

AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

January 23, 2012
7:00 p.m.

- | | | |
|----|--------------------------------------|--|
| 1. | CALL TO ORDER/PLEDGE OF ALLEGIANCE - | Mariah Carli
Pleasantdale Middle School |
| 2. | ROLL CALL | |
| 3. | AUDIENCE | |
| 4. | CONSENT AGENDA – OMNIBUS VOTE | |

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of January 9, 2012
- *B. Receive and File Draft Downtown Events Planning Committee Meeting of December 20, 2011
- *C. Receive and File Draft Street Policy Committee Meeting of January 9, 2012
- *D. Receive and File Draft Plan Commission Meeting of January 16, 2012
- *E. Receive and File Draft Economic Development Committee Meeting of January 17, 2012

6. ORDINANCES

7. RESOLUTIONS

- *A. Adoption of Resolution to Include Taxable Allowances in IMRF Earnings
- *B. Adoption of Resolution Regarding MFT Funds for the 2012 Road Program

8. CONSIDERATIONS

- A. Continued Consideration of Request from Pulte Group to Amend Covenants for Savoy Club Subdivision
- B. Consideration of Plan Commission Recommendation to Approve Rezoning of Recently Annexed Properties within the Babson Park West Subdivision from the R-1 Single-Family Residence District to the R-3 Single-Family Residence District (Z-26-2011: Babson Park West Subdivision)

- C. Consideration of Plan Commission Recommendation to Approve an Amendment to Sections VIII.A.11, VIII.B.2.p, and VIII.C.2.x of the Burr Ridge Zoning Ordinance Modifying the Permitted Hours of Operation for Restaurants with Liquor Licenses (Z-01-2012: Zoning Ordinance Text Amendment)
- D. Consideration of Street Policy Committee Recommendation to Approve 2012 Road Program
- E. Continued Discussion Regarding Filling the Vacant Police Officer Position
- F. Discussion Regarding Open Meetings Act Electronic Training Requirement
- G. Community Survey Question & Answer
- *H. Receive and File IDOT Motor Fuel Tax Fund Audit, 2010
- *I. Approval of Recommendation to Authorize Grant Funding Agreement with the State of Illinois
- *J. Approval of Recommendation to Award Contract for Emergency Generator Maintenance (Village Hall, Police Station and Public Works Facility)
- *K. Approval of Recommendation to Award Contract for Landscape Maintenance Services
- *L. Approval of Vendor List
- M. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of January 23, 2012
DATE: January 20, 2012

PLEDGE OF ALLEGIANCE – Mariah Carli, Pleasantdale Middle School

6. ORDINANCES

7. RESOLUTIONS

A. Include Taxable Allowances in IMRF Earnings

In December 2011, the Illinois Municipal Retirement Fund (IMRF) performed an employer compliance audit. The purpose of the audit is to verify that the employer is in compliance with statutes, policies and procedures. The Village was found in compliance with IMRF. One housekeeping item IMRF would like the Village to address is the need for a Resolution to be kept on file for car allowances that are included as taxable earnings. The Village has properly withheld the employee and employer taxes over the years, but IMRF needs the Resolution on file stating the taxable earnings of this allowance. Attached please find the standard IMRF Resolution.

It is our recommendation: that the Resolution be adopted.

B. MFT Funds for the 2012 Road Program

Attached please find a Resolution regarding Motor Fuel Tax (MFT) funding for the Year 2012 Road Program. This Resolution declares the Year 2012 Road Program as an MFT project and allows the Village to appropriate an allotment of MFT funds for construction of the Road Program.

It is our recommendation: that the Resolution be adopted.

8. CONSIDERATIONS

A. Amend Covenants for Savoy Club

At its last meeting, the Board continued its consideration of amendments to the Savoy Club Declaration of Covenants. There were several changes to the covenants requested by the Village Attorney and the six residents of Savoy Club asked for more time to review the changes.

Attached is a redlined copy of the amended covenants. The redlines indicate the changes made since the last Board meeting. The changes accurately reflect the recommendations of the Village Attorney.

The potential buyer, Pulte Homebuilders, met with the residents on January 19, 2012. It is our understanding that the residents support the approval of the amendments and that a letter of support will be provided.

There were several issues raised at the last Board meeting including the following: (1) The residents questioned whether the subdivision was to be age restricted or age targeted. It is Pulte's intent that it be age targeted. The residents understand and we are told do not object. The Village zoning of the property does not require that it be age targeted or age restricted. (2) The residents were concerned about paragraph 10.12 in the amended covenants. With the changes recommended by the Village Attorney, this language is much more limiting and staff is not aware of any further objections to this amendment. (3) The residents continue to be concerned about the HOA budget but understand that the current budget proposed by Pulte is a draft and is subject to change. It appears that the residents have a better understanding of the budget and are willing to support the amendments with the understanding that the budget will be subject to further negotiations between the existing residents and Pulte. The HOA budget is not part of the proposed amendments and is not subject to Village review or approval. (4) In response to a staff summary of issues, Pulte has agreed to complete all of the punch list provided by the Village at its own cost (with nothing being paid from the HOA budget) and has agreed to conduct the pond maintenance program as per Village requirements beginning in the spring of this year.

The resolution of the above issues and other issues are detailed in the redlined copy of the amendment to the Declaration and in the January 17 letter from Pulte (which responds to the January 10 fax from Doug Pollock).

It is our recommendation: that the amendments to the Savoy Club Declaration of Covenants be approved.

B. Plan Commission Recommendation – Rezone Babson Park West

Please find attached a letter from the Plan Commission recommending the rezoning of the recently annexed Babson Park West properties from the R-1 District to the R-3 District. Upon annexation, all properties are automatically zoned to the R-1 District and require rezoning to conform the zoning to existing conditions.

At the hearing, there was one resident from within the area being rezoned and one resident from outside the area. They were both concerned about the impact of annexation and rezoning relative to the permitted floor area ratio. However, whether the property is rezoned to R-3 or another applicable Burr Ridge residential district, the permitted floor area would

remain the same (0.2 FAR).

The proposed lots are generally smaller than the 20,000 square foot requirement of the R-3 District. However, Burr Ridge does not have a zoning district that allows lots smaller than 20,000 square feet. Most of the lots being rezoned are 12,000 to 15,000 square feet. However, all existing lots of record are grandfathered and are considered buildable lots by the Zoning Ordinance. Existing structures are also grandfathered but cannot be replaced nor can new structures be built without full compliance with the Burr Ridge Zoning Ordinance.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance rezoning these properties to the R-3 District.

C. Plan Commission Recommendation – Restaurant Hours of Operation

Please find attached a letter from the Plan Commission recommending amendments to the Zoning Ordinance modifying the permitted hours of operation for restaurants and other businesses with liquor licenses in the Business Districts. The intent is to establish uniform hours of operation for sales of alcoholic beverages and related food service.

Current regulations limit restaurants to a 10 pm closing (12 Midnight in the Village Center) unless a special use is granted. Most restaurants have received special use approvals to extend their hours beyond the established limits. There currently are no specific regulations pertaining to when food service must be provided for restaurants with liquor licenses.

All restaurant operators in the Village and the homeowners associations in the Burr Ridge Village Center were notified of the hearing. In addition, Village staff held a meeting with the restaurant operators on January 5, 2012. Almost all restaurants were represented at the January 5 meeting but there were no restaurant operators and only one resident at the January 16 public hearing. The resident attending the public hearing spoke in favor of extending the restaurant hours.

The Plan Commission first considered establishing the following regulations:

- 12 midnight for closing on Sundays through Thursdays;
- 1 am on Fridays and Saturdays;
- A special permit to be issued by the Liquor Commissioner for extending the weekend hours to 2 AM for special events; and
- Requiring food service up to one hour before closing.

During the discussion of these options, Commissioners noted that a

couple of the restaurants were already allowed to stay open to 1 AM on Thursdays (Capri and Dao) and that Thursdays have become a popular night out. There was also concern that it would be difficult to remain fair and consistent by allowing the 2 AM weekend closing by special permission only. Instead, it was suggested to allow the 2 AM weekend closing for all restaurants without special permission from the Village.

Based on the above considerations, the Plan Commission voted unanimously to recommend an amendment to the Zoning Ordinance to establish the following regulations restaurants:

- To require restaurants with liquor licenses to close by:
 - 12 midnight on Sundays through Wednesdays;
 - 1 AM on Thursdays; and
 - 2 AM on Fridays and Saturdays.
- And to require food service, either a full menu or a limited bar menu, to be provided up to one hour before closing.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance amending the Zoning Ordinance as recommended.

D. Street Policy Committee Recommendation – 2012 Road Program

The annual road program objectives are identified based upon the biennial street rating survey as well as coordination with grant funded projects. Each year, engineering staff evaluate alternatives in order to identify a program which:

- Maintains the Village roadways in a sound condition,
- Complies with budgetary and financial constraints,
- Provides equity to taxpayers.

Paul May, Director of Public Works, will present the proposed 2012 Road Program at the Village Board meeting on January 23, 2012. Detailed analysis of the 2012 capital program, can be found on the following page.

It is our recommendation: that the Village Board approves the 2012 Road Program, as prepared by staff and recommended by the Street Policy Committee.

E. Fill Vacant Police Officer Position

This issue was tabled from the November 28 meeting. Although the budget will be extremely tight again this year, both Police Chief John Madden and I are recommending that the Village Board authorize the Board of Fire and Police Commissioners to fill this vacant position. The BFPC is finalizing its new Eligibility List, which will become effective on January 25, 2012. The next Police Academy begins on April 2, 2012, and

Chief Madden would like to have the new Officer in that Academy. I have once again attached Chief Madden's report on this subject.

It is our recommendation: that the Village Board authorize the Board of Fire and Police Commissioners to fill the vacant Police Officer position when their new list becomes effective.

F. Open Meetings Act Electronic Training

Mayor Grasso asked that this item be placed on the agenda for discussion. As mentioned in the Miscellaneous Memo of January 13, all elected and appointed officials are required by State law to participate in electronic training on the Open Meetings Act. This training must be completed before January 1, 2013. You can access the training, which should take approximately 50 minutes to complete, at:

[http://foia.ilattorneygeneral.net/electronic foia training.aspx](http://foia.ilattorneygeneral.net/electronic%20foia%20training.aspx)

G. Community Survey Q&A

This is a new item that will be placed on the agenda for the next several months. Mayor Grasso will present community-asked questions and answers that were generated through the recent Community Survey. The questions and answers will then be placed on our website.

H. IDOT Motor Fuel Tax Fund Audit – 2010

Attached is a compliance audit for the Motor Fuel Tax Fund. The Illinois Department of Transportation periodically performs an audit on various years of financial records of the Motor Fuel Tax Fund. There were no findings from the financial audit, with all entries and records being true and correct.

It is our recommendation: that the 2010 IDOT Motor Fuel Tax Fund Audit be received and filed.

I. Grant Funding Agreement with State of Illinois

I am pleased to report that the Village has received notification of a \$100,000 grant award from the Illinois Department of Commerce and Economic Opportunity, which the Village applied for in January, 2011.

This grant is unique when compared to standard federal grants, as it can be applied toward any portion of the Village's 2012 Capital Program. Federal grants such as STP/ITEP/CMAQ can only be applied toward roadways that are classified as Federal Aid Routes (which are typically arterial or collector roadways). As a result there are very few funding sources that can be applied to the bulk of the annual road program, which primarily consist of local roads for which the use of federal funding is prohibited.

Since there is no such limitation on these funds, this grant will result in a direct offset of costs that were anticipated as a function of the proposed 2012 Road Program. Please see attached the grant documentation which must be authorized by the Mayor and processed through the State.

It is our recommendation: that the Mayor be authorized to sign the required documents to receive the IDCEO grant award.

J. Contract for Emergency Generator Maintenance

The FY 2011-12 Budget includes \$3,230.00 for annual maintenance of the Village Hall, Police Station, and DPW emergency stand-by generators. These vital pieces of equipment must be maintained to the highest standards to assure complete reliability and functionality.

The total proposed annual cost of the contracts is \$3,322.60 for preventative maintenance on these generators. This agreement consists of two (2) visits per year and includes the cost for replacement of all oil, lubricants and filters. Cummins NPower of the Hodgkins (Cummins Illinois branch) has been performing this work for the Village for many years and is the only local company that has the certification to perform the recommended maintenance functions and also provide 24 hour emergency service in a manner that does not waive the warranty.

The service locations and costs for the 2012 season include the following:

Police Station generator: \$ 1,590.00

Village Hall generator: \$ 866.30

DPW Generator: \$ 866.30

It is our recommendation: that a contract be awarded to Cummins NPower for maintenance of the Police, Village Hall and Public Works generators in the amount of \$3,322.60 per year.

K. Contract for Landscape Maintenance Services

The median and gateway landscaping contract expired in 2011. In order to ensure that the service level and aesthetics continue to improve, Public Works has updated the specifications and solicited bids for this work. This contract is funded through the Hotel-Motel Tax Fund.

Work under this contract will include the following services, for a two year contract term (April 1 – November 1, 2012 – 2013):

- Maintenance of three (3) County Line Road Medians
- Maintenance of three (3) Primary Gateways

- Maintenance of six (6) Secondary Gateways
- Maintenance of the "Four Corners" landscaping (corners of Burr Ridge Parkway and County Line Road)
- Monthly mowing of the I-55/County Line Road interchange
- Supplemental work: Due to the fact that this contract deals with live material, it often becomes necessary to have the contractor undertake supplemental work (repairs following traffic accidents, replacement of diseased plant material, enhancements prior to special events). In order to coordinate these activities, the contract includes a provision for supplemental work.

The solicitation for bids was advertised in the local newspaper, and eight qualified bidders were directly contacted by the Village. Three bidders attended the mandatory pre-bid meeting, and three bids were received. The Village has met with the low bidder, Landworks, Ltd, and has checked references to ensure that the expected quality of work can be provided. The Village finds that the low-bid contractor is competent and capable of performing the work at the proposed price. Landworks Ltd is a locally owned company. A summary of the bid proposals is as follows:

<u>Contractor</u>	<u>Proposed Annual Cost</u>
Clarence Davids	\$ 63,697
The TLC Group	\$ 47,125
Landworks, Ltd.	\$ 43,277

It is our recommendation: that a two-year contract be authorized with Landworks Ltd, of Bolingbrook, for Landscape Maintenance Services in the amount of \$43,277 per year, plus supplemental services in accordance with the contractor labor and material schedule. The contract will be funded by the Hotel-Motel fund.

L. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$175,250.87 for all funds, plus \$198,408.61 for payroll, for a grand total of \$373,659.48.

It is our recommendation: that the Vendor List be approved.

5A

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

January 9, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of January 9, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Izzy Pepol of Pleasantdale Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Paveza, Grela, Manieri, and Mayor Grasso. Absent was Trustee Wott. Trustee Sodikoff arrived at 7:06 pm. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Community Development Director Doug Pollock, Public Works Director Paul May, Village Attorney Scott Uhler, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Grela and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Grela, Paveza, Ruzak, Manieri

NAYS: 0 – None

ABSENT: 2 – Trustees Wott, Sodikoff

There being four affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF DECEMBER 12, 2011 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) WATER COMMITTEE MEETING OF DECEMBER 12, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE AMENDING SECTIONS VII.B.9, VIII.A.9, IX.B.1, AND X.B.10 OF THE BURR RIDGE ZONING ORDINANCE TO RESTRICT THE USE OF STUCCO, EXTERIOR INSULATION FINISHING SYSTEMS AND RELATED PRODUCTS AS AN EXTERIOR BUILDING MATERIAL ON NON-SINGLE-FAMILY RESIDENTIAL

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BUILDINGS (Z-23-2011: ZONING ORDINANCE TEXT AMENDMENT) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Sections VII.B.9, VIII.A.9, IX.B.1, and X.B.10 of the Burr Ridge Zoning Ordinance to Restrict the use of Stucco, Exterior Insulation Finishing systems and Related Products as an Exterior Building Material on Non-Single-Family Residential Buildings (Z-23-2011; Zoning Ordinance Text Amendment).
THIS IS ORDINANCE NO. A-834-01-12.

ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE (CLASS H LIQUOR LICENSES) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Section 25.09 of Chapter 25 (Liquor Control) of the Burr Ridge Municipal Code (Class H Liquor Licenses).
THIS IS ORDINANCE NO. A-222-01-12.

RECOMMENDATION TO AWARD CONTRACT FOR THE INSTALLATION OF AFTERMARKET EMERGENCY VEHICLE EQUIPMENT IN SQUAD CARS The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for aftermarket Police equipment installation to Public Safety Direct in the amount of \$1,595 per vehicle.

RECOMMENDATION TO AWARD CONTRACT FOR SANITARY SEWER SYSTEM LIFT STATION MAINTENANCE (FY 2011 – 2012 BUDGET) The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the Sanitary Sewer Lift Station maintenance to Metropolitan Industries Inc. for the 2012 calendar year at an annual cost of \$9,180, which is no increase in cost over the previous year.

RECOMMENDATION TO APPROVE REQUEST FROM WB/BR CHAMBER OF COMMERCE FOR PLACEMENT OF TEMPORARY PROMOTIONAL SIGNS FOR THE BUSINESS EXPO ON MARCH 7 AND THE CRUISIN' 66 FEST IN AUGUST The Board, under the Consent Agenda by Omnibus Vote, approved the request from WB/BR Chamber of Commerce for placement of temporary promotional signs for the Business Expo on March 7 and the Cruisin' 66 Fest in August.

VOUCHERS FY 11 - 12 in the amount of \$691,603.53 for the period ending January 9, 2012, and payroll in the amount of \$356,159.03 for the periods ending December 10, 2011 and December 24, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

ORDINANCE AMENDING SECTION 58.01 OF CHAPTER 58 (WATER WORKS SYSTEM) OF THE BURR RIDGE MUNICIPAL CODE Village Administrator Steve Stricker stated the City of Chicago has announced a four year rate escalation of 25% in 2012 and 15% in the following three years. He explained that the Village obtains its water from Bedford Park and their resulting rate adjustment to the Village is 16% as of January 1, 2012. Mr. Stricker stated the Water Committee has reviewed the proposal and voted to pass along the 16% rate adjustment to the residents and to adjust the residential tiers upwards 10,000 gallons per cycle.

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Motion was made by Trustee Manieri and seconded by Trustee Paveza to accept the Water Committee recommendation to increase water rates by 16% and to adjust the residential tier thresholds upwards by 10,000 gallons per tier; and approve the Ordinance amending Section 58.01 of Chapter 58 (Water Works System) of the Burr Ridge Municipal Code.

On Roll Call, Vote Was:

AYES: 5 – Trustees Manieri, Paveza, Grela, Ruzak, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Wott

There being five affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-439-01-12.

REQUEST FROM PULTE GROUP TO AMEND COVENANTS FOR SAVOY CLUB SUBDIVISION Community Development Director Doug Pollock stated that Pulte Group, the prospective buyer of the vacant lots in the Savoy Club Subdivision, and the current owner, First Merit Bank, are seeking revisions to the covenants of the Subdivision. The subdivision is a PUD that contains 52 lots with 6 of the lots containing completed occupied homes, a 7th lot with a partially completed home, and the remaining 45 lots are vacant.

Mr. Pollock clarified that per the regulations of the PUD, any changes to the Subdivision Covenants must be approved by the Village. He added the proposed changes have been provided by Pulte Homes and First Merit Bank and the majority of the changes reflect that there is a new developer, Pulte Homes, and the changes are not substantive.

Mark Mastrorocco of Pulte Homes provided the Board with an overview of Pulte Homes regarding their quality home construction, strong financial position, and commitment to the community, emphasizing that their plans are to continue to develop the Savoy Club as originally intended. Mr. Mastrorocco displayed slides of the five original home plans and explained that minor changes have been incorporated to the designs and development will continue with those plans. Mr. Mastrorocco added that pricing for the homes will range from \$700,000 to \$800,000, with a base home with no upgrades in the \$500,000 range.

Chuck Byrum, Attorney for Pulte Homes, discussed the amendments to the Savoy Club Declarations and the necessity for the amendments.

Village Administrator Steve Stricker added that staff discussed the amendments with Village Attorney Scott Uhler, who has identified changes that will be incorporated.

Thomas Moffitt of First Merit Bank added that the changes to the declarations have been incorporated and submitted to Mr. Uhler for review.

Trustee Grela expressed concern regarding the age-restriction that was originally defined for the Savoy Club and the wording in the declaration that now reads age-targeted. He stated that with

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age-targeting, there could be impacts to the parks and schools that has not been planned for. Mr. Moffitt responded that in his review of the PUD Ordinance he noted that it states age-targeted and the change to the declarations is to be consistent with the Ordinance.

Mr. Moffitt explained the requirements and complex regulations of an age-restricted community and confirmed that the Savoy Club declarations were not documented as such by the original developer.

Mr. Byrum explained the difference between an age-restricted and age-targeted community and the complexities of developing an age-restricted community. He also clarified that the age-restricted requirements were not included in the original covenants of the subdivision.

Trustee Grela inquired about the terms of the sale and in response, Mr. Byrum indicated the contract is to purchase all of the lots and the purchase will be conducted in installments.

Trustee Grela inquired if Pulte Homes would be the developer of all the homes and in response, Mr. Byrum explained that the intent is for Pulte Homes to develop all of the lots. He added that the bank requested a provision to sell the lots in the event Pulte Homes was unable to develop them.

Trustee Manieri inquired about the plan changes to the models and the potential for additional bedrooms and in response, Mr. Mastrococco indicated the possibility exists and explained some of the changes. Trustee Manieri expressed his concern regarding school and park impacts.

Trustee Manieri inquired about the pond maintenance and Mr. Mastrococco explained that Pulte Homes will be maintaining the ponds through the Homeowners Association assessments.

Village Administrator Steve Stricker pointed out that the Village has a punch list of outstanding issues primarily concerning the pond, retaining wall, and trees and that Pulte Homes has agreed to address the punch list items without the use of the Homeowners Association funds. Mr. Mastrococco responded that Pulte has developed a plan to address the punch list items and will provide the plan to staff.

Savoy Club resident Marty Wehner stated that the covenant he signed stated the development is age-restricted. Mr. Wehner indicated he is dissatisfied with the distribution of homeowner's expenses and some of the proposed covenant changes. Mr. Wehner would also like the age-targeted attribute to be defined more clearly.

Mayor Grasso questioned the language in the covenants that discusses possible lot purchases by a third party. Mr. Byrum explained that the purpose of the third party clause is not to allow for additional builders but exists in the event that Pulte Homes is unable to finish the homes.

Savoy Club resident Ken Oestermeyer expressed his discomfort with the agreement between Pulte Homes and First Merit Bank stating that the lots may be purchased and developed in stages with the potential for third party involvement.

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Mayor Grasso inquired about the purchase and development plan for the lots. Mr. Moffitt stated that the purchase will be performed in phases and Pulte Homes is contractually obligated to purchase all of the lots in phases at a minimum of five lots per quarter based upon a schedule.

Mr. Mastrocchio showed a map of the Savoy Club and explained the construction development strategy and stated the strategy will be provided to Village staff.

Trustee Manieri expressed concern with regard to the Board voting on the covenant changes at this Board Meeting when the Savoy Club residents are not comfortable with their understanding of the changes and how they are impacted. Trustee Paveza added that he is also in agreement.

Motion was made by Trustee Manieri and seconded by Trustee Paveza to continue the request by Pulte Group to amend Covenants for Savoy Club Subdivision to the Board Meeting of January 23, 2012 at 7:00 p.m.

