

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**May 29, 2012  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Sarah Frankel  
Anne M. Jeans School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Approval of Regular Meeting of May 14, 2012
- \*B. Receive and File Draft Downtown Events Planning Committee Meeting of April 10, 2012
- \*C. Receive and File Draft Space Needs Committee Meeting of May 14, 2012

**6. ORDINANCES**

- \*A. Approval of An Ordinance Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for a Health and Wellness Clinic in a GI General Industrial District (Z-09-2012: 7928 Madison Street – Burr Ridge Fitness)
- \*B. Approval of An Ordinance Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for an Outside Sidewalk Seating Area for an Existing Restaurant (Z-10-2012: 104 Burr Ridge Parkway – Burr Ridge Bagel)
- \*C. Approval of An Ordinance Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for an Outside Sidewalk Seating Area for an Existing Restaurant (Z-11-2012: 324 Burr Ridge Parkway – Capri Ristorante)
- \*D. Approval of An Ordinance Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for the Expansion of an Outdoor Dining Area for a Restaurant (Z-12-2012: 780 Village Center Drive – Topaz)
- \*E. Approval of An Ordinance Amending Chapter 60 of the Burr Ridge Municipal Code – Amusement Tax

**7. RESOLUTIONS**

- A. Consideration of Adoption of Resolution of Appreciation for Zawaideh Family Stormwater Award

**8. CONSIDERATIONS**

- A. Consideration of Space Needs Committee Recommendation to Award Contract for Renovation of Village Hall Board and Conference Rooms
- B. Consideration of Space Needs Committee Recommendation to Award Contract for AV and Cable TV Equipment Purchase and Installation – Board and Conference Rooms Renovation
- C. Community Survey Question & Answer
- \*D. Approval of Recommendation to Authorize Contract for Streetlight Maintenance
- \*E. Approval of Recommendation to Award Contract for Police Station Security System Maintenance
- \*F. Approval of Request from I & M Canal National Heritage Corridor for Donation from Hotel/Motel Tax Fund (Dues)
- \*G. Approval of Request from Flagg Creek Heritage Society for Donation from Hotel/Motel Tax Fund
- \*H. Approval of Request for FMLA Leave of Absence – Cpl. Mike Barnes
- \*I. Approval of FY 11-12 Vendor List
- \*J. Approval of FY 12-13 Vendor List
- K. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**

**TO:** Mayor and Board of Trustees

**FROM:** Village Administrator Steve Stricker and Staff

**SUBJECT:** Regular Meeting of May 29, 2012

**DATE:** May 25, 2012

**PLEDGE OF ALLEGIANCE:** Sarah Frankel, Anne M. Jeans School

**6. ORDINANCES**

**A. Special Use (7926-8010 Madison Street – Burr Ridge Fitness)**

Enclosed is an Ordinance granting special use approval for a health and wellness clinic at 7928 Madison Street. The Plan Commission recommended approval of this petition and, at its May 14 meeting, the Board directed staff to prepare the attached Ordinance.

**It is our recommendation:** that the Ordinance be approved.

**B. Special Uses (104 Burr Ridge Parkway – Burr Ridge Bagel)**

Enclosed is an Ordinance granting special use approval for outdoor sidewalk seating for the Great American Bagel Restaurant at 104 Burr Ridge Parkway. The Plan Commission recommended approval of this petition and, at its May 14 meeting, the Board directed staff to prepare the attached Ordinance.

**It is our recommendation:** that the Ordinance be approved.

**C. Special Uses (324 Burr Ridge Parkway – Capri Ristorante)**

Enclosed is an Ordinance granting special use approval for sidewalk tables and chairs for Capri Restaurant at 324 Burr Ridge Parkway. The Ordinance includes the conditions recommended by the Plan Commission limiting the tables and chairs to a waiting area for restaurant patrons. The Plan Commission recommended approval of this petition and, at its May 14 meeting, the Board directed staff to prepare the attached Ordinance.

**It is our recommendation:** that the Ordinance be approved.

**D. Special Use (780 Village Center Drive – Topaz)**

Enclosed is an Ordinance granting special use approval for the expansion of an enclosed outdoor dining area for the Topaz Café at 780 Village

Center Drive. The Plan Commission recommended approval of this petition and, at its May 14 meeting, the Board directed staff to prepare the attached Ordinance.

**It is our recommendation:** that the Ordinance be approved.

**E. Amend Chapter 60 – Amusement Tax**

Based on normal review of our Ordinances, Village Attorney Scott Uhler is recommending a few amendments to Chapter 60 of the Burr Ridge Municipal Code as it relates to Amusement Tax. Enclosed please find a revised Ordinance, which broadens the range of the tax and clarifies how the tax is collected, based on gross receipts. There are currently no businesses in Burr Ridge for which the Amusement Tax is imposed.

**It is our recommendation:** that the Ordinance be approved.

**7. RESOLUTIONS**

**A. Resolution of Appreciation - Zawaideh Stormwater Award**

The Burr Ridge Stormwater Committee has long been an advocate of private investment in the stormwater systems in Burr Ridge. Our community has over 100 detention basins, as well as many miles of streams, rivers, and regulated floodplain. The vast majority of these systems are under the ownership and maintenance of private parties; primarily homeowners, businesses, and homeowners associations. In this regard, the Stormwater Committee wishes to acknowledge and commend those parties who improve a portion of the storm water system on their property, which serves not only the benefit of the immediate property owners, but the larger community as well.

The Zawaideh Family project included sediment removal and stream bank stabilization adjacent to their home in Arrowhead Farms. The discharge channel for the Arrowhead Farms ponds had become filled with sediment and overgrowth during the last 20 years. This was a concern for subdivision residents and for the Village, as potential existed for blockage of the roadway culverts. Also, significant erosion had occurred, which caused unstable slopes, transport of sediment into the waterways, and loss of turf grass lawn areas.

The Zawaideh family contracted with Naperville Excavating to remove the overgrowth, reconstruct the channel, and to install stream bank stabilization at the site. The improvements that were undertaken at this location will be long-lasting and will ensure that the drainage system works well, to the mutual benefit of the Zawaideh family, the Arrowhead Farms subdivision, and the larger community.

The Stormwater Committee wishes to congratulate the Zawaideh Family on completing this project, and to present them with a "Pond and Stream Beautification Award". This project will be acknowledged by a notation on the plaque in the Village Hall foyer, and by a granite award marker that will be installed at the site. Congratulations!

**It is our recommendation:** that the Resolution be adopted.

## 8. CONSIDERATIONS

### A. **Space Needs Committee Recommendation – Contract for Board and Conference Rooms Renovation**

On Monday, May 14, the Space Needs Committee voted unanimously to recommend that a contract be awarded to JC Anderson, Inc. for the renovation of both the Board Room and Conference Room. The Village received four bids for this project as follows:

COMPANY	BOARD ROOM	CONFERENCE ROOM	ADD'L LIGHTING	TOTAL
JC Anderson	\$119,381	\$10,207	\$6,046	\$135,634
Alps	\$139,064	\$12,268	\$5,665	\$157,888
KM Holly	\$127,270	\$14,942	\$13,000	\$155,212
Schwartz Construction	\$144,763	\$17,637	\$14,300	\$176,700
<b>Consultant Estimate</b>	<b>\$125,097</b>	<b>\$12,800</b>	<b>-----</b>	<b>\$137,897</b>

Please note that these figures do not include furniture, which was budgeted at \$34,569, AV Equipment (see Item #8B below) or draperies, which was budgeted at \$3,338. The quote for draperies came in at \$3,098 for the Board Room.

In addition, there was an alternate bid from JC Anderson for additional lighting to improve the quality of the cable TV picture in the amount of \$6,046, which the Committee also recommended be approved.

The Board will recall that \$175,000 was budgeted this fiscal year for the Village Hall renovation project in the Capital Improvements Fund and an additional \$55,000 was budgeted for the AV Equipment in the Information Technology Fund. However, there still remains more than \$450,000 in the Capital Projects Fund that is set aside specifically for the renovation of the Village Hall.

**It is our recommendation:** that the recommendation of the Space Needs Committee be approved and that a contract be awarded to JC Anderson, Inc. in the amount of \$135,634.

**B. Space Needs Committee Recommendation – Contract for Board and Conference Rooms AV and Cable TV Equipment**

In conjunction with the Village Hall Board and Conference Rooms renovation, upgrades to the Village's audio-visual and cable broadcast capabilities are proposed. The current equipment is from the 1980's and is obsolete and prone to failing. Specifications for the equipment were developed and solicited to vendors. The upgrades consist of the following configuration:

- Board Room: An upgraded computer projector, screen, and speakers. LED display screens at each dais seat for computer projection. Two microphones for the podiums and two wireless microphones for the control system.
- AV Closet: The back room of the board room, the control system that will manage the complete AV system
- Video Editing Room: New cameras (board room), mixing board and monitors for broadcasting.
- Conference Room: Mounted LED screen for computer projection. AV, network, and phone hook ups in the conference table

Six vendors responded with the following quotes:

Location	Budget	AVLET	Frostline	Esscoe	Procom	Advent	GFI
Board Room	\$9,840	\$8,876	\$8,747	\$8,700	\$12,570	\$8,291	\$10,690
AV Closet	\$14,210	\$12,204	\$13,374	\$14,840	\$10,042	\$14,856	\$16,939
Video Editing Room	\$22,200	\$21,291	\$21,940	\$24,400	\$23,619	\$21,685	\$28,518
Labor & Installation	\$8,750	\$7,675	\$7,681	\$10,560	\$15,832	\$17,127	\$13,664
<b>Subtotal</b>	<b>\$55,000</b>	<b>\$50,046</b>	<b>\$51,741</b>	<b>\$58,500</b>	<b>\$62,063</b>	<b>\$61,959</b>	<b>\$69,810</b>
Conference Room	\$2,220	\$1,841	\$1,988	\$4,600	\$2,814	\$4,670	\$8,882
<b>TOTAL</b>	<b>\$57,220</b>	<b>\$51,886</b>	<b>\$53,729</b>	<b>\$63,100</b>	<b>\$64,877</b>	<b>\$66,629</b>	<b>\$78,691</b>

The low bid, Avlet Inc., is based out of Wheaton Illinois. They are a qualified audio visual company specializing in the configuration, installation, and support of commercial and residential systems. Avlet was the vendor that installed the AV system in the Police facility training room. They did an excellent job during that installation and we were happy with their work.

**It is our recommendation:** that a contract for Board Room and Conference Room AV and cable TV equipment be awarded to Avlet Inc. in the amount of \$51,886.

**C. Community Survey Question & Answer**

This is an item that will be placed on the agenda for the next several months. Mayor Grasso will present community-asked questions and

answers that were generated through the recent Community Survey. The questions and answers will then be placed on our website.

**D. Contract for Streetlight Maintenance**

The Burr Ridge Public Works Department performs the majority of streetlight maintenance work with in-house personnel. However, it occasionally becomes necessary to utilize contractors for work which cannot be performed with Village crews or equipment, such as the replacement of damaged streetlights following traffic accidents, removing and replacing underground conduit and wiring, and for more difficult repairs that require advanced electrical expertise.

