

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 23, 2013
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
– Christine Moravek, Pleasantdale Middle School
2. **ROLL CALL**

**7:00 p.m.
Presentation by Fire Chief Kevin Doyle
Fire Department's ISO Rating**

3. **AUDIENCE**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. **MINUTES**

- *A. Approval of Regular Meeting of September 9, 2013
- *B. Receive and File Draft Restaurant Marketing Committee Meeting of September 12, 2013
- *C. Receive and File Draft Hotel Marketing Committee Meeting of September 12, 2013
- *D. Receive and File Draft Pathway Commission Meeting of September 12, 2013
- *E. Receive and File Draft Plan Commission Meeting of September 16, 2013
- *F. Receive and File Draft Economic Development Committee Meeting of September 17, 2013
- *G. Receive and File Draft E-9-1-1 Board Meeting of September 19, 2013

6. **ORDINANCES**

- *A. Approval of Ordinance Amending Section 35-11-1204 (b)(1) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (Stop Signs at Drew Avenue & 77th Street)
- *B. Approval of Ordinance Amending Section 35-11-1315 (b) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (No Parking on the Arbor Avenue Cul-de-Sac Bulb, Within 100' of the West End of the Roadway)

7. RESOLUTIONS

None.

8. CONSIDERATIONS

- A. Presentation of FY 2012-13 Audit
- B. Update on General Fund Financial Operations – FY 12-13 and FY 13-14 First Quarter
- C. Consideration to Direct the Plan Commission to Hold a Public Hearing to Consider Re-Zoning the Village's Pump Center Property to Either R-2A or R-2B
- *D. Approval of Plan Commission Recommendation to Approve a Variation to Permit a Second Floor Addition to an Existing House While Maintaining a 12-Foot Side Yard Setback rather than the Required 17-Foot Side Yard Setback (V-04-2013: 8426 Meadowbrook Drive – Leja)
- *E. Approval of Plan Commission Recommendation to Approve a Special Use for a Restaurant with Live Entertainment, Sales of Alcoholic Beverages and with an Outdoor Dining Area (Z-17-2013: 116 Burr Ridge Parkway – LaCabanita)
- *F. Approval of Plan Commission Recommendation to Hold a Public Hearing to Consider a Zoning Ordinance Text Amendment Regarding Driveway Width Regulations
- *G. Approval of E-9-1-1 Board Recommendation to Purchase Bi-Directional Antenna and Amplifier for the DuPage County Star Com Radio System
- *H. Approval of Recommendation to Authorize 2013 Road Salt Purchase
- *I. Receive and File Resignation Letter from Part-Time Public Works General Utility Worker I William Just
- *J. Receive and File Retirement Letter from Full-Time Public Works General Utility Worker II Ronald Nowak
- *K. Receive and File Resignation Letter from Police Officer Joshua Heller
- *L. Approval of Recommendation to Fill Vacant P-T Public Works General Utility Worker I Position
- *M. Approval of Recommendation to Fill Vacant F-T Public Works General Utility Worker II Position with a General Utility Worker I
- *N. Approval of Recommendation to Authorize Board of Fire and Police Commissioners to Hire Police Officer to Replace Joshua Heller
- *O. Approval of Recommendation to Authorize FMLA Leave of Absence for Corporal Ryan Husarik

- *P. Approval of Recommendation to Authorize FMLA Leave of Absence for Corporal Michael Barnes
- *Q. Approval of Request for Raffle License for the Ray Graham Association and Hosting Facility License for Chicago Marriott Southwest at Burr Ridge for the Association's Fundraising Event on Saturday, November 9, 2013
- *R. Approval of Proclamation Designating November 12-18, 2013, as *The DuPage Community Foundation Week*
- *S. Approval of Vendor List in the amount of \$549,083.73 for all funds, plus \$204,310.24 for payroll, for a grand total of \$753,393.97, which includes no special expenditures
- T. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of September 23, 2013
DATE: September 20, 2013

PLEDGE OF ALLEGIANCE – Christine Moravek, Pleasantdale Middle School

PRESENTATION – Pleasantview Fire Chief Kevin Doyle will be making a presentation to the Board on Monday evening regarding the Fire Department’s ISO Rating.

6. ORDINANCES

A. Amend Chapter 35 – STOP Sign at Drew Avenue and 77th Street

The Village of Burr Ridge Engineering Division has performed a regulatory analysis of a resident request for STOP sign placement at the intersection of 77th Street and Drew Avenue. Following, please find a summary of the findings:

Location Description:

Additional regulatory signage has been requested at the intersection of 77th Street and Drew Avenue.

Geometry & Land Use:

The subject intersection is oriented in a perpendicular “cross” condition, with 77th Street oriented in the east-west direction, and Drew Avenue oriented in the north-south direction. Both streets carry traffic in a two-way condition, with a single lane for each traffic movement. The pavement width for all four legs approaching the intersection is relatively narrow, with pavement widths generally between 16’ and 18’ approaching the intersection. The roadway section is not confined by curb and gutter, but rather consists of an unconstrained edge with a variable gravel shoulder and a shallow ditch system for drainage conveyance. A single streetlight exists on a Com Ed pole at the southwest corner of the intersection.

The land use along Drew Avenue is exclusively residential, with Drew Avenue terminating on the north side at 75th Street, and extending though 79th Street to the south. The north terminus of Drew Avenue at 75th Street is a “T” configuration, with 75th Street as the through movement; this intersection is not currently under STOP control. The 79th and Drew intersection is under 2-way STOP control in the north-south direction, with Drew Avenue as the controlled leg.

The land use on 77th Street consists of residential use, as well as access to the municipal campus (Village Hall and Police Station) near the east end. 77th Street extends east-west for two blocks, with the subject intersection at the mid-point. The eastern terminus is a "T" configuration at County Line Road, with County Line Road as the through movement; 77th Street is under one-way STOP control, with the east movement on 77th Street at the controlled movement. The western terminus is at Hamilton Avenue, which is also configured as a "T" intersection, with Hamilton as the through movement; this intersection is not under STOP control.

Accident History:

The Burr Ridge Police Department has conducted an accident history search for the subject intersection for the preceding five-year period. During the five year period, one accident was recorded, on 10/11/12. The accident consisted of a front-to-side impact between two passenger vehicles, in which one party was transmitted to the hospital.

Traffic Volume / Data:

The Burr Ridge Public Works Department performed traffic counts at the subject intersection during the week of September 9, 2013. The traffic data indicated that the subject intersection and all approaching legs are classified as low volume. The average 24 hour intersection volume during the study period was 517 vehicles. The dominant movement approaching the intersection is the east leg, with 214 of the 517 approaching movements, which represents 41.4% of the volume.

Regulatory Warrant/Guidance:

In the United States, the FHWA Manual on Uniform Traffic Control Devices has been established to regulate the placement of traffic control. The purpose of establishing a national standard for traffic control is to reduce the potential for driver confusion due to variability or misapplication of traffic control throughout the nation. Utilization of this standard is adopted in order to establish continuity, consistency, and predictability – regardless where in the United States a driver might travel. The FHWA Manual on Uniform Traffic Control Devices, Section 2 warrants placement of STOP signs under the following condition(s):

FHWA MUTCD, Section 5B.02, Guidance

"STOP (R1-1) and YIELD (R1-2) signs (see Figure 5B-1) should be considered for use on low-volume roads where engineering judgment or study, consistent with the provisions of Sections 2B.04 to 2B.10, indicates that either of the following conditions applies:

- A. *An intersection of a less-important road with a main road where application of the normal right-of-way rule might not be readily apparent.*

B. An intersection that has restricted sight distance for the prevailing vehicle speeds.”

The Engineering Division finds that the above referenced FHWA warrant(s) are met for the subject location – see following evaluation.

Site & Practical Evaluation:

Residents have expressed concern that the current uncontrolled intersection is a hazard. Field investigation indicates that there is currently adequate site distance on all approaching legs, although the sight distance may occasionally be reduced due to parked vehicles. The one recorded accident at this site was contributed, in part, to an obstructed view resulting from a parked landscape trailer. The volume at this intersection is very minimal, but the east leg is clearly the dominant leg, with over 40% of the approaching volume. Based upon traffic volumes only, it would be slightly advantageous to have the north and south legs under STOP control, with unrestricted access through the intersection for east-west traffic. However, additional consideration should be given to driver confusion that can result in these scenarios, as well as to the severity of accidents which can occur at a two-way stop as opposed to a four-way stop. The Burr Ridge Police Department has found that utilization of four-way STOP control is less likely to result in driver confusion, and in the occurrences in which traffic accidents do occur, the severity is reduced. This assertion is corroborated by engineering studies, as to the severity of accidents under different STOP control scenarios. Since the overall volume at this intersection is minimal, the traffic efficiency advantage of a two-way STOP is minimal; therefore a four-way STOP is recommended.

The Engineering Division finds that regulatory guidance, practical evaluation, engineering judgment, and field observations warrant placement of four-way STOP control at the subject intersection.

It is our recommendation: that four-way STOP control be established at the intersection of 77th Street and Drew Avenue.

B. Amend Chapter 35 – No Parking on Arbor Avenue Cul-de-Sac

The Village of Burr Ridge Engineering Division has recently been contacted regarding a situation in which frequent parking of passenger vehicles at the west end of Arbor Avenue results in a condition in which garbage trucks and other larger vehicles cannot navigate a turn in the cul-de-sac bulb. This scenario appears to be the result of fishermen who park in the cul-de-sac to access the adjacent water bodies for fishing. Following, please find a summary of the findings:

Location Description:

The subject area is described as Arbor Avenue west of Forest Hill Road, particularly the westernmost end, including the cul-de-sac bulb. This is a

residential area, with pedestrian access from the cul-de-sac bulb to the Burr Ridge Corporate Park walking paths.

Condition Description:

Field observations indicate that although the existing cul-de-sac bulb does not comply with current design standards, it is adequate to turn a mid-sized vehicle around, such as a garbage truck or delivery truck. Larger vehicles, such as a full-sized bus may have difficulty with this movement. When vehicles are parked in the bulb, mid-sized trucks may also have difficulty navigating this movement, and there are currently ruts alongside the roadway, presumably from this effect. Parking at this area is currently prohibited during evening hours, but field observations indicate that it would be appropriate to expand the parking restrictions for the cul-de-sac bulb to "no-parking any time", in order to reduce damage to the right-of-way, and to ensure emergency and utility vehicle access at all times.

It is our recommendation: that the Ordinance be approved.

7. RESOLUTIONS

None.

8. CONSIDERATIONS

A. Presentation of FY 2012-13 Audit

Enclosed separately please find the FY 2012 -13 Audit. Dan Berg, firm partner with our auditors, Sikich, will be in attendance on Monday evening to make a brief presentation on the audit and to answer any questions the Trustees might have.

It is our recommendation: that the FY 2012 -13 Audit be filed.

B. General Fund Update – FY 12-13 and FY 13-14 First Quarter

Please find attached a Power Point presentation that Finance Director Jerry Sapp will be presenting on Monday evening, which indicates that the FY 12-13 Budget came in at a surplus amount of \$37,458. This amount is after the \$250,000 transfer to the Capital Projects Fund that occurred at the end of the fiscal year.

C. Public Hearing – Re-Zone Pump Center Property to R-2A or R-2B

At its last meeting, the Village Board directed staff to place this matter on the agenda for consideration. If the Village Board would like to consider rezoning the Village owned pump station property (it is currently zoned R-1), direction should be provided to the Plan Commission to conduct a public hearing.

It is our recommendation: that the Board direct the Plan Commission to conduct a public hearing to consider rezoning of the Village owned pump station property from the R-1 District to either the R-2A District or the R-2B District.

D. **Plan Commission Recommendation – Variation (8426 Meadowbrook Drive – Leja)**

Please find attached a letter from the Zoning Board of Appeals recommending approval of a request by Mr. Kazimierz Leja for a variation from the Burr Ridge Zoning Ordinance to permit a second floor addition to an existing house while maintaining a 12 foot side yard setback rather than the required 17 foot side yard setback. The Zoning Board held a public hearing on September 16, 2013.

The existing home was built prior to annexation into Burr Ridge and is legally non-conforming relative to the side yard setback. The addition would maintain the same setback using the same foundation as the existing home. The Zoning Board of Appeals determined that the existing non-conforming building is unique and it would be a hardship to require the owner to remove the home rather than adding onto the home.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance approving the variation.

E. **Plan Commission Recommendation – Special Use (116 Burr Ridge Parkway – LaCabanita)**

Please find attached a letter from the Plan Commission recommending approval of a request by LaCabanita Restaurant for special use approval as per the Burr Ridge Zoning Ordinance to permit a restaurant with sales of alcoholic beverages, live entertainment, and with outdoor dining. The Plan Commission held a public hearing on September 16, 2013.

The petitioner received special use approval in 2011 for a restaurant with sales of alcoholic beverages. A previous special use approval allowed a sidewalk seating area for a restaurant at this location. At this time, the petitioner proposes to double the floor area of the restaurant and to convert the sidewalk seating area to full service outdoor dining area. Special use approval is required for a restaurant with sales of alcoholic beverages within the additional floor area and for a full service outdoor dining area.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance granting special use approval.

F. Plan Commission Recommendation – Public Hearing re Zoning Ordinance Text Amendment

Please find attached a letter from the Plan Commission requesting authorization to hold a public hearing for an amendment to the Zoning Ordinance. The hearing would consider an amendment modifying the regulations for driveways.

Earlier this year, the Plan Commission recommended and the Board approved an amendment to the Zoning Ordinance to allow driveways that are non-conforming as to width to be replaced without being brought into conformance with the Zoning Ordinance. Subsequent to this amendment, a resident complained that they were made to narrow their driveway in 2010 and would like to go back to a wider driveway. In response to this inquiry, the Plan Commission believes it is appropriate to re-consider the driveway regulations.

It is our recommendation: that the Board directs the Plan Commission to hold a public hearing to consider a Zoning Ordinance amendment relative to driveway regulations.

G. E-9-1-1 Board Recommendation – Bi-Directional Antenna/Amplifier

In April 2013, the Burr Ridge Police Department joined the DuPage County StarCom interoperable radio system. The radio system is a 700/800 MHz system that provides primary interoperable radio communication for all of the public safety agencies in DuPage County. StarCom also provides emergency mutual aid communications abilities throughout the State of Illinois.

As the StarCom radios were deployed to officers in May 2013, it was discovered that the StarCom radio signals were very weak to non-existent when officers were in certain areas of the Police facility. Many DuPage Police Departments experienced the same issue and purchased bi-direction amplifier (BDA) systems to provide in-building radio signal coverage.

The BDA systems are professionally designed and installed by communications engineers. Police Department Staff contacted three communications vendors in May to seek competitive quotes for the installation of a BDA in the Burr Ridge Police Facility. All three vendors met with Police Department Staff and conducted a thorough site survey. Two of the three vendors returned proposals, which include hardware and labor. The communications vendors and their price quotes are as follows:

Chicago Communications, Elmhurst	\$13,206.09
United Radio Communications, Bridgeview	\$14,626.68
Communications Direct, Batavia	NO PROPOSAL

The Village of Burr Ridge ETSB held a special meeting on Thursday, September 19, to discuss the purchase of the BDA system for the Police Department. The ETSB members voted unanimously to approve the

purchase of a BDA system from Chicago Communications, in Elmhurst, using E-9-1-1 Funds.

It is our recommendation: that a contract for the purchase of the BDA system be awarded to Chicago Communications, in Elmhurst, in the amount of \$13,206.09.

H. 2013 Road Salt Purchase

Each year, the Village of Burr Ridge purchases bulk road salt for winter roadway maintenance activities. As a party to standard purchasing process, the Village is obligated to purchase 80% of the requested allotment, and the supplier is obligated to provide 120% of the requested allotment, if requested. This approach allows the vendor and customer to deviate from the estimated amount based upon the severity of the winter. The 2012 winter was especially mild, so the Village purchased only 80% of the 2012 contract quantity. Despite purchasing only the minimum amount of salt, the Village consumed even less, so we have retained a large volume of salt in our inventory over the winter. DPW staff has estimated that, based on the existing inventory in our supply, we will need to contract for the purchase of only 600 tons this year.

The Public Works Department has solicited prices for the purchase of 600 tons of road salt. The proposed prices per ton are listed following:

<u>Supplier</u>	<u>Price per ton</u>
Morton Salt	\$ 50.67
North American Salt	\$ 48.94
Cargill, Inc.	\$ 60.80

The previous year's salt price was \$50.67, from Morton Salt. The budget for FY 13-14 is based upon an estimated tonnage price of \$51.00; therefore, the low-bid price is below both the previous year's cost and the FY 2013-14 budget estimate.

It is our recommendation: that a contract for the purchase of 600 tons of road salt be awarded to North American Salt at a price of \$48.94 per ton.

I. Resignation Letter – William Just

Attached please find a letter from William Just, part-time General Utility Worker I in the Public Works Department, tendering his resignation effective September 26, 2013.

It is our recommendation: that William Just's resignation letter be received and filed.

J. Retirement Letter – Ronald Nowak

Attached please find a letter from Ronald Nowak, full-time General Utility

Worker II in the Public Works Department, announcing his intention to retire, effective October 4, 2013. The Public Works Department wishes to congratulate Ron Nowak on his retirement.

It is our recommendation: that Ronald Nowak's retirement letter be received and filed.

K. Resignation Letter – Joshua Heller

Officer Joshua Heller submitted his resignation from the Burr Ridge Police Department effective Monday September 30, 2013 (see enclosed letter). Officer Heller accepted a police officer position with the Village of Hodgkins.

It is our recommendation: that Joshua Heller's resignation letter be received and filed.

L. Vacant P-T Public Works General Utility Worker I Position

As indicated above (Item #8I), the Village has recently received notice that Bill Just, part-time General Utility Worker I in the Operations Division, will be resigning on September 26. This was previously a full-time position, but was revised to a part-time position in 2008, due to budgetary constraints. The Operations Division maintains all Village roadways, public buildings, streetlights, stormwater drainage systems, surface drainage and ditch systems, the DPW automotive and equipment fleet, and right-of-way maintenance, as well as assisting in Department-wide initiatives such as snow removal, flood control, and storm clean-up. The Operations Division currently consists of:

- 1 Supervisor
- 1 General Utility Worker II (vacant)
- 2 General Utility Worker I
- 1 Part-Time General Utility Worker I (vacant)

It is our recommendation: that the Village Board authorize the Director of Public Works to replace the part-time General Utility Worker I in the Operations Division.

M. Vacant F-T Public Works General Utility Worker II Position

As indicated above (Item #8J), the Public Works Department was recently served notice that Ronald Nowak, General Utility Worker II, in the Operations Division, will be retiring, effective October 4, 2013.

In the Public Works Department, the General Utility Worker I designation is for entry-level employment and the General Utility Worker II designation is for more skilled and experienced employees. Recent turnover of General Utility Worker II positions within the Public Works Department has presented the opportunity to hire replacement General Utility Worker II's from outside sources, or to promote General Utility Worker I's internally. It is

management's preference to utilize the promotion methodology whenever possible in order to generate motivation and competition among employees, and to provide a means of rewarding and retaining the most skilled and reliable employees.

The DPW has commenced a new initiative to perform additional high-skilled work in-house (water main breaks, vehicle/equipment repairs, streetlight repairs), and has undertaken an initiative to enhance training and field experience for all employees. DPW management feels that, with the additional opportunity to exhibit a higher level of skill, it will be appropriate to make one General Utility Worker I to General Utility Worker II promotion in the Operations Division in FY 13-14, and perhaps another promotion in a future year, but that additional time is necessary for employees to refine their skills and document a history of reliability and responsibility. Therefore, it is recommended that the vacant General Utility Worker II position be replaced with a General Utility Worker I hire at this time, with a promotion opportunity to General Utility Worker II for the most skilled and productive General Utility Worker I in FY 2014-15, and possible future promotion when the skills, expertise and work history of the employees warrant such an action.

It is our recommendation: that the Board authorize the Public Works Director to solicit candidates for a replacement of the General Utility Worker II with a General Utility Worker I at this time.

N. BFPC to Hire Replacement Police Officer

Officer Joshua Heller's resignation will bring the Police Force to a critical personnel level and Chief Madden is recommending the vacancy be filled as quickly as possible. The Board of Fire and Police Commissioners will need to initiate background investigations on the next three candidates on the Eligibility List immediately in order to have a new hire ready to go to Academy in January 2014.

It is our recommendation: that the Board of Fire and Police Commissioners be authorized to begin the process to hire a Patrol Officer to fill the vacancy created by Joshua Heller's resignation.

O. FMLA Leave of Absence – Corporal Ryan Husarik

Corporal Ryan Husarik has requested a leave of absence under the Family and Medical Leave Act (FMLA) in anticipation of the birth of his second child (see attached), which qualifies under the FMLA regulations for an extended leave. Cpl. Husarik is anticipating that his leave will begin on December 23, 2013, and extend to January 13, 2014. He will cover his leave using his existing Personal and Vacation time.

