

**REGULAR MEETING – MAYOR & BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**  
**September 10, 2018**  
**7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- A.     \* Approval of Regular Board Meeting of August 27, 2018

**6. ORDINANCES**

- A.     Consideration of Ordinance Granting Special Use Approval as per Section VIII.B.2.X of the Burr Ridge Zoning Ordinance to amend the conditions of Ordinance No. A-834-11-15 to expand the seating capacity of a permitted sidewalk dining area as well as add an additional sidewalk dining area (Z-19-2018: 324 Burr Ridge Parkway – Grasso)
- B.     Consideration of Ordinance Denying a Variation from Section XI.C.13 of the Village of Burr Ridge Zoning Ordinance to reduce the required parking for the expansion of a restaurant (Z-19-2018: 324 Burr Ridge Parkway – Grasso)
- C.     Consideration of Ordinance Granting a Variation pursuant to the Burr Ridge Zoning Ordinance for a Planned Unit Development on 8.87 acres rather than the required 40 acres (Z-04-2018: 7950 Drew Avenue – Patera)
- D.     Consideration of Ordinance Granting a Special Use pursuant to the Burr Ridge Zoning Ordinance for a Planned Unit Development consisting of eight single-family homes and commonly owned open space between homes (Z-04-2018: 7950 Drew Avenue – Patera)

## **7. RESOLUTIONS**

- A. Consideration of Adoption of Resolution of Appreciation Recognizing Retirement After 25 Years of Dedicated Service to the Village of Burr Ridge – Barbara Popp

## **8. CONSIDERATIONS**

- A. Consideration of Master Pole Attachment Agreement with AT&T
- B. Presentation and Discussion of Village of Burr Ridge Communications
- C. Update from Village Staff Regarding Sterigenics, International Located in Willowbrook, IL
- D. \* Approval of Recommendation to Reappoint Jack Schaus to the Veterans Memorial Committee for a Three-Year Term expiring September 1, 2021
- E. \* Approval of Recommendation to Fill the Position of Department of Public Works Supervisor – Forestry and Grounds
- F. \* Approval of Proclamation Designating October as “Fire Safety Month”
- G. \* Approval of Vendor List in the Amount of \$164,300.57 for all Funds, plus \$187,369.22 for Payroll, for a Grand Total of \$351,669.79, which includes no Special Expenditures.
- H. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

## **9. RESIDENT COMMENTS**

## **10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

## **11. NON-RESIDENT COMMENTS**

## **12. CLOSED SESSION**

- A. Approval of Closed Session Minutes of July 23, 2018
- B. Deliberation of Salary Schedules and Benefits for One or More Classes of Employees

## **13. RECONVENED MEETING**

- A. Consideration of Recommendation to Create the Position of Accounting Analyst and to Authorize the Village Administrator to Fill said Position

## **14. ADJOURNMENT**

**TO:** Mayor and Board of Trustees

**FROM:** Village Administrator Doug Pollock and Staff

**SUBJECT:** Regular Meeting of September 10, 2018

**DATE:** September 7, 2018

## **6. ORDINANCES**

### **A. Special Use for outdoor dining (324 Burr Ridge Parkway – Grasso)**

### **B. Restaurant expand without required parking spaces (324 Burr Ridge Parkway – Grasso)**

On August 27, the Board directed staff to prepare Ordinances on behalf of Capri Ristorante approving a special use amendment to expand outdoor dining at Capri restaurant while denying a parking variation. If the parking variation is not approved, then the terms of the 2015 special use approved for Capri will remain in place until three additional spaces are built on the property or a variation to permit a 280 square foot restaurant expansion without the required number of spaces is approved. The following conditions were recommended by the Plan Commission for the special use amendment:

1. The special use is limited to four tables and sixteen chairs located within each enclosed area as depicted on the submitted site plan.
2. The tables and chairs shall match other sidewalk tables and chairs in County Line Square as depicted in the submitted photographs attached hereto.
3. The outdoor dining areas shall be located and shall be enclosed with aluminum fences or railings as shown on the submitted site plan and photograph.
4. All fences or railings surrounding outdoor seating areas shall have matching elevations and colors.
5. All furniture shall be removed during the winter season.
6. There shall be no advertising, signs, or leaflets on the tables, chairs, fences, or railings.
7. An emergency gate shall be provided for the outdoor dining areas as required by Section VIII.A.5 of the Zoning Ordinance.
8. Tables shall be cleaned promptly after use.
9. The outdoor dining area shall have hours not extending beyond the hours of the restaurant.
10. Failure at any time to comply with these regulations shall deem this special use approval null and void.

**It is our recommendation:** that the Board approve the Ordinances permitting an amended special use and denying a parking variation for Capri Ristorante.

**C. Special use for PUD (7950 Drew Avenue – Patera)**

**D. PUD 8.87 acres (7950 Drew Avenue – Patera)**

On August 27, the Board directed staff to prepare Ordinances on behalf of the proposed subdivision at 7950 Drew Avenue approving a PUD and a variation for a PUD on less than 40 acres. If approved, this would represent a preliminary plat of approval, which would allow the petitioner to enter the engineering approval phase of development. Staff notes that the PUD will need to return for final plat of subdivision approval. The following conditions were recommended by the Plan Commission for PUD approval:

1. Additional landscaping be added on the western property line.
2. Anti-monotony standards be incorporated in terms of building elevation and garage orientation.

**It is our recommendation:** that the Board approve the Ordinances permitting a PUD on less than 40 acres at 7950 Drew Avenue.

**7. RESOLUTIONS**

**A. Resolution of Appreciation - Barbara Popp**

Please find attached a Resolution of Appreciation for Executive Secretary Barb Popp who is retiring effective September 14, 2018. Barb has worked for the Village since August, 1993 as Executive Secretary to the Village Administrator, the Mayor's Office and the Board of Fire and Police Commissioners. Barb's many other responsibilities include administration of the Village's employee benefits (e.g. health insurance) and liability insurance programs. The attached Resolution is a very brief summation of Barb's many contributions to the Village of Burr Ridge.

**It is our recommendation:** that the Resolution be approved.

**8. CONSIDERATIONS**

**A. Master Pole Attachment Agreement with AT&T**

In spring 2018, the Illinois Legislature enacted the Small Cell Wireless Facilities Deployment Act (henceforth: "Act"), which permitted municipalities a modicum of local authority to regulate on the basis of location, size, and permit requirement the installation of small cell wireless facilities on Village-owned poles and rights-of-way. The Act also makes provision for a master pole attachment agreement setting forth the duties and obligations of wireless providers and municipalities when a wireless provider wishes to attach small wireless devices to existing utility poles in the village right-of-way. Master pole attachments provide the Village and its licensees with a common legal, locating, and design understanding before any permits are issued, such as an understanding of the remedies available to each party in the event of damage to public property. Master pole attachments do not supersede the powers

allotted to the Village in the Municipal Code. Staff does anticipate additional master pole attachment agreements coming before the Board in the future as small cell implementation develops in the Village.

**It is our recommendation:** that the Board approve the master pole attachment agreement with AT&T

**B. Village of Burr Ridge Communications**

One of the Village's Strategic Goals for 2017-19 is to "*Refine the villages communication strategy/approach with residences and business owners - Consider 311 and social media expansion*". The strategic plan further states that the first step in this process is to "...*present current communications plan to BOT and seek feedback.*"

Attached is a summation of the Village's many different methods of communication including social media, mass media, and interpersonal communications. If time permits at Monday's Board meeting, staff will present an overview of this document including commentary and questions on how these various communications are currently used and how they may be used in the future.

**C. Update re Sterigenics, International, in Willowbrook**

As has been previously reported, Burr Ridge was notified on Monday, August 27 about air pollution emissions from a business (Sterigenics) located at Quincy Street and Midway Drive in Willowbrook. Mayor Straub asked that this item be placed on the agenda for staff to provide an update to the Board of Trustees.

Since the initial notification on August 27, staff has been in regular contact with the Mayor and Administrator for the Village of Willowbrook and we have had discussions with the Illinois Environmental Protection Agency (IL-EPA), two environmental consulting firms, and a representative from Sterigenics. We are awaiting a call from the Illinois Department of Public Health. The following is information provided in a phone conversation with a representative of the Illinois Environmental Protection Agency (IL-EPA):

- The August release of information came from the Agency for Toxic Substances and Disease Registry (ATSDR), an agency of the U.S. Department of Health and Human Services.
- The ATSDR report was issued in December, 2016 and was primarily to disseminate information regarding a new "risk profile" for the chemical ethylene oxide (EtO). The representative from the IL-EPA stated that the report determined that there is "a slightly elevated risk profile in the immediate vicinity" for EtO.
- At this time, the U.S Environmental Protection Agency has not issued new rules for the use of EtO.
- Since the 2016 report, Sterigenics has added new or additional scrubbers to their emission stacks that are expected to reduce emissions by 90%.

- On August 27, the ATSDR issued a statement that “The emissions of ethylene oxide from the Sterigenics International, Inc. facility in Willowbrook, IL are not an immediate threat to public health and are not considered to be an emergency situation.”
- The Illinois Department of Public Health (IDPH) has begun a study to investigate whether there are elevated cancers in the population surrounding the Sterigenics facility that are consistent with the types of cancer associated with chronic ethylene oxide exposures. The Village has not been given a completion date for that study.

At this time, Village staff has engaged a consultant, United Analytical Services, who will be able to assist Burr Ridge with review of data and represent Burr Ridge as this process moves forward. Kevin Aikman from United Analytical Services will be attending the Board meeting on Monday.

The Village of Willowbrook has organized a panel of experts and has welcomed Burr Ridge to add a representative to this panel. It is our intent to have our consultant represent Burr Ridge on the panel. Any recommendations by the Village’s consultant or by the panel will be presented to the Village Board when available.

**D. Reappoint Jack Schaus to the Veterans Memorial Committee**

The Veterans Memorial Committee is requesting Board approval to reappoint Jack Schaus to the Veterans Memorial Committee as its Treasurer. Jack Schaus has been a member of the Committee from 2001 to 2017 serving as its Treasurer the entire time. With this in mind, the Mayor is recommending reappointment of Jack Schaus to the Veterans Memorial Committee for a three-year term expiring September 1, 2021.

**It is our recommendation:** that the Mayor’s recommendation be approved.

**E. Fill Position of PW Supervisor – Forestry and Grounds**

As previously reported, the position of Supervisor in the Forestry & Grounds Division of the Public Works Department was vacated with the passing of Gary Gatlin. This is a vital position in the Department to manage and maintain our parkway trees, Village-wide landscaping, and municipal campus, while also providing professional and proactive responses to our residents and businesses regarding our urban forest. In recognition that Mr. Gatlin was a treasured and irreplaceable member of our Village staff, the Director of Public Works and Village Administrator are also considering a re-naming of this Division supervisor position, but maintaining all its inherent responsibilities.

**It is our recommendation:** that the Village Board authorize the Director of Public Works to fill the vacant Supervisor position.

**F. Proclamation – October as “Fire Safety Month”**

The Village once again received a letter from the Director of Fire Prevention, Lawrence Link, for the Tri-State Fire Protection District, requesting that the Village Board approve a proclamation, which is enclosed, designating the month of October as Fire Safety Month.

**It is our recommendation:** that the Proclamation be approved.

**G. Vendor List**

Enclosed is the Vendor List in the Amount of \$164,300.57 for all Funds, plus \$187,369.22 for Payroll, for a Grand Total of \$351,669.79, which includes no Special Expenditures.

**It is our recommendation:** that the Vendor List be approved.

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**August 27, 2018**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of August 27, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** Pledge of Allegiance was recited.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Finance Director Jerry Sapp, Assistant to the Administrator Evan Walter and Village Clerk Karen Thomas.

**MOMENT OF SILENCE FOR VILLAGE ARBORIST GARY GATLIN**

Village President Straub requested a moment of silence for Village Arborist Gary Gatlin. Gary was well known by Village residents. Village Administrator Doug Pollock thanked Gary's family for spending time with Village employees. He was a very valued member of the Village Family. His contributions in preserving the trees were much appreciated by residents throughout the community. He will be greatly missed.

Gary's daughter, Candice Gatlin, spoke on behalf of the family, commenting on his passion for his work and that he left his footprints throughout the Village.

**RESIDENT COMMENTS**

David Palzet, Superintendent of Pleasantdale School District 107, expressed concerns for children's safety if school buses are not permitted to utilize the gate between Arrowhead Farm and Highland Fields subdivisions. The students would have to walk a much longer distance to get to the bus. They are simply asking the Board to legitimize a practice that has been in place for over a decade.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Mital, Snyder, Schiappa, Mottl, Paveza

NAYS 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.



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**APPROVAL OF REGULAR BOARD MEETING MINUTES AUGUST 13, 2018** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE PLAN COMMISSION MEETING MINUTES OF AUGUST 20, 2018** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN ORDINANCE ANNEXING CERTAIN REAL ESTATE (MARSHEH - 8400 OAK KNOLL DRIVE)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. 1179**

**APPROVAL OF AN ORDINANCE REZONING PROPERTY FROM THE R-1 DISTRICT TO THE R-2A DISTRICT OF THE BURR RIDGE ZONING ORDINANCE (Z-18-2018: 8400 OAK KNOLL DRIVE – MARSHEH)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. A-834-14-18**

**APPROVAL OF ORDINANCE AMENDING THE VILLAGE OF BURR RIDGE PERSONNEL MANUAL ADOPTED BY ORDINANCE NUMBER 661** The Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

**THIS IS ORDINANCE NO. A-661-03-18**

**ADOPTION OF RESOLUTION APPROVING PLAT OF EASEMENT AND VACATION – MEADOWBROOK PLACE SUBDIVISION** The Board, under the Consent Agenda by Omnibus Vote, Adopted the Resolution.

**THIS IS RESOLUTION NO. R-30-18**

**APPROVAL OF PROCLAMATION DESIGNATING SEPTEMBER 17-23, 2018 AS CONSTITUTION WEEK IN THE VILLAGE OF BURR RIDGE** The Board, under the Consent Agenda by Omnibus Vote, Approved the Proclamation.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR REPLACEMENT OF CHASEMOOR-LINCOLNSHIRE PATHWAY TO GLOBE CONSTRUCTION, INC., OF ADDISON, ILLINOIS, IN THE AMOUNT OF \$119,886.00** The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

**APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE A PRIVATE SANITARY SEWER SYSTEM FOR A NEW SINGLE FAMILY RESIDENCE (PC-09-2018: 8600 COUNY LINE ROAD – CAMARENA)** The Board, under the Consent Agenda by Omnibus Vote, approved the Recommendation.

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**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR REPLACEMENT OF WINDOWS AT VILLAGE HALL TO YOUR AMERICAN WINDOWS, LLC, OF BURR RIDGE, ILLINOIS, IN THE AMOUNT OF \$13,639.00** The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR REPAIRS TO THE POLICE DEPARTMENT HVAC SYSTEM TO DYNAMIC HEATING & PIPING COMPANY, OF CRESTWOOD, ILLINOIS, IN THE AMOUNT OF \$14,950.00** The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

**APPROVAL OF KLEIN, THORPE & JENKINS LEGAL FEES FOR 2019** The Board, under the Consent Agenda by Omnibus Vote, Approved the 2% increase, \$5 per hour, in Legal Fees effective January 1, 2019.

**APPROVAL OF PROCLAMATION DESIGNATING OCTOBER 2018 AS ARTS DUPAGE MONTH** The Board, under the Consent Agenda by Omnibus Vote, Approved the Proclamation.

**RECEIVE AND FILE LETTER OF RESIGNATION FROM LOCAL SCHOOL COMMITTEE MEMBER ALAN HRUBY EFFECTIVE AUGUST 17, 2018** The Board, under the Consent Agenda by Omnibus Vote, to received and filed Letter

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$625,345.41 FOR ALL FUNDS, PLUS \$184,339.00 FOR PAYROLL, FOR A GRAND TOTAL OF \$809,684.41, WHICH INCLUDES NO SPECIAL EXPENDITURES** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending 8/27/18 in the amount of \$625,345.41 and Payroll in the amount of \$184,339.00 for the period ending August 11, 2018.

