

REGULAR MEETING – ACTING PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
February 11, 2019
7:00 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- A. * Approval of Regular Board Meeting of January 28, 2019

6. ORDINANCES

- A. * Adoption of Ordinance Granting Special Use Approval Section XII.F.3 of the Burr Ridge Zoning Ordinance to Permit an Illegal, Non-Conforming Chain Link Fence and Barbed Wire on the Subject Property (Z-25-2018: 16W020 79th Steet – Dodevski)
- B. * Adoption of Ordinance Granting Special Use Approval Pursuant to Section X.F.2.a of the Burr Ridge Zoning Ordinance to Permit an Automobile Sales Use in an Existing Building (Z-01-2019: 60 Shore Drive – Naddaf)

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Update Regarding Sterigenics in Willowbrook, IL
- B. Review and Discussion of Valet Parking
- C. Consideration of Recommendation to Hire Replacement Patrol Officer to Fill the Vacancy Created by the Resignation of Juan Santiago
- D. Consideration of Recommendation to Approve Lease Agreement for Use of Village Hall Parking Lot (Shirley Ryan Ability Lab)
- E. * Approval of Recommendation to Order two (2) Police Squad Cars (included in FY 19-20 Budget; for delivery after May 1, 2019)

- F. * Approval of Request for Blanket Raffle License for 2019 for the WB/BR Chamber of Commerce and Hosting Facility Licenses as Needed for Various Locations in Conjunction with the Chamber's Fundraising Events Throughout the Year
- G. * Approval of Request from WB/BR Chamber of Commerce for Placement of Temporary Promotional Signs for the Business Expo on June 5, 2019, the Cruisin '66 Fest on August 10, 2019, and the Golf Outing in September 2019
- H. * Approval of Request for Raffle License for Our Lady of Peace School and Hosting Facility License for Marriott Hotel Burr Ridge for its Fundraising Event on April 3, 2019
- I. * Approval of Request for Raffle License for Pleasantdale School PTO 107 and Hosting Facility License for Burr Ridge Park District for its Fundraising Event on March 2, 2019
- J. * Approval of Vendor List dated February 11, 2019 in the Amount of \$232,471.63 for all Funds, plus \$200,212.41 for Payroll, for a Grand Total of \$432,684.04, which includes Special Expenditures of \$29,991.23 for Five Deliveries of Bulk Rock Salt, and \$139,955.00 for the Purchase of a Cat Excavator
- K. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENT COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. ADJOURNMENT

TO: Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of February 11, 2019
DATE: February 8, 2019

6. ORDINANCES

A. Approval of Special Use for Illegal Structure

Please find attached an Ordinance granting a special use for an illegal structure to Sandra Dodevski at 16W020 79th Street, expiring in five years' time from the approval of the Ordinance. The Board directed staff to prepare this Ordinance at its January 28, 2019 meeting.

It is our recommendation: that the Ordinance granting the temporary special use be approved.

B. Approval of Special Use for Automobile Sales

Please find attached an Ordinance granting a special use for an automobile sales use to Joseph Naddaf at 60 Shore Drive, with five conditions included. The Board directed staff to prepare this Ordinance at its January 28, 2019 meeting.

It is our recommendation: that the Ordinance granting the temporary special use be approved.

7. RESOLUTIONS

8. CONSIDERATIONS

A. Sterigenics Update

Attached is the latest web site update regarding Sterigenics. In summary:

- On February 5, the US EPA posted the latest results from the ongoing ambient air testing.
- The Village of Willowbrook and City of Darien made a request to the Attorney General and State's Attorney for a temporary restraining order to close Sterigenics until such time that it is proved to be safe. Village staff was contacted by Willowbrook and we were asked if we wanted to join them in asking for the temporary restraining order based on the latest test results. Acting Village President Mottl has indicated his support for such a request. Consensus from the Village Board is requested.

- Based on a CBS2 news report, staff has been investigating the location of Sterigenics in Burr Ridge from 1995 until 2001. Details are in the update.
- The Village Attorney is preparing the petition to intervene in the lawsuit filed by the Illinois Attorney General and the Du Page State's Attorney.
- The Environmental Quality Commission will hold its first meeting on Tuesday, February 12, 2019 at 7 pm at the Village Hall.

There was also a press conference scheduled for the afternoon of Friday, February 8, 2019 at the US EPA office and hosted by Congressman Dan Lipinski. Assistant to the Village Administrator Evan Walter and Acting Village President Zach Mottl are scheduled to attend. More information will be provided when available.

B. Discussion of Valet Parking

At its meeting of January 28, 2019, the Village Board directed staff to place this discussion on the February 11 agenda. Attached is a report from Village staff. After discussion by the Board of Trustees, direction on how staff should proceed is requested.

C. Hire Replacement Officer to Fill Vacancy

At its meeting of January 28, 2019, the Village Board tabled the consideration. The Board specifically requested time for further consideration by Trustees and discussion directly with Chief John Madden.

Chief Madden and Village Administrator Pollock met with Trustee Joe Snyder and have discussed this with other Trustees. Attached is a report prepared by Chief Madden about part time versus full time police officers. We will be prepared for further questions and discussion at Monday's meeting.

It is our recommendation: that the Board approves the hiring of a replacement officer to fill the vacant Patrol Officer position.

D. Lease Agreement for Use of Village Hall Parking Lot

Attached is a lease agreement to allow the business at 7600 County Line Road (Shirley Ryan Ability Labs - SRAlab) to use up to 10 parking spaces at the Village Hall for employees. SRAlab requested this agreement to alleviate a parking shortage they experience at peak times. Only employees would park at the Village Hall.

On all but maybe 3 or 4 days a year, the parking lot behind the Village Hall is less than half full with plenty of extra parking spaces. Also, there are steps that access the adjacent property which were intended to allow shared parking.

The terms of the agreement would allow either party to cancel the agreement with 14 days' notice. SRAlab is also aware that on those few days where

parking is limited, it is first come first serve (we could also reserve spaces for Village staff on those days) and that there may be times where snow is not removed in time for parking (due to other priorities). Finally, the agreement mandates a rental fee of \$350 per month.

It is our recommendation: that the Board approves the agreement.

E. Order Two Police Squad Cars For Delivery After May 1, 2019

The proposed FY 19-20 Budget includes the purchase of two (2) 2019 Ford Police Interceptor Utility vehicles. These two new vehicles are replacements for one 2014 Ford Interceptor sedan and one 2016 Ford Interceptor Utility (SUV). The total purchase price for the two vehicles is not to exceed \$78,800. The acquisition and pricing of these vehicles will be completed through the Suburban Pricing Cooperative. Chief John Madden is requesting authorization to order the vehicles from Ford prior to May 1, 2019 to ensure a purchase and delivery date in September 2019.

It is our recommendation: that Chief John Madden be authorized to order two police squad cars in an amount not to exceed \$78,800 for delivery after May 1, 2019.

F. Blanket Raffle License for 2019 for WB/BR Chamber of Commerce

Enclosed is an application from the WB/BR Chamber of Commerce to conduct raffles at various times throughout calendar year 2019, as part of their ongoing fundraising efforts, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a request from the Chamber that a blanket hosting facility license be issued to allow them to hold their raffles at various locations throughout the year.

It is our recommendation: that a Blanket 2019 Raffle and Chance License be issued to the WB/BR Chamber of Commerce for its various fundraising events throughout the year, with the fidelity bond waived, and that a blanket hosting facility license be issued to allow them to hold their raffles at various locations throughout the year.

G. Temporary Promotional Signs for WB/BR Chamber Events

The Village received a letter from Cheryl Freburg, Chamber Administrator of the Willowbrook/Burr Ridge Chamber of Commerce, requesting that the Chamber be allowed to erect temporary signs at the usual locations for their upcoming Business Expo on June 5, 2019, the Cruisin' 66 Fest on August 10, 2019, and the Golf Outing in September 2019.

It is our recommendation: that the request from the WB/BR Chamber of Commerce to erect temporary signage for the 2019 Business Expo, the 2019 Cruisin' 66 Fest, and the 2019 Golf Outing be approved.

H. Raffle License (Our Lady of Peace) Hosting Facility License (Marriott)

Enclosed is an application from Our Lady of Peace Church to conduct a raffle on April 3, 2019 as part of their fundraising event, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from the Chicago Marriott Southwest at Burr Ridge requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License be issued to Our Lady of Peace Church for its April 3, 2019 raffle, with the fidelity bond waived, and that the Chicago Marriott Southwest at Burr Ridge be licensed to host the event.

I. Raffle License (Pleasantdale School PTO 107) Hosting Facility License (Burr Ridge Park District)

Enclosed is an application from Pleasantdale School PTO 107 to conduct a raffle on March 2, 2019, as part of their fundraising event, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from Burr Ridge Park District requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License be issued to Pleasantdale School PTO 107 for its March 2, 2019 raffle, with the fidelity bond waived, and that the Burr Ridge Park District be licensed to host the event.

J. Vendor List

Attached is the vendor list dated February 11, 2019 in the amount of \$232,471.63 for all funds, plus \$200,212.41 for payroll, for a grand total of \$432,684.04, which includes special expenditures of \$29,991.23 for five deliveries of bulk rock salt, and \$139,955.00 for the purchase of a Cat Excavator from Altorfer Industries, Inc.

It is our recommendation: that the Vendor List be approved.

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

January 28, 2019

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of January 28, 2019 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7 p.m. by Acting President Paveza.

PLEDGE OF ALLEGIANCE Pledge of Allegiance was recited

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa. Also present were Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Police Chief John Madden, Public Works Director Dave Preissig, Finance Director Jerry Sapp, Management Analyst Andrez Beltran, Village Attorney Scott Uhler and Village Clerk Karen Thomas.

RESIDENT COMMENTS There were none.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Acting President Paveza, motion was made by Trustee Snyder and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A, Except J and M), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mital, Franzese, Mottl, Schiappa, Paveza

NAYS 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JANUARY 14, 2019 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF PLAN COMMISSION MEETING MINUTES OF JANUARY 21, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ADOPTION OF AN ORDINANCE AMENDING CHAPTER 55 OF THE BURR RIDGE MUNICIPAL CODE (SIGN ORDINANCE) (PC-05-2018: TEXT AMENDMENTS – SIGN ORDINANCE) The Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance **THIS IS ORDINANCE NO. A-923-02-19**

ADOPTION OF A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER FOR VILLAGE STREET LIGHTING The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

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THIS IS RESOLUTION NO. R-04-19

ADOPTION OF RESOLUTION REGARDING CONSTRUCTION ON STATE HIGHWAYS

The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

THIS IS RESOLUTION NO. R-05-19

ADOPTION OF RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE VILLAGE OF BURR RIDGE ZONING MAP

The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

THIS IS RESOLUTION NO. R-06-19

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT TO MACKIE CONSULTANTS, LLC, IN AN AMOUNT NOT TO EXCEED \$12,500 FOR ENGINEERING SERVICES FOR REVIEW OF TOLLWAY PROJECT TO RELOCATE BEDFORD PARK TRANSMISSION MAIN

The Board, under the Consent Agenda by Omnibus Vote, Awarded the contract to Mackie Consultants, LLC in an amount not to exceed \$12,500.

RECEIVE AND FILE RESIGNATION LETTER FROM PROBATIONARY PATROL OFFICER JUAN SANTIAGO

The Board, under the Consent Agenda by Omnibus Vote, noted the Resignation Letter from Probationary Patrol Officer Juan Santiago as received and filed.

