

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**January 13, 2014
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Miss Iman Malik, Pleasantdale Elementary School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of December 9, 2013
- *B. Receive and File Draft Restaurant Marketing Committee Meeting of December 5, 2013
- *C. Receive and File Draft Hotel Marketing Committee Meeting of December 5, 2013
- *D. Receive and File Draft Plan Commission Meeting of December 16, 2013
- *E. Receive and File Draft Street Policy Committee Meeting of December 18, 2013

6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Plan Commission Recommendation to Approve Preliminary Plat – 8701 Madison Street, McNaughton's 87th and Madison Subdivision
- B. Consideration of Street Policy Committee Recommendation to Eliminate further Consideration of the Madison Street/79th Street Roundabout
- C. Consideration of Street Policy Committee Recommendation to Re-Apply for Garfield Street Roadway Improvement Grant Funds
- D. Consideration of Street Policy Committee Recommendation to Approve the 2014 Road Program

- E. Consideration of Request from Pauline Ozols, of Run for Veterans, to Conduct a 5K Run/Walk Fundraiser on Sunday, July 27, 2014, and for the Village to Sponsor the Event
- *F. Approval of Recommendation to Award Contract for Janitorial Maintenance
- *G. Approval of Recommendation to Award Contract for Lift Station Maintenance
- *H. Approval of Recommendation to Award Contract for Cathodic Protection Services
- *I. Approval of Vendor List in the amount of \$453,143.62 for all funds, plus \$693,789.16 for payroll, for a grand total of \$1,146,932.78, which includes special expenditures of \$282,010 to IRMA for our annual insurance pool contribution and \$22,956.35 to Burr Ridge Bank and Trust for the December 2013 principal and interest payment on the County Line Road/Burr Ridge Parkway Landscape Improvement Project
- J. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- A. **Approval of Closed Session Minutes of June 10, 2013**
- B. **Determination to Release Closed Session Minutes through December 2013**
- C. **Determination to Destroy Verbatim Recordings of Closed Session Minutes for the Period of June 2011 through June 2012**
- D. **Appointment of Labor Attorney for Collective Bargaining Negotiations**
- E. **Collective Bargaining Issues**
- F. **Employment of Employee**

12. RECONVENED MEETING

- *K. Approval of Recommendation to Appoint Labor Attorney for FOP/MAP Collective Bargaining Negotiations

13. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of January 13, 2014
DATE: January 10, 2014

PLEDGE OF ALLEGIANCE – Miss Iman Malik, Pleasantdale Elementary School

6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

A. Plan Commission Recommendation – Preliminary Plat (8701 Madison Street, McNaughton's 87th and Madison Subdivision)

Please find attached a letter from the Plan Commission recommending approval of a preliminary plat of subdivision for McNaughton's 87th and Madison Subdivision. The property is located at the southeast corner of 87th and Madison Streets and is 2.31 acres in area. The preliminary plat proposes to divide the property into four lots for single-family residences with a fifth lot for stormwater detention.

The subdivision and the preliminary plat comply with all requirements of the Zoning and Subdivision Ordinances. Required subdivision improvements include a curb and gutter on 87th Street, a sidewalk on 87th Street, and water and sanitary sewer extensions.

As per a 2000 Annexation Agreement, on-site stormwater detention is also required. The primary concern by the Plan Commission is the appearance of the detention pond. At the time of the Plan Commission meeting, the developer was considering a wetland bottom pond. However, subsequent to the meeting and due to concerns with maintenance, the developer has determined that they can do a traditional sod bottom detention pond. The pond would be dry except when it is detaining and releasing stormwater.

The Pathway Commission has also reviewed the proposed subdivision and recommends that a sidewalk be constructed on 87th Street rather than accepting a donation in lieu of a sidewalk. The developer has agreed to provide the required sidewalk. There is already a sidewalk on Madison Street and the developer of Polo Ridge made a donation for the sidewalk on Polo Ridge Court.

As noted, there was a 2000 Annexation Agreement for this property. That agreement approved plans for the construction of a church. The proposed subdivision, although in compliance with the underlying R-3 District zoning, is in conflict with the Annexation Agreement. Thus, an amendment to the Agreement is required. All Annexation Agreements and amendments to Agreements require a Board-level public hearing.

It is our recommendation: that the Board concur with the Plan Commission and direct staff to prepare an amendment to the Annexation Agreement and schedule a public hearing for the Amendment.

B. Street Policy Committee Recommendation – Madison Street/79th Street Roundabout

Commencing in 2004, the Village has been considering corridor improvements to Madison Street in order to alleviate peak hour congestion. The first phase of corridor work has been completed (Madison/North Frontage traffic signal), and the Village has previously secured a 75% construction grant for installation of a roundabout at Madison Street and 79th Street. Recently, the Village has been notified that a higher level of funding is pending via a CMAQ grant, which would cover 80% of the construction and engineering for the project. Nonetheless, there would remain a significant local cost, currently estimated at \$538K. In December, 2013, Director of Public Works, Paul May, prepared a summary memo regarding the project for consideration by the Street Policy Committee at the December 18th Street Policy Committee meeting. The summary memo is attached following, and the minutes of the meeting are included in the board packet as well.

At the December 18th Street Policy Committee meeting, committee members engaged in a thorough discussion of the existing corridor conditions, anticipated future conditions, and the merits of the roundabout project. The Committee considered the traffic count data over the previous 10 year period, as well as the impact of the recently constructed traffic signal at the intersection of Madison Street and North Frontage Road. The Committee also discussed and considered the other financial obligations relative to maintenance of the Village's transportation system, and the limited funding sources which are available to the Village for the purpose of maintaining the roadways. One resident, Ms. Sandra Syzmal, was in attendance and presented a letter and contributed narrative opposed to the roundabout project.

After discussion, the Committee unanimously concluded that the roundabout project is not currently warranted due to the significance of the project cost, improved roadway function following construction of the traffic signal construction, and evidence of stabilizing traffic volumes. The Committee concluded that the limited local funds would be better expended on other projects, and directed staff to remove the project from further consideration, and to notify grant funding agencies accordingly.

It is our recommendation: that the Village Board concur with the recommendation of the Street Policy Committee, and that staff be directed to eliminate the Madison Street / 79th Street project from further consideration. Existing STP and CMAQ grant funding for this project will be eliminated.

C. Street Policy Committee Recommendation – Garfield Street Grant Funds

Staff has long desired to improve Garfield Street with storm sewer and curb and gutter, and has applied for both resurfacing grants (pavement resurfacing only), and reconstruction grants (conversion to a conventional curbed section) in previous years. To date, the Village has been awarded a grant for

resurfacing only, and fell just short of securing a reconstruction grant this year. Staff feels strongly that due to existing drainage and geometric deficiencies, it is necessary to convert Garfield Street to a curbed section; therefore staff has recommended to the Street Policy Committee that a reconstruction grant be submitted again next year. Director of Public Works, Paul May, has prepared a summary memorandum regarding this project for consideration by the Street Policy Committee at the December 18th Street Policy Committee meeting. The summary memo is attached following, and the minutes of the meeting are included in the board packet as well.

At the December 18th Street Policy Committee meeting, committee members engaged in a thorough discussion of the existing roadway conditions, funding sources, and improvement alternatives (including resurfacing only, partial reconstruction, and full reconstruction). After discussion, the Committee unanimously concluded that a full reconstruction, including the installation of storm sewer and curb and gutter, is strongly preferred over a partial reconstruction or resurfacing. The Committee directed staff to reapply for construction funding in the 2014 STP grant cycle, and to commence with engineering services in the meantime, in an effort to expedite the project if the Village is successful in procuring reconstruction grant funds.

It is our recommendation: that the Village Board concur with the recommendation of the Street Policy Committee, and that staff be directed to reapply for Garfield Street reconstruction grant funds in the 2014 STP grant cycle, and to advance engineering in the meantime, in an effort to accelerate construction if grant funds are awarded.

D. Street Policy Committee Recommendation – 2014 Road Program

The annual road program objectives are identified based upon the biennial street rating survey as well as coordination with grant funded projects. Each year, engineering staff evaluate alternatives in order to identify a program which:

- Maintains the Village roadways in a sound condition,
- Complies with budgetary and financial constraints,
- Provides equity to taxpayers.

Paul May, Director of Public Works, will present the proposed 2014 Road Program at the Village Board meeting on January 13, 2014. Detailed analysis of the 2014 capital program is attached.

It is our recommendation: that the 2014 Road Program, as prepared by Staff and recommended by the Street Policy Committee, be approved.

E. 5K Run/Walk Fundraiser

Attached please find a letter from Pauline Ozols, Executive Director of Run for Veterans, a not-for-profit group dedicated to creating awareness and generating funds to help our nation's veterans' mental health care needs, requesting approval for a 5K Run/Walk fundraiser on Sunday, July 27, 2014, from 9:00 a.m. to 11:00 a.m. Ms. Ozols has requested to use roughly the same 5K race course as Right Fit will use in late May see attached). Ms.

Ozols has contacted Scott Rolston, of the Village Center, and he has agreed to allow this organization to utilize the Village Green for the pre- and after-race activities.

The purpose of the event is as a fundraiser to raise money for veterans' mental health care. The 2014 beneficiary will be Volunteers of America Illinois, a 501C3 organization serving veterans since World War I.

In addition, Ms. Ozols is requesting that the Village become a sponsor to this race and waive the costs of Police and Public Works services, as we do for the Right Fit race. Police Chief John Madden estimates the cost for Police services at around \$500 and Public Works Director Paul May estimates the cost for Public Works services at approximately \$250. Also, Ms. Ozols would like to utilize the tent located on the Village Green, as well as the sound system.

In accordance with the Special Events Ordinance, prior to final approval, a letter will need to be sent to the affected property owners notifying them of this request.

It is our recommendation: that the Board table the request from Run for Veterans to its January 27 meeting to allow Staff to notify residents along the race course of this request and its possible impacts.

F. Contract for Janitorial Maintenance

The janitorial services contract for the Village Hall, Police Station, and Public Works buildings expires in January, 2014. Bid solicitations were processed in 2012, and CleanNet, Inc., of Oakbrook, IL, was identified as the lowest responsible bidder at that time. A contract was issued in late 2012 and CleanNet began performing janitorial services at the three public buildings in January 2013. Since that time, Village has been satisfied with the responsiveness, quality control, and contract understanding of the current vendor. Due to the fact that the Village has been satisfied with the services as currently provided, we have asked CleanNet to hold their price for a 12 month extension of the current contract. The vendor has agreed to do so.

The Department of Public Works finds that janitorial services can be provided by a contractor that is familiar with our properties, has exhibited responsiveness and quality of work, and has agreed to extend the contract for twelve months with no increase in cost. The cost for this work is within budgetary allocations for janitorial services.

It is our recommendation: that a one-year contract extension be authorized with the previous low bidder, CleanNet of Illinois, for Janitorial Services at the documented contractual service rate schedule in an amount not to exceed \$34,405 per year.

G. Contract for Lift Station Maintenance

The annual service contract with Metropolitan Industries, Inc. for the maintenance of the three (3) sanitary sewer system lift stations located in the Village is due for renewal. The total annual cost of the new contract is

\$9,180.00 for the monthly servicing of the Chasemoor, Arrowhead and Highland Fields lift stations. This amount will be billed on a monthly basis of \$765.00 per month. This contract is an annual contract which auto-renews each January and no cost increase has been proposed by the vendor.

Metropolitan Industries, Inc. of Romeoville, Illinois has been performing this work for the past several years and the Village has been pleased with the responsiveness and quality of work performed by the vendor. The vendor has agreed to extend the contract with no increase in cost over the 2013 contract.

It is our recommendation: that the contract with Metropolitan Industries, Inc. be renewed for the 2014 calendar year.

H. Contract for Cathodic Protection Services

The annual maintenance contract with Corpro Waterworks for the inspection and maintenance of the cathodic protection systems at the two Village water towers is due for renewal. The total cost of the new contract is \$1,680.00 which would include cathodic protection system testing and evaluation and replacement of obstruction (aviation) lights at both water towers. This amount represents an increase of \$70.00 from the current contract.

Corpro Waterworks has a world-wide reputation in the field of cathodic protection and corrosion control, and is the company that manufactured and installed the existing cathodic protection equipment at both Village water towers. The Public Works Department has been pleased with the contractor's quality control and ability to properly maintain and repair the vital corrosion protection equipment in accordance with AWWA and industry standards. Therefore, it recommended that

It is our recommendation: that the Village renew the Cathodic Protection Systems Maintenance Contract with Corpro Waterworks, of Medina, Ohio, for the 2014 calendar year.

I. Vendor List

Enclosed is the Vendor List in the amount of \$453,143.62 for all funds, plus \$693,789.16 for payroll, for a grand total of \$1,146,932.78. The Vendor List includes special expenditures of:

- \$282,010.00 to IRMA for our annual insurance pool contribution
- \$22,956.35 to Burr Ridge Bank and Trust for the December 2013 principle and interest payment on the County Line Road/Burr Ridge Parkway Landscape Improvement Project

It is our recommendation: that the Vendor List be approved.

5A

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

December 9, 2013

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of December 9, 2013 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:03 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Madeline Pollock, daughter of Community Development Director Doug Pollock.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Ruzak, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Ruzak, Manieri, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF NOVEMBER 25, 2013 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF REQUEST FOR BLANKET RAFFLE LICENSE FOR 2014 FOR THE WB/BR CHAMBER OF COMMERCE AND HOSTING FACILITY LICENSES AS NEEDED FOR VARIOUS LOCATIONS IN CONJUNCTION WITH THE CHAMBER'S FUNDRAISING EVENTS THROUGHOUT THE YEAR The Board, under the Consent Agenda by Omnibus Vote, issued a blanket raffle and chance license for the Willowbrook/Burr Ridge Chamber of Commerce and hosting facility licenses for various locations in conjunction with the Chamber's Fundraising Events throughout the year.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$607,745.87 FOR ALL FUNDS, PLUS \$180,610.86 FOR PAYROLL, FOR A GRAND TOTAL OF \$788,356.73, WHICH

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INCLUDES SPECIAL EXPENDITURES OF \$450,000.00 TO US BANK FOR GO SERIES 2003 PRINCIPLE AND \$29,682.50 TO US BANK FOR GO SERIES 2003 INTEREST The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List in the amount of \$607,745.87 for the period ending December 9, 2013, and payroll in the amount of \$180,610.86 for the period ending November 23, 2013.

**PUBLIC HEARING
2013 TAX LEVY**

CALL TO ORDER The Public Hearing of the Mayor and Board of Trustees for the 2013 Tax Levy was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Straub at 7:07 p.m., with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in The Suburban Life Newspaper on November 29, 2013.

PURPOSE OF HEARING is to consider the 2013 Tax Levy.

PRESENTATION Steve Stricker, Village Administrator, gave an overview of the 2013 tax levy. The total request is \$1,115,634 representing a 5.7% increase over 2012 and with the Bond and Interest added in, the total is \$1,631,033. Mr. Stricker explained that for this year, the state-imposed tax cap has been set at 1.7 %. He explained that the Village always requests a higher amount than is anticipated in order to capture all the potential growth that has occurred in the Village in the past year.

BOARD QUESTIONS AND COMMENTS There were none.

AUDIENCE QUESTIONS AND COMMENTS There were none.

CLOSE HEARING Motion was made by Trustee Manieri and seconded by Trustee Franzese that the 2013 Tax Levy Public Hearing of December 9, 2013 be closed.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Franzese, Grasso, Paveza, Ruzak, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the 2013 Tax Levy Public Hearing was closed at 7:09 p.m.

ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BURR RIDGE, DUPAGE, AND COOK COUNTIES, ILLINOIS, FOR

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THE FISCAL YEAR COMMENCING ON MAY 1, 2013 AND ENDING APRIL 30, 2014

Mayor Straub asked for questions or comments regarding the Ordinance and hearing none, requested a motion.

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to approve the Tax Levy Ordinance levying taxes for all corporate purposes for the Village of Burr Ridge, DuPage, and Cook Counties, Illinois, for the Fiscal Year Commencing on May 1, 2013 and ending April 30, 2014.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Ruzak, Franzese, Grasso, Bolos, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO. 1134.

RECOMMENDATION TO AUTHORIZE PROFESSIONAL SERVICES CONTRACT FOR STRUCTURAL ENGINEERING SERVICES REGARDING FOUNDATION SETTLEMENT AT 451 COMMERCE STREET (PUBLIC WORKS DEPARTMENT / NANOPHASE)

Public Works Director Paul May explained that the Village owned building at 451 Commerce which is occupied by Public Works and a tenant, Nanophase Technologies, has suffered a foundation settlement at a portion of the building in the Nanophase occupied area. Mr. May added that similar settlement has occurred in the Public Works occupied portion of the building. He explained that a structural engineering firm is required to identify the source and repair of the building settlement. Based upon recommendations and interviews, Mr. May recommends awarding the contract to Terra Engineering. Mr. May estimates the cost between \$3,000 and \$6,000.

Trustee Grasso inquired as to the age of the building and Mr. May indicated it was constructed in the mid-1980's. In response to Trustee Grasso, Mr. May indicated the settling has been occurring for approximately 18 months.

Trustee Franzese asked about the stability of the other areas of the building which have not shown signs of settling. In response, Mr. May indicated the other areas are currently stable and show no sign of settling.

In response to Trustee Manieri, Mr. May confirmed that portions of the work will be conducted by the Public Works staff in order to maintain lower project costs.

In response to Trustee Bolos, Mr. May explained the cost differential is dependent upon whether a soil analysis must be sent to a lab for analysis. He stated it will be determined upon the core

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examination of the soil. He added that the remediation will also be dependent upon the results of the examination and analysis.

Elaine Milota, 8921 Royal Drive, asked if the estimate includes only identifying the problem and inquired if the budgeting of the remediation should also be considered. In response, Village Administrator Steve Stricker stated that the remediation would be incorporated into the upcoming budget. Ms. Milota added that her home and other homes in the Village, have been settling due to the drought of the past two summers.

Motion was made by Trustee Manieri and seconded by Trustee Ruzak to authorize a contract for structural engineering services to Terra Engineering, Ltd., on a time and materials basis, at a cost not to exceed \$6,000.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Ruzak, Franzese, Grasso, Bolos, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

SPACE NEEDS COMMITTEE RECOMMENDATION TO REJECT ALL BIDS AND AWARD CONTRACT TO ENVISION CONTRACTORS LLC FOR GENERAL CONSTRUCTION OF VILLAGE HALL OFFICES AND PUBLIC SPACES

Village Administrator Steve Stricker explained that at the joint Village Board and Space Needs Committee meeting of Monday, November 18th, the Board directed consultant Josephine Goetz to obtain alternate prices for the following:

- substitute laminate rather than Trespa for the cabinets;
- reduce the countertop to 2 cm from 3 cm;
- eliminate the building department cabinet;
- add in the refinishing of the foyer ceiling.

Mr. Stricker stated the new estimate is \$127,863 and with the 5% contingency, the cost is \$134,256.15. He pointed out that \$147,600 is budgeted for the work.

Trustee Bolos added that this process is an excellent example of the Board and Space Needs Committee working cohesively together. She stated that through cooperative effort, additional areas of the Village Hall that need renovation were achieved while still saving \$20,000. Trustee Bolos thanked Village Administrator Stricker, the members of the Space Needs Committee and Board Members. Trustee Bolos said she wished that Mayor Straub could have attended the meetings to witness the cooperative effort of the groups.

Trustee Franzese also added his thanks to the Space Needs Committee and to all who participated in the effort.

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Motion was made by Trustee Bolos and seconded by Trustee Franzese to reject all bids as recommended by the Space Needs Committee and award a contract to Envision General Contractors, of Hickory Hills, in the amount of \$127,863.

On Roll Call, Vote Was:

AYES: 6 – Trustees Bolos, Franzese, Manieri, Ruzak, Grasso, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS There were none at this time.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Ruzak thanked Village Arborist Gary Gatlin and his staff for the Village Christmas decorations.

Trustee Paveza suggested residents drive by the light display at 8700 County Line Road.

Trustee Manieri wished all a happy holiday season.

Mayor Straub wished all a Merry Christmas and Happy Holidays.

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Manieri that the Regular Meeting of December 9, 2013 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Ruzak, Manieri, Grasso, Paveza, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 7:27 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this ____ day of _____, 2013.

SB

**MINUTES
RESTAURANT MARKETING COMMITTEE
Thursday, December 5, 2013**

CALL TO ORDER

The meeting was called to order at 8:40 a.m.

ROLL CALL

Present: Lynn Falco, of Falco's Pizza; Mark Leroux, of Cooper's Hawk; Kirsten Jepsen, of Kirsten's Danish Bakery; Steve Zambrzycki, of Eddie Merlot's (arrived 8:50 a.m.); Steve Green, of Ciazza-Marriott (arrived at 8:55 a.m.); and Becky Fleck, of Topaz Café (arrived at 9:05 a.m.);

Absent: Victoria Alanis, of Wok N Fire

Also Present: Village Administrator Steve Stricker, Communications & PR Coordinator Janet Kowal, and Phil Yaeger and Mike Yaeger, of Boost Creative Marketing

APPROVAL OF MINUTES

Due to the lack of a quorum, the minutes were set aside.