On voice vote the motion carried.

Mr. Stricker added that Pulte Homes will provide staff with their Punch List Plan. In addition, he discussed the assessments to be levied for future property owners to ensure funding will be accumulated in the reserve fund. Mr. Stricker also pointed out that the designation of the subdivision as age-targeted is crucial to Pulte Homes proceeding with the purchase and Mr. Mastrocchio confirmed.

Savoy Club resident Edward Kasper questioned the proposed assessment to accumulate additional homeowners fund reserves. Mr. Mastrocchio stated the increased assessment amount applies only to future homeowners.

Mr. Kasper expressed concern about damage to the streets as a result of the significant home construction. Mr. Moffitt stated the streets will be the responsibility of Pulte Homes.

COMMUNITY SURVEY Q & A (AGEND ITEM THROUGH MAY 14, 2012)

Mayor

Grasso addressed the questions:

Why doesn't Burr Ridge have its own library and
Can I get a free library card?

Mayor Grasso explained that because Burr Ridge lies within the boundaries of an existing Public Library District, Indian Prairie, Illinois law prohibits a library in any part of the Village.

Burr Ridge residents have the option of obtaining a library card from Hinsdale or Indian Prairie. The fee for a Burr Ridge resident that does not live in the Hinsdale Library District to obtain a card there is based upon the property tax bill. A card can be obtained at Indian Prairie for Burr Ridge residents not in the taxing district for a flat fee of \$208.

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OTHER CONSIDERATIONS Trustee Paveza stated the Secretary of State will be at the Village Hall from 10AM to 2PM on January 10th.

Trustee Manieri inquired about the discussion of the I-55 overpass and requested it be placed on the agenda for the Board Meeting of February 13th.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Mayor Grasso stated that Burr Ridge was ranked second for Quality of Life in the Midwest in a survey of 955 communities by the Business Journal.

ADJOURNMENT Motion was made by Trustee Grela and seconded by Trustee Manieri that the Regular Meeting of January 9, 2012 be adjourned to Closed Session to discuss approval of Closed Session Minutes of May 23, 2011 and Collective Bargaining Issues.

On voice vote the motion carried and the meeting was adjourned at 8:30 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2012.

RECONVENED REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL.

January 9, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of January 9, 2012 was reconvened at 8:45 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:30 p.m. to 8:45 p.m.

RECONVENE AND ADJOURN REGULAR MEETING Motion was made by Trustee Ruzak and seconded by Trustee Manieri that the Regular Meeting of January 9, 2012 be reconvened and adjourned.

On Voice Vote, the motion carried and the Regular Meeting of January 9, 2012 was adjourned at 8:45 p.m.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

Steven S. Stricker
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2012.

5B

**MINUTES
DOWNTOWN BURR RIDGE EVENTS PLANNING COMMITTEE
VILLAGE OF BURR RIDGE
DECEMBER 20, 2011**

CALL TO ORDER: Chairperson Maureen Wott called the meeting to order at 7:00 p.m. at the Village Hall Conference Room, 7660 County Line Road, Burr Ridge, Illinois

ROLL CALL - Roll call was taken as follows:

Present: Chairperson Maureen Wott, Suzanne Gray, Gaye Wagner, Jane Hopson, Joan Ruzak and Dehn Grunsten.

Absent: Lavonne Campbell.

Also Present: Assistant to the Administrator Lisa Scheiner.

APPROVAL OF SEPTEMBER 29, 2011 MINUTES

A MOTION was made by Joan Ruzak and **SECONDED** by Suzanne Gray to approve the minutes of the September 29, 2011. **MOTION CARRIED** by a vote of 6-0 with one member absent.

DISCUSSION REGARDING FY 2012-2013 BUDGET

Ms. Scheiner reviewed the terms of the agreement for 2012 concert series title sponsorship with the Burr Ridge Village Center, including the intent of the Village Center to underwrite the cost of purchasing a new stage cover. She stated that the Village Center would reduce their sponsorship by half should the stage cover not be purchased in FY 12-13. She continued by reviewing other terms of the agreement, including limitations on selling weekly concert sponsors to direct competitors of Village Center tenants. She explained the pros and cons of the agreement and whether or not it would impact partnerships with previous sponsors. Ms. Scheiner explained that no previous sponsors would be considered direct competitors with existing Village Center tenants. She continued that, in her experience, the businesses most likely to sponsor a concert are not retail shops or restaurants. After a brief discussion the Committee determined that the benefits of the Village Center's sponsorship outweigh the risks the agreement might pose and that because the agreement is only for one year and only applies to concerts it should be approved.

Ms. Scheiner reviewed the concert line-up and corresponding costs to each band. She explained that the increased budget is due to higher entertainment costs. Last year's ten-week series included one free performance and a few that were less than the \$1,000/week budgetary guideline. She stated she and Jamie Janusz of the Burr Ridge Park District negotiated heavily with the recommended entertainers to reduce their costs as much as possible and that the line-up as presented represents the best possible entertainers at the best possible costs for 2012. Ms. Scheiner reviewed the request to increase funding for door prizes. She explained that it was based on the results of last year's concert-goer

survey and the feedback regarding door prizes. In response to a question from Chairperson Wott, Ms. Scheiner stated that the survey responses indicated a large percentage of concert guests would like to keep the door prize drawing. After a brief discussion, Committee members agreed that staff should pursue as many donations as possible but that additional funds should be budgeted for door prizes.

Ms. Scheiner reviewed her recommendation regarding a new stage cover. In response to a question from Chairperson Wott she stated that she would have the Public Works/Village Engineer look at the product specs. She explained that she had requested input from the experts, including McFarlane Douglas and Production Plus, both Burr Ridge companies, on these items. She stated that the Village would need to hire a local installation crew, just as they do now for the existing event tent. She explained the reasons that the existing tent is no longer ideal for the concert series. In response to a question from Joan Ruzak, Ms. Scheiner stated that she was still looking into the cost of a performance stage but that she believes the cost would be in the \$10,000-\$15,000 range. After a brief discussion the Committee members agreed that the existing event tent is no longer suitable for the concert series and the lighting and sound equipment should also be improved. They also agreed with staff's recommendation that the Events Committee work with the pending Village Foundation and partner on a fundraising campaign in 2012 to subsidize the cost of purchasing a performance stage in FY 13-14.

A MOTION was made by Jane Hopson and **SECONDED** by Dehn Grunsten that the Events Planning Committee recommends that the Village Board purchase a new event tent, upgraded lighting and sound enhancement services in the FY 12-13 budget. **MOTION CARRIED** by a vote of 6-0 with one member absent.

Ms. Scheiner reviewed the Car Show budget, including the increased cost for trophies. The Committee discussed feedback received from the 2011 show regarding the guests' desire to create two categories for the Peoples' Choice Award based on the age of the car. The Committee members agreed that there should be one category for older cars and one category for newer cars. Ms. Scheiner stated that she would work with Bill Kotzum of Corvette Mike to determine how to define older cars and newer cars.

Ms. Scheiner stated that after several years of running events the one piece of feedback she hears from sponsors is how much they appreciate being met by an event representative, being provided the proper tools to set-up, etc. She stated that it has become challenging to get the sponsors and workers moving in the right direction without additional staff support. As a result, she requested an increase in labor funds for the Car Show and Jingle Mingle with the idea that one person would oversee workers and one person would oversee vendors. The Committee members agreed that the events need to continue to run smoothly and agreed that the increased labor budget was justified for the Car Show and Jingle Mingle.

Ms. Scheiner reviewed the rest of the Jingle Mingle budget, including the increased train rental budget, increased parade expense budget, the addition of one face painter with the expectation that this cost would be underwritten by a Village Center tenant, and the

increased cost to install/remove the 20'x30 frame tent. She continued that she spoke with a County Line Square tenant about the possibility of extending the event to that property.

Jane Hopson stated that she would like to see the County Line Square property improve their holiday décor.

Ms. Scheiner reviewed the Village's costs associated with the 5k race. Suzanne Gray reviewed race details and the funding request. Ms. Scheiner continued that the funding request from the Burr Ridge Park District for the 2012 Farmers Market would not increase.

Committee members reviewed the cost of the holiday décor purchased in 2011 and agreed that they would like to see the purchase of additional arrangements in 2012.

Ms. Scheiner described her idea for a BurrRidgeEvents.com website and explained that she believed she could get basic graphic design and coding services done by a freelancer for approximately \$750. She stated that after the site was created it would be maintained and hosted in-house. She stated that the annual hosting fee of approximately \$130 comes out of the IT budget. After a brief discussion the Committee members agreed that one central location to find out about Burr Ridge Events would help advertise the events and directed staff to proceed.

ADJOURNMENT

A MOTION was made by Gaye Wagner and **SECONDED** by Joan Ruzak to adjourn the December 20, 2011, Downtown Burr Ridge Events Planning Committee meeting. **MOTION CARRIED** by a vote of 6-0 with one member absent, and the meeting was adjourned at 8:23 p.m.



Lisa Scheiner
Assistant to the Administrator
January 20, 2012

5C

**MINUTES
STREET POLICY COMMITTEE
Monday, January 9, 2012**

CALL TO ORDER

Trustee Bob Grela called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Trustee Len Ruzak, Trustee Bob Grela and Mayor Gary Grasso (arrived at 6:10 p.m.)

Absent: None

Also Present: Village Administrator Steve Stricker, Public Works Director/Village Engineer Paul May and Staff Engineer Jonathan Stelle

APPROVAL OF MINUTES – MAY 23, 2011

A **motion** was made by Trustee Len Ruzak to approve the minutes of May 23, 2011. The motion was **seconded** by Trustee Bob Grela Grasso and **approved** by a vote of 2-0.

YEAR-END SUMMARY OF 2011 CAPITAL PROGRAM

Public Works Director Paul May presented the Committee with a review of the 2011 Capital Program, which was budgeted in the amount of \$348,000 and completed in a total amount of \$305,000, which was 12% under budget. He stated that this Program included resurfacing of and full depth pavement patching on 71st Street, 72nd Street, 87th Street and Oak Werth Court. Crack filling and pavement marking contracts were also performed throughout the Village. He stated that other projects in 2011 included the Madison Street Traffic Signal Grant Project, which was let on August 5 and which will not begin until March 2012. He stated that, due to the grant funding and all the other donations we received for this project, the Village will not have to contribute funds for its completion. He also stated that the 91st Street LAPP Grant project was completed and came in 26% under budget.

2011 VILLAGE WIDE STREET RATING SURVEY

Public Works Director Paul May indicated that Engineering Staff performs an evaluation of each segment of the roadways in the Village every two years. He stated that the purpose of this study is to document the rate of pavement deterioration and to develop a scientifically-based condition rating for each roadway segment. Mr. May presented the Committee with the rating survey that was broken out by their condition rating, by alphabetically order of streets and by subdivision.

(Mayor Gary Grasso arrived at 6:10 p.m.)

Public Works Director Paul May stated that FAU routes such as 79th Street, 83rd Street, and Garfield Avenue are streets for which the Village would normally apply for grant funding. He stated that, for local roads, a 12-15 year life expectancy is the goal.

Mayor Grasso suggested that we publicize the survey on our website.

2012 ROAD PROGRAM RECOMMENDATION

Public Works Director Paul May presented the Committee with his recommendations for the 2012 Road Program. A breakdown of the Program is as follows:

• Garfield Avenue south of 91 st Street	-	\$ 18,000
• Meadowbrook Drive	-	\$ 99,360
• Burr Ridge Industrial Commons	-	\$ 171,600
• Windsor Court	-	\$ 19,800
• Commonwealth Avenue	-	\$ 30,400
• Fair Elms Avenue	-	\$ 31,000
• Central Avenue	-	\$ 23,000
• 60 th Street	-	\$ 134,000
• Crack Filling	-	\$ 25,000
• Pavement Marking	-	\$ 15,000
• Material Testing	-	<u>\$ 12,000</u>
TOTAL	-	\$579,160

Mr. May stated that funds from the developer of the Meadowbrook Place Subdivision in the amount of \$22,748 was available to offset some of the cost of Meadowbrook Drive. He stated that, when the Madison Street Project was taken into account, the total cost to the Village of the 2012 Road Program is \$421,984. If the normal MFT program money is subtracted from the total, the local cost for the Capital Projects would be \$101,984.20. He stated that, in addition, there would be \$95,000 required for Madison Street Traffic Signal Phase III Engineer, \$50,000 for survey work associated with the Madison Street Resurfacing Grant Project, and \$25,000 associated with engineering for the Garfield Street Resurfacing Grant Project, which would increase the local cost in FY 12-13 to \$271,984.20.

In response to a question from Mayor Grasso regarding why the Village could not spend more money, Administrator Stricker stated that the Village simply does not have funds available to do additional work.

Trustee Bob Grela asked if the streets not being worked on this year will hold up. In response, Mr. May stated that the condition rating should not change drastically over the course of the next year or two.

After some discussion, a **motion** was made by Trustee Len Ruzak to approve the 2012 Road Program as presented by Staff. The motion was **seconded** by Trustee Bob Grela and **approved** by a vote of 3-0.

MADISON STREET ROUNDABOUT PROJECT (STP GRANT)

Public Works Director Paul May indicated that the Madison at 79th Street roundabout is currently programmed for letting in 2013. In order to meet the IDOT scheduling process for 2013 construction, it will be necessary to be in design engineering in 2012. He stated that, although construction of this project will be funded by a \$1.2 million STP Grant, the Village will still incur substantial costs associated with engineering services, right-of-way acquisition and the 30% construction grant match. He anticipated that the costs associated with these elements to be in the amount of \$752,000. He stated that these costs will have a significant impact on the ability to fund Capital Projects in the future.

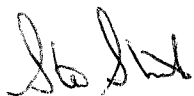
Mr. May indicated that the traffic signal at North Frontage Road and Madison Street may alleviate the current traffic problem and reduce the need for a roundabout at 79th and Madison. In response to a question from Mayor Grasso regarding whether or not it would be worth the cost, Mr. May stated that the proposed roundabout would have a positive impact on traffic, but the local cost of the project will be substantial, so it is important that the Committee consider both the cost and the benefit. In response to a question from Mayor Grasso regarding the possibility of a roundabout at 83rd Street, Mr. May indicated that that location currently did not meet cost benefit analysis criteria to warrant it.

Trustee Bob Grela agreed that we should wait to see how well the traffic light performs at the intersection of Madison and North Frontage Road before deciding on whether or not to construct the roundabout at 79th and Madison. With this in mind, a **motion** was made by Trustee Bob Grela to defer the Madison at 79th Street Roundabout Project to 2014, therefore deferring Phase II engineering in the amount of \$175,000 to FY 2013-14. The motion was **seconded** by Trustee Len Ruzak and **approved** by a vote of 3-0.

ADJOURNMENT

There being no further business, a **motion** was made by Trustee Bob Grela to adjourn the meeting. The motion was **seconded** by Trustee Len Ruzak and **approved** by a vote of 3-0. The meeting was adjourned at 6:40 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp

DRAFT

SD

PLAN COMMISSION/ZONING BOARD OF APPEALS

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF

JANUARY 16, 2012

1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:30 P.M. at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 6– Cronin, Franzese, Bolos, Perri, Grunsten, and Trzupek

ABSENT: 1 – Stratis

Also present was Community Development Director Doug Pollock.

2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Bolos and **SECONDED** by Commissioner Franzese to approve minutes of the December 5, 2011 Plan Commission Meeting.

ROLL CALL VOTE was as follows:

AYES: 4– Bolos, Franzese, Cronin, and Trzupek

NAYS: 0 – None

ABSTAIN: 2- Perri and Grunsten

MOTION CARRIED by a vote of 4-0.

3. PUBLIC HEARINGS

Chairman Trzupek confirmed all present who wished to give testimony at any of the public hearings on the agenda and introduced the public hearings as follows.

A. Z-26-2011: Babson Park West Subdivision; Rezoning After Annexation

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock reported that this hearing was continued from the last meeting to provide new notices. He said that a property that was annexed several years ago was added to the notice and that the letters to area property owners were re-sent. He described the public hearing as follows: This petition proposes to rezone certain properties in the Babson Park West Subdivision from the R-1 District to the R-3 District. All but one of these properties were annexed to the Village in 2010 with one property being previously annexed but never rezoned. As per Illinois State Statutes, annexed properties are

automatically rezoned to the lowest density residential district (R-1) and remain so until the Village takes action to rezone. Mr. Pollock explained that many of the lots and structures on the lots are non-conforming but that any lot that was legally created in the County will be considered a lot of record in the Village and any structure legally created in the County would be grandfathered in Burr Ridge.

Chairman Trzupek asked if there was anyone in attendance who wanted to speak to this request.

The owner of the property at 15W636 74th Street said that she was told recently that she could not build a home exceeding 3,100 square feet due to Village restrictions. She said she was previously told that she could build a house under the County floor area restrictions which would allow more than 4,000 square feet of floor area.

In response, Mr. Pollock explained that new construction is subject to Village zoning regulations now that the property is in Burr Ridge. He said that the floor area ratio is 20% and would be 20% no matter what zoning district the Village used in this area. Mr. Pollock suggested that the property owner contact him during normal business hours to discuss the options.

Mr. Mark Stednitz said he lives at 4 Normandy Court. He said that the Village zoning will detract from the value of properties in this area as the County allows 0.35 FAR and the Village only allows 0.2 FAR. Mr. Pollock noted that the residents who are annexed petitioned to be annexed and had the opportunity to know the changes in the zoning regulations. He said that they annexed knowing these restrictions because they wanted the opportunity to connect to Village water.

Chairman Trzupek asked for questions and comments from the Plan Commission.

Commissioner Cronin said he had no questions or comments.

Commissioner Franzese asked staff to confirm that this action to rezone the property is not creating any new, more stringent regulations but instead was simply to conform the zoning as closely as possible to existing improvements. Mr. Pollock agreed.

Commissioner Bolos noted that the residents participated in the annexation of the property and were aware of the Village regulations.

Commissioner Perris asked if the residents received notice of the annexation prior to annexation. Mr. Pollock said that they did.

Commissioner Grunsten said that she knows several residents in the area and they wanted to annex so they could get Village water.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Bolos to close the hearing for Z-26-2011.

ROLL CALL VOTE was as follows:

AYES: 6— Franzese, Bolos, Cronin, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to recommend to the Board of Trustees that the subject properties be rezoned from the R-1 to the R-3 District as per petition Z-26-2011 and to adopt the findings of fact as prepared by staff.

ROLL CALL VOTE was as follows:

AYES: 6— Franzese, Cronin, Bolos, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

C. Z-01-2012: Zoning Ordinance Text Amendment; Restaurant Hours of Operation

Chairman Trzupek asked Mr. Pollock to provide a summary of this public hearing.

Mr. Pollock described the public hearing as follows: At the October 10, 2011 meeting, the Village Board approved a special use for the Wok N Fire restaurant in the Burr Ridge Village Center. Part of this request was to extend the hours for special events to 2 AM on weekends. The Board approved this request for a six month period of time and subject to the pre-approval of each event by the Liquor Commissioner (the Village President). The Board limited the approval to six months with the idea that the Village would review its current policies on hours of operation for restaurants with liquor licenses during that time. The Board also discussed the hours that a restaurant kitchen is open and whether it should be related to the permitted hours for the service of alcoholic beverages. Subsequently, the Board directed the Plan Commission to conduct a public hearing to review restaurant hours and make a recommendation to the Board.

Chairman Trzupek asked if there was anyone in attendance at the public hearing to speak on this hearing. There was no one.

Chairman Trzupek asked for questions and comments from the Plan Commission.

Commissioner Grunsten said that she thinks 12 midnight during the week and 1 AM on weekends is appropriate. She said that 2 AM seems too late and that she agrees that food service should be provided up to one hour before closing.

Commissioner Perri said he generally agrees but questioned a required midnight closing on Thursdays and he suggested that 2 AM on Fridays and Saturdays would be acceptable.

Commissioner Bolos agreed with the midnight closing during the week, the 1 AM closing on weekends, the requirement for food service up to one hour before closing, and issuance of a special permit for special events to stay open until 2 AM on weekends.

In response to Commissioner Perri, Mr. Pollock said that the hours for the outside patios would be the same as for the restaurant.

Commissioner Franzese said that he favors the 12 midnight closing during the week, 1 AM on weekends with the required food service as stated and with a special permit for 2 AM closings on the weekends.

Commissioner Cronin said that he was concerned about requiring a special permit by the liquor commissioner for 2 AM closings on the weekends. He said detailed parameters would have to be set or there would be concerns about equal treatment. He suggested 12 midnight during the week and 2 AM on weekends for everyone.

In response to Chairman Trzupek, Mr. Pollock reported that the Police Chief did not have any objections to the 2 AM weekend closings.

Chairman Trzupek asked why not go with the 1 AM during the week and 2 AM weekend closings like all of the other communities listed in the staff report.

Commissioner Franzese said that the issue of fair treatment is valid and based on that he would agree to the 2 AM closing for everyone on weekends.

Commissioner Bolos said she agrees. She asked if there had been any feedback from any residents that live near restaurants.

Mr. George Dunlap said he lives at 450 Village Center Drive. He said that the Village should support the restaurants and allow the extended hours including the 2 AM closing on weekends. He said he occasionally hears noise from Coopers Hawk and from Capri but it is not a big problem.

There being no further questions or comments, Chairman Trzupek asked for a motion to close the hearing.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Grunsten to close the hearing for Z-01-2012.

ROLL CALL VOTE was as follows:

AYES: 6— Franzese, Grunsten, Cronin, Bolos, Perri, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to recommend to the Board of Trustees that the permitted hours of operation for

restaurants with liquor licenses be changed to a 12 Midnight closing Sundays through Thursdays; a 2 AM closing on Fridays and Saturdays; and to require food service for such establishments extending to at least one hour before closing – with said food service being either a full kitchen or a smaller bar menu.

Commissioner Perri suggested that they allow 1 AM during the week. Commissioners Franzese, Chairman Trzupek and Commissioner Bolos said they were not comfortable with the 1 AM closing during the week. Commissioner Grunsten noted that Thursday evenings were a popular evening for dining out and that some of the restaurants already had permission to stay open until 1 AM on Thursdays.

An amendment to the **MOTION** was made by Commissioner Franzese and seconded by Commissioner Cronin to allow a 1 AM closing on Thursdays.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Bolos, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

4. CORRESPONDENCE

There was no discussion regarding any of the correspondence on the agenda.

5. OTHER CONSIDERATIONS

There were no other considerations discussed at this meeting.

6. FUTURE SCHEDULED MEETINGS

Mr. Pollock reported that two petitions had been filed for public hearings on February 6, 2012.

7. ADJOURNMENT

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Perri to **ADJOURN** the meeting at 8:41 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 8:41 p.m.

Respectfully Submitted:

SE

**MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
Tuesday, January 17, 2012**

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairperson Bob Sodikoff

PRESENT

Present were Bob Sodikoff, Josephine Goetz, John Manieri, Ed Claffy and Sheryl Kern

ABSENT

Absent were Mike Donahue, Zach Mottl and Ron Santo

ALSO PRESENT

Village Administrator Steve Stricker and Assistant to the Administrator Lisa Scheiner

APPROVAL OF MINUTES

A **motion** was made by John Manieri to approve the minutes of the EDC Meeting of November 15, 2011. The motion was **seconded** by Josephine Goetz and **approved** by a vote of 5-0.

