	5570575	1,200.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	09/10/20	5570575	1,525.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	08/20/20	5570500	2,375.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	08/27/20	5570513	2,975.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	09/01/20	5570548	1,275.00
61-4040-50-5061	Cylance Antivirus Cyber Security	Orbis Solutions	09/01/20	5570548	630.00
61-4040-60-6010	10" Patch Cable	Orbis Solutions	09/10/20	5570575	8.00
61-4040-60-6010	USB Extension Cable	Orbis Solutions	08/20/20	5570500	18.00
61-4040-60-6010	Projector Replacement Lamp	Orbis Solutions	08/27/20	5570513	300.00
Total For Dept 4040 Information Technology					10,546.00
Total For Fund 61 Information Technology Fund					10,546.00
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-80-8099	IME Police Pension	Woodlake Medical Managemer	09/10/20	00082406	2,365.00
71-4050-80-8099	IME Police Pension	Woodlake Medical Managemer	08/31/20	00082324	2,720.10
71-4050-80-8099	IME Police Pension	Woodlake Medical Managemer	09/10/20	00082407	2,375.00
Total For Dept 4050 Police Pension					7,460.10
Total For Fund 71 Police Pension Fund					7,460.10

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		Fund Totals:			
		Fund 10 General Fund			49,265.07
		Fund 23 Hotel/Motel Tax Fund			15,039.39
		Fund 51 Water Fund			606,893.16
		Fund 52 Sewer Fund			6,683.20
		Fund 61 Information Technology F			10,546.00
		Fund 71 Police Pension Fund			7,460.10
		Total For All Funds:			<hr/> 695,886.92