

**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**May 23, 2011
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** **Miss Rama Hamad
Elm School**
2. **ROLL CALL**
3. **AUDIENCE**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing
Annexation Agreement – 15W460 North Frontage Road**

5. MINUTES

- *A. Approval of Regular Meeting of May 9, 2011
- *B. Receive and File Draft Hotel Marketing Committee Meeting of April 20, 2011
- *C. Receive and File Draft Stormwater Committee Meeting of May 10, 2011
- *D. Receive and File Draft Plan Commission Meeting of May 16, 2011

6. ORDINANCES

- A. Consideration of Ordinance Approving an Annexation Agreement (15W460 North Frontage Road)
- B. Consideration of An Ordinance Granting Special Uses Pursuant to the Village of Burr Ridge Zoning Ordinance for a Restaurant with Limited Live Entertainment, Sales of Alcoholic Beverages, with Extended Hours of Operation and site Plan Approval for an Addition to the Existing Building (Z-06-2011: 201 Bridewell Drive – Eddie Merlot's Restaurant)
- *C. Approval of An Ordinance Granting a Special Use for a Fence in a GI District Pursuant to the Village of Burr Ridge Zoning Ordinance (Z-05-2011: 51 Shore Drive – Personalization Mall)

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Plan Commission Recommendation to Approve Various Amendments to the Sign Ordinance (S-02-2011: Sign Ordinance Update)

- B. Consideration of Recommendation to Award Contract for Phase II Landscaping and Engineering Services – County Line Road Bridge over I-55 Improvements
- C. Discussion Regarding Renaming 77th Street to Memorial Drive
- *D. Consideration of Street Policy Committee Recommendation to Authorize Supplemental Resurfacing Work, Not to Exceed the 2011 Budget Allocation.
- *E. Approval of Recommendation to Reappoint Mike Stratis to the Plan Commission for a Five-Year Term Expiring February 1, 2016
- *F. Approval of Recommendation to Appoint Dehn Grunsten to Full Plan Commissioner Status to Complete the Term of John Manieri that Expires February 1, 2014
- *G. Approval of Recommendation to Appoint J Maggio to the Pathway Commission for a Term Expiring September 10, 2013
- *H. Approval of Recommendation to Reappoint John Navickas to the Board of Fire and Police Commissioners for a Three Year Term Expiring April 30, 2014
- *I. Approval of Request from Burr Ridge Park District for Hotel/Motel Tax Funds – Harvest Fest
- *J. Approval of Proclamation Designating June 17-19, 2011, as “Welcome Home 2011” Days
- KL. Approval of FY 10-11 Vendor List
- *L. Approval of FY 11-12 Vendor List
- M. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- **Approval of Closed Session Minutes of April 25, 2011**
- **Collective Bargaining Issues**

12. RECONVENED MEETING

13. ADJOURNMENT

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of May 23, 2011
DATE: May 20, 2011

PLEDGE OF ALLEGIANCE

Miss Rama Hamad, Elm School

PUBLIC HEARING – Annexation Agreement 15W460 North Frontage Road

Enclosed is the public hearing notice for the Annexation Agreement for the property at 15W460 North Frontage Road. The Ordinance approving this Agreement is Item #6A on this agenda. It is my recommendation that the public hearing be continued to 7:00 p.m. on June 13, 2011.

6. ORDINANCES

A. Annexation Agreement (15W460 North Frontage Road)

The Village Attorney has been working with Mayor Grasso and me, along with the attorneys for SAIA and the property owner, Mr. Robert Rogulic, to finalize an annexation agreement for the property located at 15W460 North Frontage Road. Although considerable progress has been made, the agreement is not yet finalized. With this in mind and to allow ample opportunity for the Board and residents to review the annexation agreement prior to approval, it is my recommendation that the Ordinance adopting the Annexation Agreement for 15W460 North Frontage Road be tabled to June 13, 2011.

B. Grant Special Use (201 Bridewell Drive – Eddie Merlot's)

Please find an Ordinance granting special use approval to permit a restaurant with limited live entertainment, sales of alcoholic beverages, with extended hours of operation, and for site plan approval for an addition to an existing building. Also attached a letter from the Plan Commission recommending approval of a revised building elevation plan.

This petition was previously forwarded to the Board of Trustees by the Plan Commission. The Board remanded the petition to the Commission for review of a revised building elevation. The Plan Commission recommends approval of the revised elevation finding that the revisions satisfy the Commission's previous recommendation to reduce the amount of stucco on the building and increase the amount of brick and stone.

It is our recommendation: that the Board concurs with the Plan Commission and approves the Ordinance.

C. Grant Special Use (51 Shore Drive – Personalization Mall)

Attached is an Ordinance granting special use approval for a non-residential fence. The fence encloses an outdoor patio used as an employee lounge area. The Plan Commission recommended approval of the special use. At the May 9, 2011 meeting, the Board directed staff to prepare the attached Ordinance.

It is our recommendation: that the Board approves the Ordinance.

7. RESOLUTIONS

None.

8. CONSIDERATIONS

A. Plan Commission Recommendation – Amend Sign Ordinance

Please find attached a letter from the Plan Commission recommending amendments to the Sign Ordinance. The Plan Commission is responding to direction from the Board of Trustees and the ad hoc Sign Ordinance Task Force appointed by the Board. The task force recommended consideration of several amendments to the Sign Ordinance.

In response to the recommendations of the Sign Ordinance Task Force, the Plan Commission provides the following recommendations:

1. **Number of Signs:** The Plan Commission recommends an increase in the permitted size/area of signs for buildings exceeding 50,000 square feet in floor area and located on properties that abut I-55. The recommended amendment would allow one square foot of additional sign area for every 1,000 square feet of floor area above 50,000 square feet. The current Ordinance sets this threshold at 100,000 square feet.
2. **Temporary Signs:** The recommended amendment classifies temporary signs that exceed the permitted size or number of signs as conditional signs. This means that temporary signs that exceed the standards must be presented to the Plan Commission for a recommendation to the Board. No changes to the standards are proposed.
3. **Transitional District Signs:** The recommended amendment increases the size of ground signs in a Transitional District from 16 to 50 square feet. This is consistent with a number of approved variations for such signs.

4. **Billboard Signs:** Although suggested by the Task Force, the draft amendment does not include any text for amortization of off-premise advertising signs (billboards). This is based on a report from the Village Attorney indicating that amortizing billboard signs can be costly and subject to strict legal requirements. A copy of that report is attached.
5. **Human Signs:** The recommended amendment clarifies that human carried portable signs used to advertise retail sales are considered prohibited portable signs.
6. **Stucco Monument Signs:** The recommended amendment prohibits stucco or EIFS ground mounted signs.

It is our recommendation: that the Board directs staff to prepare an Ordinance amending the Sign Ordinance as recommended by the Plan Commission.

B. Phase II Landscaping/Engineering – CLR Bridge over I-55

Please find attached a contract for landscaping and engineering services related to the County Line Road/I-55 interchange and bridge enhancement project. This contract is for planning and engineering work related to the \$1.4 million dollar ITEP (Illinois Transportation Enhancement Project) grant received by the Village. The recommended contractor is Hitchcock Design Group (HDG). HDG would use Strand Engineering as their engineering sub-contractors. The total amount of the contract is not to exceed \$258,570. Strand Engineering is also doing the engineering work for IDOT on the bridge replacement aspect of this project.

The roots of this project date back to May of 2008 at which time the Board approved the Downtown Burr Ridge Entryway Master Plan. That plan included the improvements along County Line Road (brick pavers, signage, and landscaping) and it included planned enhancements along Bridewell Drive and at the intersection of I-55 and County Line Road. The first phase of the Plan, the brick pavers, signage and landscaping along County Line Road and Burr Ridge Parkway, was implemented in 2008-2009. Subsequent phases were postponed pending funding.

In 2009, it came to the Village's attention that the Illinois Department of Transportation was planning to reconstruct the County Line Road bridge over I-55. The Village Board hired HDG to prepare enhancements to the bridge project and IDOT agreed to allow the Village to add a faux brick parapet wall, leaf sculptures, and monuments to the bridge project. In 2010 and with the encouragement of IDOT, the Village applied for ITEP funding for the bridge enhancements as well as the landscaping plan included in the May 2008 Master Plan. The Village's ITEP grant application was approved in 2010 in an amount of 1.8 million dollars with approximately \$400,000 of the 1.8 million coming from Village matching funds that will be paid out of the Hotel/Motel Tax Fund.

The \$258,000 for hiring HDG and its sub-contractor will be a part of the Village's matching funds for this grant. Please note, however, that the grant money will not become available to the Village until the project is bid for construction. IDOT has confirmed that we will be reimbursed for the planning and engineering costs. The initial costs have been budgeted and will be paid out of the Capital Projects Fund, which will be reimbursed once the grant funding is awarded. This is necessary for the Village to piggy back this project on IDOT's engineering work for the bridge enhancements.

Attached is the concept plan that has previously been reviewed by the Village Board and was included in the ITEP grant application. As final planning and design move forward, plans will be presented to the Board for approval. The contract includes a presentation to the Board of the final plans. That presentation is expected on June 27, 2011.

It is our recommendation: that the contract is awarded to Hitchcock Design Group in an amount not to exceed \$258,570.

C. Rename 77th Street to Memorial Drive

As we discussed briefly at the May 9 Board meeting, the Veterans Memorial Committee is recommending the renaming of 77th Street to Memorial Drive. Trustee Len Ruzak agreed to contact the three property owners whose addresses would change as a result of this action and will report to the Board on Monday evening.

As an alternative to renaming 77th Street, the Village Board could designate 77th Street as Memorial Drive by bestowing an "honorary" street sign, similar to what one would see on many neighborhood streets throughout the City of Chicago.

Board direction is requested.

D. Street Policy Recommendation – Supplement Resurfacing Work

At the May 9 Village Board meeting, the 2011 Resurfacing Contract was awarded to the low bidder, Chicagoland Paving, in the amount of \$199,900.

The 2011 Road Program budget includes \$282K which had been programmed for resurfacing work. Since the low bid for the resurfacing project is \$199K, the Village is presented with the opportunity to perform \$82K in additional resurfacing work at the contract unit prices, without exceeding the budgetary allotment for this year.

It should be noted that the 2011 Resurfacing Program has been significantly reduced from previous years, in an effort to acknowledge budgetary limitations, and to provide adequate funds for the local match

for the 91st Street LAPP project and the Madison/Joliet Traffic Signal STP project, both of which are grant-funded projects and both of which will have a substantially reduced impact on this year's budget due to cost savings which have been negotiated by the Village. The Resurfacing Program itself has historically been funded by Motor Fuel Tax (MFT) revenue from the state, as well as a contribution from the General Fund. This year, the contribution from the general fund has been eliminated in order to assist with balancing the budget. The addition of supplemental resurfacing work, as recommended herein, will still not require a contribution from the General Fund.

Due to the fact that the 2011 program has been scaled back from previous years, the Engineering Division recommends taking advantage of the favorable pricing to perform additional resurfacing and preventative maintenance (patching) during this construction season. The Engineering Division has performed additional calculations to determine which locations would be the most suitable candidates for acceleration, and the following locations have been identified:

Base Contract \$ 199,000

Supplemental work proposed:

▪ 71 st Street, between 72 nd Street and dead end:	\$ 42,000
▪ Oak Werth Court:	\$ 20,000
▪ <u>Miscellaneous patching</u>	<u>\$ 20,000</u>

Total Proposed Contract (including additional work): \$ 281,000

When the additional work is combined with the base contract, the expenditure will remain at or below the budget allotment for this work (\$282K). The Village anticipates the expenditures associated with all elements of this year's road program (resurfacing/crack-filling/pavement marking) to be as follows:

2011 Road Program – Anticipated Expenditures		
Description	Anticipated Expenditure	BUDGET
<i>Resurfacing Contract (with supplement)</i>	\$ 281,000	\$ 282,000
Material Testing Contract	\$ 12,000	\$ 15,000
Crack-filling Contract	\$ 30,000	\$ 30,000
Pavement Marking Contract	\$ 20,000	\$ 20,000
TOTAL	\$ 343,000	\$ 347,000

It is our recommendation: that the Board authorize additional resurfacing work, to be performed at the low-bid contract unit prices previously awarded to Chicagoland Paving, in an aggregate amount not to exceed \$282,000.

E. Reappoint Mike Stratis to Plan Commission

Mayor Grasso is recommending the reappointment of Mike Stratis to the Plan Commission for a five-year term expiring February 1, 2016. Mr. Stratis was the Commission Alternate from September 2005 to February 2008, when he was appointed as a full-time Plan Commissioner.

It is our recommendation: that the recommendation to reappoint Mike Stratis to the Plan Commission be approved.

F. Appoint Dehn Grunsten to Full Plan Commissioner Status

Mayor Grasso is recommending that Plan Commission Alternate Dehn Grunsten be appointed as a full-time Plan Commission member to fill the vacancy created by the election of John Manieri to the Board of Trustees. This uncompleted term will expire February 1, 2014. Ms. Grunsten has been the Alternate to the Plan Commission since July 12, 2010.

It is our recommendation: that the recommendation to appoint Dehn Grunsten to full-time status on the Plan Commission be approved.

G. Appoint J Maggio to Pathway Commission

Mayor Grasso is recommending the appointment of Mr. J Maggio to the Pathway Commission for a term that will expire on September 10, 2012. Attached is Mr. Maggio's completed Volunteer Questionnaire.

It is our recommendation: that the recommendation to appoint J Maggio to the Pathway Commission be approved.

H. Reappoint John Navickas to Board of Fire and Police Commissioners

Mayor Grasso is recommending the reappointment of John Navickas to the Board of Fire and Police Commissioners for a three-year term expiring April 30, 2014. Mr. Navickas has been a member of the BFPC since August 1998.

It is our recommendation: that the recommendation to reappoint John Navickas to the Board of Fire and Police Commissioners be approved.

I. Request for Hotel/Motel Tax Funds – Burr Ridge Park District

Enclosed is a letter from Jim Pacanowski, Director of Parks and Recreation for the Burr Ridge Park District, requesting our annual contribution toward the Park District's Harvest Fest event. \$1,000 has been placed in the Hotel/Motel Tax Fund Budget for this purpose.

It is our recommendation: that the request from the Burr Ridge Park District for a contribution toward its Harvest Fest event in the amount of \$1,000 from the Hotel/Motel Tax Fund be approved.

J Proclamation – “Welcome Home 2011” Days

Enclosed is a Proclamation designating June 17-19, 2011, as “Welcome Home 2011” in the Village of Burr Ridge. This three-day event commemorates the 25th anniversary of the Chicago Vietnam Veterans Welcome Home Parade and recognizes the service of all our Veterans, as well as those currently serving in our military.

It is our recommendation: that the Proclamation be approved.

K. Approval of FY 10-11 Vendor List

Enclosed is the FY 10-11 Vendor List in the amount of \$165,199.44 for all funds. The FY 10-11 Vendor List includes the following special amounts:

- \$14,677.12 – Winkler’s Tree Service for April 2011 curbside brush chipping program
- \$13,500.00 – Harbour Contractors for Change Order #12 of the Police facility construction contract
- \$21,262.20 – HDR Engineering, Inc. for Phase 2 Madison Street/ Joliet Road intersection engineering

It is our recommendation: that the FY 10-11 Vendor List be approved.

L. Approval of FY 11-12 Vendor List

Enclosed is the FY 11-12 Vendor List in the amount of \$116,128.44 for all funds, plus \$180,904.37 for payroll, for a grand total of \$297,032.81. The FY 11-12 Vendor List includes the following special amount:

- \$66,206.25 – US Bank for PD debt certificate interest-June 2011

It is our recommendation: that the FY 11-12 Vendor List be approved.

LEGAL NOTICE

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, will conduct a public hearing at the hour of 7:00 p.m., or as soon thereafter as the matter may be heard on the 23rd day of May, 2011, at the Village Hall, 7660 S. County Line Road, Burr Ridge, Illinois, to consider a proposed annexation agreement between the Village of Burr Ridge and the Owner and Tenant of the following described property, all pursuant to the provisions of 65 ILCS 5/11-15.1-1, *et seq.*:

THAT PART OF THE WEST $\frac{1}{2}$ OF SECTION 25, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE EAST LINE OF THE NORTHWEST $\frac{1}{4}$ OF SAID SECTION 25 AND THE NORTH LINE OF ROUTE 66 AS RECORDED JULY 24, 1947 AS DOCUMENT 525676; THENCE NORTHERLY ON SAID EAST LINE 538.40 FEET TO THE NORTH LINE OF THE SOUTH $\frac{1}{2}$ OF THE SOUTH EAST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$ OF SAID SECTION 25; THENCE WESTERLY ALONG THE LAST SAID LINE 1,314.18 FEET TO THE WEST LINE OF THE SOUTHEAST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$ OF SAID SECTION 25; THENCE SOUTH ALONG THE LAST SAID LINE 664.66 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25; THENCE NORTH $89^{\circ} 57' 50''$ EAST ON THE NORTH LINE OF SAID SOUTHWEST $\frac{1}{4}$, 11.0 FEET; THENCE SOUTH $1^{\circ} 48' 27''$ WEST 61.58 FEET; THENCE SOUTH $28^{\circ} 03' 30''$ EAST 461.66 FEET TO THE POINT IN THE NORTH LINE OF SAID ROUTE 66, SAID POINT BEING 1,241.26 FEET SOUTHWESTERLY FROM THE POINT OF BEGINNING, AS MEASURED ON SAID RIGHT OF WAY LINE; THENCE NORTHEASTERLY ON SAID NORTH RIGHT OF WAY LINE 1,241.26 FEET TO THE POINT OF BEGINNING, IN DU PAGE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 15W460 Frontage Road, unincorporated DuPage County, Illinois and having permanent tax index numbers (PIN) 09-25-109-003 and 09-25-310-005.)

The above described property is located generally north of the North Frontage Road (along Interstate I-55) and west of Garfield Avenue. Such annexation agreement may contain provisions relating to the following matters and such additional matters that may arise as a result of said public hearing. A draft of the proposed annexation agreement shall be on file and available for public inspection at the Village Hall, 7660 S. County Line Road, Burr Ridge, Illinois, from and after May 2, 2011. The matters to be included in the annexation agreement shall include but are not limited to the following:

1. Annexation of Subject Property

2. The construction of certain sound barrier improvements to reduce sound emissions to adjacent residential areas including a 16 ft. high noise wall/fence to be installed on the north side of the Subject Property.
3. Confirmation of the lawful non-conforming use status of the existing truck depot and its continuance during the term of the Agreement.
4. Implementation of additional sound reduction improvements (such as improvements to the dock plates, elimination of back-up beepers from yard trucks and any other recommended improvements).
5. To provide a policy and training for tractor drivers to avoid noisy trailer drops.
6. To the extent practicable, to locate loading and unloading activities during non-peak hours of activity to the south side of the building.
7. After sound walls are constructed, to retain a lighting consultant to study whether the then current lighting meets Village performance standards for off site spillage.
8. To maintain (mow, trim, remove trash) the areas of the Property north of the proposed fence and wall.
9. To create a landscape plan (low ground cover, easy maintenance) for the front of the Property along Frontage Road. No fence or barrier screening of trucks and operations will be required.
10. To instruct drivers during normal operations that are accessing the Property from the west to use Route 83 to access Frontage Road.
11. To make a contribution to the Village upon annexation.
12. To allow 24 hour use of the Property for a truck terminal during the pendency of the current tenant ("Saia")'s lease term.
13. That any Village noise regulations passed after the date of the annexation agreement that are more stringent than the Village's current ordinance will not apply to the Subject Property (through the later to occur of expiration of the annexation agreement or the expiration or termination of Saia's lease).
14. Waiver by the Village of the 30 foot landscape buffer requirement for the Property.
15. Agreement by the Village that the existing parking lots on the Subject Property may remain unpaved.
16. Potential future connection to the Village's water system upon payment of all relevant fees.
17. To permit Saia in the future to construct a new office building and parking areas so long as there is no increase in number of truck docks and the new office buildings as constructed remains the same size or similar to the existing.
18. That during the term of the annexation agreement, the legally non-conforming use of the truck terminal shall not lapse except with the passage of two (2) continuous years of non-use.
19. Agreement that the Village shall not engage in testing to determine the levels of sound from Saia's operations for a period of two (2) years after the completion of improvements shown in the Fence/Wall Plan.
20. Owner to refrain from filing a petition to rezone the Property to a truck terminal under the Village zoning ordinance until after the expiration of the annexation agreement.
21. Term of the Agreement.
22. Reimbursement to Village of certain fees and expenses.

23. Elimination of the one sign on the Subject Property that currently does not advertise Saia's business – only one sign will be allowed.
24. Other miscellaneous provisions.

All persons wishing to be heard may appear and be heard at the public hearing. Said public hearing may be continued from time to time without further notice except as otherwise required by the Illinois Open Meetings Act.

BY ORDER of the Corporate Authorities of the Village of Burr Ridge, Cook and DuPage Counties, Illinois.

By:

Karen Thomas
Village Clerk

SA

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

May 9, 2011

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of May 9, 2011 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE was conducted by Priya Deshmukh of Gower Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Sodikoff, Wott, Grela, and Mayor Grasso. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Community Development Director Doug Pollock, Public Works Director Paul May, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES The Village Clerk administered the oath of office to Trustees Leonard Ruzak, John Manieri, and Albert Paveza.

PRESENTATION OF DONATION TO POLICE DEPARTMENT Mr. Alan Rose, Rose Paving Company, discussed the history of Rose Paving and some of its special projects. Mr. Rose explained the philanthropy projects that Rose Paving has undertaken and concluded by presenting Police Chief John Madden with a donation of \$5,800 for the purchase of electronic Taser devices.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Grela and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Wott, Paveza, Sodikoff, Manieri, Ruzak

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF APRIL 25, 2011 were approved for publication under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE (DRAFT) SPECIAL ECONOMIC DEVELOPMENT COMMITTEE MEETING OF APRIL 19, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE APPROVED VETERANS MEMORIAL COMMITTEE MEETING OF MARCH 30, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF MAY 2, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

PLAN COMMISSION RECOMMENDATION TO APPROVE SPECIAL USE (Z-05-2011- 51 SHORE DRIVE – PERSONALIZATION MALL) The Board, under the Consent Agenda by Omnibus Vote, accepted the Plan Commission's recommendation granting a special use for a fence enclosing an outdoor patio and directed staff to prepare an Ordinance (Z-05-2011 – 51 Shore Drive – Personalization Mall).

CHANGE ORDER #12 TO THE POLICE FACILITY CONSTRUCTION CONTRACT – HARBOUR CONTRACTORS The Board, under the Consent Agenda by Omnibus Vote, approved Change Order #12 from Harbour Contractors for the Police Facility Construction Contract in the amount of \$13,500.