APPROVAL OF VENDOR LIST DATED JANUARY 28, 2019 IN THE AMOUNT OF \$354,360.09 FOR ALL FUNDS, PLUS \$202,497.54 FOR PAYROLL, FOR A GRAND TOTAL OF \$556,857.63 WHICH INCLUDES SPECIAL EXPENDITURES OF \$12,389.00 FOR TEN CUSTOM WINDOWS AT VILLAGE HALL AND \$28,243.25 TO LINDAHL BROTHERS FOR THE 2018 ROAD PROGRAM.

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending January 28, 2019 in the amount of \$354,360.09 for all funds, plus \$202,497.54 for payroll for the period ending January 12, 2019, for a grand total of \$556,857.63 which includes special expenditures of \$12,389.00 for ten custom windows at Village Hall and \$28,243.25 to Lindahl Brothers for the 2018 Road Program.

UPDATE REGARDING STERIGENICS IN WILLOWBROOK, IL

Village Administrator Doug Pollock reported that the US EPA is scheduling a conference call with participants the week of February 11, 2019 to get updates from USEPA regarding ongoing testing.

CONSIDERATION TO DIRECT THE VILLAGE ATTORNEY TO PETITION TO JOIN LAWSUIT

Village Administrator Doug Pollock stated at the last meeting the consensus of the Board was to place this item on tonight's agenda. This is a consideration to direct the Village Attorney to petition to join the lawsuit filed by the Illinois Attorney General and the DuPage State's Attorney requesting the Court order Sterigenics to shut down pending further testing and studying on the issue of Ethylene Oxide.

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Motion was made by Trustee Mottl and Seconded by Trustee Schiappa to direct the Village Attorney to request to join the Federal lawsuit on Sterigenics.

Trustee Schiappa requested Village Attorney Scott Uhler explain the next steps. Mr. Uhler explained the Village would follow the process to petition to join the lawsuit and monitor the litigation until the Court takes control and sets a procedure for discovery. Mr. Uhler confirmed if the Village is allowed to join the lawsuit they would be party to discovery.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Schiappa, Snyder, Mital, Paveza, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF ACTING VILLAGE PRESIDENT’S NOMINATION TO APPOINT TRUSTEE GUY FRANZESE AS CHAIRMAN, TRUSTEE TONY SCHIAPPA, JENNIFER HOUCH, JENNIFER McCONAHY, JOHN McCracken, TOM LAYDEN AND YVONNE MAYER TO THE ENVIRONMENTAL QUALITY COMMISSION FOR TERMS EXPIRING MAY 10, 2021

Motion was made by Trustee Schiappa and Seconded by Trustee Mital to Appoint Guy Franzese as Chairman, Trustee Tony Schiappa, Jennifer Houch, Jennifer McConahy, John McCracken, Tom Layden and Yvonne Mayer to the Environmental Quality Commission for terms expiring May 10, 2021.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Mital, Snyder, Paveza, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR A NON-CONFORMING STRUCTURE (Z-25-2018: 16W020 79TH STREET – DODEVSKI)

Assistant to the Village Administrator Evan Walter explained this property, now known as Lyons Trucking, was built in 1980 at which time there was a variation given to allow a four-foot-tall wooden fence. A chain link fence with barbed wire was also erected without the permission of the Village and is an illegal non-conforming structure. The owner is permitted to ask for continued use of an illegal non-conforming structure through a Special Use. The primary basis for the Special Use is this is a uniquely located property abutting directly to I-55. This is a high visibility facility with high value inventory and there have been crime issues. The petitioner is requesting temporary Special Use to allow the continuance of the fence for security purposes. The Plan Commission recommended approval of Special Use for five years.

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Trustee Mital questioned if the main reason for the chain link fence was for security. Mr. Walter confirmed that is the case.

Motion was made by Trustee Snyder and Seconded by Trustee Mital to accept the Plan Commission's recommendation and to direct Staff to prepare the Ordinance.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Schiappa, Franzese, Mottl, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR AUTOMOBILE SALES (Z-01-2019: 60 SHORE DRIVE – NADDAF)

Assistant to the Village Administrator Evan Walter explained the petitioner is part of a local consortium that is seeking to buy an existing automotive sales business and continue to operate as a luxury, online-based automobile sales business. Mr. Walter said the current special use for automobile sales at this property expired with the previous owner. The Plan Commission concluded that the request for special use was within the character of the neighborhood and recommended approval with the following conditions:

- The Special Use permit shall be limited to the sales of automobiles with minor detailing and repairs.
- The Special Use shall be limited to the 7,400 square feet of floor area known as Suite A at 60 Shore Drive.
- The Special Use permit shall be limited to Joseph Naddaf and his business partners and shall expire at such time that Mr. Naddaf and his business partners no longer occupy the space or an assignment or termination of the lease at 60 Shore Drive occurs.
- Outside display or storage of any goods, materials, and automobiles shall be prohibited.
- Outdoor mechanical maintenance of any vehicle shall be prohibited.

Mr. Walter said the Petitioner has stated that mechanical maintenance would be done off site.

Trustee Franzese questioned if the petitioner is aware of the previous issues at this location and is willing to abide by the limitations the Plan Commission is recommending. Mr. Walter stated the petitioner is aware of the issues. He was the General Manager of Global Luxury Imports and there were no code violations and they abided with all the limitations the Village imposed on them. Trustee Franzese confirmed with Mr. Walter that the petitioner would present a sign request separately.

In response to Trustee Mottl, Mr. Walter confirmed the Village would receive tax revenue from this business.

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In answer to Trustee Mital, Mr. Walter explained this is a new entity that is technically purchasing the existing entity as a new business, Burr Ridge Luxury Exchange.

Motion was made by Trustee Mottl and Seconded by Trustee Snyder to accept the Plan Commission's recommendation and direct staff to prepare the Ordinance.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Snyder, Schiappa, Mital, Paveza, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

REVIEW AND DISCUSSION OF GENERAL FUND FINANCIAL STATUS, BUDGET GOALS FOR FISCAL YEAR 2018-19 AND BUDGET GOALS FOR FISCAL YEAR 2019-2020 Finance Director Jerry Sapp presented an overview of the FY 2018-19 General Fund Budget. Mr. Sapp stated that the Budget was developed with a planned surplus of \$25,000. Staff has reviewed revenues and expenditures and is projecting a surplus of \$805,665. Most revenue was as anticipated with two major variances. Permit fees exceeded expectations by about \$293,725. Telecommunications declined and missed estimated revenues of approximately \$68,000. Revenue has exceeded estimates by approximately \$198,000.

Mr. Sapp continued, stating several expenditures were under budget by approximately \$600,000. Health Insurance was moved into a smaller network with a cost savings of \$170,000. Also, \$195,000 was saved in General Liability Insurance by paying the premium out of reserves rather than the General Fund. There was a savings of approximately \$120,000 in Police salaries and overtime. Public Works salaries and contractual services were reduced by approximately \$110,000.

Mr. Sapp stated that the preliminary projected surplus for 2019-2020 budget is \$292,000. Revenues are projected to increase by approximately \$31,000 or .04 over prior budget while expenditures are currently estimated at \$240,000 or 2.7% lower than the current budget. These numbers are still preliminary as the budget is still being analyzed.

Village Administrator Doug Pollock commented this is good news for the Village. The surplus will help fund Capital Projects for the next fiscal year. Mr. Pollock stated a lot of the surplus was achieved through savings and commended Police Chief John Madden and Public Works Director Dave Preissig for managing to reduce costs in their departments. He stated the Village is in a very good position for this fiscal year as well as fiscal year 2019-2020. Mr. Pollock reiterated these numbers are preliminary and very conservative. Staff is targeting a smaller General Fund budget while hopefully growing revenues.

Trustee Mottl commended Mr. Pollock for his work on decreasing health insurance costs.

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Village Administrator Doug Pollock presented the status of the Goals and Objectives of Budget Goals for FY 2018-2019.

He stated the Road Program was completed in 2018. The 71st St/Wolf Road project is being deferred to next year which will depend on grant funding. The final cost estimates for the replacement of the water main in the Carriageway Subdivision came in way over budget. Village Engineer Dave Preissig is continuing to review the situation for next fiscal year.

Trustee Franzese commented the Board increased water rates to fund projects such as the Carriageway water main.

The branch pick up program has been decreased to once a year due to the availability of weekly lawn waste pickup for a savings to the Village of almost \$20,000.

Reimbursable account for detention of wetland maintenance was deferred. The Stormwater Committee continues to look for ways for the Village to provide support to Home Owners Associations who are responsible for maintaining wetlands and stormwater areas.

Village Administrator Doug Pollock presented the proposed FY 2019-2020 Goals and Objectives. The Road Program Fund includes the Burr Ridge Parkway resurfacing which will be funded by grant funding and Motor Fuel Tax Fund as well as the regular street maintenance. The Pathway Fund includes the County Line Road North connection sidewalk construction which is partially funded through a grant and the Garfield Avenue connection sidewalk from the dead end at 63rd Street south to the existing Willowbrook sidewalk on Garfield. Mr. Pollock stated the sidewalk on County Line Road north of 87th Street on the west side is not included on the list but he would like to include it. The Water Fund includes the County Line Road/Carriageway water main previously mentioned. Equipment Replacement Fund includes a 10 Ton Plow Truck. Remodeling of the Public Restrooms at the Village Hall was deferred from last fiscal year. Hotel/Motel Fund includes the feasibility study, architectural drawings of additional expenses for the indoor sports facility.

Mr. Pollock continued that the Village entryway signs are in disrepair and need to be replaced. He stated there is a preliminary budget for a Village Merchandising program.

The Sewer Fund includes expenses for Sanitary/Sewer evaluation which is required by the MWRD. The Administration/Community Development Fund will include comprehensive plan to evaluate residential zoning and housing supply and consultant review of the Zoning Ordinance Performance Standards in the Manufacturing Districts.

Improved lighting in the Village Hall Foyer is also being recommended.

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Information Technology Fund includes a GIS intern, as well as BS&A Work Order System and Business License System if the Board decides to proceed with that program. Mr. Pollock welcomed any questions or comments from the Village Board.

DISCUSSION REGARDING CREATING A BUSINESS LICENSE PROGRAM Management Analyst Andrez Beltran presented the recommendation of the Economic Development Committee to begin a Business License Program. Mr. Beltran explained the goal would be to create a database of business information; generating revenue to support economic development and code compliance programs as well as an annual survey of businesses in the Village. Currently the Village does not have a unified system for collecting data. The Economic Development Committee recommended a cost of \$100 annually for a business license. There are approximately 500 businesses operating in the Village for an annual revenue of approximately \$50,000. Implementation would begin with the businesses in the Zoning Certificate of Occupancy program and the Utility Billing system, and branch out from there.

Trustee Mital questioned if there would be two levels based on size of business. Mr. Beltran stated the EDC discussed this and decided a flat fee would be easier to maintain.

Trustee Mottl stated the important thing is to collect data on businesses. Mr. Beltran stated that \$100 is comparable to what other municipalities charge.

Trustee Franzese questioned if there are communities near Burr Ridge that do not require Business Licenses. Mr. Beltran explained every community he researched has some variation of Business Licenses.

