

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**August 28, 2017  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**  
**Joey Catezone, Pleasantdale Elementary School**
- 2. ROLL CALL**

**Presentation by  
Senator John F. Curran  
(District 41)**

**Swearing-In Ceremony  
Sergeant Ryan Husarik  
Corporal John Helms**

- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

- 5. MINUTES**

- \*A. Approval of Regular Board Meeting of July 24, 2017
- \*B. Receive and File Draft Stormwater Committee Meeting of August 8, 2017
- \*C. Receive and File Draft Plan Commission Meeting of August 21, 2017

- 6. ORDINANCES**

- \*A. Approval of An Ordinance Granting Special Use Approval to Permit Outdoor Overnight Parking of Trucks as Recommended by the Plan Commission (Z-10-2017: 412 Rockwell Court – Perma-Seal/Spencer)
- \*B. Approval of An Ordinance Granting Conditional Sign Approval as per the Village of Burr Ridge Sign Ordinance for Approval of a Ground Sign in a Residential District (S-02-2017: 7425 Wolf Road – Pleasant Dale Park District)
- \*C. Approval of An Ordinance Granting a Variation from the Village of Burr Ridge Zoning Ordinance to Permit a Fence Located in an Interior Side Yard (V-02-2017: 10S650 Oak Hill Court – Berliner)

- \*D. Approval of Request to Table Consideration of Plan Commission Recommendation to Approve a Special Use Renewal for the Continued Use of an Automobile Sales and Service Business (Z-08-2017: 101 Tower Drive - Global Luxury Imports)

## **7. RESOLUTIONS**

- A. Consideration of Adoption of Resolution of Appreciation Recognizing Retirement After 29 Years of Dedicated Service to the Village of Burr Ridge – Sergeant Gerald “Jerry” Karceski
- \*B. Adoption of Resolution Authorizing the Execution of an Intergovernmental Agreement Between the Village of Burr Ridge and the County of DuPage to Participate in the DuPage Judicial Information System (DuJIS) Police Report Management System (PRMS)

## **8. CONSIDERATIONS**

- A. Update Regarding Planning for a Strategic Goal Setting Workshop
- \*B. Approval of Recommendation to Approve Agreement Regulating Video Surveillance Cameras for the Neighborhood Video Surveillance Program – Burr Oaks Glen South/Greenbriar Subdivisions
- \*C. Approval of Recommendation to Approve Agreement Regulating Video Surveillance Cameras for the Neighborhood Video Surveillance Program – Kraml Estates Subdivision
- \*D. Approval of Request from Mayor Straub and Trustee Mottl for Reimbursement of Registration Cost for the September 21-23 Illinois Municipal League Conference in Chicago
- \*E. Approval of Recommendation to Award Contract for Purchase of Replacement for Public Works Unit 44 (Wheel Loader)
- \*F. Approval of Recommendation to Award Contract for Purchase of Replacement Water Division Trash Pumps
- \*G. Approval of Proclamation Designating October as “Fire Safety Month”
- \*H. Approval of August 14, 2017 Vendor List in the Amount of \$827,146.94 for all Funds, plus \$325,784.22 for payroll, for a grand total of \$1,152,931.16, which includes Special Expenditures of \$72,730.25 to DU-COMM for dispatching quarterly share; \$16,375.00 to Dynamic Heating & Piping for Trane chiller leak repairs at Village Hall
- \*I. Approval of August 28, 2017 Vendor List in the Amount of \$123,132.59 for all Funds, plus \$215,732.41 for payroll, for a grand total of \$338,865.00, which includes Special Expenditures of \$16,600.00 to BKD, LLP for FY 17 audit progress payment for August 2017; \$39,345.00 to Denler, Inc. for crack sealant program on Village streets

- J. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. RESIDENTS COMMENTS**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. NON-RESIDENTS COMMENTS**

**12. CLOSED SESSION**

- A. Approval of Closed Session Minutes of June 12, 2017
- B. Discussion Regarding Sale or Lease of Village-Owned Property

**13. RECONVENED MEETING**

**14. ADJOURNMENT**

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Doug Pollock and Staff  
**SUBJECT:** Regular Meeting of August 28, 2017  
**DATE:** August 25, 2017

**PLEDGE OF ALLEGIANCE: Joey Catezone – Pleasantdale Elementary School**

**PRESENTATION: Senator John F. Curran, District 41**

Senator John Curran, who replaced Senator Christine Radogno in July, will be present Monday evening to introduce himself to the Board, Village Staff and other attendees. He will be presenting a brief overview of what is going on in Springfield, including the budget package and the school funding issue, among other things.

**SWEARING IN CEREMONY: Sergeant Ryan Husarik  
Corporal John Helms**

At its meeting on August 9, 2017, the Board of Fire and Police Commissioners approved the promotion of Corporal Ryan Husarik to the rank of Sergeant, effective August 28, 2017, to fill the vacancy created by the retirement of Sergeant Jerry Karceski. The BFPC then approved the promotion of Patrol Officer John Helms to the rank of Corporal, effective August 28, 2017, to fill the vacancy created by the promotion of Corporal Ryan Husarik to Sergeant. Clerk Karen Thomas will swear in both Officers to their respective new ranks.

**6. ORDINANCES**

**A. Special Use Approval (Z-10-2017: 412 Rockwell Court)**

Please find attached an Ordinance granting special use approval for the property at 412 Rockwell Court to permit outdoor, overnight parking of forty (40) trucks and vans in a G-I General Industrial District. Also attached is a letter from the Plan Commission recommending approval of a special use to permit outdoor, overnight parking of trucks and vans in a G-I General Industrial District.

The petitioner is attempting to purchase the building previously occupied by Panduit and would use the facility as the business' corporate headquarters. There were a few residents who commented about the impact of outdoor, overnight parking of trucks at the property. The Plan Commission concluded that the special use would not have adverse impacts on surrounding properties. The Commission does recommend the following conditions for the special use approval:

- All outdoor, overnight parking of vans and trucks shall be limited to the east parking lot.
- Outside overnight parking shall be limited to vans and trucks each with a weight not exceeding 24,000 pounds.
- A maximum number of forty (40) vans or trucks may be parked outside overnight on the property.
- Only vans or trucks owned and operated by Perma-Seal shall be parked on the premises overnight.
- The east parking lot shall be screened along the south, east, and north portions, including along the east lot line extending to the center-lot line of Rockwell Court, with a solid, interior-facing, eight (8) foot tall commercial-grade fence. Final fence plan shall be subject to staff review and approval.
- Landscaping shall be added along the south property line. Final landscaping plans shall be subject to staff review and approval.

While it was not part of the Plan Commission's recommendation, staff has added a condition to the Ordinance that the special use permit shall be limited to Roy Spencer and his business partners and shall expire at such time that the proposed owners no longer own and operate the business at 412 Rockwell Court. It has been the policy of the Board of Trustees to limit special use approvals for outdoor storage of vehicles to the current tenant.

**It is our recommendation:** that the Board concurs with the Plan Commission and approves the Ordinance granting this special use.

**B. Conditional Sign Approval (S-02-2017: 7425 Wolf Road)**

Please find attached an Ordinance granting conditional sign approval for the property at 7425 Wolf Road for a ground sign in a residential district. Also attached is a letter from the Plan Commission recommending approval of the conditional sign. The sign is for the Pleasant Dale Park District's Walker Park and replaces an existing sign. As per the Sign Ordinance, the Board of Trustees must approve all ground signs in residential districts. The new sign will conform to the Burr Ridge Sign Code in all facets.

**It is our recommendation:** that the Board concurs with the Plan Commission and approves the Ordinance granting this conditional sign.

**C. Variation (V-02-2017: Fence Variation: 10S650 Oak Hill Court)**

Please find attached an Ordinance granting a fence variation for the property at 10S650 Oak Hill Court. Also attached is a letter from the Plan Commission/Zoning Board of Appeals recommending approval of the variation. The proposed fence is located on an interior side yard of the property and will conform to all other aspects of the Burr Ridge Zoning Ordinance.

The neighbor to the west of the property submitted a written request that the variance be denied, while another resident spoke in favor of the variance. However, the Commission determined that the configuration of this property and the unique location of 93<sup>rd</sup> Place and Oak Hill Court relative to the property create a hardship that justifies the need for the fence. The Commission does recommend the condition that should the petitioner elect to build a wood fence that the fence be stained.

**It is our recommendation:** that the Board concurs with the Plan Commission and approves the Ordinance granting the variance.

**D. TABLE Plan Commission Recommendation – Special Use Renewal (101 Tower Drive – Global Luxury Imports)**

Please find attached an Ordinance granting special use approval for the continued use of an automobile sales and service business. Also attached is a letter from the Plan Commission unanimously recommending approval of this request.

Subsequent to the Plan Commission hearing, the petitioner has requested that the Board table this matter to the September 11, 2017 meeting. The petitioner's attorney will not be available for Monday's meeting and would like further discussion of the special use conditions with the Board.

**It is our recommendation:** that the request to table consideration of the Ordinance and Plan Commission recommendation to the September 11, 2017 Board of Trustees meeting.

**7. RESOLUTIONS**

**A. Resolution of Appreciation – Sergeant Gerald “Jerry” Karceski**

Enclosed please find a Resolution of Appreciation for Sergeant Jerry Karceski recognizing his 29 years of employment with the Village's Police Department and congratulating him on his retirement on August 3, 2017. A framed Resolution will be presented to Sergeant Karceski at this meeting.

**It is our recommendation:** that the Resolution be adopted.

**B. IGA for Participation in DuJIS**

On June 13, 2016, The Village of Burr Ridge Board of Trustees adopted resolution number R-12-16 authorizing a letter of intent to participate in the DuPage County Judicial Information System (DuJIS). The DuPage County Board and DuPage ETSB are now requesting each participating municipality approve an Intergovernmental Agreement no later than September 1, 2017.

As members of the DuPage County ETSB, the Village of Burr Ridge has the opportunity to be part of the countywide Computer Aided Dispatch (CAD) and Records Management System (RMS) project. The project will provide a state of the art CAD system that will be used by DuComm to manage and dispatch 9-1-1 calls to our police officers. The full cost of the CAD system portion of the project is funded by the DuPage County ETSB.

The second half of the project includes a countywide RMS. The costs of the RMS portion will be shared amongst the participating municipalities in DuPage County. The new countywide RMS will replace the police department's in-house system provided by CAPERS Integrated Software. The total system cost includes capital costs, salary and benefits of RMS personnel, annual maintenance costs, equipment replacement contribution, and other authorized costs which involve agency specific interfaces.

There are thirty-one (31) DuPage municipalities participating in the project. Each individual agency cost is determined by a system-wide price-per-user calculation. The agency capital outlay costs is divided over two years. After the second year capital cost payment, starting in FY 19-20, the annual cost will include system maintenance, operations/personnel and equipment replacement costs. The seven (7) year projected costs for the Village of Burr Ridge are as follows:

- FY 17-18: \$15,990 (Cap Cost 50%), included in the FY 17-18 Budget.
- FY 18-19: \$17,481 (Cap Cost 50%)

**Projected 5-year operational/personnel, maintenance, & equipment replacement costs:**

- FY 19-20: \$24,082
- FY 20-21: \$24,570
- FY 21-22: \$25,079
- FY 22-23: \$25,608
- FY 23-24: \$26,160

Aside from the costs listed above, approximately \$8,055 will be requested in the FY 19-20 or FY 20-21 budget for interface costs for the police department's Live Scan Computer Aided Booking system. Agency specific interfaces will be configured after the core systems are deployed, approximately two (2) years from the date of contract.

In conclusion, participation in the DuJIS CAD RMS project will provide a significant enhancement to the police department's records management function. The county-wide project provides access to a tier 1 records management solution that would otherwise be cost prohibitive to the Village of

Burr Ridge Police Department. The project also implements a county-wide data sharing component that enhances public safety, criminal investigations, and officer safety.

**It is our recommendation:** that the Resolution be adopted.

## **8. CONSIDERATIONS**

### **A. Strategic Goal Setting Workshop**

At the July 24, 2017 meeting, the Board of Trustees discussed the process and scheduling for a strategic goal setting workshop. At that time, the Board determined the process should include two, half-day or evening sessions and that staff should do further study of consultant options.

Attached is an informal request for proposals (RFP), a list of consultants to which the RFP was sent, and two responses from the RFP. The responses are from Rob Oberwise of Executive Partners and Kim Ramsey of The Executive Edge. Staff has also been in contact with the group known as SCORE (Senior Corps of Retired Executives).

Both written proposals have similar costs (\$5,000 to \$6,000) and utilize a similar process. Each would begin with pre-meeting research (Oberwise would use telephone interviews while Ramsey would use written surveys/questionnaire forms); a half-day or evening team building and visioning session; a half-day or evening goal setting session; and a summary document provided by the consultant.

Both written proposals come from experienced and qualified consultants with strong references. However, it appears that Rob Oberwise of Executive Partners has more experience working with municipal governments.

Staff has also had several conversations with a representative of SCORE and is awaiting additional information. SCORE's focus is on small business mentoring and the local chapter has never done strategic planning for a Village government. Additional information may be provided at Monday's meeting. On a side note, we asked SCORE about making a presentation to our Economic Development Committee as they may prove to a valuable resource for our business community.

Another component of this process is the community survey that is done every two years. The survey is being prepared by staff and will be made available in early September with an October 1 completion schedule.

**It is our recommendation:** that the Board review the RFP's and determine whether to proceed with hiring one of the consultants or to direct



staff to continue to pursue an alternate approach.

**B. Video Surveillance Cameras – Burr Oaks Glen South/Greenbriar**

The Burr Oaks Glen South and Greenbriar Homeowners Associations have decided to participate jointly in the Village's Neighborhood Video Surveillance Program. Their respective HOAs have approved the attached Agreement Regulating Video Surveillance Cameras. Burr Oaks Glen South/Greenbriar will be the 12<sup>th</sup> subdivision to take advantage of the program. They are investing \$15,152 in a 4-camera system.

**It is our recommendation:** that the request from the Burr Oaks Glen South/Greenbriar Homeowners' Associations to install cameras at the entrances to their subdivisions be approved and that the Mayor be authorized to sign an agreement memorializing the approval of this request.

**C. Video Surveillance Cameras – Kraml Estates**

The Kraml Estates Homeowners Association has decided to participate in the Village's Neighborhood Video Surveillance Program. Their HOA has approved the attached Agreement Regulating Video Surveillance Cameras. Kraml Estates will be the 13<sup>th</sup> subdivision to take advantage of the program. They are investing \$23,610 in an 8-camera system.

**It is our recommendation:** that the request from the Kraml Estates Homeowners' Association to install cameras at the entrance to their subdivision be approved and that the Mayor be authorized to sign an agreement memorializing the approval of this request.

**D. Reimbursement – IML Conference Registration (Straub; Mottl)**

The annual conference of the Illinois Municipal League will be held in Chicago on September 21-23. A notification was sent to the Trustees in a Friday memo asking if anyone wanted to attend this conference. Mayor Straub has asked to attend for one day and Trustee Mottl has asked to attend the full conference.

The Village Budget includes funds (\$900 combined) for Trustees and the Village President (\$1,000) to attend special events and training. Village policy requires Board approval of any training and travel expenditure over \$100. The cost for attending the IML Conference is \$165 for one day and \$310 for the full conference. No money has been spent from this account during the current fiscal year.

**It is our recommendation:** that the Board expenditure of \$165 for Mayor Straub and \$310 for Trustee Mottl to attend the IML Conference.

**E. Contract for Purchase of PW Unit 44 (Wheel Loader)**

The FY17-18 Capital Equipment Replacement Budget includes \$145,000 to replace Unit 44, which is a 1997 Dresser 515C wheel loader used by all Divisions in the Public Works Department. The 20-year-old unit was purchased in 1998 as used equipment. This vehicle has been well maintained to-date, but has far exceeded its normal expected life, and parts for repairs are difficult to obtain. Unit 44 is used extensively in the Department for loading salt, backfilling watermain repairs, patching roadways, and moving mulch or spoils. Delays in obtaining repair parts often puts the Department's most vital piece of equipment out of service for extended periods.

The Department recently evaluated and tested equivalent machines from Case, John Deere, and Caterpillar. The Department's front-line staff and Division Supervisors assessed and discussed the merits, strengths, and weaknesses of all equipment and their vendors. The Department concluded that a Caterpillar Model 926M Small Wheel Loader would best serve the needs and budget of the Village.

The Department of Public Works recommends that the Village purchase this equipment through a local distributor using prices obtained by the National Joint Powers Alliance (NJPA) Cooperative Agreement. NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts, which local distributors and the Village can utilize under the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1. Therefore, use of the NJPA cooperative agreement (Contract 032515), is an efficient method to procure this unit and obtain for the Village the most advantageous pricing as awarded in such contracts.

The Caterpillar 926M wheel loader would be purchased from Patten Industries, Inc., of Elmhurst, Illinois, which is Caterpillar's local distributor. Accessories included with the unit would be a 3-yard bucket, material handling arm, and back-up cameras. Quick coupler hitches would also be included to allow safe and rapid conversion between accessories. The 1997 Dresser would be disposed by trade-in.

A summary of costs to purchase the replacement wheel loader from Patten Industries, Inc. is detailed in the attached quotation and summarized below:

|  |                     |
|--|---------------------|
| 2018 Caterpillar 926M wheel loader & accessories | \$231,048.00        |
| Extended warranty and delivery                   | \$ 3,236.00         |
| Sub-total:                                       | \$234,284.00        |
| NJPA discount & trade-in                         | (\$ 92,848.00)      |
| <b>Total costs :</b>                             | <b>\$141,436.00</b> |

The total cost for this unit is \$3,564 less than FY17-18 Capital Equipment Replacement Budget of \$145,000. To-date, the Village has saved \$29,502 in the Capital Equipment Replacement fund over two purchase contracts using joint-purchasing agreements.

**It is our recommendation:** that a contract for the trade-in of the Public Works Department’s current unit and purchase of one (1) 2018 Caterpillar 926M wheel loader, using National Joint Powers Alliance contract pricing, be awarded to Patten Industries, Inc., of Elmhurst, IL, in the amount not to exceed \$141,436.

**F. Contract for Purchase of Water Division Trash Pumps**

The Public Works Department currently has two trash pumps that are over twenty-years old and for which repair parts are no longer available. Self-priming centrifugal trash pumps provide rapid dewatering of excavations containing suspended solids, rocks, and sludge, which is typical with water main break repairs performed in-house by our Water and Wastewater Division, and also in other emergencies at which extensive pumping is needed. The FY17-18 Water Fund budget includes \$7,000.00 for the replacement of trash pumps.

The Department obtained the following quotes from reputable and authorized vendors for this replacement equipment:

|   |            |
|---|------------|
| Russo Power Equipment, Schiller Park, IL      | \$5,586.98 |
| Home Depot, Countryside, IL                   | \$5,826.99 |
| Carroll Construction Supply Co., Lemont, IL   | \$5,868.00 |
| Martin Implement Sales, Inc., Orland Park, IL | \$6,685.00 |

The quote in the amount of \$5,586.98 from Russo Power Equipment, of Schiller Park, is the lowest received. This price is \$1,413 under the budgeted amount of \$7,000.00. Russo Power Equipment has provided the Village satisfactorily with various equipment, parts, and service in the past.

**It is our recommendation:** that a contract for the purchase of trash pumps be awarded to Russo Power Equipment, of Schiller Park, IL, in the amount not to exceed \$5,586.98.

**G. Proclamation Designating October as “Fire Safety Month”**

The Village once again received a letter from Fire Marshall David Zalesiak, Public Education Officer for the Tri-State Fire Protection District, requesting that the Village Board approve a proclamation, which is enclosed, designating the month of October as Fire Safety Month.

**It is our recommendation:** that the Proclamation be approved.

**H. August 14, 2017 Vendor List**

Enclosed is the August 14 Vendor List in the Amount of \$827,146.94 for all Funds, plus \$325,784.22 for payroll, for a grand total of \$1,152,931.16, which includes Special Expenditures of \$72,730.25 to DU-COMM for dispatching quarterly share; \$16,375.00 to Dynamic Heating & Piping for Trane chiller leak repairs at Village Hall.

**It is our recommendation:** that the August 14 Vendor List be approved.

**I. August 28, 2017 Vendor List**

Enclosed is the August 28 Vendor List in the Amount of \$123,132.59 for all Funds, plus \$215,732.41 for payroll, for a grand total of \$338,865.00, which includes Special Expenditures of \$16,600.00 to BKD, LLP for FY 17 audit progress payment for August 2017; \$39,345.00 to Denler, Inc. for crack sealant program on Village streets.

**It is our recommendation:** that the August 28 Vendor List be approved.

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**July 24, 2017**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of July 24, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Assistant to the Administrator Evan Walter and Village Clerk Karen Thomas.

**RESIDENT COMMENTS** There were none

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Franzese, Mottl, Paveza, Mital

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF JUNE 26, 2017** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF JULY 10, 2017** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING MINUTES OF JULY 17, 2017** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT STORMWATER COMMITTEE MEETING MINUTES OF JULY 17, 2017** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF ORDINANCE GRANTING A CONDITIONAL SIGN APPROVAL AS PER THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF A SIGN**

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
July 24, 2017

**WITH MORE THAN THREE COLORS (S-01-2017: 16W115 83<sup>RD</sup> STREET – RCM DATA)**

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. A-923-01-17**

**ADOPTION OF RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA)**

The Board, under the Consent Agenda by Omnibus Vote, approved the Resolution appointing Doug Pollock as Delegate and Evan Walter as Alternate Delegate to the Intergovernmental Risk Management Agency.

**THIS IS RESOLUTION NO. R-15-17**

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR PAVEMENT MARKING**

The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for pavement marking to Superior Road Striping, Inc., of Melrose Park, IL. through the DuPage County Division of Transportation, in an amount not to exceed \$10,000.

**RECEIVE AND FILE RETIREMENT LETTER FROM SERGEANT JERRY KARCESKI EFFECTIVE AUGUST 3, 2017**

The Board, under the Consent Agenda by Omnibus Vote, received and filed the letter.

**APPROVAL OF RECOMMENDATION TO AUTHORIZE THE BOARD OF FIRE AND POLICE COMMISSIONERS TO PROMOTE A CORPORAL TO THE RANK OF SERGEANT, TO PROMOTE A PATROL OFFICER TO THE RANK OF CORPORAL AND TO HIRE A REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RETIREMENT OF SGT. JERRY KARCESKI**

The Board, under the Consent Agenda by Omnibus Vote, authorized the promotions and hiring.

**APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR AGING CARE CONNECTIONS AND HOSTING FACILITY LICENSE FOR CHICAGO MARRIOTT SOUTHWEST BURR RIDGE FOR ITS FUNDRAISING EVENT ON SEPTEMBER 15, 2017**

The Board, under the Consent Agenda by Omnibus Vote, approved the Raffle License.

**APPROVAL OF REQUEST FROM BURR RIDGE PARK DISTRICT FOR DONATION FROM HOTEL/MOTEL TAX FUNDS FOR THE PARK DISTRICT'S 2017 HARVEST FEST EVENT**

The Board, under the Consent Agenda by Omnibus Vote, approved the request from the Burr Ridge Park District.

**APPROVAL OF RECOMMENDATION TO REAPPOINTMENT OF LUISA HOCH TO THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING SEPTEMBER 10, 2019 (HER CURRENT TERM EXPIRED 9/10/16)**

The Board, under the Consent Agenda by Omnibus Vote, approved the appointment.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
July 24, 2017

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$927,580.13 FOR ALL FUNDS, PLUS \$219,293.74 FOR PAYROLL, FOR A GRAND TOTAL OF \$1,146,873.86 WHICH INCLUDES SPECIAL EXPENDITURES OF \$26,766.00 TO ALLIED PAINTING SERVICES FOR EXTERIOR PAINTING AT VILLAGE HALL, POLICE DEPARTMENT AND PW STORAGE BUILDING; \$311,753.39 TO SCHROEDER ASPHALT SERVICE FOR 2017 MFT ROAD PROGRAM ASPHALT PAVING**

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending July 24, 2017 in the amount of \$927,580.13 and payroll in the amount of \$219,293.74 for the period ending July 15, 2017.

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO DENY AN AMENDMENT TO THE BURR RIDGE ZONING ORDINANCE TO CONSIDER ALLOWING GREATER REAR YARD LOT COVERAGE FOR STRUCTURES THAT USE PERMEABLE PAVER SYSTEMS (Z-05-2017: ZONING ORDINANCE AMENDMENT – REAR YARD LOT COVERAGE AND PERMEABLE PAVERS)**

Assistant to the Administrator Evan Walter said that a few months ago, in response to a variation to rear lot coverage that was granted by the Board, the Plan Commission conducted a Public Hearing to consider an amendment to the Zoning Ordinance to alter the rear yard lot coverage based on the use of permeable paver systems. He continued that at this hearing the Plan Commission recommended no changes to the Zoning Ordinance, upon receiving this recommendation the Board directed the Plan Commission to conduct another Public Hearing, to receive testimony from an industry provider of permeable systems. Representatives from Unilock made a presentation to the Plan Commission at the July 17 meeting and participated in the discussion of the technology.

Mr. Walter said the first recommendation dealt with an amendment to the Zoning Ordinance which states that the combined horizontal area of all accessory buildings, structures and uses shall not exceed 30% of the rear principal building area. This amendment was to consider increasing the percentage of the buildable area, if permeable systems were used.

Mr. Walter said the second recommendation dealt with incentivizing residents to use permeable pavers systems, in place of impermeable surfaces. The Plan Commission felt that permeable pavers would provide better drainage than an impermeable surface and would provide a benefit to the resident and the Village jointly. As such, the Plan Commission recommended that the Village create incentives to encourage their use. The Plan Commission specifically recommended against allowing for additional building on green spaces as an incentive for this action so not to encourage more than the 30% coverage that is currently allowed. The Stormwater Committee also met on July 17 and made the same two recommendations to the Board. The Stormwater Committee will meet to explore potential incentives at their August 8 meeting.

In answer to Trustee Mital, Mr. Walter said permeable systems are more expensive than the basic concrete/asphalt driveway.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
July 24, 2017

Plan Commission Representative Jim Broline said the Plan Commission's motions, both dealt with residential space. One motion had to do with whether or not to promote the use of permeable materials and a clause was added to the recommendation that said "except in the use of coverage of green space beyond the 30% coverage". In his view that was an aesthetic decision and did not relate to the drainage aspects of permeable materials. He continued he learned from Unilock that permeable materials are comparable to grass but it has to be engineered correctly so it drains.

Trustee Paveza said he felt permeable pavers could be used instead of some of the required green space but the more he investigated it, it doesn't appear to help unless you install the whole system and cost wise it doesn't make sense.

Trustee Franzese said the Stormwater Committee concurred with the Plan Commission that this is a great system but it should not be used in lieu of green space. He pointed out that the permeable pavers do not have the same absorption as grass. This will serve the purpose where stormwater detention is a challenge and is limited because of the land space to work with.

Alice Krampits, 7515 Drew, said allowing the use of permeable pavers as a reason to increase hard surface cover area is a direct conflict with the Burr Ridge Master Plan which is to have large open spaces and homes on beautiful natural settings. A typical lot size in Burr Ridge is 1 acre and the zoning allows for 30% hard surface coverage which equals over 13,000 sq ft of coverage and should be sufficient for any resident in Burr Ridge. She continued that good zoning ordinances, careful planning and proper landscaping will offer superior results compared to permeable pavers when mitigating water problems. They do not want to see any change to the ordinance in this matter.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to concur with the Plan Commission to deny the amendment to the Zoning Ordinance regarding permeable paver systems and to recommend that the Village Board explore ways to incentivize the use of permeable systems in lieu of non-permeable systems, except through the reduction of green space.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Paveza, Mottl, Franzese, Mital, Schiappa

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**UPDATE ON IMPLEMENTATION OF SCAVENGER SERVICE FRANCHISE AGREEMENT WITH GROOT INDUSTRIES** Village Administrator Doug Pollock explained that the implementation of the new Scavenger Service Franchise Agreement with Groot Industries is underway with service to begin August 3 and 4. He continued by summarizing the process to date:

- On May 8, 2017, the Board approved the franchise agreement with Groot Industries.
- Flyers, letters, and information in the newsletter were sent on June 5, June 12, and July 14.



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- Public meetings were held at the Village Hall for residents on June 20 and July 12.
- A page devoted to this program has been posted and continues to be updated on the web site.
- Our social media sites have been providing and will continue to provide updates and reminders about the program.
- Residents taking advantage of the senior discount have been registering and may continue to register for the discount at the Village Hall. A driver's license is all that is required for proof of eligibility. As of today, 500 residents have signed up for the senior discount.
- Beginning the week of July 24, residents with service providers and carts owned by a service provider other than Groot will have their carts removed after their last day of service. There may be a gap between the last pick up and the retrieval of the carts resulting in cans left on the street for a day or two.
- Also beginning the week of July 24, Groot will begin delivery of carts.
- The first bills from Groot will arrive at residents' homes the week of August 1. Bills will be mailed near the beginning of each quarter.
- The first pick up will occur on Thursday, August 3 for residents south of 79<sup>th</sup> Street and Friday, August 4 for residents north of 79<sup>th</sup> Street.

He said today was the first day for delivering new carts and so far things are going well. The publicity and attempts to get the information out seem to have been successful. The front office staff is well prepared to answer questions. He said if residents have any question, they should call him or the Village Hall and we will help them through the process.

Trustee Franzese explained the standard collection package includes a 95 gallon cart for waste and a 65 gallon cart for recyclable materials. Residents can exchange the carts with 65 gallon carts for both or 95 gallon cart for recyclable and 65 gallon cart of waste. They may also rent extra carts for an additional fee. Other options are back door service, top of driveway empty cart return and senior citizen discount. There will be no additional administration fees, documentation fees, land fill fees or tipping fees. Most importantly, stickers are no longer required for landscape waste and it is unlimited.

#### **DISCUSSION OF PROCESS AND SCHEDULING FOR BIENNIAL STRATEGIC PLANNING SESSION**

Village Administrator Doug Pollock said approximately every two years the Board of Trustees has conducted a strategic planning session for the purpose of team building and setting goals for the Board and Staff. Mr. Pollock said in the past we have had a three hour Goal Setting Workshop with hired facilitators or used staff as the facilitator. He said it is staff preference to hire a facilitator so they can be a member of the planning team. He continued that we have also done multi-day team building workshops, we met on a Friday afternoon or evening to talk about team building or visioning and on Saturday we worked on strategic goals. There is also the Community Workshop process that is much longer and more expensive and includes key community members that would be involved in the visioning and goal setting process.

Mr. Pollock said he is looking for direction from the Board. After some discussion, it was the

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consensus of the Board to have a two day workshop, Friday night and Saturday morning in October. Trustee Mottl suggested that the organization "SCORE" be contacted to facilitate the workshop. Mr. Pollock said he would contact facilitators that have been used in the past and "SCORE" and report at the next meeting.

**OTHER CONSIDERATIONS**      There were none.

**RESIDENT COMMENTS**      There were none.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**      Mr. Pollock said he and staff are working on updating the Administration section of the Municipal Code which describes the functions of the various departments.

Trustee Schiappa remind the residents that the new scavenger service will begin on August 3, south of 79<sup>th</sup> Street and August 4, north of 79<sup>th</sup> Street.

Mayor Straub talked about the Concerns of Police Survivors (COPS) event that was held Sunday at the Police Department. The group rides across Illinois to raise awareness and funds for police survivors.

**NON-RESIDENTS COMMENTS**      Dolores Cizek, LaGrange, provided a copy of the Tribune article regarding a possible lawsuit against towns opting out of the county wage law for Board Members. She suggested the Board look into providing free leaf pickup for residents.

**ADJOURNMENT**      Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of July 24, 2017 be adjourned.

On Roll Call, Vote Was:

AYES:              6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese

NAYS:              0 – None

ABSENT:          0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:00 P.M.

PLEASE NOTE:      Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**MINUTES**  
**STORMWATER MANAGEMENT COMMITTEE MEETING**  
**August 8, 2017**

**CALL TO ORDER**

Chairperson Guy Franzese called the meeting to order at 7:00 PM

**ROLL CALL**

Present: Chairperson Guy Franzese, Trustee Al Paveza, Nancy Montelbano, Dave Allen, Alice Krampits and Trustee Tony Schiappa

Also Present: Village Administrator Doug Pollock, Assistant to the Administrator Evan Walter, Public Works Director/Village Engineer David Preissig

**APPROVAL OF MINUTES**

A **motion** was made by Trustee Al Paveza to approve the minutes of May 9, 2017. The motion was **seconded** by Nancy Montelbano and **approved** by a vote of 6-0.

A **motion** was made by Trustee Al Paveza to approve the minutes of July 17, 2017 Special Meeting. The motion was **seconded** by Nancy Montelbano and **approved** by a vote of 6-0.

**DRAINAGE ON PROPERTY ADJACENT TO 15W619 81ST STREET**

Public Works Director David Preissig described the first item. He stated that a landscaped berm on the property at 15W622 82nd Street has been blocking the flow of water, which is supposed to flow toward 82nd Street and into the lake bounded by the properties on 82nd Street, 83rd Street and Lake Ridge Drive. He stated that the Village is trying to reach a solution with the two neighbors. Dave Allen asked what will happen if they don't cooperate. Mr. Preissig stated that the Village would write the neighbor a ticket, the value of which is determined by a judge. Chairperson Franzese stated that he appreciates the methods that the Village has taken to get this matter this far.

**BUCKTRAIL ESTATES DETENTION POND**

Public Works Director David Preissig described the second item. He stated that the detention pond of the Bucktrail Estates Subdivision was being re-designed and re-constructed with a modification to treat the volume control storage requirement of the Watershed Management Ordinance (WMO), using a wetland bottom "flow-through" practice instead of retention-based practices. He stated that revised plans have been approved that should prevent a large volume of standing water and still provide stormwater treatment per the WMO. He stated that the Village will modify the detention pond in Bucktrail Estates, which is currently just holding water and not draining. He stated that the banks still need additional attention, but the north side is doing fairly well and the south side could use additional grading.

