

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**March 26, 2012
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE -** **Kalina Jasiak
Pleasantdale Elementary**
2. **ROLL CALL**
3. **AUDIENCE**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of March 12, 2012
- *B. Approval of Budget Workshop of March 12, 2012
- *C. Receive and File Draft Water Committee Meeting of March 12, 2012
- *D. Receive and File Draft Hotel Marketing Subcommittee Meeting of March 13, 2012
- *E. Receive and File Draft Plan Commission Meeting of March 19, 2012

6. ORDINANCES

- *A. Approval of An Ordinance Amending the Zoning Ordinance of the Village of Burr Ridge Regarding Ornamental Light Standards, Outdoor Fireplaces and Grills, and the Location of Pool Equipment (Z-07-2012: Annual Zoning Ordinance Update)

7. RESOLUTIONS

- *A. Adoption of Resolution of Appreciation Recognizing Retirement after 24 Years of Service to the Village of Burr Ridge Bryan DeYoung
- *B. Adoption of Resolution Regarding MFT Funds Pursuant to IDOT Audit 1996-Present (Project 03-00026-00-RS)
- *C. Adoption of Resolution Regarding MFT Funds Pursuant to IDOT Audit 1996-Present (Project 06-00032-00-RS)
- *D. Adoption of Resolution Regarding MFT Funds Pursuant to IDOT Audit 1996-Present (Project 07-00035-00-RS)

- *E. Adoption of Resolution Regarding MFT Funds Pursuant to IDOT Audit 1996-Present (Project 97-00000-00-GM)

8. CONSIDERATIONS

- A. Consideration of Recommendation to Award Contract for 2012 Emerald Ash Borer Treatment Program
- *B. Approval of Plan Commission Recommendation to Approve Special Use to Allow Live Entertainment within an Existing Restaurant (Z-05-2012: 200 Burr Ridge Parkway – Dao Sushi and Thai Restaurant)
- *C. Approval of Plan Commission Recommendation to Approve Sign Variation and Conditional Sign Approval (S-01-2012: 1000 Burr Ridge Parkway – Teamsters Local 731)
- *D. Approval of Recommendation to Award Contract for 2012 Tree Purchase
- *E. Approval of Recommendation to Complete 2012 Residential Water Meter Purchase
- *F. Approval of Recommendation to Award Contract for Water Tower Interior Inspections
- *G. Approval of Recommendation to Award Contract for Replacement of Emergency Siren at 451 Commerce Street
- *H. Receive and File Resignation Letter of Public Works Administrative Secretary Jennifer Balanoff effective March 30, 2012
- *I. Approval of Recommendation to Authorize the Public Works Director to Fill Vacancy for the Position of Part-Time Administrative Secretary
- *J. Approval of Request for Family Medical Leave Act Leave of Absence for General Utility Worker II John Wernimont
- *K. Approval of Vendor List
- L. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of March 26, 2012
DATE: March 23, 2012

PLEDGE OF ALLEGIANCE – Kalina Jasiak, Pleasantdale Elementary School

6. ORDINANCES

A. Amend Zoning Ordinance (Annual Zoning Ordinance Update)

Please find attached a letter from the Plan Commission recommending approval of text amendments to the Zoning Ordinance and an Ordinance amending the Zoning Ordinance as recommended by the Plan Commission. The amendments increase the permitted height of ornamental light poles from six to ten feet; add outdoor kitchens to the list of permitted accessory structures with appropriate regulations; and allow pool equipment in a side yard with similar restrictions as already exists for stand by generators.

It is our recommendation: that the Ordinance be approved.

7. RESOLUTIONS

A. Resolution of Appreciation for Sergeant Bryan DeYoung

Enclosed is a Resolution of Appreciation recognizing the retirement of Sergeant Bryan DeYoung. Sergeant DeYoung has been a dedicated member of the Burr Ridge Police Department for over 24 years and will retire from the Department on March 28, 2012.

It is our recommendation: that the Resolution be adopted.

- B. MFT Resolution – IDOT Audit 1996-Present (Project 03-00026-00-RS)**
- C. MFT Resolution – IDOT Audit 1996-Present (Project 06-00032-00-RS)**
- D. MFT Resolution – IDOT Audit 1996-Present (Project 07-00035-00-RS)**
- E. MFT Resolution – IDOT Audit 1996-Present (Project 97-00000-00-GM)**

The Village has recently received an IDOT MFT audit from 1996 to the present. IDOT records indicate a few documents that are missing from this period. It is recommended that the attached Resolutions be ratified at this time in order to bring the IDOT MFT files into full compliance.

It is our recommendation: that the Resolutions be adopted.

8. CONSIDERATIONS

A. Contract for 2012 Emerald Ash Borer Treatment Program

In 2008, Emerald Ash Borer infestation was identified in Burr Ridge. At that time, staff engaged in substantial research to determine what treatment alternatives were available, as well as the cost and efficacy of each alternative. A report was prepared and presented to the Board as a part of the FY 09-10 budget proceedings. As described in the report, staff identified that an annual, progressive treatment program, utilizing a root-drench applied Imidacloprid insecticide, is likely to be the most cost effective and successful program. An updated report (2012) is attached hereto, which identifies strategies for management of Village-wide infestation, which is now imminent.

Applications of imidacloprid were performed in 2009, 2010, and 2011, and staff is very pleased with the results to date. During three years of treatment, only 40 public trees were removed due to EAB infestation, out of over 1,000 treated. This can be compared to over 350 untreated private trees which were identified for removal during this period. Staff has performed follow-up evaluation, in which bark removal indicated dead EAB beetles underneath the bark of treated trees. Furthermore, we have noted much more substantial signs of infestation in the non-treated private trees, which indicates that the beetle is exhibiting a preference for the non-treated trees. Both indications are a good sign that the treatment has been effective to date.

We do expect that the mortality rate will increase over the current 4% mortality ratio as infestation levels intensify, but the treatment methodology will remain much more cost effective than removal of all infested trees. The attached report provides detailed information on alternative scenarios and associated costs.

Local arborists and academic researchers have determined that the period for greatest transpiration in northern Illinois is generally between in April and May of a typical year. Due to the early spring this year, Staff recommends that EAB treatment be provided as soon as possible, commencing in early April. The Village has confirmed that the 2009 low-bid contractor, Kramer Tree Specialists, can commence the work immediately, and that Kramer is willing to hold its 2009 price, which was nearly 50% lower than the second lowest bidder. The Village was very pleased with the knowledge and responsiveness of Kramer Tree Specialists, particularly as it relates to coordination with staff, residents, and homeowners associations.

Company Name	Injection \$/dia.-inch	Root Drench \$/dia.-inch
Autumn Tree Care	\$ 22.00	\$ 5.00
B. Haney & Sons	\$ 30.00	\$ 12.50
Emerald Tree Care, LLC	\$ 5.49	\$ 3.74
GroundsKeeper Landscape Care	\$ 11.00	\$ 8.50
Kramer Tree Specialists, Inc.	\$ 8.05	\$ 2.50
Nels J. Johnson Tree Experts	\$ 13.00	\$ 6.00
Smitty's Tree Service	\$ 5.50	no bid
The Care of Trees	no bid	\$ 5.00
TruGreen Lawn Care	\$ 9.00	\$ 4.50
Winkler's Tree Service	\$ 17.00	\$ 7.00

It is our recommendation: that a contract for Village-wide Emerald Ash Borer Treatment be awarded to Kramer Tree Specialists, at the rate of \$2.50 per diameter-inch, not to exceed \$60,000.

B. Plan Commission Recommendation – Special Use (200 Burr Ridge Parkway – Dao Sushi and Thai Restaurant)

Please find attached a letter from the Plan Commission recommending approval of a request by Dao Sushi and Thai Restaurant for special use approval to add live entertainment to their existing restaurant. The entertainment would be ancillary to the restaurant and for the enjoyment of the restaurant patrons. There will be no live entertainment on the outside dining area.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance approving a special use for live entertainment at the Dao Sushi and Thai Restaurant.

C. Plan Commission Recommendation – Sign Variation and Conditional Sign Approval (1000 Burr Ridge Parkway – Teamsters Local 731)

Please find attached a letter from the Plan Commission recommending approval of a request by Teamsters Local 731 for conditional sign approvals and sign variation to allow the replacement of an existing ground sign and the addition of a wall sign. Conditional sign approval is required for the height of the wall sign (20 feet above grade permitted – approximately 30 feet proposed) and for additional sign area. A variation is requested to allow the wall sign to be oriented toward the parking lot rather than toward the corner side lot line (McClintock Drive).

After consideration of the applicant's proposal for a 90 square foot wall sign, the Plan Commission suggested reducing the size of the wall sign so that the combined area of the two signs would not exceed 140 square feet. The applicant agreed and the enclosed sign plans reflect this change.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance approving conditional signs and sign variations for 1000 Burr Ridge Parkway.

D. Contract for 2012 Tree Purchase

The FY 11-12 Budget includes \$10,000 for tree planting. The Burr Ridge Forestry and Grounds division will plant 58 trees this spring, purchased from the Suburban Tree Consortium at a cost not to exceed \$8,655. The Suburban Tree Consortium is a coalition of 35 municipalities which have entered into a contract growing arrangement, whereby nurseries grow trees according to predetermined specifications. The Consortium membership provides buying power by merging orders, while mortalities are decreased because of more stringent specifications.

The procedure for assigning planting locations is to give replacement trees top priority. Resident requests come next and finally, any remaining trees are placed in available areas as determined by the Village Arborist.

Enclosed is a listing of tree species and quantities ordered for the spring 2012 planting. A delivery of 35 trees from Wilson Nurseries is scheduled for April 17. The remaining 23 trees were ordered from Hinsdale nursery, and will be picked up from their yard in Willowbrook during the last week of April. All trees will be planted by Forestry and Grounds staff by mid-May.

After all trees are planted, a completed program summary, containing exact planting locations and species, will be available (enclosed is the 2011 spring/fall planting summary).

It is our recommendation: that a contract for the purchase of 58 trees for the 2012 spring tree planting program from the Suburban Tree Consortium at a cost not to exceed \$8,655.

E. Complete 2012 Residential Water Meter Purchase

The FY2011-12 Budget includes \$64,000 for the purchase of Sensus water meters intended for use in the residential Meter Replacement Program. The Village began replacing the existing Badger water meters with the Sensus meter system in 2004. Since that time, Sensus has made several technological advancements to their water meter systems.

The newest Sensus water meter system is the iPERL; it combines both touch read and radio read capabilities, which enables the Village to achieve a greater degree of automation of the meter reading process. The Sensus iPERL water meter is capable of very low flow accuracy with high flow durability. It incorporates electromagnetic technology and allows for the capture of previously unmeasured low flow water usage. The iPERL system is 100% lead-free with no moving parts and maintains its accuracy

over a 20-year lifetime. In combination with the MXU-SmartPoint radio read unit this meter system includes AMI (Advanced Metering Infrastructure) connectivity with conditional, diagnostic and lifetime alarms. The Sensus iPERL meter complies with and exceeds requirements set by The Safe Drinking Water Act and NSF/ANSI 61 Annex F and G that will become standard in 2012.

Beginning in July 2012, the Village will initiate in-house water meter reading after several years of contracting with DuPage County Public Works and previously Nicor Gas to accomplish system wide meter reading requirements. The Sensus meter automated reading capabilities make this task much easier and efficient to achieve.

In order to continue with a residential meter replacement program, it is necessary to purchase a new supply of water meters. The only authorized Sensus water meter distributor for this region is HD Supply Waterworks, Carol Stream, Illinois branch office. This prohibits obtaining additional bids for purchasing Sensus meters. This purchase will include the following items:

- 100 – 3/4" meters (Sensus iPERL)(7 ½" LL) @ \$117 per meter
- 138 – 1" meters (Sensus iPERL) @ \$172 per meter
- 238 – MXU SmartPoint 510M2 (Touchpad/Radio Read Unit) @ \$120 per unit

It is our recommendation: that a contract for the purchase of Sensus iPERL water meters be awarded to HD Supply Waterworks in the amount of \$63,996.

F. Water Tower Interior Inspections and Cleaning

The FY2011-12 Budget includes \$6,500 for the inspection of the Village's 2MG North water tower located at 7101 Garfield. The last inspection of this water tower was performed in April 2005. AWWA standards recommend comprehensive inspections be conducted every three to five years. The water storage towers and reservoirs of the typical water distribution system provide the critical storage necessary to meet everything from peak water usage capacity to firefighting capability. For that reason, compliance with Federal and State regulations and AWWA recommendations are an essential obligation of all water system managers. In addition, because sufficient funds have been budgeted for this work it is possible to have both of the Village water towers inspected at this time.

There are two methods of examination available for the wet interior phase of the inspection; use of a robotic camera to perform video recording and a dive inspection where a diver utilizes a helmet mounted camera for video capture. The dive inspection additionally allows for cleaning and removal of large debris such as fallen cathodic protection rods.

The Liquid Engineering Corporation (LEC), of Billings, Montana submitted a quotation for the inspection and cleaning at a discounted rate for multiple site contractual work. The LEC quotation is also the only quotation received that includes any type of cleaning; the Dixon Engineering is for an inspection only.

All bidders are qualified to complete this work. Bids requested for this work were received as follows:

- Liquid Engineering Corporation, Billings, MT \$5,892.
- Dixon Engineering, Inc., Yorkville, IL \$5,725
(no cleaning involved)
- KLM Engineering, Inc., Lake Elmo, MN - not received -

The bid of \$5,892 from The Liquid Engineering Corporation, of Billings, Montana, which includes inspection, cleaning and documentation, is \$608 under the budgeted amount of \$6,500.

Because the Liquid Engineering Corporation's quotation includes both an inspection and cleaning of the 2.0 MG North Water Tower and 0.3 MG South Water Tower, **it is our recommendation** that the contract for inspecting and cleaning the Village's Water Towers be awarded to LEC in the amount of \$5,892.

G. Replace Emergency Siren at 451 Commerce Street

During the recent inspection and yearly maintenance service of the 451 Commerce Drive emergency weather siren by Braniff Communications, Braniff reported the siren is approximately twenty (20) years old, inoperable, and out of warranty. Inspection revealed that the field wiring conductors internal to the motor were found burnt open likely due to overcurrent during a previous operation cycle.

In Braniff's opinion, several factors, including the current age, as well as the anticipated future service life, warrant serious consideration of total replacement with a new emergency siren. Additionally, a new siren assembly would provide a five (5) year manufactures warranty as well as increased audible output (130dB verses the 127dB rating of the existing defective device).

Enclosed please find a report from Police Chief John Madden that includes coverage maps and quotes for your review. The cost to purchase and install a new emergency warning siren is \$9,490. Please note that the Village owns two sirens and both Burr Ridge sirens are activated by the Pleasantview Fire Protection District. Also, the Tri-State and Pleasantview Fire Protection Districts own and monitor their own sirens to cover the remaining areas of the Village.

It is our recommendation: that a contract by awarded to Braniff Communications for the purchase and installation of a new emergency

warning siren in the amount of \$9,490.

H. Resignation Letter – PW Administrative Secretary Jennifer Balanoff

Attached please find a letter from Jennifer Balanoff resigning from her position as the part-time Administrative Secretary in the Public Works Department, effective March 30, 2012.

It is our recommendation: that Jennifer Balanoff's resignation letter be received and filed.

I. Fill Vacancy of PW Part-Time Administrative Secretary

With the resignation of Jennifer Balanoff, the Public Works Department will be without a secretary as of March 30. Both Public Works Director Paul May and I are recommending that this position be filled as soon as possible.

It is our recommendation: that the Public Works Director be authorized to hire a replacement part-time Public Works Administrative Secretary to fill the vacancy created by the resignation of Jennifer Balanoff.

J. FMLA Leave of Absence – GUW II John Wernimont

Attached please find a letter from General Utility Worker II John Wernimont requesting a leave of absence for up to six weeks under the Family and Medical Leave Act. Mr. Wernimont is requesting a leave of absence from March 16 through mid-April due to a medical procedure for the employee, which qualifies under the FMLA regulations for a leave. Mr. Wernimont will cover his leave using his existing Sick Leave time.

It is our recommendation: that the request for a leave of absence under the Family and Medical Leave Act for General Utility Worker II John Wernimont be approved.

K. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$292,972.64 for all funds, plus \$181,896.73 for payroll, for a grand total of \$474,869.37. The Vendor List includes the following special amount:

- \$21,481.90 – Hitchcock Design Group regarding design work for the County Line Road Bridge over I-55 Enhancement Project
- \$56,497.00 – Currie Motors for 2012 Ford F450 replacement truck

It is our recommendation: that the Vendor List be approved.

SA

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

March 12, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of March 12, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted Sarah Meece of St. John of the Cross School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Paveza, Wott, Sodikoff, Grela, and Mayor Grasso. Absent was Trustee Manieri. Also present were Village Administrator Steve Stricker, Community Development Director Doug Pollock, Public Works Director Paul May, Police Chief John Madden, Finance Director Jerry Sapp, Village Attorney Scott Uhler, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE Marty Gleason discussed a recent newspaper article regarding Rush Limbaugh and a quote in the article that was made by Mayor Grasso. Mr. Gleason expressed his agreement with Mayor Grasso.

Conrad Fialkowski, 100 Waterside Place, expressed the desire of the Chasemoor residents to replace the pathways in Chasemoor. Mr. Fialkowski suggested that the project be done in phases to spread out the costs. Village Administrator Steve Stricker added that the Chasemoor pathways will be discussed after the Board Meeting and explained that the Pathway Commission is in the process of ensuring the projects are prioritized correctly.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Grela and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Wott, Sodikoff, Ruzak, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF FEBRUARY 27, 2012 were approved for publication under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE (DRAFT) SPACE NEEDS COMMITTEE MEETING OF FEBRUARY 27, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF JANUARY 25, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PATHWAY COMMISSION MEETING OF MARCH 8, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE AMENDING SECTIONS 35-10-100 (b) AND 35-11-208 (a) (13) OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Sections 35-100 (b) and 35-11-208 (a) (13) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code.

THIS IS ORDINANCE NO. A-668-01-12.

RECOMMENDATION TO TERMINATE CONTRACT – AZAVAR AUDIT SOLUTIONS
The Board, under the Consent Agenda by Omnibus Vote, terminated the contract with Azavar Audit Solutions with the understanding that the contract would be terminated after 90 days.

RECEIVE AND FILE RETIREMENT LETTER OF SGT. BRYAN DEYOUNG EFFECTIVE MARCH 28, 2012 The Board, under the Consent Agenda by Omnibus Vote, received and filed the retirement letter of Sgt. Bryan DeYoung effective March 28, 2012.

RECOMMENDATION TO AUTHORIZE THE BOARD OF FIRE AND POLICE COMMISSIONERS TO PROMOTE A CORPORAL TO THE RANK OF SERGEANT TO PROMOTE A PATROL OFFICER TO THE RANK OF CORPORAL AND TO HIRE A REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RETIREMENT OF SGT. BRYAN DEYOUNG The Board, under the Consent Agenda by Omnibus Vote, authorized the Board of Fire and Police Commissioners to fill the vacant position in the rank of Sergeant, as well as the corresponding vacancy that will occur in the rank of Corporal, and to hire a replacement officer to fill the subsequent vacancy in the Patrol Officer force.

RECEIVE AND FILE RESIGNATION LETTER FROM GENERAL UTILITY WORKER II DAVID PEKLO The Board, under the Consent Agenda by Omnibus Vote, received and filed the resignation letter from General Utility Worker II David Peklo.

RECOMMENDATION TO AUTHORIZE PUBLIC WORKS DIRECTOR TO FILL VACANCY FOR THE POSITION OF GENERAL UTILITY WORKER II The Board, under the Consent Agenda by Omnibus Vote, authorized the Public Works Director to hire a Public Works employee up to the mid-point of the General Utility Worker II range with the understanding that the

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employee will possess a State of Illinois Water Operator's Class C Certification and have at least five years' experience operating a water supply system.

PROCLAMATION HONORING 100TH ANNIVERSARY OF GIRL SCOUTS OF THE USA
The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation honoring the 100th Anniversary of Girl Scouts of the USA, which occurs on March 12, 2012.

VOUCHERS FY 11 - 12 in the amount of \$239,736.02 for the period ending March 12, 2012, and payroll in the amount of \$225,711.38 for the period ending March 3, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

POLICE DEPARTMENT AWARDS CEREMONY
COMMENDATION FOR OFFICER MICHAEL FIRNSIN

Police Chief John Madden read a description of the events that occurred on December 31, 2011 when Officer Michael Firnsin stopped a suspicious vehicle which upon search, contained items stolen from other communities. Officer Michael Firnsin's initiative to conduct a thorough investigation of the matter resulted in not only the recovery of stolen property from other communities but also prevented potential crime in Burr Ridge. Chief Madden awarded a commendation to Officer Michael Firnsin.

PUBLIC HEARING
AMENDMENT TO ANNEXATION AGREEMENT
MEADOWBROOK PLACE SUBDIVISION

CALL TO ORDER The Public Hearing of the Mayor and Board of Trustees for the Amendment to the Annexation Agreement for the Meadowbrook Place Subdivision was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Grasso at 7:20 p.m. with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in the Suburban Life.

PURPOSE OF MEETING is to consider an amendment to an Annexation Agreement for the Meadowbrook Place Subdivision.

PRESENTATION Doug Pollock, Community Development Director, stated that the Board discussed this amendment at the February 13, 2012 meeting. Mr. Pollock explained that the property was previously under foreclosure and is now owned by Oxford Bank, who would like to

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keep the subdivision active with the intent of locating a buyer to complete the subdivision. Mr. Pollock explained the terms of the amendment which include:

1. Oxford will pay a \$25,000 fee for a two year extension until March 1, 2014 with an option for an additional one year extension for \$10,000;
2. Oxford will pay \$22,750, due when the work commences, toward the cost of resurfacing Meadowbrook Drive and the Letter of Credit will be reduced by 125% of the amount paid by the bank for these improvements;
3. The Engineer's Cost Estimate and Letter of Credit will be updated to reflect current prices;
4. If the subdivision improvements are not completed by the extended deadline, the Village will not draw on the letter of credit provided Oxford submits a plat of vacation.

BOARD QUESTIONS AND COMMENTS

There were none at this time.

AUDIENCE QUESTIONS AND COMMENTS Gerald Callaghan of Oxford Bank stated that Mr. Pollock accurately described the terms of the agreement and Oxford Bank is anxious to market the property.

CLOSE HEARING Motion was made by Trustee Wott and seconded by Trustee Paveza that the Amendment to the Meadowbrook Place Subdivision Annexation Agreement Public Hearing be closed.

By Voice Vote, the motion carried and the Meadowbrook Place Subdivision Annexation Agreement Public Hearing was closed at 7:22 p.m.

ORDINANCE AUTHORIZING AMENDMENT TO ANNEXATION AGREEMENT (MEADOWBROOK PLACE SUBDIVISION) Community Development Director Doug Pollock stated that this Ordinance is for the Amendment to the Meadowbrook Place Subdivision that was previously discussed in the Public Hearing.

Trustee Sodikoff questioned that if the subdivision improvements are not completed by the extended deadline and Oxford Bank vacates the plat, would the property remain annexed to the Village and in response, Mr. Pollock indicated that it would.

Motion was made by Trustee Ruzak and seconded by Trustee Wott to approve the Ordinance Authorizing the Amendment to Annexation Agreement (Meadowbrook Place Subdivision).

On Roll Call, Vote Was:

AYES: 5 – Trustees Ruzak, Wott, Paveza, Sodikoff, Grela

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

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There being five affirmative votes, the motion carried.
THIS IS ORDINANCE NO. A-1068-01-12.

RECOMMENDATION TO APPROVE AN ORDINANCE AMENDING THE BURR RIDGE VILLAGE CODE, CHAPTER 60, CREATING SECTION 60-16, ENTITLED, "TAX ON THE GROSS RECEIPTS OF PLACES FOR EATING"

Village Administrator Steve Stricker explained that the proposed Ordinance would impose a 1% Place-of-Eating Tax in all restaurants throughout the Village. He stated the tax would be implemented as of May 1, 2012 and would generate approximately \$200,000 per year and the FY 12 – 13 Budget includes \$150,000 of this amount allocated to the General Fund and \$50,000 allocated to a Revenue fund to promote Burr Ridge as a destination place for Restaurants.

Mr. Stricker explained that the Ordinance contains the specifications for defining restaurants, registration requirements, and accounting requirements.

Russell Smith, 850 Village Center Drive and business owner on Tower Drive, expressed his apprehension with regard to taxing restaurants with the current economy. Mr. Smith feels it is not the appropriate time to impose additional taxes, especially since the Village Center is currently under-utilized. Mr. Smith also feels the Village is spending too much money with the I-55 Bridge project and Village Hall renovation.

Susan Green, 850 Village Center Drive, stated that LaGrange has a significant number of restaurants and feels Burr Ridge needs more restaurants but is uncertain if imposing a tax will attract restaurants. Ms. Green stated that the vacant businesses should be filled prior to imposing taxes.

Mickey Straub, 81st Street, stated he is generally opposed to raising taxes and would like to see more research conducted prior to imposing the tax. Mr. Straub inquired as to what the dollar amount of revenue from the restaurants is from Burr Ridge residents. In response, Mr. Stricker indicated it is not known. Mr. Stricker also added that the Village has imposed budget cuts over the past few years to remain thrifty and speculated that the majority of the restaurant patrons are from outside of the Village. Mr. Stricker explained that the tax would not add a significant amount of money to the patron's food cost.

Mayor Grasso explained that Burr Ridge is a non-home rule community and is tax-capped by law but Springfield can raise taxes and impose unfunded mandates on municipalities. He explained that as a result, the Board has had to impose budget cuts in work force, employee salary increases, and cuts in other Village programs. The place-of-eating tax is another means to increase revenue with the intent to form a restaurant association to promote Burr Ridge with a portion of the revenue from the tax to be refunded to the restaurants.

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Motion was made by Trustee Wott and seconded by Trustee Grela to approve the Ordinance Amending the Burr Ridge Village Code, Chapter 60, creating Section 60-16, Entitled "Tax on the Gross Receipts of Places for Eating" establishing a Place-of-Eating Tax.

Trustee Grela added that he feels most patrons would not cease patronizing local restaurants due to the tax.