Trustee Snyder suggested licensing Valet Service be put on the next Agenda for the Board to discuss. He stated Capri is not abiding by regulations set forth by the Board and for safety reasons need to be monitored more closely. Trustee Schiappa stated there are other service businesses that come to Burr Ridge and questioned singling out Valet Service. Assistant to the Village Administrator Evan Walter explained in other municipalities Valet Services are required to submit a traffic and parking plan and under that auspice the Village would be able to regulate Valet Services. He stated the Economic Development Committee did not recommend licensing service businesses without a business address in Burr Ridge. Village Attorney Scott Uhler stated a business license process and citation process for violation of requirements related to the license would help with enforcement. Trustee Mottl suggested Valet Service is unique from other services because they utilize public roads but would like to see this matter on an agenda in the future. Trustee Snyder emphasized the parking regulations previously imposed by the Board are not working and questioned how to enforce them. Trustee Paveza asked if there have been complaints. Chief Madden advised there have not been any complaints however he was directed by Village Administrator Doug Pollock to monitor the property specifically where valets are parking cars. He has provided Mr. Pollock with a report. Chief Madden stated there are sign issues, that once resolved, could provide the Police with more enforcement authority. Trustee

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Franzese inquired if there were citations being written for fire lane or handicap parking violations. Chief Madden confirmed, if there are any violations, the officers are writing citations.

There was further discussion about enforcing compliance. Mr. Pollock stated that citations can be written for parking in handicapped spaces and parking in the fire lane. Mr. Pollock reminded the Board that the Special Use that was approved in October was approved for outside dining and since the petitioner is not using the Special Use, those specific conditions cannot be enforced.

Village Attorney Scott Uhler suggested tabling this discussion until the next Board Meeting in order to present more accurate information and a summary of what can and cannot be done with the Special Use.

Motion was made by Trustee Mottl and seconded by Trustee Mital to approve implementation of the Business License Program.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Snyder, Schiappa, Franzese, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Village Administrator Doug Pollock questioned exactly what information was being requested, whether it is update on Special Uses or status of Valet Licensing which are two different discussions.

Motion was made by Trustee Snyder and seconded by Trustee Mottl to direct staff to provide a report at the next Village Board meeting regarding parking and valet services at restaurants in Burr Ridge and valet licensing.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mottl, Franzese, Paveza, Mital, Schiappa

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Trustee Paveza requested the Chief Madden provide an update in two weeks on the situation. Mr. Pollock stated the report will be from Police and Code Enforcement.

Trustee Snyder questioned when the signs would be installed so Police can enforce code violations. Mr. Pollock stated he property owner has ordered the signs.

Trustee Franzese stated some No Parking Fire Lane signs have disappeared. He requested staff research how many are supposed to be there and ask the property owner to reinstall the missing signs.

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PRESENTATION OF CALENDAR YEAR 2018 STRATEGIC GOALS UPDATE Village Administrator Doug Pollock presented an update of the 2018 strategic goals adopted by the Board of Trustees for FY 2017-2019. He highlighted a few of the items and savings realized in 2018.

There was some discussion as to why Burr Ridge is not able to have their own zip code. Trustee Mottl stated it is because the Village does not have enough Units in the address system. Mr. Pollock stated since the postal facility is located in Willowbrook, the zip code more often appears as Willowbrook than Burr Ridge.

CONTINUED DISCUSSION OF BURR RIDGE ADDRESS SYSTEM

Motion was made by Trustee Mottl and seconded by Trustee Snyder to table this discussion until the second meeting in April.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Snyder, Schiappa, Franzese, Paveza, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF RECOMMENDATION TO WAIVE BID PROCESS AND AWARD CONTRACT FOR 2019 EAB TREATMENT TO KRAMER TREE SERVICES IN THE AMOUNT OF \$12,240 Trustee Paveza requested this be removed from the Consent Agenda questioning the wording of the Agenda item. Director of Public Works Dave Preissig explained in 2014 Kramer Tree Services submitted a good bid. Prices have increased marginally each year and they provide the same, or better, service each year. The contract has been extended in the past. The Village is on the dwindling phase of the treatment plan.

Motion was made by Trustee Paveza and seconded by Trustee Snyder to award the contract to Kramer Tree Services in the amount of \$12,240.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Snyder, Schiappa, Franzese, Mottl, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RESIGNATION OF JUAN SANTIAGO

Trustee Snyder requested this be tabled until he meets with Chief John Madden before action is taken.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
January 28, 2019

Motion was made by Trustee Snyder and seconded by Trustee Mital to table this recommendation to hire a replacement Patrol Officer until after he meets with Police Chief John Madden.

Trustee Schiappa questioned Police Chief Madden if there was an immediate need to fill this vacancy or could it wait two weeks. Chief Madden responded no longer than two weeks as it takes approximately two and a half months to process applicants with the Board of Fire and Police Commissioners and there is an Academy spot open the end of April.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Paveza, Mottl, Schiappa

NAYS : 1 – Trustee Franzese

ABSENT: 0 – None

There being five affirmative votes the motion carried.

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS There were none.

Trustee Franzese commended the Public Works Department for outstanding work on recent snow and ice removal.

Trustee Mottl stated he heard from several residents complimenting the snow removal on Madison Street.

Assistant to the Village Administrator announced the closing on the purchase of the Village Center. The new owner is Edwards Realty Group from Orland Park. Staff will be meeting with them to discuss opportunities for events, tenants and improvements to the property.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Village Clerk Karen Thomas announced that due to the cold weather Groot Industries will not be picking up garbage as usual. They will be delayed one day. Trustee Franzese questioned how residents will receive this information. Mrs. Thomas stated it is on the Village website. Mr. Pollock advised it has been disseminated on social media as well. He urged residents to keep watch on Village communications for updates on measures being taken in this extreme weather.

NON-RESIDENT COMMENTS There were none.

Motion was made by Trustee Mottl and seconded by Trustee Paveza that the Regular Meeting of January 28, 2019 be adjourned to a closed session for the purpose of approval of Closed Session Minutes of January 14, 2019, deliberation of Salary Schedules and Benefits for One or More Classes of Employees and discussion of Employment of Employees.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
January 28, 2019

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Paveza, Mital, Snyder, Schiappa, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned at 8:52 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

ORDINANCE NO.

AN ORDINANCE GRANTING SPECIAL USE APPROVAL SECTION XII.F.3 OF
THE BURR RIDGE ZONING ORDINANCE TO PERMIT AN ILLEGAL, NON-
CONFORMING CHAIN LINK FENCE AND BARBED WIRE ON THE SUBJECT
PROPERTY.

(Z-25-2018: 16W020 79th Street - Dodevski)

WHEREAS, an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special use on November 19, 2018, January 7, 2019, and January 21, 2019, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for special uses, including its

findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 16W020 7^{9th} Street, Burr Ridge, Illinois, is Sandra Dodevski (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section XII.F.3 of the Burr Ridge Zoning Ordinance to permit an illegal, non-conforming chain link fence and barbed wire on the subject property.
- B. That the property will not detract from the public health, safety, morals, comfort, or general welfare.
- C. That the special use will not adversely impact any adjacent properties.

- D. That the special use will allow the petitioner to keep a necessary service in the Village.
- E. That the site plan of the property is adequate for the use.
- F. That adequate traffic facilities are present on or adjacent to the property.
- G. That the use is not contrary to the objectives of the Official Comprehensive Plan.
- H. That the special use will otherwise conform to the applicable regulations of the Zoning Ordinance.

Section 3: That the special use approval as per Section XII.F.3 of the Burr Ridge Zoning Ordinance to permit an illegal, non-conforming chain link fence and barbed wire on the subject property is ***hereby granted*** for the property commonly known as 16W020 79th Street and identified by the Permanent Real Estate Index Number (PIN) of: **09-26-405-001.**

Section 4: That approval of the special uses is subject to the condition that the special use expire on February 11, 2024.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 11th day of February, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this
11th day of February, 2019.

Village President

ATTEST:

Village Clerk

ORDINANCE NO.

AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO SECTION
X.F.2.a OF THE BURR RIDGE ZONING ORDINANCE TO PERMIT AN
AUTOMOBILE SALES USE IN AN EXISTING BUILDING(Z-01-2019: 60 Shore Drive - Naddaf)

WHEREAS, an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special use on January 21, 2019, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for special uses, including its

findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 60 Shore Drive, Burr Ridge, Illinois, is Joseph Naddaf (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section X.F.2.a of the Burr Ridge Zoning Ordinance to permit an automobile sales use in an existing building.
- B. That the property will not detract from the public health, safety, morals, comfort, or general welfare.
- C. That the special use will not adversely impact any adjacent properties.

- D. That the special use will allow the petitioner to bring a necessary service to the residents of the Village.
- E. That the site plan of the property is adequate for the use.
- F. That adequate traffic facilities are present on or adjacent to the property.
- G. That the use is not contrary to the objectives of the Official Comprehensive Plan.
- H. That the special use will otherwise conform to the applicable regulations of the Zoning Ordinance.

Section 3: That the special use approval as per Section X.F.2.a of the Burr Ridge Zoning Ordinance to permit an automobile sales use in an existing building is ***hereby granted*** for the property commonly known as 60 Shore Drive and identified by the Permanent Real Estate Index Number (PIN) of: **09-35-203-005.**

Section 4: That approval of the special uses is subject to compliance with the following conditions:

- A. The special use permit shall be limited to the sales of automobiles with minor detailing and repairs.
- B. The special use shall be limited to the 7,400 square feet of floor area known as Suite A at 60 Shore Drive.
- C. The special use permit shall be limited to Joseph Naddaf and his business partners and shall expire at such time that Mr. Naddaf and his business partners no longer occupies the space or an assignment or termination of the lease at 60 Shore Drive occurs.
- D. Outside display or storage of any goods, materials, and automobiles shall be prohibited.
- E. Outdoor mechanical maintenance of any vehicle shall be prohibited.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 11th day of February, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 11th day of February, 2019.

Village President

ATTEST:

Village Clerk



VILLAGE OF BURR RIDGE – Public Information Post

DATE: February 6, 2019

RE: Sterigenics in Willowbrook, IL

8A

The following is the latest information available regarding the Sterigenics facility in Willowbrook.

- On February 5, 2019, the US EPA posted an update regarding test results in November and December, 2018. This update included data from the beginning of testing in mid-November through the end of December; these results showed increasingly elevated levels of ethylene oxide in the immediate vicinity of Sterigenics and Willowbrook Village Hall. Locations that are downwind of Sterigenics were observed to have higher levels of ethylene oxide than those located upwind. The US EPA also stated that there may be additional background sources of ethylene oxide emissions in addition to that emitted by Sterigenics, but declined to elaborate on this theory. More information is available on their web site (see link below).
- In response to the latest test results, the Villages of Willowbrook and Burr Ridge and the City of Darien have requested that the Illinois Attorney General and the Du Page State's Attorney seek an emergency court order to immediately shut down Sterigenics until there is definitive proof that EtO presents no health hazards to the surrounding communities.
- There was a report from CBS local news regarding Sterigenics that aired on Sunday, February 3. The report indicates that Sterigenics (and its other trade names, including but not limited to Griffith Laboratories) operated from at least two locations in Burr Ridge. The Village staff has been investigating this report as it relates to Burr Ridge and so far, have found the following:
 - The Village issued a Zoning Certificate of Occupancy to Griffith Laboratories in 1998 at 16W151 Shore Court. The description of the business provided by Griffith indicates that they did quality assurance testing for the medical, food, and cosmetic industries.
 - The 1998 ZCO was made inactive in 2001, meaning that they did not operate at this location beyond 2001.
 - Based on utility bill information, it appears that Griffith Labs operated from 261 Shore Drive for a short time beginning and ending in 1995. The Village did not require Zoning Certificates of Occupancy until 1997 so there is no record of the business at this location other than utility billing.
 - The CBS report also showed the building at 405 Heathrow Court as a location of Sterigenics/Griffith in Burr Ridge. At this time, no documentation has been identified linking the company to this building, but staff will continue to search for such records.
 - There are no building permits issued for these properties during these time frames that would indicate the necessary remodeling occurred at either address to operate a sterilization facility similar to the one in Willowbrook.
 - From our initial research, it appears that neither Sterigenics nor any of its related companies have operated in Burr Ridge since 2001; the Village is continuing to pursue and expand its investigation into Sterigenics' presence in Burr Ridge.
 - Staff filed a FOIA with the Illinois EPA and with the Tri-State Fire Protection District to determine if there are any records with those agencies regarding the activities of Sterigenics in Burr Ridge. Tri-State has since returned an extensive amount of records, which staff has begun to analyze. Staff has not received any response from the State at this time.
- At its meeting of January 28, 2019, the Village Board of Trustees directed the Village Attorney to file a petition seeking to join the lawsuit filed by the State of Illinois Attorney General and the Du Page County State's Attorney. To become a party to this litigation, the Village must file a motion asking the Court to grant the Village permission to intervene in the litigation and the Village must file its own Complaint. The Village Complaint will allege that Sterigenics is a public nuisance by operating adjacent to and adversely impacting the health, safety and welfare of the residents, workers, students and other visitors within the Village of Burr Ridge.