Due to the nature of this work, it is necessary to have a contractual agreement in place with a contractor(s) that is familiar with the Village's system, and can perform work without Village supervision. This is especially necessary for emergency response (i.e. a streetlight has been knocked down by a traffic accident). As-needed contractual streetlight maintenance work is performed based upon a "time and materials" basis, therefore it is necessary to define labor rates as a function of the contract. Historically, the Village has retained a maintenance contract with Meade Electric to perform this work, and we have been satisfied with their responsiveness, quality control, and workmanship. Nonetheless, staff feels that it is in the Village's best interest to have hourly agreements (a.k.a. "time and materials" agreements), with more than one contractor in order to ensure a competitive environment, and to ensure that an alternate source is available in the event that the primary source is delayed or is unable to perform the required work due to other commitments.

Therefore, in 2009, staff solicited additional pricing from RAG's Electric. The utilization of multiple contractors has allowed the Village to maintain a competitive costing schedule, and compel contractual work to be performed more quickly. During the last three years, both contractors have performed well when called upon. Therefore, staff has solicited updated time and materials cost schedules from Meade Electric, and from Rag's Electric, for the next three year term. Meade has agreed to hold their hourly electrician rate at \$95 per hour for the three year term; RAG's 2012 rate will be \$93, followed by \$94.50 and \$96 in 2013 and 2014 respectively (see attachment).

**It is our recommendation:** that the Board approve the time and materials cost proposals from Meade Electric and from Rag's Electric, as applicable to the years 2012 – 2015.

**E. Contract for Police Station Security System Maintenance**

The 12 month warranty for the computers, hardware and software system upgrades in the police facility expired October 2011 and \$10,760 was budgeted in FY 12-13 for a maintenance contract. The Police Department would like to contract with MIDCO, Inc., due to the fact that they are a local Burr Ridge company and the company that installed the system. MIDCO has provided excellent service during the warranty period.

The MIDCO three-year service maintenance contract will cover the computer hardware and software updates that control facility access control systems, interview/interrogation video, audio systems, and associated routers and switches in the main computer room. The scope of this service agreement covers response by MIDCO Monday through Friday from 8:30 AM to 4:30 PM. The agreement will remain in force for three years from June 1, 2012. The annual cost of the maintenance contract for a three year contract is \$10,760.

**It is our recommendation:** that a three-year contract for the Police Station Security System Maintenance be awarded to MIDCO at \$10,760 per year.

**F. Request for Hotel/Motel Tax Funds – I & M Canal Dues**

Enclosed is a letter from David “Ned” Capouch, Chairman of the I & M Canal National Heritage Corridor Civic Center Authority Board, requesting the annual dues contribution in the amount of \$2,900. \$3,000 has been placed in the Hotel/Motel Tax Fund Budget for this purpose.

**It is our recommendation:** that the request from the I & M Canal National Heritage Corridor for dues in the amount of \$2,900 be approved.

**G. Request for Hotel/Motel Tax Funds – Flagg Creek Heritage Society**

Enclosed is a letter from Linda Petrasek, Secretary of the Flagg Creek Heritage Society, requesting a contribution toward the continued operation of its museum. \$2,500 has been placed in the Hotel/Motel Tax Fund Budget for this purpose.

**It is our recommendation:** that the request from the Flagg Creek Heritage Society for a contribution toward operation of its museum in the amount of \$2,500 from the Hotel/Motel Tax Fund be approved.

**H. FMLA Leave of Absence – Cpl. Mike Barnes**

Enclosed please find memos from Cpl. Mike Barnes and Police Chief John Madden requesting approval of up to 12 weeks of intermittent leave of



absences under the Family Medical Leave Act for Cpl. Barnes to care for his seriously ill parents and his minor child, which qualify under the FMLA regulations for a leave. Cpl. Barnes has exhausted his sick leave and will be using vacation time to cover his time off. He is requesting FMLA leave approval for intermittent vacation time off without limitation of minimum staffing guidelines or overtime. He is also requesting that the FMLA leave approval be retroactive to May 16, 2012, to cover any requests between May 16 and May 29.

**It is our recommendation:** that the request for up to 12 weeks of intermittent leaves of absence under the Family and Medical Leave Act for Cpl. Mike Barnes be approved.

**I. Approval of FY 11-12 Vendor List**

Enclosed is the FY 11-12 Vendor List in the amount of 89,807.36 for all funds.

**It is our recommendation:** that the FY 11-12 Vendor List be approved.

**J. Approval of FY 12-13 Vendor List**

Enclosed is the FY 12-13 Vendor List in the amount of \$263,096.74 for all funds, plus \$182,671.22 for payroll, for a grand total of \$445,767.96. The FY 12-13 Vendor List includes the following special amount:

- \$60,000.00 – Kramer Tree Specialists for EAB treatments in May
- \$70,560.00 – Pleasantview Fire Protection District for CAD System purchase (out of E-9-1-1 Funds)

**It is our recommendation:** that the FY 12-13 Vendor List be approved.

5A

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL**

**May 14, 2012**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of May 14, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Lieth Dalloal of Gower Middle School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Paveza, Wott, Manieri, Grela, and Mayor Grasso. Absent was Trustee Sodikoff. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, Deputy Police Chief Tim Vaclav, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Grela and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) (except 8E) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Wott, Manieri, Paveza, Ruzak

NAYS: 0 – None

ABSENT: 1 – Trustee Sodikoff

There being five affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF APRIL 23, 2012** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PERSONNEL COMMITTEE MEETING OF MAY 2, 2012** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF MAY 7, 2012** were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
May 14, 2012

**RECEIVE AND FILE (DRAFT) STORMWATER MANAGEMENT COMMITTEE MEETING OF MAY 8, 2012** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PATHWAY COMMISSION MEETING OF MAY 10, 2012** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**ORDINANCE GRANTING SPECIAL USE PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR A TEMPORARY SIDEWALK DINING AREA FOR A RESTAURANT (Z-06-2012; 590 VILLAGE CENTER DRIVE – WOK N FIRE)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting a one year special use approval pursuant to the Village of Burr Ridge Zoning Ordinance to permit a temporary sidewalk dining area for a restaurant (Z-06-2012; 590 Village Center Drive – Wok N Fire Restaurant).

**THIS IS ORDINANCE NO. A-834-09-12.**

**ORDINANCE GRANTING SPECIAL USES PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR A RESTAURANT WITH BEER AND WINE SALES AND AN ENCLOSED OUTDOOR DINING AREA (Z-08-2012; 515 VILLAGE CENTER DRIVE – STARBUCKS)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting special uses pursuant to the Village of Burr Ridge Zoning Ordinance for a restaurant with beer and wine sales and an enclosed outdoor dining area (Z-08-2012; 515 Village Center Drive – Starbucks).

**THIS IS ORDINANCE NO. A-834-10-12.**

**PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE TO ALLOW A HEALTH AND WELLNESS CLINIC IN A GI GENERAL INDUSTRIAL DISTRICT (Z-09-2012; 7926-8010 MADISON STREET – BURR RIDGE FITNESS)** The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance to approve a special use to allow a Health and Wellness Clinic in a GI General Industrial District (Z-09-2012: 7926 – 8010 Madison Street - Burr Ridge Fitness).

**PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE TO ALLOW AN OUTDOOR SIDEWALK SEATING AREA FOR AN EXISTING RESTAURANT (Z-10-2012; 104 BURR RIDGE PARKWAY – BURR RIDGE BAGEL)** The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare and Ordinance to approve a special use to allow an outdoor sidewalk seating area for an existing restaurant (Z-10-2012: 104 Burr Ridge Parkway – Burr Ridge Bagel).

**PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE TO ALLOW THE EXPANSION OF AN EXISTING OUTDOOR DINING AREA (Z-12-2012; 780 VILLAGE CENTER DRIVE – TOPAZ CAFE)** The Board, under the Consent Agenda by

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
May 14, 2012

Omnibus Vote, directed staff to prepare an Ordinance to approve a special use to allow the expansion of an existing outdoor dining area (Z-12-2012: 780 Village Center Drive – Topaz Cafe).

**PATHWAY COMMISSION RECOMMENDATION CONCERNING ASPHALT PATHWAY REPLACEMENT – CHASEMOOR SUBDIVISION** The Board, under the Consent Agenda by Omnibus Vote, directed staff to proceed with the replacement of the asphalt portions of the Chasemoor Drive sidewalks with a five foot wide concrete sidewalk based on an approximate cost of \$55,000 with the engineering to be done by Village staff and to postpone the replacement of the pathway on the west side of Chasemoor.

**VOUCHERS FY 11 - 12** in the amount of \$420,558.32 for the period ending May 14, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

**VOUCHERS FY 12 - 13** in the amount of \$30,217.32 for the period ending May 14, 2012, and payroll in the amount of \$252,057.26 for the period ending April 28, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

#### **POLICE DEPARTMENT PROMOTIONS RECOGNITION**

Police Chief John Madden announced the promotions of Officer Ryan Husarik to the rank of Corporal and Corporal Luke Vulpo to the rank of Sergeant. Village Clerk Karen Thomas conducted the swearing in.

#### **POLICE DEPARTMENT NEW PATROL OFFICER INTRODUCTION**

Police Chief John Madden introduced Patrol Officer Lukas Weeks to the Mayor and Board of Trustees. Officer Weeks is currently attending the police academy.

**DISCUSSION CONCERNING PROPERTY TAXES** Village Administrator Steve Stricker discussed a presentation explaining the DuPage County property tax bills. Mr. Stricker began by stating that in December of 2011, the Board approved a tax increase of 1.5%, the maximum allowed under the tax cap. He explained the factors contributing to the change in the tax bill which are:

- the Village Tax increase of 1.5%,
- the increased debt service amount of 1.42%,
- reallocation of existing tax dollars from the Police Pension Fund to the General Fund, and
- the Village of Burr Ridge EAV reduction by 6.24% causing an increase in the tax rate.

He stated that although some taxpayers may pay substantially more to the Village this year, the Village will not receive any more dollars than allowed under the tax cap. For every resident who pays more, there will be some other taxpayer who will pay less.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
May 14, 2012

Mr. Stricker explained that the tax amount levied is calculated by the EAV times the tax rate. He discussed the levies of the Village funds which are the General Corporate, Police Protection, Police Pension and the Debt Service Levy.

Mr. Stricker showed charts illustrating the results of the tax rate increase and the reallocation of funds on the property tax bill. He explained that of the entire tax bill, the Village controls less than 2.5 % and showed a breakdown of the allocation of the tax dollars.

Mr. Stricker explained that the major projects proposed in the Village are funded from sources other than resident tax dollars.

Trustee Wott commented that based on Mr. Stricker's explanation, resident taxes will never be reduced. In response, Mr. Stricker reiterated the tax calculation and emphasized that the Village has no control over the calculation. He stated that residents whose EAV dropped more than 10% should see a reduction in taxes.

The Board discussed the current economic climate and how it relates to property taxes in both Cook and DuPage County and the effect on the property owners of Burr Ridge.

**COMMUNITY SURVEY QUESTION & ANSWER** Mayor Grasso addressed the question,

Can the Village construct a pedestrian walkway / bridge across I-55?

There is currently a sidewalk under I-55 at Madison Street. The Pathway Plan also recommends a pedestrian connection across I-55 in the vicinity of County Line Road. Staff conducted a study in conjunction with the reconstruction of the I-55 Bridge over County Line Road and determined it would not be a safe or viable option for a walkway due to excessive speed and continuous traffic flow. Other alternatives for a walkway in this area would create engineering and funding challenges.

**PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE TO ALLOW AN OUTDOOR SIDEWALK SEATING AREA FOR AN EXISTING RESTAURANT (Z-11-2012: 324 BURR RIDGE PARKWAY – CAPRI RISTORANTE)** This item was removed from the consent agenda at the request of Trustee Grela for further clarification on the request.

