

REGULAR MEETING – ACTING PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
January 14, 2019
7:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
Girls Scout Troop 776 - Pleasantdale Middle School
2. **ROLL CALL**
3. **RESIDENTS COMMENTS**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. **MINUTES**

- A. * Approval of Special Board Meeting of December 10, 2018
- B. * Approval of Regular Board Meeting of December 10, 2018
- C. * Receive and File Draft of Street Policy Committee of December 17, 2018
- D. * Receive and File Draft of Bicycle Committee of December 19, 2018
- E. * Receive and File Draft of Plan Commission Meeting of January 7, 2019
- F. * Receive and File Draft of Planning and Zoning Workshop of January 9, 2019
- G. * Receive and File Draft of Pathway Commission Meeting of January 10, 2019

6. **ORDINANCES**

- A. Consideration of Ordinance Appointing Acting Village President
- B. * Adoption of Ordinance Granting a Variation as Per the Village of Burr Ridge Sign Ordinance For Approval of Changed Sign Copy for Three Ground Signs at 7000-7020 County Line Road (S-01-2019: 7000 County Line Road - MB Financial)

7. **RESOLUTIONS**

- A. * Approval of Resolution Adopting The Complete Streets Policy

- B. * Adoption of Resolution Authorizing a Local Public Agency Agreement Between the Illinois Department of Transportation and the Village of Burr Ridge Appropriating Funds for the Burr Ridge Parkway Resurfacing Project (STP)
- C. * Adoption of Resolution for Improvement Under the Illinois Highway Code Appropriating Motor Fuel Tax funds for the Burr Ridge Parkway Resurfacing Project

8. **CONSIDERATIONS**

- A. Update Regarding Sterigenics in Willowbrook, IL
- B. Consideration of Request for Proposal for Professional Consulting Services Related to the Preparation of Feasibility Studies for an Indoor Sports Facility
- C. Consideration of Amendments to Chapter 55 of the Burr Ridge Municipal Code (PC-05-2018: Amendments to the Sign Ordinance)
- D. Consideration of Street Policy Committee Recommendation to Approve the 2019 Road Program
- E. Presentation and Discussion of Village of Burr Ridge Communications
- F. Consideration of Policy Regarding Conflicts of Interest for Village Officials
- G. * Acknowledgement of Withdrawal of Request for a Variation to Permit Parking in the Side and Front Yards in a Manufacturing District (V-01-2019: 8300 Madison; MB Financial)
- H. * Approval of Request from Pathway Commission to Hold Public Hearing for Consideration of Garfield Street Sidewalk
- I. * Approval of Recommendation from Village Administrator to Pay 2019 IRMA Premium from IRMA Excess Service Credits Fund
- J. * Approval of Amendments to the Economic Development Committee's Policies on Quorums
- K. * Approval of Recommendation to Award Contract for Tree Trimming Services to Winkler's Tree Service, Inc. in an Amount Not to Exceed \$48,320
- L. * Approval of Recommendation to Ratify Emergency Purchase of Repair Parts for the Bedford Park Transmission Main to Underground Pipe & Valve Company in the Amount of \$19,750.00
- M. * Approval of Recommendation to Award Contract for Equipment Up-Fitting to New Police Patrol Vehicle to Federal Signal Safety & Security Systems in the Amount of \$9,263

- N. * Approval of Vendor List dated January 14, 2019 in the Amount of \$628,075.01 for all Funds, plus \$194,437.38 for Payroll, for a Grand Total of \$822,512.39, which includes Special Expenditures of \$37,900.80 for the Purchase of Rock Salt, \$22,305.90 for Engineering Services for the Burr Ridge Parkway Resurfacing Project, \$35,764.79 for the 2018 Road Program, and \$19,790.00 for Water Main Pipe
- O. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENT COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. CLOSED SESSION

- A. Approval of Closed Session Minutes of December 10, 2018
- B. Discussion Regarding Pending or Probable Litigation

13.RECONVENED MEETING

14.ADJOURNMENT

TO: Board of Trustees

FROM: Village Administrator Doug Pollock and Staff

SUBJECT: Regular Meeting of January 14, 2019

DATE: January 11, 2019

6. ORDINANCES

A. Appointing Trustees as Acting Village President

At the recommendation of the Village Attorney, this Ordinance is presented for Board consideration. The Ordinance reflects the decision made by the Trustees to share the responsibilities of Acting Village President between Trustees Paveza, Mottl and Franzese.

It is our recommendation: that the Board approve the Ordinance.

B. Amendments to Sign Variation

Please find attached an Ordinance to approve an amendment to a previous variation granted to 7000 County Line Road to permit a change of sign copy at three existing ground signs. Please also find attached a letter from the Plan Commission recommending approval of said Ordinance.

The Plan Commission considered this request on January 7, 2019. The petitioner requested a variation to change the copy of existing signs on the property. A previous variation permitted the construction of the subject signs, but a clause in the ordinance granting the variation stated that it was granted subject to the exact design of the current signage, and thus an amendment to the previous variation was required. The Plan Commission ultimately concluded that the request was consistent with the needs of the property and would not deter from the character of the property or neighborhood. No public comment was provided on this petition.

It is our recommendation: that the Ordinance granting a revised variation be approved.

7. RESOLUTIONS

A. Create a Complete Streets Policy

Please find attached a resolution which creates a Complete Streets policy within the Village of Burr Ridge.

A Complete Streets policy is designed to support all modes of transportation, providing a variety of travel choices for people who want them and better safety for those whose choices do not include driving an automobile (e.g., young

people, older adults, people with disabilities, and low-income residents). The State of Illinois requires that bicycle and pedestrian ways be given consideration in the planning and development of transportation facilities, including the incorporation of such ways into State plans and programs. To help achieve this, the Chicago Metropolitan Agency for Planning (CMAP) recommends policies, actions, and investments to improve conditions for bicycling, walking, and the use of public transportation, including a Complete Streets approach to planning and designing local transportation systems. Complete Streets is a transportation policy and design approach that requires streets to be planned, designed, operated, and maintained to enable safe, convenient, and comfortable travel and access for all anticipated roadway users, regardless of their age, abilities, or mode of travel. Federal Highway Administration policy supports Complete Streets concepts and encourages the development of active transportation infrastructure at all levels of government. To that end, the federal authorizations of future grants (Surface Transportation Program, Congestion Mitigation & Air Quality, etc.) will have evaluation criteria that require Complete Streets integration by way of local ordinances, thus making the Village more competitive for grant funding by adopting a Complete Streets policy.

At this time, two separate committees have unanimously approved recommendations that the Board of Trustees adopt a Complete Streets policy: Street Policy and Bicycle.

It is our recommendation: that the resolution adopting a Complete Streets policy be adopted.

B. Agreement Between IDOT and Village of Burr Ridge Appropriating Funds for the Burr Ridge Parkway Resurfacing (STP)

The Village was granted federal Surface Transportation Program (STP) funding through the DuPage Mayors and Managers Conference in the amount of \$508,000 to complete the resurfacing of Burr Ridge Parkway. As a condition of receiving STP funds, the Village of Burr Ridge must enter into a Local Public Agency Agreement for Federal Participation with the Illinois Department of Transportation and attest by a resolution that sufficient moneys have been appropriated to fund the Village share of project costs.

The STP grant provides 70 percent (70%) of the current construction cost estimated to be \$725,000. The remaining Village share of construction for the County Line Road sidewalk project would be \$217,500. The Village's MFT allotment will provide the entire amount necessary for this local match, which is considered as a separate agenda item.

The project is on schedule for an IDOT construction letting on April 26, 2019. Construction is anticipated to begin in July 2019.

It is our recommendation: that the Village Board adopt the resolution authorizing the Acting Village President to execute a Local Public Agency Agreement for Federal Funds to construct the Burr Ridge Parkway Resurfacing Project utilizing STP funds.

C. Appropriation of Motor Fuel Tax Funds for the Burr Ridge Parkway Resurfacing

Each year, the Village receives its allotment of Motor Fuel Tax (MFT) revenue from the State of Illinois with said revenue being restricted to road improvement projects. To utilize this funding, it is necessary for the Village to adopt the attached "Resolution for Improvement Under the Illinois Highway Code".

Typically, MFT funds are used for the annual road program. This year, the Street Policy Committee, upon recommendation from staff, recommends that the MFT funds be used toward the local match of the Burr Ridge Parkway grant-funded project.

Any project funded by MFT is subject to review and processing by the Illinois Department of Transportation (IDOT). Since the Burr Ridge Parkway resurfacing project is an STP grant, it also is subject to IDOT review and approval. By applying the MFT funds to Burr Ridge Parkway rather than the Road Program, the Road Program will not require IDOT review and approval. This will accelerate the bid processing for the Road Program and may result in receipt of more competitive (i.e. lower) bids. There is no impact on the General Fund whether MFT funds are used for either project.

It is our recommendation: that the attached Resolution be adopted.

8. CONSIDERATIONS

A. Sterigenics Update

The Village received an email from the US EPA on December 28, 2018, stating that due to the federal government shutdown, the EPA will continue to collect and analyze air samples around the Sterigenics Willowbrook facility; however, the results will not be quality assured, and data will not be posted to the Web until after the federal government reopens.

On January 9, 2019, the Illinois EPA and DuPage County Health Department reported no groundwater contamination from ethylene glycol was observed in private wells near Sterigenics.

B. Preparation of Feasibility Studies for an Indoor Sports Facility

Please find attached an RFP to identify a consultant to provide feasibility studies for an indoor sports facility within the Village. On December 10, 2018, staff presented the Board with a potential development opportunity for an indoor sports facility on the TCF property, at which time the Board directed staff to prepare an RFP to further study this opportunity.

The cost of the feasibility studies is budgeted not to exceed \$75,000 and be paid out of the Hotel/Motel Fund. Staff is working with the DuPage County Convention and Visitor's Bureau (DCVB) on an application for a State grant which, if awarded, would reimburse the Village for half of any costs incurred on generating the study. The application for the grant is due on February 1, 2019, with successful communities likely being notified by April 1, 2019. While staff and DCVB feels that the Village will present a competitive application, there is no guarantee that a grant will be awarded to the Village.

It is our recommendation: that the Board approve the RFP and release said request to qualified firms.

C. Amendments to the Sign Ordinance, Chapter 55 of the Municipal Code

Please find attached a letter from the Plan Commission recommending approval of amendments to the Sign Ordinance.

Over the past year, the Plan Commission considered various amendments to the Sign Ordinance in tandem with the Economic Development Committee. Staff had determined that several types of variations were continually being petitioned for and ultimately approved, including requests for multiple signs on multi-tenant buildings as well as variations for address signs. At this time, buildings in the Office and Manufacturing Districts are permitted only one wall sign, regardless of the number of tenants at a property. One proposed amendment would allow for one wall sign per tenant at properties in the Office and Manufacturing Districts, capped at three total wall signs. The size of these signs would be permitted based on the linear frontage of the lot divided by three; for example, if a lot were 200 feet wide with three tenants in the building, each tenant would be permitted to have a 66.6 square foot sign. The amendments also propose to expand the exemption for street addresses. For example, if a property owner wished to add a 20 square foot sign signifying only the street number to the side of their building, it would not be counted as a sign. Other minor amendments are included within the overall amendment package; a complete side-by-side comparison of the amendments has been included. These amendments were considered over six meetings with generally no public comment provided.

It is our recommendation: that staff be directed to prepare an Ordinance adopting the amendments to the Sign Ordinance.

D. Approval of 2019 Road Program

The Capital Improvements Program consists of the annual Road Program (resurfacing of local roads, preventative maintenance and pavement marking) and improvement projects (larger projects on Federal-Aid routes). The Road Program is developed by the Engineering Division using the results from the biennial street rating survey to target specific roadways with the proper treatment at the proper time.

The total estimated cost of the proposed 2019 Capital Improvements Program is \$1,071,340 which includes construction costs in the amount of \$969,340, material testing services in the amount of \$15,000, and construction engineering in the amount of \$87,000. Motor Fuel Tax (MFT) revenue is forecasted in the amount of \$280,050 and will be transferred entirely to the Capital Improvements Program for the required local match in the grant-funded Burr Ridge Parkway resurfacing project. Please find attached the detailed analysis of the estimated program costs.

Therefore, a total Village obligation of \$791,290 is anticipated from the General Fund. As staff work through the upcoming FY 2019-20 budget, adjustments to the Capital Improvements Program can be made depending on availability of surpluses or other transfers to the General Fund. The Board should also keep in mind that a transfer of approximately \$313,000 will be required to fund the 2019 pathway projects.

On Monday, December 17, 2018, the Street Policy Committee recommended approval of the proposed 2019 Capital Improvements Program.

At the Village Board meeting on January 14, 2019, the Director of Public Works will present summaries of the completed 2018 Road Program and details of the proposed 2019 Capital Improvements Program.

It is our recommendation: that the Village Board approve the Street Policy Committee recommendation for the 2019 Capital Improvements Program.

E. Village of Burr Ridge Communications

One of the Village's Strategic Goals for 2017-19 is to "Refine the village's communication strategy/approach with residences and business owners - Consider 311 and social media expansion". The strategic plan further states that the first step in this process is to "...present current communications plan to BOT and seek feedback."

Attached is a summation of the Village's many different methods of communication including social media, mass media, and interpersonal communications. At Monday's Board meeting, staff will present an overview of this document including commentary and questions on how these various communications are currently used and how they may be used in the future.

F. Policy Regarding Conflicts of Interest for Village Officials

Trustee Mottl has requested that the Board of Trustees consider a policy related to Village officials receiving gratuities or campaign contributions from individuals that may have business with the Village. The Village is required to adopt the State of Illinois State Officials and Employees Ethics Act (see attached, Article XV. Section 2.75 of the Municipal Code). Additional policies may be adopted as long as they are not in conflict with the State Act.

G. Denial of Variation to Permit Parking in the Side and Front Yards

At the request of the petitioner, this petition was withdrawn after Plan Commission consideration. No further consideration or action is required.

H. Public Hearing for Consideration of Garfield Street Sidewalk

At its meeting of January 10, 2019, the Pathway Commission requested authorization from the Board of Trustees to hold a public hearing for the proposed Garfield Street sidewalk project. The proposed sidewalk would be located on Garfield Street between 63rd Street and a Willowbrook sidewalk to the south. A portion of the sidewalk would be in Willowbrook, and Willowbrook has agreed to participate in the funding of this project. The project is in the Pathway Fund Budget for fiscal year 2020-21.

In the Fall of 2018, staff became aware of possible grant funding for this project through the State of Illinois Department of Commerce and Economic Opportunity. A grant application was submitted and has been awarded to the Village of Burr Ridge. Available funding is \$100,000 and the Village portion of the sidewalk project, including engineering, is estimated at \$107,600. The funding is available in calendar year 2019.

It is standard practice for the Pathway Commission to hold a public hearing for a project prior to construction. The hearing could be held at the March 14, 2019 Pathway Commission meeting. If subsequently recommended by the Pathway Commission, the project could be included in the fiscal year 2019-20 budget and constructed in the summer or fall of 2019. Staff has confirmed this schedule with the Village of Willowbrook.

It is our recommendation: that the Board authorize the Pathway Commission to hold a public hearing for the Garfield Street sidewalk.

I. Pay 2019 IRMA Premium from IRMA Excess Service Credit Funds

The Village is a member of the Intergovernmental Risk Management Agency (IRMA) which provides liability insurance for the Village. IRMA members are all local governmental agencies that share risk and costs for liability insurance. At the beginning of each calendar year, the Village pays its premium for the year. At the conclusion of each year, the Village is eligible for credits based on the performance of the Village and the risk pool. There are currently \$895,207 in the Village's excess surplus credit fund with IRMA. The annual IRMA premium is typically in the range of \$200,000 to \$250,000. This year's premium is \$201,207 which is due February 1, 2019.

Staff is recommending that the Village pay this year's premium from the excess surplus credit fund. The budgeted amount of the 2019 premium is \$243,400 (\$209,020 from the General Fund and \$47,260 from the Water Fund). By paying this premium from the excess surplus credit fund, \$209,020 would

become available in the General Fund to apply toward the 2019-20 Capital Projects Funds.

It is our recommendation: that the Board authorize payment of the 2019 IRMA premium from the IRMA excess surplus credit fund.

J. Economic Development Committee Policies on Quorums

Staff is requesting an amendment to the Economic Development Committee's policies on quorums. At its December 10, 2018 meeting, the Board approved amendments to the Economic Development Committee's composition, expanding its size from six members to eleven members. At this time, there are four members on the EDC and no permanent chairperson. Due to the EDC's current regulations, the EDC will be precluded from holding official meetings until new members may be appointed after the spring election, as the expanded composition dictates that at least six members be present to constitute a quorum. Therefore, staff is recommending that the regulations regarding a quorum for the EDC be amended to state that a quorum be a majority of the current members, rather than a majority of the total number of committee slots. This amendment will allow the EDC to continue to meet regularly until additional members may be appointed at a later time.

It is our recommendation: that the amendment the Economic Development Committee's policies be adopted.

K. Contract for Tree Trimming

Village parkway trees are routinely trimmed and pruned on a 7-year cycle to maintain tree health, keep a manicured appearance, mitigate against storm damage, and provide sound arboricultural services to our residents and businesses. The area of the Village programmed for trimming this year includes neighborhoods in DuPage County between 59th Street and Plainfield Road, as well as Longwood Drive. This area was last trimmed in 2012.

The Forestry and Grounds Division of our Public Works Department utilizes our in-house geographic information systems (GIS) with an updated tree inventory, as well as field measurements of each tree to obtain quantities for this year's maintenance contract. As seen on the attached tabulation, a total of 805 parkway trees should be contractually trimmed for a total diameter of 13,422 inches. Parkway trees with diameters less than 8" will be trimmed by our in-house crew.

Winkler's Tree Service, Inc. of LaGrange Park has agreed to hold their contracted unit price unchanged from past years. Since 2008, this contractor has performed professionally for our Village and is courteous to our residents. Winkler's is proficient at providing tree trimming services to our Village standards required by our Arborist.

The inch-diameter unit price for tree trimming is held by Winkler's Tree Service, Inc. to \$3.60, which extends to a total contract cost not to exceed \$48,320. This

amount is \$280 less than the FY 18-19 budget.

It is our recommendation: that a contract be awarded for 2019 parkway tree trimming to Winkler's Tree Service, Inc. in the amount not to exceed \$48,320.

L. Emergency Purchase of Repair Parts for Bedford Park Main

The Village's 23-year-old water transmission main from Bedford Park, which supplies our entire Village its potable water, is located in a shallow embankment beneath the I-294 Mile-Long Bridge. Before the Tollway can begin its work in 2020 to replace this bridge, the adjacent Com Ed overhead transmission cables and towers must be relocated and raised. Trailer trucks, drill rigs and other heavy equipment, including 125-ton cranes, will traverse over the Village's transmission main to erect the new towers and dismantle the existing structures. The existing PVC water transmission main, in this particular location, is beneath less than three (3) feet of soil.

Com Ed is providing extra equipment to protect our water transmission from heavy surface loading and has provided additional engineering and insurance documents, as requested by the Village, to ensure the best available logistical and legal protection. Village staff are in close coordination with Com Ed during this project, while monitoring the ground disturbance and pumping data between both Bedford Park and our Pump Station. The Com Ed project is anticipated to last throughout the winter into early March.

While this work is underway, parts must be available for rapid deployment if needed to repair a water main rupture. The initial cost for these parts is the responsibility of the Village, but would be reimbursed by Com Ed if used as a result of a repair. Should no repairs fortunately be needed from Com Ed's adjacent work, the parts would be used and reimbursed by the Tollway when relocating our transmission main in 2020, which project is at the Tollway's sole expense, to accommodate the new bridge pier footings. Therefore, the Village immediately requested quotes from three (3) vendors for materials matching the existing pipe and its strength rating.

Underground Pipe & Valve Company, of Plainfield, Illinois, provided the lowest quote in the amount of \$19,790. The Public Works Department has an account with this supplier, who also provided parts during the 2016 break on this transmission main. The total cost includes pipe, mechanical joint (MJ) fittings, and restraining glands, as shown accurately on the attached invoice.

It is our recommendation: that the emergency purchase of repair parts for the Bedford Park transmission main, to Underground Pipe & Valve Company in the amount of \$19,750.00 be ratified by the Village Board.

M. Equipment Up-Fitting to New Police Patrol Vehicle #1809

Equipment up-fitting in the amount of \$9,263 for new police patrol vehicle #1809 will be performed by Federal Signal Safety & Security Systems. The

total price of the installation includes \$1,782 labor and \$7,481 in equipment / radio mounts, and emergency warning equipment. The cost of this up-fitting is slightly larger than normal because equipment from the sedan will not transfer into the SUV type vehicle. Federal Signal Safety & Security Systems in University Park, Illinois, performs this specialized work for Burr Ridge Police vehicles. This expenditure is included in the FY 18-19 Budget.

It is our recommendation: that the up-fitting of police patrol vehicle #1809 in the amount of \$9,263 be approved.

N. Vendor List dated

Enclosed is the Vendor List dated January 14, 2019, in the amount of \$628,075.01 for all funds, plus \$194,437.38 for Payroll, for a grand total of \$822,512.39, which includes special expenditures of \$37,900.80 for the purchase of rock salt, \$22,305.90 for engineering services for the Burr Ridge Parkway Resurfacing Project, \$35,764.79 for the 2018 Road Program, and \$19,790.00 for water main pipe.

It is our recommendation: that the Vendor List be approved.

SPECIAL MEETING
PRESIDENT AND BOARD OF TRUSTEES.
VILLAGE OF BURR RIDGE. IL
DATE: DECEMBER 10, 2018

CALL TO ORDER The Special Meeting of December 10, 2018 was held in the Board Room of the Village Hall, 7660 S. County Line Road, Burr Ridge, Illinois and called to order at 6:33 p.m.

ROLL CALL was taken by the Village Administrator Doug Pollock and the results denoted the following present: Trustees Franzese, Paveza, Snyder, Schiappa, Mottl and Mital. Also present was Village Administrator Doug Pollock and Village Attorney Scott Uhler

VILLAGE CLERK PRO-TEMPORE Motion was made by Trustee Schiappa and seconded by Trustee Snyder to appoint the Village Administrator as Village Clerk Pro-Tempore. On Voice Vote, the motion carried.

Trustee Paveza suggested and the Board agreed that the meeting be moved to the Village Hall Conference Room for more privacy.

Motion was made by Trustee Schiappa and seconded by Trustee Mital that the Special Meeting of December 10, 2018 be adjourned to a closed session to discuss selection of person to fill vacancy in seat on the Board of Trustees.

Motion carried by Voice Vote and the meeting moved to the Village Hall Conference Room.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

Doug Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____ 2019.

RECONVENED SPECIAL MEETING

BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL December 10, 2018

CALL TO ORDER The Special Meeting of the Board of Trustees of December 10, 2018 was reconvened at 7:19 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 6:30 p.m. to 7:19 p.m. Also present were Village Administrator Doug Pollock, Village Clerk Karen Thomas and Village Attorney Scott Uhler

RECONVENE SPECIAL MEETING Motion was made by Trustee Mottl and seconded by Trustee Franzese that the Special Meeting of December 10, 2018 be reconvened.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Franzese, Mital, Snyder, Schiappa, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

CONSIDERATION OF ACTION TO FILL A VACANT SEAT ON THE BOARD OF TRUSTEES Motion was made by Trustee Snyder and seconded by Trustee Mital to appoint Trustee Albert Paveza to serve as Acting Village President at the Board of Trustees Meetings on December 10, 2018, January 14, 2019 and January 28, 2019; to appoint Trustee Zach Mottl to serve as Acting Village President at the Board of Trustees Meetings on February 11, 2019, February 25, 2019 and March 11, 2019; and to appoint Trustee Guy Franzese to serve as Acting Village President at the Board of Trustees Meeting on March 25, 2019, April 8, 2019 and April 22, 2019.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Schiappa, Franzese, Mottl, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

ADJOURN SPECIAL MEETING Motion was made by Trustee Snyder and seconded by Trustee Mottl that the Special Meeting of December 10, 2018 be adjourned

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mottl, Paveza, Mital, Schiappa, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the Special Meeting of December 10, 2018 was adjourned at 7:20 p.m.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

December 10, 2018

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of November 12, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:21 p.m. by Acting President Paveza.

PLEDGE OF ALLEGIANCE Pledge of Allegiance was recited.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa. Also present were Assistant to the Village Administrator Evan Walter, Deputy Chief Marc Loftus, Public Works Director Dave Preissig, Finance Director Jerry Sapp, Village Attorney Scott Uhler and Village Clerk Karen Thomas.

RESIDENT COMMENTS Resident Yvonne Mayer stated she sent an email to the Trustees this afternoon urging them to appoint Trustee Paveza to serve as Acting Mayor. She stated her opinion that Mr. Mottl has created division and hostility due to his position on the D86 Referendum and leading the charge to file Civil Rights complaint with the Department of Education against D86. She urged the Board not to appoint him as an interim Mayor. She continued, that tonight, by appointing Mr. Mottl to serve even as a partial interim, you have tarnished the image of this special place and I'm very sorry you've done that.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Acting President Paveza, motion was made by Trustee Snyder and seconded by Trustee Mottl that the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mottl, Franzese, Paveza, Mital, Schiappa

NAYS 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF NOVEMBER 12, 2018 approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF STORMWATER COMMITTEE MEETING MINUTES OF NOVEMBER 13, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF PLAN COMMISSION MEETING MINUTES OF NOVEMBER 19, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
December 10, 2018

RECEIVE AND FILE DRAFT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES OF NOVEMBER 20, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE AUTHORIZING THE DESTRUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE. The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.
THIS IS ORDINANCE NO. 1181

ADOPTION OF RESOLUTION AUTHORIZING ANTENNA LICENSE AGREEMENT FOR WATER TOWER – 16W050 83RD STREET (WINDSTREAM) The Board, under the Consent Agenda by Omnibus adopted the Resolution.
THIS IS RESOLUTION NO. R-37-18

ADOPTION OF RESOLUTION AUTHORIZING ANTENNA LICENSE AGREEMENT FOR WATER TOWER –7101 GARFIELD AVENUE (WINDSTREAM) The Board, under the Consent Agenda by Omnibus adopted the Resolution.
THIS IS RESOLUTION NO. R-38-18

ADOPTION OF RESOLUTION AUTHORIZING A LOCAL PUBLIC AGENCY AGREEMENT BETWEEN THE ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BURR RIDGE APPROPRIATING FUNDS FOR THE COUNTY LINE ROAD NORTH CONNECTION SIDEWALK PROJECT (STP) The Board, under the Consent Agenda by Omnibus adopted the Resolution.
THIS IS RESOLUTION NO. R-39-18

APPROVAL OF CONTRACT FOR POLICE DEPARTMENT TO PURCHASE SPEED RADAR TRAILER IN THE AMOUNT OF \$15,990.00 The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract to All Traffic Solutions, Inc. of Hendon, VA.

RECEIVE AND FILE STORMWATER COMMITTEE FINAL REPORT OF KLM CULVERT STUDY The Board, under the Consent Agenda by Omnibus Vote, noted the report as received and filed.

RECEIVE AND FILE LETTER OF RESIGNATION FROM GENERAL UTILITY WORKER I NATHAN ARNQUIST EFFECTIVE DECEMBER 21, 2018 The Board, under the Consent Agenda by Omnibus Vote, noted the letter as received and filed.

APPROVAL OF RECOMMENDATION TO AUTHORIZE PUBLIC WORKS DIRECTOR TO FILL VACANCY OF THE PART-TIME GENERAL UTILITY WORKER I POSITION The Board, under the Consent Agenda by Omnibus Vote, authorized the Public Works Director to fill the vacancy.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
December 10, 2018

APPROVAL OF VENDOR LIST DATED NOVEMBER 26, 2018 IN THE AMOUNT OF \$232,205.12 FOR ALL FUNDS, PLUS \$183,727.09 FOR PAYROLL, FOR A GRAND TOTAL OF \$415,932.21 WHICH INCLUDES SPECIAL EXPENDITURES OF \$33,132.00 FOR CRACK SEALING AND \$37,081.60 FOR 2018 ROAD PROGRAM The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending November 26, 2018 in the amount of \$232,205.12 for all funds, plus \$183,727.09 for payroll for the period ending November 17, 2018 for a Grand Total of \$415,932.21 which includes Special Expenditures of \$33,132.00 for Crack Sealing and \$37,081.60 for Road Program.

