

**AGENDA  
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**May 11, 2015  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
Cub Scout Pack #10, Den #9, Elm School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**7:00 p.m.  
Service Recognition Plaque  
Public Works Director Paul May**

**5. MINUTES**

- \*A. Approval of Regular Board Meeting of April 27, 2015
- \*B. Receive and File Veterans Memorial Committee of March 25, 2015
- \*C. Receive and File Draft Plan Commission Meeting of May 4, 2015

**6. ORDINANCES**

**7. RESOLUTIONS**

- \*A. Adoption of Supplemental Resolution Supporting IDOT-Burr Ridge Local Agency Agreement for German Church Road Sidewalk Project

**8. CONSIDERATIONS**

- \*A. Approval of Plan Commission Recommendation to Approve Text Amendment to Section IV.I. 18 of the Burr Ridge Zoning Ordinance to Permit a Flag Pole on a Residential Property Not Exceeding 25 Feet in Height Rather than the Current Limit of 15 Feet in Height (Z-06-2015: 3 Regent Court – Richards)

- \*B. Approval of Plan Commission Recommendation to Approve Amendment to Sign Ordinance for Temporary Grand Opening Signs (S-08-2014)
- \*C. Approval of Mayor's Recommendation to Appoint Board Committee Assignments
- \*D. Approval of Recommendation to Authorize 2015 Concrete Program to Strada Construction through the DuPage County MPI Program
- \*E. Approval of Recommendation to Authorize 2015-2020 Land Lease with the Illinois DNR for Bedford Park Watermain
- \*F. Receive and File Resignation Letter from Public Works Director/Village Engineer Paul May
- \*G. Ratification of Decision to Authorize Village Administrator to Hire GovHR USA to Fill the Public Works Director/Village Engineer Vacancy
- \*H. Approval of FY 14-15 Vendor List in the Amount of \$306,323.80 for all Funds, which includes a Special Expenditure of \$18,250.00 to Kramer Tree Specialists for Spring Curbside Branch Pickup
- \*I. Approval of FY 15-16 Vendor List in the Amount of \$93,990.36 for all Funds, plus \$251,077.55 for Payroll, for a Grand Total of \$345,067.91, which includes no Special Expenditures
- J. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**

**TO:** Village President and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of May 11, 2015  
**DATE:** May 8, 2015

**PLEDGE OF ALLEGIANCE – Cub Scout Pack #10, Den #9, Elm School**

**SERVICE RECOGNITION PLAQUE – Public Works Director Paul May**

As you are aware, Paul May has tendered his resignation as Public Works Director/Village Engineer, effective May 22, 2015. Paul has been with the Village since June 2007 and in recognition of his many accomplishments and excellent leadership of our Public Works Department, we will be presenting Paul with a Service Recognition plaque thanking him for his service.

**6. ORDINANCES**

**7. RESOLUTIONS**

**A. German Church Road Sidewalk - Local Agency Agreement with IDOT**

The design phase for the German Church Road sidewalk project is concluding and the project is currently slated for a summer, 2015 letting. The Local Agency Intergovernmental Agreement for this project has previously been executed with IDOT, and all local obligations are provided for the FY 2015-16 Budget. Changes in the documentation procedures at IDOT require approval of a supplemental supporting resolution at this time.

**It is our recommendation:** that the Resolution be adopted and that the Village Board authorize the Village President to execute the Supplemental Resolution for the German Church Road sidewalk project (STP Grant)

**8. CONSIDERATIONS**

**A. Plan Commission Recommendation – Zoning Ordinance Text Amendment**

Please find attached a letter from the Plan Commission recommending approval of a request by Mr. Kevin Richards of 3 Regent Court for an amendment to the Zoning Ordinance to increase the height of flag poles on residential properties. Mr. Richards wants to erect a 25 foot flag pole and the current regulation restricts the height of a flag pole on residential property to 15 feet.

The Plan Commission considered either a variation unique to the petitioner's property or a text amendment that would apply to all residential properties in the Village. The Commission determined that there could be nothing unique about a particular property that would justify a variation from the standard but that the standard of 15 feet maximum height should be increased to 25 feet. The Commission compared the Burr Ridge standard to other adjacent standards (Willowbrook permits three flag poles up to 30 feet each) and to the most common standard for flag pole height (which typically exceed 20 feet).

**It is our recommendation:** that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance amending the Zoning Ordinance.

**B. Plan Commission Recommendation – Sign Ordinance Amendment**

Please find attached a letter from the Plan Commission recommending an amendment to Section 55.09 of the Sign Ordinance to permit temporary grand opening signs for non-residential properties as follows:

F. Grand Opening Banners: One, temporary grand opening banner sign, advertising the opening of a new business, may be erected subject to the following:

1. The banner shall be professionally printed, shall not exceed 12 square feet in area; and shall be securely attached to the wall of the building so as not to move in the wind.

2. A grand opening banner may be used for a period of 14 consecutive days anytime within 90 days after the issuance of a Zoning Certificate of Occupancy.

The Plan Commission considered this request at the May 4, 2015 meeting. The Commission also considered permitting right of way signs for grand openings but rejected those signs based on a concern for sign clutter. The proposed amendment allows one sign to be mounted to the wall of the building for a 14 day period.

**It is our recommendation:** that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance amending the Sign Ordinance.

**C. Board Committee Appointments**

Attached please find a list of the Mayor's proposed appointments to Board Committees.

**It is our recommendation:** that the Mayor's proposed appointments be approved.

**D. 2015 Concrete Program through DuPage County MPI Program**

The Burr Ridge Engineering Division has participated in the DuPage County aggregated contract advertisement for bids for the 2015 Concrete program. This effort was taken in order to improve competition and to generate reduced prices due to bid volume. Previously, villages have contracted independently, and the MPI (Municipal Purchasing Initiative) commenced in 2014. The annual concrete program consists primarily of trip hazard repair and ADA handicapped ramp replacement throughout the Village, and this year will include construction of the 79<sup>th</sup> Street sidewalk between Burr Oaks Lane and Chasemoor Drive. The 2015 budget includes \$80K for this work. Favorable prices have been realized through this program, which will result in significant savings compared to previous local bid projects (savings variable based upon pay item).

Based upon the low bid unit prices and the anticipated installed units, staff anticipates that all necessary work can be completed for well under the budget amount of \$80,000.

**It is our recommendation:** that the Village award the contract for the 2015 Concrete program to Strada Construction, of Addison, IL, through the DuPage County aggregated contracting program for concrete flatwork at the low-bid unit prices, in an amount not to exceed \$80,000.

**E. 2015-2020 Land Lease with IDNR (Bedford Park Water Main)**

Please be advised that the license agreement with IDNR has expired and will require authorization of a five year extension. The license agreement with the IDNR is for the lease of property along the I & M Canal for operation and maintenance of the Burr Ridge – Bedford Park watermain transmission line. This easement was procured prior to the construction of the Burr Ridge transmission line, and an agreement with the IDNR must be maintained perpetually. The term of the agreement is 5 years, next expiring on June 30, 2020. The annual lease for this facility is \$270/year.

**It is our recommendation:** that the agreement be authorized.

**F. File Resignation Letter from Paul May**

Enclosed please find a letter from Public Works Director Paul May tendering his resignation from the Village, effective May 22, 2015. Paul has accepted the position of Assistant Executive Director of the Northwest Suburban Joint Action Water Agency (NSMJAWA).

**It is our recommendation:** that Paul May's resignation letter be received and filed.

**G. Village Administrator to Hire Consultant to Fill PW Director Vacancy**

During Closed Session at the April 27 meeting, the Village Board accepted my recommendation to contract with a consultant to conduct the process of hiring a replacement Public Works Director/Village Engineer. Attached please

find the contract with GovHR USA to conduct this recruitment.

**It is our recommendation:** that the Board ratify its previous authorization for the Village Administrator to hire a consultant to conduct the recruiting process to fill the Public Works Director/Village Engineer vacancy.

**H. FY 14-15 Vendor List**

Enclosed is the FY 14-15 Vendor List in the amount of \$306,323.80 for all funds, which includes a Special Expenditure of \$18,250.00 to Kramer Tree Specialists for spring curbside branch pickup.

**It is our recommendation:** that the FY 14-15 Vendor List be approved.

**I. FY 15-16 Vendor List**

Enclosed is the FY 15-16 Vendor List in the amount of \$93,990.36 for all funds, plus \$251,077.55 for Payroll, for a Grand Total of \$345,067.91, which includes no Special Expenditures.

**It is our recommendation:** that the FY 15-16 Vendor List be approved.

**REGULAR MEETING****PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE, IL****April 27, 2015**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of April 27, 2015 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited by Parker Murphy of Elm School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Grasso, Ruzak, Paveza, Bolos, and President Straub. Absent was Trustee Manieri. Also present were Village Administrator Steve Stricker, Community Development Director Doug Pollock, Public Works Director Paul May, Police Chief John Madden, Finance Director Jerry Sapp, Communications and Public Relations Coordinator Janet Kowal, Village Attorney Greg Smith, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

**AUDIENCE** Dolores Cizek discussed the Village budget noting that expenditures exceed revenues by \$800,000. She also discussed the Village Administrator salary.

Marty Gleason discussed an award he will be receiving from the University of Notre Dame, the Domer of the Year Award. He also discussed his involvement with the Notre Dame Club of Chicago and an accomplished scholarship recipient of one of the Club's scholarships.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Ruzak that the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Ruzak, Grasso, Bolos, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING OF APRIL 13, 2015** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF RECOMMENDATION TO RELOCATE AND UPGRADE WIRELESS NETWORK CONNECTION AT THE CORNER OF COUNTY LINE ROAD AND PLAINFIELD ROAD** The Board, under the Consent Agenda by Omnibus Vote, awarded the

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contract for upgrading and relocating the Village's wireless equipment to National Tek Sales, Inc. in the amount of \$11,228.

**APPROVAL OF RECOMMENDATION TO APPROVE FY 15-16 PAY PLAN AND SALARY INCREASES FOR NON-UNION EMPLOYEES** The Board, under the Consent Agenda by Omnibus Vote, approved the FY 2015 – 16 Salary Increases for non-union employees, along with the FY 2015-16 Pay Plan.

**APPROVAL OF RECOMMENDATION TO PURCHASE WATER DEPARTMENT LINE LOCATOR** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the purchase of pipe line locating equipment to Associated Technical Services, LTD. in the amount of \$6,912.00.

**APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$305,095.99 FOR ALL FUNDS, PLUS \$196,967.27 FOR PAYROLL, FOR A GRAND TOTAL OF \$502,063.26 WHICH INCLUDES SPECIAL EXPENDITURES OF \$15,520.00 TO PLEASANTVIEW FIRE PROTECTION DISTRICT (OUT OF E-9-1-1 FUND) FOR 9-1-1 SYSTEM DISPATCH EQUIPMENT** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending April 27, 2015 in the amount of \$305,095.99 and payroll in the amount of \$196,967.27 for the period ending April 11, 2015.

**CONSIDERATION OF AN ORDINANCE AMENDING THE BURR RIDGE MUNICIPAL CODE BY ADDING A NEW CHAPTER 15 ENTITLED "CABLE AND VIDEO CUSTOMER SERVICE AND PRIVACY PROTECTION"** Village Administrator Steve Stricker introduced Village Attorney Greg Smith.

Mr. Smith began by explaining that the current Franchise Agreement with Comcast expires in May and that it allows the placement of cable and boxes in the Village right of way in return for a payment to the Village of 5 percent of gross revenues.

Mr. Smith explained that the Franchise Agreement is based on a template agreement negotiated between the Metropolitan Mayors' Caucus and Comcast. He noted that in his negotiations with Comcast, he represented a consortium consisting of the Villages of Burr Ridge, Clarendon Hills, Hinsdale, and Willowbrook.

Mr. Smith stated that the Franchise Agreement sets forth the terms on which Comcast may use the Village's rights of way to install and maintain its equipment needed to provide cable television services to customers in the Village.

Mr. Smith reviewed the highlights of the Franchise Agreement which include a term of ten years; allowance for Comcast to perform work in right of way; designation of the 5% franchise fee; specification of service standards; indemnification and insurance provisions; provision of Public Education and Government channel; and specification of Public Education Government channel



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Capital Fee. He concluded by stating that the Board must first approve the Ordinance for the customer service standards and then the Resolution for the contract.

In response to Trustee Grasso, Mr. Smith explained that under the Franchise Agreement, Comcast is given latitude with regard to "Acts of God" and repairs are given a reasonable amount of time for restoration of service. He added he is not aware of any areas that are prone to outages.

In response to Trustee Bolos, Mr. Smith explained that by adopting the consumer privacy protection, residents can contact the Village with regard to disputes with Comcast.

Village Administrator Stricker stated that Comcast has been responsive to complaints and the Village does not receive many complaints on their service. He added that for those complaints that have been directed to the Village representative at Comcast, they have been handled promptly.

In response to Trustee Franzese, Mr. Smith explained that the 5% franchise fee is set by federal law as a ceiling for the rate.

Trustee Grasso inquired about the possibility of burying all Comcast and electrical cables. Mr. Smith responded that when overhead lines are present, Comcast will use them for their cable lines and only when the overhead lines are eliminated will the cables be buried.

Trustee Ruzak inquired if a time limit could be designated in which a customer could be placed on hold with Comcast. In response, Mr. Smith stated that state law is not concerned with hold times but more with appointments and outages. He added that if there are several complaints regarding hold times, Mr. Stricker could provide assistance in contacting the Comcast Village liaison.

Motion was made by Trustee Grasso and seconded by Trustee Ruzak to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 5 - Trustees Grasso, Ruzak, Franzese, Paveza, Bolos

NAYS: 0 - None

ABSENT: 1 - Trustee Manieri

There being five affirmative votes, the motion carried.

**THIS IS ORDINANCE NO. 1147**

**CONSIDERATION OF A RESOLUTION APPROVING A CABLE TELEVISION  
FRANCHISE AGREEMENT BY AND BETWEEN THE VILLAGE OF BURR RIDGE  
AND COMCAST OF ILLINOIS VI, LLC** Village President Straub asked for a motion.

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Motion was made by Trustee Grasso and seconded by Trustee Ruzak to adopt the Resolution authorizing the Mayor to sign the franchise agreement for a term of 10 years.

On Roll Call, Vote Was:

AYES: 5 - Trustees Grasso, Ruzak, Franzese, Paveza, Bolos

NAYS: 0 - None

ABSENT: 1 - Trustee Manieri

There being five affirmative votes, the motion carried.

**THIS IS RESOLUTION NO. R-06-15**

**PRESENTATION OF PROCLAMATION HONORING FORMER VILLAGE PRESIDENT AND TRUSTEE LEONARD RUZAK** Village President Straub read the Proclamation honoring Leonard Ruzak.

