

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**April 9, 2018
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Zed Lillioja – Elm School**
- 2. ROLL CALL**

**In Remembrance: Dolores Cizek
1930 – 2018
(former Village Trustee)**

- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing
FY 2018-19 Budget**

5. MINUTES

- *A. Approval of Regular Board Meeting of March 12, 2018
- *B. Approval of Budget Workshop of March 22, 2018
- *C. Approval of Regular Board Meeting of March 26, 2018
- *D. Receive and File Draft Plan Commission Meeting of April 2, 2018

6. ORDINANCES

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2018 and Ending on the Thirtieth Day of April, 2019
- B. Consideration of An Ordinance Amending Chapter 58, Section 58.01 of the Burr Ridge Municipal Code to Amend Rates for Water Consumption

- C. Consideration of An Ordinance Amending Chapter 59 Section 59.4.1 of the Burr Ridge Municipal Code to Amend Rates for Wastewater Service
- *D. Approval of An Ordinance Amending Section X.B.7 of the Burr Ridge Zoning Ordinance Relative to Outdoor, Overnight Parking of Commercial Vehicles in Manufacturing Districts (Z-03-2018: Text Amendment – Overnight, Outdoor Parking)
- *E. Approval of Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Burr Ridge (Computer/Electronic Equipment)

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Plan Commission Recommendation to Approve an Amendment to the Zoning Ordinance to Add “Custom Art Studio” as a Special Use in the B-1 Business District (Z-09-2018: Text Amendment B-1 District Special Uses)
- B. Consideration of Plan Commission Recommendation to Approve a Special Use for a Custom Art Studio in a B-1 Business District (Z-09-2018: 306 Burr Ridge Parkway – Hennessy)
- C. Consideration of Request from McNaughton Development to Pay Lakeside Pointe Sidewalk Donation in Increments Rather than in Whole Prior to Recording Plat
- D. Discussion of Petition from Restaurant Owners to Allow Video Gambling
- *E. Acknowledgement of Withdrawal of Plan Commission Petitions (Z-06-2018 and Z-10-2018: 16W020 79th Street - Lyons Truck Sales)
- *F. Approval of Proclamation Designating April 22-28, 2018 as Arbor Day Week
- *G. Approval of Recommendation to Award Contract for Watermain Valve Installations in Woodview Estates to Midwest Chlorinating and Testing, Inc., of Bartlett, Illinois, in the amount not to exceed \$10,350.00
- *H. Approval of Recommendation to Award Contract for Engineering Services of the County Line Road Storm Sewer Outfall at Deer Path Trail to Robinson Engineering, Ltd., of Itasca, Illinois, in the amount of \$44,540
- *I. Approval of Recommendation to Award Contract for Replacement of the Village Hall Chiller to Dynamic Heating & Piping Company, of Crestwood, Illinois, in the amount of \$96,591
- *J. Approval of Recommendation to Award the Contract for FY 2018-19 ComEd Transmission Line Tree Trimming to Commonwealth Edison in the amount of \$19,670

- *K. Approval of Recommendation to Award the Contract for FY 2018-19 Streetlight Maintenance to RAG's Electric with Prices Established by RAG's Time and Materials Cost Proposal
- *L. Approval of Recommendation to Approve FY 18-19 Pay Plan and Salary Increases for Non-Union Employees
- *M. Receive and File Resignation Letter from Village Treasurer Noel Hastalis effective April 9, 2018
- *N. Accept Resignation of Plan Commissioner Greg Scott effective April 9, 2018
- *O. Approval of Vendor List in the Amount of \$28,537.70 for all Funds, plus \$200,589.77 for payroll, for a grand total of \$229,127.47, which includes no Special Expenditures
- P. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of April 9, 2018
DATE: April 6, 2018

PLEDGE OF ALLEGIANCE: Zed Lillioja, Elm School

IN REMEMBRANCE: Dolores Cizek (1930 – 2018) (former Village Trustee)

PUBLIC HEARING: FY 2018-19 Budget

Enclosed is the President's Budget Message that I will read on Monday evening as part of the public hearing record, along with the public hearing notice for the FY 2018-19 Budget. The Ordinance adopting the Budget is Item #6A on this agenda.

6. ORDINANCES

A. FY 2018-19 Budget Adoption

Enclosed is an Ordinance that adopts the FY 2018-19 Budget in the amount of \$19,416,490 as follows:

General Fund:	
Board and Commissions	227,830
Administration	870,435
Finance	340,565
Central Services	483,800
Police	5,151,360
Public Works	1,603,240
Buildings and Grounds	<u>169,410</u>
Total General Fund	8,846,640
Motor Fuel Tax Fund	285,440
Hotel/Motel Tax Fund	663,940
Capital Improvements Fund	1,086,345
Sidewalks/Pathway Fund	76,825
Equipment Replacement Fund	464,900
Storm Water Management Fund	134,250
Debt Service Fund	175,865
Water Fund	5,771,960
Sewer Fund	320,865
Information Technology Fund	314,490
Police Pension Fund	<u>1,274,940</u>
Total All Funds	<u>19,416,460</u>

It is our recommendation: that the Ordinance adopting the FY 2018-19 Budget be approved.

B. Amend Consumer Rates for Water

Attached is an Ordinance adjusting water rates as recommended by the Water Committee and as discussed at the March 26, 2018 Board of Trustees meeting. The rate adjustments include a 10% increase beginning May 1, 2018, an 8% increase for each subsequent fiscal year through May 1, 2022, and an increase in the fixed charge for each 2-month cycle (from \$7.48 to \$10 for residential; \$0.00 to \$20 for non-residential).

As was discussed at the last Board meeting, these rates will be reviewed each year by the Water Committee and the Board of Trustees and changes may be made at any time. The purpose of the rate adjustments is to re-build the reserves in the water fund to pay for unforeseen repairs and replacements.

It is our recommendation: that the Ordinance be approved.

C. Amend Consumer Rates for Sanitary Sewer

Attached is an Ordinance adjusting sewer rates as discussed at the March 26, 2018 Board of Trustees meeting. Sewer rates only impact customers in Cook County who use the Village's sanitary sewer system. Residents in DuPage County use either DuPage County or Flagg Creek sanitary sewers.

Residential users in Cook County have a fixed rate which was recommended to be adjusted \$5 per year for the next five years. Non-residential users have a minimum fixed rate of \$40 and a variable rate (they pay the minimum of \$40 or the variable rate). The Ordinance adjusts the variable rate by 10% the first year and 8% for 4 years thereafter.

As was discussed at the last Board meeting, these rates will be reviewed each year by the Water Committee and the Board of Trustees and changes may be made at any time. The purpose of the rate adjustments is to re-build the reserves in the sewer fund to pay for unforeseen repairs and replacements.

It is our recommendation: that the Ordinance be approved.

D. Outside Overnight Parking of Commercial Vehicles

At the March 26, 2018 meeting of the Board of Trustees, staff presented a recommendation from the Plan Commission to approve amendments to the Zoning Ordinance regarding outdoor, overnight parking of commercial vehicles in Manufacturing Districts. Staff has prepared an Ordinance reflecting these recommended amendments, which is attached.

It is our recommendation: that the Ordinance be approved.

***E. Disposal of Village-Owned Computer/Electronic Equipment**

In fiscal year 2017-18, the Village replaced all desktop computer hardware, updated servers, and replaced much of the audio visual equipment in the Board Meeting Room. In order to dispose of this equipment, it is necessary for the Board to approve an Ordinance declaring the equipment as surplus.

The equipment will be sold at the best available price or will be disposed of and recycled in an environmentally safe way. The attached Ordinance lists the outdated equipment and authorizes appropriate disposal.

It is our recommendation: that the Ordinance be approved.

7. RESOLUTIONS

8. CONSIDERATIONS

A. Plan Commission Recommendation – Text Amendment – Special Use in B-1 District

Please find attached a letter from the Plan Commission recommending approval of a text amendment to add *custom art studio* as a special use in the B-1 District.

The petitioner owns a custom art business, The Henn House, and requested a text amendment to the Zoning Ordinance to add *custom art studio* as a permitted or special use in the B-1 Business District. The Plan Commission concluded that no current permitted or special use in the B-1 Business District was able to accommodate the petitioner's request and that the request was in line with the purpose of the B-1 Business District, and thus recommended approval of an amendment.

It is our recommendation: that staff be directed to prepare an Ordinance approving the text amendment.

B. Plan Commission Recommendation – Custom Art Studio

Please find attached a letter from the Plan Commission recommending approval of a special use for a custom art studio at 306 Burr Ridge Parkway.

The petitioner owns a custom art business, The Henn House, and is attempting to establish a retail presence from which to conduct group events. The petitioner has stated that the establishment will operate as a "paint and sip" concept, meaning that customers will be able to create their own pieces while consuming alcohol on premises. Alcohol will be permitted under a "bring your own beverage" model. Customers would be permitted to bring alcohol for consumption, but the business will not originate any retail sales of alcohol. Staff is currently working to create a new liquor license category which will permit such activity, which will be considered separately. The business will observe

the standard hours of operation in Business Districts, should this use be approved, which is 7am-10pm, seven days a week. No residents objected to the petition.

The Plan Commission recommends the following conditions for the special use approval:

1. The special use shall be limited to The Henn House at 306 Burr Ridge Parkway in a manner consistent with the submitted business plan and to expire once the business no longer operates at this property.
2. Alcohol may only be consumed at the business if a liquor license is approved.
3. No retail sales of alcohol may occur at the business.

The Plan Commission also considered the required parking for this business. As previously reported, County Line Square is non-conforming relative to parking, meaning that any new business may not exceed the parking required for the prior business that occupied the same space. The prior use at 306 Burr Ridge Parkway was a retail store (Tuesday Morning) which required one space per 250 square feet. The Plan Commission determined that the proposed use, a custom art studio, also requires one space per 250 square feet, thus, the parking demand will not increase and this business does not require a parking variation.

It is our recommendation: that staff be directed to prepare an Ordinance approving the special use.

C. McNaughton Request re Lakeside Pointe Sidewalk Donation

Attached is a letter from McNaughton Development, Inc. requesting that they be allowed to pay their sidewalk donation in increments rather than in a lump sum prior to recording the plat. The amount of the sidewalk donation is \$77,000. With 44 homes in the subdivision, the incremental payment would be \$1,750 per permit. The Subdivision Ordinance requires that the sidewalk donation be paid in a lump sum prior to recording the plat of subdivision.

The Board should be aware that there is a loss of revenue to the pathway fund if incremental payments are allowed in that a lump sum payment would be put into an interest bearing account. The amount of lost revenue would be based in part on the length of time to receive each increment. If incremental payments are approved, the Board may want to consider increasing the donation to cover the potential lost revenue. The Board should also consider a final deadline whereby all outstanding donations are paid (e.g. within 2 years if the donations are not paid in full, all outstanding donations will be paid).

D. Petition to Allow Video Gambling

Attached is a petition signed by 9 restaurant owners asking the Village to consider allowing video gambling in Burr Ridge. Also attached is an information sheet answering questions about video gambling in Illinois.

In 2009, the State of Illinois approved legislation that allows video gambling machines for businesses that hold liquor licenses. The legislation allows local municipalities to opt out and continue to prohibit video gambling within their corporate boundaries. The Village of Burr Ridge opted out of video gambling at that time and has maintained a prohibition on video gambling ever since. However, the Board may overturn that prohibition at any time.

If there is sufficient interest from the Board and if so directed, staff will provide further information on video gambling for further discussion at a future meeting.

E. Acknowledgement of Withdrawal of Petitions Z-06-2018 and Z-10-2018 (Lyons Truck Sales)

The petitioner for Z-06-2018 (text amendment to permit electric fences as a special use) and Z-10-2018 (text amendment to permit chain link fences as a special use) has notified staff that they would like to withdraw both petitions for consideration. The Plan Commission previously considered both petitions at public hearings. No further action is necessary on either item.

F. Proclamation – Arbor Day Week

Attached is a Proclamation designating April 22-28, 2018, as “Arbor Day Week” in the Village of Burr Ridge. Our annual Arbor Day Tree Planting Program is tentatively scheduled to take place at Pleasantdale Middle School on Friday, April 27, with a time to be determined.

It is our recommendation: that the Proclamation be approved.

G. Watermain Valve Installations – Woodview Estates

The FY 2017-18 Water Fund budget includes \$11,000 to install watermain valves in the Woodview Estates Subdivision. The purpose of this project would be to prepare for a future watermain interconnect with the Village of Hinsdale, as well as to minimize the number of homes inconvenienced whenever occasional repairs to these 45-year old watermains are needed. The interconnect with Hinsdale would be for emergencies only, because redundancy is not available by looped watermains in this neighborhood and an interconnect has been planned for a future study by both Villages.

Newer technology has been developed recently which allows for the insertion of a valve into an active water main without the need to curtail the flow of water. This insertion valve process is preferred for the Woodview Estates project because no disruption to water service would be anticipated in this constrained

system. The Water & Wastewater Division of the Public Works Department solicited quotations from underground plumbing contractors certified to perform insertion valve installation using the system from Advanced Valve Technologies, the locally-used distributor of such valve systems.

Quotations to install two (2) valves in the Woodview Estates subdivision were received as follows:

Midwest Chlorinating and Testing, Inc., Bartlett, IL	\$10,350.00
Calumet City Plumbing Co., Inc., Calumet City, IL	\$11,390.00
Ferguson Waterworks, Schererville, IN	\$11,500.00

The lowest quotation was received from Midwest Chlorinating & Testing, Inc. and is \$650.00 under the budgeted amount of \$11,000.00. Midwest Chlorinating & Testing, Inc. has worked successfully on behalf of the Village over the past four (4) years on watermain projects constructed by private developers including Spectrum Senior Living.

It is our recommendation: that a contract for Watermain Valve Installations in Woodview Estates be awarded to Midwest Chlorinating and Testing, Inc., of Bartlett, Illinois, in the amount not to exceed \$10,350.00.

H. Engineering Services – CLR Storm Sewer Outfall at Deer Path Trail

As discussed by the Stormwater Committee at its November 2017 and February 2018 meetings, the outfall pipe from the ponds at Deer Path Trail collapsed during the storm event on October 14-15, 2017. The corrugated metal pipe runs along County Line Road for a distance of 860 feet at a depth of 14 feet below ground, and is more than 50-years old. Through an intergovernmental agreement with the Village, the DuPage County Public Works Department had the necessary equipment and attempted a repair to the collapsed pipe. Once exposed, however, the corrugated metal pipe was found to be in very poor condition, filled with silt, and likely collapsed in several locations. In the present state, the ponds drain very slowly and the Village often uses large capacity trash pumps after heavy rainstorms to maintain the pond level and avoid flooding on Deer Path Trail.

The Village solicited proposals from engineering consultants for design, plan preparation, and construction engineering of the project to replace the storm sewer outfall for Deer Path Trail. The selected consultant would be asked to evaluate the feasibility of trenchless construction, if this method would be more economical along the County Line Road right-of-way to avoid removal and replacement of the concrete sidewalk. The Village is requesting an expedited schedule to prepare plans and bid documents by June 2018 with construction anticipated to begin in July 2018.

Four (4) engineering consulting firms submitted proposals and prices for this scope of engineering services. The Engineering Division used a qualifications-based process in evaluating the proposals and considered each consultant's

capabilities and relevant experience, understanding and project approach, review of comparable projects awarded to the firm, and categorized costs. The firm of Robinson Engineering, Ltd., of Itasca, Illinois, provided a detailed scope of services that meets the needs and schedule of the Village, and proposed a cost that provided the greatest value to the Village in the amount of \$44,540. This firm is highly-qualified, has successfully designed major drainage projects for Downers Grove and Itasca, and has extensive experience with related Cook County permitting issues.

Adequate funds have been budgeted in the preliminary FY18-19 Stormwater Management Fund Budget for these engineering services.

It is our recommendation: that a professional services contract for Engineering of the County Line Road Storm Sewer Outfall at Deer Path Trail be awarded to Robinson Engineering, Ltd., of Itasca, Illinois, in the amount of \$44,540.

I. Replace Village Hall Chiller

The Village Hall air conditioning system was repaired in 2012 and 2017 after compressor circuits in the chiller failed or experienced refrigerant leaks. This 60-ton TRANE chiller is original to the 1986 building, and future repairs could be increasingly costly as parts become rare and its R-22 refrigerant is no longer manufactured.

The FY 2018-19 preliminary budget includes \$131,000 in the Capital Improvements Fund to replace the 32-year-old chiller unit. This cost estimate was derived from prices provided by industry representatives and assumed significant modifications to the existing electric circuit panel and plumbing. It is anticipated that incentives from the ComEd Energy Efficiency Program for public sector entities could provide a rebate of \$2,300 to \$4,200 toward replacement of the chiller unit. The Department anticipates a contractor could complete the project before May 31, 2018, which would maximize the incentive available through this program at a cost savings to the Village.

The Operations Division of the Public Works Department identified that a new 60-ton TRANE unit would be the preferred replacement. While other similar units would be available, existing equipment at the Police Department and Village Hall are TRANE models, the Village has a TRANE service contract in place, and TRANE parts and personnel are readily available from its regional distributor in Willowbrook (7100 S. Madison Street).

The Public Works Department prepared proposal documents and solicited nine (9) mechanical contractors. Seven contractors inspected the site and existing conditions with our Operations Supervisor. Additional work to install a 400A circuit was identified as a necessary component of the proposed project. Five (5) contractors returned their proposals for the Village Hall Chiller Replacement Project as requested on Thursday, April 5, 2018, which prices are summarized as follows:

Company	TRANE Cost	Incidental Costs	Total Costs
Dynamic Heating & Piping Co., Crestwood, IL	\$ 90,631.00	\$ 5,960.00	\$ 96,591.00
Stingray Mechanical Services, Inc., Burr Ridge, IL	\$ 95,800.00	\$ 1,900.00	\$ 97,700.00
Hayes Mechanical, LLC Chicago, IL	\$135,277.00	\$ 3,000.00	\$ 138,277.00
Edwards Engineering, Inc. Elk Grove Village, IL			Incomplete
Kroeschell Engineering Co., Inc., Arlington Heights, IL			Incomplete

Two contractors submitted proposals that were deemed incomplete because they did not identify a cost for the complete scope of work required or did not provide a price for the preferred TRANE chiller unit.

The lowest responsive and responsible proposal was received from Dynamic Heating & Piping Company, of Crestwood, Illinois, in the amount of \$96,591, as seen in the attached proposal. This price is \$34,409 (26.3%) less than the FY 2018-19 preliminary budget for this project. Dynamic Heating & Piping Company is the Village's current maintenance contractor for our buildings' HVAC systems and has performed this service satisfactorily for the Village over the past two years.

Including the potential rebates from ComEd in the amount of \$2,300 to \$4,200, the total savings to the FY2018-19 Capital Improvements Fund preliminary budget would be \$36,700 to \$38,600 by installing the unit at this time.

It is our recommendation: that a contract for replacement of the Village Hall chiller be awarded to Dynamic Heating & Piping Company, of Crestwood, Illinois, in the amount of \$96,591.

J. Contract for ComEd Transmission Line Tree Trimming

In 2009, the Village entered into a 10-year agreement with ComEd to reduce the impact of required tree trimming or tree removal along the ComEd transmission line corridor in Burr Ridge. ComEd must adhere to Federal Energy Regulatory Commission requirements that regulate an arc-flash distance for reliability of electric transmission lines. As a function of this agreement with the Village, ComEd minimizes tree trimming along this corridor to only the defined trimming protocol required each year. Also by the terms of this agreement, ComEd would inspect and trim this corridor once every 5 years, while the Village must absorb the cost of inter-cycle trimming. ComEd last performed a 5-year trimming at their cost in 2014 and the final regularly scheduled ComEd trimming will be conducted in 2019.

In March of 2018, the Village was contacted by ComEd regarding this year's

annual inter-cycle clearance inspection, which identified 9 areas with numerous encroachments into the regulated clear zone. As done every year to document and corroborate the ComEd results, Village Arborist Gary Gatlin met with ComEd representatives and reviewed each location individually. After confirming the scope of trimming work with the Village Arborist, ComEd identified a cost of \$19,670 using their contractor, Lewis Tree Service, which cost the Village will have to reimburse ComEd. In prior years, the Village also requested alternative pricing from contractors qualified to work along high-voltage transmission lines, but received estimates from only one company, Kramer Tree Specialists, whose price was typically 75% higher than the bulk-rate cost through Lewis Tree Service.

The preliminary FY2018-19 budget anticipated this ComEd work and includes \$22,000 for this project. The cost provided by Lewis Tree Service is \$2,330 less than the budget estimate.

It should be noted that this is the last year of the current agreement with ComEd, which could be renewed automatically or renegotiated. Staff is reviewing the existing agreement, historical costs, and impacts to residents, which will be discussed with the Village Board at a later meeting.

It is our recommendation: that a contract for the transmission line tree trimming be awarded to Commonwealth Edison in an amount not to exceed \$19,670.

K. Contract for Streetlight Maintenance

The Burr Ridge Public Works Department performs the majority of streetlight maintenance work with in-house personnel. However, it occasionally becomes necessary to use a contractor for work which cannot be performed with in-house crews or equipment, such as replacement of damaged streetlights following traffic accidents, removing and replacing underground conduit and wiring, and repairs that require advanced electrical expertise.

In summer of 2017, Village staff evaluated a joint electrical maintenance contracting opportunity coordinated by the DuPage County Division of Transportation. DuPage County has allowed municipalities into similar contracts including bulk rock salt procurement and pavement marking maintenance at significant costs savings. However, the electrical maintenance contract provided by the County was too specific to the electrical needs of County facilities; therefore, the Village would not get reduced rates or improved services with this opportunity.

Since 2009, the Village has utilized RAG's Electric, of Darien, Illinois, and over the past 8 years this contractor has performed satisfactorily in providing stock parts and rapid response to service requests and outages. The current contract expires on April 30, 2018; therefore, staff has solicited updated time and materials cost schedules from RAG's Electric, for a 6-month term. In the attached proposal, RAG's Electric has agreed to hold their hourly rates for the

first six months of FY 2018-19, which prices have been the same since FY 2016-17. Village staff will prepare new bid documents and solicit bids for this contract in October 2018.

It is our recommendation: that a contract for streetlight maintenance be awarded to RAG's Electric, of Darien, Illinois, per the FY 2018-19 time and materials cost proposal submitted by RAG's.

L. FY 18-19 Pay Plan and Salary Increases – Non-Union Employees

Attached please find the FY 2018-19 spreadsheet showing both the COLA adjustment, as well as Merit increases as if there was a 12-step pay plan in place, for all non-union employees. Only employees whose current salary falls below the top of the range that receive a Meets Expectations evaluation or better would be eligible for a "Merit" increase.

It is our recommendation: that the FY 2018-19 Pay Plan and salary increases for non-union employees be approved.

M. Resignation Letter from Village Treasurer Noel Hastalis

Enclosed is a letter from Noel Hastalis resigning from his position as Village Treasurer, effective April 9, 2018. Mr. Hastalis has been the Village Treasurer since May 1992.

It is our recommendation: that Noel Hastalis' resignation letter be filed.

N. Resignation of Plan Commissioner Greg Scott

Plan Commissioner Greg Scott has notified the Village that he is resigning from his position on the Plan Commission, effective April 9, 2018. Mr. Scott has been on the Plan Commission since June 2013.

It is our recommendation: that Greg Scott's resignation be accepted.

O. Vendor List

Enclosed is the Vendor List in the Amount of \$28,537.70 for all Funds, plus \$200,589.77 for payroll, for a grand total of \$229,127.47, which includes no Special Expenditures.

It is our recommendation: that the Vendor List be approved.

**NOTICE OF PUBLIC HEARING REGARDING
THE VILLAGE OF BURR RIDGE'S
FISCAL YEAR 2018-19 BUDGET**

The Corporate Authorities of the Village of Burr Ridge will conduct a public hearing to consider the tentative Budget for Fiscal Year 2018-19 (commencing May 1, 2018 and ending April 20, 2019) on April 9, 2018, at 7:00 p.m. in the Village Hall Board Room located at 7660 County Line Road, Burr Ridge, Illinois 60527.

This hearing shall be open to the public. Any person desiring to appear at the public hearing and provide comments on the tentative Budget for Fiscal Year 2018-19 to the Corporate Authorities will be heard. The tentative Budget is available and may be inspected by the general public at the Village Clerk's Office located at 7660 County Line Road, Burr Ridge, Illinois 60527, phone number 630-654-8181.

VILLAGE OF BURR RIDGE, ILLINOIS

April 9, 2018

PRESIDENT'S BUDGET MESSAGE

Budget Highlights

The Village Board reviewed Staff's proposed Budget in detail at the March 22, 2018 workshop and, as a result, a few changes have been made to the proposed Budget. The Budget is now in final form. The total FY 18-19 Expenditure Budget, including transfers, amounts to \$19,416,490.

General Fund

The FY 18-19 General Fund Budget reflects a surplus of \$25,010, after \$215,000 was transferred to the Capital Projects Fund. This surplus is due in large part to increases in building permit fees and Sales Tax growth. A transfer to the Equipment Replacement Fund in the amount of \$175,000 will be made prior to the end of the current fiscal year.

Revenues

Revenues for the FY 18-19 General Fund are estimated to be \$8,871,650, which is 2.0% more than the FY 17-18 Budget of \$8,693,575.

Expenditures

The FY 18-19 Expenditures Budget is \$8,846,640, which is 2.8% more than the FY 17-18 Expenditure Budget of \$8,609,610.

Special Revenue Funds

MFT Fund

The FY 17-18 MFT Fund Budget includes a transfer of \$285,000 to the Capital Improvements Fund to help fund the 2018 Road Program. This transfer represents the available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2018 Road Program.

Hotel/Motel Tax Fund

This year the Hotel/Motel tax will generate \$709,955. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels, pay for gateway landscape maintenance, and Village-sponsored programs and events.

Capital Projects Funds

Capital Improvements Fund

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds and resources. The total FY 18-19 Capital Improvements Budget is \$1,086,345, which includes the cost of the 2018 Road Program in the amount of \$607,490.

Sidewalk/Pathway Improvement Fund

The FY 18-19 Sidewalk/Pathway Budget includes expenditures in the amount of \$76,825 for projects and annual maintenance. It is expected that the Sidewalk/Pathway Fund will be depleted by the end of FY 18-19 and all future sidewalk projects will have to compete with the Road Program for limited Capital Improvement funding.

Capital Equipment Replacement Fund

The Capital Equipment Replacement Fund was established to account for larger vehicle and equipment replacement. This fund currently has a beginning fund reserves of \$860,438 and it is anticipated that \$464,900 will be spent in FY 18-19. As indicated above, a transfer of funds from the General Fund to the Equipment Replacement Fund in the amount of \$175,000 will be made prior to the end of the current fiscal year.

Stormwater Management Fund

The Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$108,818 and it is anticipated that it will have an ending fund balance at the end of FY 18-19 of \$568. \$133,800 in projects is budgeted in FY 18-19.

Debt Service Fund

The Debt Service Fund includes two debt issues – the County Line Road/Burr Ridge Parkway Landscape Improvements, which will be paid in full in FY 18-19, and the Police Facility bonds, which has been refinanced until FY 2022-23.

Water Fund

In FY 18-19 the Water Fund Budget shows a deficit in the amount of \$78,550. Projected revenues for the Water Fund in FY 18-19 are \$5,693,410 or 7.9% more than the FY 17-18 Budget of \$5,277,040. The FY 17-18 Expenditure Budget amounts to \$5,771,960, which

is 13.4% more than the FY 17-18 Budget. A 5-year rate adjustment plan has been put in place to provide for future Capital Projects and bring reserves back up in this Fund.

Sewer Fund

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$400,610 are projected for FY 18-19, with expenditures in the amount \$320,895. A 5-year rate adjustment plan has been put in place for this Fund.

Information Technology Fund

The Information Technology Fund accounts for all costs related to delivery of information services to the internal departments of the Village. FY 18-19 revenues are estimated at \$289,660, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 18-19 Expenditures are estimated at \$314,490.

Police Pension Fund

The FY 18-19 Police Pension Fund revenues are estimated at \$1,547,375, of which \$748,665 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law. Total pension/disability payments equal \$1,208,350. Pension/disability payments include five police officers on permanent disability, 14 retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$1,274,940.

Details of each Budget are included in the Budget document. Are there any questions?

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 12, 2018

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of March 12, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Pro-tem Paveza

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Mohit Patel, Burr Ridge, Middle, School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Mital, Snyder and Schiappa. Absent was Trustee Mottl and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Assistant to the Administrator Evan Walter, Events Coordinator Janet Kowal and Village Clerk Karen Thomas.

RESIDENT COMMENTS

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Pro-tem Paveza, motion was made by Trustee Franzese and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Paveza, Mital, Schiappa

NAYS 0 – None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING FEBRUARY 12, 2018 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF REGULAR BOARD MEETING FEBRUARY 26, 2018 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT WATER COMMITTEE MEETING OF FEBRUARY 26, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF MARCH 5, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING THE VILLAGE OF BURR RIDGE PERSONNEL MANUAL ADOPTED BY ORDINANCE NUMBER 661 – LOSS

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 12, 2018

PREVENTION AND SUBSTANCE ABUSE MANUALS

Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-661-02-18

The Board, under the Consent

APPROVAL OF RECOMMENDATION TO AWARD PROFESSIONAL SERVICES CONTRACT FOR KLM PARK CULVERT STUDY

The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Hampton, Lenzini and Renwick, Inc. of Woodridge, Illinois in the amount of \$5,718.00, with the cost to be shared equally with the Village of Hinsdale.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR 2018 SYSTEM-WIDE WATER MAIN LEAK DETECTION

The Board, under the Consent Agenda by Omnibus Vote, waived the bid process and awarded the contract to M. E. Simpson Co, Inc. of Valparaiso, Indiana, in the amount of \$16,835.00.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$75,258.75 FOR ALL FUNDS, PLUS \$257,923.88 FOR PAYROLL, FOR A GRAND TOTAL OF \$333,182.63, WHICH INCLUDES NO SPECIAL EXPENDITURES

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending March 12, 2018 in the amount of \$75,258.75 and payroll in the amount of \$257,923.88 for the period ending February 24, 2018.

**PUBLIC HEARING
AMENDMENT TO HIGHLAND FIELDS SUBDIVISION
ANNEXATION AGREEMENT**

CALL TO ORDER The Public Hearing of the President and Board of Trustees for the Amendment to Highland Fields Subdivision Annexation Agreement was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by President Pro-tem Paveza at 7:05 p.m., with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in The Doings on February 15, 2018

PURPOSE OF HEARING is to consider the Amendment to Highland Fields Subdivision Annexation Agreement.

PRESENTATION Village Administrator Doug Pollock explained that this is a request for an amendment to the Highland Fields Annexation Agreement. The original Annexation Agreement was approved in 1999 and amended in 2016 and included all of what is now Highland Fields Subdivision, phases 1, 2, and 3. Phases 1 and 2 have been completed for some time. Originally, Phase 3 consisted of twelve lots, in 2016 those lots were divided into two separate phases, 3A and 3B. 3A was approved and plated in 2016. The 3B phase consists of nine lots at the south end of Johnston Road. He explained that in 2006, the Village updated the school and park impact fees. In

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 12, 2018

2016 an amendment to the Highland Fields Annexation Agreement required the property owner pay the updated fees rather than the 1999 fees. In the proposed amendment they would pay the fees based on the 1999 annexation agreement, rather than what was imposed on this property in the 2016 annexation agreement amendment. He continued that the difference in the fees is significant, the total increase in the amount of fees for the nine lots would be in the range of \$100,000.

Mr. Pollock continued that the second amendment is a request to allow Phase 3B to be released from the requirement that they be part of the Highland Fields Homeowners Association. He said the original annexation agreement contemplated this subdivision as a single subdivision, with a single homeowners' association, to the extent that they share services, roadways, stormwater detention, other utilities and common areas. Pending further information, staff suggests that this portion be tabled as there seems to be some dispute on whether or not the Village can unilaterally allow them to de-annex. If the existing covenants require them to be connected to Highland Fields then any action by the Board would be irrelevant.

Phil Fornaro, attorney for the developer and property owners of Phase 3B, said his clients purchased the property in 2015 and since have been getting the property ready for development. He said in relation to the impact fees, this development should be under the confines of the original 1999 Annexation Agreement. He presented a chart comparing the fee structure based on the Ordinance approved in March 1999 and if the property were subdivided after expiration of the Annexation Agreement on March 1, 2019.

Mr. Fornaro said the second part of the amendment relates to whether or not this subdivision should stay within the Highland Fields Subdivision. He said the annexation agreement allows for separation of a subdivision based on the developer's decision and presented that portion of the original agreement pertaining to that. His client purchased the rights of the developer and as the developer we can opt out. The main reason is, being the last stage of this Phase, they want a little more of a separate feel, with the separate name.

Mak Maheronnaghs, president of the Highland Fields Association and Board Member, Beatrice Mologousis addressed the Board. Mr. Maheronnaghs said the Association didn't know about the proposed amendment until he was notified last week by Mr. Pollock and the association attorney immediately contacted their attorney. Ms. Mologousis said for them to want to enjoy the benefits of the subdivision the Board feels they should be part of the subdivision.

Alice Kramptis, 7550 Drew, said the impact fees need to be available, they are important to maintaining the high standards of the community and our quality recreation and education. We cannot allow these impact fees to be waived or reduced and she hopes the Board will deny the request.

BOARD QUESTIONS AND COMMENTS

Trustee Franzese asked if the impact fees are levied when the subdivision is platted. Mr. Pollock said yes but, in this case, it was tied to the annexation agreement.

Mr. Pollock said we have certain methodology for calculating the school and park impact fees and part of the calculation is the value of the land because basically their calculating how much land is needed for schools and parks relative to a subdivision. Typically, a developer gives money instead of land. The calculation in 1999 was based on land being valued at \$150,000 an acre. The Village entered into an annexation agreement in 1999 and committed that the school/park impact fees would be locked in based on the 1999 calculation and valuation. In 2006 the Village updated the fee calculation to reflect a higher value of land, \$284,000 per acre. The 3 Phases of Highland Fields were still subject to the 1999 annexation agreement so even if they subdivided in 2006, they were still subject to the 1999 fees. In 2006, the current owner of Phase 3B purchased the property and did an amendment to the annexation agreement splitting Phase 3A into 3A and 3B and that required an amendment to the annexation agreement. The amendment said that for Phase 3A and 3B they need to pay the current school and park impact fees. He continued that he suspects that the current owner did not realize that at the time and are stuck having to pay the higher fees.

In answer to Trustee Mital, Mr. Pollock said the difference in the 1999 agreement and 2016 agreement is over \$100,000.

In answer to Trustee Snyder, Mr. Pollock said the current developer had the opportunity to see the new fees before the 2016 agreement was approved but he cannot say that they did. Mr. Pollock said the developer of Phase 3A paid the new fees.

President Pro-tem Paveza said that part of this hearing is regarding the request by the developer to not be included in the Highland Fields Homeowners Association and asked for discussion.

Trustee Franzese said he was a member of the Plan Commission when this subdivision was approved and at that time they envisioned 3 phases. They never thought that one part of the subdivision would want to be on its own and he would not have approved it. He doesn't think it is fair for Phase 3B to enjoy everything that has been but in place by Phases 1 and 2.

Trustee Paveza asked if this dispute between Phase 3B and the Homeowners Association is something the Board should even be involved with. Mr. Pollock said he is not sure it even matters what the Village Board does on this issue, there is a separate body of laws related to covenants and the Village has nothing to do with it, it is totally outside our purview and unless there is a definitive answer that it matters, he sees no reason to take action on it.

AUDIENCE QUESTIONS AND COMMENTS

There were none at this time.

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CLOSE HEARING Motion was made by Trustee Franzese and seconded by Trustee Schiappa that the Amendment to Highland Fields Subdivision Annexation Agreement Public Hearing of March 12, 2018 be closed.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Paveza, Mital, Snyder

NAYS: 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried and the Amendment Highland Fields Subdivision Annexation Agreement Public Hearing was closed at 7:36 p.m.

CONSIDERATION OF ORDINANCE AUTHORIZING ANNEXATION AGREEMENT SECOND AMENDMENT (HIGHLAND FIELDS SUBDIVISION – PHASE III) There was discussion regarding the request to be released from being part of the homeowners association. Trustee Franzese asked why they wanted to withdraw. Mr. Fornaro said that they want to get this subdivision moving along and don't want it stalled by discussion with the Homeowners Association. Mr. Fornaro asked for some time to discuss this matter with his client outside. Mr. Fornaro returned and said they will withdraw the request that they be released from the requirement to join the Homeowners Association.

There was additional Board discussion regarding the impact fees.

Motion was made by Trustee Franzese and seconded by Trustee Mital that the Ordinance Authorizing Annexation Agreement Second Amendment (Highland Fields Subdivision – Phase III) be denied.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Mital, Snyder, Schiappa, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried

CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR 2018 ROAD PROGRAM Village Engineer Dave Preissig had a brief presentation regarding the 2018 Road Program. He said the Engineering Division accelerated the preparation of bid documents following the December meeting of the Street Policy Committee. The expedited process permitted an earlier bid opening for a favorable bidding environment. He said bids were solicited and six were received and opened on March 1. The lowest bid was received from Lindahl Brothers, Inc. of Chicago Ridge, in the amount of \$532,767.50, which is \$101,108 less than the engineer's estimate.

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Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the 2018 Road Program Resurfacing Contract be awarded to Lindahl Brothers, Inc. of Chicago Ridge, Illinois, in the amount of \$532,767.50.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Paveza, Mital.

NAYS: 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried

CONSIDERATION OF RECOMMENDATION TO CONTINUE CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO AMEND THE ZONING ORDINANCE TO PERMIT AN ELECTRIC FENCE AS A SPECIAL USE IN MANUFACTURING DISTRICTS AND GRANTING A SPECIAL USE TO PERMIT AN ELECTRIC FENCE ON THE SUBJECT PROPERTY (Z-06-2018: 16W020 79TH STREET – LYONS TRUCK SALES)

Assistant to the Administrator Evan Walter presented the Plan Commission's recommendation to approve an amendment to the Zoning Ordinance to permit electric fences as a special use in Manufacturing Districts, as well as a special use approval for Lyons Truck Sales for an electric fence.

Mr. Walter presented the amendment to the Zoning Ordinance to permit an electric fence, as a special use in non-residential districts and then requested concurrently that the special use be granted for an electric fence at 16W020 79th Street. Mr. Walter said the subject property currently has a four-foot permitted fence which was approved by a special use 37 years ago. There is also a chain link fence which is currently prohibited. The petition is for an electric fence which needs to be sitting behind another fence for it to work properly and for it to be safe and a crime deterrent, in the words of the manufactures' specification. The Plan Commission ruled 3 to 1 on the two cases, the first would be to amend the Zoning Ordinance to permit an electric fence on the property and second was to grant a special use for a chain link fence.

Mr. Walter said that the petitioner is asking to table the consideration at this time in order to allow them to submit a concurrent petition to permit chain link fences as a special use in Manufacturing Districts.

Police Chief John Madden explain the incidents of criminal activity at this location. There was some discussion.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to table the recommendation from the Plan Commission until a concurrent petition can be considered by the Plan Commission

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 12, 2018

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Schiappa, Mital, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried

PRESENTATION OF PILOT PROJECT TO INSTALL CHAT FUNCTION ON THE VILLAGE WEB SITE

Assistant to the Administrator Evan Walter said recently staff was reviewing resident's surveys and it was suggested that a chat portal be put on the Village website. He said we researched some options and found an application that plugs into the website at a onetime cost of \$40.00. The goals of this tool are to provide residents with another option for communicating with the Village and to drive traffic on the website.

Events Coordinator Janet Kowal provided a presentation regarding the new chat function on the Village website.

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Paveza stated that the Secretary of State will be at the Village Hall on Wednesday, March 14 from 9 am to 3 pm.

Trustee Paveza said that over the last three months the Village and several nearby villages have been bombarded with Jim Durkin flyers that totally lie about the Village. There are a lot of people that don't believe the information but when you get these two to three times a week you start to wonder if it is true. He continued that everything they said associated with the Village are total lies. He explained that the Village property tax did not increase 20 % and in two of the years the taxes actually went down, the last four budgets actually had a small surplus, our pensions are funded according to the actuary. He said the budget does not include money for sanctuary cities or money for Chicago bailout.

NON-RESIDENTS COMMENTS There were none.

ADJOURNMENT Motion was made by Trustee Snyder and seconded by Trustee Franzese that the Regular Meeting of March 12, 2018 be adjourned to a Closed Session for:

- Approval of Closed Session Minutes of February 26, 2018
- Discussion regarding pending or probable litigation

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Franzese, Paveza, Mital, Schiappa

NAYS: 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried and the meeting was adjourned to Closed Session at 8:28 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2018.

SPECIAL MEETING - BUDGET WORKSHOP
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 22, 2018

CALL TO ORDER The Special Meeting of the President and Board of Trustees of March 22, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by President Straub.

ROLL CALL was taken by Village Administrator Doug Pollock and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Schiappa and President Straub. Absent was Trustee Joe Snyder. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Finance Director Jerry Sapp and Assistant to the Administrator Evan Walter.

SUMMARY OF GENERAL FUND BUDGET: Mr. Pollock summarized the draft FY 2018-19 Budget document, which was distributed to the Board of Trustees prior to the meeting. He reviewed the Administrator's message and noted that the strategic goals are outlined in the budget.

Trustee Franzese noted that, technically, the Village does not always have a balanced budget, in that, in some years, money is spent from reserves. He said that, when that happens, the budget is technically unbalanced, as expenditures for that year exceed revenues for that year.

REVIEW OF DEPARTMENT BUDGETS: Mr. Pollock reviewed the budgets for each of the Village Departments including Boards and Commissions, Administration, Finance, Police and Public Works. In Boards and Commissions, Mr. Pollock noted that training and travel for elected officials was increased based on a goal of the Board to improve the "on-boarding" of Trustees and Commissioners.

Mr. Pollock said that the Administration budget reflected consolidation of the Community Development Department into Administration and the replacement of two part-time positions with one full-time position.

REVIEW OF SPECIAL REVENUE FUNDS: Mr. Pollock reviewed the Motor Fuel Tax Fund and the Hotel/Motel Tax Fund. He said these are funds that are restricted in how they can be spent; that the Motor Fuel Tax can only be spent on roads and the Hotel/Motel Tax can only be spent for work that encourages overnight stays at the hotels.

Mr. Pollock noted that the Motor Fuel Tax is used for the Road Program and that the Board had previously committed to looking at additional revenues for the Road Program.

Mayor Straub asked about our marketing consultant for the hotels. Mr. Pollock agreed that staff would seek requests for proposals before renewing the contract for fiscal year 2019-20.

Mr. Pollock asked Mr. Walter to review the staff recommendation regarding joining the DuPage Convention and Visitors Bureau. Mr. Walter said he and Mrs. Janet Kowal have met with DuPage CVB and are recommending Hotel Tax funds be used to join this organization and to incentivize conferences and meetings in Burr Ridge. He said that the CVB would recruit conferences for Burr Ridge hotels and that its staff would set up guidelines for awarding grant funding to attract conferences and meetings. Mr. Walter said the cost of membership would be about \$36,000 per year and that staff is recommending another \$14,000 be set aside for potential grants.

Special Meeting – Budget Workshop
President and Board of Trustees, Village of Burr Ridge
March 22, 2018

After discussion, the Board agreed that this should be included in the budget. Mr. Pollock said that, before any money is spent, a contract or agreement would be presented to the Board for formal approval.

Trustee Mottl suggested that staff continue to look at additional ways to spend the Hotel/Motel Tax dollars for the benefit of the community.

REVIEW OF CAPITAL PROJECTS FUNDS: Mr. Pollock provided an overview of the Capital Improvement Fund, the Sidewalk/Pathway Fund, the Equipment Replacement Fund, and the Stormwater Management Fund. He noted again that the staff would be providing a report to the Board in the near future regarding funding options for the Capital Improvement Fund.

REVIEW OF DEBT SERVICE FUND: Mr. Pollock noted that there were only two outstanding debts and the one for gateway improvements would be paid at the end of fiscal year 2018-19. He said the other was for the Police Station and that about \$4.7 million of the \$6 million owed is in the Debt Service Fund. He said that this debt would become due in FY 2022-23.

REVIEW OF ENTERPRISE FUNDS: Mr. Pollock said that a recommendation regarding water and sewer rates would be on the next Board agenda for further discussion.

REVIEW OF INFORMATION TECHNOLOGY FUND: Mr. Pollock described the Information Technology Fund. He said that money is transferred from other Departments to this fund for future technology expenses.

REVIEW OF POLICE PENSION FUND: Mr. Pollock briefly reviewed the Police Pension Fund and noted that further discussion of this fund was had by the Board in December, 2017, at the time of the Tax Levy approval.

SUMMARY COMMENTS FROM VILLAGE ADMINISTRATOR: Mr. Pollock concluded and reported that the final budget will be presented to the Board for final consideration at the April 9, 2018 regular meeting.

AUDIENCE COMMENTS: There were no audience comments.

ADJOURNMENT: Motion was made by Trustee Schiappa and seconded by Trustee Franzese that the Special Meeting of March 22, 2018 be adjourned. Motion carried by Voice Vote and the meeting was adjourned at 8:21 P.M.

Respectfully submitted,

Doug Pollock
Village Administrator

dp

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 26, 2018

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of March 26, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Kate Williams, St. John of the Cross School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Mital, Snyder (via teleconference) and President Straub. Absent were Trustees Mottl and Schiappa. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Assistant to the Administrator Evan Walter, Finance Director Jerry Sapp and Village Clerk Karen Thomas.

RESIDENT COMMENTS There were none.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Snyder and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Snyder, Paveza, Franzese, Mital

NAYS 0 – None

ABSENT: 2 - Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF MARCH 19, 2018 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE BURR RIDGE ZONING ORDINANCE TO PERMIT A MEDICAL CLINIC IN AN L-I LIGHT INDUSTRIAL DISTRICT (Z-07-2018: 6860 NORTH FRONTAGE ROAD – AGARWAL) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.
THIS IS ORDINANCE NO. A-834-05-18

ADOPTION OF RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER FOR THE PUMP CENTER ACCOUNT The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.
THIS IS RESOLUTION NO. R-12-18

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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ADOPTION OF RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM OF THE DU PAGE MAYORS AND MANAGERS CONFERENCE FOR THE 2018 LEGISLATIVE SESSION The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

THIS IS RESOLUTION NO. R-13-18

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR VILLAGE-WIDE LANDSCAPE MAINTENANCE The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Desiderio Landscaping LLC of Grant Park, IL, in the amount of \$104,185.00.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR MOSQUITO ABATEMENT The Board, under the Consent Agenda by Omnibus Vote, awarded the 2018-2020 contract to Clarke Environmental Mosquito Management, Inc. in the amount of \$41,614.00 per year.

APPROVAL OF RECOMMENDATION TO AMEND CONTRACT FOR ENGINEERING SERVICES OF THE WOLF ROAD PEDESTRIAN CROSSING IMPROVEMENT The Board, under the Consent Agenda by Omnibus Vote, awarded the amended contract to Patrick Engineering Inc., of Lisle, IL, in the amount of \$3,880.00 for a total amended cost of \$19,700.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR THE PURCHASE OF PUBLIC WORKS EQUIPMENT TRAILER The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to R.A. Adams Enterprises, Inc. of McHenry, IL in the amount of \$13,673.00.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$332,854.48 FOR ALL FUNDS, PLUS \$199,910.22 FOR PAYROLL, FOR A GRAND TOTAL OF \$532,764.70, WHICH INCLUDES NO SPECIAL EXPENDITURES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending March 26, 2018 in the amount of \$332,854.48 and payroll in the amount of \$199,910.22 for the period ending March 10, 2018.

CONSIDERATION OF ORDINANCE AMENDING SECTION 57.16 (TREES) OF THE BURR RIDGE MUNICIPAL CODE Assistant to the Administrator Evan Walter explained that this Ordinance amends the Municipal Code to require the removal of fallen trees across property lines. The Municipal Code mandates that property owners near a right-of-way, street or other public access easement, remove any tree or portion thereof, that has fallen or is blocking a sidewalk or other public access. Currently, there is no portion of the code that gives the Village the authority to compel property owners to clean up trees that have fallen across property lines. This Ordinance would provide that authority. Under such authority, if a tree were to fall across the property line, the owner of the property from which the tree fell would be required to remove all elements of the fallen tree back to their own property's setback line at their expense.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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Mr. Walter said there are several active code cases which brought this forward and there have also been several residents inquire about such an Ordinance. In answer to Trustee Mital, Mr. Walter said the Village does not provide any monetary help but would work with the resident.

Resident Mike Stratis said he had a tree fall unto his neighbor's fence, he paid to have the fence repaired and three weeks later the insurance company told him that it was not his responsibility, the neighbors insurance company should have paid for the repair. Mr. Walter said that is the way the insurance companies work, this is simply if the tree were to fall, it would be the responsibility of the owner of the tree to clean it up. If the tree causes property damage, then the insurance company would be responsible.

Motion was made by Trustee Mital and seconded by Trustee Paveza to approve the Ordinance, as presented.

On Roll Call, Vote Was:

AYES: 4 – Trustees Mital, Paveza Snyder and Franzese

NAYS: 0 – None

ABSENT: 2 – Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried

**CONSIDERATION OF WATER COMMITTEE RECOMMENDATION TO AWARD
CONSUMER RATES FOR WATER AND SANITARY SEWER** Village Administrator

Doug Pollock said that the Water Committee met on February 26, 2018 to review the Water Fund Budget for FY 18-19 and future years. He continued that Staff presented information and a recommendation to the Committee that it would be appropriate to raise water rates due to the condition of the existing fund.

Mr. Pollock presented a chart showing the history of the water fund since 2007. He said in 2007, there was a six-million-dollar reserve in the fund and currently it is just over one million dollars and with projected improvements that we know have to be made in the next 3 to 5 years, we will go into a deficit without a rate increase. He continued that the water infrastructure is valued in excess of \$100 million. He explained the Water Fund is an enterprise fund which means that all cost associated with purchasing and suppling water to the consumer, is paid for through fees collected. It is becoming an older system and we are seeing water main breaks. The Village also has two water towers that need rehabilitation and painting which is over one million dollars for the large tank and half a million for the smaller tank.

Mr. Pollock said the Water Committee agreed unanimously that we need to look at a rate adjustment. He presented another chart and said the chart shows what will happen if there is no rate adjustment. He said by 2020-21 the Village will be in a deficit in the Water Fund. The committee looked at several different options for raising the rates, with the goal of creating a reserve fund that

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 26, 2018

will cover additional unanticipated expenses. The Committee is recommending that the rate adjustment be 10% for FY 18-19 and 8% for each additional four years after that which will allow us to build up the reserve funds to just under five million dollars. He continued that even with the increases, Burr Ridge will remain in the low to middle range of water rates compared to surrounding Villages.

There was Board discussion, with Trustee Franzese saying the water infrastructure is aging and there will be more water main breaks every year than less, it will not get better but worse and we don't have the funding in place to allow for those repairs. It would be short sided if we didn't increase the water rates enough to allow for timely, efficient repairs of the water mains in addition to the painting of the two water towers.

Trustee Paveza said there is no doubt that we need to increase the rates. He said he does not want to commit to four years of 8% increases. He said that if we have a hot, dry summer the water profit for the year expands. He is against creating an automatic 8% raise for the next four years.

Trustee Mital said it important to be proactive but maybe we should re-assess the situation next year rather than automatically increasing the rates.

Trustee Snyder said a 10% this year is great, the next four years at 8% will not even put us at 50% of where we should be with everyone else of all the other local villages. If we make a lot of money in the next two or three years we could reduce the rate to 6%. There will be the same discussion next year and the year after when you try to cut back. The point of this is to get the Village out of trouble going forward. He said we should have money reserves in the fund and we currently do not.

The Village Administrator pointed out that it is never locked in, a year from now the fund may be doing better than we had expected and it could be cut to 5% instead of 8%. The future 8% is a planning function and will allow us to plan and to know that at least we will be able to build up the reserve and if one year does better than another, it can be reduced for that year.

Alice Kramptis, 7515 Drew, said she would recommend that the increase not go out more than 3 years.

There was additional discussion.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to accept the Water Committee recommendation and direct Staff to prepare the Ordinance amending the water and sewer rates.

On Roll Call, Vote Was:

AYES: 3 – Trustees Snyder, Franzese and Mital

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President and Board of Trustees, Village of Burr Ridge
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NAYS: 1 – Trustee Paveza
ABSENT: 2 – Trustees Mottl and Schiappa
There being three affirmative votes, the motion carried

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO AMEND SECTION X.B.7 OF THE ZONING ORDINANCE RELATIVE TO OUTSIDE OVERNIGHT PARKING OF COMMERCIAL VEHICLES IN MANUFACTURING DISTRICTS (Z-03-2018)

Assistant to the Administrator Evan Walter said the Plan Commission reviewed this item on three separate occasions. The Zoning Ordinance currently limits the number of commercial vehicles that may be parked outdoors, overnight in Manufacturing Districts to two. The trucks, also have a size and weight limit of 24,000 gross weight. Since the Zoning Ordinance was adopted in 1997 the Plan Commission has received ten petitions for special uses to park more than two vehicles outside. He continued the Plan Commission has a standard practice to review portions of the Zoning Ordinance which requires a special use of appropriateness if they are routinely granted.

Mr. Walter said the Plan Commission concluded that the Village could raise the number of permitted vehicles that could be stored overnight without detracting from the value or character of the Manufacturing Districts. No residents objected to the proposed amendments. The proposed amendments are summarized as follows:

1. The standard number of vehicles that are permitted to be parked outside shall be raised from two to four. The four trucks shall not exceed 24,000 pounds.
2. A commercial business may park up the eight trucks overnight; however, four of the eight trucks may not exceed a Class 2 GVWR rating (not to exceed 10,000 pounds).
 - a. All trucks regardless of size must be parked behind the rear wall of the building or in the side yard if said parking is unavailable.
3. Trailers shall be permitted but limited to one-half the number of total trucks parked outside, not to exceed four trailer without a special use permit, each not to exceed a 5,000-pound flat weight rating.
4. A special use hearing shall be required if the petitioner requests more than eight vehicles be stored outside or four vehicles if it is located adjacent to a residential district.
5. If the commercial property abuts a residential zoning district, a 6' solid fence shall be provided on the residential lot line if the user seeks to park more than four commercial vehicles outdoor, overnight.
6. Outdoor storage, such as storage containers, shall remain a special use.
7. Outdoor, overnight parking of trucks exceeding 24,000 pounds shall remain prohibited.

In answer to Trustee Franzese, Mr. Walter said this amendment would have accommodated two of the ten petitioners that have come before the Plan Commission in the last 20 years. Trustee

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 26, 2018

Franzese said the Plan Commission also discussed the idling of trucks outside. Mr. Walter said he is still doing research but that probably will be included in the Municipal Code.

Mr. Pollock said that this was initiated by Staff in direct response to the Strategic Goal to improve occupancy in the manufacturing and commercial districts.

Motion was made by Trustee Franzese and seconded by Trustee Mital to accept the Plan Commission's recommendation and direct Staff to prepare the Ordinance.

On Roll Call, Vote Was:

AYES: 4 – Trustees Franzese, Mital, Snyder and Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried

OTHER CONSIDERATIONS Trustee Franzese asked for an update to the Tollway Meeting. Mr. Pollock said the Tollway invited eleven property owners who they have identified as being properties that they will likely need to acquire land from. He has been told that the acquisition is about 10 to 30 feet off the rear of the property. The Village has encouraged the Tollway to seek easements rather than acquisition because it may affect the zoning restrictions, floor area ratio, setbacks etc. Mr. Pollock said it is his understanding that the Tollway is preparing appraisals and will be making an offer to the residents. He continued that there is more information on the Village website.

Trustee Franzese asked for an update on the Pace Parking Lot. Mr. Pollock said they are doing engineer and they hope to be under construction in August or September.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none.

NON-RESIDENTS COMMENTS There were none.

ADJOURNMENT Motion was made by Trustee Paveza and seconded by Trustee Franzese that the Regular Meeting of March 26, 2018 be adjourned to a Closed Session for:

- Approval of Closed Session Minutes of March 12, 2018
- Collective Bargaining
- Deliberation of Salary Schedules and Benefits for One or More Classes of Employees

Motion carried by Voice Vote and the meeting was adjourned to a Closed Session at 7:59 P.M.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 26, 2018

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2018.

PLAN COMMISSION/ZONING BOARD OF APPEALS
VILLAGE OF BURR RIDGE
MINUTES FOR REGULAR MEETING OF
APRIL 2, 2018

I. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 6 – Stratis, Scott, Praxmarer, Hoch, Broline, and Trzupek

ABSENT: 1 – Grunsten

Staff present was Assistant to the Village Administrator Evan Walter. Trustee Guy Franzese was also present in the audience.

II. APPROVAL OF PRIOR MEETING MINUTES

Commissioner Hoch said that the minutes of the previous meeting appeared to be abbreviated. Mr. Walter explained that the audio recorder had technical difficulties and did not record the previous meeting's discussion, therefore limiting staff's ability to provide complete minutes. Suggestions were offered by the Plan Commissioners which would allow them to be completed in greater detail.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Praxmarer to approve the minutes of the March 19, 2018 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Hoch, Praxmarer, Broline, Stratis, and Trzupek

NAYS: 0 – None

ABSTAIN: 1 – Scott

MOTION CARRIED by a vote of 5-0.

III. PUBLIC HEARINGS

Chairman Trzupek conducted the swearing in of all those wishing to speak during the public hearing on the agenda for the meeting.