FY 13-14 RESTAURANT MARKETING PLAN STATUS UPDATE

Village Administrator Steve Stricker stated that, according to the Finance Department, \$3,335.54 was spent over and above the \$50,000 earmarked for the Restaurant Marketing Budget in FY 12-13 and that already through November of this fiscal year, \$47,433.17 had been spent, meaning that there is a cumulative fund balance deficit in the amount of \$768. In response to a question from Phil Yaeger, Administrator Stricker stated that he would provide him with a General Ledger of all the expenditures throughout the fiscal year.

Kirsten Jepsen reported that she had received several coupons from the last mailing and that the program seems to be successful. Lynn Falco agreed. Administrator Stricker reminded the Committee that the coupons that were published in the mailer are the responsibility of the restaurants, but that the gift certificates we give out in terms of prizes should be redeemed and the Village will reimburse the restaurant for the cost of the certificate. Mike Yaeger mentioned that the radio promotion with WLIT is currently underway and that there will be 10 packages given out over the next two weeks, which would include a \$50 restaurant gift certificate and overnight stay at a Burr Ridge hotel, and in two of the 10 packages there will be spa gift certificates. He stated that the giveaways will be between 10:00 a.m. and 3:00 p.m. and 3:00 p.m. and 7:00 p.m.

Steve Zambrzycki arrived at 8:50 a.m.

Steve Green arrived at 8:55 a.m.

Becky Fleck arrived at 9:05 a.m.

Phil Yaeger, of Boost Creative Marketing, passed out the Marketing Plan update for FY 13-14. He stated that the fiscal year started with Restaurant Week, which included a radio promotion, coupons, Trib Local footer awareness ads, banners that were hung along County Line Road and Burr Ridge Parkway, as well as ads in Hinsdale 60521 magazine. He stated that throughout the year ads were placed in Hinsdale 60521, Hinsdale Magazine and West Suburban Living, and that in conjunction with the Hotel Marketing Committee, tote bags were passed out at a concert sponsored by the restaurants. He also indicated that the Committee sponsored Facebook ads and updated the restaurant brochure. Mr. Yaeger stated that many of the ads on local magazines were shared with the hotels. In response to a question regarding the number of tote bags that were left, Janet Kowal indicated that she still has approximately 900 bags. Steve Zambrzycki, of Eddie Merlot's, suggested that some of the bags be given to the restaurants who receive takeout orders to be used for that purpose. Janet Kowal agreed to drop off bags at restaurants that are interested, so they could be utilized.

Kirsten Jepsen asked for an update regarding the bridge project. In response, Administrator Stricker stated that bids for the bridge project were let and that a contract was awarded. He stated that construction should begin in early spring 2014 and will take all of 2014, with landscaping to be completed in spring 2015. Ms. Jepsen stated that she felt that, due to the traffic congestion on County Line Road created by the bridge construction, the Village should publish information regarding the project and that a flyer could be prepared showing the renderings of the bridge that could be placed in various businesses throughout the Village so that residents can become familiar with the project. She stated that the business community should embrace the project and remind customers that, when it is completed, it will make a positive difference. Janet Kowal agreed to prepare a flyer that could be distributed to residents at the various business locations.

Mr. Yaeger stated that, between now and April 2014, there are a few more ads that will be placed in the Trib Local, as well as in Hinsdale Magazine, Hinsdale 60521 and Hinsdale Living. He also stated that there will be some additional online advertising and Facebook advertising as well.

FY 14-15 MARKETING PLAN AND BUDGET

Phil Yaeger presented the Committee with his ideas for the 2014-15 Marketing Plan. He stated that last year, Restaurant Week was held in May and was tied to the downtown Restaurant Show. Kirsten Jepsen asked if it really mattered that it was tied to the Chicago Restaurant Show. In response, Steve Zambrzycki stated that he did not think it was necessary. Mr. Zambrzycki stated that he would like to have Restaurant Week happen in September, after school is back in session and before people leave for either Florida or Arizona for the winter months. Administrator Stricker stated that sometime in September County Line Square would be celebrating its 25th anniversary. Janet Kowal stated that she thought that the weekend for the 25th anniversary would be September 12, 13 and 14. After some discussion, the Committee agreed that a Restaurant Week Program should be held the week of September 26 through October 5.

Mr. Yaeger asked if the Committee is interested in doing the tote bags again. In response, the Committee agreed to work with the Hotel Marketing Committee to pass out tote bags again, with the idea that they would be passed out at the beginning, middle and end of the concert series. At the beginning of the concert series, flyers and information could be put in the bags that would include restaurant menus tied to the carryout program and at the end of the concert series information regarding the upcoming Restaurant Week could be included in the bags. Phil Yaeger suggested that restaurants also consider after-concert specials and/or coupons to attract patrons to visit their restaurants after the concerts. Mr. Yaeger stated that the bags using the same design as last year, but with a different color, could be created at a lower cost. He also suggested that the old bags be given away at the Village's car show.

Mr. Yaeger stated that, in general, the marketing objectives for FY 14-15 would be as follows:

- Increase the awareness for all the restaurants in Burr Ridge among adults within a 20-mile radius of Burr Ridge
- Establish high top-of-mind awareness for Burr Ridge as a destination for a variety of restaurant choices
- Encourage trial/repeat visits and loyalty for the restaurants in Burr Ridge among all audience segments
- Educate our target audience about the diversity and dining options/eating choices in Burr Ridge
- Leverage the marketing efforts of Burr Ridge restaurants and Burr Ridge hotels

He stated that his proposed marketing strategies for FY 14-15 will be to:

1. Use a mix of online and offline media vehicles to effectively reach the target audience and to get them to think of Burr Ridge when considering restaurant options
2. Actively and consistently use social media to establish a regularity and frequency of messaging while encouraging visits to Burr Ridge restaurants
3. Use local newspapers and their online components to encourage our target audience to spend their discretionary eating dollars in Burr Ridge
4. Employ the use of strategic couponing and encourage trial and re-trial of Burr Ridge restaurants
5. Drive traffic to the BurrRidgeRestaurants.com website to engage the visitor and encourage an ongoing relationship
6. Promote a Burr Ridge Restaurants' Week in September
7. Continue to provide are hotels with Burr Ridge restaurant brochures
8. Help develop a local recognition by sponsoring a Village of Burr Ridge summer concert

Mr. Yaeger provided a spreadsheet his proposed media plan, which was very similar to the prior fiscal year.

In response to a question from Kirsten Jepsen, Administrator Stricker stated that \$50,000 was all that would be available this year for the Restaurant Marketing Committee. He stated that, if additional restaurants were to open in the future and additional dollars were to be generated, it may be possible that additional marketing dollars could become available. Administrator Stricker agreed that he would provide the Committee with a report at the next meeting in terms of the amount of restaurant tax that has been generated over the last year and a half.

A **motion** was made by Steve Zambrzycki to approve the proposed FY 14-15 Restaurant Marketing Plan. The motion was **seconded** by Kirsten Jepsen and approved by a vote of 6-0.

APPROVAL OF MINUTES

With a quorum now present, a motion was made by Lynn Falco to approve the minutes of September 12, 2013. The motion was seconded by Kirsten Jepsen and approved by a vote of 6-0.

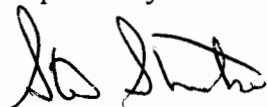
OTHER BUSINESS

Becky Fleck, of Topaz Café, mentioned that she met with representatives of WXRT and suggested that Mr. Yaeger contact them to see if there is any way that we could work with them for advertising for Restaurant Week. Kirsten Jepsen suggested that a future project of the Restaurant Marketing Committee could be to do some volunteer work to collect food in various restaurants for the area food bank. Ms. Fleck suggested that this could be tied into the Dine Out-No Kid Left Hungry Program. Steve Zambrzycki stated that, in the future, he would like to see a Taste of Burr Ridge or a Burr Ridge Wine Tasting event that could be sponsored by the Restaurant Committee.

ADJOURNMENT

There being no further business, a motion was made by Lynn Falco to adjourn the meeting. The motion was seconded by Becky Fleck and approved by a vote of 6-0. The meeting was adjourned at 10:40 a.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp

5C

**MINUTES
HOTEL MARKETING SUBCOMMITTEE
Thursday, December 5, 2013**

CALL TO ORDER

The meeting was called to order at 2:00 p.m.

ROLL CALL

Present: Vicki Kroll, of Spring Hill Suites, and Mike Haddad, of Marriott

Absent: Russell Smith, of Quality Inn; Brandy Juliano, of Extended Stay

Also Present: Village Administrator Steve Stricker, Phil Yaeger and Mike Yaeger, of Boost Creative Marketing, and Communications and PR Coordinator Janet Kowal

APPROVAL OF MINUTES

A **motion** was made by Mike Haddad to approve the minutes of September 12, 2013. The motion was **seconded** by Vicki Kroll and **approved** by a vote of 2-0.

FINANCIAL REPORT THROUGH OCTOBER 2013

Village Administrator Steve Stricker presented the financial report to the members of the Committee, which indicated a current deficit of \$13,882 in this year's operating budget. He stated that this was due in large part to the fact that receipts are down \$10,950 from original projections and it appears that the 5% projection for growth from Spring Hill Suites and Marriott has not occurred. In response to a question from Administrator Stricker regarding future year projections, it was agreed to use 3% rather than 5%. Both Vicki Kroll and Mike Haddad stated that there still might be time to make up for some of the losses in the remaining months of the fiscal year.

FY 13-14 HOTEL MARKETING PLAN STATUS UPDATE

Phil Yaeger, of Boost Creative Marketing, stated that this year's goal was to focus more effort locally, as opposed to regional ads that the Committee had focused in on in the past. He presented a chart showing the marketing calendar for FY 13-14. He stated that he would like to do more advertising with Meeting Planners International and the Chicago Visitor's Bureau, but that they sell their advertising on a calendar year basis and that, by the time money is available in May, the balance of the calendar year has already been booked. He suggested that we hold off on some other ads and do a full year for advertising in these two areas. He stated that he would need about \$10,000 if this were to occur and stated that the money could come from \$7,000 yet to be spent on other online ads, \$6,000 in print advertising and another \$1,500 in magazine advertising. Mr. Yaeger stated that he would find out exactly how much would be needed and would report back to the Committee.

Mr. Yaeger stated that website visits go down when online ads go down and online visits to the website go up and online ads are running. He stated that online ads have made a big difference in increasing Facebook and website traffic.

Mr. Yaeger provided a report showing the various marketing efforts throughout FY 13-14, including magazines ads; a full-scale ad in *Glancer Magazine*, which is a wedding planning magazine; local market newspapers, including *Suburban Life*, *The Doings* and *Southtown Star*; *Trib Local* footer ads, local online ads in *Sun-Times* media; the Velassis Chicago market; ads in meeting planner magazines and the *Chicago Meeting Professionals Guide*, among others; a meeting planners direct mail campaign; a group tour ad and the winter holiday music radio promotion in concert with the Restaurant Marketing Committee on WLIT.

In response to a question from Administrator Stricker, Mr. Yaeger stated that the Village Center did not participate in the promotion this year, but that Kohler did provide two gift certificates.

FY 14-15 MARKETING PLAN AND BUDGET

Phil Yaeger presented the proposed FY 2014-15 Marketing Plan and Budget. He stated that the marketing objectives for FY 14-15 are to:

1. Increase the awareness of Burr Ridge and Burr Ridge hotels while creating interest in staying in Burr Ridge among key target audiences
2. Inform each of the target audiences as to exact geographic location of Burr Ridge
3. Provide unique and compelling reasons for each audience to stay in Burr Ridge
4. Maximize budget by combining marketing of both Burr Ridge hotels and Burr Ridge restaurants to further create spending efficiency

Mr. Yaeger stated that, as an aside, he looked into the possibility of advertising on cable TV and met with a representative from Comcast Cable. He stated that, based on the market penetration that would be allowed with available dollars, he felt that it would be a waste of time and would not recommend that the Committee pursue it. The Committee agreed that advertising on Comcast Cable is too expensive and should not be considered.

He stated that one of the proposed strategies for FY 14-15 is to have a constant presence in the MPI Chicago and Choose Chicago (formerly Chicago Convention and Visitors Bureau) websites and expand the use of online media in these two areas.

Mr. Yaeger also stated that an ad in Crain's is extremely expensive and he felt that money could be better spent in other locations. Mr. Yaeger stated that he added \$20,000 this year for video productions, in conjunction with website and social media improvements. Mr. Yaeger recommended continuing with the radio promotion with WLIT and continue to concentrate the majority of the marketing budget on reaching Chicago area residents and businesses, with the use of local magazines and newspapers. At the request of the Village Administrator, Mr. Yaeger indicated that he would revise the budget estimate to split up video production dollars to add more in areas of social media and website improvements.

In addition, Mr. Yaeger stated that he is recommending continuation of the concert series sponsorship and the distribution of tote bags.

After some discussion, a **motion** was made by Mike Haddad to approve the proposed Hotel Marketing Plan for FY 14-15 as amended. The motion was **seconded** by Vicki Kroll and **approved** by a vote of 2-0.

COUNTY LINE ROAD BRIDGE PROJECT UPDATE

Administrator Stricker provided the Committee with a brief updated regarding the County Line Bridge Project. He indicated that the contract has been awarded for the project and that construction should begin in the spring. He indicated that the Restaurant Marketing Committee recommended that an informational flyer be prepared that would explain the project and that it be passed out at various business locations, as well as included in the advertising for the summer concert series.

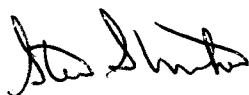
OTHER BUSINESS

No other issues were raised.

ADIJOURNMENT

There being no further business, a motion was made by Mike Haddad to adjourn the meeting. The motion was **seconded** by Vicki Kroll and **approved** by a vote of 2-0. The meeting was adjourned at 3:50 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp

SD

PLAN COMMISSION/ZONING BOARD OF APPEALS

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF

DECEMBER 16, 2013

1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 7 – Cronin, Stratis, Grunsten, Scott, Grela, Praxmarer, and Trzupek

ABSENT: 1 – Hoch

Also present was Community Development Director Doug Pollock. In the audience were Trustees Bolos and Franzese

2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Scott to approve minutes of the November 4, 2013 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Grela, Scott, Grunsten, Praxmarer and Trzupek

NAYS: 0 – None

ABSTAIN: 2 – Cronin and Stratis

MOTION CARRIED by a vote of 5-0.

3. PUBLIC HEARINGS

There were no public hearings scheduled.

4. CORRESPONDENCE

There was no discussion regarding the Board Report.

5. OTHER CONSIDERATIONS

A. Preliminary Plat of Subdivision: McNaughton's 87th and Madison Subdivision

Chairman Trzupek asked Mr. Pollock to provide a review of this request.

Mr. Pollock reported that a developer has a contract to purchase the property at the southeast corner of 87th and Madison Streets and is seeking to subdivide the property into three residential lots with a separate lot for stormwater detention. Mr. Pollock said that the proposed subdivision complies with the Subdivision and Zoning Ordinances.

Mr. John Barry was present on behalf of McNaughton Development. Mr. Barry did not have anything to add at this time.

Chairman Trzupek noted that this was not a public hearing but asked if anyone was in the audience who wanted to speak on this matter. There was no one.

Chairman Trzupek asked the petitioner if a house that is consistent with other houses in Burr Ridge can be built on each lot without a zoning variation. Mr. Barry responded affirmatively. Chairman Trzupek asked for questions and comments from the Commissioners.

Commissioner Cronin asked about the orientation of the lots, whether additional street lights are proposed and if the detention pond would be dry or wet bottom.

Mr. Barry said that two lots will face Madison Street and two lots will face Polo Ridge Court. He said that no additional street lights are required and that the pond will have a wetlands bottom.

Commissioner Stratis asked what a wetland bottom pond is. Mr. Barry introduced Mr. Scott Scheiner his consulting engineer. Mr. Scheiner explained that DuPage County encourages a wetland bottom for filtration of stormwater. He said it is not required but it would be difficult to meet the County stormwater requirements for this property without a wetland bottom. In response to Commissioner Stratis, Mr. Scheiner added that the developer would establish a maintenance plan to ensure that the wetlands would be properly maintained. Mr. Pollock added that the Village ordinances requires that the developer create an escrow fund to provide resources for the homeowners to maintain the pond after the developer's responsibility is completed.

Commissioner Grunsten asked if there were other similar ponds in the area. Mr. Scheiner said that his firm had done one in Westmont.

Commissioner Scott said he had no questions.

Commissioner Grela asked if the bottom of the pond would be wet at all times. Mr. Scheiner explained that it would detain water longer than a traditional dry pond but would eventually become dry as water soaks into the ground. In response to Commissioner Grela, Mr. Scheiner explained that the developer would maintain the pond for at least two years and thereafter, the homeowners association would be responsible.

Commissioner Praxmarer confirmed that the homeowners association would be responsible for the long term maintenance of the subdivision pond and she asked for a description of grading of the properties.

In response to Chairman Trzupek, Mr. Scheiner said that the pond is similar to a bio swale and will have underdrains.

Chairman Trzupek asked if some of the detention will flow south from the property. Mr. Scheiner explained that the driveways have to be pitched to drain to the street and that stormwater for those two lots will then have to run in the gutter into the Polo Ridge storm system but that it will be minimal and within code.

Trustee Franzese asked about the maintenance of the pond and wetlands. Mr. Scheiner explained that the first three years were critical to establish the wetland plants and after that the plants have to be replaced as needed but that should not occur often. He also added that generally geese do not like wetland areas so that should not be a problem. In response to Trustee Franzese, Mr. Scheiner said that there is no reason why a homeowner would prefer to live next to the planned wetland pond but that is being planned because of the stormwater regulations. He added that lots adjacent to the pond will not be priced differently due to that proximity.

There being no more questions or comments, Chairman Trzupek asked for a motion.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Stratis to recommend approval to the Board of Trustees of the Preliminary Plat of Subdivision for McNaughton's 87th and Madison Subdivision subject to the following conditions:

- A. The Final Plat and Final Engineering Plans shall substantially comply with the submitted Preliminary Plat and Preliminary Engineering Plans.
- B. Application for a final plat of subdivision within one year after approval of the preliminary plat by the Board of Trustees.
- C. Payment of the required school impact fee in effect at the time of approval of the final plat of subdivision - estimated at this time to be \$23,572.
- D. Payment of the required park impact fee in effect at the time of approval of the final plat of subdivision – estimated at this time to be \$31,296.80.
- E. Approval by the Village Engineer of final engineering plans including an engineer's cost estimate for all required improvements.
- F. Payment of all outstanding reimbursable fees, including but not limited to legal, engineering, and forestry fees prior to recording of the final plat of subdivision.
- G. Sidewalks shall be constructed as recommended by the Pathway Commission and approved by the Village Board.

- H. Final Landscaping and Tree Preservation Plans shall be subject to the review and approval of the Community Development Director after consultation with the Village's consulting forester.

ROLL CALL VOTE was as follows:

AYES: 7 – Cronin, Stratis, Grela, Scott, Grunsten, Praxmarer and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

6. FUTURE SCHEDULED MEETINGS

Mr. Pollock reported that there is nothing scheduled for the January 6, 2014 meeting and the deadline for publishing legal notices has passed.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Praxmarer to approve to cancel the January 6, 2014 meeting. The **MOTION** was unanimously approved by **VOICE VOTE** of the Plan Commission.

Commissioner Grela acknowledged that tonight was Commissioner Cronin's last meeting after 13 years of service as a Plan Commissioner. Commissioner Grela thanked Commissioner Cronin and noted that he had been dedicated and kind in his duties for the Plan Commission. Chairman Trzupek and the other Commissioners agreed. Commissioner Cronin responded that Burr Ridge is a good Village with a dedicated staff and thanked his fellow Commissioners.

7. ADJOURNMENT

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Scott to **ADJOURN** the meeting at 8:22 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:22 p.m.

**Respectfully
Submitted:**

January 20, 2014

J. Douglas Pollock, AICP

SE

**MINUTES
STREET POLICY COMMITTEE
Wednesday, December 18, 2013**

CALL TO ORDER

Mayor Mickey Straub called the meeting to order at 6:30 p.m.

ROLL CALL

Present: Mayor Mickey Straub, Trustee Len Ruzak and Trustee Guy Franzese

Absent: None

Also Present: Village Administrator Steve Stricker, Public Works Director/Village Engineer Paul May, and resident Sandra Szynal

APPROVAL OF MINUTES – December 10, 2012

A **motion** was made by Trustee Len Ruzak to approve the minutes of December 10, 2012. The motion was **seconded** by Trustee Guy Franzese. The vote was 1 in favor and 2 abstaining (Mayor Straub and Trustee Guy Franzese).