Community Development Director Doug Pollock explained that the petitioner initially requested outdoor seating with the option to provide food and beverage service for patrons while waiting for a table or for walk-up patrons. Mr. Pollock explained that the Zoning Ordinance requires that outdoor dining areas providing food and beverage service must enclose the area such that it is accessible only through the restaurant in order to control liquor sales and consumption. He noted that the petitioner does not wish to enclose the area and decided the tables and chairs would be used only as a waiting area for dinner seating with no food or beverage service.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
May 14, 2012

Trustee Grela inquired if it would be allowed for a patron to purchase food or drink and consume them at the outdoor tables and Mr. Pollock indicated that it would not.

Mayor Grasso questioned why restaurant patrons could not be allowed to use the outdoor area to consume alcoholic beverages while waiting for their dinner table seating. In response, Mr. Pollock explained that it is prohibited under the Zoning Ordinance and if a special use were granted, it would set a precedent for other restaurants to request the same use.

Mayor Grasso inquired as to how this use could be accommodated. Mr. Pollock explained that the Zoning Ordinance would have to be amended to create a land use category that would accommodate the use.

Trustee Grela inquired if a roped area would be sufficient to designate the area as enclosed. Mr. Pollock indicated that it would be up the Plan Commission and Board to decide upon the type of enclosure that would suffice.

Mr. Pollock explained that Starbuck's, which will be serving beer and wine, is constructing an enclosure such that the outdoor dining area is only accessible from the restaurant.

Motion was made by Trustee Grela and seconded by Trustee Wott to direct staff to prepare an Ordinance for a sidewalk seating area in an existing restaurant to be used as a waiting area only without food service or beverage consumption (Z-11-2012: 324 Burr Ridge Parkway – Capri Ristorante).

On voice vote, the motion carried.

**OTHER CONSIDERATIONS** Trustee Ruzak inquired about the status of the noise study from the Saia property. Village Administrator Steve Stricker stated the study has been completed and the data is in the process of being compiled.

Trustee Manieri mentioned that the attorney for Saia stated that trees were to be planted along Frontage Road at the Saia property and the trees have not yet been planted.

Trustee Ruzak stated that a ceremony for Armed Forces Day is planned to be held at the Veterans Memorial on May 19<sup>th</sup> at 10:00 a.m.

Trustee Manieri commended the Police Department on their recent investigative work.

**AUDIENCE** There were none at this time.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** There were none at this time.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
May 14, 2012

**ADJOURNMENT** Motion was made by Trustee Wott and seconded by Trustee Paveza that the Regular Meeting of May 14, 2012 be adjourned.  
On voice vote the motion carried and the meeting was adjourned at 8:00 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_,  
2012.

# DRAFT

5B

**MINUTES  
DOWNTOWN BURR RIDGE EVENTS PLANNING COMMITTEE  
VILLAGE OF BURR RIDGE  
APRIL 10, 2012**

**CALL TO ORDER:** Chairperson Maureen Wott called the meeting to order at 7:00 p.m. at the Village Hall Conference Room, 7660 County Line Road, Burr Ridge, Illinois

**ROLL CALL** - Roll call was taken as follows:

Present: Chairperson Maureen Wott, Gaye Wagner, Joan Ruzak, Suzanne Gray and Dehn Grunsten.

Absent: Lavonne Campbell and Jane Hopson.

Also Present: Assistant to the Administrator Lisa Scheiner.

**APPROVAL OF DECEMBER 20, 2011 MINUTES**

**A MOTION** was made by Joan Ruzak and **SECONDED** by Dehn Grunsten to approve the minutes of the December 20, 2011. **MOTION CARRIED** by a vote of 5-0 with two members absent.

**DISCUSSION REGARDING FY 2012-2013 BUDGET**

Chairperson Wott stated that the Village Board received the Committee's recommendation regarding the budget and were in the final process of approving the budget.

Ms. Scheiner reviewed the FY 12-13 Budget including the list of concert sponsors. Ms. Scheiner stated that the Village expected \$15,000.00 in sponsorship revenue for weekly concert sponsors. With a total concert budget of \$15,605.00, it means that the net cost to the Village for this 11-week event is \$605.00.

There was a brief discussion regarding sponsorship contributions for 2012 and the requirements that would be set forth for 2013.

Ms. Scheiner reviewed the Car Show budget and stated that the Village expected approximately \$3,500.00 in sponsorship revenue plus \$1,060.00 in entry fees. As a result, the total anticipated revenue for this event is \$4,560.00. With a total car show budget of \$5,140.00 the net cost to the Village for this event is \$580.00.

Ms. Scheiner stated that the summer events and fundraising efforts generated significant interest in the business community this year. She said she anticipated that, as a result of the Committee's discussion regarding required contributions for 2013, the events might break even or become profitable.



Trustee Wott discussed the Board's decisions regarding the budgeted amount for upgrading concert equipment.

### **CONSIDERATION OF RECOMMENDATION TO UPGRADE CONCERT EQUIPMENT**

Ms. Scheiner stated that the Burr Ridge Village Center has pledged a \$10,000.00 donation to offset the cost of a new concert tent. She reviewed the space limitations of the Village Center and stated that, after careful review by the Village staff and Village Center representatives, the recommended product is a Warner Shelter Systems Domed Stage Cover in the amount of \$16,088.12. She said that this price includes shipping. There was a brief discussion regarding the difference between the domed stage cover and the arabesque/saddle span tent covers available through Warner Shelter System and their competitor, Tentnology. Ms. Ruzak stated that she liked the look of the dome stage cover better.

**A MOTION** was made by Dehn Grunsten and **SECONDED** by Gaye Wagner to recommend that the Board of Trustees award a contract to Warner Shelter Systems for the purchase of a domed stage cover at a price not to exceed \$16,088.12. **MOTION CARRIED** by a vote of 5-0, with two members absent.

Ms. Scheiner explained the temporary and permanent options for sound/lighting upgrades. She reviewed the costs and the initial proposal by Production Plus Technologies for permanent installation. She stated that the expected life of the equipment is ten years, whereas temporary installation could cost as much as \$8,000 per year. Despite the initial large investment the permanent installation is more cost effective. Ms. Scheiner stated that she was concerned about spending that kind of money up front without first testing the equipment to make sure it would satisfy the needs of the event. She said she would like to have the same equipment brought in on a temporary basis for a few weeks. Once the ideal arrangement has been made, a competitive bidding process can take place for permanent installation of the equipment.

There was a discussion regarding the pricing and options.

**A MOTION** was made by Dehn Grunsten and **SECONDED** by Gaye Wagner to recommend that the Village of Burr Ridge contract with a temporary sound vendor for up to three weeks at a cost not to exceed \$1,800 and that proposals be solicited for permanent installation of a sound system based on the performance of the temporary system. **MOTION CARRIED** by a vote of 5-0, with two members absent.

### **UPDATE REGARDING OTHER COMMUNITY EVENTS**

Ms. Scheiner reviewed the advertising that will be done through the Village, Village Center and Park District for the summer events.

There was a brief discussion regarding the distribution of door prizes and door prize tickets. The Committee members agreed that the crowd is getting too large to hand out tickets and that guests can pick them up from select locations. Ms. Scheiner discussed the

staffing needs at the event, the support received from the Park District and the additional support needed from volunteers. She stated that she would email a schedule to the Committee members.

There was a brief discussion regarding the fundraising that will be done for the stage.

Ms. Scheiner reviewed the vendors hired for the Car Show and the recruiting efforts that would take place for show participants. She asked for Committee direction regarding t-shirts and trophies. After a brief discussion, the Committee agreed that the t-shirts should be red and that trophies should also be red. The Committee members discussed the changes to this year's Peoples' Choice Awards.

Ms. Gray provided the Committee with an update regarding the 5k. She stated that the name of the race is the "Run the Ridge" 5k and that marketing materials for this event would be integrated with the rest of the Village's campaign. She said the benefactor for this event is Turning Pointe Autism Foundation. She described the activities that would be going on throughout the day and the sponsors that have signed on. She said the Burr Ridge Park District generously agreed to donate games and have their staff supervise the games.

Ms. Scheiner and Ms. Gray reviewed the role of the host site, County Line Square, in the event.

## **OTHER BUSINESS**

Ms. Ruzak invited the Committee to attend the second annual Armed Forces Day celebration on Saturday, May 19<sup>th</sup> at 10:00 a.m. at the Burr Ridge Veterans' Memorial.

There was a brief discussion regarding the online FOIA/Open Meetings Act training required for elected and appointed officials.

## **ADJOURNMENT**

**A MOTION** was made by Gaye Wagner and **SECONDED** by Suzanne Gray to adjourn the April 10, 2012, Downtown Burr Ridge Events Planning Committee meeting. **MOTION CARRIED** by a vote of 5-0 with two members absent, and the meeting was adjourned at 8:27 p.m.



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Lisa Scheiner  
Assistant to the Administrator  
May 25, 2012

5C

**MINUTES****SPACE NEEDS COMMITTEE MEETING****Monday, May 14, 2012****CALL TO ORDER**

The meeting was called to order by Mayor Gary Grasso at 6:00 p.m.

**ROLL CALL**

Present: Mayor Gary Grasso, Trustee Al Paveza, Trustee Bob Grela and Committee Member Greg Trzupsek

Absent: None

Also Present: Village Administrator Steve Stricker and Consultant Josephine Goetz

**APPROVAL OF MINUTES**

A **motion** was made by Trustee Bob Grela to approve the minutes of February 27, 2012. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 4-0.

**REVIEW OF BIDS FOR VILLAGE HALL RENOVATION**

Village Administrator Steve Stricker and Consultant Josephine Goetz presented the Committee with the bids that were received for both the Board Room and Conference Room construction, as well as the purchase and installation of AV equipment. The bids for the Village Hall Board Room and Conference Room Renovation projects are as follows:

<b>Board Room Renovation</b>	
Alps	\$139,064
JC Anderson	\$119,381
KM Holly Construction	\$127,270
Schwartz Construction Group	\$144,763
MC Building, Inc.	Bidder not qualified; rejected bid

<b>Conference Room Renovation</b>	
Alps	\$12,268
JC Anderson	\$10,207
KM Holly Construction	\$14,942
Schwartz Construction Group	\$17,637
MC Building, Inc.	Bidder not qualified; rejected bid

<b>Audio/Visual Equipment - Board Room</b>	
Avlet	\$50,046
Frostline	\$51,741
Essco	\$58,500
Procom	\$62,063
Advent System	\$61,959
GFI	\$69,810

<b>Audio/Visual Equipment - Conference Room</b>	
Avlet	\$1,841
Frostline	\$1,988
Essco	\$4,600
Procom	\$2,814
Advent System	\$4,670
GFI	\$8,882

Administrator Stricker stated that the low bidder for the construction project is JC Anderson and that the low bidder for the purchase and installation of the AV equipment is Avlet. He stated that, in addition, there was an alternate bid for additional lighting, with the low bid being in the amount of \$6,046. He stated that, with the change in the scope of work, he was concerned that, even with the additional lighting that was being proposed, there may not be enough to make a difference in the quality of the lighting for broadcast purposes. Mayor Grasso agreed that it is imperative that there is sufficient lighting in the Board Room and that the quality of the cable TV picture improves as a result. In response, Committee member Greg Trzupek suggested that the electrical wiring could be roughed in and the actual lights purchased, once it is determined whether or not they are needed.

Consultant Josephine Goetz reminded the Committee that the bids did not include the cost for furniture, which is still budgeted at \$34,569. She presented the Committee with several new lower-cost chairs for the Board dais. The consensus of the Committee was to utilize the taupe-colored chair in leather.

