

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**November 28, 2011
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Isabella Burdi
 St. Isaac Jogues School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of November 14, 2011
- *B. Receive and File Draft Water Committee Meeting of November 14, 2011
- *C. Receive and File Draft Economic Development Committee Meeting of November 15, 2011
- *D. Receive and File Draft Pathway Commission Meeting of November 10, 2011

6. ORDINANCES

- A. Consideration of An Ordinance Amending Chapter 41 of the Burr Ridge Municipal Code by Adding a New Section 41.33 – Limiting the Time Period for Trick-or-Treating
- B. Consideration of An Ordinance Granting a Variation from the Village of Burr Ridge Zoning Ordinance to Permit a Salt Protection Fence/Barrier in a Front Yard (V-05-2011: 6545 County Line Road – Becker)
- *C. Approval of An Ordinance Amending Sections VIII.B.2 and VIII.C.2 of the Burr Ridge Zoning Ordinance to Add Tutoring Center for Pre-School, Primary and Secondary Education to the List of Special Uses in the B-1 and B-2 Districts (Z-24-2011: Amendment to the B-1 and B-2 Districts)
- *D. Approval of An Ordinance Granting a Special Use for a Tutoring Center for Pre-School, Primary and Secondary Education Pursuant to the Village of Burr Ridge Zoning Ordinance (Z-24-2011: 84 Burr Ridge Parkway – Kumon Learning Centers)
- *E. Approval of Ordinance Amending Section 57.30 of Article VII, Chapter 57 of the Burr Ridge Municipal Code (Permit Required for the Removal of Trees)

7. RESOLUTIONS

- A. Consideration of Adoption of Resolution Endorsing the Metropolitan Mayors Caucus Energy Savings Program

8. CONSIDERATIONS

- A. Consideration of Economic Development Committee Recommendation to Contract with SeeYouDowntown.com to Create Videos to Promote Burr Ridge Businesses
- B. Discussion Regarding Restaurant Hours of Operation
- C. Continued Discussion Regarding Filling the Vacant Police Officer Position
- D. Update on Security Cameras
- E. Consideration of Water Committee Recommendation Concerning Water Meter Reading
- F. Community Survey Question & Answer
- *G. Approval of Pathway Commission Recommendation to Reject Request from Resident at 537 87th Street to Remove Sidewalk Leading into the Parkview Basin from 87th Street
- *H. Approval of Recommendation to Accept Energy Efficiency Lighting Grant from the Illinois Clean Energy Community Foundation and from the Metropolitan Mayors Caucus/Illinois Department of Commerce and Economic Opportunity
- *I. Approval of Vendor List
- J. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of November 28, 2011
DATE: November 23, 2011

PLEDGE OF ALLEGIANCE: Isabella Burdi, St. Isaac Jogues School

6. ORDINANCES

A. Amend Chapter 41 – Time Period for Trick-or-Treating

Attached please find an Ordinance that amends the Trick-or-Treat hours from no start time and an end time of 9:00 p.m. to a start time of 3:00 p.m. and an end time of 8:00 p.m.

It is our recommendation: that the Ordinance be approved.

B. Variation (6545 County Line Road – Becker)

Attached is an Ordinance granting a variation to allow a salt protection fence in the front yard of the residence at 6545 County Line Road. The Plan Commission considered this variation at their November 7, 2011 meeting and the Board directed staff to prepare the attached Ordinance at the November 21, 2011 meeting.

It is our recommendation: that the Ordinance is approved.

C. Text Amendment – Tutoring Center

Attached is an Ordinance amending the Zoning Ordinance to add Tutoring Center for Pre-School, Primary, and Secondary Education to the list of special uses in the B-1 and B-2 Business Districts. The Plan Commission recommended approval of this amendment in relation to the request for a tutoring center at 84 Burr Ridge Parkway in County Line Square. At its November 14, 2011 meeting, the Board directed staff to prepare the attached Ordinance.

It is our recommendation: that the Ordinance is approved.

D. Special Use (84 Burr Ridge Pkwy – Kumon)

Attached is an Ordinance granting special use approval for a Tutoring center for pre-school, primary and secondary education at 84 Burr Ridge Parkway in the County Line Square Shopping Center. The Plan Commission recommended approval of this amendment. At its November

14, 2011 meeting, the Board directed staff to prepare the attached Ordinance.

It is our recommendation: that the Ordinance be approved.

E. Amend Section 30 of Chapter 57 (Trees)

Please find attached an Ordinance amending the Municipal Code relative to regulations for removal of trees from private properties. The amendment is for the purpose of correcting an error to a 2008 amendment. The 2008 amendment inadvertently and unintentionally removed a word from the text that changed the meaning of the amendment.

The regulations for tree removal require a permit for the removal of five or more trees. The permit may only be issued if the trees are diseased, infected or infested or if there is a tree replacement plan. An exemption was intended to allow removal of healthy trees within the buildable area to accommodate new construction. However, the 2008 amendment left out the word "outside" in the phrase referring to the buildable area and as a result, the regulation read incorrectly. This amendment corrects that error.

It is our recommendation: that the Ordinance is approved.

7. RESOLUTIONS

A. Endorse MMC Opt-In Program (Electric Aggregation)

Attached please find a Resolution endorsing the Metropolitan Mayors Caucus Opt-In Program for electric service. Once adopted the Village will place appropriate information on the Village's website, TV Bulletin Board and social media sites and will send a press release out in regard to this endorsement. Information regarding the Metropolitan Mayors Caucus Opt-In Program will also be included in the Annual Report that will be sent out in January.

It is our recommendation: that the Resolution be adopted.

8. CONSIDERATIONS

A. EDC Recommendation – Contract with SeeYouDowntown.com

In June, the Village Board reviewed recommendations from the Economic Development Committee concerning the development of a strategy to promote our downtown businesses. One of the strategies discussed was the establishment of a promotional campaign for downtown Burr Ridge and the award of a contract to SeeYouDowntown.com (SYD). No action was taken by the Board at that meeting and additional information was requested.

The Economic Development Committee met on November 15, 2011, and once again discussed the need for a promotional campaign encouraging residents and visitors to patronize Burr Ridge businesses through a "shop local" campaign. The campaign would utilize commercial quality, high-resolution videos that would be shown online, on the Village's website and social media sites, as well as the Village's cable TV channel, along with the SYD website. A total of eight videos would include one 60-second overview of downtown Burr Ridge businesses and seven 30-second videos highlighting businesses in the following categories:

- Shop (retail stores)
- Dine (restaurants)
- Play (entertainment and community events)
- Stay (hotels)
- Live (realtors, builders, personal trainers, residential cleaning services, etc.)
- Spas and Salons
- Services (professional services, doctors, dentists, attorneys and accountants)

In June, Village staff solicited proposals from multiple vendors for just the video portion of the project and determined that SYD provided the most competitive quote for the level of service and production quality desired. Furthermore, a one year subscription to SYD provided an additional opportunity to promote Burr Ridge to potential visitors and would allow individual businesses to advertise themselves as well. The cost of the Village's subscription and all the video pieces discussed would be \$11,400. If 15 businesses subscribe to the website the Village will receive a partner credit of \$2,340. The funding source for the cost would be:

- \$1,000 that was budgeted in the General Fund for the production of a Downtown Burr Ridge Events commercial;
- \$1,775 from the Hotel/Motel Tax Fund;
- \$8,625 currently available in the General Fund to fund the remaining portion of the program.

At its November 15, 2011, meeting, the Economic Development Committee once again approved a motion to recommend that the Village Board pursue the promotional campaign described above through SYD to heighten awareness of Burr Ridge businesses. Since that time, Village Staff met with representatives of SYD to review their original proposal. They are willing to honor their March, 2011, price proposal even though their costs have increased since that time. The attached contract is for one year and, even if the Village Board decides not to renew its subscription to the website, we will retain the rights and usage of the videos. If the Board decides to renew its subscription the annual cost would be \$2,000-\$2,500.

Any individual business that wants to advertise on SYD can expect a cost of \$1,000-\$4,000+ for video production (depending on their needs) and

\$2,000-\$2,500 for a one-year subscription (see attached information about Video Production Packages).

Village Staff has reviewed SYD website analytics and checked references. It is our opinion that the business is established, subscription renewals and references are favorable, and traffic to and awareness of the site show strong potential for continued growth.

Should the Board approve the Economic Development Committee's recommendation staff will begin working with SYD to prepare scripts and schedule filming during what's left of 2011 and into 2012.

It is my recommendation: that the Board approve the Economic Development Committee's recommendation to award a contract to SeeYouDowntown.com.

B. Restaurant Hours of Operation

At the October 10, 2011 meeting, the Village Board approved a special use for the Wok N Fire restaurant in the Burr Ridge Village Center. Part of this request was to extend the hours for special events to 2 AM on weekends. The Board approved this request for a six month period of time and subject to the pre-approval of each event by the Liquor Commissioner. The Board limited the approval to six months with the idea that the Village would review its current policies on hours of operation for restaurants with liquor licenses during that time. The Board also discussed the hours that a restaurant kitchen is open and whether it should be related to the permitted hours for the service of alcoholic beverages.

The only zoning districts that permit restaurants with liquor licenses are the B-1, B-2 and O-2 Districts. The only restaurants with liquor licenses in the O-2 District are inside existing hotels. The hours for a hotel restaurant are not restricted by the Zoning Ordinance. The liquor license regulations for a hotel restaurant prohibits sales of alcoholic beverages after 2 AM.

The current permitted closing times for restaurants in the Business Districts is 10 PM except in the Village Center where the PUD Ordinance establishes 12 midnight as the required closing time. In the Village Center as in all Business Districts, the permitted hours may be extended by approval of a special use. All existing restaurants in the Business Districts that have liquor licenses have been granted special use approval for extended hours. There is only one non-restaurant with a liquor license (County Wine Merchant) and that business abides by the permitted 10 p m closing time.

Staff has made inquiries to some of our neighboring communities relative to this issue. We have not yet received a response from Oak Brook or Hinsdale. Willowbrook permits restaurants to serve alcoholic beverages until 1 am Sunday to Thursday, and 2 am on Fridays and Saturdays. A

variance may be requested for special events such as New Year's Eve. Willowbrook does not regulate how late the kitchen must remain open. Willowbrook does not, however permit taverns (i.e. an establishment serving alcoholic beverages but without a kitchen for on-site food preparation).

Burr Ridge has only one establishment that is allowed to serve alcoholic beverages for consumption on-site without having a kitchen for on-site food preparation (County Wine Merchant) and that establishment is required to be primarily a carry out business. The following table is a list of all businesses with liquor licenses in the Village and summarizes the closing time for all such establishments.

Hours of Operation for Burr Ridge Business Establishments with Liquor Licenses

Business Name (Zoning)	License	Required Closing Times						
		Sun	Mon	Tues	Wed	Thu	Fri	Sat
Wok N Fire (B-2 PUD)	H	12 Midnight					1 AM / 2 AM	
Capri Mex (B-1)	H	12 Midnight					1 AM	
Eddie Merlot’s (B-2)	H	10 PM	12 Midnight					1 AM
Dao (B-1)	H	11 PM				1 AM		
Capri (B-1)	H	11 PM				1 PM		
Porterhouse (B-2)	H	10 PM	12 Midnight				1 AM	
Topaz (B-2 PUD)	B	12 Midnight						
Cooper's Hawk (B-2 PUD)	H, M	12 Midnight					1 AM	
Falco’s (B-2)	C	10 PM	10:30 PM				12 Midnight	
County Wine Merchant (B-1)	P, P1	10 PM						
Ciazza/Marriot (O-2)	B	O-2 District Does Not Have Hours of Operation Limits						
Quality Inn (B-2)	B	Legally Non-Conforming - There are no restrictions on hours of operation.						
Spring Hills Suites (O-2)	L	O-2 District Does Not Have Hours of Operation Limits						
5 Seasons (L-I PUD)	B	LI District Does Not Have Hours of Operation Limits						

It would appear that the primary issues to be considered in this review may be summarized as follows:

1. Does the Board want to require a specified level of food service related to the hours for sales of alcoholic beverages?

2. Shall the permitted closing time during the week be changed to 12 Midnight for all establishments?
3. Shall the permitted closing time be 10 pm, 11 pm or 12 Midnight on Sundays?
4. Shall the permitted closing time on weekends be changed to 1 am for all establishments?
5. Shall the weekend hours include Thursday evenings?
6. Shall 2 am be permitted on Fridays and Saturdays or only be special use approval?

Any changes will require amendments to the Zoning Ordinance and to the Municipal Code. If the Board wishes to pursue changes direction should be provided to the Village staff and to the Plan Commission to proceed with said amendments.

