



**REGULAR MEETING  
MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**AGENDA**

**Monday, July 13, 2020  
7:00 P.M.**

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The July 13, 2020 meeting of the Mayor and Board of Trustees will be held live in the Village Hall Board Room and broadcast live on Cable Channels 6 and 99 beginning at 7 PM. The meeting room will be open to the public with limitations on the number of people in attendance.

Public comments may be provided ***in advance*** of the meeting via email at [BRMeetings@burr-ridge.gov](mailto:BRMeetings@burr-ridge.gov). E-mailed public comments should identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Email comments for an agenda item will be read into the record during consideration of said item. Other email comments will be read into the record under Section 9 of this Agenda.

Public comments may also be made ***during*** the meeting by calling **(630) 850-7222**. Prior to voting on each agenda item, the Mayor will pause to receive telephone call comments. The same procedure will be followed for any person seeking to address the Board on any other item of concern under Section 9 Public Comments. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

- Audrey Fornek - St. Mary of Gostyn

**2. ROLL CALL**

**3. PRESENTATIONS AND PUBLIC HEARINGS**

**4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

**5. MINUTES**

- A. \* Approval of Regular Board Meeting of June 22, 2020
- B. \* Receive and File Economic Development Meeting of July 1, 2020
- C. \* Receive and File Plan Commission Meeting of July 6, 2020

## **6. ORDINANCES**

- A. \* Approval of an Ordinance Amending Chapter 25, Section 25.11 of the Burr Ridge Municipal Code Regarding Class O and Class S Liquor License Fees

## **7. RESOLUTIONS**

- A. Consideration of a Resolution Establishing a Policy That People Wear Facial Coverings/Masks, Sanitize Their Hands, and Practice Social/Physical Distancing
- B. \* Adoption of a Resolution Approving a Memorandum of Understanding Between the Village of Burr Ridge and Du Page Public Safety Communications (DU-COMM) for Radio Equipment on the North Water Tower and Police Station

## **8. CONSIDERATIONS**

- A. Discussion and Update Regarding CARES Act Funding
- B. Discussion and Update Regarding Budget Wait List Projects
- C. Consideration of Village Sponsored Cruise Nights to be Held Every Other Tuesday Starting July 21, 2020 at the Outlot Parking Lot at the Village Center
- D. \* Approval of Recommendation to Ratify Emergency Water Main Repair at County Line Road and 79th Street on June 14, 2020, by Vian Construction Co., Inc. in the Amount of \$8,228.00
- E. \* Approval of Recommendation to Award a Contract for Concrete Foundation Repairs and Exterior Drainage System Installation at Police Station to Perma-Seal Basement Systems, Inc. of Burr Ridge, Illinois, in the Amount of \$6,991.10
- F. \* Approval of Recommendation to Approve Temporary Sign Placements Requested by the Burr Ridge Park District Foundation for the Pedal the Parks Event on Sunday, September 13, 2020
- G. \* Approval of Vendor List Dated July 13, 2020, in the Amount of \$740,865.78 for all Funds, plus \$200,139.74 for Payroll for the Period Ending June 27, 2020, for a Grand Total of \$941,005.52, Which Includes Special Expenditures of \$57,501.60 to Partytime-HDO Operations for Restaurant Tent Rentals and \$59,857.00 to Denler, Inc. for the 2020 Road Program

## **9. PUBLIC COMMENTS**

## **10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

## **11. ADJOURNMENT**



**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Doug Pollock and Staff  
**SUBJECT:** Regular Meeting of July 13, 2020  
**DATE:** July 9, 2020

## 6. ORDINANCES

### A. Fees for Class O and Class S Liquor Licenses

Attached is an Ordinance amending the Municipal Code to reduce the liquor license fees for Class O and Class S licenses. The Board discussed this matter at its June 22 meeting and directed staff to prepare the attached Ordinance.

There are currently only one of each of these license; Class O for Peak Running with a Twist and Class S for the Henn House. The Peak Running license would be reduced from \$1,000 to \$100 and the Henn House license would be reduced from \$500 to \$100. The reduction is based on the very limited nature of alcohol sales at both facilities and the minimal cost to the Village for the issuance and enforcement of these licenses.

**It is our recommendation:** That the Ordinance be approved.

## 7. RESOLUTIONS

### A. Policy Regarding Wearing of Masks in Public Places

At the direction of Mayor Grasso, staff prepared the attached resolution addressing public health measures during the COVID-19 pandemic. The Resolution establishes a policy that "...all persons who live, learn, work, visit, shop, and otherwise enjoy and use the services and amenities in the Village of Burr Ridge must wear proper facial coverings/masks (except while dining and remaining at their table), frequently sanitize their hands, and maintain 6-foot social/physical distance in order to best achieve the express goal of preventing the spread of the COVID-19 virus and to thereby better protect the health, welfare, and wellbeing of all persons in our community."

While this resolution does not carry the weight of law (the Mayor and Board of Trustees do not have authority for a mandate), it is intended to send a message that everyone in Burr Ridge should follow prescribed public health measures.

**It is our recommendation:** That the Resolution be adopted.

**B. DU-COMM Lease to Operate Radio Equipment on Water Tower and Police Station**

This Resolution would approve a Memorandum of Understanding that constitutes a site lease for DuPage Public Safety Communications (DU-COMM) to operate radio equipment atop our North Water Tower at 7101 S. Garfield Avenue (near Harvester Park), with connectivity to the Burr Ridge Police Station at 7700 County Line Road.

DU-COMM is performing this work to provide a secure, long-term, cost effective microwave link as an alternative to its current, costly Comcast connection. Computer Aided Dispatch (CAD) and Records Management Systems (RMS) of the region's various Police Departments would be distributed directly to and through Burr Ridge Police using DU-COMM's established microwave network. DU-COMM would utilize a new 12" x 12" dish on the North Water Tower as an access point from its network that will connect with the current Village-owned microwave antenna at the Burr Ridge Police Station.

Upgrading these vital links to microwave and fiber-optic communications will result in a more secure, reliable, and less expensive network for DU-COMM. This work will in turn lower costs to member agencies such as the Village and directly benefit the Burr Ridge Police Department with enhanced communications links.

**It is our recommendation:** that the Village Board adopt the resolution and approve the Memorandum of Understanding with DU-COMM.

**8. CONSIDERATIONS**

**A. Update Regarding CARES Act Funding**

Mayor Grasso and Administrator Pollock have been working with Du Page County and Du Page Mayors and Managers Conference regarding distribution of funding related to the CARES (Coronavirus Aid, Relief, and Economic Security) Act. Although the County has yet to finalize details regarding funding and eligibility, staff wanted to provide the Board with an update.

As previously reported, Du Page County received approximately \$161 million dollars in CARES Act funding from the federal government through the State of Illinois. The State distributed this money to Du Page County for reimbursement of both County and municipal COVID-19 costs.

Attached is a letter from Du Page County Board Chairman Dan Cronin. Chairman Cronin's letter indicates that Du Page County will be distributing CARES Act funding to municipalities at a not-to-exceed amount of \$51.84 per capita. For Burr Ridge, this would equate to \$356,192.64 (based on Du Page

County population of 6,871). At \$51.84 per capita, the County would distribute about \$43 million of the \$161 million to Du Page municipalities.

Also attached is a draft Intergovernmental Agreement (IGA) that outlines the distribution of funds from Du Page County to municipalities. Mayor Grasso and Administrator Pollock are continuing to work with DMMC and County Board members regarding the details of this agreement. In particular, we are hoping that the per capita cap is increased, and we are seeking additional clarification regarding the eligibility requirements.

The Du Page County Board is scheduled to consider the IGA at their July 14 meeting. If approved by the County, the IGA will be submitted for Village Board consideration at the August 10 meeting. At this time, this item is for information only and no actions are necessary by the Board.

**B. Update Regarding 2020-21 Budget – Wait List Projects**

Upon approval of the Fiscal Year 2020-21 budget and due to the anticipated reduction in revenues, staff described a list of expenditures that were not included in the final budget but would be considered at a future date depending on actual revenues. Attached is a table of these “wait listed” budget cuts. The attached list includes a description of each wait listed budget cut, the related Department or Fund, the cost of the item, and a staff suggested priority.

The purpose of providing this list at this time is to remind the Board of these items and better prepare for consideration at a future date. At this time, staff believes we are not far enough into the fiscal year to determine if we can afford any of the wait-listed items; nor do we see an immediate need to pursue any of these expenditures. Further discussion and clarification will be provided at Monday’s Board meeting.

**C. Cruise Nights Car Shows**

Starting Tuesday, July 21<sup>st</sup> the Village will host a “Cruise Nights” event in Burr Ridge at the south outlot of the Village Center for viewing. (Just south of the Starbucks lot.) There is no charge for attendees or those showing their cars, but car exhibitors must register in advance as space is limited for the cars. If the July 21 event is successful, further Cruise Nights will take place every other Tuesday night, from 6:00 p.m. to 8:00 p.m. Social distancing, masks, and other Covid-19 precautions will be expected.

**It is our recommendation:** That the Board approve the July 21 and further Cruise Night events.

**D. Emergency Water Main Repair at 79<sup>th</sup> and County Line Road**

On late evening of Saturday, June 13, 2020, a break was reported on the 12-inch ductile iron water main in the intersection of 79<sup>th</sup> Street and County Line Road. The location of the water main in this busy intersection and its timing

through overnight hours would exceed the capabilities of the Public Works Department equipment and crews. The break was affecting water service to several homes and neighborhoods, its precise location needed to be rapidly pinpointed by acoustic leak detection service, and the duration of this repair would require additional manpower. Therefore, emergency contractual services were requested and provided by Vian Construction of Elk Grove Village, Illinois. Repair work continued into the late afternoon of Sunday, June 14, 2020.

The Water & Wastewater Division of our Public Works Department repairs most of the water main breaks with in-house crews and equipment, but uses contractors only when repairs are beyond the limits of our equipment or crew availability. Public Works employees are always on-site to operate valves, haul backfill and spoils, deliver repair clamps, and communicate with affected residents or businesses. The Supervisor for the Water and Wastewater Division monitored and recorded the contractor's hours for labor and equipment, which are accurately shown in the attached invoice from Vian Construction.

The total cost of this repair was \$8,228.00, which amount exceeds the purchasing authority of the Village Administrator, and is therefore placed on the agenda for ratification.

**It is our recommendation:** that the emergency purchase of contractual services for the water main break repair, in the amount of \$8,228.00, be ratified by the Village Board.

**E. Concrete Foundation Repairs and Exterior Draining at Police Department**

During the rainfall event on the evening of Sunday, May 17, 2020, water seepage infiltrated the concrete foundation of the Burr Ridge Police Station resulting in wet carpets that were professionally cleaned in two offices. No other instances of foundation leaks have occurred to-date at this building.

The Operations Supervisor in the Public Works Department contacted qualified local contractors to assess this situation. Two contractors responded with a site visit at the Police Station. One contractor submitted a comprehensive and responsive estimate. Perma-Seal Basement Systems, Inc., of Burr Ridge, Illinois, provided a thorough review of the project needs and would be able to perform all work from the exterior without disturbing the Police Department operations.

The cost estimate by Perma-Seal Basement Systems, Inc. for the foundation repair and drainage mitigation would be \$6,991.10 (please see attached proposal quotation). This would be an unanticipated expenditure to the General Fund budget for Buildings & Grounds; however, it is necessary at this time to prevent further deterioration of the foundation and to maintain the building for Police Department operations.

**It is our recommendation:** that the Village approve a contract for concrete foundation repairs and exterior drainage system installation to Perma-Seal Basement Systems, Inc. of Burr Ridge, Illinois, in the amount of \$6,991.10.

**F. Temporary Sign Placement for Pedal the Park Event**

Enclosed is a letter from Jamie Janusz, Superintendent of Finance for the Burr Ridge Park District and Staff Liaison to the Burr Ridge Community Park Foundation, requesting approval of temporary sign placements for the Foundation's Pedal the Parks fundraising event on Sunday, September 13, 2020. Temporary sign placement is requested at the following locations:

- Fifth Third Bank, 83rd and Madison Streets (southwest corner)
- County Line Road and Burr Ridge Parkway (southwest corner)
- Madison Street and South Frontage Road (southeast corner)
- 79<sup>th</sup> & Madison (northeast corner)
- Gower Middle School
- Plainfield Road and County Line Road (southwest corner)
- 91<sup>st</sup> and Madison Street (northeast corner; property is vacant)
- 91<sup>st</sup> and Route 83 (southeast corner; McDonald's)
- County Line Road and German Church Road

**It is our recommendation:** that the request from the Burr Ridge Community Park Foundation for installation of temporary signage for the Pedal the Parks Event in September be approved.

**G. Vendor List of July 13, 2020**

Attached is the vendor list dated July 13, 2020, in the amount of \$740,865.78 for all funds, plus \$200,139.74 for payroll for the period ending June 27, 2020, for a grand total of \$941,005.52, which includes special expenditures of \$57,501.60 to Partytime-HDO Operations for tent rentals for the restaurants and \$59,857 to Denler, Inc. for the 2020 Road Program.

**It is our recommendation:** That the July 13, 2020, vendor list be approved.

**9. PUBLIC COMMENTS**

**REGULAR MEETING**  
**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**June 22, 2020**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of June 22, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso. Mayor Grasso read the following declaration.

“As Mayor of the Village of Burr Ridge, I hereby declare that conducting an in-person meeting of the Village Board of Trustees tonight is not practical nor prudent, because of the Declaration of a State of Emergency issued by Governor Pritzker on May 29, 2020, due to the COVID-19 pandemic.”

**PLEDGE OF ALLEGIANCE** Pledge of Allegiance was led by Morgan Metzger from Gower Middle School.

**ROLL CALL** was taken by the Deputy Village Clerk and the results denoted the following present telephonically: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Mottl. Mayor Grasso was present in the Board Room. In addition, present in the Board Room was Village Administrator Doug Pollock, Chief John Madden, Assistant Village Administrator/Deputy Village Clerk Evan Walter, Public Works Director David Preissig, Finance Director Jerry Sapp and Assistant Finance Director Amy Nelson. Village Attorney Mike Durkin was also present telephonically.

**PRESENTATIONS AND PUBLIC HEARINGS** There were none.

Mayor Grasso asked if anyone wanted anything removed from the Consent Agenda. Trustee Snyder requested 8H be removed.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Snyder and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 8H) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Mayor Grasso asked if there was any public comments on any items on the Consent Agenda. There was none.

Mayor Grasso asked if there was any comments from the Trustees. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Franzese, Paveza, Schiappa,

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.



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Mayor Grasso stated a Point of Order and asked Trustee Mottl why he voted no on the Consent Agenda.

Trustee Mottl replied that he had concerns about what is in the Consent Agenda that benefited the Mayor's friends and campaign donors without stating any specifics. There was a further exchange between the Mayor and Trustee Mottl that included Trustee Mottl objecting to discussions about hiring and replacing police officers. And the Mayor noting that Trustee Mottl could state specific objections to items on the consent agenda rather than voting no on the entire consent agenda. He added that he also had concerns about the Board not having any discussion when it came to hiring and replacing police officers. He stated that when he asks to talk about items, he is silenced so he is just voting no. Mayor Grasso replied that half of the things he brought up were inaccurate and he can always object to any item. Trustee Mottl went on to say if at least half of the items are accurate, and that is good enough for him. Mayor Grasso replied that was enough and again stated he can object to the items. Trustee Mottl commented that the Mayor likes to use these as opportunities to do his campaigning and he believes he has done enough of that already.

Trustee Snyder called a Point of Order and stated that Trustee Mottl is out of order. Mayor Grasso noted the Point of Order and asked that we move on.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF JUNE 8, 2020** were approved for publication, under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE SPECIAL STORMWATER MEETING OF JUNE 9, 2020** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE ECONOMIC DEVELOPMENT MEETING OF JUNE 16, 2020** were noted as received and filed under the Consent Agenda by Omnibus Vote

**APPROVAL OF AN ORDINANCE AMENDING CHAPTER 8 (STORM WATER RUN-OFF) OF THE BURR RIDGE MUNICIPAL CODE (ADOPT COOK COUNTY WATERSHED MANAGEMENT ORDINANCE BY REFERENCE) AS AMENDED ON MAY 7, 2020** the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.  
**THIS IS ORDINANCE NO. A 676-01-20**

**ADOPTION OF A RESOLUTION AUTHORIZING AN EXTENSION TO AN AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND THE OFFICE OF THE STATE FIRE MARSHAL REGARDING THE VILLAGE'S ELEVATOR INSPECTION SAFETY PROGRAM** the Board, under the Consent Agenda by Omnibus Vote, Adopted the Resolution.  
**THIS IS RESOLUTION NO. R-20-20**

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**APPROVAL OF RECOMMENDATION TO APPOINT DR. SATYA AHUJA TO THE PATHWAY COMMISSION FOR A TERM EXPIRING ON NOVEMBER 9, 2021** the Board, under the Consent Agenda by Omnibus Vote, Approved the Appointment.

**RECEIVE AND FILE RETIREMENT LETTER FROM SERGEANT MICHAEL BARNES** the Board, under the Consent Agenda by Omnibus Vote, Received and Filed the Retirement Letter from Michael Barnes.

**APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RETIREMENT OF SERGEANT MICHAEL BARNES** the Board, under the Consent Agenda by Omnibus Vote, Authorized the Police Chief to fill the vacancy.