Z-09-2018: 306 Burr Ridge Parkway (Hennessy) – Text Amendment, Special Use, and Findings of Fact

As directed by Chairman Trzupek, Mr. Walter described this request as follows: the petitioner is Jennifer Hennessy, owner of The Henn House, a business which sells hand-painted wood signs and other products. The petitioner is requesting a text amendment to add "custom art studio" as a permitted or special use in the B-1 Business District and requests special use approval for a custom art studio in a B-1 Business District, if necessary. The petitioner has stated that the establishment will operate as a "paint and sip" concept, meaning that customers will be able to create their own pieces while consuming alcohol on premises. Alcohol will be consumed under a "bring your own beverage" model, meaning that customers will be permitted to bring alcohol for consumption but

the business will not originate any retail sales of alcohol. Staff will create a new liquor license category which will permit such activity, which will be considered separately by the Board of Trustees. The petitioner has stated that the business will observe the standard hours of operation in Business Districts should this use be permitted, which is 7am-10pm, seven days a week.

Mr. Walter said that the subject property is located within County Line Square, which is zoned B-1 Business. The Village requires each use within County Line Square to receive a variance should it require additional parking compared to the previous use, which was Tuesday Morning. In staff's interpretation of the use, the petitioner's proposed use did not have a higher parking requirement than the previous use, and thus no variance was required, but explained that the Plan Commission had the option to define the use as something other than a retail business and create unique parking requirements for the use. The parking requirement for a retail goods and service use is one space per 250 square feet of retail space.

At this time, Chairman Trzupek asked for public comment.

Alice Krampits, 7515 Drew, asked what the hours of the proposed use would be. Jennifer Hennessy, 11222 91st Street, said that the business would have retail hours from approximately 10am-4pm daily except Mondays, and then reopen after dinner for private parties and events. Ms. Krampits asked what other services would be offered. Ms. Hennessy said that she would be providing a bulk order service as well that would cater to groups who did not elect to create their own pieces.

Commissioner Scott asked how this business' parking requirement compared to Tuesday Morning. Mr. Walter said that they were equal if they were both classified as general retail uses, but reiterated that the Plan Commission could choose to define the use as non-retail and create a custom parking requirement. Commissioner Scott asked what type of sign would be permitted on this location. Mr. Walter said that each tenant in County Line Square had to erect a bronze sign as defined by their own sign regulations. Commissioner Scott asked if the Plan Commission needed to take any action regarding the liquor license. Mr. Walter said that the petitioner could not receive a liquor license if the special use was not recommended for approval, and that only the Board would be considering the liquor license.

Commissioner Praxmarer asked about hours of operation. Ms. Hennessy said that she would likely be open during the day to serve individual guests and prepare for private events in the evening. Ms. Hennessy said that customers purchase each sign and then paint their own sign at said events.

Commissioner Broline asked if power tools would be kept at the business. Ms. Hennessy said that drills would be kept at the business.

Commissioner Hoch asked what other stores operate a BYOB basis. Mr. Walter said that there were no other uses in the Village that officially operated on this basis. Commissioner Hoch said that she felt other businesses already had this type of service.

Commissioner Stratis said that the combination of power tools being used while customers consumed alcohol was a liability issue. Commissioner Stratis asked what type of glassware would be permitted. Ms. Hennessy said that she would be installing a dishwasher in the business and providing glassware. Commissioner Stratis asked how much and what kind of alcohol would be permitted. Mr. Walter said that staff was still formulating a recommendation for a liquor license but that it would likely be limited to a small amount of unopened beer and wine with no hard liquor.

permitted. Commissioner Stratis asked if power tools could be brought by the customers and if paint was used in the business. Ms. Hennessy said that no power tools could be brought, and that only water-based paints would be used and no solvents would be kept within the store.

Chairman Trzupek asked how many persons may be present at a private party. Ms. Hennessy said that she could accommodate up to 24 guests. Chairman Trzupek said that he was concerned about the parking ratios based on that expected capacity. Chairman Trzupek asked what County Wine Merchant was classified as. Mr. Walter said that their parking requirement was classified as a restaurant, which was one space per 100 square feet plus one per employee. Chairman Trzupek said that there would very likely be issues with parking.

Commissioner Praxmarer asked if parking was available in the rear of the property. Mr. Walter said that employee parking was available in the rear. Chairman Trzupek asked if Capri used Pace's lot for their valet needs, as he felt he recalled such an agreement existed. Mr. Walter said he was unsure of this agreement but would conduct further research on the subject.

Commissioner Hoch asked how often parties were held. Ms. Hennessy said that they would become a regular part of the business now that a retail space was available.

Mr. Walter brought up the option of limiting parties at the use, such as how the special use for County Wine Merchant permits live entertainment only on certain days of the week, could be a solution to mitigating the parking issues. Chairman Trzupek said that presently there was not likely going to be a major issue but that it may become an issue once the space is fully occupied.

At 7:58 p.m. a **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Broline to close the public hearing.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Broline, Stratis, Scott, Praxmarer and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Scott to recommend that the Board of Trustees approve a text amendment to permit "custom art studio" as a special use in a B-1 Business District.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Broline, Stratis, Scott, Praxmarer and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Praxmarer to recommend that the Board of Trustees approve a special use for The Henn House at 306 Burr Ridge Parkway subject to the following conditions:

1. The special use shall be limited to The Henn House at 306 Burr Ridge Parkway in a manner consistent with the submitted business plan and to expire once the business no longer operates at this property.

2. Alcohol may only be consumed at the business if a liquor license is approved.
3. No retail sales of alcohol may occur at the business.

ROLL CALL VOTE was as follows:

AYES: 6 – Scott, Praxmarer, Broline, Stratis, Hoch, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

Z-10-2018: 16W020 79th Street (Lyons Truck Sales) – Text Amendment, Special Use, and Findings of Fact

As directed by Chairman Trzupek, Mr. Walter described this request as follows: the petitioner is Lyons Truck Sales, a truck sales and service business located at 16W020 79th Street. The petitioner requests an amendment to Section IV.J of the Zoning Ordinance to permit a chain link fence as a special use in non-residential districts and requests a special use as per the amended Section IV.J to permit a chain link fence on the property. Chain link fences are currently prohibited by the Zoning Ordinance. Mr. Walter said that the petitioner, through a third party, had expressed a desire to withdraw both this petition and the previous petition to permit an electric fence on the property.

It was the interpretation of the Plan Commission that while the petitioner may have stated this, they had not officially done so in writing and wished to consider the petition at this time.

No petitioner was present to represent the petition.

All of the Plan Commissioners said that they did not support the proposed petition.

At 8:14 p.m. a **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Stratis to close the public hearing.

ROLL CALL VOTE was as follows:

AYES: 6 – Hoch, Stratis, Broline, Praxmarer, Scott and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Hoch to recommend that the Board of Trustees deny a request to amend the Zoning Ordinance to permit a chain link fence as a special use in Manufacturing Districts:

ROLL CALL VOTE was as follows:

AYES: 6 – Scott, Hoch, Broline, Praxmarer, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

IV. CORRESPONDENCE

V. OTHER CONSIDERATIONS

PC-05-2018: Consideration of Amendments to the Sign Ordinance

As directed by Chairman Trzupek, Mr. Walter described this request as follows: at its February 19, 2018 meeting, the Plan Commission considered amendments to the Sign Ordinance. These amendments were initiated by the Economic Development Committee but are being reviewed by the Plan Commission on a land-use basis. The Plan Commission provided feedback to staff, which has been summarized as follows:

- **Guaranteed Signage Allotments.** Lots in Office and Manufacturing Districts with buildings less than 100,000 square feet are permitted one wall sign not exceeding 100 square feet per street frontage. Discussion was held regarding allowing one sign per tenant on multi-tenant buildings, subject to a cap. For example, a building with three tenants would be permitted to have three wall signs, with each no larger than 33 square feet in area, or three signs all totaling no more than 100 square feet. Either example would provide property owners with additional flexibility regarding their properties. In this example, the building would be permitted to have three signs if there were three tenant spaces regardless of the quantity of street frontages.
- **Ground and Wall Sign Mixture.** Lots in Office and Manufacturing Districts with buildings less than 100,000 square feet are permitted one wall sign not exceeding 100 square feet per street frontage. Discussion was held regarding allowing one wall sign and one ground sign per lot. For example, a lot containing a building with less than 100,000 square feet of space could be permitted to have one ground sign per lot and one wall sign per street frontage, each not exceeding 50 square feet. The Plan Commission has received six petitions for sign variations from properties in the Office and Manufacturing Districts in the past three years; of these petitions, four requested additional signs (one was denied), one requested a single sign larger than 100 square feet, and one requested that previously approved signs be relocated on the property.
- **Larger, Premium Ground Signs.** Currently, Burr Ridge does not require ground signs to be landscaped in any form. Discussion was held regarding allowing a bonus for ground signs that are landscaped and lit, as well as permitting larger ground signs that are made of a premium material, such as brick or stone. For example, the Plan Commission could recommend that a ground sign may be enlarged to 150 square feet from 100 if it were surrounded by 2 square feet of landscaping per 1 square foot of the largest sign area, lit with white LED lights, and/or made of a designated premium material, such as brick.
- **Clarification of Color Restrictions.** The Plan Commission stated that all colors should be considered part of the three color restriction, including white and black.

Mr. Walter said that staff was requesting further feedback as to whether the Plan Commission felt that the amendments were desired and, if so, more specificity could be provided on each point. Mr. Walter said that staff needed additional time to fully research the topic of sign amortization and requested that it be considered separately. Commissioner Hoch asked if more details could be provided. Mr. Walter provided additional details regarding the Fifth Amendment and the “takings clause”, and discussed how much time should be granted for non-conforming signs and when the timeline begins and ends, such as when the law is passed or when a complaint is lodged against a

sign. Commissioner Hoch asked if other communities currently practice amortization. Mr. Walter provided the example of Niles, Illinois, who narrowly amortizes signs on poles.

Commissioner Praxmarer asked about larger, premium signs. Mr. Walter said that it would be the responsibility of the property owner. Several Plan Commissioners asked what would be defined as a landscaped sign. Mr. Walter said that standards could conceivably put in place but there may not be concrete, objective rules that could be followed. Commissioner Broline said he understood the concept of a larger, premium sign but felt it was vague. The Plan Commission said that they felt this was not an amendment they could support.

Commissioner Scott said that he could support the general amendments found in the first, second, and fourth points above. Commissioner Stratis agreed with this statement.

Chairman Trzupek said that he could support the concept of multiple wall signs on a multi-tenant building, but felt that a limit such as 33 square feet per sign was small and would not be of great help to many businesses. Chairman Trzupek said that he felt that a different regulatory mechanism was necessary to accommodate such an amendment, such as a ratio. Chairman Trzupek used the example of a 10,000 square foot building and a 100,000 square foot building getting the same raw number of signage as not being a practical or fair regulation. He said that he could support a regulation taking into account the building size or street frontage as dictating the sign sizes.

Commissioner Praxmarer asked what types of signs were prohibited. Mr. Walter said that there were a number of prohibited types of signs and that this list of prohibitions was not recommended for review by the Economic Development Committee.

Commissioner Hoch said she could support the concept of allowing a ground and wall sign on buildings less than 100,000 square feet provided that they were sized appropriately.

Chairman Trzupek asked about previous petitions for additional signs. Mr. Walter said the Plan Commission had received six petitions for sign variations from properties in the Office and Manufacturing Districts in the past three years; of these petitions, four requested additional signs (one was denied), one requested a single sign larger than 100 square feet, and one requested that previously approved signs be relocated on the property.

Mr. Walter asked for clarification regarding the first and second amendments working together, using the example of a three-tenant building as conceivably being permitted to have three wall signs and one ground sign. Commissioner Scott said that the ground sign could be an address, directory, or single-tenant sign. The Plan Commission as a whole indicated that this interpretation was correct.

The Plan Commission agreed that all colors would be counted in the total for the three-color limit.

Mr. Walter said that he would provide specific language regarding these amendments for approval at the next appropriate meeting.

VI. FUTURE SCHEDULED MEETINGS

1. April 16, 2018

A. Z-05-2018: 9101 Kingery Highway (McDonald's); PUD and Findings of Fact; continued from March 5, 2018 and March 19, 2018.

Requests an amendment to Planned Unit Development Ordinance #A-834-24-15 (Spectrum) and requests special use approvals as per Section VIII.C.2.q of the Burr Ridge Zoning Ordinance for a single-tenant restaurant with drive-thru facilities in a B-2 Business District.

2. May 7, 2018

A. Z-04-2018: 7950 Drew Avenue (Patera); PUD, Variation, and Findings of Fact; continued from March 5, 2018

Requests special use approval as per Section VI.F.2.h of the Burr Ridge Zoning Ordinance to approve a Planned Unit Development and requests a variation from Section VI.F.3.b.(6) of the Burr Ridge Zoning Ordinance to permit a Planned Unit Development on 8.87 acres rather than the required minimum of 40 acres; all of which is to accommodate the proposed development of nine single-family homes with private streets and with floor areas of approximately 2,200 square feet.

Staff requested that the November 5, 2018 meeting be cancelled due to scheduling issues with both the Village Hall and Police Station serving as polling sites for the fall general election

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Praxmarer to cancel the November 5, 2018 regular meeting of the Plan Commission.

ROLL CALL VOTE was as follows:

AYES: 6 – Stratis, Praxmarer, Scott, Broline, Hoch and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

VII. ADJOURNMENT

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 8:50 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:50 p.m.

Respectfully

Submitted:

Evan Walter, Assistant to the Village Administrator

ORDINANCE NO. ____

**AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE
PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND
COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION
ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF
MAY, 2018 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2019**

WHEREAS, On April 9, 2018, a public hearing on a proposed budget for all corporate purposes of the Village of Burr Ridge for the fiscal year commencing on the first day of May 2018, was held, pursuant to legal notice published on April 5, 2018, in The Doings a newspaper having a general circulation within the Village of Burr Ridge; and

WHEREAS, April 5, 2018, a copy of said proposed budget was available for public inspection at the Municipal Building of the Village of Burr Ridge during regular business hours;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook counties, Illinois, as follows:

Section 1: The budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, for the fiscal year commencing on the first day of May, 2018 and ending on the thirtieth day of April, 2019, as presented to and approved by the Board of Trustees on April 9, 2018, attached hereto as Exhibit A, and incorporated by reference herein as a public record, is hereby adopted.

Section 2: The Budget Adoption Ordinance is in lieu of the statutory appropriation ordinance, and the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

General Fund:	
Board and Commissions	227,830
Administration	870,435
Finance	340,565
Central Services	483,800
Police	5,151,360
Public Works	1,603,240
Buildings and Grounds	<u>169,410</u>
Total General Fund	8,846,640
Motor Fuel Tax Fund	285,440
Hotel/Motel Tax Fund	663,940
Capital Improvements Fund	1,086,345
Sidewalks/Pathway Fund	76,825
Equipment Replacement Fund	464,900
Storm Water Management Fund	134,250
Debt Service Fund	175,865
Water Fund	5,771,960
Sewer Fund	320,865
Information Technology Fund	314,490
Police Pension Fund	<u>1,274,940</u>
Total All Funds	<u>19,416,460</u>

Itemization of all revenues and expenditures is attached hereto as Exhibit A.

Section 3: This Ordinance shall be in full force and effect after its passage, approval, and publications in pamphlet form as required by law. The Village clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

ADOPTED this 9th day of April, 2018, by a roll call vote as follows:

AYES:

NAYS

ABSENT:

APPROVED by the President of the Village of Burr Ridge on the 9th day of April, 2018.

Village President

ATTEST:

Village Clerk

Village of Burr Ridge Fiscal Year 2018-2019



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Proposed Budget
and Five Year Financial Plan

Table of Contents

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Section 1

Introduction



The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.

April 9, 2018

Dear Mayor Straub, Board of Trustees, and Residents of Burr Ridge:

Presented herein is the proposed budget for fiscal year 2018-19. In order to plan for and gain insight into future operations, projections are also provided for fiscal years 2019-20 through 2022-23. The budget is divided into six sections:

1. Introduction – Contains the Administrator's budget messages, vision statement, strategic goals, policies.
2. Summary – A Village wide summary along with highlights of the three main funds of General, Water, and Sewer.
3. Detail – The main budgetary data for all funds and all departments.
4. Salaries – Village wide salaries and personnel data for all funds and departments.
5. Statistical – Various charts, graphs, and table of interest.
6. Glossary – Terminology of items relevant to the budget.

The budget is further separated into 12 active fund classifications each with a distinctive purpose. These classifications are listed on Section 1 – Page 21. Preparation of the budget follows generally accepted accounting principles for public finance relative to state and local governments.

Summary Budget (Section 2 – Pages 1-14)

The Summary section combines all fund and departmental financial operations. Section 2 – Page 1, shows the 12 active funds with their estimated and available resources. Although the main General Fund is always balanced, by combining all fund classifications together, a decrease in overall reserves

sometimes occurs. This happens when funds are transferred from the General Fund or the General Fund reserves to other funds, such as the capital project funds, to be used for future major projects or purchases. By using this “savings account funds” strategy, major capital projects and acquisitions are planned for in a financially sound process. Overall, the Village has healthy reserves of approximately \$33 million; which is ample security for the continued and uninterrupted operation of the Village government.

Pages 2 – 5 in the Summary section provides overall financial highlights of the Village, breaking down overall revenue and expenditure classifications and highlighting historical trends. The remainder of the Summary (pages 6 – 14) also highlights the three main operational funds of General, Water, and Sewer. More information on these funds are provided further on in the budget message.

Detail Budget (Section 3 – Pages 1-106)

Village Wide Summary (Pages 1-3)

Listed in this section is the summary of financial operations for the entire Village. The Village will begin next fiscal year with an estimated \$33.3 million in reserves. Revenues for all funds total approximately \$19.1 million with Expenditures totally \$19.4 million. There will be a planned drawdown on reserves of \$351K due to funds set aside to be utilized for the road program; various capital improvements; and major equipment replacement. The total estimated Village reserves at the end of next fiscal year will be \$33.0 million.

General Fund

The General Fund is the budget for all municipal services and

operations. The General Fund is always a balanced budget. Excess surpluses from time to time are transferred to other capital funds for various projects. The General Fund Summary of Operations (page 4) summarizes the financial activity of the fund.

- For the remainder of the 2017-18 fiscal year a surplus is projected, with \$175,000 of that surplus to be transferred to the Equipment Replacement Fund and \$34,710 added to the General Fund reserves.
- For fiscal year 2018-19 a surplus budget is projected, with \$215,000 of that surplus to be transferred to the Capital Improvement fund and \$25,010 added to the General Fund reserves.
- Balanced budgets are projected in the General Fund through fiscal year 2019-21, with any excess surpluses transferred to the Equipment Replacement Fund to plan for future major equipment replacement.
- Equity in the General Fund is estimated to increase from \$5.57 million at the end of fiscal year 2017-18 to at \$5.60 million at the end of fiscal year 2018-19.

General Fund Revenues (Pages 5 – 7)

- Revenues of \$8.9 million for the coming fiscal year are projected, with a slight growth of 2.0%
- Municipal Sales Tax is continuing to perform strong, with a 11.2% growth and \$2.5 million in anticipated revenue.
- Place-of-Eating Tax continues to be a stable, growing source of revenue.
- Building Permit revenues are also being projected to be relatively stable, with some slight growth.

General Fund Departmental Expenditures (Pages 8 – 47):

There are three key areas of operations in this section of the budget: Village Hall (Administration, Community Development, Finance), Police, and Public Works. All personnel services, contractual services, supplies, equipment and technology are presented in each departmental budget. The overall \$8.8 million expenditure budget for next year has a modest 2.8% growth. Below are highlights from the General Fund departments.

- Boards and Commission (Pages 9-13):
 - a) The FY 2018-19 budget for Boards and Commissions is 3.8% less than the current fiscal year (primarily due to fluctuations in legal fees for Police and Public Works union contracts).
- Administration/Community Development (Pages 14-22):
 - a) The consolidation of Administration and Community Development Departments (pages 15-23) are shown. This includes the replacement of two part-time positions (Code Compliance Officer and Secretary) with a full time position (Secretary).
 - b) The re-organization of the Code Compliance program will begin in FY 2018-19 (i.e. inspection duties being transferred to the Project Engineer in Public Works and clerical support being provided by the new full time Secretary in Administration/ Community Development.)
 - c) The proposed \$870,435 FY 2018-19 budget for the reorganized department is \$83,480 less than the FY 2017-18 combined budget of \$953,915 for the two separate departments.

- Finance (Pages 23-27):
 - a) Next year's budget is 2.8% more than last year's budget.
 - b) The major item funded in Finance is the annual audit and actuarial services.
- Central Services (Pages 23-27):
 - a) Central Services is utilized for a general catch-all for any expenditures not associated with a specific department.
 - b) 80% of the Village's liability insurance is expensed out of Central Services. The other 20% is accounted for in the Water Fund.
 - c) Transfers of surpluses from the General Fund to other funds are reflected in Central Services. For the FY 2017-18, \$175,000 is anticipated to be transferred to the Equipment Replacement Fund. For FY 2018-19, \$215,000 is proposed to be transferred to the Capital Improvement Fund.
- Police (Pages 29-35):
 - a) Providing Police services to the Village utilizes 58.2% of the General Fund Budget.
 - b) The FY 2018-19 Budget of \$5.15 million is 0.9% more than the previous year's budget.
 - c) In addition to Salaries, other major line items in the budget include Overtime, Police Pension, and Dispatching.
 - d) New equipment included in the proposed budget are automated defibrillators; armor vests; ballistic helmets; carbines, and replacement of two existing patrol vehicles.

- Public Works/Buildings & Grounds: (Pages 36-47):
 - a) The Public Works Department provides engineering services; street and facilities maintenance; forestry and grounds upkeep; and water and wastewater operations.
 - b) The budget for purchase of road salt is up due to rising costs and the heavy use of salt during the 2017-18 winter.
 - c) Buildings & Grounds provides for the maintenance of all Village owned facilities, landscaping, and open space.
 - d) \$47,000 of various building maintenance projects are planned for next fiscal year.

Motor Fuel Tax Fund (Special Revenue)

The Motor Fuel Tax Fund (pages 52-54) is used simply to receive revenues from the State of Illinois and transfer those revenues to the Capital Projects Fund. Motor Fuel Tax Revenues can only be used for street improvements. For the proposed budget, \$285,000 of Motor Fuel Tax receipts will be transferred to the Capital Improvement Fund to partially fund the road program.

Hotel/Motel Fund (Special Revenue)

The Hotel/Motel Tax Fund (pages 55-58) is restricted by state law to expenditures that will promote tourism and conventions within the Village or to attract non-resident overnight visitors to the Village. The 4% tax from the 5 hotels is projected to generate \$692K next fiscal year. The Village partners with the local hotels through the Hotel Marketing Committee to spend up to \$325,000 of this fund for marketing the hotels. The remaining funds are used for community events such as the Concerts on

the Green and maintenance of public landscaping areas in the vicinity of the hotels.

Capital Improvement Fund (Capital Projects)

The Capital Improvement Fund (pages 62-67) is used to pay for the annual road program, arterial street improvements, facility improvements, and other related projects. For several years, this fund has been the source of the most concern by the Board of Trustees and the Village Administrator; primarily due to the lack of a dedicated funding source that is sufficient to cover the cost of infrastructure maintenance and construction. Highlights of the Capital Improvement Fund include:

- The Village has always taken a pro-active approach to local street maintenance to ensure high quality streets and to avoid major reconstruction projects.
- The only continuous source of revenue for this fund is the Motor Fuel Tax (MFT), approximately \$285K of which is applied to the annual Road Program.
- The typical cost of the Road Program hovers around \$750,000 per year.
- For the proposed budget there are \$1,086,345 in major capital improvements (including Village Hall improvements) which are programmed to be paid for via MFT funds and transfers of surpluses from other accounts.
- The Road Program and other Capital Improvement projects have been funded over the years through various alternative funding sources. Transfers from the General Fund have gone down substantially over the years (due primarily to reductions in new development and building permit fees).
- Tables on page 65 highlight how we used alternative funding

strategies to currently fund capital projects. These include transfers in from the General Fund, and various reserves and escrows (Other Revenues).

- The Board of Trustees is committed to research funding for capital improvements prior to the next budget cycle. Options include continuing to use alternative funding methods as we have done in the past (which would threaten long term reserves and credit), reduce the road program or other services provided, or search for new revenue sources for this fund.

Sidewalk/Pathway Fund (Capital Projects)

The Sidewalk/Pathway Fund (pages 68 – 70) accounts for the maintenance and construction of sidewalks and pathways throughout the Village. Funding comes from grants and from developer donations. Under the subdivision code, subdivision developers who choose not to build sidewalks pay a donation into this fund in an amount equal to the cost of the sidewalk.

- With fewer subdivisions being built in Burr Ridge and with the need for ongoing sidewalk construction and maintenance, this fund will be depleted in FY 2019-20.
- A transfer from another source will be necessary to pay for projects already planned (County Line Road and Garfield Avenue).

Equipment Replacement Fund (Capital Projects)

The Equipment Replacement Fund (pages 71 – 73) is funded with transfers from the General Fund and is used to pay for purchase of vehicles and similar equipment, primarily for the purchase of major fleet equipment for the Public Works Operations.

- A General Fund surplus of \$175,000 will be transferred to the Equipment Replacement Fund in FY 2018-19.
- Major equipment being replaced this year are 2 dump trucks and a backhoe totaling \$464,000
- With added General Fund surplus and stretching the service life of fleet vehicles in Public Works, the capital equipment replacement fund will be sufficiently funded for the foreseeable future.

Stormwater Management Fund (Capital Projects)

The Stormwater Management Fund (Pages 74 – 76) accounts for the periodic maintenance of the Village's stormwater system. Fees from permits assist in providing funding for these projects.

Debt Service Fund

Presented on pages 77-81, the Debt Service Fund accounts for the payment of general long-term debt principal and interest. The Village currently has two outstanding debts; which are summarized below:

- Page 80 shows the debt schedule for the Police Facility. Annual interest payments of \$119,400 for the Police Facility bonds are paid for by the approximately \$120,000 of interest earnings from the reserves of the fund.
- The principal amount of \$5,970,000 for the Police Facility will become due in December 2022.
- The Village has a 4 year call feature on the bond, meaning we can retire the 5-year debt a year early, saving the last interest payment of \$119,400.

- \$4.7 million dollars of equity thus far has been set aside for payment of the \$5,970,000 bond principal. Sources of this equity came from the General Fund (\$800K); Water Fund (\$2.0M); and the sale of the Pump Center property (\$1.9M). Sale of the Rustic Acres property has also been planned to go toward this debt.
- A loan taken in 2009 in an amount of \$375,000 and used for the County Line Road and Burr Ridge Parkway gateway improvements will be paid off at the end of FY 2018-19.
- Page 81 lists, for referencing purposes, the Lake Michigan Water Bonds (1996 refinanced in 2003). This issue was retired last fiscal year and is no longer on the Village's property tax bills. It should be noted that over the years, \$3.7 million of that issue's interest and principal were abated to the residents. The abatements were done largely due to surpluses being generated by development activities in the late 1990's and early 2000's. These abatements were the reason why \$2.8 million of Water Fund reserves were able to be transferred to the Debt Service Fund for the future repayment of the Police Facility bonds.

Water Fund (Enterprise)

The Water Fund (pages 82-90) accounts for all financial activities associated with the municipal water service. Fees from consumption of water (utility billing) and tap on fees from building activities provide the primary source of revenue for the fund. Revenues are used to purchase water and to maintain the distribution system.

- The Summary of Operations (page 82) summarizes the financial activity of the fund. Reserves in the fund have been decreasing over the years to pay for repairs and improvements. The FY 2018-19 budget has a planned

drawdown of reserves of \$78,550, lowering the reserves to \$1.75 million.

- The largest line item expense is the wholesale purchase of water from Bedford Park. Water Purchases (page 88) amounts to over 60% of the Water Fund budget.
- Page 89 details the cost associated with the maintaining the water distribution system which will include painting the two water towers in fiscal year 2020-21 and 2021-22.
- The Improvements table (page 90) details projects planned for the FY 2018-19 and future years.
- Maintenance costs for the Water fund continue to be a concern as we have experienced water main breaks and the water towers will need to be painted in the near future. *The Water Committee has met to review the Water Fund. The proposed recommendation regarding rate changes to pay for long term infrastructure maintenance have been programmed into the budget.*

Sewer Fund (Enterprise)

The Sewer Fund (pages 91-97) accounts for all financial activities associated with the municipal sewer service in Cook County. Du Page County residents are provided service by the Du Page County Public Works Department. Fees for the use of the system provide a source of revenue for the fund. Expenses and reserves are used to maintain the distribution system and provide for the repair and replacement of the sewer system infrastructure.

- The Sewer Fund is a stable fund, growing fund reserves annually.
- No improvements are planned for next fiscal year and any

future improvements will utilize available reserves of the Fund.

Information Technology (Internal Service)

The Information Technology Fund (pages 98-102) was established to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund are transfers from the General Fund and the Water and Sewer Funds. Village information technology costs for both ongoing operations and future replacement of hardware and software are accounted for in this fund. Funds and departments share in the transfer of funds to pay for these technology services.

- A major component of the budget is Data Processing Services (page 101). This line item properly licenses all the software utilized in all Village departments.
- Information technology replacement projects planned for FY 2018-19 (page 102) include replacing the Village Hall scanner with a new multifunctioning plotter/scanner, an upgrade to the Laserfiche Document Imaging System, and expansion of the popular neighborhood video surveillance program to arterial streets.

Police Pension Fund (Fiduciary)

The Police Pension Fund (pages 103 – 106) holds assets, in a trustee capacity by the Village, to provide a defined benefit pension plan for sworn police officers employed by the Village.

- Currently there are 27 active members in the fund with 14 retirees, 1 survivor spouse, and 5 former employees receiving disability benefits.

- Revenues come from 4 sources. Interest income on investments; employee contributions of 9.91% from active members; employer contributions (annual property tax levy) and market gains from investment activities.
- After revenue sources are collected, and pension benefits and expenses are paid, there will be an estimated cash surplus of \$272,435 for next year's budget.
- In addition to cash surplus, the fund stocks and bonds are adjusted to the market value. It is anticipated that asset growth will also be added to the fund at the end of the current fiscal year.

Salaries (Section 4 – Pages 1-8)

The Salaries section of the budget summarizes and details all full and part time salaries paid to employees.

- As per our union contracts, cost of living increases and step increases for Police (2.5%) and Public Works (2.25%) union members are included.
- Cost of living salary increases for non-union employees are projected at 2.0%.

Summary Comments from the Village Administrator

The above summary and the attached budget document reflect a stable and healthy financial condition for the Village of Burr Ridge. Municipal services, and the personnel, equipment and facilities to provide those services, are supported by a diverse and stable revenue base. Costs, as a function of services provided, are manageable; primarily due to significant operational efficiencies. Once again, our annual budget is

indicative of a community with a vibrant present and a promising future.

The General Fund budget remains balanced with surpluses anticipated for the next several years. Recent changes in personnel and anticipated future reductions in health insurance costs have helped to increase or maintain General Fund surpluses and have accommodated continued transfers to other funds.

The primary budget challenge for Burr Ridge remains funding of the Road Program and Capital Improvement Fund. Burr Ridge has a highly valued tradition of aggressively maintaining local streets without borrowing money or assessing residents. In the long term, aggressive maintenance saves money by avoiding major reconstructions. Our Road Program also ensures that one of our most important functions as a local government is provided in a manner consistent with the overall quality of the community, with resident expectations, and with the needs of our business community.


Historically, the Road Program has been funded with surpluses from the General Fund and other sources (see Table on Page 65). Those surpluses are no longer available (primarily due to reduced building activity) and when available, are unreliable. Indicative of its pro-active stance toward Village finances, the Board of Trustees and Village staff are committed to pursuing alternative funding strategies for the Road Program during the upcoming fiscal year and in anticipation of future budgets.

Submittal of this budget document is the culmination of a process that begins in December of each year and concludes with the approval of the final budget in April. Review and monitoring of the Village budget is ongoing throughout the year. The approved budget document is used to guide decision

making and expenditures by each Department throughout the fiscal year.

All of the Village staff are involved to some degree in the preparation and implementation of the budget. Special acknowledgment is due to Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski. The budget is now presented to the Mayor and Board of Trustees for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 2018-19 and beyond.

Respectfully submitted,

A handwritten signature in cursive script, reading "J Douglas Pollock".

J. Douglas Pollock, AICP
Village Administrator

Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational "stake in the ground".
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



Vision Statement

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place

2017-2019 STRATEGIC GOALS

After each municipal election, the Village Board holds a strategic planning session to determine its strategic goals for the subsequent two years and beyond. Below are the goals for 2017 to 2019. These goals were developed by the Mayor and Board of Trustees at workshops conducted in October and November of 2017.

STRATEGIC PLAN

Community:

Community Events	Identify and implement more community interest generating events (for example, Taste of Burr Ridge)
Community Events - Revenues	Evaluate opportunities for community events to generate revenue
Zip Code	Pursue a single zip code for the Village of Burr Ridge
Sidewalks & Pathways	Create adequate funding for continuation of the pathway system
I-55 Pedestrian Bridge	Research options for pedestrian bridge over I-55

Economic Development:

EDC Promotions	Encourage economic development commission to promote the village
I-55 IDOT Sign	Identify the promotional opportunity and possible cost for an IDOT sponsored Village of Burr Ridge and/or points of interest sign on I-55
Monitor Economic Development Plan	Establish an economic development plan progress review process;
Attract Revenue Businesses	Identify and attract revenue generating businesses; Consider boutique restaurants, boutique shops, tech firms, healthcare centers
Full Commercial Occupancy	Work toward full occupancy of retail and commercial property
Assess TCF Property	Determine best course of action for TCF Bank property

STRATEGIC PLAN

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Attract Revenue Businesses	Identify and attract revenue generating businesses; Consider boutique restaurants, boutique shops, tech firms, healthcare centers
Full Commercial Occupancy	Work toward full occupancy of retail and commercial property
Assess TCF Property	Determine best course of action for TCF Bank property

STRATEGIC PLAN

Village Finances:

Become Debt Free	Move toward becoming debt free with a plan to retire the police station debt.
Identify Cost Savings	Identify village costs savings opportunities
Maintain Expenses	Maintain comparable expenses for next 2 years while continuing to provide equivalent or greater village service levels.
Diversify Village Revenues	Increase and diversify village revenues including: Evaluate other community's revenue generating approaches; and Research and pursue businesses that are appropriate for Burr Ridge industrial/business parks and may be sources of revenue such as sales taxes.
Improve Property Values	Study methods for improving property values and determine appropriate course of action

Governance:

Communication Strategies	Refine the villages communication strategy/approach with residences and business owners -Consider 311 and social media expansion
On-Boarding	Develop a formal process for On-Boarding trustees and commissioners
Intergovernmental Cooperation	Through staff and board of trustees, engage other surrounding government bodies in areas of mutual benefit and cooperation and potential shared service opportunities

Residential:

Evaluate Housing	Evaluate the need for additional empty nester/early nester housing; Consider the image/brand of the community; and Determine if there is potential builder interest
Stormwater Facilities	Maintain stormwater retention and detention areas within the village and create a plan for proper future funding of these areas

STRATEGIC PLAN

Village Services:

Department Reviews	Conduct departmental reviews to evaluate capabilities of departments to deliver needed services consistently -Begin with public works
Performance Metrics	Develop a set of performance metrics for village services and a process to assess service outcomes
Video Surveillance	Continue to expand the video security program including public areas
Service Needs	Study resident and business service needs

BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year’s projections, use a straight-line inflation factor of 3.0%.

Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 14 funds to manage it's financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has it's own use and restrictions.
- The annual budget actually consists of 14 separate budgets.



Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

BUDGET CALENDAR

Monday, November 13 , 2017	Presentation and Consideration of the 2017 Tax Levy.
Friday, November 30, 2017	Notice of the 2017 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 11, 2017	Public Hearing of 2017 Tax Levy.
Monday, December 11, 2017	Board of Trustees adopts 2017 Tax Levy Ordinance.
Tuesday, December 5, 2017	Budget Manual for fiscal year 2018-2019 distributed to Department Heads.
Friday, January 5, 2018	Department Heads submit list of fiscal year 2018-2019 Goals and Objectives to Village Administrator.
January 8-12, 2018	Finance Director and Village Administrator review fiscal year 2018-2019 revenue estimates.
Friday, January 12, 2018	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
January 15 – January 26, 2018	Individual department budget review sessions with Village Administrator and Finance Director.
Week of January 29, 2018 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
February 1 – February 23, 2018	Village Administrator and Finance Director to finalize budget document.
February 26 – March 2, 2018	Preparation of Budget Message.
February 26 – March 2, 2018	Budget printing and assembly.
Friday, – March 2, 2018	Proposed fiscal year 2018-2019 Budget Document submitted to Board of Trustees.
Week of March 12, 2018 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 26, 2018 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday March 30, 2018	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 9, 2018	Public Hearing on fiscal year 2018-2019 Proposed Budget; Budget Ordinance adopted by Board of Trustees.
Friday, April 27, 2018	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

Section 2

Summary Budget



The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds:
the General Fund, Water Fund and Sewer Fund.

VILLAGE OF BURR RIDGE
ESTIMATED AND AVAILABLE RESERVES BY FUND
2018/2019 Budget **FOR FISCAL YEAR ENDING APRIL 30, 2019**

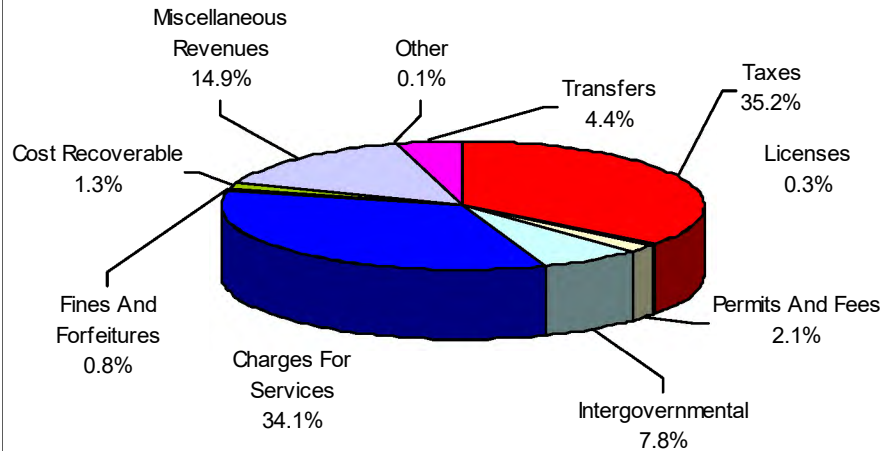
Fund	Beginning Reserves	Estimated Revenue	Estimated Available	Budgeted Expenditure	Reserves Inc/Dec	Ending Reserves
General Fund	5,573,257	8,871,650	14,444,907	8,846,640	25,010	5,598,267
Special Revenue Funds						
Motor Fuel Tax Fund	28,771	278,400	307,171	285,440	-7,040	21,731
Hotel/Motel Tax Fund	362,428	709,955	1,072,383	663,940	46,015	408,443
Capital Project Funds						
Capital Improvements Fund	20,469	1,066,150	1,086,619	1,086,345	-20,195	274
Sidewalks/Pathway Fund	246,431	5,000	251,431	76,825	-71,825	174,606
Equipment Replacement Fund	860,438	11,400	871,838	464,900	-453,500	406,938
Storm Water Management Fund	108,818	26,000	134,818	134,250	-108,250	568
Debt Service Funds						
Debt Service Fund	4,732,724	165,910	4,898,634	175,865	-9,955	4,722,769
Enterprise Funds						
Water Fund	1,829,680	5,693,410	7,523,090	5,771,960	-78,550	1,751,130
Sewer Fund	1,728,585	400,610	2,129,195	320,895	79,715	1,808,300
Internal Service Funds						
Information Technology Fund	351,479	289,660	641,139	314,490	-24,830	326,649
Fiduciary Funds						
Police Pension Fund	17,470,594	1,547,375	19,017,969	1,274,940	272,435	17,743,029

The Village of Burr Ridge has 12 active funds. Each fund is a separate, fiscal operating entity with it's own available reserves and budget.

VILLAGE WIDE - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

Village Revenue Classification



The annual budget is broken down into four main levels:

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

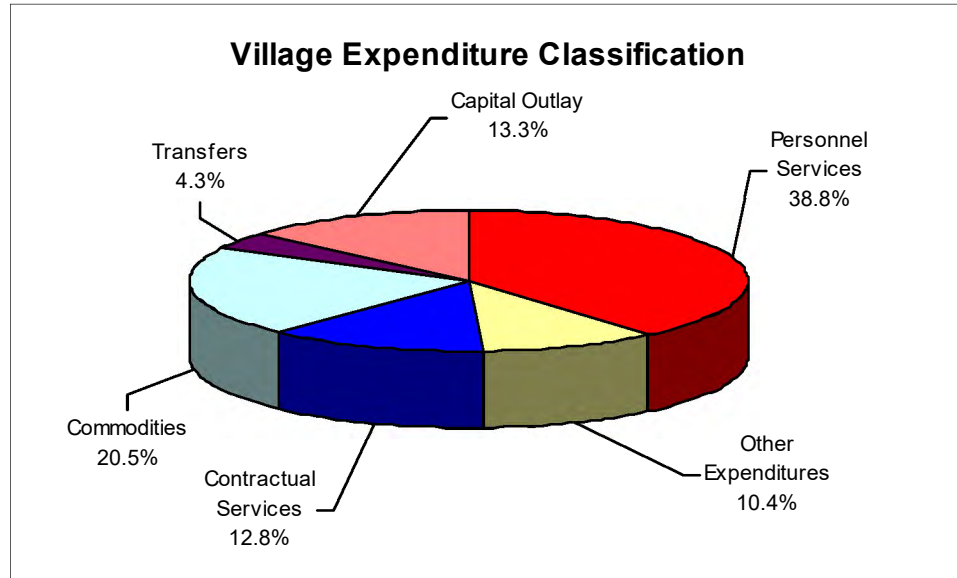
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

Village Revenue Classification

Taxes	6,707,645
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,322,020
Charges For Services	6,504,160
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	2,838,495
Other	15,000
Transfers	834,150

VILLAGE WIDE - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

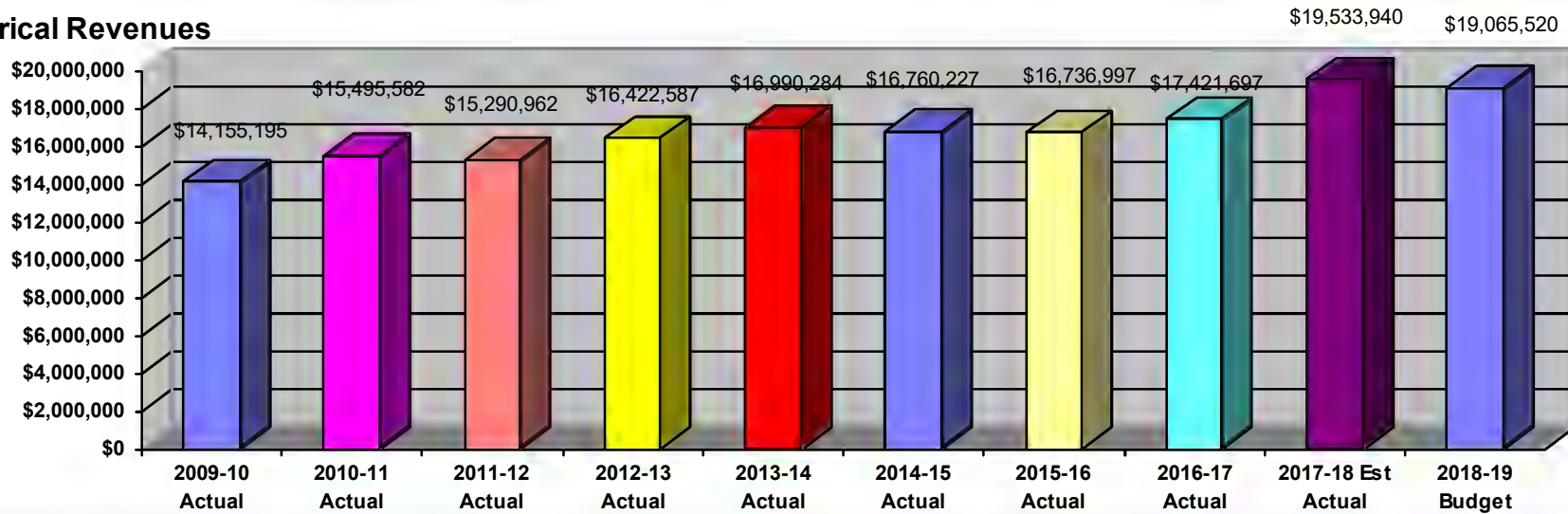
Village Expenditure Classification

Personnel Services	7,528,695
Contractual Services	2,477,565
Commodities	3,979,015
Capital Outlay	2,586,205
Other Expenditures	2,010,860
Transfers	834,150

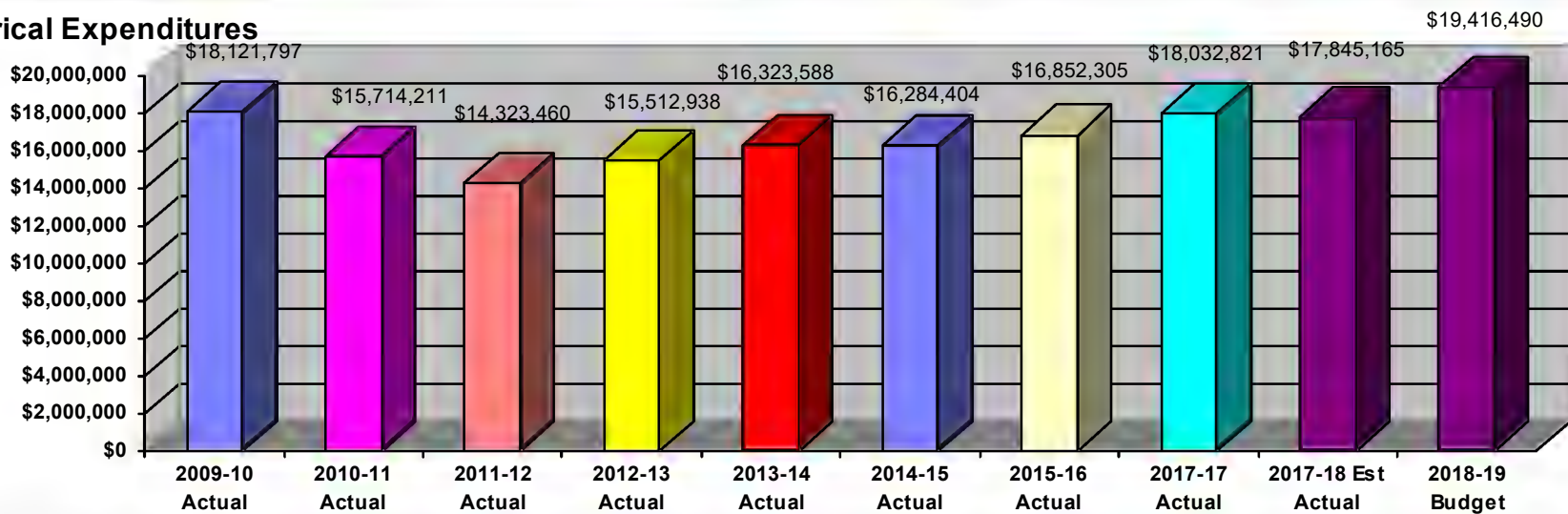
VILLAGE WIDE SUMMARY

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

Historical Revenues

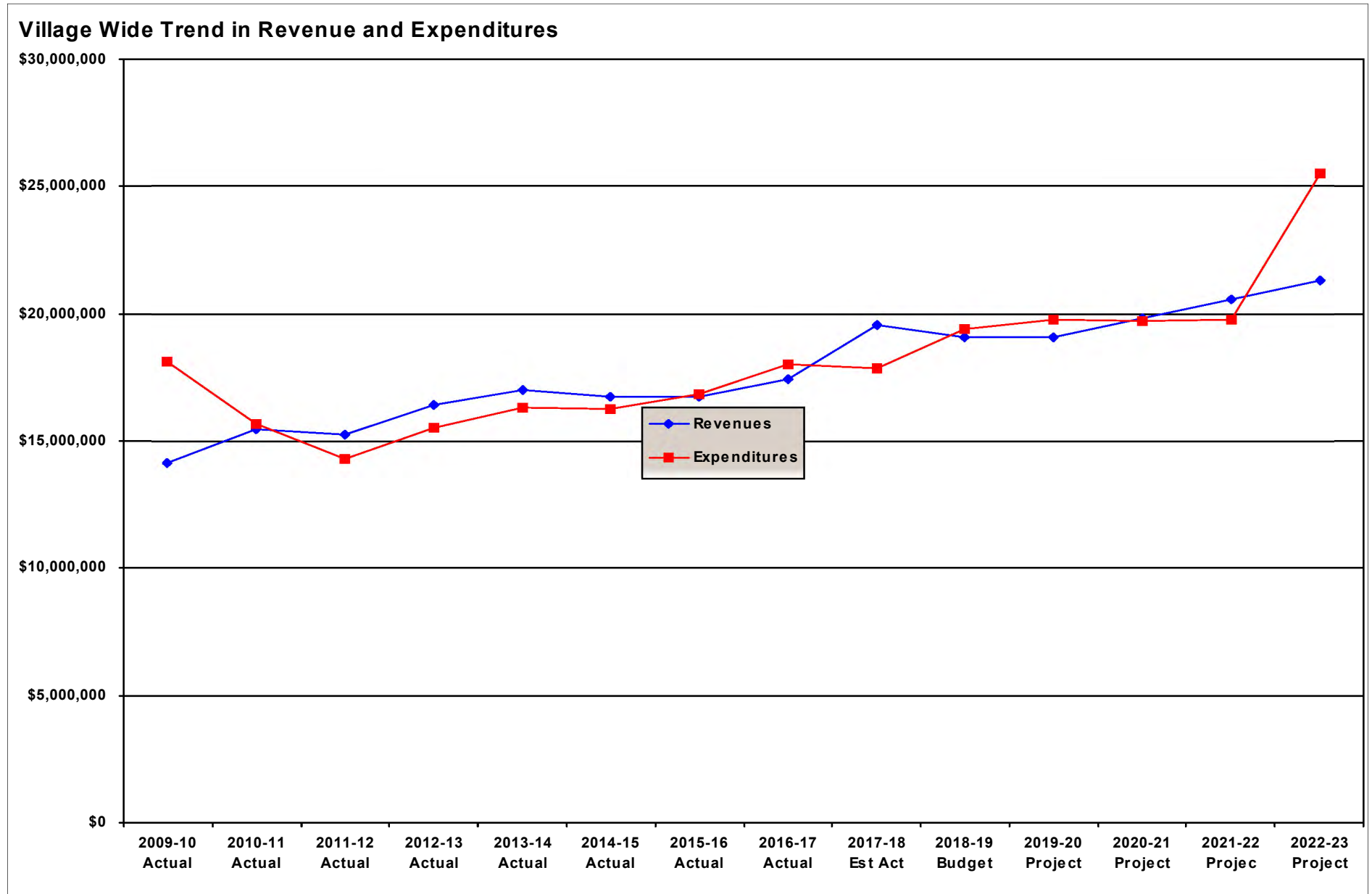


Historical Expenditures



VILLAGE WIDE

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



GENERAL FUND - REVENUES

General Fund

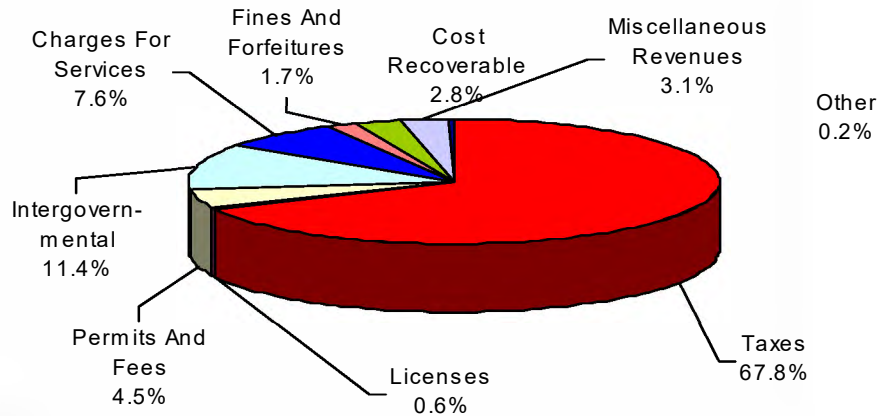
Beginning Reserves	5,573,257
Revenue	8,871,650
Expenditure	8,846,640
Inc/Dec	25,010
Ending Reserves	5,598,267

10 General Fund Revenue Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
30 Taxes	5,847,675	5,803,150	6,015,300	3.7%
31 Licenses	50,880	49,680	51,680	4.0%
32 Permits And Fees	520,945	441,975	396,325	-10.3%
33 Intergovernmental	1,002,350	1,102,660	1,050,130	-4.8%
34 Charges For Services	654,180	654,870	672,170	2.6%
35 Fines And Forfeitures	141,160	150,000	150,000	0.0%
36 Cost Recoverable	235,185	224,725	246,045	9.5%
37 Miscellaneous Revenues	276,780	251,515	275,000	9.3%
38 Other	14,855	15,000	15,000	0.0%
39 Transfers	0	0	0	
Total Revenues	8,744,010	8,693,575	8,871,650	2.0%

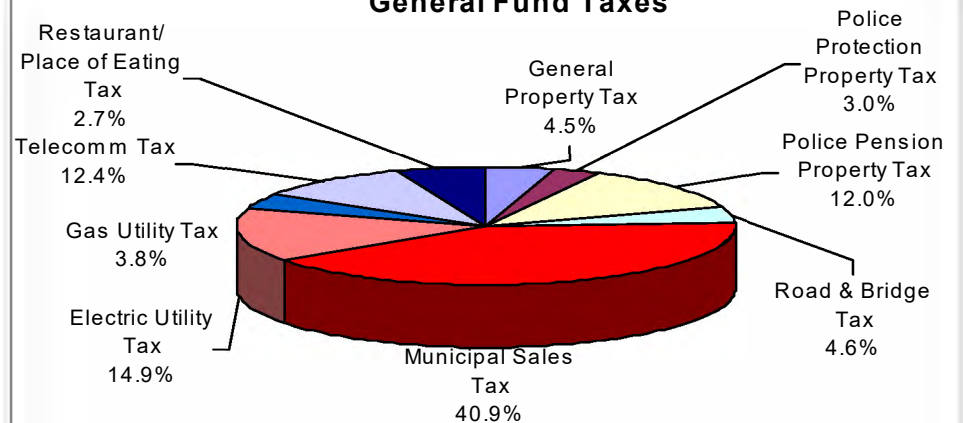
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

General Fund Revenue Classification



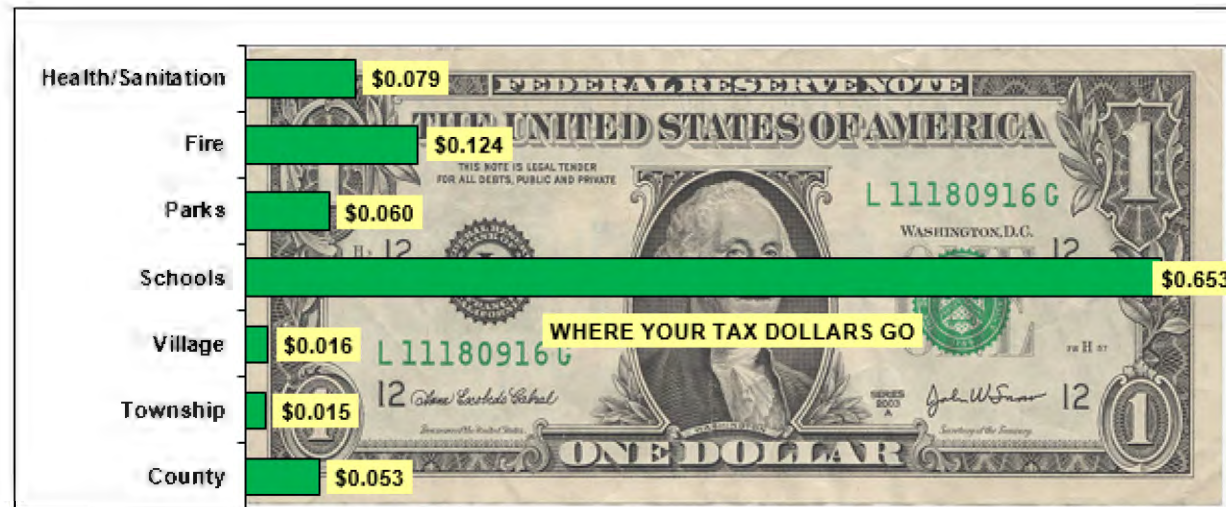
General Fund Taxes



GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

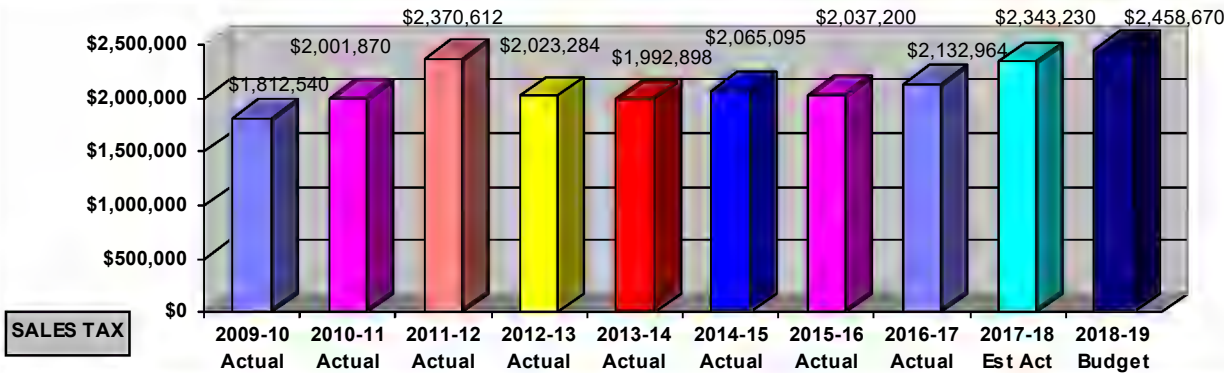
Other Revenues	17-18	17-18	18-19
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	17,800	17,800	13,000
IPBC Escrow-Wellness Program			25,000
Wellness Program Rebate	1,715	1,715	
Nicor Franchise Agreement	17,415	20,000	20,000
Westmont Speedway Response-PW & PD	25,850		
Other	20,000	20,000	25,000
	94,780	71,515	95,000



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- Less than \$.02 per dollar on a tax bill goes to the Village.