C. Fill Vacant Police Officer Position

This issue was tabled from the August 22, 2011 Village Board meeting. At that meeting the Board discussed the fact that there was a possibility of grant funding through the Federal government to cover the cost of an officer and the fact that the existing Eligibility List would be expiring on January 24, 2012. The Village did not receive grant funding and, due to the politics in Washington, it does not appear that funds will be earmarked for this program.

At this time, the Board of Fire and Police Commissioners is finalizing the new Eligibility List, which will become effective on January 25, 2012. Due to this fact and the fact that the next Police Academy opening is not until April 2, 2012, it is my recommendation that this issue be tabled to the January 23, 2012 Board meeting, at which time Chief Madden and I will recommend that the vacant Police Officer position be filled.

D. Update on Security Cameras

Per the request of Trustee Maureen Wott, Finance Director Jerry Sapp will present a brief update on Monday evening regarding the possibility of Homeowners' Associations installing security cameras at the entrances to their subdivisions.

E. Water Committee Recommendation – Water Meter Reading

Prior to 1991, DPW staff performed water meter reading activities. In 1991, a contract was secured with Nicor to perform meter reading on behalf of the Village, which represented a savings of \$6,900/year compared to the Village's operational costs at that time. In 2001, the Village changed contractors to DuPage County, in large part due to an unacceptable error rate related to the Nicor service.

DuPage County has recently proposed to increase the cost of meter reading from \$0.50/read to \$1/read for properties in DuPage County, and from \$0.50/read to \$2/read for properties outside of DuPage County. This proposal, if accepted, will result in an increase in the annual cost of meter reading from \$12,147 to \$37,038, for a total increase of \$24,891/year. After accounting for revenue associated with the sale of readings to the Flagg Creek Water Reclamation District, the net cost for meter readings services under the new DuPage County proposal would be \$28,410.

As an alternative to utilization of DuPage County for meter reading services, the Village could employ two part-time staff workers for this purpose. Based upon the current wage for a part-time General Utility Worker I, the total cost to provide this service in-house (including uniforms) would be \$31,411. Under this scenario, the Village would also realize revenue from the sale of meter reading data to the FCWRD, and likely to DuPage County as well. After accounting for revenue associated with the sale of data to these parties, the net cost for providing services in-house would be \$26,019 (if data is sold only to FCWRD), or \$11,581 (if data is sold to both FCWRD and DuPage County). In either case, meter readings services can be provided with Burr Ridge staff at a cost well below that which would be realized with the proposed DuPage County contract. Finance Director Jerry Sapp has developed a spreadsheet of cost scenarios, which has been summarized below.

Water Meter Reading Scenarios			
Vendor/Scenario	Expenditures	Revenue	Net Cost
DuPage County 2011	\$ 12,147	\$ 2,157	\$ 9,990
DuPage County 2012	\$ 37,038	\$ 8,628	\$ 28,410
Burr Ridge, sale to FCWRD	\$ 31,411	\$ 5,392	\$ 26,019
Burr Ridge, sale to FCWRD & DuPage County	\$ 31,411	\$ 19,830	\$ 11,581

The DPW has reviewed the number, location, and general access conditions to the Village's meter stock, and can confidently propose that the meter reading activities could be performed in-house with two part-time DPW meter readers. In order to accomplish this rate of service, readers would need to perform approximately 200 readings per day, which is consistent with the rate of readings that was previously provided by Village employees. Should the utilization of part-time DPW employees be approved, additional human resources would also be available for emergency operations such as snow plowing and flood control, as meter readers will likely not be walking the meter routes during severe weather events, and for performing additional meter installation services to complete the conversion from the old Badger meters. This added benefit will begin to offset the impact that has been realized by a 16% reduction in full-time DPW positions, and will allow the Village to continue to offer a fast response and high level of service during critical weather-related events.

If this service is provided with Village employees, staff has recommended that the new meter readers walk the meter route one time with DuPage County before the Village takes over the service. This approach would result in an expenditure of approximately \$3,500 for the staff wages associated with this service in FY 11-12, assuming the process begins in March. Beginning in FY 12-13, the expenditures and revenue associated with this service will be included in the annual water budget. This matter was presented to the Water Policy Committee on November 14, 2011, at which time the Committee voted unanimously to recommend the hiring of two part-time meter readers for this purpose.

It is our recommendation: that the Village Board authorize staff to work with DuPage County to amend our existing Water Meter Agreement and to commence with the process of hiring two part-time meter readers for this purpose.

F. Community Survey Q&A

This is a new item that will be placed on the agenda for the next several months. Mayor Grasso will present community-asked questions and answers that were generated through the recent Community Survey. The questions and answers will then be placed on our website.

G. Pathway Commission Recommendation – Sidewalk into Parkview Basin from 87th Street

Please find attached a memorandum summarizing a recommendation from the Pathway Commission to reject a request from the resident at 537 87th Street, Mrs. Susan Medina, for removal of a concrete pathway that extends along the side lot line and provides pedestrian access to the west basin of the Parkview detention pond. The resident based her request for removal upon her concern that the pathway causes basement flooding problems for her home.

In response to a request from the Pathway Commission, the Village Engineer determined that the pathway does not contribute to any basement flooding problems for the home at 537 87th Street and that removal of the pathway would not improve the existing drainage conditions. The Pathway Commission further determined that the pathway is a desirable part of the Village's pathway and sidewalk network as it connects the Parkview basin and Stevens Park with the Devon neighborhood south of 87th Street. The Pathway Commission also noted that there were three other similar concrete pathways that provide access to the Parkview basins and to Stevens Park and that removal of the subject sidewalk would set an undesirable precedent.

It is our recommendation: that the Board concurs with the Pathway Commission and denies this request.

H. Accept Grant Funding for Village Hall Lighting Upgrades

The Board will recall that, per the direction of the Space Needs Committee, I submitted for grant funding from both the Illinois Clean Energy Community Foundation and the Illinois Department of Commerce and Economic Opportunity for energy efficient upgrades to our indoor lighting throughout the Village Hall. We have been informed that the Village has received \$8,235 from the Illinois Clean Energy Community Foundation and \$10,379.95 from the IDCEO, for a total of \$18,615, which represents 70% of the total project cost, leaving \$8,395.43 to be covered by the Village of Burr Ridge. The project must be completed by April 30, 2012. The Village's portion of this project will be paid for out of funds set aside for the renovation of the Village Hall. These upgrades have been taken into account in the renovation plans for the Village Hall Board Room and Conference Room. However, these improvements can be installed even if the Village decides not to move forward with the Board and Conference Room renovation project.

It is my recommendation: that the Village accept these grants and authorize the Village Administrator to sign the necessary grant acceptance documents.

H. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$34,229.19 for all funds, plus \$178,936.28 for payroll, for a grand total of \$213,165.47.

It is our recommendation: that the Vendor List be approved.

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

November 14, 2011

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of November 14, 2011 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:03 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Hannah Godellas of Elm School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Sodikoff, Paveza, Grela, Manieri, Wott, and Mayor Grasso. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Community Development Director Doug Pollock, Public Works Director Paul May and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Grela and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Paveza, Manieri, Ruzak, Sodikoff, Wott

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF OCTOBER 24, 2011 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE APPROVED VETERANS MEMORIAL COMMITTEE MEETING OF SEPTEMBER 28, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) SPACE NEEDS COMMITTEE MEETING OF OCTOBER 24, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF NOVEMBER 7, 2011
were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) STORMWATER COMMITTEE MEETING OF NOVEMBER 8, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE GRANTING CONDITIONAL SIGN APPROVAL AND VARIATIONS RELATIVE TO THE VILLAGE OF BURR RIDGE SIGN ORDINANCE (S-07-2011: 101 BURR RIDGE PARKWAY – BMO HARRIS BANK) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting conditional sign approval and variations relative to the Village of Burr Ridge Sign Ordinance (S-07-2011: 101 Burr Ridge Parkway – BMO Harris Bank).

THIS IS ORDINANCE NO. A-923-06-11.

ORDINANCE GRANTING CONDITIONAL SIGN APPROVAL AND A SIGN VARIATION RELATIVE TO THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF A SUBDIVISION ENTRYWAY SIGN (S-06-2011: 601 91ST STREET – DEVON RIDGE SUBDIVISION) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting conditional sign approval and sign variation relative to the Village of Burr Ridge Sign Ordinance for approval of a subdivision entryway sign (S-06-2011: 601 91ST Street – Devon Ridge Subdivision).

THIS IS ORDINANCE NO. A-923-07-11.

PLAN COMMISSION RECOMMENDATION TO APPROVE TEXT AMENDMENT TO ADD “TUTORING CENTER FOR PRE-SCHOOL, PRIMARY AND SECONDARY EDUCATION” TO THE LIST OF SPECIAL USES IN THE B-1 AND B-2 DISTRICTS AND TO APPROVE A SPECIAL USE FOR A TUTORING CENTER WITHIN THE COUNTY LINE SQUARE SHOPPING CENTER (Z-24-2011: 84 BURR RIDGE PARKWAY – KUMON) The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare Ordinances approving a text amendment to add “Tutoring center for pre-school, primary, and secondary education” to the list of special uses in the B-1 and B-2 Districts and to approve a special use for a tutoring center within the County Line Square shopping center (Z-24-2011: 84 Burr Ridge Parkway – Kumon).

APPROVAL OF REQUEST FOR FMLA LEAVE OF ABSENCE – CORPORAL DAVID ALLEN The Board, under the Consent Agenda by Omnibus Vote, approved the request for a leave of absence under the Family and Medical Leave Act for Corporal David Allen.

APPROVAL OF 2012 BOARD MEETING SCHEDULE The Board, under the Consent Agenda by Omnibus Vote, approved the 2012 Village Board Meeting Schedule as submitted.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

VOUCHERS FY 11 - 12 in the amount of \$907,142.38 for the period ending November 14, 2011, and payroll in the amount of \$179,014.01 for the period ending October 29, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

VARIATION TO PERMIT A TEMPORARY FENCE IN THE FRONT YARD OF A RESIDENTIAL PROPERTY FOR THE PURPOSE OF WINTER TIME SALT PROTECTION – FORWARDED WITHOUT RECOMMENDATION FROM THE ZONING BOARD OF APPEALS DUE TO LACK OF MAJORITY VOTE (V-05-2011: 6545 COUNTY LINE ROAD – BECKER) Community Development Director Doug Pollock explained that this request is forwarded to the Board without a recommendation due to a lack of a majority vote of the Zoning Board of Appeals members. He continued stating that the variation request is to permit an eight foot winter fence to protect the resident's landscaping from salt damage. Mr. Pollock explained that the salt damage is significant at this location due to the volume and speed of traffic and the greater amount of salt used at the intersection of Plainfield Road and County Line Road. Mr. Pollock also explained that the petitioner's property is two feet below grade causing additional salt spread to the yard and adding justification for a fence height of eight feet.

Mr. Pollock stated that a majority of the Zoning Board of Appeals members that were present felt the variation was justified but two of the members felt the fence conflicts with the Zoning Ordinance in regard to height, materials, design, and location.

Trustee Grela inquired how long the fence would be in place and Mr. Pollock responded the petitioner is requesting a timeframe of November 15th to April 1st.

Trustee Manieri pointed out that the fence was in place last winter and noted that the homeowners added permanence to the fence. Trustee Manieri asked if a date of December 1st was considered since salt is typically not spread prior to that time. Mr. Pollock responded that the petitioner would prefer that the fence be erected prior to any snow to avoid the pipes becoming blocked with snow and debris.

Trustee Wott asked if the Zoning Board of Appeals had any discussion regarding the County Line Road corridor and in response, Mr. Pollock indicated there was not. Trustee Wott stated she preferred that fencing not be in place along County Line Road. Mr. Pollock explained that this was originally considered as a text amendment but changed to a variation since there are very few properties that would have a hardship to qualify for a variation.

In response to discussion by the Board, Mr. Pollock noted that the fence was in place for two previous winters and only one complaint was received with regard to it.

Motion was made by Trustee Ruzak and seconded by Trustee Paveza to direct staff to prepare an ordinance granting a variation to permit a temporary fence in the front yard of a residential property for the purpose of winter time salt protection (V-05-2011: 6545 County Line Road – Becker).

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

On Roll Call, Vote Was:

AYES: 5 – Trustees Ruzak, Paveza, Grela, Manieri, Sodikoff

NAYS: 1 – Wott

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

DISCUSSION REGARDING SAIA DOCK PLATE NOISE ATTENUATION Village

Administrator Steve Stricker noted that documents have been provided to the Board with an update on Saia's progress since the annexation was approved. He continued stating that per the requirements of the agreement, Saia was to provide an update on the dock plate noise reduction by November 1st.