Chairperson Franzese stated that he has received several calls regarding this issue and has walked the site on several occasions. He passed around several photos describing the current state of the site. He stated that this site has not been completed to the satisfaction of the residents to the east of the detention pond.

### **FLOOD INSURANCE RATE MAPS/FLOOD INSURANCE STUDY (DUPAGE COUNTY)**

Public Works Director David Preissig described the third item. He stated that DuPage County had initiated a floodplain map study in 2015, but had not released them until now. The maps are out for public comment at this time and Staff had communicated this to the Board and the public. After the September public comment period closes, they will revise the maps and release updated maps in 2018, at which time the Village will need to adopt them by ordinance.

### **INCENTIVES RELATED TO PERMEABLE PAVERS**

Public Works Director David Preissig described the fourth item. He stated that the Board has directed the Stormwater Management Committee to prepare some incentives and to report back to the Board. Mr. Preissig stated that the Village of Willowbrook had received a grant for 15% of the cost of a permeable paver parking lot at their new Village Hall. Mr. Preissig also stated that he brought the idea forward to the DuPage Engineers Conference, at which point they brought forward a proposed engineering specification that will be put in the County Ordinance.

A study on the cost of permeable paver systems was roughly 75% more than a standard asphalt system at the Wheaton Park District. Nancy Montelbano stated that a mosque off of 91<sup>st</sup> Street in unincorporated DuPage County had put in a permeable paver system as a parking lot, but that they did not have a good understanding on the required maintenance necessary to combat weeds.

Mr. Preissig then described some of the incentive programs that currently exist in neighboring jurisdictions. Assistant to the Administrator Evan Walter described the permit application assistance programs that could be offered to potential users of the permeable technique, including expedited permit reviews, adjusted permit fees, and increased floor area ratio. Mr. Preissig described the concept of a Post-Construction Best Management Practice (PCBMP) and how it could benefit the residents, including that of a fee-in-lieu.

Chairperson Franzese asked for clarification as to what was meant by "expedited reviews." Administrator Pollock stated that this meant that their review would be given priority in the review process and would be put at the front of the line. Trustee Paveza suggested that the committee should continue this discussion to another meeting.

Ms. Montelbano stated that she liked the idea of priority permit reviews and an award program. Alice Krampits stated that she felt there was little need for any incentive, but stated that an award program would be acceptable. Trustee Schiappa agreed that the award program was a good idea.

Chairperson Franzese stated that he could not support an incentive to increase floor area ratio; Trustee Schiappa concurred.

Ms. Montelbano stated that she would like to wait to summarize their recommendations, but that she felt that the committee had made some preferences on which they had consensus. Administrator Pollock stated that some reduction in fees could be made in the realm of a new home permit for a percentage credit.

### **OTHER BUSINESS**

Mr. Allen stated that he had heard about cemeteries that would let the grass grow and look like prairie lands.

Public Works Director Preissig stated that the Bridle Path Homeowners' Association went to great expense to clean out their ponds by removing sediment. He stated that the High Grove Homeowners' Association killed grass and put in a native grass buffer on the banks of their ponds to help keep geese out and improve the aesthetic feel of the area.

### **ADJOURNMENT**

There being no further business, a **motion** was made by Chairperson Guy Franzese to adjourn the meeting. The motion was **seconded** by Dave Allen and **approved** by a vote of 6-0. The meeting was adjourned at 8:03 p.m.

Respectively submitted,

A handwritten signature in black ink, appearing to read "Evan Walter", with a long horizontal flourish extending to the right.

Evan Walter  
Assistant to the Administrator

EW:ew:bp

**PLAN COMMISSION/ZONING BOARD OF APPEALS**  
**VILLAGE OF BURR RIDGE**  
**MINUTES FOR REGULAR MEETING OF**  
**AUGUST 21, 2017**

**I. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 7 – Stratis, Hoch, Broline, Grunsten, Praxmarer, Scott, and Trzupek

**ABSENT:** 0

Also present was Village Administrator Doug Pollock and Assistant to the Village Administrator Evan Walter.

**II. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Praxmarer and **SECONDED** by Commissioner Hoch to approve the minutes of the July 17, 2017 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Praxmarer, Hoch, Stratis, Scott, Broline, Trzupek

**NAYS:** 0 – None

**ABSTAIN:** 1 – Grunsten

**MOTION CARRIED** by a vote of 6-0.

**III. PUBLIC HEARINGS**

Chairman Trzupek confirmed all those wishing to speak during the public hearings on the agenda for tonight's meeting.

**Z-08-2017: Zoning Ordinance Renewal – 101 Tower Drive (Global Luxury Imports); Special Use Renewal and Findings of Fact; continued from July 17, 2017.**

As directed by Chairman Trzupek, Mr. Pollock described this request as follows: the hearing is a continuation for a special use approval for Global Luxury Imports. There was a consensus at the July 17, 2017, meeting to approve the special use on a permanent basis; the Plan Commission was debating what conditions should be applied to the special use approval. The pertinent conditions discussed were 75% of the gross sales should have an average price of \$75,000 or more (75%/\$75,000), 15% could be sold between \$10,000-29,999, and all other automobiles must be sold for \$30,000 or more, as well as a quarterly sales report provided to the Village to determine compliance with the conditions.

Gary Grasso, on behalf of Global Luxury Imports, requested that the Plan Commission make the special use permanent, eliminate the quarterly reporting requirement except when requested by the Village, remove the 75%/\$75,000 condition, and raise the percentage of sales between \$10,000-29,999 be raised from 15% to 20%. Mr. Grasso stated that the condition requiring showroom cars to be valued at \$87,500 or above was acceptable.

Chairman Trzupek asked if anything being requested will allow Global to sell more cars that they could not sell in the past. Mr. Grasso stated that the conditions would give them more flexibility online but would not impact their showroom inventory. He said that cars that are wholesaled do not count towards their conditional sales figures.

Chairman Trzupek asked to confirm that the petitioner requests the 75%/\$75,000 condition be removed. Mr. Grasso said that this is a request made in good faith that should no longer be on the record for this business.

Chairman Trzupek asked for public comment.

Alice Krampits, 7515 Drew, said that she felt that the gateway location of Global required certain conditions to ensure that they remained a luxury dealer and felt that the conditions should remain in place.

Commissioner Stratis said that he had no problem with eliminating the quarterly reporting requirement and the 75%/\$75,000 condition, as well as raising the limit on lower-priced cars from 15% to 20%.

Commissioner Hoch asked to clarify that the conditions proposed would ensure that 80% of the vehicles sold would be \$30,000 or more and that the showroom cars would be \$87,500 or more, and that she supported the proposal as presented.

Commissioner Broline said that the conditions were set by the Board of Trustees and supported the petitioner's proposal.

Commissioner Grunsten said that the petitioner was a good business and supported the petitioner's proposal.

Commissioner Praxmarer said that the petitioner was a good business and supported the petitioner's proposal. She said that concerns about traffic were not serious in her opinion.

Commissioner Scott said that he supported the petitioner's proposal and reiterated the importance of keeping the \$87,500 showroom minimum clause in place.

Chairman Trzupek said that he supported removing the sunset clause, the reporting requirement, increasing the lower-priced car threshold from 15% to 20%, and agreed that the \$87,500 showroom minimum clause should remain in place. He said that he preferred to leave the 75%/\$75,000 condition in place.

Commissioner Scott said that he had some concerns about removing the reporting requirement entirely, and that a longer timeframe would allow for consistent record-keeping.

There being no further discussion, Chairman Trzupek asked for a motion to close the hearing for Z-08-2017.

At 7:48 p.m. a **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Scott to close the public hearing for Z-08-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Stratis, Scott, Hoch, Grunsten, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Hoch to adopt the petitioner's findings of fact and recommend that the Board of Trustees grant a permanent special use approval pursuant to Section X.E.2.a of the Burr Ridge Zoning Ordinance for the continued use of the property for automobile sales and service subject to the following conditions:

- A. That 20% of all automobile sales may be between \$10,000-29,999;
- B. Automobiles displayed in the showroom shall have an average sale price of \$87,500 or more;
- C. That the petitioner shall provide records to the Village documenting the sales totals every six months.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Scott, Hoch, Stratis, Broline, Grunsten, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**Z-11-2017: Special Use Approval - 15W308 Frontage Road (VIP Paws) – Special Use Approval and Findings of Act**

As directed by Chairman Trzupek, Mr. Walter described the hearing as follows: the petitioner requests special use approval as per Section VIII.C.2.aa of the Burr Ridge Zoning Ordinance for a Kennel in a B-2 General Business District. The petitioner seeks to open a kennel at an existing building located at the northeast corner of North Frontage Road and Park Avenue. The property is improved with a commercial building and parking lot. The petitioner proposes to occupy the entire building with a kennel providing upscale daycare for dogs of all breeds, with services including play zones, private rest areas, grooming, and training facilities. The petitioner has indicated that overnight boarding may be a part of the business in the future but does not intend to offer this service immediately, and would keep animals indoors if this service were offered at a future time. Mr. Walter defined a kennel and added that pet shops and service stores are also listed as a special use in the B-2 Business District.

Gary Grasso, on behalf of VIP Paws, said that staff's recommended conditions were acceptable to the petitioner.

Chairman Trzupek asked if animals would be kept unattended, outside during the day. Mr. Grasso said that this was not part of their business plan.

Chairman Trzupek asked for public comment.



Judith Mackowiak, 121 74<sup>th</sup> Street, said that she was worried about noise and smell coming from the property. Mr. Grasso said that dogs would not be kept outside overnight, and that it was not possible to guarantee that no smell would reach her property.

Alice Krampits, 7515 Drew, asked how many dogs would be at the facility at a normal time. Helen Lennertz, the petitioner, said that no more than 100 dogs would be kept indoors at one time. Ms. Krampits asked if trainings would be held outdoors; Ms. Lennertz said that the classes were smaller obedience classes held at off-peak times. Ms. Krampits asked how many employees would be hired; Ms. Lennertz said that the business model does not require more than five employees at this time. Ms. Krampits asked if the site would act as a shelter for dogs; Ms. Lennertz said that there would be no shelter operating on the premises.

Seda Kaplerivic, 7329 Garfield, asked where animal waste would be stored. Mr. Grasso said that the petitioner would comply with all Village and County ordinances regarding health codes. Ms. Lennertz said that the business would order sealed waste containers and have it be picked up twice a week. Ms. Kaplerivic asked if it would be possible to see a more specific site plan including building improvements.

A resident living at 7360 Park Avenue stated that he opposed the kennel at the proposed location.

Mark Thoma, 7515 Drew, said that the interior air will be ventilated and will affect the neighbors.

Ms. Mackowiak said that odor and air quality concerns were the primary reasons for her objection.

Commissioner Scott asked if there was a list of improvements available. Mr. Grasso said that a preliminary site plan was submitted. Commissioner Scott said that the quality of the structure and how it would contain the noise and smell was his primary concern, and was also opposed to the concept of overnight services.

Commissioner Praxmarer asked for the professional background of the petitioner. Ms. Lennertz said that she and her family have been in the grooming and daycare business for over 30 years.

Commissioner Grunsten asked if the petitioner's professional experience was a stand-alone business. Ms. Lennertz said that her business experience is primarily on a stand-alone basis. Commissioner Grunsten asked if the proposed outdoor play area was where training would take place. Ms. Lennertz said that this was the case.

Commissioner Grunsten asked if there was a standard number of persons or animals per square foot in a building. Ms. Lennertz said she was unaware of such a standard but would not put employees or animals at risk due to overcrowding.

Commissioner Broline asked what materials the walls were made of. Ms. Lennertz said that they were made of metal with drywall and insulation on the interior. Commissioner Broline asked how their business would differ from other kennels, specifically to the kennel on 83<sup>rd</sup> Street. Ms. Lennertz said that they plan to offer a similar range of services.

Commissioner Hoch said that she required more information to make a final decision and expressed concerns at the quantity of parking onsite.

Commissioner Stratis asked if the parking shown on the site plan was all that was included on the property. Ms. Lennertz confirmed this. Commissioner Stratis asked about the surface of the outdoor play area. Ms. Lennertz said it would be AstroTurf. Commissioner Stratis asked if each

animal would have their own kennel. Ms. Lennertz said that most kennels do not cage animals unless they were unruly towards other animals, but would have some to be prepared. Commissioner Stratis asked if part of the recommendation was to bring the parking lot into compliance with the Zoning Ordinance. Mr. Walter said that the parking lot was currently non-compliant and that staff recommends curbs and landscaping if the petition were approved. Commissioner Stratis asked if parking could be added on the front of the building. Mr. Walter said that due to limited space available that it would be unlikely.

Commissioner Stratis asked if it were possible to install smoke eaters as found in casinos, and said that the building appears very small for the capacity of the business plan.

Chairman Trzupek said that it would be best to continue the hearing to establish a more specific site and building improvement plan. Mr. Grasso said that the petitioner would like to come back at the next meeting to address the Commission's questions.

At 8:28 p.m. a **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Scott to continue the hearing for Z-11-2017 to the September 18, 2017 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Grunsten, Scott, Praxmarer, Broline, Stratis, Hoch, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**Z-10-2017; Special Use Approval - 412 Rockwell Court (Spencer) - Special Use Approval and Findings of Fact**

As directed by Chairman Trzupek, Mr. Walter described the hearing as follows: the petitioner requests special use approval pursuant to Section X.B.7.d of the Burr Ridge Zoning Ordinance to permit outdoor on-site parking of business-related trucks. The petitioner seeks to operate a permitted business in an existing building located at the northeast corner of Grant Street and Rockwell Court just north of 79th Street. The property is improved with an approximately 140,000 square foot commercial building and private parking lot. The petitioner is seeking special use approval to store between 30-40 commercial service vans and trucks outside of the building on the property overnight; the Burr Ridge Zoning Ordinance does not permit outdoor, overnight parking of commercial trucks in an industrial area. The parking of trucks outside of an enclosed building overnight is not permitted by the Zoning Ordinance. However, Section X.F.2.k of the Zoning Ordinance allows a special use request for outside storage “provided that storage is located to the rear of the principal building, is screened on all sides, does not exceed the height of the screening, and is not visible from any adjacent streets or residential areas”.

Roy Spencer, petitioner and owner of PermaSeal, described his business to the Plan Commission. He said that he is attempting to relocate his corporate headquarters from Downers Grove to Burr Ridge and the facility at 412 Rockwell was a good location. He said that he plans to improve the facility with a training center which would host regional trainings and seminars.

Chairman Trzupek asked when trucks leave and return to the facility, and whether they are dispatched during the night. Mr. Spencer said that trucks are loaded between 6:30-7am and return

between 3-6pm; he also said that emergency employees take their trucks home at night and no activity occurs on premises after the close of business.

Chairman Trzupek asked for public comment.

Marilyn Patterson, 7630 Hamilton, said that she is opposed to outdoor truck parking.

Scott Graves, 7800 Hamilton, asked if the trucks were cargo vans or semi-trucks. Mr. Spencer said that his fleet is comprised of cargo vans, and any semi-trucks that will be on the property will be vendors delivering goods to the facility. Mr. Graves asked if there were pictures of the fence. Commissioner Stratis said that the fence will be solid if one is recommended.

Mr. Graves asked if the parking lot would be expanded. Mr. Spencer said he does not anticipate such a need.

Mr. Graves asked where the Village defined the rear of the property to be. Mr. Walter said that the parking lot to the east of the building represents the rear of the property in regards to zoning.

Mr. Graves asked how tall the fence needs to be to properly screen the view from 79<sup>th</sup> Street as well as the residential homes to the east. Mr. Walter said that there are trees on berms on both the south and east side, and staff recommended that an 8' solid fence be installed at these property lines to further screen the lot.

Mr. Graves asked if crime had occurred at the Downers Grove location. Mr. Spencer said that there were no crimes that occurred at their property as a result of break-ins.

Commissioner Stratis asked if Burr Ridge can collect sales tax from the business. Mr. Spencer stated that a very small portion of their business was retail-oriented and that services are only taxed under a use tax. Commissioner Stratis asked to clarify the nature of the special use request. Mr. Walter said that the special use request is to allow the petitioner to exceed the permitted amount of overnight parking in the Zoning Ordinance. Commissioner Stratis asked if security cameras and lights would be installed, and if they would be on all night. Mr. Spencer said that cameras lights would be installed and that they would be on all night. Commissioner Stratis asked if vehicle maintenance occurs on site. Mr. Spencer said that they do maintenance on site, but it is done indoors. Commissioner Stratis asked if any petroleum is stored on site. Mr. Spencer said that they do not store any petroleum on site. Commissioner Stratis asked if the petitioner was buying or leasing the property. Mr. Spencer said that he intended to purchase the property. Commissioner Stratis asked to summarize the improvements planned for the facility. Mr. Spencer said that the primary improvements will be for the training center, but new logistical improvements would be made as they were identified. Commissioner Stratis asked if outdoor speakers would be installed. Mr. Spencer said that he would not install outdoor speakers.

Commissioner Hoch asked if the petitioner had met with staff prior to tonight. Mr. Walter said that the petitioner did have a pre-application meeting with staff. Commissioner Hoch asked if improvements could be made to the landscaping at the southwest corner of the property. Mr. Walter said that some landscaping improvements could be proposed, potentially incorporated into a sign.

Commissioner Grunsten asked if there was any public comment submitted before the meeting. Mr. Walter said that only information-seeking inquiries were made.

Commissioner Praxmarer asked what kind of loading and unloading would occur with the trucks. Mr. Spencer said that any materials related to the jobs that are needed are put in trucks. Commissioner Praxmarer asked if the business owned or leased vehicles. Mr. Spencer said the business owns the fleet and does not use sub-contractors.

Commissioner Scott asked if any site or landscaping plans had been submitted. Mr. Walter said that the Village hadn't received any documents yet, but that the petitioner would be doing so at a later time. Commissioner Scott asked if the petitioner was under contract for the property. Mr. Spencer said that they were not yet under contract. Commissioner Scott asked what the process is for siting a fence. Mr. Walter said that the siting the fence could be optimally done during the fence permitting process.

Chairman Trzupek asked if the petitioner would be adding drive-in doors. Mr. Spencer said that they were planning to add 3-4 additional doors. Chairman Trzupek asked if they would be using the docks at the front of the building. Mr. Spencer said he did not plan to initially use that part of the building. Chairman Trzupek asked where best to site the fence to accommodate the petitioner, but to not overbuild. Mr. Spencer said that he would prefer to site it parallel with the north wall of the building. Chairman Trzupek asked if the petitioner was aware of staff's recommendations and had any issues with them. Mr. Spencer said he was aware of them and found them to be acceptable.

Chairman Trzupek asked what staff meant by interior-facing fence. Mr. Walter explained that interior-facing meant that the fence posts and support structures needed to be on the inside of the fence.

Commissioner Stratis asked about a structure on the proposed picture. Mr. Spencer said that it was a temporary storage structure. Commissioner Stratis asked where the fence on the east lot line would be located. Mr. Spencer said he would go as far as necessary to encapsulate the parking lot. Commissioner Stratis said that he preferred staff's recommendation of an 8' fence to a 10' fence.

Chairman Trzupek asked about a structure on the south of the building. Tim McCahill, on behalf of the petitioner, said that this structure would be removed by the previous tenant upon closing.

Brian Graves, 7720 Hamilton, asked how many trucks will have back-up alarms. Mr. Spencer said that this feature was an OSHA requirement but the additional parking space would necessitate less backing up now.

Chairman Trzupek asked if it would be possible to orient the parking lot to have more pull-through spaces. Mr. Spencer said that he would explore this possibility.

Jill Graves, 7720 Hamilton, said she was concerned about safety with the building located close to Gower School. She also said she wanted to see more landscaping installed near the road. Mr. Spencer said that trucks would likely be naturally diverted to Frontage Road, bypassing Gower School, due to the location of their jobs.

There being no further discussion, Chairman Trzupek asked for a motion to close the hearing for Z-10-2017.

At 9:14 p.m. a **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Grunsten to close the hearing for Z-10-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Scott, Grunsten, Stratis Hoch, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Stratis to adopt the petitioner's findings of fact and recommend that the Board of Trustees grant special use approval pursuant to Section X.B.7.d of the Burr Ridge Zoning Ordinance to permit outdoor on-site parking of business-related trucks in a G-I General Industrial District subject to the following conditions:

- A. All outdoor, overnight parking of vans and trucks shall be limited to the east parking lot.
- B. Outside overnight parking shall be limited to vans and trucks each with a weight not exceeding 24,000 pounds.
- C. A maximum number of 40 vans or trucks may be parked outside overnight on the property.
- D. Only vans or trucks owned and operated by PermaSeal shall be parked on the premises overnight.
- E. The east parking lot shall be screened along the south, east, and north portions, including along the east lot line extending to the center-lot line of Rockwell Court, with a solid, interior-facing, 8' tall commercial-grade fence. Final fence plan shall be subject to staff review and approval.
- F. Landscaping shall be added along the south property line. Final landscaping plans shall be subject to staff review and approval.

**V-02-2017: Fence Variation - 10S650 Oak Hill Court (Berliner) - Variation and Findings of Fact**

As directed by Chairman Trzupek, Mr. Walter described the hearing as follows: the petitioner requests a variation pursuant to Section IV.J.1.b of the Burr Ridge Zoning Ordinance to permit a fence in the interior side yard. The petitioner represents the owner of 10S650 Oak Hill Court, a 0.67 acre property with a single-family residence. The existing home was built prior to annexation of the property into the Village. A fence was previously located on the rear and side yard lot line abutting the property to the west at 16W250 93rd Place. This fence was installed prior to the property's annexation into the Village. Mr. Walter said that to the best of his knowledge, the fence had collapsed in 2016 and under current Village policy, a collapsed fence can no longer be maintained and must be replaced. The owner seeks a variation to construct a fence that will extend from the rear yard into the side yard of the property.

Ian Berliner, on behalf of the property owners, said that the petitioners are seeking the variance to permit the fence in their side yard was for security. He said that the lot has a unique orientation. Mr. Berliner said that the petitioner removed the fence under the direction of the Village code inspector with the understanding that they could replace it on the same location.

Marina Krtinic, 10S650 Oak Hill, said that she was informed by Cheryl Smith, Village of Burr Ridge Code Enforcement Officer, that the fence must be removed due to its condition. Ms. Krtinic said that she was under the assumption that the fence could be replaced on the location where it originally stood because it was legally non-conforming. Ms. Krtinic said that fences on side lot lines were common in her subdivision and that her fence would not be located in a unique position.

Chairman Trzupek asked for public comment.

Serge Luka, 10S681 Oak Hill, said that the fence only allowed in the rear yard does not look complete and the variance should be granted.

Robert Racic, 720 Hartford Lane, said that his mother owns the property at 16W250 93<sup>rd</sup> Place, and that she prefers the variance to be denied.

Commissioner Scott asked if staff had seen a copy of the proposed siting of the fence. Mr. Walter said that staff had seen it and the location is the only element of the fence that is non-compliant.

Commissioner Praxmarer said she was concerned about the new fence being non-conforming.

Commissioner Grunsten asked about public comment on this matter. Mr. Walter said that the only objection that staff has received was from the neighbor, Ms. Racic. Commissioner Grunsten asked about the nature of fences in the area as to whether they have been given variances as well. Mr. Walter said that it is likely that some of the fences in the Oak Hill Subdivision are legally non-conforming but could not give any exact figures.

Commissioner Broline asked where the front door is on the property. The petitioner identified its location.

Commissioner Hoch said she was against granting the variance based on her interpretation of the Zoning Ordinance.

Commissioner Stratis said that he interprets this lot to be a corner lot, and that the lot was unique enough to warrant a variance.

Chairman Trzupek said that while the lot is unique, the proposed fence location would be in the neighbor's front yard. Chairman Trzupek asked if Ms. Racic would remove her objection if the fence was moved off of her property. Ms. Racic said that she wished to maintain her objection regardless of which property the fence was located.

Mr. Pollock said that it would be difficult to set a precedent for allowing a fence variance based on the location of a previously existing fence.

There being no further discussion, Chairman Trzupek asked for a motion to close the hearing for V-02-2017.

At 9:50 p.m. a **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Stratis to close the hearing for V-02-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Scott, Stratis, Grunsten, Hoch, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Stratis to adopt the petitioners findings of fact and recommend that the Board of Trustees approve a variance from Section IV.J.1.b of the Burr Ridge Zoning Ordinance to permit a fence in an interior side yard, subject to the following condition:

A. The fence must be stained if it is made of wood.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Scott, Stratis, Grunsten, Hoch, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**Z-09-2017; Zoning Ordinance Text Amendment - Permitted and Special Uses in the B-1 District**

As directed by Chairman Trzupek, Mr. Walter described the hearing as follows: the petitioner requests consideration for an amendment to Section VIII.B of the Burr Ridge Zoning Ordinance to reclassify all special uses as permitted uses in B-1 Business Districts. Although the amendment would apply to all properties in a B-1 District, the petitioner currently owns the property at 74-326 Burr Ridge Parkway, otherwise known as County Line Square and is primarily interested in permitted uses for County Line Square. County Line Square contains various retail and service uses including but not limited to a grocery store, a dry cleaner, and several restaurants. The B-1 District is intended “to provide a location suitable to accommodate a combination of retail, service, and office uses in a commercial and business district.” Several amendments have been made to the B-1 Business District in recent years regarding the classification of permitted and special uses in an attempt to uphold this intent. In 2009, an amendment was made in an attempt to preserve the original intent of the Business District; the Plan Commission felt that the following uses did not necessarily meet the prescribed intent for a permitted use in the B-1 and B-2 Districts and were made special uses; these were banks and financial institutions, financial services offices, insurance offices, medical, dental, and optical offices and clinics, real estate offices, and travel agencies. In the Burr Ridge Zoning Ordinance, there are currently 45 uses listed in Section VIII.B.1 as permitted uses and 40 uses listed in Section VIII.B.2 as special uses in the B-1 Business District. A complete list is available for review in the attachments. The petitioner is requesting that all 40 special uses in the B-1 District be re-classified as permitted uses.

Jim DeBruyn, on behalf of Robert Garber, said that the purpose of the request is to maximize the amount of permitted uses in the B-1 Business District to maintain the viability of the petitioner’s property.

Chairman Trzupek asked if going through the special use process was difficult for potential tenants. Mr. DeBruyn said that more permitted uses allows for easier marketing of the property and simplifies the process for both the petitioner and the Village.

Alice Krampits, 7515 Drew, said that she opposed wholesale changes to the Zoning Ordinance. She said that the Village should retain a role in the economic development of properties in the B-1 Business District.

Commissioner Stratis said that he would be amenable to discussing each use individually but could not support the nature of the request. Mr. DeBruyn said that most of the permitted uses are retail-oriented in nature, while most of the special uses were service-oriented in nature.

Commissioner Broline said that the Village needs to have a say in certain special uses, such as banquet halls. Mr. Walter said that the purpose of the B-1 Business District is to provide retail services directly to the residents, as there was not a large amount of available retail space in the Village.

Commissioner Praxmarer said that she agreed with staff's interpretation of the B-1 Business District and did not support the request.

Chairman Trzupek asked about the context of the 2009 change to the Zoning Ordinance which added several special uses. Mr. Walter said that the change was made to ensure the retail-oriented nature of the B-1 Business District.

Chairman Trzupek said that he thought that the commercial market may have changed from 2009 to the present. Mr. Pollock said that there did not appear to be much turnover at properties in B-1 Business Districts.

There being no further discussion, Chairman Trzupek asked for a motion to close the hearing for Z-09-2017.

At 10:08 p.m. a **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Scott to close the hearing for Z-09-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Stratis, Scott, Grunsten, Hoch, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Scott to recommend that the Board of Trustees deny an amendment to Section VIII.B of the Burr Ridge Zoning Ordinance to reclassify all special uses as permitted uses in B-1 Business Districts.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Scott, Stratis, Grunsten, Hoch, Broline, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

#### **IV. CORRESPONDENCE**

There was no discussion on correspondence.

#### **V. OTHER CONSIDERATIONS**

##### **S-02-2017: Conditional Sign Approval – 7425 Wolf Road (Pleasant Dale Park District); Conditional Approval and Findings of Fact**

Mr. Walter summarized the request of the petitioner as follows: the petitioner is requesting a conditional sign approval pursuant to Section 55.04.B.2 of the Burr Ridge Sign Ordinance to permit a ground sign in a residential district. The proposed sign will feature the logo for the Pleasant Dale Park District as well as contain the text "Walker Park Recreation Center". The proposed sign conforms to the Sign Ordinance in all facets.



Matt Russian, Pleasant Dale Park District, said that the goal of the Park District is to unify the aesthetic nature of the signs at their property on Wolf Road.

Chairman Trzupek asked why the Plan Commission needed to approve this sign. Mr. Walter said that all ground signs in residential districts, such as the petitioner's, must receive conditional sign approval. Mr. Pollock said that other signs in the park are either not regulated by the Sign Ordinance because they are not visible from the street, or they are exempt because they are private wayfinding signs.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Scott to adopt the petitioner's findings of fact and recommend that the Board of Trustees approve a conditional sign approval as per S-02-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Stratis, Scott, Praxmarer, Grunsten Hoch, Broline, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

#### **VI. FUTURE SCHEDULED MEETINGS**

Mr. Walter said the filing deadline for the September 18, 2017, meeting was August 21, 2017. Mr. Walter said that there is a special use petition for a curling club, a special use and variance petition by St. Mark's Montessori School to put a fence in a corner side yard, and the continuation for VIP Paws. No filings had been made for the October 2, 2017, meeting and the deadline is September 5, 2017.

#### **VII. ADJOURNMENT**

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Hoch to **ADJOURN** the meeting at 10:20 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 10:20 p.m.

**Respectfully**

**Submitted:**

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Evan Walter, Assistant to the Village Administrator

## ORDINANCE NO.

AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE  
BURR RIDGE ZONING ORDINANCE TO PERMIT OVERNIGHT, OUTDOOR  
PARKING OF VANS AND TRUCKS IN A G-I GENERAL INDUSTRIAL  
DISTRICT

(Z-10-2017: 412 Rockwell Court - Perma-Seal/Spencer)

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**WHEREAS**, an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said special use on August 21, 2017 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its

findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 412 Rockwell Court, Burr Ridge, Illinois, is Roy Spencer (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section X.B.7.d of the Burr Ridge Zoning Ordinance to permit outdoor, overnight parking of vans and trucks.
- B. That the property contains one of the largest industrial buildings in the Village which is suited for a potential larger and more intense industrial use than the proposed use;
- C. That the special use will not adversely impact any adjacent properties as the location of the outside

storage area is behind the building and will be screened with a fence and with existing and proposed landscaping.

**Section 3:** That special use approval as per Section X.B.7.d of the Burr Ridge Zoning Ordinance to permit outdoor, overnight parking of vans and trucks *is hereby granted* for the property commonly known as 412 Rockwell Court and identified by the Permanent Real Estate Index Numbers (PIN) of: 18-25-303-018, 09-25-303-017 and 09-25-303-011.

**Section 4:** That approval of this special use is subject to compliance with the following conditions:

- A. All outdoor, overnight parking of vans and trucks shall be limited to the east parking lot.
- B. Outside overnight parking shall be limited to vans and trucks each with a weight not exceeding 24,000 pounds.
- C. A maximum number of forty (40) vans or trucks may be parked outside overnight on the property.
- D. Only vans or trucks owned and operated by PermaSeal shall be parked on the premises overnight.
- E. The east parking lot shall be screened along the south, east, and north portions, including along the east lot line extending to the center-lot line of Rockwell Court, with a solid, interior-facing, eight (8) foot tall commercial-grade fence. Final fence plan shall be subject to staff review and approval.
- F. Landscaping shall be added along the south property line. Final landscaping plans shall be subject to staff review and approval.
- G. The special use permit shall be limited to Roy Spencer doing business as Perma Seal and shall expire at such time that Roy Spencer and Perma Seal no longer own and operate the subject business at 412 Rockwell Court.

**Section 5:** That this Ordinance shall be in full force

and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 28<sup>th</sup> day of August, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of August, 2017.

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Village President

ATTEST:

---

Village Clerk



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Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

J. Douglas Pollock  
Village Administrator

August 23, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-10-2017: 412 Rockwell Court (Perma-Seal/Spencer)**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Roy Spencer, owner of PermaSeal, for special use as per Section X.B.7.d of the Burr Ridge Zoning Ordinance to permit outdoor overnight parking of commercial vans and trucks in a G-I General Industrial District.

After due notice, as required by law, the Plan Commission held a public hearing on August 21, 2017. There were no objections from the Plan Commission to approve the special use. Several members of the public commented on how to best minimize noise and the impact of traffic to the area.

Discussion by the Plan Commission was primarily focused on the location of vehicle parking as well as where to add fencing and landscaping to screen the parking lot. The Commission is recommending that the overnight parking of vehicles be limited to the lot on the east side of the property, that the lot be screened by a fence on the south, east, and north (the north side shall be gated) sides, and that the fence be extended on the east lot line to Rockwell Court to serve as an additional barrier for the residential neighborhood to the east.

After due consideration, the Plan Commission, by a vote of 7 to 0, ***recommends that the Board of Trustees approve*** a special use to permit overnight outdoor parking of trucks and vans subject to the following conditions:

- A. All outdoor, overnight parking of vans and trucks shall be limited to the east parking lot.
- B. Outside overnight parking shall be limited to vans and trucks each with a weight not exceeding 24,000 pounds.
- C. A maximum number of forty (40) vans or trucks may be parked outside overnight on the property.
- D. Only vans or trucks owned and operated by PermaSeal shall be parked on the premises overnight.
- E. The east parking lot shall be screened along the south, east, and north portions, including along the east lot line extending to the center-lot line of Rockwell Court, with a solid, interior-facing, eight (8) foot tall commercial-grade fence. Final fence plan shall be subject to staff review and approval.
- F. Landscaping shall be added along the south property line. Final landscaping plans shall be subject to staff review and approval.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:EBW/mm  
Enclosures



## ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL SIGN APPROVAL  
AS PER THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF  
A GROUND SIGN IN A RESIDENTIAL DISTRICT

(S-02-2017: 7425 Wolf Road - Pleasant Dale Park District)

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WHEREAS, an application for a conditional sign approval has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village considered the question of granting said conditional sign approval on August 21, 2017, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a conditional sign approval, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and



Board of Trustees find that the granting of the conditional sign approval indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Article I thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the applicant for the conditional sign approval for the property located at 7425 Wolf Road, Burr Ridge, Illinois, is the Pleasant Dale Park District (hereinafter "Applicant"). The applicant requests conditional sign approval as per Section 55.04.B.2 of the Burr Ridge Sign Ordinance to permit a ground sign in a residential district.
- B. The proposed sign has simple design features and intends to display only the logos of the business partners, as well as an address and phone number for the business.
- C. The proposed sign complies with all height and area requirements of the Sign Ordinance and will not be a detriment to the surrounding area.
- D. The proposed sign will be similar in height and area to the existing, permitted sign and will not appear out of place on the site it is located.
- E. The proposed sign will be similar in height and area to the existing, permitted sign, and the colors proposed will not be distracting from the character of the locality.