It is our recommendation: that the request for FMLA leave of absence for Corporal Ryan Husarik be approved.

P. FMLA Leave of Absence – Cpl. Mike Barnes

Enclosed please find a memo from Police Chief John Madden requesting approval of up to 12 weeks of intermittent leave of absences under the Family Medical Leave Act for Cpl. Barnes to care for his seriously ill father, which qualifies under the FMLA regulations for a leave. Cpl. Barnes will use whatever existing sick leave and vacation time he has to cover his time off, until exhausted, at which time his leave will be unpaid. He is requesting FMLA leave approval for intermittent time off without limitation of minimum staffing guidelines or overtime. He is requesting that the FMLA leave approval be in effect over the next 12-month period, beginning September 23, 2013.

It is our recommendation: that the request for up to 12 weeks of intermittent leaves of absence under the Family and Medical Leave Act for Cpl. Mike Barnes be approved.

Q. Raffle License/Hosting Facility License – Ray Graham Association

Enclosed is an application from the Ray Graham Association to conduct a raffle as part of their fundraising event on November 9, 2013, as well as a letter requesting waiver of the fidelity bond requirement. Also enclosed is a letter from the Chicago Marriott Southwest at Burr Ridge requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License be issued to the Ray Graham Association for its November 9 raffle, with the fidelity bond waived, and that a Hosting Facility License be issued to the Chicago Marriott Southwest at Burr Ridge to host this event.

R. Proclamation – The DuPage Community Foundation Week

Enclosed please find a Proclamation designating November 12-18, 2013, as *Community Foundation Week* in the Village of Burr Ridge. Approval of this Proclamation is being requested by the DuPage County Community Foundation to bring attention to the organization's vision and valuable impact on communities and residents throughout DuPage County.

It is our recommendation: that the Proclamation be approved.

S. Vendor List

Enclosed is the Vendor List in the amount of \$549,083.73 for all funds, plus \$204,310.24 for payroll, for a grand total of \$753,393.97. The Vendor List includes no special expenditures.

It is our recommendation: that the Vendor List be approved.

5A

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

September 9, 2013

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of September 9, 2013 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Alexa Smith of Gower West School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Paveza, Ruzak, Franzese, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, Village Attorney Scott Uhler, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Bolos and seconded by Trustee Ruzak that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) (except 5A and 7A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Bolos, Ruzak, Grasso, Manieri, Franzese, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

RECEIVE AND FILE (DRAFT) EVENTS PLANNING COMMITTEE MEETING OF AUGUST 20, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF JULY 31, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE DENYING A FENCE VARIATION FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE (Z-11-2013: 6501 COUNTY LINE ROAD – LINDELL) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance denying a fence variation from the Village of Burr Ridge Zoning Ordinance (Z-11-2013: 6501 County Line Road – Lindell).

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 9, 2013

THIS IS ORDINANCE NO. A-834-25-13.

APPROVAL OF AN ORDINANCE DENYING AN AMENDMENT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE REGARDING FRONT YARD FENCES (Z-11-2013: 6501 COUNTY LINE ROAD – LINDELL) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance denying an amendment to the Village of Burr Ridge Zoning Ordinance regarding front yard fences (Z-11-2013: 6501 County Line Road – Lindell).

THIS IS ORDINANCE NO. A-834-26-13.

APPROVAL OF AN ORDINANCE GRANTING VARIATIONS OF THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR THE LOCATION AND AREA OF WALL SIGNS (S-04-2013: 60 SHORE DRIVE – BRAND MAX MOTORS) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting variations of the Village of Burr Ridge Sign Ordinance (S-04-2013: 60 Shore Drive – Brand Max Motors).

THIS IS ORDINANCE NO. A-923-03-13.

APPROVAL OF AN ORDINANCE RESTRICTING PARKING ALONG COUNTY LINE ROAD @ FAI-55 WITHIN THE VILLAGE OF BURR RIDGE (EXHIBIT C TO IGA WITH IDOT REGARDING I-55 AND COUNTY LINE ROAD ITEP BRIDGE PROJECT) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance restricting parking along County Line Road @FAI-55 within the Village of Burr Ridge (Exhibit C to IGA with IDOT Regarding I-55 and County Line Road ITEP Bridge Project).

THIS IS ORDINANCE NO. 1129.

APPROVAL OF ORDINANCE PROHIBITING THE DISCHARGE OF SANITARY AND INDUSTRIAL WASTE INTO ANY STORM SEWER OR DRAINAGE FACILITY CONSTRUCTED AS A PART OF THE FAI-55 STRUCTURE REHABILITATION IMPROVEMENT (EXHIBIT D TO IGA WITH IDOT REGARDING I-55 AND COUNTY LINE ROAD ITEP BRIDGE PROJECT) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance prohibiting the discharge of sanitary and industrial waste into any storm sewer or drainage facility constructed as a part of the FAI-55 Structure Rehabilitation improvement (Exhibit D to IGA with IDOT regarding I-55 and County Line Road ITEP Bridge Project)

THIS IS ORDINANCE NO. 1130.

APPROVAL OF ORDINANCE PROHIBITING THE ENCROACHMENTS WITHIN THE STATE OF ILLINOIS RIGHT OF WAY ALONG COUNTY LINE ROAD @FAI-55 (EXHIBIT E TO IGA WITH IDOT REGARDING I-55 AND COUNTY LINE ROAD ITEP BRIDGE PROJECT) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance prohibiting encroachments within the State of Illinois right of way along

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 9, 2013

County Line Road @FAI-55 (Exhibit E to IGA with IDOT regarding I-55 and County Line Road ITEP Bridge Project).

THIS IS ORDINANCE NO. 1131.

ADOPTION OF RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS THROUGH ITS DEPARTMENT OF TRANSPORTATION REGARDING THE I-55 AND COUNTY LINE ROAD ITEP BRIDGE PROJECT

The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution approving and authorizing the execution of an Intergovernmental Agreement with the State of Illinois through its Department of Transportation regarding the I-55 and County Line Road ITEP Bridge Project and authorized the Mayor and Village Clerk to sign the intergovernmental agreement.

THIS IS RESOLUTION NO. R-14-13.

ADOPTION OF FUNDING RESOLUTION (EXHIBIT B TO IGA WITH IDOT REGARDING I-55 AND COUNTY LINE ROAD ITEP BRIDGE PROJECT)

The Board, under the Consent Agenda by Omnibus Vote, adopted the funding Resolution (Exhibit B to IGA with IDOT regarding I-55 and County Line Road ITEP Bridge Project).

THIS IS RESOLUTION NO. R-15-13.

ADOPTION OF RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND COOK COUNTY FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTION SERVICES

The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution authorizing an Intergovernmental Agreement between the Village of Burr Ridge and Cook County for the Provision of Environmental Health Inspection Services.

THIS IS RESOLUTION NO. R-16-13.

APPROVAL OF RECOMMENDATION TO AUTHORIZE FMLA LEAVE OF ABSENCE FOR GENERAL UTILITY WORKER DAVID POWERS

The Board, under the Consent Agenda by Omnibus Vote, approved the request for up to 12 weeks leave of absence for General Utility Worker David Powers under the Family and Medical Leave Act.

APPROVAL OF RECOMMENDATION TO REAPPOINT RONALD DAMPER TO THE BOARD OF FIRE AND POLICE COMMISSIONERS FOR A THREE-YEAR TERM EXPIRING APRIL 30, 2016

The Board, under the Consent Agenda by Omnibus Vote, approved Mayor Straub's recommendation to reappoint Ronald Damper to the Board of Fire and Police Commissioners for a three-year term expiring April 30, 2016.

RECEIVE AND FILE RESIGNATION LETTER FROM ASSISTANT VILLAGE ADMINISTRATOR LISA SCHEINER

The Board, under the Consent Agenda by Omnibus

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 9, 2013

Vote, received and filed the resignation letter from Assistant Village Administrator Lisa Scheiner.

APPROVAL OF PROCLAMATION RECOGNIZING LISA SCHEINER, ASSISTANT VILLAGE ADMINISTRATOR, FOR SERVICE TO THE VILLAGE OF BURR RIDGE, ILLINOIS The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation recognizing Lisa Scheiner, Assistant Village Administrator, for service to the Village of Burr Ridge, Illinois.

APPROVAL OF PROCLAMATION FOR ILLINOIS ARTS & HUMANITIES MONTH The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation for Illinois Arts & Humanities Month.

APPROVAL OF PROCLAMATION HONORING RICHARD KNORE DECKER ON THE OCCASION OF HIS 100TH BIRTHDAY ON SEPTEMBER 15, 2013 The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation honoring Richard Knore Decker on the occasion of his 100th birthday on September 15, 2013.

APPROVAL OF PROCLAMATION DESIGNATING THE WEEK OF SEPTEMBER 16, 2013 AS CONSTITUTION WEEK IN THE VILLAGE OF BURR RIDGE The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation designating the week of September 16, 2013 as *Constitution Week* in the Village of Burr Ridge.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$91,244.67 FOR ALL FUNDS, PLUS \$235,798.56 FOR PAYROLL, FOR A GRAND TOTAL OF \$327,043.23 The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List in the amount of \$91,244.67 for the period ending September 9, 2013, and payroll in the amount of \$235,798.56 for the period ending August 31, 2013.

APPROVAL MINUTES OF THE REGULAR MEETING OF AUGUST 26, 2013 This item was removed from the Consent Agenda at the request of Trustee Franzese. Trustee Franzese requested clarification with regard to the following statement on page 10155; "Mr. Stricker added that he has requested that Pulte Homes meet with representatives from Bridle Path, Arrowhead Farms, and Burr Oaks Glen South prior to the Public Hearing to review the plans." Trustee Franzese said the statement implies that plans have been prepared and they have not. Village Administrator Steve Stricker responded by stating the intent was that if the contract with Pulte Homes was approved, he requested that Pulte meet with the noted Homeowners Associations prior to the Public Hearing with the Plan Commission. Mr. Stricker stated the phrase "with the Plan Commission" would be added to the minutes for clarification.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to approve the Minutes of the Regular Meeting of August 26, 2013 with the noted change.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
September 9, 2013

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Franzese, Bolos, Ruzak, Grasso, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

APPROVAL OF RECOMMENDATION TO TABLE INDEFINITELY THE RESOLUTION AUTHORIZING A REAL ESTATE SALES CONTRACT FOR SALE OF VILLAGE OWNED LAND AT 11680 GERMAN CHURCH ROAD (PUMP CENTER)

This item was removed from the Consent Agenda at the request of Trustee Bolos. Trustee Bolos expressed concern with regard to the existence of an indefinite contract that will serve no benefit to the Village. She stated that she feels the contract should be rejected and any future contracts presented should be new contracts. Trustee Bolos added she has additional suggestions for additions to a future contract related to specification of the zoning and a reversion clause.

Village Attorney Scott Uhler explained that zoning cannot lawfully be specified in a contract and changes to zoning are initiated through a Public Hearing with the Plan Commission and then presented to the Board of Trustees through a Plan Commission recommendation.

Trustee Grasso stated she does not feel a property should be forced to remain at a specific zoning as there are situations where it may be appropriate to change zoning. She added that she is in favor of rejecting the contract rather than tabling the contract indefinitely.

Village Administrator Steve Stricker clarified that rejecting this contract does not mean that Pulte Homes cannot submit another contract for consideration.

Trustees Manieri and Franzese added their agreement that the contract should not be tabled indefinitely. Mr. Stricker explained that by tabling indefinitely, the contract submitted by Pulte Homes is rejected.

Motion was made by Trustee Grasso and seconded by trustee Bolos to reject the real estate sales contract for sale of Village owned land at 11680 German Church Road (Pump Center).

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Bolos, Paveza, Franzese, Manieri

NAYS: 1 – Trustee Ruzak

ABSENT: 0 – None

There being five affirmative votes, the motion carried

CONSIDERATION OF RECOMMENDATION TO HIRE ASSISTANT TO THE VILLAGE ADMINISTRATOR TO FILL VACANCY CREATED BY THE RESIGNATION OF ASSISTANT VILLAGE ADMINISTRATOR LISA SCHEINER

Regular Meeting
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Village Administrator Steve Stricker stated he recommends that the vacancy of the Assistant Village Administrator position be filled with a lower-level position titled Assistant to the Village Administrator at a lower salary range.

Dolores Cizek, Former Trustee and resident of LaGrange, questioned the necessity of the position of Assistant to the Village Administrator.

Village Administrator Steve Stricker added that there are a significant number of time consuming administrative tasks, contract negotiations, communications, and social media functions that cannot be handled by other staff and warrants the filling of the position.

Trustee Manieri added he would prefer not to rush into filling the position and suggested utilizing the part-time Events Coordinator or a volunteer to assist. He also requested that the total compensation package for the Assistant to the Village Administrator be provided to the Board.

Trustee Bolos added she agrees with Trustee Manieri and questions the need for a Master's Degree as a suggested qualification for the position.

Mr. Stricker explained that with the additional concert events, one person cannot handle both the workload of the events and the responsibilities of the Assistant to the Village Administrator. He added that there are some duties for the position that do require a higher level of education.

Trustee Paveza stated that Assistant Village Administrator Lisa Scheiner provided valuable assistance in contract negotiations that he was involved in and added that her role required higher level skills.

Trustee Grasso stated she feels that the position is needed and the salary savings by filling the position at a lower level is beneficial.

Trustee Franzese questioned the job description and pay structure for various positions in the Village. Mr. Stricker explained the salary ranges and noted that the Village salaries are based upon salary surveys and the ranges approved by the Board.

Trustee Paveza added that the Village salaries are in the mid-range in comparison to that of other municipalities of a similar size.

Trustee Bolos suggested waiting to fill the position until the next budget process. Mr. Stricker responded that if the position is not immediately filled, the current staff would be unable to handle the additional workload which may result in reduced service level. Trustee Bolos also suggested using members of the Events Planning Committee to assume responsibility for the tasks associated with the Village Events and asked Trustee Grasso, Chairperson of the

Regular Meeting
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Committee, for her thoughts. In response, Trustee Grasso stated that the workload assumed by Lisa Scheiner for the Events Planning is significant. Trustee Grasso expressed concern with regard to relying on the ability of volunteers to commit to completing critical tasks.

Trustee Manieri stated he would like to explore using volunteers to assist with some of the Events Planning tasks.

Trustee Ruzak added that Lisa Scheiner provided significant assistance to the Veteran's Memorial Committee with their Armed Forces Day event.

Trustee Paveza suggested posting the position to determine the eligible applicants and making a decision based upon the response. Mr. Stricker stated if the position is posted, he does not wish to proceed with the interviewing process unless it will definitely be filled. He added that nine full time positions were previously eliminated as part of the recession.

Trustee Bolos added that due to the learning curve for a new hire, the Events Planning Committee members may be required to initially provide assistance.

Trustee Franzese suggested posting the position at a lower pay range. Trustee Grasso agreed and added that if qualified candidates are not found at that range, it may require reevaluation. Trustee Grasso added that she is not certain that members of the Events Planning Committee would be able to assume responsibility for Lisa's tasks that are crucial to the Events.

Trustee Manieri suggested utilizing the part-time Events Coordinator and possibly an additional part-time position to fill the role. In response, Mr. Stricker explained that the Assistant to the Village Administrator position has significantly more responsibility than just events and the necessity to hire a part-time Events Coordinator position arose due to the increase in the number of events.

The Board agreed that they do not wish to see the Events impacted and discussed alternatives to posting the position at a lower salary scale and an alternate title.

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to authorize the Village Administrator to fill the vacancy created by the resignation of Assistant Village Administrator Lisa Scheiner with an Assistant to the Village Administrator at a pay grade of 107.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Ruzak, Grasso, Franzese

NAYS: 2 – Trustees Bolos, Manieri

ABSENT: 0 – None

There being four affirmative votes, the motion carried

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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OTHER CONSIDERATIONS Trustee Bolos inquired about the appropriate time to request that the Plan Commission address the rezoning of the Pump Station property. In response, Mr. Stricker stated he would place it on the next Board Agenda for discussion.

AUDIENCE Zed Francis, President of Bridle Path Subdivision, discussed the rezoning of the Pump Station property to maintain consistency with the Village's Comprehensive Plan.

Carolyn Grela, 8045 Creekwood Drive, discussed the filling of the Assistant Village Administrator position and her concerns with the appropriate skill level of the replacement as well as the ability of volunteers to maintain the level of service that the residents expect.

Dolores Cizek, Former Trustee and Resident of LaGrange, stated the Assistant Village Administrator position is a marketing position that should be handled by the Village Center

John Bittner, 2 Hidden Lake Drive, discussed the current job market and his suggestions for hiring.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none at this time.

ADJOURNMENT Motion was made by Trustee Paveza and seconded by Trustee Grasso that the Regular Meeting of September 9, 2013 be adjourned

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Grasso, Bolos, Ruzak, Franzese, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:21 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2013.

SB

MINUTES
RESTAURANT MARKETING COMMITTEE
Thursday, September 12, 2013

CALL TO ORDER

The meeting was called to order at 8:30 a.m.

ROLL CALL

Present: Becky Fleck, of Topaz Café; Lynn Falco, of Falco's Pizza; Steve Green, of Ciazza-Marriott; and Steve Zambrzycki, of Eddie Merlot's; Kirsten Jepsen, of Kirsten's Danish Bakery (arrived 8:40 a.m.)

Absent: Victoria Alanis, of Wok N Fire; Rob Pesci, of Cooper's Hawk;

Also Present: Village Administrator Steve Stricker, Phil Yaeger and Mike Yaeger, of Boost Creative Marketing

APPROVAL OF MINUTES

A **motion** was made by Becky Fleck to approve the minutes of March 19, 2013. The motion was **seconded** by Steve Zambrzycki and **approved** by a vote of 4-0.

FY 13-14 RESTAURANT MARKETING PLAN STATUS UPDATE

FY 13-14 RESTAURANT MARKETING BUDGET UPDATE

Phil Yaeger, of Boost Creative Marketing, provided an update regarding the marketing plan for the Restaurant Marketing Committee through the first four months of the fiscal year. Phil Yaeger stated that he continues to try to maximize the impact of restaurant marketing for the Committee through joint efforts with the Hotel Marketing Committee and the Village Center. He stated that the major promotion for FY 13-14 was Restaurant Week, which was held from May 17 to May 26. He stated that Restaurant Week included promotions in newspapers, magazines, online ads, social media posts, pole banners, information on the website, KISS FM online video and radio promotions, sidewalk signs and restaurant lobby signs. He stated that the KISS FM radio promotions included 20 \$50 restaurant gift certificates and 15 hotel gift certificates. He stated that the restaurant Week magazine ads were published in the *Hinsdale Magazine*, *60521 Hinsdale Living* and *West Suburban Living*. He also indicated that an ad was placed in the Trib Local.

Phil Yaeger mentioned that 1,500 tote bags were created and given away at the Concert Series. In response to a question from Phil Yaeger, Administrator Stricker stated that there were still several hundred bags left and could be used for other events.

Kirsten Jepsen, of Kirsten's Danish Bakery, stated that she felt that the Trib Local ad doesn't give one a sense of the fact that Burr Ridge has finer restaurants and stated that, although she understood the reason why all the logo should be shown, perhaps ads of this type

should just include finer restaurants in order to better compete with the finer restaurants in Hinsdale. Administrator Stricker suggested that, if the Committee wanted to do separate ads, it would be a good idea, but to make sure that everyone is covered that there be separate, potentially one for dinner vs. lunch or finer dining vs. casual dining, as an example.

Steve Zambrzycki asked about the status of Red Mango. In response, Administrator Stricker stated that they were in the process of receiving final inspections and it was expected that they would be open very soon.

Phil Yaeger stated that, out of the \$50,000 budget, \$13,700 remains and additional ads could be created to separate fine dining from casual dining. Steve Zambrzycki suggested another possible solution would be to categorize the restaurants on a "Burr Ridge Night Out vs. a Burr Ridge Night In," which would include fast-food and take-out restaurants. Becky Fleck, of Topaz, suggested the idea of using trendy/cool hot spots to define the finer dining restaurants.

Phil Yaeger stated that an upcoming ad would be a shared ad with the Hotel Marketing Committee in the Chamber of Commerce directory. Administrator Stricker stated that the ad was large enough that you could separate the names of the restaurants based on the various categories. Mike Yaeger suggested an ad using the term "fabulous dining for every taste and budget."

Phil Yaeger indicated that he was planning a meeting planners event with the Hotel Marketing Committee and asked if he could use some of the leftover bags from the Concert Series events. Administrator Stricker stated that he thought there was between 500-600 bags left and that at least a couple hundred of the bags could be used for this event, with the balance to be used for the upcoming Jingle Mingle event in November. Phil Yaeger stated that the Hotel Marketing Committee would be inviting meeting planners to attend a lunch here in Burr Ridge to promote the hotels, but that the Burr Ridge restaurants could also be promoted and could have a separate table to present information. He stated that the lunch event would be held on October 17.