Scott Hargadon, Attorney for Saia, reviewed the requirements of the annexation agreement and the current status of those items.

Nick Patera, Landscape Architect of Teska Associates, showed pictures of the sound walls that have been constructed at the Saia property. Mr. Patera also provided a review of the landscaping work.

Trustee Manieri inquired about the possibility of trees added to the front of the property. Mr. Patera replied that trees are not in the landscape plan. Mr. Stricker also added that the plan was approved without the trees.

David Paoli, Acoustic Engineer of Shiner and Associates, discussed alternatives tested to abate the dock plate noises and noted that the most effective material in noise reduction was not durable. Mr. Paoli noted that during the testing, noise was reduced significantly when the forklifts were driven slowly over the dock plates. He also explained that by using a hook attachment, the lowering of the dock plate can be slowed to reduce noise. Mr. Paoli noted that the dock plates are easier to lower with regular maintenance so the implementation of a maintenance program is recommended.

Mr. Paoli concluded stating the recommendations are to institute a training program for the forklift drivers to reduce speed, implementation of a maintenance program for the dock plates, installation of a hook at each dock to assist in lowering dock plates, and testing of additional rubber on the bottom of the dock plates for further noise reduction.

Mr. Stricker expressed concern in the success of training program with regard to noise reduction and violation enforcement after the training is concluded.

Mr. Hargadon added that trees could be planted in the front of the facility in the spring.

Phil Mott, Facility Manager of Saia, explained the training that has been conducted with the drivers that move the trailers within the facility in regard to noise reduction.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

Steve Less, 7330 Chestnut Hills Road, commented that the sound wall is visually aesthetic but he has not noticed significant noise reduction and feels the noise generated by the trucks driving and the dock plates dropping continues. Mr. Less discussed research he conducted on the effectiveness of sound walls and is recommending an additional sound test.

Mr. Stricker added that the noise reduction was to be accomplished not only with the sound walls but by addressing the impulse sounds, such as the dock plate noises.

John Yerges, of Yerges Acoustics, stated that the wall is an adequate acoustical wall and the noise noted by the residents is caused by the sound that rises over the wall. Mr. Yerges stated that the noises the residents are hearing are the result of the impact noises caused by dropping trailers and dock plates. Mr. Yerges explained the difficulty in reducing the impact noises and emphasized it requires supervisory and engineering controls to be successful.

Mr. Hargadon stated the Annexation Agreement served to make Saia compliant with the Village's noise regulation but regardless, some noise will occur. He noted that off-site noise has been reduced and the Saia noise experts believe the Village standards have been met.

Ann Meyer of Chestnut Hills stated she agrees that a noise study needs to be conducted over an extended period of time. Ms. Meyer would like to request that all of the trucks enter the facility from Route 83. Ms. Meyer also suggested a speed reduction on the Frontage Road and Mr. Stricker stated it would be looked at.

Linda Lemieux, 152 Chestnut Hills Circle, stated she is still hearing the dock plate noises.

Mr. Stricker suggested allowing Saia time to test the dock plate noise reduction material, repair the wall, address lighting, and address the new safety issues.

Motion was made by Trustee Wott and seconded by Trustee Grela to continue the discussion regarding Saia dock plate noise attenuation to the Board Meeting of February 13, 2012 at 7:00 p.m. On voice vote the motion carried.

DISCUSSION REGARDING 2011 TAX LEVY Village Administrator Steve Stricker explained that the Tax Levy, which represents approximately 3% of a Burr Ridge resident's tax bill, contains three separate levies; Corporate, Police Protection, and Police Pension. The requirements for the Police Pension Levy are determined first and the remainder of the allocation is divided at 60% to the Corporate Levy and 40% to the Police Protection Levy.

Mr. Stricker explained the tax levy is always set high to capture potential growth but the actual increase is always lower than the requested amount. Mr. Stricker explained the factors involved in the Tax Levy calculation and stated that for 2011, the limiting rate is .0781, the EAV will increase by 6% which encompasses a 2% increase in existing value and a 4% increase in new construction.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

The suggested increase, coupled with the state-imposed tax cap of 1.5%, allows the tax levy to increase 5.53% or \$54,387.

Mr. Stricker explained that due to the recent Police Pension reform, General Fund levies of Corporate and Police Protection will be increased while the police pension levy will be reduced.

Motion was made by Trustee Grela and seconded by Trustee Paveza to accept the proposed Tax Levy for 2011 and authorized staff to prepare the necessary notice for a public hearing to be held at the Board Meeting on December 12, 2011 at 7:00 p.m.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Paveza, Wott, Ruzak, Manieri, Sodikoff

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

DISCUSSION REGARDING ELECTRIC AGGREGATION Mayor Grasso suggested that the Board should proceed with making recommendations such that the residents could make their own decisions regarding their electric service.

Mr. Sticker pointed out that the Metropolitan Mayors Caucus program could be promoted by the Village and would result in immediate savings versus waiting for the Village to recommend a program.

Motion was made by Trustee Manieri and seconded by Trustee Wott to direct staff to prepare a Resolution endorsing the Metropolitan Mayors Caucus opt-in program.
On voice vote, the motion carried.

VILLAGE HALL BOARD ROOM RENOVATION UPDATE Village Administrator Steve Stricker discussed the proposed Board Room layout and noted the updated cost estimates, which also include the conference room.

Mr. Stricker highlighted the schedule which has the final plans and specifications complete and ready to be presented for bids in mid-December and the bids would then be presented to the Board in January of 2012.

Consultant Josephine Goetz explained details regarding the layout changes made to the Board Room design, including a new dais due to accessibility requirements.

Mr. Stricker added that \$500,000 is in the bank to fund the cost of the renovation.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

Trustee Grela added that as a member of the Space Needs Committee, he is pleased with the services provided by Ms. Goetz. He stated the Board Room is an important public space and in dire need of renovation and repair after 25 years of use.

Trustee Manieri acknowledged the efforts of the Space Needs Committee and Ms. Goetz and agrees with the replacement of the audio-visual items; however, he is questioning the need of the entire package.

DISCUSSION CONCERNING THE POSSIBLE AMENDMENT TO HALLOWEEN TRICK-OR-TREAT HOURS Mayor Grasso stated the current hours for Halloween Trick-or-Treat have no designated start time and terminate at 9:00 p.m. and it has been suggested to shorten the hours.

Motion was made by Trustee Wott to direct staff to prepare an Ordinance amending the Halloween Trick-or-Treat Hours to 3 p.m. to 7 p.m.

The motion died for lack of a second.

Motion was made by Trustee Paveza and seconded by Trustee Wott to direct staff to prepare an Ordinance amending the Halloween Trick-or-Treat Hours to 3 p.m. to 8 p.m.

Trustee Manieri inquired if the hours will be the same whether Halloween falls on a weekday or weekend and in response, Mayor Grasso indicated the hours are consistent.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Wott, Ruzak, Sodikoff

NAYS: 2 – Trustees Grela, Manieri

ABSENT: 0 – None

There being four affirmative votes, the motion carried.

COMMUNITY SURVEY Q & A (AGENDA ITEM THROUGH MAY 14, 2012) This agenda item was tabled to the November 28, 2011 Board Meeting.

OTHER CONSIDERATIONS Trustee Wott inquired if a stop sign is being considered near Loyola at and in response, Mr. Stricker stated it is under investigation.

Mr. Stricker stated that in response to Trustee Wott's inquiry regarding security cameras, a report will be prepared for the next meeting.

AUDIENCE There were none at this time.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
November 14, 2011

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Wott
announced that the Jingle Mingle will be held on Saturday, November 19th from 4:30 to 7:30 p.m.

Trustee Grela announced the Board had the opportunity to attend the grand opening of the new Eddie Merlot's Restaurant and expressed favorable impressions of the facility, service, and food.

Trustee Ruzak noted the Veteran's Memorial Committee has postcards available with the request of a donation and they will be available at the Village Hall and Police Station.

Mayor Grasso stated a congratulatory letter was sent from himself and Police Chief John Madden to the Indian Head Park Police Department commending them on their efforts in quickly apprehending the alleged perpetrator of the recent crime in their community.

Mayor Grasso is pursuing the extension of the north-bound left turn lane on County Line Road accessing Plainfield Road due to excessive back-ups that occur in that area. Public Works Director Paul May evaluated the extension and indicated it is possible. A request has been sent to Cook County.

Mayor Grasso discussed the zip code issue with Senator Mark Kirk and the efforts for the zip code for Burr Ridge continue.

Mayor Grasso stated there were some inaccurate facts reported by a local newspaper related to a dedicated Village official in relation to the Space Needs Committee.

Mayor Grasso extended a Happy Thanksgiving on behalf of the Village Board and staff.

ADJOURNMENT Motion was made by Trustee Grela and seconded by Trustee Ruzak that the Regular Meeting of November 14, 2011 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 9:14 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

Regular Meeting

Mayor and Board of Trustees, Village of Burr Ridge

November 14, 2011

APPROVED BY the President and Board of Trustees this _____ day of _____,
2011.

**MINUTES
WATER COMMITTEE MEETING
Monday, November 14, 2011**

CALL TO ORDER

The meeting was called to order by Chairperson Al Paveza at 6:00 p.m.

ROLL CALL

Present: Trustee Al Paveza, Trustee John Manieri and Trustee Maureen Wott

Absent: None

Also Present: Village Administrator Steve Stricker, Finance Director Jerry Sapp, Public Works Director Paul May and Mayor Gary Grasso (arrived 6:30 p.m.)

MINUTES APPROVAL

Minutes of February 14, 2011 Water Committee meeting were tabled to the next meeting.

DUPAGE COUNTY METER READING CONTRACT AND ALTERNATIVES

Village Administrator Steve Stricker indicated that DuPage County is proposing an increase in the cost of meter reading from \$0.50 per read to \$1.00 per read for properties within DuPage County Sewer District boundaries and from \$0.50 per read to \$2.00 per read for properties outside of the DuPage County Sewer District boundaries. He stated that, if accepted, the annual cost of meter reading will increase from \$12,147 to \$37,038. He stated that, after deducting the revenue associated with the sale of readings to the Flagg Creek Water Reclamation District, the net cost would be \$28,410. He stated that, as an alternative, Staff is recommending the hiring of two part-time employees at a cost of \$31,411.56, including uniforms and payroll taxes. He stated that, after selling reads back to DuPage County and Flagg Creek, the net cost would be reduced to \$11,581.56.

Chairperson Paveza asked if it would be advisable to read the meters less often. In response, Administrator Stricker stated that it would generate higher bills and the Village would not be able to detect leaks as quickly as we currently do. Public Works Director Paul May also indicated that, if we read meters less, the revenue coming from the County and Flagg Creek would also be less.

Administrator Stricker stated that Village Staff would like to see the new part-time employees work with the meter readers from the County one time before taking it over themselves. He suggested this could occur in either March or in May. Chairperson Paveza suggested that it occur in March.

Trustee John Manieri asked when the County is expecting to increase its rates. In response, Administrator Stricker stated that they had originally indicated that they would like to

increase their rates in January 2012, but that he had requested that they do not do so, especially if we made this change. He stated that, if the rate does increase in January, the Committee may wish to revisit the cost per read we charge the County.

In response to a question from Trustee Wott, Public Works Director May indicated that it would take the two part-timers two full weeks to complete the meter reading for half of the Village and that, instead of the entire Village being read all at once, it would be split so that half the Village would be read in one month and the other half would be read the second month. He stated that the Village would maintain its two-month cycle.

In response to a question from Chairperson Paveza, Administrator Stricker stated that the change out of the old Badger meters to the new Sensus meters is going slower than anticipated, but that the north side of town should be completed within the next couple of years. Public Works Director May stated that, with the help of the two additional part-time employees and the fact that the north side of town could be read by a device that could be installed in a vehicle in less than a couple of hours, he felt that the entire Village could be changed out within five years.

After some discussion, a **motion** was made by Trustee John Manieri to recommend to the Village Board that it authorize the hiring of two part-time employees to read meters, beginning in March 2012, and to charge DuPage County and the Flagg Creek Water Reclamation District \$1.25 per read. The motion was **seconded** by Trustee Maureen Wott and **approved** by a vote of 3-0.

REVIEW OF UTILITY BILLING CONSUMPTION & REVENUE REPORT

Finance Director Jerry Sapp presented the Committee with the 2011 Utility Billing Consumption and Revenue Report. He stated that consumption in 2011 was 582,138,000 gallons, as opposed to 578,934,000 gallons in 2010, for an increase of 3.24 million gallons or an increase of 6/10 of 1%. He stated that revenue in 2011 amounted to \$3,073,720, as opposed to 2010's figures of \$2,967,697, for an increase of \$106,023 or 6% increase. He indicated that the July consumption that was billed out in September generated an increase in dollars of \$63,146 or 12.2% over the previous year.