APPROVAL OF VENDOR LIST DATED DECEMBER 10, 2018 IN THE AMOUNT OF \$477,747.21 FOR ALL FUNDS, PLUS \$196,082.82 FOR PAYROLL, FOR A GRAND TOTAL OF \$673,830.03 WHICH INCLUDES \$245,561.93 SPECIAL EXPENDITURES FOR THE STORMWATER PROJECT AT COUNTY LINE ROAD AND DEER PATH TRAIL The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending December 10, 2018 in the amount of \$477,747.21 for all funds, plus \$196,082.82 for Payroll for the period ending December 1, 2018 for a Grand Total of \$673,830.03 which includes \$245,561.93 for Special Expenditures for the Stormwater Project at County Line Road and Deer Path Trail.

PUBLIC HEARING 2018 TAX LEVY

CALL TO ORDER The Public Hearing of the President and Board of Trustees for the 2018 Tax Levy was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Acting President Paveza at 7:31 p.m., with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in The Doings Weekly on December 6, 2018.

PURPOSE OF HEARING is to consider the 2018 Tax Levy.

PRESENTATION Village Administrator Doug Pollock presented the 2018 Tax Levy. He said the total request for the 2018 Tax Levy is \$1,256,195.00 which represents an increase of \$72,266.00 or 6.1% over 2017.

Mr. Pollock said like all non-home-rule communities in Cook and the collar counties, Burr Ridge is subject to the State imposed annual tax levy cap of 5% or the cost of living, whichever is lower, plus property taxes from new growth which includes annexations and new construction. The cost of living increase is based on the Consumer Price Index which this year is set at 2.1%.

Mr. Pollock stated the tax levy increase resulting from new growth will be assessed in the first quarter of 2019 by the Township Assessors Office. To prevent losing out on any tax dollars on new developments, the Village estimates a higher amount than what is anticipated. Once the County

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completes its assessment, the actual taxes may be lower than the Village's proposed tax levy as the actual levy will match the actual amount generated from new construction.

The total Levy is divided into three categories, the Police Pension Fund, which is determined by an independent actuarial valuation. The remainder of the Levy is divided between the Police Protection Levy and the Corporate Levy.

The Burr Ridge Property Tax Levy represents less than 2% of a resident's tax bill. The remaining 98%+ goes to other local taxing districts such as the schools, fire districts, parks, County etc.

Trustee Paveza reiterated that Burr Ridge has one of the lowest taxes at less than 2%.

AUDIENCE QUESTIONS AND COMMENTS there were none,

CLOSE HEARING Motion was made by Trustee Schiappa and Seconded by Trustee Mital that the 2018 Tax Levy Public Hearing of December 10, 2018 be closed.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Mital, Snyder, Paveza, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the 2018 Tax Levy Public Hearing was closed at 7:35 p.m.

CONSIDERATION OF AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2019 AND ENDING APRIL 30, 2020 Village Administrator Doug Pollock said this Ordinance approves the 2018 Tax Levy in the amount of \$1,256,195.00.

Motion was made by Trustee Snyder and Seconded by Trustee Schiappa to approve the Ordinance Levying Taxes for the Village of Burr Ridge, DuPage and Cook Counties, Illinois for the fiscal year commencing May 1, 2019 and ending April 30, 2020.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Franzese, Mottl, Paveza, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

THIS IS ORDINANCE NO. 1182

CONSIDERATION OF AN ORDINANCE PROVIDING FOR THE ISSUANCE BY THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS OF NOT TO

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**EXCEED \$3,500,000.00 REVENUE BONDS (KING-BRUWAERT HOUSE PROJECT),
SERIES 2018, AND AUTHORIZING THE EXECUTION AND DELIVERY OF FINANCING
AGREEMENT AND RELATED MATTERS IN CONNECTION THEREWITH**

Village Administrator Doug Pollock explained a representative of King Bruwaert House, located at 6101 County Line Road, approached Village Staff, seeking issuance of bonds to support their \$3,500,000.00 renovation of the building. King Bruwaert is a not-for-profit organization that has been in the operation since 1933. As per Illinois State Statute, the Village can sponsor issuing bonds on behalf of private development intended as economic development or improvement of property within the municipality. State Statute exonerates the Village from any risks or responsibility related to the repayment of the bonds and interest. The Village may also request a fee to be paid. Village Staff is recommending a fee of \$30,000.00.

Cathleen Keating, Counsel for King Bruwaert House and Jim Snyder, Bond Counsel at Ice Miller clarified the calculation for the fee was based on an interest savings of \$90,000.00, however costs for Bond Counsel and bank fees are \$45,000.00. She stated an entire wing of the assisted living apartments would be renovated and improved to be ADA compliant. She stated there is an expectation for increased tax revenue to the Village and since there is no risk to the Village she requested the fee be waived due to the increased fees.

Trustee Franzese confirmed King Bruwaert would have a net savings of \$45,000.00 and that the Village has no financial responsibility. Mr. Jim Snyder, Attorney for King Bruwaert, stated the documents indemnify the Village of any potential costs or liability.

There was further discussion about the Village's fee. Ms. Keating suggested the Village consider a reduction in their fee to \$15,000.00. Village Administrator Doug Pollock suggested the Village's legal fees also be added to the \$15,000.00 fee.

Motion was made by Trustee Schiappa and seconded by Trustee Franzese to approve the Ordinance Providing for the issuance by the Village of not to exceed \$3,500,000.00 Revenue Bonds with an amended fee of \$15,000.00 plus legal fees.

Trustee Franzese clarified any future fees that may arise would be absorbed by Northern Trust Bank or King Bruwaert. It was confirmed the document indemnifies the Village from any further costs.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Franzese, Mottl, Mital, Snyder, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

THIS IS ORDINANCE NO. 1183

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CONSIDERATION OF RESOLUTION DETERMINING THE APPROPRIATENESS OF CLASS 6B STATUS PURSUANT TO THE COOK COUNTY REAL PROPERTY CLASSIFICATION ORDINANCE FOR CERTAIN REAL ESTATE AT 101 TOWER DRIVE

Assistant to the Village Administrator Evan Walter explained 6B Status is an economic incentive organized by Cook County designed to encourage industrial development by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures, and the reutilization of abandoned buildings by assessing property at lower multipliers. Properties that receive 6B Status are assessed at a lower rate for twelve years. The Economic Development Committee voted unanimously to support the 6B Status for Midwest Associates, Inc. The Resolution would be included with the 6B application to the County.

Resident Alice Krampits questioned if the property qualifies as distressed, how will the Village receive tax money other than the reduced tax rate. Mr. Walter explained there is expectation that Midwest will be a significant source of sales tax for the sale of medical equipment. Trustee Mottl explained the Village's tax levy is not reduced so there is no loss of revenue and there is the potential of sales tax generator.

Motion was made by Trustee Mottl and Seconded by Trustee Schiappa to Approve the Resolution authorizing the appropriateness of Class 6B Status pursuant to the Cook County Real Property Classification for 101 Tower Drive.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Schiappa, Snyder, Mital, Paveza, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

THIS IS RESOLUTION NO. R-40-18

UPDATE REGARDING STERIGENICS IN WILLOWBROOK, IL Village Administrator Doug Pollock explained a number of actions and developments. The Village completed ambient air testing at eight locations throughout the Village. Test results that were expected last week still have not been received. The USEPA has been conducting air testing in Willowbrook and at Gower Middle School in Burr Ridge. The tests will be ongoing for a minimum of three months with results being published twice a week. The initial test results were posted on the USEPA website last week. DuPage County Department of Public Health is still identifying private wells for testing of water. Several Press Releases from elected Officials were received. The Hearing to consider petitions by Willowbrook and Darien to enter into the lawsuit filed by the Illinois Attorney General and DuPage County State's Attorney was continued. Sterigenics has requested to move the case to Federal Court.

Trustee Paveza reiterated that the Village Officials for Burr Ridge, Willowbrook and Darien are doing everything possible to resolve the situation and expressed frustration with the hearing delay.

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Resident Yvonne Mayer urged the Village to join the lawsuit that has already been filed.

Resident Jennifer Houch reiterated concerns of the potential consequences of ethylene oxide and urged the Village to stand united with Willowbrook and Darien.

Resident Richard Morton expressed his concerns about a response to an ethylene oxide emergency. He is also concerned the testing equipment is not sensitive enough to detect dangerous concentrations of ethylene oxide.

Trustee Mottl voiced frustration that test results have not been received. Assistant to the Village Administrator Even Walter stated the Village's Consultant, GHD Services is using equipment that can test at a slightly more sensitive level than the EPA. The EPA found that six out of the eight testing sites registered no detectable levels of EtO. The Village is still awaiting formal results. Trustee Mottl confirmed the results would be posted to the Village's website.

Trustee Franzese expressed disappointment that Sterigenics was aware of when and where testing would be performed. Village Administrator Doug Pollock clarified the Village did not publicize the exact date or location of testing.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO DENY A VARIATION FROM THE ZONING ORDINANCE TO REDUCE THE REQUIRED REAR YARD SETBACK FOR A PROPERTY IN THE R-2A RESIDENTIAL DISTRICT FROM 60 FEET TO 45 FEET (V-03-2018: 8200 STEEPLESIDE DRIVE – BART) The petition was withdrawn by the Petitioner prior to the meeting. No action was taken.

CONSIDERATION TO RESCIND APPROVAL OF AN ORDINANCE AND REMAND PETITION TO THE PLAN COMMISSION [ORDINANCE NO. A-834-21-18: AN ORDINANCE APPROVING A VARIATION FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE TO PERMIT A DETACHED ACCESSORY STRUCTURE TALLER THAN 15' IN MEAN HEIGHT AND LARGER THAN 2,500 SQUARE FEET IN AREA AT A PROPERTY IN AN R-2B RESIDENTIAL DISTRICT (V-05-2018: 15W069 & 15W081 91ST STREET – CATTANEO) This was requested to be on the Agenda by Trustee Franzese at the last meeting. Trustee Franzese stated the Plan Commission received misinformation that may have affected the outcome of their decision. He also stated no hardship with the land was demonstrated by the property owner.

Resident Mark Thoma stated the building is 81% over the combined allotted accessory buildings on the property. The building size is an increase of 49% over what is allowed. He believes this should be remanded to Plan Commission.

Trustee Mottl is in favor of remanding this to the Plan Commission based on the error that was made. His understanding was the request for Variation was due to the unusual nature of the property.

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Trustee Schiappa presented pictures showing the state of the property prior to the current owner demolishing dilapidated structures and clearing property of garbage. Based on the Board's decision two months ago the owner has begun building the structure that was approved. Trustee Schiappa does not support remanding the issue to the Plan Commission since the Petitioner was not at fault in the misinformation provided and has followed procedures. In reference to an allegation of impropriety of a Plan Commissioner, he requested due diligence in the future before making public comments which in this case were proven false.

Trustee Franzese questioned what efforts the Village made to enforce cleanup of the property prior to the current owner's efforts. Assistant to the Village Administrator Evan Walter stated the Village does not unilaterally enforce property maintenance unless there have been complaints.

Trustee Mital stated the property owner should not be penalized for beautifying the property.

Motion was made by Trustee Schiappa and Seconded by Trustee Mital to deny the Consideration to Rescind the Approval of Ordinance #A-834-21-18 and deny Remanding the Petition to the Plan Commission.

Village Attorney Uhler explained there would be no need to take action with a two thirds vote to deny Rescinding the Approval of the Ordinance.

Trustee Schiappa and Trustee Mital rescinded their motion

Motion was made by Trustee Franzese to Rescind Approval of the Ordinance and Remand Petition to the Plan Commission. There was no second to the motion. No Action was taken. The Variation will stand as previously Approved.

Trustee Mottl questioned if this is setting a dangerous precedent. Village Administrator Doug Pollock stated it is only setting a precedent if there is another identical property.

CONSIDERATION OF AMENDMENTS TO THE ECONOMIC DEVELOPMENT COMMITTEE MEETING CALENDAR, CHARTER, AND COMPOSITION Village Administrator Doug Pollock commended Assistant to the Village Administrator Evan Walter, Janet Kowal and the EDC for their efforts in significantly updating the Economic Development Committee. Mr. Walter explained the EDC is interested in being a more proactive and planning body. The EDC is suggesting meeting every month on the third Tuesday at 9:00 a.m. The second amendment the EDC proposes is to amend their Charter as follows:

The mission of the Economic Development Committee (EDC) is to grow a stronger business climate by being an active partner with businesses, investors, and residents. The EDC shall strengthen economic development in the Village by developing business retention, expansion, and attraction programs; the creation and implementation of economic development plans and

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policies; being business ambassadors to the community; coordinating with other governments on projects; and submitting an annual Economic Development Position Report to the Village Board at the beginning of each fiscal year.

Mr. Walter explained this amendment creates duties for the EDC which are currently only implied. It also provides for an annual report to formerly advise the Board of the Village's economic position.

The third recommendation of the EDC is to expand membership from six to eleven members to provide for additional responsibility and become a more proactive body. Committee members would primarily be chosen from residents as well as non-resident business owners within the Village. The larger body would offer a greater degree of expertise and diversity allowing more thorough and comprehensive feedback. At this time there are no additional appointments being made to the EDC; a search for new candidates will begin if the Amendments are approved. The EDC does not have a permanent chairperson with the resignation of Mayor Straub. The members of the EDC recommended these Amendments to make the EDC stronger and be a better benefit to the Board.

Village Administrator Doug Pollock commented this is in alignment with Strategic Goals adopted by the Village Board a year ago relating to Economic Development.

Trustee Schiappa voiced support of the changes to EDC and thanked Mr. Walter for his efforts.

Trustee Mottl stated this is an opportunity to accelerate opportunities to benefit the tax base in the Village.

Motion was made by Trustee Mottl and Seconded by Trustee Snyder to Approve the Amendments to the EDC Meeting Calendar, Charter, and Composition.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Snyder, Schiappa, Franzese, Paveza, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

**CONSIDERATION OF ECONOMIC DEVELOPMENT COMMITTEE
RECOMMENDATION TO AWARD A CONTRACT FOR MARKETING SERVICES TO
KIVVIT, OF CHICAGO, IL, IN THE NOT-TO-EXCEED AMOUNT OF \$350,000.** Village Administrator Doug Pollock stated this is in relation to the 2017-19 Strategic Goals for enhancement of the Village in conjunction with Hotel and Restaurant Marketing services. Assistant to the Village Administrator Evan Walter explained there were five responses to the RFP which were condensed to two finalists. Kivvit is being recommended due to their experience with major hotel brands and their diverse array of services available to the Village. Two Hotels within the Village also provided written

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support for Kivvit. It is recommended to award this contract beginning with the next fiscal year, May 1, 2019, for a rolling one-year contract.

Trustee Mottl requested confirmation that the Hotel/Motel Fund would fund the budget for this contract.

Trustee Mital asked if the \$350,000 is a flat fee or is it a percentage. Akeem Anderson, Kivvit Digital Expert and Jeff Phillips, General Manager of the Chicago Office of Kivvit were introduced. Mr. Anderson explained the total cost to the Village is \$350,000 and that Kivvit is paid a small portion of that amount with the rest being used for marketing

Trustee Mottl explained the process that has already occurred to review the presentations of all responses to the RFP and supports Kivvit after extensive reviews.

Trustee Franzese confirmed the contract is for one year.

Motion was made by Trustee Schiappa and Seconded by Trustee Snyder to Award the Contract for Marketing Services to Kivvit for one year in the amount not to exceed \$350,000.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF APPROVAL OF FUNDS TO CONDUCT FEASIBILITY STUDIES AND ECONOMIC IMPACT ANALYSES OF A DOWNTOWN SPORTS FACILITY IN AN AMOUNT NOT TO EXCEED \$75,000.00 Assistant to the Village Administrator Evan Walter explained the site being considered, 800 Burr Ridge Parkway referred to as TCF site, is a premium location for such a facility. It would diversify Village revenues opportunities, including Property Tax, Sales Tax, Places for Eating Tax, and Hotel/Motel Tax.

The EDC identified Retail and Entertainment as the preferred use for the TCF site. This facility would be mixed-use and would complement the Village Center.

The DuPage County Convention and Visitor's Bureau (DCVB) independently commissioned a Sports Tourism and Marketing study and found there are not many facilities that can book tournaments generating overnight stays and other economic opportunities. There are no competing facilities in the Chicagoland region, the closest one being in Rockford. A facility located in DuPage County would have access to a trade area, 240 miles, of over 30 million residents.

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There are four major sports that would be attracted to this facility: basketball, volleyball, gymnastics, and cheerleading. There are over three million active participants within the trade area in these four sports.

Staff identified four major components of a Sports Facility development:

- Indoor sports facility with 8-12 basketball/sport courts, convertible for other activities, such as meeting/convention space when the facility is not used for sports activities. This allows the facility to be competitive week days as well as weekends year round.
- Connecting a hotel to the facility is a critical component providing a competitive advantage in both the sports and meeting/convention industries.
- A parking deck would maximize land usage and allow for lowest operational impact of overall development.
- This would encourage other potential developments for the outlot as well as Village Center opportunities including restaurants, entertainment, and other uses in the downtown area.

Staff also interviewed the development community for feedback. The facility would be in an excellent location with easy access to three major highways and two airports. A family friendly environment is very appealing.

If approved, Village Staff would partner with DCVB to preform simultaneous three phase study on facility feasibility, economic impact, and hotel capacity. This action does not commit the Village to further action or financial commitment beyond the study of proposed development.

If the Village approves this feasibility study by the end of the year, there is the opportunity for a State Grant which would reimburse the Village 50% (\$37,500) of the fee.

Upon approval, a draft of the RFP would be returned for Board approval on January 14, 2019 and on February 25, 2019 a recommendation would be made on preferred consultant to perform studies which take eight to twelve weeks.

Mr. Walter introduced Beth Marchetti of the DCVB who presented a brief overview of strategic planning which determined sports and recreation is a lacking component and is the fastest growing segment.

Acting Mayor Paveza questioned what the impact would be on facilities such as Five Seasons. Mr. Walter stated Five Seasons is a private club which specializes in sports such as racquetball and tennis which will not be the focus of the proposed Sports facility.

Mr. Pollock emphasized there is no commitment to the Village for further action or financial commitment beyond the study. This is a study to explore a potential investment. He assured the

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Board that if at any time Staff identifies any aspect that does not fit with the standards of the Village they will advise the Board.

Ms. Marchetti commented this is being expedited due to the potential grant money previously mentioned. She also noted that existing facilities attract locals but are not tourism ready.

Trustee Mottl confirmed the fee would be paid by the Hotel/Motel fund. Trustee Mital questioned if the fee covers actual plans. Mr. Walter explained this is a feasibility study which has no further financial commitment by the Village. If the Village chooses to pursue the project further, the Board has the option to invest in a rendering or hiring architects.

Trustee Franzese questioned if this project goes forward would the Village be the developer or a private party. Mr. Walter stated either option is a possibility and would need to be considered at that time. Mr. Pollock stated the preference would be private ownership. Trustee Franzese asked if TCF Bank is interested in marketing the property. Mr. Pollock explained this is pertaining to the vacant land around the TCF building.

Trustee Schiappa asked if the study would be specifically for sports. Mr. Walter confirmed it would be primarily an indoor Sports facility with the opportunity for convention availability.

Motion was made by Trustee Snyder and Seconded by Trustee Schiappa to approve the funds to Conduct Feasibility Studies and Economic Impact Analyses of a Downtown Sports Facility in an amount not to exceed \$75,000 with \$37,500 paid by Hotel/Motel funds and \$37,500 paid by State Grant.

Acting Mayor Paveza clarified this is not to exceed \$75,000 with \$37,500 paid by Hotel/Motel fund and \$37,500 by State grant. Mr. Walter clarified the grant has not been secured yet however this project fits the criteria very strongly to win the grant. Mr. Pollock stated if the Village is unsuccessful in obtaining the grant the project will not progress without Board approval.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Franzese, Mottl, Paveza, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

OTHER CONSIDERATIONS Assistant to the Village Administrator Evan Walter updated the Board on the Spectrum application for Variation. There was no agreement necessary regarding the deviations from the building code as the work is being finished this week in compliance with the building code. The Grand Opening is Thursday.

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RESIDENT COMMENTS Resident John Bittner complimented the work done on the sewer project along County Line Road between 83rd Street and Hidden Lake Road. He also commented that Willowbrook should have known about the issues with Sterigenics and should have stopped it.

Resident Mark Thoma offered rebuttal to Trustee Schiappa's reference to following protocol before making public comments about alleged impropriety. He stated he notified Staff the day after the meeting when the error was made. Also, he was told issuing the permit has been delayed, so if construction is happening, it is illegal. He is concerned that the residents' voices were not heard.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Acting Mayor Paveza recommended a drive through the Village to enjoy the Christmas light displays.

NON-RESIDENT COMMENTS Robert Gallagher from Griffith, Indiana, stated he is in a labor issue with CNH and the investigation is protected by Federal law. He alleges the Police Department is interfering in his investigation, intimidating witnesses, and obstructing justice. He has a Federal complaint and alleges a Police Officer called him to negotiate a partial settlement. Village Attorney Scott Uhler stated the Village has a copy of the complaint which will be processed.

Motion was made by Trustee Mottl and seconded by Trustee Schiappa that the Regular Meeting of December 10, 2018 be adjourned to a closed session for the purpose of approval of Closed Session Minutes of November 12, 2018 and discussion of pending or probable litigation.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Schiappa, Snyder, Mital, Paveza, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned to a Closed Session at 9:35.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

RECONVENED REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL
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CALL TO ORDER The Regular Meeting of the President and Board of Trustees of December 10, 2018 was reconvened at 10:22 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 9:41 p.m. to 10:22 p.m.

RECONVENE AND ADJOURN REGULAR MEETING Motion was made by Trustee Mottl and seconded by Trustee Schiappa that the Regular Meeting of December 10, 2018 be reconvened and adjourned.

Motion carried by Voice Vote and the Regular Meeting of December 10, 2018 was adjourned at 10:22 p.m.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

J. Douglas Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

MINUTES
STREET POLICY COMMITTEE
Monday, December 19, 2018

CALL TO ORDER

Trustee Al Paveza called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Trustee Al Paveza, Trustee Guy Franzese, and Trustee Tony Schiappa

Also Present: Village Administrator Doug Pollock, Public Works Director/Village Engineer David Preissig, and Trustee Zach Mottl

APPROVAL OF DECEMBER 11, 2017 MINUTES

A **motion** was made by Trustee Guy Franzese to approve the minutes of December 11, 2017. The motion was **seconded** by Trustee Tony Schiappa and **approved** by a vote of 3-0.

YEAR-END SUMMARY OF 2018 CAPITAL PROGRAM

Public Works Director David Preissig indicated that the 2018 Road and Improvement Program was completed and referenced the staff summary for this meeting for additional detail.

UPDATE ON VILLAGE ROADWAY STP GRANT PROJECTS

Public Works Director Preissig updated the Committee on the Burr Ridge Parkway STP project which is scheduled for 2019. Mr. Pollock added that the staff is recommending that Motor Fuel Tax revenue be used for the matching funding for Burr Ridge Parkway. The Committee agreed with this recommendation.

DISCUSSION OF OPTIONS FOR FUNDING CAPITAL IMPROVEMENTS

Mr. Pollock referenced the presentation made to the Village Board regarding future options for funding the road program. Mr. Pollock said that it was his intent to try to fund the 2019-20 Road Program through surpluses and cuts but that the Board will still need to consider other revenue sources to maintain the capital projects and road program at the preferred levels for future years.

CONSIDERATION OF COMPLETE STREETS DRAFT RESOLUTION

Mr. Preissig presented a draft resolution adopting a complete streets policy for the Village of Burr Ridge. He said that the policy only commits the Village to review and consider complete street options when constructing new streets. It does not commit the Village to construct bike lanes, pathways or other complete street infrastructure. He said that adoption of this policy will enhance future grant applications.

A **motion** was made by Trustee Guy Franzese to recommend that the Board of Trustees approve the Resolution. The motion was **seconded** by Trustee Tony Schiappa and **approved** by a vote of 3-0.

PRESENTATION OF 2019 ROAD PROGRAM RECOMMENDATION

Mr. Preissig referenced the staff summary and the 2019 road program described in the summary. Mr. Pollock added that if funding is not available in the 2019-20 budget, staff would recommend cuts in the road program.

A **motion** was made by Trustee Tony Schiappa to recommend that the Board of Trustees approve the 2019 Road Program as presented by Village staff. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 3-0.

Trustee Schiappa noted that the Street Policy Committee currently does not have chair. A **motion** was made by Trustee Tony Schiappa to recommend that Trustee Guy Franzese be appointed as the Chair of the Street Policy Committee. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 3-0.

ADJOURNMENT

A **motion** was made by Trustee Tony Schiappa to recommend that the meeting be adjourned. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 3-0. The meeting was adjourned at 7:51 PM.

Respectfully Submitted,

Doug Pollock
Village Administrator

**MINUTES
BICYCLE COMMITTEE MEETING
December 19, 2018**

CALL TO ORDER: Chairperson Tony Schiappa called the meeting to order at 6:30 p.m.

ROLL CALL: **Present:** Trustee Tony Schiappa, Luisa Hoch, Michal Ploskonka, and Chris Sward

Absent: Elaine Layden and Paul Castellvi

Others Present: Assistant to the Village Administrator Evan Walter, Management Analyst Andrez Beltran, and Communications and Public Relations Coordinator Janet Kowal as well as Trustee Zach Mottl were present.

APPROVAL OF MINUTES OF SEPTEMBER 19, 2018 MEETING

A **MOTION** was made by Mr. Ploskonka and **SECONDED** by Mr. Sward to approve the minutes of the September 19, 2018 meeting of the Bicycle Committee.

ROLL CALL VOTE was as follows:

AYES: 4 – Hoch, Ploskonka, Sward, and Schiappa

NAYS: 0 – None

MOTION CARRIED by a vote of 4-0.

DISCUSSION OF COMPLETE STREETS POLICY

Mr. Beltran discussed the various comparable policies that were considered in preparing the Village's draft Complete Streets policy, indicating that several communities in the region had adopted similar policies. Mr. Ploskonka asked if a statement could be added discussing bicycles as a good form of transportation and recreation. The Committee agreed that this was needed. Mr. Ploskonka asked if a statement could be added addressing the positive effects on property values that Complete Streets offers. Trustee Schiappa said that he would support a statement discussing the enhanced reputation and quality of life that bicycles offer, but did not want to suggest such a causal relationship within the resolution. The Committee agreed with this statement.

A **MOTION** was made by Mr. Ploskonka and **SECONDED** by Mr. Sward to direct staff to prepare a final draft of the Complete Streets policy and recommend that the Board of Trustees adopt a Complete Streets policy.

ROLL CALL VOTE was as follows:

AYES: 4 – Ploskonka, Sward, Hoch, and Schiappa

NAYS: 0 – None

MOTION CARRIED by a vote of 4-0.

BIKE-FRIENDLY COMMUNITY APPLICATION REVIEW AND DISCUSSION OF RELATED COMMITTEE MEMBER GOALS

Mr. Walter reviewed a final draft of the Bicycle Friendly Community application to the Committee via an online portal. During this discussion, several additional items were found to be applicable to the Village's credit regarding bicycles within the community. The Committee directed staff to prepare several additional documents which would be used to support the application.

Ms. Hoch reiterated her request that staff make efforts to contact schools and other public places within the community to increase the Bicycle Committee's opportunities for joint events. Staff concurred with this suggestion.

A **MOTION** was made by Ms. Hoch and **SECONDED** by Mr. Sward to direct staff to add additional supporting documentation and to submit the Bicycle Friendly Community application to the League of American Bicyclists for consideration prior to the February 5, 2019 deadline.

ROLL CALL VOTE was as follows:

AYES: 4 – Hoch, Sward, Ploskonka, and Schiappa

NAYS: 0 – None

MOTION CARRIED by a vote of 4-0.

DISCUSSION OF PROPOSAL FROM INTELLIGENTSIA CUP SERIES

Mr. Walter reviewed a proposal from Prairie State Racing to hold a one-day criterium race in the Village during July 2019. Mr. Walter explained that the race would require the Village to put forth at least \$10,000 in an initial race fee, but also provide at least 60 race volunteers to aid in the logistics of the event. The race would likely close access to several area businesses and residents and require in-kind support through the Police and Public Works Departments.

After some discussion, it was agreed that the Village would not sponsor a race for 2019 but was interested in hosting a race in 2020 or beyond to allow for better planning.