REQUEST FOR INCREASE IN ATTORNEY'S FEES – KLEIN, THORPE, AND JENKINS The Board, under the Consent Agenda by Omnibus Vote, approved the request for a July 1, 2011 increase in the Village Attorney's fees as follows: Municipal rates – Partner's time at \$190 per hour, Municipal rates Sr. Associate at \$185 per hour, Reimbursable rates – Partner's time at \$225 per hour, Reimbursable rates – Sr. Associate's time at \$215 per hour.

RECOMMENDATION TO RENEW CONTRACT FOR VILLAGE PROSECUTOR The Board, under the Consent Agenda by Omnibus Vote, approved the request to renew the contract with Linda Pieczynski for prosecution services for the period of June 1, 2011 through May 31, 2012 at a per-court-session rate of \$185 and an hourly rate of \$135.

REQUEST FOR FMLA LEAVE OF ABSENCE – OFFICER KEVIN GLINSKI The Board, under the Consent Agenda by Omnibus Vote, approved the request for up to 12 weeks of unpaid leave of absence under the Family and Medical Leave Act for Police Officer Kevin Glinski.

REQUEST FROM THE FLAGG CREEK HERITAGE SOCIETY FOR HOTEL/MOTEL TAX FUNDS The Board, under the Consent Agenda by Omnibus Vote, approved the request from the Flagg Creek Heritage Society for a contribution toward its continued operation of its museum in the amount of \$2,500 from the Hotel / Motel Tax Fund.

REQUEST FROM I & M CANAL NATIONAL HERITAGE CORRIDOR FOR DONATION FROM THE HOTEL/MOTEL TAX FUND (DUES) The Board, under the Consent Agenda

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by Omnibus Vote, approved the request from I & M National Heritage Corridor for dues in the amount of \$2,900.

VOUCHERS FY 10 - 11 in the amount of \$79,389.27 for the period ending May 9, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

VOUCHERS FY 11 - 12 in the amount of \$44,580.31 for the period ending May 9, 2011 and payroll in the amount of \$176,180.96 for the period ending April 30, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

RESOLUTION OPPOSING REDUCTION OF STATE COLLECTED REVENUES DUE MUNICIPALITIES – LOCAL GOVERNMENT DISTRIBUTIVE FUND (LGDF)

Village Administrator Steve Stricker stated there is a possibility that the State of Illinois will withhold some or possibly all of the local funds that are due to municipalities. He said this would have a catastrophic effect on the Village budget and the ability to maintain service levels. Mr. Stricker stated the Fiscal Year 2011 – 12 Budget includes \$844,720 that was expected in LGDF revenue, which represents 10.8% of the total General Fund revenue budget. He added that in the past two years, the Village has eliminated nine full-time positions and a total of one million dollars for those budget years.

Mr. Stricker presented a Resolution opposing the proposed reduction of state collected revenues. In addition, a public information campaign is recommended encouraging residents to contact their state legislators to express opposition to this proposal. Mr. Stricker explained there is information on the Village web site and a sample letter that can be sent to the appropriate legislator expressing opposition to the proposal. Mr. Stricker encouraged residents to participate in the campaign.

Mayor Grasso also encouraged residents to read the information on the Village web site and contact their legislators.

Motion was made by Trustee Paveza and seconded by Trustee Wott to adopt the Resolution Opposing Reduction of State Collected Revenues Due Municipalities – Local Government Distributive Fund (LGDF).

On voice vote the motion carried.

THIS IS RESOLUTION NO. R-08-11.

PLAN COMMISSION RECOMMENDATION TO APPROVE SPECIAL USE (Z-06-2011: 201 BRIDEWELL DRIVE – EDDIE MERLOT’S)

Community Development Director Doug Pollock discussed the Plan Commission recommendation for Design Collaborative on behalf of Eddie Merlot’s Restaurant to be located at 201 Bridewell Drive in the former location of the Max & Erma’s Restaurant. Mr. Pollock explained a special use is requested since the restaurant is planning to host limited live entertainment, sell alcoholic beverages with extended hours of operation, and construct additions to the existing building.

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Mr. Pollock explained the Plan Commission felt the re-use of the location was acceptable since it is an established restaurant location and building. He added that the restaurant would be open only for dinner and the entertainment limited to a small group playing soft rock, jazz, or blues. The proposed closing time would be 10 p.m. on weeknights and 11 p.m. on weekends.

Mr. Pollock stated the Plan Commission was concerned about the plans to resurface the building with stucco. They preferred the existing brick be maintained and the addition be primarily constructed of brick, pre-cast stone, or natural stone. Thus, they recommended that a special use condition state that the building elevations shall be revised to minimize the use of stucco and minimize the amount of the existing brick that is covered and the primary façade building materials shall be brick, pre-cast stone, or natural stone.

Mr. Pollock stated that in response to the Plan Commission recommendations, the petitioner provided revised building elevations. Mr. Pollock showed the Board slides of the revised elevations and noted the changes to include the recommendations.

Trustee Wott inquired about the scope of the changes to the existing restaurant and Mr. Pollock summarized the changes to the Board based upon the modified elevations.

Trustee Grela commented that although it is not prohibited in the Building Code, the use of stucco or EFIS type finishes has been discouraged by the Plan Commission and Board with previous projects, such as the Village Center. Trustee Grela added that it was his understanding that the petitioner was discouraged to use stucco for the building.

Trustee Grela asked if the stucco exterior is a trademark finish of the Eddie Merlot Restaurants. In response, Rich Busfield, Architect for the petitioner, responded that it is part of the architecture and style of the Eddie Merlot Restaurant and its prohibition would be a “deal breaker” for the restaurant owner.

Trustee Grela inquired as to the percentage of stucco on the building and in response, Mr. Busfield stated it is approximately 35% stucco. Trustee Grela indicated it is his preference that the building be limited to 15% stucco.

Mayor Grasso noted the Max & Erma’s Restaurant currently contains stucco.

Trustee Manieri noted the Plan Commission recommended a minimal amount of stucco and wondered what percentage that would equate to. In response, Mr. Pollock stated that a percentage was not specified.

The Board discussed the composition of the building materials in the revised elevations and concluded it would be approximately one-third glass, one-third brick, and one-third stucco.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
May 9, 2011

Plan Commissioner Guy Franzese stated the Plan Commission's intent in their recommendation was to allow the existing brick to remain rather than be covered with stucco.

Mayor Grasso added that the Village position on stucco must be established in the Building Code for clarity.

Pat Svatos of Robert Bartlett Estates, stated she is more concerned that the building is vacant and would like to see it occupied, contribute to the tax base, and add jobs to the community.

Motion was made by Trustee Wott and seconded by Trustee Ruzak to direct staff to prepare an Ordinance granting special use approvals (Z-06-2011: 201 Bridewell Drive – Eddie Merlot's).

Trustee Grela questioned the motion. In response, the Board discussed the clarity of what the motion was approving and the need for additional Plan Commission direction regarding the recommendation. The Board also discussed clarifying the Village position on materials, such as stucco.

Trustee Grela added that because the petitioner is requesting a special use, the Plan Commission can mandate certain items such as the use of stucco.

Trustee Wott withdrew her motion.

Motion was made by Trustee Grela and seconded by Trustee Manieri to remand back to the Plan Commission the recommendation to approve special use (Z-06-2011: 201 Bridewell Drive – Eddie Merlot's).

Trustee Paveza questioned the expectations of the Plan Commission. In response, Mr. Pollock stated the Plan Commission would be providing a recommendation to the Board based upon the revised plans.

On voice vote the motion carried.

RECOMMENDATION TO AWARD CONTRACT FOR 2011 ROAD PROGRAM Public Works Director Paul May described the planned resurfacing projects for 2011. Mr. May stated the low bid contract proposal was submitted from Chicagoland Paving Contractors Inc. in the amount of \$199,900 and is well below the budgeted amount of \$282,000 for this year. Mr. May added that the Motor Fuel Tax (MFT) Revenue for this year is \$332,000, which includes the budgeted \$282,000.

He stated that since the proposal is below the budgeted amount, the Village has the opportunity to perform additional patching or carry the money over to the next fiscal year. Mr. May said Engineering is preparing a summary of additional work that will be presented to the Street Policy Committee for recommendation.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
May 9, 2011

Motion was made by Trustee Wott and seconded by Trustee Sodikoff to award the Contract for the 2011 Roadway Resurfacing portion of the 2011 Road Program to Chicagoland Paving Company of Lake Zurich in the amount of \$199,900.

On Roll Call, Vote Was:

AYES: 6 – Trustees Wott, Sodikoff, Grela, Paveza, Manieri, Ruzak

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

PROPOSAL TO VIDEO TAPE PLAN COMMISSION MEETINGS Village Administrator Steve Stricker stated the proposal to video tape the Plan Commission meetings was previously discussed at the Goals meeting in January and \$8,625 was included for it in the FY 2011–12 budget. The meeting would be broadcast live on the cable TV channel, played several times during the week, and placed on the Village web site.

Mayor Grasso added that broadcasting the Plan Commission meetings would provide government transparency for residents and insight into the Plan Commission, resulting in more feedback in this area from residents. He also noted the cost, which should be considered, given budget concerns.

The Board discussed the proposal and agreed the transparency was a benefit but in light of the cost and budget concerns, it should be deferred, at least until a decision is reached in Springfield regarding the LGDF funds.

Motion was made by Trustee Paveza and seconded by Trustee Wott to defer the proposal to video tape the Plan Commission Meetings for three months to be discussed at the August 8, 2011 Board Meeting.

On voice vote the motion carried.

MAYORS RECOMMENDATION CONCERNING BOARD COMMITTEE APPOINTMENTS Mayor Grasso stated that following the election of two new Trustees, he has provided recommendations for replacements of Board committee appointments.

Motion was made by Trustee Sodikoff and seconded by Trustee Wott to approve the recommendations of the Mayor concerning the Board committee appointments.

On voice vote the motion carried.

OTHER CONSIDERATIONS Trustee Ruzak proposed changing the name of 77th Street to Memorial Drive. Mayor Grasso suggested polling the affected residents on the proposal and considering the change as a future Board agenda item.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
May 9, 2011

Trustee Grela suggested the Plan Commission discuss the use of stucco at their meeting on May 16, 2011.

AUDIENCE Dolores Cizek, 6603 Natasha Court, Countryside, expressed her opinion on the approval of the platform tennis courts in KLM Park in Hinsdale. In addition, Ms. Cizek stated she was disappointed that her comments on the budget and misuse of the police garage were ignored.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Wott discussed the 5K race scheduled for Saturday June 11th at 8:00 a.m. Trustee Wott indicated registration is open and can be completed online at right-fit.com.

ADJOURNMENT Motion was made by Trustee Wott and seconded by Trustee Paveza that the Regular Meeting of May 9, 2011 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 8:30 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2011.

SB

MINUTES
HOTEL MARKETING COMMITTEE
April 20, 2011

CALL TO ORDER

The meeting was called to order by Chairperson Bob Witkiewicz at 2:00 p.m.

ROLL CALL

Present: Bob Witkiewicz, of Extended Stay; Vicki Kroll, of Spring Hill Suites; and Kerry Mickelson, of Marriott Hotel

Absent: Sanjay Sukhramani, of Quality Inn; and Steve Stricker, Village Administrator

Also Present: Assistant to the Administrator Lisa Scheiner, and Phil Yaeger and Steve Dressig, of Boost Communications.

MINUTES OF FEBRUARY 16, 2011

A motion was made by Bob Witkiewicz and **seconded** by Kerry Mickelson to approve the minutes of February 16, 2011. The motion was **approved** by a vote of 3-0 with 1 member absent.

REVIEW OF FY 2010-11 FINANCIAL REPORT THROUGH MARCH

Assistant to the Administrator Lisa Scheiner reviewed the Fiscal Year 2010-2011 financial report through March, 2011. In response to a question from Phil Yaeger, Bob Witkiewicz stated that 2% growth had been projected for FY 11-12. Mr. Yaeger commented that the final numbers for FY 10-11 were higher than anticipated and that was encouraging. In response to a question from Mr. Yaeger, Ms. Scheiner stated that the final number does not include the anticipated revenues from Quality Inn and that with those revenues factored in the data was even more encouraging.

DISCUSSION OF 2011-2012 MARKETING PROGRAM

Mr. Yaeger thanked the Committee for the opportunity to keep working in Burr Ridge. He introduced Steve Dressig who helped create the Burr Ridge material from day one, so the transition from AdCom to Boost Communications seamless. He stated that he had finalized a the non-compete issue with AdCom and thanked Village Administrator Steve Stricker for his assistance with that matter.

Mr. Yaeger said he would like to talk about how the funds are divided before working o the ads. Once the Committee approves the budget break-out they can move quickly on creative and roll-out.

Vicki Kroll commented that Countryside, LaGrange and Willowbrook installed billboards along I-55. There was a brief discussion regarding the locations, artwork and positioning.

In response to a comment from Mr. Yaeger, Ms. Scheiner stated that although there was currently no construction work along I-55 there was work planned for the summer from just north of Burr Ridge. In response to a question from Mr. Witkiewicz, Ms. Scheiner said the Village would provide construction information to the hotels when it becomes available.

Ms. Kroll said that Spring Hill has a new logo and that she will provide it to Boost Communications for use in the advertising materials.

Mr. Yaeger reviewed the 2011-2012 marketing program report including five-year performance data. He said the data paints a fairly positive picture but it does not factor in the cost of gas. 2011 is expected to be a fairly good year, especially in the fourth quarter. He said the business and social markets are poised for some improvements. He stated that budget, more so than the green movement, will determine what's done.

Mr. Yaeger asked about the Marriott brand becoming more casual. Mr. Mickelson said he hasn't seen it but Ms. Kroll said she has and that they're going after the 20-30 year old market. There was a brief discussion regarding reliable internet service for guests and the various fee structures that are charged.

Mr. Yaeger reviewed the objectives of the hotel marketing committee's website and the associated message. He explained the use of newspaper advertising and billboards in the plan. He reviewed the strategy to target the St. Louis market and asked for committee feedback on its success. Mr. Mickelson said he was not sure if it worked and that \$12,000 seems like a lot to spend on something that's not measurable.

Mr. Yaeger said he recommends continuing the use of social media. Ms. Scheiner explained the Board's recent social media initiatives.

Mr. Yeager continued reviewing aspects of the 2011-2012 marketing program and indicated that he is still having conversations with Toyota Park. He explained that he left a possible holiday promotion in the plan and a included a direct mail piece targeted toward group tour companies.

In response to a question from Ms. Kroll, Mr. Yaeger stated that he will check if I-55 has travel centers. Mr. Witkiewicz asked if perhaps it was just a misprint.

Mr. Yaeger reviewed efforts to evolve the identity of the Burr Ridge Hotels and how that has impacted the logo and artwork. He proposed a tagline of "the natural alternative" and explained the rationale on page 14 of the plan. He reviewed possible artwork options that were created so as not to compete with the logos of each hotel. Ms. Scheiner commented that the word "natural" is on point and ties into the Burr Ridge story. She reviewed ways in which the Village logo is used. There was a brief discussion regarding artwork options.

Mr. Yaeger reviewed the marketing calendar. Mr. Mickelson said he doesn't think we need to be in all four MPI publications and that he has never heard of Mid-American. He said meeting planners aren't using hardcopy guides and to stick with online publications instead. He stated that he hadn't heard of meetingfocus.com.

Mr. Yaeger reviewed the strategy and advertising in local markets. Ms. Scheiner commented on the changes made to local news media including the introduction of hyper-local news sites like triblocal.com and burrridgepatch.com. There was a brief discussion regarding the banner ad on the Daily Herald website.

Mr. Yaeger discussed the radio piece, possible holiday promotion and outdoor boards. He said the tough part is finding a location on northbound I-55. He has someone looking at the various outdoor board companies, getting prices and proposals. In response to a question from Ms. Kroll, Mr. Yaeger said that the boards would not be in the same location each year and would rotate locations.

Mr. Yeager discussed online presence on sites like choosechicago.com and the use of video.

Steve Stricker arrived at 3:30 p.m.

Mr. Stricker stated that Boost Communications and the Village of Burr Ridge should probably have a letter of agreement. Mr. Yaeger said he will prepare something.

Mr. Stricker and Ms. Scheiner reviewed an initiative currently under consideration to advertise Burr Ridge businesses on SeeYouDowntown.com. There was a brief discussion regarding the hotel piece. Committee members stated that they really liked the idea.

In response to a question from Mr. Witkiewicz, Mr. Yaeger said he will refine the numbers based on the Committee's feedback and send it back within the \$261,000 target budget.

ADJOURNMENT

There being no further business, a **motion** was made by Kerry Mickelson and **seconded** by Vicki Kroll to adjourn the meeting at 4:02 p.m. The motion was **approved** by a vote of 3-0 with 1 member absent.

Respectfully submitted,



Lisa Scheiner
Assistant to the Village Administrator

5C

**MINUTES
STORMWATER MANAGEMENT COMMITTEE MEETING
May 10, 2011**

CALL TO ORDER

Chairperson Maureen Wott called the meeting to order at 7:00 PM

ROLL CALL

Present: Chairperson Maureen Wott, Trustee Len Ruzak, Trustee Al Paveza, Wayne Mrjenovich, William Wilcox and Nancy Montelbano

Absent: None

Also Present: Village Administrator Steve Stricker and Public Works Director/Village Engineer Paul May

APPROVAL OF MINUTES

A **motion** was made by Al Paveza to approve the minutes of November 9, 2010. The motion was **seconded** by Will Wilcox and **approved** by a vote of 4-0 (Len Ruzak and Maureen abstained).

PRESENTATION OF 2010 NPDES ANNUAL REPORT

Public Works Director Paul May explained that, as mandated by the Clean Water Act, the National Pollutant Discharge Elimination System permit program controls water pollution by regulating point sources that discharge pollutants into the waters of the United States. He stated that the Village could either apply for a permit under the auspices of the County or independently. He stated that the Village had chosen several years ago to submit its own permit. He stated that the current permit is valid from 2009 through 2014, with the understanding that the Village must submit an annual report. Mr. May presented the Committee with his annual report that was submitted to the IEPA on April 18, 2011.

Mr. May also presented the Committee with a list of stormwater activities that are planned to be undertaken during the next reporting cycle, including:

- Public Education Outreach
 - ✓ Assess the program to-date and use the results to make changes to current offerings or to establish new efforts if there is a deficiency.
- Public Participation/Involvement
 - ✓ Continue Committee review of implementation of the NPDES program with recommendations for future revisions.
- Illicit Discharge Detection & Elimination
 - ✓ Continue to coordinate with DuPage County for detection and elimination of illicit discharges through the current intergovernmental agreement.

- Construction Site Runoff Control
 - ✓ Assess the program to-date and use the results to make changes to current offerings or to establish new efforts if there is a deficiency.
- Post-Construction Runoff Control
 - ✓ Assess the program to date and use the results to make changes to current requirements or to establish new efforts if there is a deficiency.
- Pollution Prevention/Good Housekeeping
 - ✓ Assess training to-date and use the results to make changes to current program or to establish new efforts if there is a deficiency.
 - ✓ Continue regular employee training.
 - ✓ Continue to expand the street sweeping program.

Committee member Wayne Mrjenovich asked how often the Village performs street sweeping. In response, Mr. May indicated that the Department tries to sweep all the streets throughout the Village once a month. Trustee Paveza stated that the Public Works Director should present a report to the Board regarding street sweeping. In response, Mr. May suggested that a presentation be made in the fall, after the annual program has been completed. Chairperson Wott asked if the Village is making sure the BMPs that were installed over the last couple of years have been inspected and cleaned out. In response, Mr. May stated that we will check the BMPs again this spring, but normally they do not need to be cleaned out except once every two years.

Chairperson Wott also asked if it was better for the Village to submit for its own permit or to work with the County. In response, Public Works Director Paul May stated that he felt that the decision the Village made several years ago to obtain its own permit was the right call, because we can determine what we would like to do locally and not have to depend on what the County tells us to do.

DISCUSSION OF AWARD PROGRAM FOR STORMWATER MANAGEMENT PROJECTS

Public Works Director Paul May indicated that, at a previous meeting, the Committee discussed the possibility of providing acknowledgement and/or an award for stormwater management projects that have been undertaken by private parties within the Village of Burr Ridge. Mr. May provided information regarding four projects, including the Lake Ridge Club Vacuum Sediment Removal Project that occurred in 2009, the 62nd Street Ditch Streambank Stabilization Project in 2010, Tuthill Vacuum Sediment Removal Project in 2011 (pending) and the Wildwood Sediment Removal Project in 2011 (pending). Mr. May stated that the Tuthill and Wildwood projects were held up by the County, due to permitting requirements and should be completed by the end of this summer.

After some discussion, it was agreed that the Committee would wait for the Tuthill and Wildwood projects to be completed and to make a decision on awards in the fall. Committee member Will Wilcox suggested that we provide a stone with a plaque on it. It was agreed that Public Works Director Paul May would look into the costs and that Committee member Len Ruzak would also provide Mr. May with information on costs incurred by the Veterans Memorial Committee when they installed a similar plaque.

LANDSCAPE IMPROVEMENTS TO POLICE STATION STORMWATER FACILITY

Public Works Director Paul May indicated that, at the November 9 Stormwater Committee meeting, the Committee discussed the possibility of improving the landscaping along the edge of the pond located along County Line Road. He indicated that Staff had met with Committee member Will Wilcox and drew up a preliminary plan showing four planting beds. He stated that he received two quotes from landscapers the Village uses as follows:

Vince's Landscaping - \$4,772 per bed
TLC - three alternatives ranging from \$3,291 to \$5,925 per bed

Public Works Director Paul May indicated that the Village had only set aside \$6,000 for this project and that he did not believe there is enough money to do all four beds. Committee member Nancy Montelbano suggested that we look at putting in a simplified plan. After some discussion, the Public Works Director was directed to ask the landscape companies for a new proposal, which would reduce the scope of the landscaping to make the \$6,000 currently set aside for this project go farther. Administrator Stricker stated that these dollars are coming from the surplus that was generated after the completion of the Police facility and that, if an additional few thousand dollars is needed, the dollars would be available. It was agreed that Committee members Wayne Mrjenovich, Nancy Montelbano and Will Wilcox would review the revised quotes that would be received from the landscapers and would meet, if necessary, to make a recommendation that would go to the Board in June.

STORM CONCERNS/PROJECT UPDATE:

Public Works Director Paul May provided the Committee with an update regarding the Hinsdale/Katherine Legge Berm, the Elm Court & Peppermill Court overflow project and the Vale at Flagg Creek project. He stated that the Village recently entered into an agreement with the Village of Hinsdale to provide stormwater improvements adjacent to the paddle tennis courts that should help with the overall drainage concerns that have been ongoing at this location for the past several years. He also stated that Staff continues to work with residents on Elm Court and Peppermill Court to determine if a more permanent economical solution can be provided for their ongoing problems and will continue to monitor this location during rainfall events. Finally, he indicated that the Village had sent letters to several jurisdictions having permitting authority over the bridge that was constructed at the Vale at Flagg Creek Subdivision that was constructed in Willow Springs, but he had yet to receive any responses. He indicated that a second letter was recently sent to these jurisdictions requesting a response and would update the Committee when any additional information becomes available.

