

**AGENDA  
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**April 10, 2017  
7:00 p.m.**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**Joey Petrich – Pleasantdale Elementary School**

**2. ROLL CALL**

**Presentation by  
Congressman Peter J. Roskam (IL-06)  
In Recognition of Mayor Mickey Straub**

**3. RESIDENTS COMMENTS**

**4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing  
FY 2017-18 Budget**

**Public Hearing  
Annexation Agreement  
15W069 and 15W081 91st Street**

**5. MINUTES**

- \*A. Approval of Regular Board Meeting of March 27, 2017
- \*B. Approval of FY 2017-18 Continued Budget Workshop of March 27, 2017
- \*C. Receive and File Draft Plan Commission Meeting of April 3, 2017

**6. ORDINANCES**

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2017 and Ending on the Thirtieth Day of April, 2018
- B. Consideration of Ordinance Authorizing Annexation Agreement Schoenthaler - 15W069-081 91st Street Parcel Nos. 10-01-403-012 and 10-01-403-011

- C. Consideration of Ordinance Annexing Certain Real Estate (Schoenthaler - 15W069-081 91st Street Parcel Nos. 10-01-403-012 and 10-01-403-011)
- D. Consideration of An Ordinance Rezoning Property from the R-1 District to the R-2B District of the Burr Ridge Zoning Ordinance (Z-02-2017: 15W069-081 91<sup>st</sup> Street)
- E. Consideration of Ordinance Amending Section 58.01 of Chapter 58 (Water Works System) of the Burr Ridge Municipal Code
- F. Consideration of Ordinance Amending Section 59.4.1 Chapter 59 (Sewer Systems) of the Burr Ridge Municipal Code
- \*G. Approval of Ordinance Amending Sections 25.03, 25.05, 25.06, 25.09 and 25.13 of Chapter 25 (Liquor Control) of the Burr Ridge Municipal Code

## **7. RESOLUTIONS**

- \*A. Adoption of Resolution Requesting Cook County Reduce Speed Limit on German Church Road from 40 MPH to 35 MPH

## **8. CONSIDERATIONS**

- A. Consideration of Plan Commission Recommendation to Approve Variations to Accommodate the Expansion of an Office Building Parking Lot to Permit Parking to be Located 60 feet from the Front Lot Line (Burr Ridge Parkway) rather than 79.76 feet and to Permit Additional Parking between the Building and the Corner Side Lot Line (north line along South Frontage Road) (V-01-2017: 1333 Burr Ridge Parkway – In Site Real Estate)
- \*B. Approval of Plan Commission Recommendation to Approve Special Use for a Restaurant with Sales of Alcoholic Beverages and Live Entertainment (Z-04-2017: 705 Village Center Drive (Hampton Social)
- \*C. Approval of Recommendation to Award Contract for the Purchase of Water Division Trenching and Shoring Equipment
- \*D. Approval of Recommendation to Award Contract for 2017 EAB Treatment
- \*E. Approval of Recommendation to Award Contract for FY 2017-18 Streetlight Maintenance
- \*F. Approval of Recommendation to Ratify Emergency Purchase of Water Supply during the Bedford Park Transmission Main Repair
- \*G. Approval of Proclamation Designating April 23-29, 2017 as Arbor Day Week

- \*H. Approval of Vendor List in the Amount of \$100,119.47 for all Funds, plus \$213,202.52 for payroll, for a grand total of \$313,321.99, which includes a Special Expenditure of \$29,505.60 to Winkler's Tree Service for Area 6 Tree Trimming
- I. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. RESIDENTS COMMENTS**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. NON-RESIDENTS COMMENTS**

**12. ADJOURNMENT**

**TO:** Village President, Board of Trustees, Trustees-Elect  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of April 10, 2017  
**DATE:** April 7, 2017

**PLEDGE OF ALLEGIANCE**

- Joey Petrich – Pleasantdale Elementary School

**PRESENTATION**

- Congressman Peter J. Roskam (IL-06) In Recognition of Mayor Mickey Straub

Congressman Roskam will be present on Monday evening to announce a statement that was made into the Congressional Record concerning Mayor Mickey Straub.

**6. ORDINANCES**

**A. Budget Ordinance for FY 2017-18**

Enclosed is an Ordinance that adopts the FY 2017-18 Budget in the amount of \$17,670,000 as follows:

General Fund:

Board and Commissions	\$236,765
Administration	\$526,495
Community Development	\$428,420
Finance	\$331,420
Central Services	\$267,090
Police	\$5,105,875
Public Works	\$1,507,020
Buildings and Grounds	\$207,525
<b>TOTAL GENERAL FUND</b>	<b>\$8,610,610</b>

Motor Fuel Tax Fund	\$300,470
Hotel/Motel Tax Fund	\$608,525
Restaurant/Place-of-Eating Tax Fund	\$6,245
Capital Improvements Fund	\$758,430
Sidewalks/Pathway Fund	\$42,350
Equipment Replacement Fund	\$326,285
Stormwater Management Fund	\$13,930
Debt Service Fund	\$192,310
Water Fund	\$5,091,705
Sewer Fund	\$303,945
Information Technology Fund	\$312,815
Police Pension Fund	\$1,102,380
<b>TOTAL ALL FUNDS</b>	<b>\$17,670,000</b>

**It is our recommendation:**  
Budget be approved.

that the Ordinance adopting the FY 2017-18



- B. **Annexation Agreement – 15W069 and 15W081 91st Street**
- C. **Annex Real Estate (15W069 and 15W081 91<sup>st</sup> Street)**
- D. **Rezone Property upon Annexation (15W069 and 15W081 91<sup>st</sup> Street)**

Attached is an Ordinance approving an Annexation Agreement for a five acre property on the south side of 91<sup>st</sup> Street about 400 feet west of County Line Road and Ordinances annexing the zoning the property. The property is contiguous to the Village border along County Line Road and on its west side. The owner is seeking annexation to build a new home on the property and connect the home to the Village water system. The Agreement requires the owner to annex into the Village and pay all annexation fees and requires the Village to zone the property to the R-2B District.

**It is our recommendation:** that the Board approves the Ordinances.

E. **Increase Water Rate**

The Village of Burr Ridge purchases water from the Village of Bedford Park, which in turn purchases water from the City of Chicago. In order to cover ongoing costs and planned future capital improvement projects, along with a June 1, 2017, increase from the City of Chicago in the amount of 2.5%, the Water Committee is recommending a 5% increase in the water rate structure. Staff presented this matter to the Water Committee at the March 20<sup>th</sup> Water Committee meeting.

Staff has therefore prepared the enclosed Ordinance which includes rate adjustments pursuant to direction from the Water Committee. These changes include the following:

- 1) **Residential Tier 1:** Adjust in the rate from \$6.43 to \$6.75 per 1,000 gallons for the first tier;
- 2) **Residential Tier 2:** Adjust the rate from \$9.76 to \$10.25 per 1,000 gallons for the second tier;
- 3) **Residential Tier 3:** Adjust the rate from \$12.18 to \$12.79 per 1,000 gallons for the third tier;
- 4) **Non-Residential:** Adjust the rate from \$9.16 to \$9.62 per 1,000 gallons.
- 5) **Users outside the corporate limits of Burr Ridge:** Rates for to be increased accordingly.

**It is our recommendation:** that the Board accept the recommendation of the Water Committee to increase water rates by 5% and that the subject Ordinance revision be approved.

**F. Increase Sewer Rate**

During the budget process, it was recommended by the Water Committee to increase Sewer rates. Sewer rates have not been raised since 2006. The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Enclosed is an Ordinance that includes the following:

1. An increase in the residential rates (flat rate) from \$15.00 to \$20.00 per billing cycle.

**It is our recommendation:** that the Ordinance be approved.

**G. Amend Chapter 25 (Liquor Control)**

Enclosed is an Ordinance providing for a comprehensive amendment to the Liquor Code. Village Attorney Scott Uhler and Village Clerk Karen Thomas have been working for several months to revise the annual Liquor License Application and the corresponding Liquor Code.

Also included are revisions to allow for Peak Running Shoes, 555 Village Center Drive, to sell beer and wine ancillary to the sale of running shoes. This special use was approved by the Board on February 27, 2017. The fee for this license is \$1,000.

**It is our recommendation:** that the Ordinance be approved.

**7. RESOLUTIONS**

**A. Reduce Speed Limit on German Church Road**

Attached please find a Resolution requesting that Cook County conduct a speed study on German Church Road from County Line Road to the Village boundary and in support of a speed reduction from 40 MPH to 35 MPH.

**It is our recommendation:** that Resolution be adopted.

**8. CONSIDERATIONS**

**A. Plan Commission Recommendation – Variations (In Site Real Estate)**

Attached is a letter from the petitioner asking that this petition be remanded to the Plan Commission. The petitioner had not agreed to the condition recommended by the Plan Commission to eliminate parking in the southwest corner of the property (see attached Plan Commission letter). After further consideration, the petitioner may be willing to eliminate the subject parking spaces but would like to request additional variations to increase the number of parking spaces north of the building. The variations would include a reduction in the required width of parking spaces and reduction in the number

of required landscaping islands. In order to request these additional variations, a new legal notice and public hearing is required. If remanded, the new public hearing would be scheduled for May 15, 2017.

**It is our recommendation:** that the Board grant the petitioner's request and remand this petition to the Plan Commission with new legal notices to be provided.

**B. Plan Commission Recommendation – Special Use (Hampton Social)**

Please find attached a letter from the Plan Commission recommending approval of a request by Bradley Parker for special use approval for a restaurant with sales of alcoholic beverages and live entertainment to be located at 705 Village Center Drive. The proposed restaurant is similar to other restaurants in the Village Center relative to land use and zoning impacts. It will have similar hours and the live entertainment is limited typically to one performer in the lounge area.

**It is our recommendation:** that the Board concur with the Plan Commission and direct staff to prepare an Ordinance approving this special use request.

**C. Contract for Purchase of Trenching and Shoring Equipment**

Trenching and shoring protection is required by OSHA safety regulations for many of the deep excavations created during watermain break repairs. Trenching and shoring equipment is used to stabilize the walls of an excavation in order to protect workers from a trench collapse. Since the Water Division is performing most watermain repairs in-house and becoming proficient with its operations, expandable trench plates were determined to be a cost-effective and ergonomic addition that would meet trench safety requirements without straining to position heavy rigid plates currently utilized.

The Water & Wastewater Division currently uses hydraulic shoring bars manufactured by ProSpan Manufacturing Co., Inc. Division employees reviewed a variety of alternatives to ProSpan plates; however, the ProSpan PRO-Lite Aluminum Shield shoring system is most compatible with the safest connections to our existing hydraulic equipment and will meet the OSHA safety standards. The sole source for this equipment is a direct purchase from the manufacturer at a price of \$7,923.00. This cost is \$77.00 under the FY 16-17 budget for this equipment.

**It is our recommendation:** that a contract for the purchase of trenching and shoring equipment be awarded to ProSpan Manufacturing Co., Inc., of Rosemont, Illinois, in amount of \$7,923.00.

**D. Contract for 2017 EAB Treatment**

Since the spring of 2013, the Village's emerald ash borer management strategy has utilized a "managed decline" program and provided continual treatment for parkway ash trees of 12" diameter or larger and rated in "Good" or "Excellent" condition. Following two consecutive years of increased ash borer beetle pressure, approximately 730 parkway ash trees remain eligible for treatment, down from 870 in spring 2013. This is only a 4% annual average decline and demonstrates the effectiveness of our continual treatment program in comparison to rapid mortality, accelerated tree removal, and deforested parkways expected without treatment.

The Village has maintained a contract with Kramer Tree Specialists, Inc. of West Chicago, IL, since spring 2013 for imidacloprid soil treatment of selected parkway ash trees. In the attached proposal, Kramer Tree Specialists has provided a unit price for 2017 treatment of \$1.45 per inch-diameter, which is a 5.8% increase from 2016 and still 45% below the previous low-bid contractor. Kramer Tree Specialists has become proficient at providing this service to the exacting standards and schedule of our Village Arborist, who along with our residents have been pleased with the quality of work and performance of tree treatments provided by this contractor.

The total contract cost for the 730 ash trees listed for treatment this year will be \$15,600. This amount is \$350 less than the FY 2017-18 budget in the Maintenance-EAB account for this work.

In June 2017, following leaf-out of the ash trees and our Arborist's inventory of the ash tree conditions, at a Village Board meeting our Public Works Director will provide a detailed presentation of the current season's assessment of the Village's "managed decline" EAB program along with an estimation of tree removal quantities for this summer's removal contract.

**It is our recommendation:** that a contract for selective 2017 EAB Treatment be awarded to Kramer Tree Specialists, of West Chicago, IL, at the rate of \$1.45 per inch-diameter, not to exceed \$15,600.

**E. Contract for FY 2017-18 Streetlight Maintenance**

The Burr Ridge Public Works Department performs the majority of streetlight maintenance work with in-house personnel. However, it occasionally becomes necessary to use a contractor for work which cannot be performed with in-house crews or equipment, such as replacement of damaged streetlights following traffic accidents, removing and replacing underground conduit and wiring, and difficult repairs that require advanced electrical expertise.

Since 2009, the Village has used the competitive prices from RAG's Electric of Darien, Illinois, and over the past 7 years this contractor has performed satisfactorily in providing stock parts and rapid response to service requests

and outages. The current contract expires on April 30, 2017; therefore, staff has solicited updated time and materials cost schedules from RAG's Electric, for a one-year term. In the attached proposal, RAG's Electric has agreed to hold their FY 2016-17 hourly rates for FY 2017-18.

A one-year contract extension would allow the Village the opportunity to consider a new joint bidding contract currently being coordinated by the DuPage County Division of Transportation. DuPage County has performed joint bidding successfully and with significant cost savings for municipalities on other contracts, including bulk rock salt procurement and pavement marking maintenance. The upcoming electrical maintenance contract joint bid may likely obtain reduced rates and prices from electrical contractors for both streetlight and traffic signal maintenance, and could begin in 2018.

**It is our recommendation:** that the Village Board approve the FY 2017-18 time and materials cost proposal from RAG's Electric, of Darien, Illinois.

**F. Ratify Emergency Water Purchase (Water Main Repair)**

On December 20, 2016, a break occurred in the 36" PVC transmission main providing Village water from Bedford Park. Automated controls at the Village's pump center detected a sudden drop in water flow and pressure received from the transmission main, while the control system at the Bedford Park junction reported increased pumping activity. The break was located in an accessible location along the I & M Canal approximately 500 feet east of the Willow Springs Road bridge near Archer Avenue. Fortunately for the Village, an existing interconnection with the West Suburban Water Commission (formerly Justice-Willow Springs) is available and the Village's supply of safe drinking water was never disrupted. This interconnection was utilized for the 10-day period in which repairs and testing were completed on this vital water main.

The total amount of water supplied by the West Suburban Water Commission to the Village of Burr Ridge was 11,077,120 gallons, which is billed to the Village at their current bulk rate from their connection to Chicago's water system. All water received from the Commission was accurately metered at our water pumping station on German Church Road. The total cost for purchasing this water was \$53,276.52

This expense item exceeds the purchasing authority of the Village Administrator and is, therefore, placed on the agenda for ratification.

**It is our recommendation:** that payment for the emergency purchase of water while repairing the Bedford Park transmission main, made to West Suburban Water Commission in the amount of \$53,276.52, be ratified by the Village Board.

**G. Proclamation – Arbor Day Week**

Attached is a Proclamation designating April 23-29, 2017, as “Arbor Day Week” in the Village of Burr Ridge. Our annual Arbor Day Tree Planting Program is scheduled to take place at Elm School on Friday, April 28, beginning at 11:00 a.m.

**It is our recommendation:** that the Proclamation be approved.

**H. Vendor List**

Enclosed is the Vendor List in the Amount of \$100,119.47 for all Funds, plus \$213,202.52 for payroll, for a grand total of \$313,321.99, which includes a Special Expenditure of \$29,505.60 to Winkler’s Tree Service for Area 6 Tree Trimming.

**It is our recommendation:** that the Vendor List be approved.

**LEGAL NOTICE**  
**VILLAGE OF BURR RIDGE**

The Village of Burr Ridge, Illinois hereby provides:  
Notice of Availability of Budget  
and Public Inspection  
and Notice of Public Hearing

A public hearing on the Village of Burr Ridge Fiscal Year 2017-18 Budget will be held at 7:00 p.m. on Monday April 10, 2017 at the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois. The Board of Trustees will consider adoption of the Budget for Fiscal Year 2017-18 as follows:

	<b>Revenues</b>	<b>Expenditures</b>
General Fund	\$8,693,575	\$8,610,610
Motor Fuel Tax Fund	278,510	300,470
Hotel/Motel Tax Fund	615,980	608,525
Restaurant/Place of Eating Tax Fund	0	6,245
Capital Improvements Fund	502,720	758,430
Sidewalks/Pathway Fund	10,000	42,350
Equipment Replacement Fund	13,060	326,285
Stormwater Management Fund	20,010	13,930
Debt Service Fund	155,910	192,310
Water Fund	5,277,040	5,091,705
Sewer Fund	352,035	303,945
Information Technology Fund	286,800	312,815
Police Pension Fund	1,528,265	1,102,380
Total Expenditures	\$17,733,905	\$17,670,000

The Village of Burr Ridge, Illinois tentative Budget for Fiscal Year 2017-18 has been made available for public inspection at the Village Hall during regular business hours.  
Published in the Doings, April 6, 2017

April 10, 2017

## **PRESIDENT'S BUDGET MESSAGE**

### **Budget Highlights**

The Village Board has reviewed Staff's proposed budget in detail at workshops held on March 13 and March 27. As a result, a few changes have been made to increase health insurance from 2% to 4.7%, to adjust Road Program costs to reflect actual numbers and to adjust the Water Rate increase from 3% to 5%, among other things. The Budget is now in final form. The total FY 17-18 Expenditure Budget, including transfers, amounts to \$17,670,000.

### **General Fund**

The FY 17-18 General Fund Budget reflects a surplus of \$82,965. This surplus is due in large part to increases in building permit fees and the fact that the FY 17-18 transfer of funds from the General Fund to the Equipment Replacement Fund was made in FY 16-17.

### **Revenues**

Revenues for the FY 17-18 General Fund are projected to be \$8,693,575, which is \$32,110 or 0.4% less than the FY 16-17 Budget of \$8,725,685.

### **Expenditures**

The FY 17-18 Expenditures Budget is \$8,610,610, which is \$107,175 or only 1.3% more than the FY 16-17 Expenditure Budget of \$8,503,435.

### **Special Revenue Funds**

#### **E-9-1-1 Fund**

Due to a recent change in the State law requiring small Emergency Telephone System Boards like Burr Ridge to merge with larger entities, the Burr Ridge E-9-1-1 Fund will be closed at the end of FY 16-17.

#### **MFT Fund**

The FY 17-18 MFT Fund Budget includes a transfer of \$300,000 to the Capital Improvements Fund to help fund the 2017 Road Program. This transfer represents the



available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2017 Road Program.

#### **Hotel/Motel Tax Fund**

This year the Hotel/Motel tax will generate \$599,960. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels and restaurants (\$300,000) and pay for gateway landscape maintenance and Village-sponsored events.

#### **Restaurant/Place-of-Eating Tax Fund**

In FY 12-13 the Restaurant/Place-of-Eating Tax Fund was created to promote Burr Ridge restaurants as a destination spot for dining. However, due to declining General Fund Revenues, the \$25,000 transfer of Place-of-Eating Tax revenues from the General Fund will no longer be allocated and this fund will be eliminated.

### **Capital Projects Funds**

#### **Capital Improvements Fund**

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds. The total FY 17-18 Capital Improvements Budget is \$758,430, which includes the cost of the 2017 Road Program in the amount of \$580,430.

#### **Sidewalk/Pathway Improvement Fund**

The FY 17-18 Sidewalk/Pathway Budget includes expenditures in the amount of \$42,350, which includes \$30,000 for projects and \$11,500 for annual maintenance. It is expected that the Sidewalk/Pathway Fund will be depleted by the end of FY 18-19 and all future sidewalk projects will have to compete with the Road Program for limited Capital Improvement funding.

#### **Capital Equipment Replacement Fund**

The Capital Equipment Replacement Fund was established in FY 91-92 to account for larger vehicle and equipment replacement. This fund currently has a beginning fund balance of \$956,472 and it is anticipated that \$326,285 will be spent in FY 17-18. As indicated above, the annual transfer of funds from the General Fund to the Equipment Replacement Fund in the amount of \$156,045 will be made prior to the end of FY 16-17 in order to help balance the FY 17-18 General Fund Budget.

### **Stormwater Management Fund**

In FY 08-09, the Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$116,580 and it is anticipated that it will have an ending fund balance at the end of FY 17-18 of \$122,660. No new major projects are included in the FY 17-18 Budget and \$13,450 is included for miscellaneous maintenance.

### **Debt Service Fund**

The G.O. Bond Series for the Bedford Park Water Main Project was fully paid at the end of 2016. The Debt Service Fund now includes only two debt issues – the County Line Road/Burr Ridge Parkway Landscape Improvements, which will be paid in full in FY 18-19, and the police Facility bonds, which expire in FY 17-18 and will have to be reissued in June. It is estimated that the principle and interest on the Police Facility bonds re-issue will be \$168,025.

### **Water Fund**

In FY 17-18 the Water Fund Budget shows a surplus in the amount of \$185,335, due in large part to a 5% increase in water rates. Projected revenues for the Water Fund in FY 17-18 are \$5,277,040 or 0.5% more than the FY 16-17 Budget of \$5,277,040 and 9.7% more than the FY 16-17 estimated actual of \$4,811,350. The FY 17-18 Expenditure Budget amounts to \$5,091,705 and is \$248,255 or 4.6% less than the FY 16-17 Budget. Major capital projects in the Water Fund have been deferred to future years.

### **Sewer Fund**

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$352,035 are projected for FY 17-18, due to an increase in the fixed charge of \$5.00 per billing cycle, with expenditures in the amount \$303,945, leaving a surplus in FY 17-18 of \$48,090.

### **Information Technology Fund**

The Information Technology Fund was established in FY 96-97 to account for all costs related to delivery of information services to the internal departments of the Village. FY 17-18 revenues are estimated at \$286,800, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 17-18 Expenditures are estimated at \$312,815 and will include the replacement of all desktop computers throughout the Village.

### **Police Pension Fund**

The FY 17-18 Police Pension Fund revenues are estimated at \$1,528,265, of which \$780,715 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law, based on the pension fund's actuarial report. Total pension/disability payments equal \$1,037,000, which is \$74,600 more than budgeted in FY 16-17. Pension/disability payments include five police officers on permanent disability, 12 retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$1,102,380.

Details of each Budget are included in the Budget document. Are there any questions?

## LEGAL NOTICE

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Corporate Authorities of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, will hold a public hearing at 7:00 p.m. on Monday, April 10, 2017, at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, to consider the proposed annexation agreement providing for the annexation of a property consisting of approximately 5 acres pursuant to the provisions of Chapter 65, Section 5/11-15.1-1, et. seq. of the Ill. Compiled Stats., which annexation agreement contains provisions relating to, but not limited to the following:

- a. Annexation of the subject properties into the Village of Burr Ridge. The subject properties are legally described as follows:

ADDRESSES:	PERMANENT REAL ESTATE INDEX NUMBERS:
15W069 91 <sup>ST</sup> STREET:	10-01-403-012
15W081 91 <sup>ST</sup> STREET:	10-01-403-011

- b. Rezoning to the R-2B Single-Family Residence District upon annexation of the properties
- d. Payment of all required subdivision fees and impact fees as per Village Ordinances.
- e. Other miscellaneous provisions.

A copy of the proposed annexation agreement shall be on file and available for public inspection during normal business hours from and after March 20, 2017 in the office of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, 60527.

Amendments and modifications to said proposed annexation agreement may be made after public hearing thereon and before the signing thereof.

All persons appearing at said public hearing will be given an opportunity to be heard at the aforesaid public hearing. Such public hearing may be continued from time to time by the Corporate Authorities of the Village of Burr Ridge without further notice, except as may be required by the Illinois Open Meetings Act.

BY ORDER OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF BURR

RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS.

/s/ Karen Thomas  
VILLAGE CLERK

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**March 27, 2017**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of March 27, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Sophia and Maclane Zich, St. John of the Cross School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Bolos and President Straub. Absent was Trustees Grasso and Schiappa. Also present were Village Administrator Steven Stricker, Community Development Director Doug Pollock, Police Chief John Madden, and Village Clerk Karen Thomas.

**CONSIDERATION OF RECOMMENDATION FROM MAYOR STRAUB TO APPOINT JOSEPH T. SNYDER TO FILL THE UNEXPIRED TERM OF FORMER TRUSTEE PAULA MURPHY** Mayor Straub stated that it is his recommendation to appoint Joseph T. Snyder as Trustee to fill the unexpired term of Paula Murphy.

Motion was made by Trustee Bolos and seconded by Trustee Paveza to appoint Joseph T. Snyder to fill the unexpired term of former Trustee Paula Murphy

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Paveza, Franzese and Mayor Straub

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

**SWEARING IN OF NEWLY APPOINTED TRUSTEE**

Mayor Straub conducted the swearing in of newly appointed Trustee Joseph T. Snyder

**RESIDENT COMMENTS** There were none.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Franzese, Snyder, Paveza and Bolos

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 27, 2017

There being four affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING MARCH 13, 2017** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT SCAVENGER FRANCHISE AGREEMENT SUB-COMMITTEE MEETING OF MARCH 13, 2017** were noted as received and filed under the Consent Agenda by Omnibus Vote

**APPROVAL OF FY 2017-18 BUDGET WORKSHOP OF MARCH 13, 2017** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF SPECIAL BOARD MEETING OF MARCH 14, 2017** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT WATER COMMITTEE MEETING OF MARCH 20, 2017** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT SCAVENGER FRANCHISE AGREEMENT SUB-COMMITTEE MEETING OF MARCH 20, 2017** were noted as received and filed under the Consent Agenda by Omnibus Vote

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR VILLAGE –WIDE LANDSCAPE MAINTENANCE** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the 2017 Village-wide Landscaping Maintenance to Desiderio Landscaping LLC, of Grant Park, Illinois, in the amount of \$101,917.00.

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$94,544.44 FOR ALL FUNDS, PLUS \$206,724.52 FOR PAYROLL, FOR A GRAND TOTAL OF \$301,268.96, WHICH INCLUDES A SPECIAL EXPENDITURES OF \$23,800.33 TO DESIDERIO LANDSCAPING FOR PARKWAY TREE REMOVAL AND STUMP GRINDING** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending March 27, 2017 in the amount of \$94,544.44 and payroll in the amount of \$206,724.52 for the period ending March 11, 2017.

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE VARIATIONS TO ACCOMMODATE THE EXPANSION OF AN OFFICE BUILDING PARKING LOT TO PERMIT PARKING TO BE LOCATED 60 FEET FROM THE FRONT LOT LINE (BURR RIDGE PARKWAY) RATHER THAN 79.76 FEET AND TO PERMIT ADDITIONAL PARKING BETWEEN THE BUILDING AND THE CORNER SIDE LOT LINE (NORTH LINE ALONG SOUTH FRONTAGE ROAD) (V-01-2017: 1333 BURR**

Regular Meeting  
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**RIDGE PARKWAY – IN SITE REAL ESTATE)** Community Development Director Doug Pollock presented a letter from the petitioner asking for this to be tabled for another two weeks.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to table this item to the April 10, 2017 Meeting.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Franzese, Bolos and Snyder

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

**OTHER CONSIDERATIONS** Trustee Bolos said she would like to have the Ordinance Amending Section 35-11-1315 (b) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (No Parking on Steepleside Drive) that was approved at the March 13, 2017 Meeting reconsidered and tabled indefinitely.

Village Administrator Steve Stricker said the homeowner has been working with the Pastor of the Church and they have come to an understanding to work out a program to eliminate the parking without installing the No Parking Signs.

Motion was made by Trustee Bolos and seconded by Trustee Paveza to reconsider the Ordinance Amending Section 35-11-1315 (b) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (No Parking on Steepleside Drive) and to table indefinitely.

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Paveza, Franzese and Snyder

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

**RESIDENT COMMENTS** At the request from the audience, Trustee Snyder explained he has lived in Burr Ridge for 30 years and owns a business in Darien. He enjoys living in Burr Ridge and thinks the community is terrific.

Trustee Paveza said that Mr. Snyder was interviewed by the Board and was approved by the majority of the Board.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** Village Administrator Steve Stricker announced that the Scavenger Franchise Agreement Sub-Committee received six proposals. The Committee received a proposal from Groot Industries for \$16.85 per month for unlimited garbage, including recycling and landscape waste at no additional cost. He



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 27, 2017

said the Committee will meet with the Representative from the Homeowner's Associations on April 5 and with the residents on April 12 and April 20 at the Village Hall. If the Committee decides to go forward, they hope to present the contract to the Board the first meeting in May and the program begin on August 1.

Trustee Franzese said the Committee has been working on this for about one year. We spoke to several waste haulers to determine how other Communities in the area handle garbage collection. All the information was formulated into the proposal and we received six quality responses. The Committee feels they will be able to save the residents money, reduce the wear and tear and improve the safety on the roads with less trucks and offer more recycling options.

Mayor Straub said Chief John Madden and he attended a COPS training program today at the CNH Industrials.

Police Chief John Madden explained that COPS is the Concerns of Police Survivors, a national organization with the primary goal to take care of families who have lost a loved one who was a law enforcement officer. We continued that the Village became involved with the organization 11 years ago when an officer that used to work for Burr Ridge was killed in a fatal traffic accident while responding to a call in Joliet. The organization is holding a three day seminar in Burr Ridge this week on Traumas in Law Enforcement.

**NON-RESIDENTS COMMENTS**

There were none.

**ADJOURNMENT** Motion was made by Trustee Bolos and seconded by Trustee Paveza that the Regular Meeting of March 27, 2017 be adjourned.

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Paveza, Franzese and Snyder

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried and the meeting was adjourned to 7:25 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**MINUTES**  
**CONTINUED FY 2017-18 BUDGET WORKSHOP**  
**March 27, 2017**

**CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Mayor Mickey Straub.

**ROLL CALL**

Present: Mayor Mickey Straub, Trustees Al Paveza, Guy Franzese, Diane Bolos and Joe Snyder

Absent: Trustees Janet Ryan Grasso and Ton Schiappa

Also Present: Village Administrator Steve Stricker, Community Development Director Doug Pollock, Finance Director Jerry Sapp, Public Police Chief John Madden and Village Clerk Karen Thomas

A **motion** was made by Trustee Guy Franzese to re-open the Workshop and name Village Administrator Steve Stricker Clerk Pro Tem. The motion was **seconded** by Trustee Joe Snyder and **approved** by a vote of 4-0.

**CAPITAL PROJECTS FUND**

Village Administrator Steve Stricker stated that he left off at the last meeting at the Capital Projects Fund. He stated that there are four Capital Projects Funds, the first of which is the Capital Improvements Fund where the Road Program and other major capital projects are expensed. He stated that, in order to balance the Capital Improvements Budget this year, \$180,000 had to be transferred from the Intergovernmental Risk Management Agency (IRMA) liability insurance surplus account to the Capital Projects Fund. He stated that future year projections show the requirement for substantial transfers from the General Fund in order to balance the Capital Improvements Budget. However, he indicated that, due to lower-than-expected Road Program prices and the anticipation of an end-of-the-year transfer of \$200,000 from the General Fund to the Capital Improvements Fund, it may be possible to balance the Budget in FY 18-19 without the need for a General Fund transfer. However, it will still exist in future years thereafter. He stated that, due to the lower-than-anticipated cost for the 2017 Road Program, he would like to program in \$16,000 for the Village's share of the cost of the pedestrian crossing signals on Wolf Road.

Administrator Stricker stated that the Sidewalk/Pathway Fund shows expenditures this year for engineering and maintenance only, with the anticipation that the County Line Road sidewalk would be constructed in FY 18-19. He stated that, without additional grant funding, the Sidewalk/Pathway Fund is over \$193,000 short of funds to complete the County Line Road sidewalk and that the Village will need to decide whether to use equity in the General Fund or drop the project altogether. He indicated that, if this project was completed, there would be no more dollars available in the Sidewalk/Pathway Fund for future sidewalks.

### **EQUIPMENT REPLACEMENT FUND**

Administrator Stricker stated that there is \$325,285 included in the FY 2017-18 Budget for the replacement of a 2004 GMC 6500 low pro dump truck, \$45,000 for the replacement of the 1997 Dresser Payloader Model 515C, \$30,285 for the Investigations vehicle and \$10,000 for the 1994 Beaver Creek 2-axle trailer. He stated that the Fund potentially could be down to under \$70,000 by FY 21-22, if all the expected vehicle replacements are made.

### **STORMWATER MANAGEMENT FUND**

Administrator Stricker presented the Stormwater Management Fund, showing expenditures in the amount of \$13,930 for miscellaneous stormwater related projects. He stated that the Fund is project to have \$116,580 in reserves beginning in FY 17-18.

### **DEBT SERVICE FUND**

Administrator Stricker presented the Debt Service Fund. He stated that there are reserves in the Debt Service Fund in the amount of \$3,081,869, which is the money set aside for the Police facility. He stated that the property tax levy for the principle and interest on the Water Bonds is now expired and that the Debt Certificates for the County Line Road beautification project that is paid for by a transfer in the Hotel/Motel Tax Fund will be paid off after FY 18-19. He stated that the major issue in this fund for this year is the refinancing of the Police station debt, which should occur in May or June.

### **ENTERPRISE FUNDS**

Administrator Stricker presented the Water Fund Budget. He indicated that expenditures in the Water Fund this year will be in the amount of \$5,090,080 and that the Water Committee recommended a 5% increase in water rates. He stated that the Committee originally recommended a 3% increase, but when it was learned that the City of Chicago will be passing a 2.5% increase on to its customers, the Committee recommended a 5% increase.

Administrator Stricker stated that, while there is a surplus projected for FY 17-18, substantial deficits are projected to occur in FY 18-19 and FY 19-20, which is due to the need to repaint the two water towers and several other improvements, including the Hinsdale Interconnection, 89<sup>th</sup> Street water main extension, Meadowbrook Place water main extension and replacement of Pump #4.

Administrator Stricker presented the Sewer Fund Budget, which shows expenditures in the amount of \$303,405. He stated that the Water Committee recommended a \$5.00 increase in the fixed charge, which would help to increase the reserves in the Fund that will be necessary when the sewer system will need to be repaired.

### **INFORMATION TECHNOLOGY FUND**

Administrator Stricker stated that the Information Technology Fund included expenditures in the amount of \$312,815, with a drawdown of equity to pay for replacement of the Village's

computer systems in the amount of \$26,015. He stated that the cost per cost per computer workstation upgrades this year will be \$60,000, with an additional \$12,000 budgeted for Boardroom AV system upgrades.

### **POLICE PENSION FUND**

Administrator Stricker presented the Police Pension Fund Budget, with expenditures in the amount of \$1,102,380. He stated that the employer contributions had increased this year from \$697,784 in FY 16-17 to \$780,715 in FY 17-18. He stated that, in order to fully fund the employer contribution, the General Fund property tax levy had to be reduced. He stated that this was part of the trend mentioned at the last meeting concerning the reduction of revenues in the General Fund.

### **HEALTH INSURANCE UPDATE**

Administrator Stricker mentioned that, at the prior meeting, he indicated a 2% increase in health insurance. Unfortunately, he stated that the increase will actually now be 4.7%, which would increase the General Fund expenditures by over \$13,000.

### **SUMMARY**

Administrator Stricker provided the Board with a summary of the FY 17-18 Budget. He noted four deficiencies in the Budget in FY 17-18, which he called "holes in the dike." The first problem was insufficient growth in General Fund revenues, causing a deficit budget. He stated that this problem was solved for FY 17-18 by prepaying an Equipment Replacement Fund transfer in FY 16-17, increasing building fees and eliminating the Restaurant Marketing Fund in the amount of \$25,000. He stated that the long-term solution to this problem is to find additional revenue source(s).

The second problem he indicated was the lack of a dedicated funding source for the annual Road Program, causing a deficit budget in the Capital Projects Fund. He stated that the solution for FY 17-18 to this problem was to use existing equity in the IRMA liability fund surplus account in the amount \$180,000. He stated that the long-term solution is, once again, to find additional revenue source(s) or to reduce the Road Program.

The third problem that he indicated was that annual increases in the Police Pension Fund are causing reductions in the General Fund property tax revenue. He stated that the solution was part of the first problem mentioned above. He stated that the long-term solution again is to find additional revenues.

The fourth major problem that he indicated was that the Pathway Fund revenue stream has ended. He stated that the FY 17-18 solution was to postpone the County Line Road Sidewalk Project and seek additional grant funding. A long-term solution is for the County Line Road Sidewalk Project is to find additional revenue or to utilize existing General Fund equity. He stated that there will no longer be any reliable Pathway Funds available for future projects and additional revenues would be needed.

Administrator Stricker indicated three sources of potential one-time revenues that the Village could consider in future years. The first included the Village's surplus in the IRMA liability insurance program, where there is currently \$460,000 available. The second potential source of revenue was the use of General Fund equity, where there is \$5,869,000 projected to be available on May 1. The third use of one-time revenues could be associated with the money set aside in escrow account for the construction of the 71<sup>st</sup> Street Bridge in the amount of \$850,000.

Administrator Stricker stated that potential new revenue sources include an additional ¼% non-home-rule sales tax that could generate \$300,000-\$325,000, the reinstatement of vehicle stickers that could generate \$350,000-\$500,000, a referendum to increase the property tax and the introduction of new sales-tax generating businesses. He stated that, in order for this to have any kind of an impact, a new business would need to be a significant sales tax generator and listed movie theaters and car dealers as two examples the types of businesses that could generate significant sales tax.

Mayor Straub indicated that, as an aside, he wanted to mention to the Board that he had received calls from residents concerned about the speed of traffic in German Church Road and wondered if the Board would agree to ask Cook County to do a traffic study to reduce the speed limit. Administrator Stricker stated that that is easily accomplished and all that the Village needed to do is to place a Resolution on the agenda indicating the Village's desire to have the County perform a traffic study. Police Chief Madden stated that he would provide traffic accident counts for German Church Road to provide to the County.

After some discussion, a **motion** was made by Trustee Al Paveza to direct Staff to make the necessary changes to the FY 17-18 Budget and to publish a notice for a public hearing that would be held on April 10. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 4-0.

### **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee Guy Franzese to adjourn the Budget Workshop. The motion was **seconded** by Trustee Joe Snyder and **approved** by a vote of 4-0. The meeting was **adjourned** at 8:32 p.m.

Respectively submitted,



Steve Stricker  
Village Administrator

SS:bp

**PLAN COMMISSION/ZONING BOARD OF APPEALS**  
**VILLAGE OF BURR RIDGE**  
**MINUTES FOR REGULAR MEETING OF**  
**APRIL 3, 2017**

**I. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:34 p.m. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 5 – Hoch, Grunsten, Broline, Praxmarer, and Trzupek

**ABSENT:** 2 – Stratis and Scott

Also present was Community Development Director Doug Pollock.

**II. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Praxmarer and **SECONDED** by Commissioner Broline to approve the minutes of the February 20, 2017 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 4 – Praxmarer, Broline, Grunsten, and Trzupek

**NAYS:** 0 – None

**ABSTAIN:** 1 – Hoch

**MOTION CARRIED** by a vote of 4-0.

**III. PUBLIC HEARINGS**

Chairman Trzupek confirmed all those wishing to speak during the public hearing on the agenda for tonight's meeting.

**Z-04-2017: 705 Village Center Drive (Hampton Social); Special Use and Findings of Fact.**

As directed by Chairman Trzupek, Mr. Pollock described this request as follows: The petitioner is seeking to open a restaurant in the Burr Ridge Village Center in the tenant space previously occupied by Coldwater Creek. The Village Center PUD requires special use approval for any restaurant with live entertainment or service of alcoholic beverages. This petition requests a special use for a restaurant with service of alcoholic beverages and with live entertainment.

Chairman Trzupek asked the petitioner to make their presentation.

Mr. Brad Parker stated that he had nothing to add to the petition and documentation previously submitted.

Chairman Trzupek asked for public comments and questions. There was none.

Chairman Trzupek asked for comments and questions from the Plan Commission.

Commissioner Hoch asked about the location of the front door and windows, noting that at the other Hampton Social location, the windows are left open for summer dining. Mr. Parker said they intend to do the same thing at this location and that the entryway would be in the same location as Coldwater Creek.

Commissioner Hoch asked about the live entertainment. Mr. Parker said it would be one person performing in the lounge only and the volume would be similar to the volume of typical background music at a restaurant. In response to Commissioner Hoch, Mr. Parker said that the hours would be similar to other restaurants and that the parking would be convenient due to the proximity of the parking garage and elevators for the parking garage.

Commissioner Grunsten asked if there would be valet parking and wondered about controlling beverage distribution with the open windows. Mr. Parker said that they had not determined if they would have valet parking. Commissioner Hoch added that the open windows would be no different than a patio with a fence separation from the sidewalk.

Commissioner Broline asked about the logistics of using a valet. Mr. Parker said they would use the existing parking spaces on Village Center Drive to stage the valet parking and park the cars in the garage.

Commissioner Praxmarer asked why they selected Burr Ridge and asked if they would have carry out gelato. Mr. Parker said that the Village Center approached them and they saw Burr Ridge as a good expansion location. He said that carry out gelato would likely be available.

Chairman Trzupek asked Mr. Pollock if there was anything different about this restaurant from others. Mr. Pollock said that relative to zoning, there were no differences.

There being no further discussion, Chairman Trzupek asked for a motion to close the hearing.

At 7:54 p.m. a **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Hoch to close the hearing for Z-04-2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 5 – Grunsten, Hoch, Praxmarer, Broline, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 5-0.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Grunsten to adopt the petitioner's findings of fact and recommend that the Board approve Z-04-2017 subject to the following conditions:

- A. The construction and use of the restaurant shall substantially comply with the submitted floor plans.
- B. The special use permit shall be limited to Bradley Parker and the current restaurant owners and shall expire at such time that the current owners no longer own and operate the business at 705 Village Center Drive.

**ROLL CALL VOTE** was as follows:

**AYES:** 5 – Hoch, Grunsten, Praxmarer, Broline, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 5-0.

**Z-05-2017; Zoning Ordinance Text Amendment; Permeable Pavers and Rear Lot Coverage.**

As requested by Chairman Trzupek, Mr. Pollock summarized the hearing as follows: This hearing was scheduled as requested by the Plan Commission and approved by the Village Board and in response to a variation granted by the Board of Trustees. The Board granted a variation that allowed a resident on 81<sup>st</sup> Street to have 38% rear lot coverage provided that 18% was a permeable paver system. The hearing was scheduled to determine if the Village wants to amend the Zoning Ordinance to permit a similar regulation for all residential properties. Mr. Pollock referenced the documentation from the Village Engineer and from other sources that was included in the packet.

Chairman Trzupek and Commissioner Hoch asked about definitions and standard for permeable pavers. Mr. Pollock provided description but cautioned that there appears to be no established definition or common language regarding this product.

Commissioner Broline expressed concerns regarding the lack of a common understanding of the systems and products.

Commissioner Hoch asked how the Village would regulate the installation and maintenance of permeable or porous pavers. Mr. Pollock responded that installation could be regulated through the permit process but that maintenance would be more challenging. Mr. Pollock noted that maintenance is critical to maintain the stormwater benefits of permeable paver systems.

Mr. Pollock suggested that this type of amendment could be structured to reduce impervious surfaces in rear yards and provide a stormwater benefit. He described a sample amendment whereby rear lot coverage could be increased from 30% to 40% but only if 20% of the coverage is permeable. He said that would reduce impervious surfaces from 30% to 20%.

Commissioner Broline asked about the possibility of allowing increases by variation or similar Plan Commission approval. Mr. Pollock said that a review and approval process was possible but that he is concerned that the standards for approval could be viewed as somewhat arbitrary.

Commissioner Hoch asked how often this issue comes up. Mr. Pollock said not that often but occasionally residents ask for permeable pavers and/or ask about exceeding the 30% limit.

Chairman Trzupek asked for questions and comments from the public.

Ms. Alice Krampits, 7515 Drew Avenue, said she was opposed to the change. She said there are too many drainage problems in the Village and that porous pavers and permeable paver systems are not the same as grass and landscape areas. She said there are problems with proper installation and required maintenance. She suggested that more research needs to be done before any changes are approved.

Chairman Trzupek noted that this is a benefit when the permeable pavers replace hardsurface but not when it replaces grass. He said that when his architectural firm has used permeable surfaces, it has experienced problems.



Commissioner Hoch said that the information provided is from industry that sells permeable pavers so it clearly describes the benefits without perhaps stating the problems.

Mr. Pollock said that the issue is whether permeable pavers can be trusted to always provide the stormwater benefits. He suggested that this matter be tabled so that staff can do more research on this topic.

At 8:19 p.m. a **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Grunsten to continue the hearing for Z-05-2017 to May 15, 2017.

**ROLL CALL VOTE** was as follows:

**AYES:** 5 – Broline, Grunsten, Hoch, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 5-0.

#### **IV. CORRESPONDENCE**

Commissioner Broline asked about the floor area and construction costs reported in the Building Report. Mr. Pollock responded that the floor area is based on the zoning definition of floor area and the construction cost is based on an industry standard cost per square foot rather than the actual costs.

#### **V. OTHER CONSIDERATIONS**

There were no other considerations.

#### **VI. FUTURE SCHEDULED MEETINGS**

Mr. Pollock said the filing deadline for the April 17, 2017 and May 1, 2017 meeting has passed and there are no hearings scheduled.

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Hoch to cancel the April 17, 2017 and May 1, 2017 meetings.

**ROLL CALL VOTE** was as follows:

**AYES:** 5 – Grunsten, Hoch, Praxmarer, Broline and Hoch

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 5-0.

#### **VII. ADJOURNMENT**

A **MOTION** was made by Commissioner Broline and **SECONDED** by Commissioner Hoch to **ADJOURN** the meeting at 8:25 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:25 p.m.

**Respectfully  
Submitted:**

**May 15, 2017**

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J. Douglas Pollock, AICP

## ORDINANCE NO. \_\_\_\_

**AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE  
PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND  
COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION  
ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF  
MAY, 2017 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2018**

**WHEREAS**, On April 10, 2017, a public hearing on a proposed budget for all corporate purposes of the Village of Burr Ridge for the fiscal year commencing on the first day of May 2017, was held, pursuant to legal notice published on April 6, 2017, in The Doings a newspaper having a general circulation within the Village of Burr Ridge; and

**WHEREAS**, April 6, 2017, a copy of said proposed budget was available for public inspection at the Municipal Building of the Village of Burr Ridge during regular business hours;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook counties, Illinois, as follows:

**Section 1:** The budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, for the fiscal year commencing on the first day of May, 2017 and ending on the thirtieth day of April, 2018, as presented to and approved by the Board of Trustees on April 10, 2018, attached hereto as Exhibit A, and incorporated by reference herein as a public record, is hereby adopted.

**Section 2:** The Budget Adoption Ordinance is in lieu of the statutory appropriation ordinance, and the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

General Fund:	
Board and Commissions	236,765
Administration	526,495
Community Development	428,420
Finance	331,420
Central Services	267,090
Police	5,105,875
Public Works	1,507,020
Buildings and Grounds	<u>207,525</u>
Total General Fund	8,610,610
Motor Fuel Tax Fund	300,470
Hotel/Motel Tax Fund	608,525
Restaurant/Place Of Eating Tax Fund	6,245
Capital Improvements Fund	758,430
Sidewalks/Pathway Fund	42,350
Equipment Replacement Fund	326,285
Storm Water Management Fund	13,930
Debt Service Fund	192,310
Water Fund	5,091,705
Sewer Fund	303,945
Information Technology Fund	312,815
Police Pension Fund	<u>1,102,380</u>
Total All Funds	<u><u>17,670,000</u></u>

Itemization of all revenues and expenditures is attached hereto as Exhibit A.

**Section 3:** This Ordinance shall be in full force and effect after its passage, approval, and publications in pamphlet form as required by law. The Village clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

**ADOPTED** this 10<sup>th</sup> day of April, 2017, by a roll call vote as follows:

**AYES:**

**NAYS**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on the 11<sup>th</sup> day of April, 2016.

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Village President

ATTEST:

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Village Clerk

**CHIEF FISCAL OFFICER'S CERTIFICATION OF  
ESTIMATED AND AVAILABLE REVENUE FOR THE  
VILLAGE OF BURR RIDGE, DU PAGE AND COOK COUNTIES, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018**

I, Steven S. Stricker, do hereby certify that I am the chief fiscal officer of the Village of Burr Ridge, Du Page and Cook Counties Illinois; and further certify that the estimated and available revenues by source and fund, for the Village of Burr Ridge for the fiscal year beginning May 1, 2017 and ending April 30, 2018 are estimated to be as follows:

**General Fund Summary**

Estimated Fund Balance May 1, 2017	5,869,556
Estimated Revenue	
Taxes	5,803,150
Licenses	49,680
Permits And Fees	441,975
Intergovernmental	1,102,660
Charges For Services	654,870
Fines And Forfeitures	150,000
Cost Recoverable	224,725
Miscellaneous Revenues	251,515
Other	15,000
Transfers	<u>0</u>
Estimated Available	<u><u>14,563,131</u></u>

**Motor Fuel Tax Fund Summary**

Estimated Fund Balance May 1, 2017	54,427
Estimated Revenue	
Intergovernmental	271,890
Miscellaneous	<u>6,620</u>
Estimated Available	<u><u>332,937</u></u>

**Hotel/Motel Tax Fund Summary**

Estimated Fund Balance May 1, 2017	317,544
Estimated Revenue	
Taxes	599,960
Miscellaneous Revenues	16,020
Other	<u>0</u>
Estimated Available	<u><u>933,524</u></u>

***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2017 – April 30, 2018***

**Restaurant/Place of Eating Tax Fund Summary**

Estimated Fund Balance May 1, 2017 6,245

Estimated Revenue

Taxes 0

Miscellaneous Revenues 0

Other 0

Estimated Available 6,245

**Capital Improvement Fund Summary**

Estimated Fund Balance May 1, 2017 376,780

Estimated Revenue

Intergovernmental 0

Miscellaneous Revenues 192,720

Transfers 310,000

Estimated Available 879,500

**Sidewalk/Pathway Fund Summary**

Estimated Fund Balance May 1, 2017 299,978

Estimated Revenue

Intergovernmental 0

Miscellaneous Revenues 10,000

Transfers 0

Estimated Available 309,978

**Equipment Replacement Fund Summary**

Estimated Fund Balance May 1, 2017 956,472

Estimated Revenue

Miscellaneous Revenues 13,060

Transfers 0

Estimated Available 969,532

***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2017 – April 30, 2018***

**Storm Water Management Fund Summary**

Estimated Fund Balance May 1, 2017	116,580
Estimated Revenue	
Miscellaneous Revenues	20,010
Transfers	<u>0</u>
Estimated Available	<u><u>136,590</u></u>

**Debt Service Fund Summary**

Estimated Fund Balance May 1, 2017	3,081,869
Estimated Revenue	
Taxes	0
Intergovernmental	0
Miscellaneous Revenues	110,000
Other	0
Transfers	<u>45,910</u>
Estimated Available	<u><u>3,237,779</u></u>

**Water Fund Summary**

Estimated Fund Balance May 1, 2017	2,356,832
Estimated Revenue	
Charges For Services	5,067,040
Miscellaneous Revenues	<u>210,000</u>
Estimated Available	<u><u>7,633,872</u></u>

**Sewer Fund Summary**

Estimated Fund Balance May 1, 2017	1,714,122
Estimated Revenue	
Charges For Services	293,620
Miscellaneous Revenues	<u>58,415</u>
	<u><u>2,066,157</u></u>

***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2017 – April 30, 2018***

**Information Technology Fund Summary**

Estimated Fund Balance May 1, 2017	309,630
Estimated Revenue	
Miscellaneous Revenues	13,060
Transfers	<u>273,740</u>
Estimated Available	<u><u>596,430</u></u>

**Police Pension Fund Summary**

Estimated Fund Balance May 1, 2017	15,907,907
Estimated Revenue	
Miscellaneous Revenues	<u>1,528,265</u>
Estimated Available	<u><u>17,436,172</u></u>

\_\_\_\_\_  
Village Administrator

ATTEST:

\_\_\_\_\_  
Village Clerk



# **Village of Burr Ridge Fiscal Year 2017-2018**



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

**Proposed Budget  
and Five Year Financial Plan**

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# Section 1

## Introduction



**The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.**

April 10, 2017

The Honorable Mickey Straub, Mayor, Board of Trustees and Residents of Burr Ridge

Dear Mayor Straub and Board of Trustees:

It is with pleasure that I submit to you the proposed Five-Year Operating and Capital Improvements Budget for Fiscal Years 2017-18 through 2021-22. **The budget that the Village Board will approve in April 2017 is for Fiscal Year 2017-18.** However, in order to gain insight into what may lie ahead, projections are provided for Fiscal Years 18-19 through Fiscal Years 21-22. It should be noted that the budget is broken down into separate funds according to generally accepted accounting principles for state and local governments. You will note that in several instances, transfers are shown from one fund to another for budgetary and accounting purposes. These inter-fund transfers inflate the total budget of all funds by \$629,650 or 3.6%.

### **BUDGET HIGHLIGHTS**

#### **Overview** (Section 3, Page 3)

The total FY 17-18 Expenditure Budget for all funds, including transfers, amounts to \$17,670,000. The FY 17-18 Expenditure Budget is \$1,001,135 or 5.4% **less** than the FY 16-17 Budget of \$18,671,135 and \$492,030 or 2.7% **less** than the FY 16-17 Estimated Actual of \$18,162,030. It should be pointed out that the FY 17-18 Budget contains \$1,555,460 in Capital Projects and in most cases we are drawing down on equity from the various funds to pay for those expenditures.

For the seventh year in a row, we anticipate a surplus in the General Fund at the end of FY 16-17, due to higher than anticipated building fees and lower than expected Police salaries, along with lower gas and salt prices, among other things. In light of these savings, I am recommending that an additional \$200,000 be transferred from the General Fund to the Capital Projects Fund prior to the end of the fiscal year (a Budget Amendment will be required for this transfer).

The FY 17-18 General Fund Budget is balanced, showing a surplus of \$82,965. This is due in large part to the increase in building fees approved by the Board in February 2017 and the proposed recommendation to prepay the FY 17-18 transfer from the General Fund to the Equipment Replacement Fund in the amount of \$156,045 prior to the end of FY 16-17. Without this action, the FY 17-18 Budget would be in a deficit position.

### **CAPITAL IMPROVEMENTS**

The proposed FY 17-18 Budget includes \$1,555,460 in capital items (projects and capital purchases) included in the Capital Projects Fund, Sidewalk Fund, Equipment Replacement Fund, Water Fund and General Fund. This represents 8.8% of the total budget for all funds.

#### **2017 Road Program** (Section 3, Page 68)

The 2017 Road Program includes the following elements:

• 61 <sup>st</sup> Place & Park Avenue	
• 62 <sup>nd</sup> Street & Cove Creek Court	
• Steepleside Drive	
• Greystone Court	
• Babson Park Subdivision	
• Crack-sealing	
• Pavement Marking	
• Material Testing	
<b>TOTAL</b>	<b>\$580,430</b>

#### **Other Capital Improvements**

The FY 17-18 Capital Improvements Fund also includes \$167,000 for the Village's portion of the 79<sup>th</sup> Street LAPP Grant and \$10,000 that will be transferred from the Hotel/Motel Tax Fund to the Capital Projects Fund to pay for the Village's remaining portion of the County Line Road Bridge project grant.

### **Sidewalks/Pathways** (Section 3, Page 69)

The Sidewalk/Pathway Fund does not include any Capital expenditures in FY 17-18. The County Line Road sidewalk from Longwood Drive to Katherine Legge Park is budgeted to be completed in FY 18-19. However, there is currently a projected shortfall of \$193,372 if the project is completed. Village Staff is in the process of obtaining additional grant funding to cover this shortfall. However, if we are not successful, the Village will either have to use existing equity in either General Fund or the IRMA surplus account to cover the shortfall. Otherwise, it would be my recommendation that the project be dropped and the existing grant be released.

In addition, \$11,500 has been budgeted in FY 17-18 for the annual Sidewalk/Pathway Maintenance Program. This may be the last year funds will be available in the Pathway Fund for this expenditure.

It should be noted that, once the County Line Road project is completed, the Pathway Fund will be depleted and funding for any future pathway projects will have to come from other sources.

### **Stormwater Management** (Section 3, Page 75)

The Stormwater Management Fund was established in FY 08-09 to better account for stormwater-related revenues and expenditures. No major projects are contemplated to be funded in FY 17-18. However, \$13,450 has been budgeted for smaller maintenance projects and repairs (Section 3, Page 77).

### **Water System Improvement** (Section 3, Page 83)

There are no Capital Improvements budgeted in the Water Fund in FY 17-18. However, there are several projects budgeted for FY 18-19, including the painting of the north water tower (\$425,000), the Hinsdale interconnect project (\$100,000), the 89<sup>th</sup> Street water main extension project (\$120,000) and the replacement of Pump #4 (\$115,000). These projects will result in a drawdown of Water Fund equity in the amount of \$502,920 in FY 18-19.

### **Sewer System Improvement** (Section 3, Page 96)

The FY 17-18 Budget does not include any Capital Projects for Sewer System Improvements.

### **MAJOR VEHICLE/EQUIPMENT REPLACEMENT**

(Section 3, Page 72)

The Equipment Replacement Fund includes the following pieces of equipment that will be replaced in FY 17-18:

• 2004 GMC 6500 Lo-Pro Dump Truck	\$140,000
• 1997 Dresser Payloader Model 515C	\$145,000
• 1994 Beaver Creek 2-axle trailer	\$10,000
• 2005 Police Investigation Division vehicle	\$30,285
<b>TOTAL</b>	<b>\$325,285</b>

Once again, several additional equipment purchases have been deferred to future years (Section 3, Page 74).

In addition, \$62,000 has been budgeted in the FY 17-18 Police Budget to replace two patrol vehicles, along with \$16,000 for the replacement of Police vehicle equipment (Section 3, Page 36).

### **MAJOR EQUIPMENT REQUESTS**

\$353,670 was spent in the Water Fund in FY 16-17 to allow for the completion of the Sensus iPerl residential water meter installation program. Completion of this program has been delayed until September 2017. However, once this project is completed, it will allow the Village to more efficiently read water meters and reduce Staff.

New major equipment requests over \$1,000 include:

POLICE DEPARTMENT (Section 3, Page 36)	
• Armor vest replacement program	\$9,225
• Radar replacement program	\$7,000
• Replacement of AR-15 Carbines (6)	\$6,745
• AR-15 equipment	\$4,370
PUBLIC WORKS DEPARTMENT (Section 3, Page 45)	
• Safety cones and barricades	\$6,200
• Replacement of metal welding/cutting equipment	\$5,920
• New plow equipment for Unit #31	\$6,430
WATER FUND (Section 3, Page 91)	
• New meters and valves	\$10,000
• Commercial water meter replacement program	\$65,000
• Trash pump and accessories	\$7,000
INFORMATION TECHNOLOGY FUND (Section 3, Page 99)	
• Workstation upgrades	\$60,000
• Boardroom AV system upgrades	\$12,000
• Network storage expansion	\$8,000
• Upgrade main network switches at water tower	\$2,000
• Hexagon RMS	\$12,790
• Public Works copier	\$5,000
• Wireless networking	\$30,000

### **PERSONNEL SERVICES** (Section 4)

#### **Salaries** (Section 4, Page 1)

The FY 17-18 Budget includes a 2.0% COLA adjustment, along with step increases for the Public Works union. Due to the expiration of their contract, salary adjustments for both Police unions will need to be negotiated. For all other non-union employees, a 2.0% COLA adjustment and "Merit Increases" as if a 12-Step Pay Plan was in effect will be provided.

#### **Health Insurance**

Health insurance premiums are projected to increase by 4.7% beginning on July 1, 2017. Based on 55 employees (and one former employee receiving health insurance under the State Law concerning catastrophic injury), it is estimated that the Village will pay a total of \$777,265 in health, life and dental insurance benefits in FY 17-18.

Due to the fact that employees pay 10% of employee and 25% of dependent health and dental insurance costs, employees will pay a total of approximately \$127,225 in FY 17-18 for this benefit.

#### **Travel/Training**

The total training budget for all departments is \$60,905 or \$3,050 **less** than budgeted in FY 16-17.

#### **Personnel Changes**

The FY 17-18 Budget includes a cost saving of over \$114,000, due to the retirement of the Village Administrator, the promotion of the Community Development Director to the position of Village Administrator and the hiring of a new Assistant to the Administrator/Planner. As indicated above, once the Water Meter Replacement Program is completed, both the part-time Meter Reader and the part-time Administrative Secretary position in the Water Department are expected to terminate. There are no other Personnel requests included in the FY17-18 Budget.

#### **NEW OPERATING/CONTRACTUAL PROGRAMS**

In FY 16-17, 100% of all landscape costs to maintain the Village's gateways, the bridge area, Village Hall and County Line Road south of 79<sup>th</sup> Street was transferred to the Hotel/Motel Tax Fund. In FY 17-18, the cost of this program will be \$91,590. (Section 3, Page 59).

The Village's EAB managed decline program will continue in FY 17-18, with an estimated 430 trees to be removed at a cost of \$85,000. In addition, \$17,800 will be budgeted for EAB tree



replanting, using funds from the Stafford Woods escrow account to cover the cost of this program (Section 3, Page 44).

Again, in FY 17-18, mowing of nearly 30 acres of Village roadsides, parks and easements areas will be contracted out to allow existing Public Works Staff to concentrate on the EAB tree replacement program. The estimated cost for this contract will be \$5,790 (Section 3, Page 47) in the General Fund and \$2,380 (Section 3, Page 90) in the Water Fund.

Due to the need for General Fund Revenue, I am proposing that the Restaurant Week Program in the Restaurant Marketing Fund be eliminated and that the \$25,000 savings in Place-of-Eating Tax Revenue be kept in the General Fund.

I am also proposing that \$5,000 budgeted in the FY 16-17 Board & Commissions Budget for recycling programs, but not spent, be eliminated from the Budget.

Additional new Operating Programs in FY 17-18 include:

BUILDING AND GROUNDS (Section 3, Page 46)	
• Re-staining of Village Hall and PD siding	\$29,000
• Police Department HVAC modifications	\$14,000
• Police Department window replacements (labor only)	\$9,500
• Public Works building sign	\$10,000
• Village Hall automatic door opener/closer	\$8,000
BOARD AND COMMISSIONS (Section 3, Page 9)	
• Strategic Goal Setting	\$5,000
HOTEL/MOTEL TAX FUND (Section 3, Page 56)	
• Additional signage for CLR Bridge Project	\$16,000
STORMWATER FUND (Section 3, Page 77)	
• Intergovernmental Agreement with DuPage County for NPDES related inspections	\$8,000

## GENERAL FUND (Section 3)

### FY 16-17 Estimated Actual Expenditures and Revenues

FY 16-17 was budgeted with a planned \$232,250 surplus. As I reported above, I am pleased to report that the surplus has **increased** to \$262,700. With this in mind and as mentioned above, I am recommending that \$200,000 of this surplus be transferred to the Capital Projects Fund prior to the completion of the annual audit.

### FY 17-18 Budget – Revenues

GENERAL FUND REVENUE BUDGET TO BUDGET			
FY 17-18 Budget	FY 16-17 Budget	\$ Change	% Change
\$8,693,575	\$8,725,685	(\$32,110)	(0.4%)

GENERAL FUND REVENUE BUDGET TO EST. ACTUAL			
FY 17-18 Budget	FY 16-17 Est. Actual	\$ Change	% Change
\$8,693,575	\$8,786,900	(\$93,325)	(1.1%)

The General Fund Revenues Budget for FY 17-18 is \$8,693,575, which is \$32,110 or 0.4% **less** than the FY 16-17 Budget of \$8,725,685 and \$93,325 or 1.1% **less** than the FY 16-17 estimated actual of \$8,786,900.

Once again, General Fund property taxes for FY 17-18 are projected to come in \$50,805 **lower** than FY 16-17, due to the increase in the Police Pension Levy.

The Municipal Sales Tax continues to be the largest single revenue source in the General Fund Budget and is viewed as three separate revenue sources:

	<b>FY 16-17 Est Actual</b>	<b>FY 16-17 Budget</b>	<b>FY 17-18 Proposed</b>
Base sales tax	\$1,488,315	\$1,513,610	\$1,528,700
Village Center sales tax	\$337,730	\$326,255	\$333,864
¼% Non-home-rule sales tax	\$323,790	\$344,975	\$349,230
<b>TOTAL</b>	<b>\$2,149,835</b>	<b>\$2,184,840</b>	<b>\$2,211,795</b>

Unfortunately, sales tax proceeds in FY 16-17 **have not** met Budget projections once again (see chart in Section 2, Page 8). In FY 16-17, base sales tax in the amount of \$1,488,315 came in **less** than the projected budget of \$1,513,610 by \$25,295. The Village Center sales tax (\$337,730) exceeded the FY 16-17 Budget by \$11,475, but the ¼% non-home-rule sales tax (\$323,790) **failed to meet** projections by a total of \$21,185.

FY 17-18 Sales Tax Budget is shown to be \$61,960 or 2.9% **more** than the FY 16-17 Estimated Actual and \$26,955 or 1.3% **more** than the FY 16-17 Budget.

Total building permit revenue is expected to come in **higher** than projected in FY 16-17. The FY 16-17 Estimated Actual of \$583,390 was \$208,090 **more** than what was budgeted in FY 16-17, due to both better than expected building activity and the increase in building fees approved by the Village Board in February. Projections for the total for Permits & Fees for the FY 17-18 budget is projected to be \$441,975, which is \$66,675 **more** than the FY 16-17 Budget of \$375,300.

The Village continues to rely heavily on State Income Tax. The FY 16-17 estimated actual is \$1,017,870, which is \$59,150 or 5.5% **lower** than originally estimated. In FY 17-18, \$1,066,460 is budgeted and is \$10,560 less than what was budgeted in FY 16-17.

Interest income is projected to be \$180,000 in FY 17-18, which is comparable to FY 16-17.

In FY 16-17, \$288,900 was budgeted for the 1% place-of-eating tax. Unfortunately, I must report that this revenue source underperformed

and will come in at around \$279,500. In FY 17-18, it is anticipated that this revenue source will generate \$310,570. As mentioned above, \$25,000 that is normally transferred to the Restaurant/Place-of-Eating Tax Fund for the Restaurant Week celebration is shown to remain in the General Fund.

In summary, the Village cannot expect to continue to fund operations and services at the current level when Revenues are shown to decrease from one year to the next. Although future years show some growth in Revenue, that may be optimistic. This will have to be watched very carefully over the course of the next year.

### **FY 17-18 Budget – Expenditures**

<b>GENERAL FUND EXPENDITURE BUDGET TO BUDGET</b>			
<b>FY 17-18 Budget</b>	<b>FY 16-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
\$8,610,610	\$8,503,435	\$107,175	1.3%

<b>GENERAL FUND EXPENDITURE BUDGET TO EST. ACTUAL</b>			
<b>FY 17-18 Budget Expenditure</b>	<b>FY 16-17 Estimated Actual</b>	<b>\$ Change</b>	<b>% Change</b>
\$8,610,610	\$8,524,200	\$86,410	1.0%

The General Fund Expenditure Budget for FY 17-18 is \$8,610,610, which is \$107,175 or 1.3% **more** than the FY 16-17 Budget of \$8,503,435 and \$86,410 more than the FY 16-17 estimated actual of \$8,524,260.

### **SPECIAL REVENUE FUNDS**

#### **E-9-1-1 Fund** (Section 3, Page 49)

The E-9-1-1 Fund was originally established in FY 88-89. In July 2015, the Governor signed a bill to require the consolidation of small Emergency Telephone System Boards (ETSB) with larger ETSBs. With this in mind, in FY 16-17, the Burr Ridge ETSB merged with the DuPage County ETSB and Police dispatching was transferred from



Southwest Central Dispatch to DUCOMM. All remaining ETSB funds were expended in FY 16-17 and the Fund has been closed.

#### **MFT Fund** (Section 3, Page 53)

The FY 17-18 MFT Fund Budget includes a transfer of \$300,000 to the Capital Improvements Fund to help fund the 2017 Road Program. This transfer represents the available funds expected to be generated from our annual allotment from IDOT (Illinois Department of Transportation).

#### **Hotel/Motel Tax Fund** (Section 3, Page 56)

The Hotel/Motel Tax Fund, a special revenue fund, was established in FY 91-92. In FY 04-05 the Village increased the tax from 1% to 3%. On May 1, 2010, the tax increased to 3.5% and on November 1, 2010, the tax increased to 4.0%.

Due to projected increases in Hotel/Motel Tax revenue as a result of the renovation of the former Oaks Hotel into a Crowne Plaza Hotel, the annual marketing program was been increased in FY 16-17 from \$250,000 to \$300,000, with the understanding that \$25,000 of the increase will be earmarked for restaurant marketing. Unfortunately, the renovation will not be completed until May 2017, creating a revenue shortfall. Therefore, the FY 16-17 marketing budget had to be cut back to \$230,000. \$300,000 has been budgeted once again in FY 17-18, with the anticipation of the opening of the Crowne Plaza hotel at the beginning of the fiscal year.

\$76,290 has been budgeted for special events, including \$27,000 for Staff costs and \$55,535 has been budgeted for gateway projects. As mentioned above, again this year, all landscape maintenance related costs associated with all Village gateways, the bridge area, Village Hall and County Line Road south of 79<sup>th</sup> Street has been placed in this Fund in the amount of \$91,590.

The balance of expenditures will be used to honor requests the Village has received in the past from the Willowbrook/Burr Ridge Chamber of Commerce, the Burr Ridge Park District, the Flag Creek Historical Society, the I & M Canal National Heritage Corridor, the

Armed Forces Day Celebration, to help sponsor the Friday night concerts and to reimburse the Village for overtime costs associated with the two Village-sponsored 5k races.