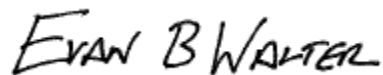
DISCUSSION OF OTHER BIKE-RELATED EVENTS

Mr. Walter reviewed two other opportunities to hold bicycle-related events in the Village. The first was the opportunity to host the 2021 USA Cycling Cyclocross National Championships, which would bring a significant amount of economic impact to the Village. The second opportunity was to host a gran fondo with the Village as the start/finish area. As with the first event, this would result in a significant economic impact to the Village. The Committee directed staff to continue to pursue hosting said events in the Village.

ADJOURNMENT

There being no further business, a **motion** was made by Ms. Hoch to adjourn the meeting, **seconded** by Mr. Ploskonka and **approved** by a vote of 4-0. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Evan Walter
Assistant to the Village Administrator

EBW:kt

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF JANUARY 7, 2019

I. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 7 – Broline, Farrell, Hoch, Praxmarer, Petrich, Stratis, and Trzupek

ABSENT: 1 – Irwin

Village Administrator Doug Pollock and Assistant to the Village Administrator Evan Walter were also present.

II. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Petrich to approve the minutes of the November 19, 2018 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Petrich, Praxmarer, Farrell, Broline, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

Z-25-2018: 16W020 79th Street (Dodevski); Special Use and Findings of Fact

Mr. Walter requested that this petition be continued to January 21, 2019 at the request of the petitioner. Chairman Trzupek said that the recurrence of absences by the petitioner was highly irregular and requested that the petitioner make every effort to attend at the next possible meeting.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Broline to continue the petition Z-25-2018 to the January 21, 2019 public meeting.

ROLL CALL VOTE was as follows:

AYES: 7 – Stratis, Broline, Hoch, Farrell, Petrich, Praxmarer, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

V-01-2019: 8300 Madison Street (MB Financial); Variations and Findings of Fact

As directed by Chairman Trzupek, Mr. Walter described this request as follows: the petitioner is Robert Kenny on behalf of MB Financial Bank, property owner and primary tenant of a

commercial building at 8300 Madison Street. The petitioner requests variations from the Burr Ridge Zoning Ordinance, including from Section XI.C.8.b to permit parking areas in the corner side and front yards and from Section XI.C.11 to reduce the width of required landscape areas between the parking lot and the front and corner lot lines from 15 feet to zero feet and to eliminate the requirement for landscaping adjacent to parking spaces; said variations to accommodate the construction of parking spaces between the building and Madison Street and the building and 83rd Street. The petitioner is attempting to expand the on-site parking capacity to accommodate additional employees that will be working at the property in the future. MB Financial Bank has been purchased by Fifth Third Bank and additional operations are being relocated to the property as part of the company restructuring. The variations are required in that parking in the front and side yards of properties in Manufacturing Districts is not permitted, while the width of the available space in the front and side yards does not permit the necessary 15-foot wide landscape areas between the edge of the proposed parking lot expansion and the property lines. Mr. Walter described several administrative issues that had been identified by staff and showed several revised site plans alleviating said issues. Mr. Walter noted that several nearby residents had submitted written and verbal objections to the petition.

Robert Kenny, representative for the petitioner, made a brief summary of the petitioner.

Stacy Koty, senior vice president for facilities at MB Financial Bank, stated that the facility was targeted for operational expansion due to its location and current site plan. The bank's operations were planned to be expanded to include cash management and occasional logistical uses.

Stephen Dillon, Wight and Company, showed two separate options for parking expansion on the property, one showing counterclockwise traffic flow and another showing clockwise traffic flow.

Chairman Trzupek asked the petitioner what they felt the hardship for granting a variation was for the subject property. Mr. Kenny said that the constrained nature of the site plan dictated the need for a variation.

Elena Galinski, 8413 Charleston, objected to the petition on the grounds that the additional traffic that the expansion would bring would not be appropriate for the area.

Dick Bacca, resident of Cambridge Subdivision, objected to the petition, but acknowledged that the bank had been a model tenant for the Village and treated the nearby properties with respect.

Thomas Kluber, 780 Cambridge Drive, objected to the petition on the basis that it would depress property values around the subject property, and would mitigate the investments made by the Cambridge Subdivision HOA on their entrance.

Mary Hemsworth, 750 Cambridge Drive, said that she banks with MB Financial due to its walkability, but felt that the additional traffic would be overwhelming and objected to the petition.

Kathy Wells, Kimberly Court, objected to the petition on the grounds that the additional traffic was not desired.

John Variakojis, 8372 Carlyle Court, said that he agreed with the sentiments of the previous comments and objected to the petition.

Bob Haley, 8461 Carlyle Court, said that the use was necessarily changing and objected to the petition on the grounds that it would expand the petitioner's scope beyond what was originally approved.

Willard Hemsworth, 750 Cambridge Drive, asked the Plan Commission what the upside for the Village was if the petition was approved. Chairman Trzupek said that particular question would be addressed by the Plan Commission.

Commissioner Stratis asked how the property owner would address detention if the green space were paved over. Mr. Kenny said that it would be addressed if the variations were approved. Commissioner Stratis asked if the original use of the building was industrial. Mr. Walter said that the building had been built as and used solely as a bank. Commissioner Stratis asked if there was going to be co-tenants. Mr. Walter said that the only co-tenant was scheduled to remain. Commissioner Stratis said that the plan appeared force and did not support the request.

Commissioner Farrell asked if neighboring parking could be leased. Mr. Kenny said that the bank did not want to invest additional resources into a facility if the on-site parking were not guaranteed. Commissioner Farrell said that she did not see a hardship presented and did not support the request.

Commissioner Praxmarer said that the question of visibility from traffic being impaired was a legitimate concern. Commissioner Praxmarer said that the additional trips would impact the intersection and did not support the request.

Commissioner Broline stated that the request did not meet the standards for granting a variation through the Findings of Fact, explaining that the impact on neighbors to the east would be observable. Commissioner Broline said that there were clear challenges with the parking lot being proposed so close to the lot line, thus not allowing for additional buffers being added.

Commissioner Petrich said that while MB Financial had been a great neighbor to the surrounding properties, the changes would be drastic and not appropriate, and did not support the petition.

Commissioner Hoch said that the current property was a terrific buffer as presently constituted, but did not feel that the request was appropriate and did not support the request.

Chairman Trzupek said that while he appreciated that changes in banking had occurred since the building was constructed, but felt that the request did not meet the standards for the Findings of Fact and thus did not support the request.

At 8:13 p.m. a **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Praxmarer to close the public hearing.

ROLL CALL VOTE was as follows:

AYES: 7 – Hoch, Praxmarer, Farrell, Irwin, Broline, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Broline to recommend that the Board of Trustees deny a request for variations for MB Financial Bank at 8300 Madison Street pursuant to Section XI.C.8.b to permit parking areas in the corner side and front yards and from Section XI.C.11 to reduce the width of required landscape areas between the parking lot and the front and corner lot lines from 15 feet to zero feet and to eliminate the requirement for landscaping adjacent to parking spaces.

ROLL CALL VOTE was as follows:

AYES: 7 – Stratis, Broline, Hoch, Praxmarer, Farrell, Irwin, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

V-02-2019: 11905, 11933, and 11957 Heritage Drive (Karunaratne); Variation and Findings of Fact

As directed by Chairman Trzupek, Mr. Walter described the request as follows: the petitioner is Samadhi Karunaratne, representative of three property owners at 11905, 11933, and 11957 Heritage Drive. The petitioner requests a variation pursuant to Section VI.D of the Burr Ridge Zoning Ordinance to reduce the required front yard setback from 50 feet to 35 feet on each of the three lots. The request for variation is motivated by the presence of a sanitary sewer easement and pipe bisecting the subject properties, thus reducing the size of the buildable area on each lot. The sewer was installed in 2001, before the subdivision was created and before any current owner had an interest in the subject properties. The pipe is also located very close to the northern boundary line of the easement where homes may be built. Under the current site plan, the foundation of homes could legally be less than two feet from a major sanitary sewer line, and future work on either a foundation or the sewer could endanger the structural integrity of the other built object. No permanent structures may be built in the easement. The petitioner requests that the front-yard setback be reduced from 50 feet to 35 feet to allow for the proposed building pads to be shifted away from the pipe. To compensate for the reduction in front-yard easement, the petitioner proposes creating a permanent 10' buffer abutting the northern boundary of the easement in which no structures could be built. This buffer would ensure that neither the foundations of future buildings nor the pipe would be endangered if work were required on either the home or the pipe. The petitioners have explored two solutions to avoiding a variation, with both petitioners and staff concurring that neither is practical. First, the petitioners attempted to move the pipe from the rear yards to the front yards in the public right-of-way; this was found to be cost prohibitive, with bids between \$160,000 and \$400,000 returned, and the concept was abandoned. Second, the petitioners explored constructing extra-deep foundations at their homes, with the footings located below the depth of the pipe. Cost estimates were not provided for this option, but this would likely add significant cost and complexity that are not recommended by staff due to structural uncertainties. Mr. Walter reported that several neighbors had objected to the petition, as well the Highland Fields HOA. The HOA states that their Design Review Manual, established in the subdivision's Covenants, Conditions and Restrictions, mandates that all homes in Highland Fields (of which these lots are within) have a 50' front yard setback. The HOA has stated that it will decline to grant the subject properties the necessary variations from their Design Review Manual to reduce the HOA required front yard setback from 50' to 35'. The lots would still be required to observe a 50' front yard setback even if such a variation were granted from Village regulations.

Chairman Trzupek asked if moving the pipe within the easement was considered. Mr. Walter said that option had not been seriously considered nor cost-estimated. Chairman Trzupek said that while he appreciated the HOA's position, it is still up to the Village to consider the request on its own merits.

Commissioner Stratis asked if the petition was ripe, and expressed concern that the Village could be viewed as being prejudicial as acting against the wishes of the HOA. Commissioner Stratis said that the Village should consider remaining neutral until other considerations were brought forward by the HOA. Commissioner Stratis said that the Village and HOA were not equal parties, in that the Village has the legal right to consider an application, but the HOA has the right to deny the request forthwith.

Samadhi Karunaratne, representative of the petitioner, said that the request for the variation was due to the fact that the sanitary sewer was located very close to the north boundary of the easement, and that the variation was brought forward as an opportunity to solve an issue of legal building between two parties.

Chairman Trzupek asked if a home could be built up to the boundary line of the easement. Mr. Walter confirmed that the property owners could build a house anywhere inside the setbacks and easements located on the property. Mr. Karunaratne said that the variation was a method to legally create buffers between any potential home and the pipe while not removing additional buildable area from the properties.

Chairman Trzupek asked if the Village had the right to excavate beyond the boundaries of the easement. Mr. Walter said that they did not, and any encroachment would require permission from the property owner(s). Chairman Trzupek asked if there would be any basis for a variation if the pipe was properly centered within the easement. Mr. Walter said that it was unlikely that the request would have been made if that were the case. Mr. Walter said that under Village zoning, the petitioner may build principal and accessory structures up to the boundary of the easement.

Chairman Trzupek said that he was unsure that the pipe was a part of the land that would necessitate granting a variation. Chairman Trzupek said that he felt that the variation was not necessary to allow for development on lot 74, where the pipe was not located near the border of the easement, and suggested that the variation could be more limited.

Rick Erickson, attorney for the Highland Fields HOA, said that the HOA should be given an opportunity to consider the petitioner's request, as they still had to grant a variation to allow for development to occur even if the Village approved the petitioner's request.

Mr. Walter recommended that the Plan Commission continue the hearing to a later date to allow for staff and the petitioner to gather additional information and discuss with the Highland Fields HOA.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Irwin to continue the public hearing to February 18, 2019.

ROLL CALL VOTE was as follows:

AYES: 7 – Irwin, Hoch, Farrell, Petrich, Broline, Praxmarer, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

IV. CORRESPONDENCE

V. OTHER CONSIDERATIONS

S-01-2019: 7700 County Line Road (MB Financial); Variation and Findings of Fact

As directed by Chairman Trzupek, Mr. Walter described this request as follows: the petitioner is MB Financial Bank located at 7000 County Line Road. MB Financial Bank has been purchased by Fifth Third Bank and is in the process of re-branding locations throughout the region. The petitioner requests an amendment to a previous variation to change the copy on three existing ground signs located on a lot of record at 7000-7020 County Line, a subdivision known as Oak Grove. No additional signage is being added to the subject property; this variation is solely related to design elements of three specific and existing ground signs. As the existing signs were permitted by a variation that was made subject to the design of the existing signs, the petitioner requires a variation to change the copy on the existing monuments. The building at 7000 County Line Road is part of the same lot of record as two other parcels with free-standing buildings: Cadence Preschool (7010 County Line Road) and Busey Bank (7020 County Line Road). These three parcels comprise the Oak Grove subdivision, which was built in 1993. Under the Sign Ordinance, each lot of record in the Village is permitted to have 100 square feet of signage. The amount of signage on this lot is unusual due to there being three principal, separately-owned buildings on separate parcels on one lot of record. There are four existing ground signs and a wall sign in Oak Grove totaling 428 total square feet in size. The existing signs include one ground sign for MB Financial Bank, two ground signs at Busey Bank, and one existing ground sign at Cadence, which is proposed for re-use.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Hoch to recommend that an amendment to a previous variation to change the copy on three previously permitted ground signs on the lot of record at 7000-7020 County Line Road.

ROLL CALL VOTE was as follows:

AYES: 7 – Stratis, Hoch, Broline, Farrell, Petrich, Praxmarer, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

VI. FUTURE SCHEDULED MEETINGS

January 21, 2019

A. Z-01-2019: 60 Shore Drive (Naddaf); Special Use and Findings of Fact

Requests special use approval as per Section X.F.2.a of the Burr Ridge Zoning Ordinance to permit an automobile sales use at an existing building.

B. Z-26-2018: Zoning Ordinance Amendments; Text Amendments and Findings of Fact

Requests amendments to Section IV.H of the Burr Ridge Zoning Ordinance related to regulations regarding the size of accessory buildings.

C. Z-25-2018: 16W020 79th Street (Dodevski); Special Use and Findings of Fact

Requests a special use pursuant to Section XII.F.3 of the Burr Ridge Zoning Ordinance to permit an illegal, non-conforming chain link fence and barbed wire on the subject property.

February 4, 2019

- There are no meetings currently scheduled for this hearing. If there is no business scheduled prior to January 21, 2019, staff recommends that this hearing be cancelled.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 9:20 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:20 p.m.

**Respectfully
Submitted:**



Evan Walter, Assistant to the Village Administrator

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR WORKSHOP OF JANUARY 9, 2019

I. ROLL CALL

The Workshop of the Plan Commission/Zoning Board of Appeals was called to order at 6:45 p.m. at the Burr Ridge Police Department Training Room, 7700 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 8 – Broline, Farrell, Hoch, Praxmarer, Petrich, Stratis, Irwin, and Trzupek

ABSENT: 0 – None

Trustees Mottl, Mital, Franzese, Schiappa, and Paveza along with Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Management Analyst Andrez Beltran, Village Attorney Scott Uhler, and residents Ellen Raymond and James Stratis were also present.

II. WELCOME AND INTRODUCTIONS

At this time, Mr. Pollock, Mr. Walter, and Mr. Uhler presented topics and discussion related to the agenda. Discussion was held generally regarding the topics listed.

III. THE ROLE OF THE PLAN COMMISSION

IV. THE LEGAL ENVIRONMENT

V. THE COMPREHENSIVE PLAN

VI. THE ZONING ORDINANCE

VII. FINDINGS OF FACT

VIII. QUESTIONS AND ANSWERS

III. ADJOURNMENT

A **MOTION** was made by Commissioner Farrell and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 8:45 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:45 p.m.

Respectfully
Submitted:

Evan B Walter

Evan Walter, Assistant to the Village Administrator

PATHWAY COMMISSION

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF JANUARY 10, 2019

1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m.
2. **ROLL CALL:**
PRESENT: Chairperson Pat Liss, Commissioner Luisa Hoch, and Commissioner Todd Davis
ABSENT: Commissioner Marilou McGirr and Commissioner Elaine Layden
ALSO PRESENT: Village Administrator Doug Pollock

3. APPROVAL OF JULY 12, 2018 MINUTES

Commissioner Davis noted that in agenda item #6 in the minutes, the sentence reads that: "Mr. Pollock reported that the Pathway Commission recommends a sidewalk on 87th Street." He said that it should state that the Pathway Plan recommends a sidewalk on 87th Street. Mr. Pollock said he would make that correction.

A **MOTION** was made by Commissioner Davis and **SECONDED** by Commissioner Hoch to approve the July 12, 2018 minutes subject to the above-noted change. The **MOTION** was **APPROVED** by a 3 - 0 voice vote of the Pathway Commission.

4. RECOMMENDATION TO HOLD PUBLIC HEARING FOR GARFIELD STREET SIDEWALK

Mr. Pollock stated that the Pathway Commission previously recommended construction of a sidewalk on Garfield Street that would connect a Burr Ridge sidewalk at 63rd Street with a Village of Willowbrook sidewalk to the south. A portion of the sidewalk would be in Willowbrook, and Willowbrook has agreed to participate in the funding of this project. The project is in the Pathway Fund Budget for fiscal year 2020-21.

Mr. Pollock said that the Village has received grant funding for this project through the State of Illinois Department of Commerce and Economic Opportunity, and staff is recommending that the Village proceed with the project in fiscal year 2019-20. To proceed, it is staff's recommendation that the Pathway Commission request authorization from the Board of Trustees to hold a public hearing for this project.

A **MOTION** was made by Chairperson Liss and **SECONDED** by Commissioner Hoch to request authorization from the Board of Trustees to conduct a public hearing for the Garfield Street sidewalk project. The **MOTION** was **APPROVED** by a 3 - 0 voice vote of the Pathway Commission.

5. UPDATE OF OTHER SIDEWALK PROJECTS

Mr. Pollock noted that the County Line Road sidewalk is in final engineering and is expected to be under construction later this year. He added that the staff will continue to pursue opportunities for funding a sidewalk on South Frontage Road west of County Line Road.

6. I-55 PEDESTRIAN BRIDGE OPTIONS

Mr. Pollock said that one of the Village Board's strategic goals for 2017-19 is to "research options for pedestrian bridge over I-55" and that Village Engineer Dave Preissig has prepared two options which were included in the agenda packet.

The Commission discussed the options and generally expressed their preference for the western option. The Commission concluded that the Village should continue to consider this project.

7. FISCAL YEAR 2019-20 PRELIMINARY BUDGET

The Commission reviewed the preliminary draft of the 2019-20 Pathway Fund Budget.

8. BOARD REPORT

There was no discussion regarding the Board Report.

9. OLD/NEW BUSINESS

Chairperson Liss noted landscaping that overhangs the sidewalk by the cooling pond on North Frontage Road. Commissioner Hoch noted railroad ties used as a retaining wall on 91st Street were in disrepair. Mr. Pollock said he would forward those comments to the Public Works Department.

10. ADJOURNMENT

A **MOTION** was made by Commissioner Davis and **SECONDED** by Commissioner Hoch to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 7:35 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

ORDINANCE NO. _____

AN ORDINANCE APPOINTING ACTING VILLAGE PRESIDENT

WHEREAS, the Village of Burr Ridge is governed by and operates under a Village President [Mayor] and Board of Trustee form of governance under the Illinois Municipal Code; and

WHEREAS, President Mickey Straub provided his written resignation, with an effective date of November 19, 2018, confirming his resignation from Office as Village President; and

WHEREAS, a vacancy was created the office of Burr Ridge Village President as of November 19, 2018; and

WHEREAS, the Illinois Municipal Code at 65 ILCS 5/3.1-10-50 sets forth the process by which the Board of Trustees is to select an Acting Village President; and

WHEREAS, the Board of Trustees has been unable to select one individual from the Board of Trustees to serve as Acting Village President for the remainder of President Straub's term of office; and

WHEREAS, Trustee Albert Paveza, Trustee Zach Mottl and Trustee Guy Franzese have all expressed interest in serving as Acting Village President; and

WHEREAS, the Village Board hereby determines that it is in the best interests of the Village of Burr Ridge to hereby appoint Trustee Albert Paveza, Trustee Zach Mottl and Trustee Guy Franzese to serve as Acting Village President for the remainder of President Straub's term and until a successor is elected and qualifies in the April Consolidated Election of 2019.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Burr Ridge, Counties of Cook and DuPage, State of Illinois, as follows:

Section 1: Trustee Albert Paveza, Trustee Zach Mottl and Trustee Guy Franzese are hereby appointed to fill the vacancy in the office of President of the Village of Burr Ridge, and to serve as "Acting Village President", pursuant to 65 ILCS 5/3.1-10-50 for the following time periods:

Trustee Albert Paveza

Commencing at the Board meeting on December 10, 2018 and including the Board of Trustees Meetings on January 14, 2019 and January 28, 2019 until the end of day on February 1, 2019.

Trustee Zach Mottl

Commencing on February 2, 2019 and including the Board of Trustee meetings on February 11, 2019, February 25, 2019 and March 11, 2019 until the end of the day on March 15, 2019.

Trustee Guy Franzese

Commencing on March 16, 2019 and including the Board of Trustees meetings on March 25, 2019, April 8, 2019 and April 22, 2019 through the date on which a Village President is duly elected, qualified and sworn into office following the April 2019 Consolidated Election.

Section 2: Trustee Albert Paveza, Trustee Zach Mottl and Trustee Guy Franzese shall retain their offices as Trustees while serving as Acting Village President. Any resignation from their current office(s) as Village Trustee would require a written, formal letter of resignation.

Section 3: At the end of each of the terms and tenures provided for above, each of the "Acting Village President(s)" shall return to his office as Trustee, for the remainder of the term thereof.

Section 4: This Ordinance shall be effective immediately upon approval.

APPROVED this ____ day of _____, 2019 by a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Acting Village President

ATTEST:

Village Clerk

ORDINANCE NO.

AN ORDINANCE GRANTING A VARIATION AS PER
THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF CHANGED
SIGN COPY FOR THREE GROUND SIGNS AT 7000-7020 COUNTY LINE ROAD

(S-01-2019: 7000 County Line Road - MB Financial)

WHEREAS, an application for a sign variation has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village considered the question of granting said sign variation on January 7, 2019, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a sign variation, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and

Board of Trustees find that the granting of the sign variation indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Article I thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the applicant for the sign variations for the property located at 7000 County Line Road, Burr Ridge, Illinois, is MB Financial Bank (hereinafter "Applicant"). The applicant requests sign variations as to permit changed sign copy on three existing signs on the subject property.
- B. The proposed signs have simple design features and intends to act as part of a directory sign for businesses located at separate but jointly-owned properties.
- C. The variation is necessary due to the petitioner's property having a large number of tenants.
- D. The proposed signs are intended to serve members of the public.
- E. The proposed signs will not be distracting from the character of the locality.

Section 3: That sign variations from the Sign Ordinance are ***hereby granted*** for the property commonly known as 7000 County Line Road and subject to compliance with the submitted sign elevations attached hereto as **Exhibit A.**

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as

required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 14th day of January, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 14th day of January, 2019.

Acting Village President

ATTEST:

Village Clerk



Phase 2
2x - S/F panels required

TEMPORARY PANELS:

- ACM panel
- Surface applied digital print on opaque white

INSTALLATION:

- Phase 2: Remove existing sign panel
- Screw thru face into sign



Existing



Phase 2



5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

CUSTOMER SIGNATURE: _____

DATE: _____

The designs, details and plans represented herein are the property of Valley City Sign; specifically developed for your personal use in connection with the project being planned for you by Valley City Sign. They are not to be shown to anyone outside of your organization, nor are they to be used, reproduced, exhibited or copied in any fashion whatsoever. All or any part of these designs (except registered trademarks) remain the property of Valley City Sign. Colors represented are being viewed by various web browsers, computer monitors and printers, therefore an exact representation of colors shown cannot be guaranteed via these methods. For true color matching, please request a material sample.

PROPERTY OF VALLEY CITY SIGN

LOCATION 420 / SIGN #1

DRAWING #168,740B

SCALE: 3/8" = 1'-0"

TWO (2) S/F TEMPORARY PANELS REQUIRED

PROJECT: **FIFTH THIRD / MB**

PHOTOSCAN (S): **No** DESIGNER: **JB**

DATE: **11.16.18** REVISIONS: **BAM, KB**

HOURS: **1.0+.25+.25** SALES: **86(MG)**

Branch ID: 420

Building: 7000 County Line Rd

Address: 7000 County Line Rd Burr Ridge North IL

Phase 1 (1/1/19 - 2/8/19):

No Change

Phase 2 (2/15/19 - 2/17/19):

Temporary Reface

MB Financial Site Survey Results



Additional notes for existing sign

.25" flat cut out letters / painted white
.25" flat cut out square / painted red / white vinyl
mb Logo = 30"h x 30"w
"f" in financial = 14.25"h and "k" in bank = 7.875"h
Mounting by tapcon or sleeve anchors
No ladders or crane, ground work

Electrical and Access notes

Illuminated or Non-illuminated _____ Non-Illuminated
Power supply internal or remote? _____ Voltage

E01

Existing Signage: Monument Sign

35.5 tall 135.5 wide 1.125 deep
Square Footage 33.40
Base/pole cover _____ tall _____ wide _____ deep
Total Overall Height 35.5
Mounting Area 1.125 pan brake ends H-bracket
Mounting Method H-bracket to concrete monument
Existing Extrusion _____
Existing Supports External _____
Single or Double Face D/F
Face Material Metal
Face Type Flat
Graphic Material Vinyl / Paint
Copy Height 14.25

Existing Fascia/Wall Type:

Material: Condition: Fascia Color:
Concrete Good Tan





TEMPORARY PANELS:

- ACM panel
- Surface applied digital print on opaque white

INSTALLATION:

- Phase 2: Remove existing sign panel
- Screw thru face into sign



Existing



Phase 2



5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

LOCATION 420 / SIGN #02

DRAWING #168,737B

SCALE: 3/8" = 1'-0"

TWO (2) S/F TEMPORARY PANELS REQUIRED

PROJECT: **FIFTH THIRD / MB**

PHOTOSCAN (S): **No** DESIGNER: **JB**

DATE: **11.16.18** REVISIONS: **BAM, KB**

HOURS: **1.0+.25+.25** SALES: **86(MG)**

Branch ID: 420

Building: 7000 County Line Rd

Address: 7000 County Line Rd Burr Ridge North IL

Phase 1 (1/1/19 - 2/8/19):

No Change

Phase 2 (2/15/19 - 2/17/19):

Temporary Reface

MB Financial

Site Survey Results



Additional notes for existing sign

.25" flat cut out letters / painted white
.25" flat cut out square / painted red / white vinyl
mb Logo = 30"h x 30"w x .25"d
"f" in financial = 14.25"h and "k" in bank = 7.875"h
Mounting by tapcon or sleeve anchors
6' step ladders needed

Electrical and Access notes

Illuminated or Non-Illuminated Non-Illuminated
Power supply internal or remote? Voltage

E02

Existing Signage: Monument Sign

39 tall 136 wide 1.125 deep
Square Footage 36.83
Base/pole cover tall wide deep
Total Overall Height 84
Mounting Area 1.125 pan brake ends H-bracket
Mounting Method H-bracket to concrete monument
Existing Extrusion
Existing Supports External
Single or Double Face D/F
Face Material Metal
Face Type Flat
Graphic Material Vinyl / Paint
Copy Height 14.25

Existing Fascia/Wall Type:

Material: Concrete Condition: Good Fascia Color: Tan





Phase 2

2x - S/F panels required

TEMPORARY PANELS:

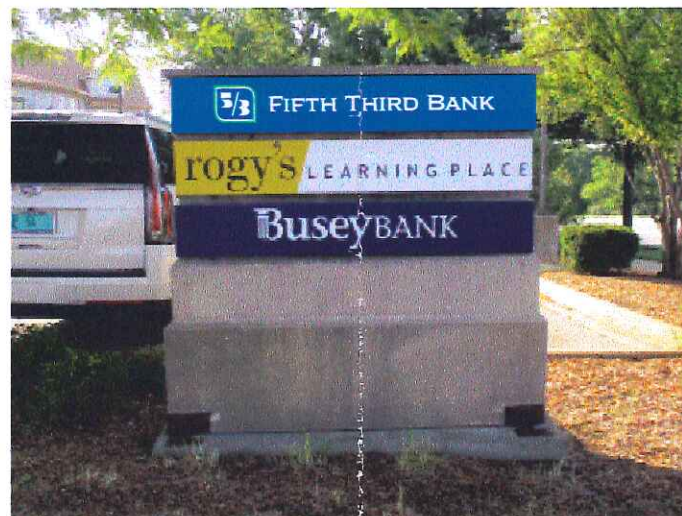
- ACM panel
- Surface applied digital print on opaque white

INSTALLATION:

- Phase 2: Remove existing sign panel
- Screw thru face into sign



Existing



Phase 2



**VALLEY CITY
SIGN**

5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

LOCATION 420 / SIGN #08

DRAWING #168,741B

SCALE: 1" = 1'-0"

TWO (2) S/F TEMPORARY PANELS REQUIRED

PROJECT: **FIFTH THIRD / MB**

PHOTOSCAN (S): **No**

DESIGNER: **JB**

DATE: **11.16.18**

REVISIONS: **BAM, KB**

HOURS: **1.0+.25+.25**

SALES: **86(MG)**

Branch ID: 420

Building: 7000 County Line Rd

Address: 7000 County Line Rd Burr Ridge North IL

Phase 1 (1/1/19 - 2/8/19):

No Change

Phase 2 (2/15/19 - 2/17/19):

Temporary Reface

MB Financial
Site Survey Results



E08

Existing Signage: Monument Sign

10 tall 69 wide 1.125 deep

Square Footage 4.79

Base/pole cover tall wide deep

Total Overall Height 72

Mounting Area Concrete

Mounting Method H-bracket, sleeve anchor, tapcons

Existing Extrusion

Existing Supports External

Single or Double Face D/F

Face Material Metal

Face Type Flat

Graphic Material Paint / Vinyl

Copy Height 3.625

Existing Fascia/Wall Type:

Material: Condition: Fascia Color:

Additional notes for existing sign

mb Logo box = 7.625"h x 7.625"w
"financial bank" = 3.625"h
.25" flat cut out letters and square
Ground work - no trucks
Dimensions are for MB panel on concrete monument

Electrical and Access notes

Illuminated or Non-illuminated Non-Illuminated

Power supply internal or remote? Voltage



5009 West River Drive
Cornstock Park MI 49321
Ph 616-784-5711
Fx 616-784-8280
www.valleycitysign.com

11/15/2018



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. - Burr Ridge, IL 60527
(630) 654-8181 - Fax (630) 654-8269 - www.burr-ridge.gov

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

January 8, 2019

President Pro Tem Al Paveza and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: S-01-2019: 7000 County Line Road (MB Financial); Sign Variation

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to **approve** a sign variation to permit changes in sign copy on three existing signs on the property at 7000-7020 County Line Road.