OTHER DISCUSSION

New Committee member Len Ruzak stated his concerns regarding the flooding at Drew Avenue and 79th Street and asked if the property at the southwest corner of 79th and Drew could be cleaned up. In response, Public Works Director Paul May stated that he would look into both the property and the adjacent ditch to determine what could be done. In the

meantime, it was agreed that the Public Works Director and Village Administrator would meet with Mr. Ruzak to update him on the discussion and studies that have been done over the past several years in regard to this stormwater problem.

Will Wilcox asked about the cost of vacuuming the ponds owned by the Village, as was being done by the Homeowners' Associations. In response, Administrator Stricker stated that the Village had received prices a few years ago, but would need to update the numbers.

ADJOURNMENT

There being no further business, a **motion** was made by Nancy Montelbano to adjourn the meeting. The motion was **seconded** by Al Paveza and **approved** by a vote of 6-0. The meeting was adjourned at 7:50 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

DRAFT

SD

PLAN COMMISSION/ZONING BOARD OF APPEALS

VILLAGE OF BURR RIDGE

MINUTES FOR REGULAR MEETING OF

MAY 16, 2011

1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:32 P.M. at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 7– Cronin, Franzese, Bolos, Perri, Stratis, Grunsten, and Trzupek

ABSENT: None

Also present was Community Development Director Doug Pollock.

2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Bolos and **SECONDED** by Commissioner Franzese to approve minutes of the May 2, 2011 Plan Commission Meeting.

ROLL CALL VOTE was as follows:

AYES: 6 – Bolos, Franzese, Perri, Stratis, Grunsten, and Trzupek

NAYS: 0 – None

ABSTAIN: 1 - Cronin

MOTION CARRIED by a vote of 6-0.

3. PUBLIC HEARINGS

There were no public hearings scheduled.

4. CORRESPONDENCE

There was no discussion regarding any of the correspondence on the agenda.

5. OTHER CONSIDERATIONS

A. Z-06-2011: 201 Bridewell Drive (Eddie Merlot's); Special Use

Mr. Pollock reported that this petition was remanded to the Plan Commission by the Board of Trustees for the review and recommendation relative to a revised building elevation. Mr. Pollock said that the Plan Commission recommended approval of the special use requests at the May 2, 2011 meeting and that one of the conditions of the site

plan approval required modification of the building elevation to reduce the amount of stucco and increase the amount of brick and stone on the façade of the building. He said that the petitioner submitted revised building elevations to the Board in response to the Plan Commission recommendation.

Mr. Pollock added that the petitioner was showing an outdoor seating area on the revised site plan but was not requesting special use approval for outdoor dining at this time. He said the petitioner showed the outdoor seating to give the Commission an idea of where it would be located and that the petitioner understands they will have to request special use approval for outdoor seating.

Mr. Bruce Krauss, Director of Operations for Eddie Merlot's Restaurants, presented a PowerPoint description of the restaurant. He said he wanted to be sure the Plan Commission had a good understanding of the restaurant.

Mr. Ron Zick of Design Collaborative, the architects for the project, presented a description of the revised building elevations. He said that they have significantly increased the amount of masonry on the building and that most of the existing brick will remain uncovered. He said the only existing brick that is being removed is in the location where the addition is being made to the building.

Chairman Trzupek asked what type of stucco is being used. Mr. Rich Busfield of Design Collaborative, said that it is a Portland cement based stucco with three layers on lath. He said there is no EIFS or insulation board type synthetic stucco. He said the insulation would be in the stud cavities.

Mr. Krauss said that he expects the restaurant to do \$6,000,000 in annual sales and to provide 120 jobs.

Chairman Trzupek asked for Plan Commission comments and questions.

Commissioner Cronin confirmed that the restaurant will have valet parking. He asked about moisture control for the stucco application and about roof top equipment. In response, Mr. Busfield described the stucco and moisture control. He said that the building would have a flat roof and that the parapet wall would be at least as tall as any equipment or vent stacks on the roof.

Commissioner Franzese asked if the building would have any EIFS on its façade. Mr. Busfield said there would be no EIFS. Commissioner Franzese said he did not initially realize how much stucco existed on the building and that the building remodeling compares favorably in that regard. He added that he was glad to see the petitioner planning for an outdoor seating area.

Commissioner Bolos said she too was glad to see the outdoor seating area on the plan. She also noted that there were some windows added to the east façade.

Commissioner Perri asked about the service area. Mr. Busfield explained that the west elevation was incorrect in showing access to the service area. He said the access to the service area would not be changed and it is currently located on the east side.

Commissioner Perri asked about the height of the stone and if it would be hidden by landscaping. Mr. Busfield said that the stone course would be 2 feet-8 inches in height. He showed on the site plan that portions would be behind landscaping but most of the stone would be exposed.

Commissioner Stratis said he thought the revised elevation looked good. He did not have any further questions.

Commissioner Grunsten said that she concurs.

Chairman Trzupek asked about landscaping removal for the outdoor patio area. Mr. Busfield said some landscaping would have to be removed to accommodate the patio. He noted other areas where landscaping would be provided. In response to Chairman Trzupek, Mr. Pollock said staff had not evaluated the patio area as they are not requesting approvals at this time.

Commissioner Perri asked about exterior lighting. Mr. Busfield explained that there would be sconces between windows similar to those shown on the Louisville store slide.

There being no other questions or comments from the Plan Commission, Chairman Trzupek asked if the revised elevations satisfied the condition requiring changes to the façade materials.

Commissioner Franzese said that he thinks the changes have accomplished the intent of the Plan Commission's recommendations. Commissioners Grunsten and Stratis concurred.

A MOTION was made by Commissioner Franzese and SECONDED by Commissioner Bolos to recommend to the Board of Trustees that the revised building elevations be approved and that said elevations satisfy the prior condition recommended by the Plan Commission subject to the stucco being a Portland cement based stucco with no EIFS on the building façade.

ROLL CALL VOTE was as follows:

AYES: 7 – Franzese, Bolos, Cronin, Perri, Stratis, Grunsten and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

B. PC-03-2011: Discussion Regarding Regulations for Stucco Building Facades

Mr. Pollock said that at the time of its review of the recommendation for the Eddie Merlot's restaurant, the Board asked that the Plan Commission discuss amending existing development regulations to reflect its desires relative to the use of stucco on building

facades. He said that Board wants Village regulations to provide information to potential developers to avoid conflicts regarding development regulations. Mr. Pollock referenced information he had provided in the agenda packet that indicates what some other Village's do to regulate building facades and the use of stucco.

Commissioner Stratis asked why there was concern with stucco.

In response, Chairman Trzupek explained the difference between stucco and EIFS and said that there have been cases where the EIFS is not installed correctly and has resulted in mold and other problems. He also said that EIFS is not as durable and can be more easily damaged than real stucco.

Commissioner Franzese said he liked the regulations used by the Village of Marengo which prohibits the use of EIFS and limits the amount of stucco to a percentage of the façade.

Chairman Trzupek said that EIFS can be used effectively for a roof screen and that perhaps it should not be banned completely. He added, however, that he agrees that stucco should be limited to a percentage of the building façade. He said that generally stone or brick buildings are perceived as higher quality buildings.

Commissioner Cronin said that he would agree that EIFS should be banned, that stucco should be limited, and that stucco should not be located on the first 8 feet of a building above ground level. He said that a brick or stone base gives a building a more grounded appearance and is more durable.

Commissioner Stratis asked if anyone knew how much more expensive brick or stone is compared to stucco. Chairman Trzupek said that stucco is usually 30 to 40% cheaper.

Mr. Pollock said that he is not looking for a recommendation at this time as he believes more research needs to be done. He said that he would put this back on the agenda for a future meeting.

C. S-02-2011: Sign Ordinance Text Amendments; Draft Ordinance

Mr. Pollock explained that this consideration was tabled to June 6 but that with the May 16 meeting re-scheduled, he decided to prepare the staff report for this meeting. He proceeded to describe the various recommendations for amendments to the Sign Ordinance as provided in the written staff report.

Mr. Pollock described the amendments to the Sign Ordinance as follows:

Temporary Signs; The draft amendment classifies temporary signs that exceed the permitted size or number of signs as conditional signs. This means that temporary signs that exceed the standards must be presented to the Plan Commission for a recommendation to the Board. No changes to the standards are proposed.

Transitional District Signs: As directed, the draft amendment increases the size of ground signs in a Transitional District from 16 to 50 square feet. This is consistent with a number of approved variations for such signs.

Billboard Signs: The draft amendment does not include any text for amortization of off-premise advertising signs (billboards). As indicated by the written report from the Village Attorney, amortizing billboard signs can be costly and subject to strict legal requirements. Mr. Pollock said that staff does not recommend amortizing billboards at this time. In response to Commissioner Stratis, Mr. Pollock said there currently are no billboards in the Village.

Human Signs: The draft amendment clarifies that human-carried portable signs are considered prohibited portable signs. Mr. Pollock said the draft amendment is limited to human carried signs that advertise retail sales and services.

Stucco Monument Signs: The draft amendment adds stucco or EIFS signs as prohibited ground signs.

Number of Signs: Mr. Pollock said that the Plan Commission agreed to look at increasing the area of signs for properties that abut I-55. The draft amendment allows an increase in sign area for such properties. The increase would be based on the size of the building and also would require a minimum frontage for increased signage.

Mr. Pollock said that the draft amendment proposes an additional one square foot of sign area would be permitted for each 1,000 square feet of floor area exceeding 50,000. He said this is similar to the existing code but lowers the threshold from 100,000 square feet. Mr. Pollock said that subsequent to preparing the draft amendment, he looked at building sizes along I-55. He presented a PowerPoint slide showing the building sizes. Mr. Pollock suggested that it may be appropriate to lower the 50,000 square feet even lower.

Chairman Trzupek asked about allowing more than one sign on a building to accommodate buildings with more than one tenant. Mr. Pollock responded that the additional sign area would allow such buildings to have one larger sign with more than one tenant name. He noted the JPD Kitchen and LA Fastener building as an example where they have one sign with two tenant names.

Commissioner Stratis said that he thought the 50,000 square feet was an appropriate cut off. Commissioners Bolos and Franzese indicated their agreement.

Commissioner Franzese asked about right of way signs and there was a general discussion regarding such signs.

A MOTION was made by Commissioner Cronin and SECONDED by Commissioner Franzese to recommend that the Board of Trustees approve the amendments to the Sign Ordinance as drafted by staff.

ROLL CALL VOTE was as follows:

AYES: 7 – Cronin, Franzese, Bolos, Perri, Stratis, Grunsten and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 7-0.

6. FUTURE SCHEDULED MEETINGS

Chairman Trzupek noted that the next meeting was scheduled for June 6, 2011. Mr. Pollock confirmed that there were several public hearings scheduled for that meeting.

7. ADJOURNMENT

A **MOTION** was made by Commissioner Perri and **SECONDED** by Commissioner Stratis to **ADJOURN** the meeting at 9:17 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:17 p.m.

Respectfully Submitted:

J. Douglas Pollock, AICP

June 6, 2011



VILLAGE OF
BURR RIDGE GB
A VERY SPECIAL PLACE

Gary Grasso
Mayor
Karen J. Thomas
Village Clerk
Steven S. Stricker
Administrator

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

May 19, 2011

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: Z-06-2011: 201 Bridewell Drive (Eddie Merlot's); Special Use

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a revised building elevation plan for the proposed Eddie Merlot's Restaurant located at 201 Bridewell Drive. The Plan Commission previously forwarded its recommendation to grant special use approval for the restaurant subject to revisions to the building elevations. The petitioner submitted revised building elevations that were remanded from the Board to the Plan Commission.

The Plan Commission reviewed the revised building elevations at their May 16, 2011 meeting. The Commission determined that the revised elevation plans complied with their request to reduce the amount of stucco and increase the amount of brick or stone on the façade of the building. The Commission acknowledged that the proposed elevations have a similar amount of stucco as the existing building. The petitioner indicated that the building façade would not use any EIFS and that all of the stucco would be a Portland cement based mixture.

Therefore, the Plan Commission, by a vote of 7 to 0, recommends approval of the revised building elevations subject to the stucco being a Portland cement based mixture and there shall be no EIFS used on the exterior of the building.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

ORDINANCE NO. A-834-____-11

AN ORDINANCE GRANTING SPECIAL USES PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR A RESTAURANT WITH LIMITED LIVE ENTERTAINMENT, SALES OF ALCOHOLIC BEVERAGES, WITH EXTENDED HOURS OF OPERATION AND SITE PLAN APPROVAL FOR AN ADDITION TO THE EXISTING BUILDING

(Z-06-2011: 201 Bridewell Drive - Eddie Merlot's Restaurant)

WHEREAS, an application for a special uses for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 2, 2011 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has

made its report on the request for a special use, including its findings and recommendations, to this President and Board of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 201 Bridewell Drive, Burr Ridge, Illinois, is Design Collaborative on behalf of Platinum Restaurants (hereinafter "Petitioner"). The Petitioner requests special use approval as per Sections VIII.A.9, VIII.C.2.11 and VII.C.2.x of the Burr Ridge Zoning Ordinance to permit a restaurant with limited live entertainment, sales of alcoholic

beverages, with extended hours of operation, and site plan approval for an addition to the existing building.

- B. That the restaurant is consistent with prior use of the property and with the Comprehensive Plan which recommends continued commercial use of the property and the surrounding area.
- C. That the extended hours and limited live entertainment will not negatively impact the surrounding properties which may be characterized as a mixed use downtown area.

Section 3: That special use approval as per Sections VIII.A.9, VIII.C.2.11 and VII.C.2.x of the Burr Ridge Zoning Ordinance to permit a restaurant with limited live entertainment, sales of alcoholic beverages, with extended hours of operation, and site plan approval for an addition to the existing building ***are hereby granted*** for the property commonly known as 201 Bridewell Drive and legally described as follows:

Lot 1 in Harris Resubdivision of Lots 1 and 2 in Burr Ridge Park Unit 2 being a Subdivision in the West ½ of Section 30, Township 38 North, Range 12 East of the Third Principal Meridian, in Cook County, Illinois.

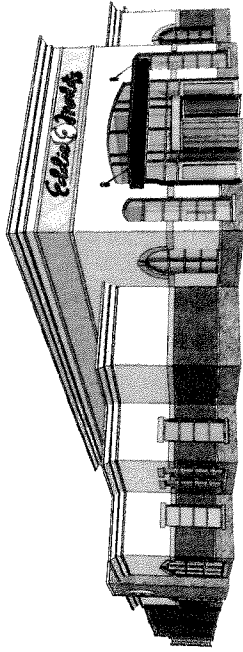
The PIN Number for the property is: **18-30-304-003**

Section 4: That the approval of this special use is subject to compliance with the following conditions:

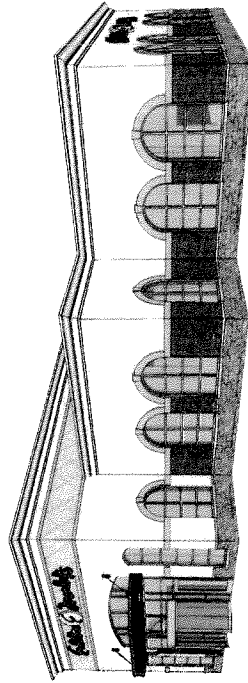
- A. The special use for a restaurant serving alcoholic beverages and including live entertainment shall be subject to the following conditions:

1. The special use shall be limited to Platinum Restaurants doing business as Eddie Merlot's and shall expire at such time that Platinum Restaurants doing business as Eddie Merlot's no longer operates the restaurant at 201 Bridewell Drive.
 2. Live entertainment shall be accessory to the principal use of the building as a restaurant.
- B. The special use for the extension of the hours of operation shall be limited as follows:
1. The restaurant shall close no later than 1 am on Fridays and Saturdays and 12 midnight Sunday through Thursdays; all other business hours shall comply with the Zoning Ordinance.
 2. The extended hours shall be limited to Platinum Restaurants doing business as Eddie Merlot's and shall expire at such time that Platinum Restaurants doing business as Eddie Merlot's no longer own and operate the restaurant at 201 Bridewell Drive.
 3. The special use for extended hours shall expire in one year at which time the petitioner may re-petition for a permanent extension of the hours.
- C. The special use for the site plan approval shall be subject to compliance with the submitted site plan, landscaping plan, and building attached hereto as Exhibit A. Further, the stucco on the building façade shall be a Portland cement based mixture and there shall be no EIFS used on the exterior of the building.

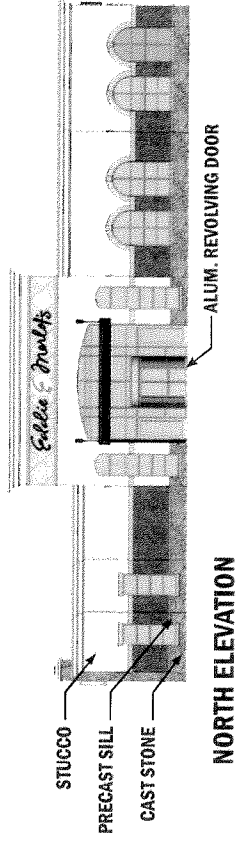
Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.



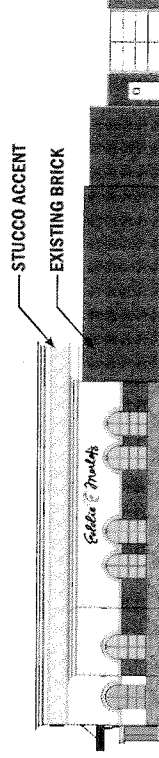
NORTHEAST PERSPECTIVE



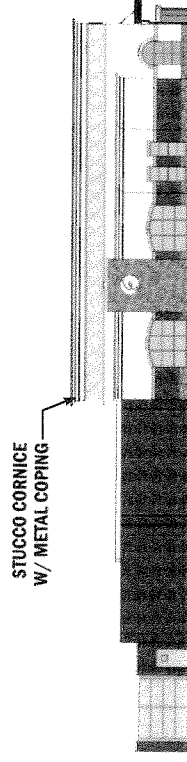
NORTHWEST PERSPECTIVE



NORTH ELEVATION



WEST ELEVATION



EAST ELEVATION

Eddie Merlot's
 prime aged beef and seafood

EDDIE MERLOT'S
 BURR RIDGE, ILLINOIS

TREE PLANTING

The (angel) Group LLC

Diagram illustrating a trench for perennial/groundcover planting. The trench is 12 inches wide and 12 inches deep. It is filled with soil and contains a layer of mulch. A 1/2 inch layer of mulch is shown on top of the soil. The trench is labeled "PERENNIAL/GROUNDCOVER PLANTING".

CALE N.T.S.

Scales N.T.S.

The London Green 111

[illegible]

6C

ORDINANCE NO. A-834-___-11

AN ORDINANCE GRANTING A SPECIAL USE FOR A FENCE IN A GI
DISTRICT PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING
ORDINANCE

(Z-05-2011: 51 Shore Drive - Personalization Mall)

WHEREAS, an application for a special use for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said special uses on May 2, 2011 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a special use, including its findings and recommendations, to this President and Board

of Trustees, and this President and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of special use indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this President and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the special use for the property located at 51 Shore Drive, Burr Ridge, Illinois, is George Arnold on behalf of Personalization Mall (hereinafter "Petitioner"). The Petitioner requests special use approval as per Section IV.J.2 of the Burr Ridge Zoning Ordinance to provide for a fence enclosing an outdoor patio.
- B. That the fence encloses an existing patio and is not readily visible from any public street and therefore, will not alter the character of the property nor adversely impact the surrounding area.

outside shall be provided to enclose the patio area within 60 days from the approval of this Ordinance.

- E. If determined necessary by staff, lighting shall be added to the patio area for purposes of improving security.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 23rd day of May, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

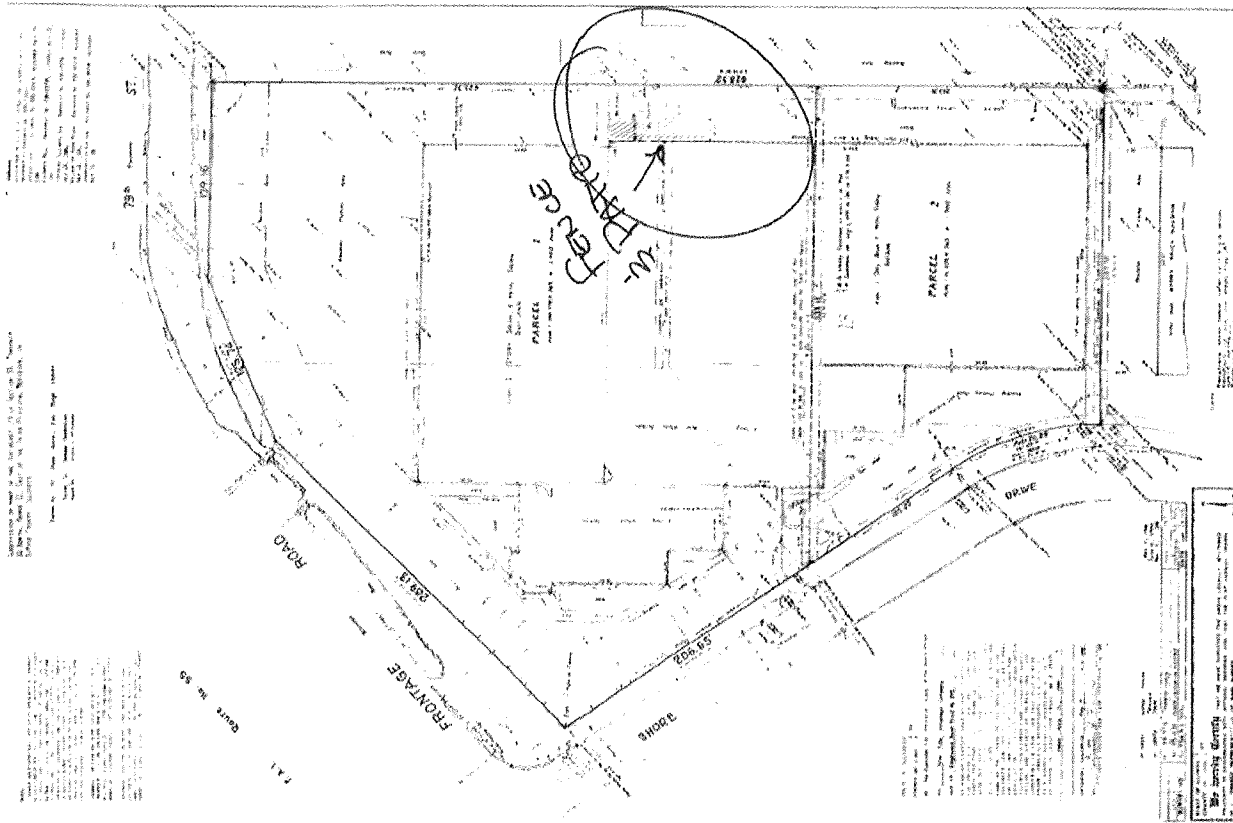
ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 23rd day of May, 2011.