GENERAL FUND - REVENUES

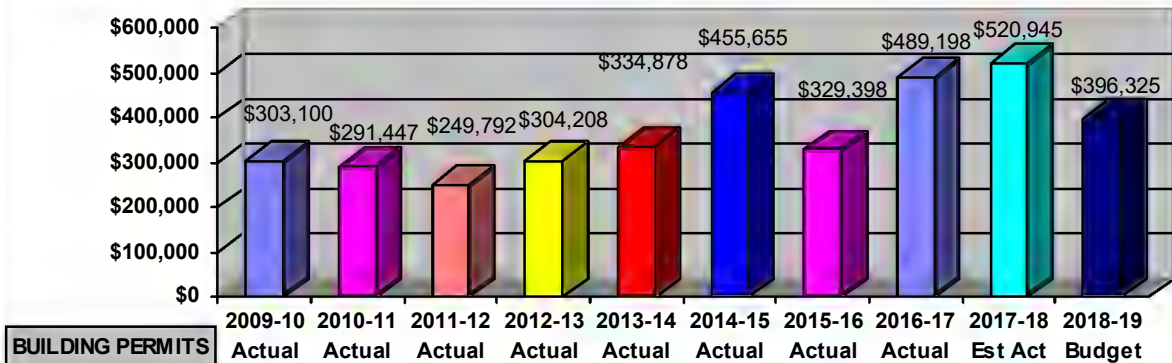
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



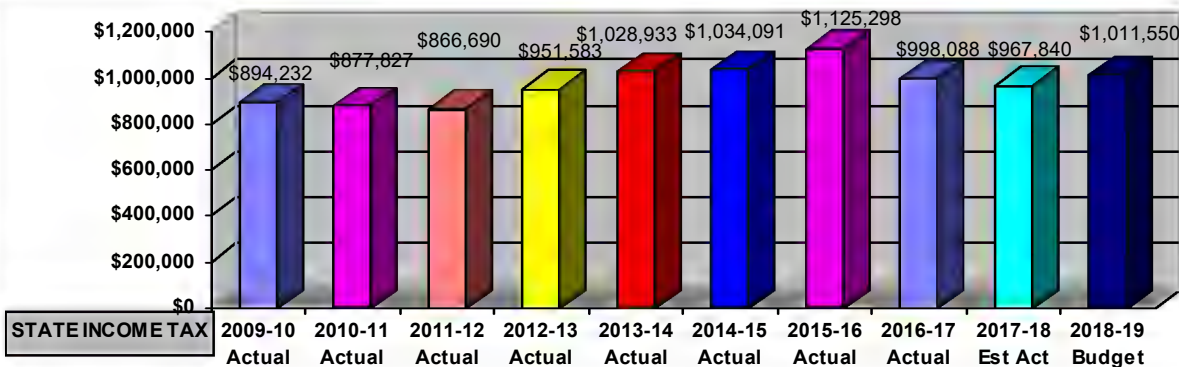
Sales Tax	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Base	1,652,515	1,528,700	1,702,090
Village Center	357,640	333,865	368,370
Non Home Rule	333,075	349,230	388,210
	2,343,230	2,211,795	2,458,670

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: 1/4% of the 1/2% approved by referendum



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

GENERAL FUND - EXPENDITURES

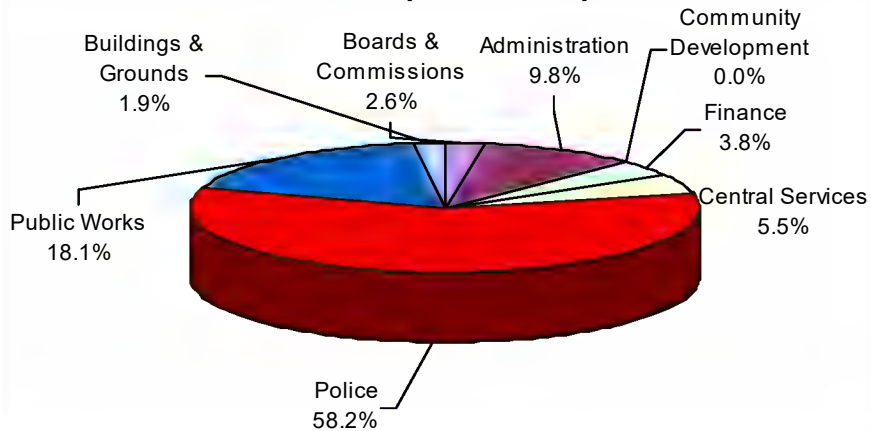
General Fund

Beginning Reserves	5,573,257
Revenue	8,871,650
Expenditure	8,846,640
Inc/Dec	25,010
Ending Reserves	5,598,267

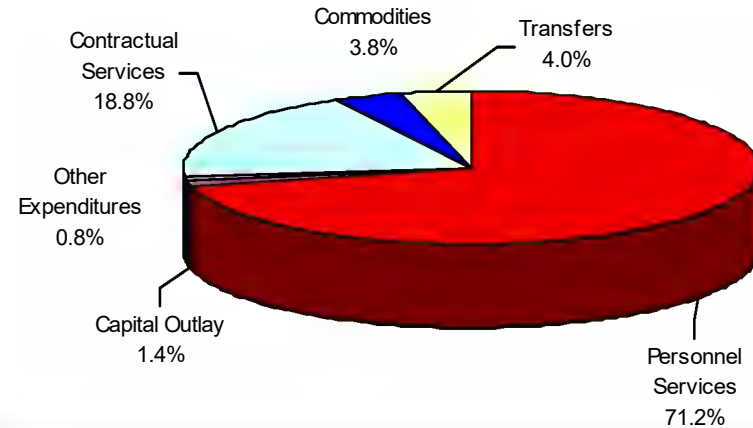
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

General Fund Department Expenditures



General Fund Expenditure Classification

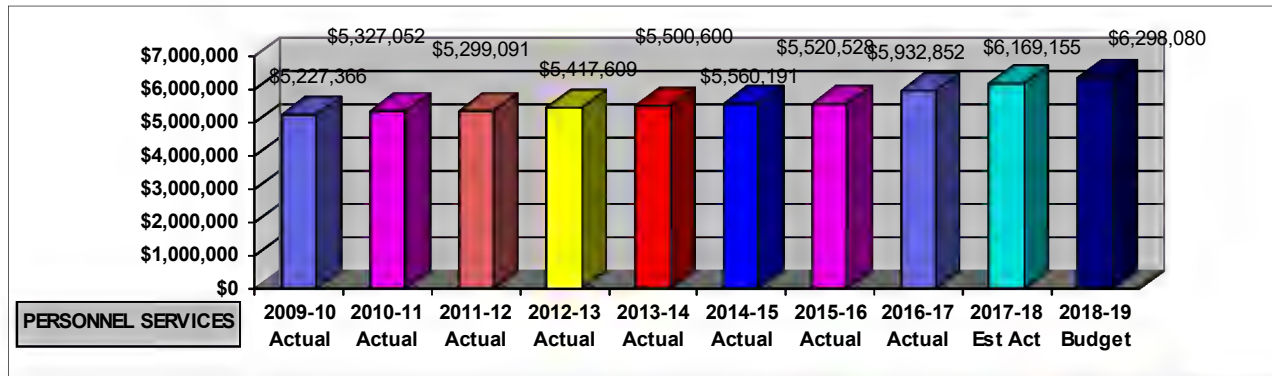


10 General Fund Expenditure Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
1010 Boards & Commissions	252,460	236,765	227,830	-3.8%
2010 Administration	524,060	526,495	870,435	65.3%
3010 Community Development	501,225	427,420	0	
4010 Finance	327,125	331,420	340,565	2.8%
4020 Central Services	417,205	267,090	483,800	81.1%
5010 Police	4,965,550	5,105,875	5,151,360	0.9%
6010 Public Works	1,481,680	1,507,020	1,603,240	6.4%
6020 Buildings & Grounds	239,995	207,525	169,410	-18.4%
Total General Fund	8,709,300	8,609,610	8,846,640	2.8%

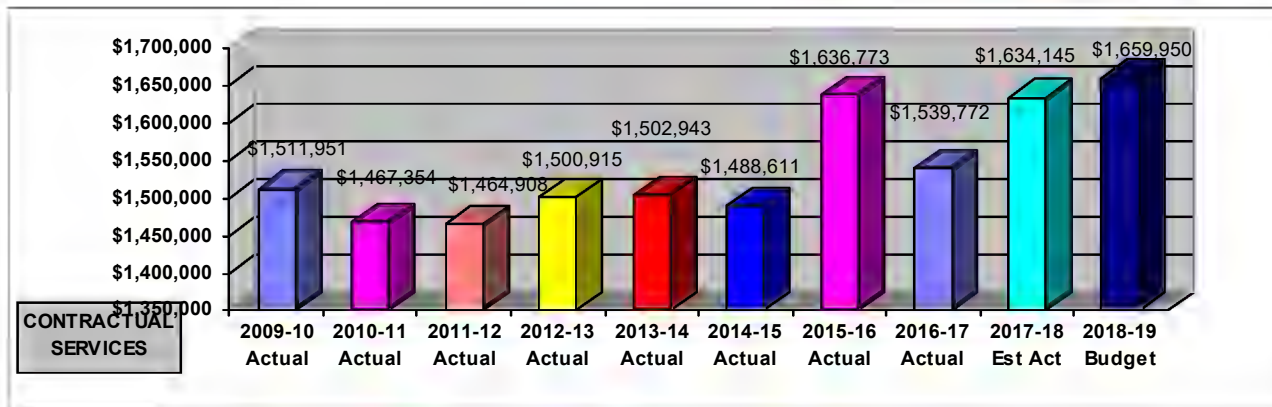
10 General Fund Expenditure Budget	2017/2018 Est	2017/2018 Actual	2018/2019 Budget	Budget vs Budget
40 Personnel Services	6,169,155	6,286,745	6,298,080	0.2%
50 Contractual Services	1,634,145	1,584,520	1,659,950	4.8%
60 Commodities	303,490	318,785	340,375	6.8%
70 Capital Outlay	204,165	204,505	124,720	-39.0%
80 Other Expenditures	86,475	78,185	69,395	-11.2%
90 Transfers	311,870	136,870	354,120	158.7%
Total General Fund	8,709,300	8,609,610	8,846,640	2.8%

GENERAL FUND - EXPENDITURES

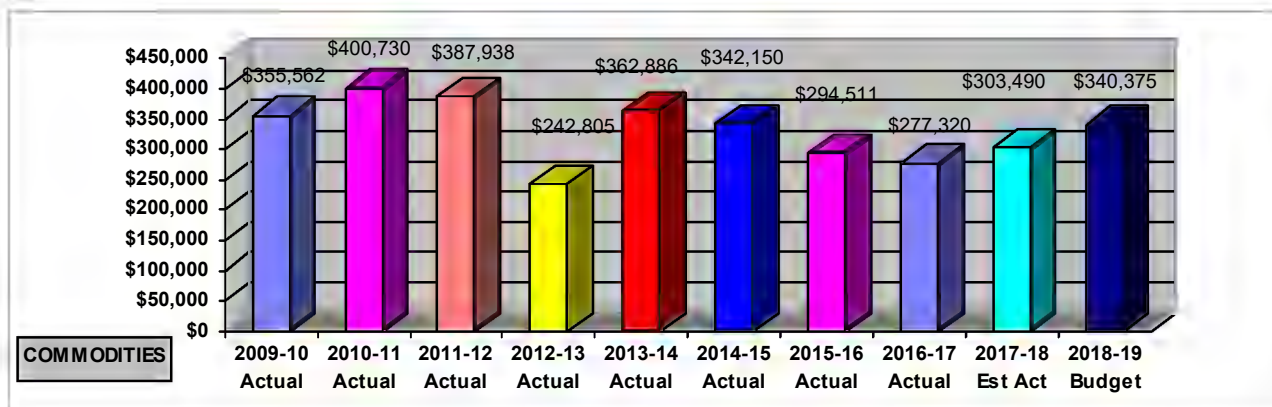
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

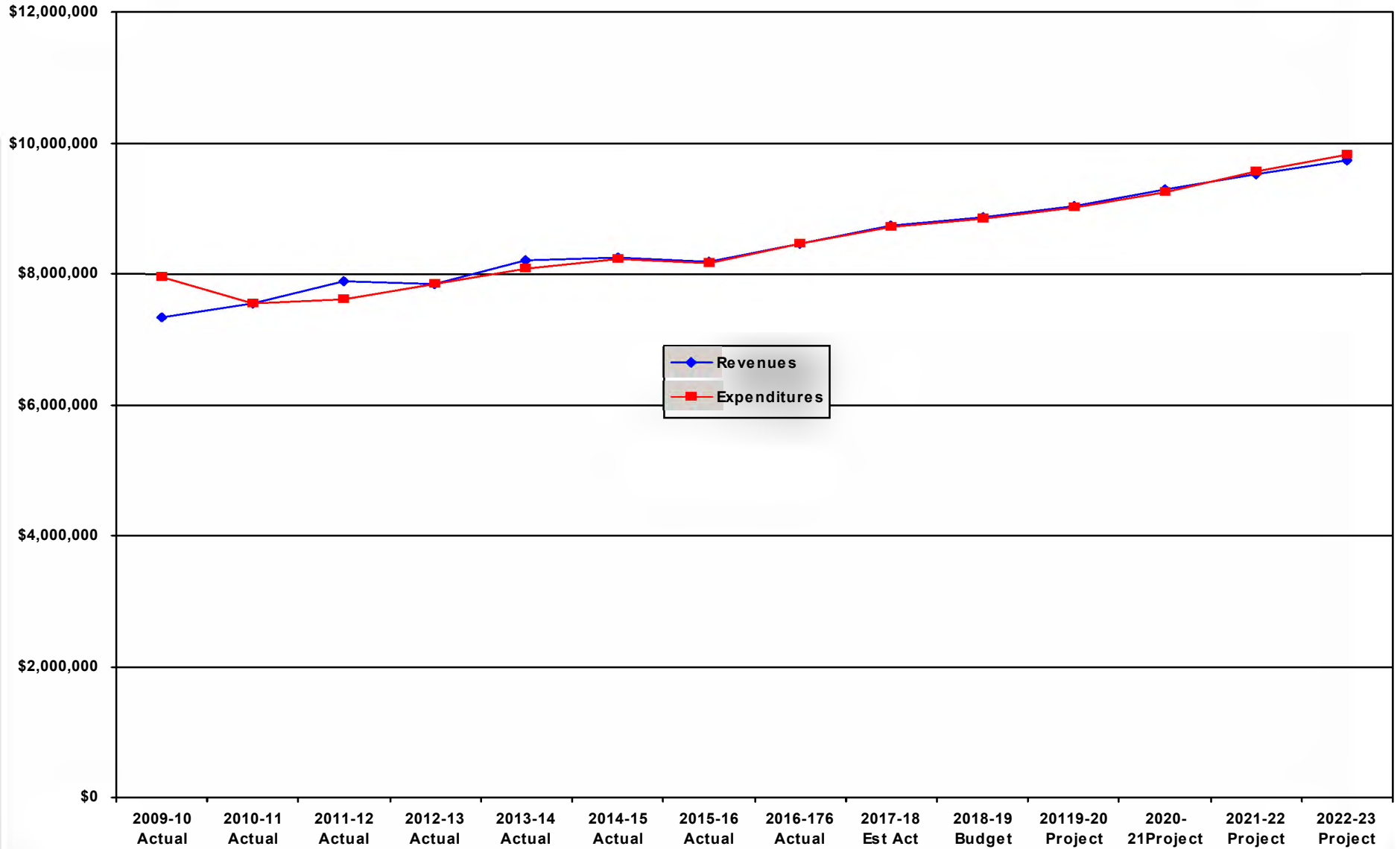


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

GENERAL FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

General Fund Trend in Revenue and Expenditures



ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	1,829,680
Revenue	5,693,410
Expenditure	5,771,960
Inc/Dec	-78,550
Ending Reserves	1,751,130

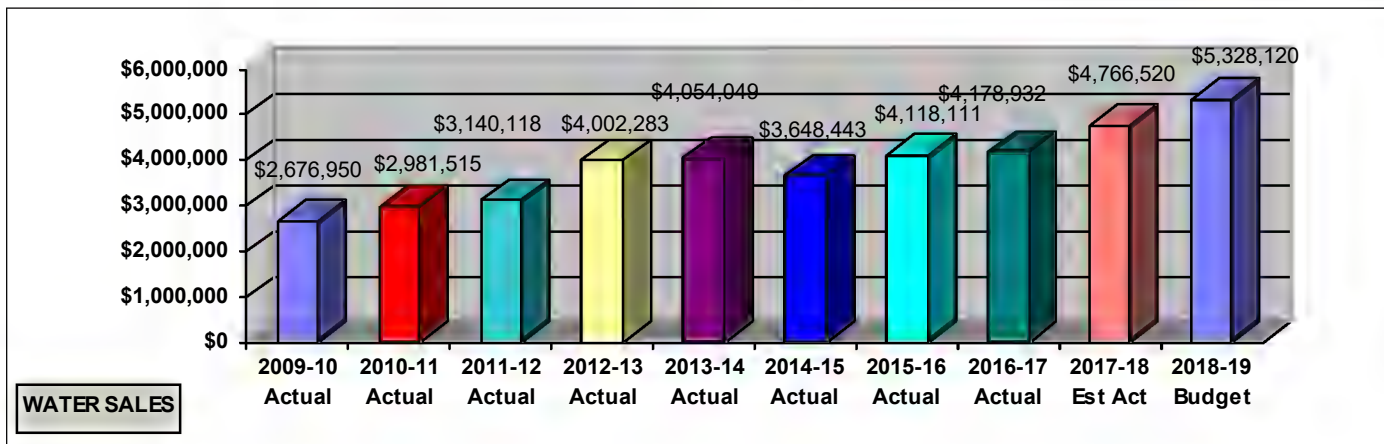
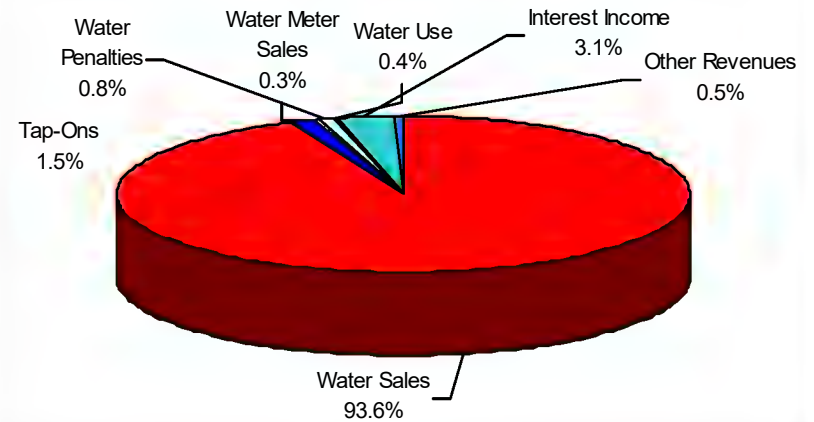
WATER FUND REVENUES

Water Sales			2017-18				2018-19
Tier/Class	Consumption	Rate	Est. Act.	Tier/Class	Consumption	Rate	Budget
00-70	377,837	\$6.75	2,550,967	00-70	354,134	\$7.43	2,630,031
71-90	11,050	\$10.25	113,240	71-90	9,135	\$11.27	102,977
91-Above	17,240	\$12.79	220,482	91-Above	35,066	\$14.07	493,305
Residential	406,127		2,884,689	Residential	398,335		3,226,313
Fixed Rate		\$7.48	188,518	Fixed Rate		\$10.00	270,000
Apartments	6,406	\$6.75	43,250	Apartments	6,972	\$7.43	51,780
Commercial	112,158	\$9.62	1,078,736	Commercial	109,961	\$10.58	1,163,363
Industrial	46,532	\$9.62	447,545	Industrial	48,101	\$10.58	508,903
Public	12,870	\$9.62	123,784	Public	10,186	\$10.58	107,762
Totals	584,093		\$4,766,520	Totals	573,555		\$5,328,120

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Fund Revenues Revenue Classification



ENTERPRISE FUNDS

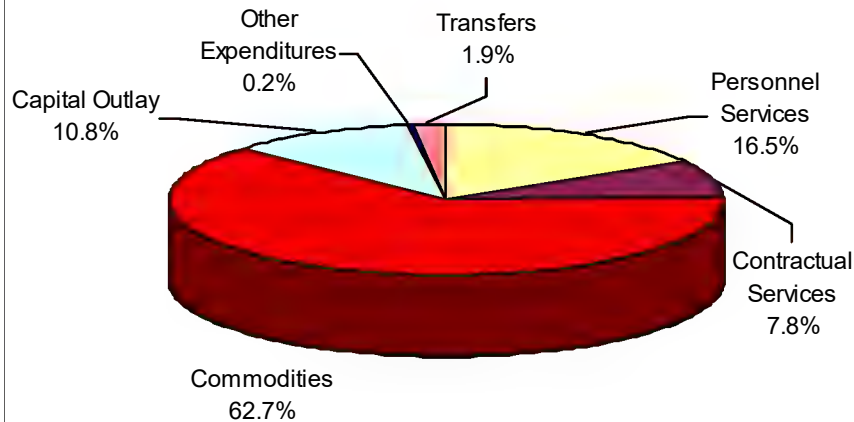
Water Fund

Beginning Reserves	1,829,680
Revenue	5,693,410
Expenditure	5,771,960
Inc/Dec	-78,550
Ending Reserves	1,751,130

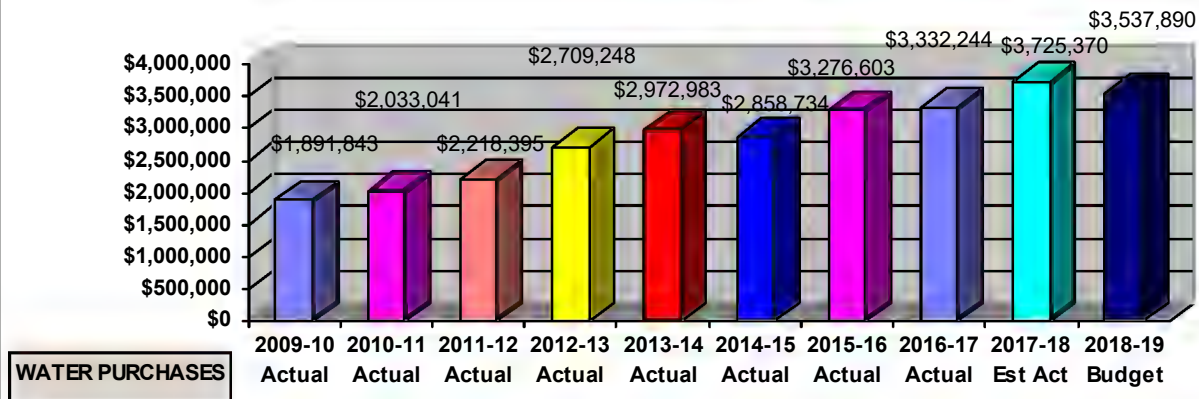
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

WATER FUND EXPENDITURES

Water Fund Expenditure Classification



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



ENTERPRISE FUNDS

Sewer Fund	
Beginning Reserves	1,728,585
Revenue	400,610
Expenditure	320,895
Inc/Dec	79,715
Ending Reserves	1,808,300

SEWER FUND

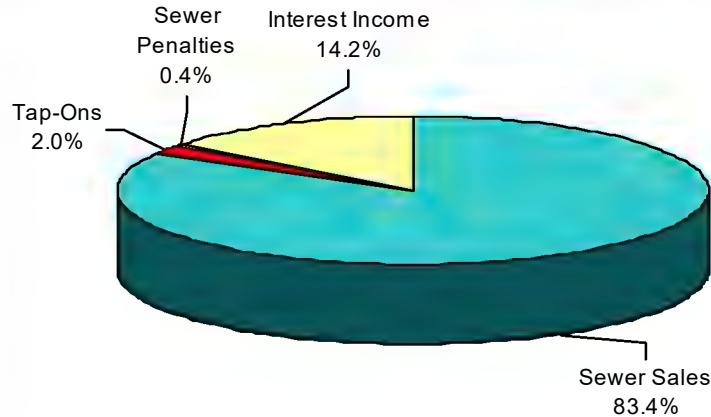
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2019

- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

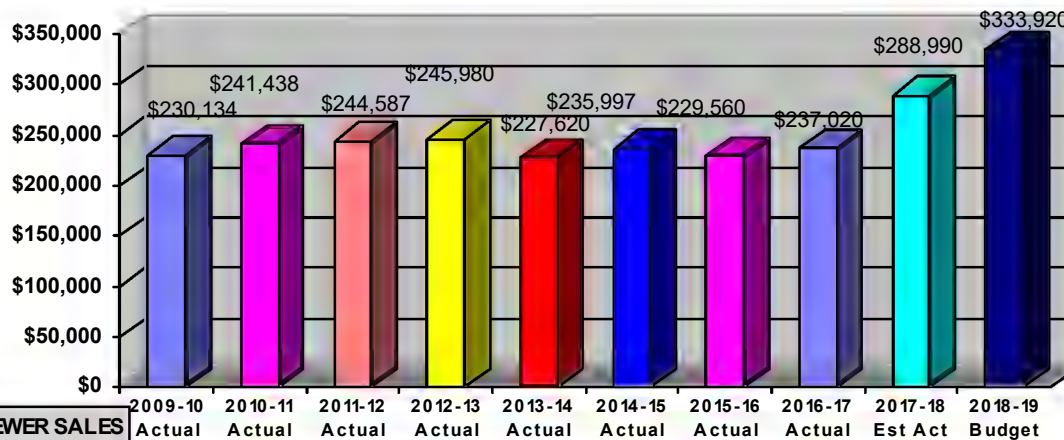
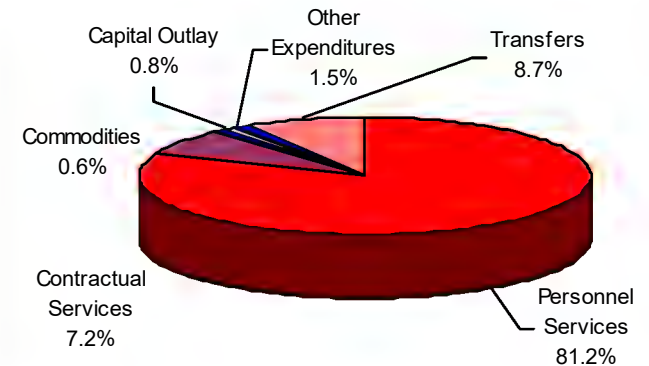
Current Sewer Rates

- Residential rates per cycle = flat rate of \$20.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.
- Sewer rates scheduled to increase \$5 per year for the next 5 years.

Sewer Fund Revenues



Sewer Fund Expenditure Classification



Section 3

Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	32,346,290	32,236,025	31,624,901	33,313,676	32,962,706	32,300,996	32,383,571	33,135,586
Total Revenues	16,736,997	17,421,697	19,533,940	19,065,520	19,087,860	19,811,450	20,542,615	21,327,750
Total Expenditures	16,847,261	18,032,821	17,845,165	19,416,490	19,749,570	19,728,875	19,790,600	25,485,775
Net Increase (Decrease)	-110,264	-611,124	1,688,775	-350,970	-661,710	82,575	752,015	-4,158,025
Available - April 30	32,236,025	31,624,901	33,313,676	32,962,706	32,300,996	32,383,571	33,135,586	28,977,561

Estimated Reserves May 1, 2018

33,313,676

Estimated Revenues:

Taxes	6,707,645
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,322,020
Charges For Services	6,504,160
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	2,838,495
Other	15,000
Transfers	834,150

Total Estimated Revenues

19,065,520

Estimated Expenditures:

Personnel Services	7,528,695
Contractual Services	2,477,565
Commodities	3,979,015
Capital Outlay	2,586,205
Other Expenditures	2,010,860
Transfers	834,150

Total Estimated Expenditures

19,416,490

Net Increase (Decrease)

-350,970

Estimated Reserves April 30, 2019

32,962,706

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016	2016/2017	2017/2018	2017/2018	2018/2019	Budget	2019/2020	2020/2021	2021/2022	2022/2023
Revenue Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	8,180,757	8,461,183	8,744,010	8,693,575	8,871,650	2.0%	9,044,855	9,281,020	9,520,995	9,739,205
Special Revenue										
21 E-911 Fund	39,336	57,684	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	276,028	273,770	278,700	278,510	278,400	0.0%	283,840	289,390	295,050	300,820
23 Hotel/Motel Tax Fund	547,914	500,509	536,490	615,980	709,955	15.3%	730,845	752,350	774,490	797,305
24 Places of Eating Tax	25,000	25,000	0	0	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	370,463	429,882	331,665	502,720	1,066,150	112.1%	344,630	301,860	307,100	312,340
32 Sidewalks/Pathway Fund	93,783	57,601	14,050	10,000	5,000	-50.0%	0	0	0	0
33 Equipment Replacement Fund	160,473	312,870	186,180	13,060	11,400	-12.7%	136,630	136,860	62,100	37,340
34 Storm Water Management Fund	21,491	23,005	26,000	20,010	26,000	29.9%	15,500	15,500	15,500	15,500
Debt Service Funds										
41 Debt Service Fund	673,914	675,919	1,955,335	155,910	165,910	6.4%	120,000	120,000	120,000	120,000
Enterprise Funds										
51 Water Fund	4,429,484	4,599,334	5,133,255	5,277,040	5,693,410	7.9%	6,047,350	6,486,150	6,956,970	7,468,600
52 Sewer Fund	299,156	300,031	350,510	352,035	400,610	13.8%	408,480	416,500	424,690	433,040
Internal Service Funds										
61 Information Technology Fund	255,413	298,775	284,940	286,800	289,660	1.0%	355,940	351,420	355,080	363,160
Fiduciary Funds										
71 Police Pension Fund	1,363,787	1,406,132	1,692,805	1,528,265	1,547,375	1.3%	1,599,790	1,660,400	1,710,640	1,740,440
Total Revenues	16,736,997	17,421,697	19,533,940	17,733,905	19,065,520	7.5%	19,087,860	19,811,450	20,542,615	21,327,750

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Expenditure Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
General Fund										
10 General Fund	8,154,068	8,459,901	8,709,300	8,609,610	8,846,640	2.8%	9,015,130	9,258,305	9,566,275	9,821,270
Special Revenue										
21 E-911 Fund	158,005	109,218	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	257,015	275,430	300,440	300,470	285,440	-5.0%	285,440	290,440	295,440	300,440
23 Hotel/Motel Tax Fund	503,691	475,389	520,895	608,525	663,940	9.1%	613,010	616,030	619,090	622,190
24 Places of Eating Tax	16,941	25,000	6,245	6,245	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	626,491	876,082	683,255	758,430	1,086,345	43.2%	1,034,585	759,785	707,385	694,085
32 Sidewalks/Pathway Fund	103,348	248,617	104,735	42,350	76,825	81.4%	504,460	108,500	900	900
33 Equipment Replacement Fund	215,738	255,459	298,150	326,285	464,900	42.5%	667,400	111,900	291,900	50,900
34 Storm Water Management Fund	6,760	9,591	29,000	13,930	134,250	863.7%	14,050	14,050	14,050	14,050
Debt Service Funds										
41 Debt Service Fund	680,347	680,122	212,355	192,310	175,865	-8.6%	129,950	129,950	129,950	6,099,950
Enterprise Funds										
51 Water Fund	4,666,359	5,087,450	5,253,200	5,091,705	5,771,960	13.4%	5,537,815	6,456,885	6,112,810	5,794,900
52 Sewer Fund	259,783	290,422	293,775	303,945	320,895	5.6%	341,410	355,710	368,890	383,640
Internal Service Funds										
61 Information Technology Fund	231,200	241,975	310,670	312,815	314,490	0.5%	307,165	299,890	322,675	305,515
Fiduciary Funds										
71 Police Pension Fund	967,516	998,164	1,123,145	1,102,380	1,274,940	15.7%	1,299,155	1,327,430	1,361,235	1,397,935
Total Expenditures	16,847,261	18,032,821	17,845,165	17,669,000	19,416,490	9.9%	19,749,570	19,728,875	19,790,600	25,485,775

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	5,510,575	5,537,265	5,538,547	5,573,257	5,598,267	5,627,992	5,650,707	5,605,427
Total Revenues	8,180,757	8,461,183	8,744,010	8,871,650	9,044,855	9,281,020	9,520,995	9,739,205
Total Expenditures	8,154,068	8,459,901	8,709,300	8,846,640	9,015,130	9,258,305	9,566,275	9,821,270
Net Increase (Decrease)	26,690	1,282	34,710	25,010	29,725	22,715	-45,280	-82,065
Available Reserves - April 30	5,537,265	5,538,547	5,573,257	5,598,267	5,627,992	5,650,707	5,605,427	5,523,362

Estimated Reserves May 1, 2018

5,573,257

Estimated Revenues:

Taxes	6,015,300
Licenses	51,680
Permits And Fees	396,325
Intergovernmental	1,050,130
Charges For Services	672,170
Fines And Forfeitures	150,000
Cost Recoverable	246,045
Miscellaneous Revenues	275,000
Other	15,000
Transfers	0

Total Estimated Revenues

8,871,650

Estimated Expenditures:

Personnel Services	6,298,080
Contractual Services	1,659,950
Commodities	340,375
Capital Outlay	124,720
Other Expenditures	69,395
Transfers	354,120

Total Estimated Expenditures

8,846,640

Net Increase (Decrease)

25,010

Estimated Reserves April 30, 2019

5,598,267

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Revenue Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes	5,391,377	5,504,823	5,847,675	5,803,150	6,015,300	3.7%	6,201,290	6,389,030	6,570,940	6,737,375
31 Licenses	50,130	47,230	50,880	49,680	51,680	4.0%	54,185	54,185	54,185	54,185
32 Permits And Fees	329,398	489,198	520,945	441,975	396,325	-10.3%	326,725	319,225	319,725	312,225
33 Intergovernmental	1,168,568	1,043,516	1,002,350	1,102,660	1,050,130	-4.8%	1,081,640	1,114,090	1,147,510	1,181,930
34 Charges For Services	621,387	638,165	654,180	654,870	672,170	2.6%	692,140	712,730	733,930	755,780
35 Fines And Forfeitures	147,683	126,919	141,160	150,000	150,000	0.0%	150,000	150,000	150,000	150,000
36 Cost Recoverable	215,073	269,196	235,185	224,725	246,045	9.5%	248,875	251,760	254,705	257,710
37 Miscellaneous Revenues	257,143	333,336	276,780	251,515	275,000	9.3%	275,000	275,000	275,000	275,000
38 Other	0	8,799	14,855	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	8,180,757	8,461,183	8,744,010	8,693,575	8,871,650	2.0%	9,044,855	9,281,020	9,520,995	9,739,205

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes										
3000 General Property Tax	290,662	243,719	236,400	236,560	273,240	15.5%	278,705	284,280	289,965	295,765
3010 Police Protection Property Tax	217,143	189,913	157,250	157,710	182,160	15.5%	185,805	189,520	193,310	197,175
3015 Police Pension Property Tax	593,000	697,784	755,635	757,215	724,335	-4.3%	766,300	814,800	853,600	873,000
3020 Road & Bridge Tax	256,726	255,333	266,830	274,530	274,345	-0.1%	288,490	294,260	300,150	306,150
3030 Municipal Sales Tax	2,037,200	2,132,964	2,343,230	2,211,795	2,458,670	11.2%	2,532,430	2,608,400	2,686,655	2,767,255
3040 Electric Utility Tax	860,750	888,891	880,950	904,350	894,410	-1.1%	921,230	948,860	977,330	1,006,650
3050 Gas Utility Tax	195,325	230,776	253,140	264,770	230,940	-12.8%	237,870	244,980	252,330	259,900
3060 Telecommunication Tax	670,121	586,042	610,050	685,650	628,290	-8.4%	634,570	640,920	647,330	653,800
3070 Places of Eating Tax	270,450	279,401	344,190	310,570	348,910	12.3%	355,890	363,010	370,270	377,680
Total Taxes	5,391,377	5,504,823	5,847,675	5,803,150	6,015,300	3.7%	6,201,290	6,389,030	6,570,940	6,737,375
31 Licenses										
3110 Liquor Licenses	44,850	42,450	45,600	44,400	46,400	4.5%	48,400	48,400	48,400	48,400
3120 Other Licenses	5,280	4,780	5,280	5,280	5,280	0.0%	5,785	5,785	5,785	5,785
Total Licenses	50,130	47,230	50,880	49,680	51,680	4.0%	54,185	54,185	54,185	54,185
32 Permits And Fees										
3200 Building Permits	292,198	394,127	485,215	411,975	361,325	-12.3%	291,725	284,225	284,725	277,225
3265 Plat Fees	10,000	79,871	20,730	15,000	20,000	33.3%	20,000	20,000	20,000	20,000
3275 Public Hearing Fees	27,200	14,550	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3285 Annexation Fees	0	650	0	0	0		0	0	0	0
Total Permits And Fees	329,398	489,198	520,945	441,975	396,325	-10.3%	326,725	319,225	319,725	312,225
33 Intergovernmental										
3300 State Income Tax	1,125,298	998,088	967,840	1,066,460	1,011,550	-5.1%	1,041,900	1,073,160	1,105,350	1,138,510
3310 Corporate Replacement Tax	43,269	45,428	34,510	36,200	38,580	6.6%	39,740	40,930	42,160	43,420
3320 Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	1,168,568	1,043,516	1,002,350	1,102,660	1,050,130	-4.8%	1,081,640	1,114,090	1,147,510	1,181,930
34 Charges For Services										
3410 Franchise Tax - Cable TV	276,460	282,823	288,300	288,810	296,950	2.8%	305,850	315,030	324,480	334,220
3415 Rent Revenue	344,927	355,342	365,880	366,060	375,220	2.5%	386,290	397,700	409,450	421,560
Total Charges For Services	621,387	638,165	654,180	654,870	672,170	2.6%	692,140	712,730	733,930	755,780
35 Fines And Forfeitures										
3500 Circuit Court Fines	128,455	105,426	112,870	125,000	125,000	0.0%	125,000	125,000	125,000	125,000

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

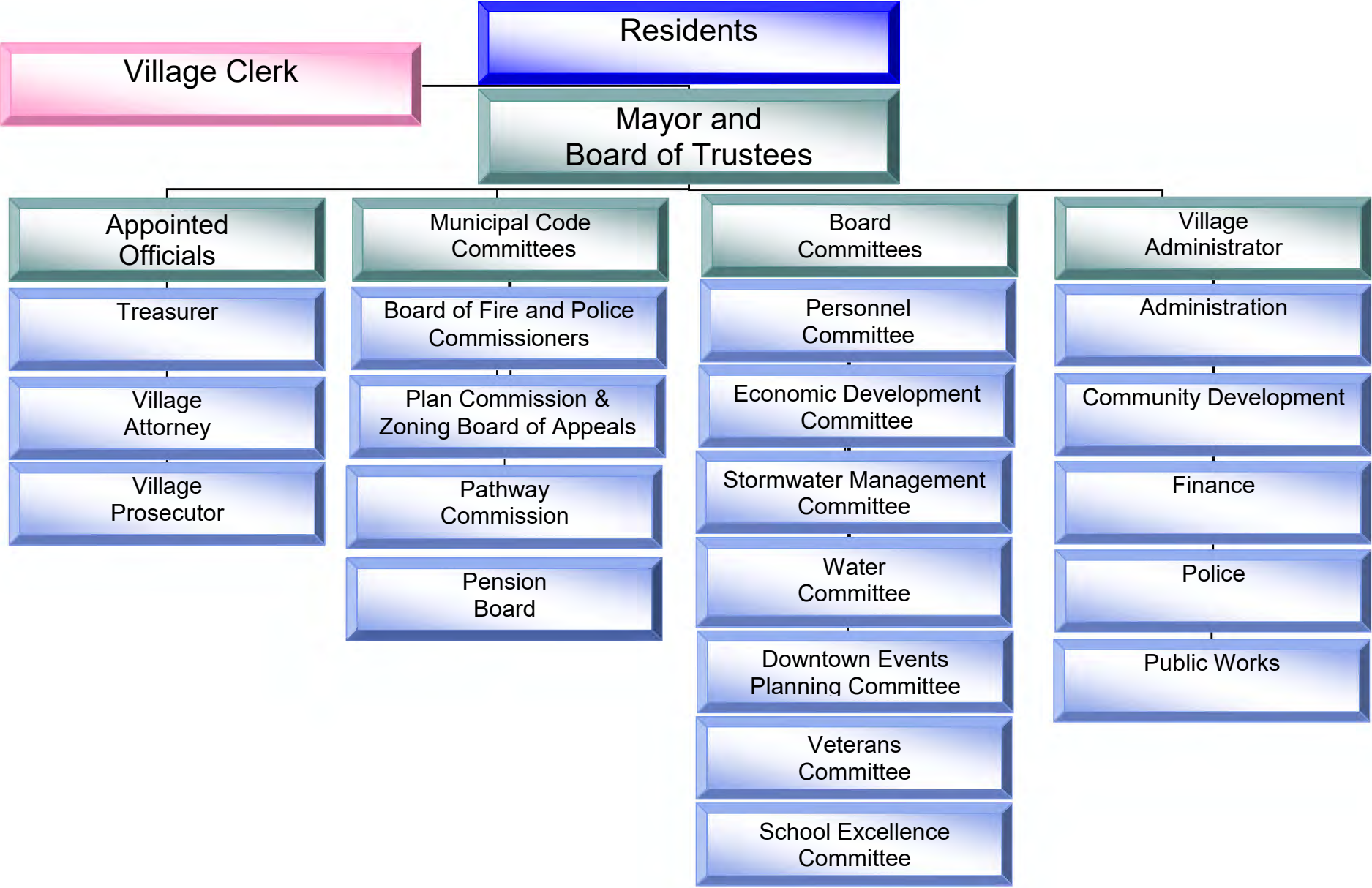
Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
3510 Village Fines	19,228	21,493	28,290	25,000	25,000	0.0%	25,000	25,000	25,000	25,000
Total Fines And Forfeitures	147,683	126,919	141,160	150,000	150,000	0.0%	150,000	150,000	150,000	150,000
36 Cost Recoverable										
3600 Recoverable-Employee Share In	117,461	124,598	134,495	127,225	141,545	11.3%	144,375	147,260	150,205	153,210
3610 Recoverable-Legal Fees	4,786	3,224	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3620 Recoverable-Engineering Fees	0	0	0	0	0		0	0	0	0
3630 Recoverable-Tree Purchases	2,600	2,215	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
3650 Recoverable-Inspection Fees	36,540	39,470	37,515	35,000	37,000	5.7%	37,000	37,000	37,000	37,000
3680 Recoverable-Special Detail	5,352	6,879	5,675	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	48,334	92,811	50,000	50,000	55,000	10.0%	55,000	55,000	55,000	55,000
Total Cost Recoverable	215,073	269,196	235,185	224,725	246,045	9.5%	248,875	251,760	254,705	257,710
37 Miscellaneous Revenues										
3700 Interest Income	177,066	174,542	177,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	0	15,000	5,000	0	0		0	0	0	0
3795 Other Revenues	80,076	143,794	94,780	71,515	95,000	32.8%	95,000	95,000	95,000	95,000
Total Miscellaneous Revenues	257,143	333,336	276,780	251,515	275,000	9.3%	275,000	275,000	275,000	275,000
38 Other										
3800 Proceeds From Sale Of Assets	0	8,799	14,855	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Other	0	8,799	14,855	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers										
3932 Transfer from Sidewalk/Pathway	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	8,180,757	8,461,183	8,744,010	8,693,575	8,871,650	2.0%	9,044,855	9,281,020	9,520,995	9,739,205

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Expenditure Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
1010 Boards & Commissions	225,049	202,415	252,460	236,765	227,830	-3.8%	258,600	219,360	255,440	223,685
2010 Administration	444,735	471,115	524,060	526,495	870,435	65.3%	864,035	891,895	920,560	949,190
3010 Community Development	475,013	557,945	501,225	427,420	0		0	0	0	0
4010 Finance	299,701	325,174	327,125	331,420	340,565	2.8%	358,235	368,515	379,910	391,765
4020 Central Services	428,784	267,840	417,205	267,090	483,800	81.1%	277,180	285,840	294,845	304,175
5010 Police	4,623,417	4,801,339	4,965,550	5,105,875	5,151,360	0.9%	5,413,545	5,601,920	5,791,420	5,982,910
6010 Public Works	1,505,506	1,630,123	1,481,680	1,507,020	1,603,240	6.4%	1,643,685	1,688,385	1,719,120	1,761,925
6020 Buildings & Grounds	151,862	203,950	239,995	207,525	169,410	-18.4%	199,850	202,390	204,980	207,620
Total General Fund	8,154,068	8,459,901	8,709,300	8,609,610	8,846,640	2.8%	9,015,130	9,258,305	9,566,275	9,821,270

Summary By Classification Expenditure Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services	5,515,485	5,932,852	6,169,155	6,286,745	6,298,080	0.2%	6,562,835	6,807,085	7,064,030	7,313,595
50 Contractual Services	1,636,773	1,539,772	1,634,145	1,584,520	1,659,950	4.8%	1,632,525	1,640,400	1,655,385	1,671,830
60 Commodities	294,511	277,320	303,490	318,785	340,375	6.8%	345,690	350,880	355,920	361,040
70 Capital Outlay	174,629	201,164	204,165	204,505	124,720	-39.0%	218,825	219,220	230,595	231,005
80 Other Expenditures	80,160	63,809	86,475	78,185	69,395	-11.2%	83,115	68,450	88,865	68,400
90 Transfers	452,510	444,985	311,870	136,870	354,120	158.7%	172,140	172,270	171,480	175,400
Total Expenditure Budget	8,154,068	8,459,901	8,709,300	8,609,610	8,846,640	2.8%	9,015,130	9,258,305	9,566,275	9,821,270

**VILLAGE OF BURR RIDGE
ORGANIZATIONAL CHART**



10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4002 Salaries Part-Time	32,832	29,229	36,560	39,215	33,825	-13.7%	38,985	33,540	39,445	34,295
4011 IMRF Contribution	1,024	637	1,440	1,755	1,115	-36.5%	1,870	1,300	2,280	1,640
4012 FICA/Medicare Taxes	2,470	2,208	2,800	3,000	2,585	-13.8%	2,980	2,565	3,015	2,625
4040 Due & Subscriptions	6,776	9,162	8,000	9,280	9,280	0.0%	9,280	9,300	9,300	9,300
4042 Training & Travel Expense	2,658	2,243	3,150	3,395	4,995	47.1%	3,600		3,600	3,400
Total Personnel Services	45,760	43,478	51,950	56,645	51,800	-8.6%	56,715	46,705	57,640	51,260
50 Contractual Services										
5010 Legal Services	86,857	80,369	91,500	80,000	90,000	12.5%	95,000	85,000	85,000	85,000
5015 Prosecution Services	10,513	9,876	10,000	12,350	12,000	-2.8%	12,000	12,500	12,500	12,500
5020 Other Professional Services	0	3,000	10,870	7,500	2,500	-66.7%	7,500	2,500	7,500	2,500
5025 Postage	6,623	4,911	2,790	3,090	3,150	1.9%	3,210	3,270	3,340	3,410
5030 Telephone	1,282	1,378	1,405	1,425	1,445	1.4%	1,470	1,500	1,530	1,560
5040 Printing	162	488	600	600	600	0.0%	600	625	625	625
Total Contractual Services	105,438	100,022	117,165	104,965	109,695	4.5%	119,780	105,395	110,495	105,595
60 Commodities										
6010 Operating Supplies	684	828	600	1,200	1,000	-16.7%	1,000	1,100	1,100	1,100
Total Commodities	684	828	600	1,200	1,000	-16.7%	1,000	1,100	1,100	1,100
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8010 Public/Employee Relations	29,121	22,430	36,300	29,500	21,500	-27.1%	30,000	22,000	30,000	22,000
8020 Village Clerk	1,065	1,569	1,950	2,300	2,000	-13.0%	2,000	2,200	2,200	2,200
8025 Fire & Police Comm	16,077	10,419	15,000	12,660	15,170	19.8%	17,090	12,650	21,765	12,000
8030 Cable TV	12,350	11,975	13,225	13,225	13,225	0.0%	13,225	13,500	13,500	13,500
8035 Economic Development Comm	8,455	4,509	6,500	6,500	3,500	-46.2%	6,500	3,500	6,500	3,500
Total Other Expenditures	67,067	50,902	72,975	64,185	55,395	-13.7%	68,815	53,850	73,965	53,200
90 Transfers										
9061 Transfer To Info Tech Fund	6,100	7,185	9,770	9,770	9,940	1.7%	12,290	12,310	12,240	12,530
Total Transfers	6,100	7,185	9,770	9,770	9,940	1.7%	12,290	12,310	12,240	12,530
Total Boards & Commissions	225,049	202,415	252,460	236,765	227,830	-3.8%	258,600	219,360	255,440	223,685

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries Part-Time			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk			
(Hours vary depending on Police Testing years)			

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Ill. Municipal League Dues	1,020	1,250	1,250
Dupage Mayors And Managers	6,000	6,850	6,850
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
CMAF Dues	400	425	425
Metropolitan Mayors Caucus	475	500	500
Miscellaneous	0	150	150
	8,000	9,280	9,280

Training & Travel Expense	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Dupage M&M Meetings	320	320	320
Other Meetings	105	50	300
Dupage M & M Annual Dinner	150	150	150
Dupage M & M Springfield Drivedown	450	600	600
Mileage Reimbursement	100	125	125
IML Handbooks	375	250	0
Special Events/Training-Trustees	900	900	2,000
Special Events/Training-Mayor	750	1,000	1,500
	3,150	3,395	4,995

- IML Handbooks purchased every other year: 17-18, 19-20, 21-22
 -Chamber of Commerce Lunches covered under special events/training

Legal Services	17-18	17-18	18-19
	Est. Act.	Budget	Budget
General Services	60,000	60,000	60,000
Reimbursable Services	3,000	5,000	5,000
Fire & Police Comm.	0	3,000	3,000
Plan Commission	1,000	2,000	2,000
Lawsuits	7,500	10,000	10,000
Police Union Negotiation	20,000	0	10,000
Public Works Union Negotiations	0	0	0
Public Works Union Arbitration	0	0	0
Public Works Union Arbitration - Attorney	0	0	0
Miscellaneous	0	0	0
	91,500	80,000	90,000

Other Professional Services	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Strategic Goal Planning	5,000	5,000	0
Transmission Line/Forestry Consultant	2,500	2,500	2,500
Appraisal	3,370	0	0
Miscellaneous	0	0	0
	10,870	7,500	2,500

*Strategic goal planning done every other year: 17-18, 19-20, 21-22

Telephone	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Charge	650	650	670
Mayor Mobile Phone Allowance	755	775	775
	1,405	1,425	1,445

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Public/Employee Relations	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Para-transit Program	1,000	1,000	1,000
Christmas Employee Recognition	4,000	4,000	4,000
Recognition Plaques	500	500	500
Burr Ridge Briefs Printing/Postage	10,000	10,000	10,000
Board And Commission Dinner	8,000	8,000	0
Employee Recognition/Retirement Parties	8,000	1,200	1,200
Flowers / Wreaths	500	500	500
Donation to Senior Organizations	4,200	4,200	4,200
Recycling Programs	0	0	0
Secretary of State MDSF Event	100	100	100
	36,300	29,500	21,500

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
 - Newsletters printed in February, April, and September
 - Resident Survey conducted every two years in FY 17-18, 19-20, 21-22 cost included in Burr Ridge Briefs Printing
- Line for retirement dinner higher due to Stricker retirement party (one-time expense)

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Village Clerk	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	300	300	300
Publishing	500	500	500
Recording Fees	950	1,000	1,000
Office Supplies	200	500	200
	1,950	2,300	2,000

Fire & Police Commission	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	6,410	2,430	2,940
Testing	3,970	5,200	10,150
Publishing (Testing Notice)	3,210	2,500	100
Dues	375	380	380
Postage	105	100	100
Printing	0	0	0
Seminars	0	1,050	1,200
Facility Rental	700	500	0
Travel/M meal Expense	230	200	200
Office/Operating Supplies	0	300	100
	15,000	12,660	15,170

Patrol Officer Testing FY 17-18, 19-20, 21-22

Cpl. Promotional Testing FY 18-19, 21-22, 24-25

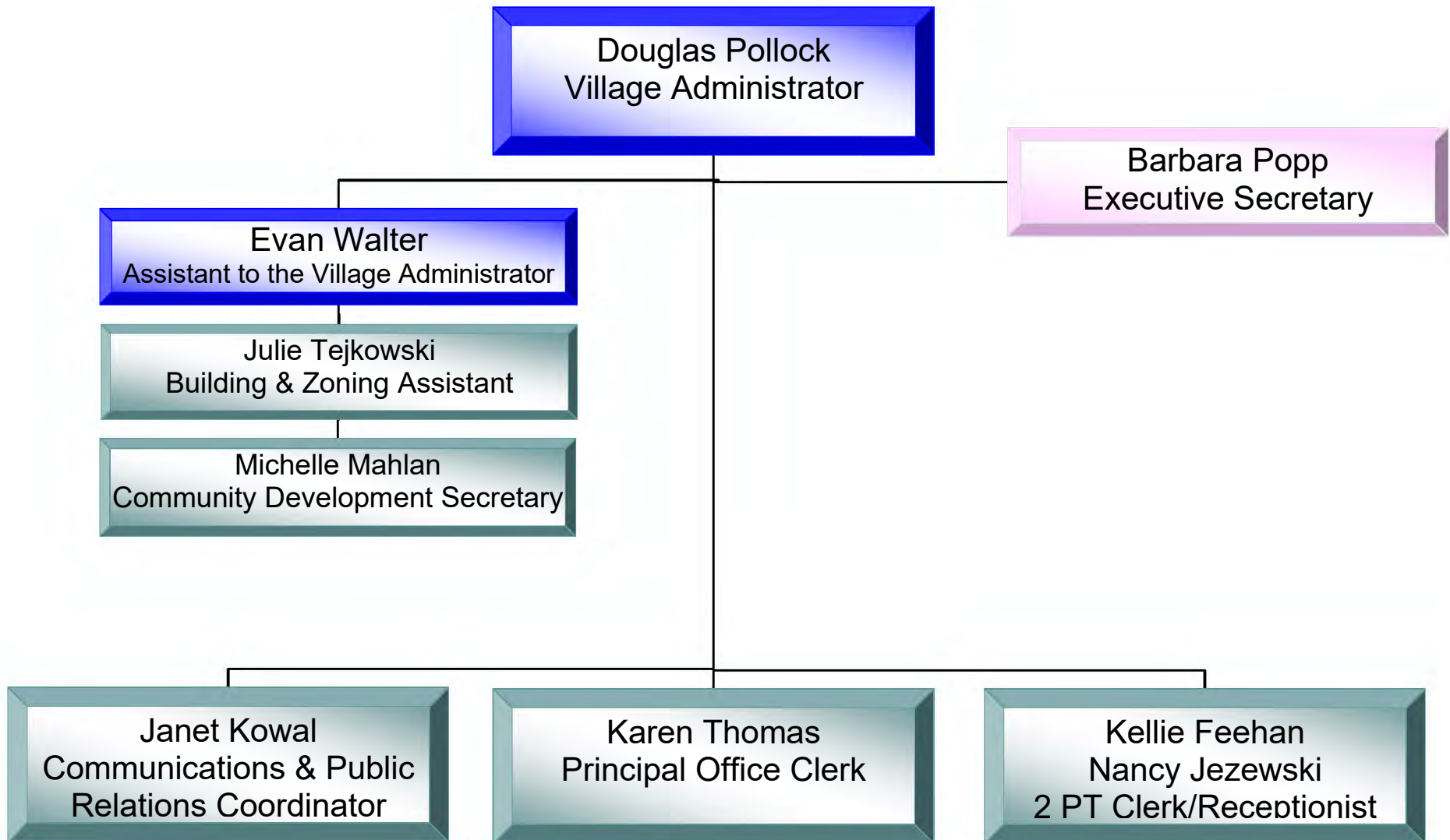
Sgt. Promotional Testing FY 16-17, 19-20, 22-23

Cable TV	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Record Board Meetings	13,225	13,225	13,225

Economic Development Commission	17-18	17-18	18-19
	Est. Act.	Budget	Budget
EDC Breakfast meetings	3,000	3,000	3,000
EDC Realtor Lunch	3,000	3,000	0
Postage	200	200	200
Printing/ Supplies	300	300	300
	6,500	6,500	3,500

