

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**October 8, 2012  
7:00 p.m.**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

– Mia Parente, Pleasantdale Elementary School

**2. ROLL CALL**

**3. AUDIENCE**

Brief Presentation by Indian Prairie Library Regarding Services

**4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

\*A. Approval of Regular Meeting of September 24, 2012

\*B. Receive and File Veterans Memorial Committee Meeting of July 25, 2012

\*C. Receive and File Draft Downtown Events Planning Committee Meeting of September 11, 2012

\*D. Receive and File Draft Restaurant Marketing Committee Meeting of September 18, 2012

\*E. Receive and File Draft Plan Commission Meeting of October 1, 2012

**6. ORDINANCES**

A. Consideration of An Ordinance Annexing Certain Property to the Village of Burr Ridge (Compass) (15W580 North Frontage Road, Burr Ridge, IL)

\*B. Approval of An Ordinance Granting a Variation from the Village of Burr Ridge Zoning Ordinance for FAR, Loading Location and Parking Lot Landscape Design (V-03-2012: 7749 Grant Street – Dearborn Tool)

**7. RESOLUTIONS**

\*A. Adoption of Resolution Authorizing Addendum to Water Tower Lease Agreement (SprintCom, Inc.) to Extend Existing Lease

**8. CONSIDERATIONS**

- \*A. Receive and File Resignation Letter – Ryan Murrin
- \*B. Approval of Recommendation to Hire General Utility Worker to Replace Ryan Murrin
- \*C. Approval of Proclamation Designating October 19-26, 2012, as “Red Ribbon Week”
- \*D. Approval of Vendor List
- E. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of October 8, 2012  
**DATE:** October 5, 2012

**PLEDGE OF ALLEGIANCE: Mia Parente, Pleasantdale Elementary School**

**PRESENTATION BY INDIAN PRAIRIE LIBRARY REGARDING SERVICES**

Vicki Suriano and Marian Krupicka, of the Indian Prairie Library, will present a brief update on the services currently being provided by the Library.

**6. ORDINANCES**

**A. Annex Property (Compass – 15W580 North Frontage Road)**

The Board discussed the forced annexation of the subject property at the September 10 and September 24 Board meetings. The property is the location of the Compass Truck Sales and Compass Truck Driving School. The Village surrounds the property and may force annex the property. However, the property owner has asked the Village to enter into an Annexation Agreement rather than force annex. The Board has agreed to consider an agreement provided the terms of such an agreement include the elimination of the truck driving school and other terms to mitigate the impact of the property on the adjacent residential properties to the north.

At the last meeting, the Board tabled this matter to allow the property owner to work with the neighbors toward an agreement for closing the truck driving school. The neighbors have reported to staff that they have agreed that the truck driving school would end its outdoor activities no later than March 1, 2013 and end all evening (after 5 pm) activities effective November 1, 2012. The property owner has confirmed that they have agreed to these terms. Staff continues to work with the property owner and the neighbors regarding a landscape buffer along the north lot line of the Compass property.

A Plan Commission public hearing is scheduled for October 15, 2012. At that time, the Plan Commission will consider the zoning of the property and the required landscaping buffer. It is anticipated that a recommendation from the Commission will be forward to the Board at the October 22 meeting. The Plan Commission zoning recommendations and the end date for the truck driving school will be included in a draft Annexation Agreement that will be presented to the Board at a subsequent meeting. In the meantime, it is recommended that the Ordinance force annexing the property remain on the Board agenda pending an acceptable resolution of the Annexation Agreement.



**It is our recommendation:** that the Ordinance be tabled to the October 22, 2012 meeting.

**B Variations (V-03-2012: 7749 Grant Street – Dearborn Tool)**

Please find attached an Ordinance approving a request by Anthony Hadley on behalf of Dearborn Tool for the following zoning variations: a variation to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; a variation to permit a loading area in a corner side yard (adjacent to Rockwell Court); and a variation to permit a building addition without full compliance with the parking lot curbing and landscaping requirements. The property is located at 7749 Grant Street in a General Industrial District. Also attached is a letter from the Plan Commission recommending approval of this request.

The petitioner has occupied this building since it was constructed in 1973. He had always intended to add onto the building but due to the reduction in the permitted FAR from 0.8 to 0.4 in 1997, a variation is now required for the addition. The petitioner plans to expand the business but he cannot split the operations and expand in another location without abandoning the current location. He also wants to move the legally non-conforming dumpsters inside the building and to move the primary loading dock to the less busy Rockwell Court side of the building. The Commission also noted that the footprint of the building complies with the 0.4 FAR and only because of the mezzanine levels does the FAR variation become necessary.

**It is our recommendation:** that the Ordinance be approved.

**7. RESOLUTIONS**

**A. Addendum to Water Tower Lease Agreement (SprintCom, Inc.)**

On June 28, 2004, the Village entered into a Water Tower Lease Agreement with SprintCom, Inc. that permitted the installation of an antenna system on the neck of a Village water tower located at 16W050 83<sup>rd</sup> Street. Enclosed please find a Resolution and accompanying addendum to a Water Tower Lease Agreement between the Village of Burr Ridge and SprintCom, Inc. The addendum extends the existing lease for a five-year term beginning July 1, 2014 and expiring June 30, 2019. The agreement also allows an automatic five year extension (ending June 30, 2013) unless both parties agree otherwise. In exchange, SprintCom agrees to provide the Village with annual rent in the amount of \$37,092.10 for the year ending June 30, 2013, with annual increases of 3% for the term of the agreement.

**It is our recommendation:** that the Resolution authorizing the addendum to the water tower lease agreement with SprintCom, Inc. be adopted.



## 8. CONSIDERATIONS

### A. Resignation Letter – Ryan Murrin

Enclosed please find a letter from General Utility Worker I Ryan Murrin resigning his position with the Burr Ridge Public Works Department. His resignation is effective October 12, 2012.

Please note that the 16-member Public Works Department has replaced ten employees since January, 2010. Two employees retired, four part-time employees have sought employment elsewhere, and four full-time employees have sought both lateral and promotional opportunities elsewhere. The most recent vacancies (staff/project engineer and assistant water operator) were re-advertised at higher pay rates.

**It is our recommendation:** that Ryan Murrin's resignation letter be received and filed.

### B. Hire General Utility Worker to Replace Ryan Murrin

As you are aware, when staff attrition occurs we have carefully evaluated staffing levels to determine whether it is necessary to fill vacant positions and, if so, whether they should be filled with full-time or part-time employees. It remains necessary to retain adequate Public Works staff to perform day-to-day operations and respond to emergency events. With the resignation of full-time General Utility Worker I Ryan Murrin, the field staff in the Village's Public Works Department is reduced to 11 members (three crew leaders and eight General Utility Workers).

Replacement of this full-time position with two part-time employees would likely leave the Village unable to provide adequate year-round critical and emergency services. Part-time employees are restricted to 999 work hours per year and most part-time employees have other employment obligations, making them unavailable on-call for year-round emergencies such as snowplowing. Filling this position with two part-time employees in lieu of a full-time employee would likely leave the Village in a situation where we would not have adequate staff to operate equipment, such as snowplows, during major events.

Attached please find a memo from Public Works Director Paul May that provides a more thorough analysis and recommendation that the Village Board authorize staff to fill the vacancy created by the resignation of Ryan Murrin with a full time General Utility Worker I.

**It is our recommendation:** that the Village Board direct the Public Works Director to fill the vacated General Utility Worker I position with a full-time employee as soon as possible.

**C. Proclamation - "Red Ribbon Week"**

Enclosed is a Proclamation designating October 19-26, 2012, as "Red Ribbon Week" in the Village of Burr Ridge, as requested by the Burr Ridge Police Department, along with a schedule of activities being conducted by the Police Department honoring this designation.

**It is our recommendation:** that the Proclamation be approved.

**D. Approval of Vendor List**

Enclosed is the Vendor List in the amount of \$97,844.35 for all funds, plus \$240,100.57 for payroll, for a grand total of \$337,944.92.

**It is our recommendation:** that the Vendor List be approved.



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## REGULAR MEETING

### MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

September 24, 2012

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of September 24, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Charlie Hojjat of Pleasantdale Middle School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Wott, Paveza, Sodikoff, Ruzak, Grela, Manieri, and Mayor Grasso. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Deputy Chief Tim Vaclav, Community Development Director Doug Pollock, Finance Director Jerry Sapp, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Wott, Paveza, Grela, Sodikoff, Ruzak, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF SEPTEMBER 10, 2012** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECOMMENDATION TO AUTHORIZE CONTRACT FOR SUPPLEMENTAL ENGINEERING SERVICES WITH HDR ENGINEERING** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for supplemental Phase III Engineering Services for the construction of the traffic signal at Madison Street and Joliet Road to HDR Engineering, Chicago in the amount of \$7,055.27.

**RECOMMENDATION TO AWARD CONTRACT FOR COMPLETION OF A COMPREHENSIVE TREE INVENTORY (EMERALD ASH BORER GRANT)** The Board,

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under the Consent Agenda by Omnibus Vote, awarded the contract for the Tree Inventory and Preparation of an EAB Management Plan to Natural Path Urban Forestry Consultants in an amount not to exceed \$23,050.

**REQUEST FOR RAFFLE LICENSE AND HOSTING FACILITY LICENSE FOR THE CHICAGO CANINE CLUB FOR THEIR OPEN HOUSE ON OCTOBER 28, 2012** The Board, under the Consent Agenda by Omnibus Vote, approved a Raffle and Chance License and Hosting Facility License be issued to The Chicago Canine Club, with the fidelity bond waived, for its October 28 raffle.

**PROCLAMATION FOR ILLINOIS ARTS AND HUMANITIES MONTH** The Board, under the Consent Agenda by Omnibus Vote, approved the proclamation designating October as Illinois Arts and Humanities Month.

**VOUCHERS FY 12 - 13** in the amount of \$593,061.16 for the period ending September 24, 2012, and payroll in the amount of \$202,344.89 for the period ending September 15, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

**CONSIDERATION OF AN ORDINANCE ANNEXING CERTAIN PROPERTY TO THE VILLAGE OF BURR RIDGE (COMPASS) (15W580 NORTH FRONTAGE ROAD BURR RIDGE, IL)** Community Development Director Doug Pollock stated this Ordinance was tabled from the Board Meeting of September 10, 2012 at the request of the property owner to enable the submission of annexation and zoning petitions with the intent of entering into an annexation agreement with the Village. Mr. Pollock reported that the paperwork for annexation and zoning has been submitted and the zoning hearing may be scheduled for the October 15, 2012 Plan Commission meeting.

Mr. Pollock added that the property owner also submitted a letter outlining the proposed terms of the annexation agreement which are;

- The truck driving school would be eliminated on or before May 1, 2013;
- The gravel parking lot would be re-surfaced with crushed asphalt to reduce dust and noise from trucks;
- The back lot is currently used for the truck driving school from 5 pm to 8 pm and efforts would be made to eliminate that use after 5 pm;
- An alternate training and testing area on area streets will be pursued;
- A variation would be sought for the required 30 foot landscaping buffer on the north end of the property but the area would be landscaped to meet the intent of the code.

Mr. Pollock explained that if the Board does not force annex the property, the petitions for annexation and zoning will be presented at the October 15, 2012 Plan Commission meeting and subsequently considered at the following Board Meeting. If the Board chooses to approve the Ordinance, Mr. Pollock explained that the property would be immediately annexed to the Village



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and the owner would be notified of the truck school zoning violation and would either have to cease operation or pursue zoning approval.

Trustee Grela stated that he feels the petitioner's request to allow the truck driving school to remain until May 1, 2013 is unreasonably long and feels December 31, 2012 is sufficient time to relocate it. Trustee Grela expressed his disappointment in a business that initiates operation without securing approval for the use and emphasized that he cannot support the proposed terms of the annexation agreement.

Trustee Wott asked how the search for a new location for the truck driving school was progressing. Timothy Dwyer, Attorney for the petitioner, replied that prior to receiving the forced annexation notice from the Village, efforts were underway to secure a new site and approval from the Secretary of State is needed. Mr. Dwyer stated that an alternative route has been approved by the Secretary of State which will eliminate the travel on North Frontage Road and instead, the trucks will travel toward Willowbrook. Mr. Dwyer also reported that all documents for the annexation and zoning have been submitted and arrangements have been made to pave the gravel parking lot with crushed asphalt in ten days.

In response to Trustee Grela's comments, Mr. Dwyer stated that the initiation of the truck driving school business without permission was inadvertent and it is hoped that the truck driving school can be relocated by December 31, 2012 but there are certain complications with commercial transactions that may elongate the process. He emphasized that every effort is being made to expedite the process.

Mayor Grasso inquired about the future plans of the classroom portion of the truck driving school versus the driving portion. Mr. Dwyer explained that for a period of time, the classroom would remain on site and eventually, a new site would be secured as it would be more efficient to have the driving and classroom at the same location.

In response to Mayor Grasso's inquiry about activities on the site that disturb the neighbors, Mr. Dwyer explained that there are practice sessions in the lot and because it is gravel, the noise and dust disturb the neighbors. Mayor Grasso requested information on the number of students participating in the school. In response, Mario Magliano of Compass Truck Driving School, noted there are approximately 25 to 30 classroom students and six to seven students working in the parking lot and approximately 15 students out in trucks.

Trustee Manieri added he is in agreement with Trustee Grela and expressed concern about the relocation date for the driving school being so far in the future.

Mayor Grasso said he agrees the proposed end date for the driving school is unreasonable. In response, Mr. Dwyer discussed the requirements of a commercial acquisition and the complexities that necessitate additional time. Mayor Grasso responded that he feels requesting a May 1, 2013

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date is too generous and he would like to see a contract or letter of intent that would provide the Board and residents with a commitment.