Administrator Stricker indicated that there is \$500,000 that is set aside for the renovation of the Village Hall and that this year \$175,000 was budgeted for the Board Room Renovation Project. He stated that, in addition, \$55,000 was budgeted for the AV equipment in the Information Technology Fund. He indicated that the Village could do both the construction work and AV equipment for both the Board Room and Conference Room and still be at the original budgeted amount.

Mayor Grasso indicated that he is aware that some Trustees feel that we should only pursue the installation of the new AV equipment. However, he stated his concern that this would not solve the lighting problem in the room and, without doing so, the quality of the TV picture would not improve significantly. He also indicated that, if the AV equipment is installed in the old dais, in a couple of years when the dais is finally reconstructed, all of

that wiring would have to be replaced. He stated that he did not feel that separating the AV equipment from the actual construction of the Board Room made sense.

#### **RECOMMENDATION CONCERNING VILLAGE HALL BOARD ROOM RENOVATION**

After some discussion, a **motion** was made by Trustee Bob Grela to recommend that the Village Board accept the bids for the construction of both the Board Room and Conference Room, along with all of the AV equipment for both rooms and the additional lighting in the Board Room. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 4-0.

#### **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee Bob Grela to adjourn the meeting. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 4-0. The meeting was adjourned at 6:40 p.m.

Respectively submitted,



Steve Stricker  
Village Administrator

SS:bp

6A

ORDINANCE NO. A-834-\_\_\_\_-12

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE VILLAGE OF  
BURR RIDGE ZONING ORDINANCE FOR A HEALTH AND WELLNESS CLINIC  
IN A GI GENERAL INDUSTRIAL DISTRICT

(Z-09-2012: 7928 Madison Street - Burr Ridge Fitness)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 7, 2012 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including

its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 7928 Madison Street, Burr Ridge, Illinois is Burr Ridge Fitness, LLC (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section X.F.2.e of the Burr Ridge

Zoning Ordinance to allow a Health and Wellness Clinic in a GI General Industrial District.

- B. That the business will provide fitness classes for a limited number of persons. As such, it will not impact other businesses in the building or in the surrounding area.

**Section 3:** That special use approval as per Section X.F.2.e of the Burr Ridge Zoning Ordinance to allow a Health and Wellness Clinic in a GI General Industrial District ***is hereby granted*** for the property commonly known as 7928 Madison Street. The Permanent Real Estate Index Number (PIN) for the property is: 09-35-205-020.

**Section 4:** That the approval of this special use is subject to compliance with the following conditions:

- A. The special use shall be limited to a health and fitness clinic as described in the petitioner's findings of fact and business plan and shall be limited to the 2,740 square feet at 7928 Madison Street.
- B. There shall be no more than 25 people at the site at any given time.
- C. The parking lot shall be re-striped within two years after approval of the special use.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet



form.

**PASSED** this 29<sup>th</sup> day of May, 2012, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 29<sup>th</sup> day of May, 2012.

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Village President

**ATTEST:**

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Village Clerk

6B

ORDINANCE NO. A-834-\_\_\_\_-12

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE  
VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR  
AN OUTSIDE SIDEWALK SEATING AREA FOR AN EXISTING RESTAURANT

(Z-10-2012: 104 Burr Ridge Parkway - Burr Ridge Bagel)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 7, 2012 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of

Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 104 Burr Ridge Parkway, Burr Ridge, Illinois, is Capri Ristorante (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit outdoor sidewalk seating for an existing restaurant.
- B. That the outdoor sidewalk seating area is consistent with other sidewalk seating in the County Line Square Shopping Center.
- C. That there will be no table service or consumption of alcoholic beverages associated with the sidewalk seating area as the tables and chairs will be used exclusively carry out service and consumption.

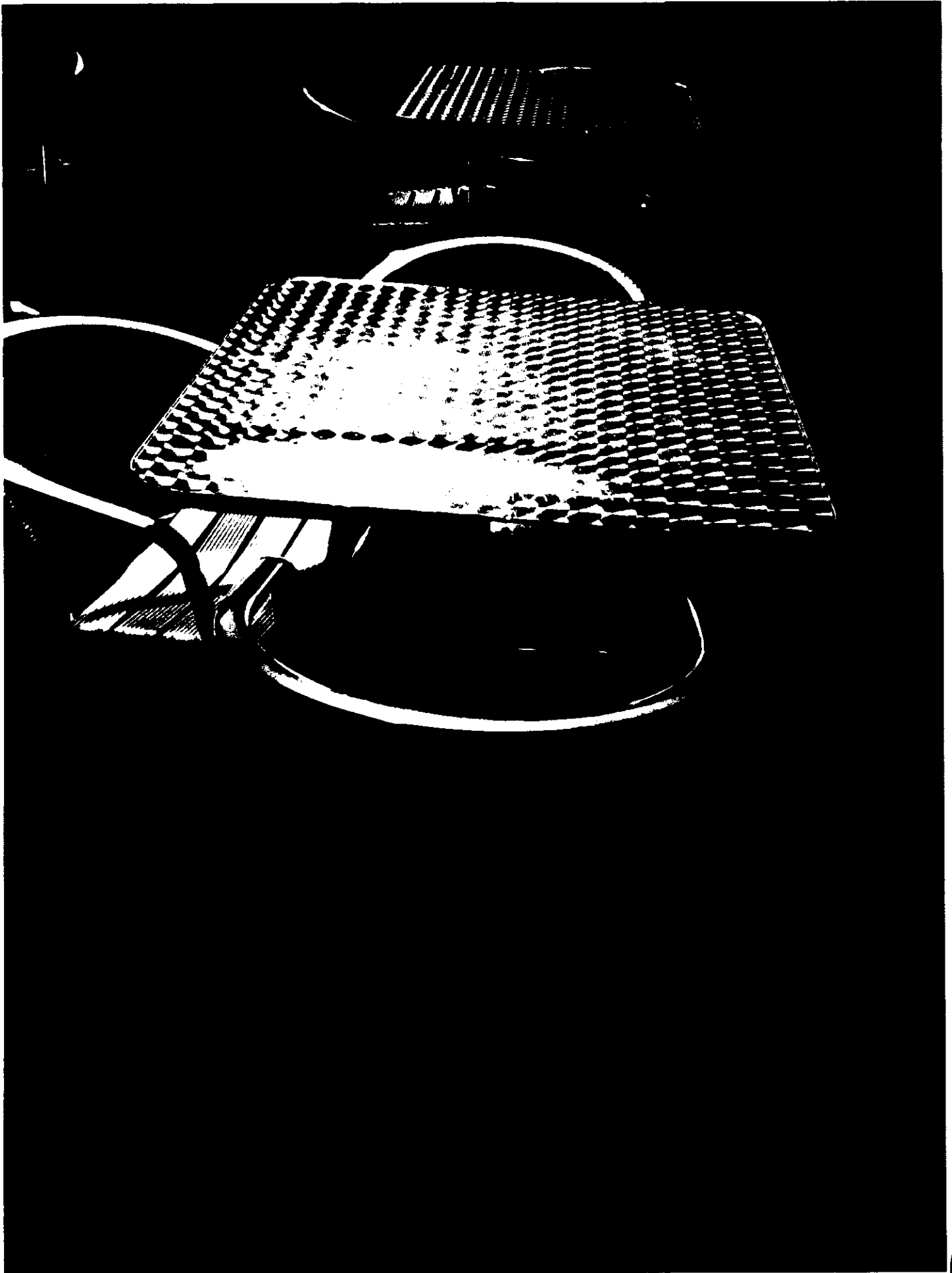
**Section 3:** That special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit outdoor sidewalk seating for an existing restaurant *is hereby granted*

for the property commonly known as 104 Burr Ridge Parkway. The Permanent Real Estate Index Numbers (PIN) for the property is: 18-30-305-003.

Section 4: That the approval of this special use is subject to compliance with the following conditions:

- A. The number of tables and chairs shall be limited to a maximum of two tables and eight chairs and they shall be located adjacent to the front wall of the restaurant so as not to impede pedestrian traffic.
- B. There shall be no table service or service of alcoholic beverages for the sidewalk dining area.
- C. There shall be no advertising, signs, or leaflets on the tables or chairs.
- D. The tables and chairs shall match other approved sidewalk tables and chairs in County Line Square and as shown on the attached Exhibit A.
- E. A trash container shall be provided in the vicinity of the tables and chairs matching other trash containers in County Line Square and with a self-closing lid.
- F. Sidewalk seating shall be limited to May 1 to October 31 each year, and all furniture and facilities for sidewalk dining shall be removed from November 1 to April 30.
- G. Failure at any time to comply with these regulations shall deem this special use approval null and void.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.



6C

ORDINANCE NO. A-834-\_\_\_\_-12

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE  
VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR  
AN OUTSIDE SIDEWALK SEATING AREA FOR AN EXISTING RESTAURANT

(Z-11-2012: 324 Burr Ridge Parkway - Capri Ristorante)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 7, 2012 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of

Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 324 Burr Ridge Parkway, Burr Ridge, Illinois, is Capri Ristorante (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit outdoor sidewalk seating for an existing restaurant.
- B. That the outdoor sidewalk seating area is consistent with other sidewalk seating in the County Line Square Shopping Center.
- C. That there will be no table service or consumption of alcoholic beverages associated with the sidewalk seating area as the tables and chairs will be used exclusively as a waiting area for restaurant patrons.

**Section 3:** That special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit outdoor sidewalk seating for an existing restaurant **is hereby granted**

for the property commonly known as 324 Burr Ridge Parkway. The Permanent Real Estate Index Numbers (PIN) for the property is: 18-30-301-001.

Section 4: That the approval of this special use is subject to compliance with the following conditions:

- A. The special use is limited to four tables and eight chairs located on either side of the front door to the restaurant.
- B. The tables and chairs shall match other sidewalk tables and chairs in County Line Square as depicted in the photographs attached hereto as Exhibit A.
- C. There shall be no food or beverage table service by wait staff and no carry out food or beverage consumption allowed at the subject tables including but not limited to service or consumption of alcoholic beverages at the sidewalk tables and chairs.
- D. All furniture shall be removed during the winter season.
- E. The petitioner may use umbrellas but they shall be a uniform color with no text or logos on the umbrellas.
- F. There shall be no advertising, signs, or leaflets on the tables or chairs.
- G. Failure at any time to comply with these regulations shall deem this special use approval null and void.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.