Phil Yaeger stated that website traffic has increased for the Restaurant Marketing Committee, with 20%-30% coming from mobile phones. He stated that Facebook likes have also increased substantially since May 1. Mr. Zambrzycki suggested that a laptop be set up at the meeting planners event so that they can go directly to Facebook and like us immediately.

Through the balance of the fiscal year, Phil Yaeger stated that there were funds available for ads in both Hinsdale Magazines and *West Suburban Living*. He stated that the *Hinsdale Magazine 60521* would be willing to cut a deal if we use them exclusively. Mr. Zambrzycki stated that he didn't agree with that approach and that we should be in both magazines. The other members of the Committee agreed. Phil Yaeger also agreed, stating that he was not a fan of exclusivity.

(Steve Zambrzycki left the meeting at 9:45 a.m.)

OTHER BUSINESS

Phil Yaeger also asked the Committee if and when they would like to do the next Restaurant Week promotion. It was agreed to stay away from the dates near Easter and Mother's Day and that, otherwise, spring would probably be the better time to do a Restaurant Week or during the winter months. The Committee agreed that they did not really want to wait a whole year and a half before doing another Restaurant Week.

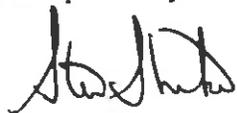
Administrator Stricker suggested that the Committee meet prior to January to discuss when they would want to schedule Restaurant Week and to prepare a marketing budget for the upcoming year.

After some discussion, it was agreed that the Restaurant Marketing Committee would meet tentatively on December 5.

ADJOURNMENT

There being no further business, a **motion** was made by Becky Fleck to adjourn the meeting. The motion was **seconded** by Lynn Falco and **approved** by a vote of 4-0. The meeting was adjourned at 10:05 a.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp

MINUTES
HOTEL MARKETING SUBCOMMITTEE
Thursday, September 12, 2013

5C

CALL TO ORDER

The meeting was called to order at 2:05 p.m.

ROLL CALL

Present: Jill Rinozzi, of Marriott Hotel; and Vicki Kroll, of Spring Hill Suites

Absent: Russell Smith, of Quality Inn; Brandy Juliano, of Extended Stay

Also Present: Village Administrator Steve Stricker, Mayor Mickey Straub, and Phil Yaeger and Mike Yaeger, of Boost Creative Marketing

There was no quorum for this meeting

FINANCIAL REPORTS

Village Administrator Steve Stricker presented the Committee with the April 2013 Financial Report for FY 12-13 and the FY 13-14 Financial Report through July 2013. He indicated that the available reserves on May 1, 2012, were \$239,295 and the ending reserves at the end of the fiscal year increased substantially to \$260,014, due to over \$77,674 in additional revenue and certain landscape expenditures over \$14,000 for which the bill did not arrive in time to place it in the FY 12-13 Budget and the fact that \$45,000 was budgeted for Debt Service for the Bridge Project that was not spent. He reminded the Committee that, in lieu of an installment contract, the Village will be paying cash for the Village's share of the cost of the Bridge Project.

Mayor Mickey Straub stated that, in looking at the Financial Reports, the term "AmeriSuites" was still being used and it should be changed to "Spring Hill Suites."

Administrator Stricker stated that, through the first three months of the fiscal year, revenues have come in at \$147,226, which was \$3,738 less than anticipated and that, due to the front loading of marketing dollars, \$148,420 was spent, approximately \$30,000 more than the annualized figure. Administrator Stricker stated that he will continue to keep an eye on the Budget to make sure that anticipated revenues come in as originally anticipated.

FY 13-14 HOTEL MARKETING PLAN STATUS UPDATE

Phil Yaeger, of Boost Creative Marketing, presented the Committee with an update report on marketing activities for the first four months of the fiscal year. He started his presentation by providing the Committee with the updated Star Report, which indicated that, over the past year, Occupancy increased 6.6%, Room Revenue increased 5.6% and Revenue to Available Rooms Ratio increased 5.99%. He stated that the Occupancy rate for 2013 was 64.8%, but that if the Quality Inn was removed from the figures, the rate would actually be 73.8%.

Phil Yaeger showed several of the online and print ads that his company has produced for the Hotel Marketing Committee through the first few months of the fiscal year.

Phil Yaeger presented the Committee with a proposed plan to host a meeting planner lunch on October 17, where a list of over 500 meeting planners would be invited to an event. He stated that

the invitation was a marketing tool itself, which included a 3D map and glasses that would show the location of Burr Ridge and the event. He stated that he hoped that at least 100 people would attend the event and that the Restaurant Marketing Committee would also have a table at the event to promote their businesses. Administrator Stricker suggested that the Mayor be present to welcome the meeting planners to Burr Ridge. He stated that, if the Mayor was not available, he would be happy to do so.

Phil Yaeger stated that the website traffic has increased over 3% from the previous year and that Facebook likes have also increased dramatically.

Phil Yaeger stated that, for the balance of the fiscal year, in addition to the meeting planner campaign there would be continued advertising in MPI Chicago, local newspapers and magazines, additional online advertising and Facebook advertising. He also indicated that he was gearing up for the Christmas holiday promotion with the restaurants. Administrator Stricker asked if the Village Center would also participate in this event. In response, Phil Yaeger stated that he would ask both the Village Center and Kohler Day Spa if they wanted to participate. Vicki Kroll suggested that we use Facebook in conjunction with the holiday promotion.

OTHER BUSINESS

Administrator Stricker suggested that the Committee meet in December to discuss the upcoming fiscal year budget so that it could be presented to the Economic Development Committee in January, as opposed to March. It was tentatively agreed that the Committee would meet again on December 5.

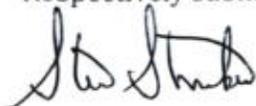
Administrator Stricker also presented the Committee with an update regarding the County Line Road Bridge Project and stated that the Board approved all the necessary intergovernmental agreements with IDOT on Monday, September 9, and that the bid letting was scheduled for September 20, with bids coming in approximately two weeks later. He stated that work should begin on the project in the spring of 2014 and should take the balance of the calendar year to complete.

Vicki Kroll suggested a need for wayfinding signs for her business on the north side of the expressway. She stated that she is recommending signs both on County Line Road and at the intersection of Frontage Road and Veterans Blvd. She also indicated that her address along the Frontage Road made it very difficult for her customers to use Google Maps and other GPS tracking devices and asked if it was possible that their address could be changed.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:25 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp

5D

PATHWAY COMMISSION
VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF SEPTEMBER 12, 2013

- 1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m.

- 2. **ROLL CALL:**
 - PRESENT:** Chairperson Pat Liss, Commissioner J Maggio, Commissioner John Pacocha, Commissioner Luisa Hoch and Commissioner Todd Davis

 - ABSENT:** Commissioner Marilou McGirr and Commissioner Todd Davis

 - ALSO PRESENT:** Community Development Director Doug Pollock and Trustee John Manieri

3. **APPROVAL OF JULY 11, 2013 MINUTES**

Commissioner Pacocha said that on the last line of page one, the sentence should be corrected as follows: "He said any public benefit related to the PUD ~~would~~ *should* be over and above this required construction or contribution."

Commissioner Pacocha said that the second paragraph on page 2 should read as follows: "Mr. Pollock confirmed that it is the Pathway Commission's interpretation of the Village regulations that as a PUD, *which is comparable to a subdivision*, the developer is responsible for a sidewalk along 75th Street and along the South Frontage Road adjacent to the subject property."

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Commissioner Hoch to approve the July 11, 2013 minutes as amended. The motion was unanimously approved by a voice vote of the Commission.

4. **REVIEW OF 2009 PATHWAY AND SIDEWALK PLAN**

Mr. Pollock said that Chairperson Liss asked that this be put on the agenda for the Pathway Commission to review. He reviewed the process for the preparation of the 2009 Pathway and Sidewalk Plan and the Pathway Commission proceeded to review the list of projects in the plan. He noted that the plan listed prioritized projects and included a list of High Priority Projects, Future Projects, and Long Range Projects.

Mr. Pollock said that projects 2 through 5 listed in the High Priority list have either been completed or are scheduled to be completed. He said that he was not sure why project 1, which

is the sidewalk on South Frontage Road south of 83rd Street, was never completed and would report to the Commission at a later date on the status of this project.

Commissioner Maggio asked if the west side of County Line Road was included in the County Line Road project. Mr. Pollock was not sure but said he would find out and report back.

Chairperson Liss said that Commissioner McGirr thought that perhaps project 7, which is the Garfield Avenue project, could be moved lower on the list. Commissioner Hoch said she believes that is a good project. Mr. Pollock agreed and added that the project depends on Willowbrook participating and they have not agreed to do their part of the project. Commissioner Hoch suggested that Willowbrook be contacted again to see if they have any interest at this time.

Commissioner Hoch suggested that projects 4 and 5 be removed from the list because they are completed but that projects 2 and 3 remain until they are completed.

In regards to project 6, which is the sidewalk on South Frontage Road from 75th Street to County Line Road, Mr. Pollock said that the Board directed staff to submit a grant application that included this sidewalk. He said the Village should know by the end of the year whether it will receive the grant.

Trustee Manieri arrived at 7:40 pm.

There being no further discussion regarding the High Priority Projects list, Chairperson Liss asked for comments regarding the list of Future Projects list.

Commissioner Hoch asked about the sidewalk from 89th Street to 91st Street on Madison Street. Mr. Pollock said that this project would become a high priority as soon as the area is annexed. He added that all of the projects on the Future Projects list would be on the High Priority list except that they are either not in the Village yet or it is anticipated that developers may construct these sidewalks.

Trustee Manieri asked the Commission if they are okay with the projects on the High Priority list. Commissioner Hoch said yes.

Commissioner Pacocha asked about the sidewalk that would connect through the Crosscreek Subdivision. After discussion, it was clarified that if either the Village's pump station property or the Mattel property located south of Crosscreek were developed, that the plan would recommend a sidewalk connection in this location.

There being no further comments at the time regarding the Future Projects list, the Commission considered the list of Long Range Projects. Chairperson Liss said that she sees no changes to this list.

Going back to the High Priority Projects, Commissioner Pacocha suggested that they consider the Carriageway project which is number 9 on the list, if the Commission is looking for a project to do in the near future.

Commissioner Hoch said she thought the challenge for this project would be getting pedestrians across County Line Road. Mr. Pollock said that County Line Road is under the jurisdiction of Cook County.

Commissioner Pacocha suggested contacting Cook County about the possibility of a pedestrian signal and crosswalk.

Chairperson Liss suggested that this be put on the next agenda for further consideration. Mr. Pollock added that the review of the annual budget would occur in January and that would be the time to consider new projects.

Chairperson Liss summarized the review of the Pathway and Sidewalk Plan. She said that no changes would be made at this time but that once more information is received regarding the South Frontage Road project and once the other two projects currently planned are completed, changes would be considered.

5. BOARD REPORT

There were no comments or questions regarding the Board report.

6. OLD/NEW BUSINESS

Chairperson Liss stated that at the last meeting, the Commission directed Commissioner McGirr to prepare a letter to the Board regarding several issues including the expenditure of pathway funds for non-pathway purposes. She presented a draft of the letter and asked for review from the Commissioners.

Commissioner Maggio noted several typographical and grammatical errors as did Commissioner Pacocha.

In response to Chairperson Liss, all Commissioners present agreed that the letter should be sent to the Village President and Trustees after the correction of the errors.

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Commissioner Hoch to forward a final draft of the letter to the Village President and Board of Trustees. The motion was unanimously approved by a voice vote of the Commission.

In other new business, Trustee Manieri asked the Commission to confirm that they support a sidewalk on South Frontage Road with the acquisition of the ITEP grant. The Commission unanimously voiced their support of the project.

Commissioner Pacocha noted that the Commission only had four members in attendance and that if there was one more missing, they would not have a quorum to hold a meeting. He asked that the Village President and Board of Trustees appoint a voting member to the vacant position on the Pathway Commission. It was also noted that the Commission had previously requested a Trustee liaison be appointed to the Pathway Commission.

8. ADJOURNMENT

A **MOTION** was made by Commissioner Maggio and **SECONDED** by Commissioner Hoch to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:57 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

5E

PLAN COMMISSION/ZONING BOARD OF APPEALS

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF

SEPTEMBER 16, 2013

1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Burr Ridge Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupsek.

ROLL CALL was noted as follows:

PRESENT: 7 – Cronin, Hoch, Grunsten, Scott, Grela, Praxmarer, and Trzupsek

ABSENT: 1 – Stratis

Also present was Community Development Director Doug Pollock

2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Scott and **SECONDED** by Commissioner Cronin to approve minutes of the August 19, 2013 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Scott, Cronin, Grela, Praxmarer, and Trzupsek

NAYS: 0 – None

ABSTAIN: 2 – Hoch and Grunsten

MOTION CARRIED by a vote of 5-0.

3. PUBLIC HEARINGS

A. V-04-2013: 8426 Meadowbrook Drive (Leja); Variation and Findings of Fact

Chairman Trzupsek asked Mr. Pollock to provide a summary of this hearing.

Mr. Pollock summarized the hearing as follows: The subject property is improved with a 1.5 story single family residence. The petitioner proposes to construct a full second story and make other improvements to the home. The existing home was constructed prior to annexation into the Village and is non-conforming as to its setback from the north lot line. By adding a second story the petitioner is expanding the degree of the non-conformity and, therefore, a variation is required.

Chairman Trzupsek asked if the home was built prior to annexation to Burr Ridge and if it complied with County zoning regulations. Mr. Pollock said it was definitely built before annexation. He said he could not confirm that it was built to County zoning regulations but based on similar homes in the area he guessed that it complied with County zoning regulations.

Chairman Trzupsek asked the petitioner if he had anything to add to the staff report.

Mr. Casey Leja said that he bought the property earlier this year and intends to move into the home with his family. He had nothing further to add to the staff report.

Chairman Trzupsek asked for comments or questions from the public.

Mr. Glenn Smoczynski, 8616 Meadowbrook Drive, stated that the homes in the area were served by well and septic and he wanted to make sure the expansion of this house would comply with appropriate standard for the septic field. Mr. Leja said that his architect had confirmed that they would be in compliance with applicable regulations for the septic field.

Mr. Smoczynski said he has no problems with the proposed setback variation.

Mr. Pollock said that before a building permit can be issued for the addition, the property owner would have to verify that the existing septic system complies with applicable codes. He said he did not know if it would have to be expanded or improved but if the codes required expansion or improvement, the permit would not be issued until appropriate plans are provided.

There being no further public comments, Chairman Trzupsek asked the Plan Commission for questions and comments.

Commissioner Cronin asked if the immediate neighbors had any objections. Mr. Pollock said he heard from one neighbor who said they did not object. There were no other neighbors present at the hearing beside Mr. Smoczynski.

Commissioner Hoch confirmed that the addition would be built on the existing foundation and within the existing footprint of the home.

Commissioners Grunsten, Scott, and Grela said they had no questions. However, Commissioner Grela added that he thinks this is a textbook case for a variation.

Commissioner Praxmarer said she agrees.

There being no further questions or comments from the Plan Commission, Chairman Trzupsek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Hoch to close the hearing for V-04-2013.

ROLL CALL VOTE was as follows:

AYES: 7 – Cronin, Hoch, Scott, Grunsten, Grela, Praxmarer, and Trzupsek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Scott to adopt the petitioner's findings and fact and recommend approval to the Board of Trustees of V-04-2013 subject to compliance with the submitted plans and the variation being limited to the addition as proposed.

ROLL CALL VOTE was as follows:

AYES: 7 – Grela, Scott, Cronin, Hoch, Grunsten, Praxmarer, and Trzupsek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

B. Z-17-2013: 116-118 Burr Ridge Parkway (LaCabanita); Special Use

Chairman Trzupsek asked Mr. Pollock to provide a summary of this hearing.

Mr. Pollock summarized the hearing as follows: The petitioner received special use approval in 2011 for a restaurant with sales of alcoholic beverages. A previous special use approval allowed a sidewalk seating area for a restaurant at this location. At this time, the petitioner proposes to double the floor area of the restaurant and to convert the sidewalk seating area to full service outdoor dining area. Special use approval is required for a restaurant with sales of alcoholic beverages within the additional floor area and for a full service outdoor dining area. The special use approval for the existing sidewalk seating area does not permit table service or consumption of alcoholic beverages for the sidewalk seating area.

Chairman Trzupsek asked the petitioner if he had anything to add to the staff report.

Mr. Robert Spadoni said he was the attorney for the petitioner and was prepared to answer any questions.

There being no public comments, Chairman Trzupsek asked the Plan Commission for questions and comments.

Chairman Trzupsek asked about the proposed vestibule shown on the floor plan. Mr. Spadoni said this was a vinyl awning that is intended to protect guests from the weather as they enter the restaurant. In response to Chairman Trzupsek, Mr. Spadoni said the vinyl vestibule will only have one door.

Commissioner Grela said that the description provided by the attorney for the petitioner is different from what is shown on the plan.

Commissioner Praxmarer asked about the number of tables and chairs. She noted that only four tables were shown. Mr. Spadoni said that they could have as many 33 chairs and if they need to express a number, they would commit to no more than 33. Mr. Spadoni added that the tables and chairs would be identical to Dao Sushi and Thai Restaurant.

Commissioner Grela asked the attorney why the plans did not accurately reflect what is intended for the entryway and outdoor dining area. Mr. Spadoni said he did not draw the plans. Commissioner Grela noted that it is the petitioner's responsibility to submit accurate plans and the attorney is representing the petitioner.

Commissioner Grela asked if the Plan Commission could make recommendations to change the plan as a condition of approval or if the hearing needed to be continued. Mr. Pollock said he thought conditions could be attached to a recommendation rather than continuing the hearing.

Commissioner Scott said he wants to know the exact number of chairs proposed. Chairman Trzupke suggested that a revised plan should be provided showing the maximum number of chairs proposed.

Commissioner Grunsten asked about the live entertainment. Mr. Spadoni said they would have strolling musicians for the entertainment of diners.

Commissioner Hoch clarified the condition in the staff report regarding sound levels.

Commissioner Cronin asked if a patron could order drinks without food. Mr. Spadoni said that food would always be available.

Commissioner Cronin said he would like to see the revised plan emailed to him before the Board meeting next week. He said if he did not get a revised plan he would attend the Board meeting and recommend that the Board send it back to the Plan Commission for further review.

There being no further questions or comments from the Plan Commission, Chairman Trzupke asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Grunsten to close the hearing for Z-17-2013.

ROLL CALL VOTE was as follows:

AYES: 7 – Cronin, Grunsten, Hoch, Scott, Grela, Praxmarer, and Trzupke

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A MOTION was made by Commissioner Grela and **SECONDED** by Commissioner Hoch to adopt the petitioner's findings and fact and recommend approval to the Board of Trustees for special use approval to permit a restaurant with sales of alcoholic beverages and live entertainment as per Z-17-2013 subject to the following conditions:

- a. The special use permit shall be limited to LaCabanita and the current owners and shall expire at such time that LaCabanita and the current owners no longer own and operate the business at 116 - 118 Burr Ridge Parkway.
- b. A revised site plan shall be provided to the Community Development Director prior to Friday, September 20, 2013. The revised site plan shall indicate limited access to the outdoor dining area and the maximum number of tables and chairs in the outdoor dining area as required by the Zoning Ordinance.

ROLL CALL VOTE was as follows:

AYES: 7 – Grela, Hoch, Cronin, Scott, Grunsten, Praxmarer, and Trzupsek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

A MOTION was made by Commissioner Grela and **SECONDED** by Commissioner Scott to adopt the petitioner's findings and fact and recommend approval to the Board of Trustees for special use approval for the outdoor dining area as per Z-17-2013 subject to the following conditions:

- a. The outdoor dining area shall comply with Section VIII.A.5 of the Zoning Ordinance including the complete enclosure of the outdoor dining area.
- b. All furniture and related appurtenances shall be removed during the winter season when the outdoor dining area is not in use.
- c. The concrete floor of the outdoor seating area shall be treated and cleaned before and after each season to ensure the removal of all food stains and return it to a state consistent with other concrete sidewalks within County Line Square.
- d. The outdoor dining area shall be restricted by the same hours of operation as the restaurant.
- e. All facilities and the configuration of the outdoor dining area shall comply with the submitted plans.
- f. Music and all other amplified sound should be kept to a moderate level so it is not audible from any property adjacent to County Line Square.
- g. There shall be no text or logos on the umbrellas.

- h. A revised site plan shall be provided to the Community Development Director prior to Friday, September 20, 2013. The revised site plan shall indicate limited access to the outdoor dining area and the maximum number of tables and chairs in the outdoor dining area as required by the Zoning Ordinance.

ROLL CALL VOTE was as follows:

AYES: 7 – Grela, Scott, Cronin, Hoch, Grunsten, Praxmarer, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

4. CORRESPONDENCE

There was no discussion regarding the Board Report or Building Report.

5. OTHER CONSIDERATIONS

Chairman Trzupek asked that item B be considered first.