- Also at its January 28, 2019 meeting, the Board of Trustees appointed 7 members to the Environmental Quality Commission and tasked that Commission with providing oversight and advice regarding issues pertaining to Sterigenics. The Committee will be chaired by Trustee Guy Franzese and will also include Trustee Tony Schiappa and residents Jennifer Houch, Jennifer McConahy, Tom Layden, Stephen McCracken, and Yvonne Mayer. The first meeting of the EQC is scheduled for Tuesday, February 12 at 7 PM.
- On January 9, 2019, the Illinois EPA and DuPage County Health Department reported no groundwater contamination from ethylene glycol was observed in private wells near Sterigenics.

Additional updates will continue to be posted on our web site as new information is received. Information is also available on the [Village of Willowbrook website](#). The ILEPA has also created a [Sterigenics webpage](#) on their website here.

DISCLAIMER: The information posted on this website, including information posted by external websites and links to external websites is for general information purposes only. It is not intended to provide medical or legal advice. The Village does not guarantee the completeness or relevance of such information and assumes no responsibility for errors or omissions in the contents of the information



Community
Development

MEMORANDUM – COMMUNITY DEVELOPMENT DEPARTMENT

TO: Acting Village President and Board of Trustees
FROM: Doug Pollock, AICP, Village Administrator
DATE: February 8, 2019
RE: Valet Parking in Burr Ridge

As requested by the Board of Trustees at the January 28, 2019 meeting, the following report is provided regarding restaurants with valet parking in Burr Ridge.

There are five restaurants in Burr Ridge that utilize valet parking; Eddie Merlot's, Topaz, Hampton Social, Coopers Hawk, and Capri. Eddie Merlot's parking is self-contained on their property and there is no record of complaints or issues related to their valet parking operation. Staff also has no record of any complaints or issues for Hampton Social.

In regards to Topaz and Coopers Hawk, issues have arisen on occasion with the use of the adjacent entry drives (McClintock and Lincolnshire) for parking of vehicles. Those issues seem to be sporadic; and when the Police Department is aware of such an issue, it is addressed in the field. Prior to reconfiguration of the circle in front of Topaz, there were often issues as the valet was forced to use Village Center Drive for staging of the valet service (there is now a separate drive for staging of valet service).

Challenges and issues have arisen at the Capri Restaurant in County Line Square. There is no separate valet drive similar to Topaz, and the parking area is quite congested on many evenings. In 2015 and again in 2018, the Village Board approved parking variations with conditions intended to regulate the parking in the vicinity of Capri. Additionally, there are other concerns that have been raised regarding traffic and parking code compliance. The following attempts to summarize those issues/concerns.

2015 Parking Variation Conditions: In 2015 the Board of Trustees granted a parking variation for the expansion of the Capri Restaurant subject to certain conditions. The following is a summary of those conditions.

1. *That all employee vehicles shall be parked in the PACE parking lot after 5:30 PM each and every night that the restaurant is open.*

Many of the Capri employees park in the service drive behind the building and staff has been told that the other employees move their cars to the PACE lot in the evening. Staff has no evidence to indicate that this condition has been violated.

2. *Signs shall be posted and enforced in the parking lot stating that parking is for County Line Square customers only and that violators will be towed.*

These signs have been posted on the property.

3. *That valet parking shall be provided each and every evening that the restaurant is open for business and overflow valet parking shall utilize the west end of the shopping center or the PACE parking lot.*

To staff's knowledge, they are providing valet service for all evenings. Due in part to the lack of definition of "overflow valet parking", there is no direct evidence that this condition has been violated.

4. *That four spaces shall be designated in the parking lot for staging of valet parking.*

Four spaces have been designated for staging of valet parking.

5. *That the restaurant operator shall diligently and faithfully enforce all terms of this parking variation.*

As noted above, staff has no evidence of violations of these conditions.

2018 Parking Variation Conditions: In September of 2018, the Board of Trustees granted another parking variation to allow additional outdoor dining. The conditions for that variation were intended to clarify and further regulate parking at Capri; however, those conditions do not take effect until the additional outdoor dining is utilized. The conditions of the 2018 parking variation include:

1. *At least two valet attendants shall be provided between 6:00pm and 9:00pm on Thursday, Friday, and Saturday evenings, year-round.*
2. *All valet customer vehicles shall be parked in the PACE lot between 6:00pm and 9:00pm on Thursday, Friday, and Saturday evenings, year-round.*
3. *All vehicles of Capri employees shall be parked in the PACE lot between 6:00pm and 11:00pm, year-round.*
4. *If there is a violation of any condition of this Ordinance as determined by the Village staff, the Board of Trustees will consider revocation of the Ordinance at a regularly scheduled meeting following the violation.*

Other Zoning Issues: On a few occasions, staff has received complaints that Capri has placed traffic cones in front of parking spaces with a sign indicating they are for valet parking only. This action reduces the number of parking spaces available for other businesses and is considered a zoning violation because it further reduces parking availability for the shopping center. Staff has notified Capri of this action and will monitor the parking lot for this activity in the future.

There have been other concerns/complaints filed regarding traffic and parking that are not zoning violations but instead relate to parking and traffic code violations. Those are as follows:

Parking in a Fire Lane: There have been a number of complaints regarding cars parked in the fire lane (the yellow curb on the driveway in front of the stores). The policy of the Police Department has been to ticket unattended cars parked in the fire lane. If the driver is in the car or is seen by the officer, the officer will not ticket but instead will ask the driver to move the car. The property owner is also required to post eight "No Parking in Fire Lane" signs approximately 150-200 feet apart. Staff has verified that eight such signs at appropriate separations are present.

Parking on Lincolnshire Drive: Parking on the adjacent Lincolnshire Drive is prohibited. There was at least one complaint in December, 2018 of cars parked on Lincolnshire Drive. It was alleged that those cars were parked there by the valet service. On the evening of this particular complaint, the police officer went into the restaurant and asked management to move the cars.

Parking in Non-Designated Spaces: Staff has been notified on several occasions that cars are parked in non-designated parking spaces adding to the congestion in the parking lot. Since this is

private property, the Police Department can only issue tickets for this activity if there is an enforcement agreement in place with the property owner and if there are proper signs erected notifying motorists that it is a violation to park in an undesignated space. The Village had such an agreement which lapsed in 2017, and the property owner did not agree to renew said agreement until June 25, 2018. As part of the deliberations regarding the 2018 parking variation, the Village Board directed that “parking in designated spaces only” signs be erected and enforced. In October 2018, staff requested that the property owner provide the signs requested by the Board. Signs were erected by the property owner in late 2018, but they were not legally enforceable due to lack of proper information. As of February 7, 2019, the signs have been erected. Staff will begin enforcement of this requirement immediately.

Valet Parking Licensing: Another aspect of the Board’s discussion at the January 28 meeting related to consideration of licensing valet service providers within the Village. At this time, there is no mechanism which requires valet operators to be directly licensed by the Village, nor does the Village possess any current regulatory authority directly over valet operators except in routine traffic enforcement. Those suburban Chicago communities that license valet services including but not limited to Schaumburg, Libertyville, Rosemont, Park Ridge, Lombard, and Crystal Lake. Fees for the license were found to be as follows:

Schaumburg	\$250	Permanent
Libertyville	\$125	Annual
Rosemont	\$100	Annual
Park Ridge	\$100	Permanent
Lombard	\$ 50	Annual
Crystal Lake	\$ 50	Annual

A best practice method for establishing approval of valet licenses is to have the Board designate certain areas near businesses as “valet service” or “valet parking” zones. For example, if Topaz requested a valet license for its operator, the staging area in front of Topaz could be designated as a “valet service” zone and the parking deck at Village Center would be designated as a “valet parking” zone. If a valet operator deviated from the standards set forth in their valet license, i.e. staged or parked outside of designated areas, the Village could revoke the valet operator’s license, usually requiring that the operator not work in the Village for a period of time. A staff review of all valet license applications could occur prior to Board consideration with a recommendation made regarding each license. If establishment of a valet license were desired, staff recommends establishing a permanent license as well as a one-day license (i.e. for a special event).



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

M E M O

February 5, 2019

TO: Doug Pollock, Village Administrator
FROM: John Madden, Chief of Police
SUBJECT: **Part-Time Police Officers & Full-Time Sworn Staffing**

At the request of The Board of Trustees, I conducted research into the status of part-time police officer programs in area police departments. This report is a summary of the information I developed and includes my recommendation regarding part-time police officers on the Burr Ridge Police Department.

The statutory authority for part-time police offices is contained in 65 ICLS 5/3.1-30-21 which states that;

"A municipality that employs part-time police officers shall, by ordinance, establish hiring standards for part-time police officers and shall submit those standards to the Illinois Law Enforcement Training Standards Board."

"Part-time police officers shall be members of the regular police department, except for pension purposes."

"Part-time police officers shall not be assigned under any circumstances to supervise or direct full-time police officers of a police department."

"Part-time police officers shall not be used as permanent replacements for permanent full-time police officers."

"Part-time police officers shall be trained under the Intergovernmental Law Enforcement Officers In-Service Training Act in accordance with procedures for part-time police officers established by the Illinois Law Enforcement Training Board."

Training requirements for part-time police officers are further elaborated in 50 ICLS 705/82.

"A person hired to serve as a part-time police officer must obtain from the Board a certificate attesting to his or her successful completion of the part-time police training course."

"The part-time police training course referred to in this Section shall be of similar content and the same number of hours as the courses for full-time police officers and shall be provided by the Mobile Team In-Service Training Units under the Intergovernmental Law Enforcement Officers In-Service Training Act or by another approved program or facility in a manner prescribed by the Board."

In addition to statutory requirements, CALEA nationally accredited agencies such as Burr Ridge must comply with national standards regulating part-time police officer programs. Most of the standards mirror the requirements of the state statutes, the most important listed below.

- Recruit academy must be completed prior to deployment.
- Uniforms and equipment must be the same as full-time police officers.

- In-service training must be the same as for full-time police officers.
- Training in use-of-force policy and testing for firearms proficiency with same frequency of full-time officers.
- Must be bonded and/or provided with public liability protection equal to that provided to full-time officers.

The requirements listed above have caused a number of police administrators to re-examine their part-time officer programs and, in some cases, to abandon them. Area municipalities that utilize part-time police officers and are most comparable to the Burr Ridge Police Department are as follows:

- Darien P.D.
- LaGrange P.D.
- Western Springs P.D.
- Orland Park P.D.
- Downers Grove P.D.
- Woodridge P.D.
- Warrenville P.D.
- Tinley Park P.D.

