

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**April 23, 2018  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
Olivia Santeniello – Pleasantdale Elementary School**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Approval of Regular Board Meeting of April 9, 2018
- \*B. Receive and File Draft Local School Committee Meeting of April 3, 2018

**6. ORDINANCES**

- \*A. Approval of An Ordinance Amending Section VIII.B.2 of the Burr Ridge Zoning Ordinance to Permit a Custom Art Studio as a Special Use in a B-1 Business District (Z-09-2018: Text Amendment – Custom Art Studio)
- \*B. Approval of An Ordinance Granting Special Use Approvals Pursuant to the Burr Ridge Zoning Ordinance to Permit a Custom Art Studio in a B-1 Business District (Z-09-2018: 306 Burr Ridge Parkway – Hennessy)
- \*C. Approval of Ordinance Amending Chapter 25 of the Burr Ridge Municipal Code by Adding a New Class “S” License

**7. RESOLUTIONS**

- \*A. Adoption of Resolution Rescinding the Withdrawal of the Village of Burr Ridge from the Intergovernmental Personnel Benefit Cooperative and the South Central DuPage County Benefits Pool
- \*B. Adoption of A Resolution Approving Membership and Payment of Promissory Note for Marketing Services to the DuPage Convention and Visitor’s Bureau

## **8. CONSIDERATIONS**

- A. Discussion of Burr Ridge Address System
- B. Consideration of Policy Regarding Balanced Budgets
- C. Review of 2017-19 Strategic Goals – Update for First Quarter 2018
- D. Consideration of Recommendation to Create a Bicycle Committee
- \*E. Approval of Proclamation Designating May 2018 as “National Bicycle Month” in the Village of Burr Ridge
- \*F. Approval of Recommendation to Order two (2) Police Squad Cars (included in FY 18-19 Budget; for delivery after May 1, 2018)
- \*G. Approval of Vendor List in the Amount of \$288,656.76 for all Funds, plus \$248,026.92 for payroll, for a grand total of \$536,683.68, which includes no Special Expenditures
- H. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

## **9. RESIDENTS COMMENTS**

## **10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

## **11. CLOSED SESSION**

- A. Approval of Closed Session Minutes of March 26, 2018
- B. Consideration of Release of Closed Session Minutes of September 25, 2017 and January 8, 2018
- C. Deliberation of Salary Schedules and Benefits for One or More Classes of Employees
- D. Employment of Employee

## **12. RECONVENED MEETING**

- A. Consideration of Employment Terms for Village Administrator

## **13. ADJOURNMENT**

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Doug Pollock and Staff  
**SUBJECT:** Regular Meeting of April 23, 2018  
**DATE:** April 20, 2018

**PLEDGE OF ALLEGIANCE:** Olivia Santeniello, Pleasantdale Elementary School

## **6. ORDINANCES**

### **A. Amend Zoning Ordinance – Add “Custom Art Studio” as Special Use**

Please find attached an Ordinance amending Section VIII.B.2 of the Burr Ridge Zoning Ordinance to add a custom art studio as a special use in the B-1 Business District. The Board directed staff to prepare this Ordinance at their meeting of April 9.

**It is our recommendation:** that the Ordinance be approved.

### **B. Special Use – Custom Art Studio (306 Burr Ridge Parkway – Hennessy)**

Please find attached an Ordinance granting approval of a special use for a custom art studio for The Henn House at 306 Burr Ridge Parkway. The Board directed staff to prepare this Ordinance at their meeting of April 9.

**It is our recommendation:** that the Ordinance be approved.

### **C. Amend Chapter 25 (Liquor License - BYOB Establishments)**

Please find attached an Ordinance amending the Liquor Control Ordinance to create a new class of liquor license (Class S) and to establish the legal limit of said licenses to one, thereby allowing the Liquor Commissioner (Mayor Straub) to grant a liquor license for The Henn House. The proposed Class S license would create language regulating Bring Your Own Beverage (BYOB) establishments in the Village. The cost of the license is proposed to be \$500, renewable annually. In summary, the following regulations are proposed:

- Patrons may bring onto the premises no more than 72 ounces of unopened beer and/or no more than 750mL (one bottle) of unopened wine per two patrons over the age of 21.
- No tastings may occur on premises.
- No live entertainment may occur on premises.
- Snack and other pre-packaged foods must be provided to customers by the business owner.

- Businesses to be granted a Class S License would be required to adhere to hours limited to 7:00 A.M. to 10:00 P.M., seven days a week.

**It is our recommendation:** that the Ordinance amending Chapter 25 of the Burr Ridge Municipal Code regarding Liquor Control be approved.

## 7. RESOLUTIONS

### A. **Rescinding Withdrawal from IPBC and SCDCBP**

As previously reported to the Board, staff's attempt to find a lower priced alternative to our employee health insurance provider was unsuccessful. The alternative broker was unable to maintain the estimated cost after underwriting was completed. Therefore, it is staff's recommendation that we rescind the Resolution withdrawing from the South Central DuPage County Benefits Pool (a sub-pool of the Intergovernmental Personnel Benefit Cooperative - IPBC).

Staff can report that we have negotiated a reduction in cost for re-enrollment into IPBC. IPBC will provide the Village with the same coverage from Blue Cross Blue Shield with the same deductibles but with a smaller network. The smaller network does not disrupt any current doctors for employees. As a result, instead of a 3% increase effective July 1, 2018, the Village and employees will see a 5.4% reduction over the current costs.

**It is our recommendation:** that the Resolution be adopted.

### B. **Membership/Promissory Note - DuPage CVB**

Attached is a Resolution approving membership in the DuPage Convention and Visitors Bureau (DCVB) and authorizing payment of a promissory note for the Village's membership dues for FY 2018-19. The total dues for FY 2018-19 are \$29,743.75, to be paid in biannual installments after May 1, 2018. These payments will be made out of the Hotel/Motel Fund and were included in the final fiscal year 2018-19 budget.

**It is our recommendation:** that the Resolution approving membership in the DuPage Convention and Visitors Bureau for FY 2018-19 be adopted and that the Mayor be authorized to sign the promissory note on behalf of the Village.

## 8. CONSIDERATIONS

### A. **Discussion of Burr Ridge Address System**

Mayor Straub asked that this matter be placed on an agenda for discussion. The issue is the use of the old County addressing system in parts of Burr Ridge. The County addressing system uses block numbers that in Burr Ridge begin with 15W, 16W, 10S, and 11S. These block numbers extend into

unincorporated areas in DuPage County. Issues arise when residents and businesses do not use this prefix and service providers can become confused.

Attached is information from a 2004 consideration of this issue by the Board of Trustees. The plan for changing the addresses at that time included:

- Dropping the 15W for east-west addresses between County Line Road and Madison Street (e.g. 15W116 59<sup>th</sup> Street becomes 116 59<sup>th</sup> Street);
- Changing the 16W addresses west of Madison Street to continue the block numbers between County Line Road and Madison Street (e.g. 16W020 79<sup>th</sup> Street becomes 820 79<sup>th</sup> Street); and
- Changing the north-south addresses to correspond with the numbered street names (e.g. 6S650 Garfield Avenue becomes 6150 Garfield Avenue).

Also included in the attachments are an implementation plan and minutes from several Board meetings in 2004 at which time this issue was discussed. In summary, the changes were not pursued by the Board due primarily to concerns from business owners west of Madison Street.

**It is our recommendation:** that the Board provide direction on whether and how to proceed with this issue.

## **B. Policy Regarding Balanced Budgets**

Trustee Mottl has asked that this matter be placed on the agenda. Specifically, Trustee Mottl is suggesting that the Board adopt a policy defining and requiring a balanced budget. Staff suggests the following policy:

*In order to maintain Village services and operations in a prudent and fiscally responsible manner for the present and for the future, it is the policy of the Village of Burr Ridge to maintain a balanced budget defined as follows:*

- *The unreserved fund balance level of the General Fund should be a minimum of 20% of the current fiscal year's operating expenditures; and*
- *Total budgeted expenditures in the General Fund should not exceed total anticipated revenues for a given fiscal year; and*
- *Total expenditures in all funds should not exceed total anticipated revenues for a given fiscal year plus any unreserved funds over and above the minimum 20% unreserved General Fund balance referenced herein.*

As background, please know that our current unreserved fund balance in the General Fund is approximately 62% of the one-year expenditures in the General Fund (@\$5.5 million in reserve versus @\$8.8 million in expenditures). Also, our current fund policy states that the unreserved fund balance in the General Fund should be 10% to 20% of one-year expenditures.

There has been much discussion recently about whether the Village may spend reserves and still define its budget as being balanced. There have been several definitions of a balanced budget that have been suggested. The most common understanding of a balanced budget is that expenditures do not exceed revenues. However, the narrow application of that definition would not allow the Village to create savings accounts such as the equipment replacement fund, spend money from those accounts, and still maintain a “balanced” budget. Thus, staff suggests that this definition is too narrow and misrepresents what is otherwise a prudent and responsible approach to budgeting.

At the other extreme is the definition of a balanced budget in the State of Illinois Constitution which defines a balanced budget as expenditures not exceeding all available resources. This definition does not take into account the need to maintain available reserves to fund day-to-day operations in an emergency situation.

The policy outlined above takes into consideration that expenditures in the General Fund (which funds ongoing operations) should always be equal to or less than anticipated revenues; that the Village should be creating savings accounts that are in deficit from time to time as funds are spent for anticipated purchases; and that a healthy reserve fund should be maintained in the General Fund in case of emergencies.

**It is our recommendation:** that the Board direct staff to prepare a Resolution adopting the policy as outlined herein.

**C. 2017-19 Strategic Goals – Update for First Quarter 2018**

Attached is a spreadsheet showing the 2018 first quarter update of the strategic goals adopted by the Board of Trustees in 2017. A quarterly report will be provided to the Board on an ongoing basis.

**D. Create Bicycle Committee**

Trustee Schiappa has requested that the Board consider authorizing the creation of a Bicycle Committee or Subcommittee, with the stated goals of said committee being to increase awareness and frequency of bicycle riding as a form of recreation, as well as promoting bicycle safety and education within the Village.

**It is our recommendation:** that the request to create a Bicycle Committee or Sub-Committee be approved.

**E. Proclamation – “National Bicycle Month”**

At the request of Trustee Schiappa, attached is a Proclamation designating May 2018 as “National Bicycle Month” in Burr Ridge. National Bicycle Month is sponsored by the League of American Bicyclists and seeks to promote the

benefits of bicycling as a recreational activity, as well as provide community education regarding bicycle safety rules and best practices. Approval of the Proclamation does not mandate any further action or expense by the Village.

**It is our recommendation:** that the Proclamation be approved.

**F. Order Two Patrol Squad Cars for Delivery after May 1, 2018**

The proposed FY 18-19 Budget includes the purchase of two 2018 Ford Police Interceptor Utility vehicles. These two new vehicles are replacements for one 2013 Ford Interceptor sedan and one 2013 Ford Interceptor Utility (SUV). The total purchase price for the two vehicles is \$68,800. The acquisition and pricing of these vehicles will be completed through the Suburban Pricing Cooperative. Chief John Madden is requesting authorization to order the vehicles from Ford prior to May 1, 2018 to ensure a purchase and delivery date in August 2018.

**It is our recommendation:** that the request to order two squad cars for delivery in August 2018 be approved.

**G. Vendor List**

Enclosed is the Vendor List in the Amount of \$288,656.76 for all Funds, plus \$248,026.92 for payroll, for a grand total of \$536,683.68, which includes no Special Expenditures.

**It is our recommendation:** that the Vendor List be approved.

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**April 9, 2018**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of April 9, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Zed Lillioja, Elm School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Assistant to the Administrator Evan Walter, Finance Director Jerry Sapp and Village Clerk Karen Thomas.

**In Remembrance: Dolores Cizek**  
**1930 - 2018**

President Straub asked for a moment of silence in remembrance of former resident and Village Trustee Dolores Cizek.

**RESIDENT COMMENTS** There were none.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Snyder and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Paveza, Mital, Schiappa, Franzese, Mottl

NAYS 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING MINUTES MARCH 12, 2018** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF BUDGET WORKSHOP MINUTES MARCH 22, 2018** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF REGULAR BOARD MEETING MINUTES MARCH 26, 2018** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING MINUTES OF APRIL 2, 2018** were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

**APPROVAL OF AN ORDINANCE AMENDING SECTION X.B.7 OF THE BURR RIDGE ZONING ORDINANCE RELATIVE TO OUTDOOR, OVERNIGHT PARKING OF COMMERCIAL VEHICLES IN MANUFACTURING DISTRICTS (Z-03-2018: TEST AMENDMENT – OVERNIGHT, OUTDOOR PARKING)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.  
**THIS IS ORDINANCE NO. A-834-06-18**

**APPROVAL OF ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (COMPUTER/ELECTRONIC EQUIPMENT)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.  
**THIS IS ORDINANCE NO. 1176**

**ACKNOWLEDGEMENT OF WITHDRAWAL OF PLAN COMMISSION PETITIONS (Z-06-2018 AND Z-10-2018: 16W020 79<sup>TH</sup> STREET – LYONS TRUCK SALES)** The Board, under the Consent Agenda by Omnibus Vote, acknowledged the withdrawal of the petitions from Lyons Truck Sales.

**APPROVAL OF PROCLAMATION DESIGNATING APRIL 22-28, 2018 AS ARBOR DAY WEEK** The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR WATERMAIN VALVE INSTALLATIONS IN WOODVIEW ESTATES TO MIDWEST CHLORINATING AND TESTING, INC., OF BARTLETT, ILLINOIS, IN THE AMOUNT NOT TO EXCEED \$10,350.00** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR ENGINEERING SERVICES OF THE COUNTY LINE ROAD STORM SEWER OUTFALL AT DEER PATH TRAIL TO ROBINSON ENGINEERING, LTD., OF ITASCA, ILLINOIS, IN THE AMOUNT OF \$44,540** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR REPLACEMENT OF THE VILLAGE HALL CHILLER TO DYNAMIC HEATING & PIPING COMPANY, OF CRESTWOOD, ILLINOIS, IN THE AMOUNT OF \$96,591** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR FY 2018-19 COM ED TRANSMISSION LINE TREE TRIMMING TO COMMONWEALTH EDISON IN THE AMOUNT OF \$19,670** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR FY 2018-19 STREETLIGHT MAINTENANCE TO RAG'S ELECTRIC WITH PRICES ESTABLISHED BY RAG'S TIME AND MATERIALS COST PROPOSAL** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract

**APPROVAL OF RECOMMENDATION TO APPROVE FY 2018-19 PAY PLAN AND SALARY INCREASES FOR NON-UNION EMPLOYEES** The Board, under the Consent Agenda by Omnibus Vote, approved the FY 2018-19 pay plan.