It is anticipated that there will be increased revenue again, beginning in FY 18-19, with the opening of the Hampton Inn, but it is currently not shown in future year projections.

#### **Restaurant/Place-of-Eating Tax Fund** (Section 3, Page 60)

In FY 12-13 a new Restaurant/Place-of-Eating Tax Fund was created to be used to promote Burr Ridge restaurants as a destination spot for dining. A Restaurant Marketing Sub-Committee was created to assist in the creation of a \$50,000 marketing plan. In FY 16-17, \$25,000 of the plan came from the General Fund for a Restaurant Week celebration and \$25,000 came from the Hotel/Motel Tax Fund. As mentioned above, \$25,000 will continue to be allocated for restaurant marketing in the Hotel/Motel Tax Fund, but it is my recommendation that the \$25,000 in Place-of-Eating Tax revenues from the General Fund no longer be allocated and that this fund be eliminated, after drawing down on the remaining funds in the amount of \$6,245. It is my recommendation that, when additional revenues become available after the opening of the Hampton Inn, additional Hotel/Motel Tax dollars be allocated for restaurant marketing.

### **CAPITAL PROJECTS FUND**

#### **Capital Improvements Fund** (Section 3, Page 63)

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. Revenues normally come from transfers from the General Fund and the Motor Fuel Tax Fund. The MFT transfer in FY 17-18 will be \$300,000. Due to the tight General Fund Budget, no additional reserves are available. Instead, \$180,000 is being transferred from the Village's liability insurance equity account (IRMA) to cover the shortfall. A total of \$757,430 in Capital Improvement Fund projects will be completed in FY 17-18, including the cost of the 2017 Road Program (\$580,430) (see above and Section 3, Page 68). Funding for future year programs remain a major concern (see Section 1, Page 2).

Due to the projected surplus in the General Fund in FY 16-17, an additional \$200,000 transfer will be made to the Capital Projects Fund at the end of FY 16-17, which will help cover some of the shortfall projected for FY 18-19. A budget amendment will be required for this transfer.

#### **Sidewalk/Pathway Improvement Fund** (Section 3, Page 69)

The beginning reserves for the Sidewalk/Pathway Fund starting May 1, 2017 are projected to be \$299,978. As mentioned above (Section 1, Page 2), there are no proposed projects to be completed in FY 17-18. The Budget currently projects completion of the County Line Road sidewalk from Longwood Drive to KLM Park in FY 18-19. Once again, assuming that the County Line Road sidewalk project is completed in FY 18-19, it should be understood that pathway funds will no longer be available for either new projects or for routine maintenance.

#### **Capital Equipment Replacement Fund** (Section 3, Page 72)

The Capital Equipment Replacement Fund was established in FY 91-92. In order to fully fund the transfer from the General Fund to the Equipment Replacement Fund and still balance the FY 17-18 General Fund Budget, this transfer will be made prior to the end of FY 16-17, using projected FY 16-17 surplus funds. (A budget amendment will be required for this transfer.) This fund currently has beginning reserves of \$956,472. Total anticipated expenses in FY 17-18 will be in the amount of \$326,285 (See Section 3, Page 74). It should be pointed out that the Capital Equipment Replacement Fund is only 35.6% funded.

#### **Stormwater Management Fund** (Section 3, Page 75)

In order to keep better track of stormwater related revenues and expenditures, a separate fund for Stormwater improvements was created in FY 09-10. All proceeds from stormwater permit fees will be accounted for in this fund. The fund currently has a fund balance of \$122,660. No new projects are contemplated in this fund at this

time. However, \$4,800 has been budgeted for miscellaneous/emergency maintenance (Section 3, Page 77).

#### **DEBT SERVICE FUND** (Section 3, Page 78)

I am pleased to report that the G.O. Bond Series 2003 (1996 Series refinanced for the Bedford Park Water Main Project) was fully paid at the end of 2016. The Debt Service Fund now includes only two debt issues. The first debt issue includes principal and interest payments of \$45,915 for an installment contract for the County Line Road/Burr Ridge Parkway Landscape Improvements. Annual payment of this installment contract will be provided by a transfer from the Hotel/Motel Tax fund. The installment contract will be paid in full in FY 18-19.

The second debt issue is for the Police Facility bonds. The bond issue expires in FY 17-18 and due to insufficient funds, will have to be reissued. We anticipate that the bond reissue will occur in June, with the first debt payment of \$84,013 to be paid in December, assuming a 2.75% interest rate. Future year debt payments will require a General Fund transfer of \$58,025 to the Debt Service Fund.

All bond costs are contemplated to be rolled into the debt issue and, therefore, the total principal will increase from \$5,935,000 to \$6,110,000.

#### **ENTERPRISE FUNDS**

##### **Water Fund** (Section 3, Page 83)

In order for the Board to better understand the financial condition of the Water Fund, the accounting methodology in the Water Fund Budget was changed in FY 05-06, for budgeting purposes, from an accrual basis of accounting normally used in enterprise funds to a cash-based method of accounting. On a budgetary basis, depreciation expense has been eliminated and now one-time Capital Projects will be expensed in the year in which they occur.

The proposed FY 17-18 Budget includes revenues in the amount of \$5,277,040. The FY 17-18 Expenditure Budget amounts to

\$5,091,705. This budget is \$67,235 or 1.3% **less** than the estimated actual Expenditure Budget for FY 16-17 of \$5,024,470.

The FY 17-18 Budget anticipates a **surplus** of \$185,335, assuming a 5% increase in water rates.

The largest single expense in the Water Fund is the cost of Lake Michigan Water. (It is expected at this time that there will be no rate increase from the City of Chicago again in FY 17-18.) Water purchase costs alone represent 66.8% of the entire Water Fund budget. Water purchases in FY 17-18 are projected at 651,539,000 gallons. In FY 17-18, it is anticipated the Village will sell 589,801,000 gallons of water or 6.9% **more** than the previous year. Projections are based on a 5-year average.

#### **Sewer Fund** (Section 3, Page 92)

Similar to the Water Fund, accounting methodology for budgeting purposes in the Sewer Fund has also changed from the accrual method to the cash basis of accounting in FY 05-06.

The Sewer Fund was established to maintain the sewer system in the Cook County Portion of the Village. This year and for the next five years, a \$5.00 per billing cycle increase is proposed.

Revenues of \$352,035 are projected for FY 17-18 and are made up of sewer charges, tap-on fees, penalties and interest. Expenses in the amount of \$303,945 are \$6,670 (2.2 %) **more** than the FY 16-17 Estimated Actual figure of \$297,275.

The proposed FY 17-18 Budget shows projected reserves of \$1,762,212 in the Sewer Fund.

#### **INFORMATION TECHNOLOGY FUND** (Section 3, Page 102)

The Information Technology Fund was established in FY 96-97 to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund come in

the form of transfers from the General Fund and the Water and Sewer Funds.

The expenditures in this fund are projected to be \$286,800 in FY 17-18, which is \$13,265 **less** than what is estimated to be spent in FY 16-17. The FY 17-18 Budget includes several new equipment purchases in the amount of \$129,790. (see Section 1, Page 3)

#### **POLICE PENSION FUND** (Section 3, Page 104)

The FY 17-18 Police Pension Fund revenues are estimated at \$1,528,265, of which \$780,715 is projected to be collected from property taxes, which is represented as Employer Contributions. This is an \$82,930 or 11.9% **increase** over the FY 16-17 Budget of \$697,785.

According to our latest actuarial review, the Police Pension Fund is 68.1% funded. Total pension/disability payments equal \$1,037,000. Pension/disability payments include five police officers on permanent disability, 12 retirees and one surviving spouse of a retiree. It is anticipated that additional officers could retire within the next few years.

#### **FUTURE YEAR PROJECTIONS**

The FY 17-18 through FY 21-22 Operating and Capital Improvements Budget is more than just a financial document. It represents the Village's plans for the future. Although we cannot precisely predict the future, the sooner we plan for future projects and expenditures, the sooner we can anticipate and create new sources of revenue to meet them.

As indicated above, the FY 17-18 Budget deficit was eliminated due to the early transfer of required General Fund dollars to the Capital Equipment Replacement Fund in FY 16-17 (\$156,045). However, future year General Fund projections show substantial deficits, beginning in FY 18-19, due mainly to the need to transfer funds to the Capital Projects Fund.

Another potential impact to the future of the General Fund is the threat of the loss of the Village's portion of the State income tax (Local Government Distributive Fund – LGDF). As of this writing, it is our understanding that the Governor has removed the threat to reduce the LGDF by 50% and will no longer use this revenue source for balancing the State budget. However, we must continue to be vigilant and understand what the impact that a reduction of over \$500,000 would have on the General Fund budget.

Please note that the Village does have the flexibility to balance the budget in any given year by:

- Not fully funding the Equipment Replacement Fund
- Reducing the Annual Road Program and/or deferring projects further into the future
- Reducing manpower (which will impact service to residents)
- Use of one-time reserves in the Village's general liability insurance program (\$460,158, after the \$180,000 is utilized for the FY 17-18 Road Program)
- Use of General Fund equity (\$5,852,521) projected to be available on May 1, 2017

Potential areas for new revenue include implementing the additional ¼% non-home-rule sales tax (\$300,000-\$325,000) and the reinstatement of vehicle stickers (\$350,000-\$500,000).

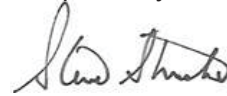
### **CONCLUSION**

The budget process, which began in November, has reached its final stage. As the Village Administrator, it is my responsibility to see to it that budgets submitted by department heads in January have been thoroughly analyzed, reviewed and prioritized in accordance with what I believe to be a reasonable schedule of programs to maintain and enhance both employee productivity and the level of services offered to our residents. Obviously, there are many recommendations for new equipment, projects and services contained within the proposed budget that have yet to be fully presented to the Board. **However, as usual, background information and analysis will be presented to the Village Board for all expenditures in excess of \$5,000 and no action will be taken on these expenditures prior to Board approval.**

The budget is now presented to you for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for FY 17-18 and beyond.

In conclusion, I would like to point out that the FY 17-18 through FY 21-22 Operating and Capital Improvement Budget could not have been prepared without the diligent efforts of Finance Director Jerry Sapp, Assistant Finance Director Lynette Zurawski and the entire Village Staff.

Respectfully submitted,



Steve Stricker  
Village Administrator

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# Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational “stake in the ground”.
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



# VISION STATEMENT

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place



# STRATEGIC PLAN

## **HIGH PRIORITY**

Create an Economic Development Plan  
Ensure the viability of the Village Center

## **MEDIUM PRIORITY**

Pay off debt associated with the Police facility  
Expand wireless network  
Improve communication with Homeowners' Associations  
Stormwater management  
    Educate residents concerning the difference between ponding and flooding  
Pursue a franchise agreement with one waste hauler  
Evaluate the need for alternative housing types for young families and empty nesters

## **LOW PRIORITY**

Consider the possibility of a pedestrian bridge over I-55  
Consider an alternative east access to the Village  
Meet with School Board officials to identify specific issues in which the Village can become involved



# BUDGET POLICIES

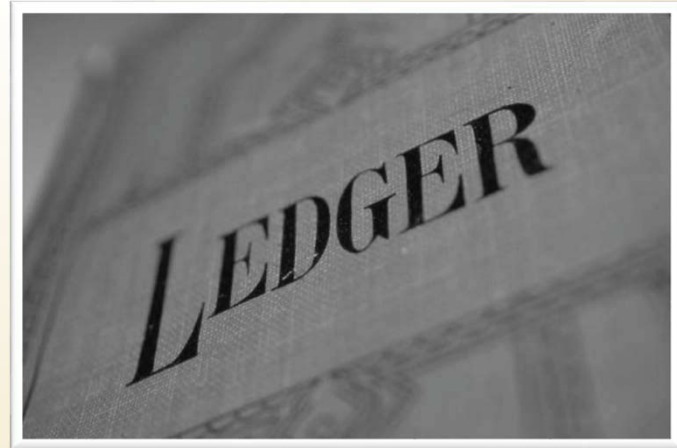
- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

# BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year's projections, use a straight-line inflation factor of 3.0%.

# Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 14 funds to manage its financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has its own use and restrictions.
- The annual budget actually consists of 14 separate budgets.



# Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

# The Big Picture

## Special Revenues

- E-911
- Motor Fuel Tax
- Hotel/Motel
- Places Of Eating

Revenues	Expenditures
Phone Surcharge-\$\$.60	E911 Services
State Allotments	Road Program
Hotel/Motel Taxes – 4%	Programs/Tourism
Places Of Eating Taxes – 1%	Restaurant Marketing

Revenues	Expenditures
Sales, Tap-ons, Penalties	Water Service
Sewer Charges	Sewer Service

## Enterprise

- Water
- Sewer

## General Fund

\$8.6 Million Budget

\$6.0 Million in reserves

Provides main municipal services

Decisions on uses of surplus or/and equity

### Revenues - Sources of Funding

Taxes, Licenses, Permits & Fees,  
State Revenues, Rent, Fines,  
Interest

### Expenditures - Sources Provided

Administration, Community  
Development, Finance, Police,  
Public Works

### Capital Projects

- Capital Improvement
- Equip Replace
- Sidewalk/Path

### Decisions

- Road Program
- Equipment Replacement
- Programs/Projects
- Tax Abatement
- Technology Replacement
- One time use of equity for major projects

### Other

- Debt Service
- Info. Technology
- Police Pension

Developer  
Donations

Property  
Taxes &  
Officer  
Contributions

# BUDGET CALENDAR

Monday, November 14 , 2016	Presentation and Consideration of the 2016 Tax Levy.
Friday, November 25, 2016	Notice of the 2016 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 12, 2016	Public Hearing of 2016 Tax Levy.
Monday, December 12, 2016	Board of Trustees adopts 2016 Tax Levy Ordinance.
Tuesday, December 6, 2016	Budget Manual for fiscal year 2017-2018 distributed to Department Heads.
Monday, January 2, 2017	Department Heads submit list of fiscal year 2017-2018 Goals and Objectives to Village Administrator.
January 2 – 6, 2017	Finance Director and Village Administrator review fiscal year 2017-2018 revenue estimates.
Friday, January 6, 2017	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
Week of January 23, 2017 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
January 16 – January 20, 2017	Individual department budget review sessions with Village Administrator and Finance Director.
February 1 – February 17, 2017	Village Administrator and Finance Director to finalize budget document.
February 20 – February 24, 2017	Preparation of Budget Message.
February 22 – February 24, 2017	Budget printing and assembly.
Friday, – March 3, 2017	Proposed fiscal year 2017-2018 Budget Document submitted to Board of Trustees.
Week of March 13, 2017 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 27, 2017 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Thursday April 6, 2017	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 10, 2017	Public Hearing on fiscal year 2017-2018 Proposed Budget; fiscal year 2017-2018 Budget Ordinance adopted by Board of Trustees.
Friday, April 28, 2017	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

# Section 2

## Summary Budget



**The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds:  
the General Fund, Water Fund and Sewer Fund.**



**VILLAGE OF BURR RIDGE**  
**VILLAGE WIDE SUMMARY BUDGET**  
**2017/2018 Budget**      **FOR FISCAL YEAR ENDING APRIL 30, 2018**

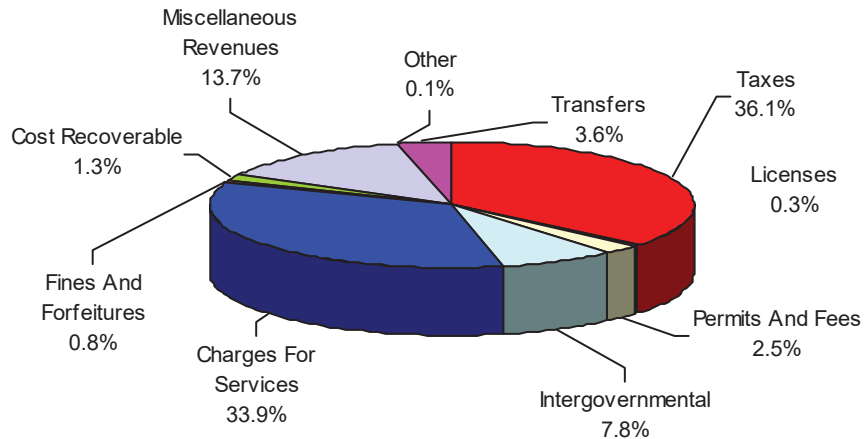
<b>Fund</b>	<b>Beginning Reserves</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Inc/Dec</b>	<b>Ending Reserves</b>	<b><i>Restricted</i></b>
General Fund	5,869,556	8,693,575	8,610,610	82,965	5,952,521	No
<b>Special Revenue Funds</b>						
E-911 Fund	0	0	0	0	0	Yes
Motor Fuel Tax Fund	54,427	278,510	300,470	-21,960	32,467	Yes
Hotel/Motel Tax Fund	317,544	615,980	608,525	7,455	324,999	Yes
Places of Eating Tax	6,245	0	6,245	-6,245	0	Yes
<b>Capital Project Funds</b>						
Capital Improvements Fund	376,780	502,720	758,430	-255,710	121,070	No
Sidewalks/Pathway Fund	299,978	10,000	42,350	-32,350	267,628	Yes
Equipment Replacement Fund	956,472	13,060	326,285	-313,225	643,247	No
Storm Water Management Fund	116,580	20,010	13,930	6,080	122,660	Yes
<b>Debt Service Funds</b>						
Debt Service Fund	3,081,869	155,910	192,310	-36,400	3,045,469	Yes
<b>Enterprise Funds</b>						
Water Fund	2,356,832	5,277,040	5,091,705	185,335	2,542,167	Yes
Sewer Fund	1,714,122	352,035	303,945	48,090	1,762,212	Yes
<b>Internal Service Funds</b>						
Information Technology Fund	309,630	286,800	312,815	-26,015	283,615	No
<b>Fiduciary Funds</b>						
Police Pension Fund	15,907,907	1,528,265	1,102,380	425,885	16,333,792	Yes
<b>Total</b>	<b>31,367,942</b>	<b>17,733,905</b>	<b>17,670,000</b>	<b>63,905</b>	<b>31,431,847</b>	



# VILLAGE WIDE - REVENUES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

**Village Revenue Classification**



**The annual budget is broken down into four main levels:**

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

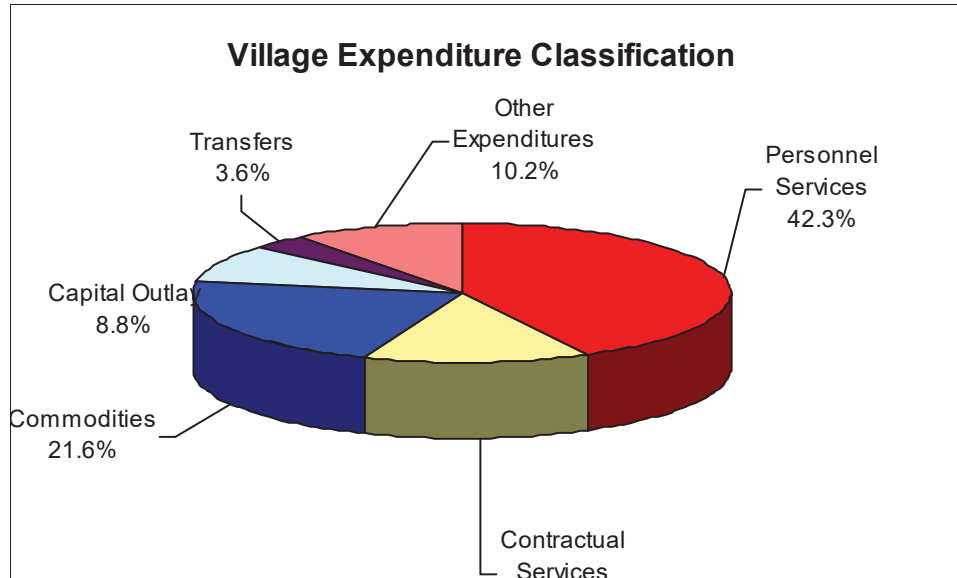
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

**Village Revenue Classification**

Taxes	6,403,110
Licenses	49,680
Permits And Fees	441,975
Intergovernmental	1,374,550
Charges For Services	6,015,530
Fines And Forfeitures	150,000
Cost Recoverable	224,725
Miscellaneous Revenues	2,429,685
Other	15,000
Transfers	629,650

# VILLAGE WIDE - EXPENDITURES

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018



**Village Expenditure Classification**

Personnel Services	7,479,150
Contractual Services	2,390,475
Commodities	3,819,170
Capital Outlay	1,555,460
Other Expenditures	1,796,095
Transfers	629,650

- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

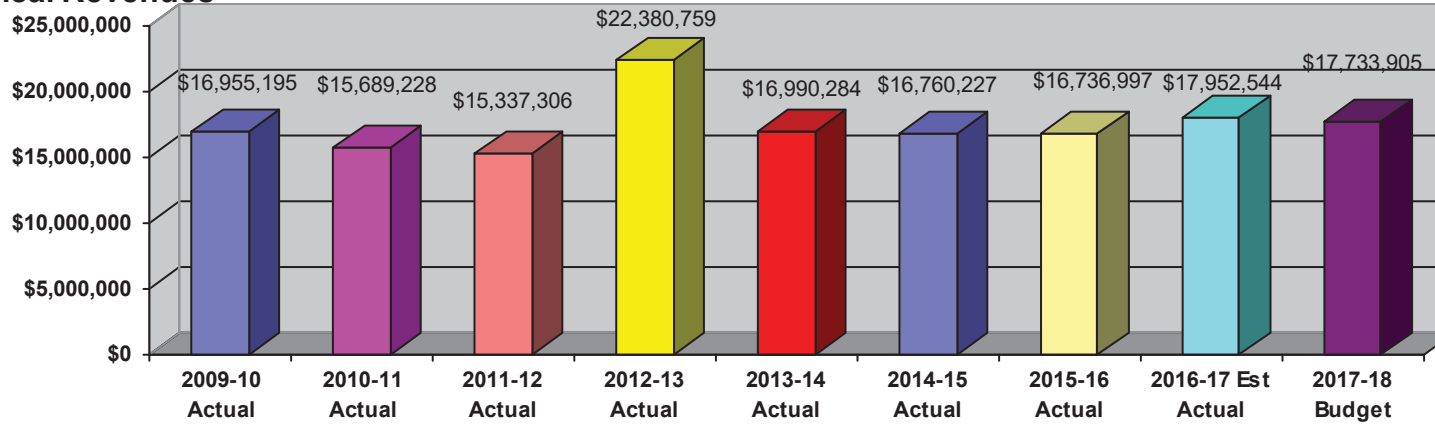
- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

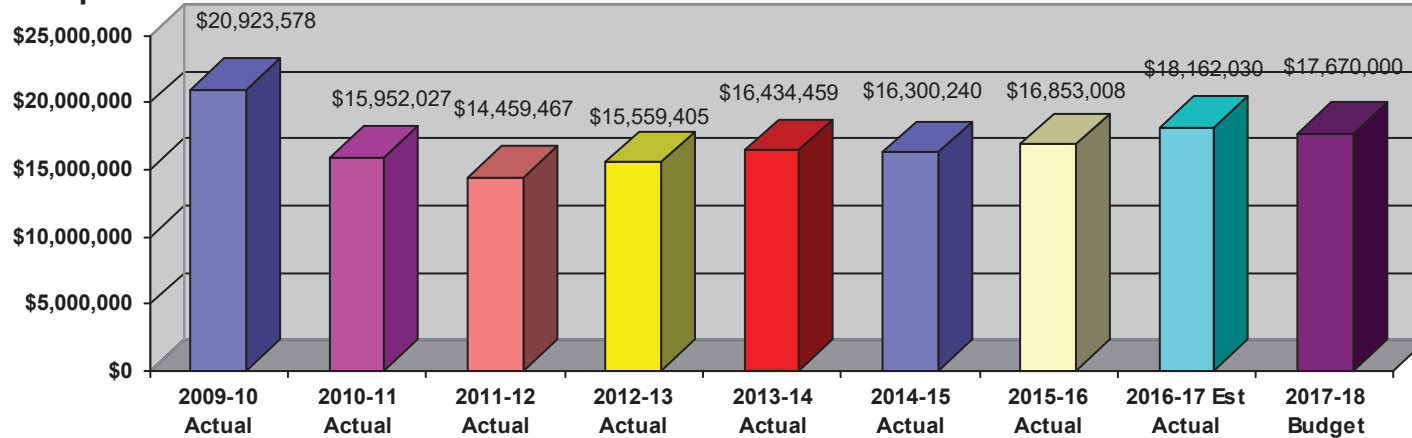
# VILLAGE WIDE SUMMARY

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

### Historical Revenues

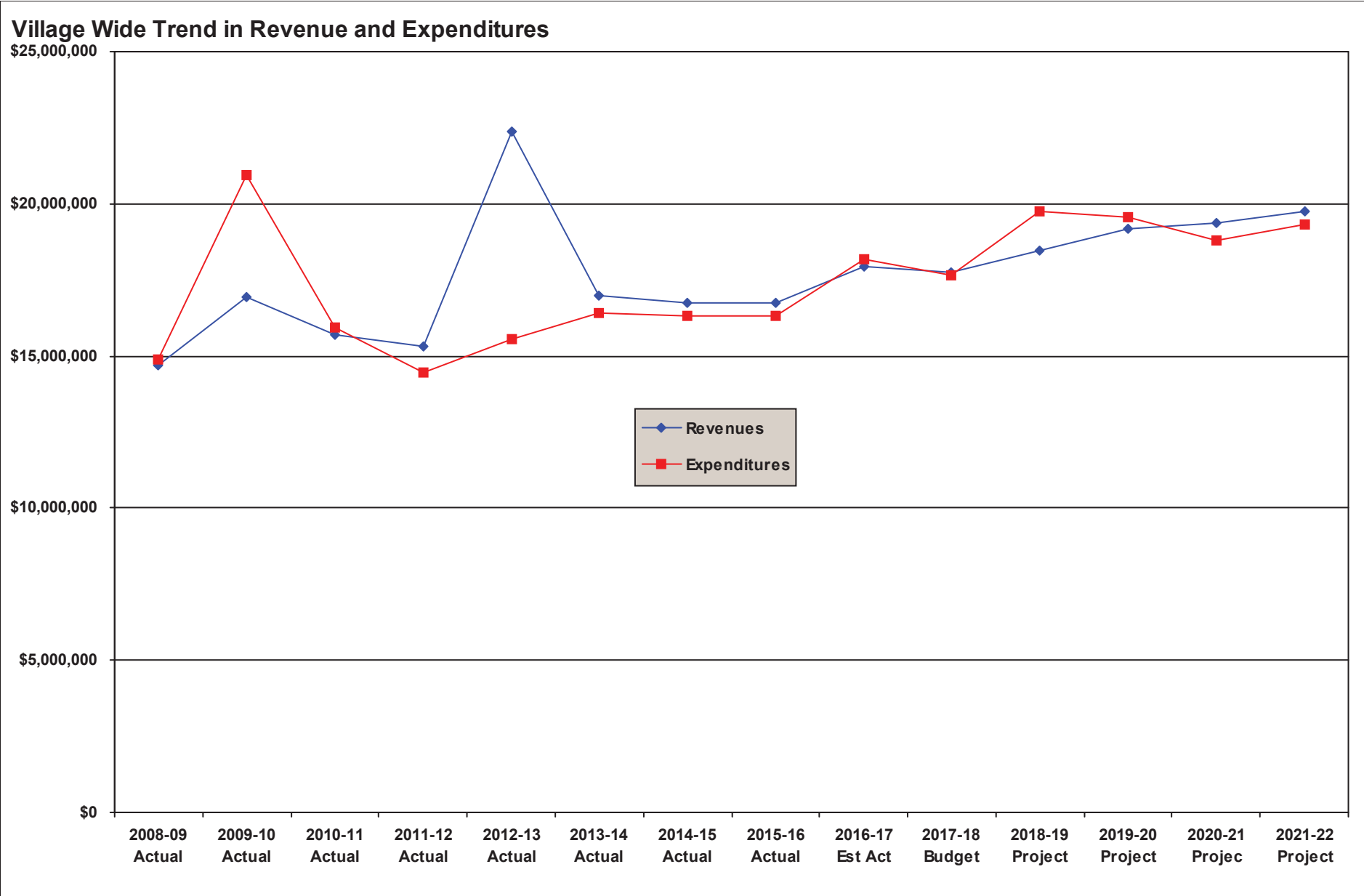


### Historical Expenditures



VILLAGE WIDE

VILLAGE OF BURR RIDGE  
SUMMARY BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018



## GENERAL FUND - REVENUES

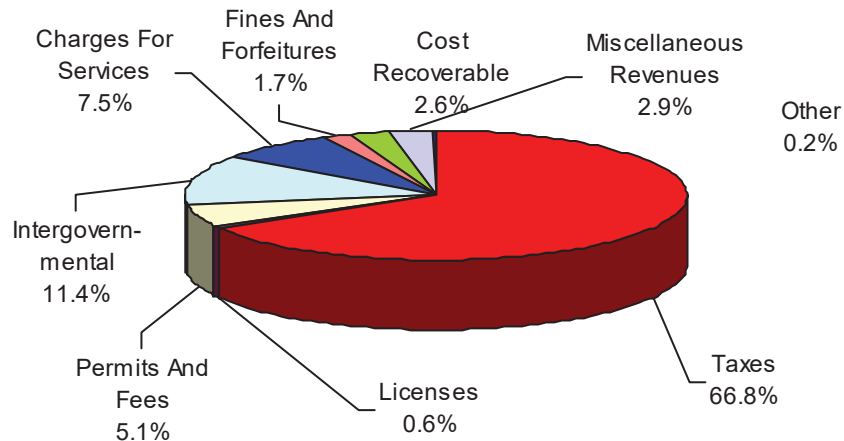
General Fund	
Beginning Reserves	5,869,556
Revenue	8,693,575
Expenditure	8,610,610
Inc/Dec	82,965
Ending Reserves	5,952,521

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

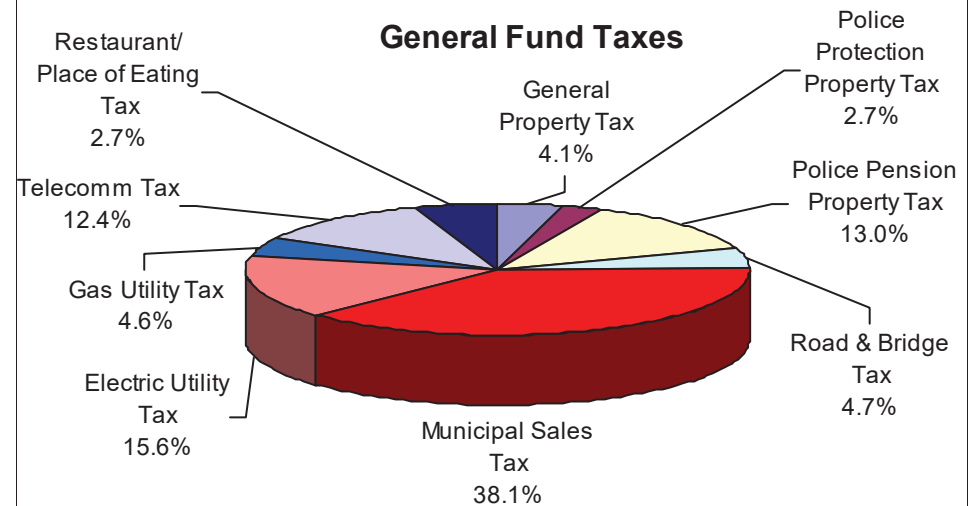
- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2016/2017 Est	2016/2017 Actual	2017/2018 Budget	Budget vs Budget
30 Taxes	5,669,680	5,807,420	5,803,150	-0.1%
31 Licenses	49,180	49,180	49,680	1.0%
32 Permits And Fees	583,390	375,300	441,975	17.8%
33 Intergovernmental	1,056,290	1,119,120	1,102,660	-1.5%
34 Charges For Services	638,290	631,170	654,870	3.8%
35 Fines And Forfeitures	143,340	150,000	150,000	0.0%
36 Cost Recoverable	292,785	222,800	224,725	0.9%
37 Miscellaneous Revenues	345,145	355,695	251,515	-29.3%
38 Other	8,800	15,000	15,000	0.0%
39 Transfers	0	0	0	
<b>Total Revenues</b>	<b>8,786,900</b>	<b>8,725,685</b>	<b>8,693,575</b>	<b>-0.4%</b>

### General Fund Revenue Classification



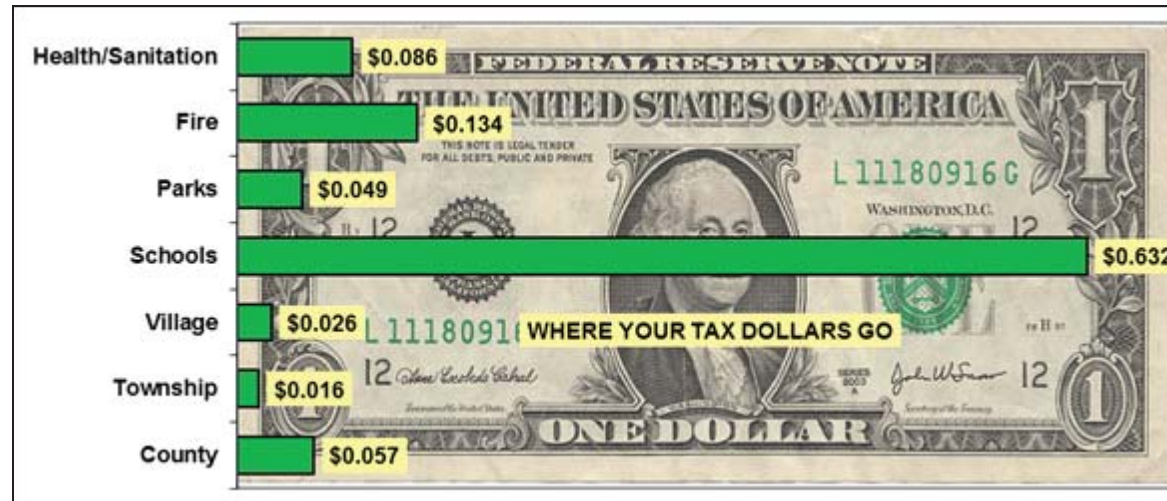
### General Fund Taxes



## GENERAL FUND - REVENUES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

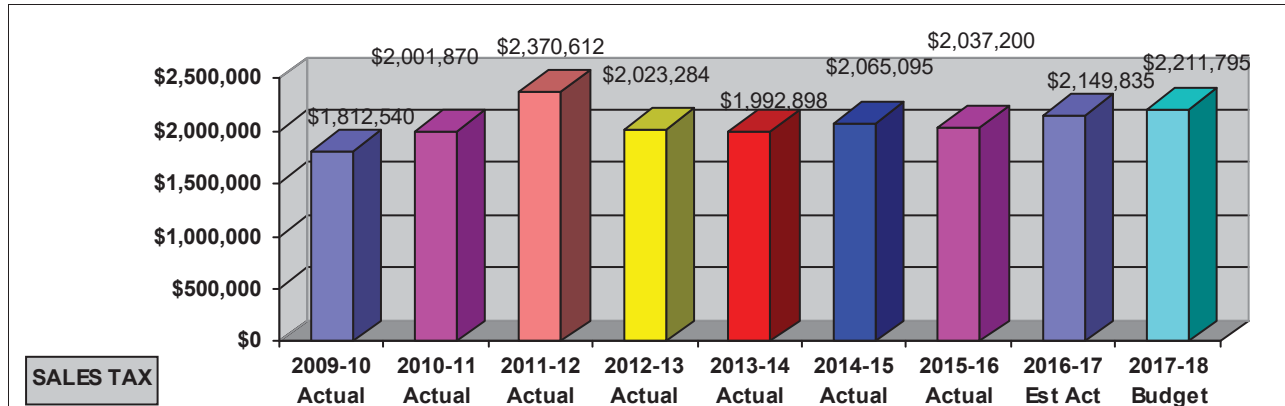
Other Revenues	16-17	16-17	17-18
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	16,960	27,000	17,800
Wellness Program Rebate	0	5,500	1,715
Traffic Analysis Reimbursement	2,490	8,500	
Nicor Franchise Agreement	19,955	20,000	20,000
Reimbursement from DuPage ETSB	78,740	77,695	
Other	20,000	25,000	20,000
	150,145	175,695	71,515



- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- In addition there is a Debt Service Levy for the bond payments of the Bedford Park water main project.
- Less than \$.03 per dollar on a tax bill goes to the Village.

# GENERAL FUND - REVENUES

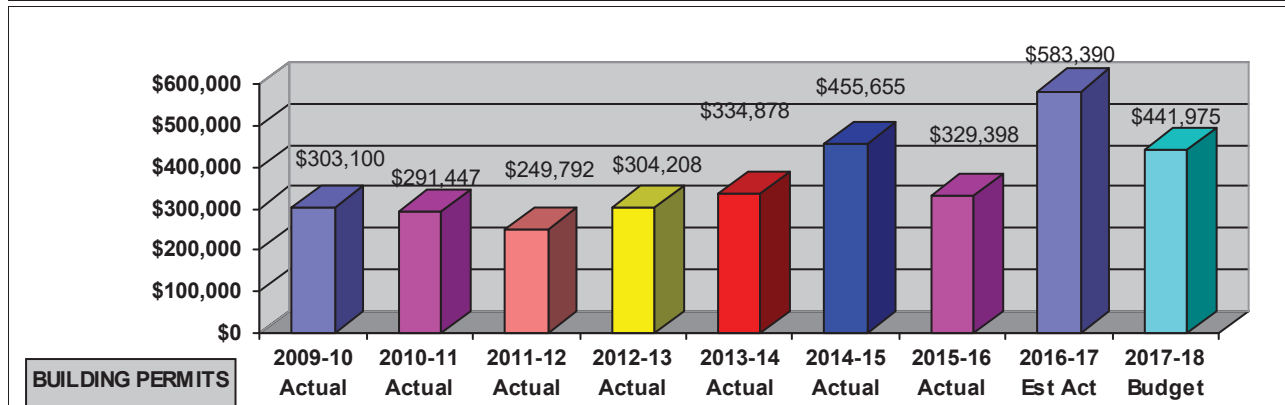
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018



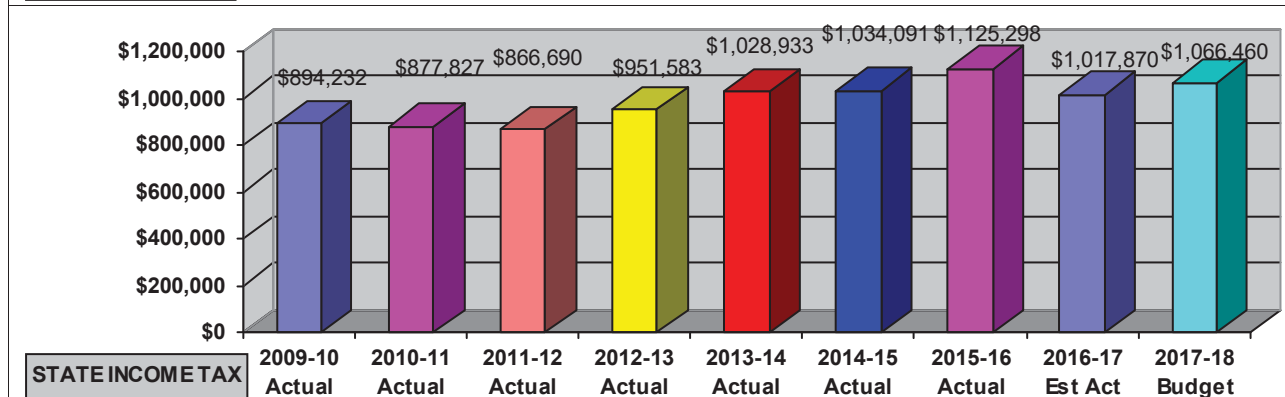
Sales Tax	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Base	1,488,315	1,513,610	1,528,700
Village Center	337,730	326,255	333,865
Non Home Rule	323,790	344,975	349,230
	2,149,835	2,184,840	2,211,795

Sales Tax is tracked in three main components:

- Base: the historical 1% sales tax received.
- Village Center: generated at the Village Center
- Non Home Rule: ¼ % approved by referendum.



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

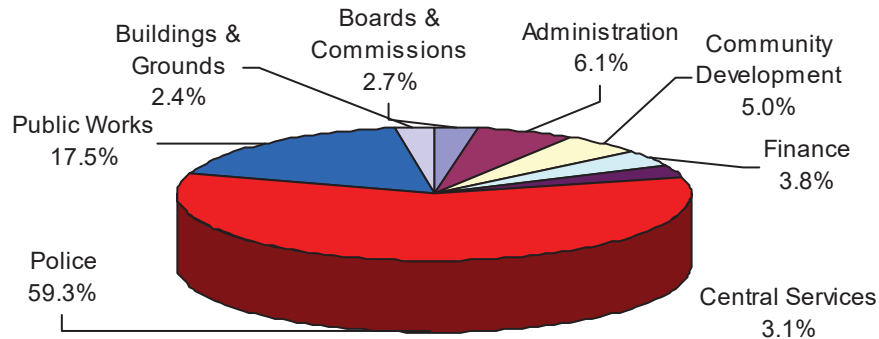
## GENERAL FUND - EXPENDITURES

### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

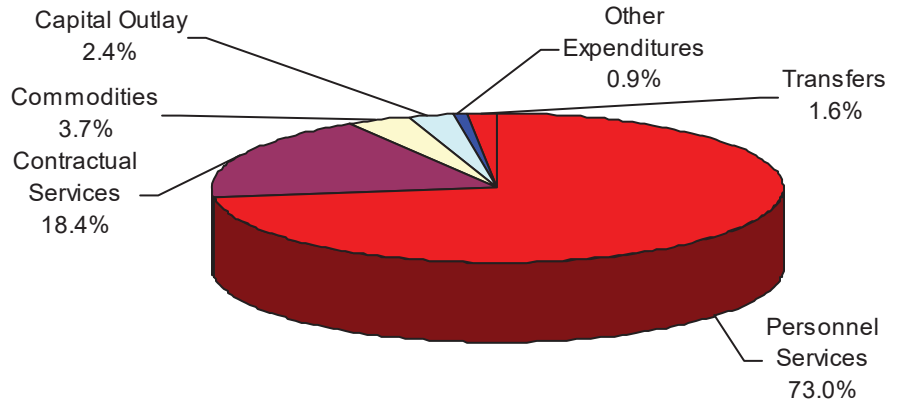
General Fund	
Beginning Reserves	5,869,556
Revenue	8,693,575
Expenditure	8,610,610
Inc/Dec	82,965
Ending Reserves	5,952,521

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

**General Fund Department Expenditures**



**General Fund Expenditure Classification**



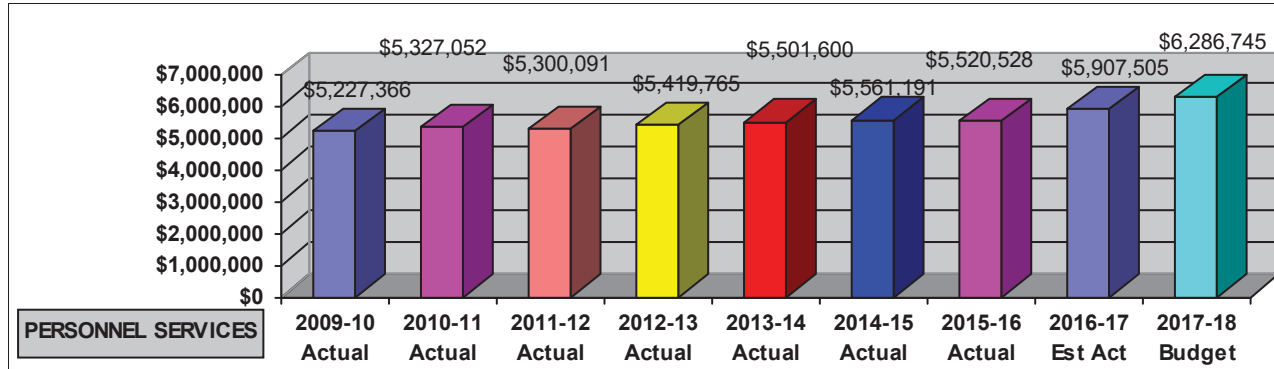
10	General Fund Expenditure Budget	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget
1010	Boards & Commissions	192,190	216,945	236,765	9.1%
2010	Administration	467,035	476,510	526,495	10.5%
3010	Community Development	577,730	514,335	428,420	-16.7%
4010	Finance	321,140	321,045	331,420	3.2%
4020	Central Services	256,255	264,730	267,090	0.9%
5010	Police	4,790,480	4,881,065	5,105,875	4.6%
6010	Public Works	1,713,220	1,620,690	1,507,020	-7.0%
6020	Buildings & Grounds	206,150	208,115	207,525	-0.3%
<b>Total</b>	<b>General Fund</b>	<b>8,524,200</b>	<b>8,503,435</b>	<b>8,610,610</b>	<b>1.3%</b>

10	General Fund Expenditure Budget	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget
40	Personnel Services	5,907,505	6,006,390	6,286,745	4.7%
50	Contractual Services	1,608,955	1,534,870	1,584,520	3.2%
60	Commodities	282,275	369,275	319,785	-13.4%
70	Capital Outlay	219,895	237,265	204,505	-13.8%
80	Other Expenditures	60,585	66,695	78,185	17.2%
90	Transfers	444,985	288,940	136,870	-52.6%
<b>Total</b>	<b>General Fund</b>	<b>8,524,200</b>	<b>8,503,435</b>	<b>8,610,610</b>	<b>1.3%</b>

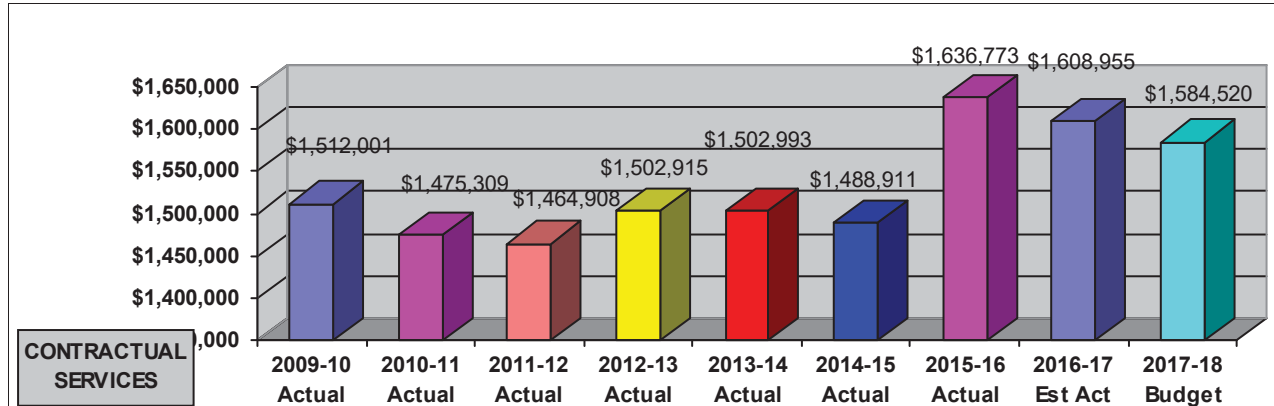


# GENERAL FUND - EXPENDITURES

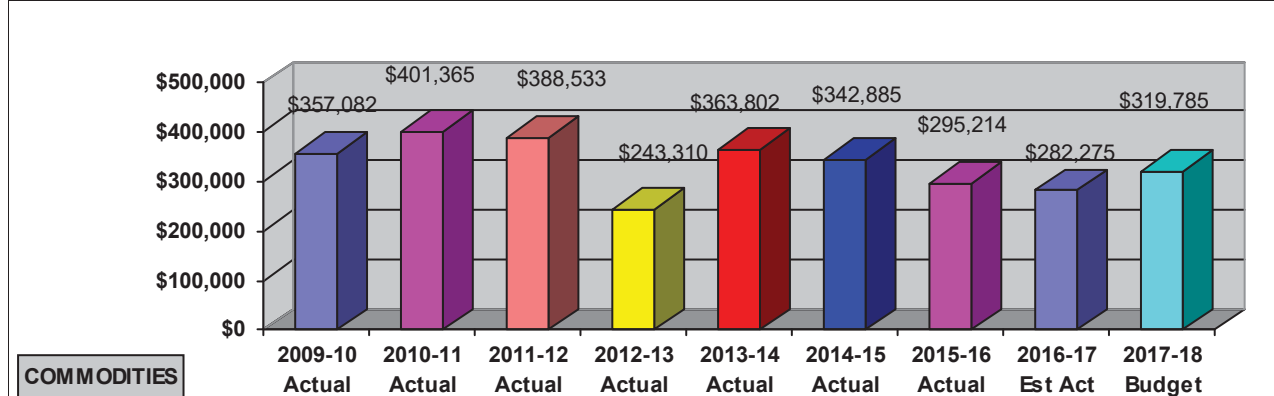
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

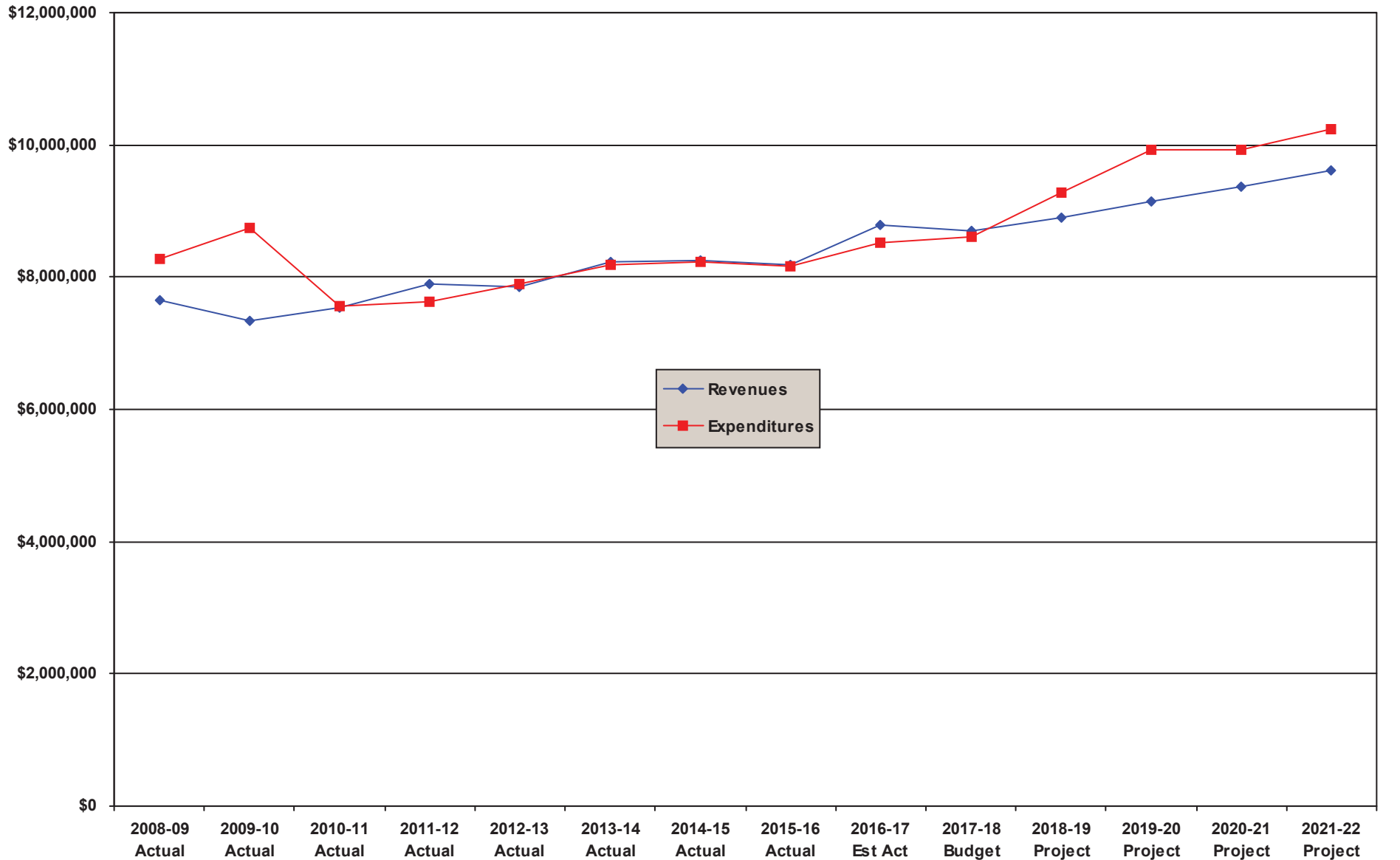


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

# GENERAL FUND

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

General Fund Trend in Revenue and Expenditures



## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	2,356,832
Revenue	5,277,040
Expenditure	5,091,705
Inc/Dec	185,335
Ending Reserves	2,542,167

## WATER FUND REVENUES

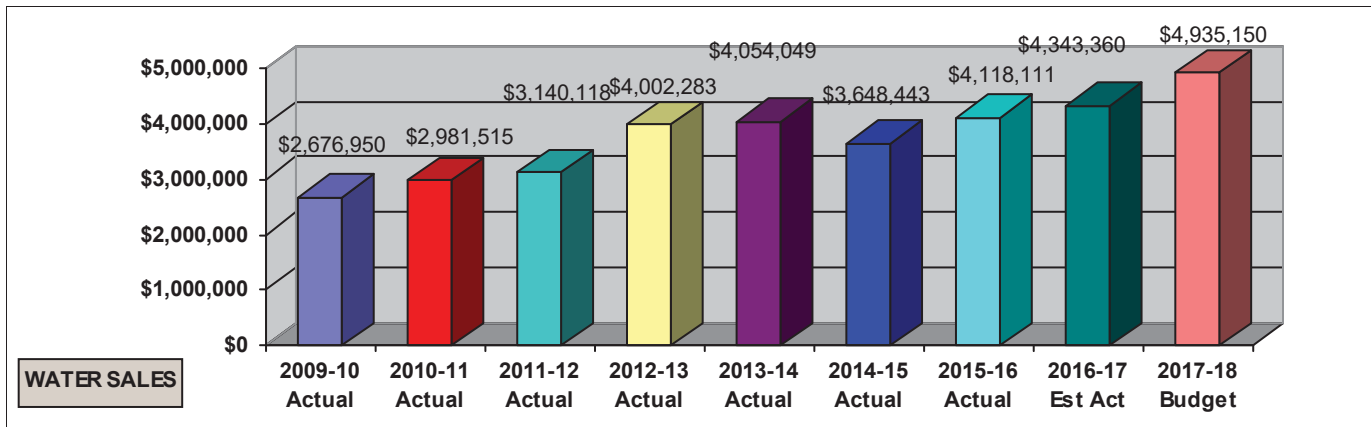
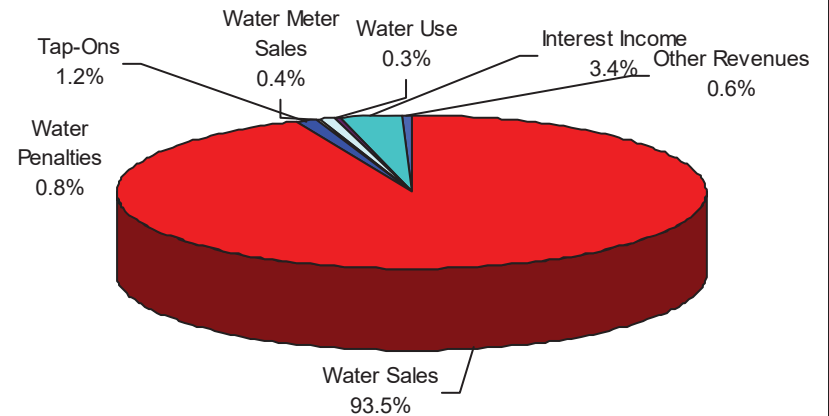
Water Sales							
Consumption		Rate	2016-17 Est. Act.	Consumption		Rate	2017-18 Budget
00-70	346,188	\$6.43	2,225,989	00-70	363,677	\$6.75	2,455,364
71-90	7,754	\$9.76	75,679	71-90	10,854	\$10.25	111,232
91-Above	20,965	\$12.18	255,354	91-Above	37,913	\$12.79	484,867
Residential	374,907		2,557,022	Residential	412,444		3,051,463
Fixed Rate		\$7.48	186,753	Fixed Rate		\$7.48	197,472
Apartments	6,849	\$6.43	44,039	Apartments	6,840	\$6.75	46,179
Commercial	108,598	\$9.16	994,758	Commercial	111,328	\$9.62	1,070,753
Industrial	49,899	\$9.16	457,075	Industrial	49,177	\$9.62	472,986
Public	11,322	\$9.16	103,710	Public	10,012	\$9.62	96,299
Totals	551,575		\$4,343,360	Totals	589,801		\$4,935,150

- Water rates scheduled to increase 5% in March 2017

## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Fund Revenues Revenue Classification



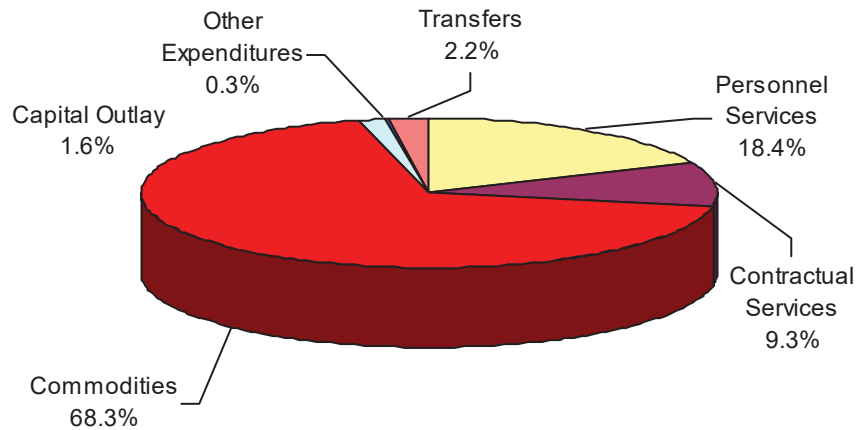
## ENTERPRISE FUNDS

Water Fund	
Beginning Reserves	2,356,832
Revenue	5,277,040
Expenditure	5,091,705
Inc/Dec	185,335
Ending Reserves	2,542,167

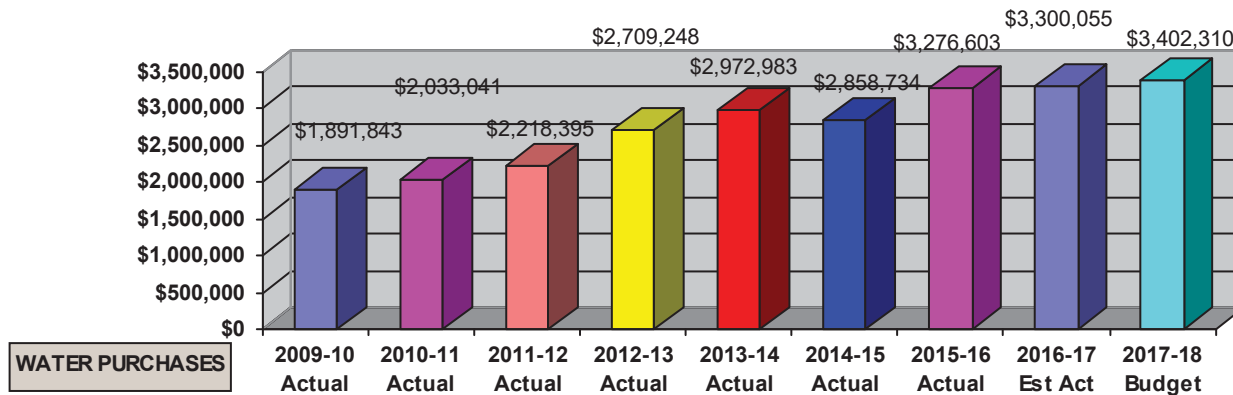
## VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

### WATER FUND EXPENDITURES

#### Water Fund Expenditure Classification



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.



# ENTERPRISE FUNDS

Sewer Fund	
Beginning Reserves	1,714,122
Revenue	352,035
Expenditure	303,945
Inc/Dec	48,090
Ending Reserves	1,762,212

## SEWER FUND

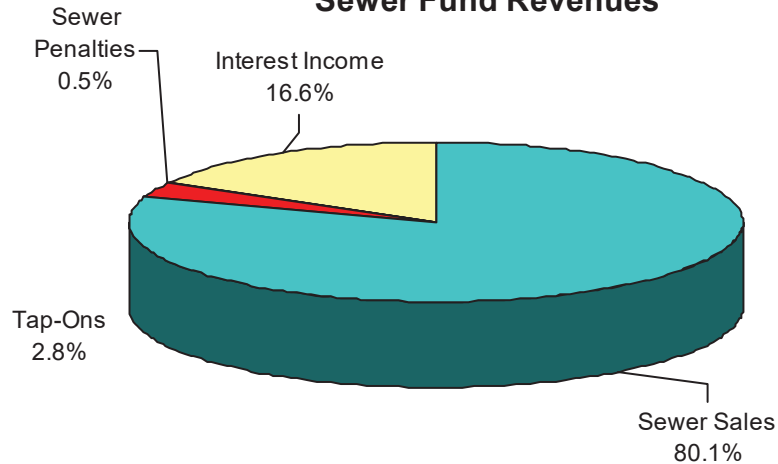
### VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

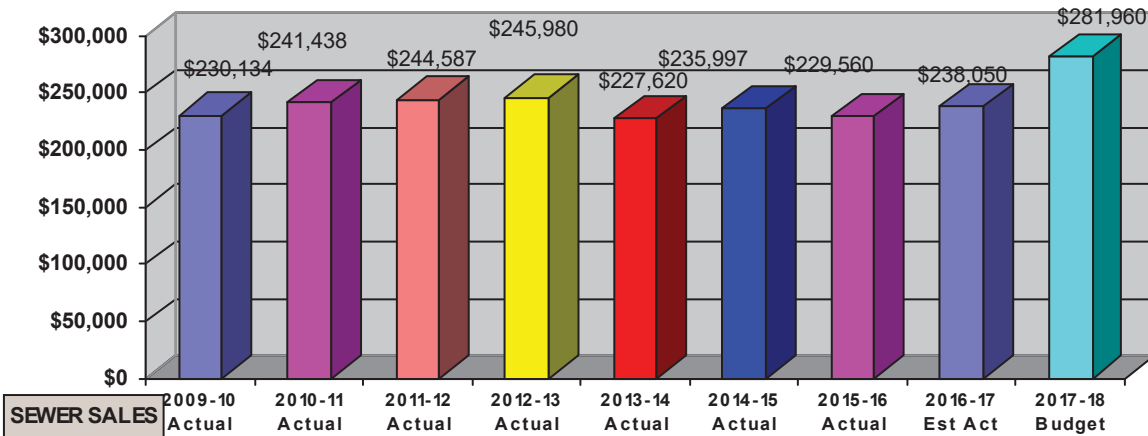
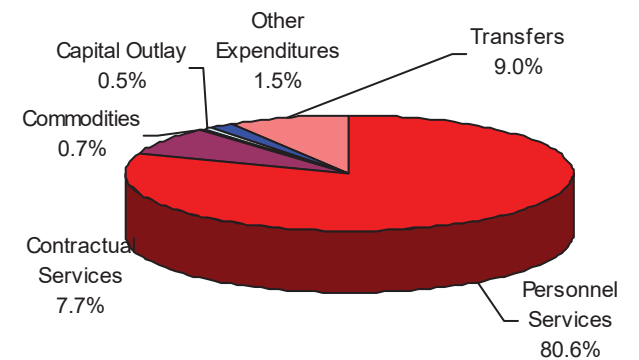
#### Current Sewer Rates

- Residential rates per cycle = flat rate of \$20.00
- Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.
- Sewer rates scheduled to increase \$5 per year for the next 5 years.

