

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**April 28, 2014  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
– Brooke Cooper, Elm School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing  
FY 2014-15 Budget**

**5. MINUTES**

- \*A. Approval of Regular Board Meeting of April 14, 2014
- \*B. Receive and File Veterans Memorial Committee Meeting of January 28, 2014
- \*C. Receive and File Veterans Memorial Committee Meeting of February 26, 2014
- \*D. Receive and File Draft Water Committee Meeting of April 14, 2014
- \*E. Receive and File Draft Plan Commission Meeting of April 21, 2014
- \*F. Approval of Budget Workshop of April 23, 2014

**6. ORDINANCES**

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2014 and Ending on the Thirtieth Day of April, 2015
- B. Consideration of Ordinance Amending Chapter 8 (Storm Water Run-Off) of the Burr Ridge Municipal Code (Adopt Cook County Watershed Management Ordinance by Reference)

- \*C. Approval of An Ordinance Amending Section IV.N.2.b of the Zoning Ordinance of the Village of Burr Ridge to Eliminate the Requirement for Rooftop Solar Energy Panels to be Located Five Feet from the Perimeter of the Building (Z-02-2014: Text Amendment – Rooftop Solar Panels))
- \*D. Approval of Ordinance Amending Chapter 39 of the Village of Burr Ridge Municipal Code to Adopt the 2012 International Property Maintenance Code
- \*E. Approval of Ordinance Authorizing the Disposal by Trade-In of Personal Property Owned by the Village of Burr Ridge (Toolcat)

## 7. RESOLUTIONS

## 8. CONSIDERATIONS

- A. Consideration of Recommendation to File Notice of Intent to Become an Authorized Community to Administer the Cook County Watershed Management Ordinance and to Designate Paul D. May, P.E., as the Professional Engineer and Enforcement Agent of Record
- B. Consideration of Plan Commission Recommendation to Approve Special Use to Permit an Outdoor Dining Area (Z-01-2014: 590 Village Center Drive – Wok N Fire)
- \*C. Approval of Plan Commission Recommendation to Deny Sign Variation Amendment (S-02-2014: 308 Burr Ridge Parkway – Tuesday Morning)
- \*D. Approval of Plan Commission Recommendation to Approve Zoning Ordinance Text Amendment to Add Regulations for Backyard Beekeeping and Related Structures (Z-03-2014)
- \*E. Approval of Plan Commission Recommendation to Approve Sign Variation (S-01-2014: 7650 Lincolnshire Drive – Pace Bus)
- \*F. Approval of Extension of One-Year Deadline to Begin Construction after Granting of Variation (Ordinance #A-834-22-12 7749 Grant Street – Dearborn Tool)
- \*G. Approval of Recommendation to Approve FY 14-15 Pay Plan and Salary Increases for Non-Union Employees
- \*H. Approval of Recommendation to Purchase Pavement Saw
- \*I. Approval of Recommendation to Authorize Purchase of Replacement for Toolcat (Skid-Steer)
- \*J. Approval of Recommendation to Authorize 2014 Pavement Patching Contract to Murphy Paving and Sealcoating, of Burr Ridge
- \*K. Approval of Recommendation to Authorize Director of Public Works to Promote Two General Utility Worker I Candidates to General Utility Worker II in Accordance with Long-Term Objectives and FY 14-15 Budget

- \*L. Approval of Recommendation to Authorize Director of Public Works to Fill Positions in Accordance with Water Committee Directive (Water Fund); Two General Utility Worker I Full-Time and One Part-Time Clerical Assistant
- \*M. Receive and File Letter of Resignation from Police Officer Eric Koslowski
- \*N. Approval of Recommendation to Authorize Board of Fire and Police Commissioners to Hire Police Officer to Replace Eric Koslowski
- \*O. Approval of Recommendation to Renew Contract for Village Prosecutor
- \*P. Approval of Mayor Straub's Recommendation to Appoint Guy Franzese to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- \*Q. Approval of Mayor Straub's Recommendation to Appoint Guy Franzese as Chairperson of the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- \*R. Approval of Mayor Straub's Recommendation to Reappoint Al Paveza to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- \*S. Approval of Mayor Straub's Recommendation to Reappoint Len Ruzak to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- \*T. Approval of Request from WB/BR Chamber of Commerce for Burr Ridge Business Address Labels to be used in Conjunction with the Chamber's Upcoming Open House and Membership Drive
- \*U. Approval of Request from Hinsdale Central High School Habitat for Humanity to Conduct a 5-K Run/Walk Fundraiser on October 5, 2014
- \*V. Approval of Proclamation Designating May as Motorcycle Awareness Month
- \*W. Approval of the Vendor List in the amount of \$124,231.57 for all funds, plus \$207,081.71 for Payroll, for a Grand Total of \$331,313.28, which includes no Special Expenditures
- X. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. CLOSED SESSION**

**A. Approval of Closed Session Minutes of January 13, 2014**

**B. Approval of Personnel Committee Closed Session Minutes of January 10, 2014**

**C. Pending Litigation**

**D. Employment of Employee**

**- Village Administrator Annual Evaluation**

**12. RECONVENED MEETING**

**A. Consideration of Salary Increase for Village Administrator**

**13. ADJOURNMENT**

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of April 28, 2014  
**DATE:** April 25, 2014

**PLEDGE OF ALLEGIANCE – Brooke Cooper, Elm School**

**PUBLIC HEARING – FY 14-15 Budget**

Enclosed is the revised President's Budget Message, along with the public hearing notice for the FY 14-15 Budget. The Ordinance adopting the Budget is Item #6A on this agenda.

**6. ORDINANCES**

**A. FY 2014-15 Budget Adoption**

Enclosed is an Ordinance that adopts the FY 2014-15 Budget in the amount of \$17,463,980 as follows:

**General Fund:**

Board and Commissions	236,110
Administration	478,940
Community Development	433,700
Finance	299,185
Central Services	433,770
Police	4,677,145
Public Works	1,512,020
Buildings and Grounds	<u>179,735</u>

**Total General Fund 8,250,605**

E-911 Fund	46,375
Motor Fuel Tax Fund	305,270
Hotel/Motel Tax Fund	464,460
Restaurant/Place Of Eating Tax Fund	52,630
Capital Improvements Fund	908,165
Sidewalks/Pathway Fund	139,300
Equipment Replacement Fund	216,300
Storm Water Management Fund	20,650
Debt Service Fund	676,825
Water Fund	4,862,695
Sewer Fund	321,525
Information Technology Fund	240,760
Police Pension Fund	<u>932,670</u>

**Total All Funds 17,438,230**

**It is our recommendation:**

that the Ordinance adopting the FY 2014-

15 Budget be approved.

**B. Revision to Chapter 8 (Cook County Watershed Management Ordinance)**

Recently, the watershed regulations for Cook County have been rewritten, and Cook County will employ an authorization process very similar to the DuPage County methodology. In Cook County, the Watershed Management jurisdiction lies with the Metropolitan Water Reclamation District of Greater Chicago (MWRD). During the course of the last several years, the MWRDGC has re-written the Watershed Management Ordinance, and the new ordinance was adopted in October, 2013. The effective date of the WMO is May 1, 2014. The WMO is several hundred pages long, so it has not been included in the Board package; it can be viewed at: [www.wmo.mwrdd.org](http://www.wmo.mwrdd.org). A condensed summary document is included following.

The Village of Burr Ridge must comply with the Cook County WMO, as it is the minimum standards for all properties within the Village. As noted on the attached documentation, the new WMO allows for local agencies to be authorized to administer the WMO within their boundaries. This process will require several steps:

1. Burr Ridge submits Letter of Intent to function as an authorized WMO administration community, and designates a staff licensed Professional Engineer to serve in the capacity of Professional Engineer and Enforcement Agent (4/28/14);
2. Burr Ridge adopts ordinance revision to incorporate the Cook County Watershed Management Ordinance by reference (4/28/14);
3. MWRDGC accepts Burr Ridge LOI and takes action to partially execute and Intergovernmental Agreement with authorizes Burr Ridge as a qualified administrative community. IGA document is presented to Burr Ridge Village Board for final execution, Burr Ridge status as administrative community becomes formalized (anticipated in June, 2014).

The WMO Ordinance must be adopted and the Letter of Intent must be processed prior to May 1, 2014, which is the date that the WMO becomes effective for all municipalities and unincorporated areas in Cook County. The WMO will be presented in detail to the Stormwater Committee, once reassembled. Following presentation to the Stormwater Committee, the Director of Public Works will prepare a condensed presentation for the Village Board which will be scheduled at the time the Intergovernmental Agreement placed on the board agenda (anticipated in June, 2014).

**It is our recommendation:**

that the Ordinance amending Chapter 8 to accept the Cook County Watershed Management Ordinance by reference be approved.

**C. Zoning Ordinance Text Amendment (Rooftop Solar Energy Panels)**

Attached is an Ordinance amending the Zoning Ordinance to eliminate the

requirement for rooftop solar panels to have a 5 foot setback from the perimeter of the building. The Plan Commission recommends approval of this amendment and at its last meeting the Board of Trustees directed staff to prepare this Ordinance.

**It is our recommendation:** that the Ordinance be approved.

**D. Amend Municipal Code (2012 International Property Maintenance Code)**

In 2013 the Village updated all of its model codes to the 2012 edition of the International Code Council. The updates included the Property Maintenance Code. It was subsequently discovered that the Municipal Code reference to the property maintenance model code was not updated. The attached Ordinance amends Chapter 39 of the Municipal Code to reference the 2012 Property Maintenance Code.

**It is our recommendation:** that the Ordinance be approved.

**E. Dispose of Village Property (Trade-In Unit #20 Skid Steer)**

The FY 14-15 Budget includes \$60,000 for the purchase of a Skid-steer to replace the current 2004 Bobcat Toolcat (see Item #8J for purchase of replacement equipment). Enclosed is an Ordinance authorizing the disposal by trade-in of the 2004 Bobcat Toolcat equipment.

**It is our recommendation:** that the Ordinance be approved.

**7. RESOLUTIONS**

None.

**8. CONSIDERATIONS**

**A. Administer Cook County Watershed Management Ordinance**

As a dual county community, the Village of Burr Ridge must comply with the minimum stormwater standards in each county. The Village also maintains our own stormwater ordinance which provides more stringent standards in some areas and provides guidance on matters that are local in nature rather than regional. DuPage County allows for qualified municipal agencies (agencies with a licensed Professional Engineer on staff), to operate as a "partial waiver" community. This status, which Burr Ridge holds, allows the local agency to review permits, collect permit fees, perform technical inspections, and to issue, pursue, and resolve ordinance violations. Alternatively, it is required that non-waiver communities must have all stormwater permits processed through the DuPage County Department of Environmental Concerns. Therefore, the ability to exercise local authority over the DuPage County Stormwater Ordinance is of great value to both the Village and property owners in our town.

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and Cook County will employ an authorization process very similar to the DuPage County methodology. In Cook County, the Watershed Management jurisdiction lies with the Metropolitan Water Reclamation District of Greater Chicago (MWRD). During the course of the last several years, the MWRDGC has re-written the Watershed Management Ordinance, and the new ordinance was adopted in October, 2013. The effective date of the WMO is May 1, 2014. The WMO is several hundred pages long, so it has not been included in the Board package; it can be viewed at: [www.wmo.mwrdd.org](http://www.wmo.mwrdd.org). A condensed summary document is included following.

The Village of Burr Ridge must comply with the Cook County WMO, as it is the minimum standard for all properties within the Village. As noted on the attached documentation, the new WMO allows for local agencies to be authorized to administer the WMO within their boundaries. This process will require several steps:

1. Burr Ridge submits Letter of Intent to function as an authorized WMO administration community, and designates a staff licensed Professional Engineer to serve in the capacity of Professional Engineer and Enforcement Agent (4/28/14);
2. Burr Ridge adopts ordinance revision to incorporate the Cook County Watershed Management Ordinance by reference (4/28/14);
3. MWRDGC accepts Burr Ridge LOI and takes action to partially execute and Intergovernmental Agreement with authorizes Burr Ridge as a qualified administrative community. IGA document is presented to Burr Ridge Village Board for final execution, Burr Ridge status as administrative community becomes formalized (anticipated in June, 2014).

The WMO Ordinance must be adopted and the Letter of Intent must be processed prior to May 1, 2014, which is the date that the WMO becomes effective for all municipalities and unincorporated areas in Cook County. The WMO will be presented in detail to the Stormwater Committee, once reassembled. Following presentation to the Stormwater Committee, the Director of Public Works will prepare a condensed presentation for the Village Board which will be scheduled at the time the Intergovernmental Agreement is placed on the board agenda (anticipated in June, 2014).

**It is our recommendation:** that the Board authorize adoption of the Cook County Watershed Management Ordinance by reference in Chapter 08 of the Burr Ridge Municipal Code and authorize the Village Administrator to submit a Letter of Intent to the MWRD to function as an authorized administration agency, and to designate Paul D. May, P.E. as the Staff Engineer and Enforcement Agent of record.

**B. Plan Commission Recommendation – Special Use (Outdoor Dining – Wok N Fire)**

Please find attached a letter from the Plan Commission recommending approval of a request by Wok N Fire restaurant for special use approval to permit an outdoor dining area for an existing restaurant. The petitioner filed

this petition with the intent of renewing a special use approval for a temporary sidewalk dining area. At the April 7 meeting, the Plan Commission indicated that they would consider allowing the temporary sidewalk dining area only if the petitioner first submitted a plan for a permanent outdoor dining area and committed to constructing the permanent outdoor dining area this summer.

At the April 21 meeting, the petitioner presented a plan for a permanent patio. The permanent patio complies with all applicable regulations of the Zoning Ordinance. The patio is located to the side of the restaurant and will include construction of additional patio area and erection of a 3 foot high rail. The same tables, chairs and umbrellas that are used for the temporary dining area will be used for the new patio. The umbrellas will not include any advertising.

Based on the above, the Plan Commission has recommended that the petitioner be allowed to continue the same temporary dining area until July 15 at which time the temporary facilities will have to be removed. Presumably, the new permanent patio would be finished at that time.

**It is our recommendation:** that the Board direct staff to prepare an Ordinance approving the special use as recommended by the Plan Commission.

**C. Plan Commission Recommendation – Deny Sign Variation Amendment (Tuesday Morning)**

Please find attached a letter from the Plan Commission recommending denial of a request by Mr. Bob Garber on behalf of Tuesday Morning for an amendment or variation from the 1988 sign variation granted for County Line Square to permit a wall sign with red letters rather than the required bronze letters. The wall signs in County Line Square are subject to compliance with a 1988 sign variation which requires uniform design and colors for the wall signs.

Based on the common storefront architecture in County Line Square, the Plan Commission believes that the signs should use the same design and color. Unlike the Village Center where each storefront has a unique architecture, the storefronts in County Line Square share a common architecture. The only exception to common sign design standards in County Line Square was granted for the anchor tenant, Brookhaven Market, which has a unique architectural storefront. The rest of the stores in County Line Square all have the individual, back-lit bronze letters.

**It is our recommendation:** that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance denying this request.

**G. FY 14-15 Pay Plan and Salary Increases for Non-Union Employees**

The FY 2014-15 Budget includes a 2% Cost of Living Adjustment for all non-union employees, plus a "Merit" increase that will be provided on the employee's anniversary date, based on what an employee would receive if a 12-step Pay Plan similar to what was provided to the Public Works union was

in place. No "Merit" increase is awarded to an employee who does not achieve a "Meets Expectations" overall rating on their annual evaluation. The COLA and "Merit" increases this year amount to \$51,103.

**It is our recommendation:** that FY 2014-15 Salary Increases for non-union employees, along with the FY 2014-15 Pay Plan, be approved.

**D. Plan Commission Recommendation – Zoning Ordinance Text Amendment (Backyard Beekeeping)**

Please find attached a letter from the Plan Commission recommending an amendment to the Zoning Ordinance to add regulations for backyard or hobby beekeeping and related structures. This matter was brought to the Commission by staff. Village staff had been contacted by a resident seeking to conduct beekeeping as a hobby in their backyard. The Zoning Ordinance does not list beekeeping as a permitted accessory use and it is staff's recommendation to add such regulations.

At the April 7 meeting, representatives from the Cook Du Page Beekeepers Association and from the Village of Clarendon Hills were present. Clarendon Hills recently adopted regulations for beekeeping. The proposed amendment is based primarily on the Clarendon Hills ordinance. Testimony was provided at the hearing that assured the Commission that beekeeping on residential properties would not adversely impact neighboring properties if properly regulated. The regulations include a limit of two bee hives on properties of 80,000 square feet or less and four hives on properties exceeding 80,000 square feet. The regulations also limit the size of the structures to 8 square feet and 6 feet in height; require a minimum 15 foot setback; and require registration with the Illinois Department of Agriculture.

**It is our recommendation:** that the Board direct staff to prepare an amendment to the Zoning Ordinance as recommended by the Plan Commission.

**E. Plan Commission Recommendation – Sign Variation (Pace Bus)**

Please find attached a letter from the Plan Commission recommending approval of a request by Pace Suburban Bus for a variation from the Sign Ordinance to permit a sign with electronic messaging. Pace Suburban Bus seeks to erect a 1.5' x 4' electronic message panel to provide bus arrival times for commuters at their Park and Ride facility located in the Downtown Burr Ridge.

Because the electronic message board will not use scrolling or flashing messages, will be limited to information about bus arrivals, and will provide a public service, the Plan Commission concluded that the variation should be granted.

**It is our recommendation:** that the Board direct staff to prepare an Ordinance approving the variation as recommended by the Plan Commission.

**F. Extend Deadline to Begin Construction (Dearborn Tool)**

Please find attached a letter from Mr. Anthony Hadley for an extension of a variation granted on October 8, 2012. The variation was granted for an addition to an existing industrial building at 7749 Grant Street. The variations granted include: to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; to permit a loading area in a corner side yard (adjacent to Rockwell Court); and to permit a building addition without full compliance with the parking lot curbing and landscaping requirements. The variation was unanimously approved by the Plan Commission and the Village Board.

Section XIII.H.5 of the Zoning Ordinance requires that work be substantially under way within one year of a variation or the variation becomes null and void. The petitioner was delayed in beginning construction for business reasons but is now ready to begin. His letter requests an extension so that he can a permit this year.

There are no conditions related to this variation that have changed. Therefore, staff sees no reason why this extension should be granted.

**It is our recommendation:** that a one year extension be granted from October 8, 2013 to October 8, 2014.

**H. Purchase Pavement Saw**

The FY2014-15 Budget includes \$8,000.00 for the purchase of a walk-behind concrete saw intended for use during in-house water main break repair, curb and storm structure repair as well as various in-house roadway and sidewalk repairs.

After researching the various types and manufacturers of walk-behind concrete saws, the Water & Sewer Division has determined that the best suited model of concrete saw for all the Public Works Department's needs would be the Husqvarna 24 inch, model FS 524 walk-behind concrete saw (see attachment).

The lowest quotes requested for this equipment were received as follows:

- Carroll Construction Supply, Lemont branch \$7,200.00
- McCann Industries, Inc., Addison branch \$7,602.88
- Northern Tool & Equipment, West Allis, WI \$7,815.75

It is my recommendation to purchase this piece of equipment from Carroll Construction Supply, of Lemont branch, in the amount of **\$7,200.00**.

**It is our recommendation:** that a contract for the purchase of the Husqvarna 24 inch, model FS 524 walk-behind concrete saw be awarded to Carroll Construction Supply, Lemont branch, in the amount of \$7,200.00.

**I. Purchase Replacement Unit #20 (Skid-Steer)**

The FY 14-15 Budget includes \$60,000 for the purchase of a Skid-steer to replace the current 2004 Bobcat Toolcat (\$30,000 in the Equipment Replacement Fund and \$30,000 in the Water Fund). The skid steer equipment is one of the most versatile pieces of equipment in the DPW fleet. This equipment is utilized to move materials, load commodities, perform grading work, plowing, pavement breaking, and many other DPW Operations.

The DPW has tested machines from Case, Bobcat, and John Deere. Operational staff and DPW supervisors have discussed the merits, strengths, and weaknesses of all equipment and have reached consensus that the John Deere 332E skid steer equipment will best serve the needs of our department. The equipment will be delivered with a hydraulic hammer (pavement breaker), pallet forks, and a construction bucket. The old equipment (Bobcat Toolcat) will be disposed by trade in.

Prices for the skid steer were received from three vendors:

West Side Tractor Sales, Naperville	\$ 72,400
J.W. Turf, Hampshire	\$ 74,210
Rail Construction Equipment, Rockford:	\$ 77,180

After accounting for a trade-in deduction of \$20,500, the total cost of the equipment and accessories from West Side Tractor Sales is \$51,900.

**It is our recommendation:** that a contract for the purchase of a John Deere 332E skid-steer be awarded to West Side Tractor Sales in the aggregate amount of \$51,900.

**J. 2014 Pavement Patching Contract**

The Department of Public Works has solicited prices for the 2014 Pavement Patching contract. When possible, the Village utilizes the low bid contractor from the annual resurfacing program to perform patching work, but the location, condition, and timing of patching over the course of the year do not allow all work to be performed under the resurfacing contract. Miscellaneous patches under the patching contract are typically the result of watermain breaks, utility repairs, and/or localized pavement failures, which may occur at any time throughout the year, and which may be in the public way, in a residential driveway, or in a commercial driveway or parking lot (i.e. watermain break under a parking lot).

In order to expedite work at various times throughout the year, the DPW has developed a pay item list which has been submitted to local paving companies which are able to mobilize quickly and perform small-batch work. The contract allows the Village to demand that the contractor mobilize three times each year in order to perform work. The DPW intends to mobilize the contractor at the very beginning and end of the paving season (asphalt plants are usually open mid-April through mid-October), and once during mid-summer if necessary.

Unit price proposals were solicited from three paving companies with whom the Village has previously worked; bid tab included following. Murphy Paving and Sealcoating, of Burr Ridge, IL, has submitted the lowest price for each identified pay item.

**It is our recommendation:** that a unit-price contract for miscellaneous pavement patching be awarded to Murphy Paving Company, of Burr Ridge, at the submitted unit costs documented in the bid tabulation.

**K. Promote 2 GUW I Employees to GUW II Employees**

In the public works department, the GU I designation is for entry-level employment, and the GU II designation is for more skilled and experienced employees. Recent turnover of GU II positions within the DPW department has presented the opportunity to hire replacement GU II's from outside sources, or to promote GU I's internally. It is management's preference to utilize the promotion methodology whenever possible in order to generate motivation and competition among employees, and to provide a means of rewarding and retaining the most skilled and reliable employees. Therefore, the last four GU II positions that have become available through attrition have been replaced with GU I employees, who can be considered as candidates for future promotion.

Over the course of the last two years, the DPW has commenced an initiative to perform additional high-skilled work in-house (water main breaks, vehicle/equipment repairs, streetlight repairs), and has undertaken an initiative to enhance training and field experience for all employees. As a function of this initiative, DPW management has challenged GU I employees to take advantage of opportunities to expand their skills and to demonstrate their reliability and resourcefulness. This initiative has been well-received by the DPW staff, and all employees have exhibited a desire to increase their knowledge, skill, and value to the Village. In order to be considered as a promotion candidate for GU II, DPW Management has identified the following requirements:

- Employee must present a history of reliability and responsibility (no abuse of sick time, quick & reliable response during emergency and off-hours events);
- Employee must be proficient with all equipment utilized by the DPW;
- Employee must have a IL Water Operation Class C Certification (if in the Water Division);
- Employee must demonstrate the ability to act as the leader of the division during the absence of the Division Supervisor;
- Employee must demonstrate an exemplary safety record;
- Employee must demonstrate the ability to train and mentor entry level GU I employees;
- Employee must demonstrate a commitment and history of responding to resident concerns promptly, effectively, and courteously.

At this time, DPW management has identified two candidates for promotion to GU II. Both candidates have exhibited an exemplary record, including the achievement of each of the above conditions. The FY14-15 Budget accounts for these promotions, as proposed herein. A summary of each candidate is provided following:

John "Jack" Voorhees:

Jack is a former employee of the Village of Lyons, and began working for the Village as a seasonal snowplow driver in 2011, becoming full-time with the Burr Ridge in 2012. Jack has become an integral component of the DPW and is the most senior non-supervisory employee in the DPW-Operations Division. In that capacity, Jack has demonstrated proficiency in leading the work of other employees in the Division, and in supervising snow removal operations during extended multiple-shift operations.

During his time with the Village, Jack has developed proficiency with all DPW equipment, and has exhibited a particular proficiency for identifying novel solutions to many of the issues that the DPW confronts daily. Jack has shown outstanding reliability, and has always been available and responsive to overtime call-outs and emergency operations. Jack has become a leader among our department and is a critical component of our success in undertaking new and more complex construction projects in the Operations Division.

Ron "Buzz" Herdzina:

Buzz came to Burr Ridge in 2013 from the Village of Western Springs. Buzz was hired in order to serve as a crucial component of the watermain break response team, but was hired at the GU I level temporarily until such time as he procured his IL Water Operator Class C Certification. During the fall and winter of 2013-14, Buzz completed the Water Operator's training course, and sat for the exam in late winter. Buzz has now been certified by the State of Illinois EPA as a Class C water operator.

In Buzz's capacity with Burr Ridge, he will be responsible for being the primary worker in the trench during a watermain break, and for being the back-up equipment operator. Buzz's reputation from Western Springs has preceded him, where he was known as the "ice man" for his history of working on watermain breaks in freezing weather and emerging from the trench covered in thick layers of ice. During his time with Burr Ridge, Buzz has exhibited an excellent history of reliability and a strong desire to undertake new tasks and initiatives. Additionally, Buzz has shown a strong competency to train and mentor younger employees.

**It is our recommendation:** that the recommendation to authorize the Public Works Director to promote two candidates from full-time GUW I to full-time GUW II, effective May 1, 2014, be approved.

**L. Hire 2 GUW | Full-Time Employees and 1 Part-Time Clerical Assistant**

Pursuant to staff recommendation and concurrence from the Water Committee, the DPW has commenced with three major initiatives during the last year. The three major initiatives include:

- 1) Water meter reading services (previously performed by DuPage County);
- 2) Personnel / staffing revisions and training to begin commencing in-house watermain break repair in FY 14-15.
- 3) Expediting water meter replacement

These initiatives were initially developed in 2013, at which time a two year plan was prepared to develop the staff and resources necessary to successfully carry out these objectives. The intent of these initiatives is to provide greater control of costs associated with water main break repair, to provide personalized service relative to meter replacements, and to eliminate contractual costs associated with meter reading. The DPW is progressing well on training and has already begun to perform water main repair work in house. The DPW has been performing meter reading internally for 12 months. The final initiative to commence is the water meter replacement program, which is pending and which will be accelerated immediately upon the hiring of the new personnel recommended herein. Based upon Water Committee directive, the proposed staffing changes to complete the personnel resources associated with these three initiatives includes a Part-time clerical worker, and two full-time General Utility Workers, one of which will replace an existing part-time meter reader. Following completion of the meter replacement program, the DPW will consolidate by two positions as the P/T clerical worker and remaining P/T meter reader will no longer be needed. This scenario will return the DPW staffing to 2008 levels, which will allow for more stable accommodation of all DPW tasks, including critical elements such as snow plowing. Despite the fact that DPW labor levels will merely be returned to 2008 levels, the DPW will continue to provide a significantly higher volume and level of service as a result of infrastructure expansion and emerging issues since the original 2008 contraction. Significant additional work that will be performed (when compared with 2008) will include: water main break repair, water meter reading, EAB management, maintenance of additional public buildings (Police Station), expanded maintenance of the public fleet, support of Village events/concerts, and elevation of all public works duties (streetlight maintenance, storm sewer construction).

As described above, this matter has been considered by the Water Committee over a two-year period. This packet includes support documentation relative to this process. Attachments include the following:

1. Proposed Organizational Chart, 2014
2. Water Committee minutes, 1/28/13
3. Memo from P. May to Water Committee, 2/18/2013
4. Water Committee minutes, 2/19/13
5. Memo from P. May to Water Committee, 1/30/2014
6. Water Committee minutes, 2/24/14

### Summary & Recommendations:

After thoroughly evaluating the new initiatives, staff concurs with the Water Committee recommendation, and we are confident that the initiatives can be successfully implemented with the identified resources. Therefore, **it is our recommendation** that the Village Board concur with the Water Committee directive to expand internal resources in order to provide increased service to the community and reduce reliance upon contractual services, and to authorize the Director of Public Works to hire two General Utility Workers (FT), and one part-time clerical worker to carry out these initiatives. These resources have been included in the FY 14-15 Budget.

#### **M. Resignation Letter from Police Officer Eric Koslowski**

Enclosed please find a letter from Police Officer Eric Koslowski tendering his resignation from the Burr Ridge Police Force effective May 10, 2014. Officer Koslowski has accepted a position as Special Agent with the Federal Bureau of Alcohol, Tobacco, Firearms, Explosives and Arson (ATF) in the Chicago Field Division.

**It is our recommendation:** that Eric Koslowski's letter of resignation be received and filed.

#### **N. BFPC to Hire Replacement Police Officer**

Officer Eric Koslowski's resignation will bring the Police Force to a critical personnel level and Chief Madden is recommending the vacancy be filled as quickly as possible. The Board of Fire and Police Commissioners will need to initiate background investigations on the next three candidates on the Eligibility List immediately in order to have a new hire ready to go to Academy in July 2014.

**It is our recommendation:** that the Board of Fire and Police Commissioners be authorized to begin the process to hire a Patrol Officer to fill the vacancy created by Eric Koslowski's resignation.

#### **O. Renew Contract for Village Prosecutor**

Attached please find a letter from Linda Pieczynski, Village Prosecutor, requesting renewal of her contract with the Village, with no increase in her current per-court session fee of \$185 for sessions of two hours or less and no increase in her hourly rate of \$140. For court sessions lasting more than two hours, the \$140 hourly rate will apply to time exceeding the original two hours.

**It is our recommendation:** that renewal of the contract for Village Prosecutor Linda Pieczynski be approved, effective from June 1, 2014 through May 31, 2015.

**P. Appoint Guy Franzese to Stormwater Committee**

**Q. Appoint Guy Franzese as Chairperson of Stormwater Committee**

Mayor Straub is recommending the appointment of Trustee Guy Franzese to the Stormwater Committee and his appointment as Chairperson of the Committee. Both will be two-year terms expiring May 1, 2016.

**It is our recommendation:** that the recommendation to appoint Guy Franzese to the Stormwater Committee and as Chairperson of the Committee be approved.

**R. Reappoint Al Paveza to Stormwater Committee**

Mayor Straub is recommending the reappointment of Trustee Al Paveza to the Stormwater Committee for a two-year term expiring May 1, 2016.

**It is our recommendation:** that the recommendation to reappoint Al Paveza to the Stormwater Committee be approved.

**S. Reappoint Len Ruzak to Stormwater Committee**

Mayor Straub is recommending the reappointment of Trustee Len Ruzak to the Stormwater Committee for a two-year term expiring May 1, 2016.

**It is our recommendation:** that the recommendation to reappoint Len Ruzak to the Stormwater Committee be approved.

**T. Request for BR Business Address Labels (Chamber of Commerce)**

The WB/BR Chamber of Commerce is holding a Membership Drive/Open House on Wednesday, June 11, at the Chamber's offices at 8300 S. Madison Street. The Chamber is requesting a set of our Business Address Labels to be used to invite all Burr Ridge businesses to this event. We have provided labels to the Chamber for this purpose in the past.

**It is our recommendation:** that the request from the WB/BR Chamber of Commerce for a set of Burr Ridge Business Address Labels be approved.