B. Z-12-2013: 15W150 South Frontage Road (Odyssey Hotels); Findings of Fact

Mr. Pollock explained that in response to the Commission's recommendation to deny the PUD, it is necessary to adopt Findings of Fact in support of its recommendation.

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Cronin to adopt as the Findings of Fact for Z-12-2013 as submitted by staff.

ROLL CALL VOTE was as follows:

AYES: 7 – Grela, Cronin, Hoch, Grunsten, Scott, Praxmarer, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

C. PC-09-2013: Zoning Ordinance Text Amendment – Driveway Width

Mr. Pollock said that he was asked by two Trustees to place this on the agenda to ask the Plan Commission if they wanted to hold a public hearing to consider additional amendments to the regulations for driveway widths. Mr. Pollock described this consideration as follows: Earlier this year the Plan Commission recommended and the Board approved an amendment that allowed residents with non-conforming driveways to replace the driveways without bringing them into conformance relative to the driveway width. Subsequently, a resident who was made to narrow their driveway in 2010 asked if they could go back to a wider, non-non-conforming driveway. In response, two Trustees are asking the Plan Commission to consider requesting authorization to conduct a public hearing for further amendments to the driveway regulations.

After discussion, the Plan Commission concluded that there was sufficient reason to hold a public hearing and consider further amendments.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Hoch to request authorization from the Board of Trustees to hold a public hearing to consider amendments to the driveway regulations. The **MOTION** was unanimously approved by a voice vote of the Plan Commission.

A. PC-08-2013: Discussion of Plan Commission Procedures

Mr. Pollock asked if the Plan Commission wanted to consider any changes regarding the order of voting, the order of discussion, or seating arrangement. He said the issue was recently brought to his attention and he thought with the new Commissioners, this would be a good time to discuss.

After discussion by the Plan Commission, it was determined not to make any formal changes at this time but to allow the Chairman discretion in determining the order of voting and to consider new seating arrangements annually.

6. FUTURE SCHEDULED MEETINGS

There was no further discussion regarding future scheduled meetings.

7. ADJOURNMENT

A **MOTION** was made by Commissioner Grela and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 8:29 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:29 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

October 7, 2013



MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
Tuesday, September 17, 2013

CALL TO ORDER

The meeting was called to order by Chairperson Mickey Straub at 7:00 p.m.

PRESENT

Present were Chairperson Mickey Straub, Trustee Len Ruzak, Trustee John Manieri, Bhagwan Sharma and Zach Mottl

ABSENT

Absent were Sheryl Kern and Mike Donahue

ALSO PRESENT

Village Administrator Steve Stricker, Lisa Moran of CNH

APPROVAL OF MINUTES

Trustee Len Ruzak indicated that it was Caroline Grela, not Bob Grela, that attended the last meeting of the Economic Development Committee. A **motion** was made by Zach Mottl to approve the minutes of July 16, 2013, as amended. The motion was **seconded** by Bhagwan Sharma and **approved** by a vote of 4-0 (John Manieri abstained).

CONVERSATION WITH BUSINESS LEADERS

Lisa Moran, Head of HR and Security for CNH, provided the Committee with an update on her firm. She stated that CNH is majority-owned by Fiat Industrial and that three companies owned by Fiat Industrial will be merging into one company to become CNH Industrial. The other firms include FPT (First Power Train), an engine manufacturer, and Iveco, manufacturer of trucks and commercial vehicles. Ms. Moran stated that CNH has 37 manufacturing facilities throughout the world, as well as 28 R & D centers. She stated that Burr Ridge is now the corporate headquarters for CNH.

Chairperson Straub asked if CNH had any displays of their equipment. In response, Ms. Moran stated that CNH does have two display pads outside their existing facility, as well as a small museum inside the facility, but indicated that she would like to improve their museum.

Ms. Moran stated that CNH has two divisions, one is an Agricultural Division and the other is a Construction Division. She stated that, under the Agricultural Division, there is Case IH, New Holland Agriculture and Steyer, which is located in Europe. Under Case Construction, she indicated that there is Case Construction and New Holland Construction.

Ms. Moran stated that International Harvester purchased the property in Burr Ridge in 1917 and that the current facility was erected in 1959. She stated that, in 2007, CNH moved its headquarters to Burr Ridge. She indicated that the current facility has 112 acres and the building is approximately 428,000 square feet. She stated that the current number of employees employed by CNH in Burr Ridge is 800. She stated that the facility in Burr Ridge is all research and development, which includes offices, a shop area and a test track. In response to a question from Administrator Stricker, Ms. Moran stated that the corporate headquarters will stay in Burr Ridge when the merger occurs.

Committee member Zach Mottl asked if CNH was having a hard time hiring engineers. In response, Ms. Moran stated that, yes, it was difficult to find engineers with specific talent and that they currently have over 150 jobs throughout the country to fill.

In response to a question from Chairperson Straub, Ms. Moran stated that, out of the 37 manufacturing facilities throughout the world, 14 are located in the United States.

Trustee John Manieri asked what the Village could do for CNH. In response, Ms. Moran stated that she felt that there was nothing the Village needed to do for CNH at this time and that everything is fine. She stated that, in the past, the Village has been very accommodating and that CNH was happy to be in the Village.

In response to a question, Ms. Moran stated that CNH has donated time and money to several local events, especially with the Park District, including the recent Pedal the Parks Event and the Harvest Fest program in the fall.

In response to a question from Trustee Len Ruzak, Ms. Moran stated that some of their business people and clients stay at hotels in Burr Ridge, but she did indicate that their top executives do stay in either Oak Brook or downtown Chicago. She stated that CNH has held events at the Marriott and various restaurants in town.

Administrator Stricker stated that he would encourage CNH to participate in some of the Village-sponsored events and stated that he would send the packet to Ms. Moran with information on what programs were available.

In response to questions from Administrator Stricker, Ms. Moran stated that CNH has no interest in selling any more land and that CNH was looking at potential façade improvements for the facility.

Chairperson Straub thanked Ms. Moran for attending the meeting and stated that he hoped that the Village and CNH could partner more to get the word out that CNH is the Village's largest and most important business in the community.

POSSIBLE BUSINESS SURVEY

Administrator Stricker presented the Committee with the last survey that was sent out in 2004 and asked if the Committee would like to make any changes. Zach Mottl suggested

that there be a question regarding property taxes on the survey. In response, Administrator Stricker indicated that it was found on the last page of the survey. Trustee Manieri suggested that question #36 - "Please provide any additional comments or concerns" be changed to "Is there anything the Village can do to help your business?" Zach Mottl suggested that a question be asked regarding if they are having concerns with any other governmental agencies with which the Village could help.

After some discussion, it was agreed that the survey should be done again prior to the Business Breakfast and that it would be very low cost, but a good outreach and marketing tool for the Village. A **motion** was made by Trustee Len Ruzak to direct Staff to prepare the Business Survey. The motion was **seconded** by Bhagwan Sharma and **approved** by a vote of 5-0.

EDC BUSINESS BREAKFAST

Administrator Stricker stated that money has been placed in this year's budget to hold a Business Breakfast and asked the Committee for suggestions on speakers. Chairperson Straub suggested the possibility of Don Thompson, Chairman of McDonalds, as a possible speaker. Bhagwan Sharma suggested Len Walter, from WBBM, as a possibility. Administrator Stricker suggested either a local TV personality that lives in Burr Ridge or someone that could provide some financial forecasting. He stated that, in the past, a representative from BMO Harris Bank spoke on this subject and suggested that, if this topic is chosen, that we ask Burr Ridge Bank and Trust if they have an expert that could speak on this issue. Trustee Ruzak suggested that we should have a meaningful Questions & Answer period based on the Survey results. Zach Mottl suggested a speaker that could address some of the new federal law changes that affect businesses. He also suggested the possibility of discussing the issue of property taxes. In response, Trustee Manieri suggested that the Village Administrator cover this issue in his update by showing the dollar bill and the percentage of taxes from each of the taxing bodies.

After some discussion, it was agreed to wait until February or March to hold the Business Breakfast, but in the meantime to send out the survey to see what the results are before finalizing a speaker. Zach Mottl agreed to find possible speakers regarding new law changes and Administrator Stricker stated that he would contact the banks to see about who they would recommend to provide financial forecasting, as well as loan and grant information. It was agreed that the Committee would meet in November to discuss a possible speaker.

HOTEL MARKETING COMMITTEE UPDATE

Administrator Stricker indicated that the Hotel Marketing Committee met on September 12 to review what has been so far this fiscal year and what programs would be pursued throughout the rest of the fiscal year. He indicated that a Star Report was presented at the meeting and that Burr Ridge Occupancy was up 6.06% over the same period last year, Revenues to Available Room calculation was up 5.99% and Room Revenue was up 5.6%, all of which were better than our three competitors. He stated the numbers would look even better if the Quality Inn were not included. He stated that, so far this year, there has been an

emphasis on online marketing, working with Choose Chicago, marketing in local magazines, such as *Hinsdale Magazine 60521*, *Hinsdale Living Magazine*, and *West Suburban Living*. He indicated that the Hotel Marketing Committee is working with the Restaurant Marketing Committee regarding the Restaurant Week promotion, as well as with the Concern Series where they shared the cost of the tote bag that was given away at the concerts. He also indicated that the Hotel Marketing Committee will be working with the Restaurant Committee on the annual WB/BR Chamber of Commerce Directory ad and at Christmas time with the WLIT Radio promotion. He indicated that he directed our marketing consultant to work with both the Village Center and Kohler Spa once again to see if they would be willing to participate. He stated that, in addition to the Christmas advertising, a major project for the rest of the fiscal year includes a meeting planner lunch that would be held in October. Administrator Stricker also indicated that visits to both the website and Facebook pages have increased substantially.

RESTAURANT MARKETING COMMITTEE UPDATE

Administrator Stricker provided an update to the Committee regarding the Village's Restaurant Marketing Program. He indicated that the big program this year was the Restaurant Week that took place from May 17-26, which included ads in magazines, online ads, social media posts, pole banners, information on the website, KISS FM paid advertising, gift certificates, on-air prize giveaways and ads in various local magazines and *Chicago Tribune*. He stated that there have also been several online ads and ads in the local magazines. He stated that the Restaurant Committee participated this year in the Concert Series and gave away the tote bags in conjunction with the hotels. He stated that there are plenty of tote bags left that will be given away at the meeting planner luncheon, as well as at the Jingle Mingle. He stated that, in addition to the annual WB/BR Chamber of Commerce, there are still funds available to do some additional online advertising, as well as advertising in local magazines. He stated that both website traffic and Facebook traffic increased substantially for the restaurants.

VILLAGE MARKETING COMMITTEE UPDATE

Chairperson Straub stated that he had no real progress on finding members for the Marketing Committee. He stated that he has several applications and plans to do interviews in the next few weeks.

NEW DEVELOPMENT UPDATE REPORT

Administrator Stricker presented the Committee with the Community Development Department's New Development Report. In addition, he indicated that, in the Village Center, Red Mango has passed all their final inspections and would be opening within the next week. He also indicated that J Jill should be open in October and that Francesca's Collectibles should be open sometime after the first of the year.

Administrator Stricker also indicated that it appeared Oberweis is no longer interested in a Village Center location, but that the Standard Market still seemed to have some interest in locating their restaurant in the Village Center.

FUTURE AGENDA ITEMS

Administrator Stricker stated that for the next meeting the Committee will be discussing potential speakers for the Business Breakfast and, based on Chairperson Straub's recommendation, the future of the Economic Development Committee, as well as their mission and role.

ADJOURNMENT

There being no further business, a **motion** was made by Trustee Len Ruzak to adjourn the meeting. The motion was **seconded** by Bhagwan Sharma and **approved** by a vote of 5-0. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Steve Stricker
Village Administrator

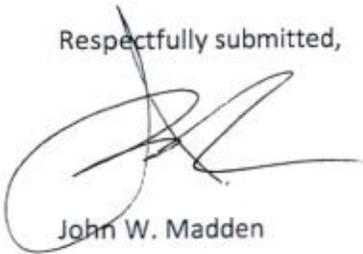
SS:bp

A **motion** was made by Jerome Connolly to approve the purchase of a Bi-Directional Amplifier System from Chicago Communications in Elmhurst Illinois for the price of \$13,206.09. The motion was **second** by Police Chief John Madden and **approved** by a 3-0 vote.

ADJOURNMENT

There being no further business, a **motion** was made by Jerome Connolly to adjourn the meeting. The motion was **second** by Chief John Madden and **approved** by a 3-0 vote. The meeting was adjourned at 6:16 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'J. W. Madden', written over the typed name.

John W. Madden

Chief of Police

6A

ORDINANCE NO.

ORDINANCE AMENDING SECTION 35-11-1204 (b) (1)
OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE
(STOP SIGNS AT DREW AVENUE & 77th STREET)

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 35-11-1204 (b) (1) of Chapter 35, entitled "Motor Vehicles", of the Burr Ridge Municipal Code, as amended, be and is hereby further amended by the addition of the following intersection to the list of those intersections where four-way stop signs shall be placed:

Drew Avenue and 77th Street.

Section 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 23rd day of September, 2013, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:
NAYS:
ABSENT:

6B

ORDINANCE NO.

ORDINANCE AMENDING SECTION 35-11-1315 (b)
OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE
(NO PARKING ON THE ARBOR AVENUE CUL-DE-SAC BULB, WITHIN 100' OF
THE WEST END OF THE ROADWAY)

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 35-11-1315 (b) of Chapter 35, entitled "Motor Vehicles", of the Burr Ridge Municipal Code, as amended, be and is hereby further amended by the addition of the following location to the list of those locations where no person shall, at any time, stop, stand, or park any vehicle, except the driver of an emergency vehicle and physicians when responding to an emergency call; an officer or agent of the federal or state government or any political subdivision thereof, or any public utility, while on the course of his duties as such officer or agent:

Arbor Avenue, within the cul-de-sac bulb, defined as the area within the westerly 100 feet of the roadway terminus, both sides.

Section 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 23rd day of September, 2013, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:
NAYS:
ABSENT:

Review of General Fund Fiscal Year 2012-13 and 1st Quarter 2013-14

**Village of Burr Ridge
Board of Trustees
September 23, 2013**



8B

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF OPERATIONS
FISCAL YEAR ENDING APRIL 30, 2013**

	2012-13 Budget	2012-13 Est. Actual	2012-13 Actual	2013-14 Budget
Available Reserves - May 1	\$4,637,730	\$4,637,730	\$4,637,730	\$4,702,375
Total Revenues	\$8,007,600	\$8,106,610	\$7,870,181	\$8,302,835
Total Expenditures	\$7,968,900	\$8,041,965	\$7,832,723	\$8,219,795
Net Increase (Decrease)	\$38,700	\$64,645	\$37,458	\$83,040
Available Reserves - April 30	\$4,676,430	\$4,702,375	\$4,675,188	\$4,785,415

- FY 2012-13 budgeted with a \$38,700 surplus.
- Actual revenues came in \$137,419 under budget.
- Actual expenditures came in \$136,177 under budget.
- General Fund reserves were increase by a \$37,458 surplus with \$250K transferred to the Capital Projects fund at the end of the fiscal year.
- FY 2013-14 has been budgeted with a \$83,040 surplus



VILLAGE OF BURR RIDGE
GENERAL FUND REVENUES
FISCAL YEAR ENDING APRIL 30, 2013

Account	2012-13		2012-13		2012-13		2013-14	
	Budget	Est. Actual	Actual	Bud vs Act	Budget	Budget	Budget	
Property Taxes	\$1,244,475	\$1,269,720	\$1,230,164	(\$14,311)	\$1,297,370	\$1,297,370	\$1,297,370	
Municipal Sales Tax	\$2,089,545	\$1,961,920	\$2,023,284	(\$66,261)	\$2,040,860	\$2,040,860	\$2,040,860	
Electric Utility Tax	\$908,170	\$922,740	\$912,190	\$4,020	\$938,180	\$938,180	\$938,180	
Gas Utility Tax	\$309,080	\$311,040	\$265,742	(\$43,338)	\$274,450	\$274,450	\$274,450	
Telecommunication Tax	\$840,320	\$814,710	\$737,691	(\$102,630)	\$829,870	\$829,870	\$829,870	
Restaurant/Place of Eating Tax	\$150,000	\$212,400	\$214,788	\$64,788	\$215,260	\$215,260	\$215,260	
Licenses	\$48,330	\$46,220	\$47,819	(\$511)	\$48,180	\$48,180	\$48,180	
Permit and Fees	\$269,000	\$361,200	\$339,955	\$70,955	\$329,025	\$329,025	\$329,025	
State Income Tax	\$846,830	\$956,260	\$951,583	\$104,753	\$1,007,330	\$1,007,330	\$1,007,330	
Corporate Replacement Tax	\$37,630	\$35,870	\$38,365	\$735	\$35,870	\$35,870	\$35,870	
Grants	\$20,000	\$25,350	\$985	(\$19,015)	\$20,000	\$20,000	\$20,000	
Franchise Tax - Cable TV	\$209,880	\$234,700	\$237,082	\$27,202	\$241,740	\$241,740	\$241,740	
Rent Revenue	\$274,540	\$274,020	\$276,614	\$2,074	\$283,450	\$283,450	\$283,450	
Fines and Fees	\$155,000	\$156,730	\$148,275	(\$6,725)	\$165,000	\$165,000	\$165,000	
Cost Recoverable	\$266,800	\$237,805	\$266,134	(\$667)	\$249,250	\$249,250	\$249,250	
Interest Income	\$275,000	\$225,000	\$178,746	(\$96,254)	\$225,000	\$225,000	\$225,000	
Miscellaneous or Other Revenues	\$63,000	\$60,925	\$766	(\$62,234)	\$102,000	\$102,000	\$102,000	
Total Revenues	\$8,007,600	\$8,106,610	\$7,870,181	(\$137,419)	\$8,302,835	\$8,302,835	\$8,302,835	

- Property Tax collections – \$14K less than projected.
- Municipal Sales Tax – flat at \$66K under budget.
- Electric, Gas, and Telecomm – under budget by \$141,948.
- Places of Eating Tax – performed well at \$65K over budget.
- Permit and Fees – strong at \$71K over budget.
- Income Tax – strong at \$105K over budget.
- Interest Income – continues to suffer due to declining interest rates.



**VILLAGE OF BURR RIDGE
GENERAL FUND EXPENDITURES
FISCAL YEAR ENDING APRIL 30, 2013**

Account	2012-13		2012-13		2012-13		2013-14	
	Budget	Est. Actual	Actual	Bud vs Act	Budget	Bud vs Act	Budget	Bud vs Act
Boards & Commissions	\$355,880	\$320,990	\$288,098	(\$67,782)	\$368,850		\$368,850	
Administration	\$451,870	\$462,555	\$459,857	\$7,987	\$486,515		\$486,515	
Community Development	\$429,875	\$418,310	\$449,674	\$19,799	\$432,085		\$432,085	
Finance	\$281,800	\$275,870	\$266,421	(\$15,379)	\$296,775		\$296,775	
Central Services	\$301,290	\$531,335	\$527,494	\$226,204	\$282,330		\$282,330	
Police	\$4,495,860	\$4,478,105	\$4,408,686	(\$87,174)	\$4,669,570		\$4,669,570	
Public Works	\$1,469,895	\$1,377,100	\$1,267,347	(\$202,548)	\$1,527,910		\$1,527,910	
Buildings & Grounds	\$182,430	\$177,600	\$165,146	(\$17,284)	\$155,760		\$155,760	
Total Expenditures	\$7,968,900	\$8,041,865	\$7,832,723	(\$136,177)	\$8,219,795		\$8,219,795	

- Boards & Commissions – under budget due lighting & sound upgrades that was carried over to next fiscal year.
- Administration – on target.
- Community Development – over budget due to Building/Zoning Enforcements fees from increased Permit revenue.
- Finance – on target.
- Central Services – over budget due to \$250K of surplus sent to the Capital Improvement Fund for the road program.
- Police – under budget to due lower personnel expenses (not at full force) and lower gas prices
- Public Works – under budget, lower tree maintenance, salt, and gas prices.



**VILLAGE OF BURR RIDGE
GENERAL FUND REVENUES
1ST QTR FISCAL YEAR ENDING APRIL 30, 2014**

Account	2013-14 1st Qtr Budget	2012-13 1st Qtr Actual	2012-13 Bud vs Act
Property Taxes	\$648,685	\$673,793	\$25,108
Municipal Sales Tax	\$509,925	\$504,685	(\$5,240)
Electric Utility Tax	\$242,200	\$223,770	(\$18,430)
Gas Utility Tax	\$37,630	\$47,276	\$9,646
Telecommunication Tax	\$164,094	\$210,644	\$46,550
Restaurant/Place of Eating Tax	\$66,315	\$68,791	\$2,476
Licenses	\$0	\$0	\$0
Permit and Fees	\$82,256	\$157,564	\$75,308
State Income Tax	\$251,832	\$335,110	\$83,278
Corporate Replacement Tax	\$13,025	\$16,062	\$3,037
Grants	\$20,000	\$0	(\$20,000)
Franchise Tax - Cable TV	\$62,290	\$59,586	(\$2,704)
Rent Revenue	\$105,549	\$105,549	\$0
Fines and Fees	\$41,250	\$40,994	(\$256)
Cost Recoverable	\$62,313	\$82,543	\$20,231
Interest Income	\$56,250	\$64,973	\$8,723
Other Revenues/Sale of Assets	\$25,500	\$15,092	(\$10,408)
Total Revenues	\$2,389,114	\$2,606,432	\$217,318

- 1st quarter (May-July) revenues are \$217K above budget projections.
- Municipal Sales Tax – projections are close to being on target.
- Telecommunication Utility Tax – exceeding projections.
- Permit and Fees – strong due to heavy building activity.
- Income Tax – continues to perform strong.
- Cost Recoverable – \$20K EAB Grant.