Chairperson Sodikoff indicated that there is a new State law requiring all members of Boards and Commissions to complete online training concerning the Open Meetings Act. He stated that a letter will soon be sent to each member of the Economic Development Committee instructing them on how to complete this electronic training, which is required to be completed by January 1, 2013.

VILLAGE CENTER UPDATE

Administrator Stricker presented a brief update to the Committee on the Village Center. He indicated that a new restaurant, Wok N Fire, is scheduled to open sometime in early February and that Starbuck's will be meeting with the Plan Commission in March to discuss the possibility of selling beer and wine at their facility. He also mentioned that Cooper's Hawk had also indicated a desire to expand their facility and is currently working with Sunglass Hut and Yankee Candle, who would have to be relocated, to make it possible. He also indicated that the Center has met with two pizza restaurants to discuss the possibility of opening a restaurant sometime in 2012.

Administrator Stricker indicated that the Center had done well over the holidays and over the course of the past year. He stated that overall sales for December were up 7.99% and were up 6.72% for calendar year 2011.

SHOP LOCAL CAMPAIGN UPDATE

Assistant to the Administrator Lisa Scheiner presented the EDC with a brief update regarding the Shop Local Campaign. She indicated that the EDC's recommendation to create a promotional Shop Local Campaign and award a contract to See You Downtown in the amount of \$11,440 was approved by the Village Board on November 28, 2011. She stated that three of the seven videos should be ready to be rolled out within the next month in the Shop, Spas and Stay categories. She stated that the participating businesses are very enthusiastic about the Village's decision to create this promotional campaign. She stated that the next video to be completed would be Dining and that she was working with Cooper's Hawk, Eddie Merlot's and Kirsten's, among other restaurants.

Ms. Scheiner also showed the Committee the scripts that are being used in the various videos. She indicated that all the videos should be completed by July 2012.

AMBASSADOR PROGRAM UPDATE

Ed Claffy, the Village's Ambassador from the Economic Development Committee, indicated that he had met with several businesses in the community, spending 15-20 minutes with each business, to help promote the Village's downtown and the various events that the Village holds throughout the year. He stated that, so far, this person-to-person contact has been very well received. He indicated that he has been passing out packets provided to him by Village Staff. Assistant to the Administrator Scheiner suggested that Mr. Claffy bring back the remaining packets so they can be refreshed, using new information for 2012.

Chairperson Sodikoff thanked Mr. Claffy for his ongoing efforts.

RESTAURANT ASSOCIATION UPDATE

Administrator Stricker indicated that a meeting with representatives of all of the Village restaurants was held on Thursday, January 5. He indicated that several issues were discussed, including the Village's ranking as 2nd out of 955 Midwestern communities for quality of life by the Business Journals, the upcoming bridge enhancement project, the Shop Local Campaign and the concept of creating a restaurant association. Administrator Stricker stated that, although most of the restaurants were not in favor of imposing an additional tax, it was clear that, if the Village were to impose the tax, they would agree to create an association and use the money that would be provided to them for marketing purposes. Trustee Manieri stated that he would like to see the Village Board approve the new restaurant tax as soon as possible.

NEW DEVELOPMENT UPDATE

Administrator Stricker presented the EDC with the Community Development Department's New Development Update report.

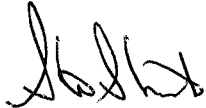
FUTURE AGENDA ITEMS

Administrator Stricker indicated that he would invite representatives of the hotels, along with our marketing consultant Phil Yaeger to present the Hotel Marketing Committee's FY 2012-13 marketing program.

ADJOURNMENT

There being no further business, a **motion** was made by Ed Claffy to adjourn the meeting. The motion was **seconded** by Sheryl Kern and **approved** by a vote of 5-0. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Steve Stricker', written in a cursive style.

Steve Stricker
Village Administrator



Suggested Resolution to Include Taxable Allowances as IMRF Earnings

7A

IMRF Form 6.74 (12/11)

PLEASE ENTER Employer IMRF I.D. Number
04552

RESOLUTION

Number _____

WHEREAS, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include expense allowances; and

WHEREAS, the governing body of an IMRF participating unit of government may elect to include in IMRF earnings taxable expense allowances; and

WHEREAS, the Village of Burr Ridge Board of Trustees of the
BOARD, COUNCIL, etc.

Village of Burr Ridge is authorized to include
EMPLOYER NAME

taxable expense allowances as earnings reportable to IMRF and it is desirable that it do so.

NOW THEREFORE BE IT RESOLVED that the President and Board of Trustees of the
BOARD, COUNCIL, etc.

Village of Burr Ridge does hereby elect to
EMPLOYER NAME

include as earnings reportable to IMRF the following taxable expense allowances effective August 28, 1989:
EFFECTIVE DATE

Car Allowance

BE IT FURTHER RESOLVED that Karen J. Thomas is authorized and directed
CLERK OF SECRETARY OF THE BOARD

to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

I, Karen J. Thomas, the Clerk
NAME CLERK OR SECRETARY
of the Village of Burr Ridge of the County of Cook and DuPage,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy

of a resolution duly adopted by its President and Board of Trustees at a meeting duly convened
GOVERNING BODY

and held on the 23rd day of January, 20 12.

SEAL

CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund
Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)

www.imrf.org



Illinois Department of Transportation

Resolution for Improvement by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the _____ Mayor and Board of Trustees _____ of the
Council or President and Board of Trustees
Village _____ of Burr Ridge _____ Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Garfield Street		91 st Street	South end
Meadowbrook Drive		South Frontage Road	Corporate boundary
Grant Street		South Frontage Road	79 th Street
Heathrow Court		Grant Street	End
Rockwell Court		Grant Street	End
Windsor Court		83 rd Street	End
Commonwealth Avenue		72 nd Street	End
Fair Elms Avenue		72 nd Street	End
Central Avenue		72 nd Street	End
60 th Street		Garfield Street	Elm Street

BE IT FURTHER RESOLVED,

- That the proposed improvement shall consist of Hot-mix asphalt (HMA) surface removal; Class D patches;
HMA binder and surface courses; curb removal and replacement; storm sewer and structure adjustment;
routing and hot-poured joint sealing of asphalt pavements; pavement marking installation;
all appurtenant work to complete the rehabilitation of various streets.

_____ and shall be constructed 20' – 36' wide
and be designated as Section 12-00047-00-RS

- That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of _____
three hundred twenty nine thousand nine hundred thirty Dollars (\$ 329,930) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

- That work shall be done by _____ contract _____ ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
district office of the Department of Transportation.

<p>Approved _____</p> <p>Date _____</p> <p>Department of Transportation</p> <p>Regional Engineer _____</p>	<p>I, <u>Karen J. Thomas</u> Clerk in and for the Village _____ of <u>Burr Ridge</u> City, Town or Village County of <u>Cook and DuPage</u>, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the <u>President and Board of Trustees</u> Council or President and Board of Trustees at a meeting on <u>January 23, 2012</u> Date IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ (SEAL) _____ City, Town, or Village Clerk</p>
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8A



January 17, 2012

VIA EMAIL: dpollock@burr-ridge.gov

J. Douglas Pollack, AICP
Community Development Director
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Savoy Club

Dear Doug:

Per your request, we are responding to the matters set forth in your letter of January 10, 2012.

1. Village Punch List – Pulte's response to the punch list is under review by the Village Engineer.

Pulte Response: Attached is a copy of the letter sent to Paul May, the Director of Public Works for the Village, by Joe Marx, Pulte's Land Development Manager, with respect to the punch list generated by the Village Engineer. We also agree with the points in the attached response letter from Paul May, dated January 10, 2012. No funds of the Savoy Club Homeowners Association (the "HOA") will be used for any of the punch list work.

2. Village Attorney Review Comments – Provide revised Declaration.

Pulte Response: The attorney for Cascade Holdings and the Village Attorney have agreed to a modified version of the Amendment to the Declaration, as attached.

3. Initial Capital Contribution - Section 12.9 of the Declaration to be modified to require a minimum initial capital contribution of \$1,500 - \$2,000 and these funds will go into the HOA cash reserves.

Pulte Response: Section 12.9 of the Declaration has been modified to require a minimum initial capital contribution of not less than \$1,200 (we anticipate requiring an initial contribution of 3 months of assessments, \$1,221, based on the projected monthly assessment of \$407 per month), in order to build up reserves. This will be collected from each new homeowner, but not those who currently own homes in Savoy Club.

4. Repair of Construction Damage – Specify in writing that Pulte will repair any and all damage to the infrastructure that results from home-construction related activities. This is to include a pre-construction inspection to fully assess current conditions.



Pulte Response: *Pulte will repair any and all damage to the infrastructure that results from Pulte's home-construction related activities, in the manner set forth in your letter. No HOA funds will be used for any such repairs.*

5. Annual Maintenance of Subdivision – Pulte to specify in writing that they will be responsible for all maintenance costs that exceed the amount contributed by the residents as per the HOA budget.

Pulte Response: *The Declaration for Savoy Club does not require the Declarant/Developer to pay any assessments. However, Pulte agrees to pay a subsidy to the HOA equal to the amount by which the annual actual expenses (but not reserves) incurred by the HOA exceed the annual assessments due from the homeowners under a stabilized budget. This subsidy will be made on an ongoing basis in order to allow the HOA to properly function and pay its bills and will continue until 75% of the lots within Savoy Club are improved with homes or 3 years from the date of the Amendment to the Declaration, whichever occurs first.*

6. Construction Phasing – Cascade Holdings/First Merit bank has provided a schedule for Pulte's purchase of lots. Pulte should also provide an anticipated construction schedule for the lots.

Pulte Response: *Our anticipated construction schedule for the lots is based on building homes that are under contract to a buyer. The anticipated construction period for each home is 6 months. The model home will start this February/March and be completed this June/July. This is our best estimate only and is not a binding commitment.*

7. Pond Maintenance – Pulte to confirm in writing that they will comply with the required pond maintenance program beginning in 2012 (see attached).

Pulte Response: *We agree to comply with the required pond maintenance program attached to your letter beginning in 2012. Per the Village Punch List, Section B of the program will pertain to the originally installed aerators.*

8. Third Parties – clarify in writing that Pulte has an exclusive contract to purchase the lots and that there will only be one home builder in the subdivision at a given time.

Pulte Response: *Pulte has an exclusive contract to purchase 45 existing lots in Savoy Club. Neither the original Declaration nor the original PUD prohibited the Declarant/Developer from selling lots to third party builders and this provision has not been changed. It is Pulte's intent to buy and build on all of the lots it has under contract, but if this does not occur for any reason, please bear in mind that any party who builds in*

Savoy Club is required to comply with the PUD, including the obligation to build only the approved elevations.

9. Age Targeted – clarify and define that the subdivision will remain age targeted including marketing and other measures taken to ensure that it will remain age targeted.

Pulte Response: *The Savoy Club will be marketed and sold as an age-targeted community. All of our marketing and advertising efforts will provide for this.*

We also strongly recommend that you meet with the homeowners as soon as possible and address these issues as well as to clarify the HOA budget and other concerns of the residents. I look forward to your written response.

Pulte Response: *We are scheduled to meet with the Homeowners the evening of January 19, 2012, in order to work out any remaining open matters with them. We will report the results of our meeting to you the day after the meeting occurs.*

Also, please also note that Pulte Homes will agree to include two homeowners on the HOA Board of Directors. Pulte will hold an election of a new HOA Board after the initial closing of lots occurs. In addition, note that Pulte Homes will repair, at its cost, the ornamental wrought iron fence on the east side next to the park in the spring of 2012. The repairs to the retaining wall will also be completed in 2012.

In addition, please note that Pulte will be obligated to make the subdivision repairs and improvements and subsidy of HOA expenses as provided above only so long as Pulte's contract with Cascade Holdings LLC for the phased purchase of lots remains in full force and effect, provided that said obligations will continue if and when Pulte has completed the purchase of all 45 lots, subject to the limits on the obligation to subsidize expenses referenced in our response to paragraph 5 above.

If you need anything more from us at this point, please let me know and we will get it to you right away. Thank you for all your efforts and those of the other members of the Village staff.

Very truly yours,

PULTE HOME CORPORATION

By: *Mark Mastorosa*
Its: *Land Acquisition Manager*



M E M O

To: Doug Pollock, Director of Community Development
From: Paul D. May, P.E., Director of Public Works & Village Engineer
Date: January 10, 2012
Subject: Savoy Club punchlist response

This document is intended to serve as a response to the Savoy Club deficiency memo from Pulte Homes, dated January 6, 2011(2012). The responses to each item are acceptable with the following exceptions/clarifications:

Comments 2 & 4: The ponds require annual maintenance including the removal of volunteer plants and removal of algae/duckweed. The developer should be prepared to undertake and aquatic weed/algae management program, commencing in spring, 2012

Pulte response: Pulte Homes will undertake an aquatic weed/algae program in 2012. Following the successful management of the algae/duckweed in 2012, the HOA will provide this maintenance as needed.

BR following response. This is acceptable, so long as the aquatic weed management program is commenced as soon as possible in Spring, 2012. Also, it should be noted that a detailed pond maintenance program has been established for this subdivision. Pond maintenance activities must include aquatic weed management as proposed by Pulte, but will not be limited to such. All maintenance activities as detailed in the pond maintenance plan should be undertaken.

Comment 5: Most of the 4x4 posts that are marking the sanitary and water services are in very poor condition and are rotting away and/or falling down. Several are missing. All posts in poor condition or that are missing should be replaced.

Pulte response: Comment Noted. It appears that the curb has been "stamped" at the locations of the sanitary and water service locations. The "stamped" curb will assist in locating the service stubs during the construction of the adjacent home. Pulte Homes proposes to remove the 4x4 posts that have rotted and fallen over but not install new 4x4 posts where missing since the curb is marked and the distance from the back of the curb is unknown.

BR following response. This is acceptable only if as-built drawings are submitted which indicate stub dimension ties to at least two permanent elements. The Village understands and supports the desire to create a more finished appearance to the subdivision by removing the posts, but it is imperative that an accurate record of the stub locations is provided.

Comment 8: Water vault at Greenbriar Court is 3 inches too high.

Pulte response: During discussions at previous meetings, it was discussed that this vault could be adjusted during lot construction. Upon review of the plans, it appears that this valve is located off-site in the adjacent subdivision immediately to the west. Considering that the water system has been accepted by the Village, Pulte Homes requests that the Village makes the adjustment to this off-site structure.

BR following response. This item was erroneously included from a previous punchlist. The water vault at this location is satisfactory as it currently exists.

Comment 9: Fire Hydrant #16 is 6 inches too high.

Pulte response: During discussions at previous meetings with Village staff, the Village indicated that they could lower this fire hydrant if the work is more complex than a typical structure adjustment. Considering that the water system has been accepted by the Village, and that lowering a fire hydrant is much more complex than a typical structure adjustment, Pulte Homes requests that the Village complete this adjustment.

BR following response. The Village confirms that this hydrant must be adjusted in order to bring it to grade. An audit of the original Savoy Club surety indicates that a modest amount remains, which is adequate for the cost of adjusting the hydrant. The Village will utilize the remaining surety monies to coordinate resolution of this item.

Comment 10: The site includes several dead trees and missing trees. The perimeter trees must be replaced as they die. Interior trees may be replaced as a function of individual occupancy permits. It is our understanding that the developer is meeting with the Village's consulting forester to develop a detailed list of plant material.

Pulte response: Comment noted. Pulte Homes will replace interior dead trees as a function of individual occupancy permits on the adjacent home sites. Pulte Homes will replace dead trees located along the perimeter of the subdivision; however, Pulte Homes requests to...

BR following response. This comment is incomplete in the draft response. Please advise.

Comment 24: The as-built drawings must be submitted in mylar and electronic format, and must include all sheets which were in the approved plan. Each sheet must show revised information for all proposed/constructed grades. The initial submission can be in paper format but the final approved copy should be in mylar and electronic format.



Pulte response: Pulte Homes has been unable to obtain the CAD file from the Engineer of record. The Village's assistance in obtaining this file would be appreciated. If Pulte Homes does not receive the CAD file, Pulte Homes will only be able to submit paper/mylar copies and electronic pdf format. Per discussions at previous meetings, it appears that the Village has obtained the underground utility as-built record drawings. Pulte Homes will provide pond storage volumes along with grading as-builts depicting critical overflow grades.

BR following response. The Village of Burr Ridge will provide Pulte with all data that we have for the project. Pdf submittal of electronic as-built information will be satisfactory.

Various: *The Pulte Homes response to various items is "Comment Noted." The Village of Burr Ridge interprets this response as a concurrence with the remedial action described in the original comment.*



January 6, 2011

Paul D. May, P.E.

Director of Public Works

Village of Burr Ridge DPW

451 Commerce Street

Burr Ridge, IL 60527

Re: Savoy Club – Deficiency Memo

Dear Mr. May:

Pulte Homes has reviewed the deficiencies noted on your October 27, 2011 memo pertaining to the Savoy Club subdivision. Thank you for authorizing your staff to review the current condition of the subdivision; this list provides a valuable look at the subdivision improvements and remaining improvement requirements. In an attempt to ensure Pulte Homes has a complete understanding of its obligations relating to this deficiency list, Pulte Homes offers the following responses to the items noted on the deficiency list:

Comment 1: The ponds currently have aerators installed and running. It is recommended that they are removed as soon as possible due to the imminent approach of winter. The aerators shall be installed as soon as practicable in the spring.

Response: The Homeowners Association (HOA) will schedule the removal of the aerator and its reinstallation in the spring. Following the first acquisition of lots by Pulte Homes, Pulte Homes will actively manage the HOA and ensure that the aerators are appropriately stored and reinstalled as winter/spring approach.

Comment 2: The ponds require annual maintenance including the removal of volunteer plants and removal of algae/duckweed. The developer should be prepared to undertake an aquatic weed/algae management program, commencing in spring, 2012.

Response: Pulte Homes will undertake an aquatic weed/algae management program in 2012. Following the successful management of the algae/duckweed in 2012, the HOA will provide this maintenance as needed.

Comment 3: All storm sewer inlets and catch basins must be cleared of debris and sediment. The entire storm sewer system should be jetted and cleaned. Inlet protection should be reinstalled in locations where adjacent disturbance is anticipated as a function of

the developer's work.

Response: Pulte will jet the storm sewer system and clean all inlets and catch basins of debris and sediment in the spring/summer of 2012. Pulte Homes will ensure that inlet protection is installed as required per the SWPPP and ILR10 NPDES permit.

Comment 4: Due to erosion and sedimentation that occurred onsite, the ponds will require the removal of sediment, re-grading as necessary to provide the stormwater storage volume, and confirming overflow elevations and revising if necessary per the approved design.

Response: Comment noted. Pulte Homes will confirm the storage volumes in the ponds to ensure compliance to the design requirements. Assuming the as-constructed storage volumes meet the design requirements, Pulte Homes proposes to probe the pond safety ledge at suspected areas where sedimentation has occurred. If minor sedimentation less than +/-6" in depth has occurred in areas of the safety ledge, Pulte Homes proposes to leave the pond as is. Often times, the removal of sediment from the bottom of a pond leads to complex dewatering and the potential to cause additional erosion/sedimentation to adjacent/downstream properties increases greatly.

Comment 5: Most of the 4x4 posts that are marking the sanitary and water services are in very poor condition and are rotting away and/or falling down. Several are missing. All posts in poor condition or that are missing should be replaced.

Response: Comment noted. It appears that the curb has been "stamped" at the locations of the sanitary and water service locations. The "stamped" curb will assist in locating the service stub during the connection to the adjacent home. Pulte Homes proposes to remove the 4x4 posts that have rotted and fallen over but not install new 4x4 posts where missing since the curb is marked and the distance from the back of the curb to the end of the stub is unknown.

Comment 6: The b-boxes for lots 10 and 11 need work. One is pulled out of the ground and bent over and the other could not be located.

Response: Pulte Homes will repair these b-boxes in the spring of 2012.

Comment 7: Water vault #5 at Dana Way and 79th Street is 3 inches high.

Response: Pulte Homes will lower the rim at this structure in the spring of 2012.

Comment 8: Water vault at Greenbriar Court is 3 inches high.

Response: During discussions at previous meetings, it was discussed that this vault could be adjusted during lot construction. Upon review of the plans, it appears that this valve is located off-site in the adjacent subdivision immediately to the west. Considering that the

water system has been Accepted by the Village, Pulte Homes requests that the Village makes the adjustment to this off-site structure.

Comment 9: Fire Hydrant #16 is 6 inches too high.

Response: During discussions at previous meetings with Village staff, the Village indicated that they could lower this fire hydrant if the work is more complex than a typical structure adjustment. Considering that the water system has been Accepted by the Village and that lowering a fire hydrant is much more complex than a typical structure adjustment, Pulte Homes requests that the Village complete this adjustment.

Comment 10: The site includes several dead trees and missing trees. The perimeter trees must be replaced as they die. Interior trees may be replaced as a function of individual occupancy permits. It is our understanding that the developer is meeting with the Village's consulting Forester to develop a detailed list of plant material.

Response: Comment noted. Pulte Homes will replace interior dead trees as a function of individual occupancy permits on the adjacent home sites. Pulte Homes will replace dead trees located along the perimeter of the subdivision; however, Pulte Homes requests to

Comment 11: The site includes several areas, particularly around the ponds, where turf establishment remains inadequate. The entire site should be over-seeded, and it is recommended that a no-mow buffer be established on the slope adjacent to the ponds on the vacant lots. The entire site must be mowed in a neat and clean fashion and shall be maintained in a manicured fashion.

Response: During discussions at previous meetings, it was noted that the shoreline was an area of concern when the subdivision was initially approved. It appears that the original developer requested that mowed turf grass be installed to the water level while the Village may have desired a more "natural" seed installation along the shoreline to better provide protection against shoreline erosion. Pulte Homes proposes to install a permanent no-mow buffer strip along the pond in lieu of the designed turf grass. Pulte Homes will ensure that adequate stabilization is present on the site to comply with the requirements of the ILR10 NPDES permit.

Comment 12: There are several areas where erosion has taken place leaving deep gullies. These should be filled in and stabilized to help prevent further erosion. Until the entire site is fully stabilized with established vegetation, this work will have to be repeated as regular maintenance.

Response: Pulte Homes takes a very proactive approach to erosion control. Pulte Homes will ensure that the site is in full compliance with the requirements of the ILR10 NPDES permit at all times during construction. The site erosion controls and the areas of greatest risk will be assessed and appropriate BMPs will be installed to better prevent future erosion.

Comment 13: There are several areas (including the far southwest corner of the property) where the remains of silt fencing are still in place, but are no longer functioning. These should be removed. If the fencing is still necessary, they should be replaced.

Response: Comment noted and the removal of unnecessary silt fence will be included in Pulte Homes SWPPP.

Comment 14: Erosion control must be established for any areas that are disturbed as a factor of addressing the previously described items. Two rows of silt fence are required around any disturbed areas adjacent to a pond or critical drainage way.

Response: Comment noted pertaining to the silt fence requirement adjacent to ponds.

Comment 15: River rock drainage channels are called for on the plans, but have not yet been constructed in all proposed locations. The developer will be responsible for constructing the river rock drainage channel as a function of the final grading activities on the first disturbed lot adjacent to the subject channel.

Response: Comment noted.

Comment 16: A small concrete walkway was constructed to access the sales trailer that was located on lot 7. The walkway should be removed and the area restored.

Response: Pulte Homes will remove the concrete during home construction on this lot.

