

**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**March 28, 2011  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Julia Kolosa  
Pleasantdale Elementary School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Approval of Regular Meeting of March 14, 2011
- \*B. Approval of Budget Workshop of March 14, 2011
- \*C. Receive and File Draft Economic Development Committee Meeting of March 15, 2011
- \*D. Receive and File Draft Plan Commission Meeting of March 21, 2011

**6. ORDINANCES**

- \*A. Approval of An Ordinance Granting a Variation from the Village of Burr Ridge Zoning Ordinance to Reduce the Required Lot Width for a Driveway Gate (V-01-2011: 15W151 87<sup>th</sup> Street – Webb)

**7. RESOLUTIONS**

- \*A. Adoption of Resolution Regarding MFT Funds for the 2011 Road Program (Resurfacing)

**8. CONSIDERATIONS**

- A. Presentation of Annual Emerald Ash Borer Report
- B. Consideration of Recommendation to Approve Emerald Ash Borer Treatment Contract
- \*C. Approval of Recommendation to Award Contract for Professional Services (Land Acquisition for Madison/North Frontage Road Traffic Improvements)

- \*D. Approval of Plan Commission Recommendation to Approve Special Use to Allow Outside, Overnight Storage of Trucks and Commercial Vehicles in Existing Parking Lot (Z-01-2011: 7521 Brush Hill Road – GE)
- \*E. Approval of Request from Plan Commission to Hold a Public Hearing for Annual Zoning Ordinance Updates
- \*F. Approval of Recommendation to Award Contract for Auditing Services –Sikich Gardner & Co., LLP
- \*G. Approval of Recommendation to Award Contract for Installation of Pump Center Flow Meters
- \*H. Approval of Recommendation to Award Contract for Well 5 Improvements
- \*I. Ratification of Union Contract with Metropolitan Alliance of Police (Sergeants and Corporals)
- \*J. Approval of Recommendation to Order SUV Squad Car (included in FY 11-12 Budget; for delivery after May 1, 2011)
- \*K. Approval of Hotel Marketing Committee Recommendation to Terminate the Services of Adcom Communications and Engage the Services of Boost Communications for Hotel Marketing/Communication Purposes
- \*L. Receive and File Resignation Letter from General Utility Worker Michael Kurth
- \*M. Approval of Recommendation to Authorize Public Works Director to Fill Vacancy for the Position of General Utility Worker II with Two Permanent Part-Time Employees
- \*N. Receive and File Resignation Letter from Code Enforcement Officer Karen King
- \*O. Approval of Recommendation to Authorize Community Development Director to Fill Vacancy for the Position of Part-Time Code Enforcement Officer
- \*P. Approval of Request for Raffle License and Hosting Facility License for the Gower Foundation for Excellence in Education in Conjunction with the District's "20 to Win" Fundraising Raffle to be Conducted During the Month of May 2011
- \*Q. Approval of Proclamation Designating April 10-16, 2011, as "National Public Safety Telecommunicators Week"
- \*R. Approval of Vendor List
- S. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of March 28, 2011  
**DATE:** March 25, 2011

## **PLEDGE OF ALLEGIANCE**

**Julia Kolosa, Pleasantdale Elementary School**

## **6. ORDINANCES**

### **A. Driveway Gate Variation (V-01-2011: 15W151 87<sup>th</sup> Street – Webb)**

Attached is an Ordinance granting a variation from the Burr Ridge Zoning Ordinance to permit a driveway gate on a property with 165 feet of frontage rather than the required 220 feet of frontage for a driveway gate. The property is located at 15W151 87<sup>th</sup> Street. The Plan Commission recommended approval of this request and the Board previously directed staff to prepare the Ordinance approving the variation.

**It is our recommendation:** that the Board approve the Ordinance.

## **7. RESOLUTIONS**

### **A. MFT Funds for 2011 Road Program (Resurfacing)**

Attached please find a Resolution regarding Motor Fuel Tax (MFT) funding for the Year 2011 Road Program. This Resolution declares the Year 2011 Road Program as an MFT project and allows the Village to appropriate a partial allotment of MFT funds for construction of the Road Program. At least one other MFT resolution will follow at a later date to appropriate the remaining MFT funds for the annual crack-filling and striping programs. At the completion of the projects, and upon approval by Illinois Department of Transportation, the Village can transfer these MFT funds from the State to the Village's Capital Projects Fund.

**It is our recommendation:** that the Resolution be adopted.

## **8. CONSIDERATIONS**

### **A. Presentation of Annual Emerald Ash Borer Report**

Public Works Director Paul May will make a brief presentation on Monday evening regarding the status of the Emerald Ash Borer situation around the Village.

## **B. Emerald Ash Borer Treatment Contract**

In 2008, Emerald Ash Borer infestation was identified in Burr Ridge. At that time, staff engaged in substantial research to determine what treatment alternatives were available, as well as the cost and efficacy of each alternative. A report was prepared and presented to the Board as a part of the FY 09-10 budget proceedings. As described in the report, staff identified that an annual, progressive treatment program, utilizing a root-drench applied imidacloprid insecticide, is likely to be the most cost effective and successful program.

Applications of imidacloprid were performed in 2009 and 2010, and staff is very pleased with the results. During two years of treatment, only 15 public trees were removed due to EAB infestation, out of over 545 treated. This can be compared to over 300 untreated private trees which were identified for removal during this period. Staff has performed follow-up evaluation, in which bark removal indicated dead EAB beetles underneath the bark of treated trees. Furthermore, we have noted much more substantial signs of infestation in the non-treated private trees, which indicates that the beetle is exhibiting a preference for the non-treated trees. Both indications are a good sign that the treatment has been effective to date.

We do expect that the mortality rate will increase over the current 15/545 ratio as infestation levels intensify, but the treatment methodology will remain much more cost effective than removal of all infested trees. As a point of comparison, a 10" tree can be treated for \$25 annually, whereas removal would cost \$300 and replacement (with a 2 ½" tree) would cost \$250. The Village has identified an 8 year treatment cycle, which programs for a ½ mile increase each year in order to expand the treatment radius as the infestation radius expands. The FY 11-12 budget will be adequate to treat the 2 mile radius. Research indicates that the intensity of infestation begins to decrease after 6-8 years, after which the Village may reconsider treatment frequency (research indicates that treatment may be reduced to once every 2-3 years).

Local arborists and academic researchers have determined that the period for greatest transpiration in northern Illinois is generally between April 1 and May 1. Therefore, it is necessary to perform the 2011 EAB Treatment by May 1. The Village has confirmed that the 2009 low-bid contractor, Kramer Tree Specialists, can perform the work within the desired time frame, and that Kramer is willing to hold its 2009 price, which was nearly 50% lower than the second lowest bidder. The Village was very pleased with the knowledge, responsiveness, and consciousness of Kramer Tree Specialists, particularly as it relates to coordination with staff, residents, and homeowners associations.



COMPANY NAME	INJECTION \$/DIA.-INCH	ROOT DRENCH \$/DIA.-INCH
Autumn Tree Care	\$ 22.00	\$ 5.00
B. Haney & Sons	\$ 30.00	\$ 12.50
Emerald Tree Care, LLC	\$ 5.49	\$ 3.74
GroundsKeeper Landscape Care, LLC	\$ 11.00	\$ 8.50
<b>Kramer Tree Specialists, Inc.</b>	<b>\$ 8.05</b>	<b>\$ 2.50</b>
Nels J. Johnson Tree Experts	\$ 13.00	\$ 6.00
Smitty's Tree Service	\$ 5.50	No bid
The Care of Trees	No bid	\$ 5.00
TruGreen Lawn Care	\$ 9.00	\$ 4.50
Winkler's Tree Service	\$ 17.00	\$ 7.00

**It is our recommendation:** that the contract for EAB Treatment be awarded to Kramer Tree Specialists at the rate of \$2.50 per diameter-inch, not to exceed \$28,000.

**C. Contract for Professional Services – Land Acquisition**

The Village of Burr Ridge has been awarded a \$1M grant for construction of a traffic signal at Madison Street and North Frontage Road. This project has progressed through Phase I Engineering, and IDOT has recently granted design approval for the project. The contract documents are now being generated in preparation for a June, 2011 letting. We anticipate that construction will commence in late summer 2011 and that the project will be complete by Christmas 2011.

Construction of the project will require acquisition of a temporary construction easement on three properties, and permanent acquisition of a very small ROW at the corner of the Porterhouse restaurant site (138 square feet). This acquisition is necessary in order to comply with IDOT geometric design requirements. Staff has met with all affected property owners, and the owners are amenable to donate the ROW for this project.

Even though Village staff has performed the majority of the negotiation to date, since the project is federally funded, it is required that an IDOT-approved negotiator be utilized to prepare the final legal documents and complete the ROW acquisition process. IDOT also requires the utilization of an IDOT-approved appraiser, but the Village is released from this requirement since the property owners have agreed to donate the ROW (therefore no appraisal is necessary). Due to the approaching letting date, it is of paramount importance that the document preparation be completed promptly so that the project can remain on the June letting schedule. The Village has interviewed consultants, IDOT officials, and municipal officials from other communities, and staff believes that this expedited professional service can be best fulfilled by Mathewson Right-of-Way Company, of Chicago, Illinois. The recommended proposal is attached hereto. This service will be paid for from the Capital Improvements fund.

**It is our recommendation:** that the contract for ROW acquisition professional services be awarded to Mathewson Right-of-Way Company, in the amount of \$4,500 plus reimbursable costs.

**D. Special Use (Z-01-2011: 7521 Brush Hill Road – GE)**

Please find attached a letter from the Plan Commission recommending approval of a request by General Electric International, Inc. for special use approval to allow outside, overnight storage of trucks and other commercial vehicles in an existing parking lot. The property is located at 7521 Brush Hill Road.

The petitioner seeks to lease 32,000 square feet of a 50,000 square foot building for an air emissions testing service. The remainder of the building is occupied by the landlord's business, SEPS, Inc., a battery servicing business. GE utilizes commercial vans and trailers as mobile labs for its air emission testing services. These vans and trailers would be parked in a designated area on the north side of the property.

The property is not directly adjacent to any residential area and other properties in the area have outside storage. The Plan Commission believes that the limited outside storage will be compatible with the surrounding area if provided with landscaping screening to ensure it cannot be seen from the residences on 75<sup>th</sup> Street.

**It is our recommendation:** that the Board direct staff to prepare an Ordinance approving the special use as recommended by the Plan Commission.

**E. Public Hearing for Annual Zoning Ordinance Updates**

Please find attached a letter from the Plan Commission requesting authorization to conduct a public hearing for the annual Zoning Ordinance update. In particular, the Commission recommends that the following zoning regulations be reviewed at a public hearing:

1. Driveway Gates – an amendment reducing required minimum lot width if increased setback is provided. Two recent variations have been approved for gates on lots that do not meet the current lot width requirements.
2. Maximum Height of Retaining Walls – putting the Subdivision guidelines into the Zoning Ordinance. Existing regulations for subdivision retaining walls would be made applicable to private lots. In essence, this regulation limits the height of walls to 42 inches.
3. Salt Protection Fences on Major Arterial Streets - a response to an inquiry from a resident on County Line Road.

4. Home Occupations – apply to residential condos in mixed use PUD;
5. Parking and Storage of Trucks and Trailers Accessory to Residential Uses; clarify that such regulations apply in mixed use PUD;
6. Reformat General Regulations; no substantive changes;
7. Rooftop Screening; making regulations applicable to new buildings in business and office districts and redefining how screening may be provided. This consideration is limited to adding the existing regulations to the Office and Business Districts and is not directly related to the recent discussion regarding retrofitting existing buildings.

Also as a result of the annual zoning review, the Plan Commission previously forwarded a recommendation to the Board to conduct a public hearing for an amendment to the Braemoor PUD floor area ratio requirement. That request was approved by the Board and the public hearing is scheduled for April 4, 2011.

**It is our recommendation:** that the Board concurs with the Plan Commission and directs staff to schedule the public hearing for the annual Zoning Ordinance update.

**F. Contract for Auditing Services –Sikich Gardner & Co., LLP**

Sikich LLP, the Village's current auditor, is at the end of their proposal and we would like to continue to utilize their services. Sikich LLP is a full service CPA firm with divisions that specialize in various services and industries. Their governmental practice is one of the largest and most experienced in the area. We have been pleased with the service and governmental expertise provided by their firm over the last few years.

Dan Berg, the managing Partner for our audit, has provided a not-to-exceed proposal for the next five years, on a year-to-year basis. Dan's proposal has reduced his annual audit increase to 3% annually (from 4%) and provided for no increases for the current fiscal year. Sikich will continue providing the same amount of service during the audit process as in previous years. In order to provide continuing independence on audit processes and procedures, Dan will have a different audit team in place to perform the annual audit. As always, Dan Berg will present the annual audit after completion at a Board meeting and be available to answer any questions Board members or staff may have throughout the years.

<b>Fiscal Year</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Audit Fees	\$25,378	\$26,139	\$26,923	\$27,731	\$28,563
% Annual Increase	0.0%	3.0%	3.0%	3.0%	3.0%

**It is our recommendation:** that the proposal for auditing services with Sikich on a year-to-year basis through fiscal year 2014-15 be approved, with the understanding that the Village can decide to seek alternative proposals prior to the beginning of each audit cycle, if desired.

**G. Contract for Installation of Pump Center Flow Meters**

**Meter Installation:**

The 2010-11 Budget includes \$20,000.00 for the installation of two (2) replacement main flow meters at the Pump Center. The flow meters are installed on both the water inlet and outlet pipes at the Pump Center. The accuracy of these meters is vital in maintaining maximum accountability of water received from the Village of Bedford Park and water pumped into the Village water distribution system. The existing meters are 16" mainline propeller type flow registration devices which are at the end of their life. Also, the existing meters' technology is based on the movement of a propeller. Over time, the moving parts of the meter wear and accuracy becomes compromised, necessitating the rebuilding or replacement of the meter. In recent years a newer technology, electromagnetic flow measurement, has evolved - which involves no moving parts and is capable of greater accuracy and reliability. The replacement of the Pump Center main flow meters with electromagnetic flow meters ("mag meters") will ensure maximum accountability of water being consumed through greater meter reliability and accuracy.

The lowest quote was from GENCO Industries, Inc. of Crestwood, Illinois in the amount of \$13,780.00. This figure includes the cost of all parts, ancillary material and labor to complete this project, and is \$6,220.00 under the budgeted amount.

**Meter purchase:**

In order to eliminate costs associated with the middleman, the Village will procure the meters directly, and provide them to the contractor for installation. The 2010-11 Budget includes \$15,000.00 for the purchase of commercial size water meters as part of an annual commercial meter replacement program. The majority of high-volume commercial meters in Burr Ridge have been replaced, and the remaining commercial inventory stock is adequate for the remainder of the replacements this year. Therefore the Village has identified these funds for purchase of the flow meters in FY 11-12.

The lowest quote obtained for the meter purchase was from Water Products Company of Aurora, Illinois for the purchase of two (2) 16" Krohne Enviromag Flowmeters with remote converter units in the amount of \$15,744.00. This figure is \$744.00 over the budgeted amount. The \$744 overage for the meter purchase will be compensated for by the \$6,220 savings from the installation.

**It is our recommendation:** that the purchase of two (2) 16" Krohne Enviromag Flowmeters from the Water Products Company for the amount of \$15,744 and the installation contract with GENCO Industries, Inc. in the amount of \$13,780.00 be approved.

**H. Contract for Well 5 Improvements**

The 2010-11 Budget includes \$10,000.00 for electrical upgrades of Emergency Standby Well No. 5 located at 109 Shore Drive. This upgrade work includes the installation of a new 50HP starter motor, new electrical circuit breaker and weather proof electrical control enclosure. The existing electrical control and breaker switch configuration does not meet current electrical codes or provide adequate protection from the weather. In addition, existing conditions provide limited deterrence to tampering or vandalism of the well controls.

The attached quotes for this work are the lowest that were received (see attachments). The lowest quote obtained was from OKEH Electric Company of Arlington Heights, Illinois in the amount of \$8,789.00. This figure includes the cost of all parts, material and labor to complete this project and is \$ 1,211.00 under the budgeted amount.

**It is our recommendation:** that the OKEH Electric Company proposal for the electrical upgrades of Well No. 5 in the amount of \$8,789.00 be accepted and work be scheduled to begin at the contractor's earliest convenience.

**I. Ratify Union Contract (Sergeants and Corporals)**

Attached please find a copy of the contract between the Village and the Metropolitan Alliance of Police (M.A.P). This is a four-year contract with the Police Department Corporals and Sergeants retroactive to May 1, 2010 that will expire April 30, 2014. The contract includes cost of living adjustments in the following amounts: 0% for the current Fiscal Year, 2% in FY 11-12, 2.5% in FY 12-13 2.75% COLA in FY 13-14. Since all corporals and sergeants are at the top of their pay range there will be no additional step increases awarded. In exchange for these favorable terms, the negotiating committee agreed to a one-time lump sum bonus in the gross amount of \$750 less applicable deductions that will be paid to the seven members of the collective bargaining unit by April 30, 2011.

The contract also contains a new "Suspension or Termination" section requested by the Union that gives the Police Chief or his designee the right to suspend without pay a bargaining unit employee for up to 30 days or dismiss for just cause without filing charges with the Board of Fire and Police Commissioners (BFPC). The decision is deemed final and the sole recourse for appealing any decision is through grievance and arbitration, provided the grievance is filed within five calendar days after the discipline is imposed. Only an arbitrator can rescind or modify the disciplinary action; relief is not available through the BFPC. The BFPC retains the

right to hire, promote or demote employees, but they may no longer impose discipline.

**It is my recommendation:** that the contract be ratified and that the Mayor be authorized to sign it.

**J. Order Squad Car for delivery after May 1, 2011**

The FY 11-12 Budget includes the purchase of one (1) replacement squad car. Chief John Madden is recommending the purchase of one (1) 2011 Ford Expedition 4WD police package SUV at the State purchase price of \$26,244 from Landmark Ford, Springfield, IL. The new Ford Expedition will replace a Ford Crown Victoria patrol vehicle. When deployed, the police department will have a total of three (3) 4WD Ford Expeditions in the fleet. The SUV's are assigned to supervisory personnel and are beneficial in inclement weather as well as their ability to haul specialized equipment.

**It is our recommendation:** that the request to order one squad car for delivery after May 1, 2011 be approved.

**K. Hire Boost Creative Marketing for Hotel Marketing Services**

The Village of Burr Ridge has contracted with Adcom Communications for the past several years to provide marketing/communication services for our Hotel Marketing Committee and our Account Manager, Phil Yaeger, has done an outstanding job for the Committee. Although the size of our account is very small, Phil has worked diligently to fully understand our market, stretch our limited dollars as far as possible and develop a positive rapport with each and every one of our Committee members.

Mr. Yaeger resigned his position with Adcom and started his own communication services firm called Boost Creative Marketing (see attached). With Mr. Yaeger's departure, the Hotel Marketing Committee is concerned that the marketing momentum that has been generated over the past five years will be lost if our relationship with Mr. Yaeger ends. With this in mind, the Hotel Marketing Committee has decided to terminate its relationship with Adcom Communications and approach Mr. Yaeger regarding his interest in continuing to work with the Village of Burr Ridge hotels through his new company. In addition, the rates quoted by Mr. Yaeger will be 30%-35% below those rates currently being charged by Adcom Communications.

Although the Committee has enjoyed its relationship with Adcom Communications for the last five years, we feel that it has been Phil Yaeger's leadership that has helped the hotels improve their overall business.

**It is our recommendation:** that the recommendation to hire Boost Creative Marketing for hotel marketing services be approved.

**L.     Resignation of General Utility Worker Michael Kurth**

Enclosed please find a letter from General Utility Worker Michael Kurth tendering his resignation from the Village's employ effective April 1, 2011.

**It is our recommendation:**           that Michael Kurth's resignation letter be received and filed.

**M.     Fill GUW Vacancy with Two Part-Time Employees**

The total cost, including benefits, for former General Utility Worker II Michael Kurth was budgeted at \$85,866.88 for FY 11-12. In order to reduce personnel costs, I am recommending that this vacancy be filled with two permanent part-time employees, 20 hours per week for each, for a total cost of \$26,392.58. This allows for a total savings of \$59,473. However, since Mike Kurth was budgeted in the Water Fund, these savings would not affect the General Fund. With this in mind, I am recommending that General Utility Worker I Ryan Murrin, who is currently in the Operations Division, be moved to the Water Fund and that one part-time employee to be hired be budgeted in the Water Fund and the other in the General Fund. This would allow for a savings of \$43,172 in the General Fund and still have a savings of \$16,301 in the Water Fund.

**It is our recommendation:**           that the full-time position left vacant by the resignation of GUW Mike Kurth be filled with two permanent part-time employees, with their salaries split between the Water Fund and General Fund as indicated above.

**N.     Resignation of Code Enforcement Officer Karen King**

Enclosed please find a letter from Code Enforcement Officer Karen King tendering her resignation from the Village's employ effective March 31, 2011.

**It is our recommendation:**           that Karen King's resignation letter be received and filed.

**O.     Fill Part-Time Code Enforcement Officer Vacancy**

Community Development Director Doug Pollock is recommending that the vacant part-time position of Code Enforcement Officer be filled as soon as possible, in order to continue the excellent organization and code compliance monitoring established by Karen King.

**It is our recommendation:**           that the recommendation to fill the part-time vacancy of Code Enforcement Officer be approved.

**P. Raffle License/Hosting Facility License - Gower Foundation for Excellence in Education**

Enclosed is an application from the Gower Foundation for Excellence in Education to conduct a raffle during the month of May 2011 as part of their fundraising event, along with a letter requesting waiver of the fidelity bond requirement and a letter from Gower School District 62 requesting that a hosting facility license be issued to allow them to hold the drawings at the District's Administrative Offices.

**It is our recommendation:** that a Raffle and Chance License be issued to the Gower Foundation for Excellence in Education for its May 2011 raffle, with the fidelity bond waived, and that Gower School District 62 be licensed to host the drawings at the Administrative Offices.

**Q. Proclamation – National Public Safety Telecommunicators Week**

Enclosed please find a letter from Sarah White, Training Coordinator for Southwest Central Dispatch, requesting the Village approve a proclamation designating the week of April 10-16, 2011 as "National Public Safety Telecommunicators Week," along with the requested proclamation.

**It is our recommendation:** that the Proclamation be approved.

**R. Approval of Vendor List**

Enclosed is the Vendor List in the amount of \$278,224.58 for all funds, plus \$179,619.18 for payroll, for a grand total of \$457,843.76.

**It is our recommendation:** that the Vendor List be approved.



5A

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL**

**March 14, 2011**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of March 14, 2011 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 6:30 p.m. by Mayor Grasso.

**PLEDGE OF ALLEGIANCE** was conducted by Bridget Hartman of St. John of the Cross School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Sodikoff, Grela, Paveza, Wott, Allen, & Mayor Grasso. Absent was Trustee DeClouette. Also present were Village Administrator Steve Stricker, Assistant to the Village Administrator Lisa Scheiner, Police Chief John Madden, Finance Director Jerry Sapp, Public Works Director Paul May, Community Development Director Doug Pollock, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Paveza, Allen, Grela, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee DeClouette

There being five affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF FEBRUARY 28, 2011** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF MARCH 7, 2011** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECOMMENDATION TO PURCHASE ROAD SALT FOR FY 11 – 12** The Board, under the Consent Agenda by Omnibus Vote, approved the purchase of road salt with the CMS Road Salt Renewal Alternative to provide road salt at a price not to exceed \$75 per ton.

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**RECOMMENDATION TO AWARD CONTRACT FOR SPRING 2011 TREE PURCHASE**

The Board, under the Consent Agenda by Omnibus Vote, approved the purchase of parkway trees for the 2011 tree planting program in the amount of \$8,447.50.

**PLAN COMMISSION RECOMMENDATION TO GRANT LOT WIDTH VARIATION FOR A DRIVEWAY GATE (V-01-2011 15W151 87<sup>TH</sup> STREET – WEBB)**

The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance to grant a lot width variation for a driveway gate (V-01-2011 15W151 87<sup>th</sup> Street – Webb).

**DOWNTOWN EVENTS PLANNING COMMITTEE RECOMMENDATION TO SELL SEASONAL EVENT STREET BANNERS**

The Board, under the Consent Agenda by Omnibus Vote, authorized the Downtown Burr Ridge Events Planning Committee to sell ad space on seasonal event street banners.

**RECOMMENDATION TO REAPPOINT BARBARA MIKLOS TO THE EMERGENCY TELEPHONE SYSTEM (E-9-1-1) BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2012**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to reappoint Barbara Miklos to the Emergency Telephone System (E-9-1-1) Board for a one year term expiring February 1, 2012.

**RECOMMENDATION TO REAPPOINT BOB JEWELL TO THE EMERGENCY TELEPHONE SYSTEM (E-9-1-1) BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2012**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to reappoint Bob Jewell to the Emergency Telephone System (E-9-1-1) Board for a one year term expiring February 1, 2012.

**RECOMMENDATION TO REAPPOINT JEROME CONNELLY TO THE EMERGENCY TELEPHONE SYSTEM (E-9-1-1) BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2012**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to reappoint Jerome Connelly to the Emergency Telephone System (E-9-1-1) Board for a one year term expiring February 1, 2012.

**RECOMMENDATION TO REAPPOINT JOHN MADDEN TO THE EMERGENCY TELEPHONE SYSTEM (E-9-1-1) BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2012**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to reappoint John Madden to the Emergency Telephone System (E-9-1-1) Board for a one year term expiring February 1, 2012.

**RECOMMENDATION TO APPOINT BROOKS FULLER TO THE EMERGENCY TELEPHONE SYSTEM (E-9-1-1) BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2012**

The Board, under the Consent Agenda by Omnibus Vote, approved the

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Mayor's recommendation to appoint Brooks Fuller to the Emergency Telephone System (E-9-1-1) Board for a one year term expiring February 1, 2012.

**VOUCHERS** in the amount of \$216,669.09 for the period ending March 14, 2011 and payroll in the amount of \$180,295.29 for the period ending March 5, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

**ORDINANCE ANNEXING CERTAIN PROPERTY (SURROUNDED TERRITORY)** Mayor Grasso stated that he is not prepared to make a recommendation on this matter to the Board as he is still in negotiations with the tenant and property owner regarding the Annexation Agreement. Mayor Grasso explained the current alternatives are either an annexation agreement or a forced annexation that could allow the truck depot to remain on the property for a period of over 30 years. Mayor Grasso requested the Board allow him additional time to continue the negotiations until the Board meeting of April 11, 2011.

Trustee Grela stated he disagrees with a continuance since Saia and the property owner were informed at the Board Meeting of February 28, 2011 that a decision would be made at the March 14<sup>th</sup> Board Meeting. In addition, Trustee Grela indicated he is also in disagreement with the property owner's zoning request since zoning cannot be guaranteed. Trustee Grela stated he is not in favor of an agreement with Saia or the property owner and would like to force annex the property.

In response to Trustee Paveza's inquiry regarding zoning changes to the property if it were force annexed, Mayor Grasso explained the property currently is a non-conforming use that would continue for the duration of the Saia lease even with forced annexation. Mayor Grasso added that the goal is to reach an agreement and to negotiate a shorter period of time for the truck depot to be allowed on the property. In addition, if an agreement can be reached, the area residents have expressed their desire to take the matter to the Pollution Control Board if compliance with the Village Noise Ordinance is not maintained at the property.

Mayor Grasso reminded the Board that the forced annexation could be passed at this meeting but cautioned that if it is passed, it may result in Saia not following through on its proposed noise reduction efforts.

In response to Trustee Grela's inquiry regarding the likelihood of an agreement being reached by the April 11<sup>th</sup> Board meeting if the matter is continued, Mayor Grasso indicated an agreement is likely.

Trustee Grela added that if the property is force annexed, the property would be zoned R-1 and exist as a non-conforming use; thus, any additions or modifications to the property would not be allowed.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 14, 2011

Steve Less, 7330 Chestnut Hills Drive, stated that he and the other residents prefer the property be force annexed and under Village control. If it cannot be force annexed at this meeting, Mr. Less would like a definite deadline of 30 days.

Trustee Paveza indicated he would be in favor of a deadline of April 11<sup>th</sup> for either an agreement or a forced annexation vote.

Trustee Wott agreed with Trustee Paveza's suggestion.

Motion was made by Trustee Paveza and seconded by Trustee Allen to continue the Ordinance Annexing Certain Property (Surrounded Territory) to the Board Meeting of April 11, 2011 at 7:00 p.m. at the Village Hall, 7660 S. County Line Road.

On voice vote, the motion carried. Trustee Grela voted nay. Trustee Sodikoff abstained.

Scott Hargedon, Attorney for Saia, stated he will do what it takes to achieve an agreement and progress has been made internally with the property owner in the direction of an Annexation Agreement or Development Agreement.

**ZONING ORDINANCE TEXT AMENDMENT FOR SCREENING OF NON-RESIDENTIAL ROOFTOP EQUIPMENT – FORWARDED FROM THE PLAN COMMISSION WITHOUT A RECOMMENDATION (Z-09-2010)** Community Development Director Doug Pollock explained that the Plan Commission had been discussing amendments to the Zoning Ordinance that would require non-residential buildings to provide screening of rooftop equipment, as a result of concerns about the appearance of this equipment. Mr. Pollock added that since 1997, all new buildings have been required to screen rooftop equipment and buildings in existence prior to 1997 only had to provide screening if new equipment was added. Mr. Pollock explained the purpose of considering this amendment was to determine if there should be regulations that require buildings to be brought into conformance.