Realtor Lunch budgeted every two years

VILLAGE OF BURR RIDGE ADMINISTRATION DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-Time	261,135	272,078	313,990	313,990	393,030	25.2%	402,740	413,780	424,540	435,655
4002 Salaries Part-Time	19,173	26,430	33,380	34,410	34,950	1.6%	35,965	37,010	38,595	39,715
4003 Salaries Overtime	0	0	0	100	600	500.0%	600	600	600	600
4011 IMRF Contribution	34,254	34,968	34,115	34,300	47,895	39.6%	54,040	60,610	67,415	74,545
4012 FICA/Medicare Taxes	20,318	21,639	28,640	28,685	34,140	19.0%	35,180	36,330	37,510	38,700
4030 Health/Life Insurance	76,193	77,336	80,635	80,635	111,140	37.8%	116,700	122,535	128,660	135,095
4040 Dues & Subscriptions	2,001	1,954	1,000	2,175	1,950	-10.3%	1,450	2,000	1,500	2,000
4041 Employee Recruitment Expense	0	1,297	0	0	0		0	0	0	0
4042 Training & Travel Expense	8,828	8,730	10,900	10,900	13,750	26.1%	13,750	13,750	13,750	13,750
Total Personnel Services	421,901	444,431	502,660	505,195	637,455	26.2%	660,425	686,615	712,570	740,060
50 Contractual Services										
5020 Other Professional Services	0	0	0	0	36,000		16,000	16,700	16,700	16,700
5025 Postage	1,100	1,332	1,150	1,260	2,930	132.5%	2,990	3,050	3,110	3,170
5030 Telephone	5,477	5,727	6,210	5,950	14,540	144.4%	14,840	15,140	15,440	15,740
5035 Publishing		0	0	0	6,000		6,000	6,300	6,300	6,300
5040 Printing		0	0	0	700		700	740	740	740
5051 Maintenance-Vehicles		0	0	0	1,000		1,000	1,100	1,100	1,100
5075 Building/Zoning Enforcement		0	0	0	141,340		125,000	125,000	127,500	127,500
Total Contractual Services	6,578	7,059	7,360	7,210	202,510	2708.7%	166,530	168,030	170,890	171,250
60 Commodities										
6000 Office Supplies	0	0	150	200	300	50.0%	300	300	300	300
6010 Operating Supplies	17	0	200	200	2,100	950.0%	2,100	2,225	2,225	2,225
6020 Gasoline & Oil		0	0	0	250		250	275	275	275
Total Commodities	17	0	350	400	2,650	562.5%	2,650	2,800	2,800	2,800
70 Capital Outlay										
7000 Equipment	0	475	0	0	0		0	0	0	0
Total Capital Outlay	0	475	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	16,240	19,150	13,690	13,690	27,820	103.2%	34,430	34,450	34,300	35,080
Total Transfers	16,240	19,150	13,690	13,690	27,820	103.2%	34,430	34,450	34,300	35,080
Total Administration	444,735	471,115	524,060	526,495	870,435	65.3%	864,035	891,895	920,560	949,190

**10 General Fund
2010 Administration**

**VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Salaries	#Employees		Fund Allocation		
	FY18	FY19	Genera	Water	Sewer
Village Administrator	1.0	1.0	65%	30%	5%
Asst to the Village Administrator*	1.0	1.0	65%	30%	5%
Community Development Director*	1.0	0.0			
Communications & PR Coordinator**	1.0	1.0			
Executive Secretary	1.0	1.0			
Principal Office Clerk	1.0	1.0			
Building/Zoning Assistant*	1.0	1.0			
Administrative Secretary	0.0	1.0	75%	20%	5%
PT Receptionist	0.5	0.5			
PT Receptionist	0.5	0.5			
PT Code Compliance Officer*	0.5	0.0			
PT Administrative Secretary*	0.5	0.0			
	9.0	8.0			

* In Community Development in FY17-18

** 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax Fund

Training & Travel Expense	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Administrator National Conference(s)	0	0	2,500
Asst Conference(s)	0	0	1,500
Dupage M & M Springfield Drive Down	600	600	600
Auto Allowance-Stricker	3,000	3,000	0
Auto Allowance-Pollock	5,000	5,000	6,000
Dupage M & M Meetings	400	400	400
Metro Meetings/IAMMA Luncheons	100	100	150
Training	200	200	1,000
Chamber Luncheons	400	400	400
Mileage Reimbursement	200	200	200
Misc. Dues and Expenses	1,000	1,000	1,000
	10,900	10,900	13,750

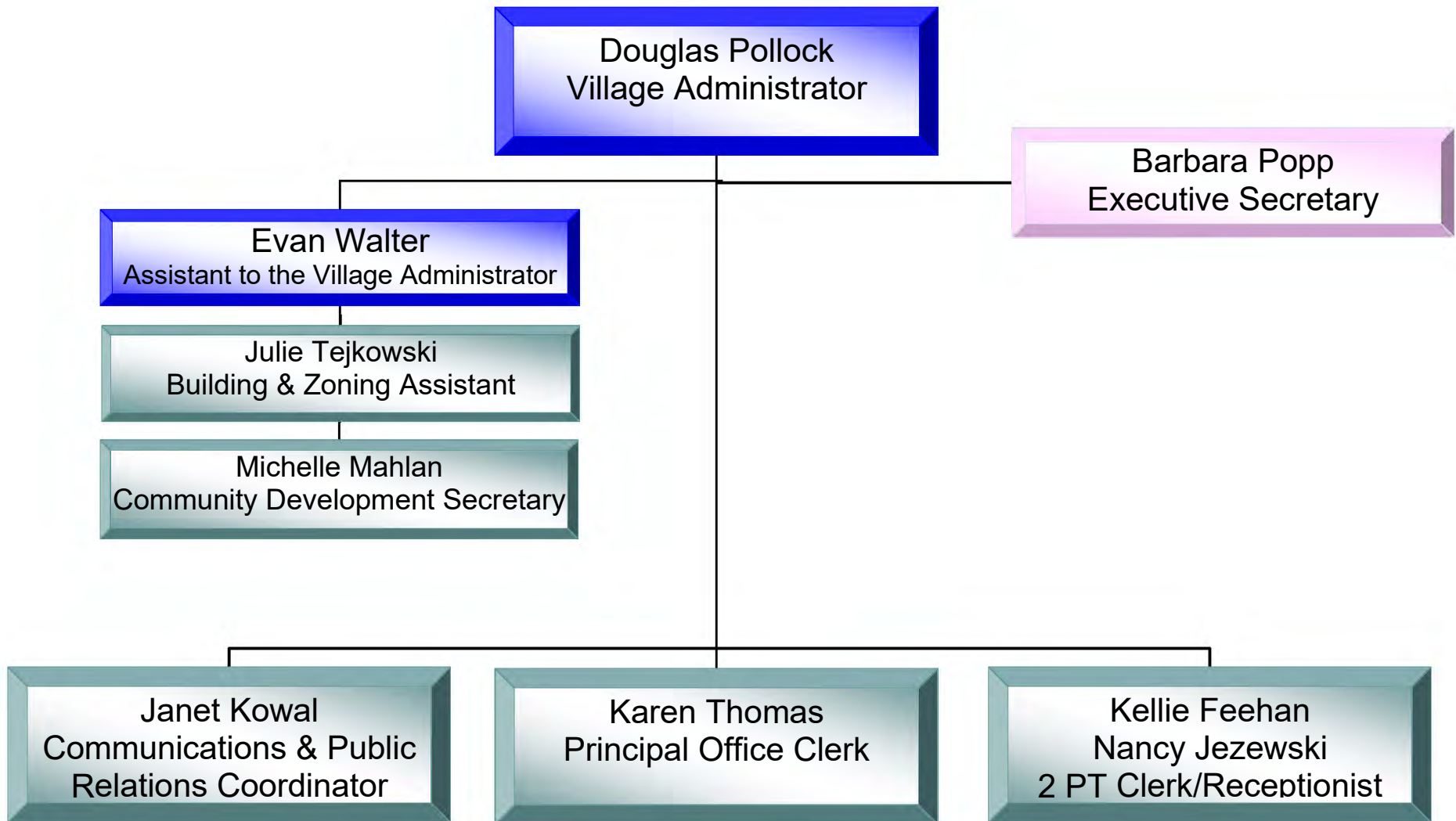
Telephone	17-18	17-18	18-19
	Est.Act.	Budget	Budget
Monthly Phone Charge	4,225	4,300	11,045
Verizon (4)	1,985	1,650	3,495
	6,210	5,950	14,540

add'l cell phone added for B.Popp

remove cell phone for Code Compliance Officer

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Professional Orgs.	685	1,800	1,000
Newspapers	70	70	90
Notary Dues	80	80	105
IL Revised Statutes	165	225	225
IL Code Association	0	0	25
ABCI	0	0	5
Code Books	0	0	500
	1,000	2,175	1,950

VILLAGE OF BURR RIDGE COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATIONAL CHART



Beginning in FY 2018-19 the Administration Department and Community Development Departments will be merged.

DESCRIPTION OF OPERATIONS

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

MISSION STATEMENT

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-Time	183,197	192,148	153,320	159,165	0		0	0	0	0
4002 Salaries Part-Time	26,319	26,860	19,225	30,035	0		0	0	0	0
4003 Salaries Overtime	0	233	0	500	0		0	0	0	0
4011 IMRF Contribution	22,409	23,113	17,585	18,410	0		0	0	0	0
4012 FICA/Medicare Taxes	15,413	16,077	13,200	14,515	0		0	0	0	0
4030 Health/Life Insurance	22,385	22,759	25,360	25,360						
4040 Dues & Subscriptions	618	649	655	1,155	0		0	0	0	0
4041 Employee Recruitment Expense	108	538	0	0	0		0	0	0	0
4042 Training & Travel Expense	5,682	8,217	2,300	1,680	0		0	0	0	0
Total Personnel Services	276,131	290,593	231,645	250,820	0		0	0	0	0
50 Contractual Services										
5020 Other Professional Services	37,265	17,070	14,500	16,000	0		0	0	0	0
5025 Postage	1,337	1,579	1,250	1,340						
5030 Telephone	7,662	8,029	8,210	8,220						
5035 Publishing	8,802	6,689	1,000	6,000	0		0	0	0	0
5040 Printing	591	926	685	700	0		0	0	0	0
5051 Maintenance-Vehicles	1,769	647	3,400	1,000	0		0	0	0	0
5075 Building/Zoning Enforcement	124,501	216,094	224,645	127,200	0		0	0	0	0
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
Total Contractual Services	181,927	251,033	253,690	160,460	0		0	0	0	0
60 Commodities										
6000 Office Supplies	47	21	50	200	0		0	0	0	0
6010 Operating Supplies	1,352	1,939	2,150	2,250	0		0	0	0	0
Total Commodities	1,399	1,959	2,200	2,450	0		0	0	0	0
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9033 Transfer To Equipment Replace.	3,375	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	12,180	14,360	13,690	13,690	0		0	0	0	0
Total Transfers	15,555	14,360	13,690	13,690	0		0	0	0	0
Total Community Development	475,013	557,945	501,225	427,420	0		0	0	0	0

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries

Salaries include the following positions:
 Assistant to the Village Administrator
 Building and Zoning Assistant
 Part Time Administrative Secretary (1)
 Part Time Code Compliance Officer

Community Development Director promoted to Village Manager and Assistant to Village Administrator added.

Training & Travel Expense

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Car Allowance - Director	1,000	1,000	0
APA National Conference - Director	620	0	0
Seminar/Training - Staff	500	500	0
APA Chapter Meetings	90	90	0
Mileage Reimbursement	0	0	0
ABCI Meetings	90	90	0
	2,300	1,680	0

Other Professional Services

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Forestry	4,500	5,500	0
Health Inspections	3,000	3,000	0
Elevator Inspections	6,000	7,500	0
Surveying/Engineering	0	0	0
Traffic Analysis	1,000	0	0
	14,500	16,000	0

75% or more of costs are billed directly to developers and permit applicants.

Dues & Subscriptions

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	0
Building Assistant & Secretary-Notary Fees	25	25	0
IL Code Enforcement Association Membership	25	25	0
ABCI Membership - Bldg and Zon Asst.	5	5	0
Code Books	0	500	0
	655	1,155	0

Printing

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Zoning Map	200	200	0
Blue Prints, Etc.	100	200	0
Building Permit Forms	385	300	0
	685	700	-

Telephone

	17-18	17-18
	Est. Act.	Budget
Monthly Phone Charge	6,495	6,495
Verizon (2)	1,715	1,725
	8,210	8,220

Operating Supplies

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Inspector Boots	125	125	0
Inspector Shirts	0	100	0
Plat Pages	200	200	0
Public Hearing Notice Signs	400	400	0
Code of Conduct Signs	1,200	1,200	0
Misc.	225	225	0
	2,150	2,250	0

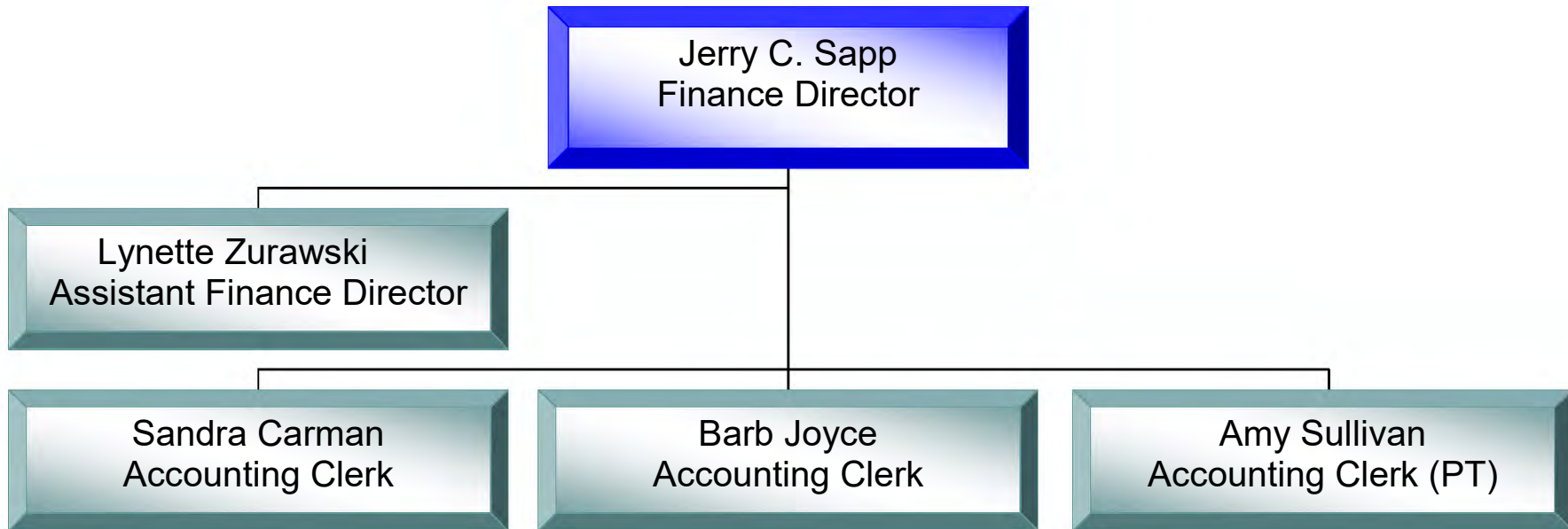
10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Building Enforcement	2017-18 Estimated Actual			2017-18 Budget			2018-19 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	18	18,000	120,833	30	\$25,650	\$199,500	0	\$0	\$0
Res, Addition	14	10,195	28,420	10	\$6,950	\$20,000	0	\$0	\$0
Res, Alteration	31	26,350	45,372	30	\$20,850	\$36,000	0	\$0	\$0
Res, Other	167	0	22,861	##	\$0	\$15,000	0	\$0	\$0
Com, New	7	34,162	50,988	1	\$10,000	\$18,750	0	\$0	\$0
Com, Addition	0	0	0	0	\$0	\$0	0	\$0	\$0
Com, Alteration	22	121,685	181,620	30	\$60,000	\$112,500	0	\$0	\$0
Com, All Other	17	14,251	21,270	15	\$3,750	\$5,625	0	\$0	\$0
Signs	19	0	3,201	20	\$0	\$2,500	0	\$0	\$0
Right-of-Way	75	0	10,650	30	\$0	\$2,100	0	\$0	\$0
Revenue			\$485,215			\$411,975			\$0
#10-0300-32-3210									
Costs									
#10-3010-50-5075		\$224,643			\$127,200			\$0	

VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
 - Administration of the Village's wide area network system.
 - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
 - Support and maintenance of the Village's web site and emerging Internet technologies.
 - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-Time	167,789	176,452	177,760	177,760	183,105	3.0%	187,285	192,445	196,500	200,125
4002 Salaries Part-Time	18,610	21,082	20,925	20,940	21,835	4.3%	22,715	23,635	25,090	25,260
4003 Salaries Overtime	584	2,542	1,115	1,115	1,140	2.2%	1,165	1,185	1,210	1,235
4011 IMRF Contribution	20,342	21,199	20,515	20,625	20,975	1.7%	23,555	26,440	29,250	32,055
4012 FICA/Medicare Taxes	13,901	14,752	15,085	15,085	15,535	3.0%	16,045	16,635	17,060	17,335
4030 Health/Life Insurance	22,910	23,252	24,260	24,315	25,055	3.0%	26,305	27,620	29,005	30,455
4040 Dues & Subscriptions	490	300	490	700	700	0.0%	700	700	700	700
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	1,782	341	2,270	2,800	4,800	71.4%	4,800	4,800	4,800	4,800
Total Personnel Services	246,408	259,920	262,420	263,340	273,145	3.7%	282,570	293,460	303,615	311,965
50 Contractual Services										
5020 Other Professional Services	49	30	100	200	200	0.0%	200	200	200	200
5025 Postage	1,599	1,490	1,600	1,810	1,810	0.0%	1,850	1,890	1,930	1,970
5030 Telephone	3,883	4,032	4,125	4,200	4,315	2.7%	4,400	4,490	4,580	4,670
5035 Publishing	842	1,079	1,370	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5040 Printing	660	828	1,035	1,150	1,150	0.0%	1,150	1,150	1,150	1,150
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	29,900	38,400	36,575	39,020	37,925	-2.8%	41,325	40,565	41,785	44,600
Total Contractual Services	36,932	45,859	44,805	47,930	46,950	-2.0%	50,475	49,845	51,195	54,140
60 Commodities										
6000 Office Supplies	0	171	200	300	300	0.0%	300	300	300	300
6010 Operating Supplies	120	73	150	300	300	0.0%	300	300	300	300
Total Commodities	120	245	350	600	600	0.0%	600	600	600	600
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	16,240	19,150	19,550	19,550	19,870	1.6%	24,590	24,610	24,500	25,060
Total Transfers	16,240	19,150	19,550	19,550	19,870	1.6%	24,590	24,610	24,500	25,060
Total Finance	299,701	325,174	327,125	331,420	340,565	2.8%	358,235	368,515	379,910	391,765

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Full Time: 4			
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Clerk	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

Overtime 2017-18		Hours		General	Water	Sewer	
	Rate	Budget	Est	65%	30%	5%	Total
Accounting Clerk Carman	\$42.9629	40	40	\$1,117	\$516	\$86	\$1,719
				0%	95%	5%	Total
Accounting Clerk Joyce	\$39.9450	80	40	\$0	\$1,518	\$80	\$1,598
Total		120	80	\$1,117	\$2,033	\$166	\$3,316

Overtime 2018-19		Hours		General	Water	Sewer	
	Rate	Budget		65%	30%	5%	Total
Accounting Clerk Carman	\$43.9295	40		\$1,142	\$527	\$88	\$1,757
				0%	95%	5%	Total
Accounting Clerk Joyce	\$43.9295	40		\$0	\$1,669	\$88	\$1,757
Total		80		\$1,142	\$2,196	\$176	\$3,514

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act.	Budget	Budget
National GFOA Membership	190	200	200
Illinois GFOA Membership	300	400	400
Miscellaneous Dues/Subscriptions	0	100	100
	490	700	700

Other Professional Services

Collection fees for delinquent accounts receivable and notary fees.

Training & Travel Expense	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Finance Director Conference	1,765	2,000	2,500
Asst Finance Director Conference	0	0	1,500
Chicago Metro GFOA Meetings	100	100	100
Staff Training	250	500	500
Mileage	150	200	200
	2,270	2,800	4,800

Telephone	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Charge	3,250	3,305	3,415
Verizon (1)	875	895	900
	4,125	4,200	4,315

Publishing	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Annual Treasurer's Report	470	500	500
Property Tax Levy Notice	400	400	400
Budget Hearing Notice	500	650	650
Miscellaneous	0	0	0
	1,370	1,550	1,550

Auditing Services						
Audit Year	Fiscal Year	Audit Amount	Other Amount	Other Description	Total	
2015-16	2016-17	31,900	6,500	L&A Actuarial Services	38,400	
2016-17	2017-18	32,325	4,250	L&A Actuarial Services	36,575	
2017-18	2018-19	33,550	4,375	L&A Actuarial Services	37,925	
2018-19	2019-20	34,825	6,500	L&A Actuarial Services	41,325	
2019-20	2020-21	35,870	4,695	L&A Actuarial Services	40,565	
2020-21	2021-22	36,950	4,835	L&A Actuarial Services	41,785	
2021-22	2022-23	38,060	6,600	L&A Actuarial Services	44,660	

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4099 Other Personnel Services		5,242	3,910	3,500	25,000	614.3%	25,000	25,000	25,000	25,000
Total Personnel Services		5,242	3,910	3,500	25,000	614.3%	25,000	25,000	25,000	25,000
50 Contractual Services										
5040 Printing	1,675	5,708	3,280	2,800	3,300	17.9%	3,350	3,350	3,375	3,375
5050 Maintenance-Equipment	2,215	3,078	2,980	2,700	3,000	11.1%	3,060	3,120	3,180	3,240
5081 Insurance	221,238	231,529	209,020	235,410	214,720	-8.8%	222,580	230,770	239,280	248,140
5085 Rentals	1,812	2,294	1,840	1,880	1,880	0.0%	1,890	1,900	1,910	1,920
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
Total Contractual Services	226,940	242,609	217,120	242,790	222,900	-8.2%	230,880	239,140	247,745	256,675
60 Commodities										
6000 Office Supplies	1,902	2,201	2,175	2,100	2,200	4.8%	2,200	2,200	2,200	2,200
6010 Operating Supplies	4,850	4,881	5,500	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
Total Commodities	6,752	7,082	7,675	6,800	6,900	1.5%	7,000	7,100	7,200	7,300
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	13,093	12,907	13,500	14,000	14,000	0.0%	14,300	14,600	14,900	15,200
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	13,093	12,907	13,500	14,000	14,000	0.0%	14,300	14,600	14,900	15,200
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	100,000	0	0	0	215,000		0	0	0	0
9032 Transfer To Sidewalk/Pathway Fund	82,000	0	0	0	0		0	0	0	0
9033 Transfer To Equipment Replace.	0	0	175,000	0	0		0	0	0	0
9034 Transfer To Storm Water Manage	0	0	0	0	0		0	0	0	0
Total Transfers	182,000	0	175,000	0	215,000		0	0	0	0
Total Central Services	428,784	267,840	417,205	267,090	483,800	81.1%	277,180	285,840	294,845	304,175

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Maintenance Equipment	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	435	300	450
Copier Maintenance Costs	2,545	2,400	2,550
Excess Copy Charge	0	0	0
	<u>2,980</u>	<u>2,700</u>	<u>3,000</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

Insurance

- IRMA contribution paid from 80% General Fund and 20% Water Fund.
- FY 2017-18 the Village has an available IRMA excess surplus in the amount of \$748,318
- Surplus of \$180,000 to be transferred to the Capital Improvements to fund Road Program.
- Budget reflects a five year revenue base average on which the IRMA rate is based.

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2017-18 Est. Actual	236,275	20,000	209,020	47,260
2018-19 Budget	243,400	20,000	214,720	48,680
2019-20 Project	253,230	20,000	222,580	50,650
2020-21 Project	263,460	20,000	230,770	52,690
2021-22 Project	274,100	20,000	239,280	54,820
2022-23 Project	285,180	20,000	248,140	57,040

Other Personnel Services

Employee Wellness Program - \$25,000
Village will be partially reimbursed thru IPBC for Wellness incentives

\$500 in FY 18-19 for new employee fingerprinting/background checks. Account replenished every four years.

Operating Supplies

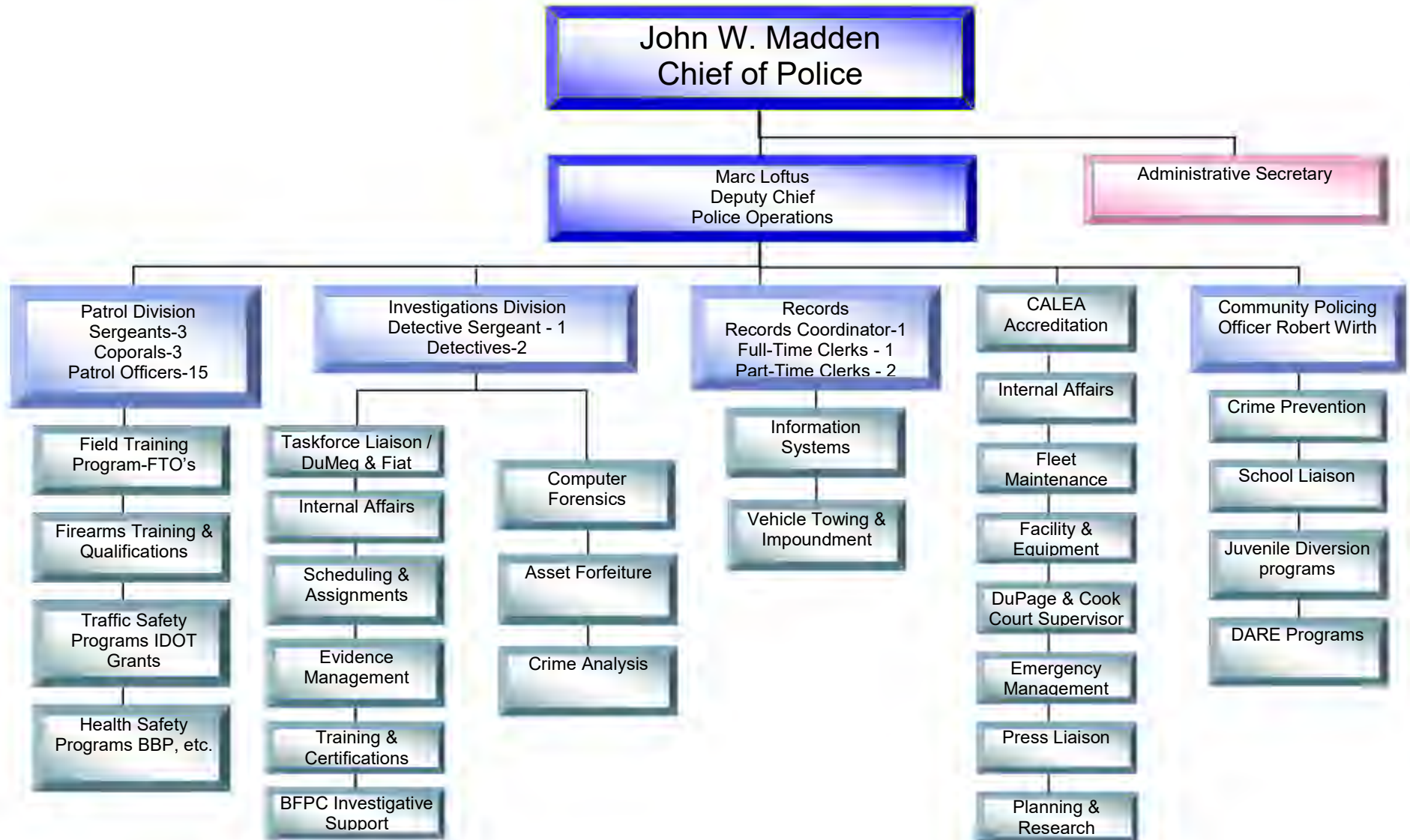
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Coffee Supplies	2,200	2,200	2,200
Copier Paper	1,600	1,800	1,800
Miscellaneous	1,700	700	700
	<u>5,500</u>	<u>4,700</u>	<u>4,700</u>

*Miscellaneous includes replacement microwaves

Transfer to the Cap. Improve. Fund

Transfer out available surplus to assist funding the Road Program.

VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



DESCRIPTION OF OPERATIONS

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

MISSION STATEMENT

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-time	2,394,889	2,571,158	2,538,025	2,643,535	2,661,465	0.7%	2,779,635	2,890,855	2,998,235	3,101,750
4002 Salaries Part-Time	27,244	29,160	31,545	32,040	34,115	6.5%	35,490	36,925	38,420	40,970
4003 Salaries Overtime	191,116	202,105	236,320	209,200	222,800	6.5%	227,250	231,800	236,435	241,165
4011 IMRF Contribution	12,958	16,127	16,700	16,785	17,320	3.2%	19,930	22,420	24,995	27,790
4012 FICA/Medicare Taxes	194,888	208,171	213,930	219,965	222,440	1.1%	232,150	241,350	250,290	258,865
4030 Health/Life Insurance	366,261	390,425	424,135	432,100	452,990	4.8%	475,640	499,420	524,390	550,610
4031 Pension Contributions	593,000	697,784	780,715	780,715	748,665	-4.1%	771,125	794,260	818,085	842,630
4032 Uniform Allowance	24,997	28,211	51,645	45,775	30,175	-34.1%	35,175	34,925	32,875	34,975
4040 Dues & Subscriptions	1,359	3,060	3,030	3,700	3,880	4.9%	3,955	4,035	4,115	4,200
4041 Employment Recruitment	426	1,024	2,195	565	800	41.6%	815	830	850	865
4042 Training & Travel Expense	13,067	26,607	21,090	28,190	30,535	8.3%	30,485	32,135	28,485	32,135
4043 Tuition Reimbursement	9,000	9,000	6,000	9,000	9,000	0.0%	9,000	9,000	9,000	9,000
Total Personnel Services	3,829,205	4,182,832	4,325,330	4,421,570	4,434,185	0.3%	4,620,650	4,797,955	4,966,175	5,144,955
50 Contractual Services										
5020 Other Professional Services	52,241	33,525	33,935	35,240	44,545	26.4%	44,545	44,545	44,545	44,545
5025 Postage	2,955	1,911	1,600	1,730	1,760	1.7%	1,800	1,840	1,880	1,920
5030 Telephone	23,550	29,652	30,330	31,450	31,370	-0.3%	32,000	32,650	33,300	33,960
5040 Printing	1,460	1,370	1,355	1,400	1,200	-14.3%	1,550	1,800	1,550	1,500
5045 Dispatching	383,436	189,113	290,955	290,920	315,345	8.4%	321,650	328,085	334,645	341,340
5050 Maintenance-Equipment	16,654	27,961	18,835	26,195	30,675	17.1%	36,390	37,115	37,765	38,520
5051 Maintenance-Vehicles	32,572	33,037	23,995	35,515	30,850	-13.1%	31,465	32,095	32,735	33,390
5095 Other Contractual Services	2,349	5,486	5,050	5,655	6,175	9.2%	6,300	6,425	6,550	6,685
Total Contractual Services	515,216	322,056	406,055	428,105	461,920	7.9%	475,700	484,555	492,970	501,860
60 Commodities										
6000 Office Supplies	765	698	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	19,800	22,951	24,305	30,160	30,160	0.0%	30,760	31,375	32,005	32,645
6020 Gasoline & Oil	48,302	46,608	44,175	56,375	56,375	0.0%	57,750	58,905	60,085	61,285
Total Commodities	68,867	70,257	69,480	87,535	87,535	0.0%	89,510	91,280	93,090	94,930
70 Capital Outlay										
7000 Equipment	66,295	26,028	24,660	28,140	19,330	-31.3%	19,715	20,110	20,515	20,925
7020 Vehicles	80,003	112,517	85,275	85,775	92,740	8.1%	139,110	139,110	150,080	150,080

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Total Capital Outlay	146,299	138,545	109,935	113,915	112,070	-1.6%	158,825	159,220	170,595	171,005
90 Transfers										
9033 Transfer To Equipment Replace.	15,100	30,200	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	48,730	57,450	54,750	54,750	55,650	1.6%	68,860	68,910	68,590	70,160
Total Transfers	63,830	87,650	54,750	54,750	55,650	1.6%	68,860	68,910	68,590	70,160
Total Police	4,623,417	4,801,339	4,965,550	5,105,875	5,151,360	0.9%	5,413,545	5,601,920	5,791,420	5,982,910

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries			
1	Police Chief		
1	Deputy Police Chief		
4	Sergeants - Patrol (3), Investigations (1)		
3	Corporals - Patrol		
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)		
27	Sworn		
1	Administrative Secretary		
1	Data Clerk I		
1	Data Clerk II		
30	Full-Time		
2	Part-Time Data Clerk I		
Training & Travel Expense			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Basic Academies	3,115	3,115	3,115
Accreditation Conference	1,760	2,000	2,000
Dept Head Annual Conference	1,980	2,000	2,500
Asst Dept Head Prof Development Conference	0	0	1,500
Manuals	0	0	0
Mileage	40	200	200
Miscellaneous Meetings	995	995	995
Nemrt	2,565	2,565	2,565
C.O.D. Training Membership	2,565	2,565	2,565
NIPAS	650	0	650
Special Training	6,970	9,150	8,045
Supervision	450	5,600	6,400
	21,090	28,190	30,535

- Basic Academy: Basic academy tuition reimbursed by the State.
- NEMRT includes 27 personnel @ \$95 each.
- Supervision includes the goal of 1 Sergeant attending Staff & Command and 1 Corporal attending Supervision of Police Personnel or similar.
- College of DuPage Homeland Security Training Membership includes access to firearms simulation, firearms range, and tuition for numerous classes. 27 personnel @ \$95.00 each.
- CALEA Conference attendance for one. Process has changed requiring Accreditation Manager Training, and training a back-up AM.
- Meetings Include: FBI National Academy Retrainer; Hosted NEMRT Training; Hosted West Suburban Detectives Meetings; LEAP Meetings; LERMI Meetings

Salaries Overtime			
	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Clerical	4,215	1,000	4,300
Court	17,300	34,000	34,000 (1)
Holiday	60,000	63,000	63,000 (2)
Investigation - Patrol	12,000	18,000	18,000 (3)
Investigation - Det's	25,350	15,000	15,000 (4)
Meetings	7,000	7,000	7,000 (5)
OIC Pay	4,500	3,000	4,500 (6)
Shift Relief	75,380	46,000	46,000 (7)
Training	2,500	2,500	7,500 (8)
Comp time Close Out	3,000	3,000	3,000 (9)
Firearms Training	7,500	7,500	7,500 (10)
CALEA Accreditation	0	0	0
Special Assignment	11,175	6,000	9,000 (11)
Special Programs	1,400	1,000	1,500 (12)
Patrol Ofc Retro Pay	0	0	0
Traffic Enforcement	0	0	0
FTO Pay	5,000	2,200	2,500
Total	236,320	209,200	222,800

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th 2017 Detail Reimbursement of \$420 from Hotel/Motel Tax Fund & \$420 P-Dale Park Dist.
- (3) Includes Shift holdover to investigate criminal incidents and residential burglary directed
- (4) Detectives Overtime. Major Investigations, FIAT Response
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay and In Service. Increased 5k pending Union decision. Two recruit officers trained in FY 17-18
- (9) Comp-Time Close Out, May 2017 \$3000 approximate
- (10) Quarterly Firearms Training.
- (11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events
NIPAS Training Reimbursed by ILEAS. Includes billable Details to Hotel Motel & General Funds
- (12) Includes DARE, Citizens Police Academy, and Public Relations

NOTES: FY 17-18 Shift Relief includes loss of three officers in patrol & two officers on extended FMLA

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Uniform Allowance

- Normal replacement program-coats, patches, badges, etc.
- Patrol officers \$700 / Sergeants, Corporals, DC, & Chief \$800 uniform allowance. Detectives \$800 - Det. Sgt \$900 Clothing Allowance.
- Five (5) Civilian Employees \$2375 allotment on a quartermaster replacement program.
- New officers @ \$3,000 initial purchase.
- NIPAS Quartermaster:\$15,000 for Replacement officer on SWAT team FY 17-18 only.

Other Professional Services

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	4,745	4,745	5,000
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	0	1,000	1,000
NIPAS	6,205	6,205	6,205
LPR Cameras Registration Fee	0	0	4,350
Vigilant LEARN Database (LPR)	0	0	5,000
Notary Bonds/Fees	450	500	500
Accurint Services	995	1,250	1,250
Other	1,000	1,000	700
Total	33,935	35,240	44,545

- CALEA fee was increased to \$4745
- DuPage County Children's Center-specialized team handling child abuse cases.
- Felony Investigation Assistance Team is a Major Crimes Task Force.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan - \$4,800 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1,005.
- Accurint Services is a public records database used by Investigations. Used for all Village new hire background checks & Liquor License applications.
- Dumeg @ \$520 per officer x 27
- Hepatitis B Shots program for employees requiring additional testing.
- Other: NIPAS annual physical; psychological screening; Critical Incident Debriefing.

Telephone

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Charge	17,870	18,230	18,410
Outside Emergency Line	530	530	560
Verizon (11 Squads)	5,935	6,240	6,230
Verizon (7 Phones)	5,995	6,450	6,170
	30,330	31,450	31,370

Maintenance Equipment

	17-18	17-18	18-19
	Est Act	Budget	Budget
StarCom BDA Maint Agreement	580	580	580
Fulton Technologies (Weather Sirens)	435	720	720
Braniff Communications	1,140	1,100	1,140
Copier Maintenance Agreement	2,320	2,320	2,410
Miscellaneous Equipment Repair	3,895	5,000	5,000
Facility Security Equip (Non-contract)	5,000	5,000	5,000
Opticom Repair	0	3,000	3,000
Radar Calibration	175	450	450
Radio Maintenance (Contract)	305	500	500
Radio Maintenance (Non-Contract)	0	2,000	2,000
L3 Mobile Video Server Maint Agreement	3,360	3,400	3,400
Forensic Computer Hardware Maint	0	500	500
TASER Assurance Plan	1,625	1,625	1,625
LPR Camera Maintenance	0	0	4,350
	18,835	26,195	30,675

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equipment Repair includes in-car video, emergency lighting, etc.
- LPR Maintenance: 6 cameras @ \$725 ea.
- Facility security equipment includes video and access control hardware.
- Taser Assurance Plan covers 5 year replacement of department Tasers/Cams
- Fulton Technologies includes \$360 per siren for telemetry maintenance.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Dispatching	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Joint Dispatch	290,955	290,920	299,570
DUCOMM Annual Facility Cost	0	0	15,775
	<u>290,955</u>	<u>290,920</u>	<u>315,345</u>

- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communications (DUCOMM) for dispatching services for the Burr Ridge Police Dept.
- DUCOMM Assessment for 2018-2019 \$11,095 per Officer
- FY 18-19 agency share includes Comcast CAD/RMS network connectivity. Annual facility cost includes interest and loan total for year 1 through 15

Maintenance Vehicle	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Maintenance	14,000	25,000	20,000
Miscellaneous	1,000	1,000	1,000
Tires	6,000	6,615	6,950
Wash	2,995	2,900	2,900
	<u>23,995</u>	<u>35,515</u>	<u>30,850</u>

- One vehicle accident costs \$8,700 for repairs, which will be reimbursed through insurance to the General Fund.
- Tires purchased in State of Illinois Contract
- Misc expenses include vehicle detailing and vehicle registration
- 2015 and newer vehicles covered by an extended warranty.

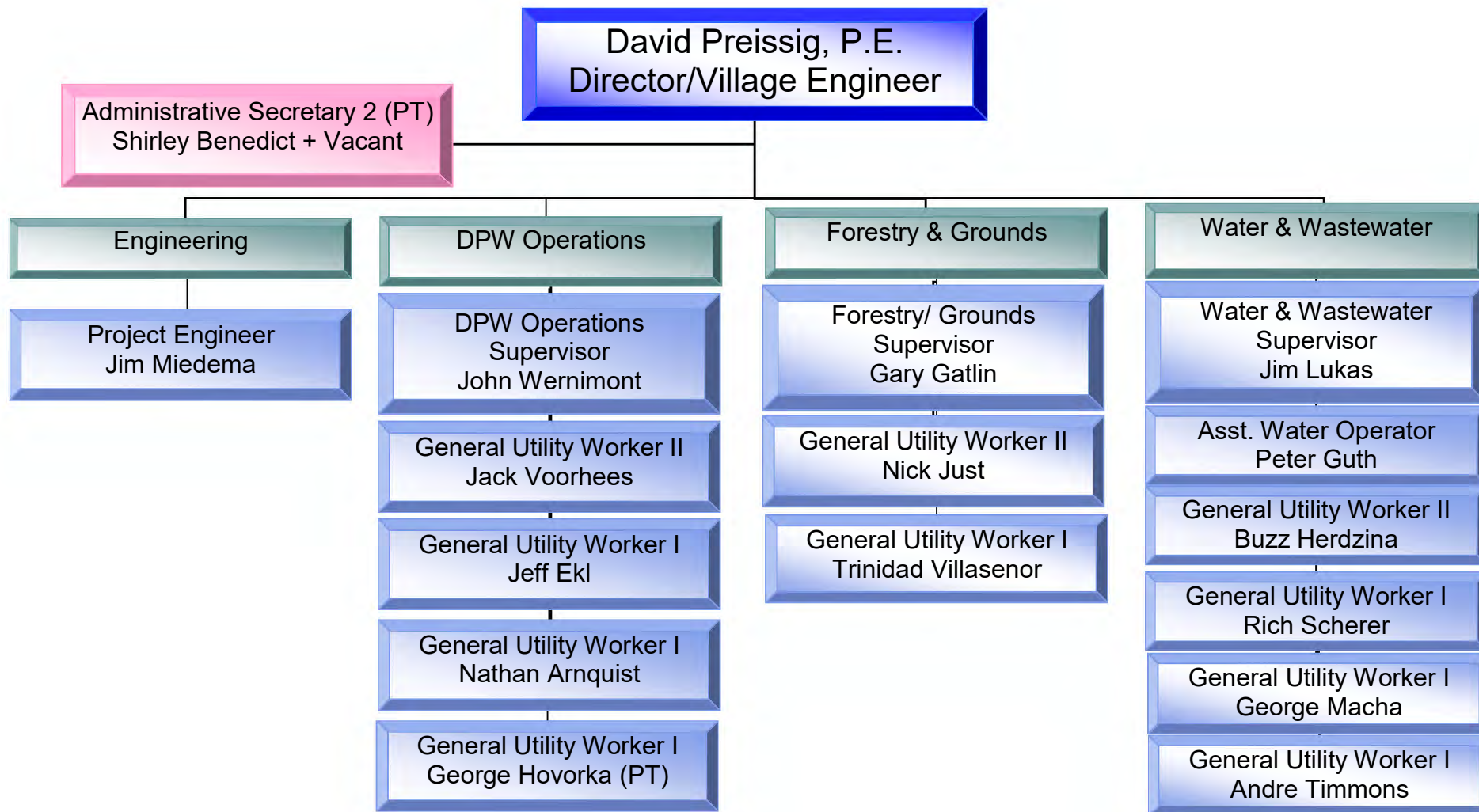
Equipment	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Defensive Tactics Training Equipment	0	0	0
Automated External Defibrillator (AED) (2)	0	0	3,400
Armor Vests	6,410	9,225	2,300
Ballistic Helmets (15)	0	0	3,780
Personnel Protection Equipment	800	800	800
Avon FM12 Gas Masks	0	0	0
Stalker Radar Units (5)	6,185	7,000	0
In-Car Video Cameras	0	0	0
AR-15 Carbine (6)	6,745	6,745	0
Equipment for AR 15 Carbines (see notes)	4,520	4,370	9,050
Interview Room Recording System	0	0	0
	<u>24,660</u>	<u>28,140</u>	<u>19,330</u>

- Bullet Proof vest grant program - 50% reimbursement for FY 18-19
- FY18-19 includes two (2) vests. Price listed above does not include grant reimbursement.
- AR-15 Carbine replacement completed in FY 17-18
- AR 15 equipment includes 6 Aimpoint sights and 13 Eotech 3X Flip to Side Magnifiers
- Interview Room Recording System deferred to FY 19-20
- Axon Body Cameras deferred to FY19-20
- L3 In Car Video Server deferred to FY19-20

Vehicles	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Number of Vehicles	2	2	2	3	3	3	3
Vehicles	61,502	62,000	68,800	103,200	103,200	103,200	103,200
Decals	1,670	2,000	2,000	3,000	3,000	3,000	3,000
Vehicle Equipment	16,040	16,000	18,000	27,000	27,000	36,000	36,000
Equipment Transfer	6,060	5,775	3,940	5,910	5,910	7,880	7,880
	<u>85,272</u>	<u>85,775</u>	<u>92,740</u>	<u>139,110</u>	<u>139,110</u>	<u>150,080</u>	<u>150,080</u>

- FY 18-19 includes replacement of two patrol vehicles.
- FY 18-19 Decals include \$300 for removal and \$700 application to squad cars
- FY 18-19 Equipment Transfer -\$1695 for installation and \$275 removal of equipment
- FY 18-19 Cost per vehicle is \$32,500 + \$1,900 Ford Premium Care Warranty
- FY 18-19 Vehicle equipment includes upfitting two vehicles.

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



DESCRIPTION OF OPERATIONS

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

MISSION STATEMENT

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-Time	397,982	442,784	470,015	471,050	508,875	8.0%	531,685	550,935	570,950	589,215
4002 Salaries Part-Time	52,820	42,262	45,800	50,490	56,260	11.4%	58,865	61,690	63,190	65,635
4003 Salaries Overtime	35,756	23,315	35,600	45,500	46,500	2.2%	47,430	48,380	49,350	50,330
4011 IMRF Contribution	51,065	53,431	57,960	59,560	63,090	5.9%	72,390	81,745	91,680	101,815
4012 FICA/Medicare Taxes	35,841	36,979	41,865	43,045	46,380	7.7%	48,505	50,390	52,235	53,945
4030 Health/Life Insurance	92,398	91,605	121,915	100,150	131,615	31.4%	138,195	145,105	152,360	159,980
4032 Uniform Allowance	7,424	7,823	7,790	7,825	9,500	21.4%	9,500	8,200	8,360	8,530
4040 Dues & Subscriptions	1,692	1,817	2,395	2,405	2,405	0.0%	2,405	2,405	2,405	2,405
4041 Employee Recruitment Expense	16,676	3,225	3,800	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	4,426	3,114	4,100	4,650	10,870	133.8%	7,500	7,500	7,500	7,500
Total Personnel Services	696,079	706,355	791,240	785,675	876,495	11.6%	917,475	957,350	999,030	1,040,355
50 Contractual Services										
5025 Postage	302	99	350	750	700	-6.7%	710	720	730	740
5030 Telephone	10,882	12,545	12,970	13,200	13,270	0.5%	13,530	13,800	14,070	14,350
5040 Printing	54	0	0	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	12,173	13,962	9,535	12,700	10,700	-15.7%	10,910	11,130	11,360	11,600
5051 Maintenance-Vehicles	57,443	35,503	43,970	44,700	41,700	-6.7%	42,530	43,380	44,250	45,140
5053 Maintenance-Streets	971	1,320	19,160	6,000	53,600	793.3%	54,670	55,770	56,880	58,020
5054 Maintenance-Lighting	31,899	43,651	32,400	28,000	32,000	14.3%	32,640	33,290	33,960	34,640
5055 Maintenance-Signals	8,424	7,500	9,270	12,860	12,860	0.0%	12,860	12,860	12,860	12,860
5056 Maintenance-Trees	60,340	70,891	77,300	78,150	80,850	3.5%	71,050	82,150	78,350	70,750
5065 Street Lighting-Electric	32,988	34,493	32,540	33,900	33,900	0.0%	34,580	35,270	35,980	36,690
5066 Garbage Hauling	21,950	8,750	12,550	22,000	22,000	0.0%	22,000	22,000	22,000	22,000
5085 Rentals	402	354	400	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5095 Other Contractual Services	74,118	84,254	84,075	95,725	85,215	-11.0%	86,920	88,655	90,430	92,240
5096 Reimbursable Contractor Svcs	17,855	2,342	5,845	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	113,242	116,465	100,450	118,750	78,520	-33.9%	67,610	52,720	36,940	36,360
Total Contractual Services	443,044	432,128	440,815	476,035	474,615	-0.3%	459,310	461,045	447,110	444,690
60 Commodities										
6000 Office Supplies	591	429	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	3,276	5,097	5,080	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
6020 Gasoline & Oil	29,495	29,195	35,385	34,850	37,990	9.0%	38,990	39,770	40,570	41,380
6040 Supplies-Equipment	12,765	7,015	10,390	12,000	12,000	0.0%	12,000	12,000	12,000	12,000

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
6041 Supplies-Vehicles	13,390	13,518	13,300	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	13,223	14,316	17,900	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
6043 Supplies-Trees	18,573	18,996	14,590	19,000	19,000	0.0%	19,000	19,000	19,000	19,000
6050 Small Tools	906	1,431	1,400	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6060 Salts & Chemicals	107,788	87,910	106,425	93,250	112,000	20.1%	114,240	116,530	118,860	121,230
Total Commodities	200,008	177,906	205,170	199,800	221,690	11.0%	224,930	228,000	231,130	234,310
70 Capital Outlay										
7000 Equipment	13,831	16,244	19,035	20,090	4,600	-77.1%	10,000	10,000	10,000	10,000
7020 Vehicles	0	0	0	0	0		0	0	0	0
Total Capital Outlay	13,831	16,244	19,035	20,090	4,600	-77.1%	10,000	10,000	10,000	10,000
90 Transfers										
9033 Transfer To Equipment Replace.	130,215	271,160	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	22,330	26,330	25,420	25,420	25,840	1.7%	31,970	31,990	31,850	32,570
Total Transfers	152,545	297,490	25,420	25,420	25,840	1.7%	31,970	31,990	31,850	32,570
Total Public Works	1,505,506	1,630,123	1,481,680	1,507,020	1,603,240	6.4%	1,643,685	1,688,385	1,719,120	1,761,925

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Supervisor Forestry & Grounds	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Supervisor Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%

Salaries Part-Time	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	14,340	17,260	18,625
Seasonal Summer Worker (2) *	10,360	9,600	9,600
Engineering Intern	3,545	5,760	5,760
P/t Administrative Secretary (2)	9,680	9,680	18,275
Administrative Secretary - VH (1)	3,875	4,190	0
	<u>45,800</u>	<u>50,490</u>	<u>56,260</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal (Summer) workers reduce to 2 in FY16-17 @ \$10-12/ hour (12 weeks)
- 1 Engineering intern @ \$12 per hour (12 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GUII in 2016
- 1 F/T General Utility Worker I replaced 2 P/T GUI in 2017

Salaries Overtime	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Public Works Operations			
Snow & Ice Control	24,600	28,000	29,000
Other	6,200	10,000	10,000
Special Events	2,300	3,000	3,000
Forestry/Grounds			
General duties	2,000	3,000	3,000
EAB	400	1,000	1,000
Com Ed	100	500	500
	<u>35,600</u>	<u>45,500</u>	<u>46,500</u>

Uniforms	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Uniform Rental	4,040	4,040	4,040
Safety shoes	1,110	1,110	1,110
Short Sleeve Shirts	740	740	740
Rainwear & Hip Boots	365	370	370
Coveralls	310	310	310
Jackets	125	125	1,800
Winter Coats	155	185	185
Safety Equipment	755	755	755
Hats	80	80	80
T-Shirts	70	70	70
Miscellaneous	40	40	40
Total	<u>7,790</u>	<u>7,825</u>	<u>9,500</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) F
- FY 16-17 safety shoes \$150 per collective bargaining contract
- Uniform contract expires 9/2018, no price increases in FY17-18

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act	Budget	Budget
APWA - Agency Member (3)	450	450	450
ISPE/NSPE (1)	250	250	250
PE License Renewal- Village Engineer	70	70	70
PE License Renewal- Project Engineer	70	70	70
Illinois Pesticide applicator license renewal	75	75	75
ISA - Arborist	260	260	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers	315	315	315
Municipal Fleet Managers Assoc.	30	40	40
Publications	200	200	200
	2,395	2,405	2,405

- PE License Renewal every two years (next FY 17-18)
- The State of Illinois began charging pesticide license fees in 2013
- ISA Certified Arborist (Village Arborist) renewed every three years (next FY19-20)
- Institute of Transp. Engineers added for Village Engineer FY16-17
- Munic. Fleet Mgrs. Assoc. (MFMA) added for Ops Supervisor FY16-17

Employee Recruitment Expense

Employment ads; pre-employment physicals and screenings for new PW employees

Training & Travel Expense	17-18	17-18	18-19
	Est. Act	Budget	Budget
Directors Conferences	0	0	2,500
APWA Chapter Meetings	200	200	200
Continuing Education - licensed positions	300	300	300
Arboriculture Training	1,050	1,050	500
Safety classes/seminars	1,100	1,500	1,500
CDL Reimbursement	250	250	250
Misc. Training - Engineering	150	250	250
Misc. Training - Oper.	250	300	300
Staff Mileage Reimbursements	800	800	800
Class A CDL Training			2,880
College of DuPage Prof. Dev. Program			1,390
	4,100	4,650	10,870

- FY17-18 includes certified arborist classes for one GU1, \$650

Telephone	17-18	17-18	18-19
	Est Act	Budget	Budget
Monthly Phone Charge	7,295	7,400	7,435
Barn	535	575	580
Fax Line	535	575	580
Verizon (10)	4,605	4,650	4,675
	12,970	13,200	13,270

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Maintenance-Equipment	17-18	17-18	18-19
	Est. Act	Budget	Budget
Tractor and mower repairs	245	300	300
Engineering Equipment	220	400	400
Compressor repair & service	1,710	2,000	2,000
Backhoes and payloaders*	4,270	6,000	4,000
Plows and salt spreaders	760	1,000	1,000
Miscellaneous	2,330	3,000	3,000
	9,535	12,700	10,700

- Engineering Equipment includes Savin Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)
- Miscellaneous equipment: chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also skid steer (50% PW/50% Water)
- * Wheel loader purchased new FY17-18, and under warranty to FY21-22. Decrease budget in FY18-19 if Unit 41 (1996 backhoe) is replaced.

Maintenance Vehicles	17-18	17-18	18-19
	Est. Act	Budget	Budget
Vehicle safety testing	1,130	1,200	1,200
Tire repair/maintenance	2,620	3,000	3,000
Plow truck tires	6,470	6,500	6,500
Other vehicle repairs	21,530	28,000	28,000
Street sweeper re-build/tune-up*	12,220	6,000	3,000
	43,970	44,700	41,700

- Contracted maintenance and repairs to licensed trucks, autos, and street sweeper - operated by the Engineering, Operations, and Forestry/Grounds Divisions.
- * Decrease FY18-19 budget for repairs if sweeping is contracted.

Maintenance Streets	17-18	17-18	18-19
	Est. Act	Budget	Budget
Storm sewer rodding	0	2,000	2,000
Storm sewer repair	0	3,000	3,000
Miscellaneous *	19,160	1,000	1,000
Weather Forecasting Service			2,600
Street Sweeping Contract			45,000
	19,160	6,000	53,600

Maintenance Lighting	17-18	17-18	18-19
	Est. Act	Budget	Budget
Street Light Maintenance	17,950	20,000	22,000
Repairs/Knockdowns*	14,450	8,000	10,000
	32,400	28,000	32,000

- * Many streetlight repairs are the result of traffic accidents and costs reimburseable
- Streetlight Maintenance Contract: RAG's Electric, expires April 2017
- Includes lighting maintenance of County Line Road bridge over I-55

Maintenance-Signals	17-18	17-18	18-19
	Est. Act	Budget	Budget
BR Prkwy @ Bridewell	2,190	2,500	2,500
Cook County Signals	4,650	4,840	4,840
DuPage County Signals	0	0	0
IDOT Signal	0	2,000	2,000
Burr Ridge Middle School	150	200	200
Wayside Horn**	2,280	3,000	3,000
Pleasantdale School (2)	0	320	320
	9,270	12,860	12,860

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.
- Cook County has new maintenance contract effect 1/1/2017
- IDOT signal: Madison St. at North Frontage Rd., and 91st St. at IL 83
- BR Middle School - Village share of flashing light maint.
- ** \$3K annually for wayside horn repairs is reimburseable from DG Township
- Additional \$200 pedestrian signal for Pleasantdale School

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Maintenance-Trees	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Removals	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Parkway Tree Trimming	67,050	62,900	48,600	55,800	66,900	63,300	57,500
Gypsy Moth trap supplies	250	250	250	250	250	250	250
ComEd transmission line trim*	0	5,000	22,000	5,000	5,000	25,000	5,000
	77,300	78,150	80,850	71,050	82,150	98,550	72,750

- The Village is divided into 7 areas for maintaining a cyclical 7-year tree trimming program. Area 7 will be trimmed in FY17-18 and Area 1 in FY18-19.
- Trimming generally excludes untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program. EAB management has a dedicated account; #5097
- * Com Ed agreement for Burr Ridge Vegetation Management Plan expires April 2019.

Maintenance-EAB	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Treatment	15,950	15,950	14,520	13,210	12,020	10,940	9,960
Tree Removal	66,700	85,000	51,000	41,000	27,000	12,000	12,000
Replanting	17,800	17,800	13,000	13,400	13,700	14,000	14,400
	100,450	118,750	78,520	67,610	52,720	36,940	36,360

- EAB peak infestation began FY 15-16.
- The extended budget reflects the managed decline program, with most untreated ash trees removed in FY17-18, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY16-17 due to EAB problem. Costs are for trees only, to be planted by PW/Forestry Division.