Trustee Ruzak added that with increased gasoline prices, statistics show that there is a decrease in travel and spending and when combined with the place-of-eating tax, may adversely impact the restaurants.

Trustee Paveza stated most patrons would not notice the small tax amount on their restaurant bill and the additional revenue for the restaurants is beneficial.

Mayor Grasso added that a portion of the tax will be utilized to promote the businesses as a means of increasing their revenues.

On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Grela, Ruzak, Paveza, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

Mayor Grasso stated that Trustee Manieri wanted the Board to know he is in favor of the Place-of-Eating tax.

THIS IS ORDINANCE NO. A-383-01-12.

RECOMMENDATION TO AMEND CONTRACT WITH DESIGN CONSULTANT CONCERNING RENOVATION OF VILLAGE HALL BOARD ROOM

Village Administrator Steve Stricker explained that \$500,000 was budgeted in Fiscal Year 11 – 12 for the renovation of the Village Hall and the money was allocated from bond forfeitures. Mr. Stricker explained that the Board prioritized the Board Room as the first area for renovation and at the February 13, 2012 Board Meeting, the Space Needs Committee presented bids, which were rejected by the Board, and the Committee was directed to create an alternative scope of work to reduce the cost of the project.

Mr. Stricker discussed the alternatives proposed by the Space Needs Committee; one with the Dais in the east elevation and one with the Dais in the north elevation. The budget estimate for the east elevation is \$213,000 with a savings of \$122,624 and for the north elevation \$181,435 with a savings of \$154,697.

Mr. Stricker described the plans and the features for the plans noting that only the east elevation would provide for handicapped accessibility with the possibility of the addition of a mechanical

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device for the north elevation to provide for handicapped access. He noted that the addition of two podiums is also proposed to facilitate discussion with both developers and residents simultaneously.

Mr. Stricker noted that an alternate to the AV equipment was proposed which also reduced costs. He discussed the cost estimate for furniture at \$32,589 and the Committee will look to reduce that estimate further.

Mr. Stricker stated that the Space Needs Committee did not make a recommendation in regard to the alternatives and decided to present both to the Board for consideration. He concluded that to proceed further, the contract with the design consultant must be amended and a proposal selected noting that if the east elevation is selected, the additional design contract amount is \$6,700 and for the north elevation, \$6,988.

Trustee Paveza inquired as to why the AV cost was more for the east than the north elevation. Mr. Stricker responded that the east elevation would require more electrical work and wiring as well as additional projection.

Trustee Wott stated she is not comfortable with the east elevation. Mr. Stricker pointed out that the east elevation would not be as spacious for the Trustees.

Trustee Sodikoff agreed with Trustee Wott and is not in favor of sitting against the windows. Trustee Sodikoff noted that one seat will be lost with the design and Mr. Stricker stated the seating will accommodate members of the Board and Plan Commission.

The Board discussed alternatives to handicapped accessibility and Mr. Stricker noted that it can be discussed by the Space Needs Committee but would also add cost.

Trustee Ruzak inquired about the status of the Conference Room renovation and Mr. Stricker stated that it is estimated at \$16,000 and the current emphasis is on the Board Room and the Conference Room can be addressed at a later time with the remainder of the building.

Trustee Paveza stated he is in favor of the North Elevation given the costs but is not in favor of new furniture.

Mayor Grasso added that a proposal for the elevation is needed and the furniture can be addressed at a subsequent meeting. In addition, the carpeting, dais, AV, wallpaper, window treatments, and lighting would be addressed.

Trustee Grela feels the integration of the podiums with the dais is a beneficial feature and the AV equipment will update the technology to the present.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
March 12, 2012

Motion was made by Trustee Grela and seconded by Trustee Wott to approve the scope of work utilizing the North Elevation and approve an amended contract with Josephine Goetz of Interior Environments Inc., at an amount of \$6,988 and to request bids for the project.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Wott, Ruzak, Paveza, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

COMMUNITY SURVEY Q & A (AGEND ITEM THROUGH MAY 14, 2012)

Mayor

Grasso addressed the following questions:

1. Why does it take longer for some roads to be repaired than others?

Mayor Grasso explained the road repairs are based on staff evaluation of each segment of roadway in the Village. Resurfacing is prioritized based upon condition and maintenance is programmed to maximize benefits, minimize cost, and provide equity in the community. The Village aggressively pursues grant funding for “Federal-Aid” roadways, which are major local roads and the projects for such roads may result in delay based upon when the funding is available. The Village takes every action to ensure that local tax dollars are spent only on local roadways and when issues arise with County or State roadways, the Village contacts the responsible agency to notify them of the repair.

2. How does the Village enforce property maintenance codes?

Mayor Grasso explained that the code enforcement program is based upon reports of violations to Village Staff. Complaints are entered into a database and forwarded to the Village Code Compliance Officer, who will visit the site of the complaint and determine if a violation of the Village Code exists. In the event of a violation, a letter is sent to the property owner requesting compliance and a follow-up visit is scheduled to confirm compliance. In the case of non-compliance, a citation may be issued requiring a court appearance. Code violations can be reported to the Village Hall staff or online at the Village Web site.

OTHER CONSIDERATIONS Mayor Grasso stated that due to state budget issues, the funding for the I-55 Bridge project may be delayed. In addition, alternatives to the sculptures may be explored and Village Administrator Steve Stricker will look into the possibility of trees.

Mayor Grasso explained that at the Board Meeting of February 27, 2012, the vote for the approval of the I-55 Bridge Project was 3 votes to 1, with the absence of 2 Trustees. Village Attorney Scott Uhler is present to explain any questions with regard to the vote.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
March 12, 2012

Mr. Stricker added that the vote directed the consultants and staff to move forward with the plan and noted that the topic will again be presented in approximately six months for the approval of the expenditure of the funds.

Trustee Grela inquired if the state has budget problems, could the enhancement portion of the project be removed in favor of doing just the repair. Mr. Stricker responded the funding is not available for the repair portion.

Trustee Sodikoff stated he appreciates Mayor Grasso's efforts at achieving consensus on the matter with the Board but does not feel it is a worthwhile expenditure.

Mayor Grasso responded that alternatives have been discussed regarding the sculptures and feels the beautification of the bridge is an important improvement project for Burr Ridge.

Trustee Grela expressed concern about the vegetation surviving the salt in the winter months. Mr. Stricker responded stating that the plantings that will be used are hearty and will survive the winter months.

Mayor Grasso explained that the design has been scaled down based upon feedback from the Trustees at the previous meeting.

Trustee Sodikoff requested a design view coming from the east on I-55 and heading north on County Line Road.

Mr. Stricker asked Village Attorney Scott Uhler how further discussion on the I-55 Bridge Project could be conducted if requested by the Board. In response, Mr. Uhler explained that if it were discussed for purposes of a new issue or design concept, it can be discussed as a new matter.

AUDIENCE Kathleen McInerney, 81st Street, noted that some of her tax items received in the mail had her residence changed to Willowbrook. Mayor Grasso replied that he will be contacting Senator Kirk to discuss the issue, which is related to the shared zip code.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS
at this time

There were none

ADJOURNMENT Motion was made by Trustee Wott and seconded by Trustee Ruzak that the Regular Meeting of March 12, 2012 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 8:41 p.m.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
March 12, 2012

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____,
2012.

5B

**MINUTES
FY 2012-13 BUDGET WORKSHOP
March 12, 2012**

CALL TO ORDER

Mayor Gary Grasso called the meeting to order at 8:40 p.m.

ROLL CALL

Present: Mayor Gary Grasso and Trustees Bob Sodikoff, Al Paveza, Maureen Wott, Len Ruzak and Bob Grela

Absent: Trustee John Manieri

Also Present: Village Administrator Steve Stricker, Assistant to the Administrator Lisa Scheiner, Village Clerk Karen Thomas, Finance Director Jerry Sapp, Police Chief John Madden and Public Works Director/Village Engineer Paul May

FY 12-13 BUDGET HIGHLIGHTS

Village Administrator Steve Stricker presented the Village Board with his annual Budget Message. He stated that the total FY 12-13 Expenditure Budget for all funds, including transfers, amounted to \$16,797,345. He stated that the Expenditure Budget was \$633,645 or 3.9% more than the FY 11-12 Budget. He stated that the budget contained \$2,461,085 in Capital Projects and, in many cases, the Village is drawing down on equity from the various funds to pay for those Capital expenditures.

GENERAL FUND BUDGET

Administrator Stricker stated that he anticipated a substantial surplus in the General Fund at the end of FY 11-12 and that the General Fund has been in the black the last two fiscal years. He stated that, due to this large surplus, he has transferred additional dollars into the Equipment Replacement Fund. He stated that the FY 12-13 Budget is balanced, but that Revenue growth is still very slow. He stated that the Revenue Budget is up 2.8%, but without the new 1% Place-of-Eating Tax, the increase would be less than 1%.

CAPITAL IMPROVEMENTS FUND

Administrator Stricker highlighted all the Capital Improvements included in the FY 12-13 Budget, including the Road Program, the Village's portion of the ITEP Grant, the Madison Street traffic signal, the Village Hall Renovation, Stormwater Management projects, Sidewalk/Pathway projects and Water and Sewer projects. He stated that, with new direction from the Village Board concerning the Village Hall renovation, he would adjust the numbers accordingly. He also stated that \$205,000 was included in the Pathway Fund

for the replacement of Chasemoor Subdivision asphalt pathway. He stated that the five-year Sidewalk/Pathway Fund Budget shows that the Pathway Fund will run out of money by the end of FY 16-17. With this in mind, the Pathway Commission wanted to postpone the replacement of the Chasemoor Subdivision pathway for another year, while they review priorities for pathway maintenance. Administrator Stricker stated that he understood the Pathway Commission's need to re-prioritize the existing asphalt pathway renovation list, but that some work should be done this fiscal year. He suggested that the amount originally included in the draft budget be left in the draft budget and that the Pathway Commission be directed to take another look at the pathway maintenance schedule, but to move forward with a project this fiscal year.

Administrator Stricker highlighted all of the major Vehicle and Equipment items included in the FY 12-13 Budget and reminded the Board that over \$1,000,000 in vehicle and equipment has been deferred in the Equipment Replacement Fund, which may need to be replaced in the next few years.

PERSONNEL SERVICES

Administrator Stricker outlined Personnel Services costs, including salary increases, health insurance increases, training and travel, and new personnel, which included the replacement of one part-time clerical position, replacement of a Patrol Officer and the hiring of two part-time meter readers. In response to a question from Trustee Grela, Administrator Stricker stated that he did not place any additional dollars in the FY 12-13 Budget for Department Head national conferences. He stated that this will be the fourth year in a row that Department Heads would not attend either a state or national conference. After some discussion, the Village Board directed the Village Administrator to make a recommendation to place money in the FY 12-13 Budget to allow Department Heads to attend a national conference every other year.

OPERATING PROGRAMS

Administrator Stricker outlined new Operating programs included in this year's budget, including \$57,000 for the purchase of a new tent, as well as sound equipment for the Village's Summer Concert Series. He also indicated that an additional \$31,000 was budgeted for the Emerald Ash Borer program, \$10,000 for EAB tree removals, \$3,000 for West Nile Virus gravid traps, a \$10,000 increase in emergency brush chipping and the reinstatement of the Village Newsletter to three times per year, among other things.

REVENUES

Administrator Stricker outlined the General Fund Revenues for FY 12-13, and indicated that, for the first time in many years, the sales tax is estimated to come in higher than projected. He stated that FY 12-13 Revenue projections are very conservative, but that he was optimistic that municipal sales tax could potentially begin to move in a positive direction. He also stated that the Building Permit revenue was down and is expected to

remain down for the next few years and that the FY 12-13 Budget included \$150,000 for the first time from the Place-of-Eating Tax, as well as a transfer from the Sidewalk Fund for interest earnings in the amount of \$24,900. In light of the fact that the Pathway Fund will run out of money within the next five years, the Village Board asked the Village Administrator to develop a recommendation that would eliminate this transfer and still balance the FY 12-13 General Fund Budget.

Administrator Stricker outlined the highlights of the four Special Revenue Fund Budgets, indicating that the only Capital Expenditure in the E-9-1-1 Fund this year would be from the Pleasantview Fire Protection District in the amount of \$70,560 for a new CAD System and that the Hotel/Motel Tax Fund included an annual Marketing Program of \$250,000, which was \$11,000 less than the previous year. He also stated that the Hotel/Motel Tax Fund included a transfer to the Debt Service Fund for the principle and interest on the installment loan associated with the County Line Bridge Project. He also stated that, for the first time, a new Special Revenue Fund has been created to account for the money set aside for the Restaurant Association. \$50,000 has been earmarked for this fund in its first year.

CAPITAL PROJECTS FUND

Administrator Stricker outlined the four items in the Capital Projects Fund, including the Capital Improvements Fund, the Sidewalk Improvement Fund, the Capital Equipment Replacement Fund and the Stormwater Management Fund.

DEBT SERVICE FUND

Administrator Stricker highlighted the changes in the Debt Service Fund in FY 12-13, which included the new installment contract for the County Line Road Over I-55 Bridge Enhancement Project and the refinancing of the Police Facility Bonds, which should occur in April of 2012.

ENTERPRISE FUNDS

Administrator Stricker outlined the Village's two Enterprise Funds, indicating that the Water Fund Budget is \$519,150 or 14.8% higher than the estimated actual for FY 11-12, which is due mostly to the fact that there was a 16% increase in water rates. He also mentioned that the acceleration of the Water Meter Program and the cost of the Water Improvements Budget this year are the main reasons for this increase. He stated that the Sewer Fund remains healthy, even with the drawdown of \$104,135 in equity to pay for Capital Improvements.

REMAINING FUNDS

Administrator Stricker stated that the Information Technology Fund included \$55,000 for audio/visual upgrades to the Board Room and \$71,530 for the expansion of the Village's wireless network.

Administrator Stricker stated that the Police Pension Fund shows a \$103,298 or 18.3% decrease, which is due to the lower tax levy amount created by the changes in the actuarial calculations. He stated that the Police Pension Fund is now 71% funded.

FIVE-YEAR CAPITAL BUDGET

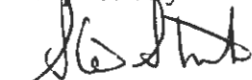
Administrator Stricker stated that the five-year Budget Outlook is stronger than it has been in many, many years and stated that his only concern was in FY 14-15 when a substantial transfer will need to be made out of the General Fund to cover the cost of the Madison Street and 79th Street round-about project. He stated that the Street Policy Committee is looking at that issue and would be making a recommendation to the Board some time next year.

The Administrator stated that Revenue projections still show abnormally low growth patterns and that he is concerned that future Revenue growth may not be sufficient to cover future increases in operating costs, let alone the funding of the annual Road Program and other Capital Projects. He stated that areas for new revenue include implementing the ¼% non-home-rule sales tax, which would generate between \$275,000-\$300,000, and the reinstatement of vehicle stickers, which would be between \$200,000-\$300,000, both of which he understood would be extremely unpopular with the residents. As an alternative, Administrator Stricker suggested that the Village Board begin to consider the possibility of a referendum question to be placed on the ballot in FY 16-17 to extend the debt amount currently paid by property owners for the Bedford Park/Lake Michigan Water Main Project, which will end at that time. He stated that approval of a referendum would not raise the property tax, but would generate an additional \$520,000 per year to help pay for the annual Road Program and other Capital Projects, including future pathway maintenance and new sidewalk projects.

After some discussion, a **motion** was made by Trustee Maureen Wott to make the changes to the Budget as discussed and direct Staff to conduct a public hearing on the FY 12-13 Budget on April 9, 2012. The motion was **seconded** by Trustee Len Ruzak and **approved** by a vote of 5-0.

There being no further business, a **motion** was made by Trustee Maureen Wott to adjourn the Budget Workshop. The motion was **seconded** by Trustee Bob Grela and **approved** by a vote of 5-0. The meeting was adjourned at 9:35 p.m.

Respectfully submitted,



Steve Stricker
Village Administrator

SS:bp

5C

**MINUTES
WATER COMMITTEE MEETING
Monday, March 12, 2012**

CALL TO ORDER

The meeting was called to order by Chairperson Al Paveza at 6:00 p.m.

ROLL CALL

Present: Trustee Al Paveza and Trustee Maureen Wott

Absent: Trustee John Manieri

Also Present: Village Administrator Steve Stricker, Finance Director Jerry Sapp, Public Works Director Paul May and Water & Sewer Division Crew Leader Jim Lukas

MINUTES APPROVAL

A **motion** was made by Maureen Wott to approve the minutes of December 12, 2011. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote 2-0.

METER READING UPDATE

Village Administrator Steve Stricker explained that the Water Committee approved a proposal by the Village Staff in November to reject the County's request for an increase in their fee for meter reads and to hire two in-house employees to both read meters and accelerate the meter reading program. He stated that the County had originally balked at the idea and that Village Staff has met with County officials on at least two occasions and has had several phone conversations in an attempt to work out an amendment to our existing intergovernmental agreement. He stated that the County has finally agreed to the Village's proposal and to pay the Village a rate of \$1.25 per read. He stated that he is waiting for the intergovernmental agreement to be drafted by the County and hoped that it would be presented to the Board within the next month.

In response to a question from Chairman Al Paveza regarding reading meters on a quarterly basis, Public Works Director Paul May indicated that he felt that, although the Village could do so, the bills would be substantially higher and he was concerned that the residents would not view this as a favorable change.

Public Works Director May indicated that he expected that the intergovernmental agreement would not be ready in time to hire new employees for the May meter readings and that we may have to wait until July for our employees to read the meters for the first time. He stated that he would like to have our employees read meters with the County employees for the first read and then read meters on our own thereafter.

FY 2012-13 WATER FUND BUDGET

Administrator Stricker explained that the largest issue in this year's budget is the fact that the City of Chicago has enacted a 25% increase on water costs and the fact that the Village Board had to respond by increasing water rates 16%. Chairman Paveza suggested once again that we look at the possibility of increasing commercial rates at a higher level than residential rates, compared to next year's increase from the City of Chicago.

Administrator Stricker stated that, under Personnel Services, the health and life insurance is expected to increase 6% and that was what was placed in the Budget. However, we recently learned that the health insurance will increase only 3.6%. In response to a question from Chairman Paveza, he stated that the reason why the health insurance increased substantially over the FY 11-12 Budget was the fact that one employee has requested family coverage.

Under Contractual Services, Administrator Stricker stated that the maintenance of distribution system line item is increased due to the fact that a leak detection survey is conducted every three years in the amount of \$22,000. He also indicated that additional costs also include the inspection of the south water tower and an increase in water hydrant repairs from \$85,000 to \$95,000.

Administrator Stricker stated that in FY 13-14 and FY 15-16 Budgets include substantial costs associated with the painting of both the north and south water towers. In response to a question from Chairman Paveza regarding when the water towers will need to be painted, Mr. May stated that we should have a more accurate prediction after the water tower inspections take place at the end of the fiscal year.

Administrator Stricker stated that the Equipment line item in the Water Fund Budget increased substantially due to the fact that the annual meter replacement program is expected to double relying on our new meter readers to accelerate the meter reading program.

Administrator Stricker stated that improvements included in the Water Fund Budget are \$20,000 for the Pump Center sanitary sewer connection, \$100,000 for the Woodview Estates valve water main improvements and \$18,000 for the north water tower standby generator. Public Works Director May explained the need for the Woodview Estates valve water main improvement project and stated that it may be less expensive to work with the Village of Hinsdale to provide a cross connection and that he would be working with Hinsdale to see if they would be amenable to work with us in regard to this project. He stated that, if Hinsdale does not agree, there will be additional costs associated with this project that are proposed to occur in FY 15-16 in the amount of an additional \$120,000.

Public Works Director May explained the need for a standby generator at the Pump Center and, in response to a question from Chairman Paveza, he stated that the generator would not be as large as the generators we have at the Village Hall and Police Department, but it would be run on LP gas and should be sufficient for our needs. He stated that it is imperative that we have backup generation at this location, due to the need to keep the

Pump Center controls activated, as well as our wireless network, which is connected to the water tower.

There being no additional questions regarding the Budget, a **motion** was made by Maureen Wott to recommend approval of the FY 12-13 Water Fund Budget. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote of 2-0.

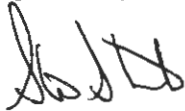
DISCUSSION REGARDING EMPLOYEE ATTRITION & REPLACEMENT

Administrator Stricker stated that current General Utility Worker II employee David Peklo, who has been trained as our second Water Operator, has resigned to take a new position with the Flagg Creek Water Reclamation District. He stated that it is imperative that the Village replace this position and to hire an employee somewhere in the mid-range of GUW II salary range in order to attract an employee who has a Water Operator's license and has experience operating a water system. He stated that it is extremely important that we have a backup for Water & Sewer Division Crew Leader Jim Lukas and to groom a new employee in the event that Mr. Lukas was to retire. The members of the Water Committee concurred.

ADJOURNMENT

There being no further business, a **motion** was made by Maureen Wott to adjourn the meeting. The motion was **seconded** by Chairman Al Paveza and **approved** by a vote of 2-0. The meeting was adjourned at 6:50 p.m.

Respectively submitted,



Steven Stricker
Village Administrator

SS:bp

5D

MINUTES

HOTEL MARKETING SUBCOMMITTEE Tuesday, March 13, 2012

CALL TO ORDER

The meeting was called to order by Chairperson Bob Witkiewicz at 10:00 a.m.

ROLL CALL

Present: Bob Witkiewicz, of Extended Stay; Vicki Kroll, of Spring Hill Suites; and Mike Haddad, of Marriott Hotel

Absent: Sanjay Sukhramani, of Quality Inn;

Also Present: Village Administrator Steve Stricker, Assistant to the Administrator Lisa Scheiner, and Phil Yaeger, of Boost Creative Marketing

MINUTES OF FEBRUARY 14, 2012

A **motion** was made by Vicki Kroll to approve the minutes of February 14, 2012. The motion was **seconded** by Bob Witkiewicz and approved by a vote of 3-0.

FY 2012-13 HOTEL MARKETING BUDGET

Consultant Phil Yaeger, of Boost Creative Marketing, presented the Subcommittee with the proposed FY 12-13 Hotel Marketing Plan. Mr. Yaeger stated that this year's marketing plan was in the amount of \$250,000. He started the presentation by showing the hotel performance comparisons throughout the last five years. He stated that, over the last five years, the Village of Burr Ridge hotels have increased business at a faster rate than the competition.

Mr. Yaeger provided the Subcommittee with an overview of the 2012 Hotel Industry and Market Forecast.

Mr. Yaeger stated that, in FY 11-12, online and off-line advertising increased awareness and interest in the Village of Burr Ridge, including the use of six print business publications, seven online business websites, newsletter and online media outlets, along with five local newspapers carrying our messages, three outdoor boards creating brand awareness and two online advertising networks.

Mr. Yaeger presented the BurrRidgeHotels.com website's statistics for the past 12 months, citing the top Traffic from Sources and Traffic from States.

The top five "Traffic from Sources" are as follows:

Source	Number	Percentage
Online networks	1,096	29%
Director	914	24%
Google	820	22%
Sun Time Media	708	19%
Facebook	236	6%

The top five "Traffic from States" are as follows:

State	Number	Percentage
Illinois	1,746	39%
Michigan	1,114	25%
Ohio	913	20%
Indiana	558	12%
Missouri	193	4%

Mr. Yaeger stated that the improvements that Burr Ridge has made regarding shopping, restaurants, and the Kohler Spa over the past few years has been a factor that can be used to present a marketing message for the Burr Ridge hotels.

Mr. Yaeger stated that Burr Ridge has grown from a place to stay to a place to enjoy. He stated that in branding our hotels we should keep in mind that the Burr Ridge hotels operate within an upscale suburban neighborhood with an emerging eclectic restaurant scene, nightlife and shopping – located close to downtown Chicago and both airports – where business and leisure travelers can choose from a variety of hotels, enjoy good value and a good overall experience....in a naturally beautiful, vibrant and safe community.

Mr. Yaeger stated that the 2012-13 marketing objectives approved previously by the Hotel Marketing Subcommittee included:

1. Increasing awareness of Burr Ridge hotels among business meeting planners, group travel planners, companies and social leisure travelers, and the business travel market,
2. Educating all audiences as to the geographic location of the Village of Burr Ridge, including the greater Chicagoland population,
3. Creating interest in making hotel reservations or hosting a business meeting or social event in Burr Ridge instead of other popular nearby areas,
4. Starting to position Burr Ridge as a destination or base camp vs. an overnight stay hotel,
5. Continuing to increase traffic to www.BurrRidgeHotels.com among all audience segments utilizing strategically chosen off-line and online media vehicles.

Mr. Yaeger presented the Subcommittee with the 2012-13 Marketing Strategies and provided the Subcommittee with examples of ads that we have used in the past and will continue to use in both print and online media.

In summary, Mr. Yaeger presented the Subcommittee with the annual marketing calendar and budget estimate as follows:

DESCRIPTION	NOTES	COST
Business Media	Off-line and Online	\$30,000
Social/Leisure/Radio Media	Newspaper, Radio	\$25,000
Outdoor Boards	I-55 North and South	\$60,000
Online Advertising	Media Networks	\$35,000
Website, Improvements, Upgrades and Maintenance	Upgrade, new CMS, Updates	\$25,000
Creative Development	NP, Outdoor, DM, Literature, Online	\$25,000
Group Tour Media/Direct Mail	Group Tour Operators	\$20,000
Social Media Program	Facebook, Twitter, Blog	\$12,000
Agency Services	Management, Media Planning and Buying	\$18,000
TOTAL BUDGET		\$250,000

In response to a question from Administrator Stricker, Mr. Yaeger stated that he would look into the costs associated with the interior billboard ads at Midway Airport. Chairman Witkiewicz suggested that we look at whether or not we can place ads at McCormick Place. During this discussion, a question was raised as to how the Burr Ridge hotels get on the list of the preferred hotels that the various associations use when holding their meetings. Mr. Yaeger stated that he would investigate that, but felt that in order to participate we would have to sign up for membership in the Convention and Visitors Bureau. He stated that he felt that that would make the cost prohibitive.

Administrator Stricker stated that he liked the idea of advertising on the LITE radio channel during Christmas, but thought it may be too expensive to pursue advertising on WGN. In response, Mr. Yaeger stated that he put that on the list simply to show the possibility, but that he agreed that advertising on WGN was cost prohibitive.