Comment 17: The sidewalk has settled in several locations and will need to be replaced. Specifically the sidewalk adjacent to lot 37 and lot 46.

Response: Pulte Homes will replace the settled sidewalk adjacent to lot 37 and 46 in the spring of 2012 due to eliminate the trip hazard.

Comment 18: The sidewalk system for this subdivision is privately owned, but an easement exists for the utilization of the sidewalk system by the public. Cracked sidewalk and curb will require replacement throughout the site. This item may be addressed as a function of individual occupancy permits.

Response: Comment noted.

Comment 19: The roadway system for this subdivision is private. The developer is responsible for snow removal and ice removal within the subdivision.

Response: The Homeowners Association (HOA) will manage the snow removal on Savoy Ct. Following the first acquisition of lots by Pulte Homes, Pulte Homes will actively manage the HOA and ensure that the snow and ice removal services are appropriately contracted.

Comment 20: The streetlights for this subdivision are private. The developer is responsible for maintaining the streetlight system in a working order at all times.

Response: Pulte Homes will ensure that all street lights are operational following the first acquisition of lots by Pulte Home; any street light found to be not operational will be repaired by Pulte Homes. The Homeowners Association (HOA) will manage the continued streetlight maintenance following confirmation by Pulte Homes that all streetlights are operational.

Comment 21: It is our understanding that all interior street name signs have been purchased and are stored in the basement of the gate house. The signs may be erected at any time, but they must be erected when the first home on a cul-de-sac is permitted.

Response: Comment noted.

Comment 22: Partial as-builts have been received. However, sedimentation in the ponds and incomplete grading throughout the site will necessitate the submittal of grading as-builts, which identify stormwater storage volumes, overflow routes, and critical elevations.

Response: Pond storage as-builts will be submitted along with overflow route as-builts.

Comment 23: B-Box and sanitary service stub locations will need to be indicated on the plans. Current as-builts indicate locations only as a distance behind curb. Locations will need to be tied to an additional two permanent structures.

Response: Comment noted. B-Box and sanitary service stub locations will be submitted to the Village in a tabular format

Comment 24: The as-built drawings must be submitted in mylar and electronic format, and must include all sheets which were in the approved plan. Each sheet must show revised information for all proposed/constructed grades. The initial submission can be in paper format but the final approved copy should be in mylar and electronic format.

Response: Pulte Homes has been unable to obtain the CAD file from the Engineer of record. The Village assistance in obtaining this file would be appreciated. If Pulte Homes does not receive the CAD file, Pulte Homes will only be able to submit paper/mylar copies and electronic pdf format. Per discussions at previous meetings, it appears that the Village has obtained the underground utility as-built record drawings. Pulte Homes will provide pond storage volumes along with grading as-builts depicting critical overflow grades.

Miscellaneous Items

Comment 1: The gazebo and common areas for this subdivision are private. It appears that painting and general maintenance is necessary for several of the common elements.

Response: The Homeowners Association (HOA) will schedule the maintenance work related to the completed common elements. Following the first acquisition of lots by Pulte Homes, Pulte Homes will actively manage the HOA and ensure that the maintenance of the common elements is completed per industry standards.

Comment 2: The house on lot 51 is unfinished and not completely sealed to the weather. It is unclear who is now responsible for this house (previously it was Callaghan's responsibility).

Response: Pulte Homes is not acquiring this lot/home and will not be responsible for its maintenance/completion.

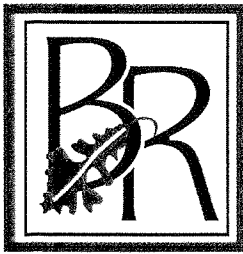
Please contact me at 847-489-8816 if you have any questions/comments pertaining to these responses; your assistance has been greatly appreciated.

Sincerely,

Joe Marx

Land Development Manager

Pulte Homes



VILLAGE OF BURR RIDGE

7660 COUNTY LINE ROAD
BURR RIDGE, ILLINOIS 60527

FASCIMILE COVER MEMORANDUM

DATE: January 10, 2012

TO: Pulte Home Builders - *Wanda*
847 230-5435

FROM: *JP* J. Douglas Pollock, AICP Phone: (630) 654-8181, Ext 3000
Community Development Director Fax: (630) 654-8269
E-Mail: dpollock@burr-ridge.gov

RE: Savoy Club

The following is a summary of the outstanding issues:

1. Village Punch List – Pulte's response to the punch list is under review by the Village Engineer.
2. Village Attorney Review Comments – Provide revised Declaration.
3. Initial Capital Contribution - Section 12.9 of the Declaration to be modified to require a minimum initial capital contribution of \$1,500 - \$2,000 and these funds will go into the HOA cash reserves.
4. Repair of Construction Damage – Specify in writing that Pulte will repair any and all damage to the infrastructure that results from home-construction related activities. This is to include a pre-construction inspection to fully assess current conditions.
5. Annual Maintenance of Subdivision – Pulte to specify in writing that they will be responsible for all maintenance costs that exceed the amount contributed by the residents as per the HOA budget.
6. Construction Phasing – Cascade Holdings/First Merit bank has provided a schedule for Pulte's purchase of lots. Pulte should also provide an anticipated construction schedule for the lots.
7. Pond Maintenance – Pulte to confirm in writing that they will comply with the required pond maintenance program beginning in 2012 (see attached).
8. Third Parties – clarify in writing that Pulte has an exclusive contract to purchase the lots and that there will only be one home builder in the subdivision at a given time.
9. Age Targeted – clarify and define that the subdivision will remain age targeted including marketing and other measures taken to ensure that it will remain age targeted.

We also strongly recommend that you meet with the homeowners as soon as possible and address these issues as well as to clarify the HOA budget and other concerns of the residents. I look forward to your written response.

Pond Maintenance Outline
Savoy Club, Burr Ridge, IL

A.) Herbicide and Algae Treatment

1. Application of aquatic herbicide (Aquaneat) during the month of April for emerged weeds and brush. To be applied after water temperature reaches 65 degrees. A second application may be necessary and should be done 2 weeks following the first. Any lake aerators/fountains or irrigation should not be in operation for at least 2 weeks following the final application. Treatment is not harmful to fish.
2. Follow-up treatments as needed, 1 to 4 treatments per month. Cutrine Plus, a chelated liquid form of elemental copper, will be used for controlling a broad range of algae. Can be used every other week or as weather conditions dictate. Only 50% of the pond done at each application, one week apart. Waters may be used for swimming, fishing, or irrigation immediately after treatment.
3. For minimal algae patches, lake will be manually cleaned by hand using aluminum rakes, wide style (36" to 54").

B.) Aerators

1. Installation of standard style Aqua Master Aerators during the month of May. Removal of aerators during the month of November.
2. Timers for the aerators are set to turn on between 6:00 a.m. and 8:00 a.m. with turnoff between 9:00 p.m. and 2:00 p.m.

**THIS INSTRUMENT PREPARED BY
AND AFTER RECORDING RETURN TO:**

Thomas G. Moffitt
Stahl Cowen Crowley Addis LLC
55 West Monroe Street, Suite 1200
Chicago, Illinois 60603

**FIRST AMENDMENT TO THE SAVOY CLUB SUBDIVISION FIRST RESTATEMENT
AND REPUBLICATION OF DECLARATION OF COVENANTS, CONDITIONS AND
RESTRICTIONS**

This First Amendment to the Savoy Club Subdivision First Restatement and Republication of the Declaration of Covenants, Conditions and Restrictions ("**Amendment**") is entered into as of January ____, 2012, by the Board of Directors of the Savoy Club Homeowners Association, Inc., an Illinois not-for-profit corporation.

RECITALS:

A. **WHEREAS**, Savoy Club, LLC, an Illinois limited liability company, as Declarant, caused that certain Savoy Club Subdivision Declaration of Covenants, Conditions and Restrictions to be recorded with the Cook County Recorder of Deeds as Document No. 0705145157, which was replaced and superseded by that certain First Restatement and Republication of the Declaration of Covenants, Conditions and Restrictions dated October 27, 2008 and recorded with the Cook County Recorder of Deeds on November 3, 2008 as Document No. 0830846051 (the "**Declaration**"), which affects that certain real estate which is legally described in Exhibit A hereto and defined in the Declaration as the "**Savoy Club**".

B. **WHEREAS**, the undersigned constitute all of the duly elected members of the Board of Directors (the "**Board**") of the Savoy Club Homeowners Association, Inc., an Illinois not-for-profit corporation ("**Association**"), which was formed in accordance with the provisions of the Declaration.

C. **WHEREAS**, Savoy Club, LLC, an Illinois limited liability company, no longer has any ownership rights in any Lot or other portion of the Savoy Club.

D. **WHEREAS**, Cascade Holdings, LLC, an Illinois limited liability company ("**Cascade**") is now the owner of certain Lots and portions of the Savoy Club.

E. **WHEREAS**, Cascade desires to cause the Lots which have not yet been improved with single family homes to be so developed by selling same to one or more third party builders or developers.

F. **WHEREAS**, in order to facilitate said development, the Board desires to amend the Declaration as provided herein.

NOW, THEREFORE, for and in consideration of the undertakings as set forth herein, the undertakings set forth in the Declaration, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Board hereto agrees that the Declaration is hereby amended in the following respects:

1. Cascade is hereby granted all rights of the “**Declarant**” and “**Developer**” under the Declaration, including, without limitation, rights regarding sales of Residences as provided in Section 7.6, the easements reserved by the Developer for model residences, sales offices, advertising signs, parking spaces and lighting, construction access, storage of equipment and materials and placement of trailers under Section 8.7, the easements provided to the Developer in Section 8.9, the right to establish easements pursuant to Sections 8.10 and 8.12, rights regarding payment of assessments as provided in Section 12.7, rights regarding payment of initial capital contributions under Section 12.9, the rights to maintain advertising signs and to maintain sales, business and construction offices, and up to 5 models as provided in Section 14.3, and the right to approve amendments to the Declaration as provided in Sections 17.4 and 17.7.

2. In accordance with Section 14.4, Cascade may transfer, in whole or in part, the rights of the Declarant and Developer under the Declaration to one or more third party assignees by written assignments which are recorded against the Savoy Club and said assignees shall have, without qualification or exception, all the rights, powers and authority, or so much thereof as is assigned, of the Declarant and Developer itself.

3. Sections 1.3 and 1.18 are modified to provide that so long as Declarant or its successors or assigns is the owner of a Cluster Home Lot, neither the Board nor the Owners shall adopt By-Laws or Rules and Regulations of the Association or amend or enact any new provisions thereof without the express written consent of Declarant or its successors or assigns. After the Declarant no longer owns a Cluster Home Lot, the Board shall have the sole power to adopt, amend or enact new provisions of the By-Laws and Rules and Regulations of the Association.

4. Section 5.5 is modified to provide that the approval rights of the Association provided therein shall apply only to additions, changes or improvements to a Cluster Home after the completion of the initial construction thereof and issuance of a certificate of occupancy by the Village for such Cluster Home and such approvals shall not be required with respect to the initial construction of a Cluster Home prior to the issuance of a certificate of occupancy by the Village for such Cluster Home.

5. At the end of the first sentence of Section 5.14, the following shall be inserted: “, as same shall be amended from time to time hereafter.”

6. Section 9.4A is modified to acknowledge that transfer of control and management of the Association to a Member elected Board of Directors occurred on August 10, 2011.

7. Section 10.1(h) is deleted in its entirety and replaced with the following: “(i) maintenance, but not repair or replacement, of landscaping on the Cluster Home Lots, (ii) snow removal from driveways and front sidewalks of the Cluster Home Lots, and (iii) maintenance of all perimeter landscaping installed on the Common Area.”

8. Section 10.1(i) is deleted in its entirety.

9. Section 10.1(m) is deleted in its entirety and replaced with the following: “Establish, publish and adhere to policies and procedures necessary to create and maintain the Savoy Club as an age targeted community.”

10. The following is added as Section 10.12 of the Declaration:

“10.12 Actions Requiring Developer or Declarant Consent. So long as Developer or Declarant or their successors or assigns are marketing, selling or constructing homes within the Savoy Club, neither the Association or its nor Board of Directors, or the Members of the Association, shall not shall take any actions, other than actions which are in accordance with this to change, amend or revise the Declaration or any amendment thereto that has been approved that would create legally enforceable provisions on Lots owned by the Developer in accordance with Section 17.4 hereof, that will or Declarant which would limit or constrict or adversely affect the ability or increase the cost to Developer or Declarant to continue to market, sell or construct homes within the Savoy Club, without the express written consent of Developer or Declarant or their successors or assigns as may be affected thereby and no such actions shall be valid or enforceable against any Lots owned by Developer or Declarant or their successors or assigns without the written consent of Developer or Declarant.” No provision of this Declaration shall entitle Developer or Declarant to the recovery of any costs, expenditures or attorneys’ fees relative to any actions taken to enforce the rights or provisions in this subsection against the Association, the Board or any Members of the Association.

11. Section 11.1 is deleted in its entirety and replaced with the following:

“Owner’s Obligation to Maintain. Each Owner of a Cluster Home Lot shall have the obligation of maintenance and repair of said Cluster Home Lot, other than snow removal and maintenance of landscaping as provided in Section 10.1(h) above, provided that each Owner of a Cluster Home Lot shall have the obligation of making all required repairs or replacements of landscaping on the Cluster Home Lots, and of the exterior of the Cluster Home located thereon in accordance with reasonable standards as determined by the Association. If any Owner of a Cluster Home Lot fails to maintain or repair said Owner’s Cluster Home Lot or Cluster Home in accordance with the standards determined by the Association, after ten (10) days prior written notice by the Association to said Owner, the Association may enter upon said Cluster Home Lot and perform any required maintenance or repairs and the cost thereof shall be a Residence Expense charged to said Owner as provided herein and unless paid by the Owner within ten (10) days of invoice, shall become a lien against said Cluster Home Lot as provided herein.”

12. The first sentence of Section 12.1 is deleted in its entirety and replaced with the following:

“Each Owner of a Cluster Home in Savoy Club by acceptance of a deed or other document of conveyance therefore, whether or not it shall be so expressed in any deed or other document or conveyance, shall be deemed to covenant and agree to pay to the Association, from and after the date of issuance of a certificate of occupancy by the Village for said Cluster Home, regular and special assessments for capital improvement expenses, expenses for maintenance and repairs and reserves as provided herein.”

13. Section 12.3 is deleted in its entirety and replaced with the following:

“Purpose of Assessments. The assessments levied by the Association shall be used exclusively for the purpose of promoting the purposes set forth above including by illustration and not limitation the maintenance of the Common Area, snow removal from driveways and front sidewalks of the Cluster Home Lots, the payment of real estate taxes on the Common Area, the payment of premiums for insurance which is the obligation of the Association, and to provide funds for the Association to carry on its duties set forth herein, or in its Articles of Incorporation or By-Laws or in the Plat of Subdivision of the Savoy Club.”

14. Section 12.6 is deleted in its entirety and replaced with the following:

“Uniform Rate of Assessment. Annual assessments must be fixed at a uniform rate for all Lots and may be collected on a semi-annual or quarterly basis or such other basis as set by the Board.”

15. The first sentence of Section 12.8 is deleted in its entirety and replaced with the following: “The annual assessments provided for herein shall commence for any Lot within Savoy Club or any land annexed to Savoy Club on the date that a certificate of occupancy is issued by the Village for any home constructed on any Lot, subject to collection in accordance with Section 12.6.”

16. The last sentence of Section 12.8 is deleted in its entirety and replaced with the following: “Annual assessments shall be due and payable in equal installments on such dates as may be determined by the Board.”

17. Section 12.9 is modified to provide that the amount of the initial capital contribution required upon the initial sale of a Lot by Declarant to an Owner shall be not less than \$1,200.00 or such greater amount as may be determined by Declarant, provided that the requirement of payment of an initial capital contribution shall not apply to any Lots acquired by Cascade or to the sale of any Lot by Cascade (or any assignee of the rights of the Declarant and Developer under the Declaration) to any third party who receives and assignment of the rights of the Declarant and Developer under the Declaration in accordance with Section 14.4 as modified above.

18. Section 12.17 is modified to acknowledge that all lien rights have been transferred to the Association.

19. Section 14.1 is modified to acknowledge that the election of the first Board occurred on August 10, 2011.

20. Section 14.5 is deleted in its entirety.

21. All initially capitalized terms not defined herein shall have the meanings ascribed to them in the Declaration.

22. All other terms and provisions of the Declaration which are not modified or amended by this Amendment shall remain in full force and effect.

[THE BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE
FOLLOWS]

IN WITNESS WHEREOF, the members of the Board have executed this Amendment effective as of the date first written above.

**Board of Directors of the Savoy Club
Homeowners Association, Inc., an Illinois not-
for-profit corporation:**

APPROVAL BY THE VILLAGE

In accordance with the provisions of Section 17.4 of the Declaration, the Village of Burr Ridge hereby approves this Amendment this _____ day of January, 2011.

Village of Burr Ridge

By: _____

Name: _____

Title: _____

EXHIBIT A
LEGAL DESCRIPTION

Document comparison done by DeltaView on Thursday, January 12, 2012 4:05:07 PM

Input:	
Document 1	file://C:/DOCUME~1/tmoffitt/LOCALS~1/Temp/DocVer.05.DOC
Document 2	file://C:/DOCUME~1/tmoffitt/LOCALS~1/Temp/DocVer.06.DOC
Rendering set	Unsaved rendering set

Legend:	
<u>Insertion</u>	
Deletion	
Moved from	
<u>Moved to</u>	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	11
Deletions	9
Moved from	1
Moved to	1
Style change	0
Format changed	0
Total changes	22



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

January 17, 2012

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-26-2011: Babson Park West Rezoning

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve the recommendation of the Community Development Department to rezone certain properties in the Babson Park West Subdivision from the R-1 Single-Family Residence District to the R-3 Single-Family Residence District. The properties were recently annexed to the Village but were not rezoned after annexation.

After due notice, as required by law, the Plan Commission held a public hearing on this matter on January 16, 2012. At the hearing, there was one resident from within the area being rezoned and one resident from outside the area. They were both concerned about the impact of annexation and rezoning relative to the permitted floor area ratio. However, whether the property is rezoned to R-3 or another applicable Burr Ridge residential district, the permitted floor area would remain the same (0.2 FAR).

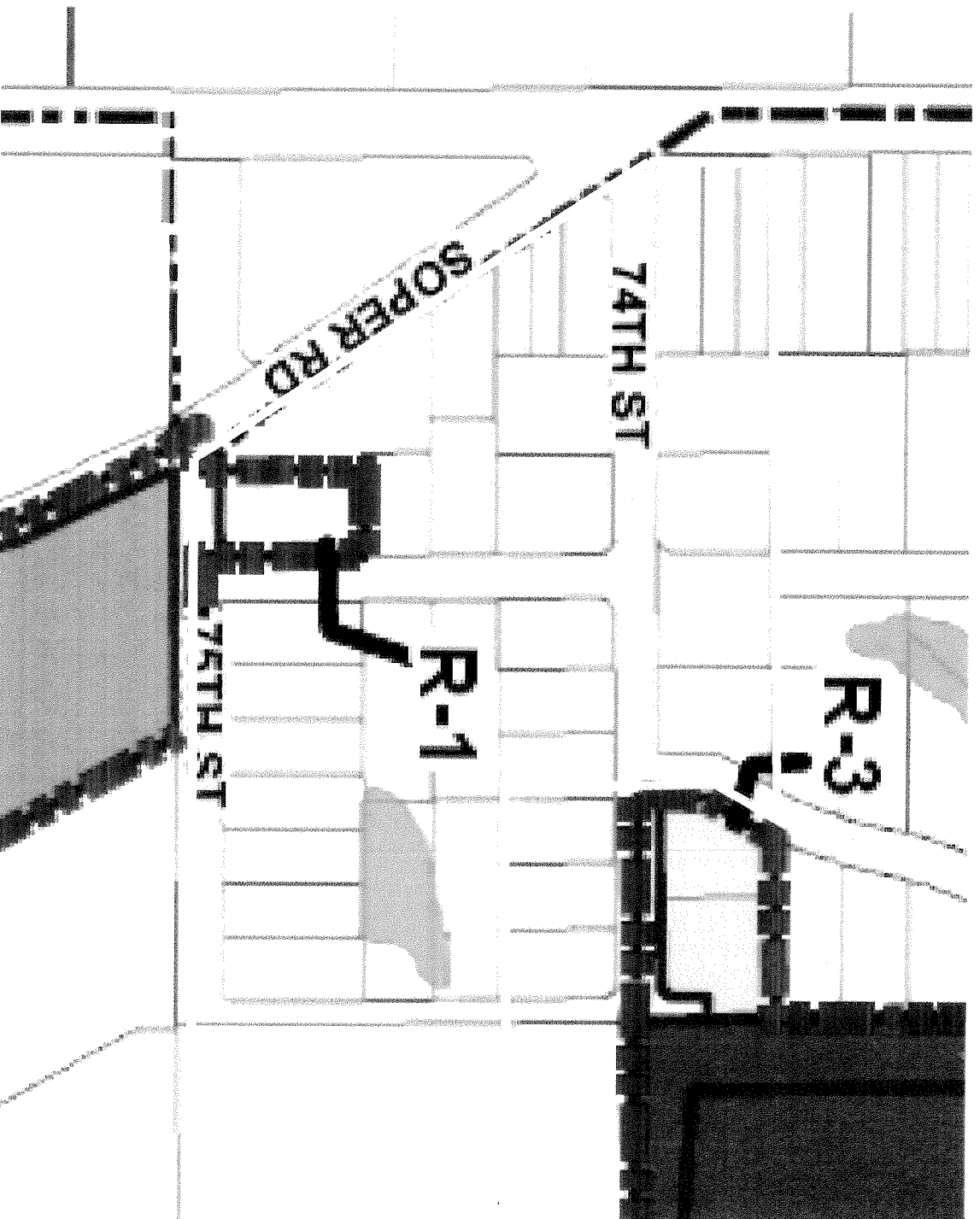
After due consideration, the Plan Commission concluded that the proposed rezoning complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 6 to 0, the Plan Commission ***recommends approval*** of the rezoning of the subject properties from the R-1 District to the R-3 District.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

Z-26-2011: Babson Park West Rezoning





VILLAGE OF
BURR RIDGE
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Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

January 17, 2012

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

**Re: Z-01-2012: Zoning Ordinance Text Amendment – Regulations for
Restaurant Hours**

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve an amendment to Sections VIII.A.11, VIII.B.2.p and VIII.C.2.x of the Burr Ridge Zoning Ordinance modifying the permitted hours of operation for restaurants and other businesses with liquor licenses in the Business Districts. The intent is to establish uniform hours of operation for sales of alcoholic beverages and related food service. Current regulations limit restaurants to a 10 pm closing (12 Midnight in the Village Center) unless a special use is granted. Most restaurants have received special use approvals to extend their hours beyond the established limits. There currently are no specific regulations pertaining to when food service must be provided for restaurants with liquor licenses.

After due notice, as required by law, the Plan Commission held a public hearing on this matter on January 16, 2012. In addition to the required legal notices, all restaurant operators in the Village and the homeowners associations in the Burr Ridge Village Center were notified of the hearing. In addition, Village staff held a meeting with the restaurant operators on January 5, 2012. There were no restaurant operators and only one resident at the hearing. The resident spoke in favor of extending the restaurant hours.