**U. Habitat for Humanity 5-K Run/Walk**

As you will recall, at the March 24 Board meeting, a recommendation to notify affected residents prior to Board approval of the request from Kelly Griffin, a teacher at Hinsdale Central High School, to hold a 5K Run/Walk Fundraiser through parts of Burr Ridge and Hinsdale on Sunday, October 5, 2014, was approved and the issue was tabled to the April 28 meeting. The letter notifying affected residents was sent out on March 28 and, to-date, the Village has received only one negative response.

With this in mind, **it is our recommendation** that the Hinsdale Central High School request to hold a 5K Run/Walk be approved, contingent on following all the requirements of the Special Events Ordinance.

**V. Proclamation – Motorcycle Awareness Month**

The Village received an email from Eneyda Rodriguez, Public Relations Coordinator for A.B.A.T.E. (A Brotherhood Aimed Toward Education) of Illinois-South Suburban Chapter, requesting that the Village approve a Proclamation (enclosed) designating the month of May 2014 as "Motorcycle Awareness Month." A.B.A.T.E.'s goal is to raise awareness levels in all motorists that motorcyclists are returning to the roads and highways in greater number and, to this end, the organization is gaining support through Proclamations issued by local, county and state governments.

**It is our recommendation:** that the Proclamation be approved.

**W. Vendor List**

Enclosed is the Vendor List in the amount of \$124,231.57 for all funds, plus \$207,081.71 for Payroll, for a Grand Total of \$331,313.28, which includes no Special Expenditures.

**It is our recommendation:** that the Vendor List be approved

**LEGAL NOTICE  
VILLAGE OF BURR RIDGE**

The Village of Burr Ridge, Illinois hereby provides:  
Notice of Availability of Budget  
and Public Inspection  
and Notice of Public Hearing

A public hearing on the Village of Burr Ridge Fiscal Year 2014-15 Budget will be held at 7:00 p.m. on Monday April 28, 2014 at the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois. The Board of Trustees will consider adoption of the Budget for Fiscal Year 2014-15 as follows:

	<b>Revenues</b>	<b>Expenditures</b>
General Fund	\$8,255,015	\$8,172,105
E-911 Fund	73,295	46,375
Motor Fuel Tax Fund	305,270	305,270
Hotel/Motel Tax Fund	474,560	431,670
Restaurant/Place of Eating Tax Fund	55,000	52,630
Capital Improvements Fund	350,050	958,165
Sidewalks/Pathway Fund	12,000	139,300
Equipment Replacement Fund	166,080	216,300
Stormwater Management Fund	14,245	20,650
Debt Service Fund	671,325	676,825
Water Fund	4,597,350	4,862,470
Sewer Fund	324,220	321,310
Information Technology Fund	294,050	274,030
Police Pension Fund	1,084,550	932,670
Total Expenditures	\$16,677,010	\$17,409,770

The Village of Burr Ridge, Illinois tentative Budget for Fiscal Year 2014-15 has been made available for public inspection at the Village Hall during regular business hours.  
Published in the Suburban Life, April 18, 2014

April 28 14, 2014

## **PRESIDENT'S BUDGET MESSAGE**

### **Budget Highlights**

The Village Board has reviewed Staff's proposed budget in detail at workshops held on March 10 and March 13. As a result, a few changes have been made (see attached report) and the Budget is now in final form. The total FY 14-15 Expenditure Budget, including transfers, amounts to ~~\$17,438,230~~ \$17,409,770.

### **General Fund**

The FY 14-15 General Fund Budget reflects a surplus of ~~\$25,000~~ \$82,940.

### **Revenues**

Revenues for the FY 14-15 General Fund are projected to be ~~\$8,275,605~~ \$8,255,015, which is ~~\$27,230~~ \$47,820 or ~~0.3%~~ 0.6% less than the FY 13-14 Budget of \$8,302,835.

### **Expenditures**

The FY 14-15 Expenditures Budget is ~~\$8,250,605~~ \$8,172,105, which is ~~\$30,810~~ \$47,690 or ~~0.3%~~ 0.6% ~~more~~ less than the FY 13-14 Expenditure Budget of \$8,219,795.

### **Special Revenue Funds**

#### **E-9-1-1 Fund**

The E-9-1-1 Fund was established in FY 88-89. FY 14-15 surcharge revenues, based upon \$.60 per month access lines, are estimated to be \$67,050. The total revenue in the E-9-1-1 Fund for FY 14-15 is projected to be \$73,295. Expenditures for FY 14-15 are estimated at \$46,375, with \$137,478 set aside for future Capital Expenditures by the Burr Ridge Police Department, the Tri-State Fire Protection District and the Pleasantview Fire Protection District.

#### **MFT Fund**

The FY 14-15 MFT Fund Budget includes a transfer of \$304,620 to the Capital Improvements Fund to help fund the 2014 Road Program. This transfer represents the available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2014 Road Program.

#### **Hotel/Motel Tax Fund**

This year the Hotel/Motel tax will generate \$468,315. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels (\$250,000) and pay for gateway landscape maintenance.

### **Restaurant/Place-of-Eating Tax Fund**

The Restaurant/Place-of-Eating Tax Fund was established in FY 12-13. Proceeds in this fund are used to promote restaurants in Burr Ridge. Place-of-Eating Tax Revenues and Expenditures in this fund for FY 14-15 are estimated at \$52,630.

### **Capital Projects Funds**

#### **Capital Improvements Fund**

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds. The total FY 14-15 Capital Improvements Budget is ~~\$908,165~~ ~~\$958,165~~, which includes the cost of the 2014 Road Program in the amount of \$718,300.

#### **Sidewalk/Pathway Improvement Fund**

The FY 14-15 Sidewalk/Pathway Budget includes expenditures in the amount of \$139,300, which includes \$118,000 for projects and \$20,000 for annual maintenance. A fund balance of \$349,136 is estimated to exist at the end of FY 14-15.

#### **Capital Equipment Replacement Fund**

The Capital Equipment Replacement Fund was established in FY 91-92 to account for larger vehicle and equipment replacement. This fund currently has a beginning fund balance of \$867,551 and it is anticipated that \$216,300 will be spent in FY 14-15.

#### **Stormwater Management Fund**

In FY 08-09, a new Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$85,538 and it is anticipated that it will have an ending fund balance at the end of FY 14-15 of \$79,133. Due to budget constraints, no new projects are included in the FY 14-15 Budget.

### **Debt Service Fund**

The Debt Service Fund for FY 14-15 includes the payment of principal and interest on G.O. Bond Series 2003 (refinanced 1996 in the amount of ~~\$515,415~~ ~~\$509,365~~) and the Hotel/Motel Tax Fund installment loan for gateway beautification in the amount of \$45,913. The principal and interest on the Police Facility Debt Certificate in 2014 is \$103,863.

### **Water Fund**

The Water Fund Budget shows a deficit in the amount of ~~\$265,345~~ ~~\$265,120~~. Projected revenues for the Water Fund in FY 14-15 are \$4,597,350 or 3.3% more than the FY 13-14 Budget of \$4,448,670 and 8.9% more than the FY 13-14 estimated actual of

\$4,221,520. The FY 14-15 Expenditure Budget amounts to ~~\$4,862,695~~ ~~\$4,862,470~~ and is ~~\$522,530~~ ~~\$522,305~~ or 12.0% more than the FY 13-14 Budget.

### **Sewer Fund**

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$324,220 are projected for FY 14-15, with expenditures in the amount ~~\$321,525~~ ~~\$321,310~~, leaving a surplus in FY 14-15 of ~~\$2,695~~ ~~\$2,910~~.

### **Information Technology Fund**

The Information Technology Fund was established in FY 96-97 to account for all costs related to delivery of information services to the internal departments of the Village. FY 14-15 revenues are estimated at ~~\$260,790~~ ~~\$294,050~~, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 14-15 Expenditures are estimated at ~~\$240,760~~ ~~\$274,030~~.

### **Police Pension Fund**

The FY 14-15 Police Pension Fund revenues are estimated at \$1,084,550, of which \$543,680 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law, based on the pension fund's actuarial report. Total pension/disability payments equal \$871,140, which is \$140,610 more than budgeted in FY 13-14. Pension/disability payments include five police officers on permanent disability, ten retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$932,670.

Details of each Budget are included in the Budget document. Are there any questions?

5A

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE, IL**

**April 14, 2014**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of April 14, 2014 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by Mayor Straub.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Jenna Stevens, Anne M. Jeans Elementary School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Ruzak, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Police Chief John Madden, Finance Director Jerry Sapp, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

**AUDIENCE** Dolores Cizek, LaGrange resident and former Village Trustee, provided clarification regarding an article she wrote for the Doings discussing the curbside leaf pickup program in LaGrange. Ms. Cizek discussed her ideas for funding the program in Burr Ridge and noted that Burr Ridge residents have expressed interest in the service.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A), (except 7A, 8E, and 8I) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Ruzak, Manieri, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF MARCH 24, 2014** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) WATER COMMITTEE MEETING OF MARCH 24, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) E-9-1-1 BOARD MEETING OF MARCH 25, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE**

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

**MEETING OF MARCH 25, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF APRIL 7, 2014**  
were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE ZONING ORDINANCE TEXT AMENDMENT TO MODIFY THE REQUIREMENT FOR ROOFTOP SOLAR ENERGY PANELS TO BE LOCATED FIVE FEET FROM THE PERIMETER OF THE BUILDING (Z-02-2014)** The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance amending the Zoning Ordinance as recommended by the Plan Commission.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR AUDITING SERVICES** The Board, under the Consent Agenda by Omnibus Vote, awarded a contract for auditing services for fiscal years 2013-14, 2014-15, and 2015-16 to Wolf & Co., LLP at the rates of \$27,700 for FY13-14, \$28,500 for FY 14-15 and \$29,400 for FY 15-16.

**APPROVAL OF EMPLOYMENT TRAINING AGREEMENT FOR PATROL OFFICER JOHN BOORAS** The Board, under the Consent Agenda by Omnibus Vote, approved the Employment Training Agreement for Patrol Officer John Booras and directed the Mayor to sign the Agreement.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR WATER DISTRIBUTION SCADA SYSTEM UPGRADES (FY2013-14 BUDGET ITEM)** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the upgrade of the Village water distribution system SCADA network to Automatic Control Services (ACS) of Naperville, in the amount of \$36,405.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR SPRING 2014 CONSORTIUM TREE PURCHASE** The Board, under the Consent Agenda by Omnibus Vote, awarded contracts for the purchase of trees for the Spring 2014 Tree Planting Program to Wilson Nurseries and Possibility Place Nurseries at a cost not to exceed \$10,000.

**APPROVAL OF RECOMMENDATION TO DIRECT STAFF TO NOTIFY AFFECTED RESIDENTS OF THE REQUEST BY HARVESTER PARK LITTLE LEAGUE TO CONDUCT A PARADE FROM BURR RIDGE BANK AND TRUST TO HARVESTER PARK ON MAY 17, 2014. PRIOR TO FINAL APPROVAL BY THE BOARD** The Board, under the Consent Agenda by Omnibus Vote, tabled the request from Harvester Park Little League to conduct a Parade to its May 12 meeting to allow Staff to notify residents along the race course of this request.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$430,158.99 FOR ALL FUNDS, PLUS \$228,371.23 FOR PAYROLL, FOR A GRAND TOTAL OF \$658,530.22 WHICH INCLUDES A SPECIAL EXPENDITURE OF \$126,863.00 TO ENVISION GENERAL CONTRACTORS FOR FINAL PAYMENT ON THE VILLAGE HALL OFFICES AND PUBLIC SPACES REMODELING PROJECT** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending April 14, 2014 in the amount of \$430,158.99, and payroll in the amount of \$228,371.23 for the period ending March 29, 2014.

### **PUBLIC HEARING FY 2014-15 BUDGET**

**CALL TO ORDER** The Public Hearing of the Mayor and Board of Trustees for the FY 2014 – 15 Budget was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Straub at 7:12 P.M. with the same Trustees in attendance as immediately preceding the Public Hearing.

**NOTICE OF HEARING** was published in the Suburban Life.

**BUDGET HIGHLIGHTS** were presented by Village Administrator Steve Stricker and are attached to these minutes as Exhibit B.

**AUDIENCE QUESTIONS AND COMMENTS** Dolores Cizek requested that the budget message be displayed on the screen for the audience to view noting that she requested this at the prior year Public Hearing.

**BOARD QUESTIONS AND COMMENTS** Trustee Bolos stated she is uncomfortable with the budget due to the projected operating budget deficit of \$200,000 in FY16-17. Trustee Bolos expressed her concern with addressing the deficit. Trustee Bolos added that the Police Pension is underfunded to which Village Administrator Steve Stricker responded that the funding is at the state law mandated level. Trustee Bolos also discussed the disbursement of the Hotel / Motel Fund and Village Administrator Stricker explained that by mandate, those funds can only be used to promote overnight stays. There was discussion regarding the Place of Eating Tax and Restaurant Marketing. Village Administrator Stricker added that the Restaurant Marketing is a successful program.

Village Administrator Stricker emphasized that the approval requested for this Board Meeting is for the FY2014-15 Budget only and discussed his suggestions for budget changes for future years.

Trustee Grasso commented on the budget trends noting the previous deficit reduction over time. Village Administrator Stricker explained the factors affecting the reduction. He also explained that the Board must approve expenditures exceeding \$5,000 and if there are concerns, those items can be deferred. Village Administrator Stricker also discussed additional factors that would result in reduction of the budget.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

Trustee Paveza discussed his experience as a Trustee in working with the budget noting that the budgets have always been balanced.

Trustee Franzese added that in evaluating the budgets in years 2012, 2013, and 2014, the deficit has continued to increase. Trustee Franzese feels action should be taken now to avoid a future deficit.

Village Administrator Steve Stricker discussed budget procedures and emphasized that items such as aspects of the Road Program can later be eliminated from the budget. He explained that if revenues continue to decline, action will then need to be taken in 2015 to address the potential shortfall and suggested items which could be eliminated.

Trustee Grasso inquired as to what would happen if the budget is not approved at the next Board Meeting. Mr. Stricker explained that money cannot be spent that is not appropriated. He also added that the tax levy that the Board passed requires that a budget be in place. Mr. Stricker commented that an additional budget workshop can be scheduled to cut items from the budget and also added that there are many alternatives available such as the use of equity.

Trustee Manieri expressed his concern with passing the current budget because the future is not addressed. He added his thoughts regarding potential considerations for the budget and emphasized the importance of planning.

**CLOSE HEARING** Motion was made by Trustee Paveza and seconded by Trustee Ruzak that the FY 2014 – 15 Budget Public Hearing of April 14, 2014 be closed.

On Roll Call, Vote Was:

AYES: 6 - Trustees Paveza, Ruzak, Franzese, Grasso, Bolos, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the FY 2014–15 Budget Public Hearing of April 14, 2014 was closed at 7:55 p.m.

Village Administrator Steve Stricker added that the prior Fiscal Year 2013 – 14 budget was passed with projected deficits in future years. He added that the budget concerns can be addressed through early discussion and recommends that the FY2014 – 15 Budget be passed.

**CONSIDERATION OF ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2014 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2015** Mayor Straub introduced the Ordinance adopting the budget for Fiscal Year 2014–2015.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to approve the Ordinance adopting the Fiscal Year 2014 – 2015 Budget.

On Roll Call, Vote Was:

AYES: 3 – Trustees Paveza, Ruzak, Grasso

NAYS: 4 – Trustees Franzese, Manieri, Bolos, Mayor Straub

ABSENT: 0 – None

There being only three affirmative votes, the motion failed.

Mayor Straub stated he did not wish to cast the deciding vote for the Budget approval and would like the Board to be unanimous in its approval of the Budget. He suggested that the Board meet to resolve their issues with the Budget to avoid a political decision.

Trustee Manieri stated he voted against approving the budget based upon the budget itself with no political intent. Trustees Franzese and Bolos added their agreement and stated they were offended by Mayor Straub's comments.

Trustee Ruzak added that he is offended that three Trustees voted against approval of the Budget after the extensive amount of time spent on the Budget at the Workshops.

In response to Trustee Grasso, Village Administrator Stricker explained that if the FY2014-15 Budget is not passed at the April 28<sup>th</sup> Board Meeting, the Village will be unable to fulfill payroll and payable obligations.

The Board discussed suggestions regarding Budget changes and directed Village Administrator Stricker to provide alternatives for another Budget Workshop meeting to be scheduled prior to the April 28<sup>th</sup> Board Meeting.

**ADOPTION OF RESOLUTION AUTHORIZING WATER TOWER LEASE AGREEMENT (VERIZON WIRELESS)** This item was removed from the Consent Agenda at the request of Trustee Franzese. Trustee Franzese noted in the Agenda Summary that there was a reference to changes made to the Verizon antenna equipment after the original approval of the Agreement on July 25, 2011. He questioned if those changes required review by staff or the Plan Commission. In response, Village Administrator Steve Stricker stated the changes were approved by the Engineering staff.

Motion was made by Trustee Franzese and seconded by Trustee Paveza to adopt the Resolution authorizing Water Tower Lease Agreement (Verizon Wireless).

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Paveza, Ruzak, Grasso, Bolos, Manieri

NAYS: 0 – None

ABSENT: 0 – None

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

There being six affirmative votes, the motion carried.  
**THIS IS RESOLUTION NO. R-10-14.**

**PRESENTATION OF RESIDENT AND BUSINESS PORTAL FOR UTILITY BILLING  
WATER CUSTOMERS**

Finance Director Jerry Sapp explained that the BSA Software which the Village converted to in 2011, allows for internet enhancements such as the ability to access water account information on the web and make payments to accounts via credit card or electronic check. Mr. Sapp pointed out that the information will be available 24/7 and provides residents with the information that they frequently have questions about. Mr. Sapp provided the Board with a demonstration of the Resident and Business Portal for Utility Billing. Mr. Sapp explained that the Utility Portal will be available in May and communication about the Portal will be provided to residents and businesses via the Utility Bills, Village Web Site, Newsletter, Cable TV Channel, and Social Media.

Trustee Grasso inquired if the option would be available to discontinue receiving a paper bill mailed to the home and Mr. Sapp responded that e-billing would be a feature available in the future.

In response to Trustee Bolos, Mr. Sapp explained that those enrolled in direct debit would not be affected by the availability of the Portal and their payments would remain unchanged. He also confirmed that the web site does not allow enrollment in auto pay.

**APPROVAL OF RECOMMENDATION TO PURCHASE WATER METERS**      This  
item was removed from the Consent Agenda at the request of Trustee Bolos.

Trustee Bolos stated that in light of the Water Committee's discussion regarding discrepancy charges, she feels it is premature to purchase water meters at this time. Village Administrator Steve Stricker stated there is no relationship between this purchase and discrepancy charges. He explained the funds for this purchase are allocated to the Fiscal Year 2013-14 Budget. Mr. Stricker added that it is necessary to have a surplus of water meters and the meter replacement program must move forward, regardless of the decision with the discrepancies.

Trustee Bolos responded that she prefers to roll the funds into Fiscal Year 2014-15 and purchase the meters closer to the time of replacement. She indicated she prefers not to replace the meters piecemeal.

Trustee Paveza stated he agrees the meters are a necessity since a commitment to replace the meters has been made and the discrepancy discussion is not related to the replacement.

Village Administrator Stricker emphasized that the replacement of the meters is an ongoing effort and this purchase will accommodate the meter installation for the next 12 months. He explained that at the end of Fiscal Year 2014-15, additional meters will again be purchased.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

Trustee Bolos added that it is her understanding that the meters do not require a 12 month purchase lead time.

Village Administrator Stricker inquired if there is a savings in purchasing the meters in a large quantity. Public Works Director Paul May explained that meters are stocked in various sizes to accommodate the replacement program as directed by the Water Committee. He added that the meters are also required in stock for use with new construction projects. Mr. May stated that the Water Committee directed the Public Works Department to replace meters which are at the end of their life at a rate of 700 per year on a four year cycle. He added that in order to meet that directive, meters must be purchased.

Trustee Bolos inquired about the current stock of the meters. Mr. May stated he did not have that information at this time. She asked if the purchase of the meters could be made at a later time. Mr. Stricker explained that by deferring the purchase to FY2014-15, that budget year would appear as a deficit. He added that the meters are always purchased at the end of the fiscal year to accommodate needs in the following year.

Motion was made by Trustee Ruzak and seconded by Trustee Grasso to award the contract for the purchase of Sensus iPERL water meters to HD Supply Waterworks in the amount of \$129,898.

On Roll Call, Vote Was:

AYES: 6 - Trustees Ruzak, Grasso, Paveza, Franzese, Bolos, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF ECONOMIC DEVELOPMENT COMMITTEE RECOMMENDATION  
TO PRESENT A COMMUNITY APPRECIATION AWARD TO M & M MARS IN  
RECOGNITION OF THEIR OUTSTANDING COMMUNITY INVOLVEMENT** This  
item was removed from the Consent Agenda by Trustee Bolos.

Trustee Bolos stated she removed this from the Consent Agenda to convey her pleasure with the recognition of M&M Mars with the award. She inquired if a ceremony is planned to present the award. Village Administrator Stricker replied the Economic Development Committee plans to present the award at the Appreciation Breakfast on April 30<sup>th</sup> and the Trustees are encouraged to attend.

Trustee Franzese added his agreement that M&M Mars contributes a great deal to the community and is deserving of the award. Trustee Franzese also stated that awards should not be Consent Agenda items and should be read aloud for all to hear.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
April 14, 2014

Motion was made by Trustee Franzese and seconded by Trustee Bolos to approve the recommendation to present a Community Appreciation Award to M & M Mars for their outstanding community service to Burr Ridge.

On voice vote, the motion carried.

**OTHER CONSIDERATIONS** Mayor Straub discussed the trip to Springfield made by himself and Village Administrator Stricker lobbying on behalf of municipalities related to items for the DuPage Mayors and Managers Conference. Mayor Straub noted that other municipalities had Trustees in attendance and wished to consider that for the future. Village Administrator Stricker noted that money is allocated in the budget for Trustees to attend seminars and could be considered for the future. Mayor Straub stated attending the conference was an excellent learning experience.

Mayor Straub reminded the Board about scheduling the Goal Setting Meeting and encouraged the Board to work together.

**AUDIENCE** Dolores Cizek discussed her displeasure with the Village funding the restaurants.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** There were none at this time.

**ADJOURNMENT** Motion was made by Trustee Grasso and seconded by Trustee Manieri that the Regular Meeting of April 14, 2014 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Manieri, Paveza, Ruzak, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:34 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Burr Ridge Veterans Memorial Committee

5B

Minutes of Meeting Wednesday January 28th, 2014

1. Meeting called to order by Chairman Leonard Ruzak at 4:00 P.M.
2. Roll Call  
  
Present in addition to Chairman Leonard Ruzak, Mickey Straub  
John Moskal, Russell Smith, and Ken Thompson.  
  
Absent: Cody Curin, John Curin, and Jack Schaus
3. Minutes of the previous meeting of October 30th, 2013, were read. Motion to accept minutes by John Moskal; second by Ken Thompson. Motion carried.
4. Written Financial Report by Leonard Ruzak, Chairman, showed current balance of \$33,656.83 (December). Motion to accept Treasurer's report by Russell Smith; second by John Moskal. Motion Carried.
5. Old Business:  
The Marmion Military Band for the upcoming Armed Forces Day event on May 17<sup>th</sup> Has been confirmed.  
Committee is looking for speakers for the upcoming Armed Forces Day, one idea is Inviting General Benshoof who would speak about training Military Dogs.
6. New Business:  
Chairman Ruzak brought up the idea of a possible fund raiser "Run for the Veterans" Which would be a 5k Race within the Village, and is scheduled to take place on July 27<sup>th</sup>. Discussed the need of hiring Clear Water Pools to maintain the fountain On a monthly basis for \$75.
7. General Discussion:  
None
8. Adjournment:  
  
Motion by John Moskal to adjourn; second by Ken Thompson. Motion carried.  
Meeting adjourned at 4:45 P.M. Next meeting is Wednesday, February 26th, 2014.

5C

Burr Ridge Veterans Memorial Committee

Minutes of Meeting Wednesday February 26th, 2014

1. Meeting called to order by Chairman Leonard Ruzak at 4:00 P.M.

2. Roll Call

Present in addition to Chairman Leonard Ruzak, Mickey Straub, John Moskal Jack Schaus, Russell Smith, John Curin, and Ken Thompson.

Absent: Cody Curin.

Guest: Janet Kowal, Communications and Public Relations Coordinator.

3. Minutes of the previous meeting of January 28th, 2014, were read. Motion to accept minutes by John Moskal; second by Ken Thompson. Motion carried.

4. Written Financial Report by Jack Schaus, Treasurer, showed current balance of \$33,757.70 (February). Motion to accept Treasurer's report by Russell Smith; second by John Curin. Motion Carried.

5. Old Business:

The Marmion Military Band for the upcoming Armed Forces Day event on May 17<sup>th</sup> Has been confirmed. General Benshoof is confirmed to speak about training Military Dogs. Russell Smith will contact Pastor Bob Geashel of Trinity Church to give the Invocation. Janet Kowal is contacting Robert Mikyska to bring the Color Guard. Chairman Ruzak asked for a vote to donate \$300 per pilot (maximum of four pilots) to Help cover the cost of fuel for their "Fly-by". Motion to approve expense by Russell Smith; second by John Moskal. Motion Carried. Chairman Ruzak asked for a vote To hire Clear Water Pools to maintain the Memorial Fountain for \$75 per month. Motion to approve John Curin; second by Mickey Straub. Motion Carried.

6. New Business:

"Run for the Veterans" to take place on July 27<sup>th</sup> and may offer opportunity to raise Money on behalf of the Memorial. Paul Lyngso of Kettel Bell Club Burr Ridge is Invited to the March meeting to discuss participating in Armed Forces Day. The Patriot Award Applications will be reviewed by Jack Schaus, John Moskal, and Russell Smith.

(Continued)

7. General Discussion:

None

8. Adjournment:

Motion by John Curin to adjourn; second by Ken Thompson. Motion carried.

Meeting adjourned at 4:45 P.M. Next meeting is Wednesday, March 26th, 2014.

SD

**MINUTES  
WATER COMMITTEE MEETING  
Monday, April 14, 2014**

**CALL TO ORDER**

The meeting was called to order by Chairperson Al Paveza at 6:05 p.m.

**ROLL CALL**

Present: Chairperson Al Paveza, Trustee Diane Bolos and Trustee John Manieri  
(arrived at 6:13 p.m.)

Absent: None

Also Present: Village Administrator Steve Stricker, Public Works Director Paul May and Finance Director Jerry Sapp

**MINUTES APPROVAL**

A **motion** was made by Trustee Diane Bolos to approve the minutes of March 24, 2014. The motion was **seconded** by Chairperson Al Paveza and **approved** by a vote 2-0.

**DISCREPANCY RECONCILIATION POLICY (CONTINUED)**

Public Works Director Paul May briefly presented an overview of information that he provided in the agenda packet once again outlining the Staff's alternative scenarios in resolving water meter discrepancies, a report from the Village Attorney regarding the statute of limitations and a report on the age of meters. Mr. May indicated that the majority of meters older than 1993 have been replaced, with less than 1% of meters installed in 1992 or before. Chairperson Paveza stated, looking at the data between 1990 and 1992, that there seemed to be a disproportionate amount of meters that had discrepancies. In response, Mr. May stated that it was probably because the number of meters that were installed during those years, as opposed to other years. He stated that discrepancy rates were identified in most installation years with significant variability from one year to the next. He stated, for example, that meters installed in 1991 indicated a discrepancy rate nearly 3 times the 1990 rate. Similarly, meters installed in 1994 indicated a negligible discrepancy rate and meters installed in 1999 indicated a discrepancy rate over 3%. He stated that, based on the current data, neither age nor service volume provide a clear trend which can meaningfully correlated to the larger meter stock.

In response to a question from Chairperson Paveza, Mr. May stated that he will try to eliminate the oldest meters first and then move to complete all of the meters in DuPage County so that those meters could be read on a drive-by basis.

In response to a question from Chairperson Paveza regarding what causes a discrepancy in a water meter, Mr. May stated that the reason the outside meter may register different than the inside meter could be based on either low volume or significantly high volume of water

used during certain periods and that every time the inside meter circles, it sends a ping to the outside meter. In low volume or extremely high volume periods, the pings may not register.

In response to a question from Trustee Bolos, Mr. May stated that the age of meters are not necessarily located in one place, but are spread out across the Village.

Trustee Manieri arrived at 6:13 p.m.

Trustee Bolos stated that she did not agree with the Village Attorney's assessment that there was no statute of limitations involved in the discrepancy issue. She stated that the Village knew that discrepancies existed with the use of the Badger meter and that, therefore, the statute of limitation period should have begun. Administrator Stricker stated that the Village Attorney does not agree that the statute of limitations applies in this instance and that the beginning of any statute of limitation period would be when the Village read an individual meter, not the fact that meters were read in the past from other homes that may have had a discrepancy. Trustee Bolos stated that she felt that the Village Attorney did not understand the issue and that he should be asked specifically about when the statute of limitations should begin because the Village had prior knowledge of the fact that these water meter discrepancies existed. Administrator Stricker stated that he would ask the Village Attorney for a clarification of his opinion.

Trustee Manieri asked if we direct residents to check their meters. In response, Finance Director Jerry Sapp stated that the suggestion for residents to read their meter is place on the water bills at least 2 or 3 times a year.

Chairperson Paveza stated that the Finance Department had provided four alternative payment scenarios for the Village to discuss and suggested that he could support using the four-year rolling average and the raw cost of water in making the calculation for the discrepancy payment.

Trustee Bolos disagreed, stating that she felt that the Village should provide total amnesty to residents who had water meter discrepancies. Trustee Manieri agreed, stating that he did not like the fact that residents would get hit, not only with a water bill that they were not aware of, but also with a higher sewer bill. He stated that, in lieu of charging for discrepancies, the Village should charge all residents a fee for the cost of the meter, which is approximately \$400. He stated that the revenue generated from this one-time fee would offset the revenue the Village would have received in charging for water meter discrepancies. Administrator Stricker stated that he would have to check the contract with DuPage County to determine whether or not the water meter discrepancy issue could be avoided and would like an opportunity to analyze Trustee Manieri's idea.

In response to a question from Administrator Stricker about increasing the amount of the fixed fee to cover the lost revenue associated with not collecting the discrepancy amount, Trustee Manieri stated that he would not be in favor, due to the fact that it would be a permanent increase, as opposed to a one-time fee to cover the cost of the water meter.

The Committee discussed whether or not to give money back to those who have already paid for the cost of their water meter discrepancy. After considerable discussion, Trustee Bolos and Manieri suggested that Staff go back five years to determine who should receive a refund. It was agreed that commercial properties would not be involved in an amnesty program and that the Village would not attempt to contact homeowners' who are no longer Village residents. Administrator Stricker stated that it would take at least a few weeks for the Finance Department to go back through the records to determine who paid a discrepancy over the past five years and suggested that the next Water Committee meeting would be prior to the May 12 Village Board meeting.

#### ADJOURNMENT

There being no further business, a **motion** was made by Trustee Diane Bolos to adjourn the meeting. The motion was **seconded** by Trustee John Manieri and **approved** by a vote of 3-0. The meeting was adjourned at 7:00 p.m.

Respectively submitted,



Steven Stricker  
Village Administrator

SS:bp

5E

**PLAN COMMISSION/ZONING BOARD OF APPEALS**

**VILLAGE OF BURR RIDGE**

**MINUTES FOR REGULAR MEETING OF**

**APRIL 21, 2014**

**1. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

**ROLL CALL** was noted as follows:

**PRESENT:** 7 – Stratis, Hoch, Grunsten, Praxmarer, Grela, Sheth, and Trzupek

**ABSENT:** 1 – Scott

Also present was Community Development Director Doug Pollock, Trustee Guy Franzese, and Trustee Diane Bolos.