VILLAGE OF
BURR RIDGE^{8D}
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

September 17, 2013

Mayor Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: V-04-2013: 8426 Meadowbrook Drive (Leja); Variation

Dear Mayor and Board of Trustees:

The Zoning Board of Appeals (ZBA) transmits for your consideration its recommendation to approve a request by Mr. Kazimierz Leja for a variation from Section VI.E.a of the Burr Ridge Zoning Ordinance to permit a second floor addition to an existing house while maintaining a 12 foot side yard setback rather than the required 17 foot side yard setback.

After due notice, as required by law, the Zoning Board of Appeals held a public hearing on September 16, 2013. The existing home was built prior to annexation into Burr Ridge and is legally non-conforming. The addition would maintain the same setback using the same foundation as the existing home. The Zoning Board of Appeals determined that the existing non-conforming building is unique and it would be a hardship to require the owner to remove the home rather than adding onto the home.

After due consideration, the Zoning Board of Appeals concluded that the proposed variation complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 7 to 0, the Zoning Board of Appeals recommends approval of V-04-2013 subject to compliance with the submitted plans and the variation being limited to the addition as proposed

Sincerely,

Greg Trzuppek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

PLAT OF SURVEY

LEGAL DESCRIPTION:
 LOT 27 (EXCEPT THE WEST 250 FEET THEREOF) IN
 HINSDALE MEADOWBROOK FARMS, BEING A
 SUBDIVISION OF THE WEST HALF OF THE SOUTHEAST
 QUARTER OF SECTION 35, TOWNSHIP 35 NORTH,
 RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN,
 EXCEPTING THE SOUTH 175.0 FEET OF THE WEST
 350.0 FEET, ACCORDING TO THE PLAT THEREOF
 RECORDED APRIL 25, 1952, AS DOCUMENT 650073
 AND CERTIFICATE OF CORRECTION FILED JUNE 3,
 1952, AS DOCUMENT 653220, IN DUPAGE COUNTY,
 ILLINOIS

TIN: 09-35-400-012-0000

Community Name: 6426 MEADOWBROOK DR.
 BURR RIDGE, IL 60527

STATE OF ILLINOIS)
) SS S
 COUNTY OF KANE)

THIS IS TO CERTIFY THAT THE PLAT SHOWN HEREON IS A
 CORRECT REPRESENTATION OF A SURVEY PERFORMED AT
 AND UNDER MY DIRECTION. THIS PROFESSIONAL SERVICE
 CONFORMS TO THE CURRENT ILLINOIS MINIMUM
 STANDARDS FOR A BOUNDARY SURVEY. ALL DIMENSIONS
 SHOWN ARE IN FEET AND DECIMAL PARTS THEREOF.

GIVEN UNDER MY HAND AND SEAL THIS 15TH DAY OF JULY,
 A.D. 2013

K. Blomdo

KREYBZTOF BLANCO
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3716
 LICENSE EXPIRES 1/1/14

PREPARED BY:
 DRAWN BY: GP
 CHECKED: KB
 APPROVED: KB
 FIELD DATE: 07/11/13
 SCALE: 1" = 40'

PREPARED FOR:
 KAZIMIERZ J. LEJA
 8706 N. SUMMERDALE AVE
 CHICAGO, IL 60630

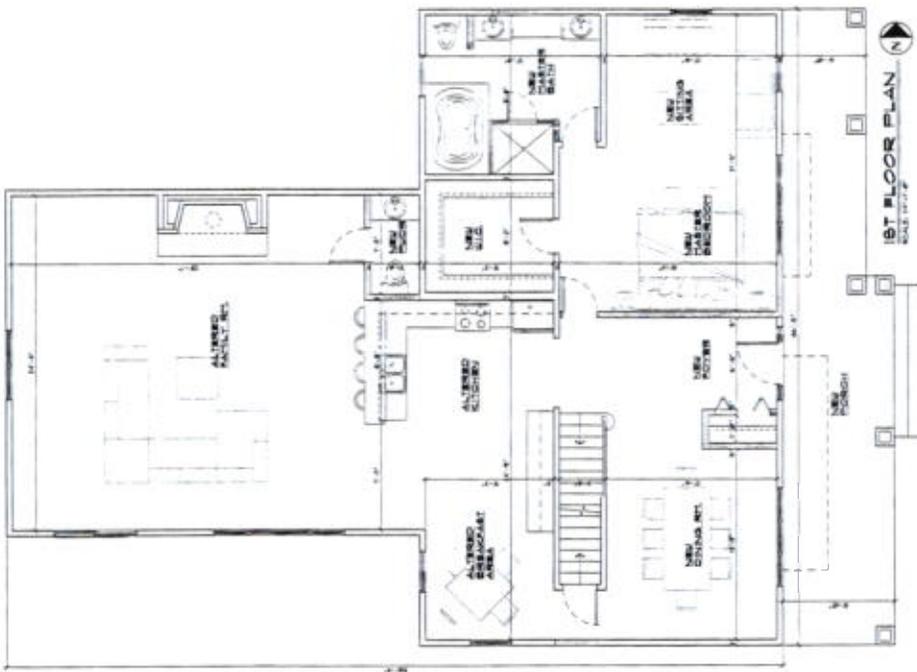
Prepared by:
ACORN CONSULTANTS LTD.
 1340 GIESE ROAD
 BATAVIA, ILLINOIS 60510
 TEL: (630) 391-1215
 kblomdo@comcast.net



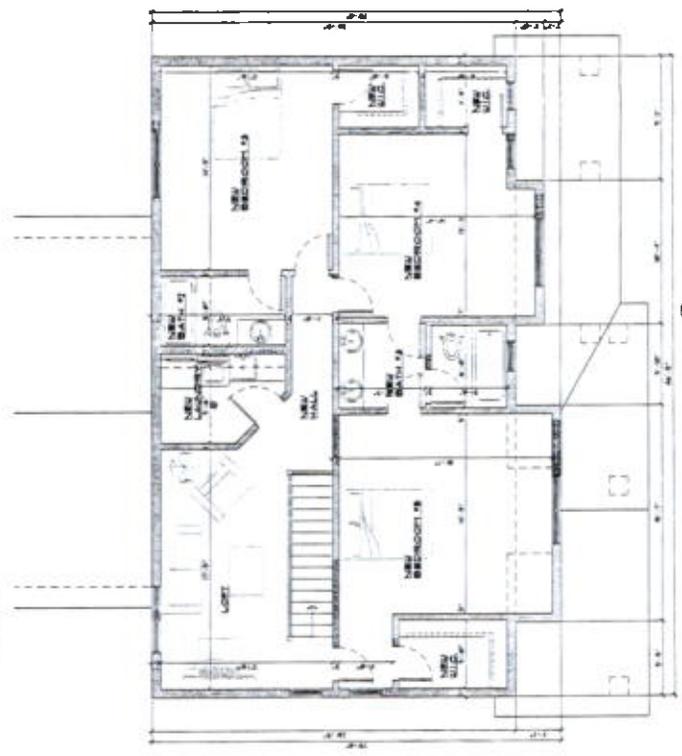
TOTAL AREA = ±49436.90 FT. (1.14 ACRE)

NOTES:
 LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND MUST BE
 COMPARED WITH DEED AND/OR TITLE POLICY.
 - NO INDEPENDENT SEARCH FOR EASEMENTS, BUILDING LINES AND OTHER RESTRICTIONS HAS BEEN
 MADE. THEREFORE, THERE MAY BE ADDITIONAL FACTS AND/OR SITUATIONS AFFECTING THIS PROPERTY
 WHICH ARE NOT SHOWN ON THIS SURVEY FOR BUILDING LINE AND OTHER RESTRICTIONS. THE
 SURVEYOR ASSUMES NO LIABILITY FOR SUCH DEFECTS. ABSTRACT, TITLE POLICY, CONTRACTS AND LOCAL BUILDING AND
 ZONING ORDINANCES.
 THE SURVEYOR EXPRESSES NO OPINION AS TO THE ACCURACY OF THE UNDERGROUND UTILITIES
 WHICH NOT READILY VISIBLE FROM THE SURFACE. IT IS RECOMMENDED THAT THE APPROPRIATE
 GOVERNMENTAL AGENCY, MUNICIPALITY AND/OR UTILITY COMPANY BE CONTACTED FOR VERIFICATION.

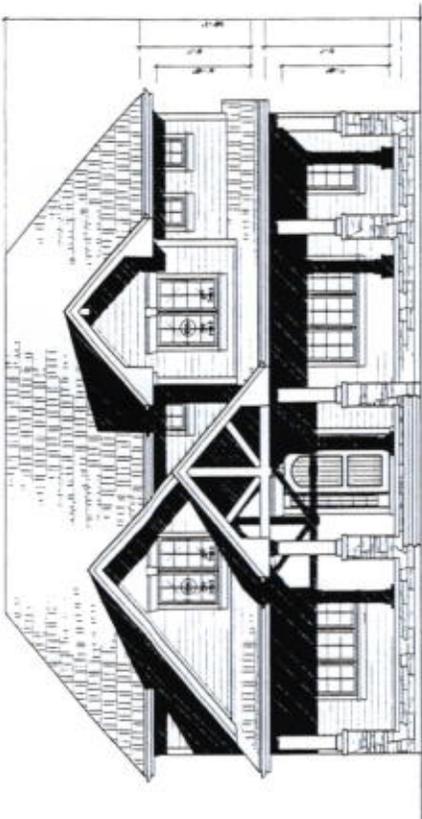
1ST FLOOR PLAN
DATE 11/12/98



2ND FLOOR PLAN
DATE 11/12/98



FRONT ELEVATION
DATE 11/12/98





VILLAGE OF
BURR RIDGE *RISE*
A VERY SPECIAL PLACE

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(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

September 17, 2013

Mayor Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-17-2013: 116-118 Burr Ridge Parkway (LaCabanita); Special Use

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by LaCabanita for special use approval as per Sections VIII.B.2.ff and VIII.B.2.x of the Burr Ridge Zoning Ordinance to permit a restaurant with sales of alcoholic beverages, live entertainment, and with outdoor dining.

After due notice, as required by law, the Plan Commission held a public hearing on September 16, 2013. The petitioner received special use approval in 2011 for a restaurant with sales of alcoholic beverages. A previous special use approval allowed a sidewalk seating area for a restaurant at this location. At this time, the petitioner proposes to double the floor area of the restaurant and to convert the sidewalk seating area to full service outdoor dining area. Special use approval is required for a restaurant with sales of alcoholic beverages within the additional floor area and for a full service outdoor dining area.

After due consideration, the Plan Commission concluded that the special uses comply with the standards of the Zoning Ordinance. By a vote of 7 to 0, the Plan Commission **recommends approval** of a special use as per Section VIII.B.2.ff of the Burr Ridge Zoning Ordinance to permit a restaurant with sales of alcoholic beverages and live entertainment for the property a 116-118 Burr Ridge Parkway subject to the following conditions:

- a. The special use permit shall be limited to LaCabanita and the current owners and shall expire at such time that LaCabanita and the current owners no longer own and operate the business at 116 - 118 Burr Ridge Parkway.
- b. A revised site plan shall be provided to the Community Development Director prior to Friday, September 20, 2013. The revised site plan shall indicate limited access to the outdoor dining area and the maximum number of tables and chairs in the outdoor dining area as required by the Zoning Ordinance.

By a vote of 7 to 0, the Plan Commission *recommends approval* of a special use as per Section VIII.B.2.x of the Burr Ridge Zoning Ordinance to permit a restaurant with outdoor dining for the property at 116-118 Burr Ridge Parkway subject to the following conditions:

- a. The outdoor dining area shall comply with Section VIII.A.5 of the Zoning Ordinance including the complete enclosure of the outdoor dining area.
- b. All furniture and related appurtenances shall be removed during the winter season when the outdoor dining area is not in use.
- c. The concrete floor of the outdoor seating area shall be treated and cleaned before and after each season to ensure the removal of all food stains and return it to a state consistent with other concrete sidewalks within County Line Square.
- d. The outdoor dining area shall be restricted by the same hours of operation as the restaurant.
- e. All facilities and the configuration of the outdoor dining area shall comply with the submitted plans.
- f. Music and all other amplified sound should be kept to a moderate level so it is not audible from any property adjacent to County Line Square.
- g. There shall be no text or logos on the umbrellas.
- h. A revised site plan shall be provided to the Community Development Director prior to Friday, September 20, 2013. The revised site plan shall indicate limited access to the outdoor dining area and the maximum number of tables and chairs in the outdoor dining area as required by the Zoning Ordinance.

Sincerely,

Greg Trzupke, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr



VILLAGE OF
BURR RIDGE *EF*
A VERY SPECIAL PLACE

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Mickey Straub
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

September 19, 2013

Mayor Straub and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: PC-09-2013: Request for Public Hearing to Consider a Zoning Ordinance Amendment for Driveway Regulations

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to authorize the Plan Commission to hold a public hearing for an amendment to the Zoning Ordinance. The hearing would consider an amendment modifying the regulations for driveways.

Earlier this year, the Plan Commission recommended and the Board approved an amendment to the Zoning Ordinance to allow driveways that are non-conforming as to width to be replaced without being brought into conformance with the Zoning Ordinance. Subsequent to this amendment, a resident complained that they were made to narrow their driveway in 2010 and would like to go back to a wider driveway. In response to this inquiry, the Plan Commission believes it is appropriate to re-consider the driveway regulations.

Sincerely,

Greg Trzuppek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Burr Ridge Plan Commission
Greg Trzupek, Chairman

FROM: Doug Pollock, AICP, Community Development Director

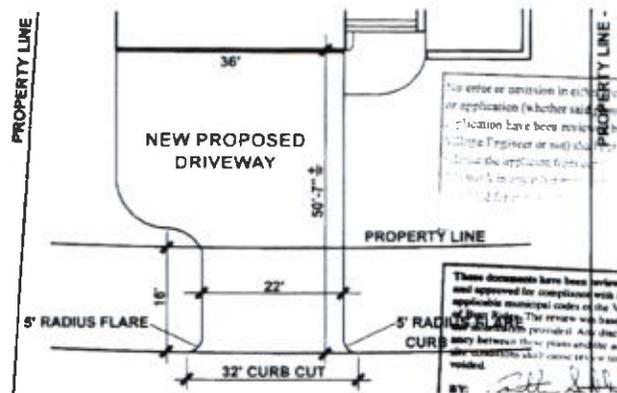
DATE: September 12, 2013

RE: **PC-09-2013: Zoning Ordinance Text Amendment – Driveway Width**

At its April 15, 2013 meeting, the Plan Commission recommended an amendment to the Zoning Ordinance to allow driveways that are non-conforming as to width to be replaced without being brought into conformance with the Zoning Ordinance. Typically, a non-conforming structure cannot be replaced or expanded unless it is made to conform to the Zoning Ordinance. The subject amendment allowed a resident to replace a non-conforming driveway without having to reduce its width. The maximum allowed width for a new driveway is 22 feet (measured only at the front lot line – the driveway can be wider once past the front lot line).

The subject amendment was approved in response to concerns from residents with wider driveways that access front loading, 3-car garages. The statement made at the hearing was that requiring the driveways to be narrowed would significantly reduce the utility of having a 3-car garage that faces the street.

Staff was recently contacted by two Trustees who had been contacted by a resident regarding this issue. The resident has a front loading 3-car garage and in 2010 replaced his driveway. Prior to 2010, the driveway exceeded the 22 feet maximum width. As per the code in 2010, the replacement driveway was required to be narrowed. The graphic to the right is a cutout of the site plan for the new driveway.



The resident believes that it is unfair that he was made to narrow his driveway and at this time would like to go back to the wider driveway. Trustees Manieri and Paveza indicated their support to hold a public hearing to consider an additional amendment that would allow a resident who had a non-conforming driveway to widen the driveway as it previously existed.

A public hearing would be required to consider an amendment to the Zoning Ordinance. At this time, staff is asking if the Plan Commission would like to request authorization from the Village Board to conduct such a hearing.

John Madden

From: Jeff Shabino <JShabino@chicomm.com>
Sent: Monday, September 09, 2013 10:33 PM
To: John Madden
Subject: RE: Quote

Hello Chief,

Thank you for meeting with me today to discuss the BDA Proposal. Here is the updated proposal with hardware discounted an additional 5 %. If you have any questions feel free to contact me. I will follow up with you in regards the other items we discussed in our meeting today.

BDA Equipment and Installation

Qty	Description	Show	Ext Show
Cable			
500	Andrew- 1/2" Plenum Rated Aluminum Cable	\$ 1.76	\$ 881.25
50	Andrew-1/2 Outdoor Coaxial Cable	\$ 2.24	\$ 111.88
2	RG142 3' Jumper N(M) N(M)	\$ 46.06	\$ 92.15
Connectors			
14	Andrew - 1/2" Connector N Male	\$ 21.88	\$ 306.25
4	N Male / Female Right Angle	\$ 8.75	\$ 35.00
Splitters/Couplers			
2	2 Way Power Divider	\$ 65.96	\$ 131.93
1	10db Hybrid Coupler	\$ 154.44	\$ 154.44
Antenna(s)			
4	Inddor Serving Antenna	\$ 25.63	\$ 102.50
1	Donor Antenna	\$ 187.50	\$ 187.50
1	Tower Mount	\$ 62.50	\$ 62.50
Misc Parts			
1	Andrew - Sure Ground Kit	\$ 17.54	\$ 17.54
1	Times - Surge Arrestor (125 -1000)	\$ 53.65	\$ 53.65
Repeater			
1	700-800 MHz Dual Band Repeater	\$ 5,312.50	\$ 5,312.50
Chicago Communications LLC			
0	Installation	\$ 113.33	\$ -
550	Installation	\$ 6.67	\$ 3,666.67
8	Engineering & Project Management	\$ 121.43	\$ 971.43
Total			\$ 12,087.17
Risk / Ancillary Materials			\$ 423.05
Shipping & Handling Cost			\$ 120.87
DAS PM 1x/Yr			\$ 575.00
Grand Total			\$ 13,206.09

Best Regards,

Jeffrey J. Shabino
Account Executive

Cables Legend

	ALARPV50
	LDF4-50A
	RG-142 NM-NM-3

Revision history

Project name

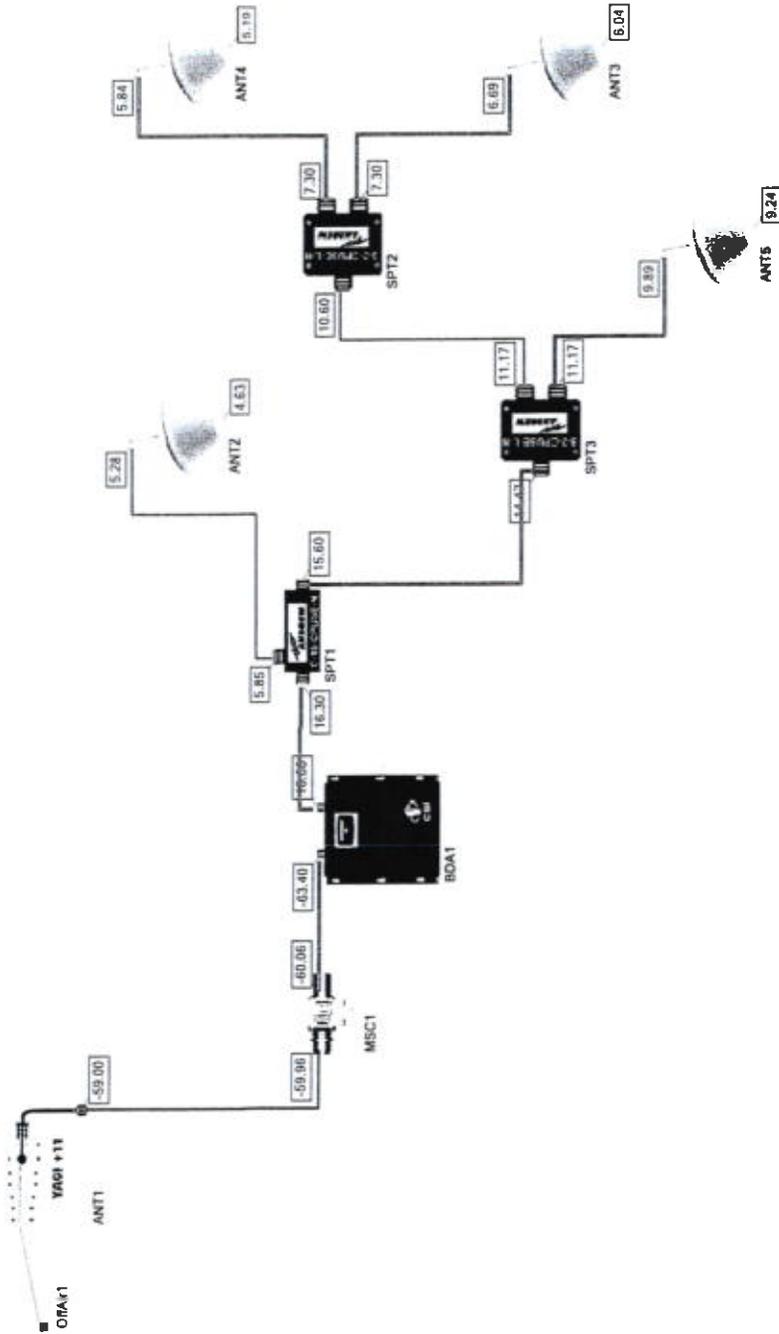
Burr Ridge PD
7880 County Line Road
Burr Ridge, IL 60527