Mr. Pollock stated that the Plan Commission discussed several options and established triggers for adding screening which are if a property is located on a major street or adjacent to residential property, and 40% of the floor area or 30,000 square feet of the interior floor area is being remodeled; or for all less visible properties, if 60% of the floor area is remodeled or 40,000 square feet. Mr. Pollock added that several business owners attended the Plan Commission Meetings and expressed opposition to the amendment due to the significant cost of the screening.

Mr. Pollock concluded that due to a split vote, the Plan Commission forwarded this matter to the Board with no recommendation.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 14, 2011

Village Administrator Steve Stricker recommended that the Board direct staff to withdraw this petition with the understanding that the issue may be reconsidered in the future if and when the economic climate improves and if the Board does not agree with that recommendation, to continue the petition to the April 11<sup>th</sup> Board Meeting.

Mayor Grasso stated he agreed with the recommendation to withdraw the petition due to the economic impact it would have on the businesses.

Motion was made by Trustee Grela and seconded by Trustee Allen to direct staff to withdraw the Consideration of Zoning Ordinance Text Amendment for Screening of Non-Residential Rooftop Equipment (Z-09-2010).

On voice vote, the motion carried.

**OTHER CONSIDERATIONS**      There were none at this time.

**AUDIENCE** Sharon Moore, 7334 Chestnut Hills Drive, expressed her disappointment in the outcome of the Saia consideration and the delay of the annexation decision. In response, Mayor Grasso explained the benefits to the residents of an annexation agreement with the property owner as opposed to forced annexation. Ms. Moore inquired if the property would be under Village jurisdiction regardless of whether it is force annexed or annexed by agreement, and Mayor Grasso indicated that it would.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** Trustee Paveza added that Cook and DuPage counties have encouraged municipalities to incorporate the unincorporated areas but due to the lax county zoning, it is difficult for the municipalities to accomplish as Burr Ridge is currently experiencing with Saia.

Mayor Grasso commented on the opening of the Loyola Medical facility and its state of the art medical facilities and encouraged the residents to utilize it.

**ADJOURNMENT** Motion was made by Trustee Wott and seconded by Trustee Paveza that the Regular Meeting of March 14, 2011 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 7:25 p.m.

PLEASE NOTE:      Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Regular Meeting  
Mayor and Board of Trustees, Village of Burr Ridge  
March 14, 2011

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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_,  
2011.

SB

**MINUTES  
FY 2011-12 BUDGET WORKSHOP  
Monday, March 14, 2011**

**CALL TO ORDER**

Mayor Gary Grasso called the meeting to order at 7:30 p.m.

**ROLL CALL**

Present: Mayor Gary Grasso and Trustees Bob Sodikoff, Al Paveza, Maureen Wott, Dave Allen and Bob Grela

Absent: Trustee Dwight DeClouette

Also Present: Village Administrator Steve Stricker, Assistant to the Administrator Lisa Scheiner, Village Clerk Karen Thomas, Finance Director Jerry Sapp, Police Chief John Madden and Public Works Director/Village Engineer Paul May, Candidate Kim Wenkus, Candidate John Manieri and Candidate Len Ruzak

**FY 11-12 BUDGET HIGHLIGHTS**

Village Administrator Steve Stricker indicated that the Budget is broken out into six sections this year, including a new Introduction section that includes an explanation of the budget process, the Vision Statement and other information, along with the Budget Message. He also indicated that there is a new Section 5 that includes statistical information about the Village.

Administrator Stricker walked the Village Board through his Budget Message, which includes highlights of the FY 11-12 Budget. He stated that the FY 11-12 Budget, including transfers, amounts to \$16,188,245, which is \$809,200 or 4.8% less than the FY 10-11 Budget of \$16,998,445. He indicated that the General Fund Budget is balanced, but is extremely tight, with revenues coming in 1.4% lower than budgeted in the previous year. Administrator Stricker outlined Capital Improvement projects in the amount of \$2,384,900, including \$347,800 for the 2011 Road Program, \$125,000 for Village Hall renovation, which will take place over four years at a total cost of \$500,000, \$413,000 for the Village's costs associated with a traffic light at North Frontage Road and Madison Street, and \$300,000 for the design and engineering for the County Line Road bridge over I-55. In addition, he indicated that the Sidewalk/Pathway Fund will include \$159,000 in new projects, the Water Fund will include \$130,000 for Meadowbrook Place and \$35,000 for updating the SCADA system.

Administrator Stricker indicated that the Information Technology Fund includes \$138,000 for Capital expenditures, including \$100,000 for a financial system

upgrade, \$35,000 for cable TV broadcast equipment upgrade and \$3,000 for cable TV broadcast equipment relocation.

Administrator Stricker indicated that there would be \$226,000 budgeted this year for Major Equipment Replacement, including \$56,560 for a F250 4 x 4 pickup truck, \$155,000 for a Navistar 4900 2-ton dump truck, and \$14,500 for a Scag Saber Tooth mower.

Administrator Stricker indicated that salary increases for FY 11-12 includes a 3% Merit pool for non-union employees, which includes a 2% COLA adjustment for those at the top of their range and a 2% COLA adjustment, along with Step Increases for all Police union personnel.

Administrator Stricker indicated that health insurance, which was budgeted with an 11% increase, will actually include between a 6.2% and 8.9% increase, which will save the overall budget over \$20,000.

In terms of new Operating Programs, Administrator Stricker listed several new programs, including an Events Planning Video (\$1,000), establishment of a Friend of Burr Ridge Foundation (\$4,625), broadcasting Plan Commission meetings (\$8,625), holiday décor (\$5,000), frame signs to replace A-frames (\$5,000), and aerial lift truck rental (\$1,025). He also indicated that included in the Water Fund budget is the north water tower cleaning in the amount of \$8,000, the north water tower inspection in the amount of \$6,500, and the north water tower gate repair in the amount of \$5,000.

## **FY 11-12 GENERAL FUND BUDGET**

### **Revenues**

Finance Director Jerry Sapp presented the Board with an overview of General Fund Revenues for FY 11-12. He indicated that revenues are projected at \$7,804,470, which is 1.4% less than budgeted in FY 10-11. He indicated that sales tax did not come in as projected in FY 10-11 and the FY 11-12 Budget for sales tax in the amount of \$1,954,460 was 2.9% less than budgeted the previous year. He also indicated that state income tax is projected lower than what was collected in FY 10-11, due to the reduction in the census. Mr. Sapp indicated that building permit revenue has come in better than expected, although not budgeted as much as the estimated actual for FY 10-11, the FY 11-12 Budget will include a 24% increase over what was budgeted in FY 10-11. He indicated that interest income has not generated as much as anticipated and will be reduced to the amount of \$275,400.



Administrator Stricker stated that the sales tax revenues continue to be a concern and that we again did not meet our sales tax projections in FY 10-11. Mayor Grasso asked whether or not the new law passed by the General Assembly regarding Internet sales would help the Village. In response, Administrator Stricker indicated that he was aware of at least one Internet-based business in Burr Ridge, for which more sales tax may be forthcoming. Trustee Grela was surprised to see the building permit revenue up as high as it was and asked if that could be sustained. In response, Administrator Stricker indicated that the amount of revenue received in FY 10-11 was a surprise and that, although the FY 10-11 Budget is shown to be more than what was budgeted the previous year, we did not budget as high as the estimated actual.

Trustee Grela asked if the firm we hired a few years ago to audit utility companies had offered any results. In response, Administrator Stricker stated that this company has been mired in lawsuits with the utility companies and, as yet, has not borne any real fruit.

## **Expenditures**

Administrator Stricker reviewed the Expenditure Budgets for each department. In reviewing the Finance Department Budget, Administrator Stricker indicated to the Board that the current contract with the auditor had expired and asked if they would like to ask for a proposal from the existing auditor or seek proposals from other auditors. After some discussion, it was agreed to seek a proposal from the existing auditor.

In discussing the Public Works Budget, Trustee Grela asked if the Village is in need of an Assistant Village Engineer. In response, Village Engineer Paul May indicated that the Village is holding its own and could continue to live without an Assistant Village Engineer. He stated that projects that require General Fund revenues were done in-house, but that other projects, such as sidewalks, needed the assistance of a contractual engineer.

## **Special Revenue Funds**

Administrator Stricker discussed the highlights of the E-9-1-1 Fund, Motor Fuel Tax Fund and Hotel/Motel Tax Fund with the Village Board. He indicated that, in the E-9-1-1 Fund, \$170,100 is budgeted for the purchase of interoperable radios and that money had been set aside in this fund for this purpose. He also indicated that, due to an increase in the Hotel/Motel Tax from 3% to 4% last year, the Hotel Marketing Budget will increase to \$261,205 in FY 11-12, with the understanding that, in FY 12-13, some of this money will be used for the repayment of debt for the County Line Road at I-55 bridge improvements.

## **Capital Project Funds**

Administrator Stricker provided highlights concerning the Capital Improvements Fund, Sidewalk/Pathway Fund, Equipment Replacement Fund and Stormwater Maintenance Fund. Mayor Grasso indicated to the Board when discussing the Road Program that he had sent a letter to Cook County requesting that they resurface the Northeast Frontage Road. He also indicated that he would be contacting the County to consider the possibility of constructing a major renovation of the Frontage Road in exchange for taking over maintenance responsibility for the road. Administrator Stricker indicated that the FY 11-12 Capital Improvement Budget includes \$347,800 for the FY 11-12 Road Program, \$413,000 for the Village's share of the cost of the Madison Street traffic signal, and \$300,000 for design and engineering for the County Line Road at I-55 bridge improvements. He also indicated that the Village would be using \$132,500 in escrow funds that was provided many years ago by the Walsh Higgins group for a traffic signal at the Madison and North Frontage Road intersection.

## **Debt Service Fund**

Administrator Stricker indicated that the Debt Service Fund includes payment of principle and interest on the water bond issue, the Police facility bond and the installment contract for the County Line Road landscaping project. Trustee Candidate John Manieri asked about the possibility of refinancing the debt on the Police facility, due to low interest rates. In response, Administrator Stricker indicated that the Village already has a very low interest rate of 1.57% and that we would have to wait until the three-year bond issue is mature before we could refinance it. However, he indicated that it may be in the Village's best interest to reissue debt for the Police facility, rather than pay it off all at once, considering that the Village may be making more in interest than it is paying. Mayor Grasso agreed that the Village should look into that at the appropriate time.

## **Enterprise Funds**

Administrator Stricker presented highlights concerning the Water and Sewer Funds. He indicated that the Water Committee had recommended that there be no rate increase for FY 11-12.

## **Information Technology Fund**

Administrator Stricker presented the Board with a review of the highlights of the Information Technology Fund. He indicated that this fund was created a few years ago to account for all technology related expenses. He stated that revenues in this fund come from the General Fund, Water Fund and Sewer Fund.

## **Police Pension Fund**

Administrator Stricker indicated that the Village will spend \$599,350 this year in the Police Pension Fund, which is used to pay benefits for six retirees, one survivor spouse and four disabilities.

## **BUDGET QUESTIONS**

Trustee Dave Allen asked if it is time to look at finding additional revenue sources to help balance the General Fund Budget in future years. In response, Administrator Stricker indicated that there were three new sources of revenue available to the Village, including a Place of Eating Tax (\$150,000), implementing the additional ¼% non-home-rule sales tax (\$275,000-\$300,000) and the reinstatement of vehicle stickers (\$200,000-\$300,000). Mayor Grasso stated that he did not agree that it is time to look at increasing revenues.

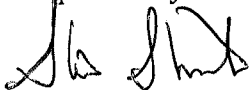
Trustee Sodikoff asked for an accounting of all escrow funds that the Village has on hand that are not shown in the Budget as equity.

There being no further questions, Administrator Stricker indicated that he would finalize the Budget and prepare a public hearing notice for the April 11 Board meeting.

## **ADJOURNMENT**

There being no further business, a **motion** was made by Trustee Maureen Wott to adjourn the meeting. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 5-0. The meeting was adjourned at 9:25 p.m.

Respectively submitted,



Steve Stricker  
Village Administrator

SS:bp

5C

**MINUTES  
ECONOMIC DEVELOPMENT COMMITTEE  
Tuesday, March 15, 2011**

**CALL TO ORDER**

The meeting was called to order at 7:35 p.m.

**PRESENT**

Present were Sheryl Kern, Michael Donahue and John Manieri (arrived 7:45 p.m.)

**ABSENT**

Absent were Chairperson Bob Sodikoff, Ron Santo, Ed Claffy and Zachary Mottl

**ALSO PRESENT**

Mayor Gary Grasso, Village Administrator Steve Stricker, Candidate Len Ruzak, John Manos, of Brookhaven Marketplace, and Vicki Kroll, Spring Hill Suites Hotel

There being no quorum for this meeting, no action was taken.

**CONVERSATION WITH BUSINESS LEADERS – John Manos, Brookhaven Marketplace**

John Manos, owner of Brookhaven Marketplace, was present to discuss the progress his business has made since they opened a year and a half ago. Mr. Manos indicated that Burr Ridge is one of three grocery stores under the Brookhaven Marketplace name. Others include a store in Darien that has been in business for 7 years and a store in Mokena that has been in business for the last 2½ - 3 years. He stated that his company always looks for more affluent communities in which to conduct business and that his business has an Eastern European flavor, with products from Poland, Yugoslavia, Greece and other locations. He stated that the Burr Ridge store is still lagging behind in numbers from where they expected to be, but are working on improvements to the store to improve the numbers. He stated that he is especially working on the meat department in order to compete with Jewel and Whole Foods. He also indicated his desire to expand a catering business, home deliveries and the pastry department. He indicated that 30% of his business comes from people 10 miles or more away from the Burr Ridge. He stated that, although his business is destination oriented, he does advertise to 40,000 households in a radius around his business.

Mayor Grasso asked if there is a way we could advertise businesses such as Brookhaven on our cable TV channel. In response, Administrator Stricker stated that he would look into the possibility.

In answer to a question from Committee member Sheryl Kern regarding what he felt his business was known for, Mr. Manos stated that produce was a huge part of his business, as well as the deli business. In answer to a question from Committee member Mike Donahue, Mr. Manos indicated that all the produce comes in fresh every day to the Burr Ridge store. Ms. Kern suggested that Brookhaven consider adding cupcakes to their bakery items.

Committee member John Manieri stated that he felt that the middle aisles are tight and wondered if something could be done. Mr. Manos agreed and stated that the Burr Ridge store is the smallest of his three stores and he is making do with the space that is available.

Mr. Manos indicated that he would be conducting a wine tasting event the second week of May and would be providing the proceeds to a local charity.

There being no further discussion, Administrator Stricker thanked Mr. Manos for attending the meeting.

### **FY 11-12 HOTEL/MOTEL TAX FUND BUDGET**

Administrator Stricker reminded the Committee that the Hotel/Motel Tax was increased from 3% to 4% last fiscal year. With this increase and due to the fact that hotels have improved their revenues, the expected Hotel/Motel Tax revenue for FY 11-12 would be in the amount of \$393,220. He stated that, after all the required gateway landscape projects were accounted for, along with the normal programs and tourism promotion programs that the Village funds and the debt service on the County Line Road landscaping project, \$261,205 is left over for Hotel Marketing.

Administrator Stricker indicated that Phil Yaeger, the Marketing Representative from Adcom Communications and who has managed the Village's hotel advertising account for the last several years, is leaving Adcom to form his own firm. He stated that the Hotel Marketing Committee voted unanimously to recommend that the Village retain the services of Mr. Yaeger and his new firm.

Vicki Kroll, of the Spring Hill Suites, reiterated the comments made by the Village Administrator that the Hotel Marketing Committee is unanimously in favor of retaining Mr. Yaeger. She stated that, due to the economy and the fact that the hotels are just now starting to rebound, it is not the time start over with a new marketing representative who would not be familiar with the hotels or Burr Ridge. Committee member Mike Donahue asked if the Hotel Marketing Committee had worked with the Village Center in promoting Burr Ridge. In response, both Ms. Kroll and Administrator Stricker indicated that that had been done in the past. Administrator Stricker indicated that the Hotel Marketing Committee had partnered with the Village Center on radio ads during the Christmas holidays a few years ago and also on billboard ads along the expressway.

After some discussion, the consensus of those present at the meeting was to accept the proposed budget and the concept of hiring Boost Communication to act as the Hotel Marketing Committee's advertising firm.

Committee member John Manieri asked Ms. Kroll if her hotel had looked into soliciting business from the various trade shows that go on at McCormick Place, most recently the Housewares Show. In response, Ms. Kroll stated that, indeed, her company has done so, as has the Marriott. She indicated that there were 60 visitors from China who recently stayed at her hotel during the Housewares Show. Mr. Manieri stated his interest in seeing the hotels do more with McCormick Place and suggested they consult with the show management to work out a deal.

In response to a question from Mayor Grasso, Ms. Kroll indicated that her company works with CNH, Loyola and The Spine Institute to have their out-of-town guests stay at her hotel. In response to Mayor Grasso's question regarding shuttle service, Ms. Kroll indicated that she has employees dedicated all day and into the evening to shuttle patrons back and forth to the Village Center.

### **VILLAGE CENTER UPDATE**

Administrator Stricker stated that, although he had seen plans for the proposed Good Tequila Restaurant, the plans were developed in order to cost out the build out, so that financing could be sought. He stated that there was no word yet as to whether the restaurant will be financed.

Mayor Grasso indicated that he is very concerned about the future of the Village Center and would like to see the Economic Development Committee participate as much as possible in becoming more proactive in developing ideas that will help improve the Center. He stated that it is his opinion that the Village Center cannot fail and that the Village needs to do more to promote it. He stated that he is looking for innovative ideas that would generate more restaurants and entertainment venues for the Village Center, which he felt were the main anchors. He especially mentioned the former California Pizza Kitchen site, which is located right in the middle of the Center and has remained unoccupied since the beginning. He stated that he feels it is very important that a quality restaurant be opened at this location.

Committee member John Manieri suggested that the EDC go door to door in the Village Center to show that the Committee exists and supports the businesses.

Committee member Mike Donahue suggested that we contact residents to find out more about what they would like to see in the Center. In response, Administrator Stricker stated that a question or two could be added to the next survey asking residents what types of business they would like to see.

Committee member Mike Donahue suggested that the Village concentrate on promoting the Village Center and provide incentives to attract the appropriate businesses. He suggested that the Village invite all stakeholders to a meeting where the issues could be discussed.

Mayor Grasso indicated that, as of this month, Northmarq will no longer manage the Village Center, but that a new firm, Mid America, would be managing it. However, he indicated that Scott Rolston, who used to work for Northmarq, will now be working for Mid America.

Committee member John Manieri stated his opinion that rents are too high in the Village Center and that the Center needs to reduce rents in order to attract business. Mayor Grasso concurred and asked the EDC to discuss positive based ideas to assist Mid America in developing a plan on how they would fill up the stores. However, he stated that he would like to see the EDC come up with a plan before the meeting with Mid America.

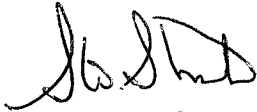
Administrator Stricker suggested that the Committee may want to meet in April to begin to discuss ideas on developing a plan to assist the Village Center and suggested that the

Committee may want to meet on either April 12 or April 19. Committee member Mike Donahue suggested that Administrator Stricker ask the other members of the EDC to be prepared to come up with ideas before this meeting. Committee member John Manieri suggested that the meeting be held at Cooper's Hawk.

#### **ADJOURNMENT**

There being no further discussion, the meeting ended at 9:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Steve Stricker', written in a cursive style.

Steve Stricker  
Village Administrator

## PLAN COMMISSION/ZONING BOARD OF APPEALS

### VILLAGE OF BURR RIDGE

#### MINUTES FOR REGULAR MEETING OF

MARCH 21, 2011

#### 1. ROLL CALL

The Regular Meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:32 P.M. at the Village Hall, 7660 County Line Road, Burr Ridge, Illinois, by Chairman Trzupek.

ROLL CALL was noted as follows:

PRESENT: 6 – Cronin, Franzese, Manieri, Perri, Grunsten, and Trzupek

ABSENT: 2 – Stratis and Bolos

Also present was Community Development Director Doug Pollock.

#### 2. APPROVAL OF PRIOR MEETING MINUTES

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Manieri to approve minutes of the March 7, 2011 Plan Commission Meeting.

ROLL CALL VOTE was as follows:

AYES: 5 – Franzese, Manieri, Cronin, Grunsten, and Trzupek

NAYS: 0 – None

ABSTAIN: 1 – Perri

MOTION CARRIED by a vote of 5-0.

#### 3. PUBLIC HEARINGS

Chairman Trzupek confirmed all those present who plan to speak at the scheduled public hearings.

##### A. V-02-2011: 230 Devon Drive (Paintsil) – Garage Variation

Mr. Pollock said that the petitioner sent an email today asking for a second continuance. Mr. Pollock said that the petitioner was revising the site plan and was not sure if he still needed to request a variation or to withdraw the variation.

There was no one in attendance to speak at the public hearing.

A **MOTION** was made by Commissioner Cronin and **SECONDED** by Commissioner Franzese to continue V-02-2011 to the April 4, 2011 Plan Commission Meeting.



ROLL CALL VOTE was as follows:

AYES: 6 – Cronin, Franzese, Manieri, Peri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

**B. Z-01-2011: 7521 Brush Hill Road (GE); Special Use for Outside Storage of Commercial Vehicles**

Chairman Trzupek opened the public hearing and asked Mr. Pollock to provide an overview of the public hearing.

Mr. Pollock said that the petitioner seeks to lease part of the building at 7521 Brush Hill Road as a warehouse facility for its air emission testing business; that the petitioner's business includes the use of up to 12 commercial vehicles including vans and trailers; and that this petition seeks approval to store those vehicles within the parking lot.

Mr. Doug Ryan of GE said he had nothing to add to the staff's comments.

Chairman Trzupek asked if anyone in attendance wanted to speak on this matter.

Mr. Steve Less said he is a resident of Chestnut Hills Subdivision. He said he is concerned about the appearance of the vehicles and suggested that some type of screening should be provided.

There being no other public comments, Chairman Trzupek asked for Plan Commission questions and comments.

Commissioner Cronin asked about screening and the location of the vehicles. Mr. Ryan showed the designated location on a site plan and said there would be a maximum of 12 vehicles.

In response to Commissioner Cronin, Mr. Ryan said that employees park in the available spaces and that there are 78 parking spaces designated for his business.

Commissioner Franzese asked staff if there were sufficient parking spaces available. Mr. Pollock said that based on the information provided, there is sufficient parking.

In response to Commissioner Franzese, Mr. Ryan said that there are very few customers coming to the site and that the vehicles did not use back up beepers.

Commissioner Manieri asked about hours of operation and when the latest a vehicle may be returned to the property. Mr. Ryan said most employees work 9 to 5 with occasional overtime. He said most trucks would be returned during that time but occasionally may stay out later.

Commissioner Manieri suggested that the vehicles would be visible from the residential properties on 75<sup>th</sup> Street and that some type of landscaping screening should be provided. He suggested evergreen trees complemented by deciduous trees.

Commissioner Perri asked about tenancy in the building, the length of the petitioner's lease, and the contents of the trailer. Mr. Ryan said that there would be two tenants in the building; GE occupying about 32,000 square feet and the landlord's existing business which occupies about 18,000 square feet. He said GE was considering a five year lease and that the vehicles are mobile labs containing emission monitoring equipment.

Commissioner Grunsten asked if the designated area is the only area where commercial vehicles will be parked and if year round landscape screening could be provided. Mr. Ryan said yes to both questions.

Chairman Trzupek asked how the parking spaces would be marked so that they are reserved for commercial vehicles. Mr. Ryan said they could erect signs or mark the pavement.

Chairman Trzupek referenced an email message from Commissioner Stratis who asked about screening and moving the truck parking to the southeast corner of the property.

Commissioner Cronin suggested that it makes more sense operationally for the petitioner to store their vehicles in the designated area on the north side of the property. He also asked for clarification from Commissioner Manieri regarding the recommended screening.

Commissioner Manieri said 7 or more evergreens planted at 6 feet in height plus 2 or more deciduous trees should be adequate if they are planted along the north edge of the designated parking area.

A **MOTION** was made by Commissioner Manieri and **SECONDED** by Commissioner Cronin to close the public hearing for Z-01-2011

ROLL CALL VOTE was as follows:

AYES: 6 – Manieri, Cronin, Franzese, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

Commissioner Manieri asked Mr. Ryan if he would agree to the landscape screening as discussed. Mr. Ryan said yes.

A **MOTION** was made by Commissioner Manieri and **SECONDED** by Commissioner Cronin to recommend to the Board of Trustees approval of Z-01-2011 subject to the following conditions:

1. The special use shall be limited to General Electric International, Inc. and shall expire at such time that they no longer occupy the building.

2. There shall be no more than 12 commercial vehicles; said vehicles shall be limited to the vans and trailers as shown on the submitted photograph; and all such vehicles shall be parked within the parking area designated on the submitted site plan.
3. The area for the parking of commercial vehicles shall be designated with pavement markings identifying the area as reserved for said vehicles.
4. Landscaping shall be provided along the north edge of the designated commercial vehicle parking area subject to staff review and approval. A minimum of 7 evergreen trees planted at a minimum height of 6 feet and a minimum of 2 deciduous trees shall be provided.

ROLL CALL VOTE was as follows:

AYES: 6 – Manieri, Cronin, Franzese, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

**C. Z-02-2011: 15W308-320 North Frontage Road (Martin)**

Chairman Trzupek opened the public hearing and asked Mr. Pollock to provide an overview of the public hearing.

Mr. Pollock said that the petitioner came before the Plan Commission in January for an informal discussion regarding a powder coating business that is located in the building at 15W308 North Frontage Road. He said the business moved into the building without the approval of the Village and without a Zoning Certificate of Occupancy. Mr. Pollock said the Plan Commission discussed several options for zoning of this business and the property. He added that the property owner also owns the buildings at 15W320 and the petition includes both properties (i.e. the entire block between North Frontage Road, 74<sup>th</sup> Street, Park Avenue, and Giddings Avenue).

Mr. Theodore Martin said he is the property owner and is seeking to find an appropriate use for the property.

Chairman Trzupek asked for questions and comments from the public.

Mrs. Judith Mackowiak, 15W121 74<sup>th</sup> Street, said she is worried about air pollution from this property and its impact on her husband and neighbors who have breathing problems.

In response, the owner of the business, Mr. Richard, said that all chemicals used in the powder coating business are non-toxic and are filtered.

Chairman Trzupek asked him to explain the powder coating operation. Mr. Richard said that all powder coating is done in a sealed booth and that nothing floats away – it either sticks to the product being coated or floats to the ground. He said there is a door on the

north side of the building but that it is kept closed during powder coating operations.

Mr. Frank Mensik, 7339 Hamilton Avenue, said that he does not object to the current business but does not want the property zoned LI Light Industrial as that may allow more objectionable uses.

Mrs. Camellia Mensik, 7339 Hamilton Avenue, asked if it were rezoned would a similar business have a public hearing first. Mr. Pollock said that this business would be permitted in an LI District and would not require a public hearing.

There was no one else in attendance to speak to this matter. Chairman Trzupek asked for questions and comments from the Plan Commission.

Commissioner Grunsten said she is not in favor of rezoning the property but may consider a special use under the existing zoning.

Commissioner Perri agreed and said he is concerned about other businesses that may be allowed in the LI District.

Commissioner Manieri said he would like to see a continuation of the T-1 District that is located one block away from this property. He said that the T-1 District is ideal for this property as it is a buffer between a highway and a residential neighborhood.

Mr. Martin said that he would agree to the T-1 but that he cannot find a buyer to use the property for offices.

Commissioner Manieri added that for this business to continue at this location, the property must be cleaned up. He confirmed with Mr. Pollock that the outside storage of cars is not permitted.

Chairman Trzupek asked Mr. Pollock if the T-1 District was an option.

Mr. Pollock said that initially he thought the T-1 District was not an option if the powder coating business was to remain but after conferring with legal counsel he believes it is possible to rezone the property to T-1 and have an agreement with the property owner to allow the business to remain for a temporary period of time. He described this as a third option. Mr. Pollock said that if the LI District is not acceptable, the only other option is to grant a special use under the existing B-2 District.

Mr. Martin asked why not leave it B-2, grant a special use for the powder coating business, and rezone the property when a permanent user came forward.

Commissioner Franzese said he had no problem with the powder coating process relative to potential impacts on neighbors. He said he is concerned about allowing the LI District and its many different permitted uses which may negatively impact the residential area. He was not sure about classifying the use as auto repair and service and suggested adding automobile parts fabricating and finishing as a special use in the B-2 District. He added

that he would only agree to allow any zoning relief if the property maintenance issues were first resolved.

Commissioner Cronin also suggested that the violations for parking and storage of cars should be resolved.

Commissioner Manieri said he is concerned about the precedent of allowing this use in a B-2 District and would prefer rezoning to the T-1 District with an agreement with the property owner to phase out the powder coating business.