In discussing the outdoor billboards, Vicki Kroll suggested that we consider an ad on I-294 this year, instead of on I-55 northbound. In response, Mr. Yaeger stated that he would look into the cost and the positioning of the billboards and would get back to the Subcommittee with that information.

After considerable discussion, a **motion** was made by Chairman Bob Witkiewicz to recommend approval of the FY 12-13 Village Hotel Marketing Plan in the amount of \$250,000. The motion was **seconded** by Vicki Kroll and **approved** by a vote of 3-0.

COUNTY LINE ROAD OVER I-55 BRIDGE ENHANCEMENT PROJECT UPDATE

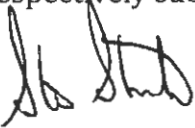
Administrator Stricker thanked the members of the Hotel Marketing Subcommittee for attending the recent Board meeting regarding this project. He stated that there are still Board members who had concerns regarding the various aspects of the project and especially as it related to the sculptures. He stated that the Mayor was trying to broker a deal that would potentially eliminate the sculptures. He also indicated that IDOT had

informed the Village last week that it may be forced to postpone the project for an additional 12 months, due to budget concerns. He stated that Mayor Grasso would attempt to reach out to our State Legislators to see if they could help in finding the necessary dollars to complete the project on schedule.

ADJOURNMENT

There being no further business, a **motion** was made by Vicki Kroll to adjourn the meeting. The motion was **seconded** by Chairman Bob Witkiewicz and **approved** by a vote of 3-0. The meeting was adjourned at 12:50 p.m.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Steve Stricker', written over a horizontal line.

Steve Stricker
Village Administrator

SS:bp

DRAFT

SE

PLAN COMMISSION/ZONING BOARD OF APPEALS

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF

MARCH 19, 2012

1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 6 – Cronin, Franzese, Bolos, Perri, Stratis, and Trzupek

ABSENT: 1 – Grunsten

Also present was Community Development Director Doug Pollock.

2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Perri to approve minutes of the February 20, 2012 Plan Commission Meeting.

ROLL CALL VOTE was as follows:

AYES: 4 – Franzese, Perri, Stratis, and Trzupek

NAYS: 0 – None

ABSTAIN: 2- Cronin and Bolos

MOTION CARRIED by a vote of 4-0.

3. PUBLIC HEARINGS

Chairman Trzupek confirmed all present who wished to give testimony at any of the public hearings on the agenda and introduced the public hearings as follows.

A. Z-05-2012: 200 Burr Ridge Pkwy. (Dao Sushi & Thai Restaurant); Variation

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: The petitioner operates an existing restaurant in County Line Square and seeks to add live entertainment. Live entertainment requires a special use. The petitioner has stated that the live entertainment would be limited to 1 to 4 musicians playing for restaurant patrons.

In response to Chairman Trzupek, the petitioner stated she had nothing to add to the staff comments.

Chairman Trzupek asked if there was anyone in attendance who wanted to speak to this request. There was no one.

Chairman Trzupek asked for questions and comments from the Plan Commission.

Commissioner Cronin asked if the live entertainment would be inside the restaurant only and if any music would be provided in the outside dining area. The petitioner stated that no live entertainment would occur outside the restaurant.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Bolos and **SECONDED** by Commissioner Cronin to close the hearing for Z-05-2012.

ROLL CALL VOTE was as follows:

AYES: 6 – Bolos, Cronin, Franzese, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Bolos and **SECONDED** by Commissioner Cronin to adopt the findings of fact as prepared by the petitioner and to recommend that the Board of Trustees grant special use approval as per Z-05-2012 to allow live entertainment in an existing restaurant subject to the following conditions:

- A. The live entertainment shall be limited no more than 4 musicians at a time and shall be ancillary to the primary use of the facility as a restaurant (i.e. live entertainment could not occur without food service).
- B. There shall be no live entertainment outside the building (i.e. within the outside dining area).

ROLL CALL VOTE was as follows:

AYES: 6 – Bolos, Cronin, Franzese, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

B. Z-06-2012: 590 Village Center Drive (Wok N Fire); Special Use

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: The petitioner proposes to add an outdoor seating area for an existing restaurant in the Village Center. The restaurant contains 5,418 square feet of floor area and is located at the southeast corner of Village Center Drive and LifeTime Drive. Special use approvals were granted for a restaurant

that serves alcoholic beverages and provides live entertainment in 2011 and the restaurant opened in February of 2012.

Chairman Trzupek asked the petitioner for their comments.

Mr. Michael Durlacher introduced himself as the Attorney for the petitioner. Mr. Durlacher submitted a drawing showing a proposed new location for outdoor seating.

Chairman Trzupek asked about the recommended five foot separation between the LifeTime Drive sidewalk and the patio area. Mr. Durlacher said that they would lose too many seats if they were to reduce this area by 5 feet. He estimated that they would lose 28 seats.

There being no further comments at this time from the petition, Chairman Trzupek asked for public comments.

Mr. Scott Rolston introduced himself as the property manager and landlord's representative for the Village Center. Mr. Rolston said that the landlord has not reviewed or approved the revised plan that was submitted tonight. In regards to the setback from the sidewalk, he suggested a compromise setback.

Chairman Trzupek asked for comments and questions from the Plan Commission.

Referring to the revised plan submitted for tonight's meeting, Commissioner Perri asked how guests and servers would access the new sidewalk seating area. Mr. Mark Bartlett, representing the petitioner, identified an access door from the restaurant to the proposed patio area. Commissioner Perri responded that this would require guests and servers to leave the patio area through a gate and enter the sidewalk area through another gate, there being no direct access from the restaurant to the sidewalk seating area.

Chairman Trzupek suggested that any consideration of the sidewalk seating area should not be considered tonight as there are too many unresolved issues.

Mr. Bartlett said that they would like the sidewalk seating area so they could begin using immediately as the patio area will take a while to construct. He also suggested that the Village allow the sidewalk seating area temporarily while they are waiting to resolve any issues and receive a final vote.

Commissioner Bolos noted that when the restaurant special use was approved, the Plan Commission asked that the sidewalk seating area be removed and instead the petitioner has expanded the sidewalk seating.

Commissioner Bolos asked how many seats were included in the outdoor dining areas. In response, Commissioner Cronin said he counts more than 160 outdoor seats.

Commissioner Cronin asked about the walls. The petitioner's architect, Mr. Randy Pruyn, said that the walls would be vinyl and retract into a box located at the leading edge

of the awning roof. He said there would be vinyl windows that are located and shaped like the windows in the building.

Commissioner Franzese asked about winter operations. Mr. Bartlett said that they hope to operate the outdoor patio during the winter with infra-red heaters in the ceiling and with the retractable walls. Commissioner Franzese responded that the walls would be open for approximately six months and closed for approximately six months.

Commissioner Franzese said he does not like the appearance of the enclosures. He said that he regrets approving similar enclosures for Capri restaurant. He described the detail review that the Plan Commission undertook to review the materials, colors and design for the Village Center and he does not want it to appear like a tent city. Commissioner Franzese said that Topaz and Cooper's Hawk will have outdoor patios and whatever is allowed for Wok N Fire may have to be repeated for these restaurants.

Commissioner Cronin asked about the location of the retractable walls. Mr. Pruyn showed the locations on the site plan and Commissioner Cronin summarized that the walls would be located on two sides of the building and would cover a significant portion of the exterior of the restaurant.

Commissioner Cronin noted that the sidewalk seating nearest the intersection does not work because it does not have direct access from the restaurant.

Commissioner Cronin added that this is an enormous amount of outdoor seating for one restaurant.

Mr. Durlacher said that the sidewalk on Life Time Drive was wider than the sidewalk on McClintock Drive and that it may be possible to narrow the sidewalk to create more room for outdoor dining.

Commissioner Bolos said that she believes the outdoor seating area and the enclosed area is too large and will be unattractive.

Chairman Trzupek asked about the doors on the side walls of the awning, the service bar shown on the site plan, and the configuration of the exterior railing relative to the existing sign and sign rail. Mr. Pruyn described the spring loaded vinyl doors that would be provided for the outside patio area during the time that the awning walls are in use. Mr. Bartlett described the portable service bar. He said it would not be connected to anything but would be on wheels. Mr. Pruyn said that the railing would be directly behind the existing sign and sign rail.

Commissioner Franzese said that the plan has a lot of seats and he suggested they consider doing the back portion only. He said there must be some green space between the patio and the LifeTime Drive sidewalk.

Chairman Trzupek said that the Commission has reviewed a number of outdoor patios in the last several years and is supportive of outdoor patios in the Village Center and other

areas of the Village. He added, however, that the green space and the walls were significant issues.

Commissioner Franzese said that the Capri restaurant was approved with side walls but he believes that was a mistake by the Plan Commission and should not be repeated. He said he can support the awning but not the side walls.

Chairman Trzupek said he agreed.

Mr. Bartlett asked if it would be possible to have any walls at all.

Commissioner Franzese said he would only support fixed walls using the same building materials as the principal building.

Chairman Trzupek said he thinks it is a tough sell.

Commissioner Cronin said he would like to see an example of the proposed walls.

Mr. Rolston repeated that the plans have not received final landlord approval and that there remain lots of tenant/landlord issues.

Chairman Trzupek suggested that the public hearing be continued to April 16, 2012 to allow the petitioner time to consider alternative plans. Mr. Bartlett indicated agreement with this recommendation.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to continue the hearing for Z-06-2012 to April 16, 2012.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

C. Z-07-2012: Annual Zoning Ordinance Update; Text Amendments

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: The Plan Commission requested and the Board authorized that a public hearing be held for consideration of three amendments to the Zoning Ordinance. Those amendments include: increasing the permitted height for ornamental light standards above the current restriction of 6 feet; adding outdoor kitchens to the list of permitted accessory structures in residential districts; and allowing pool equipment to be located in a side yard subject to the same regulations as generators.

Chairman Trzupek asked if there was anyone in attendance to speak at this public hearing.

Mr. Mike Higgins of Platinum Pool Care was present to address the amendment regarding the location of pool equipment.

There being no one else in attendance, Chairman Trzupek opened the hearing for questions and comments from the Plan Commission.

Chairman Trzupek asked Mr. Higgins if the 28 square foot limit was sufficient to accommodate most pool equipment. Mr. Higgins said he believes that it is sufficient.

Commissioner Cronin asked if pool equipment were louder than a generator. Mr. Higgins said such equipment would not be louder than a generator.

In regards to lights, Commissioner Cronin asked if the amendment addresses light spillage. Mr. Pollock said the amendment does not regulate lighting at all but instead only the height of a freestanding light pole. He added that the Zoning Ordinance restricts all lighting on property not to exceed 0.5 foot candles at the property line.

Commissioner Stratis said that based on his survey of existing light poles in the Village, he suggests that the light bulb be no higher than 8 feet off the ground but that the light standard may be as high as 10 feet. He said this accommodates some common light pole designs whereby the light fixture hangs lower than parts of the light pole.

Commissioner Stratis also asked if there is a required distance between a house and an outdoor fire place. Mr. Pollock said that the amendment should include a minimum separation of 10 feet.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to close the hearing for Z-07-2012.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

Chairman Trzupek suggested three separate motions, one for each proposed amendment.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to recommend that the Board of Trustees amend Section IV.I. 25 of the Zoning Ordinance regarding Ornamental Light Standards as follows:

25. Ornamental Light Standards

Ornamental light standards, defined as light standards with a prefabricated, monopole design, may be located in any buildable area and are also permitted in the required front or rear yards, but not closer than 10 feet to the lot line. Such ornamental light standards shall not exceed ~~6~~ **10** feet in height. *However, the location of the light on the ornamental light*

standard shall be not be more than 8 feet above grade and all lighting shall comply with the performance standards as per Section IV.W.7 herein.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Bolos to recommend that the Board of Trustees amend Section IV.I of the Zoning Ordinance regarding Outdoor Fireplaces and Grills as follows:

17: Fireplaces and Grills, Outdoor

Masonry fireplaces including gas or wood grills may be located in the rear buildable area and are also permitted in the required rear yard of a residential property, but not closer than 10 feet to any principal or accessory building, not closer than 10 feet to the rear lot line and not closer than the required side yard setback to the interior side yard. Outdoor fireplaces and grills may not exceed the maximum height of 15 feet and 20 square feet in area.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Bolos, Cronin, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to recommend that the Board of Trustees amend Section IV.I of the Zoning Ordinance regarding Swimming Pool Equipment as follows:

38. *Swimming Pool Equipment*

Equipment for swimming pools and spas are permitted subject to the following standards;

a. *Pool equipment may be located within a court yard, in an interior side, corner side, or rear buildable area or within the buildable area between the principal building and the corner side lot line and may also project into the required interior side yard and rear yard setbacks if said equipment is located within 5 feet from the side or rear wall of the principal building. However, under no circumstance may such equipment be located within 15 feet of the façade of the principal building facing the front lot line nor shall any such units encroach into a required side or rear setback by more than 5 feet.*

b. Pool equipment must be adequately screened with year-round landscaping material.

c. Pool equipment shall not generate noise exceeding 75 decibels measured 23 feet from the equipment pad.

d. Pool equipment shall not exceed 28 square feet in area or 5 feet in height.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

D. V-01-2012: 26 Ambriance! Drive (Platinum Pool); Variation

The petitioner was represented by Mr. Mike Higgins. Mr. Higgins said that based on the Plan Commission recommendation to amend the Zoning Ordinance to allow pool equipment in a side yard, he is withdrawing this variation.

Chairman Trzupek acknowledged the withdrawal of this variation petition.

4. CORRESPONDENCE

There was no discussion regarding any of the correspondence on the agenda.

5. OTHER CONSIDERATIONS

A. S-01-2012; 1000 Burr Ridge Parkway (Teamsters); Signs

Chairman Trzupek asked Mr. Pollock to provide an overview of this consideration.

Mr. Pollock described the request as follows: The applicant seeks approval to replace an existing ground sign and add a wall sign to an existing office building. Conditional sign approval is required for the height of the wall sign and for the total sign area exceeding 100 square feet. A variation is required to allow two signs on a corner lot oriented toward the same street frontage rather than being oriented to two separate streets.

Mr. Brian Lappin was present on behalf of the property owner.

Commissioner Stratis said that he thinks this is a lot of sign area for a building of this size.

Commissioner Perri agreed and said the wall sign needs to be scaled better to the building.

In response to Commissioner Bolos, Mr. Lappin said that he could make the wall sign smaller.

Commissioner Franzese said he thought the configuration and size of "731" text would be confused with an address sign. He added that the 731 looks larger than the 4 feet as shown on the elevation.

Mr. Lappin explained that the sign text on the ground sign is internally illuminated and the wall sign letters are back lit.

Chairman Trzupek said that it appears that the Commission has no problem with the size and design of the ground sign but that the wall sign needs to be smaller. He suggested that the total sign area of the wall sign and ground sign be approximately 140 square feet. He said this would allow for approximately 50 square feet for the wall sign.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to recommend approval of S-01-2012 subject to the total sign not exceeding 140 square feet..

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Stratis, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

6. FUTURE SCHEDULED MEETINGS

Mr. Pollock reported that there were no public hearings scheduled for the April 2, 2012 meeting.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Bolos to cancel the April 2, 2012 Plan Commission meeting. The MOTION was approved by a unanimous voice vote the Plan Commission.

7. ADJOURNMENT

A **MOTION** was made by Commissioner Perri and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 9:32 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:32 p.m.

Respectfully Submitted:



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

March 20, 2012

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-07-2012: Annual Zoning Ordinance Update

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve amendments to Section IV.I of the Burr Ridge Zoning Ordinance to increase the permitted height of ornamental light poles from 6 to 10 feet; to add outdoor kitchens to the list of permitted accessory structures with appropriate regulations; and to allow pool equipment in a side yard with similar restrictions as already exists for stand by generators.

After due notice, as required by law, the Plan Commission held a public hearing on this matter on March 19, 2012. Based on the recommendations of staff and further discussion of the amendments, the Plan Commission, by a vote of 6 to 0, recommends approval of the following amendments to the Zoning Ordinance:

An amendment to Section IV.I. 25 of the Zoning Ordinance to modify the regulations for Ornamental Light Standards as follows:

25. Ornamental Light Standards

Ornamental light standards, defined as light standards with a prefabricated, monopole design, may be located in any buildable area and are also permitted in the required front or rear yards, but not closer than 10 feet to the lot line. Such ornamental light standards shall not exceed 6 10 feet in height. *However, the location of the light on the ornamental light standard shall be not be more than 8 feet above grade and all lighting shall comply with the performance standards as per Section IV.W.7 herein.*

An amendment to Section IV.I.17 of the Zoning Ordinance to modify the regulations for Outdoor Fireplaces as follows:

17. Fireplaces and Grills, Outdoor

Masonry fireplaces including gas or wood grills may be located in the rear buildable area and are also permitted in the required rear yard of a

residential property, but not closer than 10 feet to any principal or accessory building, not closer than 10 feet to the rear lot line and not closer than the required side yard setback to the interior side yard. Outdoor fireplaces and grills may not exceed the maximum height of 15 feet and 20 square feet in area.

An amendment to Section IV.I of the Zoning Ordinance to add the following regulations relative to Swimming Pool Equipment:

38. *Swimming Pool Equipment*

Equipment for swimming pools and spas are permitted subject to the following standards;

- a. Pool equipment may be located within a court yard, in an interior side, corner side, or rear buildable area or within the buildable area between the principal building and the corner side lot line and may also project into the required interior side yard and rear yard setbacks if said equipment is located within 5 feet from the side or rear wall of the principal building. However, under no circumstance may such equipment be located within 15 feet of the façade of the principal building facing the front lot line nor shall any such units encroach into a required side or rear setback by more than 5 feet.*
- b. Pool equipment must be adequately screened with year-round landscaping material.*
- c. Pool equipment shall not generate noise exceeding 75 decibels measured 23 feet from the equipment pad.*
- d. Pool equipment shall not exceed 28 square feet in area or 5 feet in height.*

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF
BURR RIDGE REGARDING ORNAMENTAL LIGHT STANDARDS, OUTDOOR FIREPLACES
AND GRILLS, AND THE LOCATION OF POOL EQUIPMENT

(Z-07-2012 - Annual Zoning Ordinance Update)

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said text amendments on March 19, 2012, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for text amendments to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this President and Board of Trustees; and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendments indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, find as follows:

- A. That the recommendation is to amend Section IV.I of the Burr Ridge Zoning Ordinance to increase the permitted height of ornamental light poles from 6 to 10 feet; to add outdoor kitchens to the list of permitted accessory structures with appropriate regulations; and to allow pool equipment in a side yard with similar restrictions as already exists for stand by generators.
- B. That the amendment is consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That the Burr Ridge Zoning Ordinance be and hereby is amended as follows:

- A. An amendment to Section IV.I. 25 of the Zoning Ordinance to modify the regulations for Ornamental Light Standards as follows:

25. Ornamental Light Standards

Ornamental light standards, defined as light standards with a prefabricated, monopole design, may be located in any buildable area and are also permitted in the required front or rear yards, but not closer than 10 feet to the lot line. Such ornamental light standards shall not exceed 6 10 feet in height. However, the location of the light on the ornamental light standard shall be not be more than 8 feet above grade and all lighting shall comply with the performance standards as per Section IV.W.7 herein.

- B. An amendment to Section IV.I.17 of the Zoning Ordinance to modify the regulations for Outdoor Fireplaces as follows:

17. Fireplaces and Grills, Outdoor

Masonry fireplaces including gas or wood grills may be located in the rear buildable area and are also permitted in the required rear yard of a residential property, but not closer than 10 feet to any principal or accessory building, not closer than 10 feet to the rear lot line and not closer than the required side yard setback to the interior side yard. Outdoor fireplaces and grills may not exceed the maximum height of 15 feet and 20 square feet in area.

- C. An amendment to Section IV.I of the Zoning Ordinance to add the following regulations relative to Swimming Pool Equipment:

38. Swimming Pool Equipment

Equipment for swimming pools and spas are permitted subject to the following standards;

- a. Pool equipment may be located within a court yard, in an interior side, corner side, or rear buildable area or within the buildable area between the principal building and the corner side lot line and may also project into the required interior side yard and rear yard setbacks if said equipment is located within 5 feet from the side or rear wall of the principal building. However, under no circumstance may such equipment be located within 15 feet of the façade of

the principal building facing the front lot line nor shall any such units encroach into a required side or rear setback by more than 5 feet.

- b. Pool equipment must be adequately screened with year-round landscaping material.
- c. Pool equipment shall not generate noise exceeding 75 decibels measured 23 feet from the equipment pad.
- d. Pool equipment shall not exceed 28 square feet in area or 5 feet in height.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 26th day of March, 2012, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 26th day of March, 2012.

Village President

ATTEST:

Village Clerk

7A

RESOLUTION NO. R-__-12

RESOLUTION OF APPRECIATION RECOGNIZING RETIREMENT
AFTER 24 YEARS OF SERVICE TO THE VILLAGE OF BURR RIDGE
BRYAN DEYOUNG

WHEREAS, Bryan DeYoung has given dedicated service to the Village of Burr Ridge for more than 24 years since he was hired as a full-time Police Officer for the Burr Ridge Police Department on February 8, 1988; and

WHEREAS, Bryan was promoted to Corporal on May 7, 1990 and then to Sergeant on January 1, 1991; and

WHEREAS, Bryan formally completed the School of Police Staff and Command at Northwestern University's Center for Public Safety on May 11, 2001; and

WHEREAS, Bryan was accepted to the Northern Illinois Police Alarm System (NIPAS) Emergency Services Team (EST) in November 2003; and

WHEREAS, Bryan participated in the NIPAS BASIC SWAT school and was assigned to the Containment Team, becoming a Containment Team Squad Leader in 2005; and

WHEREAS, Bryan participated in the NIPAS EST response to Hurricane Katrina in 2005; and

WHEREAS, Bryan moved to the NIPAS Tactical Command Team in August 2007 and assisted in the successful resolution of more than 100 high-risk calls for service; and

WHEREAS, Bryan has been an integral part in the progression of the Burr Ridge Police Department and in the training of its officers, as well as conducting NIPAS training courses; and

WHEREAS, Bryan will retire from his position as Sergeant for the Police Department on March 28, 2012.

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, that Bryan DeYoung shall hold a place of high esteem in the minds and hearts of the residents and employees of the Village and is offered our sincere congratulations and best wishes on the occasion of his retirement after 24 years of service to the Village.

ADOPTED this 26th day of March, 2012, by omnibus vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Village President this 26th day of March, 2012.