Village President

ATTEST:

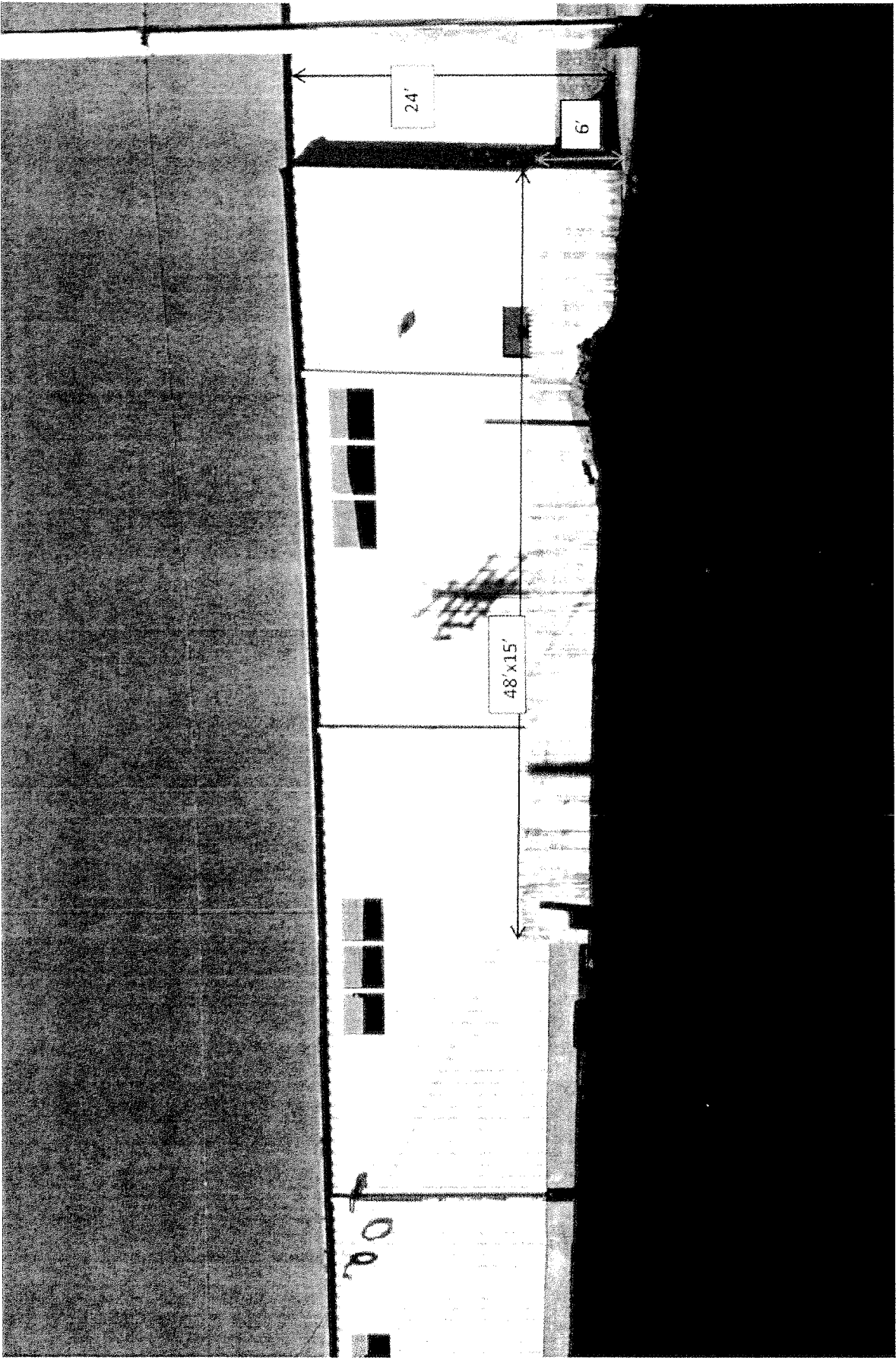
Village Clerk



VILLAGE OF BURR RIDGE
PLAN COMMISSION/ZONING BOARD OF APPEALS

EXHIBIT

A





VILLAGE OF
BURR RIDGE
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(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

Gary Grasso
Mayor

Karen J. Thomas
Village Clerk

Steven S. Stricker
Administrator

May 17, 2011

Mayor Gary Grasso and Board of Trustees
7660 County Line Road
Burr Ridge, Illinois 60527

Re: S-02-2011: Sign Ordinance Update

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve several updates and amendments to the Sign Ordinance. Those amendments are outlined below.

The Plan Commission is responding to direction from the Board of Trustees and the ad hoc Sign Ordinance Task Force appointed by the Board. The task force recommended consideration of several amendments to the Sign Ordinance.

In response to the recommendations of the Sign Ordinance Task Force, the Plan Commission reviewed the following issues and provides the following recommendations:

1. **Number of Signs:** The Plan Commission recommends an increase in the permitted size/area of signs for buildings exceeding 50,000 square feet in floor area and located on properties that abut I-55. The recommended amendment would allow one square foot of additional sign area for every 1,000 square feet of floor area above 50,000 square feet. The current Ordinance sets this threshold at 100,000 square feet.
2. **Temporary Signs;** The recommended amendment classifies temporary signs that exceed the permitted size or number of signs as conditional signs. This means that temporary signs that exceed the standards must be

presented to the Plan Commission for a recommendation to the Board. No changes to the standards are proposed.

3. **Transitional District Signs:** The recommended amendment increases the size of ground signs in a Transitional District from 16 to 50 square feet. This is consistent with a number of approved variations for such signs.
4. **Billboard Signs:** Although suggested by the Task Force, the draft amendment does not include any text for amortization of off-premise advertising signs (billboards). This is based on a report from the Village Attorney indicating that amortizing billboard signs can be costly and subject to strict legal requirements. A copy of that report is attached.
5. **Human Signs:** The recommended amendment clarifies that human carried portable signs used to advertise retail sales are considered prohibited portable signs.
6. **Stucco Monument Signs:** The recommended amendment adds stucco or EIFS signs as prohibited ground signs.

Attached is a draft amendment indicting the various changes referenced above.

Sincerely,

Greg Trzupek, Chairman
Village of Burr Ridge
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

DRAFT SIGN ORDINANCE REGULATIONS
Second Draft – Prepared May 12, 2011

Sec. 55.04

Residence District Signs

- B. Conditional Signs:** The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise, conditional signs require issuance of a sign permit prior to construction.
4. *Temporary Signs; Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs .*

Sec. 55.05

Transitional District Signs

- C. Conditional Signs:** The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise, conditional signs require issuance of a sign permit prior to construction.
1. Subdivision Entryway Sign(s): A maximum of one sign per entryway may be allowed provided each sign shall not exceed 50 square feet in area and four feet in height. The text of all subdivision entryway signs shall include the words "Burr Ridge" as for example, "Oak Subdivision of Burr Ridge". The lettering for "Burr Ridge" may be in smaller font but must be legible. (amended by A-923-08-02)
2. Ground Sign(s): One sign may be allowed for each multi-family residential or non-residential lot or parcel provided it does not exceed ~~46~~ 50 square feet in area, is located 10 feet from all lot lines and does not exceed 8 feet in height.
3. Wall Sign(s): One sign may be allowed for each multi-family residential or non-residential lot or parcel provided it does not exceed 16 square feet in area
4. *Temporary Signs; Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs .*

Sec. 55.06.

Business District Signs

2. **Conditional Signs:** The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise, conditional signs require issuance of a sign permit prior to construction.
4. *Temporary Signs; Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs .*

Sec. 55.07.

Manufacturing District Signs

This section shall apply to all districts designated by the Zoning Ordinance as Manufacturing Districts. Manufacturing Districts include the RA, LI, and GI Districts.

- A. Permitted Signs:** The following signs shall be permitted in all Manufacturing Districts. Unless specifically stated otherwise, a sign permit is required for all Permitted Signs in Manufacturing Districts.

1. Wall Sign: In lieu of a permitted ground sign, one wall sign shall be permitted for each street frontage of a lot or parcel provided all such signs conform to the following standards:

a. Area: For a building containing less than 100,000 square feet, the gross, combined surface area in square feet of all wall and ground signs shall not exceed 100 square feet. For buildings in excess of 100,000 square feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area with a maximum sign area not to exceed ~~240~~ 250 square feet.

b. *Area – Properties Adjacent to I-55: For Manufacturing District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign area limitations shall apply:*

i. *For a building containing less than 50,000 square feet, the gross, combined surface area of all wall and ground signs shall not exceed 100 square feet.*

ii. *For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area with a maximum sign area not to exceed 250 square feet.*

~~Location and Height: Wall signs shall be mounted no higher than the height of the building wall or twenty feet (20') above the surrounding grade, whichever is lower, and no lower than five feet (5') above average surrounding grade.~~

~~c. Where the building frontage is on more than one street, the area of the signs facing each street shall be computed on the basis of the building frontage for the street they face, but in no case shall the total sign area exceed the maximum provided above.~~

2. Ground Sign(s): If a lot or parcel has a width of not less than one hundred feet (100'), then such lot or parcel shall be permitted one ground sign in lieu of a permitted wall sign. Such permitted ground sign shall be subject to the following standards:

a. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level.

b. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback.

c. Maximum Area: The combined area of all ground and wall signs shall comply with Section 55.07.A.1.a and b, above. However, the maximum surface area permitted shall be reduced by seven and one-

half (7 1/2) square feet per each foot of sign height that any ground sign is constructed in excess of eight feet (8') in height *and under any circumstances, the maximum area of a ground sign shall not exceed 100 square feet.*

- d. A parcel having multiple street frontages may have a combination of wall and ground signs provided such signs do not exceed one ground sign and one ground or wall sign per street frontage. For example, a corner lot may have two wall signs or one wall sign and one ground sign but may not have two ground signs and may not have more than one sign oriented toward each street frontage.

3. Temporary Signs as per Section 55.09, herein.

4. Exempt Signs as per Section 55.10, herein.

B. **Conditional Signs;** The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise,

- 1. ~~Wall Signs mounted more than 20 feet above grade. Wall signs that do not exceed the height of the building wall but mounted more than 20 feet above the surrounding grade and meeting all other standards herein, may be allowed.~~

- 4. *Temporary Signs; Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs .*

Sec. 55.08.

Office District Signs

This section shall apply to all districts designated by the Zoning Ordinance as Office Districts. Office Districts include the O-1 and O-2 Districts.

A. **Permitted Signs:** The following signs shall be permitted in all Office Districts. Unless specifically stated otherwise, a sign permit is required for all Permitted Signs in Office Districts.

- 1. Wall Sign: In lieu of a permitted ground sign, one wall sign shall be permitted for each street frontage of a lot or parcel provided all such signs conform to the following standards:
 - a. Area: For a building containing less than 100,000 square feet, the gross, combined surface area in square feet of all wall and ground signs shall not exceed 100 square feet. For buildings in excess of 100,000 square feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area with a maximum sign area not to exceed 240 250 square feet.
 - b. *Area -- Properties Adjacent to I-55: For Office District properties that are contiguous to the I-55 right-of-way including those properties contiguous to North Frontage Road and South Frontage Road, the following sign area limitations shall apply:*
 - i. *For a building containing less than 50,000 square feet, the gross, combined surface area of all wall and ground signs shall not exceed 100 square feet.*

- ii. *For buildings in excess of 50,000 square feet and with a minimum lot frontage of 150 feet, the gross surface area in square feet of all wall and ground signs shall be computed on the basis of one square foot of sign area for each 1,000 square feet of gross floor area with a maximum sign area not to exceed 250 square feet.*

Location and Height: Wall signs shall be mounted no higher than the height of the building wall or twenty feet (20') above the surrounding grade, whichever is lower, and no lower than five feet (5') above average surrounding grade.

- e. ~~Where the building frontage is on more than one street, the area of the signs facing each street shall be computed on the basis of the building frontage for the street they face, but in no case shall the total sign area exceed the maximum provided above.~~

2. Ground Sign(s): If a lot or parcel has a width of not less than one hundred feet (100'), then such lot or parcel shall be permitted one ground sign in lieu of a permitted wall sign, subject to the following standards:

- a. Height: The total height of any ground sign measured to the top of the sign shall not exceed eight feet (8') above the level of the street upon which said sign faces, or above the level of the ground at the base of the sign if such ground level is above street level.
- b. Additional Height and Setback: An additional one foot (1') in height above the eight foot (8') height limitation, to a maximum of twelve feet (12') measured to the top of the sign, shall be permitted for every three feet (3') it is set back beyond the minimum ten foot (10') setback.
- c. Maximum Area: The combined area of all ground and wall signs shall comply with Section 55.07.1.A.1.a, above. However, the maximum surface area permitted shall be reduced by seven and one-half (7 1/2) square feet per each foot of sign height that any ground sign is constructed in excess of eight feet (8') in height ***and under any circumstances, the maximum area of a ground sign shall not exceed 100 square feet.***
- d. A parcel having multiple street frontages may have a combination of wall and ground signs provided such signs do not exceed one ground sign and one ground or wall sign per street frontage. For example, a corner lot may have two wall signs or one wall sign and one ground sign but may not have two ground signs and may not have more than one sign oriented toward each street frontage.

3. Temporary Signs as per Section 55.09, herein.

4. Exempt Signs as per Section 55.10, herein.

- B. **Conditional Signs;** The following signs are subject to the approval of the Board of Trustees upon review by the Plan Commission. Unless specifically stated otherwise,

1. ~~Wall Signs mounted more than 20 feet above grade: Wall signs that do not exceed the height of the building wall but mounted more than 20 feet above the surrounding grade and meeting all other standards herein, may be allowed.~~
7. *Temporary Signs; Any deviation from the standards for permitted temporary signs as found in Section 55.09 herein may be subject to the procedures and standards for Conditional Signs .*

Sec. 55.11.

Prohibited Signs

The following signs are hereby expressly prohibited for erection, construction, repair, alteration or relocation within the Village, except as otherwise hereinafter specifically provided:

- R. *Portable Signs; including but not limited to portable signs carried by a person for the purpose of advertising a retail business or commercial sales event.*
- CC. *Ground Signs using Stucco or EIFS*

KTJ

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MEMORANDUM

TO: Village of Burr Ridge
FROM: Klein, Thorpe & Jenkins, Ltd.
DATE: March 31, 2011
RE: Compliance of non-conforming signage upon annexation

You have asked whether the Village can impose its signage regulations on a sign which becomes non-conforming following annexation to the Village. It is our opinion that sign amortization is within the Village's authority, but that compensation for certain economic loss may be required for the elimination of certain signage.

I. Amortization of Legal Non-Conforming Uses

Amortization is the gradual elimination, over time, of non-conforming uses or structures to achieve the uniformity intended by a municipal regulatory scheme. It is a process intended to balance the economic investment and loss of the owner of property, against the public purposes and gains furthered by the regulation. An amortization process or schedule for non-conforming uses and structures is established in the Municipal Code under Section 11-13-1:

"The powers conferred by this Division 13 shall not be exercised so as to deprive the owner of any existing property of its use or maintenance for the purpose to which it is then lawfully devoted, but provisions may be made for the gradual elimination of uses, buildings and structures which are incompatible with the character of the districts in which they are made or located, including, without being limited thereto, provisions (a) for the elimination of such uses of unimproved lands or lot areas when the existing rights of the persons in possession thereof are terminated or when the uses to which they are devoted are discontinued; (b) for the elimination of uses to which such buildings and structures are devoted, if they are adaptable for permitted uses; and (c) for the elimination of such buildings and structures when they are destroyed or damaged in major part, or when they have reached the age fixed by the corporate authorities of the municipality as the normal useful life of such buildings or structures." 65 ILCS 5/11-13-1

The general validity of amortization ordinances as within municipal regulatory authority has been confirmed by the Illinois courts. See *Village of Oak Park v. Gordon*, 32 Ill. 2d 295 (1965); *Village of Gurnee v. Miller*, 69 Ill. App. 2d 248 (1966). The courts to have examined these issues generally uphold amortization requirements, if the timing, and particular “exaction” of value is reasonable. In this regard, the courts will balance the public interests involved against the loss, or restriction of use, to the property owner. There is no standard formula for ascertaining reasonableness.

Amortization periods based on the cost or value of the use or structure are lawful. See, e.g., *Village of Skokie v. Walton On Dempster*, 119 Ill. App. 3d 299 (1983) (sign amortization ordinance valid were based on sign cost). In *Village of Skokie*, The court in *Village of Skokie* concluded that basing and extending the amortization period on the economics associated with particular signs minimizes the adverse financial consequences on an owner or business, rendering the effect of the regulations more reasonable.

The courts have focused on numerous factors in assessing reasonableness of a municipal regulatory scheme for non-conforming uses or structures. The regulations needs to take into consideration the cost/investment involved, the use or structure, on their character, age, and other relevant factors. *Village of Glenview v. Velasquez*, 123 Ill.App.3d 806 (1984)(a 6 month period was found to adequate to eliminate a barbed wire enclosure (in violation of zoning code) at the top of a six-foot high fence in a residential area (meeting the requirements of the Code did not require the existing fence to be torn down, and did not cause loss of income to owner).

Therefore, a more limited amortization window will be found valid if such amortization does not mandate the elimination of a use or structure (only alteration), without loss of income to an owner.

“Taking” of Sign Property Illinois Eminent Domain Act

While there is recognized authority to “amortize” non-conforming signs, the question of compensation to the owner remains. The Illinois Eminent Domain Act was amended in 1993 to address the elimination or alteration of off-premises outdoor signs pursuant to a municipal amortization requirement. The amendment created a right to “just compensation” for such elimination or alteration. The Act provides:

“(b) The right to just compensation, as provided in this Act¹, applies to the owner or owners of any lawfully erected off-premises outdoor advertising sign that is compelled to be altered or removed under this Act or any other statute, or under any ordinance or regulation of any municipality or other unit of local

¹ (a) Private property shall not be taken or damaged for public use without just compensation and, in all cases in which compensation is not made by the condemning authority, compensation shall be ascertained by a jury, as provided in this Act. 735 ILCS 30/10-5-5(a)

government, and also applies to the owner or owners of the property on which that sign is erected.” 735 ILCS 30/10-5-5(b)

The position that the amortization period itself could serve as the “just compensation” for the alteration or elimination, has been addressed by at least one Illinois court. In one of the more recent appellate decisions in this area, the court in *City of Oakbrook Terrace v. Suburban Bank and Trust Co.*, 845 N.E.2d 1000 (2006), concluded that having only an amortization period afforded to a sign owner, without any compensation for the required alteration or removal of the sign, was impermissible. This is an area which continues to evolve, with several suits (one involving Galesburg; one West Chicago) continuing to raise the issue of “just compensation”, i.e. can an amortization period serve as adequate “just compensation” relative to this type of municipal regulation?

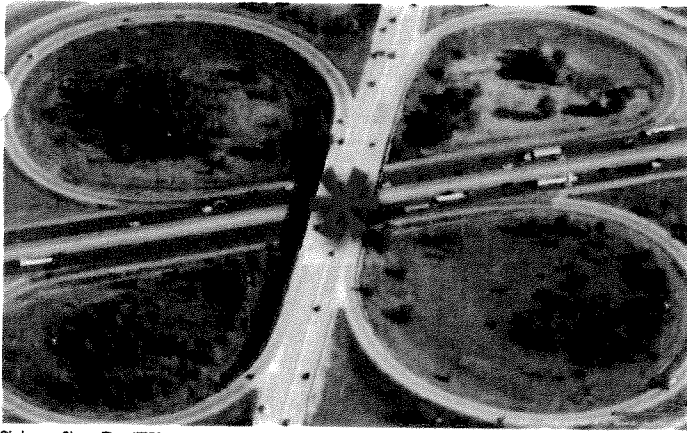
There have also been legislative efforts, over time, to clarify this issue, with the Illinois Municipal League seeking to limit the payment of “just compensation” for removal or alteration of non-conforming signs only in the context of a physical taking pursuant to an eminent domain action in court. Such legislative efforts have not been successful to date.

If you have any questions regarding the above, please do not hesitate to contact me.

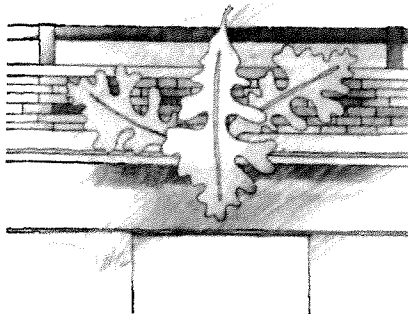
KLEIN, THORPE & JENKINS, LTD.