It was the consensus of the Plan Commission to consider further the option of a T-1 District rezoning with an agreement to allow the powder coating business to remain for a defined period of time. Mr. Pollock suggested a continuance to allow staff to prepare a draft Ordinance to this affect.

A **MOTION** was made by Commissioner Manieri and **SECONDED** by Commissioner Cronin to continue the public hearing for Z-02-2011 to May 2, 2011.

ROLL CALL VOTE was as follows:

AYES: 6 – Manieri, Cronin, Franzese, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

#### 4. **CORRESPONDENCE**

Commissioner Manieri asked the other Commissioners if they were aware of the Board's consideration to televise the Plan Commission meetings. He said that this was discussed in budget meetings and the cost was about \$8,500 per year.

Chairman Trzupek said he is concerned with that proposal for several reasons one of which is that the Commission meetings are more like workshops that are not conducive to television broadcasting.

Commissioner Perri said that the broadcast may intimidate the public and discourage attendance at meetings. He said a lot of people do not want to go on television to voice complaints or criticisms of neighboring properties.

Commissioner Manieri said that the cost of televising the Plan Commission meetings over a three year period would be enough to pay for a new squad car or a new vehicle for the Public Works Department.

Commissioner Franzese said that it may discourage participation at public hearings because people do not want to be on television.

Commissioner Cronin said he was unaware of any demand from the public to have the Commission meetings televised.

A **MOTION** was made by Commissioner Manieri and **SECONDED** by Commissioner Cronin to provide notice to the Village Board that the Plan Commission opposes the telecasting of the Plan Commission meetings.

ROLL CALL VOTE was as follows:

AYES: 6 – Manieri, Cronin, Franzese, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

## **5. OTHER CONSIDERATIONS**

### **A. S-02-2011: Sign Ordinance Text Amendments**

Mr. Pollock asked that this matter be continued to the May 2, 2011 meeting as staff has not completed its draft ordinance amendments.

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Perri to continue S-02-2011 to May 2, 2011.

ROLL CALL VOTE was as follows:

AYES: 6 – Grunsten, Perri, Manieri, Cronin, Franzese, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

### **B. PC-01-2011: Annual Zoning Ordinance Review**

Mr. Pollock said that the Plan Commission had previously identified some potential updates to the Zoning Ordinance and at this time, the Commission needs to determine which of those updates should be included in a public hearing and if separate public hearings should be held for any of the particular updates. Mr. Pollock listed the potential updates as follows: Driveway Gates – An amendment reducing minimum lot width if increased setback is provided; Maximum Height of Retaining Walls – putting the Subdivision guidelines into the Zoning Ordinance; Salt Protection Fences on Major Arterial Streets - a response to an inquiry from a resident on County Line Road; Home Occupations – apply to residential condos in mixed use PUD; Parking and Storage of Trucks and Trailers Accessory to Residential Uses in Mixed Use PUD; Reformat General Regulations.

Mr. Pollock also suggested that the rooftop screening requirements still need to be amended to apply to office and business districts. He said that the Board did not want to adopt the changes that would require older buildings to screen rooftop equipment. He said during the public hearings, no one objected to the requirement that new buildings in office and business districts be required to screen equipment. Mr. Pollock said that this was required for most buildings anyway as a condition of site plan approval.

Commissioner Franzese noted that the equipment on some new buildings is visible when viewed from I-55. Mr. Pollock said that could be because the definition of screening

only required equipment to be screened from exterior boundary lines. He said it may make sense to require screening simply to be extended above the height of the equipment.

Commissioner Manieri noted that the recent variation for a driveway gate provides a good guideline for allowing gates on more narrow properties but with greater setbacks.

Chairman Trzupek asked for clarification on the amendment to reformat the general regulations. Mr. Pollock said that he would not propose any changes in substance but was looking at making Section IV more user-friendly and better for access on the website.

A **MOTION** was made by Commissioner Franzese and **SECONDED** by Commissioner Cronin to request authorization from the Board of Trustees to conduct a public hearing for the following potential Zoning Ordinance amendments:

1. Driveway Gates – An amendment reducing minimum lot width if increased setback is provided;
2. Maximum Height of Retaining Walls – putting the Subdivision guidelines into the Zoning Ordinance;
3. Salt Protection Fences on Major Arterial Streets - a response to an inquiry from a resident on County Line Road;
4. Home Occupations – apply to residential condos in mixed use PUD;
5. Parking and Storage of Trucks and Trailers Accessory to Residential Uses in Mixed Use PUD;
6. Reformat General Regulations;
7. Rooftop Screening; making regulations applicable to new buildings in business and office districts and redefining how screening may be provided.

ROLL CALL VOTE was as follows:

AYES: 6 – Franzese, Cronin, Manieri, Perri, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

## **6. FUTURE SCHEDULED MEETINGS**

Mr. Pollock said there were no public hearings scheduled for April 18, 2011 nor any other business scheduled for that meeting.

A **MOTION** was made by Commissioner Perri and **SECONDED** by Commissioner Cronin to cancel the April 18, 2011 meeting.

ROLL CALL VOTE was as follows:

AYES: 6 – Perri, Cronin, Manieri, Franzese, Grunsten, and Trzupek

NAYS: 0 – None

MOTION CARRIED by a vote of 6-0.

**7. ADJOURNMENT**

A **MOTION** was made by Commissioner Grunsten and **SECONDED** by Commissioner Manieri to **ADJOURN** the meeting at 9:17 p.m. **ALL MEMBERS VOTING AYE**, the meeting was adjourned at 9:17 p.m.

**Respectfully Submitted:**

---

J. Douglas Pollock, AICP

April 4, 2011



6A

ORDINANCE NO. A-834-\_\_\_\_-11

AN ORDINANCE GRANTING A VARIATION  
FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE TO  
REDUCE THE REQUIRED LOT WIDTH FOR A DRIVEWAY GATE

(V-01-2011: 15W151 87th Street - Webb)

WHEREAS, an application for a variation from the Village of Burr Ridge Zoning Ordinance for certain real estate has been filed with the Village Clerk of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Zoning Board of Appeals of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Zoning Board of Appeals of this Village held a public hearing on the question of granting said zoning variation on March 7, 2010, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Zoning Board of Appeals has made its report on the request for zoning variations, including its findings and recommendations, to this President and

Board of Trustees; and this President and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This President and Board of Trustees find that the granting of the zoning variations indicated herein are in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2:** That this President and Board of Trustees, after considering the report, findings, and recommendations of the Zoning Board of Appeals and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the Petitioner for the variation for the property located at 15W151 87<sup>th</sup> Street, Burr Ridge, Illinois, is Prairie Path Pavers on behalf of the owner, Mr. Dan Webb (hereinafter "Petitioner"). The Petitioner requests a variation from Section IV.I.12 of the Burr Ridge Zoning Ordinance to permit the construction of a driveway gate on a property with only 165 feet of street frontage (220 feet required).
- B. That the plight of the owners is due to unique circumstances because the property complies with the required lot area for a driveway gate and is very deep. As a result of the unique physical condition of the

property, the gate can be setback more 84 feet from the property line and be mitigated from public view by landscaping.

- C. That the variation will not alter the essential character of the locality because of the configuration of the property and the setback of the gate as described above.

**Section 3:** That a variation from Section IV.I.12 of the Burr Ridge Zoning Ordinance to permit the construction of a driveway gate on a property with only 165 feet of street frontage (220 feet required) *is hereby granted* for the property commonly known as 15W151 87<sup>th</sup> Street and legally described as follows:

Parcel 1 of Dr. Ronald Chocola M.D. Assessment Plat in Part of the East ½ of the Northeast ¼ Section 1. Township 37 North, Range 11 East of the Third Principal Meridian. According to said Assessment Plat Thereof Recorded April 6, 1990 as Document R90-041315. In DuPage County, Illinois, The Permanent Real Estate Index Number (PIN) for the property is: 10-01-201-043

**Section 4:** That the variation is subject to compliance with the following conditions:

- A. The gate shall be setback a minimum of 84 feet from the center line of 87th Street.
- B. A turnaround shall be provided at approximately 60 feet from the center line and on the west side of the driveway. The turnaround shall use the same brick pavers as the driveway and shall provide sufficient area for a vehicle to turnaround and exit the driveway.
- C. A 110 volt light shall be provided on each of the two brick pillars that support the gate.

D. The gate design shall conform to the renderings submitted to the Plan Commission and attached hereto as Exhibit A.

E. Final plans shall be subject to a building permit and the review and approval of the Community Development Director prior to construction.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 28<sup>th</sup> day of March, 2011, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the President of the Village of Burr Ridge on this 28<sup>th</sup> day of March, 2011.

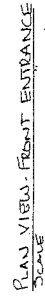
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Village President

ATTEST:

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Village Clerk



Prairie Path Group

[www.prairiepathgroup.com](http://www.prairiepathgroup.com)  
 Prairie Path Papers, Inc.      Landolt Group, Ltd.      PaperCare, Inc.  
 (708) 354-2182 office      (708) 354-8203 Fax  
 500 E. Cassill Ave., LaGrange, IL 60525

All designs and ideas contained in these drawings are not to be used by either than Prairie Path Group. They are sole property of Prairie Path Group and are not to be duplicated or put to bid without express written consent.

SCALE: 1/4"=10'		APPROVED BY:	DRAWN BY: D.
DATE: 12/13/16			REVIEWED
FRONT ENTRANCE FOR THE JETTS RESIDE			
15 W 1ST ST BUREAU BL.			
			DRAWING TITLE

# EXHIBIT





**Illinois Department  
of Transportation**

**Resolution for Improvement by  
Municipality Under the Illinois  
Highway Code**

7A

BE IT RESOLVED, by the Mayor and Board of Trustees of the  
Council or President and Board of Trustees  
Village \_\_\_\_\_ of Burr Ridge Illinois  
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
87 <sup>th</sup> Street		Wedgewood Drive	County Line Road
72 <sup>nd</sup> Street		Bridewell Drive	Wolf Road

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Hot-mix asphalt (HMA) surface removal; Class D patches;  
HMA binder and surface courses; curb and gutter removal and replacement; manhole adjustment; pavement marking  
installation, and all appurtenant work to complete the rehabilitation of various streets.

\_\_\_\_\_ and shall be constructed 20' to 28' wide  
and be designated as Section 11-00043-00-RS

2. That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of \$ 281,511.50  
Two hundred eighty one thousand five hundred eleven Dollars ( \$281,511.50 ) for the  
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract \_\_\_\_\_ ; and,

Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the  
district office of the Department of Transportation.

Approved

Date

Department of Transportation

Regional Engineer

I, Karen J. Thomas Clerk in and for the

Village \_\_\_\_\_ of Burr Ridge

City, Town or Village

County of Cook and DuPage , hereby certify the

foregoing to be a true, perfect and complete copy of a resolution adopted

by the Mayor and Board of Trustees

Council or President and Board of Trustees

at a meeting on March 28, 2011

Date

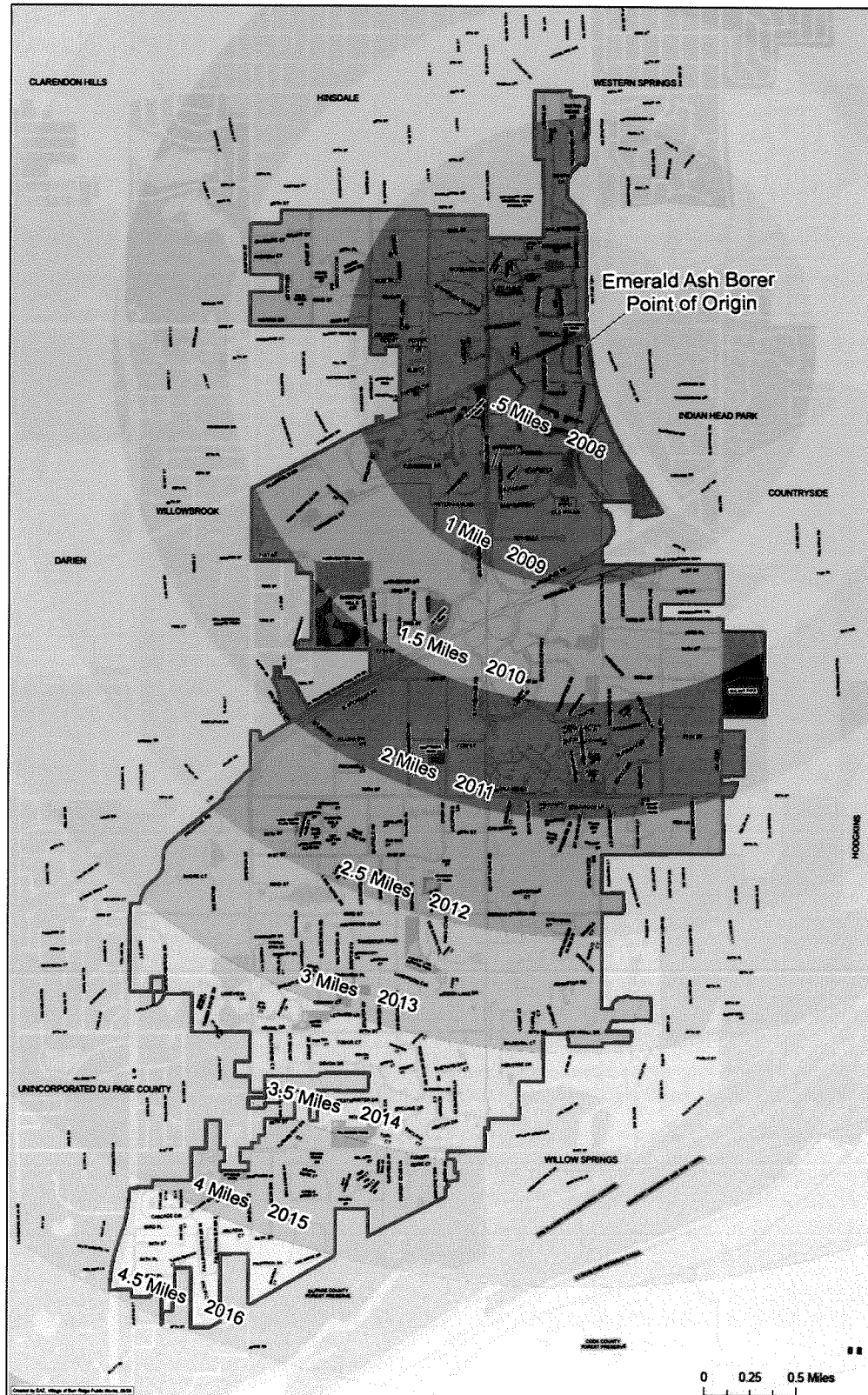
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

\_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
City, Town, or Village Clerk

8B





# Kramer Tree Specialists, Inc.

300 Charles Court

West Chicago, IL 60185

Office: (630) 293-5444 [www.kramertree.com](http://www.kramertree.com) Fax: (630) 293-7667



Page 1

## Residential Proposal *Plant Health Care*

February 25, 2011  
Proposal #: 303616

**Proposal For:**

Gary Gatlin  
Village of Burr Ridge  
451 Commerce St.  
Burr Ridge, IL 60527

**Home:**

Office: 323-4733

**Mobile:**

Fax:

[ggatlin@burr-ridge.gov](mailto:ggatlin@burr-ridge.gov)

Proposal Date: 02/24/2011

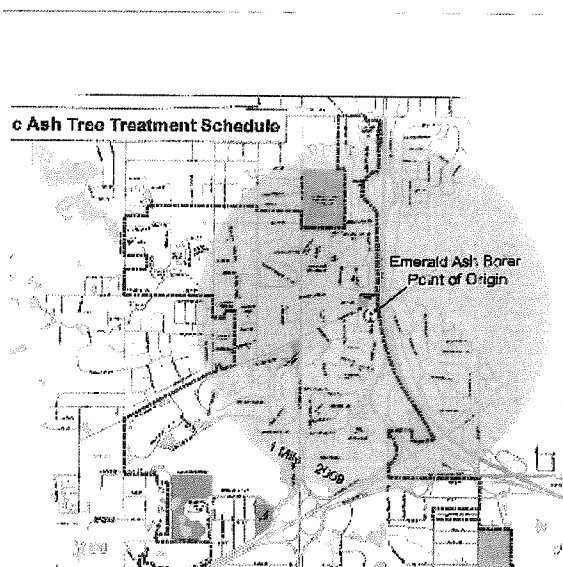
Proposal Status: Issued

KTS Certified Arborist:

Tim Rickerson

[twrickerson@kramertree.com](mailto:twrickerson@kramertree.com)

Cell Phone: 630-440-3908



**Thank You For Considering Kramer Tree Specialists, Inc.  
Our Company WILL Exceed Your Expectations**







# Kramer Tree Specialists, Inc.

300 Charles Court

West Chicago, IL 60185

Office: (630) 293-5444 [www.kramertree.com](http://www.kramertree.com) Fax: (630) 293-7667



Page 2

## Residential Proposal Plant Health Care

February 25, 2011  
Proposal #: 303616

Please call our office to schedule the line items you wish to authorize.

Item #	Plant Species	Qty	Service Recommended	Condition	DBH	Item Charge
<input type="checkbox"/> 1	Ash		EAB: LOW Rate-SPRING- Imidacloprid Soil		various	\$2.50

Notes: 2011 COST PER DIAMETER INCH = \$2.50  
COST NOT TO EXCEED \$28,000

2010 INCLUDED (566) ASH TREES TREATED  
TOTAL INCHES = 8,031"

Service: An Imidacloprid soil treatment is recommended to help control Emerald Ash Borer, and will also control several other pests common to our area. The product is a systemic insecticide applied hydro-injected into the soil around the base of the tree. Emerald Ash Borer can be present in a tree for a period of time without the tree exhibiting symptoms. A tree with a severe infestation cannot be cured, but a milder infestation can be treated. Control measures should be completed annually.

### ACCEPTANCE OF PROPOSAL

So that we may schedule the above services, please call our office.

THIS PROPOSAL INCLUDES ONLY A VISUAL INSPECTION OF ACCESSIBLE COMPONENTS OF THE TREES TO DETERMINE THE SCOPE OF THE WORK REQUESTED, AND SHALL NOT BE CONSIDERED A TREE RISK EVALUATION. RISK EVALUATIONS ARE CONDUCTED AS A SEPARATE WORK ITEM AS AN ADDITIONAL COST.

Kramer Tree Specialists can not be responsible for unmarked underground utilities, structures, sprinkler systems, etc. that may be damaged in the work process.

Upon request we will provide current certificate(s) of insurance for both Workman's Compensation and General Liability stating our proper insurance protection.

PAYMENT IN FULL DUE UPON RECEIPT OF INVOICE.  
VISA, MASTERCARD, DISCOVER ACCEPTED.



8C

**PROPOSAL FOR NEGOTIATION AND PROJECT CERTIFICATION SERVICES**  
**Village of Burr Ridge**

1. Proposal of Mathewson Right of Way Company whose address is 30 North LaSalle Street, Suite 1726, Chicago, Illinois 60602 hereinafter referred to as "MROWCO" for the furnishing to the Village of Burr Ridge, hereinafter referred to as "VILLAGE" certain negotiation and project certification services for the acquisition of right of way for the future improvement of the FAI 55 Frontage Road project.
2. Negotiation services called for in this proposal will be conducted personally by the following named individual or individuals whose qualifications have been approved by the Illinois Department of Transportation: Mark D. Mathewson.
3. Said Negotiation and Project Certification Services shall be furnished by MROWCO on three (3) parcels\* for a fee of \$4,500.00 in accordance with the Negotiation Section 3.00 and Acquisition Section 4.00 of the Land Acquisition Policies and Procedures Manual, Exhibits and Visual Guide of the Illinois Department of Transportation, copies of which shall be furnished by the VILLAGE for the exclusive use of MROWCO during the term of this contract to be returned to the VILLAGE upon termination of said contract. The above fee shall include all transportation, food, lodging, telephone, or any other operating expenses incurred by MROWCO in the performance of said services as herein set forth, excepting for those services set forth in Paragraph 9.  
(\* ) Each parcel shall consist of one or more basic parcels of land required as right-of-way for highway purposes to be acquired in fee simple title, and such other easements (temporary or permanent) for uses incidental to construction of the highway but which are not considered as part of the highway right-of-way, all of which are under the same ownership involving a complete contiguous parcel.

The sum total for professional fees shall not exceed \$4,500.00.

The following estimated costs are not included in the fee and will be invoiced as direct expenses. We estimate the following costs:

Title Commitments and Later Date Title Commitments	Estimated Cost of \$1,050.00
Trustee's Fees, Recording Fees, and Title Insurance	Estimated Cost of \$1,000.00

4. VILLAGE will furnish MROWCO with parcel plats, legal descriptions, title reports or evidence of ostensible ownership for each parcel. It is understood and agreed that the VILLAGE shall be considered to be the sole owner of all plats, legal descriptions, ownership and occupancy records, forms of deeds and easements, title reports, and any and all other material furnished, prepared or obtained by MROWCO during the course of providing its services for each parcel assigned. Upon termination of this contract for any cause or upon completion of the acquisition of each parcel or upon request of VILLAGE when acquisition is determined to be by Eminent Domain proceedings, MROWCO'S parcel file shall be returned to VILLAGE. MROWCO'S parcel files

shall be available for inspection or review of its contents by VILLAGE, State or Federal Highway Administration personnel at any time.

5. Where the acquisition of a parcel involves the displacement of an owner or tenant occupant from a residence or any personal property thereof, MROWCO shall notify the VILLAGE or Illinois Department of Transportation Relocation representative no less than five (5) days prior to the intended date of initiation of negotiation for the parcel in order to coordinate the offering of relocation assistance any payments to each displaced owner-occupant simultaneously with initiation of negotiations and to each displaced tenant-occupant within seven (7) days following initiation of negotiations for the parcel.
6. MROWCO shall make every reasonable effort to negotiate settlements for the acquisition of each parcel based on the approved appraisal amount or an amount approved by the Engineer for VILLAGE and upon closing each acquisition obtain and furnish VILLAGE with curative documents necessary to satisfy any and all title objections or unrecorded interests in said parcel, (excepting that VILLAGE shall obtain all subordinations of utility easements) sufficient for approval of title by VILLAGE as required for VILLAGE'S request for warrants in payment for each acquired parcel.
7. Pursuant to paragraph 3.05-9 of the Negotiations Chapter of the Land Acquisition Policies and Procedures Manual, no offers in excess of the approved appraisal amount shall be made by MROWCO without prior written approval of the VILLAGE Engineer.
8. In the event MROWCO, after having made every reasonable effort to negotiate with the owner of a parcel, is unable to obtain a settlement on the approved appraisal amount, MROWCO shall prepare and submit a written report summarizing the progress of negotiations to date together with a copy of MROWCO'S Record Form completed to date with the names and addresses of all interested parties. MROWCO'S written report shall also include its recommendation for further procedure towards acquiring the parcel. The Engineer for VILLAGE may elect to prepare and forward a Final Offer letter (with copy to MROWCO) to the owner of the parcel and thereafter request assignment of a Special Assistant Attorney General (or the VILLAGE Attorney) to proceed with preparation of a condemnation petition. In any case, said VILLAGE Engineer reserves the right to require MROWCO to make additional negotiation contacts with the parcel owner up until the actual date of filing a petition to condemn the parcel.
9. It is understood that appearances in court and pretrial conferences may be required in relation to the negotiation services called for herein and it is agreed that such appearance or appearances shall be made upon request of VILLAGE or its trial counsel.

In event of such services being requested, they will be provided as follows:

- (a) Rate each half day or fraction thereof for time spent in pretrial conference \$1,000.00.
- (b) Rate each half day or fraction thereof for time spent in court \$1,000.00.

10. Invoices for negotiation and project certification services will be submitted to the VILLAGE and will show the route, construction section, county, job number, project number, and parcel number or numbers. Invoices for services in connection with pretrial conferences and court testimony will show the items listed above and in addition, will include a statement of the nature of services performed and amount of time thereon. A progress report showing status of all active assigned parcels shall be supplied upon request.
11. MROWCO warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for him, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for it, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of the contract. For breach or violation of this warrant, VILLAGE shall have the right to annul this contract without liability.
12. MROWCO hereby certifies that if any conflict of interest arises, in any of the parcels subsequently assigned to it, it will immediately inform the Engineer for VILLAGE accepting this proposal and return all material furnished to it for reassignment to others.
13. Any dispute concerning a question of fact arising under this proposal shall be decided by the Engineer for VILLAGE accepting this proposal and such decision shall be final and conclusive.
14. Changes in the work to be performed under this proposal may be made at any time in writing by VILLAGE. If such changes justify an increase or decrease in the per parcel rate set forth herein, an equitable adjustment shall be made and this contract shall be modified accordingly. Documentation which is considered inadequate will be augmented and errors will be corrected upon request without additional cost.
15. VILLAGE may terminate this proposal at any time for any cause by a notice in writing to MROWCO. In the event of such termination, payment will be made to MROWCO for the services which have been completed. Parcel negotiations in the process of completion shall be compensated for on an equitable basis and all incomplete parcel data collected in connection with them shall be turned over and become the property of VILLAGE; provided, however, that should this proposal be terminated solely because the progress or quality of work is unsatisfactory as determined by the Engineer for VILLAGE accepting this proposal, then no payment will be made or demanded by MROWCO for any negotiation services which have not been completed and delivered to VILLAGE prior to the date of said termination.
16. MROWCO will save harmless VILLAGE from all claims and liability due to activities of itself, its agents, and its employees and will comply with all Federal, State, and local laws and ordinances.
17. MROWCO agrees that this contract or any part thereof will not be sublet or transferred without the written consent of the VILLAGE.

18. In the event this proposal is accepted, it shall constitute a contract as of the date it is approved by VILLAGE or its authorized representative and shall be binding on MROWCO, its executors, administrators, successors or assigns, as may be applicable.
19. The undersigned in making the certifications required by this proposal in paragraphs 20 through 29 is making these certifications on behalf of the contracting entity and its officers and each individual authorized to do work for the Illinois Department of Transportation under this proposal.
20. It is understood and agreed that Appendices A and B shall be a part of this contract and MROWCO agrees to be bound by the terms and provisions contained herein.
21. MROWCO certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois nor that it has made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of this company committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.

If a firm, the firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.

22. MROWCO under penalties of perjury, certifies that 20-3870734 is its correct Federal Taxpayer Identification number. It is doing business as a:

<input type="checkbox"/> Individual	<input type="checkbox"/> Real Estate Agent
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Governmental Entity
<input type="checkbox"/> Partnership (IRS 501 (a) only)	<input type="checkbox"/> Tax Exempt Organization
<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Trust or Estate
<input type="checkbox"/> Not-for-Profit Corporation	
<input type="checkbox"/> Medical and Health Care Services Provider Corporation	

23. MROWCO, under penalty or perjury under the laws of the United States, certifies that, except as noted below, the company or any person associated therewith in the capacity of owner, partner, director, officer, principal investigator, project director, manager, auditor, or any position involving the administration of federal funds:

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or the subject of a civil judgment by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted, indicate to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

(INSERT EXCEPTIONS)

- 
- 
24. MROWCO under penalties of perjury, certifies that as in accordance with Section 11.1 of the Illinois Purchasing Act, no person who is entitled to receive individually more than 7 1/2 percent of the total distributable income of the organization or together with their spouse or minor child more than 15 percent of the total distributable income of the organization is (i) an elected State official, a member of the General Assembly, an appointed office, a State or County employee; (ii) an officer or employee of the Illinois Toll Highway Authority or the Illinois Building Authority; or (iii) a spouse or minor child of any such enumerated person.

Type of Ownership

☒ Corporation

☐ Non-Incorporated

☐ Individual

☐ Partnership

☐ Other (Please specify) \_\_\_\_\_

25. MROWCO certifies that it is not in default on an educational loan as provided in Public Act 85-827.
26. MROWCO certifies that it is not barred from bidding on State of Illinois contracts because of violations of state law regarding bid rigging or rotating (P A 85-1295), Illinois Revised Statutes 1987 Supp., Ch. 38, Par. 33E-3 and 33E-4.

27. MROWCO certifies that it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this contract, or if a corporation, partnership, or other entity with 25 or more employees, have completed and signed a "DRUG-FREE WORKPLACE CERTIFICATION."
28. MROWCO agrees by signing this proposal to the provisions as written. This proposal shall be governed by Illinois law.
29. MROWCO shall maintain, for a minimum of five years after the completion of the contract, adequate books, records, and supporting documents to verify the amount, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the contractor agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State or the County for the recovery of any funds paid by the State or the County under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

Submitted this 23rd day of March, 2011.

MATHEWSON RIGHT OF WAY COMPANY

By: \_\_\_\_\_

Mark D. Mathewson  
President

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2011.

VILLAGE OF BURR RIDGE

By: \_\_\_\_\_

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor"), agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the ground of race, color or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State or the Federal Highway Administration is appropriate and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the State shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - withholding of payments to the contractor under the contract until the contractor complies, and/or
  - cancellation, termination or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of Paragraph (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.



## APPENDIX B

**EQUAL EMPLOYMENT OPPORTUNITY CLAUSE** required by the Illinois Fair Employment Practices Commission as a material term of all public contracts:

**EQUAL EMPLOYMENT OPPORTUNITY.** In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared nonresponsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed and remedies invoked as provided by Statute or regulation.