The Plan Commission considered this request on January 7, 2019. The petitioner requested a variation to change the copy of existing signs on the property. A previous variation permitted the construction of the subject signs, but a clause in the ordinance granting the variation stated that it was granted subject to the exact design of the current signage, and thus an amendment to the previous variation was required. The Plan Commission ultimately concluded that the request was consistent with the needs of the property and would not deter from the character of the property or neighborhood. No public comment was provided on this petition.

After due consideration, the Plan Commission, by vote of 7 to 0, recommends that the Board of Trustees **approve** the changes in sign copy on three existing signs on the property at 7000-7020 County Line Road.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

S-01-2019: 7000 County Line Road (MB Financial Bank); Requests an amendment to a previous variation to change the copy on three previously permitted ground signs on the lot of record at 7000-7020 County Line Road.

HEARING:

January 7, 2019

TO:

Plan Commission
Greg Trzupsek, Chairman

FROM:

Evan Walter
Asst. to the Village Administrator

PETITIONER:

Stephen Kerr o/b/o MB Financial
Bank

PETITIONER STATUS:

Current Tenant

PROPERTY OWNER:

MB Financial Bank

EXISTING ZONING:

B-1 PUD

LAND USE PLAN:

Recommends Commercial Uses

EXISTING LAND USE:

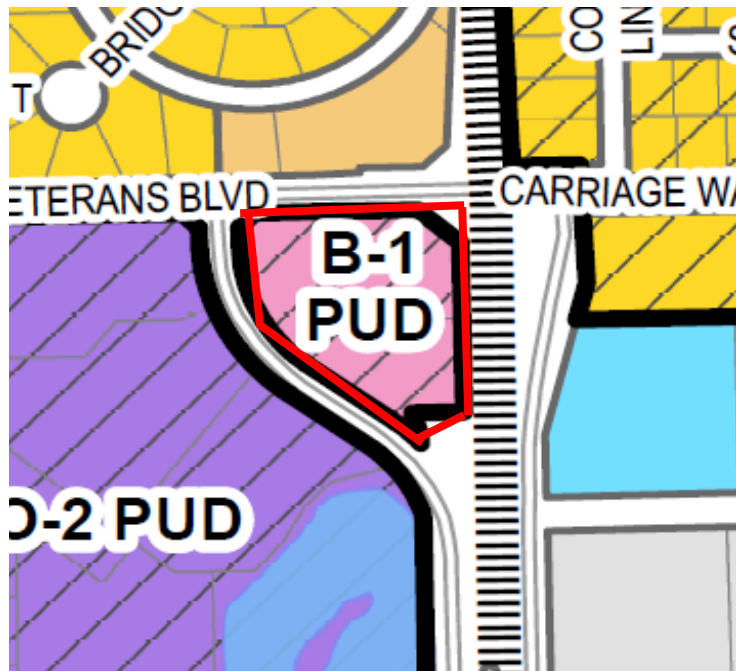
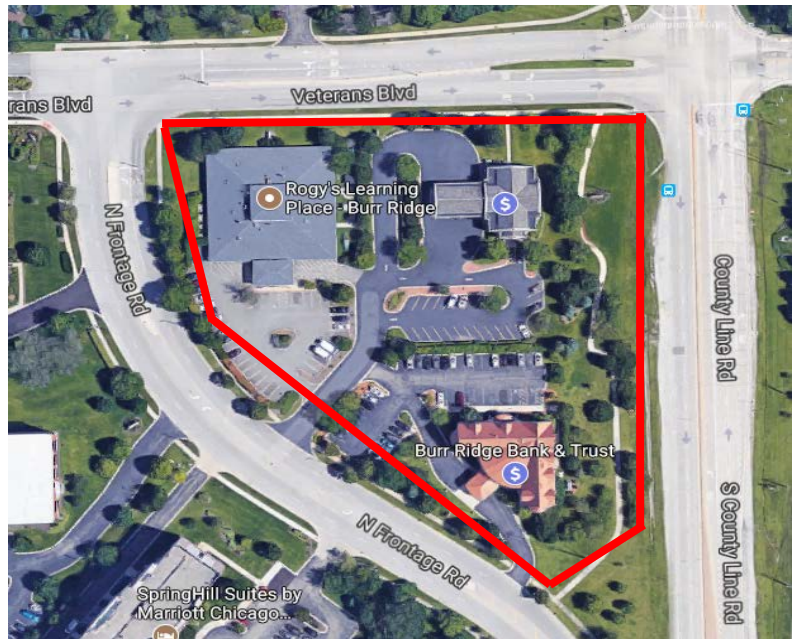
Commercial Building

SITE AREA:

1.5 Acres

SUBDIVISION:

Oak Grove



The petitioner is MB Financial Bank located at 7000 County Line Road. MB Financial Bank has been purchased by Fifth Third Bank and is in the process of re-branding locations throughout the region. The petitioner requests an amendment to a previous variation to change the copy on three existing ground signs located on a lot of record at 7000-7020 County Line, a subdivision known as Oak Grove. No additional signage is being added to the subject property; this variation is solely related to design elements of three specific and existing ground signs. As the existing signs were permitted by a variation that was made subject to the design of the existing signs, the petitioner requires a variation to change the copy on the existing monuments.

The building at 7000 County Line Road is part of the same lot of record as two other parcels with free-standing buildings: Cadence Preschool (7010 County Line Road) and Busey Bank (7020 County Line Road). These three parcels comprise the Oak Grove subdivision, which was built in 1993. Under the Sign Ordinance, each lot of record in the Village is permitted to have 100 square feet of signage. The amount of signage on this lot is unusual due to there being three principal, separately-owned buildings on separate parcels on one lot of record. There are four existing ground signs and a wall sign in Oak Grove totaling 428 total square feet in size. The existing signs include one ground sign for MB Financial Bank, two ground signs at Busey Bank (including a directory ground sign), and one existing ground sign at Cadence, which is proposed for re-use.

Five previous petitions have been considered related to signs in the Oak Grove subdivision at 7000-7020 County Line Road:

1. 1993; two variations were approved to permit multiple ground signs at 7020 County Line Road, increasing the total amount of signage to 278 square feet.
2. 1994; a variation was approved to permit an additional ground sign at 7000 County Line Road, increasing the total amount of signage to 351 square feet.
3. 1997; a variation was approved to replace an existing ground sign with a larger sign, increasing the total amount of signage to 384 square feet.
4. 2017; a variation was approved to permit an additional wall sign at 7020 County Line Road, increasing the total amount of signage to 428 square feet.
5. 2018; a variation was approved to permit an additional ground sign at 7010 County Line Road, increasing the total amount of signage to 460 square feet.

Findings of Fact and Recommendation

The petitioner has provided findings of fact which may be adopted if the Plan Commission is in agreement with those findings. If the Plan Commission chooses to recommend approval of the variations, they should be approved subject to the site plan submitted by the petitioner or as may otherwise be modified based on the staff comments below.

Appendix

Exhibit A – Petitioner's Materials

RESOLUTION R- -**A RESOLUTION ADOPTING THE
COMPLETE STREETS POLICY**

WHEREAS, the Village of Burr Ridge is home to miles of scenic trails connecting people to each other and to the natural beauty of the Village; and

WHEREAS, the Village of Burr Ridge desires to ensure environmentally friendly modes of transportation for residents and visitors alike; and,

WHEREAS, the Village of Burr Ridge recognizes bicyclists, pedestrians, and motorists as equal partners in its transportation planning, and desires to provide a safe, connected network of travel options; and,

WHEREAS, Village of Burr Ridge views recreation as a means to improve economics, tourism, and the vitalization of the community; and,

WHEREAS, the Village of Burr Ridge strives to maintain its identity as a friendly, close-knit community which offers recreational outlets to promote fun, healthy lifestyles; and,

WHEREAS, the Village of Burr Ridge acknowledges it is essential to incorporate safety in all of its planned improvements; and,

WHEREAS, the Village of Burr Ridge ascribes to principles of progressive redevelopment to foster community interaction, awareness, and pride; and,

WHEREAS, the Village of Burr Ridge commits to improve the quality of life in our historic, inviting community; and

WHEREAS, providing for multi-modal transportation and recreation options for residents of all ages and skill levels enhances the Village's quality of life and economic reputation.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Burr Ridge, in Cook and DuPage Counties, Illinois, as follows:

Section 1: All Users and Modes: The Village of Burr Ridge will accommodate all users, enhance access, recognize and design in the following order: pedestrians, bicyclists, transit users, motorists and freight whenever possible.

Section 2: All Phases: The Burr Ridge Complete Streets Policy will be applied to all public right-of-way projects, including new construction, reconstruction, rehabilitation, maintenance and planning of roadways, intersections, or other transportation facilities. Routes to key destinations will be prioritized.

Section 3: Exceptions. Exceptions may be made on local roads when the cost of the amenity would exceed 20% of the project cost. The process for approving exceptions is outlined in the Implementation Section of this policy.

Section 4: Connectivity: The Village of Burr Ridge will strive to create a comprehensive, integrated and connected network of transportation options for all modes and users.

Section 5: All Agencies. All transportation infrastructure and street design funded by the Village of Burr Ridge, private development, or other agencies and approved by the Village of Burr Ridge will adhere to this Complete Street Policy. The Village will coordinate with private entities and external agencies, including the Illinois Department of Transportation, the Cook County Department of Transportation and Highways, and the DuPage County Division of Transportation to ensure that all roadways and intersections within the Village of Burr Ridge meet the local community standards in accordance with this Resolution, regardless of jurisdiction.

Section 6: Design Standards. Design standards shall conform with the latest editions of the following:

- IDOT Standard Specifications for Road and Bridge Construction
- Highway Capacity Manual
- AASHTO Roadside Design Guidelines
- Manual for Uniform Traffic Control Devices
- Complete Streets Complete Networks
- Burr Ridge Municipal Code,
- FHWA Highway Safety Design Manual,
- Metropolitan Water Reclamation District of Greater Chicago Watershed Management Ordinance

Section 7: Community Context: The implementation of this policy will reflect the context and character of the surroundings and the Village's natural and historical elements.

Section 8: Performance Standards: When measuring the implementation of the complete streets approach the Village of Burr Ridge will consider the following:

- Crash data
- Warning or Traffic citations issued in school zones
- Total miles of existing bike routes and sidewalks
- Total miles of new bike routes and sidewalks
- Total miles of repaved or reconstructed bike routes, sidewalks, and streets
- Number of new pedestrian and bicycle amenities
- Number of trees planted in the public right of way

Section 9: Implementation: The implementation of the Village of Burr Ridge Complete Streets Policy will be the responsibility of the Village Administrator and the Street Policy Committee.

The Village of Burr Ridge will undertake the following steps:

- Training of the staff and elected officials on Complete Streets, active transportation policies, and non-motorized transportation options will be the responsibility of each Village of Burr Ridge Department, as advised by the Street Policy Committee.
- The Village staff will review and revise as necessary plans, manuals, policies, processes and programs to encourage implementation of Complete Streets.

The process for design, development, and construction of Complete Streets projects will adhere to the following guidelines:

1. The Village Administrator or his/her designee will review all projects related to the public right of way.
2. The Village Engineer or his/her designee will review projects as directed by the Administrator.
3. The review process will include the project's application to current street and sewer inventory reports.
4. The Village Administrator or his/her designee will submit their finding to the Street Policy Committee.
5. The Street Policy Committee reviews the projects and submits recommendations to the Village Board.
6. The project will be submitted for Village Board approval.

Section 10: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 14th day of January, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 14th day of January, 2019, by the Mayor of the Village of Burr Ridge.

Acting Village President

ATTEST:

Village Clerk

RESOLUTION NO.

RESOLUTION AUTHORIZING A LOCAL PUBLIC AGENCY AGREEMENT BETWEEN
THE ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BURR
RIDGE APPROPRIATING FUNDS FOR THE BURR RIDGE PARKWAY RESURFACING
PROJECT (STP)

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

Section 1: That BURR RIDGE PARKWAY shall be improved under Illinois Department of Transportation policies and procedures approved and/or required by the Federal Highway Administration, which work shall consist of grinding existing pavement surface, pavement patching, curb and gutter removal and replacement, resurfacing with hot-mix asphalt surface course, pavement marking, sidewalk removal and replacement, traffic signal detector loop replacement, landscaping and all other incidental and collateral work necessary to complete the project designated as Section 18-00055-00-RS.

Section 2: That the Mayor and Board of Trustees find that it is in the best interest of the Village and its residents to enter into a Local Public Agency Agreement for Federal Participation with the Illinois Department of Transportation to define the Village of Burr Ridge participation in the Project and the utilization of State and Federal funds, as more specifically set out in EXHIBIT A attached hereto.

Section 3: That there is hereby appropriated the sum of two hundred seventeen thousand five hundred Dollars (\$ 217,500.00)

for said improvement from the Capital Improvements Fund but which share is dependent on the final Federal and State participation under the Surface Transportation Program (STP), and the actual costs will be used in the final division of cost for billing and reimbursement.

Section 3: That the Local Public Agency Agreement for Federal Participation attached hereto as EXHIBIT A is hereby approved and entered into, and the Mayor and Village Clerk are hereby authorized and directed to execute and enter into said Agreement on behalf of the Village, said Agreement to be substantially in the form of EXHIBIT A attached hereto and made a part hereof.

Section 4: This Resolution shall be in full force and effect immediately upon its adoption and approval as required by law.

ADOPTED this 14th day of January, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:


AYES:

NAYS:

ABSENT:

APPROVED this 14th day of January, 2019, by the Mayor of the Village of Burr Ridge.

Mayor

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency Village of Burr Ridge	State Contract 61F77	Day Labor	Local Contract	RR Force Account
	Section 18-00055-00-RS	Fund Type STP	ITEP, SRTS, or HSIP Number(s)		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA**, approved by the **STATE** and the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "**FHWA**".

Location					
Local Name	Burr Ridge Parkway	Route	1028	Length	3,800 ft
Termini	County Line Road to Bridewell Drive				

Current Jurisdiction	Village	TIP Number	18-17-0011	Existing Structure No	N/A
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Project Description

The work consists of milling and resurfacing of the existing asphalt pavement, curb and gutter improvements, and ADA upgrades.

Division of Cost

Type of Work	STU	%	%	LPA	%	Total
Participating Construction	507,500	(70)	()	217,500	(30)	725,000
Non-Participating Construction		()	()		()	
Preliminary Engineering		()	()		()	
Construction Engineering		()	()		()	
Right of Way		()	()		()	
Railroads		()	()		()	
Utilities		()	()		()	
Materials						
TOTAL	\$ 507,500			\$ 217,500		\$ 725,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (**required for State-let contracts only**)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of **LPA** Obligation) _____
 METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
 METHOD C---**LPA's** Share _____ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA's** certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved **LPA** DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE's** USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 – LPA Appropriation Resolution

(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

APPROVED

State of Illinois
Department of Transportation

Name of Official (Print or Type Name)

Randall S. Blankenhorn, Secretary of Transportation

Date

Title (County Board Chairperson/Mayor/Village President/etc.)

By:

Erin Aleman, Director of Planning & Programming

Date

(Signature)

Date

Erin Aleman, Director of Planning & Programming

Date

The above signature certifies the agency's TIN number is _____
conducting business as a Governmental
Entity.

Philip C. Kaufmann, Chief Counsel

Date

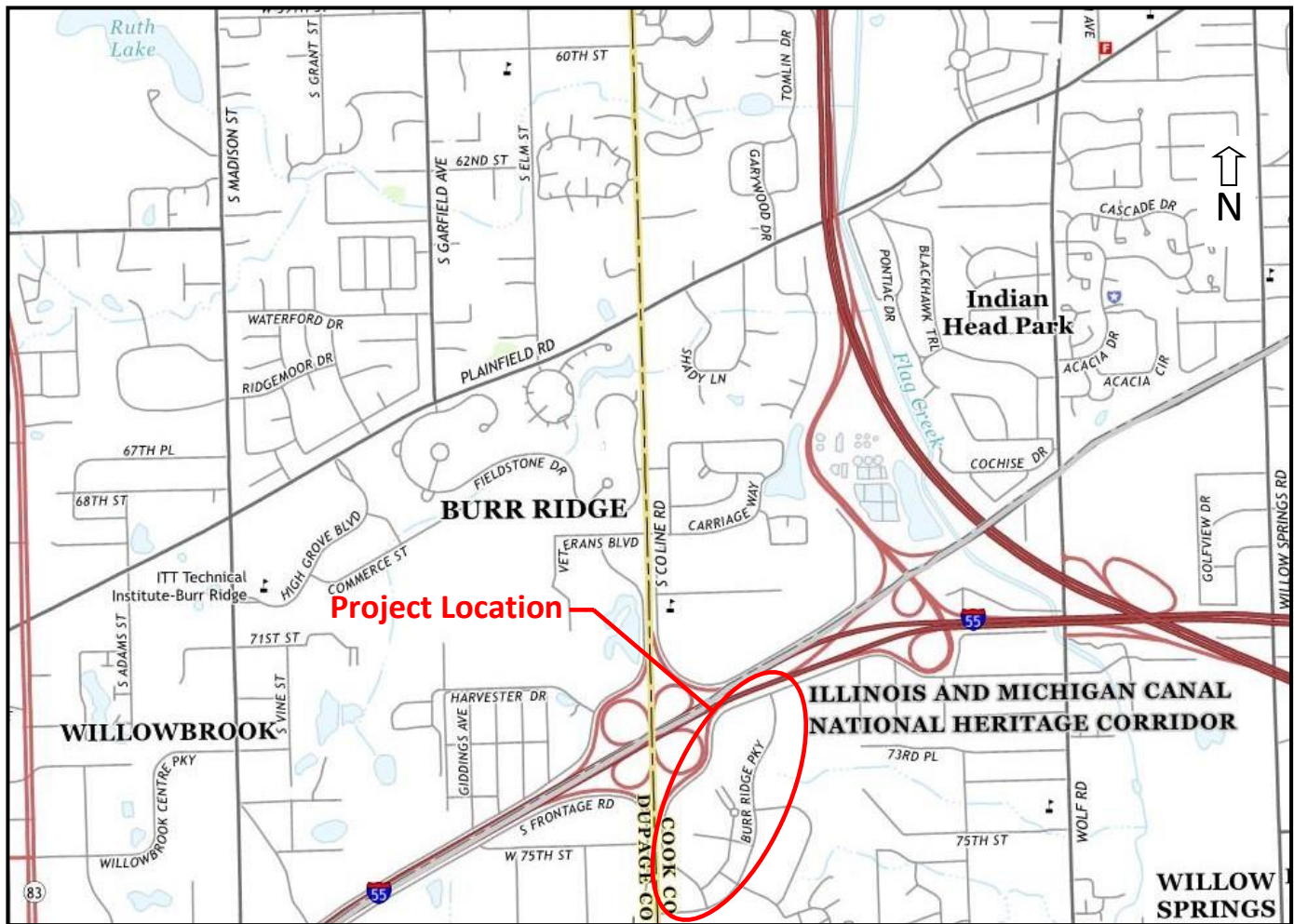
DUNS Number _____

Jeff Heck, Chief Fiscal Officer (CFO)

Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Addendum 1



Location Map

PROPOSED IMPROVEMENT:

Burr Ridge Parkway (FAU 1028)

From County Line Road to Bridewell Drive

Section No.: 18-00055-00-RS

County: Cook

Municipality: Village of Burr Ridge

Functional Classification: Minor Collector



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE





Resolution for Improvement
Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	18-00055-00-RS

BE IT RESOLVED, by the President and Board of Trustees of the Village
Governing Body Type Local Public Agency Type
of Burr Ridge Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street improvements:

	Name of Street(s)/Road(s)	Length (miles)	Route	From	To
+	Burr Ridge Parkway	0.72	1028	County Line Road (FAU 2684)	Bridewell Drive (FAU 1027)

For Structures:

	Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
+					

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

milling and resurfacing of the existing asphalt pavement, pavement patching, curb and gutter removal and replacement, pavement marking, sidewalk removal and replacement with ADA upgrades, traffic signal detector loop replacement, landscaping.

2. That there is hereby appropriated the sum of two hundred eighty thousand fifty

Dollars (\$280,050.00) for the improvement of
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Karen Thomas Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Burr Ridge in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency
statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Burr Ridge at a meeting held on January 14, 2019
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14 day of January, 2019
Day Month, Year

(SEAL)

Clerk Signature

--

Approved

Regional Engineer
Department of Transportation

Date

--	--



VILLAGE OF BURR RIDGE, ILLINOIS

REQUEST FOR PROPOSALS (RFP)

FOR

MARKET FEASIBILITY, ECONOMIC IMPACT, AND HOTEL CAPACITY STUDY FOR AN INDOOR SPORTS FACILITY WITHIN THE VILLAGE OF BURR RIDGE

**Village of Burr Ridge, Illinois
7660 County Line Road
Burr Ridge, Illinois 60527**

Release Date:	January 15, 2019
Receipt Date:	February 8, 2019
Effective Award Date:	February 18, 2019

REQUEST FOR PROPOSAL NOTICE

The purpose of this document is to provide interested parties with information to enable them to prepare and submit qualifications to perform feasibility studies related to a potential indoor sports facility located within the downtown area of Burr Ridge, Illinois. The study should include an analysis of the feasibility of constructing and operating an indoor sports facility, the economic and tax impacts of said facility, as well as an audit of the Village's hotel capacity and whether additional capacity is needed to support the facility. The analysis should consider, but is not limited to, the following potential uses: an indoor sports facility consisting of an appropriate capacity of hard-court surfacing, a hotel connected to said facility, and an anchor restaurant. More detail on the facility and its component uses shall be described within the RFP.

The feasibility study will include a thorough and comprehensive market and financial analysis of constructing and operating an indoor sports facility, including an assessment of regional need and opportunity for additional indoor sports venues. The study will assess market conditions that may have an impact on potential facility use and total revenue and operational costs along with information regarding current trends in indoor sports facilities in the area, the demographics of the area, inventory of other similar facilities, site considerations, and economic impact of the facility on the community. The study will identify programming opportunities and facility needs, probable operating costs, and revenue potential for the annual operation of the indoor sports facility.

The designated staff contact may only be contacted by email or other written forms of correspondence. Faxes will not be accepted. Vendors who intend to submit a proposal are encouraged to request a copy of this document prior to submitting their final proposal. Any prospective Vendor who requests a copy of this RFP shall be included in any Village supplemental distributions. No communication seeking to in any way influence the outcome of the proposal evaluation is allowed between submitting Vendors and Village officials, representatives, and/or personnel during the evaluation process. Failure to comply with this requirement will result in disqualification. Any inquiries regarding this Request for Proposal and all official submissions of Proposals shall be directed to:

Evan Walter, Assistant to the Village Administrator
7660 County Line Road
Burr Ridge, IL 60527
ewalter@burr-ridge.gov

SECTION I - INTRODUCTION

Located within 20 miles of downtown Chicago and O'Hare and Midway airports, Burr Ridge is an affluent Chicagoland suburb, home to approximately 11,000 residents, with large homes and a diverse mix of commercial development. Existing development in the community consists of approximately 3,000 single-family homes, 200 condo units, 350,000 square feet of retail space, 5 million square feet of office/industrial space, and five hotels consisting of approximately 650 available rooms.

SECTION II - DEFINITIONS

For purposes of this RFP, the following definitions shall apply:

1. "Bidder" shall mean "Vendor submitting Proposal."
2. "DuPage Convention and Visitor's Bureau" may also be abbreviated to "DCVB."
3. "Facility" shall mean an indoor activities facility with the potential to host sporting and convention-related activities.
4. "Proposal" shall mean any submission on the part of a Vendor to the Village for consideration of award of contract.
5. "Vendor" means a private firm working on behalf of the Village to provide a list of deliverables.
6. "Village" means the Village of Burr Ridge.

SECTION III - PROJECT SCHEDULE/TERM OF CONTRACT

The Village intends to review all proposals and select a Vendor by February 18, 2019. The anticipated timetable for the process is as follows:

- Solicitation of Request for Proposals Released by the Village – January 15, 2019
- Vendor Inquiry Deadline for Questions Related to the RFP – January 28, 2019
- Village's written response to Vendor questions for assistance with bid proposals – no later than February 1, 2019
- Vendor Proposals Submitted to the Village - 2:00 PM, February 8, 2019
- Selection of Vendor and Award of Contract – February 18, 2019

Proposals submitted shall be valid through July 1, 2019 or as agreed upon between Vendor and Village. A contract for services shall be executed between the Village and Vendor with contract services anticipated to become effective on February 18, 2019.

SECTION IV - OBJECTIVES

This RFP is issued by the Village for the purpose of obtaining an assessment related to a potential new Facility located in the Village. The Village, in partnership with the DuPage Convention and Visitor's Bureau (DCVB), has identified through a County-wide sports facilities assessment, a need for competitive sporting event facilities to drive the local tourism industry. The complete sports facility assessment is available as an exhibit to this RFP. The primary Facility interest to the Village is an indoor-oriented building located within its downtown sub-area. The subject parcel for the Facility must be at least 10 acres in size and within one (1) mile of an Interstate exit. The Facility should include adequate clear span space for an appropriate amount of hard-court surfacing, usable for basketball, volleyball, and other sports and activities.

Under ideal circumstances, this space would be convertible for use by convention and trade shows when not in use by sporting activities. The Village will use the information presented in the feasibility study to create an action plan and assist in securing the funding to build, operate and maintain a venue that is nationally-attractive and financially sound.

SECTION V – SCOPE OF WORK

Market Needs Assessment

- Conduct an analysis of the Village’s potential sports tourism market and competition.
- Develop a sports tourism opportunity profile and market assessment that utilizes and builds on the proposed Facility to attract new sporting and convention events.
- Review and leverage existing information related to market analysis and demand available.
- Provide market demand information to identify the needs of residents separate from the needs of sports tourism.