Street Lighting-Electrical

- Village electric rate locked with Dynegy Energy Services, LLC: July 2016 - July 2019
- current rate \$0.03256/kWh

Rentals

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Other rentals	400	1,000	1,000
Total	400	1,000	1,000

- Other Rentals includes PW shop towels and miscellaneous equipment rentals.

Garbage Hauling

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Street sweeping removal	9,800	15,000	15,000
Woodchip disposal	1,750	5,000	5,000
Waste disposal	1,000	2,000	2,000
	12,550	22,000	22,000

- Woodchip disposal reduced as problem EAB trees are removed contractually.

Reimbursable Contractor Services

	17-18	17-18	17-18
	Est. Act	Budget	Budget
Weed lot mowing	4,845	5,000	5,000
Contractor clean-up, ROW damage/insurance	1,000	3,000	3,000
	5,845	8,000	8,000

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Other Contractual Services	17-18	17-18	18-19
	Est. Act	Budget	Budget
Mosquito Abatement	39,915	36,065	43,015
Miscellaneous	1,000	1,000	1,000
West Nile Virus Gravit Trap	3,000	3,000	3,000
Mandatory CDL Drug Testing	1,200	1,200	1,200
Fall Brush Pickup	38,960	38,960	22,000
Emergency Brush Pickup	0	15,000	15,000
	84,075	95,225	85,215

- Mosquito Abatement 3-year contract expires December 2017
- Brush pick-up by contractor to be reduced to fall only.
pick-up by Village's scavenger franchise.

Supplies - Equipment

Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.

- Shared equipment includes: Payloader, Backhoe & Skidsteer (50% PW/50% Water)

Supplies - Trees	17-18	17-18	18-19
	Est. Act	Budget	Budget
Parkway Trees	11,120	12,000	12,000
Resident Tree Program *	1,500	5,000	5,000
Forestry Supplies	1,870	1,000	1,000
Tree Treatments	100	1,000	1,000
	14,590	19,000	19,000

- * The resident tree program is reimbursable
- In Fall 2017, residents purchased 8 trees.
- In Fall 2016, residents purchased 13 trees
- In Fall 2015, residents purchased 9 trees
- FY 2017-18: 45 parkway trees planted

Supplies - Streets

Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000.

Salts & Chemicals

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Total Tons Regular	1,945	1,500	1,500
Cost per ton	51.49	57.50	70.00
Subtotal	100,150	86,250	105,000
Brine	5,275	6,000	6,000
De-icing chemicals/salt extender	1,000	1,000	1,000
Total	106,425	93,250	112,000

- Rock salt cost projections based on awarded State/County contracts
- 2014-15 salt price: \$77.40 / ton
- 2015-16 salt price: \$70.44 / ton
- 2016-17 salt price: \$56.35 / ton, DuPage County joint bid process
- 2017-18 salt price: \$51.49 / ton, DuPage County joint bid process
- 2018-19 forecast salt price: \$70.00 / ton

Equipment

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Safety cones and barricades	6,025	6,200	3,000
Stihl 16" chainsaw MS 193	234	350	300
Rototiller/Cultivator, Replacement	370	440	
Impact Wrench, Replacement	437	750	
Metal Welding/Cutting, Replacemer	4,916	5,920	
Plow Equipment on Unit #31	7,053	6,430	
Fluid Transfer Pump			1,300
	19,035	20,090	4,600

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
50 Contractual Services										
5052 Maintenance-Buildings	69,537	72,024	77,040	41,400	47,000	13.5%	47,940	48,900	49,880	50,880
5057 Maintenance-Grounds	10,202	16,092	14,310	16,990	17,470	2.8%	17,820	18,180	18,540	18,910
5058 Janitorial Services	30,535	31,618	34,625	39,135	39,790	1.7%	40,590	41,400	42,230	43,070
5080 Utilities	8,207	17,093	18,960	16,500	20,100	21.8%	20,500	20,910	21,330	21,760
5095 Other Contractual Services	2,217	2,180	2,200	3,000	17,000	466.7%	3,000	3,000	3,000	3,000
Total Contractual Services	120,698	139,007	147,135	117,025	141,360	20.8%	129,850	132,390	134,980	137,620
60 Commodities										
6010 Operating Supplies	16,665	19,043	17,665	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
Total Commodities	16,665	19,043	17,665	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
70 Capital Outlay										
7010 Improvements	14,499	45,900	75,195	70,500	8,050	-88.6%	50,000	50,000	50,000	50,000
Total Capital Outlay	14,499	45,900	75,195	70,500	8,050	-88.6%	50,000	50,000	50,000	50,000
Total Buildings & Grounds	151,862	203,950	239,995	207,525	169,410	-18.4%	199,850	202,390	204,980	207,620

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Maintenance-Building	17-18 Est. Act	17-18 Budget	18-19 Budget
DPW security, fire, and sprinkler (ADS)	2,620	2,620	2,620
VH security, fire, and sprinkler (ADS)	4,610	2,610	2,610
PD security, fire, and sprinkler (ADS)	1,150	1,150	1,150
Fire Extinguisher Maint - VH, DPW	850	850	850
Fire Extinguisher Maint - PD	800	800	800
Garbage pick-up, VH	490	1,300	0
Garbage pick-up, PD	580	1,600	0
Garbage pick-up, PW (as needed)	380	1,100	0
HVAC Contract - VH, DPW	9,545	9,545	9,545
HVAC Contract - PD**	3,370	3,370	5,970
HVAC Repairs (VH)	13,990	2,000	5,000
HVAC Repairs (PD)	14,780	5,000	5,000
HVAC Repairs (DPW)	3,690	1,000	5,000
Pest Control	1,000	800	800
Generator Maint. - VH & DPW	2,675	1,695	1,695
Generator Maint. - PD	960	960	960
Miscellaneous *	15,550	5,000	5,000
	<u>77,040</u>	<u>41,400</u>	<u>47,000</u>

- Alarm and sprinkler system testing consolidated FY15-16 (ADS).
Contract prices will not increase FY17-18.

- New HVAC maintenance contract awarded November 2016

** In FY18-19 includes annual service agreement with Trane
for building automation system.

Maintenance-Grounds	17-18 Est. Act	17-18 Budget	18-19 Budget
Miscellaneous (animal control/elec/weed control)	480	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,730	8,000	8,000
Irrigation System Maint - VH	690	1,200	1,200
Irrigation System Maint - PD	290	500	500
Consolidated Mowing: Roadsides & Easement Areas	6,120	5,790	6,270
	<u>14,310</u>	<u>16,990</u>	<u>17,470</u>

- Landscape contracts aggregated in 2015, re-bid in 2016

Utilities	17-18 Est. Act	17-18 Budget	18-19 Budget
Gas Heating Charges	15,780	12,000	16,100
Dupage & Hinsdale Sewer	1,510	2,500	2,000
Electric for Aerator Pumps	1,670	2,000	2,000
	<u>18,960</u>	<u>16,500</u>	<u>20,100</u>

New franchise agreement in FY16-17,
heating charges are reimb by NICOR

Other Contractual Services	17-18 Est. Act	17-18 Budget	18-19 Budget
Public Works Property Tax Bill (Nanophase)	2,200	3,000	3,000
Public Works Consolidated Sites Design			14,000
	<u>2,200</u>	<u>3,000</u>	<u>17,000</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Operating Supplies	17-18	17-18	18-19
	Budget	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,600	2,700	2,700
Janitorial Supplies - PD (liners, towels, etc.)	1,335	1,500	1,500
Electrical/Lighting/Bulbs - VH & DPW	2,550	2,200	2,200
Electrical/Lighting/Bulbs - PD	1,480	1,500	1,500
Landscape Materials (Annuals/flowers)	880	1,200	1,200
First Aid Supplies - VH & DPW	390	700	700
First Aid Supplies - PD	360	600	600
Building Supplies - VH & DPW	2,355	2,400	2,400
Building Supplies - PD	820	1,400	1,400
Sidewalk salt for public buildings	2,380	2,500	2,500
Miscellaneous	1,500	1,500	1,500
Grass carp for aquatic weed control	380	400	400
Forestry Hand Tools	400	400	400
Holiday lights/Village Hall	225	1,000	1,000
	<u>17,655</u>	<u>20,000</u>	<u>20,000</u>

Janitorial Services	17-18	17-18	18-19
	Est. Act	Budget	Budget
Janitorial Service - VH	8,120	8,120	8,280
Janitorial Service - DPW	4,650	4,650	4,745
Janitorial Service - PD	9,990	9,990	10,190
Carpet Cleaning - VH & DPW	2,880	2,880	2,940
Carpet Cleaning - PD	2,140	2,140	2,185
Mat Rental - VH & DPW	1,675	1,675	1,675
Mat Rental - PD	1,600	1,600	1,600
Window & Blind Cleaning - VH & DPW	650	1,300	1,330
Window & Blind Cleaning - PD	680	1,360	1,390
Strip Floors	530	1,060	1,085
Furniture & Drapery Cleaning	560	560	570
Sanitize Jail Cells	1,000	3,500	3,500
Miscellaneous	150	300	300
	<u>34,625</u>	<u>39,135</u>	<u>39,790</u>

- Janitorial services contract re-bid in December 2016 for calendar year 2017.

Improvements	17-18	17-18	18-19
	Est. Act	Budget	Budget
Automated Door Closers	8,282	8,000	
VH & PD Exterior Re-Staining	27,400	29,000	
PD HVAC Modifications	4,630	14,000	
PD Window Replacements	7,950	9,500	
"BR Public Works" Sign and Lights	10,000	10,000	
VH Chiller Rehabilitation*	16,935		
Village Hall Fire Sprinkler Compressor			5,450
Windsor Pond Aerator Replacement			2,600
	<u>75,197</u>	<u>70,500</u>	<u>8,050</u>

*Authorized repairs to VH A/C system in June 2017

**VILLAGE OF BURR RIDGE
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	170,203	51,534	0	0	0	0	0	0
Total Revenues	39,336	57,684	0	0	0	0	0	0
Total Expenditures	158,005	109,218	0	0	0	0	0	0
Net Increase (Decrease)	-118,669	-51,534	0	0	0	0	0	0
Available Reserves - April 30	51,534	0	0	0	0	0	0	0

Estimated Reserves May 1, 2018

Estimated Revenues:

Charges For Services	0
Miscellaneous Revenues	0

Total Estimated Revenues

0

0

Estimated Expenditures:

Contractual Services	0
Capital Outlay	0
Other Expenditures	0

Total Estimated Expenditures

Net Increase (Decrease)

0

0

Estimated Reserves April 30, 2019

0

Due to new State law the Village entered into an intergovernmental agreement with the DuPage Emergency Telephone System Board and therefore this fund will be closed out as of the end of 2016-17.

21 E-911 Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
34 Charges For Services										
3420 E-911 Surcharge	36,790	57,684	0	0	0		0	0	0	0
Total Charges For Services	36,790	57,684	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	2,546	0	0	0	0		0	0	0	0
Total Miscellaneous Revenues	2,546	0	0	0	0		0	0	0	0
Total Revenues	39,336	57,684	0	0	0		0	0	0	0

21 E-911 Fund
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
50 Contractual Services										
5095 Other Contractual Services	26,636	95,728	0	0	0		0	0	0	0
Total Contractual Services	26,636	95,728	0	0	0		0	0	0	0
70 Capital Outlay										
7000 Equipment	131,053	13,490	0	0	0		0	0	0	0
Total Capital Outlay	131,053	13,490	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	316	0	0	0	0		0	0	0	0
Total Other Expenditures	316	0	0	0	0		0	0	0	0
Total Special Revenue E-911	158,005	109,218	0	0	0		0	0	0	0

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

E911 Surcharge - Revenues	0	0	0	0	0	0	0
	2016-17 Est	2016-17 Actual	2017-18 Budget	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Residual Surcharge while DuPage ETSB membership was established.		57,684					
Other Contractual Services							
SWCD Final Withdrawal		14,252					
Police Dispatching Costs Offset		81,476					
		95,728					
Equipment Reserves							
Tri-State Fire Protection District	0	0	0	0	0	0	0
Pleasantdale Fire Protection District	0	0	0	0	0	0	0
Village of Burr Ridge	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

- E-911 Fund is eliminated after FY 2016-17.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Available Reserves	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

VILLAGE OF BURR RIDGE
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	33,159	52,172	50,511	28,771	21,731	20,131	19,081	18,691
Total Revenues	276,028	273,770	278,700	278,400	283,840	289,390	295,050	300,820
Total Expenditures	257,015	275,430	300,440	285,440	285,440	290,440	295,440	300,440
Net Increase (Decrease)	19,013	-1,661	-21,740	-7,040	-1,600	-1,050	-390	380
Available Reserves - April 30	52,172	50,511	28,771	21,731	20,131	19,081	18,691	19,071

Estimated Reserves May 1, 2018

28,771

Estimated Revenues:

Intergovernmental	271,890
Miscellaneous Revenues	6,510

Total Estimated Revenues

278,400

Estimated Expenditures:

Other Expenditures	440
Transfers	285,000

Total Estimated Expenditures

285,440

Net Increase (Decrease)

-7,040

Estimated Reserves April 30, 2019

21,731

22 Motor Fuel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
33 Intergovernmental										
3340 State Allotments	270,087	267,634	272,190	271,890	271,890	0.0%	277,330	282,880	288,540	294,310
Total Intergovernmental	270,087	267,634	272,190	271,890	271,890	0.0%	277,330	282,880	288,540	294,310
37 Miscellaneous Revenues										
3700 Interest Income	5,940	6,136	6,510	6,620	6,510	-1.7%	6,510	6,510	6,510	6,510
Total Miscellaneous Revenues	5,940	6,136	6,510	6,620	6,510	-1.7%	6,510	6,510	6,510	6,510
Total Revenues	276,028	273,770	278,700	278,510	278,400	0.0%	283,840	289,390	295,050	300,820

22 Motor Fuel Tax Fund
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	435	430	440	470	440	-6.4%	440	440	440	440
Total Other Expenditures	435	430	440	470	440	-6.4%	440	440	440	440
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	256,580	275,000	300,000	300,000	285,000	-5.0%	285,000	290,000	295,000	300,000
Total Transfers	256,580	275,000	300,000	300,000	285,000	-5.0%	285,000	290,000	295,000	300,000
Total Special Revenue MFT	257,015	275,430	300,440	300,470	285,440	-5.0%	285,440	290,440	295,440	300,440

Notes

Road Program Funding

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	277,490	321,713	346,833	362,428	408,443	526,278	662,598	817,998
Total Revenues	547,914	500,509	536,490	709,955	730,845	752,350	774,490	797,305
Total Expenditures	503,691	475,389	520,895	663,940	613,010	616,030	619,090	622,190
Net Increase (Decrease)	44,223	25,120	15,595	46,015	117,835	136,320	155,400	175,115
Emergency Maintenance CLR/I55 (Reserve)	60,000	75,000	90,000	105,000	120,000	135,000	150,000	165,000
Available Reserves - April 30 (Unreserved)	306,713	316,833	272,428	303,443	406,278	527,598	667,998	828,113
Available Reserves - April 30 (Total Reserves)	321,713	346,833	362,428	408,443	526,278	662,598	817,998	993,113

Estimated Reserves May 1, 2018

362,428

Estimated Revenues:

Taxes	692,345
Miscellaneous Revenues	17,610

Total Estimated Revenues

709,955

Estimated Expenditures:

Contractual Services	128,580
Capital Outlay	0
Other Expenditures	479,450
Transfers	55,910

Total Estimated Expenditures

663,940

Net Increase (Decrease)

46,015

Estimated Reserves April 30, 2019

408,443

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes										
3080 Hotel/Motel Taxes	529,490	486,004	515,690	599,960	692,345	15.4%	713,125	734,520	756,540	779,235
Total Taxes	529,490	486,004	515,690	599,960	692,345	15.4%	713,125	734,520	756,540	779,235
37 Miscellaneous Revenues										
3700 Interest Income	5,891	5,755	5,500	6,020	5,610	-6.8%	5,720	5,830	5,950	6,070
3710 Donations	12,533	8,750	15,300	10,000	12,000	20.0%	12,000	12,000	12,000	12,000
Total Miscellaneous Revenues	18,424	14,505	20,800	16,020	17,610	9.9%	17,720	17,830	17,950	18,070
Total Revenues	547,914	500,509	536,490	615,980	709,955	15.3%	730,845	752,350	774,490	797,305

23 Hotel/Motel Tax Fund
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
50 Contractual Services										
5069 Maintenance-Gateway Landscape	62,507	82,820	96,210	91,590	96,580	5.4%	98,510	100,480	102,490	104,540
5075 Gateway Projects	53,919	28,339	43,780	55,535	32,000	-42.4%	34,000	34,000	34,000	34,000
Total Contractual Services	116,427	111,159	139,990	147,125	128,580	-12.6%	132,510	134,480	136,490	138,540
70 Capital Outlay										
7010 Improvements	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8012 Special Events	69,350	66,819	61,605	76,290	78,300	2.6%	79,300	80,300	81,300	82,300
8040 Bank/Investment Fees	435	430	500	600	550	-8.3%	600	650	700	750
8050 Programs/Tourism Promotions	20,686	19,073	26,890	28,600	75,600	164.3%	75,600	75,600	75,600	75,600
8055 Hotel/Motel Marketing	250,883	231,994	246,000	300,000	325,000	8.3%	325,000	325,000	325,000	325,000
Total Other Expenditures	341,354	318,316	334,995	405,490	479,450	18.2%	480,500	481,550	482,600	483,650
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	10,000	10,000	0.0%	0	0	0	0
9041 Transfer To Debt Service	45,910	45,915	45,910	45,910	45,910	0.0%	0	0	0	0
Total Transfers	45,910	45,915	45,910	55,910	55,910	0.0%	0	0	0	0
Total Special Revenue Hotel/Motel	503,691	475,389	520,895	608,525	663,940	9.1%	613,010	616,030	619,090	622,190

23 Hotel/Motel Tax Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Hotel/Motel Taxes		4%	4%	4%	4%	4%	4%	4%
		2017-18	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	3%	87,040	125,000	99,440	102,425	105,500	108,665	111,925
Extended Stay	3%	35,820	50,500	36,890	38,000	39,140	40,310	41,520
Hampton Inn	3%	0	0	151,400	155,945	160,625	165,440	170,400
Spring Hill Suites	3%	146,990	152,600	151,400	155,945	160,625	165,440	170,400
Marriot	3%	245,840	271,860	253,215	260,810	268,630	276,685	284,990
Total		515,690	599,960	692,345	713,125	734,520	756,540	779,235

Hotel/Motel Marketing		38%	50%	47%	46%	44%	43%	42%
		2017-18	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Total		246,000	300,000	325,000	325,000	325,000	325,000	325,000

Programs/Tourism Promotion

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%
The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

Program Costs	2017-2018	2017-2018	2018-2019
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	420	700	600
5K Races Public Works & Police detail	2,470	2,400	2,500
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	4,600	6,000	6,000
Pathway Map	3,000	3,000	0
DuPage Convention & Visitor Bureau			36,000
Convention Grant Program			14,000
Total	26,890	28,600	75,600

Donations	Est Actual	Budget	Budget
	17-18	17-18	18-19
Concert/Car/JM Donations	15,300	10,000	12,000
	15,300	10,000	12,000

Special Events	Est Actual	Budget	Budget
	17-18	17-18	18-19
Concerts	16,630	25,000	25,000
Car Show	2,105	4,200	4,200
Jingle Mingle	8,025	8,000	9,000
5K	960	1,250	1,250
Farmers Market Donation	0	0	0
Event Staffing	750	1,200	1,200
Sound System Maint	0	2,000	2,000
Sound Supply Tech	5,000	5,000	5,000
Sound System Equipmt	0	1,000	1,000
Crowd Control	0	300	300
ASCAP License	350	340	350
Misc	785	1,000	1,000
Staff Costs	27,000	27,000	28,000
	61,605	76,290	78,300

-In FY17 Farmers Market Donation will be replaced with Event Staffing

23 Hotel/Motel Tax Fund

Notes

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Improvements

Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay the balance of the cost. This loan expires in FY 18-19.

Gateway Projects	17-18 Est. Act.	17-18 Budget	18-19 Budget
Electric for median	2,720	2,835	2,850
Holiday lights Village Hall	6,750	6,000	4,500
Village Center event signs	0	5,000	5,000
South Median Landscape Improvements	2,790	1,000	1,000
Holiday Décor	5,375	5,000	6,000
CLR Tallgrass Establish	1,950	5,000	3,000
CLR Turf Repair	1,500	4,000	1,500
CLR Bridge Decorations	0	0	150
CLR Trees	4,990	2,000	1,000
Two Annual Plantings	5,410	6,100	6,000
Village Hall Plant Bed Rehabilitation	0	2,000	1,000
Stone Entryway Sign Cleaning	950	600	0
Bucket Truck Rental	0	0	0
Signs for CLR Bridge	11,345	16,000	0
	<u>43,780</u>	<u>55,535</u>	<u>32,000</u>

-Holiday Lights are being converted to LED in FY17-18

Installment Loan #1

Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

-Final Loan Payment will be in December 2018

Maintenance-Gateway Landscape

	17-18 Est. Act.	17-18 Budget	18-19 Budget
Medians/Gateways/CLR/BR Parkway	93,180	89,590	94,580
Irrigation Maintenance	3,030	2,000	2,000
	<u>96,210</u>	<u>91,590</u>	<u>96,580</u>

VILLAGE OF BURR RIDGE
RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	-1,812	6,247	6,247	2	2	2	2	2
Total Revenues	25,000	25,000	0	0	0	0	0	0
Total Expenditures	16,941	25,000	6,245	0	0	0	0	0
Net Increase (Decrease)	8,059	0	-6,245	0	0	0	0	0
Available Reserves - April 30	6,247	6,247	2	2	2	2	2	2

Estimated Reserves May 1, 2018

2

Estimated Revenues:

Taxes 0
Miscellaneous Revenues 0

Total Estimated Revenues

0

Estimated Expenditures:

Other Expenditures 0

Total Estimated Expenditures

0

Net Increase (Decrease)

0

Estimated Reserves April 30, 2019

2

24 Places of Eating Tax
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes										
3070 Places of Eating Tax	25,000	25,000	0	0	0		0	0	0	0
Total Taxes	25,000	25,000	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	0	0	0	0	0		0	0	0	0
Total Miscellaneous Revenues	0	0	0	0	0		0	0	0	0
Total Revenues	25,000	25,000	0	0	0		0	0	0	0

24 Places of Eating Tax
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	0	0	0	0	0		0	0	0	0
8056 Restaurant/Place of Eating Mktg	16,941	25,000	6,245	6,245	0		0	0	0	0
Total Other Expenditures	16,941	25,000	6,245	6,245	0		0	0	0	0
Total Restaurant/Place of Eating Tax	16,941	25,000	6,245	6,245	0		0	0	0	0

24 Places of Eating Tax

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Restaurant/Place of Eating Marketing

\$25,000 of the 1% of the Place of Eating tax was budgeted in FY 16-17 for a Restaurant Week Program. Due to declining revenues in the General Fund, this expense will no longer be budgeted.

**VILLAGE OF BURR RIDGE
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	1,074,288	818,259	372,059	20,469	274	-689,681	-1,147,606	-1,547,891
Total Revenues	370,463	429,882	331,665	1,066,150	344,630	301,860	307,100	312,340
Total Expenditures	626,491	876,082	683,255	1,086,345	1,034,585	759,785	707,385	694,085
Net Increase (Decrease)	-256,029	-446,200	-351,590	-20,195	-689,955	-457,925	-400,285	-381,745
Available Reserves - April 30	818,259	372,059	20,469	274	-689,681	-1,147,606	-1,547,891	-1,929,636

Estimated Reserves May 1, 2018

20,469

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	556,150
Transfers	510,000

Total Estimated Revenues

1,066,150

Estimated Expenditures:

Capital Outlay	1,085,460
Other Expenditures	885
Transfers	0

Total Estimated Expenditures

1,086,345

Net Increase (Decrease)

-20,195

Estimated Reserves April 30, 2019

274

31 Capital Improvements Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	11,783	11,510	11,180	12,720	11,400	-10.4%	11,630	11,860	12,100	12,340
3710 Donations	0	0	20,485	0	0		0	0	0	0
3711 Developer Donations	0	143,371	0	0	9,750		0	0	0	0
3795 Other Revenue	2,100	0	0	180,000	535,000	197.2%	48,000	0	0	0
Total Miscellaneous Revenues	13,883	154,882	31,665	192,720	556,150	188.6%	59,630	11,860	12,100	12,340
39 Transfers										
3910 Transfer From General Fund	100,000	0	0	0	215,000		0	0	0	0
3922 Transfer From Motor Fuel Tax	256,580	275,000	300,000	300,000	285,000	-5.0%	285,000	290,000	295,000	300,000
3923 Transfer From Hotel/Motel Tax	0	0	0	10,000	10,000	0.0%	0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfers From Sewer Fund	0	0	0	0	0		0	0	0	0
Total Transfers	356,580	275,000	300,000	310,000	510,000	64.5%	285,000	290,000	295,000	300,000
Total Revenues	370,463	429,882	331,665	502,720	1,066,150	112.1%	344,630	301,860	307,100	312,340

31 Capital Improvements Fund
8010 Capital Improvement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
70 Capital Outlay										
7010 Improvements	0	249,453	96,500	177,000	302,370	70.8%	288,000	0	0	0
7055 Village Facility Improvements	0	0	0	0	175,600		48,100	0	0	0
7072 2014 Road Program	0	0	0	0	0		0	0	0	0
7073 2015 Road Program	625,622	0	0	0	0		0	0	0	0
7074 2016 Road Program	0	625,768	0	0	0		0	0	0	0
7077 2017 Road Program	0	0	585,870	580,430						
7078 2018 Road Program		0	0	0	607,490		697,600	758,900	706,500	693,200
Total Capital Outlay	625,622	875,221	682,370	757,430	1,085,460	43.3%	1,033,700	758,900	706,500	693,200
80 Other Expenditures										
8040 Bank/Investment Fees	870	860	885	1,000	885	-11.5%	885	885	885	885
Total Other Expenditures	870	860	885	1,000	885	-11.5%	885	885	885	885
90 Transfers										
9041 Transfer to Debt Service Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Capital Improvement	626,491	876,082	683,255	758,430	1,086,345	43.2%	1,034,585	759,785	707,385	694,085

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Transfer From General Fund	17-18	18-19	19-20	20-21	21-22	22-23
	Budget	Budget	Project	Project	Project	Project
Road Program	0	215,000	0	0	0	0

Transfer in of available General Fund surplus to help pay for the Road Program.

Transfers From Motor Fuel Tax Fund

Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

Developer Donations

Bucktrail Estates, LLC contributing \$9,750 to the 2018 Road Program for Bucktrail Drive resurfacing.

Other Revenues	17-18	17-18	18-19	18-19
	Est.	Act.	Budget	Budget
IRMA reserves to fund Village facilities improvements			175,000	48,000
OPUS escrow to fund engineering for 71st Street Improvements			90,000	
IPBC reserves to balance out the fund			270,000	
	0	0	535,000	48,000

Various reserves used to pay for capital improvements.

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Improvements	17-18 Est. Act.	17-18 Budget	18-19 Budget	19-20 Project	20-21 Project	21-22 Project	22-23 Project
CLR/I-55 Bridge ITEP Grant							
CLR/I-55 Bridge Construction Grant Match	\$ -	\$ 10,000	\$ 10,000				
Garfield Street LAPP (75% Construction Grant)							
STP Construction Grant Match	\$ 26,810	\$ -	\$ 5,400				
79th Street LAFO (75% Construction Grant)							
STP Construction Grant Match (25%)	\$ -	\$ 113,000	\$ 99,470				
Construction Engineering & Material Testing	\$ 53,690	\$ 54,000					
Wolf Road Pedestrian Crossing Project							
Phase II Engineering	\$ 16,000	\$ 16,000					
Construction. Paid by grant, School, Park Dist.	\$ -	\$ -					
Burr Ridge Parkway LAPP (70% Construction Grant)							
Phase II Engineering			\$ 85,000				
STP Construction Grant Match				\$ 216,000			
Construction Engineering & Material Testing				\$ 72,000			
I-294 Tri-State Tollway							
Owner's Engineering Services ⁽¹⁾			\$ 12,500				
71st Street at Wolf Road: Design Engineering ⁽²⁾			\$ 90,000				
Construction costs by grant, County, ISTHA				\$ -	\$ -		
TOTALS:	\$ 96,500	\$ 193,000	\$ 302,370	\$ 288,000	\$ -	\$ -	\$ -

Village Facility Improvements	17-18 Est Actual	17-18 Budget	18-19 Budget	19-20 Budget
Village Hall Chiller Replacement			131,000	
Village Hall Garage Roof Replacement				48,100
Village Hall Window Replacement			24,600	
Village Hall Foyer Bathroom Remodeling			20,000	
	0	0	175,600	48,100

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Road Program	2017-2018 Est. Act.	2017-2018 Budget	2018-2019 Budget	2019-2020 Project	2020-2021 Project	2021-2022 Project	2022-2023 Project
Resurfacing & Repair Program	530,586	530,430	542,490	632,600	693,900	641,500	628,200
Drainage Improvements / Other							
Pavement Maintenance	47,585	35,000	50,000	50,000	50,000	50,000	50,000
Material Testing	7,700	15,000	15,000	15,000	15,000	15,000	15,000
	585,871	580,430	607,490	697,600	758,900	706,500	693,200

2018 Road Program (FY 2018-19)

Resurfacing Program:	
59th Street (reimburse Hinsdale)	35,700
83rd Street (patching)	56,195
Greenbriar Court (patching)	6,640
Hinsdale Industrial Park	231,685
Peppermill Court	16,945
Elm Court	25,970
Space Valley Subdivision	110,180
Deerview Subdivision	59,175
Crack Sealing	30,000
Pavement Marking	20,000
Material Testing	15,000
	607,490

2019 Road Program (FY 2019-20)*

Resurfacing Program:	
Shady Lane (West) & Lee Ct	66,400
Vine St. (N. of 90th)	23,800
89th Street	83,700
Countryside Court	16,700
Ridge Farm Road	54,800
Todor Court	53,100
Pleasantdale Sub. (N. of 75th St)	233,100
Circle Dr. & Dana Way	101,000
Crack Sealing	30,000
Pavement Marking	20,000
Material Testing	15,000
	697,600

2020 Road Program (FY 2020-21)*

Resurfacing Program:	
Devon Ridge Dr	33,000
Circle Ridge Dr	230,000
75th St	106,900
77th St	81,200
Drew Ave	121,300
Hamilton Ave	121,500
Crack Sealing	30,000
Pavement Marking	20,000
Material Testing	15,000
	758,900

2021 Road Program (FY 2021-22)*

Resurfacing Program:	
90th St & Grant St	74,200
Hillcrest Dr	102,500
Rucci Ct & Shady Ln (East)	61,300
Deerpath Lakes Subdivision	127,700
Lakewood Subdivision	275,800
Crack Sealing	30,000
Pavement Marking	20,000
Material Testing	15,000
	706,500

0.00000

**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	537,697	528,132	337,116	246,431	174,606	-329,854	-438,354	-439,254
Total Revenues	93,783	57,601	14,050	5,000	0	0	0	0
Total Expenditures	103,348	248,617	104,735	76,825	504,460	108,500	900	900
Net Increase (Decrease) In Fund Balance	-9,566	-191,016	-90,685	-71,825	-504,460	-108,500	-900	-900
Available Reserves - April 30	528,132	337,116	246,431	174,606	-329,854	-438,354	-439,254	-440,154

Estimated Reserves May 1, 2018

246,431

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	5,000
Transfers	0

Total Estimated Revenues

5,000

Estimated Expenditures:

Contractual Services	0
Capital Outlay	75,925
Other Expenditures	900
Transfers	0

Total Estimated Expenditures

76,825

Net Increase (Decrease)

-71,825

Estimated Reserves April 30, 2019

174,606

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	0		0	0	0	0
Total Intergovernmental	0	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	11,783	11,510	9,940	10,000	5,000	-50.0%	0	0	0	0
3710 Donations	0	46,091	4,110	0	0		0	0	0	0
Total Miscellaneous Revenues	11,783	57,601	14,050	10,000	5,000	-50.0%	0	0	0	0
39 Transfers										
3910 Transfers From General Fund	82,000	0	0	0	0		0	0	0	0
Total Transfers	82,000	0	0	0	0		0	0	0	0
Total Revenues	93,783	57,601	14,050	10,000	5,000	-50.0%	0	0	0	0

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
50 Contractual Services										
5035 Publishing	0	0	0	0	0		0	0	0	0
Total Contractual Services	0	0	0	0	0		0	0	0	0
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	94,113	236,257	92,355	30,000	64,425	114.8%	503,560	107,600	0	0
7053 Sidewalk/Pathway Maint Project	8,366	11,500	11,500	11,500	11,500	0.0%	0	0	0	0
Total Capital Outlay	102,479	247,757	103,855	41,500	75,925	83.0%	503,560	107,600	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	870	860	880	850	900	5.9%	900	900	900	900
Total Other Expenditures	870	860	880	850	900	5.9%	900	900	900	900
90 Transfers										
9010 Transfer To General Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Sidewalks/Pathway	103,348	248,617	104,735	42,350	76,825	81.4%	504,460	108,500	900	900

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Sidewalk/Pathway Projects	17-18 Est. Act.	17-18 Budget	18-19 Budget	19-20 Project	20-21 Project
Various Sidewalk Ext Engineering (specialty eng)					
Miscellaneous Surveying					
<u>CLR Longwood to Katherine Legge Park (east side):</u>					
Phase II engineering		30,000	38,500		
Construction engineering				80,000	
Construction (Total \$696,560, STP Grant \$284,000)				412,560	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>					
Construction (local match)	92,355	0	25,925		
<u>Burr Oaks Glen North (79th St) sidewalk ext.</u>					
Construction engineering					
Construction					
<u>Garfield Avenue Connection</u>					
Phase II engineering				11,000	
Construction engineering					8,300
Construction					99,300
Total	92,355	30,000	64,425	503,560	107,600

The FY 19-20 Budget shows insufficient funds to complete the construction of a new sidewalk on CLR. The Village has 5 options:

- 1) Obtain additional STP Funds to pay for the shortfall (unsuccessful in May 2017)
- 2) Obtain a Cook County Grant to pay for the shortfall (unsuccessful in July 2017)

Sidewalk/Pathway Maintenance Projects

\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc. This program ends after FY 18-19 due to lack of funds.

CLR right of way weed cutting maintenance now found in Hotel/Motel Tax Fund

Donations

Spectrum Senior Living \$35,930 in FY 16-17

Transfers From General Fund

In order to fund previously approved projects \$118,000 was transferred from the General Fund in FY 14-15 and \$82,000 was transferred in FY 15-16.

**VILLAGE OF BURR RIDGE
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	970,262	914,996	972,408	860,438	406,938	-123,832	-98,872	-328,672
Total Revenues	160,473	312,870	186,180	11,400	136,630	136,860	62,100	37,340
Total Expenditures	215,738	255,459	298,150	464,900	667,400	111,900	291,900	50,900
Net Increase (Decrease)	-55,265	57,412	-111,970	-453,500	-530,770	24,960	-229,800	-13,560
Available Reserves - April 30	914,996	972,408	860,438	406,938	-123,832	-98,872	-328,672	-342,232
Estimated Reserves May 1, 2018						860,438		
Estimated Revenues:								
Miscellaneous Revenues			11,400					
Transfers			0					
			Total Estimated Revenues		11,400			
Estimated Expenditures:								
Capital Outlay			464,000					
Other Expenditures			900					
			Total Estimated Expenditures		464,900			
			Net Increase (Decrease)		-453,500			
Estimated Reserves April 30, 2019						406,938		

33 Equipment Replacement Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,783	11,510	11,180	13,060	11,400	-12.7%	11,630	11,860	12,100	12,340
Total Miscellaneous Revenues	11,783	11,510	11,180	13,060	11,400	-12.7%	11,630	11,860	12,100	12,340
39 Transfers										
3910 Transfers From General Fund	148,690	301,360	175,000	0	0		125,000	125,000	50,000	25,000
Total Transfers	148,690	301,360	175,000	0	0		125,000	125,000	50,000	25,000
Total Revenues	160,473	312,870	186,180	13,060	11,400	-12.7%	136,630	136,860	62,100	37,340

33 Equipment Replacement Fund
8030 Equipment Replacement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	214,868	254,598	297,250	325,285	464,000	42.6%	666,500	111,000	291,000	50,000
Total Capital Outlay	214,868	254,598	297,250	325,285	464,000	42.6%	666,500	111,000	291,000	50,000
80 Other Expenditures										
8040 Bank/Investment Fees	870	860	900	1,000	900	-10.0%	900	900	900	900
Total Other Expenditures	870	860	900	1,000	900	-10.0%	900	900	900	900
Total Equipment Replacement	215,738	255,459	298,150	326,285	464,900	42.5%	667,400	111,900	291,900	50,900

VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE

Unit # Num	Vehicle Description	Department Assigned	Acquisition Date	Historical Cost	Replace Cycle	2017-18 Est. Actual	2017-18 Budget	2018-19 Budget	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	7/1/2013	14,945	5							17,000	
17	2009 Ford Escape (50G/50W)	Public Works	3/23/2009	11,767	5						15,000		
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	2/1/2012	28,249	10								15,000
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	5/1/2006	9,936	10				24,500				
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	7/14/2014	25,950	10								30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	9/1/2015	28,850	10								30,000
23	2002 Navistar 4900 Dump Truck	Public Works	3/10/2003	87,916	10			201,000	0				
24	2013 Ford Explorer-Build. Inspector (PD Transfer)	Comm Dev	5/1/2013	16,880	5				0		3,000		
26	2017 Ford F-550 4WD Super Cab w/ Versalift Aerial Equip	Public Works	2/1/2017	125,550	10		0						
28	2001 Johnson 605 Sweeper	Public Works	8/27/2001	137,500	10				312,000				
29	2017 International 7400 Dump Truck	Public Works	1/11/2017	155,954	10		0						
30	2017 Ford F-550 4WD Reg Cab Dump Truck	Public Works	3/1/2018	82,513	10	124,065	140,000	0					
31	2013 Ford F350 Dump Truck	Public Works	5/1/2013	47,799	10								50,000
32	2013 Navistar 7400 Dump Truck	Public Works	1/1/2014	147,071	10								155,000
33	2004 Navistar 6 wheel Dump Truck	Public Works	11/1/2004	98,000	10				205,000	0			
34	2005 GMC 6500 Lo-Pro Dump Truck	Public Works	2/15/2005	79,435	10			115,000	0				
35	2008 Navistar 2-Ton Dump Truck	Public Works	1/15/2008	106,305	10						209,000		
37	2015 International 7400 Plow Truck	Public Works	11/9/2015	135,915	10								155,000
39	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	82,513	10				117,000	0			
41	1996 Case Backhoe Model 580L	Public Works	7/22/1996	58,866	15			148,000				0	
44	2018 Caterpillar Model 926M Wheel Loader	Public Works	12/12/2017	65,000	15	141,435	145,000						
51	2003 New Holland Tractor Model TC45D	Public Works	9/22/2003	19,226	15								25,000
101	2013 Scag Sabre Tooth Mower	Public Works	3/25/2013	14,441	5								15,000
102	2011 Kubota Mower	Public Works	8/1/2011	11,665	5								16,000
103	2009 Mobark 14R Brush Chipper	Public Works	8/27/2009	27,572	15					61,000			32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	10/1/2004	8,750	15								8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	1/1/1995	8,714	15					20,000			
107	1998 Beaver Creek 1 axle trailer	Public Works	1/1/1998	3,000	15								10,000
108	2001 Ready Haul trailer	Public Works	11/1/2004	6,000	15								7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	4/1/2018	3,500	15		10,000	0					
110	2004 Arrowboard trailer	Public Works	1/1/2004	5,000	15				8,000				
111	2004 Water tank trailer	Public Works	1/1/2004	5,000	15								7,500
PD10	2015 Ford Interceptor Sedan (#1510)	Police	6/22/2015	26,024	5						32,000		
PD01	2017 Ford SUV (#1701)	Police	5/12/2017	30,285	5	31,750	30,285	0				33,000	
PD08	2015 Ford Escape (#1508)	Police	6/22/2015	24,100	5						32,000		
PD15	2013 Ford Interceptor-Sedan (#1315)	Police	10/31/2013	25,384	5					30,000			
Total				1,765,574		297,250	325,285	464,000	666,500	111,000	291,000	50,000	556,750
The following vehicles are funded in the Water and Sewer Funds													
Unit # Num	Vehicle Description	Department Assigned	Acquisition Date	Historical Cost	Replace Cycle	2017-18 Est. Actual	2017-18 Budget	2018-19 Budget	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	Future Years
50	2000 Ford F-350 Pickup Truck		retain for meter reader										
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)		5/1/2006	9,936	10				24,500				
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)		10/1/2004	8,750	15								10,000
20	2014 John Deere Skid Steer Loader (50G/50W)		7/14/2014	25,950	10								30,000
25	2005 F-150 (100 W)		2/1/2006	25,000	10				38,000				25,000
16	2014 Ford Explorer (50G/50W)		7/1/2013	15,000	5							17,000	
17	2009 Ford Escape (50G/50W)		3/23/2009	11,767	10						15,000		
36	2009 Ford F-150 Pickup Truck		4/1/2009	22,000	10			49,000				0	
104	2005 Pipehunter Jetter, trailer (100 Sewer)		9/1/2006	67,000	15								75,000
18	2011 Ford F-350 Utility Truck (50G/50W)		2/1/2012	28,249	10								30,000
21	2014 Ford F-350 Utility Truck (100W)		8/1/2013	35,963	10								40,000
42	2013 Case Backhoe Model 590		9/1/2013	130,000	15								130,000
112	2015 Redi-Haul Flatbed Trailer		4/13/2015	10,727	10								15,000
Total				390,341		0	0	49,000	62,500	0	15,000	17,000	355,000

**VILLAGE OF BURR RIDGE
STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	83,673	98,404	111,818	108,818	568	2,018	3,468	4,918
Total Revenues	21,491	23,005	26,000	26,000	15,500	15,500	15,500	15,500
Total Expenditures	6,760	9,591	29,000	134,250	14,050	14,050	14,050	14,050
Net Increase (Decrease)	14,731	13,414	-3,000	-108,250	1,450	1,450	1,450	1,450
Available Reserves - April 30	98,404	111,818	108,818	568	2,018	3,468	4,918	6,368

Estimated Reserves May 1, 2018

108,818

Estimated Revenues:

Miscellaneous Revenues	26,000
Transfers	0

Total Estimated Revenues

26,000

Estimated Expenditures:

Capital Outlay	133,800
Other Expenditures	450

Total Estimated Expenditures

134,250

Net Increase (Decrease)

-108,250

Estimated Reserves April 30, 2019

568

34 Storm Water Management Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
37 Miscellaneous Revenues										
3700 Interest Income	5,891	5,755	6,000	6,510	6,000	-7.8%	2,000	2,000	2,000	2,000
3795 Other Revenue	15,600	17,250	20,000	13,500	20,000	48.1%	13,500	13,500	13,500	13,500
Total Miscellaneous Revenues	21,491	23,005	26,000	20,010	26,000	29.9%	15,500	15,500	15,500	15,500
39 Transfers										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
Total Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	21,491	23,005	26,000	20,010	26,000	29.9%	15,500	15,500	15,500	15,500

34 Storm Water Management Fund
8040 Storm Water Management

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
70 Capital Outlay										
7051 Storm Water Management	6,325	9,161	28,550	13,450	133,800	894.8%	13,600	13,600	13,600	13,600
Total Capital Outlay	6,325	9,161	28,550	13,450	133,800	894.8%	13,600	13,600	13,600	13,600
80 Other Expenditures										
8040 Bank/Investment Fees	435	430	450	480	450	-6.3%	450	450	450	450
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	435	430	450	480	450	-6.3%	450	450	450	450
Total Storm Water Management	6,760	9,591	29,000	13,930	134,250	863.7%	14,050	14,050	14,050	14,050

34 Storm Water Management Fund**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019****Notes**

Storm Water Management	17-18	17-18	18-19
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee	1,000	1,000	1,000
Windsor Pond bi-annual burn	2,725	2,650	2,800
Enhancement Area Monitoring	3,935		
IEPA Minimum Measures by IGA	5,000	5,000	5,000
Miscellaneous/emergency maintenance*	15,890	4,800	125,000
	28,550	13,450	133,800

- Enhancement Area Monitoring includes Waterview Est. and Stone Creek Est.

- IGA executed October 2017 with DuPage County.

* FY17-18: Fence at KLM culvert (50% Hinsdale), and DuPage Co. repair at Deer Path Tr.

* FY18-19: KLM grate study, and Replacing Deer Path Tr. outfall along County Line Rd.

**VILLAGE OF BURR RIDGE
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	3,000,380	2,993,947	2,989,744	4,732,724	4,722,769	4,712,819	4,702,869	4,692,919
Total Revenues	673,914	675,919	1,955,335	165,910	120,000	120,000	120,000	120,000
Total Expenditures	680,347	680,122	212,355	175,865	129,950	129,950	129,950	6,099,950
Net Increase (Decrease)	-6,433	-4,203	1,742,980	-9,955	-9,950	-9,950	-9,950	-5,979,950
Available Reserves - April 30	2,993,947	2,989,744	4,732,724	4,722,769	4,712,819	4,702,869	4,692,919	-1,287,031

Estimated Reserves May 1, 2018

4,732,724

Estimated Revenues:

Taxes	0
Miscellaneous Revenues	120,000
Other	0
Transfers	45,910

Total Estimated Revenues

165,910

Estimated Expenditures:

Other Expenditures	175,865
--------------------	---------

Total Estimated Expenditures

175,865

Net Increase (Decrease)

-9,955

Estimated Reserves April 30, 2019

4,722,769

41 Debt Service Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
30 Taxes										
3000 General Property Tax	518,615	520,656	0	0	0		0	0	0	0
Total Taxes	518,615	520,656	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	109,389	109,349	14,920	110,000	120,000	9.1%	120,000	120,000	120,000	120,000
Total Miscellaneous Revenues	109,389	109,349	14,920	110,000	120,000	9.1%	120,000	120,000	120,000	120,000
38 Other										
3800 Proceeds From Sale of Assets	0	0	1,894,505	0	0		0	0	0	0
Total Other	0	0	1,894,505	0	0		0	0	0	0
39 Transfers										
3923 Transfer From Hotel/Motel Tax	45,910	45,915	45,910	45,910	45,910	0.0%	0	0	0	0
Total Transfers	45,910	45,915	45,910	45,910	45,910	0.0%	0	0	0	0
Total Revenues	673,914	675,919	1,955,335	155,910	165,910	6.4%	120,000	120,000	120,000	120,000

41 Debt Service Fund
4030 Debt Service

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	9,727	9,692	57,135	10,450	10,550	1.0%	10,550	10,550	10,550	10,550
8064 Principal-G.O. Series 2003	490,000	505,000	0	0	0		0	0	0	0
8074 Interest-G.O. Series 2003	30,845	15,655	0	0	0		0	0	0	0
8110 Principal-Hotel/Motel Install	39,568	41,256	42,920	42,855	44,580	4.0%	0	0	0	0
8111 Interest-Hotel/Motel Install	6,345	4,657	2,990	3,060	1,335	-56.4%	0	0	0	0
8114 Principal-Debt Crt Series 2012	0	0	0	0	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	103,863	51,930	51,930	0		0	0	0	0
8116 Principal-Debt Crt Series 2017	0	0	0	0	0		0	0	0	5,970,000
8117 Interest-Debt Crt Series 2017	0	0	57,380	84,015	119,400	42.1%	119,400	119,400	119,400	119,400
Total Other Expenditures	680,347	680,122	212,355	192,310	175,865	-8.6%	129,950	129,950	129,950	6,099,950
Total Debt Service	680,347	680,122	212,355	192,310	175,865	-8.6%	129,950	129,950	129,950	6,099,950

41 Debt Service Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Installment Loan #1				
Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements
- Final Loan payment will be in December 2018

Refunding Debt Certificate Series 2017						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2017-18		0	57,378	57,378	57,378	1.75%
2018-19		59,700	59,700	119,400	119,400	1.75%
2019-20		59,700	59,700	119,400	119,400	1.75%
2020-21		59,700	59,700	119,400	119,400	1.75%
2021-22		59,700	59,700	119,400	119,400	1.75%
2022-23	5,970,000	59,700	59,700	119,400	6,089,400	1.75%
	5,970,000			654,378	6,624,378	

Police Station Funding

- The 2017 issue is the refinancing of Debt Certificate Series 2012.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M).
- \$1.9 million added to the fund from the sale of the Pump Center property.
- Reserves in the fund provide Interest Earnings to pay bond Interest Expense.
- Reserves will be used to pay off the Principal of the bonds.

41 Debt Service Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	
Abatements							
Levy	Extension	Billed	Fiscal Year	Abatement Description			
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue		
					\$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				3,727,117			

- FY 2016-17 is the last year for the Lake Michigan Water Main Bonds.

**VILLAGE OF BURR RIDGE
WATER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	2,674,616	2,437,741	1,949,625	1,829,680	1,751,130	2,260,665	2,289,930	3,134,090
Total Revenues	4,429,484	4,599,334	5,133,255	5,693,410	6,047,350	6,486,150	6,956,970	7,468,600
Total Expenditures	4,666,359	5,087,450	5,253,200	5,771,960	5,537,815	6,456,885	6,112,810	5,794,900
Net Increase (Decrease)	-236,875	-488,116	-119,945	-78,550	509,535	29,265	844,160	1,673,700
Available Reserves - April 30	2,437,741	1,949,625	1,829,680	1,751,130	2,260,665	2,289,930	3,134,090	4,807,790

Estimated Reserves May 1, 2018

1,829,680

Estimated Revenues:

Charges For Services	5,488,410
Miscellaneous Revenues	205,000

Total Estimated Revenues

5,693,410

Estimated Expenditures:

Personnel Services	955,225
Contractual Services	448,770
Commodities	3,618,640
Capital Outlay	624,800
Other Expenditures	13,225
Transfers	111,300

Total Estimated Expenditures

5,771,960

Net Increase (Decrease)

-78,550

Estimated Reserves April 30, 2019

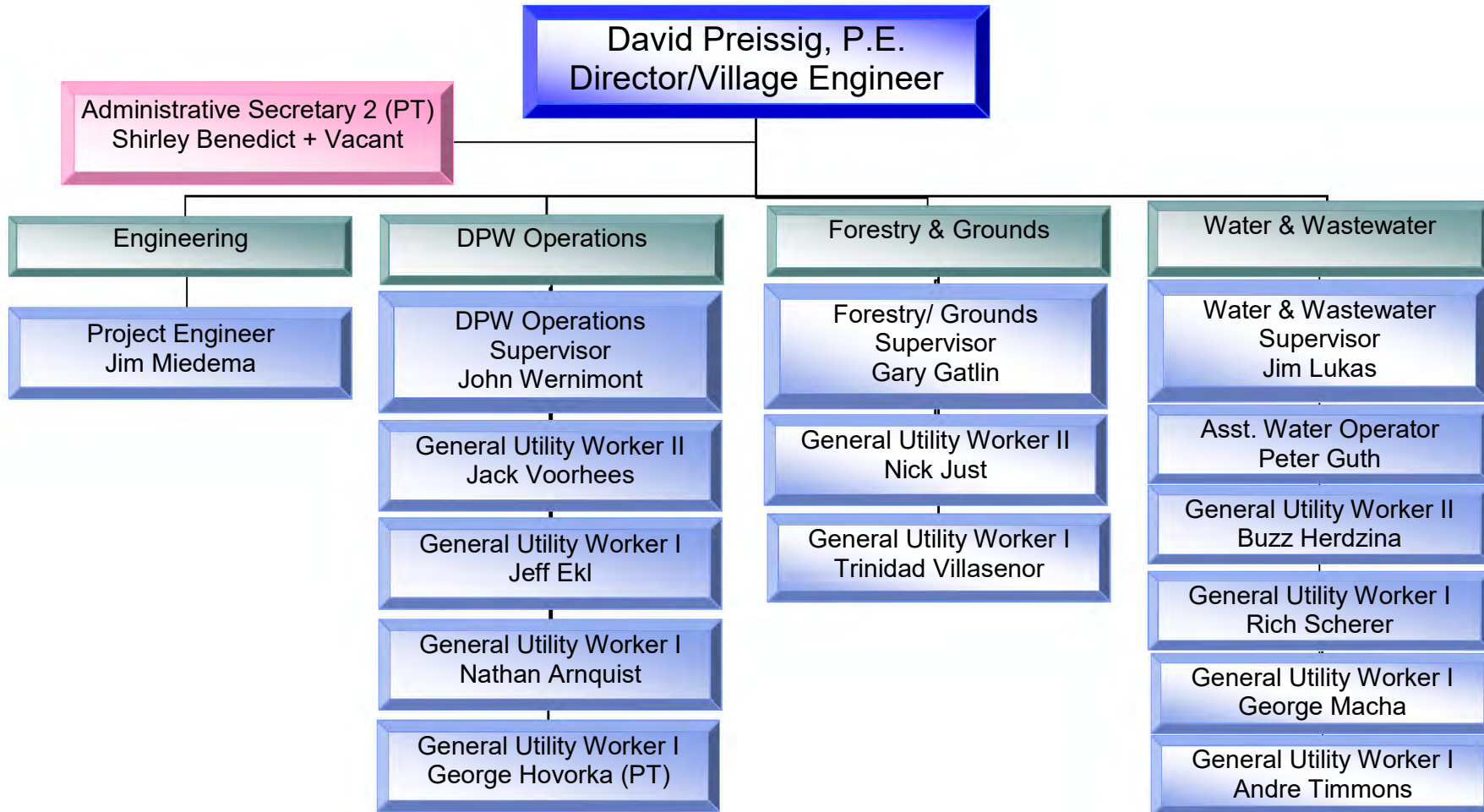
1,751,130

51 Water Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Revenue Budget	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
34 Charges For Services										
3430 Water Sales	4,118,111	4,178,932	4,766,520	4,935,150	5,328,120	8.0%	5,732,770	6,169,790	6,641,780	7,151,520
3434 Tap-Ons	37,413	85,989	86,275	65,430	83,430	27.5%	31,000	31,000	28,000	28,000
3435 Water Meter Sales	17,053	23,690	19,670	19,400	19,400	0.0%	19,400	19,400	19,400	19,400
3436 Water Penalties	34,320	29,431	35,760	33,860	36,830	8.8%	37,930	39,070	40,240	41,450
3437 Water Use	17,703	16,867	20,030	13,200	20,630	56.3%	21,250	21,890	22,550	23,230
Total Charges For Services	4,224,600	4,334,909	4,928,255	5,067,040	5,488,410	8.3%	5,842,350	6,281,150	6,751,970	7,263,600
37 Miscellaneous Revenues										
3700 Interest Income	176,740	172,656	175,000	180,000	175,000	-2.8%	175,000	175,000	175,000	175,000
3710 Donations	0	71,686	0	0	0		0	0	0	0
3795 Other Revenues	28,144	20,084	30,000	30,000	30,000	0.0%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	204,883	264,425	205,000	210,000	205,000	-2.4%	205,000	205,000	205,000	205,000
Total Revenues	4,429,484	4,599,334	5,133,255	5,277,040	5,693,410	7.9%	6,047,350	6,486,150	6,956,970	7,468,600

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Water Fund

DESCRIPTION OF OPERATIONS

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-time	530,344	559,769	598,555	598,920	627,640	4.8%	652,455	674,505	696,110	717,070
4002 Salaries Part-Time	39,347	34,996	23,100	41,110	14,620	-64.4%	15,140	15,680	16,240	17,070
4003 Salaries Overtime	34,994	35,399	49,860	63,695	62,200	-2.3%	63,440	64,710	66,000	67,325
4011 IMRF Contribution	68,189	69,705	72,000	74,080	78,320	5.7%	89,485	100,800	112,610	124,875
4012 FICA/Medicare Taxes	44,217	45,491	51,010	53,470	53,050	-0.8%	55,335	57,365	59,335	61,235
4030 Health/Life Insurance	76,767	82,949	87,905	88,025	102,185	16.1%	107,295	112,660	118,290	124,205
4032 Uniform Allowance	6,739	7,847	8,275	8,660	10,325	19.2%	10,530	10,740	10,960	11,180
4040 Due & Subscriptions	2,372	2,115	2,470	2,425	2,595	7.0%	2,595	2,595	2,595	2,595
4041 Employee Recruitment Expense	0	1,935	0	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	2,275	1,342	2,770	3,790	3,790	0.0%	3,790	3,790	3,790	3,790
Total Personnel Services	805,245	841,548	895,945	934,675	955,225	2.2%	1,000,565	1,043,345	1,086,430	1,129,845
50 Contractual Services										
5020 Professional Services	12,387	14,650	15,200	26,500	23,000	-13.2%	26,500	23,000	23,000	26,500
5025 Postage	11,309	20,764	13,250	15,460	16,350	5.8%	16,680	17,020	17,360	17,710
5030 Telephone	23,764	25,394	20,630	23,200	21,530	-7.2%	21,960	22,400	22,840	23,290
5040 Printing	831	398	200	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5050 Maintenance-Equipment	9,332	3,364	12,810	7,580	24,600	224.5%	8,600	8,770	8,950	9,130
5051 Maintenance-Vehicles	3,238	841	1,580	4,500	4,500	0.0%	4,500	4,500	4,500	4,500
5052 Maintenance-Buildings	1,707	6,310	5,495	4,980	6,740	35.3%	6,880	7,010	7,150	7,300
5067 Maintenance-Distribution System	78,237	90,528	129,890	163,300	143,300	-12.2%	142,000	1,117,000	647,000	87,000
5070 Engineering Services	0	0	0	80,000	59,500	-25.6%	86,000	18,000	0	0
5080 Utilities	61,853	69,067	73,190	74,000	80,400	8.6%	82,010	83,650	85,320	87,030
5081 Insurance	53,443	49,408	47,260	53,850	48,680	-9.6%	50,650	52,690	54,820	57,040
5085 Rentals	270	0	3,495	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	16,728	17,294	18,240	18,050	18,670	3.4%	19,045	19,425	19,815	20,210
Total Contractual Services	273,099	298,019	341,240	472,920	448,770	-5.1%	466,325	1,374,965	892,255	341,210
60 Commodities										
6000 Office Supplies	350	103	450	600	600	0.0%	600	600	600	600
6010 Operating Supplies	18,505	23,976	31,000	23,800	27,800	16.8%	27,800	27,800	27,800	27,800
6020 Gasoline & Oil	5,195	5,699	5,940	10,175	9,850	-3.2%	10,170	10,380	10,580	10,790
6040 Supplies-Equipment	17,856	26,217	40,265	41,500	41,500	0.0%	41,500	41,500	41,500	41,500
6041 Supplies-Vehicles	2,535	919	550	1,000	1,000	0.0%	1,000	1,000	1,000	1,000

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
6070 Water Purchases	3,276,603	3,332,244	3,725,370	3,402,310	3,537,890	4.0%	3,608,645	3,680,815	3,754,430	3,829,520
Total Commodities	3,321,042	3,389,159	3,803,575	3,479,385	3,618,640	4.0%	3,689,715	3,762,095	3,835,910	3,911,210
70 Capital Outlay										
7000 Equipment	156,476	402,658	90,440	82,000	57,800	-29.5%	40,000	10,000	10,000	10,000
7010 Improvements	0	0	0	0	518,000		115,000	100,000	120,000	130,000
7020 Vehicles	0	28,249	0	0	49,000		75,000	15,000	17,000	118,000
Total Capital Outlay	156,476	430,907	90,440	82,000	624,800	662.0%	230,000	125,000	147,000	258,000
80 Other Expenditures										
8040 Bank/Investment Fees	13,046	12,907	12,500	13,225	13,225	0.0%	13,490	13,760	14,035	14,315
Total Other Expenditures	13,046	12,907	12,500	13,225	13,225	0.0%	13,490	13,760	14,035	14,315
90 Transfers										
9061 Transfer To Info Tech Fund	97,450	114,910	109,500	109,500	111,300	1.6%	137,720	137,720	137,180	140,320
Total Transfers	97,450	114,910	109,500	109,500	111,300	1.6%	137,720	137,720	137,180	140,320
Total Water Operations	4,666,359	5,087,450	5,253,200	5,091,705	5,771,960	13.4%	5,537,815	6,456,885	6,112,810	5,794,900

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Training & Travel Expense	17-18	17-18	18-19
	Est. Act	Budget	Budget
Continuing Education PE lic	200	500	500
Water Operators Training*	2,280	3,000	3,000
MCWWA Meetings	250	250	250
Water license renewal **	40	40	40
Water license class	0	0	0
	2,770	3,790	3,790

* Continuing education for all water operators.