A review of the information received from the surveyed agencies reveals a mixed attitude among police executives about part-time police officer programs. On the one hand, several chiefs have rejected the concept while a number of others enthusiastically endorse part-time officers. Those chiefs rejecting part-time programs do so because of restrictions imposed by CALEA, difficulties with additional demands placed upon the supervisory staff, disciplinary problems, lack of effort and low productivity, scheduling conflicts and low court attendance. The dissenting chiefs also expressed a philosophy that encourages the development of professional full-time officers that provide the level of service expected by their communities and who meet standards established for national accreditation.

Chiefs whose agencies support part-time programs generally have long traditions in their communities for established part-time programs. Many of these were started during times when the communities were relatively small with a very different concept of police service. As the communities and their police departments developed, the part-time programs remained an integral part of the culture while in some cases were discontinued. Auxiliaries are either paid or unpaid volunteers whose duties are restricted by State statute. Auxiliary officers often function similar to civilian Community Service Officers (CSO's). They provide support to the regular patrol force by handling service-type calls, directing traffic, parking enforcement, animal control, and working major events. They function without arrest powers and are, therefore, limited in their service capability. Nevertheless, they are generally considered helpful to the police agencies which employ them.

The part-time police officers with full arrest powers certainly provide a greater level of service and afford more flexible deployment within their departments. **However, the chiefs who utilize this approach take great pains to emphasize that they function as support to the regular force rather than replacing full-time personnel.** Part-time officers are generally assigned to traffic enforcement, response to "lower level" calls for service, surveillance activities, traffic control, accident investigation, preliminary investigations and report completion, and other general "backup" roles. In every department surveyed the part-time officers are assigned to uniform patrol duties. Supervision is required for daily activity, scheduling and court appearances. This is assigned either to a patrol watch commander or, most commonly, to a specific command officer. Field Training supervision is also a very important and continuous responsibility, separate from the regular supervisor responsible for overseeing the program. While many of the chiefs with part-time officer programs express a degree of satisfaction with the service, a great deal of supervisory and administrative attention is required to ensure success.

Application to the Burr Ridge Police Department

The issue of part-time police officers arose back in 2007 as a result of community perceptions about the extent of criminal activity in Burr Ridge and the difficulties experienced by the Department in recruiting and hiring full-time officers. It should be understood that the problems with the recruiting process back in 2007 were a nation-wide dilemma that was resolved over time. This topic is presented once again as an alternative to address the costs related to full-time sworn police officers. Whether or not the introduction of part-time officers to the Department is the answer will be for the Trustees to eventually decide. If their decision is in the affirmative, it will require a complete change in philosophy for the Department.

The goal of the Burr Ridge Police Department, at least over the past thirteen years, is to build a professional organization comprised of qualified full-time personnel. In order to build the respect and support of the citizens, the Department has worked closely with the Board of Fire and Police Commissioners to develop policies and procedures that conform with State statutes in terms of recruiting, background investigations, training and disciplinary procedures. The Board of Trustees has consistently provided support for the Department through expenditures of funds and authorization of personnel and programs such as the pursuit and maintaining national accreditation that will provide excellent services to meet the high expectations of the community. It is important to note that in 2016, the Burr Ridge Police Department qualified, participated, and was awarded a higher "Gold Standard" level CALEA accreditation. I believe that we have accomplished our goals and must continue to maintain them. Will the replacement of our full-time sworn police officers with part-time officers enable us to do so?

Administrative costs for a part-time police officer program will be substantial in terms of expanded recruiting responsibilities, background investigations, and a separate supervisory assignment. The Department is presently strapped in terms of time spent on background investigations for full-time applicants. An additional burden on our detectives will not be helpful with the number of personnel presently assigned to that unit. It should also be noted that we presently have a limited number of Field Training Officers (FTO's) who's training responsibilities will be increased substantially in order to accommodate the training requirements of the part-time officers.

While having a pool of part-time officers to supplement police operations may have advantages, such a program will require additional financial costs. If the Board wishes to explore a part-time police officer program to supplement the Department's current twenty-seven (27) sworn full-time officers, I will provide a thorough cost analysis of same.

As I stated early in this report, one of the first considerations of instituting a part-time officer program will be to insure compliance with CALEA accreditation standards. A part-time officer program for the Burr Ridge Police Department must consist of the following, at a minimum:

- It must meet the same selection criteria as for full-time officers;
- The officers must be certified by the Illinois Law Enforcement Training and Standards Board (ILETSB);
- The officers must receive the same Field Training Program as a full-time officer;
- The officers must receive the same yearly in-service training equivalent to that statutorily required for full-time officers;
- The officers must be issued the same equipment as full-time officers;
- The officers must not work more than the state-mandated employment hours per week (30 hours per week);
- And the Village must provide the part-time officers with the same public liability protection as full-time officers.

An important element to be considered with part-time officers is the often-stated problem of scheduling conflicts and missed court dates. Disciplinary issues, lack of productivity, and unreliability were also mentioned by the chiefs as having caused concerns in each of the agencies surveyed. These concerns present an additional supervision burden for the Department that may over-ride any positive results that may be realized.

The main issue is does the Village of Burr Ridge want and need a change in philosophy in the delivery of police service to the community? Will the addition of a part-time police officer program as a replacement to our current full-time police officers be an improvement? **Based upon the research conducted and reported above, I do not recommend this option.** Reducing the Department's authorized full-time sworn and replacing same with part-time officers will negatively impact police operations by introducing a lack of dependability and effectiveness into daily operations. However, the addition of a part-time police officer or auxiliary officer program as a supplement to our current twenty-seven (27) sworn full-time officers may have advantages as downtown Burr Ridge develops. It is possible that a review of Department operations pre or post development may call for the addition of a supplemental program. If so, I will be prepared to recommend the implementation of part-time or auxiliary police officers.

Another option is the implementation of a non-sworn/civilian Community Service Officer (CSO) program. A CSO program would assist the regular patrol force with the handling of non-criminal matters such as parking enforcement, animal control, traffic direction, taking of walk-in reports, etc. CSO's would be full-time, regularly scheduled personnel that are committed to the Burr Ridge Police Department as their primary employer.

I believe that the Burr Ridge Police Department is best capable of providing the high quality of service that the community expects and deserves through its present philosophy of staffing with full-time professional police personnel.

At this time, I do not believe that reducing and replacing our full-time police officers with a part-time police officer program is the answer. I look forward to the discussion that will follow this report and I will be prepared to answer questions regarding this matter when asked.

PARKING LEASE AGREEMENT
(Village of Burr Ridge and Shirley Ryan AbilityLab)

This Agreement, dated February 11, 2019, is by and between the Village of Burr Ridge and Shirley Ryan AbilityLab ("SRAlab"). The term "SRAlab" herein refers to the company, and any of its authorized users hereunder.

Lease of Spaces. This Agreement confirms that beginning February 1, 2019, the Village of Burr Ridge will allow SRAlab to use ten (10) parking spots in that parking lot located to the rear and adjacent to Village Hall located at 7660 S. County Line Road, Burr Ridge, Illinois ("Lot"). Those spaces designated for special purposes or uses with signage shall not be available to SRAlab (e.g. handicapped space, visitor space, etc.) In exchange for these parking spots, SRAlab will pay the Village of Burr Ridge Three Hundred and Fifty Dollars (\$350.00) per month, payable on the fifteenth day of each month. The Village of Burr Ridge agrees to reasonably maintain its parking lot/parking spots (e.g., provide necessary snow removal/de-icing, etc.) at its sole cost and expense.

Availability of Spaces. The parties acknowledge that there are occasions during the year, due to special events, when the lot may be used more heavily than at other times (in the past, certain training events have resulted in the use of most of the parking spaces, no more than 6 times per year). Parking on those days would be on a first come, first served basis. The parties further agree and acknowledge that this lot is not the Village's first priority during a snow event and that due to certain weather events, this parking lot may not be cleared until the Village has a reasonable period of time to address other responsibilities for snow removal in the Village. For any day that SRAlab is not able to utilize its 10 parking spots in the Village parking lot due to the unavailability of the spots, it can deduct the pro rata amount of \$1.00 per day per parking spot which is lost or unavailable.

Permitted Uses. The Lot shall be used by SRAlab employees only, for daily parking use, of ten (10) parking spaces for parking passenger vehicles on a daily basis and for no other purposes. No overnight storage or abandonment of vehicles is allowed. SRAlab shall comply with all laws, ordinances, codes and regulations regarding motor vehicles, the parking lot and the permitted use of the parking lot.

Indemnity. SRAlab shall be responsible and liable for any damage to the Lot or to Village property caused by SRAlab. SRAlab agrees to indemnify, defend and hold the Village, its officials and employees harmless from and against any and all claims, demands, actions, liabilities, damages, costs and expenses (including attorneys' fees), for injuries to any persons caused by or the fault of SRAlab.

Insurance. SRAlab, at its expense, shall maintain at all times during this Agreement policies of insurance to cover its indemnification obligations herein, in the form of general liability and property damage coverages in amounts not less than \$1,000,000 combined single limit for personal injury or death or for damage to or destruction of property for any one occurrence. All such policies shall be issued by insurers licensed to do business in the State of Illinois and shall contain a waiver of any rights of subrogation thereunder. The policies shall require at least thirty (30) days prior written notice to the Village of termination or modification and shall be primary and not

contributory. Upon request, SRAlab agrees to provide the Village with proof of valid insurance in the form of certificates evidencing the foregoing insurance or renewal.

Village Immunity. Nothing in this Agreement shall be construed as a waiver or relinquishment in any fashion of those protections and immunities now available to the Village under the law, including the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 *et. seq.*.

Assignment/transfer. SRAlab cannot assign nor in any manner transfer this Agreement, or any interest therein, nor sublet these parking rights, nor permit parking by anyone, except in connection with SRAlab's use and occupancy of the Lot for parking.

Amendments. Any changes or modifications of this Agreement must be in writing, and signed by the parties hereto.

Termination. This Agreement shall continue until terminated by either party by giving fourteen (14) days advance written notice to the other, to the contact/address below:

If to SRAlab: Peggy Kirk
Chief Operating Officer and Sr. Vice President
Shirley Ryan AbilityLab
355 East Erie Street
Chicago, Illinois 60611

*with a copy to Nancy Paridy, Sr. Vice President, Chief Administrative Officer, same address

If to the Village of Burr Ridge:

Doug Pollock
Village Administrator
Village Hall
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Il.