Scott F. Uhler

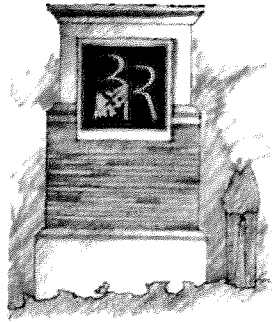
8B



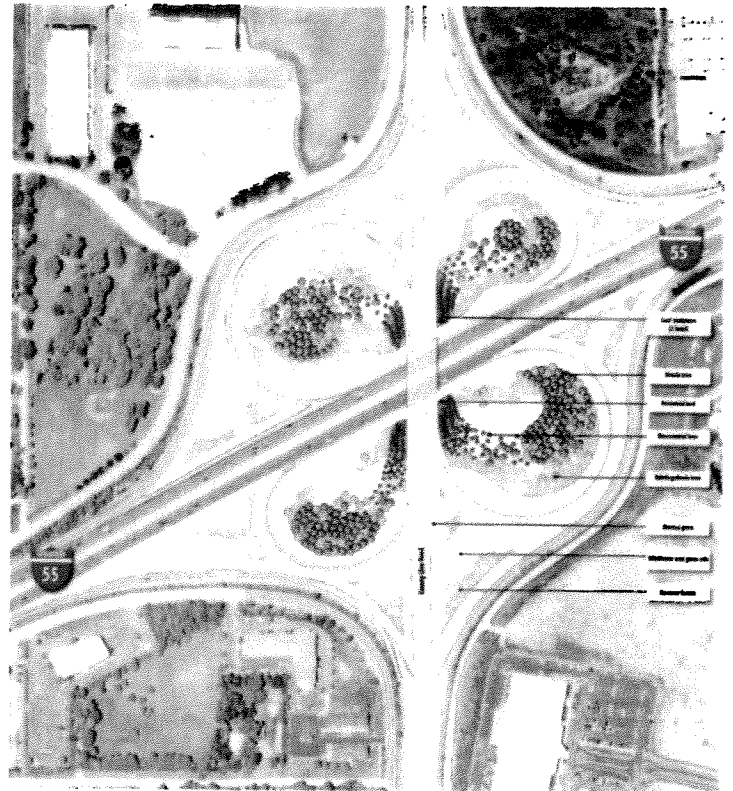
Birdseye - Phase Five (ITEP application project location)



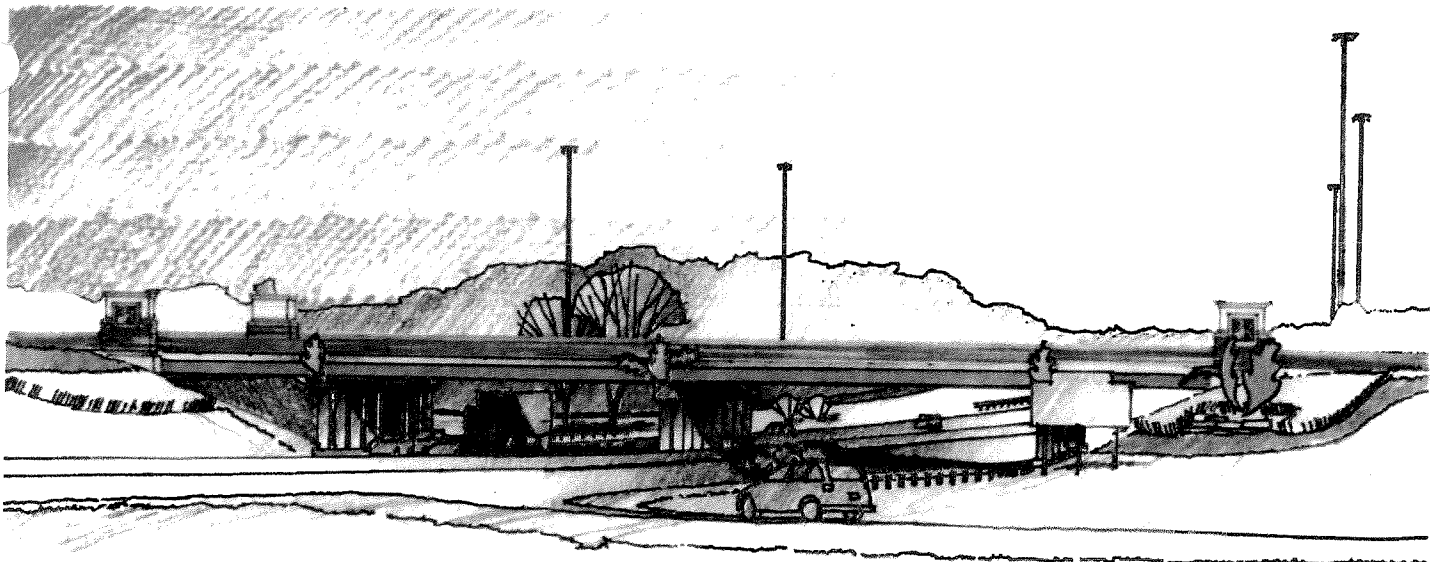
Elevation - Center Pier Leaf Sculpture



Elevation - Bridge Column



Plan - Landscape Enhancements



Perspective - Overall Bridge Design

WFO FOR
illage of Burr Ridge

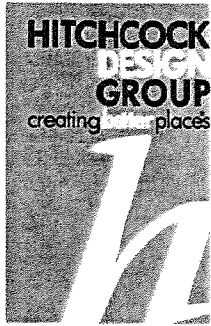
Design Concept

I-55 and County Line Road Interchange Improvements

Burr Ridge, Illinois

**Hitchcock
Design Group**
Creating Better Places®

DATE: August 28, 2010
PROJECT: I-55 and County Line Road Interchange Improvements
All drawings are preliminary and subject to change
© 2010 Hitchcock Design Group



May 18, 2011

Mr. J. Douglas Pollock, AICP
Community Development Director
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

RE: I-55 and County Line Road Interchange Enhancements

Dear Mr. Pollock,

Thank you for the opportunity to submit this proposal to provide design and engineering services for the I-55 and County Line Road Interchange Enhancements project. We are excited about the opportunity to continue to work with the Village of Burr Ridge to implement the preliminary interchange gateway concepts.

Project Understanding

In 2008 the Village of Burr Ridge began streetscape and entryway planning with the goal of providing a unified, identifiable theme for Downtown Burr Ridge at the Village entryways. The I-55 and County Line Road interchange is an important Village entryway, and in 2009 the Village engaged Hitchcock Design Group to prepare concepts for bridge and interchange enhancements. This work was done in part because the Illinois Department of Transportation (IDOT) was in the process of advancing bridge reconstruction plans and the Village saw this as an opportunity to incorporate the desired enhancements into the IDOT project. To fund the enhancements the Village applied for Illinois Transportation Enhancement (ITEP) funding and received an award of \$1,447,470 in October of 2010. IDOT currently is in the process of advancing the bridge reconstruction documents with a target contract letting of August 2012 and IDOT has agreed to allow the Village to incorporate the enhancements into the State-let contract. This proposal includes the design and engineering services necessary to document the enhancements for incorporation into the IDOT bridge reconstruction project.

180 N. Wacker Drive, Suite 003
Chicago, Illinois 60606
312.634.2100

hitchcockdesigngroup.com

Scope of Services

The attached Scope of Services is based on our understanding of the design and engineering work necessary to advance the ITEP funded enhancements and incorporate them into the IDOT bridge reconstruction documents. The Scope of Services is summarized as follows:

Planning

Although an enhancement concept was previously completed and submitted for ITEP funding, the Village would like to go through a process to confirm the design before the improvements are advanced for construction. The existing concept will be updated based on additional information available now that IDOT has advanced their bridge documents and additional research will be done related to the enhancements. Although the main focus will be on the enhancements to be included in the IDOT bridge project, we will also consider the improvements to the entire interchange as the design is updated. The revised schematic design will be reviewed with Village staff representatives and elected officials for approval before advancing to preliminary design and engineering.

Phase I – Preliminary Design and Engineering

Following Village approval of the schematic design, the design and engineering for the enhancements will be advanced as necessary to secure IDOT Phase I approval. The enhancement documents will also be coordinated with the IDOT bridge reconstruction Type, Size and Location (TSL) documents and submitted to IDOT for review and approval.



May 18, 2011
I-55 and County Line Road Interchange Enhancements
Page 2

Phase II – Final Design and Engineering

Following IDOT Phase I approval, the enhancement documents will be finalized as required for bid letting and construction. The enhancements will be incorporated into the IDOT bridge reconstruction documents as part of the State-let construction project.

Professional Fees

We propose to complete the work as outlined for the following fees:

Planning	\$26,176
Phase I – Preliminary Design and Engineering	\$105,594
Phase II – Final Design and Engineering	\$121,263
<u>Reimbursable Expenses</u>	<u>\$5,537</u>
Total Not-Exceed Fee Amount	\$258,570

Please refer to the attached Professional Fee spreadsheets for a complete breakdown of the proposed fees.

Project Team

I will manage our work with continued involvement from Joel Baldin. Becky Froeter-Mathis will continue to support the work of the project team in order to advance the work based on the attached Schedule.

In addition to our in-house team, we have included a number of additional sub-consultants to complete the work as necessary. Strand Associates will provide civil, structural and electrical engineering services - we specifically asked Strand to join our team since they are also IDOT's consultant for the Phase II bridge reconstruction project which will expedite the coordination of the enhancements and bridge reconstruction documents; Testing Services Corporation will provide geotechnical services as required for the column and sculpture foundation design; Poblocki Sign Company will assist us with the sculpture design and documentation; Hugh Lighting Design will assist with the accent lighting design; and FRS Design Group will provide irrigation design services.

Thank you again for the opportunity to continue working with you and the Village of Burr Ridge. If you have any questions or wish to discuss this proposal further, please do not hesitate to call.

Sincerely,
Hitchcock Design Group

Timothy C. King, ASLA
Principal

cc: Rick Hitchcock, Joel Baldin, Becky Froeter-Mathis , Hitchcock Design Group



Scope of Services

Illinois Transportation Enhancement Program (ITEP) Design and Engineering Services

Planning

The goal for this part of the engagement is to review the ITEP funded enhancements with Village representatives confirming the existing resources, stakeholder interests, program requirements, and reach consensus on the design of the enhancements to advance.

A. Research and Analysis

Objective: Confirm the characteristics of the existing resources, jurisdictional requirements, owner, user and stakeholder interests, and produce maps and a program summary that will be the basis for further design.

Process: The Hitchcock Design Group team will:

1. Conduct a kickoff meeting with Village representatives and other project team members confirming:
 - a. Project area ownership and access
 - b. Goals and objectives
 - c. Project team structure
 - d. Constituent interests
 - e. Jurisdictional agencies
 - f. Budgeted costs and potential revenue sources
 - g. Team responsibilities
 - h. Communications protocol
 - i. Decision making
 - j. Stakeholder involvement
 - k. Tentative schedule
 - l. Invoicing and payment
 - m. Other administrative considerations
2. Identify jurisdictional requirements, operational practices, development plans and construction procedures by discussing the project with representatives of the appropriate constituent and regulatory groups including:
 - a. Village of Burr Ridge
 - b. Cook County
 - c. DuPage County
 - d. IDOT
 - e. Franchise power and communication utility providers
3. Collect and review readily available existing data for the project area and the immediate surroundings including:
 - a. Aerial photography
 - b. GIS information
 - c. Environmental reports
 - d. Geo-technical reports
 - e. Topographic surveys
 - f. Boundaries, property ownership and easements
 - g. Utility atlases
 - h. Power and communication utility information
 - i. Zoning ordinances
 - j. Previously prepared plans and reports for the study area



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I-55 and County Line Road Interchange Enhancements

Page 2

4. Observe and photograph the project area and immediate surroundings in order to identify readily apparent physical conditions and patterns of use.
5. Using the gathered data, prepare base maps at appropriate scales for the study area.
6. Prepare a research and analysis memorandum that summarizes the existing resources, stakeholder interests and program requirements; identify any modifications to the ITEP funded improvements that may be required as a result of the research and analysis.

B. Schematic Design

Objective: Review the previously completed concept design and reach consensus on the type, location, organization, scale, character and potential cost of the ITEP funded enhancements to advance.

Process: Following research and analysis approval, the Hitchcock Design Group team will:

1. Revisit the previously prepared concept design for the ITEP funded improvements including:
 - a. Bridge parapet wall and railing enhancements
 - b. Decorative retaining walls
 - c. Free-standing masonry columns
 - d. Sculpture
 - e. Landscape
 - f. Accent lighting
 - g. Irrigation
2. Identify preliminary engineering requirements based on the schematic design including:
 - a. Grading and drainage
 - b. Storm sewers
 - c. Water service
 - d. Electrical service
 - e. Structural requirements
3. Review and update the ITEP budget costs based on the refined schematic design.
4. Review the refined schematic design with Village staff representatives and other team members.
5. Based on input received from Village staff representatives, finalize the schematic design, preliminary engineering requirements and construction cost opinion.
6. Review the final schematic design with the Village Manager and Mayor for approval to submit to the Village Board.
7. Present the final schematic design recommendations to the Village Board.
8. Submit the plans to IDOT as an "Advanced Design Concepts" submittal for review and coordination with IDOT's bridge reconstruction project.
9. Attend a Federal Highway Administration (FHWA) review meeting at IDOT District 1 to present the "Advanced Design Concepts" and confirm that the proposed enhancements are acceptable.
10. Submit the plans to [DuPage and Cook Counties] for preliminary permit review.

is this necessary?



Phase I - Preliminary Design and Engineering

The goal for this part of the engagement is to advance the design and engineering of the enhancements that received ITEP funding and obtain IDOT Phase I approval for the project.

A. Project Initiation and Coordination

Objective: Coordinate with IDOT to determine the ITEP funding requirements, clearly identify the IDOT submittal, review, and approval processes, and to submit the IDOT paperwork as necessary to initiate the project.

Process: The Hitchcock Design Group team will:

1. Schedule and attend a project kick-off meeting with client representatives, IDOT representatives and other team members confirming:
 - a. ITEP funding requirements
 - b. Submittal, review and approval processes
 - c. Project initiation requirements
 - d. PEI requirements
 - e. PEII requirements
 - f. Village, consultant, and IDOT contacts
 - g. Communications protocol
 - h. Tentative schedule
 - i. Other administrative considerations
2. On behalf of the Village, prepare and submit IDOT project initiation forms including:
 - a. Transportation Improvement Program (TIP) project submittal form to CMAP (if required)
 - b. Job Request Form D1 PI004
 - c. Local Agency Agreement for Federal Participation form BLR 05310

B. Preliminary Design and Engineering

Objective: Advance the design and engineering, and prepare and submit the necessary documentation to secure Phase I approval from IDOT.

Process: The Hitchcock Design Group team will:

1. Supplement the existing topographic survey prepared for IDOT's bridge reconstruction project as needed for design and documentation of the ITEP enhancements. Additional topographic survey work will extend to the ESR project limits.
2. Using the updated survey, prepare base maps at appropriate scales.
3. Provide soil borings at the locations of the proposed free standing columns and sculptures (4 locations) to define:
 - a. Strength, consolidation and bearing capacities of the existing sub-surface
 - b. Presence of any unsuitable sub-grade materials
4. Finalize the size, horizontal and vertical geometry, structure, materials and finish for the ITEP eligible improvements, including:
 - a. Bridge parapet wall and railing enhancements
 - b. Decorative retaining walls
 - c. Free-standing masonry columns
 - d. Sculpture
 - e. Landscape
 - f. Accent lighting
 - g. Irrigation



5. Refine the site engineering requirements including:
 - a. Grading and drainage
 - b. Storm sewers
 - c. Water service
 - d. Electrical service
 - e. Structural requirements
6. Document the design on previously prepared base maps and supplementary drawings as appropriate.
7. Prepare outline special provisions, including the products, materials and finishes of each component or system.
8. Prepare a preliminary list of pay items, summary of quantities, and construction cost opinion.
9. Review the drawings, special provisions, product data and material samples with Village staff representatives and other team members.
10. Revise the drawings and supporting materials as required.
11. Prepare and submit the required IDOT Phase I documents for the ITEP enhancements as a CE1 with no report (to be processed as an amendment to IDOT's bridge reconstruction project) including:
 - a. Categorical Exclusion Group 1 (CE1) form BLR19100
 - b. Location map with functional classification
 - c. Existing and proposed typical sections
 - d. Environmental Survey Request (ESR) for special waste clearance (online ESR form)
 - e. Federal Highway Administration Project Notification and Review Request form BDE 2126
12. Coordinate the ITEP enhancement documents and include with IDOT's bridge reconstruction project Type, Size and Location (TSL) submittal.
13. Revise the documents, prepare a disposition of comments, and resubmit to IDOT as necessary to facilitate Phase I and TSL approval.
14. Submit the documents to DuPage and Cook Counties to secure the required permits.

Phase II - Final Design and Engineering

The goal for this part of the engagement is to finalize the Plans, Specifications, and Estimates (PS&E) and include the documents with IDOT's bridge reconstruction project as required for final approval and bid letting.

A. Plan Development

Objective: Produce the plans, specifications, and estimates for IDOT review and approval to bid and construct the improvements.

Process: Following IDOT Phase I approval, the Hitchcock Design Group team will:

1. Prepare the plans for the enhancement items based on IDOT standards, which will be incorporated into IDOT's Bridge reconstruction bid documents, including:
 - a. general notes
 - b. Summary of quantities
 - c. Enhancement layout and materials plan



- d. Grading and drainage plan
 - e. Utilities plan
 - f. Landscape plan
 - g. Irrigation plan
 - h. Lighting and electrical plan
 - i. Enhancement construction details
 - j. IDOT highway standard details
2. Prepare the specifications and special provisions for the enhancement items based on IDOT standards, which will be incorporated into IDOT's Bridge reconstruction bid documents,
 3. Prepare the quantities, pay items, and construction cost estimates for the enhancement items based on IDOT coded pay items, which will be incorporated into IDOT's Bridge reconstruction bid documents.

B. Plan Review

Objective: In conjunction with IDOT's bridge reconstruction project, submit the plans, specifications, and estimates to IDOT for review and finalize the documents as necessary to bid and construct the improvements.

Process: The Hitchcock Design Group team will:

1. Coordinate the ITEP enhancement plans with the IDOT bridge reconstruction plans and submit the documents to IDOT for Type, Size and Location (TSL) review (bridge) and Preliminary Plan Review (enhancements). Participate in plan-in-hand field review if deemed necessary.
2. Revise the documents based on preliminary plan review and submit the documents to IDOT for Pre-Final Plan Review. Prepare a disposition of comments to include with the submittal.
3. Revise the documents based on pre-final plan review and submit the documents to IDOT for Final Plan Review. Prepare a disposition of comments to include with the submittal. The purpose of the final plan review is to ensure that the reviewer's comments from the pre-final plan review have been addressed. Additional revisions should not be necessary at this stage.
4. Submit the documents to IDOT for Final Plan Approval and Release.

General Project Administration

In addition to the services outlined above, HDG will administer the performance of its own work throughout the term of the contract by providing the following services:

A. Communications

1. Schedule, create agendas and summarize the highlights of periodic meetings.
2. Rehearse, attend and present at public forums identified.
3. Collect and disseminate communications from other parties.
4. Periodically inform your representative about our progress.

B. Schedules

1. Create, periodically update and distribute the project schedule.
2. Coordinate the activities of our staff and our consultants.

C. Staffing

1. Select and assign staff members and consultants to appropriate tasks and services.



2. Prepare and administer consultant agreements.

D. File Maintenance

1. Establish and maintain appropriate correspondence, financial, drawing and data files.
2. Obtain appropriate insurance certificates from consultants.
3. Maintain appropriate time and expense records.

Optional, Additional Services

Services or meetings not specified in this scope of services will be considered additional services. If circumstances arise during our performance of the outlined services that we believe require additional services, we will promptly notify you about the nature, extent and probable additional cost of the additional services, and perform only such additional services following your written authorization.



Schedule

Estimated Date(s)

Planning

A. Research and Analysis

- | | |
|---|-----------------------|
| 1. Kick-off meeting | May 30, 2011 |
| 2. Identify jurisdictional requirements | May 30, 2011 |
| 3. Collect and review existing data | May 30 – June 6, 2011 |
| 4. Observe and photograph site | May 30 – June 6, 2011 |
| 5. Prepare base maps | June 6, 2011 |
| 6. Prepare research and analysis memorandum | June 6, 2011 |

B. Schematic Design

- | | |
|--|------------------------|
| 1. Revisit previously completed concept design | June 6 – June 13, 2011 |
| 2. Identify preliminary engineering requirements | June 13, 2011 |
| 3. Review and update ITEP budget costs | June 13, 2011 |
| 4. Review schematic design with Village staff | June 13, 2011 |
| 5. Finalize schematic design based on staff comments | June 20, 2011 |
| 6. Review recommendations with Village Manager and Mayor | June 20, 2011 |
| 7. Present recommendations to Village Board | June 27, 2011 |
| 8. Submit plans to IDOT as "Advanced Design Concepts" for review | June 27, 2011 |
| 9. Attend FHWA review meeting to present "Advanced Design Concepts" | June 2011 |
| 10. Submit to DuPage and Cook Counties for preliminary permit review | July 2011 |

Phase I - Preliminary Design and Engineering

A. Project Initiation and Coordination

- | | |
|---|------------|
| 1. ITEP project kick-off meeting with IDOT (may not be necessary due to pre-coordination meeting on April 27, 2011) | April 2011 |
| 2. Prepare and submit project initiation forms | May 2011 |

B. Preliminary Design and Engineering

- | | |
|---|-------------------------|
| 1. Supplement existing topographic survey | June 2011 |
| 2. Update basemaps | June 2011 |
| 3. Complete soil borings | June 2011 |
| 4. Finalize design | June – July 2011 |
| 5. Refine site engineering requirements | June – July 2011 |
| 6. Document design | June – July 2011 |
| 7. Prepare outline special provisions | July 2011 |
| 8. Prepare preliminary pay items, quantities and costs | July 2011 |
| 9. Review documents with Village and other team members | August 2011 |
| 10. Revise documents as required | August 2011 |
| 11. Prepare and submit IDOT Phase I documents (submit as soon as all information is available to expedite approval) | June – August 2011 |
| 12. Coordinate with IDOT bridge TSL documents for submittal | August 2011 |
| 13. Revise as required to facilitate IDOT approval | August – September 2011 |
| 14. Submit documents to DuPage and Cook Counties for permitting | September 2011 |

Phase II - Final Design and Engineering

A. Plan Development

- | | |
|--|-------------------------|
| 1. Prepare enhancement plans | October – December 2011 |
| 2. Prepare enhancement specifications and special provisions | October – December 2011 |
| 3. Prepare quantities, pay items and construction cost estimates | October – December 2011 |



B. Plan Review

- | | |
|---|----------------|
| 1. Submit for TSL and preliminary plan review | September 2011 |
| 2. Submit for pre-final plan review | January 2012 |
| 3. Submit for final plan review | May 25, 2012 |
| 4. Submit for final plan approval and release (Bid Letting) | August 3, 2012 |

Note: Portions of the Planning, Phase I Preliminary, and Phase II Final Design and Engineering will overlap due to necessary coordination, sequencing and reviews between the enhancements and bridge reconstruction projects.

Under normal circumstances, the Hitchcock Design Group team prefers to advance the proposed Scope of Services in a continuous and timely manner in general conformance with this preliminary schedule. However, because of many factors that we cannot control, such as illness, third party actions and political considerations, it is impossible for us to guarantee completion of these services by a specific date. We will update this schedule, from time to time, as the project advances in order to reflect the most recent information.