**APPROVAL OF RECOMMENDATION TO AWARD THE 2020-2021 TREE REMOVAL CONTRACT TO DESIDERIO LANDSCAPING LLC OF GRANT PARK, ILLINOIS, IN THE AMOUNT OF \$13,904** the Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

**APPROVAL OF RECOMMENDATION TO AWARD A 10-MONTH EXTENSION OF THE CLEANING AND JANITORIAL SERVICES CONTRACT TO ECO CLEAN MAINTENANCE, INC OF ELMHURST, ILLINOIS, IN THE AMOUNT OF \$23,670** the Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

**APPROVAL OF RECOMMENDATION TO RATIFY PURCHASE OF FACE MASKS IN THE AMOUNT OF \$9,500** the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

**APPROVAL OF REQUEST FROM AGING CARE CONNECTIONS FOR ANNUAL DONATION TO PROVIDE SUPPORT AND SERVICES TO BURR RIDGE COOK COUNTY RESIDENTS** the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

**APPROVAL OF VENDOR LIST DATED JUNE 22, 2020, IN THE AMOUNT OF \$482,277.25 FOR ALL FUNDS, PLUS \$208,431.97 FOR PAYROLL FOR THE PERIOD ENDING JUNE 13, 2020, FOR A GRAND TOTAL OF \$690,709.22 WHICH INCLUDES SPECIAL EXPENDITURES OF \$57,500 TO PARTYTIME HDO OPERATIONS FOR TENT RENTALS FOR RESTAURANTS** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.

**CONSIDERATION OF RESOLUTION OF APPRECIATION RECOGNIZING RETIREMENT AFTER 24 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BURR RIDGE – SERGEANT MICHAEL BARNES**

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Village Administrator Doug Pollock read the Resolution.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to Adopt the Resolution.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Franzese, Paveza, Mital, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

**THIS IS RESOLUTION NO R-21-20**

**CONSIDERATION OF REQUEST TO REDUCE LIQUOR LICENSE FEE FOR CLASS O LIQUOR LICENSE – PEAK RUNNING WITH A TWIST**

Village Administrator Doug Pollock stated that Peak Running is a unique store within the Village. He said that Peak is a running shoe store and was given a special use to allow them to sell craft beer and wine to its customers as part of its business model, and was given a Class O liquor license. This is the only business in town that has this class of liquor license and the fee is \$1000. Peak Running has asked to have their fee reduced, as their total sales are less than \$200 a month. The question in front of the board is what it costs to the Village in establishing a fair fee based on that cost. Mr. Pollock stated that the cost to the Village is minimal and there has been no police calls to the establishment. Staff would suggest that the Board direct them to prepare an ordinance amending the municipal code reducing the liquor license fee to \$100. Mr. Pollock added that he would suggest that they also amend the Class S (BYOB) license fee to \$100 from \$500. He said the only business with a Class S license is the Henn House which is a BYOB license only.

Mayor Grasso asked if any Trustees had any questions.

Trustee Schiappa asked how long Peak has had had their liquor license. Village Administrator Pollock stated that they have had the license for three years.

Mayor Grasso asked if there was any questions from the public. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to reduce the Class O liquor license fee for Peak Running from \$1000 to \$100 and the Class S liquor license for Henn House from \$500 to \$100.

Mayor Grasso called a Point of Order and asked Village Attorney Mike Durkin if the Henn House is not on the agenda, could their fee be included in the motion. Village Attorney Durkin stated that the Board could include the Class S license in the direction to staff, as this is not a final vote on the matter.

Mayor Grasso asked if there was any discussion.

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Trustee Franzese added that these are not destination drinking establishments like the others. It is not the main function of their business and he doesn't see the need to charge them the full \$1000 or \$500.

Mayor Grasso asked if there was any comments from the public. Village Administrator Doug Pollock advised there were none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Schiappa, Paveza, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

### **DISCUSSION AND UPDATE REGARDING FISCAL YEAR 2020-21 BUDGET**

Mayor Grasso advised that this item would appear on the agenda periodically to update the Board with any updates regarding the COVID-19 pandemic and the impact that it is having on the Village.

Village Administrator Doug Pollock introduced Assistant Finance Director Amy Nelson to give an overview of our current budget status.

Ms. Nelson gave a summary of the report she sent out since the last update on May 26. She advised that most of their projections for both revenues and expenditures for Fiscal Year 2019-20 came in very close to what was forecasted.

Mayor Grasso asked if any Trustees had any questions.

Trustee Snyder asked how the pandemic affects the police pension. Ms. Nelson advised that the biggest effect it would have would be on the investment performance in the market. The market fluctuations would have the biggest impact on it.

Mayor Grasso asked if the pandemic had an impact on the Village's ability to make its contributions to the pension plan. Ms. Nelson stated that the property tax levy is a big contribution to the pension fund and those funds are coming in, while the officers contribute in part themselves. There has been no impact directly that they have seen to date.

Village Administrator Doug Pollock added that the Village waitlisted an additional \$100,000 pension payment above the statutory amount.

Trustee Mottl asked Ms. Nelson if the Village could use money from the Hotel/Motel Fund for capital expenditure projects to free up the money in the general fund to use for the pension fund. Mayor Grasso responded that the Village could only use 25% of the Hotel/Motel Fund for capital projects.

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Before the conclusion of Mayor Grasso's statement, Trustee Mottl interrupted and stated that he did not ask the Mayor the question but the staff. He said that Ms. Nelson was capable of answering the question. Mayor Grasso stated that he would answer the question and then let Ms. Nelson also answer. Trustee Mottl continued to make accusations against the Mayor.

Trustee Snyder called a point of order stating that Trustee Mottl was out of order. Mayor Grasso noted the point of order and asked Trustee Mottl to come to order.

Trustee Mottl continued on stating that he was sick of his lies.

Mayor Grasso asked if anyone else had any questions.

Trustee Schiappa thanked Ms. Nelson for the financials that she had provided and asked if she thought we would hit our forecast figures in April for Sales Tax and Telecommunication Tax.

Ms. Nelson stated that April would be the first full month of the impact from the pandemic, so it is difficult to predict. Telecommunication Tax has been steady but the Sales Tax will be impacted most by the pandemic.

Trustee Mital asked if the pandemic affected the payroll with any layoffs or furloughs.

Village Administrator Doug Pollock responded that there were no layoffs or furloughs at this time but the budget did forego the May 1 annual cost of living raises for non-union employees and that he has not filled some vacant positions pending further budget analysis. Trustee Mottl asked again if Ms. Nelson could answer his question.

Ms. Nelson explained that legislation passed last year allowed that up to 25% of Hotel/Motel funds could be transferred to the capital projects fund.

Mayor Grasso asked if there was any questions from the public. There were none.

### **DISCUSSION AND UPDATE REGARDING VILLAGE RESPONSE TO COVID 19**

Village Administrator Doug Pollock stated that the primary question for discussion tonight is the continuation of the outdoor dining past the July 6 established program.

Assistant Village Administrator Evan Walter provided a chart and reviewed the COVID-19 cases for the last 30 days. He added we are seeing very good indicators and will be moving forward toward Phase 4.

Mr. Walter reviewed the approved funding for outdoor dining that the Board approved on May 26.

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The approved funding goes through July 6 and as this was to be the last Board meeting before that date, a decision was needed on how to proceed after July 6. Mr. Walter went over the summary he provided with two options: discontinue all funding for the program after July 6 or fund a percentage of the weekly tent rentals beyond July 6 with the restaurants funding the remainder.

Mayor Grasso asked if there was any questions from the Trustees.

Trustee Mital asked if the Village had any direction on the CARES Act for possible reimbursement. Mayor Grasso replied that there is discussion in DuPage County with possibly receiving around \$51 per resident for the approximately 6,500 Burr Ridge residents who live in DuPage County; this would translate to around \$330,000. Mayor Grasso said that Cook County was talking of keeping most of the money received and giving very little to the municipalities; Burr Ridge would possibly receive \$50,000 from Cook County, making the most we might see as something under \$400,000. Mayor Grasso stated that nothing is guaranteed at this point. It is likely that the Village will get some amount of money, but added that the Board should not consider said money as guaranteed when they vote on any programs.

Mr. Pollock added that staff is still trying to determine what are eligible costs. Based on the Treasury Department guidelines, he feels we will have more costs than the Village would be reimbursed. He agreed with the Mayor that the Board should not base any votes on being reimbursed.

A discussion continued on what percentage the Village should continue to pay for the outdoor tent program. The Mayor asked for any recommendations. He also advised that the restaurants, as a group, had indicated a willingness to contribute 50% of the weekly rental costs thru the August 10 meeting.

Trustee Mottl stated that he would like to see the program ended as soon as possible. He stated that he has eaten at restaurants in other towns and they have similar programs but the Villages did not provide the tents and chairs, stating that they have allowed the use of sidewalks and streets but did not use the taxpayer's money to subsidize the businesses. They gave the businesses the flexibility to make them successful without the villages paying for it. If the businesses are enjoying the program, then they should pay for it themselves.

Trustee Franzese commented that it was too bad Trustee Mottl did not eat in Burr Ridge.

Trustee Mottl interrupted by saying that he will not eat in certain businesses and made general accusations about the Mayor's campaign donors.

Mayor Grasso advised Trustee Mottl that he would be disconnected if he continued to interrupt the proceedings.

Trustee Mottl interrupted again and made accusations about the Mayor's campaign donors.

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Mayor Grasso indicated at this point to mute Trustee Mottl.

Trustee Franzese continued on talking about an article in the Doings newspaper where one of the business owners, John Manderscheid was quoted as saying “that this tent has been a godsend.” He wanted to thank Mr. Manderscheid for his comments. He said this sums up the benefit the restaurants are getting from the program along with the extra foot traffic for the retail businesses.

Trustee Mottl inaudibly interrupted Trustee Franzese twice as he tried to finish his comments.

Trustees Franzese and Paveza supported the 50/50 split.

Mayor Grasso advised that there were people in the audience and asked if anyone would like to speak on this topic.

John Manderscheid, co-owner of Patti’s Sunrise Café, thanked everyone for the help he had received. He talked about the increase in sales once the tents were put up. He stated that the tent has helped their business tremendously and hoped he may be able to keep them up through September.

Paul Jepsen, co-owner of Kirsten’s Bakery, thanked everyone on the Board that has helped to put this program together. Having the tent outside has also been a big help to them. He said he has been out at night and many people are coming back out.

Mayor Grasso asked for a motion to extend the tent program after July 6 on a 50/50 basis until the August 10 board meeting.

At this point, it was determined that Trustee Mottl had disconnected from the meeting.

Motion was made by Trustee Snyder and seconded by Trustee Mital to extend the tent program.

Mayor Grasso asked for any comments from the Trustees.

Trustee Schiappa was glad to see the business owner’s coming and sharing the success of this program with the Board.

Mayor Grasso asked for any comments from the public. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
June 22, 2020

Mayor Grasso asked if it is OK to move on and if Trustee Mottl comes back on, he can register his vote. Village Attorney Mike Durkin said that would be fine as the motion carried with four votes. Mr. Durkin said that Trustee Mottl was not on at the time of the roll call, and if he reconnects, he can say he is present again.

Mayor Grasso added that both Trustee Paveza and Village Attorney Mike Durkin were able to call back in after being temporarily disconnected previously in the meeting.

**CONSIDERATION OF STORMWATER MANAGEMENT COMMITTEE  
RECOMMENDATION FOR THE ELM STREET CULVERT REPLACEMENT AND  
AWARD A PROFESSIONAL SERIES CONTRACT FOR DESIGN ENGINEERING AND  
PLAN PREPARATION TO HAMPTON, LENZINI AND RENWICK, INC. OF  
WOODRIDGE, ILLINOIS, IN AN AMOUNT NOT TO EXCEED \$51,320.**

Public Works Director Dave Preissig presented a brief presentation from where they left off at the May 26 meeting. There was a special meeting of the Stormwater Management Committee on June 9 to hear resident's concerns. A majority of the residents speaking and commenting at the meeting agreed with the Stormwater Management Committee's recommendation to replace the existing corrugated metal pipe with a box culvert that would be 10 feet wide and 5 feet high. This option is projected to cost \$320,000.

Mayor Grasso asked if there was any comments from the Trustees. He also asked if Trustee Mottl had come back on; he had not.

Trustee Snyder thanked Mr. Preissig for his presentation and Trustee Franzese for being out at the job site making sure everything was going smooth.

Trustee Franzese commented about the meeting and its recommendation, wherein they decided to recommend the engineering consultant design a 10-foot by 5-foot culvert, which was option three on the study. This was also preferred by a majority of the residents that participated at the Stormwater Committee meeting.

Mayor Grasso asked about budgeting for this project and a timeline when it may be done.

Mr. Preissig stated that there was no commitment made to when it will be constructed, and that he was prepared to move ahead with the study for the purposes of being ready should grant funding come available. Mr. Preissig said he did not envision the pipe failing soon and suggested it be included in the FY 2021/22 budget.

Mayor Grasso asked if there was any public comments. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to award the contract.



Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
June 22, 2020

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Franzese, Schiappa, Paveza, Mital

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

**RECEIVE AND FILE RESIGNATION LETTER FROM PART TIME RECEPTIONIST  
NANCY JEZEWSKI**

Trustee Snyder commented on how important the receptionist position is to any business and was surprised that we do not immediately fill the position after receiving Ms. Jezewski's resignation. He feels that without a replacement, staff will be way overburdened with all the calls coming in. Village Administrator Doug Pollock added that he wanted to wait and see how the budget numbers come in over the next few weeks before hiring a replacement. Mr. Pollock said that two other people in the front office face the front along with the receptionist to assist.

Trustee Snyder stated that he felt this would be a disservice to our residents and a big mistake.

Trustee Mital agreed with Trustee Snyder that it was an important position and should be filled immediately.

Mayor Grasso advised that they will monitor the situation and if there are any deficiencies, they will fill the position right away.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to receive and file resignation letter.

Mayor Grasso asked if there was any further discussion from any Trustees; there was none

Mayor Grasso asked if there was any comments from the public; there was none.

Mayor Grasso asked if Trustee Mottl had called back in; he had not.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Franzese, Mital, Paveza, Schiappa,

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes the motion carried.

**PUBLIC COMMENTS**

Mayor Grasso asked if there were any public comments. There were none.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
June 22, 2020

Village Attorney Mike Durkin advised the Mayor at 8:31 p.m. that he had just found an email from Trustee Mottl sent at 7:56 p.m., which he just opened. It said that Trustee Mottl was trying to call back in and participate in the meeting as a resident in the public comment. Mr. Durkin did not know if he was trying to call in on the public comment line or reconnect on the phone line for the Trustees.

Mayor Grasso stated that since that time two people have called in successfully back to the meeting on the Trustee line so we know that is working. Village Administrator Doug Pollock checked the public call in number to make sure it was working and it was. Mayor Grasso waited a little longer to see if there was any calls from the public or that Trustee Mottl did not call back in on either line.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Trustee Mital wanted to give an update on the Census. She thanked staff for printing up the posters and fliers she needed. The current participation rate for Burr Ridge is 75.1%, which is 6% higher than the Illinois participation rate. The Census workers will start going door to door on June 30. Staff will be putting up signs at six intersections to educate the public. She also thanked the Census Committee for their hard work in making the Census a success in the Village of Burr Ridge.

Mayor Grasso had a few closing comments. He wanted to thank Dennis Twohig, who during the mask giveaway made a generous donation and asked that it be given to a family in our committee in need of assistance. Mayor Grasso said that the Village would make sure that it goes to good use.

Mayor Grasso also thanked Vince and Carol of Vince's Flower Shop for the flowers and plants that they sent over to brighten up the Board Room and Village Hall. Vince wanted to thank the Trustees for voting for the COVID-19 aid package for his and the other businesses in Burr Ridge.

Mayor Grasso reminded everyone that the Village Hall would be closed on Friday, July 3 in observance of Independence Day. He is also cancelling the second meeting in July, which is July 27.

In closing, the Mayor was asked if the fireworks would be going on at Pleasantdale Park, and he advised that they had been cancelled due to COVID -19.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Regular Meeting of June 22, 2020 be adjourned.

Mayor Grasso reminded everyone that the next meeting on July 13 would be a full meeting of the Board of Trustees in the Board Room.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Paveza, Mital

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
June 22, 2020

There being five affirmative votes, the motion carried and the meeting was adjourned at 8:38 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Evan Walter  
Deputy Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**MINUTES**  
**ECONOMIC DEVELOPMENT COMMITTEE MEETING**  
**July 1, 2020**

**CALL TO ORDER:** Vice Chair Tony Schiappa called the meeting to order at 6:07 p.m. The meeting was held in person at the Village Hall.

**ROLL CALL:** **Present:** Mayor Gary Grasso (arrived at 6:09), Trustee Tony Schiappa, Leslie Bowman, Mark Stangle, Sam Odeh (on the phone), Debbie Hamilton, Ramzi Hassan, Michael Simmons, and Kirsten Jepsen

**Absent:** Paul Stettin and Bhagwan Sharma

**Also Present:** Village Administrator Doug Pollock, Assistant Village Administrator Evan Walter, Communications & Public Relations Coordinator Janet Kowal, Management Analyst Andre Beltran, and Taylor Blagrove (Edwards Realty Corporation)

**MINUTES:** A **MOTION** was made by Mr. Simmons to approve the Minutes from the June 16, 2020 meeting. The **MOTION** was seconded by Ms. Jepsen and approved by a vote of 8-0.

**UPDATE REGARDING OUTDOOR DINING PROGRAM**

Trustee Schiappa asked for an update regarding the outdoor dining program in the Village. Mr. Walter stated that the program originally ran from May 29 through July 6. The Board voted to extend the program past July 6 at a fifty percent cost share with the businesses if they choose to continue with the program. He believed that many would continue with the program. Otherwise, reviews for outdoor dining were highly positive, and sales were strong, including increased per person outdoor sales compared to indoor. Turnover of tables was higher as well. Overall, the consensus was the high quality tents and furniture led to higher spending and satisfaction compared to those in other locals.

Mayor Grasso stated that after reviewing the CARES Act, the tents and furniture, as well as the previous Tourism Recovery grants, may be reimbursable. While that was not the Board's original goal with the programs, it would be a nice outcome as well. Additionally, he said come August the Board might vote to continue the program as well.