Financial and Logistical Analysis

Operational Standards

The Vendor will prepare projected operational standards for the Facility. This task will include:

- Analysis of current management practices and limitations to understand the operational situation. This analysis will provide support for a future organizational structure and staffing requirements, and ways to improve operational efficiencies, policy development, process improvements, system and technology improvements, and marketing/communication capabilities.
- Establish operational costs based on full operations. This will include hours of operation, maintenance standards, part-time and full-time staffing levels needed, technology requirements and customer service requirements based on industry standards. Where appropriate, personnel standards as dictated by all state and/or local codes and ordinances will also be determined based on the design and program of the facility. Levels of service and operational costs for the facility will be finalized.
- Evaluation of management alternatives and opportunities. Management alternatives will be developed to guide decision-making by the Village. This will include identification of potential partners by specific activity, funding parameters, and agreement guidelines to support formal agreements.
- Provision of estimated costs for Facility construction and/or site-specific capital investment requirements. The final report should also include any potential tax rate implications for capital expenditures and operating costs. Based on the operational and management plan and debt service, the Vendor will develop a detailed financial plan illustrating pricing strategies for each of the appropriate services as well as a five-year pro forma. The financial plan will include a space utilization summary based on detailed line item projections and detailed participation by program area, including:
 - Expenditure detail
 - Detailed staffing by program area
 - Contractual costs, including but not limited to, utilities, maintenance and repair, insurance, office/licenses/dues, advertising and promotion.
 - Maintenance costs associated with managing of the site.

- Commodity costs for program area and general facilities requirements.
- Contract instructor and/or officiating costs.
- Equipment and vehicles required for program start up and ongoing operating tool/supply costs.
- Revenue and participation detail
 - General admission costs (if any) by month and by participant category and price point.
 - Program registration fees by season, by sport and by participant category.
 - Rental by space/program area and by price point.
- Provide recommendations regarding necessary in-Facility amenities.
- Provide recommendations regarding the amount of connected parking required to maintain the Facility, hotel, and restaurant. The Village is receptive to the concept of a parking deck attached to the Facility.
- The Facility shall also be studied to include 25,000-square feet of space dedicated to the Illinois Basketball Coaches Association for a potential Basketball Museum of Illinois. This space shall be under common ownership to the principal Facility.

Economic Impact Analysis

The Vendor will assess the economic impact of the Facility. The projection should include:

- Potential visitor quantities based on available data.
- Collection of data at locations to determine origin of users and visitors, length of stay, accommodations used, revenue spent by type of user, etc.
- The survey data will be used to estimate the economic and tax impact that the Facility could potentially generate for the Village and local businesses.
 - Economic multipliers based on best available industry estimates shall be applied to the estimated visitor spending to estimate the tourism economic impact.

Hotel Capacity Audit

- Determine if the Village's current hotel room capacity is sufficient to properly sustain the proposed Facility.
- If additional capacity is found to be required, determine the viability of a hotel connected to the facility based on occupancy and RevPAR projections using a new 125-room capacity as a benchmark.

SECTION VI – OBJECTIVES AND DELIVERABLES

It is the intent of the Village to review and assess the RFP responses to determine if the response from solicited Vendors can meet the needs of the proposed Scope of Work. The project objectives are:

- Deliver a feasibility study to the Village which will be conducted by a neutral third-party consulting firm with experience in the area of amateur sports facility planning to help them determine a realistic and documented need to build new facilities and/or improve existing facilities in order to meet the growing demand for sports venues in the Village and DuPage County region.
- To identify the potential for economic benefit in the form of a sports tourism opportunity profile and sports tourism market assessment.

- To identify the amount of full-size court space that can be regularly supported by basketball, volleyball, and other sporting activities (Facility capacity).
- To illustrate the funding levels required to build a Facility as described in Section IV.
- To identify required expenditure and revenue levels required to maintain the Facility, as well as recommend sustainable funding models, including examples currently in operation.
- To identify strategies and opportunities for public-private participation, including but not limited to sponsorships, naming rights, etc.

A final report shall summarize the findings set forth above, and should generate confidence in the business practices required for success. The draft plan will include an implementation plan and will be developed and distributed to key Village stakeholders. This will include all market analysis, program development, and operational and financial plan. The Vendor will present the feasibility study findings, recommendations and implementation strategy with key Village stakeholders at a mutually-agreed upon time and place.

SECTION VII – PROPOSAL REQUIREMENTS

Proposers responding to the RFP must include the following information:

1. Provide a statement indicating an understanding of the work to be performed and interest in performing the scope of work. Submittals in response to this RFP must be signed by the person in the Vendor's organization who is responsible for the proposal submittal. The specific qualifications of the Vendor to accomplish the work outlined should be included. Please include areas of specialization, history of firm, and philosophy for approach to work. Provide examples of specific projects undertaken by Vendor relevant to this assignment with dates, project overviews, outcomes, clients, and specific references that could comment on the quality of the work should be identified.
2. The proposal should identify all individuals who will work on this project, including identifying a project manager to supervise the work. Include a description of the primary role and responsibilities for each individual in relationship to this project, as well as noting their relevant experience and qualifications. The Proposal must identify a project manager who would serve as the primary contact with the Village and explain how this point of contact with the Village will work. If selected for an interview, it is expected that the project manager conducts a majority of the presentation and be able to answer most questions asked during the interview process.
3. The Vendor should explain their study process and approach to the project. The Proposal must include the specific tasks anticipated for the project, providing detailed descriptions of the procedures and methods proposed to complete all tasks in order to satisfy the objectives/needs identified in the required scope of work. A proposed project schedule should be included. Please include proposed meetings that would be scheduled with Village staff and projected target completion dates for all proposed tasks to complement the scope of work indicated in the objectives/needs.
4. At least 3 references of directly relevant work must be provided. References must include the project name, brief description, contact person's name, agency, phone number, their role in the project and when the work was completed. The Village will determine which, if any, references to contact to assess the quality of work performed, and the personnel assigned to

the project. The results of any reference checks will be provided to the evaluation committee and used when scoring the written qualifications.

5. Identify all associated feasibility study costs and reimbursable for a not to exceed lump sum fee.

All proposals must be received at the address below no later than **2:00 PM - February 8, 2019** to the attention of the following staff member:

Village of Burr Ridge
c/o Evan Walter, Assistant to the Village Administrator
7660 County Line Road
Burr Ridge, Illinois 60527

Vendors must submit eight (8) bound proposals in a sealed package or envelope. Late proposals will not be accepted. Proposals must be hand delivered or mailed. All Proposals must be bound together in a sealed packet. Proposals must be signed by an authorized official of the Vendor. The submission of the Proposal grants permission to the Village to make inquiries concerning the Vendor and its principals to any persons or firms the Village deems appropriate.

SECTION VIII - PROPOSAL EVALUATION CRITERIA

The proposals will be reviewed and scored to determine if the requirements outlined in Section VI and VII are met. In the event that all firms do not meet one or more of the mandatory requirements, the Village reserves the right to continue the evaluation of the qualifications, which most closely meet the mandatory requirements of this RFP. Proposals will be reviewed by the Village and scored against the criteria below. The following criteria will be used in evaluating each of the carrier responses:

CRITERIA	POSSIBLE POINTS
Project Approach	40
Vendor Experience	20
Project Team Qualifications	20
Schedule	10
Costs	10
TOTAL AVAILABLE POINTS	100

ATTACHMENT A - INSTRUCTIONS TO BIDDERS

The general rules and conditions that follow apply to all bids requested and accepted by the Village unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and Specifications before submitting

bids. Failure to do so will be at the bidder's own risk. Submitting of a bid is an assumption that Vendor has familiarized themselves with all conditions and intends to comply with them unless noted otherwise. Bid Documents shall include:

1. FORMS

All bids must be submitted on the forms provided, complete, intact, properly signed, and submitted in a sealed envelope. All bids must be delivered to the appropriate Village representative prior to the bid opening date and time to be considered. Bids must be identified as such on the outside of the sealed envelope. This can be done by label as may be provided by the Village, or by marking the package "Facility Consultancy Services" and with the following information: company's name, address, item bid, date and time of opening.

2. ALTERNATE BIDS

The RFP describes the services that are necessary to meet the performance requirements of the Village. It is not the desire or the intent to eliminate or exclude any bidder from bidding because of minor deviations, alternates or changes; however, the Village will not accept bids for work that is substantially different than what is described in this RFP. The Village shall be the sole and final judge unequivocally as to whether a Proposal meets the necessary needs of the Village. This decision is final and will not be subject to recourse.

3. RECEIVING OF BIDS AND LATE BIDS

Bids received prior to the time of opening will be securely kept, unopened. The Assistant to the Village Administrator, or their designee, whose duty it is to open the bids, will decide when the specified time has arrived, and no bid received thereafter will be considered. No responsibility will be attached to the Village or its representatives for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law. Bids arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted, regardless of their origin's date stamp. It is the bidder's responsibility for timely delivery regardless of the method used.

5. WITHDRAWAL OF BIDS

A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the Director of the requesting Department prior to the specified time of opening. After the opening, the bidder cannot withdraw or cancel their bid for a period of sixty (60) calendar days, or such longer time as stated in the bid documents.

6. CONSIDERATION OF BID

No bid will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village or had failed to perform faithfully any previous contract with the Village. The bidder, if requested, shall present, within 48 hours, evidence satisfactory to the Village of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these Specifications and contract document.

7. PRICES

Unit prices shall be shown for each unit on which there is a bid. Unit prices shall not include any local, state or federal taxes. The Village is exempt, by law, from paying state and village retailer's occupation tax, service occupation tax, and federal excise tax. The Village will supply the successful bidder with its tax exemption number. Cash discounts will not be considered in determining overall price.

8. AWARD OR REJECTION

The Village reserves the right to reject and/or award any and all bids or parts thereof and to waive formalities and technicalities according to the best interests of the Village. Any bid submitted will be binding for ninety (90) days subsequent to the date of the bid opening. Bidders shall make all investigations necessary to thoroughly inform themselves regarding the equipment or supplies to be furnished in accordance with the bid. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village of the compensation to the bidder. Any exceptions not taken by the bidder shall be assumed by the Village to be included. A contract will be awarded to the lowest qualified and responsible bidder complying with the conditions of the contract documents only when it is in the best interest of the Village to accept the bid. The Village shall be the sole judge of compliance with the Specifications and reserves the right to accept or reject any and/or all bids or parts thereof.

9. PAYMENT

Payment for services rendered with all stipulations relating to the bid/contract will be made in accordance with the Illinois Prompt Payment Act after the contract is awarded.

10. REQUIREMENT OF BIDDER

The successful bidder shall, within ten (10) days after notification of the award: a) enter into a contract in writing with the Village covering all matters and things as are set forth in the specifications and their bid; b) carry insurance acceptable to the Village, covering public liability, property damage, and worker's compensation. Said time limit may be waived or increased at the Village's sole discretion.

11. COMPLIANCE WITH ALL LAWS

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including:

1. Provide a drug free workplace pursuant to the Illinois Drug Free Workplace Act (30 ILCS 580/1, et seq.);
2. Comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1, et seq.);
3. Comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), including establishment and maintenance of a sexual harassment policy as required by Section 2-105, and the Rules and Regulations of the Illinois Department of Human Rights, including the provisions of the EQUAL EMPLOYMENT OPPORTUNITY

CLAUSE, which are a material term of all public contracts, see Title 44, Part 750, Section 750, APPENDIX A, Illinois Administrative Code, Equal Employment Opportunity Clause (See also Paragraph 19 herein);

4. Comply with the Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1 *et seq.*, and
5. Comply with the American with Disabilities Act.

12. CONTRACT ALTERATIONS

No amendment of a contract shall be valid unless made in writing and signed by the Village President, Village Administrator, or their authorized representative.

13. NOTICES

All notices required by the contract shall be given in writing.

14. NONASSIGNABILITY

The Vendor shall not assign the contract, or any part thereof, to any other person, firm or corporation without the previous written consent of the Village. Such assignment shall not relieve the Vendor from their obligations or change the terms of the contract.

15. INDEMNITY

The Vendor shall indemnify the Village, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the Vendor under this contract, including operations of subcontractors; and the Vendor shall, at his own expense, appear, defend, and pay all fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at their own expense, satisfy and discharge same. The Vendor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by the Vendor, shall in no way limit the responsibility to indemnify and defend the Village as herein provided.

16. EQUAL EMPLOYMENT OPPORTUNITY

The Vendor shall comply with the provisions of the Equal Employment Opportunity Clause.

17. BID PERFORMANCE DEPOSIT

When it is required, it will be so stated elsewhere within this bid package along with the amount required. The deposit is to be in the form of a certified check, or a bank cashier's check. All bid performance deposit checks will be retained by the Village until the bid award is made, at which time the checks will be promptly returned to the unsuccessful bidders. The bid performance deposit check of the successful bidder will be retained until the services have been rendered or completed/installed and found to be in compliance with the specification or until surety bonding requirements have been satisfied and proof of insurance coverage is provided in accordance with the Special Provisions Section of these specifications.

18. ACCEPTANCE

After the acceptance and award of the bid, this instruction to bidders, and all other portions of the bid documents, including the specifications, will constitute part of the legal contract between the Village and the successful bidder.

19. DEFAULT

The Village may terminate a contract by written notice of default to the Vendor if the Vendor:

- a. Fails to make delivery or perform the services within the time frame specified in the Specifications, or
- b. Fails to make progress so as to endanger performance of the contract, or
- c. Fails to provide or maintain in full force and effect, the liability and indemnification coverages or performance bond as is required; or
- d. Services provided by the Vendor jeopardize the public safety, as determined by the Village.

If the Village terminates the contract, the Village may procure services similar to those so terminated, and the Vendor shall be liable to the Village for any excess costs for similar services, unless the Vendor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Vendor.

20. SPECIAL CONDITIONS

Wherever special conditions/requirements are written into the Specifications or Special Provisions which are in conflict with conditions stated in these Instructions to Bidders, the conditions stated in the Specifications or Special Provisions/Requirements shall take precedence.

21. GENERAL GUARANTY

Vendor represents and warrants to the Village that it has the experience and ability to perform the services required by the RFP, and that it will perform said services in a professional, competent and timely manner, as represented and suitable for the performance of the RFP. Neither the final certificate of payment nor any provision in the contract nor partial or entire use of the product/ improvement/ services embraced in this contract by the Village or the Public shall constitute an acceptance of work not done in accordance with the contract, or relieve the contractor of liability in respect to any express warranties or responsibility for failure to comply with the terms of those contract documents. It is expressly agreed by the parties hereto that in the event any defects or imperfections in the materials or workmanship to be furnished by the Vendor herein appear within the period of one year from the date of completion of all the work mentioned herein and acceptance thereof by the Village, the Vendor will, upon notice from said Village (which notice may be given by letter to said Vendor to the business address of the contractor shown in the proposal), repair and make good at their own cost any such defects or imperfections and replace any defective or imperfect materials or workmanship with other materials or workmanship satisfactory to said Village, and furnish all such new materials and labor as may be necessary to do so; and in the event of the failure, refusal or delay of said workmanship or materials said Village may do so or have same done by others, and said Vendor

and surety or sureties on their bond given for the faithful performance of this contract shall be liable to the Village for all damages and expenses occasioned by such failure, refusal or delay.

22. BIDDERS QUALIFICATIONS

All bidders must submit the following information on or before the time at which the bid is required to be submitted:

- a. The location of the bidder's permanent place of business.
- b. Evidence of ability to provide an efficient and adequate plan for executing the work.
- c. A list of similar projects carried out by the bidder.
- d. Additional evidence showing that the bidder is adequately prepared to fulfill the contract.

23. BID CERTIFICATION FORM

All bid submittals must include a signed Bid Certification Form (copy included in Bid Documents) certifying that the bidder is in compliance with Sections 33E-3 and 33E-4 of the Illinois Criminal Code regarding bid rotating and bid-rigging. Illinois State Law Article 33E-3 and 33E-4 states that it is unlawful to participate in bid-rigging and/or bid rotating. Therefore, all bidders must certify that they are not barred from bidding on the contract as a result of a violation of State Law 33E-3 and/or 33E-4, prohibiting bid-rigging and bid rotation. It is necessary that this be done under oath. Therefore, the form included with the bid submittal sheets must be notarized. Contractor certifies that he/she/it is not delinquent in payment of any taxes to Illinois Department of Revenue.

24. DEVIATIONS

Unless denoted "No Substitution", the Village's minimum required Specifications may be exceeded. Final bid acceptance shall be based upon that bid deemed most favorable to the interests of the Village after all bids have been examined and canvassed.

25. INDEPENDENT CONTRACTOR

The Vendor will be retained by the Village only for the purposes and to the extent set forth in this Agreement, and their relation to the Village shall, during the term of this Agreement and the period of its services hereunder, be that of an independent contractor. The Vendor shall be free to use such time, energy and skill as he/she is obligated to devote hereunder to the Village, in such manner as he/she sees fit. The Vendor shall not be considered as having an employee status, nor shall its employees be entitled to any benefits available for the regular employees of the Village.



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. - Burr Ridge, IL 60527
(630) 654-8181- Fax (630) 654-8269 - www.burr-ridge.gov

8C

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

January 8, 2019

President Pro Tem Al Paveza and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: PC-05-2018: Amendments to the Sign Ordinance

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to **approve** amendments to the Burr Ridge Sign Ordinance.

The Plan Commission considered these amendments over six meetings throughout 2018. The petitioner is Village staff at the direction of the Board of Trustees and Economic Development Committee, who requested methods to allow for additional flexibility in permitting signage for commercial signage throughout the Village. The primary amendments pertain to allowing multiple signs on properties in the Office and Manufacturing Districts, allowing up to three wall signs at multi-tenant buildings, whose size shall be determined by the linear street frontage of the lot. The amendments also exempt address signs up to 25 square feet from being considered as a sign. Public comment was generally not provided regarding this consideration.

After due consideration, the Plan Commission, by vote of 8 to 0, recommends that the **Board of Trustees approve** the amendments to the Sign Ordinance.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

EXHIBIT A

PROPOSED

CURRENT

<u>Section 55.07 – Manufacturing District Signs</u>	<u>Sec. 55.07. Manufacturing District Signs</u>
<p>A. Permitted Signs: Unless specifically stated otherwise, a sign permit is required for all Permitted Signs in Manufacturing Districts. The following signs shall be permitted in all Manufacturing Districts:</p> <ol style="list-style-type: none">For buildings of less than 100,000 square feet, each tenant is permitted one wall sign, up to three wall signs, subject to the following conditions:<ol style="list-style-type: none">The gross square footage of each wall sign shall not exceed the linear street frontage of the subject property divided by three. The permitted gross surface area of each wall sign shall be a minimum of 50 square feet but shall not exceed 75 square feet.Tenants occupying at least 10,000 square feet in gross square footage are permitted to erect one wall sign not to exceed 75 square feet in gross surface area.For buildings in excess of 100,000 square feet, each tenant shall be permitted one wall sign, up to three tenants, subject to the following conditions:<ol style="list-style-type: none">The gross surface area of each wall sign shall not exceed 150 square feet, up to three tenants.Tenants occupying at least 10,000 square feet in gross square footage are permitted to erect one wall sign not to exceed 150 square feet in gross surface area.For Manufacturing District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign are limitations shall apply:<ol style="list-style-type: none">For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, one wall sign shall be permitted per tenant not to exceed 100 square feet in gross surface area plus one square foot for each 1,000 square feet of gross floor area above 50,000 square feet with a maximum sign area not to	<p>A. Permitted Signs: The following signs shall be permitted in all Manufacturing Districts. Unless specifically stated otherwise, a sign permit is required for all Permitted Signs in Manufacturing Districts.</p> <ol style="list-style-type: none">Wall Sign: In lieu of a permitted ground sign, one wall sign shall be permitted for each street frontage of a lot or parcel provided all such signs conform to the following standards:<ol style="list-style-type: none">Area: For a building containing less than 100,000 square feet, the gross, combined surface area in square feet of all wall and ground signs shall not exceed 100 square feet. For buildings in excess of 100,000 square feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area with a maximum sign area not to exceed 250 square feet. (A-923-01-11)Area – Properties Adjacent to I-55: For Manufacturing District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign are limitations shall apply: (A-923-01-11)<ol style="list-style-type: none">For a building containing less than 50,000 square feet, the gross, combined surface area of all wall and ground signs shall not exceed 100 square feet.For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, the maximum combined area of all wall and ground signs shall be 100 square feet plus one square foot for each 1,000 square feet of gross floor area above 50,000 square feet with a maximum sign area not to exceed 250 square feet.Ground Sign(s): If a lot or parcel has a width of not less than one hundred feet (100'), then such lot or parcel shall be permitted one ground sign

<p>exceed 150 square feet, not to exceed three wall signs.</p> <p>b. Tenants occupying at least 10,000 square feet in gross square footage shall be exempt from the tenant cap and are permitted to have one wall sign not to exceed 150 square feet in gross surface area.</p> <p>4. All Manufacturing District properties are permitted one ground sign, subject to the following conditions:</p> <p>a. The ground sign may not exceed 75 square feet in gross surface area, including any monument base.</p> <p>b. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level.</p> <p>c. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback.</p> <p>5. One address sign containing only numbers indicating the building's street number and prefix shall be permitted per principal building, not to exceed 25 square feet.</p> <p>6. Temporary Signs as per Section 55.09, herein.</p> <p>7. Exempt Signs as per Section 55.10, herein.</p> <p>B. Conditional Signs: The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission, unless specifically stated otherwise:</p> <p>1. Wall and Ground Signs for Hotels, as permitted by Section IX.D.2(d) of the Village of Burr Ridge Zoning Ordinance, exceeding the maximum area permitted but not exceeding a combined area of 300 square feet may be allowed. Consideration of conditional approval for additional sign area shall be based on a positive relationship between the proposed sign</p>	<p>in lieu of a permitted wall sign. Such permitted ground sign shall be subject to the following standards:</p> <p>a. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level.</p> <p>b. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback.</p> <p>c. Maximum Area: The combined area of all ground and wall signs shall comply with Section 55.07.A.1.a, above. However, the maximum surface area permitted shall be reduced by seven and one-half (7 1/2) square feet per each foot of sign height that any ground sign is constructed in excess of eight feet (8') in height and under any circumstances, the maximum area of a ground sign shall not exceed 100 square feet. (A-923-01-11)</p> <p>d. A parcel having multiple street frontages may have a combination of wall and ground signs provided such signs do not exceed one ground sign and one ground or wall sign per street frontage. For example, a corner lot may have two wall signs or one wall sign and one ground sign but may not have two ground signs and may not have more than one sign oriented toward each street frontage.</p> <p>3. Temporary Signs as per Section 55.09, herein.</p> <p>4. Exempt Signs as per Section 55.10, herein.</p> <p>B. Conditional Signs: The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise,</p>
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area and the size of the property and the size of the building on which the sign(s) are located. (A-923-02-04)

2. Wall and Ground Signs exceeding the maximum number of signs allowed by one. Consideration of conditional approval for an additional sign shall be based on a positive relationship between the proposed sign area and the size of the property and building on which the sign(s) are located.
3. Light Pole Banners: Banners affixed to light poles and announcing a federal, state or local holiday, a business anniversary, or a similar event but not advertising any specific products or services offered, may be allowed for a limited time not to exceed 90 days in any one calendar year.
4. Subdivision Entryway Signs: One sign per entryway may be allowed provided that each entryway sign shall not exceed 50 square feet. Entryway signs shall be located at the principal roadway entrance or entrances to a particular subdivision. Such signs shall be at such locations specifically approved by the Board of Trustees, and the design of which, including landscaping, shall be as specifically approved by the Board of Trustees. Such signs shall not exceed eight feet (8') in height. The text of all subdivision entryway signs shall include the words "Burr Ridge" as for example, "Oak Subdivision of Burr Ridge". The lettering for "Burr Ridge" may be in smaller font but must be legible. (Amended by A-923-08-02)
5. Signs with more than Three Colors: Signs otherwise prohibited by Section 55.11.Q herein, may be allowed.
6. Temporary Signs: Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs. (A-923-01-11)

Section 55.08 – Office District Signs

A. Permitted Signs: Unless specifically stated otherwise, a sign permit is required for all Permitted

1. Subdivision Entryway Signs: One sign per entryway may be allowed provided that each entryway sign shall not exceed 50 square feet. Entryway signs shall be located at the principal roadway entrance or entrances to a particular subdivision. Such signs shall be at such locations specifically approved by the Board of Trustees, and the design of which, including landscaping, shall be as specifically approved by the Board of Trustees. Such signs shall not exceed eight feet (8') in height. The text of all subdivision entryway signs shall include the words "Burr Ridge" as for example, "Oak Subdivision of Burr Ridge". The lettering for "Burr Ridge" may be in smaller font but must be legible. (Amended by A-923-08-02)
2. Signs with more than Three Colors: Signs otherwise prohibited by Section 55.11.Q herein, may be allowed.
3. Temporary signs: Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs. (A-923-01-11)

Sec. 55.08. Office District Signs

A. Permitted Signs: The following signs shall be permitted in all Office Districts. Unless specifically stated otherwise, a sign permit is required for all Permitted Signs in Office Districts.