Trustee Paveza added he agrees that allowing an open-ended date of May 1, 2013 is too lenient and suggested specifying a date of December 31, 2012 to provide a contract and if some additional time is needed, it could then be considered.

Ed Tameling of 616 75<sup>th</sup> Street agrees that May 1<sup>st</sup> is too long and agrees with the suggestion of providing a written contract by December 31, 2012.

Mayor Grasso suggested designating a date of mid-December for a written intent to avoid the holiday season.

Village Administrator Steve Stricker explained that with the timing of the Public Hearing on October 15, 2012, an annexation agreement will be in place by December and within the agreement, a date would be designated related to the relocation of the truck driving school.

Trustee Paveza added that at the Board Meeting of September 10, 2012, the Board requested that the appropriate documents for zoning and annexation be submitted and that action has been completed. As such, he feels that the annexation agreement should move forward and violations of the agreement would result in a penalty.

Mayor Grasso inquired if Mr. Dwyer would be accepting of a December 15, 2012 contract date. In response, Mr. Dwyer indicated it would be possible but noted a closing date by that time may not be possible.

Trustee Sodikoff pointed out that when the annexation agreement is in place, dates would have to be specified as to when the property would be in full compliance with the Village Zoning.

Mr. Dwyer agreed that designating a firm date would be the best approach for full zoning compliance.

The Board discussed alternatives for ensuring the relocation date for the truck driving school is met. Trustee Sodikoff suggested a letter of credit or fines.

Mayor Grasso inquired if March 1, 2013 would be acceptable for the truck driving school to be relocated.

Genease Williams, 75<sup>th</sup> Street, acknowledged that she is impacted by the truck driving school due to the proximity of her home to the location. Also, Ms. Williams works from home and has noticed the noise from the driving trucks. She suggested an earlier date of January 31, 2013 for the driving school relocation.



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Roy Dobrasinovic, resident and owner of Compass Truck, apologized for the oversight in the failure to acquire the appropriate licensing for the truck driving school. Mr. Dobrasinovic suggested that by December 31, 2012, the truck driving operations will cease after 5:00 pm and by March 1, 2013, the school will be relocated.

Mayor Grasso suggested ceasing the truck driving school operations after 5:00 pm on December 15, 2012 and to relocate the truck driving school by March 1, 2013. In addition, he suggested delaying until October 5, 2012 to have an agreement with appropriate dates and if the agreement is not in place, the forced annexation can occur at the October 8, 2012 Board Meeting.

Motion was made by Trustee Ruzak and seconded by Trustee Manieri to table the Consideration of an Ordinance Annexing Certain Property to the Village of Burr Ridge (Compass) (15W80 North Frontage Road, Burr Ridge, IL) to the October 8, 2012 Board Meeting. On Voice Vote, the Motion Carried. Trustee Grela voted nay.

Mr. Pollock clarified that the Public Hearing related to the zoning will remain scheduled for the October 15, 2012 Plan Commission Meeting and the neighbors will receive a public hearing notice in the mail.

**ADOPTION OF RESOLUTION OF APPRECIATION FOR TUTHILL STORMWATER AWARD** Trustee Wott read a description of the project undertaken by the Tuthill Corporation to improve the water quality of the wetland pond adjacent to their business. Mayor Grasso read the Resolution of Appreciation for the Tuthill Corporation.

Motion was made by Trustee Wott and seconded by Trustee Manieri to adopt the Resolution of Appreciation for the Tuthill Corporation Stormwater Award. On voice vote the motion carried.  
**THIS IS RESOLUTION NO. R-14-12.**

**PRESENTATION OF FY 2011 – 12 AUDIT** Dan Berg of Sikich Gardner & Co. LLP, made the presentation of the Audit Report and Management Letter for the Fiscal Year 11 - 12 Audit. Mr. Berg indicated the audit went very smoothly and on schedule. Mr. Berg reported there is a clean opinion on the financial position of the Village.

Trustee Paveza inquired as to what the meaning of a clean opinion is. In response, Mr. Berg explained that the numbers on the financial statements are materially correct.

**CONSIDERATION OF RECOMMENDATION TO APPROVE FINAL ENGINEERING DESIGN PLANS FOR THE COUNTY LINE ROAD BRIDGE OVER I-55 ENHANCEMENT PROJECT** Village Administrator Steve Stricker announced that Tim King of Hitchcock Design Group would be providing an overview of the plan. In addition, he stated the budget for the project is substantially less than originally anticipated.

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Tim King of Hitchcock Design Group provided a status of the project since February of 2012. He noted that the project is currently scheduled for an August of 2013 bid letting with the construction work occurring in 2014.

Mr. King pointed out the IDOT has set a project scope limit focusing on the bridge and the area immediately around it, which is the focus of this project. The items which have been approved by IDOT include the brick form liner and coloring of the parapet walls, the form liner on the interior of the parapet wall, the bridge railing, decorative columns, terrace walls and landscaping. The items which remain pending are the Burr Ridge logo on the bridge and the words "Burr Ridge" on the terrace wall. The leaf sculptures have been eliminated.

Mr. King provided slides showing the actual enhancements as proposed at completion and described the specifics and requirements of each. He discussed the significance of the sloping adjacent to the bridge and the necessity for terracing to facilitate the addition of ornamental landscaping. He emphasized the landscaping selected would be hearty and consistent with that along County Line Road.

With regard to the pending status of the "BR" logo mounted on the bridge, Mr. King explained that IDOT has a policy prohibiting advertising on a bridge and they consider the logo as such. He stated an appeal has been submitted to IDOT for consideration. Similarly, the "Burr Ridge" on the terrace wall is under consideration with IDOT since it is a feature that has not been previously approved with other projects.

Mr. King discussed the budget noting that the original ITEP Budget for the project is \$1,809,338 split such that IDOT is responsible for 80% and the Village 20%. Thus, the current budgeted amount for the project is \$1,365,000 and the estimated project amount is \$935,000 as of today leaving \$430,000 that will not be used. Mr. King explained that in order to expedite the project, the Village paid for the design and engineering costs up front and those funds can be used toward the Village 20% match amount.

With regard to maintenance, Mr. King noted the bridge components will not require ongoing maintenance and the primary maintenance required is for the landscaping. The suggested plan for maintenance includes a spring cleanup and mulching similar to that which is performed on County Line Road, with an annual cost estimate of \$7,500; mowing and weeding every four weeks at a cost of \$10,000; fall cleanup and pruning at a cost of \$2,500; with a grand total of \$20,000 annually. Mr. King added that more frequent mowing such as every two weeks would cost approximately an additional \$10,000 and the Village can expect an approximate 2% increase annually.

Mr. King concluded by detailing the timeline for the project as follows:

- Pre-Final Plan Submittal in October / November 2012
- Final Plan Submittal January / February 2013
- Bid Letting August 2013
- Setup Work Fall 2013



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- Construction Spring 2014.

Trustee Sodikoff inquired if there were any additional maintenance costs in addition to the \$20,000 landscaping maintenance that might be necessitated from the project. Mr. King responded that part of the project costs include clearing the brush and debris and the maintenance of this area is included in the maintenance and mowing up to the terrace walls but this area will require additional maintenance not included in the \$20,000 estimate.

Mr. Stricker explained that an additional \$5,000 is estimated for every three years to replace plants and an additional \$5,000 every five years to perform a clean-up of this infield area. Mr. Stricker also added that additional beautification could be done in the other infield areas at the same time but that could be considered at a later time. Mr. Stricker reminded the Board that all costs and maintenance will be budgeted from the Hotel / Motel Tax Fund.

Mayor Grasso noted that a sum of \$15,000 will be allocated from the Hotel / Motel Tax fund for the next five years to cover the cost of unforeseen maintenance.

Aris Halikias asked why the Village is not taking advantage of the unused \$430,000. In response, Mayor Grasso stated some of the elements were eliminated in order to save some of the project money as well as Village money.

Scott Rolston of the Village Center inquired if the cloverleaves would be enhanced. Mr. King illustrated on the slides the areas that will be enhanced and maintained.

Mike Stratis asked about plans for a sidewalk and Mr. Stricker explained that a sidewalk is not possible without redesigning the cloverleaves which would lead to traffic problems. Mr. Stratis added he has seen similar bridge enhancements in other areas and supports the project and would like to see illumination added as a feature.

Andrew Moorman inquired about damage to the form liner or walls and who would be responsible for the repair. Mr. King responded that the Village would be responsible. Mayor Grasso agreed that repairs would be under Village control and would be completed in a timely manner and costs could possibly be recovered via insurance.

Trustee Grela inquired about the fabrication of the guard rail in the event of an accident. Public Works Director Paul May responded that the guard rail could be fabricated.

Trustee Manieri stated he is in favor of the project and the allocation of the additional \$15,000 annually for maintenance costs and would like that allocation to continue in perpetuity. Mayor Grasso pointed out that the Hotel / Motel Fund already contains an excess of \$200,000 and the initial request was \$15,000 for five years. He stated that the allocation would be part of the annual budget process.

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Trustee Paveza added that since the current maintenance costs are estimates, it is beneficial to revisit the allocation annually to determine if additional funds are needed.

Trustee Grela emphasized that he feels the most important aspect of the bridge is the branding. Mayor Grasso responded that staff has worked diligently to obtain approval on the design and the Burr Ridge sign on the bridge is the only element not yet approved since it is a new concept for IDOT. Mayor Grasso has personally become involved in assisting with the approval.

Mike Haddad of the Marriott and member of the Hotel Marketing Association stated that he and the Association are in full support of the project.

Trustee Manieri asked for clarification on the existing landscaping areas that will be cleaned up within this project. He is concerned that only a portion of the area will be enhanced and the rest will not look as nice. Mr. Stricker replied that not all of the areas are within the project budget but some of the savings from the project could be allocated for this effort.

Trustee Manieri expressed concern about where IDOT will place the construction equipment and debris. In response, Mr. King stated there is an engineering firm working with Hitchcock and IDOT on this matter.

Mr. Stricker added that staff has received letters of support for the project from the Hotel Marketing Committee, the Burr Ridge Restaurant Marketing Committee, and the Willowbrook / Burr Ridge Chamber of Commerce.

James Denos inquired about the landscaping for the Loyola Building and Mayor Grasso responded that staff is pursuing it with the property management company.

Trustee Sodikoff stated he is in full support of the bridge but opposed to the terracing due to the ongoing costs associated with it. Trustee Sodikoff congratulated Mayor Grasso and staff on their efforts in the project.

Trustee Manieri clarified that he is not in favor of spending 100% of the Hotel / Motel Funds on landscaping.

Trustee Paveza stated he feels the potential for additional funding for landscaping would be minimal and with the support of the Hotel Marketing Committee, he does not anticipate a problem.

Motion was made by Trustee Wott and seconded by Trustee Paveza to approve the Final Engineering Design Plans for the County Line Road Bridge over I-55 Enhancement Project including the Landscaping and the additional \$15,000 funds allocated from the Hotel/Motel Tax Fund annually to cover the cost of unforeseen maintenance.



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On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Paveza, Grela, Ruzak, Manieri

NAYS: 1 – Trustee Sodikoff

ABSENT: 0 – None

There being five affirmative votes the motion carried.

Mayor Grasso added that if he could have voted, he would vote in favor of the project and he thanked all for their efforts and the support from the business community and residents.

**OTHER CONSIDERATIONS** Village Clerk Karen Thomas stated that on April 9, 2013 the ballot will contain the election for the Village President, three Trustees, and the Village Clerk. The filing period for candidacy is December 17, 2012 thru December 24, 2012 and the material will be available beginning September 25, 2012 at the Village Hall.

Trustee Manieri would like a plan for Loyola and the American Spine Society in improving their landscaping area.

Trustee Ruzak pointed out a dead tree on County Line Road just north of Plainfield Road which he believes is under County jurisdiction and asked if a letter could be written requesting it be removed. Public Works Director Paul May replied a letter of request has been issued.

Mayor Grasso inquired about fall brush pickup and Karen Thomas noted the north side of the Village beginning at 79<sup>th</sup> Street starts on October 8<sup>th</sup> and the south side starts on October 15<sup>th</sup>.

**AUDIENCE** There were none at this time.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** Mayor Grasso announced that Mickey Straub, who is visiting all 50 state capitals to recite the Gettysburg Address, is through 34 states and is now in the western part of the country.

**ADJOURNMENT** Motion was made by Trustee Grela and seconded by Trustee Ruzak that the Regular Meeting of September 24, 2012 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Ruzak, Wott, Paveza, Sodikoff, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned at 9:05 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_,  
2012.

5B

Burr Ridge Veterans Memorial Committee

Minutes of Meeting Wednesday July 25, 2012

1. Meeting called to order by Chairman Leonard Ruzak at 4:00 P.M.

2. Roll Call:

Present in addition to Chairman Leonard Ruzak, Jack Schaus, John Curin, Cody Curin and Andy Anderson. Absent: Russell Smith and Mickey Straub.

3. Minutes of the previous meeting of June 27, 2012, were read. Motion to accept minutes by Jack Schaus; second by John Curin. Motion carried.

4. Written Financial Report by Jack Schaus, Treasurer, showed a current balance of \$37,071.58. Motion to accept Treasurer's report by John Curin; second by Andy Anderson. Motion carried.

5. Old Business:

-Cost was again discussed regarding the old cement block wall adjacent to the Memorial. Motion to table until the August meeting by John Curin; second by Andy Anderson. Motion carried.

-Discussion regarding various entities that will provide for Armed Forces Day 2013.