**DISCUSSION OF LONG TERM VILLAGE CENTER STRATEGY**

Mayor Grasso stated the Village Center has been his focus since he became Mayor, and its future is important to the Village. Mayor Grasso asked Mr. Hassan to present on the current condition of the Village Center and possible ways the Village could help going forward.

Mr. Hassan thanked Mayor Grasso and stated he wanted to start by showing the current condition of the Village Center, especially since COVID has accelerated the retail trends that were already present. He stated that afterwards he will share his vision but wants to work with the Village as it should be a shared vision with the community.

Mr. Hassan presented on the current leasing status of the Village Center; of the current leases, approximately two-thirds were projected to be out of business by the end of the year. Mr. Hassan contrasted that slide with those that would be in business on January 1 without deep discounts or subsidization from ownership. Overall, only about 5% of all leaseable space was projected to be in good financial standing by the end of the year.

Mr. Hassan stated there were four key critical issues related to his vision: Signage, Village Green and other Open Areas, Leasing and Uses, and Parking. For Signage, Village Center is a hidden gem. Unfortunately, that makes it difficult to find. Better signage to Village Center and Downtown from the interstate and County Line Road would help. For Village Green and Open Areas, the Village Green is a great amenity. The Village Center was hoping to activate it and other open areas for events that directly drive sales to their businesses. For Leasing and Uses, the Village Center was designed for a Pre-2008 Economy. While the bones of the Village Center are good, the uses need to evolve to keep up with the market demand. This evolution needs to be balanced with the community character. He hopes to approach re-doing the uses holistically rather than doing it piecemeal. For Parking, it is less of a parking issue but a perception issue. With better signage directing people to the parking garage, this could be remedied. Mr. Hassan believed that if these issues can be addressed with the Village in a shared vision, that the Village Center could become a great “village center,” not just a shopping center.

Mayor Grasso agreed that urgent action was necessary. He continued that it is similar to 2005 when they were designing it, but this time the buildings are already there. It is almost a blank slate so there is a lot of opportunity. Mayor Grasso asked what was needed to help keep it open and make it successful.

Ms. Bowman stated that another design issue that Mr. Hassan had not touched on was loading docks. The only area available would likely be behind Kohler Spa. Mr. Hassan agreed and stated he understood that it was purposely designed without loading docks. However, the loading dock issue has hurt several deals, including a possible look from Amazon. Ms. Bowman also stated that activating the Village Green was important, as right now it seems that the Village Green and shops down there seem disconnected and activating it would connect the entire Center.

Mr. Hassan stated one thing that needed to be looked at was growing sectors. Medical, office, restaurants, and pop up shops help bring energy and foot traffic to the Center. Additionally, another possibility was even hosting spaces for entrepreneurs as at a discount once the Center starts being filled. A possible modification is also to create “districts” of clustered businesses. Either way, a major part of the solution would be to make the process for new businesses and uses as painless as possible, as businesses look at that process in choosing locations. Finally, he thought maybe creating a Business Development District, like what had previously been discussed at EDC, could be a good idea not just for Village Center but downtown too.

Mayor Grasso agreed that there needed to be a hard look at solutions, including those residents in the area and also those not in the area in developing the process. He asked Mr. Hassan to put together a possible vision and solutions for the next meeting.

### **OTHER CONSIDERATIONS**

No other considerations were brought forward.

### **PUBLIC COMMENT**

Economic Development Committee  
Minutes – July 1, 2020

There were no public comments.

**ADJOURNMENT**

Mr. Stangle made the **MOTION** to adjourn the meeting to August 5, 2020; **SECONDED** by Ms. Hamilton. **APPROVED 8-0**. The meeting was adjourned at 7:28 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Andres Beltran". The signature is fluid and cursive, with the first name "Andres" and last name "Beltran" clearly distinguishable.

Andrez Beltran  
Management Analyst

**PLAN COMMISSION/ZONING BOARD OF APPEALS**  
**VILLAGE OF BURR RIDGE**  
**MINUTES FOR REGULAR MEETING OF JULY 6, 2020**

**I. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek. Due to the current limitations on social distancing and gatherings of no more than 50 persons in physical attendance that were set forth in place by the Declaration of a State of Emergency by the Governor of the State of Illinois based upon the ongoing novel coronavirus pandemic disaster, the hearing was conducted utilizing a virtual environment, pursuant to Public Act 101-0640

Chairman Trzupek read aloud the following statement:

As Chairman of the Village of Burr Ridge Plan Commission and Zoning Board of Appeals, I am advising you in your capacity as Deputy Village Clerk that I hereby declare that conducting an in-person meeting of the Burr Ridge Plan Commission/Zoning Board of Appeals on July 6, 2020 is neither practical nor prudent due to Governor Pritzker's May 29, 2020 Declaration of a State of Emergency caused by the COVID-19 pandemic.

**ROLL CALL** was noted as follows:

**PRESENT:** 8 – Broline, Stratis, Petrich, Farrell, Hoch, Irwin, Parrella, and Trzupek

**ABSENT** 0 – None

Assistant Village Administrator Evan Walter was also present.

**II. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Irwin to approve the minutes of the June 1, 2020 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 8 – Hoch, Irwin, Petrich, Stratis, Farrell, Broline, Parrella, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 8-0.

**III. PUBLIC HEARINGS**

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

**Z-04-2020: 15W230 North Frontage Road (Bobak); Special Use, Variations, and Findings of Fact; continued from February 17, 2020**

Chairman Trzupek requested an overview of the petition. Mr. Walter said that the petitioner is John Bobak who is seeking to build a new building on the subject property. The petitioner requests a special use for a site plan and building elevation review for the purpose of erecting a 9,500-square foot, 2-story office building in the T-1 Transitional District. The request requires the following variations from the Zoning Ordinance: a principal building that exceeds the maximum FAR requirements; insufficient setbacks for a principal building in the corner and rear yards; a trash dumpster located nonadjacent to the rear wall of the principal building; an insufficient number of parking spaces for the specified building usage; an off-street loading berth in a side yard adjoining a street; insufficient setbacks for off-street parking; and off-street parking located in the front yard of the subject property. Mr. Walter reviewed the history of the petition and details related to the staff report. Mr. Walter said that the petitioner had submitted additional documentation at 5pm the day of the meeting and advised that said documentation could not be distributed to the public before the meeting, but that it was available for review during the meeting.

Jonathan Hague, representative of the petitioner, reviewed the new documentation on behalf of the petition. Mr. Hague said that the purpose of the new material was to give additional perspective of the size of the building as well as site plan layout. Mr. Hague said that the loading dock had been moved from the rear of the building to the front and had incorporated almost all traffic flow onto North Frontage Road except for a curb cut along Hamilton Avenue. Mr. Hague said that while the current petition was two stories while the 2008 petition was one, the buildings were actually the same in absolute height and disagreed with the notion that it was too large for the site, as had been previously noted.

Chairman Trzupek asked for public comment.

Ken Burnett, 7339 Park, asked about the traffic patterns of the trucks that would be entering the site. Mr. Hague said that the trucks would be able to navigate entirely within the parking lot, and that there was no need for trucks to use any street surface to enter the loading dock. Mr. Burnett disagreed that the trucks would have sufficient room to enter the loading dock and objected to the petition as a whole.

Julie Mensik, 7339 Hamilton, said that she opposed the plan due to the continued presence of trucks on site, even if they were moved to the front of the building. Ms. Mensik said that the building and its use was more appropriate for an industrial park.

Susann Pederson, 7250 Elm, said that she opposed the plan and that the plan was incomplete as it was presented, going on to say the previously approved plans were transitional in nature. Ms. Pederson said that the primary purpose of the petition was to take advantage of the visibility from I-55, but that the building and its use was more appropriate for an industrial park.

Frank Mensik, 7339 Hamilton, said that the 2008 petition was more appropriate for the site, and said that the petition as proposed was not transitional in nature.



Holly Adkins, 7219 Hamilton, participating telephonically, said that she opposed the proposed plan. Ms. Adkins said that she appreciated the revisions but that the building was ultimately too big and too industrial for a transitional district.

Commissioner Stratis felt that the site plan was an improvement over the initial petition, noting that the building had been moved to the west, several driveways were moved away from the residential homes, and that the loading dock is now facing Frontage Road instead of a rear alley. Commissioner Stratis said that he felt the setbacks were better, but noted that the site was unique and could not reasonably be expected to adhere to all regulations by right because of the shape of the lot. Commissioner Stratis said that he would like to see a fence along the northern property line as well as landscaping north of the parking lot. Commissioner Stratis said he had no real concerns about the parking location and quantity, except for a small area along the northeast corner of the property where the lot breached the 20' northern setback. Mr. Walter said that the site plan was such that there would be a loss of parking if the lot was moved, thus worsening the parking count. Mr. Hague confirmed this answer. Commissioner Stratis asked if the loading dock was a necessity if the petitioner only needed it six times a year, as was previously testified. Mr. Walter said that the Plan Commission could recommend a condition be included as part of a special use but also said that enforcing said condition would be very challenging.

Commissioner Farrell said that the loading dock present was her primary concern, including how conditions would be enforced. Commissioner Farrell requested a fence along the northern property line and a landscaping plan.

Commissioner Petrich said that the loading dock was a primary concern for him, and agreed with all points previously mentioned.

Commissioner Parrella agreed with all points previously mentioned, adding that she wanted to see additional detail on the security lighting plan that would be proposed for the site. Commissioner Parrella said that she wanted to see alternative exterior cladding options provided for consideration as well, including Hardie board.

Commissioner Irwin asked for clarification as to how setbacks correspond to different lot lines. Mr. Walter provided an explanation. Commissioner Irwin was concerned about the size of the building and the location of the trash receptacle.

Commissioner Hoch said that the petitioner's materials were not well organized or clear. Commissioner Hoch said she did not see a need for an entrance along Hamilton Avenue.

Chairman Trzupek said that the building looked sharp but may be too harsh in color and style for a Transitional District, suggesting a more traditional color of brick. Chairman Trzupek said that while the building was larger than what was previously approved, he did not find the scale to be much different due to the lack of pitch in the roof.

Chairman Trzupek asked for consensus direction from the Plan Commission. Several Plan Commissioners said that they would be open to seeing a final proposal from the petitioner at a

future meeting. Mr. Walter said that the petitioner would be responsible for revising or submitting the following items: a complete landscape plan; a proposal for a fence on the northern property line; a photometric plan; options for alternative finishes or elevations; a complete northern elevation; confirmation of compliant turning radii for any truck using the site; demonstration of loading dock need; demonstration of need for an entrance on Hamilton Avenue; demonstration of rooftop unit screening; and a more elaborative description of the need for a loading dock at the subject property.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Farrell to continue Z-04-2020 to August 3, 2020.

**ROLL CALL VOTE** was as follows:

**AYES:** 8 – Hoch, Farrell, Stratis, Irwin, Broline, Petrich, Parrella, and Trzupek  
**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 8-0.

**Z-08-2020: 15W776 North Frontage Road (Criscione); Special Use, Text Amendment, and Findings of Fact**

Chairman Trzupek requested an overview of the petition. Mr. Walter said that the petitioner is Michael Criscione, owner of M&T Trucking at 7545 Madison Street. The petitioner requests a special use for an “automobile sales use, new or used and including trucks”, a text amendment to add “outdoor retail vehicle storage” as a special use, and a special use as per the amended Zoning Ordinance for “outdoor retail vehicle storage”, all in the B-2 Business District. Mr. Walter said that the existing Madison site will continue as part of the petitioner’s company to provide upfitting and maintenance service for its customers, whereas the subject property will become the location where customers come to close sales and take delivery of trucks from the company. As part of the petition, trucks would be stored overnight at the subject property, which is currently not permitted by the Zoning Ordinance.

Chairman Trzupek asked where other B-2 Business Districts were located, and why there was not a petition to rezone the property. Mr. Walter noted where other B-2 Business Districts were located, and also said that rezoning was considered but ultimately not pursued since it would still require each of the special uses and amendments that are part of the petition, and staff interpreted a rezoning in addition to the aforementioned requests to be initially too cumbersome, but would work with the petitioner if rezoning were desired.

Michael Criscione, petitioner, gave a follow up presentation about the business and said he was pleased to be investing in the community in which he lives.

Commissioner Hoch asked if the proposed text amendments would then be available to other B-2 Business Districts. Mr. Walter confirmed that if the text amendments were adopted, they would be available to other petitioners, but as a special use, requiring public hearings to receive said

authority. Commissioner Hoch said that the area was likely suitable for the petitioner's use, but was not convinced that the use was best for the property. Commissioner Hoch agreed with staff's recommendation to close the Madison Street entrance if this use were approved. Commissioner Hoch asked if there were security issues at the petitioner's present location. Mr. Criscione said that the business employs cameras and rail fencing, but had not experienced incidence of crime.

Commissioner Irwin said that this was the one location in Burr Ridge where he would theoretically consider outdoor vehicle sales and retail as appropriate, but was not fully convinced on the merits.

Commissioner Parrella agreed with Commissioner Irwin about the best use of the site. Commissioner Parrella said she wanted to see additional information about lighting on site.

Commissioner Broline asked if text amendments were required to fulfill the needs of the business. Mr. Walter said that outdoor storage of commercial vehicles was permitted in Manufacturing Districts, but that this permission was limited to eight smaller commercial vehicles. Mr. Walter said that if the petition was limited to simply employees operating a sales office, that would be a solitary special use, but the outdoor, overnight storage made the special use for a sales office impotent in that they would still not be permitted to store any product overnight. Mr. Walter said that even if the property were rezoned, outdoor storage of retail vehicles would not be permitted by right.

Commissioner Petrich asked if there were any outdoor vehicle sales uses in the Village. Mr. Walter said that Lyons Truck Sales was the only such use in the Village. Commissioner Petrich asked about exterior lighting. Mr. Criscione said that he would only install what was necessary to operate a camera system, which may include night vision cameras that need very little light. Commissioner Petrich asked what the purpose was of a 12-month dedicated deadline for installing the curb with landscaping along Madison Street. Mr. Walter said that the deadline was there to provide some assurance of timely compliance for the Village, as the petitioner would be required to obtain permits from DuPage County to complete the work.

Commissioner Farrell said she opposed allowing this type of use in a Business District. Commissioner Farrell said that she wanted more information related to site and landscape planning before making a decision either way.

Commissioner Stratis asked if trailers would be sold or stored at the property. Mr. Criscione said that trailers would not be present at the property. Commissioner Stratis said he would want a prohibition on ramps, banners, or other attention-getting devices on the property; Mr. Criscione concurred with this sentiment.

Chairman Trzupek said he supported the petition but acknowledged that the rest of the Plan Commission did not and asked for direction from the body.

Mr. Walter asked if the Plan Commission was opposed to the use at this location writ large, or if there was simply opposition to allowing the use in the B-2 Business District. The Plan Commission's consensus was that they would prefer to place uses like this in Manufacturing

Districts such as the G-I General Industrial District, but also that they did not have enough information to make a conclusive recommendation at this time.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Broline to continue Z-08-2020 to August 3, 2020.

**ROLL CALL VOTE** was as follows:

**AYES:** 8 – Hoch, Broline, Farrell, Stratis, Irwin, Petrich, Parrella, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 8-0.

#### **IV. CORRESPONDENCE**

#### **V. OTHER PETITIONS**

#### **VII. FUTURE SCHEDULED MEETINGS**

The next scheduled Plan Commission meetings were set for July 20, 2020 and August 3, 2020.

#### **VII. ADJOURNMENT**

At the conclusion of the meeting, Commissioner Hoch thanked Chairman Trzupek for his hard work leading the Plan Commission over the years. Chairman Trzupek thanked Commissioner Hoch for her comments.

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Broline to adjourn the meeting at 10:12p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 10:12p.m.

**Respectfully  
Submitted:**

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Evan Walter, Assistant Village Administrator

## ORDINANCE NO. A-222-\_\_-20

**AN ORDINANCE AMENDING CHAPTER 25, SECTION 25.11 OF THE BURR RIDGE MUNICIPAL CODE REGARDING CLASS O AND CLASS S LIQUOR LICENSE FEES**

**WHEREAS**, Chapter 25, Section 25.11 of the Burr Ridge Municipal Code establishes fees for all classes of liquor licenses; and

**WHEREAS**, the intent of the liquor license fees is to recover the administrative cost of processing, issuing, and enforcement of the liquor license; and

**WHEREAS**, the Board of Trustees has determined that the prior fee for a Class O and for a Class S license exceeds the cost of processing, issuing, and enforcement of said licenses;

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** Chapter 25, Section 25.11, entitled “Fees - Terms” of the Village of Burr Ridge Municipal Code is hereby amended to reduce the fee for a Class O license from \$1,000 to \$100 and to reduce the fee for a Class S license from \$500 to \$100.

**Section 3.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**ADOPTED** this 13<sup>th</sup> day of July, 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** this 13<sup>th</sup> day of July, 2020, by the Mayor of the Village of Burr Ridge.