Village President

ATTEST:

Village Clerk



Illinois Department of Transportation

Resolution for Improvement by
Municipality Under the Illinois
Highway Code

7B

BE IT RESOLVED, by the President and Board of Trustees
Council or President and Board of Trustees
Village _____ of Burr Ridge Illinois

City, Town or Village
that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Various Streets		(See Attached Map)	

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of earth excavation; bituminous surface removal; bituminous concrete binder and surface; pavement repairs; curb repair and installation; ditching; storm sewer; landscaping and appurtenances

_____ and shall be constructed 18'-25' wide
and be designated as Section 03-00026-00-RS

2. That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of four hundred eighty five & 00/100
Dollars (\$485.00) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract _____ ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

Date

Department of Transportation

Regional Engineer

I, Karen J. Thomas Clerk in and for the

Village _____ of Burr Ridge

City, Town or Village

County of DuPage , hereby certify the

foregoing to be a true, perfect and complete copy of a resolution adopted

by the President nad Board of Trustees

Council or President and Board of Trustees

at a meeting on _____

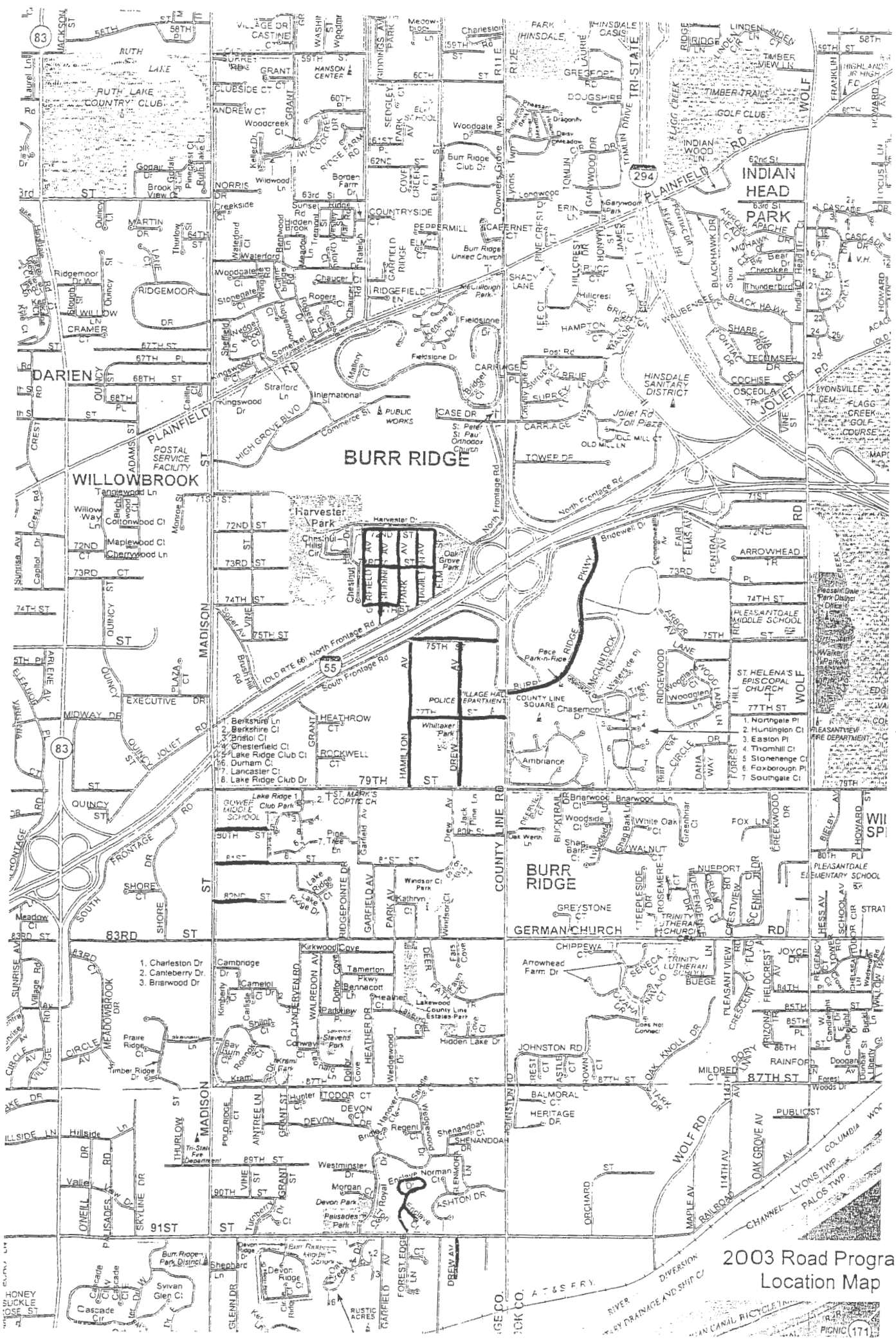
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

_____ day of _____

(SEAL)

City, Town, or Village Clerk



2003 Road Program
Location Map



Illinois Department
of Transportation

Resolution for Improvement by
Municipality Under the Illinois
Highway Code

7C of the

BE IT RESOLVED, by the Mayor and Board of Trustees
Council or President and Board of Trustees
Village Burr Ridge of Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Various			

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of earth excavation; bituminous surface removal; bituminous concrete binder, and surface; pavement repairs; curb repair and installation; pavement marking; storm sewer landscaping; and appurtenances.

and shall be constructed 20'-28' wide
and be designated as Section 06-00032-00-RS

2. That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of Twenty six thousand, seven hundred twenty five & 00/100 Dollars (\$26,725.00) for the improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

Date

Department of Transportation

Regional Engineer

I, Karen J. Thomas Clerk in and for the

Village Burr Ridge of Burr Ridge

City, Town or Village

County of Cook and DuPage , hereby certify the

foregoing to be a true, perfect and complete copy of a resolution adopted

by the Mayor and Board of Trustees

Council or President and Board of Trustees

at a meeting on

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

day of

(SEAL)

City, Town, or Village Clerk



Illinois Department of Transportation

Resolution for Improvement by Municipality Under the Illinois Highway Code

7D of the

BE IT RESOLVED, by the President and Board of Trustees
Council or President and Board of Trustees
Village _____ of Burr Ridge Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Burr Oaks South		Various Subdivision Streets	
Turnberry		Various Subdivision Streets	
Elm St		Plainfield Rd	59 th Street
63 rd Street/Grant Street		Grant Street	Garfield Ave
74 th Street		Forest Hill Road	Wolf Road

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of earth excavation; bituminous surface removal; bituminous concrete binder and surface; full depth hot mix asphalt widening; curb removal and replacement; sidewalk removal and replacement; storm sewer and Structure repair; and appurtenant work to complete the project

and shall be constructed 20' to 28' wide
and be designated as Section 07-00035-00-RS

2. That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of two thousand five hundred thirty
and 00/100 _____ Dollars (\$2,530.00) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract _____ ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

Date

Department of Transportation

Regional Engineer

I, Karen J. Thomas Clerk in and for the

Village _____ of Burr Ridge

City, Town or Village

County of DuPage , hereby certify the

foregoing to be a true, perfect and complete copy of a resolution adopted

by the President nad Board of Trustees

Council or President and Board of Trustees

at a meeting on _____

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

_____ day of _____

(SEAL)

City, Town, or Village Clerk



**Illinois Department
of Transportation**

**Supplemental
Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

7E of the

BE IT RESOLVED, by the President and Board of Trustees
(Council or President and Board of Trustees)
Village Burr Ridge of Burr Ridge, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$12,458.91 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 1997
(Date)
to December 31, 1997
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Karen J. Thomas Clerk in and for the Village
(City, Town or Village)
of Burr Ridge, County of DuPage

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

(SEAL) _____ Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

8A



EMERALD ASH BORER

STATUS, TREATMENT ALTERNATIVES & RECOMMENDATIONS

Prepared for consideration by the Mayor and Board of Trustees

March 9th, 2009

UPDATED:

March 26, 2012

By

Paul D. May, P.E.
Director of Public Works
Village of Burr Ridge DPW



INTRODUCTION



The Village of Burr Ridge first became aware of indications of Emerald Ash Borer infestation in Burr Ridge in 2008. On Wednesday July 30, 2008, the Village of Burr Ridge received confirmation from the United States Department of Agriculture (USDA), of the presence the beetle on the 6400 Block of St. James Court in the Heatherfields subdivision. Five infested trees were removed on Friday, August 8, 2008. In following weeks, four additional trees were identified and removed.

Emerald ash borer beetles are ½" long metallic green beetles which lay eggs in the bark of ash trees. After hatching, the larvae bore into the trunk of the tree, which disrupts the ability of the tree to convey nutrients, and ultimately results in the death of the tree. EAB infestations begin in the crown of the tree, so it is difficult to observe early infestation from the ground. By the time ground indications are apparent, the infestation is generally very well established, and the probability of saving the tree is minimal. EAB infestations have already resulted in the death of many millions of ash trees in the United States since being first identified in Michigan in 2002. It is not believed that eradication of the beetle is possible.

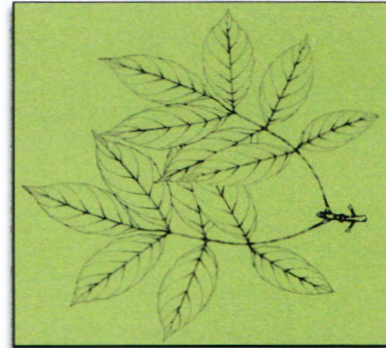
Ash trees represent nearly 25% of the existing population of public trees in Burr Ridge, and are believed to represent a notable percentage of privately owned trees as well. While eradication of the pest may not be possible, research indicates that preventative insecticidal treatments will reduce the rate of mortality. Currently the Illinois Department of Agriculture has approved the use of Tree-Age™ (emamectin benzoate), Safari™ (dinoteforan), and Merit™ (imidacloprid). Tree-Age is most effectively applied as a trunk injection, whereas imidacloprid is most effectively applied as a soil injection.





ACTIONS TAKEN TO DATE

Immediately after becoming aware of the infestation, the Department of Public Works issued a press release and presented the matter to the Mayor and Board of Trustees. Pursuant to direction from the Board, staff performed a cursory Village-wide ash tree survey, held several public hearings and informational sessions, prepared and codified Ordinance revisions, performed research regarding treatment alternatives, and solicited “Guaranteed Price Proposals” on behalf of residents and Homeowners Associations.



The Public Works Department evaluated EAB management alternatives and prepared a report for consideration by the Village Board. In Spring, 2009, staff recommended commencement of treatment of the ash trees around the infestation area. At that time, staff was directed to begin treatment, beginning with the area immediately around the infestation zone, and expanding by ½ mile each year. In accordance with this directive, treatment was provided to a 1 mile radius in 2009, a 1½ mile radius in 2010, and a 2 mile radius in 2011.

To date, the treatment has been very effective; only 40 trees have been removed – out of over 1,000 treated. Nonetheless, indications of EAB infestation have now been found outside the treatment radius, possibly due to propagation through non-treated private trees, relocation of firewood, or transport of landscaping materials. Therefore, it is now necessary to diverge from the ½ mile expansion treatment methodology in order to create a management plan that can be applied to the entire Village as opposed to an isolated infestation zone.

Award of EAB Technical Assistance Grant:

In order to commence the development of a formal EAB Management Plan, Village staff has applied for and been awarded a technical assistance grant through the Metropolitan Mayors Caucus. This \$20K grant will allow for the development of a complete “stem-by-stem” tree inventory of all trees (not just ashes), in the Village, which will serve as the foundation for the EAB Management Plan. The inventory will identify exact GPS coordinates of each tree, as well as data specific to each tree including: species/subspecies, diameter, location, overhead conflicts, and a health/condition assessment. This data will allow Burr Ridge to manage our treatment program more effectively, and to respond quickly to future diseases and infestations. Also, the inventory will allow us to ensure that annual planting programs will be managed in a way that will establish a more healthy, sustainable, and diverse urban forest. The tree inventory will be performed in summer, 2012, and the EAB Management Plan will be presented to the Village Board in autumn, 2012.



Ash Tree Survey, 2009:

Although the Village does not have a complete stem-by-stem inventory, a cursory inventory of existing ash trees was performed in 2008 in order to determine the Village's exposure to EAB. In 2008, the Village contained 2,250 ash trees, some only 2" in diameter, and some larger than 32" in diameter. The total number of parkway trees in Burr Ridge is approximately 9,200, therefore the current ash population represents 25% of the total. The Village has tabulated the data by subdivision and by street, in order to determine the potential impact for smaller segments of the Village, and to determine the probable impact as the infestation propagates through Burr Ridge. Subdivisions with notable populations of ash trees include:

Subdivision	Number of Ashes	% of popula
Highland Fields	130 ash trees	44%
Heatherfields	110 ash trees	49%
Devon Ridge	99 ash trees	30%
Enclave	76 ash trees	52%
Fieldstone	72 ash trees	12%
Madison Club	47 ash trees	40%
Chestnut Hills	45 ash trees	42%
Todor Court	33 ash trees	49%
Longwood	24 ash trees	48%
Polo Ridge	18 ash trees	50%
Oak Werth	17 ash trees	61%
Peppermill Court	12 ash trees	50%

Public Information:

Emerald Ash Borer infestation will affect both public and private trees without discrimination, and will result in the death of all Ash trees in Burr Ridge, if not treated. Therefore, staff has undertaken several steps in order to ensure that residents have the opportunity to be involved in discussions regarding public trees, and to ensure that residents are well informed regarding treatment alternatives for privately owned trees.

Staff has made EAB presentations to the Board at several public, televised meetings, has issued press releases regarding the infestation, has sent mailings to all Homeowners Associations, has provided individual resident mailings for areas surrounding the infestation, and has dedicated a section of the Village web-site to EAB information for homeowners. The Village public information campaign regarding this topic has been successful; we have responded to hundreds of requests from residents and HOA presidents, and have met individually and collectively with concerned residents. The Village is currently aware of several HOA's which perform treatment of EAB on private trees within their subdivisions.



Now that EAB infestation is believed to exist Village-wide, continued focus on dissemination of public information continues to be very important. This item is evaluated in further detail in the section “Interim Management Plan”, page 12.

Code Revisions:

Following confirmation that EAB infestation had occurred in Burr Ridge, it became necessary to revise Municipal Code to ensure that infestation is properly managed, and to ensure that the Village is not further burdened by the planting of additional ash trees in new subdivisions. Since EAB is an infestation, rather than an infection, an infested tree is most appropriately removed between October and May, when the flying insect is less likely to migrate to an adjacent tree after removal of its habitat. Therefore, Chapter 57 was revised in 2008, to 1) classify ash trees as a forbidden species for new planting, and 2) to require removal of untreated, infested trees between October 1 and May 1, during the non-flight season. To date, the Village has compelled the removal of 350 private ash trees and 40 public ash trees.

Treatment Alternative Research:

Receipt of initial public comment provided a clear indication that many residents favored taking action to control EAB infestation in Burr Ridge. Therefore, staff engaged in substantial research to determine what treatment alternatives were available, as well as the cost and efficacy of each alternative. Municipalities throughout the Midwest initially utilized removal methodologies, but have begun to increasingly utilize treatment alternatives as research indicates that EAB treatments may be an effective means of controlling EAB and managing costs. Since treatment alternatives were very new in 2009, Village staff searched out emerging information from the USDA, Morton Arboretum, the Illinois DNR, insecticide manufacturers, and independent researchers, including Dr. David Smitley, Ph.D., of Michigan State University, one of the most pre-eminent researchers currently studying EAB.

Dr. Smitley initially advised us that research indicated that if treatment is provided every year during the first 6 – 8 years of infestation, future year treatment can be provided less frequently (every 2-3 years). Although it is not believed that EAB can be eradicated, infestation pressure is expected to subside as the insect moves through the Village and onto surrounding areas. After the infestation pressure has subsided, the Village may be able to manage the ash population with less frequent treatment.

Treatment Alternatives: Two primary treatment alternatives exist: 1) tree trunk insecticide injections, or 2) soil injection insecticidal treatments. While the long-term efficacy of these treatments remains to be determined, continuing research indicates that both treatments may be an effective means of protecting a non-infested tree from future infestation, and to reduce the mortality rate of ash trees in the urban forest.

Basal Trunk Spray: Some insecticides are available for application as basal trunk spray, although that methodology is not recommended for treatment of public trees due to concerns regarding overspray. Nonetheless, this methodology may be effective for a residential property owner as an alternative to soil or trunk injections.



Trunk Injections: Trunk injections provide for distribution of insecticide directly into the trunk of the tree through the means of a drilled, cut, or probed injection. Tree trunk injections are the more expensive alternative, but will result in a more rapid disbursement of the insecticide within the tree (as compared to a soil injection, which requires the insecticide to be absorbed through the roots). The Illinois Department of Agriculture has approved the use of Tree-Age™ insecticide injections for this purpose. After the issuance of the original Burr Ridge report, continuing research indicates that injection of TreeAge insecticide is the most consistently effective means of treatment, particularly for trees greater than 15" in diameter.

Soil injections: Soil injection applications involve the application of insecticide by diluting the insecticide in water and injecting it into the soil around the base of the tree. This application is typically less expensive than the injection alternative. This method has been employed by Burr Ridge since the initial infestation in 2008, with very good success to date. Continuing research indicates that this approach is effective, particularly after several years of application, although the efficacy of the treatment is more variable than the injection methodology. Emerging research also indicates that larger trees may require a greater volume of insecticide than originally believed; some researchers recommend one application at a higher concentration, or two applications per year for trees larger than 15" in diameter, especially during the peak of infestation pressure.

Solicitation of Prices for Public and Private Benefit

In order to provide cost alternatives for treatment of public ash trees, and in order to provide competitive costs for use by Village residents, staff prepared a Guaranteed Price solicitation. The Guaranteed Price solicitation provides an opportunity for arborists to provide a pre-determined, guaranteed price for treatment of EAB through the injection or root drench methodology. It was our intent that the proposals would assist the Village in determining a course of action for treatment of public parkway trees, and would also provide residents and Homeowners Associations with a guaranteed, competitively solicited price for treatment. The Village initially received seven proposals, as summarized below:

2009 BIDS		
Company Name	Injection \$/dia.-inch	Root Drench \$/dia.-inch
Autumn Tree Care	\$ 22.00	\$ 5.00
B. Haney & Sons	\$ 30.00	\$ 12.50
Emerald Tree Care, LLC	\$ 5.49	\$ 3.74
GroundsKeeper Landscape Care, LLC	\$ 11.00	\$ 8.50
Kramer Tree Specialists, Inc.	\$ 8.05	\$ 2.50
Nels J. Johnson Tree Experts	\$ 13.00	\$ 6.00
Smitty's Tree Service	\$ 5.50	no bid
The Care of Trees	no bid	\$ 5.00
TruGreen Lawn Care	\$ 9.00	\$ 4.50
Winkler's Tree Service	\$ 17.00	\$ 7.00



INITIAL BUDGETARY AND PRACTICAL CONSIDERATIONS

During the preparation of the FY 09-10 Budget, staff evaluated alternatives for treatment of public ash trees based upon projected annual cost, regulatory impacts, and anticipated efficacy. As documented previously, the Village contains 2,250 public ash trees. Since a complete inventory did not exist, it was assumed that the average diameter ash is approximately 10", therefore, annual village-wide treatment would involve the treatment of approximately 22,500 diameter-inches. Staff also considered practical implications of various alternatives, particularly as it regards in-house versus contracted treatment applications. A summary of the 2009 findings follows.

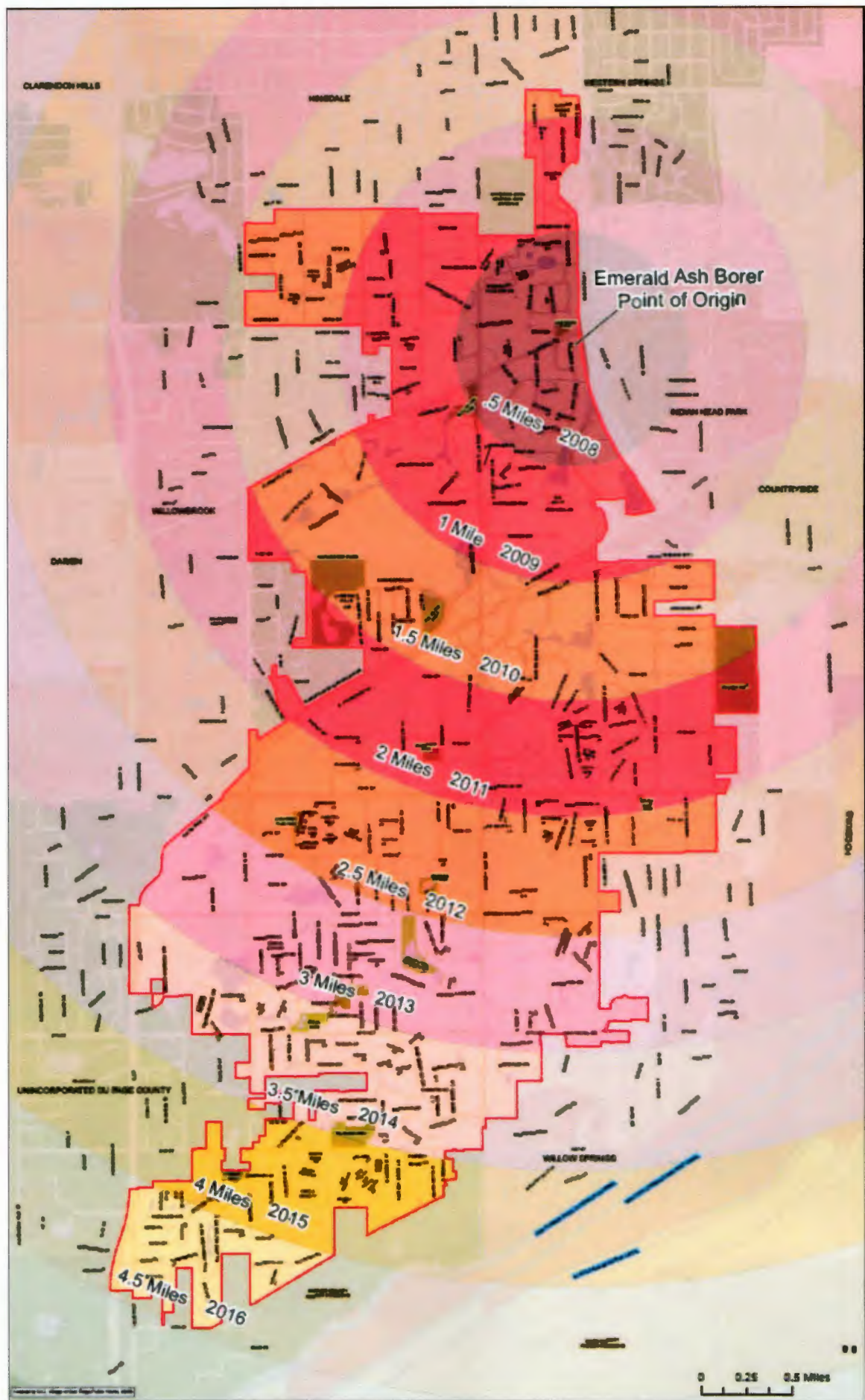
Infestation Propagation:

EAB is believed to spread about ¼ mile per year in a natural state. However, if the habitat is destroyed during flight season (infested trees are removed), EAB can spread over 1 mile annually. For the purposes of the initial report, the Village assumed that removal of infested trees during the non-flight season (as required by ordinance), would restrain propagation from the initial site to ½ mile per year (see attached map). Although the 2009 report did acknowledge the likelihood of a secondary infestation, the analysis of the report was focused on propagation since the location and timing of any secondary infestation was entirely speculative.

The Village then utilized the propagation rate to determine the number of diameter inches which would require treatment within each ½ mile radius. This data was then expanded to determine the probable costs for progressive treatments (treatment increasing ½ mile each year), as well as ultimate cost for Village-wide treatment. Based upon a ½ mile annual propagation, staff calculated that EAB would spread through the Village by 2016, assuming that secondary infestation did not occur. Based upon an average diameter of 10", Village research indicated that treatment would be required for the following number/diameter inches of trees each year:

PROJECTED NUMBER OF ASHES TO BE TREATED EACH YEAR ¹			
YEAR	Treatment Radius	Projected Trees Treated	Projected diameter-inches Treated
2009*	1 mile	507	5,070
2010*	1 ½ mile	824	8,240
2011*	2 mile	1,020	10,200
2012	2 ½ mile	1,237	12,370
2013	3 mile	1,581	15,810
2014	3 ½ mile	2,042	20,420
2015	4 mile	2,240	22,400
2016	4 ½ mile	2,250	22,500

¹ Assuming propagation from initial infestation; no secondary infestation
 * Treatment has been completed





No Treatment Alternative:

Many municipalities, especially prior to the development of new insecticides, had elected not to treat for EAB. Therefore, staff evaluated costs associated with a “no-treatment” policy. Based upon a no-treatment alternative, it should be anticipated that all ash trees would become infested prior to 2016. Therefore, the Village would need to provide funding for the removal and replacement of 2,250 ash trees. The typical costs associated with this effort would include \$400 for tree removal and stump grinding, and \$350 for the purchase and planting of a replacement tree. This approach would result in a \$1.7M expenditure over an eight year cycle. The anticipated costs associated with a “no-treatment” alternative over an 8-year cycle would be as follows:

PROJECTED COSTS FOR REMOVAL & REPLACEMENT (“No Treatment” Alternative)				
YEAR	Treatment Radius	# of Trees within Removal Radius	Projected Treatment diameter-inches	Projected cost for Removal & Replacement
2009	1 mile	507	5,070	\$ 380,250
2010	1 ½ mile	824	8,240	\$ 237,750
2011	2 mile	1,020	10,200	\$ 147,000
2012	2 ½ mile	1,237	12,370	\$ 162,750
2013	3 mile	1,581	15,810	\$ 258,000
2014	3 ½ mile	2,042	20,420	\$ 345,750
2015	4 mile	2,240	22,400	\$ 148,500
2016	4 ½ mile	2,250	22,500	\$ 7,500
Projected Expenses over 8-year cycle:				\$1,687,500

DPW Treatment Scenarios for Public Trees

Insecticidal treatment is most effectively applied during the period in which trees begin to bud and leaf. During this time, the transpiration process by which the tree draws nutrients through its system is particularly strong. As a result, the tree is most likely to effectively collect and distribute the insecticide through its system. Local arborists and academic researchers have determined that the period for greatest transpiration in northern Illinois is generally between April 1 and May 15.

Currently the Forestry Division consists of three employees, two of which are licensed to apply insecticide. It would be possible for the Village to apply the soil drench insecticide if a mixing trailer/tank were procured (Estimated Cost \$10,000). Procurement of a mixing tank trailer would allow the insecticide to be mixed in large quantities and would reduce time spent mixing the insecticide at each location. The anticipated cost for insecticide is estimated at \$15,000 for the entire Village, \$3,500 for a 1 mile radius. Therefore, the first year cost would be about \$21,000, including estimated labor costs.



However, the root drench must be applied within a 30 day period in early spring. Therefore, if we calculate an average time of 15 minutes per tree (including mixing, removing mulch, applying insecticide, replacing mulch, and drive time), a total of 563 man-hours would be required to apply the insecticide within the recommended time frame (Village-wide). Although the Village may be capable of performing work within a smaller radius, it would not be possible to sustain the effort as the propagation radius expands each year. Even if the Village were able to dedicate one full-time Forestry Division employee for this purpose, it would require 14 weeks to apply treatment to all 2,252 trees, far longer than the recommended 4 week treatment period. Therefore, it is not practical for the Village to perform this work internally.

Note: Despite the fact that it is not possible for the Village to perform treatment within the recommended window, Village staff will perform as much ancillary work as is possible and fiscally responsible. For example, Forestry staff intends to perform EAB tree removals, stump removals, and tree replacements internally as frequently as possible.