Plan name

Budgetary Design Plan

8/22/2013

Page 1 of 3



Pictograms legend

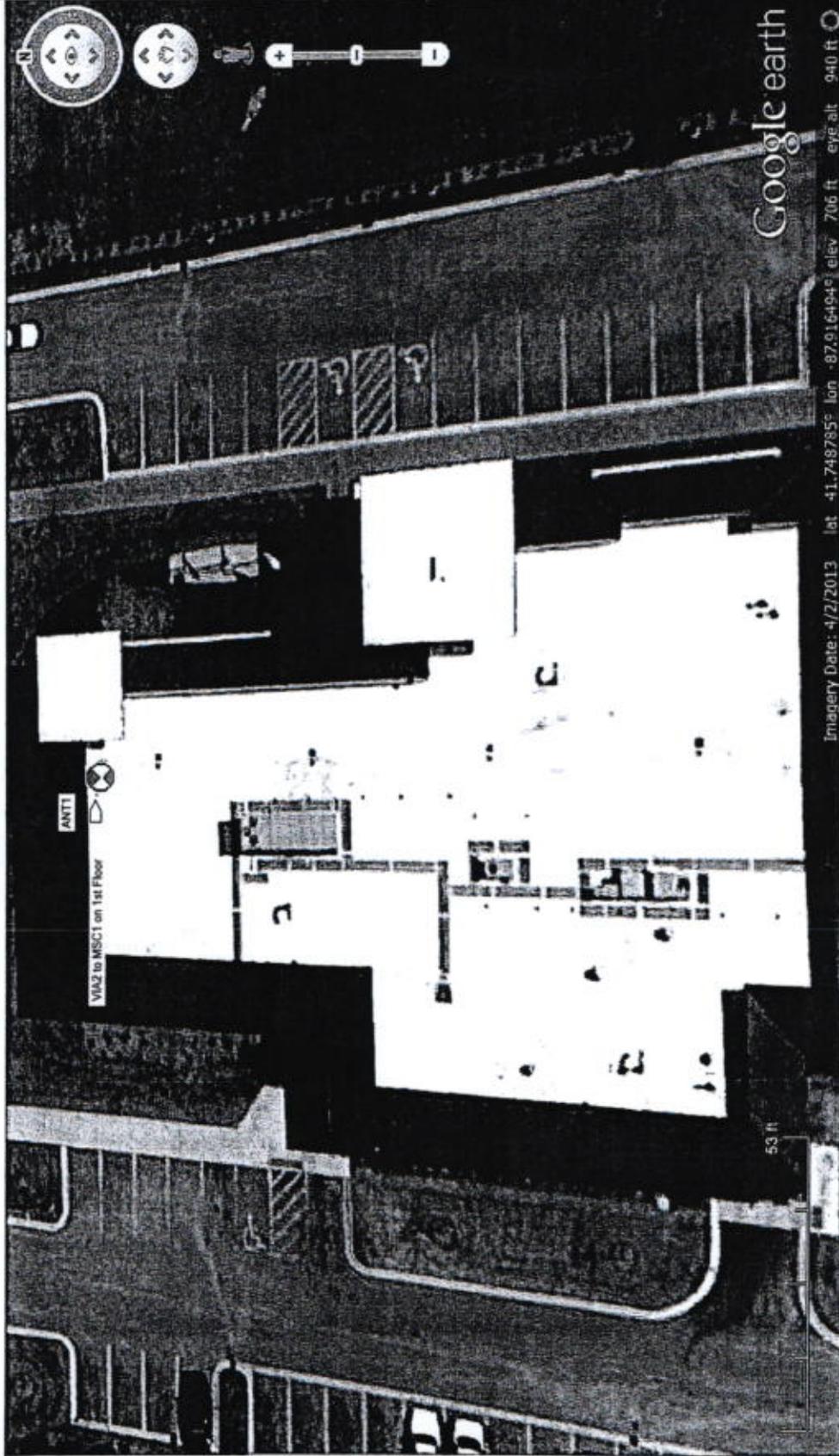
- Antenna
- Via

Cables legend

- LOF4-50A

Burr Ridge PD
 7660 County Line Road
 Burr Ridge, IL 60527

Roof



Imagery Date: 4/2/2013 lat -41.748785° lon -87.916464° elev 706 ft eye alt 940 ft

ANT1

VIA2 to MSC1 on 1st Floor

53 ft

Google earth



Chicago Communications LLC
 Design by: D. Ondriska

Photograms legend:

	Antennas
	BDA
	Miscellaneous
	Splitter
	Via

Cables legend:

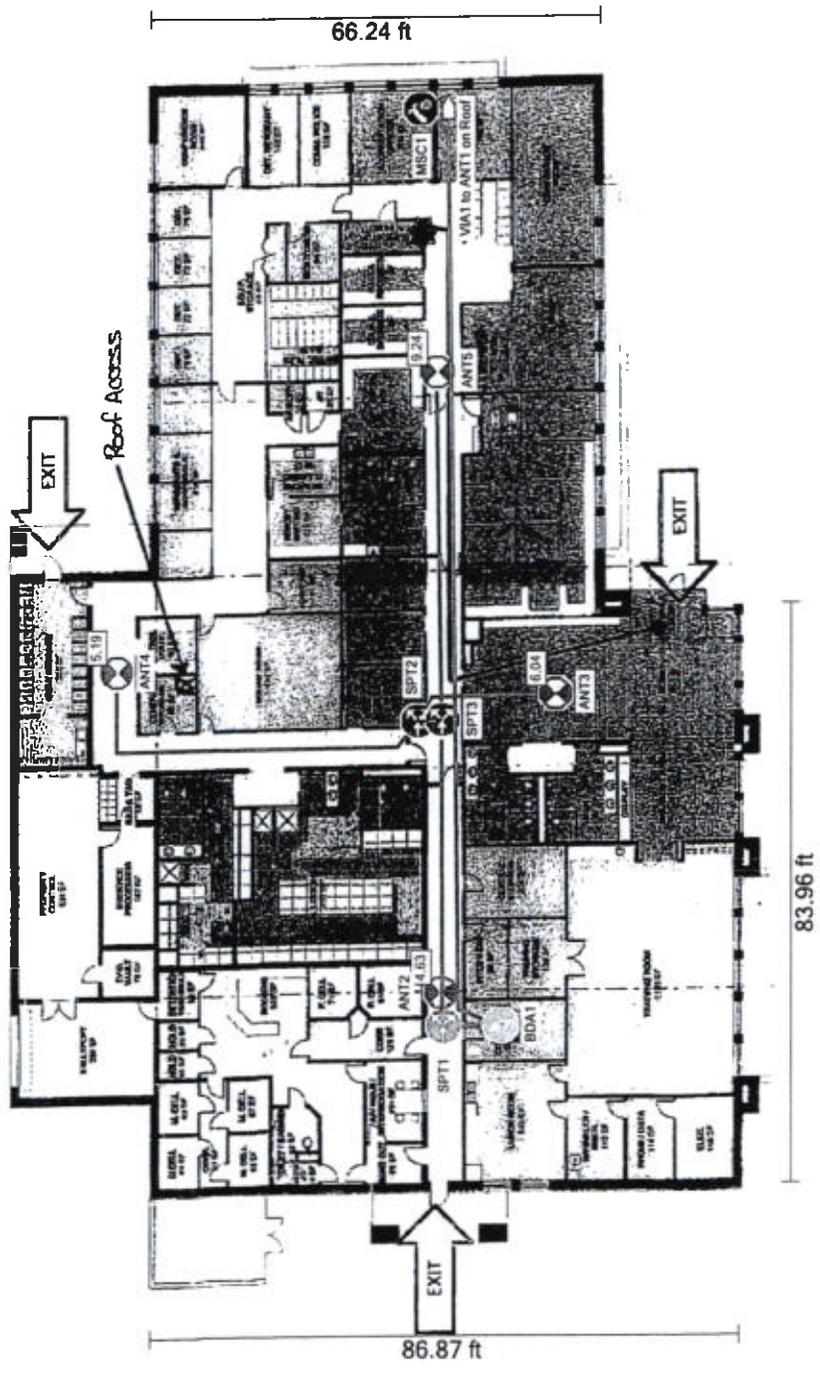
	AL4RPV50
	LDF4-50A
	RG-142 NM-NM-3

Revision history

Project name:
 Burr Ridge PD
 7880 County Line Road
 Burr Ridge, IL 60527

Site name:
 1st Floor

BURR RIDGE POLICE DEPARTMENT



**Burr Ridge Police Department
BDA Investment Schedule**

Customer Contacts: Chief John Madden (630) 850-4060 jmadden@burr-ridge.gov
 Deputy Chief Tim Vaclav (630) 323-8181 tvaclav@burr-ridge.gov
 Sgt. Joe Farrar 630-323-8181 X100 jfarrar@burr-ridge.gov

Item	Qty	Model	Description	Your Price	Ext Price
1	1	99	BDA System comprised of:	\$ 8,457.53	\$ 8,457.53
1.1	1	353447	Ant. 700/800 Yagi, 11 dbi		
1.2	1	LP-BTR-NFF	Ant. Light Suppress, N(F)		
1.3	200	CABRFCNT600FR	Cable, 1/2" Braid/Foil, 600, FR		
1.4	2	CONRFNF600	Conn., N(F) - 600		
1.5	50	CABRF400UF	Cable, 3/8", Braid/Foil, 400		
1.6	6	CONRFNM400	Conn., N(M) - 400		
1.7	1	TMC-GK-S400TT	Ground Kit, 400		
1.8	1	356949	BDA, 700 PS/800, 80db		
1.9	1	1280339	UPS, 2200, Dual Conversion		
1.10	1	426049	Attenuator, 20 DB		
1.11	250	390852	Cable, 1/2", FR, Radiating, CC		
1.12	6	L4TNF-PS	Conn., N(F) - 1/2"		
1.13	150	470960	Cable, 400, Plen		
1.14	40	380078	Conn, N(M), 400, Cap		
1.15	1	376063	Coupler, 10db		
1.16	7	398300	Antenna, Ceiling, Multiband		
1.18	1	303135	Splitter, 3P		
1.19	3	303337	Splitter, UHF, 2, N(F)		
1.20	1	99-Misc	Miscellaneous Supplies		
Sub-Total					\$ 8,457.53
S/H					\$ 169.15
Labor					\$ 6,000.00
Total			Installation		\$14,626.68

Note: System to provide SC21 BDA and antennas to Burr-Ridge Police Department.
System is designed to add coverage for both Dupage and Cook Co SC21 systems.
 Signals are very weak from DuPage. Based on construction and access there may still be coverage issues in the Sally Port after deployment though this has been minimized in system design.

Quote good for 30 days.

United Radio Communications, Inc.
 9200 S. Oketo Ave.
 Bridgeview, IL 60455-2100
 Main: 708-430-5800 Fax: 708-233-5813

www.urci.com

Mike Gerdes
 Senior Account Manager
 708-878-1492 Fax: 928-436-5800
 mikeg@urci.com

8A



Sold-To ("Purchaser"):

Paul May
Village of Burr Ridge
7660 S County Line Rd
Willowbrook, IL 60527

Date: August 16, 2013
Document: 110363

Tel: (630) 323-4733
Fax: (630) 323-4798
Customer #: H701998

NASC (Seller) / Quotation for bulk de-icing salt

Quantity (TN)	Delivery Location	Price Per Ton (USD)
---------------	-------------------	---------------------

Pqm

600
~~600~~
Reserve: 0

Village of Burr Ridge
9400 S Garfield
Willowbrook, IL 60527
Destination #: H753505
Delivery Lead Time: 5 days

48.94 Deliver

Depot: Chicago, IL, Export
Product: 6615U C.C. Rock Salt w/Anti-caking-North
Mode of Transport: DUMP (END OR BOTTOM)

Purchase Agreement subject to prior sale.

The Customer commits to purchase 80% of the quantity shown and to commence receiving deliveries no later than December 31. Seller may decline any orders for any reason impacting its ability to ship product, including (but not limited to) the availability of product, conditions at the terminal or production facilities, or weather conditions. The Customer will be invoiced for any tons not taken up to the 80% (unless Seller has declined to deliver those tons).

Price(s) effective through Wednesday, 30 Apr 2014

Purchaser agrees to pay the seller for such salt as and when delivered, in accordance with the price and payment terms stated above and on the reverse side of this form (unless inconsistent with the terms on this page).

Terms are NET 30 days from shipment with approved credit.

- * This proposal is open for acceptance for 30 days following date of issue, and supersedes any and all previous proposals and or contracts. Proposal must be signed indicating acceptance to be valid.
- * Delivered price(s) via dump and based on full truck load quantities.
- * Seller does not commit to a specific delivery lead time. Any lead time specified above is an estimated target only.
- * Product is for bulk end use only and is not intended for blending and packaging without prior consent.
- * Applicable taxes extra
- * NASC has no obligation to store salt after the Term, but if it chooses to make storage available it will be for a fee of \$5 per month per ton.

Thank you for the opportunity to quote on your bulk de-icing salt needs.

Accepted By;

Signature: _____

Title: _____

Name: _____

Date: _____

Sean Lierz
Sales Manager 1-800-323-1641 x9330
NASC

Please sign and return by fax to 913-338-7945 or e-mail highwaygroup@compassminerals.com or by mail
Order placement and inquiries Monday through Friday - 7:00 am to 5:00 pm.

Terms and Conditions of Sale

1. **OFFER.** No terms stated by Buyer in its bid, purchase order, acknowledgment, or other form shall be binding upon the Seller except as expressly agreed in writing by the Seller. Buyer is hereby notified of the Seller's objection to and rejection of any additional or different terms in Buyer's bid, purchase order, acknowledgment, or other forms. **THE SELLER'S PROPOSAL IS EXPRESSLY LIMITED TO ACCEPTANCE UPON THE TERMS AND CONDITIONS CONTAINED IN THESE TERMS AND CONDITIONS OF SALE (referred to as this 'Agreement').**
2. **PAYMENT.** Buyer agrees to make payment at Seller's location and at the time and in the currency specified on the Seller's invoicing document. The Seller may, in its sole judgment, require such other payment terms as it deems appropriate, including full or partial payment in advance of shipment or by letter of credit.
3. **PAST DUE ACCOUNTS.** A finance charge of the lesser of 1.5% per month (18% - APR) or the highest rate permitted by law will be assessed on all past due accounts. Interest charged on a past due invoice will be assessed from the date of the invoice. Amounts owed by Buyer with respect to which there is no dispute will be paid without set-off for any amount which Buyer may claim are owed by Seller. Buyer agrees to reimburse Seller all attorney fees and court costs in connection with default of these payment terms by Buyer.
4. **PRICES.** EXCEPT AS OTHERWISE SPECIFIED IN THIS AGREEMENT, PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. ORDERS WILL BE INVOICED, UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, AT THE SELLER'S PRICE IN EFFECT ON THE SCHEDULED DATE OF SHIPMENT. Prices on the invoicing document are net of all applicable discounts and promotional allowances. References to "tons" shall mean short tons (2000 lbs.) unless otherwise specified.
5. **CANCELLATION.** Orders may be canceled by Buyer only upon (1) written or oral notice to the Seller subsequently accepted in writing by the Seller and (2) payment to the Seller of reasonable cancellation charges to be solely determined by the Seller. Except as otherwise agreed in writing, until the product that is identified on the front of this invoice ("Product") is shipped, Seller has no obligation under any order submitted by Buyer (and may cancel the order at any time prior to shipment).
6. **CREDIT.** Credit payment terms must have the prior approval of the Seller's Credit Department and must be specified in writing on the Seller's invoicing document. If at any time Buyer's financial responsibility becomes impaired or unsatisfactory to the Seller, Seller reserves the right to stop shipment, on notification to Buyer and to demand payment in advance or at the time of delivery for future deliveries or to require other security satisfactory to the Seller, and in the absence thereof, to cancel, without liability, the unfulfilled portion of the contract.
7. **TAXES.** Any tax or other governmental charge now or hereafter levied upon production, severance, manufacture, delivery, storage, consumption, sale, use or shipment of Products ordered or sold is not included in Seller's price and will be charged to and paid by the Buyer.
8. **DELAYS.** All orders are subject to the Seller's ability to make delivery at the time and in the quantities specified, and the Seller shall not be liable for damages for failure to make partial or complete shipment or for the delay in making shipments. The Seller shall not be liable for delays or defaults in delivery caused by forces not reasonably within Seller's control (including but not limited to delays or defaults by carriers, extreme cold weather, partial or total failure of Seller's intended production, transportation or delivery facilities, etc., floods, fires, storms, or other acts of God, war or act of public enemy (or civil disturbance), strikes, lock-outs, shortages of labor or raw materials and supplies (including fuel), action of any governmental authority, or other force majeure event). The Buyer shall be liable for any added expenses incurred by the Seller because of Buyer's delay in furnishing requested information to the Seller, delays resulting from order changes by the Buyer, or delay in unloading shipments at delivery point that are the fault of Buyer.
9. **SHIPMENT COSTS/TRANSPORTATION MATTERS.** Unless otherwise specified on the Seller's invoicing document, all transportation charges, including, but not limited to, carrier's charges for notification prior to delivery, demurrage caused by Buyer, delay in unloading, diversion, or reassignment will be paid by the Buyer. Risk of loss and title to Products transfers to the Buyer upon delivery at the F.O.B. point identified on the Seller's invoicing document. Products held or stored by Seller for Buyer will be at the sole risk of Buyer and Buyer will be liable for the expense to Seller of holding or storing Product at Buyer's request. On passage of title, the Buyer is then responsible for proper protection of Products and compliance with all regulations and ordinances and will indemnify the Seller against all claims for personal injuries or property damage arising from the storage, use or handling of such Products. Claims for damage or shortage in transit must be made by the Buyer against the carrier. The Buyer has the responsibility to inspect shipments before or during unloading to identify any such damage or shortage and see that appropriate notation is made on the delivery tickets or an inspection report furnished by the local agent of the carrier in order to support a claim. Buyer shall be solely responsible for the care and condition of railcars in their possession and for their timely return in good condition.
10. **WARRANTY/TIME FOR MAKING CLAIMS.** The Seller warrants only that it will convey good title to the Product and that, at the time of shipment, the Product will conform to the published specifications of the Seller. Seller's specifications are subject to change at any time without notice to Buyer. **NO OTHER WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, IS MADE BY SELLER, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT.** Buyer must notify Seller of any claim with respect to Product, warranty, or any other claim under this Agreement within thirty (30) days of Seller's delivery of Product or such claim is waived. In the event of an alleged breach hereof by the Seller, the sole remedy available to the Buyer on account of any defect in the Product shall be limited to the replacement of such defective Product by the Seller. In the event the remedy provided herein shall be deemed to have failed its essential purpose, then the Buyer shall be entitled only to a refund of the amounts paid to the Seller for such defective Product. Subject to the notification of claim provision above, no action for breach of the contract for sale or otherwise with respect to Product will be commenced more than one (1) year after the accrual of the cause of action thereto.
11. **LIMITATION OF LIABILITY.** SELLER'S LIABILITY FOR ANY CLAIM ARISING UNDER THIS AGREEMENT WILL BE LIMITED TO THE AMOUNT OF THE NET PURCHASE PRICE OF THE PRODUCTS SOLD TO BUYER BY SELLER PURSUANT TO THIS INVOICE. SELLER SHALL IN NO EVENT BE LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES FOR ANY CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE. The Buyer assumes all risks and liability for any damage to persons or property resulting from the use of the Product delivered hereunder in manufacturing processes of the Buyer or in combination with other substances or otherwise.
12. **INDEMNIFICATION.** BUYER SHALL INDEMNIFY, HOLD HARMLESS AND DEFEND SELLER AND ITS AFFILIATES AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, DIRECTORS, SHAREHOLDERS, INSURERS, AGENTS AND REPRESENTATIVES (COLLECTIVELY, THE "INDEMNIFIED PARTIES"), FROM ALL CLAIMS, LIABILITIES, DAMAGES, SUITS, PROCEEDINGS, COSTS AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES) (COLLECTIVELY, THE "LOSSES"), FOR ANY DAMAGE, INJURY, DEATH, LOSS OR DESTRUCTION OF ANY KIND RELATING TO OR ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, LOSS OR DAMAGE TO ANY PROPERTY OR INJURY TO OR DEATH OF ANY PERSON (INCLUDING, WITHOUT LIMITATION, BUYER OR ITS EMPLOYEES), WHETHER ARISING AS A WORKERS' COMPENSATION CLAIM OR UNDER THEORIES OF NEGLIGENCE, TORT, STRICT LIABILITY, INTENTIONAL MISCONDUCT, OR FAULT OF ANY KIND, AND EVEN IF THE RESULT OR ALLEGED RESULT OF THE CONDUCT, NEGLIGENCE, ERROR, OMISSION, OR BREACH OF THIS AGREEMENT OR NON-COMPLIANCE WITH APPLICABLE LAWS BY ANY INDEMNIFIED PARTIES. THIS PROVISION SHALL SURVIVE EXPIRATION OR TERMINATION OF THIS AGREEMENT.
13. **SECURITY INTEREST.** The Buyer hereby grants to the Seller and the Seller hereby retains a security interest in all Products furnished by the Seller and the proceeds thereof, until the purchase price therefore is fully paid. Buyer agrees to execute such financing statements and other documents as Seller may determine to be necessary to perfect such security interest.
14. **GOVERNING LAW/JURISDICTION.** This Agreement and any sales hereunder will be governed by the laws of the state of Kansas without regard to conflicts of law rules. Both parties consent to the jurisdiction of Johnson County, Kansas courts over any matters arising out of this Agreement or any sales hereunder.
15. **ASSIGNABILITY.** This Agreement is not assignable by the Buyer without the prior written consent of the Seller and any purported assignment without such consent will be void.
16. **ENTIRE AGREEMENT.** These Terms and Conditions of Sales constitute the entire agreement of sale and purchase of the Product. No modification of this Agreement shall be of any force or effect unless in writing and signed by the parties sought to be bound thereby, and no modification shall be affected by the acknowledgment or acceptance of purchase order forms containing different terms or conditions.
17. **NO WAIVER.** The failure by Seller to enforce at any time any of the provisions of this Agreement, or to exercise any rights provided herein, will not be construed as a waiver of such provisions or options, nor in any way be construed to affect the validity of this Agreement, or the right of Seller thereafter to enforce each and every such provision.