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$28,537.70 FOR ALL FUNDS, PLUS \$200,589.77 FOR PAYROLL, FOR A GRAND TOTAL OF \$229,127.47, WHICH INCLUDES NO SPECIAL EXPENDITURES** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending April 9, 2018 in the amount of \$28,537.70 and payroll in the amount of \$200,589.77 for the period ending March 24, 2018.

### **PUBLIC HEARING FY 2018-19 BUDGET**

**CALL TO ORDER** The Public Hearing of the President and Board of Trustees for the FY 2018 – 19 Budget was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by President Straub at 7:10 P.M. with the same Trustees in attendance as immediately preceding the Public Hearing.

**NOTICE OF HEARING** was published in The Doings Weekly on April 5, 2018.

**BUDGET HIGHLIGHTS** were presented by Village Administrator Doug Pollock and are attached to these minutes as Exhibit B.

**AUDIENCE QUESTIONS AND COMMENTS** There were none.

**BOARD QUESTIONS AND COMMENTS** Trustee Paveza said that Staff puts together a very accurate and detailed budget after several Village Board workshops. He continued that the Budget will be posted to the Village website tomorrow.

**CLOSE HEARING** Motion was made by Trustee Paveza and seconded by Trustee Mital that the FY 2018 – 19 Budget Public Hearing of April 9, 2018 be closed.

Motion carried by Voice Vote and the FY 2018–19 Budget Public Hearing of April 9, 2018 was closed at 7:21 p.m.

**CONSIDERATION OF AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2018 AND ENDING ON**

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

**THE THIRTIETH DAY OF APRIL, 2019** Village Administrator Doug Pollock introduced the Ordinance adopting the budget for Fiscal Year 2018-2019.

In answer to Trustee Mottl, Village Administrator Doug Pollock explained that this is a structurally sound budget. He said money is set aside during certain years to pay for future expenses, as those expenses come due, you will see that there are more expenditures than revenues. It is a structurally sound budget in the sense that we are spending money that has been earmarked and available from previous years.

Trustee Franzese says he disagrees that it is a balanced budget, our expenditures exceed our revenues and we are drawing down our reserves by over \$300,000 to balance the budget. The balanced budget is fully funded because the reserves are being drawn down, but it is not balanced.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to approve the Ordinance adopting the FY 2018-19 Budget

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Schiappa, Paveza, Mital

NAYS: 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried

**THIS IS ORDINANCE NO. 1177**

**CONSIDERATION OF ORDINANCE AMENDING CHAPTER 58, SECTION 58.01 OF THE BURR RIDGE MUNICIPAL CODE TO AMEND RATES FOR WATER CONSUMPTION**

Village Administrator Doug Pollock said, as directed by the Board at the March 26 meeting, staff prepared the Ordinances amending the rates for water and waste water. He said the Village was notified today that Bedford Park is increasing the water rate that they charge Burr Ridge by 2.06%, effective June 1. This Ordinance does not reflect the increase; the 10% increase basically now became an 8% increase in terms of the additional revenue the Village will receive. There was Board discussion. Trustee Snyder said he was under the impression from the discussion at the Water Committee Meeting that the increase from Bedford Park was going to be included in the increase and the 2% would be added to the 10%. Trustee Franzese said the 12% increase would represent a \$5.00 increase to the average consumer and the 12% would represent a \$6.00 increase.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to approve the Ordinance and increase the water rate to 12%.

Resident Ellen Raymond said she feels \$5.00 is an underestimate, for the dry summer months she feels the increase would be more like a \$25.00. She asked that the rates not be increased to 12%.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

In answer to resident Alice Krampits, the Village Administrator said the increase would only be for the water fund. She said she feels the 12% increase is too much.

In answer to Trustee Mottl, the Village Administrator said under these rates we will no longer expect to have a deficit in the fund. He said this is an enterprise fund and 100% of the money that is collected pays for water and the cost of providing the water to the residents and businesses. There is no intermingling of water revenues or expenditures with any other fund in the Village. There needs to be sufficient money in the fund at all times to handle the maintenance of the system and any emergency repairs that may occur. The system is getting older and we are seeing more water main breaks.

There was additional discussion.

On Roll Call, Vote Was:

AYES: 4 – Trustees Snyder, Franzese, Mital, Schiappa

NAYS: 2 – Trustees Mottl and Paveza

ABSENT: 0 – None

There being four affirmative votes, the motion carried

**THIS IS ORDINANCE NO. A-439-01-18**

**CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 59 SECTION 59.4.1 OF THE BURR RIDGE MUNICIPAL CODE TO AMEND RATES FOR WASTEWATER SERVICE**

Village Administrator Doug Pollock presented the Ordinance and said the sewer rates were adjusted, as discussed at the March 26 Board of Trustees meeting. He continued that the sewer rates only impact customers in Cook County who use the Village's sanitary sewer system. The residential users have a fixed rate which will be increased by \$5.00 per year for the next five years.

Motion was made by Trustee Snyder and seconded by Trustee Mital approve the Ordinance, as presented.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Schiappa, Franzese, Paveza

NAYS: 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried

**THIS IS ORDINANCE NO. A-663-01-18**

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE AN AMENDMENT TO THE ZONING ORDINANCE TO ADD “CUSTOM ART STUDIO” AS A SPECIAL USE IN THE B-1 BUSINESS DISTRICT (Z-09-2018: TEXT AMENDMENT B-1 DISTRICT SPECIAL USES)**

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

And

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR A CUSTOM ART STUDIO IN A B-1 BUSINESS DISTRICT (Z-09-2018: 306 BURR RIDGE PARKWAY – HENNESSY)**

Assistant to the Administrator Evan Walter, presented the Plan Commission's recommendation to approve a text amendment to add "custom art studio" as a special use in the B-1 District and the approval of a special use for a custom art studio at 306 Burr Ridge Parkway. Mr. Walter said the petitioner Jennifer Hennessy owns a custom art business, The Henn House.

Mr. Walter said the Plan Commission concluded that there is no current permitted or special use in the B-1 Business District that was able to accommodate the petitioner's request and that the request was in line with the purpose of the B-1 Business District. Mr. Walter said the petitioner has said this is primarily a custom art studio, a "paint and sip" concept, meaning that customers will be able to create their own pieces while consuming their own alcohol on premises. Alcohol will be permitted under a "bring your own beverage" model. Customers will be permitted to bring alcohol for consumption, but the business will not originate any retail sales of alcohol. Staff is currently working to create a new liquor license category which will permit such activity. The business will observe the standard hours of operation in Business Districts, which is 7am to 10pm, seven days a week.

Mr. Walter said one of the primary discussions held by the Plan Commission was regarding the parking at County Line Square. County Line Square is non-conforming relative to parking which means that any new business is required to have a parking variation if the use has greater parking requirements than the previous use that had occupied that space. This particular space was occupied by retailer Tuesday Morning. Staff determined this to be retail use which matched an equal amount of parking spaces, the Plan Commission agreed.

The Plan Commission recommends the following conditions for the special use approval:

1. The special use shall be limited to The Hen House at 306 Burr Ridge Parkway in a manner consistent with the submitted business plan and the expire once the business no longer operates at this property.
2. Alcohol may only be consumed at the business if a liquor license is approved.
3. No retail sales of alcohol may occur at the business.

Trustee Snyder said the parking in that area is over tasked as it is and he asked if Staff had considered what else is available and where are the additional cars going to park. If there is five employees and 12 or 24 customers, there are no spaces for 10 to 15 more cars, especially from 4:30pm to 8:00pm.

In answer to Trustee Mital, Mr Pollock said the Pace Parking Lot would not be available for use during the day by the retail shopping center but Capri had an agreement with Pace to use it in the

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

evening and weekends for valet parking. Mr. Pollock added that Pace will be presenting expansion plans to the Plan Commission in June.

Trustee Franzese said, as a Board we have to solve this problem, we have to work with the mall owner, Pace and whoever else to solve this problem to make it easier for all the customers to park and enjoy the fine businesses that we have attracted to this center.

Mr. Walter said there is ways to add spaces within the main parking lot and we can address that with the property owner. There is space for about 25 additional spaces.

Motion was made by Trustee Mottl and seconded by Trustee Schiappa to accept the Plan Commission's recommendation and direct Staff to prepare the Ordinances for the text amendment and special use.

Trustee Snyder said he feels the parking issue needs to be addressed now.

Motion and second were amended to accept the Plan Commission's recommendation and direct Staff to prepare the Ordinances for the text amendment and special use and direct Staff to research solutions for the overall parking issues and present options to the Board.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Schiappa, Snyder, Mital, Paveza, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

**CONSIDERATION OF REQUEST FROM MCNAUGHTON DEVELOPMENT TO PAY LAKESIDE POINTE SIDEWALK DONATION IN INCREMENTS RATHER THAN IN WHOLE PRIOR TO RECORDING PLAT**

Village Administrator Doug Pollock presented the request from McNaughton Development, Inc. to be allowed to pay the \$77,000 sidewalk donation in increments rather than in a lump sum prior to recording the plat. They are requesting to pay with each permit as it is issued. The Subdivision Ordinance states that sidewalk donation be paid in a lump sum prior to recording the plat of subdivision.

Trustee Franzese asked what the total reduction in sidewalk was as a result of waiving the sidewalk on Commonwealth and asking them to build a sidewalk on Bridewell. Mr. Pollock answered that it was about 900 lineal feet they were not required to build. Trustee Franzese said the precedent has been set and every developer will be asking for the impact fees to be waived.

John Berry, McNaughton Development, said that the improvement on Commonwealth should not have been imposed on this property. He continued that they thought they went over and above by adding the additional sidewalk on Bridewell in lieu of doing the improvement to Commonwealth.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

Trustee Mottl asked if this was a financing issue. Mr. Berry said they will be writing a check next week for \$85,000. He continued this sounds like a minuscule issue but it helps when you are trying to get these projects going. They appreciate being able to pay the school impact fees per permit.

Trustee Paveza said once an exception is granted there is a precedent set and then every contractor will ask for an exception.

Resident Alice Krampits said this is a big project and there are expenses to pay but she believes the Village would be setting a precedent.

Resident Ellen Raymond said she doesn't believe they should get a special exemption.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to deny the request to pay Lakeside Pointe sidewalk donation in increments rather than in whole prior to recording the plat.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Franzese, Mottl, Mital, Snyder, Schiappa

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

**DISCUSSION OF PETITION FROM RESTAURANT OWNERS TO ALLOW VIDEO GAMBLING**

Village Administrator Doug Pollock presented a petition signed by nine restaurants owners asking the Village to consider allowing video gambling in Burr Ridge. He said the petition was presented by resident John Bittner. Mr. Pollock said staff provided some answers to basic questions about video gambling but did not spend a lot of time researching or providing information. The primary issue is does the Board want staff of spend more time on this issue.

There was discussion with the Trustees expressing an interest to learn more about video gambling.

Gene Halleran, County Wine Merchant, said these are mostly small businesses looking for another source of revenue. Willowbrook and Indian Head Park have video gaming and he thinks Burr Ridge losses business to them. He asked that the Village look into it.

Resident John Bittner said if you go to surrounding restaurants there are Burr Ridge residents there playing video games. The Village is losing revenue. If it would benefit the Village we should look into it.

Trustee Franzese said first and foremost, we have to take into consideration what the residents want. There is a cost side, table space has to be given up and revenue from those tables is not being generated any more.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

Mr. Pollock explained that Burr Ridge opted out of Video Gaming in 2009 but we can opt back in. He said from his experience this is a community values issue and a community branding issue. He said there is definitely revenue to be had. For a town the size of Burr Ridge it probably is not a great deal of revenue but it is revenue. He continued that a lot of Villages have done advisory referendums to gauge residents opinions and typically they fail because the voters are not in favor of video gambling.

Resident Ellen Raymond said the residents should have more say than the few businesses that are asking for this. There are revenue advantages but there are also many disadvantages that outweigh the revenue advantages. Indian Head Park does not have the commercial base that Burr Ridge has.

Trustee Mottl said that residents are against tax increases and water rate increases. He is a fan of broadening the revenue base and finding new ways to collect revenue.

In answer to Mayor Straub, Mr. Pollock said staff would want plenty of time to get all the information the Board wants. He continued staff would notify the restaurants that this is going to be on the agenda and it would be on the website for the residents. Mr. Pollock said this could be on the agenda again in four weeks.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa to direct Staff to further investigate the concept of video gambling and scheduled for further discussion at the May 14 Board meeting.

Motion carried by voice vote.

**RECEIVE AND FILE RESIGNATION LETTER FROM VILLAGE TREASURER NOEL HASTALIS EFFECTIVE APRIL 9, 2018** and **ACCEPT RESIGNATION OF PLAN COMMISSIONER GREG SCOTT EFFECTIVE APRIL 9, 2018**

Trustee Franzese said he removed these items from the Consent Agenda because he feels the Board should recognize Noel Hastalis for his 26 years of dedicated service to the Village and Greg Scott for his 5 years of dedicated service.

Trustee Franzese said these are volunteers who take the time from their busy lives to help make the Village a Very Special Place. He suggested that these dedicated volunteers be recognized and asked that future resignations not be put on the consent agenda.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to accept the resignations of Noel Hastalis and Greg Scott.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Snyder, Schiappa, Mital, Paveza, Mottl

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
April 9, 2018

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

**OTHER CONSIDERATIONS** There were none.

**RESIDENT COMMENTS** There were none.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** There were none.

**NON-RESIDENTS COMMENTS** Rick Lighthart thanked the Board and in particular Mickey Straub for running for office against Jim Durkin. He is disappointed to see the state going where it is and would encourage others to stand up and run for public office.

**ADJOURNMENT** Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Regular Meeting of April 9, 2018 be adjourned

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Mital, Paveza, Mottl, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 9:10 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

---

Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**MINUTES****LOCAL SCHOOL COMMITTEE MEETING****Tuesday, April 3, 2018****CALL TO ORDER**

The meeting was called to order by Co-Chairpersons Anita Mital and Zach Mottl at 7:00 PM

**ROLL CALL**

Present: Co-Chairpersons Anita Mital and Zach Mottl, Committee Persons Marianne Begy, Adolph Galinski, Alan Hruby, Clair Kovar, Betsy Levy, Cindy Mottl, Paragi Patel, and Becky Singh.