**Section 3:** That a conditional sign approval as per Section 55.04.B.2 of the Sign Ordinance is **hereby granted** for the property commonly known as 7425 Wolf Road and subject to compliance with

the submitted sign elevation attached hereto as Exhibit A.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 28<sup>th</sup> day of August, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of August, 2017.

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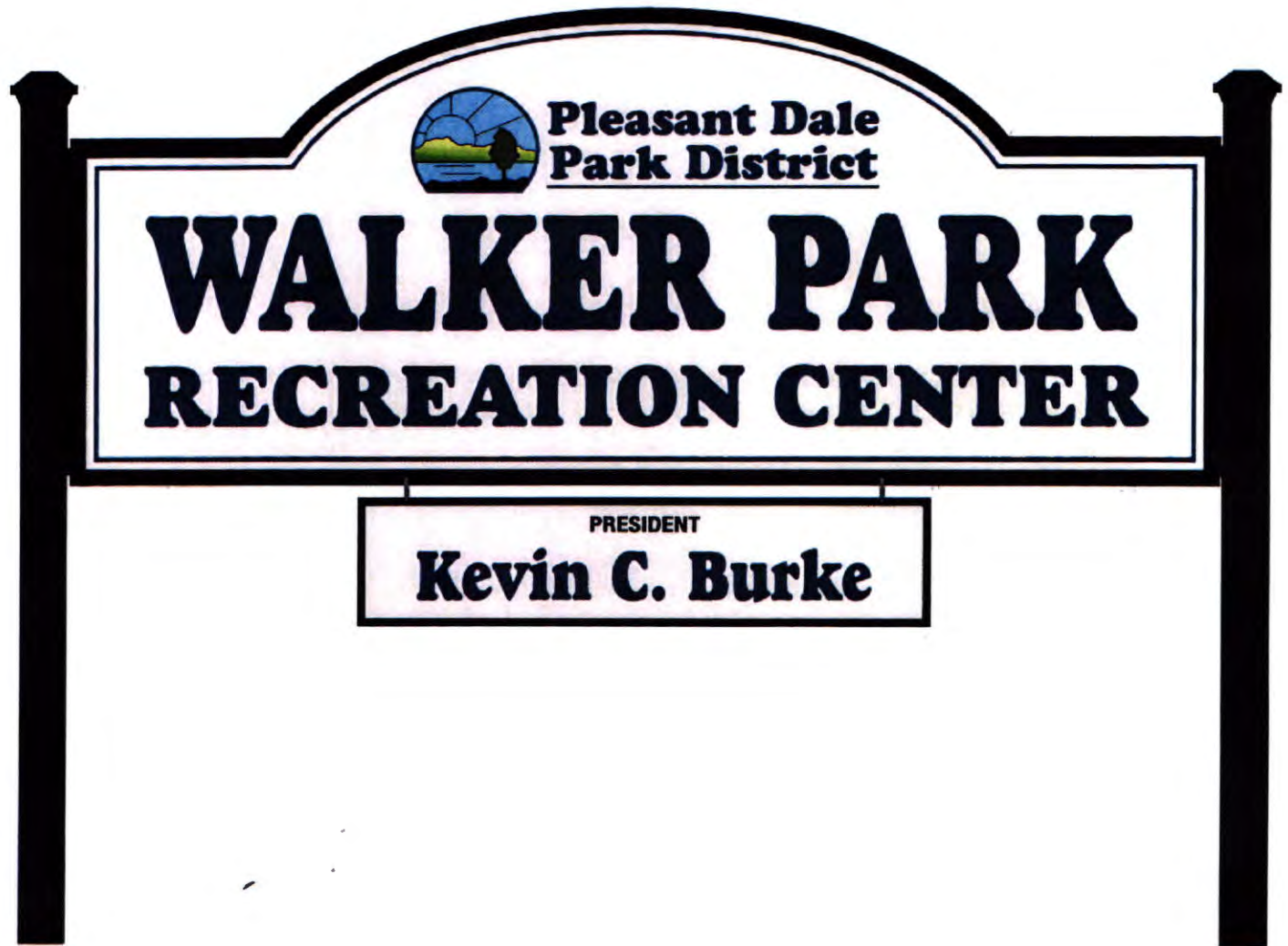
Village President

ATTEST:

---

Village Clerk

17-173 7425 Wolf Rd



**Qty. 1** - 30" x 72" Square Post & Panel Signs - Double Sided  
Digital Print Faces w/Anti-Graffiti Laminate

**Qty. 1** - 8" x 36" Hanging Sign - Double Sided  
Digital Print Faces w/Anti-Graffiti Laminate





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Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

J. Douglas Pollock  
Village Administrator

August 23, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

***Re:    S-02-2017: 7425 Wolf Road; Conditional Sign Approval***

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to **approve** a conditional sign at 7425 Wolf Road pursuant to Section 55.04.B.2 of the Burr Ridge Sign Ordinance to permit a ground sign in a residential district. The sign is for the Pleasant Dale Park Districts' Walker Park.

The Plan Commission considered this request at their August 21, 2017, meeting. There is one existing ground sign on the property; the petitioner proposes replacing this existing sign. The proposed sign will feature the logo for the Pleasant Dale Park District as well as contain the text "Walker Park Recreation Center". There are no previous conditional sign approvals on record for this property, and the proposed sign conforms to the Sign Ordinance in all facets.

After due consideration, the Plan Commission, by vote of 7 to 0, **recommends that the Board of Trustees approve** the conditional sign at 7425 Wolf Road pursuant to Section 55.04.B.2 of the Burr Ridge Sign Ordinance to permit a ground sign in a residential district.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT: EBW/mm

## ORDINANCE NO.

AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE OF BURR  
RIDGE ZONING ORDINANCE TO PERMIT A FENCE LOCATED IN AN  
INTERIOR SIDE YARD

(V-02-2017: 10S650 Oak Hill Court - Berliner)

---

WHEREAS, an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special use on August 21, 2017 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of



Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 10S650 Oak Hill Court, Burr Ridge, Illinois, is Mr. Ian Berliner (hereinafter "Petitioner"). The Petitioner requests variations from Section IV.J of the Burr Ridge Zoning Ordinance to permit a fence located in an interior side yard.
- B. That the Plan Commission determined that the property was unique given the configuration of the subject property, the adjacent property to the west and the location of Oak Hill Court and 93<sup>rd</sup> Place.
- C. That the configuration of the property and the location of the streets create the need for a fence to provide a safety barrier and visual screen between the subject property and 93<sup>rd</sup> Place.

**Section 3:** That variations from Section IV.J of the Burr Ridge Zoning Ordinance to permit a fence in an interior side yard are hereby granted for the property commonly known as 10S650 Oak Hill Court and identified with the Permanent Real Estate Index Numbers of 10-02-401-015.

**Section 4:** That the variation limits the location of the fence to the interior side yard as depicted in attached as Exhibit A.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 28<sup>th</sup> day of August, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of August, 2017.

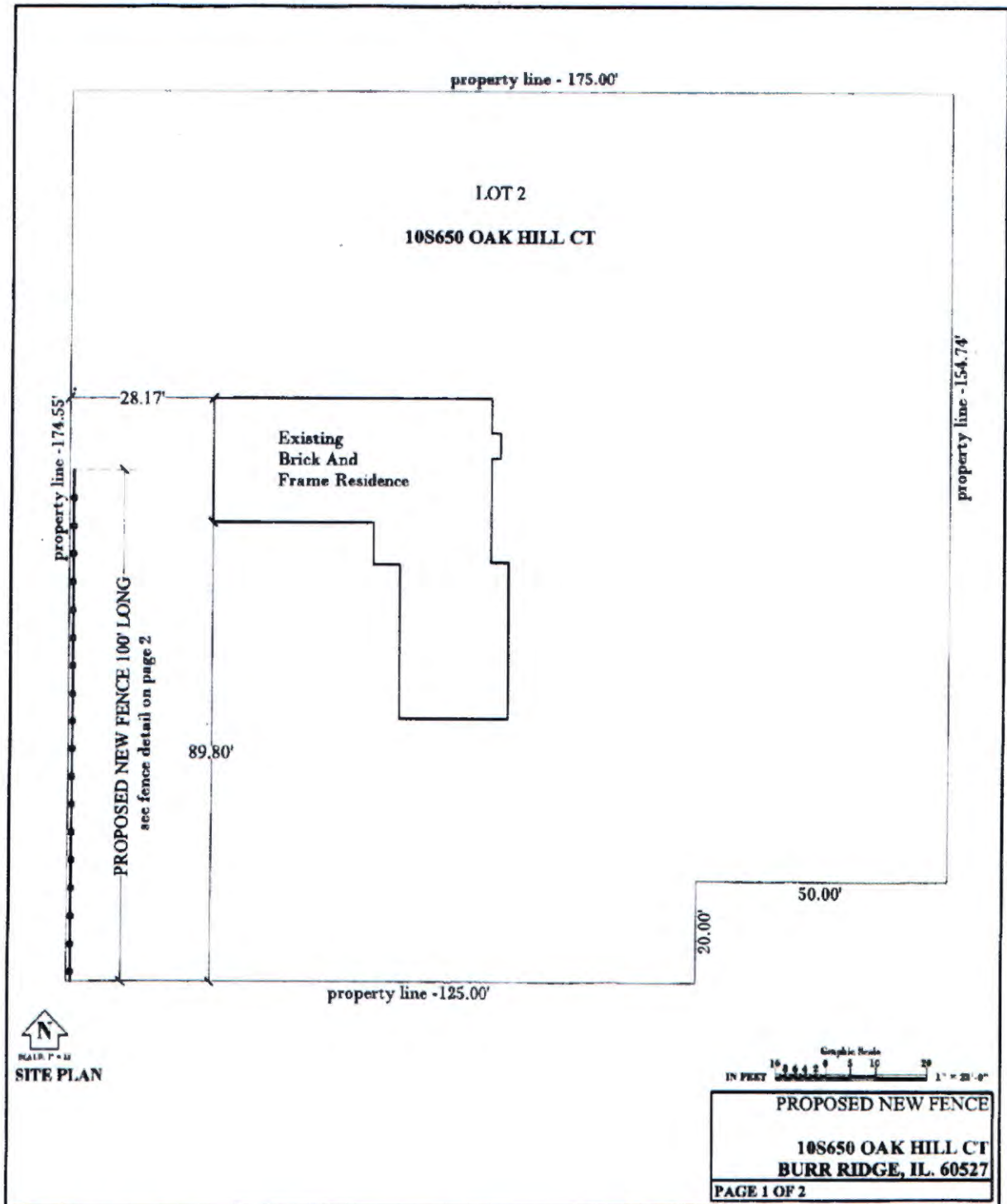
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Village President

ATTEST:

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Village Clerk







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Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

J. Douglas Pollock  
Village Administrator

August 23, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: V-02-2017: 10S650 Oak Hill Court (Berliner); Fence Variation**

Dear President and Board of Trustees:

The Zoning Board of Appeals (ZBA) transmits for your consideration its recommendation to approve a request by Ian Berliner for a variance from Section IV.J.1.b of the Burr Ridge Zoning Ordinance to permit a fence in an interior side yard.

After due notice, as required by law, the Zoning Board of Appeals held a public hearing on August 21, 2017. The property is located on a five-sided lot at the end of Oak Hill Court. The Commission determined that the unique orientation of the lot relative to Oak Hill Court and 93<sup>rd</sup> Street justifies the variation. The neighbor to the west of the property submitted a written request that the variance be denied, while another resident spoke in favor of the variance.

After due consideration, the Zoning Board of Appeals concluded that the proposed variation complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 7 to 0, the **Zoning Board of Appeals recommends approval** of V-02-2017 subject to the following condition:

- The fence must be stained if it is made of wood.

Sincerely,

Greg Trzupek, Chairman,  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:EBW/mm

## ORDINANCE NO. A-834-\_\_-17

AN ORDINANCE GRANTING SPECIAL USE APPROVAL  
FOR THE CONTINUED USE OF AUTOMOBILE SALES AND SERVICE

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(Z-08-2017: 101 Tower Drive - Global Luxury Imports)

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**WHEREAS,** an application for a special use for certain real estate has been filed with the Assistant to the Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS,** said Plan Commission of this Village held a public hearing on the question of granting said special use on July 17 and August 21, 2017 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS,** public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS,** the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said

report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 101 Tower Drive, Burr Ridge, Illinois, is 101 Tower Drive, LLC (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section X.E.2.a of the Burr Ridge Zoning Ordinance and an amendment to Ordinance No. A-834-15-15, for the continued use of the property for automobile sales and service and with modified conditions.
- B. That the petitioner has shown compliance with all of the conditions of the 2013 special use approval.
- C. That the petitioner will continue to operate the business as a luxury automobile sales and service business.

**Section 3:** That special use approval as per Section X.E.2.a of the Burr Ridge Zoning Ordinance and an amendment to Ordinance

No. A-834-15-15, for the continued use of the property for automobile sales and service and with modified conditions ***is hereby granted*** for the property commonly known as 101 Tower Drive and with the Permanent Real Estate Index Number of 18-19-300-015.

**Section 4:** That the approval of this special use is subject to compliance with the following conditions:

- A. That the terms and conditions of Ordinance A-834-15-15 and A-834-13-13 shall be null and void and replaced by the terms and conditions herein.
- B. The special use shall be limited to Seriously Automotive Group, LLC d/b/a Global Luxury Imports for the sales and service of automobiles at 101 Tower Drive.
- C. All vehicles shall be stored inside the building at all times and all service activities shall be conducted inside the building.
- D. The business shall comply with the noise regulations as outlined in the Zoning Ordinance.
- E. There shall be no test driving of automobiles in the residential areas to the north of the subject property including on streets within the Carriageway Subdivision, Carriageway Club, and Carriageway Condos.
- F. The point of sale for all vehicles stored in this location will be registered as this location in the Village of Burr Ridge and all sales of vehicles stored in this location shall be consummated and completed at this location in the Village of Burr Ridge.
- G. Within any calendar year, all automobiles sold from the subject property shall be sold for a minimum price of \$30,000 except that 20% of automobiles sold may be sold for \$10,000 to \$29,999.
- H. Automobiles displayed in the show room windows shall have an average listed sale price of \$87,500.
- I. The hours of operation shall be limited to 10 AM to 7 PM Mondays through Saturdays.
- J. Once every 180 days, the petitioner shall provide to the Village staff a written update of all sales to determine compliance with paragraph G herein.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 28<sup>th</sup> day of August, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of August, 2017.

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Village President

ATTEST:

---

Village Clerk



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

J. Douglas Pollock  
Village Administrator

August 22, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-08-2017: 101 Tower Drive (Global Luxury Imports)**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by 101 Tower Drive LLC (Global Luxury Imports) for special use approval as per Section X.E.2.a of the Burr Ridge Zoning Ordinance and as per Ordinance No. A-834-15-15, for the continued use of the property for automobile sales and service.

After due notice, as required by law, the Plan Commission held a public hearing on August 21, 2017. There were no objections from the public or from the Plan Commission to approve the special use and to eliminate the expiration date.

Discussion by the Plan Commission was primarily regarding the continued requirement for minimum sales values and reporting of sales to Village staff. After discussion at two separate meetings, the Commission is recommending elimination of the condition that 75% of all automobiles sold will have an average sale price of \$75,000 or more; modification of the condition to permit 20% rather than 15% of automobiles sold to be valued at \$10,000 to \$29,999, and modification of the condition to require reporting sales figures to Village staff twice a year rather than quarterly.

After due consideration, the Plan Commission, by a vote of 7 to 0, ***recommends that the Board of Trustees approve*** a special use for the continued use of the property for automobile sales and service subject to the following conditions:

- A. All prior conditions shall continue except as specifically modified herein.
- B. Within any calendar year, 20% of automobiles sold may be sold for \$10,000 to \$29,999;
- C. All other automobiles must be sold for \$30,000 or more.
- D. Once every 180 days, the petitioner shall provide to the Village staff a written update of all sales to determine compliance with conditions B and C, above.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP/mm  
Enclosures



RESOLUTION NO. R-\_\_\_\_-17

**RESOLUTION OF APPRECIATION RECOGNIZING RETIREMENT AFTER 29 YEARS OF  
DEDICATED SERVICE TO THE VILLAGE OF BURR RIDGE  
SERGEANT GERALD "JERRY" KARCESKI**

**WHEREAS**, Sergeant Gerald "Jerry" Karceski provided exceptional service to the Village of Burr Ridge for 29 years and on August 3, 2017, retired from his position as Sergeant with the Village of Burr Ridge Police Department; and

**WHEREAS**, Sergeant Jerry Karceski, who joined the force on July 11, 1988 as a Patrol Officer, was promoted to Corporal on May 7, 1990, and was promoted to Sergeant on January 1, 2000, serving as Patrol Sergeant and Detective Sergeant, has seen many changes in the Burr Ridge Police Department in the last 29 years and has played an important part in these changes; and

**WHEREAS**, Sergeant Jerry Karceski has served as Senior Watch Commander, Range Master/Instructor, and Field Training Coordinator, to name just a few of his accomplishments; and

**WHEREAS**, Sergeant Jerry Karceski has been a mentor to his subordinates, as well as his peers, during his 29 years with the force and was a valued member of the Police Department Command Staff;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that Gerald "Jerry" Karceski will hold a place of esteem in the minds and hearts of the residents and employees of the Village and is offered our sincere congratulations on his retirement after 29 years of dedicated service.

**ADOPTED** this 28<sup>th</sup> day of August 2017, by the Board of Trustees of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

Approved this 28<sup>th</sup> day of August 2017, by the Mayor of the Village of Burr Ridge.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Village Clerk

## RESOLUTION NO. R-\_\_\_\_-17

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL  
AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND THE COUNTY OF  
DUPAGE TO PARTICIPATE IN THE DUPAGE JUDICIAL INFORMATION SYSTEM  
(DUJIS) POLICE REPORT MANAGEMENT SYSTEM (PRMS)**

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**WHEREAS**, the County of DuPage, Illinois, in collaboration with its Emergency Telephone System Board (ETSB), is prepared to implement an integrated judicial and emergency response information system known as DuJIS using modern technology and standardized reporting systems, which will allow participating police and fire departments to exchange information with and between the County's court and correctional entities; and

**WHEREAS**, DuJIS will replace the ETSB's existing Computer Aided Dispatch (CAD) system and the existing incident Report Management System (RMS) used throughout DuPage County; and

**WHEREAS**, the attached Intergovernmental Agreement provides details regarding costs, organization and functionality; and

**WHEREAS**, it is in the best interests of the Village of Burr Ridge and its residents to enter into an Intergovernmental Agreement outlining the terms of participation in the DuJIS system;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** That the Corporate Authorities of the Village of Burr Ridge hereby find and determine that it is in the best interests of the Village and its residents to enter into the Intergovernmental Agreement between the County of DuPage and the Village of Burr Ridge in substantially the same form as attached hereto as **Exhibit A**; and

**SECTION 2:** That the Mayor and Village Clerk are hereby authorized to sign and execute said Agreement in the same form attached hereto as **Exhibit A.**; and

**SECTION 3:** That the Village Clerk shall transmit copies of this Resolution to the Chairman of the DuPage County Board; and



**SECTION 4:** That this Resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

**ADOPTED** this 28th day of August, 2017, by a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 28<sup>th</sup> day of August, 2017, by the Mayor of the Village of Burr Ridge.

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Mayor

ATTEST:

---

Village Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE COUNTY OF DUPAGE, ILLINOIS  
AND  
THE VILLAGE OF BURR RIDGE, ILLINOIS**

This intergovernmental agreement between the County of DuPage, Illinois, a body corporate and politic on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County and the the Village of Burr Ridge, Illinois, a municipal corporation (“Participant”).

**Recitals**

**WHEREAS**, the County of DuPage (“County”), Illinois is a unit of local government and a body corporate and politic, organized and existing pursuant to the Illinois Counties Code; and

**WHEREAS**, the Emergency Telephone System Board (“ETSB”) of DuPage County, Illinois is an emergency telephone system board established by the County of DuPage pursuant to the Emergency Telephone System Act and having the powers and duties conferred by the Act and those defined by County Ordinance; and

**WHEREAS**, the Participant is a unit of local government and a municipal corporation organized and existing pursuant to the Illinois Municipal Code comprised of territory located within the geographical boundaries of DuPage County; and

**WHEREAS**, the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, and other provisions of Illinois law authorize units of local government to contract or otherwise associate among themselves, to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance, and to use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

**WHEREAS**, in the exercise of its statutory duties, the ETSB implemented a computer-aided dispatch (CAD) system throughout DuPage County to ensure the dispatch of an appropriate emergency response to telephone calls placed to 9-1-1; and

**WHEREAS**, the ETSB procured a police report management system (RMS) for the use of police agencies within DuPage County as well as the Sheriff; and

**WHEREAS**, the Participant currently reimburses the ETSB for the use of the ETSB’s licensed NetRMS System or has procured an RMS solution for its own use; and

**WHEREAS**, the CAD and RMS systems currently in use throughout DuPage County have reached or are rapidly approaching the end of their useful life; and

**WHEREAS**, the County, the Clerk of the Circuit Court, the State’s Attorney, the Sheriff, the ETSB, the DuPage Mayors and Managers Conference, the DuPage County Chiefs of Police Association, the DuPage County Fire Chiefs’ Association and others have collaborated to

implement the DuPage Justice Information System (“DuJIS”) Project with the goal of integrating the various information systems used by judicial and emergency response agencies throughout the County using modern technology and standardized reporting methods; and

**WHEREAS**, the replacement of the existing CAD and RMS systems with modern technology adhering to national data standards is a key priority of the DuJIS Project; and

**WHEREAS**, the Participant has approved, executed, and transmitted a letter of intent to participate in the unified police report management system described in this Agreement or has otherwise communicated its intention thereto; and

**WHEREAS**, the Emergency Telephone System Act provides that the ETSB shall have the powers and duties set forth in the Act and those defined by the County; and

**WHEREAS**, by this Intergovernmental Agreement, the County further defines the powers of the ETSB to include performance of the duties set forth in this Agreement; and

**WHEREAS**, the ETSB agrees to perform the duties set forth in this Agreement and requests that the County execute this Agreement on its behalf; and

**WHEREAS**, the DuPage County Board has approved, executed, and transmitted a letter of intent to participate in the unified police report management system described in this Agreement on behalf of the State’s Attorney, Sheriff, and Department of Probation and Court Services and to perform the duties set forth in this Agreement; and

**WHEREAS**, the ETSB with the cooperation of the County’s Procurement Division and input from law enforcement record managers throughout DuPage County, solicited and evaluated proposals for a unified CAD and police report management system, and has awarded a contract to the Vendor for the system described in this Agreement; and

**WHEREAS**, through its letter of intent and participation in this Agreement, the Participant has agreed to reimburse the ETSB or defer its future costs in a total amount equal to the cost incurred by the ETSB in its acquisition and licensing of the System attributable to the Participant on a per-user basis through scheduled payments to the PRMS System Fund described herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the Parties hereto hereby agree as follows:

## **Article I. General Provisions**

Section 1.01 Recitals Incorporated. The recitals set forth above are incorporated and made a part of this Agreement as if fully contained herein.

Section 1.02 Purpose. The Parties have entered this Intergovernmental Agreement (“Agreement”) for the purpose of implementing a modern unified police report management system (“PRMS” or “System”) throughout DuPage County, to provide for the long term operation and maintenance of the System, and to create and maintain an equipment replacement fund to

provide for the System's eventual upgrade and replacement.

Section 1.03 Scope. The Parties intend that this Agreement shall in all respects govern or provide for the implementation, operation, maintenance, upgrade, and replacement of the System.

Section 1.04 Definitions. As used in this Agreement,

- (a) "County" means the County of DuPage, Illinois and all departments, agencies and instrumentalities thereof under the direct supervision and control of the County Board. The term "County" does not include the ETSB, the Circuit Clerk, the State's Attorney, the Judiciary or the elected County Officers;
- (b) "Circuit Clerk" means the Clerk of the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois;
- (c) "ETSB" means the Emergency Telephone System Board of DuPage County;
- (d) "Information Technology Department" means the County's Information Technology Department or its successor agency;
- (e) "Mayor" means the elected chief executive officer of a municipality regardless of the title used for such position used by the municipality;
- (f) "Municipality" means a city, village, or incorporated town;
- (g) "NIBRS" means National Incident Based Reporting System, an incident-based reporting system used by law enforcement agencies in the United States for collecting and reporting data on crimes. Local, state and federal agencies generate NIBRS data from their records management systems;
- (h) "NIEM" means National Information Exchange Model. NIEM is an XML-based information exchange framework from the United States. NIEM represents a collaborative partnership of agencies and organizations across all levels of government (federal, state, tribal, and local) and with private industry. The purpose of this partnership is to effectively and efficiently share critical information at key decision points throughout the whole of the justice, public safety, emergency and disaster management, intelligence, and homeland security enterprise. NIEM is designed to develop, disseminate, and support enterprise-wide information exchange standards and processes that will enable jurisdictions to automate information sharing;
- (i) "PRMS Oversight Committee" means the committee formed pursuant to Article V of this Agreement;
- (j) "Participant" means an entity contracting with the County to participate in the System in accordance with the provisions of this Agreement;
- (k) "Parties" means the County, the ETSB, and the Participant collectively;
- (l) "Party" means a party to this agreement, e.g. the County, the ETSB, or the Participant;
- (m) "PRMS Equipment Replacement Fund" means a reserve fund created in the County treasury to be used to pay the costs associated with the eventual replacement of the System as provided in Section 2.05;

- (n) “PRMS Operation Fund” means a fund created in the County treasury to pay the costs associated with the operation of the System as provided in Section 2.04;
- (o) “Sheriff” means the DuPage County Sheriff;
- (p) “State’s Attorney” means the DuPage County State’s Attorney;
- (q) “Treasurer” means the DuPage County Treasurer;
- (r) “User” means an employee or other authorized agent of a Participant to whom unique credentials are assigned for access to the System on a Participant’s behalf. The number of System Users assigned to a Participant shall be determined by the PRMS Oversight Committee;
- (s) “Vendor” means Intergraph Corporation, Inc., a subsidiary of Hexagon, AB.

**Section 1.05 Joint Purchasing.** To the greatest extent authorized by the Constitution and laws of Illinois, a joint-purchasing agreement is hereby created between the County, the ETSB, and the Participant for the joint purchase of personal property, supplies, and services. At the request of any Party, the County, ETSB or the Participant may include that Party as an additional participant in any invitation to bid, request for proposal or contract. Each Party will be responsible for its own purchase of any personal property, supplies, or service made pursuant to such solicitation.

**Section 1.06 System Configuration.** The Parties agree that the System shall be configured as one unified, countywide application adhering to NEIM and NIBRS standards. The Parties agree that the map of the System shall be configured as one unified, countywide map to allow for seamless reporting and analytics.

**Section 1.07 Agreements with Other Governmental Entities.**

- (a) Prior to September 1, 2017, the County may enter agreements with other units of local government, pursuant to the same terms and conditions as contained in this Agreement, for the purposes and objectives set forth in the Recitals.
- (b) After September 1, 2017, the County may, with the consent of the PRMS Oversight Committee, enter agreements with other units of local government or governmental entities for the purposes and objectives set forth in the Recitals but which may contain terms and conditions and impose duties upon such units of local government or governmental entities which may be different from those contained in this Agreement.

**Section 1.08 Agreements with Officers and Agencies of DuPage County.** The County may enter into similar agreements with the State’s Attorney, the Sheriff, and other elected County officers or agencies not under the direct supervision and control of the County Board, pursuant to the same terms and conditions. These officers or agencies shall participate in the System on the same terms as the municipal Participants entering this Agreement pursuant to Section 1.07(a).

## **Article II. Responsibilities of the County**

**Section 2.01 Generally.** The County shall administer the Records Management System on behalf

of the Participant.

Section 2.02 Staff. The County shall employ such staff persons as the PRMS Oversight Committee and the Information Technology Department deem necessary to maintain and manage the Records Management System, including its operating system, system software, database management software and other hardware and software components necessary to operate and manage the System. The portion of the cost of the salary and benefits of such persons which are directly attributable to their work on the System shall be paid from the PRMS Operation Fund. The Information Technology Department shall determine the percentage of each such staff person's duties that are attributable to the System, and submit to the PRMS Oversight Committee for approval. The Information Technology Department shall notify the PRMS Oversight Committee and seek prior approval for any major variances in staffing.

Section 2.03 Database Management. The County shall maintain the hardware on which the System or its databases reside except to the extent any portion of the System cohabitates with the Computer Aided Dispatch (CAD) System of the ETSB. Whenever such cohabitation occurs, the County, in cooperation with the ETSB, shall co-maintain such hardware.

Section 2.04 PRMS Operation Fund. The County shall create a special fund in the County treasury which shall be known as the PRMS Operation Fund. The County shall not permit expenditures from the PRMS Operation Fund unless directed by the PRMS Oversight Committee. The PRMS Operation Fund shall be an interest-bearing account and the funds therein shall not be co-mingled with any other funds.

Section 2.05 PRMS Equipment Replacement Fund. The County shall create a special reserve fund in the County treasury known as the PRMS Equipment Replacement Fund to be used to pay the costs associated with the eventual replacement of the System. Upon direction by the PRMS Oversight Committee, the County shall transfer funds from the Equipment Replacement Fund to the PRMS Operation Fund for disbursement in accordance with the provisions of Article V. The PRMS Equipment Replacement Fund shall be an interest-bearing account and the funds therein shall not be co-mingled with any other funds. The County shall maintain a record of the individual contributions of each Participant for deposit into the PRMS Equipment Replacement Fund.

Section 2.06 System Oversight. The County shall create a PRMS Oversight Committee as set forth in Article V of this Agreement.

Section 2.07 The County shall require the County Auditor or its external auditor to audit the PRMS Equipment Replacement Fund and the PRMS Operation Fund annually for compliance with this Agreement and report thereon to the County Board and to the PRMS Oversight Committee.

Section 2.08 Additional Administrative Responsibilities. The County shall provide the PRMS Oversight Committee with reasonable assistance in performing its duties under this Agreement. Such assistance shall include administrative, clerical, and compliance related-functions including

those required by the Freedom of Information Act, the Open Meetings Act, and the Local Records Act. County staff shall assist the PRMS Oversight Committee in the preparation of its annual budget and quarterly or other financial reports. County staff shall, at the request of the PRMS Oversight Committee shall prepare all solicitations for bids or proposals and perform procurement functions on behalf of the PRMS Oversight Committee in the same manner it provides such functions on behalf of the departments of County Government as required by the County's Procurement Ordinance.

Section 2.09 Deposit of Funds. The Treasurer shall deposit all moneys collected from Participants, or transferred by the County, for the operation or replacement of the System into the PRMS Operation Fund or PRMS Equipment Replacement Fund, respectively.

### **Article III. Responsibilities of the ETSB**

Section 3.01 Procurement. The ETSB has awarded the contract for the acquisition of the System to the Vendor and pay from its funds, subject to reimbursement from the PRMS Operation Fund, the costs of System licensing and implementation.

Section 3.02 Staffing. The ETSB shall oversee the implementation of the System and maintain its associated database until the County is able to retain staff as set forth in Section 2.02 or the effective date of the Agreement as set forth in Section 7.01 of this Agreement, whichever occurs first.

Section 3.03 Project Management. The ETSB shall provide project management services for the implementation of the System.

Section 3.04 Deliverables. The ETSB shall ensure that the PRMS Vendor performs its responsibilities under the contract.

Section 3.05 Co-Maintenance. The ETSB, in cooperation with the County, shall maintain the hardware where any portion of the System cohabitates with the ETSB's CAD or related applications.

### **Article IV. Responsibilities of the Participant**

Section 4.01 Payment. The Participant shall make annual payments to the County for the purposes set forth in this Agreement in accordance with the schedule adopted by the County in Section 6.05.

Section 4.02 Operation. The Participant shall ensure that its personnel utilize the System in accordance with the policies and regulations the PRMS Oversight Committee may from time to time adopt and amend, including those which require the standardization of data and data entry

procedures.

**Section 4.03 Network Connectivity.** The Participant shall, at its own expense, provide network connectivity to the System that shall conform to the minimum specifications adopted by the PRMS Oversight Committee, which may from time to time be amended based on the operating needs of the System.

**Section 4.04 Hardware.** The Participant shall, at its own expense, procure and maintain such hardware as may be necessary for the use of the System by its personnel that shall confirm to minimum specifications adopted by the PRMS Oversight Committee, which may from time to time be amended based on the operating needs of the System.

**Section 4.05 Data Ownership.** The Participant shall retain ownership of all electronic data it provides to the System.