For and on behalf of
Shirley Ryan AbilityLab

For and on behalf of the
Village of Burr Ridge

Peggy Kirk
Senior Vice President
Chief Operating Officer

Doug Pollock
Village Administrator



VILLAGE OF BURR RIDGE
 7660 County Line Road
 Burr Ridge, IL 60527
 (630) 654-8181

APPLICATION FOR RAFFLE LICENSE

1. Name of Organization: Willowbrook/Burr Ridge Chamber of Commerce
2. Address: 8300 S. Madison Street
Burr Ridge, IL 60527
3. Mailing Address if Different From Above: _____
4. Type of Organization (please attach documentary evidence):

<input type="checkbox"/> Religious	<input type="checkbox"/> Charitable	<input type="checkbox"/> Business	<input type="checkbox"/> Labor
<input type="checkbox"/> Fraternal	<input type="checkbox"/> Educational	<input type="checkbox"/> Veterans	<u>Chamber of Commerce</u>
5. Length of Time Organization Has Been in Existence: 1982
6. Place and Date of Incorporation: 1984 Illinois
7. Number of Members in Good Standing: 210
8. President/Chairperson: Brad Kmetz

<u>"Same as above"</u>	<u>630-654-0909</u>
Address	Telephone
9. Raffle Manager: Cheryl Freburg or Cindy Gorney - administrators

<u>same as above</u>	
Address	Telephone
10. Designated Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):
Chamber member

Name	
Address	Telephone
11. Date(s) For Raffle Ticket Sales: Various Possible

12. Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge): Chicago SW Marriott at RR, Crowne Plaza, Burr Ridge Park District

13. Date(s) and Time for Determining Raffle Winners: Day of Luncheon (3-6-19, 4-3-19, 9-4-19, 11-6-19, and 12-4-19)
Cruisin 8-10-2019

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State Law (230 ILCS 15/4(a)(4):

same
Location

Address:

Telephone

15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ VARIOUS

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ 500

17. Maximum Price Charged for Each Chance Sold: \$ 1 for \$5.00 3 for \$10 7 for \$20

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

Willowbrook/Burr Ridge Chamber of Commerce + Industry
Name of Organization

Brad Kmetz
Presiding Officer

Kyle Wetzel
Secretary

1/16/19

1/22/19

**2019 OFFICERS
AND BOARD
OF DIRECTORS**

PRESIDENT

Brad Kmetz
Kmetz Financial Group

VICE PRESIDENT

Mike Quinn
Republic Bank

SECRETARY

Kyle Wetzel
Farmers Insurance

TREASURER

Mia Verc
Monarch Financial
Group

BOARD MEMBERS:

John Adolf
Adolf Funeral Home &
Cremation Services, Ltd.

Glen Batson
Batson Chiropractic

Michelle D'Andrea
Crowne Plaza Chicago
SW-Burr Ridge

Diane Konicek
Unique Balloon
Decorating

Denise Marchetti
Mutual of Omaha

Dave Ricordati
County Line
Properties

Mike Schultz
Turtle Wax, Inc.

Michael Simmons
Bullseye Cleaning
Service, Inc.

Cathie Stuart
Events by Cathie

Deb Jackson
Sterling Engineering



**WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY**
8300 South Madison Street, Burr Ridge, Illinois 60527
Tel 630.654.0909 Fax 630.654.0922
www.wbbrchamber.org

January 7, 2019


Mr. Doug Pollock, Village Administrator
Village of Burr Ridge
7660 So. County Line Road
Burr Ridge, IL 60527

Dear Doug:

The Willowbrook Burr Ridge Chamber of Commerce and Industry occasionally holds raffles, i.e. split the pot, at our business meeting luncheons and at different events throughout the year. In that we often have our meetings and different events within the Village of Burr Ridge, we would like to request consideration of a Village of Burr Ridge raffle license that would encompass the entire 2019 calendar year. Please let us know what forms and information we would need to provide you in order to obtain this raffle license.

Thank you for your consideration of our request. As usual we are grateful for the continuing cooperation between the local businesses and the Village of Burr Ridge. Please do not hesitate to call us with any questions.

Respectfully submitted,



Brad Kmetz, President

mp

**2019 OFFICERS
AND BOARD
OF DIRECTORS**



PRESIDENT
Brad Kmetz
Kmetz Financial Group

VICE PRESIDENT
Mike Quinn
Republic Bank

SECRETARY
Kyle Wetzel
Farmers Insurance

TREASURER
Mia Verc
Monarch Financial
Group

BOARD MEMBERS:
John Adolf
Adolf Funeral Home &
Cremation Services, Ltd.

Glen Batson
Batson Chiropractic

Michelle D'Andrea
Crowne Plaza Chicago
SW-Burr Ridge

Diane Konicek
Unique Balloon
Decorating

Denise Marchetti
Mutual of Omaha

Dave Ricordati
County Line
Properties

Mike Schultz
Turtle Wax, Inc.

Michael Simmons
Bullseye Cleaning
Service, Inc.

Cathie Stuart
Events by Cathie

Deb Jackson
Sterling Engineering

**WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY**
8300 South Madison Street, Burr Ridge, Illinois 60527
Tel 630.654.0909 Fax 630.654.0922
www.wbbrchamber.org

January 7, 2019

Attention: Village Clerk
Village of Burr Ridge
7660 So. County Line Road
Burr Ridge, IL 60527

Dear Karen:

The Willowbrook Burr Ridge Chamber of Commerce and Industry would like to officially request the Village of Burr Ridge waive the Fidelity Bond requirement as outlined in Section 48.09 of the Village's Code as it applies to the Application for License to Conduct Raffle.

Thank you for your consideration of our request. As usual we are grateful for the continuing cooperation between the local businesses and the Village of Burr Ridge.

Respectfully submitted,

Brad Kmetz, President
Willowbrook Burr Ridge Chamber of
Commerce and Industry



300 South Frontage Road
Burr Ridge, Illinois 60527

January 17, 2019

Village of Burr Ridge
7660 South County Line Road
Burr Ridge, Illinois 60527

To Whom It May Concern:

This letter is to certify that the Willowbrook Burr Ridge Chamber of Commerce will be hosting two luncheons at the Crowne Plaza Chicago SW Burr Ridge. The dates for the lunches are March 6th and December 4th 2019. This certification is issued to be used for whatever purpose on request of the client.

Please feel free to reach out to me directly should you have any questions, 630.601.7548 x153.

Kind Regards,

Michelle D'Andrea
Director of Sales

Crowne Plaza Chicago SW Burr Ridge
300 South Frontage Road | Burr Ridge | Illinois, 60527
www.cpchicagosw.com | info@cpchicagosw.com



January 17, 2019

Willowbrook/Burr Ridge Chamber of Commerce
8300 S Madison Street
Willowbrook, IL 60527

The Chicago Marriott Southwest at Burr Ridge will be hosting the following events for the Willowbrook/Burr Ridge Chamber of Commerce:

November 6, 2019

Sincerely,

A handwritten signature in black ink that reads 'Jill Rinozzi'. The script is fluid and cursive, with the first letters of 'Jill' and 'Rinozzi' being capitalized and prominent.

Jill Rinozzi
Director of Sales



**WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY
8300 SOUTH MADISON STREET BURR RIDGE, IL 60527
TEL 630.654.0909 FAX 630.654.0922
www.wbbrchamber.org**

January 1, 2019

Mr. Doug Pollock, Village Administrator
Village of Burr Ridge
7660 South County Line Road
Burr Ridge, IL 60527

Re: Temporary signage for the –
Business Expo being held June 5, 2019
Cruisin'66 Fest being held August 10, 2019
Golf Outing in September 2019

The Willowbrook/Burr Ridge Chamber of commerce and Industry requests authorization to place temporary promotional signs for the events as follows:

Freestanding, tent frame style signs, no larger than 4' x 4'.
Placed no more than 21 days prior to the day of the event.
Removed no later than three days after the event.

Locations of signs:

Gower Middle School property along Madison (East side)
Burr Ridge United Church of Christ – Plainfield Road and County Line Road (Northwest corner)

Verbal permission has been received from property owners as of this date. If you have any questions, please do not hesitate to contact me at the Chamber office, 630-654-0909. Thank you again for your continued cooperation and support.

Respectfully submitted,

Cheryl Freburg, Chamber Administrator

CC



WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY
8300 SOUTH MADISON STREET BURR RIDGE, IL 60527
TEL 630.654.0909 FAX 630.654.0922
www.wbbrchamber.org

December 7, 2018

Public Relations Committee
Burr Ridge United Church
15W100 Plainfield Road
Burr Ridge, IL 60527

Re: Temporary signage for the –
Business Expo being held June 5, 2019
Cruisin'66 Fest being held August 10, 2019
Golf Outing in September 2019

The Willowbrook/Burr Ridge Chamber of Commerce and Industry is requesting written permission to place a 4' x 4' free standing, tent-frame style sign publicizing the aforementioned events. The sign will be placed no more than twenty-one days prior to the event and removed no later than three days after.

To comply with the Villages request, we are asking you to sign below and fax this letter back to the Chamber office at 630.654.0922.


We request your prompt attention to this matter and look forward to hearing from you shortly.

Very truly yours,

Cheryl Freburg, Chamber Administrator

CC:gs

I grant permission to the Willowbrook/Burr Ridge Chamber of Commerce to put up a sign for the aforementioned events on my property located at the corner of Plainfield Road and County Line Road.


Signature



**WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY
8300 SOUTH MADISON STREET BURR RIDGE, IL 60527
TEL. 630.654.0909 FAX 630.654.0922
www.wbbchamber.org**

December 7, 2018

Victor Simon III
Gower District #62
7700 Clarendon Hills Road
Willowbrook, IL 60527

Re: Temporary signage for the –
Business Expo being held June 5, 2019
Cruisin' 66 Fest being held August 10, 2019
Golf Outing in September 2019

The Willowbrook/Burr Ridge Chamber of Commerce and Industry is requesting written permission to place a 4' x 4' free standing, tent-frame style sign in front of Gower Middle School publicizing the aforementioned events. The sign will be placed no more than twenty-one days prior to the event and removed no later than three days after.

To comply with the Villages request, we are asking you to sign below and fax this letter back to the Chamber office at 630.654.0922.

We request your prompt attention to this matter and look forward to hearing from you shortly.

Very truly yours,

Cheryl Freburg, Chamber Administrator

CC:gs

I grant permission to the Willowbrook/Burr Ridge Chamber of Commerce to put up a sign for the aforementioned events on my property located at the southwest corner of Madison Street and 83rd Street.

A handwritten signature in black ink, appearing to be "Victor Simon III", written over a horizontal line.

Signature

BURR RIDGE PARK DISTRICT

Promoting quality living thru quality leisure



To: Whom It Concerns

From: Lavonne Campbell
Superintendent of Recreation
Burr Ridge Park District

Re: Cruisin'66 Car Show

Date: January 28, 2019

The Willowbrook/Burr Ridge Chamber of Commerce holds their car show Cruisin'66 every year in August at Harvester Park, 15w-400 Harvester Drive, Burr Ridge, IL. They will once again be holding it this August. If you have any questions please do not hesitate to call me at 630-920-1969

APPLICATION FOR LICENSE TO CONDUCT RAFFLE

1. Name of Organization: Our Lady of Peace
2. Address: 709 Plainfield Rd, Darien, IL 60561

3. Mailing Address if Different From Above: Same

4. Type of Organization (please attach documentary evidence):

☒ Religious ☐ Charitable ☐ Labor ☐ Business
☐ Fraternal ☒ Educational ☐ Veterans

5. Length of Time Organization Has Been in Existence: 37 years

6. Place and Date of Incorporation: Darien, IL 1982

7. Number of Members in Good Standing: 260 students enrolled

8. President/Chairperson: Amanda Moudry

Name
[REDACTED]
Address
[REDACTED]
Telephone
[REDACTED]
Social Security Number
[REDACTED]
Date of Birth
[REDACTED]

9. Raffle Manager: Douglas Fornek

Name
[REDACTED]
Address
[REDACTED]
Telephone
[REDACTED]
Social Security Number
[REDACTED]
Date of Birth
[REDACTED]

10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):

Nicole Hensel
Name
[REDACTED]
Address
[REDACTED]
Telephone
[REDACTED]
Social Security Number
[REDACTED]
Date of Birth
[REDACTED]

11. Date(s) For Raffle Ticket Sales: April 13, 2019
12. Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge):
Chicago Marriott Southwest at Burr Ridge
13. Date(s) and Time for Determining Raffle Winners: April 13, 2019 10:00pm
14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State law (230 ILCS 15/4(a)(4):
Chicago Marriott Southwest at Burr Ridge
Location
1200 Burr Ridge Pkwy, Burr Ridge, IL 60527 (630) 986-4100
Address Telephone
15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ = \$5000
16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ = \$3000
17. Maximum Price Charged for Each Chance Sold: \$ 20

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

Our Lady of Peace
Name of Organization
X Rev. Walter Dziardz - Rev. Walter Dziardz
Presiding Officer
X Pa. M. Baron - Rev. Mark Baron
Secretary



January 22, 2019

Ms. Karen Thomas
Village Clerk
VILLAGE OF BURR RIDGE
7660 County Line Road
Burr Ridge, IL 60527

Dear Karen:

Enclosed please find the raffle license application for Our Lady of Peace's fundraiser to be held at the Burr Ridge Marriott on April 3, 2019. We are requesting that the bond requirement and fee be waived.