YEAREND SUMMARY OF 2013 CAPITAL PROGRAM

Public Works Director Paul May provided the Committee with an update regarding the 2013 Capital Program, including the 2013 Road Program that was budgeted in the amount of \$593,600 and was awarded to the low bidder, K-Five Construction, in the amount of \$499,266 and which was completed at a cost of \$480,628, which was 23% under budget and 4% under bid. He indicated that the project was completed on time and included resurfacing of the Carriage Way subdivision, West Babson Park subdivision, Drew Avenue, and 80th Street. He also indicated that, with the help of a grant, Madison Street was resurfaced for a total cost of \$526,000. Mr. May indicated that the 2013 crack-filling program was not completed this year, due to the fact that the Village did not receive any bids for the work. Mr. May indicated that there are only three contractors in the region that typically bid crack-filling work and that all three were booked through the end of the construction season and, therefore, did not bid on the project. He stated that the work will be re-let next year.

Public Works Director May stated that the 2013 pavement marking program was budgeted in the amount of \$20,000 and the actual cost of the project this year was \$20,148.

In summary, Mr. May stated that the Village completed \$1,004,000 of work on the Village's transportation system, as opposed to the budgeted amount of \$1,200,000. He stated that the Village constructed the \$1,040,000 of work with \$750K provided from other funding sources, including grants and the MFT funding. The impact to the capital improvement fund was limited to \$290K for the \$1M in work.

Village Administrator Steve Stricker stated that the funds available for the annual Road Program are the Motor Fuel Tax, any grants that the Village receives, and developer donations that may be available, but the cost otherwise comes from the General Fund. He stated that there is no specific source of revenue for the Road Program.

Mayor Straub asked about whether or not there is a bike lane on Madison Street. In response, Public Works Director May stated that the additional space that you see on Madison Street between 79th and 83rd Streets, is for truck staging. He stated that, several years ago, the road was realigned to provide for this additional space. Mayor Straub stated that he would like to see a bike lane on Madison Street for the number of bicyclists that use the road. In response, Administrator Stricker stated that, in order to do so, the road would have to be widened, which would be a very costly proposition. Administrator Stricker stated that almost 25 years ago the Pathway Commission made a decision not to pursue bike paths, but five-foot concrete sidewalks. He stated that bicycles are not intended users of the sidewalks.

Trustee Franzese asked why there was a \$50,000 allocation from the Pathway Fund in the Madison Street resurfacing project. In response, Public Works Director May stated that the Pathway Commission directed staff to extend the sidewalk on Madison Street between 87th and 89th Streets. He stated that this work was included as a part of the overall bid package and since the grant that we received does not cover sidewalks, the Pathway Fund money was needed to pay for this expense.

PRESENTATION OF THE 2013 BI-ANNUAL STREET SURVEY

Public Works Director May stated that the Village has over 93 miles of streets and that each street is ranked in a scientifically-based manner for each roadway segment. He stated that the 2013 Rating Survey as presented contains pavement condition rating, pavement age, rehabilitation year, subdivision name, and street name. He stated that it is his goal to try to place all roads with a rating under 70 within the five-year program. Trustee Franzese asked if the Village still does the thin lift method. In response, Mr. May stated that the Village does not use this method any longer. He stated that this method was used previously, but in his opinion, the thin lift has not performed well with advanced pavement age.

CONSIDERATION OF PENDING GRANT AWARD FOR 79TH STREET ROUNDABOUT

Public Works Director May presented a history of the 79th Street roundabout. He stated that it was first discussed in 2004, proposed by former Public Works Director Lance Calvert. He indicated that the Village received a 75% construction grant for the roundabout, but that as engineering was completed on the project the cost increased substantially. He stated that, last year, the Street Policy Committee directed staff to apply for a CMAQ grant, which would cover 80% of the construction and engineering cost for the project. He stated that, although the Village was successful in obtaining the grant, there was still a significant local cost, which is estimated at \$538,000. Mr. May indicated that the original roundabout was proposed due to the traffic congestion on Madison Street, specifically at 83rd Street, 79th Street, and the Frontage Road. He stated that the completion of the traffic signal at Frontage Road and Madison Street has significantly improved traffic flow in the area.

In response to a question from Trustee Ruzak, Mr. May stated that there are sensors in the road that impact the length of the green cycle for the traffic light at Madison/North Frontage.

After considerable discussion, Mr. May provided the Committee with three alternatives:

1. The first would be to release STP grant and do not accept the CMAQ grant, which would eliminate the project from further consideration.
2. The second alternative would be to release the STP grant and accept the CMAQ grant and advance the project, which would likely result in construction prior to the end of 2018.
3. The third option would be to release the STP grant and accept the CMAQ grant, but defer the project indefinitely. Under this scenario, the project would remain "approved" by CMAP, but would not be funded until such time as the Village requests the grant funds be reinstated. He stated that there would be no guarantee that funds would be available if the Village would be elect to pursue the project at a later date.

Administrator Stricker introduced resident Sandra Szynal, 7819 Drew Avenue, and indicated that she had prepared a letter in opposition to the proposed roundabout at 79th Street, which was attached to the agenda packet. Ms. Szynal stated her objections to the proposed roundabout and stated that she did not feel the project was warranted and that bicyclists would be opposed to the configuration.

In response to a question from Trustee Franzese, Public Works Director May indicated that there would be a need to purchase additional land and to mitigate wetlands on the corners of the intersection. Administrator Stricker stated that these costs were already included in the estimate and is one of the reasons why the cost has escalated over the years.

After considerable consideration, it was agreed that the local cost of the project, estimated at over \$500,000, outweighed the benefit of this improvement and that pursuit of this project would require the use of all available funds for the annual Road Program, which would set the annual road work program back a year. The Committee also agreed that with the traffic light at the Frontage Road and Madison Street, the roundabout was no longer needed. With this in mind, a **motion** was made by Trustee Guy Franzese to accept alternative #1, which would be to both release STP grant and not accept the pending CMAQ grant, which would eliminate the project from further consideration. The motion was **seconded** by Trustee Len Ruzak and **approved** by a vote of 3-0.

CONSIDERATION OF GARFIELD STREET IMPROVEMENT ALTERNATIVES

Public Works Director Paul May stated that Staff has long desired to improve Garfield Street, which is an arterial street, with storm sewer, and curb and gutter - and has applied for both resurfacing grants and reconstruction grants in previous years. He stated that, to-date, the Village has been awarded a grant for resurfacing, but fell just short of securing a reconstruction grant this year. He indicated that resurfacing the street with curb

improvements only the west side would include a local cost of \$246,000. He stated that, if the Village was successful in securing a reconstruction grant, which would include curb and gutter on both sides and a full pavement reconstruction, the local cost would be \$380,000. Mr. May also discussed a composite project that could be considered if the Village did not receive a reconstruction grant, which would be to place curb and gutter on both sides of the street, but only to resurface the roadway and with that, the local cost would be \$569,000. Administrator Stricker stated that he would not recommend this alternative, as it would unclear as to how long the road surface would actually hold up and that he would much prefer that an old street like Garfield be totally reconstructed.

Village Administrator Stricker discussed the Village's Street Reconstruction policy, including the ability to create a Special Assessment to provide a funding source, but that instrument is typically used for minor residential roads, as opposed to arterial Federal Aid Routes, which serve the larger community, and for which Federal grant funds can be applied. After some discussion the Committee agreed that a Special Assessment would not be the proposed as a funding mechanism for this project since it is an arterial route.

After some discussion, it was agreed that the Public Works Director should be directed to resubmit for grant funding for the total reconstruction of Garfield Street, but that, in the meantime, \$40,000 should be allocated to prepare the engineering for a full reconstruction, which would allow the project to be accelerated by a year if the Village was successful in obtaining a grant.

A **motion** was made by Trustee Guy Franzese to direct the Public Works Director to resubmit an application for a grant for the reconstruction of Garfield Street and to recommend an allocation of \$40,000 to commence engineering services for the full reconstruction of the street. The motion was **seconded** by Trustee Len Ruzak and **approved** by a vote of 3-0.

In response to a question from Trustee Franzese regarding the condition of Garfield, Mr. May indicated that, although the street is getting worse, the only complaints that he has received to-date are in regard to drainage.

PRESENTATION OF 2013 STP GRANT AWARD FOR 79TH STREET RESURFACING

Public Work Director May announced that the Village was a recipient of an STP grant for the resurfacing of 79th Street, which he believed would likely be funded for FY 2018-19. He stated that the 70% grant would provide over \$316,000 in Federal funds for this project.

PRESENTATION OF PROPOSED 2014 ROADWAY CAPITAL PROGRAM

Public Works Director May stated that, based on the Committee's recommendations, the Road Program for 2014 would include \$40,000 for the engineering of Garfield Street, along with his recommendations to resurface Fieldstone Subdivision (\$535,200), Madison Club Subdivision (\$133,100), annual crack filling program (\$20,000), pavement marking program (\$15,000) and material testing (\$15,000), for a total of \$718,300. With the \$40,000 engineering cost for Garfield Street included, the total FY 14-15 cost would be

\$758,300. He indicated that he believed that sufficient funds would be available in the Capital Projects Fund to cover the cost of this year's program, without the need of a contribution from the General Fund. However, he indicated that he would confirm that after the final budget was prepared in March.

After some discussion, a **motion** was made by Trustee Len Ruzak to recommend to the Village Board approval of the 2014 Road Program as presented by Village Staff, with the inclusion of \$40,000 for Garfield Street engineering. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 3-0.

ADJOURNMENT

There being no further business, a **motion** was made by Trustee Len Ruzak to adjourn the meeting. The motion was **seconded** by Trustee Guy Franzese and **approved** by a vote of 3-0. The meeting was adjourned at 7:45 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp



VILLAGE OF
BURR RIDGE 8A
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

December 17, 2013

Mayor Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Preliminary Plat of Subdivision; McNaughton's 87th and Madison Subdivision

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a Preliminary Plat of Subdivision for the proposed McNaughton's 87th and Madison Subdivision. The property is located at the southeast corner of 87th and Madison Streets and is 2.31 acres in area. The preliminary plat proposes to divide the property into four lots for single-family residences with a fifth lot for stormwater detention.

The Plan Commission considered the plat at their December 16, 2013 meeting. Community Development Director Doug Pollock reported that the subdivision and the preliminary plat comply with all requirements of the Zoning and Subdivision Ordinances. Required subdivision improvements include a curb and gutter on 87th Street, a sidewalk on 87th Street, and water and sanitary sewer extensions.

As per a 2000 Annexation Agreement, on-site stormwater detention is also required. The primary concern by the Plan Commission is the appearance of the detention pond. The developer proposes a wetland bottom pond. The Commission was satisfied with the proposed wetland pond based on the requirement that the developer provide a maintenance plan and establish an escrow fund for the future homeowners to maintain the wetlands and the pond.

After due consideration, the Plan Commission concluded that the preliminary plat complies with the standards of the Zoning and Subdivision Ordinances. Accordingly, by a vote of 7 to 0, the Plan Commission recommends approval of McNaughton's 87th and Madison Preliminary Plat of Subdivision subject to the following conditions:

- A. The Final Plat and Final Engineering Plans shall substantially comply with the submitted Preliminary Plat and Preliminary Engineering Plans.
- B. Application for a final plat of subdivision within one year after approval of the preliminary plat by the Board of Trustees.
- C. Payment of the required school impact fee in effect at the time of approval of the final plat of subdivision - estimated at this time to be \$23,572.
- D. Payment of the required park impact fee in effect at the time of approval of the final plat of subdivision – estimated at this time to be \$31,296.80.
- E. Approval by the Village Engineer of final engineering plans including an engineer's cost estimate for all required improvements.
- F. Payment of all outstanding reimbursable fees, including but not limited to legal, engineering, and forestry fees prior to recording of the final plat of subdivision.
- G. Sidewalks shall be constructed as recommended by the Pathway Commission and approved by the Village Board.
- H. Final Landscaping and Tree Preservation Plans shall be subject to the review and approval of the Community Development Director after consultation with the Village's consulting forester.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

PRELIMINARY PLAT FOR McNAUGHTONS 87th & MADISON BURR RIDGE, ILLINOIS

EXISTING	PROPOSED
--- S ---	SANITARY SEWER
--- S ---	STORM SEWER
--- S ---	CATCH BASIN
--- S ---	OPEN LID MANHOLE
--- S ---	CLOSED LID MANHOLE
--- S ---	W/LET
--- S ---	WATER MAIN
--- S ---	VALVE
--- S ---	HYDRANT
--- S ---	FLARED END
--- S ---	STREET LIGHT
--- S ---	UTILITY POLE
--- S ---	8-BOX
--- S ---	RETAINING WALL
--- S ---	SILT FENCE
--- S ---	CONTOUR
--- S ---	FOREDRAIN
--- S ---	FLOODPLAIN
--- S ---	FLOODWAY
--- S ---	OVERLAND FLOW ROUTE
--- S ---	WETLANDS
--- S ---	WETLAND BUFFER
--- S ---	DEPRESSED WALK

LEGAL DESCRIPTION

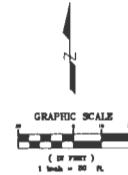
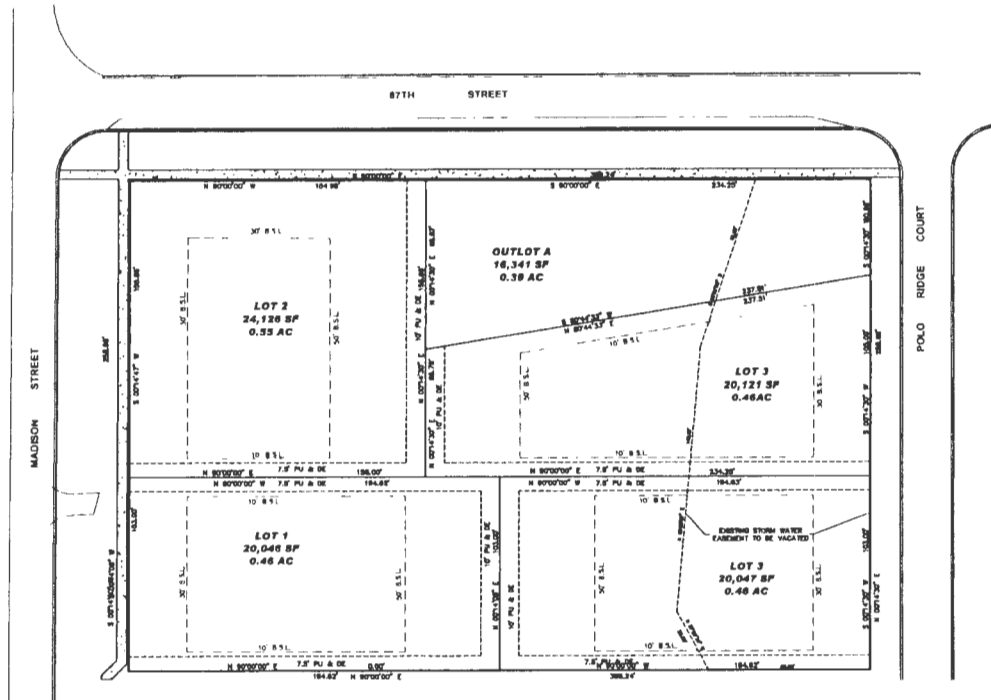
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SITE DATA

LOT AREA	= 2.31 AC. (100,680 S.F.)
LOT 1	= 0.46 AC. (20,048 S.F.)
LOT 2	= 0.55 AC. (24,126 S.F.)
LOT 3	= 0.46 AC. (20,121 S.F.)
LOT 4	= 0.46 AC. (20,047 S.F.)
LOT 5 (DETENTION)	= 0.38 AC. (16,341 S.F.)

ZONING DATA (R-3)

BUILDING SETBACK REQUIREMENTS:	
FRONT YARD =	30 FT.
INTERIOR SIDE YARD =	10 FT.
CORNER SIDE YARD =	30 FT.
REAR YARD =	50 FT.



REVISIONS	DATE	BY	DESCRIPTION
1	11/11/2023	DEI	PRELIMINARY PLAT

McNAUGHTON BUILDERS
11 S. 220 JACKSON STREET
BURR RIDGE, ILLINOIS 60527
(630) 325-3400

PRELIMINARY PLAT
FOR
87th & MADISON
BURR RIDGE, ILLINOIS

DESIGNTEK ENGINEERING, INC.
CONSULTING AND SITE DESIGN ENGINEERS
9500 BORNHART DRIVE, SUITE 304
MOKENA, ILLINOIS 60448
(708) 360-4991
IL PROF. LIC. NO. 1184-003740

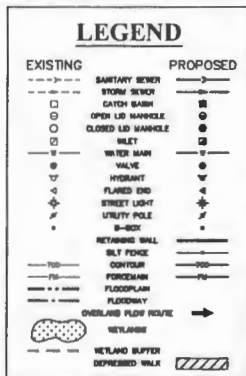


PROJECT INFORMATION	
Project No.:	13-0023
Scale:	1" = 30'
Date:	10-25-23
Design By:	SOS
Drafted By:	SOS
Checked By:	SOS

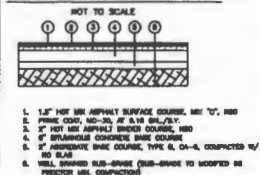
1	OF	1
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REVIEW SET
NOT FOR CONSTRUCTION

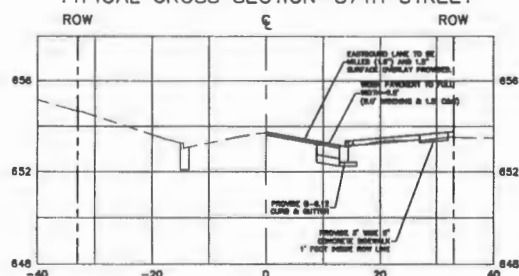
PRELIMINARY PLAT



87th STREET PAVEMENT SECTION



TYPICAL CROSS SECTION-87TH STREET



SHEET NO. 10 OF 10						
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8B



M E M O

To: Steven Stricker, Village Administrator
Street Policy Committee

From: Paul D. May, P.E., Director of Public Works & Village Engineer

Date: December 11, 2013

Subject: Madison Street / 79th Street Intersection Improvements considerations (roundabout grant)

Commencing in 2004, the Village of Burr Ridge has been studying various improvements to the Madison Street corridor (from North Frontage Road to 83rd Street). The impetus for these studies were increasing congestion and delay throughout the corridor, particularly the 79th Street intersection and the North Frontage Road intersection. Initial concepts for corridor improvement included a series of three roundabouts at the subject intersections (North Frontage Road, 79th Street, and 83rd Street). This memorandum is intended to document work to date, to provide a historical background regarding the corridor, and to provide analysis of purpose and need, so that the Street Policy Committee can determine the future status of this project.

Congestion and Traffic Data:

Commencing in 2004, the Village began to receive complaints about traffic congestion on Madison Street, which were corroborated by staff observations and traffic data collected at the site. Increasing congestion was observed during both the morning and evening rush hour periods, as well as during school dismissal at Gower School. In 2004, all three intersections were under all-way STOP control, and significant queues and intersection delays existed throughout the corridor. Also during this time, the Village commenced with initial improvement concepts and began to apply for grant funding.

In 2007, IDOT commenced work on IL Route 83 (Kingery Highway), which is a parallel route to Madison Street. The work included substantial pavement repairs and signal interconnections, which required frequent lane closures. During this time, congestion and peak hour delay on Madison Street reached a critical level, presumably due to additional traffic that was using



Madison Street as an alternate to Kingery Highway. In many cases, particularly during the PM peak hour, queues stretched through two intersections, as evidenced in the adjacent photographs. The Burr Ridge Police Department dispatched special traffic detail during both morning and afternoon peak periods in order to assist in the movement of the large volume of traffic.

Following completion of the IDOT project, the function of Kingery Highway has improved markedly, which has likely contributed to a reduction in traffic volumes that have been recorded since that time, as evidenced following.

Burr Ridge Engineering staff have tabulated and evaluated traffic volume data from the three critical periods, 2004, 2007, and present, in order to ascertain trends associated with traffic volumes and peak hour delays. As exhibited in the summary chart to the right, peak hour traffic reached the highest level in 2007 during the IDOT Kingery Highway construction project. Since that time peak hour traffic volumes have subsided significantly for both the AM and PM peak hours, and the current peak hour volume for the southbound movement in 2013 is lower than both the 2007 and 2004 data series.

As it regards congestion, reductions have also been observed in correlation with the completion of the Kingery Highway project (reduced volumes), and the completion of the Village of Burr Ridge traffic signal installation at North Frontage Road (increased capacity at the critical intersection). Peak hour congestion can still be observed at the 79th Street intersection, but at a significantly reduced level and frequency than during the 2007 period.