## **Article V. PRMS Oversight Committee**

**Section 5.01 Composition.** The PRMS Oversight Committee shall consist of members appointed as follows:

- (a) The Chairman of the County Board or his or her designee;
- (b) The Sheriff or his or her designee;
- (c) The State's Attorney or his or her designee;
- (d) The Chief Financial Officer of the County, or his or her designee;
- (e) The Chief Information Officer of the County, or his or her designee;
- (f) The Chairman of the Emergency Telephone System Board (ETSB), or his or her designee;
- (g) Six (6) mayors of municipalities which are Participants in the System appointed by the Board of Directors of the DuPage Mayors and Managers Conference (DMMC) in the manner it determines, or the designee of each appointed mayor. Mayors appointed under this paragraph need not be appointed from municipalities which are members of the DMMC.
- (h) Persons designated to serve in the stead of the County officers or staff members listed in paragraphs (a)-(f) of this Section shall be employees reporting to the respective designating authority who are vested with substantial authority over the operations or finances of the designating authority's office or department.
- (i) The Sheriff and State's Attorney, or their designees, shall not be eligible for membership on the Oversight Committee until their execution of an Agreement with the County Board to participate in the System as set forth in Section 1.08.

**Section 5.02 Powers and Duties.** The PRMS Oversight Committee shall:

- (a) Adopt rules which shall provide for the selection and terms of its officers and its operations;



- (b) Organize and appoint members to committees and working groups as it deems necessary for System operation;
- (c) Develop policies and regulations governing System usage consistent with the goal of standardization;
- (d) Review requests to join the System and determine a fair share payment of the applicant;
- (e) Review and approve the minimum specifications for any hardware used with the System and ensure Participant compliance;
- (f) Review and determine minimum specifications for network connections to the System and ensure participant compliance;
- (g) Direct the County to transfer funds from the Equipment Replacement Fund or make disbursements from the System Operation Fund to the extent authorized by this Agreement;
- (h) Fully comply with the requirements of the Open Meetings Act and the Freedom of Information Act;
- (i) Determine, no less frequently than annually, the total number of users who will access the System and allocate that number among system Participants. The PRMS Oversight Committee and the affected Participant shall jointly agree to increase or decrease the allocation of users to a Participant;
- (j) Determine the budget for the annual operation of the PRMS System;
- (k) Adopt reasonable rules consistent with the provisions of this Agreement for the ongoing administration, operation, and replacement of the System;
- (l) Establish policies and procedures to provide for the withdrawal of any Participant from the System including those providing for the retrieval and export of the Participant's data and for the return of all or a portion of moneys in the PRMS Equipment Replacement Fund attributable to the Participant;
- (m) Provide guidance and advice to the Information Technology Department as to the job performance of County employees assigned to administer or manage the System;
- (n) Make recommendations to the Information Technology Department as to changes in personnel requirements necessary to operate the System efficiently;
- (o) Fully reimburse the County and the ETSB for all costs incurred in implementing the System other than the costs attributable to Computer Aided Dispatch (CAD) and those PRMS costs attributable to County agencies participating in the System under Section 1.08 of this Agreement;
- (p) Provide quarterly updates to all Participants, including committee meeting minutes and financial reports;
- (q) Develop policies and procedures, in accordance with the law, governing the documentation, retention, ownership, and management of electronic data storage, provided that any policy or procedure which may impact CAD or CAD processes shall not become effective without the consent of the ETSB; and,
- (r) Perform any other administrative functions necessary and proper to carry out the purposes of this Agreement and the goals of standardization and interoperability not otherwise provided for herein.

### Section 5.03 Finance and Procurement Policies.

- (a) In General. The PRMS Oversight Committee shall have the exclusive authority to authorize the County to transfer funds from the PRMS Equipment Replacement Fund to the PRMS System Operation Fund and to authorize expenditures from the PRMS Operation Fund.
- (b) Competitive Bidding Required. The provisions of State law applicable to the procurement of services, materials, equipment, or supplies, other than professional services, by County Boards as set forth in Section 5-1022 of the Counties Code shall apply to all contracts authorized by the PRMS Oversight Committee.
- (c) Applicability of the DuPage County Procurement Ordinance. The provisions of the DuPage County Procurement Ordinance shall apply to all purchases authorized by the PRMS Oversight Committee. Where the Procurement Ordinance specifies that an action must be taken by the County Board, the PRMS Oversight Committee shall have the authority to act. Where the Procurement Ordinance provides that an action must be taken by the Chairman of the County Board, the Chairman of the PRMS Oversight Committee shall have the authority to Act.
- (d) Transfers from the Equipment Replacement Fund. The PRMS Oversight Committee shall from time-to-time direct the Treasurer to transfer funds from the PRMS Equipment Replacement Fund to the PRMS Operation Fund for disbursement. Such funds may only be disbursed to pay the costs associated with the upgrade or replacement of the System or consistent with a policy adopted by the PRMS Oversight Committee in accordance with Section 5.02(l).
- (e) Expenditures from the PRMS Operation Fund. The PRMS Oversight Committee shall use moneys in the PRMS Operation Fund for the purposes of
  - (i) Reimbursing the County and the ETSB for costs expended in the implementation of the System;
  - (ii) Reimbursing the ETSB for costs it may incur in its normal operations in an aggregate amount not to exceed the total costs expended by the ETSB in the implementation of the System;
  - (iii) Paying the ongoing periodic costs associated with maintaining the System,
  - (iv) Paying the costs of system upgrade or replacement when such funds have been transferred from the Equipment Replacement Fund for that purpose,
  - (v) Reimbursement of Participant funds consistent with a policy adopted by the PRMS Oversight Committee in accordance with Section 5.02(l), or
  - (vi) Any other purpose the PRMS Oversight Committee may expressly authorize, provided that funds shall only be authorized for costs associated with the System.

### Section 5.04 Meetings of the PRMS Oversight Committee.

- (a) Open Meetings Act. The provisions of the Open Meetings Act shall apply to all meetings of the PRMS Oversight Committee. The County shall cause notice of such meetings and their agendas to be posted on its website in accordance with the Act. The County shall

furnish meeting space when requested to do so by the PRMS Oversight Committee. Consistent with the provisions of the Open Meetings Act, members of the PRMS Oversight Committee may attend meetings remotely when they are unable to attend in person for any reason authorized by the Act with reasonable notice to the PRMS Oversight Committee and its approval.

- (b) Quorum. Quorum for a meeting of the PRMS Oversight Committee shall be three-quarters (3/4) of the members entitled to be appointed to the Committee.
- (c) Super Majority Required. All actions of the PRMS Oversight Committee shall require the affirmative vote of three-quarters (3/4) of the membership entitled to be appointed to the Committee. So long as the PRMS Oversight Committee consists of twelve (12) members, nine (9) members shall constitute three-quarters (3/4) of the membership entitled to be appointed.
- (d) Meeting Schedule. The PRMS Oversight Committees shall annually give notice of its meeting schedule with shall include at least one meeting scheduled per quarter.

## **Article VI. Finance**

**Section 6.01 Initial Cost Allocations.** Not later than September 1, 2017, the ETSB shall provide each Participant with an estimated total initial cost for the first year of System operation as well as the cost attributable to each Participant. The cost estimate will include the total costs of System acquisition anticipated to be paid by the ETSB, and the total number of user licenses System wide.

**Section 6.02 Costs Attributable to System Operation.** The following costs are deemed attributable to System Operation and shall be paid from the PRMS Operation Fund:

- (a) The total cost of annual System licensing and maintenance paid to the Vendor;
- (b) The full salary, benefits, and related expenses of County personnel devoting 100% of their duties to the maintenance or operating of the System;
- (c) The portion of the annual salary and benefits of County personnel devoting at least 40% of their duties to the maintenance or operation of the System as determined by the Information Technology Department and approved by the PRMS Oversight Committee;
- (d) Ongoing maintenance costs of System equipment; and
- (e) Other costs related to System operation when expressly determined as such and authorized by the PRMS Oversight Committee, including commodities, hardware, professional services, and capital.

**Section 6.03 System Cost Allocation Formula.** The PRMS Oversight Committee shall allocate the cost of System operation among Participants in accordance with the following formulae:

*Total System Cost*

*= (Capital costs ) + (salary and benefits of System personnel)  
+ (projected annual maintenance costs)  
+ (Equipment Replacement Contribution) + (other authorized costs)*

$$\frac{\text{Total System Cost}}{\text{total number of authorized users Systemwide}} = \text{Cost per user}$$

$$\text{Cost per user} * (\text{number users per Participant}) = \text{Annual Participant Cost}$$

Section 6.04 **Equipment Replacement Contribution.** The PRMS Oversight Committee shall annually review the estimated costs associated with replacing the System, and may increase the total replacement costs. If the PRMS Oversight Committee determines that the replacement costs shall increase, it will compute the estimated costs associated with replacing the System at the end of its useful life and determine, based on the number of users allocated to each Participant, each Participant's anticipated proportional share of the cost of System replacement following the expiration of the Agreement. Each Participant's anticipated proportional share of the cost of System replacement costs shall be divided by the number of years in the term of this Agreement, or the remaining number of years in the Agreement, and shall represent the Participant's annual share of System replacement that each Participant shall pay for deposit into the PRMS Equipment Replacement Fund. Each Participant's portion of the Equipment Replacement Contribution shall be determined by dividing the total estimated Equipment Replacement Contribution by the number of users Systemwide and multiplying that result by the number of users assigned to the Participant in accordance with the following formulae:

$$\text{Per User Equipment Replacement Contribution} = \frac{\text{Total Estimated Equipment Replacement Cost}}{\text{total number of authorized users systemwide}}$$

$$\begin{aligned} \text{Participant Replacement Share} \\ = \text{Per User Replacement Contribution} * (\text{number users per Participant}) \end{aligned}$$

Unless otherwise determined by the PRMS Oversight Committee, the Total Estimated Equipment Replacement Cost is \$3,000,000.

Section 6.05 **Invoice Schedule.** The County, through its Chief Financial Officer, shall annually invoice the Participant for System operation and for equipment replacement. Each Participant shall pay such invoices in accordance with the provisions of the Local Government Prompt Payment Act.

## **Article VII. Term and Termination**

Section 7.01 **Effective Date.** This Agreement shall become effective on September 1, 2017, or upon the date it is executed by the Parties, whichever occurs later. Thereafter, the obligations of the respective Parties as set forth in this Agreement shall be immediately binding on the Parties.

Section 7.02 **Term of Agreement.** The Initial Term of this Agreement shall be from the Effective Date until April 30, 2024. Thereafter, the Agreement shall renew for successive one (1) year terms commencing on May 1, unless a Party terminates the Agreement as set forth in Section 7.03 or the Parties agree in writing to a longer extension.

Section 7.03 Termination by Election of Parties. A Party may terminate this Agreement for any reason by notifying the other in writing prior to November 1 in the year immediately preceding a renewal of a successive term of the Agreement as provided in Section 7.02. One Party shall not terminate this Agreement during its Initial Term without the consent of the other.

## **Article VIII. Miscellaneous Terms**

Section 8.01 No Joint Venture. This Agreement shall not be construed in such a way that any Party is or is deemed to be, the representative, agent, employee, partner, or joint venture of the other. The Parties shall neither have the authority to enter into any agreement, nor to assume any liability, on behalf of any other Party, nor to bind or commit the other Party in any manner, except as expressly provided herein.

Section 8.02 Notice. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the Parties at their respective addresses set forth below. All such notices shall be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested, or upon receipt of facsimile transmission. Notice given as provided herein does not waive service of summons or process.

### **If to the County, to:**

Attention: DuPage County  
c/o Emergency Telephone System Board  
421 County Farm Road  
Wheaton, IL 60187

### **If to the Participant, to:**

J. Douglas Pollock, Village Administrator  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527

Section 8.03 Entire Agreement. This Agreement constitutes the entire agreement with respect to the subject matter hereof and supersedes all other prior and contemporary agreements, understandings, representations, negotiations, and commitments between the Parties with respect to the subject matter hereof.

Section 8.04 Approval Required and Binding Effect. This Agreement shall not become effective unless authorized by each Party's respective corporate authorities or governing body. Upon authorization., this Agreement constitutes a legal, valid and binding agreement, enforceable against the Parties.

Section 8.05 Representations. Each Party represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this Agreement.

Section 8.06 Indemnification. The Parties hereby release and agree that each shall indemnify and hold harmless the other Party and all of its present, former and future officers, including board

members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of System to function properly, the quality of the data contained in the System, or the failure of the System to operate as designed. This Section is an agreement between local public entities to allocate or share liability from an injury resulting from their joint undertaking of a shared function under Article VII of the Local Government and Governmental Employees Tort Immunity Act.

Section 8.07 Committee Composition. The Committee set forth in Article V of this Agreement, may from time to time and by a three-quarters (3/4) vote of members entitled to be appointed, make changes to the composition, manner of selection, or number of their respective memberships. So long as the PRMS Oversight Committee consists of twelve (12) members, nine (9) members shall constitute three-quarters (3/4) of members entitled to be appointed.

Section 8.08 Appropriations. The Parties hereby agree that the duties imposed on by this Agreement contemplate the appropriation of funds required to perform such duties. To the extent authorized by law, the Parties agree to appropriate when necessary, and in the manner provided by law, such funds as may be required to perform their respective duties under the Agreement.

Section 8.09 Amendments. This Agreement may be amended upon the written agreement of the Parties.

**WHEREFORE**, the Parties have signed and executed this Agreement as of the dates written below in the County of DuPage, State of Illinois.

County of DuPage, Illinois

Village of Burr Ridge

BY: \_\_\_\_\_  
Chairman, DuPage County Board

BY: \_\_\_\_\_  
Mickey Straub, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**VILLAGE OF BURR RIDGE  
7660 COUNTY LINE ROAD  
BURR RIDGE, ILLINOIS 60527**

**REQUEST FOR PROPOSALS**

**DATE:** August 4, 2017

**FROM:** J. Douglas Pollock, AICP                      Phone: (630) 654-8181, Ext 3000  
Village Administrator                      [dpollock@burr-ridge.gov](mailto:dpollock@burr-ridge.gov)

**RE:**                      **Village of Burr Ridge Goal Setting and Team Building Workshop**

The Village of Burr Ridge is seeking proposals from qualified firms to conduct a Goal Setting and Team Building Workshop. If you are interested in presenting a proposal, please consider the following and provide a written proposal describing your approach to the project, a program outline, a description of the end product, a list of municipal references, and a not-to-exceed fee.

- The Village has conducted this program approximately every two years since 2005. Attached is a copy of the goals from the 2016 workshop. The 2016 workshop did not use an outside facilitator.
- The primary purpose of the workshops has been to establish goals for the Board of Trustees and Village staff for the next two years and beyond. Some of the workshops, particularly those led by outside consultants, have included team building and similar exercises.
- The primary participants will be the Mayor and Board of Trustees and the Department directors (Administration, Police, Public Works, Finance, and Community Development).
- An October, 2017 workshop is planned with 2, 3 hour sessions anticipated. This is subject to change and open to suggestion.
- As a placeholder, the Village has budgeted \$5,000 for this workshop.

If you are interested, I encourage you to call me at (630) 654-8181, Extension 2000 or contact me by email at [dpollock@burr-ridge.gov](mailto:dpollock@burr-ridge.gov) for further information prior to submitting your written proposal. We would like to have all proposals on or before August 21, 2017.



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

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## Vision and Strategic Goals

### VISION STATEMENT

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge "A Very Special Place".

### STRATEGIC GOALS

The Village Board holds a strategic planning session every two years to determine its strategic goals. Below are the goals for Fiscal Year 2016-2017 which were established and prioritized by the Village Board on May 23, 2016.

-

#### HIGH PRIORITY

Ensure the viability of the Village Center.

Find additional resources for future sidewalk/pathway projects.

Evaluate the need for alternative housing for young families and empty nesters.

Improve public notice procedures.

Sell the "Pump Center" and "Rustic Acres" properties.

Pursue a Comprehensive Plan update in FY 17-18.



MEDIUM PRIORITY

Add more trees to the Village.

Meet with school board officials to identify specific issues in which the Board can become involved.

Pay off debt associated with the Police facility.

Stormwater Management; educate residents concerning the difference between ponding and flooding.

Pursue a franchise agreement with one waste hauler.

LOW PRIORITY

Expand wireless network.

Consider the possibility of a pedestrian bridge on County Line Road over I-55.

Consider an alternative east access to the Village.

Review fence regulations.

Provide better reporting about Public Works activities.

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Village Hall 7660 County Line Road, Burr Ridge, IL 60527 (630)-654-8181  
Police Dept 7700 County Line Road, Burr Ridge, IL 60527 (630)-323-8181  
Public Works 451 Commerce Street, Burr Ridge, IL 60527 (630)-323-4733  
Email: [BRVillage@burr-ridge.gov](mailto:BRVillage@burr-ridge.gov)

**Please follow & like us :)**



Department Links: [Administration](#)\*[Community Development](#)\*[Finance](#)  
[Police](#)\*[Public Works](#)

|                                     |                    |                        |                  |    |                                 |  |
|-------------------------------------|--------------------|------------------------|------------------|----|---------------------------------|--|
| Craig Rapp                          | Craig Rapp         | 40 East Chicago Avenue | 340 Chicago      | IL | 60611 800 550-0692              | <a href="mailto:craig@craigrapp.com">craig@craigrapp.com</a>                         |
| Doug Cartland                       | Doug Cartland      |                        |                  |    |                                 | <a href="mailto:doug@dougcartland.com">doug@dougcartland.com</a>                     |
| Executive Partners                  | Robert A. Oberwise | 14 Hidden Brook Drive  | North Barrington | IL | 847 713-2600                    | <a href="mailto:roberwise@executivepartners.com">roberwise@executivepartners.com</a> |
| GovHR USA                           |                    |                        |                  |    |                                 | <a href="mailto:info@govhrusa.com">info@govhrusa.com</a>                             |
| Graham Moxon                        | Graham Moxon       |                        |                  |    |                                 | <a href="mailto:gmoxon@envivio.com">gmoxon@envivio.com</a>                           |
| Lynn Montei Consulting              | Lynn Montei        | 409 Commons Circle     | Clarendon Hills  | IL | 60514 630 920-0446 630 750-3538 | <a href="mailto:lynn@lynnmontei.com">lynn@lynnmontei.com</a>                         |
| McLennan Partners                   | Joe McLennan       |                        |                  |    | 630 963-1375                    | <a href="mailto:joemclennan@sbcglobal.net">joemclennan@sbcglobal.net</a>             |
| NIU Center for Governmental Studies | Greg Kuhn          |                        |                  |    |                                 | <a href="mailto:gkuhn@niu.edu">gkuhn@niu.edu</a>                                     |
| The Denniston Consulting Group      | Pam Denniston      | 1440 Maple Avenue      | 1A Lisle         | IL | 60532 630 719-1368              | <a href="http://www.dennistonconsulting.com">www.dennistonconsulting.com</a>         |
| The Executive Edge, Inc.            | Kim Ramsey         |                        |                  |    | 630 404-2256                    | <a href="mailto:kim.ramsey@theexecutiveedge.net">kim.ramsey@theexecutiveedge.net</a> |

# **REQUEST FOR PROPOSAL**

**VILLAGE OF BURR RIDGE**

**DIRECTIONAL AND GOAL  
SETTING PROCESS**

**August 2017  
Robert Oberwise**



**EXECUTIVE PARTNERS**  
EXPERT STRATEGY. EXECUTED. EMBRACED.

**GO BEYOND.**



EXECUTIVE PARTNERS

2590 Golden Gate Parkway Suite 108  
Naples, FL 34105  
847 713 2600 office  
847 713 2602 fax  
Executivepartners.com

August 16, 2017

Via email:

J. Douglas Pollock, AICP  
Village Administrator  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, Illinois 60527

**VILLAGE OF BURR RIDGE**  
**RE: GOAL SETTING AND TEAMING PROCESS**

This letter will serve as an offering of services for the Village of Burr Ridge by Executive Partners. The focus of this offering is to create and facilitate a Directional and Goal Setting process for the Village of Burr Ridge's Board and key staff. The outcome of this work is to create an aligned directional document for the Village of Burr Ridge that guides future staff actions and creates the necessary resource commitments to accomplish those actions. The process design will be stimulating, thought provoking, collaborative and develop building of this important combined team. It will examine the issues and opportunities necessary to continue the development of a successful community, the Village of Burr Ridge.

**About Executive Partners**

Executive Partners is a consulting firm dedicated to assisting organizations in their development and direction setting. Founded in 1989, our practice is generally split between government organizations and Fortune 1000 Corporations, with the scope of our work taking us around the globe.

Our work with organizations often begins with helping them sort their direction or components of direction, and then assisting them with implementation designs and leadership approaches. Alignment of multiple stakeholder groups is always a critical and necessary outcome.

### **Our Philosophy**

Our philosophy and practice is that, ultimately, our clients must own the work and, certainly, their direction. Our role is to help them understand their options, design approaches to help in the decision-making process, and assist them to get aligned and build consensus around taking next step actions. It is not just about identifying the “right” answer, it is about having clients own the “right” answer and be interested in doing something about it. Thus, we believe in a broader and more in-depth participatory approach.

### **Our Experience**

We have worked with many municipalities and government agencies within the Chicagoland area, as well as nationally and internationally. Locally, we have provided similar kinds of services to the City of Naperville, the City of DeKalb, the Naperville Park District, the City of Evanston, the City of Park Ridge, the Park Ridge Library, the Village of Hoffman Estates, Arlington Heights, the City of Highland Park, Village of Bartlett, Winfield, the RTA, and DuPage Mayor’s and Manager’s Conference, to name a few. An entire list of our clients is available on our website [www.executivepartners.com](http://www.executivepartners.com).

### **Our Approach**

Executive Partners’ approach to the Village of Burr Ridge’s Directional and Goal Setting Process would include the following four-steps with an optional step 5:

## **STEP 1**

### ***Interviews and Framing of the Issues and Opportunities***

The first step will involve one-on-one interviews with the Board and key staff to determine critical issues, questions, and decisions that need to be addressed as a part of the Directional and Goal Setting Process. Pertinent background data provided by the Village of Burr Ridge will also be reviewed. All the information and data gathered will be compiled and form the basis for the design of the Directional and Goal Setting Sessions and the framing of the issues and opportunities for discussion. This information will be shared during the Directional and Goal Setting Sessions. Progress on prior goals will be included in this information.



## STEP 2

### *Directional Planning Session 1: Today/The Future*

This part of the Directional and Goal Setting Process will involve an interactive planning session. It will be designed to evaluate where the Village of Burr Ridge is today from a variety of important municipal perspectives. Once this fundamental view is in place, the discussion will shift to the desired vision for the Village of Burr Ridge and the opportunities and implications that this vision will bring. Clarity on where we are and where we are headed will form the basis for the Directional Planning Session II which will involve setting of goals to close the gap. Planning Session I will be approximately 3 hours in length and can be done in an evening or on Saturday morning.

## STEP 3

### *Directional Planning Session 2: Goals to Get There*

This second planning session will pick up where the team left off in Step 2 and begin the process of setting goals to accomplish the desired future direction. The priority of the goals will be established, as well as, discussion of necessary resources and linkage to existing planning and management processes. As with Planning Session 1, Planning Session II will be approximately 3 hours and can be done in an evening or Saturday morning.

The idea of these session is to efficiently manage peoples time, yet allow for enough interaction and dialogue to create a comprehensive product.

Throughout these session exercises will be conducted that assist the teaming and team building process

## STEP 4

### *Directional and Goal Setting Document Creation*

Executive Partners will capture the results of the two planning sessions providing the Village of Burr Ridge with a Directional and Goal Setting document. This will be a document that can be used to manage progress moving forward.



## STEP 5 - Optional

### *Staff Implementation Planning*

In Step 5, Executive Partners will meet with the Village of Burr Ridge's key staff members in a one-day retreat designed to operationalize the Directional and Goal Setting effort. This session will create specific action plans for implementation of the plan, identifying responsible individuals and teams, success measures, target dates, and a progress review process. Generally, this is an 8:00 a.m.–3:00/4:00 p.m. timeframe.

#### **Our Results**

The results of our work with our clients are seen in the energy and enthusiasm of those engaged in the process as well as the outcomes and plan produced. It is always interesting to see the actual changes that occur in our client organizations. A constructive approach and raised level of positive speaking about issues and direction is always a by-product, as well as, a building of the team involved in the process.

#### **Approximate Timeline**

|  | September<br>2017 | October<br>2017 | November<br>2017 | December<br>2017 |
|--|-------------------|-----------------|------------------|------------------|
| Interviews and Framing of the Issues and Opportunities | X                 |                 |                  |                  |
| Directional Planning Session 1 – Today/The Future      |                   | X               |                  |                  |
| Directional Planning Session 2 – Goals to Get There    |                   | X               |                  |                  |
| Directional and Goal Setting Document Creation         |                   |                 | X                |                  |
| Staff Implementation Planning (optional)               |                   |                 |                  | X                |

#### **Fees**

The professional fees for the above designed Directional and Goal Setting Process would be \$5,000 and include the deliverables outlined in our approach. These fees have been discounted from our typical rates

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Mr. Oberwise is a strategic thinker and process master with an acute knowledge of business fundamentals, which he uses to guide organizations and executive teams to higher and higher performance levels. He has advised leaders around the globe and his work with Boards of Directors is renown. He uniquely brings business and behavioral expertise, which assist EPI clients in shifting their paradigms to produce new growth opportunities, effectively engaging stakeholder groups, and ensuring organizational acceptance and execution of plan designs. In addition, he is an accomplished speaker and author.

Mr. Oberwise founded Executive Partners in 1989; a business consulting firm designed to unlock potential and grow organizations and individuals to the “next” level. Executive Partners drives performance through three distinct and inter-related disciplines; it helps organizations assess and reinvent their direction, designs organizational structures and systems to accelerate business results, and creates sustainable behavior change and learning within organizations. He is a highly sought after global C-Level leadership coach. Mr. Oberwise’s previous executive management positions were with American Express, Carson Pirie Scott & Co., PIP Printing International, Xerox Corporation, and International Harvester.

In addition to strategy recommendations, business plans and roadmaps which have lead his clients to real change and improved business results, Rob has had significant deal and acquisition experience with involvement at the strategic capital development, structuring, and integration phases. Mr. Oberwise has been recognized in “Who’s Who in International Business.” He graduated from Beloit College with a B.A. and from Loyola University with an M.S.I.R.

Mr. Oberwise recently co-authored a book entitled Developing Global Leaders – A Guide To Managing Effectively in Unfamiliar Places. The book discusses the challenges of doing business globally in places where the same business principles, practices and capabilities are different from the western business world. It helps readers avoid mistakes and fast track results.

As the founder of Executive Partners, Mr. Oberwise has been with the company since its inception 25 years ago.

# Business Proposal for



## Strategic Alignment & Team Building Retreat



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THE EXECUTIVE EDGE®, INC.  
*Strategy, Structure, Leadership.....Sustainable Results*

Developed by Kim Ramsey, President, The Executive Edge®, Inc.  
at the request of  
Doug Pollock, Village Administrator  
Village of Burr Ridge -  
Submitted 8/21/17

## Proposal for Village of Burr Ridge - Strategic Alignment & Team Building Retreat

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### NEED:

Doug Pollock, Village Administrator for the Village of Burr Ridge has expressed a need to work with an external consultant in the design and facilitation of a Team Strategic Alignment & Team Building session which will have two major objectives:

**a) Developing the Long-Range Strategic Objectives for the Village of Burr Ridge** - for the next several years to come. Key decisions regarding the future will need to be made in a very disciplined fashion. We will need to involve and engage the leadership team in shaping the the strategic goals for 2018-2020, thus driving laser beam focus on the Village's priorities and alignment of resources. We will need to build off of the successes that the Village has already experienced during the years and integrate the learnings from the past while focusing our attention to the future.

**b) Conduct a Team Assessment and Full Debrief to Maximize Team Effectiveness**

Help the team build a foundation of trust, healthy and constructive discussion and accountability. Given that many members are new to this team, it is the ideal time to build the foundation necessary for the leaders to work effectively together. Take a step back to better understand what each person brings to the table and how each other's strengths can be leveraged to maximize the team performance.

### IDEA:

Toward this end, Doug Pollock is looking to partner with an external consultant who will design and facilitate the goal setting and team alignment process that will enable the Village leaders to gain agreement on the strategic direction and align its collective energy on the most significant opportunities/priorities to be tackled in the next 3 years. The Executive Edge®, Inc. will design and facilitate a multi-day alignment meeting to:

- 1) Establish a great team foundation for how we will work together effectively to achieve our joint goals. Discuss how we can more fully leverage each others' strengths and capabilities in light of the new members on the team..
- 2) Gain agreement on the SWOT Analysis – our collective strengths, weaknesses, opportunities and threats. Establish a baseline understanding of where we are at today, successes of the past and present as well as the pressing challenges that pose obstacles to future success. Prioritize the most significant Strengths, Weaknesses, Opportunities and Threats as we prepare to build the Strategic Objectives for 2018-2020.
- 3) Review the vision that will guide the focus for the next several years to come,
- 4) Identify, evaluate and select the top 5-7 strategic objectives to drive clarity for 2018-2020
- 5) Ensure the top strategic objectives have clear measurements of success to drive focus and clarity.

## **Proposal for Village of Burr Ridge - Strategic Alignment & Team Building Retreat**

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### **IDEA: (Continued)**

It is also recommended that a follow up session of the leadership team be scheduled to determine the strategic priorities, build the Operational Plan which includes the timetable for execution over the next one to three years and develop the communication/key stakeholder plan in order to ensure that the strategic direction is well understood and internalized by all of the key stakeholders who have a vested interest in Village of Burr Ridge's success.

### **BENEFITS:**

- ✓ Integrate the newest members of the team and engage in a level setting experience to ensure the total team has the same information and the same foundation on which to build off of.
- ✓ Establish where the gaps lie and build a plan for how we closing the gap between where we are now and where we want to be.
- ✓ Gain organizational alignment of the Village of Burr Ridge leadership team around the strategic direction and the most significant strategic priorities for the next three years and drive laser-beam focus as they head into the new fiscal year.
- ✓ Build strong commitment and accountability from each leader in driving the changes necessary to reach the desired strategic goals.
- ✓ Gain clarity and consistency of message as it relates to the strategic direction.
- ✓ Establish clear success metrics to guide the organization in achievement of its milestones.
- ✓ Ensure the team is working optimally together to deliver upon, if not exceed expectations.

### **TARGET AUDIENCE:**

The proposal is built to include 12 leaders, including the Mayor and Board of Trustees and the Department Directors. The departments represented will include Administration, Police, Public Works, Finance and Community Development. Three of the Trustees are new while others have served in their roles for years. As a result, the current team has different levels of understanding and history relative to the Village of Burr Ridge issues/challenges/successes. This session will encourage and establish a common foundation for the team and the Village.

## **Proposal for Village of Burr Ridge - Strategic Alignment & Team Building Retreat**

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### **OBJECTIVES:**

- ✓ To gain agreement on how we can better leverage each other strengths to enhance our teamwork and build a strong foundation for the team to work together.
- ✓ To take a step back and gain agreement on the organizational SWOT Analysis: Strengths, Weaknesses, Opportunities and Threats tied to the organization.
- ✓ To review the long-range vision for Village of Burr Ridge given that it has been in place since 1999. Determine if it appropriately captures the vision/direction that will be necessary to focus the energy of the Village for the next several years to come.
- ✓ To identify, evaluate and prioritize the top strategic goals/objectives for 2018-2020 and establish how we will measure success.
- ✓ To determine what's working and not working relative to our ability to achieve the vision and strategic objectives.

### **DELIVERABLES:**

1. A SWOT Analysis
2. Identification of the market/industry trends and their implications for Village of Burr Ridge
3. Strategic objectives for 2018-2020
4. Clear measurements of success tied to each of the strategic goals/objectives
5. Agreement on the programs that are working and not working as we head into 2018
6. Team Assessment Report

### **TIMING:**

Based upon our discussion, Doug is seeking a facilitator to partner with the team in October. The plan is to conduct (2) separate workshops to achieve the desired objectives. The Executive Edge®, Inc. remains flexible in the approach. We can conduct a two day retreat that allows for momentum OR we can break it up into two separate workshops. We have used both approaches in the past and are confident the outcomes can be achieved in this timeframe.



THE EXECUTIVE EDGE®, INC.  
*Strategy, Structure, Leadership.....Sustainable Results*

## Proposal for Village of Burr Ridge - Strategic Alignment & Team Building Retreat

### PARTNERING WITH THE EXECUTIVE EDGE®, INC.:

Kim Ramsey, President of The Executive Edge®, will agree to custom design and develop the process to be utilized. She will personally facilitate the session. We are confident that Village of Burr Ridge - will walk away with a clearly articulated and aligned direction that will provide clear focus and direction for the Village of Burr Ridge for FY'18. In addition, the team will have a strong foundation on which to build upon which governs the way the team works together.

| ACTIONS   | DAYS REQUIRED | PROJECTED COST  |
|---|---------------|-----------------|
| <b>Design and Preparation</b><br><b>Design the agenda for the planning retreat to achieve the desired objectives including:</b> <ul style="list-style-type: none"><li>• Pre-work</li><li>• Team Assessment Report</li><li>• Agenda</li><li>• Slides</li><li>• Tools</li><li>• Exercises</li></ul>                 | 1 Day         | \$3,000.        |
| <b>Facilitation of the Two Day Village Leadership Team Alignment Meeting</b> <ul style="list-style-type: none"><li>▪ Team Assessment</li><li>▪ SWOT Analysis</li><li>▪ Strategic Objectives FY'18-FY'20</li><li>▪ Measures of Success</li><li>▪ Overall Time Table for Accomplishment of the Objectives</li></ul> | 1 Day         | 3000.           |
| <b>SUB TOTAL</b>  | <b>2 Days</b> | <b>\$6,000.</b> |
| <b>NEW CUSTOMER DISCOUNT</b>  |               | <b>\$1,000.</b> |
| <b>FINAL TOTAL COST</b>   |               | <b>\$5,000.</b> |



THE EXECUTIVE EDGE®, INC.  
*Strategy, Structure, Leadership.....Sustainable Results*

## Proposal for Village of Burr Ridge - Strategic Alignment & Team Building Retreat

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### **COST:**

The consultant's rate is \$3,000 per day for strategic planning and team building services. The total amount is projected to be \$6,000 for the design and facilitation of the October meeting. A deposit of 50% will be billed at the signing of the contract to lock in your date. The second half will be billed after the completion of the workshop. If additional deliverables are requested, we can accommodate the needs and will simply need to charge the standard hourly rate of \$375.