Thank you for your consideration.

Blessings,

Rev. Walter M. Dziordz, S.J.

Rev. Walter Dziordz
Pastor

WD/jn



MARRIOTT
CHICAGO SOUTHWEST
BURR RIDGE

January 17, 2019

Our Lady of Peace
701 Plainfield Road
Darien, IL 60561

The Chicago Marriott Southwest at Burr Ridge will be hosting the following events for the Our Lady of Peace Fundraiser:

April 13, 2019

Sincerely,

Kelly Schmitz

Kelly Schmitz
Catering Sales Manager

APPLICATION FOR LICENSE TO CONDUCT RAFFLE

1. Name of Organization: Pleasantdale PTO 107, Inc.
2. Address: 7450 S Wolf Road, Burr Ridge, IL 60527
3. Mailing Address if Different From Above: _____
4. Type of Organization (please attach documentary evidence):
Religious ☒ Charitable Labor Business
Fraternal Educational Veterans
5. Length of Time Organization Has Been in Existence: Since 2001 (see note below)
 In IRS filings, Pleasantdale PTO is a designated successor to the Pleasantdale PTA which was incorporated in 2001.
6. Place and Date of Incorporation: March 20, 2017
7. Number of Members in Good Standing: 350
8. President/Chairperson: Arlene Cabana
 Name
[REDACTED]
 Address Telephone
[REDACTED] [REDACTED]
 Social Security Number Date of Birth
9. Raffle Manager: Same as above
 Name
[REDACTED]
 Address Telephone
[REDACTED] [REDACTED]
 Social Security Number Date of Birth
10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):
Same as above
 Name
[REDACTED]
 Address Telephone
[REDACTED] [REDACTED]
 Social Security Number Date of Birth

11. Date(s) For Raffle Ticket Sales: March 2, 2019
12. Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge):
Burr Ridge Park District, 15W400 Harvester Dr, Burr Ridge, IL 60527
13. Date(s) and Time for Determining Raffle Winners: March 2, 2019, 8:30pm
14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State law (230 ILCS 15/4(a)(4):
Burr Ridge Park District
Location
15W400 Harvester Dr, Burr Ridge, IL 60527
Address Telephone
15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ \$1500
16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ \$200
17. Maximum Price Charged for Each Chance Sold: \$ \$20

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

Pleasantdale PTO 107, Inc.

Name of Organization

Arlene Cabana

Presiding Officer

Supreet Kapoor

Secretary

February 6, 2019
ATTN: Karen Thomas
7660 County Line Road
Burr Ridge, IL 60527

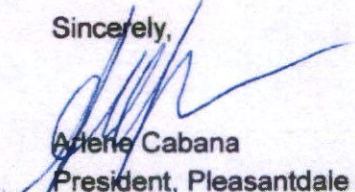
Dear Ms. Thomas,

The Pleasantdale PTO is requesting a waiver of the fidelity bond and for a raffle license to hold prize raffle drawings on March 2nd, 2019 at the Burr Ridge Park District Center.

The members of the Pleasantdale PTO have requested this by unanimous vote.

Please contact me with any questions you might have.

Sincerely,



Ariene Cabana
President, Pleasantdale PTO
info@PleasantdalePTO.com
708.837.1424

BURR RIDGE PARK DISTRICT

Promoting quality living thru quality leisure



To: Whom It Concerns

From: Lavonne Campbell
Superintendent of Recreation
Burr Ridge Park District

Re: Pleasant Dale School District Trivia Night

Date: February 6, 2019

The Pleasantdale PTO holds their Trivia Night every year in the Spring at The Burr Ridge Community Center, 15w-400 Harvester Drive, Burr Ridge, IL. If you have any questions please do not hesitate to call me at 630-920-1969

VILLAGE OF BURR RIDGE

8J

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 02/11/19

PAYMENT DATE: 02/12/19

FISCAL18-19

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	52,887.52	52,887.52
23	Hotel/Motel Tax Fund	9,730.00	9,730.00
33	Equipment Replacement	139,955.00	139,955.00
31	Capital Improvements Fund	1,110.25	1,110.25
51	Water Fund	6,794.47	6,794.47
52	Sewer Fund	1,142.07	1,142.07
61	Information Technology	20,852.32	20,852.32
	TOTAL ALL FUNDS	<u>\$ 232,471.63</u>	<u>\$ 232,471.63</u>

PAYROLL

PAY PERIOD ENDING January 26, 2019

	TOTAL
	PAYROLL
Administration	18,034.32
Finance	7,474.63
Police	108,782.56
Public Works	33,698.08
Water	24,913.58
Sewer	7,309.24
TOTAL	200,212.41
GRAND TOTAL	<u>\$ 432,684.04</u>

02/07/2019 10:24 AM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
POST DATES 02/11/2019 - 02/11/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2220	Dental Ins Retired IMRF Feb19	Delta Dental of Illinois-F	02/01/19	1203041	419.25
10-0000-22-2220	Dental Ins Pol Pension Feb19	Delta Dental of Illinois-F	02/01/19	1203041	589.60
Total For Dept 0000 Assets, Liabilities, Fund Ba.					1,008.85
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Trib - 4 wks	Chicago Tribune	12/26/18	122618	15.96
10-1010-40-4042	Dinner for Plan Commission Jan,	Falco's Pizza & Pasta	01/11/19	011119	158.55
10-1010-50-5030	Cell Phone-Straub, M Dec18	Verizon Wireless	01/13/19	9820780456	(16.30)
10-1010-80-8010	Employee Relations - Shift Party	Giordano's	01/29/19	012919	38.20
Total For Dept 1010 Boards & Commissions					196.41
Dept 2010 Administration					
10-2010-40-4030	Dental Ins Admin Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	491.01
10-2010-40-4040	Subscription to Doings through 0	Pioneer Press	01/24/19	167334870	32.50
10-2010-40-4042	Blueprint Reading/Mahlan,M	B & F Construction Code Se	12/19/18	121918	195.00
10-2010-40-4042	17th Annual Commercial Real Esta	RE Journals	12/28/18	122818	109.00
10-2010-40-4042	Chamber Lunch Pollock, Walter, K	Willowbrook/Burr Ridge	01/24/19	012419	60.00
10-2010-50-5020	(3) Elevator Reinspections Jan19	Elevator Inspection Servic	01/22/19	81913	96.00
10-2010-50-5020	(1) Elevator Reinspection Jan19	Elevator Inspection Servic	01/15/19	81799	32.00
10-2010-50-5020	FEDEX Services Jan19	FedEx	01/23/19	6-438-56285	24.21
10-2010-50-5030	Cell Phone - Admin Dec18	Verizon Wireless	01/13/19	9820780456	310.20
10-2010-50-5035	Public Notice Tax Levy Dec18	Chicago Tribune	12/06/18	003361184000	185.89
10-2010-50-5075	Plan Review Permit#19-002	B & F Construction Code Se	01/15/19	50726	521.62
10-2010-50-5075	Plan Review Permit#19-014	B & F Construction Code Se	01/23/19	50748	895.50
Total For Dept 2010 Administration					2,952.93
Dept 4010 Finance					
10-4010-40-4030	Dental Ins Fin Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	110.73
10-4010-50-5030	Cell Phone - Finance Dec18	Verizon Wireless	01/13/19	9820780456	71.99
Total For Dept 4010 Finance					182.72
Dept 4020 Central Services					
10-4020-50-5050	Maintenance-Equipment VH Copier	Image Systems & Business	01/28/19	279187	506.03
10-4020-60-6010	Coffee Supplies - Jan19	Commercial Coffee Service,	02/01/19	151841	162.50
10-4020-80-8040	Annual Account Fee/MB 2019	Mb Financial Card Services	01/02/19	755695919002999999	150.00
Total For Dept 4020 Central Services					818.53
Dept 5010 Police					
10-5010-40-4030	Dental Ins PD Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	2,339.00
10-5010-40-4032	#831-6031 13 Medium Shoes Jan19	JG Uniforms, Inc.	01/17/19	48781	60.00
10-5010-40-4032	47W6686 L/S Shirt, Navy Poly/Ray	Ray O'Herron Co., Inc.	01/22/19	1904240	103.00
10-5010-40-4032	97R6686 S/S Shirt, Navy Poly/Ray	Ray O'Herron Co., Inc.	01/22/19	1904240	93.90
10-5010-40-4032	39300-86 Trouser Cargo, Navy Pol	Ray O'Herron Co., Inc.	01/22/19	1904240	144.00
10-5010-40-4032	225-NB Sweater/ Fleece V-Neck, N	Ray O'Herron Co., Inc.	01/22/19	1904240	102.00
10-5010-40-4032	2261 Bates Boot Tactical 8" Side	Ray O'Herron Co., Inc.	01/22/19	1904240	85.95
10-5010-40-4032	66601 Streamlight Microstream US	Ray O'Herron Co., Inc.	01/22/19	1904240	28.99
10-5010-40-4032	sku: 878 Uncle Mikes's Ultra Inn	Ray O'Herron Co., Inc.	01/22/19	1904241	17.99
10-5010-40-4032	sku: 775 Safariland Model 775 Sl	Ray O'Herron Co., Inc.	01/22/19	1904241	23.99
10-5010-40-4032	39400W-86-18 Pants, Womens- Jan1	Ray O'Herron Co., Inc.	02/04/19	1906505	111.90
10-5010-40-4032	Shipping charges- Jan19	Ray O'Herron Co., Inc.	02/04/19	1906505	8.87
10-5010-40-4040	Annual Membership- IL Law Enforc	Illinois LEAP	01/29/19	012919	40.00
10-5010-40-4042	Police Dues Notary - Gutierrez, I	Illinois Notary Discount F	12/28/18	122818	30.00
10-5010-40-4042	Police Dues Notary Renewal/Barne	Illinois Notary Discount F	12/05/18	120518	30.00

