

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

April 10, 2023

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of April 10, 2023, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso asked Janine Farrell to lead the Pledge of Allegiance.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Schiappa, Paveza, Snyder, Mital, and Smith. Mayor Grasso was also present. Trustee Franzese was not in attendance and had given advance notice that he would be out of town. Also present were Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Ryan Husarik, Deputy Police Chief Marc Loftus, Public Works Director Dave Preissig, Community Development Director Janine Farrell, and Village Attorney Mike Durkin.

PRESENTATIONS AND PUBLIC HEARINGS

Mayor Grasso introduced Deputy Police Chief Loftus and Deputy Police Chief Ryan Husarik from the Burr Ridge Police Department to give the annual police report.

PRESENTATION: 2022 ANNUAL POLICE REPORT

Deputy Police Chief Marc Loftus started the presentation, beginning with an overview of 2022. The department handled 27,290 calls during 2022 and had 2,889 traffic stops. Most calls were not crime related. Other highlights included the implementation of body cameras and the creation of a lateral transfer program designed to aid with officer recruitment. Violent crimes were very low, with property crimes slightly increased. Thefts saw a downward decline since 2018. The same types of crimes occur in surrounding communities, so departments are working together for saturation patrols to target problems. Deputy Police Chief Loftus also mentioned that a South American theft group had been a new threat, in addition to those groups who distract and then break in.

Car thefts increased in the past year. Every car which was stolen was unlocked with the keys inside. Mayor Grasso asked that this statistic be posted on the village website, so that the community is aware that these thefts can be prevented. Deputy Police Chief Loftus said that the department had implemented a resident program to increase awareness but agreed that these thefts are preventable.

Violent crime against people was minimal in 2022. The “use of force” incidents were less than 1% in 2022, largely due to the department being well-trained in de-escalation techniques. Other highlights mentioned were the purchase of a drone, which has been a “game changer”, assisting with safety and

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security. He also mentioned that the department has continued CALEA accreditation (Commission of Accreditation for Law Enforcement Agencies) which has insured that best practices have been maintained.

Deputy Chief Ryan Husarik continued the overview, presenting a traffic crash analysis, with 171 incidents occurring on public roadways in 2022, an 18% increase from 2021. The intersections of Route 83/South Frontage Road and Route 83/91st Street were the most dangerous intersections. He also said that the flock camera program was enhanced with more cameras, allowing for better license plate recognition to monitor and prevent crime. In 2022, body cameras were also purchased, which integrate with in-car video cameras. Deputy Chief Husarik concluded with an overview of department retirements, promotions, and new hires in 2022.

Mayor Grasso asked for any comment or questions from the Board or the public. There was none.

PUBLIC HEARING – FISCAL YEAR 2024 BUDGET

Mayor Grasso called to order the public hearing for the FY2024 budget. Village Administrator Evan Walter said that it was statutorily required to have a review of the budget ordinance, and that the budget followed the direction of the Board planning workshop. The budget was also presented and reviewed by the Board and the public previously, with questions or concerns being addressed.

Mayor Grasso asked for any comment or questions from the Board or the public. There was none. He then asked for a motion to close the public hearing for the FY2024 budget.

Motion to close the hearing was made by Trustee Snyder, seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Paveza, Mital, Smith, Schiappa

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

CONSENT AGENDA – OMNIBUS VOTE

Mayor Grasso read the Consent Agenda and asked the Board and public if any agenda item needed to be removed. There were no requests to remove any agenda item.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF MARCH 27, 2023 was approved for publication under the Consent Agenda by Omnibus Vote.

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APPROVAL OF AN ORDINANCE AMENDING CHAPTER 25.09 OF CHAPTER 25, ENTITLED "LIQUOR CONTROL," OF THE BURR RIDGE MUNICIPAL CODE the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF AN ORDINANCE AMENDING SECTION 58 OF THE BURR RIDGE MUNICIPAL CODE (WATER WORKS SYSTEM) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF AN ORDINANCE AMENDING SECTION 59 OF THE BURR RIDGE MUNICIPAL CODE (SEWER SYSTEM) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF AN ORDINANCE AMENDING SECTION IX OF THE ZONING ORDINANCE TO AMEND THE REGULATIONS IN THE OFFICE DISTRICTS FOR TRUCKING OR LOGISTICS COMPANY USES (Z-03-2023: TEXT AMENDMENT – TRUCKING COMPANY OFFICES) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF A RESOLUTION APPROVING EXTRATERRITORIAL FINAL PLAT MUSA'S SUBDIVISION (DUPAGE COUNTY – 10S381 MADISON STREET) the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

APPROVAL OF PURCHASE OF POLICE TRAINING MANAGEMENT SOFTWARE FROM LEXIPOL IN THE AMOUNT OF \$51,017.60 the Board, under the Consent Agenda by Omnibus Vote, Approved the Purchase.