**CONSIDERATION OF REQUEST FROM PLEASANTDALE SCHOOL DISTRICT 107 TO PERMIT USE OF ARROWHEAD FARM/HIGHLAND FIELDS GATE BY SCHOOL BUSES**

Village Administrator Doug Pollock explained the gate located at Omaha Drive and Johnston Road was erected approximately 17 years ago by the developer of Highland Fields Subdivision. At that time, the Village Board made a commitment to the residents of Highland Fields and Arrowhead Farm Subdivisions that the gate would only be used by emergency vehicles. Subsequently the gate has been utilized by school buses. Mr. Pollock presented suggestions made by Pleasantdale School which might be helpful in allowing the school buses to continue using the gate.

1. Improved signage which warns motorists they are not permitted to use the gate, it is for emergency vehicles and school buses only.
2. Installation of cameras on either side of the gate.
3. Installation of temporary speed bumps when the gate is not operable.

When gate has been inoperable at times in the past, typically it is left open allowing access for emergency vehicles however it does allow motorists access as well.

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Trustee Schiappa questioned why this issue, which has been allowed for over ten years, is now coming before the Board. Mr. Pollock explained he has received requests from residents that the bus issue be resolved before the new school year begins.

Trustee Mital questioned if residents in both subdivisions have an issue with buses utilizing the gate. Mr. Pollock stated he has only received complaints from residents in Arrowhead Farm Subdivision. He further stated that the President of Highland Fields Homeowners Association has expressed support for allowing buses to use the gate.

Trustee Snyder questioned if the two Subdivisions have discussed the issue together before coming to the Board. Mr. Pollock suggested they meet together first, but does not know whether that happened.

Trustee Mottl, after confirming this is a public street, asked if there are any other gates like this in the Village. Mr. Pollock explained all other gates are privately owned and maintained.

Trustee Mital asked if the purpose of the gate was just to separate the two subdivisions. Mr. Pollock explained it was initially agreed to connect the street between Arrowhead Farm and Highland Fields Subdivisions. The gate was erected to decrease cut through traffic due to concerns from residents in Arrowhead Farm.

Mayor Straub asked if the Fire Department was involved in the decision. Mr. Pollock stated the Fire Department, as well as the Police Department, wanted street access between the Subdivisions.

Trustee Paveza stated Arrowhead Farm residents were apprehensive about the traffic. The Board was hesitant at that time to erect the gate but eventually agreed in an effort to decrease the traffic.

Resident of Arrowhead Farm Anes Alzoobi questioned the need for the gate.

Resident of Highland Fields Matt Petrich, stated there has been one maintenance issue in three years and that is in the circuit board. This is due to weather and suggested possibly it could be put in a water tight enclosure. Cameras and signage already exist at the entrance to Highland Fields, stating there is no thru traffic. He does not see traffic being an issue. The safety of the children should be the main concern. In response to Trustee Franzese's question, Mr. Petrich explained they are typically notified by someone noticing the gate was open or the School District would notify them that their remote control was not working.

Highland Fields resident Adnan Arif stated it would cause undue hardship to children walking down Johnston Road to get to the bus. He supports the use of the gate by the school buses.

President of Arrowhead Farm Homeowners Association, Denise Kent, stated she is in favor of the buses utilizing the gate. She is concerned about safety and high speed traffic through Arrowhead if

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the gate does not exist. In response to Trustee Mottl, Ms. Kent stated she has heard from only two or three residents opposed to the buses utilizing the gate.

Resident of Arrowhead Farm William Stone acknowledged both Subdivisions are in support of buses utilizing the gate so no further discussion should be needed.

Resident of Arrowhead Farm Leslie Hickey questioned why the bus company believes it is a safety issue. She notices an increase in traffic when the gate is left open. She is opposed to removing the gate.

David Palzet stated the bus service is contracted by First Student Bus Company and explained it is difficult to turn the buses around and it violates state statute to back up when students are on the bus. In response to Trustee Franzese, Mr. Palzet confirmed it is only Grade School and Middle School buses utilizing the gate for a total of six times a day.

Trustee Schiappa requested clarification as to why this is before the Board if both Subdivisions are in agreement that buses should be allowed to utilize the gate. Mr. Pollock stated it is a Village agreement that prohibits the buses using it.

Trustee Paveza suggested a four to six-month study when the gate is left open to determine the traffic flow.

Motion was made by Trustee Mottl and seconded by Trustee Snyder to allow buses to use the gate for access between the Highland Fields and Arrowhead Farm Subdivisions.

Trustee Franzese suggested including formal procedure for notifying the Village and Highland Fields when the gate is inoperable. Mr. Pollock stated such a procedure already exists.

Trustee Franzese said he is a property owner in Arrowhead Farm and recused himself from the vote.

On Roll Call, Vote was:

AYES: 5 – Trustees Mottl, Snyder, Schiappa, Paveza, Mital

NAYS: 0 - None

ABSENT: 0 – None

PRESENT: 1 – Trustee Franzese

There being Five affirmative votes, the motion carried.

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE AS PER SECTION VIII.B.2x OF THE BURR RIDGE ZONING ORDINANCE TO AMEND THE CONDITIONS OF A PRIOR SPECIAL USE APPROVAL FOR OUTDOOR DINING AND TO DENY A VARIATION FROM SECTION XI.C.13 OF THE BURR RIDGE ZONING ORDINANCE FOR THE EXPANSION OF AN EXISTING**

**RESTAURANT WITHOUT THE REQUIRED NUMBER OF PARKING SPACES (Z-19-2018: 324 BURR RIDGE PARKWAY – GRASSO)**

Assistant to the Administrator, Evan Walter, explained the petitioner, Capri, being represented by Attorney Gary Grasso seeks to expand the outdoor sidewalk seating capacity within the existing fenced area to the left of the primary entryway door. Currently there are four tables and eight chairs in this dining area. They are seeking to add an additional eight chairs to this area. The proposed expansion would also allow an additional four tables and sixteen chairs with full service dining to the right of the primary entryway.

Mr. Walter explained there is also a request for a parking variation. Village Ordinance requires one parking space for every one hundred square feet of restaurant space plus one for every employee. The expansion of 280 square feet would require three additional parking spaces. Zoning Ordinance regulations require 483 parking spaces for County Line Square based on current occupants. There are currently 432 parking spaces available. The Plan Commission recommended denying the parking variation. The Special Use cannot be permitted without an additional three parking spaces being provided within County Line Square unless the variation is granted. There was much discussion at the Plan Commission hearing about the parking situation.

Trustee Schiappa questioned if the parking variation would be necessary if the extra dining area was not being added. Mr. Walter confirmed the variation is necessary to accommodate the expanded dining area. The Zoning Ordinance has a space restriction for outdoor seating of one chair per ten square feet so adding the additional eight chairs to the existing area would be allowed.

Trustee Snyder questioned if the property owner is willing to work with the Village to address the parking issue. Mr. Walter stated Village staff worked with the property owner to establish a PUD however that petition has subsequently been withdrawn. County Line Square is currently fully tenanted so there could be leverage to induce the property owner to address the parking issue by not allowing variations to future tenants.

Trustee Mottl inquired about the legal basis for allowing a parking variance. Mr. Walter explained a variance cannot cause disruption of development in the area or do any harm to neighboring property. Mr. Pollock stated findings of fact require there be some physical condition of the property which creates difficulty or hardship for the property to be in compliance with the Zoning Ordinance.

Trustee Mottl asked if this is an issue with the tenant or with the property owner. Mr. Walter stated there are no additional spaces available and that the property owner has not been willing to pursue other options to add parking.

Plan Commissioner Mike Stratis explained there was great debate at the Plan Commission. They are supportive of the Special Use but hardship for the parking has not been proven. The property owner is uncooperative in efforts to resolve the parking issue.

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Gary Grasso, attorney for property owners, Mr. and Mrs. Rovito, stated the parking hardship arises from the special use since the Ordinance requires three more spaces for the additional dining area. This is actually a seasonal situation and will only exist six months of the year. He stated there is valet parking and the use of the PACE parking lot so there is no parking problem. He also explained there is a more traditional calculation for parking, which if used would not require a variation. Mr. Grasso is requesting the Board overrule the Plan Commission recommendation.

Trustee Mottl questioned the hardship aspect since Capri is choosing to create the hardship by adding the additional dining area which requires the extra three spaces.

In answer to Trustee Paveza, Mr. Grasso confirmed Capri has an agreement with PACE to use that lot for valet parking. Trustee Paveza questioned if those spaces could be counted as the three spaces that are needed. Mr. Grasso explained the extra spaces need to come from County Line Square.

Trustee Snyder stated in his opinion there is a parking problem and suggested Mr. Grasso talk to the property owner to resolve the problem. Mr. Grasso disputes that there is actually a parking problem and talking to the property owner is not going to add extra parking spaces.

Trustee Paveza stated that the valet should utilize PACE parking lot first, allowing closer spaces for individual parking. Mr. Grasso responded that his client could address this but it should not delay the action before the Board.

Trustee Franzese stated that by continuing to grant parking variations they are ignoring the parking problem. Currently, by Ordinance 483 parking spaces are required but only 432 are available. He asked what parking violations the Police are able to enforce. Chief John Madden responded that without an agreement they can only enforce handicap parking. With an agreement, they can only enforce parking that has proper signage. Mr. Franzese presented pictures showing cars parked in fire lanes and double parked. He stated that PACE parking lot is not being utilized by the valet or the employees. He suggested that first 40 cars should be parked in PACE parking lot, that additional valets are added and that employees are reminded to park in the PACE lot. In addition, the property owner is required to have eight fire lane signs and currently there are only six.

Mr. Grasso stated the owners of Capri would be willing to address the valet and employee parking.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza to amend the conditions of the prior special use to expand the current outdoor seating capacity and to allow dining/full service for outdoor sidewalk seating on the right of the entryway door and to grant the variation for the expansion of the existing restaurant without the required number of parking spaces and direct staff to prepare the Ordinance.

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Mr. Pollock stated requiring overflow parking should be parked in PACE lot which cannot be enforced. If there is a specific number, or a requirement that all valet must park there, that could be enforced.

After further discussion Motion was amended by Trustee Schiappa and seconded by Trustee Paveza to amend the previous motion to include that the first twenty valet cars after 6:00 must park in the PACE parking lot on Thursday, Friday and Saturday, there be a minimum of two valet drivers for Thursday, Friday and Saturday and employees are to park in the PACE lot after 5:30 and direct Staff to prepare the Ordinance.

Mr. Pollock stated that a motion to overturn a Plan Commission recommendation requires four votes.

On Roll Call, Vote Was:

AYES: 3 – Trustees Schiappa, Paveza, Franzese

NAYS : 3 – Trustees Mottl, Mital, Snyder

ABSENT: 0 – None

There being only three affirmative votes the motion failed.

Motion was made by Trustee Mottl and seconded by Trustee Mital to accept Plan Commission recommendation to amend the conditions of prior special use approval for outdoor dining and deny the variance for the expansion of an existing restaurant without the required number of the parking spaces and to direct staff to prepare Ordinance.

On Roll Call, Vote Was:

AYES: 4 – Trustees Mottl, Mital, Snyder, Mayor Straub

NAYS : 3 – Trustees Schiappa, Franzese, Paveza

ABSENT: 0 – None

There being four affirmative votes, the motion passed.

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE AS PER SECTION VI.F.2.h OF THE BURR RIDGE ZONING ORDINANCE FOR A PLANNED UNIT DEVELOPMENT AND TO APPROVE A VARIATION FROM SECTION VI.F.3.b(6) OF THE BURR RIDGE ZONING ORDINANCE TO PERMIT A PLANNED UNIT DEVELOPMENT ON 8.87 ACRES RATHER THAN THE REQUIRED MINIMUM OF 40 ACRES (Z-04-2018: 7950 DREW AVENUE – PATERA)**

Assistant to Village Administrator Evan Walter presented the Plan Commissions recommendation to approve a special use for a PUD to accommodate an eight-unit subdivision at 7950 Drew Avenue as well as a variation to permit a PUD in the R-3 Residential District on an 8.87-acre property instead of the required 40-acre minimum. The proposed PUD is for 8 Units, which is allowed by standard R3 zoning. The public benefit of this PUD is additional amount of stormwater capacity and retaining natural areas on the property. The Village has more control over architecture, what types of homes

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
August 27, 2018

and elevations, that are developed with a PUD than a “by right” subdivision. Mr. Walter explained there is a federally protected wetland of 3.5 acres on the north end of the property. This wetland has been a challenging flood area. The petitioner stated the land to be developed is uphill from the wetland so the rain water flows uncontrolled downhill filling the wetland at a fast rate. The engineering would retain all the water and reduce it at a slower rate which would control the flooding issue. Mr. Walter explained the engineering has to be approved by twelve different governing bodies including the Plan Commission and the Village Board. This represents a preliminary plat of approval and is a consideration of lot lines.

Mayor Straub requested more zoning history. Village Administrator Doug Pollock stated this is zoned R-3 with minimum lot size requirement of 20,000 square feet. Properties in the surrounding area are zoned R-3 over to County Line Road and R-2B to the South which is two acres minimum, to the West is R2-A and to the North is R2-A. The existing zoning would allow an eight lot subdivision. Mr. Walter explained the proposed site plan meets all setback requirements. Adjustments were made to allow for parking in driveways rather than on the right of way.

Trustee Franzese inquired about additional recommendations for landscaping on the west property line. Mr. Walter said the Plan Commission is recommending additional landscaping be added to the west property line to provide a screen of the southern as well as the western property line. The petitioner agreed to recommendations to incorporate anti-monotony standards for building elevation as well as garage orientation. Mr. Pollock stated those conditions would be presented to the Plan Commission and the Board in the final PUD plans.

Resident Greg Morrissey expressed concerns of approving a PUD for 8.7 acres rather than 40 acres. He requested an independent engineer verify that the plan meets storm water retention. He is concerned about setting a precedent of allowing eight homes on 4.5 buildable acres.

Trustee Schiappa asked for clarification as to why a PUD is being requested. Mr. Pollock explained the main reason a PUD is necessary is all the yards in the PUD are common space rather than eight separate lots with private yards around the homes. There will be no tennis courts or swimming pools, just open space. He confirmed that there will be a retention pond also.

Trustee Franzese questioned if the ponds were wet ponds or dry ponds. Nick Patera, on behalf of owner Anthony Perino, advised the two ponds would be shallow wet bottom ponds. Trustee Franzese expressed concerns about the density.

Trustee Franzese asked for explanation of building pads encroaching on the wetland buffer. Mr. Walter explained wetland buffers are a semi-protected area. They have to keep a 50-foot average. The impact to the wetland buffer will be part of the Engineering approval from at least four different agencies.



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August 27, 2018

Trustee Mottl asked if the wetlands would be expanded. Mr. Walter explained the wetlands cannot be utilized for stormwater retention thus the wetland is basically untouchable.

Trustee Paveza inquired if the water problems would be alleviated. Mr. Pollock stated this will not alleviate any flooding because the County will not allow any significant work in the wetland area. They are detaining 21% more stormwater than the code requires which will be captured in the ponds and released at a slow rate.

Motion was made by Trustee Schiappa and seconded by Trustee Mottl to Accept Plan Commission Recommendation to Approve a special use for a Planned Unit Development and direct staff to prepare the Ordinance

Mr. Pollock clarified there are some subdivision improvements and conditions the Plan Commission recommended which will be presented for review at a later date.

On roll call, vote was:

AYES: 5 – Trustees Schiappa, Mottl, Paveza, Mital, Snyder

NAYS 1 – Trustee Franzese

ABSENT: 0 – None

There being five affirmative votes the motion carried.

**RESIDENT COMMENTS** Resident John Bittner commented that 47 parking spaces in County Line Square disappeared when Chase Bank was built which contributed to current parking problems.

Mr. Pollock clarified that the ownership of the Chase Bank property is separate from County Line Square.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Trustee Mottl expressed concerns about toxic gas released from the Sterigenics facility in Willowbrook which may have affected Burr Ridge. Mayor Straub read a portion of the statement prepared by Frank Trilla the Mayor of Willowbrook. The EPA stated the emissions are not an immediate threat to public health and are not considered to be an emergency situation. A forum was planned for Wednesday, August 29, 2018 to answer questions. Mr. Straub requested the complete letter be posted online.

Mayor Straub stated Shirley Ryan Ability Lab was number one Rehabilitation Institute in the Country for the 28<sup>th</sup> year in a row.

**NON-RESIDENT COMMENTS** There were none

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
August 27, 2018

Motion was made by Trustee Mottl and seconded by Trustee Paveza to table closed session until the next Board Meeting. Motion carried by voice vote.