** Class C Water Supply Operators Licenses are renewed every three years:
 Dir. 7/1/20; Superv. 7/1/19, Asst. Op. 7/1/18, GU1 & GU1 7/1/21

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act	Budget	Budget
MCWWA Annual Membership (7)	175	175	175
AWWA Annual Membership (3)	2,270	2,100	2,270
Publications/Misc	25	150	150
	2,470	2,425	2,595

Uniforms	17-18	17-18	18-19
	Est. Act	Budget	Budget
Uniform Rental	4,380	4,490	4,580
Safety Shoes	750	750	750
Short Sleeve Shirts	655	700	700
Rainwear & Hip Boots	305	350	350
Coveralls	900	900	900
Jackets*	180	200	1,775
Winter Coats	170	200	200
Safety Equipment	790	845	845
Hats	45	100	100
T-Shirts	70	80	80
Miscellaneous	30	45	45
Total	8,275	8,660	10,325

- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018

* In FY18-19, includes replacing 3-season jackets for 7 employee

Professional Services	17-18	17-18	18-19
	Est. Act	Budget	Budget
Water Lab Testing Services	3,926	6,000	6,000
IEPA standby well sampling	0	4,000	500
IEPA stage 2 DBP testing	1,681	2,000	2,000
Meter Testing	49	2,000	2,000
Leak Detection	3,120	5,000	5,000
JULIE	5,796	6,000	6,000
Miscellaneous	133	1,000	1,000
Backflow prevention monitoring	495	500	500
	15,200	26,500	23,000

- Copper and lead testing required every 3 years (next due Sep 2020)
- Standby well sampling is IEPA required every 3 years (next due Feb 2019)

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Telephone	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Monthly Phone Service	4,880	5,300	4,990
Data Line	4,710	8,000	4,945
Well Monitor Line	5,085	4,600	5,340
Verizon (17)	5,955	5,300	6,255
	20,630	23,200	21,530

Data lines reduced due to change to cellular modems.

Maintenance-Buildings	17-18	17-18	18-19
	Budget	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,785	1,350	1,800
Contractual Mowing	2,330	2,380	2,690
PC HVAC Maintenance	980		1,000
Miscellaneous repairs	150	1,000	1,000
	5,495	4,980	6,740

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.
- HVAC contract on quarterly maintenance beginning Dec. 2016

Maintenance-Distribution System	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Water main/hydrant repairs	62,610	50,000	50,000	50,000	50,000	50,000	50,000
Pavement patching	31,760	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	14,000	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,520	1,800	1,800	2,000	2,000	2,000	2,000
Water Tower Cleaning (North)							
Water Tower Cleaning (South)							
Water Tower painting (North)					1,030,000		
Water Tower painting (South)						560,000	
Leak Detection Survey	20,000	20,000					
PC Reservoir Inspect/Cleaning				10,000			
PC controls upgrade		50,000	50,000				
Bedford Park meter replacement				15,000			
North water tower interior inspection		6,500					
South water tower interior inspection			6,500				
PC HVAC replacement				5,000			
Large Commercial Meter Replacement				25,000			
	129,890	163,300	143,300	142,000	1,117,000	647,000	87,000

- Available reserves in the fund will be used for unanticipated maintenance issues.

Insurance

- IRMA contribution paid from 80% General Fund and 20% Water Fund.
- FY 2017-18 the Village has an available IRMA excess surplus in the amount of \$748,318
- Budget reflects a five year revenue base average on which the IRMA rate is based.

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2017-18 Est. Actual	236,275	20,000	209,020	47,260
2018-19 Budget	243,400	20,000	214,720	48,680
2019-20 Project	253,230	20,000	222,580	50,650
20120-21Project	263,460	20,000	230,770	52,690
2021-22 Project	274,100	20,000	239,280	54,820
2022-23 Project	285,180	20,000	248,140	57,040

Utilities

	17-18	17-18	18-19
	Est. Act	Budget	Budget
Pump Center heating	1,145	2,000	2,000
Pump Center electric	57,360	55,000	60,900
2MG Tank electric	1,890	2,500	2,500
Wells electric	11,490	13,000	13,000
Bedford Park sump electric	1,305	1,000	1,500
Misc	0	500	500
	73,190	74,000	80,400

- Electric rates locked through 5/1/2018
- The electric contract will be re-let in May 2018
- The current contract rate is \$.05247 MWh

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Water Purchases	17-18	17-18	18-19
	Est. Act	Budget	Budget
Village of Hinsdale	17,790	14,310	15,880
Bedford Park	3,707,580	3,388,000	3,522,010
	<u>3,725,370</u>	<u>3,402,310</u>	<u>3,537,890</u>
<p>- Chicago water rate increase expected June 1 by City ordinance, based on the CPI: Urban Wage Earners and Clerical Workers (Chicago All Items) published by the U.S. Bureau of Labor Statistics for 365-day period ending January 1.</p>			

Equipment	17-18	17-18	18-19	19-20
	Est. Act	Budget	Budget	Project
Meters/valves (new construction)	20,430	10,000	10,000	10,000
Residential Meter Replacement Prog.				
Commercial meter replacements	62,800	65,000	30,000	30,000
Trenching and shoring equipment				
4" Trash Pump and Accessories	7,210	7,000		
Pump Center Reservoir Hatch Repl.			16,000	
SCBA Replacement at Pump Center			1,800	
	<u>90,440</u>	<u>82,000</u>	<u>57,800</u>	<u>40,000</u>

- Meter Replacement - to accelerate and complete replacement program.
- In FY18-19, continue commercial meter replacement. Larger meters by

Vehicle	17-18	17-18	18-19	19-20	20-21	21-22	22-23
	Est. Act	Budget	Budget	Project	Project	Project	Project
#16-'14 Ford Explorer*						17,000	
#17-'09 Ford Escape*					15,000		
#18-'11 Ford F350*							30,000
#19-'06 Ford F150*				25,000			
#20 2014 Deere skid steer							
#21-'14 F350 Utility Truck							88,000
#25-'05 Ford F150				50,000			
#36-'09 Ford F150			49,000				
#42 2013 Case 590 backhoe							
#112 2015 Redi-haul flatbed trailer							
	<u>0</u>	<u>0</u>	<u>49,000</u>	<u>75,000</u>	<u>15,000</u>	<u>17,000</u>	<u>118,000</u>
*50% Water 50% PW							

Improvements	17-18	17-18	18-19	19-20	20-21	21-22
	Est. Act	Budget	Budget	Project	Project	Project
CLR & Carriage Way Sub. Ph I			352,000			
Chasmoor Drive Watermain Replacement			100,000			
HIP Hydrant Replacement			66,000			
Hinsdale interconnection ¹					100,000	
PC Pump 4 replacement ²				115,000		
89th w atermain extension						120,000
Meadow brook Place w atermain ³						
	<u>0</u>	<u>0</u>	<u>518,000</u>	<u>115,000</u>	<u>100,000</u>	<u>120,000</u>

- Available reserves in the fund will be used for unanticipated improvement issues.

¹ Hinsdale interconnection/w atermain improvement is necessary to provide main isolation during w atermain breaks; deferred to FY20-21 to coordinate w ith Hinsdale & Tollw ay.

² In conjunction w ith HVAC replacement, and seeking energy-efficiency grant assistance.

³ Connects Meadow brook Place subdivision to existing main north at 8331 Meadow brook Dr.

**VILLAGE OF BURR RIDGE
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	1,622,869	1,662,241	1,671,850	1,728,585	1,808,300	1,875,370	1,936,160	1,991,960
Total Revenues	299,156	300,031	350,510	400,610	408,480	416,500	424,690	433,040
Total Expenditures	259,783	290,422	293,775	320,895	341,410	355,710	368,890	383,640
Net Increase (Decrease)	39,373	9,609	56,735	79,715	67,070	60,790	55,800	49,400
Available Reserves - April 30	1,662,241	1,671,850	1,728,585	1,808,300	1,875,370	1,936,160	1,991,960	2,041,360

Estimated Reserves May 1, 2018

1,728,585

Estimated Revenues:

Charges For Services	343,580
Miscellaneous Revenues	57,030

Total Estimated Revenues

400,610

Estimated Expenditures:

Personnel Services	260,660
Contractual Services	23,215
Commodities	2,000
Capital Outlay	2,500
Other Expenditures	4,700
Transfers	27,820

Total Estimated Expenditures

320,895

Net Increase (Decrease)

79,715

Estimated Reserves April 30, 2019

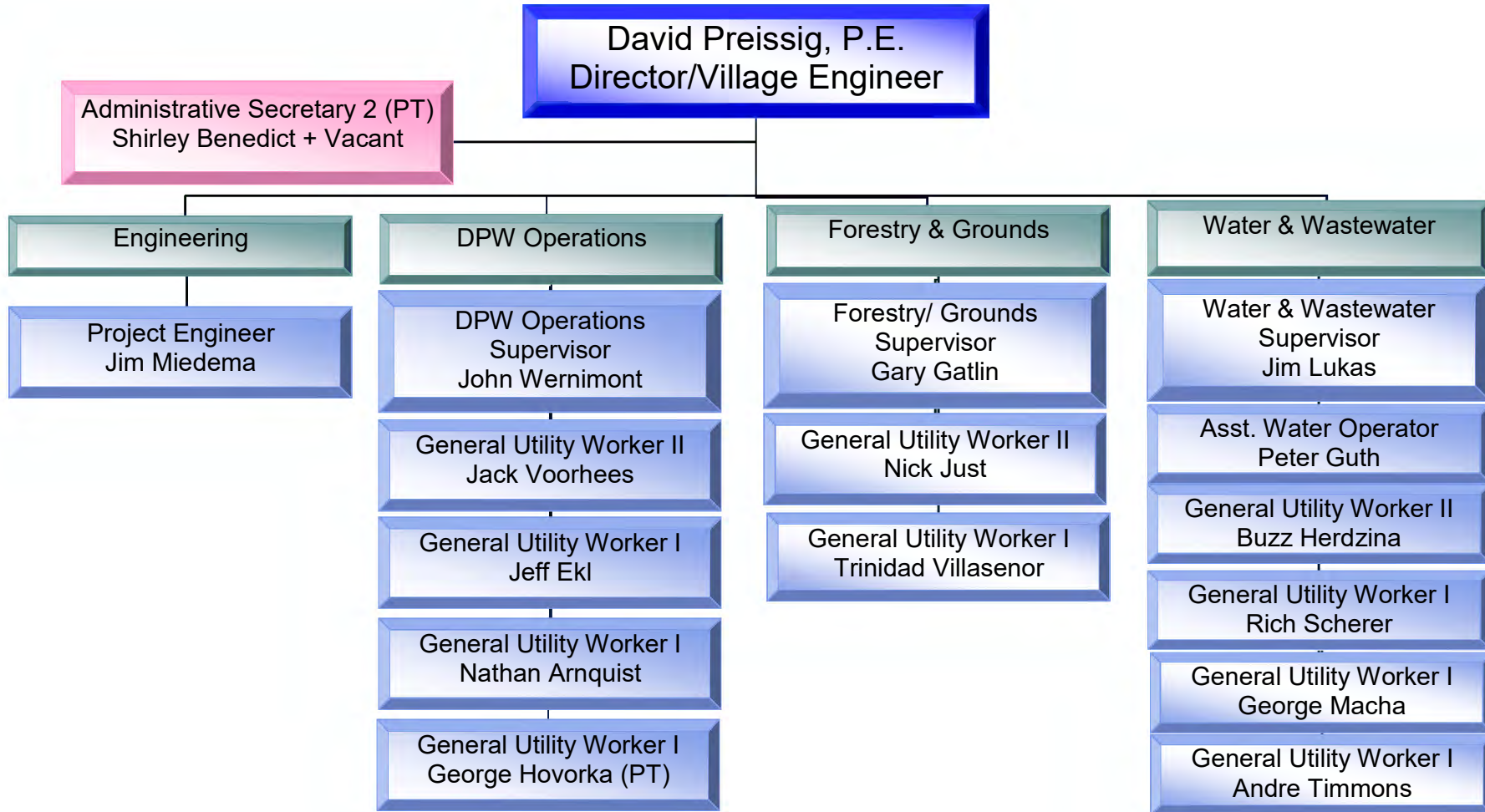
1,808,300

52 Sewer Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
34 Charges For Services										
3440 Sewer Sales	229,560	237,020	288,990	281,960	333,920	18.4%	340,600	347,410	354,360	361,450
3444 Tap-Ons	9,500	4,000	4,000	10,000	8,000	-20.0%	8,000	8,000	8,000	8,000
3446 Sewer Penalties	1,183	1,459	1,610	1,660	1,660	0.0%	1,710	1,760	1,810	1,860
Total Charges For Services	240,242	242,479	294,600	293,620	343,580	17.0%	350,310	357,170	364,170	371,310
37 Miscellaneous Revenues										
3700 Interest Income	58,913	57,552	55,910	58,415	57,030	-2.4%	58,170	59,330	60,520	61,730
Total Miscellaneous Revenues	58,913	57,552	55,910	58,415	57,030	-2.4%	58,170	59,330	60,520	61,730
Total Revenues	299,156	300,031	350,510	352,035	400,610	13.8%	408,480	416,500	424,690	433,040

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Sewer Fund**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4001 Salaries Full-time	151,391	165,637	174,830	175,495	185,200	5.5%	194,375	202,550	209,720	217,215
4002 Salaries Part-Time	2,103	2,342	2,660	2,725	3,655	34.1%	3,785	3,920	4,060	4,205
4003 Salaries Overtime	1,398	3,244	2,855	3,255	3,180	-2.3%	3,250	3,310	3,380	3,450
4011 IMRF Contribution	18,275	19,688	20,010	20,225	21,400	5.8%	24,700	28,080	31,495	35,125
4012 FICA/Medicare Taxes	11,318	12,421	13,735	13,805	14,530	5.3%	15,290	15,975	16,575	17,190
4030 Health/Life Insurance	23,111	22,758	26,630	26,680	29,785	11.6%	31,275	32,835	34,480	36,205
4032 Uniform Allowance	1,836	2,467	2,285	2,655	2,910	9.6%	2,655	2,710	2,760	2,820
Total Personnel Services	209,432	228,555	243,005	244,840	260,660	6.5%	275,330	289,380	302,470	316,210
50 Contractual Services										
5030 Telephone	1,742	1,880	1,135	1,575	1,355	-14.0%	1,380	1,400	1,420	1,440
5068 Maintenance-Utility System	13,857	18,798	10,685	16,360	16,360	0.0%	16,360	16,360	16,360	16,360
5080 Utilities	5,329	5,260	4,890	5,600	5,500	-1.8%	5,610	5,720	5,840	5,950
Total Contractual Services	20,928	25,938	16,710	23,535	23,215	-1.4%	23,350	23,480	23,620	23,750
60 Commodities										
6010 Operating Supplies	144	624	750	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	0	0	890	500	500	0.0%	500	500	500	500
Total Commodities	144	624	1,640	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
70 Capital Outlay										
7000 Equipment	570	2,273	850	1,500	2,500	66.7%	1,500	1,500	1,500	1,500
7010 Improvements	0	0	0	0	0		0	0	0	0
Total Capital Outlay	570	2,273	850	1,500	2,500	66.7%	1,500	1,500	1,500	1,500
80 Other Expenditures										
8040 Bank/Investment Fees	4,349	4,302	4,200	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
Total Other Expenditures	4,349	4,302	4,200	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
90 Transfers										
9061 Transfer To Info Tech Fund	24,360	28,730	27,370	27,370	27,820	1.6%	34,430	34,450	34,300	35,080
Total Transfers	24,360	28,730	27,370	27,370	27,820	1.6%	34,430	34,450	34,300	35,080
Total Sewer Operations	259,783	290,422	293,775	303,945	320,895	5.6%	341,410	355,710	368,890	383,640

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries	Fund Allocation		
Position	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
Engineering			
Project Engineer	50%	40%	10%
Operations			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
Forestry & Grounds			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
Water & Wastewater			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Uniforms	17-18	17-18	18-19
	Est. Act	Budget	Budget
Uniform Rental	1,325	1,380	1,410
Safety Shoes	300	375	375
Short Sleeve Shirts	170	250	250
Rainwear & Hip Boots	95	125	125
Coveralls	85	100	100
Jackets*	55	100	325
Safety Equipment	230	255	255
Hats	0	30	30
T-Shirts	25	25	25
Miscellaneous	0	15	15
Total	2,285	2,655	2,910

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018
- * In FY18-19 includes replacing 3-season jacket for one (1) employee

Maintenance-Utility System	17-18	17-18	18-19
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,360	9,360
Lift Station Repairs *	1,505	4,000	4,000
Sewer Rodding/Repairs	0	3,000	3,000
	10,685	16,360	16,360

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm
- * FY16-17: Emergency replacement of controller at Arrowhead Farm Lift Station

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Utilities	17-18	17-18	18-19
	Est. Act	Budget	Budget
Electric	4,890	5,600	5,500
- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.			

Equipment	17-18	17-18	18-19
	Est. Act	Budget	Budget
Jetter Accessories	350	1,000	1,000
Safety Equipment, IRMA	500	500	500
I & I Detection Equipment			1,000
	850	1,500	2,500

**VILLAGE OF BURR RIDGE
INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	296,196	320,409	377,209	351,479	326,649	375,424	426,954	459,359
Total Revenues	255,413	298,775	284,940	289,660	355,940	351,420	355,080	363,160
Total Expenditures	231,200	241,975	310,670	314,490	307,165	299,890	322,675	305,515
Net Increase (Decrease)	24,213	56,800	-25,730	-24,830	48,775	51,530	32,405	57,645
Available Reserves - April 30	320,409	377,209	351,479	326,649	375,424	426,954	459,359	517,004

Estimated Reserves May 1, 2018

351,479

Estimated Revenues:

Miscellaneous Revenues	11,420
Transfers	278,240

Total Estimated Revenues

289,660

Estimated Expenditures:

Personnel Services	11,840
Contractual Services	208,750
Commodities	18,000
Capital Outlay	75,000
Other Expenditures	900

Total Estimated Expenditures

314,490

Net Increase (Decrease)

-24,830

Estimated Reserves April 30, 2019

326,649

61 Information Technology Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,783	11,510	11,200	13,060	11,420	-12.6%	11,650	11,880	12,120	12,360
Total Miscellaneous Revenues	11,783	11,510	11,200	13,060	11,420	-12.6%	11,650	11,880	12,120	12,360
39 Transfers										
3910 Transfers From General Fund	121,820	143,625	136,870	136,870	139,120	1.6%	172,140	169,770	171,480	175,400
3951 Transfers From Water Fund	97,450	114,910	109,500	109,500	111,300	1.6%	137,720	135,820	137,180	140,320
3952 Transfers From Sewer Fund	24,360	28,730	27,370	27,370	27,820	1.6%	34,430	33,950	34,300	35,080
Total Transfers	243,630	287,265	273,740	273,740	278,240	1.6%	344,290	339,540	342,960	350,800
Total Revenues	255,413	298,775	284,940	286,800	289,660	1.0%	355,940	351,420	355,080	363,160

61 Information Technology Fund
4040 Information Technology

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4002 Salaries Part-Time	2,460	4,545	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	125	640	500	1,340	168.0%	1,340	1,340	1,340	1,340
4042 Training & Travel Expense	2,423	2,423	3,425	3,500	4,500	28.6%	4,500	4,500	4,500	4,500
Total Personnel Services	5,008	7,093	10,065	10,000	11,840	18.4%	11,840	11,840	11,840	11,840
50 Contractual Services										
5020 Other Professional Services	49,528	58,829	66,750	60,000	60,000	0.0%	60,000	60,000	60,000	60,000
5030 Telephone	836	912	515	950	530	-44.2%	540	550	560	575
5050 Maintenance-Equipment	11,045	7,175	14,280	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	61,386	56,282	82,970	78,125	133,220	70.5%	135,885	138,600	141,375	144,200
Total Contractual Services	122,795	123,199	164,515	154,075	208,750	35.5%	211,425	214,150	216,935	219,775
60 Commodities										
6010 Operating Supplies	16,099	16,521	18,000	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
Total Commodities	16,099	16,521	18,000	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
70 Capital Outlay										
7000 Equipment	86,429	94,302	117,205	129,790	75,000	-42.2%	65,000	55,000	75,000	55,000
Total Capital Outlay	86,429	94,302	117,205	129,790	75,000	-42.2%	65,000	55,000	75,000	55,000
80 Other Expenditures										
8040 Bank/Investment Fees	870	860	885	950	900	-5.3%	900	900	900	900
Total Other Expenditures	870	860	885	950	900	-5.3%	900	900	900	900
Total Information Technology	231,200	241,975	310,670	312,815	314,490	0.5%	307,165	299,890	322,675	305,515

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Notes

Salaries Part-Time

- Intern to assist with GIS development.

Other Professional Services

	17-18	17-18	18-19
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	66,750	60,000	60,000

Est. Actual related to software system issues during Police upgrades.

Operating Supplies

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Printer Toner/Developer	12,825	13,000	13,000
Contingency	5,175	5,000	5,000
	18,000	18,000	18,000

Transfers

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
	Budget	Budget	Project	Project	Project	Project
General Fund (50%)	136,870	139,120	172,140	172,270	171,480	175,400
Water Fund (40%)	109,500	111,300	137,720	137,820	137,180	140,320
Sewer Fund (10%)	27,370	27,820	34,430	34,450	34,300	35,080
	273,740	278,240	344,290	344,540	342,960	350,800
Operations	191,025	178,500	247,165	249,890	252,675	255,515
Equipment Replacement	82,715	99,740	97,125	94,650	90,285	95,285

Data Processing Service

	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Village Wide			
BSA Systems	15,205	15,630	15,510
Microsoft Software Annual Licensing	12,845	10,000	12,845
Adobe Software Annual Licensing	10,050	5,000	1,550
LaserFiche	2,985	3,040	4,500
Cisco Phone System		2,090	0
Cylance Antivirus	3,855	6,240	3,930
Ironport Firewall Support	1,100	0	1,120
Solar Winds Network Monitoring	1,335	0	1,360
Wireless Manager	500	500	510
Logmein Remote Support	0	480	0
Survey Monkey	300	320	310
Como Web App System	620	620	630
GIS Development	0	0	50,000
AutoCAD Civil	3,995	3,890	4,070
Autodesk Infrastructure Map Server	3,340	0	0
GIS Annual Support	3,775	3,120	0
Teamviewer-Pump Center	570	570	580
Contingency	1,250	2,000	2,000
Police			
Capers Police Records	5,000	5,000	0
DuJis RMS	0	3,200	15,990
Power DMS-Policy	1,915	1,900	1,950
Power DMS-Standards and Assessments	450	450	450
Pace Scheduling	0	0	1,800
CJIS Transactions	325	325	325
Datacomm Complaints	470	470	480
eLineup	600	600	600
Cook County CABS & WAN	3,265	3,340	3,330
Guardian Tracking-Police Personnel	1,220	1,220	1,220
Leads Online Investigative Software	2,850	2,970	2,910
Nixle 360-Mass Communication System-Reverse 911	5,150	5,150	5,250
	82,970	78,125	133,220

1st year GIS Development (\$50,000) and 1st year DuJis (\$15,990) will be taken out of reserves. Original replacement dollars were previousl set aside.

61 Information Technology Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Equipment	17-18	17-18	18-19	20-21	21-22	21-22	22-23
	Est Act	Budget	Budget	Project	Project	Project	Project
Printer & Equip Replacement Contingency	3,345	0	5,000	5,000	5,000	5,000	5,000
Replace Document Imaging Blueprint Scanner			8,000				
Laserfiche – Platform Upgrade			12,000				
Workstation Upgrades	59,985	60,000					
Board Room AV System Upgrades	11,380	12,000					
Network Storage Expansion	7,745	8,000					
Upgrade Main Network Switches- Water Tower	1,600	2,000					
Hexagon RMS	0	12,790					
Public Works Copier	4,400	5,000					
Police Copier				10,000			
Village Hall Copier						20,000	
Video Surveillance/Wireless Networking	28,750	30,000	50,000	50,000	50,000	50,000	50,000
	117,205	129,790	75,000	65,000	55,000	75,000	55,000

Replace Document Imaging Blueprint Scanner

Replacement of the 8 year old blueprint scanner used extensively for document imaging. Current scanner prone to repairs and maintenance and is not compatible with current desktop operating systems. Replacement will bring the blueprint scanner up to a new, faster model and compatibly

Laserfiche Document Imaging System – Platform Upgrade

Laserfiche Document Imaging system was implement in 2002 and is still on the original 2002 platform. Upgrade will move the system to the current platform and provide improved speed, storage, features, and functionality.

Video Surveillance/Wireless Networking

To be used for extending video surveillance to public streets and expansion of the wireless network.

**VILLAGE OF BURR RIDGE
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2019**

	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2018/2019 Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
Available Reserves - May 1	16,096,694	16,492,965	16,900,934	17,470,594	17,743,029	18,043,664	18,376,634	18,726,039
Total Revenues	1,363,787	1,406,132	1,692,805	1,547,375	1,599,790	1,660,400	1,710,640	1,740,440
Total Expenditures	967,516	998,164	1,123,145	1,274,940	1,299,155	1,327,430	1,361,235	1,397,935
Net Increase (Decrease)	396,272	407,969	569,660	272,435	300,635	332,970	349,405	342,505
Available Reserves - April 30	16,492,965	16,900,934	17,470,594	17,743,029	18,043,664	18,376,634	18,726,039	19,068,544

Estimated Reserves May 1, 2018

17,470,594

Estimated Revenues:

Miscellaneous Revenues 1,547,375

Total Estimated Revenues

1,547,375

Estimated Expenditures:

Personnel Services	2,890
Contractual Services	8,300
Other Expenditures	1,263,750

Total Estimated Expenditures

1,274,940

Net Increase (Decrease)

272,435

Estimated Reserves April 30, 2019

17,743,029

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
37 Miscellaneous Revenues										
3700 Interest Income	535,526	473,587	675,000	500,000	550,000	10.0%	550,000	550,000	550,000	550,000
3720 Employee Contributions	235,261	234,761	237,090	247,550	248,710	0.5%	259,790	270,400	280,640	290,440
3730 Employer Contributions	593,000	697,784	780,715	780,715	748,665	-4.1%	790,000	840,000	880,000	900,000
Total Miscellaneous Revenues	1,363,787	1,406,132	1,692,805	1,528,265	1,547,375	1.3%	1,599,790	1,660,400	1,710,640	1,740,440
Total Revenues	1,363,787	1,406,132	1,692,805	1,528,265	1,547,375	1.3%	1,599,790	1,660,400	1,710,640	1,740,440

71 Police Pension Fund
4050 Police Pension

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019

Account and Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Est Actual	2017/2018 Budget	2018/2019 Budget	Budget vs Budget	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected
40 Personnel Services										
4040 Dues & Subscriptions	795	795	875	890	890	0.0%	905	920	935	955
4042 Training & Travel Expense	1,995	818	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
Total Personnel Services	2,790	1,613	2,875	2,890	2,890	0.0%	2,905	2,920	2,935	2,955
50 Contractual Services										
5010 Legal Services	0	0	0	0	0		0	0	0	0
5025 Postage	0	0	100	200	200	0.0%	200	200	200	200
5062 Actuarial Services	4,800	3,950	4,500	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	2,901	3,099	3,090	3,100	3,100	0.0%	3,100	3,100	3,100	3,100
Total Contractual Services	7,701	7,049	7,690	8,300	8,300	0.0%	8,300	8,300	8,300	8,300
80 Other Expenditures										
8040 Bank/Investment Fees	37,851	40,129	39,190	39,190	40,370	3.0%	41,180	42,000	42,840	43,700
8090 Pension/Disability Payments	882,456	949,373	1,073,390	1,037,000	1,208,380	16.5%	1,231,770	1,259,210	1,292,160	1,327,980
8091 Pension Refunds	36,718	0	0	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	957,024	989,502	1,112,580	1,091,190	1,263,750	15.8%	1,287,950	1,316,210	1,350,000	1,386,680
Total Police Pension	967,516	998,164	1,123,145	1,102,380	1,274,940	15.7%	1,299,155	1,327,430	1,361,235	1,397,935

71 Police Pension Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Proposed Tax Levy			2017-2018 Est. Actual		2018-2019 Budget
Fund	2016 Levy	2017-2018 Budget	2016 Final	2017 Levy	2016 Request
General Fund (60%)	\$243,903	\$236,562	\$236,400	\$282,417	\$273,238
Police Protection (40%)	\$162,602	\$157,708	\$157,248	\$188,278	\$182,159
Police Pension	\$780,713	\$757,214	\$755,636	\$748,665	\$724,333
Subtotal	\$1,187,218	\$1,151,483	\$1,149,284	\$1,219,360	\$1,179,731
Bond & Interest	\$0	\$0	\$0	\$0	\$0
Total	\$1,187,218	\$1,151,483	\$1,149,284	\$1,219,360	\$1,179,731

Employee Contributions

9.91% Contributions of sworn officers's regular salaries.

Training & Travel Expense

Pension Trustee Training Requirements

Actuarial Services

The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2019**

Notes

Pension Disability Payments						
Benefit payments to 14 retirees, 1 Survivor Spouse and 5 disabilities.						
Pensioneers	2017-18 Est.Act.	2018-19 Budget	2019-20 Project	2020-21 Project	2021-22 Project	2022-23 Project
DeYoung, Don-Retiree	66,291	68,279	70,328	72,438	74,611	76,849
Paradis-Retiree	51,689	53,240	54,837	56,482	58,177	59,922
Mayor-Retiree	39,372	40,553	41,770	43,023	44,313	45,643
Le Desma-Disability-Line of Duty	39,687	40,282	40,878	41,473	42,068	42,663
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,202
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,593
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	56,325	68,164	70,209	72,315	74,484	76,719
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	58,560	60,316	62,126	63,990	65,909	67,887
Franke-Retiree	69,878	71,970	74,129	76,353	78,644	81,003
Timm-Retiree	57,830	59,564	61,351	63,192	65,088	67,040
DeYoung, Bryan-Retiree	67,065	69,077	71,150	73,284	75,483	77,747
Phillips-Retiree	69,656	71,746	73,898	76,115	78,399	80,751
Vaclav-Retiree	68,325	70,375	72,486	74,660	76,900	79,207
Farrar-Retiree	71,540	73,686	75,897	78,174	80,519	82,935
Wilhelmi-Retiree	54,720	54,720	54,720	58,085	65,464	67,428
Thompson-Retiree	50,360	52,887	54,474	56,108	57,791	59,525
Karceski-Retiree	59,612	79,482	79,482	79,482	80,277	85,754
O'Connor-Retiree	24,305	58,332	58,332	58,332	58,332	61,200
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	1,073,390	1,208,380	1,231,770	1,259,210	1,292,160	1,327,980

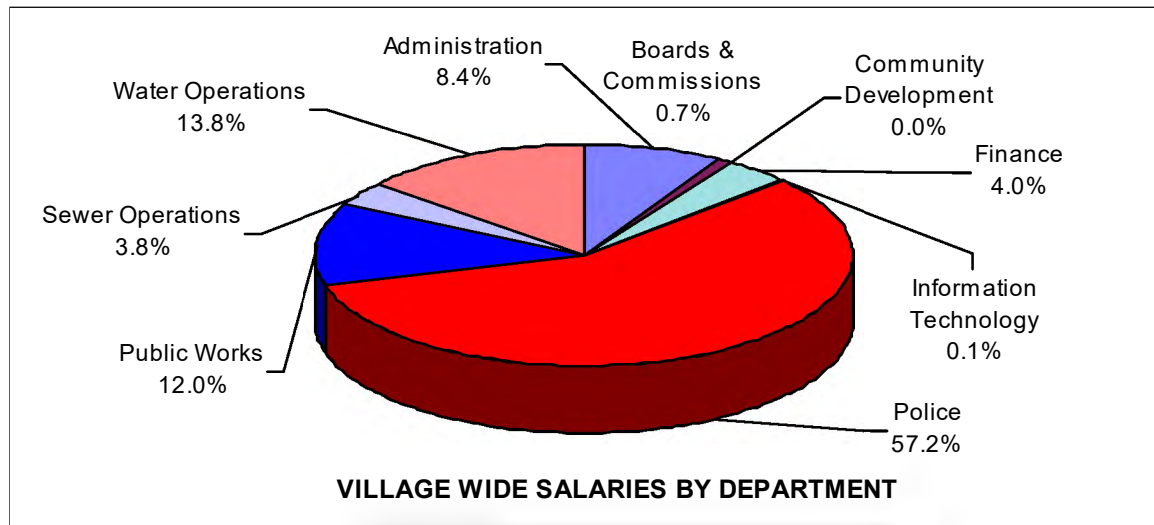
Section 4

Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SALARIES BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2019**



		2015/2016	2016/2017	2017/2018	2017/2018	2018/2019	Budget	2019/2020	2020/2021	2021/2022	2022/2023
Expenditure Budget		Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010	Boards & Commissions	32,832	29,229	36,560	39,215	33,825	-13.7%	38,985	33,540	39,445	34,295
2010	Administration	280,307	298,508	347,370	348,500	428,580	23.0%	439,305	451,390	463,735	475,970
3010	Community Development	209,516	219,241	172,545	189,700	0		0	0	0	0
4010	Finance	186,983	200,076	199,800	199,815	206,080	3.1%	211,165	217,265	222,800	226,620
4020	Central Services		5,242	3,910	3,500	25,000	614.3%	25,000	25,000	25,000	25,000
5010	Police	2,613,249	2,802,423	2,805,890	2,884,775	2,918,380	1.2%	3,042,375	3,159,580	3,273,090	3,383,885
6010	Public Works	486,558	508,361	551,415	567,040	611,635	7.9%	637,980	661,005	683,490	705,180
Total	General Fund	3,809,445	4,063,079	4,117,490	4,232,545	4,223,500	-0.2%	4,394,810	4,547,780	4,707,560	4,850,950
6030	Water Operations	604,685	630,164	671,515	703,725	704,460	0.1%	731,035	754,895	778,350	801,465
Total	Water Fund	604,685	630,164	671,515	703,725	704,460	0.1%	731,035	754,895	778,350	801,465
6040	Sewer Operations	154,892	171,222	180,345	181,475	192,035	5.8%	201,410	209,780	217,160	224,870
Total	Sewer Fund	154,892	171,222	180,345	181,475	192,035	5.8%	201,410	209,780	217,160	224,870
4040	Information Technology	2,460	4,545	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total	Information Technology Fund	2,460	4,545	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total	Salaries	4,571,482	4,869,010	4,975,350	5,123,745	5,125,995	0.0%	5,333,255	5,518,455	5,709,070	5,883,285

**VILLAGE OF BURR RIDGE
PERSONNEL BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2019**

DEPARTMENT	2017-2018 ACTUAL		2017-2018 BUDGET		2018-2019 BUDGET		SUMMER
	FT	PT	FT	PT	FT	PT	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	4.00	2.00	4.00	2.00	7.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	2.00	0.00	0.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	15.00	4.00	15.00	4.00	15.00	3.00	3.00
TOTAL PERSONNEL	55.00	12.00	55.00	12.00	56.00	9.00	3.00

**VILLAGE OF BURR RIDGE
SALARY SCHEDULE FOR FISCAL YEAR 2018-19
EFFECTIVE MAY 1, 2018**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2017-2018			2018-2019			2019-20	2020-21	2021-22	2022-23
		Min	Mid	Max	Min	Mid	Max	Max	Max	Max	Max
					2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
					2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	34,614	40,681	46,747	35,307	41,494	47,682	48,636	49,608	50,601	51,613
103A	Receptionist	36,717	43,160	49,603	37,452	44,023	50,595	51,607	52,639	53,692	54,766
	Receptionist (PT)	14,108	16,583	19,059	14,390	16,915	19,440	19,829	20,226	20,630	21,043
104	Police Data Clerk I	38,805	45,637	52,468	39,581	46,549	53,518	54,588	55,680	56,793	57,929
	Police Data Clerk (PT)	14,910	17,535	20,160	15,208	17,886	20,563	20,974	21,394	21,822	22,258
104	General Utility Worker I	41,330	48,537	55,744	43,597	51,262	58,926	62,026	63,421	64,848	66,307
	General Utility Worker I (PT)	16,873	19,815	22,757	17,802	20,929	24,056	25,325	25,894	26,477	27,073
	Meter Readers (P/T)										
105	Principal Office Clerk	42,631	51,103	59,574	43,483	52,125	60,765	61,980	63,220	64,484	65,774
	Accounting Clerk										
	Administrative Secretary										
	Accounting Clerk/Administrative Secretary (PT)	16,380	19,635	22,890	16,708	20,028	23,348	23,815	24,291	24,777	25,272
105A	Police Data Clerk II	45,180	54,198	63,217	46,083	55,282	64,482	65,771	67,087	68,428	69,797
	Building/Zoning Assistant										
106	Executive Secretary	47,731	57,297	66,861	48,686	58,443	68,198	69,562	70,953	72,372	73,820
	Communications & PR Coordinator										
106	General Utility Worker II	47,715	57,283	66,851	48,797	58,573	68,349	69,888	71,460	73,068	74,712
107	Water Operator	52,624	64,470	76,315	53,810	65,926	78,042	79,789	81,584	83,420	85,297
107A	Police Officer	63,440	77,713	91,985	65,026	79,656	94,285	96,642	99,058	101,534	104,073
108	Vacant	57,751	70,745	83,738	58,906	72,159	85,413	87,121	88,864	90,641	92,454
108A	Assistant Finance Director	60,073	73,591	87,108	61,274	75,063	88,851	90,628	92,440	94,289	96,175
	Crew Leader/Supervisors										
	Public Works Operations Supervisor										
108B	Police Corporal	68,195	84,020	99,846	69,900	86,121	102,342	104,901	107,523	110,211	112,967
110	Project Engineer	65,950	80,798	95,645	67,269	82,414	97,558	99,509	101,499	103,529	105,599
	Code Inspector (P/T)	16,105	19,556	23,007	16,427	19,947	23,467	23,936	24,415	24,904	25,402
110A	Police Sergeant	75,592	92,612	109,631	77,482	94,927	112,371	115,181	118,061	121,012	124,037
	Assistant to Village Administrator	75,592	92,612	109,631	77,104	94,464	111,823	114,060	116,341	118,668	121,041
112	Deputy Chief	83,507	102,406	121,304	85,177	104,454	123,730	126,204	128,728	131,303	133,929
114	Finance Director	89,814	110,998	132,182	91,610	113,218	134,825	137,522	140,272	143,078	145,939
	Community Development Director										
114A	Police Chief	94,305	116,548	138,795	96,191	118,879	141,571	144,403	147,291	150,237	153,241
	Public Works Director										
116	Village Administrator	128,344	146,672	165,000	130,911	149,605	168,300	171,666	175,099	178,601	182,173

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018		2018-2019 Proposed Salary	
										Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA
1010 Boards & Commissions													
	5/1/13	Straub	Mickey	Village Mayor		500.00	Per Month			6,000	6,000		6,000
		Board	Members	Trustees (6)		250.00	Per Month			18,000	18,000		18,000
	12/16/87	Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800
	8/9/93	Popp	Barbara A	Fire/Police Comm. Clerk	106	48.22		Hours	161	7,763	10,415		5,016
Total Boards & Commissions										36,563	39,215	0	33,816
2010 Administration													
	9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	19.08	944	999	18,009	19,059	381	19,059
	8/31/16	P/T	Jezewski	Nancy	Receptionist	103A	15.02	990	999	14,873	14,852	657	14,852
Longevity Bonus P/T										500	500	0	0
	10/28/13		Kowal	Janet	Comm & PR Coordinator	106	27.13	2,170.24	26	55,557	55,557	2,573	55,557
	8/9/93		Popp	Barbara A	Executive Secretary	106	32.14	2,571.58	26	66,860	66,860	1,337	66,860
	8/28/89	6/30/2017	Stricker	Steven S	Village Administrator	116	85.65	6,851.89	4	55,840	55,840		
	10/9/95		Pollock	Doug	Village Administrator	116	69.71	5,576.92	22	120,951	120,951	2,900	145,000
	12/16/87		Thomas	Karen J	Principal Office Clerk	105	28.64	2,291.35	26	59,573	59,573	1,191	59,573
Longevity Bonus F/T										67,052	67,052		
										500	500	0	1,000
Subtotal Part Time										33,382	34,411	1,038	33,911
Subtotal Full Time										426,333	426,333	8,002	327,990
Overtime										0	100		100
Total Full Time & Part Time Administration										459,716	460,844	9,040	362,001

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
3010 Community Development														
10/9/95	t/f to admin	Pollock	J. Douglas	Community Development Direct	114	65.55	5,243.91	4		22,030	22,030		0	
5/30/17		Walter	Evan	Asst to Village Administrator	110A	36.54	2,923.08	24		70,154	76,000	2,892	76,000	
8/1/01		Tejkowski	Julie A	Planning Assistant	105A	29.60	2,368.39	26		61,137	61,137	2,591	61,137	
5/1/18	t/f to full time	Mahlan	Michelle	Administratvie Secretary	105	20.96	1,676.54	26					21,795	
Part Time														
8/31/16		Mahlan	Michelle	Administrative Secretary	105	16.99		900	999	7,645	8,383	0	0	
6/14/11	12/22/2017	Smith	Cheryl	Code Inspector	110	21.77		532	999	11,584	21,651			
Longevity Bonus P/T											0	0		0
Longevity Bonus F/T											0	0		0
Subtotal Part-time											19,229	30,034	0	0
Subtotal Full Time											153,321	159,167	5,482	158,932
Overtime											0	500		500
Total Community Development											172,550	189,701	5,482	159,432
4010 Finance														
6/30/88		Carman	Sandra G	Accounting Clerk	105	28.64	2,291.35	26		59,573	59,573	1,191	59,573	
12/26/95		Joyce	Barbara L	Accounting Clerk	105	28.64	2,291.35	26		58,509	58,509	1,191	59,573	
6/23/08		Zurawski	Lynette	Assistant Finance Director	108A	39.52	3,161.26	26		81,720	81,720	3,471	81,720	
8/19/96		Sapp	Jerry C	Finance Director	114	63.55	5,083.91	26		132,181	132,181	2,644	132,181	
Longevity Bonus F/T											0	0		1,000
Part Time														
8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	21.14		990	999	20,924	20,936	899	20,936	
Longevity Bonus P/T											0	0		0
Subtotal Full Time											331,983	331,983	8,497	334,047
Subtotal Part Time											20,924	20,936	899	20,936
Overtime											1,719	1,718		1,757
Overtime											1,719	3,348		1,757
Total Finance											356,345	357,985	9,396	358,497

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Proposed Salary		
												Merit/ COLA	Salary Before Merit/COLA	
5010 Police														
1/3/00		Allen	David	Police Sergeant	110A	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
6/10/96		Barnes	Michael	Police Sergeant	108B	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
3/1/05		Firnsin	Mike	Police Corporal	108B	48.00	3,840.23	26		99,846	100,335	2,496	99,846	
9/16/14		Pavelchik	Cindy	Administrative Secretary	104	21.98	1,758.15	26		45,119	45,119	2,081	45,119	
3/7/16		Strama	Malgorzata	Police Data Clerk I	104	19.85	1,588.06	26		40,190	40,190	2,022	40,190	
3/11/02		Glosky	Michelle	Police Corporal	107A	48.00	3,840.23	26		99,846	100,336	2,496	99,846	
6/13/05	promo	Husarik	Ryan	Police Sergeant	108B	50.40	4,032.24	26		103,110	100,336	7,974	99,846	
6/24/02	promo	Helms	John	Police Corporal	107A	45.30	3,624.16	26		92,675	91,985	5,022	92,675	
2/14/00		Henderson	Cristina R	Police Data Clerk II	105A	29.60	2,368.39	26		60,253	60,253	2,798	60,253	
7/11/88	8/3/2017	Karceski	Gerald D	Police Sergeant	110A	52.71	4,216.58	7		29,516	110,168	0	0	
9/1/98		Loftus	Mark	Deputy Chief	110A	58.32	4,665.58	26		121,304	121,304	2,425	121,304	
10/1/89		Madden	John W	Police Chief	114A	66.73	5,338.26	26		138,795	138,795	2,776	138,795	
10/6/94		Vulpo	Luke	Police Sergeant	110A	52.71	4,216.58	26		109,631	110,168	2,740	109,631	
6/6/16	11/1/2017	Murray	Mark	Police Data Clerk I	104	15.40		528	999	8,125	15,312			
12/4/17	t/f from pw	Rothbard	Cathy	Police Data Clerk I	104	16.25		385		6,255			16,683	
6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	16.84		990	999	16,667	16,729	703	16,729	
Longevity Bonus P/T											500	500		0
5010 Police-Union														
5/27/91	11/15/2017	O'Connor	Daniel	Police Officer	107A	43.14	3,451.58	15		57,815	91,985	0	0	
9/2/97		McNabb	Thomas	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
12/10/01		Wirth	Robert	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
6/3/02		Cervenka	Michael	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
6/13/05		Moravecek	Louis	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
1/3/07		Wisch	Robert	Police Officer	107A	44.22	3,537.87	26		91,985	91,985	2,300	91,985	
10/25/07		Gutierrez	Brian	Police Officer	107A	44.22	3,537.87	26		90,201	90,201	4,084	90,201	
10/19/09		Garcia	Kristopher	Police Officer	107A	44.22	3,537.87	26		90,339	90,339	3,947	90,339	
5/2/12		Weeks	Lukas	Police Officer	107A	39.08	3,126.19	26		81,282	81,282	5,689	81,282	
7/5/12		Valentino	Brandon	Police Officer	107A	39.08	3,126.19	26		80,733	80,733	5,678	80,733	
1/2/13		Smith	Megan	Police Officer	107A	39.08	3,126.19	26		78,948	78,948	5,633	78,948	
7/2/13		Essig	Michael	Police Officer	107A	37.36	2,988.96	26		77,164	77,164	5,587	77,164	
4/2/14	11/6/2017	Booras	John	Police Officer	107A	34.78	2,782.10	14		39,072	74,555	0	0	
7/1/14		Overton	Matthew	Police Officer	107A	35.65	2,851.73	26		73,595	73,595	5,498	73,595	
3/23/15		Lesniak	Timothy	Police Officer	107A	35.65	2,851.73	26		70,988	70,988	5,433	70,988	
9/26/16		Hoster	Thomas	Police Officer	107A	32.22	2,577.23	26		65,498	65,498	5,295	65,498	
9/26/16		Jarolimek	Kyle	Police Officer	107A	32.22	2,577.23	26		65,498	65,498	5,295	65,498	
1/3/18		Payne	Romond	Police Officer	107A	30.50	2,440.00	8		21,960			66,291	
1/3/18		Watson	Brandon	Police Officer	107A	30.50	2,440.00	8		21,960			66,291	
		Employee	New	Police Officer	107A	30.50	2,440.00						65,000	
Longevity Bonus F/T											3,500	3,500		1,000
Subtotal Full Time											2,538,026	2,643,536	101,946	2,559,521
Subtotal Part Time											31,547	32,541	703	33,412
Overtime											236,320	209,200		222,800
Total Police											2,805,893	2,885,277	102,650	2,815,733

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2018-APRIL 30, 2019

											2018-2019 Proposed Salary			
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2017-2018 Est. Actual	2017-2018 Budget	Merit/ COLA	Salary Before Merit/COLA	
Public Works														
8/31/15		Preissig	David T	Public Works Director	114A	66.73	5,338.26	26		137,390	137,390	4,181	137,390	
5/1/18	t/f to full time	Mahlan	Michelle	Administrativie Secretary	105	20.96	1,676.54	26					21,795	
8/8/12		Miedema	Jim	Project Engineer	110	44.69	3,574.80	26		92,115	92,115	4,001	92,115	
6/18/01		Gatlin	Gary M	Crew Leader/Supervisor	108A	41.88	3,350.33	26		87,109	87,108	1,742	87,109	
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	41.88	3,350.33	26		87,109	87,108	1,742	87,109	
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	26.80	2,144.00	26		55,744	55,744	3,182	55,744	
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	38.33	3,066.74	26		79,735	81,815	2,971	79,735	
10/29/12		Voorhees	John	General Utility Worker II	106	26.30	2,104.00	26		53,815	53,815	2,990	53,815	
7/2/12		Guth, Jr	Peter	Water Operator	107	36.69	2,935.20	26		75,885	75,885	2,157	75,885	
6/24/13		Herdzina	Ron	General Utility Worker II	106	29.64	2,371.20	26		61,371	61,371	3,160	61,371	
10/1/13		Just	Nicholas	General Utility Worker I	104	23.83	1,906.40	26		48,695	48,695	6,831	48,695	
10/19/15		Macha	George	General Utility Worker I	104	21.85	1,748.00	26		44,498	44,498	4,654	44,498	
12/30/13		Ekl	Jeffery	General Utility Worker I	104	23.83	1,906.40	26		48,141	48,141	4,885	48,141	
3/30/15		Scherer	Richard	General Utility Worker I	104	22.84	1,827.20	26		45,606	45,606	4,732	45,606	
7/25/16		Timmons	Andre	General Utility Worker I	104	20.86	1,668.80	26		42,834	42,834	4,543	42,834	
11/7/16		Amquist	Nathan	General Utility Worker I	104	20.86	1,668.80	26		42,280	42,280	4,512	42,280	
Longevity Bonus F/T											1,500	1,500		2,500
Subtotal Full Time											1,003,827	1,005,905	56,282	1,026,621
Part Time														
				Temporary Seasonal & Snowplow		()				4,000	4,000		4,000	
				Summer Help (2 employees)		(Lenzi, Wielebnicki)		1036		10,360	9,600		9,600	
				Engineering Intern-R.Han		12.00		296		3,546	5,760		5,760	
8/31/16	P/T	Mahlan	Michelle	Administrative Secretary	105	16.99		900	999	7,645	8,383		0	
7/15/14	t/f to police	Rothbard	Catherine	Receptionist	103A	15.47		594	999	10,220	15,354		0	
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	19.36		995	999	18,962	18,865	937	18,865	
	P/T	New	Employee	Administrative Secretary	105				999				16,750	
5/22/17	t/f to GUI PT	Hovorka	George	General Utility Worker I	104	16.89		849		14,340	17,260	3,048	15,575	
1/11/17	5/21/2017	Hovorka	George	Meter Readers	104	14.63		136		1,989	14,605		0	
Longevity Bonus P/T											500	500		0
Overtime-Public Works											35,600	45,500		46,500
Overtime-Water Fund											47,710	60,000		60,000
Overtime-Sewer Fund											2,680	3,000		3,000
Total Public Works											1,161,378	1,208,732	60,267	1,206,671
Information Technology Fund (GIS)														
10/8/07		Temporary	GIS	Employee	105				100%	6,000	6,000		6,000	
Estimated Merit Pool														186,835
Total Village Wide											4,998,444	5,147,754	186,835	4,942,150

**VILLAGE OF BURR RIDGE
SALARIES DISTRIBUTION
EFFECTIVE MAY 1, 2018-APRIL 30, 2019**

						2017-2018			2018-2019		
Last Name	First Name	Title	General Fund	Water Fund	Sewer Fund	Estimated Actual			Budget		
						General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	36,296	16,752	2,792	0	0	0
Pollock	Doug	Village Administrator	65%	30%	5%	78,618	36,285	6,048	96,135	44,370	7,395
Walter	Evan	Asst to Village Administrator	65%	30%	5%	0	0	0	51,280	23,667	3,945
		Early Retirement Incentive	65%	30%	5%	43,584	20,116	3,353			
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	38,723	17,872	2,979	39,497	18,229	3,038
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	55,583	2,925	0	57,726	3,038
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	53,118	24,516	4,086	55,374	25,557	4,260
Sapp	Jerry C	Finance Director	65%	30%	5%	85,918	39,654	6,609	87,636	40,447	6,741
Longevity Bonus			60%	40%		0	0	0	600	400	0
Overtime	Carman		65%	30%	5%	1,117	516	86	1,142	527	88
Overtime	Joyce		0%	95%	5%	0	1,633	86	0	1,669	88
6010 Public Works											
Preissig	David T	Public Works Director	50%	40%	10%	68,695	54,956	13,739	70,786	56,629	14,157
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	0	0	0	10,898	8,718	2,180
Miedema	Jim	Project Engineer	50%	40%	10%	46,058	36,846	9,212	48,058	38,447	9,612
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	87,109	0	0	88,851	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	65,331	21,777	0	66,638	22,213
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	55,744	0	0	58,926	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	39,868	19,934	19,934	41,353	20,677	20,677
Voorhees	John	General Utility Worker II	100%	0%	0%	53,815	0	0	56,805	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	56,914	18,971	0	58,531	19,510
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	46,028	15,343	0	48,398	16,133
Just	Nicholas	General Utility Worker I	100%	0%	0%	48,695	0	0	55,526	0	0
Macha	George	General Utility Worker I	0%	100%	0%	0	44,498	0	0	49,152	0
Ekl	Jeffery	General Utility Worker I	100%	0%	0%	48,141	0	0	53,026	0	0
Scherer	Richard	General Utility Worker I	0%	100%	0%	0	45,606	0	0	50,338	0
Timmons	Andre	General Utility Worker I	0%	0%	100%	0	0	42,834	0	0	47,377
Arnquist	Nathan	General Utility Worker I	50%	40%	10%	21,140	16,912	4,228	23,396	18,717	4,679
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	750	750	0	1,250	1,000	250
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (2 employees)			100%	0%	0%	10,360	0	0	9,600	0	0
Engineering Intern-R.Han			100%	0%	0%	3,546	0	0	5,760	0	0
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	3,822	3,058	764	0	0	0
Rothbard	Catherine	Receptionist	0%	100%	0%	0	10,220	0	0	0	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	9,481	7,585	1,896	9,901	7,921	1,980
New	Employee	Administrative Secretary	50%	40%	10%	0	0	0	8,375	6,700	1,675
Hovorka	George	General Utility Worker I	100%	0%	0%	14,340	0	0	18,623	0	0
Hovorka	George	Meter Readers	0%	100%	0%	0	1,989	0	0	0	0
						250	250		0	0	
Overtime	Public Works		100%			35,600			46,500		
Overtime	Water			100%			47,710			60,000	
Overtime	Sewer				100%			2,680			3,000
						888,786	671,514	180,342	943,296	704,458	192,034