APPROVAL OF CONTRACT AWARD FOR ADDITIONAL DESIGN AND CONSTRUCTION ENGINEERING SERVICES ON THE 79TH STREET PEDESTRIAN IMPROVEMENTS PROJECT TO PRIMERA ENGINEERS OF Lisle IN THE AMOUNT OF \$49,330 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract Award.

APPROVAL OF A PROCLAMATION DESIGNATING APRIL 23-29, 2023 AS ARBOR DAY WEEK the Board, under the Consent Agenda by Omnibus Vote, Approved the Proclamation.

ACCEPT AND FILE RESIGNATION LETTER OF POLICE OFFICER TRAVIS MADLER the Board, under the Consent Agenda by Omnibus Vote, Accepted the Resignation Letter.

APPROVAL OF A REQUEST FOR A RAFFLE LICENSE FOR GOWER SCHOOL PARENT TEACHER ORGANIZATION FOR THEIR TRIVIA NIGHT EVENT ON APRIL 29, 2023 the Board, under the Consent Agenda by Omnibus Vote, Approved the Request.

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APPROVAL OF VENDOR LIST DATED APRIL 10, 2023, IN THE AMOUNT OF \$156,171.03 FOR ALL FUNDS, PLUS \$210,365.69 FOR PAYROLL PERIOD ENDING APRIL 1, 2023, FOR A GRAND TOTAL OF \$366,536.72 the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List Dated April 10, 2023, and Payroll for the Period Ending April 1, 2023.

After reading the Consent Agenda, Mayor Grasso asked for a motion to approve.

Motion was made by Trustee Mital seconded by Trustee Schiappa, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Mital, Schiappa, Paveza, Snyder, Smith

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE, AND COOK COUNTIES, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2023 AND ENDING ON APRIL 30, 2024

Mayor Grasso asked for a motion to adopt the Ordinance.

Motion was made by Trustee Smith, seconded by Trustee Schiappa, to approve the Ordinance.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Smith, Schiappa, Paveza, Snyder, Mital

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

CONSIDERATION OF A RESOLUTION CHANGING THE START TIME OF REGULAR VILLAGE BOARD MEETINGS IN THE VILLAGE OF BURR RIDGE

Village Administrator Evan Walter said that this Resolution would amend the regular meeting start time of the Board of Trustees from 7:00pm to 6:30pm. The change would take effect at the May 8,

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2023, meeting; State law requires public notice be made to advise of this change. The Municipal Code states that the Board meet at least monthly and does not establish a specific starting time for these meetings.

Mayor Grasso asked for a motion to approve the revised starting time of regular Board Meetings.

Motion was made by Trustee Schiappa, seconded by Trustee Snyder, to approve the Resolution.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Mital, Smith, Paveza

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

CONSIDERATION OF A RESOLUTION ADOPTING A REVISED POLICE PENSION FUNDING POLICY

Village Administrator Evan Walter started out by thanking Trustees Mital and Smith for their work with the actuary to look at the pension policy. He stated that the Village’s annual contribution to the Police Pension Fund has grown from \$593,000 in 2016 to \$923,000 in 2023 and will eventually exceed \$2.1 million by 2040. He added that the Village may create its own pension funding policies to manage its pension liabilities.

The Village currently uses a closed amortization period, meaning that the intention is to fund 90% of its pension liabilities by 2040 with an assumed rate of return of 7%. A closed system requires that everything must be funded by a specific date and time, such as a retirement date. The Village “retirement” date is 2040, and the date cannot be changed. On an open system, funding would be on an ongoing fixed amount basis. Instead of amortizing its liabilities on a closed basis, the Village would assess its liabilities 20 years into the future on an annual basis. An open amortization policy would allow the Police Pension Fund to become much more resilient against market shocks, as the 20-year open amortization policy would allow for future contributions to be reassessed on a forward-looking 20-year basis annually. Any shortfall in investment return under a closed policy necessarily requires further gains to be made in a shorter period to make up for said shortfalls, thus contributing to further growth in the required payments.