**ADJOURNMENT** Motion was made by Trustee Schiappa and seconded by Trustee Mottl that the Regular Meeting of August 27, 2018 be adjourned.

Motion carried by voice vote and the meeting was adjourned at 10:06 P.M.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

## ORDINANCE NO.

AN ORDINANCE GRANTING SPECIAL USE APPROVAL AS PER SECTION VIII.B.2.X OF THE BURR RIDGE ZONING ORDINANCE TO AMEND THE CONDITIONS OF ORDINANCE NO. A-834-11-15 TO EXPAND THE SEATING CAPACITY OF A PERMITTED SIDEWALK DINING AREA AS WELL AS ADD AN ADDITIONAL SIDEWALK DINING AREA.

(Z-19-2018: 324 Burr Ridge Parkway - Grasso)

---

**WHEREAS,** an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS,** said Plan Commission of this Village held a public hearing on the question of granting said special use on August 20, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS,** public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS,** the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its

findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 324 Burr Ridge Parkway, Burr Ridge, Illinois, is Gary Grasso on behalf of Capri Ristorante (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section VIII.B.2.x to amend the conditions of Ordinance No. A-834-11-15 to expand the seating capacity of a permitted sidewalk dining area as well as add an additional sidewalk dining area.
- B. That the property will not detract from the public health, safety, morals, comfort, or general welfare.
- C. That the special use will not adversely impact any

adjacent properties.

- D. That the special use will allow the petitioner to bring a necessary service to the residents of the Village.
- E. That the site plan of the property is adequate for the use.
- F. That adequate traffic facilities are present on and adjacent to the property.
- G. That the use is not contrary to the objectives of the Official Comprehensive Plan.
- H. That the special use will otherwise conform to the applicable regulations of the Zoning Ordinance.

**Section 3:** That special use approval as per Section VIII.B.2.x to amend the conditions of Ordinance No. A-834-11-15 to expand the seating capacity of a permitted sidewalk dining area as well as add an additional sidewalk dining area ***is hereby granted*** for the property commonly known as 324 Burr Ridge Parkway and identified by the Permanent Real Estate Index Numbers (PIN) of: **18-30-305-005; 18-30-305-003; 18-30-305-004; and 18-30-301-001.**

**Section 4:** That approval of this special use is subject to compliance with the following conditions and the submitted plans attached hereto as **Exhibit A:**

1. The special use is limited to four tables and sixteen chairs located within each enclosed area as depicted on the submitted site plan.
2. The tables and chairs shall match other sidewalk tables and chairs in County Line Square as depicted in the submitted photographs attached hereto.
3. The outdoor dining areas shall be located and shall be enclosed with aluminum fences or railings as shown on the submitted site plan and photograph.
4. All fences or railings surrounding outdoor seating areas

- shall have matching elevations and colors.
5. All furniture shall be removed during the winter season.
  6. There shall be no advertising, signs, or leaflets on the tables, chairs, fences, or railings.
  7. An emergency gate shall be provided for the outdoor dining areas as required by Section VIII.A.5 of the Zoning Ordinance.
  8. Tables shall be cleaned promptly after use.
  9. The outdoor dining area shall have hours not extending beyond the hours of the restaurant.
  10. Failure at any time to comply with these regulations shall deem this special use approval null and void.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of September, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 10<sup>th</sup> day of September, 2018.

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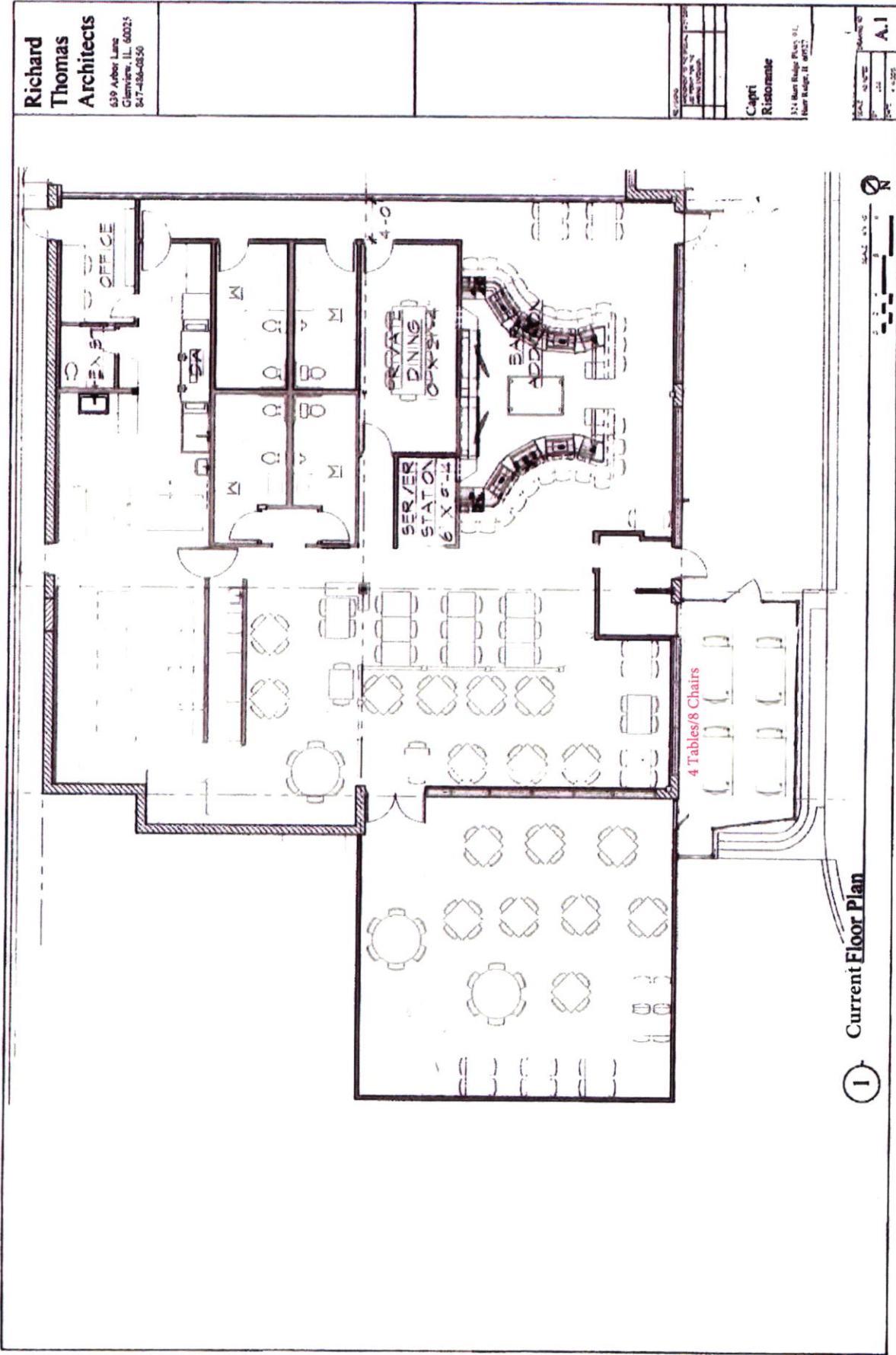
Village President

ATTEST:

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Village Clerk

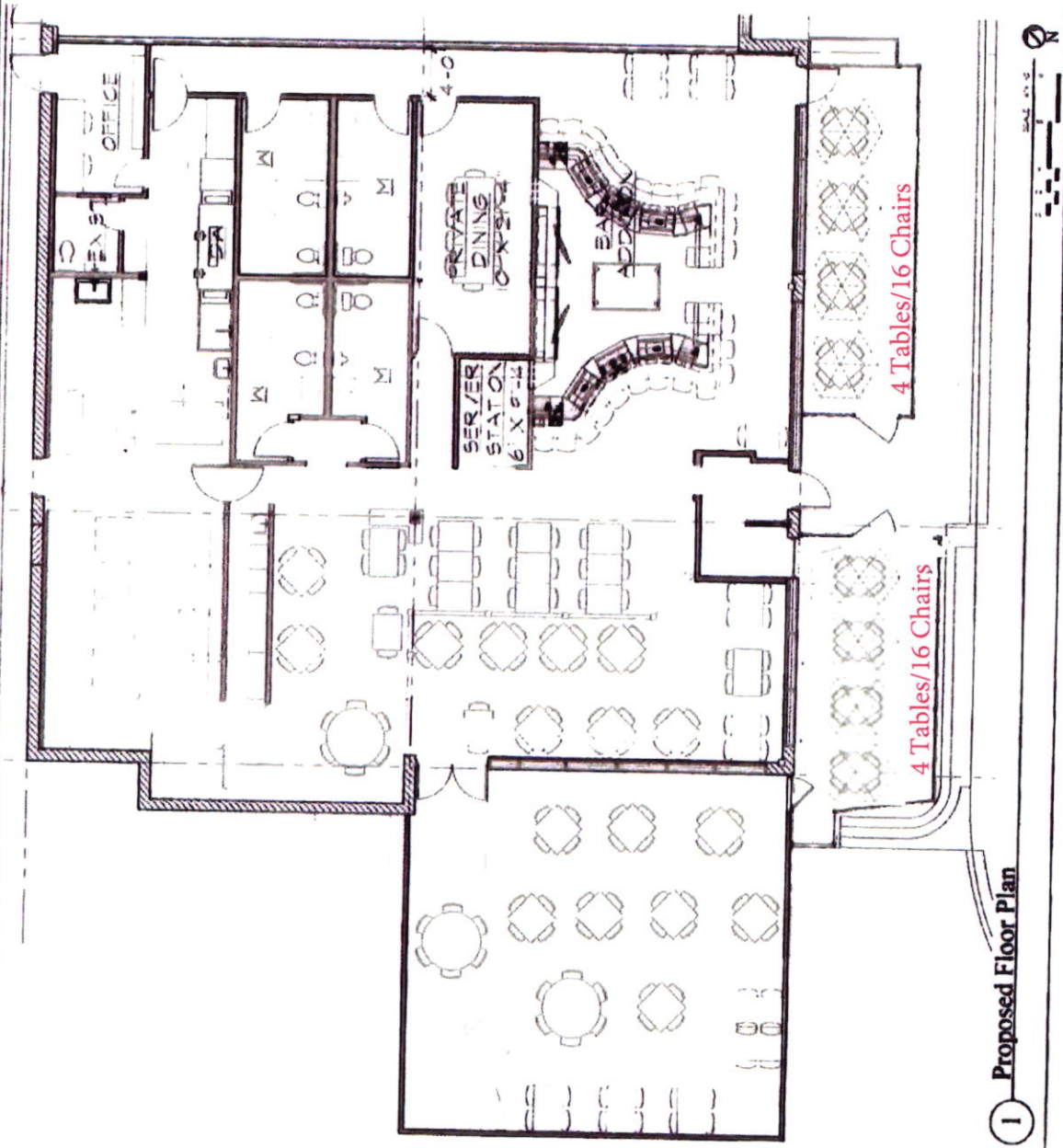
EXHIBIT A



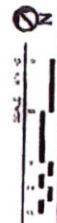


**Richard  
Thomas  
Architects**  
639 Asher Lane  
Glenview, IL 60025  
847-488-0850

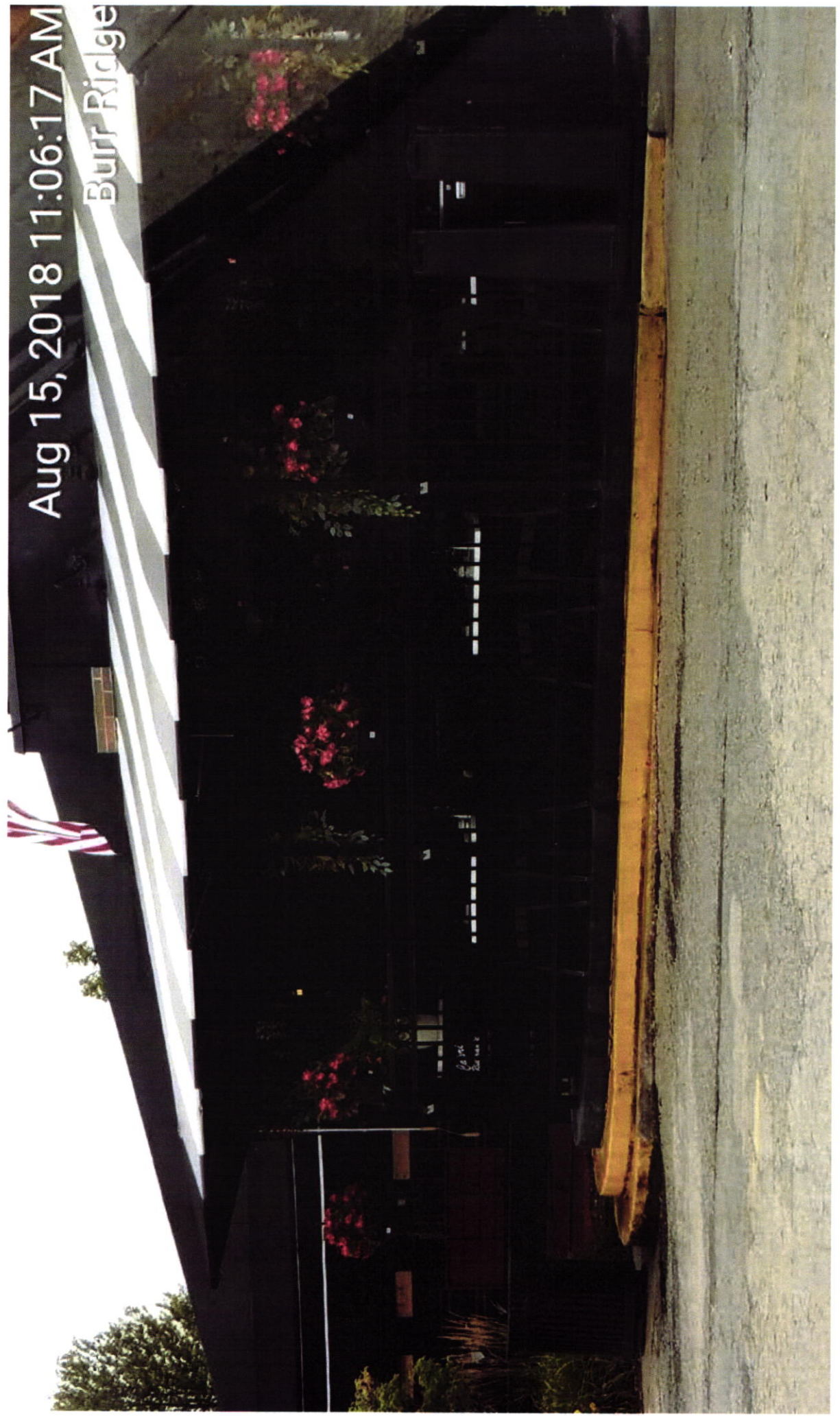
**Capri  
Ristorante**  
321 Burr Ridge Pkwy. #2,  
Burr Ridge, IL 60527  
**RESTAURANT  
EXPANSION  
FLOOR PLAN**  
DATE: 12-10-02  
BY: [signature]  
SCALE: 1/8" = 1'-0"



**1 Proposed Floor Plan**







## ORDINANCE NO.

AN ORDINANCE DENYING A VARIATION FROM SECTION XI.C.13 OF THE  
VILLAGE OF BURR RIDGE ZONING ORDINANCE TO REDUCE THE REQUIRED  
PARKING FOR THE EXPANSION OF A RESTAURANT

(Z-19-2018: 324 Burr Ridge Parkway - Grasso)

---

**WHEREAS,** an application for a variation for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS,** said Plan Commission of this Village held a public hearing on the question of granting said variation on August 20, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS,** public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS,** the Village of Burr Ridge Plan Commission has made its report on the request for a variation, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered

said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the denial of a variation indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 324 Burr Ridge Parkway, Burr Ridge, Illinois, is Gary Grasso on behalf of Capri Ristorante (hereinafter "Petitioner"). The Petitioner requests a variation from Section XI.C.13 of the Burr Ridge Zoning Ordinance to permit an expansion of a restaurant without the required number of parking spaces.
- B. That no hardship exists if the strict letter of the regulations were to be carried out.
- C. That the property can yield a reasonable return if permitted to be used only under the conditions allowed by the applicable regulations.
- D. The purpose of the variation is based primarily upon a desire to increase financial gain.
- E. The alleged difficulty or hardship has been self-

imposed by a person presently having an interest in the property.