-Advertising the Burr Ridge Armed Forces Day program to further increase attendance was discussed. A circulation proof for attendance was considered. A tent and the amount of chairs needed also discussed.

6. New Business:

None.

7. General Discussion:

None.

8. Adjournment:

Motion by Jack Schaus to adjourn; second by Cody Curin. Motion carried. Meeting Adjourned at 4:50 P.M. Next meeting is Wednesday, August 29, 2012.



5C

**MINUTES  
DOWNTOWN BURR RIDGE EVENTS PLANNING COMMITTEE  
VILLAGE OF BURR RIDGE  
SEPTEMBER 11, 2012**

**CALL TO ORDER:** Chairperson Maureen Wott called the meeting to order at 7:03 p.m. at the Village Hall Conference Room, 7660 County Line Road, Burr Ridge, Illinois

**ROLL CALL** - Roll call was taken as follows:

Present: Chairperson Maureen Wott, Gaye Wagner, Joan Ruzak, Suzanne Gray, Lavonne Campbell, Jane Hopson and Dehn Grunsten.

Absent: None.

Also Present: Assistant Village Administrator Lisa Scheiner, Scott Rolston and Kristy Tramontana of the Burr Ridge Village Center, Jamie Janusz of the Burr Ridge Park District and Mayor Grasso.

**APPROVAL OF APRIL 10, 2012 MINUTES**

**A MOTION** was made by Gaye Wagner and **SECONDED** by Dehn Grunsten to approve the minutes of the April 10, 2012. **MOTION CARRIED** by a vote of 7-0 with no members absent.

**DISCUSSION REGARDING CONCERT SERIES**

Mayor Grasso complimented Chairperson Wott and the Events Committee on their success. He said attendance at the events is very strong and that he receives more phone calls regarding the Concert Series and Jingle Mingle than any other subject and that people want more. He continued that he has been in talks with the Teamsters and Case New Holland about possible sponsorships for 2013. He challenged the Committee to continue expanding the Concerts and stated that he would like a recommendation from them about the possibility of adding more weeks or perhaps holding the concerts on Fridays and Saturdays.

In response to Mayor Grasso's suggestion, Jamie Janusz of the Burr Ridge Park District stated that she does not recommend hosting the Concerts on Fridays and Saturdays. She stated that she believes the audience will decide whether to attend Friday or Saturday, but not both and attendance will be split.

Lavonne Campbell stated that if attendance is getting to be too big for the venue then perhaps splitting the event into two nights is a solution.

Jane Hopson, Suzanne Gray, Joan Ruzak, Dehn Grunsten and Gaye Wagner stated that they think the event should be held only on Fridays and that they would rather add extra dates than hold the concerts twice a week.

Scott Rolston of the Burr Ridge Village Center stated that it is a logistical issue. He said he would not prefer concerts on Fridays and Saturdays but would like to look at possibly expanding it to 15 weeks.

Chairperson Wott stated that while she understands the desire to expand the concerts, she and the Events Committee members, as well as the Park District and Village Staff are already overextended with the existing schedule. She said she would like to propose that the Village hire a part time employee to assist with events.

There was a brief discussion regarding the suggestion. Jamie Janusz stated that she assists with booking talent and on-site event coordination. Lavonne Campbell stated that the Burr Ridge Park District provides workers at the event but that additional staff is needed.

In response to a question from Suzanne Gray, Lisa Scheiner stated that she supports the idea. She stated that her existing 15-date event schedule is exceeding what one staff person can handle in addition to the other duties she performs as Assistant Village Administrator. She described the behind-the-scenes activity that goes into planning an event and the amount of coordination and event managers needed to responsibly oversee an event. She said that she thinks the events are at a point where, if they are not properly staffed and managed, they might not run as smoothly. She said she's very proud of what has been accomplished and she wants to protect the quality of the events.

The Committee members present stated that they would support Chairperson Wott's recommendation. Mayor Grasso said that if the Committee brings that recommendation to the Board of Trustees he will support it. He continued that there is no reason the Village cannot continue to invest in the events program and that the Committee should not let money stand in its way. He said that the Committee has created momentum and now needs to deal with it.

Ms. Wagner stated that the event is like a mini-Ravinia. Ms. Janusz added that people come for the site, the band and the mini-Ravinia effect. There was a brief discussion regarding the lengths guests go to when planning for the event and setting up their chairs, tables and food at the event.

Mayor Grasso encouraged the Committee to invest in upgrading the sound system at the event. Ms. Scheiner explained that the Village Board has \$35,000 budgeted this FY for upgrading the sound and lighting equipment. Production Plus Technologies, a Burr Ridge company, had prepared a plan for the Village and that she was concerned the recommended system might not be adequate. Instead of having the system installed for the 2012 concerts she said staff brought in a vendor, PRC Productions, to replicate the system Production Plus recommended. She said that the ambient noise and sound absorption overwhelmed the system and she was glad she did not proceed. Since that time, she has spoken with several other vendors regarding the system and received a wide variety of recommendations. She said given the uncertainty about how to proceed she's enlisted the help of the Village's IT consultant who has a background in audio/visual systems. She has asked Brad Miller of Orbis Communications to prepare system specifications that she can then shop around to potential bidders. She said she would like to have the system installed



in March/April, 2013 so that it is supported and warrantied for the entire 2013 season. Mayor Grasso suggested reaching out to School of Rock since they are in Burr Ridge and they might know something about sound systems.

Mayor Grasso said he has received calls from several residents who like the new tent.

Scott Rolston introduced Kristy Tramontana, who will be the Assistant Property Manager at the Burr Ridge Village Center as of October 1. Ms. Tramontana told the Committee about herself and her professional background.

Ms. Scheiner said she would like to walk the Committee through a few issues related to the concerts and get their input. She continued that the Committee should proceed with its plan to purchase a raised stage in 2013. She said that she would like to enlist the help of a professional event planning company to consult on the project and help her identify the type of product that would be ideal for our location. After a brief discussion Committee members agreed that it would be best to do it once and do it right.

Ms. Scheiner reviewed some of the issues that occurred during the 2012 concerts, including some conflicts near and around the performance stage. She said there were instances of foul language, threatening behavior and conflict that required the involvement of a police officer. In response to a question from Ms. Grunsten, Mr. Rolston said he believes that some of the issues were fueled by alcohol. Ms. Janusz explained what occurred at the Steve Cooper Orchestra concert through no fault of the band and how on-site event staff and the police addressed it. Ms. Scheiner stated that she would like to have a police officer at each concert from 7:30-9:30 p.m. to act as a “stage supervisor”. She said she believes the presence of an officer in this area will curb some of the bad behavior. She explained how the Police Department has covered the event in the past with available personnel, but she believes that it would be better to post an officer to the event. She said an additional officer will be on site when available. She said she has discussed it with the Chief of Police and he is in agreement with her recommendation that it would be appropriate to have someone trained in conflict management and crowd control given the issues experienced, size of the crowd and presence of alcohol.

In response to a question from Chairperson Wott, Mr. Rolston stated that his security staff is not trained to deal with situations of this nature and that they rely on the Police Department to respond when these situations occur. He said he supports staff’s recommendation to assign a police officer at the stage. Ms. Janusz said that she also supports the recommendation.

Ms. Scheiner stated that a bicycle officer will attend the event as needed, in addition to the officer stationed at the stage, and that between the two it should create enough police presence to hopefully deter any issues but also respond quickly if a situation arises. After a brief discussion the Committee members agreed that a police officer would be the best choice for a stage supervisor.

Ms. Scheiner stated that she would like to create aisles in strategic locations. In response to a question from Ms. Janusz she stated that she hadn’t yet determined what materials to use



to do so but that the Village may have to examine the possibility of purchasing additional equipment and that she would bring a recommendation to the Committee as part of the budget discussion.

Ms. Scheiner explained that there were two noise complaints made by Village Center residents who live near the Village Green. Mr. Rolston summarized the situation and stated that he would like to recommend the Village Green close at 10:00 p.m. Ms. Scheiner said that she supports the recommendation and that on-site signage and announcements can help educate guests. After a brief discussion the Committee members agreed that 10:00 p.m. is an appropriate closing time.

Ms. Scheiner continued that despite on-site signage several guests stated that they couldn't find the restrooms. Ms. Scheiner said some additional on-site signage should remedy the problem. She also stated that the lines for the women's' restroom was very long. Ms. Hopson said she had experienced long lines for the restroom. Ms. Scheiner said that she and Mr. Rolston did not feel Port-a-Johns were appropriate for the event and were instead looking into a bathroom trailer. There was a brief discussion regarding the different types of trailers available and that they were generally very nice. Ms. Scheiner said they would look into the cost and report back to the Committee as part of budget discussions.

Ms. Scheiner stated that she has revised the performance contract for 2013 considerably to add more "teeth" to the agreement. She said she included information about prohibited behavior, such as soliciting tips from the audience, as well as terms for cancellation. She said her intent with some of the language is to ensure they don't have a situation like they did with The Moods and Tropixplosion where key members of the band leave and the quality of the performance is compromised. She said there is language in the contract that would give the Village the right to cancel the contract in the event that a band breaks up or significantly changes its format/playlist.

Ms. Scheiner stated that sponsors have already indicated a desire to rebook for the 2013 series now. She asked the Committee for direction on the fairest way to rebook the shows. After some discussion the Committee members agreed that it should be done by seniority based on the number of years a sponsor has participated in the event. Once previous sponsors are given the opportunity to rebook it will be opened up to new sponsors. Ms. Scheiner stated that in the past the minimum sponsorship fee has been negotiable. The Committee members unanimously agreed that the minimum sponsorship fee should be \$1,500 for 2013 with no discounts given for concert sponsorship. Ms. Scheiner stated that she has some flexibility for Car Show and Jingle Mingle sponsorships and that there may be opportunities to add on "ala carte" options for sponsors. In response to her suggestion that a VIP seating area be reserved as part of a sponsorship package Ms. Hopson stated that some guests may not like that.

Ms. Scheiner stated that she has made significant modifications to the sponsorship agreement based on issues that occurred during the 2012 series. She reviewed some of the issues and read aloud the section regarding refunds in the event of cancellation. She stated that there is considerable advance marketing provided to the sponsors and that a full refund would not be appropriate. She said sponsors may be entitled to a pro rata share of



the invoice amount and that it would be negotiable. Ms. Hopson stated that she has heard from one sponsor that the on-site event presence is important but that getting his name on our advertisements is very important to him.

Ms. Scheiner stated that she would like to recommend that certain acts be rebooked now to secure preferred dates for 2013. Those acts include the Steve Cooper Orchestra, provided the game show/TV jingle portion of their show is eliminated, Neverly Brothers, Pamela Rose & Windy City Country, Billy Elton and ABBA Salute. Ms. Janusz stated that she isn't so sure about Neverly Brothers because they play everywhere. Ms. Campbell stated that the market might be oversaturated. Ms. Scheiner said they're a nice fit with the car show the following day and that despite their area performances it was one of the most highly attended concerts in 2012.

There was a brief discussion regarding the concert scheduled for July 5. After a brief discussion the Committee members stated that they supported the band recommendations, that a show be held on July 5 and the Steve Cooper Orchestra would be a good fit for this date.

In response to a question from Ms. Wagner, Ms. Scheiner said the one "top-40" type band this year was The Connexion Band. After a brief discussion, Ms. Scheiner added them to the list of bands to rebook for 2013.

Ms. Scheiner said that she and Ms. Janusz met recently to discuss new acts for 2013 and they have compiled a list that they would like the Committee to consider. The acts include Heartache Tonight, Reely Dan, Denny Diamond, Chevere de Chicago, Peter Opriski, Generation Sixties, and Chi-Town Showstoppers.

In response to a question from Ms. Wagner, Ms. Scheiner stated that she and Ms. Janusz listened to the Sundance Band and felt they would not translate to this kind of venue. Committee members also recommended Hi-Fidelity, a Bon Jovi/Styx/Journey band.

Ms. Scheiner said that she and Ms. Janusz will attend the SPRA showcase in November to find additional talent and that she wanted to make sure they were on the right track so far. She said that they will continue to look for reasonably priced bands but that they would probably be bringing forward a few bands that might exceed the \$1,000-\$1,500 price range they've adhered to so far. She said it's getting harder and harder to find quality bands in that price range and she'd like a little wiggle room on the price.

In response to a question from Ms. Ruzak, she said that in the past she and Ms. Janusz have told sponsors that if they want a particular band that they know is expensive, like a Chamber Orchestra, sponsors will be asked to contribute additional dollars to offset the cost.

Mr. Rolston stated that the Village Center will make a \$5,000 donation to the series in 2013.



## **DISCUSSION REGARDING 2012 JINGLE MINGLE**

Ms. Scheiner said she would like to review a few items for the Jingle Mingle and the rest would be discussed at another Committee meeting in October. She said Brandys and Bourg expressed an interest in having County Line Square participate in the Jingle Mingle. The store representative suggested having a trolley that brings guests from that property to the Village Center. Ms. Scheiner said that she welcomes their participation but that coordinating it might be difficult with existing staff resources.

In response to a question from Chairperson Wott and Ms. Campbell, Mr. Rolston stated that tenant leases on his property prohibit competitors from setting up booths at the Village Center. He said he would not object to other businesses participating as commercial parade entries.

Ms. Wagner and Ms. Gray suggested reaching out to the property owners and notifying them that their tenant has expressed interest in participating. They cautioned that it should be very clear which agency will be responsible for organizing and executing the event. Ms. Scheiner said that the Village Center does a lot of work to coordinate store participation and she would expect the property owner/manager to do the same at County Line Square. After a brief discussion, Committee members agreed that perhaps County Line Square could do something before the Jingle Mingle but that there are not enough resources to expand the event without a County Line Square representative coordinating and executing the effort.