DISCUSSION OF ANTICIPATED CHICAGO WATER RATE INCREASES

Public Works Director May stated that it appears that the City of Chicago may raise the water rates for Burr Ridge and all area suburbs as much as 70%-90% over the next four years, with a proposed 25% increase in 2012. Mr. May asked that the Water Committee to consider if it should retain the three-tiered rate structure and if the tiers should be changed. He also suggested that the Committee consider whether the Village should maintain different rates for residential and commercial customers. Finally, he asked the Committee if they wanted to simply offset the Chicago costs or should the rate revisions include adequate funds to reconcile deficit spending in the Water Fund and/or to build reserve balances to provide adequate funding for future capital obligations.

Chairperson Paveza stated that he would like to see the Committee look at revising the three-tiered rate structure, with the first tier rate increasing from 0-60 to either 0-70 or 0-80, with corresponding changes to the other two tiers.

Trustee Manieri suggested that the Board consider increases in the commercial, industrial and apartment rates.

Public Works Director May reminded the Committee that, unlike residential consumption, commercial and industrial consumption is not related to the weather and is not subject to the same conservation pressures as residential customers may have. Administrator Stricker suggested that, if the water rate for industrial and commercial customers were raised too high, some customers that use considerable amount of water in their businesses may choose to move their businesses elsewhere. Chairperson Paveza suggested that a survey is needed for commercial and industrial customers.

Finance Director Sapp presented the Committee with a spreadsheet on his water rate model and indicated that the rates for various tiers could be adjusted to generate an adequate dollar amount to not only cover the cost of the increase in Lake Michigan water, but also the cost to operate the Water Fund in general.

Trustee Wott suggested that we consider raising the commercial, industrial and apartment rate to the second tier of the residential rate.

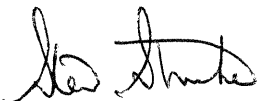
After considerable discussion, it was agreed that Public Works Director Paul May would create several scenarios, using the Finance Director's model and based on increasing the tiers, as suggested by Chairperson Paveza, and would present them to the Committee at its next meeting.

After some discussion, it was agreed that the Water Committee would meet again on December 12, at 6:00 p.m., prior to the Village Board meeting.

ADJOURNMENT

There being no further business, a **motion** was made by Trustee John Manieri to adjourn the meeting. The motion was **seconded** by Trustee Maureen Wott and **approved** by a vote of 3-0. The meeting was adjourned at 6:55 p.m.

Respectively submitted,



Steven Stricker
Village Administrator

SS:bp

MINUTES

ECONOMIC DEVELOPMENT COMMITTEE Tuesday, November 15, 2011

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairperson Bob Sodikoff

PRESENT

Present were Bob Sodikoff, Josephine Goetz, John Manieri and Zach Mottl

ABSENT

Absent were Mike Donahue, Ed Claffy, Ron Santo and Sheryl Kern

ALSO PRESENT

Village Administrator Steve Stricker and Assistant to the Administrator Lisa Scheiner

APPROVAL OF MINUTES

A **motion** was made by Zachary Mottl to approve the minutes of the EDC Meeting of July 19, 2011. The motion was **seconded** by Josephine Goetz and **approved** by a vote of 4-0.

VILLAGE CENTER UPDATE

Village Administrator Steve Stricker informed the Economic Development Committee that Clark Street Sports, a sports apparel store, will soon be opening in the Village Center, in time for the holidays. He also indicated that the Village Center has signed a lease with Wok N Fire and that work is being performed to complete the build-out of their space. He also indicated that Eddie Merlot's Steak and Seafood Restaurant is now open for business.

John Manieri stated that he felt that Wok N Fire would be a welcomed addition to the Village Center, in the fact that it would have a different menu and a younger crowd. Mr. Manieri also stated that he would like to see the valet parkers for Cooper's Hawk use the Harris Bank parking lot and to try to keep open as much as possible the lot adjacent to Starbuck's.

Zachary Mottl stated that, as an aside, he recently learned that the State of Illinois may have some money available for venture capital and indicated that he would provide this information to Administrator Stricker.

UPDATE RECOMMENDATION RE PROMOTION OF DOWNTOWN BURR RIDGE

Administrator Stricker presented the Committee with a report prepared by Assistant to the Administrator Lisa Scheiner on the EDC's recommendations that went to the Village Board

in June. He stated that the recommendation concerning the establishment of an Ambassador Program was approved, but that recommendations concerning a promotional video campaign designed to heighten the awareness of downtown Burr Ridge and the examination of possible design concepts and feasibility of signage on I-55 were tabled. Administrator Stricker indicated that the Village Center had recently received new financing and that additional dollars are now available for Opus to complete build-outs. With this in mind, he indicated that there probably was no need at this time to meet with the Village Center lender.

AMBASSADOR PROGRAM UPDATE

Administrator Stricker stated that our Business Ambassador and EDC member Ed Claffy could not make tonight's meeting, but had reported to the Administrator that he has been dropping off packets of information that Village Staff had provided him to several area businesses and that the program was well underway.

HOTEL MARKETING COMMITTEE VIDEO

Assistant to the Administrator Lisa Scheiner presented the EDC with the videos that the Hotel Marketing Committee had created for its website. She indicated that the Hotel Marketing Committee used the services of SeeYouDowntown.com to create the videos. Administrator Stricker stated that the quality of these videos is what we could come to expect, if we were to utilize the SeeYouDowntown.com promotional campaign. Ms. Scheiner reminded the EDC of the original proposal from SeeYouDowntown.com, whose primary objective was a promotional campaign to encourage residents and visitors to patronize Burr Ridge businesses through an innovative "shop local" campaign. The campaign would utilize of commercial quality, high-resolution videos that would be shown online, on the Village's website and social media sites, as well as the Village's cable TV channel, along with the SeeYouDowntown.com website. She stated that there would be a total of eight videos including an overview of downtown Burr Ridge, as well as videos highlighting businesses in the following categories:

- Shop (retail stores)
- Dine (restaurants)
- Play (entertainment, community events, parks & recreation)
- Stay (hotels)
- Live (realtors, builders, personal trainers, residential cleaning services, etc.)
- Spas and Salons
- Services (professional services, doctors, dentists, attorneys and accountants)

Ms. Scheiner reminded the EDC that the cost of the subscription and all the video pieces discussed would be \$11,400, minus a \$2,340 discount if 15 businesses subscribe to the website, reducing the Village's commitment to \$9,100. She stated that the funding source for the cost would be:

- \$1,000 that was budgeted in the General Fund for the production of a Downtown Burr Ridge Events commercial.
- \$1,000 from the Hotel/Motel Tax Fund.
- \$7,100 currently available in the General Fund to fund the remaining portion of the program.

Administrator Stricker stated that unused funds that were originally budgeted for the taping of Plan Commission meetings could be utilized and, if not, there are sufficient surplus funds budgeted that could be used for this purpose.

John Manieri stated that he could understand why the videos could be important as a promotional tool and that they would spice up the Village's channel 6, which, when not showing the Board meetings, usually would just have the character generator running.

A **motion** was made by John Manieri that the general hotel marketing video be shown on Channel 6, on the Village's website and on the Village's YouTube site. The motion was **seconded** by Josephine Goetz and approved by a vote of 4-0.

Administrator Stricker stated that, not only would this video and other potential videos could be viewed on our Channel 6 and website by our residents, but that by utilizing SeeYouDowntown.com, people outside the Village could also view the videos. He also indicated that, if the Village contracted with SeeYouDowntown.com, then other local businesses could contract with them to create their own individual videos. He stated that that would not be possible if we did not contract with SeeYouDowntown.com.

In response to a question from John Manieri, Ms. Scheiner stated that, in years when videos would not be required, the subscription cost to stay on the SeeYouDowntown.com site would be approximately \$2,500. Administrator Stricker stated that, in future years, Hotel/Motel Tax dollars could be utilized to pay for this program, as well as funds given to the future restaurant association.

After considerable discussion, the Economic Development Committee agreed that the promotional videos are important and that they would be willing to try the SeeYouDowntown.com website concept for a couple of years to see if other businesses would be willing to participate.

With this in mind, a **motion** was made by John Manieri to recommend to the Village Board to pursue the promotional campaign offered by SeeYouDowntown.com, to heighten awareness of Burr Ridge businesses. The motion was **seconded** by Josephine Goetz and approved by a vote of 4-0.

CREATION OF RESTAURANT ASSOCIATION

Administrator Stricker indicated that, although the Economic Development Committee did not make a recommendation to pursue a restaurant association, the Village Board at its bi-annual goals meeting addressed this issue and agreed to make it a high-priority goal. He

stated that the Board had discussed imposing the 1% place of eating tax and providing the restaurant association with 1/3 of the proceeds to utilize for restaurant marketing. He indicated that, based on discussions with Scott Rolston, the General Manager of the Village Center, a meeting would be held with owners and managers of local restaurants after the first of the year.

Assistant to the Administrator Lisa Scheiner indicated that one idea she had for the restaurant association was to promote a take-out menu for the Friday night concerts. During the discussion, a question was raised regarding how the County Line Wine Merchant was doing and whether or not patrons of the Friday night concerts were stopping by to buy wine from this location. Josephine Goetz suggested that the Wine Merchant could do a wine and cheese package that could be created especially for the Friday night concerts. Zach Mottl stated that he is friends with the owner and that he would recommend that to him.

NEW DEVELOPMENT UPDATE

Administrator Stricker presented the EDC with the Community Development Department's New Development Update report. He indicated that, in early November, Capri Mex has also opened up in the County Line Square Shopping Center.

APPROVAL OF 2012 EDC MEETING SCHEDULE

The Economic Development Committee approved the proposed 2012 Meeting Schedule as prepared, staying the third Tuesday of every other month beginning in January.

FUTURE AGENDA ITEMS

Administrator Stricker stated that he and Ms. Scheiner were attempting to contact representatives from either Master Foods or Case to attend the next meeting. He stated that Case executives were all in Europe for a special meeting this week and, therefore, could not attend the November EDC meeting.

ADJOURNMENT

There being no further business, a **motion** was made by John Manieri to adjourn the meeting. The motion was **seconded** by Zach Mottl and **approved** by a vote of 4-0. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,



Steve Stricker
Village Administrator

PATHWAY COMMISSION

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF NOVEMBER 10, 2011

1. **CALL TO ORDER:** The meeting was called to order at 7:00 p.m.

2. **ROLL CALL:**

PRESENT: Chairperson Pat Liss, Commissioner John Pacocha, Commissioner Luisa Hoch, Commissioner Todd Davis, Commissioner J Maggio

ABSENT: Commissioner Marilou McGirr

ALSO PRESENT: Community Development Director Doug Pollock

3. **APPROVAL OF JULY 14, 2011 MINUTES**

A **MOTION** was made by Commissioner Hoch and **SECONDED** by Commissioner Pacocha to approve the July 14, 2011 minutes. The motion was unanimously approved by a voice vote of the Commission.

4. **CONSIDERATION OF REQUEST TO REMOVE SIDEWALK AT 537 87TH STREET**

Chairperson Liss asked Mr. Pollock to describe this request.

Mr. Pollock said that the resident at 15W537 87th Street has a public sidewalk located within an easement along the side of her property. He said the sidewalk connects 87th Street to the west basin of the Parkview Subdivision. He said there was one other similar sidewalk on the north side of the basin and that the east basin has two such sidewalks. Mr. Pollock said that the resident has complained that the sidewalk is contributing to her basement flooding but that the Village Engineer has looked at the situation and believes that the sidewalk does not contribute to basement flooding.

In response to Chairperson Liss, Mr. Pollock added that the sidewalk was constructed prior to the house and that there is a public access easement over the sidewalk.

Commissioner Hoch said that the other sidewalk that accesses this part of the Parkview basin is located next to her house. She said that residents use these sidewalks to get to the Parkview basin and to Stevens Park. She added that the sidewalk in her side yard is not a problem.

Commissioner Pacocha said that he is opposed to the removal of the sidewalk. He said that removal of the sidewalk would not improve the drainage and may actually make the drainage and basement flooding situation worse. He said that if this sidewalk is removed other residents will have reason to demand that the other sidewalks be removed which would eliminate access to the open space and to the park.

Chairperson Liss said she agrees and is also opposed to removal of the sidewalk. She asked that the Village clean up the end of this sidewalk where it has become overgrown with weeds. She also asked that the residents be requested to remove a sump pump drain and a gutter outlet that pour onto the sidewalk.