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Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4042	Career Coaching with PD Jan19	Personnel Strategies, LLC	01/25/19	012519	1,575.00
10-5010-50-5020	2019 Commitment Balance	LexisNexis Risk Solutions	01/31/19	1267894-20190131	50.00
10-5010-50-5025	Postage- Shipping & Handling	Illinois Notary Discount F	12/28/18	122818	5.95
10-5010-50-5025	Postage- Shipping & Handling	Illinois Notary Discount F	12/05/18	120518	5.95
10-5010-50-5030	Cell Phone - PD Dec18	Verizon Wireless	01/13/19	9820780456	946.78
10-5010-50-5040	5 Lots of Business Cards - PD Ja	Grasso Graphics	01/23/19	29949	274.19
10-5010-50-5051	Car Washes PD Jan19	Fuller's Car Wash	02/01/19	020119	124.92
10-5010-50-5051	Squad 1707 Brakes/Transmission/O	Willowbrook Ford	01/18/19	6290772/3	645.90
10-5010-50-5095	Random Drug Screening Loftus/Gar	Concentra Medical Centers	01/08/19	1011252772	147.00
10-5010-60-6000	TOP63960 Docket Ruled Perforate	Runco Office Supply	01/23/19	735138-0	55.98
10-5010-60-6000	BSN63110 Perforated Legal Ruled	Runco Office Supply	01/23/19	735138-0	11.98
10-5010-60-6000	MEA45484 Wirebound Notebook,Coll	Runco Office Supply	01/23/19	735138-0	17.10
10-5010-60-6010	Shooting Supplies Carbon Removal	Amazon.com Credit	01/29/19	11427043379796210	29.99
10-5010-60-6010	0970-0500 ZOLL Adult CPR-D Padz	Cardio Partners	01/28/19	642119	845.00
10-5010-60-6010	Shipping Jan19	Cardio Partners	01/28/19	642119	8.00
10-5010-60-6010	Notary Stamp - Gutierrez, B	Illinois Notary Discount F	12/28/18	122818	18.00
10-5010-60-6010	Notary Stamp- Barnes, M	Illinois Notary Discount F	12/05/18	120518	18.00
10-5010-60-6010	SKU2000 - Flashback LED light ba	Ray O'Herron Co., Inc.	01/22/19	1904242	119.95
10-5010-60-6010	SKU343P - Traffic Safety Vest Si	Ray O'Herron Co., Inc.	01/22/19	1904242	54.99
10-5010-60-6010	EVEEN95 Industrial Alkaline Batt	Runco Office Supply	02/05/19	736447-0	21.98
10-5010-60-6020	Gasoline & Oil PD Jan19	Shell Oil Company	01/25/19	0000000065216376901	30.04
Total For Dept 5010 Police					8,226.29
Dept 6010 Public Works					
10-6010-40-4030	Dental Ins PW Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	534.00
10-6010-40-4032	Uniform rental/cleaning-Jan19	Breens Inc.	01/29/19	380192	76.65
10-6010-40-4032	Premium Thinsulate Thumb-12/Jan1	Russo's Power Equipment	01/29/19	5639163	120.00
10-6010-40-4041	Preplacement Screening Rich, C J	Concentra Medical Centers	01/09/19	1011253084	119.50
10-6010-40-4042	IL & WI Landscape Show/Just/Ekl/	Illinois Landscape Contrac	01/29/19	012919	169.00
10-6010-40-4042	Trips to/from PW to VH Jan19	Preeti Goel	02/01/19	020119	41.76
10-6010-40-4042	Trips to/from PW to VH Jan19	Shirley Benedict	02/03/19	020319	31.32
10-6010-50-5030	Cell Phone PW Dec18	Verizon Wireless	01/13/19	9820780456	507.70
10-6010-50-5050	Rim Sprocket/Labor Saws Jan19	Alexander Equipment Co.	01/30/19	151604	74.95
10-6010-50-5050	Handle Molding/Labor-Saws Jan19	Alexander Equipment Co.	01/30/19	151605	28.65
10-6010-50-5050	Chain Saw Repair Jan19	John Sakash Company, Inc.	01/28/19	401250	103.00
10-6010-50-5050	Cable Repair/Alloy Chain Jan19	John Sakash Company, Inc.	01/28/19	401249	118.64
10-6010-50-5055	CLR traffic signal maint - 4th Q	Cook County Treasurer	01/03/19	2018-4	1,026.00
10-6010-50-5085	Shop towel rental-Jan19	Breens Inc.	01/29/19	380192	4.50
10-6010-50-5095	PW Random Screening Miedema/Part	Concentra Medical Centers	01/09/19	1011253084	94.00
10-6010-50-5095	Replacement of Culver Pipe Jan19	Kathy Silvensky	01/29/19	012919	520.00
10-6010-50-5095	Daily operating forecast for 9/1	Murray and Trettel, Inc.	08/31/18	0918-340	2,465.00
10-6010-60-6041	Halogen Lights/Washer Nozzle Jan	Westown Auto Supply Co. Ir	01/24/19	81065	196.66
10-6010-60-6060	Bulk Rock Salt purchase Jan19	Detroit Salt Company, LLC	01/23/19	79456	10,272.62
10-6010-60-6060	Bulk Rock Salt purchase Jan19	Detroit Salt Company, LLC	01/21/19	79288	1,559.22
10-6010-60-6060	Bulk Rock Salt purchase Jan19	Detroit Salt Company, LLC	02/17/19	79197	4,128.39
10-6010-60-6060	Bulk Rock Salt purchase Jan19	Detroit Salt Company, LLC	01/16/19	78973	7,181.69
10-6010-60-6060	Bulk Rock Salt purchase Jan19	Detroit Salt Company, LLC	01/15/19	78891	6,849.31
Total For Dept 6010 Public Works					36,222.56
Dept 6020 Buildings & Grounds					
10-6020-50-5058	Mat rental/PD-Jan19	Breens Inc.	01/29/19	380187	36.00
10-6020-50-5058	Mat rentals/PW & VH-Jan19	Breens Inc.	01/29/19	380187	30.00
10-6020-50-5080	Utilities- Village Hall Sept-Nov	DuPage County Public Works	01/16/19	011619	674.13

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Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5080	Utilities- PD Sept-Nov 2018	DuPage County Public Works	01/16/19	01/16/2019	909.57
10-6020-50-5080	Utilities-Police Station - Dec18	NICOR Gas	01/17/19	01/17/19	638.61
10-6020-50-5080	Utilities-Village Hall - Dec18	NICOR Gas	01/16/19	01/16/19	762.19
10-6020-50-5080	Utilities - Village Hall Garage	NICOR Gas	01/16/19	01/16/2019	101.52
10-6020-50-5080	Utilities-Rustic Acres - Dec18	NICOR Gas	01/16/19	01-16-19	127.21
Total For Dept 6020 Buildings & Grounds					3,279.23
Total For Fund 10 General Fund					52,887.52
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8055	Account Planning/Social Media Ja Boost Creative Marketing I		01/31/19	21079	862.50
23-7030-80-8055	Local Print/Digital/Print Advert Boost Creative Marketing I		01/31/19	1196	950.00
23-7030-80-8055	Pandora Ads/Budget Mgmt/Media/We Boost Creative Marketing I		01/31/19	1195	7,917.50
Total For Dept 7030 Special Revenue Hotel/Motel					9,730.00
Total For Fund 23 Hotel/Motel Tax Fund					9,730.00
Fund 33 Equipment Replacement Fund					
Dept 8030 Equipment Replacement					
33-8030-70-7020	Cat 308E Excavator (Repl. Unit 4 Altorfer Industries, Inc.		12/31/18	S8634301	139,955.00
Total For Dept 8030 Equipment Replacement					139,955.00
Total For Fund 33 Equipment Replacement Fund					139,955.00
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	County Line Rd Storm Sewer Jan19	Robinson Engineering, LTD	01/24/19	19010197	1,110.25
Total For Dept 8040 Storm Water Management					1,110.25
Total For Fund 34 Storm Water Management Fund					1,110.25
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental Ins Water Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	497.68
51-6030-40-4032	Uniform rental/cleaning-Jan19	Breens Inc.	01/29/19	380192	84.13
51-6030-50-5020	D/DBP Water Samples - THM & HAA5 PDC Laboratories, Inc.		09/26/18	19339307	580.00
51-6030-50-5030	Well Pumping Telephone Line Jan1	AT&T	12/22/18	630325420912	566.26
51-6030-50-5030	Cell Phone - Water Dec18	Verizon Wireless	01/13/19	9820780456	579.69
51-6030-50-5030	Cell Phone- Water Modems Dec18	Verizon Wireless	01/13/19	9820780456	281.32
51-6030-50-5080	Utilities- Well#4 Jan19	COMED	01/17/19	011719	812.60
51-6030-50-5095	Special Street Sweeping after Ma	Lakeshore Recycling System	01/15/19	PS243624	400.00
51-6030-60-6010	Reversible Tarp- PW Jan19	Grainger	01/11/19	9054504395	182.82
51-6030-60-6010	LP Refill - PW Jan19	Menards - Hodgkins	01/17/19	17585	54.98
51-6030-60-6010	Propane Level Indicator PW Jan19	Menards - Hodgkins	01/17/19	17586	12.97
51-6030-60-6010	CA7 Crushed Stone, 3/4"- Jan19	Ozinga Materials, Inc.	01/18/19	82811	348.36
51-6030-60-6010	CA6 Crushed Stone, Grade 8-Jan19	Ozinga Materials, Inc.	01/18/19	82811	237.40
51-6030-60-6010	CA6 Crushed Stone, Grade 8-Jan19	Ozinga Materials, Inc.	01/18/19	82811	240.10
51-6030-60-6010	Freight Charge, 23.86 Tons of CA	Ozinga Materials, Inc.	01/18/19	82811	113.34
51-6030-60-6010	Freight Charge, 47.75 Tons of CA	Ozinga Materials, Inc.	01/18/19	82811	226.82
51-6030-60-6040	8" Romac Macro Coupling Jan19	Underground Pipe & Valve C	01/16/19	033868	738.00
51-6030-60-6040	(2) Repair Clamps - Jan19	Underground Pipe & Valve C	01/16/19	033868-1	838.00
Total For Dept 6030 Water Operations					6,794.47

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Fund 51 Water Fund					
Total For Fund 51 Water Fund					6,794.47
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental Ins Sewer Feb2019	Delta Dental of Illinois-F	02/01/19	1203041	161.88
52-6040-40-4032	Uniform rental/cleaning-Jan19	Breens Inc.	01/29/19	380192	26.17
52-6040-50-5030	Cell Phone - Sewer Modems Dec18	Verizon Wireless	01/13/19	9820780456	25.02
52-6040-50-5068	Maintenance-Utility System- Par	Metropolitan Industries, I	01/23/19	002195	118.00
52-6040-50-5068	Maintenance-Utility System Labor	Metropolitan Industries, I	01/23/19	002195	811.00
Total For Dept 6040 Sewer Operations					1,142.07
Total For Fund 52 Sewer Fund					1,142.07
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	TV Services Jan19	Hulu, LLC	01/15/19	011519	54.98
61-4040-50-5020	IT Support Jan19	Orbis Solutions	02/01/19	5568599	625.00
61-4040-50-5020	IT Support Jan19	Orbis Solutions	01/24/19	5568577	1,998.48
61-4040-50-5030	Mobile Hot Spot Dec18	Verizon Wireless	01/13/19	9820780456	38.03
61-4040-50-5061	BS&A Annual Support 19-20	BS&A Software	02/01/19	121313	13,937.00
61-4040-50-5061	Development Alliance Layer Jan19	Cloudpoint Geographics, Ir	01/31/19	002330	625.00
61-4040-50-5061	GIS Monthly Services Jan19	Cloudpoint Geographics, Ir	01/31/19	002312	1,950.00
61-4040-50-5061	License Renewal Plug Ins Jan19	Smartyants Plugins	01/24/19	30918-2019	90.00
61-4040-50-5061	WPFFront Renewal License Jan19	WPFFront.com	01/18/19	250108993312	17.99
61-4040-60-6010	Conf Rm Monitor/Keyboard/Wireles	Amazon.com Credit	01/16/19	11296247604095453	334.59
61-4040-70-7000	Laserfiche Upgrade Install &Trai	TKB Associates, Inc.	09/05/18	13188	1,181.25
Total For Dept 4040 Information Technology					20,852.32
Total For Fund 61 Information Technology Fund					20,852.32

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Fund Totals:					
Fund 10 General Fund					52,887.52
Fund 23 Hotel/Motel Tax Fund					9,730.00
Fund 33 Equipment Replacement Fu					139,955.00
Fund 34 Storm Water Management F					1,110.25
Fund 51 Water Fund					6,794.47
Fund 52 Sewer Fund					1,142.07
Fund 61 Information Technology F					20,852.32
Total For All Funds:					<hr/> 232,471.63