Contracted Treatment Scenarios for Public Trees

As mentioned previously, insecticidal treatment is most effectively applied during the period in which trees begin to bud and leaf. During this time, the transpiration process by which the tree draws nutrients through its system is particularly strong. As a result, the tree is most likely to effectively collect and distribute the insecticide through its system. Local arborists and academic researchers have determined that the period for greatest aspiration in northern Illinois is generally between April 1 and May 1. The following contracted treatment alternatives have been considered:



Trunk Injections:

In 2009, the lowest submitted price for trunk injections was \$5.49 per diameter-inch, by Emerald Tree Care, LLC (proposed utilization of “Pointer” insecticide rather than “Tree-Age”). Therefore, the treatment of the entire village would cost \$123,525 annually. Treatment of a 1 mile radius for the 2009 season would be \$27,834. The 8 year treatment cycle expenses would be as follows (after infestation pressure decreases, Village-wide treatments may be needed every 2-3 years):



PROJECTED COSTS FOR EAB INJECTION TREATMENTS					
YEAR	Treatment Radius	Projected Treatment #	Projected Treatment dia-inches	Cost for Removal & Replacement	Cost for INJECTION methodology
2009	1 mile	507	5,070	\$ 380,250	\$ 27,834
2010	1 ½ mile	824	8,240	\$ 237,750	\$ 42,237
2011	2 mile	1,020	10,200	\$ 147,000	\$ 55,998
2012	2 ½ mile	1,237	12,370	\$ 162,750	\$ 67,911
2013	3 mile	1,581	15,810	\$ 258,000	\$ 86,797
2014	3 ½ mile	2,042	20,420	\$ 345,750	\$ 112,106
2015	4 mile	2,240	22,400	\$ 148,500	\$ 122,976
2016	4 ½ mile	2,250	22,500	\$ 7,500	\$ 123,525
Projected Expenses over 8-year cycle:				\$ 1,687,500	\$639,384

Soil Injection:

The lowest submitted price for soil injection was \$2.50 per diameter inch, by Kramer Tree Specialists. Therefore, the treatment of the entire Village would be \$56,250. Treatment of a 1 mile radius for the 2009 season would be \$12,675. The 8 year treatment cycle expenses would be as follows (after infestation pressure decreases, Village-wide treatments may be needed every 2-3 years):



PROJECTED COSTS FOR EAB SOIL INJECTION TREATMENT						
YEAR	Treatment Radius	Projected Treatment #	Projected Treatment dia-inches	Cost for Removal & Replace	Cost for TREE INJECTION methodology	Cost for SOIL INJECTION methodology
2009	1 mile	507	5,070	\$ 380,250	\$ 27,834	\$12,675
2010	1 ½ mile	824	8,240	\$ 237,750	\$ 42,237	\$20,600
2011	2 mile	1,020	10,200	\$ 147,000	\$ 55,998	\$25,500
2012	2 ½ mile	1,237	12,370	\$ 162,750	\$ 67,911	\$30,925
2013	3 mile	1,581	15,810	\$ 258,000	\$ 86,797	\$39,525
2014	3 ½ mile	2,042	20,420	\$ 345,750	\$ 112,106	\$51,050
2015	4 mile	2,240	22,400	\$ 148,500	\$ 122,976	\$56,000
2016	4 ½ mile	2,250	22,500	\$ 7,500	\$ 123,525	\$56,250
Projected Expenses over 8-year cycle:				\$ 1,687,500	\$ 639,384	\$292,525



2009 RECOMMENDATIONS – ISOLATED INFESTATION

In 2009, staff suggested that the soil injection treatment methodology offered the greatest cost/benefit, and recommended that the Village begin treatment within a 1 mile radius in 2009, and expand the treatment radius by ½ mile each year until such time as a secondary infestation was identified. The Village Board concurred with the staff recommendation and authorized staff to proceed with the treatment program. In spring, 2009, a soil injection contract was awarded to Kramer Tree Specialists, who began treatment in April of 2009 within a 1 mile radius. Kramer has held their treatment cost in following years, and performed treatment in for a 1½ mile radius in 2010, and a 2 mile radius in 2011.

Results of Treatment Program to Date:

To date, staff has been very pleased with the efficacy of the treatment program. Over 1,000 public trees have been treated, and only 40 have been removed, which is equivalent to a 4% mortality rate. As a point of comparison, over 350 private ash trees have been removed within the same geographic area. Also, staff has removed bark on treated trees and we have found dead larvae in the galleries, which is an indication that the insecticide is reaching the intended target. Although the ultimate result of the treatment program remains to be determined, it certainly has been cost effective to date. The Village has so far expended approximately \$60K for EAB treatment, as compared to \$765K which was estimated for removal and replacement of all infested trees within the two mile radius.

Importantly, due to the modest mortality rate to date, the Village has been able to absorb much of the cost of removal and replacement within our existing budget. In many cases DPW staff has been able to remove an infested tree with existing manpower and equipment, and replacements have been provided with the existing annual tree order. As the infestation continues to spread and pressure on the trees intensifies, we expect mortality to begin to increase, but it is likely that we will be able to absorb a large part of the removal and replacement cost within the existing budget, so long as the mortality rate remains low.

INTERIM PLAN – VILLAGE WIDE INFESTATION (SPRING, 2012)

This winter, staff has become aware of secondary infestations at various locations throughout the Village. Therefore, it is now necessary to revisit the original treatment plan and to identify program enhancements that acknowledge the impending reality of Village-wide infestation. Staff has procured grant resources to assist in the development of a formal long-range EAB Management Plan, which will be complete in autumn, 2012. In the meantime, it is necessary to determine on interim action and to begin to research and develop enhanced programs for long-term application. The following evaluation is provided in this regard:



Emerging Research / Updated Product Expectations:

Due to the developing nature of EAB and associated insecticidal treatments, it is still not possible to determine with certainty what the future will hold. However, continuing studies do confirm that insecticidal treatments, using an imidacloprid soil injection or a TreeAge™ tree injection are currently an effective means of managing ash mortality during an EAB infestation. Academic studies indicate that the tree injection methodology is more consistently effective, especially for larger trees. The soil injection methodology is also effective, but the results can vary more significantly from case to case, and larger trees may require multiple treatments and/or treatments over several years before adequate protection is provided. Researchers also believe that TreeAge can be applied less frequently (i.e: every two years). That said, there remains a marked differential in the price of the application. The lowest (2009) bid for a soil injection was \$2.50/ diameter-inch, whereas the lowest cost for tree injections was \$5.49 (which was a substitute rather than the specified TreeAge product). We have contacted local arborists, and believe the current rate for tree injections is \$7-\$9 /diameter-inch. Disregarding the price differential, it may be difficult to provide injection treatment to all 2,500 ash trees within the prime transpiration period. Staff believes utilization of TreeAge may be most suitable for specimen trees, or for application in unique scenarios.

It should also be noted that the DNR has commenced development of a parasitic wasp program, through which hatches of parasitic wasps are being released in EAB infested areas. The parasitic wasp does not sting humans, but does kill EAB. The DNR has released hatches of parasitic wasps in the Chicagoland area, so it is possible that as the population of the wasp expands, a certain degree of natural control may become established, which may reduce the necessity for annual treatments.

Considerations:

The estimated cost to provide annual imidacloprid soil injection treatment for all ash trees within the Village is \$60,000. This cost is modest when compared to the \$1.6M necessary for removal and replacement of the entire ash population, but the treatment will be required for several years before tapering off. At an annual cost of \$60K, treatment could be provided for more than 25 years before equaling the cost of removal and replacement. From a practical perspective, annual treatment will likely be required for 8 -10 years, followed by treatments every two years based upon the efficacy of the parasitic wasp program as well as a reduction in infestation pressure as EAB moves through the country. Ash trees can handle a modest amount of infestation without permanent damage.

The likely result of a continued treatment program will be a gradual, managed decline, as opposed to the immediate mortality of all ash trees in Burr Ridge. This difference will be significant in many areas since some subdivisions have more than 50% ash trees; removal of half the trees in a subdivision would be extremely impactful. If the mortality rate can be managed, DPW can accommodate replacement within the constraints of the historical tree planting program (historically 100 trees per year, recently reduced to 50 trees per year). This will be beneficial from a cost and aesthetic standpoint; the visual impact of



mortality will be reduced, and the cost will be spread over many years rather than at one time. That said, it will be important to not only effectively treat existing ash trees, but to establish guidelines to ensure that costs are controlled and that treatment is provided only when necessary and desired. In this regard, staff recommends both the interim and long-term management plan include the following:

- Enhanced HOA/Homeowner communication
 - Notify HOA/homeowners of Village-wide infestation and treatment program.
 - Provide additional information regarding homeowner treatment of private trees.
- Selective reduction of ash population
 - Removal of unhealthy ash
 - Removal of ash along brush lines
 - Removal of ash along vacant lots / construction sites
 - Removal of ash at foreclosed/abandoned properties (based upon arborist's discretion)
 - Coordination with HOA's to remove and selectively remove and replace ash to improve species diversity.
- TreeAge™ injection treatment of specimen trees
 - Consider utilization of tree injections for specimen trees, based upon arborist's discretion.
- TreeAge™ injection based upon cost sharing (pilot program or individually)
 - Consider cost sharing program for residents/HOAs to provide tree injection based upon the resident/HOA paying for the additional cost (over the soil injection methodology).

Interim Recommendation:

Staff recommends that the Board 1) approve Village-wide soil drench application of Imidacloprid in 2012, in an amount not to exceed \$60K; and 2) direct staff to authorize commencement of the Village-wide tree survey and development of the long-term EAB Management Plan, in accordance with the provisions of the EAB Technical Assistance Grant.



LONG-TERM MANAGEMENT PLAN (FALL, 2012)

The Village has been awarded a \$20K EAB Technical Assistance Grant from the Metropolitan Mayors Caucus. Currently, the Village does not have a detailed Village-wide tree inventory; the EAB Technical Assistance grant will allow for the development of a complete “stem-by-stem” tree inventory of all trees (not just ashes), in the Village, and for the preparation of a formal EAB Management Program. The inventory will identify exact GPS coordinates of each tree, as well as data specific to each tree including: species/subspecies, diameter, location, overhead conflicts, and a health/condition assessment. This data will allow Burr Ridge to manage our treatment program more effectively, and to respond quickly to future diseases and infestations. Also, the inventory will allow us to ensure that annual planting programs will continue to establish a more healthy, sustainable, and diverse urban forest.

Following completion of the inventory, DPW staff will work with the consultant to develop a formal, long-term EAB Management Plan. The plan will contemplate the considerations outlined in previous sections of this report, additional findings from emerging/continuing academic research, cost and Village budgetary constraints, and detailed tree-by-tree evaluation as provided by the survey. Staff anticipates that the final report will be presented to the Village Board by the end of calendar year 2012. The primary tasks which will be undertaken include the following:

Month	Task
February	Village receives notification of grant award
March	Village approval of award with Caucus; inventory/EAB management plan RFP prepared for solicitation
April	Tree inventory and EAB management plan contract presented to Village Board for approval.
May	GIS/system design
May - October	Data Collection
September - October	Development of EAB Management Plan
October	Tree inventory data submission, inventory software training
November	Project summary report, EAB Management Plan submitted and presented at public meeting.
December	EAB Management Plan Board Approval
December	Invoice the Mayors Caucus for reimbursement



EMERALD ASH BORER

Prepared for:
Mayor and Board of Trustees
Village of Burr Ridge
March 26, 2012

Emerald Ash Borer in Burr Ridge

- This presentation will:
 - Review the history of EAB in Burr Ridge
 - Identify and review the efficacy of the Village's treatment program, to date.
 - Provide public information to homeowners
 - Provide information & initial recommendations regarding management of EAB Village-wide

ASH TREE IDENTIFICATION

- Ash trees are native to Illinois and are common in woodland and landscape settings.
- Compound leaves made up of small, glossy leaflets.
- Leaves grow in opposite pairs.
- Bark is gray and furrowed.



EMERALD ASH BORER (EAB) BIOLOGY

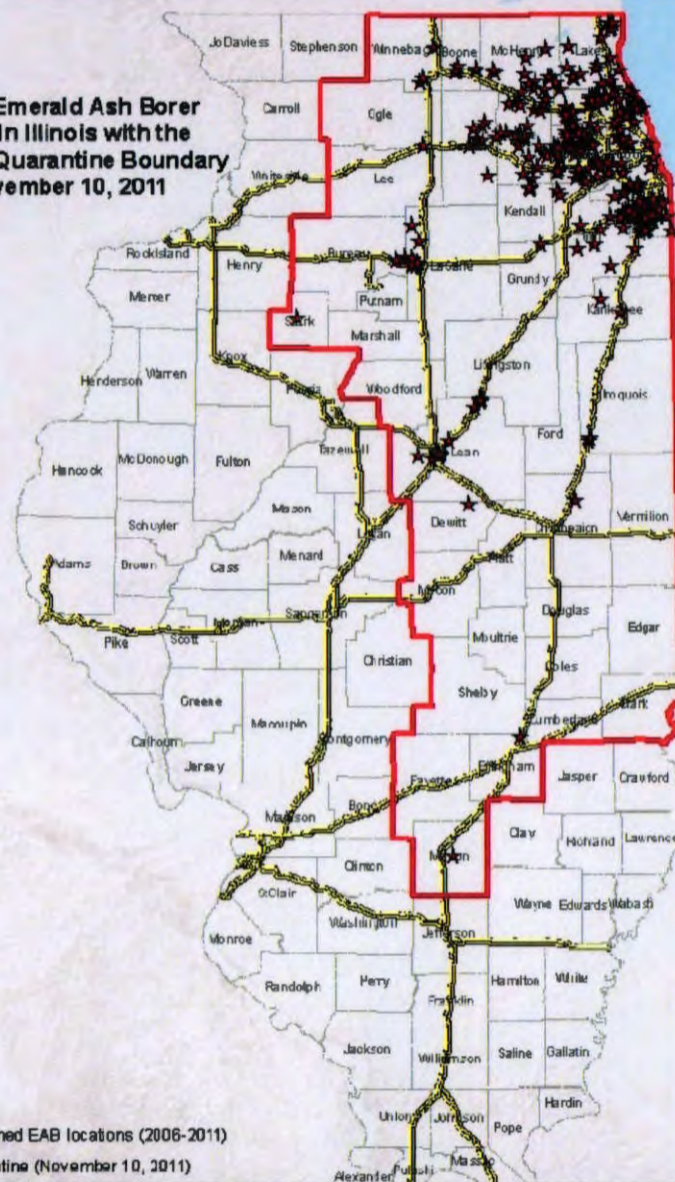
- EAB are 1/2" long metallic green beetles, native to Asia.
- Females lay eggs in bark crevices and between layers of bark
- Larvae bore into tree and disrupt the transport of water and nutrients, resulting in death of tree.
- Adult beetles emerge in May and June, through "D" shaped holes approximately 1/8" in diameter

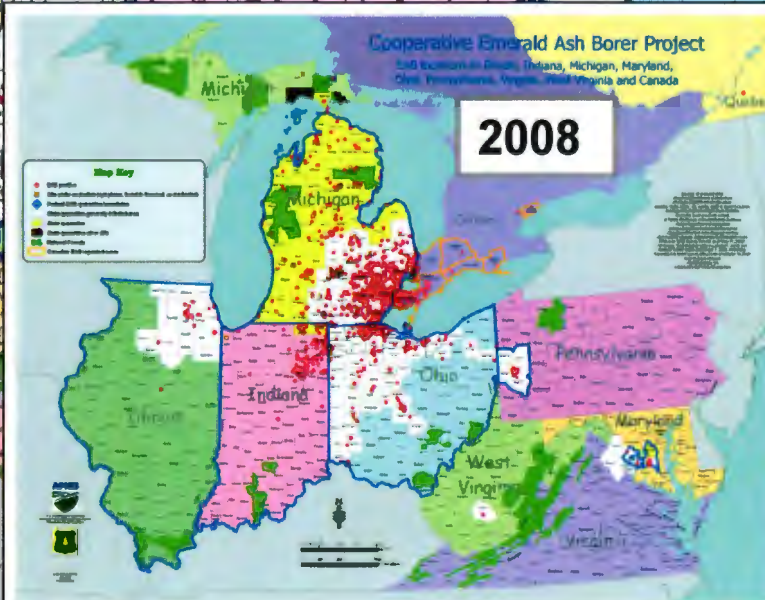
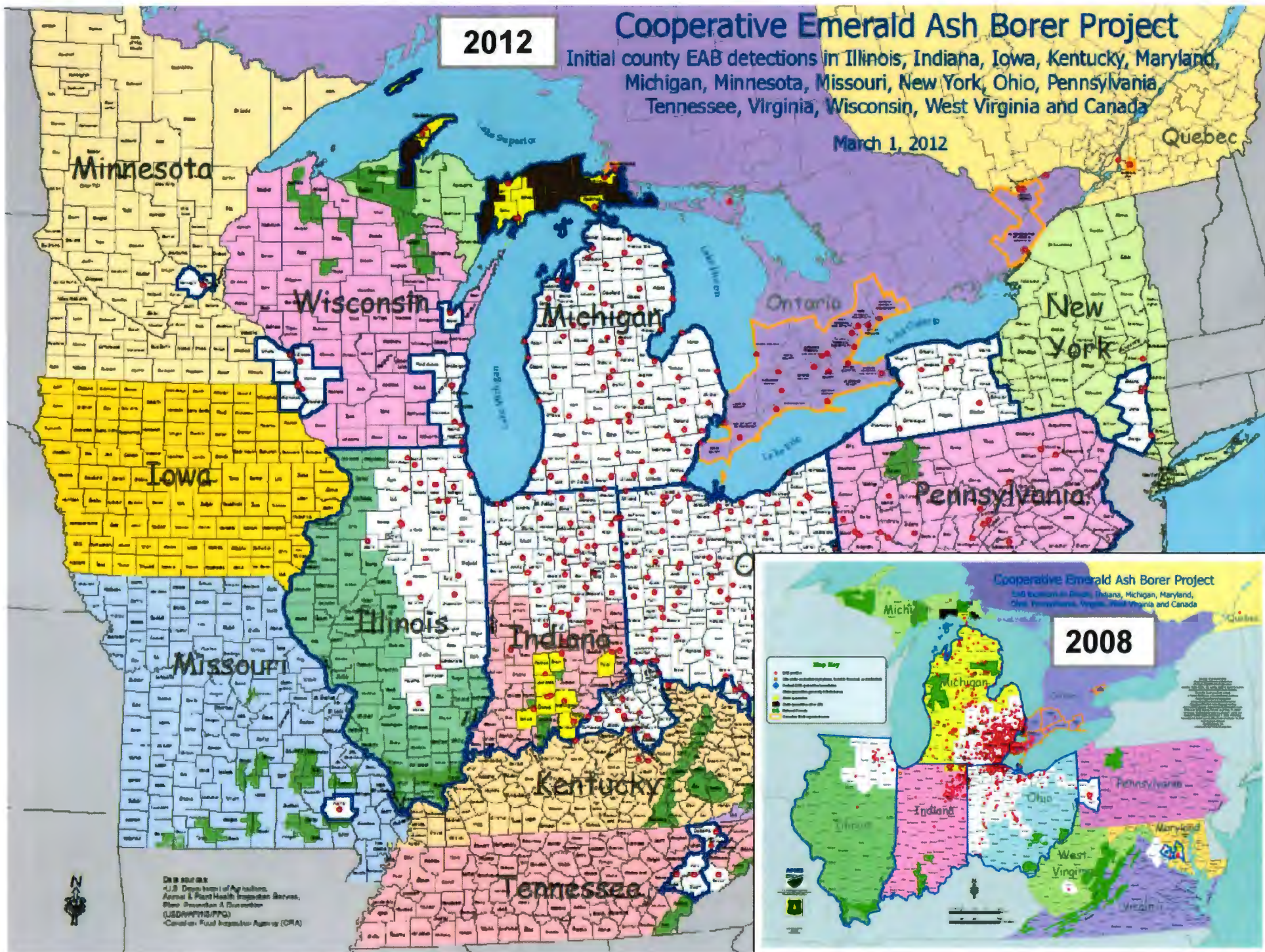


ERADICATION & QUARANTINE

- It is not believed that EAB can be eradicated from North America
- Federal and State regulatory bodies have established quarantine areas in order to slow the spread of EAB.
- All of northeastern Illinois is presently within a quarantine zone.
- **Ash firewood and/or mulch must not be transported out of the quarantined area.**
- Development of a parasitic wasp program is currently underway.

Confirmed Emerald Ash Borer
Detections in Illinois with the
Internal State Quarantine Boundary
as of November 10, 2011







LOCAL IMPACT

- In 2008 The Village had **2,247** existing Ash parkway trees.

- Existing parkway trees range from 2" diameter to 32"+ diameter.

- Many subdivisions have 50% or greater ash population

- Over 350 private ashes have been removed

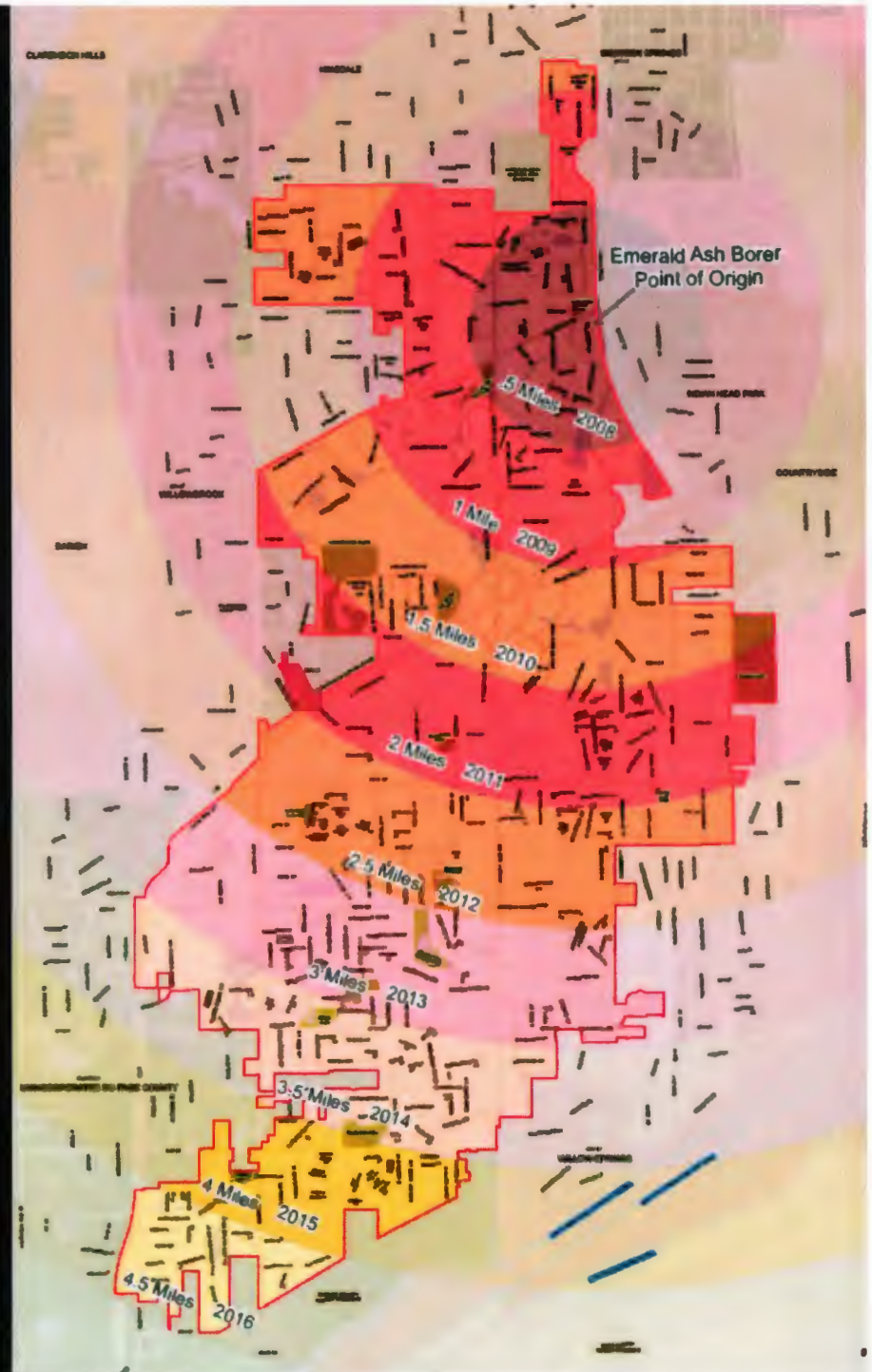
- **To date, only 40 public ashes have been removed, out of over 1,000 treated**

- Subdivisions with notable populations of Ash trees include:

• Highland Fields	(130 trees)
• Heatherfields	(110 trees)
• Devon Ridge	(99 trees)
• Enclave	(76 trees)
• Fieldstone	(72 trees)
• Madison Club	(47 trees)
• Chestnut Hills	(45 trees)
• Todor Court	(33 trees)

PROPAGATION

- EAB generally moves approximately $\frac{1}{4}$ mile per year, but
- Can be up to 1 mile per year if habitat is destroyed.
- If a secondary infestation did not occur, propagation would be expected to expand radially $\frac{1}{2}$ mile per year, which would expose all Burr Ridge by 2016.
- Management alternatives include:
 - Removal and replacement
 - Tree injection treatment
 - Soil injection treatment



REMOVAL & REPLACEMENT

PROJECTED COSTS FOR REMOVAL & REPLACEMENT ("No Treatment" Alternative)

YEAR	Treatment Radius	# of Trees within Removal Radius	Projected Treatment diameter-inches	Projected cost for Removal & Replacement
2009	1 mile	507	5,070	\$ 380,250
2010	1 ½ mile	824	8,240	\$ 237,750
2011	2 mile	1,020	10,200	\$ 147,000
2012	2 ½ mile	1,237	12,370	\$ 162,750
2013	3 mile	1,581	15,810	\$ 258,000
2014	3 ½ mile	2,042	20,420	\$ 345,750
2015	4 mile	2,240	22,400	\$ 148,500
2016	4 ½ mile	2,250	22,500	\$ 7,500
Projected Expenses over 8-year cycle:				\$1,687,500

TRUNK INJECTIONS

- The Department of Agriculture has approved the use of insecticidal trunk injections for treatment of EAB.
- Some injections may be effective if applied once every two years.
- Injectable insecticides are not available to the public, and must be injected by an arborist.
- Injections can provide more immediate treatment since the insecticide does not need to be drawn through the root system.
- Preliminary data indicate that trunk injections are most consistently effective.



TRUNK INJECTIONS

PROJECTED COSTS FOR EAB INJECTION TREATMENTS

YEAR	Treatment Radius	Projected Treatment #	Projected Treatment <u>dia-</u> inches	Cost for Removal & Replacement	Cost for TREE INJECTION methodology
2009	1 mile	507	5,070	\$ 380,250	\$ 27,834
2010	1 ½ mile	824	8,240	\$ 237,750	\$ 42,237
2011	2 mile	1,020	10,200	\$ 147,000	\$ 55,998
2012	2 ½ mile	1,237	12,370	\$ 162,750	\$ 67,911
2013	3 mile	1,581	15,810	\$ 258,000	\$ 86,797
2014	3 ½ mile	2,042	20,420	\$ 345,750	\$ 112,106
2015	4 mile	2,240	22,400	\$ 148,500	\$ 122,976
2016	4 ½ mile	2,250	22,500	\$ 7,500	\$ 123,525
Projected Expenses over 8-year cycle:				\$ 1,687,500	\$639,384

INSECTICIDAL SOIL INJECTION

- An insecticidal soil injection is an effective means of treatment, especially for smaller trees. Larger trees may require two or more years before the treatment is effective.

- The soil injection must be performed once annually, in April or May, (after 6-8 years, treatment may only be needed every 2-3 years).

- Root drench insecticides are available to homeowners and can be applied without professional certification.