Commissioner Hoch said that the sidewalk is used by Devon residents south of 87th Street to get to Stevens Park.

Commissioner Davis added that the sidewalk was there before the current resident and before the house and those are additional reasons not to remove the sidewalk.

Commissioner Maggio said he was in agreement and that the sidewalk should not be removed.

A **MOTION** was made by Commissioner Pacocha and **SECONDED** by Commissioner Hoch recommend to the Board of Trustees that they deny the request to remove the sidewalk within the public sidewalk easement at 537 87th Street. The motion was unanimously approved by a voice vote of the Commission.

Chairperson Liss requested that the sidewalks be inspected by the Village staff and that weeds and other impediments be removed. She also asked that the drain pipes on the subject sidewalk be removed. Mr. Pollock said he would follow up.

5. BOARD REPORT

Mr. Pollock handed out the latest activity report for the Pathway fund.

6. OLD/NEW BUSINESS

The Pathway Commission briefly reviewed the status of the projects listed in the staff summary.

Mr. Pollock asked the Pathway Commission about its calendar for 2012. It was agreed that the Pathway Commission would continue its regular meeting scheduled of the second Thursday of each odd numbered month.

9. ADJOURNMENT

A **MOTION** was made by Commissioner Davis and **SECONDED** by Commissioner Maggio to **ADJOURN** this meeting. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

November 10, 2011

DISTRIBUTION

Pat Liss, Chairperson
Marilou McGirr
John Pacocha
Todd Davis
J Maggio
Luisa Hoch
Doug Pollock
Steve Stricker
Paul May
Lisa Scheiner

6A

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 41 OF THE
BURR RIDGE MUNICIPAL CODE BY ADDING A NEW
SECTION 41.33 - LIMITING THE TIME PERIOD FOR TRICK-OR-TREATING

BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Chapter 41 of the Burr Ridge Municipal Code be and is hereby amended by adding a new Section 41.33 thereto, reading in its entirety as follows:

"Section 41.33 Halloween Trick or Treating Hours. That, for the safety of all those participating and the regulation of street traffic during the period when far more than the normal number of minors are out moving about the Village, and to prevent any vandalism that might otherwise occur, trick-or-treating within the Village of Burr Ridge shall be held only on the 31st day of October (Halloween) of each year and shall not begin prior to 3:00 p.m. and shall not extend beyond 8:00 p.m. on said date."

SECTION 2: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

ADOPTED _____ of _____, 2011 pursuant to a roll call vote as follows:

AYES: -

NAYS: -

ABSENT: -

APPROVED this _____ day of _____, 2011 by the President
of the Village of Burr Ridge.

Village President

ATTEST:

Village Clerk

6B

ORDINANCE NO. A-834- -11

AN ORDINANCE GRANTING A VARIATION
FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE TO
PERMIT A SALT PROTECTION FENCE/BARRIER IN A FRONT YARD

(V-05-2011: 6545 County Line Road - Becker)

WHEREAS, an application for a variation from the Village of Burr Ridge Zoning Ordinance for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Zoning Board of Appeals of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Zoning Board of Appeals of this Village held a public hearing on the question of granting said zoning variation on November 17, 2011 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Zoning Board of Appeals has made its report on the request for zoning variations, including its findings and recommendations, to this President and

Board of Trustees; and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the zoning variations indicated herein are in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Zoning Board of Appeals and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 6545 County Line Road, Burr Ridge, Illinois, are Mr. and Mrs. Robert and Betty Becker (hereinafter "Petitioners"). The Petitioners request a variation from Section IV.J of the Burr Ridge Zoning Ordinance to permit a temporary fence in the front yard of a residential property for the purpose of winter time salt protection.
- B. That the plight of the owners is due to unique circumstances because of the location of the property on the heavily traveled five lane portion of County Line Road and its proximity to the intersection of County

Line Road and Plainfield Road. This location results in a large amount of salt spray onto the property.

- C. That because of the location of the property on this section of County Line Road, there is a particular hardship to the owners. The petitioner presented documentation at the hearing indicating substantial salt damage to the front yard landscaping as a result of the salt spray from County Line Road.
- D. That the variation will not alter the essential character of the locality because the petitioner has designed the fence using high quality materials and in a color that will be the least obtrusive.

Section 3: That a variation from Section IV.J of the Burr Ridge Zoning Ordinance to permit a temporary fence in the front yard of a residential property for the purpose of winter time salt protection *is hereby granted* for the property commonly known as 6545 County Line Road and with the Permanent Real Estate Index Number of: 18-19-103-051.

Section 4: That the variation is subject to compliance with the following conditions:

- A. The fence shall be maintained in good condition at all times with no rips or tears in the wind screen, with the black vinyl coating covering all of the fence posts and chain link material, and with fence posts in a straight and vertical condition at all times.
- B. The fence shall be located adjacent to the front lot line only and within the confines of the private property.
- C. The fence shall not be erected before November 15 of each year and shall be removed before April 1 of each year.

D. The property owner shall obtain a fence permit prior to construction of the fence each and every year the fence is to be erected.

E. The fence shall comply with the fence elevation attached hereto as Exhibit A.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 28th day of November, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

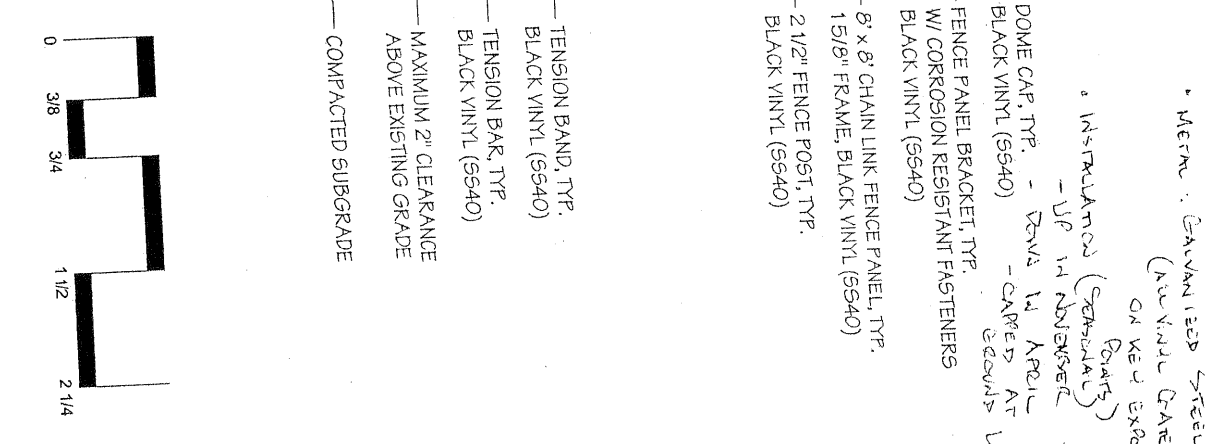
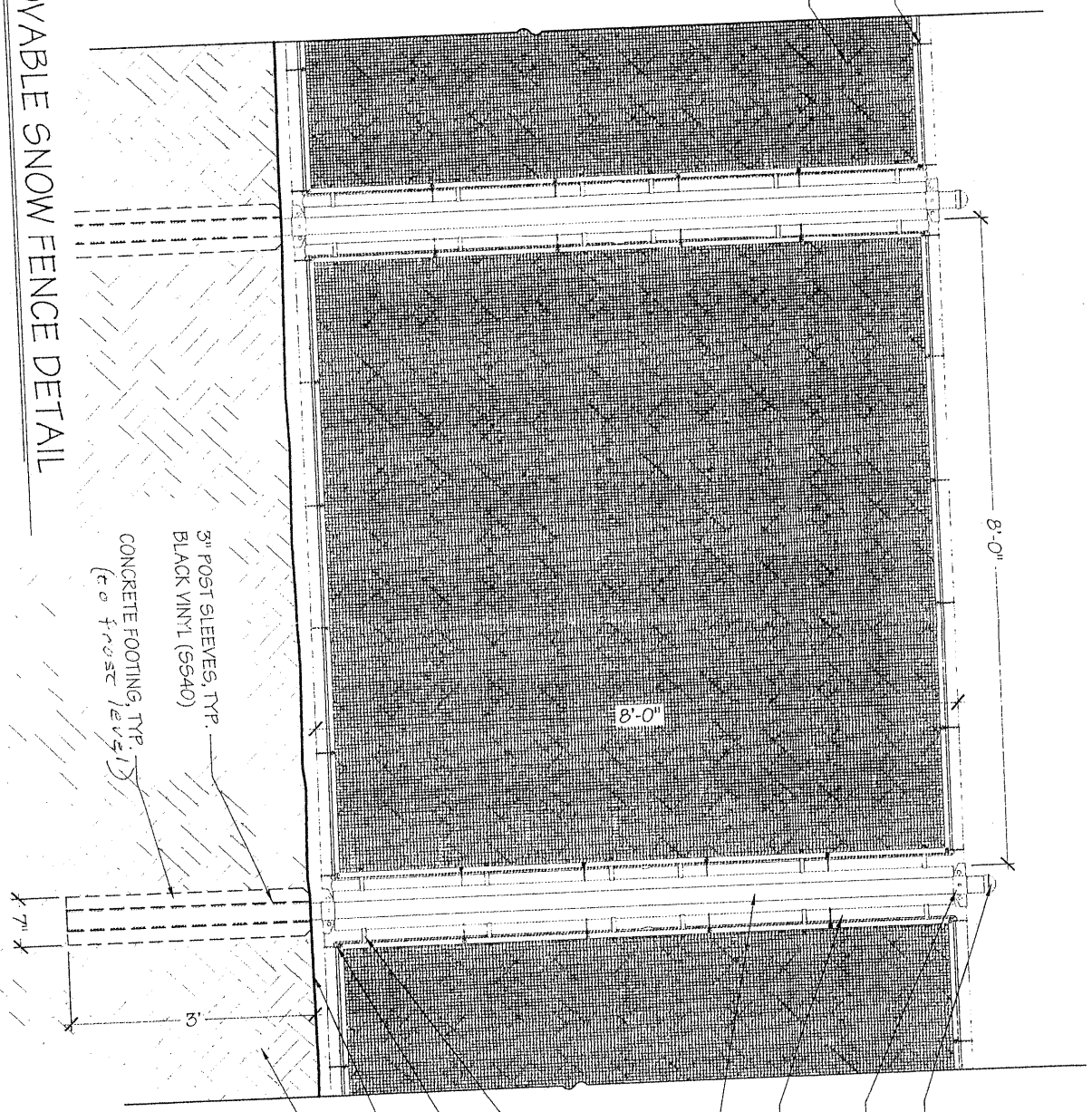
APPROVED by the President of the Village of Burr Ridge on this 28th day of November, 2011.

Village President

ATTEST:

Village Clerk

ADHERE TO PANEL FRAME
W/ SELF-LOCKING BLACK
NYLON CABLE ZIP TIES
CLOSED POLYPROPYLENE
WINDSCREEN, TYP.
BLACK PROGARD 95
www.mputtermann.com



REMOVABLE SNOW FENCE DETAIL

SCALE: 3/4" = 1'-0"

A
1

EXHIBIT A

6C

ORDINANCE NO. A-834-____-11

AN ORDINANCE AMENDING SECTIONS VIII.B.2 AND VIII.C.2 OF THE
BURR RIDGE ZONING ORDINANCE TO ADD
TUTORING CENTER FOR PRE-SCHOOL, PRIMARY AND SECONDARY EDUCATION
TO THE LIST OF SPECIAL USES IN THE B-1 AND B-2 DISTRICTS

(Z-24-2011; Amendment to the B-1 and B-2 Districts)

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said text amendments on November 7, 2011, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for text amendments to the Burr Ridge

Zoning Ordinance, including its findings and recommendations, to this President and Board of Trustees; and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the proposed text amendments indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, find as follows:

- A. That the recommendation is to amend Sections VIII.B.2 and VIII.C.2 of the Burr Ridge Zoning Ordinance to add "Tutoring center for pre-school, primary, and secondary education" to the list of special uses in the B-1 and B-2 Districts.

B. That the amendment is consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That Sections VIII.B.2 and VIII.C.2 of the Burr Ridge Zoning Ordinance ***are hereby amended*** to add "Tutoring center for pre-school, primary, and secondary education" to the list of special uses in the B-1 and B-2 Districts.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 28th day of November, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 28th day of November, 2011.