Absent: Committee Person Vivek Ghai

Also Present: Village Administrator Doug Pollock and Village Attorney Michael Marrs

**INTRODUCTION OF COMMITTEE MEMBERS AND STAFF**

Co-Chairs Mital and Mottl each made a statement as to why this committee was created and what the Village Board is hoping that the Committee will be able to accomplish. Both stated that the Village Board recognized the importance of local schools to the overall community and are hoping that this committee will be able to provide information and recommendations that will allow the Village to have a positive influence on local schools.

The Committee members proceeded to introduce themselves and provide some background on their interest in local schools and the Village.

**REVIEW OF OPEN MEETINGS ACT AND FREEDOM OF INFORMATION ACT**

Attorney Marrs referenced the memo provided to the Committee in its agenda packet. He reviewed the memo and answered questions about the Open Meetings Act and the Freedom of Information Act relative to this Committee.

**DISCUSSION OF COMMITTEE MISSION**

The Committee discussed its mission. There was agreement that the primary mission is to provide information to the public and to the Board of Trustees regarding local school matters and to provide a positive influence for local schools and the community.

**REVIEW OF LOCAL SCHOOL ISSUES**

Each of the Committee members briefly described their concerns regarding local school issues. There was a reference to the memo provided by the Village Attorney and dated January 25, 2018 regarding Attendance Boundary Issues. Committee member Hruby showed a video of recent District 86 school board meetings that he had compiled.

## DISCUSSION OF NEXT STEPS AND MEETING SCHEDULE

Co-Chair Mottl said that the Village Board has previously discussed legal options with the Village Attorney and determined that it would be difficult for the Village to establish standing for any type of legal action. He added, however, that the Village Attorney's memo provides a basis for the Village to file a complaint.

Mr. Hruby said that he believes there is evidence to support a violation of federal law based on the memo from the Village Attorney. There was a general discussion on this topic and consensus to ask the Village Attorney to provide a draft complaint for Committee review.

Mr. Hruby also asked if the Committee could recommend an advisory referendum regarding voter's preference for balanced enrollment between the schools before seeking a tax increase.

After further discussion, there was consensus to meet again on Thursday, April 19, 2018 at 7:00 PM and to review a draft complaint and advisory referendum to be prepared by the Village Attorney.

## PUBLIC COMMENT

There were no public comments.

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

There being no further business, a **motion** was made by Mr. Galinski to adjourn the meeting. The motion was **seconded** by Ms. Kovar and **approved** by a vote of 10-0. The meeting was adjourned at 9:23 PM.

Respectively submitted,



Doug Pollock  
Village Administrator

DP:bp

## ORDINANCE NO. A-834

AN ORDINANCE AMENDING SECTION VIII.B.2 OF THE BURR RIDGE ZONING  
ORDINANCE TO PERMIT A CUSTOM ART STUDIO AS A SPECIAL USE IN A B-1  
BUSINESS DISTRICT

(Z-09-2018: Text Amendment - Custom Art Studio)

---

**WHEREAS**, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held public hearings on the question of granting said text amendment on April 2, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this President and Board of Trustees, and this President and Board

of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Section VIII.B.2 of the Zoning Ordinance to add *custom art studio* as a special use.
- B. That the amendment described is consistent with the purpose and intent of the Zoning Ordinance.

**Section 3:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 23<sup>rd</sup> day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 23<sup>rd</sup> day of April, 2018.

---

Village President

ATTEST:

---

Village Clerk

## ORDINANCE NO. A-834

AN ORDINANCE GRANTING SPECIAL USE APPROVALS PURSUANT TO THE  
BURR RIDGE ZONING ORDINANCE TO PERMIT AN CUSTOM ART STUDIO IN  
A B-1 BUSINESS DISTRICT

(Z-09-2018: 306 Burr Ridge Parkway - Hennessy)

---

**WHEREAS**, an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said special use on April 2, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for special uses, including its findings and recommendations, to this President and Board of

Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 306 Burr Ridge Parkway, Burr Ridge, Illinois, is Jennifer Hennessy (hereinafter "Petitioner"). The Petitioner requests a special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit custom art studio in a B-1 Business District.
- B. That the property will not detract from the public health, safety, morals, comfort, or general welfare.
- C. That the special use will not adversely impact any adjacent properties.
- D. That the special use will allow the petitioner to bring a desired service to the residents of the Village.

- E. That the site plan of the property is adequate for the use.
- F. That adequate traffic facilities are present on or adjacent to the property.
- G. That the use is not contrary to the objectives of the Official Comprehensive Plan.
- H. That the special use will otherwise conform to the applicable regulations of the Zoning Ordinance.

**Section 3:** That a special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit a special use for a custom art studio ***is hereby granted*** for the property commonly known as 306 Burr Ridge Parkway and identified by the Permanent Real Estate Index Number (PIN) of: **18-30-301-001.**

**Section 4:** That approval of the special uses is subject to compliance with the following conditions:

- A. That the special uses will be limited to The Henn House in a manner consistent with the business plan attached hereto as **Exhibit A.**
- B. The special use will be limited to The Henn House in a manner consistent with the submitted business plan and shall expire if The Henn House no longer operates the business at 306 Burr Ridge Parkway.
- C. Alcohol may only be consumed at the business if a liquor license is approved.
- D. No retail sales of alcohol may occur at the business.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 23<sup>rd</sup> day of April, 2018, by the Corporate Authorities  
of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this  
23<sup>rd</sup> day of April, 2018.

---

Village President

ATTEST:

---

Village Clerk

# EXHIBIT A

thehennhouse, inc.	
<b>Identity</b> Operation of a retail boutique selling hand crafted articles including, but limited to, signs, glassware, water bottles, and other customized items, and conducting workshops for the customization of retail products and related craft items.	<b>Target customers</b> We will target women and families of various ages. Our products will bring in people looking for hostess gifts, birthday and holiday gifts, graduation, birthday parties and workshops.
<b>Location</b> Our location is in a high traffic area and there is plenty of parking. Two fitness facilities nearby, several restaurants and a women's boutique.	<b>Management team</b> Jennifer Hennessy-Owner Brian Hennessy-Owner We plan to have a staff of 6-8 members
<b>The competition</b> At this time, there is nothing like this in our area. We believe it will be a good addition to our Village and bring in a wide range of new clients to the area.	<b>Revenue streams</b> We will have walk ins and also a very high demand for personalized products ordered online. The workshops will bring in large groups of people.
<b>Marketing activities</b> Our marketing will be primarily social media. Weekly emails, social media sites such as Instagram, Facebook, Snap Chat and Twitter. Word of mouth will travel fast as well through the schools.	<b>Company Overview</b> thehennhouse has been in operation since 2011. The business has operated out of our home and has been very successful. We have a large client base with several real estate companies that purchase custom signs for closing gifts and teams that purchase water bottles.

## ORDINANCE NO.

ORDINANCE AMENDING CHAPTER 25 OF THE BURR RIDGE MUNICIPAL CODE BY  
ADDING A NEW CLASS "S" LICENSE

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and Du Page Counties, Illinois, as follows:

**Section 1:** That Section 25.09 of Chapter 25 of the Burr Ridge Municipal Code is hereby to add a new sub-section "S" thereof adding provisions for a Class S liquor license reading in its entirety as follows:

T. Class S License: Bring Your Own Beverage (BYOB)

A Class "S" - License shall be issued for a period of one year. A Class "S" License shall permit the consumption of sealed and unconsumed cans of beer and bottles of wine in their original packaging, provided that said beer and wine is brought by patrons of the establishment holding said Class "S" License. Patrons of Class "S" License holders may bring no more than 72 ounces of unopened beer and/or no more than 750mL of unopened wine per two patrons over the age of 21. No person shall open any alcohol on premises between the hours of 10:00 P.M. and 7:00 A.M. on weekdays or weekends. Provided further, it shall be the duty of the license holders of such establishments to require that all persons, other than the employees of said establishments, leave the premises within thirty (30) minutes after the foregoing stated closing times. A Class "S" license holder may not originate any retail sales of alcohol to a customer, and all holders of Class "S" licenses must provide snacks and pre-packaged foods for customers. Nothing in the issuance of a Class "S" license shall be considered to relieve the licensee of any responsibility for complying with all applicable state and federal regulations and with all applicable business and other regulations of the Village.

**Section 2:** That Section 25.09 of Chapter 25 of the Burr Ridge Municipal Code be and is hereby further amended by adding the following sentence at the end thereof:

"The number of Class "S" licenses shall be limited to one (1)"

**Section 3:** That Section 25.11 of Chapter 25 of the Burr Ridge Municipal Code be and is hereby further amended by adding the following sentence at the end thereof:

"The fee for any Class "S" license shall be Five Hundred Dollars (\$500.00)"

**Section 4:** That this Ordinance shall take effect from and after its passage, approval and publication in the manner provided by law.

**Section 5:** The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 23<sup>rd</sup> day of April, 2018 by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 23<sup>rd</sup> day of April, 2018 by the President of the Village of Burr Ridge.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## RESOLUTION NO. R-\_\_\_\_-18

**A RESOLUTION RESCINDING THE WITHDRAWAL OF THE VILLAGE OF BURR  
RIDGE FROM THE INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE  
AND THE SOUTH CENTRAL DUPAGE COUNTY BENEFITS POOL**

**WHEREAS**, On February 26, 2018, Village of Burr Ridge Board of Trustees approved Resolution R-10-18; with said Resolution approving the Village's intent withdraw as a member of the South Central DuPage County Benefits Pool (SCDCBP), a sub-pool of the Intergovernmental Personnel Benefit Cooperative (IPBC), which is an intergovernmental entity providing employee health benefits to the officers and employees of this municipality; and

**WHEREAS**, after consideration, the Board of Trustees has decided that it is in the best interest of the Village of Burr Ridge to remain as a member of the SCDCBP and IPBC;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That the Village Administrator be authorized to execute a letter rescinding the Village's withdrawal from SCDCBP and IPBC;

**Section 2:** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

**ADOPTED** this 23<sup>rd</sup> day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 23<sup>rd</sup> day of April, 2018, by the Mayor of the Village of Burr Ridge.

---

## RESOLUTION NO.

**A RESOLUTION APPROVING MEMBERSHIP AND PAYMENT OF PROMISSORY  
NOTE FOR MARKETING SERVICES TO THE DUPAGE CONVENTION AND  
VISITOR'S BUREAU**

---

**WHEREAS**, DuPage Convention and Visitors Bureau works to promote economic development and tourism for all DuPage County residents and local governments; and,

**WHEREAS**, the Village of Burr Ridge desires to partner with the DuPage Convention and Visitors Bureau, with such a partnership being key to current and future economic and tourism development for the Village as a method to infuse taxable revenues into the Village that will benefit government services and the taxpayers; and

**WHEREAS**, the Village of Burr Ridge agrees to pay \$29,743.75 to the DuPage Convention and Visitors Bureau for services rendered in FY 2018-19 based on a calculation of expected revenues in the Hotel/Motel Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows; and

**BE IT FURTHER RESOLVED** that the Village Clerk transmit a certified copy of this resolution to Beth Marchetti, Executive Director, DuPage Convention & Visitors Bureau, 915 Harger Road, Suite 120, Oak Brook, Illinois 60523.

**Section 1:** That the resolution is hereby approved and the Village President and Village Clerk are authorized to sign said Agreement, attached as **Exhibit A**.

**Section 2:** That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

**ADOPTED** this 23<sup>rd</sup> day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 23<sup>rd</sup> day of April, 2018, by the Village President of the Village of Burr Ridge.

---

Village President

ATTEST:

---

Village Clerk



**MUNICIPAL PARTNERSHIP  
PROMISSORY NOTE  
Fiscal Year 2019**

As the sole destination marketing organization certified by the State of Illinois to represent DuPage County, the DuPage Convention & Visitors Bureau acts as the official tourism marketing arm for the county, our partners and our constituents.

Since the DuPage Convention & Visitors Bureau must rely on local hotel tax receipts in order to receive matching state dollars for its marketing efforts, support by municipal partners like the Village of Burr Ridge is vital to its mission.

The Village of Burr Ridge agrees to support the DuPage Convention & Visitors Bureau at a rate of 25% of one of the occupancy tax points of the annual collected hotel/motel tax for Fiscal Year 2019.

The projected payment for funding by the Village of Burr Ridge to the DuPage Convention & Visitors Bureau this fiscal year is estimated to be \$29,743.75 to be paid in two installments.

Agreed by:

Village of Burr Ridge

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## VILLAGE OF BURR RIDGE MEMORANDUM

8 A

**TO:** Steve Stricker, Village Administrator

**FROM:** Doug Pollock, Community Development Director

**DATE:** February 2, 2004

**RE:** **Implementation Plan for Address Changes**

As directed by the Board of Trustees, provided herein is an implementation plan for converting the DuPage County addresses to Burr Ridge addresses. Included in the implementation plan are the following:

- Address Changes: A list of all proposed address changes is attached.
- Implementation Schedule: This schedule is provided via the attached table and provides a schedule of activities for all actions needed to implement the address changes. The schedule includes public comments at the March 8, 2004 Board of Trustees meeting and an effective date for the address changes of September 1, 2004.
- Draft Ordinances: Draft amendments to the Subdivision Ordinance and the Municipal Code are attached.
- Draft Notice Letters: Draft letters are attached that notify property owners and business owners of the proposed address changes.

This implementation plan is submitted for consideration by the Board of Trustees at their February 9, 2004 meeting.