Professional Fee Summary

	HDG	Consultants						Expenses		
		Engineer Strand	Geotech TSC	Sculpture Poblocki	Lighting Hugh	Irrigation FRS	Markup	service bureau	travel	Markup
<i>Planning</i>										
A. Research and Analysis	\$ 2,440	\$ 5,002	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 100	\$ 200	\$ 45
B. Schematic Design	\$ 8,765	\$ 8,016	\$ -	\$ -	\$ -	\$ -	\$ 1,202	\$ 800	\$ 380	\$ 177
Subtotal:	\$ 11,205	\$ 13,018	\$ -	\$ -	\$ -	\$ -	\$ 1,953	\$ 900	\$ 580	\$ 222
<i>Phase I - Preliminary Design and Engineering</i>										
A. Project Initiation and Coordination	\$ 2,460	\$ 1,191	\$ -	\$ -	\$ -	\$ -	\$ 179	\$ 35	\$ 300	\$ 50
B. Preliminary Design and Engineering	\$ 40,930	\$ 38,899	\$ 7,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 7,935	\$ 1,500	\$ 250	\$ 263
Subtotal:	\$ 43,390	\$ 40,090	\$ 7,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 8,114	\$ 1,535	\$ 550	\$ 313
<i>Phase II - Final Design and Engineering</i>										
A. Plan Development	\$ 47,760	\$ 33,091	\$ -	\$ 7,500	\$ 1,000	\$ 2,500	\$ 6,614	\$ 500	\$ -	\$ 75
B. Plan Review	\$ 16,560	\$ 5,425	\$ -	\$ -	\$ -	\$ -	\$ 814	\$ 750	\$ -	\$ 113
Subtotal:	\$ 64,320	\$ 38,516	\$ -	\$ 7,500	\$ 1,000	\$ 2,500	\$ 7,427	\$ 1,250	\$ -	\$ 188
HDG Total:	\$ 118,915	Strand \$ 91,624	TSC \$ 7,500	Poblocki \$ 10,000	Hugh \$ 2,500	FRS \$ 5,000	Markup \$ 17,494			Markup \$ 722
		Consultant Total: \$ 134,118						Expense Total: \$ 5,537		
								Project Total: \$ 258,570		

Professional Fees

Hitchcock Design Group Fees

LDR	MGT	DES	DOC	SUP	sub-total
\$175	\$130	\$105	\$80	\$65	

Planning

A. Research and Analysis

- 1 Kick off meeting
- 2 Jurisdictional requirements
- 3 Review existing data
- 4 Observe and photograph site
- 5 Prepare basemaps
- 6 R & A memorandum

	4	4			8
		2			2
		2			2
		2	2		4
			2		2
	1	4			5
Sub-total hours	0	5	14	4	23
Sub-total fee	\$ -	\$ 650	\$ 1,470	\$ 320	\$ 2,440

B. Schematic Design

- 1 Revisit previous concept
- 2 Engineering requirements
- 3 Update ITEP budget costs
- 4 Review with Village staff
- 5 Finalize schematic design
- 6 Review with Manager, Mayor
- 7 Present to Village Board
- 8 Submit to IDOT
- 9 FHWA review meeting
- 10 Submit to Counties

1	2	12	4		19
	1	1			2
	1	2	2		5
	4	4			8
1	1	8	4		14
	4	4			8
	4	4			8
	1	1	2		4
	4	4			8
	1	1	2		4
Sub-total hours	2	23	41	14	80
Sub-total fee	\$ 350	\$ 2,990	\$ 4,305	\$ 1,120	\$ 8,765

Planning Total: **\$ 11,205**

Phase I - Preliminary Design and Engineering

A. Project Initiation and Coordination

- 1 Kick-off with IDOT
- 2 Project initiation forms

	8	4			12
	2	4	4		10
Sub-total hours	0	10	8	4	22
Sub-total fee	\$ -	\$ 1,300	\$ 840	\$ 320	\$ 2,460

B. Preliminary Design and Engineering

- 1 Supplemental topo survey
- 2 Prepare base maps
- 3 Soil borings
- 4 Finalize design
- 5 Refine site engineering
- 6 Document design
- 7 Outline special provisions
- 8 Prelim. pay items, quantities
- 9 Review with Village staff
- 10 Revisions
- 11 IDOT Phase I Documents
- 12 Coordinate with bridge TSL
- 13 Revisions
- 14 Submit to Counties

	1	2	2		5
			2		2
	1				1
8	16	48			72
	2	16			18
			48		48
	2	16			18
	2	16	16		34
	4	4			8
	4	36	40		80
	4	8	8		20
	4	16	24		44
	4	16	24		44
	4	8	8		20
Sub-total hours	8	48	186	172	414
Sub-total fee	\$ 1,400	\$ 6,240	\$ 19,530	\$ 13,760	\$ 40,930

Phase I Total: **\$ 43,390**

Phase II - Final Design and Engineering

A. Plan Development

1 Prepare plans	8	40	120	160		328
2 Prepare specifications		24	40			64
3 Prepare quantities and costs		8	40	40		88
Sub-total hours	8	72	200	200	0	480
Sub-total fee	\$ 1,400	\$ 9,360	\$ 21,000	\$ 16,000	\$ -	\$ 47,760

B. Plan Review

1 Submit for Prelim review		8	16	24		48
2 Submit for Pre-final review		8	16	24		48
3 Submit for Final review		8	16	24		48
4 Submit for bid letting		4	8	16		28
Sub-total hours	0	28	56	88	0	172
Sub-total fee	\$ -	\$ 3,640	\$ 5,880	\$ 7,040	\$ -	\$ 16,560

Phase II Total: **\$ 64,320**

Hitchcock Design Group Fee Total: **\$118,915**

Professional Fees

Consultants

Engineer	Geotech	Sculpture	Lighting	Irrigation		markup
Strand	TSC	Poblocki	Hugh	FRS	sub-total	15%

Planning

A. Research and Analysis

- 1 Kick off meeting
- 2 Jurisdictional requirements
- 3 Review existing data
- 4 Observe and photograph site
- 5 Prepare basemaps
- 6 R & A memorandum

\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 5,002	\$ -	\$ -	\$ -	\$ -	\$ 5,002	\$ 750
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B. Schematic Design

- 1 Revisit previous concept
- 2 Engineering requirements
- 3 Update ITEP budget costs
- 4 Review with Village staff
- 5 Finalize schematic design
- 6 Review with Manager, Mayor
- 7 Present to Village Board
- 8 Submit to IDOT
- 9 FHWA review meeting
- 10 Submit to Counties

\$ -	\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 8,016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
----------	------	------	------	------	------	------

\$ 13,018	\$ -	\$ -	\$ -	\$ -	\$ 5,002	\$ 750
-----------	------	------	------	------	----------	--------

Phase I - Preliminary Design and Engineering

A. Project Initiation and Coordination

- 1 Kick-off with IDOT
- 2 Project initiation forms

\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 1,191	\$ -	\$ -	\$ -	\$ -	\$ 1,191	\$ 179
----------	------	------	------	------	----------	--------

B. Preliminary Design and Engineering

- 1 Supplemental topo survey
- 2 Prepare base maps
- 3 Soil borings
- 4 Finalize design
- 5 Refine site engineering
- 6 Document design
- 7 Outline special provisions
- 8 Prelim. pay items, quantities
- 9 Review with Village staff
- 10 Revisions
- 11 IDOT Phase I Documents
- 12 Coordinate with bridge TSL
- 13 Revisions
- 14 Submit to Counties

\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 38,899	\$ 7,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 52,899	\$ 7,935
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\$ 40,090	\$ 7,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 54,090	\$ 8,114
-----------	----------	----------	----------	----------	-----------	----------

Phase II - Final Design and Engineering

A. Plan Development

- 1 Prepare plans
- 2 Prepare specifications
- 3 Prepare quantities and costs

\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 33,091	\$ -	\$ 7,500	\$ 1,000	\$ 2,500	\$ 44,091	\$ 6,614
-----------	------	----------	----------	----------	-----------	----------

B. Plan Review

- 1 Submit for Prelim review
- 2 Submit for Pre-final review
- 3 Submit for Final review
- 4 Submit for bid letting

\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 5,425	\$ -	\$ -	\$ -	\$ -	\$ 5,425	\$ 814
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\$ 38,516	\$ -	\$ 7,500	\$ 1,000	\$ 2,500	\$ 49,516	\$ 7,427
-----------	------	----------	----------	----------	-----------	----------

Strand	TSC	Poblocki	Hugh	FRS	markup	
\$ 91,624	\$ 7,500	\$ 10,000	\$ 2,500	\$ 5,000	\$ 116,624	\$ 17,494

Consultants Total: **\$ 134,118**

Professional Fees

Expenses

service	travel		markup
bureau		sub-total	15%

Planning

A. Research and Analysis

- 1 Kick off meeting
- 2 Jurisdictional requirements
- 3 Review existing data
- 4 Observe and photograph site
- 5 Prepare basemaps
- 6 R & A memorandum

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 100	\$ 200	\$ 300	\$ 45
--------	--------	--------	-------

B. Schematic Design

- 1 Revisit previous concept
- 2 Engineering requirements
- 3 Update ITEP budget costs
- 4 Review with Village staff
- 5 Finalize schematic design
- 6 Review with Manager, Mayor
- 7 Present to Village Board
- 8 Submit to IDOT
- 9 FHWA review meeting
- 10 Submit to Counties

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 800	\$ 380	\$ 1,180	\$ 177
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\$ 900	\$ 580	\$ 1,480	\$ 222
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Phase I - Preliminary Design and Engine

A. Project Initiation and Coordination

- 1 Kick-off with IDOT
- 2 Project initiation forms

\$ -	\$ -
\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 35	\$ 300	\$ 335	\$ 50
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B. Preliminary Design and Engineerin

- 1 Supplemental topo survey
- 2 Prepare base maps
- 3 Soil borings
- 4 Finalize design
- 5 Refine site engineering
- 6 Document design
- 7 Outline special provisions
- 8 Prelim. pay items, quantities
- 9 Review with Village staff
- 10 Revisions
- 11 IDOT Phase I Documents
- 12 Coordinate with bridge TSL
- 13 Revisions
- 14 Submit to Counties

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Sub-total hours

Sub-total fee

\$ 1,500	\$ 250	\$ 1,750	\$ 263
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\$ 1,535	\$ 550	\$ 2,085	\$ 313
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Phase II - Final Design and Engineering

A. Plan Development

- 1 Prepare plans
- 2 Prepare specifications
- 3 Prepare quantities and costs

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

Sub-total hours

Sub-total fee

\$	500	\$	-	\$	500	\$	75
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B. Plan Review

- 1 Submit for Prelim review
- 2 Submit for Pre-final review
- 3 Submit for Final review
- 4 Submit for bid letting

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

Sub-total hours

Sub-total fee

\$	750	\$	-	\$	750	\$	113
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\$	1,250	\$	-	\$	1,250	\$	188
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markup

\$	4,815	\$	722
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Expenses Total: **\$5,537**



Standard Billing Rates and Expenses

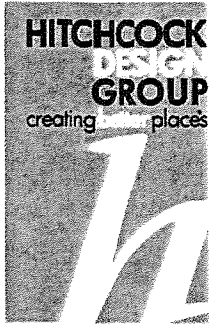
Effective April 1, 2011

For projects or phases that are invoiced on an hourly basis, we track and invoice time based on the activity performed rather than the salary of the person performing the activity. That way, we are compensated for the value of the service instead of the cost of the service. We track eight different activities based on the complexity and the experience required to perform each activity. Those activities and their corresponding billing rates are:

Project Leadership	\$175.00/hr.
Project Management	\$130.00/hr.
Construction Administration	\$115.00/hr.
Project Planning	\$115.00/hr.
Project Design	\$105.00/hr.
Construction Observation	\$100.00/hr.
Project Documentation	\$80.00/hr.
Project Support	\$65.00/hr.

Other Project Expenses

In addition to our standard hourly rates, we invoice authorized sub-consultant fees, travel and reproduction expenses, at 115% of our cost. We will invoice mileage in personal or company-owned cars at 115% of the current IRS reimbursement rate.



Professional Service Agreement

This agreement (Agreement) between Hitchcock Design, Inc., an Illinois corporation doing business as **Hitchcock Design Group (HDG), 221 W. Jefferson Avenue Naperville, IL 60540** and **the Village of Burr Ridge (Client), 7660 County Line Road, Burr Ridge, IL 60527**, is entered into on May 23, 2011 and includes eight parts: Project Description, Project Team, Scope of Services, Schedule, Compensation and Payment, Client Responsibilities, Additional Conditions and Acceptance.

PART ONE: PROJECT DESCRIPTION

The work includes the design and engineering of the **I-55 and County Line Road Interchange Enhancements (Project)** paid for with Illinois Transportation Enhancement Program (ITEP) funding that was awarded to the Client by the Illinois Department of Transportation (IDOT) in October of 2010. The enhancements will be incorporated into the bridge reconstruction project being executed by IDOT under a separate professional services agreement.

PART TWO: PROJECT TEAM

Village of Burr Ridge (Client)

Client representatives: Paul May, Director of Public Works and Village Engineer
Doug Pollock, Community Development Director

Prime Consultant

Hitchcock Design Group – Planning and Landscape Architecture

Project Leader: Rick Hitchcock

Project Manager (contact): Tim King

Project Designer: Rebecca Froeter-Mathis

Sub-Consultants

Strand Associates – Civil, Structural, Electrical Engineering

TSC Corporation – Geotechnical Services

Poblocki Sign Company - Sculpture Design

Hugh Lighting Design – Lighting Design

FRS Design Group – Irrigation Design

PART THREE: BASIC SERVICES

The attached Scope of Services is made a part of this Agreement.

PART FOUR: SCHEDULE

The attached Preliminary Schedule is made a part of this Agreement.

PART FIVE: COMPENSATION AND PAYMENT

Fee Type and Amount

Client agrees to compensate HDG for the Authorized Scope of Services described in Part Three of this Agreement as follows:

Planning	\$26,176
Phase I – Preliminary Design and Engineering	\$105,594
Phase II – Final Design and Engineering	\$121,263
<u>Reimbursable Expenses</u>	<u>\$5,537</u>
Total Not-Exceed Fee Amount	\$258,570

The Professional Services will be invoiced on an hourly basis at the standard Billing Rates made a part of this agreement.

221 W. Jefferson Avenue
Naperville, Illinois 60540
630.961.1787

hitchcockdesigngroup.com

**Authorized Additional Services**

If circumstances arise during HDG's performance of its Scope of Services that require additional services, HDG will notify Client about the nature, extent and probable additional cost of the additional services, and perform only such additional services following Client's written authorization. Client agrees to compensate HDG for Authorized Additional Services in addition to the fee for the Authorized Scope of Services.

Reimbursable Expenses

Client agrees to compensate HDG for delivery, travel, and reproduction expenses at 115% of HDG's actual cost. Mileage is calculated at the current IRS reimbursable rate.

Standard Rates

The attached Billing Rates are made a part of this Agreement.

Payment*Invoices*

Each month, or at other appropriate intervals, HDG will provide invoices that describe the invoice period, the services rendered, fees and expenses due, payment due date, billing history and other appropriate information. Invoices for fixed fees will describe the percentage of the services completed. Invoices for hourly fees will describe the tasks, hours and hourly rates for the services completed.

Statements

Each month, HDG will issue a statement of Client's account describing the outstanding invoices and balances for each contract, the aggregate outstanding balance, and the aggregate credit limit.

Progress Payments

Client agrees to promptly review HDG invoices and make full payment for Authorized Scope of Services, Authorized Additional Services and Reimbursable Expenses. Invoices will be past due, if not paid in full within 30 days of the invoice date. If Client objects to any portion of the invoice, Client agrees to notify HDG, in writing, within 7 days or receipt regarding the Client's objection and pay the undisputed amount in accordance with this Agreement.

Interest and Collection Costs

Client agrees to pay a finance charge of 1½% per month on unpaid account balances that are past due. In the event that HDG must retain an attorney to enforce Client's payment obligations, Client agrees to pay HDG's reasonable attorneys' fees and costs, regardless of whether suit is filed.

PART SIX: CLIENT RESPONSIBILITIES**Representation**

Client agrees to designate a representative authorized to act on its behalf. HDG will direct communications to Client through its designated representative. Client agrees to communicate with HDG's project manager in a timely manner in order to expediently advance HDG services.

Program Requirements

Client agrees to provide customary program requirements for the project, including objectives, standards and criteria, schedule, process, communications and budget.

Existing Conditions

Client agrees to provide current information regarding the existing conditions for the project area, including: boundary, legal description, ownership, easements and restrictions; topography and



benchmark; soils, utilities, hydrology/wetlands, vegetation, land uses, archeology, traffic. HDG is entitled to rely on the accuracy and completeness of the information provided.

Access

Client agrees to provide HDG and its sub consultants access to the property for observation.

Specialized Consultation

Client agrees to provide the services of specialized consultants, not identified on the Project Team, when they are needed to meet Client's project program requirements.

Changed Conditions

Client agrees to promptly notify HDG in writing of any condition, event or circumstance that may affect the performance of our services.

Financing

Client agrees to compensate HDG regardless of Client's ability to secure loans, mortgages, additional equity, grants or other supplementary financing for the project. If requested, Client agrees to provide evidence that Client is capable of paying for the services described in this Agreement.

Permits

Unless specifically described in HDG's Basic Services, Client agrees to obtain and pay for all necessary permits from authorities with jurisdiction over the Project.

Delay

Client agrees to comply with Part Six of this Agreement and to render decisions in a timely manner so as not to delay the orderly and sequential progress of our services.

Maintenance

Client agrees that proper project maintenance is required after the project is complete and that a lack of or improper maintenance may result in damage to property or persons. Client further agrees that HDG is not responsible for the results related to any lack of or improper maintenance.

Client Expense

Client agrees to comply with Part Six of this Agreement at its own expense.

PART SEVEN: ADDITIONAL CONDITIONS

Standard of Care

HDG will perform the Authorized Scope of Services and Authorized Additional Services in accordance with generally accepted standards of ordinary and reasonable skill exercised by landscape architects and planners at the time and location such services are rendered.

Suspension of Services

If Client has not paid HDG's invoice within 90 days of the invoice date, or if Client has an open aggregate account balance of more than \$10,000 / 25% of our total professional fees, whichever is less, HDG may suspend services under this Agreement by providing 7 days written notice to Client. HDG shall have no liability because of such suspension of services. If either party to this Agreement suspends services for more than 30 consecutive days, Client agrees to compensate HDG for services performed prior to notice of such suspension, and when the Project is resumed, compensate HDG for costs incurred during the interruption and resumption of services. Client further agrees to equitably adjust HDG's schedule and fees for the remaining services.



Termination of Services

Either party may terminate this Agreement upon not less than seven days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the terminating party. Client may terminate this agreement for its convenience and without cause by providing not less than seven days written notice. If Client terminates this Agreement for its convenience and without cause, Client agrees to compensate HDG for services performed prior to the termination, together with Reimbursable Expenses and Authorized Additional services.

Ownership of Documents

HDG retains the ownership of documents prepared by us as instruments of service. Upon payment of outstanding invoices related to this Agreement, Client is granted a non-exclusive, non-revocable license to use the documents, or copies of the documents, created during the performance of HDG's services for reference, marketing and operation of the project. However, HDG retains the exclusive copyright to the plans, designs and information contained on the documents and all other use of the documents is expressly prohibited except when granted, in writing, by HDG. Client agrees to defend and hold HDG harmless from any claim arising from the alleged damages as a consequence of re-use or unauthorized use of the documents. If HDG provides any documents in digital format, at Client's direction, HDG cannot and does not represent, warrant or take any responsibility for the proper operation, compatibility or use of any third party software products or the media on which the documents are transmitted, including but not limited to software, memory devices or transmission by electronic mail.

Credit

Client agrees to give HDG proper credit for its professional services in Client's official communications, published articles, and temporary project identification signage.

Risk Allocation and Indemnity

HDG is responsible only for the Scope of Services authorized in this Agreement. Client may choose to modify HDG's deliverables at Client's risk. Client agrees to defend, indemnify and hold HDG harmless for damages, which may occur as a result of modifications made to our deliverables by others without our authorization, or for damages, which may occur because of the improper or negligent work of others.

Client agrees to indemnify and hold HDG harmless for any delay in the performance or progress of the project, or for any costs or damages sustained by Client resulting from such delay caused by any act or neglect by Client or Client's representatives, or by any third party acting on Client's behalf, or by changes ordered in the project as a result of any regulatory authority, or riot or civil commotion, or by any other cause beyond HDG's control. In the event of such delay, HDG will proceed with due diligence to alleviate the delay and continue the performance of its obligations under this contract. Client further agrees to indemnify and hold HDG harmless from delays or losses experienced by Client or others resulting from the discovery of concealed conditions, which require additional professional services, disposal, mitigation, or other remedial action. Client also agrees to indemnify and hold HDG harmless from delays or losses experienced by Client or others, which result from the discovery of hazardous wastes, and contaminants or pollutants, which require remedial design, mitigation, or other remedial action. When such discovery warrants the need for additional professional services by HDG, those services will be considered additional services.

HDG agrees to indemnify and hold harmless the Client against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the negligent performance of HDG and its sub consultants.

**Limitation of Liability**

Client agrees to limit any claim made against HDG to the amount of compensation actually paid to HDG under this Agreement, or \$258,570, whichever is less. This limitation of liability applies to all claims including, breach of contract, torts or any other theory.

Insurance

HDG maintains General Liability, Worker's Compensation, Automobile Liability and Professional Liability Insurance at all times. Certificates of Insurance are available on request.

Waiver of Subrogation

Both parties to this Agreement waive the right of subrogation for damages covered by property insurance.

Quantity and Cost Opinion

HDG has no control over the cost of labor, materials, and equipment or the services of others. HDG provides quantity summaries and opinions of probable cost based on its professional judgment, familiarity with the construction industry, and on recent, comparable bidding results. Consequently, HDG does not guarantee the accuracy or thoroughness of its quantity summaries or opinions of probable cost. HDG approximates certain quantities and/or costs for Client's convenience. The Contractor is responsible for determining actual quantities and providing sufficient labor, services, equipment, and materials to complete the work as drawn and specified.

Third Party Approvals

HDG will work diligently to help Client secure approvals from the appropriate regulatory authorities related to the services specified in this Agreement. However, HDG cannot guarantee the approval of the project by any regulatory agency or third party. Client agrees to compensate HDG for our professional services regardless of the outcome of Client's applications for approval by others.

Dispute Resolution

Both parties agree to submit any disputes arising out of this Agreement or relating to the services outlined in the Agreement to non-binding mediation in the Chicago office of JAMS before initiating any litigation. Demand for mediation shall be made by written request to JAMS, with copies to the other party. In the event that mediation has not resolved the dispute(s) within 60 days of demand, either party may pursue its rights in litigation. A party shall make a demand for mediation within a reasonable time after a claim or dispute arises, and the parties agree to mediate in good faith. In no event shall any demand for mediation be made after such claim or dispute would be barred by applicable law. Mediation fees shall be shared equally. Following mediation, disputes shall be resolved in a Court of appropriate jurisdiction. In any proceeding following unsuccessful mediation, the substantially prevailing party shall be entitled as part of any money judgment, in addition to such other relief as may be granted, to a reasonable sum for reimbursement of attorneys' fees and costs.

Choice of Law

This Agreement is governed by the laws of the County of DuPage and the State of Illinois.

Authorization

If HDG is authorized to commence and/or continue providing services, either orally or in writing, prior to the execution of this Agreement, such authorization will be deemed an acceptance of this Agreement. If so authorized, Client agrees to compensate HDG for such services in accordance with these terms and conditions as though this Agreement were fully executed by both parties.

Extent

This contract constitutes the entire agreement between HDG and Client. It supersedes all previous written or oral understandings. It can be supplemented, or amended, only by the execution of a new written agreement.



PART EIGHT: ACCEPTANCE

Please indicate your acceptance of this Agreement by returning two copies, each with original signature. A countersigned agreement will be returned to you. This agreement may be modified or withdrawn unless written authorization to proceed has been received within 30 days.