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Mayor

ATTEST:

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Deputy Village Clerk

## RESOLUTION NO. R-\_\_\_\_-20

**A RESOLUTION ESTABLISHING A POLICY THAT PEOPLE WEAR FACIAL COVERINGS/MASKS, SANITIZE THEIR HANDS, AND PRACTICE SOCIAL/PHYSICAL DISTANCING**

**WHEREAS**, SARS-CoV-2 is a novel coronavirus (abbreviated as COVID-19) which is a respiratory tract infection that often leads to severe illness and sometimes death; and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) report that the virus that causes COVID-19 spreads mainly from person to person, usually through respiratory droplets produced when an infected person coughs, sneezes, or talks; and

**WHEREAS**, the CDC advises that these droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs and that spread is more likely when people are in close contact with one another; and

**WHEREAS**, according to the CDC a significant portion of individuals with coronavirus lack symptoms and can transmit the virus to others before showing symptoms, and

**WHEREAS**, the CDC and the Illinois Department of Public Health (IDPH) both have declared that COVID-19 pandemic has created a public health emergency; and

**WHEREAS**, there has been a sudden, steep, and dramatic increase in the number of persons testing positive for the virus throughout most regions of the United States that are surpassing daily reported positive cases than at the height of the U.S. pandemic; and

**WHEREAS**, the Governor of Illinois has announced a policy of requiring travelers from many of these impacted states to quarantine for fourteen days; and

**WHEREAS**, as of July 8, 2020, the CDC reports that there have been 2,982,900 confirmed cases and 131,065 people have died from COVID-19 in the U.S.; and

**WHEREAS**, the wearing of facial coverings/masks, frequent sanitizing of hands, and maintaining 6-foot social/physical distance between people can slow the spread of the COVID-19 virus by helping to prevent people who have the virus (and may not have any symptoms) from transmitting it to others around them; and

**WHEREAS**, the Village wants to keep the Village as safe as possible during this pandemic by reinforcing the mandates of the CDC, IDPH, and the Governor to wear face coverings/masks.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village of Burr Ridge Board of Trustees;

**Section 1:** It is the policy of the Village that all persons who live, learn, work, visit, shop, and otherwise enjoy and use the services and amenities in the Village of Burr Ridge must wear proper facial coverings/masks (except while dining and remaining at their table), frequently sanitize their hands, and maintain 6-foot social/physical distance in order to best achieve the express goal of preventing the spread of the COVID-19 virus and to thereby better protect the health, welfare and wellbeing of all persons in our community.

**Section 2:** This policy shall be in full force and effect from and after its adoption and approval as required by law.

**ADOPTED** this 13<sup>th</sup> day of July, 2020, by a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 13<sup>th</sup> day of July, 2020, by the Mayor of the Village of Burr Ridge.

---

Mayor

ATTEST:

---

Deputy Village Clerk

## RESOLUTION NO. R -\_\_-20

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE VILLAGE OF BURR RIDGE AND DU PAGE PUBLIC SAFETY  
COMMUNICATIONS (DU-COMM) FOR RADIO EQUIPMENT ON  
THE NORTH WATER TOWER AND POLICE STATION**

**WHEREAS**, the DuPage Public Safety Communications (DU-COMM) wishes to enter into a site lease to operate radio equipment atop the Village's North Water Tower at 7101 S. Garfield Avenue and the Burr Ridge Police Department at 7700 County Line Road; and

**WHEREAS**, the Agreement is valid from year to year unless terminated by either party in writing 90 days prior to termination; and

**WHEREAS**, the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, have determined that it is in the best interests of said Village that said Agreement be entered into by the Village of Burr Ridge.

**NOW, THEREFORE, BE IT RESOLVED,**

**Section 1:** That the Village of Burr Ridge authorizes execution of said Memorandum of Understanding with DuPage Public Safety Communications as set forth in **Exhibit A.**

**Section 2:** That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

**ADOPTED** this 13<sup>th</sup> day of July, 2020, by a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 13<sup>th</sup> day of July, 2020, by the Mayor of the Village of Burr Ridge.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Deputy Village Clerk



## ***MEMORANDUM OF UNDERSTANDING***

This Memorandum of Understanding (hereinafter "Memorandum" or "MOU") set forth below is between the **VILLAGE OF BURR RIDGE** (hereinafter "BURR RIDGE"), 7660 County Line Road, Burr Ridge, IL 60527, and **DUPAGE PUBLIC SAFETY COMMUNICATIONS**, an Illinois municipal cooperative (hereinafter "DU-COMM"), 420 N. County Farm Road, Wheaton IL 60187, collectively known as Parties or individually as Party, entered into and effective on the date the last party signs the MOU and shall remain in effect from year to year unless terminated as stated in Section 3.

**WHEREAS**, DU-COMM operates a twenty-four (24) hour public safety communications center that provides police, fire, and EMS communications for forty-four (44) member agencies under a Joint Public Safety Communications System Agreement; and

**WHEREAS**, VILLAGE OF BURR RIDGE is a party to the Joint Public Safety Communications System Agreement between and among several municipal authorities establishing the DuPage Public Safety Communications as an Illinois municipal cooperative, and

**WHEREAS**, pursuant to Article VII, section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), units of local government may contract to share services or perform any activity authorized by law; and

**WHEREAS**, DU-COMM connects to and accesses the communication capabilities at several BURR RIDGE owned or leased facilities hereinafter SITE LOCATIONS, and,

**NOW**, THEREFORE, in consideration of the forgoing and the mutual covenants and agreements as set forth below, and other good and valuable consideration the Parties agree as follows:

### **SECTION 1: Site Lease**

BURR RIDGE hereby leases to DU-COMM, locations on and within the structures, and on the radio towers and/or water towers on the property it owns, SITE LOCATIONS, located at the common addresses listed below:

Harvester Water Tower, 7101 S. Garfield Avenue, Burr Ridge, IL  
Burr Ridge Police Department, 7700 County Line Road, Burr Ridge, IL

The site lease shall be limited to the locations described in Appendix A where DU-COMM equipment is stored or installed, and includes all necessary access to the real property, structures, and radio or water towers to install, maintain, repair, remove, and access such equipment.

The terms of this MOU shall constitute the terms of the lease. DU-COMM shall not, without first obtaining the written consent of BURR RIDGE, assign in whole or in part, or sublet any part of the property leased from BURR RIDGE.

### **SECTION 2: Site and Equipment Agreement**

The SITE LOCATIONS may contain equipment that was installed and solely owned by DU-COMM or equipment that is owned jointly by DU-COMM and the BURR RIDGE. Jointly owned equipment shall be known as Shared Equipment. DU-COMM at its sole expense shall install and maintain communications equipment and connectivity to such equipment between SITE LOCATION and equipment located at other DU-COMM managed locations.

Appendix A identifies all DU-COMM and SHARED EQUIPMENT and a description of all equipment located at the SITE LOCATIONS and in operation for the shared Public Safety Communications Network system. The removal of existing equipment and/or installation of additional equipment to replace malfunctioning equipment or to upgrade existing equipment as is required to enable continued communication services shall be considered routine service and maintenance and will not require pre-approved written agreement by the Village Manager. The Party making the equipment change to replace malfunctioning equipment or to upgrade existing equipment shall notify the other Party to amend Appendix A to account for the equipment change. DU-COMM must obtain approval in writing from the Village Manager prior to installing additional equipment to create new functionality or to expand service beyond the current services.

BURR RIDGE shall provide to DU-COMM or its authorized agents reasonable access to the equipment at SITE LOCATIONS to install and maintain the equipment connecting to, or servicing the connection to the shared Public Safety Communications Network and related equipment operated for public safety communications.

DU-COMM shall be solely responsible for repairing and maintaining all DU-COMM equipment and SHARED EQUIPMENT located on the SITE LOCATIONS.

BURR RIDGE has the duty and responsibility to operate and maintain its own existing equipment and subsequently purchased additional equipment that is installed and integral to the function of the SHARED PUBLIC SAFETY COMMUNICATIONS NETWORK. BURR RIDGE shall pay all expenses for installation, operation, repair, maintenance, and replacement of its solely owned equipment, and will provide insurance coverage for the same.

BURR RIDGE shall make available to DU-COMM the minimum electrical service necessary to operate its equipment. BURR RIDGE shall assume all electric power costs for the operation of the equipment.

BURR RIDGE shall physically maintain and provide security for the SITE LOCATION structures and facilities where DU-COMM and Shared Equipment is installed or stored, and shall continue to provide site coordination and access to DU-COMM and its authorized agents.

The Parties shall not remove or disable DU-COMM equipment or SHARED EQUIPMENT integrated into the shared Public Safety Communications Network without the written permission of the Parties and all System Users. System User is any agency that depends on the continued functions of the equipment located at the SITE LOCATIONS for public safety communications.

From time to time, BURR RIDGE may choose to paint or do other maintenance on the SITE LOCATIONS. If said maintenance process requires the removal of any or all of the DU-COMM equipment, BURR RIDGE shall bear the full costs of said removal, including any costs associated with tower climbs to remove and replace antennas and feedlines. DU-COMM shall maintain sole discretion to select contractors to perform the removal and replacement work on its equipment.

Upon termination of this agreement, solely owned equipment remains the property of the named Party. DU-COMM shall remove its equipment within sixty (60) days of the termination of this agreement. Shared Equipment will be disposed of by written agreement between the Parties.

### **SECTION 3: Modification and Termination of this MOU**

This Memorandum constitutes the full agreement between the Parties. No terms, conditions, modifications or amendments purporting to modify or vary any terms herein shall be binding unless made in writing and signed by both Parties.

Each Party has the right to terminate this Memorandum by submitting a written notice to the other party at least ninety (90) days prior to the termination date asserted.

### **SECTION 4: Additional Provisions**

- a. The provisions of the recitals above are incorporated herein and made a part of this agreement
- b. Invalidation of any Section or part of a Section of this Memorandum shall not invalidate any other Section of this Memorandum.
- c. DU-COMM shall indemnify BURR RIDGE for any and all damages or injuries resulting from the maintenance, repair and installation of DU-COMM equipment and SHARED EQUIPMENT on the SITE LOCATIONS, and provide insurance for said equipment installed, and shall name BURR RIDGE as an additional insured.
- d. BURR RIDGE and DU-COMM shall maintain insurance for its solely owned equipment installed on the SITE LOCATIONS.

The Parties will each maintain all required insurance and each shall be solely responsible only for the action of their own employees and agents. Nothing herein shall be construed as an express or implied waiver of any common law and/or statutory immunity or privilege of either DU-COMM or BURR RIDGE or any of their respective officials, officers, employees, volunteers or agents as to any liability whatsoever

### **SECTION 5: Previous MOU**

BURR RIDGE and DU-COMM agree to terminate any previous or existing Agreements or Memorandum of Understanding between the Parties, upon execution of this Agreement. The terms of this Agreement shall supersede any prior agreement between the Parties regarding equipment installed at the SITE LOCATIONS, site service and maintenance, and duties and responsibilities addressed within this MOU. This paragraph shall not apply to the Joint Public Safety Communications System Agreement between and among several municipal authorities establishing the DuPage Public Safety Communications as an Illinois municipal cooperative.

### **Section 6: Notice**

For purpose of this Agreement, all notices that are given shall be given to the following addresses:

Village of BURR RIDGE  
Attention: Village Manager  
7660 County Line Road  
Burr Ridge, IL 60527

DU-COMM  
Attention: Director  
420 N. County Farm Road  
Wheaton IL 60187

**IN WITNESS WHEREOF**, the parties have caused this Memorandum to be executed by their duly authorized officials.

BURR RIDGE

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

DU-COMM

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A to MOU between DU-COMM and Burr Ridge

[illegible]



**DUPAGE  
COUNTY**

**District 1**

Donald Puchalski  
Ashley Selmon  
Sam Tornatore

**District 2**

Elizabeth Chaplin  
Peter DiCianni  
Sean Noonan

**District 3**

Greg Hart  
Brian Krajewski  
Julie Renehan

**District 4**

Grant Eckhoff  
Tim Elliott  
Mary FitzGerald Ozog

**District 5**

Sadia Covert  
Dawn DeSart  
James Healy

**District 6**

Robert Larsen  
Sheila Rutledge  
James Zay

**Daniel J. Cronin**  
County Board Chairman

(630) 407-6060  
chairman@dupageco.org

July 1, 2020

Steve Chirico, President  
DuPage Mayors & Managers Conference  
1220 Oak Brook Road  
Oak Brook, IL 60523

RE: CARES Act Allocation

Dear President Chirico and Members of DMMC,

Yesterday, the State of Illinois announced its Local Coronavirus Urgent Remediation Emergency (CURE) program to distribute funds to local governments that did not receive a direct allocation under the federal CARES Act. The program sets aside funds for municipalities and counties, local health departments, other units of local government, and a reserve amount to be distributed on a needs-basis later in the calendar year.

Following DuPage's model, the State's municipal reimbursement program allocates funds on a per-capita basis (\$41.50), establishes a certification and agreement process, places a cap on each local government distribution, and requires the submittal of documented COVID-19 related expenses to a third party for review and approval of eligible expenses. Accordingly, municipalities located in multiple counties and also receiving funds from the State will find it seamless to request funds from both.

Although the State is not allocating \$51.84 per-capita as previously referenced by DMMC, DuPage County remains committed to distributing these funds to our municipal partners and will consider additional allocations later in the year if permitted.

Regards,

Daniel J. Cronin  
Chairman  
DuPage County Board

**INTERGOVERNMENTAL AGREEMENT FOR PARTICIPATION IN DUPAGE COUNTY  
LOCAL GOVERNMENT COVID-19 REIMBURSEMENT PROGRAM.**

THIS AGREEMENT is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between the County of DuPage, a body politic and corporate, hereinafter referred to as "COUNTY" and the municipality of \_\_\_\_\_, an unit of municipal government, hereinafter referred to as "MUNICIPALITY", and collectively referred to as "the Parties".

**RECITALS**

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/ et. seq) authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege or authority conferred upon them by law; and

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1971 and the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 et seq. allow units of public entities to enter into intergovernmental agreements in the furtherance of their governmental purposes; and

WHEREAS, the County of DuPage received approximately one hundred sixty-one million dollars (\$161,000,000) from the United States Government pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"); and

WHEREAS, the CARES Act provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund; and

WHEREAS, the CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover expenses which: (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the County of DuPage was eligible to receive payments under the CARES Act, as it is a unit of local government in excess of 500,000 residents: and

WHEREAS, the United States Department of Treasury has issued guidelines with regards to the authorized use of funds allocated to local governments under the CARES Act; and

WHEREAS, neither the CARES Act, the United States Department of Treasury, nor state law, requires that the County disburse any funds to local municipalities within its geographic boundaries; and

WHEREAS, under the CARES Act, the County is ultimately responsible for any expenditures from CARES Act funds; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS, this agreement is intended to promote the most efficient distribution of resources which have been made available to the State of Illinois and the County of DuPage to benefit the citizens of DuPage County, and

WHEREAS, under the CARES Act, should the Office of the Inspector General determine that the funds were used in a manner contrary to the intent of the legislature or contrary to the United States' Department of Treasury guidelines, the CARES ACT provides that the federal government may recoup the improperly spent funds from the County; and

WHEREAS, the County, those municipalities within DuPage County, and their residents, have suffered secondary effects of the coronavirus emergency, as the State of Illinois has ordered the closure of non-essential businesses; and

WHEREAS, the County of DuPage, as the jurisdiction responsible for disbursement of funds under the CARES Act, finds that it is appropriate to use these funds to defray certain costs incurred by the Municipality related to the coronavirus emergency; and



WHEREAS, the disbursement of funds under the CARES Act to the Municipality is in the best interests of the County, the Municipality and their residents.

NOW, THEREFORE, in consideration of the mutual covenants and Agreements contained herein, the Parties hereby agree as follows:

**1.0 Recitals, Definitions, and Purpose.**

**1.1 Recitals Incorporated.** The recitals set forth above are incorporated in this Agreement by reference and made a part of this Intergovernmental Agreement ("IGA").

**1.2 Definitions.**

- A. "CARES Act funds"** shall refer to funds which have been allocated to DuPage County under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") of which DuPage County is responsible for the disposition.
- B. "Forms"** shall refer to forms or application documents used to seek reimbursement of coronavirus related expenses under this agreement.
- C. "Expenses"** shall refer to the cost of tangible goods and services which (1) were necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. Examples of "Tangible Goods" would include, but are not limited to, personal protection and medical equipment, sanitation and disinfectant products, software, laptops and technology equipment necessary for employees to telecommute. "Services" as used in this definition means actions or intangible things which were performed by individuals who are not municipal employees. Further, "Expenses" shall include payroll costs for municipal employees where such employees time was substantially dedicated to mitigating the spread or responding to the public

health emergency and/or who have been reassigned from their budgeted role to a different function to substantially support COVID-19 related activities. "Expenses" shall not include the complete payroll costs for employees who are not substantially dedicated to the mitigation or response to the public health emergency, except as set forth in 5.1 of this Agreement.

D. All other words used in this agreement which are not specifically defined shall have their normal and ordinary meaning.

**1.3 Purpose.** The purpose of this Agreement is to establish a contractual relationship between the County and Municipality with regards to the proposed reimbursement of municipal expenses associated with the coronavirus emergency from federal CARES Act funds which the United States Federal Government has disbursed to the County. The County has, by resolution, created the DuPage County Local Government COVID-19 Reimbursement program. This agreement shall remain in effect between the parties to govern the form of applications for reimbursement, the review of applications, the criteria for reimbursable expenses, the retention of documents, and other material terms governing the processing of reimbursement applications.

## **2.0 Obligations of the County**

**2.1 Generally.** The County, by and through its Finance Department or Third-Party Consultant hired by the County, shall process requests for reimbursement received by Municipality subject to the requirements set forth herein.

**2.2 Submittal does not guarantee approval.** The County, by receiving and processing the reimbursement requests of Municipality, does not guarantee approval of the reimbursement requests by the DuPage County Board, the DuPage County Finance Department, the United States Department of Treasury, or the Office of the Inspector General.

**2.3 No further obligations.** The County shall have no further obligations under this IGA other than those expressly set forth.

## **3.0 Obligations of the Municipality**

**3.1 Generally.** In order to submit requests for reimbursement of coronavirus emergency related expenditures, Municipality agrees to submit the forms, certifications and documentations set forth in this IGA for any expense for which Municipality seeks reimbursement under this Agreement. Municipality agrees that the sole and exclusive decision as to whether or not Municipalities request is granted lies within the discretion of the DuPage County Board, and that submission of expenses for reimbursement does not obligate the County to agree to reimburse those expenses. Municipality agrees that the County Board, through its Finance Department or Third-Party Administrator, may reject expenses which are clearly not permitted uses for CARES ACT funds such as using the funds for revenue replacement.

**4.0 Form of Expense Submittals, Certification, failure to use form or comply with criteria**

**4.1 Generally.** The Parties agree that expenses for which Municipality seeks reimbursement shall be submitted upon the following forms, attached hereto as Exhibit A.

