

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 27, 2023

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of February 27, 2023, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso asked Edward Shishem to lead the Pledge of Allegiance.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Mital, Smith and Mayor Grasso. Trustee Snyder had given advance notice that he would not be in attendance. Also present were Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Marc Loftus, Public Works Director Dave Preissig, Financial Consultant Annmarie Mampe and Village Attorney Mike Durkin.

PRESENTATIONS AND PUBLIC HEARINGS

There were no presentations or public hearings.

CONSENT AGENDA – OMNIBUS VOTE

Mayor Grasso read the Consent Agenda and asked the Board and public if any agenda item needed to be removed from the Consent Agenda. There were no requests.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF FEBRUARY 13, 2023 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF SPECIAL BOARD MEETING MINUTES OF FEBRUARY 15, 2023 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF RESOLUTION APPROPRIATING VILLAGE FUNDS TO CONSTRUCT THE WOLF ROAD PEDESTRIAN CROSSING IMPROVEMENTS WITH JOINT FUNDING FROM THE SAFE ROUTES TO SCHOOL GRANT the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

APPROVAL OF MAYOR GRASSO'S NOMINATION OF EDWARD SHISHEM AS COMMISSIONER ON THE BOARD OF FIRE AND POLICE COMMISSION FOR A TERM EXPIRING APRIL 30, 2025 the Board, under the Consent Agenda by Omnibus Vote, Approved the Nomination.

RECEIVE AND FILE NOTICE OF WITHDRAWAL F ZONING PETITION (Z-26-2022:525 VILLAGE CENTER DRIVE - AT&T) the Board, under the Consent Agenda by Omnibus Vote, Approved to Receive and File the Notice of Withdrawal.

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APPROVAL OF VENDOR LIST DATED FEBRUARY 27, 2023 IN THE AMOUNT OF \$503,634.74 FOR ALL FUNDS, PLUS \$206,018.71 FOR PAYROLL PERIOD ENDING FEBRUARY 18, 2023, FOR A GRAND TOTAL OF \$709,653.45, WHICH INCLUDES NO SPECIAL EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List Dated February 27, 2023, and Payroll for the Period Ending February 18, 2023.

After reading the Consent Agenda, Mayor Grasso asked for a motion to approve.

Motion was made by Trustee Snyder, seconded by Trustee Schiappa, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Paveza, Mital, Smith, Franzese

NAYS: 0 - None

ABSENT: 1 – Trustee Snyder

There being five affirmative votes the motion carried.

CONSIDERATION TO ACCEPT AND FILE RESIGNATION OF BOARD OF FIRE AND POLICE COMMISSIONER RONALD DAMPER

Police Chief John Madden gave an overview of Ronald Damper’s service and dedication to the Village. Mr. Damper was appointed as a Commissioner in August 2001 and served for 21 years, hiring many of the officers serving in the department today. He voluntarily attended police department meetings to address the sworn officers on current topics, including diversity. Police Chief Madden added that he had worked with Mr. Damper for 20 of the 21 years and thanked him for his service on behalf of the Burr Ridge Police Department. He said it was a pleasure to work with him and asked Mr. Damper to say a few words. Mr. Damper thanked Chief Madden and commended the Burr Ridge Police Department for doing an excellent job. Mayor Grasso thanked Mr. Damper for his service on behalf of the residents and for giving the Village a great police department.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

Motion was made by Trustee Franzese, seconded by Trustee Snyder to Accept and File the Resignation.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Mital, Smith, Schiappa, Paveza

NAYS: 0 - None

ABSENT: 1 – Trustee Snyder

There being five affirmative votes the motion carried.

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CONSIDERATION OF DRAFT FY2024-FY2028 CAPITAL IMPROVEMENT PLAN

Village Administrator Evan Walter said that while the formal FY2024 budget discussion will occur at the next Board meeting, that some advance discussion and direction from the Board tonight would help finalize direction for that discussion. He continued to give an overview of the FY2023 Capital Improvement Plan (CIP) and noted that spending was a little lower this year, citing the annual road program, Garfield Avenue sidewalk work, Kraml Drive pathway replacement, and the addition of new technology systems for the police department, with total spending at about \$2M.

Public Works Director Dave Preissig gave an overview of the plan for the FY2024 CIP, which includes the annual road program, crossing improvements on Wolf Road, and 79th Street pathway improvements. Improvements to the Village Hall and Police Department buildings are also planned as well as stormwater work on the Elm Street culvert. He said that there are also some conflicts with utilities on the Elm Street project with Nicor. Trustee Franzese asked if the relocation of the Nicor gas line would impact the cost of the project, Mr. Preissig said that it would not, as it was not a responsibility of the Village.