Village President

ATTEST:

Village Clerk

6D

ORDINANCE NO. A-834-____-11

AN ORDINANCE GRANTING A SPECIAL USE FOR A TUTORING CENTER FOR
PRE-SCHOOL, PRIMARY AND SECONDARY EDUCATION PURSUANT TO THE
VILLAGE OF BURR RIDGE ZONING ORDINANCE

(Z-24-2011: 84 Burr Ridge Parkway - Kumon Learning Centers)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on November 7, 2011 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly

considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 84 Burr Ridge Parkway, Burr Ridge, Illinois, is Kumon Learning Center (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section VIII.B.2 of the Burr Ridge Zoning Ordinance to permit a "Tutoring Center for Pre-School, Secondary, and Primary Education" in an existing tenant space at 84 Burr Ridge Parkway in the County Line Square Shopping Center.
- B. That the proposed special use would not generate significant traffic and, thus, would not interfere with the continued use of adjacent properties.
- C. That there are other similar service uses in the area and thus, this use is compatible with existing uses.

Section 3: That special use approval as per VIII.B.2 of the Burr Ridge Zoning Ordinance to permit a "Tutoring Center for Pre-School, Secondary, and Primary Education" *is hereby granted* for the property commonly known as 84 Burr Ridge Parkway and referenced as Permanent Real Estate Index Number: 09-35-203-001.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 28th day of November, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 28th day of November, 2011.

Village President

ATTEST:

Village Clerk

6E

ORDINANCE NO. A-779- -11

ORDINANCE AMENDING SECTION 57.30 OF ARTICLE VII, CHAPTER 57
OF THE BURR RIDGE MUNICIPAL CODE
(PERMIT REQUIRED FOR THE REMOVAL OF TREES)

WHEREAS, Chapter 57, Section 57.30 of the Burr Ridge Municipal Code establishes standards requiring a permit for the removal of five or more trees on private property in the Village of Burr Ridge;

WHEREAS, Ordinance No. A-779-03-08 amended Section 57.30 and inadvertently and unintentionally removed a word from these regulations that changed the meaning of the amendment;

WHEREAS, that error has now come to the attention of the Village and it is the Village's intention to correct that error;

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Section 57.30 of Article VII, Chapter 57 of the Burr Ridge Municipal Code *be and is hereby amended* to insert the word "outside" in the last sentence of the last paragraph below:

ARTICLE VII. PROTECTION OF TREES ON PRIVATE PROPERTY

Sec. 57.30 Removal of Five or More Trees Prohibited Without a Permit.

No person shall remove five (5) or more trees within any twelve (12) month period from any lot of record located within the corporate boundaries of the Village, unless:

1. Required by the provisions of this Chapter for diseased or infected/infested trees, or as otherwise authorized by the provisions of this Chapter for diseased or infected/infested trees, or
2. If such trees are being replaced with other landscaping in accordance with a tree replacement plan approved by the Village.

Prior to any such removal, regardless of whether it is under 1 or 2 above, an application for a permit must be submitted to and approved by the Village and a permit must be issued by the Village.

In the case of lots of record developed with a principal building(s) thereon, or if a building permit has been issued for the construction of a principal building(s) on a lot of record, this prohibition on the removal of five or more trees from a lot of record shall apply only to the area **outside** of the buildable lot area and within the established building setback lines of any lot of record located within the corporate boundaries of the Village.

Section 2: The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

PASSED this 28th day of November, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 24th day of November, 2011.

Village President

ATTEST:

Village Clerk

7A

RESOLUTION NO. _____

**RESOLUTION ENDORSING THE METROPOLITAN MAYORS CAUCUS
ENERGY SAVINGS PROGRAM**

WHEREAS, Public Act 96-0176 amended the Illinois Power Agency Act to provide for aggregation of municipal electrical load; and

WHEREAS, the Metropolitan Mayors Caucus created the Energy Savings Program through its Clean Air Counts Campaign to enable communities to ensure their residents and small businesses gain access to lower-priced electricity;

WHEREAS, participating Burr Ridge residents and businesses are guaranteed to save 18% on the energy portion of their ComEd bill through June 2012; and

WHEREAS, the Energy Savings Program provides four high efficiency compact fluorescent light bulbs to each account holder to reduce energy usage and smog forming emissions resulting there of;

WHEREAS, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, is a member of the Clean Air Counts Campaign.

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, endorses the Metropolitan Mayors Caucus Energy Savings Program through its Clean Air Counts Campaign and pledges to provide information to its residents and businesses to make them aware of this savings opportunity.

ADOPTED this ____ day of November, 2011, by roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Village President this ____ day of November, 2011.

Village President

ATTEST:

Village Clerk

8A



November 22, 2011

Steven Stricker, Village Administrator
 Lisa Scheiner, Assistant to the Administrator
 Village of Burr Ridge
 7660 County Line Road
 Burr Ridge, IL 60527

Dear Steven and Lisa,

Once again Sue and I thank you for your time to discuss the proposal for the Village of Burr Ridge for the nine videos and hosted presence on the seeyoudowntown.com internet marketing storefront.

Attached is a contract for the See You Downtown services we discussed. Also attached is the additional information you requested regarding our current participating communities and an explanation of the partner credit.

We have also provided information on the current packages that Burr Ridge businesses may choose from to join the See You Downtown community. Please note that we are honoring the pricing that we offered in our proposal to the Village of Burr Ridge dated March 30, 2011; however there has been a change in our pricing model since that time. Based on current pricing, you will receive \$2,598 in savings as follows:

	Proposal 3/30/11	Current Pricing	Savings to Village
Burr Ridge "First Impression" video	\$ 3500	\$ 4000 (to start)	\$ 500
Village of Burr Ridge "Welcome" video & 12 mo. SYD subscription	\$ 2340	\$ 1250 video \$ 1788 subscription (\$149/month) \$ 3038	\$ 698
7 business category videos	7 videos @ \$800 = <u>\$ 5600</u>	7 videos @ \$1000 = <u>\$ 7000</u>	<u>\$1400</u>
Total:	<u>\$11440</u>	<u>\$14038</u>	<u>\$2598</u>

We very much look forward to the opportunity to work with the Village of Burr Ridge and your local businesses to raise greater awareness of the wonderful amenities offered within your community.

If you have any questions or require additional information, please let me know.

Best Wishes to you and yours for a Happy Thanksgiving,

Grant Weiss
 CEO and Founder



HD Video Commercial and Subscription Agreement

Client Contact

Business Name: The Village of Burr Ridge **Agreement Date:** _____

Business Contact: _____ **Change Date:** _____

Title: _____ **SYD Sales Contact:** S. Reardon

Best contact number: _____ **Referral (Person/Business):** N/A

E-Mail Address: _____

Address: 7660 County Line Road

City / State / Zip Code: Burr Ridge, IL 60527

Phone and Fax Numbers: _____

HD Video Commercial and Subscription

Burr Ridge "First Impression" Video Commercial \$ 3500
Overview of the Burr Ridge community.
Co-host highlighting Burr Ridge's many amenities.
60-second HD video.

Village of Burr Ridge "Welcome" Video and Profile Page \$ 2340
Encourage downtown commerce
Include customer testimonials
45-second HD video with voice-over
12 month hosted SYD Profile page subscription, renewable @ \$149/month:
- Highlight key messages – high quality businesses, ease of access, etc.
- Important links and contact information
- Special offers to motivate visitors to explore Burr Ridge
- Social Media feed (Facebook, Twitter)
- Photos

7 Videos highlighting business categories \$ 5600
30-second HD videos with voice-over
- Shop
- Dine
- Play
- Stay
- Live
- Spa/Salons
- Services

Total: **\$11440**

- 50% deposit (\$5720) due at signing of agreement. Balance due upon launch of profile page.
- The Village of Burr Ridge will receive a credit of \$2340 for introducing SYD to local Burr Ridge businesses which results in a minimum of 15 businesses subscribing to SYD within the first 12 months of this agreement.



AGREEMENT

This Agreement is entered into by and between **SEE YOU DOWNTOWN, LLC (SYD)** and the **VILLAGE OF BURR RIDGE** (Client), which is located at: 7660 County Line Road, Burr Ridge, IL 60527. The terms of this Agreement begin the day it is signed and will auto-renew annually. Subscriptions may be cancelled with written notice 60 days prior to renewal date.

Terms and Conditions

Video Production: SYD will provide guidance to Client in preparations, writing and production of an HD Video Commercial. Client will provide SYD with script or information on their business as needed to write a script. Client will provide access to all necessary parts of the Client's business for filming, product needed to depict the business, electricity needed for lighting and on-camera talent as needed for the script including owner or owner's representative, employees, friends and customers to appear in the HD Video. Neither SYD nor its partners or affiliates are liable for any misrepresentation of information provided by Client. Client agrees to indemnify and hold harmless SYD, its partners and affiliates from all legal actions stemming from said misrepresentation.

Hosting: The HD Video Commercial will be hosted on the SYD servers and includes formatting and scaling to play on most browsers and mobile devices. Client agrees to place a website link seeyoudowntown.com on their website. All HD Video Commercials shall bear the SYD watermark. Watermark can be removed for an additional cost.

Additional Uses of HD Video Commercial: SYD grants perpetual rights to Client to display HD Video Commercial produced under this agreement on Client's businesses' website, at meetings and presentations related to Client's business and on sites such as YouTube, Vimeo and Facebook. SYD maintains all ownership of and copyrights of the HD Video Commercial footage.

Financial: Monthly subscription fee will be either pre-paid by Client as part of the agreement, or billed to credit or debit card beginning the first day of the month following the date of the agreement and will continue monthly for the duration of the agreement. Early termination will result in an \$850 buy-out charge. Client authorizes SYD to charge the provided credit or debit card for payment of the subscription fee as indicated in a signed Payment Authorization form. SYD reserves the right to suspend the Client's profile and services should there be any problem with the Client's method of payment. This includes expired credit cards, declined credit cards, inactive credit cards, and invalid checks. Client assumes full responsibility for any and all collection fees, legal fees, court costs and other fee associated with collecting past due balances.

Privacy: SYD recognizes the importance of building trusting relationships with our clients. Client information is NOT shared, sold or rented.

Opting Out of Being Contacted: To be removed from SYD mailings, special promotions, emails, or other contact, please email info@seeyoudowntown.com.

Acceptance of Agreement

The undersigned hereby states and warrants that they are of legal age and the legal owner and/or representative of this Client's business, have received, read, accepted and agreed to the terms and conditions of this agreement and possess full authority to bind this agreement.

Your signature below acknowledges the acceptance of the terms of this agreement and provides authorization to proceed.

Agreed and accepted by Client:

Village of Burr Ridge

By: _____
(Signature)

Print Name: _____

Title: _____

Date: _____

Agreed and accepted by See You Downtown, LLC:

By: _____
(Signature)

Print Name: _____

Title: _____

Date: _____



ADDITIONAL INFORMATION

See You Downtown Communities

- Member communities currently on seeyoudowntown.com are listed below. See You Downtown continues to work with each of these communities to expand the number of businesses currently participating.
 - La Grange
 - Naperville
 - Arlington Heights
 - Elmhurst
 - Oak Park
 - Glen Ellyn
 - Hinsdale
 - St. Charles
- SYD has a verbal commitment and is finalizing the details for the Burr Ridge Hotels to launch their profile pages on the SYD site. Any subscriptions that result from the hotels will be applied towards the partner credit for the Village of Burr Ridge.
- SYD is currently partnering with associations such as the International Concierge Services Association, to bring SYD to the small independent businesses located in Chicago neighborhoods such as West Loop, South Loop, Wicker Park, River North, Lakeview, etc.

Partner Credit:

SYD has offered the Village of Burr Ridge a partner credit in the amount equal to the price offered for the "Welcome" video and first 12 month subscription, \$2340.

The partner credit may be earned by introducing See You Downtown to local businesses via email, letter, newsletter, postcards, or hosting a meeting. SYD will work together with the Village of Burr Ridge to determine the best approach to make this introduction. SYD will handle all sales activities and does not expect the Village of Burr Ridge to be involved in the sales process.

Once 15 Burr Ridge businesses have become seeyoudowntown.com subscribers, the partner credit will be issued to the Village of Burr Ridge. The partner credit must be earned within 12 months of the date of the agreement.