**4.2 Certification.** Each request for reimbursement shall be accompanied by a certification (a sample of which is attached hereto as Exhibit B) wherein the Mayor/President, certifies that the expenses for which Municipality seeks reimbursement: (i) are necessary expenditures incurred due to the public health emergency with response to the Coronavirus Disease 2019, (ii) which were not accounted for in the most recently approved budget of the municipality, as of March 27, 2020, (iii) were incurred during the period between March 1, 2020 and December 30, 2020. By entering into the IGA, Municipality authorizes its Mayor or President to sign such certification on behalf of Municipality.

**4.3 Failure to comply with Department of Treasury Guidelines.** The County reserves the right to reject any reimbursement which it feels, in its sole and exclusive discretion, does not meet the criteria of the CARES Act or United States Department of Treasury guidelines associated with disbursement of funds under the CARES Act. Such rejection may be made by the DuPage County Board. This section shall not be held to restrict the County Finance

Department or Third-Party Administrator from rejecting requests which clearly fail to comply with the CARES Act or with Department of Treasury guidelines.

**5.0 Expenses to be reimbursed; Caps of maximum amount of reimbursements available to Municipality; prohibition on duplicate reimbursement.**

5.1 Municipality may submit expenses as set forth in section 1.2(c) of this Agreement. Where submitted expenses are seeking reimbursement for employee payroll, the County requires that the expenses be separated into two categories. The first category shall be employees whose time was substantially dedicated to mitigating the spread or responding to the public health emergency and/or who have been reassigned from their budgeted role to a different function to substantially support COVID-19 related activities. For purposes of this section "substantially dedicated" shall mean that sixty percent (60%) or more of the employees' time was dedicated to mitigating the spread or responding to the public health emergency related to COVID-19. Municipality may submit, and the County Board will consider, reimbursing 100% of the salary of "substantially dedicated" employees. The second category shall consist of employees whose time is not "substantially dedicated" to mitigating the spread of or responding to the COVID-19 public health emergency, but who have spent some portion of their compensated time (but less than sixty percent (60%)) mitigating the spread of or responding to the COVID-19 Public Health Emergency. The Municipality may submit, and the County Board will consider, reimbursing payroll in the amount of the proportion of the individual employees' time spent mitigating the spread of or responding to the COVID-19 public health emergency. For example, if an employee spent twenty percent (20%) of his or her compensated time mitigating the spread of or responding to the COVID-19 public health emergency, the municipality may submit for reimbursement of twenty percent (20%) of the employees' salary during the period of time in which the employee was engaging in COVID-19 related responses.

5.2 Municipality shall not be entitled to reimbursement of expenses for which it has sought reimbursement from another

County, State, or federal program designed to reimburse local government for costs associated with the coronavirus emergency or other emergencies.

**5.3** Municipality shall receive, in aggregate, no more than fifty-one dollars and eighty-four cents (\$51.84) for each resident of the Municipality who resides within the geographic boundaries of DuPage County as set forth in Schedule 1 attached to this Agreement. This section shall not bar future additional expenditures by County for specific municipalities which may be disproportionately impacted by COVID-19 and which, in the County's sole opinion, require additional resources to respond to the COVID-19 public health emergency.

**5.4** Where Municipality is located, in part, in DuPage County and in part, in other Counties, Municipality should pro-rate their requested expense reimbursements based upon the population of their residents which reside within DuPage County. For Example, if Municipality has sixty percent (60%) of its population in DuPage County, a municipality may seek reimbursement for sixty percent (60%) of the total cost of the expense eligible for reimbursement. Municipality shall not pro-rate expenses which were used only to the benefit of DuPage County residents.

## **6.0 Cooperation**

**6.1** The County shall assist Municipality in complying with the requirements of the CARES Act and the United States Department of Treasury guidelines by preparing sample forms and providing feedback and guidance with regards to the type and quality of information required to complete such forms.

**6.2** Municipality agrees to abide by the terms of the CARES Act and all United States Department of Treasury guidelines.

**6.3** Municipality shall, at the County's request, supply County with all relevant information for the County to evaluate whether a request for reimbursement meets the criteria under the CARES Act and United States Department of Treasury guidelines.

## **7.0 Records**

- 7.1 Municipality shall maintain all records relating to the expenses which Municipality seeks to have reimbursed by County from CARES Act funds for a period of at least ten (10) years or the period of time required by other state or federal law, whichever is longer.
- 7.2 At any time, DuPage County, the DuPage County Finance Department, or the DuPage County Auditor, may request that the Municipality provide records relating to the expenses which Municipality seeks to have reimbursed. Municipality agrees to provide records in response to such requests.
- 7.3 Failure to provide records may result in the denial of the reimbursement request. In circumstances where the reimbursement request has been granted and the records are needed to justify the reimbursement to the Office of the Inspector General or any other office, official, or department which may later become responsible for auditing disbursements of CARES Act funds, failure by Municipality to provide these records, for any reason including the prior destruction of these records, shall constitute a breach of this Agreement. The sole and exclusive remedy for such a breach is that Municipality shall be responsible for repayment of any disbursement which the Office of Inspector General, or its successor, finds improper, unsupported, or unable to be verified. Additionally, Municipality agrees to indemnify the County or make the County whole for any penalty assessed against the County based upon Municipality's failure to retain or provide records.

#### **8.0 Timeliness.**

- 8.1 The Parties agree that time is of the essence in the processing of applications for reimbursement. The County shall use all reasonable speed and diligence in the processing of applications for reimbursement.
- 8.2 The Parties agree that time is of the essence in communications seeking supporting documents or requesting records under this agreement. The Parties agree that they shall use all reasonable speed and diligence in responding to requests for records or supporting documents.

#### **9.0 Indemnity.**

- 9.1 The Parties agree that where the County relied upon the certification of the Municipality that such expenses which

Municipality sought to have reimbursed from CARES Act funds met the minimum requirements of the CARES Act, and where the Office of the Inspector General, or any other person, official, or department which is charged with the auditing and review of expenditures of CARES Act funds determines that such reimbursement was not permitted under the CARES Act, Municipality agrees to indemnify, reimburse and make whole the County for any funds which the United States Government or its agencies seeks to recoup or collect, either by litigation, or by withholding other federal funds owed to the County. Municipality further agrees to indemnify, reimburse, or make whole the County for any penalties associated with the federal government seeking to recoup the expended CARES Act funds which the County disbursed to Municipality including interest, attorneys fees or any penalty provided by law.

**9.2** Municipality agrees to hold County harmless for any evaluation or advice which the County provided to Municipality as to whether the requested reimbursement is a permissible use of the CARES Act funds.

#### **10.0 Term and termination**

**10.1 Term.** This Agreement shall remain in effect until either party provides written notice of termination to the other. Such notice shall be effective 14 days after receipt of the termination.

**10.2 Survival of Terms.** Those terms relating to the party's obligation to maintain records and provide records, and the Municipality's indemnification of the County shall survive the termination of this Agreement.

#### **11.0 Amendment**

**11.1** Amendments to this Agreement may be performed with the written consent of the DuPage County Board and Municipal governing board.

#### **12.0 Notices and duplicate copies.**

**12.1** Written notices required pursuant to this Agreement and all other correspondence between the parties shall be directed to the following and shall be deemed received when hand-delivered or three (3) days after being sent by certified mail, return receipt requested:

DuPage County: Daniel J. Cronin,  
DuPage County Board Chairman  
421 N. County Farm Road  
Wheaton, IL 60187

With a copy to:

DuPage County State's Attorney's Office  
ATTN: ASA CONOR MCCARTHY  
503 N. County Farm Road  
Wheaton, IL 60187

Municipality: [RECIPIENT]

With Copies to: [ADDITIONAL RECIPIENT]

**12.2** The Parties agree that this agreement may be entered into using identical counterparts, each of which when executed and delivered to the other party shall constitute a duplicate original, but all counterparts together shall constitute a single agreement. Upon ratification by the governing board of the respective parties, the parties shall each transmit the signed counterparts of this agreement to the other using the recipients listed above in Section 12.1 of this Agreement. This agreement shall go into effect immediately upon the ratification of the last party to execute this agreement.

[Signature Page to Follow]

[THIS SPACE INTENTIONALLY LEFT BLANK]



IN WITNESS WHEREOF, the parties hereto have executed this Agreement, using duplicate counterparts, on the dates listed below.

COUNTY OF DUPAGE: \_\_\_\_\_ **[MUNICIPALITY]** :

\_\_\_\_\_

Daniel J. Cronin

**[Name]**

DuPage County Board Chairman Mayor, **[Municipality]**

Attest: \_\_\_\_\_

Jean Kaczmarek

Attest: \_\_\_\_\_

**Village Clerk Name**

DuPage County Clerk

Village Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_



### FY 20-21 Budget Expenditure Reductions (Waitlist)

Budget Item:	Department/Fund	Estimated Cost:	Priority:
Ballistic Shields	Police	\$ 22,420	High
Guard Rail Replacement - North Frontage Road East of Elm Street	Capital Improvements	\$ 36,000	High
Non-union COLA's	All Departments	\$ 37,853	High
Part-time Salaries - Admin Asst	Public Works	\$ 24,660	High
PD15 Police Interceptor Sedan	Equipment Replacement	\$ 30,000	High
Police Facility Access Control	Information Technology	\$ 20,000	High
Police Squad Cars - Vehicle Leasing	Police	\$ 81,450	High
PW Garage Light Replacements	Capital Improvements	\$ 24,000	High
PW Union COLA's	Public Works	\$ 14,626	High
Unit 103 Brush Chipper	Equipment Replacement	\$ 74,000	High
Unit 106 Floor Scrubber	Equipment Replacement	\$ 20,000	High
Unit 23, Dump Truck	Equipment Replacement	\$ 212,000	High
Village Hall receptionist vacant position	Administration	\$ 15,045	High
Village Hall Security Improvements (\$45,000 total cost)	Capital Improvements	\$ 8,700	High
<b>TOTAL:</b>		<b>\$ 620,754</b>	
Additional Pension Funding	Central Services	\$ 100,000	Medium
County Line Road Sidewalk - Construction & Engineering (\$463,670 total cost)	Pathway	\$ 115,000	Medium
Maintenance -EAB Treatment	Public Works	\$ 10,000	Medium
Operating Supplies	Police	\$ 5,360	Medium
Parkway Tree Trimming	Public Works	\$ 82,700	Medium
Uniform Allowances	Police	\$ 4,250	Medium
VH HVAC Controls & Efficiency Upgrade (1)	Capital Improvements	\$ 175,000	Medium
<b>TOTAL:</b>		<b>\$ 492,310</b>	
Aquatic Weed Control - Lakewood/Windsor	Public Works	\$ 8,000	Low
EDC Events	Boards & Commissions	\$ 5,100	Low
Elm St. Culvert Replacement	Stormwater	\$ 275,000	Low
Employee Recognition	Boards & Commissions	\$ 6,500	Low
Garfield Avenue Sidewalk Project	Pathway	\$ 99,300	Low
I-294 Tri-State Tollway 71st Street Bridge - Construction Engineering	Capital Improvements	\$ 12,500	Low
ILEAP Accreditation	Police	\$ 800	Low
Liquid Chloride Tank, Pump and Dispenser	Public Works	\$ 11,000	Low
Newsletters & Surveys	Boards & Commissions	\$ 5,000	Low
Opticom Repair	Police	\$ 3,000	Low
Other Committees	Boards & Commissions	\$ 7,500	Low
PD HVAC Supplemental Heating	Capital Improvements	\$ 140,000	Low
Plow Extensions	Public Works	\$ 4,800	Low
Police Facility Surveillance Security	Information Technology	\$ 120,000	Low
Shredding Events	Boards & Commissions	\$ 2,000	Low
Special Events/Training	Boards & Commissions	\$ 1,500	Low
Thermal Imaging Monocular	Police	\$ 5,000	Low
VH Garage Roof Replacement	Capital Improvements	\$ 58,000	Low
VH Window Replacement	Capital Improvements	\$ 15,000	Low
Village Hall Lobby and Public Rest Room Remodeling	Capital Improvements	\$ 100,000	Low
Training & Conferences	All Departments	\$ 42,715	Low
<b>TOTAL:</b>		<b>\$ 224,215</b>	



# CRUISE NIGHTS!

**Starting Tuesday, July 21**

**6:00 - 8:00 p.m.**

**Village Center - South Outlot**  
(just south of Starbucks)



**Social distancing, masks, and other Covid19 precautions will be expected!**

**Come out and see some of your favorite Classic and Modern cars, stroll the Village Center shops, and enjoy a fun night out!**

**There is no fee to attend or to show your car, but car space is limited. You must register to reserve your show spot. Please contact Janet Kowal at: 630-654-8181, ext. 2120 or via email at: [jkowal@burr-ridge.gov](mailto:jkowal@burr-ridge.gov) to register.**

8D

# VIANI CONSTRUCTION CO., INC.

SEWER AND WATER CONTRACTOR

11041 MARTHA STREET • ELK GROVE VILLAGE, IL 60007

TELEPHONE: (847) 364-5369 • FAX: (847) 364-5371

June 14, 2020

**INVOICE TO:**

INVOICE #006014A0020-A

JIM LUKAS  
VILLAGE OF BURR RIDGE  
7660 S COUNTYLINE RD  
BURR RIDGE, IL 60527

Re: 06/14/20- Emergency Water Main Break Repair @ Countyline Road & 79th Street, Burr Ridge, IL .  
(12" Water Main)

Item Description:	Straight Time	UNIT	QUANTITY	UNIT	TOTAL
EQUIPMENT TRANSPORTATION (Rubber-Tire Backhoe)	2	Each Way	\$ 250.00	Each Way	\$ -
CAT BACKHOE	8	PH	\$ 87.25	HRS	\$ 698.00
OPERATOR	0	HRS	\$ 104.00	PH	\$ -
LABORER (3) EACH 8 HRS	0	HRS	\$ 92.00	PH	\$ -
FOREMAN	0	HRS	\$ 104.00	PH	\$ -
DUMP TRUCK	8	HRS	\$ 52.00	PH	\$ 416.00
SERVICE TRUCK	8	HRS	\$ 32.00	PH	\$ 256.00
2" PUMP	1	PER DAY	\$ 125.00	PER DAY	\$ 125.00
SAFETY BOX/SHORING	1	PER DAY	\$ 375.00	PER DAY	\$ 375.00
Bob-Cat with Breaker	1	PER DAY	\$ 550.00	Per Day	\$ 550.00
ALL MATERIAL SUPPLIED BY VILLAGE OF BURR RIDGE (12" x 30" Repair Clamp).					

Sub-Total: \$ 2,420.00

Time & 1/2:(Sun -Weekend)	TIME & 1/2	UNIT	QUANTITY	UNIT	TOTAL
OPERATOR	8	HRS	\$ 156.00	PH	\$ 1,248.00
LABORER (3) EACH 8 HRS	24	HRS	\$ 138.00	PH	\$ 3,312.00
FOREMAN	8	HRS	\$ 156.00	PH	\$ 1,248.00

Sub-Total: \$ 5,808.00

Total Amount Due: \$ 8,228.00



**Prepared by:**  
rbarscewski@permaseal.net  
  
Perma-Seal Basement Systems, Inc.  
www.permaseal.net  
TF (800) 421-7325  
F (630) 512-0032  
  
**Prepared on:**  
6-30-20

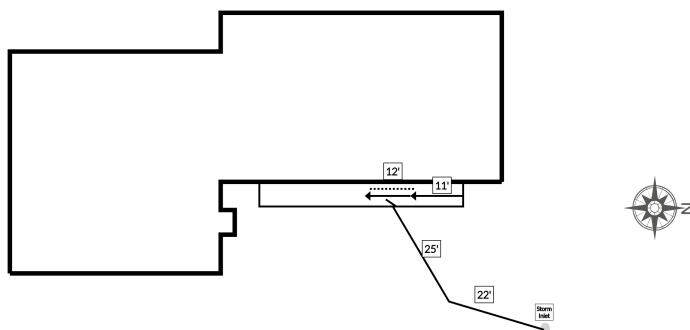
**Prepared for:** **8E Proposal**  
John (Public Works) Burr Ridge Police Station  
jwernimont@burr-ridge.gov  
P (630) 441-0461  
  
**Job location:**  
7700 S County Line Rd  
Burr Ridge, IL 60527-6963

## Product List

PVC Ext Footing Drain Tile < 4 ft (Start Up first 4'),	1	PVC Ext Footing Drain Tile < 4 ft - Additional Footage,	8 ft	UGE 4" Solid PVC	47
Connection to catch basin / storm sewer,	1	Drill through for drain tile connect,	1	Permit Application,	1
DOD Digging In Planter Box	1	Commercial Up charge	1	Exterior Crack Repair 4 ft,	1

## Project Summary

My Basement	\$6,991.10
Total Investment	\$6,991.10
<b>Total Contract Price</b>	<b>\$6,991.10</b>
Deposit Required - 20%	\$1,398.22
Deposit Paid	\$0.00
<b>Amount Due Upon Installation</b>	<b>\$6,991.10</b>



## Customer Consent

NOTE: Completing the work in this proposal at the time scheduled is contingent upon accidents or delays beyond our control (ie: weather or mechanical breakdown). Financing options can be withdrawn at any time. Financing is subject to credit approval. This proposal may be withdrawn by Perma-Seal if not accepted by owner within 30 days and is subject to acceptance by Perma-Seal's main office. SEE THE NOTICE OF CANCELLATION IN THE AGREEMENT FOR AN EXPLANATION OF THIS RIGHT.

**Employee Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_  
(optional)

ACCEPTANCE OF PROPOSAL: I have read and agree to product scope of work along with attached terms and conditions of this agreement. This agreement contains the full understanding between the parties and no other oral or written representation will be binding unless specifically stated herein. No action may be maintained against Perma-Seal for an amount greater than the amount paid to Perma-Seal under this agreement.