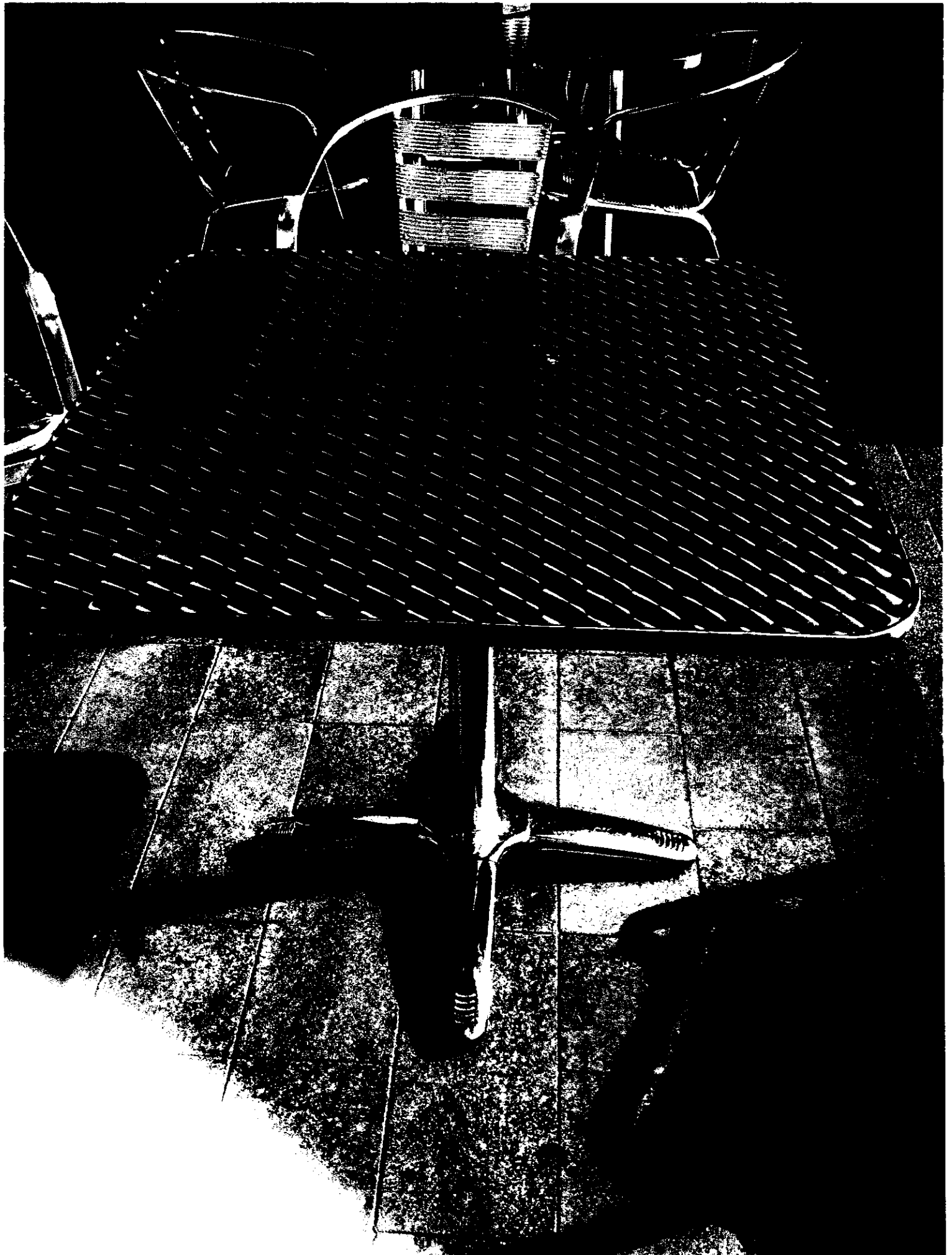


EXHIBIT **A**

6D

ORDINANCE NO. A-834-\_\_\_\_-12

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE VILLAGE OF  
BURR RIDGE ZONING ORDINANCE FOR THE EXPANSION OF AN OUTDOOR  
DINING AREA FOR A RESTAURANT

(Z-12-2012: 780 Village Center Drive - Topaz)

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WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 7, 2012 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including

its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 780 Village Center Drive, Burr Ridge, Illinois, is Topaz Cafe (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section VIII.C.2 of the Burr Ridge Zoning Ordinance to allow for the expansion of an outdoor dining area for an existing restaurant.

- B. That the outdoor dining area is consistent in design and appearance with the existing outdoor dining area and with surrounding buildings.
- C. That the outdoor dining area will comply with all applicable requirements for outdoor dining as per the Burr Ridge Zoning Ordinance.

**Section 3:** That special use approval as per Section VIII.C.2 of the Burr Ridge Zoning Ordinance to allow for the expansion of an outdoor dining area for an existing restaurant *is hereby granted* for the property commonly known as 780 Village Center Drive. The Permanent Real Estate Index Numbers (PIN) for the property is: 18-30-300-045.

**Section 4:** That the approval of this special use is subject to compliance with the following conditions:

- A. All facilities and the configuration of the outdoor dining patio shall comply with the submitted plans attached hereto as Exhibit A including but not limited to the number of seats.
- B. Music and all amplified sound should be kept to a moderate level so it is not audible from any adjacent residential condos or from any property outside the Burr Ridge Village Center.
- C. There shall be no text or logos on the awning except as may otherwise be permitted by the Sign Ordinance or approved by the Village.
- D. The door to the dining area shall be self-closing.
- E. Tables shall be cleaned promptly following use.
- F. Furniture and umbrellas shall be weighted to prevent their movement in the wind.

- G. Landscaping shall be provided around the perimeter of the expanded patio area with the final landscaping plan subject to staff review and approval.
- H. Sidewalk seating shall be limited to May 1 to October 31 each year, and all furniture and facilities for sidewalk dining shall be removed from November 1 to April 30.

**Section 5:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 29<sup>th</sup> day of May, 2012, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by the President of the Village of Burr Ridge on this 29<sup>th</sup> day of May, 2012.

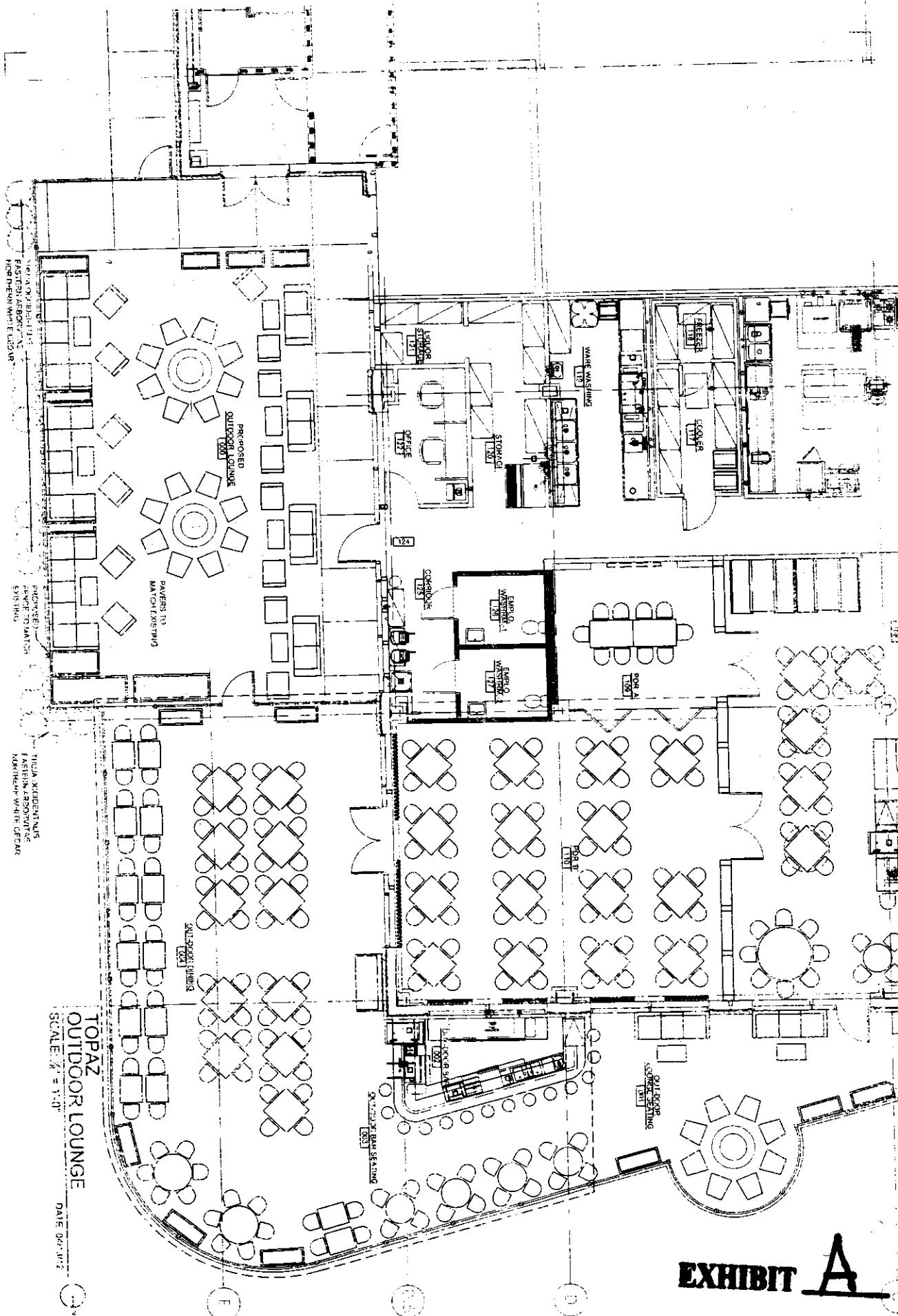
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Village President

**ATTEST:**

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Village Clerk



**EXHIBIT A**

A-001	OUTDOOR LOUNGE	<div>PROJ NO. 2762</div> <div>DRAWN BY KAC</div> <div>DATE 04/12/12</div>	<div>TOPAZ CAFE</div> <div>VILLAGE CENTER, 2005 S. 10TH AVE., LINCOLN, NE</div>	<div>KNAUER</div> <div>1000 W. 10TH AVE., SUITE 100, LINCOLN, NE 68502</div> <div>TEL: 402.441.1111</div>
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6E

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 60 OF THE  
BURR RIDGE MUNICIPAL CODE – AMUSEMENT TAX**

**Be It Ordained** by the Mayor and the Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** That Section 60-9 of Chapter 60 of Section of the Burr Ridge Municipal Code be and is hereby amended by revising the language of subsection 60-9-1, 60-9-2, 60-9-3 and 60-9-4 thereof, to read in their entirety as follows, with the italicized language to be added as new, and those provisions which are stricken through to be deleted:

**Sec. 60-9-1** As used in this Section 60-9 the following terms shall have the following meaning unless the context clearly requires a different meaning:

- a. “Amusement” means any of the following *places of amusement, in the Village: 1) theatrical, dramatic, musical, or other types of concerts, or spectacular performance or show, or motion picture show, or game, sport or contest, or similar exhibition for public entertainment, in the Village, 2) various amusement, entertainment or recreational activities, in which a person can participate, e.g. bowling, pool, billiards, video and electronic gaming, amusement rides and games, athletic contest, sport or game, carnival, nightclub/dancing and similar activities, including lessons or demonstrations of any of the above, and 3) paid video programming.*
- b. [unchanged]

**Sec. 60-9-2 Tax Imposed**

- a. A tax is hereby levied and imposed for amusements within the Village, at the rate of 5 percent (5%) of *upon all gross receipts received for all amusement activities, including the purchase price of a ticket of admission, or the charges or fees imposed, on or for each person entering the premises of a place of amusement for the purpose of witnessing, viewing or participating in the amusement. Gross receipts will include all fees or charges imposed for participating in, witnessing or using any amusement or entertainment, including admission fees, ticket prices, use charges, rent, rental, cover charges or service charges.* The tax herein levied shall be in addition to any and all other taxes.
- b. The ultimate incidence of and liability for payment of said tax shall be borne by *the owners of places which provide amusement activities, who can pass the tax along to the participant or user of the entertainment or activity, or to the ticket user or purchaser.*
- c. [unchanged].