- Burr Ridge commenced a soil injection program in 2009. To date, mortality has been limited to 40 of 1,000 trees treated (4%)



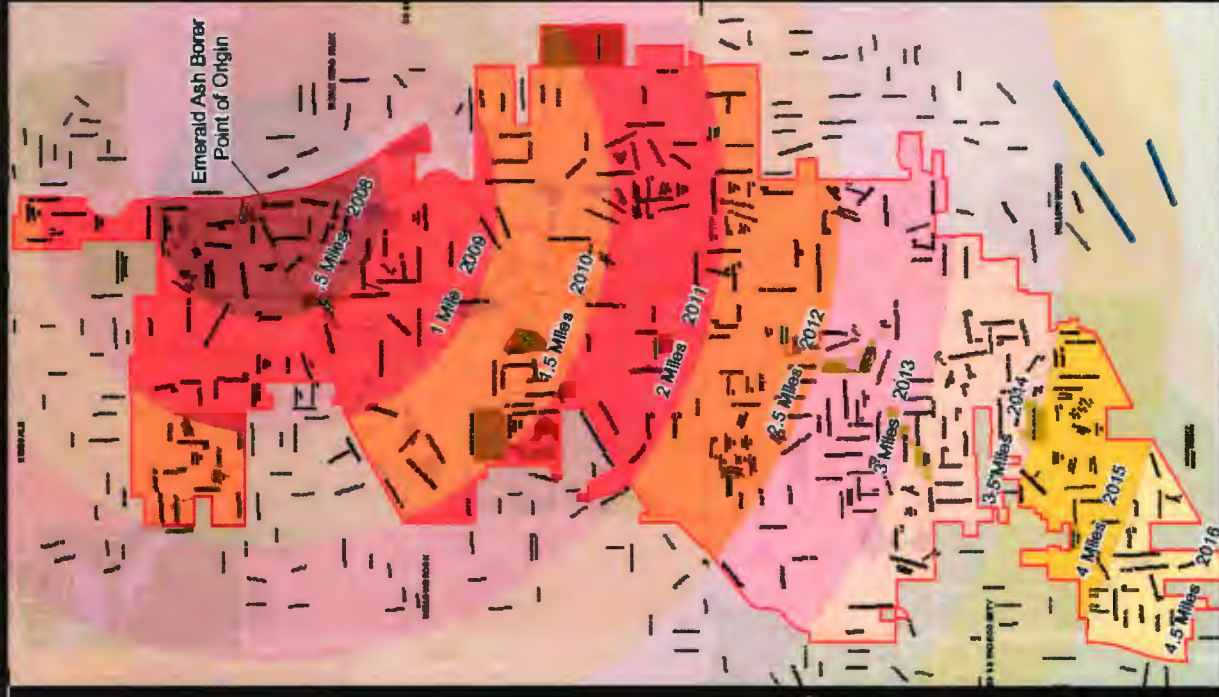
INSECTICIDAL SOIL INJECTION

PROJECTED COSTS FOR EAB SOIL INJECTION TREATMENT

YEAR	Treatment Radius	Projected Treatment #	Projected Treatment <u>dia-</u> inches	Cost for Removal & Replace	Cost for TREE INJECTION methodology	Cost for SOIL INJECTION methodology
2009	1 mile	507	5,070	\$ 380,250	\$ 27,834	\$12,675
2010	1 ½ mile	824	8,240	\$ 237,750	\$ 42,237	\$20,600
2011	2 mile	1,020	10,200	\$ 147,000	\$ 55,998	\$25,500
2012	2 ½ mile	1,237	12,370	\$ 162,750	\$ 67,911	\$30,925
2013	3 mile	1,581	15,810	\$ 258,000	\$ 86,797	\$39,525
2014	3 ½ mile	2,042	20,420	\$ 345,750	\$ 112,106	\$51,050
2015	4 mile	2,240	22,400	\$ 148,500	\$ 122,976	\$56,000
2016	4 ½ mile	2,250	22,500	\$ 7,500	\$ 123,525	\$56,250
Projected Expenses over 8-year cycle:				\$ 1,687,500	\$ 639,384	\$292,525

RESULTS OF TREATMENT TO DATE

- The Burr Ridge protocol is very effective to date, and only 40 trees have been removed, out of over 1,000 treated.
- Over 350 private ash trees have been removed due to infestation.
- Staff has also observed dead EAB underneath the bark of treated trees.
- Continuing academic research indicates that a treatment program remains a viable long-term solution
- In winter, 2012, staff has observed indications of EAB infestation throughout the Village.
- Therefore, it is now necessary to review the plan to acknowledge Village-wide infestation.



EAB TECHNICAL ASSISTANCE GRANT

- The Village has been awarded a \$20,000 Technical Assistance grant
 - Complete “stem-by-stem” tree inventory for all trees.
 - Condition
 - Location
 - Size
 - Utility conflicts
 - Adjacent use
 - Long-range EAB Management Plan



PREPARATION OF LONG-RANGE MANAGEMENT PLAN

Objective:
Minimize EAB mortality while restraining annual costs



INTERIM PLAN (2012)

- During 2012, the Village will be proceeding with the GLS inventory and preparation of the Long-Range Management Plan.
- Recommendation for Interim (2012) Period:
 - Proceed with preparation of Inventory and Management Plan.
 - Proceed with preliminary selective removals based upon health, location, and staff and budget resources.
 - Authorize Soil Drench EAB treatment to Kramer Tree Specialists in an amount not to exceed \$60,000.



VILLAGE OF
BURR RIDGE *JB*
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

March 20, 2012

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-05-2012: 200 Burr Ridge Parkway (Dao Sushi & Thai Restaurant); Special Use for Live Entertainment

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Dao Sushi & Thai Restaurant for special use approval as per Section VIII.B.2.ff of the Burr Ridge Zoning Ordinance to permit a restaurant with live entertainment in addition to the previously approved sales of alcoholic beverages. The property is located at 200 Burr Ridge Parkway in the County Line Square Shopping Center.

After due notice, as required by law, the Plan Commission held a public hearing on March 19, 2012. The petitioner would like to have small groups of musicians perform inside the restaurant for the entertainment of restaurant patrons.

After due consideration, the Plan Commission concluded that the proposed special use for live entertainment complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 6 to 0, the Plan Commission recommends approval of a special use for outdoor dining as requested by Z-05-2012 subject to the following conditions:

- A. The live entertainment shall be limited to no more than 4 musicians at a time and shall be ancillary to the primary use of the facility as a restaurant (i.e. live entertainment could not occur without food service).
- B. There shall be no live entertainment outside the building (i.e. within the outside dining area).

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr



VILLAGE OF
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Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

March 20, 2012

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: S-01-2012: 1000 Burr Ridge Parkway (Teamsters); Sign Variation and Conditional Sign Approval

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by Teamsters Local 731 for conditional sign approvals as per Section 5.08.B of the Sign Ordinance to allow the combined area of a wall sign and ground sign to exceed 100 square feet and to allow a wall sign mounted more than 20 feet above grade and requests a variation from Section 55.08.A.2.d of the Sign Ordinance to allow two signs on a corner lot oriented toward the same street frontage. The property is located at 1000 Burr Ridge Parkway and is improved with a 35,000 square foot, three-story office building.

The Plan Commission considered this request at their March 19, 2012 meeting. The petitioner initially requested approximately 180 square feet of signage with a 90 square foot wall sign. It was the consensus of the Plan Commission that this was too much sign area for a building of this size. In response, the petitioner agreed to reduce the size of the wall sign.

After due consideration, the Plan Commission concluded that the proposed conditional sign approvals and sign variations as requested by S-01-2012 comply with the standards of the Sign Ordinance and, therefore, recommends approval of this request subject to the wall sign being reduced in area so that the total sign area shall not exceed 140 square feet.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

Attn:

Date Sent:



- Reverse Channel letter set
- All letters reverse lit
 - Using UL listed LEDs
 - All aluminum construction
 - Painted Blue
 - Installed on building
 - Using masonry anchors
 - Electric is already at site

Sizes of letters listed below...

"Teamsters"
18.5" tall
18.1' wide

"Local 731"
18.5" tall
15.7' wide

*All jobs require a 50% deposit that is NON-REFUNDABLE. The remaining balance must be paid in full upon completion of job. Jobs will not be started without approval & deposit.
IMPORTANT: Please proof read all information contained in this document. It is the customer's sole responsibility to verify the accuracy of all copy, including spelling & syntax.
Additional costs may apply if errors are found after final approval. Infinity Signs, Inc. is NOT RESPONSIBLE for errors found after production has begun.

☐ Approved

☐ Please Contact For Changes

☐ Approved w/ Changes

approved _____



**Infinity Signs
& Graphics**

office 708.352.1086 fax 708.352.1237
5350 East Ave. Countryside, IL InfinitySigns1@yahoo.com

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Attn:

Date Sent:



- Reverse Channel letter set
- All letters reverse lit
 - Using UL listed LEDs
 - All aluminum construction
 - Painted Blue
 - Installed on building
 - Using masonry anchors
 - Electric is already at site

Sizes of letters listed below...

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708.352.1086 fax 708.352.1237

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Countryside, IL 60525

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Date Sent:



☐ Approved ☐ Approved w/ Changes ☐ Please Contact For Changes approved _____

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Countryside, IL 60525
InfinitySigns1@yahoo.com

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8 D



Spring 2012 Tree Species

Wilson Nurseries

- 'Frontier' Hybrid Elm – 4
- Bur Oak- 1
- 'Espresso' Kentucky Coffeetree – 10
- 'Golden Raindrops' Crabapple- 4
- 'Accolade' Elm – 7
- 'Chanticleer Callery Pear – 4
- 'Autumn Blaze' Freeman Maple - 5

Hinsdale Nurseries

- 'Sterling Silver' Linden- 6
- 'China Snow' Pekin Lilac – 6
- 'Chinkapin' Oak – 3
- 'Winter King' Hawthorn - 3
- Common Baldcypress – 5

Total Consortium price - \$8,655.00

Village of Burr Ridge
Forestry and Grounds Division
Planting Locations Spring/Fall 2011

Between 55th and Plainfield

- *1332 Laurie Ln**
‘Shamrock’ Linden- R
- *6301 County Line Rd on Longwood**
Hedge Maple- EAB
- 15 w 154 60th St**
‘Skyline’ Honey locust- VR
- 15 w 170 60th St on Elm**
Maple (transplanted from 6501 S Elm - R
Red Oak- VR
- 6501 S. Elm**
‘Skyline’ Honey locust’- VR
- 205 Dartmouth Ct**
‘Skyline’ Honey locust (3) VR, EAB

LEGEND

* - Cook County
(#) - Quantity
R – Replacement
VR – Village Request
RR – Resident Request
EAB- EAB Replacement

Between Plainfield and I-55

- *11370 75th St on Forest Hill Av**
‘Skyline’ Honey locust (3) VR
‘Ivory Silk’ Japanese Lilac (3) VR (*Replaced in Fall-Excessive Moisture*)
- *7450 Forest Hill Rd – *Fall Planting***
‘Ivory Silk Japanese Tree Lilac (2) VR
‘Golden Raindrops’ Crabapple (3) VR
- 7301 Hamilton**
‘Miyabei’ Maple (3) R
- 15w650 74th St**
Hedge Maple (2) R, RR

Between I-55 and 79th

- *700 Burr Ridge Pkwy**
‘Frontier’ Hybrid Elm – R
- *800 Burr Ridge Pkwy on Lincolnshire**
‘Frontier’ Elm (2)-VR
‘Shamrock’ Linden (4) VR
- 7500 South Frontage Rd. on 75th St**
‘Frontier’ Elm 6/15- R
‘Ivory Silk’ Japanese Lilac R

7601 Grant St

Red Oak (5) VR
'Skyline' Honeylocust (2) VR
Hedge Maples (2) VR

Between 79th and 83rd/German Church

***Savoy Club**

'Frontier' Elm- R
Red Oak - R

***8011 Greenhriar**

'Miyabe' Maple -R, RR

270 Shore Dr.

'Chanticleer' Callery Pear- R

Between 83rd/German Church and 87th

548 Conway Ct

Red Oak - R

560 Conway Ct

'Miyabe' Maple - R

Between 87th and 91st

8945 Glenmora Ln

'Ivory Silk' Japanese Lilac - R

South of 91st

iPERL™ Water Management System

Electromagnetic Flow Measurement System

5/8" (DN 15mm), 3/4" (DN 20mm) and 1" (DN 25mm) Sizes

DESCRIPTION

MODEL: With no moving parts, the Sensus iPERL water management system is based on innovative electromagnetic flow measurement technology. The iPERL system family has an operating range of 0.03 gpm (0.007 m³/hr) @ 95% minimum to 55 gpm (12.5 m³/hr) @ 100% ± 1.5% registration of actual throughput.

CONFORMANCE TO STANDARDS: The iPERL system far exceeds the most recent revision of ANSI/AWWA Standard C-700 and C-710 for accuracy and pressure loss requirements. All iPERL systems are NSF Standard 61 Annex G compliant and tested to AWWA standards.

PERFORMANCE: The patented measurement technology of the iPERL system allows enhanced accuracy ranges at both low and high flows and perpetual accuracy over the life of the product as well as the full measurement range.

CONSTRUCTION: The iPERL system is an integrated unit that incorporates an electronic register and measuring device encased in an external housing. The measuring device is comprised of a polyphenylene sulfide alloy flowtube with externally-threaded spud ends. Embedded in the flowtube are magnetic flow sensors. The all electronic programmable register is hermetically sealed with a tempered glass cover. The iPERL system has a 20 year life cycle, along with a 20 year battery life guarantee.

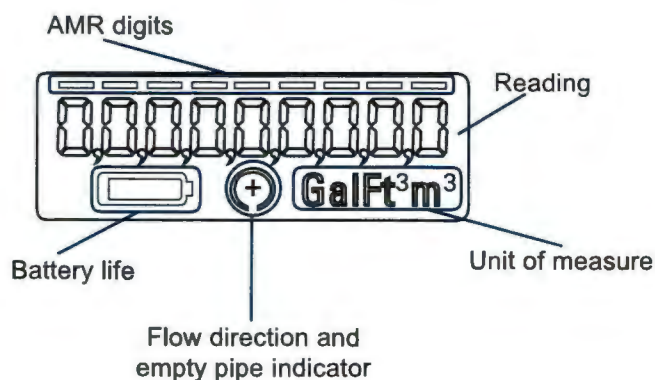
ELECTRONIC REGISTER: The high resolution 9-digit hermetically sealed electronic register with LCD display was designed to eliminate dirt, lens fogging issues and moisture contamination in pit settings with built in tamper protection. The tempered glass register cover displays readings with the AMR digits highlighted. Direction of flow and units of measure are also easily readable on the register display. The register is programmable using the UniPro software tools program to display totalization in either gallon, cubic feet or cubic meter. The large, easy to read display also includes battery life, empty pipe and forward/reverse flow indicators.

TAMPERPROOF FEATURES: The integrated construction of an iPERL system prevents removal of the register to obtain free water. The magnetic tamper and low field alarms will both indicate any attempt to tamper with the magnetic field of the iPERL system.

AMR/AMI SYSTEMS: iPERL systems are compatible with current Sensus AMR/AMI systems.

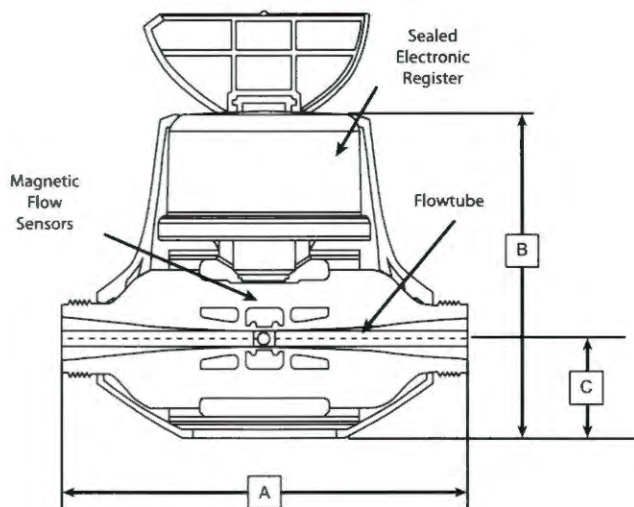
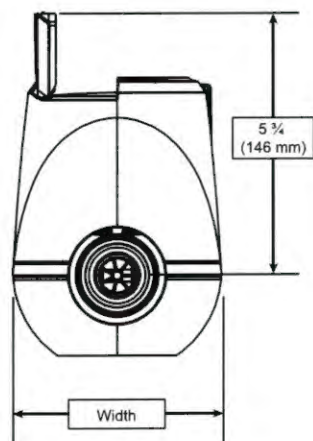


Electronic Register LCD Display



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iPERL is a trademark of Sensus USA Inc.

Technology for the iPERL system is licensed from Sentec Limited.



DIMENSIONS AND NET WEIGHTS

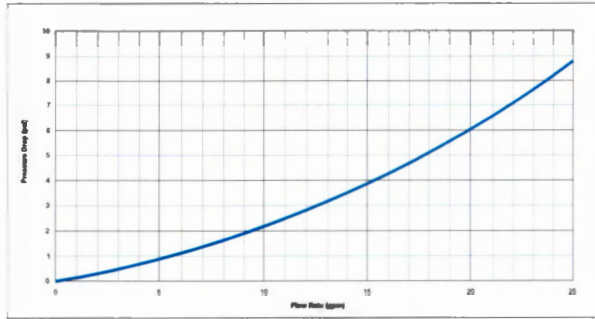
Size	A (lay length)	B	C	Spud Ends	NPSM Thread Size	Width	Net Weight
5/8" (DN 15 mm)	7-1/2" (190 mm)	6-1/10" (155 mm)	1-3/4" (44 mm)	5/8" (15 mm)	3/4" (19 mm)	4-1/2" (114 mm)	3.1 lb. (1.4 kg)
3/4"S (5/8" x 3/4") (DN 20 mm)	7-1/2" (190 mm)	6-1/10" (155 mm)	1-3/4" (44 mm)	3/4" (20 mm)	1" (25 mm)	4-1/2" (114 mm)	3.1 lb. (1.4 kg)
3/4" (DN 20 mm)	9" (229 mm)	6-1/10" (155 mm)	1-3/4" (44 mm)	3/4" (20 mm)	1" (25 mm)	4-1/2" (114 mm)	3.2 lb. (1.5 kg)
1" (DN 25 mm)	10-3/4" (273 mm)	6-1/10" (155 mm)	1-3/4" (44 mm)	1" (25 mm)	1-1/4" (32 mm)	4-1/2" (114 mm)	3.3 lb. (1.6 kg)

SPECIFICATIONS

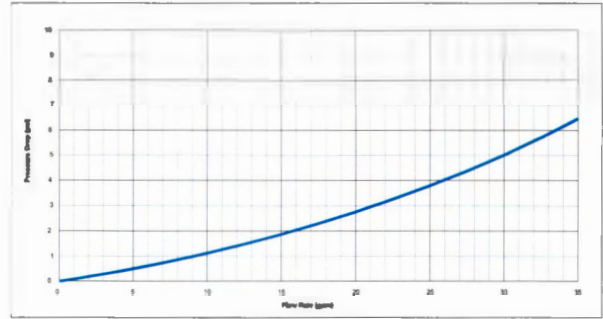
SERVICE	Measurement of cold water with flow in one direction only.
NORMAL OPERATING FLOW RANGE (100%±1.5% of actual throughput)	5/8" (DN 15mm) size: 0.11 to 25 gpm (0.02 m ³ /h to 5.7 m ³ /h) 3/4" (DN 20mm) size: 0.11 to 35 gpm (0.02 m ³ /h to 8.0 m ³ /h) 1" (DN 25mm) size: 0.4 to 55 gpm (0.09 m ³ /h to 12.5 m ³ /h)
LOW FLOW REGISTRATION (95%-101.5%)	5/8" (DN 15mm) size: 0.03 gpm (0.007 m ³ /h) 3/4" (DN 20mm) size: 0.03 gpm (0.007 m ³ /h) 1" (DN 25mm) size: 0.11 gpm (0.025 m ³ /h)
MAXIMUM PRESSURE LOSS	5/8" (DN 15mm) size: 4 psi at 15 gpm (0.3 bar at 3.4 m ³ /h) 3/4" (DN 20mm) size: 2 psi at 15 gpm (0.1 bar at 3.4 m ³ /h) 1" (DN 25mm) size: 2 psi at 25 gpm (0.1 bar at 5.7 m ³ /h)
MAXIMUM OPERATING PRESSURE	200 psi (13.8 bar)
MEASUREMENT TECHNOLOGY	Solid state electromagnetic flow

REGISTER	Hermetically sealed, tempered glass covered 9-digit programmable electronic register AMR/AMI compatible iPERL system register programmable using the UniPro programming package
MATERIALS	External housing – Thermal plastic Flowtube – Polyphenylene sulfide alloy Electrode – Silver/silver chloride Register cover – Tempered soda lime glass
ALARM DEFAULTS	Alarm Duration – 90 days Leak Duration – 24 hours Datalog Interval – 1 hour Alarm Mask – All alarms reported History Mask – All event types reported

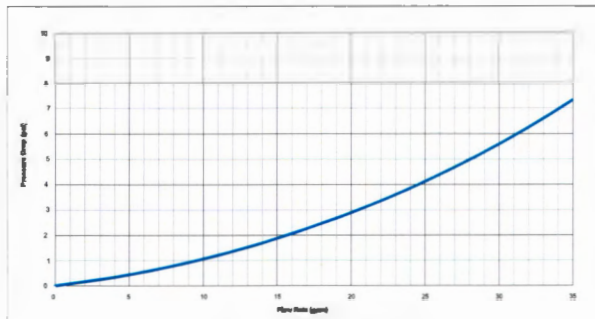
HEADLOSS CURVES



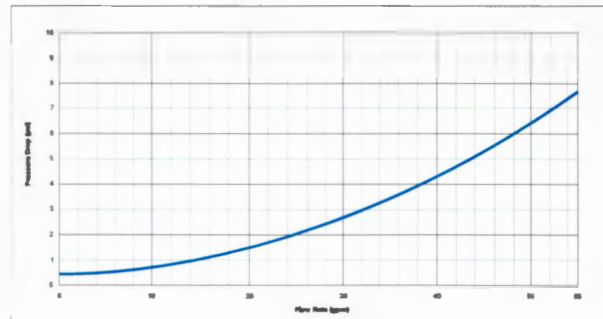
5/8" Headloss Curve



3/4" Short Headloss Curve



3/4" Headloss Curve



1" Headloss Curve



Go with the flow of advanced water meter technology

The water meter market is experiencing dramatic changes.

► Take a walk through private museums at water utilities, manufacturers' plants or even legal certification bodies and you'll see piston displacement meters from 1893 and velocity meters from 1917. The same types of meters also exist with more recent birthdates of 1951, 1964 and 1972.

Upon inspection, one can determine that some of the dimensions are slightly smaller, the colors are a bit different and the dial plate has been redesigned. Yet it is clear that throughout the 20th century there was little discernible advancement in the fundamental technology of water meters.

Over the past few years, stagnation in the development of water metrology has given way to renewed research and development efforts directed toward changing the look, materials, technology and performance of residential water meters. The result? A water management system or measuring device with astonishing accuracy, a permanent and wide measuring range and, most importantly, the metrology profile on day one is the same throughout the life cycle of the meter.

Traditional magnetic meter technology

Magnetic (mag) meter technology is highly accurate and maintains that accuracy over the lifetime of the product, however, due to an inability to accurately measure low or intermittent flows, the technology has been considered ineffective and expensive for residential applications.

Mag meters operate on the principle of Faraday's Law. The velocity of the fluid is directly proportional to an induced voltage (electromotive force) as the fluid flows through a constant magnetic field. As the velocity of the water increases, the induced voltage increases and in turn the volume of water measured is greater.

To measure an induced voltage that is proportional to the velocity of the water, a constant magnetic field must be created. In traditional mag meter technology this effort requires a great deal of energy.

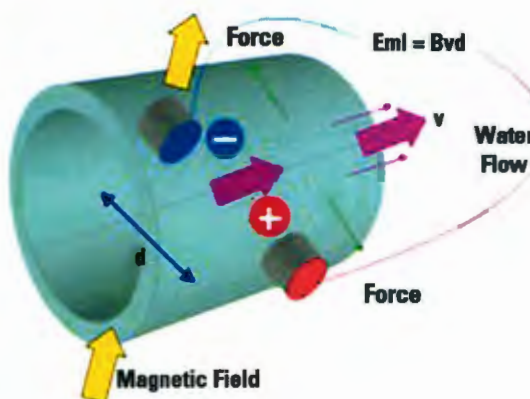


Figure 1:
Faraday's Law in Magnetic Meter Technology

As a result, some trade-offs must be made, such as connecting the meter to an external power supply or utilizing a large or replaceable battery, which in turn limits the life span of the product or requires taking measurements at intervals, which reduces accuracy. All of these restrictions made mag meter technology a poor fit for residential applications.

Remanent field technology

The development of patented remanent field technology has enabled the next generation of mag meter technology. Remanence is the magnetization left behind in a material after the external magnetic field is removed. Remanent field technology effectively helps solve the power demands of traditional mag meter technology to serve as a viable option for the residential market.

The new metering technology uses a pulse of energy to magnetize small strips of remanent material. The magnetic field is reversed each time a pulse of energy is emitted to magnetize the material, thereby inducing voltages of opposite polarity on each field flip and eliminating the effects of electrode offset which can interfere with measurement accuracy. Front end amplifier design and sigma-delta analog to digital conversion contribute to improved low flow measurement accuracy over traditional battery-powered mag meters. This is critical for the



A breakthrough in water meter technology delivers unprecedented efficiency through low flow accuracy and high flow durability.

detection of leaks, which is important for both the consumer and the utility.

The remanent material holds its magnetic field strength without requiring continual current consumption. In fact, remanent technology meters also conserve energy by employing low frequency field flipping to switch the magnetic field. As a result, the energy required to power the meter over the course of its lifetime is significantly reduced. This allows the meter to be powered by a traditional battery cell for the 20-year life span required for the residential market.

Another key advantage of sigma-delta analog to digital conversion is the ability to continuously record flow with no gaps in measurement. This is a significant advantage for a residential water meter where the flow is frequently intermittent.

Creating the ultimate flow tube

To create the optimal measuring area for high performance in the mag meter technology, a flow tube must be engineered in the appropriate configuration and of the ideal material.