- F. The granting of the variation will be detrimental to the public welfare or injurious to other property or improvements in the neighborhood.
- G. The proposed variation will substantially increase the congestion of the public streets.
- H. The proposed variation is not consistent with the official Comprehensive Plan of the Village of Burr Ridge and other development codes of the Village.

**Section 3:** That a request for a variation from Section XI.C.13 of the Burr Ridge Zoning Ordinance to permit an expansion of a restaurant without the required number of parking spaces ***is hereby denied*** for the property commonly known as 324 Burr Ridge Parkway and identified by the Permanent Real Estate Index Numbers (PIN) of: **18-30-305-005; 18-30-305-003; 18-30-305-004; and 18-30-301-001.**

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of September, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**



## ORDINANCE NO.

**AN ORDINANCE GRANTING A VARIATION PURSUANT TO THE BURR RIDGE  
ZONING ORDINANCE FOR A PLANNED UNIT DEVELOPMENT ON 8.87 ACRES  
RATHER THAN THE REQUIRED 40 ACRES**

**(Z-04-2018: 7950 Drew Avenue - Patera)**

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**WHEREAS**, an application for a variation for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said variation on March 5, 2018, May 7, 2018, and August 20, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a variation, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of

Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of a variation indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 7950 Drew Avenue, Burr Ridge, Illinois, is Nick Patera (hereinafter "Petitioner"). The Petitioner requests a variation from Section VI.F.3.b(6) of the Burr Ridge Zoning Ordinance to permit a Planned Unit Development on 8.87 acres rather than the required minimum of 40 acres.
- B. That the particular physical conditions of the specific property involved present a hardship if the strict letter of the regulations were to be carried out.
- C. The property in question cannot yield a reasonable return if permitted to be used only under conditions allowed by the regulations of the zoning district.
- D. The conditions on which the application for a variation is based are unique to the property.
- E. The purpose of the variation is not based primarily on a desire to increase financial gain.
- F. The granting of the variation will not be injurious to the public welfare.
- G. The granting of the variation will not alter the essential character of the neighborhood or locality.

- H. The proposed variation will not impair natural drainage or create drainage problems on adjacent properties.
- I. The proposed variation is consistent with the Official Comprehensive Plan of the Village of Burr Ridge and other development codes of the Village.

**Section 3:** That the variation as per Section VI.F.3.b(6) of the Burr Ridge Zoning Ordinance to permit a Planned Unit Development on 8.87 acres rather than the required minimum of 40 acres ***is hereby granted*** for the property commonly known as 7950 Drew Avenue with the Permanent Real Estate Index Number of **09-36-201-004**.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of September, 2018 by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 10<sup>th</sup> day of September, 2018.

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Village President

ATTEST:

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Village Clerk

## ORDINANCE NO.

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE BURR RIDGE  
ZONING ORDINANCE FOR A PLANNED UNIT DEVELOPMENT CONSISTING OF  
EIGHT SINGLE-FAMILY HOMES AND COMMONLY OWNED OPEN SPACE BETWEEN  
HOMES(Z-04-2018: 7950 Drew Avenue - Patera)

---

**WHEREAS**, an application for a special use for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said special use on March 5, 2018, May 7, 2018, and August 20, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.



**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 7950 Drew Avenue, Burr Ridge, Illinois, is Nick Patera (hereinafter "Petitioner"). The Petitioner requests special use approval as per the Burr Ridge Zoning Ordinance for a Planned Unit Development (PUD) consisting of eight single-family homes with commonly-owned open space between homes.
- B. That the construction of a PUD provides a public benefit to neighbors in the form of additional stormwater management and site plan optimization that is not required or feasible under standard zoning.
- C. The PUD will not be detrimental to the general welfare.
- D. The site plan will provide additional setback and stormwater management benefits to other properties in the immediate vicinity.
- E. The PUD will not impede normal and orderly development to surrounding properties.
- F. Adequate facilities will be present upon the development of the property.

- G. The traffic measures proposed by the PUD are adequate for the development's purposes.
- H. The PUD abides by the objectives of the Official Comprehensive Plan by retaining green space and building like density as is permitted under standard zoning.
- I. The PUD shall conform to all other applicable regulations in the district and in the Village.

**Section 3:** That special use approval as per the Burr Ridge Zoning Ordinance for a Planned Unit Development consisting of eight single-family homes with commonly-owned open space between homes ***is hereby granted*** for the property commonly known as 7950 Drew Avenue with the Permanent Real Estate Index Number of **09-36-201-004**.

**Section 4:** That the approval of the Planned Unit Development shall be subject to the following conditions:

- A. This Ordinance is limited to preliminary PUD approval including approval of the preliminary site plan attached hereto as **Exhibit A**.
- B. Final engineering plans, landscaping plans, and building elevations shall be submitted for review by the Plan Commission and approval by the Board of Trustees. The final plan review process shall not require legal notices that would otherwise be required for a PUD or special use approval.
- C. Additional landscaping be added on the western property line.
- D. Anti-monotony standards be incorporated in terms of building elevation and garage orientation.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of September, 2018 by the Corporate

Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 10<sup>th</sup> day of September, 2018.

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Village President

ATTEST:

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Village Clerk





8 Homes on Commonly Owned Open Space Plan  
 8 Homes with 2,200 s.f. Floorplate and  
 Approximately 3,500 s.f. of Primary Dwelling Area

Total Property Area = 8.87 Ac.  
 Homes+Drives = 1.02 Ac. (11.5%)  
 Dedicated Open Space/Common Area  
 Managed by Homeowner Association  
 = 7.85 Ac. (88.5%)

Conceptual Site Plan  
 7950 Drew Avenue  
 Burr Ridge, IL

SHEET L-7

JARPER PROPERTIES, LLC  
 16 W. 231 S. Frontage Road #17  
 Burr Ridge, IL 60527

June 22, 2018





## RESOLUTION NO. R-\_\_\_\_-18

**RESOLUTION OF APPRECIATION RECOGNIZING RETIREMENT  
AFTER 25 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BURR RIDGE  
BARBARA POPP**

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**WHEREAS,** Barb Popp has provided exceptional service to the Village of Burr Ridge since August 9, 1993 and will, on September 14, 2018, retire as the Executive Secretary for the Administration Department; and

**WHEREAS,** Barb Popp has provided outstanding support and service to Village Administrators Steve Stricker and Doug Pollock and Village Presidents Bud Coglianese, Jo Irmen, Gary Grasso, Bob Sodikoff, and Mickey Straub; and

**WHEREAS,** Barb Popp has also served the Village and its employees by administering the Village employee health, wellness, and safety programs; ably providing information and guidance to ensure that said programs are operated efficiently and in the best interest of the Village and its employees; and

**WHEREAS,** Barb Popp has also served as Clerk to the Board of Fire and Police Commissioners since July, 1994 and during said time has been involved with the hiring of 46 Police Officers for the Burr Ridge Police Department including all current patrol officers, Sergeants, Corporals and the Deputy Chief; and

**WHEREAS,** Barb Popp has served as the Village's presiding party planner; organizing anniversary parties, employee picnics and holiday parties, retirement receptions, economic development breakfasts, realtor lunches, and the biennial appreciation dinner for elected officials, volunteers, and staff, ensuring that all are well fed and properly feted; and

**WHEREAS,** Barb Popp, by virtue of her 25 years of employment with the Village of Burr Ridge, has provided outstanding service to Burr Ridge residents, businesses, Trustees, Mayors, Administrators and employees over the past 25 years and has provided said service with efficiency, thoroughness, dedication and integrity; and

**WHEREAS,** residents and businesses in Burr Ridge are urged to recognize Barb Popp's exemplary service and contributions to the Village of Burr Ridge.

**NOW, THEREFORE, Be It Resolved** by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, that Barb Popp shall hold a place of high esteem in the minds and hearts of

the residents and employees of the Village and is offered our sincere gratitude, congratulations, and best wishes on the occasion of her retirement after completing 25 years of service to the Village.

**ADOPTED** this 10<sup>th</sup> day of September, 2018, by roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the Mayor this 10<sup>th</sup> day of September, 2018.

---

Mayor

ATTEST:

---

Village Clerk

**MODEL MASTER POLE ATTACHMENT AGREEMENT**

This Master Pole Attachment Agreement (Agreement) made this 10<sup>th</sup> day of September, 2018, between the VILLAGE OF BURR RIDGE, with its principal offices located at 7660 County Line Road, Burr Ridge, IL 60527, hereinafter designated LICENSOR and NEW CINGULAR WIRELESS PCS, LLC a Delaware limited liability company d/b/a AT&T MOBILITY, with its principal offices at 575 Morosgo Drive NE, Atlanta, GA 30324, hereinafter designated LICENSEE. LICENSOR and LICENSEE are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

**WITNESSETH**

**WHEREAS**, LICENSOR is the owner, of certain utility poles, wireless support structures, and/or real property, which are located within the geographic area of a license to provide wireless services licensed by the Federal Communications Commission (FCC) to LICENSEE; and

**WHEREAS**, LICENSEE desires to install, maintain and operate small wireless facilities in and/or upon certain of LICENSOR's utility poles, wireless support structures and/or real property; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that any term used in this Agreement that is defined in Section 2 of the Small Wireless Facilities Deployment Ordinance (Ordinance No. A-946-01-18, as now or hereafter amended) shall have the meaning provided therein; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that the terms of this Agreement are nondiscriminatory, competitively neutral and commercially reasonable.

**WHEREAS**, LICENSOR and LICENSEE desire to enter into this Agreement to define the general terms and conditions which would govern their relationship with respect to particular sites at which LICENSOR may wish to permit LICENSEE to install, maintain and operate small wireless facilities as hereinafter set forth; and

**WHEREAS**, the LICENSOR and LICENSEE intend to promote the expansion of communications services in a manner consistent with the Small Wireless Facilities Deployment Act, the Illinois Cable and Video Competition Act, the Illinois Telephone Company Act, the Telecommunications Act of 1996, the Middle Class Tax Relief and Job Creation Act of 2012, the Simplified Municipal Telecommunications Tax Act, 35 ILCS 636/5-1, *et. seq.* and Federal Communication Commission Regulations; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that they will enter into a License Supplement (Supplement), a copy of which is attached hereto as Exhibit A, with respect to any particular location or site which the Parties agree to license; and

**WHEREAS**, the Parties acknowledge that different related entities may operate or conduct the business of LICENSEE in different geographic areas and as a result, each Supplement may be signed by LICENSEE affiliated entities as further described herein, as appropriate based upon the entity holding the FCC license in the subject geographic location.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the Parties hereto agree as follows:

- 1) PREMISES. Pursuant to all of the terms and conditions of this Agreement and the applicable Supplement, LICENSOR agrees to license to LICENSEE that certain space on or upon LICENSOR's utility poles, and/or wireless support structures as more fully described in each Supplement to be executed by the Parties hereinafter referred to as the "Premises", for the installation, operation, maintenance, repair and modification of small wireless facilities; together with the non-exclusive right of ingress and egress from a public right-of-way, seven (7) days a week, twenty four (24) hours a day, over the Property (as defined below) and to and from the Premises for the purpose of installation, operation, maintenance, repair and modification of LICENSEE's small wireless facilities. The LICENSOR's utility poles, wireless support structures and other poles and towers are hereinafter referred to as "Pole" and the entirety of the LICENSOR's property is hereinafter referred to as "Property". In the event there are not sufficient electric and telephone, cable or fiber utility sources located at the Premises or on the Property, LICENSOR agrees to grant LICENSEE the right to install such utilities on, over and/or under the Property and to the Premises as necessary for LICENSEE to operate its communications facility, but only from duly authorized provider of such utilities, provided the location of such utilities shall be designated by LICENSOR.
- 2) PERMIT APPLICATION. For each small wireless facility, LICENSEE shall submit an application to LICENSOR for permit that includes:
  - a) Site specific structural integrity and, for LICENSOR'S utility pole or wireless support structure, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;
  - b) The location where each proposed small wireless facility or utility pole would be installed and photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed. This should include a depiction of the completed facility;
  - c) Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;
  - d) The equipment type and model numbers for the antennas and all other wireless equipment associated with the small wireless facility;
  - e) A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved; and
  - f) Certification that the collocation complies with LICENSOR's Small Wireless Facilities Ordinance requirements, to the best of the applicant's knowledge.
  - g) The application fee due.
- 3) APPLICATION FEES. Application fees are subject to the following requirements:
  - a) LICENSEE shall pay an application fee of \$650 for an application to collocate a single small wireless facility on an existing utility pole or wireless support structure and \$350 for each small wireless facility addressed in a consolidated application to collocate more than one small wireless facility on existing utility poles or wireless support structures.



- b) LICENSEE shall pay an application fee of \$1,000 for each small wireless facility addressed in an application that includes the installation of a new utility pole for such collocation.
- c) Notwithstanding any contrary provision of State law or local ordinance, applications pursuant to this Section must be accompanied by the required application fee.
- d) LICENSOR shall not require an application, approval, or permit, or require any fees or other charges, from LICENSEE, for:
  - i) routine maintenance; or
  - ii) the replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if LICENSEE notifies LICENSOR at least 10 days prior to the planned replacement and includes equipment specifications for the replacement of equipment consistent with the requirements of this Agreement; or
  - iii) the installation, placement, maintenance, operation, or replacement of small wireless facilities that are suspended on cables that are strung between existing utility poles in compliance with applicable safety codes, provided this provision does not authorize such facilities to be suspended from municipal electric lines, if any.

LICENSEE shall secure a permit from LICENSOR to work within rights-of-way for activities that affect traffic patterns or require lane closures.

#### 4) REQUIREMENTS.

- a) LICENSEE's operation of the small wireless facilities shall not interfere with the frequencies used by a public safety agency for public safety communications. LICENSEE shall install small wireless facilities of the type and frequency that will not cause unacceptable interference with a public safety agency's communications equipment. Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency. If a small wireless facility causes such interference, and LICENSEE has been given written notice of the interference by the public safety agency, LICENSEE, at its own expense, shall take all reasonable steps necessary to correct and eliminate the interference, including, but not limited to, powering down the small wireless facility and later powering up the small wireless facility for intermittent testing, if necessary. The LICENSOR may terminate a permit for a small wireless facility based on such interference if LICENSEE is not making a good faith effort to remedy the problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.
- b) LICENSEE shall not install devices on the existing utility pole or wireless support structure that extend beyond 10 feet of the poles existing height.
- c) LICENSEE shall install pole mounted equipment at a minimum of 8 feet from the ground.
- d) LICENSEE shall be limited to one (1) cabinet or other ground mounted device for ground mounted installations.

- e) LICENSEE shall paint antennas, mounting hardware, and other devices to match or complement the structure upon which they are being mounted.
- f) LICENSEE shall install landscaping at the base of poles with respect to any ground equipment installed by LICENSEE on which devices are being installed as required by Chapter 12 of the Burr Ridge Village Code of the LICENSOR.
- g) LICENSEE shall comply with all the terms and conditions of LICENSOR's Chapter 12 of the Burr Ridge Village Code in regards to construction of utility facilities.
- h) LICENSEE shall comply with requirements that are imposed by a contract between the LICENSOR and a private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.
- i) LICENSEE shall comply with applicable spacing requirements in Chapter 12 of the Burr Ridge Village Code concerning the location of ground-mounted equipment located in the right-of-way. *(NOTE: the requirements must include a waiver, zoning or other process that addresses wireless provider requests for exception or variance and do not prohibit granting of such exceptions or variances.)*
- j) LICENSEE shall comply with Chapters 12 and 14 of the Burr Ridge Village Code concerning undergrounding requirements or determinations from the municipal officer or employee in charge of municipal utilities, in any. *(NOTE the requirements must include a waiver, zoning or other process that addresses wireless provider requests for exception or variance and do not prohibit granting of such exceptions or variances.)*
- k) LICENSEE shall comply with Chapters 12 and 14 of the Burr Ridge Village Code for construction and public safety in the rights-of-way, including, but not limited to, wiring and cabling requirements, grounding requirements, utility pole extension requirements, and signage limitations; and shall comply with reasonable and nondiscriminatory requirements that are consistent with PA 100-0585 and adopted by LICENSOR regulating the location, size, surface area and height of small wireless facilities, or the abandonment and removal of small wireless facilities.
- l) LICENSEE shall not collocate small wireless facilities within the communication worker safety zone of the pole or the electric supply zone of the pole on LICENSOR utility poles that are part of an electric distribution or transmission system. However, the antenna and support equipment of the small wireless facility may be located in the communications space on the LICENSOR utility pole and on the top of the pole, if not otherwise unavailable, if LICENSEE complies with Chapter 12 of the Burr Ridge Village Code for work involving the top of the pole. For purposes of this subparagraph, the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.
- m) LICENSEE shall comply with Chapter 12 of the Burr Ridge Village Code that concerns public safety.
- n) LICENSEE shall install, maintain, repair and modify its small wireless facilities in safe condition and good repair and in compliance with the requirements and conditions of this Agreement. LICENSEE shall ensure that its employees, agents or contractors that perform work in connection with its small wireless facilities are adequately trained and skilled in accordance with all applicable industry and governmental standards and regulations.