#### Sewer Fund Revenues



#### Sewer Fund Expenditure Classification



# Section 3

## Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	31,230,051	31,693,440	31,577,429	<b>31,367,943</b>	31,431,848	30,157,548	29,782,553	30,332,513
Total Revenues	16,760,227	16,736,997	17,952,544	<b>17,733,905</b>	18,486,060	19,175,370	19,349,965	19,764,600
Total Expenditures	16,296,838	16,853,008	18,162,030	<b>17,670,000</b>	19,760,360	19,550,365	18,800,005	19,321,085
Net Increase (Decrease)	463,389	-116,011	-209,486	<b>63,905</b>	-1,274,300	-374,995	549,960	443,515
<b>Available - April 30</b>	31,693,440	31,577,429	31,367,943	<b>31,431,848</b>	30,157,548	29,782,553	30,332,513	30,776,028

**Estimated Reserves May 1, 2017**

**31,367,943**

Estimated Revenues:

Taxes	6,403,110
Licenses	49,680
Permits And Fees	441,975
Intergovernmental	1,374,550
Charges For Services	6,015,530
Fines And Forfeitures	150,000
Cost Recoverable	224,725
Miscellaneous Revenues	2,429,685
Other	15,000
Transfers	629,650

Total Estimated Revenues

**17,733,905**

Estimated Expenditures:

Personnel Services	7,479,150
Contractual Services	2,390,475
Commodities	3,819,170
Capital Outlay	1,555,460
Other Expenditures	1,796,095
Transfers	629,650

Total Estimated Expenditures

**17,670,000**

Net Increase (Decrease)

**63,905**

**Estimated Reserves April 30, 2018**

**31,431,848**

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015	2015/2016	2016/2017	2016/2017	2017/2018	Budget	2018/2019	2019/2020	2020/2021	2021/2022
Revenue Budget	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
<b>General Fund</b>										
10 General Fund	8,249,417	8,180,757	8,786,900	8,725,685	8,693,575	-0.4%	8,890,445	9,140,055	9,362,670	9,605,250
<b>Special Revenue</b>										
21 E-911 Fund	61,365	39,336	38,455	0	0		0	0	0	0
22 Motor Fuel Tax Fund	264,702	276,028	272,840	278,770	278,510	-0.1%	286,670	295,070	303,730	312,640
23 Hotel/Motel Tax Fund	536,770	547,914	475,900	619,870	615,980	-0.6%	634,105	652,765	671,975	691,790
24 Places of Eating Tax	55,000	25,000	25,000	25,000	0		0	0	0	0
<b>Capital Projects</b>										
31 Capital Improvements Fund	572,181	370,463	430,840	445,260	502,720	12.9%	665,630	960,300	711,100	701,000
32 Sidewalks/Pathway Fund	129,846	93,783	58,560	44,430	10,000	-77.5%	0	0	0	0
33 Equipment Replacement Fund	158,891	160,473	314,160	157,315	13,060	-91.7%	169,365	169,635	169,905	170,185
34 Storm Water Management Fund	29,385	21,491	22,580	13,950	20,010	43.4%	20,140	20,270	20,410	20,550
<b>Debt Service Funds</b>										
41 Debt Service Fund	670,516	673,914	676,390	676,565	155,910	-77.0%	213,935	168,025	168,025	168,025
<b>Enterprise Funds</b>										
51 Water Fund	4,074,969	4,429,484	4,811,350	5,252,985	5,277,040	0.5%	5,342,835	5,444,970	5,541,660	5,647,955
52 Sewer Fund	314,409	299,156	304,930	323,540	352,035	8.8%	358,890	365,880	373,020	380,290
<b>Internal Service Funds</b>										
61 Information Technology Fund	259,886	255,413	300,065	300,115	286,800	-4.4%	307,475	297,645	302,035	296,320
<b>Fiduciary Funds</b>										
71 Police Pension Fund	1,382,890	1,363,787	1,434,574	1,438,765	1,528,265	6.2%	1,596,570	1,660,755	1,725,435	1,770,595
<b>Total Revenues</b>	<b>16,760,227</b>	<b>16,736,997</b>	<b>17,952,544</b>	<b>18,302,250</b>	<b>17,733,905</b>	<b>-3.1%</b>	<b>18,486,060</b>	<b>19,175,370</b>	<b>19,349,965</b>	<b>19,764,600</b>



**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SUMMARY BY FUND  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

<b>Expenditure Budget</b>	<b>2014/2015 Actual</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Est Actual</b>	<b>2016/2017 Budget</b>	<b>2017/2018 Budget</b>	<b>Budget vs Budget</b>	<b>2018/2019 Projected</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>
<b>General Fund</b>										
10 General Fund	8,233,536	8,159,814	8,524,200	8,503,435	8,610,610	1.3%	9,280,680	9,918,630	9,914,630	10,236,465
<b>Special Revenue</b>										
21 E-911 Fund	44,621	158,005	89,990	0	0		0	0	0	0
22 Motor Fuel Tax Fund	168,688	257,015	275,470	275,485	300,470	9.1%	300,470	300,470	300,470	300,470
23 Hotel/Motel Tax Fund	442,879	503,691	484,955	598,615	608,525	1.7%	576,520	533,525	539,830	539,475
24 Places of Eating Tax	51,082	16,941	25,000	25,000	6,245	-75.0%	0	0	0	0
<b>Capital Projects</b>										
31 Capital Improvements Fund	651,015	626,491	882,090	1,003,765	758,430	-24.4%	786,700	960,300	711,100	701,000
32 Sidewalks/Pathway Fund	38,133	103,348	296,485	295,100	42,350	-85.6%	461,000	0	0	0
33 Equipment Replacement Fund	26,804	215,738	282,455	291,000	326,285	12.1%	575,000	283,000	166,000	230,000
34 Storm Water Management Fund	16,888	6,760	9,290	13,935	13,930	0.0%	13,940	13,950	13,960	13,970
<b>Debt Service Funds</b>										
41 Debt Service Fund	674,617	680,347	681,295	680,385	192,310	-71.7%	224,600	178,900	179,115	179,335
<b>Enterprise Funds</b>										
51 Water Fund	4,559,777	4,666,359	5,024,470	5,339,960	5,091,705	-4.6%	5,845,755	5,632,200	5,183,505	5,303,140
52 Sewer Fund	268,025	259,783	297,275	290,510	303,945	4.6%	315,995	330,660	344,455	357,395
<b>Internal Service Funds</b>										
61 Information Technology Fund	249,136	231,200	320,960	327,050	312,815	-4.4%	243,620	240,490	262,520	244,575
<b>Fiduciary Funds</b>										
71 Police Pension Fund	871,635	967,516	968,095	1,026,895	1,102,380	7.4%	1,136,080	1,158,240	1,184,420	1,215,260
<b>Total Expenditures</b>	<b>16,296,838</b>	<b>16,853,008</b>	<b>18,162,030</b>	<b>18,671,135</b>	<b>17,670,000</b>	<b>-5.4%</b>	<b>19,760,360</b>	<b>19,550,365</b>	<b>18,800,005</b>	<b>19,321,085</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	5,570,031	5,585,913	5,606,856	<b>5,869,556</b>	5,952,521	5,562,286	4,783,711	4,231,751
Total Revenues	8,249,417	8,180,757	8,786,900	<b>8,693,575</b>	8,890,445	9,140,055	9,362,670	9,605,250
Total Expenditures	8,233,536	8,159,814	8,524,200	<b>8,610,610</b>	9,280,680	9,918,630	9,914,630	10,236,465
Net Increase (Decrease)	15,881	20,943	262,700	<b>82,965</b>	-390,235	-778,575	-551,960	-631,215
<b>Available Reserves - April 30</b>	5,585,913	5,606,856	5,869,556	<b>5,952,521</b>	5,562,286	4,783,711	4,231,751	3,600,536

**Estimated Reserves May 1, 2017**

**5,869,556**

Estimated Revenues:

Taxes	5,803,150
Licenses	49,680
Permits And Fees	441,975
Intergovernmental	1,102,660
Charges For Services	654,870
Fines And Forfeitures	150,000
Cost Recoverable	224,725
Miscellaneous Revenues	251,515
Other	15,000
Transfers	0

Total Estimated Revenues

**8,693,575**

Estimated Expenditures:

Personnel Services	6,286,745
Contractual Services	1,584,520
Commodities	319,785
Capital Outlay	204,505
Other Expenditures	78,185
Transfers	136,870

Total Estimated Expenditures

**8,610,610**

Net Increase (Decrease)

**82,965**

**Estimated Reserves April 30, 2018**

**5,952,521**

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Revenue Budget	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
30 Taxes	5,521,322	5,391,377	5,669,680	5,807,420	5,803,150	-0.1%	6,024,765	6,213,595	6,406,760	6,584,600
31 Licenses	45,480	50,130	49,180	49,180	49,680	1.0%	50,185	50,185	50,185	50,185
32 Permits And Fees	455,655	329,398	583,390	375,300	441,975	17.8%	355,225	355,225	321,975	321,975
33 Intergovernmental	1,076,789	1,168,568	1,056,290	1,119,120	1,102,660	-1.5%	1,135,740	1,169,820	1,204,910	1,241,060
34 Charges For Services	585,670	621,387	638,290	631,170	654,870	3.8%	674,330	694,390	715,030	736,300
35 Fines And Forfeitures	150,758	147,683	143,340	150,000	150,000	0.0%	150,000	150,000	150,000	150,000
36 Cost Recoverable	188,043	215,073	292,785	222,800	224,725	0.9%	230,200	236,840	243,810	251,130
37 Miscellaneous Revenues	222,179	257,143	345,145	355,695	251,515	-29.3%	255,000	255,000	255,000	255,000
38 Other	3,521	0	8,800	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
39 Transfers	0	0	0	0	0		0	0	0	0
Total Revenues	8,249,417	8,180,757	8,786,900	8,725,685	8,693,575	-0.4%	8,890,445	9,140,055	9,362,670	9,605,250

**10 General Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>30 Taxes</b>										
3000 General Property Tax	304,463	290,662	271,360	267,045	236,560	-11.4%	241,290	246,115	251,040	256,060
3010 Police Protection Property Tax	220,217	217,143	180,570	178,030	157,710	-11.4%	160,865	164,080	167,365	170,710
3015 Police Pension Property Tax	543,678	593,000	681,935	672,735	757,215	12.6%	839,440	893,775	948,675	984,385
3020 Road & Bridge Tax	245,817	256,726	266,700	269,090	274,530	2.0%	291,550	300,290	309,300	318,580
3030 Municipal Sales Tax	2,065,095	2,037,200	2,149,835	2,184,840	2,211,795	1.2%	2,278,150	2,346,495	2,416,890	2,489,395
3040 Electric Utility Tax	885,991	860,750	913,070	914,570	904,350	-1.1%	931,460	959,390	988,180	1,017,820
3050 Gas Utility Tax	305,370	195,325	278,060	305,170	264,770	-13.2%	272,730	280,900	289,310	297,990
3060 Telecommunication Tax	720,250	670,121	648,650	727,040	685,650	-5.7%	692,500	699,430	706,420	713,490
3070 Places of Eating Tax	230,441	270,450	279,500	288,900	310,570	7.5%	316,780	323,120	329,580	336,170
<b>Total Taxes</b>	<b>5,521,322</b>	<b>5,391,377</b>	<b>5,669,680</b>	<b>5,807,420</b>	<b>5,803,150</b>	<b>-0.1%</b>	<b>6,024,765</b>	<b>6,213,595</b>	<b>6,406,760</b>	<b>6,584,600</b>
<b>31 Licenses</b>										
3110 Liquor Licenses	39,200	44,850	43,900	43,900	44,400	1.1%	44,400	44,400	44,400	44,400
3120 Other Licenses	6,280	5,280	5,280	5,280	5,280	0.0%	5,785	5,785	5,785	5,785
<b>Total Licenses</b>	<b>45,480</b>	<b>50,130</b>	<b>49,180</b>	<b>49,180</b>	<b>49,680</b>	<b>1.0%</b>	<b>50,185</b>	<b>50,185</b>	<b>50,185</b>	<b>50,185</b>
<b>32 Permits And Fees</b>										
3200 Building Permits	418,663	292,198	488,520	345,300	411,975	19.3%	325,225	325,225	291,975	291,975
3265 Plat Fees	21,892	10,000	79,870	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3275 Public Hearing Fees	14,450	27,200	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
3285 Annexation Fees	650	0	0	0	0		0	0	0	0
<b>Total Permits And Fees</b>	<b>455,655</b>	<b>329,398</b>	<b>583,390</b>	<b>375,300</b>	<b>441,975</b>	<b>17.8%</b>	<b>355,225</b>	<b>355,225</b>	<b>321,975</b>	<b>321,975</b>
<b>33 Intergovernmental</b>										
3300 State Income Tax	1,034,091	1,125,298	1,017,870	1,077,020	1,066,460	-1.0%	1,098,450	1,131,410	1,165,350	1,200,310
3310 Corporate Replacement Tax	42,699	43,269	38,420	42,100	36,200	-14.0%	37,290	38,410	39,560	40,750
3320 Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>1,076,789</b>	<b>1,168,568</b>	<b>1,056,290</b>	<b>1,119,120</b>	<b>1,102,660</b>	<b>-1.5%</b>	<b>1,135,740</b>	<b>1,169,820</b>	<b>1,204,910</b>	<b>1,241,060</b>
<b>34 Charges For Services</b>										
3410 Franchise Tax - Cable TV	260,006	276,460	283,140	281,940	288,810	2.4%	297,470	306,400	315,590	325,050
3415 Rent Revenue	325,664	344,927	355,150	349,230	366,060	4.8%	376,860	387,990	399,440	411,250
<b>Total Charges For Services</b>	<b>585,670</b>	<b>621,387</b>	<b>638,290</b>	<b>631,170</b>	<b>654,870</b>	<b>3.8%</b>	<b>674,330</b>	<b>694,390</b>	<b>715,030</b>	<b>736,300</b>
<b>35 Fines And Forfeitures</b>										
3500 Circuit Court Fines	127,588	128,455	119,530	125,000	125,000	0.0%	125,000	125,000	125,000	125,000

10 General Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
3510 Village Fines	23,170	19,228	23,810	25,000	25,000	0.0%	25,000	25,000	25,000	25,000
<b>Total Fines And Forfeitures</b>	<b>150,758</b>	<b>147,683</b>	<b>143,340</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>36 Cost Recoverable</b>										
3600 Recoverable-Employee Share In	119,605	117,461	123,900	120,800	127,225	5.3%	132,700	139,340	146,310	153,630
3610 Recoverable-Legal Fees	665	4,786	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3620 Recoverable-Engineering Fees	0	0	0	0	0		0	0	0	0
3630 Recoverable-Tree Purchases	1,808	2,600	2,215	5,000	2,500	-50.0%	2,500	2,500	2,500	2,500
3650 Recoverable-Inspection Fees	33,035	36,540	49,860	35,000	35,000	0.0%	35,000	35,000	35,000	35,000
3680 Recoverable-Special Detail	1,162	5,352	6,880	2,000	5,000	150.0%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	31,768	48,334	104,930	55,000	50,000	-9.1%	50,000	50,000	50,000	50,000
<b>Total Cost Recoverable</b>	<b>188,043</b>	<b>215,073</b>	<b>292,785</b>	<b>222,800</b>	<b>224,725</b>	<b>0.9%</b>	<b>230,200</b>	<b>236,840</b>	<b>243,810</b>	<b>251,130</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	177,749	177,066	180,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	0	0	15,000	0	0		0	0	0	0
3795 Other Revenues	44,431	80,076	150,145	175,695	71,515	-59.3%	75,000	75,000	75,000	75,000
<b>Total Miscellaneous Revenues</b>	<b>222,179</b>	<b>257,143</b>	<b>345,145</b>	<b>355,695</b>	<b>251,515</b>	<b>-29.3%</b>	<b>255,000</b>	<b>255,000</b>	<b>255,000</b>	<b>255,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale Of Assets	3,521	0	8,800	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
<b>Total Other</b>	<b>3,521</b>	<b>0</b>	<b>8,800</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>39 Transfers</b>										
3932 Transfer from Sidewalk/Pathway	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>8,249,417</b>	<b>8,180,757</b>	<b>8,786,900</b>	<b>8,725,685</b>	<b>8,693,575</b>	<b>-0.4%</b>	<b>8,890,445</b>	<b>9,140,055</b>	<b>9,362,670</b>	<b>9,605,250</b>

**VILLAGE OF BURR RIDGE  
GENERAL FUND SUMMARY BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

<b>Expenditure Budget</b>	<b>2014/2015 Actual</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Est Actual</b>	<b>2016/2017 Budget</b>	<b>2017/2018 Budget</b>	<b>Budget vs Budget</b>	<b>2018/2019 Projected</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>
1010 Boards & Commissions	186,669	225,049	192,190	216,945	236,765	9.1%	213,300	240,495	211,880	253,115
2010 Administration	472,480	444,735	467,035	476,510	526,495	10.5%	472,415	487,225	507,305	524,900
3010 Community Development	520,458	475,716	577,730	514,335	428,420	-16.7%	396,715	405,975	415,865	426,470
4010 Finance	292,851	299,701	321,140	321,045	331,420	3.2%	344,355	357,920	368,150	381,325
4020 Central Services	694,432	433,827	256,255	264,730	267,090	0.9%	687,570	991,055	751,720	751,680
5010 Police	4,480,243	4,623,417	4,790,480	4,881,065	5,105,875	4.6%	5,392,965	5,611,275	5,788,120	6,005,875
6010 Public Works	1,460,966	1,505,506	1,713,220	1,620,690	1,507,020	-7.0%	1,614,380	1,663,705	1,708,590	1,728,030
6020 Buildings & Grounds	125,438	151,862	206,150	208,115	207,525	-0.3%	158,980	160,980	163,000	165,070
<b>Total General Fund</b>	<b>8,233,536</b>	<b>8,159,814</b>	<b>8,524,200</b>	<b>8,503,435</b>	<b>8,610,610</b>	<b>1.3%</b>	<b>9,280,680</b>	<b>9,918,630</b>	<b>9,914,630</b>	<b>10,236,465</b>

<b>Summary By Classification Expenditure Budget</b>	<b>2014/2015 Actual</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Est Actual</b>	<b>2016/2017 Budget</b>	<b>2017/2018 Budget</b>	<b>Budget vs Budget</b>	<b>2018/2019 Projected</b>	<b>2019/2020 Projected</b>	<b>2020/2021 Projected</b>	<b>2021/2022 Projected</b>
40 Personnel Services	5,557,789	5,520,528	5,907,505	6,006,390	6,286,745	4.7%	6,449,295	6,745,935	7,020,725	7,284,670
50 Contractual Services	1,488,911	1,636,773	1,608,955	1,534,870	1,584,520	3.2%	1,507,215	1,531,185	1,554,670	1,559,295
60 Commodities	342,885	295,214	282,275	369,275	319,785	-13.4%	324,435	328,915	333,495	338,130
70 Capital Outlay	110,019	174,629	219,895	237,265	204,505	-13.8%	220,405	225,905	190,990	222,165
80 Other Expenditures	60,397	80,160	60,585	66,695	78,185	17.2%	65,525	83,525	58,985	89,805
90 Transfers	673,535	452,510	444,985	288,940	136,870	-52.6%	713,805	1,003,165	755,765	742,400
<b>Total Expenditure Budget</b>	<b>8,233,536</b>	<b>8,159,814</b>	<b>8,524,200</b>	<b>8,503,435</b>	<b>8,610,610</b>	<b>1.3%</b>	<b>9,280,680</b>	<b>9,918,630</b>	<b>9,914,630</b>	<b>10,236,465</b>

**VILLAGE OF BURR RIDGE  
ORGANIZATIONAL CHART**



**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	30,661	32,832	30,925	33,620	39,215	16.6%	33,825	38,980	33,540	39,445
4011 IMRF Contribution	780	1,024	840	1,195	1,755	46.9%	1,245	2,070	1,425	2,485
4012 FICA/Medicare Taxes	2,313	2,470	2,365	2,570	3,000	16.7%	2,585	2,980	2,565	3,015
4040 Due & Subscriptions	7,592	6,776	9,235	7,835	9,280	18.4%	9,465	9,655	9,845	10,045
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	923	2,658	2,345	3,145	3,395	7.9%	3,150	3,400	3,150	3,400
<b>Total Personnel Services</b>	<b>42,269</b>	<b>45,760</b>	<b>45,710</b>	<b>48,365</b>	<b>56,645</b>	<b>17.1%</b>	<b>50,270</b>	<b>57,085</b>	<b>50,525</b>	<b>58,390</b>
<b>50 Contractual Services</b>										
5010 Legal Services	66,650	86,857	73,390	85,000	80,000	-5.9%	80,000	80,000	85,000	85,000
5015 Prosecution Services	10,744	10,513	10,500	12,000	12,350	2.9%	12,600	12,850	13,105	13,370
5020 Other Professional Services	7,620	0	3,000	5,500	7,500	36.4%	2,500	5,000	2,500	5,000
5025 Postage	2,137	6,623	3,030	3,030	3,090	2.0%	3,150	3,210	3,270	3,340
5030 Telephone	1,244	1,282	1,390	1,390	1,425	2.5%	1,450	1,480	1,510	1,540
5040 Printing	4,712	162	400	200	600	200.0%	400	600	400	600
<b>Total Contractual Services</b>	<b>93,108</b>	<b>105,438</b>	<b>91,710</b>	<b>107,120</b>	<b>104,965</b>	<b>-2.0%</b>	<b>100,100</b>	<b>103,140</b>	<b>105,785</b>	<b>108,850</b>
<b>60 Commodities</b>										
6010 Operating Supplies	354	684	500	1,200	1,200	0.0%	1,200	1,200	1,200	1,200
<b>Total Commodities</b>	<b>354</b>	<b>684</b>	<b>500</b>	<b>1,200</b>	<b>1,200</b>	<b>0.0%</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8010 Public/Employee Relations	19,156	29,121	19,000	25,150	29,500	17.3%	20,000	30,000	21,000	31,000
8012 Special Events	12,261	0	0	0	0		0	0	0	0
8020 Village Clerk	1,351	1,065	1,950	2,300	2,300	0.0%	2,300	2,400	2,400	2,500
8025 Fire & Police Comm	3,022	16,077	10,185	9,050	12,660	39.9%	12,350	16,800	4,110	21,380
8030 Cable TV	10,700	12,350	12,600	13,225	13,225	0.0%	13,225	13,225	13,225	13,225
8035 Economic Development Comm	158	8,455	3,350	3,350	6,500	94.0%	3,350	6,500	3,350	6,500
8045 Environmental Quality Comm	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>46,648</b>	<b>67,067</b>	<b>47,085</b>	<b>53,075</b>	<b>64,185</b>	<b>20.9%</b>	<b>51,225</b>	<b>68,925</b>	<b>44,085</b>	<b>74,605</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	4,290	6,100	7,185	7,185	9,770	36.0%	10,505	10,145	10,285	10,070



10 General Fund  
1010 Boards & Commissions

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Total Transfers	4,290	6,100	7,185	7,185	9,770	36.0%	10,505	10,145	10,285	10,070
Total Boards & Commissions	186,669	225,049	192,190	216,945	236,765	9.1%	213,300	240,495	211,880	253,115

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries Part-Time</b>			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk			

<b>Dues &amp; Subscriptions</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Ill. Municipal League Dues	1,250	1,020	1,250
Dupage Mayors And Managers	6,850	6,000	6,850
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
CMAF Dues	405	110	425
Metropolitan Mayors Caucus	475	500	500
Miscellaneous	150	100	150
	9,235	7,835	9,280

<b>Training &amp; Travel Expense</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Dupage M&M Meetings	280	320	320
Other Meetings	0	50	50
Dupage M & M Annual Dinner	0	150	150
Dupage M & M Springfield Driveway	510	600	600
Mileage Reimbursement	50	125	125
IML Handbooks	0	0	250
Special Events/Training-Trustees	200	900	900
Special Events/Training-Mayor	1,230	1,000	1,000
District 3 Meeting	75	0	0
	2,345	3,145	3,395

- IML Handbooks purchased every other year 15-16, 17-18, 19-20  
 -Chamber of Commerce Lunches covered under special events/training

<b>Legal Services</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
General Services	55,000	60,000	60,000
Reimbursable Services	3,000	5,000	5,000
Fire & Police Comm.	0	3,000	3,000
Plan Commission	1,000	2,000	2,000
Lawsuits	4,000	10,000	10,000
Police Union Negotiation	1,500	2,500	0
Public Works Union Negotiations	750	2,500	0
Public Works Union Arbitration	0	0	0
Public Works Union Arbitration - Attorney	0	0	0
Referendum legal	8,140	0	0
Miscellaneous	0	0	0
	73,390	85,000	80,000

<b>Other Professional Services</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Strategic Goal Planning	0	2,500	5,000
Transmission Line/Forestry Consultant	0	2,500	2,500
Appraisal	3,000	0	0
Miscellaneous	0	500	0
	3,000	5,500	7,500

<b>Telephone</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Monthly Phone Charge	640	640	650
Mayor Mobile Phone Allowance	750	750	775
	1,390	1,390	1,425

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Public/Employee Relations</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Para-transit Program	500	1,000	1,000
Christmas Employee Recognition	4,000	4,000	4,000
Recognition Plaques	550	500	500
Burr Ridge Briefs Printing/Postage	8,500	9,000	10,000
Board And Commission Dinner	0	0	8,000
Employee Recognition/Retirement Parties	700	700	1,200
Flowers / Wreaths	500	750	500
Donation to Senior Organizations	4,200	4,200	4,200
Recycling Programs	0	5,000	0
Secretary of State MDSF Event	50	0	100
	19,000	25,150	29,500

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
- Newsletters printed in February, April, and September
- Resident Survey conducted every two years in FY 15-16, 17-18, 19-20 cost included in Burr Ridge Briefs Printing
- Additional \$500 added to Employee Recognition for restocking of anniversary pins

**10 General Fund**  
**1010 Boards & Commissions**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

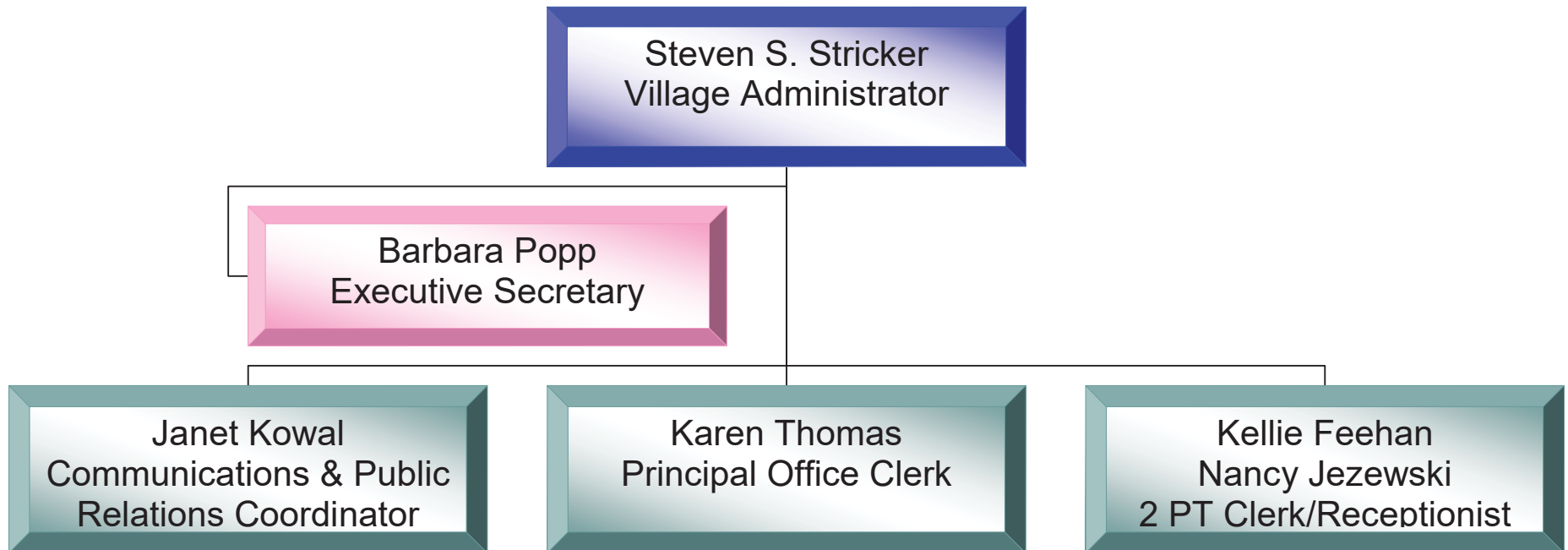
<b>Village Clerk</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	300	300	300
Publishing	500	500	500
Recording Fees	950	1,000	1,000
Office Supplies	200	500	500
	1,950	2,300	2,300

<b>Fire &amp; Police Commission</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	3,175	2,150	2,430
Testing	6,440	5,050	5,200
Publishing (Testing Notice)	40	220	2,500
Dues	375	380	380
Postage	35	150	100
Printing	0	0	0
Seminars	0	1,050	1,050
Facility Rental	0	0	500
Travel/M meal Expense	60	50	200
Office/Operating Supplies	60	0	300
	10,185	9,050	12,660
Patrol Officer Testing FY 17-18, 19-20, 21-22			
Cpl. Promotional Testing FY 18-19, 21-22, 24-25			
Sgt. Promotional Testing FY 16-17, 19-20, 22-23			

<b>Cable TV</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Record Board Meetings	12,600	13,225	13,225
Record Plan Comm Meetings	0	0	0
Equipment repairs/maintenance	0	0	0
Other Consulting	0	0	0
	12,600	13,225	13,225

<b>Economic Development Commission</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
EDC Breakfast meetings	3,000	3,000	3,000
EDC Realtor Lunch	0	0	3,000
Postage	100	100	200
Printing/ Supplies	250	250	300
	3,350	3,350	6,500
Realtor Lunch budgeted every two years			

# VILLAGE OF BURR RIDGE ADMINISTRATION DEPARTMENT ORGANIZATIONAL CHART



## **DESCRIPTION OF OPERATIONS**

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

**10 General Fund  
2010 Administration**

**VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	279,299	261,135	266,515	267,660	313,990	17.3%	257,185	263,740	270,505	277,990
4002 Salaries Part-Time	30,659	19,173	26,750	32,330	34,410	6.4%	35,045	36,265	37,515	39,305
4003 Salaries Overtime	0	0	0	100	100	0.0%	100	100	100	100
4011 IMRF Contribution	33,812	34,254	35,430	36,485	34,300	-6.0%	36,145	40,440	44,940	49,730
4012 FICA/Medicare Taxes	20,635	20,318	22,020	22,470	28,685	27.7%	23,905	24,715	25,545	26,490
4030 Health/Life Insurance	78,498	76,193	77,430	77,465	80,635	4.1%	84,545	88,770	93,210	97,870
4040 Dues & Subscriptions	1,944	2,001	2,110	1,950	2,175	11.5%	2,110	2,175	2,110	2,175
4041 Employee Recruitment Expense	0	0	1,300	0	0		0	0	0	0
4042 Training & Travel Expense	8,107	8,828	8,495	10,900	10,900	0.0%	10,900	8,900	10,900	8,900
<b>Total Personnel Services</b>	<b>452,953</b>	<b>421,901</b>	<b>440,050</b>	<b>449,360</b>	<b>505,195</b>	<b>12.4%</b>	<b>449,935</b>	<b>465,105</b>	<b>484,825</b>	<b>502,560</b>
<b>50 Contractual Services</b>										
5025 Postage	1,108	1,100	1,225	1,260	1,260	0.0%	1,290	1,320	1,350	1,380
5030 Telephone	4,924	5,477	5,710	5,840	5,950	1.9%	6,080	6,200	6,320	6,450
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>6,032</b>	<b>6,578</b>	<b>6,935</b>	<b>7,100</b>	<b>7,210</b>	<b>1.5%</b>	<b>7,370</b>	<b>7,520</b>	<b>7,670</b>	<b>7,830</b>
<b>60 Commodities</b>										
6000 Office Supplies	566	0	200	200	200	0.0%	200	200	200	200
6010 Operating Supplies	39	17	200	200	200	0.0%	200	200	200	200
<b>Total Commodities</b>	<b>606</b>	<b>17</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>0.0%</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	500	500	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	12,890	16,240	19,150	19,150	13,690	-28.5%	14,710	14,200	14,410	14,110
<b>Total Transfers</b>	<b>12,890</b>	<b>16,240</b>	<b>19,150</b>	<b>19,150</b>	<b>13,690</b>	<b>-28.5%</b>	<b>14,710</b>	<b>14,200</b>	<b>14,410</b>	<b>14,110</b>
<b>Total Administration</b>	<b>472,480</b>	<b>444,735</b>	<b>467,035</b>	<b>476,510</b>	<b>526,495</b>	<b>10.5%</b>	<b>472,415</b>	<b>487,225</b>	<b>507,305</b>	<b>524,900</b>

**10 General Fund  
2010 Administration**

**VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
	<b>General</b>	<b>Water</b>	<b>Sewer</b>
Full Time:			
1 Village Administrator	65%	30%	5%
1 Communications and Public Relations Coordinator			
1 Principal Office Clerk			
1 Executive Secretary			
Part Time:			
2 Cashier/Receptionist			
- 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax Fund			
- Current Village Administrator retiring 6/30/17 and the Community Development Director promoted to Village Administrator.			

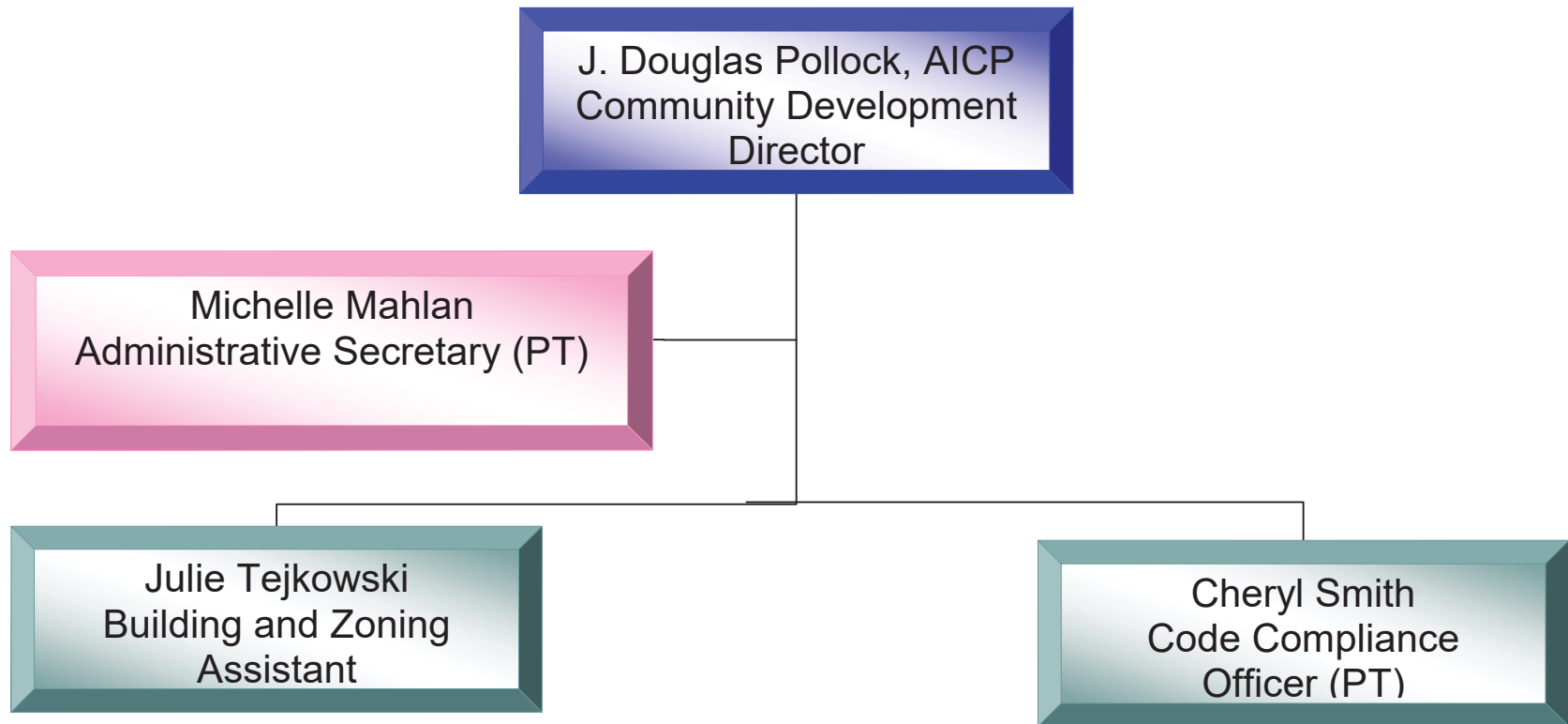
<b>Dues &amp; Subscriptions</b>	<b>16-17 Est. Act.</b>	<b>16-17 Budget</b>	<b>17-18 Budget</b>
ICMA	1,400	1,400	1,400
ILCMA	395	400	400
Newspapers	70	70	70
Illinois Revised Statutes	165	0	225
Notary Dues	80	80	80
	<u>2,110</u>	<u>1,950</u>	<u>2,175</u>

<b>Training &amp; Travel Expense</b>	<b>16-17 Est. Act.</b>	<b>16-17 Budget</b>	<b>17-18 Budget</b>
National Conference	0	2,000	0
Dupage M & M Springfield Drive Down	385	600	600
Auto Allowance-Stricker	6,000	6,000	3,000
Auto Allowance-Pollock			5,000
Dupage M & M Meetings	400	400	400
Metro Meetings/IAMMA Luncheons	0	100	100
Training	200	200	200
Chamber Luncheons	360	400	400
Mileage Reimbursement	150	200	200
Administrator misc. dues/ meeting expenses	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	8,495	10,900	10,900
National Conference budgeted every other year for Village Administrator			

<b>Telephone</b>	<b>16-17 Est. Act.</b>	<b>16-17 Budget</b>	<b>17-18 Budget</b>
Monthly Phone Charge	4,120	4,250	4,300
Verizon (2)	<u>1,590</u>	<u>1,590</u>	<u>1,650</u>
	5,710	5,840	5,950



# VILLAGE OF BURR RIDGE COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



## **DESCRIPTION OF OPERATIONS**

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

## **MISSION STATEMENT**

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

**10 General Fund**  
**3010 Community Development**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	177,497	183,197	188,420	188,420	159,165	-15.5%	143,830	149,560	155,730	161,645
4002 Salaries Part-Time	25,910	26,319	27,860	29,210	30,035	2.8%	31,575	33,165	34,245	36,310
4003 Salaries Overtime	1,262	0	235	500	500	0.0%	500	500	500	500
4011 IMRF Contribution	22,217	22,409	22,845	23,465	18,410	-21.5%	18,285	20,725	23,355	26,085
4012 FICA/Medicare Taxes	15,126	15,413	15,875	16,000	14,515	-9.3%	13,455	14,015	14,570	15,180
4030 Health/Life Insurance	22,929	22,385	22,780	22,800	25,360	11.2%	24,965	26,215	27,525	28,900
4040 Dues & Subscriptions	613	618	655	1,155	1,155	0.0%	1,155	1,155	1,155	1,155
4041 Employee Recruitment Expense	0	108	110	0	0		0	0	0	0
4042 Training & Travel Expense	6,064	5,682	8,250	8,680	1,680	-80.6%	2,680	680	2,680	680
<b>Total Personnel Services</b>	<b>271,618</b>	<b>276,131</b>	<b>287,030</b>	<b>290,230</b>	<b>250,820</b>	<b>-13.6%</b>	<b>236,445</b>	<b>246,015</b>	<b>259,760</b>	<b>270,455</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	18,225	37,265	16,000	17,000	16,000	-5.9%	16,000	16,000	16,000	16,000
5025 Postage	805	1,337	1,450	1,220	1,340	9.8%	1,370	1,400	1,430	1,460
5030 Telephone	6,756	7,662	7,990	7,800	8,220	5.4%	8,390	8,560	8,740	8,920
5035 Publishing	4,858	8,802	7,500	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
5040 Printing	691	591	685	800	700	-12.5%	700	700	700	700
5051 Maintenance-Vehicles	466	1,769	500	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5075 Building/Zoning Enforcement	204,132	124,501	239,465	172,175	127,200	-26.1%	108,650	108,650	104,375	104,375
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>235,933</b>	<b>181,927</b>	<b>273,590</b>	<b>205,995</b>	<b>160,460</b>	<b>-22.1%</b>	<b>142,110</b>	<b>142,310</b>	<b>138,245</b>	<b>138,455</b>
<b>60 Commodities</b>										
6000 Office Supplies	0	47	0	500	200	-60.0%	200	200	200	200
6010 Operating Supplies	1,432	1,352	2,150	2,250	2,250	0.0%	2,250	2,250	2,250	2,250
6020 Gasoline & Oil	735	703	600	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
<b>Total Commodities</b>	<b>2,167</b>	<b>2,102</b>	<b>2,750</b>	<b>3,750</b>	<b>3,450</b>	<b>-8.0%</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	0	3,375	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	10,740	12,180	14,360	14,360	13,690	-4.7%	14,710	14,200	14,410	14,110
<b>Total Transfers</b>	<b>10,740</b>	<b>15,555</b>	<b>14,360</b>	<b>14,360</b>	<b>13,690</b>	<b>-4.7%</b>	<b>14,710</b>	<b>14,200</b>	<b>14,410</b>	<b>14,110</b>
<b>Total Community Development</b>	<b>520,458</b>	<b>475,716</b>	<b>577,730</b>	<b>514,335</b>	<b>428,420</b>	<b>-16.7%</b>	<b>396,715</b>	<b>405,975</b>	<b>415,865</b>	<b>426,470</b>

**10 General Fund**  
**3010 Community Development**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries</b>			
Salaries include the following positions:			
Assistant to the Village Administrator			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			
Community Development Director promoted to Village Manager and Assistant to Village Administrator added.			

<b>Training &amp; Travel Expense</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Car Allowance - Director	6,000	6,000	1,000
APA National Conference - Director	2,000	2,000	0
Seminar/Training - Staff	200	500	500
APA Chapter Meetings	0	90	90
Mileage Reimbursement	0	0	0
ABCI Meetings	50	90	90
	8,250	8,680	1,680

<b>Other Professional Services</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Forestry	4,500	5,500	5,500
Health Inspections	3,000	4,000	3,000
Elevator Inspections	6,000	7,500	7,500
Surveying/Engineering	500	0	0
Traffic Analysis	2,000	0	0
	16,000	17,000	16,000
75% or more of costs are billed directly to developers and permit applicants. Additional expenditures for Engineering are due to Village Engineer position being vacant.			

<b>Dues &amp; Subscriptions</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	600
Building Assistant & Secretary-Notary Fees	25	25	25
IL Code Enforcement Association Members	25	25	25
ABCI Membership - Bldg and Zon Asst.	5	5	5
Code Books	0	500	500
	655	1,155	1,155

<b>Printing</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Zoning Map	200	300	200
Blue Prints, Etc.	100	200	200
Building Permit Forms	385	300	300
	685	800	700

<b>Telephone</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Monthly Phone Charge	6,300	6,205	6,495
Verizon (2)	1,690	1,595	1,725
	7,990	7,800	8,220

<b>Operating Supplies</b>			
	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Work Boots (Annual) - Inspector	105	125	125
Shirts for Building Inspector	0	100	100
Plat Pages	470	200	200
Public Hearing Notice Signs	0	400	400
Code of Conduct Signs	1,350	1,200	1,200
Miscellaneous	225	225	225
	2,150	2,250	2,250

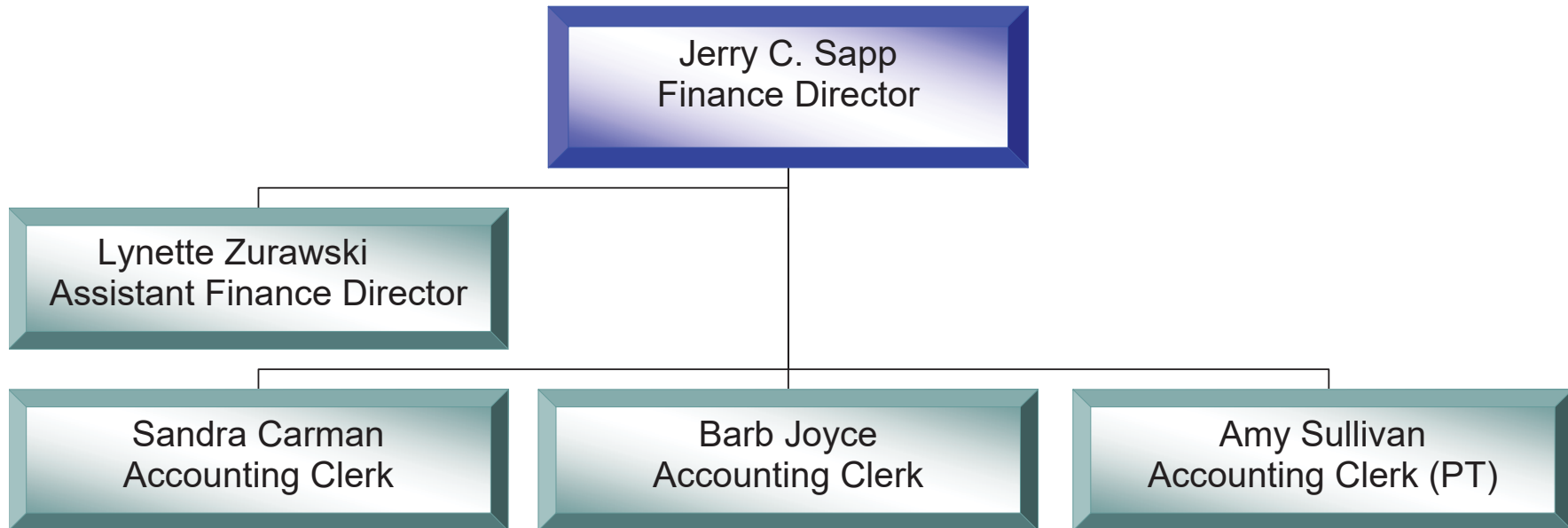
10 General Fund  
3010 Community Development

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Notes

Building Enforcement	2016-17 Estimated Actual			2016-17 Budget			2017-18 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	24	24,000	136,500	25	\$21,375	\$100,000	30	\$25,650	\$199,500
Res, Addition	13	9,345	13,757	10	\$6,950	\$14,500	10	\$6,950	\$20,000
Res, Alteration	40	34,000	40,985	30	\$20,850	\$27,000	30	\$20,850	\$36,000
Res, Other	120	0	12,800	90	\$0	\$13,500	100	\$0	\$15,000
Com, New	3	123,420	187,000	3	\$60,000	\$90,000	1	\$10,000	\$18,750
Com, Addition	0	0	0	0	\$0	\$0	0	\$0	\$0
Com, Alteration	22	43,640	69,000	30	\$60,000	\$90,000	30	\$60,000	\$112,500
Com, All Other	21	5,059	7,705	15	\$3,000	\$4,500	15	\$3,750	\$5,625
Signs	70	0	10,275	20	\$0	\$2,500	20	\$0	\$2,500
Right-of-Way	75	0	10,500	30	\$0	\$3,300	30	\$0	\$2,100
<b>Revenue</b>									
<b>#10-0300-32-3210</b>			<b>\$488,522</b>			<b>\$345,300</b>			<b>\$411,975</b>
<b>Costs</b>									
<b>#10-3010-50-5075</b>		<b>\$239,464</b>			<b>\$172,175</b>			<b>\$127,200</b>	

# VILLAGE OF BURR RIDGE FINANCE DEPARTMENT ORGANIZATIONAL CHART



## DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
  - Administration of the Village's wide area network system.
  - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
  - Support and maintenance of the Village's web site and emerging Internet technologies.
  - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund  
4010 Finance

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	163,012	167,789	173,005	173,005	177,760	2.7%	183,850	188,900	193,630	197,980
4002 Salaries Part-Time	19,511	18,610	20,440	20,445	20,940	2.4%	21,960	23,015	24,105	25,150
4003 Salaries Overtime	2,083	584	1,645	1,095	1,115	1.8%	1,140	1,160	1,185	1,210
4011 IMRF Contribution	20,195	20,342	21,165	21,650	20,625	-4.7%	23,490	26,250	29,155	32,080
4012 FICA/Medicare Taxes	13,736	13,901	14,490	14,450	15,085	4.4%	15,785	16,300	16,760	17,175
4030 Health/Life Insurance	23,594	22,910	23,305	23,315	24,315	4.3%	25,535	26,810	28,150	29,555
4040 Dues & Subscriptions	490	490	490	750	700	-6.7%	700	700	700	700
4041 Employee Recruitment Expense	0	0	0	0	0		0	0	0	0
4042 Training & Travel Expense	227	1,782	500	800	2,800	250.0%	800	2,800	800	2,800
<b>Total Personnel Services</b>	<b>242,849</b>	<b>246,408</b>	<b>255,040</b>	<b>255,510</b>	<b>263,340</b>	<b>3.1%</b>	<b>273,260</b>	<b>285,935</b>	<b>294,485</b>	<b>306,650</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	0	49	100	200	200	0.0%	200	200	200	200
5025 Postage	1,670	1,599	1,600	1,810	1,810	0.0%	1,850	1,890	1,930	1,970
5030 Telephone	3,458	3,883	4,030	4,175	4,200	0.6%	4,290	4,380	4,470	4,560
5035 Publishing	1,167	842	1,370	1,550	1,550	0.0%	1,550	1,550	1,550	1,550
5040 Printing	785	660	1,150	1,150	1,150	0.0%	1,150	1,150	1,150	1,150
5050 Maintenance-Equipment	0	0	0	0	0		0	0	0	0
5060 Auditing Services	27,700	29,900	38,400	36,900	39,020	5.7%	40,445	41,925	43,185	44,485
<b>Total Contractual Services</b>	<b>34,780</b>	<b>36,932</b>	<b>46,650</b>	<b>45,785</b>	<b>47,930</b>	<b>4.7%</b>	<b>49,485</b>	<b>51,095</b>	<b>52,485</b>	<b>53,915</b>
<b>60 Commodities</b>										
6000 Office Supplies	30	0	150	300	300	0.0%	300	300	300	300
6010 Operating Supplies	163	120	150	300	300	0.0%	300	300	300	300
<b>Total Commodities</b>	<b>193</b>	<b>120</b>	<b>300</b>	<b>600</b>	<b>600</b>	<b>0.0%</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	15,030	16,240	19,150	19,150	19,550	2.1%	21,010	20,290	20,580	20,160
<b>Total Transfers</b>	<b>15,030</b>	<b>16,240</b>	<b>19,150</b>	<b>19,150</b>	<b>19,550</b>	<b>2.1%</b>	<b>21,010</b>	<b>20,290</b>	<b>20,580</b>	<b>20,160</b>
<b>Total Finance</b>	<b>292,851</b>	<b>299,701</b>	<b>321,140</b>	<b>321,045</b>	<b>331,420</b>	<b>3.2%</b>	<b>344,355</b>	<b>357,920</b>	<b>368,150</b>	<b>381,325</b>



**10 General Fund**  
**4010 Finance**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
	<b>General</b>	<b>Water</b>	<b>Sewer</b>
Full Time: 4			
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Clerk	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

<b>Overtime 2016-17</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>	<b>Est</b>	<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$42.1200	40	60	\$1,643	\$758	\$126	\$2,527
				0%	95%	5%	<b>Total</b>
Accounting Clerk Joyce	\$39.9450	80	55	\$0	\$2,087	\$110	\$2,197
<b>Total</b>		<b>120</b>	<b>115</b>	<b>\$1,643</b>	<b>\$2,845</b>	<b>\$236</b>	<b>\$4,724</b>

<b>Overtime 2017-18</b>		<b>Hours</b>		<b>General</b>	<b>Water</b>	<b>Sewer</b>	
	<b>Rate</b>	<b>Budget</b>		<b>65%</b>	<b>30%</b>	<b>5%</b>	<b>Total</b>
Accounting Clerk Carman	\$42.9629	40		\$1,117	\$516	\$86	\$1,719
				0%	95%	5%	<b>Total</b>
Accounting Clerk Joyce	\$41.8516	80		\$0	\$3,181	\$167	\$3,348
<b>Total</b>		<b>120</b>		<b>\$1,117</b>	<b>\$3,696</b>	<b>\$253</b>	<b>\$5,067</b>

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

<b>Dues &amp; Subscriptions</b>	<b>16-17</b>	<b>16-17</b>	<b>17-18</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
National GFOA Membership	190	200	200
Illinois GFOA Membership	300	450	400
Miscellaneous Dues/Subscriptions	0	100	100
	<b>490</b>	<b>750</b>	<b>700</b>

**Other Professional Services**

Collection fees for delinquent accounts receivable and notary fees.

<b>Training &amp; Travel Expense</b>	<b>16-17</b>	<b>16-17</b>	<b>17-18</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
National GFOA Conference	0	0	2,000
Illinois GFOA Conference	0	0	0
Chicago Metro GFOA Meetings	100	100	100
Staff Training	250	500	500
Miscellaneous	0	0	0
Mileage	150	200	200
	<b>500</b>	<b>800</b>	<b>2,800</b>

<b>Telephone</b>	<b>16-17</b>	<b>16-17</b>	<b>17-18</b>
	<b>Est.Act.</b>	<b>Budget</b>	<b>Budget</b>
Monthly Phone Charge	3,160	3,305	3,305
Verizon (1)	870	870	895
	<b>4,030</b>	<b>4,175</b>	<b>4,200</b>

<b>Publishing</b>	<b>16-17</b>	<b>16-17</b>	<b>17-18</b>
	<b>Est. Act.</b>	<b>Budget</b>	<b>Budget</b>
Annual Treasurer's Report	470	500	500
Property Tax Levy Notice	400	400	400
Budget Hearing Notice	500	650	650
Miscellaneous	0	0	0
	<b>1,370</b>	<b>1,550</b>	<b>1,550</b>

<b>Auditing Services</b>		<b>Audit</b>	<b>Fiscal</b>	<b>Audit</b>	<b>Other</b>	<b>Other</b>	
		<b>Year</b>	<b>Year</b>	<b>Amount</b>	<b>Amount</b>	<b>Description</b>	<b>Total</b>
2014-15	2015-16	29,900	0	Fixed Assets-Accounting Services	29,900		
2015-16	2016-17	31,900	6,500	L&A Actuarial Services	38,400		
2016-17	2017-18	32,325	6,695	L&A Actuarial Services	39,020		
2017-18	2018-19	33,550	6,895	L&A Actuarial Services	40,445		
2018-19	2019-20	34,825	7,100	L&A Actuarial Services	41,925		
2019-20	2020-21	35,870	7,315	L&A Actuarial Services	43,185		
2020-21	2021-22	36,950	7,535	L&A Actuarial Services	44,485		

10 General Fund  
4020 Central Services

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4099 Other Personnel Services		5,043	5,220	3,500	3,500	0.0%	4,000	3,500	3,500	3,500
<b>Total Personnel Services</b>		<b>5,043</b>	<b>5,220</b>	<b>3,500</b>	<b>3,500</b>	<b>0.0%</b>	<b>4,000</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>50 Contractual Services</b>										
5040 Printing	1,756	1,675	4,180	2,000	2,800	40.0%	2,940	3,000	3,240	3,305
5050 Maintenance-Equipment	2,614	2,215	2,300	2,300	2,700	17.4%	2,755	2,810	2,865	2,920
5081 Insurance	248,882	221,238	223,130	234,630	235,410	0.3%	244,110	253,160	262,580	272,380
5085 Rentals	1,788	1,812	1,840	1,880	1,880	0.0%	1,880	1,890	1,900	1,910
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>255,039</b>	<b>226,940</b>	<b>231,450</b>	<b>240,810</b>	<b>242,790</b>	<b>0.8%</b>	<b>251,685</b>	<b>260,860</b>	<b>270,585</b>	<b>280,515</b>
<b>60 Commodities</b>										
6000 Office Supplies	1,982	1,902	1,585	2,100	2,100	0.0%	2,100	2,100	2,100	2,100
6010 Operating Supplies	4,562	4,850	4,500	4,700	4,700	0.0%	4,800	4,900	5,000	5,100
6020 Gasoline & Oil	0	0	0	0	0		0	0	0	0
<b>Total Commodities</b>	<b>6,544</b>	<b>6,752</b>	<b>6,085</b>	<b>6,800</b>	<b>6,800</b>	<b>0.0%</b>	<b>6,900</b>	<b>7,000</b>	<b>7,100</b>	<b>7,200</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	12,961	13,093	13,500	13,620	14,000	2.8%	14,300	14,600	14,900	15,200
8099 Other Expenses	788	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>13,749</b>	<b>13,093</b>	<b>13,500</b>	<b>13,620</b>	<b>14,000</b>	<b>2.8%</b>	<b>14,300</b>	<b>14,600</b>	<b>14,900</b>	<b>15,200</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	301,100	100,000	0	0	0		352,660	647,070	397,610	387,240
9032 Transfer To Sidewalk/Pathway Fund	118,000	82,000	0	0	0		0	0	0	0
9041 Transfer To Debt Service	0	0	0	0	0		58,025	58,025	58,025	58,025
<b>Total Transfers</b>	<b>419,100</b>	<b>182,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>410,685</b>	<b>705,095</b>	<b>455,635</b>	<b>445,265</b>
<b>Total Central Services</b>	<b>694,432</b>	<b>433,827</b>	<b>256,255</b>	<b>264,730</b>	<b>267,090</b>	<b>0.9%</b>	<b>687,570</b>	<b>991,055</b>	<b>751,720</b>	<b>751,680</b>

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

**10 General Fund**  
**4020 Central Services**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Maintenance Equipment</b>	16-17 Est. Act.	16-17 Budget	17-18 Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	0	200	300
Copier Maintenance Costs	2,300	2,100	2,400
Excess Copy Charge	0	0	0
	<u>2,300</u>	<u>2,300</u>	<u>2,700</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

<b>Insurance</b>				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2016-17 the Village has an available IRMA excess surplus in the amount of \$640,158				
- Surplus of \$180,000 to be transferred to the Capital Improvements to fund Road Program.				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				

<b>Fiscal Year</b>	<b>Premium</b>	<b>Deductible</b>	<b>General Fund</b>	<b>Water Fund</b>
2016-17 Est. Actual	252,540	20,000	223,130	49,410
2017-18 Budget	269,260	20,000	235,410	53,850
2018-19 Project	280,140	20,000	244,110	56,030
2019-20 Project	291,450	20,000	253,160	58,290
2020-21 Project	303,230	20,000	262,580	60,650
2021-22 Project	315,480	20,000	272,380	63,100

<b>Transfer to the Cap. Improve. Fund</b>	16-17 Budget	17-18 Budget	18-19 Project	19-20 Project	20-21 Project	21-22 Project
Road Program	0	0	352,660	647,070	397,610	387,240

Transfers to the Capital Projects to fully fund future road programs and improvements.

<b>Transfer To Debt Service Fund</b>	
Beginning in FY 2018-19, additional dollars will be transferred to the Debt Services Fund for the Police Facility Debt Certificate. Interest on Debt Fund reserves plus the General Fund transfer will be used to pay the interest on the debt.	

<b>Other Personnel Services</b>	
Employee Wellness Program - \$3,500	
Village will be partially reimbursed thru IPBC for Wellness incentives	
\$500 in FY 18-19 for new employee fingerprinting/background checks. Account replenished every four years.	

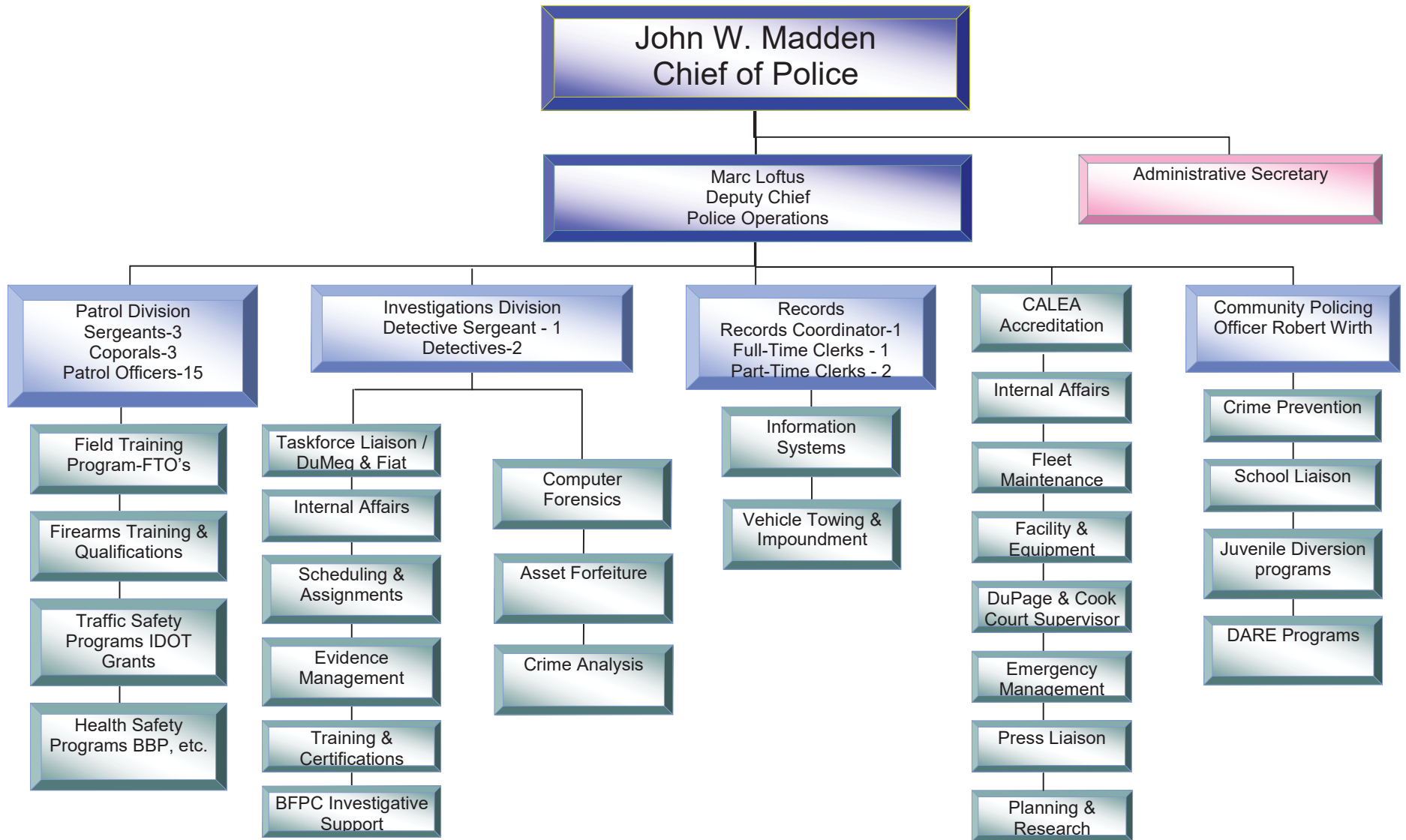
<b>Operating Supplies</b>	16-17 Est. Act.	16-17 Budget	17-18 Budget
Coffee Supplies	2,200	2,000	2,200
First Aid Items	0	0	
Copier Paper	1,600	2,000	1,800
Miscellaneous	700	700	700
	<u>4,500</u>	<u>4,700</u>	<u>4,700</u>

First Aid Items budgeted in Building & Grounds

<b>Transfer to the Sidewalk/Pathway Fund</b>	16-17 Est. Act.	16-17 Budget	17-18 Budget
Pathway Projects	0	0	0

Transfers to fully fund previously approved pathway projects.

# VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



## **DESCRIPTION OF OPERATIONS**

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

## **MISSION STATEMENT**

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	2,366,007	2,394,889	2,522,445	2,569,935	2,643,535	2.9%	2,747,610	2,855,340	2,959,840	3,061,245
4002 Salaries Part-Time	29,234	27,244	29,025	30,805	32,040	4.0%	33,655	35,325	37,045	39,315
4003 Salaries Overtime	211,633	191,116	209,870	219,000	209,200	-4.5%	213,385	217,650	222,005	226,445
4011 IMRF Contribution	17,075	12,958	16,740	17,170	16,785	-2.2%	19,385	22,140	24,910	27,860
4012 FICA/Medicare Taxes	194,025	194,888	210,125	214,595	219,965	2.5%	228,575	237,485	246,175	254,475
4030 Health/Life Insurance	395,068	366,261	400,630	412,785	432,100	4.7%	453,705	476,390	500,210	525,220
4031 Pension Contributions	543,678	593,000	697,785	697,785	780,715	11.9%	839,440	893,775	948,675	984,385
4032 Uniform Allowance	30,759	24,997	28,415	32,275	45,775	41.8%	29,775	32,075	31,825	30,075
4040 Dues & Subscriptions	1,371	1,359	2,960	4,865	3,700	-23.9%	3,775	3,850	3,930	4,005
4041 Employment Recruitment	1,419	426	1,150	610	565	-7.4%	575	585	600	610
4042 Training & Travel Expense	23,968	13,067	26,515	25,890	28,190	8.9%	24,090	25,440	26,090	24,065
4043 Tuition Reimbursement	6,000	9,000	9,000	9,000	9,000	0.0%	9,000	9,000	9,000	9,000
<b>Total Personnel Services</b>	<b>3,820,236</b>	<b>3,829,205</b>	<b>4,154,660</b>	<b>4,234,715</b>	<b>4,421,570</b>	<b>4.4%</b>	<b>4,602,970</b>	<b>4,809,055</b>	<b>5,010,305</b>	<b>5,186,700</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	31,457	52,241	34,245	34,260	35,240	2.9%	35,195	35,195	35,195	35,195
5025 Postage	1,726	2,955	1,700	1,700	1,730	1.8%	1,760	1,800	1,840	1,880
5030 Telephone	19,483	23,550	29,610	30,000	31,450	4.8%	32,080	32,720	33,370	34,040
5040 Printing	2,224	1,460	1,380	1,400	1,400	0.0%	2,040	1,400	1,490	2,770
5045 Dispatching	305,184	383,436	208,340	175,750	290,920	65.5%	296,740	302,675	308,730	314,905
5050 Maintenance-Equipment	21,939	16,654	25,570	34,235	26,195	-23.5%	26,715	27,250	27,800	28,355
5051 Maintenance-Vehicles	37,108	32,572	36,200	34,900	35,515	1.8%	35,850	36,200	36,565	37,295
5085 Rentals	300	0	0	0	0		0	0	0	0
5095 Other Contractual Services	2,131	2,349	5,615	4,555	5,655	24.1%	5,765	5,880	6,000	6,120
<b>Total Contractual Services</b>	<b>421,553</b>	<b>515,216</b>	<b>342,660</b>	<b>316,800</b>	<b>428,105</b>	<b>35.1%</b>	<b>436,145</b>	<b>443,120</b>	<b>450,990</b>	<b>460,560</b>
<b>60 Commodities</b>										
6000 Office Supplies	887	765	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	20,661	19,800	27,255	28,960	30,160	4.1%	30,765	31,380	32,010	32,650
6020 Gasoline & Oil	65,463	48,302	38,070	75,625	56,375	-25.5%	57,750	58,905	60,085	61,260
<b>Total Commodities</b>	<b>87,011</b>	<b>68,867</b>	<b>66,325</b>	<b>105,585</b>	<b>87,535</b>	<b>-17.1%</b>	<b>89,515</b>	<b>91,285</b>	<b>93,095</b>	<b>94,910</b>
<b>70 Capital Outlay</b>										
7000 Equipment	31,480	66,295	27,210	38,870	28,140	-27.6%	28,705	29,280	29,865	30,465
7020 Vehicles	71,923	80,003	111,975	112,545	85,775	-23.8%	161,700	166,625	131,125	161,700

10 General Fund  
5010 Police

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Total Capital Outlay</b>	<b>103,404</b>	<b>146,299</b>	<b>139,185</b>	<b>151,415</b>	<b>113,915</b>	<b>-24.8%</b>	<b>190,405</b>	<b>195,905</b>	<b>160,990</b>	<b>192,165</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	5,080	15,100	30,200	15,100	0		15,100	15,100	15,100	15,100
9061 Transfer To Info Tech Fund	42,960	48,730	57,450	57,450	54,750	-4.7%	58,830	56,810	57,640	56,440
<b>Total Transfers</b>	<b>48,040</b>	<b>63,830</b>	<b>87,650</b>	<b>72,550</b>	<b>54,750</b>	<b>-24.5%</b>	<b>73,930</b>	<b>71,910</b>	<b>72,740</b>	<b>71,540</b>
<b>Total Police</b>	<b>4,480,243</b>	<b>4,623,417</b>	<b>4,790,480</b>	<b>4,881,065</b>	<b>5,105,875</b>	<b>4.6%</b>	<b>5,392,965</b>	<b>5,611,275</b>	<b>5,788,120</b>	<b>6,005,875</b>



**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries</b>			
1	Police Chief		
1	Deputy Police Chief		
4	Sergeants - Patrol (3), Investigations (1)		
3	Corporals - Patrol		
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)		
27	Sworn		
1	Administrative Secretary		
1	Data Clerk I		
1	Data Clerk II		
30	Full-Time		
2	Part-Time Data Clerk I		

<b>Training &amp; Travel Expense</b>			
	16-17 Est. Act.	16-17 Budget	17-18 Budget
Basic Academies	6,230	620	3,115
Conferences	1,810	2,000	4,000
Manuals	0	500	0
Mileage	55	200	200
Miscellaneous Meetings	995	795	995
Nemrt	2,565	2,565	2,565
C.O.D. Training Membership	4,860	4,860	2,565
NIPAS	0	0	0
Special Training	6,000	8,950	9,150
Supervision	4,000	5,400	5,600
	26,515	25,890	28,190

- Basic Academy: Basic academy tuition reimbursed by the State.
- NEMRT includes 27 personnel @ \$95 each.
- Supervision includes the goal of 1 Sergeant attending Staff & Command and 1 Corporal attending Supervision of Police Personnel or similar.
- College of DuPage Homeland Security Training Membership includes access to firearms simulation, firearms range, and tuition for numerous classes. 27 personnel @ \$180.00 each.
- CALEA Conference attendance for one. Process has changed requiring Accreditation Manager Training, and training a back-up AM.
- Meetings Include: FBI National Academy Retrainer; Hosted NEMRT Training; Hosted West Suburban Detectives Meetings; LEAP Meetings; LERMI Meetings

<b>Salaries Overtime</b>			
	16-17 Est. Act.	16-17 Budget	17-18 Budget
Clerical	3,100	1,000	1,000
Court	34,000	34,000	34,000 (1)
Holiday	55,220	63,000	63,000 (2)
Investigation - Patrol	14,000	18,000	18,000 (3)
Investigation - Det's	11,500	27,000	15,000 (4)
Meetings	4,000	7,000	7,000 (5)
OIC Pay	2,300	3,000	3,000 (6)
Shift Relief	64,500	46,000	46,000 (7)
Training	1,175	5,000	2,500 (8)
Comp time Close Out	2,500	3,000	3,000 (9)
Firearms Training	7,200	5,000	7,500 (10)
CALEA Accreditation	0	0	0
Special Assignment	5,000	6,000	6,000 (11)
Special Programs	1,000	1,000	1,000 (12)
Patrol Ofc Retro Pay	0	0	0
Traffic Enforcement	0	0	0
FTO Pay	4,375	0	2,200
Total	209,870	219,000	209,200

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th 2016 Detail Reimbursement of \$562.08 from Hotel/Motel Tax Fund & \$562.08 P-Dale Park Dist.
- (3) Includes Shift holdover to investigate criminal incidents and residential burglary directed
- (4) Detectives Overtime. Major Investigations, FIAT Response
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay and other training. Two recruit officers trained in FY 16-17
- (9) Comp-Time Close Out, May 2016 \$2500
- (10) Quarterly Firearms Training.
- (11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events  
NIPAS Training Reimbursed by ILEAS, \$3100 reimbursed through billable details.
- (12) Includes DARE, Citizens Police Academy, and Public Relations

**NOTES:** FY 16-17 Shift Relief includes temporary loss of two officers in patrol.



**10 General Fund**  
**5010 Police**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Uniform Allowance</b>			
<ul style="list-style-type: none"> <li>- Normal replacement program-coats, patches, badges, etc.</li> <li>- Patrol officers \$700 / Sergeants, Corporals, DC, &amp; Chief \$700 uniform allowance. Detectives \$800 Clothing Allowance</li> <li>- Five (5) Civillian Employees \$2375 allotment on a quartermaster replacement program.</li> <li>- New officers @ \$3,000 initial purchase.</li> <li>- NIPAS Quartermaster:\$15,000 for Replacement officer on SWAT team FY 17-18 only.</li> </ul>			

<b>Other Professional Services</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	5,475	4,065	4,745
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	3,500
Hepatitis "B" Shots	600	1,000	1,000
NIPAS	6,205	6,205	6,205
Notary Bonds/Fees	225	500	500
Temp Seviles / Police Records	0	0	0
Accurint Services	1,200	1,250	1,250
Other	0	700	1,000
<b>Total</b>	<b>34,245</b>	<b>34,260</b>	<b>35,240</b>

- CALEA fee was increased to \$4745 and On-site costs exceeded budget by \$728
- DuPage County Children's Center-specialized team handling child abuse cases.
- Felony Investigation Assistance Team is a Major Crimes Task Force.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan - \$4,800 Emergency Services Team fees - NIPAS Mobile Field Force Annual Membership Fee \$1,005.
- Accurint Services is a public records database used by Investigations. Used for all Village new hire background checks & Liquor License applications.
- Dumeg @ \$520 per officer x 27
- Hepatitis B Shots program for employees requiring additional testing.
- Other: NIPAS annual physical; psychological screening; Critical Incident Debriefing.

<b>Telephone</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Monthly Phone Charge	17,370	18,500	18,230
Outside Emergency Line	500	400	530
Verizon (11 Squads)	5,475	5,280	6,240
Verizon (7 Phones)	6,265	5,820	6,450
	<b>29,610</b>	<b>30,000</b>	<b>31,450</b>

<b>Maintenance Equipment</b>	16-17	16-17	17-18
	Est Act	Budget	Budget
StarCom BDA Maint Agreement	580	580	580
Fulton Technologies (Weather Sirens)	9900	9900	720
Braniff Communications	1,100	0	1,100
Copier Maintenance Agreement	2,055	2,320	2,320
Miscellaneous Equipment Repair	6,000	5,000	5,000
Facility Security Equip (Non-contract)	0	5,000	5,000
Facility Security Equip Maint Agreement	0	0	0
Opticom Repair	0	3,000	3,000
Radar Calibration	450	450	450
Radio Maintenance (Contract)	500	500	500
Radio Maintenance (Non-Contract)	0	2,000	2,000
L3 Mobile Video Server Maint Agreement	3,360	3,360	3,400
Forensic Computer Hardware Maint	0	500	500
TASER Assurance Plan	1,625	1,625	1,625
	<b>25,570</b>	<b>34,235</b>	<b>26,195</b>

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equipment Repair includes in-car video, emergency lighting, etc. includes 1405 Crash equip damage \$540 & weather siren head replacement \$1480.
- Facility security equipment includes video and access control hardware not included in the MIDCO service agreement.
- Fulton Technologies includes one-time charge to add telemetry for DUCOMM control FY 17-18 will drop to \$360 (per siren) for annual maintenance.