Lastly, Village of Burr Ridge, will assume reasonable and customary expenses (i.e. Reasonable travel expenses, Printing of the Manuals, Shipping, Copies, Tools, etc.). The Team assessment instruments are \$45 per person. While unforeseen circumstances can occur and are well understood, if a 4 week cancellation notice or more is given, no charge will be administered other than the time which has already been spent on your project. If the cancellation is between 2-4 weeks, a 50% cancellation rate will apply. If the cancellation is less than 2 weeks, 100% of the anticipated charges will apply.

### **REFERENCES:**

Kim Ramsey has designed and facilitated strategic planning and team building sessions for 20+ years across the United States. This body of work is the "sweet spot" of her consulting firm. She routinely consults with the Fortune 500 and non-for-profit institutions helping them to shape their long-range plans. In addition, she has served on the Executive Board of the Association for Strategic Planning (ASP) for multiple years. Her clients range from \$40 million in revenue to \$18 billion in revenue. References from any of the following organizations will be provided if The Executive Edge, Inc. is being considered as a final candidate to perform the work: Ace Hardware, ComEd, CertainTeed, True Value, BMO Harris, DeVry, Bel Brands, USA, AT&T, Clearwater Paper and the Council of State Government. She has also worked with the Parish Council of the largest Catholic church in the State of Illinois to perform their strategic planning for 8 years running encompassing over 10,000 members/parishioners.

### **KIM RAMSEY'S BIO**

Kim's bio has been offered under separate cover.

### **RECOMMENDATIONS FOR NEXT STEPS:**

- Inform Kim Ramsey if you want to proceed and secure her services via the signed agreement.
- Send Kim the names of the attendees at kim.ramsey@theexecutiveedge.net or fax to (630)231-0024
- The Executive Edge®, Inc. will design and deliver a proposed agenda and associated prework for the leadership team meeting. Doug Pollock and Kim Ramsey will meet to further customize the agenda and ensure that it will meet the desired objectives.

By signing this document, Village of Burr Ridge and The Executive Edge®, Inc. agree to enter into a contract to deliver the stated objectives.

\_\_\_\_\_  
Doug Pollock, AICP  
Village Administrator  
Village of Burr Ridge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Ramsey  
President  
The Executive Edge®, Inc.

\_\_\_\_\_  
Date



## **Strategic Alignment & Team Building Sample Meeting Agenda October, 2017**

**Meeting Called by:** Doug Pollock, Village Administrator, Village of Burr Ridge  
**Facilitator:** Kim Ramsey, President, The Executive Edge®  
**Meeting Location:** TBD

**Meeting Objectives:**

- To build a strong foundation for the team to work together.
- To gain agreement on how we can better leverage each other strengths to enhance our teamwork.
- To take a step back and gain agreement on the organizational SWOT Analysis: Strengths, Weaknesses, Opportunities and Threats tied to the organization.
- To revisit/refresh the long-range vision for the Village of Burr Ridge that will focus the energy of both the leadership team and the Village.
- To identify, evaluate and prioritize the top strategic goals/objectives for 2018-2020 and establish how we will measure success.
- To determine what's working and not working relative to our ability to achieve the vision and strategic objectives.
- To develop the high level operational plan including key milestones, owner(s) and time tables.
- To have fun!





## Strategic Alignment and Team Building Retreat Sample Agenda

### SESSION 1:

| Timing                  | Topic  | Facilitator  |
|-------------------------|--|--|
| 7:30 a.m. – 8:00 a.m.   | <b>Continental Breakfast Available</b>   | <b>All</b>   |
| 8:00 a.m. – 8:15 a.m.   | <b>Welcome/Opening Remarks</b> <ul style="list-style-type: none"> <li>Why are we here?</li> <li>What are the expected outcomes?</li> <li>Agenda</li> </ul>   | <b>Doug Pollock<br/>Village<br/>Administrator or<br/>the Mayor</b> |
|                         | <b>OPTIMIZING OUR TEAM'S PERFORMANCE</b>   |  |
| 8:15 a.m. – 8:45 a.m.   | <b>Introductory Exercise – Mine Field</b>  | <b>Kim Ramsey</b>  |
| 8:45 a.m. – 10:30 a.m.  | <b>Review the Forte Team Assessment</b> <ul style="list-style-type: none"> <li>Introduction to work styles/preferences – Forté</li> <li>Discussion of individual strengths and how we may best leverage our points of difference.</li> <li>Review of the Team's Forte profile</li> <li>Discussion of the leadership team's strengths and vulnerabilities.</li> </ul> | <b>Kim Ramsey</b>  |
| 10:30 a.m.– 11:00 p.m.  | <b>Establishing our Team's Commitments/Norms</b>   | <b>Kim Ramsey</b>  |
|                         | <b>OUR CURRENT STATE</b>   |  |
| 11:00 p.m. – 12:30 p.m. | <b>SWOT Analysis</b> <ul style="list-style-type: none"> <li>Examine the strengths, weaknesses, opportunities and threats of the Village of Burr Ridge</li> <li>Prioritize the SWOT and develop insights from this discussion that frame the future direction.</li> </ul>   | <b>Sub-Team<br/>Discussion and<br/>Readouts</b>                    |



## Strategic Alignment and Team Building Retreat Sample Agenda

### SESSION 2: OUR FUTURE STATE

| Timing                | Topic   | Facilitator                               |
|-----------------------|---|---|
|                       | <b>FUTURE STATE</b>   |   |
| 1:00 p.m. – 2:00 p.m. | <b>Vision 2020 Refresh</b>  | <b>Kim Ramsey and Sub-Team Discussion</b> |
| 2:00 p.m. – 3:30 p.m. | <b>Village of Burr Ridge Strategic Objectives 2018-2020</b> <ul style="list-style-type: none"> <li>▪ What new strategic goals need to be identified given the SWOT Analysis and our desired outcomes?</li> <li>▪ Does each strategic objective align with the Village's vision and goals and help us move forward?</li> <li>▪ Do they stretch us enough?</li> <li>▪ How will we measure our success?</li> </ul> | <b>Kim Ramsey</b>                         |
| 3:45 p.m. – 4:30 p.m. | <b>Establish our Measurements of Success</b> <ul style="list-style-type: none"> <li>▪ We will break into sub-teams to establish clear metrics/targets for each of the strategic objectives.</li> <li>▪ We will gain alignment on the final measures and targets for 2018-2020</li> </ul>  | <b>Sub Teams</b>                          |
| 4:30 p.m. – 5:00 p.m. | <b>Build the High Level Operational Plan</b> <ul style="list-style-type: none"> <li>▪ Key Milestones</li> <li>▪ Owners</li> <li>▪ Time Tables</li> </ul>  | <b>Kim Ramsey</b>                         |
| 5:00 p.m.             | <b>Wrap Up/Next Steps</b>   | <b>Doug Pollock</b>                       |
|                       |   |   |

# KIM RAMSEY – FOUNDER AND PRESIDENT



Kim Ramsey is the President and Founder of The Executive Edge®, Inc., a niche national consulting firm that specializes in accelerating the growth of organizations, teams and their leaders. She has over 25 years of experience in strategic planning, executive coaching, executive team development, accelerated leadership development strategy, change management, organizational design, 360 feedback, mentoring, design performance management systems and more. She routinely works with Fortune 500 clients and their executive teams to design and implement organizational and leadership development initiatives resulting in tangible business improvements.

Prior to founding The Executive Edge®, Inc., Kim led Executive and Leadership Development at the AT&T/Ameritech Institute where she was responsible for coaching and developing the corporation's most senior executives across North America.



She received national recognition from the Corporate Leadership Council, Linkage Inc., ASTD and the International Productivity Quality Council (IPQC) for her "best practices in developing & retaining high potential talent." She also led Organizational Development and Leadership Development for ACNielsen's North American business. In addition, her experience included leading the Human Resources organization for SONY's Consumer Electronics Group for the Midwest Region and a start-up operation in Nuevo Laredo, Mexico. She has held additional leadership positions at Harris Corporation and the Tribune Company overseeing the executive leadership and organizational development efforts for 26 business units across the country.

## EXPERIENCE AND EXPERTISE

Kim's key areas of expertise include:

- Facilitation of Board and executive leadership team alignment sessions to determine the desired strategic direction, corporate culture and/or leadership behaviors required to execute the business strategies. Keynote speaking – Aligning Generational Differences, Strategy in Action, What Does it Take to be "High Potential? Executive Presence
- Designing and facilitating large-scale organizational/culture transformation initiatives
- Executive and high-potential coaching (Typically CEO's, Executive/Group Vice-Presidents and Vice-Presidents)
- Design and facilitation of strategic planning processes which result in a long-range vision and breakthrough strategies which can propel business growth through laser-beam focus.
- Development of high potential leadership development and talent management strategies at the corporation- level designed to aggressively develop talent to be ready for mission critical positions
- Leadership development strategy and total curriculum design

Kim has spent her career partnering with organizations in transforming themselves by creating strategic focus and then aligning the design of their strategy, organizational structures and talent necessary to succeed. She has done executive coaching and change work in start-ups, fix-its and mergers across numerous industries. Kim uses her strong business acumen as a way of building solutions that engage business leaders and help clients create and implement sustainable culture initiatives to overcome the issues that challenge them. Kim has presented at numerous conferences including the International Quality and Productivity Center, Leadership Development Congress, Society of Human Resources Management, Linkage, American Press Institute, Women in Communication, Women in Wireless, Best Practices HRD Conference, American Society for Training and Development and the Midwest Training Conference.

## CLIENTS

Kim's global clients include: Ace Hardware, ACNielsen, AT&T, Bel Brands, USA, BMO Harris, ComEd/Exelon, CertainTeed, Chicago Tribune, Crowell & Moring, LLP, DeVry Education Group, Discover Card, Elkay Manufacturing, Equity Office Properties, Follett Higher Education Group, Forsythe Technologies, Jones Lang LaSalle, McCain Foods, Principal Financial Group, Publicis Groupe, RR Donnelley, McCain Foods, McDonald's, Navistar, Pepsi, Ross Medical University, Ross Stores, Sara Lee, , Sears Roebuck, SecurityLink, Sterling Partners Private Equity, Stoel Rives, LLP, True Value, University Health Systems, , University of Chicago Law School, and more. Her clients appreciate the keen sense that Kim possesses for understanding the challenges and complexities of driving change to achieve tangible business results.

## HONORS AND AWARDS

In August, 2005, she was admitted into the Manchester "Who's Who in America" based on accomplishments in the field as well as the Strathmore "Who's Who in America" in 2013. Her work was also recognized by the Corporate Leadership Council, a division of the Executive Board, an internationally recognized business research organization as a best practice in developing high potential leadership development strategies (February, 2004.) She was featured in Training Today for best practices in "Measuring the Impact of Superstar Development." She has also been awarded Ameritech's Small Business "President's Award" for launching a corporate-wide strategy for developing leaders of the business. She received recognition for "Superior Leadership" from the Ameritech Institute as well. Kim has served on numerous boards including the Midwest Training Conference board for five consecutive years as well as her service as Vice-President of the American Society for Training and Development (ASTD) and President of Toastmasters International for 4 consecutive years.

OFFICIAL MEMBER



## EDUCATION AND PROFESSIONAL ASSOCIATIONS

Kim holds a Master's degree in Human Resources from the University of Illinois, School of Labor and Industrial Relations, Champaign-Urbana and a Bachelor's degree in Industrial Psychology, also from the University of Illinois. She was recently chosen to be a member of the Forbes Coaches Council which serves as a governing body that provides thought leadership in the area of executive development. In addition, she served as the Vice-President of Programs for the Chicago chapter of the Association for Strategic Planning and the Chairperson of the Chicagoland HR Consortium. In the past, she served as a Vice-President, Programs for the American Society of Training and Development, and an elected member of the Board of Advisors for the University of Illinois, Graduate School of Labor and Industrial Relations for a three year term. She is also a member of the National Association of Woman Business Owners, Society for Human Resources Management, Organizational Development Network, the Chicago Human Resources Management Association, a professional association for advancing Human Resources

## LEARN MORE

For additional information about The Executive Edge®, please contact us at:

**Phone:** 1.630.404.2256

**Email:** [kim.ramsey@theexecutiveedge.net](mailto:kim.ramsey@theexecutiveedge.net)

**Web:** <http://www.theexecutiveedge.net/>

**AN AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS  
(Burr Oaks Glen South and Greenbriar Subdivision)**

**THIS AGREEMENT** is made and entered into by and between the Village of Burr Ridge (hereinafter "VILLAGE"), an Illinois municipal corporation, and the Burr Oaks Glen South and Greenbriar Homeowners Associations (hereinafter "ASSOCIATIONS"), by and through their respective duly authorized agents and/or representatives, relative to the public streets and open, visible property area comprising the entrance area to the Burr Oaks Glen South and Greenbriar Subdivision in the VILLAGE (hereinafter "AGREEMENT").

**WITNESSETH:**

**WHEREAS**, Article VII, Section 10(a) of the Illinois Constitution, and applicable law, authorizes a municipality to contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited; and

**WHEREAS**, the VILLAGE has received a written request for such an agreement from the ASSOCIATIONS, which represents a subdivision of homes located in Burr Ridge, Illinois at 79<sup>th</sup> St and Woodside Lane commonly referred to Burr Oaks Glen South and Greenbriar Subdivision; and

**WHEREAS**, the President and the Board of Trustees of the VILLAGE find it is in the best interests of the community, and in furtherance of the health, safety, and welfare of the residents of the ASSOCIATIONS, to cooperate with the ASSOCIATIONS in the installation and use of surveillance cameras at the entrance to the Subdivision; and

**WHEREAS**, the ASSOCIATIONS seeks to cooperate with the VILLAGE and wants to allow the VILLAGE and its Police Department to install and have access to the data from video surveillance cameras for security and investigative purposes.

**NOW, THEREFORE**, in consideration of the foregoing and in consideration of the parties' mutual understandings, promises, covenants, and agreements as set forth below, the parties hereby agree and covenant as follows:

1. *Purpose.* This Agreement is intended to provide for the installation, maintenance and operation of surveillance cameras at the entrance of the as Burr Oaks Glen South and Greenbriar Subdivision of Burr Ridge ("SUBDIVISION"). The ASSOCIATIONS has asked the VILLAGE to use surveillance cameras at the entrances to the SUBDIVISION at 79<sup>th</sup> St and Woodside Lane to enhance security for the area. The ASSOCIATIONS hereby agrees to the installation and use of such surveillance cameras, and agrees to allow the Police Department of the VILLAGE access to any and all information from the camera feeds. It is expressly understood that the Police Department will not provide any live surveillance,

but will passively monitor the camera data, with the intention of utilizing the data when needed or relevant to an investigation.

2. *Work To Be Performed.* The Village agrees to extend its wireless network to 79<sup>th</sup> St and Woodside Lane. The Village will install 4 cameras, said installation to be on the light post inside the entrance to the subdivision, as depicted on Exhibit A-1. Installation of the cameras will be completed on or before August 31, 2017. The camera feeds/data will be recorded and stored on VILLAGE servers.
3. The VILLAGE will purchase the equipment and services outlined in the Video Surveillance System Proposal conditioned on reimbursement to the Village by the Associations as provided hereinafter below. The cameras and equipment used will be Bosch, generally described on Exhibit A-2 ("Equipment"). It has been represented to the parties by Bosch that this equipment carries a 3 year warranty and has an average life span of 10 years. The VILLAGE agrees to maintain the equipment in good working condition for the term of this AGREEMENT. If the equipment becomes non-functional (meaning it becomes inoperable, it is vandalized, or it is damaged through an act of God, or the ASSOCIATIONS desires upgrades or replacement of the equipment, it shall be at the sole expense of the ASSOCIATIONS. Prior to the end of the 3 year warranty period, the ASSOCIATIONS also shall have the option to purchase the preventive maintenance plan, as available, that includes full parts and labor, quarterly tune ups, and unlimited phone support, for \$68.90 a month for additional equipment protection.
4. *Costs.* The VILLAGE will arrange for the installation of these four cameras at the entrance to the SUBDIVISION at 79<sup>th</sup> St and Woodside Lane. The ASSOCIATIONS agrees to pay the VILLAGE half of the cost of the cameras and installation, in the amount of \$7,576 upon the execution of this Agreement. The ASSOCIATIONS agrees to pay the remaining cost of an additional \$7,576 to the VILLAGE upon the completion of the installation of the four cameras. The ASSOCIATIONS shall at all times, upon receipt of an invoice, be required to reimburse the VILLAGE for the full amount of any and all costs and expenses required by this Agreement as detailed in Exhibit A-2 Equipment.
5. *Administration.* There will be no live monitoring or surveillance by the VILLAGE using these cameras. The ASSOCIATIONS agrees that the VILLAGE will have unlimited access to the camera images and data, as may be determined necessary by the VILLAGE, in the VILLAGE's sole discretion.



6. *Compliance With Laws.* The cameras and information from these cameras shall be operated and used at all times in compliance with all applicable laws and regulations. These cameras are not intended for use for any individual, private or commercial purpose, nor are they intended to be used for any purpose which would constitute an invasion of any protected personal privacy interest nor to interfere with any person's reasonable expectation of personal privacy. The cameras shall be used in such a manner as to minimize or eliminate the capturing of any images or information inside any residence or private areas in the SUBDIVISION. Under no circumstances shall the information from the cameras be used in violation of any law or right of any person or persons. The VILLAGE reserves the unfettered right to determine when any particular use of certain information from the cameras may be in violation of any law or right of any person, persons or group and to take appropriate steps to properly address any such potential violation.
7. *Record-keeping.* The VILLAGE agrees to maintain the camera feeds/data on its server(s) for a period of 30 days or as may otherwise be required by law. The parties understand and agree that if such information and data is maintained by the VILLAGE, it may be subject to public release, if required by law. The VILLAGE shall have the discretion to determine if such information, records or data are required to be released under any applicable law. Information and communication regarding this Agreement and its implementation shall be between the President of the ASSOCIATIONS or his/her designated representative in cooperation with the VILLAGE Police Chief or his/her designated representative.
8. *Liability.* The VILLAGE, its Police Department or any of its staff or consultants shall have the right, but no legal duty, to monitor, analyze or otherwise review the camera feeds/data from these surveillance cameras, as needed in furtherance of the work of the Police Department. The VILLAGE agrees in good faith to operate the cameras in good working order but shall assume no liability or responsibility for any improper or negligent installation, positioning, temporary malfunction or inoperability, maintenance or monitoring of the cameras, or the information generated therefrom.
9. *Assumption of Risk.* The ASSOCIATIONS hereby acknowledges that there are liability risks and issues which may arise due to surveillance activities hereunder, and the ASSOCIATIONS agrees to assume, and does hereby assume, the full risk of any claims, including possible legal claims for damages, which the ASSOCIATIONS may experience or sustain as a result of entering into this AGREEMENT. The ASSOCIATIONS acknowledges that any such claims, which the ASSOCIATIONS may, or does, sustain as

a result of entering into this AGREEMENT will not be covered by any insurance policy of which the VILLAGE is an insured.

10. *Waiver and Release of Claims.* The ASSOCIATIONS agrees to waive and relinquish, and hereby waives and relinquishes, all claims that the ASSOCIATIONS may have, or which may arise, against, involving or related to the VILLAGE stemming from, involving or related to this AGREEMENT and the video surveillance hereunder. The ASSOCIATIONS fully releases and discharges the VILLAGE from any and all claims for injuries, damages or violations of any rights of any kind, which the ASSOCIATIONS may have or which may accrue in the future, stemming from, involving or related to this AGREEMENT and the video surveillance hereunder.
11. *Term.* This AGREEMENT shall be for a term of ten (10) years. Either party may elect to terminate this AGREEMENT by providing thirty (30) days' written notice to the other provided however, that the responsibility for costs and reimbursement as set forth in paragraph 4 hereof shall remain that of the ASSOCIATIONS, and that the ASSOCIATIONS shall remain responsible for payment and/or reimbursement of any costs incurred by the VILLAGE for the purchase of the cameras and installation, as shall be due and owing at such time as the ASSOCIATIONS may elect to terminate the AGREEMENT pursuant to this paragraph 11.

*Notice.* Whenever notice is required to be sent to the VILLAGE, it shall be addressed as follows:

Village Clerk

Village of Burr Ridge  
7660 S. County Line Rd.  
Burr Ridge, IL 60527

with a copy to:

Police Chief  
Burr Ridge Police Department  
7660 S. County Line Rd.  
Burr Ridge, IL 60527

and whenever notice is required to be sent to the ASSOCIATIONS, it shall be addressed as follows:

Burr Oaks Glen South Homeowners Association  
Guy Franzese, Jr., President  
11740 Woodside Court  
Burr Ridge, IL 60527  
(630) 789-0048

Greenbriar Homeowners Association  
Paul Arndt, President  
7980 Greenbriar Court  
Burr Ridge, IL 60527  
(630) 908-7781



The ASSOCIATIONS shall be responsible for advising the VILLAGE in writing of any change in the above contact information. All notices shall be sent by personal delivery or certified mail, return receipt requested, and shall be deemed given as of the date of the personal delivery or, if given by certified mail, three (3) days from the date of mailing.

12. *Authority to Execute.* The ASSOCIATIONS hereby warrants and covenants that it has the full power and authority to enter into this AGREEMENT with the VILLAGE and with the execution of this AGREEMENT will provide the VILLAGE with satisfactory proof of the current legal status of the ASSOCIATIONS, as well as the authority of the undersigned to act on behalf of the ASSOCIATIONS and make the commitments set forth herein, including a written copy of a motion or resolution adopted by its Board of Directors regarding such authority. Any changes in the status of the ASSOCIATIONS, its authority or its legal structure shall be reported immediately to the VILLAGE.
13. *Entire Understanding.* This Agreement constitutes the entire understanding between the VILLAGE and the ASSOCIATIONS with respect to the subject matter contained herein and supersedes any and all prior understandings and/or agreements between the parties, whether written, oral, or otherwise. Any and all representations, agreements, promises, and/or understandings not expressly set forth herein are hereby null, void, and of no legal effect.
14. *Amendments.* This Agreement may be modified or amended only by the mutual consent of the parties. Any modification or amendment of this Agreement must be in writing, signed by the parties, and duly executed. Any attempt to modify or amend this Agreement that fails to conform to the aforementioned requirements shall be null, void, and of no legal effect.
15. *Counterparts.* This Agreement may be executed in any number of counterparts, with each counterpart deemed to be an original. This Agreement shall be effective on the last date executed by the parties below.
16. *Severability.* The terms, conditions, and provisions of this Agreement shall be severable, and if any terms, condition, or provision is found to be unenforceable for any reason whatsoever, the remaining terms, conditions, and provisions shall remain in full force and effect.
17. *Illinois Law.* This Agreement is entered into under, and shall be governed for all purposes by, the laws of the State of Illinois.

**IN WITNESS WHEREOF**, the VILLAGE, pursuant to authority granted by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk, and the ASSOCIATIONS, pursuant to the authority duly granted by the adoption of a [Motion/ Resolution] by its Board of Directors, has caused this instrument to be signed by its President and attested by its Secretary.

VILLAGE OF BURR RIDGE

By: \_\_\_\_\_  
Village President

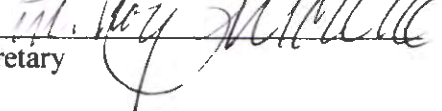
ATTEST:

By: \_\_\_\_\_  
Village Clerk

BURR OAKS GLEN SOUTH HOMEOWNERS  
ASSOCIATION

By:   
President

ATTEST:

By:   
Secretary

GREENBRIAR HOMEOWNERS ASSOCIATION

By:   
President

ATTEST:

By: \_\_\_\_\_  
Secretary

**IN WITNESS WHEREOF**, the VILLAGE, pursuant to authority granted by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk, and the ASSOCIATIONS, pursuant to the authority duly granted by the adoption of a [Motion/ Resolution] by its Board of Directors, has caused this instrument to be signed by its President and attested by its Secretary.

VILLAGE OF BURR RIDGE

BURR OAKS GLEN SOUTH HOMEOWNERS  
ASSOCIATION

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
President

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Village Clerk

By: \_\_\_\_\_  
Secretary

GREENBRIAR HOMEOWNERS ASSOCIATION

By: \_\_\_\_\_  
President

ATTEST:

By: \_\_\_\_\_  
Secretary



**EXHIBIT A-1**  
[Location of cameras]

[Attach visual depiction of location/configuration of installation cameras on the light post inside the entrance to the subdivision.

**Inbound – 79<sup>th</sup> St and Woodside Lane**



**Outbound – Woodside Ln and Briarwood Ln**



**EXHIBIT A-2**  
[Equipment]

| <b>BURR OAKS GLEN SOUTH AND GREENBRIAR<br/>VIDEO SURVEILLANCE SYSTEM PROPOSAL</b>  |     |                 |
|--|-----|-----------------|
| <b>Fidei Group</b>   |     |                 |
|  | Qty | Price           |
| Camera system with a total of 4 cameras covering 1 subdivision Entrance /Exit  |     | \$14,067        |
| Bosch Starlight Dome Overview Camera (Make, Model Shot)  | 2   |                 |
| Bosch LPR (License Plate Recognitions) Cameras   | 2   |                 |
| BOSCH 1-CHANNEL ENCODER, H.264 DUAL-STREAMING, SD CARD SLOT, EXCL. PSU (without FPGA for VCA)  | 2   |                 |
| POWER SUPPLY, 120VAC 60HZ, 12VDC 1A OUTPUT   | 2   |                 |
| WiFi Bridge  | 2   |                 |
| 8PORT10/ 100+2GIGE TP/ SFP   | 2   |                 |
| IFS 48VDC High Temp Industrial Power Supply  | 2   |                 |
| Installation Materials / Enclosures  | 1   |                 |
| DIVAR IP 3000 VIDEO MANAGEMENT APPLIANCE, MICRO TOWER (4-BAY), JBOD 8TB (4x2TB), FRONT-SWAPPABLE HDD; INCLUDES BVMS SERVER/CLIENT/VRM/VSG, SINGLE DVI (DVR - Digital Video Recorder) | 1   |                 |
| Setup and Installation   | 1   |                 |
| <b>Von's Electrical</b>  |     |                 |
| Electrical Hookup to existing street light   | 2   | \$500           |
| <b>Orbis Communciations</b>  |     |                 |
| Project management and network configuration   | 1   | \$500           |
| <b>Signage</b>   |     |                 |
| Custom video surveilliance signs, post, installation   | 1   | \$85            |
| <b>Total</b>   |     | <b>\$15,152</b> |

**AN AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS  
(KRAML ESTATES HOME OWNERS ASSOCIATION)**

**THIS AGREEMENT** is made and entered into by and between the Village of Burr Ridge (hereinafter "VILLAGE"), an Illinois municipal corporation, and the Kraml Estates Home Owners Association (hereinafter "ASSOCIATION"), by and through their respective duly authorized agents and/or representatives, relative to the public streets and open, visible property area comprising the entrance area to the Kraml Estates subdivision in the VILLAGE (hereinafter "AGREEMENT").

**WITNESSETH:**

**WHEREAS**, Article VII, Section 10(a) of the Illinois Constitution, and applicable law, authorizes a municipality to contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited; and

**WHEREAS**, the VILLAGE has received a written request for such an agreement from the ASSOCIATION, which represents a subdivision of homes located in Burr Ridge, Illinois at Madison St. and Kraml Dr. and 87th St. and Kraml Dr. commonly referred to as Kraml Estates Subdivision; and

**WHEREAS**, the President and the Board of Trustees of the VILLAGE find it is in the best interests of the community, and in furtherance of the health, safety, and welfare of the residents of the ASSOCIATION, to cooperate with the ASSOCIATION in the installation and use of surveillance cameras at the entrance to the Subdivision; and

**WHEREAS**, the ASSOCIATION seeks to cooperate with the VILLAGE and wants to allow the VILLAGE and its Police Department to install and have access to the data from video surveillance cameras for security and investigative purposes.

**NOW, THEREFORE**, in consideration of the foregoing and in consideration of the parties' mutual understandings, promises, covenants, and agreements as set forth below, the parties hereby agree and covenant as follows:

1. *Purpose.* This Agreement is intended to provide for the installation, maintenance and operation of surveillance cameras at the entrances of the as Kraml Estates Subdivision of Burr Ridge ("SUBDIVISION"). The ASSOCIATION has asked the VILLAGE to use surveillance cameras at the entrances to the SUBDIVISION at Madison St. and Kraml Dr. and 87th St. and Kraml Dr. to enhance security for the area. The ASSOCIATION hereby

agrees to the installation and use of such surveillance cameras, and agrees to allow the Police Department of the VILLAGE access to any and all information from the camera feeds. It is expressly understood that the Police Department will not provide any live surveillance, but will passively monitor the camera data, with the intention of utilizing the data when needed or relevant to an investigation.

2. *Work To Be Performed.* The Village agrees to extend its wireless network to Madison St. and Kraml Dr. and 87th St. and Kraml Dr. The Village will install 8 cameras, said installation to be at the entrance to the subdivision, as depicted on Exhibit A-1. Installation of the cameras will be completed on or before September 30, 2017. The camera feeds/data will be recorded and stored on VILLAGE servers.
3. The VILLAGE will purchase the equipment and services outlined in the Video Surveillance System Proposal conditioned on reimbursement to the Village by the Association as provided hereinafter below. The cameras and equipment used will be Bosch, generally described on Exhibit A-2 ("Equipment"). It has been represented to the parties by Bosch that this equipment carries a 3 year warranty and has an average life span of 10 years. The VILLAGE agrees to maintain the equipment in good working condition for the term of this AGREEMENT. If the equipment becomes non-functional (meaning it becomes inoperable, it is vandalized, or it is damaged through an act of God, or the ASSOCIATION desires upgrades or replacement of the equipment, it shall be at the sole expense of the ASSOCIATION. Prior to the end of the 3 year warranty period, the ASSOCIATION also shall have the option to purchase the preventive maintenance plan, as available, that includes full parts and labor, quarterly tune ups, and unlimited phone support, for \$68.90 a month for additional equipment protection.
4. *Costs.* The VILLAGE will arrange for the installation of these 8 cameras at the entrances to the SUBDIVISION at Madison St. and Kraml Dr. and 87th St. and Kraml Dr. The ASSOCIATION agrees to pay the VILLAGE half of the cost of the cameras and installation, in the amount of \$11,805 upon the execution of this Agreement. The ASSOCIATION agrees to pay the remaining cost of an additional \$11,805 to the VILLAGE upon the completion of the installation of the three cameras. The ASSOCIATION shall at all times, upon receipt of an invoice, be required to reimburse the

VILLAGE for the full amount of any and all costs and expenses required by this Agreement as detailed in Exhibit A-2 Equipment.

5. *Administration.* There will be no live monitoring or surveillance by the VILLAGE using these cameras. The ASSOCIATION agrees that the VILLAGE will have unlimited access to the camera images and data, as may be determined necessary by the VILLAGE, in the VILLAGE's sole discretion.
6. *Compliance With Laws.* The cameras and information from these cameras shall be operated and used at all times in compliance with all applicable laws and regulations. These cameras are not intended for use for any individual, private or commercial purpose, nor are they intended to be used for any purpose which would constitute an invasion of any protected personal privacy interest nor to interfere with any person's reasonable expectation of personal privacy. The cameras shall be used in such a manner as to minimize or eliminate the capturing of any images or information inside any residence or private areas in the SUBDIVISION. Under no circumstances shall the information from the cameras be used in violation of any law or right of any person or persons. The VILLAGE reserves the unfettered right to determine when any particular use of certain information from the cameras may be in violation of any law or right of any person, persons or group and to take appropriate steps to properly address any such potential violation.
7. *Record-keeping.* The VILLAGE agrees to maintain the camera feeds/data on its server(s) for a period of 30 days or as may otherwise be required by law. The parties understand and agree that if such information and data is maintained by the VILLAGE, it may be subject to public release, if required by law. The VILLAGE shall have the discretion to determine if such information, records or data are required to be released under any applicable law. Information and communication regarding this Agreement and its implementation shall be between the President of the ASSOCIATION or his/her designated representative in cooperation with the VILLAGE Police Chief or his/her designated representative.
8. *Liability.* The VILLAGE, its Police Department or any of its staff or consultants shall have the right, but no legal duty, to monitor, analyze or otherwise review the camera feeds/data from these surveillance cameras, as needed in furtherance of the work of the Police Department. The VILLAGE agrees in good faith to operate the cameras in good working order but shall assume no liability or responsibility for any improper or negligent



installation, positioning, temporary malfunction or inoperability, maintenance or monitoring of the cameras, or the information generated therefrom.

9. *Assumption of Risk.* The ASSOCIATION hereby acknowledges that there are liability risks and issues which may arise due to surveillance activities hereunder, and the ASSOCIATION agrees to assume, and does hereby assume, the full risk of any claims, including possible legal claims for damages, which the ASSOCIATION may experience or sustain as a result of entering into this AGREEMENT. The ASSOCIATION acknowledges that any such claims, which the ASSOCIATION may, or does, sustain as a result of entering into this AGREEMENT will not be covered by any insurance policy of which the VILLAGE is an insured.
10. *Waiver and Release of Claims.* The ASSOCIATION agrees to waive and relinquish, and hereby waives and relinquishes, all claims that the ASSOCIATION may have, or which may arise, against, involving or related to the VILLAGE stemming from, involving or related to this AGREEMENT and the video surveillance hereunder. The ASSOCIATION fully releases and discharges the VILLAGE from any and all claims for injuries, damages or violations of any rights of any kind, which the ASSOCIATION may have or which may accrue in the future, stemming from, involving or related to this AGREEMENT and the video surveillance hereunder.
11. *Term.* This AGREEMENT shall be for a term of ten (10) years. Either party may elect to terminate this AGREEMENT by providing thirty (30) days' written notice to the other provided however, that the responsibility for costs and reimbursement as set forth in paragraph 4 hereof shall remain that of the ASSOCIATION, and that the ASSOCIATION shall remain responsible for payment and/or reimbursement of any costs incurred by the VILLAGE for the purchase of the cameras and installation, as shall be due and owing at such time as the ASSOCIATION may elect to terminate the AGREEMENT pursuant to this paragraph 11.