Late payments will incur a \$50 late fee and an interest fee of 1.5% per month. Delinquent accounts will be liable for collection and/or attorney's fees. terms of agreement and payment must be complied with or warranty is invalid. If paying via ACH, I understand that by signing this contract I am authorizing Perma-Seal to electronically debit my account for the amount indicated.

If client postpones work with less than 24 hours notice a \$385 fee will apply.

Owner/Purchaser (if there are multiple owners/purchasers, all of such owners/purchasers shall be jointly and severally liable hererunder)

**Customer Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

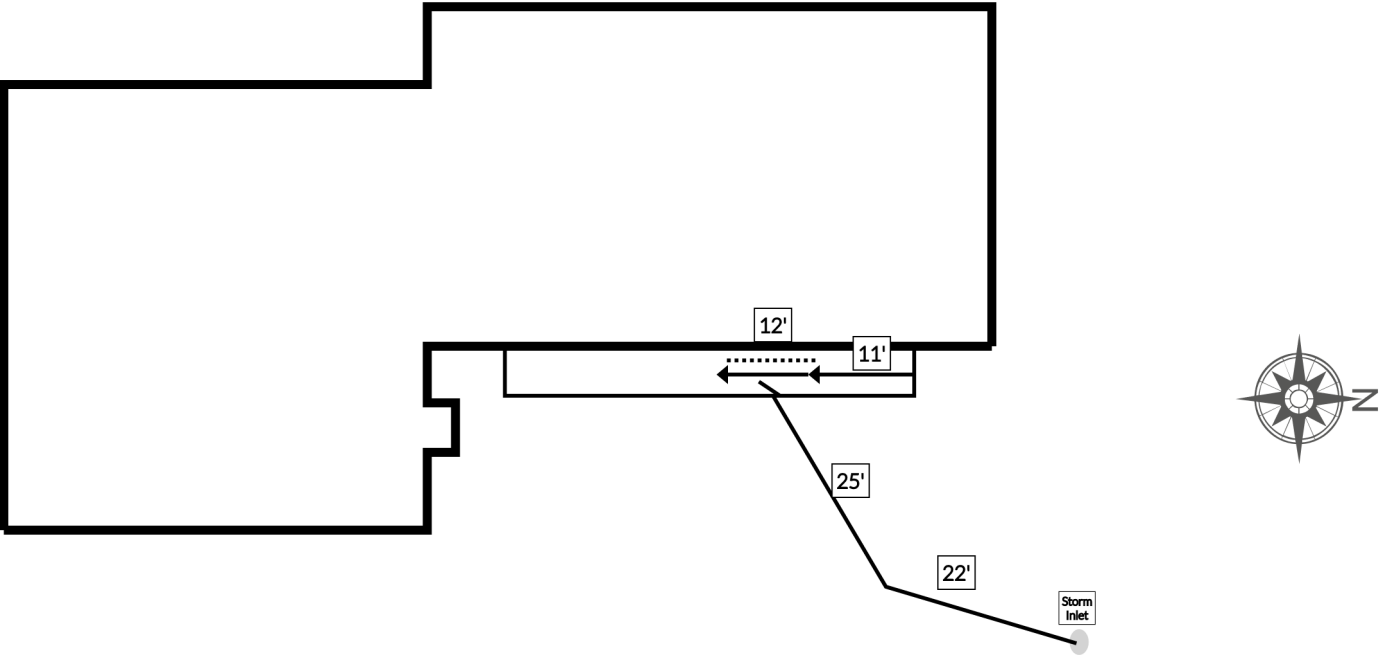
I have received and read the Terms and Conditions

**Initial** \_\_\_\_\_

I have received a copy of the "Home Repair: Know Your Consumer Rights"

**Initial** \_\_\_\_\_

# Job Details



Type of Wall ..... Poured Concrete  
Existing Wall Finish ..... Plain  
Existing Floor Finish ..... Dirt  
Wall Height ft ..... 3

# Job Details (Continued)

## Specifications

4" rigid PVC perforated exterior drain tile surrounded by #6 - ¾" washed stone laid next to footing at less than 4 ft depth. Install Delta MS wall membrane over foundation wall from slightly below grade line to footing. Backfill and leave mounded earth for future ground settlement (Perma-Seal follows OSHA Excavation Safety guidelines. OSHA requires safe access and egress to all excavations over 5' in depth) Full Perimeter Exterior Drainage System Warranty -Free ten (10) year service on any seepage from the wall and the entire floor area. Partial Perimeter Exterior Drainage System Warranty - Free ten (10) year service on seepage from treated wall areas. Warranty is subject to general conditions listed of the contract and is transferable to new owners. Additional footage fee over 4 linear feet (Perma-Seal follows OSHA Excavation Safety guidelines. OSHA requires safe access and egress to all excavations over 5' in depth) 4" Solid PVC pipe for underground extension. Remove excess dirt. [Ln ft]. Total is due upon substantial completion. A credit in the amount of the UGE, Ice guard and bubbler pot may be withheld by client if these products cannot be installed at Perma-Seal's discretion because of inclement weather Storm sewer connect for U.G.E. If connection to catch basin in Chicago, connection includes a check valve. Interior connection of sub floor system As a value add benefit, Perma-Seal will apply for permit and cover permit related costs (not to exceed \$1,000). If municipality requires a signed permit application and/or plat of survey it is the customer's responsibility to provide same to Perma-Seal within 7 days of contract date. Failure to do so may result in a delayed installation. Hand dig crack to footing and clean out crack. Apply non-shrink mortar, modified urethane and plastic vapor barrier sheeting. Backfill hole using Bentonite concentrate at crack repair. Backfill and leave mounded earth for future ground settlement.

## Contractor Will

### Customer Will

- 1.) HOMEOWNERS PREPARATION INFORMATION: The installation of your scheduled work requires some preparation prior to the installation date. Following the guidelines below will ensure a smooth and efficient installation
- 2.) ITEMS FOR THE HOMEOWNER TO REMOVE, MOVE OR DISCONNECT MUST BE NOTATED IN THE NOTES SECTION.  
i.e. baseboards, bathtub shower, cabinets, furnace, boiler, drywall, framing, paneling, freezer, refrigerator, exterior decking, landscaping, sink, ac unit, water heater, raised wood floor, shelves, baseboard heat, radiator, stair landing, stair treads (how many), stove, toilet, washing machine, dryer, well tank, workbench, or other
- 3.) PREPARE FOR DUST: Your project may create dust. While we do use dust suppression techniques, the following preparation steps are strongly recommended:
  - \*\* Shut down furnace/ac until your crew chief indicates ok to turn on again
  - \*\* Close off and/or cover ductwork vents (in basement and upstairs) and filter intake of furnace
  - \*\* Remove clean clothes and sensitive electronic equipment from basement
  - \*\* Cover anything you don't want to dust off and items you want to keep clean (thin plastic drop cloths are ideal)
- 4.) MOVING ITEMS: Move everything practical at least 5' from walls or area to be worked on. If you have a question about a specific item please ask your consultant or customer care prior to install.
- 5.) FLOOR COVERINGS: Tiles should be removed at least 36" from foundation wall. If tiles are not removed, they will be broken and not replaced. Carpeting should be rolled back at least 5' from the walls to be worked on. NOTE: It is recommended that the carpet be put back using double-sided tape - do not nail tack strips into the new water proofing system. If floor tiles are deemed to possibly be asbestos, it is the homeowners' responsibility to have tiles removed 36" prior to install.
- 6.) WOODWORK: Baseboards should be removed from finished walls. Minor wall damage to the bottom two to three inches may occur during floor removal and the replacement of the baseboard typically covers that. It is better if stairs and landing are removed beforehand and in the event they are not removed, the installation crew will attempt to go under and/or around these obstacles. The best placement for the wall flange is against the foundation wall, which may require the removal of wall studs, drywall, wood finished products, etc. Perma-Seal assumes no responsibility for damage or replacement.
- 7.) ELECTRICAL: Every sump pump (primary and battery operated sump pump) require a dedicated 20 amp electrical grounded outlet. (i.e. 3 prong) on it's own circuit. Perma-Seal can provide you with an estimate to provide this otherwise the homeowner is to provide the electrical required by the village and/or verify the specs of the existing outlets.
- 8.) NON-PREPARATION: In the event, work areas are not sufficiently prepared on the scheduled installation date, Perma-Seal may assist in the preparation at a rate of \$35 per man hour (minimum charge \$185) Perma-Seal may help remove, but NOT replace heavy items specifically (washtub, washer, dryer). Perma-Seal will assume no liability in the preparation process to damage on items moved, plumbing hookups or carpentry work.

# Job Details (Continued)

9.) I UNDERSTAND MY RESPONSIBILITIES AS NOTED AND ACKNOWLEDGE THE ABOVE

## Additional Notes

None Required



# Limited Warranty

## **Exterior Drainage System Warranty - 10yrs**

(Full Perimeter System) Free ten (10) year service on any seepage from the wall and the entire floor area. Warranty is subject to general conditions of the contract and is transferable to new owners. (Partial Perimeter System) Free ten (10) year service on seepage from treated wall area 3' out. Warranty is subject to general conditions listed of the contract and is transferable to new owners.

## **Crack/Poured Concrete Wall Repair Warranty - Life**

Free lifetime service on seepage through treated repair. Warranty is not valid if there is an underlying structural problem causing continued movement of the crack. Warranty is subject to general conditions of the contract and is transferable to new owners.

## **U.G.E. (Under Ground Extension) 10 Yr Warranty**

10 Year Warranty on material and workmanship. Underground Extension (U.G.E) requires seasonal maintenance to keep system free of debris (Lawnscape Outlet / Lawnscape Well are not warranted)

# Limited Warranty (Continued)

## Terms and Conditions

### PERMA-SEAL GUARANTEE:

PERMA-SEAL BASEMENT SYSTEMS GUARANTEES THAT ANY INSTALLED PRODUCT(S) AND SCOPE WORK THAT CARRY A WARRANTY WILL BE SERVICED FREE OF CHARGE FOR THE ENTIRE WARRANTY TIME FRAME.

### GENERAL CONDITIONS FOR ALL WORK:

A. THIS WARRANTY IS TRANSFERABLE TO ANY NEW PROPERTY OWNER(S). THE FOREGOING IS OUR SOLE WARRANTY. ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, ARE EXCLUDED. OWNER'S EXCLUSIVE REMEDY SHALL BE FOR CORRECTION OF DEFECT IN WORKMANSHIP AND MATERIALS. IN NO EVENT SHALL THE OWNER BE ENTITLED TO CONSEQUENTIAL DAMAGES, REGARDLESS OF WHETHER THE CLAIM IS BASED ON WARRANTY, CONTRACT, AND TORT OR OTHERWISE .

B. THIS IS A MUTUALLY AGREED UPON PROPOSAL TO DO A SPECIFIC REPAIR. THERE MAY BE OTHER EXISTING PROBLEMS.

C. WARRANTY DOES NOT COVER: ABOVE-GRADE PENETRATION OF WATER, SEEPAGE THROUGH WINDOWS, VAPOR TRANSMISSION, CONDENSATION, EXCESS HUMIDITY, SANDY SOIL, IRON OCHRE, FROZEN DISCHARGE LINES OR WATER DURING PERIODS OF SEWER BACKUP.

D. OWNER IS TO PROVIDE COMPLETE ACCESS TO WORK AREA(S) PRIOR TO THE ARRIVAL OF PERMA-SEAL INSTALLATION CREWS AND TECHNICIANS. OWNER IS RESPONSIBLE FOR THE REMOVAL AND REPLACEMENT OF ALL PERSONAL PROPERTY, IMPROVEMENTS, FIXTURES, AND APPLIANCES. IF PERMA-SEAL DEEMS NECESSARY, OWNER MUST MAKE INTERIOR WALLS BARE AND ACCESSIBLE FOR INSPECTION AND/OR REPAIR AS WELL AS ANY SUBSEQUENT SERVICE WORK. FAILURE TO DO SO WILL INVALIDATE THE WARRANTY.

E. PERMA-SEAL IS NOT RESPONSIBLE FOR ANY DAMAGES INCURRED TO WALL AND FLOOR COVERINGS, LANDSCAPING, OR PERSONAL PROPERTY OF ANY TYPE DUE TO DUST, EXCAVATION, SUBSEQUENT SEEPAGE, OR FLOODING.

F. OWNER IS TO PROVIDE ADEQUATE WATER AND ELECTRICITY TO ACCOMMODATE THE REPAIR WORK.

G. PERMA-SEAL RESERVES THE RIGHT TO MODIFY THE REPAIR TECHNIQUE AS NEEDED AT NO ADDITIONAL CHARGE TO THE OWNER. IF OUR WORK IS MODIFIED BY OTHERS, THE WARRANTY IS INVALID.

H. PERMA-SEAL WILL NOT BE HELD RESPONSIBLE FOR ANY ASBESTOS, MOLD, AND/OR RADON GAS RELATED CLAIMS.

I. UNLESS OTHERWISE CALLED FOR IN THE CONTRACT, OWNER IS RESPONSIBLE FOR PROVIDING APPROPRIATE ELECTRICAL SUPPLY FOR SUMP PUMPS AND RELATED EQUIPMENT.

J. IN THE EVENT OF DIRECT DAMAGE TO WATER MAIN, SEWER LINE, GAS AND/OR ELECTRICAL LINE ENCASED BY METAL CONDUIT, AND/OR SPRINKLER SYSTEM, PERMA-SEAL AGREES TO REPAIR THE DAMAGED AREA AT NO COST TO OWNER, PROVIDED THE LINE WAS IN GOOD REPAIR AT TIME OF DAMAGE. IF LOCAL CODES REQUIRE AN UPGRADE OR ADDITIONAL REPLACEMENT, THE COST ASSOCIATED WILL BE THE OWNER'S RESPONSIBILITY. PERMA-SEAL DOES NOT TAKE RESPONSIBILITY FOR DAMAGE TO RADIANT HEAT LINES BENEATH THE FLOOR.

K. IF ADDITIONAL SUMP PUMP CAPACITY IS NEEDED TO KEEP UP WITH THE HOME'S SEEPAGE FLOW, OWNER IS RESPONSIBLE FOR THE MATERIAL AND LABOR REQUIRED.

L. PERMA-SEAL IS NOT RESPONSIBLE FOR THE DISPOSITION OF WATER ONCE DISCHARGED FROM THE HOUSE. IF PIPE IS DISCHARGED INTO A SEWER LINE, IT IS THE OWNER'S RESPONSIBILITY TO ENSURE THE LINE IS CLEAR, MAINTAINED, AND FULLY OPERATIONAL.

M. WALL CRACK WARRANTIES ARE NOT VALID IF IT IS DETERMINED THAT AN UNDERLYING STRUCTURAL ISSUE WITH THE HOME IS CAUSING CONTINUED MOVEMENT OF THE WALL.

# Limited Warranty (Continued)

N. IF PREVIOUS UNKNOWN CONDITIONS ARE DISCOVERED, PERMA-SEAL RESERVES THE RIGHT TO CANCEL THE CONTRACT, RESTORE THE JOB SITE, AND REFUND ANY DEPOSIT LESS INCURRED PERMIT FEES.

O. OWNER AUTHORIZES PERMA-SEAL TO DISPLAY PROMOTIONAL JOB SIGN(S) ON OWNER'S PROPERTY DURING CONSTRUCTION AND THAT PERMA-SEAL HAS THE RIGHT TO PHOTOGRAPH AND/OR VIDEOTAPE OWNER'S PROPERTY AND MAY USE SUCH FOR DOCUMENTATION AND PROMOTION WITHOUT COMPENSATION TO OWNER.

P. THIS AGREEMENT IS GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATES OF ILLINOIS AND INDIANA, WITHOUT REGARD TO THE PRINCIPLES OF THE LAW.

Q. OWNER AUTHORIZES PERMA-SEAL TO SIGN AS AGENT FOR ANY AND ALL PERMIT-RELATED APPLICATIONS. OWNER UNDERSTANDS PAYMENT IS DUE UPON COMPLETION OF WORK OR INSTALLATION OF PRODUCTS AND SERVICES. OWNER MAY HOLD BACK THE VALUE OF ANY UNFINISHED WORK UNTIL THE COMPLETION OF WORK AND SERVICES BY PERMA-SEAL.

R. A SERVICE FEE WILL BE ASSESSED FOR ANY NON-WARRANTY RELATED SERVICE REQUEST.

## DISCLOSURES:

1. BATTERY OPERATED SUMP PUMP (BOSP): I HAVE BEEN APPRISED OF THE IMPORTANCE OF A BOSP AND UNDERSTAND THE CONSEQUENCES OF NOT HAVING ONE.
2. CLOSED WALL SYSTEM: I HAVE BEEN OFFERED A CLOSED WALL SYSTEM IN CONJUNCTION WITH A SUB-FLOOR DRAINAGE SYSTEM, AND I UNDERSTAND THE POTENTIAL RISKS OF NOT HAVING ONE.
3. COMPLETE SYSTEM: I HAVE BEEN OFFERED A SYSTEM THAT WOULD WARRANTY AGAINST SEEPAGE ONTO MY ENTIRE BASEMENT FLOOR.
4. SEWER BACKUP: I HAVE BEEN INFORMED THIS SYSTEM WILL NOT RESOLVE SEWER BACKUP ISSUES, UNLESS A SEWER BACKUP PREVENTION SYSTEM IS PURCHASED AND INSTALLED.
5. COVE SEEPAGE ( FLOOR/WALL JOINT): I HAVE BEEN INFORMED THAT THIS SYSTEM WILL NOT RESOLVE COVE SEEPAGE ISSUES, UNLESS WATERGUARD OR DRAIN TILE SYSTEM IS PURCHASED AND INSTALLED.