Mr. Preissig went on to discuss the FY2024 CIP Water Fund, which includes work on Woodview Road, South Drive, and Gregford Road, as well as the south water tower painting and coating. Also included in the budget is work relating to the Justice/Willow Springs water inter-connection under I294, which benefits Burr Ridge. For the Sewer Fund, he said that sanitary sewer repairs are planned as well as work on two lift stations and a sewer jetter replacement.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

Financial Consultant Annmarie Mampe gave an overview of the planned FY2024 revenue sources. She said that the Village has almost a \$7M capital plan that includes no debt funding. She reviewed the FY2024 CIP funding which included grant funding and various fund operating revenues. She said that there is no debt in any of the funding. Mayor Grasso confirmed that the Village is currently debt-free.

Mr. Walter asked for any feedback from the Board regarding the budget for FY2024 and overall five year CIP, which will be reflected in the proposed FY2024 budget. He said that the Village budget continues to be debt free and provides residents the amenities that they have asked for, adding that the financial structure of the Village remains strong, resilient, and flexible. Mayor Grasso said that staff should be conservative on proposed improvements to the current Village Hall building as he had some ideas that he will be bringing to the Board for discussion soon. He also said that funds for the police pension need to be discussed as well.

Mayor Grasso asked for any discussion from the Board. Trustee Franzese said that this was a well thought out budget and he approved. He also commended the staff for being fiscally responsible. Trustee Mital agreed. Trustee Smith said it was important to look down the road towards FY 2027 and said that there is another big expense number coming up at almost \$7M, asking how that will be

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paid for. Mr. Walter said that most of that budget is for increased capacity and projects that may be necessary, but was primarily for water system improvements

Mayor Grasso asked for any additional discussion from the Board and/or public. There was none.

CONSIDERATION OF FIVE-YEAR WATER AND SEWER RATE PLAN

Village Administrator Evan Walter said that the plan proposed was the result of discussions at the direction of Water Committee, commending the committee and Trustees Paveza, Franzese and Snyder, who reviewed water and sewer rates. He said that the proposed plan makes fiscal sense and supported by science to make the most sense for residents,

Public Works Director Dave Preissig said that a three-part study was done to prioritize the work that needs to be done. He covered the recommended water main improvements based on the study and said the five-year plan cost is about \$12M, and that the Water Fund will fund these costs. Mayor Grasso reminded residents that the water increase rates are determined by the city of Chicago.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

Mr. Walter then gave an overview of the current rate structure and said that resident water use is approximately 8-10K gallons a month now. He said the recommendation is to use PAYGO for the next five years, which is a government payment plan, "using cash to pay for current obligations". PAYGO also requires a lower financing rate and would be less than in the recent past. The rate increases would remain about the same as the median of surrounding communities through FY2028. Burr Ridge will average about a 5% increase which remains competitive.

Secondly, he said that there would be a switch from bi-monthly to a monthly fixed charge and that the Board had approved the "automated meter infrastructure" (AMI) program which will allow for more frequent monitoring of water use and accuracy and replacement meters as needed. He said that there is a \$5 per bill per year planned for FY2024-2028 and that no significant projects are planned in the next five years but are anticipated in 7-10 years. He also recommended that the Village perform another five-year study in FY2027.

Mayor Grasso said that he has not been getting calls from residents with large, unexpected water bills lately and commended the Village staff. Mr. Walter said that staff has been proactive in monitoring meters to make sure readings are correct. He added that in the future, the AMI program will allow for daily readings and the staff can then contact residents if they see unusual activity on the readings.

Trustee Smith asked about PAYGO and why it is front loaded. Mr. Walter said that there was work that needed to be done right away so that was the reason.

Trustee Franzese commended the Water Committee and said that they spent a lot of time looking at various scenarios. He said that the committee had to address issues such as low water flow for fire

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protection, multiple water main breaks, aging infrastructure and that there are also different subdivisions who have older water systems. He said that the plan addresses the needs of the residents and provides for their safety and well-being, and is also proactive for projects and emergencies that may arise.

Mayor Grasso thanked the Water Committee and the Village staff for their efforts and strong fiscal planning. Trustee Schiappa thanked Trustees Franzese, Paveza and Snyder for their work on this and their commitment to the safety of the residents.

Motion was made by Trustee Smith, seconded by Trustee Mital to direct staff to prepare an Ordinance for the five year Water/Sewer Plan.