*Notice.* Whenever notice is required to be sent to the VILLAGE, it shall be addressed as follows:

Village Clerk

Village of Burr Ridge  
7660 S. County Line Rd.  
Burr Ridge, IL 60527

with a copy to:

Police Chief  
Burr Ridge Police Department  
7660 S. County Line Rd.  
Burr Ridge, IL 60527

and whenever notice is required to be sent to the ASSOCIATION, it shall be addressed as follows:

Kraml Estates Home Owners Association  
Lisa Erickson, President  
137 Kraml Drive  
Burr Ridge, IL 60527

The ASSOCIATION shall be responsible for advising the VILLAGE in writing of any change in the above contact information. All notices shall be sent by personal delivery or certified mail, return receipt requested, and shall be deemed given as of the date of the personal delivery or, if given by certified mail, three (3) days from the date of mailing.

12. *Authority to Execute.* The ASSOCIATION hereby warrants and covenants that it has the full power and authority to enter into this AGREEMENT with the VILLAGE and with the execution of this AGREEMENT will provide the VILLAGE with satisfactory proof of the current legal status of the ASSOCIATION, as well as the authority of the undersigned to act on behalf of the ASSOCIATION and make the commitments set forth herein, including a written copy of a motion or resolution adopted by its Board of Directors regarding such authority. Any changes in the status of the ASSOCIATION, its authority or its legal structure shall be reported immediately to the VILLAGE.
13. *Entire Understanding.* This Agreement constitutes the entire understanding between the VILLAGE and the ASSOCIATION with respect to the subject matter contained herein and supersedes any and all prior understandings and/or agreements between the parties, whether written, oral, or otherwise. Any and all representations, agreements, promises, and/or understandings not expressly set forth herein are hereby null, void, and of no legal effect.
14. *Amendments.* This Agreement may be modified or amended only by the mutual consent of the parties. Any modification or amendment of this Agreement must be in writing, signed by the parties, and duly executed. Any attempt to modify or amend this Agreement that fails to conform to the aforementioned requirements shall be null, void, and of no legal effect.

15. *Counterparts.* This Agreement may be executed in any number of counterparts, with each counterpart deemed to be an original. This Agreement shall be effective on the last date executed by the parties below.
16. *Severability.* The terms, conditions, and provisions of this Agreement shall be severable, and if any terms, condition, or provision is found to be unenforceable for any reason whatsoever, the remaining terms, conditions, and provisions shall remain in full force and effect.
17. *Illinois Law.* This Agreement is entered into under, and shall be governed for all purposes by, the laws of the State of Illinois.

**IN WITNESS WHEREOF**, the VILLAGE, pursuant to authority granted by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk, and the ASSOCIATION, pursuant to the authority duly granted by the adoption of a [Motion/ Resolution] by its Board of Directors, has caused this instrument to be signed by its President and attested by its Secretary.

VILLAGE OF BURR RIDGE

KRAML ESTATES HOMEOWNERS ASSOCIATION

By: \_\_\_\_\_  
Village President

By: Lisa Erickson  
President 8/21/17

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Village Clerk

By: [Signature]  
Secretary 8/21/17

**EXHIBIT A-1**  
[Location of cameras]

[Attach visual depiction of location/configuration of installation of at the entrance to the subdivision at:

**West Entrance – Madison St. and Kraml Dr**



**South Entrance – 87<sup>th</sup> St. and Kraml Dr. – Inbound and Outbound**



**EXHIBIT A-2**

[Equipment]

| <b>KRAML ESTATES<br/>VIDEO SURVEILLANCE SYSTEM PROPOSAL</b>  |            |                 |
|--|------------|-----------------|
| <b>Fidel Group</b>   |            |                 |
|  | <b>Qty</b> | <b>Price</b>    |
| Camera system with a total of 6 cameras covering 2 subdivision Entrances /Exits  |            | \$21,970        |
| Bosch Starlight Dome Overview Camera (Make, Model Shot)  | 4          |                 |
| Bosch LPR (License Plate Recognitions) Cameras   | 4          |                 |
| BOSCH 1-CHANNEL ENCODER, H.264 DUAL-STREAMING, SD CARD<br>SLOT, EXCL. PSU (without FPGA for VCA)   | 2          |                 |
| POWER SUPPLY, 120VAC 60HZ, 12VDC 1A OUTPUT   | 2          |                 |
| WiFi Bridge  | 2          |                 |
| 8PORT10/ 100+2GIGE TP/ SFP   | 2          |                 |
| IFS 48VDC High Temp Industrial Power Supply  | 2          |                 |
| Installation Materials / Enclosures  | 2          |                 |
| DIVAR IP 3000 VIDEO MANAGEMENT APPLIANCE, MICRO TOWER<br>(4-BAY), JBOD 8TB (4x2TB), FRONT-SWAPPABLE HDD; INCLUDES BVMS<br>SERVER/CLIENT/VRM/VSG, SINGLE DVI (DVR - Digital Video Recorder) | 1          |                 |
| Setup and Installation   | 1          |                 |
| <b>Von's Electrical</b>  |            |                 |
| Von's - Hillcrest Dr. - Electrical Hookup to existing street light   | 2          | \$970           |
| <b>Orbis Communciations</b>  |            |                 |
| Project management and network configuration   | 1          | \$500           |
| <b>Signage</b>   |            |                 |
| Custom video surveillance signs, post, installation  | 2          | \$170           |
| <b>Total</b>   |            | <b>\$23,610</b> |



Quote 114990-04

August 22, 2017

VILLAGE OF BURR RIDGE  
7660 COUNTY LINE ROAD  
BURR RIDGE  
Illinois  
60521

Attention: JOHN WERNIMONT

Dear John,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

**CATERPILLAR MODEL: 926M SMALL WHEEL LOADER**

**STOCK NUMBER:** TBO

**SERIAL NUMBER:** TBO

**YEAR:** 2018

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me. **In closing, we do greatly appreciate this opportunity to earn your business. We are confident that our products, backed by our unparalleled product support after the sale, will exceed your expectations.**

Sincerely,

*Pete Swanson*

Pete Swanson  
Machine Sales Representative

## CATERPILLAR MODEL: 926M SMALL WHEEL LOADER

### STANDARD EQUIPMENT

**POWERTRAIN** -Axle seal guards -Auto Idle shut down feature -Cat C7.1ACERT engine --Power Modes (Standard and Performance) --Power by Range (High Power in Range 4) --Tier 4 Final/Stage IV compliant --Turbocharged and after cooled --Filtered crankcase breather --Diesel particulate filter --Selective Catalyst Reduction -Coolant protection to -34C (-29F) -Differential lock in front axle -Dry type air cleaner -Enclosed wet disc full hydraulic brakes -Fuel priming pump, automatic -Fuel water separator -Hydraulically driven demand cooling fan -Hydrostatic transmission with electronic -controls --Operator Modes (Default, TC, Hydrostat and -Ice) --Directional Shift Aggressiveness (Fast, -Medium, Slow) --Rim pull control, adjust wheel torque --Creeper control, adjust ground speed -Lubed for life driveshaft's -Parking brake, electric -Ingle plane cooling package wide 6 fins -per inch density -S-O-S port, engine, coolant, transmission oil

**HYDRAULICS** -Automatic lift and bucket kick outs, -adjustable in-cab -Bucket and Fork Modes, adjustable in-cab -Cylinder damping at Kickout and -mechanical end stops -Fine Mode control (Fast, Medium, Slow) -in Fork Mode -Hydraulic Response setting (Fast, -Medium, Slow) -Hydraulic diagnostic connectors and -S-O-S ports -Hydraulic sight gauge, visible -Load sensing hydraulics and steering -Seat mounted hydraulic joystick controls

**ELECTRICAL** -Alternator, 115-amp, heavy duty -12V power supply in cab (2) -Batteries, 1,000 CCA (2) 24 volt system, -disconnect switch -Back up alarm -Emergency shutdown switch -Halogen work lights front and rear, LED -rear stop and turn lights -Heavy duty gear reduction starter -Product Link PRO w/3 year subscription -Remote jump start post -Resettable main and critical function -breakers -Roading lights front and rear

**OPERATOR ENVIRONMENT** -75 mm (3 in) retractable seatbelt -Automatic temperature control -Cab, enclosed ROPS/FOPS pressurized -and sound suppressed -Cup holders -External heated mirrors with lower -parabolic -Ground level cab door release -Gauges: -- Digital hour meter, odometer and -tachometer -- Digital ground speedometer and -direction indicator -- Engine coolant temperature gauge -- Fuel and Diesel Exhaust Fluid level -indicator -- Hydraulic oil temperature gauge -Hydraulic control lockout -Interior cab lighting, door and dome -Interior rearview mirrors (2) -Lunch box storage -Operator warning system indicators -Radio ready speakers -Rear window defrost, electric -Seat mounted electronic implement -controls, adjustable -Sliding glass on the side windows -Column mounted multi function control --lights, wipers, turn signal -Suspension seat, fabric -Tilt and telescope steering wheel -Tinted front glass -Wet arm wiper/washer, 2-speed and -intermittent, front -Wet arm wiper washer, rear

**OTHER STANDARD EQUIPMENT** -Large-access enclosure doors with -adjustable close/open force -Parallel lift loader linkage -Recovery hitch with pin -Remote mounted lubrication points -Vandalism protection- -lockable compartments



|                                       |                        |
|---------------------------------------|------------------------|
| 2017 Caterpillar List Price           | \$231,048.00           |
| Ext Warranty: 60 Mo/1000 Full Machine | \$2,176.00             |
| <b>Less Gross Trade Allowance</b>     | <b>(\$15,500.00)</b>   |
| FREIGHT & DEALER PREP                 | \$1,060.00             |
| <b>NJPA GOVERNMENTAL DISCOUNT</b>     | <b>(\$77,348.00)</b>   |
| SALES TAX EXEMPT (0%)                 | \$0.00                 |
| <b>After Tax Balance</b>              | <b>***\$141,436.00</b> |

**\*\*\*PRICING IS VALID IF THIS MACHINE DELIVERS BEFORE DECEMBER 31, 2017. WE ARE EXPECTING A CATERPILLAR PRICE INCREASE ON JANUARY 1, 2018. ACTUAL PRICE INCREASE IS EXPECTED TO BE FROM 2% TO 4% FOR THIS MODEL.**

#### TRADE-INS

| Model | Make         | Serial Number  | Year | Trade Allowance |
|-------|--------------|----------------|------|-----------------|
| 515C  | DRESSER (DR) | 3390300P006811 | 1997 | \$15,500.00     |

#### INCLUDED WARRANTIES

Standard Warranty: 12 Months/Unlimited Hours Full Machine  
 Extended Warranty: **60 MO / 1,000 HR Full Machine Premier(TIER IV)**

#### F.O.B/TERMS

Village of Burr Ridge Yard

**Delivery is 14-18 weeks**

Accepted by \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_  
Signature





**PROCLAMATION**

**OCTOBER IS FIRE SAFETY MONTH**

**WHEREAS**, smoke and poisonous gases are the leading causes of death in fires and can kill a person long before the flames will; and

**WHEREAS**, underestimating the power of the fire and the time it takes to escape a home fire puts people at severe risk for fire death and injury; and

**WHEREAS**, developing a home fire escape plan and practicing it at least twice a year is critical to escape a fire; and

**WHEREAS**, making sure that multi-story homes and commercial buildings are equipped with working smoke detectors and fire alarms; and

**WHEREAS**, a complete home escape plan includes everyone in the household knowing two ways out of each room, having an outdoor meeting place where everyone meets when they are out of the house, and remembering the local fire emergency phone number; and

**WHEREAS**, NFPA, the official sponsor of Fire Prevention Week, has documented many lives saved as a result of having all homes in Illinois equipped with smoke detectors; and

**WHEREAS**, the fire services are dedicated to the safety of lives and property from the devastating effects of fire; and

**WHEREAS**, the members of the fire service are joined by other concerned citizens of Burr Ridge, as well as other emergency service providers and safety advocates, businesses, schools, service clubs and organizations in their fire safety efforts;

**NOW, THEREFORE**, the Village of Burr Ridge hereby designates October as "Fire Safety Month" and calls upon the residents of Burr Ridge to participate in fire prevention activities at work and school, in order to ensure their safety and the safety of their families and friends in the event of a fire.

Dated this 28<sup>th</sup> day of August 2017.

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Mayor

Attest:

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Village Clerk

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 08/14/17

PAYMENT DATE: 08/15/17

FISCAL 17-18

| FUND            | FUND NAME                   | PAYABLE              | TOTAL<br>AMOUNT      |
|-----------------|-----------------------------|----------------------|----------------------|
| 10              | General Fund                | 189,273.28           | 189,273.28           |
| 23              | Hotel/Motel Tax Fund        | 55,869.30            | 55,869.30            |
| 31              | Capital Improvements Fund   | 14,142.50            | 14,142.50            |
| 32              | Sidewalks/Pathway Fund      | 2,741.48             | 2,741.48             |
| 51              | Water Fund                  | 552,494.23           | 552,494.23           |
| 52              | Sewer Fund                  | 1,353.18             | 1,353.18             |
| 61              | Information Technology Fund | 11,272.97            | 11,272.97            |
| TOTAL ALL FUNDS |                             | <u>\$ 827,146.94</u> | <u>\$ 827,146.94</u> |

## PAYROLL

PAY PERIOD ENDING JULY 29, 2017

|                       | TOTAL<br>PAYROLL     |
|-----------------------|----------------------|
| Legislation           |                      |
| Administration        | 88,290.36            |
| Community Development | 8,638.05             |
| Finance               | 10,279.47            |
| Police                | 141,060.67           |
| Public Works          | 33,022.64            |
| Water                 | 34,785.72            |
| Sewer                 | 9,513.54             |
| IT Fund               | 193.77               |
| TOTAL                 | <u>\$ 325,784.22</u> |

|             |                        |
|-------------|------------------------|
| GRAND TOTAL | <u>\$ 1,152,931.16</u> |
|-------------|------------------------|

| 08/13/2017 02:30 PM                      |                                 | INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE |              |                 | Page:     | 1/9 |
|--|---------------------------------|--|--------------|-----------------|-----------|-----|
| User: scarman                            |                                 | EXP CHECK RUN DATES 08/01/2017 - 08/06/2017              |              |                 |           |     |
| DB: Burr Ridge                           |                                 | BOTH JOURNALIZED AND UNJOURNALIZED                       |              |                 |           |     |
|  |                                 | BOTH OPEN AND PAID                                       |              |                 |           |     |
| GL Number                                | Invoice Line Desc               | Vendor   | Invoice Date | Invoice         | Amount    |     |
| Fund 10 General Fund                     |                                 |  |              |                 |           |     |
| Dept 1010 Boards & Commissions           |                                 |  |              |                 |           |     |
| 10-1010-40-4040                          | FY'18 CMAP dues-Jul'17          | Chicago Metropolitan Agen                                | 07/19/17     | FY2018-033      | 402.90    |     |
| 10-1010-40-4040                          | Metro Myrs Caucus annual dues-J | Metropolitan Mayors Caucu                                | 07/31/17     | 2017-034        | 475.16    |     |
| 10-1010-40-4042                          | DMMC/CBM mtg-Myr Straub/Jun'17  | DuPage Mayors & Manager C                                | 07/13/17     | 10013           | 40.00     |     |
| 10-1010-40-4042                          | DMMC breakfast mtg/Myr Straub-J | DuPage Mayors & Manager C                                | 07/17/17     | 10023           | 20.00     |     |
| 10-1010-40-4042                          | Chamber luncheon/Myr Straub-Aug | Willowbrook/Burr Ridge                                   | 07/20/17     | Aug2017         | 20.00     |     |
| 10-1010-50-5010                          | Legal/Teamsters union-Jul'17    | Clark Baird Smith LLP                                    | 07/31/17     | 8808            | 167.50    |     |
| 10-1010-50-5015                          | Ordinance prosecution-Jul'17    | Christine Charkewycz                                     | 08/01/17     | 26              | 760.00    |     |
| 10-1010-50-5030                          | Ver. cell phone bill/Straub-Jun | Verizon Wireless   | 06/21/17     | 9787934006Jun17 | 62.62     |     |
| 10-1010-50-5040                          | Letterhead/5250-Jul'17          | Grasso Graphics  | 07/07/17     | 28706           | 747.26    |     |
| 10-1010-50-5040                          | Business cards/Pollock-Jul'17   | Grasso Graphics  | 07/07/17     | 28706           | 146.90    |     |
| 10-1010-50-5040                          | Business cards/Myr Straub-Jul'1 | Grasso Graphics  | 07/27/17     | .28747          | 165.15    |     |
| 10-1010-80-8010                          | Retirement poster/Stricker-Jun' | Bannerville USA  | 06/20/17     | 23478           | 70.00     |     |
| 10-1010-80-8010                          | Banner/Stricker retirement-Jun' | Bannerville USA  | 06/29/17     | 23521           | 45.00     |     |
| 10-1010-80-8010                          | Stricker retirement bouquets/2- | Vince's Flowers & Landsca                                | 07/11/17     | 7703-F          | 51.90     |     |
| 10-1010-80-8010                          | Stricker retirement/photography | Matthew P. Curtis  | 06/30/17     | 063017 1        | 250.00    |     |
| 10-1010-80-8010                          | Credit/recognition dinner overp | Chicago Marriott at Burr                                 | 07/14/17     | Jul2017         | (442.08)  |     |
| 10-1010-80-8010                          | Stricker retirement prty/Crown  | Crowne Plaza Chicago SW-E                                | 07/12/17     | 562             | 7,930.00  |     |
| 10-1010-80-8010                          | Retirement gift framing/Stricke | The Art Stop   | 06/20/17     | 15103           | 230.45    |     |
| 10-1010-80-8020                          | Prevailing wage notc-Jul'17     | Chicago Tribune  | 07/31/17     | 003337712       | 17.09     |     |
| 10-1010-80-8030                          | Video tape board mtg-07/10/17   | Fernando Garron  | 07/27/17     | July2017        | 450.00    |     |
| 10-1010-80-8030                          | Video tape board mtg-07/24/17   | Fernando Garron  | 07/27/17     | July2017        | 575.00    |     |
| Total For Dept 1010 Boards & Commissions |                                 |  |              |                 | 12,184.85 |     |
| Dept 2010 Administration                 |                                 |  |              |                 |           |     |
| 10-2010-40-4030                          | Dental insurance-Aug'17         | Delta Dental of Illinois-                                | 08/01/17     | 10373 998019    | 454.24    |     |
| 10-2010-40-4042                          | Chamber luncheon/Pollock & Kowa | Willowbrook/Burr Ridge                                   | 07/20/17     | Aug2017         | 40.00     |     |
| 10-2010-50-5030                          | Ver. cell phone bill/2-Jun'17   | Verizon Wireless   | 06/21/17     | 9787934006Jun17 | 135.24    |     |
| 10-2010-60-6010                          | Bd rm nameplate/J. Douglas Poll | Gray Project Management I                                | 08/02/17     | 3328            | 56.00     |     |
| 10-2010-60-6010                          | Bd rm nameplate/Evan Walter-Aug | Gray Project Management I                                | 08/02/17     | 3328            | 56.00     |     |
| 10-2010-60-6010                          | Shipping & handling-Aug'17      | Gray Project Management I                                | 08/02/17     | 3328            | 18.00     |     |
| Total For Dept 2010 Administration       |                                 |  |              |                 | 759.48    |     |
| Dept 3010 Community Development          |                                 |  |              |                 |           |     |
| 10-3010-40-4030                          | Dental insurance-Aug'17         | Delta Dental of Illinois-                                | 08/01/17     | 10373 998019    | 248.90    |     |
| 10-3010-40-4042                          | APWA Westmont proj tour/Walter- | APWA Chicago Metro Chapte                                | 07/10/17     | 47377 Jul17     | 40.00     |     |
| 10-3010-50-5020                          | Elevator re-inspections/4-Jul'1 | Elevator Inspection Servi                                | 07/14/17     | 69836           | 128.00    |     |
| 10-3010-50-5020                          | Landscape insp/Crown Plaza-Jun' | Urban Forest Management I                                | 07/07/17     | 170636          | 435.00    |     |
| 10-3010-50-5020                          | Fnl plan/eng rvw-H'Land Flds ph | Urban Forest Management I                                | 07/07/17     | 170637          | 290.00    |     |
| 10-3010-50-5020                          | Forestry/Rehab Inst. Chgo/reimb | Urban Forest Management I                                | 07/07/17     | 170638          | 145.00    |     |
| 10-3010-50-5020                          | Food service inspections-Apr/Ju | Cook County Dept of Publi                                | 07/31/17     | Jul2017         | 1,200.00  |     |
| 10-3010-50-5020                          | Elevator re-insp/Crowne Plaza-A | Elevator Inspection Servi                                | 08/01/17     | 70154           | 32.00     |     |
| 10-3010-50-5020                          | Elevator re-insp/6980 CLR-Aug'1 | Elevator Inspection Servi                                | 08/04/17     | 70243           | 32.00     |     |
| 10-3010-50-5025                          | FedEx chg/Urban Forest-Jul'17   | FedEx  | 07/26/17     | 5-876-88600     | 18.78     |     |
| 10-3010-50-5030                          | Ver. cell phone bill/2-Jun'17   | Verizon Wireless   | 06/21/17     | 9787934006Jun17 | 145.24    |     |
| 10-3010-50-5035                          | Hearing notc/Wine Boutique-06/0 | Chicago Tribune  | 06/30/17     | 003307208       | 42.69     |     |
| 10-3010-50-5035                          | Hearing notc/101 Tower Dr-06/29 | Chicago Tribune  | 06/30/17     | 003307208       | 54.69     |     |
| 10-3010-50-5035                          | Hearing notc-07/20/17           | Chicago Tribune  | 07/31/17     | 003337712       | 41.89     |     |
| 10-3010-50-5075                          | B&F plan review/permit #17-170/ | B & F Construction Code S                                | 07/10/17     | 46979           | 225.00    |     |
| 10-3010-50-5075                          | B&F plan rvw/705 V.C. Dr-Jul'17 | B & F Construction Code S                                | 07/14/17     | 47010           | 2,675.00  |     |
| 10-3010-50-5075                          | B&F plan review/permit#17-182/J | B & F Construction Code S                                | 07/14/17     | 47015           | 895.50    |     |
| 10-3010-50-5075                          | B&F inspections-Jun'17          | B & F Construction Code S                                | 07/19/17     | 47052           | 1,774.60  |     |
| 10-3010-50-5075                          | B&F plan review/permit #17-194/ | B & F Construction Code S                                | 07/25/17     | 47110           | 573.24    |     |
| 10-3010-50-5075                          | DMorris plan reviews-Jun'17     | Don Morris Architects P.C                                | 06/30/17     | Jun2017         | 2,085.00  |     |

| GL Number                                 | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice          | Amount    |
|---|---------------------------------|---------------------------|--------------|------------------|-----------|
| Fund 10 General Fund                      |                                 |                           |              |                  |           |
| Dept 3010 Community Development           |                                 |                           |              |                  |           |
| 10-3010-50-5075                           | DMorris inspecitons-Jun'17      | Don Morris Architects P.C | 06/30/17     | Jun2017          | 2,970.00  |
| 10-3010-50-5075                           | B&F plan review/perm#17-196/Jul | B & F Construction        | 07/27/17     | 47161            | 895.50    |
| 10-3010-50-5075                           | B&F plan review/perm#17-202/Jul | B & F Construction        | 07/27/17     | 47162            | 225.00    |
| 10-3010-50-5075                           | b&F plan review/perm#17-228/Aug | B & F Construction        | 08/03/17     | 47222            | 375.00    |
| 10-3010-50-5075                           | B&F plan review per#17-229/aug' | B & F Construction        | 08/03/17     | 47223            | 375.00    |
| 10-3010-50-5075                           | DMorris plan reviews-Jul'17     | Don Morris Architects P.C | 07/31/17     | July2017         | 3,295.00  |
| 10-3010-50-5075                           | DMorris inspections-Jul'17      | Don Morris Architects P.C | 07/31/17     | July2017         | 2,120.00  |
| 10-3010-60-6010                           | Safety boots/Arnquist-May17     | Red Wing Shoe Store       | 05/30/17     | 530217-45        | 119.98    |
| 10-3010-60-6010                           | 2017 DuPg Co tax parcel atlas d | DuPage County Clerk Paul  | 08/01/17     | R17-036          | 100.00    |
| 10-3010-60-6010                           | Office equipment/Walter-Jul'17  | Staples Business Advantag | 07/10/17     | Jul17            | 151.18    |
| Total For Dept 3010 Community Development |                                 |                           |              |                  | 21,709.19 |
| Dept 4010 Finance                         |                                 |                           |              |                  |           |
| 10-4010-40-4030                           | Dental insurance-Aug'17         | Delta Dental of Illinois- | 08/01/17     | 10373_998019     | 140.56    |
| 10-4010-50-5030                           | Ver. cell phone bill-Jun'17     | Verizon Wireless          | 06/21/17     | 9787934006Jun17  | 72.62     |
| 10-4010-50-5060                           | FY'17 audit progress payment-Ju | BKD, LLP                  | 07/20/17     | BK00769830       | 4,330.00  |
| Total For Dept 4010 Finance               |                                 |                           |              |                  | 4,543.18  |
| Dept 4020 Central Services                |                                 |                           |              |                  |           |
| 10-4020-50-5050                           | Savin copier overage chg-Apr/Ju | Image Systems & Business  | 07/20/17     | images02         | 709.80    |
| 10-4020-50-5081                           | FSA monthly fee-Jul'17          | Discovery Benefits, Inc.  | 07/31/17     | 12993_779778--IN | 83.00     |
| 10-4020-60-6000                           | SOU-404C Bond Paper 25% cotton  | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 49.98     |
| 10-4020-60-6000                           | WAU-91904 Card Stock 65# white  | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 10.99     |
| 10-4020-60-6000                           | BIC-WOFQD324 White Out Quick Dr | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 2.99      |
| 10-4020-60-6000                           | MMM-142-6 Packaging Tape 6/pack | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 9.99      |
| 10-4020-60-6000                           | AOP-LT812M Desk Pad 36" x 24"   | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 43.99     |
| 10-4020-60-6000                           | ROL-E23552 Desk Organizer       | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 17.99     |
| 10-4020-60-6000                           | ROL-E22625 Paper Clip Tray      | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 7.39      |
| 10-4020-60-6000                           | ROL-E23565 Letter Tray          | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 23.99     |
| 10-4020-60-6000                           | ROL-E23578 Business Card Holder | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 6.99      |
| 10-4020-60-6000                           | DEF-63904 stacking trays/1-less | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 8.49      |
| 10-4020-60-6000                           | PFX-M13U13 Manila Folders with  | Runco Office Supply       | 07/12/17     | 5527_689945-0    | 75.98     |
| 10-4020-60-6000                           | UNV-44636 Dry Erase Board       | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 43.99     |
| 10-4020-60-6000                           | OIC-92500 Assorted Magnets      | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 3.99      |
| 10-4020-60-6000                           | SAN-81850 Cleaning Wipes        | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 6.19      |
| 10-4020-60-6000                           | SAN-81505 Dry Erase Eraser      | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 2.19      |
| 10-4020-60-6000                           | SAN-80078 Dry Erase Marker      | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 6.99      |
| 10-4020-60-6000                           | SWI-64505 Stapler               | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 18.99     |
| 10-4020-60-6000                           | MMM-600K-C60 Tape with Dispense | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 26.99     |
| 10-4020-60-6000                           | ACM-14851 Scissors              | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 9.99      |
| 10-4020-60-6000                           | MMM-27130004 3-tier Organizer   | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 39.98     |
| 10-4020-60-6000                           | UNV-54091 Bookends              | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 14.97     |
| 10-4020-60-6000                           | UNV-20013 Mesh Pencil Cup       | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 1.99      |
| 10-4020-60-6000                           | PAP-6137206 Correction Tape     | Runco Office Supply       | 07/14/17     | 5527_690091-0    | 3.79      |
| 10-4020-60-6000                           | AOL-LT61-2M desk pad 20x36-Jul1 | Runco Office Supply       | 07/14/17     | 5527_690092-0    | 37.07     |
| 10-4020-60-6000                           | DEF-63904 stacking tray/1-Jul17 | Runco Office Supply       | 07/18/17     | 5527_690306-0    | 8.49      |
| 10-4020-60-6000                           | SWI-1703075 12" laminator-Jul'1 | Runco Office Supply       | 07/26/17     | 5527_690888-0    | 159.99    |
| 10-4020-60-6000                           | UNV-12113 Manila ltr fldrs/2bx- | Runco Office Supply       | 07/28/17     | 5527_691515-0    | 13.38     |
| 10-4020-60-6010                           | 2cs coffee/PW-07/13/17          | Commercial Coffee Service | 07/13/17     | 540_143007       | 69.90     |
| 10-4020-60-6010                           | 1cs coffee & supls/PD-Jul'17    | Commercial Coffee Service | 07/21/17     | 541_143171       | 69.90     |
| 10-4020-60-6010                           | 1cs coffee & supls/VH-Jul'17    | Commercial Coffee Service | 07/20/17     | 539_143176       | 83.35     |
| 10-4020-60-6010                           | Savin C8002 toner-Jun'17        | Copier Support Systems, I | 06/23/17     | 42836            | 639.86    |
| 10-4020-60-6010                           | 8.5 x11 copier paper/10-Jul'17  | Runco Office Supply       | 07/28/17     | 5527_691515-0    | 259.90    |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                            | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice          | Amount    |
|--------------------------------------|---------------------------------|---------------------------|--------------|------------------|-----------|
| Fund 10 General Fund                 |                                 |                           |              |                  |           |
| Dept 4020 Central Services           |                                 |                           |              |                  |           |
| 10-4020-60-6010                      | lcs coffee & supls/PD-Aug'17    | Commercial Coffee Service | 08/09/17     | 143492           | 34.95     |
| 10-4020-60-6010                      | Rpl microwave-Jul'17            | Amazon.com Credit         | 07/06/17     | 1119954898Jul17  | 213.98    |
| Total For Dept 4020 Central Services |                                 |                           |              |                  | 2,822.39  |
| Dept 5010 Police                     |                                 |                           |              |                  |           |
| 10-5010-40-4030                      | Dental insurance-Aug'17         | Delta Dental of Illinois  | 08/01/17     | 10373 998019     | 2,587.90  |
| 10-5010-40-4032                      | Uniforms/Firnsin-Jul'17         | JG Uniforms, Inc.         | 07/10/17     | 22565            | 343.19    |
| 10-5010-40-4032                      | Uniforms/Essig-Jul'17           | JG Uniforms, Inc.         | 07/12/17     | 22657            | 239.70    |
| 10-5010-40-4032                      | Uniforms/Valentino-Jul'17       | JG Uniforms, Inc.         | 07/13/17     | 22739            | 128.45    |
| 10-5010-40-4032                      | Unifroms/Valentino-Jul'17       | JG Uniforms, Inc.         | 07/19/17     | 22905            | 222.50    |
| 10-5010-40-4032                      | Uniforms/Gutierrez-Jul'17       | JG Uniforms, Inc.         | 07/19/17     | 22909            | 437.75    |
| 10-5010-40-4032                      | Spiewak sftshell jkt/Valentino- | JG Uniforms, Inc.         | 07/20/17     | 23004            | 104.95    |
| 10-5010-40-4032                      | Embroider name/Valentino-Jul'17 | JG Uniforms, Inc.         | 07/20/17     | 23004            | 6.00      |
| 10-5010-40-4032                      | Uniforms/Valentino-Jul'17       | JG Uniforms, Inc.         | 07/25/17     | 23170            | 169.00    |
| 10-5010-40-4032                      | Corporal badge/1-Jul'17         | Ray O'Herron Co., Inc.    | 07/26/17     | 1740759-IN       | 184.00    |
| 10-5010-40-4032                      | Shp chg-Jul'17                  | Ray O'Herron Co., Inc.    | 07/26/17     | 1740759-IN       | 23.73     |
| 10-5010-40-4032                      | Goretex boots/Helms-Aug'17      | Ray O'Herron Co., Inc.    | 08/03/17     | 1742120-IN       | 234.00    |
| 10-5010-40-4032                      | Refurbish sgt badge-Aug'17      | Ray O'Herron Co., Inc.    | 08/07/17     | 1742817-IN       | 50.00     |
| 10-5010-40-4040                      | 2017 ILEAS ann. membership dues | Illinois Law Enforcement  | 07/01/17     | DUES6831         | 120.00    |
| 10-5010-40-4042                      | FBI No. IL mtg/Loftus-07/26/17  | Village of Burr Ridge     | 08/02/17     | Aug2017          | 25.00     |
| 10-5010-40-4042                      | FBI No. IL mtg/Madden-07/26/17  | Village of Burr Ridge     | 08/02/17     | Aug2017          | 25.00     |
| 10-5010-40-4042                      | NEMRT trg cl refreshments/Weeks | Village of Burr Ridge     | 08/02/17     | Aug2017          | 52.70     |
| 10-5010-40-4042                      | DuPg Crisis Intervention trg/6- | DuPage County Sheriff's C | 07/10/17     | CIT 071020171    | 750.00    |
| 10-5010-40-4042                      | Sirchie Evidence Tech trg/Week  | Sirchie Fingerprint Labs  | 06/19/17     | 0305432-IN       | 350.00    |
| 10-5010-50-5020                      | FY17-18 DuPg Childrens Cntr con | DuPage County Children's  | 07/10/17     | BR001/Jul2017    | 3,000.00  |
| 10-5010-50-5020                      | County notary file fee/Henderso | DuPage County Clerk Paul  | 08/07/17     | Aug2017          | 10.00     |
| 10-5010-50-5020                      | Kendall cnty ntry file fee/Stra | Kendall County Clerk and  | 08/10/17     | Aug2017          | 10.00     |
| 10-5010-50-5020                      | Lexis/Nexis searches-Jul'17     | LexisNexis Risk Solutions | 07/31/17     | 1267894-20170731 | 123.05    |
| 10-5010-50-5020                      | Will Cnty notary file fee/Wirth | Will County Clerk         | 08/09/17     | Aug2017          | 10.00     |
| 10-5010-50-5025                      | FedEx/Primera & Clyde Armory-Ju | FedEx                     | 07/26/17     | 5-876-88600      | 105.23    |
| 10-5010-50-5030                      | Ver. cell phone bill-Jun'17     | Verizon Wireless          | 06/21/17     | 9787934006Jun17  | 992.69    |
| 10-5010-50-5045                      | Du-Comm dispatching/qtrly share | DU-COMM                   | 07/01/17     | 16061            | 72,730.25 |
| 10-5010-50-5050                      | Radar certification/5-Jul'17    | Municipal Electronics Div | 07/31/17     | 064806           | 175.00    |
| 10-5010-50-5050                      | Toshiba compier maint-Jul'17    | Proven Business Systems   | 07/28/17     | 410974           | 2,273.00  |
| 10-5010-50-5050                      | Instl radar/unit #6-Jul'17      | Public Safety Direct, Inc | 07/21/17     | 90662            | 250.00    |
| 10-5010-50-5050                      | Red/Blu LED warning stick-1/Jul | Public Safety Direct, Inc | 07/21/17     | 90662            | 450.99    |
| 10-5010-50-5050                      | Instl radar/unit #13-Jul'17     | Public Safety Direct, Inc | 07/26/17     | 900679           | 100.00    |
| 10-5010-50-5050                      | Instl radar/unit #16-Jul'17     | Public Safety Direct, Inc | 07/26/17     | 900679           | 100.00    |
| 10-5010-50-5050                      | Rpr Bravo printer (no warranty) | Primera Technology, Inc.  | 07/14/17     | 1001703*3        | 450.00    |
| 10-5010-50-5051                      | Repair tire/unit #1612-Jul'17   | B & E Auto Repair Service | 07/31/17     | 1675 131392      | 30.00     |
| 10-5010-50-5051                      | GOF/unit #1416-Jul'17           | Willowbrook Ford          | 07/21/17     | 6247326/2        | 40.95     |
| 10-5010-50-5051                      | GOF/unit #1711-Jul'17           | Willowbrook Ford          | 07/22/17     | 6247418/2        | 47.95     |
| 10-5010-50-5051                      | GOF/unit #1612-Jul'17           | Willowbrook Ford          | 07/24/17     | 6247551/2        | 40.95     |
| 10-5010-50-5051                      | GOF/unit #1703-Jul'17           | Willowbrook Ford          | 07/27/17     | 6247919/1        | 40.95     |
| 10-5010-50-5051                      | Vehicle washing-Jul'17          | Fuller's Car Wash         | 07/31/17     | 4907             | 116.99    |
| 10-5010-50-5051                      | Instl valve/pwr take-off asys # | Willowbrook Ford          | 07/31/17     | 6248077/1        | 268.21    |
| 10-5010-50-5051                      | GOF/unit #1602-Aug'17           | Willowbrook Ford          | 08/08/17     | 6248899/1        | 40.95     |
| 10-5010-50-5095                      | Random drug screen/O'Connor-Jul | Concentra Medical Centers | 07/11/17     | 1010172830       | 43.00     |
| 10-5010-50-5095                      | Random drug screen/Firnsin-Jul' | Concentra Medical Centers | 07/11/17     | 1010172830       | 43.00     |
| 10-5010-50-5095                      | Random drug screen/Allen-Jul'17 | Concentra Medical Centers | 07/11/17     | 1010172830       | 91.50     |
| 10-5010-50-5095                      | Animal impound fee/1-Jun'17     | Countryside Veterinary Ce | 06/05/17     | 97133            | 70.00     |
| 10-5010-50-5095                      | STARCOM21 network-Jul'17        | Motorola Solutions - STAR | 07/01/17     | 30128612017      | 68.00     |
| 10-5010-50-5095                      | Starcom network-Aug'17          | Motorola Solutions - STAR | 08/01/17     | 306336292017     | 68.00     |