The Plan Commission first considered establishing the following regulations: 12 midnight for closing on Sundays through Thursdays; 1 am on Fridays and Saturdays;

a special permit to be issued by the Liquor Commissioner for extending the weekend hours to 2 AM for special events; and requiring food service up to one hour before closing. During the discussion of these options, Commissioners noted that a couple of the restaurants were already allowed to stay open to 1 AM on Thursdays and that Thursdays have become a popular night out. There was also concern that it would be difficult to remain fair and consistent by allowing the 2 AM weekend closing by special permission only. Instead, it was suggested to allow the 2 AM weekend closing for all restaurants without special permission from the Village.

Based on the above considerations, the Plan Commission, by a vote of 6 to 0, recommends approval of an amendment to the Zoning Ordinance to allow all restaurants with liquor licenses to remain open until 12 midnight on Sundays through Wednesdays; 1 AM on Thursdays; 2 AM on Fridays and Saturdays; and to require food service, either a full menu or a limited bar menu, to be provided up to one hour before closing.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

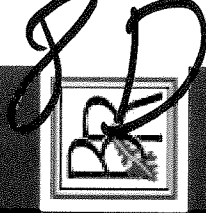
GT:JDP:sr

Hours of Operation for Burr Ridge Business Establishments with Liquor Licenses

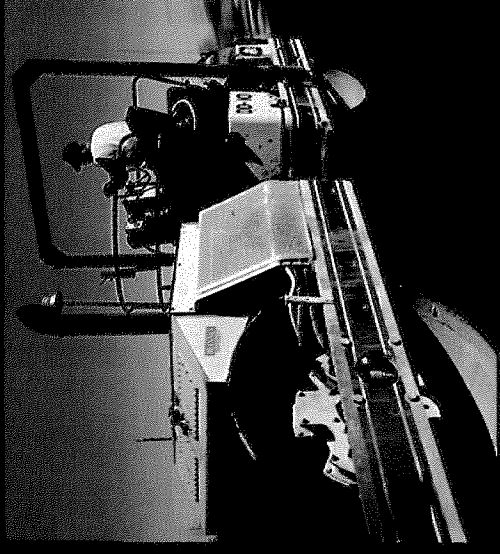
Business Name (Zoning)	License	Required Closing Times						
		Sun	Mon	Tues	Wed	Thu	Fri	Sat
Wok N Fire (B-2 PUD)	H	12 Midnight					1 AM / 2 AM	
Capri Mex (B-1)	H	12 Midnight					1:00 AM	
Eddie Merlot's (B-2)	H	10:00 PM	12 Midnight				1:00 AM	
Dao (B-1)	H	11:00 PM				1:00 AM		
Capri (B-1)	H	11:00 PM				1:00 PM		
Porterhouse (B-2)	H	10:00 PM	12 Midnight				1:00 AM	
Topaz (B-2 PUD)	B	12 Midnight						
Cooper's Hawk (B-2 PUD)	H, M	12 Midnight					1:00 AM	
Falco's (B-2)	C	10:00 PM	10:30 PM				12 Midnight	
County Wine Merchant (B-1)	P, P1	10:00 PM						
Ciazza/Marriot (O-2)	B	O-2 District Does Not Have Hours of Operation Limits						
Quality Inn (B-2)	B	Legally Non-Conforming - There are no restrictions on hours of operation.						
Spring Hills Suites (O-2)	L	O-2 District Does Not Have Hours of Operation Limits						
5 Seasons (L-I PUD)	B	LI District Does Not Have Hours of Operation Limits						

2011 & 2012 CAPITAL PROGRAM SUMMARY

January 23, 2012



2011 CAPITAL PROGRAM



- **2011 Road Program**
 - 71st Street
 - 72nd Street
 - 87th Street
 - Oak Werth Court
- **91st Street LAPP** (between Madison and County Line Road)
- **Preventative Maintenance**
 - Crackfilling
 - Pavement Marking



Madison / North Frontage Traffic Signal



- Conversion of 4-way STOP
- intersection to traffic signal control
 - Resurfacing
 - Curb and gutter
 - New sidewalk
 - Improved geometry
 - Stormwater improvements
 - Parkway trees
 - Work to begin in spring, 2012, complete by mid-summer
- **Funding:**
 - Federal (STP Grant): \$ 987K
 - IDOT (State contribution): \$ 347K
 - DuPage County: \$ 50K
 - Developer Donations: \$ 142K
 - ALL construction costs will be provided without outside funding.

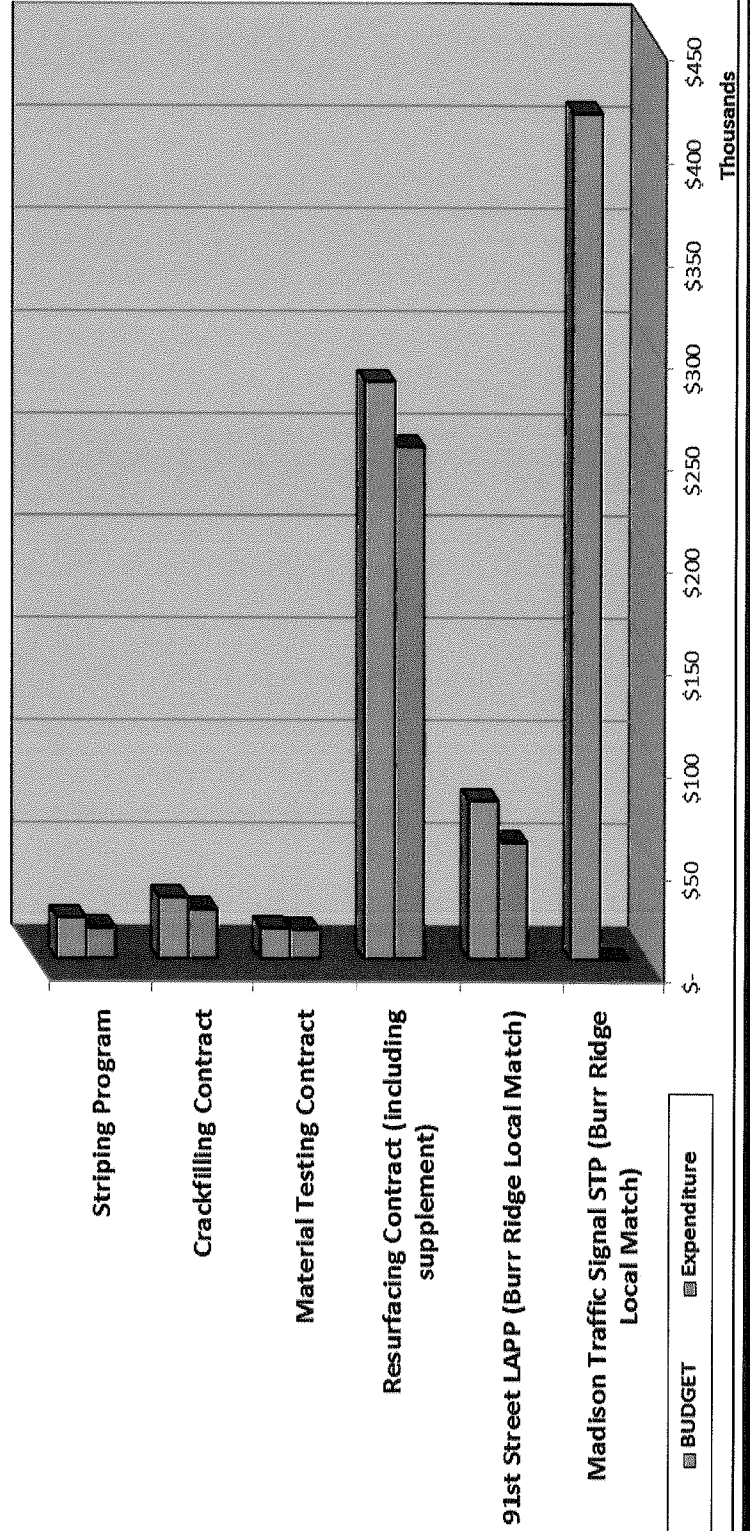


2011 CAPITAL SUMMARY

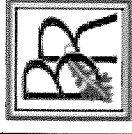


2011 CAPITAL PROGRAM			
2011 Capital Program Expense Summary	Expenditure	BUDGET	
Madison Traffic Signal STP (Burr Ridge Local Match)	\$ -	\$	413,000.00
91st Street LAPP (Burr Ridge Local Match)	57,000.00	\$	77,000.00
Resurfacing Contract (including supplement)	250,036.50	\$	282,000.00
Material Testing Contract	14,257.00	\$	15,000.00
Crackfilling Contract	24,266.00	\$	30,000.00
Striping Program	15,282.00	\$	20,000.00
TOTAL PROGRAMMED IMPROVEMENTS:	\$ 360,841.50	\$	837,000.00

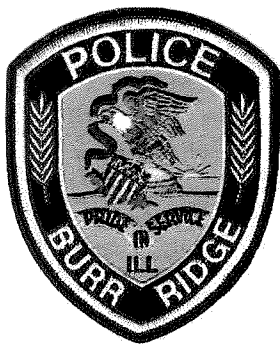
2011 CAPITAL EXPENDITURES BY PROJECT vs. BUDGET



FY 12-13 CAPITAL PROGRAM



Subdivision or Street	From	To	Rehabilitation Option	Project Cost	Grant Funding	Village Cost
Madison Street Traffic Signal (STP Grant)						
Construction Cost				\$ 1,373,574.00		
Federal Contribution (STP/LAPP)					\$ 961,501.80	
State Contribution					\$ 347,000.00	
DuPage County Contribution					\$ 50,000.00	
Walsh-Higgins Contribution					\$ 140,000.00	
Porterhouse Contribution					\$ 10,000.00	
					\$ 1,508,501.80	\$ (134,927.80)
Garfield Street	Rustic Acres	South end	RESURF LOCAL RURAL	\$ 18,000.00		\$ 18,000.00
Meadowbrook Drive						
Construction Cost						
Meadowbrook Place subdivision escrow	S. Frontage Road	Village Limits	RESURF LOCAL RURAL	\$ 99,360.00	\$ 22,748.00	
	Meadowbrook Place (resurfacing only)					\$ 76,612.00
Burr Ridge Industrial Commons						
Grant St	S. Frontage Road	79th St	RESURF LOCAL URBAN	\$ 114,100.00		\$ 114,100.00
Heathrow Ct	Grant St	End	RESURF LOCAL URBAN	\$ 27,900.00		\$ 27,900.00
Rockwell Ct	Grant St	End	RESURF LOCAL URBAN	\$ 29,600.00		\$ 29,600.00
				\$ 171,600.00		
Windsor Court	83rd Street	N. End	RESURF LOCAL URBAN	\$ 19,800.00		\$ 19,800.00
Commonwealth Avenue	Bridewell Dr	South End	RESURF LOCAL RURAL	\$ 30,400.00		\$ 30,400.00
Fair Elms Avenue	Bridewell Dr	South End	RESURF LOCAL RURAL	\$ 31,000.00		\$ 31,000.00
Central Ave	Bridewell Dr	South End	RESURF LOCAL RURAL	\$ 23,000.00		\$ 23,000.00
60th Street						
60th St	SEDGLEY CT	ELM ST	RESURF LOCAL RURAL	\$ 46,300.00		\$ 46,300.00
60st St	ELM ST	COUNTY LINE RD	RESURF LOCAL RURAL	\$ 69,700.00		\$ 69,700.00
60st St	GARFIELD AVE	SEDGLEY CT	RESURF LOCAL RURAL	\$ 18,500.00		\$ 18,500.00
				\$ 134,500.00		
Preventative Maintenance & Ancillary Services						
Miscellaneous Crack Sealing				\$ 25,000.00		\$ 25,000.00
Miscellaneous Pavement Marking				\$ 15,000.00		\$ 15,000.00
Material Testing				\$ 12,000.00		\$ 12,000.00
				\$ 52,000.00		
Subtotal				\$ 1,953,234.00	\$ 1,531,249.80	\$ 421,984.20
Less MFT (Motor Fuel Tax) allotment					\$ 320,000.00	\$ (320,000.00)
Less DCOE Grant					\$ 100,000.00	\$ (100,000.00)
FY 12-13 TOTAL:				\$ 1,953,234	\$ 1,951,250	\$ 1,984



SE
Burr Ridge Police

Memo

To: Steven Stricker, Village Administrator
From: John Madden, Chief of Police
Date: January 20, 2012
Re: Updated Police Department Staffing Report

With the retirement of my predecessor in 2009, the authorized strength for the police department was reduced from 29 to 28 sworn. The reduction was absorbed with the elimination of the Administrative Sergeant position, leaving the patrol division unaffected. The four officer minimum on the 1st and 3rd Watch and 3 officer minimum on the 2nd Watch remained in effect. The deployment of the tactical officers were also not effected by the reduction. However, at 28 sworn personnel, the Department was at the minimum needed to sustain staffing the patrol four officer minimum, detectives, community policing / DARE, and tactical officer assignment. As you recall, the Village Board authorized the hiring of two officers to implement the directed enforcement / tactical positions in an effort to proactively address the residential burglary incidents within the Village.

One officer was assigned full-time to the tactical position while the second position was filled from the day shift on a rotating basis due to the 3 officer minimum on day shift. The one full-time position provided stability and expertise while the rotating position provided opportunity for multiple officers to have the chance to work in the specialized assignment 3 months out of the year. Having two officers separated from the patrol shifts and regular patrol duties assigned to a specific mission was very successful during the brief period of time I was able to implement the unit in 2009. The tactical officers concentrated on residential burglaries, narcotics activity, and prostitution activity in our hotels. The officers assigned to tactical duties were also re-assigned to patrol duties occasionally to prevent overtime related to shift shortages due to training and medical leaves.

With the resignation of Officer Christopher Krawczyk in 2010, the tactical unit program was indefinitely suspended. Officer Krawczyk's resignation brought the staffing of sworn personnel to 27. The reduction was absorbed with the elimination of the tactical unit, leaving the patrol division unaffected. The four officer minimum on the 1st and 3rd Watch and 3 officer minimum on the 2nd Watch remained in effect. No personnel changes were necessary in Investigations or Community Policing.

With the recent non-duty related disability retirement of Officer Kevin Glinski in May 2011, the current staffing of sworn officers on the Burr Ridge Police Department is now 26 sworn personnel. The breakdown of the staffing is as follows:

Patrol	20 (14 patrol Officers, 3 sergeants, and 3 corporals)
Investigations	3 (2 patrol Officers, 1 sergeant)

Community Policing 1 patrol officer

Administration 2 (Chief & DC)

The patrol shift strength and 4 officer minimum on the afternoon and midnight watches will be unaffected. The first watch, 7 AM to 3 PM shift, can absorb the loss of one officer (Glinski) due to the 3 person minimum staffing during that watch. The loss of the sworn position on the day shift will have a negative impact on our training assignments. The 3 officer minimum on the day shift allows us to conduct internal and external training without the need for overtime hire-back. An increase in the overtime training budget may be necessary to meet our yearly training mandates. A modest increase in the training overtime budget would be significantly less than the cost of one fulltime sworn position.

As of the date of this report, the total cost of one sworn officer is as follows:

• Base Salary FY12-13 FOP CBA	\$56,345 ¹
• Overtime, Average per Officer per year	\$5,000 ²
• Health and Dental Family Coverage	\$20,720
• Pension	\$10,885
• FICA	\$4,310
• Initial Issue of Uniforms and Equipment	\$2,750
• Southwest Central Dispatch (per officer, per year)	\$10,760 ³
Grand Total	\$110,770

It is important to note the current staffing of 26 sworn officers is the line where the Department will no longer be able to absorb additional loss of sworn personnel without impact on services. Further future reductions in sworn patrol personnel below 26 sworn, either by retirement or extended medical leave, will have a direct impact on the ability to staff at the current minimums. If hiring a replacement police officer to maintain a roster of 26 sworn personnel is not an option, **one** of the three following remedies will need to be considered.

- Reduction of the minimum staffing on the midnight and afternoon shifts from 4 to 3 officers.
- Elimination of the Community Policing Officer position and reassignment of Officer Angie Zucchero to patrol duties. Discontinuing this position would include termination of the DARE program as well as many other community outreach programs performed in the Village.
- Reduction of sworn personnel assigned to Investigations. This reduction would include the reassignment of one of the two patrol officers back into patrol duties to maintain the current shift minimum manpower.

Reassignment of personnel from community policing or investigations would be necessary to maintain the current minimum staffing on all three patrol watches. Implementation of either will result in a reduction of services currently provided to the community. Both functions are important to the mission

¹ Includes annual vacation and personal leave.

² Includes holiday pay @ double time.

³ Effective May 1, 2012

of the Department, however if elimination was required, my recommendation would be to eliminate the Community Policing/ DARE Officer position.

The current state of the economy presents yearly challenges to balance the fiscal budget. Deputy Chief Vaclav and I continuously monitor police operations and research various methods in an effort to maintain the high level of law enforcement services in the most efficient manner.

8G



Village Board Q&A

Common Themes & Questions Posed by Survey Respondents
2011 Community Survey

BOARD MEETING 1-23-12

Why are main streets plowed before neighborhood streets?

Streets are plowed based upon priority. Main roads are plowed first, followed by secondary streets and then cul-de-sacs - in order to allow emergency response vehicles greatest access to the community. Also, as Public Works crews advance through the priority list, they are directed to continue to maintain the main thoroughfares in the best condition possible so that when motorists get out of their subdivision, they can safely continue on. Due to the speed and volume of traffic on the main thoroughfares, it is extremely important that the main roads be maintained in a condition that allows for safe travel.

Can the Public Works snow plow drivers eliminate snow deposits along my driveway?

Public Works crews work very hard to minimize snow plow deposits across resident driveways. However, despite our best efforts, it is not possible to completely eliminate snow deposits along the sides of roadways (including across driveway aprons). This issue is especially difficult to minimize when plowing cul-de-sacs; at the bulb of cul-de-sacs, there is often very little parkway space to place snow. We understand residents' frustration at finding a windrow of snow across a newly shoveled driveway. However, please understand that our plow operators take as much time and effort as can be warranted to minimize this effect. Finally, please note that shoveling snow from the driveway back onto the street is prohibited as it can create icy, hazardous conditions. Therefore, the Village requests that residents and plowing contractors take care not to shovel, plow, or blow snow into the roadway.

8H



Illinois Department of Transportation

Division of Highways/Region One / District One
201 West Center Court/Schaumburg, Illinois 60196-1096

RECEIVED

JAN 10 2012

VILLAGE OF BURR RIDGE

LOCAL ROADS AND STREETS

Motor Fuel Tax – Audit Report

Village of Burr Ridge

DuPage County

January 3, 2012

VIA CERTIFIED MAIL

Ms. Karen J. Thomas
Village Clerk
Village of Burr Ridge
7660 South County Line Road
Burr Ridge, IL 60527

Dear Ms. Thomas:

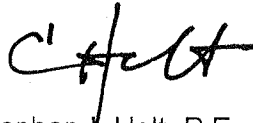
Enclosed is a copy of Audit Report No. 37 covering the receipt and disbursement of Motor Fuel Tax (MFT) Funds by the Village for the period beginning January 1, 2010 and ending December 31, 2010.

This report should be presented to the Village President and Board of Trustees at the first regular meeting after receipt of this letter, and filed as a permanent record.

If you have any questions or need additional information, please contact Karen Boxleitner, Bureau of Local Roads and Streets, at (847) 705-4234 or via email at Karen.Boxleitner@illinois.gov.

Very truly yours,

Diane M. O'Keefe, P.E.
Deputy Director of Highways,
Region One Engineer

By: 
Christopher J. Holt, P.E.
Bureau Chief of Local Roads and Streets

Enclosure

cc: Paul D. May, P.E., Director of Public Works and Village Engineer w/encl.
Noel Hastalis, Village Treasurer w/encl.



Agency: VILLAGE OF BURR RIDGE	
Audit for: <input checked="" type="checkbox"/> Motor Fuel Tax <input type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year(s): 2010
	Audit Number: 37
	Date: November 4, 2011



Illinois Department of Transportation

Auditor's Certificate

VILLAGE OF BURR RIDGE

Audit Report No. 37

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of the Motor Fuel Tax Fund of the Village of BURR RIDGE for the period beginning Jan. 1, 2010 and ending Dec. 31, 2010, and that entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and cancelled warrants, that we have examined and checked the records of the Village Clerk and Village Treasurer and have compared the expenditures listed in the warrant registers of those offices against the minutes of the Village maintained by the Village Clerk and have found them to be in accordance therewith exceptions noted in the audit findings.

Christopher Vela

Auditor

REVIEWED AND APPROVED BY

C. H. Vela

District Local Roads and Streets Engineer

Date: 11-2-11



Illinois Department
of Transportation

Auditor's Comments

VILLAGE OF BURR RIDGE

Audit Report No. 37

Audit Period: Jan. 1, 2010 to Dec. 31, 2010

Purpose of Audit: To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2010

The other receipts to the Motor Fuel Tax Fund were \$3,107.20 received as follows:

Interest 3,107.20

Total received: \$3,107.20

SIGNED Christopher Vela



Fund Balance and Bank Reconciliation

VILLAGE OF BURR RIDGE

Audit Report No. 37

Audit Period Jan. 1, 2010 - Dec. 31, 2010

Date: November 4, 2011

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit	710,948.81	(547,810.53)	163,138.28	
Allotments	284,798.14	0.00	284,798.14	
Total MFT Funds	995,746.95	(547,810.53)	447,936.42	
Approved Authorizations	(311,270.00)	311,270.00	0.00	
Other Receipts		3,107.20	3,107.20	
Total	684,476.95	(233,433.33)	451,043.62	
Disbursements		291,780.00	291,780.00	
Surplus (Credits)	58,257.00	(58,257.00)	0.00	
Unexpended Balance	742,733.95	(583,470.33)	159,263.62	
Bank Reconciliation				
Balance in Fund per Bank Certificate Dec. 31, 2010			160,675.09	
Deduct Outstanding Warrants				
Add Outstanding investments			26,091.90	
Additions				
Subtraction's Due To Other Funds			27,503.37	
Net Balance in Account Dec. 31, 2010			159,263.62	

Certified Correct
Christopher Velg
 Auditor



Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories

VILLAGE OF BURR RIDGE

Audit Period: January 1, 2010 - December 31, 2010

Audit Report No. 37

Section	Balance Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
CONSTRUCTION										
99-00019-00WR	(\$388,760.00)				(388,760.00)			(388,760.00)	\$388,760.00	388,760.00
01-00024-00FP	\$107,875.00				107,875.00			107,875.00	\$322,125.00	322,125.00
02-00025-00RS	\$35,510.00				35,510.00			35,510.00	\$294,490.00	294,490.00
03-00026-00RS	(\$485.00)				(485.00)			(485.00)	\$353,485.00	353,485.00
04-00028-00RS	\$270.00				270.00			270.00	\$313,520.00	313,520.00
05-00030-00RS	(\$301,830.00)				(301,830.00)			(301,830.00)	\$301,830.00	301,830.00
06-00032-00RS	(\$342,125.00)				(342,125.00)			(342,125.00)	\$342,125.00	342,125.00
07-00035-00RS	(\$2,530.00)				(2,530.00)			(2,530.00)	\$333,650.00	333,650.00
08-00038-00RS	\$26,270.00				26,270.00			26,270.00	\$312,750.00	312,750.00
09-00039-00RS	\$314,000.00				314,000.00	291,780.00		22,220.00		291,780.00
10-00042-00RS		\$311,270.00			311,270.00			311,270.00		0.00
MAINTENANCE										
97-00000-00GM	(\$6,939.25)				(6,939.25)			(6,939.25)	\$226,939.25	226,939.25
MAINT. ENG.										
97-00000-00GM	(\$5,519.66)				(5,519.66)			(5,519.66)	\$5,519.66	5,519.66
EARNED INT.										
06-00000-00AC	\$4,655.72				4,655.72			4,655.72		0.00
07-00000-00AC	\$4,419.65				4,419.65			4,419.65		0.00
08-00000-00AC	\$3,631.64				3,631.64			3,631.64		0.00
09-00000-00AC	\$3,746.37				3,746.37			3,746.37		0.00
10-00000-00AC				\$3,107.20	3,107.20			3,107.20		
										0.00
OTHER CAT.										0.00
11-00000-03AC					0.00		9,363.00	(9,363.00)		0.00
11-00000-10AC					0.00		48,894.00	(48,894.00)		0.00
TOTALS	(\$47,810.53)	311,270.00	0.00	3,107.20	(233,433.33)	291,780.00	58,257.00	(583,470.33)	3,195,193.91	3,486,973.91

CASH - MB FINANCIAL
22-0000-10-1000

31,768.98

OUTSTANDING CHECKS:

DATE	CHECK NO	SECTION	PAYEE	ALLOTMENT	INTEREST	INVESTMENT DEBIT	INVESTMENT CREDIT	MAINT	CONSTRUCTION	OTHER	BALANCE
4/30/2010						27,503.37		291,780.00			(260,011.02)
						250,000.00					(232,507.65)
						25,000.00					17,492.35
					(1.70)						42,492.35
					(4.72)						42,490.65
											42,485.93
						50,000.00					92,485.93
						50,000.00					142,485.93
					(9.99)						142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
											142,475.94
TOTALS:				0.00	(16.41)	402,503.37	0.00	291,780.00	0.00	0.00	142,475.94



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

7660 County Line Rd. * Burr Ridge, IL 60527
(630) 654-8181 * Fax (630) 654-8269 * www.burr-ridge.gov

8I
Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

January 27, 2011

Mr. Kurt Verduin
DCEO Grant Management Program
500 E. Monroe St.
Springfield, Illinois 62701

Re: Village of Burr Ridge Grant Appropriation Survey

Dear Mr. Verduin,

It was a pleasure to speak with you via phone about the grant appropriation survey as it relates to the Village of Burr Ridge Capital Program. Attached, please find two original signed documents for your consideration.