During the performance of this contract (Agreement), the contractor (Consultant) agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service.
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

7. That it will include verbatim or by reference the provisions of Paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be nonresponsible and therefore ineligible for contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

Section 2.10. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or
- under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed.

By signing this Proposal, the **NEGOTIATOR** agrees to the provisions as written. Upon acceptance by the LPA, this Contract shall be governed by Illinois law.

For the **NEGOTIATOR**:

Mathewson Right of Way Company

Address: 30 North LaSalle Street, Suite 1726

City: Chicago State: IL Zip Code: 60602

By:  Date: March 23, 2011

Authorized Signature  
TIN/FEIN/SSN: 20-3870734 Telephone: (312) 676-2900

For Village of Burr Ridge  
**LPA**

Date: \_\_\_\_\_  
**LPA Representative**

This certification is required by the Drug Free Workplace Act (III. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has been certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

**The contractor/grantee certifies and agrees that it will provide a drug free workplace by:**

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (A) abide by the terms of the statement; and
    - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
  - (1) the dangers of drug abuse in the workplace;
  - (2) the grantee's or contractor's policy of maintaining a drug-free workplace;
  - (3) any available drug counseling, rehabilitation, and employee assistance program; and

- (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Mathewson Right of Way Company  
Printed Name of Organization

Signature of Authorized Representative

**Requisition/Contract/Grant  
IID Number**

**Mark D. Mathewson, President**  
**Printed Name and Title**

March 23, 2011  
Date



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

7660 County Line Rd. • Burr Ridge, IL 60527  
(630) 654-8181 • Fax (630) 654-8269 • [www.burr-ridge.gov](http://www.burr-ridge.gov)

**Gary Grasso**  
Mayor

**Karen J. Thomas**  
Village Clerk

**Steven S. Stricker**  
Administrator

March 22, 2011

Mayor Gary Grasso and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Z-01-2011: 7521 Brush Hill Road (GE); Special Use for Outside Storage  
of Commercial Vehicles**

Dear Mayor and Board of Trustees:

The Plan Commission transmits for your consideration its recommendation to approve a request by General Electric International, Inc. for special use approval as per Section X.F.2.i of the Burr Ridge Zoning Ordinance to allow outside, overnight storage of trucks and other commercial vehicles in an existing parking lot. The property is located at 7521 Brush Hill Road.

After due notice, as required by law, the Plan Commission held a public hearing on March 21, 2011. The petitioner seeks to lease 32,000 square feet of a 50,000 square foot building for an air emissions testing service. The remainder of the building is occupied by the landlord's business, SEPS, Inc., a battery servicing business. GE utilizes commercial vans and trailers as mobile labs for its air emission testing services. These vans and trailers would be parked in a designated area on the north side of the property.

The property is not directly adjacent to any residential area and other properties in the area have outside storage. The Plan Commission believes that the limited outside storage will be compatible with the surrounding area if provided with landscaping screening to ensure it cannot be seen from the residences on 75<sup>th</sup> Street.

After due consideration, the Plan Commission concluded that the proposed special use complies with the standards of the Zoning Ordinance. Accordingly, by a vote of 6 to 0, the Plan Commission recommends special use approval for outside,

overnight storage of trucks and other commercial vehicles in an existing parking lot for the property at 7521 Brush Hill Road subject to the following conditions:

1. The special use shall be limited to General Electric International, Inc. and shall expire at such time that they no longer occupy the building.
2. There shall be no more than 12 commercial vehicles; said vehicles shall be limited to the vans and trailers as shown on the submitted photograph; and all such vehicles shall be parked within the parking area designated on the submitted site plan.
3. The area for the parking of commercial vehicles shall be designated with pavement markings identifying the area as reserved for said vehicles.
4. Landscaping shall be provided along the north edge of the designated commercial vehicle parking area subject to staff review and approval. A minimum of 7 evergreen trees planted at a minimum height of 6 feet and a minimum of 2 deciduous trees shall be provided.

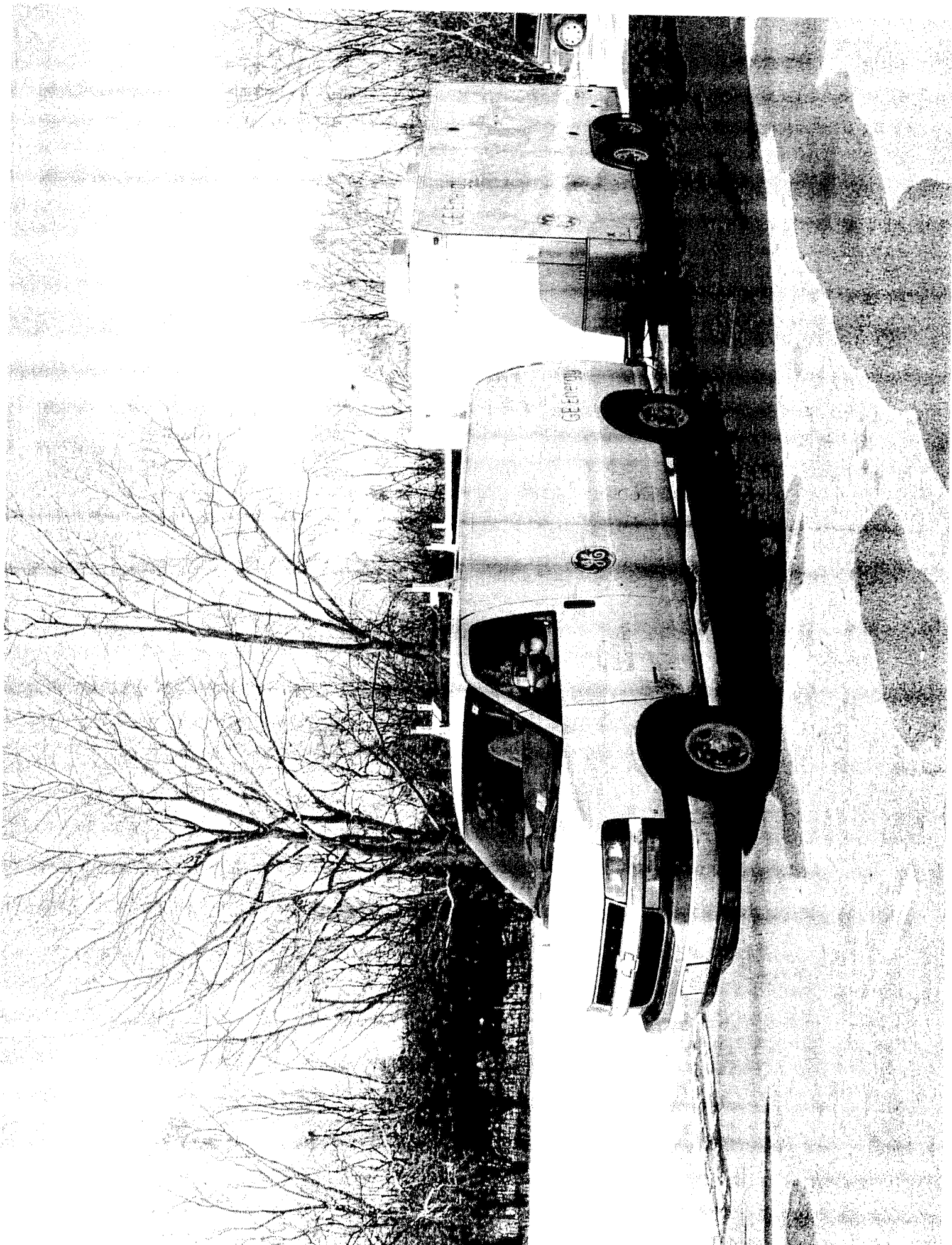
Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GT:JDP:sr

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VILLAGE OF  
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**Gary Grasso**  
Mayor

**Karen J. Thomas**  
Village Clerk

**Steven S. Stricker**  
Administrator

March 22, 2011

Mayor Gary Grasso and Board of Trustees  
7660 County Line Road  
Burr Ridge, Illinois 60527

**Re: Request to Conduct Public Hearing – Annual Zoning Ordinance Update**

Dear Mayor and Board of Trustees:

The Plan Commission has completed its annual zoning and development review and hereby forwards its request to conduct a public hearing to consider modifications to the Burr Ridge Zoning Ordinance relative to the following zoning regulations:

1. Driveway Gates – an amendment reducing required minimum lot width if increased setback is provided. Two recent variations have been approved for gates on lots that do not meet the current lot width requirements.
2. Maximum Height of Retaining Walls – putting the Subdivision guidelines into the Zoning Ordinance. Existing regulations for subdivision retaining walls would be made applicable to private lots. In essence, this regulation limits the height of walls to 42 inches.
3. Salt Protection Fences on Major Arterial Streets - a response to an inquiry from a resident on County Line Road.
4. Home Occupations – apply to residential condos in mixed use PUD;
5. Parking and Storage of Trucks and Trailers Accessory to Residential Uses; clarify that such regulations apply in mixed use PUD;
6. Reformat General Regulations; no substantive changes;



7. Rooftop Screening; making regulations applicable to new buildings in business and office districts and redefining how screening may be provided. This consideration is limited to adding the existing regulations to the Office and Business Districts and is not directly related to the recent discussion regarding retrofitting existing buildings.

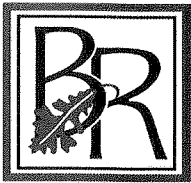
Also as a result of the annual zoning review, the Plan Commission forwarded a recommendation to the Board to conduct a public hearing for an amendment to the Braemoor PUD floor area ratio requirement. That request was approved by the Board and the public hearing is scheduled for April 4, 2011.

Based on the above considerations, the Plan Commission respectfully requests that the Board of Trustees authorize the Plan Commission to conduct a public hearing to consider the aforesaid amendments to the Zoning Ordinance.

Sincerely,

Greg Trzupek, Chairman  
Village of Burr Ridge  
Plan Commission/Zoning Board of Appeals

GF:JDP:sr



# Village of Burr Ridge Public Works

## Water & Sewer Division

451 Commerce Street  
Burr Ridge, IL 60527  
Phone: 630-323-4733  
Fax: 630-323-4798

86

### Quotation Request

#### Vendor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### Order Details:

Date: 3/23/2011  
Order No. \_\_\_\_\_  
Rep: \_\_\_\_\_

#### Project Description / Scope of Work

##### Pump Center Water Meter Replacement Project

Furnish and install all necessary equipment, materials and labor to replace (2) two 16" water meters as outlined below (two electromagnetic meters to be furnished by Village of Burr Ridge):

1. Remove existing 16" water meters from 16" water lines in basement Village Water Pumping Station.
2. Furnish and install all necessary piping, pipe fittings, gaskets, bolts, nuts and other connection equipment for the installation of (2) two electromagnetic water meters. (Village will provide (2) two electromagnetic water meters only).
3. Inspect and verify that no water leaks exist from this work for a period of (30) thirty days
4. Furnish and install paint to new insulation and surrounding areas to match existing painted insulation.
5. Clean and remove any and all debris that was the result of this work.
6. Furnish and install insulation to pipes, fittings and meters to match or exceed type and quality of existing insulation.
7. Maintain condition and integrity of all existing SCADA wiring of existing meters. Replace all SCADA wiring if damaged or condition of wiring is compromised.
8. Maintain condition and integrity of all existing piping, pipe fittings, insulation and surrounding areas of this work.

\* Final Acceptance & Approval of Water Meter Installations is dependent on all work related to this project being fully completed and all equipment and components functioning properly.

\*\*Listed specifications are not intended to prevent submittal of quote stipulating an upgrade in scope of work or quality of materials. Listed provisions are only minimum required specifications.

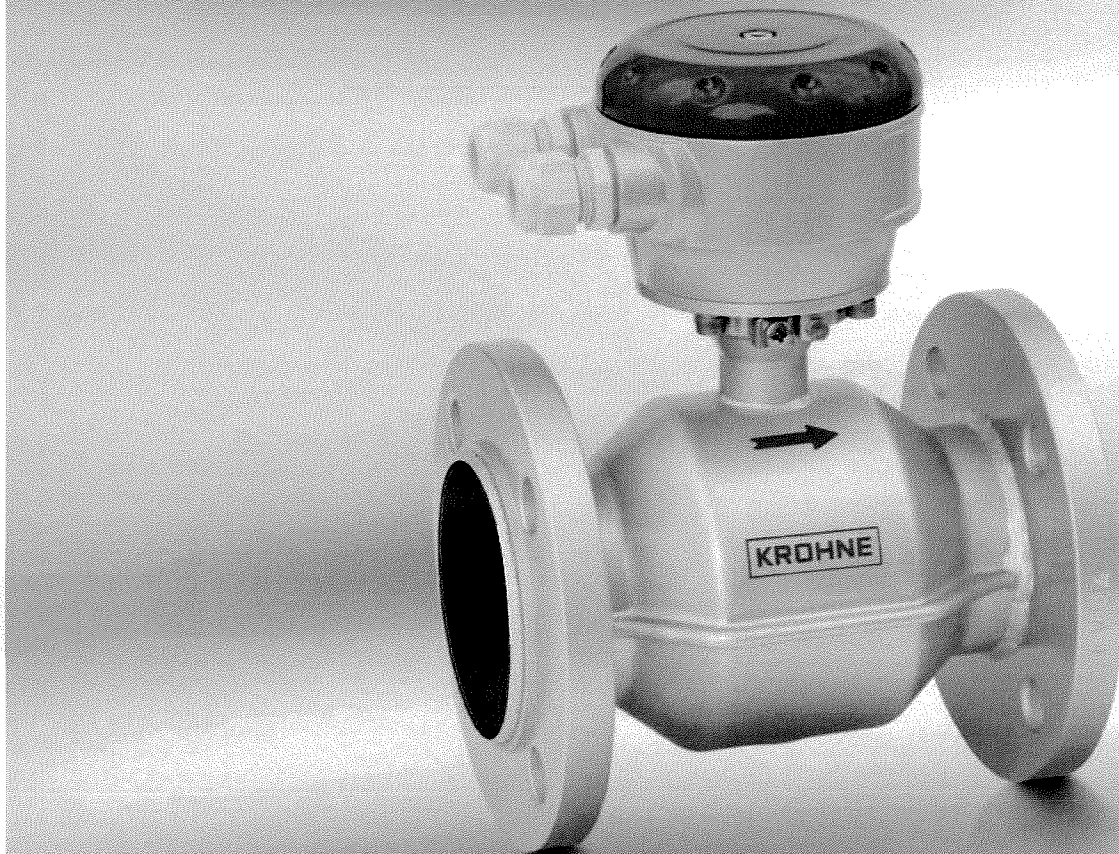
Contractors submitting quotes must verify that all work connected with this project will comply with the State of Illinois Prevailing Wage Act.

\*Village of Burr is a Tax Exempt Municipal Entity

Subtotal	\$
Total	\$

#### Notes and Comments

Attention: If you are interested in submitting a quote for the above described project, please contact me, return e-mail or fax quote to Jim Lukas - Village of Burr Ridge Public Works Dept., e-mail to [jlukas@burr-ridge.gov](mailto:jlukas@burr-ridge.gov) or fax # 630-323-4798. Please call if there are any questions.



## ENVIROMAG 2000

Technical Datasheet

### Electromagnetic Flow Sensor

- Engineered and manufactured for the North American water and wastewater industry
- NSF Approved for potable water
- Proven and unsurpassed lifetime performance
- Long-term reliability and durability
- Available IP68 rating
- Available for direct burial installation



**KROHNE**

## Solution for the water & wastewater Industry

The ENVIROMAG 2000 magmeter is the optimum solution for North American water and wastewater measurement applications. It's design and performance makes it the choice for flow measurement throughout the process.



1. Flanged design
2. PP. Polyurethane and Hard Rubber liner
3. 3/8" to 80" diameter
4. ANSI or AWWA flanges

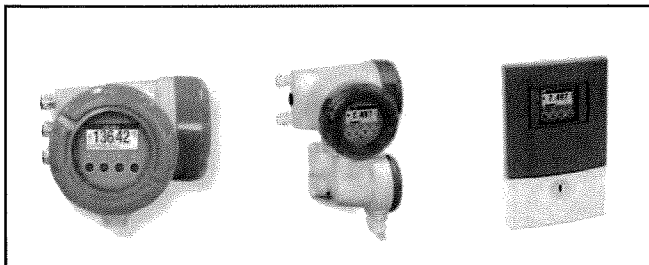
### Highlights

- Short inlet and outlet runs
- Unaffected by contamination, solids, fibers, slurries
- No maintenance
- Wet calibrated - includes calibration report
- Suitable for potable, chlorinated, fluorinated water, etc.
- Continuous self diagnostics
- NSF approved
- Available "virtual reference" eliminates grounding rings

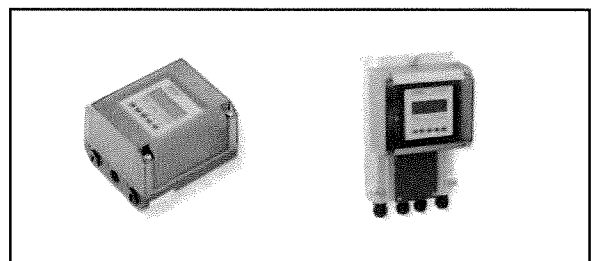
### Applications

- Wastewater processes
- Desalination processes
- Irrigation networks
- Clean water processes
- Water distribution
- Cooling stations - district heating

OPTIFLUX converters: All converters fit to all sensors



IFC 300 High-performance solution



IFC 010 Economical solution

## Technical Data

Nominal diameter	VB14										VB15										VB16									
ASME [inch]	3/8"	1/2"	1"	1 1/4"	1 1/2"	2"	2 1/2"	3"	4"	5"	6"	8"	10"	12"	14"	16"	18"	20"	24"	28"	32"	36"	40"	48"	54"	56"	60"	64"	72"	80"
DN [mm]	10	15	25	32	40	50	65	80	100	125	150	200	250	300	350	400	450	500	600	700	800	900	1000	1200	1350	1400	1500	1600	1800	2000

### Nominal Flange Pressure

ASME B16.5 - 150 lbs RF																															
ASME B16.5 - 300 lbs RF																															
AWWA - class B FF																															
AWWA - class D FF																															

> 80"/2000 mm on request (OPTIFLUX Series)

AWWA Class D flanges ≤ 150PSI

AWWA Class B flanges ≤ 50 PSI

### Liner

Polypropylene																															
Hardrubber																															
Polyurethane																															

See pressure and temperature limits for various liners

### Electrodes (Replaceable)

Hastelloy C4																															
Stainless steel(AISI 316 L)																															
Hastelloy B2																															

(Titanium, Tantalum, Platinum available on request)

### Grounding rings

Virtual Reference <sup>1</sup>																															
Hastelloy C4																															
Stainless steel 1,4571 (AISI 316 Ti)																															

<sup>1</sup>Only with IFC300 Converter. Must specify option at time of order.

### Materials

Measuring tube - austenitic stainless steel																															
Housing																															
Sheet steel (polyurethane coated)																															
Stainless steel																															
Flanges																															
Carbon Steel																															
Stainless steel(AISI 316 L)																															
Stainless steel (AISI 304)																															
Connection box																															
Die-cast aluminium (polyurethane coated)																															
Stainless steel connection box																															

### Protection category

IP 66 / 67 (NEMA 4/4X / 6)																															
IP 68 (NEMA 6P <sup>1</sup> )																															

### Approvals

General Purpose																															
CSA - Ordinary Locations																															

Please note the approvals are for flow sensors only.

### Versions

Compact + IFC 300 C																															
Separate + IFC 300 F, R, W																															
Compact + IFC 010 C																															
Separate + IFC 010 W																															

### Conductivity

Min. conductivity																															
-------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

min. 20 µS/cm

<sup>1</sup>Separate Only with Stainless Steel Junction Box

Standard Feature

Optional Feature

## Temperature Range

Temperature range [°C]	Process [°C]		Ambient [°C]	
	min.	max.	min.	max.

### Hardrubber

Separate flow sensor (OPTIFLUX 2000 F)	-5	69	-40	65
Compact with IFC 300 (OPTIFLUX 2300 C)	-5	69	-40	65
Compact with IFC 010 (OPTIFLUX 2010 C)	-5	69	-25	60

\* Hard Rubber available for sizes DN25 - 2000

### Polyurethane

Separate flow sensor (OPTIFLUX 2000 F)	-5	80	-40	65
Compact with IFC 300 (OPTIFLUX 2300 C)	-5	80	-40	65
Compact with IFC 010 (OPTIFLUX 2010 C)	-5	80	-25	60

\* Polyurethane available for DN 50-1000

### Polypropylene

Separate flow sensor (OPTIFLUX 2000 F)	-5	90	-40	65
Compact with IFC 300 (OPTIFLUX 2300 C)	-5	90	-40	65
Compact with IFC 010 (OPTIFLUX 2010 C)	-5	90	-25	60

\* Polypropylene available for DN 10-15

Temperature range [°F]	Process [°F]		Ambient [°F]	
	min.	max.	min.	max.

### Hardrubber

Separate flow sensor (OPTIFLUX 2000 F)	23	156	-40	149
Compact with IFC 300 (OPTIFLUX 2300 C)	23	156	-40	149
Compact with IFC 010 (OPTIFLUX 2010 C)	23	156	-13	140

\* Hard Rubber available for sizes 1" - 80

### Polyurethane

Separate flow sensor (OPTIFLUX 2000 F)	23	176	-40	149
Compact with IFC 300 (OPTIFLUX 2300 C)	23	176	-40	149
Compact with IFC 010 (OPTIFLUX 2010 C)	23	176	-13	140

\* Polyurethane available for sizes 2" - 40"

### Polypropylene

Separate flow sensor (OPTIFLUX 2000 F)	23	194	-40	149
Compact with IFC 300 (OPTIFLUX 2300 C)	23	194	-40	149
Compact with IFC 010 (OPTIFLUX 2010 C)	23	194	-13	140

\* Polypropylene available for ASME 3/8" - 1/2"

**Vacuum Load**

Liner	Diameter [mm]	Minimum operating pressure absolute in mbar (abs) at process temperature			
		20°C	40°C	60°C	80°C
Polypropylene Hardrubber and Polyurethane	DN 10 - 15	250	250	400	400
	DN 25 - 300	250	250	400	400
	DN 350 - 1000	500	500	600	600
	DN 1200 - 2000	600	600	750	750

Liner	Diameter [inch]	Minimum operating pressure absolute in psia at process temperature			
		68°F	104°F	140°F	176°F
Polypropylene Hardrubber and Polyurethane	3/8" - 1/2"	3.6	3.6	5.8	5.8
	1" - 12"	3.6	3.6	5.8	5.8
	14" - 40"	7.3	7.3	8.7	8.7
	48" - 80"	8.7	8.7	10.9	10.9



# ENVIROMAG 2000

## Dimensions and Weights

Refer to diagrams on page 7

Nominal size [inch-mm]	Flange Type/ Rating	Dimensions [mm]						Dimensions [inch]						Approximate weight [kg] [lb]	
					T						T				
		L'	H	W	box	010	300	L'	H	W	box	010	300		
3/8" - 10	ANSI 150	150	179	89	257	285	339	5.9	7.1	3.5	10.1	11.2	13.3	7	16.0
1/2" - 15	ANSI 150	150	179	89	257	285	339	5.9	7.1	3.5	10.1	11.2	13.3	7	16.0
1" - 25	ANSI 150	150	179	108	257	285	339	5.9	7.1	4.3	10.1	11.2	13.3	8	18.0
1½" - 40	ANSI 150	150	203	127	281	309	363	5.9	8.0	5.0	11.1	12.2	14.3	10	22.0
2" - 50	ANSI 150	200	191	152	269	297	351	7.9	7.5	6.0	10.6	11.7	13.8	13	29.0
3" - 80	ANSI 150	200	210	191	288	316	370	7.9	8.3	7.5	11.3	12.4	14.6	17	37.0
4" - 100	ANSI 150	250	256	229	334	362	416	9.8	10.1	9.0	13.2	14.3	16.4	23	51.0
5" - 125	ANSI 150	250	280	254	358	386	440	9.8	11.0	10.0	14.1	15.2	17.3	27	60.0
6" - 150	ANSI 150	300	304	279	382	410	464	11.8	12.0	11.0	15.0	16.1	18.3	34	75.0
8" - 200	ANSI 150	350	355	343	433	461	515	13.8	14.0	13.5	17.0	18.1	20.3	50	110.0
10" - 250	ANSI 150	400	433	406	511	539	593	15.8	17.1	16.0	20.1	21.2	23.3	73	160.0
12" - 300	ANSI 150	500	499	483	577	605	659	19.7	19.7	19.0	22.7	23.8	25.9	100	220.0
14" - 350	ANSI 150	500	552	533	630	658	712	19.7	21.7	21.0	24.8	25.9	28.0	114	250.0
16" - 400	ANSI 150	600	608	597	686	714	768	23.6	23.9	23.5	27.0	28.1	30.2	155	340.0
18" - 450	ANSI 150	600	672	635	750	778	832	23.6	26.5	25.0	29.5	30.6	32.8	170	375.0
20" - 500	AWWA CL. D	600	739	699	817	845	899	23.6	29.1	27.5	32.2	33.3	35.4	191	420.0
24" - 600	AWWA CL. D	600	852	813	930	958	1012	23.6	33.5	32.0	36.6	37.7	39.8	250	550.0
28" - 700	AWWA CL. D	700	918	927	996	1024	1078	27.6	36.1	36.5	39.2	40.3	42.4	320	704.0
30" - 750	AWWA CL. D	750	974	984	1052	1080	1134	29.5	38.3	38.8	41.4	42.5	44.6	358	787.6
32" - 800	AWWA CL. D	800	1038	1060	1116	1144	1198	31.5	40.9	41.8	43.9	45.0	47.2	395	869.0
36" - 900	AWWA CL. D	900	1144	1168	1222	1250	1304	35.4	45.0	46.0	48.1	49.2	51.3	450	990.0
40" - 1000	AWWA CL. D	1000	1258	1289	1336	1364	1418	39.4	49.5	50.8	52.6	53.7	55.8	665	1463.0
42" - 1050	AWWA CL. D	1300	1313	1350	1391	Not Applicable	1473	51.2	51.7	53.1	54.8	Not Applicable	58.0	683	1502.6
48" - 1200	AWWA CL. D	1300	1483	1511	1561	Not Applicable	1643	51.2	58.4	59.5	61.5	Not Applicable	64.7	970	2134.0
54" - 1350	AWWA CL. D	1600	1635	1682	1713	Not Applicable	1795	63.0	64.4	66.2	67.4	Not Applicable	70.7	TBA	TBA
60" - 1500	AWWA CL. D	1700	1782	1860	1860	Not Applicable	1942	66.9	70.2	73.2	73.2	Not Applicable	76.5	TBA	TBA
70" - 1750	AWWA CL. D	1800	2139	2197	2217	Not Applicable	2299	70.9	84.2	86.5	87.3	Not Applicable	90.5	TBA	TBA

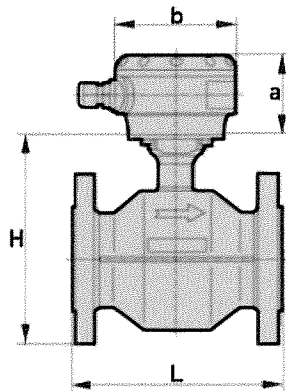
Nominal size [inch-mm]	Flange Type/ Rating	Dimensions [mm]						Dimensions [inch]						Approximate weight	
					T						T				
		L <sup>1</sup>	H	W	box	010	300	L <sup>1</sup>	H	W	box	010	300	[kg]	[lb]
1" - 25	ANSI 300	150	145	124	223	251	305	5.9	5.7	4.9	8.8	9.9	12.0	8	18.0
1½" -40	ANSI 300	200	169	156	247	275	329	7.9	6.7	6.1	9.7	10.8	13.0	9	20.0
2" -50	ANSI 300	250	186	165	264	292	346	9.8	7.3	6.5	10.4	11.5	13.6	13	29.0
3" - 80	ANSI 300	250	214	210	292	320	374	9.8	8.4	8.3	11.5	12.6	14.7	17	37.0
4" - 100	ANSI 300	300	275	254	353	381	435	11.8	10.8	10.0	13.9	15.0	17.1	23	51.0
6" - 150	ANSI 300	350	316	318	394	422	476	13.8	12.4	12.5	15.5	16.6	18.7	36	79.0
8" - 200	ANSI 300	400	382	381	460	488	542	15.8	15.0	15.0	18.1	19.2	21.3	71	157.0
10" - 250	ANSI 300	500	448	445	526	554	608	19.7	17.6	17.5	20.7	21.8	23.9	112	247.0
12" - 300	ANSI 300	600	519	521	597	625	679	23.6	20.4	20.5	23.5	24.6	26.7	170	375.0
14" - 350	ANSI 300	700	595	584	673	701	755	27.6	23.4	23.0	26.5	27.6	29.7	215	474.0
16" - 400	ANSI 300	800	646	648	724	752	806	31.5	25.4	25.5	28.5	29.6	31.7	290	639.0
18" - 450	ANSI 300	800	709	711	787	815	869	31.5	27.9	28.0	31.0	32.1	34.2	359	789.0
20" - 500	ANSI 300	800	777	775	855	883	937	31.5	30.6	30.5	33.7	34.8	36.9	426	937.0
24" - 600	ANSI 300	800	903	914	981	1009	1063	31.5	35.5	36.0	38.6	39.7	41.8	611	1345.0