Design Concepts:

Commencing in 2004, Burr Ridge Engineering staff began to develop conceptual plans to improve the capacity of the Madison/Frontage, Madison/79th, and Madison/83rd Street intersections, each of which was originally under all-way STOP control. The congestion and delay issues on Madison Street are primarily



Madison Street Peak Hour Volumes at 79th Street

Date	AM Peak		PM Peak	
	South Leg	North Leg	South Leg	North Leg
10/27/2004	364	371	254	593
8/14/2007		386	520	695
10/11/2007	467	379	460	588
10/30/2007		456		661
11/14/2007		500		618
Average 2007	467	430	490	641
Change from 2004	28%	16%	93%	8%
1/8/2013	351	318	240	521
8/13/2013	218	260	252	570
11/5/2013	473	352	341	586
11/6/2013	430	362	350	536
11/7/2013	510	367	305	573
Average 2013	396	332	298	557
Change from 2004	9%	-11%	17%	-6%
Change from 2007	-15%	-23%	-39%	-13%



constrained to peak period travel, including the morning and evening rush hours, and a brief period of congestion when Gower School dismisses in the afternoon. For the remainder of the day, all three intersections function adequately under STOP control. This situation creates a unique scenario in which it is desirable to increase the capacity of the intersection in order to reduce peak hour congestion, for which a conventional traffic signal can be an effective solution - but a traffic signal would result in a reduced level of service (LOS) during the non-peak periods, at which time a driver would be needlessly delayed at a red light, even though there may be no opposing traffic. Therefore the initial concept utilized three modern roundabouts at the subject intersections. Roundabouts, which are becoming increasingly common in the United States, increase intersection capacity while not decreasing the level of service during non-peak hours; therefore utilization of roundabouts were identified as an effective solution for the corridor.



Funding & Project Advancement:

Madison Street is designated as a Federal-Aid Route, which allows for the Village to apply for FHWA grant funding for improvements to the roadway. The Village first applied for Federal grant funding in 2005, at which time \$847K was awarded for the projects. Burr Ridge began Phase I design for the corridor at that time, with the intent of advancing improvements at the North Frontage Road intersection first, as that intersection was known to be the most congested and it was thought that increasing capacity at the North Frontage Road intersection may result in reduced congestion at the other intersections as well.

As initial conceptual designs advanced, it became clear that installation of a roundabout at the North Frontage Road intersection would not be feasible due to a variety of complications, including a large volume of articulated trucks that use the intersection, the existing skew angle of the intersection, impacts to the I-55 embankment, and right-of-way acquisition. Further evaluation resulted in the selection of a preferred alternative which would include a traffic signal and geometric improvements, as opposed to a



roundabout. The Village began advancing the construction drawings for the traffic signal project at that time, and the project was let and constructed in 2012. The construction of this project included 75% funding from the FHWA, and the remainder of the cost was funded by developer donations and contributions from IDOT and DuPage County. No local Burr Ridge funds were expended on the construction of the traffic signal project.

The second intersection under consideration in the corridor was the Madison/79th Street intersection. The corridor alternatives analysis study indicated that utilization of a roundabout would be the most effective solution at this location, and identified costs which would be anticipated for construction. The Village of Burr Ridge applied for FHWA funding for the Madison Street roundabout project in 2009, and received a grant in the amount of \$1.2M in December of that year.

Due to the fact that there would be substantial engineering costs (as well as ROW acquisition costs) associated with the project, and in consideration of the economic conditions at the time, the Street Policy Committee directed staff to wait to advance engineering of the roundabout project until the impact from the traffic signal project could be evaluated. In the interim, staff would apply for grant funding through the CMAQ (Congestion Mitigation and Air Quality) funding pool, which if successful would provide funding at an 80% rate rather than 75%, and which would also provide 80% funding for engineering (as opposed to zero percent engineering funding through the existing STP grant). In winter 2012/13, the Village applied for CMAQ funding, and in October, 2013 we received notice that we had been awarded a grant in the amount of \$1.96M, which includes 80% of the engineering and construction costs for the project, should the Village wish to proceed.

Considerations:

The initial phase of the Madison Street corridor improvement is complete (North Frontage Road traffic signal), which to date has functioned very effectively and appears to be reducing congestion throughout the corridor. The second phase is the proposed construction of a roundabout at 79th Street. The 79th Street roundabout project is currently funded at a 75% construction level through an STP grant, and the award of an 80% grant is pending (construction and engineering). Despite the funding alternatives at the Village's disposal, there remains a substantial local cost associated with the project, which must be considered in comparison with other capital improvement needs. The following section will provide a summary of the cost implications and project need for Committee consideration.

Cost implications:

In 2010, Burr Ridge was awarded FHWA STP funding in the amount of \$1.2M for the construction of the Madison Street/79th Street roundabout. This amount represents 75% of the estimated construction cost; engineering fees and ROW acquisition costs are not included in the award. According to the terms of the award, the Village has until September, 2015 to bring the project to letting.

In 2013, Burr Ridge has been selected for award of FHWA CMAQ funding in the amount of \$1.96M for construction of the Madison/79th Street roundabout. This amount represents 80% of the construction and engineering costs for the project; ROW acquisition costs are not included in the award. This grant was procured with the intention of replacing the lower level grant, should the Village wish to proceed with the project. The sunset clause for this grant has not yet been set, but it is anticipated that the Village would have until 2018 to bring the project to construction.

Clearly, there no advantage is retaining the STP grant at this time, as the local share is higher and the sunset clause is earlier than the CMAQ grant; therefore staff recommends that the existing STP grant



be released back to the DuPage Mayors and Manager's funding pool, where it will be assigned to the next highest ranked project. The remainder of this evaluation will be based upon the costs and implications associated with utilization of the 80% FHWA CMAQ grant. A summary chart follows which indicates the estimated federal and local costs associated with the project.

Madison / 79th Street Roundabout Costs		FHWA		Burr Ridge	
Description	Cost	%	\$	%	\$
Design Engineering	\$ 166,000	80%	\$ 132,800	20%	\$ 33,200
ROW Acquisition	\$ 47,000	0%	\$ -	100%	\$ 47,000
Construction & Const. Eng.	\$ 2,289,600	80%	\$ 1,831,680	20%	\$ 457,920
Totals:	\$ 2,502,600		\$ 1,964,480		\$ 538,120

As identified above, despite the fact that the Village is able to access federal funds for the majority of the project, the cost associated with the local match remains significant; the Village would expect to expend \$538K through 2018 to bring the project through design, permitting, and construction.

Project Need:

Consideration of project need is less quantitative, as future conditions are unknown. In this regard, the results of the original corridor study can be considered, in a concert with current observations. As described previously, the original corridor study was commenced during a time of excessive congestion along the study limits. At that time, the study forecasted traffic volumes for a future date, based upon traffic count data from the corridor, as well as regional traffic projections from the Chicago Metropolitan Agency for Planning (CMAP). Based on the 2040 forecast traffic volume, a peak-hour delay of 136.2 seconds per vehicle is expected in 2040, which results in a level of service rating of "F" under the existing all-way STOP control. The alternatives analysis indicates that the roundabout would accommodate the same 2040 forecast traffic volume with a 22.4 second per vehicle delay, which equates to a level of service of "C".

However, observations to date - including analysis of traffic count data from 2004 to present - do not yet indicate increasing traffic volumes through the intersection. In fact, peak hour traffic volumes have decreased in all four categories since 2007, and in two of the four categories since 2004. Anecdotal observations indicate that the traffic signal which has recently been constructed at Madison Street and North Frontage Road has been effective at alleviating peak hour delays at that intersection, and at improving conditions throughout the corridor (i.e. traffic queues have been reduced and no longer result in conditions observed in 2007 such as illustrated in the photos on pages 1 and 2, herein). Delays certainly do occur during peak travel periods, but to a degree that is less than that which was previously observed.

Therefore, it becomes important to consider future and existing conditions when assessing whether to proceed further with this project. The analysis of forecast data is meaningful

Madison Street Peak Hour Volumes at 79th Street

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11/5/2013	473	352	341	586
11/6/2013	430	362	350	536
11/7/2013	510	367	305	573
Average 2013	396	332	298	557
Change from 2004	9%	-11%	17%	-6%
Change from 2007	-15%	-23%	-29%	-13%



when programming transportation improvements, as many projects require outside funding sources and take many years to come to fruition. However, in this case, traffic observations and documentation from the 2004 – 2013 do not indicate a prevalence of increasing traffic volume to date; which is inconsistent with the traffic forecast data.

Request for Action:

The pending award of the 1.96M CMAQ grant for this project requires action to advance or eliminate this project from further consideration. Despite the fact that this project could be largely funded with FHWA dollars, there would remain a significant contribution (~\$540K) from Burr Ridge in order to bring the project to conclusion. When considering traffic data which do not indicate increasing traffic volumes over the previous 2004-2013 period, and anecdotal evidence of reduced congestion following construction of the traffic signal at North Frontage, a case can be made that the project is not currently justified. In any event, the lesser 75% STP grant should be released at this time, as it would no longer provide as much funding as the pending CMAQ grant. Staff would suggest the following scenarios for Committee consideration:

1. Release STP Grant, do not accept CMAQ Grant

This alternative would eliminate the project from consideration and advancement in the near future, and would be appropriate if the Street Policy Committee feels that the project is not currently warranted prior to the sunset clause (completion by 2018), or that the \$538K in local funds necessary for the project could be better utilized on other priorities.

2. Release STP Grant, accept CMAQ Grant, advance project

This alternative would accept the 80% grant through the CMAQ program, and would advance the project for construction prior to the end of 2018. This alternative would be appropriate if the Street Policy Committee feels that the project is currently warranted and that the \$538K in local funds necessary for the project would be best utilized on this priority.

3. Release STP Grant, accept CMAQ Grant, defer project

This alternative would accept the 80% grant through the CMAQ program, but would remove the project from inclusion in the near-term funding program. The project would remain "approved" by CMAP, but would not be funded until such time as the Village requests that grant funds be reinstated. If funds are available at that time, the project would be funded. This alternative would be appropriate if the Street Policy Committee feels that the project is not currently warranted and that the \$538K in local funds necessary for the project would be best utilized on for other priorities, but that the project may be warranted at a future date.

It is requested that the Street Policy Committee commence a discussion relative to this project. Paul May, Director of Public Works will be available to answer questions during the December 11, 2013 Street Policy Committee meeting. It is recommended that the Street Policy Committee direct staff to release the STP Grant, and that the Committee provide direction to staff regarding the status of the Madison & 79th Street Roundabout project, including whether to accept the CMAQ grant.



8C



M E M O

To: Steven Stricker, Village Administrator
From: Paul D. May, P.E., Director of Public Works & Village Engineer
Date: December 11, 2013
Subject: Considerations regarding Garfield Street resurfacing/reconstruction

Garfield Street consists of a varied cross-section, including some segments with ditches, and some segments with curb and gutter. Burr Ridge staff have long desired to upgrade this section of roadway to a curbed section in order to provide continuity throughout the corridor, and to upgrade the stormwater system and driving surface. However, based upon the roadway condition and documented traffic volumes in 2010, staff determined that a reconstruction project would not have adequate benefit to rank high enough for a grant award, so a resurfacing application was submitted. After the 2010 applications were submitted, it was determined that staff's assertion was correct; the resurfacing project was awarded, but a reconstruction application would not have been successful. The resurfacing project has been programmed and is now advancing as intended. It should be noted that construction of curb and gutter is permitted along with resurfacing, but it would be considered non-participatory, so the cost of the curb would be at the Village's expense.

Recently, CMAP has updated the 2040 traffic volume projection for Garfield Street, which increased the benefit rating for this location, and staff believed may have resulted in improved ranking for a possible reconstruction project as opposed to the resurfacing project. The DMMC does allow a member municipality to hold a funded project (resurfacing) while a larger scope project (reconstruction) is submitted for funding and reviewed. If the larger scope project is not successful, the municipality retains the previous grant and proceeds with the lesser project.

Therefore, staff proposed to retain the existing resurfacing grant and to submit a grant for reconstruction during the 2013 STP cycle. A full reconstruction for the Burr Ridge section of Garfield is estimated at \$1M. If the village were awarded funds for reconstruction, the resurfacing grant would be dropped and the project would proceed as a full reconstruction (although the schedule would be delayed 1 year). Staff did prepare and submit a grant for reconstruction funding, and recently was informed that the project fell just below the funding line for this year. Therefore, the Village must now determine whether to proceed with the resurfacing project, or to re-apply for reconstruction grant funding again next year.

The current grant funding schedule and Village Capital Improvement budget contemplates a resurfacing project in FY14-15, with the addition of curb and gutter along west sections of the roadway as non-participatory elements. The initial concept behind construction of curb only on the west side was to take advantage of existing storm sewer systems that currently exist there, along with large segments of existing curb, which would restrain costs and result in complete curb along the west side of the roadway.

The Village could elect to abandon attempts for reconstruction funding, and to proceed with the pending project in FY 14-15. The existing project as currently programmed (resurfacing plus segmental curb on the west side only) is estimated at \$407K and includes FHWA funds in the amount of \$201K. Therefore the Village cost for construction would be \$206K. The five-year capital improvement budget contemplates this expenditure.



However, as survey and design for the resurfacing project have advanced, it has become increasingly clear to Village Engineering staff that a larger scale project is needed, particularly due to geometric and worsening drainage deficiencies on the east side of the road. In this regard, the most appropriate solution is a project which converts the entire roadway to a conventional urban section (curb and gutter on both sides). This level of improvement would be consistent with engineering standards for a conventional residential arterial street, and would be consistent with the improvement project recently completed in Hinsdale (see above images).

As noted previously, the Village was very close to receiving grant funding for the full reconstruction project this year. The Burr Ridge Pathway Committee has recently expressed a desire to link the existing Garfield Street sidewalk system to the existing Willowbrook system, which would further improve the cost/benefit score of the project and increase the likelihood that reconstruction funding would be awarded. In consideration of these elements, staff recommends that the Village once again apply for reconstruction funding in 2014, with the intention of advancing the more complete project.

However, due to the continued degradation of the existing roadway, it is important to advance a project on Garfield as soon as possible, and the Village cannot continue to indefinitely defer pavement repairs in pursuit of a reconstruction grant. In the event that the Village is not successful in procuring reconstruction funds in 2014, staff would recommend that curb and gutter be included on both sides of the roadway, as non-participatory costs under the existing



GARFIELD AVENUE IMPROVEMENT ALTERNATIVES			
Garfield Avenue RESURFACING <i>(with curb and gutter on west side only)</i>	Project Cost	Grant funding	Village Cost
Construction Cost	\$ 287,142.00	\$ 201,000.00	\$ 86,142.00
Non-participatory costs (segmental curb & gutter, drainage improvements)	\$ 120,000.00		\$ 120,000.00
Professional Services (Phase III Eng.)	\$ 40,000.00		\$ 40,000.00
	\$ 447,142.00	\$ 201,000.00	\$ 246,142.00
Garfield Avenue RECONSTRUCTION <i>(full urban section upgrade)</i>			
Professional Services (Phase II Eng.), FY 2014-15	\$ 40,000.00		\$ 40,000.00
Construction Cost, FY 2015-16	\$ 1,000,000.00	\$ 700,000.00	\$ 300,000.00
Professional Services (Phase III Eng.), FY 2015-16	\$ 40,000.00		\$ 40,000.00
	\$ 1,080,000.00	\$ 700,000.00	\$ 380,000.00
Garfield Avenue COMPOSITE <i>(resurfacing with curb and gutter on both sides)</i>			
Professional Services (Phase II Eng.), FY 2014-15	\$ 30,000.00		\$ 30,000.00
Construction Cost, FY 2015-16	\$ 700,000.00	\$ 201,000.00	\$ 499,000.00
Professional Services (Phase III Eng.), FY 2015-16	\$ 40,000.00		\$ 40,000.00
	\$ 770,000.00	\$ 201,000.00	\$ 569,000.00

resurfacing grant. This scenario would be an intermediate-scope project, in which curb and gutter would be constructed on both sides of the roadway, but the roadway itself would not be entirely reconstructed; existing FHWA resurfacing funds would be applied toward the resurfacing work, and the cost of the curb and gutter (and associated storm sewer) would be funded by the Village. While this solution is not preferred in comparison to a full reconstruction since it does not upgrade the pavement section, it would allow the roadway geometry and drainage to be upgraded from the current condition, and would restrain costs as compared to a full reconstruction. If the Village elects to utilize this scenario as a fall-back option, it is recommended that the change for the engineering scope be modified at this time, so that the fall-back project can be accelerated and work could be performed in 2015. In this manner, if the reconstruction grant is not awarded, the engineering/permitting for the fall-back option will already be nearly complete and can be accelerated. If the reconstruction grant is awarded, the engineering that was underway will simply continue for the reconstruction project.

It should be noted that the Village does have the option of utilizing a special assessment to provide additional funding for this project, which would apply some of the cost to the adjacent residents. In consideration of the fact that this roadway is an arterial Federal-Aid route, and that grant funds have been procured, it is recommended that that a special assessment not be utilized for conversion to an urban section.

Recommendation:

It is staff's position that conversion to an urban section is necessary for Garfield Street between 59th and 63rd Streets. Therefore, staff would recommend that the Street Policy Committee direct staff to apply for a reconstruction grant in 2014, and that staff advance engineering drawings for a composite scenario in the meantime (curb and gutter on both sides, with resurfacing of the pavement); to accelerate approval if a reconstruction grant is awarded, and to serve as a reduced-scope alternative if a reconstruction grant is not awarded. Staff does not recommend that a Special Assessment be established for this project, as it is arterial Federal-Aid route.