**2. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Grunsten to approve minutes of the April 7, 2014 Plan Commission meeting.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Hoch, Grunsten, Stratis, Praxmarer, Grela, Sheth, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**3. PUBLIC HEARINGS**

**A. Z-01-2014: 590 Village Center Drive (Wok N Fire); Special Use**

Chairman Trzupek asked Mr. Pollock to provide a summary of this hearing.

Mr. Pollock summarized the request as follows: The public hearing for this petition was continued from April 7 to April 21, 2014. The petitioner requested continuation of a temporary outdoor dining area located on the sidewalk. Prior special uses were granted for a one year period in 2012 and renewed for another year in 2013. At the April 7 hearing, the Plan Commission said they would consider allowing the temporary outdoor dining area if the petitioner first submitted plans for the permanent patio and committed to constructing the patio this year. The Commission had indicated they would like to see the permanent patio completed and the temporary dining area removed by July 15, 2014.

Mr. Pollock concluded that the petitioner agreed to construct the permanent patio and has submitted plans for that patio. He said that staff recommends approval of the plan but also recommends that the extension of the railing to a new service door in the front be removed.

Chairman Trzupek asked the petitioner for comments and questions.

Mr. Michael Durlacher stated that he was the attorney for the petitioner and that the petitioner had to leave the meeting tonight due to a family emergency. He said he had nothing to add to the staff comments and he is available to answer questions.

Chairman Trzupek asked staff to describe the plan in more detail. Mr. Pollock referenced a slide on the screen and described the layout of the proposed permanent patio. Chairman Trzupek asked the petitioner how they would phase and transition between the construction of the new patio and the use of the temporary patio. Mr. Durlacher indicated that there may be some down time as they make that transition.

Chairman Trzupek asked if there was anyone in the audience wishing to speak on this matter.

Trustee Guy Franzese suggested that the railing be raised from 3 feet to 4 feet. He was concerned that a 3 foot railing would not provide adequate security.

Chairman Trzupek asked the Commissioners for questions and comments.

Commissioner Stratis asked about the height of the Starbucks railing. Mr. Pollock said Starbucks used a four foot railing but that Dao Sushi and Thai used a three foot railing. He said staff prefers the shorter railing because diners can see over the railing and it creates more interaction between the outdoor dining area and the sidewalk. He said that he believes the landlord also prefers the 3 foot railing.

Commissioner Stratis asked for an explanation of the emergency exit doors. Mr. Pollock described the four existing exit doors plus the proposed service door. Commissioner Stratis added that he does not object to the extension of the railing toward the front door.

Commissioner Hoch said she is not concerned about congestion at the front door caused by the addition of a service door and the extension of the railing. She said she did not like the temporary outdoor dining area because it was too close to the street.

Commissioner Hoch questioned whether the permanent patio could be constructed on time and asked why the petitioner wanted to extend the railing toward the front and install a new service door. In response, Mr. Durlacher said they would like the deadline extended to July 31 so that they would be sure to have sufficient time. He said the new

service door would be closer to the bar and closer to the host station and thus make service better.

Commissioner Grunsten said she likes the curvature of the patio because it complements the building. She said she is happy with the plan as presented.

Commissioner Sheth said he had no questions or comments.

Commissioner Praxmarer said she did not think it was necessary to extend the deadline past July 15 and asked the petitioner to explain why they need more time. Mr. Durlacher said that they need to order the materials and that people have told him the contractors are behind due to the hard winter. He said July 1 is their goal but they are concerned they may need more time.

Commissioner Praxmarer asked why they do not build more of the back area. Mr. Durlacher said it is because of economics.

Commissioner Grela said that concrete should not be the reason for any delay as this work was a simple slab on grade. He said the railing is a catalogue item and he sees no reason to extend the deadline beyond July 15. He added that he does not like the extension to the front door.

Chairman Trzupek said that he does not like the extension of the railing to the proposed new service door but it is something he can accept. He said he agrees that the railing should be 3 feet tall and not 4 feet. He said that he prefers to see the curved exterior for the railing and that he thinks July 15 is sufficient time to get the new patio completed. Chairman Trzupek suggested that one of the two trees being removed for the patio be relocated to an island in the adjacent sidewalk.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Grunsten to close the hearing for Z-01-2014.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Grela, Grunsten, Stratis, Hoch, Sheth, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Stratis to adopt the petitioner's findings of fact and recommend approval of Z-01-2014, a petition requesting special use approval as per Section VIII.C.2.ee of the Burr Ridge Zoning Ordinance to permit outdoor dining area for an existing restaurant subject to the following conditions:

- A. The temporary outdoor dining area may continue subject to the terms and conditions of the 2013 special use approval except that the special use shall expire on July 15, 2014 and the temporary outdoor dining shall be removed by July 16, 2014.
- B. All facilities and the configuration of the permanent outdoor dining area shall comply with the revised plans submitted to the Plan Commission for the April 21, 2014 hearing.
- C. All tables, chairs and other appurtenances shall be removed during the winter season when the outdoor dining area is not in use.
- D. The concrete floor of the outdoor dining area shall be treated and cleaned after completion of its use before the winter season to ensure the removal of all food stains and return it to a state consistent with other concrete sidewalks within the Village Center.
- E. The outdoor dining area shall not extend beyond the same hours of operation as the restaurant.
- F. Music and all amplified sound should be kept to a moderate level so it is not audible from any adjacent residential condos or from any property outside the Burr Ridge Village Center.
- G. The door to the dining area shall be self-closing.
- H. Tables shall be cleaned promptly following use.
- I. Furniture shall be weighted to prevent their movement in the wind.
- J. Umbrellas used within the outdoor dining area shall be black and shall not include any logos, text or other advertising.
- K. A landscaping planter island with the placement of a parkway tree shall be provided in the vicinity of the permanent patio to replace one of the two trees being removed for the patio.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Grela, Stratis, Hoch, Grunsten, Sheth, Praxmarer, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

Prior to the vote on the motion to recommend approval of the special use, the Plan Commission clarified some of the terms and conditions.

Mr. Pollock asked specifically about the extension of the railing to a new front service door. Commissioner Grela said his motion permits the railing extension and the service door.

Commissioner Grela also clarified that the railing would be 3 feet tall and that the circular portion of the railing could be done with straight pieces of railing in segments not to exceed 4 feet in length. He said curving the metal segments would be difficult and that straight segments situated in an arc would work better.

#### **B. Z-03-2014: Zoning Ordinance Text Amendment – Beekeeping**

Chairman Trzupek asked Mr. Pollock to summarize this public hearing.

Mr. Pollock summarized the hearing as follows: The Plan Commission opened the hearing for this text amendment on April 7, 2014 and continued it to April 21 with direction to staff to prepare a set of draft regulations for beekeeping as a permitted accessory use in single –family residential districts. Draft regulations have been prepared for the Plan Commission's review.

Chairman Trzupek asked for public comments. There were none.

Chairman Trzupek asked the Plan Commission for questions and comments.

Commissioner Grela asked about the proposed 25 foot setback from all lot lines. Mr. Pollock said it was based on the regulations from Clarendon Hills that require a 20 foot setback if a solid fence or wall is not provided around the bee hive. He said that a bee hive located less than 20 feet from a lot line without a fly away barrier could become a nuisance for neighbors.

Ms. Alice Krampits said that she has kept bee hives before and believes that a 10 foot setback is sufficient.

Commissioner Grela said he does not want to require that yards with bee hives be fenced as required by the draft regulations.

Commissioner Hoch asked if there were any animals that are attracted to bee hives. Mr. Hansen said that skunks can be attracted but that the bees do a good job of keeping animals away from their hives. He said he has not seen this to be a problem.

Commissioner Grunsten referenced a Lake County Ordinance which requires re-queening of hives that show aggressive behavior. Mr. Hansen said that re-queening is something that should be done more often.

Chief Jenkins noted that the State of Illinois requires licensing of beehives maintained by people and has strict regulations for beehive maintenance. He said Clarendon Hills relies on the state regulations.

Commissioner Grela also suggested that the setback match the requirement for chicken coops. Mr. Pollock said that chicken coops are required to meet the setback of the home on the property which could result in a setback of more than 25 feet. Commissioner Grela suggested that perhaps 15 feet would be better.

Commissioner Praxmarer said she agrees with Commission Grela.

Commissioner Grunsten asked about the condition requiring a water source. Mr. Pollock said as he understands it, if there is not a water source by the hive, the bees will swarm to the nearest water source and could become a nuisance for neighbors.

Commissioner Hoch asked about requiring the removal of bee hive structure once it is abandoned. Commissioner Stratis responded that he does not think anything needs be added because an abandoned bee hive would be like any other structure on a property and subject to the same property maintenance regulations.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Grunsten to close the hearing for Z-03-2014.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Stratis, Grunsten, Hoch, Praxmarer, Grela, Sheth, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Hoch to recommend approval of Z-03-2014, a petition to amend Section IV of the Burr Ridge Zoning Ordinance to add regulations for backyard or hobby beekeeping and related structures as follows:

Bee colonies are permitted as an accessory use for detached single-family residential properties when such accessory use is conducted by a resident of the same property for personal use only subject to the following terms and conditions:

1. All bees shall be of the common domestic honey bees of the *Apis Mellifera* species.
2. All bee colonies and beekeepers shall be registered with the Illinois Department of Agriculture as required by the Illinois Bees and Apiaries Act (510 ILCS 20/1 et seq.) and shall comply with all applicable regulations of said Department and legislation.

3. All colonies must be kept in inspectable-type hives, with removable combs, which shall be kept in sound, usable, and sanitary condition.
4. All colonies must be kept within the rear yard and rear buildable area with a minimum setback from all lot lines of 15 feet.
5. Bee hives on a lot shall be kept within one or more contiguous bee hive structure(s) with a combined area not exceeding 8 square feet and 6 feet in height.
6. Lots having 80,000 square feet of lot area or less shall not have more than two colonies. Lots exceeding 80,000 square feet of lot area may have a maximum of four colonies.
7. In any instance where a bee colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to re-queen the colony. Queens shall be selected from a stock bred for gentleness and non-swarming characteristics.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Stratis, Hoch, Grunsten, Praxmarer, Grela, Sheth, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

#### **4. CORRESPONDENCE**

There was no discussion regarding the correspondence.

#### **5. OTHER CONSIDERATIONS**

##### **A. S-01-2014: 7650 Lincolnshire Drive (Pace Bus); Sign Variation**

Chairman Trzupek asked Mr. Pollock to summarize this request.

Mr. Pollock summarized the request as follows: The petitioner is Pace Suburban Bus who operates the park and ride commuter lot in downtown Burr Ridge. They would like to put up a 1.5' x 4' electronic message panel that announces bus arrival times. The Burr Ridge Sign Ordinance does not permit electronic message signs. The only other such sign that has been allowed was for the Gower Middle School.

Chairman Trzupek asked for comments from the applicant.

Christine Rose from Pace Bus clarified that the sign would have a maximum of three rows of text but would typically use just one line. She said if there are more than one bus on its way there would be two or three lines used.

Chairman Trzupek asked for questions or comments from the public or from Commissioners.

Chairman Trzupek asked about the hours of operation for the sign and the park and ride. Ms. Rose said that first route in the morning leaves at 5:50 AM and last scheduled route arrives at 8:55 PM. In response to Commissioner Hoch, Ms. Rose added that there would be later buses after Sox and Bears games.

In response to Commissioner Stratis, Ms. Rose confirmed that there would not be advertising on the sign.

The other Commissioners all indicated that they had no further questions. Chairman Trzupek asked for a motion.

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Grunsten to recommend approval of S-01-2014, an application requesting a variation from Section 55.11 of the Burr Ridge Sign Ordinance to permit a sign with electronic messaging, subject to the following conditions:

- A. There shall be no animation, videos or other moving text within the electronic message panel.
- B. The electronic message panel shall be turned off every night from 12 Midnight to 4 AM.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Hoch, Grunsten, Stratis, Praxmarer, Grela, Sheth, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**B. S-02-20914: 308 Burr Ridge Parkway (Tuesday Morning); Sign Variation**

Chairman Trzupek asked Mr. Pollock to summarize this request.

Mr. Pollock summarized the request as follows: The wall signs in County Line Square are subject to compliance with a 1988 sign variation which requires uniform design and colors for the wall signs. The petitioner would like to replace an existing sign with red letters. The 1988 variation requires bronze letters.

Chairman Trzupek asked about the sign for Brookhaven which does not have the bronze letters. Mr. Pollock said that Brookhaven was granted an exception to the standards because it is the anchor tenant with a different architectural storefront. Mr. Pollock said the rest of the stores share a common architectural storefront and that is why they were required to have a common design for signs.

Mr. Bob Garber, the owner of County Line Square, said he was there on behalf of Tuesday Morning. He said Tuesday Morning has gone to red letters at all of their stores and would like to do the same here. He said that Tuesday Morning may have an opportunity opt out of their lease and he wants to do anything he can to entice them to stay.

Chairman Trzupek asked if they get lots of requests for different sign colors. Mr. Garber said he does get such requests.

Commissioner Grela said that given the architecture of the building he believes uniform sign color should be maintained. He noted that the Village Center is different because each storefront is design to look different and therefore it makes sense for the signs to be different. He said that if this exception is granted, all signs would have to be allowed to be different colors and he is worried that would have a negative impact.

Commissioner Praxmarer said she would like to maintain the continuity of the signs having the same color.

In response to Commissioner Sheth, Mr. Garber said that Tuesday Morning has been at this location for about 20 years and that all of their signs at other locations are red.

Commissioners Grunsten and Grela noted that Tuesday Morning was one of the top stores in the country for that chain.

Commissioner Grela added that he likes the continuity of the same colors for the signs.

Commissioner Hoch said she does not like the Brookhaven sign and does like the conformity of the other signs.

Commissioner Stratis asked staff why the Chase sign was different. Mr. Pollock said that they are on a different property and are not subject to the 1988 sign variation.

Commissioner Stratis said that he drives through Oak Brook and on one side of the road is an Oak Brook shopping plaza with bronze signs for all storefronts and on the other side is an Oak Brook Terrace shopping plaza with a variety of sign types and colors. He said the uniform signs in Oak Brook look much better. He added that he has never seen a retailer leave because of the sign color.

Chairman Trzupek said he agrees that it is unlikely that a store would leave because of the color of the sign. He noted that Brookhaven has a different architectural storefront which is a reason for them to have a different sign.

Chairman Trzupek said that if this is allowed all tenants would likely want to change their signs to keep up. He said he is somewhat torn because Chase and Brookhaven have different sign but that generally he prefers keeping the uniformity.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Hoch to recommend denial of S-02-2014, an application requesting an amendment or variation from the 1988 sign variation granted for County Line Square to permit a wall sign with red letters rather than the required bronze letters.

**ROLL CALL VOTE** was as follows:

**AYES:** 7 – Grela, Hoch, Stratis, Grunsten, Praxmarer, Sheth, and Trzupek

**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

## **6. FUTURE SCHEDULED MEETINGS**

Mr. Pollock stated that there are two public hearings scheduled for May 5.

## **7. ADJOURNMENT**

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Praxmarer to **ADJOURN** the meeting at 9:04 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:04 p.m.

**Respectfully  
Submitted:**

**May 5, 2014**

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J. Douglas Pollock, AICP

SF

**MINUTES**  
**FY 2014-15 BUDGET WORKSHOP**  
**April 23, 2014**

**CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Mayor Mickey Straub.

**ROLL CALL**

Present: Mayor Mickey Straub, Trustees Al Paveza, Len Ruzak, Guy Franzese, Janet Ryan Grasso, Diane Bolos and John Manieri (via phone)

Absent: None

Also Present: Village Administrator Steve Stricker, Village Clerk Karen Thomas, Finance Director Jerry Sapp, Community Development Director Doug Pollock, Police Chief John Madden and Public Works Director Paul May

**BUDGET ALTERNATIVES TO REDUCE FUTURE YEAR BUDGET DEFICITS**

Village Administrator Steve Stricker began the meeting by clarifying an issue that occurred at the last Board meeting regarding the vote of the Mayor. He indicated that, in the case of 3-3 tie vote, the Mayor has the ability, but not the obligation, to vote. He stated that he does not have to abstain or vote on an issue and, therefore, the vote would remain 3-3 and would not pass.

Trustee Al Paveza stated that he looked at the Administrator's report and felt that there were only three or four items that would generate big dollar savings and that he would prefer using reduction in Equipment Replacement Fund transfers, the use of the one-time IRMA revenues and the possibility of pushing back the Road Program a year as ways to reduce the future year deficits.

Administrator Stricker presented his report outlining several specific scenarios, as well as other possible ideas to reduce future year budgets.

Administrator Stricker presented Scenario #1, which was to incorporate the Verizon rental revenue into the General Fund Budget. He stated that \$37,092 in rent revenue would be received the first year and that it will increase 3% annually. He stated that these figures are not included in the Budget, due to the fact that, up until two weeks ago, Staff was not convinced that Verizon would move forward with the project. It was agreed that these new revenues should be incorporated into the Budget.

Administrator Stricker presented Scenario #2, which was to reduce the FY 16-17 Capital Projects Budget by moving the 2016 Road Program to 2017 and then moving the 2017 Program to 2018. He stated that the result of this scenario would be to reduce the General Fund deficit in FY 16-17 by \$686,100, which equates to the amount that the General Fund would need to transfer to the Capital Projects Fund to cover the cost of the Road Program. Trustee Len Ruzak stated his opposition to pushing back the Road Program.

In response to a question from Mayor Straub, Public Works Director Paul May explained how the Road Program is created and that over the years, the Road Program was reduced from \$1,000,000 to \$350,000 and now back up to over \$800,000. He stated that, in lean years during the recession, the Village relied greatly on grants to help supplement the funds available.

Trustee Guy Franzese complimented Public Works Director May on the excellent job that he does preparing the Road Program.

In response to a question from Mayor Straub regarding pushing back the 2016 Program, which included the High Grove Business Park, Public Works Director May stated that this project has already been pushed back a couple of years, due to other priorities, and that the roadway is deteriorating. Trustee Janet Ryan Grasso suggested that the Village could consider the possibility of a Special Service Area, but contribute at least a partial amount to the project. Trustee Franzese stated that he was not in agreement with deferring the 2016 Road Program and felt that it should be left in with the understanding that equity in the General Fund should be used to fund the Garfield Street reconstruction project. Trustee Paveza stated that he would be OK with leaving the Road Program in place. Trustee John Manieri stated that additional Hotel/Motel Tax money should be utilized to cover all special events, which would then free up money for the Road Program.

After considerable discussion, there was a straw vote of 4-2 (Trustees Bolos and Manieri voting No) to keep the 2016 Road Program in the FY 16-17 budget.

Administrator Stricker presented Scenario #3, which was to eliminate the Village Hall landscaping project. He indicated that \$50,000 is currently budgeted in FY 14-15 for Village Hall landscaping and that the money is currently found in the Capital Projects Fund. He stated that a decision could be made to eliminate this project and use these funds to help reduce the need to transfer General Fund money to the Capital Projects Fund in FY 15-16 and FY 16-17. The unanimous consensus of the Board was to eliminate this project from the FY 14-15 budget.

Administrator Stricker presented Scenario #4, which was to use additional Hotel/Motel Tax Funds to cover the cost of the concert series. He stated that the current annual cost of the concert series is \$23,275, of which the Hotel/Motel Tax Fund already pays \$15,000 for the program. He stated that, if the Board decides to have the Hotel/Motel Tax pay for 100% of the cost of the concert series, it could transfer an additional \$8,275 in FY 14-15 and an additional \$10,000 for a total of \$25,000 in future fiscal years, thereby helping reduce fiscal year deficits. Trustee Manieri stated that he would like to see the Board go farther in using Hotel/Motel Tax Funds. He stated that the \$250,000 marketing budget was too much and that some of these dollars could be used to fund all of the remaining special events. He also stated that the Board should consider using Hotel/Motel Tax Fund money for things such as the Communication and Public Relations Coordinator's salary. Administrator Stricker cautioned the Board that, although some communities push the envelope even farther than Burr Ridge in regard to the use of Hotel/Motel Tax Funds, once the Board starts to reduce the marketing budget, the hotels will react negatively.

Administrator Stricker stated that there are additional surpluses found in the Hotel/Motel Tax Fund future year budgets. He stated that he believed that he could use these additional funds in FY 14-15 for the majority of special events and that he would program in 100% of the special events in future years.

After considerable discussion, during which Trustee Bolos also stated her feelings that more Hotel/Motel Tax dollars should be utilized to offset special event costs, the consensus of the Board was to direct Administrator Stricker to off-load as much of the special events project budget into the Hotel/Motel Tax Fund in FY 14-15 as possible and to fully fund the special events programs using Hotel/Motel Tax Funds in the future. The Board felt that this would give the Hotel Marketing Committee fair warning that their Marketing Program may be reduced in future years.

Administrator Stricker presented Scenario #5, which was to reduce the number of wireless access points from 8 to 4. He stated that the Information Technology Fund currently shows an expenditure of \$66,520 for the purchase of 8 additional wireless access points. This scenario contemplates that the number of access points be reduced from 8 to 4, saving \$33,260 beginning in FY 14-15 and thereafter. The unanimous consensus of the Board was to reduce the required transfer needed to fund the wireless program as recommended.

Administrator Stricker presented Scenario #6, which was to eliminate the Restaurant Marketing Program. He stated that \$55,000 is currently budgeted in FY 14-15 to cover the cost of the annual Restaurant Marketing Program. He stated that these funds come from the Restaurant Place-of-Eating Tax and can be used for any purpose. He recommended that, if the Board decides to eliminate this program, they keep \$10,000 aside to maintain the website and restaurant brochure. In response, Trustee Ruzak stated that he felt restaurant marketing was extremely important and that we are just now beginning to make headway in regard to promoting Burr Ridge as a destination for restaurants and would not like to see this Marketing Program reduced. Trustee Franzese agreed and felt that it should be left the way it is. Mayor Straub reiterated the comments of Trustee Ruzak and stated that there may be some additional savings in this fund and in the Hotel/Motel Tax Fund, if a new consultant were selected. The consensus of the Board was to leave the Restaurant Marketing Program intact.

Administrator Stricker presented Scenario #7, which was to transfer all General Fund equity saved in FY 14-15 to the Capital Funds to reduce the need to transfer funds in future years. After some discussion, it was agreed that \$25,000 should be left in FY 14-15 and FY 15-16 before any funds were transferred.

Administrator Stricker presented Scenario #8, which was to pursue a referendum to continue tax levy, converting Water Bond Issue to the Road Program. He stated that, if approved, new dollars in the amount of over \$520,000 could be collected each year to help fund the annual Road Program. He stated that this would go a long way in reducing future year deficits. After some discussion, the consensus of the Board was that they were not ready to make a decision on this important matter and felt that it should not be shown in the future year budgets at this time.

Administrator Stricker presented Scenario #9, which is to eliminate salaries for elected officials, including the Mayor, Trustees and Village Clerk. He stated that the decision to eliminate salaries, if made in time prior to the next election, would save no money in FY 14-15, \$9,960 in FY 15-16 and FY 16-17, \$31,770 in FY17-18 and \$31,825 in FY 18-19. He stated, however, that if the Board decides to place this issue on the ballot in November as an advisory referendum, they would miss the 180-day deadline prior to the election and the savings would be pushed back by two years and would not begin until FY 17-18. He stated that the reason why these figures were higher than \$9,000 and \$30,000 was due to the fact that the elected officials are treated as employees and, therefore, the Village has to pay Social Security on the dollars paid to the Trustees. Trustee Grasso stated that she would be in favor of pursuing a referendum, but felt that she could not vote to take away salaries from future Trustees. After some discussion, it was agreed not to include this scenario in the Budget.

Administrator Stricker presented Scenario #10, which is to eliminate one Patrol Officer position. He stated that the elimination of one Patrol Officer position will reduce annual budgets by \$89,140 in FY 14-15, \$93,238 in FY 15-16, \$100,706 in FY 16-17, \$108,605 in FY 17-18 and \$116,934 in FY 18-19. He stated that, although he could not recommend that the Village pursue this course of action, he felt it was important for the Board to understand what the costs are associated with hiring a Patrol Officer. The consensus of the Board was to not add this reduction into the Budget.

Administrator Stricker presented Scenario #11, which is to use special service area funds to fund road improvements in commercial areas. He stated that in 2015 there would be \$599,800 and 2016 there would be \$129,500 in Road Program costs for resurfacing streets in commercial areas. He stated that future year deficits could be reduced by imposing Special Service Areas on adjoining commercial properties. He stated that there is precedent for this procedure, but commercial properties have not been required to pay for street improvements since the mid-1980s. After some discussion, it was agreed not to pursue this matter at this time, but that the Street Policy Committee could review this option further.

Administrator Stricker presented other ideas, including eliminating other special events in the amount of \$21,615; reducing Equipment Replacement Fund transfers in years where we would need additional revenue, using reserves in the General Liability insurance program in the amount of over \$400,000 and the use of General Fund equity to cover the cost of one-time projects. He also stated that the first decision the Village Board will be making at the next Board meeting for FY 14-15 would be to provide non-union employees with a salary increase. He stated that in FY 14-15, the increase would amount to \$51,103.

Other revenue sources that are available for the Board include utilizing the additional ¼% non-home-rules sales tax and reinstatement of the vehicle stickers. Administrator Stricker reminded the Board that there was \$850,000 in escrow that was provided by Opus to construct a new bridge to connect 71<sup>st</sup> Street to Wolf Road. He stated that these dollars were not restricted, but that they are earmarked for that project that may or may not occur in the future.

Trustee Bolos stated that she felt that the Board did not go far enough in reducing the General Fund Budget. Administrator Stricker agreed, but stated that the Board now better understands the flexibility that it has in reducing future fiscal year budget deficits. Trustee Franzese thanked Administrator Stricker for his proactive stance on attempting to balance the budget and suggested that this is an exercise that the Village Board should undertake on an annual basis.

### **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee Len Ruzak to adjourn the Budget Workshop. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 6-0.

The meeting was so continued at 9:18 p.m.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Steve Stricker', is written above the printed name.

Steve Stricker  
Village Administrator

**AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2014 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2015**

**WHEREAS**, On April 28, 2014, a public hearing on a proposed budget for all corporate purposes of the Village of Burr Ridge for the fiscal year commencing on the first day of May 2014, was held, pursuant to legal notice published on April 18, 2014, in The Suburban Life, a newspaper having a general circulation within the Village of Burr Ridge; and

**WHEREAS**, April 18, 2014, a copy of said proposed budget was available for public inspection at the Municipal Building of the Village of Burr Ridge during regular business hours;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook counties, Illinois, as follows:

**Section 1:** The budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, for the fiscal year commencing on the first day of May, 2014 and ending on the thirtieth day of April, 2015, as presented to and approved by the Board of Trustees on April 28, 2014, attached hereto as Exhibit A, and incorporated by reference herein as a public record, is hereby adopted.

**Section 2:** The Budget Adoption Ordinance is in lieu of the statutory appropriation ordinance, and the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

General Fund:	
Board and Commissions	236,110
Administration	478,940
Community Development	433,700
Finance	299,185
Central Services	433,770
Police	4,677,145
Public Works	1,512,020
Buildings and Grounds	<u>179,735</u>
Total General Fund	8,250,605
E-911 Fund	46,375
Motor Fuel Tax Fund	305,270
Hotel/Motel Tax Fund	464,460
Restaurant/Place Of Eating Tax Fund	52,630
Capital Improvements Fund	908,165
Sidewalks/Pathway Fund	139,300
Equipment Replacement Fund	216,300
Storm Water Management Fund	20,650
Debt Service Fund	676,825
Water Fund	4,862,695
Sewer Fund	321,525
Information Technology Fund	240,760
Police Pension Fund	<u>932,670</u>
Total All Funds	<u>17,438,230</u>

Itemization of all revenues and expenditures is attached hereto as Exhibit A.

**Section 3:** This Ordinance shall be in full force and effect after its passage, approval, and publications in pamphlet form as required by law. The Village clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

**CHIEF FISCAL OFFICER'S CERTIFICATION OF  
ESTIMATED AND AVAILABLE REVENUE FOR THE  
VILLAGE OF BURR RIDGE, DU PAGE AND COOK COUNTIES, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2014 AND ENDING APRIL 30, 2015**

I, Steven S. Stricker, do hereby certify that I am the chief fiscal officer of the Village of Burr Ridge, Du Page and Cook Counties Illinois; and further certify that the estimated and available revenues by source and fund, for the Village of Burr Ridge for the fiscal year beginning May 1, 2014 and ending April 30, 2015 are estimated to be as follows:

**General Fund Summary**

Estimated Fund Balance May 1, 2014	4,714,474
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Estimated Revenue

Taxes	5,635,975
Licenses	48,180
Permits And Fees	265,300
Intergovernmental	1,073,930
Charges For Services	574,160
Fines And Forfeitures	160,000
Cost Recoverable	241,560
Miscellaneous Revenues	261,500
Other	15,000
Transfers	<u>0</u>

Estimated Available	<u><u>12,990,079</u></u>
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**E-911 Fund Summary**

Estimated Fund Balance May 1, 2014	169,606
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Estimated Revenue

Charges For Services	67,050
Miscellaneous Revenues	<u>6,245</u>

Estimated Available	<u><u>242,901</u></u>
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**Motor Fuel Tax Fund Summary**

Estimated Fund Balance May 1, 2014	0
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Estimated Revenue

Intergovernmental	298,780
Miscellaneous	<u>6,490</u>

Estimated Available	<u><u>305,270</u></u>
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***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2014 – April 30, 2015***

**Hotel/Motel Tax Fund Summary**

Estimated Fund Balance May 1, 2014	137,329
Estimated Revenue	
Taxes	468,315
Miscellaneous Revenues	6,245
Other	<u>0</u>
Estimated Available	<u><u>611,889</u></u>

**Restaurant/Place of Eating Tax Fund Summary**

Estimated Fund Balance May 1, 2014	-5,731
Estimated Revenue	
Taxes	55,000
Miscellaneous Revenues	0
Other	<u>0</u>
Estimated Available	<u><u>49,269</u></u>

**Capital Improvement Fund Summary**

Estimated Fund Balance May 1, 2014	1,038,283
Estimated Revenue	
Intergovernmental	0
Miscellaneous Revenues	30,430
Transfers	<u>478,720</u>
Estimated Available	<u><u>1,547,433</u></u>

**Sidewalk/Pathway Fund Summary**

Estimated Fund Balance May 1, 2014	476,436
Estimated Revenue	
Intergovernmental	0
Miscellaneous Revenues	<u>12,000</u>
Estimated Available	<u><u>488,436</u></u>

***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2014 – April 30, 2015***

**Equipment Replacement Fund Summary**

Estimated Fund Balance May 1, 2014	867,551
Estimated Revenue	
Miscellaneous Revenues	12,000
Transfers	<u>154,080</u>
Estimated Available	<u><u>1,033,631</u></u>

**Storm Water Management Fund**

Estimated Fund Balance May 1, 2014	85,538
Estimated Revenue	
Miscellaneous Revenues	14,245
Transfers	<u>0</u>
Estimated Available	<u><u>99,783</u></u>

**Debt Service Fund Summary**

Estimated Fund Balance May 1, 2014	3,262,096
Estimated Revenue	
Taxes	515,415
Intergovernmental	0
Miscellaneous Revenues	110,000
Other	0
Transfers	<u>45,910</u>
Estimated Available	<u><u>3,933,421</u></u>

**Water Fund Summary**

Estimated Fund Balance May 1, 2014	3,784,227
Estimated Revenue	
Charges For Services	4,392,350
Miscellaneous Revenues	<u>205,000</u>
Estimated Available	<u><u>8,381,577</u></u>

***CFO Certification of Estimated and Available Revenue: Fiscal Year May 1, 2014 – April 30, 2015***

**Sewer Fund Summary**

Estimated Fund Balance May 1, 2014	1,790,512
Estimated Revenue	
Charges For Services	264,220
Miscellaneous Revenues	<u>60,000</u>
	<u><u>2,114,732</u></u>

**Information Technology Fund Summary**

Estimated Fund Balance May 1, 2014	306,508
Estimated Revenue	
Miscellaneous Revenues	12,750
Transfers	<u>248,040</u>
Estimated Available	<u><u>567,298</u></u>

**Police Pension Fund Summary**

Estimated Fund Balance May 1, 2014	13,743,600
Estimated Revenue	
Miscellaneous Revenues	<u>1,084,550</u>
Estimated Available	<u><u>14,828,150</u></u>

\_\_\_\_\_  
Village Administrator

ATTEST:

\_\_\_\_\_  
Village Clerk

6B

**ORDINANCE NO.**

**ORDINANCE AMENDING CHAPTER 8 (STORM WATER RUN-OFF)  
OF THE BURR RIDGE MUNICIPAL CODE (ADOPT COOK COUNTY WATERSHED  
MANAGEMENT ORDINANCE BY REFERENCE)**

**BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That Section 8.01, of Chapter 8 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read, in its entirety, as follows:

**“Sec. 8.01 Permit Fees**

All applications for stormwater review shall be accompanied by a fee as outlined in the attached “Schedule A – Permit Fee Structure”.”