Jack Schaus related an experience he had with Mr. Ruzak regarding incorporating areas to the Village.

Trustee Ruzak thanked all for the opportunity to serve Burr Ridge.

Motion was made by Trustee Bolos and seconded by Trustee Grasso to approve the Proclamation.

On Roll Call, Vote Was:

AYES: 5 - Trustees Bolos, Grasso, Ruzak, Franzese, Paveza

NAYS: 0 - None

ABSENT: 1 - Trustee Manieri

There being five affirmative votes, the motion carried.

**PRESENTATION ON REDESIGN OF THE VILLAGE WEBSITE** Finance Director Jerry Sapp explained that over the past year, staff has overhauled the Village Website to correct limitations, provide enhancements, and make the Website user-friendly. Mr. Sapp discussed the new features of the Website.

Public Relations Coordinator Janet Kowal provided a demonstration of the redesigned Village Website.

In response to Trustee Franzese, Mr. Sapp stated the PDF Files located on the website are searchable.

In response to Village President Straub, Mr. Sapp explained that the Village has a firewall and security as protection for the Website.

Village Administrator Stricker added that if enhancements or additional information are desired on the Website, they can be incorporated upon request.

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**CONSIDERATION OF RECOMMENDATION TO APPROVE AMENDMENTS TO THE EMPLOYEE RECOGNITION PROGRAM**

Village Administrator Steve Stricker discussed the staff recommendations with regard to Village employee recognition. He proposed that Village employees be brought before the Board for recognition for accomplishments such as:

- the celebration of a 20<sup>th</sup>, 25<sup>th</sup>, 30<sup>th</sup>, and 35<sup>th</sup> anniversary;
- an accomplishment of a special task;
- the completion of a team task or milestone.

Mr. Stricker explained that this proposal would allow employees to be recognized by the Board for specific reasons and eliminate the perception of a contest.

The Board agreed that the recognition proposal is a positive approach.

Motion was made by Trustee Ruzak and seconded by Trustee Paveza to approve the recommended changes to the Employee Recognition Program.

On Roll Call, Vote Was:

AYES: 5 - Trustees Ruzak, Paveza, Bolos, Grasso, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

**OTHER CONSIDERATIONS** Village Administrator Steve Stricker stated he attended a press conference with the DuPage Mayors and Managers to express opposition to Governor Rauner's proposition to reduce the LGDF (Local Government Distributed Funds) given to municipalities by 50%. Mr. Stricker indicated they were successful in communicating their opposition to the proposal.

In response to Trustee Bolos, Mr. Stricker stated a letter has been sent to state representatives regarding the restrictions on the use of the hotel/motel tax fund.

**AUDIENCE** Alice Krampits, also speaking for Mark Toma, discussed the Village Administrator salary. Ms. Krampits expressed opposition to the lack of proactivity in the handling of the water meter discrepancies and replacements; the loss of revenue due to businesses leaving the Village; and the treatment of Tom White who was previously a member of the Police Pension Board. Ms. Krampits indicated that she and Mr. Toma feel that a salary increase should not be awarded and a cap should be placed on the Village Administrator salary.

Dolores Cizek discussed a Chicago Tribune article which discussed the Illinois Metropolitan Investment Fund that has lost over 180 million dollars. Ms. Cizek commended Finance Director Jerry Sapp for avoiding investment of Village money in this fund.

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Conrad Fialkowski discussed the treatment of Tom White who was previously a member of the Police Pension Board. Mr. Fialkowski stated that as a volunteer, Mr. White's representation is not for the Village Administration but rather from his own experience, opinions, and knowledge.

Marty Gleason discussed the importance of retaining individuals who have long-term experience in a position. He referenced Trustee Ruzak and Trustee Paveza who have many years of tenure with the Village. Mr. Gleason also added that Village Administrator Stricker has the responsibility of the daily operation of the Village and would be very difficult to replace.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** Trustee Paveza commented on the many positive accolades the Village of Burr Ridge receives and noted that often audience members who speak focus more on the negative aspects.

Trustee Ruzak announced that Armed Forces Day will be held May 16<sup>th</sup> at 10:00 a.m. at the Veterans Memorial.

**ADJOURNMENT** Motion was made by Trustee Grasso and seconded by Trustee Ruzak that the Regular Meeting of April 27, 2015 be adjourned to Closed Session to discuss:

- A. Approval of Closed Session Minutes of April 13, 2015
- B. Compensation and performance of a Specific Employee
  - Village Administrator Annual Evaluation
- C. Employment of Employee

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Ruzak, Franzese, Paveza, Bolos

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried and the meeting was adjourned at 8:21 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**RECONVENED REGULAR MEETING**

**PRESIDENT AND BOARD OF TRUSTEES,**  
**VILLAGE OF BURR RIDGE, IL**

**April 27, 2015**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of April 27, 2015 was reconvened at 9:31 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:30 p.m. to 9:30 p.m.

**RECONVENE REGULAR MEETING** Motion was made by Trustee Ruzak and seconded by Trustee Grasso that the Regular Meeting of April 27, 2015 be reconvened.

On Roll Call, Vote Was

AYES: 5 – Trustees Ruzak, Grasso, Franzese, Paveza and Bolos

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO APPROVE SALARY INCREASE FOR VILLAGE ADMINISTRATOR** Motion was made by Trustee Ruzak and seconded by Trustee Grasso that the Village Administrator's salary for FY2015-16 would be increased by 2%.

On Roll Call, Vote Was

AYES: 5 – Trustees Ruzak, Grasso, Franzese, Paveza and Bolos

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

There being no further business, Motion was made by Trustee Paveza and seconded by Trustee Franzese that the Regular Meeting of April 27, 2015 be adjourned.

On Roll Call, Vote Was

AYES: 5 – Trustees Paveza, Franzese, Grasso, Ruzak, Bolos

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried and the Regular Meeting of April 27, 2015 was adjourned at 9:31 p.m.

Reconvened Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
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\_\_\_\_\_  
Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

\_\_\_\_\_  
Mickey Straub  
Village Clerk Pro-Tempore  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_,  
2015.

Burr Ridge Veterans Memorial Committee

Minutes of Meeting Wednesday March 25th, 2015

1. Meeting called to order by Chairman Leonard Ruzak at 4:00 P.M.

2. Roll Call

Present in addition to Chairman Leonard Ruzak, John Moskal, Russell Smith, John Curin, Ken Thompson, and Jack Schaus

Absent: Joe Kozak, and Mickey Straub

Guest: Janet Kowal, Events Coordinator

3. Minutes of the previous meeting of February 25th, 2015, were read. Motion to accept minutes by Ken Thompson; second by John Curin. Motion carried.

4. Written Financial Report by Jack Schaus, Treasurer. Showed current balance \$34,950.01 (March). Motion to accept Treasurer's Report by Russell Smith, second by Ken Thompson. Motion carried.

5. Old Business:

Handed out Patriot Award applications to the committee. The Patriot Award Sub-Committee will be Jack Schaus, Ken Thompson, and John Moskal. Armed Forces Day flyers also handed out to the Committee to start advertising at the local businesses.

6. New Business:

Janet Kowal trying to firm up Event speaker as well as obtaining a commitment from Pastor Bob Geachel. John Moskal confirming Fly over as well as popcorn from local business.

7. General Discussion:

Committee members will need to visit VFW's, Boy Scout troops, and other Organizations to invite them to our Armed Forces event.

8. Adjournment:

Motion by Russell Smith to adjourn; second by John Curin. Motion carried. Meeting adjourned at 4:50 P.M. Next meeting is Wednesday, April 29th, 2015.

**PLAN COMMISSION/ZONING BOARD OF APPEALS**  
**VILLAGE OF BURR RIDGE**  
**MINUTES FOR REGULAR MEETING OF**  
**MAY 4, 2015**

**1. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 6 – Stratis, Hoch, Grunsten, Praxmarer, Grela, and Trzupek

**ABSENT:** 1 – Scott

Also present was Community Development Director Doug Pollock.

**2. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Grunsten to approve minutes of the February 16, 2015 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Grela, Grunsten, Stratis, Hoch, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 6-0.

**3. PUBLIC HEARINGS**

Chairman Trzupek asked all persons in attendance who may speak at any of the public hearings to stand and affirm to tell the truth. Chairman Trzupek affirmed all those who stood.

**A. Z-06-2015: 3 Regent Court (Richards); Text Amendment or Variation**

Chairman Trzupek asked Mr. Pollock to provide a summary of this request.

Mr. Pollock said that the petitioner wants to erect a flag pole on his property at 3 Regent Court that would be 25 feet tall. Prior to 1997, the Zoning Ordinance did not restrict the height of a flag pole. Flag poles were permitted on residential properties with the only restriction being a 10 foot setback from all lot lines. A 1997 amendment maintained the 10 foot setback but also restricted the height of flag poles on residential properties to 15 feet. The petitioner has submitted this petition as either a variation specific to the property at 3 Regent Court or as an amendment to the Zoning Ordinance which would allow flag poles in residential districts up to 25 feet in height.

Chairman Trzupek asked Mr. Pollock to reiterate the Village Attorney's opinion regarding the potential to regulate what types of flags are flown. Mr. Pollock said that a couple of neighbors had suggested that flags be limited in some manner. Mr. Pollock said he checked with the Village Attorney who said that regulating the content on a flag pole may be considered an inappropriate regulation of free speech.



Chairman Trzupek asked the petitioner for comments.

Mr. Kevin Richards said that the only thing he wanted to add was that the flag pole he wants to erect has been in the Village for 30 years on his parents' property. He wants to move it to his property to honor his father who passed away.

Chairman Trzupek asked for comments and questions from the public.

Mr. Al Petkus, 5 Regent Court, submitted a written statement indicating his support for the proposal.

Mr. Richards also submitted a written petition signed by other neighbors.

There being no other public comments, Chairman Trzupek asked for questions and comments from the Plan Commission.

Commissioner Stratis asked Mr. Pollock if there was any reason for the 15 foot height limit. Mr. Pollock said he thought it was applied because it was the height limit for accessory buildings in residential districts.

Commissioner Stratis said he was on a trip over the weekend and noted the height of flag poles on residential properties. He said that he did not see one that looked less than 20 feet and most were closer to 40 feet. He said that 15 feet was too short and he would support an amendment to the Zoning Ordinance.

In response to Commissioner Stratis, Mr. Richards said that flag protocol dictates that the flag be flown at night only during times of war and when it is flown at night, it must be illuminated.

Commissioner Stratis concluded that he likes the Willowbrook regulations and would suggest similar regulations for Burr Ridge.

Commissioners Hoch, Grunsten and Praxmarer all said they agree with Commissioner Stratis.

Commissioner Grela said that the current 15 foot height limit is somewhat arbitrary and he has no problem raising the height to 25 feet. He said he would not want to regulate the hours, illumination and other protocols for flags.

Chairman Trzupek asked Commissioner Stratis if he wanted to regulate hours or illumination. Commissioner Stratis said he did not. Chairman Trzupek agreed.

There being no further comments or questions, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Hoch to close the hearing for Z-06-2015.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Stratis, Hoch, Grunsten, Grela, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 6-0.

Chairman Trzupek asked for a motion regarding the requested variation or text amendment.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Grela to adopt the petitioner's findings of fact and recommend that the Board of Trustees

amend Section IV.I.18 of the Zoning Ordinance to permit a maximum of three flag poles on a residential property not exceeding 25 feet in height.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Stratis, Grela, Hoch, Grunsten, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 6-0.

**B. Z-07-2015: 16W020 79<sup>th</sup> Street (Lyons Truck Sales); Special Use**

As requested by Chairman Trzupek, Mr. Pollock summarized this petition as follows: The petitioner owns and operates a truck sales business at the northwest corner of 79<sup>th</sup> Street and Madison Street. The use of this property for truck sales was established in 1980 by approval of a special use. At this time, the petitioner seeks to add a second floor addition to the building. Since an increase in floor area represents an increase in the intensity of the use, the addition requires a new special use approval.

Mr. Pollock added that it has been the policy of the Plan Commission to recommend that non-conforming parking lots be brought into conformance when a special use expands. In this case, about half of the parking area is gravel and there is no curbing around the parking area.

There was no public comments or questions regarding this petition. Chairman Trzupek asked for comments and questions from the Plan Commission.

Mr. Mark Scarlato of Fornaro Law introduced himself as the attorney for the petitioner. Mr. Scarlato also introduced Mr. Walter Veselinovic who is the contractor for the petitioner.

Mr. Scarlato said that the Village code does not require that the parking lot be improved to current standards. He said that due to the cost of stormwater improvements, his client cannot afford to improve the parking lot and to do the addition. He suggested that due to the history and location of this property, paving of the parking lot is not necessary. Mr. Scarlato said that they only need the special use because of the second floor addition and the use would not change. He added that he would agree to use the gravel area for display of trucks only and that all customer and employee traffic and parking would be on the paved area of the parking lot.

Mr. Scarlato concluded that the addition will improve the property, improve the tax base and encourage more investment in the area. He said the use of the property as truck sales for the last 35 years is evidence that this is a good use for the area.

Chairman Trzupek asked for questions and comments from the Plan Commission.

Chairman Trzupek asked for clarification of what is being done to the building. Mr. Veselinovic explained the work that was being done included the second floor addition and a new façade on the front of the building.

Chairman Trzupek asked if the addition will bring more people to the property. Mr. Vic Dodevski, the petitioner, stated that it will bring more people to the property. He expects to hire additional employees and hopes to increase sales.

Chairman Trzupek asked if an elevator is needed for the second floor addition. Mr. Veselinovic said he had the plans reviewed by the Village's consultant and the consultant indicated an elevator is not needed. Mr. Pollock said he was not sure if a review had been done by the Village's consultant.

Commissioner Grela stated that the petitioner is increasing the intensity of the use. He said if it were built today, all of the parking lot would have to be hard surfaced. He said the lack of hard surfacing creates dust problems. Commissioner Grela concluded that he has no problem with the land use but to approve any expansion, it needs to be brought up to current codes. He said he is willing to allow some time, perhaps up to three years.

Mr. Scarlato emphasized that the code does not require the parking lot to be improved. Chairman Trzupek said he understands that but since they are asking for a special use, the Plan Commission can recommend reasonable conditions including improvement of the parking lot.

Commissioner Praxmarer asked for further clarification of the building addition. Mr. Dodevski said the existing truck bays would remain and are for servicing of the trucks for sale. He said they do not provide truck service to the public. In response to Commissioner Praxmarer, Mr. Dodevski said that he would be adding 3 to 5 employees as a result of the addition.