A rectangular tube is preferable as the cross section allows the magnetic field to

be perpendicular to the flow of water, creating a well defined volumetric measurement condition for Faraday's Law. The rectangular cross section minimizes the swirling and turbulence in the water as it enters the flow tube, which reduces the opportunity for empty pipe triggering, and also increases the water velocity which assists in detection of ultra low flows.

Scale buildup, whether inside precision, electromagnetic or positive displacement meters, can also affect meter accuracy. The high velocity bore of the rectangular flow tube design does not promote scale formation; in fact, in early tests, no scale formations were found.

The ideal flow tube must be strong enough to withstand the varying pressure of water flowing through it and maintain its dimensional stability — even in extreme temperatures ranging from minus 30 degrees to plus 160 degrees Fahrenheit. Additionally, it needs to be constructed with a material that meets safe drinking water standards. A glass-infused composite alloy meets the criteria and is also environmentally friendly to manufacture and ship.

Changing from the traditional bronze alloy that served the industry for more than a century has required a dedication to research and development and extensive testing. Engineering tests prove that the strength of the composite alloy flow tube exceeds that of traditional bronze alloys.

Burst pressure testing shows that the new composite alloy based product can resist pressures of up to 1,600 psi, more than one and a half times what traditional bronze alloys can withstand. In tension tests, the threads on the flow tube can withstand over 3,000 pound-feet of force being applied to it without stripping threads or fracturing. In field tests, the installation of the new flow tube revealed that installers were in favor of the composite alloy spuds

because it was easier to start the nut on the meter set when the meter was in the pit.

As the water utility industry grapples with challenges ranging from water shortages to declining revenues, the need for forward thinking manufacturers to develop more efficient, more intelligent technologies has never been greater.

The water meter market is now experiencing dramatic changes in the way water is measured. Now that we are measuring differently, what's next? We are already seeing the adoption of advanced metering infrastructure systems that are bringing the benefits of the smart grid to water utilities by enabling greater business intelligence. These technologies will continue to support the utility in its efforts for conservation, improved customer service and operational efficiency.

There is at least one thing we do know with certainty — for the first time in nearly a century, the water metrology exhibit at your local museum is about to change. **WT**

Susan Forsgard is product manager of residential products for Sensus, the leading provider of innovative technology solutions that enable intelligent use and conservation of critical energy and water resources. Sensus has led the discovery, development and implementation of technologies for the energy, water and gas industries for more than a century. In 2010, Sensus introduced the iPERL™, the first available intelligent residential water management system. For more information, please visit www.sensus.com.



Fax – (406) 651-0120

8F

**Proposal Number
40504b**

Please reference the Proposal
Number above on all Purchase
Orders issued.

Scope of Work - In-Service Clean & Inspect

This Potable Water System Proposal is made this date, by and between **Village of Burr Ridge** of the state of **Illinois**, (hereinafter "Client") and **Liquid Engineering Corporation, of Billings, MT**, (hereinafter "LEC"). LEC will provide all labor, specialty equipment and insurance to professionally evaluate your facilities.

In-Service Inspection

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Underwater interior video documentation will be completed with real-time closed circuit high-resolution color underwater video equipment. All pertinent findings will be recorded on DVD format (including dive maintenance technician's findings and narrative summary).

Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

Underwater Operations – All Dive Maintenance Technicians and associated in-tank equipment are fully disinfected in accordance with AWWA Standard C652-02. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving and Confined Space; including 1910.401 thru 1910.441. Specialty equipment may include but is not limited to; appropriate OSHA climbing and personal fall protection, AWWA and ADC approved commercial diving equipment dedicated to in-service potable water operations.

In-Service Cleaning

NOTE: For proper documentation of the interior floor, LEC recommends removal of sediment prior to inspecting.

In-service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on reservoir information breakout.¹ Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.²

For normal cleaning operations client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoir access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

Deliverable – Prioritization Schedule

The deliverable provided on site will consist of LEC's on site report, summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action, and is supplemented by the interior DVD documentation.

If requested, within approximately 45 days of completion of the onsite work, LEC's bound report will be delivered. This additional documentation will include a comprehensive listing of all discrepancies found, with corresponding photos and recommendations provided by LEC's specialists. Any cost estimates provided are estimated based on services provided by LEC and its specialists. Costs for this bound report, without a professional engineers stamp are given on page 3. If necessary, reports can be signed and stamped by a licensed professional engineer for an additional charge.



Proposal Number
40504b

Please reference the Proposal
Number above on all Purchase
Orders issued.

Assumptions - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks/clearwells to remain full.³
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length – Crew Cab = 23' / Trailer = 22').⁴
- Access into tanks/clearwells are sufficient for man entry (i.e. 24" dia), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders, and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no special discharge requirements (i.e. long distances / permits).
- For Inspections Only – to avoid additional setup, any requested cleaning will be authorized prior to diver entry.

Miscellaneous

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and Conditions of this Proposal, or additional services, involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays or other matters beyond LEC's control. Client will carry fire, tornado, and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

Reservoir Information

<u>Tank</u>	<u>Capacity</u>	<u>Dimensions</u>	<u>Type</u>	<u>Cubic Yards Included</u>
North 2MG	2,000,000	150' to the top	Steel welded - elevated	38 (2 inches)



Proposal Number
40504b

Please reference the Proposal
Number above on all Purchase
Orders issued.

- Costing Totals -

Cleaning / Inspection & On-Site Reporting Sub-Total	\$ 4,480.00
Multi-Tank Discount (If completed in conjunction with LEC proposal # 40504, 40505)	-\$ 1,395.00
Total Price for Cleaning / Inspection & On-Site Reporting (after discount)	\$ 3,085.00

Pricing above does not include Local, State or Franchise Taxes - if any.

RIDERS – Additionally Requested Services

(Billed upon completion, as necessary and requested)

Initial to Accept

Bound Written Report (As described on page 1 of proposal) (This is a per tank cost)	\$ 250.00 / tank
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Pricing above does not include Local, State or Franchise Taxes - if any.

(Prior written approval will be obtained from Client's Authorized Representative for any additional charges outside the Scope described herein).

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at \$42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of \$425.00 per hour
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment is due and payable **Net 30 upon completion of on site work**. Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%.

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith.

Village of Burr Ridge
7660 South County Line Road
Burr Ridge, IL 60521

LIQUID ENGINEERING CORPORATION
P.O. Box 80230
Billings, MT 59108
(800) 438-2187 Voice / (406) 651-0120 Fax

Accepted & Agreed per Costing Breakdown – Page 3
Attached hereto and by Reference Included herein

By: _____

By:  - Fred Muller

Title: _____

Title: **Vice President - Operations**

Date: _____

Date: **November 14, 2011**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date.



Fax – (406) 651-0120

**Proposal Number
40505b**

Please reference the Proposal
Number above on all Purchase
Orders issued

Scope of Work - In-Service Clean & Inspect

This Potable Water System Proposal is made this date, by and between **Village of Burr Ridge** of the state of **Illinois**, (hereinafter "Client") and **Liquid Engineering Corporation**, of **Billings, MT**, (hereinafter "LEC"). LEC will provide all labor, specialty equipment and insurance to professionally evaluate your facilities.

In-Service Inspection

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

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Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

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In-Service Cleaning

NOTE: For proper documentation of the interior floor, LEC recommends removal of sediment prior to inspecting.

In-service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on reservoir information breakout.¹ Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.²

For normal cleaning operations client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoir access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

Deliverable – Prioritization Schedule

The deliverable provided on site will consist of LEC's on site report, summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action, and is supplemented by the interior DVD documentation.

If requested, within approximately 45 days of completion of the onsite work, LEC's bound report will be delivered. This additional documentation will include a comprehensive listing of all discrepancies found, with corresponding photos and recommendations provided by LEC's specialists. Any cost estimates provided are estimated based on services provided by LEC and its specialists. Costs for this bound report, without a professional engineers stamp are given on page 3. If necessary, reports can be signed and stamped by a licensed professional engineer for an additional charge.

Proposal Number
40505b

 Please reference the Proposal
 Number above on all Purchase
 Orders issued.

Assumptions - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks/clearwells to remain full.³
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length – Crew Cab = 23' / Trailer = 22').⁴
- Access into tanks/clearwells are sufficient for man entry (i.e. 24" dia), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders, and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no special discharge requirements (i.e. long distances / permits).
- For Inspections Only – to avoid additional setup, any requested cleaning will be authorized prior to diver entry.

Miscellaneous

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and Conditions of this Proposal, or additional services, involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays or other matters beyond LEC's control. Client will carry fire, tornado, and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

Reservoir Information

<u>Tank</u>	<u>Capacity</u>	<u>Dimensions</u>	<u>Type</u>	<u>Cubic Yards Included</u>
South 300KG	300,000	135' to the top	Steel welded - elevated	12 (2 inches)



Proposal Number
40505b

Please reference the Proposal
Number above on all Purchase
Orders issued.

- Costing Totals -

Cleaning / Inspection & On-Site Reporting Sub-Total	\$ 3,350.00
Multi-Tank Discount (If completed in conjunction with LEC proposal # 40504, 40505)	-\$ 1,043.00
Total Price for Cleaning / Inspection & On-Site Reporting (after discount)	\$ 2,307.00

Pricing above does not include Local, State or Franchise Taxes - if any.

RIDERS – Additionally Requested Services

(Billed upon completion, as necessary and requested)

Bound Written Report (As described on page 1 of proposal) (This is a per tank cost)	Initial to Accept	\$ 250.00 / tank
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Pricing above does not include Local, State or Franchise Taxes - if any.

(Prior written approval will be obtained from Client's Authorized Representative for any additional charges outside the Scope described herein).

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at \$42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of \$425.00 per hour
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment is due and payable **Net 30 upon completion of on site work**. Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%.

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith.

Village of Burr Ridge
7660 South County Line Road
Burr Ridge, IL 60521

LIQUID ENGINEERING CORPORATION
P.O. Box 80230
Billings, MT 59108
(800) 438-2187 Voice / (406) 651-0120 Fax

Accepted & Agreed per Costing Breakdown – Page 3
Attached hereto and by Reference Included herein

By: _____

By:  - Fred Muller

Title: _____

Title: **Vice President - Operations**

Date: _____

Date: **November 14, 2011**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date.



Burr Ridge Police

86

Memo

To: Steve Stricker, Village Administrator
From: John Madden, Chief of Police
Date: March 21, 2012
Re: Emergency Weather Siren, 451 Commerce Drive

During the recent inspection and yearly maintenance service of the 451 Commerce Drive emergency weather siren by Braniff Communications, Braniff reported the siren is approximately twenty (20) years old, inoperable, and out of warranty. Inspection revealed that the field wiring conductors internal to the motor were found burnt open likely due to overcurrent during a previous operation cycle.

Several factors, including the current age, as well as the anticipated future service life, in Braniff's opinion, warrant serious consideration of total replacement with a new emergency siren. Additionally, a new siren assembly would provide a five (5) year manufactures warranty as well as increased audible output (130dB verses the 127dB rating of the existing defective device).

I've attached two coverage maps showing our current coverage, and an increased coverage area with the purchase of a new weather siren. I also attached two quotes for your review and consideration received from our current vendor Braniff Communication.

Option #1

Quotation #0012383

Repair & refurbishment of existing defective siren head assembly

Total Cost - \$7,320.00

Option #2

Quotation #0012374

Replacement of defective siren head with a new FS 2001-130 series warning siren

Total Cost - \$9,490.00

A product datasheet for a new 2001-130 warning siren recommended by Braniff is attached for your review.

BRANIFF COMMUNICATIONS, INC.

4741 W. 136th St., Crestwood, Illinois 60445
Voice: (708) 597-3200 Fax: (708) 597-3307

QUOTATION

QUOTATION NO. MUST BE REFERENCED ON YOUR
PURCHASE ORDER.

PAGE 1

QUOTATION NO.: BCI- 0012383

QUOTE DATE: March 16, 2012

QUOTE EFFECTIVE THRU: April 15, 2012

TERMS: Net 30 Days

SHIP VIA: Field Service

SOLD TO: 990000217

Village of Burr Ridge
7660 S. County Line Rd.
Burr Ridge, IL 60527
USA
Voice: 630-323-8181
Fax: 630-654-4441

SHIP TO:

Village of Burr Ridge
Attn: Rayette Norlock
7760 S. County Line Road
Burr Ridge, IL 60527
USA

MODEL/PART NUMBER	DESCRIPTION	QTY.	UNIT COST	EXT. COST
	Option #1 - Repair & refurbishment of defective 2001SRN series warning siren head assembly - 451 Commerce Location.			
LABOR-FIELD SERV	Labor, Field Services, Crane, Bucket Truck, Operators & Field Service Technician, on-site disassembly & removal of defective siren head, includes travel.	1.00	1,300.00	1,300.00
LABOR-SHOP TECH	Labor, Shop Installation and Service Technician	1.00	3,560.00	3,560.00
SE-CUSTOM	Motor, 6.5Hp, 100A, 48VDC, FS Type 8402006E	1.00	1,160.00	1,160.00
LABOR-FIELD SERV	Labor, Field Services, Crane, Bucket Truck, Operators & Field Service Technician, on-site installation of repaired/refurbished siren head, includes travel.	1.00	1,300.00	1,300.00
SUBTOTAL				7,320.00
SALES TAX				0.00
SHIPPING & HANDLING				0.00
TOTAL				7,320.00

TERMS:

1. Upon receipt of your order and acceptance by Braniff Communications, Inc., the equipment and/or labor services herein will be supplied at the quoted prices listed above.
2. Prices are firm for 30 days from the date of quotation unless otherwise noted.
3. Upon order acceptance, prices are firm for 90 days unless otherwise noted.
4. Delivery schedule cannot be established until any required RF or tone decode format data is supplied, if applicable
5. This quotation is expressly subject to acceptance by Buyer of all Terms stated above as well as all terms outlined on the attached Terms of Sales (Form #045-10136).

PURCHASE ORDER MUST BE MADE OUT TO:

Braniff Communications, Inc.
4741 W. 136th Street
Crestwood, IL 60445
USA
Voice: (708) 597-3200
Fax: (708) 597-3307

AUTHORIZED SIGNATURE

Jeffrey M. Ryba
Sales Representative, Braniff Communications, Inc.

BRANIFF COMMUNICATIONS, INC.

4741 W. 136th St., Crestwood, Illinois 60445
Voice: (708) 597-3200 Fax (708) 597-3307

QUOTATION

QUOTATION NO. MUST BE REFERENCED ON YOUR
PURCHASE ORDER.

PAGE 1

QUOTATION NO.: BCI- 0012374

QUOTE DATE: March 8, 2012

QUOTE EFFECTIVE THRU: May 7, 2012

TERMS: Net 30 Days

SHIP VIA: Field Service

SOLD TO: 990000217

Village of Burr Ridge
7660 S. County Line Rd.
Burr Ridge, IL 60527
USA
Voice: 630-323-8181
Fax: 630-654-4441

SHIP TO:

Village of Burr Ridge
Attn: Rayette Norlock
7660 S. County Line Road
Burr Ridge, IL 60527
USA

MODEL/PART NUMBER	DESCRIPTION	QTY.	UNIT COST	EXT. COST
	Option #2 - Replacement of defective 2001SRN series warning siren head assembly with new 2001-130 series warning siren - 451 Commerce Location.			
2001-130	Siren, Rotating, 48VDC, 130dBC, 6.5Hp	1.00	8,190.00	8,190.00
LABOR-FIELD SERV	Labor, Field Services, Crane, Bucket Truck and Operators, on-site installation of replacement siren head assembly at 451 Commerce. includes related travel.	1.00	1,300.00	1,300.00
SUBTOTAL				9,490.00
SALES TAX				0.00
SHIPPING & HANDLING				0.00
TOTAL				9,490.00

TERMS:

1. Upon receipt of your order and acceptance by Braniff Communications, Inc., the equipment and/or labor services herein will be supplied at the quoted prices listed above.
2. Prices are firm for 30 days from the date of quotation unless otherwise noted.
3. Upon order acceptance, prices are firm for 90 days unless otherwise noted.
4. Delivery schedule cannot be established until any required RF or tone decode format data is supplied, if applicable
5. This quotation is expressly subject to acceptance by Buyer of all Terms stated above as well as all terms outlined on the attached Terms of Sales (Form #045-10136).

PURCHASE ORDER MUST BE MADE OUT TO:

Braniff Communications, Inc.
4741 W. 136th Street
Crestwood, IL 60445
USA
Voice: (708) 597-3200
Fax: (708) 597-3307

AUTHORIZED SIGNATURE

Joseph E. Faifer
Sales Representative, Braniff Communications, Inc.

2001-130 Siren

Features


- **130 dB(C) output**
- **Directional, rotating siren for maximum coverage**
- **Three distinct warning signals**
- **Full battery operation or battery back-up**
- **Maintenance-free sealed bearing motors**
- **Weather-resistant coating**
- **Ideal for outdoor warning**
- **5-year limited warranty**



The Federal Signal 2001-130 public siren is a high power, rotating, uni-directional outdoor warning siren that offers an anechoic certified signal strength of 130 dB(C) +/- 1 dB(C) at 100-ft. The high-decibel output provides maximum coverage with minimum installation cost. Radio activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60-degree projection of sound which rotates at 3 RPM and can produce three distinct warning signals: steady, wail and fast wail. The 2001-130 siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, AC operation, and AC operation with battery back-up, one-way and two-way radio control, wired or wireless ethernet, satellite/cellular or landline.

Ideally suited to provide warning for hazardous weather conditions, fires, floods, chemical spills and other types of emergencies, the 2001-130 siren is a perfect choice to protect any community.

 **FEDERAL SIGNAL**
Safety and Security Systems
Advancing security and well being.

DATA SHEET

2001-130 Siren Specifications

Power Requirements*

Siren Motor	48V (DC or full wave rectified AC) 110A (nom.)
Rotator Motor	48V (DC or full wave rectified AC) 1A (nom.)

Wiring

Siren Motor	2 AWG
Rotator Motor	12 AWG

Motor Type

Siren	Series wound DC 6 Hp
Rotator	Permanent magnet DC 1/8 Hp

Signal Information

Signal	Frequency Range	Sweep Rate
Steady	790 Hz	N.A.
Wail	470-790 Hz	10 sec.
Fast Wail	600-790 Hz	3.5 sec.
Signal Duration	3min. std. (programmable)	
Signal Output (SPL)	130 dB(C) +/- 1 dB(C) at 100' (30.5 m) 6400 feet Effective Range at 70dB(C)	
Rotation	3 RPM	

Dimensions

Height x Width x Depth	55" x 37" x 41" 140cm x 94cm x 10cm
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Weight

Shipping Weight	450 lbs. (205 kg)
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Environmental

Operating Temperature	-30°C to +60°C**
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* Power requirements refer to the power supplied by the batteries or optional AC operation through 2001TRB.

** The siren can operate throughout this temperature range provided that battery temperature is maintained at 18°C or higher.

Ordering Information*

Siren Motor	Rotating electro-mechanical Siren 130 dB(C) +/- 1dB(C), 48VDC, pole mount included
2001AC ¹	AC operated motor control, 208 or 220/240VAC (specify voltage) NEMA 3R control cabinet, two 48VDC contactors and transformer/rectifier, 182 lbs. 53 kg
2001DC ^{1,2}	120VAC motor control, NEMA 4 control cabinet, four chargers, two 48VDC contactors and NEMA 3R battery cabinet. 224 lbs. 102 kg

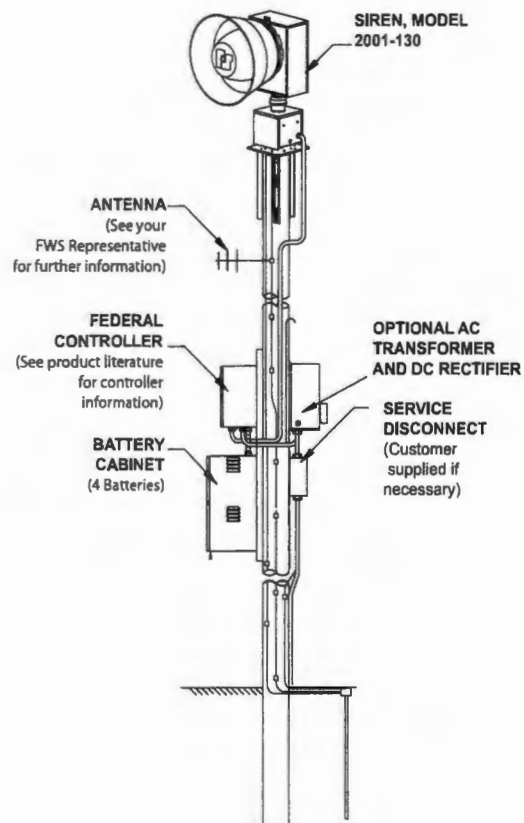
Landline Option

2001HR	Rotator holding relay for use with external timer
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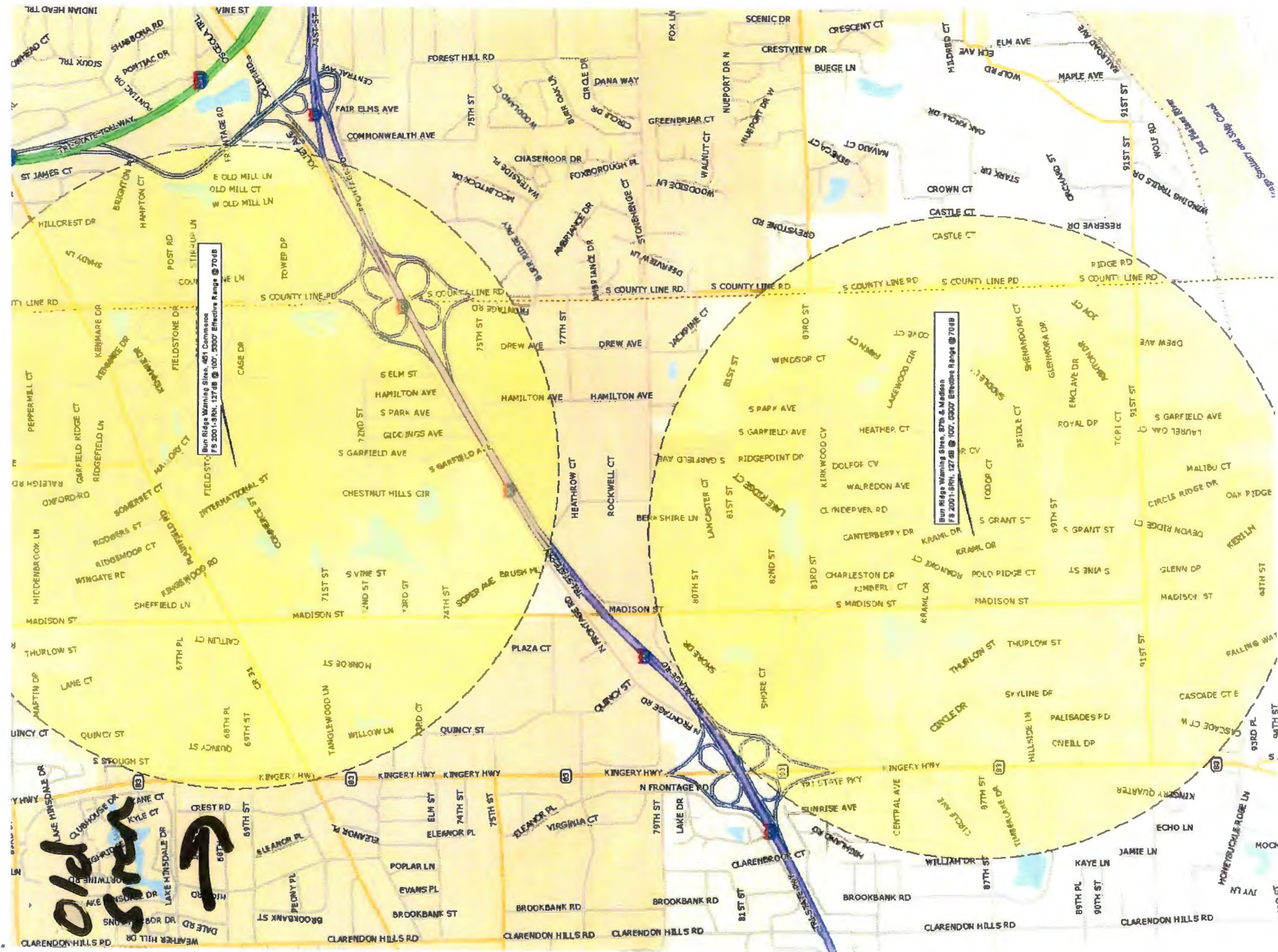
* 2001-130 Siren requires a Federal Controller such as FC or DFCB (See controller product literature)

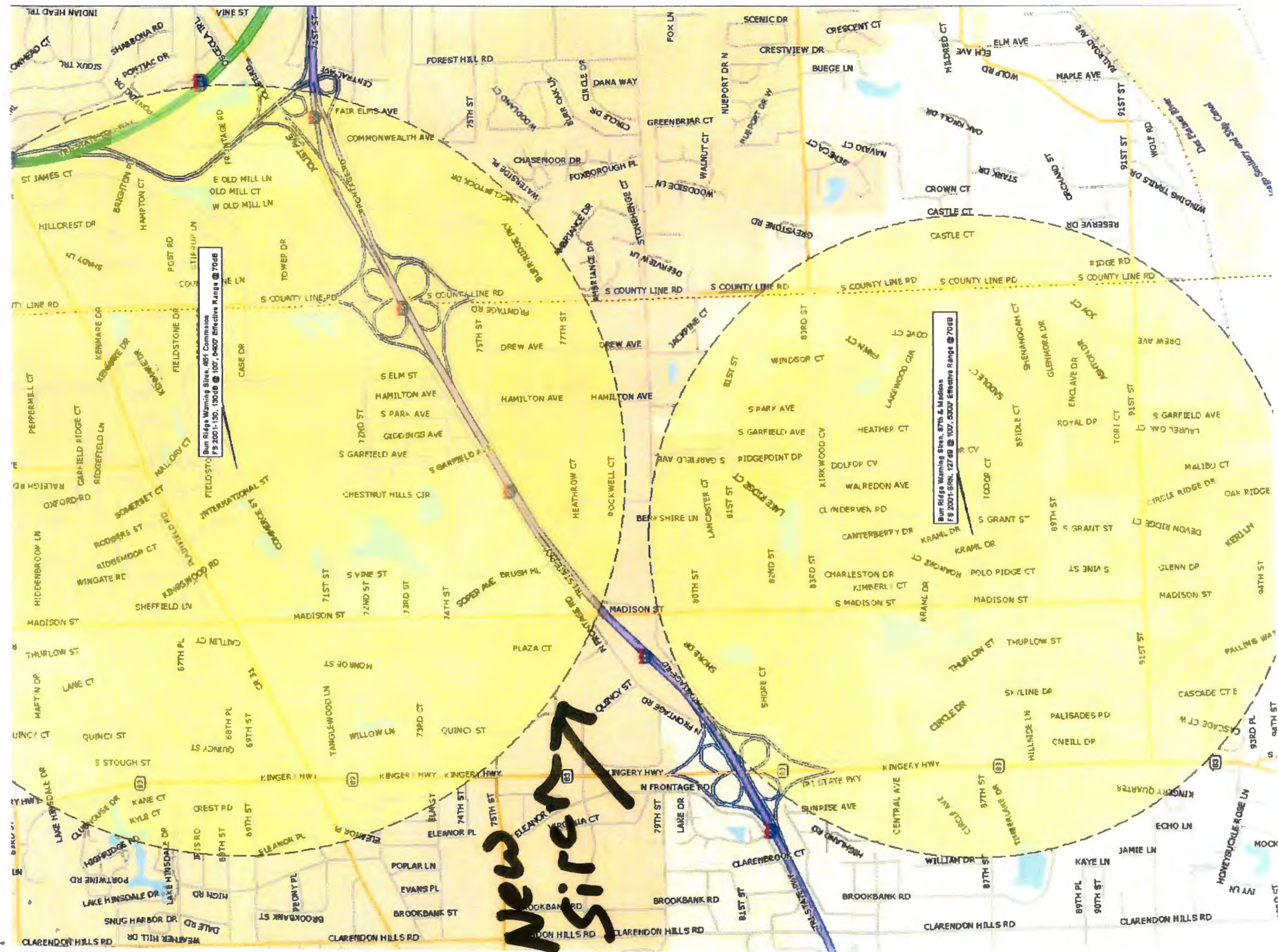
¹ For use with Electro-mechanical sirens. Antenna and cable are not included with any radio activation control and must be purchased separately. (See your sales representative)

² Batteries not included.