- o) LICENSEE shall comply with [INSERT SPECIFIC DESIGN STANDARDS] for decorative utility poles, or stealth, concealment, and aesthetic requirements that are identified by LICENSOR in [INSERT SPECIFIC PROVISIONS, as now or hereafter amended] adopted by LICENSOR, LICENSOR's comprehensive plan dated \_\_\_\_\_, or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.
- p) LICENSOR requires the following design or concealment measures in a historic district or historic landmark:

[INSERT DESIGN AND CONCEALMENT STANDARDS]

Any such design or concealment measures, including restrictions on a specific category of poles, may not have the effect of prohibiting any LICENSEE's technology. Such design and concealment measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility. This paragraph may not be construed to limit LICENSOR's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 *et seq.* and the regulations adopted to implement those laws.

5) APPLICATION PROCESS. LICENSOR shall process applications as follows:

- a) An application to collocate a small wireless facility on an existing utility pole, replacement of an existing utility pole or wireless support structure owned or controlled by LICENSOR shall be processed by LICENSOR and deemed approved if LICENSOR fails to approve or deny the application within 90 days. However, if LICENSEE intends to proceed with the permitted activity on a deemed approved basis, LICENSEE must notify LICENSOR in writing of its intention to invoke the deemed approved remedy no sooner than 75 days after the submission of a completed application. The permit shall be deemed approved on the latter of the 90th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by LICENSOR. The receipt of the deemed approved notice shall not preclude LICENSOR's denial of the permit request within the time limits as provided under Ordinance \_\_\_\_\_.
- b) An application to collocate a small wireless facility that includes the installation of a new utility pole shall be processed and deemed approved if LICENSOR fails to approve or deny the application within 120 days. However, if LICENSEE applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant must notify LICENSOR in writing of its intention to invoke the deemed approved remedy no sooner than 105 days after the submission of a completed application. The permit shall be deemed approved on the latter of the 120th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by LICENSOR. The receipt of the deemed approved notice shall not preclude LICENSOR's denial of the permit request within the time limits as provided under Ordinance \_\_\_\_\_, as now or hereafter amended.
- c) LICENSOR shall approve an application unless the application does not meet the requirements of Ordinance \_\_\_\_\_, as now or hereafter amended.

- d) If LICENSOR determines that applicable codes, local code provisions or regulations that concern public safety, or the Requirements of Ordinance \_\_\_\_\_ require that the utility pole or wireless support structure be replaced before the requested collocation, approval may be conditioned on the replacement of the utility pole or wireless support structure at the cost of LICENSEE. LICENSOR must document the basis for a denial, including the specific code provisions or application conditions on which the denial was based, and send the documentation to LICENSEE on or before the day LICENSOR denies an application. LICENSEE may cure the deficiencies identified by LICENSOR and resubmit the revised application once within 30 days after notice of denial is sent to the applicant without paying an additional application fee. LICENSOR shall approve or deny the revised application within 30 days after LICENSEE resubmits the application or it is deemed approved. However, LICENSEE must notify LICENSOR in writing of its intention to proceed with the permitted activity on a deemed approved basis, which may be submitted with the resubmitted application. Any subsequent review shall be limited to the deficiencies cited in the denial. However, this revised application cure does not apply if the cure requires the review of a new location, new or different structure to be collocated upon, new antennas, or other wireless equipment associated with the small wireless facility.
- e) COMPLETENESS OF APPLICATION. Within 30 days after receiving an application, the LICENSOR shall determine whether the application is complete and notify the applicant. If an application is incomplete, the LICENSOR shall specifically identify the missing information. An application shall be deemed complete if the LICENSOR fails to provide notification to the applicant with 30 days after all documents, information and fees specifically enumerated in the LICENSOR's permit application form are submitted by the application to the LICENSOR. Processing deadlines are tolled from the time the LICENSOR sends the notice of incompleteness to the time the applicant provides the missing information.
- f) TOLLING. The time period for applications may be further tolled by the express agreement in writing by both LICENSOR and LICENSEE; or a local, State or federal disaster declaration or similar emergency that causes the delay.
- g) CONSOLIDATED APPLICATIONS. A LICENSEE seeking to collocate small wireless facilities within the jurisdiction of LICENSOR shall be allowed, at LICENSEE's discretion, to file a consolidated application and receive a single permit for the collocation of up to 25 small wireless facilities if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure. If an application includes multiple small wireless facilities, LICENSOR may remove small wireless facility collocations from the application and treat separately small wireless facility collocations for which incomplete information has been provided or that do not qualify for consolidated treatment or that are denied. LICENSOR may issue separate permits for each collocation that is approved in a consolidated application.
- 6) COLLOCATION COMPLETION DEADLINE. Collocation for which a permit is granted shall be completed within 180 days after issuance of the permit, unless LICENSOR and LICENSEE agree to extend this period or a delay is caused by make-ready work for a LICENSOR utility pole or by the lack of commercial power or backhaul availability at the site, provided LICENSEE has made a timely request within 60 days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete

installation does not exceed 360 days after issuance of the permit. Otherwise, the permit shall be void unless LICENSOR grants an extension in writing to the LICENSEE.

- 7) DURATION OF PERMITS AND SUPPLEMENTS. The duration of a permit and the initial Supplement shall be for a period of (not less than 5 years), and the permit and Supplement shall be renewed for equivalent durations unless LICENSOR makes a finding that the small wireless facilities or the new or modified utility pole do not comply with the applicable codes or local code provisions or regulations in Ordinance No. A-946-01-18, as now or hereafter amended. If P.A. 100-0585 is repealed as provided in Section 90 of the Act, renewals of permits shall be subject to the LICENSOR's code provisions or regulations in effect at the time of renewal.
- 8) EXTENSIONS. Each Supplement may be extended for additional five (5) year terms unless LICENSEE terminates it at the end of the then current term by giving LICENSOR written notice of the intent to terminate at least three (3) months prior to the end of the then current term. The initial term and all extensions under a Supplement shall be collectively referred to herein as the "Term". Notwithstanding anything herein, after the expiration of this Agreement, its terms and conditions shall survive and govern with respect to any remaining Supplements in effect until their expiration or termination.
- 9) RENTAL. Each Supplement shall be effective as of the date of execution by both Parties (the "Effective Date"), provided, however, the initial term of each Supplement shall be for five (5) years and shall commence on the first day of the month following the day that LICENSEE commences installation of the equipment on the Premises (the "Commencement Date") at which time rental payments shall commence and be due at a total annual rental as set forth in the Supplement, to be paid in advance annually on the Commencement Date and on each anniversary of it in advance, to the LICENSOR in the Supplement (unless LESSOR otherwise designates another payee and provides notice to LICENSEE). LICENSOR and LICENSEE acknowledge and agree that the initial rental payment for each Supplement shall not actually be sent by LICENSEE until thirty (30) days after the Commencement Date. LICENSOR and LICENSEE agree that they shall acknowledge in writing the Commencement Date of each Supplement. Rental for the use of any poles pursuant to this Agreement, shall be an annual fee of \$200.00 per each wireless facility which LICENSEE attaches to LICENSOR's pole. Thereafter, rent will be due at each annual anniversary of the "Commencement Date" of the applicable Supplement. Upon agreement of the Parties, LICENSEE may pay rent by electronic funds transfer and in such event, LICENSOR agrees to provide to LICENSEE bank routing information for such purpose upon request of LICENSEE.
- 10) ABANDONMENT. A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned and the LICENSEE must remove the small wireless facility within 90 days after receipt of written notice from LICENSOR notifying LICENSEE of the abandonment.

The notice shall be sent by certified or registered mail, return receipt requested, by LICENSOR to the LICENSEE at the last known address of LICENSEE. If the small wireless facility is not removed within 90 days of such notice, LICENSOR may remove or cause the removal of such facility and charge said costs to the LICENSEE.

LICENSEE shall provide written notice to LICENSOR of any sale or transfer of small wireless facilities not less than 30 days prior to such transfer and said notice shall include the name and contact information of the new wireless provider.

- 11) CONDITION OF PREMISES. Where the Premises includes one or more Poles, LICENSOR covenants that it will keep the Poles in good repair as required by all federal, state, county and local laws. If the LICENSOR fails to make such repairs including maintenance within 60 days, of any notification to LICENSOR, the LICENSEE shall have the right to cease annual rental for the effected poles, but only if the poles are no longer capable of being used for the purpose originally contemplated in this Agreement or otherwise do not comply with existing law. If LICENSEE terminates, LICENSEE shall remove its small wireless facility. Termination of this Agreement shall be the LICENSEE's sole remedy.
- 12) MAKE READY TERMS. LICENSOR shall not require more make-ready work than required to meet applicable codes or industry standards. Make-ready work may include work needed to accommodate additional public safety communications needs that are identified in a documented and approved plan for the deployment of public safety equipment as specified and included in an existing or preliminary LICENSOR or public service agency plan. Fees for make-ready work, including any LICENSOR utility pole attachment, shall not exceed actual costs or the amount charged to communications service providers for similar work and shall not include any consultants' fees or expenses for LICENSOR utility poles that do not support aerial facilities used to provide communications services or electric service. Make-ready work, including any pole replacement, shall be completed within 60 days of written acceptance of the good-faith estimate by the LICENSOR at the LICENEE's sole cost and expense.
- 13) AERIAL FACILITIES. For LICENSOR utility poles that support aerial facilities used to provide communications services or electric services, LICENSEE shall comply with the process for make-ready work under 47 U.S.C. 224 and its implementing regulations. LICENSOR shall follow a substantially similar process for such make-ready work except to the extent that the timing requirements are otherwise addressed in Ordinance No. A-946-01-18, as now or hereafter amended. The good-faith estimate of the person owning or controlling LICENSOR's utility pole for any make-ready work necessary to enable the pole to support the requested collocation shall include LICENSOR utility pole replacement, if necessary. Make-ready work for utility poles that support aerial facilities used to provide communications services or electric services may include reasonable consultants' fees and expenses.
- 14) NO AERIAL FACILITIES. For LICENSOR utility poles that do not support aerial facilities used to provide communications services or electric services, LICENSOR shall provide a good-faith estimate for any make-ready work necessary to enable the LICENSOR utility pole to support the requested collocation, include pole replacement, if necessary, within 90 days after receipt of a complete application. Make-ready work, including any LICENSOR utility pole replacement, shall be completed within 60 days of written acceptance of the good-faith estimate by LICENSEE at LICENSEE's sole cost and expense. Alternatively, if LICENSOR determines that applicable codes or public safety regulations require the LICENSOR's utility pole to be replaced to support the requested collocation, LICENSOR may require LICENSEE to replace LICENSOR's utility pole at LICENSEE's sole cost and expense.

- 15) GENERAL RESTRICTIONS. In the event LICENSOR, in its reasonable discretion deems it necessary to remove, relocate or replace a Pole, LICENSOR shall notify LICENSEE at least one hundred eighty (180) days prior of the need to remove or relocate its small wireless facility. In such event, LICENSOR shall provide options for alternative locations for LICENSEE relocation of equipment which shall be in a mutually agreeable location ("Alternative Premises"). LICENSEE shall be solely responsible for all costs related to the relocation of its small wireless facility to the Alternative Premises. In the event that a suitable Alternative Premises cannot be identified, LICENSEE may terminate the applicable Supplement. In the event of an emergency, which for purposes of this Agreement shall be considered any imminent threat to health, safety and welfare of the public, LICENSOR must provide as much notice as reasonably practical under the circumstances. LICENSEE may terminate this Agreement by giving written notice to the other party specifying the date of termination, such notice to be given not less than one hundred eighty (180) days prior to the date specified therein.
- 16) ELECTRICAL. LICENSEE shall be permitted to connect its equipment to necessary electrical and telephone service, at LICENSEE's expense. LICENSEE shall attempt to coordinate with utility companies to provide separate service to LICENSEE's equipment for LICENSEE use. In the event that LICENSEE can obtain separate electrical service with a separate meter measuring usage, the LICENSEE shall pay the utility directly for its power consumption, if billed directly by the utility. In the event that separate electrical service is not possible or practical under the circumstances, LICENSEE may use existing service, at LICENSEE's expense, upon the reasonable approval of LICENSOR. In the event that LICENSEE uses existing utility service at an individual Premises, the Parties agree to either: (i) attempt to have a sub-meter installed, at LICENSEE's expense, which shall monitor LICENSEE's utility usage (with a reading and subsequent bill for usage delivered to LICENSEE by either the applicable utility company or LICENSOR); or (ii) provide for an additional fee in the applicable Supplement which shall cover LICENSEE's utility usage. The Parties agree to reflect power usage and measurement issues in each applicable Supplement.
- 17) TEMPORARY POWER. LICENSEE shall be permitted at any time during the Term of each Supplement, to install, maintain and/or provide access to and use of, as necessary (during any power interruption at the Premises), a temporary power source, and all related equipment and appurtenances within the Premises, or elsewhere on the Property in such locations as reasonably approved by LICENSOR. LICENSEE shall be permitted to connect the temporary power source to its equipment on the Premises in areas and manner approved by LICENSOR.
- 18) USE; GOVERNMENTAL APPROVALS. LICENSEE shall use the Premises for the purpose of constructing, maintaining, repairing and operating small wireless facilities and uses incidental thereto. LICENSEE shall have the right to replace, repair and modify equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates, in conformance with the original Supplement. It is understood and agreed that LICENSEE's ability to use the Premises is contingent upon its obtaining after the execution date of each Supplement all of the certificates, permits and other approvals (collectively the "Governmental Approvals") that may be required by any Federal, State or Local authorities as well as a satisfactory building structural analysis which will permit LICENSEE use of the Premises as set forth above. In the event that (i) any of such applications for such Governmental Approvals should be finally rejected; (ii) any

Governmental Approval issued to LICENSEE is canceled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority; and (iii) LICENSEE determines that such Governmental Approvals may not be obtained in a timely manner, LICENSEE shall have the right to terminate the applicable Supplement. Notice of LICENSEE's exercise of its right to terminate shall be given to LICENSOR in accordance with the notice provisions set forth in Paragraph 23 and shall be effective upon the mailing of such notice by LICENSEE, or upon such later date as designated by LICENSEE. All rentals paid to said termination date shall be retained by LICENSOR. Upon such termination, the applicable Supplement shall be of no further force or effect except to the extent of the representations, warranties and indemnities made by each Party to the other thereunder. Otherwise, the LICENSEE shall have no further obligations for the payment of rent to LICENSOR for the terminated Supplement. Notwithstanding anything to the contrary in this Paragraph, LICENSEE shall continue to be liable for all rental payments to the LICENSOR until all equipment is removed from the Property.

- 19) INSURANCE. LICENSEE shall carry, at LICENSEE's own cost and expense, the following insurance: (i) property insurance for its property's replacement cost against all risks; (ii) workers' compensation insurance, as required by law; or (iii) commercial general liability insurance with respect to its activities on LICENSOR improvements or rights-of-way. LICENSEE agrees that at its own cost and expense, LICENSEE will maintain general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$1,000,000 for damage or destruction to property in any one occurrence.) LICENSEE shall include LICENSOR as an additional insured on the commercial general liability policy and provide certification and documentation of inclusion of LICENSOR in a commercial general liability policy.