Commissioner Grunsten asked about the exterior materials of the addition. She asked staff if the elevations were subject to Plan Commission review and approval. Mr. Pollock responded that he had not taken that into consideration but the Zoning Ordinance requires review of building elevations for new commercial buildings and additions.

Commissioner Hoch said that there are portions of the fence that need to be fixed. She said she would be more inclined to support the special use request if the parking lot were improved to current standards.

Commissioner Stratis asked the petitioner how much money he thinks it would cost to improve the parking lot and bring it into compliance with current standards. Mr. Veselinovic responded that the cost is increased because stormwater management improvements would also be required. He said he is doing a similar project in Willowbrook and estimates the cost at this location as exceeding \$400,000. Commissioner Stratis said that he understands the high cost but that he is concerned with allowing the expansion of a special use without bringing it into compliance as has been done with other properties.

Chairman Trzupek asked if all rooftop equipment would be screened from view. Mr. Veselinovic said that they would be screened. Chairman Trzupek said he believes the business is good for the Village but he would like to see the gravel parking lot improved.

In response to questions from Chairman Trzupek, Mr. Dodevski explained that the customer and employee parking area is paved but does not have curbs. He said that he anticipates 3 to 5 visitors per day and 5 employees.

Mr. Pollock suggested that the petitioner may not need the entire gravel area for display of trucks. He suggested they look at making the area smaller and replacing the remaining gravel area with grass. He said this would reduce the cost and may open some area for surface detention rather than underground detention. In response to Mr. Pollock, Mr. Dodevski said he has about 40 to 60 trucks on the property for sale.

Chairman Trzupek suggested a continuance so that the petitioner can consult with a civil engineer and determine the cost for a parking lot improvement as described by Mr. Pollock.

Commissioner Grunsten added that she wants to review the building elevation and that the EIFS material is not discouraged by the Zoning Ordinance.

Mr. Scarlato said that his client will agree to a continuance to the May 18 meeting.

Chairman Trzupek asked for a motion to continue the hearing.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Stratis to continue the hearing for Z-07-2015 to May 18, 2015.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Grela, Stratis, Hoch, Grunsten, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 6-0.

#### **4. CORRESPONDENCE**

There were no other questions or comments regarding the Board Report, the Building Report, or Subdivision Report.

#### **5. OTHER CONSIDERATIONS**

##### **A. S-08-2014: Sign Ordinance Amendment – Grand Opening Signs**

Chairman Trzupek asked Mr. Pollock to summarize this consideration.

Mr. Pollock summarized the consideration as follows: At prior meetings, the Plan Commission discussed a possible amendment to the Sign Ordinance to permit new businesses to erect temporary signs to announce their opening. At the February meeting, the Commission rejected any consideration to allow grand opening signs in the right of way but agreed to consider an amendment permitting grand opening banners on a building. The Commission discussed the length of time a banner would be allowed and how to regulate when the banner is placed on the building. Based on that discussion, a draft amendment has been provided in the staff summary for this consideration.

Chairman Trzupek asked if it was appropriate to tie the size of the sign to the size of the building. Mr. Pollock said that some signs are based on the size of the building but most zoning districts have one standard size limit.

Commissioner Grela said he likes the draft as written and is prepared to recommend approval.

Mr. Pollock suggested adding a limit that the sign has to be used within 90 days after the Zoning Certificate of Occupancy is issued.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Grunsten to recommend to the Board of Trustees an amendment to the Sign Ordinance to permit temporary grand opening signs as follows:

- F. **Grand Opening Banners:** One, temporary grand opening banner sign, advertising the opening of a new business, may be erected subject to the following:

1. The banner shall be professionally printed, shall not exceed 12 square feet in area; and shall be securely attached to the wall of the building so as not to move in the wind.
2. A grand opening banner may be used for a period of 14 consecutive days anytime within 90 days after the issuance of a Zoning Certificate of Occupancy.

**ROLL CALL VOTE** was as follows:

**AYES:** 6 – Grela, Grunsten, Stratis, Hoch, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 6-0.

## **6. FUTURE SCHEDULED MEETINGS**

Mr. Pollock said the next scheduled meeting of the Plan Commission is May 18, 2015 and the continued Capri Restaurant hearing is scheduled for that date.

## **7. ADJOURNMENT**

A **MOTION** was made by Commissioner Praxmarer and **SECONDED** by Commissioner Hoch to **ADJOURN** the meeting at 9:05 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:05 p.m.

**Respectfully  
Submitted:**

**May 18, 2015**

---

J. Douglas Pollock, AICP

VILLAGE of Burr Ridge  
Location: German Church Road  
Section No.: 14-00050-00-SW  
Contact No.: 61B38  
Job No.: C-91-139-15  
Cook County

7A

RESOLUTION NO. R- -15

**SUPPLEMENTAL RESOLUTION SUPPORTING IDOT-BURR RIDGE LOCAL  
AGENCY AGREEMENT FOR GERMAN CHURCH ROAD SIDEWALK PROJECT**

---

**WHEREAS, VILLAGE of Burr Ridge** is attempting to improve sidewalk along a segment of German Church Road from County Line Road to Greystone Court that is approximately 0.23 miles in length.

**WHEREAS,** the cost of said improvement has necessitated the use of federal funds.

**WHEREAS,** the federal fund source requires a match of local match.

**NOW THEREFORE, BE IT RESOLVED** by the VILLAGE of Burr Ridge Board that VILLAGE of Burr Ridge authorized two hundred seventy thousand dollars, (\$270,000) or as much may be needed to match federal funds in the completion of MFT Section Number 14-00050-00-SW.

**BE IT FURTHER RESOLVED** that the Village President and Village Clerk be and are hereby authorized and directed to execute the above-mentioned AGREEMENT and any other such documents related to advancement and completion of said project; and

**BE IT FURTHER RESOLVED** that the Village Clerk is hereby directed to transmit three certified copies of this resolution to

the Illinois Department of Transportation through the Division of Transportation.

**ADOPTED** this 11<sup>th</sup> day of May, 2015, by roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the Village President this 11<sup>th</sup> day of May, 2015.

---

Village President

ATTEST:

---

Village Clerk



VILLAGE OF  
**BURR RIDGE** 8A  
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

May 5, 2015

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-06-2015: Text Amendment – Flag Poles**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Mr. Kevin Richards of 3 Regent Court for an amendment to the Zoning Ordinance to increase the height of flag poles on residential properties. Mr. Richards wants to erect a 25 foot flag pole and the current regulation restricts the height of a flag pole on residential property to 15 feet.

After due notice, as required by law, the Plan Commission held a public hearing on May 4, 2015. The Plan Commission considered either a variation unique to the petitioner's property or a text amendment that would apply to all residential properties in the Village. The Commission determined that there could be nothing unique about a particular property that would justify a variation from the standard but that the standard of 15 feet maximum height should be increased to 25 feet. The Commission compared the Burr Ridge standard to other adjacent standards (Willowbrook permits three flag poles up to 30 feet each) and to the most common standard for flag pole height (which typically exceed 20 feet).

Based on the above considerations, the Plan Commission, by a vote of 6 to 0, ***recommends approval*** of Z-06-2015, a petition to amend Section IV.I.18 of the Zoning Ordinance to permit a maximum of three flag poles on a residential property with a height not to exceed 25 feet.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr





VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

8B

Mickey Straub  
Mayor

Karen J. Thomas  
Village Clerk

Steven S. Stricker  
Village Administrator

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

May 5, 2015

President Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: S-08-2014: Temporary Grand Opening Signs; Text Amendment**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to amend Section 55.09 of the Sign Ordinance to permit temporary grand opening signs for non-residential properties to add the following:

- F. **Grand Opening Banners:** One, temporary grand opening banner sign, advertising the opening of a new business, may be erected subject to the following:
1. The banner shall be professionally printed, shall not exceed 12 square feet in area; and shall be securely attached to the wall of the building so as not to move in the wind.
  2. A grand opening banner may be used for a period of 14 consecutive days anytime within 90 days after the issuance of a Zoning Certificate of Occupancy.

The Plan Commission considered this request at the May 4, 2015 meeting. The Commission also considered permitting right of way signs for grand openings but rejected those signs based on a concern for sign clutter. The proposed amendment allows one sign to be mounted to the wall of the building for a 14 day period.

After due consideration, the Plan Commission, by a vote of 6 to 0, ***recommends approval*** of an amendment to Section 55.09 of the Burr Ridge Sign Ordinance to add temporary grand opening signs as a permitted temporary sign for non-residential properties.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

**VILLAGE OF BURR RIDGE  
BOARD COMMITTEES  
(as of 5/8/15)**

**BOARD OF LOCAL IMPROVEMENTS**

Mickey Straub, Chairperson  
Paula Murphy  
Diane Bolos  
Karen Thomas, Secretary

**WATER COMMITTEE**

Al Paveza, Chairperson  
Diane Bolos  
Janet Grasso

**PERSONNEL COMMITTEE**

Mickey Straub, Chairperson  
Al Paveza  
Tony Schiappa

**STREET POLICY COMMITTEE**

Mickey Straub, Chairperson  
Guy Franzese  
Paula Murphy

**ECONOMIC DEVELOPMENT  
COMMITTEE**

Mickey Straub, Chairperson  
Tony Schiappa  
Paula Murphy  
Sheryl Kern  
Zachary Mottl  
Bhagwan Sharma

**STORMWATER COMMITTEE**

Guy Franzese, Chairperson  
Al Paveza  
Tony Schiappa  
Wayne Mrjenovich  
William Wilcox  
Nancy Montelbano  
Alice Krampits

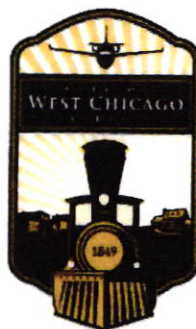
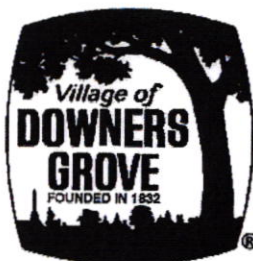
**DOWNTOWN EVENTS PLANNING  
COMMITTEE**

Janet Ryan Grasso, Chairperson  
Lavonne Campbell  
Suzanne Gray  
Dehn Grunsten  
Jane Hopson  
Gaye Wagner  
Joan Ruzak

**CALL FOR BIDS****BID DOCUMENTS AND SPECIFICATIONS****CONCRETE FLATWORK**

FOR THE MUNICIPALITIES OF:

**BURR RIDGE, DOWNERS GROVE, LOMBARD,  
WOODRIDGE, WEST CHICAGO, & VILLA PARK**



**Village  
of  
Woodridge**

---

**VILLAGE OF BURR RIDGE  
PUBLIC WORKS**

**451 Commerce Street  
Burr Ridge, IL 60527  
(630) 323-4733**

ERIE INSURANCE COMPANY  
BID BOND

Know All Men by These Presents,

Bond No. ....

That we, .....  
Strada Construction Company  
(hereinafter called the Principal) as Principal and the ERIE INSURANCE COMPANY, of Erie, Pennsylvania, a  
corporation duly organized under the laws of the State of Pennsylvania, (hereinafter called the Surety),  
Village of Burr Ridge  
as Surety, are held and firmly bound unto .....

..... hereinafter called the Obligor in the full and just sum of .....  
Five percent of amount bid ..... Dollars, (\$..... 5% of amount bid .....),  
good and lawful money of the United States of America, to the payments of which sum of money well  
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this ..... 19th ..... day of ..... March ..... A.D. 2015  
Year

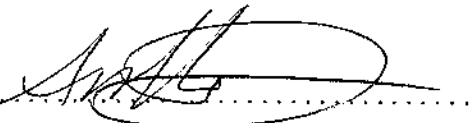
THE CONDITION OF THIS OBLIGATION IS SUCH: That, if the Obligor shall make any award within 60  
days to the Principal for .....  
2015 Concrete Flat Work Program

.....  
according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall  
duly make and enter into a contract with the Obligor in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties  
approved by the Obligor; or if the Principal shall, in case of failure so to do, pay the Obligor the damages  
which the Obligor may suffer by reason of such failure, not exceeding the penalty of this bond, then  
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Witness: 

Principal. ....  
Strada Construction Company

By: 

Witness: .....

ERIE INSURANCE COMPANY  
By:   
Attorney-in-Fact





## LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE COMPANY, a corporation of the Commonwealth of Pennsylvania, having its principal office in the City of Erie, Pennsylvania, does hereby make, constitute and appoint Marc Cipriani, Senior Vice President; Leo Heintz, Vice President; Edward A. Mazzeo; Katherine D. Pawlak; and Darlene Musica, its true and lawful Attorney(s)-in-Fact, in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on its behalf as surety, any and all bonds which are or may be allowed, required or permitted by law, statute, rule regulation, contract or otherwise, provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed FIVE MILLION DOLLARS (\$5,000,000) and that the execution of such instrument shall be binding upon ERIE INSURANCE COMPANY.

This Power of Attorney is signed and sealed by facsimiles under and by the authority of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY at a meeting duly called and held on the 18th day of September, 2008, and said resolution has not been amended or repealed:

RESOLVED, that the signature of Terrence W. Cavanaugh, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of James J. Tanous, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her Notarial Seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company.

IN WITNESS WHEREOF, ERIE INSURANCE COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 3rd day of February, 2011.



by Terrence W. Cavanaugh  
Terrence W. Cavanaugh  
President and Chief Executive Officer

STATE OF PENNSYLVANIA  
COUNTY OF ERIE

ss.

On this 3rd day of February, 2011, before me personally came Terrence W. Cavanaugh, President and Chief Executive Officer, to me known, who being by me duly sworn, did depose and say: that he is President and Chief Executive Officer of ERIE INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Sheila M. Hirsch  
My commission expires June 27, 2016 Notary Public

### CERTIFICATE

I, James J. Tanous, Secretary of ERIE INSURANCE COMPANY, do hereby certify that the original LIMITED POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy and is in full force and effect.

In witness whereof, I have hereunto subscribed my name and affixed the corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company, this 25th day of July 2013



James J. Tanous  
James J. Tanous, Secretary

March 30, 2015

Via fax to all bidders



## DUPAGE COUNTY MPI – CONCRETE FLATWORK

A non-mandatory pre-bid meeting was held at the Village of Burr Ridge on March 26, 2015. During that meeting, a question was raised relative to the probable scheduling of work for various municipalities. Please be advised that work will be scheduled in accordance with Section 4, Page 18 of the Contract Specifications (listed below). However, the following communities have identified approximate target start dates as follows. Please be advised that these dates are subject to change for any reason, by any of the participating municipalities.