**Section 2:** That Section 8.02, of Chapter 8 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read, in its entirety, as follows:

**“Sec. 8.02 Adoption of Cook County Watershed Management Ordinance**

Except as otherwise provided for herein, the Cook County Watershed Management Ordinance adopted on October 3, 2013, and effective on May 1, 2014, hereinafter referred to as the Cook County Watershed Management Ordinance, which is included herein as Appendix B to this Chapter 8, be and is hereby incorporated and adopted by reference as the regulations of the Village of Burr Ridge governing regulation of all development of land within those portions of the Village which are in Cook County. Such Cook County Ordinance has been on file and available for public use, inspection and examination in the office of the Village Engineer for a period of at least 30 days prior to the adoption of the Ordinance which incorporates such regulations by reference.”

**Section 3:** That Section 8.03, of Chapter 8 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended to read, in its entirety, as follows:

**“Sec. 8.03      Authorized Administration Municipality**

That for purposes of the enforcement and implementation of the Cook County Ordinance (Appendix B), the Village of Burr Ridge shall be, until otherwise determined by the Village Board, an “Authorized Administration Municipality” within the meaning of such term as set forth in the Cook County Watershed Management Ordinance insofar as it relates to those portions of the Village which are in Cook County.”

**Section 4:** That former Sections 8.02 through 8.31, of Chapter 8 of the Burr Ridge Municipal Code, be and are hereby renumbered 8.04 through 8.34.

**Section 5:** That Chapter 8 of the Burr Ridge Municipal Code, as amended, be and is hereby further amended by the addition of Appendix B, to read, in its entirety, as follows:

**CHAPTER 8**

**STORM WATER RUN-OFF**

**APPENDIX B**

Village of Burr Ridge Ordinance A-XXX-X-XX, adopted April 28, 2014 adopted the Cook County Watershed Management Ordinance by reference.

The Cook County Watershed Management Ordinance is available at the front counter of the Village Office or at [www.wmo.mwrd.org](http://www.wmo.mwrd.org) .

**Section 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.



Metropolitan Water Reclamation District of Greater Chicago

# WMO Summary

WMOInbox@mwrdd.org  
100 East Erie Street  
Chicago, Illinois 60611

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## Watershed Management Ordinance: Summary

The Metropolitan Water Reclamation District (MWRD) began developing the Watershed Management Ordinance (WMO) in 2007 pursuant to its stormwater management authority granted by the Illinois General Assembly. The regulatory scope of the ordinance includes all of Cook County excluding the City of Chicago. The purpose of the WMO is to abate the negative impacts of stormwater runoff (e.g. flooding, erosion, water quality impairments, etc.) from new upstream developments or redevelopments.

### Erosion and Sediment Control

#### *Watershed Management Ordinance Article 4*

Erosion is the process of soil particle detachment from a land surface by the force of wind, water, or gravity. When the soil particles have been detached, i.e., eroded, the suspended soil particles are in transport and are then referred to as sediment. Sedimentation occurs when the velocity of wind or water is slowed sufficiently enough to allow suspended sediment to settle. Larger particles, such as gravel and sand, settle more rapidly than finer silt and clay particles.

The accumulation of sediment reduces the stormwater conveyance and storage functions of streams, wetlands, storm sewers, detention basins, highway drainage ditches, floodplains, and navigable water channels. These impacts can result in more frequent and/or severe flooding. Also, sedimentation can impact the storage capacity of municipal and industrial water supply reservoirs and in-

crease costs due to the need to filter muddy water in preparation for domestic or industrial use. Excessive sediment in water bodies can be detrimental to aquatic life since it interferes with respiration, growth, reproduction, oxygen exchange and photosynthesis in plants.

All developments must meet the WMO erosion and sediment control requirements. Erosion control includes measures to prevent soil from being removed from the earth's surface – planting vegetation, mulching, hydro-mulching, and installing geotextile fabrics. Sediment control measures – silt fences, fiber rolls, sediment traps, and wattles – prevent the transport of soil once it has been removed. The WMO requires that erosion and sediment control practices be included in the initial site plan of a development. Design guidelines are expected to be taken from the Illinois Urban Manual or the WMO Technical Guidance Manual (the Technical Guidance Manual will be released following the passage of the WMO).

### Stormwater Management Requirements

#### *Watershed Management Ordinance Article 5*

Stormwater runoff is rainwater or melting snow that flows off a property. Stormwater runoff can be controlled by managing that water on site. Controlling stormwater runoff from development sites minimizes the potential for negative impacts on adjacent and downstream properties.

### **The WMO restricts developments from:**

1. **Increasing flood elevations or decreasing flood conveyance capacity upstream or downstream**
2. **Causing any increase in flood velocity or impairment of the hydrologic and hydraulic functions of streams**
3. **Degrading surface or ground water quality**

The WMO includes several site development and stormwater management standards to meet the above requirements. These include runoff control, volume control, and storage requirements. The runoff requirements contain design standards and other restrictions on where runoff is allowed to flow. For example, structures that drain water (e.g. channels, ditches, wetlands) cannot increase flood and erosion damages downstream.

Volume control requirements compel developments to capture the first inch of runoff from an impervious surface area. The first inch of runoff contains the most pollutants (e.g. oils, dust, particulates, fertilizer, organic matter). Capturing the “first flush” of contaminants helps protect the health of local waterways.

Storage requirements determine how fast the water can be discharged from a development site, called the allowable release rate. Site runoff storage facilities – such as a detention pond – control the rate at which water is released from the site under developed conditions.

The release rates will be phased in over a five year period. For the first five years after the WMO effective date, developments will be allowed a release rate of 0.30 cubic feet per second per acre (cfs/acre) for the 100-year storm event (a storm that has a one percent chance of occurring every year). That means for a site of one acre in size, the release rate would be 0.30 cfs (about 8,000 gallons in an hour). For a site 15 acres in size, the release

rate would be 15 times that number or 4.5 cfs (about 121,000 gallons in an hour). The allowable release rate will become 0.15 cfs/acre five years after the effective date of the WMO.

The release rates determine the size of the detention needed on each site. The more impervious surface on the site, the more detention is required to meet the prescribed release rates. Where onsite detention is not practical, the WMO does permit offsite detention within the same subwatershed. The storage requirement provision of the WMO helps prevent flooding and erosion in downstream communities.

Runoff, volume control, and storage requirements are only applicable to properties of certain sizes and types. These are summarized in the table at the end of this document.

## **Requirements for Resource Protection Areas**

### *Watershed Management Ordinance Article 6*

Resource protection areas include floodplains, wetlands, wetland buffers, and riparian environments. The WMO requires that development in the floodplain cannot increase flood elevations or decrease conveyance capacity on other property. Developments also cannot increase flood velocity, impair hydrologic function, or degrade water quality.

All new buildings, manufactured homes, and substantial improvements in the floodplain must be elevated two feet above the 100-year flood (i.e. a flood that has a one percent chance of occurring a year). Compensatory storage is required for any fill, structure, or other material above the regulatory flood plain. Compensatory storage offsets any flood storage capacity lost when fill or structures are placed in the floodplain.

The WMO has a variety of requirements that protect wetland and riparian areas, both of which attenuate the impacts of flooding and erosion. The WMO requires that developers must provide the MWRD with the boundaries, extent, function, value, and quality of all wetlands on site. Development that impacts wetlands is discouraged by the WMO, but mitigation is allowed in some cases. The MWRD's preferred method for wetland mitigation, as written in the WMO, is payment to a wetland mitigation bank. The WMO encourages existing riparian functions to be protected. Mitigation practices such as streambank stabilization and native vegetation planting are required.

## **Other Provisions of the Ordinance**

Watershed Management Permits are required for developments in resource protection areas or for any disturbance above 0.5 acres (a complete list of developments that require a permit can be found WMO Article 2). To receive a permit, developments must submit a variety of design and engineering documents indicating compliance with the provisions of the WMO (see WMO Article 3).

Regular maintenance ensures runoff storage facilities and other stormwater facilities function as designed in perpetuity. The WMO requires all developments have a maintenance plan (part of the Watershed Management Permit). The local government authority has the ultimate responsibility for maintenance (see WMO Article 9).

The WMO will replace the MWRD's Sewer Permit Ordinance and Manual of Procedures. Those ordinances currently regulate, permit, and enforce sewer construction (see WMO Article 7).

The WMO gives the MWRD the authority to inspect developments to ensure compliance with the WMO (see Article 10). Authorized municipalities may issue Watershed Management Permits if the municipality agrees to conform with the requirements of the WMO (see Article 14). The MWRD can enact enforcement measures if an inspection reveals a violation or if a development otherwise does not comply with other provisions of the ordinance. The MWRD can assess fines, place a stop-work order, or revoke a Watershed Management Permit of any development in violation of the ordinance (see Article 12).

The MWRD Board of Commissioners can grant variances to the requirements of the WMO; however, the variance must honor the general purpose and intent of the ordinance. The WMO will require that notice is given to all neighbors of a certain distance from the development (see Article 11).

Developments subject to the WMO can appeal a Watershed Management Permit, a denial of a variance, or a stop work order. The appellant must first appear before the Director of Engineering. If the Director of Engineering denies the first appeal, the appellant can then appeal to the Board of Commissioners (see Article 13).

## **Conclusion**

A strong Watershed Management Ordinance will help prevent future developments and redevelopments from adding to flooding problems for downstream communities and from degrading water quality. In its current form, the WMO brings Cook County in step with all surrounding counties – Lake, DuPage, Will, McHenry, and Kane.

# Summary of Site Stormwater Management Requirements

Development Type	Runoff Requirements	Volume Control Requirements	Storage Requirements
Single-Family Home	Exempt	Exempt	Exempt
Residential Subdivision	Parcels $\geq$ 1 acre	Parcels $\geq$ 1 acre	Parcels $\geq$ 5 acres
Multi-Family Residential	Parcels $\geq$ 0.5 acre	Parcels $\geq$ 0.5 acre	Parcels $\geq$ 3 acres ‡
Non-Residential	Parcels $\geq$ 0.5 acre	Parcels $\geq$ 0.5 acre	Parcels $\geq$ 3 acres ‡
Right-of-Way	New Impervious Area $\geq$ 1 acre	New Impervious Area $\geq$ 1 acre †	New Impervious Area $\geq$ 1 acre †
Open Space	Parcels $\geq$ 0.5 acre	Not applicable	Not applicable

\* Site stormwater management requirements are not required for maintenance activities as defined in Appendix A.

† Where practicable.

‡ Starting the effective date of this Ordinance, any new development on the parcel that totals either individually or in the aggregate to more than one-half (0.5) of an acre.



## MWRD Board of Commissioners

Kathleen Therese Meany  
*President*

Barbara J. McGowan  
*Vice President*

Mariyana T. Spyropoulos  
*Chairman of Finance*

Michael A. Alvarez  
Frank Avila

Cynthia M. Santos  
Debra Shore

Kari K. Steele  
Patrick D. Thompson

David St. Pierre  
*Executive Director*

Established in 1889, the MWRD ([www.mwrdd.org](http://www.mwrdd.org)) is an award-winning, special purpose government agency responsible for wastewater treatment and stormwater management in Cook County, Illinois. ***Our water environment, take it personally.***

 [facebook.com/MetropolitanWaterReclamationDistrict](https://facebook.com/MetropolitanWaterReclamationDistrict)

 [twitter.com/MWRDGC](https://twitter.com/MWRDGC)

6C

ORDINANCE NO. A-834-\_\_\_\_-14

AN ORDINANCE AMENDING SECTION IV.N.2.b OF THE ZONING ORDINANCE  
OF THE VILLAGE OF BURR RIDGE TO ELIMINATE THE REQUIREMENT FOR  
ROOFTOP SOLAR ENERGY PANELS TO BE LOCATED FIVE FEET FROM THE  
PERIMETER OF THE BUILDING

Z-02-2014: Text Amendment - Rooftop Solar Panels)

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said text amendment on April 7, 2014 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Section IV.N.2.b of the Burr Ridge Zoning Ordinance to eliminate the requirement for rooftop solar energy panels to be located five feet from the perimeter of the building.
- B. That the amendment described more fully in Section 3 hereof is consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That Section IV.N.2.b of the Zoning Ordinance be and is hereby amended as follows (deleted text ~~stricken~~ and new text in *italics*): Solar collectors ~~must be set back a minimum of five feet (5') from the principal façade for sloped and flat-roofed buildings~~ shall not extend beyond the edge of a roof and not extend beyond the hip rafter on hip-roofed buildings. Collectors may be located closer to the front façade for flat-

~~roofed buildings, if they are not visible from the street at the front property line.~~

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 28<sup>th</sup> day of April, 2014, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28th day of April, 2014.

---

Village President

ATTEST:

---

Village Clerk

6D

ORDINANCE NO. A-1115- -14

AN ORDINANCE AMENDING CHAPTER 39 OF THE VILLAGE OF BURR RIDGE  
MUNICIPAL CODE TO ADOPT THE 2012 INTERNATIONAL PROPERTY  
MAINTENANCE CODE

---

WHEREAS, the Village of Burr Ridge has previously adopted the 2003 International Property Maintenance Code (Ordinance #1115); and

WHEREAS, the Village now seeks to adopt the most recent version of the same model code referenced as the 2012 Property Maintenance Code; and

WHEREAS, it is in the best interest of the Village to move the regulations for property maintenance from the Building Ordinance to the Municipal Code;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

Section 1: That Chapter 39 of the Burr Ridge Municipal Code is hereby amended to replace all references to the 2003 International Property Maintenance Code with the 2012 International Property Maintenance Code as per the attached Exhibit A.

Section 2: The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

**Section 3:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

**PASSED** this 28<sup>th</sup> day of April, 2014, by the following roll call vote:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of April, 2014.

---

Village President

**ATTEST:**

---

Village Clerk

## Exhibit A

### **Article I. Property Maintenance Regulations**

#### **Sec. 39.01.**

##### **Adoption of Property Maintenance Code**

- A. For purposes of regulating and governing the conditions and maintenance of all property, buildings, and structures; providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary, and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the Village of Burr Ridge; providing for the issuance of permits and collection of fees therefor; the Village of Burr Ridge hereby adopts the ~~2003-2012~~ *International Property Maintenance Code* (hereinafter referred to as the ~~2003-2012~~ IPMC) subject to the modifications and exceptions otherwise set forth herein.
- B. Each and all of the regulations, provisions, penalties, conditions, and terms of the ~~2003-2012~~ IPMC are hereby referred to, adopted, and made a part hereof as if fully set out in this ordinance, with the additions, insertions, deletions, and changes prescribed herein.
- C. The Building Commissioner of the Village of Burr Ridge shall maintain a copy on file in the Village offices of the ~~2003-2012~~ *International Property Maintenance Code* and shall make said code available for public inspection.
- D. Whenever the provisions of this Section conflict with specific or implied provisions of the International Property Maintenance Code, ~~2003-2012~~ Edition, the provisions of this section shall prevail and govern.

#### **Sec. 39.02.**

##### **Amend Section 101.1 of ~~2003-2012~~ IPMC - Title**

In said IPMC ~~2003-2012~~ Edition, insert "Village of Burr Ridge" in the space provided for [name of jurisdiction].

#### **Sec. 39.03**

##### **Amend Section ~~103.6~~ 103.5 Fees of ~~2003-2012~~ IPMC**

- A. In addition to payment of all direct costs incurred by the Village for hiring a contractor for mowing or removal of weeds, a \$50 fee shall be charged for the Village removal of weeds as per Section 302.4 of the IPMC.
- B. In addition to all direct costs incurred by the Village for recording and releasing a lien, a \$50 fee shall be charged for the releasing of any lien placed on property by the Village under the authority of the ~~2003-2012~~ IPMC and its amendments herein.

#### **Sec. 39.04**

##### **Amend Section 111 Means of Appeal of ~~2003-2012~~ IPMC**

Replace Section 111 of the ~~2003-2012~~ IPMC in its entirety with the following: "The Village Board shall function as the Board of Appeals. All appeals shall be submitted in writing no more than 30 days after the issuance of a violation notice.

#### **Sec. 39.05**

##### **Amend Section 303.14 Insect Screens of ~~2003-2012~~ IPMC**

Insert "May 1<sup>st</sup> and October 15<sup>th</sup>" in the [Date] spaces provided.

#### **Sec. 39.06**

##### **Amend Section 602.3 Heat Supply of ~~2003-2012~~ IPMC**

Insert "October 15<sup>th</sup> and May 1<sup>st</sup>" in the [Date] spaces provided.

#### **Sec 39.07**

##### **Amend Section 602.4 Occupiable Work Spaces of ~~2003-2012~~ IPMC**

Insert "October 15<sup>th</sup> and May 1<sup>st</sup>" in the [Date] spaces provided.

**Sec. 39.08**

**Amend Section 302.4 Weeds of ~~2003-2012~~ IPMC**

A. Insert "10 inches" in the [jurisdiction to insert height in inches] space provided.

B. Add the following subsection:

**302.4.1 Definition of Noxious Weeds:** For the purpose of this Chapter, noxious weeds are defined as poison ivy, ragweed, Canada thistles, perennial sow thistles, European bindweed, leafy spurge, Russian knapweed, hoary cress and other weeds of whatever kind.

ORDINANCE NO.  
ORDINANCE AUTHORIZING THE DISPOSAL BY TRADE-IN OF PERSONAL  
PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (TOOLCAT)

---

WHEREAS, in the opinion of at least three-fourths of the Corporate Authorities of the Village of Burr Ridge, it is no longer necessary or useful to, or in the best interest of, the Village of Burr Ridge to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Burr Ridge to dispose of said personal property by trading the equipment in for replacement equipment;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Burr Ridge find that the following described property now owned by the Village of Burr Ridge is no longer necessary or useful to the Village of Burr Ridge, and the best interests of the Village of Burr Ridge will be served by its disposal:

<u>I.D.</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>MINIMUM VALUE</u>
#20	2004	BOBCAT	Toolcat	\$20,000

**SECTION 2:** Pursuant to said 65 ILCS 5/11-76-4, the Village Administrator is hereby authorized and directed to dispose of the aforementioned personal property now owned by the Village of Burr Ridge by trade-in for replacement.

**SECTION 3:** The Village Administrator is hereby authorized and may direct the Village to enter into an agreement to determine the trade in value of the equipment with the vendor for the replacement equipment.

**SECTION 4:** No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

**SECTION 5:** The Village Administrator is hereby authorized and may direct the Village to enter into an agreement for the trade-in of said personal property.

**SECTION 6:** Upon acceptance of the agreed upon trade-in value and reduction of the purchase price of the replacement equipment by that same amount, the Village Administrator is hereby authorized and directed to convey and transfer title of the aforesaid personal property to the vendor.

**SECTION 7:** This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the Corporate Authorities, and approval in the manner provided by law.

**ADOPTED this 28th day of April, 2014** pursuant to an omnibus



VILLAGE OF  
**BURR RIDGE** *EB*  
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

**Mickey Straub**  
Mayor

**Karen J. Thomas**  
Village Clerk

**Steven S. Stricker**  
Administrator

April 22, 2014

Mayor Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-01-2014: 590 Village Center Drive (Wok N Fire); Special Use**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Wok N Fire Restaurant for special use approval as per Section VIII.C.2.ee of the Burr Ridge Zoning Ordinance to permit an outdoor dining area for an existing restaurant.

After due notice, as required by law, the Plan Commission held a public hearing on April 7 and April 21, 2014. The petitioner filed this petition with the intent of renewing a special use approval for a temporary sidewalk dining area. At the April 7 meeting, the Plan Commission indicated that they would consider allowing the temporary sidewalk dining area only if the petitioner first submitted a plan for a permanent outdoor dining area and committed to constructing the permanent outdoor dining area this summer. At the April 21 meeting, the petitioner presented a plan for a permanent patio. The permanent patio complies with all applicable regulations of the Zoning Ordinance.

After due consideration, the Plan Commission by a vote of 7 to 0 **recommends approval** of Z-01-2014, a petition requesting special use approval as per Section VIII.C.2.ee of the Burr Ridge Zoning Ordinance to permit outdoor dining area for an existing restaurant, subject to the following conditions:

- A. The temporary outdoor dining area may continue subject to the terms and conditions of the 2013 special use approval except that the special use shall expire on July 15, 2014 and the temporary outdoor dining shall be removed by July 16, 2014.
- B. All facilities and the configuration of the permanent outdoor dining area shall comply with the revised plans submitted to the Plan Commission for the April 21, 2014 hearing.

- C. All tables, chairs and other appurtenances shall be removed during the winter season when the outdoor dining area is not in use.
- D. The concrete floor of the outdoor dining area shall be treated and cleaned after completion of its use before the winter season to ensure the removal of all food stains and return it to a state consistent with other concrete sidewalks within the Village Center.
- E. The outdoor dining area shall not extend beyond the same hours of operation as the restaurant.
- F. Music and all amplified sound should be kept to a moderate level so it is not audible from any adjacent residential condos or from any property outside the Burr Ridge Village Center.
- G. The door to the dining area shall be self-closing.
- H. Tables shall be cleaned promptly following use.
- I. Furniture shall be weighted to prevent their movement in the wind.
- J. Umbrellas used within the outdoor dining area shall be black and shall not include any logos, text or other advertising.
- K. A landscaping planter island with the placement of a parkway tree shall be provided in the vicinity of the permanent patio to replace one of the two trees being removed for the patio.

Sincerely,

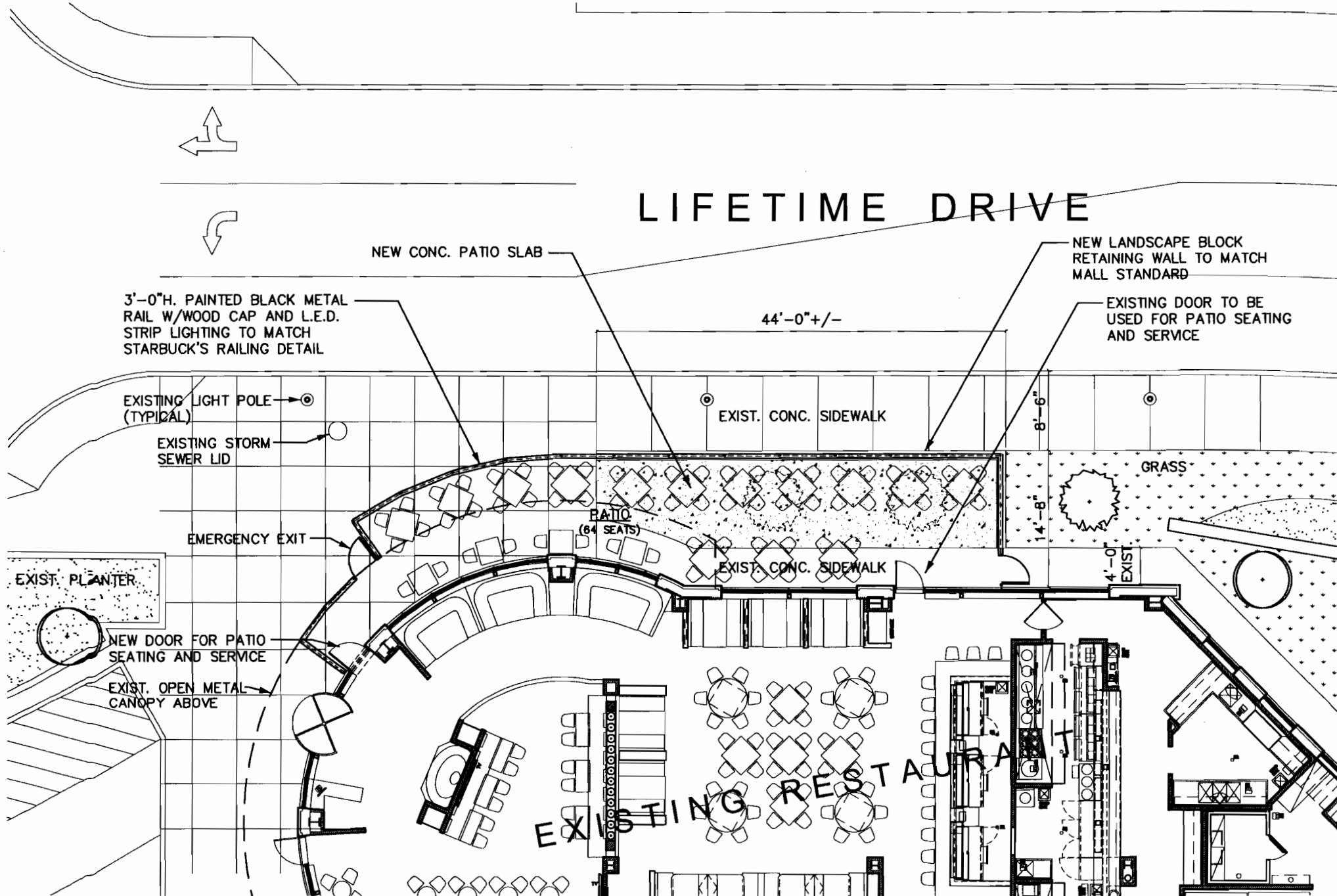
Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

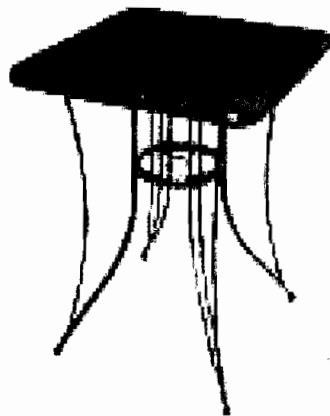
# WOK'n FIRE

PROPOSED PATIO  
590 VILLAGE CENTER DRIVE  
SUITE #200  
BURR RIDGE, ILLINOIS  
4/9/14

0' 5' 10' 20'

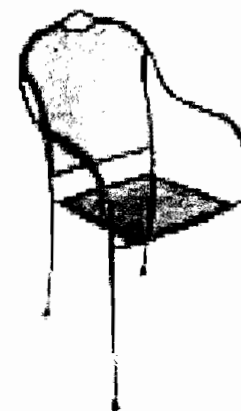


**Wrought Iron Bistro Table**



© 1999 Wrought Iron

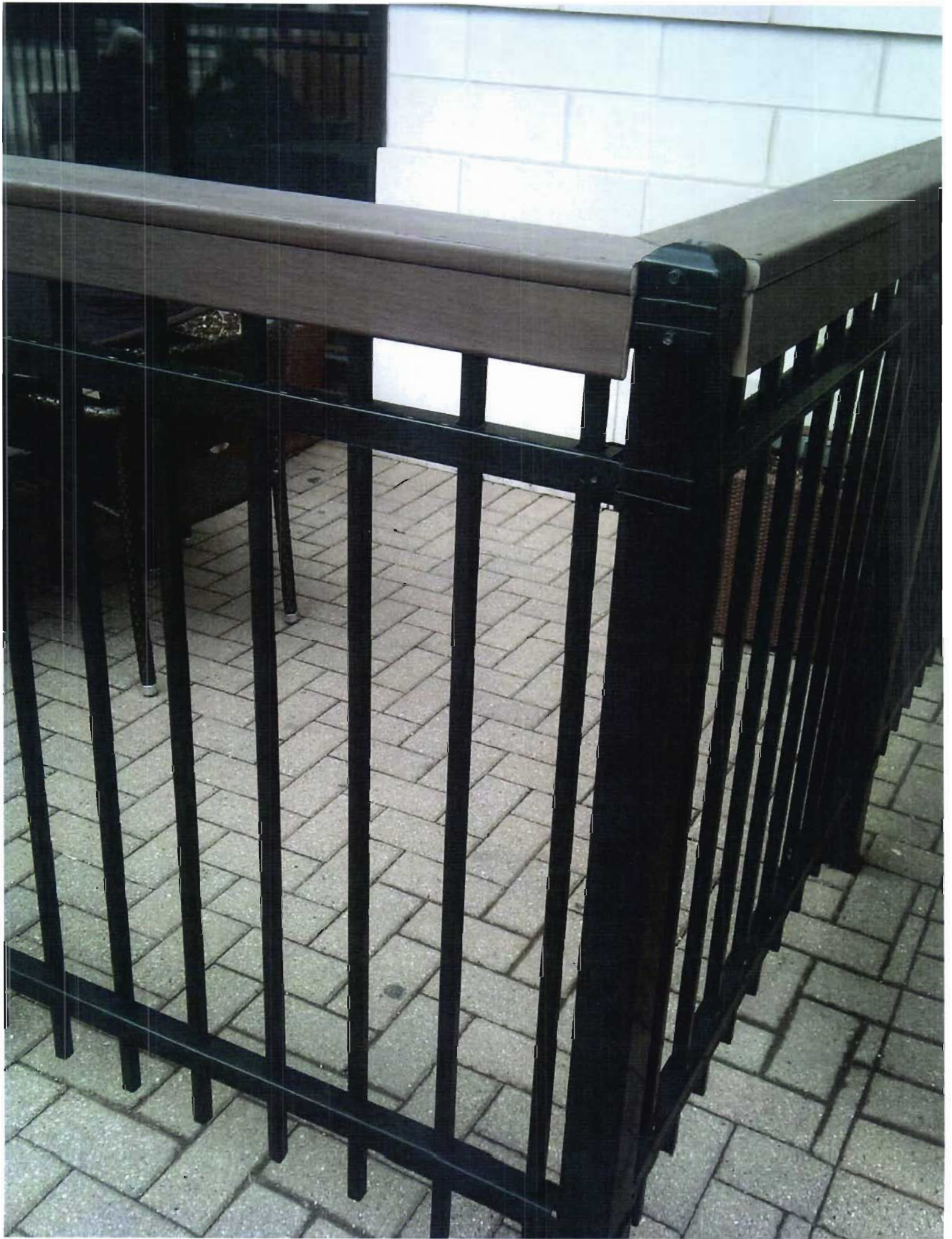
**Wrought Iron Bistro Chair**



© 1999 Wrought Iron



© 1999 Wrought Iron





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**Mickey Straub**  
Mayor

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Village Clerk

**Steven S. Stricker**  
Administrator

April 22, 2014

Mayor Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: S-02-2014: 308 Burr Ridge Parkway**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to deny a request by Robert Garber on behalf of Tuesday Morning for an amendment or variation from the 1988 sign variation granted for County Line Square to permit a wall sign with red letters rather than the required bronze letters. The wall signs in County Line Square are subject to compliance with a 1988 sign variation which requires uniform design and colors for the wall signs.

The Plan Commission considered this request at its April 21, 2014 meeting. Unlike the Village Center where each storefront has a unique architecture, the storefronts in County Line Square share a common architecture. The only exception to common sign design standards was granted for the anchor tenant, Brookhaven Market, which has a unique architectural storefront. Given the common architecture of the storefronts, it is believed that a common sign design and color should be maintained.