LICENSEE may self-insure all or a portion of the insurance coverage and limit requirements required by LICENSOR. If LICENSEE self-insures it is not required, to the extent of the self-insurance, to comply with the requirement for the naming of additional insureds under this Section. If LICENSEE elects to self-insure it shall provide to LICENSOR evidence sufficient to demonstrate LICENSEE'S financial ability to self-insure the insurance coverage and limits required by LICENSOR.

- 20) INDEMNIFICATION. LICENSEE shall indemnify and hold LICENSOR harmless against any and all liability or loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of LICENSOR's improvements or right-of-way associated with such improvements by LICENSEE or its employees, agents, or contractors arising out of the rights and privileges granted under this Agreement and PA 100-0585. LICENSEE has no obligation to indemnify or hold harmless against any liabilities and losses as may be due to or caused by the sole negligence of LICENSOR or its employees or agents. LICENSEE hereby further waives any claims that LICENSEE may have against the LICENSOR with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.

- 21) REMOVAL AT END OF TERM. LICENSEE shall, upon expiration of the Term, or within ninety (90) days after any earlier termination of a Supplement, remove its equipment, conduits, fixtures and all personal property and restore the Premises to its original condition, reasonable wear and tear and casualty damage not caused by LICENSEE excepted. LICENSOR agrees and acknowledges that all of the equipment, conduits, fixtures and personal property of LICENSEE shall remain the personal property of LICENSEE and



LICENSEE shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws. If such time for removal causes LICENSEE to remain on the Premises after termination of the Supplement, LICENSEE shall pay rent at the then existing monthly rate or on the existing monthly pro-rata basis if based upon a longer payment term, until such time as the removal of the antenna structure, fixtures and all personal property are completed.

22) RIGHTS UPON SALE. Should LICENSOR, at any time during the Term of any Supplement decide to sell or transfer all or any part of the Property such sale or grant of an easement or interest therein shall be under and subject to the Supplement and any such purchaser or transferee shall recognize LICENSEE's rights hereunder and under the terms of the Supplement.

23) NOTICES. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LICENSOR:

Doug Pollock, Village Administrator  
7660 County Line Road  
Burr Ridge, IL 60527

Copy to:  
Scott Uhler, Corporation Counsel  
20 N. Wacker Drive, Suite 1660  
Chicago, IL 60606

LICENSEE:

New Cingular Wireless PCS, LLC  
Attn: Network Real Estate Administration  
575 Morosgo Drive NE  
Atlanta, GA 30324  
Re: Wireless Installation on Public Structures Burr Ridge, IL (City, State)  
Fixed Asset #

in each of the above cases (excluding bills), with a copy sent to:

New Cingular Wireless PCS, LLC  
Attn: Legal Department, Network Operations  
Re: Wireless Installation on Public Structures \_\_\_\_\_ (City, State)  
Fixed Asset #  
208 S. Akard Street  
Dallas, TX 75202-4206

Either Party may change the addressee and/or location for the giving of notice to it by providing a thirty (30) days' prior written notice to the other Party.

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

- 24) CASUALTY. In the event of damage by fire or other casualty to the Pole or Premises that cannot reasonably be expected to be repaired within forty-five (45) days following same or, if the Pole or Property is damaged by fire or other casualty so that such damage may reasonably be expected to disrupt LICENSEE's operations at the Premises for more than forty-five (45) days, then LICENSEE may, at any time following such fire or other casualty, provided LICENSOR has not completed the restoration required to permit LICENSEE to resume its operation at the Premises, terminate the Supplement upon fifteen (15) days prior written notice to LICENSOR. Any such notice of termination shall cause the Supplement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of the Supplement and the Parties shall make an appropriate adjustment, as of such termination date, with respect to payments due to the other under the Supplement. Notwithstanding the foregoing, the rent shall abate during the period of repair following such fire or other casualty in proportion to the degree to which LICENSEE's use of the Premises is impaired.
- 25) DEFAULT. In the event there is a breach by a Party with respect to any of the provisions of this Agreement or its obligations under it, the non-breaching Party shall give the breaching Party written notice of such breach. After receipt of such written notice, the breaching Party shall have 30 days in which to cure any breach, provided the breaching Party shall have such extended period, not to exceed 90 days, as may be required beyond the 30 days if the breaching Party commences the cure within the 30-day period and thereafter continuously and diligently pursues to cure to completion. The non-breaching Party may maintain any action or affect any remedies for default against the breaching Party subsequent to the 30-day cure period, as potentially extended to 90 days based on circumstances.
- 26) REMEDIES. In the event of a default by either Party with respect to a material provision of this Agreement, without limiting, other than by the specific terms of this Agreement, the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the applicable Supplement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state of Illinois. Further, upon a default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation on the defaulting Party's behalf, including but not limited to the obtaining of reasonably required insurance policies. The costs and expenses of such performance by the non-defaulting Party shall be due and payable by the defaulting Party upon invoice therefor.
- 27) APPLICABLE LAWS. During the Term, LICENSOR shall maintain the Property and the Pole in compliance with all applicable laws, rules, regulations, ordinances, directives, covenants, easements, zoning and land use regulations, and restrictions of record, permits, building codes, (collectively "Laws"). LICENSEE shall, in respect to the condition of the Premises and at LICENSEE's sole cost and expense, comply with (a) all Laws relating solely to LICENSEE's specific and unique nature of use of the Premises; and (b) all building codes requiring modifications to the Premises due to the improvements being made by LICENSEE in the Premises. It shall be LICENSOR's obligation to comply with all Laws relating to the Pole in general, without regard to specific use (including, without limitation, modifications required to enable LICENSEE to obtain all necessary building permits).

- 28) BOND. LICENSEE shall deposit with LICENSOR on one occasion prior to the commencement of the first Supplement a bond in a form reasonably acceptable to LICENSOR in the amount of \$10,000 per small wireless facility to guarantee the safe and efficient removal of any equipment from any Premises subject to this Agreement, which equipment remains more than 30 days after rental payment has ceased and Licensee has failed to remove the equipment. The funds may also be used to restore the premises to original condition, if LICENSEE fails to do so.
- 29) MISCELLANEOUS. This Agreement and the Supplements that may be executed from time to time hereunder contain all agreements, promises and understandings between the LICENSOR and the LICENSEE regarding this transaction, and no oral agreement, promises or understandings shall be binding upon either the LICENSOR or the LICENSEE in any dispute, controversy or proceeding. This Agreement may not be amended or varied except in a writing signed by all Parties. This Agreement shall extend to and bind the heirs, personal representatives, successors and assigns hereto. The failure of either party to insist upon strict performance of any of the terms or conditions of this Agreement or to exercise any of its rights hereunder shall not waive such rights and such party shall have the right to enforce such rights at any time. The performance of this Agreement via each Supplement shall be governed interpreted, construed and regulated by the laws of the state of Illinois.
- 30) EXECUTION IN COUNTERPARTS. This Agreement and any Supplements may be executed in multiple counterparts, including by counterpart facsimiles or scanned email counterpart signature, each of which shall be deemed an original, and all such counterparts once assembled together shall constitute one integrated instrument.
- 31) AUTHORIZATION. LICENSEE certifies and warrants that it has the authority to enter into this Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

**LICENSOR:**

\_\_\_\_\_, an Illinois Municipal Corporation

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE:**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"****LICENSE SUPPLEMENT**

This License Supplement (Supplement), is made this 10th day of September, 2018, between **the City/Village of Burr Ridge** whose principal place of business is 7660 County Line Road, Burr Ridge, IL 60527 (LICENSOR), and NEW CINGULAR WIRELESS PCS, LLC a Delaware limited liability company d/b/a AT&T MOBILITY, with its principal offices at 575 Morosgo Drive NE, Atlanta, GA 30324

1. **Master License Agreement.** This Supplement is a Supplement as referenced in that certain Master License Agreement between the City/Village of Burr Ridge and NEW CINGULAR WIRELESS PCS, LLC a Delaware limited liability company d/b/a AT&T MOBILITY, dated September 10, 2018, (the Agreement). All of the terms and conditions of the Agreement are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Agreement. In the event of a contradiction, modification or inconsistency between the terms of the Agreement and this Supplement, the terms of this Supplement (note – Supplement should govern because there may be some site specific items that might have to be addressed at an individual location which might create a conflict with Agreement terms) shall govern. Capitalized terms used in this Supplement shall have the same meaning described for them in the Agreement unless otherwise indicated herein.
2. **Premises.** The Property owned by Licensor is located at \_\_\_\_\_. The Premises licensed by the LICENSOR to the LICENSEE hereunder is described on Exhibit "1" attached hereto and made a part hereof.
3. **Term.** The Commencement Date and the Term of this Supplement shall be as set forth in Paragraph 7 of the Agreement.
4. **Consideration.** Rent under this Supplement shall be \$200.00 per year, payable to LICENSOR at 7660 County Line Road Burr Ridge, IL 60527. Thereafter, rent will be due at each annual anniversary of the "Commencement Date" of this Supplement. LESSEE shall obtain electrical service and provide for a separate meter and billing from the applicable utility provider.
5. **Site Specific Terms.** (Include any site-specific terms)

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and affixed their respective seal the day and year first above written.

**LICENSOR**

**City/Village of Burr Ridge, an Illinois Municipal Corporation**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT 1

**Premises**

(see attached site plans)

# Village of Burr Ridge COMMUNICATIONS 8B



**Function:** exchange information amongst Village government and stakeholders

## **Key Terms:**

- Information
- Ease of Access
- Timeliness
- Transparency
- Engagement
- Clarity
- Comprehensive
- Concise
- Technology
- Feedback
- Text and Graphics

## **Key Participants:**

- Residents
- Businesses
- Customers
- Mayor and Board of Trustees
- Committees and Commissions
- Other Local Governments
- Village Staff





# Village of Burr Ridge COMMUNICATIONS

## Ways We Communicate:

- Social Media and Technology:
  - Village Web Site
  - Web Site Chat
  - Hotel Web Site
  - Restaurant Web Site
  - Village App
  - Facebook
  - Instagram
  - Twitter
  - You Tube
  - Nixle
  - E-Briefs
  - Cable TV
  - SharePoint
- Other Communications
  - Board & Commission Meetings
  - First Class Mail
  - Press Releases
  - Resident and Business Surveys
  - Legal Notices
- Interpersonal Communications:
  - Telephone Calls
  - Emails
  - Village Hall Front Counter
  - Scheduled Meetings with Staff
  - Personal Interactions
  - Police-Citizen Interactions
  - Public Works Field Work
  - Code Enforcement
- Mass Communications
  - Burr Ridge Briefs
  - Water Bill Mailings
  - Stay Informed Brochure
  - Village Street Light Banners
  - Signs – Sandwich Boards and 4 Corners



# Village of Burr Ridge COMMUNICATIONS

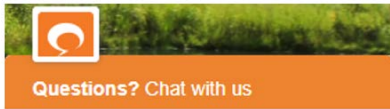
Website - <http://www.burr-ridge.gov>

- Village services
- Resident information
- Business information
- Local ordinances
- Meeting agendas and updates
- Links to other informational sites-Village, Local, State
- Pending GIS Portal

## Social Media and Technology:

### Village Web Site

Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



Please input your details so that I  
may help you. If this is a Police  
Emergency, please call 911. Urgent  
info? Call 630-654-8181.

# Village of Burr Ridge COMMUNICATIONS

## Website Chat - Home Page of Website

- Quick response when online – business hours
- Email response when offline
- Transfer between departments – Admin, PD, PW
- Chat Agents in each department
- Ability to forward documents, information to Guests
- Ability to see/track Guests if needed (ip address, name)
- Ability to obtain feedback

### Social Media and Technology:

Village Web Site

#### **Web Site Chat**

Hotel Web Site

Restaurant Web Site

Village App

Facebook

Instagram

Twitter

You Tube

Nixle

E-Briefs

Cable TV

SharePoint



# Village of Burr Ridge COMMUNICATIONS

[www.burrridgehotels.com](http://www.burrridgehotels.com) - a website dedicated to the hotels in Burr Ridge.

- View all five hotels' locations and amenities
- Direct contact information
- Find links to reservations and bookings for overnight stays
- Information for meetings, weddings, conferences, etc.
- Supporting brochures available
- Maintained by our Marketing Company, Boost Communications

## Social Media and Technology:

Village Web Site  
Web Site Chat  
**Hotel Web Site**  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

[www.burrridgerestaurants.com](http://www.burrridgerestaurants.com) - website dedicated to the restaurants and eateries of Burr Ridge.

- Locations
- Operating Hours
- Daily Specials
- Menu Listings
- Supporting brochures available

## Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site

## **Restaurant Web Site**

Village App  
Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## Village of Burr Ridge App

- Free application
- Available in both Apple and Android format
- Download from mobile device's app store
- **Push notifications** sent regularly for Village updates
- Links to Website, Social Media, Restaurant and Hotel sites
- Links to Village Center Shop Burr Ridge sites
- Information about Schools, local businesses, and ongoing events
- Access to the most recent Board and Village Committee information - on the go!

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site

### **Village App**

Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint

Introducing The New  
Village of Burr Ridge App!

# Village of Burr Ridge COMMUNICATIONS

## App Brochure – Explains Village App

- Instant Access to the Website and all its materials
- Push Notifications sent for important information and reminders
- Access to Social Media Sites
- Access to Village Calendar
- Links to other Village Related Websites

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site

### **Village App**

Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## Facebook - Like us at “BRVillage”

- Follow us on Facebook
- What’s going on around town!
- Nixle and Twitter both cross post
- This is a **one-way** informational site
- We do not “Friend” followers
- Limits the posts to Village-related items only

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App

### **Facebook**

Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint





# Village of Burr Ridge COMMUNICATIONS

## Instagram– Find/Follow us at “BRVillage”

- A pictorial information site for postings
- Onsite happenings at events, meetings, etc.
- Highlight people, events, etc. around the Village
- “BRVillage” is also the search code for Instagram

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook

### **Instagram**

Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## Twitter – Find/Follow us at “BRVillage”

- Short informational blips or “Tweets”
- Events, news, and timely happenings
- Twitter “tweets” also post to our Facebook page.

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
**Twitter**  
You Tube  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## YouTube - Video site - recorded videos

- Board Meetings-Posted on YouTube approximately two days after each meeting.
- YouTube “address” is embedded on the website
- Posted on the “BRVillage” Facebook page
- Archives past Board Meetings for viewing at any time.

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
**You Tube**  
Nixle  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

**nixle** – Enables law enforcement, schools, and fire departments to reach the community with more important safety news in a secure manner.