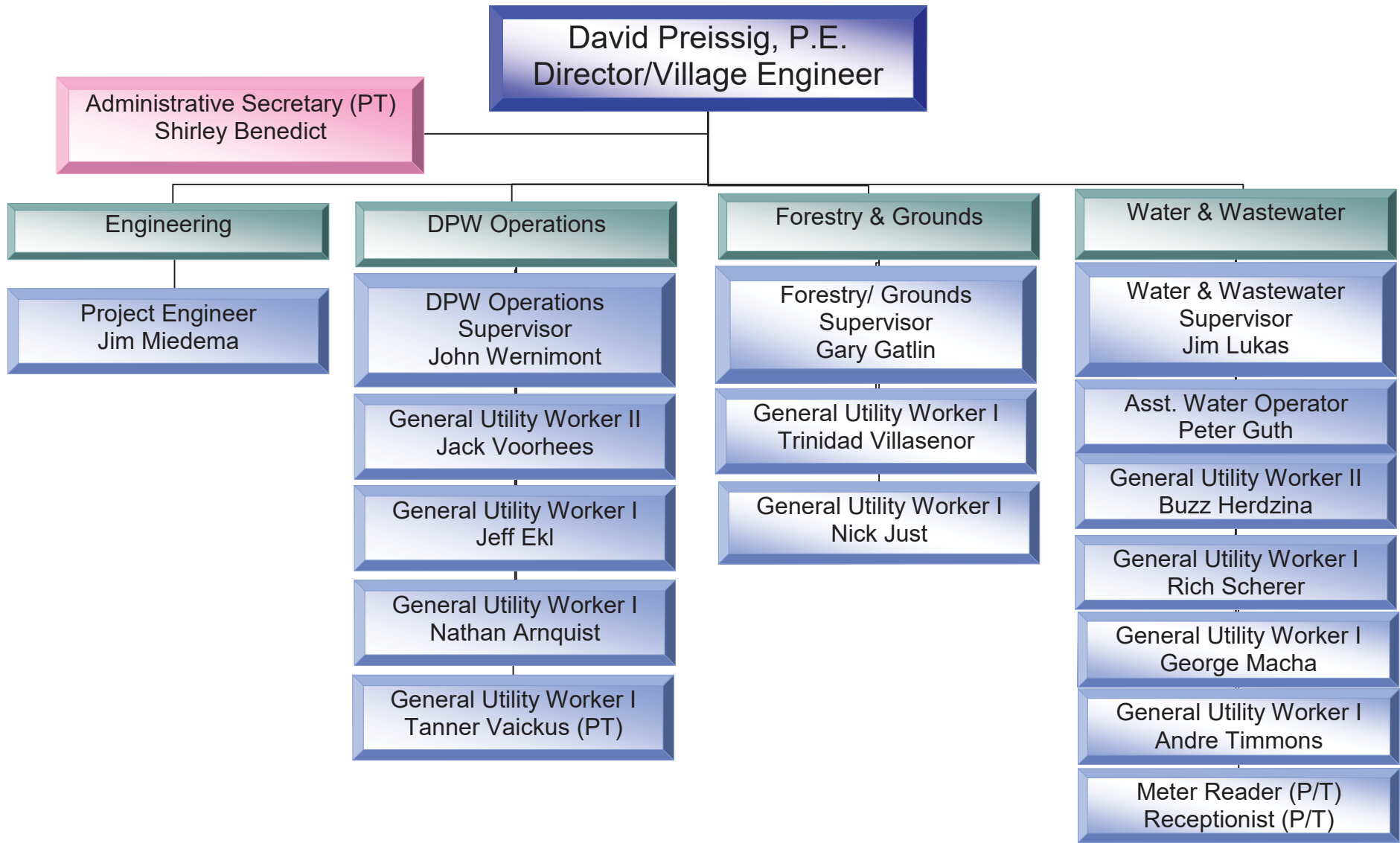
10 General Fund

5010 Police

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

<b>Dispatching</b>	16-17	16-17	17-18	<b>Equipment</b>	16-17	16-17	17-18	<b>Vehicles</b>	16-17	16-17	17-18	18-19	19-20	20-21	21-22
	Est. Act.	Budget	Budget		Est. Act.	Budget	Budget		Est. Act.	Budget	Budget	Project	Project	Project	Project
Joint Dispatch	270,588	280,995	290,920	Defensive Tactics Training Equipment	945	945	0	Number of Vehicles	3	3	2	4	4	3	4
Residual E-911 Funds	(62,250)	(105,245)	0	Armor Vests	3,075	3,075	9,225	Vehicles	84,105	84,105	62,000	124,000	124,000	93,000	124,000
	208,338	175,750	290,920	Personnel Protection Equipment	800	800	800	Decals	2,430	3,000	2,000	4,000	4,000	3,000	4,000
<ul style="list-style-type: none"> <li>- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communications (DUCOMM) for dispatching services for the Burr Ridge Police Dept.</li> </ul>				Avon FM12 Gas Masks	6,750	6,750	0	Vehicle Equipment	19,530	19,530	16,000	26,000	29,000	25,500	26,000
<ul style="list-style-type: none"> <li>- DUCOMM Assessment for 2017-2018 \$10,775 per Officer</li> </ul>				Stalker Radar Units (5)	6,185	7,000	7,000	Equipment Transfer	5,910	5,910	5,775	7,700	9,625	9,625	7,700
<ul style="list-style-type: none"> <li>- DUCOMM Agency Contribution - fees to provide capital equity by-in to join agency.</li> </ul>				In-Car Video Cameras	0	0	0								
<ul style="list-style-type: none"> <li>- FY 2016-17 reduced by \$62,250- prepayment of dispatching with residual E-911 Funds</li> </ul>				AR-15 Carbine (6)	6,530	6,500	6,745								
<ul style="list-style-type: none"> <li>- FY 17-18 agency share includes Comcast CAD/RMS network connectivity.</li> </ul>				Equipment for AR 15 Carbines (see notes)	0	0	4,370								
<ul style="list-style-type: none"> <li>- FY 17-18 agency share increase includes additional sworn position.</li> </ul>				Employee ID Card System (Villagewide)	2,925	2,800	0								
				Interview Room Recording System	0	11,000	0								
					27,210	38,870	28,140								
				<ul style="list-style-type: none"> <li>- Bullet Proof vest grant program - 50% reimbursement for FY 17-18</li> <li>- FY17-18 includes nine (9) vests. Price listed above does not include grant reimbursement.</li> <li>- AR-15 Carbine replacement includes \$400 each trade in value included in final price</li> <li>- AR 15 equipment includes slings, mounted lights, and Aimpoint sights for each carbine</li> </ul>											
<b>Maintenance Vehicle</b>	16-17	16-17	17-18												
	Est. Act.	Budget	Budget												
Maintenance	27,000	25,000	25,000												
Miscellaneous	1,000	1,000	1,000												
Tires	6,000	6,000	6,615												
Wash	2,200	2,900	2,900												
	36,200	34,900	35,515												
<ul style="list-style-type: none"> <li>-One vehicle accident costs \$8,700 for repairs, which will be reimbursed through insurance to the General Fund.</li> <li>- Tires purchased in State of Illinois Contract</li> <li>- Misc expenses include vehicle detailing and vehicle registration</li> <li>- 2015 and newer vehicles covered by an extended warranty.</li> </ul>															

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **DESCRIPTION OF OPERATIONS**

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

## **MISSION STATEMENT**

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-Time	425,405	397,982	435,020	397,750	471,050	18.4%	498,200	523,740	541,905	560,155
4002 Salaries Part-Time	47,533	52,820	44,870	79,285	50,490	-36.3%	52,810	55,540	57,710	60,150
4003 Salaries Overtime	44,994	35,756	31,160	42,500	45,500	7.1%	46,410	47,340	48,290	49,250
4011 IMRF Contribution	56,433	51,065	56,280	54,680	59,560	8.9%	69,000	78,865	88,230	98,050
4012 FICA/Medicare Taxes	37,991	35,841	38,710	39,360	43,045	9.4%	45,455	47,795	49,540	51,200
4030 Health/Life Insurance	100,495	92,398	95,925	95,925	100,150	4.4%	105,155	110,415	115,935	121,735
4032 Uniform Allowance	6,859	7,424	7,705	7,825	7,825	0.0%	7,980	8,140	8,310	8,470
4040 Dues & Subscriptions	1,392	1,692	2,245	2,335	2,405	3.0%	2,405	2,405	2,405	2,405
4041 Employee Recruitment Expense	1,396	16,676	3,960	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	4,365	4,426	3,920	4,050	4,650	14.8%	4,000	4,000	4,000	4,000
4043 Tuition Reimbursement	1,000	0	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>727,864</b>	<b>696,079</b>	<b>719,795</b>	<b>724,710</b>	<b>785,675</b>	<b>8.4%</b>	<b>832,415</b>	<b>879,240</b>	<b>917,325</b>	<b>956,415</b>
<b>50 Contractual Services</b>										
5025 Postage	687	302	300	750	750	0.0%	770	790	810	830
5030 Telephone	10,078	10,882	12,490	11,550	13,200	14.3%	13,470	13,730	14,000	14,280
5040 Printing	74	54	100	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	10,213	12,173	17,160	10,400	12,700	22.1%	12,700	12,700	12,700	12,700
5051 Maintenance-Vehicles	49,251	57,443	46,190	41,200	44,700	8.5%	44,700	44,700	44,700	44,700
5053 Maintenance-Streets	3,065	971	3,000	7,000	6,000	-14.3%	6,000	6,000	6,000	6,000
5054 Maintenance-Lighting	22,616	31,899	39,630	28,000	28,000	0.0%	28,000	28,000	28,000	28,000
5055 Maintenance-Signals	10,614	8,424	9,800	12,430	12,860	3.5%	12,860	12,860	12,860	12,860
5056 Maintenance-Trees	72,329	60,340	101,060	79,050	78,150	-1.1%	60,850	71,050	82,150	58,350
5059 Snow Removal	0	0	0	0	0		0	0	0	0
5065 Street Lighting-Electric	31,096	32,988	34,240	36,700	33,900	-7.6%	33,900	34,580	35,270	35,980
5066 Garbage Hauling	22,125	21,950	22,060	23,000	22,000	-4.3%	22,000	22,000	22,000	22,000
5085 Rentals	415	402	400	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5095 Other Contractual Services	61,549	74,118	75,915	94,865	95,725	0.9%	98,390	100,360	102,370	104,420
5096 Reimbursable Contractor Svcs	4,917	17,855	2,690	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	31,411	113,242	127,850	137,900	118,750	-13.9%	58,400	46,090	35,750	34,680
<b>Total Contractual Services</b>	<b>330,441</b>	<b>443,044</b>	<b>492,885</b>	<b>492,145</b>	<b>476,035</b>	<b>-3.3%</b>	<b>401,340</b>	<b>402,160</b>	<b>405,910</b>	<b>384,100</b>
<b>60 Commodities</b>										
6000 Office Supplies	663	591	700	700	700	0.0%	700	700	700	700
6010 Operating Supplies	6,594	3,276	5,500	5,500	5,500	0.0%	5,500	5,500	5,500	5,500

10 General Fund  
6010 Public Works

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
6020 Gasoline & Oil	46,705	29,495	36,660	40,140	34,850	-13.2%	35,550	36,260	36,990	37,730
6040 Supplies-Equipment	13,503	12,765	10,530	12,000	12,000	0.0%	12,000	12,000	12,000	12,000
6041 Supplies-Vehicles	13,788	13,390	14,680	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	13,688	13,223	14,910	20,000	18,000	-10.0%	18,000	18,000	18,000	18,000
6043 Supplies-Trees	6,802	18,573	13,450	19,000	19,000	0.0%	19,000	19,000	19,000	19,000
6050 Small Tools	1,931	906	1,500	1,100	1,500	36.4%	1,500	1,500	1,500	1,500
6060 Salts & Chemicals	131,081	107,788	89,040	117,500	93,250	-20.6%	95,120	97,020	98,960	100,940
<b>Total Commodities</b>	<b>234,755</b>	<b>200,008</b>	<b>186,970</b>	<b>230,940</b>	<b>199,800</b>	<b>-13.5%</b>	<b>202,370</b>	<b>204,980</b>	<b>207,650</b>	<b>210,370</b>
<b>70 Capital Outlay</b>										
7000 Equipment	4,460	13,831	16,080	16,350	20,090	22.9%	10,000	10,000	10,000	10,000
7020 Vehicles	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>4,460</b>	<b>13,831</b>	<b>16,080</b>	<b>16,350</b>	<b>20,090</b>	<b>22.9%</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>90 Transfers</b>										
9033 Transfer To Equipment Replace.	141,965	130,215	271,160	130,215	0		140,945	140,945	140,945	140,945
9061 Transfer To Info Tech Fund	21,480	22,330	26,330	26,330	25,420	-3.5%	27,310	26,380	26,760	26,200
<b>Total Transfers</b>	<b>163,445</b>	<b>152,545</b>	<b>297,490</b>	<b>156,545</b>	<b>25,420</b>	<b>-83.8%</b>	<b>168,255</b>	<b>167,325</b>	<b>167,705</b>	<b>167,145</b>
<b>Total Public Works</b>	<b>1,460,966</b>	<b>1,505,506</b>	<b>1,713,220</b>	<b>1,620,690</b>	<b>1,507,020</b>	<b>-7.0%</b>	<b>1,614,380</b>	<b>1,663,705</b>	<b>1,708,590</b>	<b>1,728,030</b>



**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Salaries</b>	<b>Fund Allocation</b>		
Position	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Supervisor Forestry & Grounds	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Supervisor Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

*\*Replaced 2 P/T*

<b>Salaries Part-Time</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	10,550	14,735	17,260
2 P/T General Utility Worker (Forest)	5,745	29,625	0
Seasonal Summer Worker (2) *	7,740	11,200	9,600
Engineering Intern	5,610	6,720	5,760
Administrative Secretary (P/T)	8,670	8,955	9,680
Administrative Secretary - VH (1)	2,555	4,050	4,190
	<u>44,870</u>	<u>79,285</u>	<u>50,490</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal (Summer) workers reduce to 2 in FY16-17 @ \$10-12/ hour (12 week
- 1 Engineering intern @ \$12 per hour (12 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GU II in 2016

<b>Salaries Overtime</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
<b>Public Works Operations</b>			
Snow & Ice Control	23,430	27,000	28,000
Other	2,400	10,000	10,000
Special Events	3,100	1,000	3,000
<b>Forestry/Grounds</b>			
General duties	1,130	3,000	3,000
EAB	1,100	1,000	1,000
Com Ed	0	500	500
	<u>31,160</u>	<u>42,500</u>	<u>45,500</u>

<b>Uniforms</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Uniform Rental	4,325	4,040	4,040
Safety shoes	1,120	1,110	1,110
Short Sleeve Shirts	700	740	740
Rainwear & Hip Boots	55	370	370
Coveralls	300	310	310
Jackets	130	125	125
Winter Coats	230	185	185
Safety Equipment	705	755	755
Hats	70	80	80
T-Shirts	70	70	70
Miscellaneous	0	40	40
Total	<u>7,705</u>	<u>7,825</u>	<u>7,825</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- FY 16-17 safety shoes \$150 per collective bargaining contract
- Uniform contract expires 9/2018, no price increases in FY17-18

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Dues &amp; Subscriptions</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
APWA - Agency Member (3)	310	460	450
ISPE/NSPE (1)	250	250	250
PE License Renewal- Village Engineer	0	0	70
PE License Renewal- Project Engineer	0	0	70
Illinois Pesticide applicator license renewal	75	35	75
ISA - Arborist	405	260	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers (1)	300	315	315
Municipal Fleet Managers Assoc.	30	140	40
Publications	200	200	200
	<u>2,245</u>	<u>2,335</u>	<u>2,405</u>

- PE License Renewal every two years (next FY 17-18)  
- The State of Illinois began charging pesticide license fees in 2013  
- ISA Certified Arborist (Village Arborist) renewed every three years (next FY19-20)  
- Institute of Transp. Engineers added for Village Engineer FY16-17  
- Munic. Fleet Mgrs. Assoc. (MFMA) added for Ops Supervisor FY16-17

**Employee Recruitment Expense**

Employment ads; pre-employment physicals and screenings for new PW employees

<b>Training &amp; Travel Expense</b>	16-17 Est. Act.	16-17 Budget	17-18 Budget
APWA Chapter Meetings	175	200	200
Continuing Education - licensed positions	1,015	300	300
Arboriculture Training	260	400	1,050
Safety classes/seminars	1,080	1,500	1,500
CDL Reimbursement	200	250	250
Misc. Training - Engineering	110	400	250
Misc. Training - Oper.	260	250	300
Staff Mileage Reimbursements	820	750	800
	<u>3,920</u>	<u>4,050</u>	<u>4,650</u>

- FY17-18 includes certified arborist classes for one GU1, \$650

<b>Telephone</b>	16-17 Est Act	16-17 Budget	17-18 Budget
Monthly Phone Charge	7,050	6,800	7,400
Barn	505	400	575
Fax Line	505	400	575
Verizon (10)	4,430	3,950	4,650
	<u>12,490</u>	<u>11,550</u>	<u>13,200</u>



**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Maintenance-Equipment</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Tractor and mower repairs	200	3,000	300
Engineering Equipment	150	400	400
Compressor repair & service	1,990	2,000	2,000
Backhoes and payloader	8,210		6,000
Plows and salt spreaders	2,730		1,000
Miscellaneous	3,880	5,000	3,000
	17,160	10,400	12,700

- Engineering Equipment includes Savin Large Format Copier, GIS/GP HP Large Format Printer/Plotter, and Leica Total Station (Surveying)  
 - Miscellaneous equipment: chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also skid steer (50% PW/50% Water)

<b>Maintenance Vehicles</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Vehicle safety testing	1,160	1,200	1,200
Tire repair/maintenance	1,150	5,000	3,000
Plow truck tires	7,010	7,500	6,500
Other vehicle repairs	29,680	27,500	28,000
Street sweeper re-build/tune-up	7,190	0	6,000
	46,190	41,200	44,700

- Contracted maintenance and repairs to licensed trucks, autos, and street sweeper - operated by the Engineering, Operations, and Forestry/Grounds Divisions.

<b>Maintenance Streets</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Storm sewer rodding	0	3,000	2,000
Storm sewer repair	2,000	3,000	3,000
Miscellaneous	1,000	1,000	1,000
	3,000	7,000	6,000

<b>Maintenance Lighting</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Street Light Maintenance	30,760	8,000	20,000
Repairs/Knockdowns*	8,870	20,000	8,000
	39,630	28,000	28,000

\* Higher maintenance costs in FY16-17 result of GULL extended leave  
 \* Many streetlight repairs are the result of traffic accidents and costs reimburseable  
 - Streetlight Maintenance Contract: RAG's Electric, expires April 2017  
 - Includes lighting maintenance of County Line Road bridge over I-55

<b>Maintenance-Signals</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
BR Prkwy @ Bridewell	2,390	2,500	2,500
Cook County Signals	4,520	4,210	4,840
DuPage County Signals	0	0	0
IDOT Signal	750	2,400	2,000
Burr Ridge Middle School	270	200	200
Wayside Horn**	1,790	3,000	3,000
Pleasantdale School (2)	80	120	320
	9,800	12,430	12,860

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.  
 - Cook County has new maintenance contract effect 1/1/2017  
 - IDOT signal: Madison St. at North Frontage Rd., and 91st St. at IL 83  
 - BR Middle School - Village share of flashing light maint.  
 \*\* \$3K annually for wayside horn repairs is reimburseable from DG Township  
 - Additional \$200 pedestrian signal for Pleasantdale School

**10 General Fund**  
**6010 Public Works**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Maintenance-Trees</b>	16-17 Est. Act	16-17 Budget	17-18 Budget	18-19 Budget	19-20 Budget	20-21 Budget	21-22 Budget
Removals	2,200	15,000	10,000	10,000	10,000	10,000	10,000
Parkway Tree Trimming	63,610	58,800	62,900	45,600	55,800	66,900	43,100
Gypsy Moth trap supplies	250	250	250	250	250	250	250
Com Ed transmission line trim	35,000	5,000	5,000	5,000	5,000	5,000	5,000
	101,060	79,050	78,150	60,850	71,050	82,150	58,350

- The Village is divided into 7 areas for maintaining a cyclical 7-year tree trimming program. Area 6 will be trimmed in FY16-17 and Area 7 in FY17-18.
- Trimming generally excludes untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated the EAB treatment program. EAB management has a dedicated account; #5097

<b>Maintenance-EAB</b>	16-17 Est. Act	16-17 Budget	17-18 Budget	18-19 Budget	19-20 Budget	20-21 Budget	21-22 Budget
Treatment	16,535	16,000	15,950	12,700	11,390	10,250	9,180
Tree Removal	94,355	95,000	85,000	27,000	15,000	12,000	12,000
Replanting	16,960	26,900	17,800	18,700	19,700	13,500	13,500
	127,850	137,900	118,750	58,400	46,090	35,750	34,680

- EAB peak infestation began FY 15-16.
- The extended budget reflects the managed decline program, with most untreated ash trees removed in FY17-18, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY16-17 due to EAB problem. Costs are for trees only, to be planted by PW/Forestry Division.

**Snow Removal**

- Contractual snow services at VH and PD parking lots (as needed)
- Emergency snow removal assistance

**Street Lighting-Electrical**

- Village electric rate locked with Dynegy Energy Services, LLC: July 2016 - July 2019
- current rate \$0.03256/kWh

**Rentals**

	16-17 Est. Act	16-17 Budget	17-18 Budget
Stump grinder	0	0	0
Other rentals	400	1,000	1,000
Total	400	1,000	1,000

- Stump grinder omitted since stump removal with ash trees now included in tree removal contract.

**Garbage Hauling**

	16-17 Est. Act	16-17 Budget	17-18 Budget
Street sweeping removal	16,250	12,000	15,000
Woodchip disposal	3,800	8,500	5,000
Waste disposal	2,010	2,500	2,000
	22,060	23,000	22,000

- Woodchip disposal reduced as problem EAB trees are removed contractually.

**Reimbursable Contractor Services**

	16-17 Est. Act	16-17 Budget	17-18 Budget
Weed lot mowing	2,240	5,000	5,000
Contractor clean-up, ROW damage/insurance	450	3,000	3,000
	2,690	8,000	8,000

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

10 General Fund  
6010 Public Works

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Notes

Other Contractual Services	16-17	16-17	17-18
	Est. Act	Budget	Budget
Mosquito Abatement	36,065	36,065	36,065
Woodview Tollway Storm Sewer	500	500	500
Miscellaneous	0	1,000	1,000
West Nile Virus Gravit Trap	0	3,000	3,000
Mandatory CDL Drug Testing	1,010	1,200	1,200
Spring/Fall Brush Pickup	38,340	38,100	38,960
Emergency Brush Pickup	0	15,000	15,000
	75,915	94,865	95,725

- Mosquito Abatement 3-year contract expires December 2017  
- Brush pick-up by contractor using grapple-claw technique

Supplies - Equipment			
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.			
- Shared equipment includes: Payloader, Backhoe & Skidsteer (50% PW/50% Water)			

Supplies - Trees	16-17	16-17	17-18
	Est. Act	Budget	Budget
Parkway Trees	10,100	12,000	12,000
Resident Tree Program *	2,285	5,000	5,000
Forestry Supplies	890	1,000	1,000
Tree Treatments	175	1,000	1,000
	13,450	19,000	19,000

\* The resident tree program is reimbursable  
- In FY 2014-15, 50 trees were planted.  
- In FY 2015-16, 60 trees were planted.  
- In FY 2016-17, 150 trees were planted.  
- In FY 2017-18, 150 trees will be planted, also using Stafford Woods escrow account for EAB replacement in account #50-5097

Supplies - Streets			
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000.			

Salts & Chemicals	16-17	16-17	17-18
	Est. Act	Budget	Budget
Total Tons Regular	1,500	1,500	1,500
Cost per ton	56.35	75.00	57.50
Subtotal	84,525	112,500	86,250
Brine	3,820	4,000	6,000
De-icing chemicals/salt extender	690	1,000	1,000
Total	89,035	117,500	93,250

- Rock salt cost projections based on awarded State/County contracts  
- 2014-15 salt price: \$77.40 / ton  
- 2015-16 salt price: \$70.44 / ton  
- 2016-17 salt price: \$56.35 / ton, DuPage County joint bid process  
- 2017-18 forecast salt price: \$57.50 / ton if DuPage County renews current joint-bid contract

Equipment	16-17	16-17	17-18
	Est. Act	Budget	Budget
Safety cones and barricades	1,890	2,000	6,200
Stihl 24" chainsaw MS 362	624	780	
Salt spreader on Unit #18	13,566	13,570	
Stihl 16" chainsaw MS 193			350
Rototiller/Cultivator, Replacement			440
Impact Wrench, Replacement			750
Metal Welding/Cutting, Replacement			5,920
Plow Equipment on Unit #31			6,430
	16,080	16,350	20,090

10 General Fund  
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>50 Contractual Services</b>										
5052 Maintenance-Buildings	46,057	69,537	56,220	38,330	41,400	8.0%	42,230	43,080	43,940	44,820
5057 Maintenance-Grounds	25,786	10,202	16,065	16,820	16,990	1.0%	17,330	17,680	18,030	18,390
5058 Janitorial Services	34,275	30,535	35,530	37,965	39,135	3.1%	39,920	40,720	41,530	42,360
5080 Utilities	3,734	8,207	13,080	23,000	16,500	-28.3%	16,500	16,500	16,500	16,500
5095 Other Contractual Services	2,174	2,217	2,180	3,000	3,000	0.0%	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>	<b>112,026</b>	<b>120,698</b>	<b>123,075</b>	<b>119,115</b>	<b>117,025</b>	<b>-1.8%</b>	<b>118,980</b>	<b>120,980</b>	<b>123,000</b>	<b>125,070</b>
<b>60 Commodities</b>										
6010 Operating Supplies	11,257	16,665	18,945	20,000	20,000	0.0%	20,000	20,000	20,000	20,000
<b>Total Commodities</b>	<b>11,257</b>	<b>16,665</b>	<b>18,945</b>	<b>20,000</b>	<b>20,000</b>	<b>0.0%</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>70 Capital Outlay</b>										
7010 Improvements	2,155	14,499	64,130	69,000	70,500	2.2%	20,000	20,000	20,000	20,000
<b>Total Capital Outlay</b>	<b>2,155</b>	<b>14,499</b>	<b>64,130</b>	<b>69,000</b>	<b>70,500</b>	<b>2.2%</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Buildings &amp; Grounds</b>	<b>125,438</b>	<b>151,862</b>	<b>206,150</b>	<b>208,115</b>	<b>207,525</b>	<b>-0.3%</b>	<b>158,980</b>	<b>160,980</b>	<b>163,000</b>	<b>165,070</b>

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Maintenance-Building</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
DPW security, fire, and sprinkler (ADS)	2,620	2,155	2,620
VH security, fire, and sprinkler (ADS)	2,635	2,610	2,610
PD security, fire, and sprinkler (ADS)	1,150	1,160	1,150
Fire Extinguisher Maint - VH, DPW	750	850	850
Fire Extinguisher Maint - PD	425	800	800
Garbage pick-up, VH	1,280	1,180	1,300
Garbage pick-up, PD	1,580	1,180	1,600
Garbage pick-up, PW (as needed)	1,140	1,060	1,100
HVAC Contract - VH, DPW	8,280	7,035	9,545
HVAC Contract - PD	3,690	3,895	3,370
HVAC Repairs (VH)	3,990	2,000	2,000
HVAC Repairs (PD)	4,780	5,000	5,000
HVAC Repairs (DPW)	3,685	1,000	1,000
Pest Control	695	800	800
Generator Maint. - VH & DPW	3,110	1,695	1,695
Generator Maint. - PD	1,610	960	960
Miscellaneous *	14,800	5,000	5,000
	<u>56,220</u>	<u>38,380</u>	<u>41,400</u>
<p>- Alarm and sprinkler system testing consolidated FY15-16 (ADS).  Contract prices will not increase FY17-18.</p> <p>- New HVAC maintenance contract awarded November 2016</p> <p>* Fire alarm activated at VH in August 2016. Replaced deteriorated smoke detectors.</p> <p>* Village Hall boiler deteriorated beyond repair and replaced in October 2015.</p>			

<b>Maintenance-Grounds</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
VH mowing	0	0	0
PD mowing	0	0	0
PD landscape maintenance (including edging)	0	0	0
PD Annuals	0	0	0
PD Mulch	0	0	0
Veteran's Memorial landscape maintenance	0	0	0
Miscellaneous (animal control/elec/weed control)	1,440	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,660	8,000	8,000
Irrigation System Maint - VH	1,950	1,200	1,200
Irrigation System Maint - PD	540	500	500
Consolidated Mowing: Roadsides & Easement Areas	5,475	5,620	5,790
	<u>16,065</u>	<u>16,820</u>	<u>16,990</u>
<p>- Landscape contracts aggregated in 2015, re-bid in 2016</p> <p>- VH and PD landscape maintenance moved to Hotel/Motel Fund</p>			
<b>Utilities</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
Gas Heating Charges	9,970	17,000	12,000
Dupage & Hinsdale Sewer	1,660	4,000	2,500
Electric for Aerator Pumps	1,450	2,000	2,000
	<u>13,080</u>	<u>23,000</u>	<u>16,500</u>
<p>Based on new franchise agreement in FY16-17, Village will receive \$19,955 in revenue</p>			
<b>Other Contractual Services</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	2,180	3,000	3,000
	<u>2,180</u>	<u>3,000</u>	<u>3,000</u>

**10 General Fund**  
**6020 Buildings & Grounds**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Operating Supplies</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,595	2,700	2,700
Janitorial Supplies - PD (liners, towels, etc.)	1,335	1,500	1,500
Electrical/Lighting/Bulbs - VH & DPW	2,501	2,200	2,200
Electrical/Lighting/Bulbs - PD	1,574	1,500	1,500
Landscape Materials (Annuals/flowers)	867	1,200	1,200
First Aid Supplies - VH & DPW	393	700	700
First Aid Supplies - PD	356	600	600
Building Supplies - VH & DPW	2,355	2,400	2,400
Building Supplies - PD	822	1,400	1,400
Sidewalk salt for public buildings	2,377	2,500	2,500
Miscellaneous	1,995	1,500	1,500
Grass carp for aquatic weed control	380	400	400
Forestry Hand Tools	382	400	400
Holiday lights/Millage Hall	1,013	1,000	1,000
	<u>18,945</u>	<u>20,000</u>	<u>20,000</u>

<b>Janitorial Services</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Janitorial Service - VH	7,960	8,100	8,120
Janitorial Service - DPW	4,560	4,560	4,650
Janitorial Service - PD	9,800	9,840	9,990
Carpet Cleaning - VH & DPW	1,410	3,000	2,880
Carpet Cleaning - PD	1,050	2,240	2,140
Mat Rental - VH & DPW	1,675	1,675	1,675
Mat Rental - PD	1,600	1,600	1,600
Window & Blind Cleaning - VH & DPW	1,275	1,000	1,300
Window & Blind Cleaning - PD	1,340	1,000	1,360
Strip Floors	1,040	500	1,060
Furniture & Drapery Cleaning	550	600	560
Sanitize Jail Cells	3,270	3,500	3,500
Miscellaneous	0	350	300
	<u>35,530</u>	<u>37,965</u>	<u>39,135</u>

- Janitorial services contract re-bid in December 2016 for calendar year 2017.

<b>Improvements</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Automated Door Closers	0	0	8,000
"BR Village Hall" Sign*	9,114	0	
Recycling Center Elec. Circuit**	4,329	0	
PW Sectional Garage Door	42,000	42,000	
VH & PD Exterior Re-Staining	0	19,000	29,000
Village Hall Boiler Pumps	4,887	4,000	
PD HVAC Study	3,800	4,000	
PD HVAC Modifications			14,000
PD Window Replacements			9,500
"BR Public Works" Sign and Lights			10,000
	<u>64,130</u>	<u>69,000</u>	<u>70,500</u>

**VILLAGE OF BURR RIDGE  
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	153,460	170,204	51,535	0	0	0	0	0
Total Revenues	61,365	39,336	38,455	0	0	0	0	0
Total Expenditures	44,621	158,005	89,990	0	0	0	0	0
Net Increase (Decrease)	16,744	-118,669	-51,535	0	0	0	0	0
<b>Available Reserves - April 30</b>	170,204	51,535	0	0	0	0	0	0

**Estimated Reserves May 1, 2017**

**0**

Estimated Revenues:

Charges For Services	0
Miscellaneous Revenues	0

Total Estimated Revenues

**0**

Estimated Expenditures:

Contractual Services	0
Capital Outlay	0
Other Expenditures	0

Total Estimated Expenditures

**0**

Net Increase (Decrease)

**0**

**Estimated Reserves April 30, 2018**

**0**

Due to new State law the Village entered into an intergovernmental agreement with the DuPage Emergency Telephone System Board and therefore this fund will be closed out as of the end of 2016-17.

21 E-911 Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>34 Charges For Services</b>										
3420 E-911 Surcharge	55,442	36,790	38,455	0	0		0	0	0	0
<b>Total Charges For Services</b>	<b>55,442</b>	<b>36,790</b>	<b>38,455</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,923	2,546	0	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>5,923</b>	<b>2,546</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>61,365</b>	<b>39,336</b>	<b>38,455</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

21 E-911 Fund  
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>50 Contractual Services</b>										
5095 Other Contractual Services	28,674	26,636	76,500	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>28,674</b>	<b>26,636</b>	<b>76,500</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7000 Equipment	15,520	131,053	13,490	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>15,520</b>	<b>131,053</b>	<b>13,490</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	427	316	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>427</b>	<b>316</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue E-911</b>	<b>44,621</b>	<b>158,005</b>	<b>89,990</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>E911 Surcharge - Revenues</b>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
	2016-17 Est	2016-17 Actual	2017-18 Budget	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Residual Surcharge while DuPage ETSB membership was established.	38,455						
<b>Other Contractual Services</b>							
SWCD Final Withdrawal	12,252						
Police Dispatching Costs Offset	64,248						
	76,500						
<b>Equipment Reserves</b>							
Tri-State Fire Protection District	0	0	0	0	0	0	0
Pleasantdale Fire Protection District	0	0	0	0	0	0	0
Village of Burr Ridge	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

- E-911 Fund is eliminated after FY 2016-17.

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Available Reserves</b>	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

**VILLAGE OF BURR RIDGE  
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	-57,969	38,044	57,057	<b>54,427</b>	32,467	18,667	13,267	16,527
Total Revenues	264,702	276,028	272,840	<b>278,510</b>	286,670	295,070	303,730	312,640
Total Expenditures	168,688	257,015	275,470	<b>300,470</b>	300,470	300,470	300,470	300,470
Net Increase (Decrease)	96,014	19,013	-2,630	<b>-21,960</b>	-13,800	-5,400	3,260	12,170
<b>Available Reserves - April 30</b>	38,044	57,057	54,427	<b>32,467</b>	18,667	13,267	16,527	28,697

**Estimated Reserves May 1, 2017**

**54,427**

Estimated Revenues:

Intergovernmental	271,890
Miscellaneous Revenues	6,620

Total Estimated Revenues

**278,510**

Estimated Expenditures:

Other Expenditures	470
Transfers	300,000

Total Estimated Expenditures

**300,470**

Net Increase (Decrease)

**-21,960**

**Estimated Reserves April 30, 2018**

**32,467**

22 Motor Fuel Tax Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>33 Intergovernmental</b>										
3340 State Allotments	258,771	270,087	266,220	272,420	271,890	-0.2%	280,050	288,450	297,110	306,020
<b>Total Intergovernmental</b>	<b>258,771</b>	<b>270,087</b>	<b>266,220</b>	<b>272,420</b>	<b>271,890</b>	<b>-0.2%</b>	<b>280,050</b>	<b>288,450</b>	<b>297,110</b>	<b>306,020</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,931	5,940	6,620	6,350	6,620	4.3%	6,620	6,620	6,620	6,620
<b>Total Miscellaneous Revenues</b>	<b>5,931</b>	<b>5,940</b>	<b>6,620</b>	<b>6,350</b>	<b>6,620</b>	<b>4.3%</b>	<b>6,620</b>	<b>6,620</b>	<b>6,620</b>	<b>6,620</b>
<b>Total Revenues</b>	<b>264,702</b>	<b>276,028</b>	<b>272,840</b>	<b>278,770</b>	<b>278,510</b>	<b>-0.1%</b>	<b>286,670</b>	<b>295,070</b>	<b>303,730</b>	<b>312,640</b>

22 Motor Fuel Tax Fund  
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	427	435	470	485	470	-3.1%	470	470	470	470
<b>Total Other Expenditures</b>	<b>427</b>	<b>435</b>	<b>470</b>	<b>485</b>	<b>470</b>	<b>-3.1%</b>	<b>470</b>	<b>470</b>	<b>470</b>	<b>470</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	168,261	256,580	275,000	275,000	300,000	9.1%	300,000	300,000	300,000	300,000
<b>Total Transfers</b>	<b>168,261</b>	<b>256,580</b>	<b>275,000</b>	<b>275,000</b>	<b>300,000</b>	<b>9.1%</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Total Special Revenue MFT</b>	<b>168,688</b>	<b>257,015</b>	<b>275,470</b>	<b>275,485</b>	<b>300,470</b>	<b>9.1%</b>	<b>300,470</b>	<b>300,470</b>	<b>300,470</b>	<b>300,470</b>

Notes

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**Road Program Funding**

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE  
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	188,485	282,376	326,599	<b>317,544</b>	324,999	382,584	501,824	633,969
Total Revenues	536,770	547,914	475,900	<b>615,980</b>	634,105	652,765	671,975	691,790
Total Expenditures	442,879	503,691	484,955	<b>608,525</b>	576,520	533,525	539,830	539,475
Net Increase (Decrease)	93,891	44,223	-9,055	<b>7,455</b>	57,585	119,240	132,145	152,315
Emergency Maintenance CLR/I55 (Reserve)	45,000	60,000	75,000	<b>90,000</b>	105,000	120,000	135,000	150,000
Available Reserves - April 30 (Unreserved)	267,376	296,599	242,544	<b>234,999</b>	277,584	381,824	498,969	636,284
<b>Available Reserves - April 30 (Total Reserves)</b>	<b>282,376</b>	<b>326,599</b>	<b>317,544</b>	<b>324,999</b>	<b>382,584</b>	<b>501,824</b>	<b>633,969</b>	<b>786,284</b>

**Estimated Reserves May 1, 2017**

**317,544**

Estimated Revenues:

Taxes	599,960
Miscellaneous Revenues	16,020

Total Estimated Revenues

**615,980**

Estimated Expenditures:

Contractual Services	147,125
Capital Outlay	0
Other Expenditures	405,490
Transfers	55,910

Total Estimated Expenditures

**608,525**

Net Increase (Decrease)

**7,455**

**Estimated Reserves April 30, 2018**

**324,999**

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

**23 Hotel/Motel Tax Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>30 Taxes</b>										
3080 Hotel/Motel Taxes	513,747	529,490	461,130	603,850	599,960	-0.6%	617,965	636,505	655,585	675,270
<b>Total Taxes</b>	<b>513,747</b>	<b>529,490</b>	<b>461,130</b>	<b>603,850</b>	<b>599,960</b>	<b>-0.6%</b>	<b>617,965</b>	<b>636,505</b>	<b>655,585</b>	<b>675,270</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,923	5,891	6,020	6,020	6,020	0.0%	6,140	6,260	6,390	6,520
3710 Donations	17,100	12,533	8,750	10,000	10,000	0.0%	10,000	10,000	10,000	10,000
<b>Total Miscellaneous Revenues</b>	<b>23,023</b>	<b>18,424</b>	<b>14,770</b>	<b>16,020</b>	<b>16,020</b>	<b>0.0%</b>	<b>16,140</b>	<b>16,260</b>	<b>16,390</b>	<b>16,520</b>
<b>Total Revenues</b>	<b>536,770</b>	<b>547,914</b>	<b>475,900</b>	<b>619,870</b>	<b>615,980</b>	<b>-0.6%</b>	<b>634,105</b>	<b>652,765</b>	<b>671,975</b>	<b>691,790</b>

**23 Hotel/Motel Tax Fund**  
**7030 Special Revenue Hotel/Motel**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>50 Contractual Services</b>										
5069 Maintenance-Gateway Landscape	37,963	62,507	78,425	79,360	91,590	15.4%	93,420	95,285	97,190	99,135
5075 Gateway Projects	35,696	53,919	34,540	41,800	55,535	32.9%	34,000	34,000	34,000	34,000
<b>Total Contractual Services</b>	<b>73,660</b>	<b>116,427</b>	<b>112,965</b>	<b>121,160</b>	<b>147,125</b>	<b>21.4%</b>	<b>127,420</b>	<b>129,285</b>	<b>131,190</b>	<b>133,135</b>
<b>70 Capital Outlay</b>										
7010 Improvements	0	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8012 Special Events	38,412	69,350	70,330	85,645	76,290	-10.9%	77,290	78,290	79,290	80,290
8040 Bank/Investment Fees	427	435	500	650	600	-7.7%	650	700	750	800
8050 Programs/Tourism Promotions	16,219	20,686	25,250	25,250	28,600	13.3%	25,250	25,250	28,600	25,250
8055 Hotel/Motel Marketing	253,251	250,883	230,000	300,000	300,000	0.0%	300,000	300,000	300,000	300,000
<b>Total Other Expenditures</b>	<b>308,310</b>	<b>341,354</b>	<b>326,080</b>	<b>411,545</b>	<b>405,490</b>	<b>-1.5%</b>	<b>403,190</b>	<b>404,240</b>	<b>408,640</b>	<b>406,340</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	15,000	0	0	20,000	10,000	-50.0%	0	0	0	0
9041 Transfer To Debt Service	45,910	45,910	45,910	45,910	45,910	0.0%	45,910	0	0	0
<b>Total Transfers</b>	<b>60,910</b>	<b>45,910</b>	<b>45,910</b>	<b>65,910</b>	<b>55,910</b>	<b>-15.2%</b>	<b>45,910</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Revenue Hotel/Motel</b>	<b>442,879</b>	<b>503,691</b>	<b>484,955</b>	<b>598,615</b>	<b>608,525</b>	<b>1.7%</b>	<b>576,520</b>	<b>533,525</b>	<b>539,830</b>	<b>539,475</b>

**23 Hotel/Motel Tax Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Hotel/Motel Taxes</b>		4%	4%	4%	4%	4%	4%	4%
		2016-17	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	3%	0	125,000	125,000	128,750	132,610	136,590	140,690
Extended Stay	3%	49,030	52,870	50,500	52,020	53,580	55,180	56,840
Spring Hill Suites	3%	148,160	154,770	152,600	157,180	161,900	166,755	171,760
Marriot	3%	263,940	271,210	271,860	280,015	288,415	297,060	305,980
<b>Total</b>		<b>461,130</b>	<b>603,850</b>	<b>599,960</b>	<b>617,965</b>	<b>636,505</b>	<b>655,585</b>	<b>675,270</b>

<b>Hotel/Motel Marketing</b>		38%	50%	50%	49%	47%	46%	44%
		2016-17	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
<b>Total</b>		<b>230,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>

- Since FY16-17 the Budget now includes \$25,000 for Restaurant Related Marketing

**Programs/Tourism Promotion**

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%. The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

<b>Program Costs</b>	2016-2017	2016-2017	2017-2018
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	675	500	700
5K Races Public Works & Police detail	2,310	2,250	2,400
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	5,865	6,000	6,000
Pathway Map	0	0	3,000
<b>Total</b>	<b>25,250</b>	<b>25,250</b>	<b>28,600</b>

<b>Donations</b>	Est Actual	Budget	Budget
	16-17	16-17	17-18
Concert/Car/JM Donations	8,750	10,000	10,000
	8,750	10,000	10,000

<b>Special Events</b>	Est Actual	Budget	Budget
	16-17	16-17	17-18
Concerts	24,235	22,000	25,000
Car Show	4,125	4,710	4,200
Jingle Mingle	7,415	12,000	8,000
5K	1,240	1,275	1,250
60th Anniversary Event	760	6,500	0
Farmers Market Donation	0	0	0
Event Staffing	0	1,200	1,200
Sound System Maint	0	2,000	2,000
Sound Supply Tech	4,975	6,000	5,000
Sound System Equipmt	0	2,000	1,000
Crowd Control	610	300	300
ASCAP License	340	335	340
Misc	630	1,325	1,000
Staff Costs	26,000	26,000	27,000
	<b>70,330</b>	<b>85,645</b>	<b>76,290</b>

-In FY17 Farmers Market Donation will be replaced with Event Staffing



**23 Hotel/Motel Tax Fund**

**Notes**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Improvements**

Downtown Entry Way Plan project consists of signage, landscaping, and sidewalks. \$425,000 is being funded out of the Hotel/Motel Tax Fund and \$130,930 is being funded out of the Sidewalk/Pathway Fund. A 10 year, \$375,000 installment loan was acquired to pay the balance of the cost. This loan expires in FY 18-19.

**Gateway Projects**

	16-17 Est. Act.	16-17 Budget	17-18 Budget
Electric for median	2,780	2,200	2,835
Holiday lights Village Hall	1,460	1,500	6,000
Village Center event signs	4,925	5,000	5,000
South Median Landscape Improvements	800	2,000	1,000
Holiday Décor	5,000	5,000	5,000
CLR Tallgrass Establish	4,150	5,300	5,000
CLR Turf Repair	0	4,000	4,000
CLR Bridge Decorations	200	4,500	0
CLR Trees	4,500	4,500	2,000
Two Annual Plantings	5,920	4,500	6,100
Village Hall Plant Bed Rehabilitation	3,000	3,300	2,000
Stone Entryway Sign Cleaning	425	0	600
Bucket Truck Rental	790	0	0
Signs for CLR Bridge	590	0	16,000
	<u>34,540</u>	<u>41,800</u>	<u>55,535</u>

-Holiday Lights are being converted to LED in FY17-18

**Installment Loan #1**

Installment Loan Interest Rate		3.98%		
Installment Loan-Years		10		
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements

**Maintenance-Gateway Landscape**

	16-17 Est. Act.	16-17 Budget	17-18 Budget
Medians/Gateways/CLR/BR Parkway	77,425	77,360	89,590
Irrigation Maintenance	1,000	2,000	2,000
	<u>78,425</u>	<u>79,360</u>	<u>91,590</u>

**VILLAGE OF BURR RIDGE**  
**RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	-5,732	-1,814	6,245	<b>6,245</b>	0	0	0	0
Total Revenues	55,000	25,000	25,000	<b>0</b>	0	0	0	0
Total Expenditures	51,082	16,941	25,000	<b>6,245</b>	0	0	0	0
Net Increase (Decrease)	3,918	8,059	0	<b>-6,245</b>	0	0	0	0
<b>Available Reserves - April 30</b>	-1,814	6,245	6,245	<b>0</b>	0	0	0	0

**Estimated Reserves May 1, 2017**

**6,245**

Estimated Revenues:

Taxes	0
Miscellaneous Revenues	0

Total Estimated Revenues

**0**

Estimated Expenditures:

Other Expenditures	6,245
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Total Estimated Expenditures

**6,245**

Net Increase (Decrease)

**-6,245**

**Estimated Reserves April 30, 2018**

**0**

24 Places of Eating Tax  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>30 Taxes</b>										
3070 Places of Eating Tax	55,000	25,000	25,000	25,000	0		0	0	0	0
<b>Total Taxes</b>	<b>55,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	0	0	0	0	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>55,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

24 Places of Eating Tax  
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	0	0	0	0	0		0	0	0	0
8056 Restaurant/Place of Eating Mktg	51,082	16,941	25,000	25,000	6,245	-75.0%	0	0	0	0
<b>Total Other Expenditures</b>	<b>51,082</b>	<b>16,941</b>	<b>25,000</b>	<b>25,000</b>	<b>6,245</b>	<b>-75.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Restaurant/Place of Eating Tax</b>	<b>51,082</b>	<b>16,941</b>	<b>25,000</b>	<b>25,000</b>	<b>6,245</b>	<b>-75.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**24 Places of Eating Tax**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

**Restaurant/Place of Eating Marketing**

\$25,000 of the 1% of the Place of Eating tax was budgeted in FY 16-17 for a Restaurant Week Program. Due to declining revenues in the General Fund, this expense will no longer be budgeted.

**VILLAGE OF BURR RIDGE**  
**CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	1,162,893	1,084,059	828,030	<b>376,780</b>	121,070	0	0	0
Total Revenues	572,181	370,463	430,840	<b>502,720</b>	665,630	960,300	711,100	701,000
Total Expenditures	651,015	626,491	882,090	<b>758,430</b>	786,700	960,300	711,100	701,000
Net Increase (Decrease)	-78,834	-256,029	-451,250	<b>-255,710</b>	-121,070	0	0	0
<b>Available Reserves - April 30</b>	1,084,059	828,030	376,780	<b>121,070</b>	0	0	0	0

**Estimated Reserves May 1, 2017**

**376,780**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	192,720
Transfers	310,000

Total Estimated Revenues

**502,720**

Estimated Expenditures:

Capital Outlay	757,430
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

**758,430**

Net Increase (Decrease)

**-255,710**

**Estimated Reserves April 30, 2018**

**121,070**

**31 Capital Improvements Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	48,894	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>48,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,846	11,783	12,470	12,890	12,720	-1.3%	12,970	13,230	13,490	13,760
3710 Donations	25,500	0	6,000	0	0		0	0	0	0
3711 Developer Donations	0	0	137,370	137,370	0		0	0	0	0
3795 Other Revenue	1,580	2,100	0	0	180,000		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>38,926</b>	<b>13,883</b>	<b>155,840</b>	<b>150,260</b>	<b>192,720</b>	<b>28.3%</b>	<b>12,970</b>	<b>13,230</b>	<b>13,490</b>	<b>13,760</b>
<b>39 Transfers</b>										
3910 Transfer From General Fund	301,100	100,000	0	0	0		352,660	647,070	397,610	387,240
3922 Transfer From Motor Fuel Tax	168,261	256,580	275,000	275,000	300,000	9.1%	300,000	300,000	300,000	300,000
3923 Transfer From Hotel/Motel Tax	15,000	0	0	20,000	10,000	-50.0%	0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
3952 Transfers From Sewer Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>484,361</b>	<b>356,580</b>	<b>275,000</b>	<b>295,000</b>	<b>310,000</b>	<b>5.1%</b>	<b>652,660</b>	<b>947,070</b>	<b>697,610</b>	<b>687,240</b>
<b>Total Revenues</b>	<b>572,181</b>	<b>370,463</b>	<b>430,840</b>	<b>445,260</b>	<b>502,720</b>	<b>12.9%</b>	<b>665,630</b>	<b>960,300</b>	<b>711,100</b>	<b>701,000</b>

**31 Capital Improvements Fund**  
**8010 Capital Improvement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>70 Capital Outlay</b>										
7010 Improvements	10,881	0	255,270	339,265	177,000	-47.8%	85,000	288,000	0	0
7055 Village Facility Improvements	0	0	0	0	0		0	0	0	0
7072 2014 Road Program	639,280	0	0	0	0		0	0	0	0
7073 2015 Road Program	0	625,622	0	0	0		0	0	0	0
7074 2016 Road Program	0	0	625,770	663,500	0		0	0	0	0
7077 2017 Road Program		0	0	0	580,430		700,700	671,300	710,100	700,000
<b>Total Capital Outlay</b>	<b>650,161</b>	<b>625,622</b>	<b>881,040</b>	<b>1,002,765</b>	<b>757,430</b>	<b>-24.5%</b>	<b>785,700</b>	<b>959,300</b>	<b>710,100</b>	<b>700,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	854	870	1,050	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
<b>Total Other Expenditures</b>	<b>854</b>	<b>870</b>	<b>1,050</b>	<b>1,000</b>	<b>1,000</b>	<b>0.0%</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>90 Transfers</b>										
9041 Transfer to Debt Service Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Improvement</b>	<b>651,015</b>	<b>626,491</b>	<b>882,090</b>	<b>1,003,765</b>	<b>758,430</b>	<b>-24.4%</b>	<b>786,700</b>	<b>960,300</b>	<b>711,100</b>	<b>701,000</b>

**31 Capital Improvements Fund****VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018****Notes**

<b>Transfer From General Fund</b>	16-17	17-18	18-19	19-20	20-21	21-22
	Budget	Budget	Project	Project	Project	Project
Road Program	0	0	352,660	647,070	397,610	387,240

**Transfers From Motor Fuel Tax Fund**

Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

**Developer Donations**

Spectrum Senior Living \$137,370  
Pre-annexation agreement in FY 16-17.

**Other Revenues**

\$180,000 is being transferred to the Capital Improvement Fund from the Village Liability Insurance equity account (IRMA) to help pay for the 2017 Road Program.



**31 Capital Improvements Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Improvements</b>	<b>16-17 Est. Act.</b>	<b>16-17 Budget</b>	<b>17-18 Project</b>	<b>18-19 Project</b>	<b>19-20 Project</b>	<b>20-21 Project</b>	<b>21-22 Project</b>
Wolf Road Pedestrian Crossing Project			\$ 16,000				
<b><u>Madison Street Traffic Signal (Constructed 2012)</u></b>							
Stage 1, Madison & N. Frontage Signal							
STP Grant match	\$ -	\$ 55,500					
<b><u>Madison Street LAPP (Constructed 2013)</u></b>							
STP Construction Grant Match <sup>3</sup>	\$ 98,075	\$ 118,065					
<b><u>CLR/I-55 Bridge ITEP Grant</u></b>							
CLR/I-55 Bridge Construction Grant Match	\$ -	\$ 20,000	\$ 10,000				
<b><u>Garfield Street LAPP (75% Construction Grant)</u></b>							
Phase II Engineering							
STP Construction Grant Match	\$ 70,700	\$ 70,700					
Construction Engineering & Material Testing	\$ 46,600	\$ 35,000					
<b><u>79th Street LAPP (75% Construction Grant)</u></b>							
Phase II Engineering	\$ 39,895	\$ 40,000					
STP Construction Grant Match (25%)			\$ 113,000				
Construction Engineering & Material Testing			\$ 54,000				
<b><u>Burr Ridge Parkway LAPP (70% Proposed Construction Grant) TBD</u></b>							
Phase II Engineering				\$ 85,000			
STP Construction Grant Match					\$ 216,000		
Construction Engineering & Material Testing					\$ 72,000		
<b>TOTALS:</b>	<b>\$ 255,270</b>	<b>\$ 339,265</b>	<b>\$ 193,000</b>	<b>\$ 85,000</b>	<b>\$ 288,000</b>	<b>\$ -</b>	<b>\$ -</b>

<sup>3</sup> \$50K of this project will be paid out of the Sidewalk/Pathway Fund.

**31 Capital Improvements Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Road Program</b>	2016-2017 Est. Act.	2016-2017 Budget	2017-2018 Budget	2018-2019 Project	2019-2020 Project	2020-2021 Project	2021-2022 Project
Resurfacing & Repair Program	546,233	578,500	530,430	635,700	606,300	645,100	635,000
Drainage Improvements / Other							
Pavement Maintenance	66,172	70,000	35,000	50,000	50,000	50,000	50,000
Material Testing	13,364	15,000	15,000	15,000	15,000	15,000	15,000
	<u>625,769</u>	<u>663,500</u>	<u>580,430</u>	<u>700,700</u>	<u>671,300</u>	<u>710,100</u>	<u>700,000</u>

<b>2017 Road Program (FY 2017-18) *</b>		<b>2019 Road Program (FY 2019-20)*</b>	
<u>Resurfacing Program:</u>		<u>Resurfacing Program:</u>	
59th Street (postponed by Hinsdale)	0	Deerview Subdivision	69,500
Babson Park	300,280	Lakewood Subdivision	239,200
Park Avenue Resubdivision	46,730	Braemoor, Units 1 & 2 (partial)	147,300
Cove Creek subdivision	66,650	Space Valley Subdivision	150,300
Steeplestone Drive	74,200	Crack Sealing	30,000
Greystone Court	42,570	Pavement Marking	20,000
Crack Sealing	25,000	Material Testing	15,000
Pavement Marking	10,000		<u>671,300</u>
Material Testing	15,000		
	<u>580,430</u>		

<b>2018 Road Program (FY 2018-19) *</b>		<b>2020 Road Program (FY 2020-21)*</b>	
<u>Resurfacing Program:</u>		<u>Resurfacing Program:</u>	
59th Street (coordinate with Hinsdale)	35,700	Hinsdale Industrial Park	248,000
Peppermill Court	18,900	90th Street	48,300
Elm Court	28,900	Vine Street	23,500
Greenbriar Subdivision	58,600	Grant Street	18,400
89th Street	78,000	Lakeridge Subdivision	306,900
Countryside Court	15,000	Crack Sealing	30,000
Ridgefarm Road	49,400	Pavement Marking	20,000
Pleasantdale Subdivision (partial)	245,100	Material Testing	15,000
Allinson's High View Estates	106,100		<u>710,100</u>
Crack Sealing	30,000		
Pavement Marking	20,000		
Material Testing	15,000		
	<u>700,700</u>		

\* subject to change

**VILLAGE OF BURR RIDGE  
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	455,756	547,469	537,903	<b>299,978</b>	267,628	-193,372	-193,372	-193,372
Total Revenues	129,846	93,783	58,560	<b>10,000</b>	0	0	0	0
Total Expenditures	38,133	103,348	296,485	<b>42,350</b>	461,000	0	0	0
Net Increase (Decrease) In Fund Balance	91,712	-9,566	-237,925	<b>-32,350</b>	-461,000	0	0	0
<b>Available Reserves - April 30</b>	547,469	537,903	299,978	<b>267,628</b>	-193,372	-193,372	-193,372	-193,372

**Estimated Reserves May 1, 2017**

**299,978**

Estimated Revenues:

Intergovernmental	0
Miscellaneous Revenues	10,000
Transfers	0

Total Estimated Revenues

**10,000**

Estimated Expenditures:

Contractual Services	0
Capital Outlay	41,500
Other Expenditures	850
Transfers	0

Total Estimated Expenditures

**42,350**

Net Increase (Decrease)

**-32,350**

**Estimated Reserves April 30, 2018**

**267,628**

**32 Sidewalks/Pathway Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>33 Intergovernmental</b>										
3320 State Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,846	11,783	12,470	8,500	10,000	17.6%	0	0	0	0
3710 Donations	0	0	46,090	35,930	0		0	0	0	0
<b>Total Miscellaneous Revenues</b>	<b>11,846</b>	<b>11,783</b>	<b>58,560</b>	<b>44,430</b>	<b>10,000</b>	<b>-77.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	118,000	82,000	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>118,000</b>	<b>82,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>129,846</b>	<b>93,783</b>	<b>58,560</b>	<b>44,430</b>	<b>10,000</b>	<b>-77.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**32 Sidewalks/Pathway Fund**  
**8020 Sidewalks/Pathway**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>50 Contractual Services</b>										
5035 Publishing	0	0	0	0	0		0	0	0	0
<b>Total Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70 Capital Outlay</b>										
7052 Sidewalk/Pathway Projects	32,984	94,113	284,135	282,600	30,000	-89.4%	461,000	0	0	0
7053 Sidewalk/Pathway Maint Project	4,296	8,366	11,500	11,500	11,500	0.0%	0	0	0	0
<b>Total Capital Outlay</b>	<b>37,280</b>	<b>102,479</b>	<b>295,635</b>	<b>294,100</b>	<b>41,500</b>	<b>-85.9%</b>	<b>461,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	854	870	850	1,000	850	-15.0%	0	0	0	0
<b>Total Other Expenditures</b>	<b>854</b>	<b>870</b>	<b>850</b>	<b>1,000</b>	<b>850</b>	<b>-15.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>90 Transfers</b>										
9010 Transfer To General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Sidewalks/Pathway</b>	<b>38,133</b>	<b>103,348</b>	<b>296,485</b>	<b>295,100</b>	<b>42,350</b>	<b>-85.6%</b>	<b>461,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 32 Sidewalks/Pathway Fund

### VILLAGE OF BURR RIDGE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2018

#### Notes

<b>Sidewalk/Pathway Projects</b>	16-17 Est. Act.	16-17 Budget	17-18 Project	18-19 Project	19-20 Project
Various Sidewalk Ext Engineering (specialty eng)					
Miscellaneous Surveying					
<u>Madison Sidewalk between 87th and 89th</u>					
Survey					
Phase I engineering					
Phase II engineering					
Construction (coordinate with Madison Street LAPP)	50,000	50,000			
<u>CLR Longwood to Katherine Legge Park extension (CLR, east side):</u>					
Survey					
Phase I engineering					
Phase II engineering	0	30,000	30,000		
Construction engineering				80,000	
Construction (Total \$665,000, STP Grant \$284,000)				381,000	
<u>German Church Road sidewalk ext. (Greystone Ct. to CLR):</u>					
Survey					
Phase I engineering					
Phase II engineering					
Construction engineering	74,572	74,600			
Construction (local match)	159,565	128,000			
<b>Total</b>	<b>284,137</b>	<b>282,600</b>	<b>30,000</b>	<b>461,000</b>	<b>0</b>

The FY 18-19 shows that there are insufficient funds to complete the construction of a new sidewalk on CLR. The Village has 5 options:

- 1) Obtain additional STP Funds to pay for the shortfall.
- 2) Obtain a Cook County Grant to pay for the shortfall.
- 3) Transfer funds from the General Fund to pay for the shortfall.
- 4) Transfer IRMA Surplus to pay for the shortfall.
- 5) Allow the existing STP Grant to expire and drop the project from future consideration.

#### **Sidewalk/Pathway Maintenance Projects**

\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc. This program ends after FY 17-18 due to lack of funds.

CLR right of way weed cutting maintenance now found in Hotel/Motel Tax Fund

#### **Donations**

Spectrum Senior Living \$35,930 in FY 16-17

#### **Transfers From General Fund**

In order to fund previously approved projects \$118,000 was transferred from the General Fund in FY 14-15 and \$82,000 was transferred in FY 15-16.

**VILLAGE OF BURR RIDGE**  
**EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	847,945	980,032	924,767	<b>956,472</b>	643,247	237,612	124,247	128,152
Total Revenues	158,891	160,473	314,160	<b>13,060</b>	169,365	169,635	169,905	170,185
Total Expenditures	26,804	215,738	282,455	<b>326,285</b>	575,000	283,000	166,000	230,000
Net Increase (Decrease)	132,087	-55,265	31,705	<b>-313,225</b>	-405,635	-113,365	3,905	-59,815
<b>Available Reserves - April 30</b>	980,032	924,767	956,472	<b>643,247</b>	237,612	124,247	128,152	68,337

**Estimated Reserves May 1, 2017**

**956,472**

Estimated Revenues:

Miscellaneous Revenues	13,060
Transfers	0

Total Estimated Revenues

**13,060**

Estimated Expenditures:

Capital Outlay	325,285
Other Expenditures	1,000
Transfers	0

Total Estimated Expenditures

**326,285**

Net Increase (Decrease)

**-313,225**

**Estimated Reserves April 30, 2018**

**643,247**

**33 Equipment Replacement Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,846	11,783	12,800	12,000	13,060	8.8%	13,320	13,590	13,860	14,140
<b>Total Miscellaneous Revenues</b>	<b>11,846</b>	<b>11,783</b>	<b>12,800</b>	<b>12,000</b>	<b>13,060</b>	<b>8.8%</b>	<b>13,320</b>	<b>13,590</b>	<b>13,860</b>	<b>14,140</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	147,045	148,690	301,360	145,315	0		156,045	156,045	156,045	156,045
<b>Total Transfers</b>	<b>147,045</b>	<b>148,690</b>	<b>301,360</b>	<b>145,315</b>	<b>0</b>		<b>156,045</b>	<b>156,045</b>	<b>156,045</b>	<b>156,045</b>
<b>Total Revenues</b>	<b>158,891</b>	<b>160,473</b>	<b>314,160</b>	<b>157,315</b>	<b>13,060</b>	<b>-91.7%</b>	<b>169,365</b>	<b>169,635</b>	<b>169,905</b>	<b>170,185</b>

**33 Equipment Replacement Fund**  
**8030 Equipment Replacement**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>70 Capital Outlay</b>										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	25,950	214,868	281,505	290,000	325,285	12.2%	574,000	282,000	165,000	229,000
<b>Total Capital Outlay</b>	<b>25,950</b>	<b>214,868</b>	<b>281,505</b>	<b>290,000</b>	<b>325,285</b>	<b>12.2%</b>	<b>574,000</b>	<b>282,000</b>	<b>165,000</b>	<b>229,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	854	870	950	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
<b>Total Other Expenditures</b>	<b>854</b>	<b>870</b>	<b>950</b>	<b>1,000</b>	<b>1,000</b>	<b>0.0%</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Equipment Replacement</b>	<b>26,804</b>	<b>215,738</b>	<b>282,455</b>	<b>291,000</b>	<b>326,285</b>	<b>12.1%</b>	<b>575,000</b>	<b>283,000</b>	<b>166,000</b>	<b>230,000</b>

**VILLAGE OF BURR RIDGE**  
**CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

	<b>2016-17</b>	<b>2017-18</b>
<b>Available Reserves</b>	<b>924,767</b>	<b>643,247</b>
<b>Historical Cost of Equipment and Vehicles</b>	<b>1,334,224</b>	<b>1,334,224</b>
<b>Estimated Replacement Cost of Equipment and Vehicles</b>	<b>1,806,750</b>	<b>1,806,750</b>
<b>Percent Funded - Historical Cost</b>	<b>69.3%</b>	<b>48.2%</b>
<b>Percent Funded - Estimated Replacement Cost</b>	<b>51.2%</b>	<b>35.6%</b>

Unit #	Description	Department	Acquisition Date	Historical Cost	Cycle	Beginning 2016-17 Reserves	Budget 2016-17 Revenues	Budget 2016-17 Expenses	Budget 2017-18 Revenues	Budget 2017-18 Expenses	Ending 2017-18 Reserves	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	7/1/2013	\$ 14,945	5	8,967	2,989		2,989		14,945				17,000	
17	2009 Ford Escape (50G/50W)	Public Works	3/23/2009	\$ 11,767	5	14,120	0		0		14,120			15,000		
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	2/1/2012	\$ 28,249	10	11,299	2,825		0		14,124					15,000
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	5/1/2006	\$ 9,936	10	9,936	994		994		11,923	19,000				
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	7/14/2014	\$ 25,950	10	5,190	2,595		2,595		10,380					30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	FY 2015-16	\$ 28,850	10	2,885	2,885		2,885		8,655					30,000
23	2002 Navistar 4900 Dump Truck	Public Works	3/10/2003	\$ 87,916	10	114,291	8,792		8,792		131,874	140,000				
24	2006 Dodge Dakota-Dodge Dakota-Build. Inspector	Comm Dev	5/1/2006	\$ 16,880	5	23,632	0		0		23,632	26,000				
26	2017 Ford F-550 4WD Super Cab w/ Versalift Aerial Equip	Public Works	2/1/2017	\$ 125,550	10	0	4,610	125,550	12,555		17,165					
28	2001 Johnson 605 Sweeper	Public Works	8/27/2001	\$ 137,500	10	206,250	13,750		13,750		233,750	312,000				
29	2017 International 7400 Dump Truck	Public Works	1/11/2017	\$ 155,954	10	0	9,984	155,954	15,595		25,579					
30	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	\$ 82,513	10	99,016	8,251		8,251	140,000	0					
31	2013 Ford F350 Dump Truck	Public Works	5/1/2013	\$ 47,799	10	14,340	4,780		4,780		23,900					50,000
32	2013 Navistar 7400 Dump Truck	Public Works	1/1/2014	\$ 147,071	10	29,414	14,707		14,707		58,828					155,000
33	2004 Navistar 6 wheel Dump Truck	Public Works	11/1/2004	\$ 98,000	10	107,800	9,800		9,800		127,400		145,000			
34	2005 GMC 6500 Lo-Pro Dump Truck	Public Works	2/15/2005	\$ 79,435	10	79,435	0		0		79,435	77,000				
35	2008 Navistar 2-Ton Dump Truck	Public Works	1/15/2008	\$ 106,305	10	85,044	10,631		10,631		106,305			150,000		
37	2015 International 7400 Plow Truck	Public Works	11/9/2015	\$ 135,915	10	13,592	13,592		13,592		40,775					155,000
39	2004 GMC 6500 Lo-Pro Dump Truck	Public Works	2/10/2004	\$ 82,513	10	82,513	0		0		82,513		79,000			
41	1996 Case Backhoe Model 580L	Public Works	7/22/1996	\$ 58,866	15	78,488	3,924		3,924		86,337				148,000	
44	1997 Dresser Payloader Model 515C	Public Works	5/7/1998	\$ 65,000	15	78,000	4,333		4,333	145,000	0					
51	2003 New Holland Tractor Model TC45D	Public Works	9/22/2003	\$ 19,226	15	16,663	1,282		1,282		19,226					25,000
101	2013 Scag Sabre Tooth Mower	Public Works	3/25/2013	\$ 14,441	5	8,665	2,888		2,888		14,441					15,000
102	2011 Kubota Mower	Public Works	8/1/2011	\$ 11,665	5	11,665	2,333		2,333		16,331					16,000
103	2009 Mobark 14R Brush Chipper	Public Works	8/27/2009	\$ 27,572	15	12,867	1,838		1,838		16,543					32,000
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	10/1/2004	\$ 8,750	15	7,000	583		583		8,167					8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	1/1/1995	\$ 8,714	15	12,200	581		581		13,361		20,000			
107	1998 Beaver Creek 1 axle trailer	Public Works	1/1/1998	\$ 3,000	15	3,600	200		200		4,000					10,000
108	2001 Ready Haul trailer	Public Works	11/1/2004	\$ 6,000	15	4,800	400		400		5,600					7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	1/1/1994	\$ 3,500	15	4,200	0		0	10,000	0					
1501	2015 Ford Interceptor Sedan-Chief	Police	6/22/2015	\$ 26,024	5	5,205	5,205		5,205		15,614				32,000	
110	2004 Arrowboard trailer	Public Works	1/1/2004	\$ 5,000	15	4,000	333		333		4,667		8,000			
111	2004 Water tank trailer	Public Works	1/1/2004	\$ 5,000	15	4,000	333		333		4,667					7,500
508	2017 Ford SUV-Investigations	Police	FY 2017-18	\$ 30,285	5	0	0		0	30,285	0					
1615	2015 Ford Escape-Investigations	Police	6/22/2015	\$ 24,100	5	4,820	4,820		4,820		14,460				32,000	
1310	2013 Ford Interceptor-Sedan Deputy Chief	Police	10/31/2013	\$ 25,384	5	15,230	5,077		5,077		25,384		30,000			
<b>Total</b>				1,334,224		1,179,125	301,361	281,504	0	325,285	1,274,101	574,000	282,000	165,000	229,000	556,750

The following vehicles are funded in the Water and Sewer Funds

Unit # Description	Department	Acquisition Date	Historical Cost	Cycle	Budget 2016-17 Expenses	Budget 2017-18 Expenses	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Future Years
50	2000 Ford F-350 Pickup Truck	<i>retain for meter readers</i>									
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	5/1/2006	\$ 9,936	10				19,000			
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	10/1/2004	\$ 8,750	15							10,000
20	2014 John Deere Skid Steer Loader (50G/50W)	7/14/2014	25,950	10							30,000
25	2005 F-150 (100 W)	2/1/2006	25,000	10			38,000				25,000
16	2014 Ford Explorer (50G/50W)	7/1/2013	15,000	5						17,000	
17	2009 Ford Escape (50G/50W)	3/23/2009	11,767	10					15,000		
36	2009 Ford F-150 Pickup Truck	4/1/2009	22,000	10						39,000	
104	2005 Pipehunter Jetter, trailer (100 Sewer)	9/1/2006	67,000	15							75,000
18	2011 Ford F-350 Utility Truck (50G/50W)	2/1/2012	28,249	10							30,000
21	2013 Ford F-350 Utility Truck (100W)	8/1/2013	35,963	10							40,000
42	2013 Case Backhoe Model 590	9/1/2013	130,000	15							130,000
112	2015 Redi-Haul Flatbed Trailer	4/13/2015	10,727	10							15,000
<b>Total</b>				390,341	0	0	38,000	19,000	15,000	56,000	355,000



**VILLAGE OF BURR RIDGE**  
**STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	76,062	88,559	103,290	<b>116,580</b>	122,660	128,860	135,180	141,630
Total Revenues	29,385	21,491	22,580	<b>20,010</b>	20,140	20,270	20,410	20,550
Total Expenditures	16,888	6,760	9,290	<b>13,930</b>	13,940	13,950	13,960	13,970
Net Increase (Decrease)	12,497	14,731	13,290	<b>6,080</b>	6,200	6,320	6,450	6,580
<b>Available Reserves - April 30</b>	88,559	103,290	116,580	<b>122,660</b>	128,860	135,180	141,630	148,210

**Estimated Reserves May 1, 2017**

**116,580**

Estimated Revenues:

Miscellaneous Revenues	20,010
Transfers	0

Total Estimated Revenues

**20,010**

Estimated Expenditures:

Capital Outlay	13,450
Other Expenditures	480

Total Estimated Expenditures

**13,930**

Net Increase (Decrease)

**6,080**

**Estimated Reserves April 30, 2018**

**122,660**

**34 Storm Water Management Fund**  
**0300 Revenues**

**VILLAGE OF BURR RIDGE**  
**REVENUE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	5,923	5,891	6,380	5,950	6,510	9.4%	6,640	6,770	6,910	7,050
3795 Other Revenue	23,462	15,600	16,200	8,000	13,500	68.8%	13,500	13,500	13,500	13,500
<b>Total Miscellaneous Revenues</b>	<b>29,385</b>	<b>21,491</b>	<b>22,580</b>	<b>13,950</b>	<b>20,010</b>	<b>43.4%</b>	<b>20,140</b>	<b>20,270</b>	<b>20,410</b>	<b>20,550</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>29,385</b>	<b>21,491</b>	<b>22,580</b>	<b>13,950</b>	<b>20,010</b>	<b>43.4%</b>	<b>20,140</b>	<b>20,270</b>	<b>20,410</b>	<b>20,550</b>

**34 Storm Water Management Fund**  
**8040 Storm Water Management**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>70 Capital Outlay</b>										
7051 Storm Water Management	16,461	6,325	8,820	13,450	13,450	0.0%	13,450	13,450	13,450	13,450
<b>Total Capital Outlay</b>	<b>16,461</b>	<b>6,325</b>	<b>8,820</b>	<b>13,450</b>	<b>13,450</b>	<b>0.0%</b>	<b>13,450</b>	<b>13,450</b>	<b>13,450</b>	<b>13,450</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	427	435	470	485	480	-1.0%	490	500	510	520
8099 Other Expenses	0	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>427</b>	<b>435</b>	<b>470</b>	<b>485</b>	<b>480</b>	<b>-1.0%</b>	<b>490</b>	<b>500</b>	<b>510</b>	<b>520</b>
<b>Total Storm Water Management</b>	<b>16,888</b>	<b>6,760</b>	<b>9,290</b>	<b>13,935</b>	<b>13,930</b>	<b>0.0%</b>	<b>13,940</b>	<b>13,950</b>	<b>13,960</b>	<b>13,970</b>

**34 Storm Water Management Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Storm Water Management</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee	1,000	1,000	1,000
Windsor Pond bi-annual burn	2,650	2,650	2,650
Enhancement Area Monitoring	2,900		
IEPA Minimum Measures by IGA			5,000
Miscellaneous/emergency maintenance	2,270	9,800	4,800
	<u>8,820</u>	<u>13,450</u>	<u>13,450</u>

- Enhancement Area Monitoring per 5-10-16 Committee Meeting for permit compliance in maintenance period. FY16-17 includes Waterview Est. and Stone Creek Est.