Based on the above, the Plan Commission, by a vote of 7 to 0, recommends denial of the requested amendment or variation from the 1988 sign variation.

Sincerely,

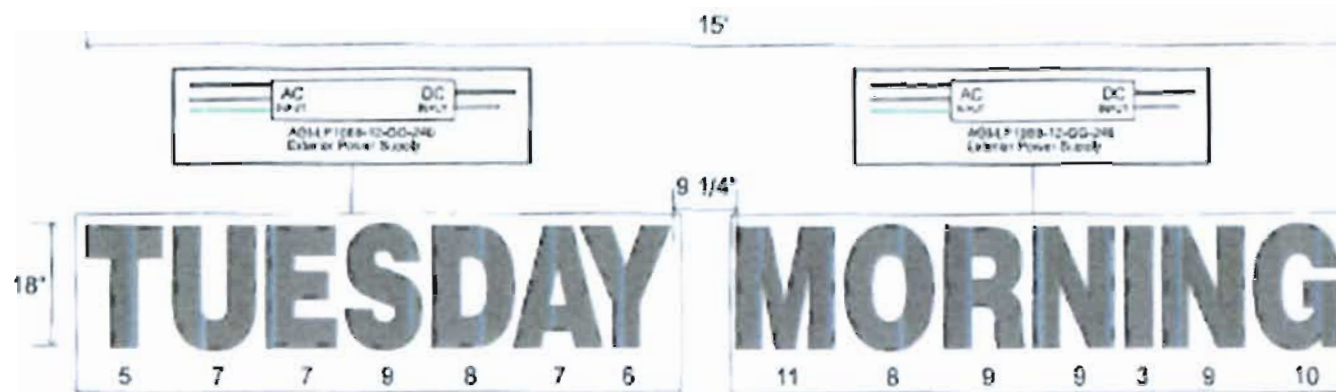
Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

**TUESDAY MORNING**

NO  
PARKING  
FIRE  
LANE

TU



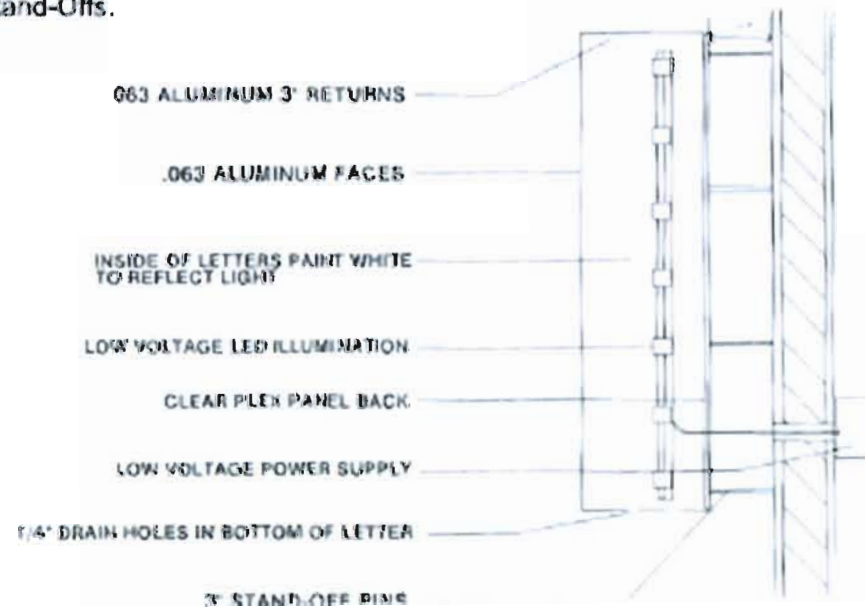
#### Specifications:

LED Illuminated Red Reverse Channel Letters w/ 1 1/2" Stand-Offs.  
 Faces & 3" Returns Painted #313 Bronze.  
 18" Letters = 22.5 Sq Ft

PAY ATTENTION TO OVERALL SPREADOUT OF COPY

54 Ft White SideWinder  
 108 Modules/Mounting Clips  
 2 Exterior Power Supplies

#### REVERSE CHANNEL LETTERS w/ STAND-OFFS DETAIL





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Administrator

April 22, 2014

Mayor Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-03-2014: Zoning Ordinance Text Amendment; Beekeeping as an Accessory Residential Use**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to amend Section IV.H.3 of the Burr Ridge Zoning Ordinance to add regulations for backyard or hobby beekeeping and related structures. This matter was brought to the Commission by staff. Village staff had been contacted by a resident seeking to conduct beekeeping as a hobby in their backyard. The Zoning Ordinance does not list beekeeping as a permitted accessory use and it is staff's recommendation to add such regulations.

After due notice, as required by law, the Plan Commission held a public hearing on April 7 and April 21, 2014. At the April 7 meeting, representatives from the Cook Du Page Beekeepers Association and from the Village of Clarendon Hills were present. Clarendon Hills recently adopted regulations for beekeeping. The proposed amendment is based primarily on the Clarendon Hills ordinance. Testimony was provided at the hearing that assured the Commission that beekeeping on residential properties would not adversely impact neighboring properties if properly regulated.

Based on the above, the Plan Commission, by a vote of 7 to 0, recommends an amendment to Section IV.H.3 of the Zoning Ordinance to add the following:

Bee colonies maintained as a hobby by a resident of the same property and which is not for commercial purposes are permitted as accessory uses on residential properties within the R-1, R-2, R-2A, R-2B, and R-3 Districts subject to the following terms and conditions:

1. All bees shall be of the common domestic honey bees of the *Apis Mellifera* species.
2. All bee colonies and beekeepers shall be registered with the Illinois Department of Agriculture as required by the Illinois Bees and Apiaries Act (510 ILCS 20/1 et seq.) and shall comply with all applicable regulations of said Department and legislation.
3. All colonies must be kept in inspectable-type hives, with removable combs, which shall be kept in sound, usable, and sanitary condition.

4. All colonies must be kept within the rear yard and rear buildable area with a minimum setback from all lot lines of 15 feet.
5. Bee hives on a lot shall be kept within one or more contiguous bee hive structure(s) with a combined area not exceeding 8 square feet and 6 feet in height.
6. Lots having 80,000 square feet of lot area or less shall not have more than two colonies. Lots exceeding 80,000 square feet of lot area may have a maximum of four colonies.
7. In any instance where a bee colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to re-queen the colony. Queens shall be selected from a stock bred for gentleness and non-swarming characteristics.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr



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Administrator

April 22, 2014

Mayor Straub and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: S-01-2014: 7650 Lincolnshire Drive – Sign Variation**

Dear President and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Pace Suburban Bus for a variation from Section 55.11 of the Burr Ridge Sign Ordinance to permit a sign with electronic messaging. Pace Suburban Bus seeks to erect a 1.5' x 4' electronic message panel to provide bus arrival times for commuters at their Park and Ride facility located in the Downtown Burr Ridge.

The Plan Commission considered this request at its April 21, 2014 meeting. The electronic message board will not use scrolling or flashing messages and will be limited to information about bus arrivals. The message board will not be visible from any adjacent residential areas.

Based on the above, the Plan Commission, by a vote of 7 to 0, ***recommends approval*** of S-01-2014, a variation from Section 55.11 of the Burr Ridge Sign Ordinance to permit a sign with electronic messaging, subject to the following conditions:

- A. There shall be no animation, videos or other moving text within the electronic message panel.
- B. The electronic message panel shall be turned off every night from 12 Midnight to 4 AM.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

46"

Bolted to crossbeam



*Dearborn Tool & Mfg., Inc*

8F  
7749 Grant Street  
Burr Ridge, Illinois USA 60527  
Phone: 630-655-1260

March 24, 2014

Village of Burr Ridge  
7660 County Line Rd  
Burr Ridge IL 60527

Subject: Reinstatement and extension of Zoning Variance

Reference: Ordinance # A-834-22-12, October, 2012

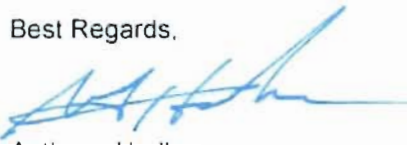
Dear Mr. Pollock,

In confirmation of our telephone conversation, I am requesting a reinstatement of the zoning variance granted to me in October, 2012.

The delay in the building addition was a result of a delay in the manufacturing program that necessitated the additional space at Dearborn Tool & Mfg. We were awarded the program that begins in the 4<sup>th</sup> quarter of 2015 in early February of this year. Our building completion timeline is November, 2014.

Please advise if any additional information is required. Roger Devito continues to be the architect on the project and is available for any questions or concerns.

Best Regards,



Anthony Hadley

Cell: 708-744-3620

Forest and Garden Pro Forestry Pro Landscaping Pro Construction

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**Husqvarna** HOME PRODUCTS SERVICE INNOVATIONS COMPANY

Husqvarna USA » Construction » Products » Floor sawing » Products » FS 524

## Husqvarna FS 524

Series of floor saws with engine options from 13 to 24 hp. The floor saws are developed with a clear focus on ergonomics and user friendliness, featuring many innovative solutions that make your job easier. Their unique transmission makes them ideal for more demanding jobs, despite their compact size.



You like this. [Sign Up](#) to see what your friends like.



[View large image](#)

[Add to favorites](#)

[Yes, I'm interested!](#)

Benefits & Applications

Technical specifications

Accessories, Parts & Related products

Recommended tools

Documentation

Article no.

### Benefits

- Well designed floor saws
- Raise/lower assist system
- Better power transmission
- Innovative series of self-propelled small flat saws with blade capacities of 500 to 600 mm.
- Patent-pending engine and bladeshaft mounting system reduce vibrations and give better cutting performance.
- Patented IntelliSeal bladeshaft system allows for a minimum of 250 maintenance-free hours and eliminates daily greasing of bearings.
- Patent-pending spring-assist screw feed



#### IntelliSeal

The patented IntelliSeal blade spindle has four sealed radial bearings for strength and durability. Allows for a minimum of 500 hour maintenance intervals and a 1000 hour limited warranty.

#### Adjustable handles

Patent-pending adjustable handles for increased operator comfort. Adjustment allows operator to be positioned closer to cutting side for easier alignment and straighter cuts. Handle can also be folded for transport.

#### Self-contained drive system

Self-contained differential drive system eliminating drive gear from rear wheels and related wear. It is simple to handle and

adjustment reduces the force required to adjust the blade in and out of the cut.



maintain.



#### Low Vibrations

All of our small floorsaws have low vibrations. The FS 500- and 400-series has a engine and blade shaft mounting system that gives better cutting performance and also reduce vibrations. Along with the low-vibration handlebar this makes work less tiring for the operator during long shifts.

## Technical specifications for FS 524

### Engine

Motor manufacturer	Honda
Max output (As rated by the engine manufacturer)	15.5 kW / 20.8 hp

### Dimensions

Weight	509.26 lbs
Product size, LxWxH	68.9x26x47.24 inch

### Cutting equipment

Diamond blade, max	24 "
Max cutting depth	9.7 inch

## Accessories for FS 524

### Water tank kit



Water tank kit.

### Blade guards



Blade guards.

### Blade guards



Blade guards.

### Blade guards



Blade guards.

### Blade shaft wrench



Blade shaft wrench

## Spare parts for FS 524

Spare parts

Spare parts

Spare parts

Spare parts

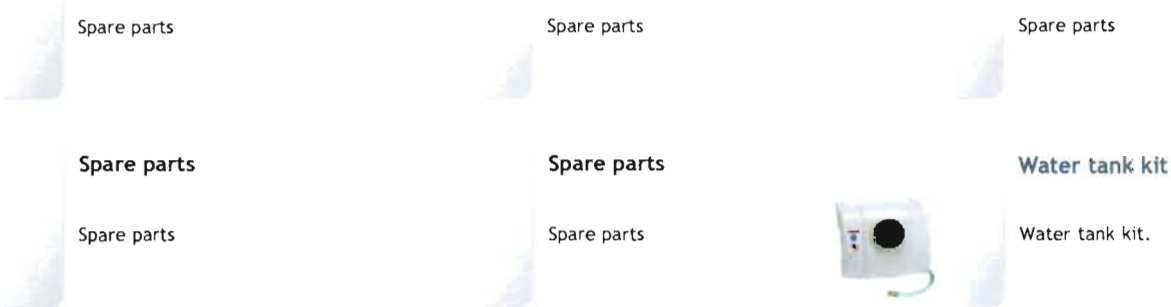
Spare parts

Spare parts

Spare parts

Spare parts

Spare parts



Recommended tools

Optimal

Good

Acceptable

Model	Professional® F410E	Professional® F420E	Banner Line® Blue 200B	Banner Line® Black 500B-R
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Materials

Granite	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Marble	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Reinforced concrete hard	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Reinforced concrete medium	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Reinforced concrete soft	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Concrete hard	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Concrete medium	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Concrete soft	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Cured concrete hard	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Cured concrete medium	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Cured concrete soft	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Chert	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Flint concrete hard	<div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Granite soft	<div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Granite medium	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Granite hard	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Limestone concrete	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Trap-rock	<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div></div>
Quartz concrete	<div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>
Cured concrete	<div><div></div></div>	<div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div></div>

Abrasive material	—	—	—	—
Reinforced materials	—	—	—	—
Asphalt	—	—	—	—
Asphalt hard	—	—	—	—
Asphalt soft	—	—	—	—

Documentation for FS 524



Product data sheet

Download



Search for parts and manuals

Service literature

Articles for FS 524

Article no.	Article Description	
965 15	FS 500 FLAT	<a href="#">Add to cart</a>
02-14	SAW FS 524	
	24" 24HP DM	
	w/o w.tank w	
	sp - EP	

Products

- Wall sawing
- Drilling
- Floor sawing
- Handheld power cutting
- Remote demolition
- Wire sawing
- Early entry sawing
- Surface preparation
- Masonry and tile sawing
- Diamond tools
- Protective equipment
- Product videos

Service

- Vibration calculator
- Service literature
- Diamond Blades - FAQ
- Diamond Drill Bits - FAQ
- Tool guide
- User guides - How to use
- Dealer locator
- Material Safety Data Sheet
- Product Warranty Information
- Product Registration
- Crown Rewards

Innovations

- Husqvarna HIPERFLOOR®
- Diagrip™
- Dual Drive Technology™
- New Active Air Filtration™
- SmartCarb™
- X-Torq™
- Poly V-belt
- IntelliSeal
- Low vibrations
- Soff-Cut®
- Cut-n-break
- Wire saw
- Gyro system

Company

- Facts
- History
- Contact Husqvarna
- Newsroom

# E-SERIES SKID STEER LOADERS

318E/320E/326E/328E/332E

8I



JOHN DEERE





# Open the door to a more productive day.

When was the first time that “compact” and “comfortable” were accurately used together to describe a skid steer? But with the many refinements found in our E-Series, we can make the claim with a straight face. Wide-open entryways and flat floors allow easier in and out, and provide more foot- and legroom. Operators will also like what they see from the sculpted suspension seat. All-around visibility is expansive and second-to-none. The highly efficient HVAC system employs eight automotive-style vents to keep the glass clear and cab comfortable. Plus plenty of other cab amenities including an optional AM/FM weather-band radio with dual speakers help tune-in more productivity.

Triple-interlock operator-presence system automatically applies the brakes when the lap bar is raised, the operator leaves the seat, or the engine is shut down.

Expansive curved front glass, large top window, and low side windows make it easy to see the surrounding jobsite. Even with an expanded engine compartment, best-in-class sightlines provide a clear view of the action behind you, as well.

Flat floors in the 326E, 328E, and 332E provide 33-percent-more comfort-lending foot room. Make getting in and out of the cab easier, too.

Fully adjustable pull-down padded lap bar provides comfortable arm support.

HVAC system employs eight automotive-style louvers to direct warm or cold airflow where it's appreciated most — on the operator. For production-boosting year-round comfort.

Cabs and floors are tightly sealed and pressurized to keep out dust and noise.

We've got your back with a sculpted air-ride or mechanical-suspension seat to help smooth the ride. Choose either a cloth or vinyl air-suspension seat in cab-equipped models.

Storage box, cup holder, and iPod™/cell-phone holder (with nearby 12-volt power port) provide plenty of room to stow your stuff.



# Nothing runs like a Deere, because nothing is built like one.

Downtime and deadlines don't mix — which is why we build our skid steers the way we do. Large-displacement electronic-injection diesels headline the list of uptime-boosting enhancements. Other job-proven durability difference-makers include our exclusive V-plenum cooling system with hydraulically driven variable-speed fans. Heavy-duty axles. Beefy booms and upper links. And integrated rear bumpers. When you know how they're built, you'll run a Deere.

Large cross-section boom arms and heavy-duty upper links deliver the strength to endure tough tasks for long-term durability.

The E-Series employs the same job-proven EPA Interim Tier 4 (IT4)/EU Stage IIIB and Final Tier 4 (FT4)/Stage IV technologies as our larger equipment. Simple, fully integrated, and fully supported, our emission solution delivers industry-leading fuel efficiency and uptime.

Diesel particulate filter (DPF) cleaning doesn't impact or interrupt machine performance under normal operating conditions.

Switches and electrical connectors are sealed from moisture and dirt to help prevent corrosion.

Spring-applied, hydraulic-released wet-disc park brakes are fully enclosed and never require adjustment.

O-ring face-seal hydraulic fittings virtually eliminate aggravating and costly oil leaks.

Auto-idle helps preserve engine life and conserve fuel, reducing engine speed after the operator has vacated the seat. Full auto-idle (available with EH controls) slows the engine after five seconds of inactivity and resumes preset engine speed with any joystick movement.

Auto-shutdown system monitors engine and hydraulic vitals, and issues an audible warning when limits are exceeded. If necessary, it shuts down the machine to help prevent damage.

318E/320E's auxiliary hydraulic lines are routed through the boom arms for an extra degree of protection. Couplers connect under pressure for quick and easy powered-attachment hookup.



Daily servicing is quick and convenient. Simply lift the gas-shock-supported hood for ground-level access to check fluids and refuel.

Removable rear side panels allow wide-open service access and are easier to remove and replace. Stronger, too.

Through-the-monitor onboard diagnostics help speed troubleshooting.

These skid steers share components such as engines with our CTLs and compact excavators, making it easier to ensure you always have the right filters and fluids on hand.

Fluid-fill and service checkpoints are grouped and color-coded. And a conveniently displayed maintenance chart helps ensure that nothing gets overlooked.

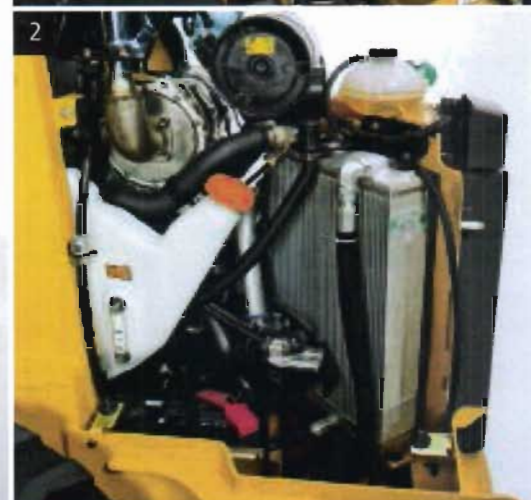
Diesel particulate filter (DPF) service interval is 3,000 hours, and can be done by your John Deere dealer.

V-plenum cooling-system design resists debris buildup and makes radiator and cooler cores easier to clean.

Because no maintenance beats low maintenance, engine serpentine belts never need adjustment.

Compare the cost of parts and labor for recommended maintenance with other makes. The E-Series will save you significant money.

1. Getting to the heart of a Deere is easy. There's no need to raise the boom — just pivot the cab and remove the floor. Takes only minutes.
2. Need extra elbowroom? Raise the boom and remove the side shields for wide-open engine-compartment access. Unique lock lever secures the boom from inside the cab.
3. Spin-on filters and environmental drains allow quick fluid changes.
4. Hydraulic sight gauge and see-through coolant and windshield washer fluid reservoirs let you check levels at a glance.

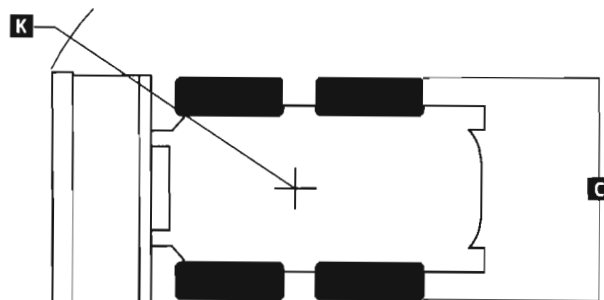
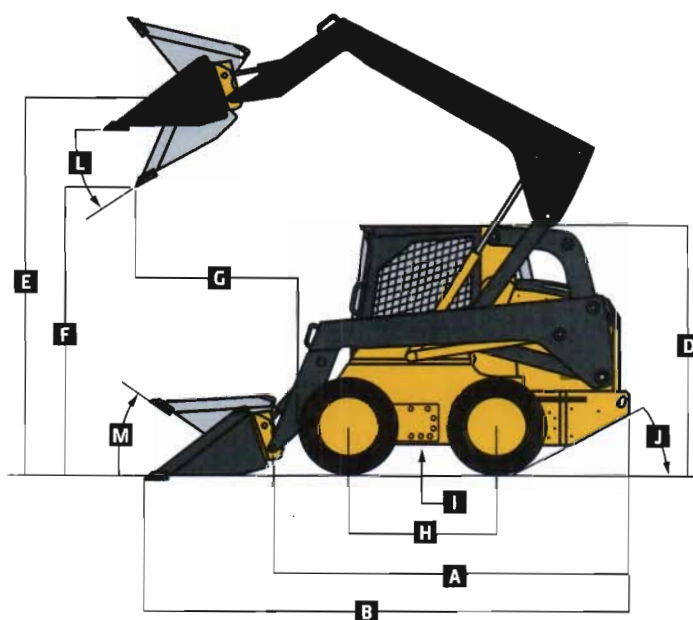


# 326E / 328E / 332E

Engine	326E	328E	332E
Manufacturer and Model	Yanmar 4TNV98CT	Yanmar 4TNV94CHT	Yanmar 4TNV94CHT
Non-Road Emission Standards	EPA Final Tier 4/EU Stage IV	EPA Interim Tier 4/EU Stage IIIB	EPA Interim Tier 4/EU Stage IIIB
Cylinders	4	4	4
Net Peak Power (SAE J1349 / ISO 9249)	52.5 kW (70 hp) at 2,500 rpm	62.0 kW (83 hp) at 2,500 rpm	72.0 kW (97 hp) at 2,500 rpm
Gross Rated Power (ISO 14396)	54.8 kW (74 hp) at 2,500 rpm	64.0 kW (86 hp) at 2,500 rpm	74.6 kW (100 hp) at 2,500 rpm
Peak Torque	280 Nm (207 ft.-lb.) at 1,800 rpm	360 Nm (266 ft.-lb.) at 1,700 rpm	395 Nm (291 ft.-lb.) at 1,700 rpm
Displacement	3.3 L (203 cu. in.)	3.1 L (186.3 cu. in.)	3.1 L (186.3 cu. in.)
Rated Engine Speed	2,500 rpm	2,500 rpm	2,500 rpm
Torque Rise	34% at 1,800 rpm	47% at 1,700 rpm	39% at 1,700 rpm
Aspiration	Turbocharged, intercooled	Turbocharged, intercooled	Turbocharged, intercooled
Air Cleaner	Dry dual element	Dry dual element	Dry dual element
Cooling	326E / 328E / 332E		
Fan Type	Variable-speed hydraulic drive (optional reversing fan drive)		
Powertrain	326E	328E	332E
Type	Hydrostatic-manual or electro-hydraulic controls; 4 – 100 heavy-duty, continuous-loop chain	Electrohydraulic controls; 4 – 100 heavy-duty, continuous-loop chain	
Speeds			
Single Speed	10.5 km/h (6.5 mph)	11.3 km/h (7.0 mph)	11.3 km/h (7.0 mph)
2 Speed, High	16.1 km/h (10.0 mph)	19.3 km/h (12.0 mph)	19.3 km/h (12.0 mph)
System High-Pressure Relief	36 197 kPa (5,250 psi)	34 474 kPa (5,000 psi)	34 474 kPa (5,000 psi)
Axles	Induction-hardened, one-piece forged axle shafts with maintenance-free oil-bath lubrication of inner and outer axle bearings		
Maximum Axle Torque	7725 Nm (5,680 lb.-ft.)	8480 Nm (6,235 lb.-ft.)	9289 Nm (6,830 lb.-ft.)
Tractive Effort	3958 kgf (8,725 lbf)	3905 kgf (8,610 lbf)	4218 kgf (9,300 lbf)
Final Drive	High-strength, adjustment-free chains	High-strength, adjustment-free chains	High-strength, adjustment-free chains
Brakes	Spring-applied, hydraulically released, wet-disc park brake	Spring-applied, hydraulically released, wet-disc park brake	Spring-applied, hydraulically released, wet-disc park brake
Hydraulics			
Pump Flow			
Standard	80 L/m (21 gpm)	80 L/m (21 gpm)	95 L/m (25 gpm)
Total with High-Flow Option	110 L/m (29 gpm)	132 L/m (35 gpm)	144 L/m (38 gpm)
System Pressure at Couplers	23 787 kPa (3,450 psi)	23 787 kPa (3,450 psi)	23 787 kPa (3,450 psi)
Hydraulic Horsepower Flow (calculated)			
Standard	31 kW (42 hp)	31 kW (42 hp)	37 kW (50 hp)
High	47 kW (63 hp)	51 kW (68 hp)	55 kW (74 hp)
Cylinders	326E / 328E / 332E		
Type	John Deere heat-treated, chrome-plated, polished cylinder rods, hardened steel (replaceable bushings) pivot pins		
Electrical			
Voltage	12 volt		
Battery Capacity	925 CCA		
Alternator Rating	70 amp		
Lights	Halogen, 2 front and 1 rear		
Operator's Station	ROPS (ISO 3471) / FOPS (ISO 3449) structure with quick-pivot standard		
Tires/Wheels	326E	328E	332E
Standard Tire Size	12 x 16.5 10 PR Extra Wall	14 x 17.5 12 PR Extra Wall	14 x 17.5 14 PR Hauler
Serviceability			
Refill Capacity			
Fuel Tank	92 L (24 gal.)	96.5 L (25.5 gal.)	96.5 L (25.5 gal.)



Operating Weight	326E	328E	332E
Base Machine	3723 kg (8,200 lb.)	3982 kg (8,770 lb.)	4363 kg (9,610 lb.)
<b>Machine Dimensions</b>			
A Length without Bucket	3.05 m (120 in.) (10 ft. 0 in.)	3.05 m (120 in.) (10 ft. 0 in.)	3.05 m (120 in.) (10 ft. 0 in.)
B Length with Foundry Bucket	3.66 m (144 in.) (12 ft. 0 in.)	3.66 m (144 in.) (12 ft. 0 in.)	3.66 m (144 in.) (12 ft. 0 in.)
C Width without Bucket	1.84 m (72.6 in.) (6 ft. 1 in.)	1.95 m (76.8 in.) (6 ft. 5 in.)	1.99 m (78.4 in.) (6 ft. 6 in.)
D Height to Top of ROPS	2.12 m (83.3 in.) (6 ft. 11 in.)	2.15 m (84.8 in.) (7 ft. 1 in.)	2.15 m (84.7 in.) (7 ft. 1 in.)
E Height to Hinge Pin	3.18 m (125.4 in.) (10 ft. 5 in.)	3.22 m (126.6 in.) (10 ft. 7 in.)	3.23 m (127.0 in.) (10 ft. 7 in.)
F Dump Height with Foundry Bucket	2.54 m (99.9 in.) (8 ft. 4 in.)	2.57 m (101.1 in.) (8 ft. 5 in.)	2.59 m (102.0 in.) (8 ft. 6 in.)
G Dump Reach			
With Foundry Bucket	0.84 m (33 in.)	0.80 m (31.3 in.)	0.80 m (31.6 in.)
With Construction Bucket	1.02 m (40.1 in.) (3 ft. 4 in.)	0.98 m (38.6 in.) (3 ft. 3 in.)	0.98 m (38.7 in.) (3 ft. 3 in.)
H Wheelbase	1.23 m (48.3 in.) (4 ft. 0 in.)	1.23 m (48.3 in.) (4 ft. 0 in.)	1.23 m (48.3 in.) (4 ft. 0 in.)
I Ground Clearance	0.25 m (9.7 in.)	0.29 m (11.6 in.)	0.28 m (10.8 in.)
J Angle of Departure	26 deg.	29 deg.	29 deg.
K Front Turn Radius with Foundry Bucket	2.17 m (85.5 in.) (7 ft. 1 in.)	2.17 m (85.3 in.) (7 ft. 1 in.)	2.17 m (85.3 in.) (7 ft. 1 in.)
L Dump Angle (full lift height)	45 deg.	45 deg.	45 deg.
M Bucket Rollback (ground level)	35 deg.	35 deg.	35 deg.



Loader Performance	326E	328E	332E
Tipping Load	2443 kg (5,380 lb.)	2542 kg (5,600 lb.)	2906 kg (6,400 lb.)*
SAE Rated Operating Capacity	1221 kg (2,690 lb.)	1271 kg (2,800 lb.)	1453 kg (3,200 lb.)
With Counterweight	1289 kg (2,840 lb.)	1338 kg (2,950 lb.)	1521 kg (3,350 lb.)†
Boom Breakout	2270 kg (5,000 lb.)	2270 kg (5,000 lb.)	2996 kg (6,600 lb.)
Bucket Breakout Force	3519 kg (7,750 lb.)	4676 kg (10,300 lb.)	6299 kg (13,875 lb.)

\*With 1 set of standard counterweights.

†With 2 sets of standard counterweights.

# West Side Tractor Sales

1400 W. Ogden Ave • Naperville, IL 60563  
(630) 355-7150 • Fax (630) 355-7173



## PRICE QUOTATION

TO: COMPANY NAME: <b>BURR RIDGE, VILLAGE OF</b>		DATE: <b>April 8, 2014</b>	
ADDRESS: <b>7660 S COUNTRY LINE RD</b>		MODEL NUMBER: <b>332E</b>	WSTS STOCK NUMBER: <b>New Deere</b>
CITY, STATE, ZIP: <b>BURR RIDGE IL IL 60521</b>		PROPOSED SHIPPING DATE:	TERMS: <b>Payment Upon Delivery</b>
CONTACT:	PHONE NUMBER: <b>(630) 654-8181</b>	SALESPERSON: <b>Travis Baker</b>	TO BE SHIPPED VIA:

### HERE IS OUR QUOTATION ON THE GOODS NAMED, SUBJECT TO THE CONDITIONS NOTED:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the home office of the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the seller before final acceptance.

Typographical and stenographical errors subject to correction. Purchaser agrees to accept overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to purchasers specification. When quotations specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchasers formal order will not be binding on the seller.