## 2004 Burr Ridge Address Changes Implementation Schedule

*Proposed Effective Date: September 1, 2004*

<b>Action:</b>	<b>Tasks:</b>	<b>Start Date:</b>	<b>Completion:</b>
Approval of Implementation Plan	<ul style="list-style-type: none"> <li>• List Affected Addresses and Address Changes</li> <li>• Set schedule for notifications and effective date</li> <li>• Draft Ordinances and Notice Letters</li> <li>• Schedule opportunity for public comments</li> </ul>	January 27, 2004	February 9, 2004
Notification of Addressees	<ul style="list-style-type: none"> <li>• Notify property owners and businesses of planned address changes including date that BOT will consider adoption of ordinances and provide for public comments</li> </ul>	February 10, 2004	February 13, 2004
Notification of Taxing Bodies	<ul style="list-style-type: none"> <li>• Notify all taxing bodies of Village intent to change addresses; include list of address changes</li> </ul>	February 10, 2004	February 13, 2004
Adoption of Ordinances	<ul style="list-style-type: none"> <li>• Submit amendments to Subdivision Ordinance and Municipal Code for Board consideration</li> <li>• Recommend waiver of sign permit fees for address changes.</li> <li>• Receive public comments</li> <li>• As determined appropriate, approve Ordinances or direct re-draft for next consideration at next BOT meeting.</li> </ul>	March 8, 2004	March 22, 2004
Notification of Addressees	<ul style="list-style-type: none"> <li>• Notify property owners and businesses of approved address changes including date certain of address change.</li> <li>• Provide description of actions required of property owners and businesses including notice to utility providers, and change of address sign</li> </ul>	March 23, 2004	March 29, 2004
Notification of Taxing Bodies and USPS	<ul style="list-style-type: none"> <li>• Notify taxing bodies and post office of approved address changes and effective date of address changes.</li> </ul>	March 23, 2004	March 29, 2004
Notice on Village Website	<ul style="list-style-type: none"> <li>• Prepare blurb for Village website to be broadcast through effective date</li> </ul>	March 23, 2004	October 1, 2004
Notice on Cable TV Outlet	<ul style="list-style-type: none"> <li>• Prepare blurb for Cable TV outlet to be broadcast through effective date</li> </ul>	March 23, 2004	October 1, 2004
Notice in Village Newsletters	<ul style="list-style-type: none"> <li>• Publish in spring and summer editions of resident newsletter (April and July)</li> <li>• Publish in summer edition of business newsletter (August)</li> </ul>	April 5, 2004	August 8, 2004
Modify Village Databases	<ul style="list-style-type: none"> <li>• Prepare updates to Village databases including utility billing, resident database, etc.</li> </ul>	March 23, 2004	September 1, 2004

<b>Action:</b>	<b>Tasks:</b>	<b>Start Date:</b>	<b>Completion:</b>
Second Notice to Addressees	<ul style="list-style-type: none"> <li>• Second notice to property owners and businesses of approved address changes including date certain of address change.</li> <li>• Provide description of actions required of property owners and businesses including notice to utility providers, and change of address sign</li> </ul>	May 3, 2004	May 7, 2004
Second Notice to Taxing Bodies and USPS	<ul style="list-style-type: none"> <li>• Second notice to taxing bodies and post office of approved address changes and effective date of address changes.</li> </ul>	May 3, 2004	May 7, 2004
Third Notice to Addressees	<ul style="list-style-type: none"> <li>• Third notice to property owners and businesses of approved address changes including date certain of address change.</li> <li>• Provide description of actions required of property owners and businesses including notice to utility providers, and change of address sign</li> </ul>	July 5, 2004	July 9, 2004
Third Notice to Taxing Bodies and USPS	<ul style="list-style-type: none"> <li>• Final notice to taxing bodies and Post Office of approved address changes and effective date of address changes.</li> </ul>	July 5, 2004	July 9, 2004
Final Notice to Addressees	<ul style="list-style-type: none"> <li>• Final notice to property owners and businesses of approved address changes including date certain of address change.</li> <li>• Provide description of actions required of property owners and businesses including notice to utility providers, and change of address sign</li> </ul>	August 15, 2004	August 20, 2004
Final Notice to Taxing Bodies and USPS	<ul style="list-style-type: none"> <li>• Final notice to taxing bodies and Post Office of approved address changes and effective date of address changes.</li> </ul>	August 15, 2004	August 20, 2004
<b><i>Begin Using New Addresses</i></b>	<ul style="list-style-type: none"> <li>• <b><i>Effective date of new addresses</i></b></li> </ul>		<b><i>September 1, 2004</i></b>
Thank You to Addressees	<ul style="list-style-type: none"> <li>• Follow-up letter to serve as reminder and thank you for cooperation through process</li> </ul>	September 6, 2004	September 10, 2004
Thank You to Taxing Bodies and USPS	<ul style="list-style-type: none"> <li>• Follow-up letter to serve as reminder and thank you for cooperation through process</li> </ul>	September 6, 2004	September 10, 2004
Project Review	<ul style="list-style-type: none"> <li>• Review implementation of project to ensure completeness and consider any further action that may be needed.</li> </ul>	September 13, 2004	October 8, 2004

**DuPage County Addresses in the Village of Burr Ridge and Recommended Address Changes to conform to Burr Ridge Address System**

Existing and Recommended Addresses - 15W				
1.	15W116	changes to:	116	59th St
2.	15W120		120	59th St
3.	15W126		126	59th St
4.	15W134		134	59th St
5.	15W431		431	59th St
6.	15W631		631	59th St
7.	15W687		687	59th St
8.	15W419		419	60th Pl
9.	15W439		439	60th Pl
10.	15W440		440	60th Pl
11.	15W459		459	60th Pl
12.	15W479		479	60th Pl
13.	15W480		480	60th Pl
14.	15W499		499	60th Pl
15.	15W500		500	60th Pl
16.	15W519		519	60th Pl
17.	15W520		520	60th Pl
18.	15W529		529	60th Pl
19.	15W539		539	60th Pl
20.	15W540		540	60th Pl
21.	15W549		549	60th Pl
22.	15W567		567	60th Pl
23.	15W570		570	60th Pl
24.	15W573		573	60th Pl
25.	15W574		574	60th Pl
26.	15W577		577	60th Pl
27.	15W578		578	60th Pl
28.	15W030		30	60th St
29.	15W051		51	60th St
30.	15W070		70	60th St
31.	15W090		90	60th St
32.	15W120		120	60th St
33.	15W125		125	60th St
34.	15W151		151	60th St
35.	15W154		154	60th St
36.	15W170		170	60th St
37.	15W175		175	60th St
38.	15W201		201	60th St
39.	15W240		240	60th St

Existing and Recommended Addresses - 16W				
16W020	changes to:	820	79th St	
16W030		830	83rd St	
16W045		845	83rd St	
16W045		845	83rd St	
16W070		870	83rd St	
16W107		907	83rd St	
16W110		910	83rd St	
16W115		915	83rd St	
16W115		915	83rd St	
16W127		927	83rd St	
16W129		929	83rd St	
16W153		953	83rd St	
16W171		971	83rd St	
16W210		1010	83rd St	
16W215		1015	83rd St	
16W215		1015	83rd St	
16W215		1015	83rd St	
16W215		1015	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W235		1035	83rd St	
16W240		1040	83rd St	
16W260		1060	83rd St	
16W273		1073	83rd St	
16W273		1073	83rd St	
16W273		1073	83rd St	
16W273		1073	83rd St	
16W273		1073	83rd St	
16W277		1077	83rd St	
16W277		1077	83rd St	
16W277		1077	83rd St	
16W277		1077	83rd St	
16W277		1077	83rd St	
16W277		1077	83rd St	
16W281		1081	83rd St	
16W300		1100	83rd St	

Addresses - 6S thru 11S				
6S650	changes to:	6150	Garfield Ave	
6S670		6170	Garfield Ave	
6S730		6230	Garfield Ave	
6S740		6240	Garfield Ave	
7S280		6580	Elm St	
7S600		6900	County Line Rd	
9S141		8041	Madison St	
9S141		8041	Drew Ave	
9S155		8055	Madison St	
9S165		8065	Madison St	
9S174		8074	Drew Ave	
9S175		8075	Drew Ave	
9S177		8077	Madison St	
9S227		8127	Madison St	
9S241		8141	Madison St	
9S255		8155	Madison St	
9S271		8171	Madison St	
10S420		9120	Drew Ave	
10S440		9140	Drew Ave	
10S470		9170	Drew Ave	
10S601		9301	Garfield Ave	
10S641		9341	Garfield Ave	
10S415		9115	Glenn Dr	
10S420		9120	Glenn Dr	
10S424		9124	Glenn Dr	
10S431		9131	Glenn Dr	
10S440		9140	Glenn Dr	
10S445		9145	Glenn Dr	
10S452		9152	Glenn Dr	
10S461		9161	Glenn Dr	
10S479		9179	Glenn Dr	
10S501		9201	Glenn Dr	
10S512		9212	Glenn Dr	
10S515		9215	Glenn Dr	
10S526		9226	Glenn Dr	
10S533		9233	Glenn Dr	
10S540		9240	Glenn Dr	
10S543		9243	Glenn Dr	
10S550		9250	Glenn Dr	

Existing and Recommended Addresses - 15W			
40.	15W254	254	60th St
41.	15W268	268	60th St
42.	15W280	280	60th St
43.	15W302	302	60th St
44.	15W316	316	60th St
45.	15W330	330	60th St
46.	15W344	344	60th St
47.	15W365	365	60th St
48.	15W301	301	61st Pl
49.	15W303	303	61st Pl
50.	15W232	232	62nd St
51.	15W239	239	62nd St
52.	15W240	240	62nd St
53.	15W244	244	62nd St
54.	15W248	248	62nd St
55.	15W252	252	62nd St
56.	15W260	260	62nd St
57.	15W271	271	62nd St
58.	15W330	330	62nd St
59.	15W341	341	62nd St
60.	15W360	360	62nd St
61.	15W381	381	62nd St
62.	15W445	445	62nd St
63.	15W455	455	62nd St
64.	15W465	465	62nd St
65.	15W535	535	62nd St
66.	15W440	440	63rd St
67.	15W506	506	63rd St
68.	15W522	522	63rd St
69.	15W528	528	63rd St
70.	15W536	536	63rd St
71.	15W550	550	63rd St
72.	15W556	556	63rd St
73.	15W562	562	63rd St
74.	15W574	574	63rd St
75.	15W221	221	72nd St
76.	15W321	321	72nd St
77.	15W120	120	73rd St
78.	15W121	121	73rd St
79.	15W321	321	73rd St
80.	15W120	120	74th St

Existing and Recommended Addresses - 16W			
16W300		1100	83rd St
16W343		1143	83rd St
16W343		1143	83rd St
16W343		1143	83rd St
16W345		1145	83rd St
16W347		1147	83rd St
16W347		1147	83rd St
16W347		1147	83rd St
16W375		1175	83rd St
16W375		1175	83rd St
16W375		1175	83rd St
16W375		1175	83rd St
16W375		1175	83rd St
16W031		831	91st St
16W072		872	91st St
16W227		1027	93rd Pl
16W250		1050	93rd Pl
16W253		1053	93rd Pl
16W266		1066	93rd Pl
16W267		1067	93rd Pl
16W280		1080	93rd Pl
16W300		1100	93rd Pl
16W311		1111	93rd Pl
16W312		1112	93rd Pl
16W321		1121	93rd Pl
16W324		1124	93rd Pl
16W330		1130	93rd Pl
16W331		1131	93rd Pl
16W341		1141	93rd Pl
16W346		1146	93rd Pl
16W351		1151	93rd Pl
16W360		1160	93rd Pl
16W361		1161	93rd Pl
16W270		1070	94th Pl
16W270		1070	94th Pl
16W280		1080	94th Pl
16W300		1100	94th Pl
16W301		1101	94th Pl
16W310		1110	94th Pl
16W311		1111	94th Pl

Addresses - 6S thru 11S			
10S563		9263	Glenn Dr
10S570		9270	Glenn Dr
10S575		9275	Glenn Dr
10S580		9280	Glenn Dr
10S604		9304	Glenn Dr
10S607		9307	Glenn Dr
10S622		9322	Glenn Dr
10S627		9327	Glenn Dr
10S638		9338	Glenn Dr
10S647		9347	Glenn Dr
10S650		9350	Glenn Dr
10S664		9364	Glenn Dr
10S667		9367	Glenn Dr
10S675		9375	Glenn Dr
10S676		9376	Glenn Dr
10S244		8944	Grant St
10S260		8960	Grant St
10S659		9359	Jackson St
10S679		9379	Jackson St
10S721		9421	Jackson St
10S730		9430	Jackson St
10S741		9441	Jackson St
10S751		9451	Jackson St
10S760		9460	Jackson St
10S055		8755	Madison St
10S079		8779	Madison St
10S110		8810	Madison St
10S125		8825	Madison St
10S135		8835	Madison St
10S411		9111	Madison St
10S425		9125	Madison St
10S441		9141	Madison St
10S455		9155	Madison St
10S474		9174	Madison St
10S501		9201	Madison St
10S513		9213	Madison St
10S531		9231	Madison St
10S541		9241	Madison St
10S551		9251	Madison St
10S571		9271	Madison St
10S581		9281	Madison St



	Existing and Recommended Addresses - 15W			
122.	15W331	<b>duplicate</b>	333	<b>79th St</b>
123.	15W455		455	79th St
124.	15W611		611	79th St
125.	15W629		629	79th St
126.	15W651		651	79th St
127.	15W660		660	79th St
128.	15W663		663	79th St
129.	15W675		675	79th St
130.	15W700		700	79th St
131.	15W700		700	79th St
132.	15W700		700	79th St
133.	15W705		705	79th St
134.	15W719		719	79th St
135.	15W727		727	79th St
136.	15W737		737	79th St
137.	15W749		749	79th St
138.	15W759		759	79th St
139.	15W773		773	79th St
140.	15W035		35	80th St
141.	15W651		651	80th St
142.	15W671		671	80th St
143.	15W703		703	80th St
144.	15W721		721	80th St
145.	15W737		737	80th St
146.	15W765		765	80th St
147.	15W121		121	81st St
148.	15W155		155	81st St
149.	15W201		201	81st St
150.	15W214		214	81st St
151.	15W241		241	81st St
152.	15W250		250	81st St
153.	15W300		300	81st St
154.	15W304		304	81st St
155.	15W316		316	81st St
156.	15W322		322	81st St
157.	15W341		341	81st St
158.	15W341		341	81st St
159.	15W341		341	81st St
160.	15W341		341	81st St
161.	15W345		345	81st St
162.	15W345		345	81st St

[illegible][illegible]