### **Sec. 60-9-3     Payment and Collection of Tax**

- a. The owner, manager, licensee or operator of each amusement shall bear, jointly and severally, *the duty to pay this tax based on the gross receipts for all amusement activities. Said owner, manager, licensee or operator may collect the tax from each participant or user of the entertainment or activity, or from each ticket user or purchaser.* Every person required to collect the tax levied by this Section 60-9 may secure said tax from *the participant or user of the entertainment or activity, or by the ticket user or purchaser at the time that he collects the price or charge for the ticket of admission or for the privilege or right to participate in the entertainment or activity, whether as a general admission fee or on a price per activity or "games played" basis.* Whenever suitable, the amount of the tax shall be shown separately on each ticket of admission, *or receipt paid per activity or game played,* or the ticket *or receipt* shall indicate that the purchase price, *fee or charge* includes local taxes; provided, however, in no event shall tickets of admission printed prior to the effective date of this Section 60-9 be required to separately show the tax hereby imposed. The tax shall be paid to the Village Treasurer under procedures prescribed by the Village Treasurer and as otherwise provided in this Section 60-9.

### **Sec. 60-9-4     Administration and Enforcement**

- a. The Village Treasurer or his or her designated agent is designated as the administration and enforcement officer of the tax hereby imposed on behalf of the Village. It shall be the responsibility and duty of the Village Treasurer or his or her designated agent to collect all amounts due the Village from the owners, managers, licensees and operators of amusements in the Village. A sworn monthly admission, charges and/or fees tax return, on a calendar month basis, shall be filed by each owner, manager, licensee or operator of each amusement in the Village with the Village Treasurer or his or her designated agent, regardless of whether there is any tax due for the month covered by the return, on forms prescribed by the Treasurer, showing the gross receipts from the amusement and the number of admission tickets sold and issued, *and charges or fees imposed for participating in the activity or games played,* the purchase price or charges thereof and the tax imposed, if any. Said returns are to be filed by the last day of the month following the month covered by said return. The tax herein imposed due and owing shall accompany the return and shall likewise be due as of the last day of the month following the month covered by said return.

The Village Treasurer or his or her designated agent, may enter the premises of any amusement for the purposes of inspection and examination of its books and records for the proper administration of this Section 60-9, and for the enforcement of the collection of the tax hereby imposed. It is unlawful for any person to prevent, hinder or interfere with the Village Treasurer or his or her designated agent in the discharge of his duties hereunder. It shall be the duty of every owner,



manager, licensee or operator of any amusement to keep accurate and complete books and records, containing all information necessary for the collection of the tax herein imposed, to which the Village Treasurer or his or her designated agent shall at all times have full access, which records shall include a daily sheet showing: (a) the number of tickets of admission issued, *or fees or charges imposed*, during the twenty four hour period, and (b) the actual amusement tax receipts collected for the date in question, and (c) *gross receipts for the place of amusement*.

**SECTION 2:** This Ordinance shall be in full force and effect immediately upon its adoption, approval and publication in pamphlet form as provided by law.

**SECTION 3:** The Village Clerk be authorized and is hereby directed to publish this Ordinance in pamphlet form.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2012, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2012, by the Mayor of the Village of Burr Ridge.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

7A

RESOLUTION NO. R-\_\_\_\_-12

RESOLUTION OF APPRECIATION  
ZAWAIDEH FAMILY  
STORMWATER AWARD

---

WHEREAS, the Village of Burr Ridge has long been an advocate of private investment in the stormwater systems within Burr Ridge watersheds; and

WHEREAS, the Village wishes to acknowledge and commend those parties who improve a portion of the stormwater system on their property, which serves not only the benefit of the immediate property owners, but the larger community as well; and

WHEREAS, the Zawaideh family has facilitated the engineering, permitting and construction of pond and stream improvements, which include sediment removal and streambank stabilization;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that the Village of Burr Ridge acknowledges the efforts of the Zawaideh family to maintain, beautify and restore the stormwater facilities within its charge, to the mutual benefit of themselves, all residents of the watershed and the Village as a whole.

ADOPTED this 29<sup>th</sup> day of May, 2012, by a Roll Call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this 29<sup>th</sup> day of May, 2012.

---

Mayor

---

Village Clerk



## M E M O

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**To:** Village Board & Stormwater Committee Members  
**From:** Trustee Maureen Wott, Stormwater Committee Chairperson  
**Date:** May 23, 2012  
**Subject:** Zawaideh Family Stormwater Project

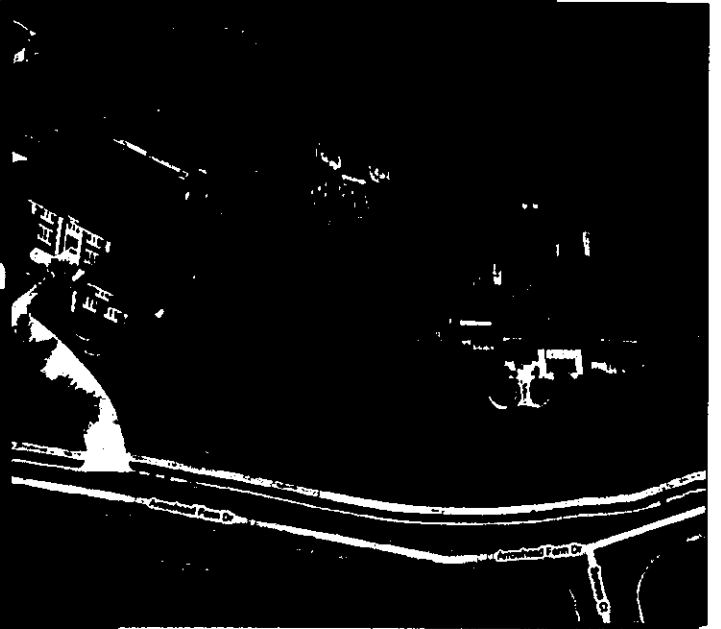
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The Burr Ridge Stormwater Committee has long been an advocate of private investment in the stormwater systems in Burr Ridge. Our community has over 100 detention basins, as well as many miles of streams, rivers, and regulated floodplain. The vast majority of these systems are under the ownership and maintenance of private parties; primarily homeowners, businesses, and homeowners associations. In this regard, the Stormwater Committee wishes to acknowledge and commend those parties who improve a portion of the storm water system on their property, which serves not only the benefit of the immediate property owners, but the larger community as well.

The Zawaideh Family project included sediment removal and streambank stabilization adjacent to their home in Arrowhead Farms. The discharge channel for the Arrowhead Farms ponds had become filled with sediment and overgrowth during the last 20 years. This was a concern for subdivision residents and for the Village, as potential existed for blockage of the roadway culverts. Also, significant erosion had occurred, which caused unstable slopes, transport of sediment into the waterways, and loss of turf grass lawn areas.

The Zawaideh family contracted with Naperville Excavating to remove the overgrowth, reconstruct the channel, and to install streambank stabilization at the site. The improvements that were undertaken at this location will be long-lasting and will ensure that the drainage system works well, to the mutual benefit of the Zawaideh family, the Arrowhead Farms subdivision, and the larger community.

The Stormwater Committee wishes to congratulate the Zawaideh Family on completing this project, and to present them with a "Pond and Stream Beautification Award". This project will be acknowledged by a notation on the plaque in the Village Hall foyer, and by a granite award marker that will be installed at the site. Congratulations!



8C



## **Village Board Q&A**

Common Themes & Questions Posed by Survey Respondents  
2011 Community Survey

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### **MAY 29, 2012 BOARD MEETING**

#### **Can the Village add a sidewalk in my neighborhood?**

The location of new sidewalks in the Village is determined by the Village Board after review and recommendation by the Burr Ridge Pathway Commission. The Pathway Commission relies primarily on a master plan referred to as the Burr Ridge Sidewalk and Pathway Plan. This plan is available for public review at the Village Hall or on the Village's web site. If a subdivision or neighborhood wants to request a sidewalk, they should contact Community Development Director Doug Pollock who will advise them and guide them to a meeting and review by the Pathway Commission. Sidewalks throughout the Village are constructed using either grant funding or developer donations from past subdivisions. With fewer and fewer subdivisions being built in Burr Ridge and with the need to maintain the existing sidewalk and pathway system, there is not very much money left in the pathway fund. Thus, the Pathway Commission and the Village Board must be very judicious in deciding when and where to construct new sidewalks.

#### **Can the Village offer additional bike lanes and make roadways/pathways more bicycle-friendly?**

It has been the policy of the Board of Trustees and the Burr Ridge Pathway Commission not to provide separate facilities for bike lanes or bike paths in the Village. The Village has, however, worked closely with Du Page County regarding its County wide bike plan which includes bicycle connections on 91<sup>st</sup> Street to the Waterfall Glenn Forest Preserve and on Madison Street. Both areas include bike lanes and connections to a regional bikeway system. The Du Page County Bike map is available at: [www.dupageco.org/bikeways](http://www.dupageco.org/bikeways).



COMMERCIAL • INDUSTRIAL • RESIDENTIAL

8D

16244 Bluff Rd.  
Lemont, IL 60439  
1-630-739-RAGS  
Fax: 1-630-739-7424

## LETTER OF TRANSMITTAL

**TO:**

Village of Burr Ridge  
451 Commerce Street  
Burr Ridge, IL 60527

**WE ARE SENDING THE FOLLOWING:**

DATE: 03/20/2012	REFERENCE NO:
ATTN: Mr. Bradley Carr	
RE: 2012-2015 Street Light Maintenance	

COPIES	DATE	NO.	DESCRIPTION
1	03/20/2012	—	Executed Contract Agreement

**Comments:**

Please make note to the following:

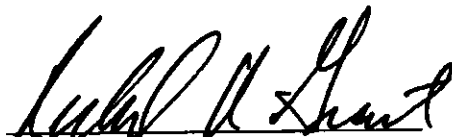
24-hr. Emergency Calls will be received by dialing the same number as during regular business hours...

630-739-RAGS (7247) or 630-327-6402 (Cell)

Please return one fully executed copy to our office for file.

Thank you for the opportunity to renew the contract.

Signed:

  
Richard A. Grant

## **VILLAGE OF BURR RIDGE**

### **BID SPECIFICATIONS AND CONTRACT FOR STREET LIGHT MAINTENANCE**

The undersigned ("Contractor") agrees to provide to the Village of Burr Ridge, an Illinois municipal corporation, hereinafter referred to as the "Village" Street Light Maintenance conforming to the following detailed specifications with such exceptions or modifications, as are herewith set forth, in accordance with the terms and conditions set forth herein and in the "Request for Proposal".

The Contractor shall furnish all labor, materials and equipment to replace burned out lamps, correct any malfunction of equipment or affect any temporary emergency repairs to damaged equipment resulting from any cause. Labor, materials and equipment shall be furnished at the unit prices stated herein. The Village may, in its discretion, have others do all or part of the repairs.

#### **Street Light Maintenance**

Upon notification of the Village of Burr Ridge, or duly authorized representative, the Contractor shall furnish all labor, materials and equipment to maintain the existing street lighting system of the Village. The Contractor shall be expected to replace burned out lamps that are reported to the Contractor within 48 hours. Any emergency repairs should be acted upon within 24 hours. At the time of replacement of burned out, broken or missing lamps, the reflectors and refractors shall be cleaned in accordance with the Specifications included elsewhere in this document. All lamps replaced shall be of the same wattage as the lamps removed. Lamps supplied by contractor shall be in accordance with the Specifications included herein. Light standards, brackets and luminaries will be realigned where required. Any malfunction of equipment or faulty cable which results in entire or major portions of circuits being inoperative will be temporarily repaired within 24 hours of notification. Permanent repairs shall be effected as soon thereafter as possible.