QUANTITY	DESCRIPTION	
1	<b>2014 John Deere 332E Skid Steers</b> <b>Serial Number    Factory Order</b> <b>With    0    Approximate Hours Prior Use</b> <b>Equipped With:</b> <ul style="list-style-type: none"> <li>• YANMAR 4TNV94CHT ENGINE RATED 97 HP</li> <li>• 332E SKID STEER LOADER BASE</li> <li>• DLX CAB W/SW JYSTK &amp; HI FLOW</li> <li>• EH SWITCHABLE FT H ISO</li> <li>• TWO SPEED SKID STEER</li> <li>• ENGINE TURBO 4TNV94CHT</li> <li>• 14X17.5 14PR TTN HD2000-2</li> <li>• HYDRAULIC CIR 328 HI FLOW</li> <li>• SPEED SENSITIVE RD CTRL</li> <li>• 3" SEAT BELT W/2"SHLDR STRAP</li> <li>• POWER QUIK TACH</li> <li>• CAB W/ HEAT, DEFROST &amp; AIR</li> <li>• AIR SUSPENSION SEAT</li> <li>• REVERSING FAN DRIVE</li> <li>• HORN</li> <li>• EH PERFORMANCE PACKAGE</li> <li>• BACKUP ALARM</li> <li>• PRE CLEANER</li> <li>• HAZARD WARNING LIGHTS</li> <li>• CHROME EXHAUST</li> <li>• RADIO, AM/FM/WB W/AUX INPUT</li> <li>• REAR VIEW MIRROR (INT MOUNT)</li> <li>• LOUVER REAR GRILLE, HVY DUTY</li> <li>• KEYLESS START</li> <li>• 84" HD CONST BKT W/ EDGE</li> <li>• SMV SIGN KIT</li> <li>• BEACON WARNING LIGHT</li> <li>• 3/4" TO 1/2" COUPLER ADAPT HIGH FLOW</li> <li>• 84" TOOTH BAR 8 TEETH</li> <li>• 48" HD PALLET FORKS</li> <li>• SPARE 14X17.5 PR TITAN HD 2000-III</li> <li>• AC SBU 340 BREAKER MOIL AND CHISEL</li> <li>• 84" 4-1 CONSTRUCTION BUCKET</li> </ul>	<b>ALL IN STOCK UNITS SUBJECT TO PRIOR SALE</b> <i>Quote valid for 30 days</i>

**ADD WEST SIDE PM PLUS+ 36mo/3000hrs @ 500hr Intervals per hour cost only: \$2.56**

	Sell Price	\$72,400.00
Trade-In: 2004 BOBCAT 5600 with 1104 hours	Less Trade-ins	(\$20,500.00)
	Sales Tax	\$ -

• 12 Months STANDARD Full Machine Warranty

Balance Due \$ 51,900.00

Quote Id: 9558678

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Prepared For:  
**Village Of Burr Ridge**



Prepared By: **Travis Dykstra**

J. W. Turf, Inc.  
14 N 937 Us Hwy 20  
Hampshire, IL 60140  
Tel: 847-683-4653  
Fax: 847-683-3978  
Email: [travis\\_jwturf@aol.com](mailto:travis_jwturf@aol.com)

Date: 22 April 2014

Offer Expires: 22 May 2014

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*Confidential*



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### Quote Summary

**Prepared For:**

Village Of Burr Ridge  
451 Commerce St  
Burr Ridge, IL 60527  
Business: 630-323-4733

**Prepared By:**

Travis Dykstra  
J. W. Turf, Inc.  
14 N 937 Us Hwy 20  
Hampshire, IL 60140  
Phone: 847-683-4653  
travis\_jwturf@aol.com

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<b>Quote Id:</b>	9558678
<b>Created On:</b>	22 April 2014
<b>Last Modified On:</b>	22 April 2014
<b>Expiration Date:</b>	22 May 2014

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Equipment Summary	Selling Price	Qty	Extended
2014 JOHN DEERE 332E SKID STEER	\$ 74,210.00 X	1 =	\$ 74,210.00

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<b>Equipment Total</b>	<b>\$ 74,210.00</b>
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**Quote Summary**

Equipment Total	\$ 74,210.00
SubTotal	\$ 74,210.00
Total	\$ 74,210.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 74,210.00</b>

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**Salesperson : X** \_\_\_\_\_**Accepted By : X** \_\_\_\_\_

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Confidential

**JOHN DEERE**

# Selling Equipment

**JW TURF**

Quote Id: 9558678

Customer: VILLAGE OF BURR RIDGE

## 2014 JOHN DEERE 332E SKID STEER

Hours: 0

Stock Number:

Code	Description	Qty
332E	New John Deere 332E Skid Steer	1

### Dealer Attachments

Yanmar 97HP Turbo Charged Engine	1
332E Base Skid Loader Base	1
Deluxe Cab Joystick and Hi Flow Hydraulics	1
EH Switchable FT H ISO	1
Two Speed Skid Steer	1
English Operators Manual	1
HD 2000 Tires	1
High Flow Hydraulics	1
Speed Sensitive Ride Control	1
3in Seat Belt	1
Power Quick Tach	1
Cab with Heat, Defrost and A/C	1
Air Suspension Seat	1
Reversing Fan Drive	1
Horn	1
EH Performance Package	1
Backup Alarm	1
Pre Cleaner	1
Hazard Lights	1
Chrome Exhaust	1
Radio	1
Rear View Mirror	1
HD Rear Grill	1
Keyless Start	1
84" Utility Bucket	1
Slow Moving Vehicle Sign	1
Beacon Warning Light	1
AC Breaker with Chisel	1
84" Tooth Bar	1
84" 4-n-1 Bucket	1

*Confidential*



1901 HARRISON AVE · ROCKFORD, IL 61104

866-472-4570

Rail Construction Equipment Co.

4/09/2014

**VILLAGE OF BURR RIDGE**

**451 COMMERCE ST**

**BURR RIDGE, IL 60527**

**Attn: John Wernimont**

Please review the following quotation for your consideration:

**Factory Order**

**1 2014 John Deere 332E Skid Steers**

YANMAR 4TNV94CHT ENGINE RATED 97 HP  
• 332E SKID STEER LOADER BASE  
• DLX CAB W/SW JYSTK & HI FLOW  
• EH SWITCHABLE FT H ISO  
• TWO SPEED SKID STEER  
• ENGINE TURBO 4TNV94CHT  
• ENGLISH OP MAN & DECALS  
• 14X17.5 14PR TTN HD2000-2  
• HYDRAULIC CIR 328 HI FLOW  
• SPEED SENSITIVE RD CTRL  
• 3" SEAT BELT W/2"SHLDR STRAP  
• POWER QUIK TACH  
• CAB W/ HEAT, DEFROST & AIR  
• AIR SUSPENSION SEAT  
• REVERSING FAN DRIVE  
• HORN  
• EH PERFORMANCE PACKAGE  
• BACKUP ALARM  
• PRE CLEANER  
• HAZARD WARNING LIGHTS  
• CHROME EXHAUST  
• RADIO, AM/FM/WB W/AUX INPUT  
• REAR VIEW MIRROR (INT MOUNT)  
• LOUVER REAR GRILLE, HVY DUTY  
• KEYLESS START  
• 84" HD UTILITY BKT W/ EDGE  
• SMV SIGN KIT  
• BEACON WARNING LIGHT  
• 84" TOOTH BAR  
• AC BREAKER AND CHISEL AND MOIL POINTS  
• 84" 4-1 BUCKET SKID MOUNT  
PDI and Labor included

TOTAL PRICE TAX EXEMPT

**\$77,180.00**

Should you have any questions Please give me a call  
Have a safe Day

Sincerely  
Dennis Hanke  
Sales Manager  
630-248-5921  
dennishanke@rcequip.com



2014 Patching Program  
Village of Burr Ridge  
Cook and DuPage Counties

### TABULATION OF BIDS

Friday, April 11, 2014 4:00 P.M. / 680 County Line Road, Burr Ridge, Illinois 60527

				MURPHEY PAVING AND SEALCOATING 16W235 83rd Street, Suite D Burr Ridge, IL 60527	LEMONT PAVING & COMPANY 11550 Archer Avenue Lemont, IL 60439	COMMUNITY ASPHALT 5224 Walnut Avenue Downer's Grove, IL 60515
Item No.	Description	Unit	Total Quantity	Unit Price	Unit Price	Unit Price
1	HMA STABILIZED DRIVEWAYS, 4"	SQ YD	100	\$ 40.00	\$ 48.00	no bid
2	DRIVEWAY PAVEMENT REMOVAL	SQ YD	100	\$ 20.00	\$ 29.00	no bid
3	COMBINATION CONCRETE CURB AND GUTTER REMOVAL	FOOT	58	\$ 15.00	\$ 105.00	no bid
4	CLASS D PATCHES, 2 INCH	SQ YD	700	\$ 30.00	\$ 40.00	no bid
5	CLASS D PATCHES, 4 INCH	SQ YD	300	\$ 40.00	\$ 50.00	no bid
6	CLASS D PATCHES, 6 INCH	SQ YD	200	\$ 55.00	\$ 70.00	no bid
7	CLASS D PATCHES, 8 INCH	SQ YD	100	\$ 75.00	\$ 81.00	no bid
8	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	EACH	3	\$ 500.00	\$ 1,000.00	no bid

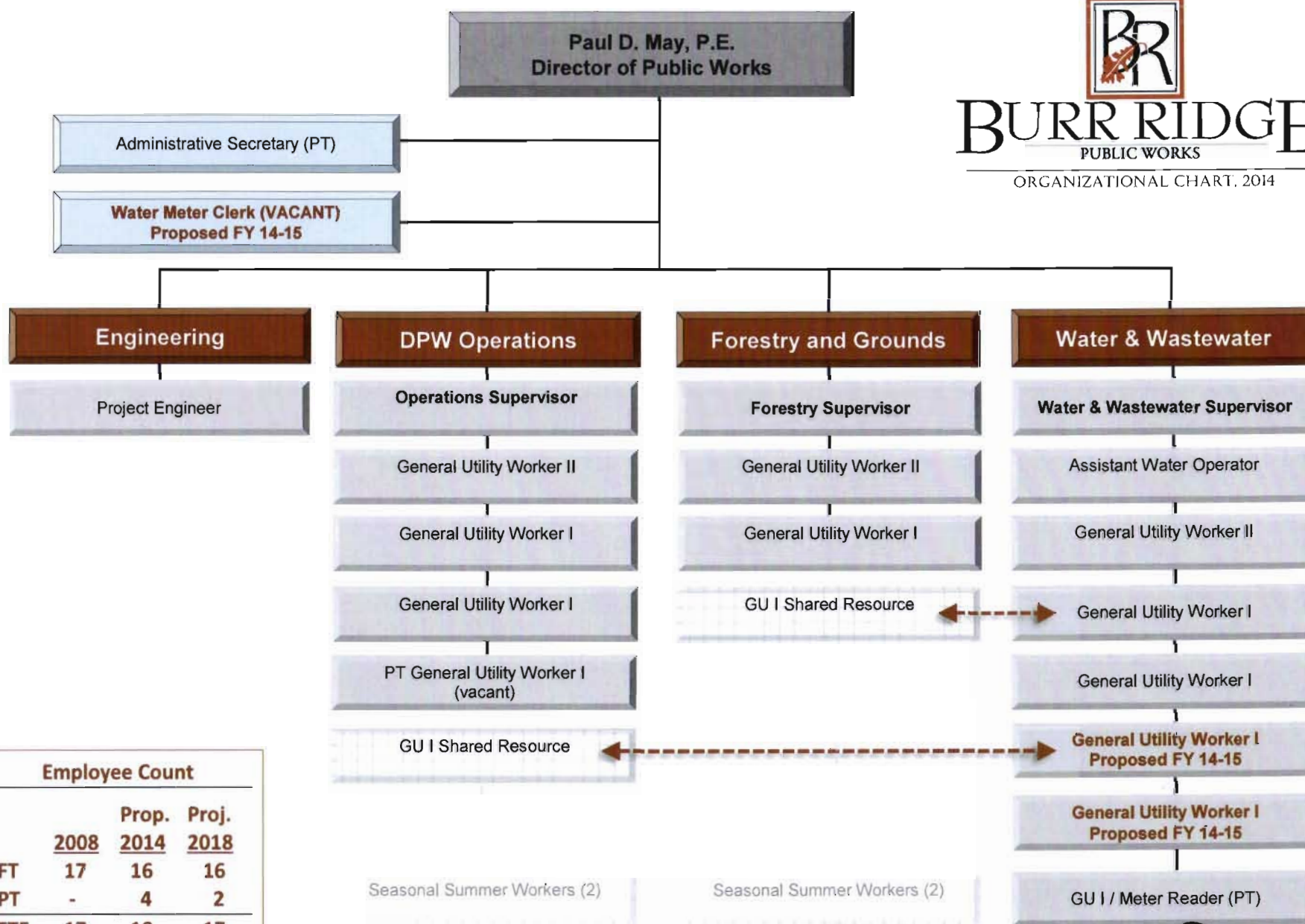
85



# BURR RIDGE

PUBLIC WORKS

ORGANIZATIONAL CHART, 2014



## Employee Count

		Prop.	Proj.
	2008	2014	2018
FT	17	16	16
PT	-	4	2
FTE	17	18	17

Shared resources to be utilized by the Water Division when needed for water main break repair / meter reading / meter replacement activities.

**MINUTES  
WATER COMMITTEE MEETING  
Monday, January 28, 2013**

**CALL TO ORDER**

The meeting was called to order by Chairperson Al Paveza at 6:12 p.m.

**ROLL CALL**

Present: Trustee Al Paveza and Trustee John Manieri

Absent: Trustee Maureen Wott

Also Present: Village Administrator Steve Stricker, Public Works Director Paul May, Water & Sewer Division Crew Leader Jim Lukas and Finance Director Jerry Sapp

**MINUTES APPROVAL**

A **motion** was made by Trustee John Manieri to approve the minutes of March 12, 2012. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote 2-0.

**WHOLESALE WATER RATE ADJUSTMENTS**

Public Works Director Paul May indicated that, once again, the City of Chicago has included a substantial increase to the water rate for direct consumers and municipal agencies. The City passed along another 15% increase, effective January 1, 2013. He indicated that Bedford Park purchases water from the City of Chicago and re-sells it as a commodity to Burr Ridge. Bedford Park has recently notified Burr Ridge that they will pass along the monetary increase from Chicago, which means the rate will increase from \$3.55 to \$3.93, an increase of \$0.38 or 10.7%.

Public Works Director May indicated that a recent water rate study showed that Burr Ridge ranked the third lowest among the communities surveyed for residential customers. He indicated several options for the Water Committee to consider, including a \$0.38 increase in the water rate, which would emulate the increase from Bedford Park; a \$0.44 increase, which would include the loss of water; a \$0.50 increase, which would equal the 10.7% increase from Bedford Park; and a \$0.70 increase, which would equate to the 15% increase passed along from Chicago.

After some discussion, both Chairperson Paveza and Trustee Manieri felt that the increase in the amount of \$0.50 was appropriate. It was also agreed that both residential and commercial rates should be increased by \$0.50.

A **motion** was made by Trustee John Manieri to increase both the residential and commercial rates by \$0.50, with each residential tier to go up \$0.50 and leaving the fixed

charge as is with no increase. The motion was **seconded** by Chairperson Al Paveza and **approved** by a vote of 2-0.

Chairperson Paveza questioned whether or not the tiers should be adjusted. Finance Director Jerry Sapp stated that he would provide his annual analysis to the Water Committee at its next meeting and that they can determine whether or not to change the tiers before the Ordinance is approved by the Board in late February. Administrator Stricker indicated that, if the Village Board approves the rate increase in late February, it will become effective with the March billing, which includes most of January and February.

#### **STAFFING RESOURCES & WATER MAIN BREAK REPAIR PROTOCOL**

Public Works Director May presented the Committee with a report indicating that, in 2012, there were 22 water main breaks, which was slightly above the average for Burr Ridge. He indicated that most breaks are repaired in a few hours by Water Division and contractual personnel and a majority of the breaks are resolved with limited consumer disruption. He indicated that, as water main break frequency increases, the costs associated with both overtime and contractual repair will also increase. He indicated that Staff reviews water main break protocol periodically, in order to determine if Water Fund resources are being utilized in the most efficient and productive manner. Currently, the Village is the first responder to all water main breaks. Initial work involves diagnosing the break, determining corrective action and performing emergency J.U.L.I.E. location services, resident notification and selecting notifying the most suitable contractor for the work. He stated that in most cases, the contractor provides the heavy equipment and operators necessary to perform the excavation and pipe repair, and the Village provides trucks to haul away spoils and bring stone to fill excavation, operate all valves, perform traffic control, supervise the repair work and coordinate with residents. This approach allows the contractor to assume the risk and provide the equipment and expertise necessary for the repair, while the Village personnel remain in control of the larger distribution system, coordinate and supervise the repair, and serve as a liaison to the residents.

Mr. May indicated that, at some point in the future, it will become cost effective to hire additional experienced personnel and to purchase larger excavation equipment and safety equipment, such as a trench box, in order to perform the majority of water main breaks in-house. He stated that currently the Village does not have the adequate equipment to perform many repairs and there are only four full-time persons in the Water Division. He stated that, over the next few years, the Water Division will be focusing all its efforts on acceleration of the meter replacement program and that, once this program is complete, the possibility of taking on water main breaks in-house could be considered.

In response to a question from Trustee Manieri regarding costs, Public Works Director May indicated that the average cost for a main break is around \$4,600, with \$3,000 being on the low side and \$6,000 being on the high side. He stated that most main breaks happen off hours, which requires overtime, which adds to the cost.

Chairperson Paveza stated that he would like to start thinking about performing water main break repairs in-house and hiring additional personnel to do so. In response, Mr. May

stated that, if that would be the case, he would like to hire a General Utility Worker II person at this time to replace the current GUW II person who is considering retirement and to hire another employee at the appropriate time when the Village begins to take on water main break repairs in-house.

In addition, Mr. May stated that, this year, the Case 580 needs to be replaced and that he is considering replacing it with a larger piece of equipment in order to be able to handle water main breaks in the future.

It was agreed that the Public Works Department would continue to analyze the possibility of performing water main break repairs in-house.

### **OTHER BUSINESS**

Trustee Manieri thanked Water & Sewer Division Crew Leader Jim Lukas for helping to fix the water fountain in Savoy Club Park.

### **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee John Manieri to adjourn the meeting. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote of 2-0. The meeting was adjourned at 6:45 p.m.

Respectively submitted,



Steven Stricker  
Village Administrator

SS:bp



## M E M O

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**To:** Steven Stricker, Village Administrator  
**From:** Paul D. May, P.E., Director of Public Works & Village Engineer  
**Date:** February 18, 2013  
**Subject:** Water Division staffing and watermain break protocol

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Pursuant to direction from the Water Committee, I have performed an analysis of staffing and resource needs which would be required in order to provide for repair of the majority of water main breaks in-house. Following is a brief summary of the historical break frequency, a description of the current break-response protocol, and an analysis of resources and associated costs which would be necessary to perform the work in house. The objective, as always, is to provide the consumer with the most reliable, responsive, and cost effective service.

**Historical Break Frequency:**

In calendar year 2012, 22 watermain breaks were recorded, which is slightly above average for the Burr Ridge utility. Ten watermain breaks have already been recorded so far in calendar year 2013, which is abnormally high for this time of the year. Although the majority of the Burr Ridge watermain system is relatively new, it is anticipated that watermain breaks will continue to occur more frequently as the system ages. The majority of the watermain breaks are the result of corrosion that occurs as the soil begins to erode at the pipe integrity. Most breaks are repaired in a few hours by Water Division and contractual personnel, and the majority of breaks are resolved with limited consumer disruption (typically less than 10 consumers per break).

As watermain break frequency has increased, costs associated with overtime and contractual repair have also increased. Between 2007 and 2013, contractual costs associated with watermain breaks have ranged from \$84K to \$129K, and overtime costs have ranged between \$25K and \$35K. Most watermain repairs are completed at a contractual cost of between \$3K and \$6K per occurrence, although some break repairs can be more expensive depending upon extenuating circumstances such as dig depth, utility conflicts, soil condition, and impacts to adjacent pavements.

**Current Break Response Protocol:**

Currently, the Village is the first responder for all water main breaks. The initial work involves diagnosing the break, determining corrective action, performing emergency JULIE location services, resident notification, and selecting and notifying the most suitable contractor for the work.

After the emergency JULIE's have cleared, Village staff isolate the break and the contractor excavates and exposes the watermain. In most cases, the contractor provides the heavy equipment and operators necessary to perform the excavation and pipe repair, and the Village provides staff and resources to haul away spoils and bring stone to fill the excavation, operate valves, perform traffic control, supervise the

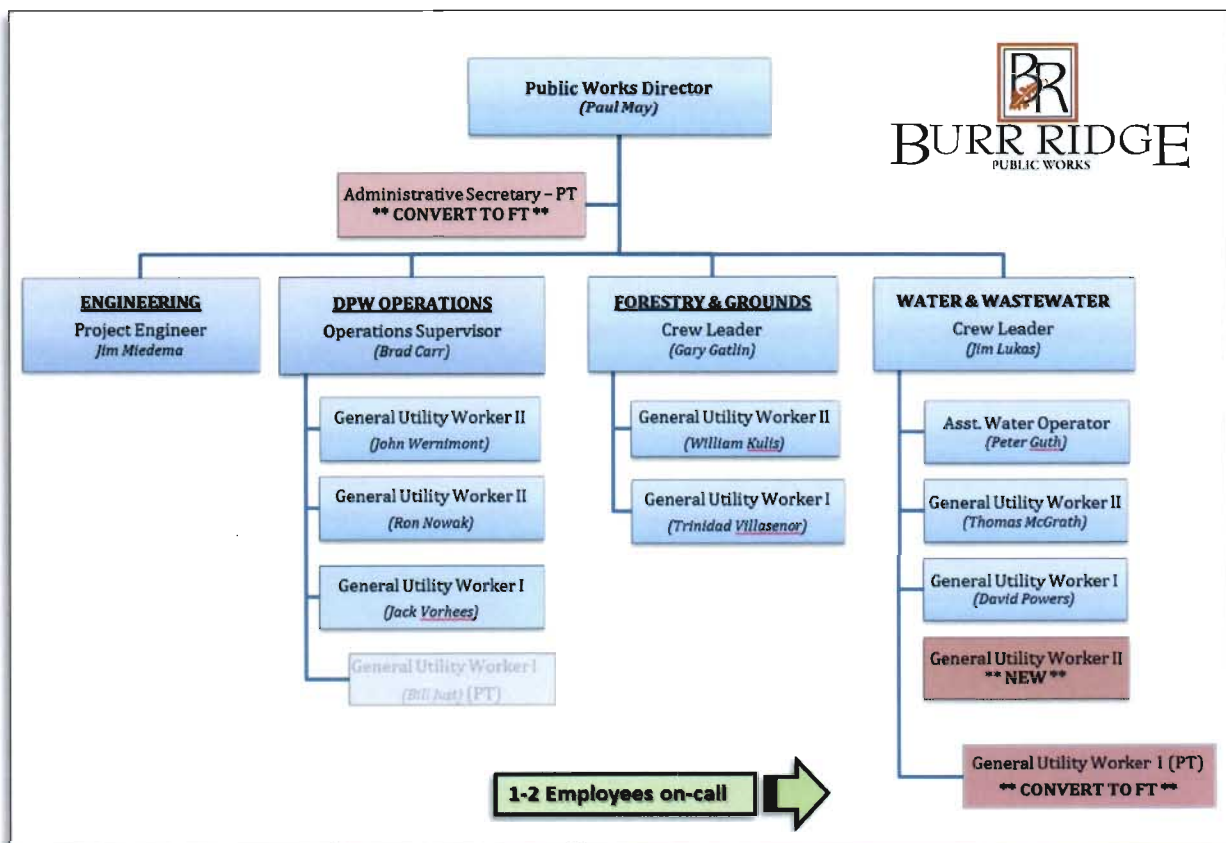
repair work, and coordinate with residents. This approach allows the contractor to assume the risk and provide the equipment and expertise necessary for the repair, while Village personnel remain in control of the larger distribution system, coordinate/supervise the repair, and serve as the liaison to residents. When a break is reported in off-work hours, Village staff attempt to isolate the break in order to determine if the repair can be deferred to normal working hours, which reduces contractor costs associated with prevailing wage overtime requirements.

### Resource Requirements to Perform Break Repair In-house

In order for the Village to successfully perform water main break response in-house, it is important that adequate staff and equipment resources are available. This section of the analysis will focus on resource needs and the associated costs, for comparison to the existing protocol.

#### Personnel Resources:

The Water Division is currently comprised of four full-time employees and one part-time employee (Crew Leader, Assistant Water Operator, GU II, GU I, PT GU I). The part-time employee is not used for overtime work because he is restricted to 1,000 hours per year. In order to safely perform a watermain break, it is necessary to have a four-man crew on-site for the repair (equipment operator, top-man, bottom-man, truck driver/laborer/traffic control). Since watermain breaks are unexpected and unscheduled, it is necessary to have adequate personnel resources to provide a four man crew in a scenario in which one employee is on vacation and one is sick. Therefore, it is necessary to have at least six qualified individuals to perform this work. Following are the personnel resource recommendations to achieve this objective.



General Utility Worker II: It is anticipated that Tom McGrath, the Water Division's most senior GU II will retire this year. Tom is a very valuable employee who has an extensive institutional knowledge of the Burr Ridge water system, and it will take some time to get a new employee to match this knowledge. It is recommended that the Village solicit for an experienced GU II at the middle of the range when Tom retires, so that the Village will be adequately suited when it becomes cost effective to perform watermain break work in-house. This employee should be experienced in equipment operation/excavation and be capable of performing in any of the water main break roles (equipment operator, top-man, bottom-man, driver/laborer/traffic control).

It will also be necessary to employ an additional GU II with excavation experience in order to provide redundancy in the operator position. It is recommended that a new GU II be hired when the Village elects to perform break repair in-house. This employee may not be as experienced as the employee described above, but should still be capable of performing in any of the water main break roles (equipment operator, top-man, bottom-man, driver/laborer/traffic control).

General Utility Worker I: The Water Division previously included two full-time GU I employees, but one position was converted to part-time during the economic downturn. It is recommended that this position be converted back to full time to provide adequate personnel resources. This employee should have some experience with water and sewer work, and should be capable of performing as the top-man, bottom-man, and driver/laborer/traffic control.

Administrative Assistant: The DPW previously included a full-time administrative assistant, which was converted to part-time during the economic downturn. Although the administrative assistant does not provide field support during a watermain break, she is a valuable resource that can shift much of the load from Jim Lukas during a break, and from all the supervisors over the course of the year. For example, Jim spends much of his time calling residents and contractors, organizing logistics, and coordinating with Village Hall during and after a break. If a full-time administrative assistant were available, Jim would be more free to supervise the watermain break repair itself.



On a larger note, as the DPW continues to take on expanded (EAB management, water meter reading, expedited water meter replacement, expanded capital programs), DPW supervisors are spending much more time than before performing clerical tasks such as payroll, purchase order processing, fielding calls, and accepting deliveries. This has been performed as a means to limit budgetary expenditures, but is not the best use of the skilled employee's time in the long run.

Furthermore, since the Administrative Assistant position was converted to part-time in 2010, it has been vacant four times - which equates to an average employment of 6 months per administrative assistant. This has been largely due to the fact that most candidates who have been suitable for employment in part-time this position are actively looking for full-time employment, which they have ultimately found. As a result, it has been very difficult to properly train an administrative assistant to understand the complex and varied tasks performed by the DPW and to provide the necessary support services. It is recommended that this position be converted back to full-time as soon as funds permit.



### Personnel Costs:

Following is a spreadsheet which outlines the base costs to implement the human resource recommendations. In summary, the recommended personnel resources would cost an additional \$181K in wages over the current staffing scenario, and an estimated \$30K in additional overtime. This additional expense would be offset by reduced cost from contractors. Currently, the Village expends about \$84K - \$129K in contractual services for watermain repair (a median of \$107K is assumed in the below analysis). If the Village were staffed to perform watermain break repair in-house, there would be a ramp-up period as staff becomes more experienced with the variety of break repair conditions, and ultimately there would still be certain repairs that would need to be done contractually (based upon dig depth, proximity to gas/electric utility conflicts, simultaneous breaks, etc). Staff has estimated that if properly equipped, Water Division staff could handle 50% of the breaks in year 1, 65% in year 2, and 80% in year 3 and thereafter.

Based upon this analysis of personnel costs, utilization of contractual services at this point remains the most cost-effective approach. The break-even analysis indicates that if the Village performs 80% of breaks in-house in the third year, the Village's expenditures will be approximately \$100K more than the current scenario. Additional considerations are evaluated in the following sections.

Current: Contractual Protocol						
Position / Classification	Hours	Wage	Annual Wage	FICA/IMRF/ Insurance	Total Cost	
Administrative Assistant	1000	\$ 15.13	\$ 15,133	\$ 1,157	\$ 16,290	
GU II (existing)	2080	\$ 29.69	\$ 61,755	\$ 32,740	\$ 94,495	
GU II (new)				\$ -	\$ -	
GU I	1000	13.77	\$ 13,766	\$ 1,053	\$ 14,819	
<b>TOTALS</b>					<b>\$ 125,604</b>	

Alternative: In-house Repair						Differential
Position / Classification	Hours	Wage	Annual Wage	FICA/IMRF/ Insurance	Total Cost	Total Cost
Administrative Assistant	2080	\$ 18.93	\$ 39,384	\$ 25,419	\$ 64,803	\$ 48,513
GU II (existing)	2080	\$ 25.44	\$ 52,925	\$ 28,277	\$ 81,202	\$ (13,293)
GU II (new)	2080	\$ 21.20	\$ 44,096	\$ 26,413	\$ 70,509	\$ 70,509
GU I	2080	\$ 17.24	\$ 35,859	\$ 24,674	\$ 60,533	\$ 45,714
<b>TOTALS</b>					<b>\$ 277,047</b>	<b>\$ 151,443</b>

Estimated additional overtime costs: \$ 30,000

**TOTAL: \$ 181,443**

Break-Even Analysis				
	Year zero	Year 1	Year 2	Year 3
	(contractual)	(50% in-house)	(65% in-house)	(80% in-house)
Additional BR Labor Costs	\$ -	\$ 181,443	\$ 181,443	\$ 181,443
Contractual Costs <sup>1</sup>	\$ 107,000	\$ 53,500	\$ 37,450	\$ 21,400
Annual Cost:	\$ 107,000	\$ 234,943	\$ 218,893	\$ 202,843
Annual Savings:	0	\$ (127,943)	\$ (111,893)	\$ (95,843)

<sup>1</sup> Median annual contractor cost (current) estimated at \$107K / year



#### Equipment Resources and Cost:

The DPW Case 580 combination backhoe/loader is scheduled for replacement in FY 13-14. DPW has performed a evaluation of alternative machines and have determined that upgrading to a Case 590 machine would be most advantageous for the department, and would provide the capability to perform most watermain break repairs in-house. Prior to initiating the order, a Case 590 machine will be delivered to the DPW for demonstration and testing so that all divisions can have an opportunity to handle the machine and identify any concerns. The new Case 590 machine is budgeted in FY 2013-14 in the amount of \$130,500.

It is also recommended that the existing Case 580 be retained at this time to provide redundancy for this important piece of equipment. If the Village begins to perform water main breaks in house, it will be necessary to have more than one piece of excavation equipment in order to address watermain breaks while other exavation work is underway (tree planting program, storm sewer repair, etc.). A trench box will also need to be purchased in order to protect workers from trench collapse. An adequate trench box can be purchased for approximately \$10K.

#### **Additional Considerations:**

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Although current evaluation indicates that converting to in-house watermain repair is not likely to reduce water fund expenditures, there are additional, less quantitateive impacts that should also be considered:

##### Ancillary Public Works Staffing Benefit:

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Additional staff is necessary to perform watermain break repair in-house, and the DPW would realize ancillary benefit from these employees. The additional employees would also perform general public works duties such as snow removal, flood control, and building and property maintenance. Conversion of the Administrative Assitant to full-time would allow all of the DPW supervisors to spend less time performing clerical tasks, and more time performing field work. Conversion of part-time positions to full-time positions will decrease attrition and encourage the retainage of institutional knowledge that is otherwise difficult to retain. Therefore, there is an additional benefit to the Village through the implemetation of greater depth in staffing.

##### Increased Control Over Water Distribution System:

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Although the Water Division currently supervises all water main break repairs, greater contol would be established if work was performed in-house with Village staff. Staff would become trained in such a manner that a response may be somewhat quicker than a contractor, and the logistical challenges associated with choosing a contractor and getting them to respond with the appropriate equipment and personnel would be minimized. As staff becomes more experienced, the Village would benefit from enhanced employee skill level and practical knowledge.