Ms. Scheiner stated that she would like to bring in a different real-beard Santa from Sparkles Entertainment, who is also providing face painters and stilt-walking toy soldiers. She said that Santa Kevin and Jingles the Elf have been late the past two years and she cannot have the guest of honor late to the event. After a brief discussion, the committee members stated that they unanimously support the recommendation.

Ms. Scheiner said she would like to also reconsider Santa's Workshop. She said it was messy, chaotic and while the Committee members did a great job overseeing the event she thinks it is \$600 that can be better spent elsewhere. In response to a question from Ms. Ruzak, Ms. Scheiner said that the Committee did a good job and that Coldwater Creek appreciated all their hard work, but that it was very labor intensive and she could use those resources elsewhere. Ms. Campbell said it was very hectic and she agrees that the Committee should use those funds another way. Mr. Rolston said Coldwater Creek liked the foot traffic but he agrees there are other ways to better use the funds.

Ms. Scheiner said that she needs the Committee's help to organize the parade. She said she could use a hand recruiting participants and organizing them the day of the event. She said BMO Harris Bank is no longer viable as a parade line-up location. The lot cannot be closed off because there is vehicular traffic going in and out to their ATM. Ms. Campbell said she would help organize Case and Kiwanis. Ms. Grunsten said she would contact the Girl Scouts and Mrs. Illinois. The Committee members agreed that it would be best to divide and conquer and asked Ms. Scheiner to send them a list of parade participants that she would like them to contact.



## **ADJOURNMENT**

**A MOTION** was made by Lavonne Campbell and **SECONDED** by Jane Hopson to adjourn the September 11, 2012, Downtown Burr Ridge Events Planning Committee meeting. **MOTION CARRIED** by a vote of 7-0 with no members absent, and the meeting was adjourned at 8:24 p.m.

A handwritten signature in cursive script that reads "Lisa Scheiner".

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Lisa Scheiner  
Assistant to the Administrator  
October 3, 2012

5D

**MINUTES  
RESTAURANT MARKETING COMMITTEE  
Tuesday, September 18, 2012**

**CALL TO ORDER**

The meeting was called to order by Village Administrator Steve Stricker at 9:00 a.m.

**ROLL CALL**

**Present:** Kirsten Jepsen, of Kirsten's Danish Baker; Mike Rufo, of Eddie Merlot's; Josh Esquivel, of Cooper's Hawk; German Hernandez, of Porterhouse Steaks; Brian Donofrio, of Wok N Fire; and Becky Fleck, of Topaz Café (arrived at 9:20 a.m.)

**Absent:** Robert Rovito, of Capri Ristorante Italiano

**Also Present:** Village Administrator Steve Stricker, Assistant Village Administrator Lisa Scheiner, Trustee Len Ruzak, and Phil Yaeger, of Boost Creative Marketing

**INTRODUCTION OF COMMITTEE MEMBERS**

Josh Esquivel, of Cooper's Hawk, indicated that, for today's meeting, he is taking the place of Bob Pesci, the General Manager of Cooper's Hawk. Mike Rufo, of Eddie Merlot's, indicated that he has taken over as General Manager of Eddie Merlot's from Steve Singleton and he will be the representative from Eddie Merlot's going forward.

**DISCUSSION REGARDING MISSION STATEMENT**

Assistant Village Administrator Lisa Scheiner presented the Committee with a proposed draft Mission Statement. After some discussion, the Committee agreed to the following language:

The mission of the Restaurant Marketing Committee is to develop marketing strategies that generate awareness for, and interest in, the many restaurants/food options in Burr Ridge among various target audiences; and positions Burr Ridge places of eating as the preferred destination of choice for breakfast, lunch, dinner, catering and banquets.

After some additional discussion, a **motion** was made by Brian Donofrio to approve the Mission Statement, as amended. The motion was **seconded** by Kirsten Jepsen and **approved** by a vote of 5-0.

(Becky Fleck, of Topaz Café, arrived at 9:20 a.m.)

**DISCUSSION REGARDING BRAND IDENTITY**

Phil Yaeger, of Boost Creative Marketing, presented two possibilities for the restaurants' logo, which is similar to that used by the Villages hotels, utilizing the BR branding and



lettering that is used throughout all of the Village's marketing materials. After some discussion, it was agreed that the "Experience Burr Ridge Restaurants" logo was the preferred choice.

Next, Mr. Yaeger indicated that his firm has purchased two URL options - BurrRidgeRestaurants.com and BRRestaurants.com - and asked which URL is preferred. After some discussion, it was agreed that the BurrRidgeRestaurants.com URL was the more appropriate.

### **DISCUSSION REGARDING CREATION OF MARKETING PLAN**

Based on the approved Mission Statement, it was clear that what the Committee would like to do is to get Burr Ridge associated with food and dining. Mr. Yaeger asked the Committee who they felt the audience is and what the trade area would be. After some discussion, it was agreed that the Marketing Plan should target adults over 21 years of age, but that the trade area should be within a 10-15 mile radius, as opposed to a 25 mile radius. Brian Donofrio, of Wok N Fire, indicated that he believed that Burr Ridge restaurants draw from a smaller trade area for lunchtime, simply because there just is not enough time for people to drive further. Kirsten Jepsen, of Kirsten's Danish Bakery, agreed and stated that she felt that the Committee should concentrate its lunchtime marketing efforts on just the Burr Ridge area. Brian stated that he felt that the lunch market was hit or miss so far for his restaurant, but felt that it is a market that could be improved.

As an example, Phil Yaeger stated that a marketing piece that is shaped as a lunchbox, with menus, could be sent to targeted businesses.

Mr. Yaeger stated that he felt that the No. 1 marketing communication tactic that the Committee should concentrate on at this time is the creation of a website. He stated that there was a need for a place to go for information, including maps, menus, links to individual restaurant websites and a breakdown of which restaurants provide which services, including breakfast, lunch, dinner, catering, etc. Mike Rufo, of Eddie Merlot's, stated that we could also promote the Burr Ridge area's convenience, as well as free, easy parking.

Kirsten Jepsen stated that she would also like to see the restaurants team up with the hotels to attract visitors to come to our restaurants. Scott Rolston, of the Village Center, stated that providing some type of informational piece in the hotel rooms would be very helpful.

Becky Fleck, of Topaz Café, stated that her small restaurant does not have a marketing staff and does not have enough time to spend on their own marketing. She stated that one needs to be knowledgeable about all of the events that are happening around the Chicagoland area for which visitors may be attracted to stay in Burr Ridge hotels. In response, Phil Yaeger stated that he does work with the Hotel Marketing Committee and does stay aware of the many events that occur around the Chicagoland area that attract overnight stays to the Village. He stated that, when those types of events occur, he could send an email blast to the restaurants to let them know what's happening.



After some discussion, it was agreed that the website is a marketing tactic that should be pursued.

Next, Mr. Yaeger brought up the idea of creating a brochure that includes a complete listing of all food, restaurant, catering and banquet offerings in Burr Ridge. He stated that these brochures could be sent to or handed out to area businesses, hotels and other public places, such as the Village Hall.

In response to a question from Josh Esquivel, of Cooper's Hawk, on how the brochure would be laid out, Mr. Yaeger suggested that it be laid out based on breakfast, lunch, dinner and catering, with no menus; or the businesses could be listed in alphabetical order, with letters indicating that they are open for breakfast, lunch and dinner and/or provide catering. He stated that there would be a brief explanation of each restaurant to give the reader an understanding of the type of restaurant that it would be.

Another suggestion from Mr. Yaeger was a larger brochure that would include the menus of each of the restaurants. He stated that this larger brochure could be placed in each of the hotel rooms and sent to larger businesses.

Mr. Yaeger asked if the Committee would want to show dollar signs next to the various restaurants to determine the price point. After some discussion, it was agreed that the dollar signs should not be utilized.

After additional discussion, it was agreed that the Committee would like to pursue both brochure ideas.

Mr. Yaeger stated that another marketing possibility would be to create a 90-second video for use on the homepage of the website that creates interest and excitement for the various food options in Burr Ridge. He stated that we could utilize the services of SeeYouDowntown.com, who has already put a shorter video together regarding Burr Ridge restaurants. After some discussion, it was agreed that a video may be costly and that there may be other priorities necessary before videos are pursued. In the meantime, it was agreed that the existing SeeYouDowntown video could be utilized on the restaurant website for the time being.

In regard to a Facebook page, Mr. Yaeger stated that it would be very easy to create a social media presence with a Facebook page. He stated that updating posts would be done by his firm with input supplied by the restaurants. Kirsten Jepsen suggested that the people who use Facebook the most would be the Moms and stated that she supported the Facebook idea. She also asked if there was any way we could participate in the Pinterest website.

Due to the lateness of the hour, the Committee just briefly touched on other marketing ideas, including ads in local newspapers, email marketing and online advertising.

Mr. Yaeger stated that one additional item that he would like the Committee to discuss before adjourning was the idea of teaming up with the Hotel Marketing Committee regarding a holiday radio promotion. He stated that the Hotel Marketing Committee has



already agreed to purchase ad space on WLIT from November 12 to December 31 and that, in addition, they would like to provide 10 gift certificates that would include an overnight stay, as well as a \$100 restaurant gift card. He stated that, if the Village Center would also provide a \$100 gift card, it would provide a nice gift, which would be talked up on the radio and would provide the Village's hotels and restaurants with a substantial amount of attention. He stated that the cost of this to the Restaurant Marketing Committee would be \$1,000. After some discussion, the Committee agreed to pursue this marketing option.

#### **OTHER BUSINESS**

Trustee Len Ruzak suggested that the Committee may want to voice their opinion in regard to the County Line Road Bridge over I-55 Enhancement Project. Brian Donofrio stated that the restaurants have already been provided an overview of the proposed Bridge Project and were in support. After some discussion, a **motion** was made by Mike Rufo to send a letter to the Mayor and Village Board in support of the County Line Road Bridge over I-55 Enhancement Project as proposed. The motion was **seconded** by Brian Donofrio and **approved** by a vote of 6-0.

It was agreed that the Committee would meet again within the next couple of weeks to continue its discussion and to finalize a proposed marketing plan for FY 12-13.

#### **ADJOURNMENT**

There being no further business, a **motion** was made by Mike Rufo to adjourn the meeting. The motion was **seconded** by Becky Fleck and **approved** by a vote of 6-0. The meeting was adjourned at 11:05 a.m.

Respectively submitted,



Steve Stricker  
Village Administrator

SS:bp

**DRAFT**

SE

**PLAN COMMISSION/ZONING BOARD OF APPEALS**

**VILLAGE OF BURR RIDGE**

**MINUTES FOR REGULAR MEETING OF**

**OCTOBER 1, 2012**

**1. ROLL CALL**

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 6 – Cronin, Franzese, Bolos, Stratis, Grunsten, and Trzupek

ABSENT: 0 – None

Also present was Community Development Director Doug Pollock.

**2. APPROVAL OF PRIOR MEETING MINUTES**

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Franzese to approve minutes of the August 6, 2012 Plan Commission meeting.

ROLL CALL VOTE was as follows:

AYES: 6 – Cronin, Franzese, Bolos, Stratis, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

**3. PUBLIC HEARINGS**

Chairman Trzupek confirmed all present who wished to give testimony at the public hearing and introduced the public hearing as follows.

**A. V-02-2012: 5900 Grant Street; Variation**

Chairman Trzupek announced that the petitioner has withdrawn this request and no further action is necessary by the Plan Commission.

**B. Z-19-2012: Zoning Ordinance Text Amendment – Backyard Chickens**

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: The Plan Commission received a letter from a resident asking the Village to consider an amendment to the Zoning Ordinance that would allow the keeping of chickens on single-family residential



properties in the Village. In response, the Plan Commission requested authorization from the Board to hold a public hearing and that request was approved. The resident making this request has submitted detailed information about keeping chickens for domestic use. As evidenced by the attached list of Villages that have allowed backyard chickens in residential districts, this is a popular trend.

Mr. Pollock noted that the staff report provides a detailed list of questions and issues that staff recommends be addressed if the Commission is inclined to recommend an amendment allowing backyard chickens.

Chairman Trzupek asked for comments from the public.

Mr. Chris Herringshaw, 8150 Steepleside Drive, said that he would like to keep 3 or 4 hens in his backyard for two purposes; to provide fresh, organic eggs for his family and as a teaching tool for his children. He said he would keep the hens in a fully enclosed coop with an enclosed running area for the hens. He said he would not slaughter the chickens.

There being no additional comments from the general public, Chairman Trzupek asked for questions and comments from the Plan Commission.

Chairman Trzupek asked for clarification on the number of animals and the minimum lot size in the current ordinance. Mr. Pollock said that the minimum lot size is 5 acres but that there can be one animal per 20,000 square feet of lot area.

Commissioner Cronin asked Mr. Herringshaw how large is his property. Mr. Herringshaw said his lot is 1.5 acres.

Commissioner Cronin said that the minimum lot area would have to be reduced to 1.5 acres and wondered if that was too small for chickens. In response, Mr. Herringshaw said that the City of Chicago allows back yard chickens on much smaller lots. He said that as long as the chickens have shelter and a place to run, they should be ok.

Commissioner Franzese asked if chickens were allowed, how many accessory structures would then be allowed. Mr. Pollock said that he would recommend that chicken coops be considered another accessory building and therefore, the chicken coop and one other accessory building would be allowed.

Commissioner Franzese asked if chicken wire would be used, how predators would be kept away, and how coops would be made rodent proof. Mr. Herringshaw said that hardwire is used and buried into the ground at least six inches to keep predators away and that there are rodent proof feeders available for sale.