- Residents/Businesses sign up at will
- Selected Communication - emails, texts, or both
- Generated by Police Department
- Cross posts onto Facebook
- Front page of our website - [www.burr-ridge.gov](http://www.burr-ridge.gov).
- Sign up under the Police tab on the left
- Used sparingly/judiciously

## Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
**Nixle**  
E-Briefs  
Cable TV  
SharePoint

# E-BRIEFS...

## Village of Burr Ridge COMMUNICATIONS

E-Briefs - weekly newsletter sent to your email address every Friday

- Links to Administrator's Weekly Memo
- Links to upcoming Village Board or Plan Commission Meeting Agendas
- Four short informational clips about events around town/info
- Lists Meetings for the upcoming week
- Sign up to receive E-Briefs through the website/email to: [jkowal@burr-ridge.gov](mailto:jkowal@burr-ridge.gov)
- Available on the front page of the Website

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
**Nixle**  
E-Briefs  
Cable TV  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## Cable - Cable Access on Channels 6 (Comcast) and 9 (AT&T)

- View the most recent Village Board Meeting (YouTube)
- Informational flyers from different departments
  - Administration
  - Public Works
  - Police

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
**Cable TV**  
SharePoint



# Village of Burr Ridge COMMUNICATIONS

## SharePoint – Village Board Web Site

- All Board Agendas Posted Fridays Before Meetings
- Other Boards and Commissions Agendas Posted
- Other Documents of Interest Posted

### Social Media and Technology:

Village Web Site  
Web Site Chat  
Hotel Web Site  
Restaurant Web Site  
Village App  
Facebook  
Instagram  
Twitter  
You Tube  
Nixle  
E-Briefs  
Cable TV  
**SharePoint**



BURR RIDGE  
BRIEFS NEWSLETTER

# Village of Burr Ridge COMMUNICATIONS

## Burr Ridge Briefs - Official Village Newsletter

- Sent to all residents and businesses – approximately 4,700 addresses
- Addresses pull from Resident/Business Database
- Sent three times a year
- **January** – Annual Report- highlights past year's accomplishments
- **May** – update of winter progress, preview of summer projects/events
- **September**-summer update, preview of remaining year's projects/events

### Mass Communications

#### **Burr Ridge Briefs**

Water Bill Mailings  
Stay Informed Brochure  
Village Street Light Banners  
Signs – Sandwich Boards and 4 Corners





# Village of Burr Ridge COMMUNICATIONS

Water Bill Mailings – Information area on top of  
water bills

- Reaches all water billing customers
- Sent out every other month
- Information may be added to top of water bill statement

## Mass Communications

Burr Ridge Briefs

**Water Bill Mailings**

Stay Informed Brochure

Village Street Light Banners

Signs – Sandwich Boards and 4 Corners

**STAY INFORMED!**

VILLAGE OF BURR RIDGE

# Village of Burr Ridge **COMMUNICATIONS**

**STAY INFORMED!** – Brochure listing various ways  
we communicate to residents/businesses

- Website login
- Social Media signs – Facebook, Twitter, Instagram, YouTube
- Village App information
- Cable Access information
- Nixle information/signup
- Restaurant & Hotel websites
- Burr Ridge Briefs Newsletter
- E-Briefs email weekly newsletter/signup information

**Mass Communications**

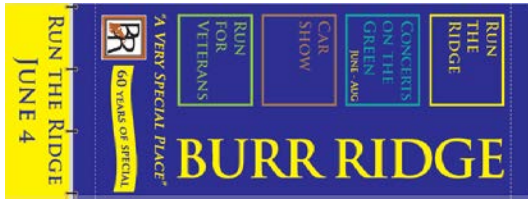
Burr Ridge Briefs

Water Bill Mailings

**Stay Informed Brochure**

Village Street Light Banners

Signs – Sandwich Boards and 4 Corners



# Village of Burr Ridge COMMUNICATIONS

## Village Street Light Banners – Events, Seasonal

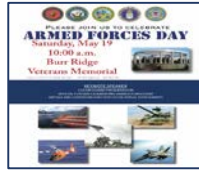
- Lists Events
- Business Sponsorship Opportunities
- Visual, Ongoing Communication

### Mass Communications

Burr Ridge Briefs  
Water Bill Mailings  
Stay Informed Brochure

### Village Street Light Banners

Signs – Sandwich Boards and 4 Corners



# Village of Burr Ridge COMMUNICATIONS

## Signs – Sandwich Boards and 4 Corner Signs

- Placed in prominent locations for visibility
  - County Line Road/Burr Ridge Pkwy
  - Plainfield Road/County Line Road
  - Plainfield Road/Madison Street North
  - Madison Street/North Frontage Road
- Primarily used to advertise/announce events

### Mass Communications

Burr Ridge Briefs  
Water Bill Mailings  
Stay Informed Brochure  
Village Street Light Banners

**Signs – Sandwich Boards and 4  
Corners**



# Village of Burr Ridge COMMUNICATIONS

## Other Communications

- Public comments at BOT meetings, Plan Commission hearings, and other Boards and Commissions

## Other Communications

### Board & Commission Meetings

First Class Mail

Press Releases

Resident and Business Surveys

Legal Notices



# Village of Burr Ridge COMMUNICATIONS

## Other Communications

- First Class Mail
  - Public Notice Letters for Public Hearings
  - Forwarding Ordinances, Resolutions, etc.
  - Welcome to Burr Ridge letters
  - Welcome New Business Letters
  - Appointment and Reappointment letters to Committee members
  - Correspondence to County and other Government Agencies
  - Letters to Residents Regarding Village programs
  - Notices Regarding Code Violations
  - Other Correspondence

### Other Communications

Board & Commission Meetings

### **First Class Mail**

Press Releases

Resident and Business Surveys

Legal Notices



# Village of Burr Ridge COMMUNICATIONS

Press Releases – Local Papers – The Doings,  
Suburban Life, Chicago Tribune

- Meeting Cancellations
- Public Notices
- Events
- Police Information
- Special Notices

## Other Communications

Board & Commission Meetings  
First Class Mail

## Press Releases

Resident and Business Surveys  
Legal Notices



# Village of Burr Ridge COMMUNICATIONS

## Biennial Surveys – sent to all Residents and Businesses in town

- Survey Monkey online
- Hard copy availability, by request
- Business Survey generated by Economic Development Committee
- Results given to Village Administrator, Board, Department Heads, appropriate staff

### Other Communications

Board & Commission Meetings  
First Class Mail  
Press Releases

### Resident and Business Surveys

Legal Notices





# Village of Burr Ridge COMMUNICATIONS

Legal Notices – published in local newspaper (The Doings)

- Zoning and Annexation Public Hearings
- Public Works Bid Notices
- Tax levy
- Budget Public Hearing
- Treasurer's Report
- Delinquent Special Assessments
- Surplus property
- Employment Opportunities

## Other Communications

Board & Commission Meetings  
First Class Mail  
Press Releases  
Resident and Business Surveys

Legal Notices



# Village of Burr Ridge COMMUNICATIONS

## Interpersonal Communications

- Police-Citizen Interactions
- Public Works Field Work
- Code Enforcement
- Telephone Calls
- Emails
- Village Hall Front Counter
- Scheduled Meetings with Staff
- Personal Interactions

### Interpersonal Communications:

Police-Citizen Interactions  
Public Works Field Work  
Code Enforcement  
Telephone Calls  
Emails  
Village Hall Front Counter  
Scheduled Meetings with Staff  
Personal Interactions



# Village of Burr Ridge COMMUNICATIONS

Questions, Suggestions, Ideas,  
Comments, etc.

## PROCLAMATION

## OCTOBER IS FIRE SAFETY MONTH

**WHEREAS**, smoke and poisonous gases are the leading causes of death in fires and can kill a person long before the flames will; and

**WHEREAS**, underestimating the power of the fire and the time it takes to escape a home fire puts people at severe risk for fire death and injury; and

**WHEREAS**, developing a home fire escape plan and practicing it at least twice a year is critical to escape a fire; and

**WHEREAS**, making sure that multi-story homes and commercial buildings are equipped with working smoke detectors and fire alarms; and

**WHEREAS**, a complete home escape plan includes everyone in the household knowing two ways out of each room, having an outdoor meeting place where everyone meets when they are out of the house, and remembering the local fire emergency phone number; and

**WHEREAS**, NFPA, the official sponsor of Fire Prevention Week, has documented many lives saved as a result of having all homes in Illinois equipped with smoke detectors; and

**WHEREAS**, the fire services are dedicated to the safety of lives and property from the devastating effects of fire; and

**WHEREAS**, the members of the fire service are joined by other concerned citizens of Burr Ridge, as well as other emergency service providers and safety advocates, businesses, schools, service clubs and organizations in their fire safety efforts;

**NOW, THEREFORE**, the Village of Burr Ridge hereby designates October as "Fire Safety Month" and calls upon the residents of Burr Ridge to participate in fire prevention activities at home, work and school, in order to ensure their safety and the safety of their families and friends in the event of a fire.

Dated this 10<sup>th</sup> day of September 2018.

-----  
Mayor

Attest:

-----  
Village Clerk

## VILLAGE OF BURR RIDGE

8G

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 09/10/18

PAYMENT DATE: 09/11/18

FISCAL18-19

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	230.00	96,316.68	96,546.68
23	Hotel/Motel Tax Fund		193.04	193.04
31	Capital Improvements Fund		12,125.00	12,125.00
32	Sidewalks/Pathway Fund		13,127.75	13,127.75
34	Storm Water Management		521.00	521.00
51	Water Fund		28,722.53	28,722.53
52	Sewer Fund		233.87	233.87
61	Information Technology Fund	6,991.42	5,424.28	12,415.70
71	Police Pension Fund		415.00	415.00
	TOTAL ALL FUNDS	<u>\$ 7,221.42</u>	<u>\$ 157,079.15</u>	<u>\$ 164,300.57</u>

## PAYROLL

PAY PERIOD ENDING August 31, 2018

	TOTAL PAYROLL
Board & Commissions	737.72
Administration	17,392.99
Finance	6,484.41
Police	103,230.76
Public Works	26,095.35
Water	26,322.54
Sewer	7,105.45
TOTAL	187,369.22
GRAND TOTAL	<u>\$ 351,669.79</u>

09/05/2018 11:08 AM  
User: asullivan  
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
POST DATES 09/10/2018 - 09/10/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 1/6

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2220	09/18 Dental Premiums - Retired	Delta Dental of Illinois-F	08/28/18	09/01/18	294.80
10-0000-22-2220	09/18 Dental Premiums - Retired	Delta Dental of Illinois-F	08/28/18	09/01/18	668.15
10-0000-22-2225	10.X4705SF.R - TBIV, WAIL	Alerte Systems Inc	08/20/18	A29936	1,404.45
10-0000-22-2225	10.1850P.RB0 TRAIL BLAZER	Alerte Systems Inc	08/20/18	A29936	274.17
Total For Dept 0000 Assets, Liabilities, Fund Ba.					2,641.57
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Trib Monthly Subscriptio	Chicago Tribune	08/31/18	08/31/18	7.96
10-1010-40-4040	Due & Subscriptions Monthly Char	Chicago Tribune	08/31/18	8/31/18	13.53
10-1010-40-4042	09/05/18 Straub/Chamber Lunch	Willowbrook/Burr Ridge	08/28/18	08/28/18	20.00
10-1010-50-5010	07/18 General Legal Services	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	1,724.75
10-1010-50-5010	07/18 Stanley Complaint	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	58.50
10-1010-50-5010	07/18 10S681 Oak Hill Ct Litigat	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	874.00
10-1010-50-5010	07/18 Bluestem	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	565.50
10-1010-50-5010	Advisory Committee FOIA	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	585.00
10-1010-50-5010	07/18 Hotel/Motel Tax	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	1,248.00
10-1010-50-5010	07/18 Small Cell Regulations	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	1,345.50
10-1010-50-5010	07/18 Personnel	Klein, Thorpe & Jenkins, I	08/16/18	07/2018	994.50
10-1010-50-5030	Telephone - Straub, M	Verizon Wireless	07/21/18	07/2018	63.33
10-1010-50-5040	Printing - Bus. Cards - Tejkowsk	Grasso Graphics	08/20/18	29640	106.76
10-1010-60-6010	Pre inked Stamp - Village Seal	Southwest Rubber Stamp Con	07/31/18	23885	48.98
10-1010-80-8025	Pre Employmt Psy Assessment- Sch	Personnel Strategies, LLC	08/22/18	08/22/18	500.00
Total For Dept 1010 Boards & Commissions					8,156.31
Dept 2010 Administration					
10-2010-40-4030	09/18 Dental Premiums - Admin	Delta Dental of Illinois-F	08/28/18	09/01/18	581.03
10-2010-40-4040	ILCMA Ann Membership - Walter, E	ILCMA	08/14/18	7907	125.00
10-2010-40-4042	DuPage CVB 2018 Annual Breakfast	DuPage Convention & Visits	08/16/18	809683080	37.43
10-2010-40-4042	09/05/18 Kowal Chamber Lunch	Willowbrook/Burr Ridge	08/28/18	08/28/18	20.00
10-2010-50-5020	(8) Elevator RE-Inspections date	Elevator Inspection Servic	08/03/18	78334	256.00
10-2010-50-5020	2 Elevator Inspections dated 08/	Elevator Inspection Servic	08/21/18	78680	64.00
10-2010-50-5030	Telephone - Admin	Verizon Wireless	07/21/18	07/2018	283.32
10-2010-50-5040	Signs - Code of Conduct Signs	DKM Sales, LLC	08/17/18	56658	1,455.57
10-2010-50-5075	Permit #18-191, Project #1117842	B & F Construction Code Se	08/14/18	49888	150.00
10-2010-60-6010	RIEE329BA Insert 2 x 9 radius pe	Desk & Door Nameplate Co.,	08/22/18	44734	71.60
10-2010-60-6010	Shipping	Desk & Door Nameplate Co.,	08/22/18	44734	12.00
10-2010-60-6010	Printing #110 Natural Crest Cove	Grasso Graphics	08/20/18	29640	106.76
Total For Dept 2010 Administration					3,162.71
Dept 3010 Community Development					
10-3010-60-6020	Gasoline & Oil - Com. Dev	DuPage County Public Works	08/20/18	2018-15F	55.65
Total For Dept 3010 Community Development					55.65
Dept 4010 Finance					
10-4010-40-4030	09/18 Dental Premiums - Finance	Delta Dental of Illinois-F	08/28/18	09/01/18	110.73
10-4010-50-5020	Temporary Accounting Services fo	Sikich LLP	08/20/18	353035	5,387.50
10-4010-50-5030	Telephone - Finance	Verizon Wireless	07/21/18	07/2018	73.33
10-4010-50-5060	Auditing Services- FY 2017-18	BKD, LLP	08/22/18	BK00927992	15,000.00
Total For Dept 4010 Finance					20,571.56
Dept 4020 Central Services					
10-4020-50-5040	Printing - 3400 Window Envelopes	Grasso Graphics	08/20/18	29623	715.45
10-4020-60-6000	(2) Postage Meter Ink Cartridges	Pitney Bowes Global Fin. S	08/07/18	8507773	226.08

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Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6010	Microwave Tray Replacement	Amazon.com Credit	08/01/18	11222364354140247	18.99
10-4020-60-6010	Operating Supplies Lunch Room Su	Karen Thomas	09/04/18	09/04/18	91.51
Total For Dept 4020 Central Services					1,052.03
Dept 5010 Police					
10-5010-40-4030	09/18 Dental Premiums - Police	Delta Dental of Illinois-F	08/28/18	09/01/18	2,260.45
10-5010-40-4032	Initial Issue Uniform Allowance-	JG Uniforms, Inc.	08/29/18	41191	155.03
10-5010-40-4042	Training/Allen/Wisch/Moravecek	Cook County Regional Orgar	08/13/18	808290230	270.00
10-5010-40-4042	32 Hr Police Cyclist Class Wisch	North East Multi-Regional	08/31/18	240976	350.00
10-5010-40-4042	40 Hr Rifle/Carbine Instructor-L	North East Multi-Regional	08/28/18	240806	500.00
10-5010-40-4042	Internet Safety Training/Wirth/L	North East Multi-Regional	08/28/18	240854	165.00
10-5010-40-4042	Airline Ticket for FBI NAA Gradu	United Airlines	08/07/18	08/07/18	405.40
10-5010-40-4043	Tuition Reimbursement/Glosky, M	Michele D. Glosky	08/28/18	08/28/18	1,672.00
10-5010-50-5020	07/18-06/19 Muncipal Contributio	DuPage County Children's C	08/24/18	08/24/18	3,000.00
10-5010-50-5030	Telephone - Police	Verizon Wireless	07/21/18	07/2018	997.76
10-5010-50-5050	Maintenance-Model #FB3HD	L-3 Communication-Mobile \	08/20/18	0327244	165.00
10-5010-50-5050	Maintenance-Equipment Unit #16	Public Safety Direct, Inc	08/20/18	92729	100.00
10-5010-50-5051	Maintenance-Vehicles Squad #1705	Willowbrook Ford	08/17/18	6279128/2	47.95
10-5010-50-5051	Maintenance-Vehicles Squad #1602	Willowbrook Ford	05/24/18	6272097/2	78.95
10-5010-60-6010	Lamp for Evidence Room, DVD's/Ba	Amazon.com Credit	08/01/18	11447839248799431	81.55
10-5010-60-6010	Monthly Charge for GPS Tracker	Liveview GPS Inc.	08/01/18	40848835651	41.90
10-5010-60-6010	Gunsmith Tool Kit	NcStar, Inc	07/31/18	18INVO12699	55.59
10-5010-60-6010	Glock Tool	NcStar, Inc	08/07/18	18INV012699	39.14
10-5010-60-6020	Gasoline & Oil - Police	DuPage County Public Works	08/20/18	2018-15F	12,771.32
Total For Dept 5010 Police					23,157.04
Dept 6010 Public Works					
10-6010-40-4030	09/18 Dental Premiums - Public W	Delta Dental of Illinois-F	08/28/18	09/01/18	691.10
10-6010-40-4032	Uniform rental/cleaning- 8-28-18	Breens Inc.	08/28/18	376557	72.14
10-6010-40-4032	Uniform rental/cleaning-	Breens Inc.	08/21/18	376392	72.14
10-6010-40-4040	Mortem Arboretum Yearly Membersh	Gary M. Gatlin, c/o Sandre	08/15/18	08/15/18	65.00
10-6010-40-4042	Chicago Metro Chapter Session	American Public Works Assr	08/29/18	08/29/18	50.00
10-6010-40-4042	Urban Forest Management Class-Ju	Illinois Arborist Associat	08/29/18	08/29/18	150.00
10-6010-40-4042	8 Trips between PW & VH August '1	Lori Dolce	08/31/18	08/31/18	29.43
10-6010-40-4042	08/18 Travel between PW & VH	Shirley Benedict	09/04/18	09/04/18	29.43
10-6010-50-5030	Telephone - Public Works	Verizon Wireless	07/21/18	07/2018	389.94
10-6010-50-5050	Hydraulic Hose Replaced; Unit 58	Kaman Fluid Power LLC	08/03/18	080318	590.14
10-6010-50-5050	Skid Steer 2-speed Transmission	West Side Tractor Sales Cc	07/30/18	V92087	3,333.03
10-6010-50-5050	Unit 20: Skid Steer PM Service	West Side Tractor Sales Cc	07/30/18	V91947	607.43
10-6010-50-5051	Unit 26 decals installed.	Car Reflections	08/01/18	17-498	395.00
10-6010-50-5051	Unit 30 decals installed.	Car Reflections	08/01/18	17-498	365.00
10-6010-50-5051	Equipment Installed Unit 30	Monroe Truck Equipment, Ir	07/30/18	75760	678.00
10-6010-50-5051	Equipment Installed Unit 30	Monroe Truck Equipment, Ir	07/30/18	75831	2,501.00
10-6010-50-5053	Remote testing	Electronic Entry Systems,	07/18/18	2018/05129	247.50
10-6010-50-5053	Street Sweeping Cycle	Lakeshore Recycling System	07/31/18	PS223132	4,394.00
10-6010-50-5053	Storm sewer vac.and jetting out	Visu-Sewer of Illinois, LI	07/30/18	8152	2,200.00
10-6010-50-5054	Maintenance - Lighting - 8911 Ro	Rag's Electric	08/23/18	21895	248.26
10-6010-50-5054	Maintenance - Lighting	Rag's Electric	08/15/18	21880	456.68
10-6010-50-5055	Traffic signal maintenance	Meade Electric Company, Ir	08/21/18	684189	1,159.76
10-6010-50-5085	Shop towel rental- 8-28-18	Breens Inc.	08/28/18	376557	4.50
10-6010-50-5085	Shop towel rental-	Breens Inc.	08/21/18	376392	4.50
10-6010-50-5096	132 Ashton - Weed Cutting	Vince's Flowers & Landscap	08/22/18	8883-F	490.00
10-6010-60-6010	Operating Supplies - Iron Hold/	Menards - Hodgkins	08/17/18	6841	125.78