HD Video Production

Video Production Packages

Basic

- 2 hours of filming continuously – Can be more than 1 location if accomplished in 2 hr time frame
- Royalty Free Music
- HD camera, tripod and professional Operator
- Script writing for voice-over writing by us from notes given to us by the business owner
- Professional Voice over recording
- One round of editing changes before given over to client
- :30 seconds in length of HD video edit

Price: \$1,000

Premiere

Includes features of the Basic Package, **PLUS:**

- 5 hour total shooting time frame
- 2 man crew
- Lighting package
- Dolly, jib, steadicam jr. for higher production value
- **up to :60 second running time for video**

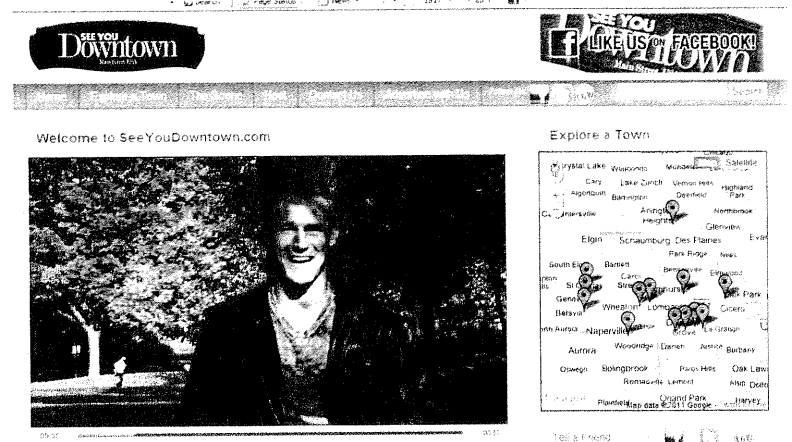
Price: \$2,250

Custom

Includes features of Basic & Premiere Packages, **PLUS:**

- Creative conceptual writing for unique video experience
- Crew to specified needs
- Includes 1 on "camera talent"
- Casting options
- FX and SFX - additional
- Motion Graphics – additional
- Field audio gear
- **up to 90 sec running time for video**
- Additional Shooting: \$400 per day
- Additional fee for extra videos or longer videos
- FX, stunts, set design, art direction: *price quote*

Price: \$4,000 +



Included in every HD Video Package from See You Downtown

Creative Control: We welcome your input. We will work with you to capture the vision you have for reaching your audience.

Post Production Consultation: After reviewing your video, you'll get the opportunity to tell us if it's perfect or if it needs changes. We will make any editing changes you request at this time at no additional cost.

Right of Use: SYD maintains all ownership rights of the video; however, you will have perpetual rights to use the video in any distribution outlet you desire. So go ahead and post it to your website or other video sharing sites, and consider effective and affordable SYD advertising opportunities through Comcast.

Your completed Video in a wide variety of useful video formats: You will receive your completed High Resolution video on DVD, and in other formats designed for optimal viewing and downloading on the internet.

Please visit SeeYouDowntown.com for examples.

-OR-

Email us at info@SeeYouDowntown.com & we'll be happy to share.

Video production package pricing based on a minimum 1 year signed seeyoudowntown.com hosting agreement.



Web Hosting on SeeYouDowntown.com

Although, your business may be listed for *free* in the SeeYouDowntown.com Directory, SYD offers you the opportunity to get significantly greater value from your listing. A See You Downtown "Hosted Video" uses the strong appeal of high quality video and the power of social media to connect with your current customers and to reach an unlimited number of potential new customers!

Profile Page

Drive traffic to your business

- Profile your business on a dedicated SYD page
- Easy access to highlight and share your video
- Promote special deals for current and prospective customers.
- Increase SEO for your brand with SYD's social networking strategies
- Profile Page Video Gallery: Share information about you and your business to keep them coming back for more. Host videos that you've shot on your own video gallery. Feature new products, educate visitors on new services, and show them the unique personality of you and your business.

Price: \$149 per month



Schedule your FREE consultation today!

Call us at 1-630-465-5930

Email info@SeeYouDowntown.com

Or Connect with us via Social Media



Facebook.com/SeeYouDowntown



Twitter.com/SeeYouDowntown



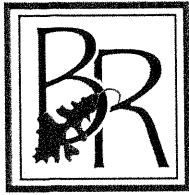
Youtube.com/user/SeeYouDowntown

Ask about our Bonus Video Package to include your:

- Website or Facebook Welcome Video
- Testimonials from past clients
- Company Story/History
- Company Mission
- Promote a Special Event

12 month agreement required for SYD web hosting. Monthly payment via credit card or debit card only.

Video production package pricing based on minimum of one year signed hosting agreement.



Mayor & Village Board Q&A

Common Themes & Questions Posed by Survey Respondents
2011 Community Survey

11-28-2011 BOARD MEETING

The Annual Village survey included several questions comments which requested additional brush pick-up.

The Village of Burr Ridge budgets \$40,000 for annual brush pick-up, which includes a Spring and Fall program, and which includes \$10,000 for emergency pick-up service. Brush pick-up service is provided contractually, as the Village is not staffed or equipped to provide this service in-house. The current rate for brush pick up is \$100 per hour, and the contractor is permitted to spend up to one hour per location, although most homes require substantially less time.

When weather events cause branch and limb damage, the Public Works Department considers whether an emergency brush pick-up program should be offered based upon available budget resources and the extent of the damage. In extraordinary events, the Village Board may authorize exceeding budgetary allowances for emergency service. However, Village officials take great pride in retaining a very low tax rate, and we try to establish budget parameters as responsibly as possible in order to minimize the burden on the taxpayers. In fact, less than 3% of a Burr Ridge resident's tax bill goes to the Village. If a resident's annual tax bill is \$10,000, only \$300 is provided to the Village! The Village continues to pursue responsible fiscal management, and will consider providing additional funds for emergency brush pick-up so long as it can be provided within the parameters of the annual budget and without additional burden on the taxpayer.

Please note that the Village's brush chipping program began today north of 79th Street. Work will begin south of 79th Street on Monday, October 17th. Program details are available on our website, www.burr-ridge.gov, or you can call the Village Hall for more information.

Can the Village bring the Secretary of State's office more often and perhaps on a weekend?

Since 2007, the Village has invited the Secretary of State's Office to the Burr Ridge Village Hall for special one-day "Mobile Driver Services Facility" (MDSF) events since the closest offices are not-so-conveniently located in Naperville, Bridgeview, Melrose Park, Orland Park, Lockport and Lombard. At these special one-day MDSF events, IL license holders can conduct all their regular business with the Secretary of State's Office for the normal fee, with the exception of road tests. The cost to the Village is a small amount of staff time and advertising costs of under \$200/year.

Typically, the Secretary of State's Office only permits one MDSF event per location per year but, because of the high turnout in Burr Ridge, we are granted special permission to host two events per year. We are only allowed to schedule one event at a time and we are subject to the Secretary of State's office schedule so we cannot lock in specific dates. In addition, these events are only offered on week days from 10:00 a.m. to 2:00 p.m. Unfortunately, the Village has no control or authority to require that they be open sooner or later than that time.

The next event will be hosted at the Burr Ridge Village Hall on Tuesday, January 10, 2012. Any Illinois resident can attend. The mobile facility can renew licenses and State ID cards up to one year in advance of their expiration date. They will also offer vision screening, duplicate and/or corrected drivers' licenses, new identification cards and vehicle renewal stickers. Anyone over the age of 65 can obtain a free state ID, good for life. To learn more about identification requirements, fees and services visit the Secretary of State's web site at www.cyberdriveillinois.com.

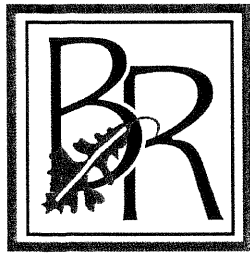
Can the Village reinstate the mass mailing/printing of a paper newsletter?

As residents will recall, the Village discontinued the practice of printing and mailing the bi-monthly newsletter as part of its cost-containment efforts in 2009. At that time, our budget for this item approached \$10,000 to print and send approximately 4,500 pieces of mail every two months. We reduced the budget to \$2,500 in FY 10-11 and only sent the January Newsletter/Annual Report to residents. A small quantity of newsletters has been printed in-house on a bi-monthly basis in March, May, July, September and November since that time. Currently, we distribute approximately 300 newsletters between the Village Hall front counter, new resident packets, online and through standard mail to residents who cannot otherwise access it.

We have received more feedback than anticipated from our residents that they wish the newsletter was still sent out. While returning a mass printed and mass mailed bi-monthly newsletter is probably not necessary and cost prohibitive, the Village staff and Board have examined the costs reinstating the printing and mass distribution of newsletters in March and September to coincide with important Village programs. The Village Board will review this as part of its upcoming budget discussions for next Fiscal Year.

In the meantime, you can pick up a copy of the most recent newsletter at the Burr Ridge Village or download a copy from our website, www.burr-ridge.gov.

86



VILLAGE OF BURR RIDGE
MEMORANDUM

TO: Village of Burr Ridge Board of Trustees
Gary A. Grasso, Mayor

FROM: Doug Pollock, AICP, Community Development Director

DATE: November 11, 2011

RE: **Recommendation to reject request to remove pathway - 537 87th Street**

On behalf of the Pathway Commission, I am forwarding their recommendation to reject a request from the resident at 537 87th Street, Mrs. Susan Medina, for removal of a concrete pathway that extends along the side lot line and provides pedestrian access to the west basin of the Parkview detention pond. The resident based her request for removal upon her concern that the pathway causes basement flooding problems for her home.

In response to a request from the Pathway Commission, the Village Engineer determined that the pathway does not contribute to any basement flooding problems for the home at 537 87th Street and that removal of the pathway would not improve the existing drainage conditions. The Pathway Commission further determined that the pathway is a desirable part of the Village's pathway and sidewalk network as it connects the Parkview basin and Stevens Park with the Devon neighborhood south of 87th Street. The Pathway Commission also noted that there were three other similar concrete pathways that provide access to the Parkview basins and to Stevens Park and that removal of the subject sidewalk would set an undesirable precedent.

Douglas Pollock

From: 6308494678@vzwpix.com
Sent: Wednesday, July 13, 2011 10:37 AM
To: Douglas Pollock

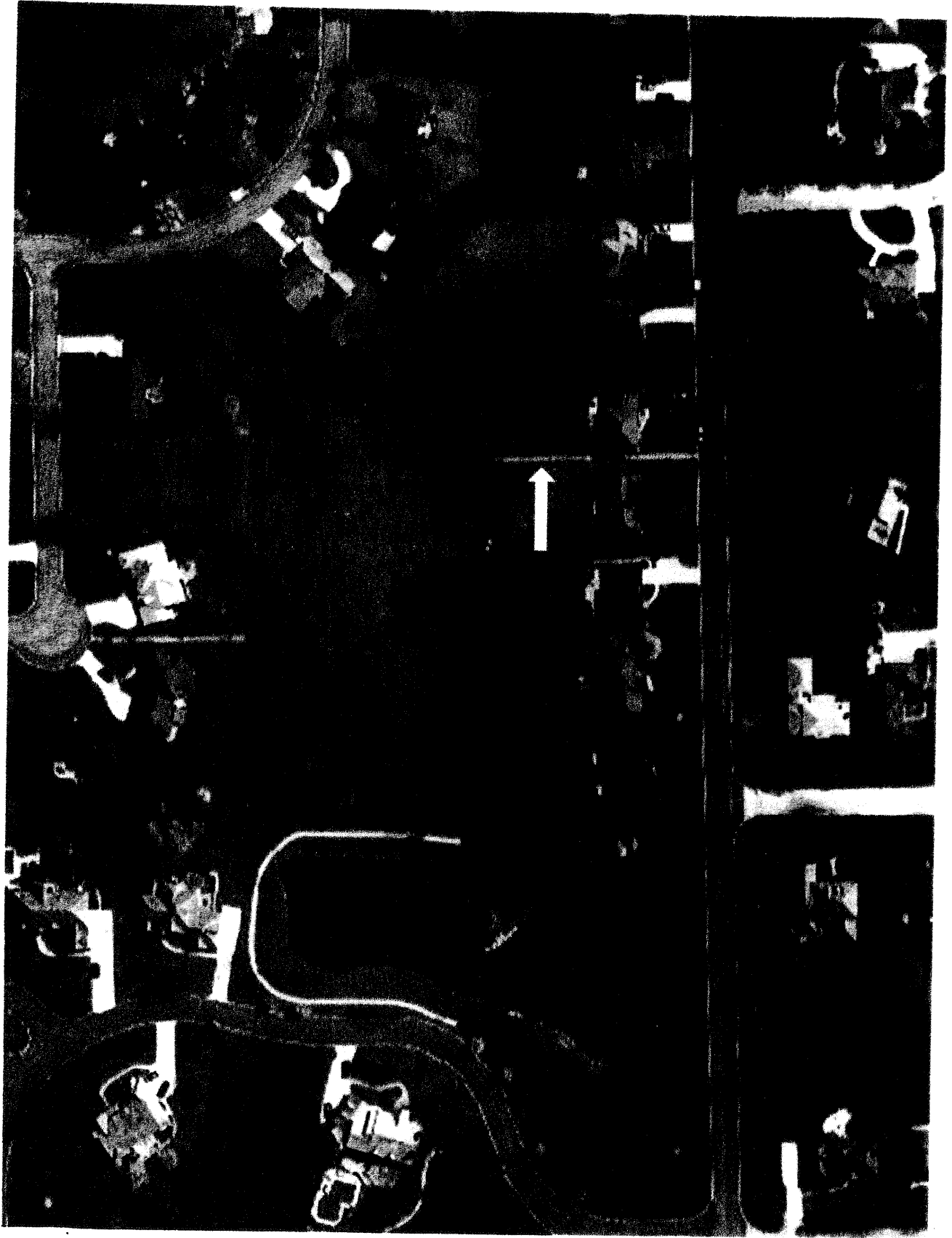
Dear Mr. Pollock,

I would like to request for the pathway commission to consider removing the sidewalk that runs through my backyard. The sidewalk leads to an empty field and does not serve any purpose to the community. Most of all, whenever there is heavy rain, water from the street gushes through the sidewalk like a river. There is a drain in front of the sidewalk which further attracts the water to run through my yard. My basement have flooded several times since we built the house. We have installed what is necessary to prevent flooding but continue to have the problem. I am now a widow and cannot afford to continuously spend for the basement (change carpet, mold treatment etc). I feel that with the additional water flowing through the yard, further adds to the problem which adds to the load of the sump pump. I would appreciate your kind consideration regarding this matter. Thank you.