1. Wall Sign: In lieu of a permitted ground sign, one wall sign shall be permitted for each street frontage of a parcel subject to the following standards:
 - a. Area: For a building containing less than 100,000 square feet, the gross, combined surface area of all wall and ground signs shall not exceed 100 square feet. For buildings in excess of 100,000 square feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area

<p>Signs in Office Districts The following signs shall be permitted in all Office Districts:</p> <ol style="list-style-type: none"> 1. For buildings of less than 100,000 square feet, each tenant is permitted one wall sign, up to three wall signs, subject to the following conditions: <ol style="list-style-type: none"> a. The gross square footage of each wall sign shall not exceed the linear street frontage of the subject property divided by three. The permitted gross surface area of each wall sign shall be a minimum of 50 square feet but shall not exceed 75 square feet. b. Tenants occupying at least 10,000 square feet in gross square footage are permitted to erect one wall sign not to exceed 75 square feet in gross surface area. 2. For buildings in excess of 100,000 square feet, each tenant shall be permitted one wall sign, up to three tenants, subject to the following conditions: <ol style="list-style-type: none"> a. The gross surface area of each wall sign shall not exceed 250 square feet, up to three tenants. b. Tenants occupying at least 10,000 square feet in gross square footage are permitted to erect one wall sign not to exceed 250 square feet in gross surface area. 3. For Manufacturing District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign are limitations shall apply: <ol style="list-style-type: none"> c. For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, one wall sign shall be permitted per tenant not to exceed 100 square feet in gross surface area plus one square foot for each 1,000 square feet of gross floor area above 50,000 square feet with a maximum sign area not to exceed 250 square feet, not to exceed three wall signs. d. Tenants occupying at least 10,000 square feet in gross square footage shall be exempt from the tenant cap and are permitted to have 	<p>with a maximum sign area not to exceed 250 square feet. (A-923-01-11)</p> <ol style="list-style-type: none"> b. Area – Properties Adjacent to I-55: For Office District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign are limitations shall apply: (A-923-01-11) <ol style="list-style-type: none"> i. For a building containing less than 50,000 square feet, the gross, combined surface area of all wall and ground signs shall not exceed 100 square feet. ii. For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, the maximum combined area of all wall and ground signs shall be 100 square feet plus one square foot for each 1,000 square feet of gross floor area above 50,000 square feet with a maximum sign area not to exceed 250 square feet. 2. Ground Sign(s): If a lot or parcel has a width of not less than one hundred feet (100'), then such lot or parcel shall be permitted one ground sign in lieu of a permitted wall sign, subject to the following standards: <ol style="list-style-type: none"> a. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level. b. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback. c. Maximum Area: The combined area of all ground and wall signs shall comply with Section 55.07.1.A.1.a, above. However, the maximum surface area permitted shall be reduced by seven and one-half (7 1/2)
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<p>one wall sign not to exceed 150 square feet in gross surface area.</p> <ol style="list-style-type: none"> 4. All Office District properties are permitted one ground sign, subject to the following conditions: <ol style="list-style-type: none"> d. The ground sign may not exceed 75 square feet in gross surface area, including any monument base. e. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level. f. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback. 5. One address sign containing only numbers indicating the building's street number shall be permitted per principal building, not to exceed 25 square feet. 6. Temporary Signs as per Section 55.09, herein. 7. Exempt Signs as per Section 55.10, herein. <p>B. Conditional Signs: The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission, unless specifically stated otherwise:</p> <ol style="list-style-type: none"> 1. Wall and Ground Signs for Hotels, as permitted by Section IX.D.2(d) of the Village of Burr Ridge Zoning Ordinance, exceeding the maximum area permitted but not exceeding a combined area of 300 square feet may be allowed. Consideration of conditional approval for additional sign area shall be based on a positive relationship between the proposed sign area and the size of the property and the size of the building on which the sign(s) are located. (A-923-02-04) 2. Wall and Ground Signs exceeding the maximum number of signs allowed by one. Consideration of conditional approval for an 	<p>square feet per each foot of sign height that any ground sign is constructed in excess of eight feet (8') in height and under any circumstances, the maximum area of a ground sign shall not exceed 100 square feet. (A-923-01-11)</p> <ol style="list-style-type: none"> d. A parcel having multiple street frontages may have a combination of wall and ground signs provided such signs do not exceed one ground sign and one ground or wall sign per street frontage. For example, a corner lot may have two wall signs or one wall sign and one ground sign but may not have two ground signs and may not have more than one sign oriented toward each street frontage. <ol style="list-style-type: none"> 3. Temporary Signs as per Section 55.09, herein. 4. Exempt Signs as per Section 55.10, herein. <p>B. Conditional Signs; The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise,</p> <ol style="list-style-type: none"> 1. Wall and Ground Signs exceeding the maximum area permitted but not exceeding a combined area of 250 square feet may be allowed. Wall and Ground Signs for Hotels, as permitted by Section IX.D.2(d) of the Village of Burr Ridge Zoning Ordinance, exceeding the maximum area permitted but not exceeding a combined area of 300 square feet may be allowed. Consideration of conditional approval for additional sign area shall be based on a positive relationship between the proposed sign area and the size of the property and the size of the building on which the sign(s) are located. (A-923-02-04) 2. Wall and Ground Signs exceeding the maximum number of signs allowed by one. For example, a corner lot seeking approval for one ground sign and two wall signs or an interior lot seeking approval of two signs. Consideration of conditional approval for an additional sign shall be based on a positive relationship between the
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<p>additional sign shall be based on a positive relationship between the proposed sign area and the size of the property and building on which the sign(s) are located.</p> <ol style="list-style-type: none"> 3. Light Pole Banners: Banners affixed to light poles and announcing a federal, state or local holiday, a business anniversary, or a similar event but not advertising any specific products or services offered, may be allowed for a limited time not to exceed 90 days in any one calendar year. 4. Subdivision Entryway Signs: One sign per entryway may be allowed provided that each entryway sign shall not exceed 50 square feet. Entryway signs shall be located at the principal roadway entrance or entrances to a particular subdivision. Such signs shall be at such locations specifically approved by the Board of Trustees, and the design of which, including landscaping, shall be as specifically approved by the Board of Trustees. Such signs shall not exceed eight feet (8') in height. The text of all subdivision entryway signs shall include the words "Burr Ridge" as for example, "Oak Subdivision of Burr Ridge". The lettering for "Burr Ridge" may be in smaller font but must be legible. (Amended by A-923-08-02) 5. Signs with more than Three Colors: Signs otherwise prohibited by Section 55.11.Q herein, may be allowed. 6. Temporary Signs: Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs. (A-923-01-11) 	<p>proposed sign area and the size of the property and building on which the sign(s) are located.</p> <ol style="list-style-type: none"> 3. Light Pole Banners: Banners affixed to light poles and announcing a federal, state or local holiday, a business anniversary, or a similar event but not advertising any specific products or services offered, may be allowed for a limited time not to exceed 90 days in any one calendar year. 4. Subdivision Entryway Signs: One sign per entryway may be allowed provided that each entryway sign shall not exceed 50 square feet. Entryway signs shall be located at the principal roadway entrance or entrances to a particular subdivision. Such signs shall be at such locations specifically approved by the Board of Trustees, and the design of which, including landscaping, shall be as specifically approved by the Board of Trustees. Such signs shall not exceed eight feet (8') in height. The text of all subdivision entryway signs shall include the words "Burr Ridge" as for example, "Oak Subdivision of Burr Ridge". The lettering for "Burr Ridge" may be in smaller font but must be legible. (Amended by A-923-08-02) 5. Signs with more than Three Colors: Signs otherwise prohibited by Section 55.11.Q herein, may be allowed. 6. Temporary Signs: Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs. (A-923-01-11)
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CAPITAL PROGRAMS

2018 - 2019

January 14, 2019

David Preissig, P.E.

Director of Public Works/Village Engineer



2018 Capital Program Completed

2018 Road Program

- Resurfacing & Asphalt Patching
 - Hinsdale Industrial Park (Shore Drive & Court)
 - Space Valley (94th Street, Glenn Drive, Shephard Lane)
 - Elm Court
 - Peppermill Court
 - Deerview Court
 - Bucktrail Drive (\$12,642 from developer)
 - 59th Street (Grant St. to Garfield Ave), reimbursed Hinsdale
 - Patching: 83rd Street, Greenbriar Court, Main Break Repairs
- Crack Sealing
- Pavement Marking
- Material Testing

\$ 712,671.51

Includes:

\$646,525.51 General Fund

\$ 25,982.00 Water

\$ 40,164.00 Stormwater

Burr Ridge Parkway

- Design Engineering & IDOT Coordination
- Summer 2019 Construction

\$ 83,885.00

\$1,100 under budget

2018 General Fund Impact: \$730,410 (*\$24,702 under budget*)



Developing a Road Program

Pavement Condition Rating (PCR)

- Visually inspect roadways on a bi-annual basis with consistent evaluation of distress types and severity *(coming this Summer, last completed 2017)*
- Identify pavements for preventative maintenance and preservation: Proper treatment at the proper time, to maximize benefits and minimize costs.
- Coordinate projects by neighborhood, and schedule around other improvements.

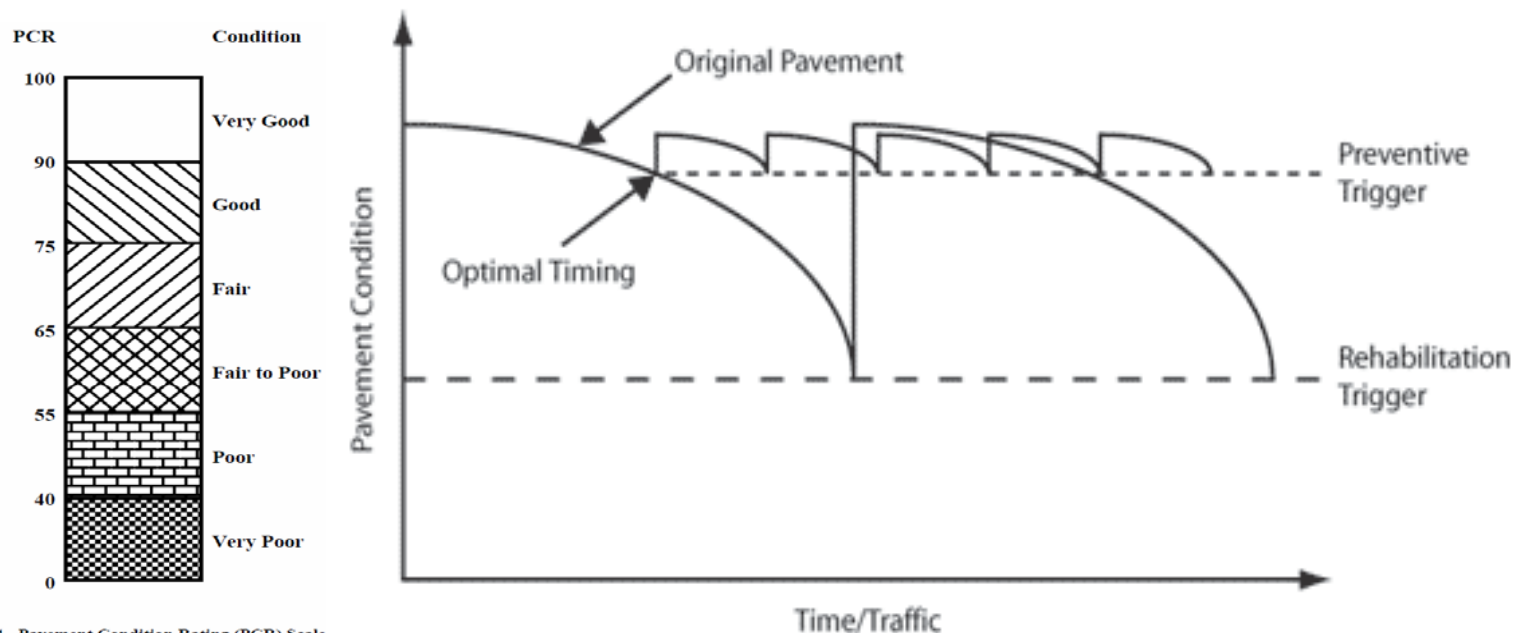


Figure 1. Pavement Condition Rating (PCR) Scale

Bi-Annual Street Rating Survey

Detailed Field Evaluation and Rating Form

Section: _____

Log mile: _____ to _____

Sta: _____ to _____

LOCAL

Date: _____

Rated by: _____

of Utility Cuts _____

PAVEMENT CONDITION RATING FORM

DISTRESS	DISTRESS WEIGHT	SEVERITY WT.*			EXTENT WT.**			DEDUCT POINTS***
		L	M	H		F	E	
RAVELING	10	0.3	0.5	1	0.8	0.8	1	
BLEEDING	5	0.3	0.6	1	0.9	0.8	1	
PATCHING	5	0.3	0.6	1	0.6	0.8	1	
SURFACE DISINTEGRATION or DEBONDING	5	0.3	0.6	1	0.6	0.8	1	
RUTTING	10	0.3	0.7	1	0.6	0.8	1 • •	
MAP CRACKING	5	0.2	0.6	1	0.4	0.8	1	
BASE FAILURE	10	0.6	0.8	1	0.7	0.9	1 • •	
SETTLEMENTS	5	0.4	0.7	1	0.6	0.8	1	
TRANSVERSE CRACKS	10	0.4	0.7	1	0.5	0.7	1 • •	
WHEEL TRACK CRACKING	15	0.4	0.7	1	0.5	0.7	1 • •	
LONGITUDINAL CRACKING	5	0.2	0.6	1	0.4	0.8	1 • •	
EDGE CRACKING	5	0.4	0.7	1	0.5	0.7	1 • •	
PRESSURE DAMAGE/UPHEAVAL	5	0.4	0.6	1	0.5	0.8	1	
CRACK SEALING DEFICIENCY	5	1	1	1	0.5	0.8	1	
TOTAL DEDUCT =								
SUM OF STRUCTURAL DEDUCT (•) =								
100 - TOTAL DEDUCT = PCR =								

*L = LOW

**O = OCCASIONAL

M = MEDIUM

F = FREQUENT

H = HIGH

E = EXTENSIVE

*** DEDUCT POINTS = DISTRESS WEIGHT X SEVERITY WT. X EXTENT WT.

REMARKS:

ATTACHMENT B



Proposed 2019 Capital Program

■ 2019 Road Program

- Resurfacing:
 - Countryside Court
 - Ridge Farm Road
 - Deerpath Trail, Fawn Court
 - Todor Court
 - Vine Street (north of 90th street)
 - Forest Hill Road (N. of Burr Oak Lane)
 - 73rd Place - Arbor Avenue
 - 75th Street
 - Circle Drive, Dana Way
- Misc. Patching
- Crack Sealing (3- & 8- year-old streets)
- Pavement Marking
- Material Testing/Quality Assurance

**New in 2019: local review, local letting,
increase bid competition**

■ Burr Ridge Parkway

- April 26, 2019 bid opening
- Summer 2019 construction
- **STP grant for 70% construction**
- **MFT funds for local match**



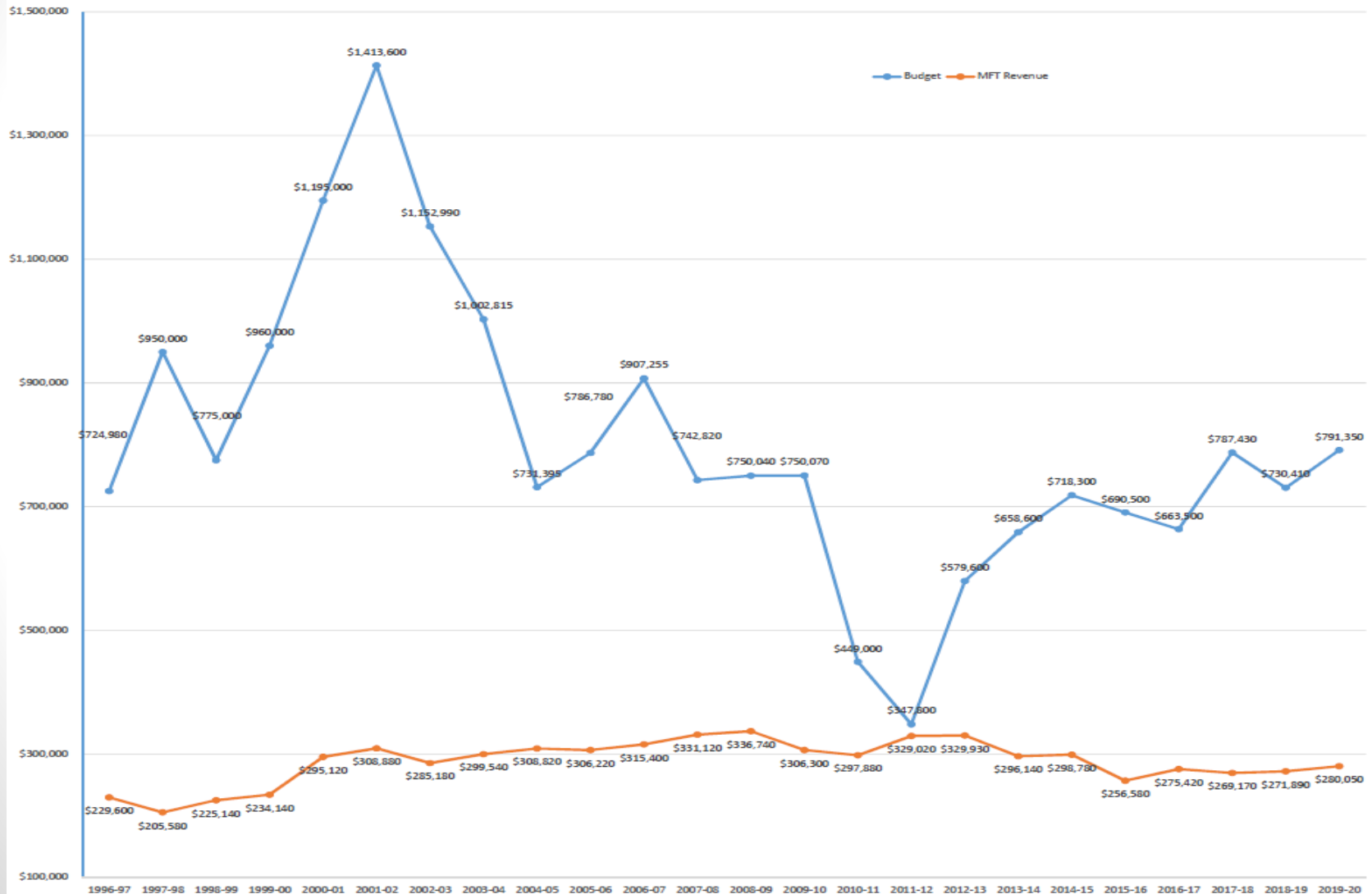
Proposed 2019 Capital Program

Project	Total Cost	Village Cost
<u>Road Program</u>		
Resurfacing & Patching	\$ 666,900	
Maintenance & Material Testing Contracts	\$ 100,000	
Road Program Total	\$ 766,900	\$ 766,900
<u>Burr Ridge Parkway Resurfacing</u>		
Engineering	\$ 87,000	
Construction	\$ 725,000	
<i>STP Grant (70%)</i>	<i>-\$ 507,500</i>	
<i>Motor Fuel Tax</i>	<i>-\$ 280,050</i>	
Burr Ridge Parkway Resurfacing Total	\$ 812,000	\$ 24,450
Total 2019 Capital Program	\$ 1,578,900	\$791,350



Budgeting for the Capital Program

Village of Burr Ridge
Road Program Budgets & MFT Revenue



Budgeting for the Capital Program

Motor Fuel Tax (MFT) Fund

- General Assembly collects a tax on consumption of motor fuel (*e.g. 19 ¢/gallon and 2.5 ¢/gallon on diesel fuel*)
- IDOT allocates MFT funds in accordance with 35 ILCS 505/8 (*by population*)

Village General Fund

- Opportunities for transfers of surplus declining
- Revenues from building permits declining
- Strategies discussed at November 12, 2018 Village Board meeting

Other Competing Uses

- Sidewalk/Pathway Fund: **\$313,685 deficit** projected FY 2019-20 to construct County Line Road Sidewalk N. Connection (Total \$893k less STP Grant \$284k)



Village of Burr Ridge COMMUNICATIONS



Function: exchange information amongst Village government and stakeholders

Key Terms:

- Information
- Ease of Access
- Timeliness
- Transparency
- Engagement
- Clarity
- Comprehensive
- Concise
- Technology
- Feedback
- Text and Graphics

Key Participants:

- Residents
- Businesses
- Customers
- Mayor and Board of Trustees
- Committees and Commissions
- Homeowners Associations
- School Districts
- Park Districts
- Police and Public Safety Agencies
- Other Local Governments
- Village Staff



Village of Burr Ridge COMMUNICATIONS

Ways We Communicate:

Social Media and Technology:

- Village Web Site
- Web Site Chat
- Hotel Web Site
- Restaurant Web Site
- Village App
- Facebook
- Instagram
- Twitter
- You Tube
- Nixle
- E-Briefs
- Cable TV
- SharePoint

Other Communications

- Board & Commission Meetings
- First Class Mail
- Press Releases
- Resident and Business Surveys
- Legal Notices

Interpersonal Communications:

- Telephone Calls
- Emails
- Village Hall Front Counter
- Scheduled Meetings with Staff
- Personal Interactions
- Police-Citizen Interactions
- Public Works Field Work
- Code Enforcement

Mass Communications

- Burr Ridge Briefs
- Water Bill Mailings
- Stay Informed Brochure
- Village Street Light Banners
- Signs – Sandwich Boards and 4 Corners
- Scrolling board at Village Hall
- Electronic Message Boards



Village of Burr Ridge COMMUNICATIONS

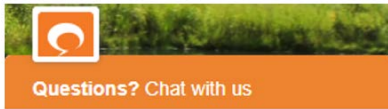
Website - <http://www.burr-ridge.gov>

- Village services
- Resident information
- Business information
- Local ordinances
- Meeting agendas and updates
- Links to other informational sites-Village, Local, State
- Pending GIS Portal

Social Media and Technology:

Village Web Site

Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Please input your details so that I
may help you. If this is a Police
Emergency, please call 911. Urgent
info? Call 630-654-8181.

Village of Burr Ridge COMMUNICATIONS

Website Chat - Home Page of Website

- Quick response when online – business hours
- Email response when offline
- Transfer between departments – Admin, PD, PW
- Chat Agents in each department
- Ability to forward documents, information to Guests
- Ability to see/track Guests if needed (ip address, name)
- Ability to obtain feedback

Social Media and Technology:

Village Web Site

Web Site Chat

Hotel Web Site

Restaurant Web Site

Village App

Facebook

Instagram

Twitter

You Tube

Nixle

E-Briefs

Cable TV

SharePoint



Village of Burr Ridge COMMUNICATIONS

www.burrridgehotels.com - a website dedicated to the hotels in Burr Ridge.

- View all five hotels' locations and amenities
- Direct contact information
- Find links to reservations and bookings for overnight stays
- Information for meetings, weddings, conferences, etc.
- Supporting brochures available
- Maintained by our Marketing Company, Boost Communications

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

www.burrridgerestaurants.com - website dedicated to the restaurants and eateries of Burr Ridge.

- Locations
- Operating Hours
- Daily Specials
- Menu Listings
- Supporting brochures available

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site

Restaurant Web Site

Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

Village of Burr Ridge App

- Free application
- Available in both Apple and Android format
- Download from mobile device's app store
- **Push notifications** sent regularly for Village updates
- Links to Website, Social Media, Restaurant and Hotel sites
- Links to Village Center Shop Burr Ridge sites
- Information about Schools, local businesses, and ongoing events
- Access to the most recent Board and Village Committee information - on the go!

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site

Village App

Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint

Introducing The New
Village of Burr Ridge App!

Village of Burr Ridge COMMUNICATIONS

App Brochure – Explains Village App

- Instant Access to the Website and all its materials
- Push Notifications sent for important information and reminders
- Access to Social Media Sites
- Access to Village Calendar
- Links to other Village Related Websites

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site

Village App

Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

Facebook - Like us at “BRVillage”

- Follow us on Facebook
- What’s going on around town!
- Nixle and Twitter both cross post
- This is a **one-way** informational site
- We do not “Friend” followers
- Limits the posts to Village-related items only

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App

Facebook

Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

Instagram– Find/Follow us at “BRVillage”

- A pictorial information site for postings
- Onsite happenings at events, meetings, etc.
- Highlight people, events, etc. around the Village
- “BRVillage” is also the search code for Instagram

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook

Instagram

Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

Twitter – Find/Follow us at “BRVillage”

- Short informational blips or “Tweets”
- Events, news, and timely happenings
- Twitter “tweets” also post to our Facebook page.

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

YouTube - Video site - recorded videos

- Board Meetings-Posted on YouTube approximately two days after each meeting.
- YouTube “address” is embedded on the website
- Posted on the “BRVillage” Facebook page
- Archives past Board Meetings for viewing at any time.

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
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Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

nixle – Enables law enforcement, schools, and fire departments to reach the community with more important safety news in a secure manner.

- Residents/Businesses sign up at will
- Selected Communication - emails, texts, or both
- Generated by Police Department
- Cross posts onto Facebook
- Front page of our website - www.burr-ridge.gov.
- Sign up under the Police tab on the left
- Used sparingly/judiciously

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint

E-BRIEFS...

Village of Burr Ridge COMMUNICATIONS

E-Briefs - weekly newsletter sent to your email address every Friday

- Links to Administrator's Weekly Memo
- Links to upcoming Village Board or Plan Commission Meeting Agendas
- Four short informational clips about events around town/info
- Lists Meetings for the upcoming week
- Sign up to receive E-Briefs through the website/email to:
jkowal@burr-ridge.gov
- Available on the front page of the Website

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

Cable - Cable Access on Channels 6 (Comcast) and 9 (AT&T)

- View the most recent Village Board Meeting (YouTube)
- Informational flyers from different departments
 - Administration
 - Public Works
 - Police

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



Village of Burr Ridge COMMUNICATIONS

SharePoint – Village Board Web Site

- All Board Agendas Posted Fridays Before Meetings
- Other Boards and Commissions Agendas Posted
- Other Documents of Interest Posted

Social Media and Technology:

Village Web Site
Web Site Chat
Hotel Web Site
Restaurant Web Site
Village App
Facebook
Instagram
Twitter
You Tube
Nixle
E-Briefs
Cable TV
SharePoint



BURR RIDGE
BRIEFS NEWSLETTER

Village of Burr Ridge COMMUNICATIONS

Burr Ridge Briefs - Official Village Newsletter

- Sent to all residents and businesses – approximately 4,700 addresses
- Addresses pull from Resident/Business Database
- Sent three times a year
- **January** – Annual Report- highlights past year's accomplishments
- **May** – update of winter progress, preview of summer projects/events
- **September**-summer update, preview of remaining year's projects/events

Mass Communications

Burr Ridge Briefs

Water Bill Mailings
Stay Informed Brochure
Village Street Light Banners
Signs – Sandwich Boards and 4 Corners
Scrolling board at Village Hall
Electronic Message Boards



Village of Burr Ridge COMMUNICATIONS

Water Bill Mailings – Information area on top of water bills

- Reaches all water billing customers
- Sent out every other month
- Information may be added to top of water bill statement

Mass Communications

Burr Ridge Briefs

Water Bill Mailings

Stay Informed Brochure

Village Street Light Banners

Signs – Sandwich Boards and 4 Corners

Scrolling board at Village Hall

Electronic Message Boards

STAY INFORMED!

VILLAGE OF BURR RIDGE

Village of Burr Ridge **COMMUNICATIONS**

STAY INFORMED! – Brochure listing various ways
we communicate to residents/businesses

- Website login
- Social Media signs – Facebook, Twitter, Instagram, YouTube
- Village App information
- Cable Access information
- Nixle information/signup
- Restaurant & Hotel websites
- Burr Ridge Briefs Newsletter
- E-Briefs email weekly newsletter/signup information

Mass Communications

Burr Ridge Briefs

Water Bill Mailings

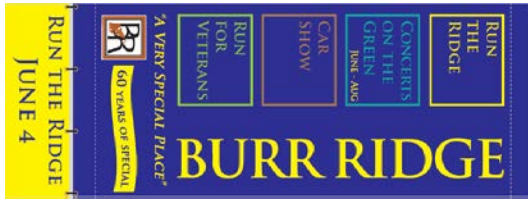
Stay Informed Brochure

Village Street Light Banners

Signs – Sandwich Boards and 4 Corners

Scrolling board at Village Hall

Electronic Message Boards



Village of Burr Ridge COMMUNICATIONS

Village Street Light Banners – Events, Seasonal

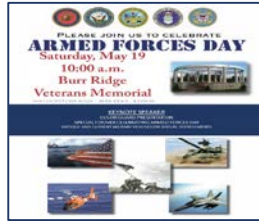
- Lists Events
- Business Sponsorship Opportunities
- Visual, Ongoing Communication

Mass Communications

Burr Ridge Briefs
Water Bill Mailings
Stay Informed Brochure

Village Street Light Banners

Signs – Sandwich Boards and 4 Corners
Scrolling board at Village Hall
Electronic Message Boards



Village of Burr Ridge COMMUNICATIONS

Signs – Sandwich Boards and 4 Corner Signs

- Placed in prominent locations for visibility
 - County Line Road/Burr Ridge Pkwy
 - Plainfield Road/County Line Road
 - Plainfield Road/Madison Street North
 - Madison Street/North Frontage Road

- Primarily used to advertise/announce events

Mass Communications

Burr Ridge Briefs
Water Bill Mailings
Stay Informed Brochure
Village Street Light Banners

Signs - Sandwich Boards and 4
Corners

Scrolling board at Village Hall

Electronic Message Boards

Village of Burr Ridge COMMUNICATIONS



Other Communications:

- Public comments at BOT meetings, Plan Commission hearings, and other Boards and Commissions

Other Communications

Board & Commission Meetings

First Class Mail

Press Releases

Resident and Business Surveys

Legal Notices



Village of Burr Ridge COMMUNICATIONS

Other Communications:

- First Class Mail
 - Public Notice Letters for Public Hearings
 - Forwarding Ordinances, Resolutions, etc.
 - Welcome to Burr Ridge letters
 - Welcome New Business Letters
 - Appointment and Reappointment letters to Committee members
 - Correspondence to County and other Government Agencies
 - Letters to Residents Regarding Village programs
 - Notices Regarding Code Violations
 - Other Correspondence

Other Communications

Board & Commission Meetings

First Class Mail

Press Releases

Resident and Business Surveys

Legal Notices



Village of Burr Ridge COMMUNICATIONS

Press Releases – Local Papers – The Doings,
Suburban Life, Chicago Tribune

- Meeting Cancellations
- Public Notices
- Events
- Police Information
- Special Notices

Other Communications

Board & Commission Meetings

First Class Mail

Press Releases

Resident and Business Surveys

Legal Notices



Village of Burr Ridge COMMUNICATIONS

Biennial Surveys – sent to all Residents and Businesses in town

- Survey Monkey online
- Hard copy availability, by request
- Business Survey generated by Economic Development Committee
- Results given to Village Administrator, Board, Department Heads, appropriate staff

Other Communications

Board & Commission Meetings
First Class Mail
Press Releases

Resident and Business Surveys

Legal Notices



Village of Burr Ridge COMMUNICATIONS

Legal Notices – published in local newspaper (The Doings)

- Zoning and Annexation Public Hearings
- Public Works Bid Notices
- Tax Levy
- Budget Public Hearing
- Treasurer's Report
- Delinquent Special Assessments
- Surplus property
- Employment Opportunities

Other Communications

Board & Commission Meetings
First Class Mail
Press Releases
Resident and Business Surveys

Legal Notices



Village of Burr Ridge COMMUNICATIONS

Interpersonal Communications

- Police-Citizen Interactions
- Public Works Field Work
- Code Enforcement
- Telephone Calls
- Emails
- Village Hall Front Counter
- Scheduled Meetings with Staff
- Scheduled Meetings with Committees
- Personal Interactions
- Event Interactions
- Social Media Site Interactions – Facebook, NextDoor

Interpersonal Communications:

Police-Citizen Interactions
Public Works Field Work
Code Enforcement
Telephone Calls
Emails
Village Hall Front Counter
Scheduled Meetings with Staff
Scheduled Meetings with Committees
Personal Interactions
Event Interactions
Social Media Site Interactions



Village of Burr Ridge COMMUNICATIONS

Questions, Suggestions, Ideas,
Comments, etc.