FEDERAL SIGNAL
Safety and Security Systems
Advancing security and well being.





8H

March 19, 2012

Mr. Paul May
Village of Burr Ridge
Public Works Department
451 Commerce Street
Burr Ridge, IL 60527

Dear Paul,

I regret to inform you that I am resigning from my position of Administrative Secretary, Public Works. I have accepted a full-time position as Landscape Designer at Cut Above Landscaping. My last day will be Thursday, March 29th.

I want to thank you for giving me the opportunity to work with you. I have thoroughly enjoyed working at Public Works, and will miss everyone in the department. Please be assured that I will do everything I can to assist with the transition.

I wish you the best.

Sincerely,


Jennifer A. Balanoff

85

March 19, 2012

Steven Stricker
Village Administrator
Village of Burr Ridge

Dear Mr. Stricker,

Please be advised that I have experienced a detached retina in my left eye, which required surgery on March 16. Following surgery, I will be unable to work for approximately 3-6 weeks, depending upon the recovery. Therefore, I would like to request FMLA leave during this period. I will return to work as soon as I have received a medical release from my doctor.

Sincerely,

John Wernimont

Via phone transcription with P. May, 3-19-12

VILLAGE OF BURR RIDGE

8K

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 03/26/12
 PAYMENT DATE: 03/27/12
 FISCAL 11-12

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	70,760.92	70,760.92
21	E-911 Fund	1,359.04	1,359.04
23	Hotel/Motel Tax Fund	107.77	107.77
31	Capital Improvements Fund	21,538.15	21,538.15
33	Equipment Replacement Fund	56,497.00	56,497.00
51	Water Fund	136,824.81	136,824.81
52	Sewer Fund	2,869.58	2,869.58
61	Information Technology Fund	3,015.37	3,015.37
TOTAL ALL FUNDS		<u>\$292,972.64</u>	<u>\$292,972.64</u>

PAYROLL
 FOR PAY PERIOD ENDING MARCH 17, 2012

	TOTAL PAYROLL
Legislation	3,088.53
Administration	13,569.82
Community Development	8,365.72
Finance	7,510.59
Police	101,938.35
Public Works	18,063.84
Water	22,558.79
Sewer	6,801.09
IT Fund	
TOTAL	<u>\$181,896.73</u>

GRAND TOTAL	<u>\$474,869.37</u>
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User: scarman
DB: Burr Ridge

EXP CHECK RUN DATES 03/14/2012 - 03/26/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5010	Reimb. legal service-Jan'12	Klein, Thorpe & Jenkins,	102/21/12	Jan2012	4,050.00
10-1010-50-5010	General legal service-Jan'12	Klein, Thorpe & Jenkins,	102/21/12	Jan2012	3,409.00
10-1010-50-5010	Collective bargaining/lgl-Jan'12	Klein, Thorpe & Jenkins,	102/21/12	Jan2012	1,731.17
10-1010-50-5010	BFPC legal-Jan'12	Klein, Thorpe & Jenkins,	102/21/12	Jan2012	1,197.00
10-1010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	38.18
10-1010-50-5040	Elect. aggregation ltrs/env-500/	Minuteman Press	03/08/12	43670	250.00
10-1010-80-8025	Pol appl polygraph/2-Mar12	Theodore Polygraph Service	03/08/12	3164	270.00
Total For Dept 1010 Boards & Commissions					10,945.35
Dept 2010 Administration					
10-2010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	248.16
Total For Dept 2010 Administration					248.16
Dept 3010 Community Development					
10-3010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	381.79
10-3010-50-5035	Hearing notice-03/02/12	Suburban Life Publications	03/02/12	16883/562659	436.76
10-3010-50-5075	B&F pln rvw/16W211 S Fntg-Mar12	B & F Technical Code Serv	03/02/12	34509	1,369.26
10-3010-50-5075	B&F inspections-Feb'12	B & F Technical Code Serv	02/29/12	34529	420.00
10-3010-50-5075	B&F pln rvws/Alca Carpentry-Mar1	B & F Technical Code Serv	03/08/12	34568	721.62
10-3010-50-5075	DMorris plan reviews-Feb'12	Don Morris Architects P.C.	02/29/12	Feb2012	810.00
10-3010-50-5075	DMorris inspections-Feb'12	Don Morris Architects P.C.	02/29/12	Feb2012	1,830.00
Total For Dept 3010 Community Development					5,969.43
Dept 4010 Finance					
10-4010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	190.89
Total For Dept 4010 Finance					190.89
Dept 4020 Central Services					
10-4020-50-5081	IRMA deductible-Feb'12	I.R.M.A.	02/29/12	SALES-11383	3,757.42
10-4020-50-5081	FSA monthly fee-Mar'12	Discovery Benefits	03/15/12	297102	83.00
10-4020-50-5081	Cobra notification-Feb'12	HR Simplified	03/14/12	32127	25.00
10-4020-60-6010	lcs coffee/VH-Mar'12	ARAMARK Refreshment Service	03/08/12	339337	24.50
10-4020-60-6010	Hot chocolate/sugar/creamers-PW/M	ARAMARK Refreshment Service	03/08/12	9980333	12.30
Total For Dept 4020 Central Services					3,902.22
Dept 5010 Police					
10-5010-40-4032	Uniforms/Koslowski-Mar'12	Ray O'Herron Co.	03/09/12	0050399-IN	160.00
10-5010-40-4032	Uniforms/Paape-Mar'12	Ray O'Herron Co.	03/12/12	0050428-IN	257.70
10-5010-40-4032	Uniforms/Phillips-Mar'12	Ray O'Herron Co.	03/14/12	0050598-IN	108.45
10-5010-40-4040	2012 DCCPA membership/2-Mar12	DuPage Cty Chiefs of Pol.	03/13/12	Mar2012	100.00
10-5010-40-4040	LEMC mtg/Vaclav-Jan'12	Village of Burr Ridge	03/20/12	Mar2012	20.00
10-5010-40-4040	DCOP mtg/2-Jan'12	Village of Burr Ridge	03/20/12	Mar2012	40.00
10-5010-40-4042	Armorer cls/Flentge-Feb12	Center Mass, Inc.	02/23/12	32696	250.00
10-5010-40-4042	NEMRT in-house cls exp/Mar12	Ryan J. Husarik	03/20/12	Mar2012	129.75
10-5010-40-4042	DCOP mtg/3-Feb'12	Village of Burr Ridge	03/20/12	Mar2012	60.00
10-5010-50-5020	Hep. B vaccine/Flentge-Mar12	Concentra	03/09/12	1006646441	85.00
10-5010-50-5020	Accrnt searches/repts-Feb12	LexisNexis Risk Data Mngmt	02/29/12	1267894-20120229	61.35
10-5010-50-5025	Shipping chg (toner) Feb12	Proven Business Systems	02/27/12	110217	9.50
10-5010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	1,049.92
10-5010-50-5030	Outside emerg. phone-Mar'12	Call One	03/15/12	101090740000/Mar12	22.01

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-50-5040	No parking signs/250-Mar12	Voss Signs, LLC	03/07/12	C-138187	312.50
10-5010-50-5040	Envelopes (IR & cs files) Mar12	Warehouse Direct Office P	03/02/12	1466683-0	1,249.98
10-5010-50-5040	Parking citations/4ct-Mar12	EMD Business Forms & Labe	03/16/12	17099	2,179.78
10-5010-50-5040	Receipt books/20-Mar'12	RR Donnelley	03/08/12	490831124	339.99
10-5010-50-5045	SWCD contract fee-Apr'12	Southwest Central Dispatch	03/20/12	101201126/Apr12	23,616.14
10-5010-50-5050	Radio equipment maint-Apr'12	J&L Electronic Service, Ir	04/01/12	85006F	37.90
10-5010-50-5050	Rpr spotlight #0802-Feb12	United Radio Communicatio	02/29/12	22428400	107.07
10-5010-50-5050	Rpl rocker switch #1005-Feb12	United Radio Communicatio	02/29/12	22428500	144.00
10-5010-50-5051	P23555R17 tire/4-Mar12	Bauer Built Inc.	03/12/12	200020335	405.00
10-5010-50-5051	Vehicle washing-Feb'12	Fuller's Car Wash	03/01/12	589/Feb12	287.45
10-5010-50-5051	Rpl headlight/#0802-Fb12	Tom & Jerry Tire & Service	02/05/12	30260	24.95
10-5010-50-5051	Rpl headlight/#0804-Feb12	Tom & Jerry Tire & Service	02/22/12	30287	24.99
10-5010-50-5051	GOF/#1005-Feb12	Tom & Jerry Tire & Service	02/02/12	45676	25.45
10-5010-50-5051	GOF/rpl headlight #1009-Feb12	Tom & Jerry Tire & Service	02/03/12	45690	50.90
10-5010-50-5051	GOF/#0507-Feb12	Tom & Jerry Tire & Service	02/10/12	45741	25.45
10-5010-50-5051	GOF/#0613-Feb12	Tom & Jerry Tire & Service	02/11/12	45745	25.45
10-5010-50-5051	GOF/rotate tires/#0802-Feb12	Tom & Jerry Tire & Service	02/23/12	45808	45.85
10-5010-50-5051	GOF/#1005-Feb12	Tom & Jerry Tire & Service	02/28/12	45839	25.45
10-5010-50-5051	Mt/bal 4 tires & battery/#0613-F	Tom & Jerry Tire & Service	02/28/12	45841	257.48
10-5010-50-5051	Wheel alignment/#1009-Mar'12	Willowbrook Ford	03/08/12	6108282/1	89.95
10-5010-50-5051	Rpl transmission/#0802-Mar'12	Willowbrook Ford	03/01/12	6107861/2	3,375.55
10-5010-60-6000	8.5x11 doc. frame-Mar'12	Village of Burr Ridge	03/20/12	Mar2012	9.99
10-5010-60-6000	8.5x11 frames/6-Mar'12	Village of Burr Ridge	03/20/12	Mar2012	6.50
10-5010-60-6000	Emergency exit signage-Mar12	Warehouse Direct Office P	03/13/12	1487914-0	131.41
10-5010-60-6010	Blanket cleaning-Feb'12	Kerkstra Cleaners	02/03/12	537950	16.50
Total For Dept 5010 Police					35,169.36
Dept 6010 Public Works					
10-6010-40-4032	Flame retardant overalls-Mar'12	Breens Cleaners	03/06/12	C31038	105.00
10-6010-40-4032	Uniforms-03/06/12	Breens Cleaners	03/06/12	313425	74.50
10-6010-40-4032	Uniforms-03/13/12	Breens Cleaners	03/13/12	313615	74.50
10-6010-40-4032	Linx ora. glasses/2-Mar12	Alexander Equipment Co.	03/06/12	82811	24.00
10-6010-40-4032	Uniform rental-03/20/12	Breens Cleaners	03/20/12	313806	74.50
10-6010-50-5030	PW fax line-Mar'12	Call One	03/15/12	101090740000/Mar12	23.50
10-6010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	83.98
10-6010-50-5030	Telephone/RA-Mar'12	Call One	03/15/12	101090740000/Mar12	25.04
10-6010-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	318.16
10-6010-50-5050	Rpr Stihl brushcutter-Mar'12	Alexander Equipment Co.	03/01/12	82735	403.55
10-6010-50-5051	Veh. safety test/unit #33-Feb'12	Courtney's Lane	02/29/12	051746	47.50
10-6010-50-5051	09 Ford tk rotor/2-Mar'12	Westown Auto Supply Co. Ir	03/08/12	42975	76.00
10-6010-50-5054	Rpr street light/Greenbriar-Feb1	Rag's Electric	02/15/12	7996	162.56
10-6010-50-5054	Rpl street light/Lee Ct-Feb12	Rag's Electric	02/29/12	8012	232.00
10-6010-50-5055	Traffic signal maint-Feb12	Meade Electric Company, Ir	02/27/12	654110	175.00
10-6010-50-5055	Electric/Mad. RR crossing-Mar12	COMED	03/09/12	3699071070/Mar12	42.18
10-6010-50-5055	P'Dale traf sig maint-Oct/Dec11	Pleasantdale School Dist.	03/19/12	22540329/Mar12	24.00
10-6010-50-5065	Elect/Comed Street lights-Mar'12	Exelon Energy Inc.	03/03/12	200323900190/Mar12	1,147.48
10-6010-50-5085	Shop towel rental-03-20/12	Breens Cleaners	03/20/12	313806	1.80
10-6010-60-6000	1" D ring & 3" D ring binders/10	Runco Office Supply	03/08/12	505286-0	58.70
10-6010-60-6000	Misc office supls-Mar12	Runco Office Supply	03/08/12	505286-0	5.46

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EXP CHECK RUN DATES 03/14/2012 - 03/26/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6000	Daily diary/1-Mar'12	Runco Office Supply	03/10/12	505286-1	24.50
10-6010-60-6040	Stihl KM-130R trimmer/Mar12	Alexander Equipment Co.	03/06/12	82811	364.90
Total For Dept 6010 Public Works					3,568.81
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Alarm monitor/PW-Apr/Jun12	Alarm Detection Systems, I	03/04/12	107215-1044	284.34
10-6020-50-5052	Alarm monitor/VH-Apr/Jun12	Alarm Detection Systems, I	03/04/12	600807-1026	140.82
10-6020-50-5052	HVAC maint/VH-Mar/Jun'12	Alliance Mechanical	02/27/12	1080032	1,758.00
10-6020-50-5052	2012 generator PM/pol-Feb'12	Cummins NPower, LLC	02/17/12	711-56564-A	1,590.00
10-6020-50-5052	2012 generator maint/VH	Cummins NPower, LLC	02/17/12	711-56564-B	866.30
10-6020-50-5052	2012 generator maint/PW	Cummins NPower, LLC	02/17/12	711-56564-C	866.30
10-6020-50-5052	Rpl window (VH scanning rm) Oct1	Willow-Ridge Glass, Inc.	10/26/11	394173	547.50
10-6020-50-5052	Sewer rodding/VH-Mar'12	DuPage County Plumbers	03/07/12	6008	175.00
10-6020-50-5058	Mat rental/VH-03/06/12	Breens Cleaners	03/06/12	313419	18.00
10-6020-50-5058	Mat rental/PW-03/06/12	Breens Cleaners	03/06/12	313419	21.00
10-6020-50-5058	Mat rental/PD-03/06/12	Breens Cleaners	03/06/12	313419	27.00
10-6020-50-5058	Mat rental/VH-03/13/12	Breens Cleaners	03/13/12	313609	18.00
10-6020-50-5058	Mat rental/PW-03/13/12	Breens Cleaners	03/13/12	313609	21.00
10-6020-50-5058	Mat rental/PD-03/13/12	Breens Cleaners	03/13/12	313609	27.00
10-6020-50-5058	Cell cleaning-03/01/12	Service Master	03/01/12	155817	265.00
10-6020-50-5058	VH mat rental-03/20/12	Breens Cleaners	03/20/12	313800	18.00
10-6020-50-5058	PW mat rental-03/20/12	Breens Cleaners	03/20/12	313800	21.00
10-6020-50-5058	PD mat rental-03/20/12	Breens Cleaners	03/20/12	313800	27.00
10-6020-50-5080	Electric/Windsor aerator-Mar'12	COMED	03/09/12	9342034001/Mar12	16.59
10-6020-50-5080	Sewer chg/PD-Nov11/Jan12	DuPage County Public Works	03/12/12	3050696901/Mar12	45.72
10-6020-50-5095	Alarm monitor/PD-Mar/May12	Alarm Detection Systems, I	02/05/12	156405-1002	180.00
10-6020-60-6010	Stihl 201T chainsaw w/14" bar-Ma	Alexander Equipment Co.	03/01/12	82736	466.16
10-6020-60-6010	1st aid cabinet supls/PD-Mar'12	American First Aid Service	03/06/12	115864	50.85
10-6020-60-6010	1st aid cabinet supls/PW-Mar'12	American First Aid Service	03/08/12	116062	81.24
10-6020-60-6010	Spiral bulbs/pipe wrench/dust pa	Home Depot	01/30/12	21192	53.25
10-6020-60-6010	5#/10# fire extinguishers-Feb'12	Ill. Fire & Safety Company	02/27/12	173985	1,534.15
10-6020-60-6010	Flush valve rpr kit/PD-Feb12	McMaster-Carr Supply Comp	02/29/12	19481936	192.80
10-6020-60-6010	Sharpen mower blades-Mar'12	Russo's Power Equipment	03/01/12	1223305	115.20
10-6020-60-6010	Freight chg/ladders-Mar'12	Chicago Suburban Express	03/06/12	2011110	43.05
10-6020-60-6010	3 ladders-PD/Mar'12	McMaster-Carr Supply Comp	03/06/12	19983624	1,296.43
Total For Dept 6020 Buildings & Grounds					10,766.70
Total For Fund 10 General Fund					70,760.92
Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	E911 surcharge col-Jan'12	Southwest Central 911 Syst	03/14/12	Jan2012	1,359.04
Total For Dept 7010 Special Revenue E-911					1,359.04
Total For Fund 21 E-911 Fund					1,359.04
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/gateway sign-Mar'12	COMED	03/12/12	1153168007/Mar12	19.74
23-7030-50-5075	Electric/median lighting-Mar'12	COMED	03/12/12	1319028022/Mar12	57.33

User: scarman

DB: Burr Ridge

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Electric/entryway sign-Mar'12	COMED	03/12/12	2257153023/Mar12	30.70
Total For Dept 7030 Special Revenue Hotel/Motel					107.77
Total For Fund 23 Hotel/Motel Tax Fund					107.77
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	I55/CL enhancements-Mar12	Hitchcock Design Group	03/01/12	14251	21,481.90
31-8010-70-7010	91st St LAPP resurfacing/eng-Mar	Engineering Resource Assoc	03/09/12	110411.05	56.25
Total For Dept 8010 Capital Improvement					21,538.15
Total For Fund 31 Capital Improvements Fund					21,538.15
Fund 33 Equipment Replacement Fund					
Dept 8030 Equipment Replacement					
33-8030-70-7020	2012 Ford F450 truck (rpl #18) Fe	Currie Motors Frankfort, IL	02/29/12	CEA89165	56,497.00
Total For Dept 8030 Equipment Replacement					56,497.00
Total For Fund 33 Equipment Replacement Fund					56,497.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniforms-03/06/12	Breens Cleaners	03/06/12	313425	59.92
51-6030-40-4032	Uniforms-03/13/12	Breens Cleaners	03/13/12	313615	59.92
51-6030-40-4032	Uniform rental-03/20/12	Breens Cleaners	03/20/12	313806	59.92
51-6030-40-4042	Pipeline insp. tech/P May-Mar'12	Illinois Section AWWA	03/11/12	200000936	35.00
51-6030-40-4042	Distribution conf/P May-Apr'12	Illinois Section AWWA	03/11/12	200000936	50.00
51-6030-50-5020	Alarm monitor/PC-Apr/Jun12	Alarm Detection Systems, Inc	03/04/12	50347-1058	330.21
51-6030-50-5020	Watermain leak detection-Feb12	M.E. Simpson Co. Inc.	02/27/12	200246	375.00
51-6030-50-5020	UB meter reads/3979-Mar'12	DuPage County Public Works	03/16/12	984	1,989.50
51-6030-50-5020	Coliform water test/13-Feb'12	Enviro-Test Perry Labs, Inc	03/09/12	12-128831	84.00
51-6030-50-5030	Well pumping line-Mar'12	Call One	03/15/12	101090740000/Mar12	447.32
51-6030-50-5030	Well monitoring line-Mar'12	Call One	03/15/12	101090740000/Mar12	59.80
51-6030-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	286.34
51-6030-50-5052	Fluorescent light ballast/4-Feb'	Industrial Electric Supply	02/29/12	205724	72.00
51-6030-50-5080	Electric/well #1-Mar'12	COMED	03/05/12	0793668005/Mar12	212.15
51-6030-50-5080	Electric/2M tank-Mar'12	COMED	03/09/12	9256332009/Mar12	140.94
51-6030-50-5080	Nicor heating-Mar'12	NICOR Gas	03/14/12	47915700000/Mar12	195.02
51-6030-50-5095	UB water bills/4084-Mar'12	Third Millennium Assoc. Inc	03/19/12	14431	1,257.87
51-6030-60-6010	5#/10# fire extinguishers-Feb'12	Ill. Fire & Safety Company	02/27/12	173985	381.80
51-6030-60-6040	8"x20" SS repair clamp/1-Mar'12	Underground Pipe & Valve	02/24/12	173053	312.00
51-6030-60-6041	FS 235/85R16 tires/2-Feb'12	Gene's Tire Service, Inc.	02/29/12	095595	301.94
51-6030-60-6041	V65 battery/unit #36-Mar12	Westown Auto Supply Co. Inc	03/06/12	42911	84.95
51-6030-60-6041	09 Ford tk brake pads-Mar'12	Westown Auto Supply Co. Inc	03/08/12	42958	143.40
51-6030-60-6070	Bedford wtr/36450000gal-Feb'12	Village of Bedford Park	03/02/12	0020060000/Mar12	129,652.65
51-6030-60-6070	Hnsdl water pchs-Jan'12	Village of Hinsdale	02/01/12	3101236/Jan12	233.16
Total For Dept 6030 Water Operations					136,824.81
Total For Fund 51 Water Fund					136,824.81

User: scarman

DB: Burr Ridge

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniforms-03/06/12	Breens Cleaners	03/06/12	313425	27.53
52-6040-40-4032	Uniforms-03/13/12	Breens Cleaners	03/13/12	313615	27.53
52-6040-40-4032	Uniform rental-03/20/12	Breens Cleaners	03/20/12	313806	27.53
52-6040-50-5030	H'Flds L.S. phone line-Mar'12	Call One	03/15/12	101090740000/Mar12	27.69
52-6040-50-5030	Telephone-Mar'12	Call One	03/15/12	101090740000/Mar12	31.82
52-6040-50-5068	Rpl A'Head L.S. check valve-Feb'	Metropolitan Industries, I	02/29/12	257470	2,421.00
52-6040-50-5080	Electric/H'Flds L.S-Mar'12	COMED	03/12/12	0099002061/Mar12	42.64
52-6040-50-5080	Electric/C'Moor L.S-Mar'12	COMED	03/12/12	0356595009/Mar12	144.65
52-6040-50-5080	Electric/A'Head L.S-Mar'12	COMED	03/13/12	7076690006/Mar12	119.19
Total For Dept 6040 Sewer Operations					2,869.58
Total For Fund 52 Sewer Fund					2,869.58
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT support 03/5 thru 03/20/12	Orbis Communications	03/21/12	555555	1,440.00
61-4040-60-6010	HP CE505A blk cartridge-2/pol-Ma	Runco Office Supply	03/07/12	505145-0	145.90
61-4040-60-6010	HP CC530AD blk cartridge-1bx/pol	Runco Office Supply	03/07/12	505145-0	174.99
61-4040-60-6010	HP250A blk toner cartridge/1-Ma	Runco Office Supply	03/08/12	505286-0	111.99
61-4040-60-6010	HP253A mag. toner cartridge/1-Ma	Runco Office Supply	03/08/12	505286-0	214.99
61-4040-70-7000	DRC125 doc. scanners-2/adm-Mar12	TKB Associates, Inc.	03/10/12	9523	927.50
Total For Dept 4040 Information Technology					3,015.37
Total For Fund 61 Information Technology Fund					3,015.37
Fund Totals:					
Fund 10 General Fund					70,760.92
Fund 21 E-911 Fund					1,359.04
Fund 23 Hotel/Motel Tax Fund					107.77
Fund 31 Capital Improvements Fund					21,538.15
Fund 33 Equipment Replacement Fund					56,497.00
Fund 51 Water Fund					136,824.81
Fund 52 Sewer Fund					2,869.58
Fund 61 Information Technology Fund					3,015.37
Total For All Funds:					292,972.64