2013 - 2014

ROADWAY CAPITAL PROGRAMS

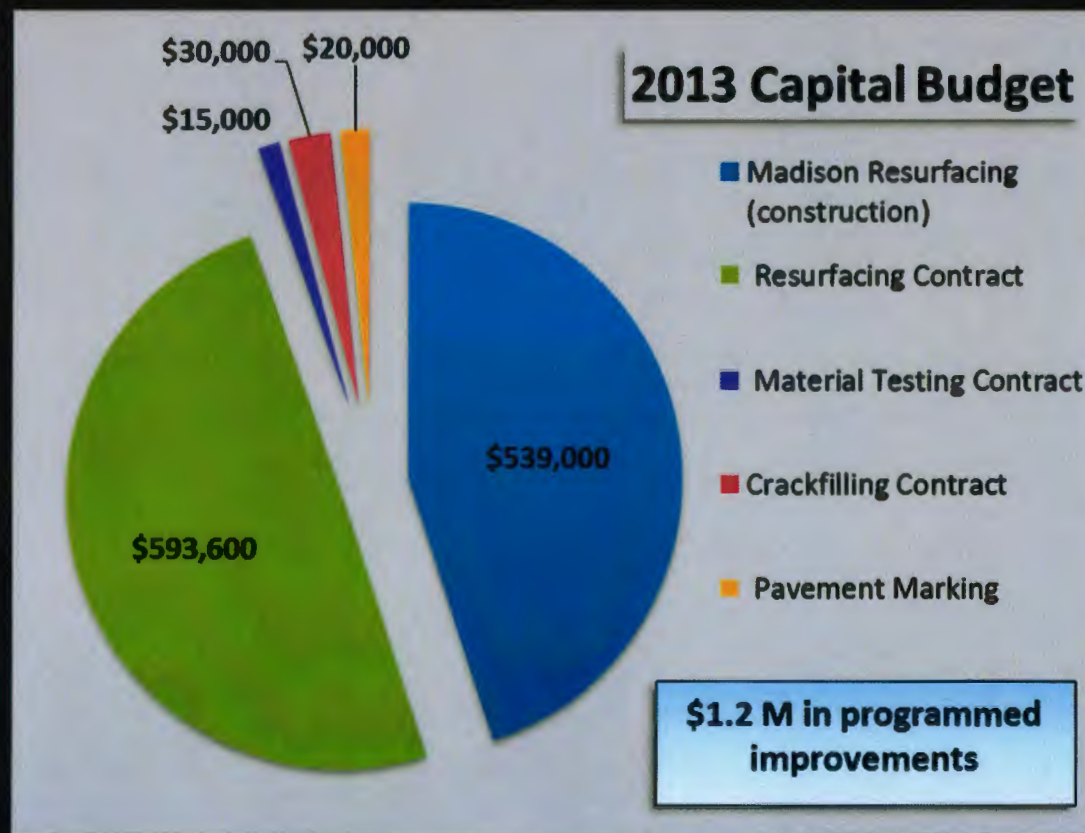
January 13, 2014

Paul D. May, P.E.
Director of Public Works/Village Engineer



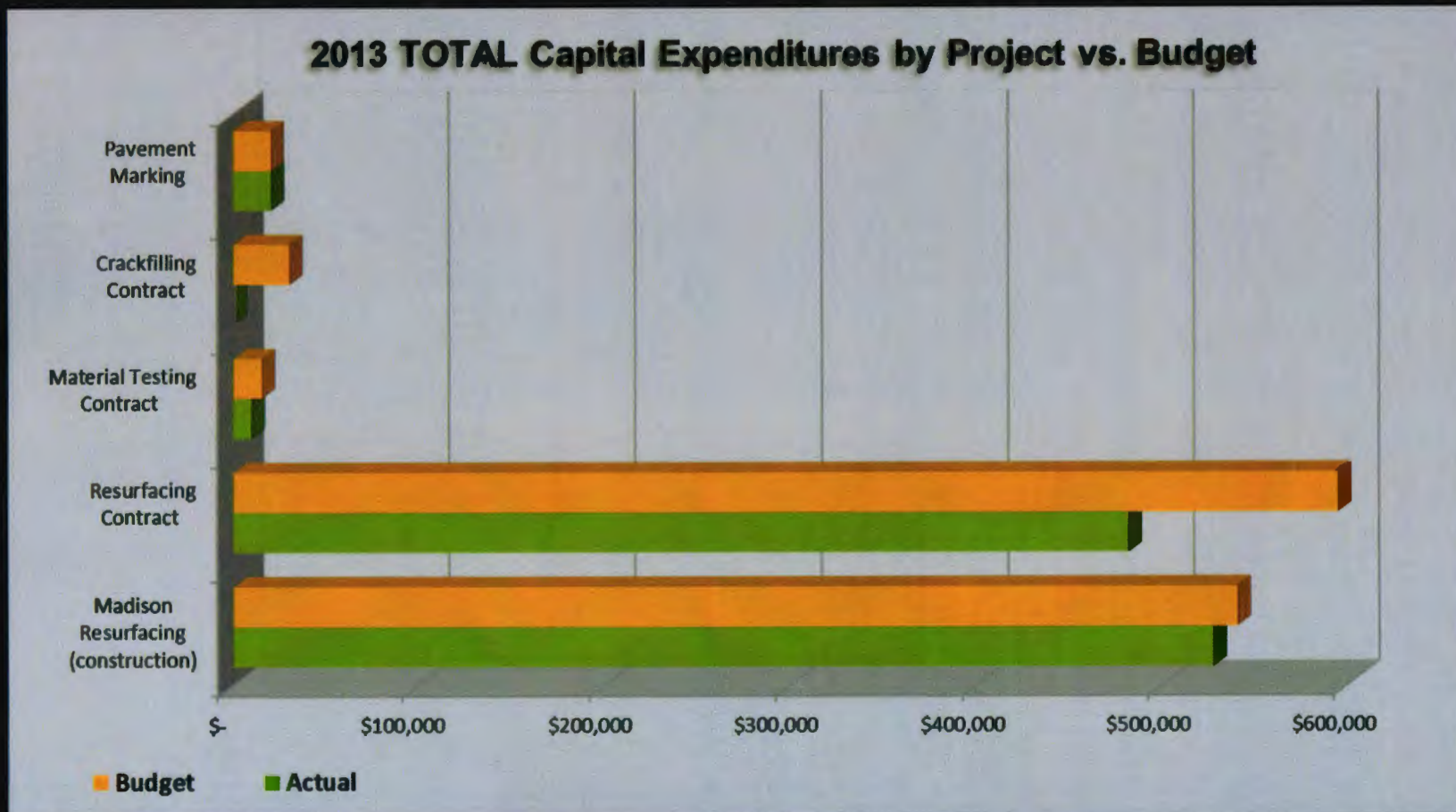
2013 Roadway Projects

- Madison Street Resurfacing (STP Grant)
- 2013 Roadway Resurfacing Program
 - Carriage Way subdivision
 - W. Babson Park
 - Drew Street
 - 80th Street
- Preventative Maint.
 - Pavement marking
 - Pavement patching



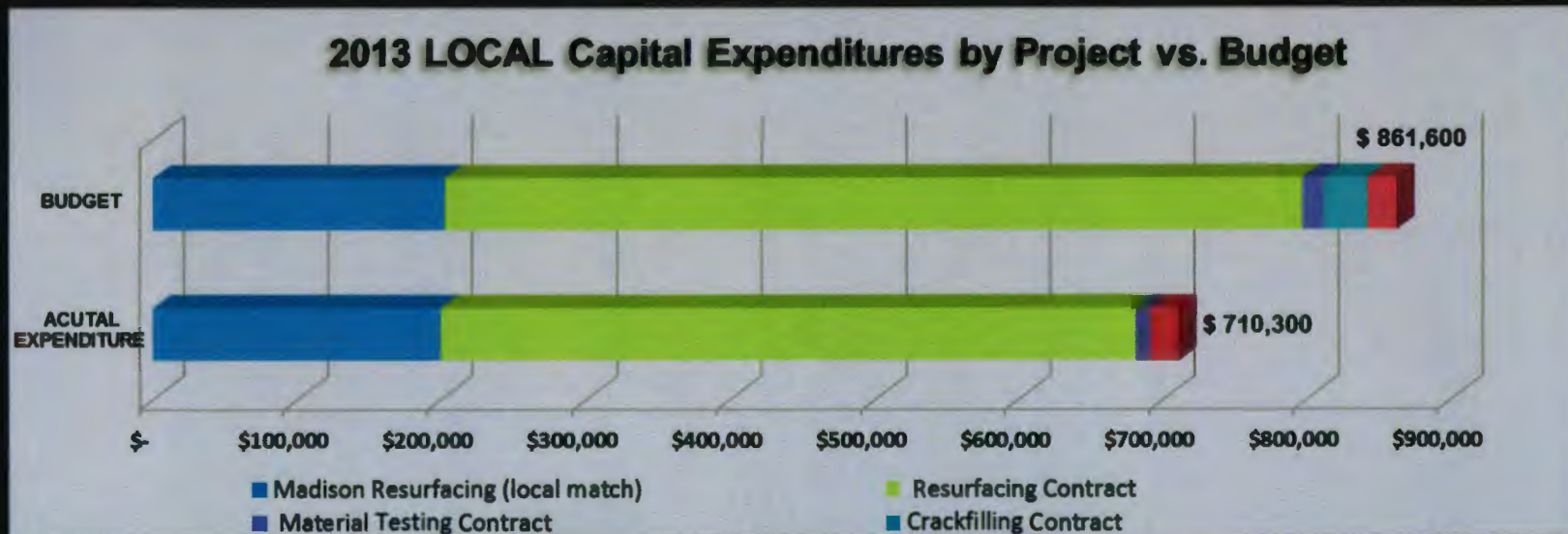
2013 Roadway Projects

- All Projects completed on time and at/under budget

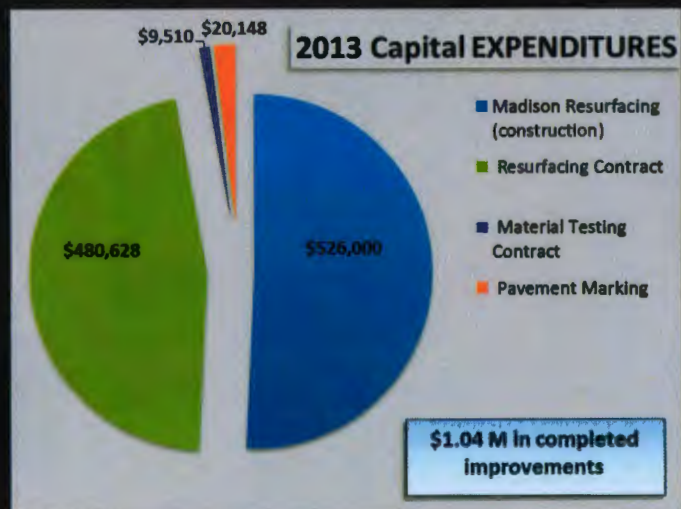


2013 Roadway Projects

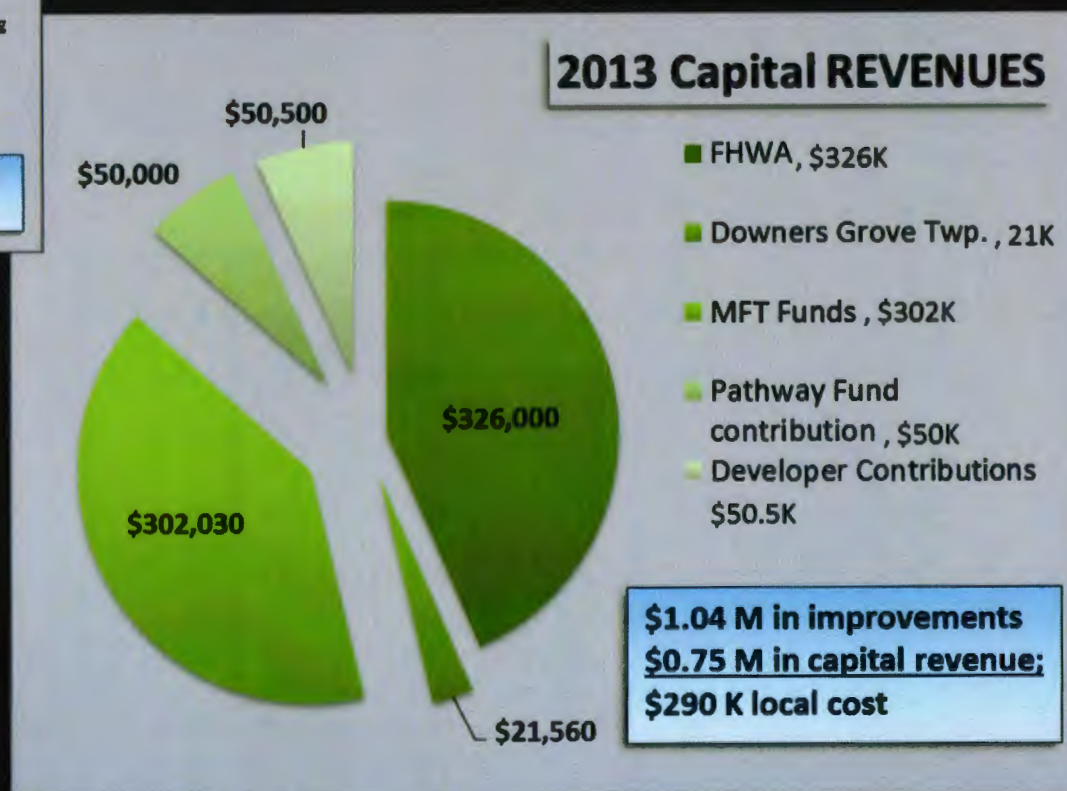
- Local Expenditures significantly under budget
 - \$1.2 M budgeted for programmed improvements
 - \$861 K budgeted for local expenditures
 - \$710 K actual local expenditures (82.4%)



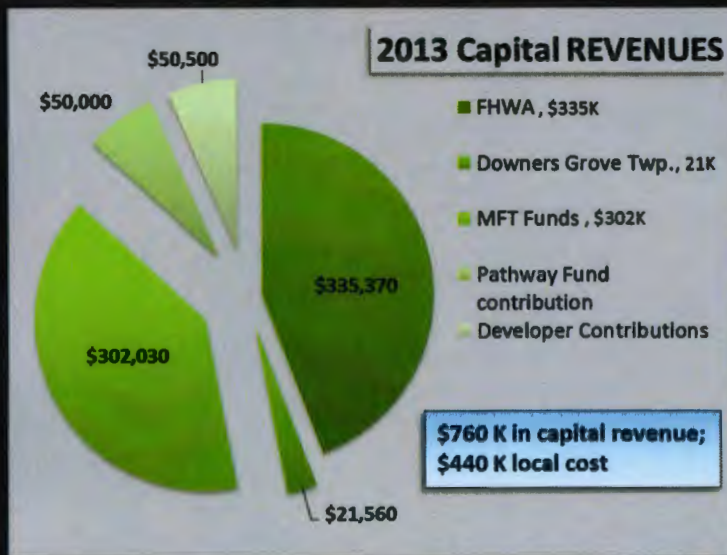
2013 Roadway Projects



- \$ 1,040,000 in improvements
- \$ 750,000 in outside funding
- \$ 290,000 local cost

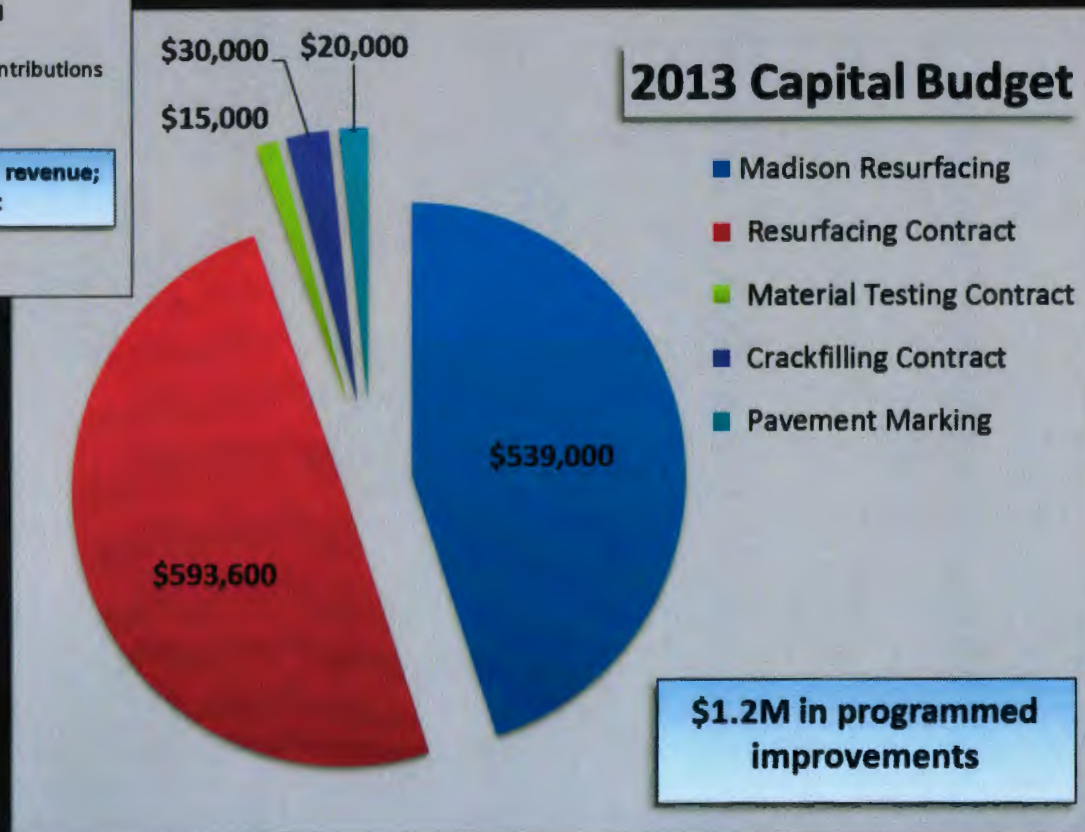


2014 Roadway Projects



■ \$ 1.2 M Capital Program

- \$ 760 K from external revenue sources
- \$ 440 K local cost (36% of total)





8E

18w140 Butterfield Rd. 15th FL, Oakbrook Terrace, IL 60181
www.runforveterans.com

January 6, 2014

Board of Village of Burr Ridge
7660 County Line Rd
Burr Ridge, IL 60527

Village of Burr Ridge:

Run For Veterans is a group dedicated to creating awareness and generating funds to help our nations veterans mental health care needs.

We accomplish our vision by hosting runs and we are seeking your permission and sponsorship to hold a 5K run Sunday July 27, 2014.

Our goal is to give at least \$30,000 towards veteran's mental health care. Our 2014 beneficiary will be Volunteers of American Illinois, a 501 (3) (c) serving veterans since WWI. To maximize the contribution to our veterans, we are asking the Village to sponsor police and public works services.

We expect our event to draw at least 800 participants, 40 volunteers, many spectators and supporters. Our participants will be from 8 counties in Illinois and 2 counties in Wisconsin, bringing new opportunity for local businesses and positive media attention to the area.

The event would start at 9am on Burr Ridge Parkway and finish by 11am. We have connected with property management of Burr Ridge Village Center and received permission to use the Village Green for post-race food, awards, activities, and entertainment. Our course has been reviewed with Village staff and police to ensure safety of our participants and minimal disruption to residents and businesses.

We feel this could be a tremendous event for Burr Ridge. We look forward for an opportunity to discuss further.

Sincerely,

Pauline Ozols
Executive Director



18w140 Butterfield Rd. 15th FL, Oakbrook Terrace, IL 60181
www.runforveterans.com

Why We Run: Get the Facts about Veterans Mental Health Issues

Veterans Affairs (VA) has given mental health diagnoses to more than 385,000 Iraq and Afghanistan veterans, or more than 52% of new veterans who visit the VA.

The VA estimates 39% of women returning from Iraq and Afghanistan will have some type of mental health disorder.

49% of veterans seeking mental health evaluation are seen within 14 days. 51% wait an average of 50 days

Post-Traumatic Stress Disorder (PTSD)

- VA reports nearly 30% of Iraq and Afghanistan War veterans treated at VA hospitals have been diagnosed with PTSD
- PTSD is a significant factor in the high rate of homelessness for veterans. In Chicago, 1,000 veterans are homeless on any given night.
- Troops deployed multiple times more than 3 times as likely to screen positive for PTSD and major depression
- 137,911 of the 247,243 or 44% of veterans diagnosed with PTSD are actually getting disability benefits

Suicide

- There were an average of 22 veteran suicides per day in 2010; up from an estimated 18 per day in 2007
- 11 states have not responded to VA mortality data project, making it difficult to understand full scope of suicide epidemic
- The VA does not regularly release data on the number of veterans that commit suicide

Military Sexual Trauma (MST)

- 26,000 service members experienced sexual assault or sexual harassment in 2012, up from 19,000 in 2010
- While women are significantly more likely to be sexually assaulted, 53% involved attacks on men by other men. Men fear being ignored, punished, or ridiculed if they were to report



18w140 Butterfield Rd. 15th FL, Oakbrook Terrace, IL 60181
www.runforveterans.com

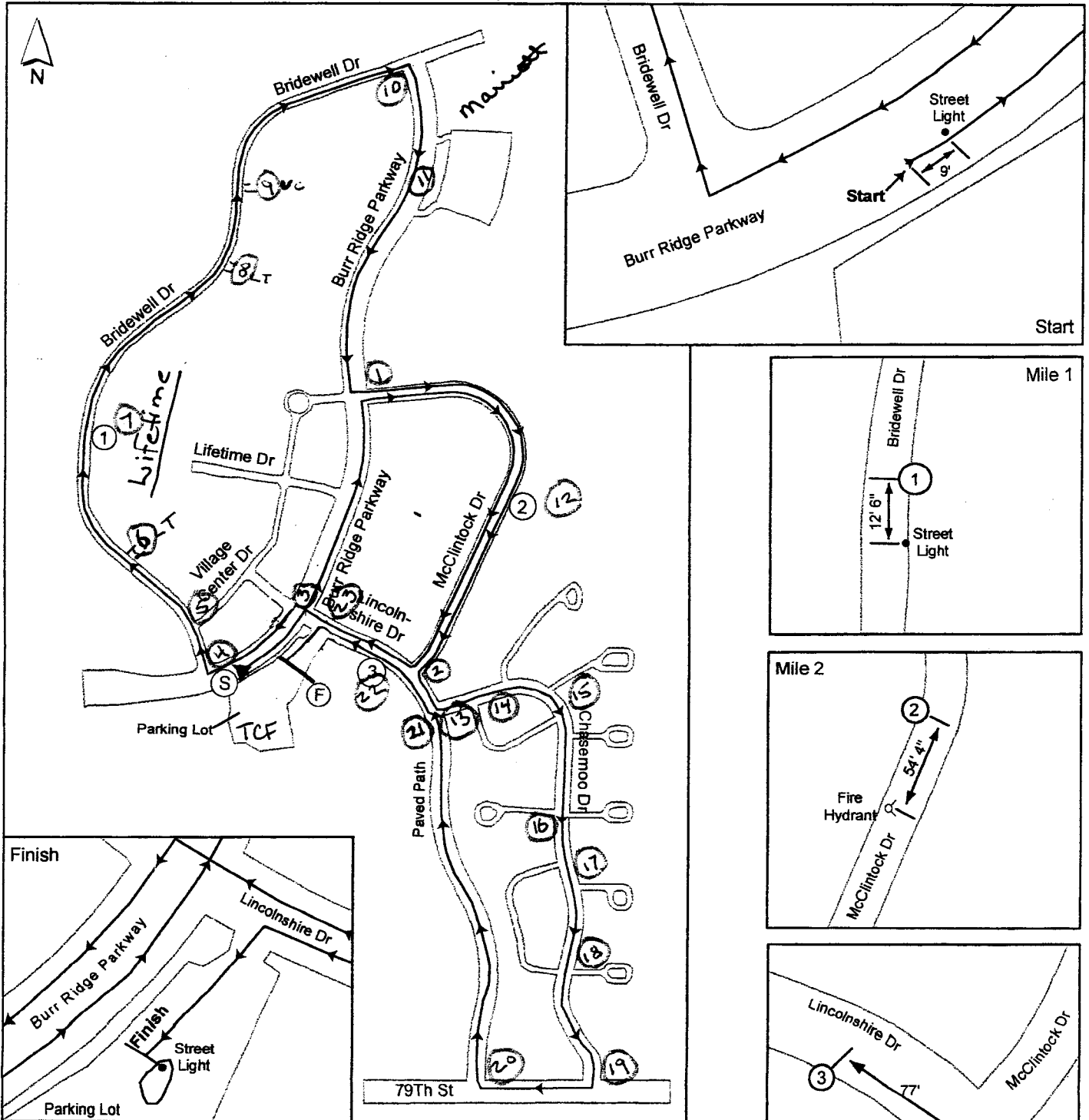
Net Proceeds from 2014 5K run will benefit:



ILLINOIS

- Provides a comprehensive program to more than 250 Veterans each year helping them transition to long-term stability and self-sufficiency.
- Hope Manor Apartments is an 80-unit permanent supportive housing program for homeless veterans that includes continuum on-site services and support.
- VOA has broken ground on Hope Manor II, a gender-responsive housing campus designed for Veterans and their children. It will be home to more than 100 heroes.
- VOA supported Home for Heroes Act, authorizing 20,000 rental assistance vouchers for Veterans annually

Start: North curb of NB Burr Ridge Pkwy, 9' W of concrete base of 1st street light E of Bridewell Dr intersection (see detail)
 Mile 1: East edge of Bridewell Dr, 12' 6" N of street light behind Life Time Fitness
 Mile 2: NW curb of McClintock Dr near 745 address, 54' 4" NE of 2nd fire hydrant E of Lincolnshire Dr
 Mile 3: SW curb of Lincolnshire Dr, 77' NW of street light at McClintock Dr intersection
 Finish: Shopping center parking lot, even with street light on small center island
 Measured 1/9/2011 by Winston Rasmussen (w.rasmussen@comcast.net)



IL-11001-JW

Notice to Race Director: COURSE CERTIFICATION EFFECTIVE

8F



BURR RIDGE

PUBLIC WORKS

JANITORIAL SERVICES CONTRACT

FOR JANITORIAL SERVICES OF PUBLIC BUILDINGS

Within

The Village of Burr Ridge, IL

Submittal Date and Location

**NOVEMBER 16, 2012 - 11:00 A.M.
VILLAGE OF BURR RIDGE
PUBLIC WORKS DEPARTMENT
7660 S. COUNTY LINE ROAD
BURR RIDGE, ILLINOIS 60527**

Direct all Questions and Inquiries to

**Paul D. May, P.E.
Public Works Director & Village Engineer
pmay@burr-ridge.gov
(630) 323-4733 #6000**

**VILLAGE OF BURR RIDGE
REQUEST FOR PROPOSAL FOR JANITORIAL SERVICES AT
VILLAGE HALL, PUBLIC WORKS FACILITY & POLICE STATION**

Preparation and Submission of Bids:

Bidders will familiarize themselves with the specifications and conditions which will affect the completion of the Contract. There will be a pre-bid meeting for all prospective bidders at **10:00 A.M., Friday, November 9, 2012** at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois. Bidders will be shown the three locations where cleaning services are required. It will be necessary for the prospective bidders to drive independently from one location to another. The Village of Burr Ridge (the "Village") will accept proposals until **11:00 A.M., Friday, November 16, 2012.**

All bid packages shall be submitted on forms provided by the Village of Burr Ridge and shall include all costs according to the contract form. Bids, which will include the entire bid package, shall be submitted in a sealed envelope, endorsed with the name and address of the bidder and clearly marked "**Sealed Proposal for Janitorial Services**" and mailed or delivered to:

Karen Thomas
Village Clerk
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60521

All blank spaces for bid prices, unit costs and alternatives must be completed and signed in ink. Unsigned bid packages will be rejected. In case of a corporation, the title of the officer signing shall be stated. In case of a partnership, the signature of at least one of the partners shall follow the firm name, using the term "member of firm." In case of an individual, use the term "doing business as _____" or "sole owner".

Bid packages which are incomplete, conditional or obscure, by reason of additions not called for, erasures, alterations or irregularities of any kind, may be rejected by the Village as being informal bids.

By submitting a bid, the contractor understands and agrees that, if their bid is accepted, and they fail to enter into a contract forthwith, they shall be liable to the Village of any damages that the Village may thereby suffer.

Bidders may attach separate sheets to the Proposal Form for the purpose of explanation. Exceptions or alternate proposals will be accepted.

Prices

Prices are to be computed on a monthly basis beginning January 1, 2013. The Village of Burr Ridge, an Illinois municipality, is exempt from all city, state, and federal sales and excise taxes.

Required References and Experience

Bidder must complete and submit the attached reference form which includes the name, address and telephone number of a minimum of three (3) professional references for similar type of proposed maintenance and service work performed within the past two (2) years.

Return of Bid Documents

Any bidder who does not submit a proposal is requested to return bid documents, stating the reason for failure to submit thereon, and requesting that the bidder's name be retained on the Village's mailing list, if desired. Bidders not submitting proposals may otherwise be removed from the bid mailing list.

Basis of Award

The Village reserves the right to reject any and all bids, to waive all technicalities or to accept the bid or any part thereof which is determined to be in the best interest of the Village.

If and whenever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of establishing a grade or quality of product only; equivalent products/supplies may be used with Village approval.

Competency of Bidder

No bid shall be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is in default, as surety or otherwise, upon any obligation to the Village or has failed to perform faithfully any previous contract with the Village.

Standards

All material and workmanship shall in every respect be in accordance with that which in the opinion of the Village or its Authorized agent, is in conformity with the intent of the documents. Wherever the specifications or other contract documents, or the directions of the Village or its authorized representative admit of doubt as to what is permissible, and/or fail to note the quality of any work, that interpretation will be made by the Village Administrator or his authorized representative to meet the particular requirements of the Contract.

Notice of Acceptance

The Village shall notify all bidders of acceptance or rejection within 30 days from the bid submittal date.

Amendments to Specifications

During the bidding period, the Village reserves the right to notify the prospective bidders of any changes that may be made covering the bid documents.

Insurance Requirements

The contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection

with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village of Burr Ridge named as additional insured; and
2. Owners and Contractors Protective Liability, (OCP) policy (if required) with the Village as insured; and
3. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto"; and
4. Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

B. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$1,000,000 per accident.
4. Builder's Risk (if required): Shall insure against "All Risk" of physical damage, including water damage (flood and hydrostatic pressure not excluded), on a completed value, replacement cost basis.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village of Burr Ridge. At the option of the Village, either, the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village, its officials, agents, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
 - a. The Village of Burr Ridge, its officials, agents, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor

premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the member, its officials, agents, employees and volunteers.

- b. The Contractor's insurance coverage shall be primary as respects the Village of Burr Ridge, its officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the member, its officials, agents, employees and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village of Burr Ridge, its officials, agents, employees and volunteers.
- d. The Contractor's insurance shall contain a Severability of Interests/Cross Liability clause or language stating that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village of Burr Ridge, its officials, agents, employees and volunteers for losses arising from work performed by Contractor for the municipality.

3. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the member.

E. Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

F. Verification of Coverage

Contractor shall furnish the Village of Burr Ridge with certificates of insurance naming the member, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the member before any work commences.

G. Subcontractors

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

H. Assumption of Liability

The contractor assumes liability for all injury to or death of any person or persons including employees of the contractor, any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this agreement.

I. Indemnity Hold Harmless Provision

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Burr Ridge, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgements, cost and expenses, which may in anywise accrue against the Village of Burr Ridge, its officials, agents and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the municipality, its agents or employees, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Burr Ridge, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Burr Ridge, its officials, agents and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor by virtue of this contract as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

Equal Opportunity Clause

Required by the Illinois Fair Employment Practices Commission as a material term of all public contracts:

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared not responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations.

During the performance of this contract, the Contractor agrees as follows:

- (1) That, it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.
- (2) That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
- (4) That, it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) That, it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(6) That, it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(7) That, it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be not responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontractors referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

"Section 2.0. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

(a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or

(b) under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed."

Warranties

Contractor shall furnish manufacturer's warranties against faulty workmanship or materials for a minimum of twelve (12) months, or if such warranties are unavailable shall provide a personal guarantee to provide such assurance to the Village for the full 12-month period. Under such warranties, faulty workmanship shall be corrected or faulty materials replaced at no cost to the Village for labor, equipment or materials.

Default of Seller

Any failure on the part of the Contractor to comply with the conditions and specifications hereof shall be reason for cancellation or termination of this contract. The Village may, upon ten (10) days written notice to the Contractor of its default hereunder, proceed to cancel the contract, re-bid it or let it to any reasonable alternate Contractor.

Use of Village's Name

The Contractor is specifically denied the right of using in any form or medium the name of the Village for public advertising unless express permission is granted by the Village.

Assignment

The successful Contractor shall NOT assign, transfer, convey, sublet or otherwise dispose of said contract, or his right, title or interest in or to same, or any part thereof, without previous consent in writing from the Village.

Cleaning Supplies and Equipment

The Village shall supply a vacuum cleaner for each building, as well as general cleaning supplies (solvents, rags, garbage bags, mops, buckets) for regular cleaning and daily activities. The contractor shall supply equipment and supplies for special request items (window washing, stripping floors). The contractor is responsible to notify the DPW Administrative Assistant at least 3 weeks prior to additional supplies being needed so that the materials can be ordered, delivered, and stocked. If the contractor fails to provide adequate notice, the contractor must provide the necessary supplies/equipment until the order is received.

Call-backs

If for any reason the Village is not satisfied with the work that is performed on a particular day, the contractor shall be responsible to rectify the matter on the next cleaning occasion. If the matter is not rectified at the next scheduled cleaning occasion, the contractor will be required to return to the site that day to resolve the matter.

Quality Control / Contract Management

The contractor will be required to identify a manger for this contract, who will perform quality control inspections and meet with Village representatives to resolve quality issues in the work performed. The contract manager shall be available to the Village by phone and e-mail, and shall perform an inspection of each building at least once quarterly.

Termination of Contract

The Village reserves the right to terminate the contract with or without cause at any time.

Employee Background Check

Custodial workers will have unsupervised access to areas of the police facility containing Illinois LEADS computer terminal areas. Said contractors / custodial workers shall be subject to an Illinois and national fingerprint based record check prior to the commencement of work. In the event that the custodial contractor changes personnel during the course of the year, the contractor must inform the Village at least two weeks in advance, and the background check must be completed prior to the worker being permitted access to the Police facility.

Length of Contract

The Village of Burr Ridge reserves the right to award this contract on a one year or multi-year basis.

DETAILED SPECIFICATIONS

I Lobby & Entrances:

Doors	Spot wash & clean window panes	Daily
Runners	Vacuum & spot clean	Daily
Floors, hard surfaced	Damp mop & remove scuff marks	Daily
Ashtrays	Empty & damp wipe	Daily

II General Offices:

Floors, carpeted	Vacuum traffic lanes	Daily
Floors, hard surfaced	Damp mop & remove scuff marks	Daily
	Strip & refinish tile floors	Special Request
Desks	Dust & damp wipe	Daily
Chairs	Vacuum cloth & damp wipe vinyl	Quarterly
Wastebaskets	Empty	Daily
	Replace liner	As needed
Filing cabinets	Dust & damp wipe top	Weekly

III. Lunchrooms:

Floors	Damp mop & remove scuff marks	Daily
	Strip & refinish tile floors	Special request
Chairs	Damp wipe seats	Daily
Wastebaskets	Empty	Daily
	Replace liner	Daily
	Wash	Weekly
Recycling Bins	Empty cardboard & paper into recycling dumpster	Daily
Sinks	Clean & disinfect	Daily
Tables	Wash tops	Daily
Appliances	Damp wipe	Daily

IV. Restrooms & Locker Rooms:

Floors	Damp mop and remove scuff marks	Daily
	Strip & refinish tile floors	Special request
Sinks	Clean & disinfect	Daily
Commodes/Urinals	Clean & disinfect	Daily
Showers	Clean & disinfect	Daily
Metal & hardware	Damp wipe & polish	Daily
Mirrors	Wash	Daily
Partitions	Spot wash	Monthly
Wastebaskets	Empty	Daily
	Replace liner	Daily
	Wash	Weekly
Supplies from stock	Refill dispensers	Daily as needed

V. Hallways:

Floors	Damp mop & remove scuff marks	Daily
	Strip & refinish tile floors	Special request

VI. Police Garage:

Floors	Swept	monthly
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VII. Detail Cleaning

Doors & frames	Damp wipe and clean windows
Window ledges	Damp wipe
Floors, carpeted	Detail vacuum and spot clean
Inner office windows	Clean
Blinds	Dust
Wall hangings	Dust
Light switches	Damp wipe
Kick plates	Damp wipe
Baseboards	Dust or damp wipe
Cobwebs	Remove
Vents	Damp wipe
Chairs	Damp wipe frames
Tabletops	Dust and damp wipe
Floors, tile	Vacuum before washing
Binder Bins, File Cabinets	Vacuum and damp wipe top

One area each cleaning day is to be detailed cleaned. The contractor must report which room received detail cleaning (via e-mail to the DPW Administrative Assistant).

	Location	Date	By
1	VH Front Entrance, Lobby, Public Washrooms		
2	VH Public Washrooms		
3	VH Board Room, Conference Room		
4	VH Administration General Office Area		
5	VH Mayor's Office, Development Director Office, Assistant Administrator's Office, Administrator's Office		
6	VH Staircase & Hallway		
7	VH Finance Director's Office, Conference Room		
8	VH Finance Department General Office areas		
9	Police Public Entrance and Training Room		
10	Police General Office Area		
11	Police Chief's Office, Sergeant's Office		
12	Police Conference Room, Report Writing Room		
13	Police Interview Rooms, Investigations Room, Fingerprinting Room		
14	Police Wash Rooms		
15	Police Lunch Room		
16	Police Squad Room, Locker Rooms		
17	Public Works Front Entrance & Hallway & Conference Room		
18	Public Works Washrooms, Locker Room		
19	Public Works Lunchroom		
20	Public Works Director's office and general office cubicles		

**VILLAGE OF BURR RIDGE BID SPECIFICATIONS
AND CONTRACT FOR JANITORIAL SERVICES**

The undersigned ("Seller"), having carefully examined and fully understood the Request for Proposal and Bid Specifications and Contract, hereby affirms and agrees to enter into a contract with THE VILLAGE OF BURR RIDGE, Illinois:

TO PROVIDE services as herein specified and if not able to specifically comply, have included proposed alternatives as attachments hereto.

The Seller agrees to provide janitorial services for a monthly charge of:

Number of Cleanings	Location	Monthly Cost
5 per week	Village Hall 7660 County Line Rd.	\$ 675 ⁰⁰
5 per week	Police Station 7700 County Line Rd.	\$ 820 ⁰⁰
3 per week	Public Works Facility 451 Commerce St.	\$ 380 ⁰⁰

Special Request	Location	Cost per Cleaning
Shampoo Carpets	Village Hall	\$ 775 ⁰⁰
	Police Station	\$ 1,115 ⁰⁰
	Public Works	\$ 670 ⁰⁰
Strip & Refinish Vinyl Tile Floors	Village Hall	\$ 100 ⁰⁰
	Police Station	\$ 285 ⁰⁰
	Public Works Facility	\$ 0
Wash Walls	Village Hall	\$ 150 ⁰⁰
	Police Station	\$ 300 ⁰⁰
	Public Works	\$ 150 ⁰⁰
Wash Venetian Blinds	Village Hall	\$ 110 ⁰⁰
	Police Station	\$ 150 ⁰⁰
	Public Works	\$ 75 ⁰⁰
Wash Windows - Outside and Inside	Village Hall	\$ 185 ⁰⁰
	Police Station	\$ 345 ⁰⁰
	Public Works	\$ 70 ⁰⁰

This bid, when accepted and signed by an authorized signatory of the Village shall become a contract binding upon both the person, partnership, or corporation, to supply or perform as specified and upon the village to accept the product or service upon its satisfaction of the seller's compliance with the specifications herein.

SELLER:

Clean Net of Illinois
(Company Name)

1301 W. 22nd Street, Suite 302
(Street)

OAK BROOK, IL 60523
(City, State, Zip)

(630) 990-0990
(Phone Number)

11/14/2012
(Date)

ATTEST:

[Signature]
(Signature)

Regional Director
(Title)

VILLAGE OF BURR RIDGE

By:

[Signature]
(Village Administrator)

12/18/12
(Date)

ATTEST:

Lisa Scheiner
(Village Clerk)

"HOLD HARMLESS AGREEMENT"

CleanNet of Illinois agrees to defend, indemnify and hold harmless,
the Village of Burr Ridge, of and from any and all claims or judgments and all and any loss,
cost, damage or expense, including attorney's fees, arising out of any of the activities of

CleanNet of Illinois in a contract for:
(Company Name)

Janitorial Services
(Project)

CleanNet of Illinois
(Company Name)

By: [Signature]
(President)

Attest: [Signature]
(Secretary)

Seal of Corporation

REQUIRED REFERENCES

List below at least three different professional references for or in which your organization has been referred work within the past two (2) years (include municipalities if possible).

1. Village of Riverside - Mr. Ed Bailey
(Name)
27 Riverside Road, Riverside, IL 60546
(Address)
(708) 442-3590
(Telephone Number)
2. United Central Banks (8 Locations) - Mr. DARREN PAJAK
(Name)
955 W. 175th Street, Homewood, IL 60430
(Address)
(312) 401-6831
(Telephone Number)
3. YWCA of Elgin - Mr. Tom Riccio
(Name)
220 E. Chicago Street, Elgin, IL 60120
(Address)
(847) 742-7930
(Telephone Number)

CleanNet of Illinois
(Company Name)

By: [Signature]
(President)

Attest: [Signature]
(Secretary)

Seal of Corporation

**Metropolitan
Pump Company**

division of **Metropolitan Industries, Inc.**
37 Forestwood Drive • Romeoville, Illinois 60446
(815)888-6200 • Fax (815)888-4573

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SERVICE CONTRACT

SUBMITTED: November 13, 2013

REFERENCE: Service Contract

OWNER

Village of Burr Ridge
7660 South County Line Road
Burr Ridge, IL 60521
Attn: Jim Lukas

EQUIPMENT LOCATION

Chasemoor Station
Arrowhead Station
Highland Fields Subd.

Metropolitan Pump Company shall service above located two (3) lift stations once every month, starting in January 2014 and continuing until 30-day cancellation notice by Village of Burr Ridge, or Metropolitan Pump Company.

Service to include: checking for proper operation of such items as pumps, controls, check valves, maintenance lifts, dehumidifier, blower, lights, sump pump, gate valves, alarm lights, etc. and lubrication of same, all in accordance with manufacturers' recommendations. Contract shall include such items as grease, oil, light bulbs and filter cones. This contract is exclusive of parts and accessories normally consumed in service and labor necessary to replace same. All defective motors, bearings, seals, electrical controls, etc. and labor necessary to repair or replace shall be quoted and handled on a separate order. Metropolitan Pump Company implies no guarantee, warranty, and is not responsible for consequential damages arising from equipment failure.

A charge shall be made for any additional service time requested by owner. For above described routine maintenance a charge of **\$765.00** shall be made for each call and be billed on the first day of each month.

OWNER: _____

ACCEPTED BY: _____

DATE: _____

Print Name: _____

METROPOLITAN PUMP COMPANY

PREPARED BY:



Ray Thoms



An Aegion Company

ANNUAL SERVICE AGREEMENT
WATER STORAGE TANK / CLARIFIER
CATHODIC PROTECTION SYSTEM(S)

Customer: 2347155
Contract: 56170

8H

BURR RIDGE, VILLAGE OF
DEPARTMENT OF PUBLIC WORKS
SUPERVISOR/WATER & SEWER
7660 SOUTH COUNTY LINE ROAD
BURR RIDGE IL 60521

P.O. Box 721
Medina, OH 44256
Phone: 330.725.6681
Fax: 330.723.6065
contractcenter@corrpro.com

ATTN: MR. JAMES LUKAS

Structure	Capacity	Designation/Location	System No.	Plan	Amount
Single Pedestal Water Tank	300,000	-	12798	C	715.00
Single Pedestal Water Tank	2,000,000	-	18018	C	715.00

For contract period 1/1/2014 through 12/31/2014

Total Lump Sum \$1,430.00

* Price reflects multiple tank discount.

All service plans include one site visit per contract term to include 1 through 5. Additional plan services as noted below.

1. Tank-to-Water potential profile within tank to monitor and verify effectiveness of system on submerged surface of tank.
2. Electrical Measurements to test anode and reference cells.
3. Inspect, test, and clean rectifier, controls, meters, contacts, wiring and connections. Replace fuses as required.
4. Adjust system for optimum corrosion control on submerged metal surface of tank.
5. Submit report with all data obtained, evaluation of data, and recommendations for continued performance.