Notes:

<sup>1</sup> If flowmeter is supplied with separate grounding rings, the totals fitting length "L" is computed as follows: "L" + 2 x 3 mm (1/8") + 2 x gasket thickness

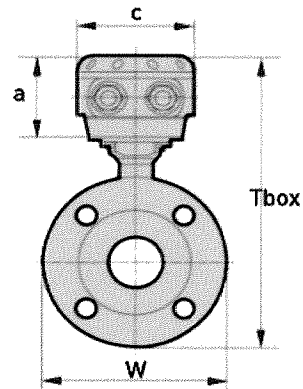


Frontview ENVIROMAG 2000F



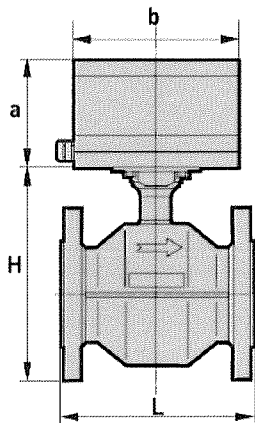
a = 77 mm / 3,1"  
b = 111 mm / 4,4"

Sideview ENVIROMAG 2000F



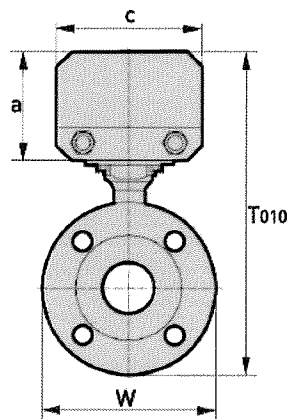
a = 77 mm / 3,1"  
c = 106 mm / 4,2"

Frontview ENVIROMAG 2010C



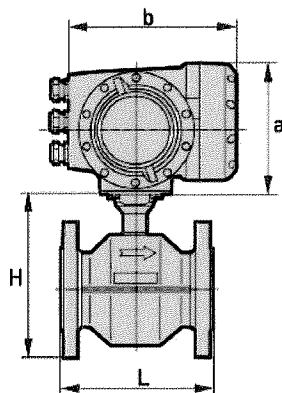
a = 105 mm / 4,2 "  
b = 160 mm / 6,3"

Sideview ENVIROMAG 2010C



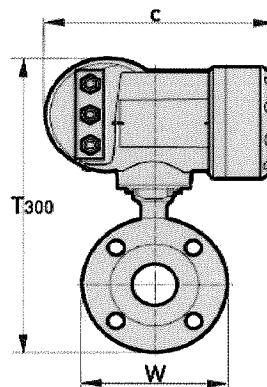
a = 105 mm / 4,2 "  
c = 140mm / 5,5"

Frontview ENVIROMAG 2300C



a = 155 mm / 6,1"  
b = 202 mm / 7,8"

Sideview ENVIROMAG 2300C



c = 260 mm / 10,2"

## **KROHNE Product Overview**

- Electromagnetic flowmeters
- Variable area flowmeters
- Mass flowmeters
- Ultrasonic flowmeters
- Vortex flowmeters
- Flow controllers
- Level measuring instruments
- Pressure gauges
- Temperature measuring instruments
- Water solutions & analysis
- Oil and gas turnkey solutions

**KROHNE, Inc.**  
7 Dearborn Road  
Peabody, MA, 01960 (USA)  
1-800-FLOWING (978 535-6060)  
[www.krohne.com/northamerica](http://www.krohne.com/northamerica)  
[info@krohne.com](mailto:info@krohne.com)

[www.krohne.com](http://www.krohne.com)

**KROHNE**

T O	VILLAGE OF BURR RIDGE 7660 COUNTY LINE RD. ATTN: JIM BURR RIDGE, IL 60527	F R O M	WATER PRODUCTS-AURORA 3255 EAST NEW YORK AURORA, IL 60504

Q U O T A T I O N

FAX NO.: 630-898-1067  
Telephone: 630-898-6100

3/18/11 Bid ID: 5040681 16" ABB MAGMASTER

Page 1

Quantity	Sell Per	Description	Net Price	Extended Price
1	EA	16" ABB MAGMASTER FLOWMETER W GROUNDING RINGS, 120VAC POWER, REMOTE CONVERTER, 4-20MA **10-12 WEEKS LEAD TIME**	9,996.000	9,996.00
1	EA	*****ALTERNATE***** 16" KROHNE ENVIROMAG FLOWMETE GROUNDING RINGS, 120VAC POWER, REMOTE CONVERTER W/25' CABLE 4-20MA OUTPUT **2 WEEKS LEAD TIME**	7,872.000	7,872.00
<u>Special Instructions</u> THANK YOU FOR THE OPPORTUNITY TO QUOTE THESE ITEMS. PRICES GOOD FOR 30 DAYS.				
Our best efforts have been made to determine the city specifications. However, no guarantee is made as to the accuracy. It is the contractor's responsibility to determine specifications with the city or engineer before ordering.				

# Quote

# **GENCO Industries, Inc.**

13610 S. Kenton Ave.

**Crestwood, IL 60445**

708-824-0081

708-824-0083 (Fax)

No. Q11-11

**Name** Village of Burr Ridge

**Address** \_\_\_\_\_

**Phone** **630-323-4733** **Fax** **630-323-4798**

**Date** 3/10/11

**Contact** Jim Lucas  
[jlucas@burr-ridge.gov](mailto:jlucas@burr-ridge.gov)

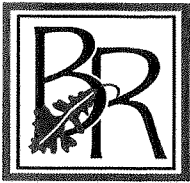
**Title**

**Dept.**

[illegible]

Name	Village of Burr Ridge - Meter Replacement
Ref. No.	Delivery

<b>SubTotal</b>	<b>\$ 13,780.00</b>
<b>Total</b>	<b>\$ 13,780.00</b>



# Village of Burr Ridge Public Works

## Water & Sewer Division

451 Commerce Street

Burr Ridge, IL 60527

Phone: 630-323-4733

Fax: 630-323-4798

8H

### Quotation Request

#### Vendor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### Order Details:

Date: 3/23/2011  
Order No. \_\_\_\_\_  
Rep: \_\_\_\_\_

#### Project Description / Scope of Work

##### Well No. 5 Upgrades & Site Improvements

Furnish and install all necessary electrical equipment, materials and labor to upgrade Well No. 5 well head site area as outlined below:

1. Furnish and install one (1) 200A, 3-phase, 4-wire NEMA 3R fused, 480V disconnect/neutral block.
2. Furnish and install one (1) 2" HW pipe with (4) #3/0 THHN and (1) #6 ground from existing ComEd meter fitting to disconnect.
3. Furnish and install three (3) 110A, 480V fuses.
4. Furnish and install one (1) well pump motor starter in NEMA 3R enclosure.
5. Furnish and install one (1) 2" HW pipe with (4) #3 THHN and (1) #6 ground from new 200 A disconnect to new motor starter.
6. Furnish and install one (1) 1" HW ground pipe with ground hubs on both ends and 1/0 ground cable.
7. Furnish and install one (1) 3/4" x 10' ground rod and thermo weld 1/0 ground cable to rod.
8. Furnish and install thermal overloads for 50 HP well in starter.
9. Furnish and install one (1) hand-off keyed switch for well pump starter.
10. Furnish and install one (1) 2" HW with (3) #3 THNN from well head to new starter.
11. A. Furnish and install one (1) mounting rack with two (2) 2" HW posts encased in concrete.  
B. Provide 1 5/8" and 7/8" galvanized slotted unistrut on mounting posts to hang meter, disconnect and motor stater on.
12. Splice #3 wire in well head with N.S.I.T connectors per existing rotation.

\* Final Acceptance & Approval of Sanitary Sewer Lift Station Improvements is dependant on all work related to this project being fully completed and all equipment and components functioning properly.

\*\*Listed specifications are not intended to prevent submittal of quote stipulating an upgrade in scope of work or quality of materials. Listed provisions are only minimum required specifications.

Contractors submitting quotes must verify that all work connected with this project will comply with the State of Illinois Prevailing Wage Act.

\*Village of Burr is a Tax Exempt Municipal Entity

Subtotal	\$
Total	\$

#### Notes and Comments

Attention: If you are interested in submitting a quote for the above described project, please contact me, return e-mail or fax quote to Jim Lukas - Village of Burr Ridge Public Works Dept., e-mail to [jlukas@burr-ridge.gov](mailto:jlukas@burr-ridge.gov) or fax # 630-323-4798. Please call if there are any questions.

# OKEH ELECTRIC COMPANY

Electrical Contractors

825 University Drive  
Arlington Heights, IL 60004  
847/577-7744  
Fax 847/577-7764

March 16, 2011

Village of Burr Ridge  
7600 County Line Road  
Burr Ridge, IL 60527

Attn: Mr. James Lukas

Re: Well #5  
50HP, 3phase, 480V Well Pump

## SCOPE OF WORK

1. Furnish and install one (1) 100A, 3-phase, 4-wire NEMA 3R fused, 480V disconnect/neutral block.
2. Furnish and install one (1) 1 1/2" HW pipe with four (4) #3 THHN and one (1) #6 ground from existing ComEd meter fitting to disconnect.
3. Furnish and install three (3) 100A, 480V fuses.
4. Furnish and install one (1) 50HP well pump motor starter in NEMA 3R enclosure.
5. Furnish and install one (1) 1 1/2" HW pipe with four (4) #4 THHN and one (1) #6 ground from new 100A disconnect to new motor starter.
6. Furnish and install one (1) 3/4" HW ground pipe with ground hubs on both ends and #6 ground cable.
7. Furnish and install one (1) 3/4" X 10' ground rod and thermo weld #6 ground cable to rod.
8. Furnish and install thermal overloads for 50HP well in starter.
9. Furnish and install one (1) hand-off keyed switch for well pump starter.
10. Furnish and install one (1) 1 1/2" HW pipe with three (3) #4 THHN from well head to new starter.
11. A. Furnish and install one (1) mounting rack with two (2) 2" HW posts encased in concrete.  
B. Provide a 5/8" and 7/8" galvanized slotted unistrut on mounting posts to hang meter, disconnect and motor starter on.
12. Splice #4 wire in well head with N.S.I. IT connectors per existing rotation.

LABOR AND MATERIAL.....\$ 8,789.00

Excludes permit

OKEH ELECTRIC COMPANY  
PETER J. ZACK

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**AGREEMENT BETWEEN**  
**THE VILLAGE OF BURR RIDGE, ILLINOIS**  
**AND**  
**THE METROPOLITAN ALLIANCE OF POLICE**  
**BURR RIDGE COMMAND CHAPTER #13**  
**2010-2014**

## **PREAMBLE**

THIS AGREEMENT, entered into by the Village of Burr Ridge, Illinois (hereinafter referred to as the "Village" or the "Employer") and the METROPOLITAN ALLIANCE OF POLICE, BURR RIDGE COMMAND CHAPTER #13 (hereinafter referred to as the "Chapter") in recognition of the Chapter's status as the representative of certain of the Village's full-time sworn peace officers and has as its intent to set forth the parties' entire agreement with respect to the rates of pay, hours of employment, fringe benefits, and other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement; to prevent interruptions of work and interference with the operations of the Village; to encourage and improve efficiency and productivity; to maintain the highest standards of personal integrity and conduct at all times; and to provide procedures for the prompt and peaceful adjustment of grievances as provided herein.

THEREFORE, in consideration of the mutual promises and agreements contained in this Agreement, the Village and the Chapter do mutually promise and agree as follows:



## ARTICLE I

### RECOGNITION

Section 1.1. Recognition. Pursuant to a certification by the Illinois Labor Relations Board in Case No. S-RC-05-109, and the certification issued thereon to the Metropolitan Alliance of Police, Burr Ridge Command Chapter #13 (hereinafter referred to as the “Chapter”), by the Illinois Labor Relations Board, the Village recognizes the Chapter as the sole and exclusive collective bargaining representative for all full-time sworn patrol officers in the rank of corporal and sergeant employed by the Village (hereinafter referred to as “officers” or “employees”), but excluding all supervisory, managerial and confidential employees as defined by the Illinois Public Labor Relations Act (“Act”), including all sworn peace officers below the rank of corporal and above the rank of sergeant, any employees excluded from the definition of “peace officer” as defined in Section 3(k) of the Illinois Public Labor Relations Act, and all other employees of the Village.

Section 1.2. Fair Representation. The Chapter recognizes its responsibility as bargaining agent and agrees fairly to represent all employees in the bargaining unit, whether or not they are members of the Chapter.

Section 1.3. Chapter Stewards. For the purposes of this Agreement, the term “Chapter Stewards” shall refer to the Chapter’s locally elected representatives. The Chapter shall immediately inform the Police Chief in writing of the names of such stewards upon their election, as well as immediately inform the Police Chief in writing of any subsequent changes thereto.

Section 1.4. Gender. Unless the context clearly indicates otherwise wherever the male gender or female gender is used in this Agreement, it shall be construed to include both males and females equally.

## ARTICLE II

### MANAGEMENT- RIGHTS

Section 2.1. Management Rights. Except as expressly limited by the express provisions of this Agreement, the Village retains all traditional rights to manage and direct the affairs of the Village in all of its various aspects and to manage and direct its employees, including but not limited to the right to make and implement decisions with respect to the following matters without having to negotiate over such decisions or the effects of such decisions: to establish, plan, direct, control and determine the budget and all the operations, services, and missions of the Village; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work, to assign overtime; to transfer and reassign employees; to establish work and productivity standards and, from time to time, to change those standards; to contract out for goods and services; to determine the methods, means, organization and number of personnel by which departmental services shall be provided or purchased; to make, alter and enforce reasonable rules, regulations, orders, policies and procedures; to evaluate employees; to establish performance standards for employees; to change or eliminate existing methods, equipment or facilities and to introduce new equipment or facilities or introduce ones; to determine training needs and assign employees to training; to determine work hours (shift hours); to determine internal investigation procedures; to determine whether work and/or services are to be provided by employees covered by this Agreement (including which employees) or by other employees or persons not covered by this Agreement; to discipline, suspend and/or discharge non-probationary employees for just cause in accordance with the applicable provisions of the Illinois Municipal Code (probationary employees without cause); and to relieve or lay off employees.

The Village shall also have the right to take any and all actions as may be necessary to carry out the mission of the Village and the Police Department in the event of civil emergency as may be declared by the Village President, the Village Administrator, Police Chief or their authorized designees, which may include, but are not limited to, riots, civil disorders, tornado conditions, floods or other catastrophes or other emergencies. In the event of such emergency action, the provisions of this Agreement, other than the compensation provisions, may be suspended, provided that all the provisions of this Agreement shall be immediately reinstated once the local disaster or emergency condition ceases to exist.

## ARTICLE III

### CHAPTER RIGHTS

Section 3.1. Dues Deductions. Upon receipt of proper written authorization from an employee, the Village shall deduct each month's Chapter dues in the amount certified by the Treasurer of the Chapter from the pay of all officers covered by this Agreement who, in writing, authorize such deductions. Such money shall be submitted to the Metropolitan Alliance of Police within fifteen (15) days after the deductions have been made.

Section 3.2. Revocation of Dues. An employee desiring to revoke the dues check off may do so by written notice to the Village and the Chapter at any time upon thirty (30) days' notice.

Section 3.3. Fair Share. During the term of this Agreement, employees who are not members of the Chapter shall, commencing thirty (30) days after their employment or thirty (30) days after the effective date of this Agreement, whichever is later, pay a fair share fee to the Chapter for collective bargaining and contract administration services rendered by the Chapter as the exclusive representative of the employees covered by said Agreement, provided that the fair share fee shall not exceed the dues attributable to being a member of the Chapter. Such fair share fees shall be deducted by the Village from the earnings of non-members and remitted to the Metropolitan Alliance of Police. The Chapter shall periodically submit to the Village a list of the members covered by this Agreement who are not members of the Chapter and an affidavit which specifies the amount of the fair share fee. The amount of the fair share fee shall not include any contributions related to the election or support of any candidate for political office or for any member-only benefit.

The Metropolitan Alliance of Police agrees to assume full responsibility to insure full compliance with the requirements laid down by the United States Supreme Court in Chicago Teachers Union v. Hudson, 106 U.S. 1066 (1986), with respect to the constitutional rights of fair share fee payers. Accordingly, the Illinois Metropolitan Alliance of Police agrees to do the following:

1. Give timely notice to fair share fee payers of the amount of the fee and an explanation of the basis for the fee, including the major categories of expenses, as well as verification of same by an independent auditor.
2. Advise fair share fee payers of an expeditious and impartial decision-making process whereby fair share fee payers can object to the amount of the fair share fee.
3. Place the amount reasonably in dispute into an escrow account pending resolution of any objections raised by fair share fee payers to the amount of the fair share fee.

It is specifically agreed that any dispute concerning the amount of the fair share fee and/or the responsibilities of the Metropolitan Alliance of Police with respect to fair share fee

payers as set forth above shall not be subject to the grievance and arbitration procedure set forth in this Agreement.

Non-members who object to this fair share fee based upon bona fide religious tenets or teachings shall pay an amount equal to such fair share fee to a non-religious charitable organization mutually agreed upon by the employee and the Chapter. If the affected non-member and the Chapter are unable to reach agreement on the organization, the organization shall be selected by the affected non-member from an approved list of charitable organizations established by the Illinois State Labor Relations Board and the payment shall be made to said organization.

Section 3.4. Indemnity. The Chapter hereby indemnifies and agrees to save the Village harmless against any and all claims, demands, suits or other forms of liability that may arise out of, or by reason of, any action taken or not taken by the Village for the purpose of complying with the provisions of this Article, and shall reimburse the Village for all legal costs that shall arise out of, or by reason of, action taken or not taken by the Village in compliance with the provisions of this Article. The foregoing indemnification clause shall not require the Chapter to indemnify or hold the Village harmless in the event the Village initiates a cause of action against the Chapter, unless the Village initiates such an action in response to a claim or cause of action initiated by another party.

Section 3.5. Labor-Management Committee. At the request of either party, the designated Chapter Steward and the Police Chief or their designees shall meet at least twice a year to discuss matters of mutual concern that do not involve negotiations. The designated Chapter Steward may invite other bargaining unit members (not to exceed two) to attend such meetings. The Police Chief may invite other Village representatives (not to exceed two) to attend such meetings, unless otherwise mutually agreed to in a specific instance. The party requesting the meeting shall submit a written agenda of the items it wishes to discuss at least seven (7) days prior to the date of the meeting. Such meetings shall be limited to:

1. Discussion on the implementation and general administration of this Agreement;
2. A sharing of general information of interest to the parties; and
3. Safety issues.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall not be considered at "labor-management meetings." Nor shall such meetings be used for purpose of seeking to negotiate changes to the terms of this Agreement.

Attendance at labor-management meetings shall be voluntary on the employee's part. Attendance at such meetings shall not interfere with required duty time. Attendance during duty time will be permitted only upon the prior approval of the Chief of Police or designee.

Section 3.6. Bulletin Board. The Village will make available bulletin board space on one (1) of the visible and accessible bulletin boards in the Squad room for the posting of official

Chapter notices and information of a non-political and non-inflammatory nature. The Chapter will limit the posting of Chapter notices to said bulletin board.

## ARTICLE IV

### **FIRE AND POLICE COMMISSION**

Section 4.1. Fire and Police Commission. The parties recognize that the Village of Burr Ridge Fire and Police Commission has certain statutory authority over employees covered by this Agreement, including but not limited to the right to make, alter, and enforce rules and regulations and to hire, promote or demote employees. Nothing in this Agreement is intended in any way to replace or diminish any such authority, except as otherwise expressly provided in Section 6.10 (Suspension and Termination).

## ARTICLE V

### **HOURS OF WORK AND OVERTIME**

Section 5.1. Application of Article. This Article is intended only as a basis of calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day, week, tour of duty, work period or year.

Section 5.2. Normal Workday. The normal workday shall consist of eight hours, including a 30-minute paid meal period, generally scheduled by the Village to occur sometime between the third and fifth hour of the shift. This meal period shall be considered out of service time during which the employee will be subject only to emergency calls. Employees will be allowed to take two (2) breaks of fifteen (15) minutes duration each, with one break during the first four (4) hours of a tour of duty, and one break during the second four (4) hours of a tour of duty. Employees on break shall remain available for any and all calls for service and respond accordingly.

Unless the parties mutually agree otherwise, the shifts, workdays and hours to which employees are assigned shall be based upon the departmental rotating shift schedule that was in effect immediately prior to the effective date of this collective bargaining agreement.

While it is recognized that it may be necessary to change an employee's shift for such reasons as the need to rebalance shifts due to retirements or for other operational reasons, once an employee's shift schedule has been assigned, an employee's assigned shift will not be changed solely to avoid the payment of overtime.

Section 5.3. Normal Work Cycle. The normal work cycle under Section 7K of the Federal Fair Labor Standards Act shall be 28 days.

Section 5.4. Shift Exchanges. An employee shall be permitted to exchange shifts with another employee, subject to the approval of the Chief of Police or designee, and subject to the following provisions:

1. The change does not result in additional overtime compensation being paid to any of the employees involved in the shift exchange.
2. The vacation picks of employees changing shifts will be limited to the days previously picked by the other employee and/or on days on the new shift where there is an open slot.

Section 5.5. Overtime Pay. An employee shall be paid 1-1/2 times the regular straight-time hourly rate of pay for all hours worked, in increments of no less than one-half of an hour, as long as the employee works fifteen (15) minutes or more in each half-hour increment, in excess of 8 hours in an employee's normal workday. No overtime shall be worked or paid without the prior authorization of the employee's immediate supervisor. For the purposes of this Section, an employee's normal workday shall be deemed to be the 24 hour period commencing with the start of the employee's shift. Employees will also receive overtime pay in compliance with the FLSA in terms of hours worked in excess of a forty (40) hour work week.

Section 5.6. Compensatory Time. During a fiscal year beginning May 1, an employee shall have the option of accruing up to a maximum of thirty-two (32) hours of compensatory time in lieu of overtime pay. Use of accumulated compensatory time shall be at times mutually agreed upon by the employee and the Police Chief or his designee.

If accrued compensatory time is not used by the end of the fiscal year, it will be paid off at the employee's straight time hourly rate of pay as of the last day of the fiscal year, except a Sergeant or Corporal may carryover up to 16 hours of compensatory time from one fiscal year to the next. Any unused compensatory time that an employee has at time of separation from Village employment (including retirement) shall be paid off at the employee's straight time hourly rate of pay as of the employee's last day of employment.

Section 5.7. Court Time. Effective upon execution of this Agreement, employees who are required to make court appearances on behalf of the Village during off-duty hours that they are not scheduled to work will receive a minimum guarantee of two (2) hours pay at time and one half for each such appearance, except that the minimum shall be three (3) hours at time and one half for misdemeanor and/or felony court appearances in Wheaton, Illinois.

If an employee is required to call in to inquire about the status of a court call where the employee may be asked to appear, the employee shall receive a minimum guarantee of two hours straight time pay if the employee's appearance is not required.

The foregoing minimum guarantees shall not apply if court time continuously precedes or follows an employee's working hours, either regularly scheduled or overtime, in which case the employee will be paid only for actual hours worked.

Section 5.8. Overtime Assignments. The Chief of Police or the Chiefs designee(s) shall have the right to require overtime work and employees may not refuse overtime assignments. The opportunity to work posted overtime will be distributed as equitably as practicable among employees per the current practice of first come, first served basis. In addition, notwithstanding the above, the Village retains the right to assign specific individuals to perform specific overtime assignments due to their qualifications or to complete work in progress. If an employee establishes that he/she has not received an overtime opportunity he/she should have, such employee may have first preference for the next overtime assignment.

Section 5.9. Meetings. Any employees required to be at an all-employee departmental meeting during off duty hours shall be compensated for actual time of attendance at said meeting with a minimum of two (2) hours pay at the applicable rate of pay.

Section 5.10. Call Back Pay. A call-back is defined as an official assignment of work that does not continuously precede or follow an officer's scheduled working hours and involves the officer returning to work after the officer has worked a shift. A call-back shall be compensated at one and one-half (1 1/2) times an employee's regular straight-time hourly rate of pay for all hours worked on call-back, with a guarantee of not less than two (2) hours work or two (2) hours pay, whichever is applicable.

Section 5.11. No Pyramiding. Compensation shall not be paid more than once or compensatory time taken for the same hours under any provisions of this Article or Agreement.



## ARTICLE VI

### **GRIEVANCE PROCEDURE**

Section 6.1. Definition. A “grievance” is defined as a dispute or difference of opinion concerning the interpretation or application of the express provisions of this Agreement raised by an employee (or by the Chapter pursuant to Section 6.7 of this Agreement) against the Village involving an alleged violation or misapplication of an express provision of this Agreement.

Section 6.2. Procedure. The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows:

- Step 1: Any employee who has a grievance shall submit the grievance in writing to the Deputy Chief or his designee. The grievance shall contain a full statement of all relevant facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. To be timely, the grievance must be presented no later than ten (10) calendar days after the first act or event that is the basis of the grievance or ten (10) calendar days after the employee, through the use of reasonable diligence, should have had knowledge of the first act or event that is the basis of the grievance. The Deputy Chief or his designee shall respond to the grievance in writing within ten (10) calendar days.
- Step 2: If the grievance is not satisfactorily settled in Step 1, it may be appealed in writing to the Chief, or the Chiefs designee, within seven (7) calendar days after a decision was rendered by the immediate supervisor in Step 1. Within ten (10) calendar days after presentation of the written grievance to the Chief, the Chief, or the Chiefs designee, shall provide a written response.
- Step 3: If the grievance is not settled in Step 2, the written grievance shall be presented by the Chapter Steward and/or other Chapter representative to the Village Administrator, or the Village Administrator’s designee, not later than ten (10) calendar days after the Chief of Police, or the Chiefs designee, replies to the grievance. The Village Administrator or the Village Administrator’s designee shall make such investigation of the facts and circumstances as he/she, deems necessary, and may meet with the employee and/or the Chapter Steward and/or other Chapter representative. The Village Administrator or the Village Administrator’s designee will give a written answer to the grievance within ten (10) calendar days after the date of the meeting to the Chapter and the employee, or, if there is no meeting, within fourteen (14) calendar days after the date the grievance was received by the Village Administrator, or the Village Administrator’s designee.

Section 6.3. Arbitration. A grievance not settled in Step 3 may be appealed by the Chapter to arbitration by serving on the Village, not later than twenty-one (21) calendar days after the date of the reply of the Village Administrator or the Village Administrator’s designee, a written request to arbitrate. If the parties fail to agree within fifteen (15) days after receipt of the

written request to arbitrate upon an arbitrator to hear the grievance, they shall request the Federal Mediation and Conciliation Service ("FMCS") to submit a panel of seven (7) proposed arbitrators. The parties agree to request the FMCS to limit the panel to members of the National Academy of Arbitrators who reside in Illinois, Wisconsin, or Indiana. Each party may strike one (1) panel in its entirety and request that a new panel be submitted. The parties shall select the arbitrator by alternately striking a name until one (1) name remains, who shall be the arbitrator. The party requesting arbitration shall strike the first name.

Section 6.4. Arbitrator's Authority. The arbitrator shall consider and decide only the questions of fact raised by the grievance, as originally submitted at Step 1, and confirmed in writing at Step 2, as to whether there has been a violation, misinterpretation or misapplication of the express provisions of this Agreement. The arbitrator shall have no power or authority to render a decision (1) contrary to the express provisions of this Agreement or (2) restricting, limiting or interfering in any manner with the powers, duties or responsibilities granted to or imposed on the Village or the Village Fire and Police Commission under this Agreement, applicable law or public policy. The arbitrator shall not have the power to amend, delete, add to or change in any way any of the terms of this Agreement or to impair, minimize or reduce any of the rights reserved to management under the terms of Article II or other terms of this Agreement, either directly or indirectly, nor shall the arbitrator have the power to substitute the arbitrator's discretion for that of management. In addition, the arbitrator shall have no authority to impose upon any party any obligation not provided for explicitly in this Agreement, or to issue any decision or propose any remedy which is retroactive beyond the period specified in Step 1 of this grievance procedure. Any decision or award of the arbitrator rendered within the limitations of this Section 6.4 shall be binding upon the Chapter, the employee and the Village.

Section 6.5. Time Limits. If a decision is not rendered by the Village within the time limits provided for in this grievance procedure, the aggrieved employee, or the Chapter, may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step as provided above. If at any step the aggrieved employee or the Chapter does not submit the grievance or appeal the Village's decision in the manner and time limits provided for in the grievance procedure, the grievance shall be considered settled on the basis of the last decision of the Village without any further appeal or reconsideration. The time limits at any level of the grievance procedure may be extended by mutual written agreement between the Chapter and the Village. In addition, the Chapter and the Village may mutually agree to skip a step or steps of the grievance procedure, in writing, in a specific instance.

Section 6.6. Decision and Fee. The decision of the arbitrator, within the limits prescribed in this Article VI, shall be binding on all parties to the grievance, including the Village, the Chapter and the aggrieved employee. The fee and expenses of the arbitrator shall be borne equally by the Village and the Chapter; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 6.7. Chapter Grievance. If the Chapter believes that the Village has violated a specific provision of this Agreement that concerns a specific Chapter right (e.g., dues check off, bulletin board, etc.), the Chapter may file a grievance on its own behalf in accordance with the provisions set forth in this Article.