- IEPA Minimum Measures by IGA for compliance with new IEPA ILR40 requirements for minimum control measures and would be by IGA with DuPage County.

- Miscellaneous/emergency maintenance is for repairing culverts, clearing drainage ways, repairing sink holes, or clearing blocked storm sewer lines.

**VILLAGE OF BURR RIDGE  
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	3,097,309	3,093,207	3,086,774	<b>3,081,869</b>	3,045,469	3,034,804	3,023,929	3,012,839
Total Revenues	670,516	673,914	676,390	<b>155,910</b>	213,935	168,025	168,025	168,025
Total Expenditures	674,617	680,347	681,295	<b>192,310</b>	224,600	178,900	179,115	179,335
Net Increase (Decrease)	-4,101	-6,433	-4,905	<b>-36,400</b>	-10,665	-10,875	-11,090	-11,310
<b>Available Reserves - April 30</b>	3,093,207	3,086,774	3,081,869	<b>3,045,469</b>	3,034,804	3,023,929	3,012,839	3,001,529

**Estimated Reserves May 1, 2017**

**3,081,869**

Estimated Revenues:

Taxes	0
Intergovernmental	0
Miscellaneous Revenues	110,000
Other	0
Transfers	45,910

Total Estimated Revenues

**155,910**

Estimated Expenditures:

Other Expenditures	192,310
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Total Estimated Expenditures

**192,310**

Net Increase (Decrease)

**-36,400**

**Estimated Reserves April 30, 2018**

**3,045,469**

41 Debt Service Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>30 Taxes</b>										
3000 General Property Tax	517,995	518,615	520,655	520,655	0		0	0	0	0
<b>Total Taxes</b>	<b>517,995</b>	<b>518,615</b>	<b>520,655</b>	<b>520,655</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>33 Intergovernmental</b>										
3325 Federal Grants	0	0	0	0	0		0	0	0	0
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	106,611	109,389	109,825	110,000	110,000	0.0%	110,000	110,000	110,000	110,000
<b>Total Miscellaneous Revenues</b>	<b>106,611</b>	<b>109,389</b>	<b>109,825</b>	<b>110,000</b>	<b>110,000</b>	<b>0.0%</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>
<b>38 Other</b>										
3800 Proceeds From Sale of Assets	0	0	0	0	0		0	0	0	0
3890 Bond Proceeds	0	0	0	0	0		0	0	0	0
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	0	0	0	0	0		58,025	58,025	58,025	58,025
3923 Transfer From Hotel/Motel Tax	45,910	45,910	45,910	45,910	45,910	0.0%	45,910	0	0	0
3931 Transfer from Capital Improve	0	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	0	0	0	0	0		0	0	0	0
<b>Total Transfers</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>45,910</b>	<b>0.0%</b>	<b>103,935</b>	<b>58,025</b>	<b>58,025</b>	<b>58,025</b>
<b>Total Revenues</b>	<b>670,516</b>	<b>673,914</b>	<b>676,390</b>	<b>676,565</b>	<b>155,910</b>	<b>-77.0%</b>	<b>213,935</b>	<b>168,025</b>	<b>168,025</b>	<b>168,025</b>

41 Debt Service Fund  
4030 Debt Service

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	9,427	9,727	10,860	9,950	10,450	5.0%	10,660	10,875	11,090	11,310
8064 Principal-G.O. Series 2003	470,000	490,000	505,000	505,000	0		0	0	0	0
8074 Interest-G.O. Series 2003	45,415	30,845	15,655	15,655	0		0	0	0	0
8110 Principal-Hotel/Motel Install	38,126	39,568	41,200	41,200	42,855	4.0%	44,580	0	0	0
8111 Interest-Hotel/Motel Install	7,786	6,345	4,715	4,715	3,060	-35.1%	1,335	0	0	0
8112 Principal-Debt Crt Series 2009	0	0	0	0	0		0	0	0	0
8113 Interest-Debt Crt Series 2009	0	0	0	0	0		0	0	0	0
8114 Principal-Debt Crt Series 2012	0	0	0	0	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	103,863	103,865	103,865	51,930	-50.0%	0	0	0	0
8116 Principal-Debt Crt Series 2017		0	0	0	0		0	0	0	0
8117 Interest-Debt Crt Series 2017		0	0	0	84,015		168,025	168,025	168,025	168,025
<b>Total Other Expenditures</b>	<b>674,617</b>	<b>680,347</b>	<b>681,295</b>	<b>680,385</b>	<b>192,310</b>	<b>-71.7%</b>	<b>224,600</b>	<b>178,900</b>	<b>179,115</b>	<b>179,335</b>
<b>Total Debt Service</b>	<b>674,617</b>	<b>680,347</b>	<b>681,295</b>	<b>680,385</b>	<b>192,310</b>	<b>-71.7%</b>	<b>224,600</b>	<b>178,900</b>	<b>179,115</b>	<b>179,335</b>

**41 Debt Service Fund**

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Installment Loan #1</b>				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127
-County Line Road/BR Parkway Landscape Improvements				

<b>Refunding Debt Certificate Series 2012</b>						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2012-13		12,406	51,931	64,337	64,337	1.50%
2013-14		51,931	51,931	103,863	103,863	1.50%
2014-15		51,931	51,931	103,863	103,863	1.50%
2015-16		51,931	51,931	103,863	103,863	1.50%
2016-17		51,931	51,931	103,863	103,863	1.50%
2017-18	5,935,000	51,931	51,931	103,863	6,038,863	
	<b>5,935,000</b>			<b>583,650</b>	<b>6,518,650</b>	

<b>Refunding Debt Certificate Series 2017 - Estimate</b>						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2017-18		0	84,013	84,013	84,013	2.75%
2018-19		84,013	84,013	168,025	168,025	2.75%
2019-20		84,013	84,013	168,025	168,025	2.75%
2020-21		84,013	84,013	168,025	168,025	2.75%
2021-22		84,013	84,013	168,025	168,025	2.75%
2022-23	6,110,000	84,013	84,013	168,025	6,278,025	
	<b>6,110,000</b>			<b>924,138</b>	<b>7,034,138</b>	

**Police Station Funding**

- The 2012 issue is the refinancing of Debt Certificates Series 2009.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M) to pay for the interest on the Police Station Debt
- The 2017 issue is the refinancing of Debt Certificate Series 2012.
- Interest on Debt Fund Reserves plus a General Fund transfer estimated at \$58,025 will be used to pay the interest on the debt beginning in FY 18-19.
- The General Fund transfer will not be necessary until FY 18-19.

41 Debt Service Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	
Abatements							
Levy	Extension	Billed	Fiscal Year	Abatement	Description		
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue		
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue		
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue		
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000		
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue		
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue		
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue		
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue		
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue		
G.O.	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue		
				3,727,117			
- FY 2016-17 is the last year for the Lake Michigan Water Main Bonds.							



**VILLAGE OF BURR RIDGE  
WATER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	3,291,636	2,806,827	2,569,952	<b>2,356,832</b>	2,542,167	2,039,247	1,852,017	2,210,172
Total Revenues	4,074,969	4,429,484	4,811,350	<b>5,277,040</b>	5,342,835	5,444,970	5,541,660	5,647,955
Total Expenditures	4,559,777	4,666,359	5,024,470	<b>5,091,705</b>	5,845,755	5,632,200	5,183,505	5,303,140
Net Increase (Decrease)	-484,809	-236,875	-213,120	<b>185,335</b>	-502,920	-187,230	358,155	344,815
<b>Available Reserves - April 30</b>	2,806,827	2,569,952	2,356,832	<b>2,542,167</b>	2,039,247	1,852,017	2,210,172	2,554,987

**Estimated Reserves May 1, 2017**

**2,356,832**

Estimated Revenues:

Charges For Services	5,067,040
Miscellaneous Revenues	210,000

Total Estimated Revenues

**5,277,040**

Estimated Expenditures:

Personnel Services	934,675
Contractual Services	472,920
Commodities	3,479,385
Capital Outlay	82,000
Other Expenditures	13,225
Transfers	109,500

Total Estimated Expenditures

**5,091,705**

Net Increase (Decrease)

**185,335**

**Estimated Reserves April 30, 2018**

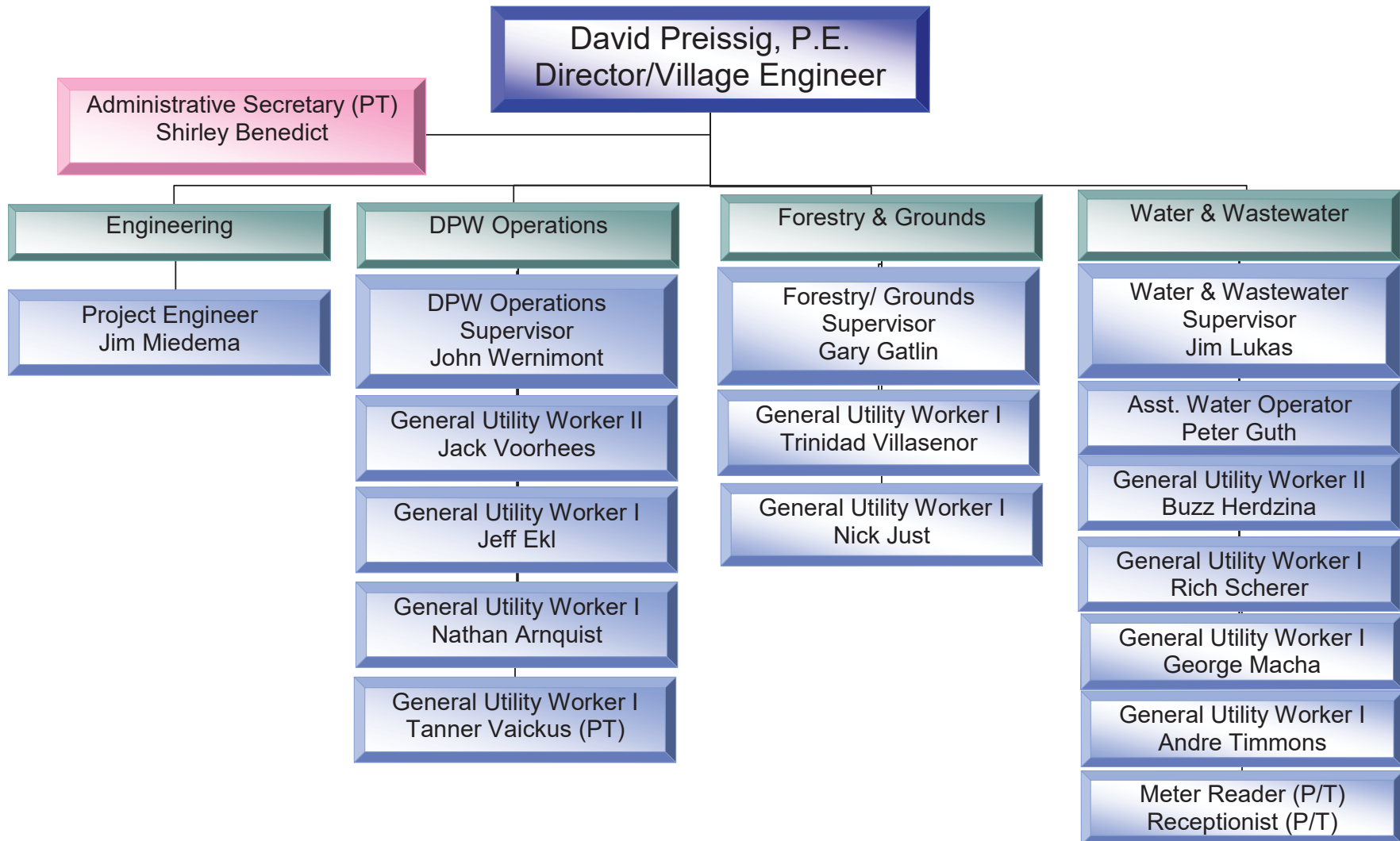
**2,542,167**

51 Water Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Revenue Budget	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>34 Charges For Services</b>										
3430 Water Sales	3,648,443	4,118,111	4,343,360	4,779,390	4,935,150	3.3%	5,033,855	5,134,530	5,237,220	5,341,965
3434 Tap-Ons	123,639	37,413	117,700	117,580	65,430	-44.4%	31,000	31,000	23,500	23,500
3435 Water Meter Sales	52,893	17,053	29,300	19,400	19,400	0.0%	19,400	19,400	19,400	19,400
3436 Water Penalties	27,873	34,320	32,870	39,690	33,860	-14.7%	34,880	35,930	37,010	38,120
3437 Water Use	11,021	17,703	12,910	16,240	13,200	-18.7%	13,700	14,110	14,530	14,970
<b>Total Charges For Services</b>	<b>3,863,870</b>	<b>4,224,600</b>	<b>4,536,140</b>	<b>4,972,300</b>	<b>5,067,040</b>	<b>1.9%</b>	<b>5,132,835</b>	<b>5,234,970</b>	<b>5,331,660</b>	<b>5,437,955</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	177,686	176,740	180,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	4,000	0	71,685	68,685	0		0	0	0	0
3795 Other Revenues	29,413	28,144	23,525	32,000	30,000	-6.3%	30,000	30,000	30,000	30,000
<b>Total Miscellaneous Revenues</b>	<b>211,099</b>	<b>204,883</b>	<b>275,210</b>	<b>280,685</b>	<b>210,000</b>	<b>-25.2%</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>
<b>Total Revenues</b>	<b>4,074,969</b>	<b>4,429,484</b>	<b>4,811,350</b>	<b>5,252,985</b>	<b>5,277,040</b>	<b>0.5%</b>	<b>5,342,835</b>	<b>5,444,970</b>	<b>5,541,660</b>	<b>5,647,955</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



## **Water Fund**

### **DESCRIPTION OF OPERATIONS**

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	549,531	530,344	544,580	550,660	598,920	8.8%	596,950	621,680	641,970	660,500
4002 Salaries Part-Time	31,631	39,347	30,215	38,895	41,110	5.7%	11,480	12,080	12,700	13,585
4003 Salaries Overtime	56,089	34,994	36,880	63,540	63,695	0.2%	64,970	66,270	67,600	68,950
4011 IMRF Contribution	73,485	68,189	70,180	76,260	74,080	-2.9%	83,815	95,005	106,050	117,335
4012 FICA/Medicare Taxes	46,031	44,217	45,150	48,290	53,470	10.7%	50,980	53,225	55,070	56,730
4030 Health/Life Insurance	84,827	76,767	84,435	84,475	88,025	4.2%	92,370	96,985	101,835	106,930
4032 Uniform Allowance	8,310	6,739	8,550	8,660	8,660	0.0%	8,830	9,010	9,190	9,370
4040 Due & Subscriptions	2,221	2,372	2,365	2,425	2,425	0.0%	2,425	2,425	2,425	2,425
4041 Employee Recruitment Expense	0	0	2,040	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	835	2,275	3,670	4,990	3,790	-24.0%	5,790	3,790	5,790	3,790
4043 Tuition Reimbursement	1,000	0	0	0	0		0	0	0	0
4099 Other Personnel Services		0	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>853,962</b>	<b>805,245</b>	<b>828,065</b>	<b>878,695</b>	<b>934,675</b>	<b>6.4%</b>	<b>918,110</b>	<b>960,970</b>	<b>1,003,130</b>	<b>1,040,115</b>
<b>50 Contractual Services</b>										
5020 Professional Services	16,361	12,387	15,640	26,500	26,500	0.0%	22,500	22,500	22,500	26,500
5025 Postage	11,319	11,309	15,830	16,200	15,460	-4.6%	15,770	16,085	16,405	16,735
5030 Telephone	21,431	23,764	26,060	21,820	23,200	6.3%	23,665	24,135	24,615	25,105
5040 Printing	772	831	650	1,500	1,000	-33.3%	1,000	1,000	1,000	1,000
5050 Maintenance-Equipment	668	9,332	6,450	7,580	7,580	0.0%	7,580	7,580	7,580	7,580
5051 Maintenance-Vehicles	229	3,238	2,080	4,500	4,500	0.0%	4,500	4,500	4,500	4,500
5052 Maintenance-Buildings	2,675	1,707	5,840	4,930	4,980	1.0%	5,080	5,180	5,290	5,390
5067 Maintenance-Distribution System	82,832	78,237	90,940	102,800	163,300	58.9%	533,300	502,000	87,000	87,000
5070 Engineering Services	0	0	0	25,000	80,000	220.0%	18,000	0	0	0
5080 Utilities	59,588	61,853	64,200	74,500	74,000	-0.7%	75,480	76,990	78,530	80,100
5081 Insurance	58,005	53,443	49,410	53,660	53,850	0.4%	56,030	58,290	60,650	63,100
5085 Rentals	245	270	0	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	17,558	16,728	18,315	19,050	18,050	-5.2%	18,430	18,820	19,220	20,620
<b>Total Contractual Services</b>	<b>271,684</b>	<b>273,099</b>	<b>295,415</b>	<b>358,540</b>	<b>472,920</b>	<b>31.9%</b>	<b>781,835</b>	<b>737,580</b>	<b>327,790</b>	<b>338,130</b>
<b>60 Commodities</b>										
6000 Office Supplies	753	350	600	600	600	0.0%	600	600	600	600
6010 Operating Supplies	23,431	18,505	22,950	23,300	23,800	2.1%	23,800	23,800	23,800	23,800
6020 Gasoline & Oil	12,892	5,195	7,020	13,750	10,175	-26.0%	10,400	10,610	10,820	11,040

51 Water Fund  
6030 Water Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
6040 Supplies-Equipment	23,142	17,856	39,080	41,500	41,500	0.0%	41,500	41,500	41,500	41,500
6041 Supplies-Vehicles	545	2,535	945	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6070 Water Purchases	2,858,734	3,276,603	3,300,055	3,428,015	3,402,310	-0.7%	3,470,360	3,539,760	3,610,560	3,682,770
<b>Total Commodities</b>	<b>2,919,497</b>	<b>3,321,042</b>	<b>3,370,650</b>	<b>3,508,165</b>	<b>3,479,385</b>	<b>-0.8%</b>	<b>3,547,660</b>	<b>3,617,270</b>	<b>3,688,280</b>	<b>3,760,710</b>
<b>70 Capital Outlay</b>										
7000 Equipment	352,630	156,476	402,485	406,400	82,000	-79.8%	75,000	20,000	20,000	20,000
7010 Improvements	0	0	0	60,000	0		335,000	130,000	0	0
7020 Vehicles	36,677	0	0	0	0		57,000	39,000	15,000	17,000
<b>Total Capital Outlay</b>	<b>389,307</b>	<b>156,476</b>	<b>402,485</b>	<b>466,400</b>	<b>82,000</b>	<b>-82.4%</b>	<b>467,000</b>	<b>189,000</b>	<b>35,000</b>	<b>37,000</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	12,808	13,046	12,945	13,250	13,225	-0.2%	13,490	13,760	14,035	14,315
<b>Total Other Expenditures</b>	<b>12,808</b>	<b>13,046</b>	<b>12,945</b>	<b>13,250</b>	<b>13,225</b>	<b>-0.2%</b>	<b>13,490</b>	<b>13,760</b>	<b>14,035</b>	<b>14,315</b>
<b>90 Transfers</b>										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	0	0		0	0	0	0
9041 Transfer To Debt Service	0	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	112,520	97,450	114,910	114,910	109,500	-4.7%	117,660	113,620	115,270	112,870
<b>Total Transfers</b>	<b>112,520</b>	<b>97,450</b>	<b>114,910</b>	<b>114,910</b>	<b>109,500</b>	<b>-4.7%</b>	<b>117,660</b>	<b>113,620</b>	<b>115,270</b>	<b>112,870</b>
<b>Total Water Operations</b>	<b>4,559,777</b>	<b>4,666,359</b>	<b>5,024,470</b>	<b>5,339,960</b>	<b>5,091,705</b>	<b>-4.6%</b>	<b>5,845,755</b>	<b>5,632,200</b>	<b>5,183,505</b>	<b>5,303,140</b>

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

\* Replaced 2 P/T

Training & Travel Expense	16-17	16-17	17-18
	Est. Act	Budget	Budget
National Conference - Dir.	0	0	0
Continuing Education PE lic	350	500	500
Water Operators Training*	1,920	3,000	3,000
MCWWA Meetings	250	250	250
Water license renewal **	0	40	40
Water license class	1,150	1,200	0
	3,670	4,990	3,790

\* Continuing education for all water operators.

\*\* Class C Water Supply Operators Licenses are renewed every three years:  
 Dir. 7/1/19; Superv. 7/1/19, Asst. Op. 7/1/18 ; GU II 7/1/17; GUI 7/1/20

Dues & Subscriptions	16-17	16-17	17-18
	Est. Act	Budget	Budget
MCWWA Annual Membership (7)	175	175	175
AWWA Annual Membership (3)	2,055	2,100	2,100
Publications/Misc	135	150	150
	2,365	2,425	2,425

Uniforms	16-17	16-17	17-18
	Est. Act	Budget	Budget
Uniform Rental	4,636	4,435	4,490
Safety Shoes	900	750	750
Short Sleeve Shirts	655	770	700
Rainwear & Hip Boots	307	400	350
Coveralls	900	900	900
Jackets	180	135	200
Winter Coats	170	200	200
Safety Equipment	686	845	845
Hats	0	100	100
T-Shirts	78	80	80
Miscellaneous	38	45	45
Total	8,550	8,660	8,660

- Increase \$600 for additional coveralls for 4 Water Division employees
- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018

Professional Services	16-17	16-17	17-18
	Est. Act	Budget	Budget
Water Lab Testing Services	3,233	6,000	6,000
IEPA standby well sampling	0	4,000	4,000
IEPA stage 2 DBP testing	1,608	2,000	2,000
Meter Testing	549	2,000	2,000
Leak Detection	3,704	5,000	5,000
JULIE	5,487	6,000	6,000
Miscellaneous	564	1,000	1,000
Backflow prevention monitoring	495	500	500
	15,640	26,500	26,500

- Copper and lead testing required every 3 years (next due Sep 2017)
- Standby well sampling required every 3 years (per IEPA) starting in 2017

**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Telephone</b>	16-17	16-17	17-18
	Est. Act.	Budget	Budget
Monthly Phone Service	4,755	4,800	5,300
Data Line	11,800	8,460	8,000
Well Monitor Line	4,375	3,760	4,600
Verizon (11)	5,130	4,800	5,300
	26,060	21,820	23,200

Data lines reduced due to change to cellular modems.

<b>Maintenance-Buildings</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,812	1,350	1,350
Contractual Mowing	2,328	2,330	2,380
Miscellaneous repairs	1,450	1,000	1,000
	5,840	4,930	4,980

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.

<b>Maintenance-Distribution System</b>	16-17	16-17	17-18	18-19	19-20	20-21	21-22
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Water main/hydrant repairs	56,140	60,000	50,000	50,000	50,000	50,000	50,000
Pavement patching	15,080	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	13,300	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,820	1,800	1,800	1,800	2,000	2,000	2,000
Water Tower Cleaning (North)							
Water Tower Cleaning (South)	4,600	6,000					
Water Tower painting (North)				425,000			
Water Tower painting (South)					400,000		
Leak Detection Survey			20,000				
PC Reservoir Inspect/Cleaning					10,000		
PC controls upgrade			50,000				
Bedford Park meter replacement				15,000			
South water tower interior inspection				6,500			
North water tower interior inspection			6,500				
PC HVAC replacement					5,000		
	90,940	102,800	163,300	533,300	502,000	87,000	87,000

<b>Insurance</b>				
- IRMA contribution paid from 80% General Fund and 20% Water Fund.				
- FY 2015-16 the Village has an available IRMA excess surplus in the amount of \$593,844				
- Budget reflects a five year revenue base average on which the IRMA rate is based.				
Fiscal Year	Premium	Deductible	General Fund	Water Fund
2016-17 Est. Actual	247,040	15,000	212,630	49,410
2017-18 Budget	269,260	20,000	235,410	53,850
2018-19 Project	280,140	20,000	244,110	56,030
2019-20 Project	291,450	20,000	253,160	58,290
2021-22 Project	303,230	20,000	262,580	60,650
2022-23 Project	315,480	20,000	272,380	63,100

<b>Utilities</b>	16-17	16-17	17-18
	Est. Act	Budget	Budget
Pump Center heating	1,050	2,000	2,000
Pump Center electric	48,405	55,000	55,000
2MG Tank electric	1,895	2,500	2,500
Wells electric	12,120	13,000	13,000
Bedford Park sump electric	730	1,000	1,000
Misc	0	1,000	500
	64,200	74,500	74,000

- Electric rates locked through 5/1/2018  
- The electric contract will be re-let in May 2018  
- The current contract rate is \$.05247 MWh



**51 Water Fund**  
**6030 Water Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Water Purchases</b>	16-17 Est. Act	16-17 Budget	17-18 Budget
Village of Hinsdale	16,465	13,145	14,310
Bedford Park	3,283,590	3,414,870	3,388,000
	3,300,055	3,428,015	3,402,310
- No increase anticipated in FY 17-18.			

<b>Equipment</b>	16-17 Est. Act	16-17 Budget	17-18 Budget	18-19 Project
Meters/valves (new construction)	8,870	10,000	10,000	10,000
Villagewide Meter Replacement Proj	353,670	355,000		
Commercial Meter replacements	13,400	15,000	65,000	65,000
Trenching and shoring equipment	8,000	8,000		
Cell Phone Modems (7)	8,555	9,400		
SCADA Generator Interconnect at N.	5,990	5,000		
Pump Center Chlorinating Actuator	4,000	4,000		
4" Trash Pump and Accessories			7,000	
	402,485	406,400	82,000	75,000

- Meter Replacement - to accelerate and complete replacement program.

<b>Vehicle</b>	16-17 Est. Act	16-17 Budget	17-18 Budget	18-19 Project	19-20 Project	20-21 Project	21-22 Project
#16-'14 Ford Explorer*							17,000
#17-'09 Ford Escape*						15,000	
#18-'12 Ford F450*							
#19-'06 Ford F150*				19,000			
#20 2014 Bobcat skid steer							
#21-'13 F350 Utility Truck							
#25-'05 Ford F150				38,000			
#36-'09 Ford F150					39,000		
#42 2013 Case 590 backhoe							
#112 2015 Redi-haul flatbed trailer							
	0	0	0	57,000	39,000	15,000	17,000
*50% Water 50% PW							

<b>Improvements</b>	16-17 Est. Act	16-17 Budget	17-18 Budget	18-19 Project	19-20 Project	20-21 Project	21-22 Project
Hinsdale interconnection <sup>1</sup>				100,000			
89th watermain extension				120,000			
Pump 4 replacement <sup>2</sup>		60,000		115,000			
Meadowbrook Place watermain <sup>3</sup>					130,000		
	0	60,000	0	335,000	130,000	0	0

<sup>1</sup> The Hinsdale interconnection/watermain improvement is necessary in order to provide main isolation during watermain breaks; deferred to FY 18-19 to coordinate with Hinsdale.

<sup>2</sup> In conjunction with HVAC replacement, and seeking energy-efficiency grant assistance.

<sup>3</sup> Connects Meadowbrook Place subdivision to existing main north at 8331 Meadowbrook Dr.

**VILLAGE OF BURR RIDGE  
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	1,620,711	1,667,094	1,706,467	<b>1,714,122</b>	1,762,212	1,805,107	1,840,327	1,868,892
Total Revenues	314,409	299,156	304,930	<b>352,035</b>	358,890	365,880	373,020	380,290
Total Expenditures	268,025	259,783	297,275	<b>303,945</b>	315,995	330,660	344,455	357,395
Net Increase (Decrease)	46,384	39,373	7,655	<b>48,090</b>	42,895	35,220	28,565	22,895
<b>Available Reserves - April 30</b>	1,667,094	1,706,467	1,714,122	<b>1,762,212</b>	1,805,107	1,840,327	1,868,892	1,891,787

**Estimated Reserves May 1, 2017**

**1,714,122**

Estimated Revenues:

Charges For Services	293,620
Miscellaneous Revenues	58,415

Total Estimated Revenues

**352,035**

Estimated Expenditures:

Personnel Services	244,840
Contractual Services	23,535
Commodities	2,000
Capital Outlay	1,500
Other Expenditures	4,700
Transfers	27,370

Total Estimated Expenditures

**303,945**

Net Increase (Decrease)

**48,090**

**Estimated Reserves April 30, 2018**

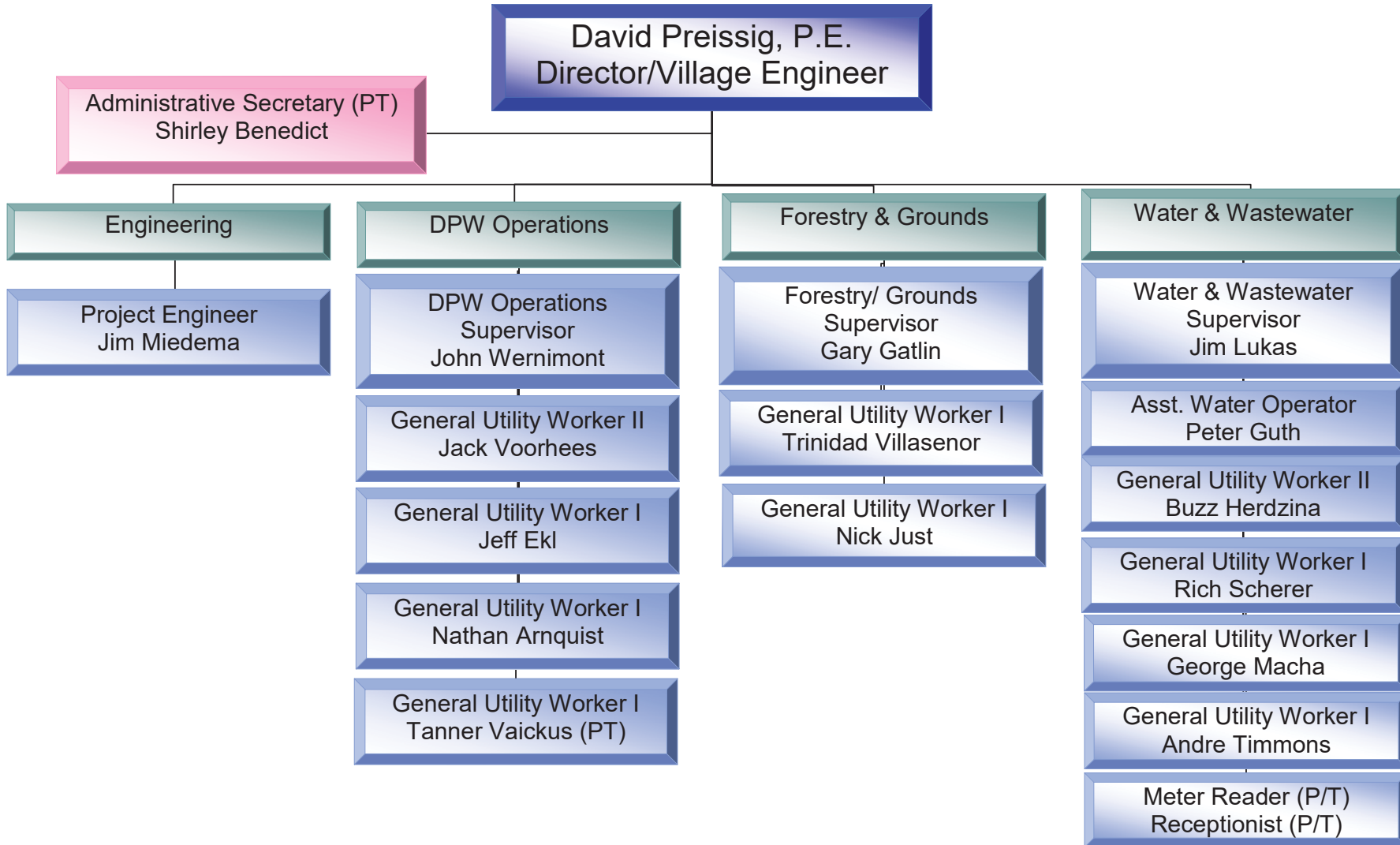
**1,762,212**

52 Sewer Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>34 Charges For Services</b>										
3440 Sewer Sales	235,997	229,560	238,050	240,720	281,960	17.1%	287,600	293,350	299,220	305,200
3444 Tap-Ons	18,000	9,500	8,000	20,000	10,000	-50.0%	10,000	10,000	10,000	10,000
3446 Sewer Penalties	1,183	1,183	1,610	1,620	1,660	2.5%	1,710	1,760	1,810	1,860
<b>Total Charges For Services</b>	<b>255,181</b>	<b>240,242</b>	<b>247,660</b>	<b>262,340</b>	<b>293,620</b>	<b>11.9%</b>	<b>299,310</b>	<b>305,110</b>	<b>311,030</b>	<b>317,060</b>
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	59,229	58,913	57,270	61,200	58,415	-4.6%	59,580	60,770	61,990	63,230
<b>Total Miscellaneous Revenues</b>	<b>59,229</b>	<b>58,913</b>	<b>57,270</b>	<b>61,200</b>	<b>58,415</b>	<b>-4.6%</b>	<b>59,580</b>	<b>60,770</b>	<b>61,990</b>	<b>63,230</b>
<b>Total Revenues</b>	<b>314,409</b>	<b>299,156</b>	<b>304,930</b>	<b>323,540</b>	<b>352,035</b>	<b>8.8%</b>	<b>358,890</b>	<b>365,880</b>	<b>373,020</b>	<b>380,290</b>

# VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



**Sewer Fund**  
**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund  
6040 Sewer Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4001 Salaries Full-time	152,902	151,391	167,465	163,745	175,495	7.2%	180,080	189,445	196,700	203,875
4002 Salaries Part-Time	2,438	2,103	2,245	2,600	2,725	4.8%	2,870	3,020	3,175	3,335
4003 Salaries Overtime	2,913	1,398	3,155	2,060	3,255	58.0%	3,320	3,385	3,450	3,520
4011 IMRF Contribution	19,405	18,275	20,650	20,595	20,225	-1.8%	23,235	26,630	29,925	33,370
4012 FICA/Medicare Taxes	11,814	11,318	12,930	12,580	13,805	9.7%	14,150	14,920	15,525	16,105
4030 Health/Life Insurance	18,851	23,111	24,500	25,595	26,680	4.2%	28,005	29,405	30,875	32,420
4032 Uniform Allowance	2,384	1,836	2,305	2,655	2,655	0.0%	2,710	2,760	2,820	2,880
4043 Tuition Reimbursement	540	0	0	0	0		0	0	0	0
4099 Other Personnel Services		0	0	0	0		0	0	0	0
<b>Total Personnel Services</b>	<b>211,247</b>	<b>209,432</b>	<b>233,250</b>	<b>229,830</b>	<b>244,840</b>	<b>6.5%</b>	<b>254,370</b>	<b>269,565</b>	<b>282,470</b>	<b>295,505</b>
<b>50 Contractual Services</b>										
5030 Telephone	1,387	1,742	1,910	1,490	1,575	5.7%	1,605	1,635	1,665	1,700
5068 Maintenance-Utility System	12,437	13,857	19,150	15,360	16,360	6.5%	16,690	17,020	17,360	17,710
5070 Engineering Services	0	0	0	0	0		0	0	0	0
5080 Utilities	4,419	5,329	5,470	4,800	5,600	16.7%	5,710	5,830	5,940	6,060
<b>Total Contractual Services</b>	<b>18,243</b>	<b>20,928</b>	<b>26,530</b>	<b>21,650</b>	<b>23,535</b>	<b>8.7%</b>	<b>24,005</b>	<b>24,485</b>	<b>24,965</b>	<b>25,470</b>
<b>60 Commodities</b>										
6010 Operating Supplies	1,186	144	1,100	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	0	0	100	500	500	0.0%	500	500	500	500
<b>Total Commodities</b>	<b>1,186</b>	<b>144</b>	<b>1,200</b>	<b>2,000</b>	<b>2,000</b>	<b>0.0%</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	0	570	2,850	3,800	1,500	-60.5%	1,500	1,500	1,500	1,500
7010 Improvements	4,950	0	0	0	0		0	0	0	0
<b>Total Capital Outlay</b>	<b>4,950</b>	<b>570</b>	<b>2,850</b>	<b>3,800</b>	<b>1,500</b>	<b>-60.5%</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	4,269	4,349	4,715	4,500	4,700	4.4%	4,700	4,700	4,700	4,700
<b>Total Other Expenditures</b>	<b>4,269</b>	<b>4,349</b>	<b>4,715</b>	<b>4,500</b>	<b>4,700</b>	<b>4.4%</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>
<b>90 Transfers</b>										
9061 Transfer To Info Tech Fund	28,130	24,360	28,730	28,730	27,370	-4.7%	29,420	28,410	28,820	28,220
<b>Total Transfers</b>	<b>28,130</b>	<b>24,360</b>	<b>28,730</b>	<b>28,730</b>	<b>27,370</b>	<b>-4.7%</b>	<b>29,420</b>	<b>28,410</b>	<b>28,820</b>	<b>28,220</b>
<b>Total Sewer Operations</b>	<b>268,025</b>	<b>259,783</b>	<b>297,275</b>	<b>290,510</b>	<b>303,945</b>	<b>4.6%</b>	<b>315,995</b>	<b>330,660</b>	<b>344,455</b>	<b>357,395</b>

**52 Sewer Fund**  
**6040 Sewer Operations**

**VILLAGE OF BURR RIDGE**  
**EXPENDITURE BUDGET**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry &amp; Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water &amp; Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

\*GUII in Forestry replaced with 2 P/T GUI in FY15-16

\*GUI in Forestry replaced 2 P/T GUI in FY16-17

**Tuition Reimbursement**

Uniforms	16-17	16-17	17-18
	Est. Act	Budget	Budget
Uniform Rental	1,375	1,380	1,380
Safety Shoes	300	375	375
Short Sleeve Shirts	170	250	250
Rainwear & Hip Boots	75	125	125
Coveralls	85	100	100
Jackets	45	100	100
Safety Equipment	230	255	255
Hats	0	30	30
T-Shirts	25	25	25
Miscellaneous	0	15	15
Total	2,305	2,655	2,655

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018

Maintenance-Utility System	16-17	16-17	17-18
	Est. Act	Budget	Budget
Lift Station Maintenance	9,180	9,360	9,360
Lift Station Repairs *	7,370	4,000	4,000
Sewer Rodding/Repairs	2,600	2,000	3,000
	19,150	15,360	16,360

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm
- \* FY16-17: Emergency replacement of controller at Arrowhead Farm Lift Station

52 Sewer Fund  
6040 Sewer Operations

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Notes

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Utilities	16-17	16-17	17-18
	Est. Act	Budget	Budget
Electric	5,470	4,800	5,600
- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.			

Equipment	16-17	16-17	17-18
	Est. Act	Budget	Budget
Jetter Accessories	250	1,000	1,000
Safety Equipment, IRMA	300	500	500
I & I Detection Smoke Blower	2,300	2,300	
	2,850	3,800	1,500



**VILLAGE OF BURR RIDGE**  
**INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS**  
**FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	295,563	306,312	330,525	<b>309,630</b>	283,615	347,470	404,625	444,140
Total Revenues	259,886	255,413	300,065	<b>286,800</b>	307,475	297,645	302,035	296,320
Total Expenditures	249,136	231,200	320,960	<b>312,815</b>	243,620	240,490	262,520	244,575
Net Increase (Decrease)	10,750	24,213	-20,895	<b>-26,015</b>	63,855	57,155	39,515	51,745
<b>Available Reserves - April 30</b>	306,312	330,525	309,630	<b>283,615</b>	347,470	404,625	444,140	495,885

**Estimated Reserves May 1, 2017**

**309,630**

Estimated Revenues:

Miscellaneous Revenues	13,060
Transfers	273,740

Total Estimated Revenues

**286,800**

Estimated Expenditures:

Personnel Services	10,000
Contractual Services	154,075
Commodities	18,000
Capital Outlay	129,790
Other Expenditures	950

Total Estimated Expenditures

**312,815**

Net Increase (Decrease)

**-26,015**

**Estimated Reserves April 30, 2018**

**283,615**

61 Information Technology Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	11,846	11,783	12,800	12,850	13,060	1.6%	13,320	13,590	13,860	14,140
<b>Total Miscellaneous Revenues</b>	<b>11,846</b>	<b>11,783</b>	<b>12,800</b>	<b>12,850</b>	<b>13,060</b>	<b>1.6%</b>	<b>13,320</b>	<b>13,590</b>	<b>13,860</b>	<b>14,140</b>
<b>39 Transfers</b>										
3910 Transfers From General Fund	107,390	121,820	143,625	143,625	136,870	-4.7%	147,075	142,025	144,085	141,090
3933 Transfers From Eqpmt Replace.	0	0	0	0	0		0	0	0	0
3951 Transfers From Water Fund	112,520	97,450	114,910	114,910	109,500	-4.7%	117,660	113,620	115,270	112,870
3952 Transfers From Sewer Fund	28,130	24,360	28,730	28,730	27,370	-4.7%	29,420	28,410	28,820	28,220
<b>Total Transfers</b>	<b>248,040</b>	<b>243,630</b>	<b>287,265</b>	<b>287,265</b>	<b>273,740</b>	<b>-4.7%</b>	<b>294,155</b>	<b>284,055</b>	<b>288,175</b>	<b>282,180</b>
<b>Total Revenues</b>	<b>259,886</b>	<b>255,413</b>	<b>300,065</b>	<b>300,115</b>	<b>286,800</b>	<b>-4.4%</b>	<b>307,475</b>	<b>297,645</b>	<b>302,035</b>	<b>296,320</b>

61 Information Technology Fund  
4040 Information Technology

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4002 Salaries Part-Time	662	2,460	4,100	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	239	125	300	300	500	66.7%	500	500	500	500
4042 Training & Travel Expense	2,680	2,423	3,425	3,500	3,500	0.0%	3,500	3,500	3,500	3,500
<b>Total Personnel Services</b>	<b>3,581</b>	<b>5,008</b>	<b>7,825</b>	<b>9,800</b>	<b>10,000</b>	<b>2.0%</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>50 Contractual Services</b>										
5020 Other Professional Services	49,154	49,528	55,240	50,000	60,000	20.0%	60,000	60,000	60,000	60,000
5030 Telephone	833	836	930	930	950	2.2%	950	950	950	950
5050 Maintenance-Equipment	13,491	11,045	13,085	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	56,434	61,386	73,760	73,915	78,125	5.7%	79,690	81,280	82,910	84,565
<b>Total Contractual Services</b>	<b>119,913</b>	<b>122,795</b>	<b>143,015</b>	<b>139,845</b>	<b>154,075</b>	<b>10.2%</b>	<b>155,640</b>	<b>157,230</b>	<b>158,860</b>	<b>160,515</b>
<b>60 Commodities</b>										
6010 Operating Supplies	20,984	16,099	16,150	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
<b>Total Commodities</b>	<b>20,984</b>	<b>16,099</b>	<b>16,150</b>	<b>18,000</b>	<b>18,000</b>	<b>0.0%</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>70 Capital Outlay</b>										
7000 Equipment	103,805	86,429	153,025	158,505	129,790	-18.1%	58,980	54,260	74,660	55,060
<b>Total Capital Outlay</b>	<b>103,805</b>	<b>86,429</b>	<b>153,025</b>	<b>158,505</b>	<b>129,790</b>	<b>-18.1%</b>	<b>58,980</b>	<b>54,260</b>	<b>74,660</b>	<b>55,060</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	854	870	945	900	950	5.6%	1,000	1,000	1,000	1,000
<b>Total Other Expenditures</b>	<b>854</b>	<b>870</b>	<b>945</b>	<b>900</b>	<b>950</b>	<b>5.6%</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Information Technology</b>	<b>249,136</b>	<b>231,200</b>	<b>320,960</b>	<b>327,050</b>	<b>312,815</b>	<b>-4.4%</b>	<b>243,620</b>	<b>240,490</b>	<b>262,520</b>	<b>244,575</b>

61 Information Technology Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Notes

Salaries Part-Time			
- Intern to assist with GIS development.			
Other Professional Services	16-17	16-17	17-18
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	55,240	50,000	60,000
Increase is due to additional upgrade projects.			

61 Information Technology Fund

**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

Notes

Equipment	16-17 Est Act	16-17 Budget	17-18 Budget	18-19 Project	19-20 Project	20-21 Project	21-22 Project
Printer & Equip Replacement Contingency	2,500	5,000		5,000	5,000	5,000	5,000
Public Works Replace Plotter	4,495	4,495					
Upgrade/Replace Cable Broadcast System	12,210	15,000					
Upgrade/Replace Servers & Backup Systems	59,810	60,000					
Workstation Upgrades			60,000				
Board Room AV System Upgrades			12,000				
Network Storage Expansion			8,000				
Upgrade Main Network Switches at Water Tower			2,000				
Hexagon RMS			12,790	13,980	19,260	19,660	20,060
Public Works Copier			5,000				
Police Copier				10,000			
Village Hall Copier						20,000	
Wireless Networking	74,010	74,010	30,000	30,000	30,000	30,000	30,000
	153,025	158,505	129,790	58,980	54,260	74,660	55,060

Workstation Upgrades

Main desktop Infrastructure implemented in 2009 on a 5 year replacement plan. Desktop hardware platform is now in the 8th year and are having numerous maintenance and dependability issues. Platform needs to be brought up to current hardware and software standards.

Board Room AV System Upgrades

Main system was installed in 2012. Several pieces of equipment have failed; video connectivity is limited and obsolete; and network traffic is becoming undependable. Upgrades are for the main floor, podium, and dias. Main control unit in the back room remains operational and at current standards.

Network Storage Expansion

Increased storage array to allow for additional storage capacity for Village Server and Backup Infrastructure.

Upgrade Main Network Switches at the Water Tower

Upgrade the main network switches at the water towers. Switches have been in service since the wireless backbone installation in 2009. Switches are critical items that manage and direct network, wireless, and voice traffic. Upgrade in increase speed and efficiency.

Intergraph Record Management System (RMS)

Replace Capers RMS in conjunction with the move to DuComm Dispatching.

Public Works Copier

The Savin copier is 15-years old and requires frequent repairs. This is the Department's fax and copier for preparing bid documents and reduced-sized plan sets.

**VILLAGE OF BURR RIDGE  
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2017/2018 Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>Available Reserves - May 1</b>	14,533,901	15,045,156	15,441,428	<b>15,907,907</b>	16,333,792	16,794,282	17,296,797	17,837,812
Total Revenues	1,382,890	1,363,787	1,434,574	<b>1,528,265</b>	1,596,570	1,660,755	1,725,435	1,770,595
Total Expenditures	871,635	967,516	968,095	<b>1,102,380</b>	1,136,080	1,158,240	1,184,420	1,215,260
Net Increase (Decrease)	511,256	396,272	466,479	<b>425,885</b>	460,490	502,515	541,015	555,335
<b>Available Reserves - April 30</b>	15,045,156	15,441,428	15,907,907	<b>16,333,792</b>	16,794,282	17,296,797	17,837,812	18,393,147

**Estimated Reserves May 1, 2017**

**15,907,907**

Estimated Revenues:

Miscellaneous Revenues	1,528,265
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Total Estimated Revenues

**1,528,265**

Estimated Expenditures:

Personnel Services	2,890
Contractual Services	8,300
Other Expenditures	1,091,190

Total Estimated Expenditures

**1,102,380**

Net Increase (Decrease)

**425,885**

**Estimated Reserves April 30, 2018**

**16,333,792**

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund  
0300 Revenues

VILLAGE OF BURR RIDGE  
REVENUE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>37 Miscellaneous Revenues</b>										
3700 Interest Income	619,639	535,526	500,000	500,000	500,000	0.0%	500,000	500,000	500,000	500,000
3720 Employee Contributions	219,573	235,261	236,790	240,980	247,550	2.7%	257,130	266,980	276,760	286,210
3730 Employer Contributions	543,678	593,000	697,784	697,785	780,715	11.9%	839,440	893,775	948,675	984,385
<b>Total Miscellaneous Revenues</b>	<b>1,382,890</b>	<b>1,363,787</b>	<b>1,434,574</b>	<b>1,438,765</b>	<b>1,528,265</b>	<b>6.2%</b>	<b>1,596,570</b>	<b>1,660,755</b>	<b>1,725,435</b>	<b>1,770,595</b>
<b>Total Revenues</b>	<b>1,382,890</b>	<b>1,363,787</b>	<b>1,434,574</b>	<b>1,438,765</b>	<b>1,528,265</b>	<b>6.2%</b>	<b>1,596,570</b>	<b>1,660,755</b>	<b>1,725,435</b>	<b>1,770,595</b>

71 Police Pension Fund  
4050 Police Pension

VILLAGE OF BURR RIDGE  
EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Account and Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Est Actual	2016/2017 Budget	2017/2018 Budget	Budget vs Budget	2018/2019 Projected	2019/2020 Projected	2020/2021 Projected	2021/2022 Projected
<b>40 Personnel Services</b>										
4040 Dues & Subscriptions	775	795	875	875	890	1.7%	905	920	935	950
4042 Training & Travel Expense	2,559	1,995	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
<b>Total Personnel Services</b>	<b>3,334</b>	<b>2,790</b>	<b>2,875</b>	<b>2,875</b>	<b>2,890</b>	<b>0.5%</b>	<b>2,905</b>	<b>2,920</b>	<b>2,935</b>	<b>2,950</b>
<b>50 Contractual Services</b>										
5010 Legal Services	0	0	0	0	0		0	0	0	0
5025 Postage	0	0	200	200	200	0.0%	205	210	215	220
5062 Actuarial Services	3,600	4,800	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	2,692	2,901	3,100	3,000	3,100	3.3%	3,100	3,100	3,100	3,100
<b>Total Contractual Services</b>	<b>6,292</b>	<b>7,701</b>	<b>8,300</b>	<b>8,200</b>	<b>8,300</b>	<b>1.2%</b>	<b>8,305</b>	<b>8,310</b>	<b>8,315</b>	<b>8,320</b>
<b>80 Other Expenditures</b>										
8040 Bank/Investment Fees	37,601	37,851	38,420	38,420	39,190	2.0%	39,970	40,770	41,590	42,420
8090 Pension/Disability Payments	821,769	882,456	918,500	962,400	1,037,000	7.8%	1,069,900	1,091,240	1,116,580	1,146,570
8091 Pension Refunds	0	36,718	0	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	2,640	0	0	0	0		0	0	0	0
<b>Total Other Expenditures</b>	<b>862,010</b>	<b>957,024</b>	<b>956,920</b>	<b>1,015,820</b>	<b>1,091,190</b>	<b>7.4%</b>	<b>1,124,870</b>	<b>1,147,010</b>	<b>1,173,170</b>	<b>1,203,990</b>
<b>Total Police Pension</b>	<b>871,635</b>	<b>967,516</b>	<b>968,095</b>	<b>1,026,895</b>	<b>1,102,380</b>	<b>7.4%</b>	<b>1,136,080</b>	<b>1,158,240</b>	<b>1,184,420</b>	<b>1,215,260</b>

71 Police Pension Fund

VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018

Notes

Proposed Tax Levy			2016-2017 Est. Actual		2017-2018 Budget
Fund	2015 Levy	2016-2017 Budget	2015 Final	2016 Levy	2016 Request
General Fund (60%)	\$276,991	\$267,047	\$271,362	\$243,903	\$236,562
Police Protection (40%)	\$184,660	\$178,031	\$180,572	\$162,602	\$157,708
Police Pension	\$697,784	\$672,734	\$681,936	\$780,713	\$757,214
<b>Subtotal</b>	<b>\$1,159,435</b>	<b>\$1,117,811</b>	<b>\$1,133,870</b>	<b>\$1,187,218</b>	<b>\$1,151,483</b>
Bond & Interest	\$520,655	\$520,655	\$520,655	\$0	\$0
<b>Total</b>	<b>\$1,680,090</b>	<b>\$1,638,466</b>	<b>\$1,654,525</b>	<b>\$1,187,218</b>	<b>\$1,151,483</b>

**Employee Contributions**

9.91% Contributions of sworn officers's regular salaries.

**Training & Travel Expense**

Pension Trustee Training Requirements

**Actuarial Services**

The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.



**VILLAGE OF BURR RIDGE  
REVENUE AND EXPENDITURE BUDGET  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

**Notes**

<b>Pension Disability Payments</b>						
Benefit payments to 12 retirees, 1 Survivor Spouse and 5 disabilities.						
Pensioners	2016-17 Est.Act.	2017-18 Budget	2018-19 Project	2019-20 Project	2020-21 Project	2021-22 Project
DeYoung, Don-Retiree	64,360	66,291	68,279	70,328	72,438	74,611
Paradis-Retiree	50,184	51,689	53,240	54,837	56,483	58,177
Mayor-Retiree	38,225	39,372	40,553	41,770	43,023	44,313
Le Desma-Disability-Line of Duty	39,092	39,687	40,282	40,877	41,473	42,068
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,202
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,593
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	50,744	56,325	67,489	67,490	67,493	67,493
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	56,854	58,560	60,316	62,126	63,990	65,909
Franke-Retiree	67,845	69,880	71,976	74,136	76,360	78,650
Timm-Retiree	56,145	57,830	59,564	61,351	63,192	65,088
DeYoung, Bryan-Retiree	65,112	67,065	69,077	71,150	73,284	75,483
Phillips-Retiree	67,627	69,656	71,746	73,898	76,115	78,399
Vaclav-Retiree	66,335	68,325	70,374	72,486	74,660	76,900
Farrar-Retiree	52,264	71,540	73,686	75,897	78,174	80,519
Wilhelmi-Retiree	41,040	54,720	54,720	54,720	58,084	65,460
Thompson-Retiree	34,498	50,360	52,887	54,474	56,108	57,791
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	918,500	1,037,000	1,069,900	1,091,240	1,116,580	1,146,570

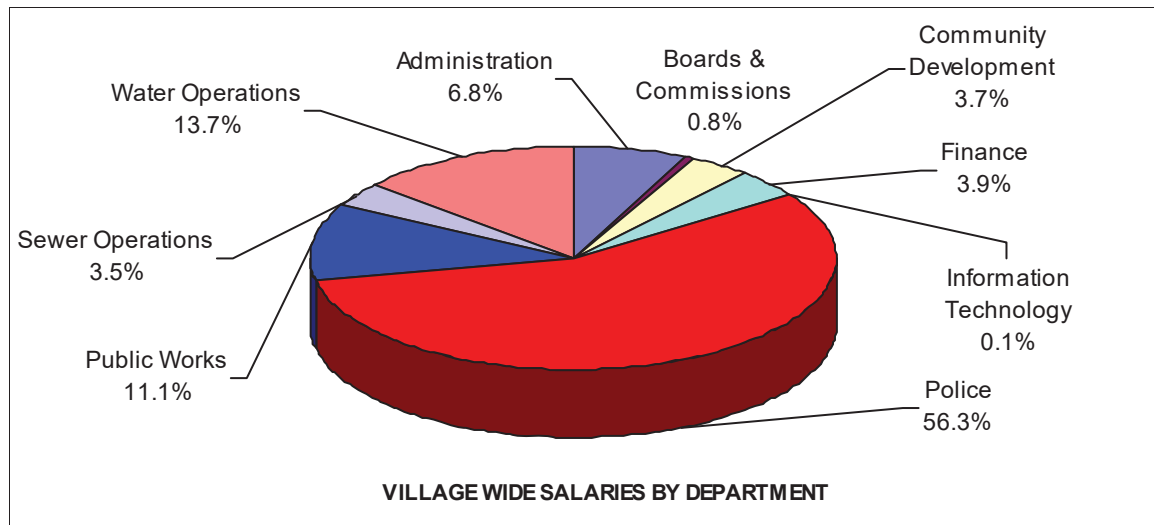
# Section 4

## Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE  
VILLAGE WIDE SALARIES BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2018**



		2014/2015	2015/2016	2016/2017	2016/2017	2017/2018	Budget	2018/2019	2019/2020	2020/2021	2021/2022
Expenditure Budget		Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010	Boards & Commissions	30,661	32,832	30,925	33,620	39,215	16.6%	33,825	38,980	33,540	39,445
2010	Administration	309,958	280,307	293,265	300,090	348,500	16.1%	292,330	300,105	308,120	317,395
3010	Community Development	204,669	209,516	216,515	218,130	189,700	-13.0%	175,905	183,225	190,475	198,455
4010	Finance	184,607	186,983	195,090	194,545	199,815	2.7%	206,950	213,075	218,920	224,340
4020	Central Services		5,043	5,220	3,500	3,500	0.0%	4,000	3,500	3,500	3,500
5010	Police	2,606,873	2,613,249	2,761,340	2,819,740	2,884,775	2.3%	2,994,650	3,108,315	3,218,890	3,327,005
6010	Public Works	517,932	486,558	511,050	519,535	567,040	9.1%	597,420	626,620	647,905	669,555
<b>Total</b>	<b>General Fund</b>	<b>3,854,700</b>	<b>3,814,488</b>	<b>4,013,405</b>	<b>4,089,160</b>	<b>4,232,545</b>	<b>3.5%</b>	<b>4,305,080</b>	<b>4,473,820</b>	<b>4,621,350</b>	<b>4,779,695</b>
6030	Water Operations	637,251	604,685	611,675	653,095	703,725	7.8%	673,400	700,030	722,270	743,035
<b>Total</b>	<b>Water Fund</b>	<b>637,251</b>	<b>604,685</b>	<b>611,675</b>	<b>653,095</b>	<b>703,725</b>	<b>7.8%</b>	<b>673,400</b>	<b>700,030</b>	<b>722,270</b>	<b>743,035</b>
6040	Sewer Operations	158,253	154,892	172,865	168,405	181,475	7.8%	186,270	195,850	203,325	210,730
<b>Total</b>	<b>Sewer Fund</b>	<b>158,253</b>	<b>154,892</b>	<b>172,865</b>	<b>168,405</b>	<b>181,475</b>	<b>7.8%</b>	<b>186,270</b>	<b>195,850</b>	<b>203,325</b>	<b>210,730</b>
4040	Information Technology	662	2,460	4,100	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
<b>Total</b>	<b>Information Technology Fund</b>	<b>662</b>	<b>2,460</b>	<b>4,100</b>	<b>6,000</b>	<b>6,000</b>	<b>0.0%</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Total</b>	<b>Salaries</b>	<b>4,650,867</b>	<b>4,576,525</b>	<b>4,802,045</b>	<b>4,916,660</b>	<b>5,123,745</b>	<b>4.2%</b>	<b>5,170,750</b>	<b>5,375,700</b>	<b>5,552,945</b>	<b>5,739,460</b>

**VILLAGE OF BURR RIDGE  
PERSONNEL BY DEPARTMENT  
FOR FISCAL YEAR ENDING APRIL 30, 2018**

<u>DEPARTMENT</u>	<b>2016-2017 ACTUAL</b>		<b>2016-2017 BUDGET</b>		<b>2017-2018 BUDGET</b>		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	4.00	2.00	4.00	2.00	4.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
COMMUNITY DEVELOPMENT	2.00	2.00	2.00	2.00	2.00	2.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	15.00	4.00	14.00	6.00	15.00	4.00	3.00
TOTAL PERSONNEL	55.00	12.00	54.00	14.00	55.00	12.00	3.00

**VILLAGE OF BURR RIDGE  
SALARY SCHEDULE FOR FISCAL YEAR 2017-18  
EFFECTIVE MAY 1, 2017**

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2016-2017			2017-2018			2018-19	2019-20	2020-21	2021-22
		Min	Mid	Max	Min	Mid	Max	Max	Max	Max	Max
					2.00%	2.00%	2.00%	2.25%	2.25%	2.25%	2.25%
					2.00%	2.00%	2.00%	2.25%	2.25%	2.25%	2.25%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	33,936	39,883	45,831	34,614	40,681	46,747	47,799	48,874	49,974	51,099
103A	Receptionist Receptionist (PT)	35,997 13,831	42,314 16,258	48,630 18,685	36,717 14,108	43,160 16,583	49,603 19,059	50,719 19,488	51,860 19,926	53,027 20,375	54,220 20,833
104	Police Data Clerk I Police Data Clerk (PT)	38,044 14,618	44,742 17,191	51,440 19,765	38,805 14,910	45,637 17,535	52,468 20,160	53,649 20,614	54,856 21,077	56,090 21,552	57,352 22,037
104	General Utility Worker I General Utility Worker I (PT) Meter Readers (P/T)	39,270 16,034	46,134 18,836	52,998 21,638	41,330 16,873	48,537 19,815	55,744 22,757	58,926 24,056	62,026 25,325	63,422 25,894	64,849 26,477
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	41,795	50,101	58,405	42,631	51,103	59,574	60,914	62,284	63,686	65,119
105A	Police Data Clerk II Building/Zoning Assistant	44,294	53,136	61,978	45,180	54,198	63,217	64,640	66,094	67,581	69,102
106	Executive Secretary Communications & PR Coordinator	46,795	56,173	65,550	47,731	57,297	66,861	68,365	69,903	71,476	73,085
106	General Utility Worker II	46,779	56,160	65,541	47,715	57,283	66,851	68,349	69,888	71,461	73,069
107	Water Operator	51,605	63,222	74,838	52,624	64,470	76,315	78,042	79,789	81,585	83,420
107A	Police Officer	61,892	75,817	89,741	63,440	77,713	91,985	94,285	96,642	99,058	101,534
108	Vacant	56,619	69,357	82,096	57,751	70,745	83,738	85,622	87,549	89,519	91,533
108A	Assistant Finance Director Crew Leader/Supervisors Public Works Operations Supervisor	58,895	72,148	85,400	60,073	73,591	87,108	89,068	91,072	93,122	95,217
108B	Police Corporal	66,858	81,903	97,888	68,529	83,950	100,336	102,844	105,415	108,051	110,752
110	Project Engineer  Code Inspector (P/T)	64,657 15,789	79,214 19,172	93,769 22,556	65,950 16,105	80,798 19,556	95,645 23,007	97,797 23,525	99,997 24,054	102,247 24,595	104,548 25,149
110A	Police Sergeant Assistant to Village Administrator	74,110	90,798	107,481	75,962	93,068	110,168	112,922	115,745	118,639	121,605
112	Deputy Chief	81,869	100,398	118,925	83,507	102,406	121,304	124,033	126,824	129,677	132,595
114	Finance Director Community Development Director	88,053	108,822	129,590	89,814	110,998	132,182	135,156	138,197	141,306	144,486
114A	Police Chief Public Works Director	92,456	114,263	136,070	94,305	116,548	138,795	141,918	145,111	148,376	151,715
116	Village Administrator	125,828	154,139	179,913	128,344	146,672	165,000	168,713	172,509	176,390	180,359

VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2017-APRIL 30, 2018

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2016-2017		2017-2018 Proposed Salary		
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA	
1010 Boards & Commissions														
	5/1/13	Straub Board	Mickey Members	Village Mayor Trustees (6)		500.00	Per Month			6,000	6,000		6,000	
	12/16/87	Thomas	Karen J	Village Clerk		250.00	Per Month			18,000	18,000		18,000	
						400.00	Per Month			4,800	4,800		4,800	
	8/9/93	Popp	Barbara A	Fire/Police Comm. Clerk	106	47.27		Hours	45	2,127	4,822		10,415	
Total Boards & Commissions										30,927	33,622	0	39,215	
2010 Administration														
	9/30/02	P/T	Feehan	Kellie A	Receptionist	103A	18.70		931	999	17,413	18,499	560	18,499
	8/31/16	P/T	Jezewski	Nancy	Receptionist	103A	14.00		667	999	9,338	13,831	1,021	13,831
Longevity Bonus P/T										0	0	0	500	
	10/28/13	Kowal	Janet	Comm & PR Coordinator	106	25.78	2,062.12	26		52,763	52,763	2,794	52,763	
	8/9/93	Popp	Barbara A	Executive Secretary	106	31.51	2,521.15	26		65,549	65,549	1,311	65,549	
	8/28/89	Stricker	Steven S	Village Administrator	116	85.65	6,851.89	26		178,149	179,912		55,840	
	10/9/95	Pollock	Doug	Village Administrator	116								120,951	
	12/16/87	Thomas	Karen J	Principal Office Clerk	105	28.08	2,246.42	26		58,405	58,405	1,168	58,405	
Early Retirement Incentive													67,052	
Longevity Bonus F/T										0	0	0	500	
Subtotal Part Time										26,751	32,330	1,581	32,830	
Subtotal Full Time										354,867	356,629	5,273	421,060	
Overtime										0	100		100	
Total Full Time & Part Time Administration										381,617	389,059	6,854	453,989	

VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2017-APRIL 30, 2018

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2016-2017	2016-2017	2017-2018 Proposed Salary	
										Est. Actual	Budget	Merit/ COLA	Salary Before Merit/COLA
3010 Community Development													
	10/9/95	Pollock	J. Douglas	Community Development Director	114	62.30	4,984.22	26		129,590	129,589		22,030
	8/1/01	New Tejkowski	Employee Julie A	Asst to Village Administrator Planning Assistant	105A	28.25	2,260.12	26		58,330	58,330	2,807	76,000 58,330
		Part Time											
	8/31/16	Mahlan	Michelle	Administrative Secretary	105	15.75		649	999	5,111	8,096	516	7,867
	1/19/16	7/28/2016 Sanderson	Carolyn	Administrative Secretary	105	15.75		259	999	4,160	0		
	6/14/11	Smith	Cheryl	Code Inspector	110	20.73		873	999	18,088	20,613	1,038	20,613
Longevity Bonus P/T										500	500		0
Longevity Bonus F/T										500	500		0
Subtotal Part-time										27,859	29,209	1,555	28,480
Subtotal Full Time										188,420	188,419	2,807	156,360
Overtime										0	235	500	500
Total Community Development										216,514	218,128	4,361	185,340
4010 Finance													
	6/30/88	Carman	Sandra G	Accounting Clerk	105	28.08	2,246.42	26		58,405	58,405	1,168	58,405
	12/26/95	Joyce	Barbara L	Accounting Clerk	105	27.35	2,188.32	26		55,851	55,851	2,658	55,851
	6/23/08	Zurawski	Lynette	Assistant Finance Director	108A	37.58	3,006.60	26		77,708	77,708	4,012	77,708
	8/19/96	Sapp	Jerry C	Finance Director	114	62.30	4,984.22	26		129,589	129,589	2,592	129,589
Longevity Bonus F/T										500	500		0
		Part Time											
	8/21/06	P/T Sullivan	Amy	Accounting Clerk	105	20.14		990	999	19,939	19,945	991	19,945
Longevity Bonus P/T										500	500		0
Subtotal Full Time										322,053	322,053	10,430	321,553
Subtotal Part Time										20,439	20,445	991	19,945
Overtime	Carman		budget		40	Overtime		Hours	60	2,527	1,685		1,718
Overtime	Joyce		80		Overtime			Hours	55	2,257	3,196		3,348
Total Finance										347,276	347,379	11,421	346,564

**VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2017-APRIL 30, 2018**

											2017-2018				
Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2016-2017 Est. Actual	2016-2017 Budget	Proposed Salary			
											Merit/ COLA	Salary Before Merit/COLA			
5010 Police															
	1/3/00	Allen	David	Police Sergeant	110A	51.67	4,133.90	26		107,481	107,481	2,687	107,481		
	6/10/96	Barnes	Michael	Police Sergeant	108B	51.67	4,133.90	26		104,594	104,594	5,574	104,594		
	3/1/05	Firmsin	Mike	Police Corporal	108B	47.06	3,764.90	26		97,888	97,888	2,447	97,888		
	9/16/14	Pavelchik	Cindy	Police Data Clerk I	104	20.82	1,665.60	26		42,725	42,725	2,394	42,725		
	3/7/16	Strama	Malgorzata	Police Data Clerk I	104	18.88	1,510.08	26		38,043	38,043	2,147	38,043		
	3/11/02	Glosky	Michelle	Police Corporal	107A	47.06	3,764.90	26		97,887	97,887	2,448	97,888		
	6/13/05	Husarik	Ryan	Police Corporal	108B	47.06	3,764.90	26		97,888	97,888	2,448	97,888		
	2/14/00	Henderson	Cristina R	Police Data Clerk II	105A	28.25	2,260.08	26		57,458	57,468	2,785	57,468		
	7/11/88	Karceski	Gerald D	Police Sergeant	110A	51.67	4,133.90	26		107,481	107,481	2,687	107,481		
	9/1/98	Loftus	Mark	Deputy Chief	110A	57.18	4,574.10	26		118,925	118,925	2,379	118,925		
	10/1/89	Madden	John W	Police Chief	114A	65.42	5,233.59	26		136,070	136,070	2,725	136,070		
	10/6/94	Vulpo	Luke	Police Sergeant	110A	51.67	4,133.90	26		107,481	107,481	2,687	107,481		
	6/6/16	P/T	Murray	Mark	Police Data Clerk I	104	14.63		904	999	13,226	14,874	697	14,615	
	6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	16.04		985	999	15,797	15,933	796	15,933	
Longevity Bonus P/T											0	0	500		
5010 Police-Union															
	5/27/91	9/19/2016	O'Connor	Daniel	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	6/20/94		Thompson	James	Police Officer	107A	43.14	3,451.58	11		37,967	89,741	0	0	
	9/2/97		McNabb	Thomas	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	12/10/01		Wirth	Robert	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	6/3/02		Cervenka	Michael	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	6/24/02		Helms	John	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	6/13/05		Moraveccek	Louis	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	1/3/07		Wisch	Robert	Police Officer	107A	43.14	3,451.58	26		89,741	89,741	2,244	89,741	
	10/25/07		Gutierrez	Brian	Police Officer	107A	41.47	3,317.73	26		84,520	89,743	5,681	84,520	
	10/19/09		Garcia	Kristopher	Police Officer	107A	41.47	3,317.73	26		84,655	84,655	5,684	84,655	
	5/2/12		Weeks	Lukas	Police Officer	107A	36.45	2,916.04	26		75,816	75,816	5,466	75,816	
	7/5/12		Valentino	Brandon	Police Officer	107A	36.45	2,916.04	26		75,280	75,280	5,453	75,280	
	1/2/13		Smith	Megan	Police Officer	107A	36.45	2,916.04	26		73,539	73,539	5,409	73,539	
	7/2/13		Essig	Michael	Police Officer	107A	34.78	2,782.10	26		71,798	71,798	5,366	71,798	
	4/2/14		Booras	John	Police Officer	107A	34.78	2,782.10	26		69,254	69,254	5,301	69,254	
	7/1/14		Overton	Matthew	Police Officer	107A	33.10	2,648.26	26		68,320	68,320	5,275	68,320	
	3/23/15		Lesniak	Timothy	Police Officer	107A	33.10	2,648.26	26		65,775	65,776	5,213	65,775	
	9/26/16		Hoster	Thomas	Police Officer	107A	29.76	2,380.46	15		35,707	61,892	3,606	61,892	
	9/26/16		Jarolimek	Kyle	Police Officer	107A	29.76	2,380.46	15		35,707		3,606	61,892	
Retirement Bonus											0		0		
Longevity Bonus F/T											2,000	2,000	3,500		
Subtotal Full Time											2,522,447	2,569,932	105,176	2,538,361	
Subtotal Part Time											29,022	30,807	1,492	31,048	
Overtime											209,870	219,000		209,200	
Total Police											2,761,339	2,819,739	106,668	2,778,609	



**VILLAGE OF BURR RIDGE  
SALARIES  
EFFECTIVE MAY 1, 2017-APRIL 30, 2018**

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2016-2017 Est. Actual	2016-2017 Budget	2017-2018 Proposed Salary	
												Merit/ COLA	Salary Before Merit/COLA
Public Works													
8/31/15		Preissig	David T	Public Works Director	114A	63.51	5,080.93	26		130,863	130,863	6,527	130,863
8/8/12		Miedema	Jim	Project Engineer	110	42.54	3,402.94	26		87,662	87,662	4,453	87,662
6/18/01		Gatlin	Gary M	Crew Leader/Supervisor	108A	41.06	3,284.63	26		85,400	85,401	1,708	85,400
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	41.06	3,284.63	26		85,400	85,401	1,708	85,400
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	25.48	2,038.40	26		52,998	51,427	2,746	52,998
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	37.58	3,006.60	26		77,801	77,801	4,014	77,801
10/29/12		Voorhees	John	General Utility Worker II	106	24.96	1,996.80	26		51,054	51,054	2,761	51,054
7/2/12		Guth, Jr	Peter	Water Operator	107	34.96	2,796.80	26		72,284	72,284	3,601	72,284
6/24/13		Herdzina	Ron	General Utility Worker II	106	28.23	2,258.40	26		58,462	58,462	2,909	58,462
10/1/13		Just	Nicholas	General Utility Worker I	104	21.70	1,736.00	26		44,309	41,188	4,386	44,309
10/8/13		Macha	George	General Utility Worker I	104	19.82	1,585.60	26		40,323	38,717	4,175	40,323
12/30/13		Ekl	Jeffery	General Utility Worker I	104	21.70	1,736.00	26		43,782	40,860	4,359	43,782
3/30/15		Scherer	Richard	General Utility Worker I	104	20.76	1,660.80	26		41,376	39,355	4,230	41,376
5/19/15	9/30/2016	Clementi	Anthony	General Utility Worker I	104	17.94	1,435.20	11		16,630	39,163		
7/25/16		Timmons	Andre	General Utility Worker I	104	18.88	1,510.40	20		28,698		3,564	39,270
11/7/16		Arnquist	Nathan	General Utility Worker I	104	18.88	1,510.40	12		18,125		3,010	39,270
Longevity Bonus F/T				Longevity Bonus						500	500		1,500
Subtotal Full Time										935,668	900,138	54,151	951,756
Part Time				Temporary Seasonal & Snowplow ( )						4,000	4,000		4,000
				Summer Help (2 employees) (Soenen, Mudjer)						7,738	11,200		9,600
				Engineering Intern-R.Ventura						5,610	6,720		5,760
8/31/16	P/T	Mahlan	Michelle	Administrative Secretary	105	15.75		649	999	5,111	8,096	516	7,867
7/15/14	P/T	Rothbard	Catherine	Receptionist	103A	14.73		990	999	10,220	13,885	726	13,885
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	18.40		990	999	17,914	17,913	952	17,913
5/14/14	7/21/2016	Augle	David	General Utility Worker I	104	14.77		146		2,156	14,736	0	0
11/15/16		Vaickus	Tanner	General Utility Worker I	104	16.05		523		8,394	0	1,226	16,034
11/11/15	9/8/2016	Vega	Reyes	General Utility Worker I	104	14.34		401		5,743	14,813	0	0
		T/F to F/T	Timmons	Meter Readers	104	16.05		352		5,650		0	0
			New	Employee	104	16.05		320		5,136	14,605		14,605
Longevity Bonus P/T										0	0		500
Overtime-Public Works				Overtime-Public Works						31,160	42,500		45,500
Overtime-Water Fund				Overtime-Water Fund						33,980	60,000		60,000
Overtime-Sewer Fund				Overtime-Sewer Fund						2,915	1,815		3,000
Total Public Works										1,081,395	1,110,421	57,571	1,150,420
Information Technology Fund (GIS)													
10/8/07		Temporary	GIS	Employee	105				100%	3,000	6,000		6,000
Estimated Merit Pool													186,876
Total Village Wide										4,822,069	4,924,348	186,876	4,960,138

**VILLAGE OF BURR RIDGE  
SALARIES DISTRIBUTION  
EFFECTIVE MAY 1, 2017-APRIL 30, 2018**

						2016-2017 Estimated Actual			2017-2018 Budget		
Last Name	First Name	Title	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Stricker	Steven S	Village Administrator	65%	30%	5%	115,797	53,445	8,907	36,296	16,752	2,792
Pollock	Doug	Village Administrator	65%	30%	5%				78,618	36,285	6,048
		Early Retirement Incentive	65%	30%	5%				43,584	20,116	3,353
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	37,963	17,522	2,920	38,723	17,872	2,979
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	53,058	2,793	0	55,583	2,925
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	50,510	23,312	3,885	53,118	24,516	4,086
Sapp	Jerry C	Finance Director	65%	30%	5%	84,233	38,877	6,479	85,918	39,654	6,609
Longevity Bonus			60%	40%		300	200	0	0	0	0
Overtime	Carman		65%	30%	5%	1,643	758	126	1,117	516	86
Overtime	Joyce		0%	95%	5%	0	2,144	113	0	3,181	167
6010 Public Works											
Preissig	David T	Public Works Director	50%	40%	10%	65,432	52,345	13,086	68,695	54,956	13,739
Miedema	Jim	Project Engineer	50%	40%	10%	43,831	35,065	8,766	46,058	36,846	9,212
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	85,400	0	0	87,108	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	64,050	21,350	0	65,331	21,777
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	52,998	0	0	55,744	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	38,900	19,450	19,450	40,907	20,454	20,454
Voorhees	John	General Utility Worker II	100%	0%	0%	51,054	0	0	53,815	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	54,213	18,071	0	56,914	18,971
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	43,846	14,615	0	46,028	15,343
Just	Nicholas	General Utility Worker I	100%	0%	0%	44,309	0	0	48,695	0	0
Macha	George	General Utility Worker I	0%	100%	0%	0	40,323	0	0	44,498	0
Ekl	Jeffery	General Utility Worker I	100%	0%	0%	43,782	0	0	48,141	0	0
Scherer	Richard	General Utility Worker I	0%	100%	0%	0	41,376	0	0	45,606	0
Clementi	Anthony	General Utility Worker I	0%	0%	100%	0	0	16,630	0	0	0
Timmons	Andre	General Utility Worker I	0%	0%	100%	0	0	28,698	0	0	42,834
Arnquist	Nathan	General Utility Worker I	50%	40%	10%	9,062	7,250	1,812	21,140	16,912	4,228
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	250	250	0	750	600	150
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (2 employees)			100%	0%	0%	7,738	0	0	9,600	0	0
Engineering Intern-R.Ventura			100%	0%	0%	5,610	0	0	5,760	0	0
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	2,555	2,044	511	4,192	3,353	838
Rothbard	Catherine	Receptionist	0%	100%	0%	0	10,220	0	0	15,354	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	8,957	7,166	1,791	9,432	7,546	1,886
Augle	David	General Utility Worker I	100%	0%	0%	2,156	0	0	0	0	0
Vaickus	Tanner	General Utility Worker I	100%	0%	0%	8,394	0	0	17,260	0	0
Vega	Reyes	General Utility Worker I	100%	0%	0%	5,743	0	0	0	0	0
Timmons	Andre	Meter Readers	0%	100%	0%		5,650				
New	Employee	Meter Readers	0%	100%	0%	0	5,136	0	0	14,605	0
						0	0		250	250	
Overtime	Public Works		100%			31,160			45,500		
Overtime	Water			100%			33,980			60,000	
Overtime	Sewer				100%			2,915			3,000
						801,780	611,681	172,921	904,421	703,728	181,477

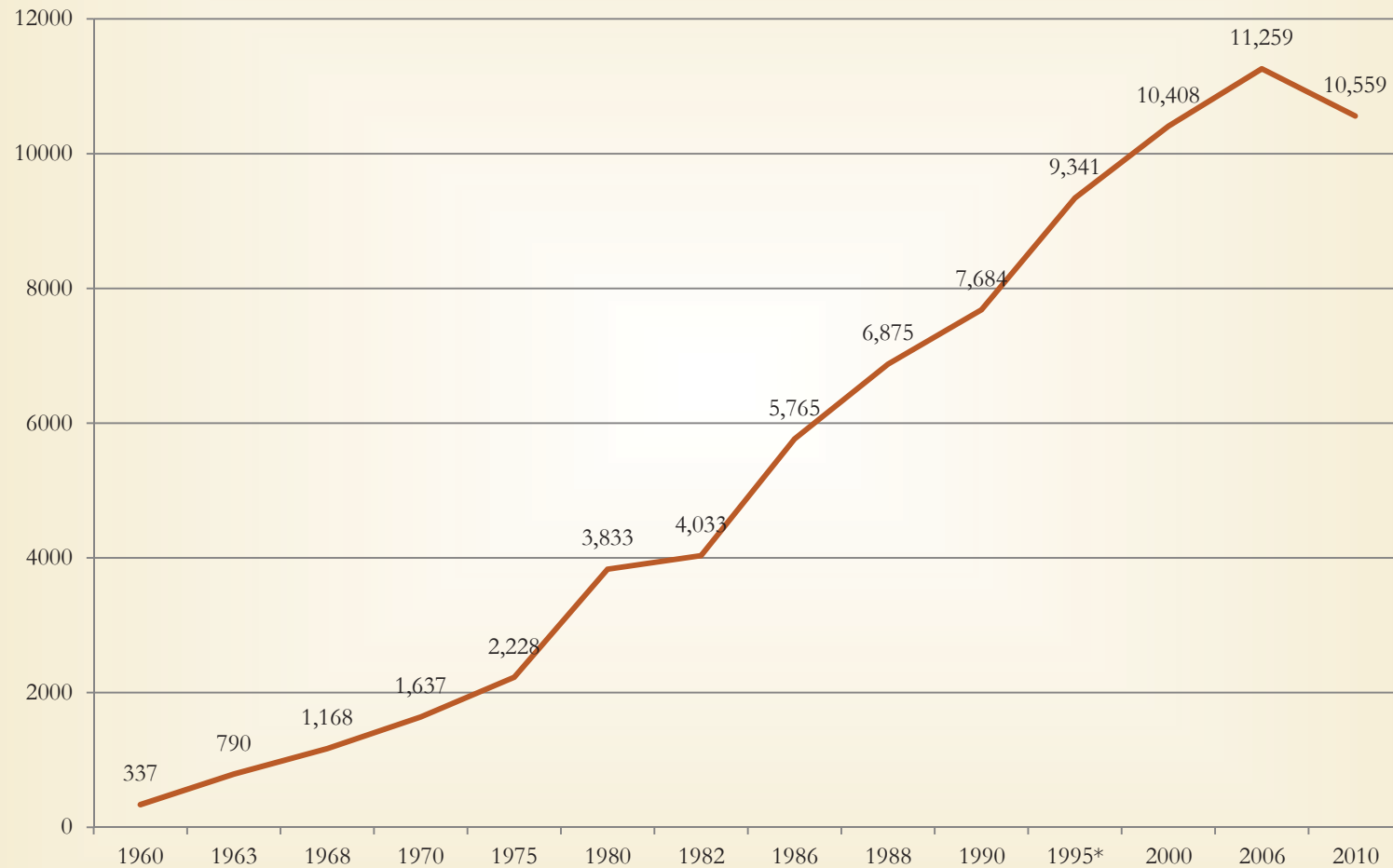
# Section 5

## Statistics

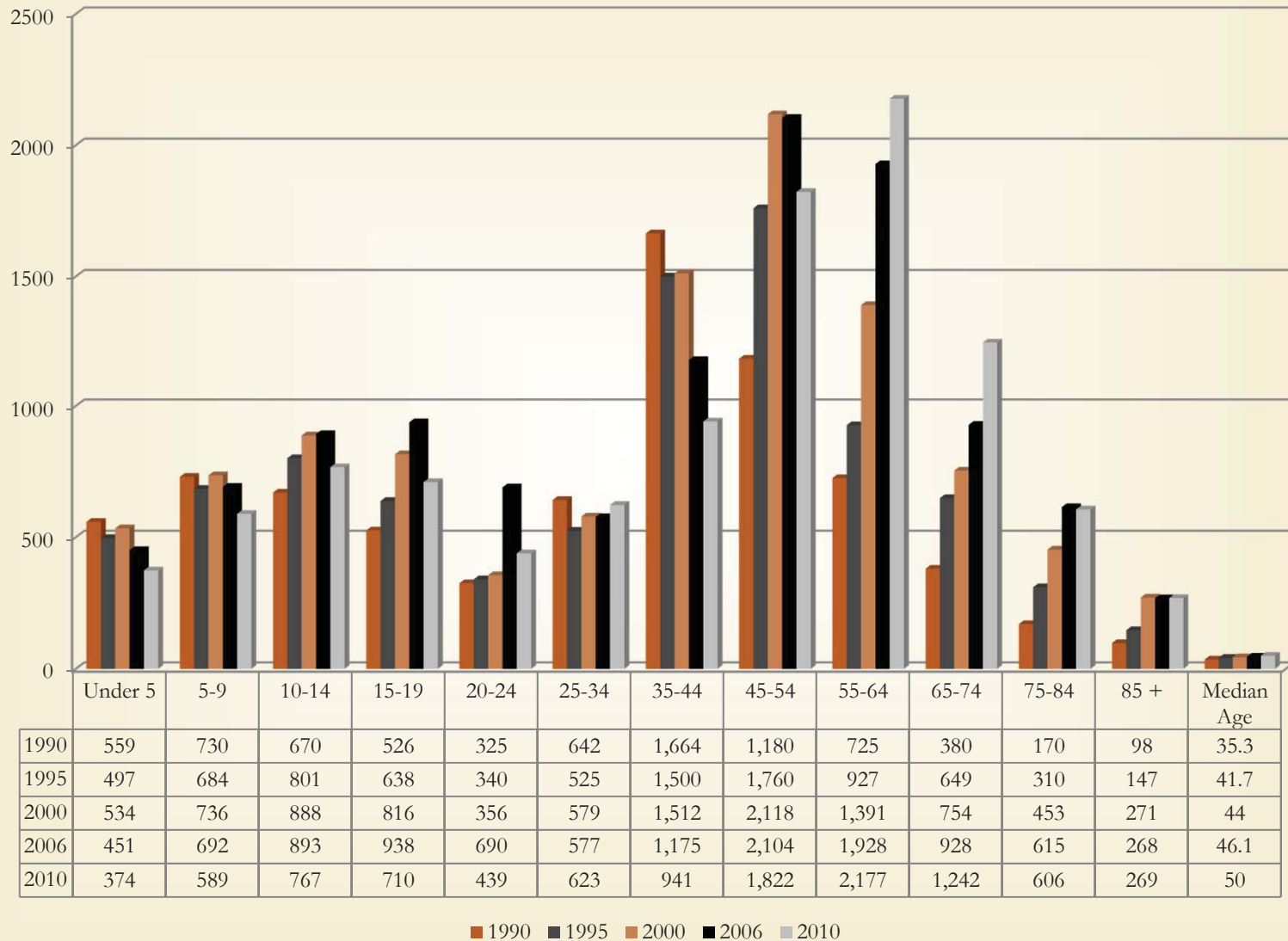


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

# Burr Ridge Population History



# Population by Age\*



# Population Information

## Educational Attainment\*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 <sup>th</sup> Grade	2.3%	1.4%	1.3%
9 <sup>th</sup> – 12 <sup>th</sup> Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

## Gender\*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

## Income\*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

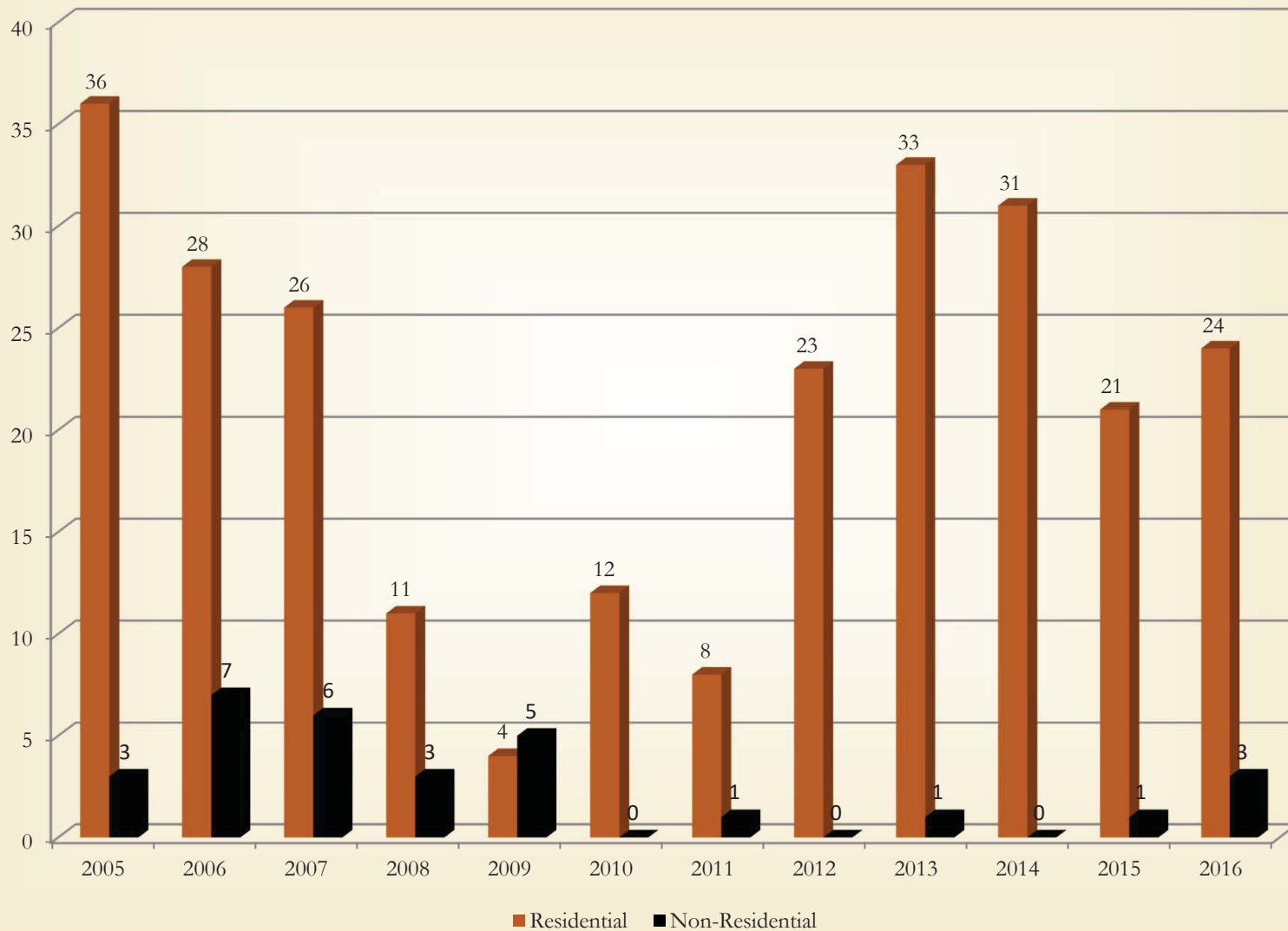
# Housing

## Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

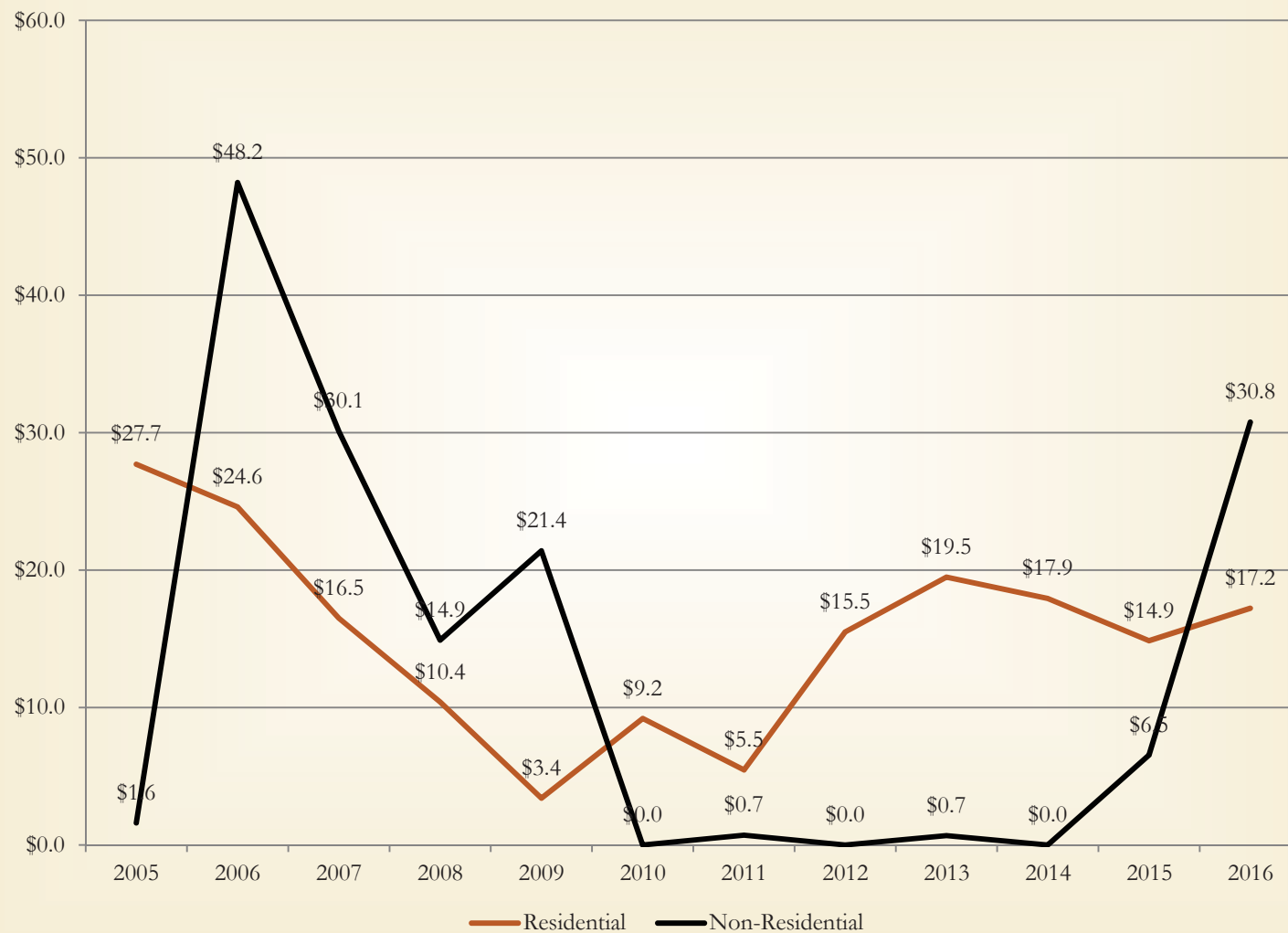
*\* 1995 Census data did not include Oak Hill residents*

# Building Permit Activity

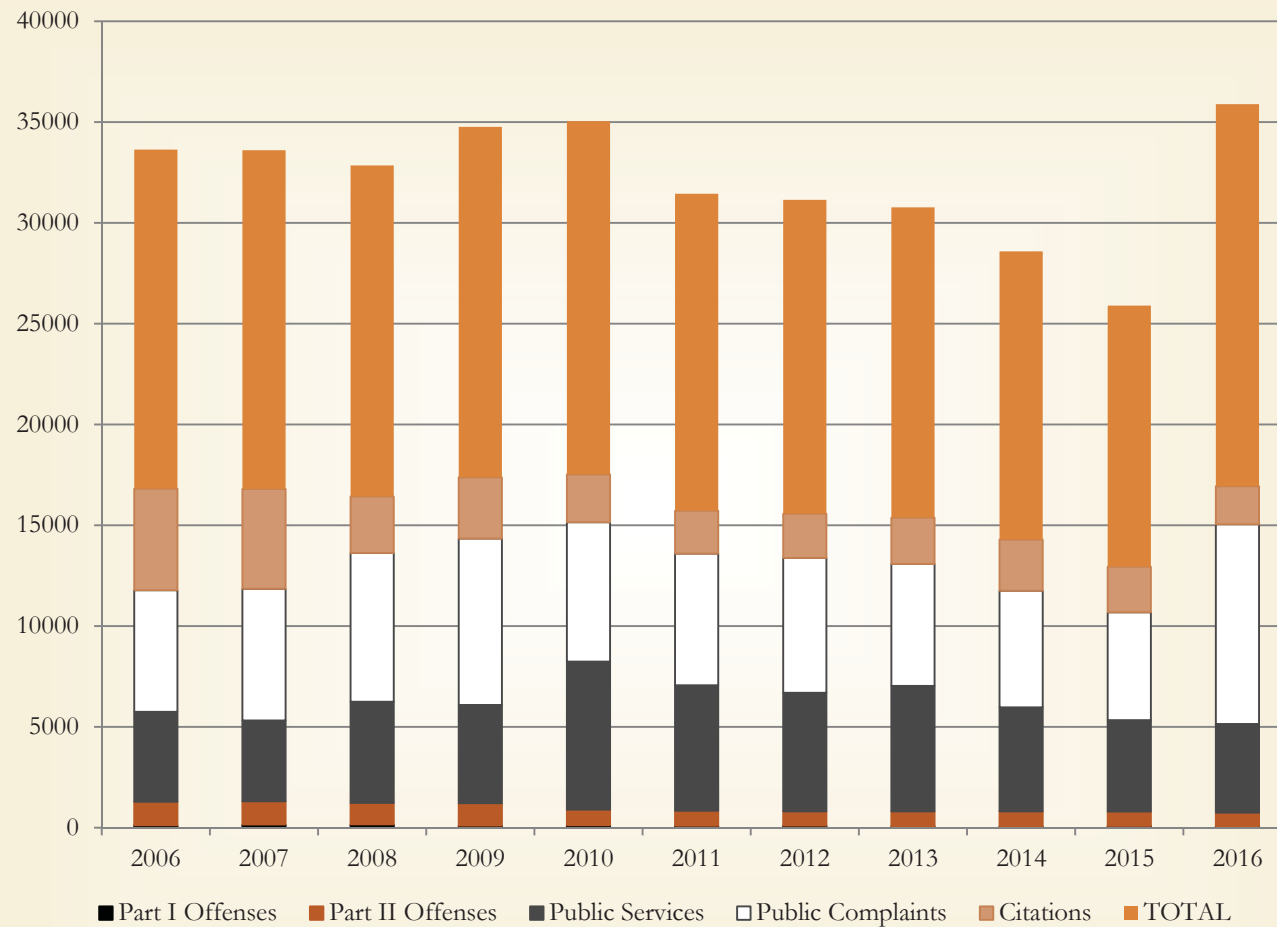




# New Construction Value (in millions)

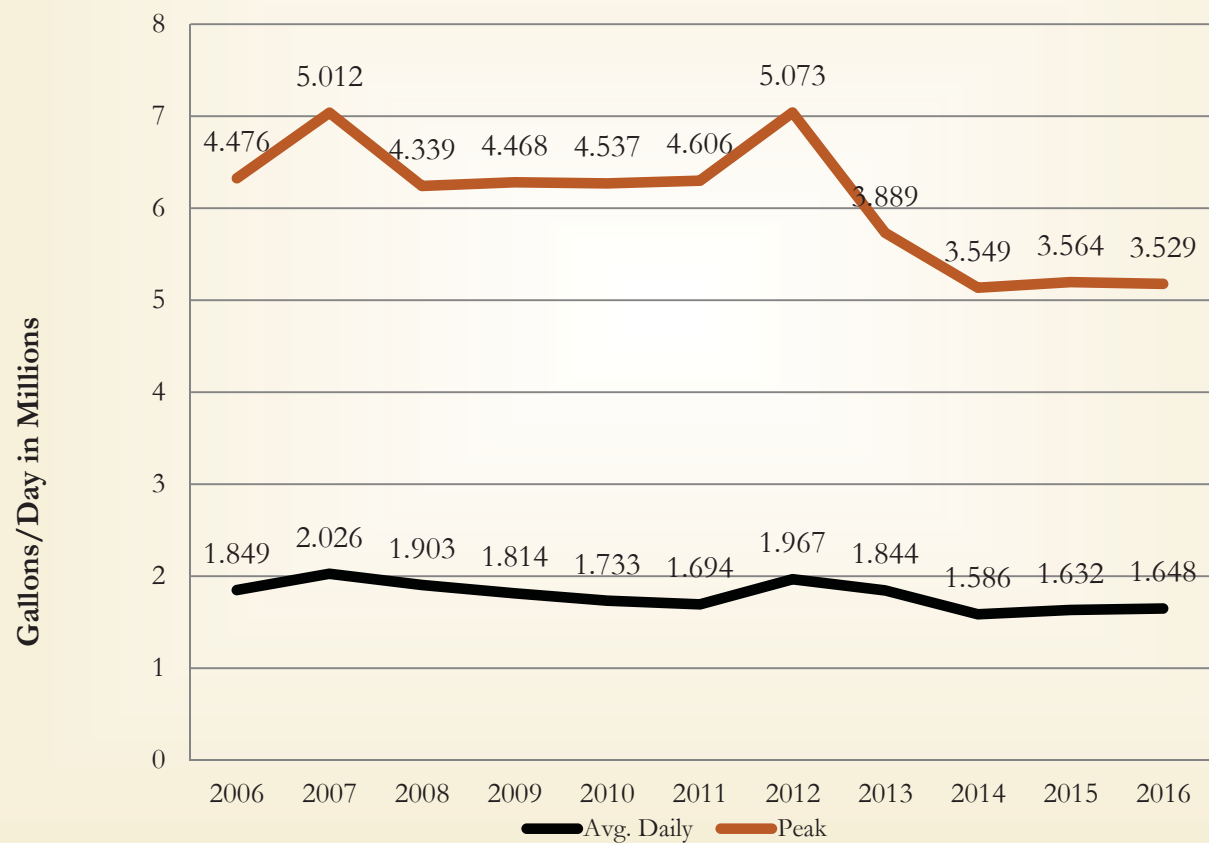


# Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

# Lake Michigan Annual Water Consumption



# Economic Profile

## Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Nemec, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

## Top 10 Sales Tax Producers

Quinlan & Fabish Music Store  
 My Office Products  
 Finkbiner Equipment Company  
 Burr Ridge Food Mart  
 Midwest Promotional Group  
 Cooper's Hawk Restaurant & Winery  
 PersonalizationMall.com  
 CJAJ Inc. – Brookhaven Market  
 Platinum Restaurants LLC – Eddie Merlots  
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$602,882 in sales tax revenue for Burr Ridge during fiscal year 2016, representing 41% of all sales tax received by the Village in that year.

# Village Contracts

Vendor Name	Description of Services	FY 17-18 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$6,380
Alliance Mechanical	HVAC Maintenance – V.H., P.W., & P.D.	\$12,915
BKD, LLP	Auditing Services	\$32,325
Breen's Cleaners	Uniform Rental	\$9,910
Clarke Mosquito Control	Mosquito Abatement	\$36,065
Compass Minerals	Road Salt	\$93,250
Eco-Clean Maintenance	Janitorial Services – V.H., P.W., & P.D.	\$26,500
Corrpro	Cathodic Protection	\$1,820
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,400
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$80,000
Kramer Tree Specialists	Curbside Brush Removal	\$38,960
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$9,360

# Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 17-18 Budget
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC/Dynegy Energy	Electricity	\$33,900
Charkewycz, Christine	Prosecution Services	\$12,350
Proven Business Systems	Copier Maintenance – Police Department	\$2,320
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
Desiderio Landscaping	Landscape Maintenance Services	\$89,590
Waste Management	Waste Hauling - V.H., P.W., & P.D.	\$4,000

# General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
<b>Deposits Donations</b>	\$107,087	<i>Restricted</i>
School and park donations submitted by developers (Secret Forest & Highland Fields)		
<b>Deposits Right of Way</b>	\$33,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
<b>Deposits Veteran's Memorial</b>	\$30,817	<i>Restricted</i>
Money held for Veteran's Committee		
<b>Performance Bonds</b>	\$742,363	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
<b>Deposits Stafford of BR LOC</b>	\$70,136	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
<b>Security Deposits</b>	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
<b>Planning Review Deposits</b>	\$9,600	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
<b>Deposits Other</b>	\$4,000	<i>Unrestricted</i>
Slesser penalty for planting too many of one kind of tree-to be used for Village tree planting		
<b>Opus Contribution – Fund Balance</b>	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked		
for any particular project, could be set aside for future construction of a 71st Street bridge		
<b>IRMA Reserves</b>	\$640,158	<i>Unrestricted</i>
Excess surplus from liability insurance		

# Section 6

## Glossary



**Glossary of Terms relevant to the budget.**



# GLOSSARY OF TERMS

**Abatement:** A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**Accrual Basis of Accounting:** A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

**Appropriation:** An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

**Assets:** Property owned by a government that has a monetary value

**Assessed Valuation:** A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

**Audit:** An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

**Bond:** A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

**Bonded Debt:** A portion of money owed (indebtedness) represented by outstanding bonds.

**Budget:** A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

**Budget Adjustment/Amendment:** A procedure for the Village Board to revise the budget after it has been approved.

**Budget Document:** The instrument used to present a comprehensive financial plan of operations of the Village.

**Comprehensive Annual Financial Report (C.A.F.R.):** A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

**Capital Assets:** Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvement Plan (C.I.P.):** A five-year plan that projects proposed capital expenditures.

# GLOSSARY OF TERMS

**Capital Outlay:** Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects:** Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Chart of Accounts:** The classification system used by the Village to organize the accounting for various funds.

**Commodities:** Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Contractual Services:** Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

**Debt Service Funds:** A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

**Deficit:** The excess of expenditures over revenues during an accounting period.

**Depreciation:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Department:** A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

**Eliminations:** When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

# GLOSSARY OF TERMS

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Fund:** A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Equalized Assessed Valuation:** The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at  $33\frac{1}{3}\%$  of market value.

**Estimated Actual:** The amount projected to be spent or collected during the current Fiscal Year.

**Estimated Revenue:** The amount projected to be collected during the Fiscal Year.

**Expenditures:** The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

**Fiscal Year:** A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1<sup>st</sup> and ends April 30<sup>th</sup>.

**Fixed Assets:** Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

**Full Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

**Fund:** A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

# GLOSSARY OF TERMS

**Fund Accounting:** The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance:** The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

**Fund Type:** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**Generally Accepted Accounting Principals (G.A.A.P.):** Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

**Governmental Accounting Standards Board (G.A.S.B.):** The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

**General Fund:** The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds for whose payments the full faith and credit of the municipality are pledged.

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Health Insurance Fund:** A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

**IMRF Pension Fund:** The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Internal Service Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

**Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

# GLOSSARY OF TERMS

**Levy:** (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

**Line-Item Budget:** A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt:** Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

**MFT:** Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

**Modified Accrual Accounting:** A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

**Ordinance:** A formal legislative enactment by the governing board of a municipality.

**Outlays:** Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

**Pension Trust Fund:** A trust fund used to account for public employee retirement systems.

**Performance Measures:** Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

**Property Tax:** Taxes levied on real property according to the property's valuation and the tax rate.

**Rating:** The credit worthiness of a municipality as evaluated by independent agencies.

**Retained Earnings:** An equity account reflecting the accumulated earnings of the Village's enterprise funds.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

**Revenue Bond:** A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

# GLOSSARY OF TERMS

**Revenues:** Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**Special Assessment Funds:** A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

**Surplus:** An excess of the assets of a fund over its liabilities and reserves.

**Tax Levy:** The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

**Tax Levy Ordinance:** The annual ordinance that identifies the amount of property taxes to be levied.

**Tax Rate:** The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

**Transfers In/Out:** A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**User Fees:** Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

**Worker's Compensation Fund:** A non-operating budgetary unit used to account for all worker's compensation expenditures.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AUTHORIZING ANNEXATION AGREEMENT

Schoenthaler - 15W069-081 91st Street  
Parcel Nos. 10-01-403-012 and 10-01-403-011

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**WHEREAS**, the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, did hold a public hearing to consider an annexation agreement for the annexation of certain property not presently within the corporate limits of any municipality but contiguous to the Village of Burr Ridge, said Agreement being entitled "Annexation Agreement - Schoenthaler - 15W069-081 91st Street Parcel Nos. 10-01-403-012 and 10-01-403-011" a true and correct copy of which is attached hereto and made a part hereof as **EXHIBIT A**; and

**WHEREAS**, the aforesaid public hearing was held pursuant to legal notice as required by law, and all persons desiring an opportunity to be heard were given such opportunity at said public hearing; and

**WHEREAS**, the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, have determined that it is in the best interests of said Village of Burr Ridge that said Agreement be entered into by the Village of Burr Ridge;

**NOW, THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That this President and Board of Trustees of the Village of Burr Ridge hereby find that it is in the best interests of the Village of Burr Ridge and its residents that the aforesaid "Annexation Agreement - Schoenthaler - 15W069-081 91st Street Parcel Nos. 10-01-403-012 and 10-01-403-011" be entered into and

executed by said Village of Burr Ridge, with said Agreement to be in the form attached hereto and made a part hereof as **EXHIBIT A**.

**Section 2:** That the President and Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, are hereby authorized to execute the aforesaid Agreement for and on behalf of said Village.

**Section 3:** That this Ordinance shall take effect from and after its passage, approval, and publication in the manner provided by law. That the Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of April, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 10th day of April, 2017, by the President of the Village of Burr Ridge.

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Village President

ATTEST:

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Village Clerk



**ANNEXATION AGREEMENT**

**Schoenthaler – 15W069-081 91<sup>st</sup> Street**  
**Parcel Nos. 10-01-403-012 and 10-01-403-011**

**THIS AGREEMENT** made and entered into this 28 day of MARCH, 2017, by and between the **VILLAGE OF BURR RIDGE**, a municipal corporation (hereinafter referred to as "Village") and **Lori Schoenthaler, 23 Highridge Road, Willowbrook, Illinois, 60527** (hereinafter referred to as "Owner");

WHEREAS, the Owner is the sole owner of the property which is the subject of this Agreement and which is legally described on **Exhibit A** attached hereto and hereby made a part hereof (hereinafter referred to as the "Subject Property"); and

WHEREAS, the Subject Property consists of approximately 5 acres and is located on 91<sup>st</sup> Street in the Village, adjoining 91<sup>st</sup> Street to the south and adjoining the Esther Court subdivision along its western boundary; and

WHEREAS, the annexation of the Subject Property as provided herein will promote the sound planning and development of the Village as a balanced community and will be beneficial to the Village; and

WHEREAS, the Owner seeks to have the Subject Property annexed to the Village, the Village agrees to annex the same, and the Owner and Village agree to obtain assurances from each other as to certain matters covered by this Agreement for a period of twenty (20) years from and after the execution of this Agreement; and

WHEREAS, the Subject Property is in unincorporated DuPage County but is adjacent and contiguous to the existing boundaries of the Village; and

WHEREAS, after due notice as required by law, a public hearing on this Annexation Agreement ("Agreement") has been held by the Corporate Authorities of the Village; and

WHEREAS, the parties wish to enter into a binding agreement with respect to the said annexation of the Subject Property and for other related matters pursuant to the provisions of Division 15.1 of Article 11 of Chapter 65 of the Illinois Compiled Statutes, upon the terms and conditions contained in this Agreement; and

WHEREAS, all public hearings and other actions required to be held or taken prior to the adoption and execution of this Agreement, in order to make the same effective, have been held or taken, such public hearings and other actions having been held pursuant to public notice as required by law and in accordance with all requirements of law prior to the adoption and execution of this Agreement; and

WHEREAS, the sole Owner of record has signed the petition for annexation of the Subject Property to the Village, the land is vacant and there are no electors residing on the Subject Property; and

WHEREAS, the Corporate Authorities of the Village and the Owners deem it to be to the mutual advantage of the parties and in the public interest that the Subject Property be annexed to the Village and developed as hereinafter provided.

NOW, THEREFORE, in consideration of the premises and the mutual promises herein set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Annexation:** Subject to the provisions of Article 7 of Chapter 65 of the Illinois Compiled Statutes, the parties deem it to be to the mutual advantage of the parties and in the public interest to have the Subject Property annexed to the Village. The parties agree to do all things necessary or appropriate to cause the Subject Property (legally described in **Exhibit A**) to be duly and validly annexed to the Village within one year after approval of this Agreement and as described below. The parties shall cause such annexation to be effected pursuant to the provisions of Section 7-1-8 of Chapter 65 of the Illinois Compiled Statutes. The plat of annexation of the Subject Property is attached hereto as **Exhibit B** and made a part hereof.

2. **Subdivision:** Owner agrees to remove all existing structures prior to the commencement of any construction or as a condition to the issuance of a building permit for any residence and to build a single family residence on the Subject Property. Owner agrees to consolidate the Subject Property into one single lot of record prior to issuance of a building permit for the new home and agrees not to divide the Subject Property for the duration of this Agreement.

3. **Zoning:** Upon annexation of the Subject Property to the Village as set forth herein, the Corporate Authorities shall consider rezoning the Subject Property to the R-2B Single-Family Residence District under the Burr Ridge Zoning Ordinance unless otherwise recommended after a public hearing by the Village of Burr Ridge Plan Commission.

4. **Contributions:** Prior to annexation, Owners agrees to pay the required contributions of \$1,000 for general water main improvements already constructed and \$2,000 for the Village Capital Expansion Fund.

5. **Disconnection:** The Owners and her subsequent purchaser(s), respective successors, heirs, executors, and assigns, agrees that during the term of this Agreement she will not seek to disconnect any portion or all of the Subject Property from the Village and that she

and all subsequent purchaser(s), successors, heirs, executors, and assigns are required to and will oppose any disconnection proceeding that may be filed.

6. **Easements:** If applicable, Owner shall provide any easements, both on-site and off-site (if applicable), which may be required by the Village Engineer to comply with Village Codes and ordinances and to enable the Subject Property to receive water and sanitary sewer service and other public utilities, including cable television, with the Village being the named grantee in all said easements. The location for all public improvements shall be as approved by the Village and as shown on final engineering plans approved by the Village, with all utilities to be placed underground.

7. **Impact Requirements:** Owner agrees that any and all recaptures, contributions, dedications, donations and easements provided for in this Agreement substantially advance legitimate governmental interests of the Village, including, but not limited to, providing its residents, and in particular the residents of the Subject Property, with access to and use of public utilities, streets, fire protection, and emergency services. Owners further agree that any recapture, contributions, dedications, donations or easements required by this Agreement are specifically and uniquely attributable to, reasonably related to, and made necessary by the annexation of the Subject Property.

8. **Warranties and Representations:** The Owners represents and warrants to the Village as follows:

A. That the legal title holders and the owners of record of the Subject Property are as set forth above and that other than the sole Owners, no other entity, person, or elector has any interest or legal rights in the Subject Property.

B. That Owners have provided the legal description of the Subject Property set forth in this Agreement and that said legal description is accurate and correct. Owner further represents, warrants and agrees to complete the legal consolidation of the two parcels now comprising the Subject Property into one undivided lot, with a single property tax identification number, upon annexation and prior to the issuance of any building permit for the construction of a residence on the Property.

C. That all public hearings and procedures required prior to the execution of this Agreement have been completed.

9. **General Provisions:**

A. **Notices:** Notice or other writings which any party is required to, or may wish to, serve upon any other party in connection with this Agreement shall be in writing

and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

- (1) If to the Village or Corporate Authorities:

Village President  
VILLAGE OF BURR RIDGE  
7660 South County Line Road  
Burr Ridge, Illinois 60521

with a copy to:

Village Administrator  
VILLAGE OF BURR RIDGE  
7660 South County Line Road  
Burr Ridge, Illinois 60521

- (2) If to the Owner:

Lori Schoenthaler  
23 Highridge Road  
Willowbrook, Illinois, 60527

with a copy to:

or to such other address as any party may from time to time designate in a written notice to the other parties.

**B. Continuity of Obligations:**

- (1) The provisions of this Agreement shall inure to the benefit of and shall be binding upon the Owners and her respective successors in any manner in title and shall be binding upon the Village and the successor Corporate Authorities of the Village and any successor municipality. The Owners and their successors shall at all times during the term of this Agreement remain liable to the Village for the faithful performance of all obligations imposed upon the Owners by this Agreement until such obligations have been fully performed or until the Village, at its sole option, has otherwise released the Owners from any or all of such obligations.

(2) All terms and conditions of this Agreement shall constitute covenants running with the land and shall bind each subsequent record owner of any portion or all of the Subject Property, including individual lot owner.

C. **Court Contest:** In the event that the annexation of the Subject Property, the classification of the Subject Property for zoning purposes, or other terms of this Agreement are challenged in any court proceeding, the period of time during which such litigation is pending, including (without limitation) the appeal time therefor, shall not be included, if allowed by law, in calculating the twenty (20) year period mentioned in subparagraph S below.

D. **Remedies:** The Village, the Owners and her successors and assigns, covenant and agree that in the event of default of any of the terms, provisions or conditions of this Agreement by any of the parties, or their successors or assigns, which default exists uncorrected for a period of ten (10) days after written notice to any party to such default, the party seeking to enforce said provision shall have the right of specific performance and if said party prevails in a court of law, it shall be entitled to specific performance. It is further expressly agreed by and between the parties hereto that the remedy of specific performance herein given shall not be exclusive of any other remedy afforded by law to the parties, or their successor or successors in title.

E. **Survival of Representations:** The parties agree that the representations, warranties and recitals set forth in the preambles to this Agreement are material to this Agreement and the parties hereby confirm and admit their truth and validity and hereby incorporate such representations, warranties and recitals into this Agreement and the same shall continue during the period of this Agreement.

F. **Captions and Paragraph Headings:** The captions and paragraph headings used herein are for convenience only and are not a part of this Agreement and shall not be used in construing it.

G. **Reimbursement of Village for Legal and Other Fees and Expenses:**

(1) *To Effective Date of Agreement:* The Owner, concurrently, with the approval of this Agreement, shall reimburse the Village for the following expenses incurred in the preparation and review of this Agreement, and any ordinances, plats, easements or other documents relating to the Subject Property:

- (a) the costs incurred by the Village for engineering services; and
- (b) all attorneys' fees incurred by the Village in connection with this Agreement and the annexation and zoning of the Subject Property; and
- (c) all fees incurred by the Village in connection with the review and approval of all plans; and
- (d) miscellaneous Village expenses, such as annexation, public hearing, legal publication costs, recording fees and copying expenses.

(2) *From and After Effective Date of Agreement:* Except as otherwise expressly provided in the paragraph immediately following this paragraph, upon written demand by Village made by and through its President, the Owner from time to time but not more frequently than once a month shall promptly reimburse Village for all expenses and costs incurred by Village in the administration of this Agreement, including engineering fees, attorneys' fees, any plan review(s) by Village, and out-of-pocket expenses involving various and sundry matters such as, but not limited to, preparation and publication, if any, of all notices, resolutions, ordinances and other documents required hereunder.

Notwithstanding the immediately preceding paragraph, the Owner shall in no event be required to reimburse Village or pay for any expenses or costs of Village as aforesaid more than once, whether such are reimbursed or paid through special assessment proceedings, through fees established by Village ordinances or otherwise.

Such costs and expenses incurred by Village in the administration of the Agreement shall be evidenced to the Owner upon their request, by a sworn statement of the Village; and such costs and expenses may be further confirmed by the Owner at its option from additional documents designated from time to time by the Owner relevant to determining such costs and expenses.

In any event that any third party or parties institute any legal proceedings against the Owner and/or the Village, which relate to the terms of this Agreement, then, in that event, the Owner, on notice from Village shall assume, fully and

vigorously, the entire defense of such lawsuit and all expenses of whatever nature relating thereto; provided, however:

- (a) The Owner shall not make any settlement or compromise of the lawsuit, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village.
- (b) If the Village, in its sole discretion, determines there is, or may probably be, a conflict of interest between Village and the Owner, on an issue of importance to the Village having a potentially substantial adverse effect on the Village, then the Village shall have the option of being represented by its own legal counsel. In the event the Village exercises such option, then the Owner shall reimburse the Village, from time to time on written demand from the President of Village and notice of the amount due, for any expenses, including but not limited to court costs, attorneys' fees and witnesses' fees, and other expenses of litigation, incurred by the Village in connection therewith.

In the event the Village institutes legal proceedings against the Owner for violation of this Agreement and secures a judgment in its favor, the court having jurisdiction thereof shall determine and include in its judgment against the Owner all expenses of such legal proceedings incurred by Village, including but not limited to the court costs and attorneys' fees, witnesses' fees, etc., incurred by the Village in connection therewith (and any appeal thereof). The Owner may, in Owner's sole discretion, appeal any such judgment rendered in favor of the Village against the Owner.

**H. No Waiver or Relinquishment of Right to Enforce Agreement:**

Failure of either party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, upon the other party imposed, shall not constitute or be construed as a

waiver or relinquishment of either party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

I. **Subordination of Mortgage(s):** In the event there are any existing mortgages or other liens of record against the Subject Property, Owner shall obtain by appropriate document(s) a subordination of rights of such mortgagee and/or lienholder to the terms of this Agreement. In the event that the Owner (or any future owner and/or developer) obtains a mortgage or other loan of money in the future which is secured by the Subject Property, the Owner (or future owner and/or developer) as the case may be, shall secure from such mortgagee or lender a subordination of its (their/his/her) rights to the terms and conditions of this Agreement.

J. **Village Approval or Direction:** Where Village approval or direction is required by this Agreement, such approval or direction means the approval or direction of the Corporate Authorities of the Village unless otherwise expressly provided herein or required by law, and any such approval may be required to be given only after and if all requirements for granting such approval have been met unless such requirements are inconsistent with the express provisions of this Agreement.

K. **Recording:** This Agreement, and any subsequent amendments thereto shall be recorded by the Village in the office of the Recorder of Deeds in DuPage County, Illinois at the expense of the Owners.

L. **Amendment:** This Agreement sets forth all the promises, inducements, agreements, conditions and understandings between the parties relative to the subject matter thereof, and there are no promises, agreements, conditions or understandings, either oral or written, express or implied, between them, other than are herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law and reduced in writing and signed by them.

M. **Counterparts:** This Agreement may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.



N. **Conflict Between the Text and Exhibits:** In the event of a conflict in the provisions of the text of this Agreement and any Exhibit attached hereto, the text of the Agreement shall control and govern.

O. **Conflict Between Agreement and Village Codes.** In the event of a conflict between the provisions of this Agreement and any ordinances, codes or regulations of the Village, the provisions of this Agreement shall control.

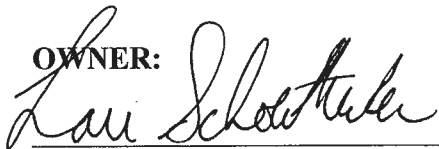
P. **Definition of Village:** When the term Village is used herein it shall be construed as referring to the Corporate Authorities of the Village unless the context clearly indicates otherwise.

Q. **Automatic Expiration of Agreement:** This Agreement shall automatically be void and otherwise invalid if it is not signed by all necessary parties within one hundred and eighty (180) days of the effective date of the Ordinance authorizing the President and Clerk of the Village of Burr Ridge to sign this Agreement on behalf of said Village.

R. **Execution of Agreement:** This Agreement shall be signed last by the Village and the President of the Village shall affix the date on which he signs this Agreement on Page 1 hereof, which date shall be the effective date of this Agreement.

S. **Term of Agreement:** This Agreement shall be in full force and effect for a term of twenty (20) years from and after the date of execution of this Agreement.

**IN WITNESS WHEREOF,** the parties hereto have set their hands and seals to this Agreement on the day and year first above written.

**OWNER:**  
  
\_\_\_\_\_  
Lori Schoenthaler

**VILLAGE OF BURR RIDGE:**

By: \_\_\_\_\_  
Village President

ATTEST:

By: \_\_\_\_\_  
Village Clerk

**ACKNOWLEDGMENTS**

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_, personally known to me to be the President of the Village of Burr Ridge, and Karen Thomas, personally known to me to be the Village Clerk of said municipal corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, and that they appeared before me this day in person and severally acknowledged that as such President and Village Clerk, they signed and delivered the said instrument and caused the corporate seal of said municipal corporation to be affixed thereto, pursuant to authority given by the Board of Trustees of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Commission expires

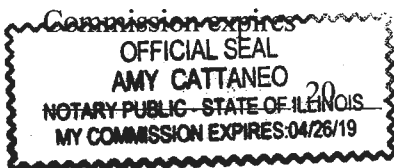
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS     )  
  )  
COUNTY OF DU PAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Lori S. is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and that he appeared before me this day in person and acknowledged that he signed and delivered the said instrument for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 28<sup>th</sup> day of March, 2017.



\_\_\_\_\_  
Notary Public

**Exhibit A**

**LEGAL DESCRIPTION**

**SUBJECT PROPERTY**

PARCEL 1: LOT 2 (EXCEPT THE WEST 75.0 FEET OF THE NORTH 370.0 FEET) AND (EXCEPT THAT PART DESCRIBED BY BEGINNING AT A POINT IN THE WEST LINE OF SAID LOT 2 WHICH IS 913.87 FEET SOUTH OF THE EAST WEST CENTER SECTION LINE OF SAID SECTION 1; THENCE NORTHEASTERLY 200.41 FEET TO A POINT IN THE EAST LINE OF SAID LOT 2, WHICH IS 828.18 FEET SOUTH OF THE EAST AND WEST CENTER LINE OF SAID SECTION 1; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 2, 167.66 FEET; THENCE SOUTHWESTERLY 200.35 FEET TO A POINT IN THE EAST LINE OF SAID LOT 2, WHICH IS 167.66 FEET SOUTH OF THE PLACE OF BEGINNING, CONVEYED BY WARRANTY DEED FROM VOJTECH RYBA AND WIFE TO JOHN H. GULICK, DATED JANUARY 13, 1926 AND RECORDED JANUARY 18, 1926 AS DOCUMENT 206387) OF THE ASSESSMENT DIVISION OF THE SOUTH 1/2 SECTIONS 1 AND 2 AND ALL OF THE SECTIONS 11 AND 12, LYING NORTH OF THE SANITARY DISTRICT OF CHICAGO, ILLINOIS IN TOWNSHIP 37 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS

PIN: 10-01-403-012

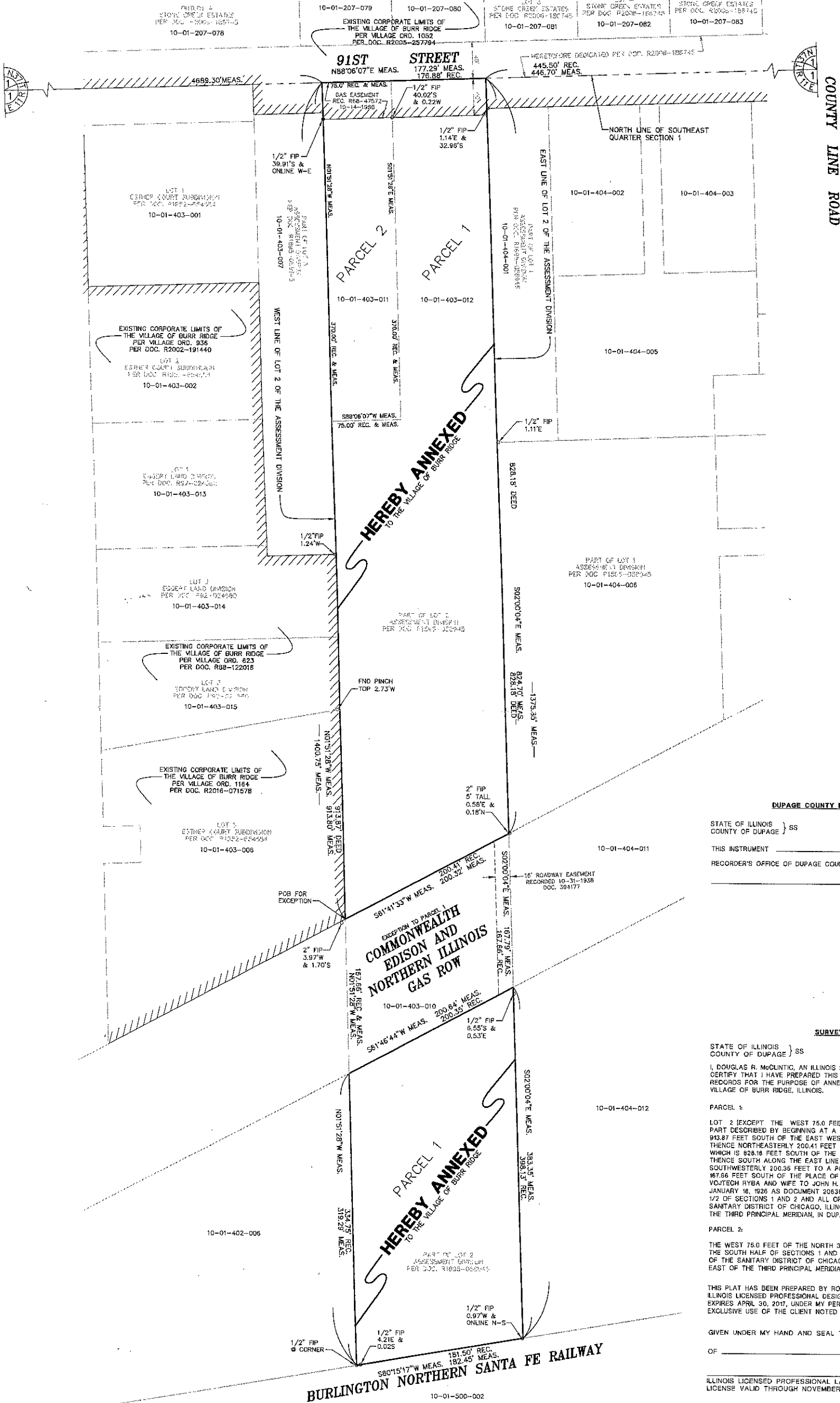
PARCEL 2: THE WEST 75.0 FEET OF THE NORTH 370.00 FEET OF LOT 2 THE ASSESSMENT DIVISION OF THE SOUTH HALF OF SECTIONS 1 AND 2 AND ALL OF SECTIONS 11 AND 12, LYING NORTH OF THE SANITARY DISTRICT OF CHICAGO, ILLINOIS, IN TOWNSHIP 37 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS

PIN: 10-01-403-011

PLAT OF ANNEXATION  
OF

PART OF SECTION 1, TOWNSHIP 37 NORTH, RANGE 11 EAST OF  
THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

PARCEL	ADDRESS	AREA (SF)	PIN
1	15W069 91ST STREET	190,655	10-01-403-012
2	15W081 91ST STREET	27,750	10-01-403-013



**LEGEND**

- BOUNDARY
- EXISTING EASEMENT LINE
- EXISTING LOT LINE
- CENTER LINE
- BUILDING SETBACK LINE
- RIGHT-OF-WAY
- EXISTING BURR RIDGE CORPORATE LIMITS

**ABBREVIATIONS**

REC.	RECORD DATA
MEAS.	MEASURED DATA
DEED	DEEDED DATA
R.	RADIUS
A.	ARC DATA
ROW	RIGHT OF WAY
PL	PROPERTY LINE
CL	CENTERLINE
PU & DE	PUBLIC UTILITIES & DRAINAGE EASEMENT

DUPAGE COUNTY RECORDER'S CERTIFICATE

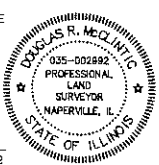
STATE OF ILLINOIS } SS  
COUNTY OF DUPAGE }  
THIS INSTRUMENT \_\_\_\_\_ WAS FILED FOR RECORD IN THE  
RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS ON THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_ O'CLOCK.  
\_\_\_\_\_  
RECORDER OF DEEDS

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS } SS  
COUNTY OF DUPAGE }  
I, DOUGLAS R. MCCLINTIC, AN ILLINOIS LICENSED PROFESSIONAL LAND SURVEYOR, HEREBY  
CERTIFY THAT I HAVE PREPARED THIS PLAT FROM FIELD SURVEYS AND EXISTING PUBLIC  
RECORDS FOR THE PURPOSE OF ANNEXING THE FOLLOWING DESCRIBED PROPERTY TO THE  
VILLAGE OF BURR RIDGE, ILLINOIS.  
PARCEL 1:  
LOT 2 (EXCEPT THE WEST 75.0 FEET OF THE NORTH 370.0 FEET) AND (EXCEPT THAT  
PART DESCRIBED BY BEGINNING AT A POINT IN THE WEST LINE OF SAID LOT 2 WHICH IS  
913.87 FEET SOUTH OF THE EAST WEST CENTER SECTION LINE OF SAID SECTION 1;  
THENCE NORTH EASTERLY 200.41 FEET TO A POINT IN THE EAST LINE OF SAID LOT 2,  
WHICH IS 828.18 FEET SOUTH OF THE EAST AND WEST CENTER LINE OF SAID SECTION 1;  
THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 2, 167.66 FEET; THENCE  
SOUTHWESTERLY 200.35 FEET TO A POINT IN THE EAST LINE OF SAID LOT 2, WHICH IS  
167.66 FEET SOUTH OF THE PLACE OF BEGINNING, CONVEYED BY WARRANTY DEED FROM  
VOYTECH RYBA AND WIFE TO JOHN H. GULICK, DATED JANUARY 13, 1926 AND RECORDED  
JANUARY 16, 1926 AS DOCUMENT 206387) OF THE ASSESSMENT DIVISION OF THE SOUTH  
1/2 OF SECTIONS 1 AND 2 AND ALL OF SECTIONS 11 AND 12, LYING NORTH OF THE  
SANITARY DISTRICT OF CHICAGO, ILLINOIS IN TOWNSHIP 37 NORTH, RANGE 11, EAST OF  
THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.  
PARCEL 2:  
THE WEST 75.0 FEET OF THE NORTH 370.0 FEET OF LOT 2 THE ASSESSMENT DIVISION OF  
THE SOUTH HALF OF SECTIONS 1 AND 2 AND ALL OF SECTIONS 11 AND 12, LYING NORTH  
OF THE SANITARY DISTRICT OF CHICAGO, ILLINOIS, IN TOWNSHIP 37 NORTH, RANGE 11,  
EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

THIS PLAT HAS BEEN PREPARED BY ROAKE AND ASSOCIATES, INC.,  
ILLINOIS LICENSED PROFESSIONAL DESIGN FIRM NO. 807, LICENSE  
EXPIRES APRIL 30, 2017, UNDER MY PERSONAL DIRECTION FOR THE  
EXCLUSIVE USE OF THE CLIENT NOTED HEREON.

GIVEN UNDER MY HAND AND SEAL THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_



ILLINOIS LICENSED PROFESSIONAL LAND SURVEYOR NO. 2992  
LICENSE VALID THROUGH NOVEMBER 30, 2018

**ROAKE AND ASSOCIATES, INC.**  
CONSULTING ENGINEERS • LAND SURVEYORS • PLANNERS  
1887 HIGH GROVE LANE • NAPERVILLE, ILLINOIS 60560  
TEL (630) 366-3292 • FAX (630) 366-3297

PREPARED FOR:  
**PACCOCHA CONSTRUCTION, LLC**  
4776 SNAPJACK CIRCLE  
NAPERVILLE, ILLINOIS 60564  
TEL. (630) 303-3743

REVISIONS		
NO.	DATE	DESCRIPTION

PART OF LOT 2 ASSESSMENT DIVISION			
PLAT OF ANNEXATION			
DRN/CKD BY: MAJ/DRM	FILE: L2ANNEX	F.L.D. BK./PG.: 263/48	SHEET NO.
SCALE: 1"=50'	DATE: 12/29/16	JOB NO.: 135.160428	1 OF 1

ORDINANCE NO. \_\_\_\_\_

ORDINANCE ANNEXING CERTAIN REAL ESTATE  
Schoenthaler - 15W069-081 91st Street  
Parcel Nos. 10-01-403-012 and 10-01-403-011

---

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** That this President and Board of Trustees find as follows:

- (a) A petition has been filed with the Village Clerk and presented in proper form to the President and Board of Trustees of the Village of Burr Ridge, requesting that the territory described in Section 2 of this Ordinance be annexed to the Village of Burr Ridge, DuPage and Cook Counties, Illinois.
- (b) Said petition was signed by all of the owners of record of such territory; there being no electors who reside within said territory.
- (c) Such territory is not within the corporate limits of any municipality, but is contiguous to the Village of Burr Ridge, DuPage and Cook Counties, Illinois, a municipality existing under the laws of the State of Illinois.
- (d) That the Village of Burr Ridge, DuPage and Cook Counties, Illinois, does not provide either fire protection or public library services.