	Existing and Recommended Addresses - 15W			
163.	15W345		345	81st St
164.	15W345		345	81st St
165.	15W439		439	81st St
166.	15W453		453	81st St
167.	15W460		460	81st St
168.	15W467		467	81st St
169.	15W480		480	81st St
170.	15W481		481	81st St
171.	15W500		500	81st St
172.	15W501		501	81st St
173.	15W520		520	81st St
174.	15W521		521	81st St
175.	15W540		540	81st St
176.	15W541		541	81st St
177.	15W560		560	81st St
178.	15W561		561	81st St
179.	15W581		581	81st St
180.	15W601		601	81st St
181.	15W619		619	81st St
182.	15W621		621	81st St
183.	15W637		637	81st St
184.	15W641		641	81st St
185.	15W645		645	81st St
186.	15W650		650	81st St
187.	15W661		661	81st St
188.	15W670		670	81st St
189.	15W677		677	81st St
190.	15W700		700	81st St
191.	15W707		707	81st St
192.	15W715		715	81st St
193.	15W720		720	81st St
194.	15W737		737	81st St
195.	15W738		738	81st St
196.	15W622		622	82nd St
197.	15W642		642	82nd St
198.	15W652		652	82nd St
199.	15W661		661	82nd St
200.	15W668		668	82nd St
201.	15W675		675	82nd St
202.	15W676		676	82nd St
203.	15W703		703	82nd St

[illegible][illegible]

	Existing and Recommended Addresses - 15W		
204.	15W710		710 82nd St
205.	15W720		720 82nd St
206.	15W721		721 82nd St
207.	15W739		739 82nd St
208.	15W740		740 82nd St
209.	15W770		770 82nd St
210.	15W020		20 83rd St
211.	15W040		40 83rd St
212.	15W055		55 83rd St
213.	15W110		110 83rd St
214.	15W115		115 83rd St
215.	15W140		140 83rd St
216.	15W151		151 83rd St
217.	15W531		531 83rd St
218.	15W551		551 83rd St
219.	15W571		571 83rd St
220.	15W591		591 83rd St
221.	15W611		611 83rd St
222.	15W621		621 83rd St
223.	15W631		631 83rd St
224.	15W640		640 83rd St
225.	15W660		660 83rd St
226.	15W661		661 83rd St
227.	15W670		670 83rd St
228.	15W706		706 83rd St
229.	15W719		719 83rd St
230.	15W720		720 83rd St
231.	15W735		735 83rd St
232.	15W736		736 83rd St
233.	15W751		751 83rd St
234.	15W752		752 83rd St
235.	15W050		50 87th St
236.	15W064		64 87th St
237.	15W110		110 87th St
238.	15W151		151 87th St
239.	15W155		155 87th St
240.	15W180		180 87th St
241.	15W181		181 87th St
242.	15W218		218 87th St
243.	15W240		240 87th St
244.	15W280		280 87th St

Existing and Recommended Addresses - 16W			
16W455		1255	South Frontage Rd
16W455		1255	South Frontage Rd
16W455		1255	South Frontage Rd
16W455		1255	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W475		1275	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W485		1285	South Frontage Rd
16W535		1335	South Frontage Rd
16W559		1359	South Frontage Rd
16W561		1361	South Frontage Rd
16W561		1361	South Frontage Rd
16W561		1361	South Frontage Rd
16W601		1401	South Frontage Rd

[illegible]

Existing and Recommended Addresses - 15W			
245.	15W351	351	87th St
246.	15W375	375	87th St
247.	15W439	439	87th St
248.	15W451	451	87th St
249.	15W463	463	87th St
250.	15W475	475	87th St
251.	15W487	487	87th St
252.	15W501	501	87th St
253.	15W513	513	87th St
254.	15W525	525	87th St
255.	15W537	537	87th St
256.	15W549	549	87th St
257.	15W561	561	87th St
258.	15W573	573	87th St
259.	15W585	585	87th St
260.	15W531	531	89th St
261.	15W599	599	89th St
262.	15W696	696	90th St
263.	15W700	700	90th St
264.	15W731	731	90th St
265.	15W225	225	91st St
266.	15W271	271	91st St
267.	15W281	281	91st St
268.	15W305	305	91st St
269.	15W451	451	91st St
270.	15W457	457	91st St
271.	15W510	510	91st St
272.	15W560	560	91st St
273.	15W700	700	94th St
274.	15W720	720	94th St
275.	15W740	740	94th St
276.	15W760	760	94th St
277.	15W780	780	94th St
278.	15W335	335	Countryside Ct
279.	15W360	360	Countryside Ct
280.	15W361	361	Countryside Ct
281.	15W362	362	Countryside Ct
282.	15W030	30	North Frontage Rd
283.	15W060	60	North Frontage Rd
284.	15W090	90	North Frontage Rd
285.	15W258	258	North Frontage Rd

Existing and Recommended Addresses - 16W

Addresses - 6S thru 11S

	Existing and Recommended Addresses - 15W		
286.	15W268		268 North Frontage Rd
287.	15W278		278 North Frontage Rd
288.	15W308		308 North Frontage Rd
289.	15W320		320 North Frontage Rd
290.	15W400		400 North Frontage Rd
291.	15W776		776 North Frontage Rd
292.	15W100		100 Plainfield Rd
293.	15W170		170 Plainfield Rd
294.	15W220		220 Plainfield Rd
295.	15W232		232 Plainfield Rd
296.	15W250		250 Plainfield Rd
297.	15W260		260 Plainfield Rd
298.	15W280		280 Plainfield Rd
299.	15W364		364 Plainfield Rd
300.	15W750		750 Shephard Ln
301.	15W755		755 Shephard Ln
302.	15W770		770 Shephard Ln
303.	15W122		122 South Frontage Rd
304.	15W200		200 South Frontage Rd
305.	15W200		200 South Frontage Rd
306.	15W200		200 South Frontage Rd
307.	15W200		200 South Frontage Rd
308.	15W200		200 South Frontage Rd
309.	15W200		200 South Frontage Rd
310.	15W200		200 South Frontage Rd
311.	15W200		200 South Frontage Rd
312.	15W200		200 South Frontage Rd
313.	15W200		200 South Frontage Rd
314.	15W200		200 South Frontage Rd
315.	15W200		200 South Frontage Rd
316.	15W300		300 South Frontage Rd
317.	15W700		700 South Frontage Rd

## Existing and Recommended Addresses - 16W

## Addresses - 6S thru 11S

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
January 26, 2004

**VOUCHERS** in the amount of \$271,258.59 for the period ending January 26, 2004 and payroll in the amount of \$148,310.47 for the period ending January 17, 2004 were approved for payment under the Consent Agenda by Omnibus Vote.

**DISCUSSION REGARDING THE POSSIBILITY OF CONFORMING DU PAGE COUNTY ADDRESSES WITH THE VILLAGE TO THE BURR RIDGE ADDRESSING SYSTEM**

Community Development Director Pollock said he was asked to look into the DuPage county based system addresses that are in the Village and how they relate to the local addressing system. This was in response to inquiries received about the confusion over the addresses. The DuPage County addresses are easy to recognize; they are those that use the 15W, 16W, 6S, 7S, 8S, 10S, etc. Currently properties on the arterials, going east to west such as 79<sup>th</sup> Street, primarily use the DuPage County system and from County Line Road to Madison adds a 15W prefix with a block and a property number following. At Madison it starts over again with a 16W section.

People tend to drop the prefix and what happens is that there are two identical addresses. This has been discussed with various officials who are directly impacted or involved with this including the police department, the fire district and the post office and all are in agreement that the system should be changed.

DuPage County prefix address system is used by 635 addresses in the data base. About half of these use the 15W as the prefix. Those would be simple to change to conform to the Village. All you have to do is drop the 15W and keep the block and property number. The 16W's would have to drop the prefix and the first number of their address and convert those 3 digits to a block number that corresponds to the Village block number. The north/south addresses would drop the 10S and the first number after the 'S' and convert those three digits to a block number whether it be 9100, 8700 or 6500.

The last two digits of all addresses would be unchanged because those are consistent with the Village's current system. The post office said they would have no objection and there are always transition problems to be expected. The Village of Hinsdale made such a change 10 years ago with less addresses to change but they converted and did not have any major problems. They emphasized the importance of giving maximum notification and lead time to the people affected.

It would involve making a lot of changes to databases for the Village and for the 911 system and other public agencies and service providers and, of course, it would require property owners to not only change their mailing address in their letterhead, etc. but also to change the address on their buildings. He continued that once the change becomes official, the post office treats it like a change of address and gives another six months where they will deliver to either address shown on the mail.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
January 26, 2004

There was a brief discussion.

Trustee Cizek said there should be some input from the business community and residents as this will be very inconvenient for a lot of people.

Trustee Pallat said he agrees that it is a lot of work and inconvenience. But the beneficiary of the change is the residents.

Trustee Grasso asked if there had been any actual problems encountered by the Fire Department. Mr. Stricker said he knew of one incident a few years back.

Mr. Stricker said there will need to be an amendment to the Subdivision Ordinance. He continued that Staff can prepare an implementation plan.

Mr. Pollock said for future annexations something may need to be put in the municipal code or a policy adopted which memorializes the fact that any new property annexing into the Village needs to convert to the Village addressing system.

Motion was made by Trustee Pallat and seconded by Trustee Paveza to direct staff to proceed with the preparation of an implementation plan for changing the addresses.

On Voice Vote, the motion carried.

### **OTHER CONSIDERATIONS**

Trustee Pallat said the other troubling issue in regards to the address change goes back to emergency responders and that is that people have the appropriate address displayed on their homes. A lot of houses are not marked; either on the house or mailbox, and residents need to be encouraged to do so.

Trustee Cizek said Pleasantview sends out a newsletter periodically and they keep reminding people that numbers must be either on the house or mailbox.

**AUDIENCE**            There was no audience participation at this time.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Trustee Cizek commented that the snow fence along the median was expensive and doesn't look well at all. She also feels that it is hazardous for the northbound traffic on County Line, turning onto 77<sup>th</sup> Street. It's hard to see the oncoming traffic.



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
February 9, 2004

Trustee Rohner said if residents were going to be paying the brunt of the costs, they should be allowed some alternative.

Trustee Paveza agreed that curb and gutter should be installed but agrees with Trustee Rohner to hear the resident opinions and comments.

Trustee Pallat said these are Village roads and he is concerned that the decision will be made from a cost basis rather than what's good for the long term infrastructure of the Village. He continued that sometimes the Board goes with what the people want. His concern is that they will be influenced by an overwhelming consensus one way or another.

On Roll Call, Vote Was:

AYES: 2 – Trustees Rohner & Paveza

NAYS: 4 – Trustees Grasso, Cizek, Sodikoff & Pallat

ABSENT: 0 – None

There being two affirmative votes, the motion failed.

There was additional discussion.

Motion was made by Trustee Grasso and seconded by Trustee Pallat that Village Staff be directed to schedule a meeting with residents on Forest Hill Road to discuss the possibility of either a Special Assessment or a Special Service Area to finance the reconstruction of the street with curb and gutter.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Pallat, Paveza, Cizek & Sodikoff

NAYS: 1 – Trustee Rohner

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

**RECOMMENDATION TO APPROVE IMPLEMENTATION PLAN FOR ADDRESS CHANGES**

Mr. Pollock discussed the implementation plan for converting the DuPage County addresses to Burr Ridge addresses which involves:

1. Address Changes: A list of all proposed address changes.
2. A schedule of all actions needed to implement the address changes. The key dates are March 8, 2004 and September 1, 2004.
3. Drafting of Ordinances.
4. Drafting notice letter.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
February 9, 2004

The key dates can be changed. March 8 would be the date that the Ordinances will be submitted to the Board amending the Subdivision Ordinance and the Municipal Code. Prior to that date, notices will be sent to all property owners and businesses whose addresses are affected informing them of the March 8 meeting date so there is an opportunity for public comment.

Mr. Pollock continued that the Ordinances will establish September 1, 2004 as the effective date of the address change. Between March and September, at least three letters will be sent to the affected people.

Trustee Rohner explained she doesn't have any problem receiving mail when it's addressed to Burr Ridge but there is a duplicate address to her house in Willowbrook on 79<sup>th</sup> Street. Her mail comes addressed to both. The only thing that keeps the post office clear is that her house is 15W and the other house is technically 17W. She said that what the addresses are being changed to is going to create more confusion for her and her neighbors.

President Irmien said that is a situation that will have to be looked into – it can't be resolved at the moment.

Trustee Grasso said he would like to see a letter from the fire protection district and the police department stating they are concerned and there's an issue of safety. He doesn't want to do it just for convenience.

Motion was made by Trustee Paveza and seconded by Trustee Pallat to direct Village Staff to proceed with implementation of the address changes with emphasis on resolving the duplication problem.

On Voice Vote, the motion carried.

#### **RECOMMENDATION TO AWARD CONTRACT FOR MOSQUITO ABATEMENT SERVICES**

President Irmien discussed the contract in the amount of \$54,483.62 to Clark Mosquito Control, which includes larval control, six (6) adult spraying treatments, mosquito surveillance and a resident mosquito hotline. She said this is for the year 2004.

Trustee Cizek said she would like to see this tabled to the next meeting because it is important for the Trustees to see the 2003 report from the Des Plaines Valley Mosquito Abatement District. The \$11,750.00 quote from Clark is only for adulticizing in Cook County and the Des Plaines Valley Mosquito Abatement District quit (15 years ago) adulticizing because it is ineffective.

Trustee Grasso stated that there is ample evidence possibly supporting Trustee Cizek's position and he would like to hear more about it at the next meeting.

## REGULAR MEETING

### PRESIDENT AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

MARCH 22, 2004

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of March 22, 2004 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:30 p.m. by President Irmén.

**PLEDGE OF ALLEGIANCE** was conducted

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Pallat, Grasso, Paveza, Cizek, Sodikoff, Rohner (via teleconferencing) & President Irmén. Trustee Rohner via teleconferencing, stated that she was absent due to business reasons. Also present were Village Administrator Steven Stricker, Village Engineer Lance Calvert, Police Chief Herbert Timm, Village Clerk Karen Thomas, Community Development Director Doug Pollock and Village Attorney Terry Barnicle.

There being a quorum, the meeting was open to official business.

### **AUDIENCE**

Tim Malloy, 15W110 83<sup>rd</sup> Street, presented a petition from residents asking that if addresses on 83<sup>rd</sup> Street are going to be changed, something be done at the same time about the different name of German Church Road/83<sup>rd</sup> Street east and west of County Line Road to eliminate confusion.