Section 6.8. Rights. No settlement or agreement shall be binding on the Chapter unless the Chapter has had the opportunity to be present and agree to such settlement. It is acknowledged that the Chapter has the right to exercise its discretion to refuse to process an employee grievance that the Chapter believes is not meritorious.

Section 6.9. Aggrieved Employee. An employee who files a grievance must have a direct interest in the grievance in that the outcome of the grievance directly affects the employee's own wages, hours or work conditions as set out and determined by the provisions of this Agreement. Each grievance shall be considered a separate matter and shall be handled separately and distinctly. Separate grievances shall not be arbitrated together, except by mutual written agreement of the Village and the Chapter.

Section 6.10 Suspension and Termination. The parties agree that the Chief of Police (or the Chief's designee shall have the right to suspend an officer for up to thirty (30) days or dismiss a bargaining unit employee for just cause, without filing charges with the Village Board of Fire and Police Commissioners. The decision of the Police Chief or the Chief's designee with respect to the suspension or dismissal action shall be deemed final, subject only to the review of said decision through the grievance and arbitration procedure, provided a grievance is filed in writing within five (5) calendar days after such discipline is imposed. The sole recourse for appealing any such decision by the Chief of Police shall be for the employee to file a grievance as described herein.

If the employee elects to file a grievance as to his or her suspension or dismissal, the grievance shall be processed in accordance with Article VI of this Agreement, except that it shall be filed at Step 3 of the procedure. In accordance with Section 3 of this Article, only the Chapter may refer a grievance to arbitration. If the grievance proceeds to arbitration and the arbitrator determines that the disciplinary action was not supported by just cause the arbitrator shall have the authority to rescind or to modify the disciplinary action and order back pay, or a portion thereof. No relief shall be available from the Board of Fire and Police Commissioners with respect to any matter which is subject to the grievance and arbitration procedure set forth in Article 6 of the Agreement. Any appeal of an arbitrator's award shall be in accordance with the provisions of the Uniform Arbitration Act as provided by Section 8 of the IPLRA.

Pursuant to section 15 of the IPLRA and 65 ILCS 10-2.1-17, the foregoing provision with respect to the appeal and review of suspension or discharge decisions shall be in lieu of, and shall expressly supersede and preempt, any provisions that might otherwise be contained in the rules and regulations of the village board of fire and police commissioners. Any verbal warnings, written reprimands, written warnings or other discipline not involving an unpaid suspension or dismissal shall not be subject to the grievance and arbitration procedure.

## ARTICLE VII

### NO STRIKE CLAUSE

Section 7.1. No Strike. Neither the Chapter nor any of its officers or agents or any employee will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, secondary boycott, slow-down, speed-up, concerted stoppage of work, concerted refusal to perform overtime or other work, concerted, abnormal or unapproved enforcement procedures or policies, work-to-the-rule situation, mass resignations, mass absenteeism, picketing or any other interruption or disruption of the operations of the Village, regardless of the reason for doing so. Each employee who holds the position of officer or steward of the Chapter occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In addition, in the event of a violation of this Section of this Article, the Chapter agrees to inform its members of their obligation under this Agreement and to direct them to return to work.

Section 7.2. No Lockout. The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Chapter.

Section 7.3. Judicial Restraint. Nothing contained herein shall preclude the Village or the Chapter from obtaining judicial restraint and damages in the event the other party violates this Article.

Section 7.4. Discipline of Strikers. Any employee who violates the provisions of Section 7.1 of this Article shall be subject to disciplinary action. Any disciplinary action taken by the Village against any officer who participates in any action prohibited by Section 7.1 shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance and arbitration procedure set forth in this Agreement. Nothing in this Section is intended to interfere with the statutory jurisdiction and authority of the Burr Ridge Board of Fire and Police Commissioners.

## ARTICLE VIII

### HOLIDAYS

Section 8.1. Holidays. The following six (6) listed holidays are the recognized holidays for purposes of this Article. Employees may be scheduled to work on the holidays.

New Years Day  
Memorial Day  
July 4th  
Labor Day  
Thanksgiving Day  
Christmas

If an employee is not scheduled to work on any of the forgoing holidays, excluding Christmas, the employee shall receive 8 hours of personal time to be scheduled at times approved by the Chief or the Chief's designee. An employee who is not scheduled to work on Christmas shall receive eight (8) hours of compensatory time, said compensatory time to be used between December 26 and the following April 30th, and scheduled and approved in advance by the Chief or the Chief's designee. If the employee works any of said holidays, the employee will be paid two hours of holiday pay for each hour worked on said holidays, in addition to his regular pay for the holiday in question.

Employees will also receive four (4) hours of compensatory time for Christmas Eve and four (4) hours of compensatory time for New Year's Eve, said compensatory time to be used between December 23 and the following April 30, and scheduled and approved in advance by the Chief or the Chief's designee.

Personal Days. In addition, in lieu of additional holidays, each January 1 employees shall receive five (5) personal days to be scheduled at times approved by the Chief or the Chief's designee. A personal day must be scheduled and approved in advance by the Chief or the Chief's designee. The Chief or his designee will make a good faith effort to respond to timely requests for personal leave within five (5) calendar days of receipt. Personal days do not accumulate and any personal days not used during the calendar year or prior to the date of termination shall be forfeited.

## ARTICLE IX

### VACATIONS

Section 9.1. Eligibility and Allowances. All employees shall be eligible to receive one (1) week of paid vacation after completion of six (6) months of continuous service in a bargaining unit position. Thereafter, employees will be eligible to receive paid vacation as of the start of the calendar year following the employee's first anniversary of continuous service in a bargaining unit position based on the following schedule:

<u>Length of Continuous Service</u>	<u>Amount of Vacation</u>
After 1 year	Two (2) weeks
After 5 years	Three (3) weeks
After 10 years	Four (4) weeks
After 17 years	Five (5) weeks

Up to a maximum of forty (40) hours of accrued vacation may be carried over by an employee from one calendar year to the next.

Section 9.2. Vacation Pay. The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect on the payday immediately preceding the employee's vacation. Employees will be paid their vacation pay as part of their regular paycheck for the period in which that vacation is taken.

Section 9.3. Vacation Scheduling. All vacation schedules shall be arranged in advance and approved by the Chief of Police or designee. On each shift, up to two (2) weeks of vacation will be granted by departmental rank within the bargaining unit, then by seniority within the unit, if it is requested prior to March 1. After March 1, vacations will be granted on a "first come, first serve" basis. Requests for vacation time off in excess of two (2) weeks must receive the prior approval of the Village Administrator.

Notwithstanding the foregoing, it is expressly understood that the final right to designate vacation periods and the maximum number of employee(s) who may be on vacation at any time is exclusively reserved by the Chief of Police in order to insure the orderly performance of the services provided by the Village.

Section 9.4. Vacation Pay Upon Termination. Upon separation from employment, employees will be paid for unused vacation days provided at least two (2) weeks' notice is provided to the Village.

Section 9.5. Accumulation. Vacation credit shall not be accumulated during any layoff period or during any unpaid leave of absence.

Section 9.6. Village Emergency. In the case of an emergency, the Village Administrator or Police Chief may cancel and reschedule any or all approved vacation leaves in advance of their being taken, and/or recall any employee from vacation in progress.

## ARTICLE X

### **SENIORITY, LAYOFFS AND RECALLS**

Section 10.1. Seniority. Unless stated otherwise in this Agreement, seniority for the purpose of this Agreement shall be defined as a police officer's length of continuous full-time service in rank with the Village since the officer's last date of hire as a police officer in rank. Seniority shall not include periods of unpaid leave time in excess of thirty (30) days.

Section 10.2. Layoffs. Where there is an impending layoff of employees covered by this Agreement; the Village shall give both the Chapter and the affected employees at least thirty (30) days notice of the effective date of the layoff. The Chapter will be provided with the names of the employees to be laid off.

Section 10.3. Recall. Employees who are laid off shall be placed on a recall list for a period of two (2) years or the employee's length of service, whichever is less. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff. Employees who are eligible for recall shall be given fourteen (14) calendar days notice of recall and notice of recall shall be by certified or registered mail with a copy to the Chapter, provided that the employee must notify the Chief of Police or the Chief's designee of the employee's intention to return to work within seven (7) calendar days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified or registered mail, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Chief of Police or the Chief's designee with the latest mailing address. If an employee fails to respond in a timely manner to a recall notice, the employee's name shall be removed from the recall list.

Section 10.4. Effects of Layoff. During the period of time that non-probationary employees have recall rights as specified above, the following provisions shall be applicable to any non-probationary employees who are laid off by the Village:

1. An employee shall be paid for any earned but unused vacation days, and any compensatory time which was earned in lieu of overtime pay.
2. An employee shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for single and, if desired, family coverage.
3. If an employee is recalled, the amount of accumulated sick leave days that the employee had as of the effective date of the layoff shall be restored.
4. Upon recall, the employee's seniority shall be adjusted by the length of the layoff.

Section 10.5. Posting of Seniority List. The Village agrees to post annually a list covering the names of officers who are covered by this Agreement, in order of seniority from last date of hire in a position covered by this Agreement. The Village shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the Village in writing within fourteen (14) calendar days after the Chapter's receipt of the list.

Section 10.6. Termination of Seniority. Seniority and the employment relationship shall be terminated for all purposes, if the employee:

- (a) quits;
- (b) is discharged;
- (c) voluntarily retires (or is retired should the Village adopt and implement a legal mandatory retirement age);
- (d) fails to report to work at the conclusion of an authorized leave or vacation, unless there are proven extenuating circumstances beyond the employee's control which prevent timely notification and return;
- (e) is laid off and fails to notify the Police Chief or his designee of his intention to return to work within three (3) calendar days after receiving notice of recall or seven (7) calendar days from the date of the mailing of the notice, whichever is less, or fails to return to work within fourteen (14) calendar days after his/her notification of intent to return to work or such further date that the Village sets for the employee's return to work;
- (f) is laid off for a period in excess of two (2) years, or the employee's length of service, whichever is less;
- (g) does not perform work for the Village for a period in excess of one (1) year, provided, however, this provision shall not be applicable to absences due to military service, established work related injury compensable under workers' compensation, disability pension, or a layoff where the employee has recall rights; or
- (h) is absent for two (2) consecutive working days without authorization unless there are proven extenuating circumstances beyond the employee's control that prevent notification.

Nothing in this Section is intended to interfere with the statutory jurisdiction and authority of the Burr Ridge Board of Fire and Police Commissioners.



## ARTICLE XI

### SICK LEAVE

Section 11.1. Sick Leave. Effective January 1, 2003, during the first year of employment an employee will start earning sick leave at the start of the third full month of employment and will be eligible to earn a total of ten (10) sick leave days during the first year of employment. Commencing with the first month of the second year of employment and each year thereafter, at the start of each of the first ten (10) months of the year in question an employee will earn one sick leave day per month, *i.e.*, a total of ten (10) sick leave days per year.

Example: An employee whose first day of employment is February 13, 2003, will start earning sick leave as of May 1, 2003 and will earn a total of ten sick leave days during his/her first year of employment. Commencing March 1, 2004, and on March 1 of each succeeding year, such employee will earn one sick leave day for each of the ten consecutive months from March through December. No sick leave days will be earned on either January 1 or February 1.

Section 11.2. Use of Sick Leave Days. Except as otherwise provided herein, sick leave days may only be used if the employee is sick. In the event an employee is unable to work due to personal illness, the employee must inform the Police Chief or designee prior to the start of the scheduled work day. Failure to inform the Police Chief or designee supervisor each day of absence, or agreed intervals in the case of an extended illness, will result in loss of pay. A Sergeant or Corporal may be permitted to utilize sick time for an employee's doctor or dentist appointment that cannot be scheduled during their non-work time or to care for a member of their immediate family (as defined in the Village personnel manual) who is ill, provided such usage is approved by the Chief of Police or the Chief's designee, and provided: 1) at least one sergeant or corporal is present and working on the shift when the absence occurs; and 2) the absence will not cause the shift to drop below minimums, unless otherwise authorized by the Police Chief in a specific instance. Employees will comply with such reporting rules as may be established by the Police Chief. An employee leaving the employ of the Village for any reason shall not be entitled to any compensation for any accumulated but unused sick leave days.

In a case of very serious or prolonged illness or for family leave, an employee who uses all accumulated sick leave shall use all accumulated vacation and/or other paid time off for sick leave purposes before being removed from full-pay status. The time on leave for a prolonged personal illness may not exceed six months, unless an exception is made by the Village Administrator. Upon exhaustion of the above benefits, the employee may apply for eligible disability benefits.

The Village retains the right to take corrective steps to deal with abuse of sick leave or if an employee has prolonged and/or frequent and regular absences which hinder the carrying out of their responsibilities. Such corrective steps may include medical consultations, informal or formal disciplinary action, including dismissal.

## ARTICLE XII

### ADDITIONAL LEAVES OF ABSENCE

Section 12.1. Discretionary Leaves. The Village may grant, in its sole discretion, a leave of absence under this Article to any bargaining unit employee. The Village shall set the terms and conditions of the leave, including whether or not the leave is to be with or without pay and/or with or without benefits. All requests for such leave must be submitted in writing by the employee via his/her department head to the Village Administrator. Such leave will be granted only when it is not detrimental to the best interests of the Village.

Section 12.2. Application for Leave. Any request for a leave of absence shall be submitted in writing by the employee to the Police Chief or the Chief's designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the employee desires. Authorization for a leave of absence shall, if granted, be furnished to the employee by the Police Chief or the Chief's designee and shall be in writing.

Section 12.3. Jury Duty. An employee who is required to report for jury duty shall be excused from work without loss of pay for the period of time which the employee is required to be away from work and during which the employee would have otherwise been scheduled to work.

An employee shall notify the Police Chief or the Chief's designee if the employee is required to report for jury duty. In order to be compensated for performing jury duty, an employee must sign over to the Village any check received for performance of such jury duty, excluding any reimbursement for travel expenses.

Section 12.4. Funeral Leave. In the event of a death of a member of the immediate family of an employee or his/her spouse, the employee will be granted up to three (3) days off with pay to attend the funeral. For the purposes of this Section, immediate family shall be defined as the husband/wife, son/daughter, step son/step daughter, mother/father, mother-in-law/father-in-law, sister/brother, grandmother/grandfather of the employee and/or the employee's spouse. The Village retains the right to require proof of the funeral and the employee's attendance at the funeral.

Section 12.5. Benefits While On Unpaid Leave. Upon the employee's return, the Village will place the employee in the employee's previous job if the job is vacant; if the job is not vacant, the employee will be placed in the first available opening in the employee's classification according to the employee's seniority. If, upon expiration of the leave of absence, there is no work available for the employee or if the employee would have been laid off according to the employee's seniority except for the employee's leave, the employee shall go directly on layoff. During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to continuation or conversion coverage under applicable group medical (pursuant to COBRA) and life insurance plans to the extent provided in such plans, provided the employee makes arrangements for the change and arrangements to pay the entire

insurance premiums involved, and any additional surcharges as allowed by law, including the amount of premium previously paid by the Village.

Section 12.6. Non-Employment Elsewhere. A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment. Employees who engage in employment elsewhere during such leave may be subject to immediate discipline, including without limitation discharge.

Section 12.7. Military Leave. Military leaves will be granted in accordance with applicable laws.

Section 12.8. Family Medical Leave Act. The Village agrees to abide by the provisions of the Family and Medical Leave Act of 1993, as amended from time to time. The parties agree that the Village may adopt policies to implement the Family and Medical Leave Act of 1993 as provided in the Act and the applicable rules and regulations issued thereunder. The parties further agree that the enforcement of this Section shall be as provided in said Act and shall not be subject to the grievance and arbitration procedure set forth in this Agreement.

## ARTICLE XIII

### **WAGES AND ECONOMIC BENEFITS**

Section 13.1. Wages. Effective upon execution of this Agreement, employees shall be paid in accordance with their placement on the salary schedule attached as Appendix B for the 2010-11, 2011-12, 2012-13 and 2013-14 fiscal years. During the term of this Agreement, employees not at the top of the salary schedule shall be eligible to advance to the next step on the anniversary date of their promotion to their existing rank, provided further, it has been determined through the performance appraisal process that they have met departmental standards during the preceding year.

Following execution of this Agreement, when subsequently placing a newly promoted corporal or sergeant onto the salary schedule, Appendix B, such employee shall receive a five percent increase (5%) upon the effective date of such promotion and, upon the following annual anniversary date of such promotion, be placed at the step which is closest to, but above, their annual salary on said Appendix. (E.g., if a patrol officer with a salary of 69,052 is promoted to corporal on January 1, 2010, said officer's salary would increase by 5%, to \$72,504, and the officer would move to Step 5 on the corporal's wage schedule one year later, on January 1, 2011).

Section 13.2. Educational Assistance Program. Employees covered by this Agreement shall be eligible to participate in any Educational Assistance Program that the Village may have in effect from time to time on the same terms and conditions that are applicable to Village employees generally, except commencing with the fiscal year beginning May 1, 2008, the Village will reimburse an officer up to a maximum of \$3,000 for under the Educational Assistance Program.

Section 13.3. Mileage Reimbursement. When available, employees shall use Village vehicles for Village business. If, however, a Village vehicle is not available and an employee has received approval from the Police Chief or designee to use his/her personal vehicle, said employee shall receive mileage reimbursement at the rate per mile allowed by the Internal Revenue Service.

Section 13.4. Deferred Compensation Plan. Employees covered by this Agreement shall be eligible to participate in any deferred compensation plan that the Village may have in effect from time to time on the same terms and conditions that are applicable to Village employees generally.

Section 13.5. Employee Anniversary Recognition Program. Employees shall receive a savings bond in the face amount of \$1,000 upon the anniversary of their fifth, tenth, fifteenth, twentieth, and twenty-fifth year of continuous full-time employment as a Village employee, or a \$500.00 cash option per Village policy.

Section 13.6. Retiree Bonus. An employee who retires pursuant to the provisions of the Village of Burr Ridge Police Pension Plan at age 51 or older with at least twenty (20) years of service as a Burr Ridge police officer shall receive a retirement bonus of \$5,000.

Section 13.7. Field Training Officer Pay. Effective upon execution of this Agreement, any corporal assigned to function as a Field Training Officer (FTO) for a given regular work shift shall receive one (1) hour of additional pay, at straight time. Sergeants will not normally be assigned to function as an FTO, but in the event the Police Chief specifically assigns a sergeant to serve as an FTO for a given regular work shift, then such sergeant shall receive one (1) hour of additional pay, at straight time.

## ARTICLE XIV

### **UNIFORMS AND EQUIPMENT**

Section 14.1. Uniforms and Equipment. Upon being hired by the Village, employees shall receive their initial issue uniforms and equipment. The Village will replace at its expense the spring and winter coat, safety helmet, and leather gear upon turning in the item that needs to be replaced. Each uniformed employee shall have an annual uniform allowance of \$550 per fiscal year to replace through purchase order approved uniform and equipments items using either of two (2) vendors specified by the Village. Such annual uniform allowance shall be pro rata if employed for less than a year. Purchase Orders must be received by employees on or before July 1st of each year of this Agreement.

Each employee assigned as a non-uniformed detective shall be issued a check in the amount of \$650 per fiscal year as a clothing allowance to purchase non-uniform items of clothing for use in their plainclothes assignment. Such annual uniform allowance shall be pro rata if employed for less than a year.

The Village will, upon request, provide bullet-resistant vests, which shall be up to Level IIIA as existing vests are replaced pursuant to the existing replacement schedule, to employees at Village expense and such vests must be worn by employees while on uniformed duty. Such vests will normally be replaced five (5) years after date of issuance to the employee, or earlier if necessary due to physical damage to the vest or per the manufacturer's specified replacement schedule.

## ARTICLE XV

### INSURANCE

Section 15.1. Coverage. The Village agrees to continue to provide medical, dental, and life insurance coverage for employees through the Intergovernmental Personnel Benefit Cooperative (IPBG). Notwithstanding the foregoing, the Village retains the right to change insurance provider(s), carrier(s), third party administrators, or to self-insure for the provision of health, dental, and/or life insurance benefits, and the Village further reserves its right to institute, maintain and change cost containment, benefits and other provisions of such plan(s), provided that such changes are made in the plan(s) for other Village employees. For employee coverage, the Village will pay 90% of the cost of employee coverage and the employee shall pay the remaining 10% of the cost. For dependent coverage, the Village will pay 75% of the specified premium cost and the employee, if he/she elects to have dependent coverage, shall pay the remaining 25% of the cost.

Section 15.2. Village Insurance Benefit Reciprocity. In recognition of the desirability of maintaining a uniform policy Village-wide with respect to insurance benefits and notwithstanding the foregoing provisions contained in this Article, the parties agree that if the Village makes any changes, modifications or improvements with respect to any of the Village's health, life, or dental insurance programs that are applicable to all other full-time non-represented Village employees, then such changes, modifications, or improvements (including the cost sharing arrangements between the Village and the employee) shall likewise be applicable to the employees covered by this Agreement on the same terms and on the same date that they are applicable to all other full-time non-represented Village employees.

Section 15.3. Terms of Insurance Policies to Govern. The extent of coverage under the insurance plan documents referred to in this Agreement shall be governed by the terms and conditions set forth in those policies. Any questions or disputes concerning such insurance documents, or benefits under them, shall be resolved in accordance with the terms and conditions set forth in the policies and shall not be subject to the grievance and arbitration procedures set forth in this Agreement. The failure of any insurance carrier(s) or organization(s) to provide any benefit for which it has contracted or is obligated shall result in no liability to the Village, nor shall such failure be considered a breach by the Village of any obligation under this Agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier(s) or organization(s) from any liability it may have to the Village, Village employee or beneficiary of any Village employee.

Section 15.4. Flex Plan. The Village will offer employees, under the same terms and conditions that are offered from time to time to other Village employees, the opportunity to participate in the Village's Section 125 Flex Plan. The Village will continue to offer this program only so long as the program continues to be authorized by the Internal Revenue Service.

## ARTICLE XVI

### **OUTSIDE EMPLOYMENT**

Section 16.1. Outside Employment. The Chief of Police may restrict off-duty employment in the best interests of Department operations. Employees may be allowed to engage in off-duty employment up to a maximum of twenty (20) hours per week, subject to the prior written approval of the Chief of Police and such provisions as may be set forth by general order or applicable Village policies.

Section 16.2. Extra Duty Details. When the Departments posts an extra duty detail, it will be filled on a “first come, first served” basis. Any employees who accepts an extra duty assignment and who later rejects or declines it shall be responsible for finding a replacement and failure to do so shall result in the employee being ineligible for extra duty details for six (6) months. Any employee who works an extra duty detail shall be paid at the hourly rate specified in the posting for the detail in question.



## ARTICLE XVII

### STATUTORY RIGHTS

Section 17.1. Bill of Rights. The Village agrees to abide by the lawful requirements of the “Uniform Police Officer’s Disciplinary Act,” 50 ILCS 725/1 - 725/7 as amended.

Section 17.2. Personnel Files. The Village agrees to abide by the lawful requirements of the “Personnel Records Review Act,” 820 ILCS 40/1 – 40/13 as amended.

Section 17.3. Non-Discrimination. The Village and the Chapter agree not to discriminate against any employee covered by this Agreement in a manner which would violate federal or state laws on the basis of race, sex, creed, religion, color, marital status, age, national origin, disability and Chapter activities or non-Chapter activities.

Section 17.4. Access to Grievance Procedure. The parties agree that an alleged violation of any of the above Sections of this Article (i.e., Sections 17.1, 17.2, and 17.3) may not be taken to the arbitration step of the grievance procedure absent the specific written agreement of both the Village and the Chapter.

Section 17.5. Chapter Representation. An employee shall be entitled to request the presence of a Chapter representative at any meeting, conference, interview or interrogation under circumstances where the actions of the affected employee are being investigated and the affected employee has objective reasons to believe that he/she may be subject to a suspension without pay or termination. For purposes of this Section, a “Chapter representative” shall mean one of the elected officers of the bargaining unit who have been previously identified in writing to the Police Chief. One Labor Council representative may also be present for any formal interrogation. A Labor Council representative may attend an informal investigatory interview, provided the presence or unavailability of such representative does not unreasonably delay such interview.

Except as specifically provided above, this procedure shall not apply to meetings and conferences held between supervisors and employees concerning an employee’s evaluation, nor shall it apply to any situations involving the employee’s performance of his duties, including fact gathering conferences between supervisors and employees, where there is no discussion of possible termination or suspension.

## ARTICLE XVIII

### MISCELLANEOUS PROVISIONS

Section 18.1. Ratification and Amendment. This Agreement shall become effective when ratified by the Village Board and the Chapter members and signed by authorized representatives thereof, and may be amended or modified during its term only with the mutual written consent of both parties.

Section 18.2. Americans with Disabilities Act. Notwithstanding any other provisions of this Agreement, it is agreed that the Village has the right to take any actions needed to be in compliance with the requirements of the Americans with Disabilities Act.

Section 18.3. Employee Assistance Plan. Employees covered by this Agreement shall be eligible to participate in any Employee Assistance Plan that the Village may have in effect from time to time on the same terms and conditions that are applicable to Village employees.

Section 18.4. Impasse Resolution. Upon the expiration of this Agreement the remedies for the resolution of any bargaining impasse shall be in accordance with the alternative impasse resolution procedure attached as Appendix A and incorporated herein by reference.

Section 18.5. Application of Agreement to MEG Unit and Other Special Assignment Employees. Notwithstanding anything to the contrary in this Agreement, employees who may be assigned to the Metropolitan Enforcement Group ("MEG") or to any other governmental or inter-governmental agency having an independent law enforcement authority or basis of jurisdiction, and employees assigned to perform law enforcement functions under the partial direction of another governmental entity shall be subject for the duration of such assignment to the practices, policies, procedures and directives which are generally applicable to officers assigned to that agency or which are applied pursuant to the authority of the other governmental entity, even though such practices, policies, procedures and directives may be inconsistent or in conflict with the provisions of this Agreement. The application of such practices, policies, procedures and directives shall not be subject to the grievance and arbitration procedures of the Agreement. Without in any way limiting the generality of the foregoing, the practice, policies, procedures and directives of MEG applicable to hours of work and overtime shall be deemed to supersede inconsistent or contrary provisions of Article V (Hours of Work and Overtime) of this Agreement.

Section 18.6. Drug and Alcohol Testing. Employees covered by this Agreement shall be covered by the Village's drug and alcohol testing policy that is applicable to other Village employees in safety sensitive positions and subject to DOT regulations on the same terms and conditions that are applicable to such other Village employees in safety sensitive positions.

Section 18.7. Fitness for Duty. If the Village reasonably believes that a bargaining unit employee is not fit for duty (or fit to return to duty following a leave of absence), the Village may require, after giving the effected employee written notice, at its expense, that the employee have a medical examination and/or psychological examination by a qualified and licensed physician and/or Board certified psychologist selected by the Village. The employee may, under

such circumstances, present a certification of fitness from his/her own physician and/or psychologist to the physician and/or Board certified psychologist selected by the Village for his/her consideration in making the determination of the employee's fitness for duty. The foregoing requirement shall be in addition to any requirement that an employee provide at his/her own expense a statement from his/her doctor upon returning from sick leave or disability leave. If it is determined that an employee is not fit for duty, the employee may be placed on sick leave (or unpaid medical leave if the employee does not have any unused sick leave days), or take other appropriate action.

Section 18.8. Physical Fitness Program. The Village may establish a reasonable mandatory physical fitness program which, if established, will include individualized goals. No employee will be disciplined for failure to meet any goals that may be established, as long as the employee makes a good faith effort to meet any such goals. Before any new program is implemented, the Village shall review and discuss the program at a meeting of the Labor-Management Committee.

Section 18.9. Training. Employees attending training sessions away from the Police Department shall be allowed to utilize a police department vehicles, when available, for travel to and from the training site. If a department vehicle is not available, employees shall be paid the prevailing IRS mileage allowance for the use of their personal vehicle.

Section 18.10. Restricted Duty. The Village may require an employee who is on sick leave or Worker's Compensation leave (as opposed to disability pension) to return to work in an available restricted duty assignment that the employee is qualified to perform, provided the Village's physician has determined that the employee is physically able to perform the restricted duty assignment in question without significant risk that such return to work will aggravate any pre-existing injury and that there is a reasonable expectation that the employee will be able to assume full duties and responsibilities within three months.

An employee who is on sick leave or Worker's Compensation leave (as opposed to disability pension) has the right to request that he be placed in an available restricted duty assignment that the employee is qualified to perform and such a request shall be reasonably granted, provided that the Village's physician has reasonably determined that the employee is physically able to perform the restricted duty assignment in question without significant risk that such return to work will aggravate any pre-existing injury and that there is a reasonable expectation that the employee will be able to assume full duties and responsibilities within three months. Nothing herein shall preclude an employee from presenting an opinion from their treating physician to the Village regarding their ability to perform such a restricted duty assignment, provided that the Village retains the right to send the employee to the Village's physician, as described herein.

If an employee returns or is required to return to work in a restricted duty assignment and the employee is unable to assume full duties and responsibilities within three months thereafter, the Village retains the right to place the employee on sick leave, on paid or unpaid disability leave or return the employee to his or her status immediately prior to being placed on restricted duty, whichever may be applicable, or take other appropriate action.