<u>Municipality</u>	<u>Target Schedule (subject to change)</u>
▪ Burr Ridge	Notice to proceed in June, 2015
▪ Downer's Grove	Notice to proceed in late spring/early summer, all work complete by mid Aug
▪ Woodridge	Two mobilizations, 1) early summer, 2) early fall
▪ West Chicago	Notice to proceed in June

### CONTRACT LANGUAGE:

The pertinent language from the contract is on page 18 (following).

#### **4. SCHEDULING OF WORK AND COMPLETION DATES**

*The Municipalities shall schedule their work with the Contractor independently of each other. The Contractor will not be required to provide services simultaneously in each Municipality; however, it shall complete the total scope of services required by each Municipality within the term specified herein.*

*Work in each Municipality shall begin in spring/summer 2015, pending approval by its corporate authorities. Upon each renewal, the Contractor shall provide services for the Municipalities per the schedule that each Municipality coordinates with the Contractor.*

*The Contractor will begin services for the Municipalities in spring/summer of each year, and will complete these services by September 30 of the year. The completion date may be extended for a municipality upon mutual written consent by the municipality and the Contractor.*

*The Contractor shall provide services for the Municipalities within the construction hours allowed by their local ordinances. For example, for Burr Ridge, the construction hours will be on weekdays, 7:00 am to 5:00 pm. The Municipalities may prohibit the Contractor from working on weekends or holidays.*

*The Contractor shall coordinate directly with Public Works Director (or his/her designee) for each Municipality to schedule the work.*

*The Contractor shall notify each Municipality no less than 72 hours prior to the start of any construction. The Contractor shall also notify the Illinois Department of Transportation, the DuPage County Highway Department or any other affected agency prior to the start of any work within their respective rights-of-way.*

*The Contractor shall notify residents in writing 48 hours in advance of any work which will affect their driveway access. The duration of driveway impacts shall not exceed seven (7) calendar days unless agreed to by the property owner and the Public Works Director (or his/her designee). High early strength concrete may be used to meet this requirement, at the contractor's expense. The Director of Public Works may require that work across a driveway be performed in two separate pours in order to provide continual driveway access over ½ of the driveway at all times. No additional compensation will be provided for this activity.*

## **LEGAL NOTICE**

Official notice is hereby given that sealed bids will be received at the Burr Ridge Village Hall, 7660 S. County Line Road until 10:00 a.m. local time on April 1, 2015, and then at said office publicly opened and read aloud for the following:

**CONCRETE FLATWORK FOR THE MUNICIPALITIES OF:  
BURR RIDGE, DOWNERS GROVE, LOMBARD, WOODRIDGE,  
WEST CHICAGO, AND VILLA PARK**

---

**A NON-MANDATORY PRE-BID MEETING WILL BE HELD ON MARCH 26, 2015 AT 10:00 AM AT THE BURR RIDGE VILLAGE HALL, 7660 S. COUNTY LINE ROAD, BURR RIDGE, IL 60527.**

Scope of work includes, but is not limited to: PCC Pavement Patching, PCC Sidewalk removal and replacement, Combination Concrete Curb and Gutter removal and replacement, PCC Driveway removal and replacement, along with all associated and incidental work, including but not limited to, restoration, hauling, and traffic control, to be performed throughout the Municipalities.

Plans, specifications and bid forms may be obtained at **BURR RIDGE VILLAGE HALL, 7660 S. COUNTY LINE ROAD, BURR RIDGE, IL 60527.**

All bids shall be accompanied by a Bid Bond, Certified or Cashier's Check made payable to the Village of Burr Ridge for not less than five percent (5%) of the bid amount.

**All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. and Employment of Illinois Works on Public Works Act (30 ILCS 570/0.01).**

Offers may not be withdrawn for a period of ninety (90) days after closing date without the consent of the Village Council.

Any Bid submitted unsealed, unsigned, fax transmissions or received subsequent to the aforementioned date and time, will be disqualified and returned to the bidder.

The Municipalities of Burr Ridge, Downers Grove, Lombard, Woodridge, West Chicago, and Villa Park each individually reserve the right to reject any and all bids or parts thereof, to waive any irregularities or informalities in bid procedures and to award the contract in a manner best serving the interest of the Municipalities, including the right to not award the contract. The quantities indicated in the specifications are based upon the best information available at the time of bidding; the constructed quantities may deviate from those indicated in the bid document.

Dated: March 18, 2015

## SCHEDULE OF PRICES

Village of Burr Ridge  
451 Commerce Street  
Burr Ridge, IL 60527  
Local

### SUBMISSION INFORMATION:

BID OPENING DATE: April 1, 2015  
TIME: 10:00 A.M.

LOCATION: Village Hall

### INVITATION TO BID CONTRACTOR INFORMATION

Company Name: STRADA CONSTRUCTION CO  
Address: 1742 W. ARMITAGE CT  
City, State, Zip Code: ADDISON, IL 60101

### CONCRETE FLATWORK

per the specifications identified herein

#	ITEM	UNIT	QNTY	UNIT PRICE	TOTAL PRICE
1	TRAFFIC CONTROL & PROTECTION FOR TEMPORARY DETOUR	EACH	1	500	500
2	ARROW BOARD	CAL DAY	6	100	600
3	P.C.C. PAVEMENT PATCH CL B (7")	SY	10	72.00	720
4	P.C.C. PAVEMENT PATCH, CL C (9")	SY	10	72.00	720
5	P.C.C. DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT (6")	SY	440	63.00	27,720
6	P.C.C. DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT (8")	SY	150	45.00	6,750
7	P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5-6")	SF	51,400	6.83	351,062
8	P.C.C. SIDEWALK, 5", REMOVAL AND REPLACEMENT (COLORED)	SF	1,600	13.00	20,800
9	P.C.C. SIDEWALK, 5"	SF	3,210	5.50	17,655
10	COMBINATION CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT (M3.12, B6.12, B6.18)	FOOT	2,620	23.00	60,260
11	COMBINATION CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT (B6.24)	FOOT	100	24.00	2,400
12	DETECTABLE WARNING FIELDS	SF	702	16.00	11,232
13	REINFORCEMENT BARS, EPOXY COATED - TWO CONTINUOUS NO. 5	FOOT	100	1.00	100
14	AGGREGATE BASE COURSE, TYPE B, 4-INCH	SY	1,417	5.00	7,085
15	AGGREGATE BASE COURSE, TYPE B, 2-INCH	SY	150	3.00	450
16	REMOVE AND REPLACE BRICK PAVERS	SF	60	15.00	900
17	VV, MH, INLET, CB TO BE ADJUSTED	EACH	13	100	1,300
18	EARTH EXCAVATION	CY	220	27.00	5,940
19	NON-SPECIAL WASTE DISPOSAL	CY	35	1.00	35
20	HMA CL D PATCH, T1, 9"	SY	60	70.00	4,200
21	AGGREGATE FOR TEMPORARY ACCESS	TON	75	1.00	75
22	TREE ROOT PRUNING	EACH	50	1.00	50
23	HIGH EARLY STRENGTH P.C.C. ADJUSTMENT	CY	20	5.00	100
TOTAL BASE BID				\$ 520,654.00	



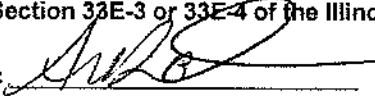
**BIDS SHALL BE ACCOMPANIED BY BID SECURITY IN AN AMOUNT NOT LESS THAN FIVE PERCENT (5%) OF THE AMOUNT OF THE TOTAL BID.**

**All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. & the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01).**

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

**THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED**

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature:  Company Name: STRADA CONSTRUCTION CO  
Typed/Printed Name: ANTONIO DIPAOLO Date: 4-1-15  
Title: PRESIDENT Telephone Number: 630-477-8918  
E-mail: STRADACONSTCO @ AOL.COM



## Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271  
www.dnr.illinois.gov

Bruce Rauner, Governor  
Wayne A. Rosenthal, Director

April 21, 2015

Village of Burr Ridge  
Attn: Steven Stricker  
7660 S. County Line Road  
Burr Ridge, IL. 60527

Re: I & M Canal  
License No. 5421

Dear Mr. Stricker:

A renewal has been prepared which will extend your License Agreement No.5421 for a parcel of land at I & M Canal. Please sign the copy of the license agreement. Please have the copy of the license agreement signed by an authorized representative/official of the village of Burr Ridge and complete the Signature Authorization Form attached to the agreement as Exhibit A.

Please provide your phone number and emergency information in paragraph 23 of the license, and enter your Social Security (FEIN) Number in the space provided. Also, on the attached Exhibit C, please complete and sign the enclosed Certifications form as **required by State law**. Please note **paragraph 14** and provide a certificate of insurance according to instructions.

Return the copy together with your first annual payment of \$270, or a full-term payment of \$1,350. The payment should be made payable to the "Illinois Department of Natural Resources" and forwarded to the Department of Natural Resources, Division of Concessions, Leases & Services, One Natural Resources Way, Springfield, IL 62702-1271. Once the signed agreement have been received and approved, a fully executed agreement will be returned to you.

If you have any questions regarding the enclosed agreement, please contact this office at 217/782-7940 or myself at 217/558-7115.

Sincerely,

A handwritten signature in blue ink that reads "Russ Fuller".

Russ Fuller  
Division of Concessions, Leases & Services

Enclosures  
cc: Dan Bell, Site Superintendent

Agreement Number: 5421  
Site Name: I & M Canal  
Location Code: 50-3021-2

STATE OF ILLINOIS  
DEPARTMENT OF NATURAL RESOURCES

**LICENSE AGREEMENT**

THIS AGREEMENT is entered into the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES, hereinafter referred to as "IDNR," and VILLAGE OF BURR RIDGE, hereinafter referred to as "LICENSEE";

WITNESSETH:

WHEREAS, IDNR has title and jurisdiction over the real estate hereinafter described; and

WHEREAS, the premises is not otherwise needed immediately or in the near or foreseeable future by IDNR or development by IDNR; and

WHEREAS, IDNR is authorized and empowered to enter into this Agreement pursuant to the Department of Natural Resources Law, 20 ILCS 805/805-260; and

WHEREAS, LICENSEE is authorized and empowered to enter into this Agreement and to perform the covenants herein undertaken by virtue of the signature authorization attached hereto as Exhibit A; and

NOW THEREFORE:

1. PREMISES DEFINED: For and in consideration of the mutual covenants and undertakings contained herein, the sufficiency of which is hereby acknowledged, IDNR grants to LICENSEE a license to do the particular acts stated in paragraph 5 below on the property owned by the State of Illinois known as I & M Canal, shown on the attached Exhibit B (hereinafter "Premises"), and legally described as follows:

A strip of land 6,070 feet in length and thirty-six inches (36") in width located approximately forty feet (40') northwesterly and parallel to the northwestern line of the ICGRR (as claimed by ICGRR) right of use in section 27, Township 38 North, Range 12 East of the 3<sup>rd</sup> Principal Meridian, Cook County, Illinois.

It is understood and agreed that IDNR makes no representations with respect to the condition of the title or boundaries of the Premises, and shall not be held liable for any damages or liabilities resulting from any actions or adverse claims concerning the same. It is further agreed that licensed activities authorized herein shall not be carried on outside the boundaries of the Premises without the prior written consent of IDNR.

2. TERM: The term of this Agreement shall be for a period of five (5) years , beginning on the 1st day of July, 2015, ("Effective Date") and ending on the 30th day of June, 2020, ("Expiration date") unless otherwise renewed, terminated or amended as provided for herein.

3. FEE: LICENSEE, for the use of the Premises for a particular purpose, does hereby agree to pay a license fee of Two Hundred Seventy and no/100 Dollars (\$270) per year, payable five (5) days in advance of the Anniversary Date of this Agreement. All payments shall be made by check payable to "Illinois Department of Natural Resources" and remitted to "Department of Natural Resources, Division of Concession and Lease Management, One Natural Resources Way, Springfield, Illinois 62702-1271". Any late payments made after December 1 of any year shall be subject to an additional fee of fifteen percent (15%) of the current yearly fee. A default in the payment of any fee due is a material breach of this Agreement, and may result in termination pursuant to Section 16(B) herein.

4 NON-EXCLUSIVE LICENSE: DNR hereby grants to LICENSEE a non-exclusive license, subject to all rights, interests and estates of third parties in and near the license Premises, including, without limitation, any leases, licenses, easements, liens, ownership interests or encumbrances in existence as of the date of this grant, and upon the terms and conditions set forth in this Agreement, to enter upon the license Premises for the applicable license purpose

5. PURPOSE: IDNR gives permission to LICENSEE to enter on the Premises for the purpose of using it to operate and maintain a thirty-six inch (36") water main and appurtenance only, and such use is subject to the terms and conditions set forth in this Agreement. Any uses of the Premises not specified in this Agreement shall be subject to the prior written approval of IDNR. An unauthorized or impermissible use of the Premises under this Section is a material breach of this Agreement, and may result in termination pursuant to Section 16(B) herein.

6. RESTRICTIONS ON USE: LICENSEE shall not remove any coal or any other material or oil lying on or under the Premises.

It is agreed that the Premises shall not be used for the storage, disposition, disposal, processing or burning of refuse, waste or debris, or for any unsanitary or unhealthful purposes by LICENSEE. LICENSEE shall conduct its operation on the Premises in compliance with all applicable Environmental Laws (as hereinafter defined) and further covenants that LICENSEE shall not transport, store, keep or cause or allow the discharge, spill or release (or allow a threatened release) in each case of any Hazardous Materials (as hereinafter defined) in, on, under or from the Premises. Without limiting any other indemnification obligations of LICENSEE contained herein, LICENSEE agrees to protect, indemnify, defend and hold harmless the IDNR from and against any and all losses and claims (including without limitation, (i) reasonable attorneys' fees, (ii) liability to third parties for toxic torts and/or personal injury claims, (iii) fines, penalties and/or assessments levied or raised by any governmental authority or court, and (iv) assessment, remediation and mitigation costs and expenses and natural resource damage claims) arising out of, resulting from or connected with any Hazardous Materials used, brought upon transported, stored, kept, discharged, spilled or released by LICENSEE in, on, under or from the Premises. For purposes of this License, the term "Hazardous Materials", shall mean all toxic or hazardous substances, materials or waste, petroleum or petroleum products, petroleum additives or constituents or any other waste, contaminant or pollutant regulated under for which liability may be imposed by any Environmental Law, "Environmental Laws" shall mean all federal, provincial, state and local environmental laws (including common law) regulating or imposing standards of care with respect to the handling, storage, use, emitting, discharge, disposal or other release of Hazardous Materials, including, but not limited to, the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., the Clean Air Act, 42 U.S.C. §§7401, et seq., the Federal Water Pollution Control Act, 33 U.S.C. §§ 1251, et seq., the Emergency Planning and Community Right to Know Act, 42 U.S.C. §§ 1101, et seq., the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. §§ 9601 et seq., the Toxic Substances Control Act, 15 U.S.C. §§ 2601, et seq., the Oil Pollution Control Act, 33 U.S.C. §§ 2701, et seq., any successor statutes to the foregoing, or any other comparable local, state or federal statute or ordinance pertaining to protection of

human health, the environment or natural resources, including without limitation the preservation of wetlands, and all regulations pertaining thereto, as well as applicable judicial or administrative decrees, orders or decisions, authorizations or permits.