Mayor Grasso asked for any discussion from the public. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Smith, Franzese, Schiappa, Paveza, Snyder

NAYS: 0 - None

ABSENT: 1 – Trustee Snyder

There being five affirmative votes the motion carried.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There was none.

REPORTS AND COMMUNICATIONS

Trustee Paveza reminded residents that on March 22, the Secretary of State will be at the Village Hall for license renewals.

Trustee Franzese said that he attended the LTHS Board of Education meeting last week and read the Burr Ridge Resolution in support of the zoning vision in Willow Springs, encouraging light retail/single family living at that site. He said that he was equally impressed and proud of Burr Ridge residents who have been speaking out on the vision to protect the children who attend the school that is in close proximity. He thanked the Board for their support.

Trustee Mital mentioned upcoming events in Burr Ridge which include the 5K run, Armed Forces Day, and the concert series, with concerts held every Thursday in June and July.

Mayor Grasso thanked Jean Osgood, who is a resident and who informed him that Mary Hrynszyn, a Burr Ridge resident, who lived on 62nd Street for most of her life, recently passed away at 106. She lived in the community before it was Burr Ridge. He was told that she and her husband had been living there for most of their years. Mary's parents bought the land and she lived there since she was

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13. He said that we lost a fixture in the Village with her passing. He thanked Jean Osgood for letting him know and sent his sympathy to her family.

Mayor Grasso also said that about 14 years ago he took up the task to get a zip code for the Village and failed and said that he was going to try again. He reached out to Mayor Trilla (Willowbrook) to see if he would support that effort and discuss it with his Board. Mayor Trilla said that he thought there would be support.

Village Administrator Evan Walter mentioned the recent tragic death of the Westmont public works employee which occurred during a water main break and said that the investigation was ongoing. He said that he has talked to the Burr Ridge staff to reinforce safety and training, and that this is an issue that is taken very seriously here. He extended his sympathy to the Village of Westmont and the family.

ADJOURNMENT

Mayor Grasso asked for a motion to adjourn the meeting.

Motion was made by Trustee Franzese, seconded by Trustee Paveza to adjourn.

On Roll Call, Vote Was:

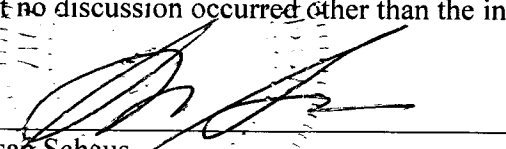
AYES: 5 - Trustees Franzese, Paveza, Mital, Smith, Schiappa

NAYS: 0 - None

ABSENT: 1 - Trustee Snyder

There being five affirmative votes the motion carried, and the meeting was adjourned at 7:50 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schaus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 13th day of March, 2023.

VILLAGE OF BURR RIDGE – AGENDA
MAYOR & BOARD OF TRUSTEES
VILLAGE HALL – BOARD ROOM

Monday, February 27, 2023 - 7:00 P.M.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PRESENTATIONS AND PUBLIC HEARINGS
4. CONSENT AGENDA

All items listed with an asterisk are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen requests, in which event the item will be removed from the Consent Agenda, discussed, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of February 13, 2023
- B. * Approval of Special Board Meeting of February 15, 2023

6. ORDINANCES

7. RESOLUTIONS

- A. * Approval of a Resolution Appropriating Village Funds to Construct the Wolf Road Pedestrian Crossing Improvements with Joint Funding from the Safe Routes to School Grant

8. CONSIDERATIONS

- A. Consideration to Accept and File the Resignation of Board of Fire and Police Commissioner Ronald Damper
- B. Consideration of Draft FY2024 – FY2028 Capital Improvement Plan
- C. Consideration of Five-Year Water and Sewer Rate Plan
- D. * Approval of Mayor Grasso's Nomination of Edward Shishem as a Commissioner on the Board of Fire and Police Commission for a Term Expiring April 30, 2025

Public Comment Procedures: Public comment will be accepted in written or statement form prior to or during the meeting and shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9. Public comment may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9.

- E. * Receive and File Notice of Withdrawal of Zoning Petition (Z-26-2022: 525 Village Center Drive - AT&T)
- F. * Approval of Vendor List Dated February 27, 2023, in the Amount of \$503,634.74 for all Funds, plus \$206,018.71 for Payroll Period Ending February 18, 2023, for a Grand Total of \$709,653.45

9. **PUBLIC COMMENTS**

10. **REPORTS AND COMMUNICATIONS**

11. **ADJOURNMENT – MARCH 13, 2023 @ 6:00PM**