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| GL Number                  | Invoice Line Desc                 | Vendor                    | Invoice Date | Invoice          | Amount     |
|----------------------------|-----------------------------------|---------------------------|--------------|------------------|------------|
| Fund 10 General Fund       |                                   |                           |              |                  |            |
| Dept 5010 Police           |                                   |                           |              |                  |            |
| 10-5010-60-6000            | Invisible tape/1pk-Jul'17         | Runco Office Supply       | 07/14/17     | 5901 690118-0    | 7.99       |
| 10-5010-60-6000            | #2 pencils/2 doz-Jul'17           | Runco Office Supply       | 07/26/17     | 5901 691120-0    | 9.00       |
| 10-5010-60-6010            | ILCOPS ride exp-07/14/17          | Village of Burr Ridge     | 08/02/17     | Aug2017          | 14.32      |
| 10-5010-60-6010            | ILCOPS ride exp-07/14/17          | Village of Burr Ridge     | 08/02/17     | Aug2017          | 53.50      |
| 10-5010-60-6010            | Prisoner meal-07/18/17            | Village of Burr Ridge     | 08/02/17     | Aug2017          | 9.81       |
| 10-5010-60-6010            | DNP participation/Narcan-Jul'17   | DuPage County Health Depa | 07/03/17     | 850 JU5183       | 1,344.00   |
| 10-5010-60-6010            | Federal 40S&W 180gr rds/2cs-Jul   | Kiesler Police Supply, In | 07/17/17     | 0830719A         | 665.70     |
| 10-5010-60-6010            | Fed. 9mm 1147gr ammo/1cs-Jul'17   | Kiesler Police Supply, In | 07/28/17     | 0834622          | 223.33     |
| 10-5010-60-6010            | Prisoner meals-Jul'17             | Shell Oil Company         | 07/26/17     | 65216376707      | 19.56      |
| 10-5010-60-6010            | KN202 lockout tool kit/3-Jul'17   | Gall's Inc.               | 07/31/17     | 007997442        | 168.00     |
| 10-5010-60-6010            | EB000P Preprinted Kraft evid. b   | Sirchie Fingerprint Labs  | 07/28/17     | 0310665-IN       | 21.58      |
| 10-5010-60-6010            | EB001P Preprinted Kraft evid. b   | Sirchie Fingerprint Labs  | 07/28/17     | 0310665-IN       | 23.64      |
| 10-5010-60-6010            | EB002P Preprinted Kraft evid. b   | Sirchie Fingerprint Labs  | 07/28/17     | 0310665-IN       | 25.70      |
| 10-5010-60-6010            | EB003P Preprinted Kraft evid. b   | Sirchie Fingerprint Labs  | 07/28/17     | 0310665-IN       | 29.98      |
| 10-5010-60-6010            | Shipping & handling-Jul'17        | Sirchie Fingerprint Labs  | 07/28/17     | 0310665-IN       | 22.50      |
| 10-5010-60-6010            | Verbatim DVD+R disks-Jul17        | Amazon.com Credit         | 07/06/17     | 1137990637Jul17  | 55.99      |
| 10-5010-60-6010            | Projector remote control-Jun16    | Amazon.com Credit         | 06/22/17     | 1138529369 Jun17 | 32.35      |
| 10-5010-60-6020            | Gasoline pchs-Jul'17              | Shell Oil Company         | 07/26/17     | 65216376707      | 89.52      |
| 10-5010-70-7000            | Aimpoint PRO, QRP mount/6-May'1   | Clyde Armory, Inc.        | 05/23/17     | 16137            | 2,454.00   |
| 10-5010-70-7000            | Antenna radar systems/5-Jul17     | Stalker Radar             | 07/07/17     | 310473           | 6,185.00   |
| 10-5010-70-7000            | Point blank body armor-Wisch/Au   | JG Uniforms, Inc.         | 08/03/17     | 23686            | 750.00     |
| 10-5010-70-7000            | Point blank body armor/Weeks-Au   | JG Uniforms, Inc.         | 08/03/17     | 23687            | 750.00     |
| 10-5010-70-7000            | Point blank body armour/Gutierr   | JG Uniforms, Inc.         | 08/03/17     | 23688            | 750.00     |
| 10-5010-70-7000            | Point blank body armour/Helms-A   | JG Uniforms, Inc.         | 08/03/17     | 23689            | 750.00     |
| 10-5010-70-7000            | Point blank body armour/Glosky-   | JG Uniforms, Inc.         | 08/03/17     | 23690            | 665.00     |
| 10-5010-70-7020            | Remove pol. equip from unit 140   | Public Safety Direct, Inc | 07/14/17     | 90634            | 325.00     |
| Total For Dept 5010 Police |                                   |                           |              |                  | 103,290.00 |
| Dept 6010 Public Works     |                                   |                           |              |                  |            |
| 10-6010-40-4030            | Dental insurance-Aug'17           | Delta Dental of Illinois- | 08/01/17     | 10373 998019     | 645.20     |
| 10-6010-40-4032            | Uniform rental/cleaning-07/18/1   | Breens Inc.               | 07/18/17     | 9027 366473      | 72.14      |
| 10-6010-40-4032            | Uniform rental/cleaning-07/25/1   | Breens Inc.               | 07/25/17     | 9027 366650      | 72.14      |
| 10-6010-40-4032            | Uniform rental/cleaning-08/01/1   | Breens Inc.               | 08/01/17     | 9027 366826      | 72.14      |
| 10-6010-40-4032            | Safety glasses & googles/42-Jul   | McMaster-Carr Supply Comp | 07/11/17     | 38840327         | 197.52     |
| 10-6010-40-4032            | PPE Safey face shield/1-Jul'17    | McMaster-Carr Supply Comp | 04/14/17     | 39379230         | 25.55      |
| 10-6010-40-4032            | Uniform rental/cleaning-08/08/1   | Breens Inc.               | 08/08/17     | 9027 367000      | 72.14      |
| 10-6010-40-4042            | Mileage to/from PW/VH-Rothbard/   | Catherine R. Rothbard     | 08/03/17     | Aug2017          | 38.52      |
| 10-6010-40-4042            | Mileage to/from PW/VH-Benedict/   | Shirley Benedict          | 08/09/17     | Jul2017          | 22.47      |
| 10-6010-40-4042            | I-Pass auto replenish-Jun'17      | Illinois Tollway          | 06/28/17     | 1882954 Jun17    | 40.00      |
| 10-6010-50-5030            | Ver. cell phone bill-Jun'17       | Verizon Wireless          | 06/21/17     | 9787934006Jun17  | 375.62     |
| 10-6010-50-5050            | Fuel filter & steel washers-Apr   | Sweeper Parts Sales       | 04/10/17     | 19985/21112CR    | 26.45      |
| 10-6010-50-5051            | Tow/unit 33 to B&R Repair-Jun'1   | Bristol Transport & Towin | 06/30/17     | 196886           | 350.00     |
| 10-6010-50-5051            | Rpr horn wire/'01 Crown Vic-Jul   | Burr Ridge Car Care, Inc. | 07/13/17     | 47475            | 56.28      |
| 10-6010-50-5051            | Veh. safety insp #29, #30-Jul'1   | Courtney's Safety Lane, I | 07/24/17     | 2746             | 70.00      |
| 10-6010-50-5051            | Veh. safety inspection/#27-Jul'   | Courtney's Safety Lane, I | 07/25/17     | 2754             | 35.00      |
| 10-6010-50-5051            | Pchs, mount, bal 2 tires/unit #   | Gene's Tire Service, Inc. | 06/30/17     | 125330           | 309.90     |
| 10-6010-50-5051            | Rpr pwr steering/air brakes/uni B | & R Repair & Co.          | 07/17/17     | WI062188         | 436.87     |
| 10-6010-50-5054            | Rpr street light/Bridewell-Jul'   | Rag's Electric            | 07/24/17     | 21313            | 268.00     |
| 10-6010-50-5054            | Rpr street light/Dolver Cove-Ju   | Rag's Electric            | 07/24/17     | 21314            | 501.75     |
| 10-6010-50-5055            | Ttraffic signal maint/3-Apr/Jun   | Cook County Treasurer     | 07/18/17     | 2017-2           | 1,041.75   |
| 10-6010-50-5055            | Traffic signal maint/BR Pkwy-Ju   | Meade Electric Company, I | 07/07/17     | 14863 681011     | 175.00     |
| 10-6010-50-5055            | Traffic signal maint/Bridewell-   | Meade Electric Company, I | 07/31/17     | 14863 683010     | 175.00     |
| 10-6010-50-5065            | Electric/ComEd st. lights-Aug'1   | Dynegy Energy Services, I | 08/01/17     | 196015417071     | 2,674.89   |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                        | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice         | Amount    |
|----------------------------------|---------------------------------|---------------------------|--------------|-----------------|-----------|
| Fund 10 General Fund             |                                 |                           |              |                 |           |
| Dept 6010 Public Works           |                                 |                           |              |                 |           |
| 10-6010-50-5085                  | Shop towel rental-07/18/17      | Breens Inc.               | 07/18/17     | 9027 366473     | 4.50      |
| 10-6010-50-5085                  | Shop towel rental-07/25/17      | Breens Inc.               | 07/25/17     | 9027 366650     | 4.50      |
| 10-6010-50-5085                  | Shop towel rental-08/01/17      | Breens Inc.               | 08/01/17     | 9027 366826     | 4.50      |
| 10-6010-50-5085                  | Shop towel rental-08/08/17      | Breens Inc.               | 08/08/17     | 9027 367000     | 4.50      |
| 10-6010-50-5095                  | Random drug screen/Wernimont-Ju | Concentra Medical Centers | 07/11/17     | 1010172823      | 43.00     |
| 10-6010-50-5095                  | Random drug screen/Timmons-Jul' | Concentra Medical Centers | 07/11/17     | 1010172824      | 43.00     |
| 10-6010-50-5096                  | Weed mowing/8001 Drew-06/12/17  | Vince's Flowers & Landsca | 07/05/17     | 7663-L          | 416.25    |
| 10-6010-50-5096                  | Weed mowing/8001 Drew/reimb-Jul | Vince's Flowers & Landsca | 08/01/17     | 7761-L          | 499.50    |
| 10-6010-60-6010                  | Perm. Sharpie markers-Aug'17    | Runco Office Supply       | 08/02/17     | 5649 691695-0   | 26.40     |
| 10-6010-60-6010                  | 46.8 in x 33.1 in plastic sleev | Clifford-Wald & Company,  | 08/02/17     | IN00104072      | 139.00    |
| 10-6010-60-6010                  | 23.4 in x 33.1 in plastic sleev | Clifford-Wald & Company,  | 08/02/17     | IN00104072      | 59.00     |
| 10-6010-60-6010                  | Dlvy chg-Aug/17                 | Clifford-Wald & Company,  | 08/02/17     | IN00104072      | 15.00     |
| 10-6010-60-6010                  | Clamps/couplings-Jul'17         | Menards - Hodgkins        | 07/20/17     | 32060290_75704  | 16.38     |
| 10-6010-60-6020                  | Finance chg-Jul'17              | Speedway SuperAmerica LLC | 07/26/17     | 1001519840Jul17 | 5.17      |
| 10-6010-60-6020                  | Diesel fuel-Jul'17              | SuperFleet MasterCard Pro | 07/26/17     | FB346 Jul17     | 1,360.94  |
| 10-6010-60-6040                  | Lead retainer/1-Aug'17          | Alexander Equipment Co.   | 08/04/17     | 136204          | 0.95      |
| 10-6010-60-6040                  | Washers & key-Aug'17            | Martin Implement Sales, I | 08/04/17     | BURR0003 P09424 | 25.83     |
| 10-6010-60-6040                  | Hypro wtr pump repair parts-Jun | Sprayer Depot             | 06/20/17     | 119627 295496   | 247.00    |
| 10-6010-60-6040                  | Hypro wtr pump repr parts-Jul'1 | Sprayer Depot             | 07/10/17     | 119627 297291   | 179.36    |
| 10-6010-60-6041                  | Truck hitch/2-Jun'17            | McMaster-Carr Supply Comp | 06/15/17     | 35140060        | 422.13    |
| 10-6010-60-6041                  | Horn assembly/unit #32-Jul'17   | Rush Truck Center         | 07/20/17     | 3007160145      | 17.24     |
| 10-6010-60-6041                  | Rubber wheel chock/2-Aug'17     | Alexander Equipment Co.   | 08/04/17     | 136204          | 49.90     |
| 10-6010-60-6041                  | Oil, air, & cabin filters/unit  | Westown Auto Supply Co. I | 07/28/17     | 2901 74767      | 33.56     |
| 10-6010-60-6042                  | Parkway maint. supls-Jul'17     | Tameling Industries       | 07/13/17     | 0117456-IN      | 310.00    |
| 10-6010-60-6042                  | Sign posts & anchors-25/Jun'17  | Traffic Control & Protect | 06/29/17     | 1194            | 842.50    |
| 10-6010-60-6042                  | Topsoil-Jul'17                  | Hinsdale Nurseries, Inc.  | 07/27/17     | 1580490         | 53.00     |
| 10-6010-60-6042                  | Plastic coupling/15-Jul'17      | Kieft Brothers, Inc       | 07/25/17     | 225239          | 12.73     |
| 10-6010-60-6043                  | Clipboard & flagging-Jul'17     | Kara Company, Inc.        | 07/13/17     | 329319          | 42.95     |
| 10-6010-60-6050                  | Depth tool & wedges-Aug'17      | Alexander Equipment Co.   | 08/04/17     | 136204          | 34.24     |
| Total For Dept 6010 Public Works |                                 |                           |              |                 | 12,667.36 |
| Dept 6020 Buildings & Grounds    |                                 |                           |              |                 |           |
| 10-6020-50-5052                  | HVAC service/PD-Jun'17          | Dynamic Heating & Piping  | 06/15/17     | 202432          | 1,890.00  |
| 10-6020-50-5052                  | HVAC chiller srvc/VH-Jun'17     | Dynamic Heating & Piping  | 06/08/17     | 202433          | 780.00    |
| 10-6020-50-5052                  | HVAC srvc-PD/VH-Jun'17          | Dynamic Heating & Piping  | 06/26/17     | 202445          | 660.00    |
| 10-6020-50-5052                  | Chiller electrical srvc/VH-Jun' | Dynamic Heating & Piping  | 06/30/17     | 202449          | 880.00    |
| 10-6020-50-5052                  | RPZ backflow testing/VH-Jul17   | Municipal Backflow LLC    | 07/24/17     | 3314            | 195.00    |
| 10-6020-50-5052                  | Village testing fee-Jul17       | Municipal Backflow LLC    | 07/24/17     | 3314            | 38.85     |
| 10-6020-50-5052                  | RPZ backflow testing/PD-Jul17   | Municipal Backflow LLC    | 07/24/17     | 3314            | 260.00    |
| 10-6020-50-5052                  | Village testing fee-Jul17       | Municipal Backflow LLC    | 07/24/17     | 3314            | 51.80     |
| 10-6020-50-5052                  | Ant spraying/PW-Jul'17          | U.S. Pest Control         | 07/14/17     | 3644            | 150.00    |
| 10-6020-50-5052                  | Garbage removal-VH/less crdt-07 | Waste Management          | 06/27/17     | 2816677-2009-4  | 100.15    |
| 10-6020-50-5057                  | Utility & Park Sites-Jul17      | Desiderio Landscaping LLC | 08/03/17     | 8926            | 874.00    |
| 10-6020-50-5057                  | Repair irrig. sys/PD-Jul'17     | TCS Irrigation, Inc.      | 07/26/17     | 304151          | 79.25     |
| 10-6020-50-5058                  | Mat rental/PD-07/18/17          | Breens Inc.               | 07/18/17     | 9028 366468     | 18.00     |
| 10-6020-50-5058                  | Mat rental/PW & VH-07/18/17     | Breens Inc.               | 07/18/17     | 9028 366468     | 12.00     |
| 10-6020-50-5058                  | Mat rental/PD-07/25/17          | Breens Inc.               | 07/25/17     | 9028 366645     | 18.00     |
| 10-6020-50-5058                  | Mat rental/PW & VH-07/25/17     | Breens Inc.               | 07/25/17     | 9028 366645     | 12.00     |
| 10-6020-50-5058                  | Mat rental/PD-08/01/17          | Breens Inc.               | 08/01/17     | 9028 366821     | 18.00     |
| 10-6020-50-5058                  | Mat rental/PW & VH-08/01/17     | Breens Inc.               | 08/01/17     | 9028 366821     | 12.00     |
| 10-6020-50-5058                  | Janitorial service/PD-Jul'17    | Eco-Clean Maintenance, In | 07/28/17     | 6390            | 810.00    |
| 10-6020-50-5058                  | Janitorial service/VH-Jul'17    | Eco-Clean Maintenance, In | 07/28/17     | 6390            | 638.00    |
| 10-6020-50-5058                  | Janitorial service/PW-Jul'17    | Eco-Clean Maintenance, In | 07/28/17     | 6390            | 380.00    |



INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                               | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice           | Amount     |
|---|---------------------------------|---------------------------|--------------|-------------------|------------|
| Fund 10 General Fund                    |                                 |                           |              |                   |            |
| Dept 6020 Buildings & Grounds           |                                 |                           |              |                   |            |
| 10-6020-50-5058                         | Mat rental/PD-08/08/17          | Breens Inc.               | 08/08/17     | 9028 366995       | 18.00      |
| 10-6020-50-5058                         | Mat rental/PW & VH-08/08/17     | Breens Inc.               | 08/08/17     | 9028 366995       | 12.00      |
| 10-6020-50-5058                         | Cell cleaning/PD-Aug'17         | Service Master            | 08/01/17     | 186720            | 275.00     |
| 10-6020-50-5058                         | Clean/sanitize soiled intake ar | Service Master            | 07/31/17     | 186835            | 210.00     |
| 10-6020-50-5080                         | PW sewer charge-Jul'17          | Flagg Creek Water Reclama | 07/26/17     | ..8917-000/Jul17  | 38.65      |
| 10-6020-50-5080                         | Nicor heating/PW-Jul'17         | NICOR Gas                 | 07/13/17     | 22944400005/Jul17 | 96.03      |
| 10-6020-50-5080                         | Nicor heating/VH-Jul'17         | NICOR Gas                 | 07/18/17     | 47025700007/Jul17 | 150.29     |
| 10-6020-50-5080                         | Nicor heating/VH garage-Jul'17  | NICOR Gas                 | 07/18/17     | 57961400009/Jul17 | 25.58      |
| 10-6020-50-5080                         | Nicor heating/PD-Jul'17         | NICOR Gas                 | 07/19/17     | 66468914693/Jul17 | 155.66     |
| 10-6020-50-5080                         | Nicor heating/RA-Jul'17         | NICOR Gas                 | 07/19/17     | 81110732419/Jul17 | 29.77      |
| 10-6020-60-6010                         | First aid cabinet supls/VH-Jul' | American First Aid Servic | 07/14/17     | 52546             | 52.95      |
| 10-6020-60-6010                         | First aid cabinet suls/PW-Jul'1 | American First Aid Servic | 07/14/17     | 52641             | 112.25     |
| 10-6020-60-6010                         | Striping paint/PD pking lot-Jun | Grainger                  | 06/16/17     | 9475572047        | 555.84     |
| 10-6020-60-6010                         | Fluorescent light bulb guard/24 | McMaster-Carr Supply Comp | 06/16/17     | 35249604          | 198.48     |
| 10-6020-60-6010                         | Fasteners-Jul'17                | L. A. Fasteners           | 07/28/17     | 1-132984          | 18.52      |
| 10-6020-60-6010                         | Kasco propellers (pond aerators | Marine Biochemists of Ill | 07/26/17     | 93016751          | 314.00     |
| 10-6020-60-6010                         | Shipping chg-Jul'17             | Marine Biochemists of Ill | 07/26/17     | 93016751          | 20.00      |
| 10-6020-60-6010                         | Paver bricks-Jul'17             | Menards - Hodgkins        | 07/19/17     | 32060290 75604    | 39.09      |
| 10-6020-60-6010                         | Terro ant granuals/liquid-Jul'1 | Menards - Hodgkins        | 07/20/17     | 32060290 75704    | 9.71       |
| 10-6020-60-6010                         | Starter & Treflan DG Pro-Aug'17 | Russo's Power Equipment   | 08/04/17     | 1009793 4318702   | 83.96      |
| 10-6020-70-7010                         | Trane chiller leak repairs/VH-J | Dynamic Heating & Piping  | 06/30/17     | 202446            | 16,375.00  |
| 10-6020-70-7010                         | HVAC modTrcr BAS sftwre update/ | Trane U.S. Inc.           | 06/29/17     | 38125113          | 4,629.00   |
| Total For Dept 6020 Buildings & Grounds |                                 |                           |              |                   | 31,296.83  |
| Total For Fund 10 General Fund          |                                 |                           |              |                   | 189,273.28 |
| Fund 23 Hotel/Motel Tax Fund            |                                 |                           |              |                   |            |
| Dept 7030 Special Revenue Hotel/Motel   |                                 |                           |              |                   |            |
| 23-7030-50-5069                         | RPZ backflow testing/gateways-J | Municipal Backflow LLC    | 07/24/17     | 3314              | 195.00     |
| 23-7030-50-5069                         | Village testing fee-Jul17       | Municipal Backflow LLC    | 07/24/17     | 3314              | 38.85      |
| 23-7030-50-5069                         | Municipal Campus                | Desiderio Landscaping LLC | 08/03/17     | 8926              | 3,956.07   |
| 23-7030-50-5069                         | Medians & Gateways-Jul17        | Desiderio Landscaping LLC | 08/03/17     | 8926              | 4,083.00   |
| 23-7030-50-5069                         | County Line Rd @ I55-Jul17      | Desiderio Landscaping LLC | 08/03/17     | 8926              | 988.00     |
| 23-7030-50-5069                         | Spring and Fall Cleanups-Jul17  | Desiderio Landscaping LLC | 08/03/17     | 8926              | 600.00     |
| 23-7030-50-5069                         | Herbicide & Fertilizer-Jul17    | Desiderio Landscaping LLC | 08/03/17     | 8926              | 1,451.43   |
| 23-7030-50-5069                         | Roadside Mowing-Jul17           | Desiderio Landscaping LLC | 08/03/17     | 8926              | 967.50     |
| 23-7030-50-5069                         | Added areas - Mowing-Jul17      | Desiderio Landscaping LLC | 08/03/17     | 8926              | 1,265.00   |
| 23-7030-50-5069                         | Rpr irrig. sys/gateway-Jul'17   | TCS Irrigation, Inc.      | 07/26/17     | 304150            | 245.25     |
| 23-7030-50-5069                         | Repair irrig. sys/4 corners-Jul | TCS Irrigation, Inc.      | 07/28/17     | 304152            | 215.35     |
| 23-7030-50-5075                         | Electric/entryway sign-Jul'17   | COMED                     | 07/07/17     | 2257153023/Jul17  | 35.03      |
| 23-7030-50-5075                         | Repl elect receptacles/CLR medi | Integrated Electrical Ser | 07/25/17     | 22016.01          | 1,054.20   |
| 23-7030-50-5075                         | Rpr electrical/I-55 bridge-Jun' | Rag's Electric            | 06/28/17     | 21291             | 1,736.97   |
| 23-7030-50-5075                         | Electric/gateway sign-Aug'17    | COMED                     | 08/03/17     | comed02           | 24.25      |
| 23-7030-80-8012                         | Run for the Veterans decals/4-J | Bannerville USA           | 07/14/17     | 23593             | 100.00     |
| 23-7030-80-8012                         | Chicago Experience concert-08/2 | Stephen Frost             | 06/20/17     | BSE56192/Aug17    | 2,750.00   |
| 23-7030-80-8012                         | Concert audio sys/eng-3/Jun17   | United Audio Productions  | 06/30/17     | 674               | 1,500.00   |
| 23-7030-80-8012                         | Concert audio sys/eng-3/Jul17   | United Audio Productions  | 07/31/17     | 675               | 1,500.00   |
| 23-7030-80-8050                         | 2017 harvest Fest contrb-Jul'17 | Burr Ridge Park District  | 07/25/17     | Jul2017           | 1,000.00   |
| 23-7030-80-8050                         | BR events ad/bal due-Jul'17     | Rock Valley Publishing, I | 07/29/17     | 16698/Jul17addl   | 7.40       |
| 23-7030-80-8050                         | Centerpieces/Armed Forces Day-M | Vince's Flowers & Landsca | 06/06/17     | 7585-F            | 140.00     |
| 23-7030-80-8055                         | H/M advertising-Jul'17          | Boost Creative Marketing  | 07/31/17     | 1162              | 15,441.00  |
| 23-7030-80-8055                         | H/M marketing-Jul'17            | Boost Creative Marketing  | 07/31/17     | 1161              | 9,350.00   |
| 23-7030-80-8055                         | H/M marketing-Jul'17            | Boost Creative Marketing  | 07/31/17     | 21059             | 3,775.00   |



## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 08/28/17

PAYMENT DATE: 08/29/17

FI SCAL 17- 18

| FUND            | FUND NAME                   | PRE-PAID           | PAYABLE              | TOTAL<br>AMOUNT      |
|-----------------|-----------------------------|--------------------|----------------------|----------------------|
| 10              | General Fund                |                    | 38,577.25            | 38,577.25            |
| 23              | Hotel/Motel Tax Fund        | 1,500.00           | 112.22               | 1,612.22             |
| 31              | Capital Improvements Fund   |                    | 39,345.00            | 39,345.00            |
| 51              | Water Fund                  |                    | 13,166.62            | 13,166.62            |
| 52              | Sewer Fund                  |                    | 595.18               | 595.18               |
| 61              | Information Technology Fund | 4,400.00           | 25,436.32            | 29,836.32            |
| TOTAL ALL FUNDS |                             | <u>\$ 5,900.00</u> | <u>\$ 117,232.59</u> | <u>\$ 123,132.59</u> |

## PAYROLL

PAY PERIOD ENDING AUGUST 12, 2017

|                       | TOTAL<br>PAYROLL     |
|-----------------------|----------------------|
| Legislation           | 3,022.66             |
| Administration        | 13,612.04            |
| Community Development | 7,697.62             |
| Finance               | 8,750.83             |
| Police                | 121,435.42           |
| Public Works          | 24,839.10            |
| Water                 | 28,263.33            |
| Sewer                 | 7,956.39             |
| IT Fund               | 155.02               |
| TOTAL                 | <u>\$ 215,732.41</u> |

|             |                      |
|-------------|----------------------|
| GRAND TOTAL | <u>\$ 338,865.00</u> |
|-------------|----------------------|