7. COMPLIANCE WITH LAWS: It is agreed that LICENSEE, in the authorized use of the Premises, shall observe and comply with all applicable local, state or Federal rules, regulations and laws, and indemnify IDNR for any costs, expenses and damage caused by the violation of any such rules, regulations or laws. Nothing herein shall be construed to place responsibility for compliance with applicable law on IDNR. Licensee shall bear all costs and fees and responsibility to comply with all applicable laws, ordinances, rules and regulations that may govern the proposed or authorized use of the Premises.

8. PROHIBITION ON ENCUMBRANCE: LICENSEE shall not allow or permit or give authority or power to place, incur or permit any lien, encumbrance or mortgage upon the Premises. LICENSEE shall not record a copy of this or any subsequent Agreement with the IDNR involving the Premises. If any license, lien, encumbrance or mortgage is placed on the Premises as a result of LICENSEE's activity, LICENSEE shall immediately take all actions and pay all costs or fees to have the lien, encumbrance or mortgage removed and released.

9. MODIFYING THE PREMISES: LICENSEE shall not modify or alter the Premises or any improvement located on the Premises without prior written approval of IDNR. If LICENSEE wishes to make alterations or modifications to the Premises, LICENSEE shall contact the IDNR Office of Realty and Environmental Planning to ensure compliance with applicable statutes and regulations including, but not limited to, consultation requirements of the Illinois Endangered Species Protection Act, 520 ILCS 10/11, the consultation, mitigation and compensation provisions of the Interagency Wetland Policy Act of 1989, 20 ILCS 830/1-1 et seq., and the Illinois State Historic Resources Preservation Act, 20 ILCS 3420/1 et seq.

10. RESERVED RIGHTS: IDNR reserves the right of ingress, egress and usage of the Premises, and the right to grant any third party a lease, license or right-of-way on the Premises. IDNR reserves the right to require LICENSEE to remove, relocate or modify any structure, equipment, activity or facility upon, under or across the Premises, at LICENSEE's expense, if IDNR determines that such actions are appropriate and necessary to preserve the integrity, character, function or use of the Premises by IDNR.

11. MAINTENANCE, ALTERATIONS AND OPERATION

A. IDNR makes no representations, warranties or assurances with respect to the condition of the Premises or any improvements situated thereon. It is agreed that LICENSEE has inspected the Premises prior to the execution of this Agreement and accepts the same in its present condition.

B. This Agreement is considered "a net agreement." All operating costs will be paid by LICENSEE. LICENSEE shall be responsible for the prompt payment of all utility bills, including, but not limited to trash removal, electricity, gas, water and sewer, telephone, cable television, and internet service furnished or supplied to all or any part of the Premises.

C. LICENSEE acknowledges that it has inspected the Premises for transmission of utilities and all other lines running within the Premises, including but not limited to oil, gas, electricity, water or sewer, and is accepting liability for LICENSEE'S harm to such transmissions running within, across or above the Premises. IDNR makes no representation or warranty as to the condition of prior or existing use of said transmissions. During any trench or other installation or relocation of any underground utility line, LICENSEE shall install marking tape at least twelve (12) inches above and directly over the utility and not more than twenty-four (24) inches below normal grade. Said tape shall be identified by permanent lettering and color coding as follows: Red - electric power; Yellow - gas, oil, hazardous materials; Orange - telecommunications, signals; Blue - water; and Green - sewer. Such markers, except as otherwise agreed or specified herein, shall meet applicable standards of the American Public Works Association.

D. LICENSEE shall keep Premises in a safe, sanitary and sightly condition, and in good repair. LICENSEE shall maintain the Premises and repair and pay for any damages caused by the LICENSEE or their customers, invitees, agents or guests. If LICENSEE fails to perform any maintenance function required by IDNR within ten days after notice to do so, IDNR shall have the right to enter upon the Premises and perform the maintenance necessary to restore the Premises and LICENSEE shall reimburse IDNR for the cost thereof.

E. Requests for LICENSEE improvements within or for the benefit of the space(s) allocated to LICENSEE shall be submitted to IDNR for approval in a timely

manner. Payment of LICENSEE improvements shall solely be paid for by the LICENSEE and subject to the reasonable direction and approval of IDNR.

F. Except when any maintenance or repairs are necessitated by LICENSEE activities, IDNR shall provide necessary maintenance and repairs to HVAC, plumbing, foundation, roofing, or other structural elements.

G. Any maintenance activities of LICENSEE, including all excavation or vegetation management activities, shall be preceded by written notice to IDNR pursuant to Section 23 herein, and shall be done in a manner which complies with any special concerns of IDNR. Such concerns may include, but are not limited to, requiring the scheduling of such activities to be compatible with anticipated activities of IDNR or its invitees or licensees, and restricting the seasons, types, extent and methods of vegetation control employed by LICENSEE.

12. PUBLIC SAFETY: IDNR may determine that a particular use of the Premises by LICENSEE is, or will be, hazardous to the public or the property, or is incompatible with IDNR purposes or State ownership of the Premises. LICENSEE, at its own expense, may be required to install safety devices, make modifications, or cease LICENSEE's operation to render the Premises safe for, and compatible with, public use.

13. TAXES: If applicable, upon notice to LICENSEE of the amount(s) due, LICENSEE shall timely pay and discharge LICENSEE's proportionate share of any real estate taxes, assessments, and other governmental charges which may be levied or assessed upon the Premises or any part thereof, and any taxes and licenses growing out of or in connection with LICENSEE's operation of its facilities upon the Premises during the term of this Agreement with respect to any tax year, or any portion thereof. LICENSEE shall, at any time upon request of IDNR, provide to IDNR for examination receipts of payments of all such taxes, assessments and charges.

14. INSURANCE: LICENSEE shall, at all times during the term and any renewals, maintain and provide a Certificate of Insurance naming the State of Illinois as additional insured for all required bonds and insurance. Certificates may not be modified or canceled until at least 30 day notice has been provided to the State. LICENSEE shall provide: (a) General Commercial Liability-occurrence form in amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual



Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily Injury and Property Damage) in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit LICENSEE's obligation to indemnify, defend, or settle any claims.

15. INDEMNIFICATION: LICENSEE agrees to assume all risk of loss and to indemnify and hold IDNR, its officers, agents, employees harmless from and against any and all liabilities, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including costs, attorneys' fees, and expenses incident thereto, for injuries to persons and for loss of, damage to or destruction of property due to LICENSEE's use and occupation of the Premises and for the negligent or intentional acts and omissions of LICENSEE, its officers, agents, guests and invitees.

16. TERMINATION: This Agreement may be terminated at any time pursuant to this Section.

(A) IDNR shall have the right to terminate this Agreement at any time if it determines that the Premises is required to be used for public purposes incompatible with this Agreement. In such an event, IDNR shall give LICENSEE ninety (90) days' written notice of its intent to terminate, and LICENSEE shall cease its use of the Premises and remove LICENSEE's personal property therefrom, prior to the expiration of said notification period. If this Agreement is terminated pursuant to this subsection, LICENSEE shall not be liable for any further payments, other than remaining taxes or fees, beyond the date of vacating the Premises.

(B) IDNR shall have the right to terminate this Agreement for noncompliance by LICENSEE of any of the terms and conditions contained herein, or in the event of LICENSEE's bankruptcy, tax lien, or receivership. In such an event, IDNR shall give LICENSEE written notification of such noncompliance and LICENSEE shall have thirty (30) days to cure or remedy the same. If LICENSEE fails to cure or remedy its noncompliance within said period of time, IDNR shall have the right to terminate this Agreement, and LICENSEE shall cease its use of the Premises as though the Agreement had expired at the end of its term, and restore the Premises in accordance with the terms of this Agreement. Should this Agreement be terminated

pursuant to this subsection, LICENSEE shall remain liable for all remaining payments required by this Agreement.

(C) Both IDNR and LICENSEE shall have the right to terminate this Agreement prior to the expiration date by giving sixty (60) days' advance written notice in accordance with Section 23 herein.

17. RESTORATION OF PREMISES: Upon the termination or expiration of this Agreement, LICENSEE shall make such repairs and restorations as IDNR deems necessary. LICENSEE shall surrender the Premises to IDNR and restore any disturbances of the Premises caused by LICENSEE to the same or similar condition as prior to this Agreement, to the reasonable satisfaction of IDNR. If LICENSEE fails to restore the Premises, IDNR may restore the Premises, and require LICENSEE to pay the cost of such restoration.

18. RENEWAL AND RATE ADJUSTMENT: This Agreement may be renewed at the end of its term with written consent and approval of all parties hereto. LICENSEE shall provide IDNR with sixty (60) days' advance written notice of its interest in extension of the License. IDNR reserves the right to adjust rental rates on any renewal or extension to reflect current land values and/or conditions and circumstances. No holding over by LICENSEE shall be permitted. If the Premises is not properly vacated as provided herein, LICENSEE shall be considered a trespasser, and appropriate legal action may be taken.

19. AMENDMENTS: This Agreement and its attached exhibits constitute the entire agreement between the parties, and no warranties, inducements, considerations, promises, or other inferences shall be implied or impressed upon this Agreement that are not otherwise set forth. No change, modification or amendment shall be valid and binding unless set forth in writing and signed by all parties.

20. ASSIGNMENT; SUBLICENSING: LICENSEE shall not assign this Agreement, or allow it to be assigned, in whole or in part, by operation of law or otherwise, or mortgage or pledge the same, or sublet the Premises, or any part thereof, without the prior written consent of IDNR, which may be withheld for any reason or for no reason, and in no event shall any such assignment or sublicense ever release LICENSEE from any obligation or liability hereunder.

No assignee or sublicense holder of the Premises or any portion thereof may assign or sublicense the Premises or any portion thereof. IDNR is not required to collect any license

fees or other payments from any party other than LICENSEE; however, any collection by IDNR from any approved assignee or sublicense holder or any other party on behalf of LICENSEE's account is not construed to constitute a novation or a release of LICENSEE from further performance of its obligations under this Agreement.

21. SUPERSESSION: This Agreement supersedes all previous agreements between the parties hereto regarding the Premises and the subject matter hereof, and any such previous agreements shall be of no further force or effect, relative to the rights or privileges granted by IDNR therein, as of the effective date.

22. APPLICABILITY AND SEVERABILITY: IDNR and LICENSEE mutually acknowledge that various standard provisions of this Agreement may or may not be pertinent to the proposed purpose, and that each such provision shall be interpreted as it reasonably pertains to the Premises. Should any provision of this Agreement be found illegal, invalid or void by a court of competent jurisdiction, said provision shall be considered severable. The remaining provisions shall not be impaired and the Agreement shall be interpreted to the extent possible to give effect to the parties' intent.

23. NOTIFICATION: All notices required or provided for by this Agreement shall be addressed as follows, unless otherwise provided for herein:

IDNR:  
Department of Natural Resources  
Div. of Concession & Lease Management  
One Natural Resources Way  
Springfield, IL 62702-1271  
Telephone: 217/782-7940  
Emergency Contact:  
Location:  
Telephone:

LICENSEE:  
Village of Burr Ridge  
Attn: Steve Stricker  
7660 S. County Line Road  
Burr Ridge, IL 60521  
Telephone: 630/654-8181  
Emergency Contact:  
Location:  
Telephone:

24. FISCAL FUNDING: Financial obligations of IDNR shall cease immediately and without penalty or liability for damages if in any fiscal year the Illinois General Assembly, Federal funding source, or other funding source fails to appropriate or otherwise make available funds for the operation of the Premises. In such event, the parties hereto may agree to suspend the operation and effectiveness of this Agreement until such time as said funds become available.

25. WAIVER: The waiver by IDNR of any term, covenant or condition herein contained shall not be deemed to be a waiver of any other term, covenant or condition nor shall either party's consent to any breach of any term, covenant or condition be deemed to constitute or imply its consent to any subsequent breach of the same or other term, covenant or condition herein contained.

26. CERTIFICATIONS: LICENSEE'S certifications attached as Exhibit C are incorporated herein by reference thereto.

Agreement Number: 5421  
Site Name: I & M Canal  
Location Code: 50-3021-2

IN WITNESS WHEREOF, the foregoing Agreement is hereby executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**LICENSEE:**

**STATE OF ILLINOIS:**

Village of Burr Ridge

DEPARTMENT OF NATURAL RESOURCES

BY: \_\_\_\_\_

APPROVED: DIRECTOR, IDNR

Title: \_\_\_\_\_ Director \_\_\_\_\_

Date: \_\_\_\_\_

By: Connie Waggoner, Director  
Office of Realty & Environmental Planning

BY: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
SSN or FEIN No.

Agreement Number: 5421  
Site Name: Hennepin Canal  
Location Code: 50-2761-1

## **EXHIBIT A**

### **SIGNATURE AUTHORIZATION**

As an official agent of Village of Burr Ridge,  
(Lessee or Licensee -Company / Corporation / Municipality)

I certify that \_\_\_\_\_ is an authorized representative of  
said

(Name of executive of official who will sign the agreement)

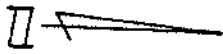
organization and is legally empowered to act on its behalf in executing this agreement.