Do not hesitate to contact me should you have any questions or desire any additional information.

Sincerely,

Paul D. May, P.E.
Director of Public Works

CE: File



Grant Management Program 01

Grant No. 11-203552

for the

Village of Burr Ridge

Illinois Department of Commerce and Economic Opportunity
500 E. Monroe St.
Springfield, IL 62701

**STATE OF ILLINOIS
DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY**

Notice of Grant Award No. 11-203552

This Grant Agreement (hereinafter referred to as the "Agreement") is entered into between the Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as the "Department" or "DCEO") and **Village of Burr Ridge** (hereinafter referred to as the "Grantee"). Subject to terms and conditions of this Agreement, the Department agrees to provide a Grant in an amount not to exceed **\$100,000.00** to the Grantee.

Subject to the execution of this Agreement by both parties, the Grantee is hereby authorized to incur costs against this Agreement from the beginning date of **01/01/2012** through the ending date of **12/31/2012**, unless otherwise established within Part II Scope of Work. The Grantee hereby agrees to use the Grant Funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms of this Agreement.

This Agreement includes the following sections, all of which are incorporated into and made part of this Agreement:

Parts:

I. Budget

II. Scope of Work

III Grant Fund Control Requirements

IV. Terms and Conditions

V. General Provisions

VI. Certifications

This grant is state funded.

Under penalties of perjury, the undersigned certifies that the name, taxpayer information number and legal status listed below are correct.

Name: Village of Burr Ridge

Taxpayer Identification Number:
SSN/FEIN: 362517422

Legal Status:

<input type="checkbox"/> Individual (01)	<input type="checkbox"/> Estate or Trust (10)
<input type="checkbox"/> Sole Proprietor (02)	<input type="checkbox"/> Pharmacy-Noncorporate (11)
<input type="checkbox"/> Partnership/Legal Corporation (03)	<input type="checkbox"/> Nonresident Alien (13)
<input type="checkbox"/> Corporation (04)	<input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp (15)
<input type="checkbox"/> Not For Profit Corporation (04)	<input type="checkbox"/> Tax Exempt (16)
<input type="checkbox"/> Medical Corporation (06)	<input type="checkbox"/> Limited Liability Company (select applicable tax classification)
<input checked="" type="checkbox"/> Governmental (08)	<input type="checkbox"/> C - Corporation
	<input type="checkbox"/> P - Partnership

GRANTEE:

Village of Burr Ridge

Grantee's execution of this Agreement shall serve as its certification under oath that Grantee has read, understands and agrees to all provisions of this Agreement and that the information contained in the Agreement is true and correct to the best of his/her knowledge, information and belief and that the Grantee shall be bound by the same. Grantee acknowledges that the individual executing this Agreement is authorized to act on the Grantee's behalf. Grantee further acknowledges that the award of Grant Funds under this Agreement is conditioned upon the above certification.

By: _____
(Authorized Signator) Date

Gary A Grasso, Mayor
Name and Title

STATE OF ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: _____
Warren Ribley, Director Date

Grantee Address:

Please indicate any address changes below

7660 S COUNTY LINE RD
Burr Ridge, IL 60527-4722

In processing this grant and related documentation, the Department will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed herein. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to the Department, the Authorized Signatory must either send written notice to the Department indicating the name of the designee or provide notice as set forth immediately following this paragraph. Without such notice, the Department will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated below. If an Authorized Designee(s) appears below, please verify the information and indicate any changes as necessary.

The following are designated as Authorized Designee(s) for the Grantee:

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Signatory Approval: _____

PART I

BUDGET

Cost Category Description	Cost Cat	DCEO Budget Amount	Variance %	Variance Limit
PAVING/CONCRETE/MASONRY	1219	100,000.00	10.00	0.00
Total		\$100,000.00		

BUDGET LINE ITEM DEFINITIONS

The definitions listed below will help to identify allowable costs for each of the budgeted lines in this Agreement. Any costs not specifically named below should be verified to be allowable by the DCEO grant manager prior to incurring the cost.

PAVING/CONCRETE/MASONRY purchase of materials necessary for completion of the project scope such as bituminous pavement; concrete; rock; bricks; blocks; mortar; tuckpointing; etc. including associated labor/installation costs, as identified within the Part II Scope of Work.

Pass-Through Entity or Subgrantor Responsibilities. If Grantee provides any portion of this funding to another entity through a grant agreement or contract, Grantee is considered to be a pass-through entity or subgrantor. Per Section 5.10(M) of the Agreement, Grantee must obtain written approval before it provides any portion of this funding to another entity through a grant agreement or contract. If the Department provides written approval, the Grantee must adhere to the following for any awards or contracts entered into using the Grant Funds listed above:

- (1) Ensure that all subgrant or contractual awards of Grant Funds are made in conformance with the terms of this Agreement specifically including, but not limited to, Sections 3.4 and 3.6 of this Agreement; and
- (2) Ensure subgrantees are aware of the terms and conditions of this grant and abide by them.



85

Date: 07-22-2011

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Re: Planned Maintenance Proposal

Attention: Bradley Carr

Cummins NPower LLC is a premier engine and power generation systems distributor committed to delivering fast and proven solutions to our customers. We are pleased to offer you a Planned Maintenance Proposal for your review and approval. Due to the critical nature of your standby power system, this Agreement was developed based on your specific needs and equipment to ensure maximum performance and reliability.

Benefits of Planned Maintenance

- Improves system reliability.
- Maintenance performed by certified technicians specifically trained in power generation.
- PM customers receive preferred service for unscheduled emergency repairs.
- Creation of a service record for customer equipment.
- Additional maintenance recommendations documented at that time.
- Scheduling managed by Cummins NPower to ensure timely maintenance intervals.
- Eliminates administrative burden, covers equipment from multiple vendors.

Please sign, date and return the enclosed Agreement to our office along with any purchase documentation necessary so we can immediately tend to your servicing needs. Planned Maintenance Agreements are "auto-renewed" annually 30 days prior to the end of your agreement. Should you have any questions or require additional information on this or any other subject relating to your equipment, please feel free to contact me.

We look forward to the opportunity to earn your trust and business.

Sincerely,

Vince India
Planned Maintenance Sales
Direct: 708-482-2880 / Fax: 708-482-2834 / Cell: 708-567-1166
vincent.a.india@cummins.com

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
Village of Burr Ridge 7660 County Line Road Burr Ridge, IL 60527	Contact: Bradley Carr Phone: 630-323-4733 Fax:	Quote Date: 07-22-2011 Quote Expires: 10-20-2011 Quote Number: FP361-000129 Quoted By: Vince India Quote Term: 1 Year

UNIT INFORMATION

Site	Unit Number	Unit Address	City	State	Zip
1	Public Works	451 Commerce	Burr Ridge	IL	60527

Site	Unit Number	Manufacturer	Product Model	Serial Number
1	Public Works	Cummins	80GGHC-3381750 B	K990021629

SERVICE INFORMATION

Site	Unit Number	Year	Service Event	Qty.	Sell Price	Extended Price
1	Public Works	1	Full Service	1	530.70	\$530.70
		1	Inspection	1	335.60	\$335.60



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Contract Notes:

Quote #1 (1 Year)

This quote consists of (2) site visits per year on the equipment identified herein, (1) full service and (1) inspection. Oil sampling included.

Standard Agreement Amount: \$866.30

Proposal Total: \$866.30

Customer Approval _____

Signature: _____

Date: ____/____/____

Cummins NPower LLC _____

Signature: _____

Date: ____/____/____



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

A Planned Maintenance Agreement by:

Cummins NPower LLC

Vince India
7145 Santa Fe Drive
Hodgkins, IL 60525
Direct: 708-482-2880 / Fax: 708-482-2834 / Cell: 708-567-1166
vincent.a.india@cummins.com

Proposal for: Village of Burr Ridge **Agreement offered is valid for acceptance until 10-20-2011**

AGREEMENT TERMS AND CONDITIONS

This Planned Maintenance Agreement is entered into between Cummins NPower LLC ("CNP LLC") and you, the "Customer" to perform maintenance service on the equipment listed in the Equipment Section of this Agreement. The equipment and/or services included in this quotation are as detailed on the Planned Maintenance Agreement. No other work, materials, or activities are included in this Agreement unless agreed to in supplemental documentation. If additional work or materials are required outside the scope of this Agreement, our technicians will advise the Customer of these requirements before any work is initiated. Any additional work performed will be done at the Customer's approval, and then billed at CNP LLC rates for parts, labor, and other costs. The equipment will be inspected and serviced during normal business hours (unless otherwise agreed by CNP LLC and the Customer) each year this Agreement is in effect. Customer may not assign this Agreement without the prior written consent of CNP LLC. This Agreement has a length of term equal to the timeframe specified on the Quotation/Agreement and will automatically renew at the end of each term for a period of time equal to the original term unless either party gives (30) days prior written notice before the end of the then current term.

COVERAGES AND LIMITATIONS

CNP LLC warrants and agrees that all parts and materials shall be new and suitable for the use intended. For any parts manufactured by Cummins Inc. (CMI) or its subsidiaries, the only warranty that applies is the written Limited Warranty provided by CMI for that part. Limited Warranties may apply for select parts provided by third party manufacturers only to the extent as defined in writing by the third party component manufacturer's warranty, if any. The sole remedy is the repair or replacement of the affected part by CNP LLC's discretion. NO OTHER WARRANTIES APPLY, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL CNP LLC BE LIABLE FOR LOSS OF PROFITS OR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES CAUSED BY PRODUCTS OR SERVICES THAT WE SUPPLY, OR FOR ANY OTHER REASON, WHETHER ARISING OUT OF POSSIBILITY OR LIKELIHOOD OF POTENTIAL LOSS OR DAMAGE.

CNP LLC is not responsible for any expenses for damages, including materials or labor, to repair damage caused by abuse, accident, theft, acts of third party, operation of equipment in a manner outside of the operations recommendation of CNP LLC for such equipment, or force of nature, or if repairs or servicing are performed by a party other than CNP LLC. CNP LLC shall not be responsible for failure to render service or repairs for causes beyond its control, including strikes and labor disputes.

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com



Date: 07-22-2011

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Re: Planned Maintenance Proposal

Attention: Bradley Carr

Cummins NPower LLC is a premier engine and power generation systems distributor committed to delivering fast and proven solutions to our customers. We are pleased to offer you a Planned Maintenance Proposal for your review and approval. Due to the critical nature of your standby power system, this Agreement was developed based on your specific needs and equipment to ensure maximum performance and reliability.

Benefits of Planned Maintenance

- Improves system reliability.
- Maintenance performed by certified technicians specifically trained in power generation.
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- Creation of a service record for customer equipment.
- Additional maintenance recommendations documented at that time.
- Scheduling managed by Cummins NPower to ensure timely maintenance intervals.
- Eliminates administrative burden, covers equipment from multiple vendors.

Please sign, date and return the enclosed Agreement to our office along with any purchase documentation necessary so we can immediately tend to your servicing needs. Planned Maintenance Agreements are "auto-renewed" annually 30 days prior to the end of your agreement. Should you have any questions or require additional information on this or any other subject relating to your equipment, please feel free to contact me.

We look forward to the opportunity to earn your trust and business.

Sincerely,

Vince India
Planned Maintenance Sales
Direct: 708-482-2880 / Fax: 708-482-2834 / Cell: 708-567-1166
vincent.a.india@cummins.com

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
Village of Burr Ridge 7660 County Line Road Burr Ridge, IL 60527	Contact: Bradley Carr Phone: 630-323-4733 Fax:	Quote Date: 07-22-2011 Quote Expires: 10-20-2011 Quote Number: FP361-000131 Quoted By: Vince India Quote Term:

UNIT INFORMATION

Site	Unit Number	Unit Address	City	State	Zip
1	Police Department	7700 County Line Road	Burr Ridge	IL	60527

Site	Unit Number	Manufacturer	Product Model	Serial Number
1	Police Department	Cummins	450GFGA/GTA28	25344572 BA09B1

SERVICE INFORMATION

Site	Unit Number	Year	Service Event	Qty.	Sell Price	Extended Price
1	Police Department	1	Full Service	1	1,120.00	\$1,120.00
		1	Inspection	21	470.00	\$1,410.00



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Contract Notes:

Quote #3 (1 Year)

This quote consists of (4) site visits per year on the equipment identified herein, (1) full service and (3) inspections. Oil sampling included.

Standard Agreement Amount: \$2,530.00

Proposal Total: \$2,530.00

Customer Approval _____

Signature: _____

Date: ____/____/____

Cummins NPower LLC _____

Signature: _____

Date: ____/____/____



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

A Planned Maintenance Agreement by:

Cummins NPower LLC

Vince India

7145 Santa Fe Drive

Hodgkins, IL 60525

Direct: 708-482-2880 / Fax: 708-482-2834 / Cell: 708-567-1166

vincent.a.india@cummins.com

Proposal for: Village of Burr Ridge

Agreement offered is valid for acceptance until 10-20-2011

AGREEMENT TERMS AND CONDITIONS

This Planned Maintenance Agreement is entered into between Cummins NPower LLC ("CNP LLC") and you, the "Customer" to perform maintenance service on the equipment listed in the Equipment Section of this Agreement. The equipment and/or services included in this quotation are as detailed on the Planned Maintenance Agreement. No other work, materials, or activities are included in this Agreement unless agreed to in supplemental documentation. If additional work or materials are required outside the scope of this Agreement, our technicians will advise the Customer of these requirements before any work is initiated. Any additional work performed will be done at the Customer's approval, and then billed at CNP LLC rates for parts, labor, and other costs. The equipment will be inspected and serviced during normal business hours (unless otherwise agreed by CNP LLC and the Customer) each year this Agreement is in effect. Customer may not assign this Agreement without the prior written consent of CNP LLC. This Agreement has a length of term equal to the timeframe specified on the Quotation/Agreement and will automatically renew at the end of each term for a period of time equal to the original term unless either party gives (30) days prior written notice before the end of the then current term.

COVERAGES AND LIMITATIONS

CNP LLC warrants and agrees that all parts and materials shall be new and suitable for the use intended. For any parts manufactured by Cummins Inc. (CMI) or its subsidiaries, the only warranty that applies is the written Limited Warranty provided by CMI for that part. Limited Warranties may apply for select parts provided by third party manufacturers only to the extent as defined in writing by the third party component manufacturer's warranty, if any. The sole remedy is the repair or replacement of the affected part by CNP LLC's discretion. NO OTHER WARRANTIES APPLY, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL CNP LLC BE LIABLE FOR LOSS OF PROFITS OR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES CAUSED BY PRODUCTS OR SERVICES THAT WE SUPPLY, OR FOR ANY OTHER REASON, WHETHER ARISING OUT OF POSSIBILITY OR LIKELIHOOD OF POTENTIAL LOSS OR DAMAGE.

CNP LLC is not responsible for any expenses for damages, including materials or labor, to repair damage caused by abuse, accident, theft, acts of third party, operation of equipment in a manner outside of the operations recommendation of CNP LLC for such equipment, or force of nature, or if repairs or servicing are performed by a party other than CNP LLC. CNP LLC shall not be responsible for failure to render service or repairs for causes beyond its control, including strikes and labor disputes.

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com



Date: 07-22-2011

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527

Re: Planned Maintenance Proposal

Attention: Bradley Carr

Cummins NPower LLC is a premier engine and power generation systems distributor committed to delivering fast and proven solutions to our customers. We are pleased to offer you a Planned Maintenance Proposal for your review and approval. Due to the critical nature of your standby power system, this Agreement was developed based on your specific needs and equipment to ensure maximum performance and reliability.

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- Eliminates administrative burden, covers equipment from multiple vendors.

Please sign, date and return the enclosed Agreement to our office along with any purchase documentation necessary so we can immediately tend to your servicing needs. Planned Maintenance Agreements are "auto-renewed" annually 30 days prior to the end of your agreement. Should you have any questions or require additional information on this or any other subject relating to your equipment, please feel free to contact me.

We look forward to the opportunity to earn your trust and business.

Sincerely,

Vince India
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vincent.a.india@cummins.com

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
Village of Burr Ridge 7660 County Line Road Burr Ridge, IL 60527	Contact: Bradley Carr Phone: 630-323-4733 Fax:	Quote Date: 07-22-2011 Quote Expires: 10-20-2011 Quote Number: FP361-000130 Quoted By: Vince India Quote Term: 1 Year

UNIT INFORMATION

Site	Unit Number	Unit Address	City	State	Zip
1	Village Hall	7660 County Lind Road	Burr Ridge	IL	60527

Site	Unit Number	Manufacturer	Product Model	Serial Number
1	Village Hall	Cummins	100GGHD-3382060 B	K990021245

SERVICE INFORMATION

Site	Unit Number	Year	Service Event	Qty.	Sell Price	Extended Price
1	Village Hall	1	Full Service	1	530.70	\$530.70
		1	Inspection	1	335.60	\$335.60



Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

Contract Notes:

Quote #2 (1 Year)

This quote consists of (2) site visits per year on the equipment identified herein, (1) full service and (1) inspection. Oil sampling included.

Standard Agreement Amount: \$866.30

Proposal Total: \$866.30

Customer Approval _____

Signature: _____

Date: ____/____/____

Cummins NPower LLC _____

Signature: _____

Date: ____/____/____



NPower

Chicago Branch
7145 Santa Fe Drive
Hodgkins, IL 60525
708-579-9222

PLANNED MAINTENANCE AGREEMENT

A Planned Maintenance Agreement by:

Cummins NPower LLC

Vince India

7145 Santa Fe Drive

Hodgkins, IL 60525

Direct: 708-482-2880 / Fax: 708-482-2834 / Cell: 708-567-1166

vincent.a.india@cummins.com

Proposal for: Village of Burr Ridge

Agreement offered is valid for acceptance until 10-20-2011

AGREEMENT TERMS AND CONDITIONS

This Planned Maintenance Agreement is entered into between Cummins NPower LLC ("CNP LLC") and you, the "Customer" to perform maintenance service on the equipment listed in the Equipment Section of this Agreement. The equipment and/or services included in this quotation are as detailed on the Planned Maintenance Agreement. No other work, materials, or activities are included in this Agreement unless agreed to in supplemental documentation. If additional work or materials are required outside the scope of this Agreement, our technicians will advise the Customer of these requirements before any work is initiated. Any additional work performed will be done at the Customer's approval, and then billed at CNP LLC rates for parts, labor, and other costs. The equipment will be inspected and serviced during normal business hours (unless otherwise agreed by CNP LLC and the Customer) each year this Agreement is in effect. Customer may not assign this Agreement without the prior written consent of CNP LLC. This Agreement has a length of term equal to the timeframe specified on the Quotation/Agreement and will automatically renew at the end of each term for a period of time equal to the original term unless either party gives (30) days prior written notice before the end of the then current term.

COVERAGES AND LIMITATIONS

CNP LLC warrants and agrees that all parts and materials shall be new and suitable for the use intended. For any parts manufactured by Cummins Inc. (CMI) or its subsidiaries, the only warranty that applies is the written Limited Warranty provided by CMI for that part. Limited Warranties may apply for select parts provided by third party manufacturers only to the extent as defined in writing by the third party component manufacturer's warranty, if any. The sole remedy is the repair or replacement of the affected part by CNP LLC's discretion. NO OTHER WARRANTIES APPLY, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL CNP LLC BE LIABLE FOR LOSS OF PROFITS OR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES CAUSED BY PRODUCTS OR SERVICES THAT WE SUPPLY, OR FOR ANY OTHER REASON, WHETHER ARISING OUT OF POSSIBILITY OR LIKELIHOOD OF POTENTIAL LOSS OR DAMAGE.

CNP LLC is not responsible for any expenses for damages, including materials or labor, to repair damage caused by abuse, accident, theft, acts of third party, operation of equipment in a manner outside of the operations recommendation of CNP LLC for such equipment, or force of nature, or if repairs or servicing are performed by a party other than CNP LLC. CNP LLC shall not be responsible for failure to render service or repairs for causes beyond its control, including strikes and labor disputes.

Cummins NPower LLC
1600 Buerkle Road
White Bear Lake, MN 55110
Phone 651 636 1000
npower.cummins.com

8K
RETURN WITH BID**CONTRACTOR'S BID PROPOSAL**

SUBMITTED BY:

LANDWORKS Custom, LTD.

Name of Company

In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein and that the proposal is made without collusion with any other person, firm or corporation. All bidders, in order for the Village to open their proposal, must execute the "Compliance Affidavit" included herein.

The undersigned understands and agrees that if this proposal is accepted, the undersigned is to furnish and provide all necessary machinery, tools, apparatus, labor and other means of construction; and to do all of the Work and furnish all of the materials specified in the contract in the manner and at the time therein prescribed, and in accordance with the requirements set forth.

EXAMINATION OF CONTRACT DOCUMENTS AND SITE: The undersigned hereby certifies that he has examined the site(s) to familiarize himself with the conditions that might in any way affect cost, and that he has examined the contract and specifications.