8I

Dear John,

I've had a great time working Part-Time, at Burr Ridge Public Works for the past two and half years, but unfortunately this letter will serve as my two weeks' notice. My last day at work will be September 26, 2013.

Thank you so much for all of the opportunities you gave me at Burr Ridge Public Works. I'll always be grateful for the valuable experiences and practical knowledge I gained while working here.

Sincerely


William Just

85

9-17-13

To JOHN

AS OF 10-4-13 I WILL
BE LEAVING THE VILLAGE

THANK YOU

Ron Mack

9-17-13

**Burr Ridge Police
Department**



JK

To: Chief Madden
From: Officer J. Heller #432
Date: September 17, 2013
Re: Resignation Letter

I would like to thank you for the opportunity the Burr Ridge Police Department has given me. I have accepted another position at the Hodgkins Police Department and will be resigning from my position with the Burr Ridge Police Department.

I want to thank all the officers here at Burr Ridge for their training and support through the beginning of my career. I also want to thank you, Chief Madden, for giving me an opportunity to be a police officer here. I have accepted the position in Hodgkins due to the familiarity I already have with the department and their personnel.

My final day with the Burr Ridge Police Department will be Monday, September 30, 2013.

I again would like to thank everyone that had a part in my hiring here in Burr Ridge. I respect everyone here, and will not forget the opportunity you have given me.

J. Heller #432



Burr Ridge Police

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Memo

To: Chief Madden
Cc: Deputy Chief Loftus
From: Cpl. Husarik #426
Date: September 9, 2013
Re: FMLA leave request

Chief,

I would like to take three weeks of FMLA leave for the birth/care of my second child, who is due to arrive on 12/20/13. My leave would start with the last week of this year, and continue through the first two weeks of 2014. I would return after my days off on 01/16/14, assuming I follow the same work schedule as this year. I would like the following dates as FMLA leave:

12/23/13 – 12/26/13, 12/31/13	(40 hours)
01/01/14 – 01/05/14	(40 hours)
01/08/14 – 01/13/14	(48 hours)

I would use vacation and personal time to cover the time off.

Please contact me if you have any questions.

Ryan Husarik #426

RH



Burr Ridge Police

8P

Memo

To: Steve Stricker, Village Administrator
From: John Madden, Chief of Police
Date: September 18, 2013
Re: FMLA – Corporal Michael Barnes

Please review the attached memorandum submitted by Corporal Michael Barnes on September 18, 2013 requesting intermittent Family Medical Leave as needed for the next twelve month period. Pursuant to the Village of Burr Ridge Personnel Manual, this request is submitted for your approval; and final approval by the Board of Trustees.

FMLA approval is necessary due to the fact that future requests for leave to care for Corporal Barnes' Father may occur on days when leave requests may be denied due to minimum shift staffing.

I will be available to discuss this matter with you if you have any questions.

89

APPLICATION FOR LICENSE TO CONDUCT RAFFLE

1. Name of Organization: Ray Graham Association

2. Address: 901 Warrenville Rd Suite 500
Lisle, IL 60532

3. Mailing Address if Different From Above: (same)

4. Type of Organization (please attach documentary evidence):

Religious Charitable Labor Business
 Fraternal Educational Veterans

5. Length of Time Organization Has Been in Existence: 63 years

6. Place and Date of Incorporation: DuPage County in Illinois, 1950

7. Number of Members in Good Standing: nearly 2,000 people served per year

8. President/Chairperson: Kim Zoeller, CEO + President

901 Warrenville Rd Ste #500 Lisle, IL 60532 6306202222
Name Address Telephone

FEIN: 36-241116
Social Security Number

Date of Birth

9. Raffle Manager: Lorn Nagle, Chief Development Officer

901 Warrenville Rd Ste #500 Lisle, IL 60532 6306202222
Name Address Telephone

Social Security Number

Date of Birth

10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffles (attach additional sheet if necessary):

Noe Janus, Special Events Manager

901 Warrenville Rd #500, Lisle, IL 60532 6306202222
Name Address Telephone

Social Security Number

Date of Birth

11. Date(s) For Raffle Ticket Sales: November 9, 2013

12 Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge):

Burr Ridge Marriott, 1200 Burr Ridge Pkwy, Burr Ridge IL 60527

13. Date(s) and Time for Determining Raffle Winners: Nov 9, 2013 6pm- 10:30pm

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State law (230 ILCS 15/4(a)(4):

Burr Ridge Marriott
Location
1200 Burr Ridge Pkwy Burr Ridge, IL (630) 986-4400
Address Telephone

15. Total Retail Value of ALL Prizes Awarded in Raffle: \$ \$5000 and less

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$ 1,000 and less

17. Maximum Price Charged for Each Chance Sold: \$ 25

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the entire 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 et seq.) and this jurisdiction governing the conduct of such games."

Bay Graham Association
Name of Organization
[Signature]
Presiding Officer
Dena M. McJady
Secretary



Ray Graham
Association

Empowering people with disabilities

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Attention: Village Clerk

Dear Clerk and Board of Trustees,

This letter is to indicate that on Tuesday, September 3, 2013 the Ray Graham Association Board of Directors has unanimously voted to seek a waiver of the Fidelity Bond for the raffle license for the Butterfly Ball which is to be held at the Burr Ridge Marriott on November 9, 2013.

The Board is aware of the Raffle and Chances License application and specifically items located in Sec. 48.09 relating to the waiver of the Fidelity Bond.

Thank you in advance for your consideration of the waiver.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kim Zoeller', written over the word 'Sincerely,'.

Kim Zoeller
President
Ray Graham Association

Kimberly R. Zoeller, President and CEO
901 Warrenville Road, Suite 500 • Lisle, IL 60532
Phone: 630.620.2222 • Fax: 630.628.2350

www.raygraham.org

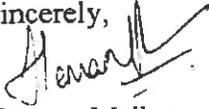
August 30, 2012

Ray Graham Association
901 Warrenville Road, Suite 500
Lisle, IL 60532

To Whom It May Concern:

This letter is to certify that Ray Graham Association is hosting their annual fundraising dinner at the Chicago Marriott Southwest at Burr Ridge on Saturday November 9, 2013. Please contact the hotel directly in case of any questions.

Sincerely,



Hemant Malhotra
Catering Sales Manager
Chicago Marriott Southwest at Burr Ridge

8R

PROCLAMATION

Community Foundation Week November 12-18, 2013

WHEREAS, November 12-18, 2013, is nationally recognized as "Community Foundation Week," when citizens across the country celebrate the impact that these crucial charitable organizations have on our communities; and

WHEREAS, there are more than 700 community foundations in the United States and more than 30 in the State of Illinois; and

WHEREAS, DuPage County is fortunate to have The DuPage Community Foundation, whose vision is to raise the quality of life throughout DuPage County; and

WHEREAS, The DuPage Community Foundation's mission is to foster philanthropy, connect donors to area needs and build community partnerships; and

WHEREAS, The DuPage Community Foundation has been a valued partner in our community since 1986, helping people achieve their charitable goals and ensuring that funds are available to benefit causes and organizations addressing the needs of our community today, and for generations to come; and

WHEREAS, DuPage County thanks The DuPage Community Foundation for being an integral community partner and resource, and recognizes the great things that the Foundation has done on behalf of our community since 1986;

NOW, THEREFORE, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does proclaim the week of November 12-18, 2013, as Community Foundation Week in the Village of Burr Ridge and urges its residents to support the Foundation's mission.

APPROVED by the Mayor and Board of Trustees of the Village of Burr Ridge this 23rd day of September, 2013.

Mayor

Village Clerk

VILLAGE OF BURR RIDGE

85

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 09/23/13
 PAYMENT DATE: 09/24/13
 FISCAL 13-14

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund	259.95	77,150.61	77,410.56
21	E-911 Fund		1,279.36	1,279.36
23	Hotel/Motel Tax Fund		40,924.57	40,924.57
24	Places of Eating Tax		4,865.00	4,865.00
31	Capital Improvements Fund		6,805.32	6,805.32
32	Sidewalks/Pathway Fund		480.00	480.00
51	Water Fund		415,205.90	415,205.90
52	Sewer Fund		366.06	366.06
61	Information Technology Fund		1,746.96	1,746.96
TOTAL ALL FUNDS		<u>\$259.95</u>	<u>\$548,823.78</u>	<u>\$549,083.73</u>

PAYROLL

PAY PERIOD ENDING SEPTEMBER 14, 2013

	TOTAL PAYROLL
Legislation	3,644.72
Administration	17,511.18
Community Development	8,878.97
Finance	8,163.23
Police	113,029.99
Public Works	21,396.57
Water	24,367.13
Sewer	7,195.73
IT Fund	122.72
TOTAL	<u>\$204,310.24</u>
GRAND TOTAL	<u>\$753,393.97</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

EXP CHECK RUN DATES 09/02/2013 - 09/11/2013
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5030	Telephone-Sep'13	Call One	09/15/13	1010907400000Sep13	37.94
10-1010-60-6010	Business cards/Straub, J Ryan G Minuteman Press	Minuteman Press	05/30/13	44342	130.00
10-1010-60-6010	Business cards/Boios, Franzese- Minuteman Press	Minuteman Press	05/30/13	44342	130.00
10-1010-80-8010	JC4341 Celebration Bucket	Award Emblem Mfg. Co., In 08/09/13	08/09/13	503428-379719	94.00
10-1010-80-8010	LC1333 Aspire Vase	Award Emblem Mfg. Co., In 08/09/13	08/09/13	503428-379719	142.00
10-1010-80-8010	TRBC68 Clock Plaque	Award Emblem Mfg. Co., In 08/09/13	08/09/13	503428-379719	132.00
10-1010-80-8010	Engraving	Award Emblem Mfg. Co., In 08/09/13	08/09/13	503428-379719	30.00
10-1010-80-8010	Shipping	Award Emblem Mfg. Co., In 08/09/13	08/09/13	503428-379719	15.00
10-1010-80-8010	Remove/reinstall bronze plaque-	Concorde Signs & Engraving	05/22/13	19438	200.00
10-1010-80-8010	Newsletters/4650-Jun'13	Grasso Graphics	06/24/13	25416	1,196.75
10-1010-80-8010	Anniversary plaque/Karceski-Sep	Metal Decor	09/04/13	122068001-537601	100.48
10-1010-80-8010	Reimb. anniv. cake exp/B Popp-S	Village of Burr Ridge	09/16/13	Sep2013	34.99
10-1010-80-8010	Anniv. & empl leaving party exp	Village of Burr Ridge	09/16/13	Sep2013	27.27
10-1010-80-8010	Proclamation frames-Sep'13	Village of Burr Ridge	09/16/13	Sep2013	21.44
10-1010-80-8010	Carmen/Norlock/Karceski Anniver	Brookhaven Marketplace	09/11/13	Anniversary 9-12-13	259.95
10-1010-80-8012	18x24" car show signage-Jun'13	Bannerville USA	06/24/13	16568	150.00
10-1010-80-8012	24x24" car show signage-Jun'13	Bannerville USA	06/24/13	16568	160.00
10-1010-80-8012	Property damage rpns to Vill. C	Burr Deed, LLC	09/12/13	Sep2013	6,833.99
10-1010-80-8012	Board room photography-Aug'13	Kiet Pham	08/20/13	BR-0004	300.00
10-1010-80-8012	July 19 Concert Photography	Kiet Pham	09/12/13	Jul-Aug2013	112.50
10-1010-80-8012	August 9 Concert Photography	Kiet Pham	09/12/13	Jul-Aug2013	112.50
10-1010-80-8012	August 30 Concert Photography	Kiet Pham	09/12/13	Jul-Aug2013	112.50
10-1010-80-8012	Car Show Photography	Kiet Pham	09/12/13	Jul-Aug2013	187.50
10-1010-80-8012	2013 5K photography/add 2 hrs	Kiet Pham	09/12/13	Sep2013	150.00
10-1010-80-8012	Restroom trailer rental-Jul'13	Service Sanitation, Inc.	07/05/13	50864236-6775125	3,876.00
10-1010-80-8012	Restroom trailer rental-Aug'13	Service Sanitation, Inc.	09/01/13	50864236-6784967	3,876.00
10-1010-80-8012	2082013 concert ad-05/17/13	Shaw Media	05/31/13	10074572-806612	479.92
10-1010-80-8012	Audio adjustments at 6/14 Conce	Brandon M. Keane	06/14/13	002	312.50
10-1010-80-8020	Recd water lien/15w219 79th St-	DuPage County Recorder	08/13/13	201308130209	8.00
10-1010-80-8020	Water lien release/103 Ambrianc	Cook County Recorder of	08/31/13	279-279083113	42.25
10-1010-80-8025	Police Sgts assessment-08/20/13	Personnel Strategies, LLC	08/31/13	Aug2013	2,900.00
10-1010-80-8025	BFFC candidate credit checks-Au	Metro-Western Cook	08/30/13	408778-80409	108.00
10-1010-80-8025	Pol. Sgt written exam/2-Sep'13	Resource Management Assoc	09/04/13	13076/1	1,270.00
Total For Dept 1010 Boards & Commissions					23,543.48
Dept 2010 Administration					
10-2010-50-5030	Telephone-Sep'13	Call One	09/15/13	1010907400000Sep13	246.62
10-2010-60-6010	Business cards/Kowal-May'13	Minuteman Press	05/30/13	44342	65.00
Total For Dept 2010 Administration					311.62
Dept 3010 Community Development					
10-3010-50-5020	Food svcs insps/6-Apr/Jun'13	Cook County Dept of Publi	09/04/13	Sep2013	360.00
10-3010-50-5030	Telephone-Sep'13	Call One	09/15/13	1010907400000Sep13	379.42
10-3010-50-5035	Public hearing notice-08/30/13	Shaw Media	08/31/13	10074572-844714	353.20
10-3010-50-5040	Inspections forms/1000-Sep'13	R & R Print-N-Serve, Inc.	09/09/13	250213	365.00
10-3010-60-6010	Business cards/Pollock-May'13	Minuteman Press	05/30/13	44342	65.00
10-3010-60-6020	Gasoline/30.5gal-May/Aug'13	DuPage County Public Work	08/21/13	1040	108.31
Total For Dept 3010 Community Development					1,630.93
Dept 4010 Finance					
10-4010-40-4042	Mileage to/from PW-VH/B Joyce-A	Village of Burr Ridge	09/16/13	Sep2013	5.90
10-4010-50-5030	Telephone-Sep'13	Call One	09/15/13	1010907400000Sep13	189.71

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
 EXP CHECK RUN DATES 09/02/2013 - 09/11/2013
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4010 Finance					
10-4010-60-6010	Business cards/Joyce-May'13	Minuteman Press	05/30/13	44342	65.00
10-4010-60-6010	Business card reorder/Joyce-Jun	Minuteman Press	06/17/13	44367	65.00
	Total For Dept 4010 Finance				325.61
Dept 4020 Central Services					
10-4020-50-5040	Letterhead/3,000-May'13	Minuteman Press	05/17/13	44326	338.00
10-4020-50-5040	Envelopes/3,000-May'13	Minuteman Press	05/28/13	44337	437.00
10-4020-50-5081	FSA monthly fee-Aug'13	Discovery Benefits	08/31/13	12993-404282IN	83.00
10-4020-50-5085	Mailing system rental-Jun'Sep'13	Pitney Bowes	09/13/13	2852846-SP13	447.00
10-4020-60-6000	QUA-90020 white envelopes #10	Runco Office Supply	09/15/13	5527-554174-0	6.99
10-4020-60-6000	SMD-64218 exp hanging file pock	Runco Office Supply	09/15/13	5527-554174-0	59.99
10-4020-60-6000	SMD-67600 file folder label pro	Runco Office Supply	09/15/13	5527-554174-0	7.78
10-4020-60-6000	AVE-5567 printable hanging file	Runco Office Supply	09/15/13	5527-554174-0	13.99
10-4020-60-6000	ESS-242 blank hanging file tab	Runco Office Supply	09/15/13	5527-554174-0	3.18
10-4020-60-6000	ROL-62522 business card holder	Runco Office Supply	09/15/13	5527-554174-0	4.99
10-4020-60-6010	1cs coffee/VH-08/28/13	ARAMARK Refreshment Servi	08/28/13	444503-359591	31.95
10-4020-60-6010	Lunchroom storage bin/VH-Sep'13	Village of Burr Ridge	09/16/13	Sep2013	16.17
10-4020-60-6010	WHD-SMB11 copier paper 8.5 x 11	Warehouse Direct, Inc.	09/10/13	114313-2062701-0	293.50
10-4020-60-6010	CAS-WP2201PK copier paper 8.5 x	Warehouse Direct, Inc.	09/10/13	114313-2062701-0	43.50
	Total For Dept 4020 Central Services				1,787.04
Dept 5010 Police					
10-5010-40-4032	CALEA Name Plates with Pins/3-S	CALEA	09/04/13	13161	24.00
10-5010-40-4032	Shipping, Handling, Insurance	CALEA	09/04/13	13161	6.50
10-5010-40-4032	(1) Flat Badge - Vaclav (Retire	SymbolArts, LLC	05/21/13	0001282-0189414IN	85.00
10-5010-40-4032	(1) Uniform Deputy Chief Badge	SymbolArts, LLC	05/21/13	0001282-0189414IN	85.00
10-5010-40-4032	Shipping	SymbolArts, LLC	05/21/13	0001282-0189414IN	15.00
10-5010-40-4040	2013 notary bond/state fee-Gera	Notaries Assn of Illinois	09/05/13	Sep2013	32.00
10-5010-40-4040	2013 notary bond/state fee-Wirt	Notaries Assn of Illinois	09/05/13	09-05-13	32.00
10-5010-40-4042	DCOP mtg/Madden-Jul'13	Village of Burr Ridge	08/30/13	Aug2013	25.00
10-5010-40-4042	Parking exp/CC subpoena-Husarik	Village of Burr Ridge	08/30/13	Aug2013	8.00
10-5010-40-4042	DCOP mtg/Madden-Aug'13	Village of Burr Ridge	08/30/13	Aug2013	25.00
10-5010-40-4042	Reimb-Crim Intel. Analysis in h	Robert E. Wisch Jr.	09/13/13	Sep2013	45.44
10-5010-50-5020	2013 DuPage Cnty Children's Cnt	DuPage County Children's	08/26/13	BR001/Aug2013	3,000.00
10-5010-50-5020	Lexis/Nexis monthly fee-Aug'13	LexisNexis Risk Data Mngn	08/31/13	1267894-20130831	50.00
10-5010-50-5030	Outside emergency phone-Sep'13	Call One	09/15/13	101090740000Sep13	28.50
10-5010-50-5030	Telephone-Sep'13	Call One	09/15/13	101090740000Sep13	1,043.41
10-5010-50-5050	Rpr computer/unit #1307-Sep'13	Public Safety Direct, Inc	09/11/13	24623	142.50
10-5010-50-5050	Radio equipment maint-Sep'13	J&L Electronic Service, I	09/01/13	9576-87232G	37.90
10-5010-50-5050	Radio equipment maint-Oct'13	J&L Electronic Service, I	10/01/13	9576-87252G	37.90
10-5010-50-5051	Vehicle washing/24-Aug'13	Fuller's Car Wash	08/31/13	1759	205.35
10-5010-50-5051	Lic plate reg/renewal-unit #071	Illinois Secretary of Sta	09/10/13	Sep2013	101.00
10-5010-50-5051	GOF & repr tire/unit #1302-Aug'	Tom & Jerry Tire & Servic	08/05/13	48422	56.05
10-5010-50-5051	GOF/unit #1005-Aug'13	Tom & Jerry Tire & Servic	08/06/13	48425	25.45
10-5010-50-5051	GOF & radiator cap/unit #0716-A	Tom & Jerry Tire & Servic	08/16/13	48483	30.17
10-5010-50-5051	GOF/unit #1106-Aug'13	Tom & Jerry Tire & Servic	08/19/13	48490	25.45
10-5010-50-5051	GOF/unit #1313-Aug'13	Tom & Jerry Tire & Servic	08/20/13	48493	25.45
10-5010-50-5051	GOF/unit #1304-Aug'13	Tom & Jerry Tire & Servic	08/20/13	48494	25.45
10-5010-50-5051	GOF/unit #1302-Aug'13	Tom & Jerry Tire & Servic	08/22/13	48516	25.45
10-5010-50-5051	GOF/unit #1011-Aug'13	Tom & Jerry Tire & Servic	08/23/13	48519	25.45
10-5010-50-5051	Gof/repl battery-unit #0612/Aug	Tom & Jerry Tire & Servic	08/28/13	48541	229.69
10-5010-50-5051	GOF (synthetic oil change) #021	Tom & Jerry Tire & Servic	08/28/13	48542	66.30