## CONDITIONS SPECIFIC TO STRUCTURAL WORK:

- S1. PERMA-SEAL IS NOT RESPONSIBLE FOR ANY DAMAGE INCURRED BY STABILIZING OR LIFTING FOUNDATIONS INCLUDING, BUT NOT LIMITED TO: CARPENTRY, MASONRY, UTILITY LINES, DOORS, WINDOWS, FLOOR TILES, DRYWALL, PANELING, PLASTER, FOUNDATION FOOTING, WALLS, OR PERSONAL PROPERTY.
- S2. IF AN ENGINEERING REPORT IS REQUIRED BY GOVERNMENTAL AGENCIES, THE OWNER IS RESPONSIBLE FOR A CHARGE OF \$711.00.
- S3. THIS AGREEMENT ASSUMES NORMAL CONSTRUCTION COMPLIANT WITH LOCAL MUNICIPALITY AND BUILDING CODES. IF ACTUAL CONSTRUCTION IS FOUND TO BE VARIANT FROM THIS, OR FOOTING DEPTH IS MORE THAN ESTIMATED, AN ADDITIONAL FEE OF 65.00 PER MAN HOUR AND ANY ADDITIONAL NECESSARY MATERIAL COSTS WILL BE ADDED TO THE CONTRACT PRICE.

## CONDITIONS SPECIFIC TO PLUMBING WORK:

- P1. ALL OTHER PLUMBING TO REMAIN AS IS IN THE SAME LOCATION.
- P2. ANY EXISTING PLUMBING CODE VIOLATIONS WILL BE CORRECTED AT AN ADDITIONAL CHARGE THAT THE OWNER IS RESPONSIBLE FOR.
- P3. WORK IS SUBJECT TO APPROVAL FROM THE LOCAL MUNICIPALITY. ANY ALTERATIONS/CHANGES REQUIRED BY THE MUNICIPALITY MAY RESULT IN ADDITIONAL CHARGES.
- P4. DAMAGE WAIVER: PERMA-SEAL IS NOT RESPONSIBLE FOR DAMAGED OR DEFECTIVE LINES, MOLD, LEAD PIPES, OR UNFORESEEN CONDITIONS, SUCH AS BROKEN FIXTURES OR PIPES. IN THE EVENT PERMA-SEAL DISCOVERS SUCH CONDITIONS, WE MAY STOP WORK AND WILL EXPECT PAYMENT FOR THE WORK UP TO THAT POINT. STEEL WATER LINES AND NON-CODE COMPLIANT MATERIALS ARE NOT COVERED.

# Limited Warranty (Continued)

## CONDITIONS SPECIFIC TO POLYLEVEL WORK:

PL1. PERMA-SEAL IS NOT RESPONSIBLE FOR ANY DAMAGES INCURRED TO PLUMBING, ELECTRICAL OR PUBLIC UTILITY SERVICE LINES, CRACKS IN FLOORS, WALLS OR CONCRETE SLABS, OR ANY OTHER DAMAGES WHICH MAY OCCUR AS A RESULT OF THE POLYLEVEL PROCESS.

PL2. PERMA-SEAL CANNOT BE RESPONSIBLE FOR THE COLOR OR TEXTURE OF THE CONCRETE PLUGS AND/OR PATCHES AS A RESULT OF THE POLYLEVEL PROCESS.

PL3. ANY NEXUS PRO REPAIRS HAVE NO WARRANTY. JOINT SEALANT WORK MAY BE COMPLETED ON A SEPARATE DATE OF THE POLYLEVEL WORK, AND MAY BE BILLED SEPARATELY.

PL4. PERMA-SEAL WILL BEGIN THE POLYLEVEL PROCESS AND ATTEMPT TO LIFT AND STABILIZE CONCRETE AS INDICATED ON DIAGRAM PAGE.

INSURANCE: PERMA-SEAL CARRIES WORKMEN'S COMPENSATION AND GENERAL LIABILITY INSURANCE.

SERVICE POLICY: OUR REPAIR SHOULD BE EFFECTIVE IMMEDIATELY - PLEASE REPORT ANY SUBSEQUENT SEEPAGE RIGHT AWAY. WE'VE BUILT OUR REPUTATION BY STANDING BEHIND OUR WORK.

ANY CONTROVERSY OR CLAIM ARISING OUT OF, OR RELATING TO, THIS CONTRACT, OR THE BREACH THEREOF ("CLAIM") SHALL BE RESOLVED BY BINDING ARBITRATION BEFORE ONE ARBITRATOR. ALL ARBITRATIONS SHALL BE CONDUCTED IN THE COUNTY OF PERMA-SEAL'S THEN-CURRENT CORPORATE HEADQUARTERS BEFORE AN ARBITRATOR SELECTED IN ACCORDANCE WITH, AND SHALL BE CONDUCTED PURSUANT TO, THE CONSTRUCTION INDUSTRY ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION. THE ARBITRATOR WILL HAVE NO AUTHORITY TO AWARD ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOSS OF GOODWILL OR BUSINESS INTERRUPTION, WITH RESPECT TO ANY MATTER ARISING OUT OF OR RELATED TO THIS CONTRACT, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES BY ANOTHER PARTY. COSTS AND FEES OF ARBITRATION MAY BE AWARDED TO THE PREVAILING PARTY. "COSTS AND FEES" MEANS ALL REASONABLE PRE-AWARD EXPENSES OF ARBITRATION INCLUDING THE ARBITRATOR'S FEES, REASONABLE ATTORNEY FEES, ADMINISTRATIVE FEES, TRAVEL EXPENSES, OUT-OF-POCKET EXPENSES SUCH AS COPYING AND TELEPHONE, COURT COSTS, AND WITNESS FEES. NEITHER PARTY NOR THE ARBITRATOR MAY DISCLOSE THE EXISTENCE, CONTENT, OR RESULTS OF ANY ARBITRATION HERE UNDER WITHOUT THE PRIOR WRITTEN CONSENT OF BOTH PARTIES.

# Notice of Right to Cancel

## Your Right To Cancel

You are entering into a contract. If this contract is a result of, or in connection with, a salesman's direct contact with or a call to you at your residence, without your soliciting that contract or call, then you have a legal right to void the contract or sale by notifying us within three (3) business days from whichever of the following events occurs last:

1. The date of the transaction; or
2. The date you received this notice of cancellation.
3. Upon acceptance of this proposal, Perma-Seal will secure a projected installation date, schedule and assign a crew for the installation, order materials and proceed with any required permit related application costs. You the consumer, may cancel this transaction at any time prior to midnight of the third business day after the date of transaction. Any cancellation after 3 business days of signed proposal will result in the forfeiture of deposit

## How to Cancel

You may phone or send an email to scan@permaseal.net or use any written statement that is signed and dated by you and states your intention to cancel along with signing this official notice and dating below. Keep one copy of the notice because it contains important information about your rights.

## Perma-Seal Basement Systems, Inc.

**TF** (800) 421-7325

**F** (630) 512-0032

www.permaseal.net

412 Rockwell Ct

Burr Ridge , IL 60527

If you cancel by mail or telegram, you must send the notice no later than midnight of the third business day following the latest date of the two events listed above. If you send or deliver your written notice to cancel in some other way, it must be delivered to the above address no later than that time.

IF YOU ELECTED TO USE GREENSKY AND SIGNED THE GREENSKY BORROWER APPLICATION ACKNOWLEDGEMENT AND PAYMENT AUTHORIZATION CERTIFICATE...PAYMENT #1 IS TREATED AS YOUR DEPOSIT AND THE PAYMENT METHOD OF FUNDING YOUR DEPOSIT FOR PERMA-SEAL. ALL OF THE ABOVE WITH REGARDS TO YOUR RIGHT TO CANCEL APPLIES AND WILL REMAIN IN FORCE.

**I wish to cancel.**

---

**Owner's Signature**

**Date**

---

**Owner's Signature**

**Date**

---

**Owner's Signature**

**Date**

## The Burr Ridge Police Station Residence

Name: John (Public Works) Burr Ridge Police Station  
Address: 7700 S County Line Rd  
Burr Ridge, IL 60527-6963  
Primary: (630) 441-0461  
Email: jwernimont@burr-ridge.gov

Job 7700 S County Line Rd  
Location: Burr Ridge, IL 60527-6963

Total: \$6,991.10

• PVC Ext Footing Drain Tile < 4 ft (Start Up first 4'),	1	\$1,635.00 per item	\$1,635.00
• PVC Ext Footing Drain Tile < 4 ft - Additional Footage,	8 ft	\$115.00 per ft	\$920.00
• UGE 4" Solid PVC	47	\$29.50 per item	\$1,386.50
• Connection to catch basin / storm sewer,	1	\$490.00 per item	\$490.00
• Drill through for drain tile connect,	1	\$215.00 per item	\$215.00
• Permit Application,	1	\$0.00 per item	\$0.00
• DOD Digging In Planter Box	1	\$1,000.00 per item	\$1,000.00
• Commercial Up charge	1	\$564.60 per item	\$564.60
• Exterior Crack Repair 4 ft,	1	\$780.00 per item	\$780.00



### Board of Directors

David Baran	Paul Halloran
Kathy Bergholz	Tom Lonergan
Laurie Chang	Mari Pena
Barbara Dohrman	Michal Ploskonka
Mary Harrell	Kim Wenkus

---

15W400 Harvester Dr. Burr Ridge, IL 60527 Phone: 630-920-1969 Fax: 630-920-1973  
[www.burridgeparkfoundation.org](http://www.burridgeparkfoundation.org)

July 8, 2020

Village of Burr Ridge  
 Board of Trustees  
 7660 S. County Line Road  
 Burr Ridge, IL 60527

RE: Pedal the Parks Request for Sign Placement

The Burr Ridge Community Park Foundation is hoping to hold its 8<sup>th</sup> Annual Pedal the Parks fundraiser to benefit the Burr Ridge Park District on Sunday, September 13, 2020 at 9AM. Our 10 mile tour route through the Village and parks will remain the same for participants of all ages entirely outdoors. As we are all taking one day at a time with Covid resurgence possibilities and guidelines, we are just preparing at this time.

We would like to request the placement of signage on certain intersections in the Village from Saturday, August 1 until Sunday, September 13. The same signage will also be printed in a smaller size similar to a political sign to be placed within Burr Ridge Park District park boundaries and in the front yards of foundation members/staff homes. These addresses are available if necessary. Permission is being received from any property owners where the signs will be located. The locations are:

Fifth Third Bank– 83<sup>rd</sup> and Madison SW Corner  
 Burr Ridge Pkway & County Line Rd. SW Corner  
 Madison & Frontage SE Corner  
 79<sup>th</sup> & Madison NE Corner  
 Gower Middle School  
 Plainfield & County Line Rd. SW Corner  
 91<sup>st</sup> & Madison NE Corner (Property is vacant)  
 91<sup>st</sup> & Rt 83 SE Corner (Mc Donalds)  
 County Line Rd & German Church Rd.

Thank You,

Jamie Janusz  
 Supt. Of Finance, Burr Ridge Park District  
 Staff Liaison, Burr Ridge Community Park Foundation

*Bridging the gap between community spirit and park district needs*

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 7/13/2020

PAYMENT DATE: 7/14/2020

FISCAL 20-21

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 1,803.05	\$ 140,476.38	\$ 142,279.43
23	Hotel/Motel Tax Fund		15,758.76	15,758.76
31	Capital Improvements		59,857.00	59,857.00
51	Water Fund		502,884.54	502,884.54
52	Sewer Fund		4,553.55	4,553.55
61	Information Technology		15,532.50	15,532.50
	TOTAL ALL FUNDS	\$ 1,803.05	\$ 739,062.73	\$ 740,865.78

## PAYROLL

PAY PERIOD ENDING June 27, 2020

	TOTAL
	PAYROLL
Administration	\$ 19,609.36
Finance	7,888.68
Police	118,334.23
Public Works	19,888.54
Water	26,723.43
Sewer	7,695.50
TOTAL	\$ 200,139.74
GRAND TOTAL	\$ 941,005.52



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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2225	Police Dinner	Mission BBQ	07/08/20	E01107	1,803.05
Total For Dept 0000 Assets, Liabilities, Fund Ba.					1,803.05
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 4 Weeks	Chicago Tribune	06/10/20	06/10/20	27.72
10-1010-40-4040	FY 19-20 Due & Subscriptions	West Central Municipal Cor	01/02/20	0009597	1,833.32
10-1010-40-4042	DMMC Dinner	Gary Grasso	07/07/20	07/07/20	378.54
10-1010-50-5010	General Legal Services	Storino, Ramello, & Durkir	06/12/20	06/12/20	7,969.20
10-1010-50-5010	Devon Woods Easement Litigation	Storino, Ramello, & Durkir	06/12/20	06/12/20	156.00
10-1010-50-5015	Prosecution Services	Storino, Ramello, & Durkir	06/12/20	06/12/20	117.00
10-1010-50-5030	Cell Phone Reimbursement	Gary Grasso	07/06/20	07/06/20	50.00
10-1010-80-8010	2020 Annual Contribution	Aging Care Connections	06/23/20	06/23/20	1,764.00
10-1010-80-8010	PW lunch for "National PW Week"	Capri Express	05/22/20	05/22/20	174.43
10-1010-80-8010	Retirements/Vet. Memorial	Vince's Flowers & Landscap	06/11/20	10620-L	265.00
10-1010-80-8025	BFPC Promotional Exam	Chicago Tribune	05/15/20	020813073000	40.60
Total For Dept 1010 Boards & Commissions					12,775.81
Dept 2010 Administration					
10-2010-50-5020	Forestry Review Permit 20-072	Urban Forest Management Ir	06/10/20	200521	270.00
10-2010-50-5030	Cell Phone Admin	Verizon Wireless	06/13/20	9855109347	234.35
10-2010-50-5035	Public Notice	Chicago Tribune	05/15/20	020813073000	87.74
10-2010-50-5075	Plan Review Permit 20-091	B&F Construction Code Serv	06/24/20	53976	225.00
10-2010-50-5075	Plan Reviews June	Don Morris Architects P.C.	06/30/20	06/30/20	2,185.00
10-2010-50-5075	Inspections June	Don Morris Architects P.C.	06/30/20	06/30/20	2,480.00
10-2010-60-6010	Masks Covid-19	Glazeen Lubricants	06/03/20	0010631268M	10,473.75
Total For Dept 2010 Administration					15,955.84
Dept 4010 Finance					
10-4010-40-4040	GAAFR 2020 Edition	IGFOA	06/20/20	625507	318.00
10-4010-50-5030	Cell Phone Finance	Verizon Wireless	06/13/20	9855109347	46.87
10-4010-50-5060	Open Amortization Actuarial Repo	Lauterbach & Amen, LLP	03/15/20	44117	3,750.00
10-4010-60-6000	Calculator	Amazon.com Credit	06/05/20	11393404766412263	59.99
10-4010-60-6010	Coffee Pot	Amazon.com Credit	05/26/20	1137382564169840	99.96
10-4010-60-6010	Microwave	The Home Depot	05/26/20	W860966071	117.99
10-4010-60-6010	Mini Refrigerator	The Home Depot	05/26/20	W860966071	226.24
Total For Dept 4010 Finance					4,619.05
Dept 4020 Central Services					
10-4020-50-5085	Tent Rental for Restaurants Covi	Partytime-HDO Operations,	07/07/20	07/07/20	57,501.60
10-4020-50-5085	Traffic Blocks- Covid-19	RoadSafe Traffic Systems,	05/31/20	RT245413	904.00
10-4020-60-6000	30001 Sharpie fine point markers	Runco Office Supply	06/17/20	792027-0	7.49
10-4020-60-6000	SOU 404C White Bond Paper	Runco Office Supply	06/17/20	792027-0	57.98
10-4020-60-6000	QUA 43767 10x13 Envelopes (100 c	Runco Office Supply	06/17/20	792027-0	28.99
10-4020-60-6000	TOM 68762 Correction Tape (4 Ct)	Runco Office Supply	06/17/20	792027-0	7.25
10-4020-60-6000	BSN20856 12-1/8x18 Laminating Po	Runco Office Supply	06/17/20	792027-0	27.95
10-4020-60-6000	MMM 3x3 post it notes; no lines	Runco Office Supply	06/17/20	792027-0	7.50
10-4020-60-6000	TOP 20360 White legal pads (doz)	Runco Office Supply	06/17/20	792027-0	6.49
10-4020-60-6000	TOP 20304 White Jr legal pads (d	Runco Office Supply	06/17/20	792027-0	16.99
10-4020-60-6000	BICVLGB11BE Blue Easy Glide Pen	Runco Office Supply	06/17/20	792027-0	8.99
10-4020-60-6000	QUA 43462 7.5x10.5 Envelopes	Runco Office Supply	06/17/20	792027-0	49.99
10-4020-60-6000	Office Supplies	Runco Office Supply	06/25/20	792898-0	49.96
10-4020-60-6010	Kitchen Supplies	Amazon.com Credit	06/12/20	11103389863003472	38.86
10-4020-60-6010	Kitchen Coffee Supplies PW	Commercial Coffee Service,	06/15/20	158227	124.75