ARTICLE XV. STATE OFFICIALS EMPLOYEES ETHICS ACT
(added by A-781-02-04)

Sec. 2.75. Adoption of State Act

The regulations of Sections 5-15 (5 ILCS 430/5-15) and Article 10 (5 ILCS 430/10-10 through 10-40) of the State Officials and Employees Ethics Act, 5 ILCS 430/1-1 et seq., (hereinafter referred to as the "Act" in this Section) are hereby adopted by reference and made applicable to the officers and employees of the Village to the extent required by 5 ILCS 430/70-5.

Sec. 2.76 Solicitation of Gifts

The solicitation or acceptance of gifts prohibited to be solicited or accepted under the Act, by any officer or any employee of the Village, is hereby prohibited.

- A. **Prohibition on Campaign Contributions.** No elected official in the Village of Burr Ridge shall accept any campaign contributions, as defined in Section 9-1.4 of the Illinois Election Code (10 ILCS 5/9-1.4) and applicable regulations (26 Ill. Adm. Code Part 100), from any person, applicant, liquor manager or entity listed on a Village of Burr Ridge liquor license application which has been approved or is currently pending. This prohibition does not apply to Class I Special Event Retailer licensees under this Code.
- B. **Prohibition on Sales from Commissioner.** The Liquor Control Commissioner and members of his/her immediate family may not sell or offer to sell to any person or entity holding or applying for a liquor license, any product, thing or service which may be used by the licensee in carrying on the licensed business. Immediate family (for purposes of this subsection) shall mean the spouse, children, son-in-law or daughter-in-law, parent, parent-in-law or sibling or the Liquor Control Commissioner.
- C. **Gifts Included.** In addition to those items defined as "Gifts" under Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5), the term "Gift" is hereby defined to further include the opportunity for the Liquor Control Commissioner or his/her immediate family, to sell any product, thing or service, to a liquor licensee or applicant, with any resultant benefit or profit to the Liquor Control Commissioner or his/her immediate family. (Amended by Ordinance A-781-02-13)

Sec. 2.77 Offering of Gifts

The offering or making of gifts prohibited to be offered or made to an officer or employee of the Village under the Act, is hereby prohibited.

Sec. 2.78 Participation in Prohibited Political Activities

The participation in political activities prohibited under the Act, by any officer or employee of the Village, is hereby prohibited.

Sec. 2.79 Officer and Employee Defined

For purposes of this Section, the terms "officer" and "employee" shall be defined as set forth in 5 ILCS 430/70-5(c).

Sec. 2.80 Penalties

To the extent allowed by law, the penalties for violations of this Section shall be the same as those penalties set forth in 5 ILCS 430/50-5 for similar violations of the Act.

Sec. 2.81

Other Ordinances and Policies

This Section does not repeal or otherwise amend or modify any existing ordinances or policies which regulate the conduct of Village officers and employees. To the extent that any such existing ordinances or policies are less restrictive than this Section, however, the provisions of this Section shall prevail in accordance with the provisions of 5 ILCS 430/70-5 (a).

Sec. 2.82

Further Amendments to State Act

Any amendment to the Act that becomes effective after the effective date of this Section shall be incorporated into this Section by reference and shall be applicable to the solicitation, acceptance, offering and making of gifts and to prohibited political activities. However, any amendment that makes its provisions optional for adoption by municipalities shall not be incorporated into this Section by reference without formal action by the corporate authorities of the Village.

Sec. 2.83

Repealer if State Act Declared Unconstitutional

If the Illinois Supreme Court declares the Act unconstitutional in its entirety, then this Section shall be repealed as of the date that the Illinois Supreme Court's decision becomes final and not subject to any further appeals or rehearings. This Section shall be deemed repealed without further action by the Corporate Authorities of the Village if the Act is found unconstitutional by the Illinois Supreme Court.

Sec. 2.84

Partial Repealer

If the Illinois Supreme Court declares part of the Act unconstitutional but upholds the constitutionality of the remainder of the Act, or does not address the remainder of the Act, then the remainder of the Act as adopted by this Section shall remain in full force and effect; however, that part of this Section relating to the part of the Act found unconstitutional shall be deemed repealed without further action by the Corporate Authorities of the Village.

Contractual Tree Trimming: Area 1 by Subdivision

Norris Dr.
27 trees totaling 511 inches

Ruth Lake Ridge
37 trees totaling 663 inches

59th Street
53 trees totaling 947 inches

Grant St
49 trees totaling 693 inches

Grant Ct
24 trees totaling 415 inches

Wildwood
60 trees totaling 936 inches

Woodcreek
75 trees totaling 1,245 inches

Ridge Farm
59 trees totaling 1,082 inches

West 62nd Street/62nd Street & Cove Creek Ct
64 trees totaling 993 inches

63rd/Grant St
33 trees totaling 612 inches

Countryside Ct
6 trees totaling 112 inches

61st/Park
58 trees totaling 1,030 inches

Garfield Ave
56 trees totaling 931 inches

60th/Sedgley Ct
67 trees totaling 1,182 inches

Elm St
36 trees totaling 651 inches

Peppermill Ct/Elm Ct/Dartmouth Ct
36 trees totaling 536 inches

Cabernet/Longwood/Woodgate
65 trees totaling 883 inches

8L INVOICE

Underground Pipe & Valve, Co.

YARD ADDRESS:
211 Amendodge Dr.
Shorewood, IL 60404
(815) 730-1180

1-800-228-6574

MAILING ADDRESS:
P.O. Box 279
Plainfield, IL 60544-0279
FAX (815) 730-1270

PLEASE REMIT TO:

UNDERGROUND PIPE & VALVE, CO.
P.O. BOX 279
PLAINFIELD, IL 60544-0279

Page 1/1

Sold To

BURR RIDGE, VILLAGE OF
7660 S. COUNTY LINE ROAD
BURR RIDGE IL 60527

Ship To

Burr Ridge P.W.
451 Commerce St.
Burr Ridge IL 60527

Customer # 0001526	Order Date 12/21/2018	Sales Order # 033625	Buyer	Customer P/O # 2018-6297	Ship Via OUR TRUCK	Salesman JR
Invoice # 033625	Invoice Date 01/03/2019	Ship Date 01/03/19	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	40	40		1136P2520	36" C-900 DR25 20' 2 PCS	Ft	115.00	\$4600.00
2	2	2		2036MJSL	36" MJ LONG SOLID SLEEVE	Ea	7595.00	\$15190.00
3	4	4		SP*005093	36" PVC TUF-GRIP ACC PACK	Ea	0.00	\$0.00
<p style="text-align: center;"><i>2018-6297</i></p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p style="text-align: center;">APPROVED</p> <p>Signature: <i>[Signature]</i></p> <p>Dept. # <u>51-6030-60-6040</u></p> <p>Category <u>Equipment</u></p> <p>Date Paid: _____</p> <p>Vendor No: _____</p> </div>								

Merchandise	19,790.00
Freight	0.00
Misc Charges	0.00
Sub Total	19,790.00
Taxable	0.00
Tax (02)	0.00
TOTAL	\$19,790.00

Sent Copy

Pay By 02/02/2019

Writer: KF

VILLAGE OF BURR RIDGE

8N

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 01/14/19

PAYMENT DATE: 01/15/19

FISCAL18-19

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	300.00	235,854.07	236,154.07
23	Hotel/Motel Tax Fund		31,151.39	31,151.39
31	Capital Improvements Fund		58,070.69	58,070.69
32	Sidewalks/Pathway Fund		1,691.87	1,691.87
34	Storm Water Management		2,500.00	2,500.00
41	Debt Service Fund	22806.40	842.50	23,648.90
51	Water Fund		255,615.63	255,615.63
52	Sewer Fund		3,091.13	3,091.13
61	Information Technology		15,633.13	15,633.13
71	Police Pension	518.20		518.20
TOTAL ALL FUNDS		\$ 23,624.60	\$ 604,450.41	\$ 628,075.01

PAYROLL

PAY PERIOD ENDING December 29, 2018

	TOTAL PAYROLL
Administration	17,659.19
Finance	7,409.94
Police	114,936.54
Public Works	21,209.13
Water	25,728.48
Sewer	7,494.10
TOTAL	194,437.38
GRAND TOTAL	\$ 822,512.39

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-16-1600	Prepaid Expenses- Postage added	United States Postal Servi	12/11/18	1121118	2,000.00
10-0000-22-2203	(3) Engraved Bricks - Veteran's	Impressions in Stone	09/26/18	10322	59.19
10-0000-22-2203	3' x 100' Silt Fence	Menards - Hodgkins	11/09/18	12951	49.98
10-0000-22-2220	Dental - Retired IMRF - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	419.25
10-0000-22-2220	Dental - POL Pension - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	589.60
10-0000-22-2220	Dental - Retired IMRF - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	419.25
10-0000-22-2220	Dental - POL Pension - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	589.60
Total For Dept 0000 Assets, Liabilities, Fund Ba.					4,126.87
Dept 1010 Boards & Commissions					
10-1010-40-4042	Lunch Expense w/ Developer/Walte	Village of Burr Ridge	01/02/19	010219	22.78
10-1010-50-5010	Reimb. Legal Services (Meadowbr)	Klein, Thorpe & Jenkins, I	11/27/18	103118	713.00
10-1010-50-5010	Legal Services - General - 10/18	Klein, Thorpe & Jenkins, I	11/27/18	103118	5,674.23
10-1010-50-5010	Stanley Complaint (Tree Buffer)	Klein, Thorpe & Jenkins, I	11/27/18	103118	234.00
10-1010-50-5010	Great American Bagel POE -10/18	Klein, Thorpe & Jenkins, I	11/27/18	103118	57.00
10-1010-50-5010	Personnel - 10/18	Klein, Thorpe & Jenkins, I	11/27/18	103118	1,170.00
10-1010-50-5010	Sterigenics - 10/18	Klein, Thorpe & Jenkins, I	11/27/18	103118	1,058.00
10-1010-50-5010	General Legal Services -11/18	Klein, Thorpe & Jenkins, I	12/13/18	11/30/18	4,006.40
10-1010-50-5010	Legal Services - Sterigenics - 1	Klein, Thorpe & Jenkins, I	12/13/18	11/30/18	1,426.00
10-1010-50-5010	Legal Services- Stanley Compl -	Klein, Thorpe & Jenkins, I	12/13/18	11/30/18	58.50
10-1010-50-5010	Legal Services- POE Delinquentie	Klein, Thorpe & Jenkins, I	12/13/18	11/30/18	285.00
10-1010-50-5010	Legal Services-Personnel - 11/18	Klein, Thorpe & Jenkins, I	12/13/18	11/30/18	195.00
10-1010-50-5015	Prosecution Services - 11/18	Christine Charkewycz	12/02/18	42	910.00
10-1010-50-5030	Telephone Boards & Commission -	Call One	12/15/18	121518	70.29
10-1010-80-8010	Christmas Party (2nd Shift)Reimb	Luke J. Vulpo	01/03/19	010319	53.37
10-1010-80-8010	Reimb for Shift Christmas Party	Michael J. Barnes	12/18/18	121818	75.00
10-1010-80-8030	Village Meeting 12/10/18 - Cable	Garron, Fernando	12/11/18	121118	575.00
Total For Dept 1010 Boards & Commissions					16,583.57
Dept 2010 Administration					
10-2010-40-4030	Dental - Admin - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	491.01
10-2010-40-4030	Dental - Admin - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	456.59
10-2010-40-4040	ABCI Annual Fee/Tejkowski. J	Village of Burr Ridge	01/02/19	010219	10.00
10-2010-40-4042	ABCI Meeting/Tejkowski, J	Village of Burr Ridge	01/02/19	010219	20.00
10-2010-40-4042	ABCI Meeting/Mahlan, M	Village of Burr Ridge	01/02/19	010219	20.00
10-2010-40-4042	Lunch Meeting/Walter, E	Village of Burr Ridge	01/02/19	010219	20.00
10-2010-40-4042	Gas Reimbursement for Travel/Wal	Village of Burr Ridge	01/02/19	010219	41.00
10-2010-40-4042	Mileage to Attend event in Chica	Village of Burr Ridge	01/02/19	010219	21.00
10-2010-40-4042	Metra/Lunch State of IL Meeting/	Village of Burr Ridge	01/02/19	010219	20.15
10-2010-40-4042	Mileage to Meeting in O Brook/Wa	Village of Burr Ridge	01/02/19	010219	10.00
10-2010-40-4042	Travel Expense/Walter, E	Village of Burr Ridge	01/02/19	010219	24.50
10-2010-40-4042	Mileage to DCVB Meeting/Walter,	Village of Burr Ridge	01/02/19	010219	10.00
10-2010-50-5020	Health Inspection Hampton Social	Cook County Dept of Public	11/19/18	111918	100.00
10-2010-50-5020	Elevator Inspection 412 Rockwell	Elevator Inspection Servic	12/26/18	81329	32.00
10-2010-50-5020	Elevator Inspection15W122 Fronta	Elevator Inspection Servic	12/28/18	81418	32.00
10-2010-50-5020	(5) Elevator Reinspections - 12/	Elevator Inspection Servic	12/07/18	81028	160.00
10-2010-50-5020	(1) Elevator inspection - 11/18	Elevator Inspection Servic	12/03/18	80968	32.00
10-2010-50-5020	(4) Elevator Inspections - 11/18	Elevator Inspection Servic	11/28/18	80831	400.00
10-2010-50-5020	(1) Elevator Inspection - 11/18	Elevator Inspection Servic	11/01/18	80265	100.00
10-2010-50-5025	Postage - Admin - 11/18	FedEx	11/28/18	6-383-03306	23.38
10-2010-50-5030	Telephone Admin - 12/18	Call One	12/15/18	121518	1,159.84
10-2010-50-5035	Publishing Public Hearing Notice	Chicago Tribune	11/01/18	002628140000	61.89
10-2010-50-5075	November 2018 Inspections	B & F Construction Code Se	12/13/18	10852	1,767.50

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Fund 10 General Fund					
Dept 2010 Administration					
10-2010-50-5075	Plan Review - Permit #18-299 - 1 B & F Construction Code S	12/04/18	50542	300.00	
10-2010-50-5075	Plan Review Permit #18-296-11/18 B & F Construction Code S	11/30/18	50508	808.56	
10-2010-50-5075	Plan Review Permit #18-300 - 11/ B & F Construction Code S	11/30/18	50515	150.00	
10-2010-50-5075	Plan Review - Permit #18-316 - 1 B & F Construction Code S	12/20/18	50605	2,357.40	
10-2010-50-5075	Plan Review Permit #18-310 -12/1 B & F Construction Code S	12/14/18	50592	608.56	
10-2010-50-5075	Plan Review Permit #18-303- 12/1 B & F Construction Code S	12/14/18	50587	225.00	
10-2010-50-5075	Plan Reviews - 11/18	Don Morris Architects P.C.11/30/18	113018	2,175.00	
10-2010-50-5075	Building Inspections - 11/18	Don Morris Architects P.C.11/30/18	113018	5,540.00	
Total For Dept 2010 Administration					17,177.38
Dept 4010 Finance					
10-4010-40-4030	Dental - Finance - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	110.73
10-4010-40-4030	Dental - Finance - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	110.73
10-4010-40-4042	Mileage to deliver Pol Pension/S	Village of Burr Ridge	01/02/19	010219	11.07
10-4010-40-4042	Travel & Tolls Seminar/Joyce, B	Village of Burr Ridge	01/02/19	010219	55.73
10-4010-50-5030	Telephone - Finance - 12/18	Call One	12/15/18	121518	351.46
Total For Dept 4010 Finance					639.72
Dept 4020 Central Services					
10-4020-40-4099	ISP Replenishment for Fingerprin	Illinois State Police	01/04/19	010419	500.00
10-4020-50-5081	Insurance - FSA - 09/2018	Discovery Benefits, Inc.	09/30/18	0000924873	83.00
10-4020-50-5081	FSA Monthly - 11/18	Discovery Benefits, Inc.	11/30/18	0000946817	83.00
10-4020-60-6000	UNV-08124 Desk Calendar Holder	Runco Office Supply	12/17/19	731290-0	2.46
10-4020-60-6000	UNV-01117 Size 117 Rubber bands	Runco Office Supply	12/17/19	731290-0	2.49
10-4020-60-6000	UNV-00419 Size 19 Rubber bands	Runco Office Supply	12/17/19	731290-0	0.89
10-4020-60-6000	AVE 5960 Address Labels	Runco Office Supply	12/17/19	731290-0	49.99
10-4020-60-6000	QUA 10741 Ivory Invitation Envel	Runco Office Supply	12/17/19	731290-0	14.99
10-4020-60-6010	Coffee Supplies - PD - 12/18	Commercial Coffee Service,12/17/18	151104	55.80	
10-4020-60-6010	Coffee Supplies - PD- 12/18	Commercial Coffee Service,12/27/18	151240	73.50	
10-4020-60-6010	Coffee Supplies - PD - 09/18	Commercial Coffee Service,09/14/18	149503	79.85	
10-4020-60-6010	Coffee Supplies - PD - 11/18	Commercial Coffee Service,12/05/18	150901	27.90	
10-4020-60-6010	Coffee Supplies - VH - 11/18	Commercial Coffee Service,11/30/18	150798	138.45	
10-4020-60-6010	Coffee Supplies - PW - 01/19	Commercial Coffee Service,01/03/19	151326	114.00	
Total For Dept 4020 Central Services					1,226.32
Dept 5010 Police					
10-5010-40-4030	Dental - Police - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	2,339.00
10-5010-40-4030	Dental - Police - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	2,339.00
10-5010-40-4032	Cargo Pants/Vest Cover-Watson -	JG Uniforms, Inc.	12/10/18	47108	243.50
10-5010-40-4032	Glove Pouch/Namestrip - Scheidel	JG Uniforms, Inc.	12/12/18	47244	19.50
10-5010-40-4032	Navy Vest/Custom Shirt/Scheidel.	JG Uniforms, Inc.	12/26/18	47822	155.00
10-5010-40-4032	sku: ZT14-XL Zak Tool 5" Large g	Ray O'Herron Co., Inc.	12/28/18	1869209	9.99
10-5010-40-4032	sku: 470X Peerless superlite cha	Ray O'Herron Co., Inc.	12/28/18	1869209	99.98
10-5010-40-4032	sku: EP1089SC Earphone Connectio	Ray O'Herron Co., Inc.	12/28/18	1869209	34.99
10-5010-40-4032	sku: CU9G Fobus S&W Model 100	Ray O'Herron Co., Inc.	12/28/18	1869209	23.99
10-5010-40-4032	104W6686 L/S Shirt Navy	Ray O'Herron Co., Inc.	12/18/18	1867292	51.50
10-5010-40-4032	79998B Zipper - Black	Ray O'Herron Co., Inc.	12/18/18	1867292	15.00
10-5010-40-4032	36450-86 Trouser Hidden Cargo Na	Ray O'Herron Co., Inc.	12/18/18	1867292	136.00
10-5010-40-4032	Embr- Naem (2)	Ray O'Herron Co., Inc.	12/18/18	1867292	18.00
10-5010-40-4032	8110X-NB Mock T-neck, Navy	Ray O'Herron Co., Inc.	12/18/18	1867292	56.00
10-5010-40-4032	26990-BY Raincoat, Blk/F-Yellow	Ray O'Herron Co., Inc.	12/18/18	1867292	108.00
10-5010-40-4032	FW016WP Blauer BOA Waterproof 6"	Ray O'Herron Co., Inc.	12/18/18	1867292	126.00
10-5010-40-4032	88047 Streamlight Protac HL3 fla	Ray O'Herron Co., Inc.	12/18/18	1867292	84.99

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Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4032	NS430 Neoprene duty glove	Ray O'Herron Co., Inc.	12/18/18	1867292	19.00
10-5010-40-4032	Glosky Payment	Ray O'Herron Co., Inc.	12/18/18	1867292	(56.38)
10-5010-40-4032	NS43 Gloves, Neoprene Duty Glove	Ray O'Herron Co., Inc.	12/18/18	1867290	27.00
10-5010-40-4032	2268 Bates GX-8 Side Zip GoreTex	Ray O'Herron Co., Inc.	12/18/18	1867290	261.00
10-5010-40-4032	6" Black Socks	Ray O'Herron Co., Inc.	12/18/18	1867290	16.99
10-5010-40-4032	Flag Subdu Bk/Gy/Bl/V	Ray O'Herron Co., Inc.	12/18/18	1867290	3.99
10-5010-40-4032	SGK100 GLOves, Kevlar Search Glo	Ray O'Herron Co., Inc.	12/19/18	1867573	34.00
10-5010-40-4032	2268 Bates GX-8 Side Zip GoreTex	Ray O'Herron Co., Inc.	12/19/18	1867571	130.50
10-5010-40-4032	Item #36400-86 Trouser Hidden Ca	Ray O'Herron Co., Inc.	08/15/18	1842965	136.00
10-5010-40-4032	Item #47W6686 L/S Shirt, Navy Po	Ray O'Herron Co., Inc.	08/15/18	1842965	51.50
10-5010-40-4032	Item #8110X-NB-M Double Patch Na	Ray O'Herron Co., Inc.	08/15/18	1842965	56.00
10-5010-40-4032	Item #2268 1 pair Bates Boots GX	Ray O'Herron Co., Inc.	08/15/18	1842965	130.50
10-5010-40-4040	2019 Dues for Madden & Loftus DC	DuPage County Chiefs of Pc	12/13/18	121318	550.00
10-5010-40-4040	Annual Membership Dues - FBINAA/	FBI National Academy Assoc	01/07/19	01/07/19	115.00
10-5010-40-4042	40 hr Juvenile Sp Prgm/Scheidel,	North East Multi-Regional	12/17/18	246746	75.00
10-5010-40-4042	FBINA Training Meeting/Madden10/	Village of Burr Ridge	12/13/18	121318	25.00
10-5010-40-4042	FBINA Training Meeting/Loftus 10	Village of Burr Ridge	12/13/18	121318	25.00
10-5010-40-4042	FBINA Training Meeting/Loftus 12	Village of Burr Ridge	12/13/18	121318	25.00
10-5010-40-4042	ILLEAP Training/Pavelchik	Village of Burr Ridge	12/13/18	121318	25.00
10-5010-40-4042	DuPage Chiefs Meeting/Weeks - 11	Village of Burr Ridge	12/13/18	121318	25.00
10-5010-50-5020	Annual LESO Program Enrollment F	Illinois Dept of Central M	11/30/18	121018	400.00
10-5010-50-5020	Criminal/Misc Searches - 11/18	LexisNexis Risk Solutions	11/30/18	1267894-20181130	92.25
10-5010-50-5020	December 2018 Minimum Commitment	LexisNexis Risk Solutions	12/31/18	1267894-20181231	50.00
10-5010-50-5025	Postage - PD- 11/18	FedEx	11/28/18	6-383-03306	13.94
10-5010-50-5030	Telephone - Police-12/18	Call One	12/15/18	121518	1,933.07
10-5010-50-5030	Outside Emergency Line -12/18	Call One	12/15/18	121518	46.74
10-5010-50-5040	2500 Case File Jackets-01/19	Grasso Graphics	01/03/19	29903	442.55
10-5010-50-5045	Dispatching- Feb 1-April 30, 201	DU-COMM	01/01/19	16570	74,891.50
10-5010-50-5045	Lease/Operating Cost 2/01 to 04/	DU-COMM	01/01/19	16614	3,863.29
10-5010-50-5050	Monthly Service fee Radio Equipm	J&L Electronic Service, Ir	01/01/19	1001950	37.90
10-5010-50-5050	Black Toner - 12/18	Proven Business Systems	12/27/18	552498	10.00
10-5010-50-5050	Unit 5 & 16- Replaced Cable/DVR-	Public Safety Direct, Inc	12/14/18	93356	155.00
10-5010-50-5050	Units 1602, 1703, 1416, 1817 - R	Public Safety Direct, Inc	12/05/18	93299	100.00
10-5010-50-5051	Firehawk GTZ Pursuit Tires 245/5	Bauer Built Inc.	12/17/18	200112717	2,616.80
10-5010-50-5051	Illinois Tire Fee (per tire)	Bauer Built Inc.	12/17/18	200112717	50.00
10-5010-50-5051	Car Washes - PD - 12/18	Fuller's Car Wash	12/31/18	123118	136.97
10-5010-50-5051	Car Washes - PD - 11/18	Fuller's Car Wash	11/30/18	113018	156.98
10-5010-50-5051	Squad 11 Oil Change & Filter-12/	Willowbrook Ford	12/10/18	6287843/2	68.95
10-5010-50-5051	Squad1706 Oil & Filter/Brake Rot	Willowbrook Ford	12/06/18	6287566/1	472.43
10-5010-50-5051	Squad 1612 Replace Spark plugs 1	Willowbrook Ford	12/06/18	6287568/1	365.19
10-5010-50-5051	Squad 1602 Oil&Filter/Bulb Chang	Willowbrook Ford	12/07/18	6287681/1	102.80
10-5010-50-5051	Squad #1711 Oil Change & Filter	Willowbrook Ford	12/10/18	6287843/1	68.95
10-5010-50-5051	Squad#1309 Oil Change & Filter-1	Willowbrook Ford	12/13/18	6288115/1	68.95
10-5010-50-5051	Oil & Filter/Brakes/Ck Engine-12	Willowbrook Ford	12/12/18	6288039/3	863.94
10-5010-50-5051	Squad 1416 Oil & Filter/Replace	Willowbrook Ford	01/02/19	6289411/1	351.71
10-5010-50-5051	Squad#1710 Oil Change & Filter	Willowbrook Ford	01/04/19	6289548/2	68.95
10-5010-50-5095	2019 Annual Fee Critical Reach A	Critical Reach, Inc.	12/07/18	19-67	285.00
10-5010-50-5095	Towing Ford Dump Truck w/Trailer	District Recovery, Inc.	08/18/18	26771H	325.00
10-5010-50-5095	Randon - PD - Helms	First Advantage Occupatio	11/30/18	2516331811	28.02
10-5010-50-5095	(2) Monthly local Use Rate - 12/	Motorola Solutions, Inc.	12/01/18	393061112018	68.00
10-5010-60-6000	UNV12113 Universal 1/3 cut file	Runco Office Supply	01/07/19	732755-0	11.58
10-5010-60-6000	UNV11201 Paper-Xerox 20# ltr, ca	Runco Office Supply	01/07/19	732755-0	7.29