Accepted: _____
Signature of individual authorized to accept this agreement on behalf of client

Printed Name and Title

Accepted: _____
Richard G. Hitchcock, President
Hitchcock Design Group

8G

VILLAGE OF BURR RIDGE
QUESTIONNAIRE for VOLUNTEERS
for VILLAGE BOARDS & COMMISSIONS

DATE: 04-07-2011

NAME: J MAGGIO

ADDRESS: 282 LAKEWOOD CIRCLE
BURR RIDGE, IL 60527

DAYTIME PHONE: 312 450 0012

EVENING PHONE: 630 974 6275

1st Choice Commission/Committee you are applying for: PATHWAYS
(Also, if interested in more than one, please mark list below)

NUMBER OF YEARS AS A BURR RIDGE RESIDENT: 17

EDUCATION

UNDER-

GRADUATE

GRADUATE

COLLEGE or OTHER: UNIVERSITY OF ILLINOIS CHAMPAIGN/URBANA 2003

MAJOR: FINANCE

DEGREE OR CERTIFICATIONS: BACHELOR'S DEGREE

PROFESSIONAL

Please list the last 2 positions held, starting with the most recent, and briefly describe your responsibilities/experience.

COMPANY: KELLER WILLIAMS

NUMBER OF YEARS EMPLOYED: 1.5

TITLE: REAL ESTATE AGENT

RESPONSIBILITIES/EXPERIENCE: REPRESENT CLIENTS ON RESIDENTIAL HOME

PURCHASES + SALES, PRIMARILY IN DOWNTOWN CHICAGO + NORTHSIDE NEIGHBORHOODS

COMPANY: INTERNATIONAL TRADING GROUP

NUMBER OF YEARS EMPLOYED: 4

TITLE: TRADER / ALGORITHMIC TEAM LEADER

RESPONSIBILITIES/EXPERIENCE: COMMODITIES TRADER, MANAGED A

PORTFOLIO OF AUTOMATED TRADING SYSTEMS - MANAGED NEST FORTRESS

PARTICIPATION IN OTHER BURR RIDGE
AREA ORGANIZATIONS (Please list and
describe)

ORGANIZATION:

#OF YEARS:

DESCRIPTION:

ORGANIZATION:

#OF YEARS:

DESCRIPTION:

PLEASE RANK 3-5 OF THE FOLLOWING IN
THE ORDER OF YOUR INTEREST:

Board of Fire/Police Commissioners

2 Economic Development Committee

Emergency Phone System Board

3 Environmental Quality Commission

1 Pathway Commission

Plan Commission

Zoning Board of Appeals

Police Pension Board

I & M Canal

Nat'l Heritage Corridor Rep

Library Committee (possibly)

Village Historian (possibly)

Village Anniversary Committee

BURR RIDGE PARK DISTRICT

promoting quality living thru quality leisure

81

May 6, 2011

Mr. Steve Stricker
Village Administrator
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

Dear Steve,

Please consider this letter as a formal request for the annual Village donation from the Hotel/Motel Tax Fund to go towards the Park District's annual Harvest Fest. As always, the Village's financial assistance is greatly appreciated and allows us to continue our high quality standards for this event. Thank you very much.

Sincerely,



Jim Pacanowski
Director of Parks and Recreation

hjin/letters/village harvest fest village donation 2011

85

PROCLAMATION
"WELCOME HOME 2011"
JUNE 17 - JUNE 19, 2011

WHEREAS, on June 13, 1986, the Chicago Vietnam Veterans Welcome Home Parade was held with over 200,000 veterans and their families marching proudly down the streets of Chicago to the applause of over 300,000 spectators; and

WHEREAS, that emotional and inspirational day helped change the Country's outlook of the Vietnam Veteran; and

WHEREAS, the parade provided a healing process which generated a grassroots movement that laid the groundwork for today's returning soldiers; and

WHEREAS, June 13, 2011 will be the 25th Anniversary of this historic event; and

WHEREAS, to commemorate this anniversary, "Welcome Home 2011," "Together Then, Together Again," will be held June 17-19, 2011, with numerous events including an Art and Photo Display at the Chicago Cultural Arts Center, the Vietnam Veterans Memorial Wall on display at Navy Pier, a Kick-Off Rally at Navy Pier on June 18 that will include a "Pass the torch" ceremony, a banquet at the Palmer House on Saturday evening, June 18, and an afternoon of music at the Pritzker Pavilion at Millennium Park on Sunday, June 19;

NOW, THEREFORE, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby proclaim June 17-19, 2011, as "Welcome Home 2011" in the Village of Burr Ridge and urges all citizens of Burr Ridge to attend "Welcome Home 2011" events and to recognize the services of our Vietnam, Iraqi and Afghanistan Veterans and those currently serving our Country.

IN WITNESS WHEREOF, I have set my hand this 23rd day of May, 2011.

Mayor

ATTEST:

Village Clerk

VILLAGE OF BURR RIDGE

8K

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 05/23/11

PAYMENT DATE: 05/24/11

FISCAL 10-11

FUND	FUND NAME	PRE-PAID	PAYABLE	TOTAL AMOUNT
10	General Fund		73,292.72	73,292.72
21	E-911 Fund		1,466.40	1,466.40
23	Hotel/Motel Tax Fund		304.50	304.50
31	Capital Improvements Fund	13,500.00	21,593.52	35,093.52
32	Sidewalks/Pathway Fund		8,094.20	8,094.20
51	Water Fund		45,378.45	45,378.45
52	Sewer Fund		875.85	875.85
61	Information Technology Fund		693.80	693.80
TOTAL ALL FUNDS		<u>\$13,500.00</u>	<u>\$151,699.44</u>	<u>\$165,199.44</u>

GRAND TOTAL	<u>\$165,199.44</u>
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Fund 10 General Fund
 Dept 1010 Boards & Commissions

VILLAGE OF BURR RIDGE
 Board Approval List
 Board Meeting of 05/23/11
 FY'10-11

5/19/2011
 Page 2 of 26

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T Long Distance						
	Phone/long distance-Apr'11	2.46	Telephone	10-1010-50-5030	858156490/Apr11	523F11
		<u>2.46</u>	Vendor Total			
Village of Burr Ridge						
	Mileage/DuPg-Thomas/Apr11	21.93	Training & Travel Expense	10-1010-40-4042	Apr2011	523F11
	Misc. event supls-Apr'11	23.73	Public/Employee Relations	10-1010-80-8010	Apr2011	523F11
		<u>45.66</u>	Vendor Total			
CitiBusiness Card						
	PW-Kurth empl. party-Apr'11	231.07	Public/Employee Relations	10-1010-80-8010	50852900/Apr11	523F11
		<u>231.07</u>	Vendor Total			
Clark Baird Smith LLP						
	MAP contract/legal-04/06/11	78.75	Legal Services	10-1010-50-5010	732	523F11
		<u>78.75</u>	Vendor Total			
DuPage County Recorder						
	Rel weed lien/9121 G'Fld-Apr11	25.00	Village Clerk	10-1010-80-8020	201104290282	523F11
	Rel weed lien/9101 G'Fld-Apr11	8.00	Village Clerk	10-1010-80-8020	201104290282	523F11
		<u>33.00</u>	Vendor Total			
Klein, Thorpe & Jenkins, Ltd.						
	General legal service-Mar'11	6,698.00	Legal Services	10-1010-50-5010	Mar-2011	523F11
		<u>6,698.00</u>	Vendor Total			
Linda S. Pieczynski						
	Ordinance prosecution-Apr'11	1,097.00	Prosecution Services	10-1010-50-5015	5155	523F11
		<u>1,097.00</u>	Vendor Total			
Runco Office Supply						
	Misc. operating supls-Apr'11	56.50	Operating Supplies	10-1010-60-6010	483773-0	523F11
		<u>56.50</u>	Vendor Total			
Urban Forest Management Inc.						

Fund 10 General Fund
Dept 1010 Boards & Commissions

VILLAGE OF BURR RIDGE
Board Approval List
Board Meeting of 05/23/11
FY'10-11

5/19/2011
Page 3 of 26

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Forestry/ComEd line-Apr'11	805.00	Other Professional Servic	10-1010-50-5020	110411	523F11
		805.00	Vendor Total			
	Total Boards & Commissions	9,047.44				

Fund 10 General Fund
Dept 2010 Administration

VILLAGE OF BURR RIDGE
Board Approval List
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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T Long Distance						
	Phone/long distance-Apr'11	16.00	Telephone	10-2010-50-5030	858156490/Apr11	523F11
		16.00	Vendor Total			
	Total Administration	16.00				

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AT&T Long Distance						
	Phone/long distance-Apr'11	24.62	Telephone	10-3010-50-5030	858156490/Apr11	523F11
		24.62	Vendor Total			
B & F Technical Code Services						
	B&F plan rws/745 McClintock	521.62	Building/Zoning Enforceme	10-3010-50-5075	33038	523F11
	B&F plan rww/Praxair-Apr'11	1,108.56	Building/Zoning Enforceme	10-3010-50-5075	33055	523F11
	B&F plan rws/161 Tower #C-Apr	895.50	Building/Zoning Enforceme	10-3010-50-5075	33066	523F11
	B&F inspections-Apr'11	165.00	Building/Zoning Enforceme	10-3010-50-5075	33118	523F11
		2,690.68	Vendor Total			
Cook County Public Health Dept						
	Food svc insp/17-Jan/Mar'11	1,020.00	Other Professional Servic	10-3010-50-5020	Apr2011	523F11
		1,020.00	Vendor Total			
Don Morris Architects P.C.						
	DMorris inspections-Apr'11	2,830.00	Building/Zoning Enforceme	10-3010-50-5075	Apr2011	523F11
	DMorris reviews-Apr'11	2,685.00	Building/Zoning Enforceme	10-3010-50-5075	Apr2011	523F11
		5,515.00	Vendor Total			
HR Blueprint, Inc.						
	Plans/survey-9121 G'Fld/Apr11	15.00	Printing	10-3010-50-5040	80202	523F11
		15.00	Vendor Total			
Thompson Elevator Insp Service						
	Semi-annual elev insp/10-Apr11	410.00	Other Professional Servic	10-3010-50-5020	11-1259	523F11
	Elevator inspections/2-Apr'11	200.00	Other Professional Servic	10-3010-50-5020	11-1294	523F11
	Semi-annual elev insp/80-Apr11	3,280.00	Other Professional Servic	10-3010-50-5020	11-1399	523F11
		3,890.00	Vendor Total			
Urban Forest Management Inc.						
	Forestry per#09-135/Apr'11	472.50	Other Professional Servic	10-3010-50-5020	110410	523F11
		472.50	Vendor Total			

Fund 10 General Fund
Dept 3010 Community Development

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Total Community Development	13,627.80				

Fund 10 General Fund
Dept 4010 Finance

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T Long Distance						
	Phone/long distance-Apr'11	12.31	Telephone	10-4010-50-5030	858156490/Apr11	523F11
		<u>12.31</u>	Vendor Total			
State Collection Service, Inc.						
	Collection srvc fee-Apr'11	66.67	Other Professional Servic	10-4010-50-5020	601095/Apr11	523F11
		<u>66.67</u>	Vendor Total			
Total Finance		<u><u>78.98</u></u>				

Fund 10 General Fund
Dept 4020 Central Services

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
CitiBusiness Card						
	Landscp binder(budget bks)Apr.	26.94	Office Supplies	10-4020-60-6000	50852900/Apr11	523F11
		26.94	Vendor Total			
Embassy Coffee Service, Inc.						
	1cs coffee & supls/PD-Apr'11	48.29	Operating Supplies	10-4020-60-6010	107974	523F11
	Styrofoam cups/PD-Apr11	32.99	Operating Supplies	10-4020-60-6010	108151	523F11
		81.28	Vendor Total			
Runco Office Supply						
	Misc. office supls-Apr'11	57.93	Office Supplies	10-4020-60-6000	483773-0	523F11
	Misc. office supls-Apr'11	24.95	Office Supplies	10-4020-60-6000	483773-1	523F11
		82.88	Vendor Total			
Total Central Services		191.10				

Fund 10 General Fund
Dept 5010 Police

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AT&T Long Distance						
	Phone/long distance-Apr'11	67.71	Telephone	10-5010-50-5030	858156490/Apr11	523F11
		67.71	Vendor Total			
Card Imaging Illinois						
	ID cards/250-Apr'11	90.00	Operating Supplies	10-5010-60-6010	71821	523F11
		90.00	Vendor Total			
Concentra, Inc.						
	Hep. B vaccine/4-Apr'11	410.00	Other Professional Servic	10-5010-50-5020	19311	523F11
	Randon drug tests-Apr'11	116.00	Other Contractual Service	10-5010-50-5095	19311	523F11
		526.00	Vendor Total			
Fuller's Car Wash						
	Vehicle washing-Apr'11	152.18	Maintenance-Vehicles	10-5010-50-5051	121-397/Apr11	523F11
		152.18	Vendor Total			
Glock Professional, Inc						
	Armorer's course/Thompsn-Feb11	150.00	Training & Travel Expense	10-5010-40-4042	TRP/100015597	523F11
		150.00	Vendor Total			
LexisNexis Risk Data Mngmnt						
	LexisNexis monthly fee-Apr'11	50.00	Other Professional Servic	10-5010-50-5020	1267894-20110430	523F11
		50.00	Vendor Total			
MPH Industries, Inc.						
	Desktop chgr/pwr adptrs-Apr11	190.13	Operating Supplies	10-5010-60-6010	642114	523F11
		190.13	Vendor Total			
North East Multi-Regional Trg						
	Breath alcohol trg/Garcia-Jan.	60.00	Training & Travel Expense	10-5010-40-4042	145372	523F11
		60.00	Vendor Total			
Northern Illinois University						
	NIU trg pgm/Vaclav-Mar'11	30.00	Training & Travel Expense	10-5010-40-4042	DCE008337	523F11

Fund 10 General Fund
Dept 5010 Police

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
		30.00	Vendor Total			
Ray O'Herron Co.						
	Uniforms/Cervenka-Apr'11	459.45	Uniform Allowance	10-5010-40-4032	0036826-IN	523F11
	Uniforms/Allen-Apr'11	400.14	Uniform Allowance	10-5010-40-4032	0036890-IN	523F11
	Srv & commend. awards-Apr11	142.52	Uniform Allowance	10-5010-40-4032	0036927-IN	523F11
	Uniforms/Moravecek-Apr'11	747.70	Uniform Allowance	10-5010-40-4032	0036952-IN	523F11
	Uniforms/Barnes-Apr'11	133.75	Uniform Allowance	10-5010-40-4032	0037081-IN	523F11
	Rplmnt badge #436/438-Mar11	130.00	Uniform Allowance	10-5010-40-4032	0037466-IN	523F11
	Badge/Chief & DC-Mar'11	264.00	Uniform Allowance	10-5010-40-4032	0037466-IN	523F11
		2,277.56	Vendor Total			
Shell Oil Company						
	Prisoner meals/4-Mar/Apr11	27.34	Operating Supplies	10-5010-60-6010	065216376104	523F11
		27.34	Vendor Total			
Tom & Jerry Tire & Service Ctr						
	Repair tire #0716-Apr'11	20.00	Maintenance-Vehicles	10-5010-50-5051	25736	523F11
	Rpl headlight-#0806/Apr'11	21.95	Maintenance-Vehicles	10-5010-50-5051	25833	523F11
	Tow unit #0804-Apr'11	85.00	Other Contractual Service	10-5010-50-5095	35855	523F11
	GOF & wiper blades/#0613-Apr11	55.95	Maintenance-Vehicles	10-5010-50-5051	44064	523F11
	GOF unt #0802-Apr'11	25.45	Maintenance-Vehicles	10-5010-50-5051	44066	523F11
	GOF & repr tire-#1005/Apr'11	56.05	Maintenance-Vehicles	10-5010-50-5051	44075	523F11
	GOF/#0508-Apr'11	25.45	Maintenance-Vehicles	10-5010-50-5051	44106	523F11
	GOF/#0806-Apr'11	25.45	Maintenance-Vehicles	10-5010-50-5051	44114	523F11
	GOF/repr tire-#0804/Apr'11	45.85	Maintenance-Vehicles	10-5010-50-5051	44180	523F11
	Rpl headlight/#0802-Apr'11	26.46	Maintenance-Vehicles	10-5010-50-5051	44182	523F11
	GOF/repr tire-#1011/Apr'11	45.85	Maintenance-Vehicles	10-5010-50-5051	44199	523F11
		433.46	Vendor Total			
United Radio Communications						
	Rpr ptbl HT1000-Apr'11	223.63	Maintenance-Equipment	10-5010-50-5050	21249500	523F11

Fund 10 General Fund
Dept 5010 Police

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	Rpr spotlight/#0806-Apr'11	96.00	Maintenance-Equipment	10-5010-50-5050	21261400	523F11
	Rpr siren/switch #0903/Apr'11	96.00	Maintenance-Equipment	10-5010-50-5050	21261500	523F11
		415.63	Vendor Total			
West						
	IL Crim Law/Procedures-5/Apr11	563.13	Training & Travel Expense	10-5010-40-4042	6072363906	523F11
		563.13	Vendor Total			
Total Police		5,033.14				

Fund 10 General Fund
 Dept 6010 Public Works

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Alexander Equipment Co.						
	Ratchet straps-Apr'11	45.90	Supplies-Equipment	10-6010-60-6040	75866	523F11
	Pruning pole/saw blades-Apr11	221.85	Supplies-Trees	10-6010-60-6043	75866	523F11
	Saw adapters/heads-Apr11	75.00	Supplies-Trees	10-6010-60-6043	75866	523F11
		<u>342.75</u>	Vendor Total			
AT&T Long Distance						
	Phone/long distance-Apr'11	20.52	Telephone	10-6010-50-5030	858156490/Apr11	523F11
		<u>20.52</u>	Vendor Total			
Breens Cleaners						
	Uniform rental-04/26/11	87.89	Uniform Allowance	10-6010-40-4032	304655	523F11
		<u>87.89</u>	Vendor Total			
Bristol Hose & Fittings						
	Pump (rplmnt) Apr'11	462.53	Small Tools	10-6010-60-6050	00266640	523F11
		<u>462.53</u>	Vendor Total			
Concentra, Inc.						
	Pre-empl physicals/5-Apr'11	690.00	Employee Recruitment Expe	10-6010-40-4041	19362	523F11
	Drug screens/2-Apr'11	68.00	Other Contractual Service	10-6010-50-5095	19362	523F11
		<u>758.00</u>	Vendor Total			
Exelon Energy Inc.						
	Elect/Vill street lights-Apr11	1,069.28	Street Lighting-Electric	10-6010-50-5065	200323800080/Apr11	523F11
		<u>1,069.28</u>	Vendor Total			
Gary Gatlin						
	Mrtn Arboretum dues/Gatln-Apr.	65.00	Dues & Subscriptions	10-6010-40-4040	Apr2011	523F11
		<u>65.00</u>	Vendor Total			
Grainger						
	18v hammerdrill & bit set-Apr.	346.28	Equipment	10-6010-70-7000	9509616380	523F11
	Circular saw & blades-Apr'11	335.36	Equipment	10-6010-70-7000	9509616398	523F11

Fund 10 General Fund
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	18v jigsaw & blades-Apr'11	350.02	Equipment	10-6010-70-7000	9509616406	523F11
		<u>1,031.66</u>	Vendor Total			
Hinsdale Nurseries, Inc.						
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639049	523F11
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639050	523F11
	Topsoil/1cyd-Apr'11	21.00	Supplies-Streets	10-6010-60-6042	639051	523F11
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639052	523F11
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639054	523F11
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639055	523F11
	Topsoil/2cyd-Apr'11	42.00	Supplies-Streets	10-6010-60-6042	639056	523F11
	Green Sargent Juniper-1/Apr11	20.50	Supplies-Trees	10-6010-60-6043	639902	523F11
	Grn Sargent Juniper/2-Apr'11	41.00	Supplies-Trees	10-6010-60-6043	639996	523F11
		<u>334.50</u>	Vendor Total			
H & R Construction, Inc.						
	Rpl storm sewer-Apr'11	4,050.00	Maintenance-Streets	10-6010-50-5053	14008	523F11
		<u>4,050.00</u>	Vendor Total			
Image Systems and						
	Clean copier drum(50%)Mar11	77.25	Other Contractual Service	10-6010-50-5095	133241/Mar11	523F11
		<u>77.25</u>	Vendor Total			
Lacal Equipment, Inc.						
	Sweeper supls/unit #28-Apr'11	1,687.29	Supplies-Vehicles	10-6010-60-6041	0135652-IN	523F11
		<u>1,687.29</u>	Vendor Total			
Meade Electric Company, Inc.						
	Street light maint-03/16/11	239.40	Maintenance-Lighting	10-6010-50-5054	650397	523F11
	Traf light maint/Bridewell-Apr	175.00	Maintenance-Signals	10-6010-50-5055	650411	523F11
		<u>414.40</u>	Vendor Total			
Midway Truck Parts						
	Alternator-unit #28/Apr'11	211.00	Maintenance-Vehicles	10-6010-50-5051	1667538	523F11

Fund 10 General Fund
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		211.00	Vendor Total			
Pleasantdale School Dist. #107						
	P'Dale traf signal-Jan/Mar'11	24.00	Maintenance-Signals	10-6010-50-5055	2-2540-329/Apr11	523F11
		24.00	Vendor Total			
Rag's Electric						
	Street light maint-Apr'11	334.34	Maintenance-Lighting	10-6010-50-5054	7442	523F11
		334.34	Vendor Total			
Russo's Power Equipment						
	Scag repair parts-Apr'11	208.96	Supplies-Equipment	10-6010-60-6040	983634	523F11
	Strtr fertilizer/herbicide-Apr	185.97	Supplies-Trees	10-6010-60-6043	983638	523F11
		394.93	Vendor Total			
Sears Commercial One						
	6-drawer tool chest/Apr'11	134.49	Supplies-Trees	10-6010-60-6043	T565363	523F11
		134.49	Vendor Total			
Tameling Industries						
	Weedmat pins/1cs-Apr'11	36.00	Supplies-Streets	10-6010-60-6042	0071223-IN	523F11
		36.00	Vendor Total			
Warehouse Direct Office Prod.						
	Misc. office supls-Apr'11	88.97	Office Supplies	10-6010-60-6000	1119719-0	523F11
		88.97	Vendor Total			
Waste Management						
	Garbage hauling/PW-04/01/11	107.21	Garbage Hauling	10-6010-50-5066	2037094-2009-5	523F11
		107.21	Vendor Total			
West Central Municipal Conf.						
	Spr. tree pchs/46-Apr'11	8,824.00	Supplies-Trees	10-6010-60-6043	5566-IN	523F11
		8,824.00	Vendor Total			

Fund 10 General Fund
Dept 6010 Public Works

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Winkler's Tree Service, Inc.	2011 spr. brush pick up/Apr11	14,677.12	Other Contractual Service	10-6010-50-5095	49515	523F11
		<u>14,677.12</u>	Vendor Total			
	Total Public Works	<u><u>35,233.13</u></u>				