Signed: \_\_\_\_\_  
(Person affirming signature authority of above  
official; must not be the same individual)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

21 22  
20 21



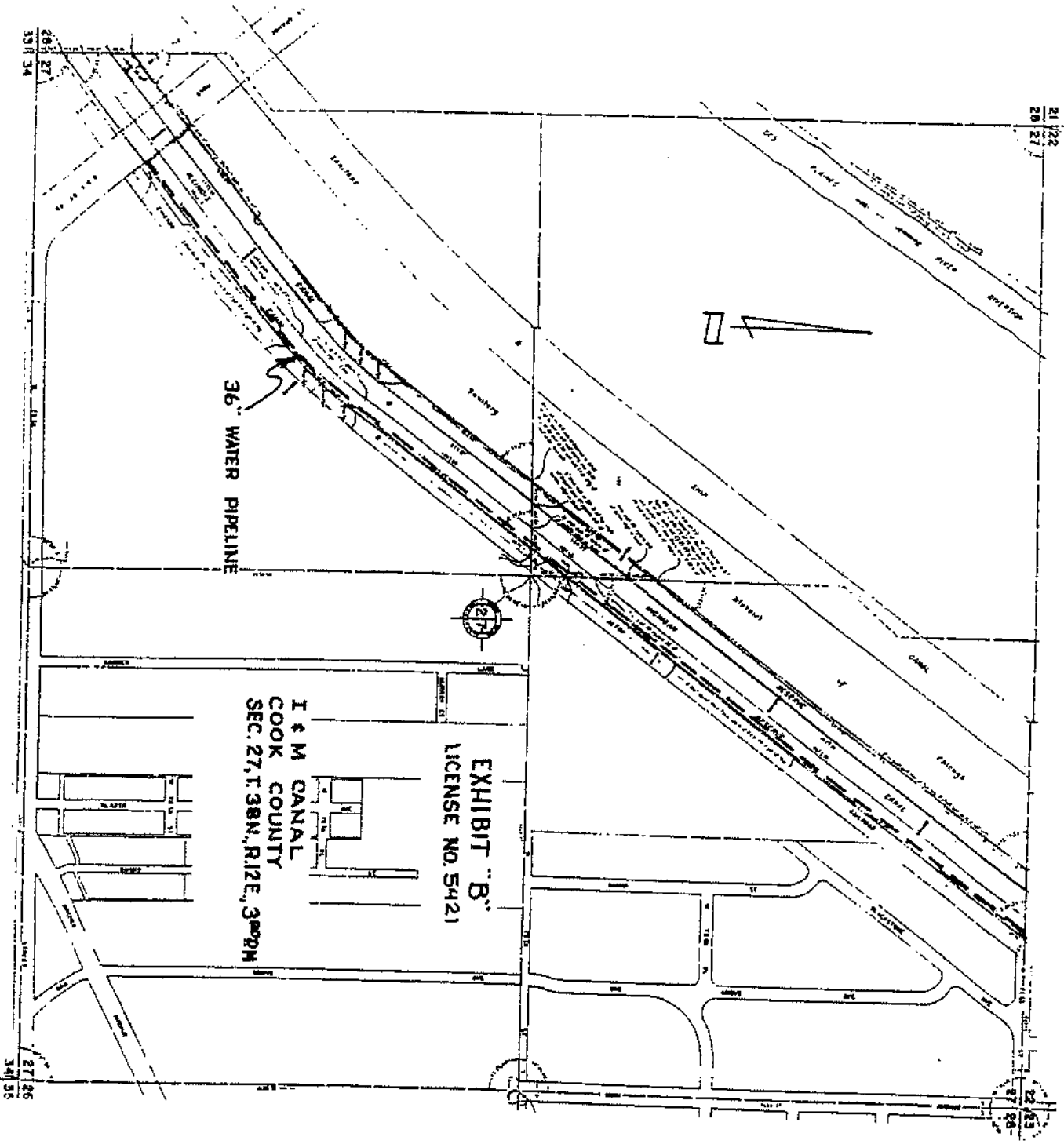
36" WATER PIPELINE

EXHIBIT "B"  
LICENSE NO. 5421

I & M CANAL  
COOK COUNTY  
SEC. 27, T. 38N, R. 12E, 3rd PM

28 27  
27 26

22 23  
21 22



Public Agency acknowledges and agrees that compliance with this section and each subsection for the term of the contract and any renewals is a material requirement and condition of this contract. By executing this contract Public Agency certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

If this contract extends over multiple fiscal years including the initial term and all renewals, Public Agency shall confirm compliance with this section in the manner and format determined by the State by the date specified by the State and in no event later than July 1 of each year that this contract remains in effect.

If the Parties determine that any certification in this section is not applicable to this contract it may be stricken without affecting the remaining subsections.

1. As part of each certification, Public Agency acknowledges and agrees that should Public Agency provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the contract may be void by operation of law,
- the State may void the contract, and
- the Public Agency or its agents may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

2. Public Agency certifies it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this contract.

3. If Public Agency employs 25 or more employees and this contract is worth more than \$5000, Public Agency certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. (30 ILCS 580)

4. Public Agency certifies that the Public Agency is not participating or shall not participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).

5. Public Agency certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

6. Public Agency certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

7. Public Agency warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Contractors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8. Public Agency certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this contract will comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at [www.dhs.state.il.us/itaa](http://www.dhs.state.il.us/itaa). (30 ILCS 587)

AGENCY

SIGNATURE

PRINTED NAME

TITLE

AGENCY

SIGNATURE

PRINTED NAME

TITLE

N/A



Paul D. May, P.E.

---

535 S. Euclid Avenue  
Oak Park, IL 60304

April 27, 2015

Mr. Steven Stricker  
Village Administrator  
Village of Burr Ridge

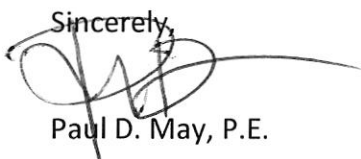
Dear Steve,

This letter is intended to serve as formal documentation of my resignation, as I have accepted a position as the Assistant Executive Director for the Northwest Suburban Joint Action Water Agency (NSMJAWA). My last day of employment with the Village will be May 22, 2015.

My time as Public Works Director for the Village of Burr Ridge has been fulfilling and enjoyable, and it has been a great honor to serve the citizens of this fine Village. As I move forward with my career, I will always reflect positively on my experiences here, and I hope that the next Director finds his work to be as meaningful as I have. Additionally, I wish to thank you for the leadership and for the support that you have provided me over my time here, which will serve as an example to me as I continue my career.

Lastly, I wish to thank the men and women of the Public Works Department, who exhibit the finest character in providing exemplary service to the citizens of Burr Ridge, and whom I am very proud of. The Village will remain in very good hands with the dedicated workforce of the Burr Ridge DPW.

Sincerely,

A handwritten signature in dark ink, appearing to be 'P. D. May', with a long horizontal flourish extending to the right.

Paul D. May, P.E.

April 29, 2015

Mr. Steve Stricker  
Village Manager  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527

Dear Mr. Stricker:

Thank you for the opportunity to provide you with a Limited Scope Recruitment proposal for the Village of Burr Ridge's recruitment and selection process for Director of Public Works/Village Engineer. GovHR USA is pleased to offer this option to Clients who require only partial assistance with a recruitment.

### **QUALIFICATIONS AND EXPERIENCE**

GovHR USA is a public management consulting firm serving municipal clients and other public sector entities on a national basis. We work exclusively in the public sector, offering customized executive recruitment services, as well as providing other management studies and services for communities. GovHR USA is certified as an FBE (Female Business Enterprise) in the State of Illinois.

GovHR USA was established in 2009 as Voorhees Associates, LLC. In January, 2014 Voorhees Associates combined with GovTempsUSA to form GovHR USA. This combination enables us to more effectively serve our clients by utilizing our combined resources to provide not only executive recruiting and management consulting, but also temporary staffing solutions, including short-term, long-term, and interim placements. Our headquarters offices are in Northbrook, Illinois. GovHR USA is led by Heidi Voorhees, President, and Joellen Earl, CEO. Ms. Voorhees previously spent 8 years with the nationally recognized public sector consulting firm, The PAR Group and was President of The PAR Group from 2006 – 2009. Ms. Voorhees has conducted more than 220 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 12 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service with the Villages of Wilmette and Schaumburg, Illinois, as well as the City of Kansas City, Missouri. Ms. Earl is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Earl has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

The firm has a total of twenty-two consultants, both generalists and specialists (public safety, finance, parks, etc.), who are based in Arizona, Florida, Illinois, Michigan, and Wisconsin, as well as five reference specialists and eight support staff

650 Dundee Road, Suite 270, Northbrook, Illinois 60062

Local: 847.380.3240 Toll Free: 855.68GovHR (855.684.6847) Fax: 866.401.3100 GovHRUSA.com

EXECUTIVE RECRUITMENT • INTERIM STAFFING • MANAGEMENT AND HUMAN RESOURCE CONSULTING

**Experience**

GovHR USA has completed 214 recruitments since its establishment in 2009. We have 16 current recruitments in various stages of completion. Our consultants are experienced executive recruiters who have conducted over 450 recruitments, working with cities, counties, special districts and other governmental entities of all sizes throughout the country. In addition, we've held leadership positions within local government, giving us an understanding of the complexities and challenges facing today's public sector leaders.

**Consultant Assigned**

GovHR USA President Heidi Voorhees will be responsible for your recruitment and selection process.

**Heidi J. Voorhees  
President**

Ms. Voorhees has extensive experience in both executive search and general management consulting assignments. She has led more than 220 recruitments for local government entities across the country and takes pride in facilitating a tailored, thorough process that gives elected and appointed officials the tools they need to make critical personnel decisions. Her clients have included the City of Austin, Texas; Johnson County, Kansas; Evanston, Illinois; Waukesha, Wisconsin; Fort Worth, Texas; Bloomington, Illinois; Carbondale, Illinois; Fayetteville, North Carolina; and clients in Arizona, Rhode Island, and Colorado.

In addition to her eleven years of executive recruitment and management consulting experience, she has 19 years of local government leadership and management service, with the Villages of Wilmette and Schaumburg, Illinois, and the City of Kansas City, Missouri.

From 1990 to 2001, Ms. Voorhees served as the Village Manager for Wilmette, Illinois, one of Chicagoland's notable residential suburbs located on the shore of Lake Michigan. During her tenure, Ms. Voorhees focused on delivering high quality services and responsiveness to a recognized interactive community, streamlining administrative and management functions and team building throughout the organization that employed 200 individuals. Under her leadership, the organization developed a collaborative budget process, formalized its long range capital improvement program, and developed budget and financial policies that led to the achievement of a AAA bond rating for the community.

Since leaving the Village of Wilmette in 2001, Ms. Voorhees has been an Adjunct Instructor for the Center for Public Safety located on the campus of Northwestern University. She also instructs law enforcement executives in the Executive Management Program on management, community relations, and organizational culture. Ms. Voorhees has also been an Instructor for the Northwestern University Master's Degree Program in Public Policy and Administration. She is a frequent speaker on recruitment and selection issues and has conducted training programs for the Illinois City and County Management Association, the Ohio City and County Management Association, the American Public Works Association – Chicago Metro Chapter, the Illinois Association of Municipal Management Assistants, the Northern Illinois University Civic Leadership Program, and the Great Lakes Leadership Academy.

Ms. Voorhees holds a Master's Degree in Public Affairs from the School of Public and Environmental Affairs at Indiana University where she was a fellow in the Eli Lilly State and Local Government Fellowship Program. Ms. Voorhees was recognized as the distinguished Alumnus for the School in 1998. She also has a Bachelor of Science degree in Political Science from Illinois State University.

Ms. Voorhees has served on the Boards of Directors of numerous professional associations including the Chicago Metropolitan Managers' Association and the Illinois City and County Management Association. For two years, she was the Illinois representative to the ICMA University, the professional development arm of the International City and County Management Association. In 1999, she was selected to participate in the Leadership Greater Chicago Program and has been an active Rotarian for 23 years.

## SCOPE OF WORK

A typical recruitment and selection process can take 175 hours to conduct. At least 50 hours of this time is “administrative” including ad placement, acknowledgment of résumés, reference interviews, and due diligence on candidates. These tasks may take longer if someone is performing them for the first time. We believe our experience and ability to professionally administer your recruitment will provide you with the best possible outcome. GovHR USA clients are kept informed of the progress of a recruitment throughout the recruitment process. Consultants are always available to provide information and answer questions, and details of the process such as placement of advertising and applications received are discussed in regular updates via either telephone or email.

GovHR USA suggests the following approach to your recruitments, subject to your requests for modification:

### Phase I – Position Assessment, Job Announcement and Pamphlet Development

Phase I will include the following steps:

- **Interviews** with the Village Manager, and the Village’s senior staff as well as any other individuals you deem appropriate to best understand the responsibilities, challenges, and culture of the Village.
- This process takes about 1/2 day.
- Development of a **Job Announcement**.
- Development of a **Recruitment Flyer** for your review and approval. This Flyer will consist of a brief description of the community, a few candidate traits and a short list of challenges and opportunities and the job ad—all on a single page. This Flyer will be produced as an electronic file.
- Agreement on a detailed **Recruitment Timetable**.

### Phase II – Advertising, Candidate Recruitment and Outreach

Phase II will include the following steps:

- Placement of the Job Announcements in appropriate professional online publications. In addition to public sector publications and web sites, outreach will include LinkedIn and other private sector resources. We can provide the Village with placement recommendations, if so desired.
- The development of a database of potential candidates unique to each position and to the Village of Burr Ridge, focusing on the leadership and management skills identified in Phase I as well as size of organization, and experience in addressing challenges and opportunities also outlined in Phase I.
- Outreach will be done through e-mail, telephone contacts, and U.S. mail as appropriate. GovHR USA consultants have extensive knowledge of the municipal government industry and will personally identify and contact potential candidates. With more than 600 collective years of municipal and consulting experience among our consultants, we often have inside knowledge about candidates.

### Phase III – Candidate Evaluation and Screening

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Pamphlet.

We will develop a matrix which identifies key traits (taken from the Recruitment Pamphlet) such as education, experience, and the specific skills needed for the position. We will then use these filters to screen the candidates into a group of 15 to 20 semi-finalists.

- Candidates will be interviewed by skype or facetime to fully grasp their qualifications and experience as well as their interpersonal skills. This is an hour long interview, asking specific questions about their experience and skill set. This allows us to ask follow up questions and probe specific areas. It also provides us with an assessment of their verbal skills and their level of energy for and interest in the position.
- Formal and informal references (two per candidate) and an internet search of each candidate will be conducted to further verify candidates' abilities, work ethic, management and leadership skills, analytical skills, interpersonal skills, ability to interact with the media, and any areas identified for improvement.
- All résumés will be acknowledged and contacts and inquiries from candidates will be personally handled by GovHR USA, ensuring Burr Ridge's process is professional and well regarded by all who participate.

#### Phase IV – Presentation of Recommended Candidates

Phase IV will include the following steps:

- GovHR USA will prepare a **Recruitment Report** that presents the credentials of those candidates most qualified for the position. We will provide one copy of this report for the Village to reproduce. We provide a binder which contains the candidate's cover letter and résumé. In addition, we prepare a "mini" résumé for each candidate, so that each candidate's credentials are presented in a uniform way. As résumés come in all different formats, these "mini" résumés will give you a clear, consistent look at each candidate "at a glance."
- GovHR USA will provide you with a log of all candidates who applied for each position. You may also review all of the résumés should you so desire.
- GovHR USA will meet with you to review the Recruitment Report and expand upon the information provided. The report will arrive two to three days in advance of the meeting, giving you the opportunity to fully review it. In addition to the written report, we will spend 2 to 3 hours with you to bring the candidates to "life" by reviewing their telephone interview and providing excerpts from two (2) references we will have done on the individual.
- Once candidates for interview are selected, two additional references will be contacted.