#### **Street Light Damages**

Upon notification of the Village of Burr Ridge, or duly authorized representative, the Contractor shall replace or repair damaged or defective light poles, foundations, mast arms, luminaries, handhold covers and any appurtenances. Contractor will replace or make repairs to any equipment or components damaged from any cause whatsoever and will be temporarily repaired within 24 hours of notification. Permanent repairs shall be effected as soon thereafter as possible.

#### **Response to Emergencies**

Contractor shall respond to emergency calls from authorized persons 24 hours a day, including Saturdays, Sundays, and holidays. Circuit or system outages, exposed cable, and knockdowns are considered emergencies.

#### **New Subdivisions**

Whenever new equipment is installed, the Contractor shall make an inspection as is necessary at the time of activation to ascertain that the equipment is in working order.

#### **Timing and Dial Settings**

Contractor shall make changes in timing and settings for the time clocks when authorized to do so by the Village, or other public agencies responsible for such settings.

#### **Street Light Cable Locations**

Contractor shall locate and mark street light cable locations within 24 hours of a request by the Village. In the event of a major construction project which shall involve repeated site visits, Contractor shall provide the Village with an estimate of cost for services prior to the start of the project.

#### **Method of Computing Time**

Contractor shall base rates for labor and equipment on the time the man and equipment leave the shop or leave for another job, and for the actual time engaged in the work. If the work as ordered by the Village does not take a full day, the time for returning to the shop shall be included in the total time figures for payment. However, if the labor and equipment moves to another job, the time moving to the next job shall not be included. The time the Contractor spends in moving from one location to another location within the Village will be included.

#### **Warranties**

Contractor shall furnish manufacturer's warranties against faulty workmanship or materials for a minimum of twelve (12) months, or if such warranties are unavailable shall provide a personal guarantee to provide such assurance to the Village for the full 12-month period. Under such warranties, faulty workmanship shall be corrected or faulty materials replaced at no cost to the Village for labor, equipment or materials.

#### **Basis of Payment**

Payment for Street Light Maintenance shall be paid for as follows:

- A. **Labor:** For skilled and unskilled labor, the Contractor will be paid the Contract unit price per hour computed as outlined in "Method of Computing Time" above, and as set forth in the "Schedule of Prices". If it is necessary for the Contractor to employ the services of any other class of skilled, semi-skilled, or unskilled, other than those



listed in the "Schedule of Prices", the contractor shall receive the current local rate of wage for each hour that said labor or foreman are actually engaged in such work computed as outlined under "Method of Computing Time" above mentioned, to which cost shall be added fifteen percent of the sum thereof.

- B. Materials: The contractor will be paid the Contract unit price for each 100 WATT HIGH PRESSURE SODIUM LAMPS, 150 WATT HIGH PRESSURE SODIUM LAMPS, 250 WATT HIGH PRESSURE SODIUM LAMPS and 400 WATT HIGH PRESSURE SODIUM LAMPS, as set forth in the "Schedule of Prices" included herein.

The Village of Burr Ridge reserves the right to furnish lights, photo cells, and other standard components to be installed by Contractor.

Should materials or parts other than lamps as specified above be required to effect repairs or replacements to the "Street Lighting Systems", the Contractor shall furnish such parts and will receive the actual cost of the materials and parts to which fifteen percent shall be added.

- C. Equipment: For the equipment listed in the "Schedule of Prices" the Contractor will receive the hourly equipment rental rate for the actual number of hours the equipment is used on the work, computed as outlined herein, at the Contract unit price per hour for SERVICE TRUCK and TOWER AND BUCKET TRUCK, which hourly rate shall include depreciation, insurance repairs and operating costs. If it is necessary for the Contractor to use equipment not included in the "Schedule of Prices", the Contractor shall receive a reasonable ownership expense cost computed in accordance with the current "Schedule of Average Annual Equipment Ownership Expense with Operating Cost" as approved and adopted by the Illinois Department of Transportation, and subsequent revisions and additions for the period that said machinery and equipment is in use on the work, to which no percent will be added. Operating costs of such equipment will be paid for at the cost computed as outlined herein. Prior to the use of any unlisted equipment, the Contractor shall establish ownership and operating costs of the equipment and submit them to the Superintendent of Public Works for approve.

- D. Payment: The Village shall pay for labor, materials or equipment furnished for "Street Light Maintenance" within sixty (60) days after receipt of an invoice from the Contractor.

## **Village of Burr Ridge Streetlight Maintenance Contract**

### **Purpose**

The Village of Burr Ridge is soliciting bids from interested and qualified contractors with the capability of providing street light maintenance services. It is the intent of the Village to review the qualifications of interested firms and to negotiate with the best qualified contractor to provide maintenance to the Village street lighting system in accordance with the specifications stated herein.

### **Bidder's Knowledge**

Bidders will familiarize themselves with the specifications and conditions which will affect the completion of the Contract. All questions should be directed to the Public Works Operations Supervisor Brad Carr at (630) 323-4733, extension \*6030. Interested contractors who wish to establish an individual meeting may call to schedule a meeting.

### **Billing**

Billing is to be computed on a monthly basis beginning **August 1st, 2012**. Billing shall indicate: location of work; labor type, time, unit rate and total; material cost; and equipment type, time, unit rate, and total. The Village of Burr Ridge, an Illinois municipality, is exempt from all city, state, and federal sales and excise taxes.

### **Required References and Experience**

Bidder must complete and submit the attached reference form which includes the name, address and telephone number of a minimum of three (3) professional references including municipal references for similar type of proposed maintenance and service work performed within the past two (2) years.

### **Return of Bid Documents**

Any bidder who does not submit a proposal is requested to return bid documents, stating the reason for failure to submit thereon, and requesting that the bidder's name be retained on the Village's mailing list, if desired. Bidders not submitting proposals may otherwise be removed from the bid mailing list.

### **Competency of Bidder**

No bid shall be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is in default, as surety or otherwise, upon any obligation to the Village or has failed to perform faithfully any previous contract with the Village.

### **Standards**

All material and workmanship shall in every respect be in accordance with that which in the

opinion of the Village or its authorized agent, is in conformity with the intent of the documents. Wherever the specifications or other contract documents, or the directions of the Village or its authorized representative admit of doubt as to what is permissible, and/or fail to note the quality of any work, that interpretation will be made by the Village Administrator or his authorized representative to meet the particular requirements of the Contract. If there is a breakdown of equipment, the Village will not be charged for any time the equipment is not in working order.

If and whenever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of establishing a grade or quality of product only.

**Basis of Award**

The Village reserves the right to reject any and all bids, to waive all technicalities or to accept the bid or any part thereof which is determined to be in the best interest of the Village.

**Notice of Acceptance**

The Village shall notify all bidders of acceptance or rejection within 30 days from the bid submittal date.

**Amendments to Specifications**

During the bidding period, the Village reserves the right to notify the prospective bidders of any changes that may be made covering the bid documents.

**Insurance**

The contractor shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the contractor's execution of the work, whether such execution be by himself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- A. Claims under Worker's Compensation, disability benefit and other similar employee benefits acts.
- B. Claims for damages because of bodily injury, occupational sickness or disease, or death of his employees.
- C. Claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees.

D. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the contractor, or (2) by any other person.

E. Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

Certification of Insurance acceptable to the Village shall be filed with the Village prior to commencement of the work, naming the Village, its officials, employees and volunteers as additional insured on the policy. These Certificates shall contain a provision that coverage afforded under the policies will not be cancelled unless at least thirty (30) days prior written notice has been given to the Village. The contractor shall procure and maintain at his own expense, during the Contract time, liability insurance as hereinafter specified.

A. Contractor's General Public Liability and Property Damage Insurance including vehicle coverage issued to the contractor and protecting him from all claims for personal injury, including death, and claim for destruction of or damage to property, arising out of or in connection with any operations under the contract documents, whether such operations be by himself or by any subcontractor under him, or anyone directly or indirectly employed by the contractor or by a liability of not less than \$1,000,000 for all damages arising out of bodily injury, including death, at any time resulting therefrom, sustained by any one person in any one accident; and a limit of liability of not less than \$3,000,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$200,000 for all property damages sustained by any one person in any one accident; and a limit of liability of not less than \$200,000 aggregate for any such damage sustained by two or more persons in any one accident.

B. The contractor shall acquire and maintain, if applicable, Fire and Extended Coverage insurance upon the project to the full insurable value thereof for the benefit of the Village, the contractor, and subcontractors as their interest may appear. The provisions shall in no way release the contractor and subcontractors as their interest may appear. The provisions shall in no way release the contractor or contractors surety from obligations under the contract documents to fully complete the project.

C. The contractor shall procure and maintain, at his own expense, during the contract time, and in accordance with the provisions of the laws of the state in which the work is performed, Worker's Compensation Insurance, including occupational disease provisions, for all his employees at the site of the project and in case any

work is sublet, the contractor shall require such subcontractor similarly to provide Worker's Compensation Insurance, unless such employees are covered by the protection afforded by the contractor. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under Worker's Compensation statute, the contractor shall provide, and shall cause each subcontractor to provide adequate and suitable insurance for the protection of his employees not otherwise protected.

D. The contractor shall secure, if applicable, "All Risk" type Builders Risk Insurance for work to be performed. Unless specifically authorized by the Village, the amount of such insurance shall not be less than the Contract price totaled in the bid. The policy shall cover not less than the losses due to fire, explosion, hail, lightning, vandalism, malicious mischief, wind, collapse, riot, aircraft, and smoke during the contract time, and until the work is accepted by the Village. The policy shall name as additional insured, the Village of Burr Ridge, its agents and employees.

**Indemnity Hold Harmless Provision**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Burr Ridge, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgements, cost and expenses, which may in anywise accrue against the Village of Burr Ridge, its officials, agents and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the municipality, its agents or employees, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Burr Ridge, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Burr Ridge, its officials, agents and employees as herein provided.

**Equal Opportunity Clause**

Required by the Illinois Fair Employment Practices Commission as a material term of all public contracts:

**EQUAL EMPLOYMENT OPPORTUNITY**

In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared not responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations.

During the performance of this contract, the Contractor agrees as follows:

- (1) That, it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are under utilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
- (4) That, it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will

recruit employees from other sources when necessary to fulfill its obligations thereunder.

- (5) That, it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (6) That, it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (7) That, it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be not responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontractors referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

"Section 2.0. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- (a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the

performance of any one or more contracts; or

(b) under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed."

**Prevailing Wage (Contract)**

Not less than the prevailing rate of wages as found by the Village of Burr Ridge or the Department of Labor or determined by the Court on review shall be paid to all laborers, workmen and mechanics performing work under this contract.

**Default of Contractor**

Any failure on the part of the Contractor to comply with the conditions and specifications hereof shall be reason for cancellation or termination of this contract. The Village may, upon ten (10) days written notice to the contractor of its default hereunder, proceed to cancel the contract, re-bid it or let it to any reasonable alternate Contractor.

**Use of Village's Name**

The Contractor is specifically denied the right of using in any form or medium the name of the Village for public advertising unless express permission is granted by the Village.

**Assignment**

The successful Contractor shall NOT assign, transfer, convey, sublet or otherwise dispose of said contract, or his right, title or interest in or to same, or any part thereof, without previous consent in writing from the Village.

**Length of Contract**

The Village of Burr Ridge reserves the right to award this contract on a one year or multi-year basis.