##### Increased Risk Liability:

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The greatest risk liability during a watermain break lies with the equipment operator and the bottom-man. Currently, the contractor retains all risk associated with injury of workers due to trench collapse, electrical shock, falling debris, etc., which is most likely to impact the bottom-man; and the contractor retains the liability for utility damage that may occur due to exavation around an existing conflicting utility (Com Ed, Nicor, AT&T). If the Village is to implement an in-house repair protocol, it will be essential that staff become properly trained and experienced with a variety of watermain break scenarios. For this reason, this document includes a three-year "ramp-up" period in which the Village would begin performing fairly simple repairs in year one, and begin to undertake more complex repairs in years two and three.



#### New Program Obligations / Conflicts:

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In FY 2013-14, the DPW will be undertaking two substantial projects; 1) expanded EAB management, and 2) meter reading and accelerated replacement. The meter reading and replacement program is most pertinent to the Water Division, and will require significant amounts of supervisory oversight and training from the Water Division Crew Leader and the Director of Public Works in order to ensure that the program is a success. The Water Division will commence with the first in-house meter reading cycle in April, 2013. Interviews have recently been completed for the meter reader positions, and we expect the new employees to report to work by the end of February.

Additionally, the most senior Water Division employee is expected to retire this year. It is recommended that a replacement be hired at the mid-range GU II level, and that he be trained with the ultimate objective of being capable to perform watermain break excavation. Due to the expected attrition and number of new employees in the Water Division this year, along with the commencement of the meter reading program, it may not be advisable to begin in-house watermain break repair this year. However, it is prudent to begin to undertake action at this time which will allow the Village to have the capability to do so in future years (hire experienced replacements, purchase more robust equipment, decrease attrition).

#### **Conclusion / Recommendations:**

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Evaluation of existing metrics indicates that it is not yet cost effective to perform watermain break in-house during a typical year. However, when considering variation in watermain break frequency as well as the ancillary benefits gained by having a better staffed Public Works Department, the margin may be debatable. Due to the commencement of the meter reading/replacement program in FY 13-14, it is not recommended that the Village begin to perform water main break repair in-house this year, but it is recommended that the Village begin to take steps to build employee competency and to establish resources that would allow the Village to perform watermain break repair in-house in future years. These activities would include the following:

##### FY 2013-14:

- Replace vacated GU II position with experienced water operator at the middle of the GU II range
- Hands-on excavation training for all full-time Water Division employees
- OSHA excavation safety for all DPW employees
- Purchase Case 590, retain existing Case 580 as back-up/redundancy machine
- Perform expanded non-critical watermain excavation repair work (fire hydrant relocation, valve repair/replacement)

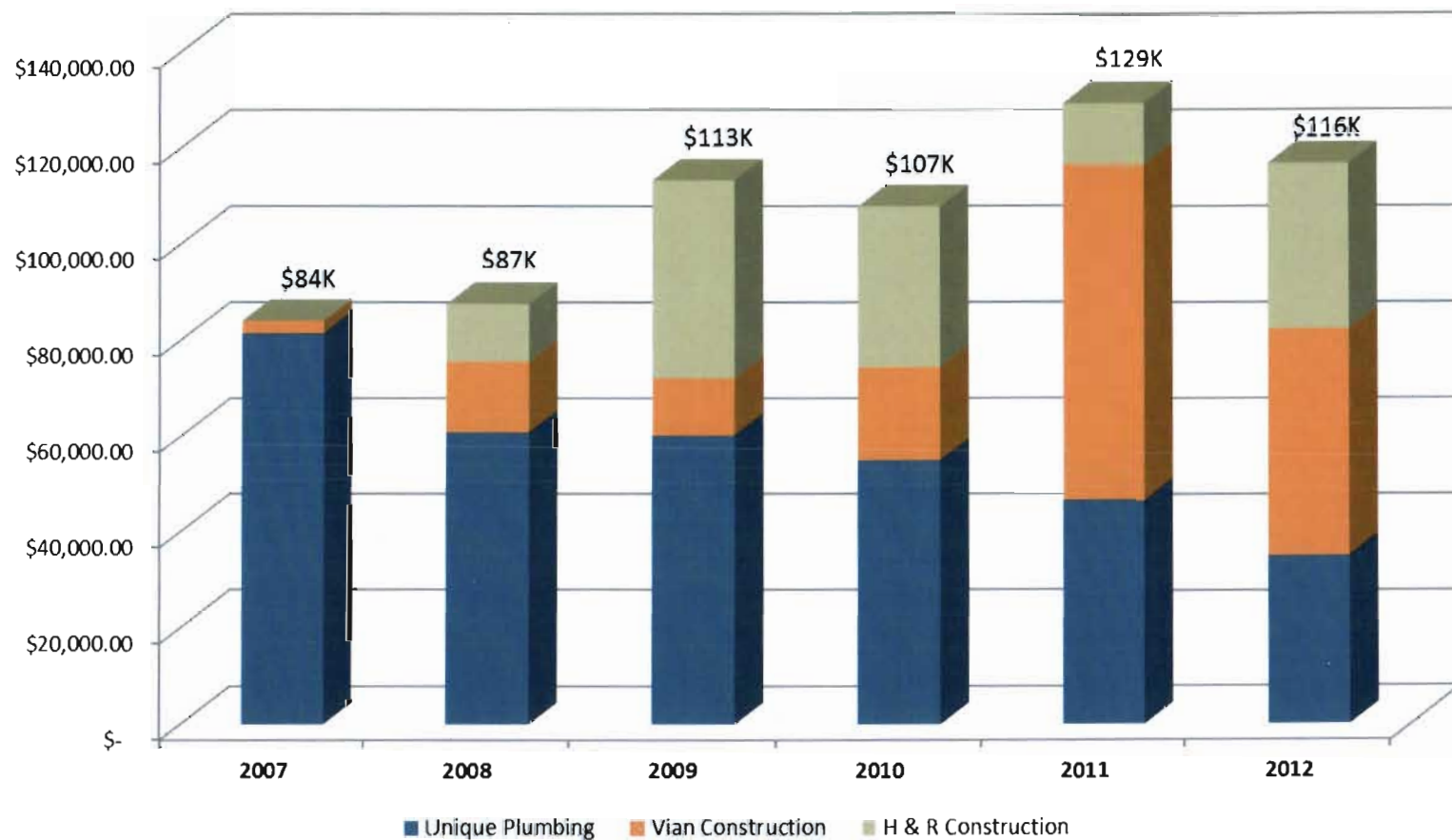
##### FY 2014-15:

- Reconsider watermain break protocol; if determination is made to convert to in-house:
  - Convert PT Administrative Assistant to full-time
  - Convert PT GU I position to full-time
  - Hire additional GU II; moderately experienced water operator at the beginning of the GU II range
  - Continued hands-on excavation training for all full-time Water Division employees
  - Continued OSHA excavation training for all DPW employees
  - Purchase trench box
  - Begin to perform watermain break repair in-house with the goal of completing 50% of break repair in year 1, 65% in year 2, and 80% in year three and thereafter.





### Contractual Watermain Break Repair Costs, 2007 - 2012



Village of Burr Ridge  
Employee Cost Analysis  
FY13-14

General Utility Worker I		FY13-14
Wage (beg)		\$ 35,859.00
FICA	7.65%	\$ 2,743.21
IMRF	13.46%	\$ 4,826.62
Health Insurance		\$ 17,105.00
		<u>\$ 60,533.83</u>

General Utility Worker I Part-Time		FY13-14
Wage (beg)		\$ 13,766.00
FICA	7.65%	\$ 1,053.10
IMRF	13.46%	\$ -
Health Insurance		\$ -
		<u>\$ 14,819.10</u>

General Utility Worker II		
Wage (beg)		\$ 44,096.00
FICA	7.65%	\$ 3,373.34
IMRF	13.46%	\$ 5,935.32
Health Insurance		\$ 17,105.00
		<u>\$ 70,509.67</u>

General Utility Worker II		
Wage (mid)		\$ 52,925.00
FICA	7.65%	\$ 4,048.76
IMRF	13.46%	\$ 7,123.71
Health Insurance		\$ 17,105.00
		<u>\$ 81,202.47</u>

Administrative Secretary		
Wage (beg)		\$ 39,384.00
FICA	7.65%	\$ 3,012.88
IMRF	13.46%	\$ 5,301.09
Health Insurance		\$ 17,105.00
		<u>\$ 64,802.96</u>

Administrative Secretary Part-Time		
Wage (beg)		\$ 15,133.00
FICA	7.65%	\$ 1,157.67
IMRF	13.46%	\$ -
Health Insurance		\$ -
		<u>\$ 16,290.67</u>

\*Health Insurance total cost \$21,375  
Employer portion \$17,105  
Employee portion \$4,270



**MINUTES  
WATER COMMITTEE MEETING  
Tuesday, February 19, 2013**

**CALL TO ORDER**

The meeting was called to order by Chairperson Al Paveza at 7:00 p.m.

**ROLL CALL**

Present: Trustee Al Paveza and Trustee John Manieri

Absent: Trustee Maureen Wott

Also Present: Village Administrator Steve Stricker, Public Works Director Paul May, Water & Sewer Division Crew Leader Jim Lukas and Finance Director Jerry Sapp

**MINUTES APPROVAL**

A **motion** was made by Trustee John Manieri to approve the minutes of January 28, 2013. The motion was **seconded** by Chairperson Al Paveza and **approved** by a vote 2-0.

**2012 WATER CONSUMPTION AND BILLING**

Finance Director Jerry Sapp presented the Committee with his annual Utility Billing Consumption and Revenue Report. He indicated that, for the calendar year 2012, consumption was up 14.3% over the previous year and revenues were up 53.6%, due to both the fact that we sold more water in higher tiers and the fact that the cost of water increase substantially in 2012. After some discussion and a review of the Village's three-tiered water rate system for residential customers, it was agreed to leave the tiers as is for another year.

Public Works Director Paul May indicated that, in addition to the increase in water rates for both residential and commercial customers as discussed at the last meeting, the water rates will also have to go up for metered water for construction sites. The members of the Committee concurred.

**FY 2013-14 PROPOSED WATER FUND BUDGET**

Village Administrator Steve Stricker presented the Committee with the proposed FY 13-14 Water Fund Budget. He indicated that the water revenue numbers, as well as the water consumption numbers, were based on five year averages. He stated that the overall budget currently shows a surplus of \$195,530, with total expenditures increasing by 5.8% over the previous year, due mostly to the increase in water purchases from \$2.46 million to \$2.68 million. Administrator Stricker explained that the FY 13-14 Budget included \$140,000 for improvements, including SCADA software upgrades in the amount of \$35,000, landscape improvements around the Pump Center in the amount of \$5,000, and the re-budgeting of

\$100,000 for the extension of the Woodview Estates water main, which is contingent on the developer installing his portion of the main.

### DISCUSSION OF WATER MAIN BREAK REPAIR PROTOCOL

Public Works Director/Village Engineer Paul May presented the Committee with his report concerning Water Division staffing and water main break repair protocol. Mr. May indicated that, between 2007 and 2013, contractual costs associated with water main breaks ranged from \$84,000 to \$129,000, with additional overtime costs ranging anywhere from \$25,000 to \$35,000. He indicated that most water main repairs are completed at a contractual cost between \$3,000 and \$6,000, although some main breaks can be more expensive, depending on extenuating circumstances, such as dig depth, utility conflicts, soil condition and impacts to adjacent pavements.

Mr. May indicated that, in order for the Village to successfully perform water main breaks in-house, it is important that adequate Staff and equipment resources are made available. He indicated that, in order to start the process of performing main break repairs in-house, he would like to upgrade the part-time position in the Water Division to full-time (GUW 1) and hire an additional GUW 2 employee. In addition, when the existing GUW 2 employee retires this year, he would like to replace him at the mid-range so as to hire an experienced backhoe operator. He also suggested that the part-time secretary position be converted back to full-time.

Mr. May stated that the recommended costs for personnel services would be an additional \$181,000, which would be offset somewhat by the reduction in the cost for contractors. Trustee Manieri stated that the Village could save at least \$30,000 in benefits if a full-time secretary was not hired. Administrator Stricker stated that, in lieu of a full-time employee, the potential is there to hire a second part-time employee, thereby saving the benefit costs.

Public Works Director May indicated that, if the Water Division is fully staffed as recommended and the necessary equipment is purchased, the Water Division Staff could handle 50% of the breaks in year one, 65% in year two and 80% in year three. He stated that, if the Village performed 80% of the break repairs in-house in the third year, the Village's expenditure would be approximately \$100,000 more than the current scenario.

Chairperson Al Paveza suggested that the part-time employee in the Water Division be made full-time, beginning May 1, and that, once the employee who plans to retire makes his announcement, the Village immediately advertise for a replacement. He also suggested that the additional GUW 2 employee be programmed in to be hired on May 1 in FY 14-15, with the possibility of hiring an additional part-time secretary sometime in the future.

After some discussion, a **motion** was made by Trustee John Manieri to recommend to the Village Board that the repair of main breaks be brought in-house and that, in order to begin this process, the part-time position in the Water Division be made full-time, beginning May 1, 2013, with an additional GUW 2 employee to be hired on May 1 in FY 14-15. The motion was **seconded** by Chairperson Al Paveza and **approved** by a vote of 2-0.

## OTHER BUSINESS

Public Works Director Paul May stated that, during a routine inspection, it was found that the Bedford Park water main located within the Forest Preserve property was partially exposed due to erosion. He stated that he was currently soliciting proposals from contractors to make the necessary repair and would place this issue on the Board agenda for approval.

## ADJOURNMENT

There being no further business, a **motion** was made by Trustee John Manieri to adjourn the meeting. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote of 2-0. The meeting was adjourned at 8:15 p.m.

Respectively submitted,

Steven Stricker  
Village Administrator

SS:bp



## M E M O

**To:** Chairman Trustee Al Paveza  
**Members of the Water Committee**

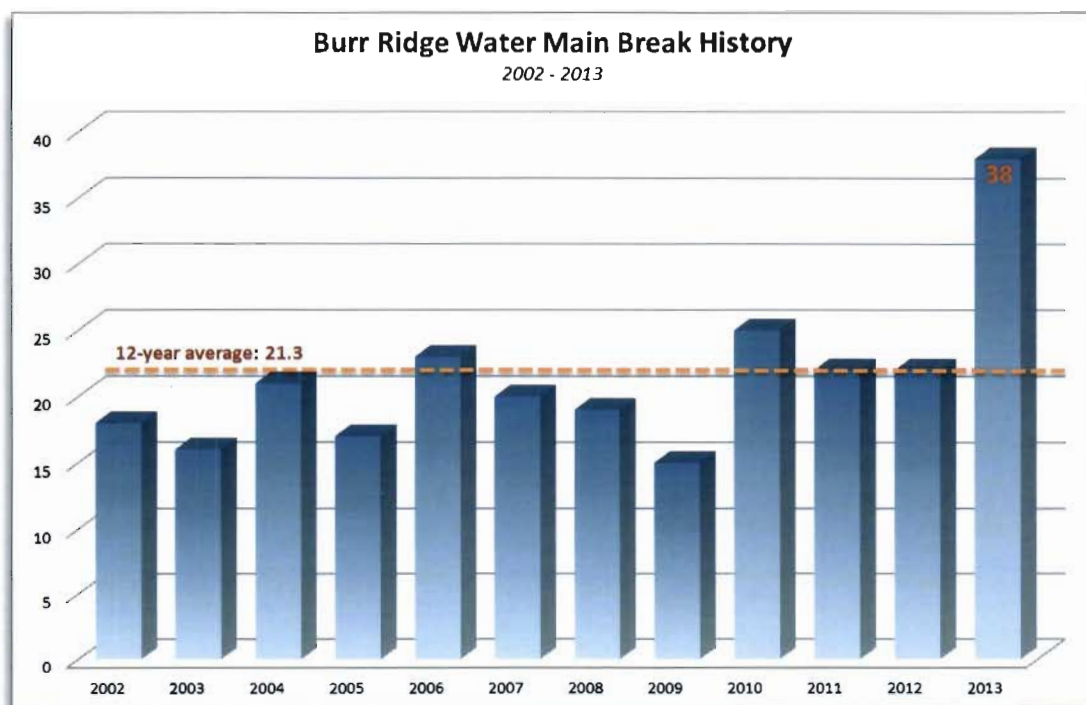
**From:** Paul D. May, P.E., Director of Public Works & Village Engineer

**Date:** January 30, 2014

**Subject:** Status update regarding water main infrastructure and in-house watermain break repair

### Watermain break history, 2013

In calendar year 2013, an unusually high amount of watermain breaks occurred, including some very significant breaks such as the County Line Road/Carriage Way watermain break. In 2013, 38 watermain breaks occurred compared to a 12-year average of 21.3. The contractual cost for break resolution in calendar year 2013 was approximately \$180K as compared to an average of \$110K. It is likely that the severity of the 2013 year was a bit of an anomaly, but it is also known that watermain break frequency will continue to increase as the infrastructure ages. Therefore, staff concurs with the Water Committee recommendation to continue the initiative to perform water main break repair in-house.





#### Water Committee Recommendation to Commence In-house Water Main Break Repair

Pursuant to the Water Committee recommendation at the February 19, 2013 Water Committee meeting, the DPW has commenced with initial preparations to accommodate water main repairs in-house. The summary recommendations which the Water Committee acted on in February 2013 included the following summary/directives (excerpted from the 2/19/2013 Water Committee Agenda Package):

*“Evaluation of existing metrics indicates that it is not yet cost effective to perform watermain break in-house during a typical year. However, when considering variation in watermain break frequency as well as the ancillary benefits gained by having a better staffed Public Works Department, the margin may be debatable. Due to the commencement of the meter reading/replacement program in FY 13-14, it is not recommended that the Village begin to perform water main break repair in-house this year, but it is recommended that the Village begin to take steps to build employee competency and to establish resources that would allow the Village to perform watermain break repair in-house in future years. These activities would include the following:*

##### FY 2013-14:

- *Replace vacated GU II position with experienced water operator at the middle of the GU II range*
- *Hands-on excavation training for all full-time Water Division employees*
- *OSHA excavation safety for all DPW employees*
- *Purchase Case 590, retain existing Case 580 as back-up/redundancy machine*
- *Perform expanded non-critical watermain excavation repair work (fire hydrant relocation, valve repair/replacement)*

The DPW has completed on each of these objectives, with a slight refinement on the first bullet-point. Despite an extended search for an experienced employee at the GU II range, it was found

that the Village could not attract an adequately experienced candidate with a State of Illinois Class C water license. However, the DPW did identify a very strong candidate who has been hired at the middle of the GU I level. He has undertaken extensive training over the course of the last 6 months, and will be taking the water license exam in spring, 2014. The proposed FY 14-15 budget includes adequate funds to promote this employee to the GU II range after receiving his license.

All Water Division employees have been provided enhanced training, including training on the new Case 590 which has been purchased and brought into service. Continued enhanced training will occur through the fiscal year and into following years. The DPW has also had the opportunity to begin excavation on less critical watermain repair projects, and that initiative will continue as well. The objectives which were identified for the FY 14-15 year are summarized following (excerpted from the 2/19/2013 Water Committee Agenda Package):

FY 2014-15:

- *Reconsider watermain break protocol; if determination is made to convert to in-house:*
  - *Convert PT Administrative Assistant to full-time*
  - *Hire additional GU II; moderately experienced water operator at the beginning of the GU II range*
  - *Continued hands-on excavation training for all full-time Water Division employees*
  - *Continued OSHA excavation training for all DPW employees*
  - *Purchase trench box*
  - *Begin to perform watermain break repair in-house with the goal of completing 50% of break repair in year 1, 65% in year 2, and 80% in year three and thereafter."*

2014 Recommendations:

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It is recommended that the DPW proceed with the original outline as described above, with the exception of the full-time reconversion of the administrative assistant, which may remain deferred at this time. Also, in consideration of the fact that the DPW had difficulty attracting a qualified GU II last year, it is recommended that a GU I be hired and trained internally, commencing May 1. Training will continue for all employees pursuant to the identified objectives, and the proposed FY 14-15 budget includes adequate funding for all additional equipment (trench box, trailer) which will be necessary to perform this work. Additionally, it would be possible to eliminate the two part-time meter reader positions if the Village proceeds with Village-wide contractual meter replacement (which will be discussed as Item #5 at the 2/3/2014 Water Committee meeting).

**MINUTES  
WATER COMMITTEE MEETING  
Monday, February 24, 2014**

**CALL TO ORDER**

The meeting was called to order by Chairperson Al Paveza at 6:15 p.m.

**ROLL CALL**

Present: Chairperson Al Paveza, Trustee Diane Bolos and Trustee John Manieri (arrived at 6:17 p.m.)

Absent: None

Also Present: Village Administrator Steve Stricker, Public Works Director Paul May, Water & Sewer Division Supervisor Jim Lukas and Finance Director Jerry Sapp

**MINUTES APPROVAL**

A **motion** was made by Trustee Diane Bolos to approve the minutes of February 3, 2014. The motion was **seconded** by Chairperson Al Paveza and **approved** by a vote 2-0.

Trustee Manieri arrived at 6:17 p.m.

**METER REPLACEMENT ALTERNATIVES**

Public Works Director Paul May stated that this issue was continued from the last meeting, at which the Committee discussed the possibility of continuing the meter replacement program in-house by hiring a full-time person, retaining one part-time meter reader and turning the second meter-reader position into a part-time clerical position to help with meter replacement scheduling. Mr. May stated that he has reviewed this possibility and determined that all the meters could be replaced within a four-year period. He indicated that hiring a clerical worker would be essential to completing the project and that, based on a discussion at the last meeting, considerable amount of public information would need to be disseminated through a public information campaign, which he outlined in his report to the Committee.

Trustee Bolos asked why Staff has not considered a fixed point collection system. In response, Village Administrator Steve Stricker stated that, when the Village moved away from Badger meters to Sensus meters, the concept of a fixed point radio read system was discussed, but it was decided that a drive-by system was less expensive. At the time, the meter cost was also more expensive. Mr. May stated that, since that initial discussion, meters have been changed to allow for either the drive-by system or the fixed point system to work. Mr. May stated that another reason why a decision was made not to use a fixed-point system is the fact that, with the topography in Burr Ridge, a fixed-point system would not cover the entire Village and that it would still be necessary to perform a drive-by of certain neighborhoods. Trustee Bolos stated that she was still interested in looking into a

program of this type and, in response, Administrator Stricker stated that the Public Works Department would look further into the current cost of installing a system of this type. Administrator Stricker stated that a decision on a fixed-point system could be made at any time.

In response to a question from Trustee Bolos, Public Works Director May stated that over 1,200 meters have been replaced with Sensus meters. He stated that, when someone moves, there is new construction or someone wants a new meter, the meters have been replaced. He stated that, due to manpower shortages and problems with maintaining part-time meter readers/meter replacement personnel, it has been difficult to maintain a systematic replacement program.

Trustee Bolos stated that she was uncomfortable with charging residents for discrepancy bills and felt that it was unfair. Trustee Manieri agreed and stated that, if residents knew how much water they were consuming, they would adjust their consumption and the fact that receiving a bill years after the fact would not allow them this possibility. In response, Administrator Stricker stated that the residents are charged only the tier one rate and, even then, only an average rate for the time period since the last meter reading. Trustee Bolos asked what other communities do in this regard. In response, Public Works Director May stated that he has contacted several municipalities and in most cases they charge the full amount.

After some discussion, it was agreed that the Public Works Department would conduct a survey to find out what other communities do and see if they have any other unique ideas associated with handling discrepancies. Trustee Bolos stated that if anything should be charged to residents it should be a one-time flat fee and not based on the amount of water used. In response, Chairperson Paveza stated that he could see knocking out the last four years in the average, due to the fact that the bills have increased the largest during that period, but that we were too far along not to charge residents at this point. Administrator Stricker stated that, at the next meeting, the Staff will come up with some different scenarios on how to charge residents for the water discrepancy amounts and also provide the Committee with a survey on what other communities do.

Trustee Manieri questioned why Staff did not contact the union hall for filling the part-time employee. In response, Public Works Director May stated that his initial idea was to hire a retired plumber and that the position has been advertised five times in the last year, but he has yet to receive any interest from former union employees. All open positions have been posted on the Burr Ridge Local 150 bulletin board.

After considerable discussion, a **motion** was made by Trustee Dian Bolos to recommend to the Village Board to hire a full-time Water Department employee who would be dedicated to meter replacement and to turn one part-time meter reader position into a clerical position for the purpose of scheduling meter replacement appointments. The motion was **seconded** by Trustee John Manieri and **approved** by a vote of 3-0.

Trustee Bolos asked about the read-back program. In response, Public Works Director May stated that he would provide information regarding what the Village charges DuPage County at the next meeting.

#### **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee John Manieri to adjourn the meeting. The motion was **seconded** by Trustee Diane Bolos and **approved** by a vote of 3-0. The meeting was adjourned at 7:00 p.m.

Respectively submitted,

Steven Stricker  
Village Administrator

SS:bp



8M  
**Burr Ridge Police  
Department**

## Memo

**To: Chief Madden**

**From: Officer Koslowski # 427**

**CC: Deputy Chief Loftus**

**Date: 04/17/14**

**Re: Resignation Letter**

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Dear Chief Madden,

This letter is my formal resignation as police officer from the Burr Ridge Police Department. My last day with the department will be May 10, 2014. The reason for my resignation is that I have accepted a position as Special Agent with the Federal Bureau of Alcohol, Tobacco, Firearms, Explosives, and Arson (ATF) in the Chicago Field Division. Becoming a federal special agent has always been my life long goal, and I have been blessed with the opportunity to accomplish it.

While I am excited to embark on this new career path, I am also saddened to leave Burr Ridge because it has been such an integral part of my life both professionally and personally. It has truly been an honor to serve with all of you. The experiences, memories, and friendships I've made here will remain with me forever. Thank you so much for all the opportunities you've given me, and I only wish the best for everyone moving forward.

Sincerely,

A handwritten signature in cursive script that reads "Eric J. Koslowski".

Officer Eric J. Koslowski #427



**Linda S. Pieczynski**  
Attorney At Law P.C.

2021 Midwest Road, Suite 200  
Oak Brook, Illinois 60523-1370  
630-655-8783 Fax 630-429-9092

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Christine M. Charkewycz

lpiec@sbcglobal.net  
www.codeattorney.com

April 4, 2014

Chief John Madden  
Burr Ridge Police Department  
7660 S. County Line Road  
Burr Ridge, IL 60521

Dear Chief Madden:

Enclosed is the proposed contract for legal services for the next fiscal year. There is no increase in fees this year. I look forward to working with the department in the coming year.

Very truly yours,

Linda S. Pieczynski

LSP/ljs  
Encl.

## **AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_ 2014 by and between the VILLAGE OF BURR RIDGE, DuPage and Cook Counties, Illinois, and LINDA S. PIECZYNSKI, Attorney at Law, P.C., 2021 Midwest Road, Suite 200, Oak Brook, Illinois 60523, P.C.

## **WITNESSETH:**

WHEREAS, LINDA S. PIECZYNSKI, Attorney at Law, P.C. is a professional corporation in the State of Illinois; and

WHEREAS, the VILLAGE OF BURR RIDGE is desirous of having its Village Ordinances prosecuted in the Courts of DuPage County, Illinois.

NOW THEREFORE, in consideration of the mutual undertakings and promises contained herein, the parties hereto agree as follows:

LINDA S. PIECZYNSKI, Attorney at Law, P.C. (Hereinafter referred to as Linda S. Pieczynski) shall prosecute all violations of the ordinances of the VILLAGE OF BURR RIDGE and shall represent the Village at all regular Court sessions held at the Field Court designated for said Village's cases during the term of this Agreement.

1. The VILLAGE OF BURR RIDGE shall pay LINDA S. PIECZYNSKI One Hundred Eighty-Five Dollars (\$185.00) per Court session at which prosecutable local ordinance violations are to be heard for the prosecution of said violation at the designated Field Court. In the event a session exceeds two hours in length, an additional fee shall be due at the rate of One Hundred Forty (\$140.00) per hour exceeding the original two hours.

2. In addition to said fee payment, the VILLAGE OF BURR RIDGE agrees to pay LINDA S. PIECZYNSKI One Hundred Forty (\$140.00) per hour for any telephone consultation, research or trial preparation done in connection with the prosecution of said Village Ordinance violations, for time spent in the preparation of Court documents or correspondence involving said cases and for any Court appearances by LINDA S. PIECZYNSKI at a Court other than the designated Field Court when she is representing the VILLAGE OF BURR RIDGE in the prosecution of the violations of its ordinances.

3. The VILLAGE OF BURR RIDGE agrees to reimburse LINDA S. PIECZYNSKI for any out-of-pocket expenses incurred in the prosecution of its ordinance violations (e.g. postage or photocopying).

4. LINDA S. PIECZYNSKI agrees to provide a qualified attorney to represent the VILLAGE OF BURR RIDGE in her absence due to illness, conflict in Court schedule or vacation period. The payment for the service of said third party shall be made by LINDA S. PIECZYNSKI to said party.

5. The VILLAGE OF BURR RIDGE may designate that individual cases of its ordinance violations be prosecuted by its Village attorneys.

6. This Agreement will be effective from June 1, 2014 through May 31, 2015. Notwithstanding any provision contained herein to the contrary, this Agreement may be terminated by either party at any time. But LINDA S. PIECZYNSKI agrees to give Forty (30) days prior written notice to the VILLAGE OF BURR RIDGE.

7. A statement for services rendered shall be made monthly, and payment by the Village for such services shall be made by the last day of the month following the rendering of services.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Village Clerk

  
Linda S. Pieczynski, Attorney at Law, P.C.

Hi Chief Loftus, Chief Simpson, and Mr. Stricker –

I hope you are all doing well. Believe it or not, but we are starting to plan our “Raise the Roof” Habitat for Humanity 5K for this coming fall already. We are starting quite a bit earlier than last year – thank goodness! :) Hinsdale Central Habitat for Humanity was so grateful for your help and approval for last year’s event – which was a HUGE success for our club. All the funds from last year’s event will be going toward the sponsorship of a full home that we will build for a family in West Virginia this summer.

The community and club loved the event, and are all looking forward to the 2<sup>nd</sup> annual 5K. We were hoping that we could plan this year’s event for October 5, 2014. We would like to keep the same route and times as this year. In case you need it again, our official route was: <http://www.usatf.org/routes/view.asp?rID=519313>, and the race will officially start at 8a.m.

If this date would be possible, we would like to move forward with the paperwork for your approval. Again, grateful for your time and efforts with all of this!