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6020	Gasoline & Oil - PW	DuPage County Public Works	08/20/18	2018-15F	6,300.73
10-6010-60-6020	20 -32 oz Diesel Cleaner for Plo	Grainger	07/26/18	9857462338	279.40
10-6010-60-6040	Chainsaw Bar/Brake	Alexander Equipment Co.	08/16/18	147022	57.90
10-6010-60-6040	HyPro Pump O Ring/Gatlin, Gary	Amazon.com Credit	08/15/18	11477686539704248	5.25
10-6010-60-6040	28" Traffic Cones	Trafic Services, Inc.	08/15/18	75636	1,590.00
10-6010-60-6040	Vehicle Lift Batteries.	Westown Auto Supply Co. Ir	08/09/18	79234	280.00
10-6010-60-6041	Vehicle Filters.	Westown Auto Supply Co. Ir	08/09/18	79234	527.70
10-6010-60-6041	Supplies-Vehicles Megatron Batte	Westown Auto Supply Co. Ir	08/16/18	79319	150.20
10-6010-60-6042	Concrete Bags for Patching Storm	Carroll Distributing &	08/16/18	LE036840	143.32
10-6010-60-6042	Street Signs; Repl. from Veh. Cr	Traffic Control & Protecti	08/21/18	93606	663.70
10-6010-60-6042	Shipping & Handling	Traffic Control & Protecti	08/21/18	93606	31.30
10-6010-60-6042	Street Signs; Repl. from Veh. Cr	Traffic Control & Protecti	08/13/18	87561	663.70
10-6010-60-6043	Tree Gator Watering Bag	Russo's Power Equipment	08/08/18	5281229	1,019.40
10-6010-60-6050	Impact Socket Adapter 3/8"	Menards - Hodgkins	08/17/18	6841	3.49
10-6010-60-6050	Leaf Rakes	Russo's Power Equipment	08/08/18	5281229	32.97
Total For Dept 6010 Public Works					31,098.82
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Traps checked/reset/ bait box/lu	ABC Humane Wildlife	08/09/18	126387	75.00
10-6020-50-5052	HVAC maintenance - Village Hall	Dynamic Heating & Piping C	08/22/18	SM17004-3	2,025.00
10-6020-50-5052	HVAC maintenance - Police Statio	Dynamic Heating & Piping C	08/22/18	SM17004-3	825.00
10-6020-50-5052	HVAC maintenance - Public Works	Dynamic Heating & Piping C	08/22/18	SM17004-3	312.48
10-6020-50-5052	Drinking Fountain Drain Repair a	Patrick B Murphy	08/20/18	10788A	240.00
10-6020-50-5058	Mat rental/PD-	Breens Inc.	08/28/18	376552	6.00
10-6020-50-5058	Mat rentals/PW & VH-	Breens Inc.	08/28/18	376552	12.00
10-6020-50-5058	Mat rental/PD-	Breens Inc.	08/21/18	376387	6.00
10-6020-50-5058	Mat rentals/PW & VH-	Breens Inc.	08/21/18	376387	12.00
10-6020-50-5058	Janitorial Services - PD	Eco-Clean Maintenance, Inc	08/24/18	7208	827.01
10-6020-50-5058	Janitorial Services - VH	Eco-Clean Maintenance, Inc	08/24/18	7208	651.40
10-6020-50-5058	Janitorial Services - PW	Eco-Clean Maintenance, Inc	08/24/18	7208	387.98
10-6020-50-5080	Utilities - Village Hall Garage	NICOR Gas	08/15/18	07/17/18-08/15/18	28.42
10-6020-50-5080	Utilities - Village Hall	NICOR Gas	08/15/18	06/15/18-08/15/18	90.03
10-6020-50-5080	Utilities - Police Station	NICOR Gas	08/16/18	7/17/18-08/15/18	154.25
10-6020-50-5080	Utilities - Rustic Acres	NICOR Gas	08/15/18	7/18/18-8/15/18	28.42
10-6020-60-6010	Janitorial Contract; Consumable	Eco-Clean Maintenance, Inc	07/31/18	7132	740.00
Total For Dept 6020 Buildings & Grounds					6,420.99
Total For Fund 10 General Fund					96,316.68
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8050	Promotion Items for National Nig	National Association of Tc	08/01/18	08/01/18	148.04
23-7030-80-8055	Reimburse for gift certificate p	Hampton Inn & Suites- Burr	08/28/18	08/28/18	45.00
Total For Dept 7030 Special Revenue Hotel/Motel					193.04
Total For Fund 23 Hotel/Motel Tax Fund					193.04
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	07/18 Burr Ridge Pkwy Resurfacin	Patrick Engineering Inc.	08/16/18	21877.022-2	12,125.00
Total For Dept 8010 Capital Improvement					12,125.00



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Fund 31 Capital Improvements Fund					
Total For Fund 31 Capital Improvements Fund					12,125.00
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	Design engineering services for	Burns & McDonnell	07/31/18	104555-6	13,127.75
Total For Dept 8020 Sidewalks/Pathway					13,127.75
Total For Fund 32 Sidewalks/Pathway Fund					13,127.75
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	KLM Culvert Modification Study	Hampton, Lenzini & Renwick	08/09/18	000020181496	521.00
Total For Dept 8040 Storm Water Management					521.00
Total For Fund 34 Storm Water Management Fund					521.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	09/18 Dental Premiums - Water De	Delta Dental of Illinois-F	08/28/18	09/01/18	534.40
51-6030-40-4032	Uniform rental/cleaning- 8-28-18	Breens Inc.	08/28/18	376557	79.18
51-6030-40-4032	Uniform rental/cleaning-	Breens Inc.	08/21/18	376392	79.18
51-6030-50-5020	07/18 Coliform Samples - 16	Envirotest Perry Laborato	08/07/18	18-133269	144.00
51-6030-50-5020	THM & HAA5 - D/DBP Water Samples	PDC Laboratories, Inc.	06/25/18	I9326644	580.00
51-6030-50-5020	AM1 - UCMR4 Water Sample	PDC Laboratories, Inc.	07/27/18	I9330982	595.00
51-6030-50-5020	AM2 HAA UCMR4 Water Sample	PDC Laboratories, Inc.	07/27/18	I9330982	350.00
51-6030-50-5030	Telephone - Well Pumping	AT&T	07/22/18	630325420907	621.69
51-6030-50-5030	Telephone - Sewer	Verizon Wireless	07/21/18	07/2018	456.07
51-6030-50-5030	Water Modems	Verizon Wireless	07/21/18	07/2018	150.12
51-6030-50-5050	Unit 590 Backhoe Brake Service	McCann Industries, Inc.	08/07/18	07240571	1,116.26
51-6030-50-5050	Sensus Support Renewal (Meter So	Sensus USA	08/07/18	ZA18011198	1,949.94
51-6030-50-5052	HVAC maintenance - Pump Center	Dynamic Heating & Piping C	08/22/18	SM17004-3	245.02
51-6030-50-5067	Sweeping Water Main Break; Surre	Lakeshore Recycling System	07/31/18	223132	150.00
51-6030-50-5067	Water Main Repair (8-11-18) Reim	Vian Construction Co., Inc	08/11/18	00811A0018-A	5,095.50
51-6030-50-5080	07/17-08/15 Utilities - Well #4	COMED	08/15/18	08/15/18	369.00
51-6030-50-5080	08/18 Utilities - Pump Center	Dynegy Energy Services, LI	08/14/18	310428718081	6,988.44
51-6030-50-5095	Backup Alarm System, Water SCADA	Sensaphone	08/08/18	08/08/18	240.00
51-6030-50-5095	Utility Billing Processing Main	Third Millennium Assoc. Ir	08/14/18	22438	877.35
51-6030-60-6010	10 Repair Lids 2-1/2" - 08/15/18	Core & Main LP	08/15/18	J342258	183.78
51-6030-60-6010	5/8"-11x 3.5"SS Hex Bolts,5/Pk (	Grainger	06/12/18	9815469482	936.02
51-6030-60-6010	5/8"-11 x 3" SS Hex Bolts, 5/Pk	Grainger	06/12/18	9815469482	222.20
51-6030-60-6010	5/8"-11 x 2.5" SS Hex Bolts, 5/P	Grainger	06/12/18	9815469482	156.80
51-6030-60-6010	5/8"-11 x 2.75" SS Hex Bolts, 5/	Grainger	06/12/18	9815469482	213.60
51-6030-60-6010	5/8"-11, 18-8 SS Hex Nut, 25/Pk	Grainger	06/12/18	9815469482	120.88
51-6030-60-6010	5/8"-11 x 2.5" SS Hex Bolts, 5/P	Grainger	06/12/18	9815469482	39.20
51-6030-60-6010	Irrigation system pats for resto	Menards - Hodgkins	08/08/18	6284	218.26
51-6030-60-6010	20# Smart SD sun shade seed mix	Menards - Hodgkins	08/07/18	6217	252.00
51-6030-60-6010	Heavy Duty bent scraper	Menards - Hodgkins	08/07/18	6217	5.97
51-6030-60-6010	MP Starter 5m	Menards - Hodgkins	08/07/18	6217	31.90
51-6030-60-6010	CA6 Crushed Stone	Ozinga Materials, Inc.	08/10/18	73640	313.88
51-6030-60-6010	CA6 Crushed Stone	Ozinga Materials, Inc.	08/10/18	73640	327.89
51-6030-60-6010	CA6 Crushed Stone	Ozinga Materials, Inc.	08/10/18	73640	322.14
51-6030-60-6010	Operating Supplies - Topsoil	Tameling Industries	08/16/18	0126130	60.00
51-6030-60-6020	Gasoline & Oil - Water Dept	DuPage County Public Works	08/20/18	2018-15F	2,352.27
51-6030-60-6020	Synthetic Ol	Menards - Hodgkins	08/07/18	6217	26.94
51-6030-60-6040	Black Oil Filter	Menards - Hodgkins	08/07/18	6217	10.75

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6040	8" - 2 Bolt Macro Couplings (Rom	Underground Pipe & Valve C	07/02/18	029695	738.00
51-6030-60-6040	12" x 20" All SS Repair Clamp (R	Underground Pipe & Valve C	08/14/18	030847	375.00
51-6030-60-6040	8" - 2 Bolt Macro Coupling (Roma	Underground Pipe & Valve C	08/16/18	030930	738.00
51-6030-60-6040	6" MJ Split Ring Megalugs	Ziebell Water Service Proc	05/22/18	241648-000	455.90
Total For Dept 6030 Water Operations					28,722.53
Total For Fund 51 Water Fund					28,722.53
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	09/18 Dental Premiums - Sewer De	Delta Dental of Illinois-F	08/28/18	09/01/18	159.59
52-6040-40-4032	Uniform rental/cleaning- 8-28-1	Breens Inc.	08/28/18	376557	24.63
52-6040-40-4032	Uniform rental/cleaning-	Breens Inc.	08/21/18	376392	24.63
52-6040-50-5030	Sewer Modems	Verizon Wireless	07/21/18	07/2018	25.02
Total For Dept 6040 Sewer Operations					233.87
Total For Fund 52 Sewer Fund					233.87
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Survey Monkey Annual Subscriptio	SurveyMonkey	08/12/18	32137536	360.00
61-4040-40-4040	.gov Registration	VSN - Verisign, Inc.	08/02/18	2506641	400.00
61-4040-40-4042	TV Services to Buildings	Hulu, LLC	07/20/18	110922816	54.98
61-4040-50-5020	IT Support (9) Tickets 08/2018	Orbis Solutions	08/30/18	5568187	1,100.00
61-4040-50-5020	IT Support (7) Tickets 08/18	Orbis Solutions	08/23/18	5568170	1,050.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	07/21/18	07/2018	38.07
61-4040-50-5061	08/31/18 Monthly GIS Services	Cloudpoint Geographics, Ir	08/31/18	002218	1,950.00
61-4040-50-5061	ARC GIS Licensing	ESRI Inc.	08/09/18	93501915	471.23
Total For Dept 4040 Information Technology					5,424.28
Total For Fund 61 Information Technology Fund					5,424.28
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-40-4042	IPPFA Conference - Paradis	Illinois Public Pension F	08/10/18	2018MA-201808-1468-1	415.00
Total For Dept 4050 Police Pension					415.00
Total For Fund 71 Police Pension Fund					415.00

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Fund Totals:					
				Fund 10 General Fund	96,316.68
				Fund 23 Hotel/Motel Tax Fund	193.04
				Fund 31 Capital Improvements Fund	12,125.00
				Fund 32 Sidewalks/Pathway Fund	13,127.75
				Fund 34 Storm Water Management F	521.00
				Fund 51 Water Fund	28,722.53
				Fund 52 Sewer Fund	233.87
				Fund 61 Information Technology F	5,424.28
				Fund 71 Police Pension Fund	415.00
Total For All Funds:					157,079.15

Pre-Paid (Off-Call) Checks

Invoice #	Vendor Name	Description	Vendor Code/Inv Date	Amount Paid	Check Date
08/22/18	Willowbrook/Burr Ridge	Chamber Golf Outing	WILLOW01 08/22/2018	230.00	8/29/2018 12:00:00 AM
00109545	Clifford-Wald & Company, Inc.	Postscript Multi-func Printer	CLIFFO01 06/18/2018	6,495.00	8/29/2018 12:00:00 AM
109545	Clifford-Wald & Company, Inc.	Printer Ink	CLIFFO01 06/18/2018	496.42	8/29/2018 12:00:00 AM
Total				<u>7,221.42</u>	