Leonard Jackson of 15W651 80<sup>th</sup> Street spoke about the possibility of changing the street name altogether as he sees some confusion with removing the 15 W from his address and it being read as 180<sup>th</sup> Street.

Bruce Kania, owner of Burr Ridge Car Care, 535 South Frontage Road, feels the change of address idea would be fine if one were talking about a new development with no past history of location identification, however, changing the address of 635 established business or residential locations is another matter. He has never had a problem with the Village's emergency response in finding a location. He thinks this proposal will cause more confusion than less. The expense for businesses to make this change will be great.

James Haimann of 15W307 79<sup>th</sup> Street requested the proposal not go forward as it would be a big expense and a hardship.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 22, 2004

Mariann Sreniawski said she has lived at 15W735 83<sup>rd</sup> Street for 32 years. She has never had any problem with German Church Road having two different names. There are so many paper issues of concern with changing an address. She suggests the Board study the issue further as it will work for some residents but not others.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by the President, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda -- Omnibus Vote, (attached as Exhibit A), (except 8E) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Cizek, Sodikoff, Rohner & Pallat

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**MINUTES – REGULAR MEETING OF MARCH 8, 2004** were approved for publication under the Consent Agenda by Omnibus Vote.

**MINUTES – BUDGET WORKSHOP OF MARCH 4, 2004** were approved for publication under the Consent Agenda by Omnibus Vote.

**MINUTES – BUDGET WORKSHOP OF MARCH 11, 2004** were approved for publication under the Consent Agenda by Omnibus Vote.

**MINUTES (DRAFT) – VETERANS MEMORIAL COMMITTEE MEETING OF FEBRUARY 28, 2004** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES (DRAFT) – PATHWAY COMMISSION MEETING OF MARCH 11, 2004** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES (DRAFT) – VETERANS MEMORIAL COMMITTEE MEETING OF MARCH 13, 2004** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES (DRAFT) – PLAN COMMISSION MEETING OF MARCH 15, 2004** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES (DRAFT) – ECONOMIC DEVELOPMENT COMMITTEE MEETING OF MARCH 16, 2004** were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
June 14, 2004

**THIS IS ORDINANCE NO. 1000**

**DISCUSSION REGARDING THE POSSIBILITY OF CHANGING THE VILLAGE'S ADDRESS SYSTEM**

Mr. Pollock said this issue was originally presented at the February 9, 2004 meeting. He said that at that meeting the Board directed staff to prepare Ordinances approving the address changes. The Ordinances presented would eliminate prefixes in some cases and in the others eliminate the prefix and change the first number of the address to a block number corresponding with the Village's local addressing system. The Board tabled consideration of the Ordinances and asked for further study of this issue.

Trustee Cizek said she is disturbed that this item is on the agenda without notification to the residents that would be affected. It is her understanding that when the item was tabled in March, it was for further study and she doesn't see any new information being presented.

President Irmen said that is the point. This was not a meeting to get more input from the public; it is on the agenda to discuss what the Board wants from staff and to determine where to go from this point. President Irmen said a lot of people at the meeting brought up a lot of different issues that need to be considered.

Trustee Cizek said there has been no groundswell of support for this huge change. She doesn't understand why the issue was resurrected at all.

Trustee Pallat said this issue was merely tabled and without any follow up it would have just died. He thinks it has to be brought to some resolution. It was his understanding that it was pending further investigation on the issues raised by the public. All of the information should be on the table and a decision made one way or the other.

Trustee Rohner said that should have been done in the first place in January. Her thought was that it was tabled indefinitely because it was a much more complex issue than thought and it wasn't a prime problem at the time. Changing the addresses would present more of a problem.

Tom Meaden, 16W210 83<sup>rd</sup> Street said if this really was going to be studied further, the economic impact needs to be looked at and what would be the possibility of other governmental agencies working with the Village. How will the post office handle the change? Also, he questioned the probability of it all working. Will the change provide better safety and health? Is there another way to provide the same result with less of an economic cost?

Steve Sodetz, 9575 Jackson Street mentioned when he moved into the Village he had the old address system and switched to the new system because he found it less confusing.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
June 14, 2004

Mike McTigue reported that at a number of the Plan Commission meetings regarding the Mars Equities property it was brought up to staff about changing the name of Frontage Road before any buildings were put up. He's suggesting again that be considered. He said there is a vacant piece of property with nothing on it and a street that was not there before, Harvester Drive, and an old address system is going to apply.

Chris Fauske, 16W070 83<sup>rd</sup> Street said regardless of what was going to be discussed at this meeting, residents should have been informed. According to his notes, one of the reasons it was tabled in March was a committee was going to be formed to come up with a game plan. One of the key arguments from the Fire Chief was that people calling in don't give the correct address. If the addresses were to change, what guarantee is there that will change? He agrees that something does need to be done.

Trustee Cizek said that an Ad Hoc Committee was suggested at the March meeting. So she was surprised that the subject came up again without any new information. She thinks the idea of address change should be tabled indefinitely.

Trustee Rohner said she would be comfortable with an Ad Hoc Committee taking a look at it and if they come up with a plan worth looking at then it should come back to the Board.

Motion was made by Trustee Cizek and seconded by Trustee Rohner to table this item indefinitely.

On Roll Call, Vote Was:

AYES: 4- Trustees Cizek, Rohner, Grasso & Sodikoff

NAYS: 1 - Trustee Pallat

ABSENT: 1 - Trustee Paveza

There being four affirmative votes, the motion carried.

**REQUEST FROM MARS EQUITIES FOR ISSUANCE OF A BUILDING PERMIT  
PRIOR TO COMPLETION OF SUBDIVISION IMPROVEMENTS (THE RIDGE PUD-  
15W180 HARVESTER DRIVE)**

In answer to Mr. McTigue's concerns voiced in the previous item, Mr. Doug Pollock said the PUD specifically states no construction access or activities on Harvester Drive. The address is for the building on Harvester Drive which has no access or frontage on North Frontage Road so during construction someone using that address may be misled into thinking they should go over to Harvester Drive, but that's a temporary problem. In the end, if you had a North Frontage Road address, it would be confusing to people going to the building because the building is not on North Frontage Road, it's on Harvester Drive. The builder and inspectors will be informed if they see any activity on Harvester Drive, it should be stopped, with the exception of the work that has to be done in that vicinity.



## POLICY

**ESTABLISHING A FUND BALANCE FOR THE ~~CORPORATE-GENERAL~~ FUND AND MAINTAINING A BALANCED BUDGET**

In order to maintain Village services and operations in a prudent and fiscally responsible manner for the present and for the future, it is the policy of the Village of Burr Ridge to maintain a balanced budget defined as follows:

- The unreserved fund balance level of the ~~Corporate-General~~ Fund should be ~~between 10% and~~ a minimum of 20% of the current fiscal year's operating expenditures; and
- Total budgeted expenditures in the General Fund should not exceed total anticipated revenues for a given fiscal year; and
- Total expenditures in all funds should not exceed total anticipated revenues for a given fiscal year plus any unreserved funds over and above the minimum 20% unreserved General Fund balance referenced herein.

~~SSjdp~~/bap  
Approved 4-8-91; Amended 4-23-2018

**Village of Burr Ridge  
2017-2019 Strategic Goals**

**8C** 4/19/2018

Summary Title	<i>The following goals may be accomplished with current programs, staff and resources; as such, they have not been prioritized.</i>	Category	Priority	1st Quarter 2018 Update
<b>Become Debt Free</b>	Move toward becoming debt free with a plan to retire the police station debt.	Village Finances	N/A	On Schedule: \$1.9M from the Pump Center property sale added to the Debt Service Fund bringing the total up to \$4.7M. An additional \$1.3M needed in order to pay off the \$6.0M Police Facility Bonds. Debt Service Fund currently self-sustaining; final payment of outstanding debt not due until 2022.
Staffing: Jerry Sapp and Doug Pollock	Process: Retire landscape improvement loan in FY 2018-19; Police Station Debt: complete sale of pump center property Feb 1, 2018 and add proceeds to debt service fund. Debt Certificate due to be paid in full FY 2022-23.	Timing: Landscape Loan Retired in FY18-19; Pay Police Station Debt in FY22-23		
<b>Communication Strategies</b>	Refine the villages communication strategy/approach with residences and business owners -Consider 311 and social media expansion	Governance	N/A	Added in "Chat" ability to website, adding Emails from water billing as received to database/E-Briefs; Overall communication policy and plan to be presented to Board later this year.
Staffing: Janet Kowal and Doug	Process: First step is to present current communications plan to BOT and seek feedback.	Timing: Spring, 2018		
<b>Community Events</b>	Identify and implement more community interest generating events (for example, Taste of Burr Ridge)	Community	N/A	Events Committee met, determined that there are MANY events throughout Village between Village, Park Districts, Village Center. Would need to evaluate and discuss any particular events. Taste of Burr Ridge has been on "radar" of BRParks Foundation for a few years, will meet with them to discuss collaborative effort on that.
Staffing: Janet and Events Committee	Process: First step is to discuss options with the Events Committee.	Timing: Next Events Committee Mtg		
<b>Community Events - Revenues</b>	Evaluate opportunities for community events to generate revenue	Community	N/A	Events Committee not in favor of charging admissions to current events, as their purpose is for Community Involvement for all. Suggested that any new events designed for revenue would need to be more specific and smaller scale. Charging for events that are open to all would be difficult. Current 5k's proceeds go to charity, etc.
Staffing: Janet and Events Committee	Process: First step is to discuss options with the Events Committee.	Timing: Next Events Committee Mtg		
<b>Define Burr Ridge</b>	Define what the Village of Burr Ridge wants to be known for	Economic Development	N/A	Initial review of marketing plan with EDC is scheduled for May 15 EDC meeting. RFP for hotel marketing consultants being published in summer or fall 2018.
Staff: Evan Walter and Doug	Process: First step is to present planning process to BOT; may include multiple committee reviews and community surveys.	Timing: Spring, 2018		
<b>EDC Promotions</b>	Encourage economic development commission to promote the village	Economic Development	N/A	The Village will be joining the DuPage Convention and Visitors Bureau (DCVB) for 2018-19 to attract more and larger overnight groups to the Village. Will be discussing new video for website/social media sites with the EDC.
Staffing: Evan and Doug	Process: First step is to discuss with the Economic Development Committee	Timing: March, 20, 2018 EDC Mtg		
<b>I-55 IDOT Sign</b>	Identify the promotional opportunity and possible cost for an IDOT sponsored Village of Burr Ridge and/or points of interest sign on I-55	Economic Development	N/A	Contact made with IDOT; application pending
Staffing: Dave Preissig	Process: Contact IDOT and ask about highway sign.	Timing: Summer, 2018		
<b>Identify Cost Savings</b>	Identify village costs savings opportunities	Village Finances	N/A	1) Eliminated Spring 2019 brush pickup as a result of no-fee weekly landscaping waste disposal provided by current residential waste hauling agreement. 2) PW purchased one (1) heavy duty multi-purpose trailer that will replace/eliminate two (2) from the fleet. 3) Revised Health Insurance HMO Network reducing costs by 8.4%
Staffing: Management Team	Process: Identify and implement opportunities to decrease or eliminate costs from budget	Timing: ongoing		
<b>Maintain Expenses</b>	Maintain comparable expenses for next 2 years while continuing to provide equivalent or greater village service levels.	Village Finances	N/A	General fund for FY 18-19 increased 2.8% over FY 17-18; Health insurance adjustments made to reduce costs.
Staffing: Management Team	Process: Conducted primarily during annual budget process; but also conducted throughout the year.	Timing: ongoing		
<b>Monitor Economic Development Plan</b>	Establish an economic development plan progress review process;	Economic Development	N/A	A review of the Economic Development Plan will be presented to the Economic Development Commission at their May 15 meeting.
Staffing: Evan and Doug	Process: will provide update to EDC at each meeting; and quarterly reports to the BOT	Timing: ongoing		

**Village of Burr Ridge  
2017-2019 Strategic Goals**

<b>On-Boarding</b>	Develop a formal process for On-Boarding trustees and commissioners	Governance	N/A	Invitations were sent for April 11 Training Opportunity at College of Du Page; FY 18-19 Training Budget increased for Boards and Commissions; Training session being planned for Plan Commission for Fall 2018.
Staffing: Doug	Process: will provide a comprehensive policy/program and present draft to BOT	Timing: Fall, 2018		
<b>Zip Code</b>	Pursue a single zip code for the Village of Burr Ridge	Community	N/A	Initial application denied (December 2017); appeal pending before USPS; follow up letter sent from Mayor to Postmaster March 28, 2018.
Staff: Doug Pollock	Process: Contacts have been made with USPS. USPS has denied initial request; an appeal was filed on December 12, 2017. Waiting for reply to appeal.	Timing: In process		
<b>Summary Title</b>	<b>The following goals require additional resources in time or money and, therefore, have been prioritized by the Mayor and Trustees.</b>	<b>Category</b>	<b>Ranking</b>	<b>1st Quarter 2018 Update</b>
<b>Diversify Village Revenues</b>	Increase and diversify village revenues including: Evaluate other community's revenue generating approaches; and Research and pursue businesses that are appropriate for Burr Ridge industrial/business parks and may be sources of revenue such as sales taxes.	Village Finances	1	Grants applied for this quarter include Invest In Cook (71st Street engineering) and ComEd Energy Efficiency Program (Village Hall chiller); Staff to present overview of funding options for road program to the Board later this year.
Staffing: Doug and Jerry	Process: Perform research on possible sources of new revenue to diversify the Village tax base; present options to the BOT	Timing: Summer 2018		
<b>Attract Revenue Businesses</b>	Identify and attract revenue generating businesses; Consider boutique restaurants, boutique shops, tech firms, healthcare centers	Economic Development	2	Staff reviewing opportunities and strategies for attracting revenue businesses to manufacturing districts/business parks. Special use granted for custom art studio at County Line Square; Special use being considered for McDonald's restaurant; video gambling discussion pending; staff working with Village Center on additional restaurant
Staffing: Evan and Doug	Process: a plan will be developed by staff and presented to EDC and BOT	Timing: Summer 2018		
<b>Department Reviews</b>	Conduct departmental reviews to evaluate capabilities of departments to deliver needed services consistently - Begin with public works	Village Services	3a	Re-organized Code Compliance program consolidating CD and DPW personnel. Budget includes purchase of PW combination backhoe (\$148,000), which provides redundancy for critical equipment and operations; PW is currently assessing other options for suitable equipment to serve all Department needs while maintaining capable emergency response to water main break
Staffing: Management Team	Process: Evaluate all business processes to improve efficiencies and increase customer service levels; begin with DPW.	Timing: DPW- Summer/Fall 2018; others will be ongoing		
<b>Improve Property Values</b>	Study methods for improving property values and determine appropriate course of action	Village Finances	3b	Local School Committee has been formed that should contribute ideas to improve schools and the attraction of families to Burr Ridge homes within specific school districts. In-house study is being performed by CD staff to assess property value history in different locations and by property type in Village.
Staffing: Management Team	Process: Determine what actions could be undertaken to increase property values and desirability of Burr Ridge	Timing: Fall, 2018		
<b>Performance Metrics</b>	Develop a set of performance metrics for village services and a process to assess service outcomes	Village Services	3c	Pilot is being developed for code compliance program, now supervised by FT employees, as well as permitting.
Staffing: Management Team	Process: In conjunction with DPW department review, staff will develop metrics for measuring performance. Metrics will be incorporated into FY 19-20 budget document and results published at regular intervals.	Timing: Winter 2018-19		
<b>Evaluate Housing</b>	Evaluate the need for additional empty nester/early nester housing; Consider the image/brand of the community; and Determine if there is potential builder interest	Residential	6a	FY 18-19 budget includes \$20,000 for Comprehensive Plan amendment to be focused on Village housing evaluation.
Staffing: Evan and Doug	Process: Solicit bids for land use evaluation/Comprehensive Plan amendment.	Timing: Fall, 2018		
<b>Full Commercial Occupancy</b>	Work toward full occupancy of retail and commercial property	Economic Development	6b	Zoning Amendment approved for truck parking in Mfg. Districts.
Staffing: Evan and Doug	Process: Update vacant tenant space database; identify vacancies; establish process for working with landlords to assist in filling spaces. Identify possible amendments to the Municipal Code, Zoning Ordinance, and Building Ordinance that will enhance accessibility and value of commercial properties	Timing: Fall, 2018		