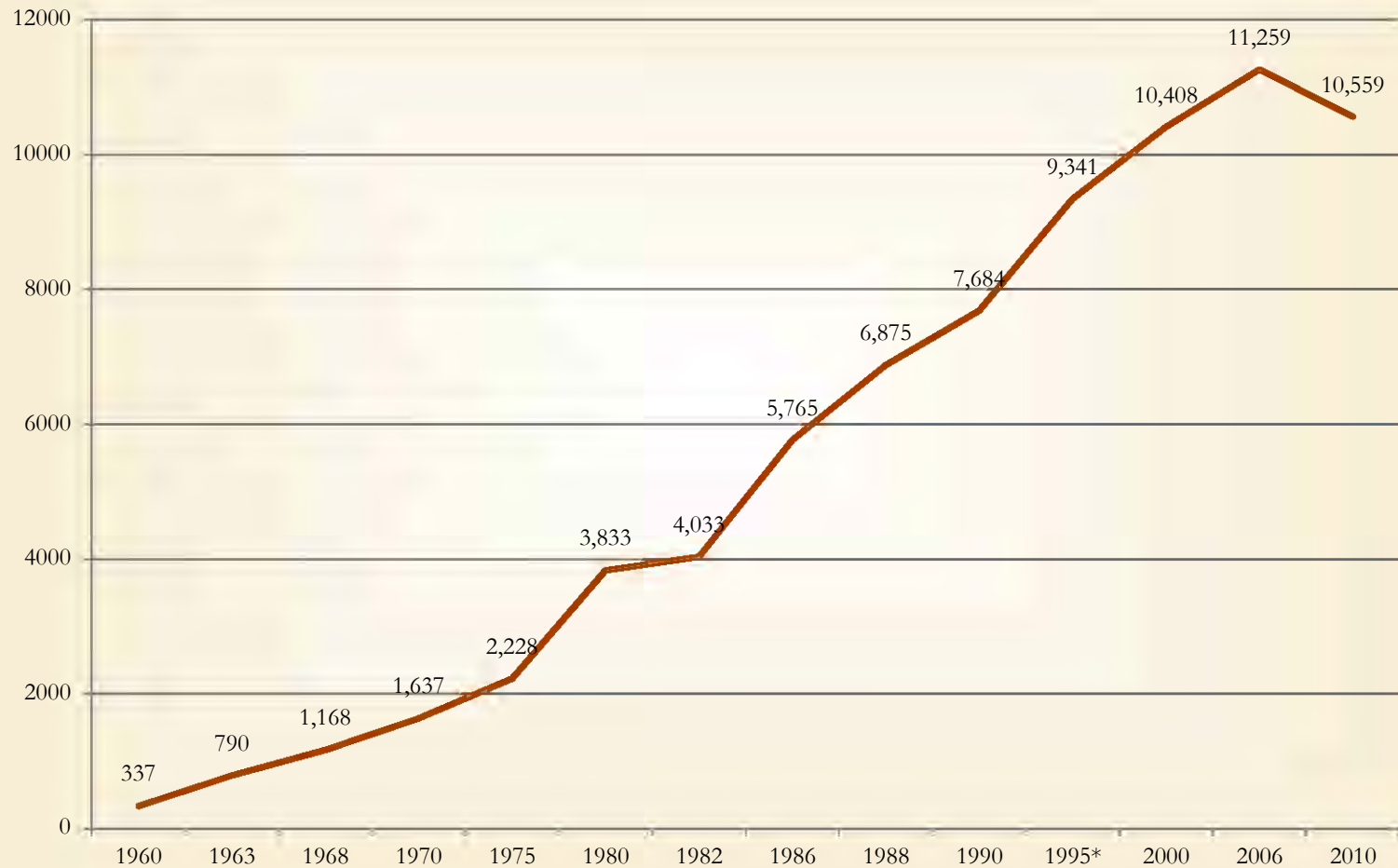
Section 5

Statistics

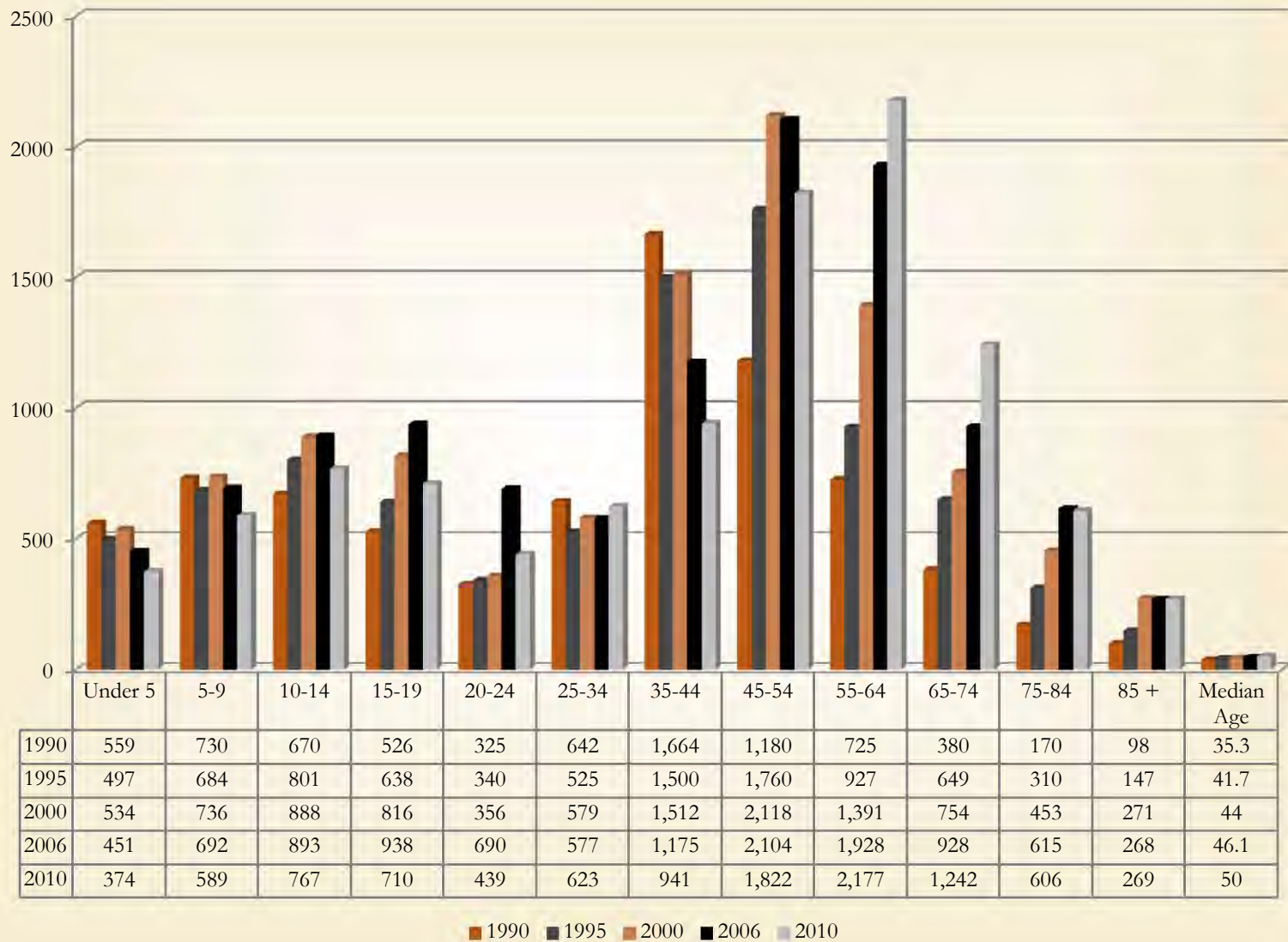


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

Burr Ridge Population History



Population by Age*



Population Information

Educational Attainment*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 th Grade	2.3%	1.4%	1.3%
9 th – 12 th Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

Gender*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

Income*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

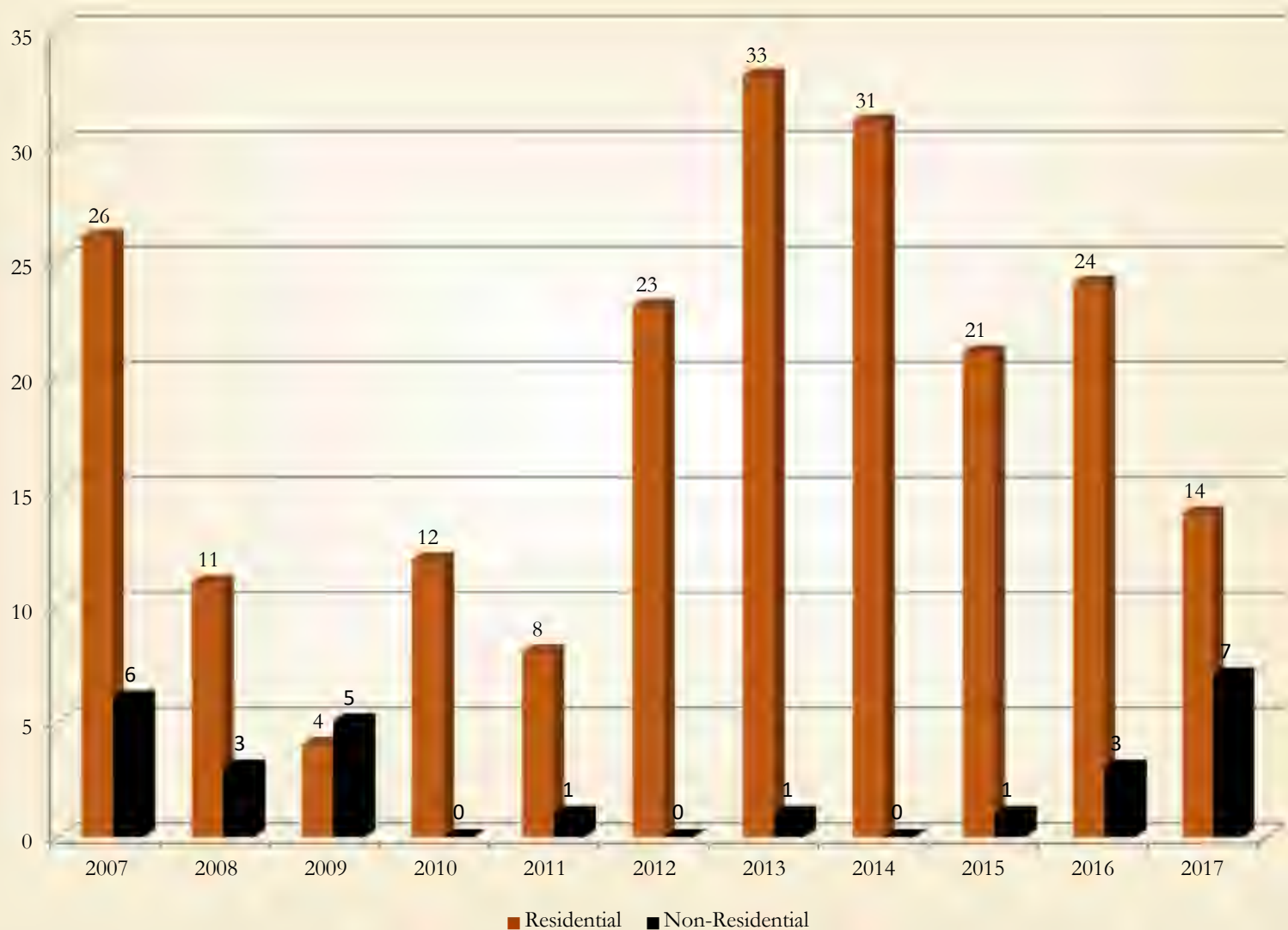
Housing

Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

** 1995 Census data did not include Oak Hill residents*

Building Permit Activity



New Construction Value (in millions)



Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

Lake Michigan Annual Water Consumption



Economic Profile

Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Nemec, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

Top 10 Sales Tax Producers

Quinlan & Fabish Music Store
 My Office Products
 Finkbiner Equipment Company
 JPD Kitchen Depot
 Midwest Promotional Group
 Cooper's Hawk Restaurant & Winery
 PersonalizationMall.com
 CJAJ Inc. – Brookhaven Market
 Platinum Restaurants LLC – Eddie Merlots
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$588,025 in sales tax revenue for Burr Ridge during fiscal year 2017, representing 38% of all sales tax received by the Village in that year.

Village Contracts

Vendor Name	Description of Services	FY 18-19 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$6,380
BKD, LLP	Auditing Services	\$33,550
Breen's Cleaners	Uniform Rental	\$10,030
Charzewycz, Christine	Prosecution Services	\$12,000
Clark Baird Smith	Legal Services - Police Union	\$10,000
Clarke Mosquito Control	Mosquito Abatement	\$43,015
Desiderio Landscaping	Landscape Maintenance Services	\$94,580
Desiderio Landscaping	Parkway Tree Removal	\$51,000
Detroit Salt Co	Road Salt	\$105,000
Dynamic Heating & Piping Co	HVAC Maintenance – V.H., P.W., & P.D.	\$13,630
Eco-Clean Maintenance	Janitorial Services – V.H., P.W., & P.D.	\$27,450
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,550
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Kramer Tree Specialists	EAB Treatment	\$14,520
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$90,000
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500

Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 18-19 Budget
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$9,360
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC/Dynegy Energy	Electricity	\$33,900
Proven Business Systems	Copier Maintenance – Police Department	\$2,410
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
Winkler's Tree Service	Parkway Tree Trimming	\$48,600

General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
Deposits Donations	\$180,246	<i>Restricted</i>
School and park donations submitted by developers (Secret Forest & Fallingwater)		
Deposits Right of Way	\$43,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
Deposits Veteran's Memorial	\$30,900	<i>Restricted</i>
Money held for Veteran's Committee		
Performance Bonds	\$777,903	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
Deposits Stafford of BR LOC	\$52,336	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
Security Deposits	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
Planning Review Deposits	\$20,450	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
Deposits Other		
Slesser penalty & 7950 CLR unauthorized tree removal-to be used for Village tree planting	\$9,270	<i>Unrestricted</i>
93 rd Place Subdivision Letter of Credit	\$63,641	<i>Restricted</i>
Opus Contribution – Fund Balance	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked		
for any particular project, could be set aside for future construction of a 71st Street bridge		
IRMA Reserves	\$748,318	<i>Unrestricted</i>
Excess surplus from liability insurance		

Section 6

Glossary



Glossary of Terms relevant to the budget.

GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

Assets: Property owned by a government that has a monetary value

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

Budget Adjustment/Amendment: A procedure for the Village Board to revise the budget after it has been approved.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the Village.

Comprehensive Annual Financial Report (C.A.F.R.): A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Plan (C.I.P.): A five-year plan that projects proposed capital expenditures.

GLOSSARY OF TERMS

Capital Outlay: Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects: Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the Village to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Funds: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

Eliminations: When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

GLOSSARY OF TERMS

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at $33\frac{1}{3}\%$ of market value.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

GLOSSARY OF TERMS

Fund Accounting: The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Generally Accepted Accounting Principals (G.A.A.P.): Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

Governmental Accounting Standards Board (G.A.S.B.): The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

General Fund: The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be in accounted for in another fund.

General Obligation Bonds: Bonds for whose payments the full faith and credit of the municipality are pledged.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Health Insurance Fund: A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

GLOSSARY OF TERMS

Levy: (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

MFT: Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenue Bond: A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

GLOSSARY OF TERMS

Revenues: Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

Worker's Compensation Fund: A non-operating budgetary unit used to account for all worker's compensation expenditures.

ORDINANCE NO. A-____-____-18

AN ORDINANCE AMENDING CHAPTER 58, SECTION 58.01 OF THE BURR RIDGE MUNICIPAL CODE TO AMEND RATES FOR WATER CONSUMPTION

WHEREAS, Chapter 58, Section 58.01 of the Burr Ridge Municipal Code, establishes rates for consumers purchase of water from the Village of Burr Ridge;

WHEREAS, in order to maintain the Village's waterworks system and to pay for purchase of water, the Village must periodically adjust the rates charged to consumers;

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Chapter 58, Section 58.01 of the Burr Ridge Municipal Code *be and is hereby amended* by adoption of all changes documented in **Exhibit A**. All existing text is hereby deleted and replaced with the attached **Exhibit A**.

Section 2: The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED this 9th day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this
9th day of April, 2018.

Village President

ATTEST:

Village Clerk

**BURR RIDGE VILLAGE CODE
CHAPTER 58
WATER WORKS SYSTEM**

Article I. Rates and Collections

Sec. 58.01. Water Rates and Charges. (Section amended by A-439-01-17 and A-439-___-18)

Rates or charges for the use of and for the service supplied by the Water Works System of the Village of Burr Ridge, based (other than the fixed charge provided for below) upon the amount of water consumed, as shown by water meters, shall be as herein provided. Fixed rates and rates per gallon used are based on a 2-month billing cycle.

Residential Rates				
	Fixed Rate Per 2 Months	Tier 1	Tier 2	Tier 3
		Rate Per 1,000 Gallons for First 70,000 Gallons	Rate Per 1,000 Gallons for 70,001 to 90,000 Gallons	Rate Per 1,000 Gallons for 90,001 plus Gallons
05-01-2017 to April 30, 2018	\$7.48	\$6.75	\$10.25	\$12.79
05-01-2018 to April 30, 2019	\$10.00	\$7.43	\$11.28	\$14.07
05-01-2019 to April 30, 2020	\$10.00	\$8.02	\$12.18	\$15.19
05-01-2020 to April 30, 2021	\$10.00	\$8.66	\$13.15	\$16.41
05-01-2021 to April 30, 2022	\$10.00	\$9.35	\$14.20	\$17.72
05-01-2022	\$10.00	\$10.10	\$15.34	\$19.14

Non-Residential Rates		
	Fixed Rate Per 2 Months	Rate Per 1,000 Gallons
05-01-2017 to April 30, 2018	\$0.00	\$9.62
05-01-2018 to April 30, 2019	\$20.00	\$10.58
05-01-2019 to April 30, 2020	\$20.00	\$11.43
05-01-2020 to April 30, 2021	\$20.00	\$12.34
05-01-2021 to April 30, 2022	\$20.00	\$13.33
05-01-2022	\$20.00	\$14.40

Residential Rates for Users Outside Corporate Limits				
	Fixed Rate Per 2 Months	Tier 1	Tier 2	Tier 3
		Rate Per 1,000 Gallons for First 70,000 Gallons	Rate Per 1,000 Gallons for 70,001 to 90,000 Gallons	Rate Per 1,000 Gallons for 90,001 plus Gallons
05-01-2017 to April 30, 2018	\$14.96	\$13.50	\$20.50	\$25.58
05-01-2018 to April 30, 2019	\$20.00	\$14.85	\$22.55	\$28.14
05-01-2019 to April 30, 2020	\$20.00	\$16.04	\$24.35	\$30.39
05-01-2020 to April 30, 2021	\$20.00	\$17.32	\$26.30	\$32.82
05-01-2021 to April 30, 2022	\$20.00	\$18.71	\$28.41	\$35.45
05-01-2022	\$20.00	\$20.21	\$30.68	\$38.28

Non-Residential Rates for Users Outside Corporate Limits		
	Fixed Rate Per 2 Months	Rate Per 1,000 Gallons
05-01-2017 to April 31, 2018	\$0.00	\$19.24
05-01-2018 to April 31, 2019	\$20.00	\$21.16
05-01-2019 to April 31, 2020	\$20.00	\$22.86
05-01-2020 to April 31, 2021	\$20.00	\$24.69
05-01-2021 to April 31, 2022	\$20.00	\$26.66
05-01-2022	\$20.00	\$28.80

Rates for Homeowners Association Landscape Meters		
	Fixed Rate Per 2 Months	Rate Per 1,000 Gallons
05-01-2017 to April 31, 2018	\$7.48	\$6.75
05-01-2018 to April 31, 2019	\$10.00	\$7.43
05-01-2019 to April 31, 2020	\$10.00	\$8.02
05-01-2020 to April 31, 2021	\$10.00	\$8.66
05-01-2021 to April 31, 2022	\$10.00	\$9.35
05-01-2022	\$10.00	\$10.10

ORDINANCE NO. A-____-____-18

AN ORDINANCE AMENDING CHAPTER 59 SECTION 59.4.1 OF THE BURR RIDGE
MUNICIPAL CODE TO AMEND RATES FOR WASTEWATER SERVICE

WHEREAS, Chapter 59, Section 59.4.1 of the Burr Ridge Municipal Code, establishes rates for consumers use of the Village wastewater system;

WHEREAS, in order to maintain the Village's wastewater system, the Village must periodically adjust the rates charged to consumers;

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Chapter 59, Section 59.4.1 of the Burr Ridge Municipal Code *be and is hereby amended* by adoption of all changes documented in **Exhibit A**. All existing text is hereby deleted and replaced with the attached **Exhibit A**.

Section 2: The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED this 9th day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this
9th day of April, 2018.

Village President

ATTEST:

Village Clerk

BURR RIDGE VILLAGE CODE

CHAPTER 59

SEWER SYSTEMS

Article IV - Rates and Collections

Sec. 59.4.1

Wastewater Service Charge

- (a) The wastewater service charge shall be based on water usage as recorded by water meters.
- (b) Measurement of Flow: The volume of flow used for computing wastewater service charges shall be metered water consumption read to the lowest even increments of 100 gallons.
 - (1) If the person discharging wastes into the public sewers procures any part, or all, of his water from sources other than the Public Waterworks System, all or a part of which is discharged into the public sewers, the person shall install and maintain, at his expense, water meters of a type approved by the Commissioner for the purpose of determining the volume of water obtained from these other sources.
 - (2) Devices for measuring the volume of waste discharged may be required by the Commissioner if these volumes cannot otherwise be determined from the metered water consumption records.
 - (3) Metering devices for determining the volume of waste shall be installed, owned, and maintained by the person discharging wastes into the public sewers. Following approval and installation, such meters may not be removed, unless service is cancelled, without the consent of the Commissioner.
- (c) Components of Wastewater Service Charge: The wastewater service charge shall be levied to pay for the cost of operating, maintaining, repairing, replacing, and constructing additions to the sanitary sewer system. It shall be comprised of two elements, an operation, maintenance and replacement (OM&R) charge and a debt service charge which together shall equal the wastewater service charge. The OM&R charge shall be determined by dividing the total cost for operating, maintaining and replacing the sanitary sewer system by the total gallons billed in a year, and the debt service charge shall be determined by dividing the total annual debt service by the total gallons billed in a year. The sum of those two calculations shall equal the wastewater service charge which may be rounded off to a rate per 1,000 gallons after taking into consideration minimum charges, late payment, discounts, and non-payment. At least 30 days before the beginning of each fiscal year, the adequacy of the wastewater charges shall be reviewed and the charges revised accordingly by ordinance. After the beginning of each fiscal year, each user, in conjunction with a regular bill for services, shall be notified of the rate for the wastewater service charge.

- (d) Wastewater Service Charges: For all users of the sanitary system operated by the Village of Burr Ridge, there shall be and there is hereby established a user charge as follows:

Non-Residential Sewer Rates				
May 1, 2017 to April 30, 2018	\$40.00	or	\$1.05	per 1,000 Gallons of water used, whichever is greater
May 1, 2018 to April 30, 2019	\$40.00		\$1.16	
May 1, 2019 to April 30, 2020	\$40.00		\$1.25	
May 1, 2020 to April 30, 2021	\$40.00		\$1.35	
May 1, 2021 to April 30, 2022	\$40.00		\$1.45	
May 1, 2022	\$40.00		\$1.57	

Residential Sewer Rates: Fixed Rate Per 2 Months (no variable rate)	
May 1, 2017 to April 30, 2018	\$20.00
May 1, 2018 to April 30, 2019	\$25.00
May 1, 2019 to April 30, 2020	\$30.00
May 1, 2020 to April 30, 2021	\$35.00
May 1, 2021 to April 30, 2022	\$40.00
May 1, 2022	\$40.00

- (e) The amount due for the wastewater service charge shall be subject to a penalty of 10% against the total as shown in the statement if not paid within 25 days of the billing date. The Finance Director is authorized to waive a current penalty imposed on the water/sewer bill, at the written request of the customer, once in every two year period. This waiver will be automatically granted if the customer has a proven good payment history; i.e., the customer must have made timely payments of all water/sewer charges during the prior two years. (Amended by A-663-2-91)
- (f) The charges set forth in this Article are Village charges and are in addition to any charges made by the MWRDGC under its USER CHARGE ORDINANCE or any other governmental agency.
- (g) The penalties for late payment are the same as the penalties for late payment provided for water rate charges.
- (h) Appeals: The method for computation of rates and service charges established for wastewater user charges in this Article shall be made available to a user within 20 days of receipt of a written request for such. Any disagreement over the method used or in the computation thereof shall, if justified, be remedied by appeal to the Commissioner within 20 days after notification of a formal written appeal outlining the discrepancies.
- (i) Bills: Said rates or charges for service shall be payable bi-monthly. The owner of the premises, the occupant thereof and the user of the service shall be jointly and severally liable

to pay for the service to such premises and the service is furnished to the premises by the Village only upon the condition that the owner of the premises, occupant and user of the services are jointly and severally liable therefor to the Village. (Amended A-663-1-91)

Charges for sewer service shall be added on to the bill for water service and shall be sent out at the same time water bills are sent and subject to the same late charge and penalties for late payment of water bills. Charges to sewer service to new buildings shall commence on the date when the building is occupied. In the event of a change in the ownership of the premises receiving sewer service, the Village shall promptly be notified in writing of such change.

- (j) Delinquent Bills: If the charges for such services are not paid within 60 days of the due date, such services shall be discontinued after notice and hearing and shall not be reinstated until all claims are settled. Hearings shall be conducted under the same format provided for water delinquencies.
- (k) Lien-Notice of Delinquency: Whenever a bill for sewer service remains unpaid for 30 days after its due date, the Village may file with the County Recorder of Deeds a statement of lien claim. This statement shall contain the legal description of the premises served, the amount of the unpaid bill, and a notice that the Village claims a lien for that amount as well as for all charges subsequent to the period covered by the bill.

If the user whose bill is unpaid is not the owner of the premises the Village shall mail notice of the delinquency to the taxpayer whose name appears on the tax bill for the parcel involved as the owner of record as well as to the user and said notice shall include a statement that a lien may be created against the real estate for the delinquent amounts.

Notice of the creation of the lien shall also be sent to the taxpayer whose name appears on the tax bill for the parcel involved as the owner of record. The failure of the Village to record such lien or the failure of the owner to receive such notice shall not effect the right to foreclose unpaid bills as mentioned in the following section. (Amended A-663-1-93)

- (l) Foreclosure of Lien: Property subject to a lien for unpaid charges shall be sold for nonpayment of the same, and the proceeds of the sale shall be applied to pay the charges, after deducting costs, as is the case in the foreclosure of statutory liens. Such foreclosure shall be in chancery in the name of the Village. The Village attorney is hereby authorized and directed to institute such proceedings in the name of the Village in any court having jurisdiction over such matters against any property for which the bill has remained unpaid 60 days after due date.
- (m) Revenues: All revenues and monies derived from the operation of the sewerage system shall be deposited in the sewerage fund. All such revenues and monies shall be held by the Village Treasurer separate and apart from his private funds and separate and apart from all other funds of the Village and all of said sum, without any deductions whatever, shall be delivered to the Village Treasurer not more than ten days after receipt of the same, or at such more frequent intervals as may from time to time be directed by the President and Board of Trustees.

The Village Treasurer shall receive all such revenues from the sewage system and all other funds and monies incident to the operation of such systems as the same may be delivered to him and deposit the same in the account of the fund designated as the "Sewerage Fund."

- (n) Accounts: The Village Treasurer shall establish a proper system of accounts and shall keep proper books, records, and accounts in which complete and correct entries shall be made of

all transactions relative to the sewerage system, and at regular annual intervals he shall cause to be made an audit by an independent auditing concern of the books to show the receipts and disbursements of the sewerage system.

In addition to the above, the annual audit report shall include the following:

1. Billing data to show total number of gallons billed per fiscal year.
 2. Number of users connected to the system.
 3. Number of non-metered users.
 4. A list of users discharging non-domestic and industrial wastes and volume of waste discharged.
- (o) Access to Records: The IEPA and its authorized representatives shall have access to any books, documents, papers and records of the Village which are applicable to the Village system of user charges or industrial cost recovery for the purpose of making audit, examination, excerpts and transcriptions thereto to insure compliance with the terms of any Federal grant or State grant.
- (p) Effective Date of Rates: The wastewater user charges in this Article shall be effective for all bills issued hereinafter.

Article V - Penalty

Sec. 59.5.1

The penalty for violation of any provision of this Ordinance shall be and are established as follows:

- (a) Unless a separate fine or penalty is specifically provided for in any section of this Ordinance, then any person, firm or corporation who violates, neglects or refuses to comply with, or who resists or opposes the enforcement of any of the provisions of this chapter, shall be fined not less than ten dollars (\$10.00) nor more than seven hundred fifty dollars (\$750.00) for each offense, and every such person or corporation shall be deemed guilty of a separate offense for every day on which such violation, neglect or refusal shall continue and any builder or contractor who shall construct any building in violation of any of the provisions of this chapter, and any architect designing, drawing plans for or having charge of such building or who shall permit it to be constructed, shall be liable to the penalties provided and imposed by this section. (A-663-1-96)
- (b) In addition to the penalty provided by subsection (a), the Village may file suit and proceed to demolish, repair, enclose, recover cost or sue for an injunction to cause compliance as provided for in Article 11, Division 31 and 31.1 of the Illinois Municipal Code.

Article VI - Miscellaneous Provisions

Sec. 59.6.1

If any section, paragraph, clause or provision of this Chapter shall be held invalid, the validity thereof shall not affect any of the provisions of this Chapter.

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION X.B.7 OF THE BURR RIDGE ZONING
ORDINANCE RELATIVE TO OUTDOOR, OVERNIGHT PARKING OF COMMERCIAL
VEHICLES IN MANUFACTURING DISTRICTS

(Z-03-2018: Text Amendment - Overnight, Outdoor Parking)

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held public hearings on the question of granting said text amendment on February 19, 2018 and March 19, 2018 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Chicago Tribune, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to

this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Section X.B.7 of the Zoning Ordinance relative to outdoor, overnight parking of commercial vehicles in Manufacturing Districts.
- B. That the amendment described more fully in Section 3 hereof is consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That Section X.B.7 of the Zoning Ordinance be and is hereby amended as per the attached **Exhibit A.**

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 9th day of April, 2018, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES: 0 -

NAYS: 0 -

ABSENT: 0 -

APPROVED by the President of the Village of Burr Ridge on this 9th day of April, 2018.

Village President

ATTEST:

Village Clerk

EXHIBIT A

AMENDMENT TO SECTION X.B.7 OF THE BURR RIDGE ZONING ORDINANCE

(Text to be deleted shown with a ~~strike through~~; text to be added shown in *italics and bold*)

7. Parking and Loading

- a. All drives, loading dock and berth aprons, parking areas, outside display or storage yards, and walkways throughout the site shall be paved with asphalt or concrete material.
- b. Loading docks and berths fronting on any public or private street or opening onto a yard which is adjacent to a residential district shall be within completely enclosed buildings. All loading docks and berths on lots which contain industrial or warehousing uses or activities in the RA District shall be within completely enclosed buildings.
- c. Off-street parking and loading shall be provided in accordance with the regulations established in Section XI of this Ordinance.
- d. Overnight parking of trucks and trailers outside of an enclosed building shall be prohibited except as follows:
 1. A maximum of - eight (8) ~~delivery~~ trucks may be parked overnight on a lot or parcel as follows:
 - i. A maximum of 4 trucks that do not exceed 24,000 pounds each, and;
 - ii. *A maximum of four additional trucks not exceeding a Class 2 GVWR rating and not to exceed 10,000 pounds each provided the property is not adjacent to a residential district on the same side of the street.*
 2. *Trailers shall be permitted but limited to one-half the number of total trucks parked outside, not to exceed four trailers, with each trailer not to exceed a 5,000-pound flat weight rating.*
 3. *A special use may be requested for any deviation from these standards.*
 4. *If the property abuts a residential zoning district and more than four trucks and/or trailers are to be parked outside, overnight, a 6' solid fence shall be provided adjacent to the residential lot line.*
 5. Said ~~delivery~~ trucks and trailers shall be parked behind the principal building unless the existing configuration of the property precludes parking of trucks in the rear yard in which case ~~delivery~~ trucks and trailers shall be parked in a side yard behind the front wall of the principal building.

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY
OWNED BY THE VILLAGE OF BURR RIDGE
(COMPUTER/ELECTRONIC EQUIPMENT)**

WHEREAS, in the opinion of at least three-fourths of the Corporate Authorities of the Village of Burr Ridge, it is no longer necessary or useful to, or in the best interest of, the Village of Burr Ridge to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees that the personal property hereinafter described no longer has any value for salvage, sale or trade and, in fact, there might actually be an expense to the Village for its disposal since said property is considered special hazardous waste;

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Burr Ridge to dispose of said personal property;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Burr Ridge find that the property now owned by the Village of Burr Ridge that is listed on **EXHIBIT A**, attached hereto and made a part hereof, is no longer necessary or useful to the Village of Burr Ridge, and the best interests of the Village of Burr Ridge will be served by its disposal.

SECTION 2: Pursuant to said 65 ILCS 5/11-76-4, the Village Administrator is hereby authorized and directed to dispose of the aforementioned personal property now owned by the Village of Burr

Ridge. The Village Administrator is hereby authorized and directed to make arrangements for disposal by sale or a salvager at the least possible cost.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the Corporate Authorities, and approval in the manner provided by law.

ADOPTED 9th of April, 2018 pursuant to a roll call vote as follows:

AYES: -

NAYS: -

ABSENT: -

APPROVED this 9th day of April, 2018 by the President of the Village of Burr Ridge.

Village President

ATTEST:

Village Clerk

**Village of Burr Ridge
Computer/Electronics Disposal List
04/09/18**

[illegible]



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

8A & B

Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

April 4, 2018

President Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-09-2018: 306 Burr Ridge Parkway (Hennessy)

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Jennifer Hennessy for an amendment and a special use pursuant to the amended Section VIII.B.2 of the Zoning Ordinance to permit a custom art studio as a special use in a B-1 Business District, as well as permit a special use for a custom art studio as per the amendment in a B-1 Business District at 306 Burr Ridge Parkway.

After due notice, as required by law, the Plan Commission held a public hearing on April 4, 2018. The petitioner owns a custom art business, The Henn House, and requested a text amendment to the Zoning Ordinance to add *custom art studio* as a permitted or special use in the B-1 Business District, while also requesting a special use for a custom art studio in a B-1 Business District, if necessary. The petitioner stated that she is intending to use the space as a retail showroom for her custom work as well as to host private parties and events as a "paint and sip" concept, in which customers would be allowed to bring their own alcohol to consume while they hosted parties in which they could create their own custom art.

The Plan Commission debated whether to classify the use as a retail goods and service business, as another classification may require a parking variance. If new users at the County Line Square property have a higher parking requirement as defined by the Zoning Ordinance, they are required to obtain a parking variance from the Village. Ultimately, the Plan Commission felt that no parking variance was required as part of their recommendation. The Plan Commission also concluded that no current permitted or special use in the B-1 Business District was able to accommodate the petitioner's request and thus recommended approval of the amendment. The Plan Commission did not feel that the presence of alcohol in the petitioner's business plan was inappropriate for the area. No residents objected to the petition.

The Plan Commission, by a vote of 6 to 0, ***recommends that the Board of Trustees approve*** an amendment to Section VIII.B.2 of the Zoning Ordinance to add *custom art studio* as a special use in the B-1 Business District.

The Plan Commission, by a vote of 6 to 0, ***recommends that the Board of Trustees approve*** a special use for a custom art studio to The Henn House, subject to the following conditions:

1. The special use will be limited to The Henn House in a manner consistent with the submitted business plan and shall expire if The Henn House no longer operates the business at 306 Burr Ridge Parkway.
2. Alcohol may only be consumed at the business if a liquor license is approved.
3. No retail sales of alcohol may occur at the business.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:EBW/mm
Enclosures

April 2, 2018

Mr. Doug Pollock
Village of Burr Ridge
7660 S. County Line Road
Burr Ridge, Illinois 60527

RE: Lakeside Pointe

Dear Mr. Pollock,

We would like to be placed on the April 9, 2018 Village Board meeting agenda to discuss the issue of our cash-in-lieu of the sidewalk donation at Lakeside Pointe. We would request of the Village Board that the sidewalk payment be made in equal shares on each of the 45 building permits that we receive. Thank you.

Sincerely,



John Barry

JB/kn

January 30, 2018

To the Village President and Board of the town of Burr Ridge, IL

The restaurants and hotels in Burr Ridge are losing business to all the surrounding towns due to the expansion and popularity of video gaming. All our neighboring communities in Dupage and Cook are all participants in this and pulling away revenue from our town. Ex., Darien, Willowbrook, Countryside, Indian Head Park, Willow Springs and Lemont. We do not have the sources to compete with these towns but we believe bringing video gaming would allow us to maintain and build on what we currently have. It also would bring in people from areas such as Hinsdale, Oakbrook and Clarendon Hills that do not have video gaming but yet similar demographics.

We are requesting that you reconsider your position and allow all of these businesses to have the option to install and partake in video gaming for their clients, whether Burr Ridge residents, nearing towns and/or visitors afar. This would not only benefit the local businesses but Burr Ridge in a whole with the added revenue.

Thank you for this consideration.

A petition was compiled to hopefully visually see that there is a true interest in our community.

	Name (Printed)	Address (printed)	Signature
1	Porterhouse Steak & Seafood	15 W 776 North Frontage Rd.	Joe A. Moninger
2	La Cabanita	118 Burr Ridge Pkwy Burr Ridge	Theresa
3	Ben Anderson ^{Topaz} cafe	750 Village Center Dr.	Ken Anderson
4	WOK N FIRE	590 VILLAGE CENTER DR	Theresa
5	County Wine Merchant	208 Burr Ridge Dr	E. Hall
6	Dao Sushi & Thai	200 Burr Ridge	Dao
7	Falco's PIZZA	16 W 561 S. Frontage	Mike Falco
8	Crane Piazza	300 S. Frontage Rd	John
9	Cozi	324 Burr Ridge	John
10			

Video Gaming

On July 13, 2009 Governor Pat Quinn signed the Video Gaming Act (Public Acts 096-0034, 096-0037 and 096-0038) (the “Act”) making Licensed Video Gaming Terminals legal in Illinois. The Act allows for Licensed Video Gaming Terminals to be placed in certain liquor establishments, truck stops and fraternal/veterans clubs throughout the State. The Illinois Gaming Board (the “IGB” or “Board”) has the responsibility of implementing and regulating video gaming in Illinois.

Frequently Asked Questions regarding the Video Gaming Act and Video Gaming License Applications Updated April 2012

Answers to some common and frequently asked questions related to the Video Gaming Act and Video Gaming License Applications are provided below. The following list is non-exhaustive and may be supplemented or updated in the future.

Q1: What is a Video Gaming Terminal?

A1: A “Video Gaming Terminal” (“VGT”) is an electronic video gaming machine that plays or simulates the play of a video game authorized by the Board upon the insertion of cash. Authorized video games include, but are not limited to, video poker, line up, and blackjack. The VGT must utilize a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. VGT does *not* include a Terminal that directly dispenses coins, cash, or tokens or is for amusement purposes only.

Q2: Does the IGB have jurisdiction over “amusement only” devices in Illinois?

A2: The IGB does not license “amusement only” devices in Illinois. Questions about the licensure of such devices should be directed to the Illinois Department of Revenue at (312) 814-5232 (Chicago) or (217) 782-3336 (Springfield).

Questions or complaints about amusement only devices that illegally pay out should be directed to the police in the municipality where the Terminals are located.

Q3: When will the IGB adopt Rules for video gaming?

A3: The IGB has adopted Administrative Rules which will dictate how video gaming will operate and be regulated in Illinois. (11 Ill. Admin. Code 1800 *et seq.*) The Rules can be found on the IGB website, at www.igb.state.il.us/VideoGaming. The IGB continues to promulgate additional rules and the text of any pending rule along with information on how to submit comments on the rule is also posted on the IGB website.

Q4: Can local jurisdictions restrict the use of VGTs?

A4: Yes. A municipality may pass an ordinance prohibiting video gaming within the corporate limits of the municipality. A county board may pass an ordinance prohibiting video gaming within the unincorporated areas of the county. Video gaming is not allowed in these communities. The IGB is in

the process of developing a list of such communities and will post the list on its website in the near future.

In addition, a local government may hold a referendum proposing to prohibit video gaming in the municipality. This is otherwise known as an “opt-out” provision. A petition for referendum must be filed in the office of the clerk (municipal or county) at least 90 days before the date of an election. If a majority of the voters vote “YES,” video gaming shall be prohibited within the municipality or county. Petitions to prohibit video gaming shall be public documents. A list of the communities that have opted out of video gaming is posted on the IGB website.

If you have any questions about the status of your community, please contact your local municipal authority.

Q5: What types of licenses will the IGB issue, and when will applications for those licenses be made available?

A5: Applications for Manufacturer, Distributor, Supplier, Terminal Operator and Location licenses are currently available on the IGB website. Applications for Technician and Terminal Handler licenses will be available in the near future. Descriptions of the licenses are as follows:

“Manufacturer.” A manufacturer is an individual, partnership corporation or limited liability company licensed to manufacture or assemble video gaming terminals.

“Distributor.” A distributor is an individual, partnership corporation, or limited liability company licensed to buy, sell, lease, or distribute video gaming terminals, or major components or parts thereof, to or from terminal operators.

“Supplier.” A supplier is an individual, partnership corporation or limited liability company licensed to supply major components or parts of video gaming terminals to terminal operators.

“Terminal operator.” A terminal operator is an individual, partnership corporation or limited liability company licensed to own, service, and maintain video gaming terminals for placement in licensed establishments, licensed truck stop establishments, licensed fraternal establishments, or licensed veterans establishments.

“Licensed video gaming location.” A licensed establishment, licensed fraternal establishment, licensed veterans establishment, or licensed truck stop establishment, all defined in Question 6, below.

“Licensed Technician.” A licensed technician is an individual licensed to repair, service, and maintain video gaming terminals. A licensed technician is not licensed under the Act to possess or control a video gaming terminal or have access to the inner workings of a video gaming terminal (i.e., the logic area maintained in a separately locked cabinet of the video gaming terminal which houses electronic components that have the potential to significantly influence the operation of the video gaming terminal). As such, licensed technicians can repair, service and maintain VGTs only outside of the innermost locked area of a VGT housing the electronic logic components that have the potential to significantly influence the operation of the VGT. Such repairs and maintenance would include refilling printer paper, repairing bill validators, resetting tilted Terminals, repairing video displays, etc.

“Licensed Terminal Handler.” A licensed terminal handler is a person licensed to possess or control a video gaming terminal or to have access to the inner workings of a video gaming terminal (i.e., the logic area maintained in a separately locked cabinet of the video gaming terminal which houses electronic components that have the potential to significantly influence the operation of the video gaming terminal.) The category of “licensed terminal handler” may include, but is not limited to, an employee or independent contractor working for a manufacturer, distributor, supplier, technician, or terminal operator.

Q6: What types of locations can be licensed to have VGTs?

A6: Video Gaming Terminals may only be placed in the following four categories of Licensed Locations:

“Licensed establishment.” A licensed establishment is any licensed retail establishment where alcoholic liquor is served for consumption on the premises.

“Licensed fraternal establishment.” A licensed fraternal establishment is a location where a fraternal organization that derives its charter from its national parent organization regularly meets.

“Licensed veterans establishment.” A licensed veterans establishment is a location where a qualified veterans organization that holds a charter from its national parent organization regularly meets.

“Licensed truck stop establishment.” A licensed truck stop establishment is a facility of at least three acres with a convenience store, separate diesel islands for fueling commercial motor vehicles, parking spaces for commercial vehicles, and that sells at retail more than 10,000 gallons of diesel or biodiesel fuel per month.

Q7: What type of documentation will be required to meet the definition of Licensed Truck Stop Establishment?

A7: An affidavit confirming that the facility is at least 3 acres and has average monthly sales of more than 10,000 gallons of diesel or biodiesel fuel per month (which may be met by showing estimated future sales or past sales). Supporting documentation for these factors must be attached to the affidavit.

Q8: What type of documentation will be required to meet the definition of Licensed Fraternal or Veterans Establishment?

A8: A copy of the most recent letter from the Internal Revenue Service stating that the Applicant organization is either a fraternal benefit society that is exempt from federal income tax under section 501(c)(8) of the Internal Revenue Code, a domestic fraternal society that is exempt from federal income tax under section 501(c)(10) of the Internal Revenue Code, or a veterans organization that is exempt from federal income tax under section 501(c)(19) of the Internal Revenue Code.

Q9: Who needs to obtain a Technician license under the Video Gaming Act?

A9: If an individual is a Licensed Terminal Operator, or is employed by a Licensed Terminal Operator, Licensed Distributor or Licensed Manufacturer, that individual may service, maintain or repair a VGT *without* obtaining a Technician license. Any other individual who services, maintains or repairs a VGT *must* obtain a Technician license under the Act.

Q10. Who needs to obtain a Terminal Handler license under the Video Gaming Act?

A10. Any individual needing access to the inner workings of a VGT. "Inner workings" comprises the logic area inside of a VGT. The logic area has a separate locked compartment inside the VGT which houses electronic components that have the potential to significantly influence the operation of the VGT. The specific electronic components contained in the logic area include: (1) the game's central processing unit(s), (2) communication controller electronics and components housing the communication storage device, and (3) the memory back-up device.

Q11: Can an individual be licensed as a Licensed Technician and a Licensed Terminal Handler?

A11: Yes.

Q12: Does a company who provides ticket payout systems to Licensed Terminal Operators and Licensed Locations need to be licensed?

A12: Yes. Major Components or Parts is defined in the applications as "[c]omponents or parts that compromise the inner workings and peripherals of a Video Gaming Terminal, including but not limited to the device's hardware, software, human interface devices, interface ports, power supply, ticket payout system, bill validator, printer and any component which affects or could affect the result of a Game played on the device." Buying, selling, leasing, or distributing Major Components or Parts requires a license.

Q13: Does a Licensed Distributor who is distributing VGTs also need a Supplier's license to supply replacement parts for the VGTs it distributes?

A13: No. A Licensed Distributor is defined as "[a]n Individual, partnership corporation or limited liability company licensed under the Act to buy, sell, lease or distribute Video Gaming Terminals or major components or parts of Video Gaming Terminals to or from Terminal Operators."

Q14: Can an individual who owns a bar also be licensed as a Terminal Operator?

A14: Yes, as long as the bar in question is NOT a Licensed Video Gaming Location. In other words, the bar in question may not participate in video gaming, regardless of who would serve as its Terminal Operator.

Q15: What are the requirements for licensure under the Act?

A15: Many requirements for licensure are listed in Rule 420 of the Video Gaming Rules. In addition, the following are also requirements for licensure:

(a) Burden is upon applicant. The burden is upon each applicant to demonstrate suitability for licensure. The Board may issue or deny a license under this Act to any person under the same criteria set forth in Section 9 of the Riverboat Gambling Act (230 ILCS 10/9 (West 2008)). In addition, no person may receive a license under the Act if found by the Board to:

(1) Have been convicted of any violation of Article 28 of the Criminal Code of 1961; and/or

- (2) Have a background (including a criminal record, reputation, habits, social or business associations, or prior activities) that poses a threat to the public interests of the State or to the security and integrity of video gaming; and/or
 - (3) Create or enhance the dangers of unsuitable, unfair, or illegal practices, methods, and activities in the conduct of video gaming; and/or
 - (4) Present questionable business practices and financial arrangements incidental to the conduct of video gaming activities.
- (b) Background investigations. Each person seeking and possessing a license shall submit to a background investigation conducted by the Board with the assistance of the State Police or other law enforcement. This investigation shall include an applicant's direct and indirect owners, an applicant's officers and directors, and the video gaming manager for a license application.
- (c) Disclosure of financial interests. Each person seeking and possessing a license under the Act shall disclose the identity of every person or entity having a direct ownership interest in the video gaming operation, and shall disclose each person or entity having an indirect interest of more than 1% in the video gaming operation for which the license is sought. If the disclosed entity is a trust, the application shall disclose the names and addresses of the beneficiaries; if a corporation, the names and addresses of all stockholders and directors; if a partnership, the names and addresses of all partners, both general and limited; if a limited liability company, the names and addresses of all members.
- (d) License application fees:

Manufacturer	\$5,000
Distributor	\$5,000
Terminal operator	\$5,000
Supplier	\$2,500
Technician	\$100
Terminal handler	\$50

- (e) Term of License & Annual license fees. A license must be renewed every year, and the annual fees may not exceed these levels:

Manufacturer	\$10,000
Distributor	\$10,000
Terminal operator	\$5,000
Supplier	\$2,000
Technician	\$100
Licensed establishment (in any category)	\$100
Video Gaming Terminal	\$100
Terminal handler	\$50

Q16: How will the distance restrictions in Section 25(h) of the Act be measured?

A16: Video gaming is restricted from the following locations:

- 1) 1,000 feet of a facility operated by an organization licensee, inter-track wagering licensee, or inter-track wagering location licensee licensed under the Illinois Horse Racing Act of 1975 (230 ILCS 5/1 et seq. (West 2008)) (the Board may waive this restriction in certain circumstances);
- 2) 1,000 feet of the home dock of a riverboat licensed under the Riverboat Gambling Act (230 ILCS 10/1 et seq. (West 2008)) (the Board may waive this restriction in certain circumstances); or
- 3) 100 feet of either a school or a place of worship under the Religious Corporation Act (805 ILCS 110/0.01 et seq. (West 2008)).

These distances will be determined by measuring the distance from a proposed or existing Licensed Video Gaming Location to a preexisting facility, riverboat, school or place of worship by drawing a straight line between the closest part of any building used for the proposed or existing Licensed Video Gaming Location and the closest part of any building used for the facility, riverboat, school or place of worship. When located within a subsection of property by virtue of a lease, deed, or other arrangement (e.g., a tenant in a shopping center or commercial condominium), measurement shall be from the subsection of property (i.e., boundaries of the establishment's leased building premises).

For purposes of these restrictions, "home dock" is interpreted to mean the casino building or vessel (i.e., the building or vessel housing the casino floor).

Q17: Must Licensed Video Gaming Location applicants enter into a signed Use Agreement with a Terminal Operator before they can submit an application to the IGB?

A17: No, a signed Use Agreement is not required for a potential Licensed Video Gaming Location to submit an application. However, a Licensed Video Gaming Location must have a signed Use Agreement with a Licensed Terminal Operator prior to the placement of any VGTs in the Licensed Video Gaming Location's establishment.

Q18: Do the directors and officers of the parent company of a licensee need to file Personal Disclosure Forms?

A18: For license applications that require Personal Disclosure Forms (e.g., Manufacturer, Distributor, Supplier, and Terminal Operator), if the director or officer of the parent company owns more than 5% of the licensee, then that director or officer will need to file a Personal Disclosure Form.

Q19: If an entity that has been doing business in Illinois for 48 months prior to July 13, 2009 forms a subsidiary to conduct its video gaming business in Illinois (and would therefore be the Applicant for licensure), would that subsidiary meet the residency requirement (i.e., would the subsidiary meet the requirement that it has been doing business in Illinois for 48 months)?

A19: If an entity who meets the residency requirement forms a 100% wholly owned subsidiary to conduct its video gaming business in Illinois, that 100% wholly owned subsidiary meets the residency requirement. Please note that this answer is limited to a 100% wholly owned subsidiary.

Q20: Section 3(c) of the Manufacturer/Distributor/Supplier License Application requires 5% or greater shareholders of a publicly-traded parent company of an applicant to submit a Personal Disclosure Form or Business Entity Disclosure Form. How is this requirement being applied to institutional investors/investment advisors that hold the interest for investment purposes and certify in an SEC Schedule 13-G filing that the interest is not for the purpose of controlling the applicant?

A20: Pursuant to Rule 520(c), a business entity that qualifies as an institutional investor may submit a Video Gaming Institutional Investor Disclosure Form in lieu of a Video Gaming Business Entity Disclosure Form.

Q21: Section 5(A) of the Manufacturer/Distributor/Supplier License Application and Section 4(A) of the Business Entity Disclosure Form require financial statements for a period ending 1 month prior to the date of application. Will the most recently filed SEC reports for a publicly traded company satisfy this requirement?

A21: Yes. If reference is made to SEC reports, it will be sufficient if the applicant identifies where those reports can be found on the internet.

Q22: Convertible debt is included in the definition of ownership. Does each person who holds convertible debt have to file a Personal Disclosure Form?

A22: The Applicant/Licensee must identify each person who holds convertible debt and provide a copy of the applicable debt instrument(s) and associated agreement(s) with the application or upon issuance of the convertible debt. The Board will make a determination as to the debt holder's influence and/or control over the Applicant/Licensee consistent with section 430 of the Video Gaming Rules. The holder of convertible debt must submit a Video Gaming Personal Disclosure Form and any other required document and receive prior Board approval in order to convert the debt.

Q23: How long does it take a license to be investigated and approved?

A23: The investigation of any application under the Act is a thorough and time consuming process. The length of time it takes the IGB to complete an investigation depends on the type of license applied for, and the complexity of the applicant and any issues involved in the application.

Q24: How many VGTs will be allowed at each site?

A24: Up to five VGTs may be placed at each Licensed Video Gaming Location.

Q25: Are VGTs allowed anywhere inside a Licensed Video Gaming Location?

A25: VGTs must be located in an area restricted to persons 21 years of age and over, the entrance to which is within the view of at least one employee who is at least 21 years of age. The placement of VGTs in Licensed Video Gaming Locations shall be subject to section 810 of the Video Gaming Rules. For all Locations that restrict admittance to patrons 21 years of age or older, a separate restricted area is not required. For all Locations that admit individuals under the age of 21, a physical barrier to the gaming area, including but not limited to a short partition, gate or rope shall be required. No barrier shall visually obscure the entrance to the gaming area from an employee of the Location who is over the age of 21.

Q26: Are there limits on the hours of operation of a VGT?

A26: Yes. Pursuant to Sections 35(b)(2) and 55 of the Act, hours of operation of a VGT must coincide with the legal hours of operation for the consumption of alcoholic beverages on the premises. However, a Licensed Truck Stop Establishment that does not hold a liquor license may operate VGTs on a continuous basis.

Q27: Are multi-game VGTs permitted under the Video Gaming Act?

A27: Yes, provided that the games have been tested and approved.

Q28: Will Licensed Manufacturers need secondary approval for their VGTs?

A28: Yes. All VGTs will need to be (1) certified by Gaming Laboratories International pursuant to the IGB's current Technical Standards for Video Gaming Terminals in Illinois, and (2) approved in writing by the IGB for use in Illinois.

Q29: In what circumstances can VGTs be displayed in Illinois prior to the actual commencement of video gaming in Illinois?

A29: VGTs that are disabled for marketing purposes such that they do not accept money, do not dispense money or payout tickets, or only contain demonstration software that cannot be disabled may, until further notice, be displayed in the following circumstances:

- 1) Licensed Manufacturers, Licensed Distributors, Licensed Terminal Operators and Applicants for a Manufacturer's License under the Act may display VGTs at "trade shows" or similar events as long as the IGB is notified 10 days in advance of the following information, and prior approval by the IGB is obtained:
 - a. the date and location of the event;
 - b. the model and serial number of each VGT involved;
 - c. the manner of transport of each VGT involved;
 - d. a description of how the VGTs will at all times be possessed by and under the control of the applicant for a Manufacturer's License under the Video Gaming Act.

Q30: In what circumstances can VGTs be used in conjunction with focus groups in Illinois prior to the actual commencement of video gaming in Illinois?

A30: VGTs that are disabled for marketing purposes such that they do not accept money, do not dispense money or payout tickets, or only contain demonstration software that cannot be disabled may, until further notice, be used in conjunction with a focus group in the following circumstances:

- 1) Licensed Manufacturers, Licensed Distributors, Licensed Terminal Operators and Applicants for a Manufacturer's License under the Act may use VGTs at "focus groups" as long as the IGB is notified 10 days in advance of the following information, and prior approval by the IGB is obtained:
 - a. the date, time and location of the event;
 - b. the model and serial number of each VGT involved;
 - c. the manner of transport of each VGT involved;
 - d. a description of the purpose of the focus group;
 - e. a description of how the applicant for a Manufacturer's License will be inviting participants;
 - f. a description of the method and amount of compensation of participants, if applicable; and
 - g. any other relevant details regarding the focus group (including but not limited to whether food and beverage will be provided).
- 2) Alcohol must not be provided to participants of focus groups.

Q31: Is compensating or paying a third party a percentage of revenue from a VGT(s) permitted?

A31: Compensating any third party based on a percentage of revenue from a VGT is permitted, however, any third party compensated in such a manner will be required to complete a Video Gaming Personal Disclosure Form or a Business Entity Disclosure Form.

Financing the purchase of VGTs based on a percentage of revenue will not be permitted.

Q32: Has the IGB developed standards to identify an illegal inducement by a Licensed Terminal Operator?

A32: Yes. The IGB's Inducement Policy is posted on its website.

Q33: Are licensees allowed to use player tracking systems or establish "Players' Clubs" or similar programs that provide rewards to customers for repeated play?

A33: Tracking systems and Players Clubs may be authorized by the IGB in the future but are prohibited at this time.

Q34: What types of payout systems will be allowed by the IGB?

A34: A vault-type or kiosk system provided by a Licensed Supplier or Licensed Distributor, that interfaces with the Central Communications System through a site controller, and that dispenses cash. Specifications for payout systems will be posted on the IGB website in the near future.

Pursuant to Section 20 of the Act, a patron must hand a ticket to an appropriate person at a Licensed Location. A patron will not be able to insert a ticket into a payout system by himself or herself. The cash, however, may be dispensed directly to a patron.