Commissioner Bolos said she is concerned that other owners would not be as responsible and allowing chickens may cause problems. She noted that she recently visited a chicken coop and it smelled bad. She also asked about salmonella and how that would be

controlled. Mr. Herringshaw said that the risk was no greater than from a pet or any wild animal and that if the coops are kept clean there should be no significant issues.

Commissioners Stratis asked about the economics of raising backyard chickens. Mr. Herringshaw said that the chickens are purchased at toddler age for about \$4 each and the coops cost about \$400 to \$500. He said feed is cheaper than that for an average dog. He said that each chicken will live 8 to 10 years and produce 500 to 600 eggs. He confirmed that with four chickens it would not be for commercial purposes.

Commissioner Grunsten asked if other Villages were allowing chickens on smaller lots. Mr. Pollock said that Western Springs allows chickens and their largest lots are smaller than the smallest lots in Burr Ridge. He noted other communities with much higher densities including the City of Chicago.

Commissioner Grunsten asked if the chickens attempt to run away when the coops are being accessed. Mr. Herringshaw said they usually try to hide in the coop and he has never seen one try to escape.

Commissioner Bolos asked how long an unattended egg would last before rotting. Mr. Herringshaw said about one week.

Chairman Trzupek asked if they would be selling eggs. Mr. Herringshaw said no.

Commissioner Cronin said that the Hanson Center has chickens within 200 feet of his house and he does not notice any smells or other adverse impacts.

In response to Chairman Trzupek, the Commissioners indicated that they should continue the hearing and consider a draft amendment at the next meeting. Chairman Trzupek went through the questions asked in the staff report as follows:

Should chickens be allowed on all residential properties or should they be classified as a special use? The Commissioners indicated that they should be permitted. Mr. Pollock explained that he would be concerned about inconsistencies if chickens were considered a special use.

Should there be a minimum lot size for back yard chickens? Commissioner Franzese suggested one acre and there was general consensus from the rest of the Commission

Chairman Trzupek suggested and the Commission agreed that there should be a maximum of four chickens and that roosters should be prohibited.

Commissioner Stratis suggested that the type of enclosure should be clearly defined, that chickens must be kept inside the enclosure and that the enclosure should also be required to be sufficient to prevent access by wild animals.



Commissioner Bolos added that a permit should be required for the enclosure and Commissioner Franzese said that the open run area should have hardware wire that is buried at least six inches into the ground.

Chairman Trzupek asked if the Commission agreed that slaughtering of chickens should be prohibited. The Commissioners agreed.

Commissioner Bolos added that enclosures would be predator proof with adequate food storage and there would be no fighting animals allowed.

Chairman Trzupek asked what setbacks for enclosures should be required. Mr. Pollock said that other buildings are required to have a 10 foot rear yard setback and a 10 to 20 foot side yard setback depending on the district.

Chairman Trzupek suggested a 50 foot rear setback and a 30 foot side yard setback.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the public hearing.

A **MOTION** was made by Commissioner Bolos and **SECONDED** by Commissioner Cronin to continue the public hearing for Z-19-2012 to October 15, 2012.

ROLL CALL VOTE was as follows:

AYES: 6 – Bolos, Cronin, Franzese, Stratis, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

**C. V-03-2012: 7749 Grant Street (Dearborn Tool); Variations**

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: The petitioner seeks to construct an addition to an existing industrial building. The petitioner operates a machine tool company at this location. The following zoning variations are necessary for the proposed addition: a variation to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; a variation to permit a loading area in a corner side yard (adjacent to Rockwell Court); a variation to permit a building addition without full compliance with the parking lot curbing and landscaping requirements.

Chairman Trzupek asked the petitioner for comments.

Mr. Anthony Hadley stated that he has owned and operated a machine tool business at 7749 Grant Street since 1979. He said he had always intended to add onto the building since the floor area ratio was higher before 1997. He said his business needs to expand but he cannot split the operations and expand in another location without abandoning the current location. He said the addition is also to be able to move the legally non-

conforming dumpsters inside the building and to move the primary loading dock to the less busy Rockwell Court side of the building.

Chairman Trzupek asked if there was anyone in attendance to speak on this matter. There were none.

Chairman Trzupek asked the Plan Commission for questions and comments.

Commissioner Grunsten asked if the addition would match the brick and design of the existing building. Mr. Roger DeVito, architect for the petitioner, said that he would try to match the brick as best that he could and that the addition is designed to match the existing building.

Commissioner Stratis asked about rooftop screening. Mr. Pollock explained that screening of rooftop equipment is required for the addition. Commissioner Stratis suggested that the petitioner consider screening the existing rooftop equipment as well.

Commissioner Bolos asked an earlier comment made by Mr. Hadley about the dumpsters leaking. Mr. Hadley said the leaking is from when rain gets inside the dumpsters. He said the materials in the dumpsters are not toxic but that this problem would be eliminated once the dumpsters are moved inside.

Commissioner Franzese asked about when the outside storage would be removed and if the regular trash dumpster would be screened. Mr. Hadley said the storage would move inside as soon as the addition is completed and that he would erect the required enclosure for the trash dumpster.

In response to Commissioner Cronin, Mr. Hadley said he has 26 employees and has sufficient parking for all employees.

Chairman Trzupek confirmed that the footprint of the building complies with the 0.4 FAR and only the inclusion of a second floor mezzanine level puts them over the maximum FAR.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Bolos to close the public hearing for V-03-2012.

ROLL CALL VOTE was as follows:

AYES: 6 – Cronin, Bolos, Franzese, Stratis, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to adopt the petitioner's findings of fact for V-03-2012 and to recommend that the



Board of Trustees approve the following variations from the Zoning Ordinance: Section X.F.4 to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; Section XI.D.1.a to permit a loading area in a corner side yard (Rockwell Court); and Sections XI.C.9.b(1) and XI.C.11 to permit a building addition without full compliance with the parking lot curbing and landscaping requirements subject to compliance with the following conditions:

- A. The variations shall be limited to the proposed addition as shown on the submitted plans.
- B. Loading at the Grant Street loading bay shall be limited to trucks entering and leaving the building. There shall be no outside loading at the Grant Street loading door.
- C. Curbing shall be provided around all new driveways and around the parking lot on the north wide of the building.
- D. The Rockwell Court driveway shall conform to the Zoning Ordinance width requirements. Final driveway plans shall be subject to staff review and approval.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Stratis, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

#### **4. CORRESPONDENCE**

There was no discussion regarding the correspondence.

#### **5. OTHER CONSIDERATIONS**

There were no other considerations scheduled.

#### **6. FUTURE SCHEDULED MEETINGS**

Chairman Trzupek noted that the next meeting is scheduled for October 15, 2012.

#### **7. ADJOURNMENT**

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Bolos to **ADJOURN** the meeting at 8:45p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:45 p.m.

**Respectfully Submitted:**

J. Douglas Pollock, AICP

September 17, 2012

6A

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ANNEXING CERTAIN PROPERTY  
TO THE VILLAGE OF BURR RIDGE (COMPASS)  
(15w580 North Frontage Road, Burr Ridge, Il.)**

**WHEREAS**, pursuant to Section 7-1-13 of the Illinois Municipal Code, the Village of Burr Ridge has the authority to annex property surrounded by the Village, which is less than 60 acres in size; and

**WHEREAS**, pursuant to Section 7-1-13 of the Illinois Municipal Code (65 ILCS 5/7-1-13), notice of the contemplated annexation was published in the Suburban Life Publications, a newspaper of general circulation in the territory hereinafter described, on August 24, 2012; said date being at least ten (10) days prior to passage of this Ordinance; and

**WHEREAS**, notice of the contemplated annexation was also personally delivered, and sent by certified mail to each taxpayer of record in the territory hereinafter described on August 23, 2012; and

**WHEREAS**, it is in the best interest of the Village of Burr Ridge that said territory be annexed to and become part of the Village.

**THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois:

**SECTION 1:** That the findings set forth above are incorporated by reference into this Section 1 as if fully set forth herein.

**SECTION 2:** That this President and Board of Trustees further find as follows:

- (a) The territory described in Section 3 of this Ordinance contains less than sixty (60) acres and is wholly bounded by the Village of Burr Ridge.
- (b) Such territory is not within the corporate limits of any municipality, but is contiguous to the Village of Burr Ridge, Cook and DuPage Counties, Illinois, a municipality existing under the laws of the State of Illinois.
- (c) The Village of Burr Ridge, Cook and DuPage Counties, Illinois, does not provide fire protection service, nor public library service.
- (d) Notice that the corporate authorities of the Village of Burr Ridge are contemplating the annexation of such territory has been published not less than ten (10) days prior to passage of this Ordinance as required by Section 7-1-13 of the Illinois Municipal Code (65 ILCS 5/7-1-13).



**SECTION 3:** That the territory legally described as follows:

LOT 2 IN FRONTAGE ROAD ASSESSMENT PLAT OF PART OF THE WEST 1/2 OF SECTION 25, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON FEBRUARY 1, 1979, AS DOCUMENT #R79-12368 IN DUPAGE COUNTY, ILLINOIS.

PIN # 09-25-301-004

Commonly known as the Compass Holding Burr Ridge IL. property, with a common Street Address of 15w580 North Frontage Road, Burr Ridge, Il. 60527

be and the same is hereby annexed to the Village of Burr Ridge, Cook and DuPage Counties, Illinois, all in conformance with and as shown on a plat and map of annexation of said territory prepared by a registered land surveyor of the State of Illinois, attached hereto and made a part hereof as **EXHIBIT A**.

**SECTION 4:** That the Village Clerk is hereby and herewith instructed, to promptly record with the Recorder of Deeds of DuPage County, Illinois, and to file with the County Clerk of Cook County, Illinois:

(a) a copy of this Ordinance certified as correct by the Clerk of said Village of Burr Ridge; and

(b) a plat of the land included in this annexation, as required by law, said plats to be attached to the aforesaid certified copy of this Ordinance.

and to send a certified copy of this Ordinance, within 30 days of adoption, to the DuPage County Election Commission, by certified or registered mail.

**SECTION 5:** The new boundary of the Village of Burr Ridge shall extend to the far side of any adjacent right-of-way, provided said right-of-way is not currently located within the corporate limits of another municipality, and shall include all of every right-of-way within the area annexed hereby.

# PLAT OF ANNEXATION

TO  
THE VILLAGE OF BURR RIDGE  
OF

P.J.N. 09-25-301-004

LOT 2 IN FRONTAGE ROAD ASSESSMENT PLAT OF PART OF THE WEST 1/2 OF SECTION 25, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON FEBRUARY 1, 1979 AS DOCUMENT #R79-12368 IN DuPAGE COUNTY, ILLINOIS.

## COMMON ADDRESS:

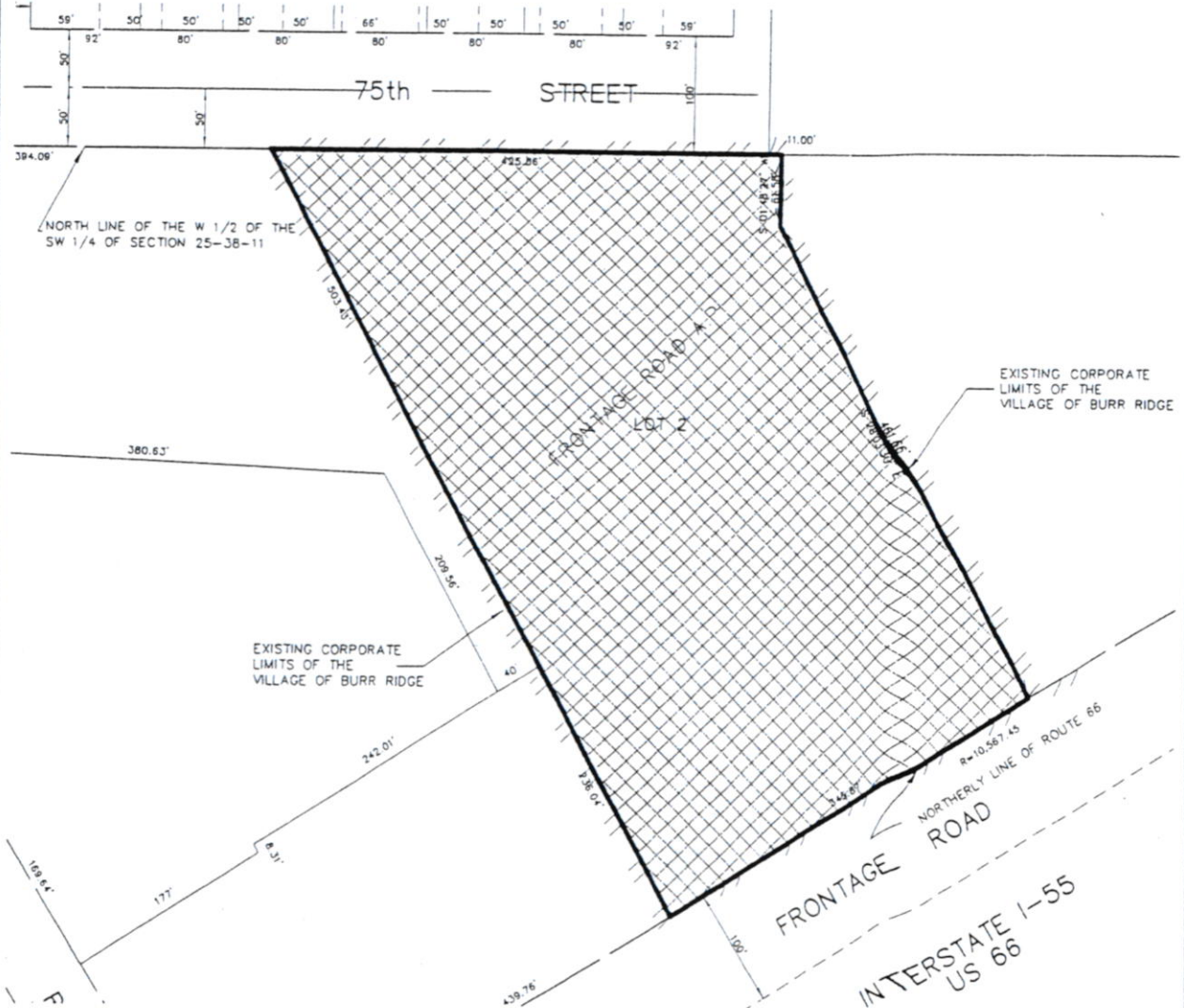
15W580 NORTH FRONTAGE ROAD  
BURR RIDGE, ILLINOIS 60527

THE NEW BOUNDARY OF THE AREA ANNEXED SHALL EXTEND TO THE FAR SIDE OF ANY ADJACENT HIGHWAY AND SHALL INCLUDE ALL OF EVERY HIGHWAY WITHIN THE AREA ANNEXED.