LUMP SUM CONTRACT: The undersigned submits herewith the PROPOSED PRICE covering the Work to be performed under this contract; including proposals for BASE BID, OPTION BID 1, OPTION BID 2, and OPTION BID 3. The undersigned understands that this is a LUMP SUM contract, and payment will be provided based upon fulfillment of the Contract obligations in full conformance with the Contract Specifications. The Contractor may submit invoices no more frequently than once each month.

TERM & COMMENCEMENT: The undersigned agrees to commence the Work under this proposal not later than April 15, 2012. The undersigned understands that this contract will be effective for a two (2) year term, commencing on April 1 2012, and terminating on November 1, 2013. No annual inflation or escalation factor will be permitted during the term of this contract.

BID BOND REQUIRED: In accordance with the requirements of this contract, there is deposited herewith a cashier's check, certified check, or bidder's bond for five percent (5%) of the total price, which under the terms set forth entitles the undersigned to submit a proposal on said Work.

SIGNATURE OF BIDDER:

Signature of President/Owner

PRESIDENT
Title

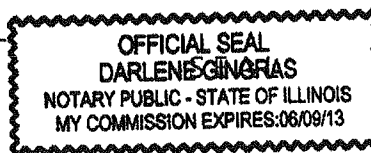
BUSINESS ADDRESS:

751 N. Bolingbrook Dr. #17

Bolingbrook, IL 60440

ATTEST:

NOTARY PUBLIC





RETURN WITH BID

BASE BID PROPOSAL (MEDIANS & GATEWAYS)

The base bid will consist of maintenance of all existing shrubs and perennials; the planting and maintenance of annuals, and incidental mowing, at all Medians, Primary Gateways, and Secondary Gateways as described in Appendix A. This contract will be effective for a two (2) year term, commencing on April 1, 2012, and terminating on November 1, 2013. No annual inflation or escalation factor will be permitted. The price as listed following, is the price, per season, for landscape maintenance.

BASE LANDSCAPE MAINTENANCE SERVICES, PER SEASON: \$ 33,818 - Lump Sum

OPTION 1 - BID PROPOSAL (I-55 INTERCHANGE MOWING)

Option Bid 1 will consist of the monthly mowing and general maintenance of the entrance and exit ramps along the I-55/County Line Road cloverleaf intersection, as specified in Appendix B. This contract will be effective for a two (2) year term, commencing on April 1, 2012, and terminating on November 1, 2013. No annual inflation or escalation factor will be permitted. The price as listed following, is the price, per season, for mowing services.

OPTION BID 1, I-55 MOWING SERVICES, PER SEASON: \$ 3,199 - Lump Sum

OPTION 2 - BID PROPOSAL ("FOUR CORNERS")

Option Bid 2 will consist of maintenance of additional landscaped areas at the four corners of Burr Ridge Parkway and County Line Road, as well as mowing of the east and west sides of County Line Road between Burr Ridge Parkway and I-55. All landscape maintenance work under Option Bid 2 will be expected to comply with the General Provisions and Specifications of this contract as applicable to both the Base Bid and Option Bid 2.

This contract will be effective for a two (2) year term, commencing on April 1, 2012 and terminating on November 1, 2013. No annual inflation or escalation factor will be permitted. The price as listed following, is the price per season for the specified services.

OPTION BID 2, LANDSCAPE MAINT. SERVICES, PER SEASON: \$ 6,260 - Lump Sum

**OPTION 3 - BID PROPOSAL (REQUESTS FOR ADDITIONAL WORK)**

Option Bid 3 will consist of an agreement to provide additional services, such as the supplementation or replacement of annuals, as periodically requested by the Village. This work will be based upon actual costs, plus a fee arrangement. Each contractor must submit their labor cost schedule for the 2012 season, and a proposed fee (as a percentage markup) for both labor and material. This contract will be effective for a two (2) year term, commencing on April 1, 2012, and terminating on November 1, 2013. No annual inflation or escalation factor will be permitted. The price as listed following, is the price, per season, for mowing services.

☒ I have attached my labor cost schedule hereto, and it is considered an integral component of this bid proposal.

INVOICED LABOR COSTS WILL EQUAL: actual labor costs plus 35 Percent
INVOICED MATERIAL COSTS WILL EQUAL: actual material costs plus 18 Percent

SUMMARY BID PROPOSAL

The Bid Proposal, hereby submitted, includes the following:

Base Bid Proposal:	\$ <u>32,810</u>	Lump Sum
Option 1 - Bid Proposal:	\$ <u>3,199</u>	Lump Sum
Option 2 - Bid Proposal (per season):	\$ <u>6,260</u>	Lump Sum
TOTAL Annual Fixed Cost:	\$ <u>43,277</u>	Lump Sum

COSTS FOR ADDITIONAL WORK:

Option 3 - Bid Proposal:	Labor Overhead: <u>35</u> %
	Material Overhead: <u>35</u> %



Landscape Architects
& Contractors

751 North Bolingbrook
Drive
Link 17
Bolingbrook, Illinois 60440

tel 630.759.8200
fax 630.679.1358

STATEMENT OF QUALIFICATIONS

Re: Village of Burr Ridge Landscape Maintenance Contract Proposal

To whom it may concern:

I am hereby submitting a qualification statement for your review. I hope your review deems us worthy to be awarded the bid for the Village of Burr Ridge Landscape Maintenance Contract.

The sampling of our list of successful projects contained herein will display that we are qualified to be the successful bidder for your project. Our dedicated labor force contains experienced landscape professionals with more than fifteen years experience in the field. Additionally, I am a licensed Landscape Architect in Illinois with 34 years experience. Our director of maintenance has 20 years experience with a degree in horticulture and landscape design. Our other project managers are either licensed landscape architects or certified landscape technicians will help ensure our service will conform to the project plans and specifications and exceed expectations.

I hereby submit that Landworks Custom Ltd. has not been involved in any litigation or bond forfeitures.

Landworks Custom Ltd. is primarily the maintenance arm of our design build construction company. Our responsibilities on site developments incorporate general contracting; planting and landscape maintenance; installation of site development features composed of but not limited to the following: specialty paving, lighting, specialized soils, earthwork, site furniture, signage and entry monuments, retaining walls, irrigation, concrete, asphalt, water features, sport field facilities, structures, masonry, fencing and ornamental iron work.

We have over 34 years of experience in the landscape industry in northeastern Illinois. We are also professional Landscape Architects. Our main goal in working with our clients is to establish and build a long lasting relationship in which we build the landscape environment that meets our client's goals within budget and schedule. We are interested in furthering our profession and providing only high quality installation.

Landworks provides competent supervision, quality material and care in the work we perform. We have the technical ability in our crews and staff to perform all maintenance and installation needs. Our project supervision will ensure your goals, specifications and aesthetic are met.

Our landscape architecture experience has proven to be an asset to our landscape maintenance clients and their representatives alike. We provide a high level of project understanding and attention to project needs. We understand seasonal scheduling and the necessity of providing service in a timely manner that result in a successful landscape.

Our experience in landscape architecture and construction helps us to identify pitfalls in the landscape maintenance process. Through our expertise we can provide a client with guidance on which they can rely to make sound decisions.

The following references will display for your review and approval our qualifications, experience and capabilities.

Thank you for the opportunity to submit our qualifications.
Respectfully submitted,

LANDWORKS CUSTOM, LTD.


Joseph A. Pizzuto
President

REFERENCES - No stop notice claims

Project & Address

School Dist 62

Gower Middle School, Burr Ridge and Gower West, Willowbrook Reference: Mr. Steve Griesbach
Superintendent - 630.986.5383

Awarded 2009

Turf, shrubs, trees, perennials, plus soccer fields and ball fields

Mowing, edging, spring and fall bed maintenance, enhancements

3-5 man crew w/foreman, enclosed 20 ft trailer, 72" riders, 42" standers, 21" push mower, small equipment including line trimmer, power edger, power hedger, back pack blower, sidewalk edger, hand tools including, spades, rakes, etc.

Seasonal total approximately \$ 16,000-\$20,000

Project & Address

Grande Reserve and Grande Reserve North

Rt 34 & American Way, Mill Rd & Kennedy, Yorkville Reference: Ms. Mary Seego - 630.633.5613.

Awarded 2006

105 acres of turf, 2.5 acres beds, 2300 sq ft annual beds, plus 12 ponds, Clubhouse w/ 3 pools and 32 planters, over 2900 trees, 4700 shrubs, and 4 multi-family sections with an additional 20 acres of turf, shrub and perennial beds.

Mowing, edging, fertilizing, pruning, weeding, deadheading, enhancements, field mowing

12-15 man crew w/ foreman, enclosed 20 ft trailers, 72" riders, 60" riders, 48" standers, 42" walk behind, 21" push mower, small equipment including line trimmer, power edger, power hedger, back pack blower, sidewalk edger, hand tools including, spades, rakes, etc. and tractor w/flail mower

Seasonal total approximately \$ 200,000-\$295,000

Project & Address

UPS

1 UPS Way, Hodgkins Reference: Mr. Neon Chapman Facilities Manager - 708.387.4210

Awarded 2009

60 acres turf plus 230 trees, shrub and perennial beds, raised planters

Mowing, edging, fertilizing, pruning, weeding, deadheading, enhancements

8-12 man crew w/ foreman, enclosed 20 ft trailers, 72" riders, 60" riders, 48" standers, 21" push mower, small equipment including line trimmer, power edger, power hedger, back pack blower, sidewalk edger, hand tools including, spades, rakes, etc.

Seasonal total approximately \$ 70,000-\$100,000

Project & Address:

Oak Tree Towers

1120 Warren Ave, Downers Grove Reference: Ms. Debbie Wendell - 630.964.6600

Awarded 2005

2 acres turf plus 1 bed acre, shrub and perennial beds, raised planters

Mowing, edging, fertilizing, pruning, weeding, deadheading, enhancements

Seasonal total approximately \$ 8,000-\$12,000

3-5 man crew w/foreman, enclosed 20 ft trailer, 42" standers, 42" walk behind, 21" push mower, small equipment including line trimmer, power edger, power hedger, back-pack blower, sidewalk edger, hand tools including, spades, rakes, etc.



Maintain

At Landworks proper maintenance of your landscape investment can mean the difference between flourishing and failure. Our professional approach and commitment to quality will ensure the enduring beauty of your outdoor space.

Following construction of your project, Landworks offers continued attention to your site through ongoing maintenance. Maintenance is provided as a separate contract or part of the construction contract as it is in our interest to maintain our installations and protect your investment.

To ensure the long-lasting beauty of your property, our experienced, dedicated staff will care for it using only the best materials. Trees and shrubs will be properly trimmed, beds edged and mulched and lawns mowed to provide a pleasing, well-maintained site and beautiful environment.

Our services include:

- Lawn mowing, fertilization and weed control
- Pruning shrubs and trees
- Snow removal
- Annual flower rotation
- Holiday decoration
- Site clean-up
- Goose control
- Integrated pest management
- Mulch installation

Contact Landworks to learn more about our maintenance services. We want to connect with you to achieve success.



"Landworks' maintenance staff is dependable, highly professional and continually proves their commitment to preserving my landscaping."
Debbie Wendell, Property Manager, Downers Grove, IL

Landworks provides complete landscape design and maintenance solutions to develop landscape solutions that stand the test of time.

Landworks Custom Ltd.
251 North Bolingbrook Drive, Suite 100
Bolingbrook, Illinois 60440

630.759.8200 fax
630.912.8201 fax
630.679.1358 fax
www.landworkslimited.com

Build

From concept through final plans and installation, the Landworks team has worked with many top architects, builders and public agencies. Our team can collaborate to meet tight deadlines while managing costs and quality. Regardless of the type of project, our construction crews have the experience and talent required to help complete your project.

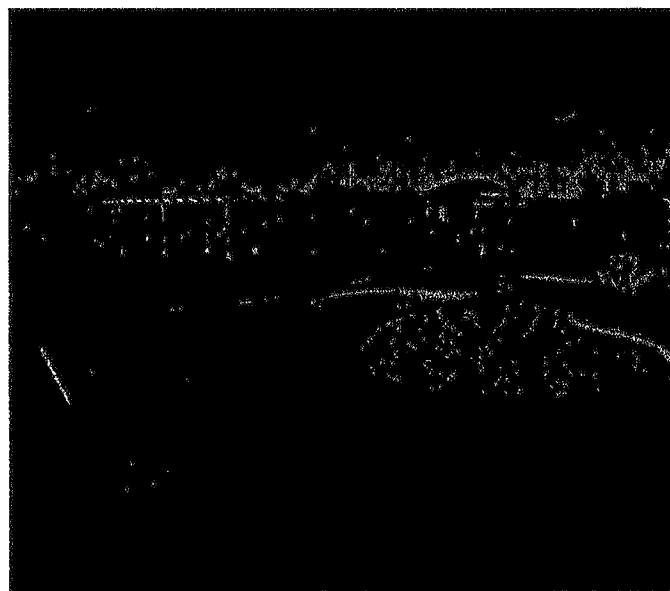
Our services include:

- Commercial
- Residential
- Public Works

Landworks has a history of design/build construction but can collaborate with outside designers and Landscape Architects in a build-only capacity. Landworks consists of fully equipped, knowledgeable and certified landscape technician construction crews. Their professional skill and expertise will exceed your expectations during the installation phase of your landscape. We also offer a warranty to guarantee our landscape installations.

Why should you use Landworks?

- We have the ability to complete projects in an efficient and organized manner.
- Our employees are experienced and dedicated.
- We are committed to understanding each project site completely.
- We have a proven commitment to excellence.
- Our client relationships are based on communication and trust.
- We have the know-how with over 31 years of experience in the landscape industry.



"Landworks teamed up with my designer to create a great landscape. Their ability to pool resources and work as an effective and seamless team was quite impressive."

Homeowner, Hinsdale, IL

Landworks weighs context, aesthetics, budget and maintenance when developing landscape solutions that stand the test of time.

Landworks Ltd.
751 North Rollinbrook Drive, Unit 47
Rollinbrook, Illinois 60440

630/759-8200 (tel)
866-912-8201 (toll free)
630/679-4358 (fax)
www.landworkslimited.com



Design

At Landworks Limited, we believe that landscape design should leave a positive impression on you, our client, as well as the environment and those who experience our work. Equally adept at commercial and residential projects, Landworks weighs context, aesthetics, budget and maintenance when developing landscape solutions that stand the test of time.

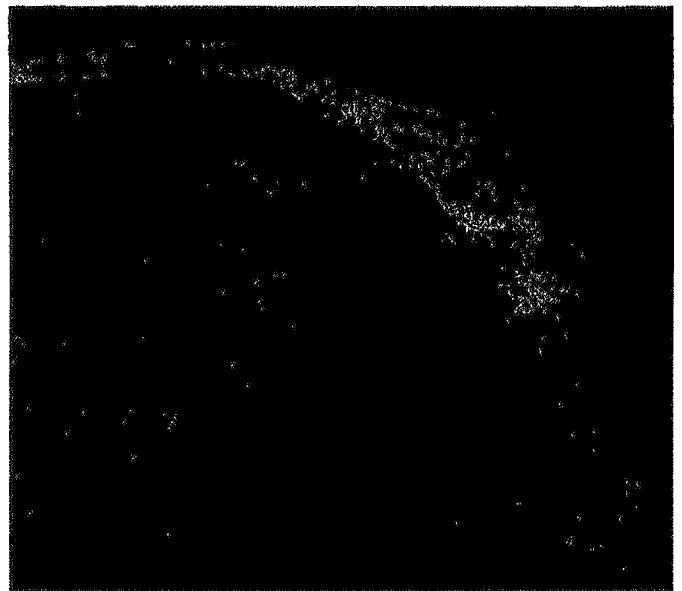
Why should you choose Landworks?

- Our staff is a highly trained team of professionals.
- We have the ability to address all site landscape issues.
- We strive to communicate with our clients to understand their needs.
- We are committed to quality in all our design and construction processes.

Our ability to work with our clients from inception to construction of the project sets us apart from our competitors. Regardless of the type of project, our licensed Landscape Architects have the experience and talent required to help complete your project. Our superior designs will ensure your property makes an affirmative statement.

- Commercial
- Residential
- Public Works

At Landworks, we believe inspired site development helps connect people to the outside world. Whether you are a commercial developer, a park district or a homebuilder, contact Landworks for your next landscape project.



"At Landworks we endeavor to establish a mutual understanding with our clients. This enables us to design useful, diverse and logical landscapes that are responsive to client goals."

Joe Pizzuto, President

At Landworks we want to collaborate with you our clients to achieve success.

Landworks Ltd.
750 North Bolinbrook Drive, Unit 10
Bolingbrook, Illinois 60440

630/769-8200 fax
630/912-8201 fax
630/679-1358 fax
www.landworkslimited.com



The Landworks family of companies includes landscape maintenance, design and construction. Landworks Ltd. is our landscape construction company. Landworks Custom Limited is the maintenance arm. We have over 32 years of experience in the landscape industry and are also professional Landscape Architects. Our goal in working with our clients is to provide quality landscape services. We work to establish a long lasting relationship with our clients by our attention to detail, execution, and communication. Our goal is to exceed our client's expectations.

We have the technical ability, experience, project supervision, and focus on customer service to ensure your landscape needs are met with full satisfaction.

Landworks was established as a design/build/ firm. We also offer design only services.

Our background in landscape design and construction helps us to identify pitfalls in the landscape construction process and ongoing maintenance. Through our expertise we can provide a client with guidance on which they can rely to make sound decisions. Additionally, you can rely on us to provide high quality work and get the job completed on schedule.

CONSTRUCTION

We have a history of design/build construction but also work in a capacity where a design is provided by a qualified designer or Landscape Architect and we then serve only in a build capacity. Landworks consists of fully equipped, knowledgeable and certified landscape technician construction crews. Their professional skill and expertise will exceed your expectations during the installation phase of your landscape.

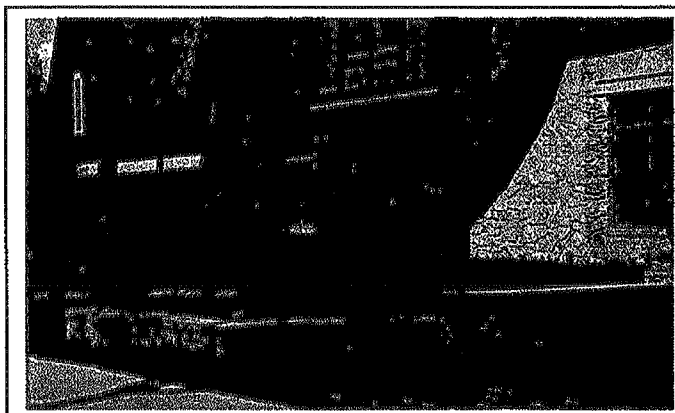
MAINTENANCE

Once your landscape construction is complete, Landworks will provide landscape maintenance. To ensure the long lasting beauty of your property, our staff will care for it using only the best materials. Trees and shrubs will be properly trimmed, beds weeded and mulched and lawns mowed to provide a pleasing well maintained site and beautiful environment.



MULTI-FAMILY AND COMMERCIAL PROJECTS

Landworks Landscape Architects have collectively designed over 400 multi-family developments throughout the Chicago land area.



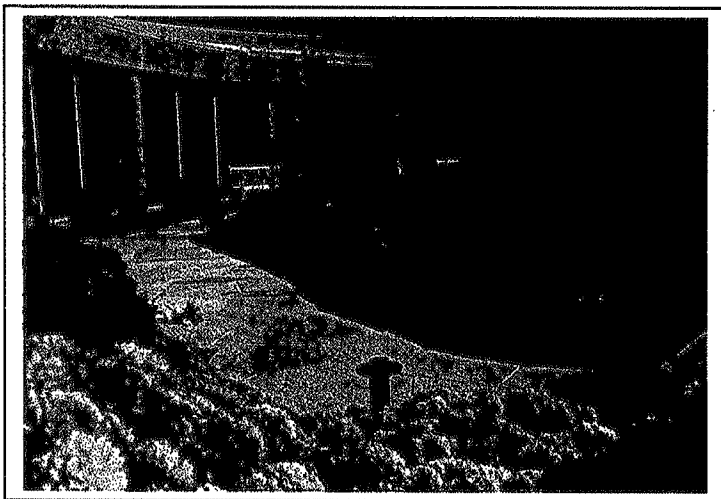
From concept through final plans and installation, the Landworks team has worked with many of the top architects, builders and public agencies in Illinois. A colorful, elegant design, efficient use of the subject site and low maintenance, are all earmarks of a Landworks design.



From upscale shopping plazas to multi-family developments, office parks, churches and libraries, Landwork's staff has many years experience in all facets of commercial landscape design/build and maintenance.

PUBLIC WORKS

The design and construction of many public space and recreation areas have been completed by Landworks. From the improvement of 39 Chicago City Play-Lots, to the construction and renovation of parks in Du Page and Cook counties, and the construction of sports facilities, the staff at Landworks enjoys the opportunity to improve the area's public environment.



Administration

Our professional staff is always available to assist you with any concerns and provide you with the very best in customer service.



Landscape Architects
& Contractors

751 North Bolingbrook Drive
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OVERVIEW

At Landworks we strive to meet and exceed our client's expectations, be an industry leader in quality, technology and service innovation and provide a full-range of cost effective solutions for our clients.

Our Operational Priorities are to design our systems to meet the needs of our clients and operate with the highest efficiency, while working with our clients to create and sustain value through their landscape.

We train and retain employees capable of executing our mission, and reward and promote superior performance.

Landworks Account Managers are highly trained individuals who are responsible for client interaction to ensure satisfaction, assisting with client budgets, adhering to contract specifications, enhancement proposals, service line management, crew scheduling, coordinating all repairs.

Our on-site crew leaders are directly responsible for their crews and report directly to the Account Manager. Account Managers report directly to the President.

The Landworks family of companies includes landscape maintenance, design and construction. Landworks Ltd. is our landscape construction company. Landworks Custom Limited is the maintenance arm. We have over 32 years of experience in the landscape industry and are also professional Landscape Architects. Our goal in working with our clients is to provide quality landscape services. We work to establish a long lasting relationship with our clients by our attention to detail, execution, and communication. Our goal is to exceed our client's expectations.

TRAINING AND SAFETY

Landworks Custom Limited training provides our employees with the knowledge and tools to deliver outstanding service in operations, horticulture, crew management, and customer care. As a company we know that highly trained employees provide outstanding customer service. We believe in continuous training of our employees. This training contributes to improved morale and retention. Many of our employees have been with the company for over 10 years. Landworks provides a safe work environment. We place the highest level of value on the health and welfare of our employees. Monthly meetings are held to review accidents and determine proactive training for further prevention. We provide training to insure our employees have the tools to perform in a safe and productive manner.

Our account managers are trained in all aspects of landscape maintenance operations, horticulture, and customer service.

Landworks Custom Limited has always been an equal opportunity employer. Our company complies with all requirements of the law governing Equal Opportunity and Affirmative Action. No employee or applicant for employment is discriminated against on the basis of race, color, religion, sex, national origin, age, disability, veteran status or disabled veteran status.

Landworks has successfully passed all Immigration and Naturalization inspections and Department of Labor review and audits.