The Village’s current policy states that the Police Pension Fund will achieve 90% funding by 2040. Under the revised policy, the Village would implement a 100% funding policy by 2040, projected to contribute \$28.7 million through 2040 to the Police Pension Fund. Under the revised policy, the Village’s annual contributions would be predictable, beginning with a \$1,070,000 estimated

contribution in the first year and rising to slightly more than \$1,200,000 by 2040. The Village would be projected to contribute \$20.5 million through 2040 to the Police Pension Fund under the revised policy; annual increases would average about \$11,000 per year. If the Village adopted a 20-year open amortization policy, the Village would save over \$8 million in the next 16 years compared to its current policy. The recommended revised policy would not require any service cuts or new revenue sources to implement in either the short or long term.

The Village has three individual levies as part of its overall property tax levy: general, police protection, and police pension. To ensure that proper funding is dedicated to the Fund, the policy would dictate that 100% of the police pension property tax levy would be used solely to fund the annual Village payment to the pension fund; as of Fiscal Year 2024, this amount was \$923,961. To ensure that the Village is able to fund the increased payment, the amounts of each individual levy would be re-valued to produce the necessary amount of dedicated funding but produce no increase of the overall levy in either dollars or rate. In addition, it is recommended that the Village assign \$100,000 in General Fund balance to be available in the unlikely event that a required payment significantly exceeds the property tax levy, along with a one-time payment of \$200,000 be made to the Police Pension Fund. The policy will be analyzed over several fiscal years to ensure that the policy has the desired effect. The annual contribution and funding ratio will continue to be analyzed as part of the Village's annual budget process, while the policy itself will be reviewed every three years. Given that this policy would have an effective budget cycle of calendar year 2024 and Fiscal Year 2025, the next review would occur in calendar year 2027 and Fiscal Year 2028. Mayor Grasso said that the program meets the law, with taxes used to fund the policy, and is an effective way to meet the police pension obligation.

Trustee Schiappa thanked Trustees Mital and Smith for their work and said that he agreed with the plan. He wanted to address the conditions, and that the Village would revisit every three years, and that \$100K would be held as insurance, as an assigned fund balance (meaning you can only use it for the stipulated use), which would be used for the pension fund if needed. Mr. Walter confirmed that was the case. Trustee Paveza said that the state dictates how much the Village puts in the pension fund, and that Burr Ridge is putting in what is required at 71%. He asked how much would be needed to get to 82%. Mr. Walter said that \$925,000 was donated this year, it would be about \$100,000 more.

With the new plan, overall, it is a savings short and long term. Mayor Grasso added that the Village was given unfunded mandates, and many villages are below 70%. The Village is addressing an unfunded mandate now and the police department will have their pensions when needed. He asked Mr. Walter if this plan would impact the fiscal health of the Village and if this impacts that. Mr. Walter said that the Village is prepared for opportunities.

Trustee Snyder thanked Trustees Mital and Smith as taxes were not raised. He supported the revised policy and evaluation every three years and said he would not recommend putting any additional money into the fund beyond this.

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Trustee Mital thanked the staff and Mr. Walter, noting the number of beneficiaries, as the Village now has 40 beneficiaries, but the police force now has 27 members, so the need for pensions will go down. Investment experience also impacts the success, and we have no control over that, but the Village is with trusted advisors. The only thing the Village can control is the contributions. She said that the Village has a good plan in place.

Trustee Smith asked to hear from Deputy Police Chief Ryan Husarik about the rank-and-file thoughts on this proposal. Deputy Police Chief Husarik said that while he is president of the pension board, that this topic is to be discussed at their next meeting but felt that there would be support for this approach. Mayor Grasso thanked the staff and Trustees Mital and Smith, stating that this is a positive move for the future.

Mayor Grasso asked for a motion to adopt the twenty-year, open amortization system for the police pension fund.

Motion was made by Trustee Smith, seconded by Trustee Mital, to approve the Resolution.

Mayor Grasso asked for any additional discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Smith, Mital, Schiappa, Paveza, Snyder

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE AMENDMENTS TO SECTION VIII OF THE ZONING ORDINANCE REGARDING OUTDOOR DINING (Z-01-2023)

Community Development Director Janine Farrell said that the Plan Commission unanimously recommended approving amendments to the outdoor dining regulations in Section VIII of the Zoning Ordinance. The Plan Commission held two public hearings on the petition: all restaurants with outdoor dining permissions were contacted to provide feedback, while no public comments were received. The summary amendments include:

- Creates staff approval of new or replacement awnings.
- Prohibits temporary enclosures which create semi-indoor dining areas where outdoor dining areas are placed.