**Section 2:** That the territory referred to by the Permanent Parcel Identification Numbers of 10-01-403-012 and 10-01-403-011, be and the same is hereby annexed to the Village of Burr Ridge, DuPage and Cook Counties, Illinois, all in conformance with and as shown on the plat of annexation of said territory prepared by a registered land surveyor of the State of Illinois, attached hereto and made a part hereof as **Exhibit A.**

**Section 3:** That the Village Clerk is hereby and herewith instructed to record with the Recorder of Deeds of DuPage County, Illinois, and to file with the County Clerk of DuPage County, Illinois;

- (a) a copy of this Ordinance certified as correct by the Clerk of said Village of Burr Ridge; and
- (b) a plat of the land included in this annexation, as required by law, said plat to be attached to the afore-said certified copy of this Ordinance.

**Section 4:** That this Ordinance shall be in full force and effect from and after its adoption and approval as required by law.

**ADOPTED** this 10<sup>th</sup> day of April, 2017, by a majority of the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on the 10th day of April, 2017.

---

Village President

ATTEST:

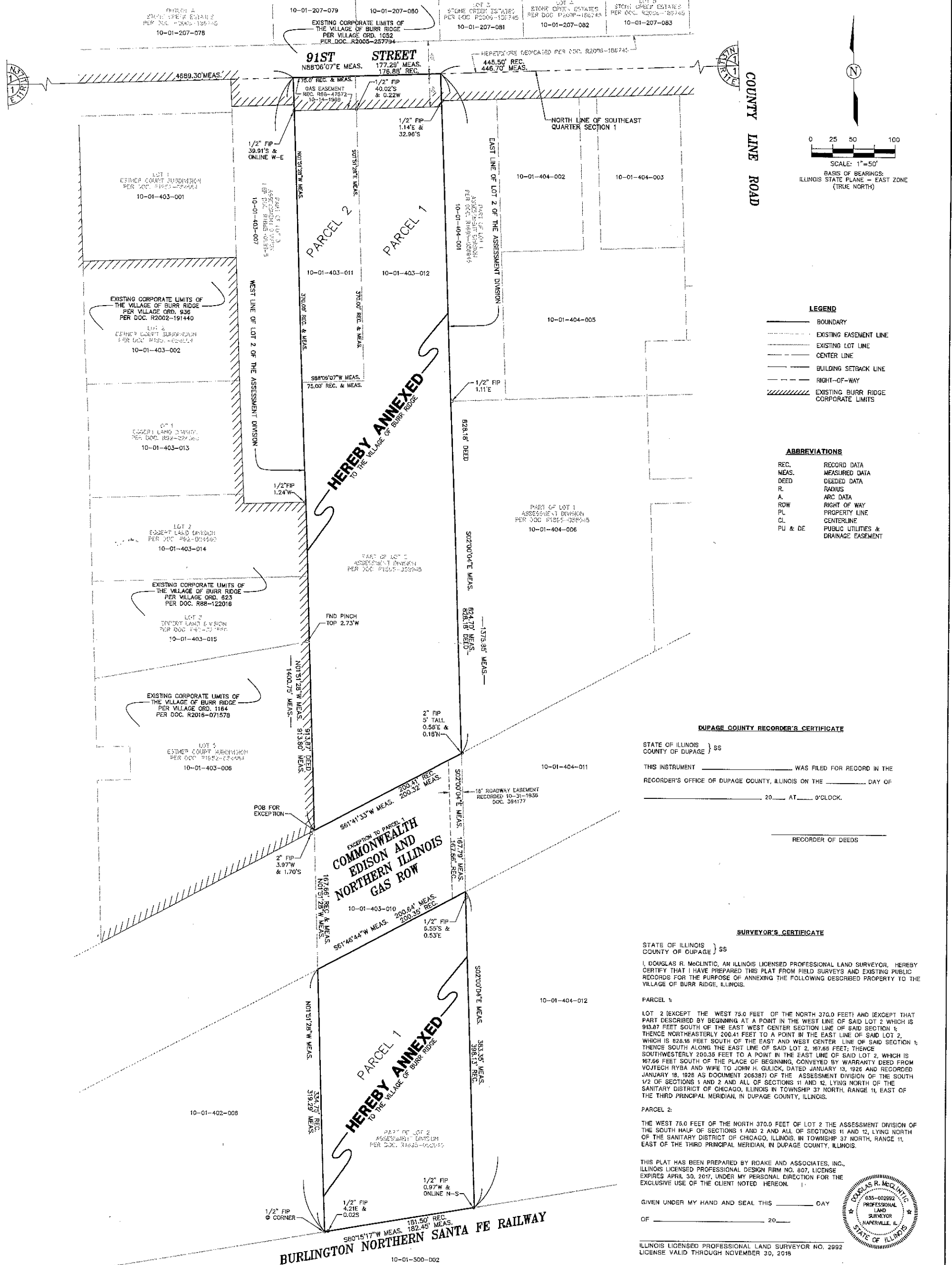
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Village Clerk

## OF

PART OF SECTION 1, TOWNSHIP 37 NORTH, RANGE 11 EAST OF  
THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

PARCEL	ADDRESS	AREA (SF)	PIN
1	15W069 91ST STREET	190,655	10-01-403-012
2	15W081 91ST STREET	27,750	10-01-403-011



CONSULTING ENGINEERS . LAND SURVEYORS . PLANNERS  
1887 HIGH GROVE LANE . NAPERVILLE, ILLINOIS 60640  
TEL (830) 355-3232 . FAX (830) 355-3287

PREPARED FOR:  
PACOKHA CONSTRUCTION, LLC  
4776 SNAPJACK CIRCLE  
NAPERVILLE, ILLINOIS 60564  
TEL. (630) 303-3743

[illegible]

PART OF LOT 2 ASSESSMENT DIVISION

PLAT OF ANNEXATION

DRN./CKD. BY: MAJ/DRM	FILE: L2ANNEX	FLD. BK./PG.: 263/48	SHEET NO.
SCALE: 1"=50'	DATE: 12/29/16	JOB NO.: 135.160438	1 OF 1

## ORDINANCE NO. A-834-\_\_\_\_-17

AN ORDINANCE REZONING PROPERTY FROM THE R-1 DISTRICT TO THE R-2B  
DISTRICT OF THE BURR RIDGE ZONING ORDINANCE(Z-02-2017: 15W069-081 91<sup>st</sup> Street)

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**WHEREAS**, an application for rezoning certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of rezoning on February 20, 2017 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made its report on the request for rezoning, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of



Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the rezoning indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the rezoning of the property located at 15W069-081 91<sup>st</sup> Street, Burr Ridge, Illinois, is Mr. Paul Pacocha, (hereinafter "Petitioner"). The Petitioner requests rezoning of the property upon annexation from the R-1 District to the R-2B District of the Burr Ridge Zoning Ordinance.
- B. That the property is surrounded by single-family residences on all sides and is adjacent to the R-2B District.
- C. That the Burr Ridge Comprehensive Plan recommends that new zoning and development be on 30,000 square foot lots.

**Section 3:** That the property at 15W069-081 91st Street with the Permanent Real Estate Index Numbers of 10-01-403-012 and 10-01-403-011 **is hereby rezoned** from the R-1 District to the R-2B District of the Burr Ridge Zoning Ordinance of the Burr Ridge Zoning Ordinance.

**Section 4:** That this Ordinance shall be in full force and effect

from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10<sup>th</sup> day of April, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 10th day of April, 2017.

---

Village President

ATTEST:

---

Village Clerk

ORDINANCE NO. A-439-01-17

ORDINANCE AMENDING SECTION 58.01 OF CHAPTER 58  
(WATER WORKS SYSTEM) OF THE BURR RIDGE MUNICIPAL CODE

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 58.01 of Chapter 58 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read in its entirety as follows:

**"Sec. 58.01. Water Rates and Charges.**

Rates or charges for the use of and for the service supplied by the Water Works System of the Village of Burr Ridge, based (other than the fixed charge provided for below) upon the amount of water consumed, as shown by water meters, shall be as herein provided.

**RESIDENTIAL USERS:**

**Basic Water Consumption Charge:**

**Prior to May 1, 2017:** For each residential user of the Water Works System, the charge shall be \$6.43 per thousand gallons for all water consumed and billed for by the Village prior to May 1, 2017.

**After May 1, 2017:** Effective with the first bill rendered by the Village after May 1, 2017, the charge shall be, except as hereinafter provided, \$6.75 per thousand gallons for all water consumed as reflected in such bill and thereafter.

**Second Tier Water Consumption Charge:**

**Prior to May 1, 2017:** For all water consumed and billed for by the Village prior to May 1, 2017, each residential user consuming between 70,001 and 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 70,000 gallons, but less

than 90,000 gallons, at the rate of \$9.76 per thousand gallons.

**After May 1, 2017:** Commencing with the first bill rendered after May 1, 2017, each residential user consuming between 70,001 and 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 70,000 gallons, but less than 90,000, at the rate of \$10.25 per thousand gallons.

**Third Tier Water Consumption Charge:**

**Prior to May 1, 2017:** For all water consumed and billed for by the Village prior to May 1, 2017, each residential user consuming in excess of 90,000 gallons during the course of a two-month billing period shall be charged for water in excess of 90,000 at a rate of \$12.18.

**After May 1, 2017:** Commencing with the first bill rendered after May 1, 2017, each residential user consuming in excess of 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 90,000 gallons at the rate of \$12.79 per thousand gallons.

**Water Consumption Charge for Association Landscape Meters:**

**Prior to May 1, 2017:** Each homeowners' association which installs separate water meters to record water consumed solely for the irrigation of the common area landscaping of the homeowners' association, the charge shall be \$6.43 per thousand gallons for all water consumed as reflected in such bill and thereafter.

**After May 1, 2017:** Commencing with the first bill rendered after May 1, 2017, for each homeowners' association which installs separate water meters to record water consumed solely for the irrigation of the common area landscaping of the homeowners' association, the charge shall be \$6.75 per thousand gallons for all water consumed as reflected in such bill and thereafter.

**Bi-Monthly Fixed Charge:**

Commencing with the first water bill rendered by the Village after May 1, 1992, each residential user of the Water Works System shall be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption.

**Prior to March 1, 2010:** The fixed bi-monthly charge for water service shall be \$7.48 for each residential user, and each apartment, condominium, townhouse, homeowners' association common area landscaping irrigation meter or other type of residential unit shall be counted as a separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

**After March 1, 2010:** Commencing with the first water bill rendered by the Village after March 1, 2010, the fixed bi-monthly charge for water service shall be \$7.48 for each residential user, and each apartment, condominium, townhouse, homeowners' association common area landscaping irrigation meter or other type of residential unit shall be counted as a separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

**Rate for Users Outside the Corporate Limits:**

**Basic Water Consumption Charge:**

**Prior to May 1, 2017:** For each residential user of the Water Works System outside of the corporate limits, the charge shall be \$12.86 per thousand gallons for all water bills rendered by the Village prior to May 1, 2017.

**After May 1, 2017:** Commencing with the first water bill rendered by the Village after May 1, 2017, for each residential user of the Water Works System outside of the corporate limits the charge shall be, except as hereinafter provided, \$13.50 per thousand gallons for all water consumed.

**Second Tier Water Consumption Charge:**

**Prior to May, 1, 2017:** For all water consumed and billed for by the Village prior to May 1, 2017, each residential user outside the corporate limits consuming between 70,001 and 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 70,000 gallons, but less than 90,000 gallons, at the rate of \$19.52 per thousand gallons.

**After May 1, 2017:** Commencing with the first bill rendered after May 1, 2017, any residential user outside of the corporate limits consuming between 70,001 and 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 70,000 gallons, but less than 90,000, at the rate of \$20.50 per thousand gallons.

**Third Tier Water Consumption Charge:**

**Prior to May 1, 2017:** For all water consumed and billed for by the Village prior to May 1, 2017, each residential user outside of the corporate limits consuming in excess of 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 90,000 gallons at the rate of \$24.36 per thousand gallons.

**After May 1, 2017:** Commencing again with the first bill rendered after May 1, 2017, each residential user outside of the corporate limits consuming in excess of 90,000 gallons during the course of a two-month billing period shall be charged for water consumed in excess of 90,000 gallons at the rate of \$25.58 per thousand gallons.

**Bi-Monthly Fixed Charge:**

Commencing with the first water bill rendered by the Village after May 1, 1992, each residential user of the Water Works System outside the corporate limits shall be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption.

**Prior to March 1, 2010:** The fixed bi-monthly charge for water service shall be \$14.96 for each residential user, and each apartment, condominium, townhouse or other type of residential unit shall be counted as a separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

**After March 1, 2010:** Commencing with the first water bill rendered by the Village after March 1, 2010, the fixed bi-monthly charge for water service shall be [LMS1]\$14.96 for each residential user, and each apartment, condominium, townhouse, homeowners' association common area landscaping irrigation meter or other type of residential unit shall be counted as a

separate residential user for purposes of computing the total amount of fixed charges for an apartment house, a multi-unit condominium or townhouse building or other multi-unit residential building.

**NON-RESIDENTIAL USERS:**

**Basic Water Consumption Charge:**

**Prior to May 1, 2017:** For each non-residential user of the Water Works System, the charge shall be \$9.16 per thousand gallons for all water consumed and billed for by the Village prior to May 1, 2017.

**After May 1, 2017:** Effective with the first bill rendered by the Village after May 1, 2017, the charge shall be \$9.62 per thousand gallons for all water consumed as reflected in such bill and thereafter.

**Bi-Monthly Fixed Charge:**

**Prior to January 1, 1997:** Commencing with the first water bill rendered by the Village after May 1, 1992, each non-residential user of the Water Works System shall be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption. The fixed bi-monthly charge for water service for each non-residential user shall be \$16.95, and each separate occupancy or business entity in a multi-tenant commercial, industrial or other non-residential building shall be counted as a separate non-residential user for purposes of computing the total amount of fixed charges for a multi-tenant commercial, industrial or other non-residential building.

**After January 1, 1997:** Commencing with the first water bill rendered by the Village after January 1, 1997, non-residential users of the Water Works System shall no longer be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption.

**Rate for Users Outside the Corporate Limits:**

**Basic Water Consumption Charge:**

**Prior to May 1, 2017:** For each non-residential user of the Water Works System outside of the corporate limits, the charge shall be \$18.32 per thousand gallons for all water bills rendered by the Village prior to May 1, 2017.

**After May 1, 2017:** Commencing with the first water bill rendered by the Village after May 1, 2017, for each non-residential user of the Water Works System outside of the corporate limits the charge shall be \$19.24 per thousand gallons for all water consumed.

**Bi-Monthly Fixed Charge:**

**Prior to January 1, 1997:** Commencing with the first water bill rendered by the Village after May 1, 1992, each non-residential user of the Water Works System shall be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption. The fixed bi-monthly charge for water service for each non-residential user shall be \$16.95, and each separate occupancy or business entity in a multi-tenant commercial, industrial or other non-residential building shall be counted as a separate non-residential user for purposes of computing the total amount of fixed charges for a multi-tenant commercial, industrial or other non-residential building.

**After January 1, 1997:** Commencing with the first water bill rendered by the Village after January 1, 1997, non-residential users of the Water Works System shall no longer be charged a fixed charge, in addition to the normal rate set forth herein based on water consumption."

**Section 2:** All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such conflict.

**Section 3:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 10th day of April, 2017, by the Corporate



Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 10<sup>th</sup> day of April, 2017, by the President of the Village of Burr Ridge.

---

President

**ATTEST:**

---

Village Clerk

ORDINANCE NO. A-663-01-17

AN ORDINANCE AMENDING SECTION 59.4.1 CHAPTER 59 (SEWER SYSTEMS)  
OF THE BURR RIDGE MUNICIPAL CODE

---

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That Section 59.4.1 of Article 4 of Chapter 59 of the Burr Ridge Municipal Code, as amended, be and is hereby amended by revising subsection (d) effective May 1, 2017 to read in its entirety as follows:

"Wastewater Service Charges: Effective May 1, 2017, for all commercial, industrial and institutional/ government users, there shall be and there is hereby established a charge equal to \$1.05 per 1,000 gallons of water used on the premises by users located in the Cook County portions of the Village, but in no case shall the charge be less than \$40.00 per unit, for use of and for services supplied by the wastewater facilities of the Village.

Effective May 1 2017, for all residential uses by users located in the Cook County portions of the Village, there shall be and there is hereby established a charge equal to \$20.00 per bi-monthly period."

**Section 2:** All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the provisions of the Burr Ridge Municipal Code adopted hereby shall be and the same are hereby repealed to the extent of any such conflict.

**Section 3:** The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

bj  
4/4/2017

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

**PASSED** this 10<sup>th</sup> day of April, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 10<sup>th</sup> day of April, 2017, by the President of the Village of Burr Ridge.

---

---

Village President

**ATTEST:**

---

---

Village Clerk

**ORDINANCE AMENDING SECTIONS 25.03, 25.05, 25.06, 25.09 and 25.13  
OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1.** That Section 25.03 of Chapter 25 of the Burr Ridge Municipal Code is hereby amended to add the following provisions which are shown in red with underscoring and stricken text indicated with a ~~strikethrough~~, to read in its entirety as follows:

**Sec. 25.03. Applications for License**

Applications for such licenses shall be made to the Liquor Control Commissioner in writing, signed by the applicant, if an individual, or by a duly authorized agent of the applicant if the applicant is a club, a duly authorized officer or shareholder of a corporation if the applicant is a corporation, a duly authorized member if the applicant is a limited liability company, or by a person entitled to share in the profits of the applicant if the applicant is a copartnership (provided, however, such person shall also be a partner thereof). The application must be verified by oath or affidavit, and shall contain the following information and statements:

- A. The applicant's name, ~~sex, age~~, date of birth, ~~social security number~~, position and ~~percentage of ownership in the business~~; and the name, ~~sex, age~~, date of birth, ~~social security number~~, position and percentage of ownership in the business of every ~~sole owner~~, partner, corporate officer, director, or member ~~of any limited liability company~~, manager and any person who owns 25% or more of the shares or ownership of the applicant business entity or parent corporation(s) of the applicant business entity.
- B. The citizenship of the applicant, his place of birth, ~~and if a naturalized citizen, the time and place of his naturalization.~~
- C. In case of a limited liability company, corporation or a club, the object for which it was organized, a list of the names, resident address, and phone numbers of its officers, directors, ~~shareholders, and members~~, and a certified copy of the articles of incorporation, certificate of organization, and/or charter.
- D. In case of a co-partnership, the date of the formation of the partnership; in the case of an Illinois corporation, the date of its incorporation; in the case of a limited liability company the date of its organization in Illinois under the Limited Liability Company Act; or in the case of a foreign corporation, the State where it was incorporated and the date of its becoming qualified under the Business Corporation Act of 1983 to transact business in the State of Illinois.
- E. The name, character and address of the business of the applicant
- F. The location ~~and description~~ of the premises ~~or place of business~~ which is to be operated under the license, ~~including the number of bars to be operated thereon.~~
- G. ~~A statement whether the applicant has made any other application for a similar license on premises other than described in this application, and the disposition of that application. Such statement shall include any other application which the applicant was in any way involved with regardless of the name, structure, or the like of the business entity. If~~

applicant, owner or manager(s) have ever been charged with liquor license violations or been investigated for them, or had any license was ~~suspended, revoked or~~ denied the applicant shall include the reasons therefore.

- H. The number, the date of issuance and the date of expiration of the applicant's current local retail liquor license issued in either the village or issued by any county or other municipality and any held within past 5 years.
- I. The name of the city, village, or county that issued the local retail liquor license (if other than the Village of Burr Ridge).
- J. ~~The name and address of the landlord of any premises that are leased in any other municipality or county in which the applicant has another local retail liquor license.~~
- K. ~~The date of the applicant's first request for a State liquor license and whether it was granted, denied or withdrawn.~~
- L. ~~The address of the applicant when the first application for a State liquor license was made.~~
- J. M. A copy of the applicant's current State liquor license ~~number.~~
- N. ~~The date the applicant began liquor sales at his place of business.~~
- K. O. The applicant's Retailer's Occupation Tax (ROT) Registration Number.
- L. P. Whether the applicant is delinquent in the payment of the Retailer's Occupational Tax (Sales Tax), and if so, the reasons therefore.
- Q. ~~Whether the applicant is delinquent under the cash beer law, and if so, the reasons therefor.~~
- R. ~~In the case of a retailer, whether he is delinquent under the 30 day credit law, and if so, the reasons therefore.~~
- M. S. Whether the applicant possesses a current Federal Wagering Stamp, and if so, the reasons therefore.
- T. ~~Whether the applicant, or any other person, directly in his place of business is a public official, and if so, the particulars thereof.~~
- N. U. If applicable, the date of the filing of the "assumed name" of the business with the County Clerk.
- O. V. A statement whether the applicant or any owner, partner, member or manager of the applicant, has ever been convicted of either a misdemeanor or a felony and whether any such individual or entity is disqualified to receive a license by reason of any matter or thing contained in this chapter, laws of this state, or other ordinances of the village, and if so the particulars thereof.
- W. ~~Whether a previous license by any state or subdivision thereof, or by the federal government has been suspended or revoked, and the reasons therefore.~~
- P. X. A statement that the applicant will not violate any of the laws of the state, the United States,

or any ordinances of the village in the conduct of his place of business.

- Q.     ~~Y.~~     The class of license desired by the applicant.
- R.     ~~Z.~~     Whether the applicant owns the premises for which a license is sought, and if he does not, the name of his landlord and the period of his lease. A complete and correct copy of the lease is to be attached to the application.
- S.     ~~AA.~~     Whether or not the applicant intends to manage and conduct the business in person, and if not, the name of the manager or agent who is to conduct the business to be carried on the premises for which the license is sought.
- T.     ~~BB.~~     A statement that the applicant will be required to and shall require all officers, agents, and employees of the applicant to testify (subject to constitutional limitations) at any hearing that may be called by the village or any of its committees, commissions, boards, or agencies, or the Local Liquor Control Commissioner, relating, directly or indirectly, to any events or occurrences of which they may have knowledge arising out of their position as officer, agent, or employee of the licensee. In addition, a statement that the applicant has so informed all officers, agents, and employees, and has made the same a condition of employment for all employees.
- ~~CC.~~     ~~Every application for a license, whether new or renewal, where the real estate title of the premises is in a trust, shall be accompanied by the sworn affidavit of the land trustee or a beneficiary of the trust, disclosing the names, residence addresses and beneficial interest of each beneficiary of the land trust.~~
- U.     ~~DD.~~     In addition to the foregoing information, the application shall contain or Applicant shall provide such other information as the Local Liquor Control Commissioner may prescribe.
1.     In case the application is made by a partnership, all general partners, or, if a limited partnership, any limited partner owning more than 25% of the total limited partnership interest, must sign the application and the information required by this chapter shall be furnished as to each partner.
  2.     In case the applicant is a corporation, the application shall be signed by the president and secretary of the corporation and the corporate seal shall be affixed.
  3.     In case the applicant is a limited liability company, the application shall be signed by the manager of the limited liability company and, if the manager is not also a member, then the application must also be signed by a member.
  4.     ~~Every~~ For applications for a license, whether new or renewal, where the real estate title of the premises is in a trustee, the Local Liquor Control Commissioner reserves the right to request or require ~~shall be accompanied by~~ the sworn affidavit of the land trustee or a beneficiary of the trust, disclosing the names, residence addresses, and beneficial interest of each beneficiary of the land trust.
  5.     The application should include ~~applicant must also provide a letter of intent indicating~~ the type and nature of the applicant's business, and the types of activities to be conducted on the licensed premises. Any basic change in the activities to be conducted or the type and nature of the premises or business must be submitted to the Local Liquor Control Commissioner for approval.

6. Every application for a license, whether new or renewal, shall be accompanied by a copy of the applicant's policy of dram shop insurance written by a responsible insurance company authorized and licensed to do business in Illinois insuring such applicant against liability as required under 235 ILCS § 5/1-1 et. seq., as amended from time to time. The applicant shall keep such policy of insurance in full force and effect during the term of the license (and any renewals), or shall provide a suitable substitute policy and each such policy shall contain a provision that such cannot be cancelled without thirty (30) days prior written notice to the Local Liquor Control Commissioner of the Village
7. Every application for a license, whether new or renewal, shall be accompanied by a supplemental application signed by each manager employed by the licensee to manage the license premises and all business operations on the licensed premises. Such supplemental application shall be in writing, verified by oath or affidavit, and shall contain the following information and statements: (Section 7 added by A-222-03-08)
  - a. The manager's name, sex, age, and date of birth ~~and social security number~~.
  - b. The citizenship of the manager, his place of birth, and if a naturalized citizen, the time and place of his naturalization.
  - c. A statement whether the manager has owned or operated a business within the last 5 years that required a liquor license and the dates involved and a description of any liquor license incident requiring police intervention. ~~made any other application, either as owner or manager, for a similar license on premises other than described in the supplemental application, and the disposition of that application. Such statement shall include any other application which the manager was in any way involved with regardless of what entity was the proposed licensee under the application. If any such license was denied, the manager shall include the reasons therefore.~~
  - d. The number, date of issuance and date of expiration of any current local retail liquor licenses issued to the manager by any county or other municipality, and the name of such county or other municipality.
  - e. If the manager has ever been involved with an application for a liquor license which was denied, ~~requested a state liquor license, the date of the first request for such license and whether it was granted, denied or withdrawn, and the address of the manager when the first application was made.~~
  - f. ~~The manger's current state liquor license number, if applicable~~
  - f. g. Whether the manager possesses a current Federal Wagering Stamp, and if so, the reasons therefore.
  - h. ~~Whether the manager is a public official, and if so, the particulars thereof.~~
  - g. i. A statement whether the manger has ever been convicted of either a misdemeanor or a felony and whether any such manager is disqualified to receive a license by reason of any matter or thing contained in this Chapter, the laws of this state, or other ordinances of the Village, and if so the particulars thereof.

- ~~j.~~ ~~Whether a previous license issued to the manager by any state or subdivision thereof, or by the Federal government, has ever been suspended or revoked and the reasons therefore.~~
  - h. ~~k.~~ A statement that the manager will not violate any laws of the state, the United States or any ordinance of the Village in the conduct of the business at the license premises.
  - ~~l.~~ ~~The name of any other persons employed to manage the business to be carried on in the premises for which the license is sought.~~
  - i. ~~m.~~ A statement that the manager will be required to and shall require all agents and employees to testify (subject to constitutional limitations) at any hearing that may be called by the Village or any of its committees, commissions, boards, or agencies, or the Local Liquor Control Commissioner, relating, directly or indirectly, to any events or occurrences of which they may have knowledge arising out of their position as officer, agent or employee. In addition, a statement acknowledging such requirement and indicating that the manager has informed all agents and employees, and has made the same a condition of employment for all employees.
  - j. ~~n.~~ In addition to the foregoing, the supplementary application shall contain or manager shall provide such further information as the Local Liquor Control Commissioner may prescribe.
8. If during any license year there is any change in the manager(s) of the licensee, a new supplementary application signed by each new manager must be filed in writing, verified by oath or affidavit, and containing the same information as required under paragraph 7 above. (Section 8 added by A-222-03-08)
9. Every application for a license shall include a signed acknowledgement from the applicant to the statement that the applicant has read and understands the provisions of Subsection M of Section 25.28 prohibiting campaign contributions to elected officials of the Village, and the responsibility of the licensee to ensure compliance with the following prohibition:

Prohibition on Campaign Contributions. Any person, applicant, liquor manager or entity listed on a Village of Burr Ridge liquor license application which has been approved or is currently pending is prohibited from directly or indirectly making campaign contributions as defined in Section 9-1.4 of the Illinois Election Code (10 ILCS 5/9-1.4) and applicable regulations (26 Ill. Adm. Code Part 100), to elected officials of the Village of Burr. This prohibition does not apply to Class I Special Event Retailer licenses under this Code. (Section 9 added by A-222-01-13)

**Section 2.** That Section 25.05 of Chapter 25 of the Burr Ridge Municipal Code is hereby amended to add the following provisions which are shown in red with underscoring and stricken text indicated with a ~~strike through~~, to read in its entirety as follows:

Sec. 25.05.                      Issuance of License



All applications for licenses shall be kept on file in the office of the Liquor Control Commissioner, and fees for all licenses shall be paid to the ~~Village Collector~~ Village Clerk who shall certify to the Liquor Control Commissioner the names and addresses of all licenses paying fees to him together with the class of license for which payment is made and thereupon said Liquor Control Commissioner shall issue the license provided for in this Chapter to all applicants who have complied with all the requirements of this Chapter and other applicable laws. Provided, however, no license shall be issued to any person ineligible to receive the same under this Chapter or the laws of the State of Illinois, as amended from time to time.

Further provided, however, the Local Liquor Control Commissioner may, as a condition to the issuance of any liquor license, impose such conditions and restrictions upon each license as the Local Liquor Control Commissioner may deem necessary to insure that operation of the liquor establishment shall not be harmful to the safety, morals and welfare of the community. The conditions imposed upon each liquor license shall be enumerated upon said license and shall be displayed at all times in a prominent place in such establishment and shall reiterate in detail such conditions.

**Section 3.** That Section 25.06 of Chapter 25 of the Burr Ridge Municipal Code is hereby amended to delete the following stricken text indicated with a ~~strike through~~, to read in its entirety as follows:

**Sec. 25.06. Renewals of License**

Each license required by this Chapter shall terminate on April 30 next following its issuance. No part of a license fee will be refunded if the license is revoked by the Liquor Commissioner.

Any licensee may renew his license at the expiration thereof, provided he is then qualified to receive a license and the premises for which such renewal license is sought are suitable for such purpose; and provided, further, that the renewal privilege herein provided for shall not be construed as vested right which shall in any case prevent the President and Board of Trustees from decreasing the number of licenses to be issued within its jurisdiction.

Application for renewal of license shall be filed with the Village Clerk on or before April 15th preceding the expiration thereof. Such application for renewal shall be made under oath and shall be upon an application form prepared by the Village.

~~If applicable the renewal application shall contain a certification that all information contained in the applicant's prior or initial application is still true and correct except as indicated otherwise on the renewal application form. If applicable the applicant's initial or prior application must be attached to the renewal application and the applicant must furnish any additional material in support of the application as deemed necessary by the Village. If the owner or principle type of business has changed in any respect, a new license will be required.~~

Each application for renewal shall be treated and considered in the same manner as hereinabove provided for original applications for license. (A-222-2-89)

Each application for renewal shall also include a renewal supplementary application signed by any manager of the business conducted on the licensed premises and containing the same information as the original supplementary application. (amended by A-222-03-08)

**Section 4.** That Section 25.09 Sub-Section O of Chapter 25 of the Burr Ridge Municipal Code, is hereby amended to add the following provisions which are shown in red with underscoring, to read in its

entirety as follows:

- O. **Class O License:** Health/Beauty/Spas, Sporting Goods Retailers or Health/Personal Grooming Product and Service Providers

A Class "O" license shall permit the sale of wine and beer solely on premises that are exclusively occupied and operated as a health/beauty spa treatment facility, business for the retail sale of sporting goods equipment, apparel or health, personal grooming or beauty products or services. Such license shall permit the sale only to customers of the spa facility, sporting goods equipment, apparel, health, personal grooming, beauty products or service establishments, shall be limited to a single serving of wine or beer not to exceed 12 ounces and only for consumption of the drink incidental to the presence of the customer on such premises while the customer is being served, shopping for such equipment, apparel or products or waiting for or receiving customary spa, personal grooming or beauty services from the establishment or facility. It shall be lawful for any Class "O" Licensee to sell, dispense or pour or give away any such wine or beer only between the hours of 10:00 a.m. and 9:00 p.m. on weekdays and Saturdays and between the hours of Noon and 6:00 p.m. on Sundays. (A-222-02-08)

**Section 5.** That the last paragraph of Section 25.09 of Chapter 25 of the Burr Ridge Municipal Code is hereby amended to add the following provisions which are shown in red with underscoring and stricken text indicated with a ~~strike through~~, to read in its entirety as follows:

The number of Class "A" licenses issued within the Village shall be limited to zero (0); the number of Class "B" licenses issued within the Village shall be limited to four (4); the number of Class "C" licenses issued within the Village shall be limited to one (1); the number of Class "D" licenses shall not be limited; the number of Class "E" licenses shall not be limited; the number of Class "F" licenses issued within the Village shall be limited to one (1); the number of Class "G" licenses issued within the Village shall be limited to one (1); the number of Class "H" licenses issued within the Village shall be limited to seven (7); the number of Class "I" licenses shall not be limited; the number of Class "J" licenses issued within the Village shall be limited to zero (0). The number of Class "K" licenses shall be limited to one (1). The number of Class "L" licenses shall be limited to one (1). The number of Class "M" licenses shall be limited to one (1). The number of class "N" licenses shall not be limited. The number of class "O" licenses shall be limited to ~~zero~~ one (1). The number of class "P" licenses shall be limited to one (1). The number of Class "P-1" licenses shall be limited to one (1). The number of Class "Q" licenses shall be limited to one (1). The number of Class "R" licenses shall be limited to one (1). (amended by A-222-01-15)

**Section 6.** That Section 25.13 of Chapter 25 of the Burr Ridge Municipal Code is hereby amended to add the following provisions which are shown in red with underscoring to read in its entirety as follows:

**Sec. 25.13. Initial License Expense**

In connection with the first application or any person, group of persons, partnership, corporation, limited liability company, or other entity applying for a license under this Chapter, said applicant shall pay at the time of such application a non-refundable initial license expense of Two Hundred Fifty Dollars (\$250.00), which shall be in addition to the license fee required in this Chapter. Such amount shall be due and paid at the time when the application is filled out and filed with the Local Liquor Control Commissioner. The initial license expense shall be for the purpose of defraying any

and all costs (including fingerprinting, which shall be limited to one set, any additional required sets shall be paid by applicant) which the Village may incur as a result of the review and investigation of said application, and shall not be refunded regardless of whether the applicant is issued a license

**Section 7.** This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as required by law.

**Section 8.** The Village Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form.

**PASSED** THIS \_\_\_\_\_ day of \_\_\_\_\_, 2017, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by the President of the Village of Burr Ridge.

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Village President

ATTEST:

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Village Clerk

**RESOLUTION NO. R-\_\_\_\_-17****RESOLUTION REQUESTING COOK COUNTY REDUCE SPEED LIMIT  
ON GERMAN CHURCH ROAD FROM 40 MPH TO 35 MPH**

**WHEREAS**, the Village of Burr Ridge has received multiple complaints from residents concerning the excessive speed of traffic along German Church Road from County Line Road east to the Village boundary; and

**WHEREAS**, there have been 15 traffic accidents on German Church Road within the Village's corporate boundaries over the past five years; and

**WHEREAS**, the Trinity Lutheran Church and Trinity Lutheran School are located on opposite sides of the street on German Church Road, creating a considerable amount of pedestrian traffic across German Church Road.

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Burr Ridge hereby requests that the Cook County Highway Department conduct a traffic study along German Church Road from County Line Road east to the Village boundary with the objective to reduce the speed limit from 40 MPH to 35 MPH; and

**BE IT FURTHER RESOLVED** that the Village of Burr Ridge should be directed to inform the Cook County Highway Department of our request and submit copies of the Resolution and cover letter to Cook County Board President Toni Preckwinkle, the Village's Cook County Board Representative Sean M. Morrison and the Village of Willow Springs.

**BE IT FURTHER RESOLVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**SECTION 2:** The Mayor and Board of Trustees of the Village of Burr Ridge hereby find that it is in the best interests of the Village of Burr Ridge and its residents to request Cook County reduce the speed limit on German Church Road from County Line Road east to the Village boundary.

**SECTION 3:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 10<sup>th</sup> day of April, 2017, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 10<sup>th</sup> day of April, 2017, by the Mayor of the Village of Burr Ridge.

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Village Mayor

ATTEST:

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Village Clerk

**Day Robert & Morrison, P.C.**

ATTORNEYS AT LAW

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Naperville, Illinois 60563  
630-637-9811  
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SCOTT M. DAY  
RACHEL K. ROBERT  
CHRISTINA M. MORRISON

ROBERT G. BLACK  
KELLI M. SMITH  
*Of Counsel*

April 6, 2017

**VIA EMAIL AND REGULAR MAIL**dpollock@burr-ridge.gov

Mr. J. Douglas Pollock, AICP  
Community Development Director  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, Illinois 60527

RE: Burr Ridge Parkway Limited Partnership (c/o InSite Real Estate, LLC)  
1333 Burr Ridge Parkway, Burr Ridge, Illinois 60527  
V-OA-2017

Dear Mr. Pollock:

Gerald and Carolyn Kostelny have been conferencing with members of the Village Board, including three Trustees and the Mayor, regarding the condition attached to the Zoning Board of Appeal's recommendation to approve the two parking variations requested for the 1333 Burr Ridge Parkway office building. In these conversations, the Kostelnys have voiced their objections to the parking variations being conditioned upon prohibiting the use of 26 parking spaces that were land banked but subject to validly issued, enforceable building permits from the Village. InSite was blindsided by this condition in that it was first suggested just hours before the public hearing at a time when InSite had no opportunity to revisit the site plan to consider opportunities to mitigate this loss of parking.

During the course of meetings with Village Board members, it was repeatedly suggested that InSite investigate options to redesign the parking lot north of the office building so as to replace the 26 permitted parking spaces which neighboring residents seek to prevent. At the suggestion of these Village Board members, in addition to like-kind feedback received from the Zoning Board of Appeals at the public hearing, InSite has studied the option of reducing parking stall widths to 8 feet 3 inches and reducing the number of interior islands and has reached the conclusion that the 26 parking spaces previously permitted but unbuilt could indeed be replaced in the corner side

Mr. J. Douglas Pollock, AICP

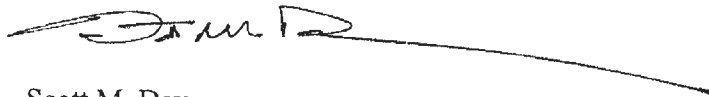
Page 2

April 6, 2017

yard. However, this option would require variations accompanied by a public hearing and recommendation from the Zoning Board of Appeals. InSite cannot presume that just because current Village Board members have recommended InSite propose more parking in the corner side yard, that the Zoning Board of Appeals will agree, and that the full Village Board will approve as well.

To pursue this suggestion, on Monday, April 10, 2017, InSite will be asking the Village Board to table voting on the variations already recommended by the Zoning Board of Appeals, and to remand the matter back to the Zoning Board of Appeals to conduct a public hearing on additional variations to reduce parking stall sizes to 8 feet 3 inches and reduce the number of interior islands to replace the 26 parking spaces which the Zoning Board of Appeals is recommending be prohibited. Please advise the Village Board of this request.

Very truly yours,

A handwritten signature in black ink, appearing to read "SMD", followed by a long horizontal line extending to the right.

Scott M. Day

SMD:kg

cc: Gerald J. Kostelny  
Carolyn Kostelny  
Robert Schmude

## Karen Thomas

---

**From:** Jenna Meyers <jenna.galecki@gmail.com>  
**Sent:** Friday, March 31, 2017 9:17 AM  
**To:** mickey@mayormickey.com; Karen Thomas; Diane Bolos; gwfranzese@aol.com; paveza11617@comcast.net; Janet R. Grasso; Tony Schiappa; Paula Murphy; customerservice@cardinalpmi.net  
**Subject:** Additional Parking Spots

Good morning,

I realize I am delayed in sending this message, but I still wanted to express my concern with the addition of 252 parking spots to the McGraw-Hill lot. I feel the addition of these spaces will not only affect property values but will change the peaceful aesthetic of the surrounding area. More spots means more cars, traffic and noise and it is exactly what I want to avoid when coming home.

Will you be sending out an update from what was discussed at the Village Board meeting on 3/27?

Thank you!

Jenna Meyers  
801 Village Center Drive



## Karen Thomas

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**From:** Frank Tabachka, Jr. <ftabjr@gmail.com>  
**Sent:** Thursday, March 23, 2017 11:38 PM  
**To:** mickey@mayormickey.com; Karen Thomas; Diane Bolos; gwfranzese@aol.com; paveza11617@comcast.net; Janet R. Grasso; Tony Schiappa; Paula Murphy  
**Subject:** McGraw Hill parking variance

To the Trustees/Mayor of Burr Ridge,

As a resident of 1000 Village Center Drive, a condominium building located at the north end of the Burr Ridge Village Center, I am greatly concerned about the pending approval of a parking variance for the McGraw Hill Building located on the Burr Ridge Parkway.

The McGraw Hill Building is directly outside the windows of my condominium unit. My unit has 4 large windows all facing directly north. The current parking lot for that building is huge and virtually always empty, especially at night. I cannot imagine any reason for an expansion of parking at that site. A review of the requested parking changes makes me wonder what the future plans for the building entail.

Currently, the parking lot is relatively dark during evening hours with no cars occupying spaces. I worry that a parking lot expansion will attract a tenant looking to make use of the office space on a 24 hour, around the clock basis. Additional spaces can only mean, additional cars which bring more traffic and noise to our community. The lighting necessary to illuminate these new spaces will also encroach on the quiet, green area behind my building.

Ultimately, I am worried that a parking lot expansion will bring down the property values for myself and my neighbors. As trustees of the village, it is your duty to protect the citizens of Burr Ridge. Additional parking will be a burden to the community by lowering property values while increasing traffic and noise. These proposed parking spaces are ridiculous.

Sincerely,

Frank Tabachka

1000 Village Center Drive - 309  
Burr Ridge, IL 60527  
(630) 204-5455  
[ftabjr@gmail.com](mailto:ftabjr@gmail.com)

## **Karen Thomas**

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**From:** James Coogan <jcoogan@coogangroup.com>  
**Sent:** Thursday, March 23, 2017 10:35 PM  
**To:** mickey@mayormickey.com  
**Cc:** Karen Thomas; Diane Bolos; gwfranzese@aol.com; paveza11617@comcast.net; Janet R. Grasso; Tony Schiappa; Paula Murphy  
**Subject:** Parking Spaces - 1333 Burr Ridge Parkway

Dear Mr. Mayor

My wife and I are residents of 1000 Village Center Drive. We are aware that the Village's Board of Trustees has been asked to consider a variance in the number of parking spaces permitted in the parking lot for the building at 1333 Burr Ridge Parkway. We have learned that the number of parking spaces could be increased by more than 250 spaces, which appears to be excessive. We are concerned about the impact on our community and ask that the Board of Trustees reject the request for such a large increase in parking spaces at 1333 Burr Ridge Parkway.

James L Coogan

**James L Coogan**

**[jcoogan@coogangroup.com](mailto:jcoogan@coogangroup.com)**

**1000 Village Center Drive, Suite 401, Burr Ridge, Illinois 60527 630.455.0123**

**Mobile 312.307.7069**

## Karen Thomas

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**From:** kathleen.m.becker@accenture.com  
**Sent:** Monday, March 27, 2017 2:18 PM  
**To:** mickey@mayormickey.com; Karen Thomas; Diane Bolos; gwfranzese@aol.com; Tony Schiappa; Paula Murphy; paveza11617@comcast.net; Janet R. Grasso  
**Cc:** kathleen.m.becker@accenture.com; customerservice@cardinalpmi.net  
**Subject:** McGraw hill - opposition to parking variance

Kathleen Becker & Grace Ligon  
1000 Village Center Drive,  
Unit 306  
Burr Ridge, Il 60527

March 27, 2017

TO TRUSTEES/MAYOR OF BURR RIDGE

I AM A RESIDENT OF 1000 Village Center Drive, Unit 306 building located in the Burr Ridge Village Center. I am very concerned over the approval of parking variance for the McGraw Hill Building located at Burr Ridge Parkway. I am concerned with the variance for the following reasons:

1. Drainage and potential damage to our building foundation, garage and personal property.
2. Loss of greenspace for walking dogs, view from building, etc.
3. Noise that will occur if this is paved – due to snow plowing in winter
4. Lights that would light parking lot would inevitably shine into our units (we already have faint glow off the expressway – this would be much closer/brighter.
5. All of the above would have a negative effect on property values
6. My daughter Grace uses a power wheelchair and needs accessible ways to exit building – our back door is currently a low traffic area and the only alternate exit that does not have stairs if the front door is obstructed. This is also how she takes our dog to the back of the property.

Please do not allow/approve for these parking spaces to be located behind our property at 1000 Village Center Drive.

Regards,

Kathleen Becker & Grace Ligon  
Cell Phone: (312) 607-6736

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[www.accenture.com](http://www.accenture.com)

## Karen Thomas

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**From:** Louise Juckniess <louise@shopmelee.com>  
**Sent:** Monday, March 27, 2017 3:37 PM  
**To:** Karen Thomas  
**Subject:** FW: WE OPPOSE THE VARIANCES FOR MCGRAW HILL BUILDING-PLEASE SEE ATTACHED!!!!!!!

SEE ATTACHED FOR MCGRAW HILL VARIANCES! THANK YOU!!!

Louise Juckniess  
Shop Melee, Inc.



TO TRUSTEES/MAYOR OF BURR RIDGE

I AM A RESIDENT OF 1000 Village Center Drive, UNIT 411 BUILDING LOCATED IN THE BURR RIDGE VILLAGE CENTER AND AM CONCERNED OVER THE APPROVAL OF PARKING VARIANCE FOR THE MCGRAW HILL BUILDING LOCATED AT BURR RIDGE PARKWAY. I

AM CONCERNED WITH THE FOLLOWING:

- THE OWNER TOOK AWAY THE LANDSCAPING PLAN AFTER YOU APPROVED MOST OF THE PARKING-THIS SHOULD BE A PACKAGE DEAL!
- THE OWNER IS NOT STATING WHO THE PROSPECTIVE TENANT IS OR WHAT TYPE OF BUSINESS AND TRUSTEES STATED IN THE MEETING THAT PROTOCOL WAS TO GET A LEASE THEN ASK FOR VARIANCES-WHY IS THERE SPECIAL TREATMENT FOR THIS LANDLORD?
- OWNER IS NOW ASKING FOR 252 MORE PARKING SPACES AS A NEGOTIATION PLOY IN ORDER TO RECEIVE MORE THAN EVEN ORIGINALLY ASKED FOR OR RECEIVE THE SPACES HE ORIGINALLY ASKED FOR AND WAS DENIED BY THE TRUSTEES
- WE FEEL THE CONSTANT CHANGING OF MEETING TIMES IS ANOTHER PLOY BY THE OWNER
- CONCERNED ABOUT THE SMOKING AREA AS IT IS DIRECTLY IN SITE OF OUR CORNER UNIT AND CONCERNED SMELL IF IT IS WINDY SO WE WILL NOT BE ABLE TO HAVE WINDOWS OPEN
- CONCERNED ABOUT ADDITIONAL PARKING WITHOUT ANY ADDITIONAL LANDSCAPING

OVERALL WE FEEL THE PROJECT IS OVER REACHING AND THE OWNER IS ATTEMPTING TO TO HIDE SPECIFIC FACTS THE USE OF HIS BUILDING. WE FIRMLY OPPOSE THE VARIANCES WITH THIS OWNER



ROBERT & LOUISE JUCKNISS

To Trustees/Mayor of Burr Ridge,

I live in Unit 406 of the 1000 Village Center building in downtown Burr Ridge.

I am writing to express my concern and opposition to the proposed variances to the McGraw Hill buildings parking lot.

This parking lot is in direct line of sight out of my windows. It is rarely full.

I do not understand why they would need to add an additional 290 parking spaces. I oppose this variance as I think it would add traffic to Burr Ridge Parkway and the frontage road, it would add more light pollution, and cause noise nuisance. All of which would negatively affect my property value.

Please take into consideration my opposition of this proposed variance.

Thank you very much.

Cathlin Star Walker  
1000 Village Center Drive  
Unit 406  
Burr Ridge, Illinois 60527

413.262.4919

## Karen Thomas

---

**From:** Ritchie, Shelley <shelley.ritchie@bms.com>  
**Sent:** Wednesday, March 22, 2017 11:32 AM  
**To:** Karen Thomas  
**Subject:** Opposing McGraw Hill Additional Parking

### Letter to Trustees/Mayor

To Trustees/Mayor of Burr Ridge,

I am a resident of 1000 Village Center Drive, unit 406 building located in the Burr Ridge Village Center and am concerned over the approval of parking variance for the McGraw Hill building located at Burr Ridge Parkway.

I am concerned with how this will adversely affect property values, will cause noise nuisance and will add additional lighting "noise" to the serene area behind the building.

Thank you for considering my concerns,  
Shelley Ritchie  
Unit 406  
1000 Village Center Drive  
Burr Ridge, IL 60527

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MARCH 27, 2017

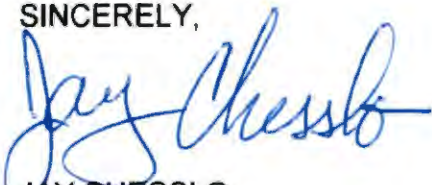
TO: TRUSTEES/MAYOR OF BURR RIDGE

I AM A RESIDENT OF 1000 VILLAGE CENTER DRIVE, UNIT 205, BUILDING IN THE BURR RIDGE VILLAGE CENTER AND AM CONCERNED OVER THE APPROVAL OF THE PARKING VARIANCE FOR THE MCGRAW HILL BUILDING LOCATED AT BURR RIDGE PARKWAY.

I AM CONCERNED THAT ISSUING A PARKING VARIANCE MIGHT ADVERSELY AFFECT PROPERTY VALUES, WILL CAUSE NOISE NUISANCE, WILL CAUSE ADDITIONAL TRAFFIC ALONG AN ALREADY BUSY BURR RIDGE PARKWAY AND WILL ADD ADDITIONAL LIGHTING "NOISE" TO THE SERENE AREA BEHIND THE BUILDING.

BASED ON THE ABOVE-MENTIONED CONCERNS, I **DO NOT AGREE** WITH ISSUING ANY SORT OF PARKING VARIANCE TO MCGRAW HILL.

SINCERELY,



JAY CHESSLO



3/22/2017

LETTER TO TRUSTEES/MAYOR

TO TRUSTEES/MAYOR OF BURR RIDGE

I AM A RESIDENT OF 1000 VILLAGE CENTER A3, UNIT 303 BUILDING  
LOCATED

IN THE BURR RIDGE VILLAGE CENTER AND AM CONCERNED OVER THE APPROVAL OF  
PARKING VARIANCE FOR THE MCGRAW HILL BUILDING LOCATED AT BURR RIDGE  
PARKWAY. I

AM CONCERNED WITH THE

Info listed by our Spokes Person, Leslie Brown  
as to what the trustees / members of the Council want to do.  
Sean / Jan Carney

---

## Karen Thomas

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**From:** james.e.mangan@att.net  
**Sent:** Wednesday, March 22, 2017 11:15 PM  
**To:** Karen Thomas  
**Cc:** Gina Kleinmaier  
**Subject:** Re: Concern about expanding parking

RE: McGraw Hill Building.

I am a resident of 1000 Vlge Ctr Dr. - Unit 206 I don't understand why the need for increasing the parking by 252 spots. Of particular concern is the expanding the lot from the loading dock south by 44 spots. This will affect rain water, lighting, traffic and the beauty that we see from our building. We believe it will affect our property value. What kind of tenant could need all these spots? No other building needs this many parking spots. **Will this kind of traffic require more police? Will it invite those parking see our garage and attract robberies? Will it require our building to hire security 24/7?**

***It looks like you are ready to approve the additional parking but please don't approve the intrusion of the McGraw building parking south.***

Respectfully, M. Mangan.

March 22, 2017

To Trustees and Mayor of Burr Ridge

I am a resident of 1000 Village Center Drive, Unit 307, a building located in the Burr Ridge Village Center. I object to the issuance of a parking variance for the McGraw Hill building on Burr Ridge Parkway which is adjacent to my home for the following reasons:

1. The proposed additional parking spaces are unnecessary. I walk by that building day and night and the parking lots are never close to being full. McGraw Hill has not properly documented the need for more spaces, only citing "the office space market has changed and more parking is required for premier tenants". The additional parking spaces are not needed.
2. The additional lighting that would be needed for the additional parking spaces will disrupt the quiet enjoyment of my residence as will increased vehicle traffic.
3. The expansion of the parking lot towards my home will negatively impact its value. As it currently stands, my residence overlooks a lovely green space which is a respite from the bustle of the commercial area on the south facing side of the building.
4. I am concerned that more concrete = more flooding. When you take out green space and replace it with concrete there is nowhere for the water to sink in. It therefore flows into other areas, many times causing flooding in those areas. Our garage is underground.

I respectfully request that the zoning variance requested by McGraw Hill be denied.

Sincerely,

  
Brenda Porter Helms

**Karen Thomas**

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**From:** Laura Michele <laura.mulvenna@yahoo.com>  
**Sent:** Thursday, March 23, 2017 9:30 AM  
**To:** 1000 Village Center Drive Condo Association - Gina Kleinmaier  
**Subject:** McGraw Hill Parking Issue-Objection

Gina,

Unfortunately, I will not be able to attend the board meeting on Monday, March 27th.

I do, however, want to make my objection a matter of record. As a resident of the 1000 Village Center Drive building, my windows/balcony face north and look over the McGraw Hill parking area. That side of the parking lot is empty every day of the week from my view point. They want to add more parking to an already empty parking lot? This would absolutely affect our green area. And our property values! Not only that, the nature aspect with the geese and the pond would be disturbed bringing more noise and concrete to a very nice place to live. Burr Ridge is an upscale, resident friendly, pleasant, green place. I prefer to keep it that way.

Laura Mulvenna  
Resident  
1000 Village Center Drive, Unit 207  
Burr Ridge, IL  
708-577-3114

**Karen Thomas**

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**From:** Ana Allenson <allenson1000@comcast.net>  
**Sent:** Thursday, March 23, 2017 10:36 AM  
**To:** mickey@mayormickey.com; Karen Thomas; Diane Bolos; gwfranzese@aol.com; paveza11617@comcast.net; Janet R. Grasso; Tony Schiappa; Paula Murphy  
**Subject:** Village Board Meeting Regarding McGraw-Hill Parking Variance

**Letter to the Mayor and Trustees of the Village of Burr Ridge**

Dear Mayor and Trustees of the Village of Burr Ridge,

We are residents of the 1000 Village Center Drive Building, Unit 213, located in the Burr Ridge Village Center. We are very concerned about the approval of the parking variance for the McGraw-Hill building located at 1333 Burr Ridge Parkway.

We are concerned with the following aspects of the parking variance:

1. The safety and security of the residents of our building, especially if the allegation that the interested future tenants are a 24 hour call center. This could potentially bring unwanted traffic close to our building at all hours of the day and night, disturbing the ability of residents to rest and relax in their homes. An expanded parking lot with nighttime parking could create a refuge for undesirables looking to commit crimes such as robberies, burglaries and assaults.
2. In addition, this would also bring additional environmental “noise” to the area behind the building, such as lighting for the new spaces and the sound of car traffic. The pond in the back of our building was one of the reasons we bought our unit. We enjoy looking out our windows, which face the McGraw-Hill building, and see wildlife like geese and ducks swimming in the pond.
3. This leads to our next point, which is our existing property values would be affected by the expansion of the parking area behind our building. One of the major points of attractiveness to our condominium building is the “green space” located in the back and east side of our building, the beautiful landscape and trees offering a very serene setting. The other condominium properties located in the Burr Ridge Village Center do not have that added element, which makes our building more appealing to buyers and unique.

It is also very important to point out that we have recently come out of a very deep real estate recession and we certainly do not want our property values affected.

One of the reasons we decided to move to Burr Ridge was to get away from the traffic, large 24-hour parking lots and noise of downtown Chicago. We value the peace and serenity the Burr Ridge community provides. We did not purchase a home in the community to move near an industrial park or complex. That is what we were trying to escape.

Sincerely,

Ana and Jim Allenson  
Residents of the 1000 Village Center Drive Building  
Unit 213  
Burr Ridge, IL 60527

Annette Jones  
1000 Village Center  
Unit 208  
Burr Ridge, IL

Feb. 10, 2017

Dear Mr. Pollock,

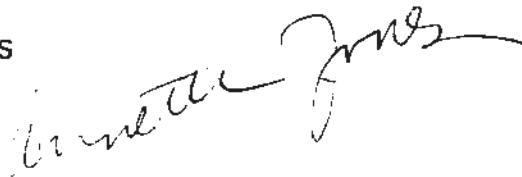
I am a resident of the 1000 Village Center building with a view towards I55 and the parking lot of McGraw Hill. I understand that InSite Realty has requested a large expansion of their parking lot. I find this unusual because I observe countless empty parking spaces at all times of the year.

I object to the corner and to the Bridewell Dr. expansion. The amount of added concrete is obtrusive and hardly aesthetic. In fact, it would be an eyesore to our residents.

Extra lighting, snow removal noise, and loss of landscaping would greatly diminish my quality of life and very likely, the value of my home!

Please consider the effects on the taxpayers in the 1000 building when deciding where extra parking can be added to the McGraw site. I always try to be a "good" neighbor, and hope that the 1333 building will, as well.

Sincerely,  
Annette Jones

A handwritten signature in cursive script, appearing to read "Annette Jones", written in black ink.



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Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

February 21, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: V-01-2017: 1333 Burr Ridge Parkway (In Site Real Estate); Variations**

Dear President and Board of Trustees:

The Zoning Board of Appeals (ZBA) transmits for your consideration its recommendation to approve a request by Burr Ridge Parkway Limited Partnership for variations from Section XI.C.8 of the Zoning Ordinance to permit parking to be located 60 feet from the front lot line (Burr Ridge Parkway) rather than 79.76 feet (i.e. the established front building setback line) and from Section XI.C.8 of the Zoning Ordinance to permit additional parking between the building and the corner side lot line (north line along North Frontage Road) rather than the requirement prohibiting parking between the building and the corner side lot line. The petitioner owns the office building at 1333 Burr Ridge Parkway and intends to expand the parking lot for potential future tenants.

After due notice, as required by law, the Zoning Board of Appeals held a public hearing on February 20, 2017. The primary concern with this request was the loss of open space on the property and the location of 44 parking spaces at the southwest corner of the property adjacent to the residential condo building at 1000 Village Center Drive. One resident from the condos spoke at the hearing as did the representative of the Burr Ridge Corporate Park Property Owners' Association. Both expressed concern about the parking in the vicinity of the residential condos.

The Commission was concerned that the need for the parking was based on speculation rather than having a specific tenant that showed the need for the parking. They were also concerned about the reduction in open space but were willing to recommend a reduction of open space in the front yard (east side) and the corner side yard (north side) if it meant increasing or maintaining open space in the southwest corner adjacent to the condo building.

**Re: V-01-2017: 1333 Burr Ridge Parkway (In Site Real Estate); Variations (Page 2)**

Based on the above considerations, the Zoning Board of Appeals concluded that the proposed variations comply with the standards of the Zoning Ordinance. Accordingly, by a vote of 6 to 0, the **Zoning Board of Appeals recommends approval** of V-01-2017 subject to compliance with the following conditions:

- A. That the additional parking located at the southwest corner of the property shall be deleted from the plan.
- B. That the petitioner may reduce the landscaping islands to 4 feet in width as permitted by the 1982 variation for this property to the extent that it allows the petitioner to add more parking spaces north of the building.
- C. That the parking lot expansion shall otherwise comply with the submitted plans.

Sincerely,

Greg Trzupek, Chairman,  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

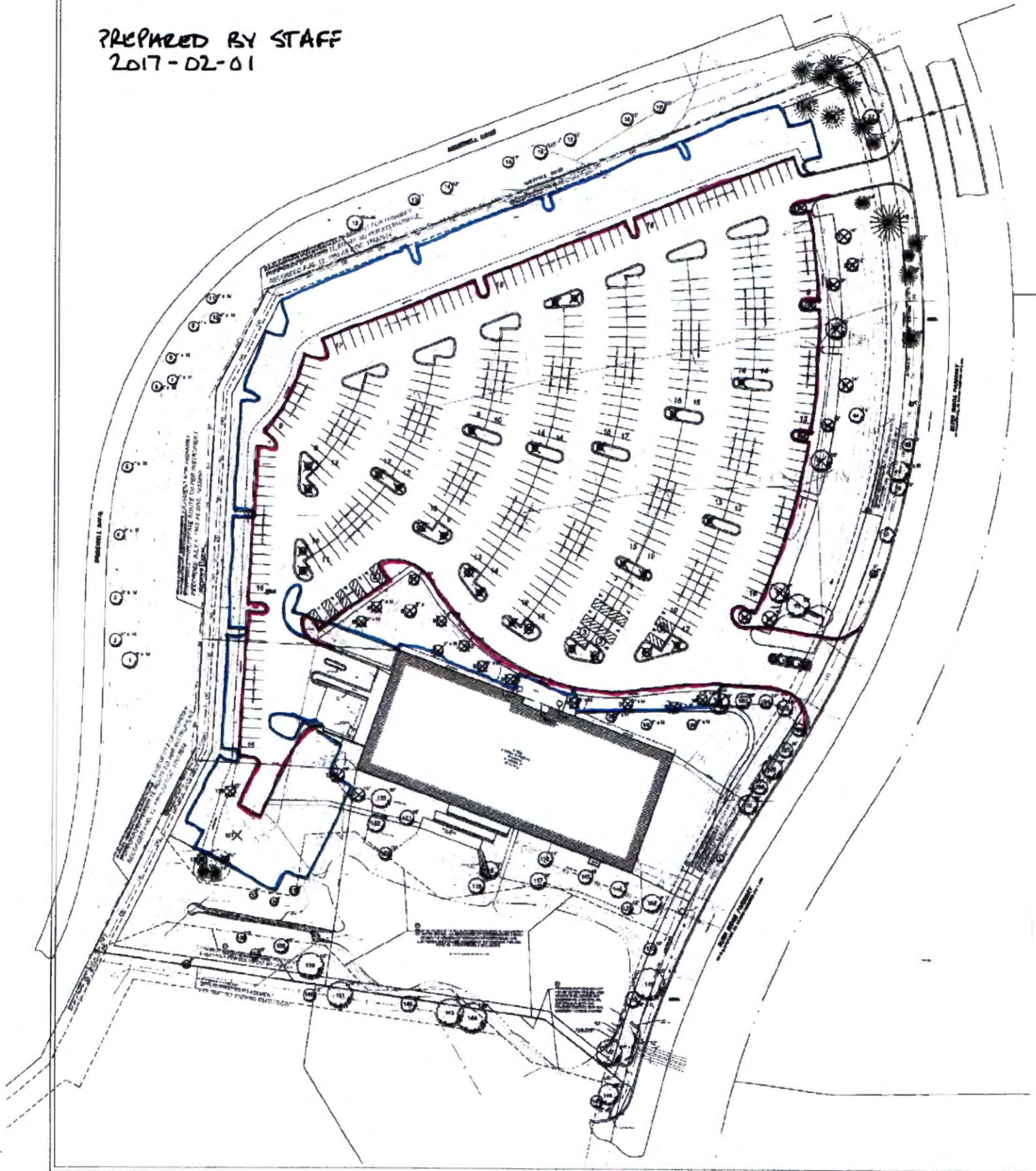
GT:JDP/mm  
Enclosures



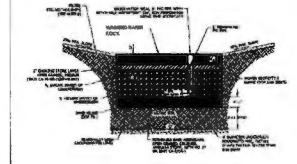
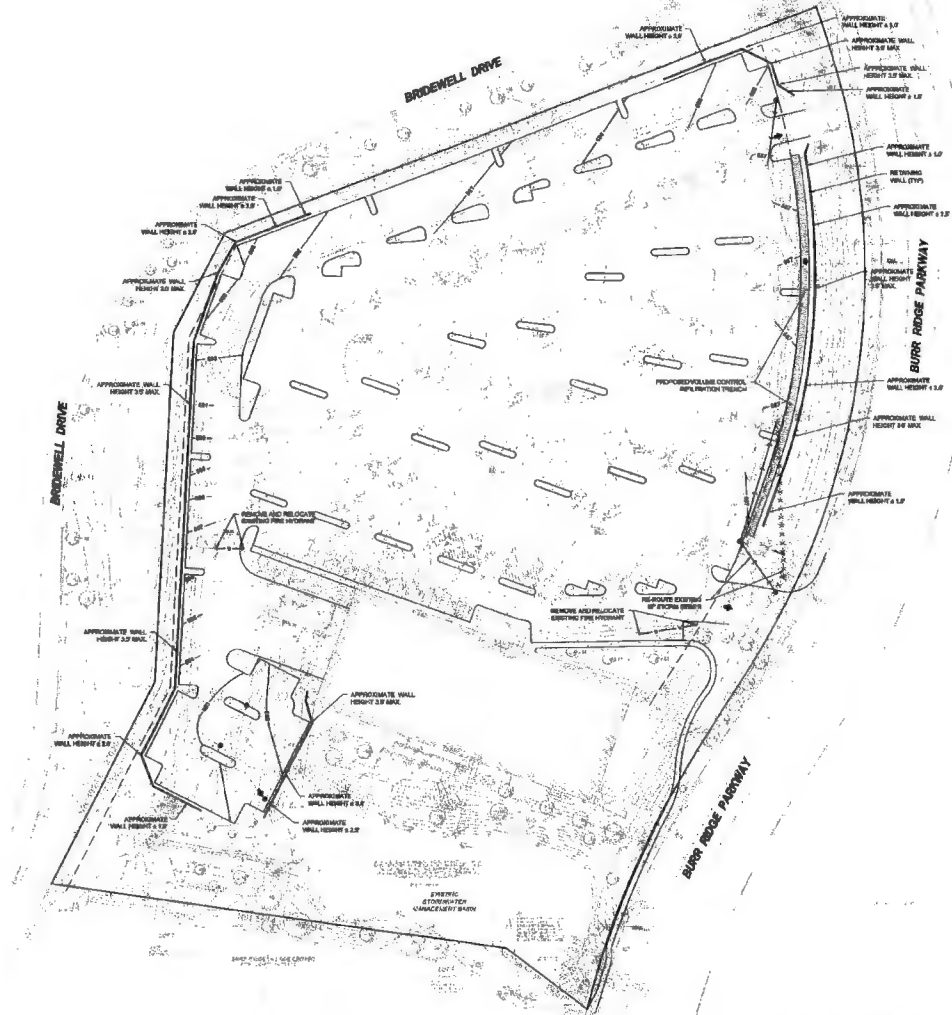
EXISTING —

PROPOSED —

PREPARED BY STAFF  
2017-02-01







DATE	BY	CHKD BY	APP'D BY
10/1/01	W. J. BROWN	J. L. BROWN	J. L. BROWN
10/1/01	W. J. BROWN	J. L. BROWN	J. L. BROWN
10/1/01	W. J. BROWN	J. L. BROWN	J. L. BROWN

NOTES:  
 1. ALL EXISTING SPOT GRADES SHALL BE SHOWN WITHIN GRADING CLIPS AND GUTTER NOT TO SCALE OF PRESENT ELEVATIONS UNLESS OTHERWISE NOTED.  
 2. ALL SLOPE ALONG ROADWAY IN 3.0% CROSS SLOPE AND 5.0% LONGITUDINAL SLOPE.  
 3. TO INDICATE RISE ELEVATION OF ALL STRUCTURES LOCATED OUTSIDE THE CLIP LINE FOR STRUCTURES LOCATED WITHIN THE CLIP LINE, TO INDICATE TOP OF CURB ELEVATION.  
 4. PROPOSED RELINING WALLS SHALL BE REINFORCED BLOCK NOT TO EXCEED 48" IN HEIGHT.  
 5. ALL WATER MAIN TO BE 8" CULVERT FROM CLIPS TO UNLESS OTHERWISE NOTED. ALL WATER MAIN LEADS TO FIRE HYDRANT TO BE 8" DUCTILE IRON PIPE UNLESS OTHERWISE NOTED.  
 6. ALL STORM SEWER TO BE 12" UNLESS OTHERWISE NOTED.  
 7. STORM SEWER UNDER PAVED SURFACES SHALL BE 12" IN ALL OTHER LOCATIONS STORM SEWER SHALL BE 18" UNLESS OTHERWISE NOTED.  
 8. ALL UNLESS UNDER OR WITHIN 2' OF THE STREETS WILL REQUIRE 18" TYPICAL MINIMUM.