Nothing herein shall be construed to require the Village to create restricted duty assignments for an employee. Employees will only be assigned to restricted duty assignments when the Village at its sole discretion determines that the need exists and only as long as such need exists.

## ARTICLE XIX

### SAVINGS CLAUSE

Section 19.1. Savings Clause. In the event any Article, Section or portion of this Agreement shall be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically specified in the board, court or agency decision; and, upon issuance of such a decision, the Village and the Chapter agree to notify one another and to begin immediately negotiations on a substitute for the invalidated Article, Section or portion thereof.

## ARTICLE XX

### ENTIRE AGREEMENT

Section 20.1. Entire Agreement. This Agreement constitutes the complete and entire Agreement between the parties and concludes the collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the Village as provided in the Management Rights clause (Article II). The parties acknowledge that during the negotiations that resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Accordingly, the Village and the Chapter, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to or covered in this Agreement. The Chapter also specifically waives any right it may have to impact or effects bargaining for the life of this Agreement.

## ARTICLE XXI

### TERMINATION

Section 21.1. Termination in 2014. This Agreement shall be effective at the time of its execution, and shall remain in full force and effect until midnight April 30, 2014. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten (10) days prior to the desired termination date, which shall not be before the anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached unless either party gives at least ten (10) days written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph.

Executed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, after ratification by the Chapter's membership and receipt of official approval by the President and the Village Board.

METROPOLITAN ALLIANCE OF POLICE  
BURR RIDGE COMMAND CHAPTER #13

VILLAGE OF BURR RIDGE, ILLINOIS

\_\_\_\_\_

\_\_\_\_\_  
President, Village of Burr Ridge

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

Joseph Andalina, President MAP

\_\_\_\_\_

Date

## **APPENDIX A**

### **ALTERNATIVE IMPASSE RESOLUTION PROCEDURE**

The resolution of any bargaining impasse for a successor agreement shall be in accordance with the provisions of the Illinois Public Labor Relations Act and the rules and regulations of the Illinois State Labor Relations Board except as modified by the following:

1. The parties agree that the arbitration proceedings shall be heard by a single, neutral arbitrator. Each party waives the right to a three (3) member panel of arbitrators as provided in the Act.
2. In the absence of agreement on a neutral arbitrator, the parties agree to use the arbitrator selection procedure specified in Section 6.3 of the Collective Bargaining Agreement.
3. Within seven (7) calendar days of the service of a demand that the arbitrator selection process commence, the representatives of the parties shall meet and develop a written list of those issues that remain in dispute. The representatives shall prepare a Stipulation of Issues in Dispute for each party to then execute and for submission at the beginning of the arbitration hearing. The parties agree that only those issues listed in the Stipulation shall be submitted to the arbitrator for decision and award.
4. Not less than seven (7) calendar days prior to the date when the first day the arbitration hearings are scheduled to commence, the representatives of the parties shall simultaneously exchange in person their respective written final offers as to each issue in dispute as shown on the Stipulation of Issues in Dispute. The foregoing shall not preclude the parties from mutually agreeing to modify their final offers or to resolve any or all the issues identified as being in dispute through further collective bargaining.



**APPENDIX B****SALARY SCHEDULE****CORPORALS**

<b>Fiscal Year Range Adjust</b>	<b>FY 10-11</b>	<b>FY 11-12</b>	<b>FY 12-13</b>	<b>FY 13-14</b>
		2.00%	2.50%	2.75%
Start	\$58,218.73	\$59,383.10	\$60,867.68	\$62,541.54
Step 1	\$61,596.17	\$62,828.09	\$64,398.80	\$66,169.76
Step 2	\$61,973.62	\$63,213.09	\$64,793.42	\$66,575.24
Step 3	\$68,351.07	\$69,718.09	\$71,461.04	\$73,426.22
Step 4	\$71,728.52	\$73,163.09	\$74,992.17	\$77,054.45
Step 5	\$75,105.96	\$76,608.08	\$78,523.28	\$80,682.67
Step 6	\$78,483.41	\$80,053.08	\$82,054.41	\$84,310.90
Step 7	\$81,860.86	\$83,498.08	\$85,585.53	\$87,939.13
Step 8	\$85,238.31	\$86,943.08	\$89,116.65	\$91,567.36

**SERGEANTS**

<b>Fiscal Year Range Adjust</b>	<b>FY 10-11</b>	<b>FY 11-12</b>	<b>FY 12-13</b>	<b>FY 13-14</b>
		2.00%	2.50%	2.75%
Start	\$64,533.69	\$65,824.36	\$67,469.97	\$69,325.40
Step 1	\$68,166.01	\$69,529.33	\$71,267.56	\$73,227.42
Step 2	\$71,798.33	\$73,234.30	\$75,065.15	\$77,129.45
Step 3	\$75,430.65	\$76,939.26	\$78,862.74	\$81,031.47
Step 4	\$79,062.98	\$80,644.24	\$82,660.35	\$84,933.51
Step 5	\$82,695.30	\$84,349.21	\$86,457.94	\$88,835.53
Step 6	\$86,327.62	\$88,054.17	\$90,255.53	\$92,737.55
Step 7	\$89,959.94	\$91,759.14	\$94,053.12	\$96,639.58
Step 8	\$93,592.26	\$95,464.11	\$97,850.71	\$100,541.60

## MEMORANDUM OF AGREEMENT

Except as otherwise permitted by applicable Village Ordinance, Command Chapter 13 of MAP, on behalf of all bargaining unit members covered by the initial collective bargaining agreement and the immediately succeeding agreement, agrees that during the term of said agreements no bargaining unit members will solicit, or assist in any way in the solicitation of, any person or entity for contributions on behalf of the Burr Ridge Police Department, the Village of Burr Ridge or for any person or entity affiliated in any way with any police organization. Nor shall any bargaining unit members to use the Village name, shield or insignia, communications systems, supplies and materials for solicitation of any type or kind. In addition, no bargaining unit members may aid or assist others in the use the Village name, shield or insignia, communications systems, supplies and materials for solicitation of any type or kind. This Memorandum of Agreement does not apply to the solicitation efforts of the Metropolitan Alliance of Police or any of its agents who are not bargaining unit employees.

This Memorandum of Agreement will not be attached to the aforesaid collective bargaining agreements. Moreover, it may not be cited or used by either party as precedent in any other forum except to enforce the terms of this Memorandum of Agreement.

Executed this \_\_, day of \_\_\_\_\_, 2011, after having been ratified by the Chapter 13 bargaining unit members and the Village Board of Trustees.

CHAPTER 13, on behalf of all bargaining unit members	VILLAGE OF BURR RIDGE
By _____ Joseph Andalina President, MAP	By _____ Village President

## SIDE LETTER

This is a Side Letter to the 2011-2014 collective bargaining agreement between the Village of Burr Ridge and MAP Chapter 13. The Village and the Chapter hereby agree that each bargaining unit employee who is at the top step of their applicable salary schedule as of the date this Agreement is ratified will receive a one time, lump sum bonus in the gross amount of \$750.00, less applicable deductions, said amount to be remitted before May 1, 2011.

AGREED:

CHAPTER 13, on behalf of all bargaining unit members	VILLAGE OF BURR RIDGE
By _____ Joseph Andalina President, MAP	By _____ Village President

8K



**Boost Creative Marketing  
Company Capabilities**

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**Presented: March 3, 2011**



## **Village of Burr Ridge Hotels Agency History & Commitment**

In 2005, the Village of Burr Ridge Hotels marketing committee was formed to manage the use of "bed tax" dollars generated from the hotels within the Village of Burr Ridge. At that time, the committee hired the services of Adcom Communications lead by Executive Vice President, Phil Yaeger. Since then, every year Phil has guided the strategic planning and implementation of marketing services on behalf of the Village of Burr Ridge Hotels.

During that time, the Village of Burr Ridge Hotels has improved markedly in industry key measures such as Average Daily Rate, Revenue Per Available Room and, most importantly, Occupancy (as measured by semi-annual STAR hotels reporting surveys). These key industry measures have been compared against hotel groups in Oak Brook, Willowbrook and Bedford Park (Midway Hotels) with very favorable results. Overall, in all key measures, the Village of Burr Ridge Hotels has continued to gain in all areas, surpassing many of the competitor's key measure results.

Now, Boost Creative Marketing is happy to announce that, given the opportunity and approval by the Village of Burr Ridge, Phil Yaeger, in his new role as Managing Partner for Boost Creative Marketing, will direct the account management responsibilities and client contact/interactions for the Village of Burr Ridge Hotels marketing committee, thus continuing the marketing strategy created and momentum generated over the last six years.

In fact, Phil Yaeger's partner, Steve Dressig, who he has worked with for over nine years, is Boost Creative Marketing's Director of Creative Services. Steve worked with Phil for nine years and was the creative director on all the Village of Burr Ridge Hotels marketing programs for the first five years; since the very first marketing campaign for the Village of Burr Ridge Hotels. Needless to say, both Phil and Steve are very familiar with the marketing issues and opportunities with the Village of Burr Ridge Hotels.

Phil has had the privilege of working with the Village of Burr Ridge Hotels marketing committee for the last six (6) years and was instrumental in the strategy and development of every annual marketing plan since the committee was formed. The transition to Boost Creative Marketing will be seamless, and they will be ready to begin once approval has been given. The four hotel representatives from the Marriott, SpringHill, Extended StayAmerica and Quality Inn unanimously approved at the Wednesday, February 16, 2011 marketing committee meeting held at the Village of Burr Ridge offices to continue work with Phil Yaeger and Boost Creative Marketing if so agreed to by the Village of Burr Ridge.

## **BOOST Creative Marketing Benefits**

Boost Creative Marketing offers years of marketing experience working for a variety of companies in many different industries. This experience allows Phil, Steve and their team of to continue guiding the Village of Burr Ridge Hotel's marketing program in the right direction. Both Phil and Steve have previous hotel marketing experience.

Importantly, the shift to Boost Creative Marketing will result in savings of 30-35% on agency fees. Boost fees are billed at \$85 per hour. These savings can be invested directly into increased mass media exposure for Burr Ridge and the Village of Burr Ridge Hotels. With the exception of Phil's and Steve's intimate knowledge of the Village of Burr Ridge Hotels' marketing programs, the fee savings can't be underscored enough as a means to further benefit the hotels' room reservations and meeting room business.

## **BOOST Creative Marketing Overview**

Boost Creative Marketing was founded in 2010 with a passion for providing clients with big agency thinking and services without the big price tag and prides itself on offering contemporary solutions that are relevant, effective and measurable. Service offerings range from highly strategic brand definition, identity and positioning strategies to simple design and execution of websites, basic selling literature to public relations programs. Boost Creative Marketing is a full-service communications agency who works best with clients seeking an agency partner to help solve marketing problems or capitalize on opportunities that will help them achieve their business goals.

The founders and partners of Boost Creative Marketing, Phil Yaeger and Steve Dressig, both have over 20 years experience each working with progressive, forward-thinking agencies to provide some of the finest marketing-driven firms in the country with fully integrated marketing communications programs. The two partners have been fortunate to have worked with great companies representing a variety of industries.

## **BOOST Creative Marketing Partner Biographies**

### **Phil Yaeger, Managing Partner**

Phil is one of those rare individuals who has just about done it all and seen it all throughout his advertising and marketing career. He's gone from being a traditional marketer to a fully integrated communications professional applying all offline and online resources to work for his clients. He's been fortunate to work with some wonderfully successful brands including Marriott Hotels Southwest at Burr Ridge, Embassy Suites Hotels Denver Airport and Rockside/Independence OH, the Village of Burr Ridge Hotels, Honda Motor Company of America, McDonald's Restaurants (North and South Carolina / Eastern Tennessee / Southeast Virginia / and Northern Georgia), Orlando Baking Company, First National Bank of Pennsylvania, Weyerhaeuser Company, the Hunger Network, Benefits Resource Group, and Sears Optical. Over his career Phil has been a strategic planner, account director, research manager, media director and public relations strategist. He earned a Bachelor of Science Degree in Business from Arizona State University, with a major in Advertising and a minor in Marketing. Phil attended the Kenan Flagler Business School Executive Management Program at the University of North Carolina and is recipient of the American Advertising Federation's highest award, the Silver Medal.

### **Steve Dressig, Partner/Creative Services**

Since first discovering his passion for drawing and creativity, Steve has had the good fortune to work in an industry that encourages and rewards creativity and compelling ideas. From designing a simple brand identity logo for a small business to designing brand strategy executions for fortune 500 companies, such as Key Bank and The Cleveland Clinic, Steve has enjoyed every challenge he has faced. His career positions include production artist, art director, creative director, vice president and partner at several well-known advertising agencies. Other brands that Steve has helped steward include OfficeMax , TRW Inc., First National bank of Pennsylvania, the Village of Burr Ridge Hotels, Parker Hannifin, Swagelok, The American Red Cross, Vlasic Pickles and the YMCA of the USA (Chicago). Steve attended Cuyahoga Valley Vocational School in Independence, Ohio for Commercial Art then transferred to The Art Institute of Pittsburgh on an advanced placement scholarship. He is the recipient of numerous industry awards for design and art direction.

## **BOOST Creative Marketing Services**

### **Account Leadership / Strategic Planning**

- Branding and positioning
- Communications planning
- Consultation
- Account planning
- Project management

### **Public Relations**

- Program assessment and planning
- Media relations
- Product launches
- Consumer and trade publicity
- Employee communications
- Trade shows/Industry associations
- Newsletters

### **Internet and Digital Services**

- E-mail marketing
- Website strategy and development
- Online advertising
- Email marketing
- Social Media
- Search optimization
- Paid search
- Search marketing

### **Video Production**

- Corporate videos
- Training videos
- Website videos
- Presentation videos

### **Creative Services**

- Creative Concepts
- Copywriting
- Art direction
- Graphic design
- Print & broadcast production
- Direct mail / database marketing
- Point-of-sale production
- Digital marketing
- Annual reports
- Collateral
- Package design
- Corporate identity
- Sales promotions

### **Media Services**

- Strategic media planning
- Media buying
- Post buy analysis
- Reconciliation

### **Research**

- Focus group studies
- Phone & mail surveys
- Online research
- Awareness, attitudes and perceptions
- Image and strength/weakness assessment



## **BOOST Creative Marketing Industry Experience**

- Artist/Gallery
- Automotive Aftermarket
- Automotive (New Car)
- Baking/Bakery Products (Bread)
- Banking & Finance
- Building Products
- Education
- Employee Benefits/Health Insurance
- Entertainment (Live Theatre, NBA Basketball)
- Financial/Banking/Investment
- Flooring (Concrete Overlay)
- Food Service
- Grocery Store
- Health Care
- Health Care
- Hotel / Hospitality
- Manufacturing
- Optical / Eyeglasses
- Publishing (Newspapers)
- Restaurants
- Retail (Home Goods)
- Retail (Sporting Goods, Office Supplies)
- Social Services (Childhood Disabilities)
- Social Services (Early Childhood)
- Social Services (Free Health Insurance)
- Software (Cellular Phones)
- Software (Trucking/Logistics/Enterprise)

## **BOOST Creative Marketing Company Experience**

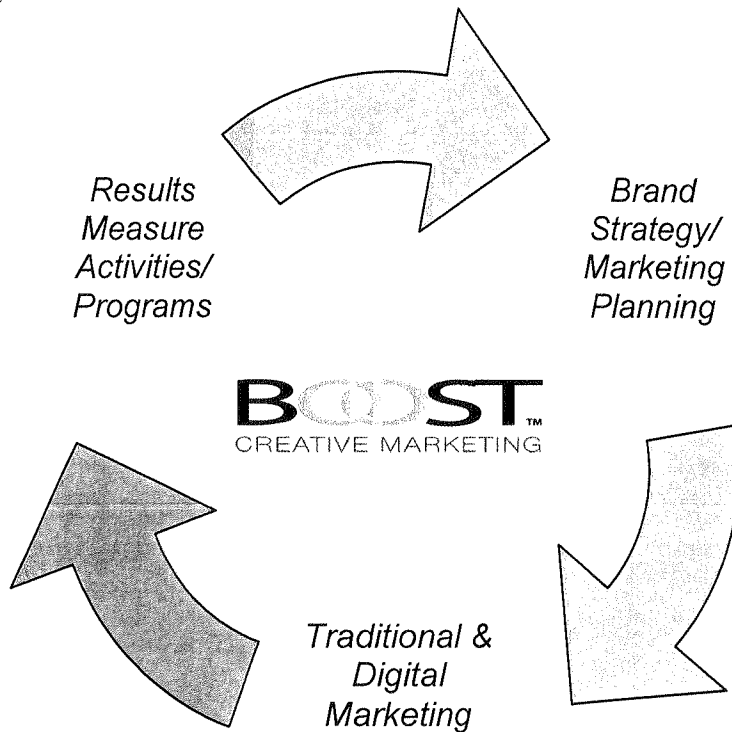
- Benefits Resource Group
- Cleveland Clinic
- Cleveland State University
- Cuyahoga County – Invest in Children
- Embassy Suites Hotels
- F.N.B. Corporation
- First Interstate Securities
- First National Bank of Pennsylvania
- Honda Motor Company, U.S.A.
- Hunger Network
- ISK Biosciences
- KeyBank
- Macco Adhesives
- Marriott Hotels
- MasterBuilder Technologies
- McDonald's Restaurants
- Miceli Cheese Company
- OfficeMax
- Orlando Baking Company
- Parker Hannifin
- Sears Optical
- Swagelok
- The American Red Cross
- The National YMCA
- TradeWest Video Games
- TRW, Inc
- Tyler Refrigeration/Hill Phoenix
- Village of Burr Ridge Hotels
- Vlasic Pickles Foodservice
- Weyerhaeuser Company

## **BOOST Creative Marketing 360<sup>0</sup> Services**

Boost Creative Marketing offers total marketing communications services consisting of modern technology and traditional marketing activities. Combining ALL communications tools allows Boost Creative Marketing to leverage the most appropriate resources that best fit the Village of Burr Ridge Hotels needs.

In addition, Boost provides up-front, solid, strategic thinking before any client dollars are committed to a marketing program. Finally, Boost attempts to measure the effectiveness of a client's marketing activity so that the programs can be refined or altered depending on program performance and results.

### ***BOOST 360***



## **Thank You**

Thank you very much for allowing us to present our capabilities to the Village of Burr Ridge and the Village of Burr Ridge Hotels. Our goals are to:

1. Help generate awareness for the Village of Burr Ridge and the Village of Burr Ridge Hotels
2. Encourage business travelers to choose one of the hotels for their overnight stay
3. Present an appealing case for a business planner to host a business meeting in Burr Ridge and
4. Attract the leisure traveler to Burr Ridge as their "home base" while on vacation or visiting the Chicago area

It would be an honor and privilege for Boost Creative Marketing to be your marketing partner helping achieve these goals. Over the last six years, as a team, we have made much progress together. We look forward to continuing our successful business relationship.

Sincerely,

Phil Yaeger, Managing Partner

Steve Dressig, Partner/Creative Services

### **Contact Information:**

Phil Yaeger  
Managing Partner  
Boost Creative Marketing  
[pyaeger@boostcm.com](mailto:pyaeger@boostcm.com)  
216.233.4560

8L

March 21, 2011

Dear Steve,

My wife and I have decided to take an opportunity to move closer to family in Tennessee, so I would like to provide my two-week notice at this time. It has been a pleasure to work for the Village of Burr Ridge, for almost 21 years. I would like to schedule my last day of work for April 1, 2011.

Thank you,

  
Mike Kurth

8N

March 15, 2011

To: Doug Pollock

From: Karen King

KKK

Re: Resignation

I have very much appreciated my employment with Village of Burr Ridge and regret that personal circumstances lead me to submit this resignation. I will work until March 31, 2011.

Thank you again for the fulfilling employment opportunity.

APPLICATION FOR LICENCE TO CONDUCT RAFFLE

8P

1. Name of Organization: Gower Foundation For Excellence In Education
2. Address: 7700 Clarendon Hills Road, Willowbrook, Illinois 60527  
\_\_\_\_\_
3. Mailing Address If Different From Above: \_\_\_\_\_
4. Type of Organization: (Please attach documentary evidence):  
\_\_\_\_\_ Religious \_\_\_\_\_ Charitable \_\_\_\_\_ Labor \_\_\_\_\_ Business  
\_\_\_\_\_ Fraternal \_\_\_\_\_ ☒ Educational \_\_\_\_\_ Veterans
5. Length of Time Organization Has Been In Existence: Formed September, 1993
6. Place and Date of Inception: Gower Middle School, Burr Ridge, Illinois, September, 1993
7. Number of Members in Good Standing: 10
8. President/Chairperson: Kevin Benes – President  
  

<u>5414S Nottingham Ave., Chicago, IL 60638</u>	<u>(630) 373-8691</u>
Address	Telephone
<u>[REDACTED]</u>	<u>[REDACTED]</u>
Social Security Number	Date of Birth
9. Raffle Manager: Kevin Benes – Gower Foundation President  
  

<u>5414S Nottingham Ave., Chicago, IL 60638</u>	<u>(630) 373-8691</u>
Address	Telephone
<u>[REDACTED]</u>	<u>[REDACTED]</u>
Social Security Number	Date of Birth
10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffle(s):  
  

<u>Sheila Prueter - Gower Foundation Secretary</u>	
Name	
<u>25180<sup>th</sup> Street, Willowbrook, IL 60527</u>	<u>(708) 341-8313</u>
Address	Telephone
<u>[REDACTED]</u>	<u>[REDACTED]</u>
Social Security Number	Date of Birth

11. Date(s) For Raffle Ticket Sales: March 21, 2011 to May 20, 2011

12. Location of Raffle Ticket Sales (license will be limited to sales in the specified areas within the Village of Burr Ridge:

Gower Middle School (Before and After School Evening Assemblies) and solicitation of business owners

13. Date(s) and Time for Determining Raffle Winners: May 4, May 11, May 18, and May 25 at noon each day.

14. Location for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Burr Ridge Municipal Code and State Law (230CS 15/4(a)(4):

Gower District 62 Office

Location

7700 Clarendon Hills Road, Willowbrook, IL 60527

Address

Telephone

15. Total Retail Value of All Prizes Awarded in Raffle: \$3,200

16. Maximum Retail Value of EACH Prize Awarded in Raffle: \$500.00

17. Maximum Price Charged for Each Chance Sold: \$20.00

18. ATTESTATION:

"The undersigned attests, under penalty of perjury, that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and has been continuously in existence for a period of 5 years preceding the date of this application, and that during the 5 year period preceding the date of this application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned further states, under the penalty of perjury, that all statements in the forgoing application are true and correct, and that the officers, operators and workers of the raffle are bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to the Burr Ridge Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provision of the laws of the State of Illinois, including the Raffles Act (230 ILCS15/0.01 et. seq.) and this jurisdiction governing the conduct of such games."

Gower Foundation For Excellence In Education

Name of Organization

Kevin C. Benes

Presiding Officer

Sheila Prueter

Secretary

# The Gower Foundation for Excellence in Education

March 22, 2011

Karen J. Thomas, Village Clerk  
Village of Burr Ridge, Illinois  
7660 S. County Line Road  
Burr Ridge, Illinois 60527

Dear Ms. Thomas,

This letter is to request that a bond waiver provision be granted to the Gower Foundation for Excellence in Education as provided for in Section 48.09 of Ordinance No. 930 of the Burr Ridge municipal code for its application dated March 22, 2011 to receive a "Raffle and Chances License" for a non-profit organization. The board of trustees and members of the Gower Foundation unanimously approved the waiver of the bond to conduct their "20 to Win" Foundation Fundraising raffle. Furthermore, the board and members unanimously state that Mr. Kevin Benes, acting raffle manager, is found to be of good moral character and is in good standing with the Gower District 62 school community.

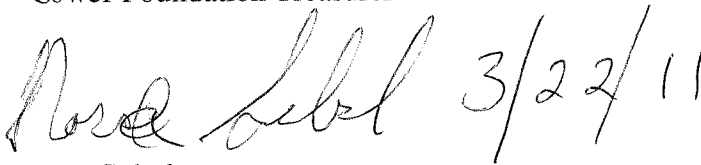
Signed,



X Shiela Prueter  
Gower Foundation Secretary



Mollie Walker  
Gower Foundation Treasurer



Nora Sobol  
Gower Foundation Trustee





March 23, 2011

GOWER SCHOOL DISTRICT 62  
BOARD OF EDUCATION

Jennifer Pierson  
PRESIDENT

Victor Casini  
VICE PRESIDENT

Fred Natale  
BOARD SECRETARY

Ryan Asmus  
BOARD MEMBER

Paul Denemark  
BOARD MEMBER

Richard Grunsten  
BOARD MEMBER

Young Ra-Hurka  
BOARD MEMBER

ADMINISTRATION

Steve Griesbach  
SUPERINTENDENT

Joan DuChane, Ed.D.  
ASSISTANT SUPERINTENDENT

Thomas E. Thering  
GOWER WEST PRINCIPAL

Rebecca Laratta  
GOWER MIDDLE PRINCIPAL

Raymond Moland  
GOWER MIDDLE  
ASSISTANT PRINCIPAL

Darrell Mittelheuser, Ed.D.  
SPECIAL EDUCATION  
COORDINATOR

DISTRICT OFFICE  
7700 Clarendon Hills Road  
Willowbrook, IL 60527

p 630.986.5383  
f 630.323.3074

www.gower62.com

To Whom It May Concern,

The Gower Foundation is sponsoring its annual "20 To Win" Foundation Fundraiser to raise money for its educational enhancement grant program. Funds raised from this raffle will be used to fund such activities as an annual author visit and the musical artists in residence program for the Gower School District 62.

The Foundation's raffle drawings will be held in the Gower School District 62 Administrative Offices, 7700 Clarendon Hills Road, Willowbrook, IL on consecutive Wednesdays beginning on May 4 and continuing on May 11th, May 18th and May 25<sup>th</sup>, 2011.

If I can be of further assistance please do not hesitate to give me a call at (630) 986-5383.

Sincerely yours,

A handwritten signature in black ink, appearing to be 'S. Griesbach', with a long horizontal line extending to the right.

Steve Griesbach  
Superintendent

Cc: Kevin Benes – Gower Foundation President  
Sheila Prueter, Gower Foundation Secretary

*Children at their best!*

# Gower Foundation For Excellence in Education

## 3<sup>rd</sup> Annual "20 TO WIN" Raffle!

The Gower Foundation has been in existence since 1993, and its contributions enhance the educational programs available to the children at Gower Schools. This years "20 to Win" Raffle will help provide the following projects:

*Band Artist in Residence*  
*Stereo Scope*  
*Yearly Author Visits*  
*FitBit Tracker*

*Magnetic Geography Boards*  
*Civic Leadership Weekend*  
*Planet 62 Science Program*  
*7th & 8th Grade Dance Class*

*Staff Continuing Education*  
*Mixed Martial Arts Training Gloves*  
*Digital Cameras & Adobe Photoshop*

Only 750 tickets will be sold

Raffle Drawings Begin on May 4<sup>th</sup>, 2011

Tickets are \$20.00 each or 3 for \$50.00

With the purchase of a ticket, you have 20 chances to win!

**One \$500**

**Two \$100 prizes**

**Two \$50 prizes**

Awarded each week for 4 weeks

That's right, each ticket has 20 chances to win!.

Winners will be notified by phone call and/or email if provided.

Please send your ticket requests with a check made payable to the Gower Foundation to the address below.

Thank you for your support of our students and the Gower Foundation. Please visit [gowerfoundation.com](http://gowerfoundation.com) for more information on the various projects funded by the Foundation. Good Luck!

Local Business Sponsorship by:  
*The Five Seasons Sports Club – ABC Driving School*



MAIL TO: The Gower Foundation For Excellence in Education - "20 to WIN" - 7700 Clarendon Hills Road, Willowbrook, IL 60527

Questions: email [gowerfoundation@gmail.com](mailto:gowerfoundation@gmail.com) or call Kevin Benes (630) 373-8691.

Please send me \_\_\_\_\_ "20 to Win" ticket(s) to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Enclosed is my check for \$\_\_\_\_\_ (\$20 per ticket OR 3 tickets for \$50.00)

80

PROCLAMATION

PUBLIC SAFETY TELECOMMUNICATORS WEEK  
APRIL 10-16, 2011

WHEREAS, emergencies can occur at any time that require police, fire and/or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone Southwest Central Dispatch; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators of Southwest Central Dispatch have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT PROCLAIMED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

The Village of Burr Ridge hereby proclaims the week of April 10-16, 2011 as "National Public Safety Telecommunicators Week" in the Village of Burr Ridge, in honor of the men and women whose diligence and professionalism keep our villages, cities and citizens safe.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 25<sup>th</sup> day of March, 2011.