**Village of Burr Ridge  
2017-2019 Strategic Goals**

<b>Stormwater Facilities</b>	Maintain stormwater retention and detention areas within the village and create a plan for proper future funding of these areas	Residential	6c	<b>Stormwater Management Committee is discussing options including establishment of "seed money" fund to assist Homeowners Associations with maintenance of stormwater infrastructure.</b>
Staffing: Dave Preissig	Process: Survey existing conditions and develop plan for improving future maintenance.	Timing: Fall, 2018		
<b>Sidewalks &amp; Pathways</b>	Create adequate funding for continuation of the pathway system	Community	9	<b>Discussion regarding future funding of road program and other capital projects scheduled for Summer 2018.</b>
Staffing: Doug and Dave	Process: Research options for funding sidewalk	Timing: Fall, 2018		
<b>Video Surveillance</b>	Continue to expand the video security program including public areas	Village Services	10	<b>(1) Proposal was presented to the Burr Ridge Village Center to join the Village camera network. (2) Currently developing a location analysis for placement of public area cameras</b>
Staffing: Jerry and Chief John Madden	Process: Identify subdivisions that may benefit and contact HOA to see if there is interest; develop estimates of cost for expanding program into non-subdivision areas; and consider amendment to Subdivision Ordinance requiring	Timing: Fall, 2018		
<b>Assess TCF Property</b>	Determine best course of action for TCF Bank property	Economic Development	11a	<b>Contacts made with TCF Bank and with potential retail developer. Awaiting analysis by developer.</b>
Staffing: Evan and Doug	Process: Contact TCF bank to determine interest; update market study to determine preferred and possible land use options	Timing: Spring, 2018		
<b>Business Service Needs</b>	Study resident and business service needs	Village Services	11b	<b>In process - EDC.</b>
Staffing: Management Team	Process: conduct business survey and look for methods of obtaining service preferences from businesses and residents; consider annual surveys.	Timing: Fall, 2018		
<b>I-55 Pedestrian Bridge</b>	Research options for pedestrian bridge over I-55	Community	11c	<b>On-going. With IDOT and Tollway, Village has met and included discussions of this bridge option with both agencies during meetings for projects on I-55 and I-294.</b>
Staffing: Dave	Process: Research options and costs for a pedestrian bridge over I-55	Timing: Fall, 2018		
<b>Intergovernmental Cooperation</b>	Through staff and board of trustees, engage other surrounding government bodies in areas of mutual benefit and cooperation and potential shared service opportunities	Governance	14	<b>Village and Hinsdale are cost-sharing for KLM culvert pipe study (due June 2018) and project to resurface 59th Street (Summer 2018). Updated Agreement with Hinsdale and Clarendon Hills regarding reciprocal notification agreement; Continue to work with Willow Springs regarding Buege Lane development.</b>
Staffing: Management Team	Process: continue school administrator's meetings; consider other means of connecting with other local government units.	Timing: ongoing		

**PROCLAMATION  
NATIONAL BICYCLE MONTH  
MAY 2018**

---

**WHEREAS**, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Burr Ridge's scenic beauty; and,

**WHEREAS**, throughout the month of May, the residents of Burr Ridge and its visitors will experience the joys of bicycling through by getting out and going for a ride; and,

**WHEREAS**, Burr Ridge's road and trail system attracts bicyclists each year, providing economic health, transportation, tourism, and recreational benefits; and,

**WHEREAS**, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, improving traffic safety, and reducing pollution, congestion, and wear and tear on our streets and roads; and,

**WHEREAS**, the League of American Bicyclists, schools, parks and recreation departments, police departments, public health districts, hospitals, companies and civic groups will be promoting bicycling during the month of May 2018; and,

**WHEREAS**, these groups are also promoting bicycle tourism year round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, and cultural and scenic attractions; and,

**WHEREAS**, these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road;

**NOW, THEREFORE**, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby designate May 2018 as *National Bicycle Month* in the Village of Burr Ridge.

**ADOPTED** by the Board of Trustees and **APPROVED** by the Mayor of Burr Ridge this 23<sup>rd</sup> day of April, 2018.

***IN WITNESS WHEREOF,*** I have set my hand this this 23<sup>rd</sup> day of April, 2018.

---

Mickey Straub  
Mayor

ATTEST:

---

Karen Thomas  
Village Clerk

VILLAGE OF BURR RIDGE

8 G

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04/23/18

PAYMENT DATE: 04/24/18

FISCAL 17-18

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	34,573.85	34,573.85
23	Hotel/Motel Tax Fund	74.43	74.43
32	Sidewalks/Pathway Fund	2,961.00	2,961.00
51	Water Fund	235,756.97	235,756.97
52	Sewer Fund	5,273.09	5,273.09
61	Information Technology Fund	10,017.42	10,017.42
TOTAL ALL FUNDS		<u>\$ 288,656.76</u>	<u>\$ 288,656.76</u>

PAYROLL

PAY PERIOD ENDING APRIL 7, 2018

	TOTAL PAYROLL
Board & Commissions	
Administration	19,036.92
Community Development	8,089.71
Finance	10,741.69
Police	134,146.70
Public Works	30,900.85
Water	35,066.87
Sewer	9,630.80
IT Fund	413.38
TOTAL	<u>\$ 248,026.92</u>
GRAND TOTAL	<u>\$ 536,683.68</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/14/2018 - 04/18/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5010	Teamsters union legal-Mar'18	Clark Baird Smith LLP	03/31/18	12766 9776	2,261.25
10-1010-50-5015	Ordinance prosecution-Mar'18	Christine Charkewycz	04/02/18	34	985.00
10-1010-50-5025	Stricker retirement party photo	PostNet IL 111	03/30/18	000002 141518	17.00
10-1010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	61.09
10-1010-80-8020	Record release of lien/8001 Dre	DuPage County Recorder	03/30/18	201803300119	8.00
10-1010-80-8020	Recd tree removal lien/8001 Dre	DuPage County Recorder	03/30/18	201803300239	8.00
10-1010-80-8020	Rcd weed lien/8001 Drew-Apr'18	DuPage County Recorder	04/06/18	201804060099	8.00
Total For Dept 1010 Boards & Commissions					3,348.34
Dept 2010 Administration					
10-2010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	397.11
Total For Dept 2010 Administration					397.11
Dept 3010 Community Development					
10-3010-50-5020	Elevator insp/permit #JELV-18-0	Elevator Inspection Servi	03/26/18	75426	100.00
10-3010-50-5020	Elevator re-inspect/Crowne Plaz	Elevator Inspection Servi	03/28/18	75534	32.00
10-3010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	610.93
10-3010-50-5035	Hearing notcs/2-03/01/18	Chicago Tribune	03/31/18	003544254	61.89
10-3010-50-5035	Hearing notcs/2-03/15/18	Chicago Tribune	03/31/18	003544254	57.09
10-3010-50-5040	Blueprint copies 7512 CLR/6-Apr	HR Blueprint, Inc.	04/04/18	84543	15.00
10-3010-50-5075	B&F per #18-036 plan review-Mar	B & F Construction Code S	03/30/18	49056	1,070.00
10-3010-50-5075	B&F plan rvw/ permit #18-060/Ap	B & F Construction Code S	04/01/18	49152	375.00
10-3010-50-5075	DMorris plan review-Mar'18	Don Morris Architects P.C	03/31/18	Mar2017	2,550.00
10-3010-50-5075	DMorris inspections-Mar'18	Don Morris Architects P.C	03/31/18	Mar2017	3,440.00
Total For Dept 3010 Community Development					8,311.91
Dept 4010 Finance					
10-4010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	305.47
Total For Dept 4010 Finance					305.47
Dept 4020 Central Services					
10-4020-50-5081	FSA monthly fee-Mar'18	Discovery Benefits, Inc.	03/31/18	12993 859921-IN	83.00
10-4020-60-6010	2cs coffee & supls/PW-Apr'18	Commercial Coffee Service	04/05/18	147179	91.15
Total For Dept 4020 Central Services					174.15
Dept 5010 Police					
10-5010-40-4032	6360-83-131 Safariland holster/	Ray O'Herron Co., Inc.	04/02/18	18179978-IN	115.00
10-5010-40-4032	6360-832-131 Safariland holster	Ray O'Herron Co., Inc.	04/02/18	18179978-IN	123.00
10-5010-40-4032	Freight chg-Apr'18	Ray O'Herron Co., Inc.	04/02/18	18179978-IN	8.51
10-5010-40-4041	Pre-empl physical/Santiago-Apr1	Concentra Medical Centers	04/02/18	1010650479	466.00
10-5010-40-4042	DJOA expungement laws/2-Feb'18	Village of Burr Ridge	04/12/18	Apr2018	30.00
10-5010-40-4042	Mtg parking exp/Weeks-Mar'18	Village of Burr Ridge	04/12/18	Apr2018	37.00
10-5010-40-4042	Chgo prking exp/subpoena-Weeks-	Village of Burr Ridge	04/12/18	Apr2018	18.00
10-5010-40-4042	FBI/NAA mrg-Madden/Mar18	Village of Burr Ridge	04/12/18	Apr2018	25.00
10-5010-40-4042	Defensive Tactics instr course/	North East Multi-Regional	04/03/18	279 234274	35.00
10-5010-40-4042	FIAT ann. membership mtg/3-Apr'	Marc E. Loftus	04/17/18	April2017	60.00
10-5010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	1,680.06
10-5010-50-5030	Telephone/outside emergency-Apr	Call One	04/15/18	1213106/Apr18	46.40
10-5010-50-5050	Equipment repairs/unit #1612-Fe	Public Safety Direct, Inc	02/28/18	91784	638.09
10-5010-50-5051	Vehicle washing-Mar'18	Fuller's Car Wash	04/01/18	5456	115.95
10-5010-50-5051	GOF/unit #1705-Apr'18	Willowbrook Ford	04/07/18	6268916/2	40.95
10-5010-50-5095	Starcom21 network-Apr'18	Motorola Solutions - STAR	04/01/18	34867228218	68.00
10-5010-60-6000	BSN65799 filing jkts 2" 50/box/	Runco Office Supply	04/16/18	5901 711433-0	27.00
10-5010-60-6000	UNV12113 Univ 1/3 cut file fold	Runco Office Supply	04/16/18	5901 711433-0	11.58