**VILLAGE OF BURR RIDGE**  
**Street Light Maintenance Contract**  
**Schedule of Prices**

	2012/2013		2013/2014		2014/2015	
400 Watt High Pressure Sodium Lamps (Each)	\$16.25		\$17.55		\$18.95	
250 Watt High Pressure Sodium Lamps (Each)	\$16.25		\$17.55		\$18.95	
150 Watt High Pressure Sodium Lamps (Each)	\$17.50		\$18.90		\$20.40	
100 Watt High Pressure Sodium Lamps (Each)	\$17.50		\$18.90		\$20.40	
	Reg	OT	Reg	OT	Reg	OT
Electrician per hour	\$93.00	\$139.00	\$94.50	\$142.00	\$96.00	\$144.00
Electrician Helper per hour	\$65.00	\$98.00	\$66.50	\$99.00	\$68.00	\$102.00
Service Truck per hour	\$13.00	-	\$14.00	-	\$15.00	-
Tower & Bucket Truck per hour	\$38.00	-	\$39.00	-	\$40.00	-

CONTRACTOR: RAG'S ELECTRIC COMPANY, INC

**VILLAGE OF BURR RIDGE**  
**Street Light Maintenance Contract**

This bid, when accepted and signed by an authorized signatory of the Village shall become a contract binding upon both the person, partnership, or corporation, to supply or perform as specified and upon the Village to accept the product or service upon its satisfaction of the Seller's compliance with the specifications herein.

**CONTRACTOR:**

Rag's Electric Company, Inc  
(Company Name)

16244 Bluff Road  
(Street)

Lemont, Illinois 60439  
(City, State, Zip)

(630) 739-7247  
(Phone Number)

03-20-2012  
(Date)

**VILLAGE OF BURR RIDGE**

By: \_\_\_\_\_  
(Village President)

\_\_\_\_\_  
(Date)

**ATTEST:**

\_\_\_\_\_  
(Village Clerk)

**ATTEST:**

  
(Signature)

Vice President  
(Title)

This contract will be in effect from August 1, 2012 through July 31, 2013, and will be automatically renewed on a yearly basis through July 31, 2015 as indicated in the schedule of prices. This contract may be cancelled upon 30 days written notice by either party.

**"HOLD HARMLESS AGREEMENT"**

Rag's Electric Company agrees to defend, indemnify and hold harmless,  
the Village of Burr Ridge, of and from any and all claims or judgments and all and any loss,  
cost, damage or expense, including attorney's fees, arising out of any of the activities of

Rag's Electric Company  
(Company Name)

in a contract for:

Street Lighting Maintenance  
(Project)

Rag's Electric Company, Inc

(Company Name)

By:

James H. Hunt  
(President)

Attest:

Charles A. Hunt  
(Secretary)

Seal of Corporation

## REQUIRED REFERENCES

List below at least three different professional references for or in which your organization has been referred work within the past two (2) years (include municipalities if possible).

1. Village of Lemont  
(Name)

16680 New Avenue  
(Address)

Lemont, Illinois 60439  
630-257-2532  
(Telephone Number)

2. Village of Hodgkins  
(Name)

8990 Lyons Street  
(Address)

Hodgkins, Illinois 60525  
708-579-6700  
(Telephone Number)

3. Village of Indian Head Park  
(Name)

201 Acacia Drive  
(Address)

Indian Head Park, Illinois 60525  
708-246-1233  
(Telephone Number)

Rag's Electric Company  
(Company Name)

By:

*Patricia K. Hunt*  
(President)

Attest:

*Richard A. Hunt*  
(Secretary)

Seal of Corporation

**Bradley Carr**

---

**From:** Tom Talbot <tw@meade100.com>  
**Sent:** Wednesday, April 25, 2012 2:14 PM  
**To:** Bradley Carr  
**Subject:** FW: Send data from MFP07383820 04/25/2012 12:50  
**Attachments:** DOC042512-04252012125029.pdf

Brad - Attached please find the schedule of prices for the street light maintenance contract for the next 3 years. In light of the current economic climate, we are willing to hold the same pricing for the next 3 years.

Please feel free to give me a call should you have any questions.

Thank You,

Tom

-----Original Message-----

**From:** Toshiba Suite B [mailto:4proven1@gmail.com]  
**Sent:** Wednesday, April 25, 2012 12:51 PM  
**To:** Tom Talbot  
**Subject:** Send data from MFP07383820 04/25/2012 12:50

Scanned from MFP07383820

**Date:** 04/25/2012 12:50  
**Pages:** 1  
**Resolution:** 200x200 DPI

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**VILLAGE OF BURR RIDGE**  
**Street Light Maintenance Contract**  
**Schedule of Prices**

	2012/2013		2013/2014		2014/2015	
400 Watt High Pressure Sodium Lamps (Each)	16.00		16.00		16.00	
250 Watt High Pressure Sodium Lamps (Each)	16.00		16.00		16.00	
150 Watt High Pressure Sodium Lamps (Each)	17.00		17.00		17.00	
100 Watt High Pressure Sodium Lamps (Each)	17.00		17.00		17.00	
	Reg	OT	Reg	OT	Reg	OT
Electrician per hour	95.00	143.25	95.00	143.25	95.00	143.25
Electrician Helper per hour	81.25	121.50	81.25	121.50	81.25	121.50
Service Truck per hour	18.00	18.00	18.00	18.00	18.00	18.00
Tower & Bucket Truck per hour	39.00	39.00	39.00	39.00	39.00	39.00

CONTRACTOR: MEADE ELECTRIC COMPANY, INC.

# Illinois & Michigan Canal National Heritage Corridor

CIVIC CENTER AUTHORITY

POST OFFICE BOX 501 • WILLOW SPRINGS, ILLINOIS 60480 • 708 496-0193



## MEMBER COMMUNITIES

BEDFORD PARK	JUSTICE
BRIDGEVIEW	LEMONT
BURR RIDGE	LYONS
COUNTRYSIDE	McCOOK
HODGKINS	SUMMIT
INDIAN HEAD PARK	WILLOW SPRINGS

February 1, 2012

The Honorable Gary Grasso  
Village of Burr Ridge  
7660 South County Line Road  
Burr Ridge, Illinois 60527

Dear President Grasso and Village Trustees:

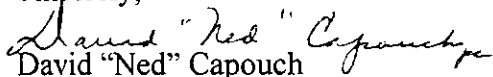
I am writing to you on behalf of the Illinois and Michigan Canal National Heritage Corridor Civic Center Authority (I & M Canal CCA) Board of Trustees for our annual solicitation of support from the twelve communities that make up the Authority. The I & M Canal National Heritage Corridor CCA is a municipal corporation that includes Bedford Park, Bridgeview, Burr Ridge, Countryside, Hodgkins, Indian Head Park, Justice, Lemont, Lyons, McCook, Summit, and Willow Springs. Our purpose is to promote the historic, recreational and economic development of the Heritage Corridor. Our organization is a 100% volunteer organization.

The I & M Canal CCA relies heavily upon the financial support of its twelve communities to operate a Visitor's Center, maintain the Santa Fe Prairie, promote the historic Portage Site, provide educational curricula, and continue to promote all twelve communities within the Authority's boundaries. The twelve communities interact with the other Heritage Corridor agencies that sponsor many other activities and programs.

The annual contribution needed to continue these good works is based on an assessed amount. Per the action taken by your city officials, we respectfully request that Burr Ridge provide the \$2,900.00 allotted for the I & M Canal CCA as your 2012 contribution. Please make your check payable to the I & M Canal Civic Center Authority and mail to P.O. Box 501, Willow Springs, Illinois 60480. A stamped return envelope is enclosed.

Please do not hesitate to contact me should you have any questions or concerns. My telephone number is 708 496-0193. My e-mail address is [info@civiccenterauthority.org](mailto:info@civiccenterauthority.org). We sincerely appreciate your contribution in order to continue the shared efforts of the twelve communities that constitute the I & M Canal CCA. Thank you again in advance for your continued participation in funding our work.

Sincerely,

  
David "Ned" Capouch

Chairman, Civic Center Authority Board  
Enc.

*"...Committed to the historic, recreational and economic  
development of the Heritage Corridor..."*



## Flagg Creek Heritage Society

8G

May 23, 2012

Village of Burr Ridge  
7660 County Line Road  
Burr Ridge, IL 60527-4721

Attn: Village Board

Dear Board Members,

We are interested in obtaining the contribution for the Vial House Museum which you have so generously provided each year from the Hotel/Motel Tax Fund..

With your support we are able to provide exhibits and programs which reflect the history of our area.

Our new exhibit at the Museum is a collection of 1950's memorabilia including a 1950's living room.

We are also opening a display of 1950's garments at the Vial House.

Thank you,

Linda Petrasek,  
Secretary

✓ Cc: Steven Stricker





**Burr Ridge Police**

8H

# Memo

**To: Steve Stricker, Village Administrator**  
**From: Chief John Madden**  
**Date: May 16, 2012**  
**Re: FMLA Request – Corporal Michael Barnes #417**

---

Attached you will find a memorandum from Corporal Michael Barnes requesting approval for twelve (12) weeks of intermittent leave under the Family Medical Leave Act.

During the past sixteen (16) months, Corporal Barnes' mother and father's health has deteriorated. Both of his parents suffer from life threatening illness' that require intermittent care by Corporal Barnes.

Corporal Barnes has been using sick leave to care for his parents, but unfortunately he has exhausted his sick leave and must use vacation leave. Corporal Barnes is requesting FMLA in order to allow the approval of intermittent vacation leave without limitation of minimum staffing guidelines or overtime.

As of this date, he has 115 hours vacation leave and 8 hours of sick leave remaining for the year. Corporal Barnes will use whatever sick leave is earned on a monthly basis prior to vacation leave.

I ask that the Board approval be retroactive back to May 16, 2012 to cover any requests between May 16<sup>th</sup> and the date of the approval.

Thank you for your attention in this matter.

A handwritten signature in black ink, appearing to be "JRM", is written over the "Thank you" line.

# Memo

**To:** DC Vaclav

**From:** Cpl. Barnes

**CC:** file

**Date:** 04/24/2012

**Re:** FMLA Request

---

DC Vaclav:

Per our meeting today I am writing this memo requesting consideration for time off under the Family Medical Leave Act. This time will not be taken all at once but rather as needed to care for my parents and minor daughter.

Approximately 16 months ago I began helping both my parents, and have exercised my rights as power of attorney for both medical and financial decisions, as my mother had just finished her five bouts with cancer in 12 years. Shortly after that my father's rare form of leukemia was discovered to no longer be in remission. Also in the last 13 months my father has had nine surgeries in an attempt to bring his vision back after losing it due to being a type 1 diabetic.

Over the course of the last year my father has been hospitalized 6 times and my mother 4 times. The experimental medication that my father started a year ago for his rare form of leukemia stopped working two months ago. He is now receiving weekly blood transfusions as well as periodic platelet transfusions.

Several months ago my mother developed a blood clot in her one full lung and then several weeks ago my mother developed an additional blood clot in her half lung and one in her leg. We also learned that her lung cancer has returned and we are waiting to see what decision she is going to be making regarding treatment, at this time I believe she is going to refuse and further treatment.

In October of 2011 I became virtually a single parent and in December of 2011 the courts entered an order giving me custody of my minor daughter 6 1/2 days per week.

I do not have much help from family in regards to the above matters and will need sporadic days off to take care of these matters.

I would appreciate any consideration the Village of Burr Ridge Board would give me regarding these matters. My career here is very important to me and as has been well documented in my evaluation I am still performing my duties at either meeting expectations or exceeding expectations.