Plan "A" Service: Includes one annual inspection as indicated including repair and/or replacement of anodes and rectifiers as required.

Plan "B" Service: Includes one annual inspection as indicated including repair and/or replacement of anodes as required.

Plan "C" Service: Includes only services listed in items 1 thru 5 above.

Plan "AA" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes as well as repair and/or replacement of anodes and rectifiers as required.

Plan "BB" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes as well as repair and/or replacement as required.

Plan "CC" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes.

Payment is due at the start of the contract period. Additional repairs or replacements of system components would be subject to the subscriber's approval. This agreement does not effect in any way the original warranty on the system(s) described above. Corrpro agrees to maintain General Liability Insurance and Workmen's Compensation Insurance during the annual service period. Client and Corrpro agree that neither party shall be responsible to the other party for incidental, consequential, indirect, punitive, or exemplary damages with respect to any claims, disputes, or other matters in question arising out of or relating to this Agreement or its termination, and Client and Corrpro hereby waive such damage. Corrpro's total liability to Client shall not exceed the amount of compensation actually paid for the services, products, or materials giving rise to the claim. Client and Corrpro waive all rights against each other and any of their subcontractors, agents and employees for all loss or damage to property or its loss of use.

Please Include Job Site Contact Person: _____ Phone Number: _____

CORRPRO COMPANIES, INC.

SUBSCRIBER'S ACCEPTANCE

Ellen Hutcheson

Signature: _____

Hutcheson, Ellen R

Date: 10/1/2013

Printed Name / Title: _____

Date: _____

Subscriber to mail one signed copy to CORRPRO at the above address.



CORRPRO Waterworks
ADDITIONAL WATER TANK SERVICES AGREEMENT

BURR RIDGE, VILLAGE OF
DEPARTMENT OF PUBLIC WORKS
SUPERVISOR/WATER & SEWER
BURR RIDGE, IL 60521
ATTN: MR. JAMES LUKAS
CUSTOMER NO: 2347155
CONTRACT NO: 56170

PO Box 721
Medina, OH 44256
Phone : 330.725.6681
Fax : 330.723.6065
contractcenter@corrpro.com

ANNUAL 15 POINT TANK REVIEW

1. FOUNDATION: OBSERVE FOR SETTLING, CRACKS AND DETERIORATION.
2. EXTERIOR TANK COATING: OBSERVE FOR COATING FAILURE, CORROSION AND LEAKS.
3. INTERIOR TANK COATING: OBSERVE AS ALLOWED FROM ACCESS HATCHES.
4. WATER LEVEL INDICATOR: CHECK OPERATIONAL CONDITION.
5. OVERFLOW PIPE: CHECK THE FLAP VALVE COVER AS ACCESSIBLE, OPERABLE AND SEALED.
6. ACCESS LADDER: CHECK FOR LOOSE BOLTS AND RUNGS.
7. FALL PROTECTION DEVICES: CHECK OPERATION.
8. ROOF: CHECK FOR HOLES, RUST, AND PONDING WATER LOW SPOTS.
9. AIR VENTS: CHECK SCREENS, SEALED EDGES AND SEAMS.
10. CATHODIC PROTECTION ANODES COVERS: CHECK FOR DETERIORATED GASKETS AND IMPROPER SEAL (FOR TANKS NOT PRESENTLY COVERED BY A SERVICE AGREEMENT)
11. ROOF HATCH: CHECK LOCKS, HINGES AND GASKETS.
12. VISUAL WATER QUALITY: OBSERVE FOR FOREIGN MATTER AS DISCERNABLE FROM THE ROOF HATCH.
13. PHOTOGRAPH AREAS OF CONCERN.
14. WRITTEN RECOMMENDATIONS FOR CORRECTIVE ACTION IF REQUIRED.
15. OBSERVE TANK SITE SECURITY. CHECK FENCES, GATES AND ACCESS DOORS.

ANNUAL COST \$550.00 PER TANK PER YEAR

ACCEPTED: YES _____ NO _____

* The service provided is an annual visual evaluation for the purpose of noting possible areas which may require further investigation or possible corrective action in accordance with AWWA recommended practices. It is limited to areas of the tank visible from access points such as ladders and catwalks. The work performed is not a structural evaluation nor does it take the place of a complete 3 - 5 year water tank inspection as recommended by AWWA standards.

AVIATION LIGHT BULB REPLACEMENT (standard bulbs included)

REPLACE ALL AVIATION LIGHT BULBS AT THE LISTED COST PER TANK FOR THE FIRST TWO BULBS AND \$25.00 EACH ADDITIONAL BULB.

REPLACEMENT COST \$125.00 PER TANK PER YEAR

ACCEPTED: YES X NO _____

*Price based on Max. bulb size, 116 watt medium screw base Traffic Signal Bulb (116 A21 TS)

INTERIOR LIGHT BULB REPLACEMENT (standard bulbs included)

REPLACE ALL INTERIOR LIGHT BULBS ACCORDING TO THE LISTED COST FOR THE FIRST FIVE BULBS AND \$10.00 EACH ADDITIONAL BULB.

REPLACEMENT COST \$125.00 PER TANK PER YEAR

ACCEPTED: YES _____ NO _____

*Price based on Max. bulb size, 150 watt medium screw base Rough Service Incandescent Bulb (150 A23 RS)

SIGNATURE: _____

TITLE: _____

DATE: _____

* All additional work is accepted as an addendum to the cathodic protection service agreement in accordance with the terms and conditions as indicated on the contract. Prices are contingent upon all work being performed in one site visit in conjunction with the acceptance of the cathodic protection system service agreement. Upon acceptance, if there are additional tanks in the water system that do not have cathodic protection systems, they may also be added to the service agreement for Tank Review and Bulb Replacement Service.

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VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 01/13/14

PAYMENT DATE: 01/14/14

FISCAL 13-14

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund	5,886.04	317,245.18	323,131.22
21	E-911 Fund	1,030.86	2,862.96	3,893.82
23	Hotel/Motel Tax Fund		14,466.58	14,466.58
24	Places of Eating Tax		100.00	100.00
32	Sidewalks/Pathway Fund		143.00	143.00
41	Debt Service Fund	22,956.35	175.00	23,131.35
51	Water Fund	1,517.39	82,120.28	83,637.67
52	Sewer Fund	103.99	2,172.02	2,276.01
61	Information Technology Fund		2,363.97	2,363.97
TOTAL ALL FUNDS		<u>\$31,494.63</u>	<u>\$421,648.99</u>	<u>\$453,143.62</u>

PAYROLL

PAY PERIODS ENDING DECEMBER 7, 2013
DECEMBER 21, 2013 AND JANUARY 4, 2014

	TOTAL PAYROLL
Legislation	3,083.79
Administration	51,136.96
Community Development	29,881.82
Finance	26,950.53
Police	383,803.28
Public Works	93,136.89
Water	83,383.55
Sewer	22,412.34
IT Fund	
TOTAL	<u>\$693,789.16</u>
GRAND TOTAL	<u>\$1,146,932.78</u>

01/10/2014 11:37 AM

User: scarman

DB: Burr Ridge

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
EXP CHECK RUN DATES 12/11/2013 - 01/03/2014
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/8

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4042	Pens pkt dlvy/Sullivan-Nov'13	Village of Burr Ridge	12/17/13	Dec2013	11.53
10-1010-50-5010	General legal service-Oct'13	Klein, Thorpe & Jenkins,	11/25/13	Oct2013	5,755.07
10-1010-50-5010	Stanley complaint (tree buffer)	Klein, Thorpe & Jenkins,	11/25/13	Oct2013	532.00
10-1010-50-5010	BFPC legal-Oct'13	Klein, Thorpe & Jenkins,	11/25/13	Oct2013	608.00
10-1010-50-5010	S.A. #28 legal-Oct'13	Klein, Thorpe & Jenkins,	11/25/13	Oct2013	247.00
10-1010-50-5010	General legal service-Nov'13	Klein, Thorpe & Jenkins,	12/19/13	Nov2013	1,838.10
10-1010-50-5010	Plan Comm legal service-Nov'13	Klein, Thorpe & Jenkins,	12/19/13	Nov2013	95.00
10-1010-50-5010	Stanley complaint (tree buffer)	Klein, Thorpe & Jenkins,	12/19/13	Nov2013	323.00
10-1010-50-5010	BFPC legal-Nov'13	Klein, Thorpe & Jenkins,	12/19/13	Nov2013	380.00
10-1010-50-5015	Ordinance prosecution-Dec'13	Linda S. Pieczynski	12/31/13	6019	796.00
10-1010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	37.34
10-1010-50-5030	Ver. cell phone bill-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	59.94
10-1010-80-8010	2013 Employee Christmas luncheo	Brookhaven Marketplace	12/13/13	Dec2013	461.64
10-1010-80-8010	Employee Christmas gift cards-1	Brookhaven Marketplace	12/18/13	12-18-13	750.00
10-1010-80-8010	Employee Christmas gift cards/4	Burr Ridge Village Center	12/18/13	Dec2013	2,300.00
10-1010-80-8010	2013 Christmas luncheon exp rei	Barbara Popp	01/06/14	Jan2014	81.80
10-1010-80-8012	JM card stock/stamps-Dec'13	Village of Burr Ridge	12/17/13	Dec2013	27.08
10-1010-80-8012	JM military postcards-Dec'13	Village of Burr Ridge	12/17/13	Dec2013	33.55
10-1010-80-8025	Photo processing (bfpc testing)	Village of Burr Ridge	12/17/13	Dec2013	27.06
10-1010-80-8025	Police appl credit check/8-Dec'	Metro-Western Cook	12/15/13	408778/1187	288.00
10-1010-80-8025	Pol. applicants oral interviews	Resource Management Assoc	12/12/13	13114/2	250.00
10-1010-80-8025	Pol. appl polygraph/Roldan-Dec'	Theodore Polygraph Servic	12/23/13	4025	135.00
10-1010-80-8025	Pol. appl polygraph/Quesada-Dec'	Theodore Polygraph Servic	12/23/13	4025	135.00
10-1010-80-8025	Pol appl polygraphs/5-Dec'13	Theodore Polygraph Servic	12/27/13	4027	675.00
10-1010-80-8030	Video tape board mtg-12/09/13	Fernando Garron	12/19/13	Dec2013	450.00
10-1010-80-8035	Business survey copies/510-Dec'	Alphagraphics	12/05/13	68503	123.74
10-1010-80-8035	Bus. survey sort/addr/mail/510-	Alphagraphics	12/05/13	68503	62.19
Total For Dept 1010 Boards & Commissions					16,483.04
Dept 2010 Administration					
10-2010-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	340.92
10-2010-40-4042	WBBR Chamber luncheon/Stricker-	Willowbrook/Burr Ridge	12/19/13	Jan2014	20.00
10-2010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	242.72
10-2010-50-5030	Ver. cell phone bill/2-(less cr	Verizon Wireless	12/21/13	9717079730/Dec13	84.03
Total For Dept 2010 Administration					687.67
Dept 3010 Community Development					
10-3010-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	210.46
10-3010-40-4040	ABCI dues/Tejkowski-Nov'13	Village of Burr Ridge	12/17/13	Dec2013	5.00
10-3010-40-4042	ABCI mtg/Tejkowski-Nov'13	Village of Burr Ridge	12/17/13	Dec2013	18.00
10-3010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	373.42
10-3010-50-5030	Ver. cell phone bill/2-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	119.88
10-3010-50-5075	B&F inspections-Nov'13	B & F Construction Code S	12/10/13	38460	2,689.72
10-3010-50-5075	B&F plan revw/745 McClintock #3	B & F Construction Code S	12/19/13	38544	208.65
10-3010-50-5075	DMorris plan reviews-Dec'13	Don Morris Architects P.C	12/31/13	Dec2013	2,145.00
10-3010-50-5075	DMorris inspections-Dec'13	Don Morris Architects P.C	12/31/13	Dec2013	2,170.00
10-3010-50-5075	Elevator inspections-Dec'13	Elevator Inspection Servi	12/19/13	43507	32.00
10-3010-50-5075	B&F plan reviews/La Cabanita-Ja	B & F Construction Code S	01/03/14	38588	895.50
10-3010-60-6000	Sharpie markers/Ruiz-Dec'13	Village of Burr Ridge	12/17/13	Dec2013	6.40
Total For Dept 3010 Community Development					8,874.03
Dept 4010 Finance					
10-4010-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	118.85

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4010 Finance					
10-4010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	186.71
10-4010-50-5030	Ver. cell phone bill-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	69.94
10-4010-50-5040	#901-5140 1099R Copy A form/lpk	Quill Corporation	12/11/13	C3083851-7858961	5.03
10-4010-50-5040	#901-5141 1099R Copy B form/lpk	Quill Corporation	12/11/13	C3083851-7858961	5.03
10-4010-50-5040	#901-5142 1099R Copy C form/lpk	Quill Corporation	12/11/13	C3083851-7858961	5.03
10-4010-50-5040	#901-5143 1099R Copy D form/lpk	Quill Corporation	12/11/13	C3083851-7858961	5.03
10-4010-50-5040	#901-5650 W2 6pt laser form/lpk	Quill Corporation	12/06/13	C3083851-7755989	21.85
10-4010-50-5040	#901-5201 W2 Copy A Fedl IRS/3p	Quill Corporation	12/06/13	C3083851-7755989	18.39
10-4010-50-5040	#9015202 W2 Copy B laser form/3	Quill Corporation	12/06/13	C3083851-7755989	18.39
10-4010-50-5040	#901-5203 W2 Copy C laser form/	Quill Corporation	12/06/13	C3083851-7755989	18.39
10-4010-50-5040	#901-5204 W2 Copy 1/Copy D lase	Quill Corporation	12/06/13	C3083851-7755989	18.39
10-4010-50-5040	#901-66662 W2 Self seal envelop	Quill Corporation	12/06/13	C3083851-7755989	33.26
10-4010-50-5040	#901-6105 1099M 5pt laser form/	Quill Corporation	12/06/13	C3083851-7755989	17.22
10-4010-50-5040	#901-77772 1099 Misc/Retirement	Quill Corporation	12/06/13	C3083851-7755989	18.48
10-4010-50-5060	FY12-13 audit progress bill-Dec	Sikich LLP	12/17/13	0111757.0/173569	2,773.00
Total For Dept 4010 Finance					3,332.99
Dept 4020 Central Services					
10-4020-40-4099	Pre pay meal exp/Chiro One wrks	Margaret Sandora	01/07/14	Jan2014	125.00
10-4020-50-5081	FSA monthly fee-Jan'14	Discovery Benefits	12/31/13	12993/0000428582IN	83.00
10-4020-50-5081	2014 IRMA contribution	IRMA	12/18/13	Dec2013	225,608.00
10-4020-50-5085	Mailing sys rental-Sep/Dec'13	Pitney Bowes	12/13/13	2852846-DC13	447.00
10-4020-60-6010	hot chocolate mix/box of 50-PW	Runco Office Supply	12/12/13	5649-562435-0	10.48
10-4020-60-6010	1cs coffee & supls/PD-01/07/14	ARAMARK Refreshment Servi	01/07/14	444502-378416	60.10
10-4020-60-6010	2013 Christmas luncheon exp rei	Barbara Popp	01/06/14	Jan2014	10.70
10-4020-60-6010	Copier paper/VH-10oct-Dec'13	Warehouse Direct, Inc.	12/26/13	114313-21795740	308.50
Total For Dept 4020 Central Services					226,652.78
Dept 5010 Police					
10-5010-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	2,055.37
10-5010-40-4032	Uniforms/Karceski-Dec'13	Ray O'Herron Co., Inc.	12/17/13	60521PD-1338060IN	500.86
10-5010-40-4032	Uniforms/Thompson-Dec'13	Ray O'Herron Co., Inc.	12/18/13	60521PD-1338357IN	53.00
10-5010-40-4032	Uniforms/Husarik-Dec'13	Ray O'Herron Co., Inc.	12/20/13	60521PD-1338931IN	107.77
10-5010-40-4032	6120-NB, Jacket/Koslowski-Dec13	Ray O'Herron Co., Inc.	12/26/13	60521PD-1339625IN	125.00
10-5010-40-4032	Uniforms/Garcia-Dec'13	Ray O'Herron Co., Inc.	12/09/13	60521PD-1337055IN	193.96
10-5010-40-4032	Uniforms/Gutierrez-Dec'13	Ray O'Herron Co., Inc.	12/30/13	60521PD-1340223IN	82.00
10-5010-40-4032	Uniforms/Karceski-Jan'14	Ray O'Herron Co., Inc.	01/03/14	60521PD-1400298IN	55.98
10-5010-40-4032	Uniforms/Cervenka-Jan'14	Ray O'Herron Co., Inc.	01/03/14	60521PD-1400299IN	572.06
10-5010-40-4040	2014 DCCOP dues/Madden	DuPage Cty Chiefs of Pol.	12/26/13	Dec2013	50.00
10-5010-40-4040	2014 notary bond/state file fee	Notaries Assn of Illinois	12/19/13	12-19-13	32.00
10-5010-40-4040	2014 notary bond/state file fee	Notaries Assn of Illinois	01/07/14	01-07-14	32.00
10-5010-40-4042	Close Quarter Handgun Skills: L	North East Multi-Regional	12/16/13	279-176351	300.00
10-5010-40-4042	Close Quarter Handgun Skills: L	North East Multi-Regional	12/16/13	279-176351a	300.00
10-5010-40-4042	DCOP mtg/Madden-Nov'13	Village of Burr Ridge	01/09/14	Jan2014	50.00
10-5010-40-4042	WBRR chamber mtg/Madden-Jan'14	Willowbrook/Burr Ridge	12/19/13	01-08-14	20.00
10-5010-50-5020	2014 County notary file fee/Hus	Cook County Clerk David C	01/07/14	Jan2014	10.00
10-5010-50-5020	LexisNexis monthly fee-Dec'13	LexisNexis Risk Data Mngr	12/31/13	1267894-20131231	50.00
10-5010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	1,026.90
10-5010-50-5030	Telephone/outside emergency pho	Call One	12/15/13	101090740000Dec13	28.80
10-5010-50-5030	Ver. cell phone bill/6-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	342.29
10-5010-50-5045	SWCD contract fee-Jan'14	Southwest Central Dispatc	12/20/13	101201126-Dec13	24,811.70
10-5010-50-5050	Equip maint/#1304-Dec'13	Public Safety Direct, Inc	12/12/13	24996	95.00
10-5010-50-5050	Equip maint/#0612-Dec'13	Public Safety Direct, Inc	12/12/13	24996	47.50