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- Standardizes that outdoor dining is permitted from March 1 – November 1 (some special uses permit April 1 – November 1), while furniture must be removed and stored off-site or out of public view outside of these dates; and
- Standardizes the permitted hours of operation for outdoor dining to be not less than 30 minutes prior to the closure of the restaurant OR to the time specified in presently issued special uses, whichever is later for each individual location.

Ms. Farrell also mentioned that Plan Commissioner Deanna McCollin was present at the meeting for questions.

Mayor Grasso asked for a motion to approve the recommendation.

Motion was made by Trustee Smith, seconded by Trustee Snyder, to approve the recommendation.

Trustee Schiappa supported the standardization of the policy for all restaurants.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Smith, Snyder, Mital, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 – Trustee Franzese

There being five affirmative votes the motion carried.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There were none.

REPORTS AND COMMUNICATIONS

Trustee Mital said that the Village was preparing for all their summer events, and reminded residents that the Armed Forces Day event will take place on May 20th at 10:00 am.

Mayor Grasso mentioned that this would be the last Regular Board meeting that would start at 7:00 pm, with future meetings starting at 6:30 pm. He added that the three re-elected Board members would be sworn in at the next meeting on May 8.

ADJOURNMENT

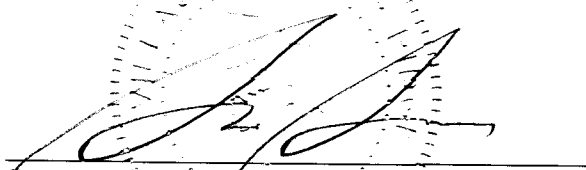
Mayor Grasso asked for a motion to adjourn the Regular Board meeting.

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Motion was made by Trustee Snyder and seconded by Trustee Schiappa, to adjourn the meeting.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 8:07 pm.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schaus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 8th day of MAY, 2023.

**VILLAGE OF BURR RIDGE – AGENDA
MAYOR & BOARD OF TRUSTEES
VILLAGE HALL – BOARD ROOM**

Monday, April 10, 2023 - 7:00 P.M.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PRESENTATIONS AND PUBLIC HEARINGS

A. Presentation - 2022 Annual Police Report

B. Public Hearing - Fiscal Year 2024 Budget

4. CONSENT AGENDA

All items listed with an asterisk are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen requests, in which event the item will be removed from the Consent Agenda, discussed, opened for public comment, and voted upon during this meeting.

5. MINUTES

A. * Approval of Regular Board Meeting of March 27, 2023

6. ORDINANCES

A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, for the Fiscal Year Commencing on May 1, 2023 and Ending on April 30, 2024

B. * Approval of an Ordinance Amending Chapter 25.09 of Chapter 25, Entitled "Liquor Control," of the Burr Ridge Municipal Code

C. * Approval of an Ordinance Amending Section 58 of the Burr Ridge Municipal Code (Water Works System)

D. * Approval of an Ordinance Amending Section 59 of the Burr Ridge Municipal Code (Sewer Systems)

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

- E. * Approval of an Ordinance Amending Section IX of the Zoning Ordinance to Amend the Regulations in the Office Districts for Trucking or Logistics Company Uses (Z-03-2023: Text Amendment – Trucking Company Offices)

7. RESOLUTIONS

- A. Consideration of a Resolution Changing the Starting Time of Regular Village Board Meetings in the Village of Burr Ridge
- B. Consideration of a Resolution Adopting a Revised Police Pension Funding Policy
- C. * Approval of a Resolution Approving Extraterritorial Final Plat Musa's Subdivision (DuPage County - 10S381 Madison Street)

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve Amendments to Section VIII of the Zoning Ordinance Regarding Outdoor Dining (Z-01-2023)
- B. * Approval of Purchase of Police Training Management Software from Lexipol in the Amount of \$51,017.60
- C. * Approval of a Contract Award for Additional Design and Construction Engineering Services on the 79th Street Pedestrian Improvements Project to Primera Engineers of Lisle in the Amount of \$49,330
- D. * Approval of a Proclamation Designating April 23 – 29, 2023 as Arbor Day Week
- E. * Accept and File Resignation Letter of Police Officer Travis Madler
- F. * Approval of a Request for a Raffle License for Gower School Parent Teacher Organization for their Trivia Night Event on April 29, 2023
- G. * Approval of Vendor List Dated April 10, 2023, in the Amount of \$156,171.03 for all Funds, plus \$210,365.69 for Payroll Period Ending April 1, 2023, for a Grand Total of \$366,536.72

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS

11. ADJOURNMENT

NEXT MEETING – May 8, 2023 - 6:30PM