GovHR USA will not be involved in any components of the Recruitment Process beyond the presentation of candidates. As the Limited Scope Recruitment is not a Full Scope Recruitment and Selection Process, GovHR USA will not:

- prepare interview questions or make arrangements for the candidate interviews.
- provide assistance with contract negotiations with finalist candidates.
- offer any guarantee of tenure of the candidates or "redo" the recruitment process if the Client is unsuccessful in hiring someone from the group of recommended candidates.

- GovHR USA will notify all applicants of the final appointment, including professional background information on the successful candidate.

### **Recruitment Schedule**

A detailed recruitment schedule will be provided in Phase I. The recruitment and selection process typically takes 90 days from the time the contract is signed until the candidate is appointed. We can work with you on a shorter process, should you so desire.

Our typical recruitment process includes the following milestones and deliverables:

On-site interviews of Burr Ridge officials and staff, development and approval of recruitment pamphlet Deliverable: recruitment pamphlet	weeks 1-2
Placement of professional announcements; candidate identification, screening, interview and evaluation by consultant	weeks 3-8
Consultant recommendation to Village of qualified candidates Deliverable: recruitment report	week 9
Selection of candidate finalists by Village; additional background and reference checks	week 10

### **Summary of Costs**

Recruitment Fee:	\$10,000
Recruitment Expenses: (not to exceed) Expenses include consultant travel, postage/shipping, telephone, support services, copying etc. Also includes candidate due diligence efforts.	3,000
Advertising costs	2,000*
Total Fees:	\$15,000**

\*Advertising costs over \$2,000 per recruitment will be placed only with client approval. If less than \$2,000, Client is billed only for actual cost.

\*\*This fee does not include travel and accommodations for candidates interviewed. Recruitment pamphlets are produced as electronic files.

### **Payment for Fees and Services**

Professional fees and expenses will be invoiced as follows: Recruitment expenses and the costs for the Recruitment Brochure printing will be itemized with sufficient detail and invoiced as incurred. In addition, the Recruitment Fee will be invoiced in two (2) equal payments, billed during the course of the recruitment. The first invoice for the Recruitment Fee will be sent upon acceptance of our proposal. The second invoice will be sent following the recommendation of candidates and will include any expenses incurred to date. Upon receipt of each invoice the Village will approve payment in accordance with its claims procedures within thirty (30) days of receipt.

**Why Choose GovHR USA?**

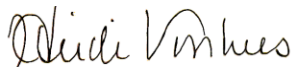
The heart and soul of a professional recruitment firm is the expertise it brings to its clients. GovHR USA consultants are all experienced local government executives who have demonstrated careers and expertise that brings first hand knowledge of the disciplines in which they now consult. This knowledge can assist clients in designing the appropriate interview questions, the development of written and oral exercises to best assess candidates' abilities, and facilitation of the clients' discussion of the candidates.

Our process reflects the client's goals and objectives—therefore, the time we spend developing the Recruitment Brochure is critical in our understanding of the challenges, opportunities, and culture of the position under consideration. Our candidate assessment and interviewing skills are based on thousands of interviews over the course of our Consultants' many years of experience in the recruitment and selection field. This professional familiarity allows us to be sensitive to the nuances, not only the obvious. In addition, as experienced local government professionals, our Consultants are able to ask probing, thoughtful questions and effectively evaluate the candidates' answers. We provide the client with a diverse list of potential candidates who have been fully vetted by our staff and who are truly interested in and well-qualified for the position. We respect the confidentiality of candidates' applications and are respectful of the candidates' current employment situation when we conduct reference calls. We are not a gatekeeper—clients will be provided with a list of everyone who applied and may view the résumés should they so desire.

Our firm's executive recruitment standards embrace a professional process of integrity, trust, and respect toward all parties involved and a commitment toward meeting the expressed needs and desires of our Client. Our ultimate goal is for the client to be completely satisfied with the selected candidate.

We look forward to working with you on this recruitment and selection process!

Sincerely,



Heidi J. Voorhees  
President  
GovHR USA

ACCEPTED BY THE VILLAGE OF BURR RIDGE, ILLINOIS

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 05/11/15

PAYMENT DATE: 05/12/15

ELSCAL 14-15

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund		41,956.64	41,956.64
21	E-911 Fund	1,031.67		1,031.67
23	Hotel/Motel Tax Fund		16,365.00	16,365.00
51	Water Fund	1,141.62	222,487.71	223,629.33
52	Sewer Fund	88.30	919.53	1,007.83
61	Information Technology Fund		22,333.33	22,333.33
TOTAL ALL FUNDS		<u>\$ 2,261.59</u>	<u>\$ 304,062.21</u>	<u>\$ 306,323.80</u>

GRAND TOTAL

\$ 306,323.80



GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	RNHA membership/Straub-Apr'15	Michael Straub	04/29/15	Apr2015	30.00
10-1010-40-4042	Chamber/Comm annual luncheon/St	Mb Financial Card Service	04/24/15	1258/Apr2015	149.00
10-1010-40-4042	DuPg Regional Business Outlk re	Mb Financial Card Service	04/24/15	1258/Apr2015	50.00
10-1010-40-4042	Government Forum reg/Straub-Aor	Mb Financial Card Service	04/24/15	1258/Apr2015	42.75
10-1010-40-4042	RNHA trg/travel exp/Straub-Apr'	Michael Straub	04/29/15	Apr2015	20.00
10-1010-50-5030	Ver. cell phone bill/Straub-Apr	Verizon Wireless	04/21/15	974437558	60.12
10-1010-50-5040	Business Cards/Myr Straub-Apr15	Grasso Graphics	04/10/15	26867	117.27
10-1010-50-5040	Setting fee	Grasso Graphics	04/10/15	26867	15.00
10-1010-50-5040	Notecards/Myr Straub-500/Apr15	Grasso Graphics	04/10/15	26868	243.37
10-1010-50-5040	Notecard envelopes/500-Apr15	Grasso Graphics	04/10/15	26868	155.12
10-1010-80-8030	Video tape board mtg/04/13/15	Fernando Garron	04/29/15	Apr2015	450.00
10-1010-80-8030	Video tape board mtg/04/27/15	Fernando Garron	04/29/15	Apr2015	575.00
Total For Dept 1010 Boards & Commissions					1,907.63
Dept 2010 Administration					
10-2010-50-5030	Ver. cell phone bill/2-Apr'15	Verizon Wireless	04/21/15	974437558	130.24
Total For Dept 2010 Administration					130.24
Dept 3010 Community Development					
10-3010-50-5030	Ver. cell phone bill/2-Apr'15	Verizon Wireless	04/21/15	974437558	130.24
10-3010-50-5040	Copy plans/7332 Chestnut Hills	HR Blueprint, Inc.	04/27/15	84509	15.00
10-3010-50-5075	B&F plan review/144 Tower Dr-Ap	B & F Construction Code S	04/27/15	41445	150.00
Total For Dept 3010 Community Development					295.24
Dept 4010 Finance					
10-4010-40-4040	2015 GFOA membership dues/Sapp	Government Finance Office	03/25/15	0121002/Mar15	190.00
10-4010-40-4040	2015 IGFOA membership dues/Sapp	IGFOA	05/07/15	320173/May15	200.00
10-4010-40-4040	2015 IGFOA membership dues/Zura	IGFOA	05/07/15	320173/May15	100.00
10-4010-50-5030	Ver. cell phone bill-Apr'15	Verizon Wireless	04/21/15	974437558	70.12
Total For Dept 4010 Finance					560.12
Dept 4020 Central Services					
10-4020-60-6010	2cs coffee & supls/VH-Apr'15	Commercial Coffee Service	04/24/15	130157	27.40
Total For Dept 4020 Central Services					27.40
Dept 5010 Police					
10-5010-40-4032	#31316, GLOVE HOLDER	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	10.50
10-5010-40-4032	#SGK100, HATCH GLOVE (SIZE MEDI	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	36.00
10-5010-40-4032	#18521, RADIO HOLDER	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	58.00
10-5010-40-4032	#18796, MAG HOLDER	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	24.00
10-5010-40-4032	#18190, SINGLE CUFF HOLDER	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	18.50
10-5010-40-4032	#18204, OC CASE/1	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	35.99
10-5010-40-4032	#6365 SAFARI LAND RH GLOCK 22	Ray O'Herron Co., Inc.	02/11/15	1508018-IN	133.00
10-5010-40-4032	Uniforms/Moravecek-Mar'15	Ray O'Herron Co., Inc.	03/17/15	1514751IN	17.09
10-5010-40-4042	CCLO+CCPA On-line Training	Cellebrite USA, Inc.	04/21/15	154572	2,990.00
10-5010-40-4042	COMM. INTLGNC/CELL PHONE RECS I	College of DuPage	04/24/15	Apr2015	190.00
10-5010-50-5020	Lexis/Nexis searches/reports-Ap	LexisNexis Risk Data Mana	04/30/15	1267894-20150430	104.95
10-5010-50-5030	Ver. cell phone bill/7-Apr'15	Verizon Wireless	04/21/15	974437558	461.62
10-5010-50-5051	Repair tire-Apr'15	Tom & Jerry Tire & Servic	04/03/15	51296	30.60
10-5010-50-5051	Mount-bal tires/'13 Ford-4/Apr'	Tom & Jerry Tire & Servic	04/07/15	51315	81.60
10-5010-50-5051	Rpl frnt turn signal bulb/Ford-	Tom & Jerry Tire & Servic	04/27/15	51405	10.15
10-5010-60-6020	Gasoline-Apr'15	Shell Oil Company	04/24/15	065216376504/Apr15	48.77
10-5010-70-7000	PT10PRO LIVE TRACKING UNLIMITED	Liveview GPS Inc.	04/22/15	14550 216147	348.00
10-5010-70-7000	U.S. flag prsentatio set-Apr'15	Mb Financial Card Service	04/24/15	1258/Apr2015	146.51

05/07/2015 12:31 PM		INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE			Page: 2/5	
User: scarman		POST DATES 04/30/2015 - 04/30/2015				
DB: Burr Ridge		BOTH JOURNALIZED AND UNJOURNALIZED				
		BOTH OPEN AND PAID				
GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount	
Fund 10 General Fund						
Dept 5010 Police						
Total For Dept 5010 Police					4,745.28	
Dept 6010 Public Works						
10-6010-40-4032	Gloves	Russo's Power Equipment	04/30/15	1009793 2414800	28.99	
10-6010-40-4041	Pre-empl physical/2-Apr'15	Concentra Medical Centers	04/21/15	1008814726	153.00	
10-6010-40-4042	Mileage to/from PW/VH-Rothbard-	Catherine R. Rothbard	04/30/15	Apr2015	41.40	
10-6010-40-4042	APWA Snow Conference/Wernimont-	John Wernimont	04/24/15	Apr2015	604.96	
10-6010-40-4042	Mileage 4day backhoe trg/Herdzi	Ronald J. Herdzina	04/27/15	Apr2015	236.90	
10-6010-40-4042	Mileage to/from PW/VH-Benedict-	Shirley Benedict	04/29/15	Apr2015	52.90	
10-6010-50-5030	Ver. cell phone bill/PW-Apr'15	Verizon Wireless	04/21/15	974437558	317.15	
10-6010-50-5050	skid steer service	West Side Tractor Sales C	04/09/15	V81529	1,757.53	
10-6010-50-5051	Veh. safety insp/#18, #37-Apr'1	Courtney's Safety Lane, I	04/27/15	102663	70.00	
10-6010-50-5051	Veh. safety insp/#26, #30-Apr'1	Courtney's Safety Lane, I	04/29/15	102677	70.00	
10-6010-50-5051	repair unit-23 spreader control	Force America Distributin	04/22/15	04160660	200.00	
10-6010-50-5051	replace 1-ball joint and 1-tie	Gene's Tire Service, Inc.	04/29/15	113160	779.46	
10-6010-50-5051	sweeper parts	Sweeper Parts Sales	04/21/15	14042	843.20	
10-6010-50-5051	Diesel Oil Change (13 qt)	Willowbrook Ford	04/27/15	6184651/2	93.95	
10-6010-50-5054	Street light maint/CLR & Vet. P	Meade Electric Company, I	04/20/15	14863_668891	3,952.00	
10-6010-50-5055	CLR traffic signal maint/3-Apr'	Cook County Treasurer	04/14/15	2015-1	1,050.75	
10-6010-50-5065	Electric/Village street lights-	Constellation NewEnergy,	04/18/15	0023672006-Apr15	1,562.46	
10-6010-50-5085	Shop towel rental-04/28/15	Breens Cleaners	04/28/15	9027-345270	4.50	
10-6010-50-5095	Hep. B titer/Pesavento-04/16/15	Concentra Medical Centers	04/16/15	1008804297	84.50	
10-6010-50-5095	Hep. B titer/Scherer-04/16/15	Concentra Medical Centers	04/16/15	1008804297	84.50	
10-6010-50-5095	Spring Brush Removal Program	Kramer Tree Specialists,	04/24/15	29298 46295	18,250.00	
10-6010-60-6010	black dirt/seed	Hinsdale Nurseries, Inc.	04/24/15	1490820	104.00	
10-6010-60-6010	black dirt/seed	Hinsdale Nurseries, Inc.	04/29/15	1491501	104.00	
10-6010-60-6010	black dirt/seed	Hinsdale Nurseries, Inc.	04/29/15	1491604	104.00	
10-6010-60-6010	misc. mailbox supplies.	Menards - Hodgkins	04/15/15	3206290 95556	140.61	
10-6010-60-6010	20# Hardy Mix Grass Seed	Menards - Hodgkins	04/22/15	32060290 96376	199.90	
10-6010-60-6020	Bar and Chain Oil	Russo's Power Equipment	04/30/15	1009793 2414800	43.96	
10-6010-60-6020	Diesel fuel-Apr'15	Speedway SuperAmerica LLC	04/27/15	1001519840/Apr15	452.38	
10-6010-60-6041	spill tray lip for unit-33	Henderson Products, Inc.	04/23/15	S8-01898	366.00	
10-6010-60-6041	Parts for street sweeper	Sweeper Parts Sales	04/17/15	14007	124.80	
10-6010-60-6042	Pulverized Topsoil	Hinsdale Nurseries, Inc.	04/21/15	1490333	39.00	
10-6010-60-6042	Pulverized Topsoil	Hinsdale Nurseries, Inc.	04/23/15	1490577	39.00	
10-6010-60-6042	Pulverized Topsoil	Hinsdale Nurseries, Inc.	04/23/15	1490625	39.00	
10-6010-60-6042	Pulverized Topsoil	Hinsdale Nurseries, Inc.	04/23/15	1490698	26.00	
10-6010-60-6042	Chainsaw Safety Chaps 40"	Russo's Power Equipment	04/30/15	1009793 2414800	106.99	
10-6010-70-7000	Stihl MS 241 C-M Chainsaw	Russo's Power Equipment	04/25/15	1009793 2405787	499.00	
10-6010-70-7000	Ratchet Straps	Russo's Power Equipment	04/30/15	1009793_2414800	53.98	
Total For Dept 6010 Public Works					32,680.77	
Dept 6020 Buildings & Grounds						
10-6020-50-5052	monitor burg and fire alarm at	Alarm Detection Systems,	04/30/15	600807_SI-414736	565.86	
10-6020-50-5052	service to repair roll up gate	Pro-Tek	04/17/15	83282	101.00	
10-6020-50-5057	Treatment at 451 Commerce	Green T Lawn Care, Inc.	04/17/15	2070677_966377	100.00	
10-6020-50-5057	Herbicide and fertilization	Green T Lawn Care, Inc.	04/17/15	2070702_966380	50.00	
10-6020-50-5058	Mat rental/PD-04/28/15	Breens Cleaners	04/28/15	9028-345257	6.00	
10-6020-50-5058	Cell cleaning-Apr'15	Service Master	05/01/15	173739	265.00	
10-6020-50-5058	Cell cleaning-04/23/15	Service Master	04/30/15	173819	275.00	
10-6020-50-5080	PW sewer charge-Apr'15	Flagg Creek Water Reclama	04/28/15	008917-000/Apr15	22.15	
10-6020-60-6010	Snapshot DG (25LB) Weed Prevent	Russo's Power Equipment	04/30/15	1009793 2414800	224.95	
Total For Dept 6020 Buildings & Grounds					1,609.96	