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Village President

Attest:

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Village Clerk

VILLAGE OF BURR RIDGE

8R

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE : 03/28/11  
 PAYMENT DATE: 03/29/11  
 FISCAL 10-11

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	141,497.22	141,497.22
21	E-911 Fund	815.00	815.00
31	Capital Improvements Fund	2,970.01	2,970.01
51	Water Fund	129,513.66	129,513.66
52	Sewer Fund	1,069.07	1,069.07
61	Information technology Fund	2,359.62	2,359.62
TOTAL ALL FUNDS		<u>\$278,224.58</u>	<u>\$278,224.58</u>

PAYROLL  
 FOR PAY PERIOD ENDING MARCH 19, 2011

	TOTAL PAYROLL
Legislation	1,820.24
Administration	13,972.91
Community Development	8,495.11
Finance	8,012.61
Police	101,842.85
Public Works	18,665.80
Water	20,184.74
Sewer	6,624.92
IT Fund	
TOTAL	<u>\$179,619.18</u>
GRAND TOTAL	<u>\$457,843.76</u>

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	13.59	Telephone	10-1010-50-5030	630654818403/Mar'11	32811B
		<u>13.59</u>	<b>Vendor Total</b>			
AT&T Long Distance	Phone/long distance-Feb'11	2.73	Telephone	10-1010-50-5030	858156490/Feb'11	32811B
		<u>2.73</u>	<b>Vendor Total</b>			
DuPage County Recorder	Rcd wtr lien/7330 Hamilt'n-Mar'11	8.00	Village Clerk	10-1010-80-8020	201103070372	32511A
	Rel wd lien/16W031 91st-Mar'11	8.00	Village Clerk	10-1010-80-8020	201103140100	32511A
		<u>16.00</u>	<b>Vendor Total</b>			
Barbara Johnston, CSR, RMR	Court reporter/Capri-Mar'11	95.00	Legal Services	10-1010-50-5010	030911	32511A
		<u>95.00</u>	<b>Vendor Total</b>			
Klein, Thorpe & Jenkins, Ltd.	General legal service-Jan'11	5,105.80	Legal Services	10-1010-50-5010	Jan2011	32511A
		<u>5,105.80</u>	<b>Vendor Total</b>			
Vince's Flowers & Landscaping	Funeral arrangement/Phillips	100.00	Public/Employee Relations	10-1010-80-8010	Feb2011	32511A
		<u>100.00</u>	<b>Vendor Total</b>			
	<b>Total Boards &amp; Commissions</b>	<u><u>5,333.12</u></u>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	88.34	Telephone	10-2010-50-5030	630654818403/Mar11	32811B
	<b>Vendor Total</b>	<b>88.34</b>				
AT&T Long Distance	Phone/long distance-Feb'11	17.75	Telephone	10-2010-50-5030	858156490/Feb11	32811B
	<b>Vendor Total</b>	<b>17.75</b>				
Delta Dental - Risk	Dental insurance-Apr'11	344.80	Health/Life Insurance	10-2010-40-4030	352703/Apr11	32811B
	<b>Vendor Total</b>	<b>344.80</b>				
Hinsdale Rotary Club	Rotary Clb dues-Apr/Jun'11	85.00	Dues & Subscriptions	10-2010-40-4040	Mar2011	32811B
	Rotary Clb mtgs-Apr/Jun'11	169.00	Training & Travel Expense	10-2010-40-4042	Mar2011	32811B
	<b>Vendor Total</b>	<b>254.00</b>				
<b>Total Administration</b>		<b>704.89</b>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	135.91	Telephone	10-3010-50-5030	630654818403/Mar11	32811B
		<u>135.91</u>	<b>Vendor Total</b>			
AT&T Long Distance	Phone/long distance-Feb'11	27.31	Telephone	10-3010-50-5030	858156490/Feb11	32811B
		<u>27.31</u>	<b>Vendor Total</b>			
B & F Technical Code Services	B&F inspections/Dik Drug-Feb11	1,111.61	Building/Zoning Enforceme	10-3010-50-5075	32834	32511A
	B&F inspections-Feb'11	445.64	Building/Zoning Enforceme	10-3010-50-5075	32849	32511A
	B&F insp/per#11029-Mar'11	225.00	Building/Zoning Enforceme	10-3010-50-5075	32886	32511A
		<u>1,782.25</u>	<b>Vendor Total</b>			
Cook County Public Health Dept	Food svc insp/29-Oct/Dec'10	1,740.00	Other Professional Servic	10-3010-50-5020	Feb2011	32511A
		<u>1,740.00</u>	<b>Vendor Total</b>			
Delta Dental - Risk	Dental insurance-Apr'11	210.46	Health/Life Insurance	10-3010-40-4030	352703/Apr11	32811B
		<u>210.46</u>	<b>Vendor Total</b>			
Don Morris Architects P.C.	DMorris plan reviews-Feb'11	2,120.00	Building/Zoning Enforceme	10-3010-50-5075	Feb2011	32511A
	DMorris inspections-Feb'11	1,950.00	Building/Zoning Enforceme	10-3010-50-5075	Feb2011	32511A
		<u>4,070.00</u>	<b>Vendor Total</b>			
DuPage County Public Works	Gas/13.60gal-Nov10/Feb11	35.16	Gasoline & Oil	10-3010-60-6020	944	32511A
		<u>35.16</u>	<b>Vendor Total</b>			
HR Blueprint, Inc.	Blueprint copies-Feb'11	15.00	Printing	10-3010-50-5040	70380	32511A
		<u>15.00</u>	<b>Vendor Total</b>			

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
R & R Print-N-Serve, Inc.	Insp. report forms/2000-Mar11	725.00	Printing	10-3010-50-5040	23683	32511A
		<u>725.00</u>	<b>Vendor Total</b>			
Suburban Life Publications	Involuntary annex notc-Feb11	845.34	Publishing	10-3010-50-5035	16883/517563	32511A
	Hearing notice-03/04/11	542.20	Publishing	10-3010-50-5035	16883/518423	32511A
		<u>1,387.54</u>	<b>Vendor Total</b>			
	<b>Total Community Development</b>	<u><u>10,128.63</u></u>				



Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	67.95	Telephone	10-4010-50-5030	630654818403/Mar11	32811B
		<u>67.95</u>	<b>Vendor Total</b>			
AT&T Long Distance	Phone/long distance-Feb'11	13.65	Telephone	10-4010-50-5030	858156490/Feb11	32811B
		<u>13.65</u>	<b>Vendor Total</b>			
Delta Dental - Risk	Dental insurance-Apr'11	133.26	Health/Life Insurance	10-4010-40-4030	352703/Apr11	32811B
		<u>133.26</u>	<b>Vendor Total</b>			
<b>Total Finance</b>		<u><u>214.86</u></u>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Discovery Benefits						
	FSA monthly fee-Mar'11	83.00	Insurance	10-4020-50-5081	240133	32811B
		<u>83.00</u>	<b>Vendor Total</b>			
Embassy Coffee Service, Inc.						
	3cs coffee/VH-Feb'11	103.32	Operating Supplies	10-4020-60-6010	102472	32511A
	Sugar canisters-2/PW-Feb'11	7.38	Operating Supplies	10-4020-60-6010	102580	32511A
	1cs coffee & creamer/PW-Feb'11	38.37	Operating Supplies	10-4020-60-6010	102586	32511A
		<u>149.07</u>	<b>Vendor Total</b>			
I.R.M.A.						
	IRMA deductible-Feb'11	2,241.00	Insurance	10-4020-50-5081	SALES0010467	32811B
		<u>2,241.00</u>	<b>Vendor Total</b>			
Pitney Bowes						
	Mailing sys rental/bal-Mar'11	9.00	Rentals	10-4020-50-5085	2852846-MR11	32811B
		<u>9.00</u>	<b>Vendor Total</b>			
Barbara Popp						
	Lunchroom supls/VH-Mar'11	35.31	Operating Supplies	10-4020-60-6010	Mar2011	32511A
		<u>35.31</u>	<b>Vendor Total</b>			
		<u>2,517.38</u>				
<b>Total Central Services</b>						

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	373.75	Telephone	10-5010-50-5030	630654818403/Mar11	32811B
		<u>373.75</u>	<b>Vendor Total</b>			
AT&T Long Distance	Phone/long distance-Feb'11	75.10	Telephone	10-5010-50-5030	858156490/Feb11	32811B
		<u>75.10</u>	<b>Vendor Total</b>			
Delta Dental - Risk	Dental insurance-Apr'11	2,199.41	Health/Life Insurance	10-5010-40-4030	352703/Apr11	32811B
		<u>2,199.41</u>	<b>Vendor Total</b>			
DuPage County Public Works	Gas/9834.10gal-Nov10/Feb11	25,771.12	Gasoline & Oil	10-5010-60-6020	944	32511A
		<u>25,771.12</u>	<b>Vendor Total</b>			
Fuller's Car Wash	Vehicle washing/PD-Feb11	286.56	Maintenance-Vehicles	10-5010-50-5051	121/Feb11	32511A
		<u>286.56</u>	<b>Vendor Total</b>			
Grainger	#2W777 plastic bins/7-Feb'11	15.82	Operating Supplies	10-5010-60-6010	9472155549	32511A
	#5W867 plastic bins/4-Feb'11	33.72	Operating Supplies	10-5010-60-6010	9472155549	32511A
	Nitrile gloves/2pks-Feb'11	20.04	Operating Supplies	10-5010-60-6010	9472155549	32511A
	Nitrile gloves/1pk-Feb'11	10.02	Operating Supplies	10-5010-60-6010	9472155556	32511A
	Nitrile gloves/7pks-Feb'11	70.14	Operating Supplies	10-5010-60-6010	9472155564	32511A
		<u>149.74</u>	<b>Vendor Total</b>			
Image FX, LLC	Number decal/unit #0802-Feb11	32.00	Maintenance-Vehicles	10-5010-50-5051	14351	32511A
		<u>32.00</u>	<b>Vendor Total</b>			
J&L Electronic Service, Inc.	Radio equip. maint-Apr'11	37.90	Maintenance-Equipment	10-5010-50-5050	84094F	32511A

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
		37.90	Vendor Total			
Kale Uniforms						
	Uniforms/Zucchero-Mar'11	120.49	Uniform Allowance	10-5010-40-4032	531744	32511A
	Body armor/Zucchero-Mar'11	882.54	Equipment	10-5010-70-7000	531744	32511A
		1,003.03	Vendor Total			
LexisNexis Risk Data Mngmnt						
	Lexis/Nexis chg-Feb'11	50.00	Other Professional Serv	10-5010-50-5020	1267894-20110228	32511A
		50.00	Vendor Total			
NIMCO, Inc.						
	DARE supls-Mar'11	65.95	Operating Supplies	10-5010-60-6010	413458	32511A
		65.95	Vendor Total			
Notaries Assn of Illinois, Inc						
	2011 notary membership-Allen	8.00	Dues & Subscriptions	10-5010-40-4040	99456/Apr11	32811B
		8.00	Vendor Total			
Ray O'Herron Co.						
	Uniforms/Glinski-Feb'11	125.95	Uniform Allowance	10-5010-40-4032	0033966-IN	32511A
	Uniforms/Glinski-Mar'11	9.95	Uniform Allowance	10-5010-40-4032	0034165-IN	32511A
		135.90	Vendor Total			
Proforma B.O.S.S.						
	DARE supls-Mar'11	630.01	Operating Supplies	10-5010-60-6010	OF83000819	32511A
		630.01	Vendor Total			
Proven Business Systems						
	Toshiba blk toner/1-Mar'11	9.50	Maintenance-Equipment	10-5010-50-5050	87264	32511A
		9.50	Vendor Total			
Shell Oil Company						
	Gasoline-Feb'11	164.64	Gasoline & Oil	10-5010-60-6020	065216376102	32511A

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Sirchie Finger Print Labs		164.64	Vendor Total			
Evidence supls-Mar'11		1,066.83	Operating Supplies	10-5010-60-6010	28791-IN	32511A
		1,066.83	Vendor Total			
Southwest Central Dispatch		23,893.47	Dispatching	10-5010-50-5045	101201126/Mar11	32811B
SWCD contract fee-Apr'11		23,893.47	Vendor Total			
T & R Towing Inc.		65.00	Maintenance-Vehicles	10-5010-50-5051	4966	32511A
Tire change/unit #0806-Feb'11		80.00	Other Contractual Service	10-5010-50-5095	5022	32511A
Tow unit #0507-Mar'11		145.00	Vendor Total			
Tom & Jerry Tire & Service Ctr		19.99	Maintenance-Vehicles	10-5010-50-5051	26798	32511A
Rpl headlight#0806-Feb'11		19.99	Maintenance-Vehicles	10-5010-50-5051	26812	32511A
Rpl headlight#0804-Feb'11		222.87	Maintenance-Vehicles	10-5010-50-5051	43790	32511A
Rpl battery#0716-Feb'11		25.45	Maintenance-Vehicles	10-5010-50-5051	43834	32511A
GOF/unit #1011-Feb'11		25.45	Maintenance-Vehicles	10-5010-50-5051	43853	32511A
GOF/unit #1005-Feb'11		25.45	Maintenance-Vehicles	10-5010-50-5051	43857	32511A
GOF/unit #0612-Feb'11		81.60	Maintenance-Vehicles	10-5010-50-5051	43882	32511A
Mount/bal 4 tires-#1011/feb'11		25.45	Maintenance-Vehicles	10-5010-50-5051	43884	32511A
GOF/unit #0804-Feb'11		25.45	Maintenance-Vehicles	10-5010-50-5051	43889	32511A
GOF#0802-Feb'11		45.85	Maintenance-Vehicles	10-5010-50-5051	43890	32511A
GOF/rotate tires-#0903/feb'11		517.55	Vendor Total			
United Radio Communications		128.50	Maintenance-Equipment	10-5010-50-5050	21033800	32511A
Power supl outlet#0802-Feb'11		209.50	Maintenance-Equipment	10-5010-50-5050	21034100	32511A
Rpl Ht1000 ext mic-Feb'11		48.00	Maintenance-Equipment	10-5010-50-5050	21039200	32511A
Rpr headlight flasher-#0613		96.00	Maintenance-Equipment	10-5010-50-5050	21039300	32511A
Rpr strobe/#0806-Feb'11						

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Willowbrook Ford		482.00	Vendor Total			
	Test charging sys/#0612-Mar'11	52.95	Maintenance-Vehicles	10-5010-50-5051	6085270/2	32511A
	Battery/#0612-Mar'11	116.95	Maintenance-Vehicles	10-5010-50-5051	6085270/2	32511A
	Rpl ign coil assy/#0612-Mar'11	227.61	Maintenance-Vehicles	10-5010-50-5051	6085270/2	32511A
	Test charging sys/#0507-Mar'11	52.95	Maintenance-Vehicles	10-5010-50-5051	6085389/1	32511A
	Rpl battery/#0804-Mar'11	116.95	Maintenance-Vehicles	10-5010-50-5051	6085768/2	32511A
	Test charging sys/#0804-Mar'11	69.95	Maintenance-Vehicles	10-5010-50-5051	6085768/2	32511A
	Rpl alternator asy/#0804-Mar'11	633.90	Maintenance-Vehicles	10-5010-50-5051	6085768/2	32511A
		1,271.26	Vendor Total			

**Total Police**

58,368.72

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	113.26	Telephone	10-6010-50-5030	630654818403/Mar11	32811B
	<b>Vendor Total</b>	<b>113.26</b>				
AT&T Long Distance	Phone/long distance-Feb'11	22.76	Telephone	10-6010-50-5030	858156490/Feb11	32811B
	<b>Vendor Total</b>	<b>22.76</b>				
Breens Cleaners	Uniform rental-03/01/11	81.60	Uniform Allowance	10-6010-40-4032	303030	32511A
	Uniform rental-03/08/11	81.60	Uniform Allowance	10-6010-40-4032	303236	32511A
	Uniform rental-03/15/11	81.59	Uniform Allowance	10-6010-40-4032	303432	32511A
	Shop towel rental-03/15/11	8.10	Rentals	10-6010-50-5085	303432	32511A
	<b>Vendor Total</b>	<b>252.89</b>				
Catching Fluidpower	Fittings & hose/unit#29-Feb'11	130.87	Supplies-Vehicles	10-6010-60-6041	5620549	32511A
	<b>Vendor Total</b>	<b>130.87</b>				
COMED	Elect/Mad. RR crossing-Mar'11	39.16	Maintenance-Signals	10-6010-50-5055	3699071070/Mar11	32511A
	<b>Vendor Total</b>	<b>39.16</b>				
Delta Dental - Risk	Dental insurance-Apr'11	742.21	Health/Life Insurance	10-6010-40-4030	352703/Apr11	32811B
	<b>Vendor Total</b>	<b>742.21</b>				
DuPage County Public Works	Gas/6874.20gal-Nov10/Feb11	18,188.95	Gasoline & Oil	10-6010-60-6020	944	32511A
	<b>Vendor Total</b>	<b>18,188.95</b>				
Exelon Energy Inc.	Electric/street lighting-Feb11	1,647.35	Street Lighting-Electric	10-6010-50-5065	200323800060/Feb11	32511A
	<b>Vendor Total</b>	<b>1,647.35</b>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
First Advantage Occupational	Pre-empl drug screen/3-Nov'10	80.25	Employee Recruitment Expe	10-6010-40-4041	0116495	32811B
	<b>Vendor Total</b>	<b>80.25</b>				
Force America Distributing LLC	Labor-instl part#29-Feb'11	70.00	Maintenance-Vehicles	10-6010-50-5051	04120398	32511A
	<b>Vendor Total</b>	<b>70.00</b>				
Fuller's Car Wash	Vehicle washing-Feb'11	4.95	Maintenance-Vehicles	10-6010-50-5051	420/Feb11	32511A
	<b>Vendor Total</b>	<b>4.95</b>				
Grainger	4 wheel drum lifter-Mar'11	150.98	Operating Supplies	10-6010-60-6010	9475397569	32511A
	<b>Vendor Total</b>	<b>150.98</b>				
McCann Industries, Inc.	Fuel gauge/gasket(50%)Jan11	87.90	Supplies-Vehicles	10-6010-60-6041	07128468	32511A
	<b>Vendor Total</b>	<b>87.90</b>				
Meade Electric Company, Inc.	Traf sig. maint/Bridewl-Feb11	175.00	Maintenance-Signals	10-6010-50-5055	649611	32511A
	<b>Vendor Total</b>	<b>175.00</b>				
Midway Truck Parts	Fuel filters/unit #28-Mar'11	45.57	Supplies-Vehicles	10-6010-60-6041	1658294	32511A
	<b>Vendor Total</b>	<b>45.57</b>				
Winkler's Tree Service, Inc.	Tree trimming-02/14-18/11	18,939.60	Maintenance-Trees	10-6010-50-5056	47929	32511A
	Tree trimming-02/21-25/11	20,224.80	Maintenance-Trees	10-6010-50-5056	47944	32511A
	<b>Vendor Total</b>	<b>39,164.40</b>				
	<b>Total Public Works</b>	<b>60,916.50</b>				



Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Alarm Detection Systems, Inc.	Alarm monitor/PW-Apr/Jun'11	276.48	Maintenance-Buildings	10-6020-50-5052	107215-1040	32511A
	Alarm monitor/RA-Apr/Jun'11	136.92	Maintenance-Buildings	10-6020-50-5052	600807-1022	32511A
		413.40	<b>Vendor Total</b>			
Alliance Mechanical	Repr HVAC drain/VH-Feb'11	607.49	Other Contractual Service	10-6020-50-5095	1067823	32511A
	HVAC maint/VH-Mar/Jun'11	1,758.00	Maintenance-Buildings	10-6020-50-5052	1068235	32511A
		2,365.49	<b>Vendor Total</b>			
American First Aid Services	1st aid kit supls/PW-Mar'11	49.95	Operating Supplies	10-6020-60-6010	119451	32511A
	1st aid kit supls/PD-Mar'11	21.28	Operating Supplies	10-6020-60-6010	119455	32511A
		71.23	<b>Vendor Total</b>			
Breens Cleaners	PD mat rental-03/01/11	27.00	Janitorial Services	10-6020-50-5058	303024	32511A
	PW mat rental-03/01/11	21.00	Janitorial Services	10-6020-50-5058	303024	32511A
	VH mat rental-03/01/11	18.00	Janitorial Services	10-6020-50-5058	303024	32511A
	PD mat rental-03/08/11	27.00	Janitorial Services	10-6020-50-5058	303229	32511A
	VH mat rental-03/08/11	18.00	Janitorial Services	10-6020-50-5058	303229	32511A
	PW mat rental-03/08/11	21.00	Janitorial Services	10-6020-50-5058	303229	32511A
	PW mat rental-03/15/11	21.00	Janitorial Services	10-6020-50-5058	303426	32511A
	VH mat rental-03/15/11	18.00	Janitorial Services	10-6020-50-5058	303426	32511A
	PD mat rental-03/15/11	27.00	Janitorial Services	10-6020-50-5058	303426	32511A
		198.00	<b>Vendor Total</b>			
Service Master	Cell cleaning-03/01/11	265.00	Janitorial Services	10-6020-50-5058	150876	32511A
		265.00	<b>Vendor Total</b>			
		3,313.12				
<b>Total Buildings &amp; Grounds</b>						

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Orbis Communications						
	Squad car wireless-phone/data	815.00	Equipment	21-7010-70-7000	555415	32811B
		815.00	Vendor Total			
		815.00				
Total Special Revenue E-911						

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
CDW Government, Inc.	EOC equipment upgrades-Mar'11	1,710.01	Village Facility Improvem	31-8010-70-7055	WRV4362	32811B
	<b>Vendor Total</b>	<b>1,710.01</b>				
Orbis Communications	EOC equipment upgrades-Mar'11	1,260.00	Village Facility Improvem	31-8010-70-7055	555416	32811B
	<b>Vendor Total</b>	<b>1,260.00</b>				
<b>Total Capital Improvement</b>		<b>2,970.01</b>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Alarm Detection Systems, Inc.	Alarm monitor/PC-Apr/Jun'11	330.21	Professional Services	51-6030-50-5020	50347-1054	32511A
		<u>330.21</u>	<b>Vendor Total</b>			
AT&T	Telephone-Mar'11	101.93	Telephone	51-6030-50-5030	630654818403/Mar11	32811B
		420.29	Telephone	51-6030-50-5030	630654818403/Mar11	32811B
		<u>522.22</u>	<b>Vendor Total</b>			
AT&T Long Distance	Phone/long distance-Feb'11	20.48	Telephone	51-6030-50-5030	858156490/Feb11	32811B
		<u>20.48</u>	<b>Vendor Total</b>			
Village of Bedford Park	Bedford wtr/38850000gal-Feb'11	118,764.45	Water Purchases	51-6030-60-6070	0020060000/Mar11	32511A
		<u>118,764.45</u>	<b>Vendor Total</b>			
Breens Cleaners	Uniform rental-03/01/11	46.19	Uniform Allowance	51-6030-40-4032	303030	32511A
		46.19	Uniform Allowance	51-6030-40-4032	303236	32511A
		46.19	Uniform Allowance	51-6030-40-4032	303432	32511A
COMED	Electric/well #4-Mar'11	138.57	Utilities	51-6030-50-5080	0793668005/Mar11	32511A
		223.86	Utilities	51-6030-50-5080	4497129016/Mar11	32511A
		<u>245.15</u>	<b>Vendor Total</b>			
Delta Dental - Risk	Dental insurance-Apr'11	447.87	Health/Life Insurance	51-6030-40-4030	352703/Apr11	32811B
		<u>447.87</u>	<b>Vendor Total</b>			
DuPage County Public Works	Gas/1034.70gal-Nov10/Feb11	2,712.43	Gasoline & Oil	51-6030-60-6020	944	32511A

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	UB meter reads/3951-Mar'11	1,975.50	Professional Services	51-6030-50-5020	948	32811B
	<b>Vendor Total</b>	<b>4,687.93</b>				
Enviro-Test Perry Labs, Inc.	Coliform water tests/13-Feb'11	84.50	Professional Services	51-6030-50-5020	11-128223	32511A
	<b>Vendor Total</b>	<b>84.50</b>				
Fuller's Car Wash	Vehicle washing-Feb'11	4.95	Maintenance-Vehicles	51-6030-50-5051	420/Feb11	32511A
	<b>Vendor Total</b>	<b>4.95</b>				
Grainger	Zoeller sump pump-Feb'11	184.73	Operating Supplies	51-6030-60-6010	9465111277	32511A
	<b>Vendor Total</b>	<b>184.73</b>				
HBK Water Meter Service, Inc.	Bench test meter/7 Hampton ct	32.21	Professional Services	51-6030-50-5020	11-97	32511A
	<b>Vendor Total</b>	<b>32.21</b>				
Village of Hinsdale	Hnsdl water pchs-Dec'10	47.82	Water Purchases	51-6030-60-6070	3101225/Feb11	32511A
	Hnsdl water pchs-Dec'10	174.06	Water Purchases	51-6030-60-6070	3101236/Feb11	32511A
	Hnsdl water pchs-Dec'10	197.01	Water Purchases	51-6030-60-6070	3107810/Feb11	32511A
	Hnsdl water pchs-Dec'10	185.53	Water Purchases	51-6030-60-6070	3108351/Feb11	32511A
	Hnsdl water pchs-Dec'10	30.61	Water Purchases	51-6030-60-6070	3108362/Feb11	32511A
	Hnsdl water pchs-Dec'10	168.32	Water Purchases	51-6030-60-6070	3108491/Feb11	32511A
	Hnsdl water pchs-Dec'10	334.72	Water Purchases	51-6030-60-6070	3108511/Feb11	32511A
	Hnsdl water pchs-Dec'10	179.79	Water Purchases	51-6030-60-6070	3108531/Feb11	32511A
	Hnsdl water pchs-Dec'10	294.55	Water Purchases	51-6030-60-6070	3108540/Feb11	32511A
	Hnsdl water pchs-Dec'10	19.13	Water Purchases	51-6030-60-6070	3108550/Feb11	32511A
	Hnsdl water pchs-Dec'10	110.94	Water Purchases	51-6030-60-6070	3108560/Feb11	32511A
	<b>Vendor Total</b>	<b>1,742.48</b>				

McCann Industries, Inc.

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
	Fuel gauge/gasket(50%)Jan'11	87.89	Supplies-Vehicles	51-6030-60-6041	07128468	32511A
		87.89	Vendor Total			
Micro Center	UPS battery backup-Feb'11	89.99	Operating Supplies	51-6030-60-6010	2489232	32511A
		89.99	Vendor Total			
M.E. Simpson Co. Inc.	Leak locations/2-Jan'11	570.00	Professional Services	51-6030-50-5020	20933	32511A
		570.00	Vendor Total			
Third Millennium Assoc. Inc	UB water bills/4057-Mar'11	1,249.56	Other Contractual Service	51-6030-50-5095	13392	32811B
	UB late notices/521-Mar'11	310.47	Other Contractual Service	51-6030-50-5095	13392	32811B
		1,560.03	Vendor Total			
Total Water Operations		129,513.66				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
AT&T	Telephone-Mar'11	11.33	Telephone	52-6040-50-5030	630654818403/Mar11	32811B
	<b>Vendor Total</b>	<u>11.33</u>				
AT&T Long Distance	Phone/long distance-Feb'11	2.27	Telephone	52-6040-50-5030	858156490/Feb11	32811B
	<b>Vendor Total</b>	<u>2.27</u>				
Breens Cleaners	Uniform rental-03/01/11	26.16	Uniform Allowance	52-6040-40-4032	303030	32511A
	Uniform rental-03/08/11	26.16	Uniform Allowance	52-6040-40-4032	303236	32511A
	Uniform rental-03/15/11	26.17	Uniform Allowance	52-6040-40-4032	303432	32511A
	<b>Vendor Total</b>	<u>78.49</u>				
Delta Dental - Risk	Dental insurance-Apr'11	181.98	Health/Life Insurance	52-6040-40-4030	352703/Apr11	32811B
	<b>Vendor Total</b>	<u>181.98</u>				
Metropolitan Industries, Inc.	Lift stn maint/3-Feb'11	795.00	Maintenance-Utility Syste	52-6040-50-5068	242336	32511A
	<b>Vendor Total</b>	<u>795.00</u>				
<b>Total Sewer Operations</b>		<u><u>1,069.07</u></u>				

Vendor	Description	Amount	Account Description	Account Number	Invoice Number	Batch
Advotek, Inc.	Rpr printer/laptop-Mar'11	655.00	Maintenance-Equipment	61-4040-50-5050	4173	32811B
	<b>Vendor Total</b>	<b>655.00</b>				
CDW Government, Inc.	Camcorder+accessories-Adm.	148.02	Equipment	61-4040-70-7000	WRH6744	32811B
	Camcorder+Accessories-Adm	30.03	Equipment	61-4040-70-7000	WRW6290	32811B
	Camcorder+Accessories-Adm.	26.63	Equipment	61-4040-70-7000	WRX6526	32811B
	<b>Vendor Total</b>	<b>204.68</b>				
Harris	Repair MSI-Feb'11	450.00	Maintenance-Equipment	61-4040-50-5050	XT000002464	32811B
	<b>Vendor Total</b>	<b>450.00</b>				
Orbis Communications	IT supt-03/07 thru 17'11	450.00	Maintenance-Equipment	61-4040-50-5050	555414	32811B
	<b>Vendor Total</b>	<b>450.00</b>				
Runco Office Supply	HP531A cyan toner/1-Mar'11	99.99	Operating Supplies	61-4040-60-6010	480349-0	32511A
	HP532A yel. toner/2-Mar'11	199.98	Operating Supplies	61-4040-60-6010	480349-0	32511A
	HP530A blk toner/3-Mar'11	299.97	Operating Supplies	61-4040-60-6010	480349-0	32511A
	<b>Vendor Total</b>	<b>599.94</b>				
	<b>Vendor Total</b>	<b>2,359.62</b>				
<b>Total Information Technology</b>		<b>2,359.62</b>				