LEGEND	
→	EXISTING UNDERFLOW ROUTE
○	PROPOSED STORM MANHOLE
—	PROPOSED STORM MAIN
—	PROPOSED WATER MAIN
—	PROPOSED STORM SEWER
—	PROPOSED FIRE HYDRANT
—	PROPOSED 18" PIPE STANDARD
—	PROPOSED 12" PIPE



1333 BURR RIDGE PARKWAY  
 BURR RIDGE, ILL. 60015  
 (708) 441-1111  
 FAX (708) 441-1112

REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT
2	ISSUED FOR PERMIT
3	ISSUED FOR PERMIT
4	ISSUED FOR PERMIT
5	ISSUED FOR PERMIT
6	ISSUED FOR PERMIT
7	ISSUED FOR PERMIT
8	ISSUED FOR PERMIT
9	ISSUED FOR PERMIT
10	ISSUED FOR PERMIT

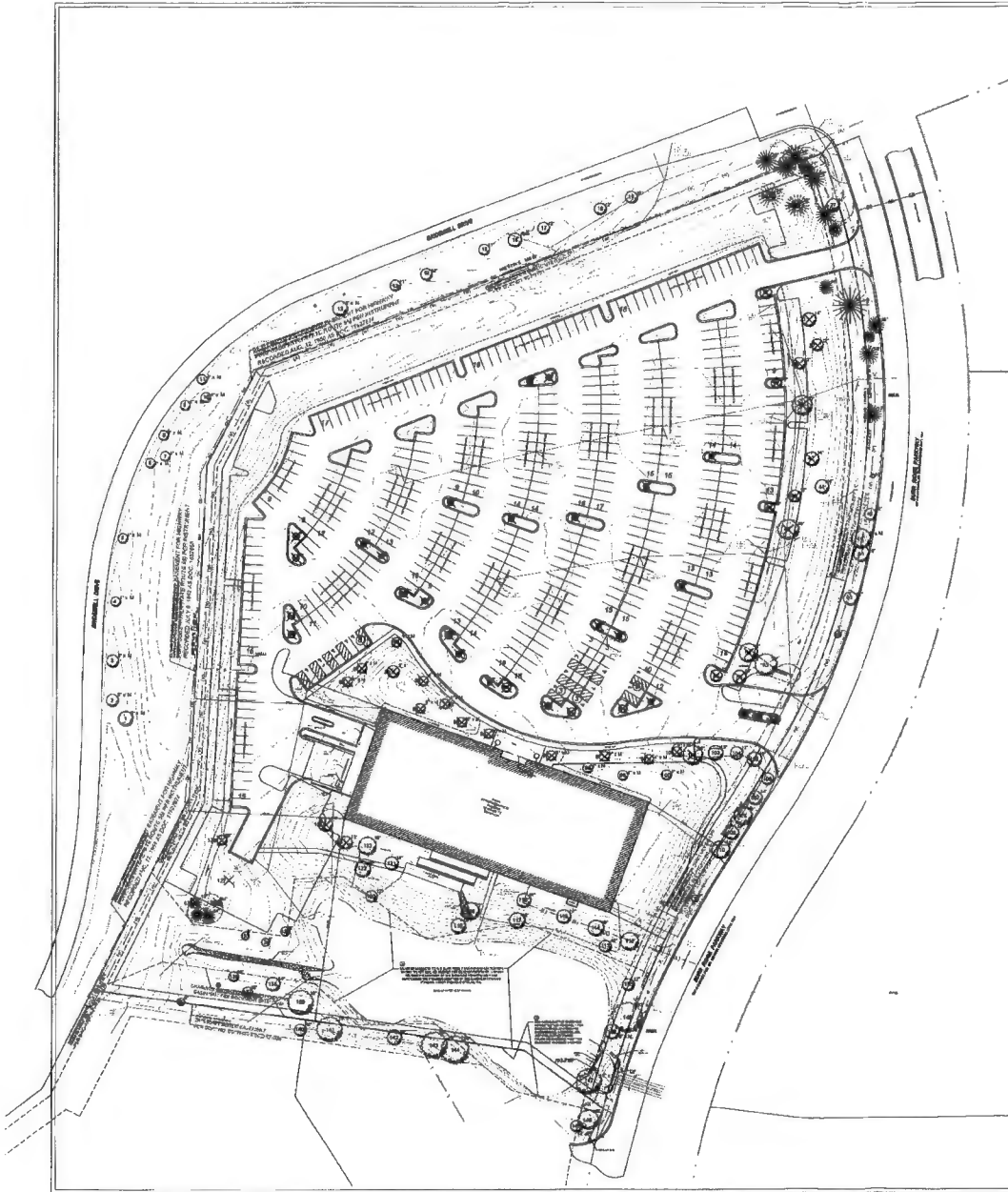
**PRELIMINARY GRADING AND STORMWATER PLAN**

**1333 BURR RIDGE PARKWAY**

**BURR RIDGE**

**ILLINOIS**

**C2.0**



### Site Preparation and Removals Legend

☒ Item to be removed

### Site Preparation and Removals Notes

1. Contractor shall install tree protection fencing as shown on this plan prior to beginning work. Maintain and adjust tree protection fencing as needed during progress of construction. Storage of materials, vehicular access, and all other construction activities are strictly prohibited within the limits of the tree protection fencing.
2. Tree stumps shall be ground to a minimum depth of 18" below existing grade or as required to properly perform the work.
3. Remove and dispose of turf where planting areas are designated. Refer to Planting Plan for details of proposed landscape improvements.

### Existing Tree Inventory

Tree ID	Species	DBH (in)	Height (ft)	Health	Location
1	Maple	12	25	Good	Northwest corner
2	Oak	10	20	Fair	East side
3	Pine	8	18	Good	Southwest corner
4	Maple	15	30	Good	Center
5	Oak	12	28	Fair	East side
6	Pine	10	22	Good	Southwest corner
7	Maple	18	35	Good	Center
8	Oak	14	32	Fair	East side
9	Pine	12	26	Good	Southwest corner
10	Maple	16	33	Good	Center
11	Oak	13	29	Fair	East side
12	Pine	11	24	Good	Southwest corner
13	Maple	17	34	Good	Center
14	Oak	15	31	Fair	East side
15	Pine	13	27	Good	Southwest corner
16	Maple	19	36	Good	Center
17	Oak	16	33	Fair	East side
18	Pine	14	30	Good	Southwest corner
19	Maple	20	38	Good	Center
20	Oak	18	35	Fair	East side
21	Pine	16	32	Good	Southwest corner
22	Maple	21	40	Good	Center
23	Oak	19	37	Fair	East side
24	Pine	17	34	Good	Southwest corner
25	Maple	22	42	Good	Center
26	Oak	20	39	Fair	East side
27	Pine	18	36	Good	Southwest corner
28	Maple	23	44	Good	Center
29	Oak	21	41	Fair	East side
30	Pine	19	38	Good	Southwest corner



**PRELIMINARY EXISTING LANDSCAPE PLAN**  
1333 BURR RIDGE PARKWAY  
BURR RIDGE  
ILLINOIS

**L1.0**

**REVISIONS**

NO.	DATE	DESCRIPTION
1	10/20/20	Initial Design
2	11/05/20	Revised Tree Inventory
3	11/15/20	Final Design

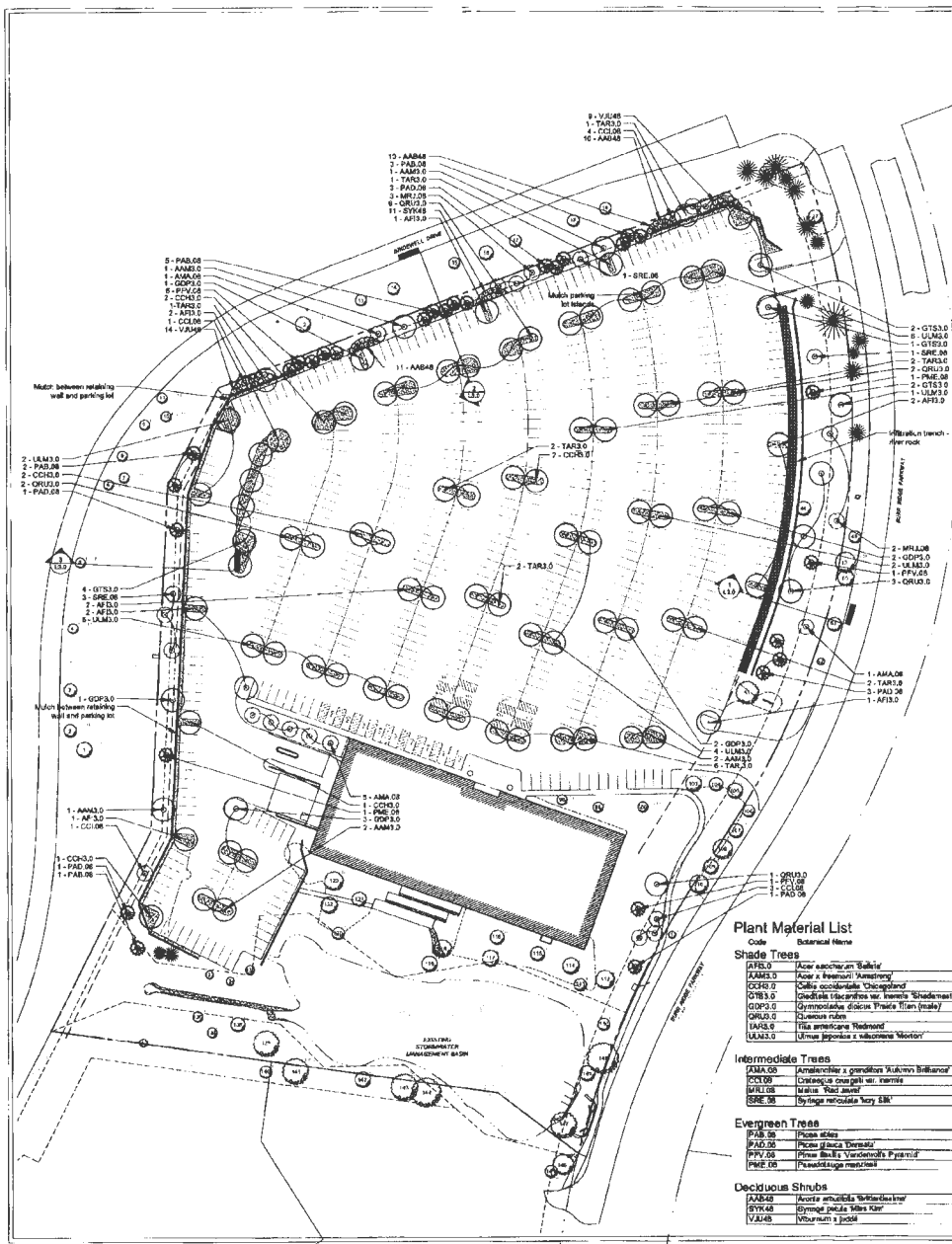
**PROJECT INFORMATION**

PROJECT: 1333 Burr Ridge Parkway  
OWNER: [Redacted]  
DESIGNER: [Redacted]  
DATE: 11/15/20

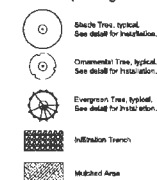
**DESIGNER INFORMATION**

DESIGNER: [Redacted]  
PROJECT: 1333 Burr Ridge Parkway  
DATE: 11/15/20



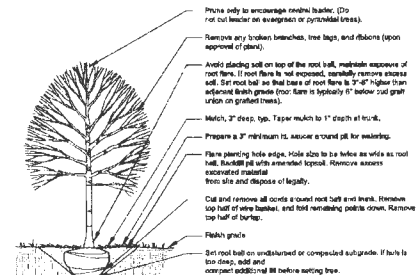


## Landscape Legend

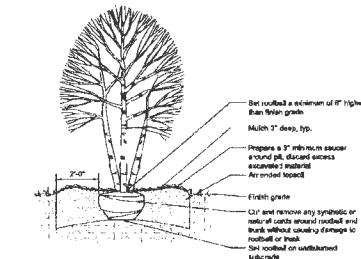


## Landscape Notes

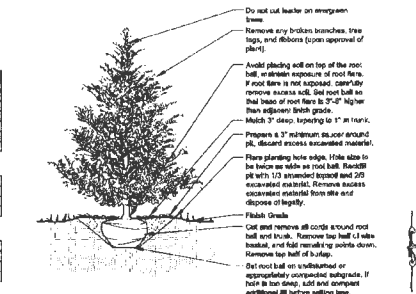
1. See detail for tree to be installed. See detail for installation.
2. Contractor responsible for erosion control in all landscaped areas.
3. Tree mulch depth to be 2 inches and 1 foot diameter, typical. Contractor shall provide a mulch ring around all existing trees within the limit of work. Remove all existing grass from area to be mulched and provide a typical 1/2 inch edge.
4. Barriers are to be erected cut to a minimum depth of 3 inches unless otherwise shown on the plan. Current conditions are to be shown and not ascertained.
5. Do not locate plants within 10' of utility structures, or within 6' horizontally of underground utility lines unless otherwise shown on the plan. Consult with Landscape Architect if these conditions exist.
6. FOR LUMP SUM CONTRACTS: Plants and other materials are quantified and itemized for the convenience of the Owner and professional agencies only. Confirm and install quantities to complete the work as shown and specified. No additional payments will be made for materials needed to complete the work as shown and specified.
7. FOR UNIT PRICE CONTRACTS: Payments will be made based on actual quantities installed as measured in place by the Owner's Representative.
8. Refer to specifications for additional conditions, standards and notes.



## 1 Deciduous Tree Planting



## 2 Ornamental Tree Planting



## 3 Evergreen Tree Planting

NORTH PERIMETER ADDITIONAL LANDSCAPE

PRELIMINARY PROPOSED LANDSCAPE PLAN  
1333 BURR RIDGE PARKWAY

L2.1

DATE: 11/11/2011

SCALE: 1" = 40'

PROJECT: 1333 BURR RIDGE PARKWAY

CLIENT: BURR RIDGE

DESIGNER: HKS

DATE: 11/11/2011

SCALE: 1" = 40'

PROJECT: 1333 BURR RIDGE PARKWAY

CLIENT: BURR RIDGE

DESIGNER: HKS







VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

8B

Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

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April 5, 2017

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-04-2017: 705 Village Center Drive (Hampton Social)**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Bradley Parker for special use approval as per Section VIII.C.2 of the Burr Ridge Zoning Ordinance and as per the Burr Ridge Village Center Planned Unit Development Ordinance No. A-834-10-05, for a restaurant with sales of alcoholic beverages and live entertainment to be located at 705 Village Center Drive.

After due notice, as required by law, the Plan Commission held a public hearing on April 3, 2017. The proposed restaurant is similar to other restaurants in the Village Center relative to land use and zoning impacts. It will have similar hours and the live entertainment is limited typically to one performer in the lounge area.

After due consideration, the Plan Commission, by a vote of 5 to 0, ***recommends that the Board of Trustees approve*** a special use for a restaurant with sales of alcoholic beverages and live entertainment to be located at 705 Village Center Drive subject to the following conditions:

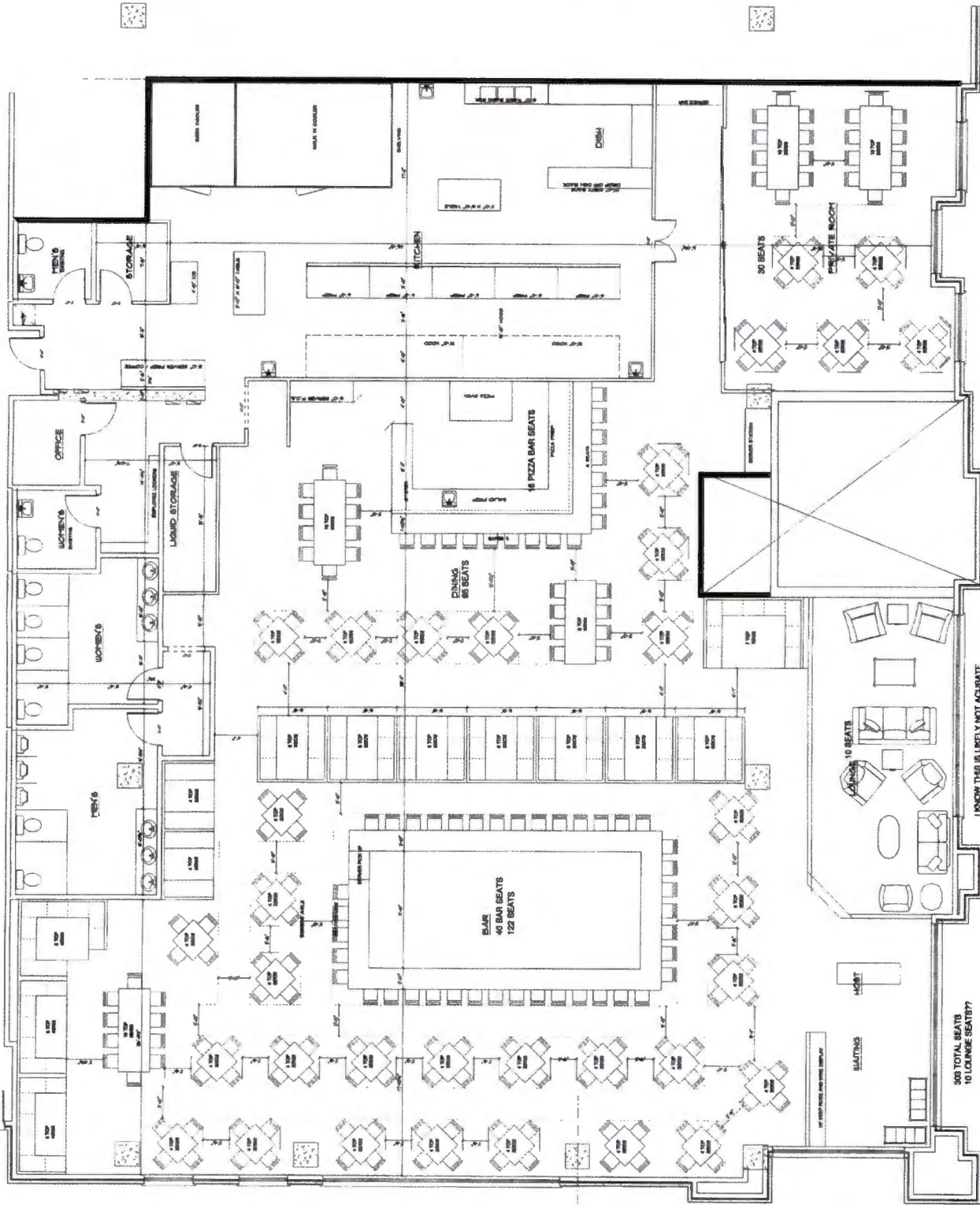
1. The construction and use of the restaurant shall substantially comply with the submitted floor plans.
2. The special use permit shall be limited to Bradley Parker and the current restaurant owners and shall expire at such time that the current owners no longer own and operate the business at 705 Village Center Drive.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP/mm  
Enclosures





903 TOTAL SEATS  
10 LOUNGE SEATS??  
I KNOW THIS IS LIKELY NOT ACCURATE



---

## Burr Ridge Business Plan

### Contact Information

Mr. Brad Parker  
Parker Restaurant Group  
414 N. Orleans St. Suite 009  
Chicago, IL 60642  
brad@parkerrestaurantgroup.com  
(312) 607-0509

## **CONFIDENTIALITY STATEMENT**

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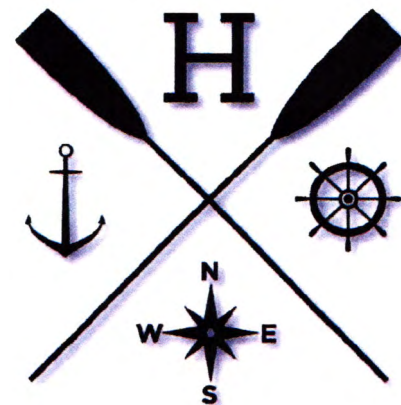
**MISSION STATEMENT**

*To become synonymous with the casual and classy restaurant choice for the country's social vibe.*

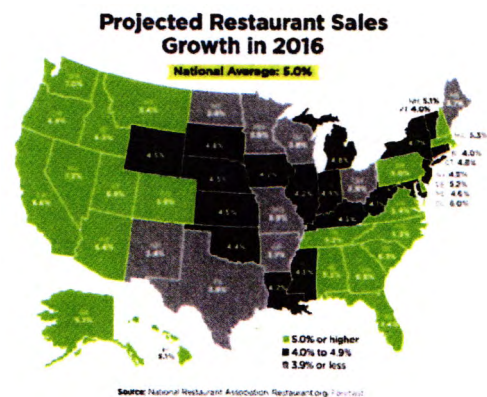
## EXECUTIVE SUMMARY

**Objective:** The Parker Restaurant Group's dramatic Chicago-area success has inspired founder Brad Parker to bring one of his company's brands – the Hampton Social – to a larger audience in the Chicagoland area. Currently, in the River North area of downtown Chicago, the Hampton Social is not only making a splash amongst Chicago foodies and the area's social scene, but its model is producing eye-opening financial statements. What's more, these successful results have come in just two years of operations. Given that Parker's other Chicago area restaurant brands (Mahalo and The Bassment) have received similar acclaim, the choice to expand beyond the downtown area is a natural one.

The Parker Restaurant Group has hit a home run when it has come to each of these challenges – and done it three times in a very short period of time. As the success has come within a downtown Chicago context, the Company plans to aggressively expand with 4 new locations throughout the Chicago and the suburbs within 2 years and then two new U.S. markets to be determined within the following 2 years. The first expansion location target is the Chicago suburb of Burr Bridge.



**Market, Chain Restaurants (NAICS 72211a)<sup>1</sup>:** The Chain Restaurants industry has experienced steady growth over the five years to 2016. During the five-year period, as per capita income increased and unemployment declined, consumer confidence improved, giving rise to greater spending on sit-down meals. Although the average industry profit margin remains slim, profit margins at most chains have increased over the past five years, as revenue has grown and costs have been kept under control. Over the five years to 2016, industry revenue increased at an annualized rate of 4.3% to \$107.6 billion.



The industry's run of steady growth is projected to moderate over the five years to 2021 – although, notably, IBISWorld's forecast was undertaken before the recent presidential election. IBISWorld forecasts revenue to grow at an annualized rate of 2.0% to \$118.6 billion during the five-year period. Consumers will increase their spending at restaurants as the economy continues to improve and unemployment dissipates. However, increasing competition from a growing number of fast casual restaurants that serve high-quality food at reasonable prices and have business models that are not reliant on large overheads will continue to threaten industry profit margins. For this reason, major full-service restaurant chains will increasingly push operations abroad to emerging economies for growth.

<sup>1</sup> (IBISWorld Industry Report 72211a, October 2016 | Andrew Alvarez, "Chain Restaurants in the US")



**Marketing and Distribution:** Hampton Social will put a heavy emphasis on many of the same techniques that have brought it such acclaim thus far:

- Digital exposés with story-telling opportunities:  
     Eater (chicago.eater.com)  
     Hospitality Design (hospitalitydesign.com)  
     Entrepreneur Magazine (entrepreneur.com)  
     Haute Living (hauteliving.com)
- Attractive, Engaging, and visible Website that will focus on SEO (Search Engine Optimization) Friendliness.
- Big data marketing techniques driven by data collected from website visitors.
- All typical Social Media high-profile sites like Facebook, Twitter, Instagram, Pinterest, etc.
- Digital Marketing Media Buys for the targeted demographic banner or video advertisements.
- Unique and out-of-the-box marketing partnerships, affiliate relationships, and referral programs.

**Target Market:** One of Hampton Social's key differentiating features is its ability to provide an extremely inviting atmosphere for upper income, young professional women and non-working moms who enjoy the company of friends and acquaintances in a relaxing but classy atmosphere. It is expected that this demographic will continue to be successful for the brand as it moves into suburban locations. They will also typically health conscious and will be within the age range of 24-48. They will also live relatively close – within 5-8 miles.

**Competition and Competitive Advantages:** The Hampton Social faces competition from other restaurants, but the Company believes that they have the ability to tap into each of the following competitive advantages:

- **Proven Model:** This venture is not a startup; it is an expansion of an existing, proven – and very successful – business model. A significant amount of investment risk has been eliminated by the market's acceptance of the brand and the management team's vetted operational structure. Along with Brad Parker's ability to set up locations with minimal capital required.
- **Marketing Niche:** The Hampton Social is not the first restaurant to adopt a resort-themed, vacation-type environment to attract guests, but it has done so with a laser-focus on societal trends associated with women-based interests. Women-themed marketing initiatives are also not new to business attraction ideas, but Brad Parker has found a sweet-spot combination of menu items and allure that clearly bring more than just women to the restaurant – and it also brings results.
- **Strong Management:** The Company's recent success with its three new downtown restaurants came after years of persistence and lessons learned from the members of the management team. Founder Brad Parker has a unique combination of technical/business savvy along with a people-focused background that puts him in a perfect position to work with his team to continuously improve on an already-successful business.

**Management:** Hampton Social's core management team and advisors consist of hospitality and managerial professionals whose experience line up perfectly with the tenets of the brand. The growth and development of Hampton Social's expansion into the marketplace will be overseen by **Brad Parker**, who brings a remarkable reputation, ambitious direction, and a great deal of tactical industry experience to this operation. DePaul Business School Graduate **Steve Fiorentino** (President of Operations) was the co-founder of Fiorentino's Cucina Italiana, one of Chicago's most highly acclaimed Italian cuisine destinations for nearly ten-years. His long time success in the restaurant business has added and essential eliminate to the team. Michigan State Hospitality Graduate **Nick Sorise** is the Director of Operations and has garnered extensive managerial skills from the Gibsons Restaurant Group and later at the well-known culinary and cocktail-driven restaurant, Bottlefork. Nick grew up working at his families restaurant in Michigan, his lifetime of knowledge has help make Parker Restaurant Group a well oiled machine. Brand Chef **Ryan Wombacher** enjoyed stints at the Gemstone Cafe Group's Topaz Café, Dolce Pizzeria and Amber Café – and also highly visible positions as Executive Sous of Siena Tavern and Executive Chef of Brass Monkey.

## PRODUCTS AND SERVICES

**Background:** Parker Restaurant Group is a privately-held company based in Chicago that conceptualizes, develops, manages and operates a portfolio of restaurants and lounges. The currently own and operate three restaurants in the Chicago area; there are two restaurants in River North: The Hampton Social and The Bassment, a live music lounge. In June 2016, the group opened Mahalo, a casual modern Hawaiian Fusion eatery located in Wicker Park. While all three have been wildly successful, the Hampton brand has been chosen for aggressive expansion throughout the greater Chicago area.

*The*  
**HAMPTON SOCIAL**

**MAHALO**

*The*  
**BASSMENT**

**The Hampton Social:** The Hampton Social is an East Coast-themed seafood lifestyle restaurant. It speaks to the atmosphere at the well-known vacation spot at the eastern tip of Long Island, and no detail has gone unnoticed. A meticulous and spectacular interior design is a hallmark of the Parker restaurants, and that founder Brad Parker put it together without a “professional” interior design team makes it even more impressive.

The ambiance has a breezy, nautical theme with white-washed wood walls and floors, and even hammocks and some cushy sectionals. It is a spirited social environment with live music – bringing the best of the Hamptons to downtown Chicago. The series of images below provide an overview of the interior of the restaurant.





















The menu development has undergone intense development over the last two years. At its core, the Hampton Social is a seafood restaurant serving oysters, salmon, an entire selection of dishes made with lobster, and all types of appetizers like calamari and tuna tartare. Other cuisine options include crab cakes, wood-fired thin crust pizzas, home-made macarons, gelatos and sorbets. Non-seafood options include Amish chicken and prime rib. In all, the menu is a meticulous, comprehensive offering of "Coastal Fare."

**THE HAMPTON SOCIAL**  
353 W. Hubbard St.  
312-464-0500

[TheHamptonSocial.com](http://TheHamptonSocial.com)

**Neighborhood:** River North

**Cuisine:** Seafood

**Atmosphere:** Nautical,  
Oceanic and Breezy

**Entree price range:** \$18-  
\$54

**Sound level:** Conversation-  
friendly

**Private room:** Yes

**Patio:** Yes

**Reservations:** Yes

**Live Music:** Yes

**Take Out:** Yes

**Wheelchair accessible:** Yes

## Dinner

HOT STARTERS	RAW BAR	COLD STARTERS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>TOMATO'S OYSTERS</b> Fresh oysters, topped with a spicy tomato sauce. \$12	<b>SALMON TARTARE</b> Fresh salmon, topped with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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SALADS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

WOOD FIRED OVEN
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

SEA	LAND
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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## Brunch

HOT STARTERS	RAW BAR	COLD STARTERS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>TOMATO'S OYSTERS</b> Fresh oysters, topped with a spicy tomato sauce. \$12	<b>SALMON TARTARE</b> Fresh salmon, topped with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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SALADS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

BRUNCH	HANDHELD
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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## Drinks

SPECIALTY COCKTAILS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

EAST COAST DRAFTS	BOTTLES & CANS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

BUBBLES
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

WHITE	ROSÉ	RED
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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## Lunch

HOT STARTERS	RAW BAR	COLD STARTERS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>TOMATO'S OYSTERS</b> Fresh oysters, topped with a spicy tomato sauce. \$12	<b>SALMON TARTARE</b> Fresh salmon, topped with a spicy tomato sauce. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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SALADS
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LAND	SEA
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
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## Drinks

SPECIALTY COCKTAILS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
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<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12

EAST COAST DRAFTS	EARLY RISERS	BOTTLES & CANS
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12	<b>CRAB CAKE</b> Crispy crab cake, served with a spicy tomato sauce. \$12
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WHITE	ROSÉ	RED
<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12	<b>WINGS</b> Crispy chicken wings, tossed in house-made sauce, served with ranch dressing. \$12
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## IN THE MEDIA

# Haute Secrets: Brad Parker Shares His Favorite Places in the Windy City & Magic City

BY [HAUTE LIVING](#) | [HAUTE SECRETS, NEWS](#) | FEBRUARY 11, 2016

Brad Parker is the owner, operator and designer of some of Chicago's most sought after venues. The Hampton Social, Parker's restaurant concept, came after his many visits to the Hamptons and Miami, both of which are amongst his favorite places to travel. Each time he would travel home to Chicago, he noticed more and more that most restaurants were dark and industrial so naturally, he wanted to do something different and The Hampton Social, a venue that is light & bright year-round bringing East Coast components to Chicago, was born. The 7,000 square foot restaurant has floor-to-ceiling accordion-style windows that fully retract to allow summer air to fill the space during the warm months and natural light during the winter months. From the coastal-fare (lots of seafood options), refreshing cocktails and extensive wine & champagne menu, décor (white wood floors, sofas & hammocks and nautical touches), uniforms (rolled up chinos, white jeans, polo's, boat shoes), relaxed ambiance, curated music throughout the week and live acoustic performers during weekend brunch, The Hampton Social is a destination where guests always feel like they're on vacation.

In December 2015, he opened The Bassment, a speakeasy cocktail lounge also in Chicago. His vision; to inspire people to enjoy live music again in a space that is designed to be comfortable, sexy, old school and modern all in one. Parker is also a partner at Maple & Ash; Chicago's newest Steakhouse & lounge.



## Meet the Minds Behind Restaurant Design – Brad Parker

April 22, 2016

Restaurateur Brad Parker cut his teeth on hospitality and design from a young age. His passion for both is manifested in his two Chicago venues—lifestyle restaurant the Hampton Social and speakeasy cocktail lounge the Bassment (both of which he owns, operates, and designed), which made their debut in 2015 in a space once said to be cursed. Here, Parker discusses his lifelong interest in the restaurant business, his entrepreneurial mind, and why women remain at the forefront of his designs.

### **Did you always know you wanted to be involved in hospitality?**

I first knew that I wanted to be involved in hospitality when I was 21 years old. I spent that summer working at a place called Castaways Bar and Grill, a beach bar on North Avenue in Chicago. I loved the interaction with customers and I loved meeting new people every day.

### **How did you get started designing your venues?**

I've always been an observer of design; whether in restaurants, hotels, stores, landscapes or someone's home, I am constantly looking around and storing what I like in the back of my mind. When it came time for me to build my first venue, I had a clear vision of the concept so decided against hiring an interior design firm and to just go with it.

**Article Continued at: <http://www.hospitalitydesign.com/people/interviews/meet-the-minds/Meet-the-Minds-Behind-Restaurant-Design-Brad-Parker.shtml>**



Photo courtesy of SLASH

**Photos: Recent Projects**

SP

CHICAGO'S DOSE  
OF **STYLE, SOCIETY**  
AND **CELEBRITY**

## WHO TO WATCH: BRAD PARKER

By Chiara Milioulis / People / Who To Watch / December 16, 2015

The restaurateur opens The Bassment, a speakeasy under The Hampton Social, just in time for New Year's Eve.

**Age:** 32. **Claim-to-fame:** Owner, operator and designer of The Hampton Social and The Bassment (353 W. Hubbard), and partner at Maple & Ash (8 W. Maple). **Lives in:** River North. **From the ground up:** I sold American Junkie to Four Corners Tavern Group. At the time, I was living across the street from [The Hampton Social] space and I knew I had to do something different. I landed on a Hamptons-style, beachy vibe restaurant — then I had this basement below, [and] I wanted to do something that was the polar opposite. **Standing out:** I want to inspire my generation to get back to enjoying live music, since it has had a falling off with the increase of EDM music. In Chicago, there are dive bars and nightclubs. [What's] in-between? The Bassment is that middle ground. **On the record:** [I'd like] to build that place where great musicians come to play but also hang out. I look for music genres that are upbeat and energetic without being overbearing, like British rock, blues, jazz and indie rock. **The vibe:** In designing the space, I pictured a place where The Beatles and The Rolling Stones would want to hang out. I picked the color palette of black and gold, and there's a bit of British invasion in it. **Sounding off:** Our big, blowout grand opening will be on New Year's Eve. The cover band, The Lepolion Effect, will cover anything from Bruno Mars to The Beatles. There will also be a three-hour cocktail reception with passed appetizers and a midnight toast. **Note to self:** I'm at that age where you can get consumed by it all, so my New Year's resolution is to find a balance between work, relaxing and my personal life. I tell myself to not get too stressed out or let the small things get to me.



## MANAGEMENT

**Founder, Brad Parker:** Brad Parker, the founder, owner and designer of Parker Hospitality Group, has been an entrepreneur most of his career. In 2008, after the Market Crash and after a successful career in Real estate Brad turned his focus to being an entrepreneur. After his first major opportunity starting Xtreme Xperience, Brad turned his focus to the hospitality business with the opening of American Junkie, a large scale bar/restaurant that was located in the River North neighborhood of Chicago. The 17,500 sq. ft. venue was one of the first of its kind in the city and opened to much acclaim. In early 2015, Parker sold American Junkie and decided to begin the Parker Restaurant Group.



The Hampton Social was followed quickly with the Bassment, which focuses on live music combined with a comfortable, sexy, old-school feel. Then, just recently, the group opened Mahalo, a Hawaiian Fusion concept in Wicker Park.

Parker's vision, creativity, business expertise and drive are unparalleled in the industry. At the young age of 33, he has made a name for himself and built an outstanding reputation behind it. He is excited to bring his passion for hospitality to his clients and continue to conceptualize innovative spaces and restaurants.

**Steve Fiorentino, President of Operations:** Steven Fiorentino is the proud co-founder of Fiorentino's Cucina Italiana, one of Chicago's most highly acclaimed Italian cuisine destinations for nearly ten-years. Shortly after its doors opened in 2006, Fiorentino's was hailed for its uniquely rustic southern Italian cuisine and its enchanting candlelit patio, inspired from the traditional Mediterranean-style "piazza."

Within months of its grand opening, Fiorentino's was featured on WTTW's popular "Check Please" series, where it enjoyed glowing reviews and became an instant sensation among Chicago's savvy Lakeview and Lincoln Park epicures. Soon after, Fiorentino's garnered its reputation as a citywide destination, with spotlighted appearances on WGN's "Chicago's Best" series, WTTW's "Chicago Tonight," and WBEZ's "Restaurant Week." It also received feature stories in the Chicago Tribune, Sun-Times, and Time Out Chicago, and notably made Chicago's Magazine's distinguished "Top Ten Hot List." A veritable neighborhood favorite to the locals, as well as a hot spot for suburbanites, Fiorentino's Cucina Italiana was an enduring success and proud industry leader.

Steve's past of owning his own restaurant has made him the perfect person to help Brad lead The Hampton Social to success. He has the eye of an owner and that is an invaluable asset. He has helped The Hampton Social become a service first based concept and has helped button up all aspects of the restaurant. While Brad is out expanding the brand, Steve is making sure every location runs smoothly.

**Nick Sorise, Director of Operations:** Being exposed to the hospitality industry at a young age in his family owned restaurant; Nick got a taste in all aspects of the business from washing dishes to bartending. While attending Michigan State University, he continued to work in restaurants and hotels, and discovered his true passion for the industry. He enrolled in the School of Hospitality Business at MSU and continued to gain knowledge in management through internships in Pensacola Florida and East Lansing Michigan.

After graduating, Nick decided to move back home and work as a manager with his father in his restaurant before having a spur-of-the-moment opportunity to move to Chicago. He quickly landed a job with the Gibsons Restaurant Group at their Gold Coast location, LUXBAR. In order to grow and develop more skill, Nick transitioned to River North and worked at a culinary and cocktail-driven restaurant, Bottlefork, which is where he fine-tuned his knowledge of food and beverage.

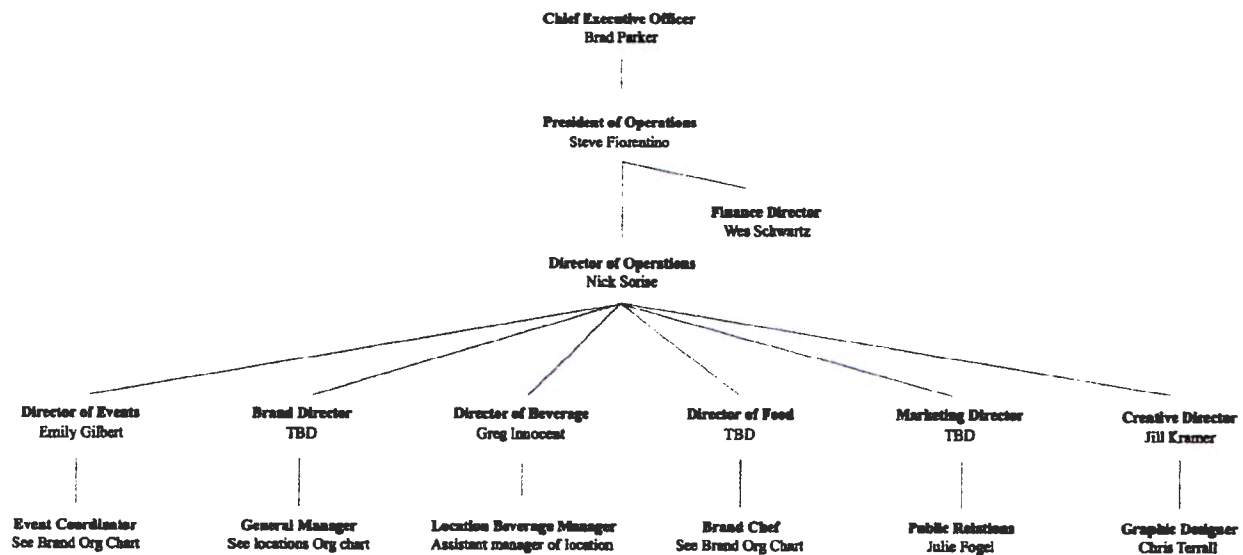
**Ryan Wombacher, Brand Chef:** Chef Ryan specializes in menu creation and development, meat/fish butchery and crafting unique, flavorful sauces. Born and raised in Bloomington, Illinois, he found his passion for cooking



at the age of 15 when he began working at a restaurant of a family friend. After culinary school as some initial success, he found himself with positions as the Sous Chef and Chef de Cuisine at Boka Restaurant and the Club at Symphony Center – both high-profile Chicago restaurants.

In 2006, Chef Ryan moved to Louisville, Kentucky where he was the Chef de Cuisine of 610 Magnolia. As the saying goes, home is where the heart is which is why he moved back to Chicago to become the Chef de Cuisine and soon after, Executive Chef of Gemstone Cafe Group's Topaz Café, Dolce Pizzeria and Amber Café. Between 2012 and July 2015, Chef Ryan was a chef at Park Tavern and Central Standard, a consulting chef for First Draft Chicago, Executive Sous of Siena Tavern and Executive Chef of Brass Monkey

## ORGANIZATIONAL CHART



## PLAN OF OPERATION

**Burr Ridge:** Burr Ridge will follow the standard Hampton social plan of operation. This will include being open Monday thru Thursday from 11 am – 10 pm, Friday 11 am – 11:00 pm, Saturday 9 am – 11 pm, Sunday 9 am – 9:30 pm. Hampton Social provides live acoustic 1 man performances during the week between 4pm - 8 pm and on sat and Sundays from 10 am – 4 pm. The Hampton Social Burr Ridge will employee approximately 60 -80 full and part time employees and with accommodate approximately 300 guest.

# Prospan Manufacturing Co., Inc.

10013 Norwood Street  
Rosemont, IL 60018 USA

Phone: 630.860.1930  
Fax: 847-698-3549  
Email: [info@prospanshoring.com](mailto:info@prospanshoring.com)  
Website: [www.prospanshoring.com](http://www.prospanshoring.com)



Estimate No.  
399

Date:

Apr 6, 2017

8C

For:

Burr Ridge Water Department  
Mr. Jim Lucas, Supervisor  
451 Commerce Street  
Burr Ridge, IL 60527

Ship To:

PRO-Lite Shield Quote

FOB

Ship Date

Ship Via

Tracking No

Code	Description	Quantity	Rate	Amount
PL-3660	PRO-Lite Aluminum Shield, 2-Panels (36"x60")	2	\$2,499.00	\$4,998.00
PL-STK	Shield Stacking Tubes (Set of 4)	2	\$94.50	\$189.00
PL-ALA	Adjustable Leg Assembly (Set of 4)	1	\$195.00	\$195.00
PL-SLING	Backhoe Lowering Sling	1	\$145.00	\$145.00
PL-OS30	Oversleeve, 30" w/ Pins (18" Adjustment)	4	\$140.00	\$560.00
PL-SB60	Spreader Bar, 55" creates a 5' shield width	4	\$135.00	\$540.00
PL-SB72	Spreader Bar, 67" creates a 6' shield width	8	\$162.00	\$1,296.00

Collar Type:

End Attachment Style:

If not tax exempt, applicable sales tax will be applied.

Subtotal \$7,923.00

Shipping \$0.00

**Total** \$7,923.00



# Kramer Tree Specialists, Inc.

300 Charles Court  
West Chicago, IL 60185

PHC Dept: (630) 562-0160 www.kramertree.com Fax: (630) 293-7667



8D

Page 2

## 2017 Commercial Plant Health Care Recommendations

January 9, 2017

Proposal #: 377037  
Customer #: 29298

*Please initial the box next to the line item you wish to Authorize, then return All pages of the signed Proposal via Email or Fax.*

<u>Item #</u>	<u>Plant Species</u>	<u>Qty</u>	<u>Service Recommended</u>	<u>Condition</u>	<u>DBH</u>	<u>Item Charge</u>
<input type="checkbox"/> 1	Ash		EAB: SPRING Imidacloprid Soil		per inch	\$1.45

**Notes:** Spring 2017 Per inch cost for Village Owned street trees.  
Trees to be treated will be determined by Village of Burr Ridge personnel.  
\$1.45 per diameter inch

Cost assumes water source available at Village facility

Village owned parkway trees only per list provided.

**Service:** An Imidacloprid soil treatment is recommended for control of Emerald Ash Borer and may also control several other pests common to our area. This product is a systemic insecticide applied as a soil drench or injected into the soil around the base of the tree. Emerald Ash Borer can be present in a tree for a period of time without the tree exhibiting symptoms. A tree with a severe infestation cannot be cured, but a milder infestation may be managed. Treatments applied during spring provide control for the current growing season. Control measures are necessary annually for continued management of this pest. *Adequate soil moisture must be maintained before and after treatment for the product to be most effective.*



6805 Hobson Valley Dr., Unit #105  
Woodridge, IL 60517  
1-630-739-RAGS  
Fax: 1-630-739-7424

COMMERCIAL • INDUSTRIAL • RESIDENTIAL

April 7, 2017

Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL. 60527

This letter is to confirm that we will keep the same rate agreed from May 1, 2016 to April 30, 2017. This rate will continue until the date of April 30, 2018.

The rates are as follows:

Electrician per hour: \$96.00

Electrician per overtime: \$144.00

Electrical Helper: \$68.00

Electrical Helper overtime: \$102.00

Service Truck per hour: \$15.00

Tower and Bucket Truck per hour: \$40.00

Material:

100W HPS Lamp: \$20.40

150W HPS Lamp: \$20.40

250W HPS Lamp: \$18.95

400W HPS Lamp: \$18.95

Sincerely,

A handwritten signature in dark ink, appearing to read "P. Durkin", written over a horizontal line.

Patrick A Durkin (President)

COMMISSIONERS  
Alan P. Nowaczyk  
Krzysztof Wasowicz  
Michael Porfirio



WEST SUBURBAN  
WATER COMMISSION

8F

7000 S. Archer Road  
Justice, Illinois 60458-1196  
Phone: 708-458-7010  
Fax: 708-458-7017

March 29, 2017

Village of Burr Ridge  
Attn: Mr. James Lukas  
Water & Sewer Division Supervisor  
7660 County Line Road  
Burr Ridge, IL 60527

Re: Water Usage Invoice

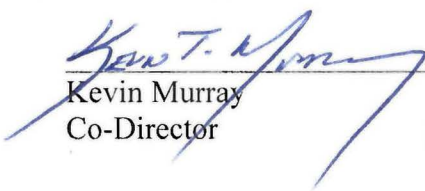
Dear Mr. Lukas:

The amount of gallons used from December 20, 2016 through December 29, 2016 was 11,077,120 gallons through the interconnect between the Village of Burr Ridge and the West Suburban Water Commission.

- 11, 077,120 gallons x \$4.8096 per 1,000 gallons = \$53,276.52

The West Suburban Water Commission was happy to assist your Department with your situation and if the need arises again please contact us.

Sincerely,

  
Kevin Murray  
Co-Director

  
Jerry Strazzante  
Co-Director



**PROCLAMATION  
ARBOR DAY WEEK  
APRIL 23 – APRIL 29, 2017**

**WHEREAS**, the Village of Burr Ridge is committed to preserving the beauty of the trees which are its hallmarks and, to this end, the Village each year invests its time and financial resources in a carefully planned program of tree care and tree planting; and

**WHEREAS**, the Village of Burr Ridge, because of its efforts, has been recognized for TWENTY-THREE consecutive years as a TREE CITY USA by The National Arbor Day Foundation; and

**WHEREAS**, it is the intention of the Village to continue to promote citizen awareness of the tree preservation and reforestation efforts which enhance the beauty of the Village and the quality of our environment;

**NOW, THEREFORE**, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby proclaim Sunday, April 23, through Saturday, April 29, 2017, as its official week of observance of Arbor Day. On Friday, April 28, 2017, a tree planting ceremony will be held at Elm School. The Village of Burr Ridge urges all its citizens to support Village efforts to protect the trees we enjoy and to plant trees which will be valued by generations to come.

**IN WITNESS WHEREOF**, I have set my hand this 10<sup>th</sup> day of April, 2017.

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Mayor

ATTEST:

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Village Clerk

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04/10/17

PAYMENT DATE: 04/11/17

FISCAL 16-17

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	69,357.70	69,357.70
23	Hotel/Motel Tax Fund	3,398.68	3,398.68
31	Capital Improvements Fund	725.90	725.90
51	Water Fund	7,708.46	7,708.46
52	Sewer Fund	964.66	964.66
61	Information Technology Fund	17,964.07	17,964.07
TOTAL ALL FUNDS		<u>\$ 100,119.47</u>	<u>\$ 100,119.47</u>

GRAND TOTAL	<u>\$ 100,119.47</u>
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## PAYROLL

PAY PERIOD ENDING MARCH 25, 2017

	TOTAL PAYROLL
Legislation	
Administration	14,855.78
Community Development	9,743.03
Finance	8,716.45
Police	121,333.87
Public Works	23,079.96
Water	27,301.63
Sewer	7,755.19
IT Fund	416.61
TOTAL	<u>\$ 213,202.52</u>

GRAND TOTAL	<u>\$ 313,321.99</u>
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4042	Chamber luncheon/Straub-Apr'17	Willowbrook/Burr Ridge	03/23/17	Apr2017	20.00
10-1010-50-5025	Replenish prmt#94/re Scavenger	Postmaster	04/04/17	94 April2017	2,000.00
10-1010-50-5030	Ver. cell phone bill-Straub/Feb	Verizon Wireless	02/22/17	9780767580Feb17	62.58
10-1010-50-5040	Scavenger Franchise mtg invit	Grasso Graphics	04/04/17	28487	1,896.26
10-1010-60-6010	Desk pen refill/Myr Straub-Feb1	A.T. Cross Company	02/22/17	E0994041	7.70
10-1010-80-8025	Court report/pol. interrogation	Kathleen W. Bono, CSR	03/16/17	7404	130.00
10-1010-80-8030	Video tape board mtg-03/13/17	Fernando Garron	03/31/17	Mar2017	575.00
10-1010-80-8030	Video tape board mtg-03/27/17	Fernando Garron	03/31/17	Mar2017	450.00
10-1010-80-8035	Business appreciaton award-Feb1	Award Emblem Mfg. Co., In	02/22/17	397209	90.00
10-1010-80-8035	EDC business breakfast mtg-02/2	Chicago Marriott at Burr	02/28/17	3387/Feb17	4,627.26
Total For Dept 1010 Boards & Commissions					9,858.80
Dept 2010 Administration					
10-2010-40-4042	Chamber luncheon/2-Apr'17	Willowbrook/Burr Ridge	03/23/17	Apr2017	40.00
10-2010-50-5030	Ver. cell phone bill-2/Feb17	Verizon Wireless	02/22/17	9780767580Feb17	135.16
Total For Dept 2010 Administration					175.16
Dept 3010 Community Development					
10-3010-40-4041	Ad/Assistant to the Adm/Planner	American Planning Associa	03/08/17	122213/Mar17	295.00
10-3010-40-4041	Ad Assitant to the Adm/Planner-	Illinois Municipal League	03/08/17	1256102092/Mar17	35.00
10-3010-40-4042	Chamber luncheon/Pollock-Apr'17	Willowbrook/Burr Ridge	03/23/17	Apr2017	20.00
10-3010-50-5030	Ver. cell phone bill-2/Feb17	Verizon Wireless	02/22/17	9780767580Feb17	145.16
10-3010-50-5040	Zoning maps/20-Mar'17	CMB Printing, Inc.	03/21/17	107174	160.00
10-3010-50-5075	B&F inspections-Mar'17	B & F Construction Code S	03/10/17	46085	3,124.34
10-3010-50-5075	B&F insp/Tower Comm-Mar'17	B & F Construction Code S	03/17/17	46129	200.00
Total For Dept 3010 Community Development					3,979.50
Dept 4010 Finance					
10-4010-40-4042	IGFOA/IMRF sem/Zurawski-Mar'17	IGFOA	03/24/17	3094/Feb2017	35.00
10-4010-50-5030	Ver. cell phone bill-Feb17	Verizon Wireless	02/22/17	9780767580Feb17	72.58
10-4010-60-6000	Misc. office supls-Mar'17	Staples Business Advantag	03/06/17	1032775566-Mar17	56.13
Total For Dept 4010 Finance					163.71
Dept 4020 Central Services					
10-4020-60-6010	2cs coffee & supls/VH-Mar'17	Commercial Coffee Service	03/31/17	539 141366	80.90
10-4020-60-6010	2cs coffee & supls/PW-Mar'17	Commercial Coffee Service	03/15/17	540 141121	76.65
10-4020-60-6010	1cs coffee & supls/PD-Mar'17	Commercial Coffee Service	03/24/17	541 141281	34.95
10-4020-60-6010	8.5 x11 copy paper- 20#/PD-Mar'	Impact Networking, LLC	03/16/17	16165 IN272086	274.50
10-4020-60-6010	8.5 x11 copy paper - 20#/VH-Mar	Impact Networking, LLC	03/16/17	16165 IN272086	274.50
10-4020-60-6010	8.5 x11 copy paper - 20#/PW-Mar	Impact Networking, LLC	03/16/17	16165 IN272086	164.70
10-4020-60-6010	Delivery fee-Mar'17	Impact Networking, LLC	03/16/17	16165 IN272086	5.00
10-4020-60-6010	#10 stationery envelopes/3300-F	Grasso Graphics	02/27/17	28406	675.41
10-4020-60-6010	Business cards/Myr Straub-500/F	Grasso Graphics	02/27/17	28406	99.83
10-4020-60-6010	2nd sheets/1000-Feb'17	Grasso Graphics	02/27/17	28406	90.00
10-4020-60-6010	#10 window envelopes/3400-Mar'1	Grasso Graphics	03/20/17	28467	617.36
Total For Dept 4020 Central Services					2,393.80
Dept 5010 Police					
10-5010-40-4032	Item# NP938 BLK Mfg# 31313	JG Uniforms, Inc.	03/24/17	16232	22.50
10-5010-40-4032	Item# NP291 BLK 2 Mfg# 18797	JG Uniforms, Inc.	03/24/17	16232	146.25
10-5010-40-4032	Item# NY054 BLK Mfg# 56136X	JG Uniforms, Inc.	03/24/17	16232	39.75
10-5010-40-4032	Item# NP167 Mfg# 18771	JG Uniforms, Inc.	03/24/17	16232	62.50
10-5010-40-4032	Item# NP831 BLK 02 Mfg# 31510	JG Uniforms, Inc.	03/24/17	16232	70.50
10-5010-40-4032	Item# NP912 BLK Mfg# 31311	JG Uniforms, Inc.	03/24/17	16232	180.00



INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/01/2017 - 04/05/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4032	Item# NP559 Mfg# 44A700BK	JG Uniforms, Inc.	03/24/17	16232	147.00
10-5010-40-4032	Item# NP160 BLK Mfg# 7200	JG Uniforms, Inc.	03/24/17	16232	45.85
10-5010-40-4032	Item# NP365 Mfg# 22964	JG Uniforms, Inc.	03/24/17	16232	21.50
10-5010-40-4032	Item# NP166 Mfg# 18190	JG Uniforms, Inc.	03/24/17	16232	81.00
10-5010-40-4032	Item# ZQ826NYL Mfg# 22960	JG Uniforms, Inc.	03/24/17	16232	17.50
10-5010-40-4032	Item# NP169 Mfg# 18205	JG Uniforms, Inc.	03/24/17	16232	143.50
10-5010-40-4032	Item# NP168 BLK Mfg# 15635	JG Uniforms, Inc.	03/24/17	16232	12.75
10-5010-40-4032	Item# 6360-832-131	JG Uniforms, Inc.	03/24/17	16232	324.00
10-5010-40-4032	A11450 silver border/FTO bar-6/	JG Uniforms, Inc.	03/24/17	16233	85.50
10-5010-40-4032	A11357 silver border/range ofc-	JG Uniforms, Inc.	03/24/17	16233	31.50
10-5010-40-4032	A11357 gold border/range office	JG Uniforms, Inc.	03/24/17	16233	28.50
10-5010-40-4032	SB-4-A gold slide bar holder-4	JG Uniforms, Inc.	03/24/17	16233	39.00
10-5010-40-4040	ILDOA membership/Wirth-Feb'17	Illinois Dare Officers As	02/16/17	Mar2017	30.00
10-5010-40-4042	DuPage Adm. Prof. Day luncheon/	DuPage County Chiefs of F	03/29/17	Mar17	125.00
10-5010-50-5025	Fedex/L3 Mobile-02/20/17	FedEx	03/22/17	5-746-01188	25.31
10-5010-50-5025	Fedex/Brite Computers-02/24/17	FedEx	03/22/17	5-746-01188	11.65
10-5010-50-5025	Fedex/Taser International-03/09	FedEx	03/22/17	5-746-01188	14.52
10-5010-50-5030	Ver. cell phone bill/PD-Feb17	Verizon Wireless	02/22/17	9780767580Feb17	992.40
10-5010-50-5051	Rpl brakes, hose, mt tires-#141	Willowbrook Ford	03/21/17	6237624/3	761.29
10-5010-60-6010	Flag spreader/1-Mar'17	Amazon.com Credit	03/16/17	1080254550	24.10
10-5010-60-6010	U.S. flag indoor set-Mar'17	Amazon.com Credit	03/16/17	108-1610253	134.30
10-5010-60-6010	LaCrosse jumbo atomic dig. cloc	Amazon.com Credit	03/16/17	108-1610253-A	93.00
10-5010-60-6010	LaCrosse atomic dig. clock-Mar1	Amazon.com Credit	03/16/17	108-1610253-A	42.94
Total For Dept 5010 Police					3,753.61
Dept 6010 Public Works					
10-6010-40-4032	Uniform rental/cleaning-03/21/1	Breens Inc.	03/21/17	9027 363456	74.60
10-6010-40-4032	Uniform rental/cleaning-03/28/1	Breens Inc.	03/28/17	9027 363635	74.60
10-6010-40-4032	Uniform rental/cleaning-04/04/1	Breens Inc.	04/04/17	9027 363815	74.60
10-6010-40-4032	Stihl Compl forestry helmet sys	Russo's Power Equipment	03/31/17	1009793 3858973	165.00
10-6010-40-4032	Stihl HP PRO gloves/2-Mar17	Russo's Power Equipment	03/31/17	1009793 3858973	37.00
10-6010-40-4042	Mileage to/from PW/VH-Rothbard/	Catherine R. Rothbard	04/03/17	Mar2017	38.52
10-6010-40-4042	Mileage to/from PW/VH-Benedict/	Shirley Benedict	03/28/17	03-28-17	25.68
10-6010-40-4042	Replenish I-Pass/PW-Mar'17	Illinois Tollway	03/16/17	1882954Mar17	40.00
10-6010-50-5030	Ver. cell phone bill/PW-Feb17	Verizon Wireless	02/22/17	9780767580Feb17	374.98
10-6010-50-5050	Safety test/BC 4 tire trailer-M	Courtney's Safety Lane, I	03/21/17	9253	35.00
10-6010-50-5051	Veh. safety test/unit #31-Mar'1	Courtney's Safety Lane, I	03/21/17	9253	35.00
10-6010-50-5056	Tree trimming/area 6-Mar'17	Winkler's Tree Service, I	03/14/17	8086 95465	11,077.20
10-6010-50-5056	Area 6 tree trimming-03/27/17	Winkler's Tree Service, I	03/27/17	95643	11,779.20
10-6010-50-5056	Area 6 tree trimming-03/21/17	Winkler's Tree Service, I	03/21/17	8086 95523	6,649.20
10-6010-50-5085	Shop towel rental-03/21/17	Breens Inc.	03/21/17	9027_363456	4.50
10-6010-50-5085	Shop towel rental-03/28/17	Breens Inc.	03/28/17	9027_363635	4.50
10-6010-50-5085	Shop towel rental-04/04/17	Breens Inc.	04/04/17	9027_363815	4.50
10-6010-60-6010	Mailboxes & misc supplies-Mar'1	Menards - Hodgkins	03/08/17	32060290 62425	157.80
10-6010-60-6010	Misc. supplies/PW-Mar'17	Menards - Hodgkins	03/17/17	32060290 63264	30.15
10-6010-60-6040	Foam Buster tank cleaner/1-Mar1	Russo's Power Equipment	03/31/17	1009793 3858973	12.99
10-6010-60-6041	Fuel wtr separator & sealed lam	Westown Auto Supply Co. I	03/09/17	2901 72952	60.78
10-6010-60-6041	55W fog/lite/2-Mar'17	Westown Auto Supply Co. I	03/10/17	2901 72977	13.50
10-6010-60-6041	55W fog/lite/2-Mar'17	Westown Auto Supply Co. I	03/16/17	2901 73055	13.50
10-6010-60-6042	Topsoil/lyd (restorations) Mar1	Tameling Industries	03/09/17	0114392-IN	30.00
10-6010-60-6042	Cold patch/1.60ton-Mar'17	K-Five Hodgkins, LLC	03/09/17	2095 23	224.00
10-6010-60-6050	AC trouble light/1-Mar'17	Menards - Hodgkins	03/17/17	32060290 63264	34.99
10-6010-60-6050	Safety blow gun tip/2-Mar'17	Westown Auto Supply Co. I	03/31/17	2901 73257	17.50

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6060	Roadway bulk salt/132.39ton-Mar	Compass Minerals America,	03/15/17	71618162	7,460.18
10-6010-60-6060	Roadway bulk salt/45.04ton-Mar'	Compass Minerals America,	03/20/17	71620011	2,538.01
Total For Dept 6010 Public Works					41,087.48
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Garbage removal/VH-03/27/17	Waste Management	03/27/17	2781545-2009-4	115.41
10-6020-50-5052	Garbage removal/PW-03/27/17	Waste Management	03/27/17	6-25178-03000	98.84
10-6020-50-5058	Mat rentals/PD-03/21/17	Breens Inc.	03/21/17	9028 363450	36.00
10-6020-50-5058	Mat rentals/PW-03/21/17	Breens Inc.	03/21/17	9028 363450	21.00
10-6020-50-5058	Mat rentals/VH-03/21/17	Breens Inc.	03/21/17	9028 363450	15.00
10-6020-50-5058	Mat rental/PD-03/28/17	Breens Inc.	03/28/17	9028 363629	36.00
10-6020-50-5058	Mat rental/PW-03/28/17	Breens Inc.	03/28/17	9028 363629	21.00
10-6020-50-5058	Mat rental/VH-03/28/17	Breens Inc.	03/28/17	9028 363629	15.00
10-6020-50-5058	Mat rental/PD-04/04/17	Breens Inc.	04/04/17	9028_363809	36.00
10-6020-50-5058	Mat rental/PW-04/04/17	Breens Inc.	04/04/17	9028_363809	21.00
10-6020-50-5058	Mat rental/VH-04/04/17	Breens Inc.	04/04/17	9028_363809	15.00
10-6020-50-5058	Janitorial service/PD-Mar'17	Eco-Clean Maintenance, In	03/28/17	6108	810.00
10-6020-50-5058	Janitorial service/VH-Mar''17	Eco-Clean Maintenance, In	03/28/17	6108	638.00
10-6020-50-5058	Janitorial service/PW-Mar'17	Eco-Clean Maintenance, In	03/28/17	6108	380.00
10-6020-50-5080	Nicor heating/PW-Mar'17	NICOR Gas	03/14/17	22944400005-Mar17	548.04
10-6020-50-5080	Sewer chg/PW-Mar'17	Flagg Creek Water Reclama	03/27/17	008917-000 Mar17	32.25
10-6020-50-5080	Nicor heating/VH garage-Mar'17	NICOR Gas	03/20/17	57961400009Mar17	124.95
10-6020-50-5080	Nicor heating/VH-Mar'17	NICOR Gas	03/20/17	4702570007 Mar17	680.59
10-6020-50-5080	Nicor heating/RA lodge-Mar'17	NICOR Gas	03/20/17	61407700006 Mar17	52.29
10-6020-50-5080	Nicor heating/PD-Mar'17	NICOR Gas	03/20/17	66468914693 Mar17	597.80
10-6020-50-5080	Nicor heating/RA-Mar'17	NICOR Gas	03/22/17	81110732419 Mar17	193.43
10-6020-60-6010	Fire extinguisher maint/PW-Mar'	Illinois Fire & Safety Cc	03/16/17	BUR451C 209276	151.54
10-6020-60-6010	Return trip/dispatch chg/PW-Mar	Illinois Fire & Safety Cc	03/16/17	BUR451C 209276	21.45
10-6020-60-6010	ABC fire exting. w wall hook/VH	Illinois Fire & Safety Cc	03/16/17	BUR7660 209277	60.83
10-6020-60-6010	Return trip/dispatch chg/VH Mar	Illinois Fire & Safety Cc	03/16/17	BUR7660 209277	21.45
10-6020-60-6010	Insp/rpr fire extinguishers/RA-	Illinois Fire & Safety Cc	03/16/17	RUS9400 209278	75.77
10-6020-60-6010	Return trip /dispatch chg/RA-Ma	Illinois Fire & Safety Cc	03/16/17	RUS9400 209278	21.45
10-6020-60-6010	Multi-fold paper towels/80cs-Ma	Eco-Clean Maintenance, In	03/17/17	6101	2,240.00
10-6020-60-6010	Toilet tissue/5cs-Mar'17	Eco-Clean Maintenance, In	03/17/17	6101	241.33
10-6020-60-6010	Deodorant blocks/9bxs-Mar'17	Eco-Clean Maintenance, In	03/17/17	6101	270.00
10-6020-60-6010	55 gal. liners/7bxs-Mar'17	Eco-Clean Maintenance, In	03/17/17	6101	252.00
10-6020-60-6010	Liq hand soap/2cs-Mar'17	Eco-Clean Maintenance, In	03/17/17	6101	102.22
Total For Dept 6020 Buildings & Grounds					7,945.64
Total For Fund 10 General Fund					69,357.70
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Holiday ornaments-Nov'16	Temple Display Ltd.	11/02/16	15540	201.18
23-7030-80-8012	J/M express train/pmt #2-Nov'16	A Moon Jump 4 U	11/19/16	40992 #2 Nov16	622.50
23-7030-80-8055	H/M marketing-Mar'17	Boost Creative Marketing	03/31/17	1153	2,575.00
Total For Dept 7030 Special Revenue Hotel/Motel					3,398.68
Total For Fund 23 Hotel/Motel Tax Fund					3,398.68
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	Garfiefld LAFO proj. amendment	Engineering Resource Assc	03/21/17	120702.CE.08	725.90

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
Total For Dept 8010 Capital Improvement					725.90
Total For Fund 31 Capital Improvements Fund					725.90
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental/cleaning-03/21/1	Breens Inc.	03/21/17	9027 363456	81.88
51-6030-40-4032	Safety shoes/Lukas-Mar'17	Red Wing Shoe Store	03/16/17	14-045	150.00
51-6030-40-4032	Uniform rental/cleaning-03/28/1	Breens Inc.	03/28/17	9027_363635	81.88
51-6030-40-4032	Uniform rental/cleaning-04/04/1	Breens Inc.	04/04/17	9027_363815	81.88
51-6030-50-5030	Telephone/well monitor line-Feb	AT&T	02/16/17	708Z40020902Feb17	369.91
51-6030-50-5030	Telephone/PC-Feb'17	AT&T	02/16/17	630Z99575502	689.86
51-6030-50-5030	Telephone/well pumping line-Feb	AT&T	02/22/17	630325420902Feb17	370.60
51-6030-50-5030	Ver. cell phone bill/WTR-Feb17	Verizon Wireless	02/22/17	9780767580Feb17	445.31
51-6030-50-5080	Electric/Bedford Pk sump pump-M	COMED	03/15/17	9179647001/Mar17	230.59
51-6030-50-5080	Electric/PC-Mar'17	Direct Energy Business LI	03/14/17	170730030368502	3,406.06
51-6030-50-5080	Nicor heating/PC-Mar'17	NICOR Gas	03/14/17	47915700000-Mar17	106.93
51-6030-50-5080	Electric/well #4-Mar'17	COMED	03/20/17	0029127044/Mar17	625.66
51-6030-60-6010	Dewalt 20V 2pk battery-Mar'17	Home Depot Credit Service	03/20/17	4071047	129.00
51-6030-60-6010	Husky 6" long nose pliers/2-Mar	Home Depot Credit Service	03/20/17	4071047	15.94
51-6030-60-6010	AA 8 pk rechargable batteries/2	Home Depot Credit Service	03/20/17	4071047	36.96
51-6030-70-7000	Watts U5B press. reg valve/2-Ma	HD Supply Waterworks, Ltd	03/15/17	080167 G910309	886.00
Total For Dept 6030 Water Operations					7,708.46
Total For Fund 51 Water Fund					7,708.46
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental/cleaning-03/21/1	Breens Inc.	03/21/17	9027 363456	25.47
52-6040-40-4032	Uniform rental/cleaning-03/28/1	Breens Inc.	03/28/17	9027 363635	25.47
52-6040-40-4032	Uniform rental/cleaning-04/04/1	Breens Inc.	04/04/17	9027 363815	25.47
52-6040-50-5030	Telephone/Highland Fields L.S.-	AT&T	02/13/17	630321967902Feb17	123.25
52-6040-50-5068	Lift station maint/3-Mar'17	Metropolitan Industries,	03/16/17	003355 320164	765.00
Total For Dept 6040 Sewer Operations					964.66
Total For Fund 52 Sewer Fund					964.66
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-Mar'17	Orbis Solutions	03/28/17	5566630	1,825.00
61-4040-50-5030	Ver. mobile hot spot-Feb'17	Verizon Wireless	02/22/17	9780767580Feb17	38.01
61-4040-50-5030	Ver. mobile data services-Feb'1	Verizon Wireless	02/22/17	9780767580Feb17	38.01
61-4040-50-5050	Replace Village Center webcam-M	Orbis Solutions	03/06/17	556636	2,820.00
61-4040-50-5050	Replacement surface pens-Mar'17	Amazon.com Credit	03/06/17	1032775566	58.85
61-4040-50-5050	Phone chargers & cables-Mar'17	Amazon.com Credit	03/06/17	103-6342728	59.96
61-4040-50-5050	Replace power supls/PW Surface-	Amazon.com Credit	03/06/17	103-5035939	25.99
61-4040-50-5050	Mouse, keyboard, supls-Mar'17	Amazon.com Credit	03/14/17	22+-7506543	119.85
61-4040-50-5061	ArcGIS desktop ann. supt 05/17	ESRI Inc.	04/03/17	507393 93273584	400.00
61-4040-50-5061	Firewall annual support-Apr'17	National Tek Services, In	04/03/17	4372	2,300.00
61-4040-50-5061	Email/antivirus annual support-	National Tek Services, In	04/03/17	4372	2,000.00
61-4040-60-6010	CE400A lsr toner crtrg/1-VH/Apr	Runco Office Supply	04/03/17	5527_681024-0	125.99
61-4040-60-6010	HP727 matte blk ink/1/PW-Mar'17	Runco Office Supply	03/28/17	5649_680476-0	148.16
61-4040-60-6010	HP727 gray ink crtrdg/1/PW-Mar1	Runco Office Supply	03/28/17	5649_680476-0	65.20
61-4040-60-6010	HP727 yellow ink crtrdg/1/PW-Ma	Runco Office Supply	03/28/17	5649_680476-0	65.20
61-4040-60-6010	HP727 mgnta ink crtrdg/1/PW-Mar	Runco Office Supply	03/28/17	5649_680476-0	65.20

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Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-60-6010	HP727 cyan ink crtrdg/1/PW-Mar1	Runco Office Supply	03/28/17	5649 680476-0	65.20
61-4040-60-6010	Scanner replacement-Mar'17	Amazon.com Credit	03/14/17	114-9872679	248.45
61-4040-70-7000	HP Designjet T2530 36" printer-	Clifford-Wald & Company,	03/21/17	IN00101781	6,745.00
61-4040-70-7000	Wireless networking-Mar'17	Orbis Solutions	03/28/17	5566630	750.00
Total For Dept 4040 Information Technology					17,964.07
Total For Fund 61 Information Technology Fund					17,964.07

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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		Fund Totals:			
		Fund 10 General Fund			69,357.70
		Fund 23 Hotel/Motel Tax Fund			3,398.68
		Fund 31 Capital Improvements Fund			725.90
		Fund 51 Water Fund			7,708.46
		Fund 52 Sewer Fund			964.66
		Fund 61 Information Technology F			17,964.07
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		Total For All Funds:			100,119.47