VILLAGE OF BURR RIDGE

8L

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 01/23/12

PAYMENT DATE: 01/24/12

FISCAL 11-12

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund	1634.06	127,024.78	128,658.84
21	E-911 Fund		2,709.44	2,709.44
31	Capital Improvements Fund		9,752.64	9,752.64
32	Sidewalks/Pathway Fund		1,560.00	1,560.00
51	Water Fund		25,889.03	25,889.03
52	Sewer Fund		2,354.51	2,354.51
61	Information Technology Fund		4,326.41	4,326.41
TOTAL ALL FUNDS		<u>\$1,634.06</u>	<u>\$173,616.81</u>	<u>\$175,250.87</u>

PAYROLL

FOR PAY PERIOD ENDING JANUARY 7, 2012

	TOTAL PAYROLL
Legislation	
Administration	14,271.02
Community Development	9,000.26
Finance	7,619.51
Police	120,053.98
Public Works	18,945.35
Water	21,727.65
Sewer	6,790.84
IT Fund	
TOTAL	<u>\$198,408.61</u>
GRAND TOTAL	<u>\$373,659.48</u>

POST DATES 01/11/2012 - 01/23/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-40-4042	Breakfast reception/Grasso-Dec11	CitiBusiness Card	01/02/12	508229001627/Jan12	20.00
10-1010-50-5015	Ordinance prosecution-Dec'11	Linda S. Pieczynski	12/31/11	5366	952.00
10-1010-50-5020	VH remodel prof. srvc-Jan'12	Interior Environments In	01/03/12	BRVH0112	3,167.90
10-1010-50-5020	VH remodel prof. srvc-Jan'12	Interior Environments In	01/04/12	BRVH0212	991.25
10-1010-50-5025	Electric Aggregation letter to	Postmaster	01/09/12	01-9-12 LETTERS	1,634.06
10-1010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.06
10-1010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	1.13
10-1010-50-5040	Elec aggregation ltr to residen	Minuteman Press	01/09/12	43548	2,400.00
10-1010-60-6010	Misc. operating supls-Dec'11	Runco Office Supply	12/20/11	5527/498675-0	11.99
10-1010-80-8010	Misc chgs/fees-Dec11	CitiBusiness Card	01/02/12	508229001627/Jan12	32.71
10-1010-80-8010	Jingle/Wingle arrangement-2/Nov	Vince's Flowers & Landsc	11/19/11	111911	60.00
10-1010-80-8035	Misc. office supls-Dec'11	Runco Office Supply	12/20/11	5527/498675-0	7.83
Total For Dept 1010 Boards & Commissions					9,278.93
Dept 2010 Administration					
10-2010-40-4040	Hinsdl Rotary Clb dues	Hinsdale Rotary Club-	01/06/12	Jan2012	85.00
10-2010-40-4042	IPBC lunch exp reimb/Popp-Jan'1	Barbara Popp	01/04/12	Jan2012	132.89
10-2010-40-4042	Hinsdl Rotary Clb exp	Hinsdale Rotary Club-	01/06/12	Jan2012	225.00
10-2010-40-4042	IPELRA seminar/Scheiner-Feb'12	Illinois Public Employee	01/04/12	Jan2012	160.00
10-2010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.40
10-2010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	7.37
Total For Dept 2010 Administration					610.66
Dept 3010 Community Development					
10-3010-50-5020	Forestry/220 Shore Dr-reimb/Dec	Urban Forest Management	12/15/11	111120	270.00
10-3010-50-5020	Forestry/7521 Brush hill Rd/rrie	Urban Forest Management	12/15/11	111121	202.50
10-3010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.61
10-3010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	11.34
10-3010-50-5035	Public hearing notice-Dec'11	Suburban Life Publicatio	12/30/11	16883/555743	706.95
10-3010-50-5075	B&F plan rw/Wok'n Fire-Dec11	B & F Technical Code Ser	12/29/11	34225	150.00
10-3010-50-5075	B&F inspections-Dec'11	B & F Technical Code Ser	01/03/12	34238	2,238.75
10-3010-50-5075	DMorris plan reviews-Dec'11	B & F Technical Code Ser	12/31/11	34275	4,698.50
10-3010-50-5075	DMorris inspections-Dec'11	Don Morris Architects P.	12/31/11	Dec2011	1,335.00
10-3010-60-6010	Uniform rental-12/20/11	Don Morris Architects P.	12/31/11	Dec2011	2,080.00
10-3010-60-6020	Gas/31.90gal-Aug/Nov'11	Breens Cleaners	12/20/11	311294	78.00
		DuPage County Public Wor	08/18/11	971	110.99
Total For Dept 3010 Community Development					11,882.64
Dept 4010 Finance					
10-4010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.31
10-4010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	5.67
10-4010-50-5060	FY10-11 audit progress bill/fnl	Sikich LLP	12/23/11	134572	1,128.00
Total For Dept 4010 Finance					1,133.98
Dept 4020 Central Services					
10-4020-50-5081	IRMA deductible-Dec'11	I.R.M.A.	12/31/11	SALES11219	3,127.42
10-4020-60-6000	Misc. office supls-Dec'11	Runco Office Supply	12/20/11	5527/498675-0	101.04
10-4020-60-6000	Binder clips-Dec'11	Runco Office Supply	12/21/11	498798-0	2.50
10-4020-60-6010	Misc. coffee supls/VH-Jan'12	ARAMARK Refreshment Serv	01/11/12	278577	58.00
10-4020-60-6010	Misc. coffee supls/PD-Dec'12	ARAMARK Refreshment Serv	12/14/11	9983493	15.32

User: scarman
DB: Burr Ridge

POST DATES 01/11/2012 - 01/23/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6010	Misc. coffee & supls/PD-Jan'12	ARAMARK Refreshment Serv	01/04/12	444502/Jan12	254.22
10-4020-60-6010	Copier paper/10cs-Dec'11	Illinois Paper Company	12/27/11	620495	297.50
		Total For Dept 4020 Central Services			3,856.00
Dept 5010 Police					
10-5010-40-4032	Uniforms/Wirth-Dec'11	Kale Uniforms	12/28/11	602606	25.95
10-5010-40-4032	Uniforms/Karceski-Jan'12	Ray O'Herron Co.	01/06/12	0047325-IN	16.95
10-5010-40-4040	NCPAA membership/Zuccherro-Jan'1	NCPAA	01/11/12	Jan2012	35.00
10-5010-40-4042	DCCOP mtg/Madden-Nov'11	Village of Burr Ridge	01/11/12	Jan2012	20.00
10-5010-40-4042	NEMRT mtg exp-12/13/11	Village of Burr Ridge	01/11/12	Jan2012	8.46
10-5010-40-4042	DuMeg bd mtg exp-Dec'11	Village of Burr Ridge	01/11/12	Jan2012	17.10
10-5010-40-4042	NEMRT mtg exp-12/14/11	Village of Burr Ridge	01/11/12	Jan2012	8.46
10-5010-50-5020	LexisNexis fee-Dec'11	LexisNexis Risk Data Mng	12/31/11	1267894-20111231	50.00
10-5010-50-5020	Notary file fee/Karceski-Jan12	Will County Clerk	01/12/12	Jan2012	10.00
10-5010-50-5025	Fedex chg-Dec'11	FedEx	12/28/11	7-741-09354	131.17
10-5010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	1.68
10-5010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	31.20
10-5010-50-5050	Radio equip maint-Jan'12	J&L Electronic Service,	01/01/12	84778F	37.90
10-5010-50-5050	Radio calibration-Dec'11	J&L Electronic Service,	12/12/11	84804F	680.00
10-5010-50-5051	Repr ptbl radio#EC7386-Dec11	United Radio Communicati	12/30/11	22190000	280.00
10-5010-50-5051	Vehicle washing-Dec'11	Fuller's Car Wash	12/31/11	454/Dec11	270.90
10-5010-50-5051	GOF/#0613-Dec'11	Tom & Jerry Tire & Servi	12/02/11	45352	29.45
10-5010-50-5051	GOF/tire rotation #0804-Dec11	Tom & Jerry Tire & Servi	12/05/11	45361	45.85
10-5010-50-5051	GOF/#0802-Dec'11	Tom & Jerry Tire & Servi	12/06/11	45367	25.45
10-5010-50-5051	GOF/wiper blades-#0903/Dec'11	Tom & Jerry Tire & Servi	12/06/11	45370	55.95
10-5010-50-5051	Wiper blades #0716/Dec'11	Tom & Jerry Tire & Servi	12/09/11	45389	34.58
10-5010-50-5051	GOF/tire rotation #0716/Dec11	Tom & Jerry Tire & Servi	12/28/11	45472	45.85
10-5010-50-5051	GOF-Mount/bal 2 tires- #0802/De	Tom & Jerry Tire & Servi	12/29/11	45476	66.25
10-5010-50-5051	GOF/repl bulbs #1011-Dec'11	Tom & Jerry Tire & Servi	12/31/11	45489	61.05
10-5010-50-5051	Mount/bal 2 tires #0802/Jan'12	Tom & Jerry Tire & Servi	01/02/12	45497	40.80
10-5010-50-5051	Mount/bal tire #1005/Jan'12	Tom & Jerry Tire & Servi	01/02/12	45501	80.00
10-5010-50-5051	Equipment maint/#0612-Dec'11	United Radio Communicati	12/30/11	22186800	200.00
10-5010-50-5051	Vehicle maint/#0613-Jan'12	Willowbrook Ford	01/05/12	6104594/2	964.06
10-5010-50-5051	Vehicle maint/#0612-Jan'12	Willowbrook Ford	01/09/12	6104760/1	957.36
10-5010-50-5051	Vehicle maint/#0903-Jan'12	Willowbrook Ford	01/09/12	6104834/2	176.90
10-5010-60-6000	Date stamp-Jan'11	Warehouse Direct Office	01/05/12	14071030	12.40
10-5010-60-6010	Evidence supls-Jan'12	Sirchie Finger Print Lab	01/04/12	006483IN	85.00
10-5010-60-6010	CFA supls-Nov'11	Village of Burr Ridge	01/11/12	Jan2012	35.60
10-5010-60-6020	Gas/9057.60gal-Aug/Nov'11	DuPage County Public Wor	08/18/11	971	31,544.18
		Total For Dept 5010 Police			36,081.50
Dept 6010 Public Works					
10-6010-40-4032	Safety glasses-Sep'11	Alexander Equipment Co.	09/30/11	80049	40.00
10-6010-40-4032	Uniform rental-12/20/11	Breens Cleaners	12/20/11	311294	74.50
10-6010-40-4032	Uniform rental-01/03/12	Breens Cleaners	01/03/12	311681	74.50
10-6010-40-4042	IPELRA seminar/May-Feb'12	Illinois Public Employee	01/04/12	Jan2012	160.00
10-6010-50-5025	UPS chgs-Dec'11	CitiBusiness Card	01/02/12	508229001627/Jan12	14.98
10-6010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.51
10-6010-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	9.45
10-6010-50-5051	Rpl blower motor/cage #38-Ded'1	B & R Repair & Co.	12/19/11	WI033345	287.74

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-50-5051	Emergency rprs #27-Dec'11	B & R Repair & Co.	12/20/11	WI033405	435.84
10-6010-50-5054	Rpr street light.Mad. & Andrew	Rag's Electric	12/09/11	7825	249.42
10-6010-50-5054	Street light maint-Dec'11	Rag's Electric	12/17/11	7884	1,136.92
10-6010-50-5054	Street light maint-Dec'11	Rag's Electric	12/14/11	7898	334.00
10-6010-50-5054	Street light maint-Dec'11	Rag's Electric	12/16/11	7899	337.00
10-6010-50-5054	Street light maint-Dec'11	Rag's Electric	12/15/11	7901	380.42
10-6010-50-5055	Traffic signal maint-Dec'11	Meade Electric Company,	12/30/11	653311	175.00
10-6010-50-5056	Tree trimming-Dec'11	Winkler's Tree Service,	12/19/11	55795	4,608.00
10-6010-50-5056	Tree trimming-Dec'11	Winkler's Tree Service,	12/22/11	55804	4,816.80
10-6010-50-5056	Tree trimming-Dec'11	Winkler's Tree Service,	12/23/11	55809	3,812.40
10-6010-50-5065	Electric/Vill. street lights-De	Exelon Energy Inc.	12/16/11	200323800160/Dec11	175.00
10-6010-50-5065	Elect/ComEd str. lights-Dec'11	Exelon Energy Inc.	12/31/11	200323900160/Dec11	1,423.67
10-6010-50-5065	Rpl damaged street light/reimb-	Rag's Electric	10/18/11	7789	1,145.12
10-6010-50-5066	Garbage hauling/VH-Jan'12	Waste Management	01/01/12	2106871-2009-2	7,140.17
10-6010-50-5066	Garbage hauling/PD-Jan'12	Waste Management	01/01/12	2106902-2009-5	80.00
10-6010-50-5066	Misc. supls-Jan'12	Menards - Hodgkins	01/03/12	32060290/51128	99.50
10-6010-60-6010	Gas/2796.85gal-Aug/Nov'11	DuPage County Public Wor	08/18/11	971	28.36
10-6010-60-6020	Two cycle oil/12-Dec'11	Russo's Power Equipment	12/30/11	1193732	9,814.59
10-6010-60-6040	Filters-Sep'11	Alexander Equipment Co.	09/02/11	79335	66.00
10-6010-60-6040	Hydraulic fittings-Dec'11	Catching Fluidpower	12/19/11	5707950	46.20
10-6010-60-6040	Misc. supls-Dec'11	Westown Auto Supply Co.	12/20/11	41627	610.93
10-6010-60-6041	Misc. LoPro supls-Dec'11	Auto Truck Group, Inc.	12/28/11	1051505	120.50
10-6010-60-6041	Hydraulic fittings-Dec'11	Catching Fluidpower	12/19/11	5707950	76.34
10-6010-60-6041	Misc parts #23/#29-Dec'11	Chicago International Tr	12/30/11	10048821	610.94
10-6010-60-6041	Veh. supls-Dec'11	FleetPride, Inc.	12/28/11	45595284	201.00
10-6010-60-6041	Misc. vehicle supls-Dec'11	Westown Auto Supply Co.	12/20/11	41627	183.83
10-6010-60-6060	Salt/23.26ton-Dec'11	North American Salt Comp	12/12/11	70769663	1,087.70
10-6010-60-6060	Salt/69.62 ton-Dec'11	North American Salt Comp	12/13/11	70770440	1,740.31
10-6010-60-6060	Salt/133.88 ton-Dec'11	North American Salt Comp	12/16/11	70772813	5,208.97
Total For Dept 6010 Public Works					10,016.90
					56,648.51
Dept 6020 Buildings & Grounds					
10-6020-50-5052	HVAC maint/PD-Dec'11	Alliance Mechanical	12/13/11	1077599	358.72
10-6020-50-5052	HVAC maint/VH	Alliance Mechanical	11/28/11	1077181	1,758.00
10-6020-50-5052	Rpr HVAC/VH-Dec'11	Alliance Mechanical	12/26/11	1078069	414.00
10-6020-50-5052	Rpr HVAC/PD-Dec'11	Alliance Mechanical	12/26/11	1078070	88.00
10-6020-50-5052	Rpr boiler/VH-Dec'11	Alliance Mechanical	12/26/11	1078071	644.50
10-6020-50-5052	PD lease radio/monitoring-PD/Ja	Fire & Security Systems,	12/15/11	116071	228.00
10-6020-50-5057	VH mowing-Oct/Nov'11	Vince's Flowers & Landsc	12/19/11	125	1,120.00
10-6020-50-5057	PD mowing-Oct/Nov'11	Vince's Flowers & Landsc	12/19/11	126	1,120.00
10-6020-50-5058	VH cleaning-Dec'11	Best Quality Cleaning, I	12/19/11	44665	900.00
10-6020-50-5058	PW cleaning-Dec'11	Best Quality Cleaning, I	12/19/11	44665	420.00
10-6020-50-5058	PD cleaning-Dec'11	Best Quality Cleaning, I	12/19/11	44665	1,350.00
10-6020-50-5058	Mat rental/VH-Jan'12	Breens Cleaners	01/03/12	311675	18.00
10-6020-50-5058	Mat rental/PW-Jan'12	Breens Cleaners	01/03/12	311675	21.00
10-6020-50-5058	Mat rental/PD-Jan'12	Breens Cleaners	01/03/12	311675	27.00
10-6020-50-5058	Cell cleaning-01/01/12	Service Master	01/01/12	154976	265.00
10-6020-50-5080	PW sewer chg-Dec'11	Flagg Creek Water Reclam	12/28/11	008917000/Dec11	19.45
10-6020-60-6010	1st aid cabinet supls/PD-Jan'12	American First Aid Servi	01/10/12	110645	5.95

User: scarman
DB: Burr Ridge

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6020 Buildings & Grounds					
10-6020-60-6010	Chandelier/PD and bulbs-Dec'11	Industrial Electric Supp	12/29/11	204116	285.50
10-6020-60-6010	Bulbs-Dec'11	Industrial Electric Supp	12/29/11	204117	123.50
		Total For Dept 6020 Buildings & Grounds			9,166.62
		Total For Fund 10 General Fund			128,658.84
Fund 21 E-911 Fund					
Dept 7010 Special Revenue E-911					
21-7010-50-5095	E911 surcharge col-Oct'11	Southwest Central 911 Sy	01/09/12	Oct2011	1,355.68
21-7010-50-5095	E911 surcharge col-Nov'11	Southwest Central 911 Sy	01/12/12	Nov2011	1,353.76
		Total For Dept 7010 Special Revenue E-911			2,709.44
		Total For Fund 21 E-911 Fund			2,709.44
Fund 31 Capital Improvements Fund					
Dept 8010 Capital Improvement					
31-8010-70-7010	I-55 bridge imprv/design-Dec'11	Hitchcock Design Group	12/27/11	14133	4,269.69
31-8010-70-7055	B&F plan rw/Wok'n Fire-Dec'11	B & F Technical Code Ser	01/06/12	34268	347.75
31-8010-70-7055	Audio/visual consult srvc/VH re	Sentinel Technologies, I	12/30/11	0477900/P570352	5,100.00
31-8010-70-7055	Ad/VH remodel-Dec'11	Sun-Times Media	12/31/11	65084	35.20
		Total For Dept 8010 Capital Improvement			9,752.64
		Total For Fund 31 Capital Improvements Fund			9,752.64
Fund 32 Sidewalks/Pathway Fund					
Dept 8020 Sidewalks/Pathway					
32-8020-70-7053	CLR ROW maint-Oct/Nov'11	Vince's Flowers & Landsc	12/19/11	127	1,560.00
		Total For Dept 8020 Sidewalks/Pathway			1,560.00
		Total For Fund 32 Sidewalks/Pathway Fund			1,560.00
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental-12/20/11	Breens Cleaners	12/20/11	311294	59.92
51-6030-40-4032	Uniform rental-01/03/12	Breens Cleaners	01/03/12	311681	59.92
51-6030-40-4043	Tuition reimb/P May-Jan'12	Paul D. May	01/11/12	011112	850.00
51-6030-50-5020	Sensus wtr mtr propagation stud	HD Supply Waterworks, It	11/04/11	3841496	480.00
51-6030-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.46
51-6030-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	8.51
51-6030-50-5067	Asphalt street repair (wtrmain	Elia Paving Company	12/19/11	6395/Dec11	700.00
51-6030-50-5067	Rpr watermain/123 Stirrup-Dec11	Vian Construction Co., I	12/24/11	0012240011	8,487.00
51-6030-50-5080	Electric/well #4-Dec'11	COMED	12/20/11	0029127044/Dec11	718.02
51-6030-50-5080	PC electric-Dec'11	Exelon Energy Inc.	12/22/11	100491300260/Dec11	4,345.29
51-6030-60-6010	Wtr rplmnt parts-Dec'11	Grainger	12/12/11	9706322980	474.25
51-6030-60-6010	CA7 stone/42.24ton-Dec'11	Illinois Mining Corp.	12/20/11	188227	675.84
51-6030-60-6010	CA7 stone/22.30ton-Dec'11	Illinois Mining Corp.	12/29/11	188248	356.80
51-6030-60-6020	Gas/1224.55gal-Aug/Nov'11	DuPage County Public Wor	08/18/11	971	4,266.09
51-6030-60-6040	Main break repr parts-Dec'11	HD Supply Waterworks, It	12/09/11	4147546	1,161.78
51-6030-60-6040	Watermain repair parts-Dec'11	HD Supply Waterworks, It	12/09/11	4148015	1,206.88
51-6030-60-6040	Romac SS clamp-1/Dec'11	Underground Pipe & Valve	12/21/11	172364	386.00
51-6030-60-6040	ALL SS repair clamps/2-Dec11	Underground Pipe & Valve	12/28/11	172437	453.00

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-60-6040	Misc. supls-Dec'11	Westown Auto Supply Co.	12/20/11	41627	59.70
51-6030-60-6041	Misc. vehicle supls-Dec'11	Westown Auto Supply Co.	12/20/11	41627	15.00
51-6030-70-7000	Sensus Omni C2 wtr mtr/1-Dec11	HD Supply Waterworks, Lt	12/19/11	4191633	1,124.57
Total For Dept 6030 Water Operations					25,889.03
Total For Fund 51 Water Fund					25,889.03
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental-12/20/11	Breens Cleaners	12/20/11	311294	27.53
52-6040-40-4032	Uniform rental-01/03/12	Breens Cleaners	01/03/12	311681	27.53
52-6040-40-4043	Tuition reimb/P May-Jan'12	Paul D. May	01/11/12	011112	1,000.00
52-6040-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/13/11	835463484/Dec11	0.04
52-6040-50-5030	Phone/long distance-Dec'11	AT&T Long Distance	12/26/11	858156490/Dec11	0.96
52-6040-50-5068	Lift stn maint/3-Dec'11	Metropolitan Industries,	12/27/11	255090	765.00
52-6040-60-6010	LS degreaser-Dec'11	USA Blue Book	12/27/11	561832	533.45
Total For Dept 6040 Sewer Operations					2,354.51
Total For Fund 52 Sewer Fund					2,354.51
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4042	Sys implementation trg supls-No	Staples Credit Plan	11/06/11	601110005388392Nov11	30.89
61-4040-50-5020	IT support-Dec'11	Orbis Communications	12/20/11	555519	2,340.00
61-4040-50-5050	Rpr HP scanner/PW-Jan'12	Advotek, Inc.	01/15/12	4988	575.00
61-4040-50-5050	Equip. maint/HC353-PW-Dec'11	Image Systems and	12/29/11	110541/1	149.00
61-4040-50-5050	VH emerg. call box-Dec'11	Orbis Communications	12/20/11	555519	495.00
61-4040-50-5050	PD computer pwr backups-Dec'11	Orbis Communications	12/20/11	555519	221.94
61-4040-60-6010	Misc chgs/fees-Dec11	CitiBusiness Card	01/02/12	508229001627/Jan12	25.00
61-4040-60-6010	PD emergency phone-Jan'12	Doc Morgan Inc.	01/06/12	11061050	69.60
61-4040-60-6010	HP251A cyn cartridge/1-PD/Jan12	Runco Office Supply	01/05/12	55271/4997490	209.99
61-4040-60-6010	HP253A mag cartridge/1-PD/Jan12	Runco Office Supply	01/05/12	55271/4997490	209.99
Total For Dept 4040 Information Technology					4,326.41
Total For Fund 61 Information Technology Fund					4,326.41
Fund Totals:					
Fund 10 General Fund					128,658.84
Fund 21 E-911 Fund					2,709.44
Fund 31 Capital Improvements Fu					9,752.64
Fund 32 Sidewalks/Pathway Fund					1,560.00
Fund 51 Water Fund					25,889.03
Fund 52 Sewer Fund					2,354.51
Fund 61 Information Technology					4,326.41
Total For All Funds:					175,250.87