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Fund 10 General Fund					
Dept 5010 Police					
10-5010-60-6000	UNV11204 Paper-Xeros 20# 1ltr. Pn	Runco Office Supply	01/07/19	732755-0	7.29
10-5010-60-6000	MMM654YW - Post it notes 100/pad	Runco Office Supply	01/07/19	732755-0	23.98
10-5010-60-6000	STD99653 UHU PermanentStic Glue	Runco Office Supply	12/05/18	730120-0	4.50
10-5010-60-6000	QUA46065 Envelope Moistener, 50m	Runco Office Supply	12/05/18	730120-0	4.50
10-5010-60-6000	BSN65792 - Expanding File Pocket	Runco Office Supply	12/21/18	731887-0	25.70
10-5010-60-6010	#DS12 10" Daren Lion- 12/18	Creative Product Sourcing,	12/10/18	120706	80.00
10-5010-60-6010	shipping - 12/18	Creative Product Sourcing,	12/10/18	120706	10.00
10-5010-60-6010	0730 - Fusee 30 Minute- 08/18	Ray O'Herron Co., Inc.	08/30/18	1845286	243.00
10-5010-60-6010	SKU: A064 Pro-lock Mini Duo Wedg	Ray O'Herron Co., Inc.	12/11/18	1865701	10.99
10-5010-60-6020	Gasoline-PD- 12/18	Shell Oil Company	12/26/18	0000000065216376812	58.91
10-5010-70-7020	Upfitting for Squad 1801, Equip/	Public Safety Direct, Inc	12/06/18	93303	7,609.52
10-5010-70-7020	Unit 1703 Replace Strobe - 12/18	Public Safety Direct, Inc	12/07/18	93310	175.00
10-5010-70-7020	Unit 1707 - Replace LPR Camera -	Public Safety Direct, Inc	12/04/18	93289	100.00
Total For Dept 5010 Police					104,042.68
Dept 6010 Public Works					
10-6010-40-4030	Dental - Public Works - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	488.10
10-6010-40-4030	Dental - PW - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	442.20
10-6010-40-4032	Uniform rental/cleaning-01/19	Breens Inc.	01/08/19	379706	74.60
10-6010-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	01/01/19	379547	75.01
10-6010-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/18/18	379229	113.38
10-6010-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	12/25/18	379382	74.60
10-6010-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/11/18	379056	74.60
10-6010-40-4032	Safety Shoes - Partee-12/18	Red Wing Business Advanta	12/10/19	20181210030022	134.99
10-6010-40-4032	Complete Forestry Helmet System-	Russo's Power Equipment	12/04/18	5548999	69.99
10-6010-40-4032	NLA-Gloves/Camo Waterproof/Winte	Russo's Power Equipment	12/04/18	5548999	59.98
10-6010-40-4032	Gloves/Safety Lime Kevlar Lined/	Russo's Power Equipment	12/04/18	5548999	32.99
10-6010-40-4032	Chaps/Apron/6 ply/Orange/36"-12/	Russo's Power Equipment	12/04/18	5548999	103.99
10-6010-40-4032	Black Widow Glasses Smoke-12/18	Russo's Power Equipment	12/04/18	5548999	13.99
10-6010-40-4032	Hellfire Glasses-Smoke Lens-12/1	Russo's Power Equipment	12/04/18	5548999	13.99
10-6010-40-4041	Employee Recruitment - PW Mezati	First Advantage Occupatio	11/30/18	2516331811	61.22
10-6010-40-4042	Mileage Reimb to/from PW to VH -	Preeti Goel	01/01/19	01/01/19	35.97
10-6010-40-4042	Mileage Reimb to/from PW to VH-1	Shirley Benedict	01/02/19	010219	26.16
10-6010-40-4042	Mileage to/from PW to VH/Dolce,	Village of Burr Ridge	01/02/19	010219	13.80
10-6010-50-5030	PW Fax Line - 12/18	Call One	12/15/18	121518	46.74
10-6010-50-5030	PW Phone Line - 12/18	Call One	12/15/18	121518	164.58
10-6010-50-5030	PW Rustic Arces - 12/18	Call One	12/15/18	121518	46.74
10-6010-50-5030	Telephone- Public Works 12/18	Call One	12/15/18	121518	585.78
10-6010-50-5050	Trailer Safety Testing (2) - 12/	Courtney's Safety Lane, Ir	12/05/19	1228	81.00
10-6010-50-5050	Trailer Safety Testing Unit 29-1	Courtney's Safety Lane, Ir	12/10/18	1252	40.50
10-6010-50-5050	Trailer Safety Testing Unit 34 -	Courtney's Safety Lane, Ir	12/11/18	1260	40.50
10-6010-50-5050	Generator Repairs-PW 11/18	Nationwide Power Solutions	11/26/18	408899	2,302.28
10-6010-50-5051	Unit 32 Brake Service-12/18	B & R Repair & Co.	12/06/18	WI068629	226.71
10-6010-50-5051	Unit 30 Brake System Repair- 11/	B & R Repair & Co.	11/21/18	WI068470	891.62
10-6010-50-5051	Car Washes - PW-12/18	Fuller's Car Wash	01/01/19	010119	14.99
10-6010-50-5051	Unit 31 RearMarker Lights Repair	Monroe Truck Equipment, Ir	11/12/18	R76221	216.00
10-6010-50-5053	Street Sweeping Cycle- 12/18	Lakeshore Recycling System	12/19/18	PS243419	4,394.00
10-6010-50-5053	Street Sweeping Cycle - 11/18	Lakeshore Recycling System	11/30/18	PS239995	8,788.00
10-6010-50-5054	Street light Repair Todor Ct-12/	Rag's Electric	12/11/18	22016	166.00
10-6010-50-5054	Maintenance - Street Lights Out	Rag's Electric	12/20/18	22030	2,307.37
10-6010-50-5055	Maintenance-Signals RR Crossing	COMED	12/04/18	12/04/2018	41.79
10-6010-50-5055	Railroad Horn Inspection - 12/30	Meade Electric Company, Ir	12/30/18	685731	143.60

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5055	BR Middle School Flashers @91st	Meade Electric Company, Ir	08/23/18	684191	215.40
10-6010-50-5055	Traffic Signal Maint BR Pkwy& Br	Meade Electric Company, Ir	11/30/18	688310	175.00
10-6010-50-5056	Tree Removal at N. Water Tower;	Winkler's Tree Service, Ir	01/04/19	109569	4,400.00
10-6010-50-5065	Comed Street Lights - 11/18	Dynegy Energy Services, LI	11/29/18	196015418111	2,716.76
10-6010-50-5065	Street Lighting-ComEd Street Lig	Dynegy Energy Services, LI	01/02/19	196015418121	2,716.76
10-6010-50-5066	General debris from PW. OPS-11/1	Tameling Grading	12/10/18	121018	1,050.00
10-6010-50-5085	Shop towel rental-01/19	Breens Inc.	01/08/19	379706	4.50
10-6010-50-5085	Shop towel rental--12/18	Breens Inc.	01/01/19	379547	4.50
10-6010-50-5085	Shop towel rental-12/18	Breens Inc.	12/18/18	379229	4.50
10-6010-50-5085	Shop towel rental--12/18	Breens Inc.	12/25/18	379382	4.50
10-6010-50-5085	Shop towel rental-12/18	Breens Inc.	12/11/18	379056	4.50
10-6010-50-5096	Reimburse - damaged Mailbox-12/1	Pam Stella	12/18/18	121818	75.00
10-6010-50-5096	Reimburse for Mailbox damaged	Steve Slinwinski	01/02/19	010219	75.00
10-6010-50-5096	Weed Removal - 7 Shiloh - 11/18	Vince's Flowers & Landscap	01/03/19	9286-F	285.00
10-6010-60-6000	Office Supplies- Pens - 12/18	Runco Office Supply	12/18/18	731351-0	21.98
10-6010-60-6010	Premium Lath 48" Hard wood Blend	Kara Company, Inc.	12/04/18	340613	120.00
10-6010-60-6010	Saftey Glasses/Shields - PW 12/1	McMaster-Carr Supply Comp	12/19/18	82155027	81.03
10-6010-60-6010	Green Treated Concrete - 12/18	Menards - Hodgkins	12/06/18	15012	104.12
10-6010-60-6010	Operating Supplies-Planner/Toner	Runco Office Supply	12/18/18	731351-0	126.51
10-6010-60-6020	Gas for Code Vehicle/Beltran, A	Village of Burr Ridge	01/02/19	010219	20.00
10-6010-60-6020	Gas for Code Vehicle/Walter, E	Village of Burr Ridge	01/02/19	010219	25.00
10-6010-60-6040	Hydraulic Filter/Oil/Fuel/Air Fi	Alexander Equipment Co.	12/27/18	150953	126.75
10-6010-60-6040	Snow plow parts -12/18	Monroe Truck Equipment, Ir	12/05/18	323097	439.46
10-6010-60-6040	Supplies-Equipment-Bar & Chain O	Russo's Power Equipment	12/14/18	5565815	29.98
10-6010-60-6041	REB 37MT 12V Str-12/18	P & G Keene Electrical	12/03/18	208082	237.50
10-6010-60-6041	Mirror Brackets for Trucks (Part	Rush Truck Centers, Chica	12/19/18	3013189815	524.14
10-6010-60-6042	Full Thread Tap Bolts-11/18	Clark-Devon Hardware Co.,	11/29/18	145884	10.86
10-6010-60-6042	Cold Patch Material, Picked Up-	K-Five Hodgkins, LLC	11/19/18	13576	560.00
10-6010-60-6042	Supplies-Streets Steel/Post Moun	Menards - Hodgkins	12/06/18	15010	103.77
10-6010-60-6042	Sign Stock Supplies- 11/18	Traffic Control & Protecti	11/09/18	94448	1,672.55
10-6010-60-6043	Shredded Bark Mulch - 12//18	Hinsdale Nurseries, Inc.	12/05/18	1626219	39.00
10-6010-60-6043	Shredded Bark Mulch - 12/18	Hinsdale Nurseries, Inc.	12/05/18	1626235	39.00
10-6010-60-6050	Drill/Bits/Screwdriver/Pliers 12	Menards - Hodgkins	12/06/18	15010	86.42
10-6010-60-6060	Bulk Rock Salt purchase-12/18	Detroit Salt Company, LLC	12/07/18	78061	4,098.16
10-6010-60-6060	Bulk Rock Salt purchase-12/18	Detroit Salt Company, LLC	12/05/18	77979	5,623.14
10-6010-60-6060	Bulk Rock Salt purchase- 12/18	Detroit Salt Company, LLC	12/03/18	77880	12,538.24
10-6010-60-6060	Bulk Rock Salt purchase- 11/18	Detroit Salt Company, LLC	11/30/18	77828	8,526.71
10-6010-60-6060	Bulk Rock Salt purchase -11/18	Detroit Salt Company, LLC	11/26/18	77581	7,114.55
10-6010-60-6060	Beet Heet Brine delivery 11/30/1	K-Tech Specialty Coatings,	11/30/18	201811-K0111	4,986.67
Total For Dept 6010 Public Works					81,394.72
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Semi annual alarm monitoring - V	Alarm Detection Systems, I	12/09/18	107658-1037	866.82
10-6020-50-5052	Qtrly alarm monitoring - RA Jan-	Alarm Detection Systems, I	12/09/18	600807-1053	142.92
10-6020-50-5052	Qtrly alarm monitoring - PW Jan-	Alarm Detection Systems, I	12/09/18	107215-1071	413.19
10-6020-50-5052	PD - Recharge Dry Chemical/Valve	Cintas Fire Protection	12/05/18	0F94554858	153.43
10-6020-50-5052	VH Elevator Repairs and PM- 11/1	Complete Elevator Service,	10/18/18	30092	1,365.00
10-6020-50-5052	Generator maintenance - Police S	Nationwide Power Solutions	12/05/18	409244	595.40
10-6020-50-5052	Generator maintenance - Public W	Nationwide Power Solutions	12/05/18	409244	429.15
10-6020-50-5052	Generator maintenance - Village	Nationwide Power Solutions	12/05/18	409244	436.80
10-6020-50-5058	Mat rental/PD-01/19	Breens Inc.	01/08/19	379701	36.00
10-6020-50-5058	Mat rentals/PW & VH-01/19	Breens Inc.	01/08/19	379701	30.00

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Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5058	Mat rental/PD-12/18	Breens Inc.	12/25/18	379377	36.00
10-6020-50-5058	Mat rentals/PW & VH-12/18	Breens Inc.	12/25/18	379377	30.00
10-6020-50-5058	Mat rental/PD-12/18	Breens Inc.	12/18/18	379224	30.00
10-6020-50-5058	Mat rentals/PW & VH-12/18	Breens Inc.	12/18/18	379224	30.00
10-6020-50-5058	Mat rental/PD-12/18	Breens Inc.	12/11/18	379051	36.00
10-6020-50-5058	Mat rentals/PW & VH- 12/18	Breens Inc.	12/11/18	379051	30.00
10-6020-50-5058	Janitorial Services - PD-12/18	Eco-Clean Maintenance, Inc	12/26/18	7501	827.01
10-6020-50-5058	Janitorial Services - VH-12/18	Eco-Clean Maintenance, Inc	12/26/18	7501	651.40
10-6020-50-5058	Janitorial Services - PW-12/18	Eco-Clean Maintenance, Inc	12/26/18	7501	387.98
10-6020-50-5058	Janitorial Services- Holding Cel	Service Master	12/01/18	195056	275.00
10-6020-50-5058	Janitorial Services - Holding Ce	Service Master	01/01/19	195513	275.00
10-6020-50-5080	Utilities/Windsor Aerator - 11/1	COMED	12/04/18	12-04-2018	80.53
10-6020-50-5080	Utilities-Lakewood Aerators - 11	COMED	12/04/18	12/4/2018	93.88
10-6020-50-5080	Utilities - PW Sewer - 12/18	Flagg Creek Water Reclamat	12/26/18	122618	26.15
10-6020-50-5080	Utilities - Gas - PD - 12/18	NICOR Gas	12/17/18	11-14-18	1,047.78
10-6020-50-5080	Utilities - Rustic Acres - 11/18	NICOR Gas	12/14/18	121418	122.94
10-6020-50-5080	Utilities - Public Works - 11/18	NICOR Gas	12/10/18	12/10/18	1,165.23
10-6020-50-5080	Utilities- Village Hall -11/18	NICOR Gas	12/13/18	121318	691.54
10-6020-50-5080	Utilities- Village Hall Garage-1	NICOR Gas	12/13/18	12/13/18	109.61
10-6020-60-6010	Hubbell Lighting - PW - 09/18	Graybar Electric Co. Inc.	09/26/18	9306358172	9.09
10-6020-60-6010	WDT200W (2) Pass & Seymour	Graybar Electric Co. Inc.	12/04/18	9307516880	172.96
10-6020-60-6010	Elect Photo Control - PW - 12/18	Industrial Electric Supply	12/17/18	259736	66.00
Total For Dept 6020 Buildings & Grounds					10,662.81
Total For Fund 10 General Fund					235,854.07
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Gateway Projects Entryway Sign U	COMED	12/05/18	12/05/2018	115.33
23-7030-50-5075	Gateway Projects Median Lighting	COMED	12/04/18	12-4-18	143.71
23-7030-50-5075	Gateway Projects- Gateway Sign -	COMED	12/03/18	12/03/18	28.40
23-7030-50-5075	Gateway Projects -Green Cord/6 o	Menards - Hodgkins	11/20/18	13815	40.45
23-7030-50-5075	Aerial Truck Rented for Holiday	Power Equipment Leasing Co	11/19/18	26446-01	1,060.00
23-7030-80-8012	Moon Jump -Jingle Mingle - 11/18	A Moon Jump 4 U	01/25/18	53963	1,005.00
23-7030-80-8012	Musical Performance -Jingle Ming	Choral-Aires	11/06/18	ALC111618	300.00
23-7030-80-8012	2 hr - Jingle Mingle - Photograp	Matthew P. Curtis	11/19/18	111918_1	300.00
23-7030-80-8012	Jingle Mingle - System & Enginee	United Audio Productions	11/14/18	826	500.00
23-7030-80-8050	Concert for Armed Forces Day -05	West Suburban Concert Banc	11/21/18	051918	600.00
23-7030-80-8055	Hotel Marketing- Acct Mgmt/Media	Boost Creative Marketing I	12/31/18	1193	5,825.00
23-7030-80-8055	Hotel Marketing - Radio/TV Ads-	Boost Creative Marketing I	12/31/18	1194	16,496.00
23-7030-80-8055	Hotel Marketing - Social Media/W	Boost Creative Marketing I	12/31/18	21077	1,737.50
23-7030-80-8055	Hotel Marketing Radio/Trib Onlin	Boost Creative Marketing I	12/31/18	21078	3,000.00
Total For Dept 7030 Special Revenue Hotel/Motel					31,151.39
Total For Fund 23 Hotel/Motel Tax Fund					31,151.39
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	Burr Ridge Parkway Resurfacing -	Patrick Engineering Inc.	12/20/18	21877.022-6	22,305.90
31-8010-70-7078	2018 Road Program - 59th St Pavi	Village of Hinsdale	12/17/18	00583536	35,764.79
Total For Dept 8010 Capital Improvement					58,070.69

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Fund 31 Capital Improvements Fund					
Total For Fund 31 Capital Improvements Fund					58,070.69
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	Design engineering services	CLR Burns & McDonnell	11/30/18	104555-8	1,691.87
Total For Dept 8020 Sidewalks/Pathway					1,691.87
Total For Fund 32 Sidewalks/Pathway Fund					1,691.87
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	CLR Storm Sewer - Services	11/18 Robinson Engineering, LTD	12/21/18	18120219	2,500.00
Total For Dept 8040 Storm Water Management					2,500.00
Total For Fund 34 Storm Water Management Fund					2,500.00
Fund 41 Debt Service Fund					
Dept 4030 Debt Service					
41-4030-80-8040	Refunding Debt Certificates - 20 Speer	Financial, Inc.	12/18/18	d11/18-8	842.50
Total For Dept 4030 Debt Service					842.50
Total For Fund 41 Debt Service Fund					842.50
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental - Water Dept - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	543.58
51-6030-40-4030	Dental - Water - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	534.40
51-6030-40-4032	Uniform rental/cleaning-01/19	Breens Inc.	01/08/19	379706	81.88
51-6030-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	01/01/19	379547	82.33
51-6030-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/18/18	379229	124.45
51-6030-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	12/25/18	379382	81.88
51-6030-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/11/18	379056	81.88
51-6030-40-4032	Safety Shoes - Scherer-12/18	Red Wing Business Advanta	12/10/19	20181210030022	150.00
51-6030-40-4032	Safety Shoes - Mezatis-12/18	Red Wing Business Advanta	12/10/19	20181210030022	150.00
51-6030-50-5020	Coliform Samples - 11/18	Envirotest Perry Laborato	12/03/18	18-133503	117.00
51-6030-50-5020	AM1 - UCMR4 Water Sample	PDC Laboratories, Inc.	12/12/18	I9349460	595.00
51-6030-50-5020	AM2 - HAA UCMR4 Water Sample	PDC Laboratories, Inc.	12/12/18	I9349460	350.00
51-6030-50-5030	Telephone - Water - 12/18	Call One	12/15/18	121518	527.20
51-6030-50-5050	Flat Flex Cable - 11/18	Associated Technical Servi	11/19/18	30772	244.95
51-6030-50-5050	Preventative Maintenance Contrac	Nationwide Power Solutions	12/06/18	409245	750.48
51-6030-50-5050	Generator Parts - PW - 12/18	Nationwide Power Solutions	12/06/18	409219	89.88
51-6030-50-5067	Plumbing Repair - Interior Servi	Fred Glinke Plumbing & Hea	11/14/18	33929	563.70
51-6030-50-5067	Water main waste removed from PW	Tameling Grading	12/10/18	121018	3,500.00
51-6030-50-5080	Utilities - Well #4 -12/18	COMED	12/14/18	121418	752.63
51-6030-50-5080	Utilities -Well #1 - 11/18	COMED	12/05/18	12-05-18	237.61
51-6030-50-5080	Utilities - Well #5 - 11/18	COMED	12/04/18	12-04-18	310.77
51-6030-50-5080	Utilities - 2 M Tank - 11/18	COMED	12/04/18	12/4/18	140.03
51-6030-50-5080	Utilities/Bedford Park Sump Pump	COMED	12/06/18	12/06/18	60.42
51-6030-50-5080	Utilities- Pump Center- 12/2018	Dynegy Energy Services, LI	12/07/18	310428718121	3,821.14
51-6030-50-5080	Utilities - Pump Center - 11/18	NICOR Gas	12/10/18	121018	163.05
51-6030-50-5095	MWRD Pipeline 2019	Metropolitan Water Reclama	12/03/18	E00002601022	5,220.45
51-6030-60-6010	PR LG 24 P Bl/W-11/18	Blackburn Manufacturing Co	11/29/18	0581858	1,138.96
51-6030-60-6010	Premium Lath Mixed Hard wood Ble	Kara Company, Inc.	12/04/18	340614	120.00
51-6030-60-6010	Operating Supplies- LP Gallon-12	Liberty Propane	12/11/18	269550	42.52
51-6030-60-6040	Sensus Autogun Sensor Assembly 1	Core & Main LP	12/18/18	J759731	153.00

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6040	Shipping Charge	Core & Main LP	12/18/18	J759731	8.14
51-6030-60-6040	JCM 12" x 24" All SS 161 Repair	EJ USA, Inc	11/01/18	110180095018	410.87
51-6030-60-6040	36" C900 PVC Water Main Pipe- 01	Underground Pipe & Valve C	01/03/19	033625	4,600.00
51-6030-60-6040	36" Long Sleeve w/MegaLug, Acces	Underground Pipe & Valve C	01/03/19	033625	15,190.00
51-6030-60-6070	Water Purchases - Nov 2018	Village of Bedford Park	12/04/18	120418	207,699.20
51-6030-60-6070	Water 5885 Giddings - 12/18	Village of Hinsdale	12/03/18	120318	266.77
51-6030-60-6070	Water 224 W. 59th- 12/18	Village of Hinsdale	12/03/18	12/03/18	143.02
51-6030-60-6070	Water 216 W. 59th - 12/18	Village of Hinsdale	12/03/18	12-03-18	192.52
51-6030-60-6070	Water 208 W. 59th -12/18	Village of Hinsdale	12/03/18	12-3-18	101.77
51-6030-60-6070	Water 204 W. 59th - 12/18	Village of Hinsdale	12/03/18	12/3/18	803.02
51-6030-60-6070	Water 134 W. 59th St - 12/18	Village of Hinsdale	12/03/18	12/03/2018	126.52
51-6030-60-6070	Water 126 W. 59th St - 12/18	Village of Hinsdale	12/03/18	12-03-2018	68.77
51-6030-60-6070	Water 120 W., 59th St - 12/18	Village of Hinsdale	12/03/18	12/3/2018	85.27
51-6030-60-6070	Water 116 W. 59th St- 12/18	Village of Hinsdale	12/03/18	12318	151.27
51-6030-60-6070	Water 5905 S. Grant St- 12/18	Village of Hinsdale	12/03/18	12032018	143.02
51-6030-70-7000	Sensus 3" Omni C2 Meter T-gal	Core & Main LP	12/06/18	J882281	1,660.00
51-6030-70-7000	Sensus 510M SmartPoint MXU	Core & Main LP	12/06/18	J882281	125.00
51-6030-70-7000	LF Brass Flanges w/gaskets & bol	Core & Main LP	12/06/18	J882281	275.00
51-6030-70-7000	1" Meter Coupling Sets, LF Brass	Core & Main LP	12/06/18	J889998	320.00
51-6030-70-7010	2018 Water Main Replacement Proj	Thomas Engineering Group I	12/07/18	18-284	2,516.28
Total For Dept 6030 Water Operations					255,615.63
Total For Fund 51 Water Fund					255,615.63
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental - Sewer - 01/19	Delta Dental of Illinois-F	01/02/19	01/01/2019	161.88
52-6040-40-4030	Dental - Sewer - 11/18	Delta Dental of Illinois-F	01/02/19	11/01/2018	159.58
52-6040-40-4032	Uniform rental/cleaning-01/19	Breens Inc.	01/08/19	379706	25.47
52-6040-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	01/01/19	379547	25.61
52-6040-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/18/18	379229	38.72
52-6040-40-4032	Uniform rental/cleaning--12/18	Breens Inc.	12/25/18	379382	25.47
52-6040-40-4032	Uniform rental/cleaning-12/18	Breens Inc.	12/11/18	379056	25.47
52-6040-50-5030	Telephone - Sewer - 12/18	Call One	12/15/18	121518	58.58
52-6040-50-5068	Maintenance - three lift station	Metropolitan Industries, I	12/18/18	001028	811.00
52-6040-50-5068	Maintenance - three lift station	Metropolitan Industries, I	11/30/18	000606	811.00
52-6040-50-5080	Highland Fields Lift Station - 1	COMED	12/05/18	120518	47.95
52-6040-50-5080	Arrowhead Lift Station - 11/18	COMED	12/05/18	12/05/18	262.94
52-6040-50-5080	Chasemoor Lift Station - 11/18	COMED	12/04/18	12/04/18	197.66
52-6040-60-6010	PR LG P GR/B - 11/18	Blackburn Manufacturing Cc	11/29/18	0581858	439.80
Total For Dept 6040 Sewer Operations					3,091.13
Total For Fund 52 Sewer Fund					3,091.13
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT Support Remote/Maint - 12/18	Orbis Solutions	12/21/18	5568458	1,050.00
61-4040-50-5020	IT Onsite/Remote Support/ Hardwa	Orbis Solutions	12/07/18	5568414	2,651.58
61-4040-50-5020	Other Professional Services	Orbis Solutions	01/02/19	5568481	1,275.00
61-4040-50-5061	Monthly GIS Service - 12/18	Cloudpoint Geographics, Ir	12/31/18	002292	1,950.00
61-4040-50-5061	Special Project -Water Main Brea	Cloudpoint Geographics, Ir	12/31/18	002300	1,356.75
61-4040-50-5061	Software Maintenance - PD 2019	eLineup LLC	12/06/18	586	600.00
61-4040-50-5061	IT Support - 12/18	Orbis Solutions	12/13/18	5568443	1,125.00

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Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5061	Network Monitoring Annual Renewa	SolarWinds	01/02/19	411495	1,422.00
61-4040-60-6010	HEWCE400YC - Black cartridge	Warehouse Direct, Inc.	01/03/19	4149369-0	109.50
61-4040-60-6010	HEWCE401YC - Cyan cartridge	Warehouse Direct, Inc.	01/03/19	4149369-0	152.50
61-4040-60-6010	HEWCE402YC - Yellow cartridge	Warehouse Direct, Inc.	01/03/19	4149369-0	152.50
61-4040-60-6010	HEWCE403YC - Magenta cartridge	Warehouse Direct, Inc.	01/03/19	4149369-0	152.50
61-4040-60-6010	HEWCC533A - Magenta cartridges	Warehouse Direct, Inc.	01/03/19	4149369-0	171.98
61-4040-60-6010	HEWCC532A - Yellow carrtidge	Warehouse Direct, Inc.	01/03/19	4149369-0	85.99
61-4040-60-6010	Operating Supplies- Toner - 12/1	Warehouse Direct, Inc.	12/18/18	4136937-0	2,173.87
61-4040-60-6010	CE400YC - HP Toner, Black-12/18	Warehouse Direct, Inc.	12/26/18	4142675-0	109.50
61-4040-60-6010	CE401YC - HP Toner, Cyan-12/18	Warehouse Direct, Inc.	12/26/18	4142675-0	152.50
61-4040-60-6010	CE402YC - HP Toner, Yellow-12/18	Warehouse Direct, Inc.	12/26/18	4142675-0	152.50
61-4040-60-6010	CE403YC - HP Toner, Magenta-12/1	Warehouse Direct, Inc.	12/26/18	4142675-0	152.50
61-4040-60-6010	CF410XC - HP Toner, Black HYiel	Warehouse Direct, Inc.	12/26/18	4142675-0	126.99
61-4040-60-6010	CF411XC - HP Toner, Cyan HYield-	Warehouse Direct, Inc.	12/26/18	4142675-0	169.99
61-4040-60-6010	CF412XC - HP Toner, Yellow HYiel	Warehouse Direct, Inc.	12/26/18	4142675-0	169.99
61-4040-60-6010	CF413XC - HP Toner, Magenta HYie	Warehouse Direct, Inc.	12/26/18	4142675-0	169.99
Total For Dept 4040 Information Technology					15,633.13
Total For Fund 61 Information Technology Fund					15,633.13

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
POST DATES 01/14/2019 - 01/14/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
			Fund 10 General Fund		235,854.07
			Fund 23 Hotel/Motel Tax Fund		31,151.39
			Fund 31 Capital Improvements Fund		58,070.69
			Fund 32 Sidewalks/Pathway Fund		1,691.87
			Fund 34 Storm Water Management F		2,500.00
			Fund 41 Debt Service Fund		842.50
			Fund 51 Water Fund		255,615.63
			Fund 52 Sewer Fund		3,091.13
			Fund 61 Information Technology F		15,633.13
Total For All Funds:					604,450.41

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DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

INVOICE DUE DATES 12/11/2018 - 12/12/2018

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Page: 1/2

Off Call Checks

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-80-8010	Entertainment for Holiday Lunch- Inter-Act Magic		12/06/18	120618	300.00
Total For Dept 1010 Boards & Commissions					300.00
Total For Fund 10 General Fund					300.00
Fund 41 Debt Service Fund					
Dept 4030 Debt Service					
41-4030-80-8110	Principal-Hotel/Motel Install - Busey Bank		11/30/18	113018	22,362.58
41-4030-80-8111	Interest-Hotel/Motel Install - F Busey Bank		11/30/18	113018	443.82
Total For Dept 4030 Debt Service					22,806.40
Total For Fund 41 Debt Service Fund					22,806.40
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-40-4042	Training Conference - Police Pen Harold A. Paradis Jr.		10/02/18	100518	518.20
Total For Dept 4050 Police Pension					518.20
Total For Fund 71 Police Pension Fund					518.20

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
INVOICE DUE DATES 12/11/2018 - 12/12/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 10 General Fund	300.00
				Fund 41 Debt Service Fund	22,806.40
				Fund 71 Police Pension Fund	518.20
				Total For All Funds:	<div></div> 23,624.60