ANNEXED AREA COMPRISES APPROXIMATELY 5.049 ACRES, MORE OR LESS



SCALE: 1"=100'



 HEREBY ANNEXED

AFTER RECORDING PLEASE RETURN TO:

THE VILLAGE OF BURR RIDGE  
7660 COUNTY LINE ROAD  
BURR RIDGE, ILLINOIS 60527


## SURVEYORS CERTIFICATE

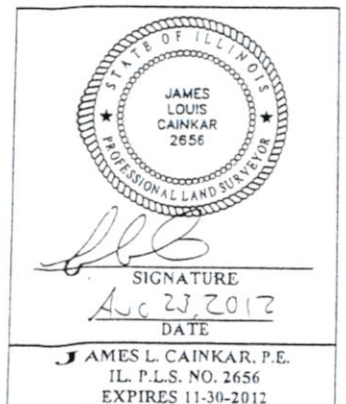
STATE OF ILLINOIS ) S.S.  
COUNTY OF DuPAGE )

I, JAMES L. CAINKAR, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT AS HEREON DRAWN IS A CORRECT REPRESENTATION OF THE PROPERTY DESCRIBED IN THE FOREGOING CAPTION.

FURTHERMORE, I DESIGNATE THE VILLAGE OF BURR RIDGE TO ACT AS MY AGENT FOR THE PURPOSES OF RECORDING THIS DOCUMENT.

DATED AT WILLOWBROOK, ILLINOIS, THIS 23rd DAY OF AUGUST A.D., 2012.

  
JAMES L. CAINKAR  
ILLINOIS PROFESSIONAL LAND SURVEYOR  
No. 2656  
EXPIRES 11-30-12



**EXHIBIT**

DATE: 08-23-12

PROJECT NO. 12293

SHEET 1 OF 1



6B

ORDINANCE NO. A-834-\_\_\_\_-12

AN ORDINANCE GRANTING A VARIATION  
FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR  
FAR, LOADING LOCATION AND PARKING LOT LANDSCAPE DESIGN

(V-03-2012: 7749 Grant Street - Dearborn Tool)

---

WHEREAS, an application for a variation from the Village of Burr Ridge Zoning Ordinance for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Zoning Board of Appeals of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Zoning Board of Appeals of this Village held a public hearing on the question of granting said zoning variation on October 1, 2012, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Zoning Board of Appeals has made its report on the request for zoning variations,

including its findings and recommendations, to this President and Board of Trustees; and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the zoning variations indicated herein are in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Zoning Board of Appeals and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 7749 Grant Street, Burr Ridge, Illinois, is Anthony Hadley on behalf of Dearborn Tool (hereinafter "Petitioner"). The Petitioner requests the following variations from Burr Ridge Zoning Ordinance: : a variation from Section X.F.4 to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted



floor area ratio of 0.4; a variation from Section XI.D.1.a to permit a loading area in a corner side yard (adjacent to Rockwell Court); a variation from Sections XI.C.9.b(1) and XI.C.11 to permit a building addition without full compliance with the parking lot curbing and landscaping requirements.

- B. That the plight of the petitioner is due to unique circumstances because the property was originally planned with an addition prior to changes in the Zoning Ordinance that restrict the floor area to 0.4 and the actual massing of the addition will appear comparable to a building at less than a 0.4 FAR due to the utilization of mezzanine levels which do not add to the bulk of the building but do count toward FAR.
- C. That if the variation is not approved the petitioner would suffer a hardship because the business owner would have to relocate the business to accommodate its growth if the addition is not allowed.
- D. That the variation will not alter the essential character of the locality because most of the other properties in the vicinity also do not comply with the requirements for perimeter parking lot curbing or landscaping and other buildings have loading bays located on the front side of the building.

**Section 3:** That the following variations from the Burr Ridge Zoning Ordinance: a variation from Section X.F.4 to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; a variation from Section XI.D.1.a to permit a loading area in a corner side yard (adjacent to Rockwell Court); a variation from Sections XI.C.9.b(1) and XI.C.11 to permit a building addition without full compliance with the parking lot

curbing and landscaping requirements; **are hereby granted** for the property commonly known as 7749 Grant Street and identified with the Permanent Real Estate Index Number of 09-25-303-009.

**Section 4:** That the variation is subject to compliance with the following conditions:

- A. The variations shall be limited to the proposed addition as shown on the submitted plans.
- B. Loading at the Grant Street loading bay shall be limited to trucks entering and leaving the building. There shall be no outside loading at the Grant Street loading door.
- C. Curbing shall be provided around all new driveways and around the parking lot on the north side of the building.
- D. The Rockwell Court driveway shall conform to the Zoning Ordinance width requirements. Final driveway plans shall be subject to staff review and approval.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 8<sup>th</sup> day of October, 2012, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

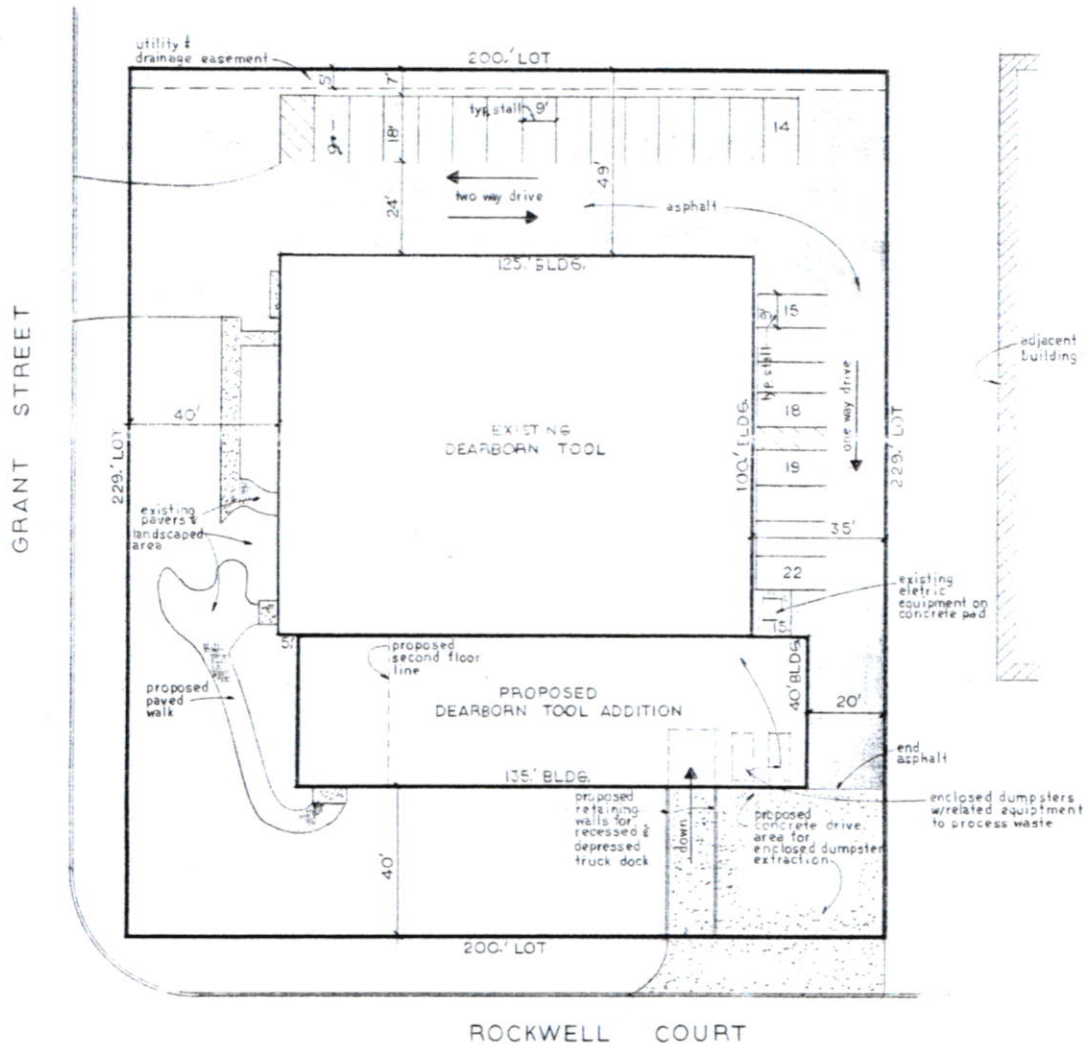


B

ANTHONY HADLEY CEO  
DEARBORN TOOL & MANUFACTURING, INC.  
7749 GRANT STREET  
BURR RIDGE, ILLINOIS 60527

**ROGER A. De VITO**

a. i. a.  
architect & interior designer  
131 EAST OAK STREET NEW LENOX, ILLINOIS 60451  
815-463-8024 fax 815-463-8025 email rogerdevito@aol.com



PROPOSED SITE PLAN

SCALE: 1" = 20'





VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

**Gary Grasso**  
Mayor

**Karen J. Thomas**  
Village Clerk

**Steven S. Stricker**  
Administrator

October 2, 2012

Mayor Gary Grasso and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: V-03-2012: 7749 Grant Street (Dearborn Tool); Variations**

Dear Mayor and Board of Trustees:

The Zoning Board of Appeals (ZBA) transmits for your consideration its recommendation to approve a request by Anthony Hadley on behalf of Dearborn Tool for the following variations from the Burr Ridge Zoning Ordinance: a variation from Section X.F.4 to permit a building addition with a total floor area ratio of 0.445 rather than the maximum permitted floor area ratio of 0.4; a variation from Section XI.D.1.a to permit a loading area in a corner side yard (adjacent to Rockwell Court); a variation from Sections XI.C.9.b(1) and XI.C.11 to permit a building addition without full compliance with the parking lot curbing and landscaping requirements. The property is located at 7749 Grant Street in a General Industrial District.

After due notice, as required by law, the Zoning Board of Appeals held a public hearing on October 1, 2012. Mr. Hadley said he had always intended to add onto the building since the floor area ratio was higher before 1997; that his business needs to expand but he cannot split the operations and expand in another location without abandoning the current location; and that the addition is also to be able to move the legally non-conforming dumpsters inside the building and to move the primary loading dock to the less busy Rockwell Court side of the building.

After due consideration, the Zoning Board of Appeals concluded that the proposed variation complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 6 to 0, the Zoning Board of Appeals recommends approval of V-03-2012 subject to the following conditions:



- A. The variations shall be limited to the proposed addition as shown on the submitted plans.
- B. Loading at the Grant Street loading bay shall be limited to trucks entering and leaving the building. There shall be no outside loading at the Grant Street loading door.
- C. Curbing shall be provided around all new driveways and around the parking lot on the north side of the building.
- D. The Rockwell Court driveway shall conform to the Zoning Ordinance width requirements. Final driveway plans shall be subject to staff review and approval.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

7A

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING ADDENDUM TO WATER TOWER LEASE  
AGREEMENT (SPRINTCOM, INC.) TO EXTEND EXISTING LEASE**

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**WHEREAS,** SprintCom, Inc. ("Lessee") and the Village of Burr Ridge ("Lessor") previously entered into Water Tower Lease Agreement ("Lease") dated June 28, 2004, that permitted the installation of an antenna system on the neck of the Village of Burr Ridge's water tower at 16W050 83<sup>rd</sup> Street in exchange for rent and other considerations; and

**WHEREAS,** the parties are current operating under the Lease; and

**WHEREAS,** the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, did consider a certain Addendum to Water Tower Lease Agreement in that form attached hereto and made a part hereof as **EXHIBIT A**; and

**WHEREAS,** the parties wish to extend the lease the parties wish to extend the lease for a term of five (5) years with said additional five (5) year initial term beginning on July 1, 2014, and continuing until midnight on June 30, 2019; and

**WHEREAS,** the Lease shall automatically be extended for an additional five (5) year term following the expiration of the initial term on June 30, 2019, unless LESSEE terminates it at the end of that initial term, or by the end of the first give (5) year extended term (ending June 30, 2023) by giving LESSOR written notice of the intent to terminate at least six (6) months prior to the end of the expiring term.

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.



**Section 2:** That the President and Board of Trustees of the Village of Burr Ridge hereby find that it is in the best interests of the Village and its residents that the aforesaid "Addendum to Water Tower Lease Agreement" be entered into and executed by said Village of Burr Ridge, with said Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT A.**

**Section 3:** That the President and Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, are hereby authorized to execute for and on behalf of said Village of Burr Ridge the aforesaid Agreement.