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6010	Paper	Impact Networking, LLC	06/04/20	1807578	289.00
10-4020-60-6010	UNV 43604 36x48 Cork bulletin bo	Runco Office Supply	06/17/20	792027-0	29.99
10-4020-60-6010	SW14401S Swingline stapler black	Runco Office Supply	06/17/20	792027-0	13.98
10-4020-60-6010	UNV 43048 Heavy duty stapler	Runco Office Supply	06/17/20	792027-0	23.99
10-4020-60-6010	DEFCM 13233 Chair mat 45x53 Clea	Runco Office Supply	06/17/20	792027-0	36.99
10-4020-60-6010	MLL44020350 24x36 Mat; gray	Runco Office Supply	06/17/20	792027-0	42.99
10-4020-60-6010	MLL44020335 24x36 Mat; black	Runco Office Supply	06/17/20	792027-0	42.99
10-4020-60-6010	FSK1945001001 Left hand scissor	Runco Office Supply	06/17/20	792027-0	8.76
Total For Dept 4020 Central Services					59,327.48
Dept 5010 Police					
10-5010-40-4032	Uniform Allowance Jarolimek, K	JG Uniforms, Inc.	05/07/20	71335	88.50
10-5010-40-4032	A8231 Blackinton Metal Award Red	JG Uniforms, Inc.	06/17/20	72515	225.00
10-5010-40-4032	Uniform Allowance Jarolimek, K	JG Uniforms, Inc.	05/26/20	71740	352.19
10-5010-40-4032	A3705 -A Blackinton Metal Award	JG Uniforms, Inc.	05/27/20	71767	150.00
10-5010-40-4032	A3705 Blackinton Metal Award Red	JG Uniforms, Inc.	05/27/20	71767	225.00
10-5010-40-4032	SPEE-53652 Speer 53652 Lawman Br	Kiesler's Police Supply, 106/15/20	106/15/20	137500	437.00
10-5010-40-4032	FEDE-FF556BCG Federal # FF556BCG	Kiesler's Police Supply, 106/15/20	106/15/20	137500	750.60
10-5010-40-4032	SHIPPING	Kiesler's Police Supply, 106/15/20	106/15/20	137500	15.00
10-5010-40-4041	Employment Recruitment PD	Concentra Medical Centers	06/23/20	1012453063	921.50
10-5010-40-4041	Employment Recruitment PD	Concentra Medical Centers	06/16/20	1012440313	550.50
10-5010-50-5020	VS-IDP-01B	Vigilant Solutions, LLC	06/23/20	33826	5,000.00
10-5010-50-5030	Cell Phone Police	Verizon Wireless	06/13/20	9855109347	987.16
10-5010-50-5050	Maintenance-Equipment	Proven Business Systems	06/17/20	712538	575.00
10-5010-50-5050	Unit 1703/Unit 1707 Repairs	Public Safety Direct, Inc	06/12/20	96156	135.00
10-5010-50-5051	Tire Rotation/Oil Change	B & E Auto Repair Service	06/18/20	136943	51.95
10-5010-50-5051	Tire Rotation/Oil Change	B & E Auto Repair Service	06/16/20	136910	51.95
10-5010-60-6010	Batteries/Adapter	Amazon.com Credit	06/12/20	11115179811492237	19.48
10-5010-60-6010	084-000-194WB Brownells AR15/M16	Brownells Inc.	06/02/20	19315845	203.85
10-5010-60-6010	Shipping	Brownells Inc.	06/02/20	19315845	4.95
10-5010-60-6010	Operating Supplies	Falco's Pizza & Pasta	05/31/20	5670	161.70
10-5010-60-6010	Holographic Overlays	NovaVision	06/11/20	137324698	104.75
10-5010-60-6020	Gasoline & Oil PD	Wex Bank	06/23/20	66056006	2,823.90
Total For Dept 5010 Police					13,834.98
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	06/16/20	391227	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	06/09/20	391087	79.18
10-6010-50-5030	Cell Phone PW	Verizon Wireless	06/13/20	9855109347	424.85
10-6010-50-5051	Maintenance-Vehicles	Cintas Fire Protection	05/22/20	0F94047088	1,086.84
10-6010-50-5051	Vehicle Safety Inspections	Courtney's Safety Lane, Ir	06/10/20	3013282	40.50
10-6010-50-5051	Vehicle Safety Inspections	Courtney's Safety Lane, Ir	06/04/20	3013257	80.50
10-6010-50-5051	Vehicle Safety Inspections	Courtney's Safety Lane, Ir	06/08/20	3013267	40.50
10-6010-50-5051	Car Washes PW	Fuller's Car Wash	06/30/20	7290	14.99
10-6010-50-5053	Street Sweeping Cycle	Lakeshore Recycling System	05/31/20	PS322140	1,140.75
10-6010-50-5055	Rail Horn Madison & 97th	Meade Electric Company, Ir	06/24/20	692883	152.03
10-6010-50-5055	BR Pkwy & Bridewell	Meade Electric Company, Ir	06/30/20	692738	175.00
10-6010-50-5065	Village Street Lights	Constellation NewEnergy, 106/16/20	106/16/20	72964611 Jun20	1,437.39
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	06/16/20	391227	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	06/09/20	391087	4.50
10-6010-50-5095	Mosquito Abatement Services Aug2	Clarke Environmental Mosq	06/25/20	001011593	11,350.00
10-6010-50-5095	Drug Testing PW	First Advantage Occupatio	05/31/20	251165205	62.44
10-6010-50-5096	Weeds 7680 Wolf	Vince's Flowers & Landscap	06/18/20	10630-L	386.80

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5096	Weeds 536 Kirkwood Drive	Vince's Flowers & Landscap	06/18/20	10631-L	380.00
10-6010-60-6010	Operating Supplies-Covid-19	Menards - Hodgkins	06/23/20	52792	42.00
10-6010-60-6010	Operating Supplies PW	Menards - Hodgkins	06/12/20	51937	129.35
10-6010-60-6040	Chainsaw Chain/Ignition Module	Alexander Equipment Compar	06/30/20	166867	129.80
10-6010-60-6040	Supplies-Equipment	Interstate Battery System	06/16/20	58008263	91.90
10-6010-60-6041	Supplies-Vehicles	Westown Auto Supply Co. Tr	06/05/20	86329B	26.79
10-6010-60-6042	Supplies-Streets	Hinsdale Nurseries, Inc.	06/24/20	1682746	81.00
10-6010-60-6042	Supplies-Streets	Hinsdale Nurseries, Inc.	06/24/20	1682704	54.00
10-6010-60-6042	Supplies-Streets	Hinsdale Nurseries, Inc.	06/24/20	1682686	19.80
10-6010-60-6042	Cold Patch	K-Five Hodgkins, LLC	06/24/20	23052	560.00
10-6010-60-6042	Supplies-Streets	Tameling Industries	06/11/20	0142377	41.00
Total For Dept 6010 Public Works					18,115.59
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Quarterly monitoring - RA	Alarm Detection Systems, I	06/07/20	600807-1059	147.69
10-6020-50-5052	Chiller Alarms	Dynamic Heating & Piping C	06/10/20	203562	444.84
10-6020-50-5052	Chiller Debris	Dynamic Heating & Piping C	06/23/20	203574	444.84
10-6020-50-5052	RTU 2 Not Cooling	Dynamic Heating & Piping C	06/23/20	203575	444.84
10-6020-50-5052	Thermistor Sensors	Dynamic Heating & Piping C	05/26/20	203547	547.80
10-6020-50-5052	Upgrade Fuses- VH	Dynamic Heating & Piping C	06/10/20	203560	3,470.00
10-6020-50-5052	Chiller Repair VH	Dynamic Heating & Piping C	06/03/20	203549	667.26
10-6020-50-5052	Chiller Leak - VH	Dynamic Heating & Piping C	06/05/20	203559	1,425.00
10-6020-50-5052	Maintenance-Buildings	U.S. Pest Control	06/24/20	4306	1,250.00
10-6020-50-5057	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	06/29/20	10091	36.29
10-6020-50-5057	Utility and Park Sites	Desiderio Landscaping LLC	06/29/20	10091	124.46
10-6020-50-5057	Added Areas	Desiderio Landscaping LLC	06/29/20	10091	238.76
10-6020-50-5057	Memorial System	TCS Irrigation, Inc.	05/31/20	51037	407.00
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	06/16/20	391223	20.50
10-6020-50-5058	Mat rentals - PW	Breens Inc.	06/09/20	391083	20.50
10-6020-50-5058	VH Covid-19	Eco-Clean Maintenance, Inc	06/12/20	8797	407.00
10-6020-50-5058	PD Covid-19	Eco-Clean Maintenance, Inc	06/12/20	8797	407.00
10-6020-50-5058	PW Covid-19	Eco-Clean Maintenance, Inc	06/12/20	8797	240.50
10-6020-50-5058	Janitorial Services - PD	Eco-Clean Maintenance, Inc	06/12/20	8790	1,036.98
10-6020-50-5058	Janitorial Services - VH	Eco-Clean Maintenance, Inc	06/12/20	8790	492.12
10-6020-50-5058	Janitorial Services - PW	Eco-Clean Maintenance, Inc	06/12/20	8790	401.34
10-6020-50-5080	Police Station	NICOR Gas	06/22/20	66468914693 Jun20	194.49
10-6020-50-5080	Rustic Acres	NICOR Gas	06/17/20	81110732419 Jun20	38.22
10-6020-50-5080	Village Hall	NICOR Gas	06/17/20	47025700007 Jun20	125.85
10-6020-50-5080	Public Works	NICOR Gas	06/11/20	22944400005 Jun20	144.59
10-6020-60-6010	Hand Sanitizer Covid-19	AUCA Western First Aid & S	06/18/20	b005490	596.00
10-6020-60-6010	First Aid - Village Hall	AUCA Western First Aid & S	06/16/20	5-003710	192.32
10-6020-60-6010	VH Board Room Dais Partitions (C	Robotunits, Inc.	06/29/20	80021234	1,653.38
10-6020-60-6010	Shipping	Robotunits, Inc.	06/29/20	80021234	190.06
10-6020-60-6010	Packaging	Robotunits, Inc.	06/29/20	80021234	38.00
Total For Dept 6020 Buildings & Grounds					15,847.63
Total For Fund 10 General Fund					142,279.43
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Roadside Mowing	Desiderio Landscaping LLC	06/29/20	10091	1,038.86
23-7030-50-5069	Added Areas	Desiderio Landscaping LLC	06/29/20	10091	1,081.52
23-7030-50-5069	Utility and Park Sites	Desiderio Landscaping LLC	06/29/20	10091	753.85

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Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5069	Municipal Campus	Desiderio Landscaping LLC	06/29/20	10091	4,019.37
23-7030-50-5069	Medians and Gateways	Desiderio Landscaping LLC	06/29/20	10091	4,148.33
23-7030-50-5069	County Line Rd at I55	Desiderio Landscaping LLC	06/29/20	10091	1,003.81
23-7030-50-5069	Spring and Fall Cleanup	Desiderio Landscaping LLC	06/29/20	10091	609.60
23-7030-50-5069	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	06/29/20	10091	1,402.08
23-7030-50-5069	Maintenance-Gateway Landscape	TCS Irrigation, Inc.	06/23/20	43875	173.25
23-7030-50-5075	Entryway Sign	COMED	06/05/20	2257153023 Jun20	28.09
23-7030-80-8050	Directory Ad 2020	Willowbrook/Burr Ridge	05/27/20	1096	1,500.00
Total For Dept 7030 Special Revenue Hotel/Motel					15,758.76
Total For Fund 23 Hotel/Motel Tax Fund					15,758.76
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7080	2020 Road Program	Denler, Inc.	06/16/20	20093594	59,857.00
Total For Dept 8010 Capital Improvement					59,857.00
Total For Fund 31 Capital Improvements Fund					59,857.00
Fund 51 Water Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
51-0000-22-2200	Refund Deposit for Hydrant Meter Orange Crush LLC		06/16/20	06/16/20	900.00
Total For Dept 0000 Assets, Liabilities, Fund Ba.					900.00
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	06/16/20	391227	72.14
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	06/09/20	391087	72.14
51-6030-50-5020	(13 ) Coliform Samples	Envirotest Perry Laborato	06/08/20	20-134543	123.50
51-6030-50-5030	Well Pumping Line	AT&T	05/22/20	630325420905 May20	316.68
51-6030-50-5030	Cell Phone Water	Verizon Wireless	06/13/20	9855109347	477.35
51-6030-50-5030	Water Modems	Verizon Wireless	06/13/20	9855109347	179.28
51-6030-50-5052	Turf Weed Control and Fertilizer	Desiderio Landscaping LLC	06/29/20	10091	36.29
51-6030-50-5052	Utility and Park Sites	Desiderio Landscaping LLC	06/29/20	10091	390.30
51-6030-50-5067	Restoration after water main bre	Royal Oak Landscaping, Inc	06/04/20	33433	3,600.00
51-6030-50-5067	Remove one stump	Royal Oak Landscaping, Inc	06/04/20	33433	425.00
51-6030-50-5067	Emergency Water Main Break Repai	Vian Construction Co., Inc	06/14/20	006014A0020-A	8,228.00
51-6030-50-5080	Well #4	COMED	06/16/20	0029127044 Jun20	437.15
51-6030-50-5080	Bedford Park Sump Pump	COMED	06/08/20	9179647001 Jun20	146.81
51-6030-50-5080	Well #1	COMED	06/05/20	0793668005 Jun20	113.14
51-6030-50-5080	Pump Center	Dynegy Energy Services, LI	06/08/20	310428720061	4,010.00
51-6030-50-5080	Pump Center	NICOR Gas	06/11/20	47915700000 Jun20	52.46
51-6030-60-6010	Operating Supplies PW	EJ USA, Inc	06/09/20	110200039115	692.05
51-6030-60-6010	Erosion Stone	Ozinga Materials, Inc.	06/19/20	111961	2,163.99
51-6030-60-6010	Erosion Stone	Ozinga Materials, Inc.	06/20/20	112458	1,155.40
51-6030-60-6010	CA-6 Grade 8, CA7	Ozinga Materials, Inc.	06/20/20	112459	1,457.34
51-6030-60-6010	Erosion Stone	Ozinga Materials, Inc.	06/15/20	111645	1,053.11
51-6030-60-6040	Supplies-Equipment	Core & Main LP	06/17/20	M513854	989.41
51-6030-60-6040	Supplies-Equipment	Underground Pipe & Valve C	06/15/20	042995	2,123.00
51-6030-60-6070	Water Purchases Jun20	Village of Bedford Park	07/02/20	0020060000 Jun20	473,670.00
Total For Dept 6030 Water Operations					501,984.54
Total For Fund 51 Water Fund					502,884.54

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Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	06/16/20	391227	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	06/09/20	391087	24.63
52-6040-50-5030	Sewer Modems	Verizon Wireless	06/13/20	9855109347	29.88
52-6040-50-5080	Highland Field's Lift Station	COMED	06/05/20	0099002061 Jun20	88.07
52-6040-50-5080	Arrowhead Lift Station	COMED	06/05/20	7076690006 Jun20	226.34
52-6040-70-7010	2019 Compliance MWRD Program	RJN Group, Inc.	07/02/20	349707	4,160.00
Total For Dept 6040 Sewer Operations					4,553.55
Total For Fund 52 Sewer Fund					4,553.55
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Streaming Service	Hulu, LLC	05/26/20	05/26/20	64.98
61-4040-40-4040	MS Teams Subscription	Microsoft	06/22/20	7140c56d	4.00
61-4040-40-4040	MS Teams Subscription	Microsoft	05/23/20	a567087c	8.00
61-4040-40-4040	MS Teams Subscriptions	Microsoft	05/23/20	40968d29	12.26
61-4040-40-4040	MS Teams Subscription	Microsoft	05/23/20	06d20e37	15.94
61-4040-40-4040	MS Teams Subscription	Microsoft	05/23/20	608ee411	21.25
61-4040-40-4040	MS Teams Subscription	Microsoft	05/23/20	9626c891	40.80
61-4040-40-4040	MS365 Business Basics	Microsoft	05/23/20	cc0a594b	111.40
61-4040-40-4040	Standard Pro Monthly	Zoom Video Communications,	07/01/20	28953457	14.99
61-4040-50-5020	Board Room Video Processing	Electric Brain Media, LLC	06/09/20	06/09/20	225.00
61-4040-50-5020	Board Room Video Processing	Electric Brain Media, LLC	06/24/20	06/24/20	420.00
61-4040-50-5020	Board Room Video Processing	Electric Brain Media, LLC	05/13/20	05/13/20	240.00
61-4040-50-5020	Video Tape (2) Board Meetings in	Garron, Fernando	06/25/20	06/25/20	1,025.00
61-4040-50-5020	IT Support Remote/Onsite	Orbis Solutions	06/18/20	5570291	2,450.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	06/25/20	5570314	1,475.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	07/01/20	5570345	925.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	06/13/20	9855109347	36.00
61-4040-50-5050	Computer Repair	Amazon.com Credit	05/23/20	11422052411122632	229.99
61-4040-50-5050	Replace Scanner	Amazon.com Credit	05/23/20	11405320224070645	331.22
61-4040-50-5050	Replace Computer	Amazon.com Credit	05/23/20	11411062020681845	378.99
61-4040-50-5061	Data Processing Service	Constant Contact	05/31/20	05/31/20	21.25
61-4040-50-5061	AutoCAD Civil Annual License	DLT Solutions	06/18/20	4827122B	4,342.54
61-4040-50-5061	Anti Virus Support	Orbis Solutions	07/01/20	5570345	630.00
61-4040-50-5061	PD Scheduler Annual Support	Pace Systems	06/25/20	00032091	1,800.00
61-4040-60-6010	Standing Desk	Amazon.com Credit	06/04/20	11170017799717049	99.99
61-4040-60-6010	Cable Fasteners	Amazon.com Credit	05/23/20	11490679496962654	18.99
61-4040-60-6010	Replace Computer	Amazon.com Credit	05/23/20	11457047706336204	89.98
61-4040-60-6010	Webcams	Amazon.com Credit	05/26/20	11471678989211463	199.95
61-4040-60-6010	Standing Desk	Amazon.com Credit	05/13/20	11115052565297062	99.99
61-4040-60-6010	Web Cams	Amazon.com Credit	06/03/20	11121523774065006	199.99
Total For Dept 4040 Information Technology					15,532.50
Total For Fund 61 Information Technology Fund					15,532.50

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User: asullivan  
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
POST DATES 07/13/2020 - 07/13/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 10 General Fund	142,279.43
				Fund 23 Hotel/Motel Tax Fund	15,758.76
				Fund 31 Capital Improvements Fund	59,857.00
				Fund 51 Water Fund	502,884.54
				Fund 52 Sewer Fund	4,553.55
				Fund 61 Information Technology F	15,532.50
				Total For All Funds:	740,865.78