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Fund 10 General Fund					
Dept 5010 Police					
10-5010-50-5050	Equip maint/#1304-Dec'13	Public Safety Direct, Inc	12/12/13	24998	201.00
10-5010-50-5051	Vehicle maint/#1304-Dec'13	Willowbrook Ford	12/12/13	6148814/2	213.25
10-5010-50-5051	Vehicle maint/#1005-Dec'13	Willowbrook Ford	12/13/13	6148908/2	396.91
10-5010-50-5051	Vehicle maint/#1106-Dec'13	Willowbrook Ford	12/20/13	6149371/2	769.79
10-5010-50-5051	Vehicle washing-Dec'13	Fuller's Car Wash	12/31/13	2000/Dec13	292.22
10-5010-50-5051	Mount/bal tire/unit #1307-Dec'1	Tom & Jerry Tire & Servic	12/14/13	30767	25.00
10-5010-50-5051	Repl. spotlight bulb/#1005-Dec'	Tom & Jerry Tire & Servic	12/02/13	49011	25.45
10-5010-50-5051	GOF/unit #1303-Dec'13	Tom & Jerry Tire & Servic	12/02/13	49016	25.45
10-5010-50-5051	Mount/balance/rotate tires/#071	Tom & Jerry Tire & Servic	12/04/13	49025	102.82
10-5010-50-5051	GOF/unit #1307-Dec'13	Tom & Jerry Tire & Servic	12/05/13	49034	25.45
10-5010-50-5051	Repl battery/test chging sys/#0	Tom & Jerry Tire & Servic	12/12/13	49066	247.56
10-5010-50-5051	GOF/unit #1302-Dec'13	Tom & Jerry Tire & Servic	12/17/13	49102	25.45
10-5010-50-5051	GOF/unit #1313-Dec'13	Tom & Jerry Tire & Servic	12/18/13	49110	25.45
10-5010-50-5051	Exchange 3 I-Pass transponders-	Village of Burr Ridge	01/09/14	Jan2014	50.00
10-5010-50-5095	#HMSS-1, HazMat Smart-Strip	Safety Solutions, Inc.	12/10/13	8489	437.50
10-5010-50-5095	Shipping	Safety Solutions, Inc.	12/10/13	8489	10.00
10-5010-50-5095	2014 APBnet-TRAK-Critical/Reach	Critical Reach, Inc.	12/30/13	14-67	265.00
10-5010-60-6000	XL3115E, Custom Flash Stamp (CL	Schwaab	12/04/13	D45333	63.00
10-5010-60-6000	51098, 1/4 oz. Tube Flash Ink (Schwaab	12/04/13	D45333	5.75
10-5010-60-6000	Shipping	Schwaab	12/04/13	D45333	6.58
10-5010-60-6000	Sharp printing calculator-Jan'1	Village of Burr Ridge	01/09/14	Jan2014	28.95
10-5010-60-6010	Windshield washer solvent/6-Dec	Westown Auto Supply Co. I	12/26/13	2900-55177	15.00
10-5010-60-6010	Blanket cleaning-12/12/13	Kerkstra Cleaners	12/12/13	631032	37.00
10-5010-60-6010	2014 notary stamp-Vulpo	Notaries Assn of Illinois	12/19/13	12-19-13	17.00
10-5010-60-6010	2014 notary stamp-Glosky	Notaries Assn of Illinois	01/07/14	01-07-14	17.00
10-5010-70-7020	Equip transfer/#0110-Dec'13	Public Safety Direct, Inc	12/18/13	25028	364.10
10-5010-70-7020	Shop Service Technician, remove	Public Safety Direct, Inc	12/10/13	24984	450.00
Total For Dept 5010 Police					35,084.87
Dept 6010 Public Works					
10-6010-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	564.96
10-6010-40-4032	Safety glasses/2-Dec13	Alexander Equipment Co.	12/12/13	98489	28.00
10-6010-40-4032	Uniform cleaning-12/17/13	Breens Cleaners	12/17/13	9027-331441	73.76
10-6010-40-4032	Uniform cleaning-12/24/13	Breens Cleaners	12/24/13	9027-331637	73.76
10-6010-40-4032	Uniform cleaning-12/31/13	Breens Cleaners	12/31/13	9027-331818	73.76
10-6010-40-4041	Pre-empl physical/Ekl-Dec'13	Concentra Medical Centers	12/11/13	1007851842	355.00
10-6010-40-4042	Mileage to/from PW-VH/Benedict-	Shirley Benedict	01/02/14	Dec2013	37.29
10-6010-40-4042	PW driver training/4-Nov'13	Northeastern Illinois Pub	11/30/13	11937	700.00
10-6010-40-4042	Electrical safety training/2-No	Northeastern Illinois Pub	11/30/13	11962	100.00
10-6010-40-4043	Fyl3-14 degree pgm reimb/May-Ja	Paul D. May	01/02/14	Jan2014	746.82
10-6010-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	311.18
10-6010-50-5030	Telephone/PW fax line-Dec'13	Call One	12/15/13	101090740000Dec13	30.63
10-6010-50-5030	Telephone/PW phone line-Dec'13	Call One	12/15/13	101090740000Dec13	107.83
10-6010-50-5030	Telephone/R.A.-Dec'13	Call One	12/15/13	101090740000Dec13	28.87
10-6010-50-5030	Ver. cell phone bill-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	292.00
10-6010-50-5050	Control Bar Mounting Bolts	Alexander Equipment Co.	12/18/13	98617	85.26
10-6010-50-5050	Service repair/ Ingersoll Rand	Fluid Aire Dynamics Co	12/20/13	15793R	253.96
10-6010-50-5051	Veh. safety test/unit #34-Dec'1	Courtney's Safety Lane, I	12/19/13	054967	35.00
10-6010-50-5051	Repair tire-Dec'13	Gene's Tire Service, Inc.	12/27/13	105548	20.40
10-6010-50-5051	Rpr dump bed/unit #34-Dec'13	B & R Repair & Co.	12/18/13	V4733-WI044925	1,198.00
10-6010-50-5054	Street Light Maintenance-12/03/	Rag's Electric	12/03/13	9138	798.21
10-6010-50-5055	Electric/Mad. St. RR crossing-D	COMED	12/06/13	3699071070/Dec13	41.29
10-6010-50-5055	Mad RR crossing signal maint/re	Meade Electric Company, I	12/16/13	14863-662638	684.36

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Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5055	Traff. signal maint/Bridewell-D	Meade Electric Company, I	12/27/13	14863-663112	175.00
10-6010-50-5065	Electric/Village street lights-	Constellation NewEnergy,	12/17/13	0012732606	1,468.52
10-6010-50-5085	Rentals	Breens Cleaners	12/24/13	9027-331637	2.70
10-6010-50-5095	Hep B vaccine/Kurek-Dec'13	Concentra Medical Centers	12/09/13	1007839353	89.00
10-6010-60-6010	Truck wash soap-Dec'13	High PSI LTD.	12/19/13	40457	383.00
10-6010-60-6020	truck oil	RelaDyne, LLC	12/16/13	0786568-IN	497.32
10-6010-60-6020	delivery fee	RelaDyne, LLC	12/16/13	0786568-IN	25.00
10-6010-60-6020	Diesel and gasoline pchs-Dec'13	Speedway SuperAmerica LLC	12/26/13	1001519840-Dec13	217.26
10-6010-60-6040	Over flow bottle (brush bandit)	Alexander Equipment Co.	12/12/13	98488	21.95
10-6010-60-6040	Stihl chainsaw chain/3-Dec13	Alexander Equipment Co.	12/12/13	98489	44.85
10-6010-60-6040	Rewind Starter	Russo's Power Equipment	09/30/13	1009793-1748028	21.10
10-6010-60-6040	Filler Cap 350 0535	Russo's Power Equipment	09/30/13	1009793-1748028	8.38
10-6010-60-6040	Filler Cap 350 0537	Russo's Power Equipment	10/02/13	1009793-1750383	8.38
10-6010-60-6041	Hose assy/swivel nut elbow-#37/	Catching Fluidpower, Inc.	12/10/13	113829-5879200	106.40
10-6010-60-6041	Snow equip. parts-unit #29/Dec	Force America Distributin	12/23/13	04147484	1,277.50
10-6010-60-6042	Street light fixture-Dec'13	Crescent Electric Supply	12/04/13	038-338398-00	1,058.85
10-6010-60-6042	Fuse holder/photo control-Dec'1	Industrial Electric Suppl	12/13/13	VILLA02/221842	92.00
10-6010-60-6060	Deicing Salt	North American Salt Compa	12/11/13	71070378	8,020.79
10-6010-60-6060	Deicing Salt	North American Salt Compa	12/17/13	71075777	2,119.59
10-6010-60-6060	Deicing Salt	North American Salt Compa	12/20/13	71078339	5,725.99
10-6010-70-7000	Fleet battery charger-Dec'13	Grainger	12/12/13	9317275916	445.28
Total For Dept 6010 Public Works					28,449.20
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Alarm monitor/RA-Jan/Mar'14	Alarm Detection Systems,	12/08/13	600807-1033	140.82
10-6020-50-5052	Generator service - VH	Nationwide Power Solution	12/20/13	310874	786.55
10-6020-50-5052	Generator service - PD	Nationwide Power Solution	12/20/13	310874	882.57
10-6020-50-5052	Generator service - PW	Nationwide Power Solution	12/20/13	310874	816.05
10-6020-50-5052	Garbage hauling/VH-01/01/14	Waste Management	01/01/14	2269463-2009-1	98.91
10-6020-50-5052	Garbage hauling/PD-01/01/14	Waste Management	01/01/14	2269502-2009-6	132.02
10-6020-50-5058	PD mat rental-12/17/13	Breens Cleaners	12/17/13	9028-331435	27.00
10-6020-50-5058	PW mat rental-12/17/13	Breens Cleaners	12/17/13	9028-331435	21.00
10-6020-50-5058	VH mat rental-12/17/13	Breens Cleaners	12/17/13	9028-331435	18.00
10-6020-50-5058	VH mat rental-12/24/13	Breens Cleaners	12/24/13	9028-331631	18.00
10-6020-50-5058	PW mat rental-12/24/13	Breens Cleaners	12/24/13	9028-331631	21.00
10-6020-50-5058	PD mat rental-12/24/13	Breens Cleaners	12/24/13	9028-331631	27.00
10-6020-50-5058	VH mat rental-12/31/13	Breens Cleaners	12/31/13	9028-331812	18.00
10-6020-50-5058	PW mat rental-12/31/13	Breens Cleaners	12/31/13	9028-331812	21.00
10-6020-50-5058	PD mat rental-12/31/13	Breens Cleaners	12/31/13	9028-331812	27.00
10-6020-50-5080	Electric/Lakewood aerator-Dec'1	COMED	12/06/13	9258507004/Dec13	15.30
10-6020-50-5080	Electric/Windsor aerator-Dec'13	COMED	12/06/13	9342034001/Dec13	15.30
10-6020-50-5095	Quarterly radio leasing	Fire & Security Systems,	12/15/13	320-139024	57.00
10-6020-50-5095	FD Monitoring Tri State Radio	Fire & Security Systems,	12/15/13	320-139024	96.00
10-6020-50-5095	FD monitoring Tri-State radio-J	Fire & Security Systems,	12/15/13	320-139024a	96.00
10-6020-60-6010	Building light repair parts	Industrial Electric Suppl	12/27/13	VILLA02-222178	42.00
10-6020-60-6010	Utilatub laundry tub & light-De	Menards - Hodgkins	12/13/13	32060290-48500	56.83
10-6020-60-6010	Misc building supplies-Dec'13	Menards - Hodgkins	12/17/13	32060290-48859	93.40
10-6020-60-6010	Cut end mop heads-PW	Runco Office Supply	12/12/13	5649-562435-0	13.08
10-6020-60-6010	Medium duty scrubbing pads-PW	Runco Office Supply	12/12/13	5649-562435-0	26.81
Total For Dept 6020 Buildings & Grounds					3,566.64
Total For Fund 10 General Fund					323,131.22

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Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	E911 line charge-Dec'13	AT&T	12/16/13	630Z99786812Dec13	1,030.86
21-7010-50-5095	Starcom 21 user fee-Dec'13	Motorola Solutions, Inc	12/01/13	6008BR-12022112613	34.00
21-7010-50-5095	E911 surcharge collection-Oct'1	Southwest Central 911 Sys	12/30/13	Dec2013	1,424.96
21-7010-50-5095	E911 surcharge collection-Nov'1	Southwest Central 911 Sys	12/30/13	Dec2013-a	1,404.00
Total For Dept 7010 Special Revenue E-911					3,893.82
Total For Fund 21 E-911 Fund					3,893.82
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/gateway sign-Dec'13	COMED	12/06/13	1153168007/Dec13	28.64
23-7030-50-5075	Electric/median lighting-Dec'13	COMED	12/06/13	1319028022/Dec13	325.04
23-7030-50-5075	Electric/entryway sign-Dec'13	COMED	12/06/13	2257153023/Dec13	118.00
23-7030-80-8055	H/M marketing-Dec'13	Boost Creative Marketing	12/31/13	BURR-1069	5,590.00
23-7030-80-8055	H/M marketing-Dec'13	Boost Creative Marketing	12/31/13	BURR-1070	8,362.00
23-7030-80-8055	Reimb WLIT gift crt promo/Marri	Chicago Marriott at Burr	01/07/14	Jan2014	42.90
Total For Dept 7030 Special Revenue Hotel/Motel					14,466.58
Total For Fund 23 Hotel/Motel Tax Fund					14,466.58
Fund 24 Places of Eating Tax					
Dept 7040 Restaurant/Place of Eating Tax					
24-7040-80-8056	Reimb WLIT gift cert promo/Port	Porterouse Steaks and Sea	01/03/14	Jan2014	100.00
Total For Dept 7040 Restaurant/Place of Eating T					100.00
Total For Fund 24 Places of Eating Tax					100.00
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7052	CLR ROW imprv/eng-Dec'13	Burns & McDonnell	12/13/13	68491-5	143.00
Total For Dept 8020 Sidewalks/Pathway					143.00
Total For Fund 32 Sidewalks/Pathway Fund					143.00
Fund 41 Debt Service Fund					
Dept 4030 Debt Service					
41-4030-80-8040	2003 GOB adm fee-Dec'13	U.S. Bank	12/24/13	6533 1/3570058	175.00
41-4030-80-8110	H/M instl/principal-Dec'13	Burr Ridge Bank And Trust	12/10/13	100000729/Dec13	18,511.86
41-4030-80-8111	H/M instl/interest-Dec'13	Burr Ridge Bank And Trust	12/10/13	100000729/Dec13	4,444.49
Total For Dept 4030 Debt Service					23,131.35
Total For Fund 41 Debt Service Fund					23,131.35
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	417.83
51-6030-40-4032	Uniform cleaning-12/17/13	Breens Cleaners	12/17/13	9027-331441	80.96
51-6030-40-4032	Uniform cleaning-12/24/13	Breens Cleaners	12/24/13	9027-331637	80.96
51-6030-40-4032	Uniform cleaning-12/31/13	Breens Cleaners	12/31/13	9027-331818	80.96
51-6030-40-4042	MCWWA mtg/Guth-11/20/13	Village of Burr Ridge	12/17/13	Dec2013	25.00
51-6030-40-4042	PW driver training/4-Nov'13	Northeastern Illinois Pub	11/30/13	11937	700.00
51-6030-40-4043	Fy13-14 degree pgm reimb/May-Ja	Paul D. May	01/02/14	Jan2014	746.59
51-6030-50-5020	Coliform water tests/13-Nov'13	Envirotest Perry Laborat	12/03/13	13-129914	97.50
51-6030-50-5020	Emergency Water Leak Detection	M.E. Simpson Co. Inc.	10/31/13	24443	645.00
51-6030-50-5030	Telephone/pumping stn-Dec'13	AT&T	12/16/13	630Z99575512Dec13	547.28

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-50-5030	Well monitor line-Dec'13	AT&T	12/16/13	708Z40020912Dec13	183.49
51-6030-50-5030	Telephone/well pumping line-Dec	Call One	12/15/13	101090740000Dec13	506.56
51-6030-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	280.06
51-6030-50-5030	Ver. cell phone bill-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	329.46
51-6030-50-5030	Telephone/well pumping line-Dec	AT&T	12/22/13	630325420912Dec13	231.61
51-6030-50-5067	#67 Stone 3/4" for water main b	IM Crushing, LLC	12/10/13	VILLBUR-3246	313.37
51-6030-50-5067	Emergency Water Main Repair, 1	Vian Construction Co., In	11/25/13	000110250013	5,266.00
51-6030-50-5067	Emergency Water Main Valve Repa	Vian Construction Co., In	11/27/13	000110270013	1,361.00
51-6030-50-5067	Main break repairs-Nov'13	Murphy Paving and Sealcoa	11/27/13	8962	3,030.00
51-6030-50-5080	Electric/well #4-Dec'13	COMED	12/19/13	0029127044/Dec13	679.64
51-6030-50-5080	Electric/well #1-Dec'13	COMED	12/09/13	0793668005/Dec13	162.51
51-6030-50-5080	Electric/well #5-Dec'13	COMED	12/19/13	4497129016/Dec13	204.39
51-6030-50-5080	Electric/Bedford sump pump-Dec'	COMED	12/12/13	9179647001/Dec13	121.75
51-6030-50-5080	Electric/2m tank-Dec'13	COMED	12/06/13	9256332009/Dec13	122.96
51-6030-50-5080	Electric/PC-Dec'13	Constellation NewEnergy,	12/12/13	0012654441	3,268.50
51-6030-50-5080	Nicor gas/PC-Dec'13	NICOR Gas	12/10/13	47915700000/Dec13	190.50
51-6030-50-5081	2014 IRMA contribution	IRMA	12/18/13	Dec2013	56,402.00
51-6030-50-5095	UB water bills/2190-Dec'13	Third Millennium Assoc. I	12/27/13	16442	674.52
51-6030-50-5095	UB late notices/196-Dec'13	Third Millennium Assoc. I	12/27/13	16442	300.53
51-6030-60-6000	Call bell-PW	Runco Office Supply	12/12/13	5649-562435-0	4.50
51-6030-60-6000	2 inch binders-PW	Runco Office Supply	12/12/13	5649-562435-0	15.93
51-6030-60-6000	small binder clips-PW	Runco Office Supply	12/12/13	5649-562435-0	1.96
51-6030-60-6000	black fine point pens-PW	Runco Office Supply	12/12/13	5649-562435-0	11.99
51-6030-60-6010	Alkaline D batteries - pk/12	Grainger	12/04/13	9310191813	165.60
51-6030-60-6010	Alkaline C batteries - pk/12	Grainger	12/04/13	9310191813	138.32
51-6030-60-6010	Keys (7 per set)	Pro-Tek	12/10/13	81474	62.40
51-6030-60-6040	8x30 clamp	EJ USA, Inc	12/10/13	10927-3673401	364.77
51-6030-60-6040	8"x 30" with 1.5" cc Tap all SS	EJ USA, Inc	12/10/13	10927-3673401	387.32
51-6030-60-6040	8"x 12" with 2" cc Tap all SS C	EJ USA, Inc	12/10/13	10927-3673401	205.34
51-6030-60-6070	Hnsdl water pchs-Oct'13	Village of Hinsdale	12/04/13	3101225/Dec13	278.53
51-6030-60-6070	Hnsdl water pchs-Oct'13	Village of Hinsdale	12/04/13	3101236/Dec13	87.34
51-6030-60-6070	Hinsdale water pchs-Oct'13	Village of Hinsdale	12/04/13	3107810/Dec13	462.63
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108351/Dec13	597.17
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108362/Dec13	66.10
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108491/Dec13	618.41
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108511/Dec13	228.96
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108531/Dec13	122.74
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108540/Dec13	143.99
51-6030-60-6070	Hinsdale water purchase-Oct'13	Village of Hinsdale	12/04/13	3108560/Dec13	122.74
51-6030-70-7000	Pressure Reg Valve 1" U5B Lead	HD Supply Waterworks, Ltc	12/19/13	080167-B870669	1,684.00
51-6030-70-7000	1" Water Meter Connection Sets	HD Supply Waterworks, Ltc	12/20/13	080167-B880687	684.00
51-6030-70-7000	3/4" Water Meter Connection Set	HD Supply Waterworks, Ltc	12/20/13	080167-B880687	132.00
Total For Dept 6030 Water Operations					83,637.67
Total For Fund 51 Water Fund					83,637.67
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental insurance-Jan'14	Delta Dental of Illinois-	01/01/14	586726/286727	208.30
52-6040-40-4032	Uniform cleaning-12/17/13	Breens Cleaners	12/17/13	9027-331441	25.19
52-6040-40-4032	Uniform cleaning-12/24/13	Breens Cleaners	12/24/13	9027-331637	25.19
52-6040-40-4032	Uniform cleaning-12/31/13	Breens Cleaners	12/31/13	9027-331818	25.19
52-6040-40-4043	Fyl13-14 degree pgm reimb/May-Ja	Paul D. May	01/02/14	Jan2014	746.59

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Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-50-5030	Telephone/H'Flds L.S.-Dec'13	AT&T	12/13/13	630321967912Dec13	72.87
52-6040-50-5030	Telephone-Dec'13	Call One	12/15/13	101090740000Dec13	31.12
52-6040-50-5068	Lift stn maint/3-Dec'13	Metropolitan Industries,	12/17/13	003355-0280091	765.00
52-6040-50-5080	Electric/H'Flds L.S.-Dec'13	COMED	12/09/13	0099002061/Dec13	42.52
52-6040-50-5080	Electric/C'Moor L.S.-Dec'13	COMED	12/09/13	0356595009/Dec13	148.73
52-6040-50-5080	Electric/A'Head L.S.-Dec'13	COMED	12/09/13	7076690006/Dec13	129.47
52-6040-60-6010	Confined Space Warning Sign	Grainger	12/16/13	9320241012	20.94
52-6040-60-6010	High Voltage Warning Sign	Grainger	12/16/13	9320241012	34.90
Total For Dept 6040 Sewer Operations					2,276.01
Total For Fund 52 Sewer Fund					2,276.01
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Web hosting/burr ridge events.co	Mb Financial Card Service	12/24/13	1258-Dec2013	6.99
61-4040-50-5020	IT support/Dec. 11 thru 27	Orbis Communications	12/30/13	55903	1,620.00
61-4040-50-5030	Mobile data service-Dec'13	Verizon Wireless	12/21/13	9717079730/Dec13	38.01
61-4040-50-5050	Rpr/rpl PD smart board-Dec'13	Orbis Communications	12/17/13	555894	586.98
61-4040-60-6010	CE250A Black Toner-PW	Runco Office Supply	12/12/13	5649-562435-0	111.99
Total For Dept 4040 Information Technology					2,363.97
Total For Fund 61 Information Technology Fund					2,363.97

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Fund Totals:

Fund 10 General Fund	323,131.22
Fund 21 E-911 Fund	3,893.82
Fund 23 Hotel/Motel Tax Fund	14,466.58
Fund 24 Places of Eating Tax	100.00
Fund 32 Sidewalks/Pathway Fund	143.00
Fund 41 Debt Service Fund	23,131.35
Fund 51 Water Fund	83,637.67
Fund 52 Sewer Fund	2,276.01
Fund 61 Information Technology F	2,363.97

Total For All Funds:	453,143.62
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