Best,

Kelly Griffin and Dan Otahal  
Habitat for Humanity Sponsors  
Hinsdale Central High School

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## Karen Thomas

**From:** Janet Kowal  
**Sent:** Friday, April 25, 2014 11:06 AM  
**To:** Karen Thomas  
**Subject:** Larger version of Hinsdale 5K Map

### Hinsdale Central Habitat for Humanity 5K

**Distance:** 3.20 miles / 5.15 km

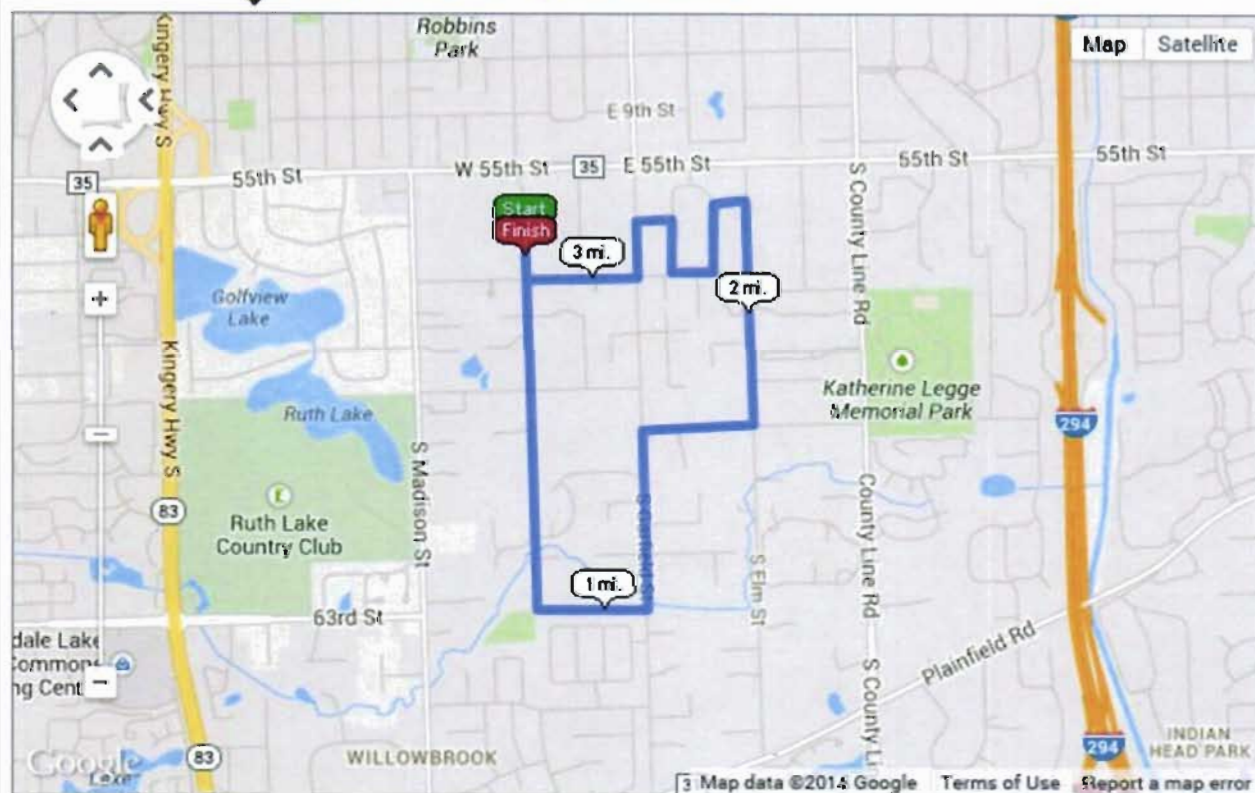
**Location:** Start: Hinsdale Central High School  
Hinsdale and Burr Ridge, IL - Burr Ridge, IL, US

**Attributes:** loop, all flat, roads

**Route Markers:**

- ☒ miles
- ☐ km
- ☐ none

 [Print map](#)  [Read reviews](#)  [Rate this route](#)



### Janet Kowal

Communications and Public Relations Coordinator  
Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527  
Phone: 630-654-8181, ext. 2120  
Fax: 630-654-8269  
[jkowal@burr-ridge.gov](mailto:jkowal@burr-ridge.gov)  
[www.burr-ridge.gov](http://www.burr-ridge.gov)

**PROCLAMATION  
MOTORCYCLE AWARENESS MONTH**

8V

**WHEREAS**, safety is the highest priority for the highways and streets of our Village and State; and

**WHEREAS**, the State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and

**WHEREAS**, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

**WHEREAS**, it is especially meaningful that the citizens of our Village and State be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

**WHEREAS**, the members of A.B.A.T.E. of Illinois, Inc., (A Brotherhood Aimed Toward Education) continually promote motorcycle safety, education and awareness in high school drivers' education programs and to the general public in our Village and State, presenting motorcycle awareness programs to over 100,000 participants in Illinois over the past three years; and

**WHEREAS**, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles, as well as promoting motorcycle safety, education, awareness and respect of the citizens of our Village and State; and

**WHEREAS**, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations for the enhancement and support of these organizations; and

**WHEREAS**, during the month of May, in recognition of 25 years of A.B.A.T.E. of Illinois, Inc. and over 614,682 registered motorcyclists statewide, all roadway users should unite in the safe sharing of roadways within the Village of Burr Ridge and throughout the State of Illinois;

**NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that the month of May 2014 is designated as Motorcycle Awareness Month in the Village of Burr Ridge and that all motorists are urged to join in an effort to improve safety and awareness on our roadways.

**PASSED AND APPROVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 28<sup>th</sup> day of April, 2014.

-----  
Mayor

Attest:

-----  
Village Clerk

VILLAGE OF BURR RIDGE

8W

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04/28/14

PAYMENT DATE: 04/29/14

FISCAL 13-14

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund	50.00	93,313.51	93,363.51
21	E-911 Fund		34.00	34.00
23	Hotel/Motel Tax Fund		75.65	75.65
34	Capital Improvements Fund		2,500.00	2,500.00
51	Water Fund		22,229.77	22,229.77
52	Sewer Fund		1,054.65	1,054.65
61	Information Technology Fund		4,973.99	4,973.99
TOTAL ALL FUNDS		<u>\$ 50.00</u>	<u>\$ 124,181.57</u>	<u>\$ 124,231.57</u>

PAYROLL

PAY PERIOD ENDING APRIL 12, 2014

	TOTAL PAYROLL
Legislation	2,628.58
Administration	13,819.21
Community Development	9,077.57
Finance	8,147.14
Police	121,246.99
Public Works	20,292.75
Water	24,133.41
Sewer	7,736.06
IT Fund	
TOTAL	<u>\$ 207,081.71</u>
GRAND TOTAL	<u>\$ 331,313.28</u>

## INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

EXP CHECK RUN DATES 04/15/2014 - 04/17/2014

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4042	C. Radogno reception/Straub add Citizens for Christine Ra		04/22/14	Apr2013-A	50.00
10-1010-50-5010	Reimb. legal service-Feb'14	Klein, Thorpe & Jenkins,	03/24/14	Feb2014	540.00
10-1010-50-5010	General legal service-Feb'14	Klein, Thorpe & Jenkins,	03/24/14	Feb2014	5,347.30
10-1010-50-5010	Stanley complaint (tree buffer)	Klein, Thorpe & Jenkins,	03/24/14	Feb2014	665.00
10-1010-50-5025	Package delvy/Barnes lawsuit-Apr	Best Transportation Servi	04/06/14	6507-1408	58.98
10-1010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	41.08
10-1010-50-5040	Business cards/Mayor Straub-Apr	Minuteman Press	04/08/14	10225	55.00
10-1010-80-8012	2014 ASCAP special event licens	American Society of Comp	04/03/14	500699792/Jan2014	330.00
10-1010-80-8020	Rcd water lien/10S420 Drew-Apr'	DuPage County Recorder	04/18/14	201404180125	9.00
10-1010-80-8020	Rcd wtr lien release/8365 Fars	DuPage County Recorder	04/18/14	201404180125	8.00
10-1010-80-8020	Rcd wtr lien release/15W215 79t	DuPage County Recorder	04/18/14	201404180125	8.00
10-1010-80-8020	Rcd wtr lien release/8424 Walre	DuPage County Recorder	04/18/14	201404180125	8.00
10-1010-80-8025	Police appl polygraph/2-Apr'14	Theodore Polygraph Servic	04/11/14	4188	270.00
10-1010-80-8025	Police appl. polygraph/Overton-	Theodore Polygraph Servic	04/14/14	4199	135.00
Total For Dept 1010 Boards & Commissions					7,525.36
Dept 2010 Administration					
10-2010-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	384.09
10-2010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	267.00
Total For Dept 2010 Administration					651.09
Dept 3010 Community Development					
10-3010-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	210.46
10-3010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	410.77
10-3010-50-5075	B&F inspections-Mar'14	B & F Construction Code S	04/04/14	39002	3,011.00
10-3010-50-5075	B&F plan review/8128 Madison-Apr	B & F Construction Code S	04/11/14	39084	347.75
10-3010-50-5075	DMorris Inspections-Mar'14	Don Morris Architects P.C	03/31/14	March2014	3,720.00
10-3010-50-5075	DMorris plan reviews-Mar'14	Don Morris Architects P.C	03/31/14	March2014	2,650.00
10-3010-70-7000	Office chair/Pollock-Apr'14	Douglas Pollock	04/16/14	04-16-14	108.99
Total For Dept 3010 Community Development					10,458.97
Dept 4010 Finance					
10-4010-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	118.85
10-4010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	205.39
Total For Dept 4010 Finance					324.24
Dept 4020 Central Services					
10-4020-50-5081	IRMA deductible-Mar'14	I.R.M.A.	03/31/14	SALES0013203	3,686.69
10-4020-60-6010	WHD SMB11 Copier paper/10Oct-Apr	Warehouse Direct, Inc.	04/14/14	114313/22911950	321.50
Total For Dept 4020 Central Services					4,008.19
Dept 5010 Police					
10-5010-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	1,950.14
10-5010-40-4041	Pre-empl drug screen/Booras-Mar	First Advantage Occupatic	03/31/14	461-10444/P3026172	26.75
10-5010-40-4042	Meal expense (training)/2 empls	Louis Moravecek	04/22/14	April2014	62.07
10-5010-50-5030	Telephone/outside emergency pho	Call One	04/15/14	101090740000Apr14	28.87
10-5010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	1,129.63
10-5010-50-5045	SWCD contract fee-Apr'14	Southwest Central Dispatc	03/20/14	101201126-Apr14	24,811.70
10-5010-50-5050	Radio equipment maint-May'14	J&L Electronic Service, I	05/01/14	9576-87728	37.90
10-5010-50-5051	Wheel cover/1-Mar'14	Willowbrook Ford	03/29/14	5091020	33.17
10-5010-50-5051	Veh,. maint-#1313/Apr'14	Willowbrook Ford	04/09/14	6156503/3	360.62
10-5010-50-5051	Vehicle maint #1313-Apr'14	Willowbrook Ford	04/10/14	6156603/2	34.77
10-5010-50-5051	GOF/unit #1304-Apr'14	Willowbrook Ford	04/14/14	6156749/1	32.95

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 04/15/2014 - 04/17/2014  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
Total For Dept 5010 Police					28,508.57
Dept 6010 Public Works					
10-6010-40-4030	Dental insurance-May'14	Delta Dental of Illinois	05/01/14	10373-617874	551.16
10-6010-40-4032	Uniform rental-04/22/14	Breens Cleaners	04/22/14	9027-334902	75.82
10-6010-40-4032	Work gloves	Galeton	04/09/14	420844-117932300	98.52
10-6010-50-5030	Telephone/Pw fax line-Mar'14	Call One	04/15/14	101090740000Apr14	166.94
10-6010-50-5030	Telephone/PW phone line-Mar'14	Call One	04/15/14	101090740000Apr14	103.05
10-6010-50-5030	Telephone/Rustic Acres-Mar'14	Call One	04/15/14	101090740000Apr14	28.87
10-6010-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	342.31
10-6010-50-5050	Rpl clutch Morbark chipper-Apr'	Alexander Equipment Co.	04/08/14	100288	1,115.98
10-6010-50-5051	Veh. safety test/6-Apr'14	Courtney's Safety Lane, I	04/16/14	060288	244.00
10-6010-50-5051	Village logo decals-Apr'14	Image FX, LLC	04/22/14	16250	330.00
10-6010-50-5051	FS560/PC-156523	Tredroc Tire Services	04/07/14	7520/239324	1,959.08
10-6010-50-5051	FS560/PC-156531	Tredroc Tire Services	04/07/14	7520/239324	602.22
10-6010-50-5051	EBT12165BIG	Tredroc Tire Services	04/07/14	7520/239324	380.00
10-6010-50-5051	Truck Dismounts	Tredroc Tire Services	04/07/14	7520/239324	64.00
10-6010-50-5051	Truck mounts	Tredroc Tire Services	04/07/14	7520/239324	64.00
10-6010-50-5051	16.5 Dismounts	Tredroc Tire Services	04/07/14	7520/239324	20.00
10-6010-50-5051	16.5 Mounts	Tredroc Tire Services	04/07/14	7520/239324	20.00
10-6010-50-5051	Truck Valves	Tredroc Tire Services	04/07/14	7520/239324	48.00
10-6010-50-5051	Skid Steel Valves	Tredroc Tire Services	04/07/14	7520/239324	12.00
10-6010-50-5054	Rpr street light/Garfield-Mar'1	Rag's Electric	03/19/14	9304	3,010.89
10-6010-50-5054	Repair street lights-Mar'14	Rag's Electric	03/19/14	9316	1,474.79
10-6010-50-5054	Repair street lights-Mar'14	Rag's Electric	03/26/14	9320	229.36
10-6010-50-5054	Repair street lights-Apr'134	Rag's Electric	04/07/14	9346	242.00
10-6010-50-5054	Repair street lights-Apr'14	Rag's Electric	04/14/14	9368	1,533.07
10-6010-50-5055	Electric/Mad RR crossing-Apr'14	COMED	04/09/14	3699071070/Apr14	44.75
10-6010-50-5056	Area 3 tree pruning-Apr'14	Winkler's Tree Service, I	04/07/14	8086-72726	7,322.40
10-6010-50-5056	Area 3 tree pruning-Apr'14	Winkler's Tree Service, I	04/07/14	8086-72727	1,705.00
10-6010-50-5056	Area 3 tree pruning-Apr'14	Winkler's Tree Service, I	04/14/14	8086-73226	8,002.80
10-6010-50-5096	Reimb mailbox damage (snow plw)	A Eugene Grisius	04/16/14	Apr2014	75.00
10-6010-60-6010	Mailbox supls-Apr'14	Menards - Hodgkins	04/17/14	32060290-59444	71.89
10-6010-60-6010	Washer solvent/6-Apr'14	Westown Auto Supply Co. I	04/14/14	2900/56998	15.00
10-6010-60-6040	Battery cable 1/0 black cable	Alexander Equipment Co.	03/28/14	100028	77.00
10-6010-60-6040	Battery cable end (1/0 negarive	Alexander Equipment Co.	03/28/14	100028	7.00
10-6010-60-6040	Battery cable end (1/0 positive	Alexander Equipment Co.	03/28/14	100028	7.00
10-6010-60-6040	Magna Lug (3/8 hole 1/0 cable)	Alexander Equipment Co.	03/28/14	100028	10.50
10-6010-60-6040	Light Cord	Alexander Equipment Co.	03/28/14	100028	120.00
10-6010-60-6040	6 way plug with spring	Alexander Equipment Co.	03/28/14	100028	11.95
10-6010-60-6042	Cold patch/10tons-Apr'14	DuPage Materials Company	04/09/14	2095-71251MB	1,350.00
10-6010-70-7000	oil dispensing pump	RelaDyne, LLC	04/09/14	0809099-IN	676.33
10-6010-70-7000	delivery fee	RelaDyne, LLC	04/09/14	0809099-IN	25.00
10-6010-70-7000	environmental fee	RelaDyne, LLC	04/09/14	0809099-IN	4.97
Total For Dept 6010 Public Works					32,242.65
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Repl horn strobe/VH-Apr'14	Alarm Detection Systems,	04/08/14	107658/SI-397603	241.99
10-6020-50-5052	Rpr HVAC/PD-Apr'14	Alliance Mechanical Servi	04/03/14	16277/1109390	2,387.92
10-6020-50-5052	Fd panel use/PW-May/Jul'134	Fire & Security Systems,	04/15/14	320-142290	96.00
10-6020-50-5052	recharge #11 - #15 CO2 ext.	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	65.46
10-6020-50-5052	hdrostatically pressure test 1	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	69.40
10-6020-50-5052	electrical conductivity testing	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	7.90
10-6020-50-5052	cylinder neck pressure seals	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	25.34

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-50-5052	verification of service collar	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	4.70
10-6020-50-5052	DOT compliance label	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	6.16
10-6020-50-5052	valve stem assembly	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	73.90
10-6020-50-5052	carbpmn dioxide safety pressure	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	52.26
10-6020-50-5052	service call	Illinois Fire & Safety Cc	04/01/14	BUR7660-189158	51.00
10-6020-50-5058	PD mat rental-04/22/14	Breens Cleaners	04/22/14	9028-334896	6.00
10-6020-50-5058	Janitorial service/PW-Apr'14	CleanNet of Illinois, Inc	04/01/14	April2014	380.00
10-6020-50-5058	Janitorial service/VH-Apr'14	CleanNet of Illinois, Inc	04/01/14	April2014	675.00
10-6020-50-5058	Janitorial service/PD-Apr'14	CleanNet of Illinois, Inc	04/01/14	April2014	820.00
10-6020-50-5080	Electric/Lakewood aerator-Apr'1	COMED	04/16/14	9258507004/Apr14	17.55
10-6020-50-5080	Electric/Windsor aerator-Apr'14	COMED	04/09/14	9342034001/Apr14	17.55
10-6020-60-6010	Multi fold towels - white	Titan Supply, Inc.	04/16/14	18845	594.00
10-6020-60-6010	2 ply toilet paper	Titan Supply, Inc.	04/16/14	18845	402.60
10-6020-60-6010	Facial tissue	Titan Supply, Inc.	04/16/14	18845	40.60
10-6020-60-6010	Pine-sol	Titan Supply, Inc.	04/16/14	18845	106.50
10-6020-60-6010	Urinal blocks and screens	Titan Supply, Inc.	04/16/14	18845	39.60
10-6020-60-6010	Nitrile gloves - M	Titan Supply, Inc.	04/16/14	18845	39.20
10-6020-60-6010	Nitrile gloves - L	Titan Supply, Inc.	04/16/14	18845	39.20
10-6020-60-6010	Toilet bowl cleaner	Titan Supply, Inc.	04/16/14	18845	55.80
10-6020-60-6010	Bleach - 6 gal	Titan Supply, Inc.	04/16/14	18845	12.50
10-6020-60-6010	Marvalosa clearner	Titan Supply, Inc.	04/16/14	18845	44.70
10-6020-60-6010	Glass cleaner - 4 gal	Titan Supply, Inc.	04/16/14	18845	18.80
10-6020-60-6010	Cotton mop heads	Titan Supply, Inc.	04/16/14	18845	55.20
10-6020-60-6010	Pink Hand Soap	Titan Supply, Inc.	04/16/14	18845	39.60
10-6020-60-6010	Medium weight plastic knives	Titan Supply, Inc.	04/16/14	18845	9.60
10-6020-60-6010	Medium weight plastic forks	Titan Supply, Inc.	04/16/14	18845	9.60
10-6020-60-6010	Medium weight plastic spoons	Titan Supply, Inc.	04/16/14	18845	9.60
10-6020-60-6010	Multi Fold Towels - White	Titan Supply, Inc.	04/16/14	18846	594.00
10-6020-60-6010	2 ply toilet paper	Titan Supply, Inc.	04/16/14	18846	402.60
10-6020-60-6010	Facial Tissue	Titan Supply, Inc.	04/16/14	18846	40.60
10-6020-60-6010	Pinesol Pine	Titan Supply, Inc.	04/16/14	18846	106.50
10-6020-60-6010	Urinal blocks and screens	Titan Supply, Inc.	04/16/14	18846	39.60
10-6020-60-6010	Nitrile gloves - M	Titan Supply, Inc.	04/16/14	18846	39.20
10-6020-60-6010	Nitrile gloves - L	Titan Supply, Inc.	04/16/14	18846	39.20
10-6020-60-6010	Toilet bowl cleaner / 12 qts	Titan Supply, Inc.	04/16/14	18846	55.80
10-6020-60-6010	Bleach / 6 gal	Titan Supply, Inc.	04/16/14	18846	12.50
10-6020-60-6010	Marvalosa cleaner / 4 gal	Titan Supply, Inc.	04/16/14	18846	44.70
10-6020-60-6010	Glass cleaner / 4 gal	Titan Supply, Inc.	04/16/14	18846	18.80
10-6020-60-6010	Cotton mop heads	Titan Supply, Inc.	04/16/14	18846	55.20
10-6020-60-6010	Multi Fold Towels - White	Titan Supply, Inc.	04/16/14	18847	594.00
10-6020-60-6010	2 ply toilet paper	Titan Supply, Inc.	04/16/14	18847	402.60
10-6020-60-6010	Facial tissue	Titan Supply, Inc.	04/16/14	18847	40.60
10-6020-60-6010	Pine-sol	Titan Supply, Inc.	04/16/14	18847	106.50
10-6020-60-6010	Urinal blocks and screens	Titan Supply, Inc.	04/16/14	18847	39.60
10-6020-60-6010	Nitrile gloves - M	Titan Supply, Inc.	04/16/14	18847	39.20
10-6020-60-6010	Nitrile gloves - L	Titan Supply, Inc.	04/16/14	18847	39.20
10-6020-60-6010	Toilet bowl cleaner - 12qts	Titan Supply, Inc.	04/16/14	18847	55.80
10-6020-60-6010	Bleach - 6 gal	Titan Supply, Inc.	04/16/14	18847	12.50
10-6020-60-6010	Marvalousa cleaner - 4 gal	Titan Supply, Inc.	04/16/14	18847	44.70
10-6020-60-6010	Glass cleaner - 4 gal	Titan Supply, Inc.	04/16/14	18847	18.80
10-6020-60-6010	Cotton mop heads	Titan Supply, Inc.	04/16/14	18847	55.20
10-6020-70-7010	Instl parts for digital signage	Orbis Communications	04/21/14	556005	231.81

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## INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
			Total For Dept 6020 Buildings & Grounds		9,644.44
			Total For Fund 10 General Fund		93,363.51
Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	STARCOM21 network local use rat	Motorola Solutions - STAF	04/01/14	131232262014	34.00
			Total For Dept 7010 Special Revenue E-911		34.00
			Total For Fund 21 E-911 Fund		34.00
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/gateway sign (less crd	COMED	04/09/14	1153168007/Apr14	12.66
23-7030-50-5075	Electric/median lighting-Apr'14	COMED	04/09/14	1319028022/Apr14	32.24
23-7030-50-5075	Electric/entry sign-Apr'14	COMED	04/10/14	2257153023/Apr14	30.75
			Total For Dept 7030 Special Revenue Hotel/Motel		75.65
			Total For Fund 23 Hotel/Motel Tax Fund		75.65
Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	Windsor pond controlled burn	Ap McGinty Bros. Inc.	04/14/14	16031.0/145148	2,500.00
			Total For Dept 8040 Storm Water Management		2,500.00
			Total For Fund 34 Storm Water Management Fund		2,500.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	366.56
51-6030-40-4032	Uniform rental-04/22/14	Breens Cleaners	04/22/14	9027-334902	83.22
51-6030-40-4032	Work gloves	Galeton	04/09/14	420844-117932300	108.13
51-6030-50-5020	Coliform water tests/13-Mar'14	Envirotest Perry Laborat	04/03/14	14-130149	97.50
51-6030-50-5020	Bench test water meter #6177570	HBK Water Meter Service,	04/14/14	14-285	25.20
51-6030-50-5020	Shipping	HBK Water Meter Service,	04/14/14	14-285	19.57
51-6030-50-5025	Water bill postage/permit #1877	Postmaster	04/17/14	1877/Apr14	4,500.00
51-6030-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	308.08
51-6030-50-5080	Electric/well #1-Apr'14	COMED	04/10/14	0793668005/Apr14	299.09
51-6030-50-5080	Electric/Bedford Pk sump pump-A	COMED	04/15/14	9179647001/Apr14	190.16
51-6030-50-5080	Electric/2M tank-Apr'14	COMED	04/09/14	9256332009/Apr14	154.40
51-6030-50-5080	Electric/PC-Apr'14	Constellation NewEnergy,	04/12/14	1L68999/0014497761	2,852.04
51-6030-50-5080	Nicor heating chg/PC-Mar'14	NICOR Gas	04/10/14	4791570000/Apr14	222.89
51-6030-50-5095	Utility bills/2197-Apr'14	Third Millennium Assoc. I	04/18/14	16840	676.68
51-6030-50-5095	UB late notices/205-Apr'14	Third Millennium Assoc. I	04/18/14	16840	150.00
51-6030-50-5095	UB late notices set-up fee-Apr'	Third Millennium Assoc. I	04/18/14	16840	63.14
51-6030-60-6000	Heavy duty packaging tape 6/pk	Runco Office Supply	04/10/14	5649/574166-0	16.99
51-6030-60-6000	Mesh 3 tier desk shelf	Runco Office Supply	04/10/14	5649/574166-0	18.28
51-6030-60-6000	Color coding labels - 1.25 400	Runco Office Supply	04/10/14	5649/574166-0	6.50
51-6030-60-6000	Astrobright cardstock - fireba	Runco Office Supply	04/10/14	5649/574166-0	18.81
51-6030-60-6000	Easy touch pen - black ink	Runco Office Supply	04/10/14	5649/574166-0	23.98
51-6030-60-6010	SS, 1/2"-13x 2 1/2" Hex Bolts	Grainger	04/07/14	9408356716	90.72
51-6030-60-6010	SS, 1/2"-13x 2 1/4" Hex Bolts	Grainger	04/07/14	9408356716	76.60
51-6030-60-6010	SS, 1/2"-13x 2 " Hex Bolts (10	Grainger	04/07/14	9408356716	71.12
51-6030-60-6010	SS, 1/2"-13x 2 3/4" Hex Bolts	Grainger	04/07/14	9408356716	95.96
51-6030-60-6010	SS, 1/2"-13x 3 1/4" Hex Bolts	Grainger	04/07/14	9408356716	61.44

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6010	SS, 1/2"-13 Nuts (25 pk)	Grainger	04/07/14	9408356716	98.40
51-6030-60-6010	Floodlight Lamp (Item #4PL09)	Grainger	04/07/14	9408588557	141.96
51-6030-60-6010	Halogen Lamps (Item #22C435)	Grainger	04/07/14	9408588557	64.20
51-6030-60-6010	Light Bulbs (200W) (Item #2PLJ8)	Grainger	04/07/14	9408588557	42.60
51-6030-60-6010	Metal Screws (#10, 1") (Item #1)	Grainger	04/07/14	9408588557	20.72
51-6030-60-6010	Screws (#10, 1.25") (Item #1MA3)	Grainger	04/07/14	9408588557	12.34
51-6030-60-6010	Screws (#10, 1.5") (Item #1MA38)	Grainger	04/07/14	9408588557	13.64
51-6030-60-6010	Screws (#10, 2") (Item #1MA39)	Grainger	04/07/14	9408588557	12.13
51-6030-60-6010	Plastic Srew Anchors #10 (Item	Grainger	04/07/14	9408588557	15.30
51-6030-60-6010	Wire Stripper/Crimper Tool, Ite	Grainger	04/07/14	9408588557	56.61
51-6030-60-6010	Slotted Screw Driver 1.5mm (Ite	Grainger	04/07/14	9408588557	17.49
51-6030-60-6010	Manhole Ladder (14' fiberglass)	Grainger	04/09/14	9410986781	290.93
51-6030-60-6010	Digital Multi-tester Meter (Ite	Grainger	04/09/14	9410986781	47.52
51-6030-60-6010	Solid Concrete Blocks 4"x8"x16"	Kieft Brothers, Inc	03/20/14	BurrRidgeV-200888	73.95
51-6030-60-6010	Misc tools & sockets-Apr'14	Menards - Hodgkins	04/08/14	32060290-58550	154.52
51-6030-60-6040	EJ-CD250 Fire Hydrant 6' bury w	EJ USA, Inc	04/04/14	10927-3690256	2,200.00
51-6030-60-6040	Auxiliary Valve Box Assembly	EJ USA, Inc	04/04/14	10927-3690256	130.00
51-6030-60-6040	6" Mega-lug set with Accessorie	EJ USA, Inc	04/04/14	10927-3690256	32.00
51-6030-60-6040	Valve Box Stabilizer - (rubber	EJ USA, Inc	04/04/14	10927-3690256	35.00
51-6030-60-6040	EJ-CD250 Fire Hydrant 5.5' bury	EJ USA, Inc	04/16/14	10927-3701825	2,200.00
51-6030-60-6040	EJ-CD250 Fire Hydrant 6' bury w	EJ USA, Inc	04/16/14	10927-3701825	2,200.00
51-6030-60-6040	6" Mega-lug set with accessorie	EJ USA, Inc	04/16/14	10927-3701825	64.00
51-6030-60-6040	Valve Box Stabilizer - (plastic	EJ USA, Inc	04/16/14	10927-3701825	60.00
51-6030-60-6040	Auxiliary Valve Box Assembly	EJ USA, Inc	04/16/14	10927-3701825	260.00
51-6030-60-6070	Hnsdl water pchs/Mar-14	Village of Hinsdale	04/09/14	3101225/Apr14	71.32
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3101236/Apr14	163.00
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3107810/Apr14	376.92
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108351/Apr14	163.00
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	03/10/14	3108362/Apr14	40.76
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108491/Apr14	101.88
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108511/Apr14	376.92
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108531/Apr14	124.80
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108540/Apr14	208.84
51-6030-60-6070	Hnsdl water pchs/Mar'14	Village of Hinsdale	04/09/14	3108560/Apr14	117.16
51-6030-70-7000	Pressure Reg. Valve, Watts 3/4" HD	Supply Waterworks, Ltd	04/01/14	080167-C206223	1,325.00
51-6030-70-7000	Dual Check Valve, Watts 3/4" 7U	HD Supply Waterworks, Ltd	04/01/14	080167-C206542	319.80
Total For Dept 6030 Water Operations					22,229.77
Total For Fund 51 Water Fund					22,229.77
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental insurance-May'14	Delta Dental of Illinois-	05/01/14	10373-617874	191.39
52-6040-40-4032	Uniform rental-04/22/14	Breens Cleaners	04/22/14	9027-334902	25.89
52-6040-40-4032	Work gloves	Galeton	04/09/14	420844-117932300	33.64
52-6040-50-5030	Telephone/H'Flds L.S.-Apr'14	AT&T	04/13/14	630321967904/Apr14	69.15
52-6040-50-5030	Telephone-Mar'14	Call One	04/15/14	101090740000Apr14	34.23
52-6040-50-5080	Electric/H'Flds L.S.-Apr'14	COMED	04/10/14	0099002061/Apr14	45.38
52-6040-50-5080	Electric/C'Moor L.S.-Apr'14	COMED	04/10/14	0356595009/Apr14	206.12
52-6040-50-5080	Electric/A'Head L.S.-Apr'14	COMED	04/10/14	7076690006/Apr14	180.77
52-6040-60-6010	Butyl Rubber Mastic - 1" strips	Kieft Brothers, Inc	03/20/14	BurrRidgeV-200888	268.08
Total For Dept 6040 Sewer Operations					1,054.65

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 52 Sewer Fund					
				Total For Fund 52 Sewer Fund	1,054.65
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support 04/7,14,15,16, Orbis Communications		04/21/14	556004	1,890.00
61-4040-50-5050	Repair HP CM3530 printer/adm-Ap Advotek, Inc.		04/21/14	7345	125.00
61-4040-50-5061	2014 annual integrator software mPower Technologies, Inc.		03/11/14	2122	2,750.00
61-4040-60-6010	TN-450 blk fax crtrdg/2-Apr'14 National Tek Services, Inc.		04/08/14	3003	97.00
61-4040-60-6010	HP 504A Black toner cartridge/Runco Office Supply		04/10/14	5649/574166-0	111.99
				Total For Dept 4040 Information Technology	4,973.99
				Total For Fund 61 Information Technology Fund	4,973.99

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:					
		Fund 10 General Fund			93,363.51
		Fund 21 E-911 Fund			34.00
		Fund 23 Hotel/Motel Tax Fund			75.65
		Fund 34 Storm Water Management F			2,500.00
		Fund 51 Water Fund			22,229.77
		Fund 52 Sewer Fund			1,054.65
		Fund 61 Information Technology F			4,973.99
Total For All Funds:					<hr/> 124,231.57