Q35: Will a Licensed Manufacturer, Licensed Terminal Operator or Licensed Location be permitted to attach an online monitoring system to the second port of a VGT?

A35: Yes.

Q36: Are Licensed Terminal Operators required to maintain a separate bank account for each Licensed Location, as provided in Rule 250(i)?

A36: The IGB is taking steps to eliminate the Rule that requires Licensed Terminal Operators to maintain separate bank accounts for each Licensed Location it contracts with. However, it is still a requirement that revenues generated from the play of VGTs shall be deposited by the Licensed Terminal Operator in one specially created, separate bank account maintained by the Licensed Terminal Operator to allow for electronic fund transfers of moneys for tax payment.



VILLAGE OF
BURR RIDGE 8E
A VERY SPECIAL PLACE

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(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

April 4, 2018

President Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-10-2018: 16W020 79th Street (Lyons Truck Sales)

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to **deny** a request by Lyons Truck Sales for an amendment pursuant to the amended Section IV.J of the Zoning Ordinance to permit chain link fence as a special use in Manufacturing Districts.

After due notice, as required by law, the Plan Commission held a public hearing on April 2, 2018. The petitioner was not present at the hearing, and had expressed to staff a desire to withdraw this petition through a third party before the hearing was held; however, no withdrawal notice was received in writing prior to the hearing. The Plan Commission elected to consider the petition in light of this; no Plan Commissioner supported this petition.

The Plan Commission, by a vote of 6 to 0, **recommends that the Board of Trustees deny** an amendment to Section IV.J of the Zoning Ordinance to permit chain link fence as a special use in Manufacturing Districts.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:EBW/mm
Enclosures

**PROCLAMATION
ARBOR DAY WEEK
APRIL 22 - APRIL 28, 2018**

WHEREAS, the Village of Burr Ridge is committed to preserving the beauty of the trees which are its hallmarks and, to this end, the Village each year invests its time and financial resources in a carefully planned program of tree care and tree planting; and

WHEREAS, the Village of Burr Ridge, because of its efforts, has been recognized for TWENTY-FOUR consecutive years as a TREE CITY USA by The National Arbor Day Foundation; and

WHEREAS, it is the intention of the Village to continue to promote citizen awareness of the tree preservation and reforestation efforts which enhance the beauty of the Village and the quality of our environment;

NOW, THEREFORE, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby proclaim Sunday, April 22, through Saturday, April 28, 2018, as its official week of observance of Arbor Day. On Friday, April 27, 2018, a tree planting ceremony is tentatively scheduled to be held at Pleasantdale Middle School. The Village of Burr Ridge urges all its citizens to support Village efforts to protect the trees we enjoy and to plant trees which will be valued by generations to come.

IN WITNESS WHEREOF, I have set my hand this 9th day of April, 2018.

Mayor

ATTEST:

Village Clerk



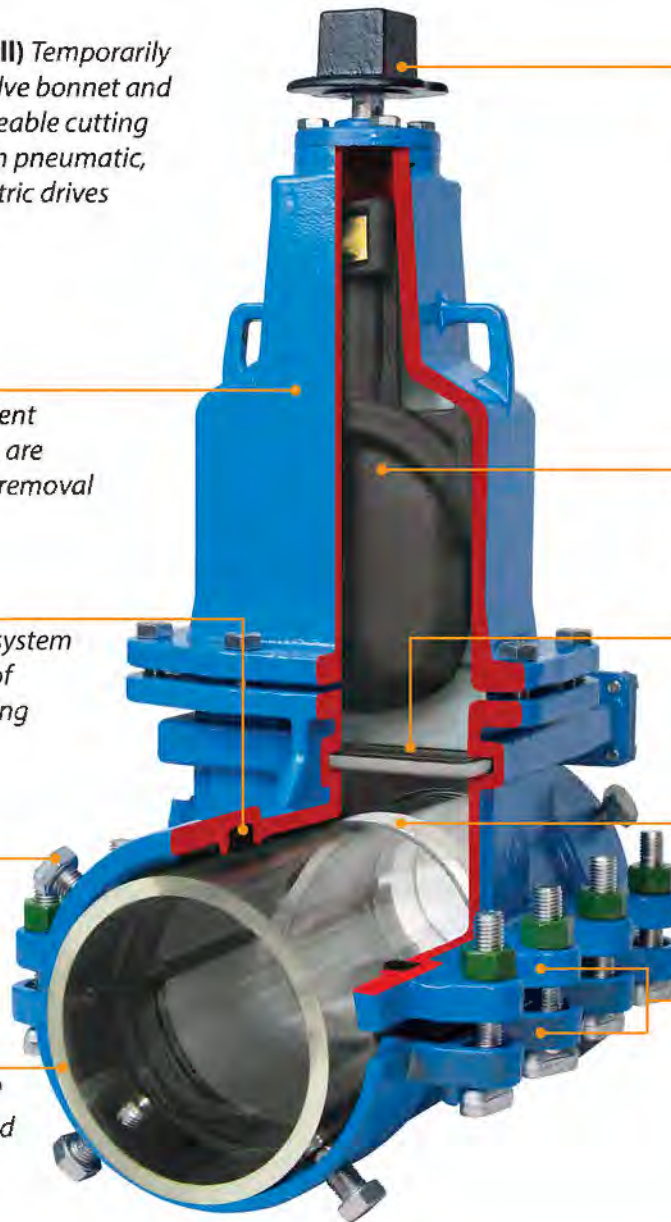
EM Machine (End Mill) Temporarily mounts in place of valve bonnet and features field-replaceable cutting blades available in pneumatic, hydraulic or electric drives

Removable Valve Bonnet Resilient wedge and actuation mechanism are contained for easy installation or removal

Double Seal Gaskets Maintain system pressure while allowing rotation of casting assembly during slot-milling

Fasteners Stainless steel components secure casting assembly and provide final positioning on pipe

Pipeline Compatibility The EZ™ design works with all common and many uncommon pipe materials. Consult AVT for details.



Actuator Standard number of turns to open and close valve

Resilient Wedge A wedge valve over a ductile iron component that effectively seals even tuberculated host pipe

Integral Isolation Valve Provides "under pressure" installation or removal of valve bonnets or blind flanges

Insertion Slot 1-5/8 (41.275 mm) inch slot that covers a 120° path maintains pipe integrity and creates wedge valve access

Castings Ductile iron castings are precision machined to fit project specifications and pipe material

Rapid and Reliable



Prepare insertion site by lubricating the gasket contact areas



Lubricate gasket sets and gasket channels in casting bodies



Assemble ductile iron castings with stainless steel fasteners to accept 250 psi (16 BAR) and temporarily permit rotational travel for milling



Close integral isolation valve (horizontal wedge); attach milling tool and rotational control assembly; open isolation valve; pressure test before cutting

PROJECT UNDERSTANDING AND APPROACH

OVERVIEW

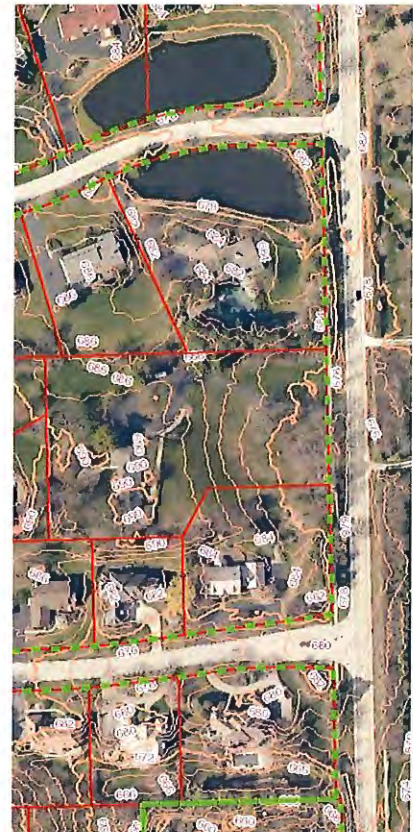
At Robinson Engineering, Ltd. (REL), we work to create sustainable, functional projects which serve the public interest and provide excess value to our client communities. Our dedicated and experienced team is fully capable of providing the municipal engineering services described in the Village's RFP document with in-house personnel.



For more than 80 years REL has provided stormwater solutions for municipalities in northeast Illinois. The design, permitting and construction engineering services requested for the County Line Road Outfall Storm Sewer, ***calls upon our core skills and wealth of experience as municipal engineers.*** In the past five years alone, we've performed design and construction engineering services for dozens of storm sewer and culvert installation/replacement/widening projects, having an aggregate construction cost exceeding \$10 million.

PROJECT UNDERSTANDING

Deer Path Lakes subdivision is located in east central Burr Ridge, west of County Line Road. The subdivision, which was developed in the late 1970s and early 1980s, comprises about 29 acres. The subdivision has two stormwater detention ponds which receive runoff from the development and detention facilities for the adjacent Lakewood of Burr Ridge and County Line Estates subdivisions. In total, nearly 91 acres drains towards the Deer Path Lakes detention ponds located north and south of Deer Path Trail, just west of County Line Road. A single 12" outlet storm sewer is provided from the southernmost pond. The 12" storm sewer is a CMP, that runs south along the west side of County Line for nearly 860 feet. The sewer outlets to a ditch and low areas/detention facilities within existing subdivisions further south and eventually towards a tributary of the Des Plaines River. The 12" CMP has no access structures (catch basins or manholes) and was an existing pipe at the time of the subdivisions' construction.



As designed, the ponds outlet via an 8" back-pitched storm sewer to a catch basin at the southeast corner of the south pond. High level overflow from the pond is directed to the aforementioned catch basin, which has a beehive grate for the high flows. This outlet configuration reportedly requires regular maintenance, as the grate clogs with leaves and debris and creates backups on Deer Path Trail until the outlet grate can be cleaned.

In 2017 a portion of the pipe failed, creating a sinkhole and resulting in flooding of Deer Path Trail. In November 2017, the Village of Burr Ridge, along with DuPage County Public Works attempted to repair the pipe. It was found that the overall pipe was in very poor condition and needing replacement. A temporary repair was made with a 6" pipe, to allow gravity flow; however, pipe drains very slowly and it is anticipated that other areas of failure and sedimentation have occurred. In its current condition, the Village needs to periodically utilize large capacity trash pumps to help drain the pond(s) and prevent roadway flooding at Deer Path Trail.

The Village is soliciting proposals for design and construction engineering services to replace the failed storm sewer and improve the pond outlet to minimize recurrent maintenance issues. The Village also desires the plans to evaluate the function and replace/upgrade an existing "redwood dam" within an upstream storm sewer manhole between lots 20 and 21 (28 and 32 Deer Path Trail, respectively). The design shall utilize the existing stormwater analysis study performed by Living Waters Consultants from October 2017 and evaluate the potential feasibility of a trenchless solution for the replacement storm sewer. The work will be done within the Cook County rights-of-way, which will necessitate permitting with Cook County Department of Transportation and Highway (CCDOTH). Upon completion of the design, the consultant will provide bidding assistance and construction engineering services to assure that work is constructed in accordance with the design plans.

REL OBSERVATIONS/CONSIDERATIONS

Preliminary review of the Living Waters stormwater analysis and County topography shows that the Deer Path Lakes detention ponds are effectively the low point for the upstream tributary area of nearly 90 acres, encompassing parts of 6 subdivisions. The five (5) detention facilities attenuate runoff; however, the 12" CMP (and the roadside ditch) along County Line Road is ultimate outlet. As result, it is important that the design considers ease of maintenance and accessibility for the pond outlet and storm sewer. The connection from the pond outlet to the existing 12" CMP is reportedly around 14' deep. Review of the topography and normal water level of the pond(s), shows that the replacement sewer could be placed much shallower (possibly 7-8' deep and run at minimum slope), which would improve constructability, overall speed of construction and ease of maintenance. The overland flow path via the existing ditch and overall maintenance responsibility for the system should also be considered. There may be opportunities to work with CCDOTH for ditch improvements and shared maintenance for the County's and Village storm sewers, as part of the permitting process via IGA.

The existing rights-of-way along County Line Road is fairly constrained with existing vegetation, water main and storm sewers. The proposed placement of the replacement storm sewer, under the sidewalk seems appropriate; however, consideration will be needed during design for potential impacts to trees/bushes and the need for root planning and tree protection to maintain the character of the corridor. Similarly, there may be a need to adjust the route of the storm sewer at times or replace/adjust existing infrastructure that may be in conflict. The anticipated route and condition of the utilities would be discussed at the start of the project to avoid potential changes later on during design.

The "redwood" dam appears to be a flow diversion/control structure intended to direct high level flows from the detention pond, southwest of Deer Path Trail, towards the downstream ponds at County Line and Deer Path Trail. A review of the hydraulic operation of the existing structure will need to be performed to identify potential deficiencies and opportunities for improvement, maintaining the existing structure if possible to mitigate impacts to developer residential properties. Although easements exist for public utilities and overland flow path, it will be important to coordinate with the property owners to allay concerns regarding improvements perceived to be on "private" property. Similarly, according to the RFP, some field topography will be required on private properties, along County Line Road. Access via easements and/or agreements



PROJECT UNDERSTANDING AND APPROACH

with homeowners will be necessary. Coordination for access is anticipated to be performed by the Village. No specific easement plats are currently proposed.

County and regulatory mapping do not show the presence of floodplain or apparent wetland areas. As the project is effectively a replacement project for an existing storm sewer and no floodplain or wetland areas are anticipated to be impacted, it is likely a DuPage County stormwater permit may not be required (local permitting would be done under the partial waiver eligibility). A pre-application/coordination meeting would still be held, as appropriate, to confirm and keep the County apprised of the project.

PROJECT APPROACH

Based on the information provided in the Request for Proposal, the following primary work tasks are envisioned as part of the Deer Path Trail Outlet Storm Sewer project scope.

Task 1. Project Kick-off Meeting

We will first meet with Village staff to review the general scope of the project, clarify design criteria, and obtain the Village's input regarding scope and schedule expectations, and other potential Village concerns for the project. Another prime objective is to clarify the Village's desired communication protocol during project management, municipal/agency coordination, and with the public.



Subsequent to the Village meeting, coordination meetings will also be held with Cook County Department of Transportation and Highways (CCDOT) and DuPage County Stormwater Management to ascertain permitting requirements, review needs and timelines.

Task 2. Data Gathering and Review

In an effort to control engineering costs on this project, all existing available data will be used. REL will coordinate with the Village, CCDOT, and DuPage County to obtain available data for the project area. Information may include GIS or CADD base maps, hydraulic storm sewer models, topographic information, historic water level information, reports of flood damage, utility information (including sizes and invert depths), storm sewer, or other relevant development plans within the project area, etc.

Task 3. Field Topography and Survey

Following collection and review of the available information, a field inspection of the project site will be performed by our project manager to verify and review site specific drainage and identify any potential issues, followed by a topographic survey. The topographic survey will be performed to obtain information about the upstream storm system and "redwood dam," outlet storm sewer and project corridor along County Line Road (centerline west). Some additional rim and invert data may also be collected for critical structures or surface elevations to assist with the hydrologic/hydraulic analysis. Detailed topography of the tributary area is not proposed.



The field survey will be performed under the direction of an Illinois-licensed surveyor by an experienced survey crew utilizing state-of-the-art GPS surveying units for control establishment and Trimble total station surveying equipment for detailed topographic data. All electronic field data and existing conditions data will be processed utilizing commercially licensed AutoCAD 2013 software, and will be utilized as part of the design evaluation report. Specific tasks will include, but not be limited to the following

PROJECT UNDERSTANDING AND APPROACH

- Perform level circuit, with detailed topography shown with one-foot contour intervals throughout the described project area. Additionally, elevations will be noted for key changes in grade, as well as high or low points between contours of the same elevation. Specific elevation points will be shown to nearest one-hundredth of a foot.
- Verify alignment and ties, using Village's horizontal and vertical controls NAVD 88 for Vertical Datum and USGS NAD 83 for Horizontal Datum.
- Cross-section shall be taken from the centerline of County Line Road to 20 feet beyond the west ROW line, at 50-foot intervals and driveway centerlines.
- Establish reference and/or base lines paralleling rights-of-way (ROW) where possible, stationing from west to east and/or south to north.
- Location and identification of all above ground structures (i.e., mailboxes, utility poles, driveways, culvert headwalls, culverts, sidewalks, curb, creek centerline, creek banks, sump pump outlets, etc.)
- Location of all landscape materials (i.e., bushes, trees 2" diameter and larger, flower beds, landscape timbers, flagstone paths or walls, brick pavers, etc.)
- Field locations (horizontal dimensions) of all buried/marked utilities; including gas, electrical and telephone, water main, sanitary sewers and storm sewers. Rim and invert elevations, pipe and conduit sizes of all culverts, manholes, inlets, valve vaults will also be collected. No verification of utility elevations is proposed via excavation.
- Base drawings shall utilize IDOT standard drafting symbols and line weights, and shall include structure and other relevant information via leaders. Intersection of lot lines, lot numbers and common addresses will be shown.
- Verification of existing right-of-way based on identified field monumentation (i.e. iron rods, nails, etc.) and/or Cook County tax maps, and drawing of same on base sheets (existing monumentation recovered shall be clearly shown on drawings). Property corners will be located.
- Prepare base drawings at 1"=30' scale.

Task 4. Initial Utility Coordination

REL will contact JULIE for design-stage locates, and contact utilities within the project area including pipelines, gas, electric, phone and cable TV facilities. Utility coordination will continue throughout detailed design.

Task 5. Limited Hydrologic/Hydraulic Analysis

The existing stormwater analysis report prepared by Living Waters Consultants, dated October 2017 will be reviewed and utilized during the design of the improvements. Some supplemental calculations/analysis may be performed, as necessary, to evaluate the operations of the "redwood dam" and the overall conveyance needs from the upstream tributary areas, relative to the existing capacity of the County Line Road ditch section. Recommendations for improvements will be discussed with the Village and County as applicable. The analysis will focus on the 10 and 100-year storm events. To generate peak flowrates, a simplified HEC-HMS or similar hydrologic model of the tributary area will be developed.

Task 6. Detailed Design and Plan Preparation

Following data collection, topography, and discussions with the Village, CCDOTH and DuPage County, detailed design and plan preparation will be performed on the improvements. The proposed detailed construction drawings will include the following plan sheets as applicable: Cover Sheet/Location Map, General Notes, Index of Sheets, Typical Sections, Summary of Quantities, Plan and Profiles including Proposed Drainage and Utility information, Cross-sections, Storm Water Pollution Prevention Plan (SWPPP), Maintenance of Traffic, and

PROJECT UNDERSTANDING AND APPROACH

Construction Details. Project Specifications and Special provisions will also be developed. Based on the proposed timelines in the RFP, we anticipate two plan submittals for review by the Village before final bid document preparation, 50% and 90%. A review and discussion of the feasibility for trenchless improvements will be prepared and submitted to the Village, prior to the 50% submittal.

Using the information assembled and developed during the detailed design, an Engineer's Estimate of Probable Construction Cost (EEOGCC) will be established utilizing REL's extensive database of construction projects throughout our client communities. We will provide a first EEOGCC when the plans are approximately 50% complete, with subsequent estimates with pre-final and final plans. During the design, REL will advise the Village of potential substantive changes to the original EEOGCC, and work with the City to find ways to control costs.

During the detail design, REL will continue utility coordination, submitting pre-final plans to utility companies affected by the proposed project, to ensure that conflicts are identified and minimized during construction. Utility conflict analysis will be performed to help minimize potential project delays and/or cost increases. In addition, easement and/or rights-of-way needed for the project will be identified. If desired, easement and/or rights-of-way plat can be prepared.

In addition to the plan drawings, REL will prepare bidding specifications and necessary bid proposal documentation. Bidding specifications, proposal documentation, financial security requirements and permits will be assembled into the project bid documents. The project bid documents will supplement the plan drawings, creating a complete biddable "contract" set of documents.

REL has extensive experience in designing, bidding, negotiating and overseeing municipal construction projects. As such, REL has developed standard proposal and contract documents using unit price bidding methodology. REL's specifications are based on IDOT's Standard Specifications for Road and Bridge Construction, so the design will incorporate IDOT's construction standards or Village standards as applicable. During the design process, REL will provide copies of the proposal and contract documents to the Village to review for determination whether our existing documents will suffice for bidding and contracting. If desired by the Village, REL will utilize standard documents provided by the Village and update for the current project.

As part of the design process, an internal QA/QC Manager will perform a review on the design. The independent review will occur at the project milestones listed above. Suggested revisions will be documented and revisions incorporated as appropriate. This independent review will help to assure a high-quality design.

Task 7. Regulatory Agency Coordination and Permitting

Based on the proposed scope of work, we envision that coordination and/or permitting will be required with the following agencies:

- CCDOTH
- DuPage County Stormwater Management Department
- Village of Burr Ridge

None of the coordination/permitting activities are anticipated to present extraordinarily difficult issues, and all should be processed within typical review periods. We will prepare and transmit the necessary applications,

PROJECT UNDERSTANDING AND APPROACH

exhibits, plans/specifications and administrative items for the necessary permits on behalf of the Village, but only after the Village has review these and authorized these submittals.

Task 8. Bidding and Negotiating

REL will prepare the bidding documents, consisting of the Contract Drawings and Project Manual, and as required by the Village, solicit bids from qualified construction contractors. REL will answer questions and provide addendum as appropriate during the bidding process. Upon completion of the bidding period, REL will assist the Village in reviewing the bid packets and evaluating the bids, followed by an award recommendation. Following Village award of the project, REL will prepare the contract documents to be forwarded to the contractor, as required by the Village. As with the bid packets, REL will perform a review of the contract documents to verify that all insurance and financial security requirements are met prior to Village execution.



Task 9. Construction Engineering Services

After the project award by the Village and written authorization to proceed, REL will assist the Village with construction engineering services. Engineering services shall include, but not be limited to:

- Coordination meeting for affected utilities, to accelerate relocations as applicable
- Preconstruction meeting coordination and attendance
- Construction layout
- Coordination of permit and/or installation inspections
- Ongoing coordination with utilities and permitting agencies, as applicable
- Review of shop drawings, submittal and/or substitution items
- Coordinate/arrange for any required material testing and CCDD permitting*
- Review project quantities for payment
- Review and recommend project payment estimates
- Interpretation of project plans and specifications
- Project reviews with Village and Contractor
- Preparation of record drawings
- Review operation and maintenance plans, as applicable



** - Material testing and CCDD testing/permitting would be a separate cost, contracted directly with the Village and testing company.*

This proposal includes part-time (3/4-time) construction observation during periods the contractor is working, in order to ensure a quality product. As desired, the level of construction engineering services may be decreased or increased to meet Village budget constraints.

PROJECT SCHEDULE

Robinson recognizes that the Village desires to expeditiously complete this important project in 2018. We offer the following tentative schedule to meet the timelines, as established in the Village's RFP. Please note that the timeline assumes the Notice to Proceed date as April 10, 2018.

PROJECT UNDERSTANDING AND APPROACH

Task	Start Date	Est. Duration	Completion Date
Project Kick-off meeting	April 12, 2018	1 Day	April 12, 2018
Data Collection and Review	April 17, 2018	1 Week	April 20, 2018
Field Topography and Survey	April 24, 2018	1-1/2 Weeks	May 2, 2018
Initial Utility Coordination	May 3, 2018	1-1/2 Weeks	May 11, 2018
Limited Hydrologic/Hydraulic Analysis	May 2, 2018	3 Days	May 4, 2018
Detailed Design	May 2, 2018	6 Weeks	June 13, 2018
Permitting*	May 2, 2018	6 Weeks	June 13, 2018
Utility Coordination/Location*	May 2, 2018	5 Weeks	June 6, 2018
50% City Review	May 14, 2018	1 Week	May 18, 2018
90% Village Review	June 1, 2018	1 Week	June 8, 2018
Project Advertisement for Bids and Bid Opening	June 13, 2018	2-1/2 Weeks	July 3, 2018
Project Award & Contracting	July 9, 2018	2 Weeks	July 23, 2018
Construction	July 23, 2018	6 Weeks	September 3, 2018

* - Utility coordination and permitting will be performed concurrently with design.

FEE PROPOSAL - VILLAGE OF BURR RIDGE
Proposal for County Line Storm Sewer Outfall at Deer Path Trail

Robinson Engineering, Ltd. takes pride in delivering the highest value professional engineering services to the region, and by company policy does not participate in cost-based selections that violate state statutes and the Federal Brooks Act. That stated, we do appreciate the need for the Village to have accurate budgets for engineering services, especially during the current economic times. Therefore, as requested by the RFP we are providing this estimate of the hours and costs for the various tasks described on the preceding pages.



TASK CATEGORY	ESTIMATED MAN-HOURS	TOTAL BUDGET
Task 1: Project Kick-off Meeting (Finalize Scope and Project Coordination)	2	\$330
Task 2: Data Gathering and Review	4	\$560
Task 3: Field Topography, Survey & Processing	52	\$5,940
Task 4: Initial Utility Coordination*	-	-
Task 5: Limited Hydrologic/Hydraulic Analysis	5	\$670
Task 6: Detailed Design & Plan Preparation	112	\$14,780
Task 7: Regulatory Agency Coordination & Permitting*	-	-
Task 8: Bidding and Negotiating	16	\$1,780
Task 9: Construction Engineering Services**	157	\$19,500
Project Meetings (scheduled as appropriate)	6	\$980
Total Project Costs		\$44,540
Design Phase Costs		\$23,260
Bidding and Negotiating Phase Costs		\$1,780
Construction Engineering Phase Costs		\$19,500

* - Included as part of Detailed Design & Plan Preparation

** - Estimating ¼ time construction observation when contractor working, adjust as necessary for Village budget. Coordination and arrangement of testing included in CE services; however, actual material testing and CCDD testing/permitting to be contracted separately with testing company and Village as separate cost.



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Village of Burr Ridge
7660 S. County Line Road
Burr Ridge, Illinois 60527

April 4, 2018
Quote # M1819

Attn: David Preissig / John Wernimont

Re: TRANE Chiller Replacement for the Village Hall of Burr Ridge.

Dynamic Heating & Piping Company proposes to provide labor and material to complete the following during normal business hours unless otherwise noted:

Work Included:

- Perform Lock Out Tag Out
- Recover Glycol from system and store onsite and re-use with new chiller.
- Furnish and Install Temporary Cooling to requested areas.
- Disconnect all Piping, Electrical, and Controls to the existing TRANE Chiller.
- Disconnect the existing power to the existing Chiller
- Replace the (2) 200A switches with a 400A switch in the MDP.
- Supply a new 300A, 208V feed to the new unit. (Required by TRANE unit).
- Reuse the existing conduit.
- Install new wire in the existing conduit.
- Install a new 400A disconnect to the new unit.
- Connect the new feed to the new unit.
- Demo and Remove existing TRANE Chiller Model# CGABC606AF00 / Serial# J86-A-80017.
- **Provide and Install (1) TRANE CGAM-060A2 – Air-Cooled Chiller with Scroll Compressors.**
 - *Air-Cooled Scroll Packaged Chiller*
 - *Startup Included - Trane Service must start equipment for warranty to be honored*
 - *60 nominal tons*
 - *60 hertz*
 - *208 volt 3 phases*
 - *High efficiency/performance*



Dynamic Heating & Piping Company

HVAC SYSTEMS & SERVICE

www.dynamicpiping.net

"A Minority Owned Business"

4739 West 136th Street • Crestwood, IL 60445 • (708) 388-8120 • FAX (708) 388-8140

- *Full factory refrigerant charge (HFC-410A)*
 - *With factory installed freeze protection*
 - *Refrigerant isolation valves (discharge valve)*
 - *UL listed to US and Canadian safety standard*
 - *ASHRAE 90.1 all versions up to 2016*
 - *AHRI certified*
 - *Factory installed flow switch - set point 15 cm/sec*
 - *With water strainer factory installed*
 - *Std cooling (40 to 65F/4.44 to 18C)*
 - *Grooved pipe connection*
 - *Factory insulation 0.75" - all cold parts*
 - *Performance based on propylene glycol*
 - *High ambient (up to 125F/up to 52C)*
 - *Across the line starter/direct on line*
 - *Single point connection main line unit power-ancillary items require other power*
 - *Circuit breaker*
 - *Enclosure type UL 1995 rated for outdoor applications*
 - *Elastomeric isolators*
 - *Standard Super quiet sound package*
 - *Architectural louvered panels*
 - *Startup by Trane Service*
 - *1st and 2nd year Parts and labor warranty (12 months for startup or 18 months from shipment whichever occurs First). Standard production cycle*
-
- Vents, Drains and Relief Valves as Needed.
 - Revise chilled water piping to accommodate new chiller.
 - New Piping Modifications to accept new TRANE Chiller.
 - Re-Fill System and Check for Leaks.
 - Re-insulate all new piping revisions.
 - Crane Set Up and Hoisting
 - Drain Down of Existing Piping. Below grade to keep containment to a minimum.
 - Clean Work Area and Properly Dispose of Material. Used and Non-Used.
 - Lead Time of 6-8 Weeks.
 - All Com-Ed Incentives HVAC are subject to change based on program/fund availability
 - Waffle Pads for new unit.

VALUE • QUALITY • COMMITMENT

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Not Included:

- Overtime labor.
- Fees and Permits
- Extended Warranty
- Other repair parts or services not listed in this proposal.

Total cost for the above as listed..... \$90,631.00

Extra(s):

Provide and Install (1) B & G 208/230/3ph 140gpm at 15FT/HD Chilled Water Pump.

ADD: \$5,960.00

Provide (5) Year Compressor (parts only) Warranty.

ADD.....\$1,417.00

Thank you for this opportunity and if you have any questions or need any additional information please call me at (708) 388-8120. Once we have received your authorization, we will order the equipment, related parts and schedule this project. Quote valid for 30 days.

Sincerely,

Dynamic Heating & Piping


Mike Schuler
Service Manager/
Coordinator


Thomas N. Mulcahy
Senior Vice President

ACCEPTED FOR:

Village of Burr Ridge

BY _____

DATE _____

TITLE _____

VALUE • QUALITY • COMMITMENT

www.dynamicpiping.net

8K



6805 Hobson Valley Dr., Unit #105
Woodridge, IL 60517
1-630-739-RAGS
Fax: 1-630-739-7424

COMMERCIAL • INDUSTRIAL • RESIDENTIAL

April 6, 2018

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL. 60527

This letter is to confirm that we will keep the same rate agreed from May 1, 2016 to April 30, 2017.
This rate will continue until the date of October 31, 2018.

The rates are as follows:

Electrician per hour: \$96.00

Electrician per overtime: \$144.00

Electrical Helper: \$68.00

Electrical Helper overtime: \$102.00

Service Truck per hour: \$15.00

Tower and Bucket Truck per hour: \$40.00

Material:

100W HPS Lamp: \$20.40

150W HPS Lamp: \$20.40

250W HPS Lamp: \$18.95

400W HPS Lamp: \$18.95

Sincerely,

A handwritten signature in dark ink, appearing to read "Patrick A. Durkin".

Patrick A Durkin (President)

VILLAGE OF BURR RIDGE
2018-2019 MERIT INCREASES
FOR NON-UNION EMPLOYEES

8L

Non Union: 2.00% COLA, 2.00% Top of Range

Hire Date	Name	Title	Range	Rate @ 4/30/18	Salary @ 4/30/18	Appraisal Rating	May 1, 2018		5/1/2018		Anniversary Date		COLA + Merit %	2018-19 Salary	T O P		
							2.00% COLA Increase	\$ Total	COLA Rate	Salary as of 5/1/18	Merit Increase %	\$ Total				Merit Rate	
Administration																	
9/30/2002	Feehan	Kellie A	Receptionist	103A	\$ 19.0775	\$ 19,058	2.00%	\$ 381	\$19.4591	\$19,440	0.00%	\$0	2.00%	\$381	\$19,440	T	
8/31/2016	Jezewski	Nancy	Receptionist	103A	\$ 15.0233	\$ 15,008	2.00%	\$ 300	\$15.3238	\$15,308	2.00%	\$200	\$15.6302	4.00%	\$500	\$15,509	
10/28/2013	Kowal	Janet	Comm & PR Coordinator	106	\$ 27.1280	\$ 56,426	2.00%	\$ 1,129	\$27.6706	\$57,555	2.00%	\$576	\$28.2240	4.00%	\$1,704	\$58,130	
8/9/1993	Popp	Barbara A	Executive Secretary	106	\$ 32.1447	\$ 66,861	2.00%	\$ 1,337	\$32.7876	\$68,198	0.00%	\$0	2.00%	\$1,337	\$68,198	T	
11/1/1978	Thomas	Karen J	Principal Office Clerk	105	\$ 28.6419	\$ 59,575	2.00%	\$ 1,192	\$29.2147	\$60,765	0.00%	\$0	2.00%	\$1,192	\$60,765	T	
5/30/2017	Walter	Evan	Asst to Village Administrator	110A	\$ 36.5385	\$ 76,000	2.00%	\$ 1,520	\$37.2693	\$77,520	2.00%	\$1,371	\$38.0147	4.00%	\$2,891	\$78,892	
8/1/2001	Tejkowski	Julie A	Planning Assistant	105A	\$ 29.6049	\$ 61,578	2.00%	\$ 1,232	\$30.1970	\$62,810	2.00%	\$918	\$30.8009	4.00%	\$2,150	\$63,728	
8/31/2016	Mahlan	Michelle	Administrative Secretary	105	\$ 16.9888	\$ 16,972			\$20.9567	\$43,590	0.00%	\$0				\$43,590	
Finance																	
6/30/1988	Carman	Sandra G	Accounting Clerk	105	\$ 28.6419	\$ 59,575	2.00%	\$ 1,192	\$29.2147	\$60,765	0.00%	\$0	2.00%	\$1,192	\$60,765	T	
12/26/1995	Joyce	Barbara L	Accounting Clerk	105	\$ 28.6419	\$ 59,575	2.00%	\$ 1,192	\$29.2147	\$60,765	0.00%	\$0	2.00%	\$1,192	\$60,765	T	
6/23/2008	Zurawski	Lynette	Assistant Finance Director	108A	\$ 39.5157	\$ 82,193	2.00%	\$ 1,644	\$40.3060	\$83,837	2.00%	\$1,354	\$41.1121	4.00%	\$2,998	\$85,191	
8/19/1996	Sapp	Jerry C	Finance Director	114	\$ 63.5489	\$ 132,182	2.00%	\$ 2,644	\$64.8199	\$134,825	0.00%	\$0	2.00%	\$2,644	\$134,825	T	
8/21/2006	Sullivan	Amy	Accounting Clerk	105	\$ 21.1356	\$ 21,114	2.00%	\$ 422	\$21.5583	\$21,537	2.00%	\$298	\$21.9895	4.00%	\$720	\$21,835	
Police - Non Union																	
2/14/2000	Henderson	Cristina R	Police Data Clerk II	105A	\$ 29.6049	\$ 61,578	2.00%	\$ 1,232	\$30.1970	\$62,810	2.00%	\$242	\$30.8009	4.00%	\$1,473	\$63,051	
10/1/1989	Madden	John W	Police Chief	114A	\$ 66.7283	\$ 138,795	2.00%	\$ 2,776	\$68.0629	\$141,571	0.00%	\$0	2.00%	\$2,776	\$141,571	T	
9/1/1998	Loftus	Mark	Deputy Chief	110A	\$ 58.3198	\$ 121,305	2.00%	\$ 2,426	\$59.4862	\$123,730	0.00%	\$0	2.00%	\$2,426	\$123,730	T	
9/16/2014	Pavelchik	Cindy	Administrative Secretary	105	\$ 21.9769	\$ 45,712	2.00%	\$ 914	\$22.4164	\$46,626	2.00%	\$574	\$22.8648	4.00%	\$1,488	\$47,200	
3/7/2016	Strama	Malgorzata	Police Data Clerk I	104	\$ 19.8507	\$ 41,289	2.00%	\$ 826	\$20.2477	\$42,115	2.00%	\$97	\$20.6527	4.00%	\$923	\$42,212	
12/4/2017	Rothbard	Cathy	Police Data Clerk I	104	\$ 16.2473	\$ 16,231	2.00%	\$ 325	\$16.5722	\$16,556	2.00%	\$127	\$16.9037	4.00%	\$452	\$16,683	
6/20/2013	Tucker	Forrest	Police Data Clerk I	104	\$ 16.8357	\$ 16,819	2.00%	\$ 336	\$17.1724	\$17,155	2.00%	\$277	\$17.5159	4.00%	\$613	\$17,432	
Public Works																	
8/31/2015	Preissig	David T	Public Works Director	114A	\$ 66.7283	\$ 138,795	2.00%	\$ 2,776	\$68.0629	\$141,571	0.00%	\$0	2.00%	\$2,776	\$141,571	T	
8/8/2012	Miedema	Jim	Project Engineer	110	\$ 44.6850	\$ 92,945	2.00%	\$ 1,859	\$45.5787	\$94,804	2.00%	\$1,313	\$46.4903	4.00%	\$3,171	\$96,116	
6/18/2001	Gatlin	Gary M	Crew Leader/Supervisor	108A	\$ 41.8791	\$ 87,109	2.00%	\$ 1,742	\$42.7167	\$88,851	0.00%	\$0	2.00%	\$1,742	\$88,851	T	
6/27/1989	Lukas	James W	Crew Leader/Supervisor	108A	\$ 41.8791	\$ 87,109	2.00%	\$ 1,742	\$42.7167	\$88,851	0.00%	\$0	2.00%	\$1,742	\$88,851	T	
6/11/1984	Wernimont	John D	Crew Leader/Supervisor	108A	\$ 38.3342	\$ 79,735	2.00%	\$ 1,595	\$39.1009	\$81,330	2.00%	\$1,376	\$39.8829	4.00%	\$2,971	\$82,706	
2/12/2013	Benedict	Shirley	Administrative Secretary	105	\$ 19.3586	\$ 19,339	2.00%	\$ 387	\$19.7458	\$19,726	2.00%	\$76	\$20.1407	4.00%	\$463	\$19,802	
Subtotal Village Non-Union								\$33,118				\$8,799		\$41,918			

From: [Jerry Sapp](#)
To: [Douglas Pollock](#); [Karen Thomas](#); [Barbara Popp](#)
Subject: RE: Burr Ridge Treasurer
Date: Friday, April 6, 2018 9:50:18 AM

Sent: Monday, March 26, 2018 2:15 PM
To: Mickey Straub (mickey@mayormickey.com)
Subject: Burr Ridge Treasurer - following up -

Hello Mickey,

You may recall that my term as Treasurer expired last April 30 [2017].

I had reached awhile back out to see what your thoughts are on my continuing in this position. Since then, I've learned that I will be retiring from my employment with the Baker Tilly Virchow Krause LLP CPA firm, and so my thoughts are to also call an end to my participation, which has primarily focused on dealing with Burr Ridge Police Pension Fund matters, and attending those meetings.

To that end, I'll plan on attending the upcoming April BRPPF meeting, and assume that my Treasurership position will terminate after that. I'll also coordinate with Jerry Sapp, so that he can arrange to obtain updated signatories on the appropriate Village and Pension Fund accounts.

It has truly been an honor serving as Treasurer these past almost 30 years!

One final item – Last I heard, BRPPF was still short one civilian trustee, as Vasanthi Seeras resigned immediately prior to the Pension Fund's January '18 meeting. I hope you've made some progress in filling this vacancy.

Noel

Noel T. Hastalis, CPA
Director
Construction/Real Estate Group
Baker Tilly Virchow Krause, LLP
205 N. Michigan Avenue, Suite 2800
Chicago, IL 60601-5927
tel 312 729 8131; fax 312 240 2431
cell 630 747 7990

noel.hastalis@bakertilly.com Connect with us: bakertilly.com

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VILLAGE OF BURR RIDGE

80

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04/09/18

PAYMENT DATE: 04/10/18

FISCAL 17-18

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	15,264.45	15,264.45
23	Hotel/Motel Tax Fund	2,975.00	2,975.00
51	Water Fund	3,965.68	3,965.68
52	Sewer Fund	853.65	853.65
61	Information Technology Fund	5,478.92	5,478.92
TOTAL ALL FUNDS		<u>\$ 28,537.70</u>	<u>\$ 28,537.70</u>

PAYROLL

PAY PERIOD ENDING MARCH 24, 2018

	TOTAL PAYROLL
Board & Commissions	401.68
Administration	14,140.82
Community Development	6,634.46
Finance	9,077.88
Police	109,222.00
Public Works	23,619.59
Water	28,720.64
Sewer	7,997.62
IT Fund	775.08
TOTAL	<u>\$ 200,589.77</u>
GRAND TOTAL	<u>\$ 229,127.47</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 04/01/2018 - 04/09/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chgo Tribune monthly subs-Mar'1	Chicago Tribune	03/27/18	Mar18	7.96
10-1010-40-4042	WBBR Chamber luncheon/Myr Strau	Willowbrook/Burr Ridge	03/23/18	Apr2018	20.00
10-1010-40-4042	Govt Forum Event reg/Myr Straub	Elmhurst College	03/14/18	398	35.00
10-1010-50-5030	Ver. cell phone bill/Straub-Feb	Verizon Wireless	02/21/18	9802131764/Feb18	63.51
10-1010-60-6010	Magnetic name badge/2-Mayor/Mar	Providence Engraving	03/09/18	820 2541	14.35
10-1010-80-8010	Stricker retirement party photo	Barbara Popp	03/26/18	03-26-18	36.17
10-1010-80-8025	Pre-empl psych assmnt/Santiago	Personnel Strategies, LLC	03/29/18	March2018	500.00
10-1010-80-8030	Video tape board mtg-03/12/18	Fernando Garron	03/29/18	03-29-18	575.00
10-1010-80-8030	Video tape board mtg-03/26/18	Fernando Garron	03/29/18	03-29-18	575.00
10-1010-80-8035	EDC namebadges/envelopes-Mar'18	Barbara Popp	03/22/18	Mar2018	125.57
10-1010-80-8035	EDC business breakfast-Mar'18	Crowne Plaza Chicago SW-E	03/27/18	27675/Mar18	500.00
Total For Dept 1010 Boards & Commissions					2,452.56
Dept 2010 Administration					
10-2010-40-4042	WBBR Chamber luncheon/2-Apr'18	Willowbrook/Burr Ridge	03/23/18	Apr2018	40.00
10-2010-50-5030	Ver. cell phone bill/3-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	210.53
Total For Dept 2010 Administration					250.53
Dept 3010 Community Development					
10-3010-40-4042	WBBR Chamber luncheon/Walter-Ap	Willowbrook/Burr Ridge	03/23/18	Apr2018	20.00
10-3010-40-4042	B&F code enfrc trg-Miedema/Mahl	Building & Fire Code Acad	03/09/18	50213	1,080.00
10-3010-50-5030	Ver. cell phone bill/2-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	137.02
Total For Dept 3010 Community Development					1,237.02
Dept 4010 Finance					
10-4010-50-5030	Ver. cell phone bill-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	73.51
Total For Dept 4010 Finance					73.51
Dept 4020 Central Services					
10-4020-60-6000	Pstg meter ink cartridges-Feb'1	Pitney Bowes Global Fin.	02/21/18	55131588052Feb18	161.10
10-4020-60-6010	Batteries-Mar'18	Barbara Popp	03/22/18	Mar2018	18.51
10-4020-60-6010	2cs coffee & 1 bx tea/PD-Mar'18	Commercial Coffee Service	03/29/18	541 147025	41.85
10-4020-60-6010	8.5x11 copier paper/10ctns-Mar1	Impact Networking, LLC	03/19/18	28108 B/1064320	274.50
10-4020-60-6010	44678EA liq dish soap/PD-Mar'18	Runco Office Supply	03/27/18	5901 709969-0	2.65
10-4020-60-6010	Scotch-Brite sponge/lpk-Mar'18	Runco Office Supply	03/27/18	5901 709969-0	5.25
10-4020-60-6010	Book for VH/Mar'18	Amazon.com Credit	03/06/18	114-468078/Mar18	10.32
Total For Dept 4020 Central Services					514.18
Dept 5010 Police					
10-5010-40-4032	Uniforms/initial issue-Watson/M	JG Uniforms, Inc.	03/22/18	342270	165.00
10-5010-40-4032	Uniforms/Firnsin-Dec'18	Ray O'Herron Co., Inc.	12/22/17	1769694-IN	460.48
10-5010-40-4032	Unniforms/Glosky-Mar'18	Ray O'Herron Co., Inc.	03/30/18	1817435-IN	237.00
10-5010-40-4042	WBBR Chamber luncheon/2-Apr'18	Willowbrook/Burr Ridge	03/23/18	Apr2018	40.00
10-5010-40-4042	2018 ILACP conf reg/Madden-Mar1	Illinois Assn of Chiefs c	03/07/18	1364	360.00
10-5010-50-5030	Ver. cell phone bill-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	999.07
10-5010-50-5050	Rpl wing lights/unit #1602-Feb'	Public Safety Direct, Inc	02/15/18	91706	100.00
10-5010-50-5051	GOF-unit #1608/Mar'18	Willowbrook Ford	03/22/18	6267697/2	45.80
10-5010-60-6000	Hanging file folders/lbx-Mar18	Amazon.com Credit	03/07/18	114-2852664	9.31
10-5010-60-6010	Sandwich bags-lbx/PD-Mar'18	Runco Office Supply	03/28/18	5901 710098-0	13.50
10-5010-60-6010	Latent prnt cards/shipping tape	Amazon.com Credit	03/07/18	114-2852664	24.48
10-5010-60-6010	Particulate respirator/2pk-Mar1	Amazon.com Credit	03/12/18	114-4460713/Mar18	27.98
10-5010-70-7000	Vest cover/Gutierrez-Mar'18	JG Uniforms, Inc.	03/22/18	34273	133.00
Total For Dept 5010 Police					2,615.62

04/05/2018 11:45 AM		INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE			Page:	2/5
User: scarman		EXP CHECK RUN DATES 04/01/2018 - 04/09/2018				
DB: Burr Ridge		BOTH JOURNALIZED AND UNJOURNALIZED				
		BOTH OPEN AND PAID				
GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount	
Fund 10 General Fund						
Dept 6010 Public Works						
10-6010-40-4032	Uniform rental/cleaning-03/27/18	Breens Inc.	03/27/18	9027 372859	72.14	
10-6010-40-4032	Stihl Chaps 40"	Russo's Power Equipment	03/21/18	1009793 4799026	120.95	
10-6010-40-4032	Petzl Vertex Vent Arborist Helm	Russo's Power Equipment	03/21/18	1009793 4799026	94.99	
10-6010-40-4032	Kask Super Plasma Arborist Helm	Russo's Power Equipment	03/21/18	1009793 4799026	100.00	
10-6010-40-4032	Kask Visor	Russo's Power Equipment	03/21/18	1009793 4799026	28.99	
10-6010-40-4032	Kask Visor Carrier	Russo's Power Equipment	03/21/18	1009793 4799026	13.99	
10-6010-40-4032	Kask Carrier Attachment	Russo's Power Equipment	03/21/18	1009793 4799026	5.99	
10-6010-40-4032	Ear muffs/2-Mar'18	Russo's Power Equipment	03/23/18	1009793 4805198	53.98	
10-6010-40-4032	Mirror lens glasses/1-Mar'18	Russo's Power Equipment	03/23/18	1009793 4805198	15.99	
10-6010-40-4032	Arborist helmet/1-Mar'18	Russo's Power Equipment	03/23/18	1009793 4805198	100.00	
10-6010-40-4032	Safety glasses/1-Mar'18	Russo's Power Equipment	03/23/18	1009793 4805198	15.99	
10-6010-40-4042	Adv severe weather sem/Preissig	DuPage County - OHSEM	02/27/18	554295080587/Feb	40.00	
10-6010-50-5030	Ver. cell phone bill/PW-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	383.12	
10-6010-50-5051	Labor on Unit 34 Repairs	B & R Repair & Co.	03/15/18	V4733_WI065362	387.00	
10-6010-50-5051	Parts and materials; Unit 34	B & R Repair & Co.	03/15/18	V4733_WI065362	600.67	
10-6010-50-5051	Labor on Unit 34 & Unit 39 Repa	B & R Repair & Co.	03/15/18	V4733_WI065363	301.00	
10-6010-50-5051	Parts and materials; Unit 34 &	B & R Repair & Co.	03/15/18	V4733_WI065363	126.68	
10-6010-50-5051	Tire replacement Unit 49/ Unit	Gene's Tire Service, Inc.	03/08/18	129140	430.52	
10-6010-50-5051	Labor to mount Tires.	Gene's Tire Service, Inc.	03/08/18	129140	105.00	
10-6010-50-5051	Tow & rpr air brakes/unit #32-M	Rush Truck Center	03/13/18	300999801470	724.00	
10-6010-50-5051	Unit 18 Labor performed.	Wilrae, Inc.	03/09/18	218239	339.18	
10-6010-50-5051	Unit 18 Tires and supplies.	Wilrae, Inc.	03/09/18	218239	745.56	
10-6010-50-5085	Shop towel rental-03/27/18	Breens Inc.	03/27/18	9027 372859	4.50	
10-6010-60-6010	Plastic anchors & putty knife-M	Menards - Hodgkins	03/19/18	32060290/95415	3.86	
10-6010-60-6020	Diesel fuel/gasoline-Mar'18	SuperFleet MasterCard	03/26/18	FB346/Mar2018	1,075.06	
10-6010-60-6040	Rubber Tie Down 31"	Russo's Power Equipment	03/21/18	1009793 4799026	5.97	
10-6010-60-6043	Shredded bark mulch-1cu yd/Mar'	Hinsdale Nurseries, Inc.	03/26/18	1592576	39.00	
10-6010-60-6050	10" groove joint plier/1-Mar'18	Menards - Hodgkins	03/15/18	32060290 95183	13.88	
Total For Dept 6010 Public Works					5,948.01	
Dept 6020 Buildings & Grounds						
10-6020-50-5052	Rpl cold stem on mop sink/VH-Ma	Patrick B Murphy	03/07/18	5518A	285.00	
10-6020-50-5052	Boiler inspection/PD-Dec'18	Office of the State Fire	12/15/17	9587483	200.00	
10-6020-50-5058	Mat rental/PD-03/27/18	Breens Inc.	03/27/18	9028 372855	36.00	
10-6020-50-5058	Mat rental/PW & VH-03/27/18	Breens Inc.	03/27/18	9028 372855	30.00	
10-6020-50-5080	Nicor heating/VH-Mar'18	NICOR Gas	03/19/18	47025700007/Mar18	561.23	
10-6020-50-5080	Nicor heating/VH garage-Mar'18	NICOR Gas	03/19/18	57961400009/Mar18	144.50	
10-6020-50-5080	Nicor heating/PD-Mar'18	NICOR Gas	03/19/18	66468914693/Mar18	666.03	
10-6020-50-5080	Nicor heating/RA-Mar'18	NICOR Gas	03/19/18	81110732419/Mar18	85.38	
10-6020-50-5080	PW sewer chg-Feb'18	Flagg Creek Water Reclama	03/26/18	008917000/Mar18	96.33	
10-6020-60-6010	Misc. operating supls-Mar'18	Menards - Hodgkins	03/15/18	32060290 95183	46.01	
10-6020-60-6010	Faucet connector/2-Mar'18	Menards - Hodgkins	03/16/18	320602290_95224	10.86	
10-6020-60-6010	Duracln interior paint-1/Mar'18	Menards - Hodgkins	03/19/18	32060290_95424	11.68	
Total For Dept 6020 Buildings & Grounds					2,173.02	
Total For Fund 10 General Fund					15,264.45	
Fund 23 Hotel/Motel Tax Fund						
Dept 7030 Special Revenue Hotel/Motel						
23-7030-80-8055	H/M marketing-Mar'18	Boost Creative Marketing	03/31/18	1176	2,975.00	
Total For Dept 7030 Special Revenue Hotel/Motel					2,975.00	
Total For Fund 23 Hotel/Motel Tax Fund					2,975.00	

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental/cleaning-03/27/18	Breens Inc.	03/27/18	9027 372859	79.18
51-6030-50-5030	Well pumping line-Feb'18	AT&T	02/22/18	6303254209Feb18	496.50
51-6030-50-5030	Ver. cell phone bill/Wtr-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	454.38
51-6030-50-5030	Ver. cell phone bill/wtr modems	Verizon Wireless	02/21/18	9802131764/Feb18	108.12
51-6030-50-5080	Electric/well #4-Mar'18	COMED	03/19/18	0029127044/Mar18	733.20
51-6030-60-6010	3/4"-10 x 6 ft Threaded 316-SS	Grainger	03/01/18	9714478725	196.04
51-6030-60-6010	5/8"-11 x 6 ft Threaded 316-SS	Grainger	03/01/18	9714478725	138.86
51-6030-60-6020	Diesel fuel/gasoline-Mar'18	SuperFleet MasterCard	03/26/18	FB346/Mar2018	258.75
51-6030-60-6040	Valve box stabilizers (6"-8") #	Core & Main LP	03/13/18	080167 I572305	433.65
51-6030-60-6040	6" Blind Flange w 3/4" x 3.5" B	Ziebell Water Service Prc	03/09/18	1450_240764000	144.00
51-6030-60-6040	6" Rubber Flange Gasket, Red FF	Ziebell Water Service Prc	03/09/18	1450_240764000	42.00
51-6030-60-6040	8" Blind Flange w 3/4" x 3.5" B	Ziebell Water Service Prc	03/09/18	1450_240764000	240.00
51-6030-60-6040	8" Rubber Flange Gasket, Red FF	Ziebell Water Service Prc	03/09/18	1450_240764000	48.00
51-6030-60-6040	12" Blind Flange w 7/8" x 4" Bo	Ziebell Water Service Prc	03/09/18	1450_240764000	486.00
51-6030-60-6040	12" Rubber Flange Gasket, Red F	Ziebell Water Service Prc	03/09/18	1450_240764000	107.00
Total For Dept 6030 Water Operations					3,965.68
Total For Fund 51 Water Fund					3,965.68
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental/cleaning-03/27/18	Breens Inc.	03/27/18	9027_372859	24.63
52-6040-50-5030	Ver. cell phone bill/swr modems	Verizon Wireless	02/21/18	9802131764/Feb18	18.02
52-6040-50-5068	Lift stn maint/3-Mar'18	Metropolitan Industries,	03/21/18	003355 0000332849	811.00
Total For Dept 6040 Sewer Operations					853.65
Total For Fund 52 Sewer Fund					853.65
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-Mar'18	Orbis Solutions	12/15/17	5567779	2,525.00
61-4040-50-5030	Ver. mobile hot spot-Feb'18	Verizon Wireless	02/21/18	9802131764/Feb18	38.00
61-4040-50-5050	Rpr HP printer/Walter-Apr'18	Image Systems & Business	04/02/18	IS1177 26375	104.50
61-4040-50-5050	Rpr HP printer/Pollock-Apr'18	Image Systems & Business	04/02/18	IS117 263576	104.50
61-4040-50-5050	Memory/drive replacement-Mar18	Amazon.com Credit	03/01/18	114-0200304Mar18	704.95
61-4040-50-5050	Memory/drive upgrades-Mar'18	Amazon.com Credit	03/01/18	113-620989Mar18	575.00
61-4040-50-5050	Phone chargers PD/PW-Mar'18	Amazon.com Credit	03/09/18	111-4153937	88.80
61-4040-50-5061	Video editing sftwre/Bd Rm vide	DR MyCommerce, Inc	03/07/18	U7845452802/Mar18	56.74
61-4040-60-6010	HEWCF410X/ bk toner/PD-1/Mar'18	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	126.99
61-4040-60-6010	HEWCF411X/cn toner/PD-1/Mar'18	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	169.99
61-4040-60-6010	HEWCF412X/yl toner/PD-1/Mar'18	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	169.99
61-4040-60-6010	HEWCF413X/ mg toner/PD-1/Mar'18	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	169.99
61-4040-60-6010	HEWCE400YC LJ bk toner/PD-1/Mar	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	109.50
61-4040-60-6010	HEWCE401YC/LJ cn toner/PD-1/Mar	Warehouse Direct, Inc.	03/19/18	111835/3836601-0	152.50
61-4040-60-6010	CE400YC blk cartridge/PW-Mar'18	Warehouse Direct, Inc.	03/21/18	114603 38404630	109.50
61-4040-60-6010	CE402YC yel cartridge/PW-Mar'18	Warehouse Direct, Inc.	03/21/18	114603 38404630	152.50
61-4040-60-6010	Wireless keyboards/5-Feb'18	Amazon.com Credit	02/22/18	111-4460871Feb18	144.20
61-4040-60-6010	Replace AV stand-Mar'18	Amazon.com Credit	03/05/18	113-7910215/Mar18	118.99
61-4040-70-7000	Conference phones/PD & PW/Mar18	Amazon.com Credit	03/01/18	114-1465720Mar18	1,303.98
61-4040-70-7000	AV upgrades/PD lunch room-Mar'1	Amazon.com Credit	03/12/18	112-5068227	198.00
61-4040-70-7000	A/V upgrades/PW conf. room-Mar'	Amazon.com Credit	03/15/18	114-0640214	369.99
61-4040-70-7000	Conf rm upgrades/PW/PD return/c	NextWarehouse.com	03/12/18	61840805/credit	(1,578.99)
61-4040-70-7000	Conf rm a/v upgrade-return/crdt	Technology Galaxy	03/07/18	55480778066crdt	(435.70)

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 04/01/2018 - 04/09/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund 61	Information Technology Fund				
Dept 4040	Information Technology				
				Total For Dept 4040 Information Technology	5,478.92
				Total For Fund 61 Information Technology Fund	5,478.92
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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 10 General Fund	15,264.45
Fund 23 Hotel/Motel Tax Fund	2,975.00
Fund 51 Water Fund	3,965.68
Fund 52 Sewer Fund	853.65
Fund 61 Information Technology F	5,478.92
Total For All Funds:	28,537.70