**Section 4:** This resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2012, by roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the Village President this \_\_\_\_ day of \_\_\_\_\_, 2012.

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Village President

ATTEST:

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Village Clerk

## **AMENDMENT TO WATER TOWER LEASE AGREEMENT**

### **Burr Ridge Water Tower**

### **Sprint Site ID #:CH60XC253A**

In consideration for the following benefits, terms and conditions, the parties below hereby enter into the following amendment to the current Water Tower Lease Agreement (hereinafter "AGREEMENT") entered into between the Village of Burr Ridge, Cook and DuPage Counties, 7660 S. County Line Road, Burr Ridge, Illinois, 60527 (hereinafter "LESSOR") and SprintCom, Inc., a Kansas corporation, with principal offices at 6391 Sprint Parkway, Overland Park, Kansas, 66251-2020 (hereinafter "LESSEE"), said Agreement dated June 28, 2004, and extended to June 30, 2014 (hereinafter "AMENDMENT"), for the following real property, and pursuant to those terms agreed-to herein below.

1. **Premises.** The Water Tower Site property is legally described as follows:

"LOT A IN HINSDALE INDUSTRIAL PARK, UNIT NO. TWO, BEING A SUBDIVISION OF PART OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 35, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 19, 1969 AS DOCUMENT R69-42012 IN DUPAGE COUNTY, ILLINOIS"

with a street address of 16W050 83<sup>rd</sup> Street, Burr Ridge, IL. 60527. The common street location of the property in the Village is adjacent to 83<sup>rd</sup> Street (German Church Road), to the north, between Route 83 and Madison Street, in the Village of Burr Ridge. "Premises" shall have the same meaning as set forth in the AGREEMENT.

2. **Agreement.** The parties agree the terms, conditions, provisions and attachments, of the AGREEMENT referenced above, as extended since 2004, said reference incorporated hereby, shall continue in full force and effect regarding the Premises. In the event of conflict or inconsistency between the terms of this AMENDMENT and the AGREEMENT, the terms of the AMENDMENT shall govern and control. All capitalized terms shall have the same meaning as in the AGREEMENT.



3. **Term.** The AGREEMENT is hereby extended, as of the end of the current term on June 30, 2014, for a term of five (5) years with said additional five (5) year initial term beginning on July 1, 2014, and continuing until midnight on June 30, 2019. The AGREEMENT shall automatically be extended for an additional five (5) year term following the expiration of the initial term on June 30, 2019, unless LESSEE terminates it at the end of that initial term, or by the end of the first five (5) year extended term (ending June 30, 2024), by giving LESSOR written notice of the intent to terminate at least six (6) months prior to the end of the expiring term.
4. **Annual Rent.** The annual rental for the remaining two (2) years of the current AGREEMENT shall continue to increase by an additional 3% over the prior year's annual rent. The rental amount during the current year ending June 30, 2012 is \$36,011.74 and said amount shall be increased each and every year thereafter by an additional 3% of the prior year's annual rent each year (e.g., \$37,092.10 in the second (2013) year, \$38,204.86 in the third (2014) year, etc.). The rental amount during the term of the AGREEMENT, as extended by this AMENDMENT shall continue to increase each and every year thereafter by an additional 3% of the prior year's annual rent.
5. **Notices.** All notices, requests, demands or other communications with respect to the AGREEMENT, whether or not herein expressly provided for, must be in writing and will be deemed to have been delivered upon receipt or refusal to accept delivery after being either mailed by United States first-class certified or registered mail, postage prepaid, return receipt requested or deposited with an overnight courier service for next-day delivery to the parties at the following addresses (the addresses may be changed by either party by giving written notice).

Lessor: Steven S. Stricker  
Village Administrator  
Village of Burr Ridge  
7660 S. County Line Road  
Burr Ridge, Illinois 60527

with a copy to: Terrence M. Barnicle  
Village Attorney  
Klein, Thorpe and Jenkins, Ltd.  
20 N. Wacker Drive, Suite 1660  
Chicago, Illinois 60606-2903

Lessee: SprintCom, Inc.  
Sprint/Nextel Property Services  
Site ID: CH60XC253-A  
Mailstop KSOPHT0101-Z2650  
6391 Sprint Parkway  
Overland Park, KS 66251-2650

with a copy to: Sprint/Nextel Law Department  
Attn: Real Estate Attorney  
Site ID: CH60XC253-A  
Mailstop KSOPHT0101-Z2020  
6391 Sprint Parkway  
Overland Park, KS 66251-2020

**IN WITNESS WHEREOF**, the parties hereto have respectively executed this AMENDMENT  
effective as of the date of the last party to sign.

**LESSOR:**

\_\_\_\_\_  
WITNESS: Village Clerk

By: \_\_\_\_\_  
Village President

**LESSEE:**

**SprintCom, Inc., a Kansas corporation**

\_\_\_\_\_  
WITNESS:

By: \_\_\_\_\_

Name: Nathan Olson \_\_\_\_\_

Title: Authorized Representative \_\_\_\_\_



8A

October 1, 2012

Ryan Murrin  
[REDACTED]  
[REDACTED]

Dear Mr. May,

Please be advised that I have accepted a position with the Village of Romeoville at a higher salary. I have scheduled for my last day to be on Friday, October 12, as I will be starting at Romeoville the following week.

Sincerely,

Ryan Murrin

A handwritten signature in black ink, appearing to be 'RM' followed by a horizontal line.



JB

## M E M O

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**To:** Steven Stricker, Village Administrator  
**From:** Paul D. May, P.E., Director of Public Works & Village Engineer  
**Date:** October 4, 2012  
**Subject:** Recommendation regarding replacement of GU I Position

---

Please be advised that the Village is in receipt of a resignation letter from Ryan Murrin, a General Utility Worker I (GUW I) with the Department of Public Works. Since the advent of the economic downturn in 2008, the Village has used such occasions to evaluate staffing levels to determine whether it is possible to replace full-time positions with part-time positions, or whether replacement in kind is necessary. Since 2008, one full-time GUW I position has been eliminated, and one full-time position has been converted to part-time. The Public Works Department currently consists of 3 crew leaders and 8 General Utility Workers, for a total of 11 field staff.

The Burr Ridge DPW has historically relied upon contractual services for major work within the Village which can be scheduled in advance and for which competitive costs can be procured, such as brush pick-up, roadway resurfacing, tree trimming, and water and sewer improvements. This approach remains effective as a means of minimizing staff and as a means of reducing the need for expensive, specialized equipment which is needed for these tasks. Furthermore, the Village retains the ability to review and approve proposals for work in competitive bidding environment, and to manage the size and scope of contractual work based upon budgetary constraints.

However, it remains necessary to retain adequate DPW staff to perform day-to-day operations (water system operation, vehicle maintenance, building maintenance, brush cut-backs, mowing) and respond to emergency events (snow removal, storm damage, flood response). From a staffing perspective, snow removal remains the most critical event – primarily due to the frequent need to break the staff into two shifts. The Village contains over 130 lane-miles of roadways; during intense snowfall periods (4" or greater), concurrent operation of 9 plows is required to meet resident expectations.

Currently, the Village allows only one employee to schedule vacation during the plowing season, which ideally leaves 10 employees available, equivalent to only 5 per shift during an extended snow event. However, it should be noted that it is not uncommon for a scenario to develop which results in a severe impact to the number of personnel available for continued snow



removal operations. For example, if an employee is sick, and/or if a position is vacant, the number of available personnel can be reduced to 8, which is equivalent to only 4 per shift. When a watermain break occurs during a snow event, or a plow becomes stuck, the available workforce can be further reduced, to the degree that resident's expectations regarding snow removal may not be met.

The Village has attempted to mitigate the potential for this occurrence by utilizing part-time and seasonal personnel to assist with snow removal operations. Although this approach is helpful, most part-time employees have other employment obligations and are not available on-call for snow and other year-round emergencies. Therefore, replacement of this full-time position with two part time employees would likely leave the Village unable to provide critical services. Therefore, the Director of Public Works strongly recommends replacement of the vacated GUV I position with a full time GUV I.

**Recommendation:**

**The Department of Public Works recommends that the vacated GUV I position be replaced with a full-time employee.**



8C

**PROCLAMATION**  
**Red Ribbon Week 2012**

**WHEREAS**, drug and alcohol abuse in the United States prevents millions of people from reaching their full potential in school, on the job, and in their communities; and

**WHEREAS**, research indicates that young people who avoid the early use of alcohol, tobacco, and other drugs are less likely to engage in self-destructive behaviors such as crime, delinquency, and other harmful activities; and

**WHEREAS**, founded in 1988 in honor of undercover Drug Enforcement Agent Enrique "Kiki" Camarena who was kidnapped, tortured, and murdered by members of a drug gang in Mexico on February 7, 1985, National **Red** Ribbon Week is designated to raise awareness of the dangers of drug use while encouraging all citizens to take an active role in their community drug prevention activities; and

**WHEREAS**, the 2011 observance of **Red** Ribbon Week provides residents of Burr Ridge, Illinois the opportunity to demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying **red** ribbons.

**NOW, THEREFORE, BE IT PROCLAIMED** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

That October 19-26, 2012 is designated as **RED** RIBBON WEEK throughout the Village of Burr Ridge and that all citizens are encouraged to work together in making our community a healthy and safe place to live.

**PASSED AND APPROVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 8<sup>th</sup> day of October, 2012.

-----  
Mayor

Attest:

-----  
Village Clerk



## *Village of Burr Ridge*

### *2012 Red Ribbon Week Celebration*

*Fri.*      *Oct 19*      Poster Contest entries due (by 3pm) -Village officials will judge & select the winners of the poster contest – prizes will be awarded to the different grade levels that participate. Throughout the week, the Police Department will have the posters on display, please stop by and take a look!

*Sat/Sun.*      *Oct 20/21*      “Family Weekend” (encouraging families to talk about the message & history behind **Red Ribbon** Week).

*Mon.*      *Oct 22*      “**Red Ribbon** Awareness” (encouraging families to come into our station & pick up **red ribbons** for their families).

*Tue.*      *Oct 23*      “Decoration your Day” (encouraging families/residents to decorate the outside of their homes & businesses with **red ribbons**. The Police Department will also be decorating the outside of the building with **red ribbons**).

*Wed.*      *Oct 24*      “Wear **Red** Day” (encouraging families & employees throughout the Village to wear something **red**!).

*Thu*      *Oct 25*      “Law Enforcement Day” (officers visit our schools and have lunch with the children).

*Fri.*      *Oct 26*      “Poster Contest” judging -Village officials will judge & select the winners of the poster contest – prizes will be awarded to the different grade levels that participate.



VILLAGE OF BURR RIDGE

8D

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 10/08/12

PAYMENT DATE: 10/09/12

FISCAL 12-13

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	66,520.89	66,520.89
21	E-911 Fund	1,026.72	1,026.72
23	Hotel/Motel Tax Fund	2,840.80	2,840.80
31	Capital Improvements Fund	13,940.73	13,940.73
51	Water Fund	9,252.28	9,252.28
52	Sewer Fund	1,998.02	1,998.02
61	Information Technology Fund	2,264.91	2,264.91
TOTAL ALL FUNDS		<u>\$97,844.35</u>	<u>\$97,844.35</u>

PAYROLL

PAY PERIOD ENDING SEPTEMBER 29, 2012

	TOTAL PAYROLL
Legislation	
Administration	18,658.45
Community Development	10,617.37
Finance	9,294.86
Police	136,369.90
Public Works	26,208.47
Water	29,998.59
Sewer	8,768.84
IT Fund	184.09
TOTAL	<u>\$240,100.57</u>
GRAND TOTAL	<u>\$337,944.92</u>



INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
EXP CHECK RUN DATES 10/01/2012 - 10/02/2012  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5015	Ordinance prosecution-Sep'12	Linda S. Pieczynski	09/30/12	5615	875.00
10-1010-50-5030	Cell phone bill/Grasso-Aug12	Verizon Wireless	09/21/12	2804332574Sep	59.88
10-1010-50-5030	Secretary of State date sign-Jun	Image FX, LLC	06/29/12	15258	65.00
10-1010-80-8010	Fail newsltr prnt, fld, insert/50 Third Millennium Assoc.	Ir	09/25/12	15033	783.26
10-1010-80-8010	Ann. tree pgm prnt, fld, insert/50 Third Millennium Assoc.	Ir	09/25/12	15033	904.09
10-1010-80-8010					
Total For Dept 1010 Boards & Commissions					2,687.23
Dept 2010 Administration					
10-2010-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-I	10/01/12	10373/479369	340.92
10-2010-50-5030	Cell phone bill/2-Aug12	Verizon Wireless	09/21/12	2804332574Sep	127.27
Total For Dept 2010 Administration					468.19
Dept 3010 Community Development					
10-3010-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-I	10/01/12	10373/479369	210.46
10-3010-50-5030	Cell phone bill/2-Aug12	Verizon Wireless	09/21/12	2804332574Sep	122.96
10-3010-50-5035	Public hearing notice-09/14/12	Suburban Life Publications	09/14/12	16883-586846	489.48
10-3010-50-5075	B&F plan rvw/8230 Madison-Sep12	B & F Technical Code Serv	09/18/12	35638	243.42
10-3010-50-5075	B&F plan rvws/8230 Mad-Sep12	B & F Technical Code Serv	09/18/12	35639	808.56
10-3010-50-5075	B&F plan rvws/Arkus Ofcs-Sep12	B & F Technical Code Serv	09/18/12	35642	2,106.60
10-3010-50-5075	B&F plan rvw/Medlogic-Sep12	B & F Technical Code Serv	09/19/12	35648	139.10
10-3010-50-5095	DMorris inspections-Sep12	Don Morris Architects P.C.	09/30/12	Sep2012	1,530.00
10-3010-50-5095	DMorris plan reviews-Sep12	Don Morris Architects P.C.	09/30/12	Sep2012	2,675.00
Total For Dept 3010 Community Development					8,325.58
Dept 4010 Finance					
10-4010-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-I	10/01/12	10373/479369	118.86
10-4010-50-5030	Cell phone bill-Aug12	Verizon Wireless	09/21/12	2804332574Sep	69.88
10-4010-50-5060	FY2011-12 audit progress bill-1-Se	Sikich LLP	09/18/12	0111757-148654	5,000.00
Total For Dept 4010 Finance					5,188.74
Dept 4020 Central Services					
10-4020-60-6010	2cs coffee & supls/VH-Sep12	ARAMARK Refreshment Serv	09/19/12	444504/310686	91.34
10-4020-60-6010	2cs Sequoia Dark coffee/PD-09/21	ARAMARK Refreshment Serv	09/21/12	444502-310318	75.70
10-4020-60-6010	1cs Cory Sig. decaf coffee/PD-09	ARAMARK Refreshment Serv	09/21/12	444502-310318	50.10
10-4020-60-6010	Tea, foam cups/misc supls-PD/Sep	ARAMARK Refreshment Serv	09/21/12	444502-310318	64.41
Total For Dept 4020 Central Services					281.55
Dept 5010 Police					
10-5010-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-I	10/01/12	10373/479369	2,332.25
10-5010-40-4032	Uniforms/Norlock-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059694IN	113.90
10-5010-40-4032	Uniforms/Norlock-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059694IN	83.85
10-5010-40-4032	Uniforms/Weeks-Sep12	Ray O'Herron Co.	09/04/12	60521PD/0058833IN	1,035.75
10-5010-40-4032	Uniforms/Phillips-Sep'12	Ray O'Herron Co.	09/05/12	60521PD-0058961IN	15.95
10-5010-40-4032	Uniforms/Geraldi-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059691IN	113.90
10-5010-40-4032	Uniforms/Geraldi-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059691IN	111.80
10-5010-40-4032	Uniforms/Paape-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059692IN	113.90
10-5010-40-4032	Uniforms/Paape-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059692IN	111.80
10-5010-40-4032	Uniforms/Nelson-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059693IN	113.90
10-5010-40-4032	Uniforms/Nelson-Sep12	Ray O'Herron Co.	09/21/12	60521PD-0059693IN	55.90
10-5010-40-4040	2012 E-Precinct renewal/Sep12	Van Meter & Associates	09/21/12	60527-B	145.00

EXP CHECK RUN DATES 10/01/2012 - 10/02/2012  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4042	Law Enforcement trg/Weeks-May/Aug Chicago Police Department		09/05/12	Sep2012	1,829.00
10-5010-40-4042	DJOA trg/zucchero-Oct'12	DuPage Juvenile Officer's	09/24/12	Oct2012	55.00
10-5010-40-4042	NEMRT trg hosting exp-09/24/12	Village of Burr Ridge	09/27/12	Sep12PD	17.20
10-5010-40-4042	NEMRT trg hosting exp-09/25/12	Village of Burr Ridge	09/27/12	Sep12PD	17.22
10-5010-40-4042	NEMRT trg hosting exp-09/26/12	Village of Burr Ridge	09/27/12	Sep12PD	17.22
10-5010-40-4042	NEMRT trg hosting exp-09/27/12	Village of Burr Ridge	09/27/12	Sep12PD	17.22
10-5010-40-4042	DCCOP mtg/Madden-09/27/12	Village of Burr Ridge	09/27/12	Sep12PD	25.00
10-5010-50-5025	Freight Fee,Toshiba T-FC28-K, Bl Proven Business Systems		09/19/12	6302328181-127282	9.50
10-5010-50-5030	Cell phone bill/6-Aug12	Verizon Wireless	09/21/12	2804332574Sep	337.83
10-5010-50-5045	SWCD contract fee-Oct'12	Southwest Central Dispatch	09/20/12	101201126/Oct12	24,206.54
10-5010-50-5050	Rpr Opticom/#0716-Sep12	Public Safety Direct, Inc	09/19/12	23232	290.00
10-5010-50-5050	Outdoor warning siren maint/2-Au Branniff Comm., Inc.		08/01/12	990000217-25288	1,081.50
10-5010-60-6010	Item #SPO1533 Recoil Spring	Ray O'Herron Co.	09/06/12	60521PD-0058960IN	113.05
10-5010-60-6010	Item #SPO2551 Glock 22 Magazine	Ray O'Herron Co.	09/06/12	60521PD-0058960IN	301.95
10-5010-70-7000	Flashback 2 In-Car video sys-Sep13 Com Mobile-Vision, Inc.		09/18/12	ILBURR-0189952IN	10,590.00
10-5010-70-7000	Shipping & Handling	L3 Com Mobile-Vision, Inc.	09/18/12	ILBURR-0189952IN	100.00
10-5010-70-7000	Complete stripe package/vehs.	Car Reflections	09/27/12	012909	2,100.00
10-5010-70-7020	Artwork/new badge & patch	Car Reflections	09/27/12	012909	98.00
10-5010-70-7020	Equip. removal/transfer-#0804	Public Safety Direct, Inc	09/19/12	23236	275.00
Total For Dept 5010 Police					45,829.13
Dept 6010 Public Works					
10-6010-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-F	10/01/12	10373/479369	531.76
10-6010-40-4032	Uniform cleaning-Sep12	Breens Cleaners	09/18/12	9027-318866	66.40
10-6010-40-4032	Safety boots/Miedema-Sep'12	Red Wing Shoe Store	09/15/12	45000005377	125.00
10-6010-40-4041	Pre-empl drug screen/Miedema-Aug First Advantage Occupatio		08/31/12	461-10444/P1986444	27.75
10-6010-40-4042	APWA Snow/Ice conf-Wernimont/Oct APWA Suburban Branch		09/20/12	Oct2012	75.00
10-6010-50-5030	Cell phone bill/PW-Aug12	Verizon Wireless	09/21/12	2804332574Sep	293.58
10-6010-50-5095	Weed mowing/8426 Meadowbrook-09/ Vince's Flowers & Landscap		09/18/12	1131-L	390.00
10-6010-50-5095	Weed mowing/2 Erin Ln-09/13/12 Vince's Flowers & Landscap		09/18/12	1132-L	615.00
10-6010-50-5095	Weed mowing/8301 S. Mad-09/14/12 Vince's Flowers & Landscap		09/18/12	1133-L	427.00
10-6010-50-5095	Weed mowing/8426 Meadowbrook-09/ Vince's Flowers & Landscap		09/24/12	1141-L	92.50
10-6010-50-5095	Weed mowing/2 Erin L-09/21/12 Vince's Flowers & Landscap		09/24/12	1142-L	92.50
10-6010-50-5095	Weed mowing/8301 S Mad-09/21/12 Vince's Flowers & Landscap		09/24/12	1143-L	92.50
10-6010-60-6010	Sandpaper & paint supls-Sp12	Sherwin-Williams Company	09/12/12	491087243-.38364	168.82
10-6010-60-6041	Metal primer/2 gal-Sep12	Sherwin-Williams Co.	09/07/12	420120131-16766	89.78
Total For Dept 6010 Public Works					3,087.59
Dept 6020 Buildings & Grounds					
10-6020-50-5058	PD mat rental-09/18/12	Breens Cleaners	09/18/12	9028-318860	12.00
10-6020-50-5080	Electric/A'Head aerator-Sep12	COMED	09/06/12	9258507004/Sep12	70.95
10-6020-50-5080	PW sewer charge-May/Jul'12	DuPage County Public Work	09/12/12	3050696901/Sep12	569.93
Total For Dept 6020 Buildings & Grounds					652.88
Total For Fund 10 General Fund					66,520.89
Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	E911 line charge-Sep'12	AT&T	09/16/12	630299786809/Sep12	1,026.72



INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 21 E-911 Fund</b>					
Dept 7010 Special Revenue E-911				Total For Dept 7010 Special Revenue E-911	1,026.72
				Total For Fund 21 E-911 Fund	1,026.72
<b>Fund 23 Hotel/Motel Tax Fund</b>					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Median replacement plants-Sep12	Landworks Custom Ltd	09/11/12	4977	2,780.80
23-7030-80-8050	Event signs/race-Jun'12	Image FX, LLC	06/29/12	15258	60.00
				Total For Dept 7030 Special Revenue Hotel/Motel	2,840.80
				Total For Fund 23 Hotel/Motel Tax Fund	2,840.80
<b>Fund 31 Capital Improvements Fund</b>					
Dept 8010 Capital Improvement					
31-8010-70-7010	Madison St. LAFO/eng-Sep'12	Engineering Resource Assoc	09/11/12	120701.02	8,661.58
31-8010-70-7010	Garfield Street LAFO/eng-Sep'12	Engineering Resource Assoc	09/11/12	120702.02/Sep12	5,279.15
				Total For Dept 8010 Capital Improvement	13,940.73
				Total For Fund 31 Capital Improvements Fund	13,940.73
<b>Fund 51 Water Fund</b>					
Dept 6030 Water Operations					
51-6030-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-F	10/01/12	10373/479369	521.55
51-6030-40-4032	Uniform cleaning-Sep12	Breens Cleaners	09/18/12	9027-318866	72.88
51-6030-50-5020	PC alarm monitor-Oct/Dec'12	Alarm Detection Systems,	10/09/12	50347-Sep12	330.21
51-6030-50-5020	Colliform water tests/13/Aug12	Enviro-Test Perry Labs,	10/09/12	12-129127	84.50
51-6030-50-5020	UB meter reads/3965-Sep'12	DuPage County Public Works	09/24/12	1004	1,982.50
51-6030-50-5030	Cell phone bill/Wtr-Aug12	Verizon Wireless	09/21/12	2804332574Sep	327.42
51-6030-50-5067	Main Break Repair (15W 381 62nd	H & R Construction, Inc.	09/07/12	14368	3,400.00
51-6030-50-5080	Electric/Bedford sump pump-Sep12	COMED	09/12/12	9179647001/Sep12	24.91
51-6030-50-5080	Electric/2M tank-Sep12	COMED	09/07/12	9256332009/Sep12	126.36
51-6030-50-5095	Nicor gas heating chg/PC-Sep12	NICOR Gas	09/11/12	47915700000/Sep12	19.81
51-6030-50-5095	UB water bills/4761-Sep12	Third Millennium Assoc. Ir	09/25/12	15033	1,466.39
51-6030-60-6040	12" x 30" Water Main Repair Clam	HD Supply Waterworks, Ltd.	09/10/12	080167-541120	535.00
51-6030-60-6040	Shipping/Freight	HD Supply Waterworks, Ltd.	09/10/12	080167-541120	17.75
51-6030-60-6040	12" x 16" water main repair clam	Underground Pipe & Valve	09/11/12	897-176931	343.00
				Total For Dept 6030 Water Operations	9,252.28
				Total For Fund 51 Water Fund	9,252.28
<b>Fund 52 Sewer Fund</b>					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental insurance-Oct'12	Delta Dental of Illinois-F	10/01/12	10373/479369	298.22
52-6040-40-4032	Uniform cleaning-Sep12	Breens Cleaners	09/18/12	9027-318866	22.67
52-6040-50-5068	Emerg. san. swr jetting/BR Pkwy-	National Power Rodding Co	09/06/12	43116	1,323.00
52-6040-50-5080	Electric/H'Flids L.S-Sep12	COMED	09/07/12	0099002061/Sep12	60.64
52-6040-50-5080	Electric/C'Moor L.S-Sep'12	COMED	09/07/12	0356595009/Se012	160.47
52-6040-50-5080	Electric/A'Head L.S-Sep'12	COMED	09/07/12	7076690006/Se012	133.02
				Total For Dept 6040 Sewer Operations	1,998.02
				Total For Fund 52 Sewer Fund	1,998.02

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE  
 EXP CHECK RUN DATES 10/01/2012 - 10/02/2012  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT/phone support-Sep.19,24,26	Orbis Communications	09/26/12	555639	900.00
61-4040-50-5020	Data services-Aug12	Verizon Wireless	09/21/12	2804332574Sep	38.01
61-4040-60-6010	CE505A blk HP toner-2/PD	Runco Office Supply	09/26/12	5527-522362-0	153.98
61-4040-60-6010	CC531A cyan HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	103.99
61-4040-60-6010	CC532A yel. HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	103.99
61-4040-60-6010	Q6473A mag. HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	121.99
61-4040-60-6010	CE251A cyan HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	214.99
61-4040-60-6010	CE252A yel. HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	214.99
61-4040-60-6010	CE263A mag. HP toner/PD	Runco Office Supply	09/26/12	5527-522362-0	225.00
61-4040-60-6010	Wiring & 500gb HD-Sep12	Micro Center	09/14/12	025P02913238	187.97
Total For Dept 4040 Information Technology					2,264.91
Total For Fund 61 Information Technology Fund					2,264.91
Fund Totals:					
Fund 10 General Fund					66,520.89
Fund 21 E-911 Fund					1,026.72
Fund 23 Hotel/Motel Tax Fund					2,840.80
Fund 31 Capital Improvements Fund					13,940.73
Fund 51 Water Fund					9,252.28
Fund 52 Sewer Fund					1,998.02
Fund 61 Information Technology Fund					2,264.91
Total For All Funds:					97,844.35