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-60-6000	DAX-285636X, Solid Wood Poster Warehouse Direct, Inc.		09/03/13	111835-20549250	30.95
10-5010-60-6010	Reimb Bassaly inv. mtg exp/Alle David Allen III		08/30/13	Aug2013	39.47
10-5010-60-6010	Bassaly homicide inv mtg exp-Au Village of Burr Ridge		08/30/13	Aug2013	149.80
10-5010-60-6010	Blanket cleaning/1-Jul'13	Kerkstra Cleaners	07/13/13	610370	18.50
10-5010-60-6010	Business cards-Loftus/Smith-May Minuteman Press		05/30/13	44342	130.00
10-5010-60-6010	2013 notary stamp-geraldi	Notaries Assn of Illinois	09/05/13	Sep2013	17.00
10-5010-60-6010	2013 notary stamp-Wirth	Notaries Assn of Illinois	09/05/13	09-05-13	17.00
10-5010-60-6010	WHDIDRW, D-Ring View Binder 1" Warehouse Direct, Inc.		09/03/13	111835-20549250	43.80
10-5010-60-6010	CRD-61028, Multicolor Set of 6 Warehouse Direct, Inc.		09/03/13	111835-20549250	37.50
10-5010-60-6010	MEA-17208, Economical Filler Pa Warehouse Direct, Inc.		09/03/13	111835-20549250	12.30
10-5010-60-6010	Prisoner meal-07/26/13	Shell Oil Company	08/26/13	065216376308	2.76
10-5010-60-6020	Gasoline/5035.70gal-May/Aug'13 DuPage County Public Work		08/21/13	1040	17,826.90
Total For Dept 5010 Police					23,890.39
Dept 6010 Public Works					
10-6010-40-4032	Uniform rental-09/03/13	Breens Cleaners	09/03/13	9027-328521	68.85
10-6010-40-4032	Uniform cleaning-09/10/13	Breens Cleaners	09/10/13	9027-328717	73.97
10-6010-40-4032	Uniform rental-09/17/13	Breens Cleaners	09/17/13	9027-328912	70.89
10-6010-40-4042	Parking exp/training-P May/Aug' Village of Burr Ridge		09/16/13	Sep2013	21.00
10-6010-50-5030	Telephone-Sep'13	Call One	09/15/13	101090740000Sep13	316.18
10-6010-50-5030	PW fax line-Sep'13	Call One	09/15/13	101090740000Sep13	30.42
10-6010-50-5030	Telephone/RA-Sep'13	Call One	09/15/13	101090740000Sep13	106.21
10-6010-50-5030	Rpl starter (09 Morbard chipper Alexander Equipment Co.		08/23/13	95504	28.56
10-6010-50-5050	Boiler inspections/VH-Aug'13	State Fire Marshal	08/26/13	9501145	70.00
10-6010-50-5050	Rpr toolcat drive motor/unit #2 Atlas Bobcat Inc.		09/10/13	52795-650285	4,597.76
10-6010-50-5050	Trailer inspection/M98826-Sep'13 Courtney's Safety Lane,		10/11/13	054425	35.00
10-6010-50-5051	Veh. safety test/#38-09/03/13 Courtney's Safety Lane,		10/04/13	054390	35.00
10-6010-50-5051	Redi trailer safety test-09/03/ Courtney's Safety Lane,		10/04/13	054390	35.00
10-6010-50-5051	Vehicle washing/2-unit #16/Aug/ Fuller's Car Wash		08/31/13	1754	17.95
10-6010-50-5055	Electric/Mad. RR crossing-Sep'13 COMED		09/05/13	3699071070/Sep13	32.35
10-6010-50-5055	Mad. RR signal maint/reimb-Jul' Meade Electric Company,		10/30/13	14863-660322	1,008.04
10-6010-50-5055	Traffic signal maint/Bridewell-Meade Electric Company,		10/30/13	14863-660612	175.00
10-6010-50-5065	Electric/ComEd street lights-Au Constellation NewEnergy,		08/29/13	0011337739/Aug13	1,057.84
10-6010-50-5066	Debris removal-08/27/13	Tameling Grading	08/27/13	TG10=002954	1,750.00
10-6010-50-5085	Shop towel rental-09/10/13	Breens Cleaners	09/10/13	9027-328717	4.50
10-6010-60-6000	Acrylic rulers-Aug'13	Runco Office Supply	08/01/13	5649-5500250	3.95
10-6010-60-6000	Mechanical pencils-Aug'13	Runco Office Supply	08/01/13	5649-5500250	6.98
10-6010-60-6000	CombBind spines-Aug'13	Runco Office Supply	08/01/13	5649-5500250	33.49
10-6010-60-6000	Highlighters-Aug'13	Runco Office Supply	08/01/13	5649-5500250	11.58
10-6010-60-6000	Legal Ruled White Writing Pads-Runco Office Supply		08/01/13	5649-5500250	12.98
10-6010-60-6000	Easy Touch Black Med Pens-Aug'13 Runco Office Supply		08/01/13	5649-5500250	23.98
10-6010-60-6010	General purpose coupler/3-Aug'13 Catching Fluidpower, Inc.		08/20/13	113829-5852883	72.96
10-6010-60-6010	Parker tube fitting & quick cou Catching Fluidpower, Inc.		08/23/13	113829-5854091	39.99
10-6010-60-6010	Business cards/Gatlin-May'13 Minuteman Press		05/30/13	44342	65.00
10-6010-60-6010	First aid cabinet supls/PW-Sep' American First Aid Servic		09/16/13	140932	75.90
10-6010-60-6020	Gasoline/1875.05gal-May/Aug'13 DuPage County Public Work		08/21/13	1040	6,553.13
10-6010-60-6020	15w40 motor oil/55gal drum-Sep' Reladyme, LLC		09/03/13	0765926IN	516.15
10-6010-60-6041	Bolts and filters-Sep'13	Chicago International Tru	09/10/13	93660-10169074	204.40
10-6010-60-6041	Sweeper widesweep broom/unit #2 Sweeper Parts Sales		08/21/13	9479	318.30
10-6010-60-6041	Misc. parts/unit #38-Sep'13 Westown Auto Supply Co.		10/06/13	2901-53205	315.76
10-6010-60-6041	#15865005 fittings/2 (trucks) S Chicago Truck		09/11/13	20097-DI01767	55.78

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6041	Switches & fittings (trucks)Sep	Chicago Truck	09/11/13	20097-DI01809	111.34
10-6010-60-6041	ABS sensor/unit #30-Aug'13	Chicago Truck	08/26/13	20097-DI97033	61.99
10-6010-60-6041	Trans hose & misc hose/unit #34	Chicago Truck	08/28/13	20097-DI97867	347.81
10-6010-60-6041	Misc vehicle supplies-Sep'13	Westown Auto Supply Co.	109/11/13	2901-53269	150.48
10-6010-60-6041	Steering column bushings/clamps	Willowbrook Ford	09/09/13	5084998	16.93
10-6010-60-6042	Bridge rpr supls(91st & Drew)Au	Home Depot	08/21/13	1032806	158.85
10-6010-60-6042	Photocells & control-Aug'13	Industrial Electric Suppl	08/28/13	VILLA02/219060	48.79
10-6010-60-6050	Punch, pliers, screwdrivers -Au	Home Depot	08/21/13	1032804	60.63
10-6010-60-6050	Ball joint kit/press, packer, w	Westown Auto Supply Co.	109/06/13	2901-53128	270.53
Total For Dept 6010 Public Works					19,703.06
Dept 6020 Buildings & Grounds					
10-6020-50-5052	FW alarm monitor-Oct/Dec'13	Alarm Detection Systems,	09/08/13	107215-1050	284.34
10-6020-50-5052	Rpl attic smoke detector/VH-Aug	Alarm Detection Systems,	08/27/13	107658/SI-387516	175.00
10-6020-50-5052	Alarm monitor/RA barn-Oct/Dec'1	Alarm Detection Systems,	09/08/13	600807-1032	140.82
10-6020-50-5052	Gen. equip maint contr/VH-Sep/N	Alliance Mechanical	08/27/13	11670-1100346	1,758.00
10-6020-50-5052	Garbage hauling/PW-Aug'13	Waste Management	09/01/13	2216642-2009-4	156.96
10-6020-50-5052	Garbage hauling/VH-09/01/13	Waste Management	09/01/13	2218656-2009-2	73.91
10-6020-50-5052	Garbage hauling/PD-09/01/13	Waste Management	09/01/13	2218697-2009-6	89.25
10-6020-50-5052	Fire sprinkler sys maint/PD-lyr	Cybor Fire Protection Co.	08/30/13	BUR200-59008	1,110.00
10-6020-50-5058	PD mat rental-09/03/13	Breens Cleaners	09/03/13	9028-328515	6.00
10-6020-50-5058	PD mat rental-09/10/13	Breens Cleaners	09/10/13	9028-328711	6.00
10-6020-50-5058	Janitorial service/PD-Sep'13	CleanNet of Illinois, Inc	09/01/13	VOBR01,02,03-Sep13	820.00
10-6020-50-5058	Janitorial service/PW-Sep'13	CleanNet of Illinois, Inc	09/01/13	VOBR01,02,03-Sep13	380.00
10-6020-50-5058	Janitorial service/VH-Sep'13	CleanNet of Illinois, Inc	09/01/13	VOBR01,02,03-Sep13	675.00
10-6020-50-5058	Cell cleaning-09/01/13	Service Master	09/01/13	163734	265.00
10-6020-50-5058	PD mat rental-09/17/13	Breens Cleaners	09/17/13	9028-328906	6.00
10-6020-50-5080	Electric/Windsor aerator-Sep'13	COMED	09/01/13	9342034001/Sep13	56.77
10-6020-50-5080	PW sewer charge-Aug'13	Flaggy Creek Water Reclama	08/27/13	008917000/Aug13	36.20
10-6020-50-5080	Electric/Lakewood aerator-Sep'1	COMED	09/06/13	9258507004/Sep13	15.30
10-6020-60-6010	Sgal. fibered roof coating-Aug'	Home Depot	08/21/13	1032804	37.98
10-6020-60-6010	F96T12 CW, HO, cold temp/15-Aug	Industrial Electric Suppl	08/28/13	VILLA02/219060	82.50
10-6020-60-6010	First aid cabinet supls/PW-Sep'	American First Aid Servic	09/16/13	140928	43.40
Total For Dept 6020 Buildings & Grounds					6,218.43
Total For Fund 10 General Fund					77,410.56
Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	E911 surcharge collection-Jul'1	Southwest Central 911 Sys	09/05/13	July2013	1,279.36
Total For Dept 7010 Special Revenue E-911					1,279.36
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/gateway sign-Sep'13	COMED	09/06/13	1153168007/Sep13	19.31
23-7030-50-5075	Holiday decoration deposit 50%/	McFarlane Douglas & Compa	06/09/13	MD101370-181096	2,455.00
23-7030-50-5075	Electric/entryway sign-Sep'13	COMED	09/09/13	2257153023/Sep13	29.26
23-7030-80-8050	Armed Forces Day DVDs/9-Jun'13	Alkaye Media Group	06/19/13	50224	63.00
23-7030-80-8055	H/M marketing-Aug'13	Boost Creative Marketing	08/31/13	BURR-1061	19,677.00
23-7030-80-8055	H/M advertising-Aug'13	Boost Creative Marketing	08/31/13	BURR-1062	18,681.00
Total For Fund 21 E-911 Fund					1,279.36

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
	Total For Dept 7030 Special Revenue Hotel/Motel				40,924.57
Fund 24 Places of Eating Tax					
Dept 7040 Restaurant/Place of Eating Tax					
24-7040-80-8056	Restaurant marketing-Aug'13	Boost Creative Marketing	08/31/13	BRREST-21015	1,215.00
24-7040-80-8056	Restaurant marketing-Sep'13	Boost Creative Marketing	07/31/13	BRREST-21016	3,650.00
	Total For Dept 7040 Restaurant/Place of Eating T				4,865.00
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	Garfield St. LAFO/ng-Jul'13	Engineering Resource Assc	08/29/13	120702.06	2,273.73
31-8010-70-7055	VH ph. II renovation-Jul/Aug'13	Interior Environments Inc	09/09/13	BRVH 0413	4,501.60
31-8010-70-7055	Photo preparation (brd room wal Village of Burr Ridge	Village of Burr Ridge	09/16/13	Sep2013	29.99
	Total For Dept 8010 Capital Improvement				6,805.32
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7053	CLR ROW mowing-08/04 & 17/13	Vince's Flowers & Landscap	09/04/13	2568-L	480.00
	Total For Dept 8020 Sidewalks/Pathway				480.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental-09/03/13	Breens Cleaners	09/03/13	9027-328521	75.57
51-6030-40-4032	Uniform cleaning-09/10/13	Breens Cleaners	09/10/13	9027-328717	81.18
51-6030-40-4032	Uniform rental-09/17/13	Breens Cleaners	09/17/13	9027-328912	77.81
51-6030-40-4042	IL. Wtr Op. trng class/Herdzina-Ronald J. Herdzina		09/05/13	Sep2013	422.43
51-6030-40-4042	Reimb gasoline (Springfld conf) Peter Guth		09/04/13	Sep2013	35.00
51-6030-50-5020	Colliform water tests/13-Jul'13	Envirotest Perry Laborat	08/02/13	13-129676	105.00
51-6030-50-5020	Colliform water tests/14-Aug'13	Envirotest Perry Laborat	09/04/13	13-129734	97.50
51-6030-50-5030	Telephone-Sep'13	Call One	09/15/13	101090740000Sep13	284.57
51-6030-50-5030	Well/pumping line-Sep'13	Call One	09/15/13	101090740000Sep13	668.29
51-6030-50-5040	Consumer Confidence report/4750 Grasso Graphics		06/26/13	25472	1,525.45
51-6030-50-5052	Alarm monitor/PC-Oct/Dec'13	Alarm Detection Systems,	09/08/13	50347-1064	330.21
51-6030-50-5067	Water main spoil removal-08/27-Tameling Grading		08/27/13	TG10=002954	1,750.00
51-6030-50-5067	Emerg. watermain rpr/148 Post-J Unique Plumbing Company		06/18/13	22113-2013492	4,664.00
51-6030-50-5067	Rpr watermain/107 Stirrup-Jul'1 Unique Plumbing Company		07/08/13	22113-2013506	3,065.05
51-6030-50-5067	Rpr watermain/8100 Park-Aug'13	Vian Construction Co., In	08/11/13	00080110013	4,998.75
51-6030-50-5067	Rpr watermain/6221 Cove Crk Pl-Vian Construction Co., In	Vian Construction Co., In	08/06/13	0008060013	6,037.25
51-6030-50-5080	Rpr watermain (Woodcreek) Sep'1 H & R Construction, Inc.		09/04/13	14620	4,400.00
51-6030-50-5080	Electric/Well #1-Sep'13	COMED	09/09/13	0793668005/Sep13	120.10
51-6030-50-5080	Electric/2M tank-Sep'13	COMED	09/09/13	9256332009/Sep13	139.51
51-6030-60-6010	Wrenches, pliers, misc supls-Au Home Depot		08/14/13	8062374/7220469crd	298.15
51-6030-60-6010	Business cards/Lukas-May'13	Minuteman Press	05/30/13	44342	65.00
51-6030-60-6010	Topsoil/12yds (restorations)Aug Tameling Industries		08/29/13	VBUR001-0089498IN	336.00
51-6030-60-6010	Reed ratchet wrench/2-Sep'13	HD Supply Waterworks, Ltc	09/09/13	080167-B456320	168.00

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Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6020	Gasolilne/851.25gal-May/Aug'13	DuPage County Public Work	08/21/13	1040	3,003.37
51-6030-60-6040	Smith-Blair 8"x15" all SS Repai	HD Supply Waterworks, Ltc	09/05/13	080167-B433590	334.00
51-6030-60-6040	Smith-Blair 8"x7.5" all SS Repa	HD Supply Waterworks, Ltc	09/05/13	080167-B433590	91.00
51-6030-60-6040	Romec SS repair clamp & plug-Se	Underground Pipe & Valve	09/10/13	897-183501	269.00
51-6030-60-6070	Bedford water/96,730,000gal-Aug	Village of Bedford Park	09/04/13	0020060000/Aug13	379,858.71
51-6030-70-7000	Pressure red. valve/5-Sep'13	HD Supply Waterworks, Ltc	09/04/13	080167-B433417	1,905.00
	Total For Dept 6030 Water Operations				415,205.90
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental-09/03/13	Breens Cleaners	09/03/13	9027-328521	23.51
52-6040-40-4032	Uniform cleaning-09/10/13	Breens Cleaners	09/10/13	9027-328717	25.26
52-6040-40-4032	Uniform rental-09/17/13	Breens Cleaners	09/17/13	9027-328912	24.21
52-6040-50-5030	Telephone-Sep'13	Call One	09/15/13	101090740000/Sep13	31.62
52-6040-50-5080	Electric/H'Fids L.S-Sep'13	COMED	09/06/13	0099002061/Sep13	40.65
52-6040-50-5080	Electric/C'Moor L.S-Sep'13	COMED	09/09/13	0356595009/Sep13	120.99
52-6040-50-5080	Electric/A'Head L.S-Sep'13	COMED	09/09/13	7076690006/Sep13	99.82
	Total For Dept 6040 Sewer Operations				366.06
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT support 09/5,6,12,13/13	Orbis Communications	09/16/13	555821	990.00
61-4040-60-6010	CE250A blk toner cartridge/PW-R	Runco Office Supply	08/01/13	5649-5500250	111.99
61-4040-60-6010	CE252A yel toner cartridge/PW-A	Runco Office Supply	08/01/13	5649-5500250	214.99
61-4040-60-6010	CE251A cyan toner cartridge/PW-	Runco Office Supply	08/01/13	5649-5500250	214.99
61-4040-60-6010	CE253A mag. toner cartridge/PW-	Runco Office Supply	08/01/13	5649-5500250	214.99
	Total For Dept 4040 Information Technology				1,746.96
Fund Totals:					
Total For Fund 51 Water Fund					415,205.90
Total For Fund 52 Sewer Fund					366.06
Total For Fund 61 Information Technology Fund					1,746.96
Fund 10 General Fund					
Fund 21 E-911 Fund					
Fund 23 Hotel/Motel Tax Fund					
Fund 24 Places of Eating Tax					
Fund 31 Capital Improvements Fun					
Fund 32 Sidewalks/Pathway Fund					
Fund 51 Water Fund					
Fund 52 Sewer Fund					
Fund 61 Information Technology F					
Total For All Funds:					549,083.73