Sincerely,

Susan Medina
537 87th St.
Burr Ridge
(630) 849-4678

537 87TH Street - Proposed Sidewalk Removal



81

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 11/28/11

PAYMENT DATE: 11/29/11

FISCAL 11-12

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	31,623.22	31,623.22
23	Hotel/Motel Tax Fund	86.47	86.47
51	Water Fund	1,953.67	1,953.67
52	Sewer Fund	256.86	256.86
61	Information Technology Fund	308.97	308.97
TOTAL ALL FUNDS		<u>\$34,229.19</u>	<u>\$34,229.19</u>

PAYROLL

FOR PAY PERIOD ENDING NOVEMBER 12, 2011

	TOTAL PAYROLL
Legislation	3,082.03
Administration	13,393.86
Community Development	8,224.28
Finance	7,360.36
Police	98,866.69
Public Works	17,825.21
Water	23,446.89
Sewer	6,736.96
IT Fund	
TOTAL	<u>\$178,936.28</u>
GRAND TOTAL	<u>\$213,165.47</u>

Fund 10 General Fund
Dept 1010 Boards & Commissions

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 2 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	23.37	Telephone	10-1010-50-5030	630654150411/Nov11	11281A
		<u>23.37</u>	Vendor Total			
Digging Records, Inc.	2012 concert series dep-Nov11	750.00	Public/Employee Relations	10-1010-80-8010	Nov2011	11281A
		<u>750.00</u>	Vendor Total			
Redstone Foods, Inc.	Event candy-Nov'11	178.00	Public/Employee Relations	10-1010-80-8010	306508	11281A
		<u>178.00</u>	Vendor Total			
Lisa Scheiner	Jingle Mingle supls-Nov'11	141.70	Public/Employee Relations	10-1010-80-8010	Nov2011	11281A
		<u>141.70</u>	Vendor Total			
Yerges Acoustics	SAIA acoustical consult-Nov'11	1,377.12	Other Professional Servic	10-1010-50-5020	2893-01F	11281A
		<u>1,377.12</u>	Vendor Total			
Total Boards & Commissions		<u><u>2,470.19</u></u>				

Fund 10 General Fund
Dept 2010 Administration

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 3 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	151.92	Telephone	10-2010-50-5030	630654150411/Nov11	11281A
		151.92	Vendor Total			
	Total Administration	151.92				

Fund 10 General Fund
Dept 3010 Community Development

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 4 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	233.72	Telephone	10-3010-50-5030	630654150411/Nov11	11281A
		233.72	Vendor Total			
HR Blueprint, Inc.	Blueprnts/GM Motor Tk-Oct'11	15.00	Printing	10-3010-50-5040	80206	11281A
		15.00	Vendor Total			
	Total Community Development	248.72				

Fund 10 General Fund
Dept 4010 Finance

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 5 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	116.86	Telephone	10-4010-50-5030	630654150411/Nov11	11281A
		116.86	Vendor Total			
	Total Finance	116.86				

Fund 10 General Fund
Dept 4020 Central Services

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 6 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Discovery Benefits						
	FSA monthly fee-Nov'11	83.00	Insurance	10-4020-50-5081	275954	11281A
		83.00	Vendor Total			
HR Simplified						
	COBRA annual base fee-Dec11	200.00	Insurance	10-4020-50-5081	31226	11281A
		200.00	Vendor Total			
Total Central Services		283.00				

Fund 10 General Fund
Dept 5010 Police

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 7 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	642.74	Telephone	10-5010-50-5030	630654150411/Nov11	11281A
		642.74	Vendor Total			
Kale Uniforms	Uniforms/Wirth-Nov'11	446.90	Uniform Allowance	10-5010-40-4032	592910	11281A
		446.90	Vendor Total			
Ray O'Herron Co.	Uniforms/DeYoung-Nov'11	62.95	Uniform Allowance	10-5010-40-4032	0044881-IN	11281A
		62.95	Vendor Total			
Southwest Central Dispatch	SWCD contract fee-Dec'11	23,616.14	Dispatching	10-5010-50-5045	101201126/Dec11	11281A
		23,616.14	Vendor Total			
Suburban Law Enforcement	SLEAP membershp/Norlock-Nov11	30.00	Dues & Subscriptions	10-5010-40-4040	Nov2011	11281A
		30.00	Vendor Total			
Willowbrook Ford	GOF/veh. maint/#0110-Nov'11	248.62	Maintenance-Vehicles	10-5010-50-5051	6010334/2	11281A
		248.62	Vendor Total			
Total Police		25,047.35				

Fund 10 General Fund
Dept 6010 Public Works

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 8 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	311.63	Telephone	10-6010-50-5030	630654150411/Nov11	11281A
		311.63	Vendor Total			
Breens Cleaners	Uniform rental-11/15/11	80.02	Uniform Allowance	10-6010-40-4032	310309	11281A
		80.02	Vendor Total			
Concentra	Pre-empl phys/Vandenbrouche	140.00	Employee Recruitment Expe	10-6010-40-4041	1006430903	11281A
	Pre-empl phys/Voorhees-Nov11	140.00	Employee Recruitment Expe	10-6010-40-4041	1006430903	11281A
		280.00	Vendor Total			
Galeton	Gloves-Nov11	118.33	Uniform Allowance	10-6010-40-4032	1003628-00	11281A
		118.33	Vendor Total			
McMaster-Carr Supply Company	HP brass fittings-Nov'11	31.23	Supplies-Equipment	10-6010-60-6040	99897217	11281A
		31.23	Vendor Total			
Minuteman Press	Second sheets/1000-Nov'11	54.00	Operating Supplies	10-6010-60-6010	43422	11281A
		54.00	Vendor Total			
Prairie International Trucks	Dump lock/1-Nov'11	860.08	Equipment	10-6010-70-7000	287337D	11281A
		860.08	Vendor Total			
Traffic Control & Protection	Rpl street signs/reimb-Oct'11	399.15	Supplies-Streets	10-6010-60-6042	70982	11281A
		399.15	Vendor Total			
Westown Auto Supply Co. Inc.	Misc equip supls-Nov'11	14.06	Supplies-Equipment	10-6010-60-6040	40631	11281A

Fund 10 General Fund
Dept 6010 Public Works

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 9 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Air filter/1-Nov'11	12.98	Supplies-Equipment	10-6010-60-6040	40703	11281A
		27.04	Vendor Total			
Willowbrook Ford						
	Gas cap (unit #38)Nov'11	17.84	Supplies-Vehicles	10-6010-60-6041	5065001	11281A
		17.84	Vendor Total			
	Total Public Works	2,179.32				

Fund 10 General Fund
Dept 6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 10 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Breens Cleaners						
	PW mat rental-11/15/11	21.00	Janitorial Services	10-6020-50-5058	310303	11281A
	PD mat rental-11/15/11	27.00	Janitorial Services	10-6020-50-5058	310303	11281A
	VH mat rental-11/15/11	18.00	Janitorial Services	10-6020-50-5058	310303	11281A
		<u>66.00</u>	Vendor Total			
COMED						
	Elect/Lakewood aerator-Nov11	27.79	Utilities	10-6020-50-5080	9258507004/Nov11	11281A
	Elect/Windsor aerator-Nov11	123.45	Utilities	10-6020-50-5080	9342034001/Nov11	11281A
		<u>151.24</u>	Vendor Total			
Grainger						
	Ballast-7/RA-Oct'11	535.06	Operating Supplies	10-6020-60-6010	9669638638	11281A
		<u>535.06</u>	Vendor Total			
McMaster-Carr Supply Company						
	HP brass fittings-Nov'11	14.65	Operating Supplies	10-6020-60-6010	99897217	11281A
		<u>14.65</u>	Vendor Total			
Wunderlich Doors						
	Rpl overhead dr sprng/PW-Oct11	358.91	Maintenance-Buildings	10-6020-50-5052	186532	11281A
		<u>358.91</u>	Vendor Total			
Total Buildings & Grounds		<u><u>1,125.86</u></u>				

Fund 23 Hotel/Motel Tax Fund
Dept 7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 11 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
COMED						
	Electric/median lighting-Nov11	86.47	Gateway Projects	23-7030-50-5075	1319028022/Nov11	11281A
		86.47	Vendor Total			
	Total Special Revenue Hotel/Motel	86.47				

Fund 51 Water Fund
Dept 6030 Water Operations

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 12 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T						
	Telephone-Nov'11	428.49	Telephone	51-6030-50-5030	630654150411/Nov11	11281A
	Well-pumping line/3-Nov'11	489.65	Telephone	51-6030-50-5030	630654150411/Nov11	11281A
		<u>918.14</u>	Vendor Total			
Breens Cleaners						
	Uniform rental-11/15/11	64.36	Uniform Allowance	51-6030-40-4032	310309	11281A
		<u>64.36</u>	Vendor Total			
COMED						
	Electric/2M tank-Nov'11	137.48	Utilities	51-6030-50-5080	9256332009/Nov11	11281A
		<u>137.48</u>	Vendor Total			
East Jordan Iron Works, Inc.						
	Manhole rings/6-Nov11	390.50	Operating Supplies	51-6030-60-6010	3435849	11281A
	Polyurethane sealant/12-Nov'11	60.00	Operating Supplies	51-6030-60-6010	3435849	11281A
	6x30 repair clamp/1-Nov11	288.01	Supplies-Equipment	51-6030-60-6040	3435849	11281A
		<u>738.51</u>	Vendor Total			
Galeton						
	Gloves-Nov11	95.18	Uniform Allowance	51-6030-40-4032	1003628-00	11281A
		<u>95.18</u>	Vendor Total			
Total Water Operations		<u><u>1,953.67</u></u>				

Fund 52 Sewer Fund
Dept 6040 Sewer Operations

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 13 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Nov'11	38.95	Telephone	52-6040-50-5030	630654150411/Nov11	11281A
		<u>38.95</u>	Vendor Total			
Breens Cleaners	Uniform rental-11/15/11	29.57	Uniform Allowance	52-6040-40-4032	310309	11281A
		<u>29.57</u>	Vendor Total			
COMED	Electric/H'Flds L.S-Nov'11	43.00	Utilities	52-6040-50-5080	0099002061/Nov11	11281A
	Electric/A'Head L.S-Nov'11	101.61	Utilities	52-6040-50-5080	7076690006/Nov11	11281A
		<u>144.61</u>	Vendor Total			
Galeton	Gloves-Nov11	43.73	Uniform Allowance	52-6040-40-4032	1003628-00	11281A
		<u>43.73</u>	Vendor Total			
	Total Sewer Operations	<u><u>256.86</u></u>				

Fund 61 Information Technology Fund
Dept 4040 Information Technology

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 11/28/11
FY'11-12

11/18/2011
Page 14 of 14

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Runco Office Supply						
	HP250A blk toner/1-PD/Nov'11	108.99	Operating Supplies	61-4040-60-6010	496026-0	11281A
	HP532A yel. toner/1-PD/Nov'11	99.99	Operating Supplies	61-4040-60-6010	496026-0	11281A
	HP531A cyn toner/1-PD/Nov'11	99.99	Operating Supplies	61-4040-60-6010	496026-0	11281A
		<u>308.97</u>	Vendor Total			
Total Information Technology		<u><u>308.97</u></u>				