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DB: Burr Ridge		BOTH JOURNALIZED AND UNJOURNALIZED				
		BOTH OPEN AND PAID				
GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount	
Fund 10 General Fund						
Total For Fund 10 General Fund					41,956.64	
Fund 21 E-911 Fund						
Dept 7010 Special Revenue E-911						
21-7010-50-5095	E911 line charge-Apr'15	AT&T	04/16/15	630299786804/Apr15	1,031.67	
Total For Dept 7010 Special Revenue E-911					1,031.67	
Total For Fund 21 E-911 Fund					1,031.67	
Fund 23 Hotel/Motel Tax Fund						
Dept 7030 Special Revenue Hotel/Motel						
23-7030-50-5075	Red Jewel Crab -8 ft	West Central Municipal Cc	04/22/15	0006116-IN	1,876.00	
23-7030-50-5075	Accolade Elm	West Central Municipal Cc	04/22/15	0006116-IN	474.00	
23-7030-50-5075	State St. Miyabei Maple 3"	West Central Municipal Cc	04/22/15	0006116-IN/A	2,115.00	
23-7030-80-8055	H/M marketing-Apr'15	Boost Creative Marketing	04/30/15	BURR-1105	11,900.00	
Total For Dept 7030 Special Revenue Hotel/Motel					16,365.00	
Total For Fund 23 Hotel/Motel Tax Fund					16,365.00	
Fund 51 Water Fund						
Dept 6030 Water Operations						
51-6030-40-4032	Uniform cleaning-04/28/15	Breens Cleaners	04/28/15	9027-345270	156.70	
51-6030-40-4032	Safety Boot Allowance - (Jim Lu	Red Wing Shoe Store	04/23/15	45-858	112.50	
51-6030-40-4032	Estimated shipping	Stitch America, Inc.	04/16/15	73900	12.26	
51-6030-40-4032	GL800 T-shirts sand in color M	Stitch America, Inc.	04/16/15	73900	64.80	
51-6030-40-4032	GL800 T-shirts sand in color L	Stitch America, Inc.	04/16/15	73900	64.80	
51-6030-50-5030	Ver. cell phone bill/Wtr-Apr'15	Verizon Wireless	04/21/15	974437558	395.33	
51-6030-50-5030	Telephone/well pumping line-Apr	AT&T	04/22/15	630325420904/Apr15	263.56	
51-6030-50-5030	Telephone/PC-Apr'15	AT&T	04/16/15	630299575504/Apr15	609.83	
51-6030-50-5030	Telephone/well monitor line-Apr	AT&T	04/16/15	708240020904/Apr15	268.23	
51-6030-50-5080	Electric/well #4-Apr'15	COMED	04/20/15	0029127044/Apr15	612.02	
51-6030-50-5095	UB water bills/2203-Apr'15	Third Millennium Assoc. I	04/21/15	18081	679.67	
51-6030-50-5095	Late notices & pstg/181-Apr'15	Third Millennium Assoc. I	04/21/15	18081	292.63	
51-6030-60-6070	Bedford water/41,390,000gal-Apr	Village of Bedford Park	05/01/15	0020060000/Apr15	215,228.00	
51-6030-70-7000	Reed DM2100 Tapping Machine Kit	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	1,532.00	
51-6030-70-7000	Reed 601PDTAP Power Drive & Ada	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	973.00	
51-6030-70-7000	D875 - 1" Reed Drill Bit	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	492.00	
51-6030-70-7000	1.5" HD, HDHS1438 Holesaw for D	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	306.00	
51-6030-70-7000	1.5" HDHS1875 Carbide Tip Hole	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	324.00	
51-6030-70-7000	Reed PL875 - 1"Shell Cutter for	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	255.00	
51-6030-70-7000	Reed PL1438 - 1.5" PVC Cutter	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	351.00	
51-6030-70-7000	Reed PL1750 - 2" PVC Cutter	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	459.00	
51-6030-70-7000	02950 LV2017 Reed Wrench Socket	HD Supply Waterworks, Ltd	04/28/15	080167_D816231	177.00	
Total For Dept 6030 Water Operations					223,629.33	
Total For Fund 51 Water Fund					223,629.33	
Fund 52 Sewer Fund						
Dept 6040 Sewer Operations						
52-6040-40-4032	Uniform cleaning-04/28/15	Breens Cleaners	04/28/15	9027-345270	52.23	
52-6040-40-4032	Safety Boot Allowance - (Jim Lu	Red Wing Shoe Store	04/23/15	45-858	37.50	
52-6040-40-4032	GL800 T-shirts sand in color XL	Stitch America, Inc.	04/16/15	73900	64.80	
52-6040-50-5030	Telephone/H'Flds L.S.-Apr'15	AT&T	04/13/15	630321967904Apr15	88.30	
52-6040-50-5068	Lift stn maint/3-Apr'15	Metropolitan Industries,	04/29/15	003355 0000297001	765.00	

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
				Total For Dept 6040 Sewer Operations	1,007.83
				Total For Fund 52 Sewer Fund	1,007.83
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-04/20 thru 04/	Orbis Solutions	04/30/15	556428	450.00
61-4040-50-5020	Wireless install-P'Fld rd & CLR	Orbis Solutions	04/28/15	556431	3,500.00
61-4040-50-5030	Ver. mobile hot spot-Apr'15	Verizon Wireless	04/21/15	974437558	38.12
61-4040-50-5030	Ver. mobile data services-Apr'1	Verizon Wireless	04/21/15	974437558	38.00
61-4040-50-5050	Rpl cracked laptop screen/bd rm	Mb Financial Card Service	04/24/15	1258/Apr2015	194.63
61-4040-50-5050	Replace wireless antennas/6-Apr	National Tek Services, In	04/25/15	3466	675.00
61-4040-50-5061	GIS upgrades-Apr'15	mPower Technologies, Inc.	04/28/15	2375	1,500.00
61-4040-60-6010	Batteries & DVD supplies-Apr'15	Mb Financial Card Service	04/24/15	1258/Apr2015	165.38
61-4040-70-7000	P'Fld Rd & CLR upgrade-Apr'15	National Tek Services, In	04/28/15	3480	11,243.48
61-4040-70-7000	FY14-15 wireless install-Apr'15	Orbis Solutions	04/30/15	556428	4,528.72
				Total For Dept 4040 Information Technology	22,333.33
				Total For Fund 61 Information Technology Fund	22,333.33

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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		Fund Totals:			
		Fund 10 General Fund			41,956.64
		Fund 21 E-911 Fund			1,031.67
		Fund 23 Hotel/Motel Tax Fund			16,365.00
		Fund 51 Water Fund			223,629.33
		Fund 52 Sewer Fund			1,007.83
		Fund 61 Information Technology F			22,333.33
					<hr/>
		Total For All Funds:			306,323.80

## VILLAGE OF BURR RIDGE

## ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 05/11/15

PAYMENT DATE: 05/12/15

FLSCAL 15-16

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund		64,936.55	64,936.55
23	Hotel/Motel Tax Fund		17,489.00	17,489.00
51	Water Fund		1,195.61	1,195.61
52	Sewer Fund		107.70	107.70
61	Information Technology Fund		10,261.50	10,261.50
TOTAL ALL FUNDS		\$ -	\$ 93,990.36	\$ 93,990.36

## PAYROLL

PAY PERIOD ENDING APRIL 25, 2015

	TOTAL PAYROLL
Legislation	
Administration	20,020.13
Community Development	11,458.98
Finance	10,166.88
Police	134,822.11
Public Works	30,176.89
Water	35,170.45
Sewer	9,165.22
IT Fund	96.89
TOTAL	\$ 251,077.55
GRAND TOTAL	\$ 345,067.91

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 05/06/2015 - 05/06/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4040	FY'16 Chgo Metro Agency dues	Chicago Metropolitan Agen	04/16/15	67942	101.08
10-1010-40-4040	Suburban Life newspaper subs/ly	Suburban Life Media	06/19/15	2116/Jun15	42.00
10-1010-50-5015	Ordinance prosecution-Apr'15	Linda S. Pieczynski	04/30/15	6399	1,009.00
Total For Dept 1010 Boards & Commissions					1,152.08
Dept 2010 Administration					
10-2010-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	415.95
10-2010-40-4042	Chamber/Comm luncheon-Stricker-	Willowbrook/Burr Ridge	03/26/15	May2015	20.00
Total For Dept 2010 Administration					435.95
Dept 3010 Community Development					
10-3010-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	227.92
10-3010-60-6010	Single Sided Sign Panels	Realestatesigns.com	05/06/15	1013236	525.00
10-3010-60-6010	Single Rider Frame	Realestatesigns.com	05/06/15	1013236	550.00
10-3010-60-6010	Freight	Realestatesigns.com	05/06/15	1013236	109.44
Total For Dept 3010 Community Development					1,412.36
Dept 4010 Finance					
10-4010-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	128.71
Total For Dept 4010 Finance					128.71
Dept 5010 Police					
10-5010-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	2,141.83
10-5010-40-4040	FY15-16 I-PAC membership dues	Ill. Police Accreditation	05/01/15	May2015	50.00
10-5010-40-4042	FY15-16 NEMRT annual membership	North East Multi-Regional	05/01/15	279 193665	2,565.00
10-5010-50-5020	FY15-16 DUMEG fair shar contrib	DuPage Metropolitan	05/01/15	Jul2015	14,040.00
10-5010-50-5020	FY15-16 NIPAS membership assess	Northern Illinois Police	05/01/15	9874	400.00
10-5010-50-5020	FY15-16 NIPAS Emergency Srvc Te	Northern Illinois Police	05/01/15	9875	3,300.00
10-5010-50-5020	FY15-16 NIPAS Mobile Field Forc	Northern Illinois Police	05/01/15	9876	805.00
10-5010-50-5025	RETURN SHIPPING FEE	Badge-A-Minit	04/30/15	60527BURR_E0198	33.56
10-5010-50-5045	SWCD contract fee-May'15	Southwest Central Dispatc	04/20/15	101201126/May15	26,067.80
10-5010-50-5051	Lic/reg. renewal/2013 Ford-May1	Illinois Secretary of Sta	05/06/15	1301/May15	101.00
10-5010-50-5051	Title fee/2004 Toyota-May'15	Illinois Secretary of Sta	05/01/15	May2015	95.00
10-5010-50-5051	Instl wheel asy/valve kit/#1307	Willowbrook Ford	04/29/15	6184940/1	306.08
Total For Dept 5010 Police					49,905.27
Dept 6010 Public Works					
10-6010-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	668.81
10-6010-50-5095	Environmental Mosquito Mgmt srv	Clarke Environmental Mosq	04/24/15	B02160 6351435	9,016.07
Total For Dept 6010 Public Works					9,684.88
Dept 6020 Buildings & Grounds					
10-6020-50-5095	Fy15-16 property tax #1/#2-Nano	DuPage County Collector	06/01/15	09-24-301-022Jun15	2,217.30
Total For Dept 6020 Buildings & Grounds					2,217.30
Total For Fund 10 General Fund					64,936.55
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8055	Hotel/Motel marketing-May'15	Boost Creative Marketing	05/06/15	BURR 1106	17,489.00
Total For Dept 7030 Special Revenue Hotel/Motel					17,489.00
Total For Fund 23 Hotel/Motel Tax Fund					17,489.00

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	580.61
51-6030-40-4040	2015 MCWWA membership dues/7 em	Mid Central Water Works A	05/01/15	May2015	175.00
51-6030-50-5025	FY15-16 1st Class Presort Pstg	Postmaster	04/20/15	94 Jun15	220.00
51-6030-50-5025	FY15-16 Standard Mail Pstg fee	Postmaster	04/20/15	94 Jun15	220.00
Total For Dept 6030 Water Operations					1,195.61
Total For Fund 51 Water Fund					1,195.61
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental insurance-May'15	Delta Dental of Illinois-	05/01/15	10373 724816	107.70
Total For Dept 6040 Sewer Operations					107.70
Total For Fund 52 Sewer Fund					107.70
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5061	BSA building permits annual spt	BS&A Software	05/01/15	100547	1,265.00
61-4040-50-5061	FY15-16 LeadsOnline PP Inv sys	LeadsOnline	05/01/15	BRILPD 231181	2,848.00
61-4040-50-5061	Email security-spam/virus-May'1	National Tek Services, In	05/02/15	3456	2,300.00
61-4040-50-5061	Cisco phone system-May'15	National Tek Services, In	05/02/15	3456	2,045.00
61-4040-50-5061	FY15-16 PowerDMS.com license/su	PowerDMS, Inc.	05/01/15	A-2797 10314	1,803.50
Total For Dept 4040 Information Technology					10,261.50
Total For Fund 61 Information Technology Fund					10,261.50



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DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 05/06/2015 - 05/06/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 10 General Fund	64,936.55
Fund 23 Hotel/Motel Tax Fund	17,489.00
Fund 51 Water Fund	1,195.61
Fund 52 Sewer Fund	107.70
Fund 61 Information Technology F	10,261.50

Total For All Funds:	93,990.36
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