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/14/2018 - 04/18/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-60-6000	BSN36663 9x12 clasp env/1bx-Apr	Runco Office Supply	04/16/18	5901 711433-0	7.99
10-5010-60-6000	UNV11201 Paper-Xerox 20# ltr, c	Runco Office Supply	04/16/18	5901 711433-0	7.29
10-5010-60-6000	UNV11204 Paper-Xeros 20# ltr pi	Runco Office Supply	04/16/18	5901 711433-0	7.29
10-5010-60-6000	QUA378556x8 clasp envs 28# kft-	Runco Office Supply	04/16/18	5901 711433-0	9.99
10-5010-60-6020	Gas pchs-Apr'18	Shell Oil Company	04/25/18	65216376803	193.91
10-5010-70-7000	PB body armor w/carrier-Cerven	JG Uniforms, Inc.	04/02/18	346554	735.00
Total For Dept 5010 Police					4,507.01
Dept 6010 Public Works					
10-6010-40-4032	Uniform rental/cleaning-04/03/1	Breens Inc.	04/03/18	9027 373026	72.14
10-6010-40-4032	Safety boots/Gatlin-Apr'18	Gary M. Gatlin	04/12/18	Apr2018	150.00
10-6010-40-4042	Mileage to/from PW/VH-Benedict/	Shirley Benedict	04/09/18	Apr2018	25.68
10-6010-50-5030	PW fax-Apr'18	Call One	04/15/18	1213106/Apr18	46.45
10-6010-50-5030	PW phone line-Apr'18	Call One	04/15/18	1213106/Apr18	163.95
10-6010-50-5030	PW phone/RA-Apr'18	Call One	04/15/18	1213106/Apr18	46.40
10-6010-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	509.11
10-6010-50-5050	Safety inspection/trailer-Apr'1	Courtney's Safety Lane, I	04/04/18	2510	35.00
10-6010-50-5050	1,000 hr srvc repair/Unit 590-J	McCann Industries, Inc.	01/29/18	07232750	2,395.00
10-6010-50-5051	Rpr bumper, headlmp, fender/#1	Burr Ridge Car Care-Body	03/08/18	7440	1,113.02
10-6010-50-5051	Safety inspections/4-Apr'18	Courtney's Safety Lane, I	04/04/18	2510	157.00
10-6010-50-5054	Street light maint/4 locs-Mar'1	Rag's Electric	03/14/18	21708	2,271.51
10-6010-50-5054	Street light maint/8 locations-	Rag's Electric	03/23/18	21725	1,436.44
10-6010-50-5055	Electric/Mad. St RR crossing-Ap	COMED	04/05/18	3699071070/Apr18	41.15
10-6010-50-5055	CLR traffic signal maint/3-Jan	Cook County Treasurer	04/03/18	2018-1	1,026.00
10-6010-50-5055	97th/Mad RR horn insp-Mar'18	Meade Electric Company, I	03/22/18	14863 680442	589.35
10-6010-50-5085	Shop towel rental-04/03/18	Breens Inc.	04/03/18	9027 373026	4.50
10-6010-50-5095	Culvert pipe reimbursement/Wang	Jennnifer Wang	04/09/18	Apr2018	700.00
10-6010-60-6000	Misc. office supls-Mar'18	Runco Office Supply	03/29/18	5649 710162-0	27.48
10-6010-60-6000	Misc. office supls-Apr'18	Runco Office Supply	04/05/18	5649 710626-0	152.92
10-6010-60-6000	"Original" stamp & notebook-Apr	Runco Office Supply	04/05/18	5649 7106988-0	7.68
10-6010-60-6010	Misc oper supls/less crdt inv #	Home Depot Credit Service	03/01/18	8026722/8561566	40.41
10-6010-60-6010	Green treated wood-Apr'18	Menards - Hodgkins	04/02/18	32060290/96465	22.90
10-6010-60-6010	Landscape block adhesive-Apr'18	Menards - Hodgkins	04/02/18	32060290/96465	4.97
10-6010-60-6010	Instant post concrete mix-Apr18	Menards - Hodgkins	04/02/18	32060290 96480	69.90
10-6010-60-6040	Chainsaw chain/3-Apr'18	Alexander Equipment Co.	04/06/18	142623	44.85
10-6010-60-6040	Trailer llt kit & misc sups-Apr	Menards - Hodgkins	04/04/18	32060290 96689	42.34
10-6010-60-6040	Misc. equipment supls-Mar'18	Russo's Power Equipment	03/27/18	1009793 4816763	31.68
10-6010-60-6042	Mailbox rpr supls-Mar'18	Menards - Hodgkins	03/29/18	32060290 96187	281.54
10-6010-60-6042	Mailbox rpr supls-Mar'18	Menards - Hodgkins	03/29/18	32060290 96221	27.91
10-6010-60-6042	80/20 Select Spreader Sticker-M	Russo's Power Equipment	03/27/18	1009793 4816769	24.99
10-6010-60-6042	Turf Marker Blue Select-Mar'18	Russo's Power Equipment	03/27/18	1009793 4816769	33.99
10-6010-60-6042	Storm sewer pipe & FES-Mar'18	Welch Brothers Inc.	03/21/18	BUR900 3002929	2,770.54
10-6010-60-6043	Shredded bark mulch/2cuyds-Mar'	Hinsdale Nurseries, Inc.	03/29/18	1592687	78.00
10-6010-60-6050	Torque wrench/retaining ring pl	Gary M. Gatlin	04/12/18	04-12-18	70.50
Total For Dept 6010 Public Works					14,515.30
Dept 6020 Buildings & Grounds					
10-6020-50-5058	Mat rental/PD-04/03/18	Breens Inc.	04/03/18	9028 373022	36.00
10-6020-50-5058	Mat rental/PW & VH-04/03/18	Breens Inc.	04/03/18	9028 373022	30.00
10-6020-50-5058	Cell cleaning-Apr18	Service Master	04/01/18	190683	275.00
10-6020-50-5080	Electric/Lakewood aerator-Apr'1	COMED	04/05/18	9258507004/Apr18	23.94
10-6020-50-5080	Electric/Windsor aerator-Apr'18	COMED	04/05/18	93420034001/Apr18	23.94
10-6020-60-6010	Multi-fold paper towels-Mar'18	Eco-Clean Maintenance, In	03/30/18	6861	700.00

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/14/2018 - 04/18/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-60-6010	Liquid hand soap/4 gal case-Mar	Eco-Clean Maintenance, In	03/30/18	6861	306.66
10-6020-60-6010	Toilet tissue/1 case-Mar'18	Eco-Clean Maintenance, In	03/30/18	6861	724.05
10-6020-60-6010	Deodorant urinal blks/6-Mar'18	Eco-Clean Maintenance, In	03/30/18	6861	180.00
10-6020-60-6010	50-55 gallon liners/6-Mar'18	Eco-Clean Maintenance, In	03/30/18	6861	216.00
10-6020-60-6010	Triploid Grass Carp/27-Apr'18	Kane-DuPage Soil & Water	04/05/18	Apr2018	391.50
10-6020-60-6010	Cork board-Mar'18	Runco Office Supply	03/29/18	5649 710162-0	62.01
10-6020-60-6010	Dish soak & sponges/PW-Apr'18	Runco Office Supply	04/05/18	5649 710626-0	26.86
10-6020-60-6010	1st aid cabinet supls/PD-Apr'18	American First Aid Servic	04/16/18	63036	18.60
Total For Dept 6020 Buildings & Grounds					3,014.56
Total For Fund 10 General Fund					34,573.85
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/gateway sign-Apr'18	COMED	04/04/18	1153168007/Apr18	27.25
23-7030-50-5075	Electric/median lighting-Apr'18	COMED	04/05/18	1319028022/Apr18	47.18
Total For Dept 7030 Special Revenue Hotel/Motel					74.43
Total For Fund 23 Hotel/Motel Tax Fund					74.43
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	Design engineering srvcs/CLR-Mar	Burns & McDonnell	03/28/18	104555-1	2,961.00
Total For Dept 8020 Sidewalks/Pathway					2,961.00
Total For Fund 32 Sidewalks/Pathway Fund					2,961.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental/cleaning-04/03/1	Breens Inc.	04/03/18	9027 373026	79.18
51-6030-40-4042	ILAWWA trg conf reg/Preissig-Fe	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA trg conf reg/Lukas-Feb18	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA trg conf reg/Guth Jr-Feb	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA trg conf reg/Herdzina-Fe	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA trg conf reg/Timmons-Feb	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA trg conf reg/Scherer-Feb	Illinois Section AWWA	02/21/18	200034500	125.00
51-6030-40-4042	ILAWWA pump stn & equip trg/3-M	Illinois Section AWWA	03/28/18	200035385	180.00
51-6030-40-4042	Sewer jetting trg/Timmons-Mar'1	Illinois Section AWWA	03/28/18	200035386	60.00
51-6030-40-4042	Sewer jetting trg/Scherer-Mar'1	Illinois Section AWWA	03/28/18	200035386	60.00
51-6030-40-4042	Sewer jetting trg/Herdzina-Mar'	Illinois Section AWWA	03/28/18	200035386	60.00
51-6030-40-4042	Sewer jetting trg/Guth Jr-Mar'1	Illinois Section AWWA	03/28/18	200035386	60.00
51-6030-40-4042	Sewer jetting trg/Macha-Mar'18	Illinois Section AWWA	03/28/18	200035386	60.00
51-6030-40-4042	IEPA#12253 trg reg/Guth-Mar'18	Illinois Section AWWA	03/28/18	200035384	60.00
51-6030-40-4042	IEPA#12253 trg reg/Herdzina-Mar	Illinois Section AWWA	03/28/18	200035384	60.00
51-6030-40-4042	IEPA#12253 trg reg/Timmons-Mar'	Illinois Section AWWA	03/28/18	200035384	60.00
51-6030-40-4042	IEPA#12253 trg reg/Scherer-Mar'	Illinois Section AWWA	03/28/18	200035384	60.00
51-6030-40-4042	IEPA#12253 trg reg/Macha-Mar'18	Illinois Section AWWA	03/28/18	200035384	60.00
51-6030-50-5020	Coliform water samples/13-Apr'1	Envirotest Perry Laborat	04/02/18	18-133039	117.00
51-6030-50-5020	Water leak detect/79th & CLR-Ap	M.E. Simpson Co. Inc.	01/31/18	31232	475.00
51-6030-50-5020	DBP water samples/THM & HAA-Mar	PDC Laboratories, Inc.	03/31/18	IL0434190 893060	290.00
51-6030-50-5020	Well 5 sampling, SOC-W GLPHOS-M	PDC Laboratories, Inc.	03/31/18	IL0434190 893060	1,015.00
51-6030-50-5020	Well 5 VOC sampling-Mar'18	PDC Laboratories, Inc.	03/31/18	IL0434190 893060	100.00
51-6030-50-5020	Courier chg-Mar'18	PDC Laboratories, Inc.	03/31/18	IL0434190 893060	15.00
51-6030-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	458.20

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/14/2018 - 04/18/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5080	Electric/well #5-Apr'18	COMED	04/05/18	4497129061	307.44
51-6030-50-5095	Utility bills/2155-Apr'18	Third Millennium Assoc. I	04/10/18	21984	665.15
51-6030-50-5095	UB past due notices/217-Apr'18	Third Millennium Assoc. I	04/10/18	21984	217.31
51-6030-60-6010	Misc operating supls-Mar'18	Home Depot Credit Service	03/19/18	312436	117.46
51-6030-60-6010	Swirl torch/pro gas-Mar'18	Menards - Hodgkins	03/30/18	32060290/96288	75.86
51-6030-60-6010	Shop towels/6pk-Mar'18	Menards - Hodgkins	03/30/18	32060290/96288	10.99
51-6030-60-6010	Misc couplings/adapters-Apr18	Menards - Hodgkins	04/03/18	32060290 96591	98.73
51-6030-60-6010	CA6 stone bedding/backfill-Apr'	Ozinga Materials, Inc.	03/30/18	21210 67428	227.90
51-6030-60-6010	CA6 stone bedding/backfill-Apr'	Ozinga Materials, Inc.	03/30/18	21210 67428	228.30
51-6030-60-6010	Freight charge-Apr'18	Ozinga Materials, Inc.	03/30/18	21210 67428	108.25
51-6030-60-6010	Freight Charge-Apr'18	Ozinga Materials, Inc.	03/30/18	21210 67428	108.44
51-6030-60-6070	Bedford water 42,850,000gal/Mar	Village of Bedford Park	04/05/18	0020060000/Mar18	228,390.50
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3101237/Apr18	7.33
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3107810/Apr18	250.27
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108351/Apr18	52.27
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108363/Apr18	118.27
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108491/Apr18	134.77
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108511/Apr18	110.02
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108531/Apr18	101.77
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108540/Mar18	167.77
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3108560/Apr18	93.52
51-6030-60-6070	Hnsdl water pchs-Mar'18	Village of Hinsdale	04/03/18	3101225Apr18	85.27
Total For Dept 6030 Water Operations					235,756.97
Total For Fund 51 Water Fund					235,756.97
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental/cleaning-04/03/1	Breens Inc.	04/03/18	9027 373026	24.63
52-6040-50-5030	Telephone-Apr'18	Call One	04/15/18	1213106/Apr18	50.91
52-6040-50-5068	Rpr Arrowhead L.S.-Apr'18	Metropolitan Industries,	04/03/18	003355 333080	4,450.40
52-6040-50-5080	Electric/C'Moor L.S-Apri'18	COMED	04/05/18	0356595009/Apr18	159.67
52-6040-60-6010	Solid block/48-Mar'18	Kieft Brothers, Inc	03/31/18	228072	237.60
52-6040-60-6010	Concrete Bricks/240-Mar'18	Kieft Brothers, Inc	03/31/18	228072	194.40
52-6040-60-6010	3" Concrete Adjusting Ring/1-Ma	Kieft Brothers, Inc	03/31/18	228072	28.02
52-6040-60-6010	4" Concrete Adjusting Ring/2-Ma	Kieft Brothers, Inc	03/31/18	228072	56.04
52-6040-60-6010	6" Concrete Adjusting Ring/2-Ma	Kieft Brothers, Inc	03/31/18	228072	71.42
Total For Dept 6040 Sewer Operations					5,273.09
Total For Fund 52 Sewer Fund					5,273.09
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-Apr'18	Orbis Solutions	04/10/18	5567802	475.00
61-4040-50-5020	IT/phone support-Apr'18	Orbis Solutions	04/17/18	5567823	2,325.00
61-4040-50-5050	Rpl video surveillance drives/4	Micro Center	04/11/18	4444287	479.96
61-4040-50-5050	Upgraade disaster recovery driv	Orbis Solutions	04/10/18	5567806	550.00
61-4040-60-6010	HEWCF410X blk toner/1-PD/Apr18	Warehouse Direct, Inc.	04/11/18	111835	126.99
61-4040-60-6010	HEWCF411X CN toner/1-PD/Apr18	Warehouse Direct, Inc.	04/11/18	111835	169.99
61-4040-60-6010	HEWCF412X YL toner/1-PD/Apr18	Warehouse Direct, Inc.	04/11/18	111835	169.99
61-4040-60-6010	HEWCF413X MG toner/1-PD/Apr18	Warehouse Direct, Inc.	04/11/18	111835	169.99
61-4040-60-6010	HEWCE400YC BK toner/1-PD/Apr18	Warehouse Direct, Inc.	04/11/18	111835	109.50
61-4040-70-7000	Wireless mic setup/PD trg room-	Orbis Solutions	04/17/18	5567824	4,076.00
61-4040-70-7000	Video camera/PW parking lot-Apr	Orbis Solutions	04/17/18	5567826	1,365.00

04/18/2018 08:41 AM  
User: scarman  
DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/14/2018 - 04/18/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
-----------	-------------------	--------	--------------	---------	--------

Fund 61 Information Technology Fund					
Dept 4040 Information Technology					

Total For Dept 4040 Information Technology	10,017.42
--	-----------

Total For Fund 61 Information Technology Fund	10,017.42
---	-----------

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
-----------	-------------------	--------	--------------	---------	--------

Fund Totals:

Fund 10 General Fund	34,573.85
Fund 23 Hotel/Motel Tax Fund	74.43
Fund 32 Sidewalks/Pathway Fund	2,961.00
Fund 51 Water Fund	235,756.97
Fund 52 Sewer Fund	5,273.09
Fund 61 Information Technology F	10,017.42
Total For All Funds:	288,656.76