Fund 10 General Fund
 Dept 6020 Buildings & Grounds

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Alliance Mechanical						
	Rpr chiller/VH-Apr'11	2,135.00	Maintenance-Buildings	10-6020-50-5052	1069715	523F11
		<u>2,135.00</u>	Vendor Total			
Best Quality Cleaning, Inc.						
	Janitorial service/PD-Apr'11	1,350.00	Janitorial Services	10-6020-50-5058	41662	523F11
	Janitorial service/PW-Apr'11	420.00	Janitorial Services	10-6020-50-5058	41662-A	523F11
	Janitorial service/VH-Apr'11	900.00	Janitorial Services	10-6020-50-5058	41662-A	523F11
	Carpet cleaning/PW-Apr'11	375.00	Janitorial Services	10-6020-50-5058	41689	523F11
		<u>3,045.00</u>	Vendor Total			
Breens Cleaners						
	Mat rental-04/26/11	6.00	Janitorial Services	10-6020-50-5058	304649	523F11
		<u>6.00</u>	Vendor Total			
Cybor Fire Protection Co.						
	Insp. fire sprinkler/PW-Apr'11	730.00	Maintenance-Buildings	10-6020-50-5052	51166	523F11
	Insp. fire sprinkler/VH-Apr'11	780.00	Maintenance-Buildings	10-6020-50-5052	51167	523F11
		<u>1,510.00</u>	Vendor Total			
Flagg Creek Water Reclamation						
	PW sewer chg-Apr'11	56.30	Utilities	10-6020-50-5080	008917000/Apr11	523F11
		<u>56.30</u>	Vendor Total			
Menards - Hodgkins						
	Preen weed preventer/2-VH-Apr.	77.96	Operating Supplies	10-6020-60-6010	44660	523F11
		<u>77.96</u>	Vendor Total			
Rollins Aquatic Solutions						
	Kasco 8400AF mtr w/pwr cbl-Apr	1,839.67	Operating Supplies	10-6020-60-6010	11217	523F11
		<u>1,839.67</u>	Vendor Total			
Titan Supply, Inc.						
	55gl plastic liners/10cs-Apr11	187.00	Operating Supplies	10-6020-60-6010	14593	523F11

Fund 10 General Fund
Dept 6020 Buildings & Grounds

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Toilet tissue/2cs-Apr'11	65.80	Operating Supplies	10-6020-60-6010	14593	523F11
	Paper towels/10cs-Apr'11	199.00	Operating Supplies	10-6020-60-6010	14593	523F11
	55gl plastic liners/10cs-Apr11	187.00	Operating Supplies	10-6020-60-6010	14594	523F11
	Paper towels/12cs-Apr'11	238.80	Operating Supplies	10-6020-60-6010	14594	523F11
	Toilet tissue/4cs-Apr'11	131.60	Operating Supplies	10-6020-60-6010	14595	523F11
	Paper towels/10cs-Apr'11	199.00	Operating Supplies	10-6020-60-6010	14595	523F11
	55gl plastic liners/10cs-Apr11	187.00	Operating Supplies	10-6020-60-6010	14595	523F11
		<u>1,395.20</u>	Vendor Total			
Total Buildings & Grounds		<u><u>10,065.13</u></u>				

Fund 21 E-911 Fund
Dept 7010 Special Revenue E-911

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Southwest Central 911 System	E911 surcharge col-Mar'11	1,466.40	Other Contractual Service	21-7010-50-5095	Mar2011	523F11
		1,466.40	Vendor Total			
	Total Special Revenue E-911	1,466.40				

Fund 23 Hotel/Motel Tax Fund
Dept 7030 Special Revenue Hotel/Motel

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National Seed						
	Cls 2A seed/100lbs(CLR/BR)Apr	145.00	Maintenance-Gateway Lands	23-7030-50-5069	521534SI	523F11
	Penn. mulch-50lbs/10-Apr'11	159.50	Maintenance-Gateway Lands	23-7030-50-5069	521534SI	523F11
		<u>304.50</u>	Vendor Total			
	Total Special Revenue Hotel/Motel	<u>304.50</u>				

Fund 31 Capital Improvements Fund
Dept 8010 Capital Improvement

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Harbour Contractors, Inc.						
	Pol stn cons/Harbour-#15/Apr11	13,500.00	Village Facility Improvem	31-8010-70-7055	2140/Apr11	430F11
		<u>13,500.00</u>	Vendor Total			
HDR Engineering, Inc.						
	Ph2 Mad St/Joliet Rd inter/eng	21,262.20	Improvements	31-8010-70-7010	Mar2011	523F11
		<u>21,262.20</u>	Vendor Total			
Suburban Life Publications						
	Ad-2011 Road pgm bid notc/Apr.	331.32	2011 Road Program	31-8010-70-7069	5215/523540	523F11
		<u>331.32</u>	Vendor Total			
Total Capital Improvement		<u><u>35,093.52</u></u>				

Fund 32 Sidewalks/Pathway Fund
Dept 8020 Sidewalks/Pathway

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Burns & McDonnell						
	Mad/P'Field ped. imprv-eng/Apr	6,094.20	Sidewalk/Pathway Projects	32-8020-70-7052	60848-1	523F11
		6,094.20	Vendor Total			
McDonough Associates Inc.						
	Ped impr/German Ch Rd-eng/Mar.	2,000.00	Sidewalk/Pathway Projects	32-8020-70-7052	1114901	523F11
		2,000.00	Vendor Total			
	Total Sidewalks/Pathway	8,094.20				

Fund 51 Water Fund
Dept 6030 Water Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T Long Distance						
	Phone/long distance-Apr'11	18.47	Telephone	51-6030-50-5030	858156490/Apr11	523F11
		18.47	Vendor Total			
Breens Cleaners						
	Uniform rental-04/26/11	46.19	Uniform Allowance	51-6030-40-4032	304655	523F11
		46.19	Vendor Total			
COMED						
	Electric/well #4-Apr'11	534.70	Utilities	51-6030-50-5080	0029127044/Apr11	523F11
	Electric/well #1-Apr'11	151.25	Utilities	51-6030-50-5080	0793668005/Apr11	523F11
	Electric/well #5-Apr'11	21.36	Utilities	51-6030-50-5080	4497129016/Apr11	523F11
		707.31	Vendor Total			
East Jordan Iron Works, Inc.						
	Water vault cover/5-Apr'11	519.75	Operating Supplies	51-6030-60-6010	3362755	523F11
		519.75	Vendor Total			
Enviro-Test Perry Labs, Inc.						
	Coliform water test/13-Apr'11	84.50	Professional Services	51-6030-50-5020	11-128324	523F11
		84.50	Vendor Total			
Environmental Safety Group Inc						
	Hip boots/rain gear-McGrath	157.86	Uniform Allowance	51-6030-40-4032	19796	523F11
		157.86	Vendor Total			
Exelon Energy Inc.						
	Electric/PC-Apr'11	3,593.64	Utilities	51-6030-50-5080	100491300180	523F11
		3,593.64	Vendor Total			
Grainger						
	8ft step ladder-Apr'11	199.80	Operating Supplies	51-6030-60-6010	9513091299	523F11
	4ft step ladder-Apr'11	112.95	Operating Supplies	51-6030-60-6010	9513091307	523F11
	18v flashlight-Apr'11	31.77	Operating Supplies	51-6030-60-6010	9522874065	523F11

Fund 51 Water Fund
 Dept 6030 Water Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Rubber hose & nozzle-Apr'11	40.31	Operating Supplies	51-6030-60-6010	9525338589	523F11
		<u>384.83</u>	Vendor Total			
HD Supply Waterworks, Ltd.						
	Hyd assy parts-Apr'11	179.00	Supplies-Equipment	51-6030-60-6040	2838685	523F11
	Mueller hyd. assy-Apr'11	2,595.00	Supplies-Equipment	51-6030-60-6040	2853740	523F11
		<u>2,774.00</u>	Vendor Total			
H & R Construction, Inc.						
	Rpr watermain/135 Tower-Mar11	3,200.00	Maintenance-Distribution	51-6030-50-5067	13977	523F11
		<u>3,200.00</u>	Vendor Total			
Illinois Mining Corp.						
	CA7 3/4" stone-43.94ton/Apr'11	703.04	Operating Supplies	51-6030-60-6010	186921	523F11
	CA7 3/4" stone-22.10ton/Apr'11	353.60	Operating Supplies	51-6030-60-6010	186984	523F11
		<u>1,056.64</u>	Vendor Total			
Image Systems and						
	Clean copier drum(50%)Mar11	77.25	Other Contractual Service	51-6030-50-5095	133241/Mar11	523F11
		<u>77.25</u>	Vendor Total			
Paul D. May						
	Tuition reimb/P May-Apr'11	630.25	Tuition Reimbursement	51-6030-40-4043	Apr2011	523F11
		<u>630.25</u>	Vendor Total			
Okeh Electric Company						
	Electric upgrades/well #4-Apr	8,789.00	Improvements	51-6030-70-7010	6136	523F11
		<u>8,789.00</u>	Vendor Total			
Suburban Life Publications						
	Ad-PT G.U. Worker I/Apr'11	849.25	Employee Recruitment Expe	51-6030-40-4041	78644/521434	523F11
		<u>849.25</u>	Vendor Total			
Third Millennium Assoc. Inc						
	UB late notices/414-Apr'11	277.51	Other Contractual Service	51-6030-50-5095	13493	523F11

Fund 51 Water Fund
Dept 6030 Water Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
		277.51	Vendor Total			
Vian Construction Co., Inc.	Rpl hydrant/7230 Wolf-Apr'11	6,468.00	Maintenance-Distribution	51-6030-50-5067	004180011	523F11
		6,468.00	Vendor Total			
Water Products Company	PC flow meters/2-Apr'11	15,744.00	Equipment	51-6030-70-7000	0225434	523F11
		15,744.00	Vendor Total			
Total Water Operations		45,378.45				

Fund 52 Sewer Fund
Dept 6040 Sewer Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T Long Distance						
	Phone/long distance-Apr'11	2.06	Telephone	52-6040-50-5030	858156490/Apr11	523F11
		<u>2.06</u>	Vendor Total			
Breens Cleaners						
	Uniform rental-04/26/11	26.17	Uniform Allowance	52-6040-40-4032	304655	523F11
		<u>26.17</u>	Vendor Total			
Environmental Safety Group Inc						
	Hip boots/rain gear-McGrath	52.62	Uniform Allowance	52-6040-40-4032	19796	523F11
		<u>52.62</u>	Vendor Total			
Metropolitan Industries, Inc.						
	Lift stn maint/3-Apr'11	795.00	Maintenance-Utility Syste	52-6040-50-5068	244609	523F11
		<u>795.00</u>	Vendor Total			
Total Sewer Operations		<u><u>875.85</u></u>				

Fund 61 Information Technology Fund
Dept 4040 Information Technology

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
CDW						
	Phone sys firmware upgrade-Apr	262.50	Maintenance-Equipment	61-4040-50-5050	CH1100407	523F11
		262.50	Vendor Total			
CDW Government, Inc.						
	Repl PW projector lamp-Apr'11	406.74	Maintenance-Equipment	61-4040-50-5050	XDH4817	523F11
		406.74	Vendor Total			
CitiBusiness Card						
	UPS chg/PU toner cartrdges-Apr	5.33	Maintenance-Equipment	61-4040-50-5050	50852900/Apr11	523F11
		5.33	Vendor Total			
DuPage County Treasurer						
	CICS transaction fees-Apr'11	19.23	Data Processing Service	61-4040-50-5061	8851	523F11
		19.23	Vendor Total			
Total Information Technology		693.80				

VILLAGE OF BURR RIDGE

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ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 05/23/11

PAYMENT DATE: 05/24/11

FISCAL 11-12

FUND	FUND NAME	PAYABLE AMOUNT	TOTAL AMOUNT
10	General Fund	37,119.05	37,119.05
23	Hotel/Motel Tax Fund	9,513.91	9,513.91
41	Debt Service Fund	66,206.25	66,206.25
51	Water Fund	113.92	113.92
52	Sewer Fund	52.34	52.34
61	Information Technology Fund	3,122.97	3,122.97
TOTAL ALL FUNDS		<u>\$116,128.44</u>	<u>\$116,128.44</u>

PAYROLL
FOR PAY PERIOD ENDING MAY 14, 2011

	TOTAL PAYROLL
Legislation	3,183.91
Administration	14,348.89
Community Development	8,621.90
Finance	8,480.67
Police	100,110.62
Public Works	19,701.52
Water	19,655.62
Sewer	6,801.24
IT Fund	
TOTAL	<u>\$180,904.37</u>
GRAND TOTAL	<u>\$297,032.81</u>

Fund 10 General Fund
Dept 1010 Boards & Commissions

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Minuteman Press						
	Business cards/Ruzak-May11	65.00	Printing	10-1010-50-5040	42996	52311A
	Business cards/Manieri-May11	65.00	Printing	10-1010-50-5040	42996	52311A
		<u>130.00</u>	Vendor Total			
Steven S. Stricker						
	Reimb/Brookhaven charity event	75.00	Training & Travel Expense	10-1010-40-4042	May2011	52311A
		<u>75.00</u>	Vendor Total			
Jerome J. Witcher						
	Concert entertainment-06/10/11	1,600.00	Public/Employee Relations	10-1010-80-8010	May2011	52311A
		<u>1,600.00</u>	Vendor Total			
	Total Boards & Commissions	<u><u>1,805.00</u></u>				

Fund 10 General Fund
Dept 3010 Community Development

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
B & F Technical Code Services						
	B&F plan rww/Cooper's Hawk-May	375.00	Building/Zoning Enforceme	10-3010-50-5075	33144	52311A
	B&F plan rww/KB House-May11	808.56	Building/Zoning Enforceme	10-3010-50-5075	33145	52311A
		<u>1,183.56</u>	Vendor Total			
	Total Community Development	<u><u>1,183.56</u></u>				

Fund 10 General Fund
Dept 4020 Central Services

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Embassy Coffee Service, Inc.	1cs coffee & supls/PW-May'11	50.19	Operating Supplies	10-4020-60-6010	108509	52311A
		50.19	Vendor Total			
	Total Central Services	50.19				

Fund 10 General Fund
Dept 5010 Police

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Bauer Built Inc.						
	P235/55R17 FS tires-4/May'11	405.00	Maintenance-Vehicles	10-5010-50-5051	200009621	52311A
		405.00	Vendor Total			
Card Imaging Illinois						
	Fargo printer firmware upgrade	450.00	Maintenance-Equipment	10-5010-50-5050	71925	52311A
		450.00	Vendor Total			
DuPage Metropolitan						
	FY12 DUMEG fair share-May11	14,040.00	Other Professional Servic	10-5010-50-5020	May2011	52311A
		14,040.00	Vendor Total			
Michele D. Glosky						
	FY12 uniform allowance/Glosky	650.00	Uniform Allowance	10-5010-40-4032	May2011	52311A
		650.00	Vendor Total			
Ryan J. Husarik						
	FY12 uniform allowance/Husarik	650.00	Uniform Allowance	10-5010-40-4032	May2011	52311A
		650.00	Vendor Total			
Illinois Law Enforcement Alarm						
	FY12 ILEAS membership dues	50.00	Dues & Subscriptions	10-5010-40-4040	DUES1167	52311A
		50.00	Vendor Total			
Marc E. Loftus						
	FY12 uniform allowance-Loftus	650.00	Uniform Allowance	10-5010-40-4032	May2011	52311A
		650.00	Vendor Total			
The Mat Warehouse						
	6'x12' fliding trg mats-8/May11	2,814.00	Equipment	10-5010-70-7000	2011-14	52311A
		2,814.00	Vendor Total			
Natchez Shooters Supplies Inc.						
	Blazr brass ammo-May11	734.03	Operating Supplies	10-5010-60-6010	209957	52311A

Fund 10 General Fund
Dept 5010 Police

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
		734.03	Vendor Total			
North East Multi-Regional Trg	NEMRT membership-Jul11/Jun12	2,430.00	Training & Travel Expense	10-5010-40-4042	143197	52311A
		2,430.00	Vendor Total			
Northern Illinois Police	FY12 NIPAS membership assmt	400.00	Other Professional Servic	10-5010-50-5020	7506	52311A
	FY12 NIPAS emrg srv team assmt	3,300.00	Other Professional Servic	10-5010-50-5020	7507	52311A
		3,700.00	Vendor Total			
Ray O'Herron Co.	Solar battery maintainer-#0507	170.00	Maintenance-Vehicles	10-5010-50-5051	37215-IN	52311A
	Uniforms/Madden-May'11	367.00	Uniform Allowance	10-5010-40-4032	37243-IN	52311A
	Uniforms/Cervenka-May'11	106.00	Uniform Allowance	10-5010-40-4032	37383-IN	52311A
		643.00	Vendor Total			
Tom & Jerry Tire & Service Ctr	Repair tire/#0110-May'11	30.00	Maintenance-Vehicles	10-5010-50-5051	25753	52311A
	GOF/#0903-May'11	25.45	Maintenance-Vehicles	10-5010-50-5051	44226	52311A
		55.45	Vendor Total			
Warehouse Direct Office Prod.	CALEA supls-May'11	160.05	Operating Supplies	10-5010-60-6010	1132255-0	52311A
		160.05	Vendor Total			
Willowbrook Ford	Veh. maint/#0110-May'11	822.71	Maintenance-Vehicles	10-5010-50-5051	6089053/2	52311A
	Veh. maint/#0613-May'11	995.56	Maintenance-Vehicles	10-5010-50-5051	6089818/1	52311A
	Veh. maint/#0701-May'11	464.38	Maintenance-Vehicles	10-5010-50-5051	6089826/2	52311A
	Veh. maint/#0515-May'11	694.50	Maintenance-Vehicles	10-5010-50-5051	6089911/3	52311A
		2,977.15	Vendor Total			

Fund 10 General Fund
Dept 5010 Police

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Total Police	30,408.68				

Fund 10 General Fund
Dept 6010 Public Works

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Breens Cleaners						
	Uniform rental-05/03/11	70.82	Uniform Allowance	10-6010-40-4032	304857	52311A
	Uniform rental-05/10/11	70.82	Uniform Allowance	10-6010-40-4032	305051	52311A
		<u>141.64</u>	Vendor Total			
Exelon Energy Inc.						
	Elect/street lights-May'11	1,421.03	Street Lighting-Electric	10-6010-50-5065	200323900080	52311A
		<u>1,421.03</u>	Vendor Total			
Grigor Sterijevski						
	Reimb mailbox rplmnt-May11	75.00	Reimbursable Contractor S	10-6010-50-5096	May2011	52311A
		<u>75.00</u>	Vendor Total			
Waste Management						
	Garbage hauling/VH-May'11	73.00	Garbage Hauling	10-6010-50-5066	2035460-2009-0	52311A
	Garbage hauling/PD-May'11	85.50	Garbage Hauling	10-6010-50-5066	2035660-2009-5	52311A
		<u>158.50</u>	Vendor Total			
Total Public Works		<u><u>1,796.17</u></u>				

Fund 10 General Fund
Dept 6020 Buildings & Grounds

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
American First Aid Services						
	1st aid cabinet supls/PD-May11	22.45	Operating Supplies	10-6020-60-6010	118154	52311A
		22.45	Vendor Total			
Breens Cleaners						
	PD mat rental-05/03/11	6.00	Janitorial Services	10-6020-50-5058	304850	52311A
	PD mat rental-05/10/11	6.00	Janitorial Services	10-6020-50-5058	305045	52311A
		12.00	Vendor Total			
Fire & Security Systems, Inc.						
	Fd panel use/PW-May/Jul'11	75.00	Maintenance-Buildings	10-6020-50-5052	108015	52311A
		75.00	Vendor Total			
Kin-Ko Ace Store						
	Herbicide measuring cup-May11	1.00	Operating Supplies	10-6020-60-6010	410551/4	52311A
		1.00	Vendor Total			
Service Master						
	Cell cleaning-05/01/11	265.00	Janitorial Services	10-6020-50-5058	151684	52311A
		265.00	Vendor Total			
Winkler's Tree Service, Inc.						
	Weed control appl-May'11	1,500.00	Maintenance-Grounds	10-6020-50-5057	49382	52311A
		1,500.00	Vendor Total			
Total Buildings & Grounds		1,875.45				

Fund 23 Hotel/Motel Tax Fund
Dept 7030 Special Revenue Hotel/Motel

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Flagg Creek Heritage Society						
	FY12 Flagg Ck Herit. Soc. cont	2,500.00	Programs/Tourism Promotio	23-7030-80-8050	May2011	52311A
		<u>2,500.00</u>	Vendor Total			
I&M Canal Natl Heritage Corr.						
	FY12 I&M Cnl Herit. Corr. dues	2,900.00	Programs/Tourism Promotio	23-7030-80-8050	May2011	52311A
		<u>2,900.00</u>	Vendor Total			
The T.L.C. Group, Ltd						
	Four Corners maint-May'11	532.00	Maintenance-Gateway Lands	23-7030-50-5069	26716	52311A
	Gateway landscape maint-May11	3,336.91	Maintenance-Gateway Lands	23-7030-50-5069	26716	52311A
	I-55 Cloverleaf maint-May11	245.00	Maintenance-Gateway Lands	23-7030-50-5069	26716	52311A
		<u>4,113.91</u>	Vendor Total			
Total Special Revenue Hotel/Motel		<u><u>9,513.91</u></u>				

Fund 41 Debt Service Fund
Dept 4030 Debt Service

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
US Bank						
	PD debt cert. interest-Jun11	66,206.25	Interest-Debt Crt Series	41-4030-80-8113	802761100/Jun11	52311A
		<u>66,206.25</u>	Vendor Total			
	Total Debt Service	<u><u>66,206.25</u></u>				

Fund 51 Water Fund
Dept 6030 Water Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Breens Cleaners						
	Uniform rental-05/03/11	56.96	Uniform Allowance	51-6030-40-4032	304857	52311A
	Uniform rental-05/10/11	56.96	Uniform Allowance	51-6030-40-4032	305051	52311A
		<u>113.92</u>	Vendor Total			
	Total Water Operations	<u>113.92</u>				

Fund 52 Sewer Fund
Dept 6040 Sewer Operations

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Breens Cleaners						
	Uniform rental-05/03/11	26.17	Uniform Allowance	52-6040-40-4032	304857	52311A
	Uniform rental-05/10/11	26.17	Uniform Allowance	52-6040-40-4032	305051	52311A
		<u>52.34</u>	Vendor Total			
	Total Sewer Operations	<u>52.34</u>				

Fund 61 Information Technology Fund
Dept 4040 Information Technology

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Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Micro Center						
	DVD drive-May11	44.99	Operating Supplies	61-4040-60-6010	254997/2550140	52311A
	Cases & cables-May11	107.98	Operating Supplies	61-4040-60-6010	2550141	52311A
		<u>152.97</u>	Vendor Total			
Orbis Communications						
	Move cable channel equip-May11	2,970.00	Equipment	61-4040-70-7000	555439	52311A
		<u>2,970.00</u>	Vendor Total			
Total Information Technology		<u><u>3,122.97</u></u>				