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2017 - 08/21/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                                 | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice           | Amount    |
|---|---------------------------------|---------------------------|--------------|-------------------|-----------|
| Fund 10 General Fund                      |                                 |                           |              |                   |           |
| Dept 1010 Boards & Commissions            |                                 |                           |              |                   |           |
| 10-1010-40-4040                           | 2017 Mun Clks Assn S/W Cook Cnt | Municipal Clerks of S/W S | 08/14/17     | Aug2017           | 20.00     |
| 10-1010-40-4042                           | DMMC Springfield drv down/Myr S | DuPage Mayors & Managers  | 05/12/17     | 9951              | 315.00    |
| 10-1010-40-4042                           | DMMC outing/Straub-Aug17        | DuPage Mayors & Managers  | 08/07/17     | 10045             | 150.00    |
| 10-1010-50-5030                           | Telephone-Jul'17                | Call One                  | 07/15/17     | 1213106-Jul17     | 53.52     |
| 10-1010-50-5030                           | Telephone-Aug'17                | Call One                  | 08/15/17     | 1213106-Aug17     | 54.16     |
| 10-1010-80-8020                           | Record lien/ 8001 Drew Av-Aug'1 | DuPage County Recorder    | 08/04/17     | 201708040058      | 8.00      |
| 10-1010-80-8025                           | BFPC new hire backgrounds-Aug'1 | Metro-Western Cook        | 08/15/17     | 408778 73124      | 72.00     |
| Total For Dept 1010 Boards & Commissions  |                                 |                           |              |                   | 672.68    |
| Dept 2010 Administration                  |                                 |                           |              |                   |           |
| 10-2010-40-4030                           | Dental insurance-Sep'17         | Delta Dental of Illinois- | 09/01/17     | 10373 1009410     | 454.24    |
| 10-2010-40-4042                           | DMMC Springfield drv down/Pollo | DuPage Mayors & Managers  | 05/12/17     | 9951              | 315.00    |
| 10-2010-50-5030                           | Telephone-Jul'17                | Call One                  | 07/15/17     | 1213106-Jul17     | 347.87    |
| 10-2010-50-5030                           | Telephone-Aug'17                | Call One                  | 08/15/17     | 1213106-Aug17     | 352.05    |
| Total For Dept 2010 Administration        |                                 |                           |              |                   | 1,469.16  |
| Dept 3010 Community Development           |                                 |                           |              |                   |           |
| 10-3010-40-4030                           | Dental insurance-Sep'17         | Delta Dental of Illinois- | 09/01/17     | 10373 1009410     | 248.90    |
| 10-3010-50-5030                           | Telephone-Jul'17                | Call One                  | 07/15/17     | 1213106-Jul17     | 535.18    |
| 10-3010-50-5030                           | Telephone-Aug'17                | Call One                  | 08/15/17     | 1213106-Aug17     | 541.62    |
| Total For Dept 3010 Community Development |                                 |                           |              |                   | 1,325.70  |
| Dept 4010 Finance                         |                                 |                           |              |                   |           |
| 10-4010-40-4030                           | Dental insurance-Sep'17         | Delta Dental of Illinois- | 09/01/17     | 10373 1009410     | 140.56    |
| 10-4010-50-5030                           | Telephone-Jul'17                | Call One                  | 07/15/17     | 1213106-Jul17     | 267.59    |
| 10-4010-50-5030                           | Telephone-Aug'17                | Call One                  | 08/15/17     | 1213106-Aug17     | 270.81    |
| 10-4010-50-5060                           | FY'17 audit progress pmt-Aug'17 | BKD, LLP                  | 08/21/17     | BK00778942        | 16,600.00 |
| Total For Dept 4010 Finance               |                                 |                           |              |                   | 17,278.96 |
| Dept 4020 Central Services                |                                 |                           |              |                   |           |
| 10-4020-60-6010                           | 2cs coffee & supls/PW-Aug'17    | Commercial Coffee Service | 08/14/17     | 540 143540        | 121.85    |
| Total For Dept 4020 Central Services      |                                 |                           |              |                   | 121.85    |
| Dept 5010 Police                          |                                 |                           |              |                   |           |
| 10-5010-40-4030                           | Dental insurance-Sep'17         | Delta Dental of Illinois- | 09/01/17     | 10373 1009410     | 2,587.90  |
| 10-5010-40-4032                           | Uniforms/Loftus-Aug'17          | JG Uniforms, Inc.         | 08/11/17     | 24087             | 537.70    |
| 10-5010-40-4032                           | Uniforms/Loftus-Aug'17          | JG Uniforms, Inc.         | 08/14/17     | 24151             | 56.55     |
| 10-5010-40-4032                           | Uniforms/Barnes-Aug'17          | JG Uniforms, Inc.         | 08/15/17     | 24252             | 800.00    |
| 10-5010-40-4032                           | Uniform LS shirts/Helms-3/Aug1  | Ray O'Herron Co., Inc.    | 08/21/17     | 1745296IN         | 162.00    |
| 10-5010-40-4032                           | Uniform SS shirts/Helms-3/Aug17 | Ray O'Herron Co., Inc.    | 08/21/17     | 1745296IN         | 135.00    |
| 10-5010-40-4032                           | Uniform tie/Helms-1/Aug17       | Ray O'Herron Co., Inc.    | 08/21/17     | 1745296IN         | 9.00      |
| 10-5010-40-4032                           | P51 gold tie bar/Helms-1/Aug17  | Ray O'Herron Co., Inc.    | 08/21/17     | 1745296IN         | 4.99      |
| 10-5010-40-4032                           | Retirement badge/Karceski-Aug17 | SymbolArts, LLC           | 08/07/17     | 0001282 0287609IN | 110.00    |
| 10-5010-40-4032                           | Shp chg-Aug'17                  | SymbolArts, LLC           | 08/07/17     | 0001282 0287609IN | 15.00     |
| 10-5010-40-4043                           | Degree pgm/tuition reimb-Glosky | Michele D. Glosky         | 08/16/17     | Aug'17            | 1,131.00  |
| 10-5010-50-5030                           | Outside emergency line/PD-Jul'1 | Call One                  | 07/15/17     | 1213106-Jul17     | 44.02     |
| 10-5010-50-5030                           | Telephone-Jul'17                | Call One                  | 07/15/17     | 1213106-Jul17     | 1,471.75  |
| 10-5010-50-5030                           | Telephone-Aug'17                | Call One                  | 08/15/17     | 1213106-Aug17     | 1,489.46  |
| 10-5010-50-5030                           | Outside emergency line/PD-Aug'1 | Call One                  | 08/15/17     | 1213106-Aug17     | 44.02     |
| 10-5010-50-5050                           | Radio equip maint-Sep'17        | J&L Electronic Service, I | 09/01/17     | 1001046           | 37.90     |
| 10-5010-50-5051                           | Rpl battery & belt tensioner-#1 | Willowbrook Ford          | 08/17/17     | 6249676/2         | 454.25    |
| 10-5010-60-6000                           | Xerox paper/dup, 20# canary-Aug | Runco Office Supply       | 08/14/17     | 5901 692687-0     | 7.29      |
| 10-5010-60-6000                           | Xerox paper/dup, 20# pink-Aug'1 | Runco Office Supply       | 08/14/17     | 5901 692687-0     | 7.29      |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2017 - 08/21/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                               | Invoice Line Desc               | Vendor                     | Invoice Date | Invoice           | Amount    |
|---|---------------------------------|----------------------------|--------------|-------------------|-----------|
| Fund 10 General Fund                    |                                 |                            |              |                   |           |
| Dept 5010 Police                        |                                 |                            |              |                   |           |
| Total For Dept 5010 Police              |                                 |                            |              |                   | 9,105.12  |
| Dept 6010 Public Works                  |                                 |                            |              |                   |           |
| 10-6010-40-4030                         | Dental insurance-Sep'17         | Delta Dental of Illinois-  | 09/01/17     | 10373 1009410     | 645.20    |
| 10-6010-40-4032                         | Uniform rental/cleaning-08/15/1 | Breens Inc.                | 08/15/17     | 9027 367178       | 72.14     |
| 10-6010-50-5030                         | Telephone-Jul'17                | Call One                   | 07/15/17     | 1213106-Jul17     | 445.98    |
| 10-6010-50-5030                         | Telephone/PW fax line-Jul'17    | Call One                   | 07/15/17     | 1213106-Jul17     | 44.03     |
| 10-6010-50-5030                         | Telephone/PW phone line-Jul'17  | Call One                   | 07/15/17     | 1213106-Jul17     | 155.28    |
| 10-6010-50-5030                         | Telephone/RA-Jul'17             | Call One                   | 07/15/17     | 1213106-Jul17     | 44.03     |
| 10-6010-50-5030                         | Telephone/PW fax line-Aug'17    | Call One                   | 08/15/17     | 1213106-Aug17     | 44.11     |
| 10-6010-50-5030                         | Telephone/PW phone line-Aug'17  | Call One                   | 08/15/17     | 1213106-Aug17     | 155.43    |
| 10-6010-50-5030                         | Telephone/RA-Aug'17             | Call One                   | 08/15/17     | 1213106-Aug17     | 44.03     |
| 10-6010-50-5030                         | Telephone-Aug'17                | Call One                   | 08/15/17     | 1213106-Aug17     | 451.35    |
| 10-6010-50-5051                         | Waste oil removal-Aug'17        | Southwest Oil, Inc         | 08/01/17     | 8177200 11310     | 75.00     |
| 10-6010-50-5055                         | Electric/Madison St RR crossing | COMED                      | 08/04/17     | 3699071070Aug17   | 40.17     |
| 10-6010-50-5085                         | Shop towel rental-08/15/17      | Breens Inc.                | 08/15/17     | 9027 367178       | 4.50      |
| 10-6010-50-5096                         | Weed mowing/7 Shiloh-08/07/17   | Vince's Flowers & Landscap | 08/08/17     | 7789-L            | 333.00    |
| 10-6010-60-6010                         | Non skid knee pads-Jul'17       | Menards - Hodgkins         | 07/21/17     | 32060290 75769    | 14.86     |
| 10-6010-60-6010                         | Oil Dry-Juk'17                  | RelaDyne, LLC              | 07/31/17     | 1056841-IN        | 42.90     |
| 10-6010-60-6020                         | Fuel Surcharge-Jul'17           | RelaDyne, LLC              | 07/31/17     | 1056841-IN        | 5.00      |
| 10-6010-60-6020                         | Truck engine oil-Jul'17         | RelaDyne, LLC              | 07/31/17     | 1056841-IN        | 447.65    |
| 10-6010-60-6041                         | Fan motor control switch/unit # | Coffman Truck Sales, Inc.  | 08/11/17     | 1001147291        | 151.19    |
| 10-6010-60-6041                         | Flex tubing & joint clamps-Aug1 | FleetPride, Inc.           | 08/08/17     | 86721652          | 63.84     |
| 10-6010-60-6041                         | Truck fleet engine filters/PW-J | Rush Truck Center          | 07/31/17     | 3007278175        | 360.26    |
| 10-6010-60-6041                         | Truck fleet engine filters/PW-A | Rush Truck Center          | 08/02/17     | 3007311288        | 49.34     |
| 10-6010-60-6041                         | Oil & fuel filters-Aug'17       | Westown Auto Supply Co. I  | 08/04/17     | 2901 74850        | 184.46    |
| 10-6010-60-6042                         | Street light parts-Jul'17       | Industrial Electric Suppl  | 07/13/17     | VILLA02 250150    | 12.50     |
| 10-6010-60-6042                         | 100W ballast kit/1-Aug'17       | Industrial Electric Suppl  | 08/04/17     | VILLA02 250678    | 30.00     |
| 10-6010-60-6042                         | Cold/hot asphalt patch material | K-Five Hodgkins, LLC       | 06/27/17     | 2057              | 204.10    |
| 10-6010-60-6042                         | Cold patch/3.65ton-Jul'17       | K-Five Hodgkins, LLC       | 07/06/17     | 2245              | 511.00    |
| 10-6010-60-6043                         | Grass seed/tree stump restorati | National Seed              | 07/25/17     | 570992SI          | 220.00    |
| 10-6010-60-6043                         | Pennmulch/50Ib-Jul'17           | National Seed              | 07/25/17     | 570992SI          | 186.00    |
| 10-6010-60-6050                         | Lock replmnt tools & shp chg/VH | McMaster-Carr Supply Comp  | 08/02/17     | 42409132          | 15.92     |
| Total For Dept 6010 Public Works        |                                 |                            |              |                   | 5,053.27  |
| Dept 6020 Buildings & Grounds           |                                 |                            |              |                   |           |
| 10-6020-50-5052                         | Qtrly alarm monitor/PD-Sep/Nov1 | Alarm Detection Systems,   | 08/06/17     | 156405-1027       | 289.29    |
| 10-6020-50-5052                         | Rpr HVAC exhaust sys/PD lockup- | Dynamic Heating & Piping   | 07/03/17     | 202450            | 1,100.00  |
| 10-6020-50-5052                         | Service/combination locks/VH-Ju | Goldy Locks, Inc.          | 07/17/17     | 650459            | 409.00    |
| 10-6020-50-5052                         | Carpenter bees/wasp spraynig/VH | U.S. Pest Control          | 08/02/17     | 3655              | 150.00    |
| 10-6020-50-5058                         | Mat rental/PD-08/15/17          | Breens Inc.                | 08/15/17     | 9028 367173       | 18.00     |
| 10-6020-50-5058                         | Mat rental/PW & VH-08/15/17     | Breens Inc.                | 08/15/17     | 9028 367173       | 12.00     |
| 10-6020-50-5080                         | Electric/Lakewood aerator-Aug'1 | COMED                      | 08/04/17     | 9258507004/Aug17  | 167.76    |
| 10-6020-50-5080                         | Electric/Windsor aerator-Aug'17 | COMED                      | 08/04/17     | 9342034001/Aug17  | 122.87    |
| 10-6020-50-5080                         | Gas heating/PW-Aug'17           | NICOR Gas                  | 08/10/17     | 22944400005/Aug17 | 95.32     |
| 10-6020-60-6010                         | 1st aid cabinet supls/PD-Aug'17 | American First Aid Servic  | 08/16/17     | 53664             | 38.10     |
| 10-6020-60-6010                         | Ballast/6-Jul'17                | Industrial Electric Suppl  | 07/31/17     | VILLA02 250561    | 114.00    |
| 10-6020-60-6010                         | Digital lock set assembly/VH-Au | McMaster-Carr Supply Comp  | 08/02/17     | 42409132          | 614.63    |
| 10-6020-60-6010                         | Paver bricks & supls/VH-Jul'17  | Menards - Hodgkins         | 07/21/17     | 32060290 75769    | 419.54    |
| Total For Dept 6020 Buildings & Grounds |                                 |                            |              |                   | 3,550.51  |
| Total For Fund 10 General Fund          |                                 |                            |              |                   | 38,577.25 |

| GL Number                                       | Invoice Line Desc                                 | Vendor                    | Invoice Date | Invoice          | Amount    |
|---|---|---------------------------|--------------|------------------|-----------|
| Fund 23 Hotel/Motel Tax Fund                    |   |                           |              |                  |           |
| Dept 7030 Special Revenue Hotel/Motel           |   |                           |              |                  |           |
| 23-7030-50-5075                                 | Electric/median lighting-Aug'17                   | COMED                     | 08/04/17     | 1319028022Aug17  | 76.57     |
| 23-7030-50-5075                                 | Electric/entryway sign-Aug'17                     | COMED                     | 08/07/17     | 2257153023Aug17  | 35.65     |
| 23-7030-80-8012                                 | Sponsor pmt Salgado band/Astair Andrew M. Salgado |                           | 08/15/17     | Aug2017          | 1,500.00  |
| Total For Dept 7030 Special Revenue Hotel/Motel |   |                           |              |                  | 1,612.22  |
| Total For Fund 23 Hotel/Motel Tax Fund          |   |                           |              |                  | 1,612.22  |
| Fund 31 Capital Improvements Fund               |   |                           |              |                  |           |
| Dept 8010 Capital Improvement                   |   |                           |              |                  |           |
| 31-8010-70-7077                                 | Crack sealant pgm/Vill streets-                   | Denler, Inc.              | 08/07/17     | 20093285         | 39,345.00 |
| Total For Dept 8010 Capital Improvement         |   |                           |              |                  | 39,345.00 |
| Total For Fund 31 Capital Improvements Fund     |   |                           |              |                  | 39,345.00 |
| Fund 51 Water Fund                              |   |                           |              |                  |           |
| Dept 6030 Water Operations                      |   |                           |              |                  |           |
| 51-6030-40-4030                                 | Dental insurance-Sep'17                           | Delta Dental of Illinois- | 09/01/17     | 10373 1009410    | 510.84    |
| 51-6030-40-4032                                 | Uniform rental/cleaning-08/15/1                   | Breens Inc.               | 08/15/17     | 9027 367178      | 79.18     |
| 51-6030-50-5020                                 | Coliform water samples/13-Jul'1                   | Envirotest Perry Laborat  | 08/04/17     | 17-132559        | 110.50    |
| 51-6030-50-5030                                 | Telephone-Jul'17                                  | Call One                  | 07/15/17     | 1213106-Jul17    | 401.39    |
| 51-6030-50-5030                                 | Telephone-Aug'17                                  | Call One                  | 08/15/17     | 1213106-Aug17    | 406.22    |
| 51-6030-50-5050                                 | Sensus mtr sftwre supt renewal-                   | Sensus USA                | 08/03/17     | ZA17023468       | 1,949.94  |
| 51-6030-50-5080                                 | Electric/well #1-Aug'17                           | COMED                     | 08/07/17     | 0793668005/Aug17 | 33.22     |
| 51-6030-50-5080                                 | Electric/well #5-Aug'17                           | COMED                     | 08/04/17     | 4497219016Aug17  | 31.41     |
| 51-6030-50-5080                                 | Electric/2M tank-Aug'17                           | COMED                     | 08/04/17     | 9256332027Aug17  | 170.08    |
| 51-6030-50-5080                                 | Electric/PC-Aug'17                                | Direct Energy Business LI | 08/10/17     | 172220031860321  | 6,905.27  |
| 51-6030-50-5080                                 | Nicorg heating/PC-Aug'17                          | NICOR Gas                 | 08/10/17     | 47915700000Aug17 | 29.58     |
| 51-6030-50-5095                                 | SCADA wireless alarm sys subs/P                   | Sensaphone                | 08/03/17     | 30090/Aug17      | 240.00    |
| 51-6030-50-5095                                 | Past due UB billing/225-Aug'17                    | Third Millennium Assoc. I | 08/11/17     | 21084            | 219.76    |
| 51-6030-50-5095                                 | UB notices/2219-Aug'17                            | Third Millennium Assoc. I | 08/11/17     | 21084            | 685.75    |
| 51-6030-60-6010                                 | Blue marking paint/48-Aug'17                      | Grainger                  | 08/08/17     | 9522989129       | 212.16    |
| 51-6030-60-6010                                 | Grn marking paint/48-Aug'17                       | Grainger                  | 08/08/17     | 9522989129       | 244.32    |
| 51-6030-60-6010                                 | Topsoil/6 cu.yds-Aug'17                           | Hinsdale Nurseries, Inc.  | 08/10/17     | 1582085          | 159.00    |
| 51-6030-60-6040                                 | Romac 10"x16" All SS rpr clamp/                   | Underground Pipe & Valve  | 08/07/17     | 0001526 023481   | 778.00    |
| Total For Dept 6030 Water Operations            |   |                           |              |                  | 13,166.62 |
| Total For Fund 51 Water Fund                    |   |                           |              |                  | 13,166.62 |
| Fund 52 Sewer Fund                              |   |                           |              |                  |           |
| Dept 6040 Sewer Operations                      |   |                           |              |                  |           |
| 52-6040-40-4030                                 | Dental insurance-Sep'17                           | Delta Dental of Illinois- | 09/01/17     | 10373 1009410    | 155.66    |
| 52-6040-40-4032                                 | Uniform rental/cleaning-08/15/1                   | Breens Inc.               | 08/15/17     | 9027 367178      | 24.63     |
| 52-6040-50-5030                                 | Telephone-Jul'17                                  | Call One                  | 07/15/17     | 1213106-Jul17    | 44.60     |
| 52-6040-50-5030                                 | Telephone-Aug'17                                  | Call One                  | 08/15/17     | 1213106-Aug17    | 45.14     |
| 52-6040-50-5080                                 | Electric/H'Flds L.S.-Aug'17                       | COMED                     | 08/07/17     | 0099002061Aug17  | 45.59     |
| 52-6040-50-5080                                 | Electric/C'Moor L.S.-Aug'17                       | COMED                     | 08/04/17     | 0356595009Aug17  | 153.47    |
| 52-6040-50-5080                                 | Electric/A'Head L.S.-Aug'17                       | COMED                     | 08/07/17     | 7076690006Aug17  | 126.09    |
| Total For Dept 6040 Sewer Operations            |   |                           |              |                  | 595.18    |
| Total For Fund 52 Sewer Fund                    |   |                           |              |                  | 595.18    |
| Fund 61 Information Technology Fund             |   |                           |              |                  |           |
| Dept 4040 Information Technology                |   |                           |              |                  |           |
| 61-4040-50-5020                                 | IT/phone support-Aug'17                           | Orbis Solutions           | 08/15/17     | 614040505020     | 2,300.00  |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2017 - 08/21/2017  
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BOTH OPEN AND PAID

| GL Number                                     | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice       | Amount    |
|---|---------------------------------|---------------------------|--------------|---------------|-----------|
| Fund 61 Information Technology Fund           |                                 |                           |              |               |           |
| Dept 4040 Information Technology              |                                 |                           |              |               |           |
| 61-4040-50-5050                               | Cabling at water tower-Jul'17   | Convergence Technologies, | 07/25/17     | 105747        | 132.00    |
| 61-4040-50-5061                               | Microsoft annual support-Aug'17 | National Tek Services, In | 08/17/17     | 4616          | 12,845.00 |
| 61-4040-60-6010                               | CE400A lsr toner crtrdg/blk-4/A | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 503.96    |
| 61-4040-60-6010                               | CE401A lsr toner crtrdg/cyan-3/ | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 548.97    |
| 61-4040-60-6010                               | CE402A lsr toner crtrdg/yell-2/ | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 365.98    |
| 61-4040-60-6010                               | CE403A lsr toner crtrdg/mgnta-2 | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 365.98    |
| 61-4040-60-6010                               | CC530A HP lsr toner crtrdg/blk- | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 103.99    |
| 61-4040-60-6010                               | CC531A HP lsr toner crtrdg/cyan | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 207.98    |
| 61-4040-60-6010                               | CC533A HP lsr toner crtrdg/mgnt | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 311.97    |
| 61-4040-60-6010                               | Q6472A HP 3600/yellow-1/Aug17   | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 133.61    |
| 61-4040-60-6010                               | C9731A HP 5500/cyan-1/Aug17     | Runco Office Supply       | 08/17/17     | 5527 693062-0 | 340.88    |
| 61-4040-70-7000                               | Savin MPC2004 color printer-Aug | Image Systems & Business  | 08/16/17     | IS1177 251908 | 4,400.00  |
| 61-4040-70-7000                               | Workstation config-Aug'17       | Orbis Solutions           | 08/15/17     | 614040505020  | 1,475.00  |
| 61-4040-70-7000                               | Board room A/V upgrade-Jul'17   | Orbis Solutions           | 07/25/17     | 5567062       | 3,201.00  |
| 61-4040-70-7000                               | Board room A/V upgrade-Jul'17   | Orbis Solutions           | 07/25/17     | 5567066       | 1,000.00  |
| 61-4040-70-7000                               | Repl main switches at each wtr  | Orbis Solutions           | 08/09/17     | 5567067       | 1,600.00  |
| Total For Dept 4040 Information Technology    |                                 |                           |              |               | 29,836.32 |
| Total For Fund 61 Information Technology Fund |                                 |                           |              |               | 29,836.32 |

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DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/17/2017 - 08/21/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|-----------|-------------------|--------|--------------|---------|--------|
|-----------|-------------------|--------|--------------|---------|--------|

Fund Totals:

|                                     |            |
|-------------------------------------|------------|
| Fund 10 General Fund                | 38,577.25  |
| Fund 23 Hotel/Motel Tax Fund        | 1,612.22   |
| Fund 31 Capital Improvements Fund   | 39,345.00  |
| Fund 51 Water Fund                  | 13,166.62  |
| Fund 52 Sewer Fund                  | 595.18     |
| Fund 61 Information Technology Fund | 29,836.32  |
| <hr/>                               |            |
| Total For All Funds:                | 123,132.59 |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                                       | Invoice Line Desc               | Vendor                    | Invoice Date | Invoice           | Amount     |
|---|---------------------------------|---------------------------|--------------|-------------------|------------|
| Fund 23 Hotel/Motel Tax Fund                    |                                 |                           |              |                   |            |
| Dept 7030 Special Revenue Hotel/Motel           |                                 |                           |              |                   |            |
| 23-7030-80-8055                                 | H/M marketing-Jun'17            | Boost Creative Marketing  | 06/30/17     | 21058             | 3,450.00   |
| Total For Dept 7030 Special Revenue Hotel/Motel |                                 |                           |              |                   | 55,869.30  |
| Total For Fund 23 Hotel/Motel Tax Fund          |                                 |                           |              |                   | 55,869.30  |
| Fund 31 Capital Improvements Fund               |                                 |                           |              |                   |            |
| Dept 8010 Capital Improvement                   |                                 |                           |              |                   |            |
| 31-8010-70-7010                                 | Pleasantdale ped. beacon-Aug'17 | Patrick Engineering Inc.  | 08/02/17     | 21777.019-2       | 6,372.50   |
| 31-8010-70-7077                                 | 2017 MFT rd pgm field testing-J | Interra, Inc.             | 07/19/17     | 1631              | 7,770.00   |
| Total For Dept 8010 Capital Improvement         |                                 |                           |              |                   | 14,142.50  |
| Total For Fund 31 Capital Improvements Fund     |                                 |                           |              |                   | 14,142.50  |
| Fund 32 Sidewalks/Pathway Fund                  |                                 |                           |              |                   |            |
| Dept 8020 Sidewalks/Pathway                     |                                 |                           |              |                   |            |
| 32-8020-70-7052                                 | CLR ROW engineering srvc-Jul'17 | Burns & McDonnell         | 07/19/17     | 68491-9           | 2,741.48   |
| Total For Dept 8020 Sidewalks/Pathway           |                                 |                           |              |                   | 2,741.48   |
| Total For Fund 32 Sidewalks/Pathway Fund        |                                 |                           |              |                   | 2,741.48   |
| Fund 51 Water Fund                              |                                 |                           |              |                   |            |
| Dept 6030 Water Operations                      |                                 |                           |              |                   |            |
| 51-6030-40-4030                                 | Dental insurance-Aug'17         | Delta Dental of Illinois- | 08/01/17     | 10373 998019      | 510.84     |
| 51-6030-40-4032                                 | Uniform rental/cleaning-07/18/1 | Breens Inc.               | 07/18/17     | 9027 366473       | 79.18      |
| 51-6030-40-4032                                 | Uniform rental/cleaning-07/25/1 | Breens Inc.               | 07/25/17     | 9027 366650       | 79.18      |
| 51-6030-40-4032                                 | Uniform rental/cleaning-08/01/1 | Breens Inc.               | 08/01/17     | 9027 366826       | 79.18      |
| 51-6030-40-4032                                 | Uniform rental/cleaning-08/08/1 | Breens Inc.               | 08/08/17     | 9027 367000       | 79.18      |
| 51-6030-50-5025                                 | Water bills postage per#1877-Au | Postmaster                | 08/09/17     | 1877/Aug17        | 4,500.00   |
| 51-6030-50-5030                                 | Well monitor line-Jun'17        | AT&T                      | 06/16/17     | 708Z400209Jun17   | 369.91     |
| 51-6030-50-5030                                 | Pump station line-Jun'17        | AT&T                      | 06/16/17     | 630Z995755Jun17   | 689.86     |
| 51-6030-50-5030                                 | Well pumping line-Jun'17        | AT&T                      | 06/22/17     | 6303254209/Jun17  | 455.04     |
| 51-6030-50-5030                                 | Ver. cell phone bill-Jun'17     | Verizon Wireless          | 06/21/17     | 9787934006Jun17   | 445.73     |
| 51-6030-50-5030                                 | Water modems-Jun'17             | Verizon Wireless          | 06/21/17     | 9787934006Jun17   | 205.68     |
| 51-6030-50-5050                                 | PM srvc/PC generator-Jul'17     | Nationwide Power Solution | 07/20/17     | 402288            | 1,151.77   |
| 51-6030-50-5052                                 | Utility & Park Sites-Jul'17     | Desiderio Landscaping LLC | 08/03/17     | 8926              | 374.65     |
| 51-6030-50-5080                                 | Electric/well #4-Jul'17         | COMED                     | 07/18/17     | 0029127044/Jul17  | 373.80     |
| 51-6030-50-5080                                 | Electric/well #1-Jul'17         | COMED                     | 07/07/17     | 0793668005/Jul17  | 199.84     |
| 51-6030-50-5080                                 | Electric/Bedford Pk sump pump-J | COMED                     | 07/13/17     | 9179647001/Jul17  | 48.49      |
| 51-6030-50-5080                                 | Electric/PC-Jul'17              | Direct Energy Business LI | 07/17/17     | 171990031611986   | 6,246.02   |
| 51-6030-50-5080                                 | Nicor heating/PC-Jul'17         | NICOR Gas                 | 07/13/17     | 47915700000/Jul17 | 26.66      |
| 51-6030-60-6010                                 | CA-6 grade 8 stone/23.17ton-06/ | Ozinga Materials, Inc.    | 06/30/17     | 21210 58151       | 341.76     |
| 51-6030-60-6010                                 | CA-6 grade 8 stone/22.93ton-06/ | Ozinga Materials, Inc.    | 06/30/17     | 21210 58151       | 338.22     |
| 51-6030-60-6040                                 | 8" x 30" All Stainless S Clamp, | EJ USA, Inc               | 08/04/17     | 110170064112      | 349.58     |
| 51-6030-60-6041                                 | Stabilus lift support/2-06/16/1 | Westown Auto Supply Co. I | 06/16/17     | 74281             | 33.98      |
| 51-6030-60-6041                                 | Stabilus lift supports/2-06/21/ | Westown Auto Supply Co. I | 06/21/17     | 2901 74341        | 33.98      |
| 51-6030-60-6070                                 | Bedford water/99,250,000gal-Jul | Village of Bedford Park   | 08/04/17     | 0020060000Jul17   | 529,002.50 |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3101225/Aug17     | 308.02     |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3101236/Aug17     | 217.27     |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3107810/Aug17     | 3,459.52   |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3108351/Aug17     | 918.52     |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3108363/Aug17     | 52.27      |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3108491/Aug17     | 596.77     |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3108511/Aug17     | 159.52     |
| 51-6030-60-6070                                 | Hnsdl water pchs-Jul'17         | Village of Hinsdale       | 08/03/17     | 3108531/Aug17     | 200.77     |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number                                     | Invoice Line Desc                 | Vendor                   | Invoice Date | Invoice          | Amount     |
|---|-----------------------------------|--------------------------|--------------|------------------|------------|
| Fund 51 Water Fund                            |                                   |                          |              |                  |            |
| Dept 6030 Water Operations                    |                                   |                          |              |                  |            |
| 51-6030-60-6070                               | Hnsdl water pchs-Jul'17           | Village of Hinsdale      | 08/03/17     | 3108540/Aug17    | 209.02     |
| 51-6030-60-6070                               | Hnsdl water pchs-Jul'17           | Village of Hinsdale      | 08/03/17     | 3108560/Aug17    | 357.52     |
| Total For Dept 6030 Water Operations          |                                   |                          |              |                  | 552,494.23 |
| Total For Fund 51 Water Fund                  |                                   |                          |              |                  | 552,494.23 |
| Fund 52 Sewer Fund                            |                                   |                          |              |                  |            |
| Dept 6040 Sewer Operations                    |                                   |                          |              |                  |            |
| 52-6040-40-4030                               | Dental insurance-Aug'17           | Delta Dental of Illinois | 08/01/17     | 10373 998019     | 155.66     |
| 52-6040-40-4032                               | Uniform rental/cleaning-07/18/17  | Breens Inc.              | 07/18/17     | 9027 366473      | 24.63      |
| 52-6040-40-4032                               | Uniform rental/cleaning-07/25/17  | Breens Inc.              | 07/25/17     | 9027 366650      | 24.63      |
| 52-6040-40-4032                               | Uniform rental/cleaning-08/01/17  | Breens Inc.              | 08/01/17     | 9027 366826      | 24.63      |
| 52-6040-40-4032                               | Uniform rental/cleaning-08/08/17  | Breens Inc.              | 08/08/17     | 9027 367000      | 24.63      |
| 52-6040-50-5030                               | Highland Flds L.S. phone line-J   | AT&T                     | 06/13/17     | 6303219679Jun17  | 146.45     |
| 52-6040-50-5030                               | Sewer modems-Jun'17               | Verizon Wireless         | 06/21/17     | 9787934006Jun17  | 34.28      |
| 52-6040-50-5068                               | Lift station maint/3-Jul'17       | Metropolitan Industries, | 07/21/17     | 003355 324485    | 765.00     |
| 52-6040-50-5080                               | Electric/H'Fields L.S.-Jul'17     | COMED                    | 07/07/17     | 0099002061/Jul17 | 45.66      |
| 52-6040-50-5080                               | Electric/A'Head L.S-Jul'17        | COMED                    | 07/07/17     | 7076690006/Jul17 | 107.61     |
| Total For Dept 6040 Sewer Operations          |                                   |                          |              |                  | 1,353.18   |
| Total For Fund 52 Sewer Fund                  |                                   |                          |              |                  | 1,353.18   |
| Fund 61 Information Technology Fund           |                                   |                          |              |                  |            |
| Dept 4040 Information Technology              |                                   |                          |              |                  |            |
| 61-4040-50-5020                               | IT/phone support-6/Jul'17         | Orbis Solutions          | 07/13/17     | 55669640071317   | 450.00     |
| 61-4040-50-5020                               | IT/phone support-13/Jul'17        | Orbis Solutions          | 07/07/17     | 5566951          | 825.00     |
| 61-4040-50-5020                               | IT/phone support-11/Jul'17        | Orbis Solutions          | 07/20/17     | 5566984          | 3,300.00   |
| 61-4040-50-5030                               | Mobile hot spot-Jun'17            | Verizon Wireless         | 06/21/17     | 9787934006Jun17  | 38.01      |
| 61-4040-50-5030                               | Moobile data services-Jun'17'     | Verizon Wireless         | 06/21/17     | 9787934006Jun17  | 38.01      |
| 61-4040-50-5061                               | CAPERS software ann. maint-Oct17  | CAPERS                   | 01/08/01     | INV-0352         | 5,000.00   |
| 61-4040-50-5061                               | Identi-Kit7 license/instls-Nov'17 | Identi-Kit Solutions     | 11/01/16     | 105686           | 495.00     |
| 61-4040-60-6010                               | Monitor mounting-Jul'17           | Micro Center             | 07/27/17     | 4235079          | 43.94      |
| 61-4040-60-6010                               | HP CF226A laserjet crtrdg/1-PD    | Runco Office Supply      | 07/20/17     | 5901 690623-0    | 104.00     |
| 61-4040-60-6010                               | HP727 blk ink cartridge/1-PW/J    | Runco Office Supply      | 07/27/17     | 5649 691271-0    | 144.59     |
| 61-4040-60-6010                               | HP 530A toner crtrdg-lbx/PW-Aug   | Runco Office Supply      | 08/02/17     | 5649 691695-0    | 170.00     |
| 61-4040-60-6010                               | HP toner CF226A blk/PD-Aug17      | Runco Office Supply      | 08/06/17     | 5901 692367-0    | 107.00     |
| 61-4040-60-6010                               | HP toner CF410A blk/PD-Aug17      | Runco Office Supply      | 08/06/17     | 5901 692367-0    | 75.00      |
| 61-4040-60-6010                               | HP toner CE400A blk/PD-Aug17      | Runco Office Supply      | 08/06/17     | 5901 692367-0    | 129.99     |
| 61-4040-60-6010                               | HP toner CC532A yel/PD-Aug17      | Runco Office Supply      | 08/06/17     | 5901 692367-0    | 108.00     |
| 61-4040-60-6010                               | Keyboard/mouse-Jul'17             | Amazon.com Credit        | 07/06/17     | 1139555272Jul17  | 127.38     |
| 61-4040-60-6010                               | Extension cabling/CD-Jul'17       | Amazon.com Credit        | 07/16/17     | 1148228295Jul17  | 16.77      |
| 61-4040-60-6010                               | Cell phone charger/covers-PD/Ju   | Verizon Wireless         | 06/26/17     | 272702           | 100.28     |
| Total For Dept 4040 Information Technology    |                                   |                          |              |                  | 11,272.97  |
| Total For Fund 61 Information Technology Fund |                                   |                          |              |                  | 11,272.97  |



08/13/2017 02:30 PM  
User: scarman  
DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 08/01/2017 - 08/06/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|-----------|-------------------|--------|--------------|---------|--------|
|-----------|-------------------|--------|--------------|---------|--------|

Fund Totals:

|                                     |            |
|-------------------------------------|------------|
| Fund 10 General Fund                | 189,273.28 |
| Fund 23 Hotel/Motel Tax Fund        | 55,869.30  |
| Fund 31 Capital Improvements Fund   | 14,142.50  |
| Fund 32 Sidewalks/Pathway Fund      | 2,741.48   |
| Fund 51 Water Fund                  | 552,494.23 |
| Fund 52 Sewer Fund                  | 1,353.18   |
| Fund 61 Information Technology Fund | 11,272.97  |

|                      |            |
|----------------------|------------|
| Total For All Funds: | 827,146.94 |
|----------------------|------------|